

**City of North Port**  
**Development Services Department**  
**4970 City Hall Boulevard**  
**North Port, FL 34286**

Phone (941) 429-7044    Email: bldginfo@northportfl.gov    Inspections (941) 429-7224

**Submittal Checklist for a Culvert Permit**

**\*\*\*PLEASE SUBMIT IN THE FOLLOWING ORDER\*\*\***

1. \_\_\_ Building Permit Application with Parcel ID Number, Lot, Block & Addition
2. \_\_\_ **(4)** Survey Site plans showing all existing and Proposed Improvements, Drainage Elevations and Easement Lines
3. \_\_\_ Notarized Affidavit of Best Management Practice Compliance Form (BMP)
4. \_\_\_ Application for Right of Way Use Permit

**SUBMITTED APPLICATIONS ARE DATE STAMPED UPON RECEIPT AND HELD FOR SIX (6) MONTHS. IF APPLICATIONS ARE NOT PICKED UP WITHIN SIX (6) MONTHS OF THE STAMPED DATE THE APPLICATION WILL BE VOIDED AND PAPERWORK DESTROYED!**

**The Permit when issued will expire 180 days from the DATE issued if INSPECTIONS have not commenced or 180 days from the last APPROVED INSPECTION!**