

NORTH PORT, FLORIDA

2014



A city where you can
“Achieve Anything”



*CITY OF NORTH PORT
ADOPTED BUDGET
2013—2014*

We will never bring disgrace to this our city, by any
act of dishonesty or cowardice;
nor ever desert our suffering comrades in the ranks;
we will fight for the ideal and sacred things of the
city, both alone and with many;
we will revere and obey the city's laws and do our
best to incite a like respect in those above us who are
prone to annul or set them at naught;
we will strive unceasingly to quicken the public's
sense of civic duty.

Thus, in all these ways, we will transmit this city not
only, not less, but greater and more beautiful than it
was transmitted to us.

- *The Athenian Oath*

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City of North Port

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August 12, 2013

Honorable Mayor and Members of the City Commission:

In accordance with the City Charter and Code of Ordinances and the laws of the State of Florida, I have prepared and now present the proposed budget for Fiscal Year 2014. The proposed FY 2014 budget reflects revenue estimates and expenditures based upon an ongoing review of operations. Copies of the proposed budget are available for public inspection in the Office of the City Clerk. Additionally, a user-friendly copy of the budget is located on the City's website.

Public hearing dates for the review of this budget are scheduled for September 5th and 19th, at 6 pm in the City Hall Commission Chambers. I invite and encourage our neighbors to attend the meetings and participate in the budget process.

Budget Overview





The total proposed budget includes expenditures of **\$143,105,751¹**. This is approximately \$32,372,925 more than the FY 2013 Adopted Budget of \$110,733,826. The increase is due to the planned issuance of up to \$46,000,000 in bonds, approved by the North Port voters in November of 2012. The FY 2014 Proposed Budget is a strategic budget that aligns financial and employee resources with the Commission's priorities. It provides for investments in quality of life, infrastructure, and public safety, and mobility.

The City's economy appears to be slowly recovering after the downturn that has faced the entire nation. Since its peak in 2008 City property values declined rapidly. Despite the dramatic impact of several years of significant revenue reduction, exacerbated by unfunded mandates and decreases in intergovernmental revenues, the City has preserved service levels for our community and preserved its low operating millage rate which this year is proposed to be 3.4474. While many other local governments are proposing an increase to the ad valorem taxes collected, the City of North Port is positioned to propose remaining neutral in the ad valorem taxes collected. The City is facing a decrease in one of the three District assessments while preserving services and continuing to invest in our vital infrastructure. This stability in

¹ Excludes interfund transfers and retained earnings.

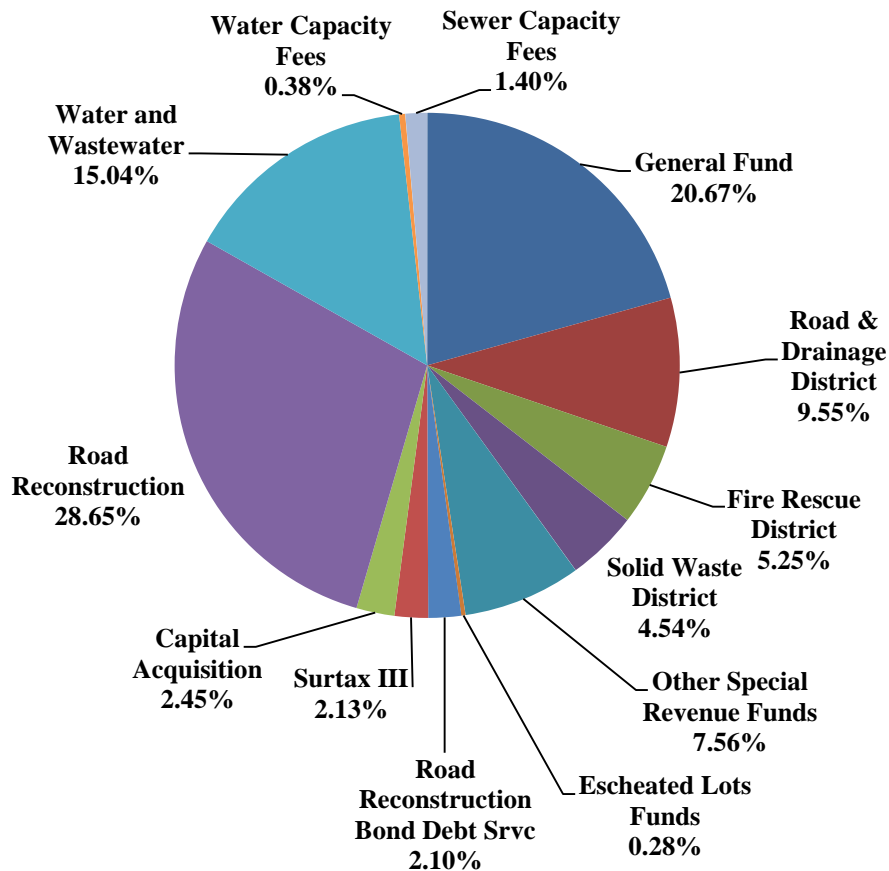
rates and taxes is due to the Commission’s efforts to lead the City through continued economic challenges with forethought and deliberation. The voters in the City did approve a new bond issuance which will be repaid through a new capital assessment that will not exceed \$46 per parcel. This will allow the City to reconstruct approximately 266 miles of roads that are not up to standards.

Based on the Commission’s direction, the budget was developed with the following goals in mind:

-  Protect key services on which the public depends
-  Continue with vital infrastructure improvements
-  Maintain adequate reserves
-  No increases in ad valorem revenue

The proposed budget maintains services, increases total positions by 4.38 FTEs, and meets required reserve levels. The proposed budget assumes: the continuation of the existing level of funding for two of the Districts (Solid Waste District is decreasing), water and wastewater rates will be indexed as indicated in the City’s Code of Ordinances, no impacts from health, dental or vision insurance plans, assumes payroll savings projected from turnover, and provides no wage adjustments for any class of employee.

EXPENDITURES BY FUND - \$143,105,751



Ad Valorem Taxes

The total certified taxable assessed valuation is \$2,418,931,525, an increase of \$149,366,315 from the prior year final valuation. The net new construction assessed valuation during the last fiscal year totaled \$37,930,320, which was more than the prior year total of \$23,386,595. The table below shows the City's taxable values and net new construction for a ten-year period.

Taxable Values - 10-Year Comparison			
Tax Year	Net New Construction	Total Value	Change from Prior Year
2013 Certified	37,930,320	2,418,931,525	6.58%
2012 Final	23,386,595	2,269,565,210	-0.24%
2011 Final	24,614,397	2,274,923,027	-7.96%
2010 Final	25,823,031	2,471,693,077	-16.56%
2009 Final	68,626,459	2,962,341,393	-22.45%
2008 Final	193,762,214	3,819,906,684	-32.12%
2007 Final	654,574,880	5,627,237,486	14.12%
2006 Final	484,526,954	4,931,137,038	66.76%
2005 Final	279,034,525	2,956,957,289	65.18%
2004 Final	211,046,549	1,790,109,211	35.75%

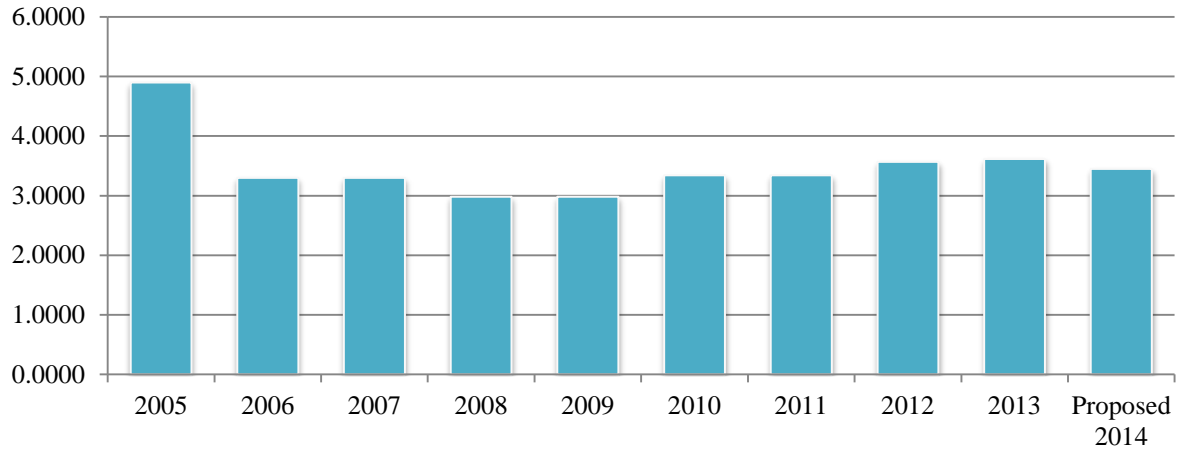
The revenue from ad valorem taxes is projected at \$8,172,250, which is 29% of the General Fund revenue, excluding appropriated use of fund balance. The fiscal year 2014 budget proposes a slight increase to the current amount of ad valorem revenue. The collection rate was established based on historical trends and is set at 98%. The FY 2014 proposed operating tax rate is \$3.4474 per \$1,000 assessed taxable valuation, which is a \$0.1693 or 4.68% decrease from the prior year. The table below shows the implication the proposed tax rate has on a property with the homestead exemption valued at \$125,000.

Assessed Value	\$125,000
Homestead exemption	(\$50,000)
Taxable Value	\$ 75,000
Taxable Value	\$ 75,000
Proposed millage rate per \$1,000 of taxable value	3.4474
North Port Property Taxes	\$ 259

Obviously this example only applies to homes with this assessed value and would vary by that assessed value.

The chart below indicates operating tax rates compared to the previous nine years.




Fiscal Year Millage Rate History



General Fund

The proposed **General Fund** budget totals \$29,582,280², representing an increase of \$479,355 or 1.65% compared to the FY 2013 adopted budget. For FY 2014, the City will incur some unavoidable or non-discretionary increases, such as pension contributions, medical and other insurances, in the amount of \$507,911.

While the City projects an increase in some revenue, other changes and strategies have been deployed to balance the budget. Some of the significant changes in expenditures funded in this year's budget include:

-  An increase in the Florida Retirement System employer contribution of approximately \$198,924 for a total contribution of \$603,720.
-  An increase in Workers' Compensation insurance costs of \$44,067.
-  Increase of interfund transfers of \$98,400 from other governmental funds to the General Fund.

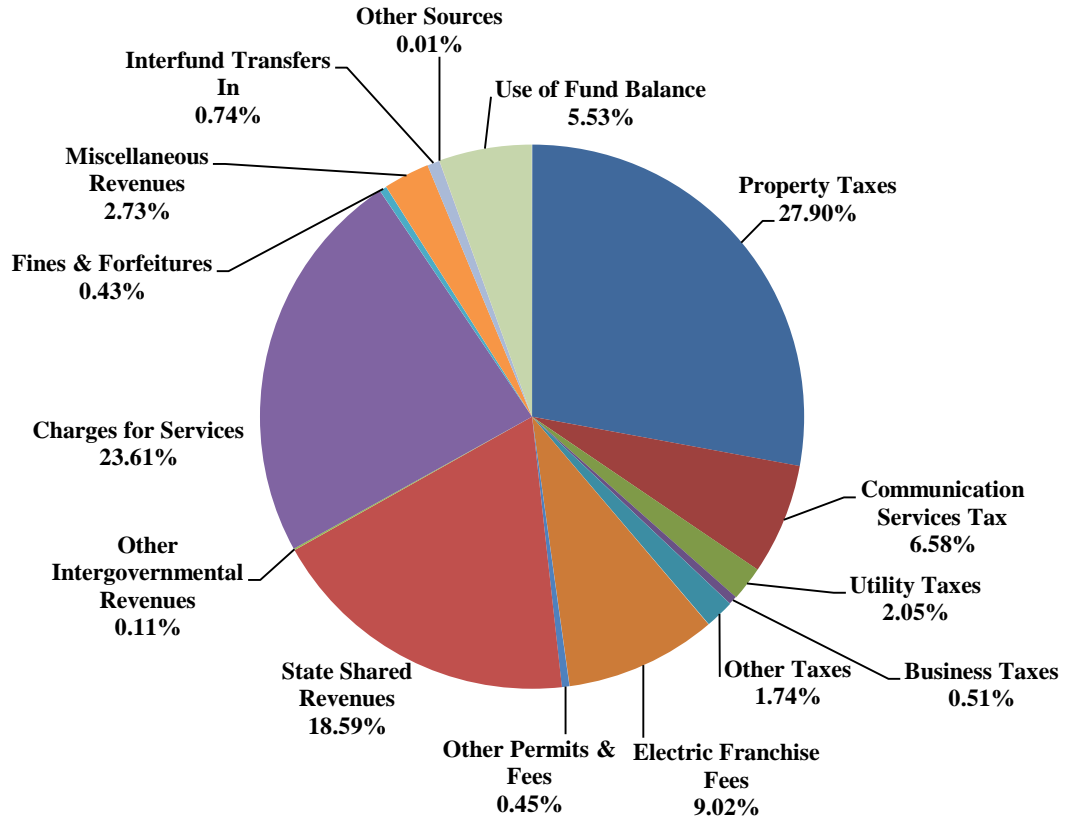
General Fund revenues (excluding use of undesignated fund balance, and transfers in and out) increased \$1,329,095 or 5.02% from the prior year.

The City has owned a Water and Sewer Utility since 1992. Prior to last fiscal year, the City has not received a return on its investment for this business type enterprise that we own. Typically, there are two ways that a City receives revenue for the investment in a business type enterprise, either through a Payment in Lieu of Taxes (PILOT) or from a defined return on investment (ROI). A PILOT is calculated based upon the assessed value of the properties and the adopted millage rate. An ROI is based on a percentage of the total gross capital

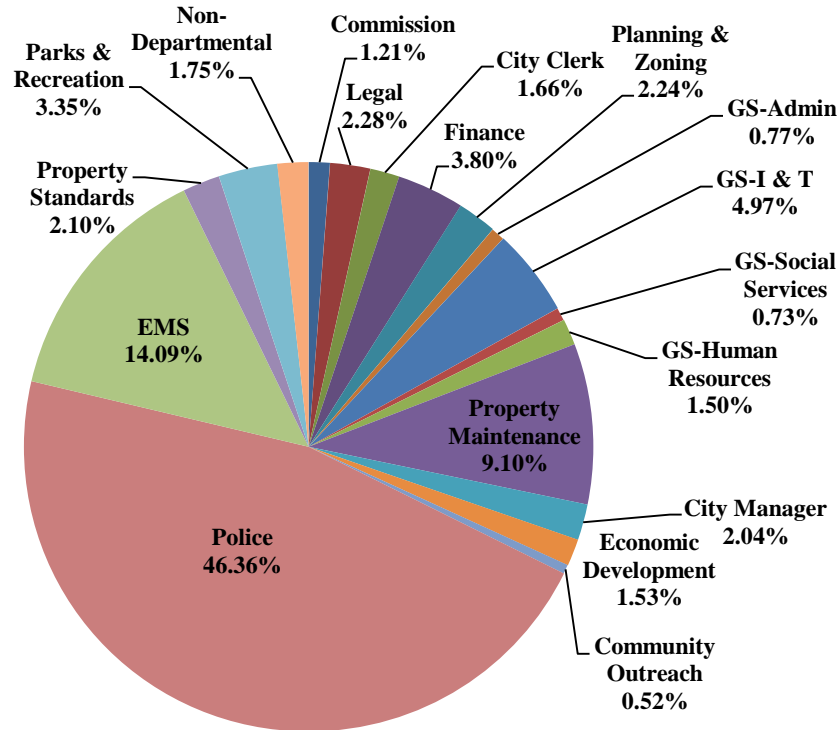
² Excludes interfund transfers.

assets. This proposed budget recommends that the ROI percentage be between 0.25% and 1.0% of total gross capital assets. Going with the bottom of the range, the current ROI being transferred from the Utility is \$349,910.

**FY 2014 BUDGET GENERAL FUND
REVENUE RESOURCES - \$29,649,280**

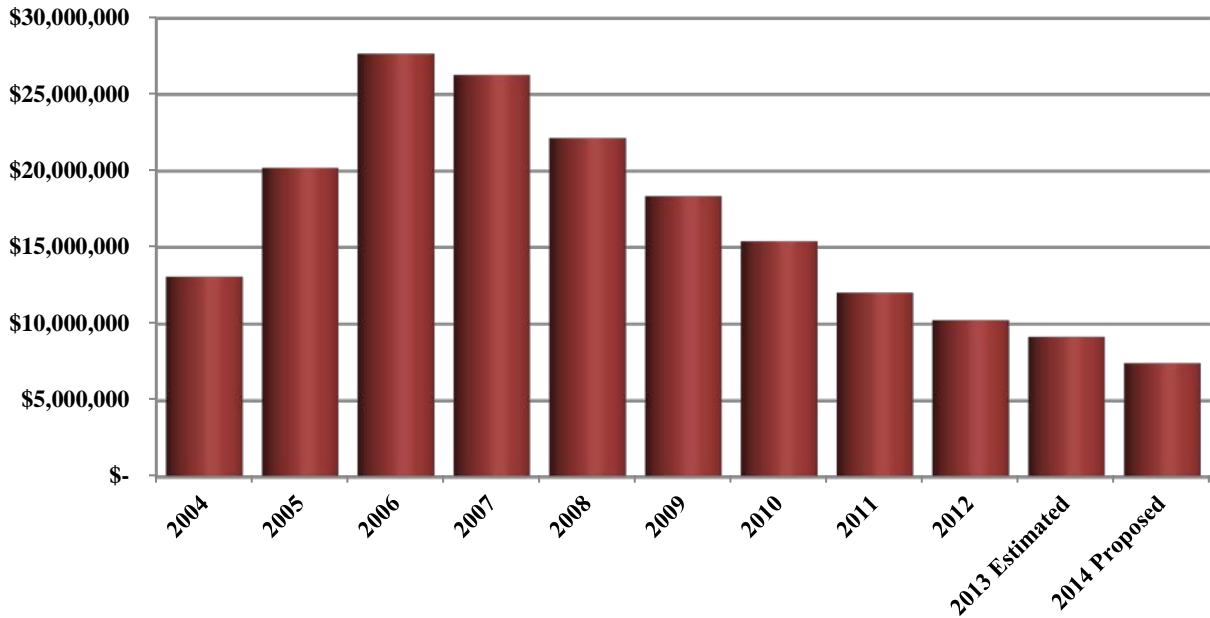


**FY 2014 GENERAL FUND BUDGET
 RESOURCES ALLOCATED - \$29,649,280**



The budget is based upon an estimated unreserved fund balance as of September 30, 2013 of \$9,082,102. However, a \$1,638,280 use of fund balance is appropriated for the FY 2014 budget which includes the use of \$1,293,780 for ongoing operating expenditures as well as \$344,500 for one-time purchases that are either capital or non-recurring. The budget also includes one-time transfers-in of \$218,400: \$97,200 from the Maintenance Facility Construction Fund and \$121,200 from the Escheated Lots – Roads Fund. Both of these funds are being closed out as the projects have been finalized and the remaining funds are from either savings or investment earnings. The minimum fund balance for FY 2014, as established by the City Fund Balance Policy resolution, is \$4,447,392 and represents 15% of projected operating costs. The proposed budget estimates an undesignated fund balance above the minimum range of \$2,996,430 at September 30, 2014. The chart below presents a ten-year history of the general fund balances.

General Fund – Fund Balances



Districts Funds

Public Works

The proposed [Road & Drainage District Fund budget](#) totals \$13,664,440³ and includes: appropriations to operate the City's roads, drainage, infrastructure, and engineering services, repayment of the debt service on the existing capital lease purchases, and to making capital improvements to the City's infrastructure system, and equipment and machinery purchases in order to ensure continued operation and expansion to meet the needs of property owners in the City.

The Road & Drainage District continues expansion of the infrastructure system with construction of new sidewalks and the completion of existing road widening projects. The Road and Drainage District will use bond proceeds of \$41,000,000 in order to reconstruct approximately 266 miles of roads that are not up to standard in the City. This project will be completed in a three year period from when the City receives the funds.

The District plans to implement a new methodology which will maintain the current level of service provided to the community, and keep the District's total assessment revenue at fiscal year 2013 levels. The methodology will be discussed further at a public hearing on September 5, 2013.

³ Excludes interfund transfers.

The proposed **Solid Waste District Fund budget** totals \$6,500,220⁴ and includes: appropriations to operate the City's solid waste collection and disposal, and repayment of the debt service on the existing capital lease purchases. The Solid Waste District will use \$1,711,000 from assessments to purchase solid waste collection trucks. The District budget proposes a reduction in the residential assessment rate from \$267 to \$249.

Fire Rescue District

The proposed **Fire Rescue District Fund budget** totals \$7,514,970⁵ and includes: appropriations to operate the City's fire protection and preventions services, emergency management services, construction of fire stations to meet level of service demands, and purchasing of emergency vehicles and fire apparatus in order to maintain operations and expansion to meet the needs of property owners in the City.

The District plans to implement a new methodology which will maintain the current level of service provided to the community, and keep the District's total assessment revenue at fiscal year 2013 levels. The methodology will be discussed further at a public hearing on September 5, 2013.

The Fire Rescue District continues with the construction of Fire Station 85 in the vicinity of Price and Biscayne Boulevards. In conjunction with Sarasota County, the District and Police Department propose appropriations to purchase new communications software and hardware to replace obsolete communications infrastructure and to maintain a county-wide radio system infrastructure.

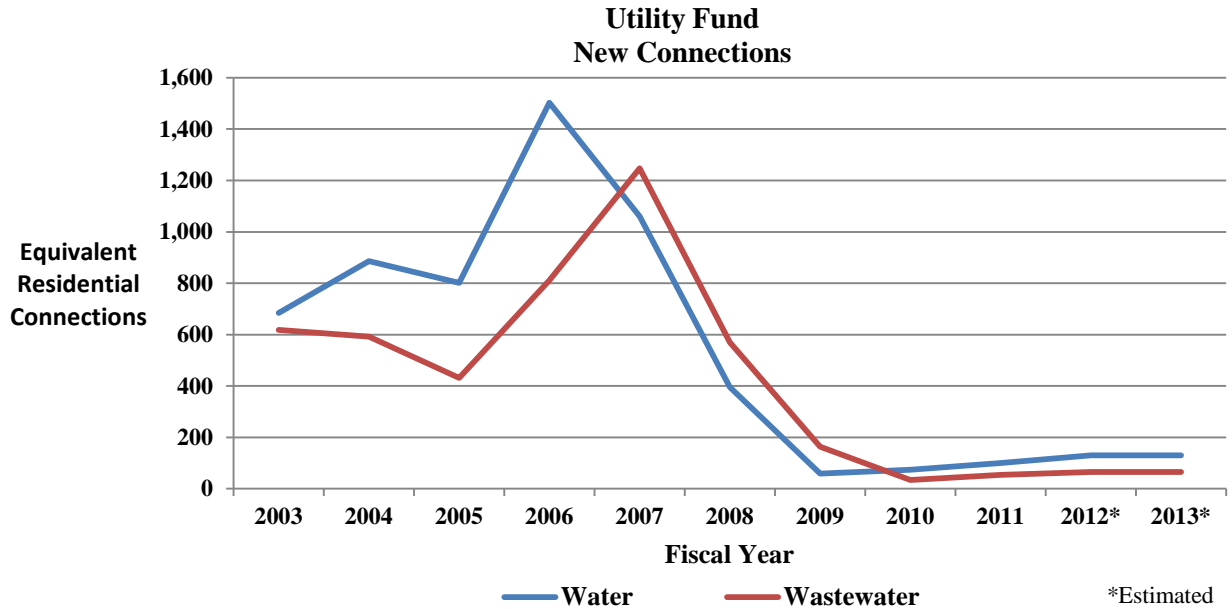
Utilities Fund

The proposed **Utilities Funds budget** totals \$24,074,250⁶ and includes: appropriations to operate the City's water and sewer divisions, repayment of the debt service on the existing bonds and maintain required bond reserves, and making capital improvements to the system in order to ensure continued operation and expansion to meet the needs of property owners in the City.

⁴ Excludes interfund transfers.

⁵ Excludes interfund transfers.

⁶ Excludes interfund transfers and retained earnings.



In accordance with Sections 78-38 and 78-39 of the Code of the City of North Port, an annual rate adjustment is made to all water and sewer rates, charges, and fees equal to the current index of the Miami-Fort Lauderdale Consumer Price Index (all urban consumers) as reported by the Bureau of Labor Statistics as of April each year. For FY 2014 this adjustment is 0.90%. The average single-family residential customer using 3,000 gallons of water and wastewater service each month will pay an additional \$0.28 per month for water service, \$0.73 per month for wastewater service.

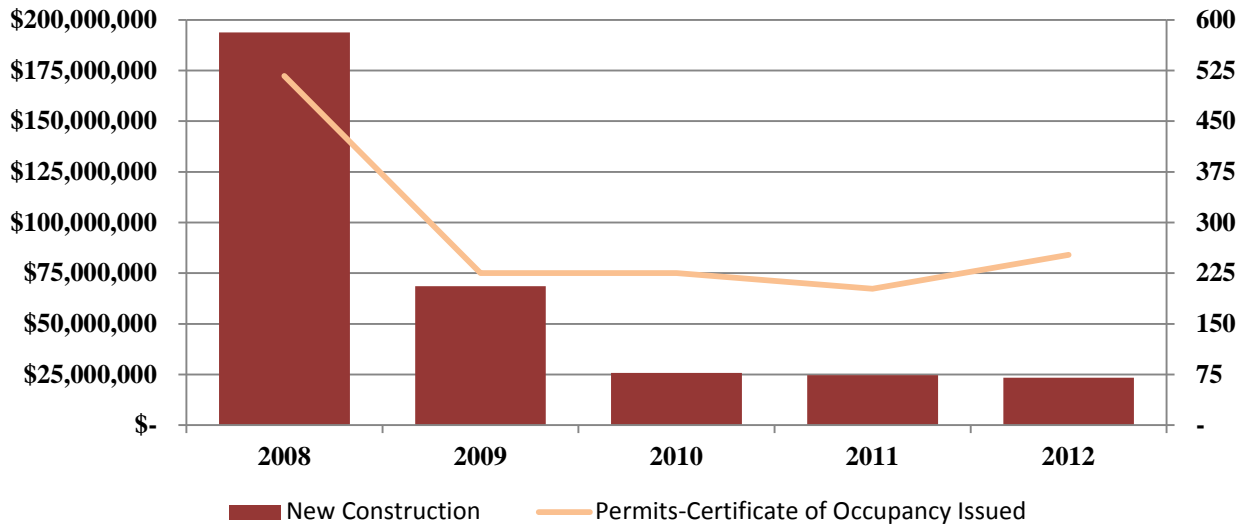
The budget is based upon an estimated unreserved retained earnings balance in the Utility Operating Fund as of September 30, 2013 of \$14,356,219, while maintaining debt service coverage.

Building Fund

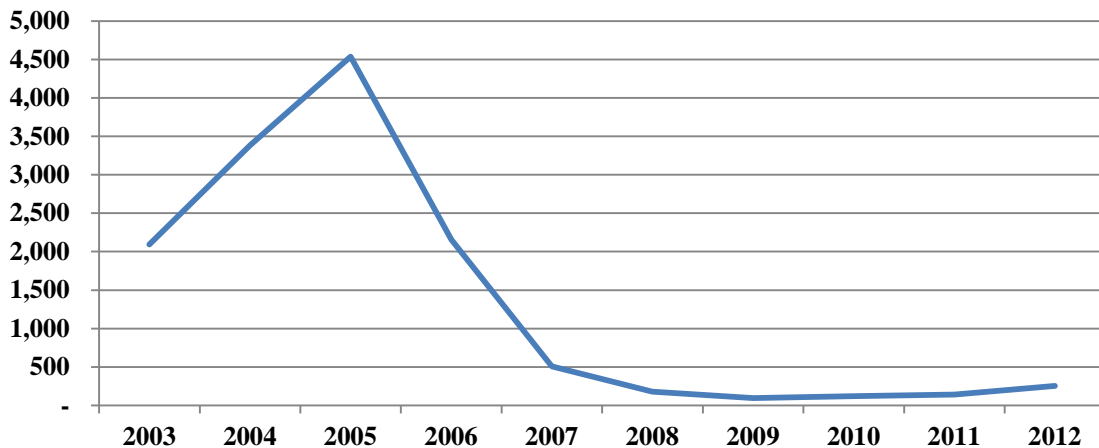
The proposed **Building Fund** budget, which totals \$905,180⁷, includes appropriations to operate the City’s building permitting and inspection services and is funded through user fees charged for permitting and inspection services. The budget represents an increase of \$45,724 over the FY 2013 budget. This level of funding preserves our level of service established by funding allocated in FY 2013. The following chart represents the history of new construction as compared to the number of permits issued which received a certificate of occupancy.

⁷ Excludes interfund transfers.

New Construction Value vs Certificate of Occupancy



Permits Issued by Year




Impact Fee Funds


There are no proposed projects contained within the [Impact Fee Funds](#) for FY 2014.

Infrastructure Surtax III Fund

Proposed projects contained within the [Surtax III Fund](#) for FY 2014 include:


- 🌱 Public Safety projects for Police and Fire totaling \$989,800 providing for a transfer of \$489,800 to the Capital Acquisition Fund for the purchase of replacement police vehicles and \$500,000 for upgrading to the new county-wide radio system.
- 🌱 \$1,253,765 for Parks projects: the Myakkahatchee Creek Greenway System in the amount of \$463,765, neighborhood park renovations for \$100,000, Atwater Park Phase III for \$250,000, and Butler Park multi-purpose fields for \$440,000.


 Public Works projects for Road and Drainage include: the utilization of \$1,099,260 to continue the following projects – 1) Bridge Repair & Rehabilitation, 2) Road Routine Maintenance, 3) construction of sidewalks and pedestrian bridges, and 4) the continuation of other neighborhood improvements.


 A Connector Bridge project in the amount of \$200,000 to provide 50% of the funding for a bridge between the Environmental Park and the Carlton Reserve. Sarasota County is joining with the City to fund the other 50% of the project.

Capital Acquisition Fund

The Capital Acquisition Fund is primarily utilized to provide for the replacement or purchase of new rolling stock and equipment for the City. The proposed expenditures for FY 2014 include:

 \$500,000 for a new fire engine purchased from lease proceeds and a debt service payment of \$76,900,

 Solid Waste replacement trucks and new pickup truck acquisitions \$1,711,000, and

 Road & Drainage replacement purchases of \$726,590.

Fleet Services Fund

The **Fleet Services Fund** is established to consolidate fleet maintenance costs into one central fund. Each year the user departments and agencies are charged a cost allocation based on previous years' maintenance and repair costs.

The Fleet Services Fund proposes a budget of \$4,349,530⁸. In addition to the repair and maintenance of the City's rolling stock, Fleet Services includes: administration of the Wright Express fuel card system and in-house fueling program, the development, implementation and administration of the City's Vehicle Replacement and Vehicle Use Policies, and the recommendations, procurement and delivery of the City's rolling stock.

Employee Health Fund

The City maintains an Employee Benefits internal service fund for the purpose of providing employees with health, dental, vision, life, accidental death and disability, and short-term disability insurance benefits.

Typically medical insurance increases by 12-15% on an annual basis. The City will experience no increase in dental or vision insurance costs for FY 2014. The health insurance provided by Blue Cross Blue Shield will increase by 2%. This will not impact the 2014 budget due to funds being available to offset the increase. The proposed budget for Employee

⁸ Excludes interfund transfers.

Benefits is \$5,325,771. The City will contribute \$3,305,147 toward the benefits and the employees will contribute \$1,794,709.

Personnel

The number of **full time equivalent employees**⁹ for FY 2014 totals 539.05 positions, which includes a net increase of 4.38 FTEs from the FY 2013 Amended Budget. The FTEs are budgeted within Service Level Adjustment (SLA) requests. The charts below list said positions per fund.

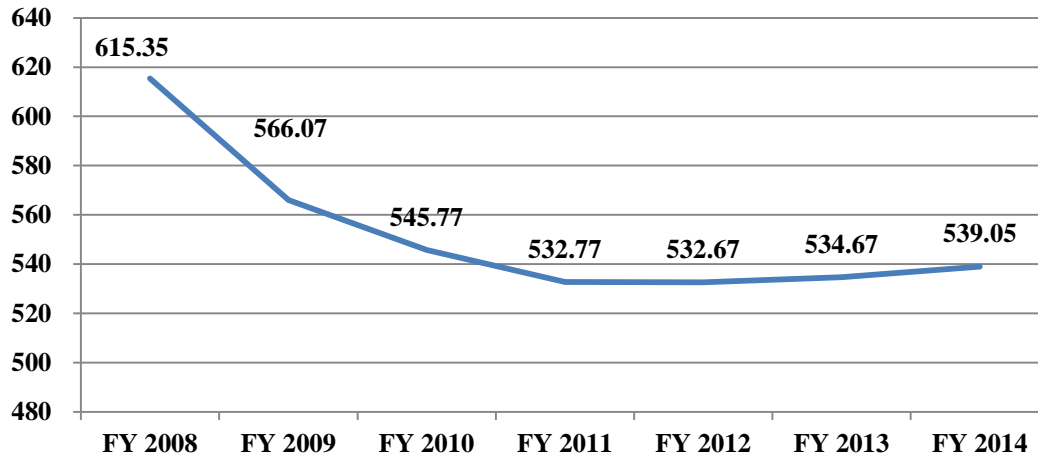
DECREASE CHANGES IN FTEs

DECREASED POSITIONS		
General Fund		
Program Attendant from Full-time to Part-time	General Services-Social Service	(0.50)
Utility Fund		
Assistant Utilities Director-Full-time to Part-time	Administration	(0.62)
Total City-wide Decreases in FTEs		(1.12)
Increased Changes in FTEs		
Added Positions		
General Fund		
Human Resource Manager	General Services-Human Resources	1.00
Property Standards Inspector	Neighborhood Development Services-Property Standards	1.00
Recreation Attendant from Part-time to Full-time	General Services-Parks & Recreation	0.50
General Fund Total		2.50
Added Positions		
Building Fund		
Administrative Services Coordinator	Neighborhood Development Services	1.00
Plans Examiner & Inspector	Neighborhood Development Services	1.00
Building Fund Total		2.00
Utilities		
Plant Operator Trainee	Wastewater Plant	1.00
Utilities Total		1.00
Total City-wide Increases in FTEs		5.50
Total City-wide Change in FTEs		4.38

⁹ The calculations take each part-time employee and transfer hours budgeted into a fraction of a full time employee.

*Denotes the position is changing from part-time to full-time.







Full-time Equivalent (FTE) Employees City-wide per Fiscal Year



The proposed budget provides no cost-of-living adjustments, merit increase, steps or other wage adjustments for any class of employee. The City is in negotiations on collective bargaining agreements with the PBA and IAFF. AFSCME has requested to reopen the wages provision as provided for in their collective bargaining agreement.

Other Significant Issues

The City of North Port is currently undertaking several ventures, which may require amendment of the proposed budget either prior to adoption or during the fiscal year.

-  The collective bargaining agreement between the City and the PBA collective bargaining unit expired on September 30, 2012. The FY 2014 Proposed Budget is based upon the City's proposals to that collective bargaining unit.
-  The collective bargaining agreement between the City and the IAFF collective bargaining unit expires on September 30, 2013. The FY 2014 Proposed Budget is based upon the City's proposals to that collective bargaining unit.
-  A due diligence review of the telecommunications center.
-  A review of the City's Unified Land Development Code.
-  The City has applied for several grants. If awarded these grants, budget adjustments will be made based upon the City Commission's acceptance of the awarded funds.
-  Warm Mineral Springs

Conclusion

The FY 2014 budget development process was improved by the implementation of additional workshops with the Commission earlier in the process that allowed for the development of a budget based on Commission priorities. It is through a combination of revenue enhancements and expenditure cuts that I am able to present to you a structurally balanced budget for Fiscal Year 2014. As this budget process has reflected, there is often more than one way to solve a problem and mitigate challenges. Staff has worked hard to create a plan and establish a platform from which we will work toward success.

I wish to thank the Mayor and City Commission for sharing your ideas and priorities for the City during the recent priority setting workshops so they could be reflected in the proposed budget. I also extend my appreciation to the Department Directors and their staff for their active participation and valuable contributions to the development of the FY 2014 budget. As a service based organization, the employees remain the city's most valuable resources.

The FY 2014 proposed budget maintains adequate fund balance in all funds, continues funding the major capital projects, and maintains core services. I firmly believe that the budget is both responsive and responsible. It is responsive to the community for the service requirements and responsible in recognizing changes in the economic climate.

We look forward to the Commission's continued direction as we work to finalize the 2014 budget which will serve as a tool to convey your vision for the services provided in our community. I remain confident that with the Commission's direction we will continue to position North Port as a great place where you can Achieve Anything.

On behalf of all the City of North Port employees, we thank you for the opportunity to serve.

Respectfully submitted,



Jonathan R. Lewis, ICMA-CM
City Manager



City of North Port Florida Commissioners



Tom Jones

Rhonda DiFranco

Linda Yates - Mayor

Cheryl Cook

Jim Blucher - Vice

Charter Offices

*City Attorney
Robert K. Robinson*

*City Auditor
Mauldin & Jenkins, LLC*

*City Manager
Jonathan R. Lewis*

*City Clerk
Helen Raimbeau*

*Deputy City Clerk
Patsy Adkins*

Executive Management

*Assistant City Manager – Danny Schult
Chief of Fire Rescue – William Taaffe
Finance Director – Peter Lear
Public Utilities Director – Cindi Mick*

*Neighborhood Development Services Director – Scott Williams
Chief of Police – Kevin Vespia
General Services Director – Robin Carmichael
Public Works Director – Branford Adumuah*



Vision

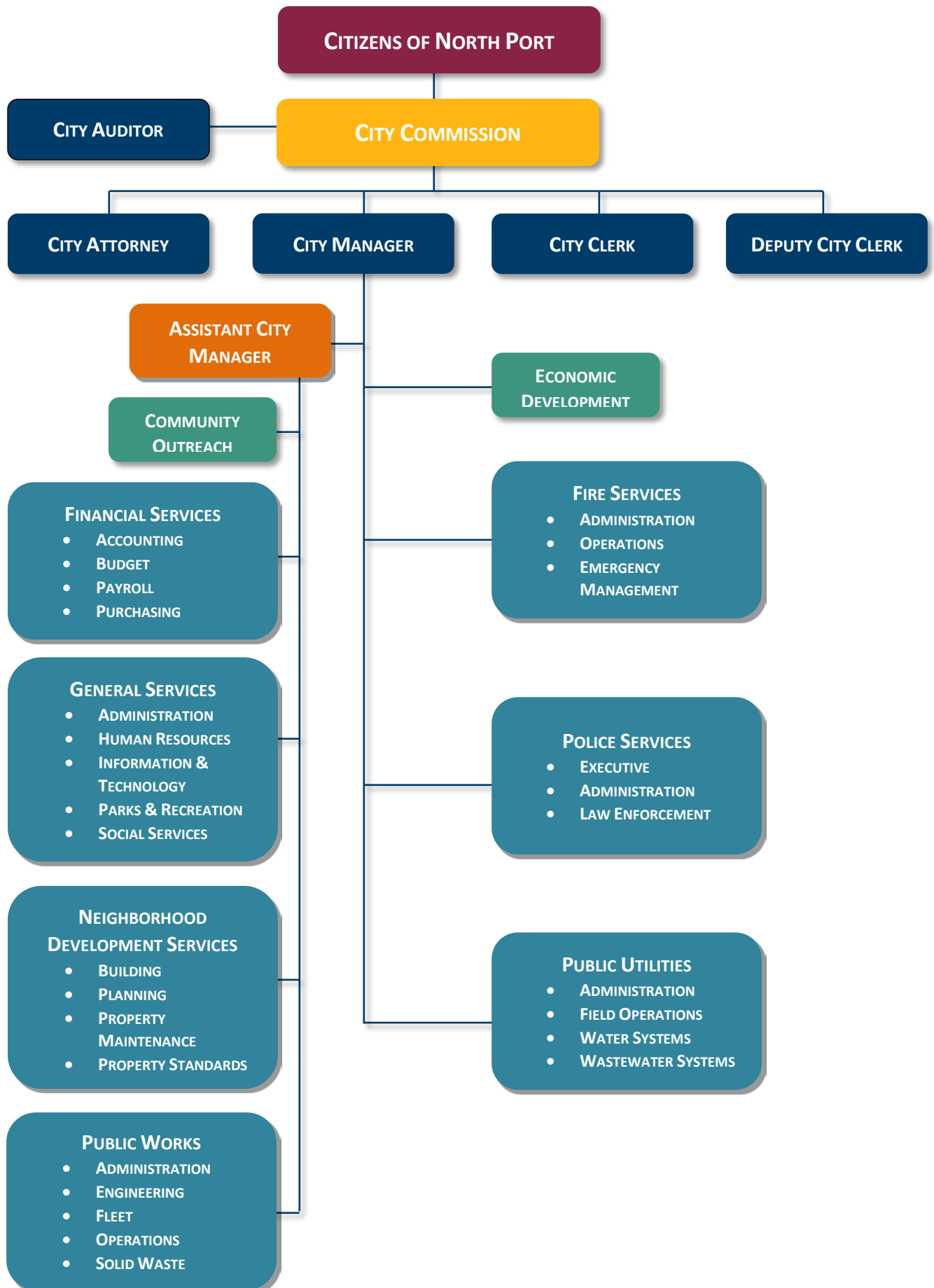
Ensuring our community values by providing a viable and sustainable quality of life for our residents

Mission

*To act in a financially responsible manner,
To provide quality municipal services,
To engage residents in governance and service delivery*

Values

*Effective governance
Encourage economic growth and community prosperity
Enhanced quality of life
Ensure a safe community
Excellent stewardship of the natural and built environment*





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of North Port
Florida**

For the Fiscal Year Beginning

October 1, 2012

Handwritten signature of Christopher P. Morill in cursive.

President

Handwritten signature of Jeffrey R. Emery in cursive.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida** for its annual budget for the fiscal year beginning **October 1, 2012**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



HISTORY

In the mid-1950s, General Development Corporation (GDC), started by the Mackle Company, Inc. of Miami Florida, took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte. On June 16, 1959, by a unanimous vote of all 21 employees of the company, North Port Charlotte became incorporated. Two days later on June 18th, then Florida Governor LeRoy Collins signed the city charter for North Port Charlotte officially incorporating the city. In 1986, homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990. North Port was no longer a company town.

There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, *Warm Mineral Springs* and *Little Salt Spring* and the third, *Nona's Site* is privately owned. *Warm Mineral Springs* is a world renowned spa reputed to provide healing for a wide range of ailments. *Little Salt Spring* is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the *Big Slough* watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River.

Through annexation of company-owned land, the City's boundaries have expanded to 104 square miles of land; however, the City grew slowly in population. The City is the fourth largest city in land mass in the state of Florida. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 39 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed.

In 2009, the City celebrated its 50th Birthday. Today, the City of North Port is the largest city in Sarasota County with an estimated population of 59,231. Commercial development and the housing industry slowed significantly over the past five years presenting new challenges for the City. The following table presents significant dates in the history of North Port.

Significant Milestones

1959 June, 1959 incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. The first election of a governing board was held consisting of GDC employees.



American Police Museum Hall of Fame

1975 North Port Library is established and the City's first fire station opens on North Port Boulevard.

1982 Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.

1982 First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.

1991 November, 1991 referendum passes to change the form of City government from Mayoral/Commission to Commission/City Manager form of government. Myakkahatchee Environmental Park is opened.

1961 Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.

1962 North Port's first church to have its own building, First Baptist Church of North Port Charlotte opened in July. The church has been meeting since July, 1960.

1974 City drops "Charlotte" from its name to become "North Port".



Environmental Park



1992 The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimate damages of more than \$5 million. It was dubbed the 100-year storm.

1995 Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.

2001 North Port High School opens – the first high school in the City.



North Port High School

2003 Heron Creek Middle School opens – the first middle school in the City.

2006 New City Hall and Police Station open.



City Hall



Police Station

2008 First Charter school opens, Imagine School of North Port.

North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



2009 North Port celebrates its 50th Anniversary. Family Services Center opens new facility.



50th Anniversary Parade



Family Services Center



2010 First dog park, the Canine Club, opens in North Port. Morgan Family Community Center opens to the public.



Canine Club



Morgan Family Community Center

2011 Atwater Community Park opens to the public with the completion of Phases 1 & 2 which include Little League ball fields and a Press Box with restroom facilities.



Atwater Community Park – Little League Fields

2012 Public Works facility is completed including a Fleet Maintenance garage, public works administration offices, and fueling station. Wastewater Treatment Plant Expansion project completed. Fire Station 84 construction is completed.



Wastewater Treatment Plant



Fire Station 84

2013 Reverse Osmosis water treatment facility is completed and operational. Upgrades to the George Mullen Activity Center are completed.



Reverse Osmosis Plant



The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission, and professional staff hired by the City Manager. Policymaking and legislative authority are vested in the governing commission which consists of a Mayor and four Commission members. The City Commission is vested with policy setting authority, adopting the annual budget, approving purchases and services of the governmental operations, appointing committees and hiring the City Manager, City Attorney, City Clerk and Deputy City Clerk, and the City Auditor. The City Manager is responsible for recommending and carrying out the policies and ordinances of the City Commission, appointing the directors of the City's departments, submitting the proposed annual budget, advising the Commission as to the financial condition of the City, and overseeing the day-to-day operations of the City.

The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community. In a continuing effort to create and maintain a healthy balance of new growth and development in proportion to environmental and resource conservation, the City looks forward to the advancements that lie ahead and takes pride in its accomplishments of the past.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

LOCAL ECONOMY

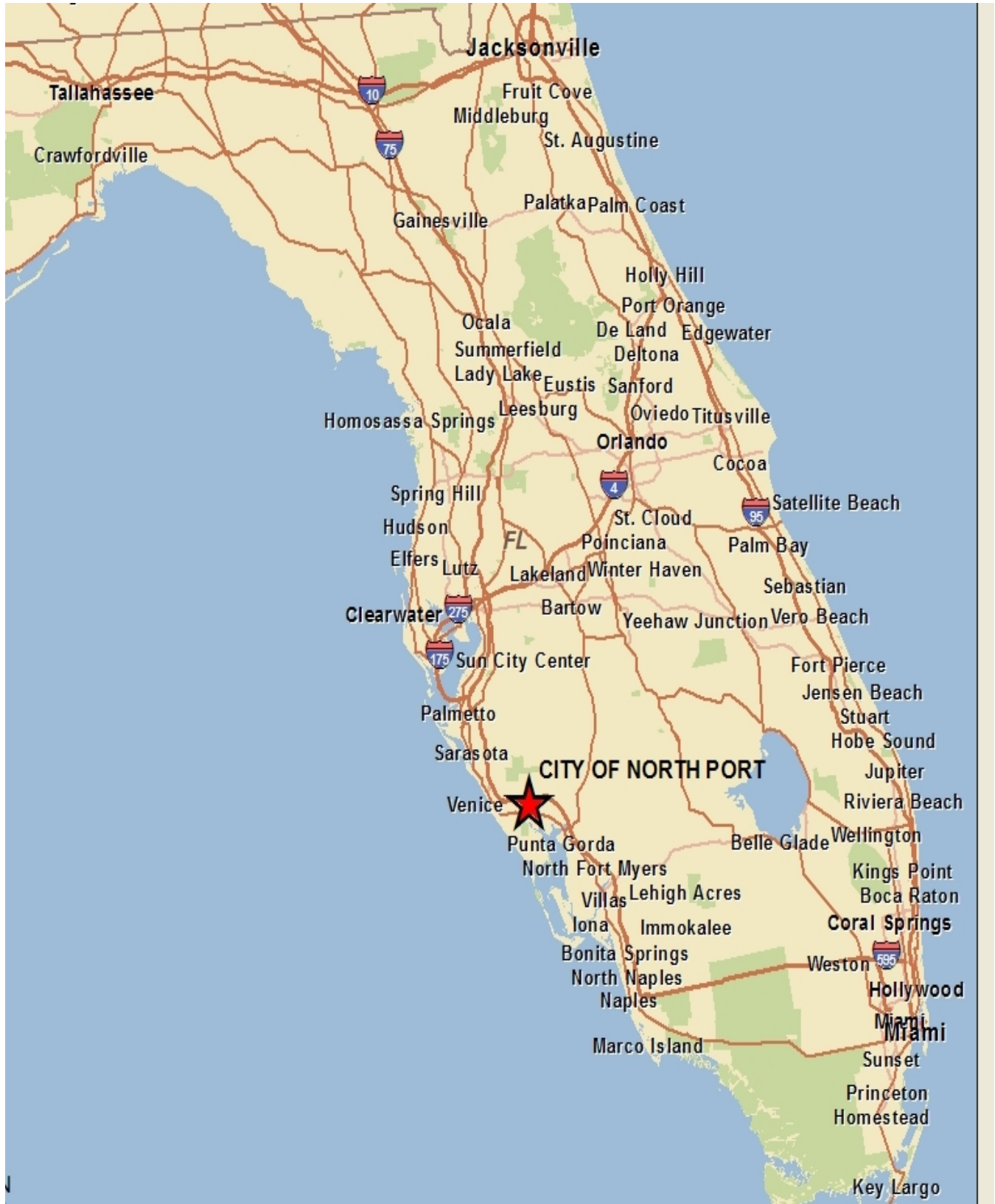
North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 to the 2010 census of 57,357 residents. Due to the slowdown in the economy and subsequent decline in the construction industry, the City's population is expected to grow at a much slower rate. The city is projecting an average annual growth of approximately 1,950 new residents and 770 new households a year over the next four years. At this projected growth rate, the City anticipates reaching 67,081 permanent residents by 2016.

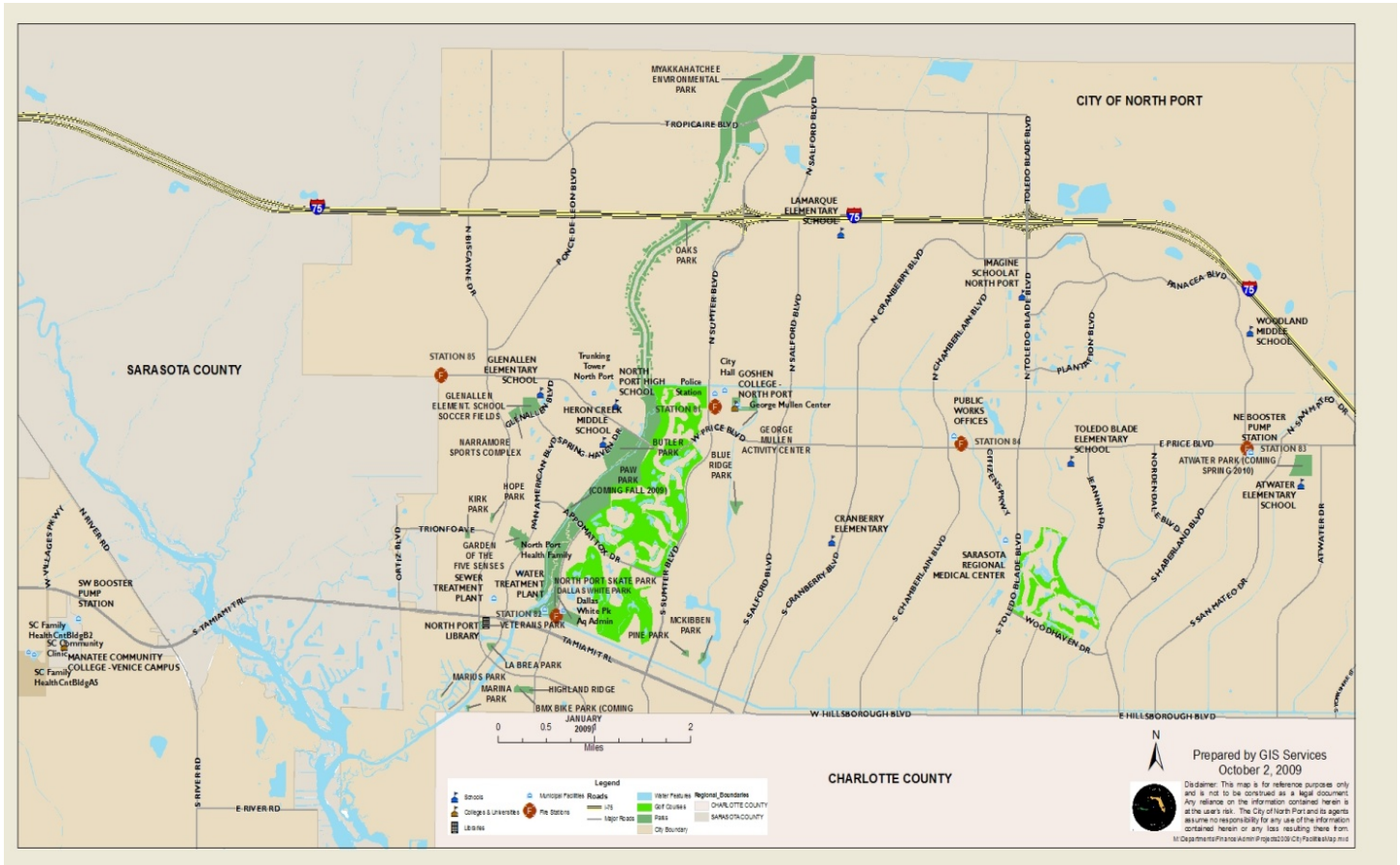
North Port has a relatively young population with an average age of 40.9 compared to Sarasota County's average age of 53.53 and is only 3.8 years higher than the United States average age of 37.1. The majority of North Port's approximately 28,729 workforce commutes to employment opportunities outside the City. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County.

North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping, upgraded new commercial building appearance standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure.

The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and two high schools. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45 minute drive, and its main Tampa campus within a 90 minute drive. In August, 2010 the University of South Florida Sarasota-Manatee opened a new branch location in North Port. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Edison College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45 minute drive.





Municipal Complex

(Includes City Hall, Police Station and Fire Station #81)
 City Hall
 4970 City Hall Boulevard
 North Port, FL 34286
 (941) 429-7000

Police Station

4980 City Hall Boulevard
 North Port, FL 34286
 (941) 429-7300

Fire Station #81

4980 City Center Boulevard
 North Port, FL 34286
 (941) 240-8150

Fire Station #82

5650 North Port Boulevard
 North Port, FL 34287
 (941) 423-8281

Fire Station #83

3601 E. Price Boulevard
 North Port, FL 34288
 (941) 240-8192

Fire Station #84

1350 Citizens Parkway
 North Port, FL 34288
 (941) 423-2106

Fire Station #85

1045 N. Calera Street
 North Port, FL 34286
 (941) 426-0468

Public Works

(Includes Administration, Road & Drainage, Solid Waste and Fleet Management Operations)
 1100 N. Chamberlain Boulevard
 North Port, FL 34286
 (941) 240-8050

Fleet Management Services

1100 N. Chamberlain Boulevard
 North Port, FL 34286
 (941) 240-8530

North Port Utilities

(Includes Administration and Operations)
 6644 Price Boulevard
 North Port, FL 34291
 (941) 240-8000

*City at a Glance*

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2014 Budget (excludes inter-fund transfers)	\$146.7 million
Assessed Taxable Property Valuation	\$2.4 billion

City Demographics

POPULATION (as of April 1st each year)		ECONOMIC ENVIRONMENT	
2009 (BEER)	55,759	BUSINESS LICENSES	
2010 (Census)	57,357	2009	939
2011 (BEER)	57,893	2010	954
2012 (BEER)	58,674	2011	960
2013 (BEER)	59,231	2012	975
2016 (projected)	60,932	2013	1,112
RESIDENT STATISTICS		TOP TEN EMPLOYERS	
Median Age	40.9	COMPANY**	# of Employees
Average Household Size	2.55	School Board of Sarasota County	4,309
Median Household Income (2010)	\$49,062	Sarasota County Government	3,305
RACIAL COMPOSITION*		Sarasota Memorial Hospital	3,039
Caucasian	81.5%	Publix Supermarkets	1,454
Hispanic	8.7%	Venice Regional Medical Center	1,300
Black	7.0%	Bon Secours - Venice Hospital	
Asian	1.2%	PGT Industries (Vinyl Tech)	1,019
American Indian and Alaska Native	0.3%	Sun Hydraulics Corporation	697
Other Race	0.1%	Tervis Tumbler	687
Two or more Races	2.2%	FCCI Insurance Group	661
LAND COMPOSITION		Sunset Automotive Group	650
Residential	58.34 sq. miles	<i>**Statistics are for Sarasota County; not available for City of North Port; taken from City of North Port 2012 CAFR</i>	
Commercial	10.07 sq. miles	BOND RATINGS	
Light Industrial	0.05 sq. miles	GENERAL GOVERNMENT	Rating
Recreational/Open Spaces	5.35 sq. miles	Moody's	Aa3
Conservation (State Forest)	15.75 sq. miles	S & P	A+
ROW/UTI	14.51 sq. miles	Fitch	A+
Developed	34.34 sq. miles		
Undeveloped	69.73 sq. miles		

* Taken from 2010 Census

Public Safety

POLICE PROTECTION		FIRE PROTECTION	
Sworn Police Officers	102	Suppression Units	10
Civilian Employees	30	Rescue Units	6
Crossing Guards	25	Fire Stations	5
		Employees	92
TOTAL	157	ISO Class (Scale of 1 - 10)	2/8B

*Education*

AREA SCHOOLS		SCHOOL***	FCAT RESULTS***	READING	MATH	SCIENCE
ELEMENTARY	ENROLLMENT*	REPORT CARD	ELEMENTARY	**NP/COUNTY	NP/COUNTY	NP/COUNTY
Atwater	726	A	Grade 3	205/208	206/207	-
Cranberry	760	A	Grade 4	213/218	216/219	-
Glenallen	668	A	Grade 5	225/227	224/226	204/208
Lamarque	882	B	MIDDLE			
Toledo Blade	731	A	Grade 6	228/232	229/233	-
Imagine at North Port	494	A	Grade 7	232/238	239/242	-
MIDDLE SCHOOLS			Grade 8	240/243	245/249	202/206
Heron Creek	872	A	HIGH SCHOOL			
Imagine at North Port	324	A	Grade 9	240/246	-	-
Woodland	824	A	Grade 10	245/252	-	-
HIGH SCHOOL						
North Port	2,268	B	**City of North Port			
Imagine at North Port (9th-11th)	216	A				
TOTAL*	8,765					

Source: Sarasota County School Board* ** Florida Dept. of Education*

AREA COLLEGES/UNIVERSITIES**UNIVERSITY OF SOUTH FLORIDA NORTH PORT**

Programs of Study:

ON-SITE BACHELOR'S-LEVEL COURSEWORK

- Criminology
- Elementary Education
- Interdisciplinary Social Science
- Leadership Studies
- Psychology

ONLINE BACHELOR'S-LEVEL COURSEWORK

- Hospitality Management
- Information Technology

CERTIFICATE COURSEWORK

- Leadership Studies

STATE COLLEGE OF FLORIDA VENICE

Programs of Study:

- Associate in Arts
- Associate in Science
 - Arts and Design Program
 - Education Program
 - Business & Technology Program
 - Health and Science Program
 - Law and Public Safety Program
- BAS in Energy Technology Mgt.
- BAS in Health Services Admin
- BAS in Homeland Security
- BAS in Intl Business and Trade
- BAS in Public Safety Admin.
- BAS in Technology Mgmt.
- BS in Early Childhood Education
- BS in Nursing Degree (RN-BSN)

EDISON STATE COLLEGE CHARLOTTE COUNTY

Programs of Study:

SCH. OF ARTS, HUMANITIES & SOCIAL SCIENCES

AA in General Studies

SCHOOL OF BUSINESS AND TECHNOLOGY**

BAS in Public Safety Administration

BAS in Supervision and Management

SCHOOL OF EDUCATION

BS in Elementary Education

BS in Middle Grades Language Arts Education

BS in Middle Grades Mathematics Education

BS in Middle Grades Science Education

BS in Secondary Biology Education

BS in Secondary Mathematics Education

SCHOOL OF HEALTH PROFESSIONS**

BAS in Cardiopulmonary Science

BS in Nursing

** AS degrees offered also

*Service Statistics*

ELECTIONS		STREETS & SIDEWALKS	
Registered Voters	40,949	Miles of Paved Public Streets	813
Voter Turnout	27,092	Arterial	39
		Collector	72
		Local	702
ANNEXATIONS			
Original Acreage (1959)	3,602		
12 Annexations	<u>63,004</u>	Miles of Paved Private Streets	70
Total Acreage	66,606	Miles of Sidewalks	152
SURFACE WATER		SOLID WASTE COLLECTION	
Miles of Canals	81	Residential Collections	27,727
Water Control Structures	69	Commercial Accounts	274

Utilities

ACTIVE ACCOUNTS (AS OF 09/30/13)		Miles of Water Mains	300
Water Only	3,746	Miles of Sewer Force Mains	72
Water/Sewer	14,496	Miles of Gravity Sewer	135
Irrigation	36	Miles of Reuse Mains	12
Reclaimed	22		
CAPACITY PER DAY (Million Gallons)		FIRE HYDRANTS	1,685
Water (MGD)	7.5		
Sewer (MGD)	4.4		
Reuse Produced (MGD)	0.91	LIFT STATIONS	99

Parks & Recreation

RECREATIONAL PROGRAMS		RECREATIONAL FACILITIES	
YOUTH		Number of Community/Activity Centers	9
Programs	14	Number of Neighborhood Parks	10
Participants	20,512	Number of Special Use Parks	8
		Number of Recreational/Sports Facilities	3
GENERAL ADULT		ANNUAL (FY) PARK ATTENDANCE	
Programs	9	Skate Park	5,915
Participants	13,665	Bike Park	2,636
		Special Events	15,949
SENIOR		Community Center Visits	87,412
Programs	5		
Participants	5,584	Acres of Community Parks	287.57
		Acres of Neighborhood Parks	33.55
SPECIAL EVENTS		Acres of Open Space Reserves	13,504.53
Programs	19	<i>taken from Master Comprehensive Plan</i>	
Participants	15,949		



RECREATIONAL FACILITIES AND AMENITIES

The City provides residents with a wide range of high-quality recreational facilities, programs and services. The Parks & Recreation Department provides over forty programs offered to residents of all ages. The following chart is an overview of the facilities currently provided by the parks division.

Park / Facility	Restrooms	Parking Lot	Concession Stand / Vending	Benches	Green Space	Picnic Tables	Outdoor Grill	Pavilion / Gazebo / Shelter	Play Structure / Swing Set	Walking Trails and/or Fitness Stations	Basketball Court (outdoor)	Tennis Court	Racquetball Court	Volleyball Court	Shuffleboard Court	Boat Ramp	Gymnasium	Fitness Center	Multi-Purpose Rooms (aerobics/dance/conference)	Baseball Fields	Little League Fields	Multi-Purpose Playing Fields (football/soccer)	Canoe and Kayak Launch	Softball Fields	Batting Cages	Water/Fountain	Electrical Outlet		
Neighborhood Parks																													
Blue Ridge Park	•	•	•	•	•	•	•	•	•														•			•	•		
Highland Ridge Park	•	•		•	•	•	•	•	•		•	•	•														•		
Hope Park				•	•	•	•	•	•																				
Kirk Park		•		•	•	•	•	•	•		•			•															
LaBrea Park		•			•	•	•	•	•		•										•								
Marius Park				•	•	•	•																						
McKibben Park	•	•		•	•	•	•	•	•		•	•	•		•									•			•		
Oak Park					•																								
Pine Park		•			•	•	•	•	•						•														
Veteran's Park				•	•																								
Community Parks/Activity Centers																													
Butler Park	•	•	•	•		•	•	•	•	•											•	•	•	•	•	•	•	•	
Morgan Family Community Center	•	•	•	•	•	•												•	•	•							•	•	
Larry Thoennissen Athletic Fields	•		•	•				•														•							
George Mullen Activity Center	•	•		•					•					•				•	•	•							•	•	
Dallas White Park	•	•		•	•	•	•	•	•			•		•		•								•			•	•	
Scout House (Dallas White Park)	•	•			•	•														•							•	•	
Community Educational Center	•	•		•	•			•												•								•	•
Recreational / Sports Facilities																													
Atwater Community Park	•	•	•	•	•	•	•	•													•	•				•	•	•	
Narramore Sports Complex	•	•	•			•		•															•		•	•	•	•	•
Sumter Blvd Linear Park				•	•					•																			
Special Use																													
BMX Bike Park (@Highland Ridge)	•	•	•	•		•		•																					
Canine Club	•	•		•	•	•		•																				•	
Garden of the Five Senses		•		•	•	•	•	•		•																			
Marina Park		•		•	•	•	•	•	•							•											•	•	
Myakkahatchee Environmental Park	•	•		•	•	•		•		•																			
Skate Park	•		•	•	•	•		•																					
City Center - Front Green		•			•																								
City Center - Rear Courtyard		•		•	•																								



SUMMARY OF 2013/2014 AD VALOREM TAXES

FOR MUNICIPALITIES WITHIN SARASOTA COUNTY

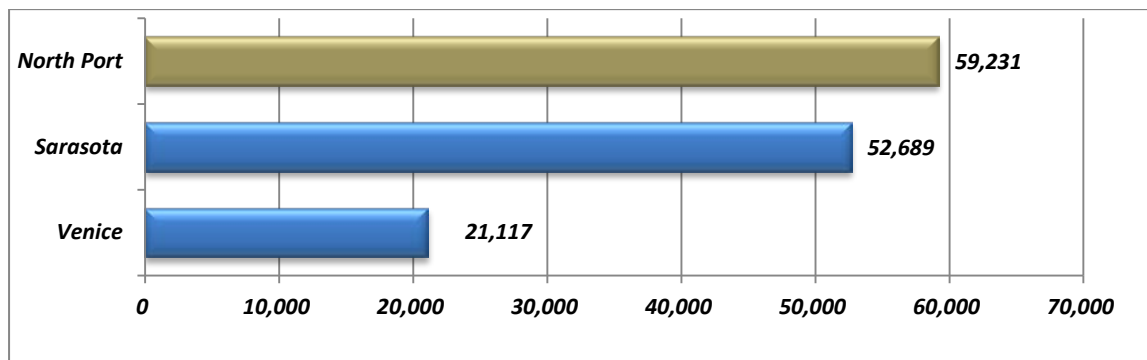
Municipality	Total Taxable Value	Population	Taxable Value Per Capita	Total Millage	Ad Valorem Tax Bill Per Capita
Longboat Key	3,400,203,897	6,884	493,929	2.1320	1,053
North Port	2,418,931,525	59,231	40,839	3.4474	141
Sarasota	7,205,951,871	52,689	136,764	3.5817	490
Venice	2,803,751,805	21,117	132,772	3.3020	438

Notes: City population figures are provided by the University of Florida, Bureau of Economic Research as of April 1, 2013, taxable value as of July, 2013 and the proposed millage rates are effective October 1, 2013. Total millage includes separate debt service rate.

THREE CITY COMPARISONS

The following charts compare tax revenues, general fund expenditures and authorized employee positions to the population for North Port and two similar cities in Sarasota County using data from the FY 2014 budget.

Population



Population figures used are from the April 1, 2013 BEBR Report.

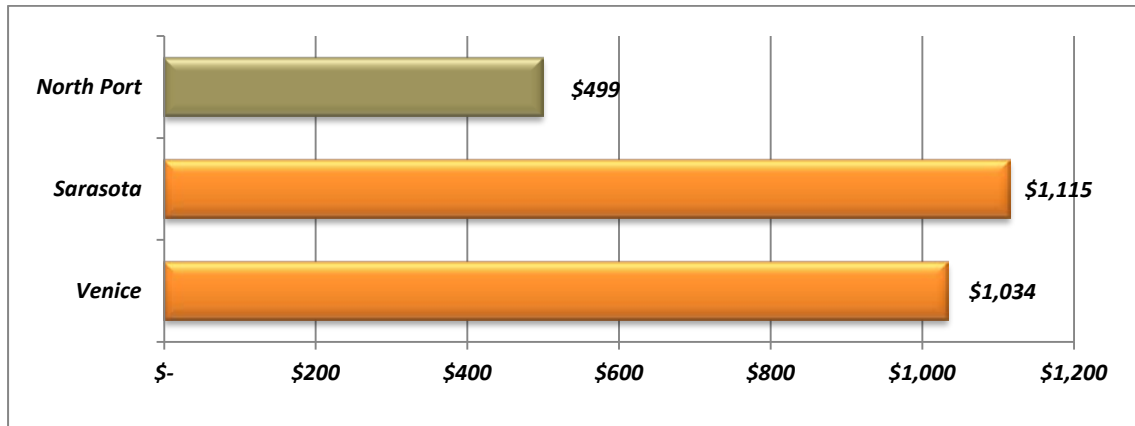
Ad Valorem Property Tax Revenues Per Capita

This chart illustrates the amount of revenue per capita projected to be collected by each municipality for FY 2014. Ad valorem taxes are based on the value of the home or property. North Port has the lowest per capita ad valorem revenue rates of the cities in Sarasota County.





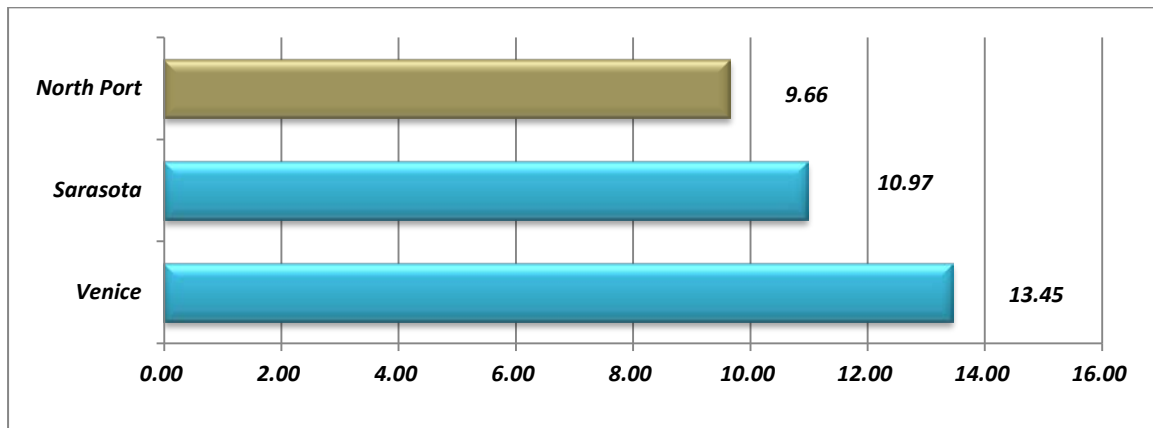
Total General Fund Expenditures (excluding transfers) Per Capita



This chart illustrates the budgeted General Fund expenditures per capita of each municipality. These expenditures are usually funded by taxes, state shared revenues and charges for services revenues. North Port has the lowest per capita expenditure rates of the cities in Sarasota County.

Employees per 1,000 in Population

This chart illustrates the number of employees per 1,000 in population of the municipality. North Port has the lowest number of employees per 1,000 residents of the cities in Sarasota County.



COMMISSION – MANAGER GOVERNMENT

The City of North Port uses the Commission-Manager form of government. Each Commissioner is elected “at large” for a four-year term. Annually at the first regular commission meeting in November, a mayor and vice mayor are elected by the five commissioners to serve in those capacities for a one-year term. The regular city commission meetings are held on the second and fourth Mondays of each month. The Commission represents all of the citizens of North Port and has the responsibility for setting municipal policies not designated by state legislation, such as adopting ordinances and resolutions, voting on appropriations, approving the budget, and setting tax and fee rates. The mayor presides at meeting of the commission and is recognized as head of the city government for all official functions. The vice mayor serves as acting mayor in the absence of the mayor.



The City Manager is appointed by and is directly responsible to the City Commission. The manager is chosen solely on the basis of administrative qualifications and experience in municipal affairs. As the administrative head of the City, the manager carries out the policies that are established by the commission and directs and coordinates the work of all city departments. The manager is responsible to inform the commission of the conditions and needs of the city and to make recommendations for action as the need arises. The manager also prepares the annual budget for the commission's consideration and upon its enactment sees that its provisions are upheld. The Commission – Manager form of government is ideal for a maturing city, such as North Port, as it affords the unification of authority and political responsibility in a professional administrator. The system fosters democracy and efficiency in a government that is highly responsive to the needs of the City's citizens.

HOW TO USE THE BUDGET DOCUMENT

The City's Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2014 and the future. It includes the day-to-day operating funds and capital improvement funds.

The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public. The Capital Improvement Plan and a budget-in-brief document titled, **Community Connection – The 2013-2014 Budget Story** are available as separate documents on the City's website at www.cityofnorthport.com

The following describes each of the major sections in this document:

INTRODUCTION

The *Introduction* contains the Vision and Mission statements, the City's Elected officials, a history and map of the City's locations, the City at a Glance which lists general demographic facts and figures for the City of North Port, a How-To-Use guide for the document, and both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County as well as city comparisons.

STRATEGIC PLANNING AND BUDGET STRUCTURE

The *Strategic Planning* section describes where the City has been and where it is going in the upcoming year and in future years. It provides a broad perspective of the City's "Vision-2028" plan and includes the economic outlook, legislative issues and emerging issues the City is analyzing for future budgets. The section also provides a broad picture look at performance measurement. The *Budget Structure* section serves to describe the budget process, budget calendar, and fund structure. The section includes the financial and budgetary policies of the City.

BUDGET OVERVIEW

The *Budget Overview* presents an overview of the FY 2014 Budget for all funds including the budget calendar and budget process for fiscal year 2014 budget preparation. This section describes sources of funds or revenue use of funds or expenditures; forecasts of future impacts to the budget; assumptions made for the forecasts; and presents changes in fund balances. It also contains a narrative, comparative tables, charts and graphs to make the information more understandable and comprehensive.

ORGANIZATION AND DEPARTMENT SUMMARIES

This section provides an overview of each department/division including overall staffing, an organization chart, core services and outputs, the budget by department/division and selected performance measures. To improve clarity and flow, the budget document is organized by fund. The department summary section is ordered as follows:

MISSION	A statement of purpose for each divisional unit
CORE SERVICES & OUTPUTS	The primary roles or tasks performed by each divisional unit
STRUCTURE	Shows the organization of each divisional unit
OPERATING BUDGET DETAIL	Compares actual and budget revenues (if applicable) and expenditures by type for fiscal years 2010 through 2014
STAFFING	Details the authorized position count for the department/division for five years
PERFORMANCE MEASURES	The measurement of the tactical and operational objectives attempted by the department/division

**CAPITAL IMPROVEMENT PROGRAM**

The *Capital Improvement Program* contains a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2014 through 2018. The programmed projects for FY 2014 are adopted as a part of the budget.

SUPPLEMENTAL INFORMATION

The *Supplemental Information* portion contains Budget Ordinances and a glossary of frequently used terms including acronyms used throughout the budget document.

The “How to Use the Budget Document” section aids the reader in finding and understanding information contained in the City’s budget document. If additional information is desired, please call the Finance Department at (941) 429-7107.

The budget document is also located on the City of North Port website, www.cityofnorthport.com. A copy of the document can be obtained by contacting the City Clerk’s Office.



STRATEGIC PLANNING

Vision – *The City of North Port is committed to ensuring our community values by providing a viable and sustainable quality of life for our residents.*

Mission – *The City of North Port is committed to act in a **FINANCIALLY RESPONSIBLE** manner, to provide **QUALITY MUNICIPAL SERVICES**, and to **ENGAGE RESIDENTS** in governance and service delivery.*

Values

North Port's five fundamental values are the long-term financial and operational goals that provide the basis for annual departmental business plans which become the budget and capital improvement program. Each value has corresponding strategic initiatives, or focus areas, for projects, programs, and key measures which position North Port for the future.

The following lists each value and corresponding definition statements which further describe the goals to achieving the fundamental value.

Effective governance

- Models stewardship and sustainability of the city's assets and resources
- Supports strategic decision making with timely, reliable and accurate data and analysis
- Encourages collaboration and citizen participation
- Provides effective and superior customer service in all city business
- Complies with regulatory and policy directives

Encourage economic growth and community prosperity

- Promotes an environment that attracts, sustains and retains diverse businesses and creative entrepreneurs
- Encourages sustainable development supported by reliable and affordable city services
- Helps to maintain a qualified and diversified workforce
- Provides, maintains and invests in a well-planned public infrastructure network
- Develops and prepares integrated, comprehensive long-range zoning and land use plans

Enhanced quality of life

- Encourages vibrant Town Centers
- Supports an aesthetically pleasing community
- Promotes and sustains a safe, clean and attractive place to live, work and play
- Aids in the development of quality healthcare and quality of life opportunities
- Provides for multi-generational community enrichment and community engagement

Ensure a safe community

- Fosters a feeling of personal safety through a visible and approachable presence
- Protects the community by justly enforcing the law, promptly responding to calls for service, and being prepared for all emergency situations
- Ensures regulatory compliance to protect property, the environment, and the lives of its residents and visitors
- Provides safe traffic flow, safe roads, and a well-maintained transportation system
- Offers a variety of safe activities and safety education

Excellent stewardship of the natural and built environment

- Fosters a sustainable community
- Protects community character
- Preserves natural resources, parks, creeks, canals, and open spaces
- Promotes a responsible development and environmentally sound transportation systems
- Maintains facilities, streets, and other infrastructure

COMPREHENSIVE PLAN

Local Comprehensive Plans are used to guide future growth and development to provide an overall vision for communities. The planning framework of the Comprehensive Plan was developed as part of the 2005 Evaluation and Appraisal Report (EAR) of the 1997 comprehensive plan update. The framework is designed to bring together stakeholders including citizens of North Port, city officials, and the public to provide valuable input into the visioning focus of the city at build out.



The Comprehensive Plan is comprised of the following elements:

- Future Land Use – outlines the principles and performance standards to be followed for the control and distribution of land development intensity and population densities
- Transportation – defines the development of an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction practices by establishing internal and external transportation linkages between residential neighborhoods and activity centers
- Utilities – linked to the Future Land Use element in relationship to the density and intensity of land use and how it guides the expansion of utility services
- Conservation and Coastal Zone Management – establishes a method of protecting, conserving, and enhancing the natural environment and historic resources
- Recreation and Open Space – profiles the diversification of various amenities to create a healthy environment for growth
- Intergovernmental Coordination – identifies and eliminates incompatible goals, objectives, policies, and development proposed in local comprehensive plans, and responds to the need for coordination with adjacent local and county governments and federal, state, and regional agencies
- Housing – identifies potential deficits in the housing supply by analyzing trends and potential housing problems
- Public School Facility – collaborates and coordinates with the School Board of Sarasota County to provide and maintain a high quality public education system which meets the needs of the City’s existing and future population
- Capital Improvement – concentrates on adequately providing needed public facilities for existing and future residents in a timely and efficient manner consistent with available resources to promote orderly growth.

LONG-RANGE NON-FINANCIAL GOALS

The long-range non-financial goals for the City of North Port are set forth in the adopted City Comprehensive Plan. The chart that follows identifies the long-term goals and links them to the City Commission’s strategic short-term goals and implementation.

LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	SHORT-TERM GOALS: CITY COMMISSION	IMPLEMENTATION: DEPARTMENTS & PROGRAMS
Maximize land uses to achieve a sustainable mix of urban development	Climate for economic growth and community prosperity	Economic Development; Neighborhood Development Services-Planning Division; Implement Economic Development Strategic Plan; Ambassador Program; Activity Centers 5 & 6 Master Plans
Develop an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction	Great neighborhoods Climate for economic growth and community prosperity	Public Works; sidewalks; Sumter Blvd. widening; road reconstruction & rehabilitation
Provide safe, high quality, adequate supply, distribution, and conservation system of potable water	Preserve environment and natural resources Climate for economic growth and community prosperity	Public Utilities; Backflow Cross Connection Program; Myakkahatchee Creek Reliability Project; Neighborhood Water and Sewer Extension Program
Provide adequate collection, treatment, and disposal of sewage	Preserve environment and natural resources Climate for economic growth and community prosperity	Public Utilities; Neighborhood Water and Sewer Extension Program; Reject Line Project; Reclaimed Water Project
Develop a stormwater management system which protects real and personal properties and preserves natural resources	Preserve environment and natural resources Great neighborhoods	Public Works; Big Slough Project and implementation; water control structures rehabilitation & replacement



LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	LONG-TERM GOALS: CITY COMPREHENSIVE PLAN
Protect, conserve and enhance the City's natural, environmental and historical resources	Preserve environment and natural resources Quality of life opportunities Your "Hometown"	City & County Executive Management; General Services-Parks & Recreation Division; Myakkahatchee Creek Corridor Project; Warm Mineral Springs Development
Develop and maintain a community park and recreation system	Exceptional outdoor experiences within a pristine natural area Quality of life opportunities Your "Hometown"	General Services – Parks & Recreation Division; Atwater Community Park Project; Butler Park Community Pool; Neighborhood Park Improvements
Promote the preservation and development of high-quality, balanced, and diverse housing options	Your "Hometown" Great Neighborhoods "Alive" Town Centers I-75 interchanges as major activity centers and destinations	Neighborhood Development Services – Planning Division; Economic Development; Activity Centers 5 & 6 Master Plans; Unified Land Development Code and Comprehensive Plan updates
Adequately provide the needed public facilities for both existing and future residents	Your "Hometown" Great Neighborhoods Quality local healthcare Preserved environment and natural resources	Public Works; Public Utilities; Public Safety; General Services – Parks & Recreation Division; Transportation; Water & Sewer; and Parks & Recreation Projects. Fire Stations and Police Sub-stations projects.

VISION 2028

North Port 2028 is your *"Hometown"* that has *"Preserved the Environment and Natural Resources"* and provides *"Exceptional Outdoor Experiences within a Pristine Natural Area"*.

North Port 2028 offers a *"Climate for Economic Growth and Community Prosperity"*, *"Quality Local Healthcare"*, and *"Quality of Life Opportunities"*.

North Port 2028 has *"Alive Town Centers"*, *"I-75 Interchanges as Major Activity Centers and Destinations"*, and a choice of *"Great Neighborhoods"*.

In September 2013, the North Port City Commission approved the Strategic Plan 2013-2018-2028 for the City. The plan defines the vision for the city in the year 2028 and establishes strategic goals to reach the 2028 destination.

North Port residents were invited to a Citizen Summit in April 2013, to help shape the direction and goals for the City. At the Summit, residents were led in a conversation about the City of North Port. The goals of the Summit were to:

- increase awareness about North Port and the issues and challenges facing the city government and community,
- gain resident input on the desired direction and goals for the City over the next five years and beyond along with specific issues to target for action, and
- gain valuable input to serve as an elemental component of the development of a strategic plan for the city.

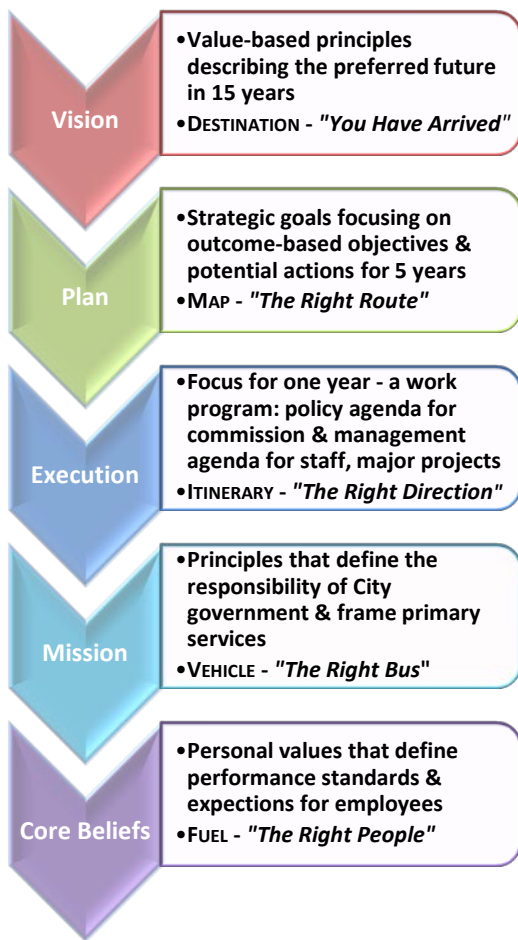
In addition, city departments were asked to provide their perspective on: 1) the major challenges facing the city over the next five years, 2) projects or issues the department is currently working on and 3) the projects or issues the City should address in fiscal year 2013-2014.



The Commission met several times with an outside consultant to work through the strategic planning process and took into consideration the input from the Citizen Summit, city departments, town hall phone meetings, and many other stakeholders.

Below is an illustration of the Strategic Planning Model used in developing *Vision 2028*.

Strategic Planning Model



2014 PRIMARY BUDGET GOALS

Based on the City Commission’s direction, the budget was developed with the following goals in mind:

- Protect key services on which the public depends
- Continue with vital infrastructure improvements
- Maintain adequate reserves
- No increases in ad valorem revenue

City staff began the budget development process by focusing on these primary goals. As the Commission continued their discussions on the Vision 2028 Strategic Plan, staff obtained more definitive objectives for the 2014 Budget and was able to adjust their proposals to meet those objectives.

The Strategic Plan implements the Vision and Mission through five fundamental values and provides the basis for the departmental business plans, capital improvement plans, and the financial and business plans for North Port. The Strategic Plan is focused on sustainability and a strong position for the present and future. The nine guiding principles of *Vision 2028* serve to execute the fundamental values of the City. Each year strategic initiatives are developed to meet two primary municipal services objectives: Core Business objective, which includes “no choice” and “choice for daily living” services, and “quality of life” objective.

The fifteen year strategic plan is divided into five-year segments with specific goals, and annual objectives are developed to meet those goals. The strategic plan, goals, and objectives are reviewed each year to determine the City’s progress toward *Vision 2028*. The review process is a major component in the overall budget process.

Fundamental Values

- Effective Government
- Encourage Economic Growth & Community Prosperity
- Enhanced Quality of Life
- Ensure a Safe Community
- Excellent Stewardship of the Natural & Built Environment

Guiding Principles

- Hometown
- Preserved Environment & Natural Resources
- Exceptional Outdoor Experiences within a Pristine Natural Area
- Climate for Economic Growth & Community Prosperity
- Quality Local Healthcare
- Quality of Life Opportunities
- "Alive" Town Centers
- I-75 Interchanges as Major Activity Centers & Destinations
- Great Neighborhoods

Initiatives

- Develop & review policies, processes, & fees
- Continue infrastructure upgrades, expansion, & maintenance
- Complete Master Plans for Parks, Activity Center 5, & Utilities
- Develop a plan of action for Warm Mineral Springs
- Review City-owned land to determine future acquisition or disposition

Objectives

- Core Business: No Choice Services & Choice for Daily Living Services
- Quality of Life Services
- Community Add-On

Vision 2028

- Financially Responsible
- Quality Municipal Services
- Engaged Residents



STRATEGIC/BUDGET INITIATIVES

The strategic initiatives for fiscal year 2014 include policy and management agenda priorities. The following chart illustrates those priorities and how they relate to the city-wide values and the strategic vision guiding principles.

**CITY OF NORTH PORT
STRATEGIC INITIATIVES SUMMARY
FISCAL YEAR 2013-14**

VALUE	PRINCIPLE	PRIORITY	ACTION	OUTCOMES	STATUS	DEPARTMENT
Effective Governance	Climate for Economic Growth & Community Prosperity	1	Develop policies for Zoning & Code Enforcement, Special Events Sponsorships, Capital Acquisition, and Tree policy	Streamlining permit, planning & zoning process, and fees	Early planning	City Manager & Neighborhood Development Services
				City-wide Vehicle & Equipment replacement plan and funding mechanism	On-going	Finance and Fleet Maintenance
Encourage Economic Growth & Community Prosperity	Hometown	1	Land use & development review: Comprehensive Plan & Land Development Code	Economic development organization review	On-going	City Manager & Neighborhood Development Services
	Great Neighborhoods				On-going	City Manager & Neighborhood Development Services
	Climate for Economic Growth & Community Prosperity	1			Activity Center 6: The Shire Land Use & Zoning	On-going
	Climate for Economic Growth & Community Prosperity	1	Heritage town center & historic district			City Manager & Neighborhood Development Services
Enhanced Quality of Life	Exceptional Outdoor Experience	1	Atwater Park-Phase 3	Complete Phase 3 of the Atwater project	On-going	General Services – Parks & Recreation
	Climate for Economic Growth & Community Prosperity	1	Master Plans for: Activity Center #5, Parks & Recreation, & Utilities	Utilities infrastructure master plan	On-going	Neighborhood Development Services – Planning Division
			Warm Mineral Springs	Short-term contract for the operation of Warm Mineral Springs		General Services – Parks & Recreation Utilities
Ensure a Safe Community	Climate for Economic Growth & Community Prosperity	1	Road reconstruction project, Price Boulevard widening project	Road project bond issuance, safe routes to schools (sidewalks)	On-going	City Manager, Finance, and Road & Drainage
	Great Neighborhoods	1		Proactive & preventative policing actions	On-going	Police Department
Excellent Stewardship of the Natural & Built Environment	Preserved Environment & Natural Resources	1	Blueways Phase 1, City-owned land: Disposition & Acquisition	Blueways-Phase 1	On-going	General Service – Parks & Recreation
				City-owned land	On-going	City Manager
			Warm Mineral Springs	Development & long-term contract	On-going	



EFFECTIVE GOVERNANCE

Commission, as the governing board of the City of North Port, has three primary roles: to establish policies, to make significant and strategic decisions, and to oversee the organization's activity. The top priority policy agenda for 2014 includes the review or establishment of the following:

- **Comprehensive Plan and Land Development Code review** – The City's Unified Land Development Code (ULDC) went through an extensive review, re-write, and vetting process beginning in 2008 which incorporated numerous stakeholders including citizens, developers, community groups, advisory boards, the Chamber of Commerce, city staff, and commission. The amended ULDC was adopted in June, 2010 and since then has undergone several more amendments. The review and update in 2014 will provide an opportunity to continue to address legislative policy changes and to improve the usability of the document. The City's Comprehensive Plan is scheduled to begin a review process also.
- **Zoning and Code Enforcement policies** – In 2013, the City Commission began discussions on reviewing and updating zoning and code enforcement policies. City staff will prepare recommendations to present to the commission in 2014.
- **Special Events Sponsorship policy** – Requests from citizen groups to receive assistance from the City to conduct special events has prompted the City Commission to establish policies and requirement to receive sponsorships. In fiscal year 2014, the Commission will formalize policies for this project.
- **Tree policy revision** – The City's Tree ordinance is scheduled for revision in 2014 and will take into consideration the suggestions of various stakeholders. The City of North Port has the distinction of being a Tree City USA. To qualify as a Tree City USA community, a city must meet four standards established by The Arbor Day Foundation and the National Association of State Foresters, which include: 1) a Tree Board or Department, 2) a Tree Care ordinance, 3) a Community Forestry Program with an annual budget of at least \$2 per capita, and 4) an Arbor Day Observance and Proclamation.
- **Capital acquisition policy** – A Capital Acquisition policy will be developed in 2014 to establish the funding and expenditure priorities for replacing capital vehicles and equipment.

ENCOURAGE ECONOMIC GROWTH AND COMMUNITY PROSPERITY

In 2007, the first Economic Development Strategic Plan was adopted and put into action. Over the course of the next five years (2007-2012), many changes in the local economy and the national and global economy occurred. In October 2012, the City adopted an updated economic development strategic plan for the five-year period of 2013-2018.

As a result of significant public input, five major goals were developed; each having defined objectives along with several strategic actions to attain the desired goal. The City Commission has incorporated several of these goals into their *Vision 2028* strategic plan. The fiscal year 2014 initiatives are as follows:

- **Activity Center 6, The Shire** – Review the land use and zoning for the area as well as review the transportation plans of the Metropolitan Planning Organization (MPO) for the activity center area.
- **Heritage Town Center** – Begin the visioning process for creating a Heritage Town Center.
- **Historic District Designation** – Begin the vetting process of determining the possibility and location of a Historic District.

ENHANCED QUALITY OF LIFE

Quality of life opportunities continue to be a major focus for city leaders. From the development of the *Vision 2028* Strategic Plan to master plans for parks and utilities; and from the Economic Development Strategic Plan to master plans for active town centers, the City continues to promote quality of life opportunities. The following priorities are scheduled for fiscal year 2014.

- **Atwater Park-Phase 3 completion** – Atwater Park is a community park located on the east side of the city. The development of the park land has been in progress since 2006, and capital improvements have been accomplished in three phases. In fiscal year 2014, the third phase of the project including public restroom facilities, playground area and a splash pad will be completed.
- **Activity Center 5, Midway** – North Port was primarily platted as a residential community with very little land (5%) set aside for non-residential uses. The unplatted, non-residential areas are termed "Activity Centers" in the City's Comprehensive Plan. Currently, there are eight designated activity centers in various stages of development. The City



Commission approved the development of a master plan for the Midway Activity Center (#5) for fiscal year 2014. The small area master plan will bring continuity to the four-quadrant development to meet city outcomes for the activity center and will assist developers in creating an economically and financially sustainable development.

- **Parks & Recreation Master Plan** – In 2006, a Parks & Recreation Master Plan was developed and discussed with Commission, but was never formally adopted. Commission directed staff to revisit the master plan to determine current and future needs, and implementation. The fiscal year 2014 budget provides for the review of the 2006 plan or a new master plan.
- **Utilities Master Plan** – Utilities is in the process of finishing a Demand Analysis which will provide the necessary information to begin the expansion of services, specifically water, to the platted lot community. Based on the results of the Demand Analysis, the fiscal year 2014 Utilities Master Plan will be developed. The master plan will aid in developing the most efficient course to expand utility services to commercial and residential neighborhoods.
- **Warm Mineral Springs** – Secure a short-term operation contract with an outside provider.

ENSURE A SAFE COMMUNITY

Several projects are supported on an annual basis which provide for the safety of the community. In fiscal year 2014, there are specific budget initiatives as well as the annual projects supported by city resources.

- **Road Reconstruction** – Fiscal year 2014 marks the beginning of the City's most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage District will begin the reconstruction of approximately 266 miles of sub-standard public roads.
- **Price Boulevard Widening** – In 2009, a Price Boulevard Widening study was completed in which the City was given several options for easing traffic congestion on this major east-west roadway. The City Commission determined to revisit the widening project in fiscal year 2014 as one of its top priorities.
- **Fire Station 85 Construction** – The completion of this project is scheduled for 2014.
- **Water Control Structures** – The Road and Drainage District is responsible for maintaining adequate storm water flow throughout the city, hence, the district developed a strategic plan for rehabilitating or replacing the 69 water control structures in the city. Each year at least one structure is schedule for maintenance.
- **Transportation and Mobility Projects** – Annual appropriations are made for the following projects: 1) Sidewalk construction, 2) Pedestrian bridges, 3) Walkway lighting, 4) Intersection improvements, and 5) Neighborhood beautification.
- **Capital Vehicles and Equipment Replacement** – Over the next six years, the Police Department is scheduled to replace its entire fleet of vehicles without the assumption of debt. The department is scheduled to replace twelve vehicles in fiscal year 2014. The Fire Department plans to use a combination of cash and lease purchases to maintain its vehicle replacement schedule. In fiscal year 2014, a fire engine is scheduled for purchase. Public Works, including Road and Drainage and Solid Waste, will replace vehicles and equipment based upon the established replacement schedule without incurring debt.

EXCELLENT STEWARDSHIP OF THE NATURAL AND BUILT ENVIRONMENT

By continuously investigating technological advances, studying the environmental indicators, educating the public and working as a team with all concerned agencies, North Port is taking responsibility for protecting natural resources while reducing environmental impacts. In addition, the City continues to make a concerted effort to address aging infrastructure and preserving newer facilities by providing the resource necessary to maintain infrastructure and invest in upgrades to systems to care for the health of residents, businesses and employees, while enhancing safety, and addressing emergency needs.

- **Myakkahatchee Creek Reliability Project** – The Myakkahatchee Creek and Cocoplum Waterway are the major sources of water to the city. Because of seasonal variability in both flow and quality of water from these two water sources, the City broke ground, in November 2011, on a Reliability Project to provide a reliable, sustainable and cost-effective water supply. The project has been constructed in phases and is anticipated to be completed by the end of fiscal year 2014.



- **Blueways Phase 1** – The Blueways project focuses on the development of the canal and creek system linking water-based recreation at Blue Ridge, McKibben, Dallas White, and Butler Parks. The project includes improvements to existing launch sites, addition of canoe/kayak launches, docks, portal access points at water control structures, a fishing pier, bank improvements, ADA accessibility, and miscellaneous landscaping and signage.
- **City-Owned Land Disposition and Acquisition** – The City is reviewing the city-owned parcels and other available parcels within the city to determine the importance of each parcel to the City’s long-range development plans. City staff will assess each parcel and make recommendations to the City Commission either for disposition or acquisition.
- **Warm Mineral Springs** – On December 20, 2010 the City of North Port, in partnership with Sarasota County, purchased Warm Mineral Springs Resort. As Florida’s only naturally formed warm water mineral spring, the constant 87 degree waters provide soothing comfort that have been enjoyed for generations. The naturally warm spring is surrounded by an 81-acre private resort and day spa. Currently, the city and county are in the process of soliciting bids for a short-term operator for the springs as the two partners develop future plans for the land surrounding the environmentally sensitive area.

STRATEGIC PLAN FUNDING OBJECTIVES

The two main funding objectives of North Port’s Strategic Plan are: 1) core business and 2) quality of life. Core business is divided into “No Choice” and “Choice”. Choice services are further expanded into “Quality of Life” services. A fourth tier of funding is “Community Add-Ons” which are premium selected services which exceed quality of life. Projects and programs are assigned to one of four service tiers, based on its relative priority as a municipal service and its fit with the Mission and Vision.

No Choice – Services mandated by or affected by mandate of federal or state government

Choice Core Services – Core services not required by law, but are a principal municipal function

Quality of Life Services – Choice services which are provided to enhance the customer experience

Community Add-ons – Premium selected services exceeding quality of life enhancements

The assignment of the programs and projects into these tiers serves to identify the hierarchy of North Port’s services into essential core services or services which leaders make a choice to provide and/or improve the customer experience. An essential element of the provision includes support services that are provided by many departmental divisions within North Port. Not shown specifically in hierarchy, but core to its operation and support of all primary businesses are:

- Legal services
- Financial services
- Public records
- Human resources
- Facilities and equipment
- Procurement
- Information services
- Risk management
- Property and real estate management
- Community information and marketing.

CHALLENGES AND OPPORTUNITIES

A step in the strategic planning process is to identify challenges and opportunities for operations improvement. Staff members from all functions review and identify the most important issues to stakeholders. Department business plans are then built to address challenges and opportunities.



CUSTOMERS

A sound business plan identifies the entity's primary customers so that all stakeholders have knowledge of the citizens they service and can maximize service delivery. The value of each city service to these customers helps to determine its relative ranking in regards to funding objectives. The City identifies the following customers by relative impact on services provided:

Primary Customers

- Taxpayers and ratepayers
- Annual residents
- Seasonal residents
- Water and wastewater customers
- Business owners, both current and future

Secondary Customers

- Homeowners
- Tourists and guests
- Community & service organizations
- Developers
- Landlords and renters

Other Important Customers

- Youth
- Seniors
- Schools
- Sports associations
- Other municipalities
- Legislators

DEPARTMENT BUSINESS PLANS

Department business plans outline the functions, goals and performance expectations of the operating divisions. These plans are aligned with the Strategic Plan as part of the budget preparation, review and monitoring cycle. In the annual budget process, departments build from their core business services to determine what resources are needed to perform their specific services.

GOALS AND OUTCOMES

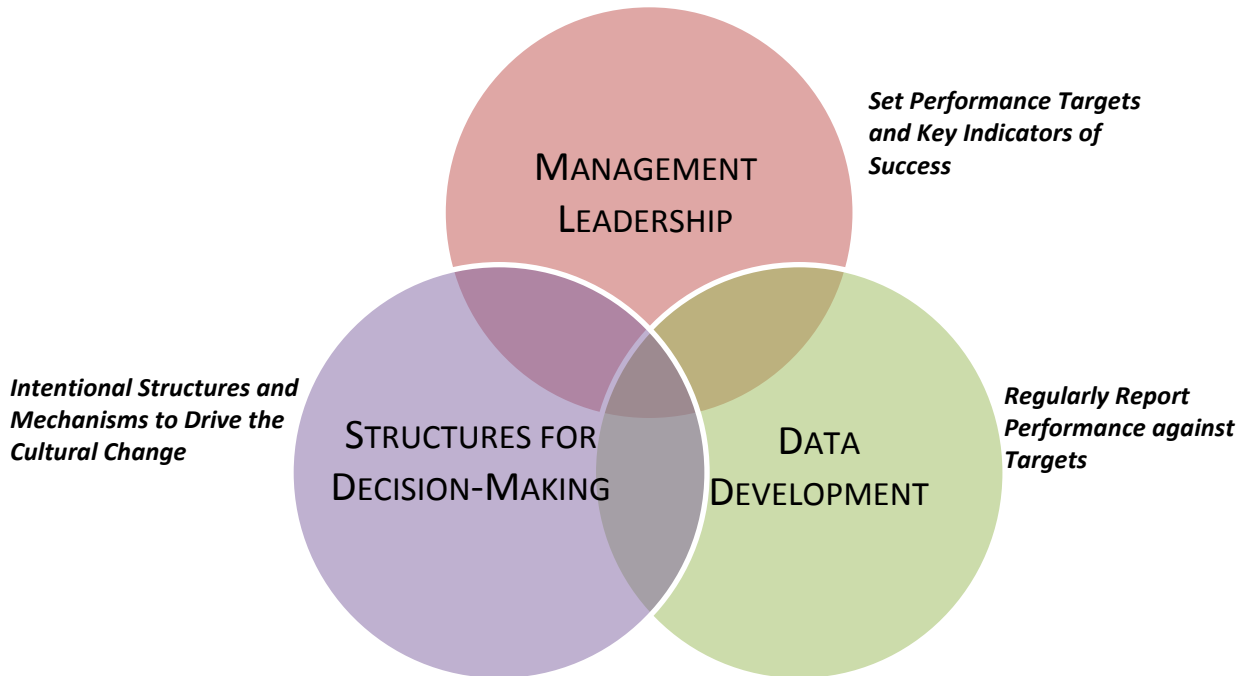
North Port's vision and mission are the basis from which the City's fundamental values are established and maintained. In the annual strategic planning process, the city's leaders revisit and refine priorities to continually adjust to the current social and economic environment to support the values, mission and vision for the city. Departments review and align business plans to achieve the city-wide policy and management goals for the year. Progress toward the policy and management actions are defined and reported in the departmental performance measures.

PERFORMANCE COUNTS!

The budget planning and development process involves the setting of goals and objectives for the new fiscal year while evaluating the achievement of prior years' goals and objectives. To provide an assessment method, departments and divisions establish a series of measures derived from the workload inputs and outputs performed by each area. Workload indicators are quantified and reported to determine the level of service required of each division and to provide the data to track resources used, productivity and quality of service evaluation.

Each year, North Port's management and supervisors may realign their workload indicators and performance measures to better reflect overall city-wide key outcomes and individual department objectives.

Performance Counts is an ongoing systematic approach to improving results through evidence-based decision making, continuous organizational learning, and a focus on accountability for performance. The city implemented *Performance Counts* in FY 2013 as the program used to measure key indicators in departments/divisions. Three key ingredients provide the framework in *Performance Counts*.



Management leadership efforts

- reflect visible leadership to support and drive the cultural change;
- set clear expectations in terms of priorities and goals, and targets;
- communicates and reinforces the importance of focused resources.

Data development

- establishes the required data report system;
- prioritizes data collection that will yield initial practices;
- provides regular report schedules and protocols.

Structures for decision-making

- integrates performance results by reviewing, evaluating and acting upon reported data;
- increases transparency and visibility of data;
- communicates to staff specific decisions that are intended to improve performance targets.

Performance Counts helps to translate the city’s mission and vision into tangible objectives. The core purpose of measuring performance is to determine if all desired outcomes are being achieved. The measures also provide insight into the effectiveness and efficiency of departments and programs.

Performance Counts helps the city to

- fill performance gaps and improve service delivery;
- create a results-focused culture;
- prepare each year’s budget;
- reset the balance between responsibility and accountability.

Core Values and Elements

Performance Counts originates with the city’s core values and includes four elements that define the performance mission.

Core Values

- Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.



- Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
- Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
- Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
- Sustainability** – a source of values that focus on renewable resources for a viable community.

Elements

- Department Core Services** – an essential job task performed by a department that is aligned with what the customer expects and sees and when successfully delivered, the department is on course to achieve its mission.
- Primary Customer Group** – anyone who directly receives or benefits from a department’s core service.
- Customer Requirements** – the expectations or needs that customers have about the core service including effectiveness, efficiency, quantity, and quality.
- Performance Measures** – tactical measures describing the expected key results and used by department management to align core services; operational measures describing work performed and used by crew leaders and supervisors to align core services.

Performance Counts uses the results of performance measures to

- prioritize job tasks;
- ensure maximum efficiency in use of personnel and equipment;
- make budget resource decisions;
- make better informed decisions.

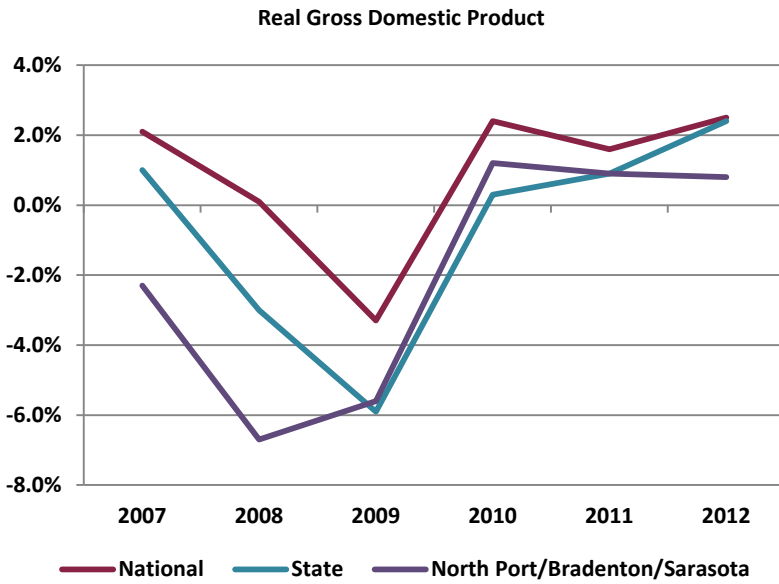
Performance Counts measures are shown in the individual department/division sections of this document. For FY 2014 actual data from FY 2013 is included.

ECONOMIC OUTLOOK & FORECAST ASSUMPTIONS

As a predominantly residential community, the economic environment of the City is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the cost of housing (including housing values, foreclosure rates, insurance and taxes), the regional job market, new construction, weather events and retail activity. Consideration of the impact of these economic indicators is critical as the City endeavors to develop its resources and facilities to meet the demand of its residents. All available information and indicators are utilized in forecasting the City’s budget revenues and expenditures.

For the last four years, the annual rate of economic growth has averaged just over 2%. Wells Fargo economists anticipate that growth in 2014 will be 2.4%. Economic activity is expected to accelerate in 2014, as home building and consumer spending drive growth. The economy is also getting an unexpected growth spurt from lower gas prices and the recent pull back in long-term interest rates. Federal government spending continues to lag behind and is slowing future growth. However, many state and local governments’ spending is slightly stronger, reflecting improving tax revenues. Consumer spending for big ticket items, most notably motor vehicles and household appliances, remains relatively strong. The improvement has been driven primarily by the continued decline in the unemployment rate, which has increased job security for those with jobs. However, the pace of hiring has not improved.

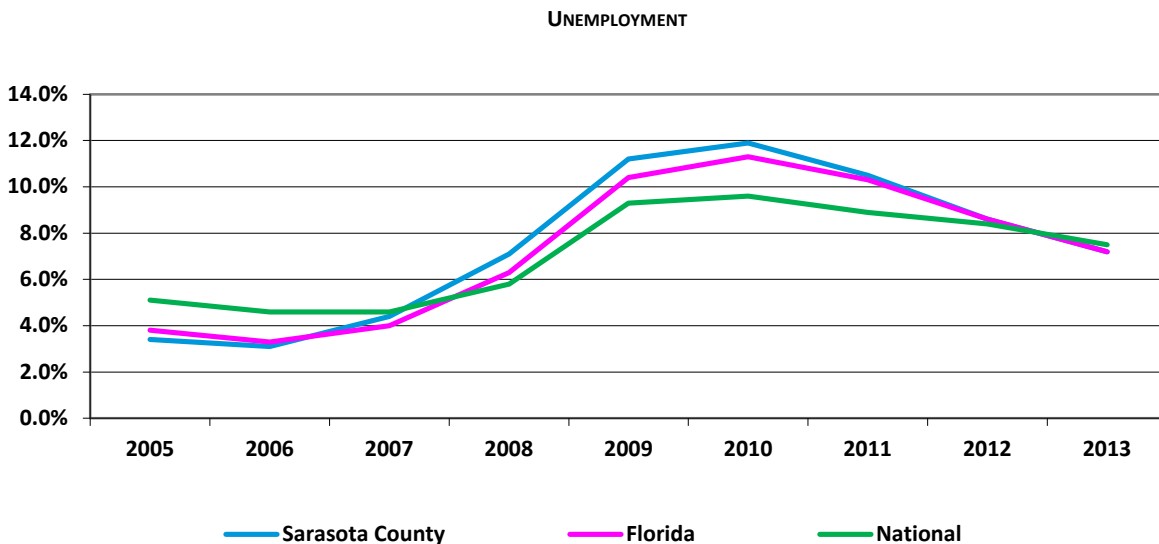
According to the U.S. Bureau of Economic Analysis (BEA), the economy increased by 3.6% in the third quarter of 2013 as measured by an increase in Gross Domestic Product (GDP). The GDP has shown increases during the last three years, except for the first quarter of 2011, peaking in the fourth quarter of 2011 at 4.9%, which was mostly attributed to policy changes enacted by the Federal Government, including several stimulus packages designed to create jobs and boost the economy. Since then, the growth rate has fluctuated each quarter and bottomed out at 0.1% in the fourth quarter of 2012, but has since then shown slow but sustained improvement. The increase in the third quarter of 2013 is mostly attributed to positive contributions from personal consumption expenditures, exports, non-residential fixed investment, private inventory investment, and fixed investment, partially offset by a negative contribution from federal spending. However, there was acceleration in state and local government spending in the second quarter of 2013.



Prior to 2007, Florida’s GDP was higher than the national average, but has suffered during the recession in 2009 due to the housing debacle. Florida’s Real Gross State Product continues to creep upwards. The economy has not returned to pre-recession levels, but improvement is steady. Much of the credit can be attributed to a rebound in housing. Home sales and prices are rising, and new commercial and residential developments are also showing improvement. Tourism remains robust, and banks are becoming more open to lending. However, there are still some concerns surrounding Florida’s growth, including the impact of the federal health care law on small businesses, uncertainty over what effects resumption of the payroll tax will have on spending, and relatively high unemployment and economic policies being debated in Congress and in the state legislature.

The City anticipates receiving moderate increases in fiscal year 2014 for demand-driven revenues such as Half-Cent Sales Tax and State Shared revenue. The City has seen promising growth in 2012 and 2013 as indicated by an increase in building permits issued. The City Commission placed a two-year moratorium on impact fees for transportation and solid waste. The moratorium is slated to be removed in January 2014. As such, for fiscal year 2014, the city is projecting higher, but conservative revenues from building permits and impact fees.

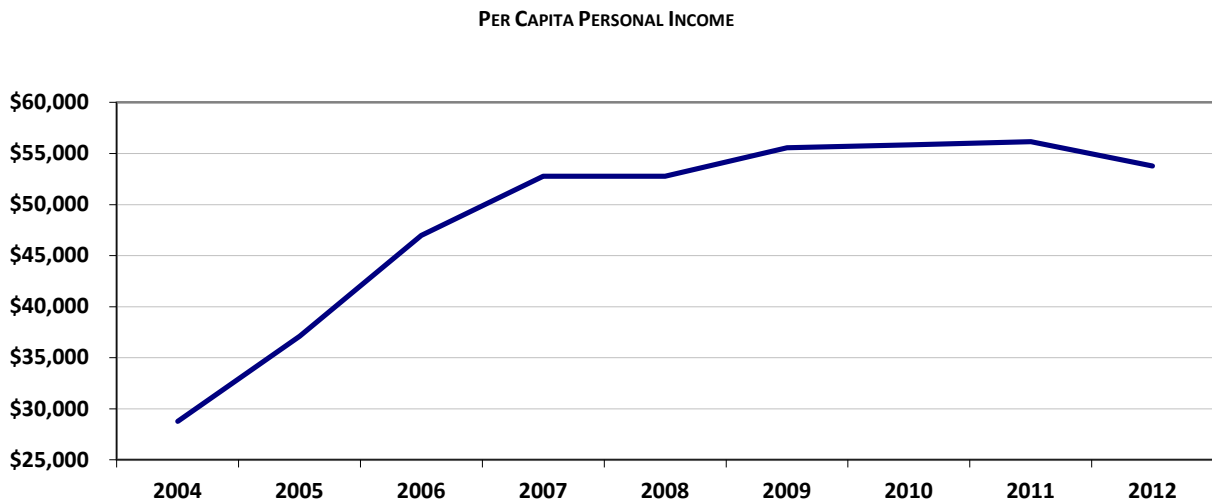
The average national unemployment rate through November 2013 was 7.5% which showed significant improvement over the annual average unemployment rate for 2012 of 8.1%. In the early part of the decade, the unemployment rate in Florida had been lower than the national average. However, beginning in 2008, the unemployment rate in Florida has been higher than the national average until September 2013 when the average unemployment rate fell below the national average by 0.3. Hiring across Florida has shown significant improvement, as the unemployment rate declined to 6.8% in September 2013, a decrease of 19% from September 2012. The unemployment rate in Sarasota County declined from 7.8% in September 2012 to 7.2% in September 2013. Locally, experts are expecting strong economic growth in South Florida due to foreign investment, population growth, and tourism. Personal income in Sarasota County has grown 4.2% from 2011 to 2012, and during the same period, the State personal income has grown 4.1%. Over the next three years, personal income in the state is expected to grow an average of 4.9% annually.





As illustrated in the above chart, the unemployment rate for Sarasota County matches the state rate and is slightly lower than the national rate. A major contributor to the City’s and region’s economy is the construction business. Due to a decrease in residential and commercial construction, the state and local economies have experienced elevated unemployment.

The per capita personal income for the County/City continues to climb. Since 2004, the per capita personal income has steadily increased until 2012 when it dropped approximately 6.8%. The following chart reflects this trend based on County data.



SOURCE: CITY OF NORTH PORT CAFR

HOUSING MARKET

At the national level, the housing market continues to gain strength and over the past year, new housing starts for both single-family and multi-family units have increased. The strengthening homebuilding activity is an important indicator that existing home inventory is shrinking. Based on the Florida Realtors Yearly Market Summary for 2012 on single family homes, the number of months’ supply of inventory decreased 33.4% in 2012 to 5.5 months from the 2011 figure of 8.3 months.

South Florida’s housing market continues to show steady, but slow growth. Sarasota Association of Realtors reports total units sold in October 2013 increased 3.2% over October 2012, and the average days on the market decreased 14.4% during the same time period. The median sales price for October 2013 was 15.1% higher than October 2012, and home prices continue to rise as homeowner confidence is rebounding.

The City’s gross taxable value increased 6.4% for 2013 as compared to 2012, indicating a recovery of the housing market in North Port. The 2013 increase in taxable value is the first increase since 2008. Of this amount, \$37,930,320 (or 1.6%) was attributed to new construction and additions. However, gross taxable values are far from where they were before the downturn in the housing market. The City has experienced a loss of \$3,208,305,961 of taxable value from the 2007 levels due to State constitutional amendments and the decline in the real estate market. Taxable values are expected to show a modest increase over the next four years.

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, the City experienced considerable growth in its tax base which provided increased annual tax revenues without increases to the property tax rate. In the last six years, this trend was replaced by a more gradual growth, decreases in property values, and limits on tax revenues through state tax reform legislation. Forecasts include modest increases in property values with moderate growth in population.

North Port is currently on track to meet the Institute for Economic Competiveness’ Florida forecast for 2013-2016 in several of the measured indicators. Housing starts for the past two years have increased 75% each year. Gran Paradisio, a large tract of land purchased by Lennar in September, 2013 will begin construction of mixed use housing in 2014.

The following table shows the City of North Port’s taxable value and new value since 2009.



CITY OF NORTH PORT TAXABLE VALUE & NEW VALUE 2009 – 2013

Tax Year	Adjusted Value	New Value	Gross Taxable Value	Percent Change In Value
2009	\$2,893,714,934	\$68,626,459	\$2,962,341,393	-22.45%
2010	2,445,870,046	25,823,031	2,471,693,077	-16.56%
2011	2,250,308,630	24,614,397	2,274,923,027	-7.96%
2012	2,246,178,615	23,386,595	2,269,565,210	-0.24%
2013	2,381,001,205	37,930,320	2,418,931,525	6.58%

As land usage in North Port is primarily residential, much of the City's property tax revenues are derived from individual home owners. Changes in home values and foreclosure rates have a great impact on North Port's revenues. The composition of North Port's tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded, qualifying for an exemption of \$50,000 and the majority of homesteaded properties have a taxable value less than \$200,000. Approximately 60% of the City is vacant, undeveloped land which provides considerably less in tax revenue to the City. The following chart illustrates the principal property tax payers in 2012 as compared to 2003.

PRINCIPAL PROPERTY TAX PAYERS

Taxpayer	2012 Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value	2003 Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value
Marsh Creek Holdings Ltd	\$ 16,144,200	1	0.71%	\$ 5,007,610	10	0.47%
Benderson Property	14,752,100	2	0.65	-	-	-
Wal-Mart Stores East LP	14,427,300	3	0.63	-	-	-
DiVosta Homes LP	12,988,134	4	0.57	-	-	-
Gran Paradiso I & II LLC	12,782,044	5	0.56	-	-	-
Lowes Home Centers Inc.	11,867,200	6	0.52	-	-	-
Walgreens	10,450,500	7	0.46	-	-	-
Centex Homes	8,162,500	8	0.36	-	-	-
Home Depot USA Inc.	7,998,412	9	0.35	-	-	-
North Port Park of Commerce LC	6,689,800	10	0.29	-	-	-
Vestcor				9,364,500	1	0.87
KEB, Inc./Bobcat Trail				8,710,169	2	0.81
Cargor Partners				8,262,600	3	0.77
North Port Park of Commerce				7,251,500	4	0.68
Dennis J. Fullenkamp Realty				6,303,000	5	0.59
Shoppes of North Port Ltd.				6,265,100	6	0.58
Panacea Funding, Inc.				5,845,956	7	0.55
Richardson Arms				5,739,000	8	0.54
JSD Limited Partnership				5,324,900	9	0.50
	\$116,262,190		5.10%	\$ 68,074,335		6.36%



MAINTAINING BUSINESS GROWTH

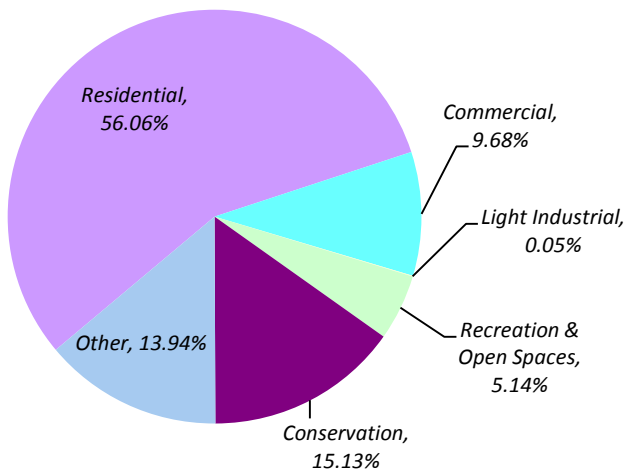
The growth and development of the City is dependent upon the economic environment of the country, south Florida, and particularly that of Sarasota County. With the exceptional quality of life, its inviting family-oriented environment, and numerous business advantages, the City of North continues to attract new investment.

In 2007, the first Economic Development Strategic Plan was adopted and put into action. Over the course of the next five years (2007-2012), many changes in the local economy and the national and global economy occurred. In October, 2012, the City adopted an updated economic development strategic plan. As a result of significant public input, five major goals were developed to implement over the next five-year period; from 2013-2018. The following is a listing of the goals.

- Goal 1:** Foster economic growth and expansion of existing businesses
- Goal 2:** Develop product – land & buildings
- Goal 3:** Develop infrastructure
- Goal 4:** Develop talent and workforce
- Goal 5:** Improve quality of life – community development

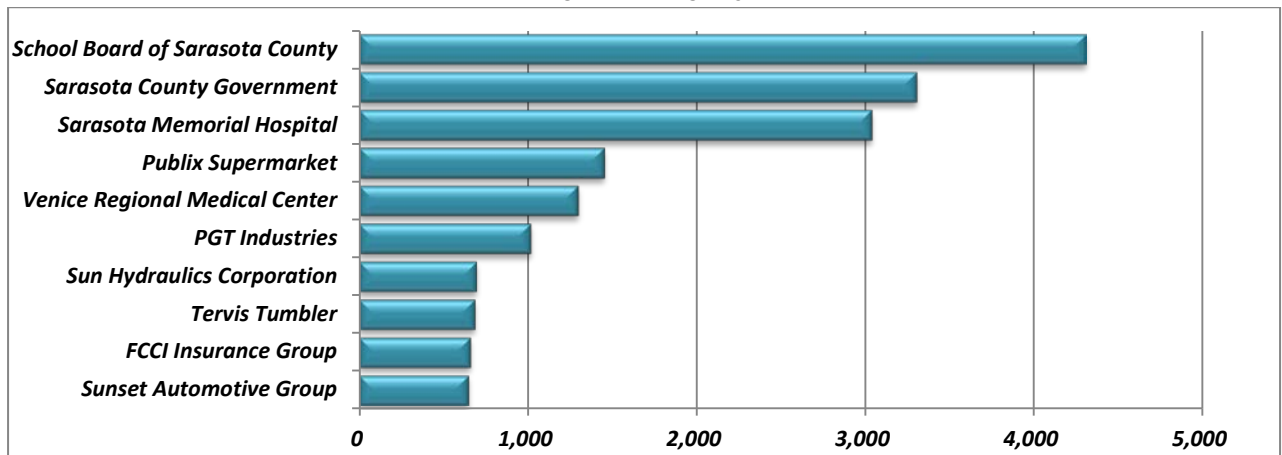
The following chart illustrates the land usage as a percentage for the City of North Port.

LAND USAGE AS A PERCENTAGE



In September, 2013 Forbes named North Port as one of the top 100 places in the nation for business and careers. The announcement stated that the North Port-Bradenton-Sarasota, FL Metropolitan Statistical Area (MSA) ranked 92nd on the top 200 places in the nation for business and careers. Forbes factors in employment and job growth, housing and household income growth, education of the workforce and quality of life in ranking the top places to live and work in the country.

TOP TEN EMPLOYERS

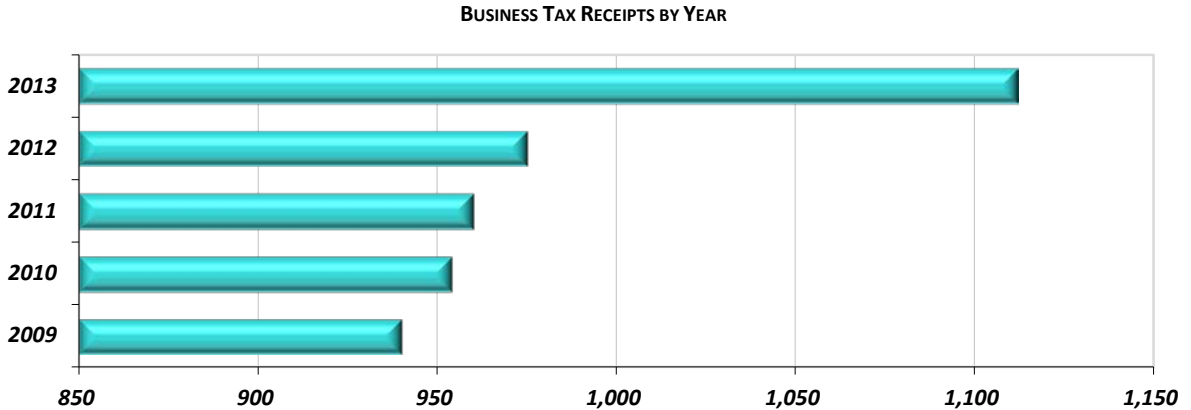


Note: Statistics are for Sarasota County; not available for the City of North Port.



Business Tax Receipts are a tax on any individual or entity conducting business in the City. In the past, these receipts were called "Occupational Licenses" which caused confusion because they were never a license to conduct business, but rather a tax on doing business. The updated City ordinance was adopted in FY 2009 which officially changed the term from "Occupational License" to "Business Tax Receipt."

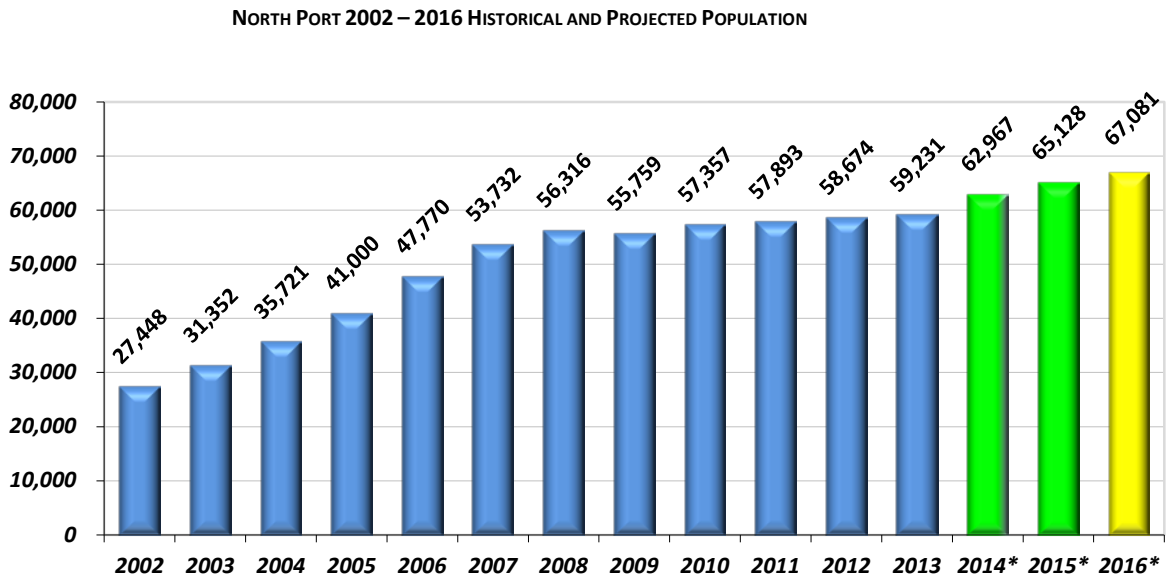
As the following chart shows, the number of business tax receipts issued by the City has increased for the past four years. The majority of businesses provide general services; however, retail, insurance, and repair and maintenance businesses are growing each year.



POPULATION

The City of North Port has experienced strong growth and from 2000 to 2009 has approximately tripled. An estimated increase of 557 residents is projected for 2013. Population estimates are provided by the Bureau of Economic and Business Research (BEBR). However, the City is only 25% built out and projects a build out population of over 200,000 residents. The 2010 U.S. Census reported the population in North Port as being 57,357. Since some state shared revenues are linked to population growth, *Census 2010* did impact the City's future revenues. Population estimates are used to determine: revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state and local legislative districts; forecasts of housing, recreation and transportation needs; and disaster relief.

The following chart illustrates North Port's historical and projected permanent population.



*Projected



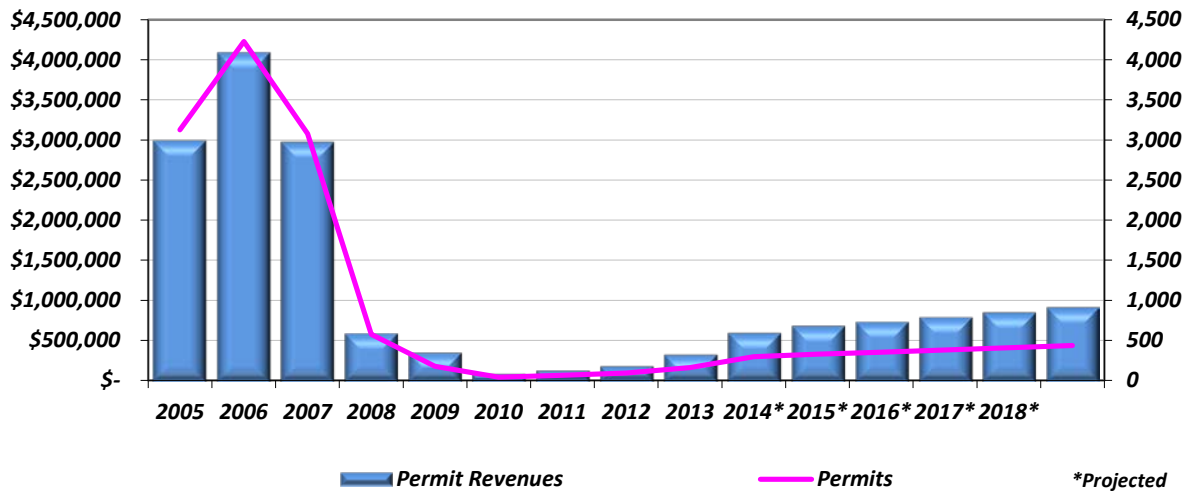
Every ten years the Census Bureau conducts a complete accounting of every resident in the United States. The 2010 Census results revealed a large increase in the population of the City of North Port from 22,797 in 2000 to 57,357 in 2010, a 151.6% increase, and the City was determined to be the largest city in Sarasota County and the lead city in the MSA-North Port-Bradenton-Sarasota. Since then, the population has shown steady growth, and is expected to continue to increase over the next several years. The 2010 Census results were used to determine:

- Revenue Sharing from State and Federal governments
- New school construction
- Healthcare services for the elderly
- Federal, state and local legislative districts
- Forecasts of housing and transportation needs
- Disaster relief
- New roads

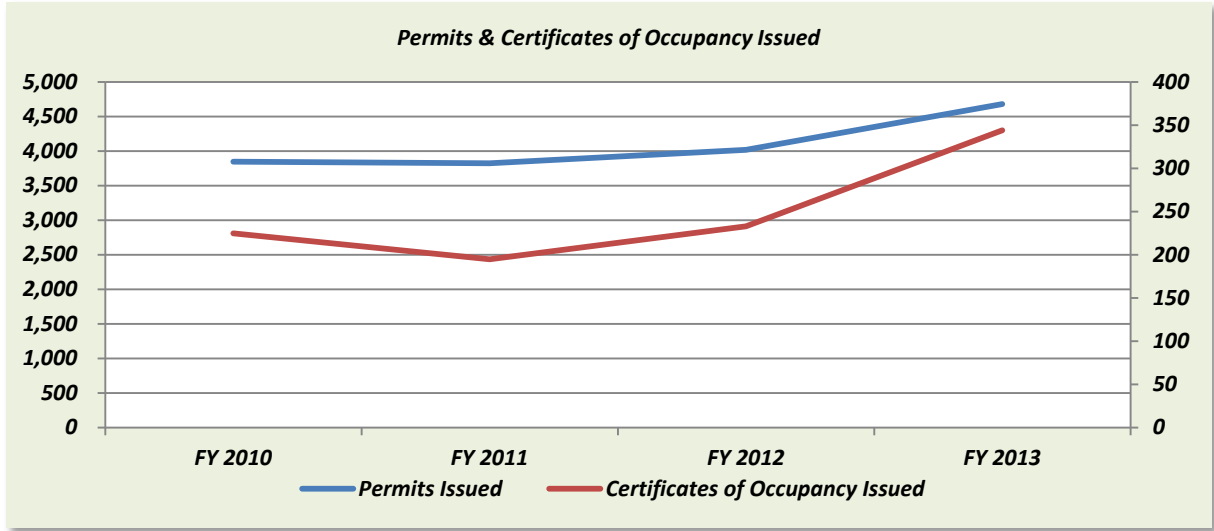
EXPANSION

Since the economic downturn of 2007 and 2008, construction activity is showing a growth trend in the North Port area. Building permits issued have shown a gradual increase over the past two years. The actual data shows slow, but steady growth. In fiscal year 2013, the City issued 298 single family residential permits, and 47 commercial permits. In fiscal year 2014, the City anticipates an increase in permits issued based upon the plans to construct mixed use housing in the Gran Paradisio area. Over the next few years, as the development moves forward, the City projects that commercial activity will increase. The following chart compares the number of single family building permits issued to the generated permit revenue.

2005 – 2018 HISTORICAL AND PROJECTED SINGLE FAMILY BUILDING PERMITS

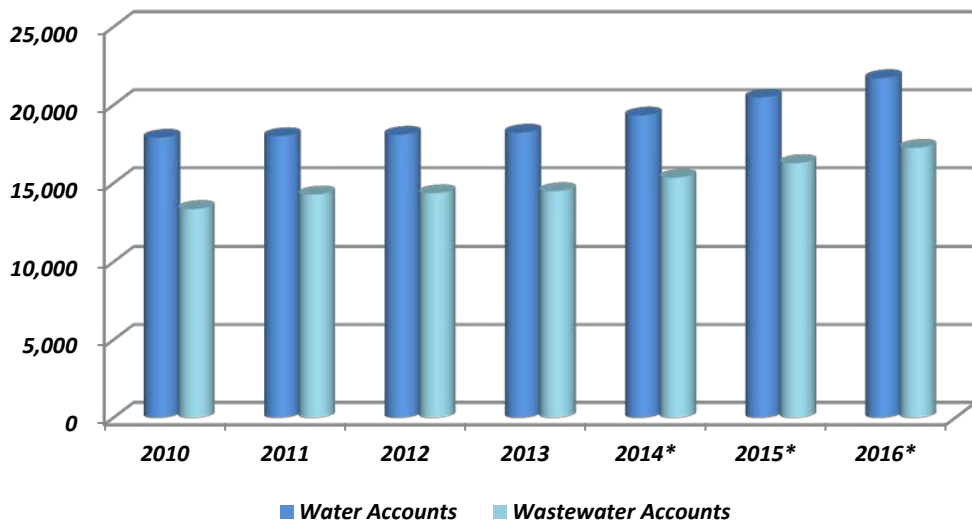


Other building permit activity for commercial construction and additions has grown over the past three years. The following chart shows the total building permit activity compared to certificates of occupancy.



Based on the results of a Demand Analysis, which is currently underway, the fiscal year 2014 Utilities Master Plan will be developed. The master plan will aid in developing the most efficient course to expand utility service to commercial and residential neighborhoods. Plans for expansion are incorporated into the utility business model and include various features such as: 1) reimbursable customer agreements to make connections more affordable, 2) acquisition of a directional drill rig to support expansion in areas where utility staff can perform the necessary drilling, and 3) outsourcing of larger projects. The reclaimed water expansion project continues in fiscal year 2014, which is critical to the sustainability of the City as it preserves potable water for potable purposes. The following chart illustrates the growth in water and wastewater active accounts over the past four years and projects out three years.

2010 – 2016 HISTORICAL AND PROJECTED WATER & WASTEWATER ACCOUNTS
AS OF FISCAL YEAR END – 09/30



Despite the slow recovery of the economy and the overall decline in the real estate market since 2009, the City has remained financially stable. Taxable values have shown a moderate increase, and the demand-driven revenues such as Half-Cent Sales Tax and Shared Revenues are predicted to have a modest increase. The City anticipates an increase in building permits and impact fees for fiscal year 2014. Overall growth for the past several years has been slow and is anticipated to show only modest improvements for the next few years.



LEGISLATIVE ISSUES

The City's legislative concerns, especially in the long term, fall into two basic categories:

- The issue of "home rule", where the authority of the City's elected officials is being assumed by other higher levels of government.
- Unfunded mandates are a significant financial threat to the City.

PROPERTY TAX LEGISLATION

Property tax relief proposals and counter-proposals continue to be major topics on the legislative agenda. The Legislature passed several property tax relief proposals from 2007 through 2009. These proposals included rolling back tax revenue to the 2007 levels, in addition to an additional growth penalty of 9% and implementing the *Save Our Homes* portability, additional homestead exemption, tangible person property exemption, and the non-homestead property assessment caps. Additionally, in 2009, Amendment 2 received voter approval and became effective January 2011. Amendment 2 requires the legislature to provide an additional homestead property tax exemption for deployed military personnel.

There were twelve amendments placed on the November 2012 ballot, of which five related to property taxes. Three of the amendments passed and are as follows:

Amendment 2: Veteran's Property Tax Discount. The amendment expands availability of homestead property tax discount for veterans who become disabled as a result of combat injury to include those who were not Florida residents when they entered military service.

Amendment 9: Homestead Exemption. The amendment provides for an exemption for surviving spouses of veterans and first responders who died in the line of duty. The amendment authorizes the Legislature to totally exempt or partially exempt such surviving spouse's homestead property from ad valorem taxation.

Amendment 11: Additional Homestead Exemption. The amendment provides for an exemption for low income senior citizens with market values of less than \$250,000. Additionally, the owner must have resided at the property for the past 25 years.

The amendments were effective January 2013. The financial impact on the City was minimal.

During the 2013 Legislative Session, the State of Florida approved additional property tax proposals, including the following:

- Assessment of Residential and Non-homestead Real Property (CC/CS/HB 277). The proposal provides for a definition of "renewable energy source device" and provides that a property appraiser may not consider the increase in the just value attributed to the installation of a renewable energy source device when determining the assessed value of new and existing residential real property. The provisions of the bill will have no impact on local government revenues in fiscal year 2014. The effect on the City of North Port is unknown.
- Ad Valorem Tax Exemptions (CS/SB 354). The proposal recognizes in statute that leaseholds and improvements constructed and used to provide housing to active duty military persons and their families pursuant to the federal Military Housing Initiative on land owned by the federal government are exempt from ad valorem taxation. The bill will likely have a positive fiscal impact to local governments and a negative fiscal impact to the private sector. The effective date of the bill is dependent upon becoming a law and shall apply retroactively to January 1, 2007.

Beginning in tax year 2008, the housing market began to correct itself, and houses started to rapidly devalue, leading to an overall decrease in taxable value for the City of North Port. The decrease was in addition to all the property tax relief provided to taxpayers during the past several years. The reduction in taxable value created a strain on many local governments' budgets, and severely affected local government's ability to continue to maintain current service levels. The City implemented policy decisions to ensure the City's sustainability during the recession including: 1) reducing staff by the equivalent of 62 full-time positions, 2) reducing the General fund budget from \$41.7 million in 2008 to \$29.6 million in 2014, and 3) spending down excess reserves while maintaining adequate reserves.

OTHER LEGISLATIVE ISSUES

In 2013, the Transparency in Government Spending (HB 5401) proposal was approved and became effective July, 2013. The proposal requires the State's Executive Office of the Governor (EOG), in consultation with the appropriations committees of the House of Representatives and Senate, to establish and maintain a single website that will provide access, style, and formatting



requirements to all other websites required by the Act. The website must provide information relating to the approved operating budget for each branch of state government and state agencies.

Other proposals relating to property taxes, pension reform, and communication services taxes, local business tax, Internet sales tax, and bed tax on Internet sales were presented, but did not gain sufficient momentum to move forward. However, these topics are likely to re-emerge for discussion at the next legislative session.

The City continuously evaluates current and potential legislative issues and actively seeks ways to reduce the impact on service levels. The City constantly evaluates current services and differentiates *needs* versus *wants* in order to ensure an economic sustainable future. Each year the City Commission approves its State Legislative Priorities. The following list is the 2014 State Legislative Priorities for the City of North Port.

- Supports protecting the local Communication Services Tax (CST) revenues while looking at options to modernize
- Supports protecting against legislation that would impeded the authority of municipalities to implement the Local Business Tax
- Supports legislation that repeals Florida Statute 509.37(7)(b) which limits home rule authority to pass local law on use of vacation rentals or regulate vacation rentals
- Supports protection against changes to 175/185 that might contradict recent interpretations by the Division of Retirement
- Supports funding sources for local transportation and stormwater projects
- Supports funding for community efforts to reduce homelessness

EMERGING ISSUES

PRESERVATION OF ENVIRONMENT AND NATURAL RESOURCES

Warm Mineral Springs Resort – On December 20, 2010 the City of North Port, in partnership with Sarasota County, purchased Warm Mineral Springs Resort. The naturally warm spring is surrounded by an 81-acre private resort and day spa. Visitors are attracted to Warm Mineral Springs for its mineral-rich waters. Currently, the city and county are in the process of soliciting bids for a short-term operator for the springs as the two partners develop future plans for the land surrounding the environmentally sensitive area.

Storm Water – Controlling the flow of storm water is a major safety issue in Florida, and hurricanes and tropical storm surges pose a real threat to the community. The Road and Drainage District of the City of North Port is responsible for maintaining adequate storm water flow throughout the city, hence, the district developed a strategic plan for rehabilitating or replacing the 69 water control structures in the city. Each year at least one structure is scheduled for maintenance.

MAINTAINED/UPGRADED/EXPANDED CITY INFRASTRUCTURE

Water and Wastewater – The Aquifer, Storage and Recovery (ASR) Project has been substantially complete since 2004. However, due to new regulatory requirements, the project has been delayed. The ASR project is grant funded by the Southwest Florida Water Management District (SWFWMD), and, as required by the permit, will continue to be monitored and tested until final approval of the facility is obtained. The City will be able to store approximately one (1) million gallons of water. The project is crucial to maintaining an adequate supply of potable water.

The 2008 Reuse Master Plan triggered the construction and expansion of a reclaimed water system in the City. SWFWMD has offered its support to the second phase by funding 50% of the cost of the project. The reclaimed water expansion project is critical to the sustainability of the City as it preserves potable water for potable purposes.

Neighborhood water and wastewater expansion is a challenge for the City and very costly. The Demand Analysis currently being performed will help to provide an action plan to prioritize the expansion of services in the City.

City Mobility – Several projects are supported on an annual basis which offer effective transportation and mobility options that provide for a sustainable future as part of the ongoing operations of the City. Funding for these projects come from various sources including district assessments, infrastructure surtax, and the Florida Department of Transportation Local Agency Program (LAP). The citizens continue to demand more sidewalks to provide safe travel for school children and other pedestrians. One of the challenges facing the Commission is determining the roles and responsibilities for sidewalk construction.



In 2009, a Price Boulevard Study was presented to City Commission that addressed several options to provide safe travel on this major east-west roadway. The project will address several mobility issues including: 1) improved traffic flow 2) much needed connectivity to neighborhoods to improve emergency response times, and 3) pedestrian-friendly and safe mobility options.

“ALIVE” TOWN CENTERS

City Town Center and Historical Town Center – The City Commission approved the development of a master plan for the Midway Activity Center (#5) for fiscal year 2014. The small area master plan will bring continuity to the four-quadrant development to meet city outcomes for the activity center and will assist developers in creating an economically and financially sustainable development. In addition, the City is working with the community and business organizations to determine what is of historical significance to North Port to determine the location and development of a Historic Town Center.

**BUDGET PROCESS**

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City's budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2014 budget preparation process.

BUDGET CALENDAR

TASK	DATE
Budget kickoff meeting with departments and budget manual & instructions are distributed	April 4
Departments meet with Capital Improvement Program (CIP) Committee to discuss/review proposed projects	April 16
Assumptions, Projections & Priorities Meeting with Commission for FY 2013-14	April 18
All CIP information submitted to Budget Office	May 3
District budget requests and summaries due to Budget Office	May 10
Budget Office and District meetings to discuss Districts' budget requests	May 16-17
Districts' budget re-submittals due to Budget Office	May 22
Non-district departments and Utility's budgets due to Budget Office	May 24
Districts' budget reviews with City Manager	May 29
All CIP budget requests and completed forms due to Budget Office	May 31
Preliminary Assessed Value due from Property Appraiser	June 1
Budget Office and Charter Offices meet to discuss budget requests	June 5-7
Budget workshop – Districts and CIP	June 11
Budget Office and remaining Non-District departments & Utility's budget reviews	June 12-14
Non-District departments & Utility's budget re-submittals	June 19
Non-District departments & Utility's budget review with City Manager	June 26-27 & July 1
Final Property Valuation due from Property Appraiser	July 1
Commission meeting to approve "Not-To-Exceed" rate resolutions	July 8
Deadline for providing Tax Collector with tax roll information for proposed notices	July 15
Budget Workshop – Non-District departments and Utilities	July 16
Budget Workshop – City-wide budget; Special meeting following workshop to set maximum millage rates	July 25
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 1
Deadline for newspaper advertising of non-ad valorem assessments	August 15
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 5
Advertise millage and budget summary per TRIM requirements	September 14
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 19
Property Appraiser notifies the City of final adjusted tax roll	October 5
Certification of TRIM compliance due to the Florida Department of Revenue	October 18

Note: The above timetable meets the requirements of the State of Florida.

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions addresses: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port's fiscal year starts on October 1 and ends September 30. The following diagram illustrates the budget process.



BUDGET PROCESS

Action plans provide specific steps toward achieving objectives. Performance measurement, economic indicators, and environmental conditions are analyzed and reported so that planning and budget adjustments can be made. The budget cycle is a continuous process of:

- Forecasting
- Requesting
- Reviewing
- Adopting &
- Monitoring

The **annual budget** including: departmental budgets and capital improvements program (CIP) are developed based on the strategic plan, strategic initiatives, department business plans.



The **Strategic Plan** drives the service priorities and initiatives for the new fiscal year, and the process links the plan to the involved divisions through departmental business plans, objectives and action plans. All divisions work within a unified plan toward shared goals and priorities set by the Commission.

Strategic Initiatives are developed by senior management and communicated prior to budget development so that department action plans are updated to reflect the overall strategic direction. The short and long term initiatives guide the budget process.

Department business plans outline the mission, functions, goals and performance expectations of the operating divisions. These plans are aligned with the strategic goals and initiatives as part of the budget preparation, review and monitoring cycle.

POLICY AND STRATEGY PHASE

January – March

- **Beginning Step In Budget Process**
- **Outline Process**
- **Budget Assumptions are determined**
- **CIP Process Begins**
- **Prepare General Fund Forecast**
- **Commission Workshops**

The City utilizes the framework and structural support of the City’s mission and vision statements as well as the City fundamental values to develop the annual budget. Additionally, citizen input is received through various public workshops and meetings including bi-monthly commission meetings, advisory board meetings, oversight committees, and neighborhood meetings.

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.



ASSESSMENT PHASE

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

DEVELOPMENT PHASE

February – June

- **Train Staff**
- **Position Changes**
- **Payroll Projections**
- **Department Requests**
- **Departmental Goals & Objectives**
- **Revenue Projections**
- **Preliminary Taxable Value received from Property Appraiser**

A budget manual, which includes worksheets, charts, tips and instructions, is available online to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a “current service level” or a “continuation of service” is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a Service Level Adjustments form (SLA).

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement requests for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City’s Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning and Zoning Department. Projects that may be funded by grants, either fully or partially, must be an approved “committed funding source” for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the CIP committee of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The CIP committee reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

REVIEW PHASE

March – September

- **City Manager Review**
- **Executive Management Meetings**
- **Balance the Budget**
- **CIP reviewed and presented to Commission**
- **Final Certification of Taxable Value**

In May, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget



policies. Each department meets with the City Manager, Finance Director, and Budget Administrator who perform an overall review of the budget request. Recommended funding levels and operational budget proposals are provided based on the City Commission's goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

ADOPTION PHASE

July – September

- **Final Step in Budget Process**
- **City Manager Proposed Budget**
- **Tentative Adoption**
- **TRIM Notice**
- **Public Hearings**
- **TRIM Advertisement**
- **Final Adoption of Budget**

During July, the City Manager presents a preliminary City budget to the City Commission for the fiscal year commencing October 1. The preliminary budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The preliminary budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the preliminary budget. Taking into consideration the Commission and the public's suggestions, the City Manager then presents the City Manager Proposed Budget in August.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by ordinance of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage ordinance to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

IMPLEMENTING, MONITORING AND AMENDING PHASE – BUDGETARY CONTROL

October – September

- **Occurs Year Round**
- **Budget Rolled into new Fiscal Year**
- **Transmit Adopted Millage**
- **TRIM Compliance Package sent to Department of Revenue**
- **Review Requisitions**
- **Commission Agendas**
- **Budget Amendments**
- **Monthly Financial Reports**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.



Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals with the budget. Quarterly budget meetings are held with Commission where presentations are given on revenues, departmental updates, and the Capital Improvement Plan. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the category of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval as well. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for legally binding encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

BASIS OF ACCOUNTING, MEASUREMENT FOCUS AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts.

FUND STRUCTURE

Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows.

Major Governmental Funds

The main operating fund for the City of North Port, the **General Fund**, accounts for all general government activity not accounted for in other funds. It includes most tax revenues and such services as public safety, parks, recreation, planning, and administration. The **Road and Drainage District Fund**, **Fire Rescue District Fund** and the **Solid Waste District Fund**, the City's



three major Special Revenue Funds, are used to account for transportation and drainage related activities, fire prevention and protection services, and the collection and disposal of solid waste.

Major Proprietary Funds

Proprietary Funds account for the acquisition, operation and maintenance of government facilities and services, which are entirely self-supported by user charges. The City's **Water and Sewer Utility** is comprised of a number of areas working towards a mission to operate and maintain a quality water supply system and to collect, convey and treat wastewater effectively and economically within the Commission's rate structure and to construct water and/or sewer projects by contract for infrastructure improvements consistent with the City's Comprehensive Plan and Utility Master Plan.

Non-Major Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include: Inspector Education Fund, Law Enforcement Trust Fund, Police Education Fund, Tree Fund, Building Fund, Escheated Lots Funds, Impact Fee Funds, Fleet Maintenance Fund, and Employee Benefit Fund.

Non-Major Capital Funds

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include: Surtax II and Surtax III Funds, Maintenance Facility Construction Fund, Capital Acquisition Fund and Road Reconstruction Fund.

Non-Major Debt Service Funds

Debt Service funds are used to account for resources that are restricted, committed or assigned to expenditure for principal and interest on short-term or long-term debt. The City has one debt service fund: Road Reconstruction Bond Debt Service Fund.

The City has fiduciary funds, such as special service areas and agency funds, which are excluded because assets are held by the City in a trustee capacity for other entities.

GOVERNMENTAL FUNDS

GENERAL FUND (FUND 001)

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Inspector Education (Fund 102)

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

Law Enforcement Trust (Fund 105)

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as "National Night Out" and "Do the Right Thing".

Road and Drainage District Fund (Fund 107)

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

Police Education Fund (Fund 108)

Revenues are generated from a portion of fines and are used to provide training for police officers.

Fire Rescue District Fund (Fund 110)

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

Tree Fund (Fund 115)

The Tree Fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases and the personnel and operating costs of a full time arborist for the City.

**Solid Waste District Fund (Fund 120)**

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

Building Fund (Fund 135)

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

Escheated Lots Fund (Fund 144)

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

Escheated Lots Fund – Roads (Fund 145)

This fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for road improvements.

Escheated Lots Fund – Parks (Fund 146)

This fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for park improvements.

Law Enforcement Impact Fee Fund (Fund 150)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to law enforcement public safety.

Fire Impact Fee Fund (Fund 151)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to fire public safety.

Parks and Recreation Impact Fee Fund (Fund 152)

Revenues are derived from new residential construction and are restricted to growth-related projects as they pertain to parks and recreation.

Transportation Impact Fee Fund (Fund 153)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to transportation.

Solid Waste Impact Fee Fund (Fund 156)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the collection and removal of solid waste.

General Government Impact Fee Fund (Fund 157)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the general services of the City.

Fleet Maintenance Fund (Fund 520)

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

DEBT SERVICE FUNDS

Debt service funds are used to account for resources that are restricted, committed or assigned to expenditure for principal and interest on short-term or long-term debt.

Road Reconstruction Bond Debt Service (Fund 205)

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond.

CAPITAL PROJECTS FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

**Infrastructure Surtax II-One Cent Sales Tax Fund (Fund 305)**

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects.

Infrastructure Surtax III-One Cent Sales Tax Fund (Fund 306)

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15 year extension of the One Cent Sales Surtax program.

Maintenance Facility Construction Fund (Fund 320)

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility.

Capital Acquisition Fund (Fund 325)

The Capital Acquisition Fund provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division.

Road Reconstruction Fund (Fund 330)

Revenues are derived from the bond proceeds received and are restricted to reconstructing the City's roads.

PROPRIETARY FUNDS**ENTERPRISE FUNDS**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Utility Funds (Funds 420-431)

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. All revenues post to the Utility Funds.

INTERNAL SERVICE FUNDS

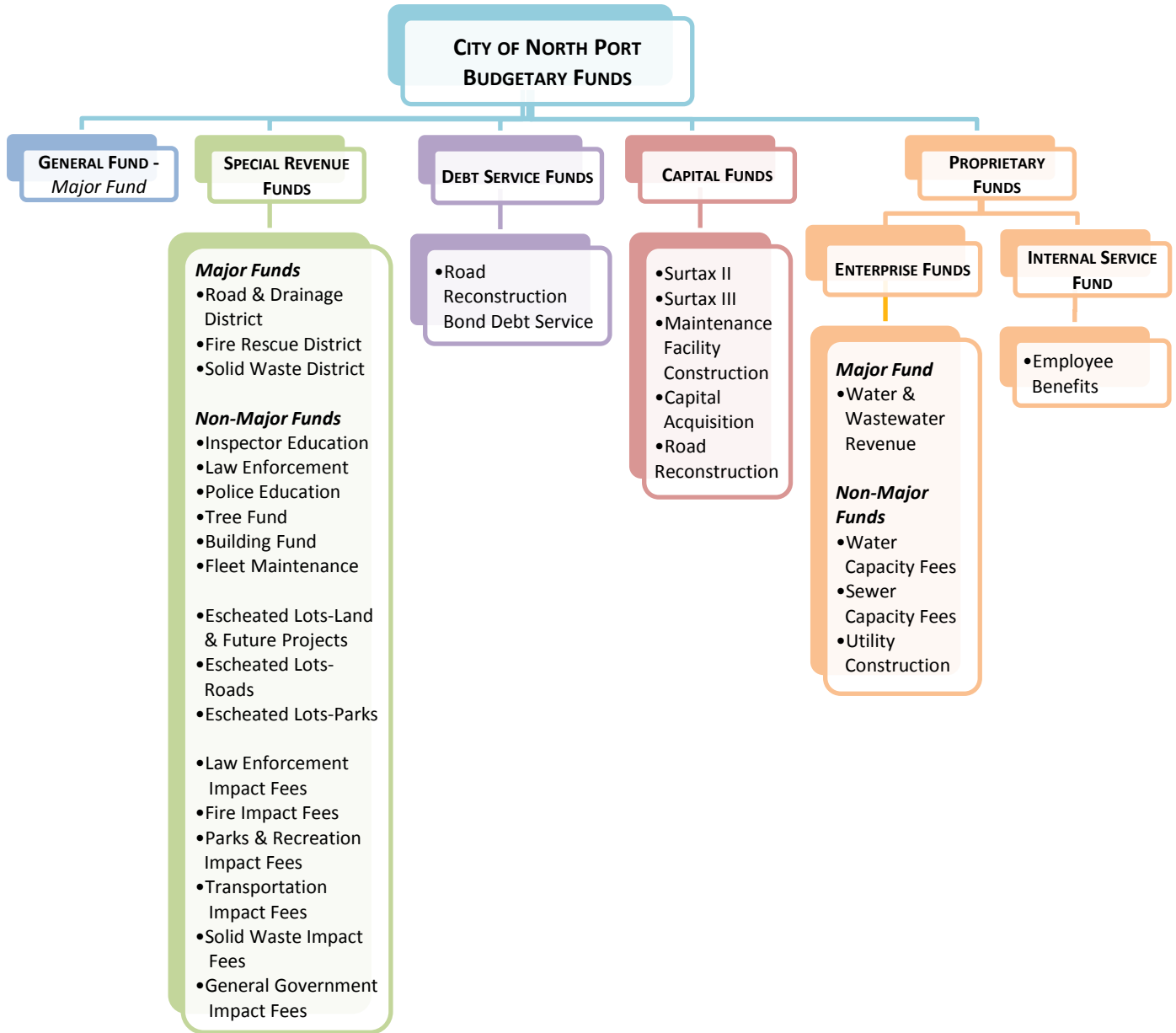
Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

Employee Benefit Fund (Fund 810)

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.



The following chart represents the budgetary funds for the City of North Port.





FINANCIAL POLICIES AND PROCEDURES

The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

GENERAL POLICIES

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

The City's financial accounting system is maintained in accordance with Generally Accepted Accounting Principles (GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Comprehensive Annual Financial Report (CAFR) is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

OPERATING BUDGET POLICIES

Florida Statute, 166.241 requires each municipality to establish a fiscal year beginning October 1 of each year and ending September 30 of the following year. The City Commission adopts a budget each fiscal year by ordinance. The statute further establishes that the amount available from taxation and other sources, including balances brought forward from prior fiscal years, **must** equal the total appropriations for expenditures and reserves.

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage resolution to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

**Budget Link to Financial and Strategic Plans**

The city's annual budget is developed in accordance with the policies and priorities as established in the comprehensive plan, the strategic plan *Vision 2028*, city commission priorities, the needs of the community, and federal and state laws. Departmental priorities and service levels will be established by the aforementioned plans.

Budget Scope

Prior to July 15, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The proposed budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for city management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget. The budget contains the following:

- 1) A letter from the manager discussing the proposed budget for the next fiscal year, a review of the major changes from the previous year's activities and the current financial condition of the city.
- 2) Proposed capital, operations and maintenance, and debt service expenditures by department or division and type of expenditure for the budget year, along with comparisons to adopted expenditures for the current year and actual expenditures for three prior years.
- 3) Proposed receipts, by source, for the budget year, along with comparisons to adopted receipts for the current year and actual receipts for three prior years.
- 4) Proposed Service Level Adjustments (SLA) necessary to meet established priorities and goals.
- 5) A table of organization with proposed staffing levels by department and/or division along with comparisons to staffing levels for the current year.
- 6) A summary of budgeted revenues, expenditures and changes in fund balance for the General Fund

Budget Form

The City of North Port's operating budget is developed on an annual basis. The budget is presented in a fund/department format and includes all costs and revenues where appropriate. Line item detail is presented in the proposed budget along with performance measures and anticipated measurement results.

- 1) Developed with the goal of maintaining a structurally balanced budget, which means a balance between operating expenditures and operating revenues.
- 2) Recurring revenues, the portion of the City's revenues that are expected to continue year to year, such as property taxes, will be used for recurring expenditures that appear in the budget each year, such as salaries, benefits, maintenance costs, materials and supplies
- 3) Non-recurring revenues and reserves will be used for non-recurring expenditures such as one-time capital expenditures
- 4) Reserves will not go below the minimum undesignated fund balance based upon the City's Fund Balance policy.

Budget Calendar

The Budget Calendar is developed in conjunction with Florida State Statute requirements and local ordinances. The calendar lists major events for all parties involved, and other minor milestones are included in the budget manual for staff.

Budgetary Control

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

- 1) Department directors and managers are accountable for their budgets.
- 2) Budgetary control is maintained at the category of expenditure level but, the legal control is maintained at the fund level.
- 3) Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget.
- 4) Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval.
- 5) An increase in budgeted appropriates requires City Commission approval.
- 6) Assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.



- 7) The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by ordinance.
- 8) Unexpended appropriations for these funds lapse at the end of the fiscal year.
- 9) Project appropriations adopted within the Capital Improvement Program remain open and carry over to succeeding years until they are amended or canceled.

The City maintains a budgetary control system that ensures adherence to the budget.

Budget Preparation – Roles and Responsibilities

Responsibility of initiating the budget cycle rests with the City Manager. The budget preparation process relies upon several staff members to be successful. The management of the process is provided by the Budget Administrator through the Finance Director and City Manager.

- 1) Budget manual preparation including: instructions, submission of information, description of budget process, budget calendar, assumptions to be used for requests and forms with instructions is prepared by the Budget Administrator.
- 2) Department/division requests are the responsibility of the department director and/or division manager.
- 3) Finance Director and Budget Administrator review the department/division budget requests to ensure compliance with priorities and objectives, revenues and expenditures balance, and revenue estimates are realistic and within guidelines.
- 4) City Manager reviews department/division requests with appropriate organizational staff.
- 5) Budget Administrator compiles the City Manager Proposed budget for presentation to the City Commission for consideration.
- 6) Finance Director and Budget Administrator ensure the City is in compliance with Florida Statute 200 – Truth in Millage (TRIM) requirements.
- 7) Finance Director and Budget Administrator implements adopted budget to start the new fiscal year.
- 8) Finance staff monitors the budget and the progress towards the objectives.
- 9) Budget Administrator is responsible to annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

Basis of Budgeting

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Capital Funds and Debt Service Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting except for the exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.



Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

FUND BALANCE POLICIES

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Classifications of fund balance are established as authorized by City Resolution No. 2011-R-14 (included in the appendix of this document). Fund balance is reported in up to five components – nonspendable, restricted, committed, assigned and unassigned.

- *Nonspendable Fund Balance* – consists of funds that are (a) not in spendable form or (b) legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid items) and long-term loans and notes receivable.
- *Restricted Fund Balance* – consists of funds that can be spent only for specific purposes stipulated by (a) external resource providers such as creditors (by debt covenants), grantors, contributors or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
- *Committed Fund Balance* – consists of funds that are set aside for a specific purpose by the City’s highest level of decision making authority (ordinance). Formal action must be taken prior to the end of the fiscal year, but the amount, which will be subject to the constraint, may be determined in the subsequent period. The same formal action must be taken to remove or change the limitations placed on the funds.
- *Assigned Fund Balance* – consists of funds that are set aside with the intent to be used for a specific purpose. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual City Manager or Finance Director. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or committed. Assigned funds cannot cause a deficit in unassigned fund balance.
- *Unassigned Fund Balance* – consists of excess funds that have not been classified in the previous four categories. All funds in this category also provide the resources necessary to meet unexpected expenditures and revenue shortfalls.

When a governmental fund has multiple classifications of fund balance, fund balance is generally depleted in order of restricted, committed, assigned and unassigned.

The City’s formal General Fund fund balance policy establishes a targeted minimum spendable fund balance range between 15% and 25% of the ensuing year’s General Fund budgeted expenditures. The unassigned portion of the fund balance is targeted at 5% to 10% of the ensuing year’s General Fund budgeted expenditures. The formal fund balance policy also includes the City’s three dependent districts (Road & Drainage, Fire Rescue and Solid Waste). The targeted minimum fund balance range of these three districts is 20% - 25% of the ensuing year’s annual budgeted expenditures of each respective fund.

DEBT POLICIES

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.



The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning. The outstanding governmental bonded debt amounts have insured ratings of A2/A+/A from Moody's Investors Service, Standard & Poor's and Fitch Rating, Inc., respectively. The enterprise bond rating from Fitch is A-.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regards to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City does not have a formal policy on the mix of long-term debt and current revenues, and under what conditions short-term debt will be issued. The City continues to primarily subscribe to the pay-as-you-go method of financing rather than assuming debt.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

REVENUE POLICIES

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

- 1) The City's revenue manual is reviewed and updated periodically as necessary.
- 2) Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies or reliable economic forecasters when available.
- 3) Five-year revenue forecasts are developed annually.
- 4) The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs) taking into consideration similar charges/fees being levied by other organizations.
- 5) City staff reviews service charges and user fees annually with any proposed changes being presented to the City Manager for approval.
- 6) Changes in fees are based on three considerations: 1) fee is not covering its cost 2) fee is covering its costs and generates excess revenue that subsidizes other services or 3) fee is not comparable to those of surrounding jurisdictions.
- 7) The maximum millage rate by state statute is ten (10) mills. The City cannot adopt a millage in excess of 10 mills.
- 8) The rolled-back rate is the millage rate necessary to remain ad valorem revenue neutral when compared to the previous year. The rolled-back rate is typically the standard by which any rate change is acceptable.
- 9) Non-ad valorem district assessments are reviewed and recommended changes are submitted to the City by an outside provider who develops both a rate methodology and schedule.



CASH MANAGEMENT / INVESTMENT POLICIES

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest bearing account. The balance of the City funds is invested according to the City's investment policy.

The City is authorized by City Ordinance 2010-03, adopted January 25, 2010 (included in the appendix of this document), to invest surplus funds in accordance with Florida Statute 218.415. This investment policy formally established guidelines and authorized the City to invest in the following:

- 1) The Florida Local Government Surplus Funds Trust Fund under the management of the State Board of Administration (SBA).
- 2) Negotiable direct obligations or obligations in which the principal and interest are unconditionally guaranteed by the United States Government.
- 3) Bonds, debentures, notes or callables issued or guaranteed by the United States Government's agencies, provided such obligations are backed by the full faith and credit of the United States Government.
- 4) Bonds, debentures, notes or callables issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
 - Federal Farm Credit Bank (FFCB)
 - Federal Home Loan Bank or its district banks (FHLB)
 - Federal National Mortgage Association (FNMA)
 - Federal Home loan Mortgage Corporation (Freddie-Mac) including Federal Home Loan Mortgage Corporation participation certificates
 - Student Loan Marketing Association (Sallie-Mae)
- 5) Non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida statutes. Additionally, the bank shall not be listed with any recognized credit watch information service.
- 6) Repurchase agreements composed of only those investments based on requirements set forth by the City's Master Repurchase Agreement. Securities authorized for collateral are negotiable direct obligations of the United States Government, Government Agencies, and Federal Instrumentalities with maturities under five (5) years and must have a fair value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement.
- 7) Commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two nationally recognized rating agencies.
- 8) Bankers' acceptances issued by a domestic bank or a federally chartered domestic office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P-1" by Moody's Investors Services and "A-1" Standards and Poor's.
- 9) Corporate obligations issued by financial institutions that participate in the FDIC's Temporary Liquidity Guarantee Program and are fully insured by the FDIC and are guaranteed by the full faith and credit of the United States Government.
- 10) State and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "Aa" by Moody's and "AA" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.



- 11) Registered investment companies (mutual funds) shares in open-end, no-load provided such funds are registered under the Federal Investment Company Act of 1940 and operated in accordance with 17 C.F.R. § 270.2a-7. In addition, the Finance Director may invest in other types of mutual funds provided such funds are registered under the Federal Investment Company Act of 1940, invest exclusively in the securities specifically permitted under the investment policy and are similarly diversified.
- 12) Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

All funds participate in the pooled cash investment program. Investment income and loss is allocated to individual funds based upon their average daily balance in cash pool. Each fund's individual equity in the City's investment pool is considered to be a cash equivalent, since the funds can deposit or withdraw cash at any time without prior notice or penalty.

Investments for the City are reported at fair value based upon quoted market prices, other than the investment in Fund B. If quoted market prices are not available, fair values are based on quoted market prices of comparable instruments or values obtained from independent pricing services. The reported value of the City's investment in the Florida Local Government Surplus Funds Trust Fund external investment pool (Fund B) is fluctuating net asset value.

CAPITAL IMPROVEMENT PROGRAM POLICIES

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. The threshold for fixed assets is \$5,000.

COMPREHENSIVE PLANNING AND CAPITAL PROGRAMMING

The City's Comprehensive Plan provides the framework within which all development actions should occur. The Capital Improvement Program (CIP) is an important tool for implementing the City's Comprehensive Plan. The CIP is used to plan and manage resources needed to sustain critical, necessary and desired services to the residents. Along with the Unified Land Development Code (ULDC), the CIP bridges the gap between the day-to-day operations of City government and the City's long-range development goals. The capital improvement programming process gives the community an opportunity to review overall development goals and/or service level related projects, annually.

Each year a program is prepared by staff in accordance with the goals and policies of the City Commission and the City's Comprehensive Plan.

CAPITAL PLANNING

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects. The five major categories for ranking projects, in no particular priority, are as follows:

- Strategic plan of the City Commission.
- Health, safety and welfare.
- Compliance with the capital improvement element of the Comprehensive Plan.
- Level of service.
- Sustainability.



An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

CAPITAL IMPROVEMENT GOALS

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

CAPITAL IMPROVEMENT GUIDELINES

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax money; or
- Improvements to, or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital Projects consist of projects/equipment with a cost estimate of at least \$100,000 and an asset life of at least five (5) years; or
- Capital preservation/improvement items costing \$25,000 or more for infrastructure other than technology and energy and meeting the improvements and expansion guidelines; or
- Technology capital preservation/improvement items costing \$10,000 or more.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

CAPITAL IMPROVEMENT DEVELOPMENT

- Annually, a five-year Capital Improvement Program (CIP) will be developed showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process
- The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the City's Comprehensive Plan and/or meet current and future planning needs.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without Commission approval.
- All amendments during the year must be approved by the Commission.
- All Comprehensive Plan capital projects shall be added, deleted or amended in compliance with Plan amendment procedures.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.
- Impact fees shall be used only for new capital improvements or infrastructure identified as needed to accommodate new growth.
- Capacity fees shall be used to finance capital expenditures and for the payment of city indebtedness associated with the expansion of the City's water treatment and transmission system and the wastewater transmission, treatment, and effluent disposal system.

PROJECT FINANCING

The City shall utilize a combination of pay-as-you-go and debt financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP. The City recognizes three basic methods of financing capital requirements.



- Current revenues
- Fund balance/retained earnings
- Issuance of debt

Funding for capital projects comes from a variety of sources, but generally falls into one of several categories: one cent sales surtax, impact or capacity fees, grants and debt financing.

- **INFRASTRUCTURE SURTAX (PENNY TAX)** – Sales surtax revenues are assessed at one percent and apply to the first \$5,000 of any single taxable item. Surtax proceeds and any accrued interest shall be expended for any of the following purposes as defined by the applicable surtax ordinance:
 - To finance, plan, and construct infrastructure.
 - To acquire land for public recreation, conservation, or protection of natural resources.
 - To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the DEP.
- **IMPACT FEES** – Impact fees are fees imposed on “new” construction to help fund additional infrastructure needed to support the added load on City infrastructure resulting from the new construction. The City collects impact fees for: law enforcement, fire, parks & recreation, transportation, solid waste, general government; and water and sewer capacity fees.
- **CAPACITY FEES** – Capacity fees are imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission; and the effluent disposal system.

Impact and capacity fees collected in each category are restricted to projects which **add capacity** to the respective infrastructure within that category. Impact and capacity fees are governed by City ordinance.

- **DEVELOPER AGREEMENT** – Developer agreement is a contract between two legal entities which defines the development and/or improvement to land pursuant to the terms of the contract including monetary and/or capital contributions.
- **GRANTS** – Grant revenues may come from various sources including the federal and state governments, other local jurisdictions and agencies. Use of grant funds is restricted to the specific purpose defined by the party providing the grant.
- **DEBT FINANCING** – Financing of capital projects uses various types of financing instruments. Lease-purchase debt may be used to finance capital equipment. General obligation debt is used to finance capital projects benefiting the community as a whole. Bonding debt requires a referendum as detailed in the City’s Charter.
- **OTHER FINANCING** - Financing mechanisms such as revenue bonds or special assessments may be used to place the burden of financing capital improvements on those receiving the benefit.

CAPITAL PROJECT EVALUATION

Capital project evaluation includes assessing the need to increase capacity, to replace or repair existing capital assets and a post-implementation evaluation.

The following elements will be considered in evaluating existing capital assets.

- Capital asset for replacement or repair to meet the Capital Improvement Guidelines policy.
- Frequency of physical condition rating and asset inventory updates conducted based on several factors, including the asset age and type, likelihood of degradation, and ease at which assessments may be conducted.
- Evaluation of existing assets based on professional standards and mandated safety requirements when such information is available.
- Evaluation of existing assets to determine if the asset still provides the most appropriate method to deliver services.
- Maintenance and replacement plans for existing assets prioritized in accordance with overall City goals and objectives to maintain expected service levels.

A post-implementation evaluation completed on construction type projects with the following considerations.



- Identify lessons learned.
- Assess projected versus realized benefits.
- Suggested improvements to maximize future returns.

PROCUREMENT POLICIES

The Purchasing Division of the Finance Department is responsible for developing and implementing all policies and procedures related to procurement for the City of North Port.

RESPONSIBILITIES AND FUNCTIONS

- 1) Establish and administer the Procurement Code as approved by the City Commission. (See Chapter 2, Article VIII of the City of North Port Code.)
- 2) Act as a representative on all matters pertaining to purchasing and contracts including: (a) assembling specifications in cooperation with using departments, (b) promoting good will and public relations between the City and its vendors, (c) keep informed of current developments in the field of procurement, (d) ascertain the identity of all vendors who default on contracts with the City and suspend or debar as appropriate.
- 3) Encourage full and open competition whenever possible
- 4) Assure fair and equitable business dealings will all vendors

FULL AND OPEN COMPETITION

- 1) The city's procurement code provides that the procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed bids process, except as state in City Code, Chapter 2, Article VII, Sec. 2-404 (a), items (1) through (3).
- 2) The city's procurement code provides that non-exempt procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed proposals process when: (a) the city is incapable of specifically defining the scope of work for which the goods or services is required, (b) the city is requiring the proposer to meet the specifications of the request for proposals (RFP), (c) a broad range of options are available, (d) the procurement is for a professional service describe in F.S. 287.055, or (e) a competitive sealed bidding is not otherwise practical.

ASSIGNMENT OF AUTHORITY

- 1) No officer or employee of the City subject to the authority of City Commissioners shall execute any contract nor recommend payment of any amount claimed to be due under any contract.
- 2) Administrative change orders for contracts provide the following authority levels:
 - City project manager or representative may approve change order request in an amount up to \$2,500 and may approve requests for contract time extensions not to exceed five calendar days.
 - Purchasing Manager will approve change orders in a singularly or cumulatively amount of \$2,500 and up to \$15,000 and authorize contract extension time in excess of five days and non-monetary changes not considered minor.
 - City Manager will approve all change orders in an amount of \$15,000 and not to exceed the contingency funds amount of the contract.
 - City Commission will approve contract amendments which include, but are not limited to, change orders exceeding the awarded contract amount including contingency funds.

INSURANCE REQUIREMENTS

All vendors doing a service for the City are required to furnish the City with Certificates of Insurance and a City of North Port Hold Harmless Agreement. The city has three insurance requirement levels, and they are as follows:



- 1) Level 1 – Used when a project/service will not exceed 30 calendar days, the cost will not exceed \$50,000, and there are no unusual or high hazards
- 2) Level 2 – Used when a project/service will not exceed 180 calendar days, the cost will not exceed \$500,000, and there are no unusual or high hazards present.
- 3) Level 3 – Used when a project/service will exceed 180 calendar days in duration, the cost is \$1,000,000 or more, and there are extremely high or unusual hazards present.

OTHER PROCUREMENT POLICIES

The City of North Port Procurement Code provides that the procurement of goods and/or services can be made without competitive bids or proposals when it is determined:

- 1) In writing that there is only one source (*Chapter 2, Article VII, Sec. 2-407*)
- 2) To be an emergency (*Chapter 2, Article VIII, Sec. 2-408*)



**BUDGET OVERVIEW**

The City of North Port adopted its Fiscal Year (FY) 2014 Annual Budget on September 19, 2013. Two public hearings were held for input from the citizens of North Port. The FY 2014 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port's annual budget is the result of a strategic planning process which aligns the budget with the City's mission, vision and goals, and is prioritized for the provision of Commission initiatives.

FISCAL YEAR 2014 ANNUAL BUDGET

	Governmental Funds	Enterprise Funds	Total
REVENUES			
Ad Valorem	\$ 8,272,250	\$ -	\$ 8,272,250
Non Ad Valorem Assessments	24,651,290	-	24,651,290
Other Taxes	12,932,180	-	12,932,180
Permits & Special Assessments	6,982,660	-	6,982,660
Intergovernmental Revenue	5,968,920	-	5,968,920
Charges for Services	12,954,540	17,264,900	30,219,440
Fines & Forfeitures	162,880	100	162,980
Interest Income	315,280	145,000	460,280
Miscellaneous Revenues	6,034,891	19,700	6,054,591
Impact Fees	520,700	-	520,700
Capacity Fees	-	349,470	349,470
Other Sources	41,508,650	-	41,508,650
Sub-Total before Transfers & Reserves	\$ 120,304,241	\$ 17,779,170	\$ 138,083,411
Transfers In	3,280,790	200,000	3,480,790
Fund Balances/Reserves/Net Assets	(1,115,480)	6,295,080	5,179,600
Total Revenues & Other Financing Sources	\$ 122,469,551	\$ 24,274,250	\$ 146,743,801
Expenditures			
General Government	\$ 18,917,661	\$ -	\$ 18,917,661
Public Safety	27,081,615	-	27,081,615
Physical Environment	6,127,290	16,186,880	22,314,170
Transportation	12,894,350	-	12,894,350
Economic Environment	652,560	-	652,560
Human Services	215,660	-	215,660
Culture/Recreation	1,144,590	-	1,144,590
Capital	48,583,365	4,012,570	52,595,935
Debt & Lease Service	3,414,410	3,874,800	7,289,210
Other Uses	3,438,050	200,000	3,638,050
Sub-Total including Transfers & Reserves	\$ 122,469,551	\$ 24,274,250	\$ 146,743,801
Increase(Decrease) to Reserves (<i>memo only</i>)	1,115,480	(6,295,080)	(5,179,600)
Increase (Decrease) to Capacity Fee Accounts (<i>memo only</i>)	-	114,583	114,583
Total Expenditures	\$ 122,469,551	\$ 24,274,250	\$ 146,743,801

Notes: Governmental Funds include General, Special Revenue, Debt Service and Capital Funds. Enterprise Funds include Water and Wastewater Utility Funds.



FISCAL YEAR 2014 BUDGET POSITION

The City’s Adopted FY 2014 Budget totals \$146,743,801 (includes transfers and reserves) for all funds, an increase of \$35,689,975 (32.14%) from the total FY 2013 Budget. The FY 2014 budget includes \$41,000,000 in bond proceeds which are appropriated for the rehabilitation of approximately 266 miles of sub-standard roads.

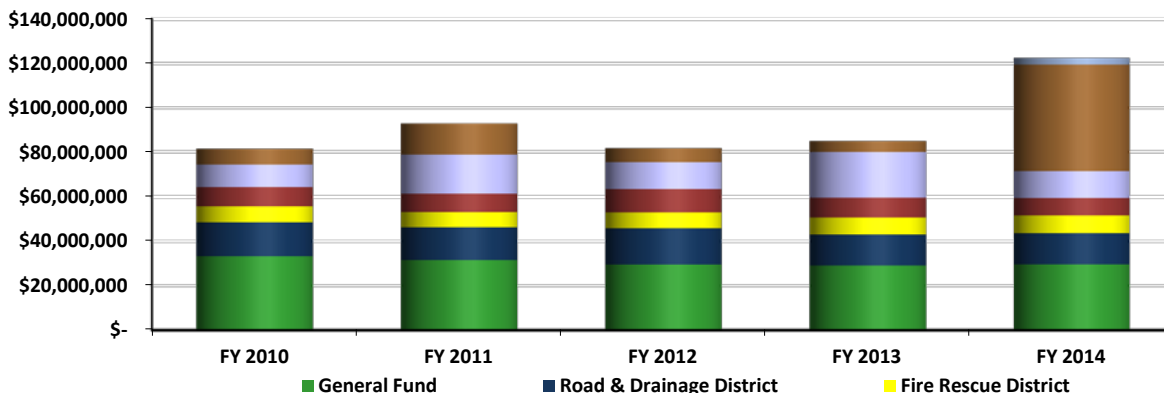
The total FY 2014 Budget for the General Fund, the primary governmental operating fund, is \$29,649,280, which is \$546,355 more than the prior year or an increase of 1.88%. Governmental Special Revenue Funds expenditures decreased \$9,286,697 or 18.22% while Governmental Capital Funds expenditures increased \$43,266,732 (887.05%) for FY 2014. Again as was mentioned above, the Governmental Capital Funds include \$41,000,000 in road reconstruction bond proceeds. For FY 2014 a Debt Service Fund – Road Reconstruction Fund totaling \$3,000,000 has been added; this fund was created for all expenditures associated with the road reconstruction bond. The City’s General Fund reserves are projected to remain at 15% of the operating budget and the District Funds and Utility Revenue Fund reserves are projected to remain at 20% of the operating budgets.

Significant changes in the FY 2014 City-wide Budget are:

- Increase in the Police Pension Plan employer contribution of approximately \$182,452 and a decrease in the Fire Pension Plan employer contribution of approximately \$56,387.
- Increase in the Florida Retirement System employer contributions of \$414,634.
- The addition of five positions – two positions added to the General Fund; two positions added to the Building Department; and one position added to the Utilities Department.
- Budget assumes no reduction in force of any currently employed personnel.
- Budget provides no wage adjustments for any class of employee and assumes payroll savings projected from turnover.
- Professional services decreased \$320,080 due to the elimination of Federal lobbyist services (\$60,000); the absence of a road condition assessment in the Road and Drainage’s budget (FY 2012 and 2013 included \$112,000 and \$91,160, respectively, for a two year program to update the road inventory and condition assessment); the reduction in the processing and hauling of bio-solids (the new centrifuge for the wastewater treatment plant is scheduled to be on line the end of January 2014); and the decrease in the number of backflow cross connection installations and inspections needed (this program started in FY 2013 and is expected to continue to fiscal year 2014 but with considerably fewer backflow installations needed).
- Budget anticipates a decrease in fuel costs due to the implementation of an in-house fueling program.
- Utility services decreased approximately \$304,413 due to more accurate estimates based on historical data for the new City facilities that came on line in 2012 and 2013.
- Increase of \$37,861 in workers compensation costs.
- Increase in insurance (general liability, property, etc.) of \$121,912.

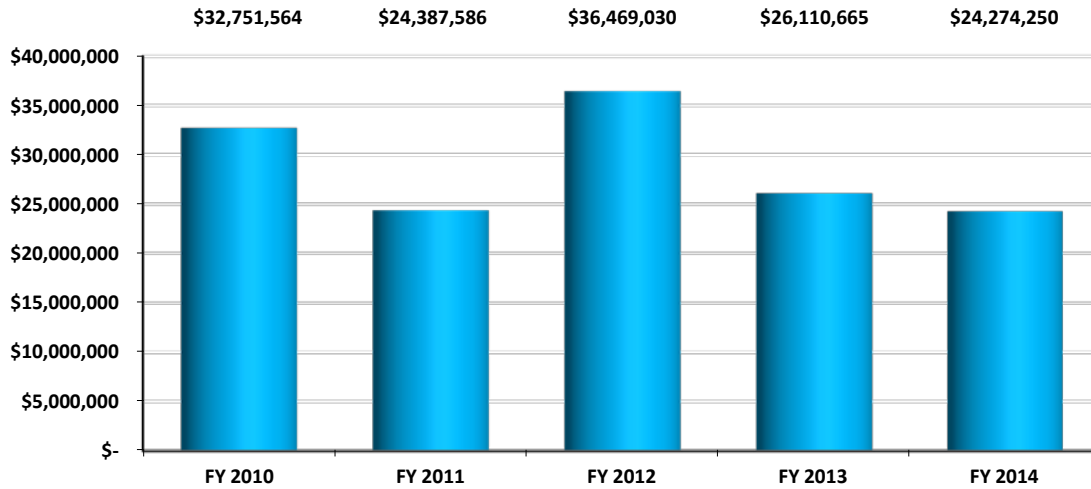
Interfund transfers and net changes to reserves are included in the following chart totals and reflect movement of revenues from the fund where received to the fund where the expenditure is recorded. These transfers have generally been excluded in the subsequent tables, graphs and comparisons throughout the document. The following charts compare the City’s annual budget by fund and fund type over the last five years.

**FIVE YEAR COMPARISON
GOVERNMENTAL FUNDS BUDGET 2010 – 2014**





**FIVE YEAR COMPARISON
ENTERPRISE FUNDS BUDGET 2010 – 2014**



**TOTAL BUDGET BY FUND TYPE
% OF TOTAL BUDGET**

General Government (20.20%)

001 General Fund \$ 29,649,280 20.20%

Special Revenue Funds (28.41%)

107 Road & Drainage District 14,064,440 9.58%

110 Fire Rescue District 7,961,970 5.43%

120 Solid Waste District 7,890,570 5.38%

1XX Other Special Revenue Funds 11,237,776 7.66%

14X Escheated Lots Funds 521,200 0.36%

15X Impact Fee Funds 0 0.00%

Debt Service Fund (2.04%)

205 Road Reconstruction Bond Debt Service Fund 3,000,000 2.04%

Capital Funds (32.81%)

305 Surtax II 0 0.00%

306 Surtax III 3,542,825 2.41%

320 Maintenance Facility Construction 97,200 0.07%

325 Capital Acquisition Fund 3,504,290 2.39%

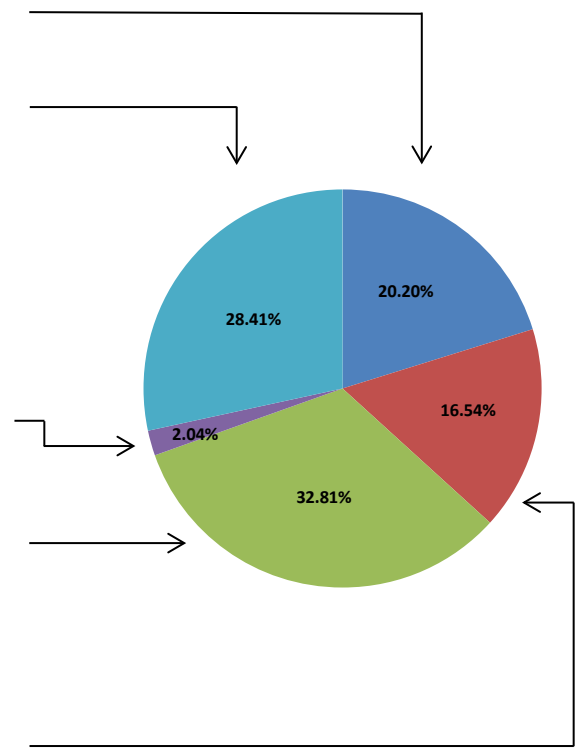
330 Road Reconstruction Fund 41,000,000 27.94%

Enterprise Funds (16.54%)

420 Water and Wastewater 21,529,250 14.67%

423 Water Capacity Fees 550,000 0.37%

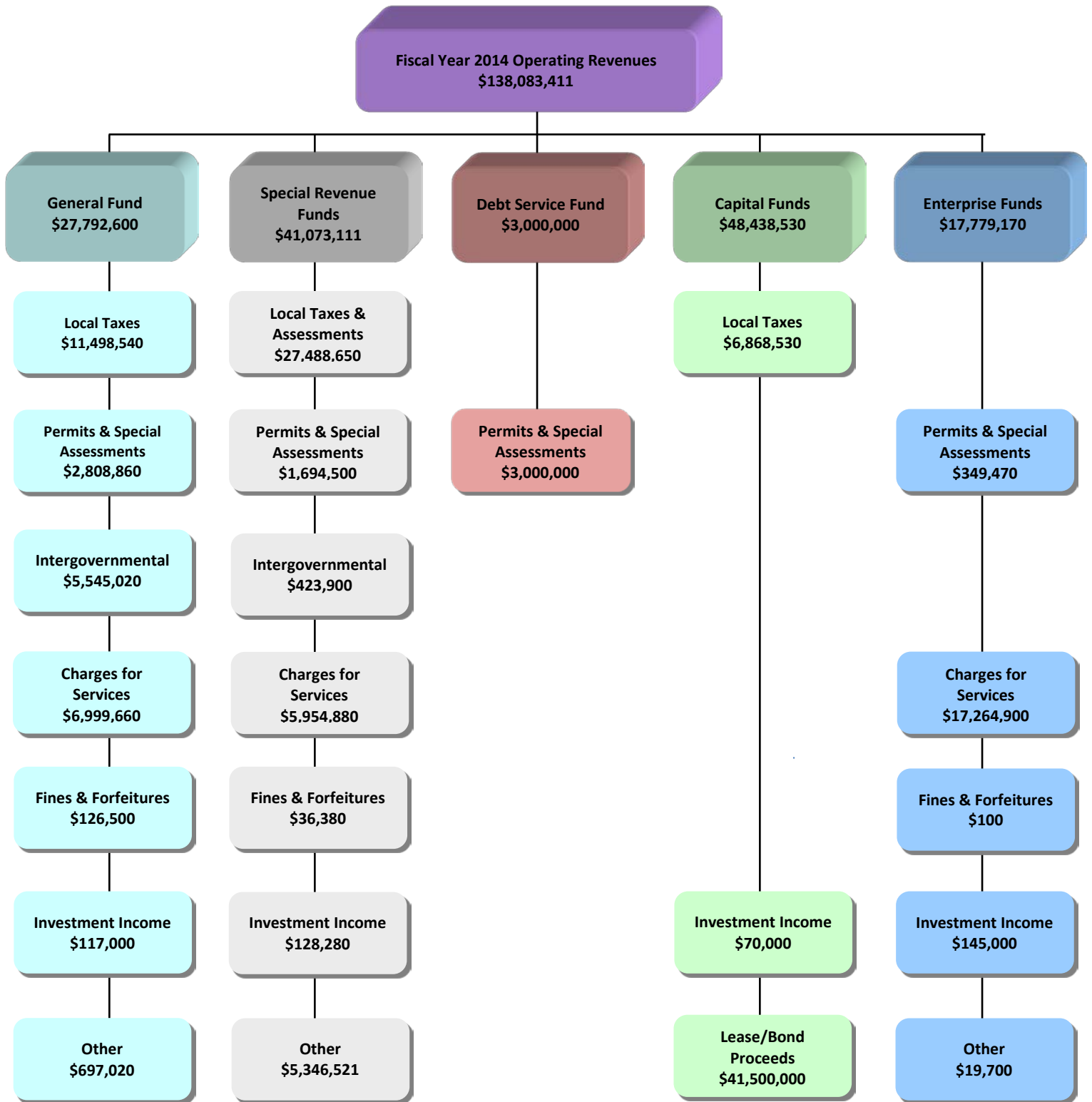
424 Sewer Capacity Fees 2,195,000 1.50%



The following charts illustrate the adopted FY 2014 total operating revenues and expenditures.



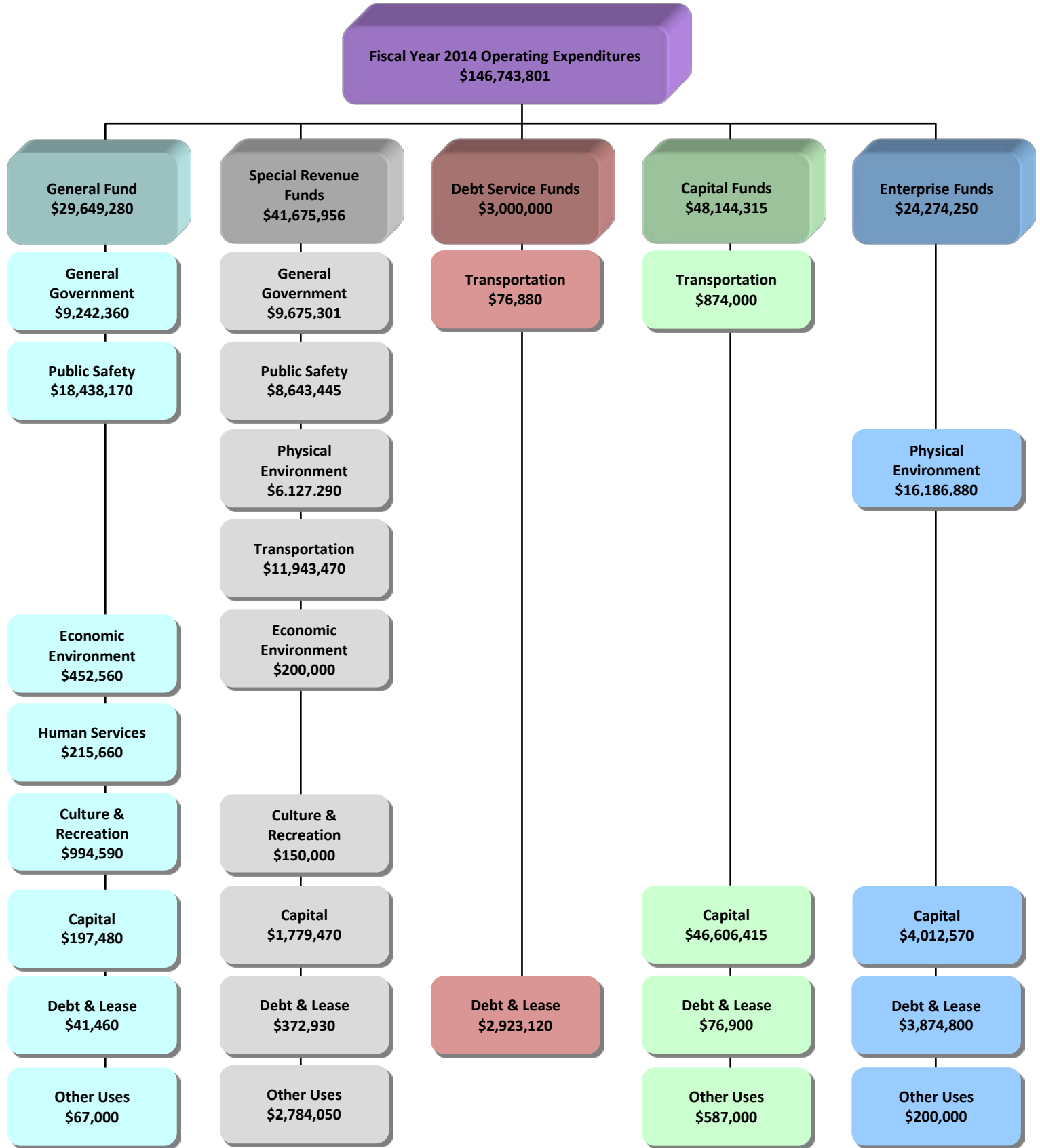
BREAKDOWN OF TOTAL OPERATING REVENUES – ALL FUNDS



NOTE: THE ABOVE CHART EXCLUDES ALL TRANSFERS IN AND INCREASES/DECREASES TO RESERVES.



BREAKDOWN OF TOTAL OPERATING EXPENDITURES – ALL FUNDS



**BUDGET HIGHLIGHTS**

The budget is a plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period. The budget is the legal authorization to expend City funds during the fiscal year.

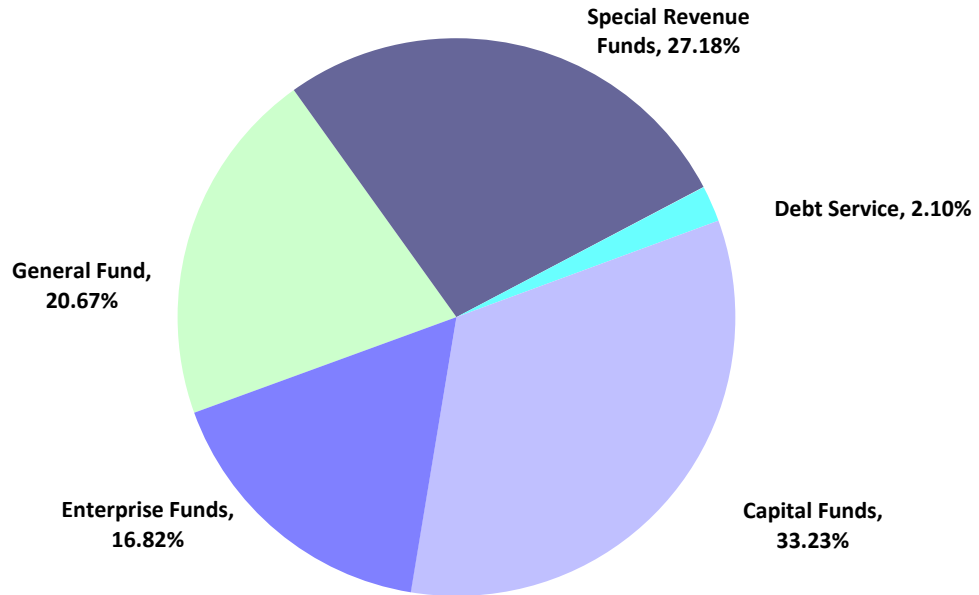
BUDGET SUMMARY

The total City-Wide FY 2014 Budget is shown below and is a balanced budget.

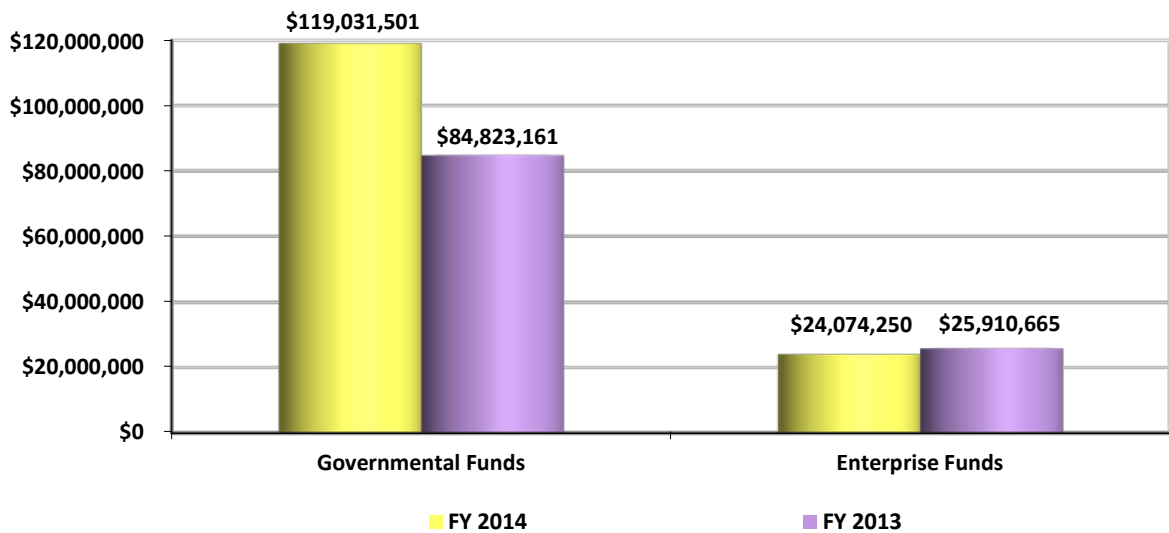
	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	TOTAL CITY-WIDE BUDGET
Revenues							
Ad Valorem Taxes	\$ 8,272,250	\$ -	\$ -	\$ -	\$ 8,272,250	\$ -	\$ 8,272,250
Non-Ad Valorem Taxes	-	24,651,290	-	-	24,651,290	-	24,651,290
Other Taxes	3,226,290	2,837,360	-	6,868,530	12,932,180	-	12,932,180
Permits & Special Assessments	2,808,860	1,173,800	3,000,000	-	6,982,660	-	6,982,660
Intergovernmental Revenue	5,545,020	423,900	-	-	5,968,920	-	5,968,920
Charges for Services	6,999,660	5,954,880	-	-	12,954,540	17,264,900	30,219,440
Fines & Forfeitures	126,500	36,380	-	-	162,880	100	162,980
Interest Income	117,000	128,280	-	70,000	315,280	145,000	460,280
Miscellaneous Revenues	693,520	5,341,371	-	-	6,034,891	19,700	6,054,591
Impact Fees	-	520,700	-	-	520,700	-	520,700
Capacity Fees	-	-	-	-	-	349,470	349,470
Other Sources	3,500	5,150	-	41,500,000	41,508,650	-	41,508,650
Transfers In	218,400	-	-	3,062,390	3,280,790	200,000	3,480,790
Total Revenues & Other Financing Sources	\$28,011,000	\$41,073,111	\$3,000,000	\$51,500,920	\$123,585,031	\$17,979,170	\$141,564,201
Expenditures							
General Government	\$ 9,242,360	\$ 9,675,301	\$ -	\$ -	\$ 18,917,661	\$ -	\$ 18,917,661
Public Safety	18,438,170	8,643,445	-	-	27,081,615	-	27,081,615
Physical Environment	-	6,127,290	-	-	6,127,290	16,186,880	22,314,170
Transportation	-	11,943,470	76,880	874,000	12,894,350	-	12,894,350
Economic Environment	452,560	200,000	-	-	652,560	-	652,560
Human Services	215,660	-	-	-	215,660	-	215,660
Culture & Recreation	994,590	150,000	-	-	1,144,590	-	1,144,590
Capital	197,480	1,779,470	-	46,606,415	48,583,365	4,012,570	52,595,935
Debt & Lease	41,460	372,930	2,923,120	76,900	3,414,410	3,874,800	7,289,210
Other Uses	67,000	2,784,050	-	587,000	3,438,050	200,000	3,638,050
Total Expenditures	\$29,649,280	\$41,675,956	\$3,000,000	\$48,144,315	\$122,469,551	\$24,274,250	\$146,743,801
Excess (Deficiency) of Revenues over Expenditures	(1,638,280)	(602,845)	-	3,356,605	1,115,480	(6,295,080)	(5,179,600)
Fund Balance Beginning (unaudited)	\$10,334,116	\$28,151,639	\$ 0	\$25,184,392	\$63,670,147	\$103,256,310	\$166,926,457
Fund Balance Ending (estimated)	\$ 8,695,836	\$27,548,794	\$ 0	\$28,540,997	\$64,785,627	\$ 96,961,230	\$161,746,857



**TOTAL BUDGET BY FUND TYPE
(EXCLUDING TRANSFERS)**



**FY 2014 ADOPTED BUDGET VS FY 2013 ADOPTED BUDGET
(EXCLUDING TRANSFERS)**

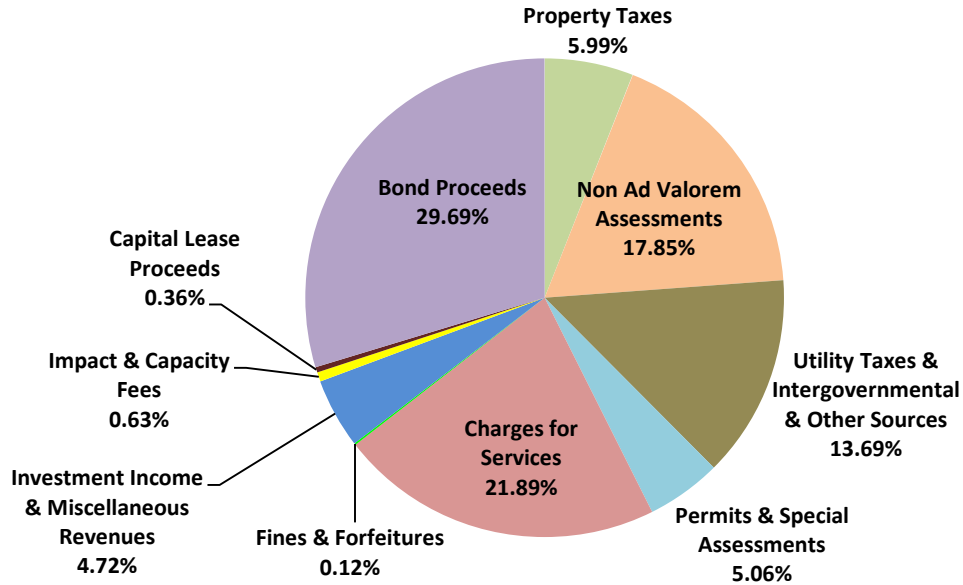




REVENUES

The primary budget policy consideration in the FY 2014 revenue budget development was the current and future economic conditions. The following chart illustrates the City's revenues.

**FISCAL YEAR 2014
WHERE THE MONEY COMES FROM – ALL FUNDS**



Note: Excludes all interfund transfers and increases/decreases to reserves.

GOVERNMENTAL REVENUE SOURCES

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. North Port utilizes most of its allowable revenue sources. However, there are still several options available should the City determine the need to raise revenue. Some of these include: increasing utility taxes; charging for services which currently are provided at low or no cost; and adding water to the current utility tax structure.

The City of North Port's primary revenue source is the local tax base. With the passing of the Property Tax Reform Bill-HB 1B, the Property Tax Amendment and the decrease in property values, the City's reliance on the local tax base is presenting new challenges. Therefore, it is becoming more important to improve the tax base diversification by shifting from the heavy residential base, as well as diversifying the overall revenue stream.

As illustrated in the following chart, Governmental Funds are funded 10.50% by Ad Valorem property taxes and 31.29% by Non-Ad Valorem assessments.

The following is a summary of the City's governmental revenue sources excluding transfers and fund balance.



REVENUE SOURCES – GOVERNMENTAL FUNDS

Governmental					
Revenues	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Ad Valorem Taxes	\$ 9,614,476	\$ 8,035,010	\$ 7,850,463	\$ 8,138,438	\$ 8,272,250
Non-Ad Valorem Taxes	23,069,108	23,565,989	23,265,364	24,640,885	24,651,290
Other Taxes	10,786,602	10,969,238	12,097,396	11,458,697	12,932,180
Permits & Special Assessments	3,756,136	3,772,056	3,798,753	3,764,770	6,982,660
Intergovernmental Revenue	5,394,012	7,139,198	5,489,049	16,219,194	5,968,920
Charges for Services	11,675,309	11,736,263	10,897,469	11,218,204	12,954,540
Fines & Forfeitures	238,266	188,921	179,808	142,662	162,880
Interest Income	2,443,304	972,059	755,747	401,295	315,280
Miscellaneous Revenues	4,999,906	5,645,307	5,768,674	5,887,492	6,034,891
Impact Fees	1,114,567	496,305	503,022	179,572	520,700
Other Sources	1,131,329	5,267	70,068	200	41,508,650
Total	\$ 74,223,015	\$ 72,525,613	\$ 70,675,813	\$ 82,051,409	\$ 120,304,241

North Port met the legislative and economic challenges by re-evaluating the way services are delivered and how City business is conducted. The City continues to ensure the preservation of core services and the continued viability of the government. One of the budget priorities of the City Commission for FY 2014 is to minimize any increase in taxes on the citizens in order to maintain the same level of service. The FY 2014 Budget reflects a \$0.1693 or 4.68% decrease in the millage rate which equates to the rolled-back rate (\$3.4474); the rolled-back rate provides the same amount of ad valorem revenue for fiscal year 2014 as fiscal year 2013, excluding new construction. Also, the FY 2014 budget reflects a decrease of \$18 per residential household in the Solid Waste District non-ad valorem assessments. Due to the road reconstruction bond, an annual assessment of \$46 per parcel is effective for FY 2014 to fund the debt service. Finally, the FY 2014 budget reflects a new methodology for both the Fire Rescue District and the Road and Drainage District non-ad valorem assessments. The following district rate schedules detail the new rates for FY 2014 due to the new methodology:

Fire Rescue District Rate Schedule

Benefit Tier	Equivalent Benefit Unit (EBU)	Applicable to	Rate per EBU
Tier 1 - Response Readiness Availability	<ul style="list-style-type: none"> • Improved Property - Per Parcel • Un-improved Property <ul style="list-style-type: none"> - Under 5 acres – per parcel - Over 5 acres – per 5 acres (Parcel EBU), rounded down to nearest 5 acres 	All Non-exempt Parcels – Improved and Un-improved	\$74.29
Tier 2 - Protection from Loss of Structures	Per \$5,000 of Structure Value (Structure EBU), rounded down to nearest \$5,000	Non-exempt Improved Parcels	\$4.78

**Road and Drainage District Rate Schedule**

FY 2014	Road	Base	Enhanced	Drainage	Drainage	Drainage	Drainage	Mowing	
Assessments	Admin	Roads	Roads	Admin	I	II	III	Admin	Mowing
Residential	\$ 3.89	\$ 10.57	\$ 27.04	\$ 4.66	\$ 30.55	\$ 17.74	\$ 18.85	\$ 3.53	\$ 45.73
Commercial	\$ 3.89	\$ 10.57	\$ 27.04	\$ 4.66	\$ 30.55	\$ 17.74	\$ 18.85	\$ 3.53	\$ 45.73
	Per Road	Per Road	Per Road	Drainage	Drainage	Drainage	Drainage		
Basis of Assessment	ERU	ERU	ERU	DBU	DBU	DBU	DBU	Per Parcel	Per Parcel

Despite the overall nominal increase in the assessments, the City maintains the position as having the lowest per capita property taxes in Sarasota County.

The following table highlights changes in governmental revenues from last year to illustrate the impact of economic and environmental influences on the City budget. Growth and economy driven revenues (utility taxes, franchise fees, permits, state shared revenues and impact fees) decreased primarily because FY 2013 included \$10,000,000 for the Federal Department of Transportation State Infrastructure Bank loan for the completion of the Sumter Boulevard widening project. Excluding the loan, growth and economy driven revenues are projected to increase by \$1,782,227. Due to the anticipated lifting of the impact fee moratorium, revenues from impact fees are budgeted to increase \$341,128 from fiscal year 2013. Other revenues for FY 2014 include \$41,000,000 in bond proceeds and \$500,000 in capital lease proceeds.

HOW GOVERNMENTAL REVENUE SOURCES CHANGED

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Funds	Total Governmental Funds
Net 2013 Revenue Budget (excludes all interfund transfers and increases/ decreases to reserves)	\$ 26,463,505	\$ 49,393,899	\$ -	\$ 6,194,005	\$ 82,051,409
Impact of Assessed Value & Tax Reform	133,812	-	-	-	133,812
Growth & Economy Driven Revenues	925,026	(9,891,324)	3,000,000	748,525	(5,217,773)
Charges for Services	196,960	1,549,781	-	-	1,746,741
Investment Income	(29,000)	(53,015)	-	(4,000)	(86,015)
Other	102,297	73,770	-	41,500,000	41,676,067
Net Change in Revenue Sources	1,329,095	(8,320,788)	3,000,000	42,244,525	38,252,832
Total Governmental Revenues for FY 2014	\$ 27,792,600	\$ 41,073,111	\$ 3,000,000	\$ 48,438,530	\$ 120,304,241

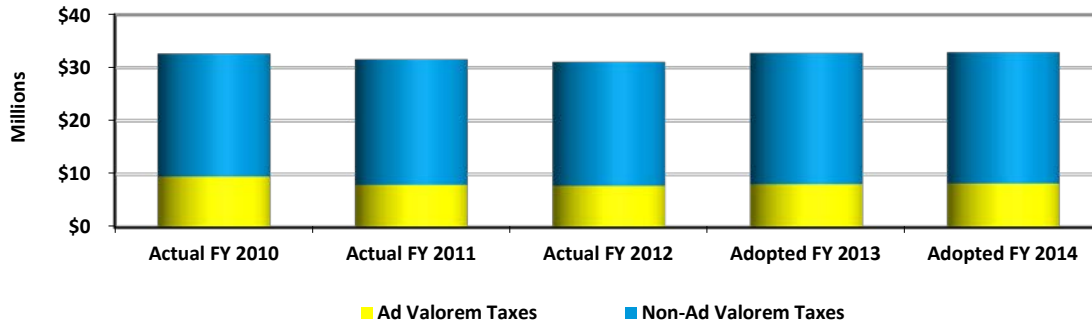
PROPERTY TAX MILLAGE AND ASSESSED VALUATION

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Appraiser is assigned the responsibility for assessing property within the City. Florida Statutes require the Appraiser to provide a timely estimate of property values to the City, to aid in the budgeting process. The Appraiser provides the City with a preliminary assessment by July 1, and a final assessment by the beginning of October. The final assessment subsequently may be modified by the Value Adjustment Board, which meets to address complaints of property owners, generally during November. The City is notified of any adjustments made by this board by the end of January.

The chart below illustrates the breakdown of Ad Valorem Taxes (General Fund) and Non-Ad Valorem Assessments (Special Revenue Funds) for the City of North Port from FY 2010 through FY 2014.

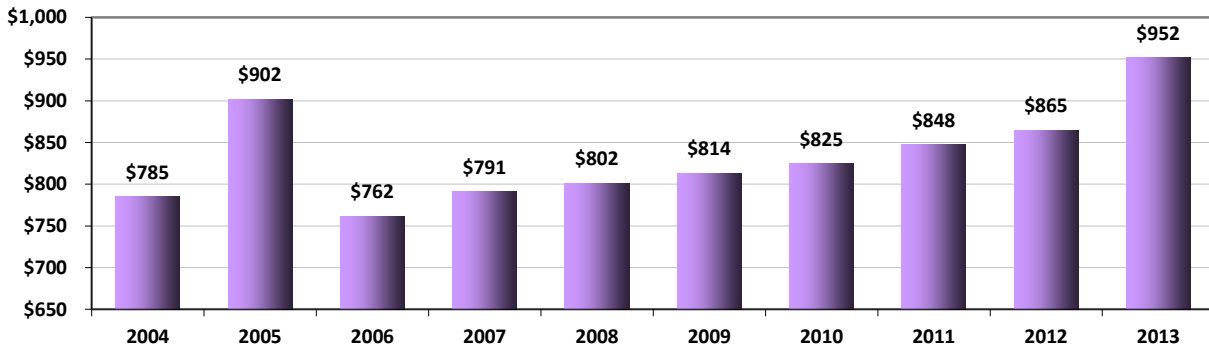


**AD VALOREM TAXES (GENERAL FUND) AND
NON-AD VALOREM ASSESSMENTS (SPECIAL REVENUE FUNDS)**



The following chart provides a history of the total taxes and assessments paid to the City of North Port by a local taxpayer. The chart uses a taxable value of \$100,000 to calculate the combined total.

**TOTAL LOCAL TAXES INCLUDING AD VALOREM AND NON-AD VALOREM
BASED ON \$100,000 TAXABLE VALUE**



Total taxes and assessments for the taxpayer have remained rather consistent over the past ten years with the exception of 2005 and 2013. In 2005, the total taxes and assessments spiked, but were realigned in the following year. Due to the changes in methodology, the Road and Drainage and Fire Rescue Non Ad-Valorem Assessments both increased slightly and the Road Bond Assessment of \$46 was initiated for 2013. Partially offsetting these increases were decreases in the millage rate and the decrease of \$18/household in the Solid Waste Non Ad-Valorem Assessment.

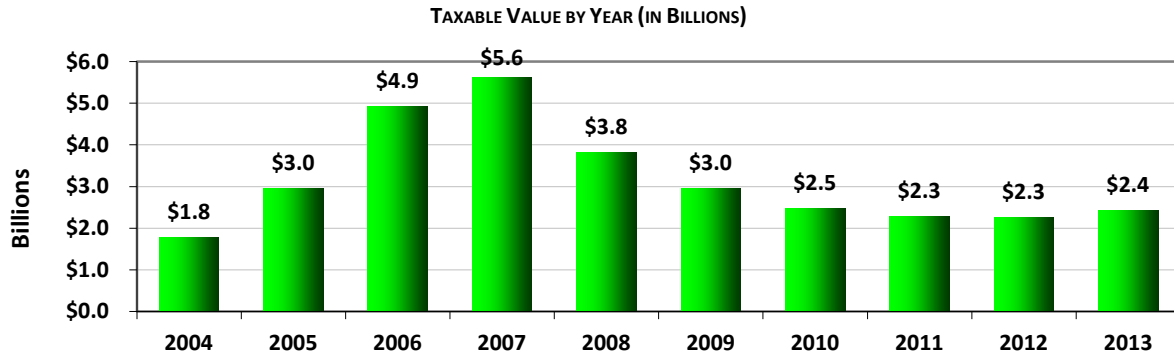
IMPACT ON SAMPLE TAXPAYER

Ad Valorem Taxes	2013 Taxable Value	2013-2014 Millage Rate	2012-2013* Tax Bill	2011 Taxable Value	2011-2012 Millage Rates	Prior Year Tax Bill	Change from Prior Year
City of North Port	114,773	3.4474	\$ 395.67	112,019	3.6167	\$ 405.14	\$ (9.47)
Sarasota County	114,773	3.1276	358.96	112,019	3.1530	353.20	5.76
Sarasota Co. Debt Service	114,773	0.1831	21.01	112,019	0.1577	17.67	3.34
Mosquito Control	114,773	0.0805	9.24	112,019	0.0805	9.02	0.22
Sarasota Memorial Hospital	114,773	1.0863	124.68	112,019	1.0863	121.69	2.99
SW FL Mmgmt Dist.	114,773	0.3818	43.82	112,019	0.3928	44.00	(0.18)
West Coast Inland Navigation	114,773	0.0394	4.52	112,019	0.0394	4.41	0.11
Sarasota School Dist.	139,773	6.4700	904.33	137,019	6.3160	865.41	38.92
School Capital Improvement	139,773	1.5000	209.66	137,019	1.5000	205.53	4.13
Total Ad Valorem		16.3161	\$2,071.89		16.3424	\$2,026.07	\$ 45.82
Non Ad Valorem Taxes							
Fire Rescue District			\$ 217.69			\$ 216.92	\$ 0.77
Solid Waste District			249.00			267.00	(18.00)
Road & Drainage District			113.30			108.84	4.46
North Port R&D Capital Imp			46.00				46.00
Total Non Ad Valorem			\$ 625.99			\$ 592.76	33.23
Total Tax Bill			\$2,697.88			\$2,618.83	\$ 79.05

*Additional homestead exemption of \$25,000 not applied to School Board



The City of North Port has experienced a rapid growth in population, new construction and taxable value since the year 2000. Over the past five years, the trend has temporarily reversed due to the economic slow decline. For FY 2014, the certification of final assessed gross taxable value of all properties within the City is \$2,418,931,525 which reflects a 6.67% increase in assessed taxable value from that of 2013. The chart below shows the change in taxable value over the past ten years.



PROPERTY TAXES AND ASSESSMENTS

The City, like many Florida communities, ultimately has a limited number of revenue options. The City Commission and professional staff continuously evaluate resources and processes to provide the taxpayer with the highest level of service. The public’s demand for fiscal conservatism often conflicts with demands for increased services. The dilemma is how to provide the quantity and quality of services the residents demand within fiscal constraints. The FY 2014 Budget reflects a \$0.1693 or 4.68% decrease in the millage rate which equates to the rolled-back rate; this rate provides the same amount of ad valorem revenue for fiscal year 2014 as fiscal year 2013, excluding new construction. Also, the FY 2014 budget reflects an \$18 decrease in the Solid Waste District non-ad valorem assessment (from \$267 to \$249/household). New methodologies for the Fire Rescue District and the Road and Drainage District were adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port but which would not bring in any additional current assessment revenue to the City.

AD VALOREM (PROPERTY) TAXES

Analysis/Assumptions:

The Adopted FY 2014 millage rate for the City of North Port is 3.4474 mills, which means the property owner pays \$3.4474 for each \$1,000 of taxable value. Based on this rate, the City would expect to collect a maximum of \$8,339,025. In accordance with Florida Statutes, the City can reduce this projection by up to five percent to allow for uncollected funds and prepayment discounts. Commission adopted a two percent discount for FY 2014 for a budget amount of \$8,172,250 in ad valorem taxes.

As part of the budget process, the City is required by Florida Statutes to advertise the “rolled-back rate”, which is the millage rate that would provide the same amount of taxes as the previous year, excluding new construction. This year’s rolled-back rate allows for a millage rate of 3.4474 which is the adopted millage rate for FY 2014.

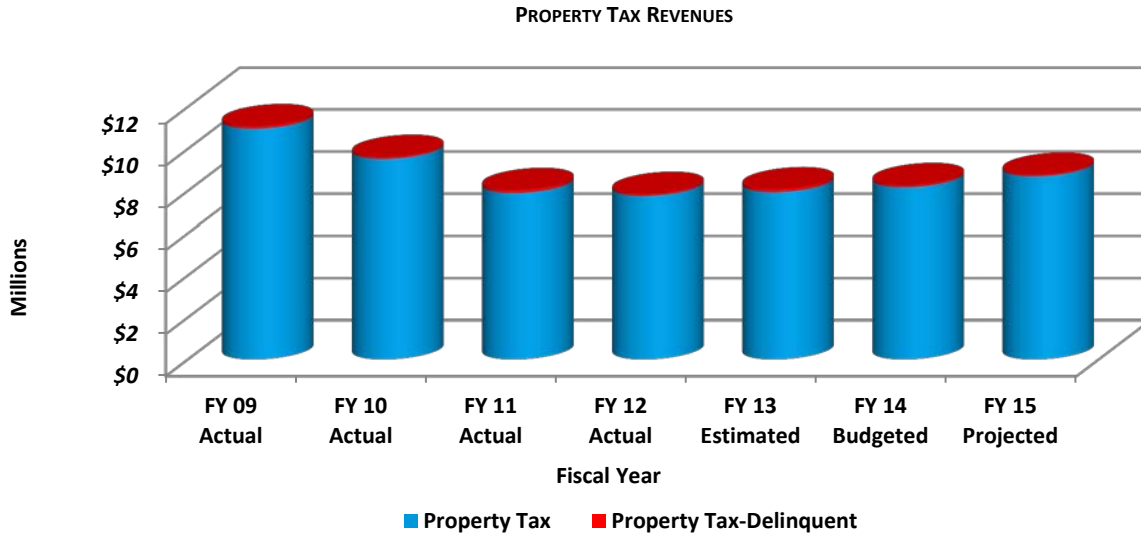
Legal Authorization:

Authorized by Article VII Section 9 of State Constitution, Florida Statutes Chapters 192-197 and 200.

Uses and Restrictions:

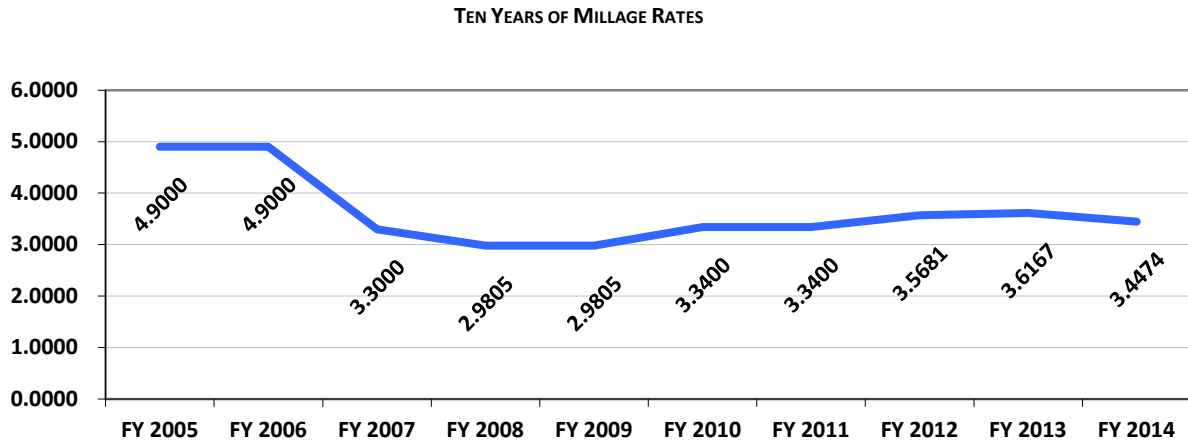
Levied against commercial and residential property within city limits. Generally restricted to lawful budgeted purposes for which they were authorized, such as funding public safety, parks, and other various city departments.

The following chart shows how property tax revenues have changed over the past five years and the projections for fiscal years 2014 and 2015.



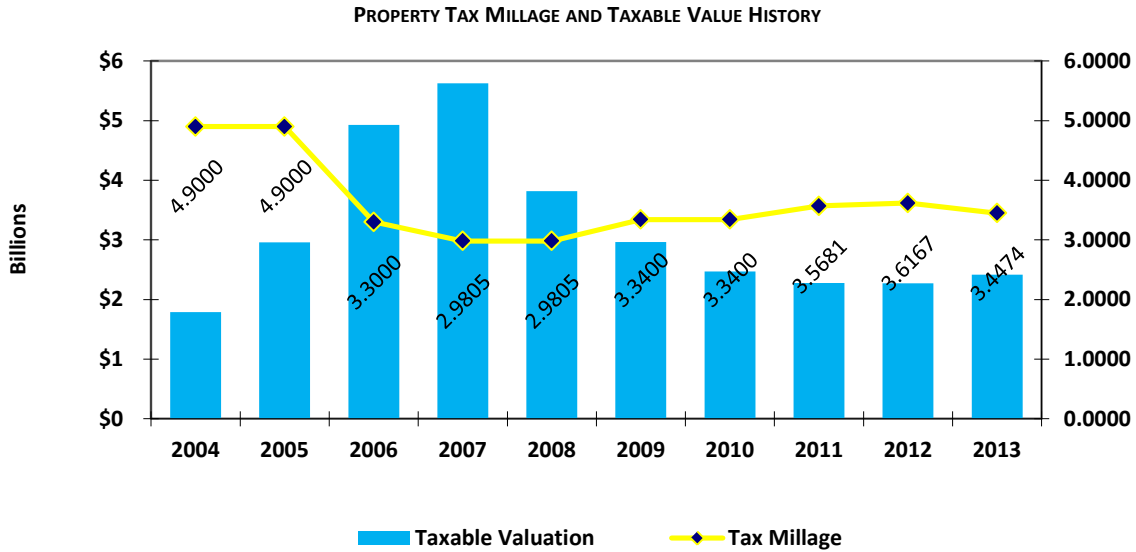
	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Budget	FY 14 Projected	FY 15 Projected
Property Tax	\$10.96	\$9.52	\$7.90	\$7.76	\$7.94	\$8.17	\$8.70
Property Tax-Delinquent	0.12	0.09	0.14	0.09	0.13	0.10	0.08
Total	\$11.08	\$9.61	\$8.04	\$7.85	\$8.07	\$8.27	\$8.78

The following chart shows the City’s millage rates for the past ten years.



Applying the approved millage rate of 3.4474 mills to the City’s total taxable assessed valuation of approximately \$2.42 billion and adjusting by 2% for delinquencies and discounts, the total ad valorem revenues are projected to be \$8,172,250 which is 6.79% of the total governmental revenues (excluding transfers and reserves). The adopted millage rate of 3.4474 is \$0.17 or a 4.68% decrease from FY 2013 which equates to the rolled-back rate for FY 2014.

Millage rates are influenced by the taxable value of properties within the City. Annually, the Sarasota County Property Appraiser establishes the City’s taxable value. For the past five years, the City has experienced decreases in property values. But for FY 2014, the City’s property values increased \$149.4 million or 6.58% from the prior year.



NON-AD VALOREM ASSESSMENTS

Analysis/Assumptions:

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: the Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and account for 20.49% of the total governmental revenues (excluding transfers and reserves).

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire protection and suppression services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$249 annually per residence.

In FY 2014, a new methodology was adopted by the Commission for both the Fire Rescue and Road and Drainage Districts for calculating non-ad valorem assessments on the properties in the City of North Port but which would not bring in any additional current assessment revenue to the City. The FY 2014 Budget reflects this new methodology.

The Fire Rescue District projected current assessment revenues for FY 2014 are \$7,610,830; approximately a 1.53% increase from FY 2013. This increase is a result of the 1.5% tax collector fees totaling \$114,160 budgeted for FY 2014 which in previous years were netted with the assessment revenue. Also, delinquent assessments of \$75,000 are budgeted in FY 2014, an increase of \$10,000 from FY 2013.

The Road and Drainage District projected current assessment revenues for FY 2014 are \$10,086,720; approximately a 1.04% increase from FY 2013. Again, this increase is a result of the 1.5% tax collector fees totaling \$157,610 budgeted for FY 2014 which in previous years were netted with the assessment revenue. Also, delinquent assessments of \$170,000 are budgeted in FY 2014, an increase of \$70,000 from FY 2013.

The Solid Waste District assesses a flat rate of \$249 annually for residential collection and disposal of solid waste. In FY 2014 the District lowered this rate from \$267 to \$249, an \$18 decrease per household. The projected assessment revenue for FY 2014 is \$6,708,740. This projection includes two hundred new residents prorated at 50% of the year and a four percent discount on 70% of the residents for early payment of the assessment. The total projected revenue is a decrease of \$289,383.



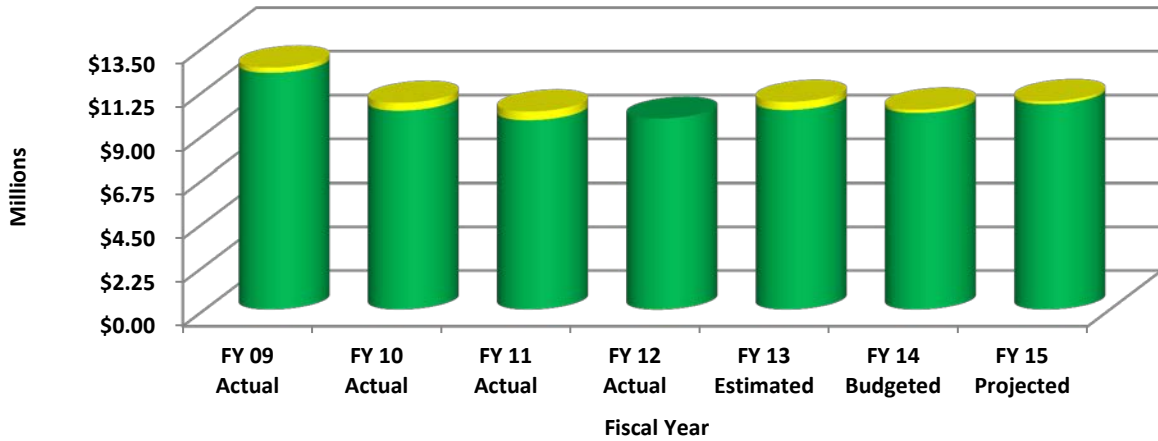
Legal Authorization:

Authorized by, Florida Statutes, Title XIII Chapter 189, Section 189.4041 and Title XIV, Chapter 197, Sections 197.3632 and 197.3635.

Uses and Restrictions:

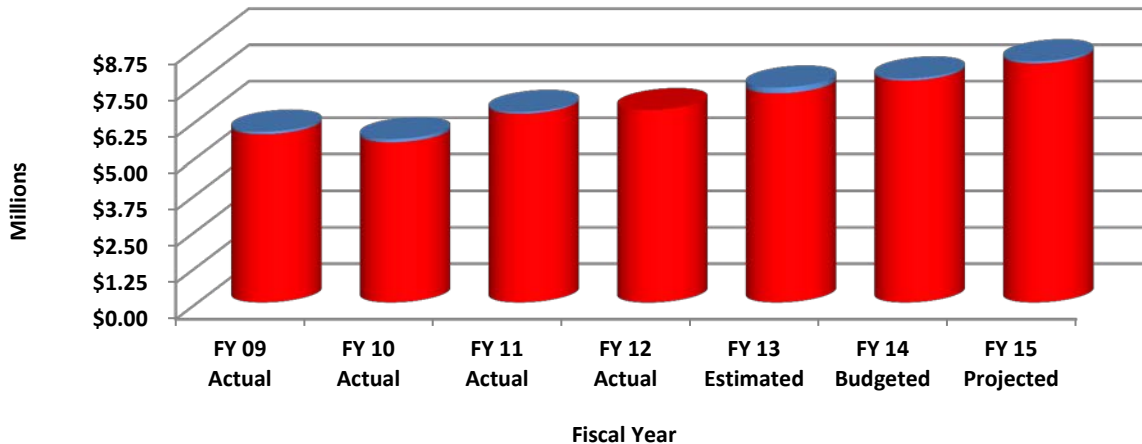
Levied against property within the city limits and based on property's received benefit. Restricted to lawful budgeted purposes for which they were authorized, such as funding transportation and drainage services, fire protection services, and the collection and disposal of solid waste.

ROAD & DRAINAGE DISTRICT ASSESSMENT REVENUE

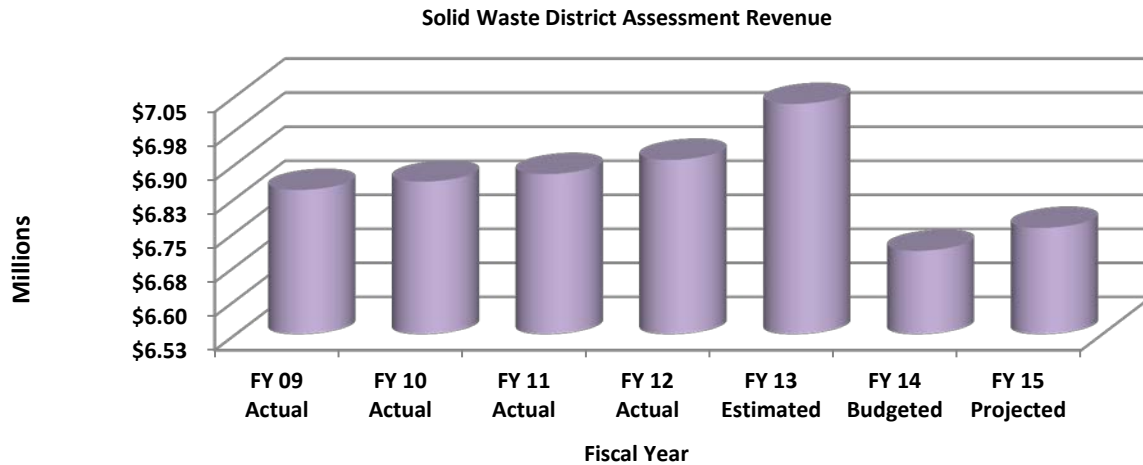


	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Assessment Revenue	\$12.15	\$10.20	\$9.71	\$9.79	\$10.24	\$10.09	\$10.54
Assessments-Delinquent	0.27	0.40	0.44	(0.02)	0.41	0.17	0.15
Total	\$12.42	\$10.60	\$10.15	\$9.77	\$10.65	\$10.26	\$10.69

Fire Rescue District Assessment Revenue



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Assessment Revenue	\$5.77	\$5.49	\$6.47	\$6.60	\$7.17	\$7.60	\$8.20
Assessments-Delinquent	0.09	0.11	0.06	(0.01)	0.07	0.06	0.06
Total	\$ 5.86	\$ 5.60	\$ 6.53	\$ 6.59	\$ 7.57	\$ 7.66	\$ 7.66



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Assessment Revenue	\$6.84	\$6.86	\$6.88	\$6.91	\$7.03	\$6.71	\$6.76

OTHER MAJOR GOVERNMENTAL REVENUES

The other major Governmental Funds revenue sources and their portion of the governmental revenue budget include:

- Charges for Services – 10.77%
- State Revenue Sharing (Half-cent sales tax, local option gas taxes, municipal revenue sharing) – 7.01%
- Fines and Forfeitures and Miscellaneous – 5.41%
- One Cent Sales Surtax – 5.71%
- Franchise Fees – 2.25%
- Local Communication Service Taxes – 1.62%
- Impact Fees – 0.43%
- Utility Taxes – 0.50%
- Permits & Special Assessments (excluding Franchise Fees) – 3.56%

The sum of these revenues is expected to increase by \$6,523,299 or 17.03% from the prior year projections mainly due to the large increases of \$3,217,390 and \$1,736,336 in permits and special assessments and charges for services, respectively. An increase of \$748,525 in one cent sales surtax is also projected for FY 2014; this estimate is received from the state.

Charges for services revenue is forecasted to show a \$1,736,336 or 15.47% increase over FY 2013 mainly due to the increase of \$1,201,310 in fleet services. FY 2014 is the first year of the in-house fuel program being implemented and managed by the Fleet division. Also, the Solid Waste District is projecting an increase of \$289,126 in charges for services due to the additional sixteen commercial accounts the District will assume as of October 1, 2014.

Permits and special assessment revenues are estimated to show an increase due to an upturn in construction activity within the city. Increases in building permit fees and impact fees are projected at \$196,800 and \$341,128, respectively. Bond reconstruction assessments of \$3,000,000 are new in FY 2014 to fund the road reconstruction bond debt service.

State shared revenues, including local gas option taxes, municipal revenue sharing program and the half-cent sales tax, are expected to increase by \$450,073 or 5.63% from FY 2013.

LOCAL COMMUNICATIONS SERVICES TAX

Analysis/Assumptions:

During the 2000 Regular Session, the Florida Legislature created the Communications Services Tax Simplification Law. The legislation attempted to create a new simplified tax structure for communications services by combining telephone utility tax and cable franchise fees. The City adopted resolution 2001-R-38 setting the City's Communications Services Tax rate at 5.72%. Based on state forecasts, the City is budgeted to bring in \$1,951,750 or approximately 1.62% of total Governmental Funds revenues (7.02% of General Fund revenues).

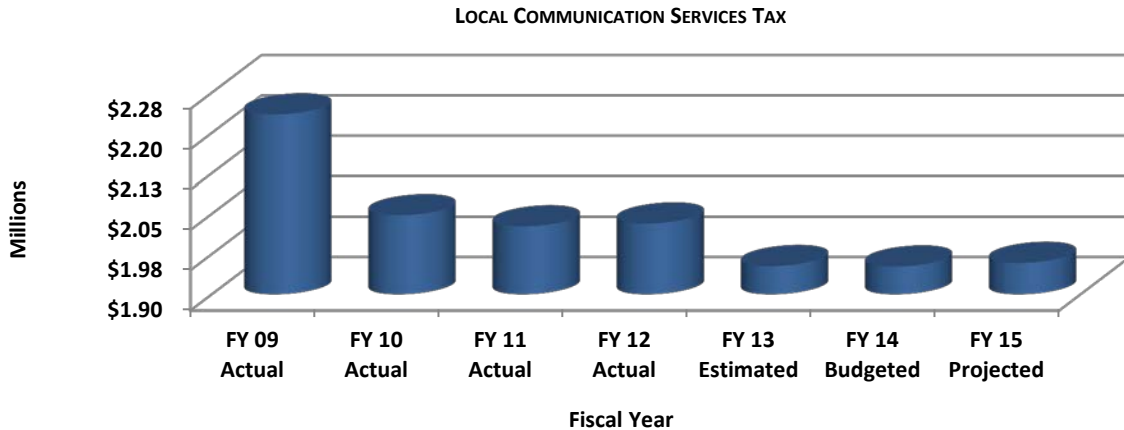


Legal Authorization:

Authorized by Florida Statutes, Title XIV, Chapter 202, Section 202.19.

Uses and Restrictions:

Revenues are available for any general governmental purpose.



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Communication Tax	\$2,234,310	\$2,047,309	\$2,026,549	\$2,032,026	\$1,952,550	1,951,750	1,958,480

ELECTRIC UTILITY TAXES

Analysis/Assumptions:

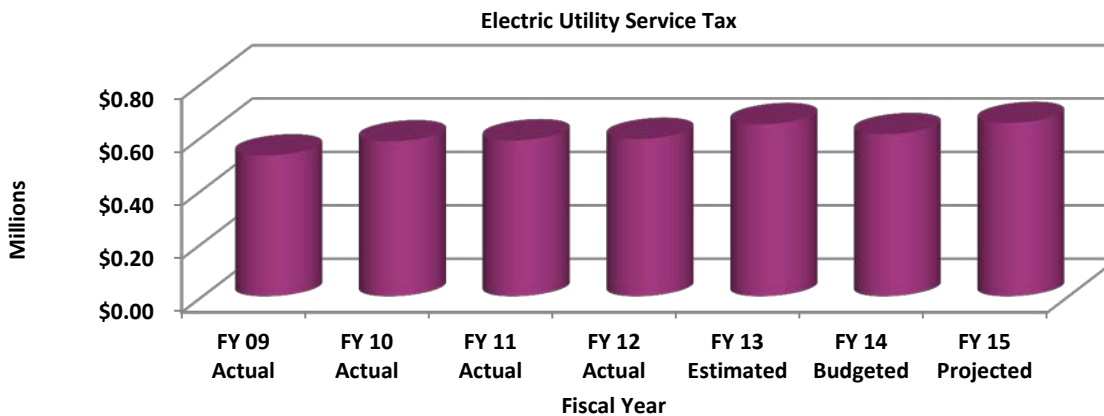
Electric utility taxes increased significantly between FY 2008 and FY 2009, a result of increased electrical demand and increased fuel costs. Since FY 2009, revenues have been relatively constant with slow growth. Increases in fees from electricity have offset decreases that resulted from the economy and the increase in the number of vacant homes. The City is projected to receive \$607,500 in electric utility taxes for FY 2014.

Legal Authorization:

Authorized by Florida Statutes, Title XII, Chapter 166, Part III, Section 166.231; City of North Port Ordinance 98-27.

Uses and Restrictions:

Revenues are available for any general governmental purpose.



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Utility Service Tax	\$527,522	\$580,485	\$584,193	\$589,511	\$644,998	\$607,500	\$649,461



STATE SHARED REVENUE

Analysis/Assumptions:

State shared revenue is available to municipalities under Chapter 218 of the Florida Statutes. These revenues are distributed at the State level and include Half-Cent Sales Tax, Beverage Tax and general State Revenue Sharing.

The Local Government Half-Cent Sales Tax Program distributes a portion of the State Sales Tax revenue to counties and municipalities that meet eligibility requirements. This is the largest source of intergovernmental revenue for the City. The revenue is distributed based upon a formula which takes into consideration the sales tax collections and population. Projections for this revenue source are based on the State of Florida’s Legislative Committee on Intergovernmental Relations (FLCIR). This group annually prepares documentation that includes a projection of all state-shared revenues; information which is also available on their web site. North Port’s share of this revenue increased considerably due to the 2010 census that proved an increase in the city’s population. For FY 2014, the LCIR population estimate for North Port is 58,674. The City is projected to receive \$4,394,980 in Half-Cent Sales Tax revenue for FY 2014, a 7.86% increase from FY 2013.

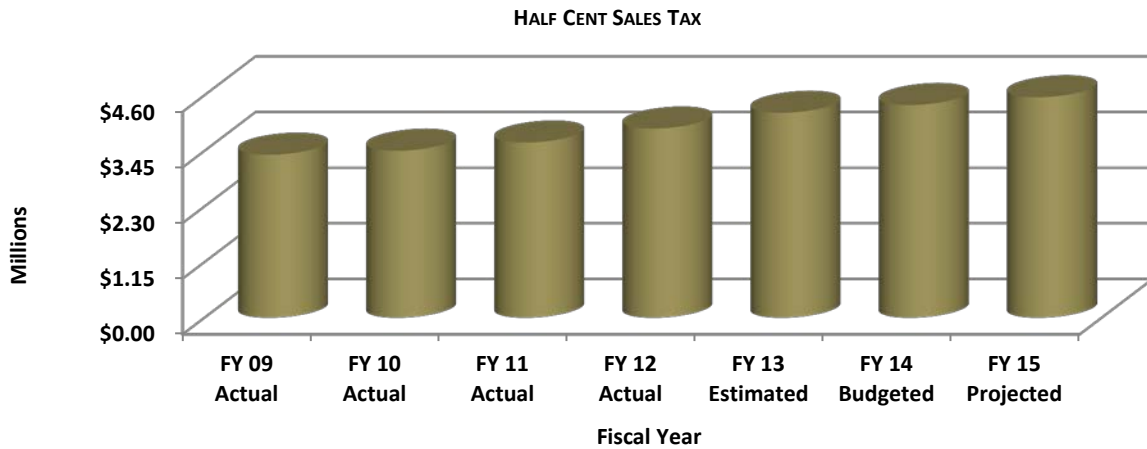
The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula’s components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 25.77% of the revenue to be used for transportation; therefore this amount is distributed to the Road and Drainage District. The balance of the Revenue Sharing monies is distributed to the General Fund. Municipal Revenue Sharing revenues total \$1,505,600 or approximately 1.25% of the total Governmental Funds revenues. The General Fund portion of Municipal Shared revenues (\$1,117,940) is 4.02% of the total General Fund Revenues.

Legal Authorization:

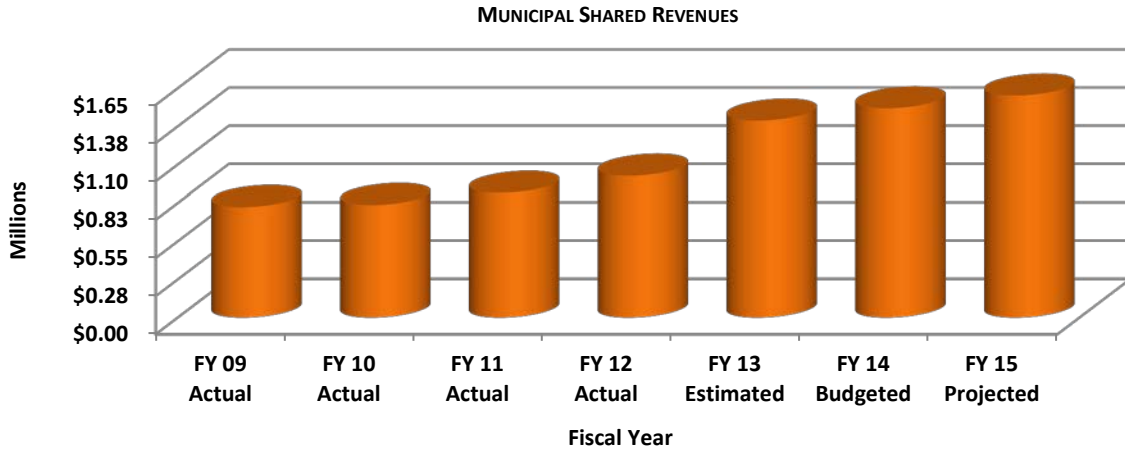
Authorized by Florida Statutes, Title XIV, Chapter 218 Part II, Chapter 210 Part I, Sections 210.20 (3), and Chapter 212, Section 212.20.

Uses and Restrictions:

At least 20-30% of the Municipal Revenue Sharing funds must be used for transportation related purposes with the balance available for any general government purpose.



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
Half Cent Sales Tax	\$3,367,902	\$3,450,586	\$3,620,781	\$3,908,879	\$4,235,193	\$4,394,980	\$4,556,680



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
Municipal Shared Revenues	\$795,545	\$809,890	\$897,465	\$1,020,354	\$1,416,814	\$1,505,600	\$1,597,703

GAS TAX

Analysis/Assumptions:

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute, sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2014 projected revenues are \$235,750; a decrease of \$3,558.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provide the legal authorization to collect the tax. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2014 projected revenues are \$1,314,990; a decrease of \$24,841 or 1.85%.

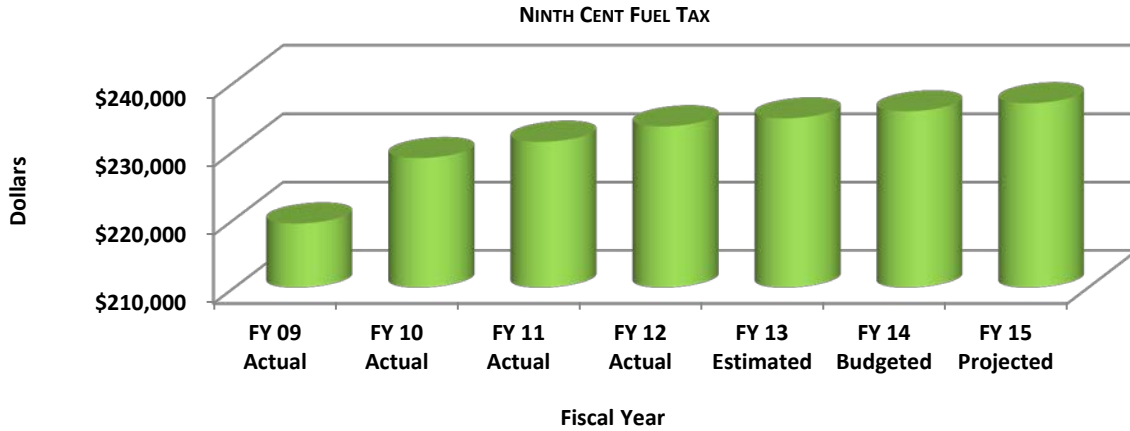
The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuel, except diesel fuel sold in Sarasota County. Legal authorization is provided by Florida Statute section 336.025 and county ordinance 200-029. Use of the revenue is restricted to transportation expenditures. Fuel dealers submit the tax to the State who in turn redistributes to the counties and cities. Revenue estimates are provided by the State. The revenue projection for FY 2014 is \$983,770, a decrease of \$21,778, or approximately 2.16%.

Legal Authorization:

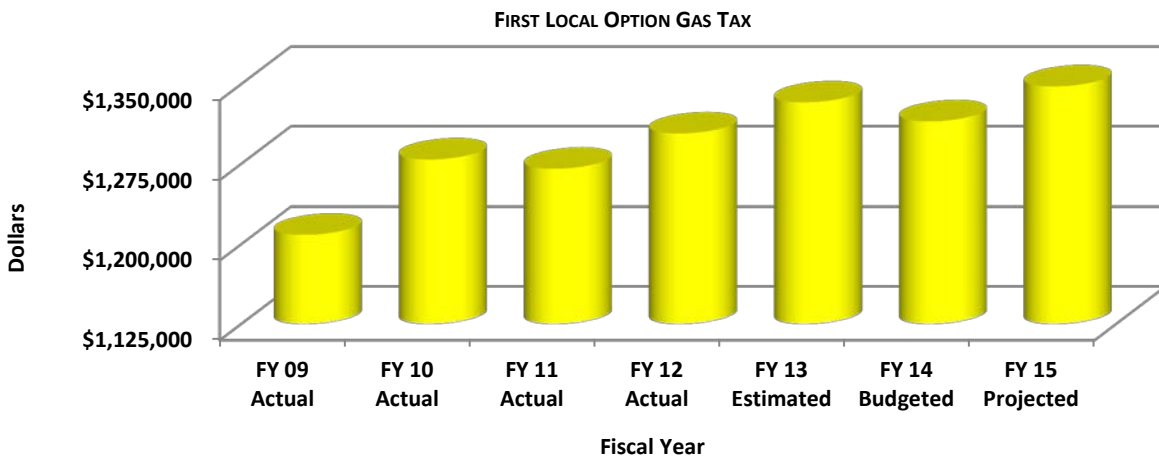
Authorized by Florida Statutes, Title XIV, Chapter 206, Section 206.41 and 206.87, Chapter 336, Section 336.025 and county ordinances 88-09 and 200-029.

Uses and Restrictions:

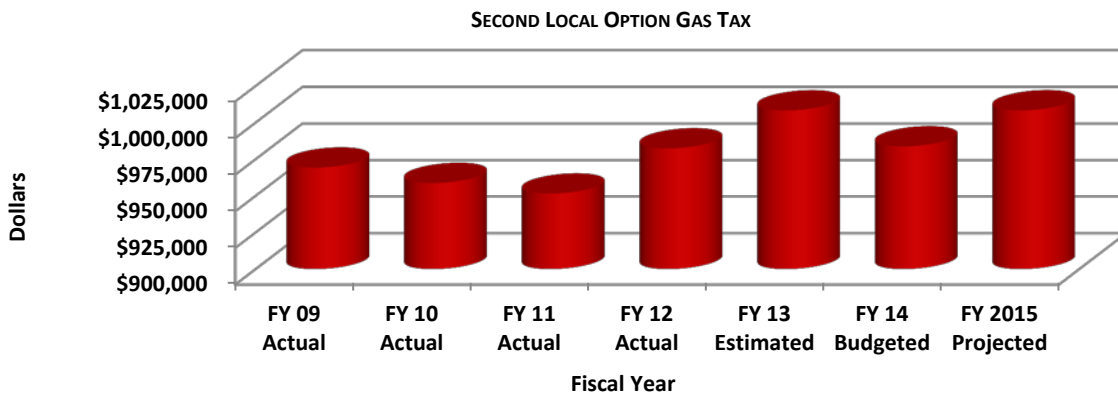
The local option fuel taxes and ninth cent fuel tax are used for transportation related items. (i.e. road construction/repairs, bridge maintenance, traffic signs, and right-of-way maintenance).



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
Ninth Cent Fuel Tax	\$219,348	\$228,918	\$231,295	\$233,551	\$234,714	\$235,750	\$236,927



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
1 st Local Option Fuel Tax	\$1,208,845	\$1,279,113	\$1,270,432	\$1,303,652	\$1,332,855	\$1,314,990	\$1,347,861





	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
2 nd Local Option Fuel Tax	\$969,261	\$958,755	\$951,544	\$982,402	1,008,298	\$983,770	\$1,008,357

BUSINESS TAX

Business Tax Receipts are collected from businesses, professionals or occupations providing goods and/or services within the city limits. These licenses are billed annually in July and become due on September 30th. The total Business Tax Receipts expected for FY 2014 is \$151,000.

PERMITS AND SPECIAL ASSESSMENTS

Electric Franchise Fees

Analysis/Assumptions:

Permits and Special Assessments revenues are generated primarily from Electricity Fees which are charged on electric providers for the privilege of operating within the City limits. The charge is levied based on a percentage of 5.9%. For fiscal year 2014 Electricity Fees total \$2,675,000 or approximately 2.22% of total Governmental Funds revenues (9.62% of General Fund revenues).

As the electric service provider to the City of North Port, Florida Power and Light (FPL) compiles information regarding electricity fees expected to be collected by the City. The FY 2014 projection reflects no change from FY 2013 based on historical data that was used to forecast estimated revenues.

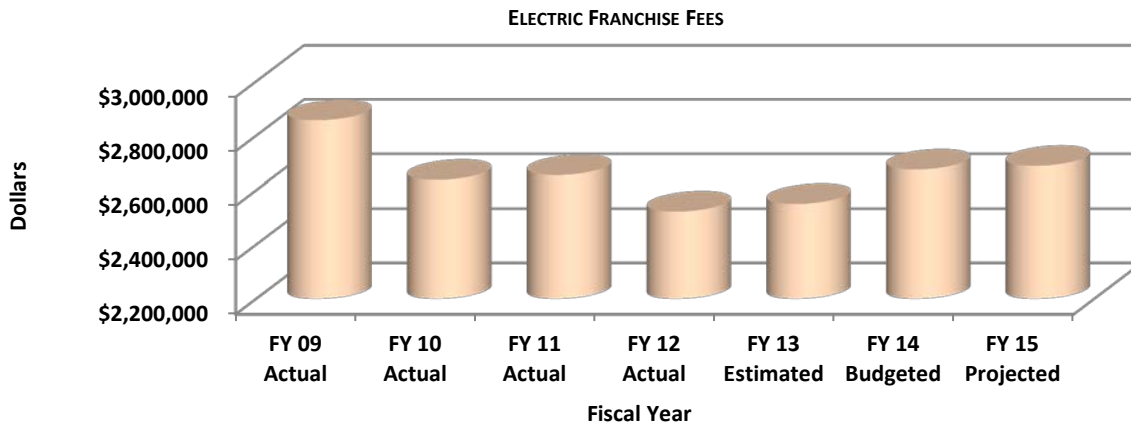
Legal Authorization:

Authorized by the City of North Port Ordinance 2007-22.

Uses and Restrictions:

Levied against a corporation or an individual, usually an electric or gas company, conducting business within the boundaries of the City of North Port.

Franchise fees are used to offset the expenses associated with regulation of the rights-of-way (ROW) and to provide a fair compensation for the rental value of the ROW. Revenues are available for any general governmental purpose.



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
Electric Franchise Fees	2,856,743	\$2,637,138	\$2,654,895	\$2,521,691	\$2,549,869	\$2,675,000	\$2,688,369

The Natural Gas Franchise Fees are collected through an agreement with Peoples Gas System that allows for the non-exclusive right and privilege of supplying natural gas and other services for the City free of competition. Ordinance 00-10 provides the legal authorization for this revenue. The City receives 6% of the billed revenues. The customer remits payment to Peoples Gas System who in turn remits payment to the City of North Port. In FY 2012, this revenue was moved from the Road and Drainage District budget to the General Fund budget. The revenue projection for FY 2014 is \$30,500, a \$500 increase from FY 2013.



Building/Construction Permit Revenues

Analysis/Assumptions:

Decreasing revenues from construction permits reflect how hard the recession has affected the housing industry. From a high of \$4.4 million in FY 2005, annual construction permit revenues remained at approximately \$700,000 since FY 2009 until FY 13 which increased to over \$1 million. Building permit fees are projected to provide \$1,137,000 in revenue in FY 2014. The collection of these fees is restricted to be used by the Building Special Revenue fund. The total permits and special assessments revenue estimated for collection in FY 2014 excluding the franchise fees and road reconstruction assessments is \$1,277,160; an increase of \$217,390 from FY 2013.

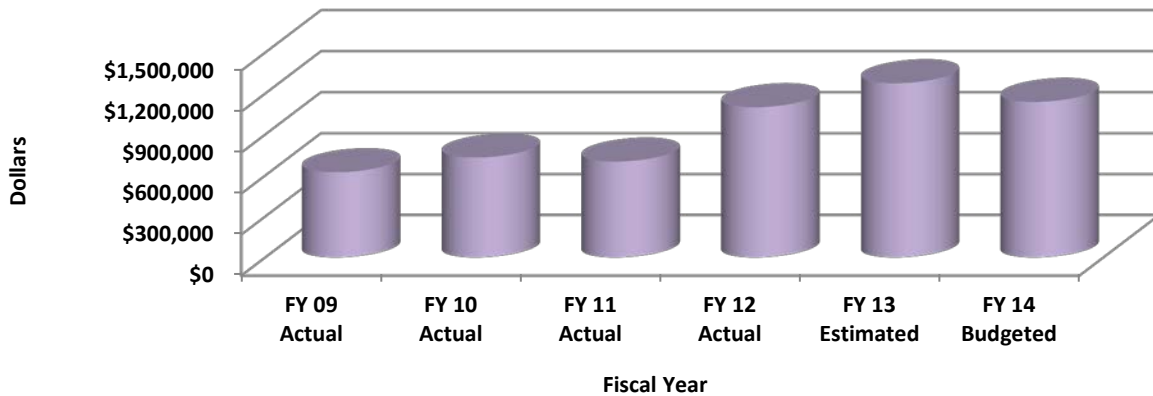
Legal Authorization:

Authorized by the City of North Port Ordinance 2011-19.

Uses and Restrictions:

Levied against all individuals or entities seeking to make changes to an existing structure(s) or for the construction of new structure(s). Provides a revenue source to offset the cost of services involving zoning or regulated trades where inspections or reviews are required by State Statutes and local ordinances to ensure that the public's safety and interests are protected.

BUILDING/CONSTRUCTION PERMIT REVENUES



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Budgeted	FY 15 Projected
Building Permits	\$622,512	\$730,389	\$700,447	\$1,098,510	\$1,273,547	\$1,137,000	\$1,173,241

ROAD RECONSTRUCTION ASSESSMENTS

Road reconstruction assessments of \$3,000,000 are projected for FY 2014; this is a new assessment effective this fiscal year. The assessments are restricted to funding the road reconstruction bond debt service.

FINES AND FORFEITURES

The primary sources of fines are traffic-type citations and other violation notices issued by the North Port Police Department. These revenues are collected by the Sarasota County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. The remainder of other collectable fines is for violations of local ordinances, including code violations and false alarms. The FY 2014 revenue estimate for fines and forfeitures is \$162,880.

CHARGES FOR SERVICES

Charges for Services primarily result from General Fund administrative charges to other operating funds for services provided. For example, the Finance Department, in the General Fund, provides all accounting, check writing, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. Fleet Management services to the City departments are a significant portion of the City-wide charges for services. Fees for parks and recreation programs and solid waste collection for commercial accounts provide additional revenues. The total Charges for Services for FY 2014 is projected at \$12,954,540, or approximately 10.77% of the Governmental Funds revenues.

MISCELLANEOUS

Miscellaneous revenues consist primarily of rental income; proceeds from auction used equipment; public records request copies and other miscellaneous revenues. Another source of miscellaneous revenue in the General Fund is the return on investment (ROI) totaling \$349,910. The North Port Utility is an enterprise or business entity which utilizes city properties to



operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility. In addition, the City is participating in a P-Card rebate program. The estimated revenue from this program is \$75,000.

INTEREST

Interest is typically budgeted conservatively to counteract the impact of fluctuations in the market. The City's total investment earnings projected for FY 2014 are lower as compared to FY 2013 by \$86,015 due to lower investment earning rates.

IMPACT FEES

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. In FY 2007, the City saw a dramatic decline in new construction. As a possible means of jump starting the City's economy, during the budget workshops, the Commission directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay the impact fee rate increase for one year. In Fiscal Years 2008 and 2009, the Commission adopted ordinances to maintain the same impact fee rates as set in December 2007. In FY 2011 and FY 2012 impact fees dramatically declined. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. But due to the rise in construction activity over the past year, impact fee revenues are projected at \$520,700, an increase of \$341,128 from FY 2013 projections.

ENTERPRISE REVENUES

In addition to the general government operations, the City also operates a water and wastewater utility system which is budgeted and accounted for as an enterprise fund.

HOW ENTERPRISE REVENUE SOURCES CHANGED

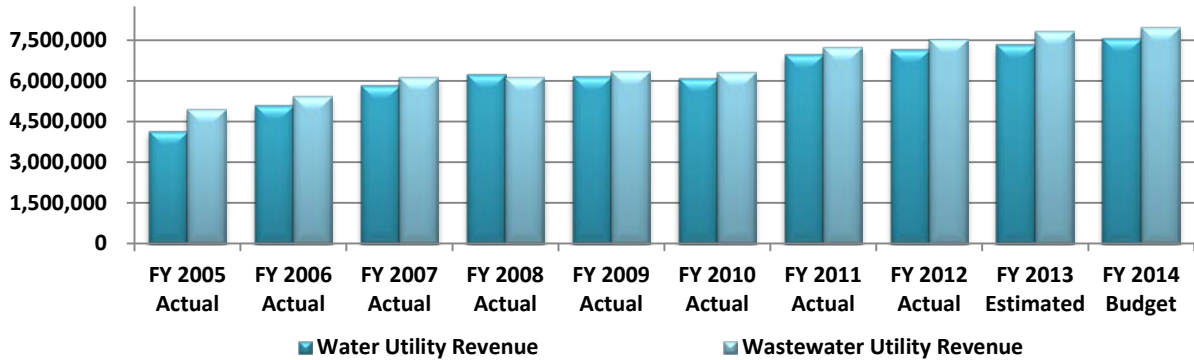
	Water & Wastewater Utility System
Net 2013 Revenue Budget (excludes all transfers in and increases/decrease to reserves)	\$ 17,372,829
Charges for Water and Wastewater	255,748
Growth & Economy Driven Revenues	114,583
Charges for Services	35,200
Investment Income	5,210
Other	(4,400)
Net Change in Revenue Sources	406,341
Total Enterprise Revenues for FY 2014	\$ 17,779,170

As shown in the above table, water and wastewater revenues are projected to increase a total of \$406,341 or 2.33%, attributable mainly to increases in the water and wastewater charges and the growth and economy driven revenues.

In FY 2006, the Utility Department introduced the results of a rate study to the City Commission. At that time, both water and sewer rates were increased. Then in FY 2007, rates were increased again. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. For FY 2014 this adjustment is 0.90%. The following chart illustrates water and wastewater rate revenues for the past ten years.



WATER AND WASTEWATER RATE REVENUES 2005 – 2014



ENTERPRISE REVENUE SOURCES

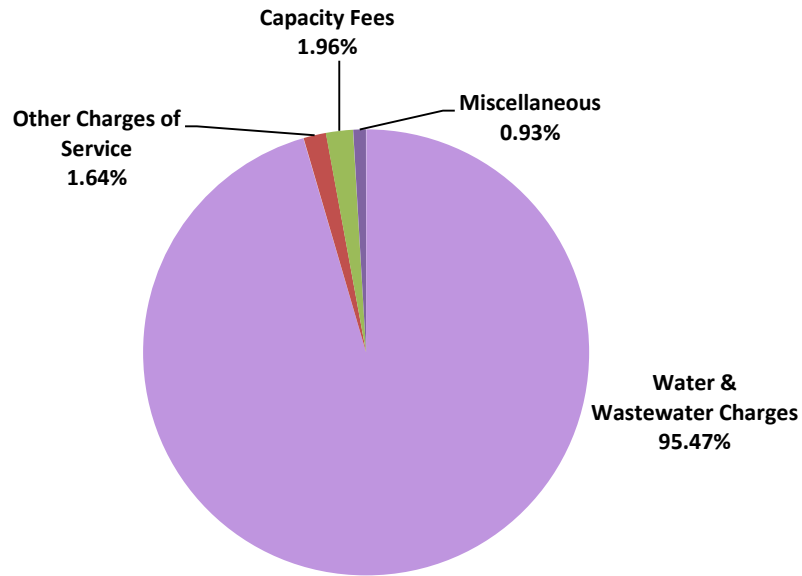
Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business. Enterprises rely principally on revenue derived from user fees to fund operations. The chart below shows the total revenues of the North Port Utilities Department for a five year period beginning with FY 2010, and excluding interfund transfers.

TOTAL REVENUES ENTERPRISE FUNDS

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Permits & Special Assessments	\$ 26,266	\$ 6,494	\$ (70,474)	\$ -	\$ -
Intergovernmental	569,077	841,993	1,131,936	-	-
Water & Wastewater Charges	14,176,302	16,428,871	14,857,533	16,700,938	16,973,710
Other Charges for Service	20,585	84,433	54,426	273,014	291,190
Fines & Forfeitures	1,238	-	100	1,000	100
Capacity Fees	294,557	306,319	(213,231)	234,887	349,470
Miscellaneous Revenues	646,434	318,330	(79,315)	162,990	164,700
Other Sources	1,047,975	311,210	1,461,403	-	-
Total	\$ 16,782,434	\$ 18,297,650	\$ 17,142,378	\$ 17,372,829	\$ 17,779,170

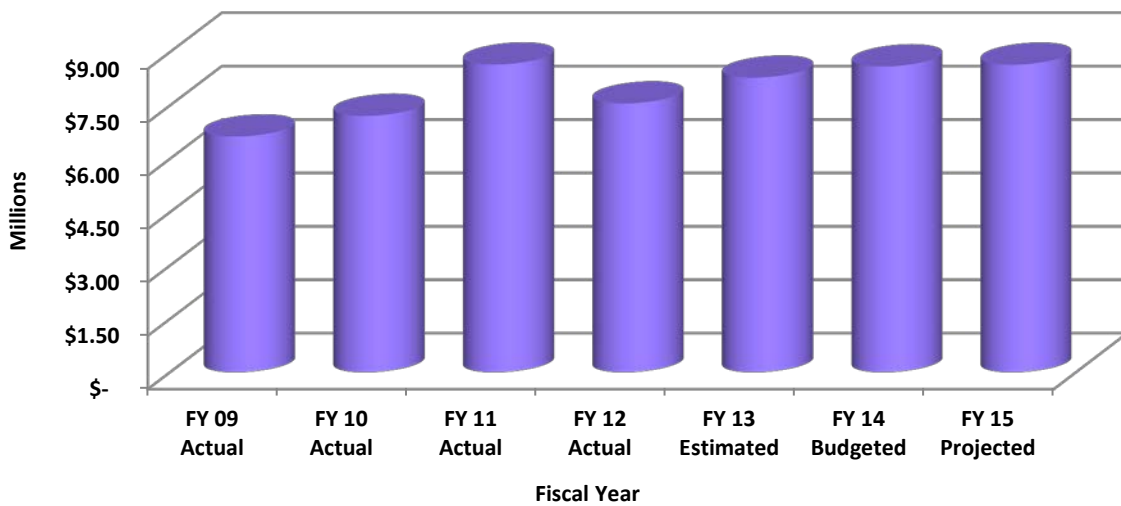


**TOTAL ENTERPRISE FUNDS
(EXCLUDING INTERFUND TRANSFERS)**



The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges. Neither general governmental revenues nor non-ad valorem assessments are used to pay for North Port Utilities and vice versa. Guaranteed revenues represent charges to developers for “readiness to serve”. The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$16,973,710 or approximately 95.47% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

WATER CHARGES FOR SERVICE



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Adopted	FY 15 Projected
Water Charges	\$6,623,156	\$7,203,539	\$8,645,158	\$7,552,093	\$8,276,881	\$8,592,110	\$8,639,878



Water Charges

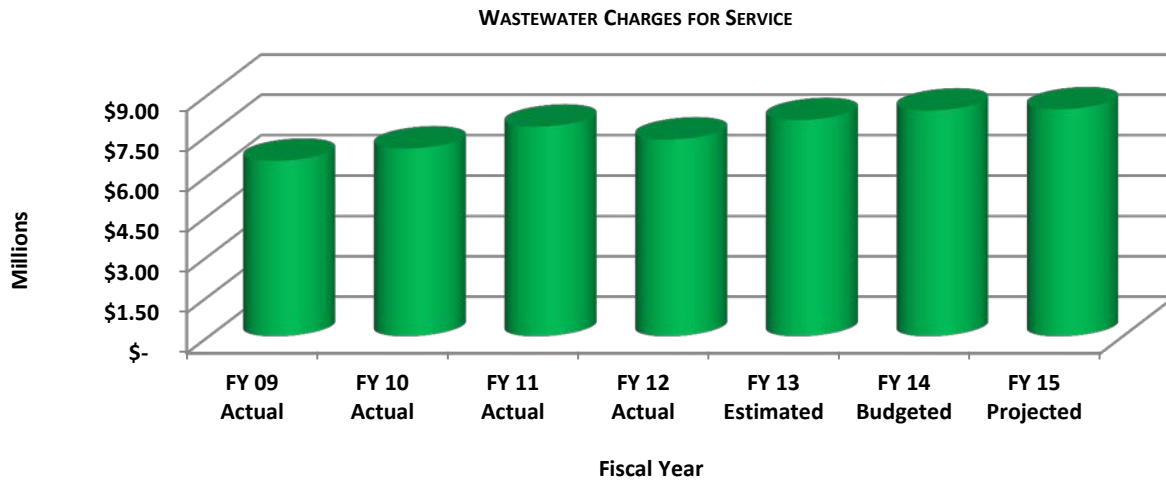
Analysis/Assumptions: In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for Utility Water charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region.

Legal Authorization:

Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

Uses and Restrictions:

Water fees are used to cover the costs associated with the planning, construction, operation, and maintenance of the City's Water Management Systems.



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Estimated	FY 14 Adopted	FY 15 Projected
Wastewater Charges	\$6,515,069	\$6,972,763	\$7,783,713	\$7,305,441	\$8,027,255	\$8,381,600	\$8,427,736

Wastewater Charges

Analysis/Assumptions: In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for Utility Wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region.

Legal Authorization:

Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

Uses and Restrictions:

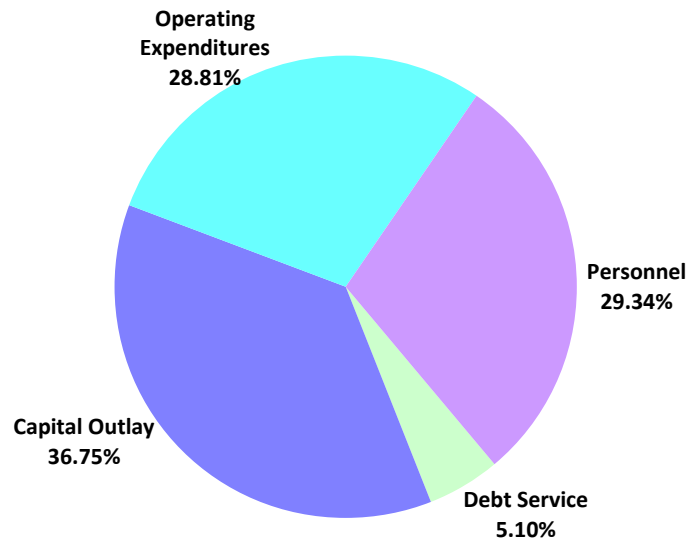
Wastewater fees are used to cover the costs associated with providing sanitary sewer services, including the planning, construction, operation, and maintenance of the City's Wastewater Systems.

EXPENDITURES

In FY 2014, the City reallocated resources and prioritized spending to reduce personnel and operating costs. Through reduction of operating costs and by deferring or eliminating many capital projects, the City is able to maintain the same level of service as FY 2013.



WHERE THE MONEY GOES – ALL FUNDS



GOVERNMENT EXPENDITURES

The following chart shows the total governmental expenditures for the five year period beginning with FY 2010.

TOTAL GOVERNMENTAL EXPENDITURES

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Expenditures					
General Government	\$ 18,676,600	\$ 17,530,424	\$ 17,003,444	\$ 17,615,012	\$ 18,917,661
Public Safety	25,267,407	25,552,521	26,340,925	26,475,778	27,081,615
Physical Environment	5,452,346	5,748,068	5,501,984	5,746,836	6,127,290
Transportation	13,406,404	13,987,561	10,781,257	12,489,710	12,894,350
Economic Environment	439,145	713,120	506,687	454,747	652,560
Human Services	356,620	394,535	350,767	216,066	215,660
Culture & Recreation	1,039,934	1,215,151	953,516	922,935	1,144,590
Capital	21,220,367	15,717,426	10,722,773	19,001,898	48,583,365
Debt & Lease	3,141,927	2,852,508	2,080,292	1,900,179	3,414,410
Other Uses	2,018,007	2,093,590	6,539,495	120,000	3,438,050
Total Expenditures	\$91,018,757	\$ 85,804,904	\$ 80,781,140	\$ 84,943,161	\$ 122,469,551

The rise in personnel costs in the Governmental Funds is due mainly to the following factors: an increase in the Police Pension Plan employer contribution of approximately \$182,452 offset by a decrease in the Fire Pension Plan employer contribution of approximately \$56,387; an increase in the Florida Retirement System employer contributions of \$353,897; and the addition of four positions – two positions added to the General Fund and two positions added to the Building Department. Some funds had decreases in operating expenditures and in capital outlay, but there was a total overall change in governmental expenditures from



FY 2013 to FY 2014 of approximately \$37.5 million. This large increase was due to the \$41,000,000 appropriated for road reconstruction.

The following table shows the expenditure changes by type in the FY 2014 governmental funds budgets.

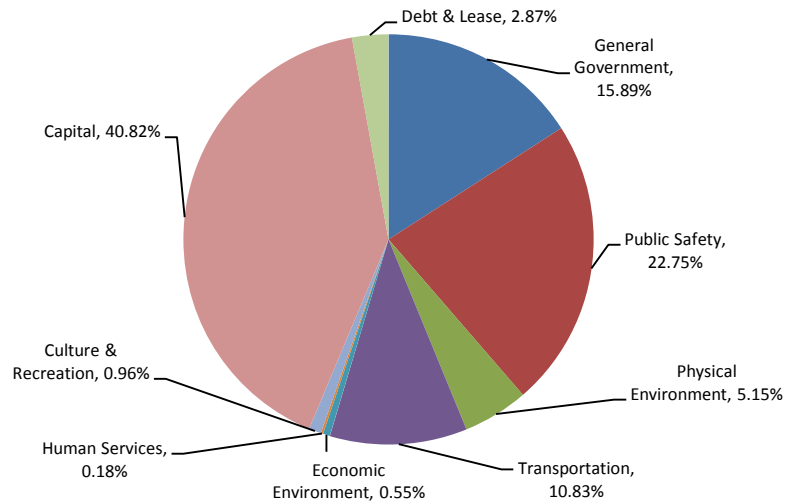
HOW GOVERNMENTAL EXPENDITURES CHANGED

Changes from FY 2013	General Fund	Road & Drainage District	Fire Rescue District	Solid Waste District	Other Special Revenue Funds	Debt Service Fund	Capital Funds	Total Governmental Funds
Net 2013 Expenditure Budget	\$29,102,925	\$13,976,851	\$7,674,080	\$8,955,971	\$20,355,751	\$ -	\$4,877,583	\$84,943,161
Personnel Expenditures	807,406	53,437	265,584	8,456	213,630	-	-	1,348,513
Operating Expenditures	(322,118)	98,550	(132,394)	371,998	1,495,440	76,880	175,773	1,764,129
Capital Outlay	(47,393)	(272,130)	(292,300)	(2,703,496)	(10,842,545)	-	43,739,331	29,581,467
Debt Service	41,460	(192,268)	-	(132,709)	0	2,923,120	(1,125,372)	1,514,231
Other-Transfers/Subsidies	67,000	400,000	447,000	1,390,350	536,700	-	477,000	3,318,050
Net Change in Expenditures	546,355	87,589	287,890	(1,065,401)	(8,596,775)	3,000,000	43,266,732	37,526,390
Total Expenditures	\$29,649,280	\$14,064,440	\$7,961,970	\$7,890,570	\$11,758,976	\$3,000,000	\$48,144,315	\$122,469,551

EXPENDITURES BY FUNCTION

The following graph illustrates the governmental expenditures by function. As indicated on the diagram, Capital and Public Safety expenditures consume the largest portion of the governmental expenditures.

GOVERNMENTAL EXPENDITURES BY FUNCTION

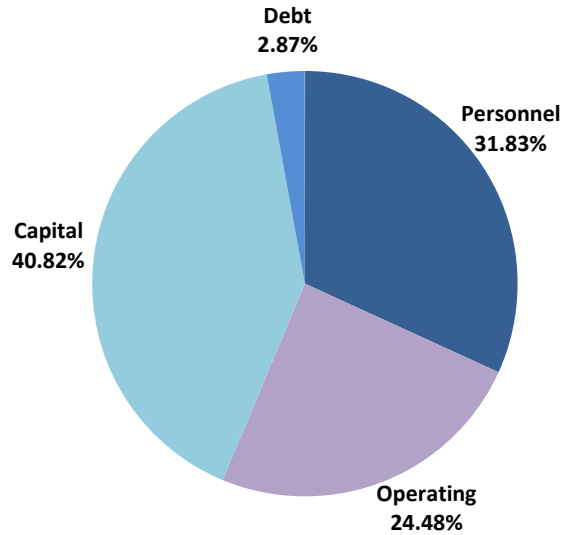


EXPENDITURES BY CATEGORY

Expenditures by category segregate the budget into four basic groups: Personnel Expenditures; Operating Expenditures; Capital Outlay and Debt Service. This type of presentation provides a picture of the City’s utilization of resources to accomplish its goals.



GOVERNMENTAL EXPENDITURES BY CATEGORY
(Excluding Transfers)



GENERAL GOVERNMENT

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; General Services – including Information and Technology, Human Resources and Risk Management; Fleet Management, Employee Benefits, and Non-Departmental.
- *Neighborhood Development Services:* - Planning and Zoning; Building – including Property Standards and Property Maintenance.

PUBLIC SAFETY

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services.

The Police Department operates as a community policing agency and employees 102 sworn officers, 30 civilian employees consisting of telecommunications, records personnel and administrative staff and 25 school crossing guards.

Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 92 full-time employees. The department operates three shifts with 21 fire/medic personnel for each shift.

PHYSICAL ENVIRONMENT

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Thirty-six full-time employees provide garbage collection and recycling services to the residents of North Port. One customer service position is shared between the Solid Waste District and the Road and Drainage District.

TRANSPORTATION

A major portion of the City’s Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 813 miles of roadways, 81 miles of canals and 69 water control structures. The Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair, and extensive road rehabilitation. The District provides these services with a staff of 86 employees, with one customer service position shared between transportation and physical environment.

**CULTURE AND RECREATION**

The City maintains ten neighborhood parks, nine community/activity centers, three recreational/sports facilities and eight special use parks. Currently, the Parks and Recreation Department has two projects under construction. The recreational and cultural activities provided for the community by the department serve to enhance the City's Safety and Neighborhood Services.

CAPITAL PROJECTS

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. Over the past eight years the City has budgeted over \$292 million in projects of all types, and an additional \$54.0 million is appropriated for FY 2014. Below are charts showing the projected governmental and enterprise sources to fund the Five Year Capital Improvement Program for Fiscal Years 2014 - 2018.

CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – FY 2014

Fiscal Year 2014	Budget
Governmental Sources	
General (Operating) Revenues	\$ 3,340,430
Capital Funds	6,480,415
Bond - Road Reconstruction	41,000,000
Grant Funding	639,752
Total Governmental Sources - FY 2014	51,460,597
Enterprise Sources	
Capacity Fees	1,572,500
Grant Funding	972,500
Total Enterprise Sources - FY 2014	2,545,000
Total Projected Capital Projects - FY 2014	\$ 54,005,597

CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – FY 2015-18

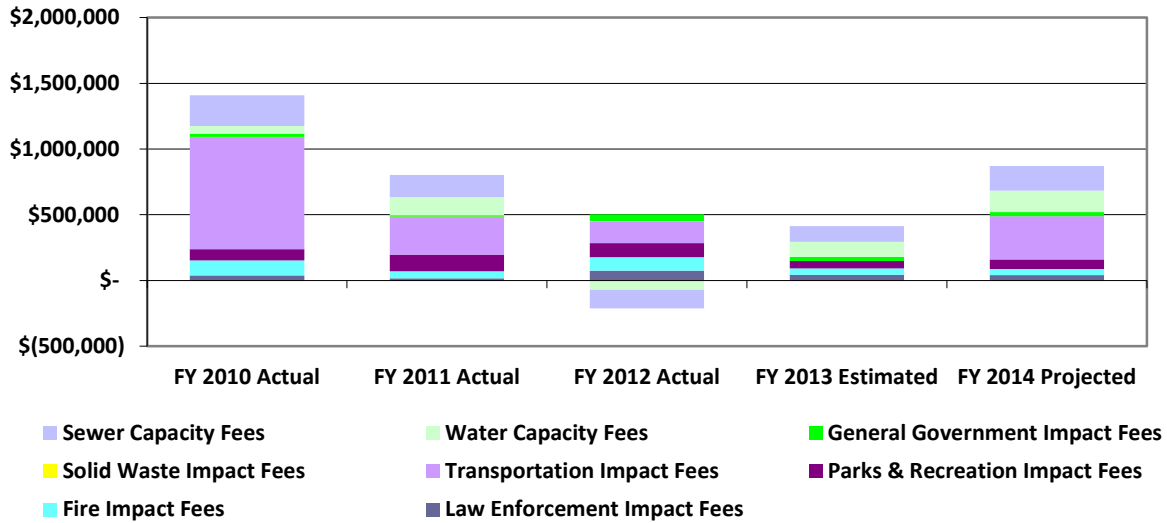
Fiscal Years 2015 - 2018	Budget
Governmental Sources	
General (Operating) Revenues	\$ 7,694,800
Impact Fees	667,487
Capital Funds	29,189,077
Total Governmental Sources - FY 2015 - 2018	37,551,364
Enterprise Sources	
General (Operating) Revenues	200,000
Capital Funds	7,258,390
Capacity Fees	5,218,000
Grant Funding	660,000
Total Enterprise Sources - FY 2015 - 2018	13,336,390
Total Projected Capital Projects - FY 2015 - 2018	\$ 50,887,754

During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. A major consideration in the capital project planning process for FY 2014 was the availability of growth-related revenues in the future. The decline in the rapid growth experienced in prior years and the two-year moratorium on transportation and solid waste impact fees has reduced impact and capacity fee collections. These revenues have decreased substantially, limiting the available resources for new projects.

The following chart illustrates actual and projected revenues from impact and capacity fees for the five year period of 2010 through 2014. The economic downturn began in FY 2007 and continued through FY 2013. FY 2014 projections anticipate an upturn in the economy and therefore reflect an increase of \$455,711 from FY 2013. The two year moratorium on Transportation and Solid Waste Impact Fees is scheduled to end January 30, 2014.



GROWTH-RELATED CAPITAL FUNDING SOURCES 2010 – 2014



Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2014 or the subsequent year:

- Butler Park pool
- Blueways – Phase I
- Fire/Police Training Tower
- Sumter Boulevard widening – Heron Creek to City Center Boulevards
- Fire Station 85

The five year capital plan includes the following major multi-year projects:

- Myakkahatchee Creek Greenway Development
- Atwater Park – Phases III and IV
- Price Boulevard Corridor Connectivity - Bridges
- Garden of the Five Senses – Phases II and III
- City-wide Joint Use Maintenance Facility
- Fire Stations 86 and 87
- Road Rehabilitation
- Neighborhood Water and Sewer Line Extensions

The FY 2014 Adopted Budget includes \$54,005,597 in appropriated capital outlay. Governmental projects and asset replacements total \$51,460,597; and \$2,545,000 is budgeted in utility capital expenses. Detailed information on the City’s adopted capital plan and projects is located in Capital Improvement Plan chapter of this document.

MULTI-YEAR MAINTENANCE PROGRAMS

The FY 2014 Budget represents a continuation of the City’s philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement.
- Aggressive canal re-sloping and re-dredging.
- Neighborhood Park renovations.
- Repairing and rehabilitating City roadways.
- Lift station preventative maintenance.
- Annual sidewalk construction.



- Bridge rehabilitation.
- Backflow Prevention program.

CAPITAL OPERATING IMPACT

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process. These costs are added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments come on line.

Some capital improvements will provide a decrease in maintenance costs, such as replacement vehicles and road reconstruction. When adequate information is available and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

NON-DEPARTMENTAL EXPENDITURES

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City; promotional activities; and any global salary increases within the General Fund departments.

INTERFUND ALLOCATION

Indirect costs are allocated among the City departments; the methodology used to determine the costs allocated to the internal service recipients is based on a percentage calculation of the total city budget. It incorporates the costs associated with the categories of personnel, operating and capital. Personnel costs are allocated based on the number of authorized positions in each department/division as a percentage of the city-wide total. The city-wide operating costs are segregated by fund/department/division to determine the percentage of each segment to the city-wide total. Transfers and administrative cost allocations included in the operating budgets are removed before determining the operating costs percentage. The capital outlay allocation is determined in the same manner as the operating category and only includes those costs within the internal service providers' budgets. The costs with the Capital Improvement Program (CIP) are also allocated to those internal service recipients who have active CIP projects. A two-step allocation method is applied prior to distributing the costs to the service recipients.

The finalized cost allocation is charged to the separate funds by interfund transfers. The result of the allocation helps determine if cost centers are recovering all the costs associated with the activities performed.

ENTERPRISE EXPENSES

The following table shows the expense changes by type in the FY 2014 enterprise fund budget.

HOW ENTERPRISE EXPENSES CHANGED

Changes from FY 2013	Water & Wastewater Utility Systems
Changes from FY 2013	Water & Wastewater Utility Systems
FY 2013 Expenses Budget	\$26,110,665
Personnel Expenses	42,605
Operating Expenses	(129,313)
Capital Outlay	(2,079,017)
Debt Service	329,310
Other-Transfers/Subsidies	0
Net Change in Expenses	(1,836,415)
Total Expenses	24,274,250

UTILITY ENTERPRISE EXPENSES

The following table shows the total expenditures of the enterprise funds from FY 2010 through FY 2014, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as a budgeted expenses; although, both of these items are balance sheet items in the City's Comprehensive Annual Financial Report as required by GAAP.



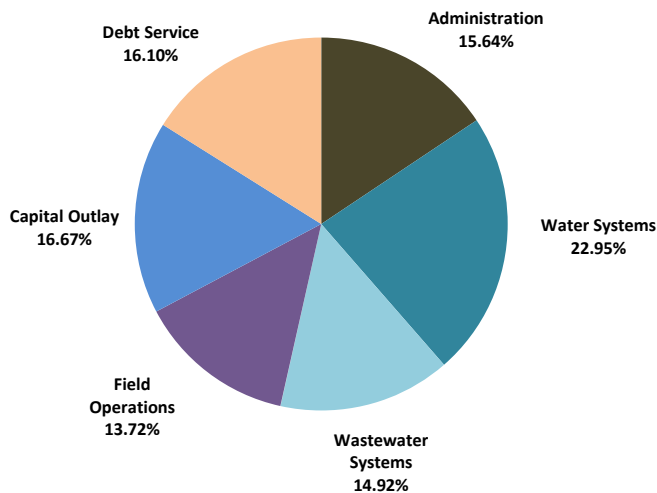
TOTAL EXPENSES ENTERPRISE FUNDS

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
EXPENSES					
General and Administration	\$ 2,846,434	\$ 3,007,906	\$ 3,056,816	\$ 3,473,172	\$ 3,765,220
Water Systems	4,174,940	4,376,647	4,587,209	5,726,582	5,525,740
Wastewater Systems	3,316,149	3,892,466	3,492,033	3,763,257	3,591,910
Field Operations	3,304,712	4,021,879	3,049,689	3,310,577	3,304,010
Renewal and Replacement	18,948	-	-	-	-
Capital Outlay	-	-	-	6,091,587	4,012,570
Debt Service	1,353,439	1,432,575	1,863,232	3,545,490	3,874,800
Total	\$ 15,014,622	\$ 16,731,473	\$ 16,048,979	\$ 25,910,665	\$24,074,250

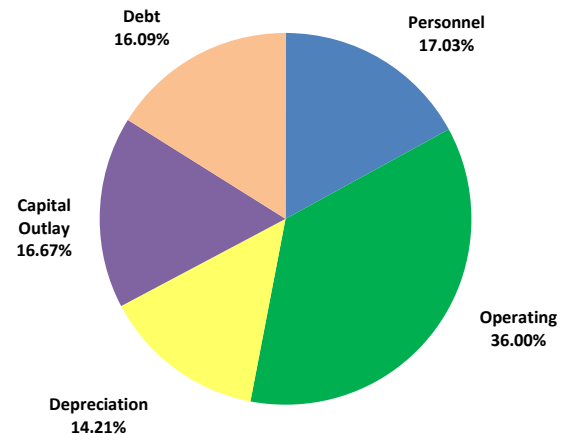
No taxes or district assessments are used to support utility operations; all expenses are funded by the sale of utility services to customers. In FY 2014, the Utilities Enterprise Fund is budgeted to pay the General Fund \$1.5 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review is prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service.

The following two graphs illustrate the North Port Utilities expenses by function and by category, respectively.

**TOTAL EXPENSES BY FUNCTION
(EXCLUDING TRANSFERS)**



EXPENSES BY CATEGORY



GOVERNMENTAL PROJECTIONS

GROWTH ASSUMPTIONS

Based on the Bureau of Economic and Business Research (BEBR) report, North Port has increased in population by 557 people in the past year. Using a density of 2.55 persons per unit, the City has increased by approximately 218 households. Actual population figures are provided by BEBR and are based on permanent population. Projection population numbers are provided by city staff. BEBR has updated future projections since the Census 2010 data was released. New homes are placed on the tax roll one year after receiving a certificate of occupancy. The projections for new construction include new homes, commercial and reappraisals. The chart below presents five year growth projections for the City.



	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Projection 2014	Projection 2015
Population	57,357	57,893	58,674	59,231	59,801	60,367
Growth Rate	2.87%	0.93%	1.35%	0.95%	0.96%	0.95%
Taxable value (000's)	2,471,693	2,278,775	2,267,768	2,418,932	2,539,878	2,666,872
Growth in taxable value	-16.56%	-7.58%	-0.72%	6.67%	5.00%	5.00%
New Construction (000's)	25,823	24,614	23,387	37,930	38,120	38,311

REVENUES AND EXPENDITURES

The accompanying projections of revenues and expenditures are provided to show how current economic trends may influence future cash balances and tax levies. As with any financial projection, known quantities, such as actual revenues and expenditures, interact with a set of key assumptions to determine a possible scenario. The number of unknowns in this analysis tends to reduce its validity in the longer term. However, forecasting is a useful tool in financial plan development and supports proactive decision making. While this financial projection is intended to advise decision makers on the current and potential financial conditions of the City, it does not represent a legal obligation.

Revenue projections in the financial plan are conservative. A conservative approach in budgeting ensures that public services will be provided, even if revenues fall short of projections. In cases where expenditures exceed revenues, rates may be increased and fund balances may be appropriated to the extent they are available. The revenue and expenditure figures for all years have been adjusted to negate the effects of internal transfers and, therefore, differ from numbers presented in other sections of the budget.

Through the strategic planning process, staff explores the current economic indicators and how those indicators will change in the future. Currently, the City is experiencing steady but slow growth in the housing market. Vacant and foreclosed properties are beginning to decrease as housing starts are increasing. Business tax receipts, revenue generated by businesses allowed to operate in the City, are trending upwards. Existing businesses are growing and expanding into other areas of the City and new businesses are coming into the City. During the past two years, revenues from Communication Services Tax and Electric Franchise Fees have decreased as a direct result of the economic downturn. A considerable amount of revenue was written off by the electric company which impacted the amount of revenue the City received from the franchise. Staff projects that both revenue sources will increase show a steady increase in the next five years. With the steady growth in development, the City anticipates additional property tax revenue and district assessment revenue from the expanded tax base. In addition, the taxable value of the City has begun to rise. In 2013, the taxable value increased over 6%, primarily due to appreciating property values.

City staff utilizes several quantitative methods in developing the five year forecast for both revenues and expenditures. The City uses forecasting software as well as staff's analytical knowledge of the trends and economic indicators of the City. Several capital projects are underway and will be completed in the next two to three years. These projects will impact the City's expenditure budget, but the economic indicators support a structurally balanced budget for the City.

This section includes five year projections for only operating-type governmental funds. The funds included in this section are: the General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included since these funds are primarily the appropriation of the applicable revenue source for specified purposes. Internal Service Funds are not included since any projected cost increases of Internal Service Funds are passed on to and factored into the five year projections of the operating funds. It is important to note the following significant items which have not been included:

- New services – programs or departments other than those included in the current year budget.
- New revenue sources – except for those included in the current year budget.
- Unresolved issues – except those in the current year budget.
- Annexations or changes in boundaries or service areas.
- Future tax reform mandates by the State of Florida.

The following outlines the more specific assumptions used in calculating the current year estimates as well as the projections in the five year forecast for each major revenue and expenditure category:



	FY 2014 Budget	Five Year Forecast FY 2015 - FY 2019
Revenues		
Ad Valorem Taxes	Millage (3.4474 mills) on tax base of \$2.42 billion per Tax Appraiser; Assumes 98% collections	Projected growth in tax base from new construction is projected at 0.5% for 2014 and increasing 0.5% each year after; a 5% increase in taxable value for 2014 and each of the following years. Millage is based on the rolled-back rate plus any additional millage maintain a structurally balanced budget.
Non-Ad Valorem Assessments	Road & Drainage District based on methodology study	4.5% annual increase in assessment revenues.
	Solid Waste District rate decreased \$18/household	0.75% annual increase in assessment revenues based on projected new customers.
	Fire Rescue District based on methodology study	0.5% annual increase in assessment revenues
Other Taxes: Utility Taxes & Communication Services Tax	State estimate	1% annual growth in Utility Taxes; and 0.5% annual growth in Communication Services Tax through 2019.
Permits & Special Assessments	Based on projections from a forecast model	2% annual growth.
Intergovernmental: Half Cent Sales Tax, Gas Tax, State Revenue Sharing	State estimate	Half-Cent Sales Tax – 7% annually Gas Tax – 2% annually Municipal Revenue Sharing – 5% annually
Charges for Services	Based on budget staff projections	0.5% annual growth.
Fines & Forfeitures	Based on budget staff projections	0.5% annual growth.
Investment Income	Based on current investment trends	4% annual growth.
Miscellaneous	Based on current data trends	2% annual growth.
Expenditures		
Personnel Services	Based on economic and political trends	Based on 3% average annual growth for all classes of employees city-wide.
Operating Expenditures	Based on economic and political trends	Based on 0.25% annual growth.
Capital Outlay	Based on current Fleet replacement plan	Based on a fixed amount.
Debt Service	Per debt service schedule	Per debt service schedule



**FIVE YEAR PROJECTIONS BASED ON FY 2014 BUDGET
INCLUDES MAJOR OPERATING GOVERNMENTAL FUNDS**

	Five Year Projections					
	Adopted FY 2014	Projected FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019
Governmental Revenues						
Taxes - Ad Valorem	\$ 8,272,250	\$ 8,768,585	\$ 9,031,642	\$ 9,121,958	\$ 9,213,177	\$ 9,305,308
Assessments - Non-Ad Valorem	24,651,290	25,724,646	26,707,500	29,497,231	30,607,203	33,772,095
Other Taxes	6,063,650	6,157,341	6,261,834	6,369,434	6,480,252	6,604,350
Permits/Special Assessments	3,956,660	4,007,013	4,061,187	4,120,651	4,182,190	4,246,401
Intergovernmental	5,968,920	6,257,445	6,636,110	7,016,447	7,398,513	7,782,384
Charges for Service	8,605,170	8,480,262	8,550,333	8,621,764	8,694,590	8,768,877
Fines & Forfeitures	126,500	119,905	120,492	121,082	121,678	122,277
Investment Income	214,880	136,710	138,456	144,365	155,734	171,825
Return on Investment	349,910	358,600	367,565	376,754	386,173	395,827
Miscellaneous Revenues	414,710	416,048	421,044	426,116	431,272	436,511
Other Sources	227,050	904,002	354,055	4,162	4,217	4,273
Total Revenues	\$ 58,850,990	\$ 61,330,557	\$ 62,650,218	\$ 65,819,964	\$ 67,674,999	\$ 71,610,128
Governmental Expenditures						
Personal Services	\$ 36,938,070	37,052,270	37,591,957	39,765,417	40,278,719	42,721,117
Operating Expenditures	18,896,180	19,010,443	19,220,191	19,390,435	19,553,155	19,783,428
Capital Outlay	1,918,450	1,915,000	1,916,250	1,917,531	1,918,845	1,920,191
Debt Service	414,390	161,558	41,460	41,460	41,460	41,460
Other Uses	2,380,350	3,440,000	3,555,600	3,585,325	3,648,773	3,963,247
Total Expenditures	\$ 60,547,440	\$ 61,579,271	\$ 62,325,458	\$ 64,700,168	\$ 65,440,952	\$ 68,429,443
Changes in Reserves	(1,696,450)	(248,714)	324,760	1,119,796	2,234,047	3,180,685
Fund Balance-Beginning Estimate	\$ 24,645,047	\$ 22,948,597	\$ 22,699,883	\$ 23,024,643	\$ 24,144,439	\$ 26,378,486
Fund Balance-Ending Estimate	\$ 22,948,597	\$ 22,699,883	\$ 23,024,643	\$ 24,144,439	\$ 26,378,486	\$ 29,559,171

**ENTERPRISE PROJECTIONS**

This section contains the five year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2014 budget and currently known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for the majority of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections.

The following chart shows the water and wastewater utility growth assumptions.

UTILITY GROWTH ASSUMPTIONS

	Actual	Actual	Estimated	Five Year Projections				
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Customers (average annual):								
# of Water Customers	18,208	18,242	18,325	18,403	18,478	18,546	18,623	18,698
Growth Rate	0.55%	0.19%	0.45%	0.43%	0.40%	0.37%	0.41%	0.40%
# of Wastewater Customers	14,472	14,496	14,568	14,641	14,710	14,771	14,840	14,909
Growth Rate	0.73%	0.17%	0.50%	0.50%	0.47%	0.41%	0.47%	0.46%
Utility Rates:								
Water								
Average Monthly Residential	\$ 37.96	\$ 38.30	\$ 39.07	\$ 39.85	\$ 40.65	\$ 41.46	\$ 42.29	\$ 43.13
User Charge (4,000 Gallons)	3.48	3.51	3.58	3.65	3.73	3.80	3.88	3.95
Net Change	4%	1%	2%	2%	2%	2%	2%	2%
Wastewater								
Average Monthly Residential	\$ 26.12	\$ 26.36	\$ 26.88	\$ 27.42	\$ 27.97	\$ 28.53	\$ 29.10	\$ 29.68
User Charge (4,000 Gallons)	5.68	5.73	5.85	5.96	6.08	6.20	6.33	6.45
Net Change	4%	1%	2%	2%	2%	2%	2%	2%

As indicated in the above table, it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by North Port Utilities and are based on the 2009 Rate Study. With the exception of water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate. North Port Utilities is currently conducting a Demand for Service study and will follow up with a Rate Study based upon the results of the demand study. Currently, the rate ordinance for Utilities allows for an annual rate adjustment based upon the April Consumer Price Index (CPI) for all goods for the Miami Florida region. The assumptions used for the Utilities forecast utilize the current rate study and ordinance.



UTILITIES FORECAST ASSUMPTIONS

	FY 2014 Budget	Five Year Forecast FY 2015-FY 2019
Revenues		
Water	A 2% increase in rates over prior year with an average customer growth rate of 0.4%	Anticipated customer growth rates based on forecasting module and water rates adjustments based on assumed consumer price indexing for subsequent years.
Wastewater	A 2% increase in rates over prior year with an average customer growth rate of 0.4%	Anticipated customer growth rates based on forecasting module and wastewater rates adjustments based on assumed consumer price indexing for subsequent years.
Other Charges for Service	Fees charged on approved rate structure.	No annual growth projected.
Fines and Forfeitures	A minimal revenue source.	No annual growth projected.
Investment Income	Earnings on operating cash balances at anticipated rate of 1%	Earnings on operating cash balances at anticipate Rate of 1%
Miscellaneous	A minimal revenue source.	Incremental increases over five year period
Capacity Fees	Based on Utility forecasting model.	Based on Utility forecasting model.
Expenditures		
Personal Services Salaries and Wages Employee Benefits	Due to anticipated retirements of higher level compensated employees, fiscal year 2015 reflects the anticipate attrition changes.	Annual growth of 0.4% starting in fiscal year 2016.
Operating Expenditures	Based on current data trends	Annual growth based on 0.5% increase.
Depreciation	Based on depreciation schedules.	Annual growth based on 0.5% increase as capital projects are completed.
Debt Service	Projected debt service is a budget amount, but the actual adjustment for the principal is a reduction in the debt liability and is not reflected in the actual amounts for each fiscal year.	Annual determined by debt service schedule.
Payment to General Fund	Increased 20.74% from prior year, due to updated cost allocation.	Annual growth based on 0.05% increase.

The following table shows the five year revenue and expenditure projections for the Utility Enterprise Funds. The Utility Department is researching possible revenue sources to fund the required projects.



**FIVE YEAR PROJECTIONS BASED ON CURRENT YEAR BUDGET
UTILITY ENTERPRISE FUND**

	Five Year Projections					
	Adopted FY 2014	Projected FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019
Revenues						
Permits & Special Assessments	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Capacity Fees	349,470	666,280	666,280	666,280	666,280	666,280
Intergovernmental	-	-	-	363,000	297,000	-
Water & Wastewater Charges	16,973,710	17,067,614	17,492,816	17,929,616	18,378,397	18,839,550
Other Charges for Service	291,190	292,645	294,108	295,578	1,297,055	1,298,540
Fines & Forfeitures	100	100	100	100	100	100
Investment Income	145,000	82,597	83,393	84,190	85,002	85,816
Miscellaneous Revenues	19,700	19,798	19,896	19,995	20,094	20,194
Other Sources	200,000	200,000	200,000	200,000	200,000	200,000
Total Revenues	\$ 17,979,170	\$ 18,333,034	\$ 18,760,593	\$ 19,562,759	\$ 20,947,928	\$ 21,114,480
Expenditures						
Personal Services	\$ 4,099,960	\$ 4,040,315	\$ 4,056,887	\$ 4,073,767	\$ 4,090,963	\$ 4,108,475
Operating Expenditures	12,086,920	12,147,352	12,208,087	12,269,126	12,330,469	12,392,119
Capital Outlay	4,212,570	6,704,442	2,799,000	1,409,000	3,649,000	2,535,000
Debt Service	3,874,800	3,850,000	3,825,000	3,800,000	3,775,000	3,750,000
Other Uses	-	-	-	-	-	-
Total Expenditures	\$ 24,274,250	\$ 26,742,109	\$ 22,888,974	\$ 21,551,893	\$ 23,845,432	\$ 22,785,594
Funds Available (Funds Required)	(6,295,080)	(8,409,075)	(4,128,381)	(1,989,134)	(2,897,504)	(1,671,114)

DEBT ADMINISTRATION

The source of the following information is the City of North Port's Comprehensive Annual Financial Report. The City of North Port has outstanding debt as of September 30, 2012 consisting of the following:

Governmental Debt	
Revenue Bonds (Bonds Payable)	\$ 10,320,000
Capital Leases	1,144,434
Total Governmental Debt	\$ 11,464,434
Enterprise Fund Debt	
Revenue Bonds (Bonds Payable)	\$ 18,857,269
Less deferred amount on refunding:	(1,461,942)
State Revolving Loans	22,367,183
Total Enterprise Debt	\$ 39,762,510

**BOND DEBT**

Payments on bonds that pertain to the City's governmental activities are made by the General Fund and the enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

Description of Debt	Governmental	Enterprise
\$15,000,000 Series 2003 Sales Tax Revenue Bonds, due in annual installments of \$620,000 - \$1,150,000 beginning September 30, 2006 through September 30, 2023; interest at 1.65% - 4.50%; secured by a pledge of future half-cent sales tax revenues.	10,320,000	
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by a pledge of the net revenues of the system operations and impact fees.		6,067,551
\$14,932,256 Series 2010 Utility System Refunding Revenue Bonds, due in annual installments of \$1,055,749 - \$1,452,067 beginning September 30, 2011 through September 30, 2022; interest at 2.94%; secured by a pledge of the net revenues of the system operations and impact fees.		12,789,718
\$23,400,800 State Revolving Funds, due in semi-annual installments of \$439,986 - \$758,329 beginning July 15, 2011 through January 15, 2031; interest between 2.49% and 3.12%; secured by a pledge of the net revenues of the system operations and impact fees.		22,367,183
Total Bonds	\$ 10,320,000	\$41,224,452

DEBT MATURITY

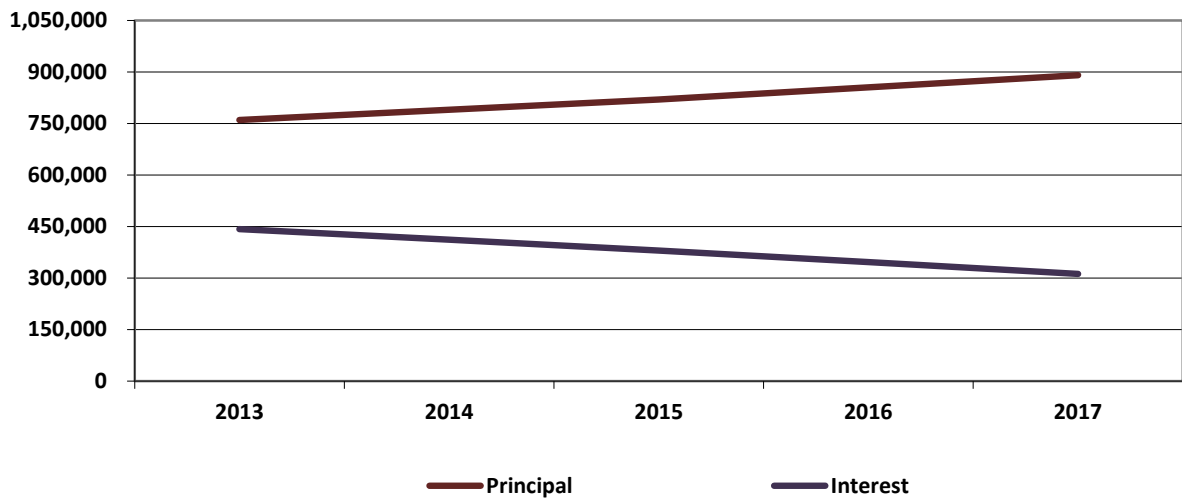
The following chart shows the debt service requirements at September 30, 2012.

Governmental Funds		
Revenue Bonds	Sales Tax Revenue Bonds	
Year Ended September 30	Principal	Interest
2013	760,000	442,271
2014	790,000	411,871
2015	820,000	380,271
2016	855,000	346,447
2017	890,000	312,246
2018 – 2022	5,055,000	957,507
2023	1,150,000	51,750
Total	\$ 10,320,000	\$ 2,902,363



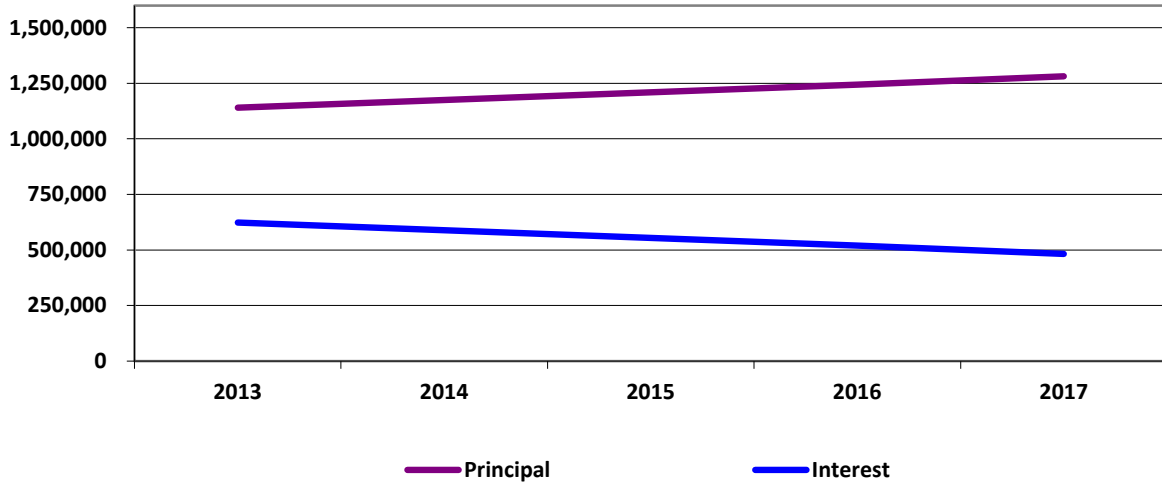
Enterprise Funds		
Revenue Bonds	Water & Sewer Utility	
Year Ended September 30	Principal	Interest
2013	1,140,508	623,321
2014	1,174,287	589,543
2015	1,209,068	554,761
2016	1,244,212	519,617
2017	1,281,733	482,096
2018 – 2022	8,670,231	1,703,347
2023 – 2027	2,428,384	653,163
2028 – 2030	1,708,846	141,282
Total	\$ 18,857,269	\$ 5,267,130
State Revolving Loans		
	Water & Sewer Utility	
Year Ended September 30	Principal	Interest
2013	\$ 937,037	\$ 623,689
2014	963,540	597,186
2015	990,800	569,926
2016	1,018,840	541,886
2017	1,047,680	513,045
2018 – 2022	5,700,719	2,102,911
2023 – 2027	6,556,071	1,247,558
2028 – 2031	5,152,496	295,635
Total	\$ 22,367,183	\$ 6,491,836

**GOVERNMENTAL FUNDS DEBT SERVICE
PRINCIPAL AND INTEREST – 2013 – 2017**

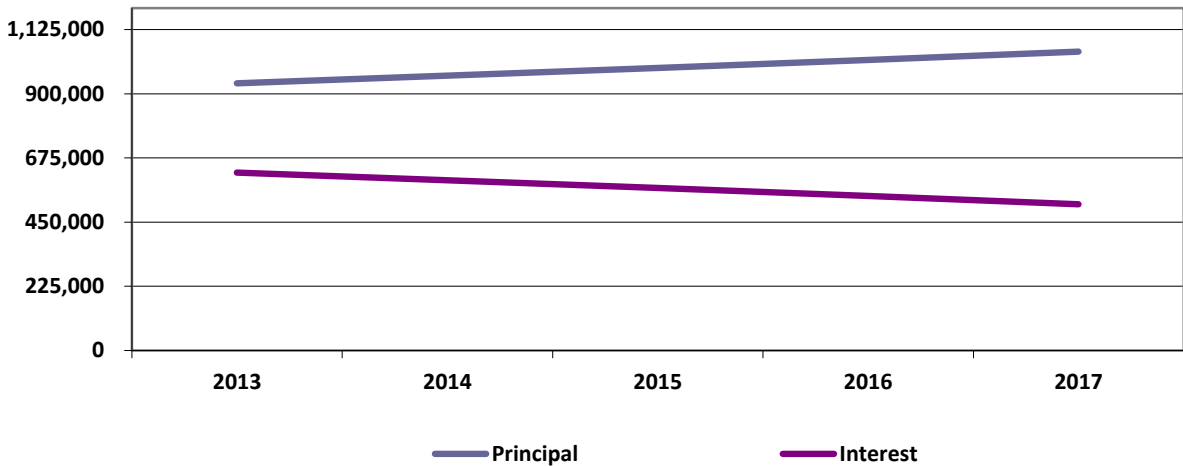




**ENTERPRISE FUNDS DEBT SERVICE-REVENUE BONDS
PRINCIPAL AND INTEREST – 2013 – 2017**



**ENTERPRISE FUNDS DEBT SERVICE-STATE REVOLVING LOANS
PRINCIPAL AND INTEREST – 2013 – 2017**



BOND ISSUE COSTS AND REFUNDING LOSSES

Bond issuance costs of \$333,874 and an original issue discount of \$29,255 incurred in conjunction with the issuance of the Sales Tax Revenue Bonds, Series 2003, are being amortized over the life of the bonds - 20 years. The unamortized balance at September 30, 2012 is \$194,088.

Bond issuance costs of \$65,494 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, are being amortized over the life of the bonds - 25 years. The unamortized balance at September 30, 2012 is \$47,155.

A refunding loss of \$817,039 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, is being amortized over the life of the bonds - 25 years. Amortization of the refunding loss \$45,638 for the year ended



September 30, 2012 is included as a component of interest expense. Unamortized refunding loss of \$468,382 is netted against bonds payable on the statements of net assets.

Bond issuance costs of \$80,147 incurred in conjunction with the issuance of utility System Refunding Revenue Bonds, Series 2008, are being amortized over the life of the bonds - 14 years. The unamortized balance at September 30, 2012 is \$66,789.

A refunding loss of \$1,383,540 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2010, is being amortized over the life of the bonds - 12 years. Amortization of the refunding loss \$187,844 for the year ended September 30, 2012 is included as a component of interest expense. Unamortized refunding loss of \$993,560 is netted against bonds payable on the statements of net assets.

Loan issuance costs of \$450,000 incurred in conjunction with the issuance of the State Revolving Loans are being amortized over the life of the loan – 20 years. Amortization of the issuance costs on the loans was \$22,500 for the year ended September 30, 2012. The unamortized balance at September 30, 2012 is \$405,000.

FUTURE DEBT

Fiscal year 2014 marks the beginning of the City's most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage district will begin the reconstruction of approximately 266 miles of sub-standard public roads. The project will be funded by revenue bonds and the debt service will be made through a capital assessment.

CAPITAL LEASES

The City has entered into lease agreements as lessee for financing the acquisition of equipment such as refuse vehicles, recycling trucks, fire vehicles, defibrillators/monitors, tractors, mowers, vehicles, loaders, excavators and backhoes. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The following table shows the equipment assets acquired and the future minimum lease payments.

Assets Acquired	Governmental Activities
Equipment	\$ 10,214,565
Less: accumulated depreciation	(6,796,950)
Total	\$ 3,417,615
Minimum Lease Obligations	
2013	697,906
2014	372,916
2015	120,098
Total minimum lease payments	1,190,920
Less: amounts representing interest	(46,486)
Present value of minimum lease payments	\$ 1,144,434

FUND BALANCE

Fund balance is typically the most discussed single item in a local government's financial statements. Governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Fund balance is also a crucial consideration in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups can consider high levels excessive.

During the economic boom, the City was able to generate healthy reserves. The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases.

The City is using some of its surplus reserves as follows:



- To maintain prior year service levels.
- To fund capital equipment purchases.

The following chart shows the projected fund balances for FY 2014. Notable changes are projected in the following funds:

- General Fund: A decrease of \$1,638,280 to maintain prior year service levels and to fund one-time expenditures.
- Road and Drainage District Fund: A decrease of \$372,710 to purchase capital equipment.
- Fire Rescue District Fund: An increase of \$124,720 reserved for future use.
- Solid Waste District Fund: An increase of \$5,600 reserved for future use.
- Enterprise Funds: A decrease of \$6,295,080 to provide for the reclaimed water expansion project and other smaller projects.
- Surtax III Capital Fund: An increase of \$3,375,705 reserved for future use.

The City Commission has set a target for reserves of 15% of operating expenditures for the General Fund and 20% of operating expenditures for the dependent special district funds and the enterprise fund. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 15/20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates, can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.



GOVERNMENTAL FUNDS
MAJOR AND NON-MAJOR FUNDS IN THE AGGREGATE

REVENUES	General Fund			Special Revenue Fund Road & Drainage District			Special Revenue Fund Solid Waste District		
	2012 Actual	2013 Estimated	2014 Budget	2012 Actual	2013 Estimated	2014 Budget	2012 Actual	2013 Estimated	2014 Budget
Taxes	\$ 11,063,081	\$ 11,271,017	\$ 11,498,540	\$ 2,519,605	\$ 2,575,867	\$ 2,534,510	\$ -	\$ -	\$ -
Permits & Special Assessments	2,657,780	2,713,963	2,808,860	-	-	-	-	-	-
Intergovernmental	4,972,921	5,442,301	5,545,020	286,456	824,836	387,660	-	-	-
Assessments	-	-	-	9,774,233	10,652,898	10,256,720	6,908,968	7,032,165	6,708,740
Charges for Services	6,523,158	6,728,627	6,999,660	419,223	450,554	408,880	895,516	987,528	1,159,430
Fines & Forfeitures	101,606	191,000	126,500	-	-	-	-	-	-
Miscellaneous	514,892	1,259,458	810,520	210,469	75,538	98,810	69,522	25,716	28,000
Other Sources	1,586,306	386,701	221,900	27,715	161,321	5,150	795	-	-
Total Revenues	\$ 27,419,744	\$ 27,993,067	\$ 28,011,000	\$ 13,237,701	\$ 14,741,014	\$ 13,691,730	\$ 7,874,801	\$ 8,045,409	\$ 7,896,170
EXPENDITURES									
General Government	\$ 9,206,498	\$ 8,810,734	\$ 9,242,360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	17,783,386	17,620,104	18,438,170	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-	5,501,984	5,689,678	6,127,290
Transportation	-	-	-	10,652,983	12,575,735	11,943,470	-	-	-
Economic Environment	486,687	399,328	452,560	-	-	-	-	-	-
Human Services	350,767	327,101	215,660	-	-	-	-	-	-
Culture/Recreation	887,634	897,334	994,590	-	-	-	-	-	-
Capital	139,622	191,659	197,480	1,364,066	1,512,462	1,720,970	150,245	207,312	-
Debt & Lease	-	-	41,460	371,658	192,268	-	505,638	505,638	372,930
Other Uses	-	40,000	67,000	1,200,000	-	400,000	3,756,338	-	1,390,350
Total Expenditures	\$ 28,854,594	\$ 28,286,260	\$ 29,649,280	\$ 13,588,707	\$ 14,280,465	\$ 14,064,440	\$ 9,914,205	\$ 6,402,628	\$ 7,890,570
Net Change in Fund Balances	(1,434,850)	(293,193)	(1,638,280)	(351,006)	460,549	(372,710)	(2,039,404)	1,642,781	5,600
Fund Balances - Beginning	\$ 12,062,159	\$ 10,627,309	\$ 10,334,116	\$ 8,427,632	\$ 8,076,626	\$ 8,537,175	\$ 4,192,898	\$ 2,153,494	\$ 3,796,275
Fund Balances - Ending	\$ 10,627,309	\$ 10,334,116	\$ 8,695,836	\$ 8,076,626	\$ 8,537,175	\$ 8,164,465	\$ 2,153,494	\$ 3,796,275	\$ 3,801,875



	<i>Special Revenue Fund</i> Other Special Revenue Funds			Debt Service	Capital Funds			Total Governmental Funds		
	2012 Actual	2013 Estimated	2014 Budget	2014 Budget	2012 Actual	2013 Estimated	2014 Budget	2012 Actual	2013 Estimated	2014 Budget
REVENUES										
Taxes	\$ 267,989	\$ 254,006	\$ 302,850	\$ -	\$ 6,097,183	\$ 6,883,376	\$ 6,868,530	\$ 19,947,858	\$ 20,984,266	\$ 21,204,430
Permits & Special Assessments	1,643,995	1,615,962	1,694,500	3,000,000	-	-	-	4,301,775	7,329,925	7,503,360
Intergovernmental	229,672	52,513	36,240	-	-	-	-	5,489,049	6,319,650	5,968,920
Assessments	6,582,162	7,370,073	7,685,830	-	-	-	-	23,265,363	25,055,136	24,651,290
Charges for Services	3,059,573	3,226,337	4,386,570	-	-	-	-	10,897,470	11,393,046	12,954,540
Fines & Forfeitures	78,202	97,528	36,380	-	-	-	-	179,808	288,528	162,880
Miscellaneous	5,470,447	5,119,132	5,342,841	-	259,089	148,955	70,000	6,524,419	6,628,799	6,350,171
Other Sources	38,409	12,920	-	-	4,956,338	1,651,235	44,562,390	6,609,563	2,212,177	44,789,440
Total Revenues	\$17,370,449	\$17,748,471	\$19,485,211	\$ 3,000,000	\$ 11,312,610	\$ 8,683,566	\$ 51,500,920	\$ 77,215,305	\$ 80,211,527	\$ 123,585,031
EXPENDITURES										
General Government	\$ 7,605,107	\$ 8,017,881	\$ 9,675,301	\$ -	\$ 191,839	\$ 24,530	\$ -	\$ 17,003,444	\$ 16,853,145	\$ 18,917,661
Public Safety	8,557,539	8,783,365	8,643,445	-	-	43,110	-	26,340,925	26,446,579	27,081,615
Physical Environment	-	-	-	-	-	-	-	5,501,984	5,689,678	6,127,290
Transportation	29,546	297,156	-	76,880	98,728	147,485	874,000	10,781,257	13,097,256	12,894,350
Economic Environment	20,000	36,000	200,000	-	-	-	-	506,687	435,328	652,560
Human Services	-	-	-	-	-	-	-	350,767	327,101	215,660
Culture/Recreation	28,785	26,176	150,000	-	37,097	48,523	-	953,516	972,033	1,144,590
Capital	2,842,275	1,007,791	58,500	-	6,226,564	907,336	46,606,415	10,722,772	3,826,560	48,583,365
Debt & Lease	-	-	-	2,923,120	1,202,996	10,762,271	76,900	2,080,292	14,383,297	3,414,410
Other Uses	1,000,000	292,000	993,700	-	583,157	1,439,235	587,000	6,539,495	1,771,235	3,438,050
Total Expenditures	\$20,083,252	\$18,460,369	\$19,720,946	\$ 3,000,000	\$ 8,340,381	\$ 13,372,490	\$ 48,144,315	\$ 80,781,139	\$ 83,802,212	\$ 122,469,551
Net Change in Fund Balances	(2,712,803)	(711,898)	(235,735)	\$ -	2,972,229	(4,688,924)	3,356,605	(3,565,834)	(3,590,685)	1,115,480
Fund Balances - Beginning	\$19,242,890	\$16,530,087	\$15,818,189	\$ -	\$ 26,901,087	\$ 29,873,316	\$ 25,184,392	\$ 70,826,666	\$ 67,260,832	\$ 63,670,147
Fund Balances - Ending	\$16,530,087	\$15,818,189	\$15,582,454	\$ -	\$ 29,873,316	\$ 25,184,392	\$ 28,540,997	\$ 67,260,832	\$ 63,670,147	\$ 64,785,627



	Enterprise Funds			Total Funds		
	2012 Actual	2013 Estimated	2014 Budget	2012 Actual	2013 Estimated	2014 Budget
REVENUES						
Taxes	\$ -	\$ -	\$ -	\$ 19,947,858	\$ 20,984,266	\$ 21,204,430
Permits & Special Assessments	(283,705)	308,902	349,470	4,018,070	7,638,827	7,852,830
Intergovernmental	1,131,936	1,379,042	-	6,620,985	7,698,692	5,968,920
Water & Wastewater Charges	14,858,244	16,541,514	-	38,123,607	41,596,650	24,651,290
Charges for Services	53,715	56,264	17,264,900	10,951,185	11,449,310	30,219,440
Fines and Forfeitures	100	50	100	179,908	288,578	162,980
Miscellaneous	(79,315)	125,392	164,700	6,445,104	6,754,191	6,514,871
Other Sources	9,144,548	4,936,518	200,000	15,754,111	7,148,695	44,989,440
Total Revenues	\$ 24,825,523	\$ 23,347,682	\$ 17,979,170	\$ 102,040,828	\$ 103,559,209	\$ 141,564,201
Expenses/Expenditures						
General Government	\$ -	\$ -	\$ -	\$ 17,003,444	\$ 16,853,145	\$ 18,917,661
Public Safety	-	-	-	26,340,925	26,446,579	27,081,615
Physical Environment	14,185,747	15,050,583	16,186,880	19,687,731	20,740,261	22,314,170
Transportation	-	-	-	10,781,257	13,097,256	12,894,350
Economic Environment	-	-	-	506,687	435,328	652,560
Human Services	-	-	-	350,767	327,101	215,660
Culture/Recreation	-	-	-	953,516	972,033	1,144,590
Capital	-	6,460,763	4,012,570	10,722,772	10,287,323	52,595,935
Debt & Lease	1,863,232	1,974,550	3,874,800	3,943,524	16,357,847	7,289,210
Other Uses	7,683,144	(3,279,588)	200,000	14,222,639	(1,508,353)	3,638,050
Total Expenditures	\$ 23,732,123	\$ 20,206,308	\$ 24,274,250	\$ 104,513,262	\$ 104,008,520	\$ 146,743,801
Net Change in Assets/Fund Balances	1,093,400	3,141,374	(6,295,080)	(2,472,434)	(449,311)	(5,179,600)
Net Assets/Fund Balances - Beginning	\$ 99,021,536	\$ 100,114,936	\$ 103,256,310	\$ 169,848,202	\$ 167,375,768	\$ 166,926,457
Net Assets/Fund Balances - Ending	\$ 100,114,936	\$ 103,256,310	\$ 96,961,230	\$ 167,375,768	\$ 166,926,457	\$ 161,746,857

**RISK MANAGEMENT**

The City is a member of the Public Risk Management Association; a local government liability/risk pool. Public Risk Management administers insurance activities relating to property, general, automobile and public officials' liability, workers compensation and auto physical damage. Public Risk Management absorbs losses up to a specified amount annually and purchases excess and other specific coverage from third-party carriers.

Public Risk Management assesses each member its pro rata share of the estimated amount required to meet current year losses and operating expenses. If total member assessments do not produce sufficient funds to meet its obligations, Public Risk management can make additional assessments. The City's membership includes all City departments.

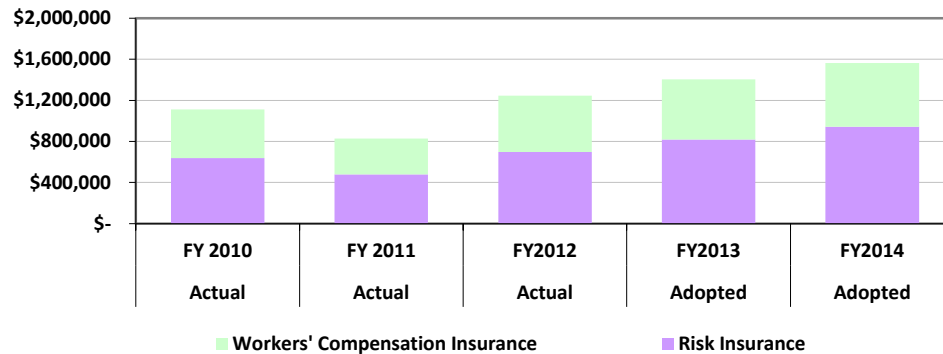
The following table shows the schedules of coverage for the City of North Port. The limits and deductibles have remained constant.

Following the table is a chart illustrating the cost of risk insurance from FY 2010 through FY 2014. Workers' Compensation is segregated from the balance of the remaining insurance.

Type	Limits
Property	
Real & Personal Property	Replacement Cost of Real & Personal Property per occurrence; \$1,000 deductible. Shared Wind Deductibles; 5% of total values at each building, per any one occurrence.
Comprehensive General Liability	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
Automobile Liability	
Liability	\$2,000,000 each claim.
Personal Injury Protection	Statutory.
Public Officials Errors & Omissions	
Public Officials Errors & Omissions	\$2,000,000 each occurrence; \$6,000,000 annual aggregate.
Sexual Harassment	\$2,000,000 each claim; Part of \$6,000,000 Public Officials Errors & Omissions annual aggregate.
Excess Workers' Compensation & Employers Liability for a Group	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$3,000,000 each accident.
Employee Benefits	
Employee Benefits-per claim	\$2,000,000 each occurrence.
Crime	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence. \$500,000 Forgery or Alteration; \$1,000 deductible per occurrence. \$500,000 Employee Dishonesty; \$1,000 deductible per occurrence.
Pollution and Remediation Legal Liability	\$1,250,000 each loss, remediation expense or legal defense expense; \$1,000,000 each pollution condition (exclusive of legal expenses); \$1,000,000 all pollution conditions (exclusive of legal expenses); \$250,000 legal expenses for each pollution condition; \$250,000 legal expenses for all pollution conditions.
Florida Statutory Accidental Death & Dismemberment for Police & Fire	Statutory.



**RISK INSURANCE COSTS
FY 2010-2014**



PERSONNEL SERVICES

North Port, like most municipalities, expends a large portion of its budget on personnel services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personnel services costs are evaluated and positions are assessed.

The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community. With the change in the rate of growth in the local population and economy, the City began evaluating staffing reductions in FY 2007 and eliminating non-essential vacancies.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. The FY 2008 budget reflected a reduction of 33 FTEs. FY 2008 mid-year layoffs and elimination of vacant positions accounted for another 14 FTEs. In FY 2009, the City management restructured departments and tasks within the departments to eliminate 32 more FTEs. The amended staffing level of FY 2009 reflected another reduction of 24 FTEs. In FY 2011, the City management again restructured departments and tasks within the departments to eliminate 14.83 FTEs. FY 2012 reflected a reduction of 0.69 FTEs. For FY 2013 three FTEs were added – two positions to the Solid Waste District due to commercial growth and one position to the Utilities Department – and one position was eliminated in the General Fund. The total city-wide change in FTEs for FY 2014 was an increase of 4.38 FTEs. The following chart shows the change in full time equivalent units beginning in FY 2010.

FULL TIME EQUIVALENT EMPLOYEES

Fund	Amended FY 2010	Amended FY 2011	Amended FY 2012	Adopted FY 2013	Adopted FY 2014	3 Year Change
General Fund	253.19	242.36	238.67	237.67	238.67	(3.69)
Road & Drainage District	84.00	83.00	86.00	86.00	86.00	3.00
Fire Rescue District	93.00	92.00	92.00	92.00	92.00	(0.00)
Solid Waste District	34.00	34.00	34.00	36.00	36.00	2.00
Tree Fund	1.00	1.00	1.00	1.00	1.00	0.00
Building - Inspections & Permits	13.00	13.00	12.00	12.00	14.00	1.00
Fleet Management	12.00	11.00	12.00	12.00	12.00	1.00
Utilities	58.00	57.00	57.00	58.00	59.38	2.38
Total FTEs	548.19	533.36	532.67	534.67	539.05	5.69



Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. The adopted FY 2009 budget included 602 permanent positions. In FY 2009, a reorganization and alignment of departmental duties were implemented. Planning & Zoning was combined with Engineering to become the Planning, Zoning and Engineering Department. Parks & Recreation grounds and facility maintenance was moved to the Facility Maintenance Department which was reorganized as Property Maintenance. During FY 2009, ten vacant positions were eliminated and 14 employees were laid off and the respective positions were eliminated. Positions added to the FY 2010 Adopted Budget included one (1) Economic Development Coordinator; one (1) part-time program attendant in Social Services; and four (4) positions - one recreation coordinator and three recreation attendants in Parks and Recreation. In FY 2011, no additional positions were added; ten vacant positions were eliminated, 3 part-time positions were eliminated, and three employees were laid off and the respective positions were eliminated. In FY 2012, one position was added; two full-time positions were eliminated; 3 part-time positions were eliminated; one part-time position was changed to full-time; three full-time positions were transferred from the General Fund to the Road and Drainage District. For FY 2013, three positions were added and one position was eliminated. In FY 2014 five positions were added: Human Resource Manager, Property Standards Inspector, Administrative Services Coordinator, Plans Examiner and Inspector, and a Wastewater Plant Operator Trainee. Also, one position, Recreation Attendant, went from part-time to full-time. Finally, two positions went from full-time to part-time: Utilities Director and a Social Services Program Attendant. The chart below shows the changes in authorized positions since FY 2012.

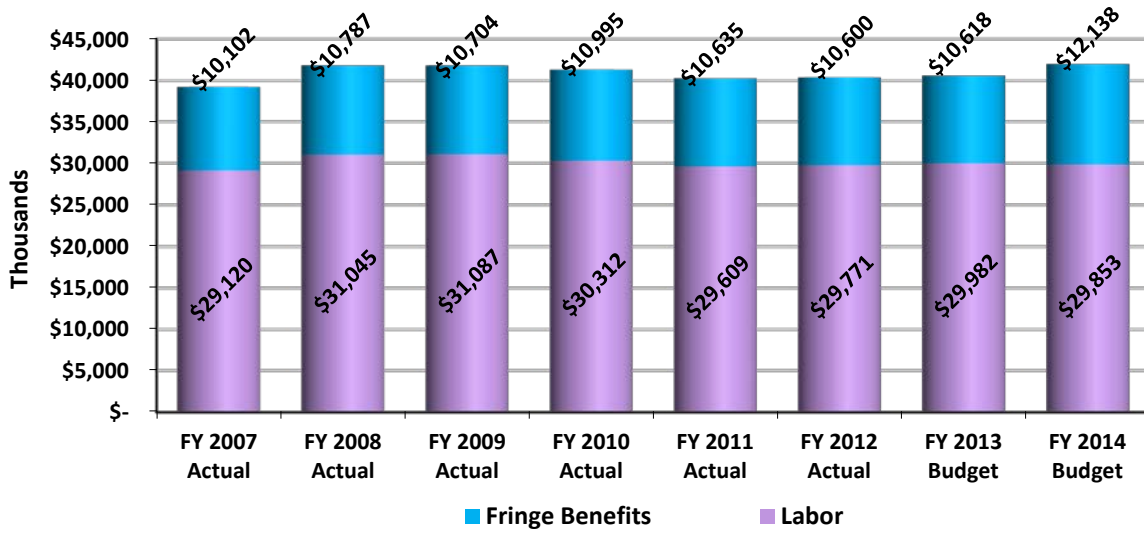
ADOPTED FY 2014 AUTHORIZED POSITIONS

Fund	FY 2012 Amended Positions	FY 2013 Adopted Positions	FY 2013 Amendments	FY 2013 Amended Positions	FY 2014 Transfers	FY 2014 Eliminated Positions	FY 2014 Added Positions	FY 2014 Adopted Positions
General Fund	271	270	-1	269			2	271
Road & Drainage	86	86		86				86
Fire Rescue	92	92		92				92
Solid Waste	34	36		36				36
Tree Fund	1	1		1				1
Building Fund	12	12		12			2	14
Fleet Management	12	12		12				12
Utilities	57	58	1	59			1	60
Total	565	567	0	567	0	0	5	572

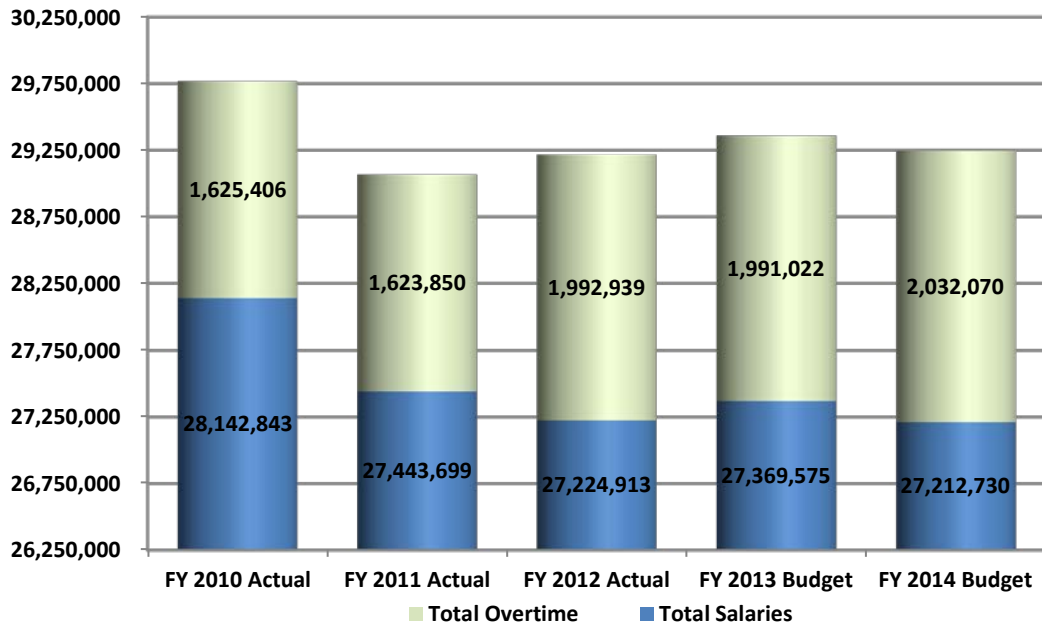
The following charts illustrate the total labor and fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2007. In FY 2007, the City Commission adopted a Compensation Study Plan for employees that afforded an increase in salaries and wages to bring the compensation of employees up to local and regional pay ranges. As a result, the City realized a 27% increase in labor costs. In FY 2009, the City negotiated a new health insurance package that provided an overall savings to the City. For FY 2012, 2013 & 2014 there were no increases in the health insurance package to the employees.



TOTAL LABOR AND FRINGE BENEFIT COSTS ACTUAL COSTS FY 2007-2012 & BUDGET PROJECTIONS FY 2013 & 2014



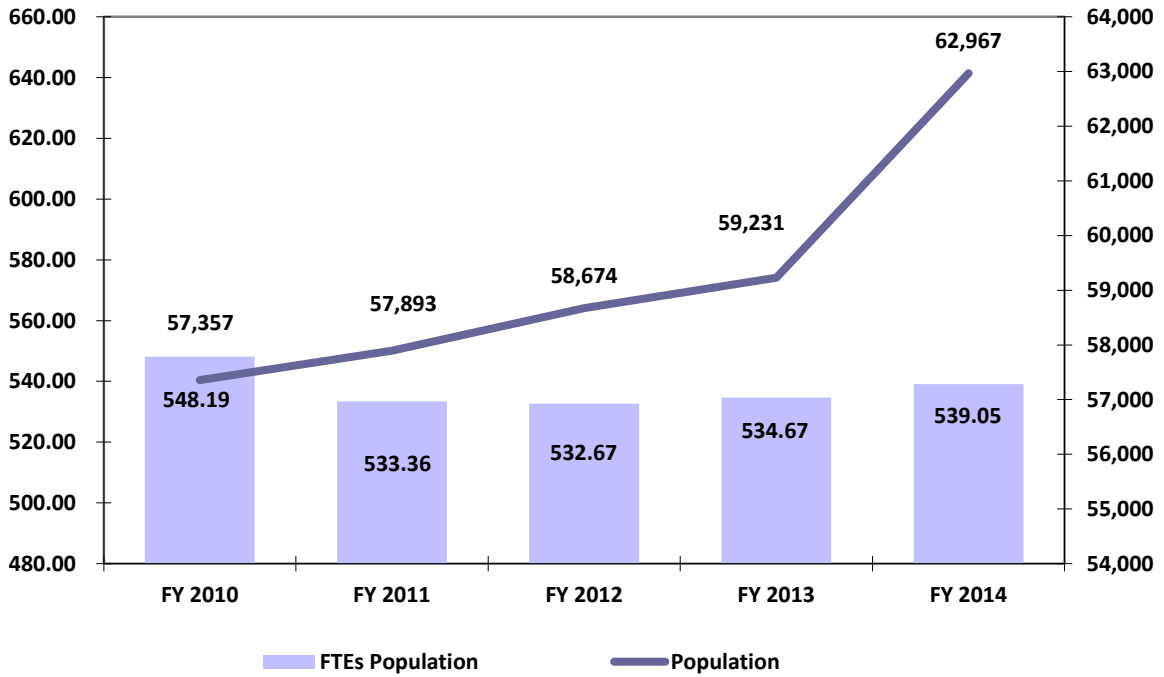
TOTAL SALARIES VS. TOTAL OVERTIME FY 2010 – FY 2014





The City of North Port continues to maintain one of the lowest ratios of employees to population among the cities in Sarasota County. The chart below illustrates the growing gap of increasing population as employee counts are reduced.

FULL-TIME EQUIVALENT EMPLOYEES COMPARED TO TOTAL POPULATION



**GENERAL FUND****GENERAL FUND SUMMARY**

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

The total General Fund budget for FY 2014 is \$29,649,280 which is an increase of \$546,355, or 1.88% from FY 2013. The following chart is a summary budget of the General Fund for FY 2014.

**FISCAL YEAR 2014
GENERAL FUND BUDGET**

General Fund Revenues	
Ad Valorem Taxes	\$ 8,272,250
Other Taxes	3,226,290
Permits & Special Assessments	2,808,860
Intergovernmental Revenue	5,545,020
Charges for Services	6,999,660
Fines & Forfeitures	126,500
Interest Income	117,000
Miscellaneous Revenues	693,520
Transfers In	218,400
Other Sources	3,500
Appropriated Fund Balance	1,638,280
Total Revenues & Other Financing Sources	\$ 29,649,280
Expenditures	
City Commission	\$ 357,700
City Attorney	676,000
City Manager	1,211,830
City Clerk	492,850
Finance	1,127,950
General Services	2,361,470
Parks & Recreation	994,590
Police	13,746,810
Emergency Medical	4,178,400
Building – Planning & Zoning	663,070
Building - Property Standards	621,420
Building - Property Maintenance	2,696,950
Non-Departmental	520,240
Total Expenditures	\$ 29,649,280



REVENUES

TAXES

The primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$11,498,540, comprise approximately 41.37% of the General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$8,272,250 for FY 2014, which is a 1.64% increase from FY 2013.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes, formerly known as Occupational Licenses. The Local Communications Services tax rate is 5.72% with estimated revenue of \$1,951,750. The Utility Service Tax and the Business Taxes are projected at \$607,500 and \$151,000, respectively.

Also, other taxes include the insurance premium taxes for both fire and police. Participating cities are eligible to receive annual distributions of state premium tax collections on property and casualty insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. Chapter 185 levies a 0.85 percent tax on all casualty insurance premiums written within the city limits of the participating plan. These amounts are collected by the Department of Revenue and reported on the DR-908 tax return, and then transferred to the Police Officers and Firefighters' Premium Tax Trust Funds at the Division of Retirement. These funds are then available for distribution on or before July 1 to the participating pension plans on an annual basis, once the plan has been determined to be in compliance with all applicable statutory requirements. FY 2014 projected fire and police insurance premium taxes are \$177,870 and \$338,170, respectively. In previous years these taxes were not budgeted because once the monies were received via check or direct deposit, they were directly sent to the pension board. But for accounting purposes, these taxes and the corresponding outflow to the pension board must be budgeted. Therefore, for this fiscal year and subsequent years, the insurance premium taxes will be budgeted.

The following chart shows the historical and projected tax revenues for the General Fund.

GENERAL FUND TAX REVENUES HISTORICAL AND PROJECTED FY 2010 – FY 2014

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Ad Valorem	\$ 9,614,476	\$ 8,035,010	\$ 7,850,463	\$8,138,438	\$ 8,272,250
Local and County Business Taxes	137,444	103,573	150,948	142,500	151,000
Utility Service Taxes	580,485	584,193	589,511	600,000	607,500
Local Communication Service Taxes	2,047,309	2,026,549	2,032,026	2,011,505	1,951,750
Insurance Premium Taxes	-	-	440,133	-	516,040
<i>Total Taxes</i>	\$12,379,714	\$10,749,325	\$11,063,081	\$10,892,443	\$11,498,540

PERMITS AND SPECIAL ASSESSMENTS

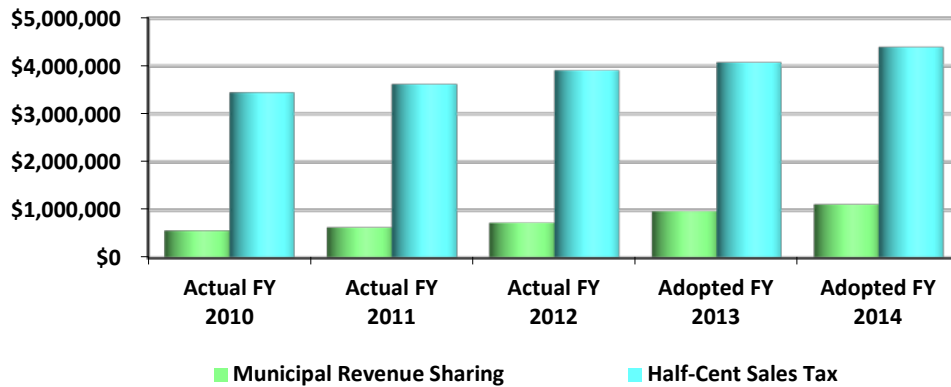
The General Fund is budgeted to collect \$2,808,860 in permits and special assessments for FY 2014. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$2,675,000.

INTERGOVERNMENTAL REVENUES

Intergovernmental Revenues in the General Fund are budgeted at \$5,545,020. The largest source of intergovernmental revenue is the half-cent local sales tax, budgeted at \$4,394,980. Another large tax collected is from the Municipal Revenue Sharing Program, formerly called the 11-cent Cigarette Tax. This is expected to bring \$1,117,940 to the fund. The following graph illustrates five years of Intergovernmental Revenues.



**INTERGOVERNMENTAL REVENUES
HISTORICAL AND PROJECTED REVENUES
FY 2010 – FY 2014**



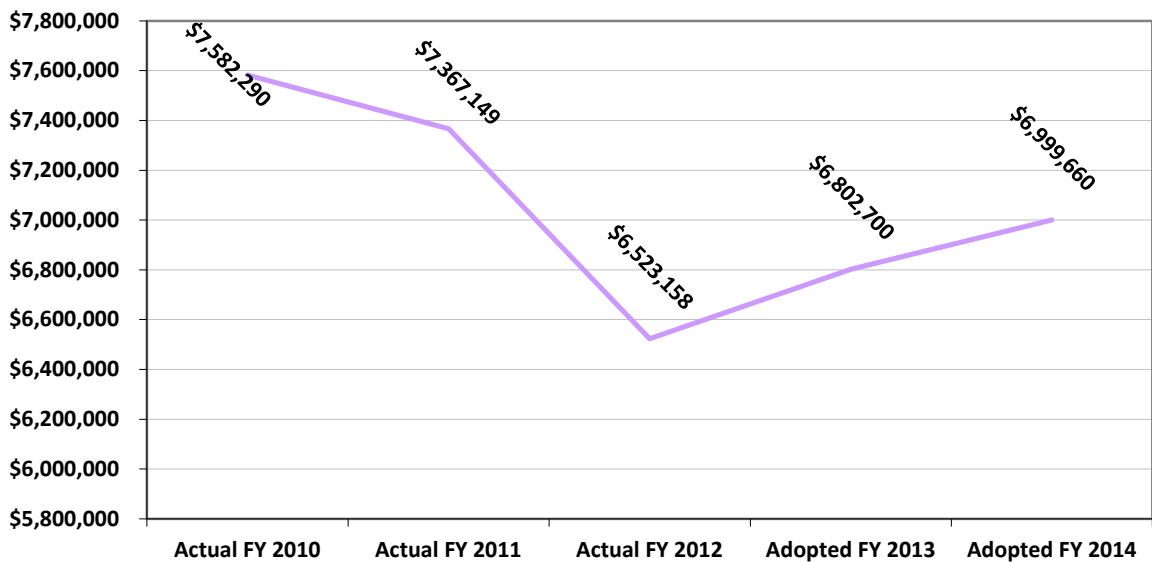
CHARGES FOR SERVICES

The General Fund is budgeted to collect \$6,999,660 in Charges for Services. A small portion of this is collected from minor fees such as boating fees and copy and records charges. However, the primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, check writing and payroll management to other funds. The administrative charge is an attempt to recoup those costs.

The amount charged to each fund is based on cost allocations; a two-step allocation method is applied prior to distributing the costs to the service recipients.

Also included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$1,375,170. Charges for Services increased \$196,960 or 2.9% from FY 2013. The chart below illustrates the five-year revenue analysis.

**CHARGES FOR SERVICES
HISTORICAL AND PROJECTED REVENUES
FY 2010 – FY 2014**



**FINES AND FORFEITURES**

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$126,500 for FY 2014.

MISCELLANEOUS INCOME

A major source of miscellaneous revenue is the return on investment (ROI) totaling \$349,910. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility.

A primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2014 General Fund interest income projection is \$117,000.

Rental Income is estimated at \$235,330. Approximately \$102,900 of rental income is from agencies leasing office space in the Family Service Center. The balance of the rent revenues is from two cell tower leases, the Community Education Center rentals and the Bay flight lease.

OTHER SOURCES

In FY 2014, a transfer-in of \$121,200 from the Escheated Lots – Roads Fund and a transfer-in of \$97,200 from the Maintenance Facility Construction Fund are scheduled. These are one-time transfers; both of these funds are being closed out as the projects have been finalized and the remaining funds are from either savings or investment earnings. In FY 2014, the City anticipates a use of fund balance in the amount of \$1,638,280. A portion of the fund balance, \$344,500, is anticipated to be used for one-time expenditures and the remaining \$1,293,780 is anticipated to be used for ongoing operating expenditures.

DEPARTMENTAL FUNCTIONS

The General Fund departmental functions are categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTIONS

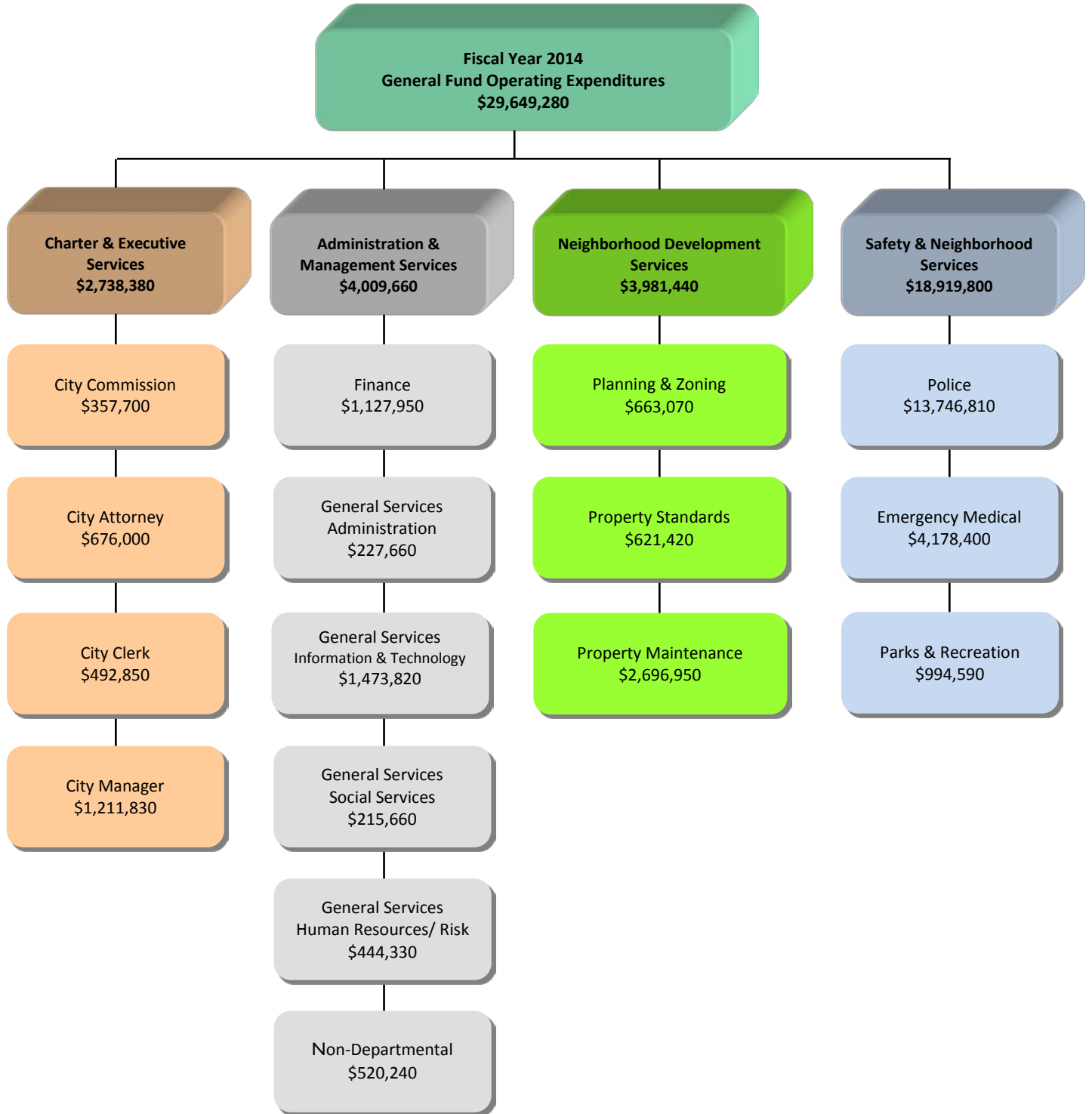
SERVICE CATEGORY	SERVICE FUNCTION
<i>Charter & Executive Services</i>	
City Commission	Legislative actions and policies.
City Attorney	Legal services.
City Clerk	Maintains the City records and disseminates information as requested.
City Manager	Overall management of the City and oversight of economic development and community outreach.
<i>Administration & Management Services</i>	
Finance	All financial services including: accounting, budget, payroll, procurement, investing and cash management.
Information & Technology	All aspects of information and technology including the City's internal network, website, and phone system.
Social Services	Community-based programs to provide assistance and support to citizens in need.
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.
Non-Departmental	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
<i>Neighborhood Development Services</i>	
Planning & Zoning	Provides the planning and zoning services for the development of the City.
Building	Property standards code enforcement and property maintenance of City facilities including City buildings, parks and landscaping.
<i>Safety & Neighborhood Services</i>	
Police	Community safety including law enforcement, reduction of drug usage and community partnerships.
Emergency Medical Services	Responds to requests for assistance including ambulance services, basic and advanced life support services.
Parks & Recreation	Recreational and cultural art activities for the community.



EXPENDITURES

The following chart illustrates the General Fund FY 2014 Operating Budget within the service categories.

BREAKDOWN OF GENERAL FUND OPERATING EXPENDITURES





FY 2014 General Fund personnel expenditures reflect an increase of \$807,406, or 3.63% from FY 2013. As a service organization, the majority of the General Fund expenditures are associated with personnel costs, with approximately 77.65% of the expenditures being labor related. Major items contributing to the increase are:

- ✓ Increased pension/retirement contributions - \$841,029 (includes the \$516,040 in insurance premium taxes due to the pension boards)
- ✓ Healthcare insurance plan increases - \$121,040
- ✓ Workers' compensation cost increases - \$44,067

Partially offsetting these increases is the \$170,649 decrease in salaries and wages mainly due to attrition and the \$26,545 reduction in FICA.

FY 2014 General Fund operating expenditures decreased \$322,118 or 4.85% from FY 2013. Professional services decreased \$67,284 mainly due to the elimination of Federal lobbyist services (\$60,000); the reduction in the economic development professional marketing and design fees (\$12,029); the decrease in website redesign and Selectron services (\$9,400); the decrease in the Police department's promotional exam fees (\$4,400); and the reduction in bank services fees (\$18,425). Also, the Flexible Spending Administration Fee and the Employee Assistance Program was moved from Human Resources (General Fund) to the Employee Benefit Fund (\$13,450). Finally, the Other Post Employee Benefits (OPEB) valuation fee of \$3,700 was not included in the Finance budget for this fiscal year; this expenditure occurs every two years. Partially offsetting the decrease in professional services is the increase of \$55,000 for the Activity Center Five Master Plan. Water, sewer and electricity utility costs decreased \$48,400 due to more accurate estimates based on historical data for our newer facilities that have now been on line for over a year. Repairs and maintenance expenditures decreased \$59,945 due to the \$24,056 reduction in the General Fund's fleet cost allocation. Also, the Police department's annual Sungard/OSSI software support includes a one-time cost reduction of \$37,225; the renewal of the contract was prorated so that the coverage period will match the City's fiscal year. Also, in FY 2013 this account included \$23,000 to seal and stripe the parking lots of City Hall and the Police Department. Partially offsetting these reductions in repairs and maintenance was the \$29,030 increase to purchase a small government enterprise licensing agreement. Other current charges were reduced by \$34,289 mainly due to the reduction of \$54,400 in airport advertising and the \$8,447 decrease in the contingency fund. These decreases were partially offset by an increase of \$11,760 in the Emergency Medical Services' annual license and technical support charges for the dispatch and mobility software; fiscal year 2013 included funding for only a partial year for these charges. Also, other current charges increased due to the addition of \$10,000 for a special events sponsorship program and the one-time charge of \$8,190 for the National Institute of Governmental Purchasing License. Minor operating expenditures were reduced by \$137,280 due mainly to the following: \$51,300 reduction in computer, laptop and software purchases; \$24,956 decrease in body armor and protective gear purchases; \$12,000 reduction in security system equipment; and \$42,710 decrease in Emergency Medical Services' equipment purchases. Printing decreased \$12,635; travel and training decreased \$13,519; and communications decreased \$15,422. Partially offsetting these reductions were increases in the following accounts: insurance costs increased \$17,815; promotional costs increased \$36,840 due to additional funds reserved for marketing the City; and books, publications and subscriptions increased \$29,752 due mainly to three additional subscriptions for Information and Technology (\$20,210).

In summary, the following major impacts to the budget have been addressed:

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (170,649)
Decreased FICA	(26,545)
Increased Pension / Retirement Contributions	841,029
Increased Health Insurance Contributions	121,040
Increased Workers' Compensation Costs	44,067
Decreased Unemployment Compensation Costs	(1,536)
Decreased Professional Services	(67,284)
Decreased Travel and Training	(13,519)



Decreased Communications	(15,422)
Decreased Water, Sewer, and Electricity	(48,400)
Increased Insurance	17,815
Decreased Repairs and Maintenance	(59,945)
Decreased Printing and Binding	(12,635)
Increased Promotional Activities	36,840
Decreased Other Current Charges	(34,289)
Decreased Minor Operating Expenditures	(137,280)
Increased Books, Publications and Subscriptions	29,752
Decreased Remaining Operating Expenditures	(17,751)
Total	\$ 485,288

DEPARTMENTAL HIGHLIGHTS

The FY 2014 General Fund operating budget includes the following highlights, the details of which are included in each departmental section of the budget. Comparisons to FY 2013 are made with the Adopted Budget, rather than the Amended Budget.

CITY COMMISSION

The City Commission operating expenditures decreased by \$70,040 (32.9%). Professional services decreased \$70,000 due to the elimination of Federal lobbyist services (\$60,000) and the citizen survey (\$10,000).

The General Fund appropriations of the City Commission decreased by \$45,106 or 11.2%. Personnel expenditures were raised by \$24,934 (13.13%) as a result of Florida Retirement System (FRS) increases and operating expenditures decreased by \$70,040 (32.9%).

CITY ATTORNEY

The City Attorney's office is considered a charter office as established under Article XV of the North Port City Charter. He or she is appointed by the City Commission and operates under a two (2) year contract. The General Fund appropriation of \$676,000 for the City Attorney remained the same for FY 2014.

CITY CLERK

The City Clerk's budget reflects a decrease of \$22,480 (26.79%) in operating expenditures mainly due to the reductions in ads and public notices (\$8,489) and in election costs (\$12,138).

The General Fund appropriation for the City Clerk decreased by \$78,667 or 13.76%. Personnel expenditures decreased \$56,187 (11.52%) due to the consolidation of two positions into one position in the fourth quarter of FY 2013 and operating expenditures decreased \$22,480 (26.79%).

CITY MANAGER

The City Manager is Chief Administrative Officer of the City, reporting directly to the City Commission. The City Manager's department operating expenditures decreased only \$3.

The General Fund appropriation for the City Manager's budget reflects a \$43,475 or 7.75% increase. Personnel expenditures increased \$43,478 or 8.45% due to FRS and health insurance increases and operating expenditures decreased \$3.



Also under the City Manager's department is Economic Development. Operating expenditures decreased \$5,688 or 2.04% whereas personnel expenditures increased 1.99% or \$3,501 due to FRS and health insurance increases. Therefore, the General Fund appropriation for Economic Development decreased \$2,187 or 0.48%. Professional marketing and design services decreased \$12,029 and advertising costs were reduced by \$54,400 due to the elimination of the airport advertising. But these reductions were offset by an increase in promotional activities due to the \$61,400 reserved for marketing the City.

The Community Outreach division helps to foster inter-relationships among citizens and various organizations within the community and region. The operating budget for this division decreased \$3,000 (3.69%) but personnel expenditures increased \$1,341 (1.79%) due to FRS and health insurance increases providing a \$1,659 or 1.06% decrease overall in the General Fund appropriation for Community Outreach. The major reduction to the operating budget was the decrease in the printing of visitor brochures due to design changes.

FINANCE

The Finance Department is responsible for the administrative services provided in the areas of accounting; fixed assets; receivables; payables; revenue; purchasing; payroll; budget development and control; investment management and debt service management. The department's operating expenditures were raised \$7,951 (6.22%) from FY 2013, the most significant increase being \$8,190 for the National Institute of Governmental Purchasing License.

Personnel costs also increased \$22,265 (2.30%) due to FRS increases. Overall, the Finance Department's budget shows an increase of \$30,216 or 2.75% from FY 2013.

GENERAL SERVICES

The General Services Department oversees the operations of five divisions: Administration; Information & Technology; Social Services; Human Resources/Risk Management; and Parks and Recreation. The combined increased cost of the five divisions, in the General Fund, is \$29,957.

Administration: A \$53,265 (19.15%) decrease in personnel costs is attributable to attrition; operating expenditures also decreased \$2,546 (47.18%) mainly due to the \$1,449 decrease in Rentals & Leases due to the elimination of a copier and the \$678 decrease in communication services due to the elimination of one cell phone. The General Fund appropriation for General Services - Administration decreased overall by \$55,811 or 19.69%.

Information & Technology: The Information & Technology (I & T) Division provides for the technology needs of all the departments within the City. Capital expenditures are scheduled to decrease \$2,769, or 2.31% in FY 2014. The operating budget for this division reflects a decrease of \$37,777 (5.42%) mainly due to the reduction in computer and laptop purchases for FY 2014.

Personnel expenditures also were reduced \$22,274 (3.09%); a staff assistant position was moved from this division to the Parks and Recreation Division in June 2013 (\$32,378). Partially offsetting this decrease were increases in FRS (\$8,045) and health insurance (\$5,321). The General Fund budget for I & T decreased overall \$62,820, or 4.09%.

Social Services: The Social Services Division decreased operating expenditures by \$3,242 (11.14%). The major contributor to the reduction in operating costs is the \$3,000 decrease in community assistance for financial aid. Personnel expenditures are scheduled to increase \$2,836 (1.52%) due to FRS and health insurance increases. The Division's budget reflects an overall decrease of \$406, or 0.19%.

Human Resources/Risk Management: Human Resources Division decreased operating expenditures \$6,584 or 12.26%. The Flexible Spending Administration Fee and the Employee Assistance Program was moved from Human Resources to the Employee Benefit Fund (\$13,450). Partially offsetting this reduction were increases in medical services, food for the employee recognition program, minor operating equipment and training and education. Personnel expenditures increased \$83,923 (26.79%) due to the addition of a Human Resources Manager position. The General Fund budget for Human Resources/Risk Management increased \$77,339, or 21.07%.

Parks & Recreation: The Parks & Recreation Division oversees the design and construction of park projects and conducts many major special events. The division's personnel costs increased \$78,330 (11.00%) due to the transfer of a staff assistant position to this division from Information and Technology; also, a part-time recreation attendant position was expanded to full-time; finally, there were increases in FRS and health insurance costs. The operating expenditures decreased \$6,675 (3.17%). The major decrease occurred in professional services due to the reduction in class instructor costs. The General Fund budget for Parks and Recreation increased \$71,655, or 7.76%.

**POLICE**

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department operating expenditures reflects a decrease of \$41,427 (3.03%) from FY 2013. This department's annual Sungard/OSSI software support includes a one-time cost reduction of \$37,225; the renewal of the contract was prorated so that the coverage period will match the City's fiscal year. Also, decreases in purchases of body armor contributed to this reduction.

The department shows a \$392,541 (3.28%) increase in personnel expenditures due to increases in pension fund contributions, FRS costs, health insurance costs, and workers' compensation costs. New for this fiscal year is the debt lease payment of \$41,460. Overall, the General Fund budget for Police reflects an increase of \$392,574, or 2.94%.

EMERGENCY MEDICAL SERVICES

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. For FY 2014, there are no capital costs, a decrease of \$40,000 from FY 2013. Operating expenditures reflects a decrease of \$79,944 (13.75%) with reductions in purchases of protective gear, operating supplies and minor operating equipment. FY 2013 included \$10,147 for mobile computing, \$21,000 for IV pump replacements and \$11,563 for automatic external defibrillator replacements.

Personnel Expenditures increased \$121,704 (3.49%) due to raises in pension fund contributions and health insurance costs. Also, a transfer out of \$67,000 to the Capital Acquisitions Fund is scheduled for FY 2014. Overall, the EMS budget increased \$68,760, or 1.67%.

NEIGHBORHOOD DEVELOPMENT SERVICES – PLANNING AND ZONING

Effective in FY 2012, the Planning and Zoning Department, along with the Property Standards and the Property Maintenance divisions, were restructured under one department titled Neighborhood Development Services. Planning and Zoning provides planning services including community development and long-range planning. The operating budget for Planning and Zoning reflects an increase of \$48,326 (100.32%) mainly attributable to the \$55,000 increase in professional services for the Activity Center Five Master Plan. Personnel expenditures also increased by \$61,851 (12.25%). The Administration Manager position was vacated due to retirement; in the past this position was shared with three other divisions. With the increase in construction activity, this position was reclassified to a Planning Division Manager with this department bearing all the costs. Also, there were increases in FICA and FRS costs. No capital expenditures are scheduled for this fiscal year. The Planning and Zoning budget increased \$102,053 or 18.19% for FY 2014.

NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY STANDARDS

Property Standards is responsible for inspections and compliance with statutory and local ordinances on residential and commercial property standards within the City. Personnel expenditures decreased \$54,970 (9.59%) due to staff reallocations. Operating expenditures were reduced \$11,197 (9.81%), primarily attributable to a \$15,000 decrease in contractual services related to maintenance on abandoned homes.

The General Fund budget for Property Standards shows a reduction of \$66,167, or 9.62%.

NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY MAINTENANCE

Property Maintenance provides several services including landscaping services to public areas throughout the city, parks maintenance and upkeep and overseeing regular building maintenance and custodial services. Personnel costs decreased \$40,583 (3.32%) due to staff reallocations. Operating expenditures also decreased \$74,814 (4.96%). Water, sewer and electricity utility costs decreased \$44,000 due to more accurate estimates based on historical data for our newer facilities that have now been on line for over a year. Repairs and maintenance were reduced \$23,000; FY 2013 included \$23,000 for the sealing and striping of the City Hall and Police Department parking lots. Finally, minor operating equipment decreased \$7,060; in FY 2013 this account included expenditures for the installation of new software and equipment for the Police Department security system. Capital expenditures increased \$3,500; the replacement of the water tank on the water truck, the replacement of two utility vehicles and the replacement of a small bucket truck are budgeted for FY 2014. Overall, the General Fund budget for Property Maintenance reflects a reduction of \$111,897 or 3.98%.

NON-DEPARTMENTAL

The purpose of the Non-Departmental account is to serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments. The non-departmental operating expenditures decreased \$12,978 or 2.50%. Reductions occurred in other professional services (\$18,425), postage (\$3,900) and the contingency fund (\$8,447) while an increase occurred in general liability, automobile and property insurance



(\$17,815). Personnel expenditures increased by \$197,981. For FY 2013, early implementation of increased pension contribution rates for the PBA pension plan resulted in a prepayment of \$199,517 that was credited in fiscal year 2013 towards the pension contributions for the police budget. Overall, the General Fund budget for the Non-Departmental account increased \$185,003 or 55.19% in FY 2014.

GENERAL FUND BUDGET COMPARISONS

The following chart shows the actual revenues and expenditures for the General Fund for Fiscal Years 2010 through 2012; the adopted for FY 2013 and FY 2014. The chart provides a comparative view of the General Fund for a five year period.

GENERAL FUND BUDGET COMPARISON FY 2010 THROUGH FY 2014

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Adopted	FY 13-14 Adopted
Revenue					
Taxes	\$ 12,379,714	\$ 10,749,325	\$ 11,063,081	\$ 10,892,443	\$ 11,498,540
Permits & Special Assessments	2,813,555	2,772,137	2,657,779	2,787,770	2,808,860
Intergovernmental	4,250,258	4,967,880	4,972,921	5,113,369	5,545,020
Charges for Service	7,582,290	7,367,149	6,523,158	6,802,700	6,999,660
Fines and Forfeitures	211,396	149,312	101,607	105,300	126,500
Miscellaneous Income	813,183	561,036	514,892	761,923	810,520
Transfers	1,351,370	1,402,581	1,583,157	120,000	218,400
Other Sources	31	172	3,149	2,519,420	1,641,780
Total	\$ 29,401,797	\$ 27,969,592	\$ 27,419,744	\$ 29,102,925	\$ 29,649,280
Expenditures					
Commission	\$ 398,875	\$ 374,380	\$ 374,380	\$ 402,806	\$ 357,700
Legal/City Attorney	941,549	651,808	651,808	676,000	676,000
City Clerk	689,047	655,147	655,147	571,517	492,850
City Manager	1,314,758	1,729,031	1,729,031	1,172,201	1,211,830
Finance	1,829,723	1,217,516	1,217,516	1,097,734	1,127,950
General Services	2,608,692	2,647,599	2,647,599	2,403,168	2,361,470
Parks and Recreation	1,380,854	903,170	903,170	922,935	994,590
Police Department	12,078,852	12,555,919	12,555,919	13,354,236	13,746,810
Emergency Medical Services	3,729,078	4,134,849	4,134,849	4,109,640	4,178,400
Building – Planning & Zoning	1,433,008	934,162	934,162	561,017	663,070
Building - Property Standards	839,757	769,395	769,395	687,587	621,420
Building - Property Maintenance	2,686,888	2,611,982	2,611,982	2,808,847	2,696,950
Non Departmental	2,415,052	2,121,205	2,121,205	335,237	520,240
Total	\$ 32,346,133	\$ 31,306,163	\$ 31,306,163	\$ 29,102,925	\$ 29,649,280

**FUND BALANCE**

There is a projected use of fund balance of \$1,638,280 in the General Fund to balance the FY 2013-14 Budget. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ A 15% reserve of operating expenditures for FY 2014 for unanticipated events.

**GENERAL FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 10,627,309
12/13 Actual Revenue (Unaudited)	27,993,067
12/13 Actual Expenditures (Unaudited)	(28,286,260)
Projected Fund Balance as of 9/30/13	\$ 10,334,116
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(374,060)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	(1,638,280)
Fund Balance Policy – 15% of FY 2014 Expenditures	(4,447,392)
Projected Unassigned Fund Balance as of 9/30/14	\$ 3,874,384





City Commission

Fund

001-General Fund

Department/Division




0100-Commission Department

Mission

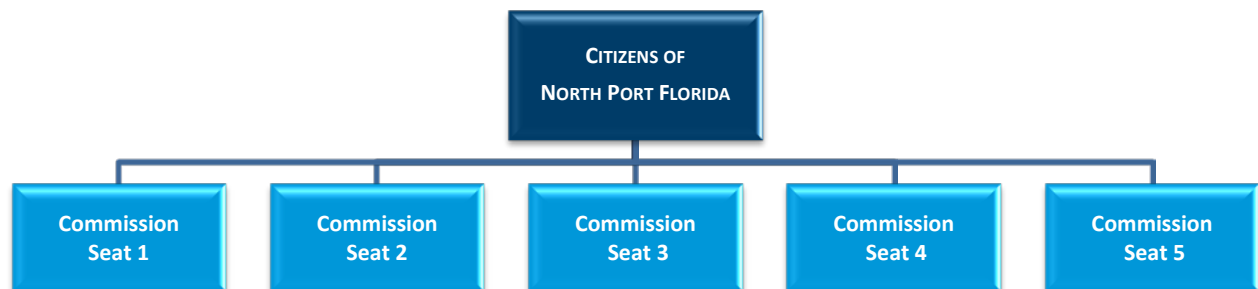
The mission of the City Commission is to achieve community outcomes by providing policy direction.

The City Commission serves as the legislative body for the City of North Port to establish city policies through resolutions and ordinances.

Core Services

-  Establish city policies based on community goals and values.
-  Create policies that ensure the health, safety and welfare of the residents.
-  Ensure that community services are provided equitably to enhance the quality of life of the residents.

Structure








Operating Budget Detail

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 133,500	\$ 140,115	\$ 147,060	\$ 147,061	\$ 147,060
Employee Benefits	60,542	41,046	36,168	42,835	67,770
PERSONNEL EXPENDITURES	194,042	181,161	183,228	189,896	214,830
Professional/Contracted Services	129,921	122,313	116,100	126,100	56,100
Current Operating Charges	32,972	29,602	40,760	48,880	50,020
Operating Supplies	41,938	41,304	34,711	37,930	36,750
OPERATING EXPENDITURES	204,831	193,219	191,571	212,910	142,870
TOTALS	\$ 398,873	\$ 374,380	\$ 374,799	\$ 402,806	\$ 357,700

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Commissioner – Charter position	5	5	5	5	5
TOTAL	5	5	5	5	5

Core Values

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.



City Attorney

Fund

001-General Fund

Department/Division




0200-Legal Department

Mission

The mission of the City Attorney is to achieve community outcomes through sound legal counsel.

The City Attorney represents the City as legal advisor and counsel for all departments in matters relating to official duties.

Core Services

-  Provide representation for the City in legal matters.
-  Provide communications on city legal matters.
-  Ensure the City remains within legal boundaries to promote community values.

Structure



Operating Budget Detail

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Professional/Contracted Services	\$ 941,548	\$ 651,808	\$ 588,896	\$ 676,000	\$ 676,000
OPERATING EXPENDITURES	941,548	651,808	588,896	676,000	676,000
TOTALS	\$ 941,548	\$ 651,808	\$ 588,896	\$ 676,000	\$ 676,000

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Attorney – Charter position	n/a	n/a	n/a	n/a	n/a
TOTAL	n/a	n/a	n/a	n/a	n/a



City Clerk

Fund

001-General Fund




Department/Division

0300-City Clerk's Office

Mission

The mission of the City Clerk's office is to achieve community outcomes by ensuring the integrity of legislative processes and management of public records.

In order to accomplish this mission, the City Clerk's office will:

-  provide a link between citizens and government through transparency and the dissemination of information;
-  ensure the preservation, protection, access and integrity of public records; and
-  provide oversight of records management and retention in accordance with State regulations.

Core Services and Outputs

The City Clerk serves as the election official of the City, maintains and provides public records, liaising with boards and committees and communicating through legal advertisements and public records. The city clerk's office provides the following core services:

Commission and Advisory Boards Services

Primary Customer Group: City Commissioners, city employees and citizens

Customer Requirements: Timely, accurate, and responsive

Definition Statement: To preserve all city records, attest to all written contracts on behalf of the City, prepare legal ads and official notices of public meetings, prepare and distribute agendas and agenda packages and prepare and distribute minutes and other various daily administrative duties.

Official Documents and Records Retention Services

Primary Customer Group: City Commissioners, city employees and citizens

Customer Requirements: Accurate and responsive

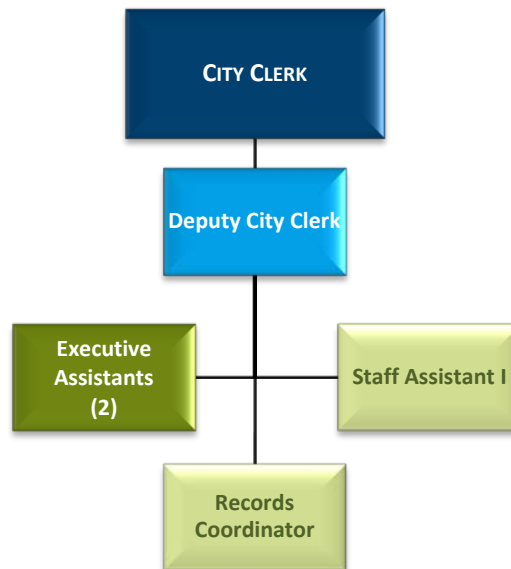
Definition Statement: To preserve all official city documents, attest to all written contracts/instruments on behalf of the City, fulfill public records requests, archive official meeting documents, and other various daily administrative duties.

City Commission Administrative Support Services

Primary Customer Group: City Commissioners

Customer Requirements: Accurate and responsive

Definition Statement: To schedule meetings and maintain calendars, prepare and monitor the City Commission budget, respond to requests for official records, prepare travel arrangements, register election candidates and prepare election reports, attest to all written contracts/instruments on behalf of the City, and other various daily administrative duties.

*Structure**Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 460,346	\$ 447,973	\$ 448,888	\$ 390,165	\$ 337,680
Employee Benefits	125,642	118,624	101,119	97,452	93,750
PERSONNEL EXPENDITURES	585,988	566,597	550,007	487,617	431,430
Professional/Contracted Services	\$ 40,225	\$ 38,612	\$ 36,477	\$ 12,040	\$ 16,570
Current Operating Charges	54,665	45,471	44,686	65,337	38,800
Operating Supplies	8,169	4,467	5,929	6,523	6,050
OPERATING EXPENDITURES	103,059	88,550	87,092	83,900	61,420
TOTAL EXPENDITURES	\$ 689,047	\$ 655,147	\$ 637,099	\$ 571,517	\$ 492,850
DEPARTMENT GENERATED REVENUES					
PERMITS AND SPECIAL ASSESSMENTS	\$ -	\$ -	\$ (3,164)	\$ (1,350)	\$ (200)
CHARGES FOR SERVICES	(323)	(4,183)	(37,663)	(32,627)	(33,540)
TOTAL GENERATED REVENUES	(323)	(4,183)	(40,827)	(33,977)	(33,740)
NET EXPENDITURES	\$ 688,724	\$ 650,964	\$ 596,272	\$ 537,540	\$ 459,110

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Records Supervisor	1	1	1	1	0
Executive Assistant	3	3	3	2	2
Records Coordinator	0	0	0	0	1
Staff Assistant I	2	1	1	1	1
Records Technician	1	1	1	1	0
TOTAL	9	8	8	7	6



City Manager

Fund

001-General Fund

Department/Division

0800-City Manager Office

Mission

The mission of the City Manager is to achieve community outcomes through organization leadership.

The City Manager serves to ensure efficient operation of departments in carrying out Commission directives.

Core Services

- Ensures that commission directives and policies are implemented.
- Provides guidance to improve customer service for citizens.
- Develops and recommends alternative solutions to community problems for commission consideration.
- Plans and develops new programs to meet future needs of the City.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 420,963	\$ 484,700	\$ 406,467	\$ 403,765	\$ 403,760
Employee Benefits	134,528	123,709	111,064	111,027	154,510
PERSONNEL EXPENDITURES	555,491	608,409	517,531	514,792	558,270
Professional/Contracted Services	27,038	20,267	51,913	13,000	15,000
Current Operating Charges	135,396	271,034	11,702	17,180	15,990
Operating Supplies	12,569	10,216	12,345	16,063	15,250
OPERATING EXPENDITURES	175,003	301,517	75,960	46,243	46,240
TOTALS	\$ 730,494	\$ 909,926	\$ 593,491	\$ 561,035	\$ 604,510

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Senior Executive Assistant	1	1	1	1	1
Staff Assistant II	1	1	1	1	1
TOTAL	4	4	4	4	4

Core Values

- Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
- Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
- Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
- Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
- Sustainability** – a source of values that focus on renewable resources for a viable community.



Economic Development

Fund

001-General Fund




Department/Division

0830-Economic Development

Mission

The mission of the Economic Development Division is to achieve community outcomes by strengthening the community's economic viability and diversity.

In order to accomplish this mission, the Economic Development Division serves to provide management and guidance in implementing the strategies adopted within the economic development plan by:

-  promoting economically sustainable development;
-  creating a fiscally stable economy to improve the quality of life; and
-  promoting community values and goals.

Core Services and Outputs

Local Economic Development Services

Primary Customer Group: Residents and businesses

Customer Requirements: Development, expansion and growth

Definition Statement: To help existing and future businesses to expand and increase their capacity for growth.

City Marketing Services

Primary Customer Group: City Commission, citizens, businesses and developers

Customer Requirements: North Port as a choice location for businesses and new development

Definition Statement: To promote the City of North Port to local, national and international markets to develop opportunities to diversify the City's economic base.

Regional Economic Development Services

Primary Customer Group: City and County Commissions, citizens, businesses and developers

Customer Requirements: Collaboration

Definition Statement: Promote regionalism and partnerships in order to leverage and maximize economic development resources.

*Structure**Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 120,085	\$ 150,741	\$ 147,208	\$ 143,150	\$ 143,150
Employee Benefits	29,976	39,150	34,202	32,349	35,850
PERSONNEL EXPENDITURES	150,061	189,891	181,410	175,499	179,000
Professional/Contracted Services	56,704	62,417	83,294	39,359	27,330
Current Operating Charges	165,801	313,092	155,742	160,964	166,090
Operating Supplies	66,579	70,720	66,241	78,925	80,140
OPERATING EXPENDITURES	289,084	446,229	305,277	279,248	273,560
TOTALS	\$ 439,145	\$ 636,120	\$ 486,687	\$ 454,747	\$ 452,560

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Economic Development Manager	1	1	1	1	1
Economic Development Coordinator	1	1	1	1	1
TOTAL	2	2	2	2	2



Community Outreach

Fund

001-General Fund

Department/Division

0850-Community Outreach

Mission

The mission of Community Outreach is to achieve community outcomes by promoting a stronger sense of community.

In order to accomplish this mission, Community Outreach serves to provide management and guidance in strengthening a sense of community among the City’s constituents by:

- creating an environment to help promote a physically and socially connected community;
- fostering community values; and
- encouraging sustainability through the communications of community values and goals.

Core Services

Community Connection Services

Primary Customer Group: Residents and visitors

Customer Requirements: Availability, opportunities, and accessibility

Definition Statement: To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.

Community Communication Services

Primary Customer Group: City Commission, citizens, and visitors

Customer Requirements: Communication and opportunities

Definition Statement: To create a strategic and coordinated communication to the public.

Fostering Community Values

Primary Customer Group: City Commissions, citizens, visitors and businesses

Customer Requirements: Collaboration

Definition Statement: To explore other methods of outreach to improve interaction with the community.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 63,830	\$ 65,463	\$ 63,583	\$ 62,625	\$ 62,620
Employee Benefits	15,860	15,911	13,395	12,424	13,770
PERSONNEL EXPENDITURES	79,690	81,374	76,978	75,049	76,390
Professional/Contracted Services	17,158	52,456	64,936	50,550	53,550
Current Operating Charges	43,129	43,883	28,698	25,580	20,600
Operating Supplies	5,140	5,272	4,003	5,240	4,220
OPERATING EXPENDITURES	65,427	101,611	97,637	81,370	78,370
TOTALS	\$ 145,117	\$ 182,985	\$ 174,615	\$ 156,419	\$ 154,760

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Community Outreach Manager	1	1	1	1	1
Intern	1	1	0	0	0
TOTAL	2	2	1	1	1



Finance

Fund




001-General Fund

Department/Division

0401-Finance

Mission

The mission of the Finance Department is to achieve community outcomes by ensuring the financial integrity and fiscal management of the organization by:

-  maintaining the financial stability of the City;
-  ensuring operations are consistent with organization values; and
-  ensuring departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

In order to accomplish this mission, the Finance Department will provide the following services: accounting, budget development and oversight, payroll, and purchasing.

Core Services and Outputs

Accounting Services

Primary Customer Group: City staff, residents and other outside agencies

Customer Requirements: Accurate, timely and compliant

Definition Statement: Provide our staff, residents and other outside agencies accurate and timely financial accounting services while ensuring compliance with applicable policies, regulations and reporting requirements.

Budget Development and Oversight

Primary Customer Group: City staff, commissioners, residents and other outside agencies

Customer Requirements: Accurate, timely and compliant

Definition Statement: Provide commissioners, residents and other outside agencies with an accurate and timely budget and assist city staff in preparing and operating within the budget while ensuring compliance with all statutory requirements and local policies.

Payroll Services

Primary Customer Group: City staff and other outside agencies

Customer Requirements: Accurate, timely and compliant

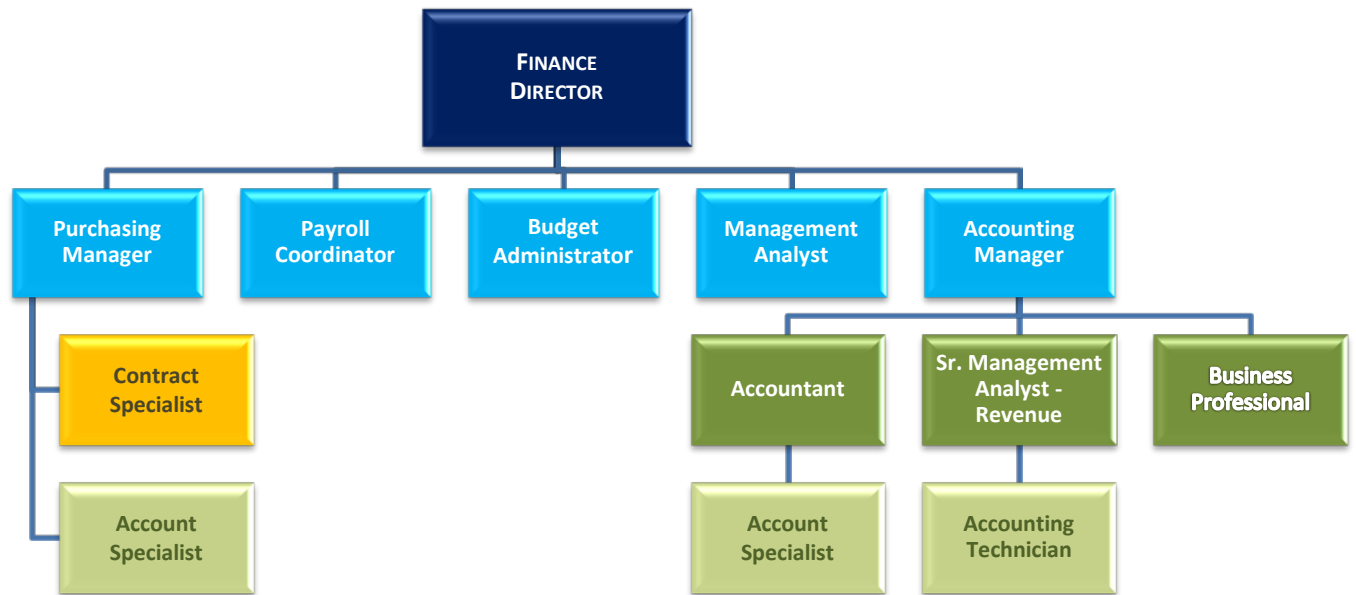
Definition Statement: Provide city staff with accurate and timely paychecks and supporting earnings statements and other outside agencies with pertinent payroll reports in accordance with all applicable policies and government regulations.

Purchasing Services

Primary Customer Group: City staff and vendors

Customer Requirements: Timely, compliant and economical

Definition Statement: Provide all city staff with assistance procuring goods and services required by the City in a timely manner, at the lowest possible cost, consistent with the quality required and in compliance with all applicable policies and procurement legislation.

*Structure**Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 1,244,205	\$ 874,722	\$ 783,521	\$ 800,458	\$ 799,300
Employee Benefits	353,493	228,428	175,705	169,447	192,870
PERSONNEL EXPENDITURES	1,597,698	1,103,150	959,226	969,905	992,170
Professional/Contracted Services	75,333	75,602	66,825	79,208	77,930
Current Operating Charges	128,592	20,152	19,553	26,864	34,370
Operating Supplies	28,100	18,612	20,041	21,757	23,480
OPERATING EXPENDITURES	232,025	114,366	106,419	127,829	135,780
TOTALS	\$ 1,829,723	\$ 1,217,516	\$ 1,065,645	\$ 1,097,734	\$ 1,127,950

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Finance Director	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Budget Manager	1	1	-	-	-
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Sr. Mgmt. Analyst-Budget	-	-	1	1	-
Budget Administrator	-	-	-	-	1
Financial & Investment Analyst	1	1	-	-	-
Management Analyst	1	1	-	1	1
Payroll Manager	1	1	-	-	-
Purchasing Manager	1	1	1	1	1
Revenue Manager	1	1	-	-	-
Sr. Mgmt. Analyst-Revenue	-	-	1	1	1
Accountant	1	1	1	1	1
Contract Specialist	1	1	1	1	1
Land Management Specialist	1	1	-	-	-
Cashiering Supervisor	1	-	-	-	-
Accounting Technician	1	1	2	2	1
Business Professional	-	-	-	-	1
Payroll Coordinator	-	-	1	1	1
Billing & Collection Specialist	2	-	-	-	-
Purchasing Specialist	1	-	-	-	-
Account Specialist	2	2	2	2	2
Executive Assistant	1	1	1	-	-
Staff Assistant I/Cashiers	3	1	-	-	-
TOTAL	22	16	13	13	13

*Performance Measures***Core Value:** Effective Governance**Value Statement:** Models stewardship & sustainability of the city's assets and resources**Core Service:** Accounting Services

Measure Type: Tactical – Quality Measure		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Obtain the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR) annually.	100%	100%	100%
Measure Type: Tactical – Effectiveness			
Measure			
Pay 95% of vendor invoice entries within 42 days of date of receipt.	95%	98%	95%
Close each financial reporting month by the ninth (9 th) working day of the following month 90% of the time.	90%	100%	90%
Measure Type: Operational – Output			
Measure			
Reconcile and post all cash receipts by noon of the first working day each month.			
Reconcile the bank statement by the ninth (9 th) working day of the following month.			
Post all adjusting journal entries by the ninth (9 th) working day of the following month.			
Provide a complete draft of the Comprehensive Annual Financial Report to the auditors by March 15 th of each year.			

Core Value: Effective Governance**Value Statement:** Models stewardship & sustainability of the city's assets and resources**Core Service:** Budget Development and Oversight

Measure Type: Tactical – Quality Measure		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Attain the Distinguished Budget Presentation Award annually.	100%	100%	100%
Measure Type: Tactical – Effectiveness			
Measure			
To maintain a variance of +/- 5% or less between estimated and actual revenues by operating fund City- wide.	+/- 5%	-2.64%	+/- 5%
To maintain a variance of +/- 10% or less between estimated and actual expenditures by operating fund City-wide.	+/- 10%	-6.18%	+/- 10%
Measure Type: Operational - Output			
Measure			
Ensure compliance with Truth in Millage (TRIM) requirements.			



Core Value: Effective Governance

Value Statement: Models stewardship & sustainability of the city's assets and resources

Core Service: Payroll Services

Measure Type: Tactical - Efficiency		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Increase direct deposit participation from 94% to 96%.	96%	97.5%	96%
Measure Type: Tactical - Effectiveness			
Measure			
Reduce the number of timesheet corrections needed to prepare an accurate payroll from 5% to 4.5%.	4.5%	3.8%	4.5%
Complete the quarterly reconciliation and required payroll reports by the tenth (10 th) of the month following quarter end 90% of the time.	90%	75%	90%
Measure Type: Operational - Output			
Measure			
Review all timesheets by 5:00 p.m. the first business day following the end of the pay period with all corrections completed by supervisors no later than 8:00 a.m. the second business day.			
Reconcile the preliminary payroll register by 4:00 p.m. the second business day following the end of the pay period.			
Submit direct deposit file to the bank for processing before the end of the day two (2) days prior to pay day.			

Core Value: Effective Governance

Value Statement: Models stewardship & sustainability of the city's assets and resources

Core Service: Purchasing Services

Measure Type: Tactical – Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Process 90% of all authorized requisitions subject to the receipt of all required documentation within three working days of submission.	90%	96.7%	90%
Close the month by the tenth (10 th) of the new month (or first business day thereafter) 90% of the time.	90%	100%	90%
Measure Type: Operational - Output			
Measure			
Review and verify that all required vendor information has been received from departments before processing requisitions.			
Review and verify that all required procurement procedures have been followed before approving purchase requisitions.			
Post all purchasing/inventory transactions at the end of each business day.			



General Services

Fund

001-General Fund

Department/Division

0705-Administration

Mission

The mission of the General Services Administration Division is to ensure every City department has the right personnel and technology to accomplish city designated goals by:

- 🌱 providing coordinated and cost-effective services across four operational divisions;
- 🌱 providing oversight of information and technology support services;
- 🌱 providing oversight of community-based social services;
- 🌱 providing oversight of internal personnel services; and
- 🌱 ensuring the availability of park and recreation opportunities.

In order to accomplish this mission, the General Services Administration Division serves to provide our customers community-based programs, customer-focused services, technology-driven information, by a highly talented workforce ensuring the citizens of North Port enjoy a viable and sustainable quality of life.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 161,767	\$ 201,634	\$ 233,720	\$ 232,227	\$ 170,060
Employee Benefits	42,160	47,991	48,115	45,848	54,750
PERSONNEL EXPENDITURES	203,927	249,625	281,835	278,075	224,810
Current Operating Charges	833	1,003	1,534	3,317	1,390
Operating Supplies	2,094	1,400	1,655	2,079	1,460
OPERATING EXPENDITURES	2,927	2,403	3,189	5,396	2,850
TOTALS	\$ 206,854	\$ 252,028	\$ 285,024	\$ 283,471	\$ 227,660

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Director	1	1	1	1	1
Senior Management Analyst	-	-	1	1	-
Management Analyst	-	-	-	-	1
Executive Assistant	1	1	1	-	-
Administrative Services Coordinator	-	-	-	1	1
TOTAL	2	2	3	3	3



General Services

Fund




001-General Fund

Department/Division

0710-Information & Technology

Mission

The mission of the Information and Technology Division is to achieve community outcomes by ensuring the integrity of and access to information by:

-  providing excellent technology support services to internal customers;
-  ensuring availability of information through technological services to increase community awareness; and
-  supporting community values through updated technology.

In order to accomplish this mission, the Information and Technology Division promotes the use of technology wherever it enables efficient and effective business processes improving service to all of the City’s customers.

Core Services and Outputs

Access to Information

Primary Customer Group: Employees and citizens

Customer Requirements: Reliability, anytime/anywhere accessibility

Definition Statement: To provide reliable, anytime, anywhere access to information to meet the needs of our employees and citizens.

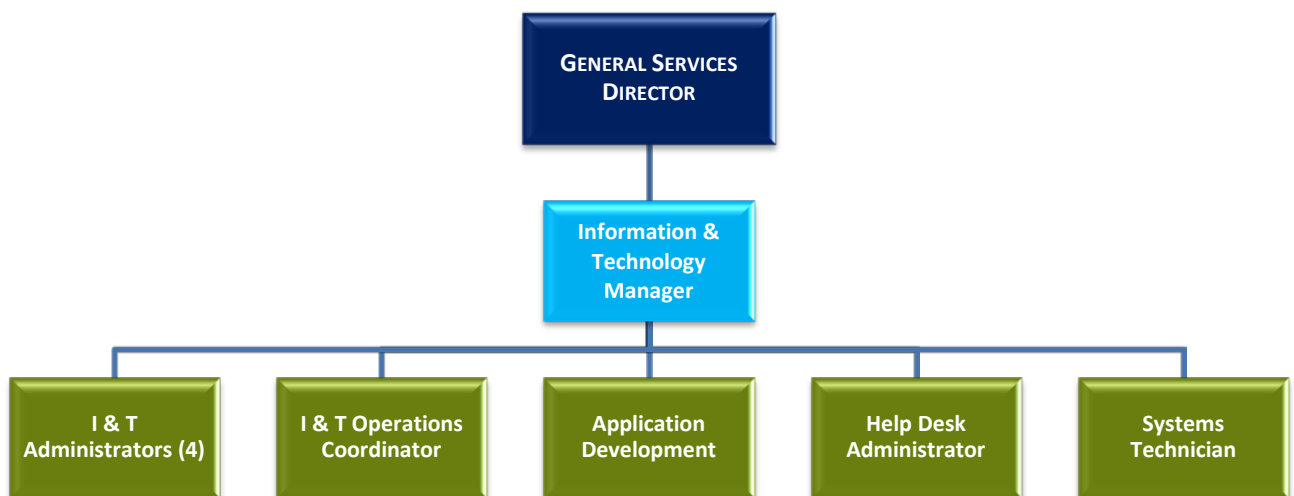
Support the Use of Technology

Primary Customer Group: Employees

Customer Requirements: Current technology, functional technology, accessible, timely

Definition Statement: To ensure technology tools are current and functional and employees are offered proper training and support.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 595,358	\$ 598,783	\$ 597,398	\$ 591,374	\$ 558,870
Employee Benefits	163,355	156,207	135,489	128,960	139,190
PERSONNEL EXPENDITURES	758,713	754,990	732,887	720,334	698,060
Professional/Contracted Services	14,248	32,535	27,483	37,540	27,020
Current Operating Charges	544,012	471,776	511,136	537,580	539,740
Operating Supplies	63,891	70,801	142,497	121,437	92,020
OPERATING EXPENDITURES	622,151	575,112	681,116	696,557	658,780
CAPITAL EXPENDITURES	95,973	183,547	114,305	119,749	116,980
TOTALS	\$ 1,476,837	\$ 1,513,649	\$ 1,528,308	\$ 1,536,640	\$ 1,473,820

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
I & T Manager	1	1	1	1	1
Network Administrator	1	1	1	1	1
GIS Administrator	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Applications Development	1	1	1	1	1
Network Analyst	1	1	1	-	-
Telecommunications Administrator	-	-	-	1	1
Help Desk Administrator	1	1	1	1	1
I & T Operations Coordinator	1	1	1	1	1
Information Systems Technician	1	1	1	1	1
Staff Assistant	1	1	1	1	-
TOTAL	10	10	10	10	9



Performance Measures

Core Value: Effective Governance

Value Statement: Provides effective and superior customer service to all city business

Core Service: Access to Information

Measure Type: Tactical - Efficiency		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain utilization of overtime for audio visual support at less than 10% of total division overtime costs.	< 10%	6%	< 10%
Measure Type: Tactical – Effectiveness			
Measure			
Maintain 95% of information systems (network, email, desk phones) uptime/availability.	95%	99.8%	95%
Measure Type: Operational - Output			
Measure			
Staff to attend four (4) training sessions in area of expertise annually.			
365 nightly backups.			
Hold two (2) strategic planning sessions with each department annually.			

Core Value: Effective Governance

Value Statement: Provides effective and superior customer service to all city business

Core Service: Support the use of Technology

Measure Type: Tactical – Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain number of work orders requiring multiple technician visits below 5%.	< 5%	0.70%	< 5%
Measure Type: Operational – Output			
Measure			
Staff Help Desk 2,080 hours per year.			
Provide on-call service (support) 128 hours per week.			
Coordinate twelve (12) user training opportunities annually.			



General Services

Fund

001-General Fund

Department/Division

0730-Social Services

Mission

The mission of the Social Services Division is to achieve community outcomes by improving the social and economic well-being of our citizens by:

- 🌱 increasing awareness of community assistance available to individuals and families;
- 🌱 bringing additional programming and services to the community; and
- 🌱 creating a bridge between socio-economic groups.

In order to accomplish this mission, the Social Services Division coordinates community-based programs.

Core Services and Outputs

Community Enrichment Services and Support

Primary Customer Group: Residents

Customer Requirements: Improve access to services, enhance, timely

Definition Statement: To provide access to resources and services to support the social and economic well-being of North Port residents.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 135,882	\$ 177,726	\$ 178,821	\$ 153,051	\$ 151,990
Employee Benefits	35,874	43,048	39,622	33,923	37,820
PERSONNEL EXPENDITURES	171,756	220,774	218,443	186,974	189,810
Current Operating Charges	156,269	171,805	131,121	27,492	24,380
Operating Supplies	28,595	1,956	1,203	1,600	1,470
OPERATING EXPENDITURES	184,864	173,761	132,324	29,092	25,850
CAPITAL EXPENDITURES	173,649	94,878	-	-	-
TOTAL EXPENDITURES	\$ 530,269	\$ 489,413	\$ 350,767	\$ 216,066	\$ 215,660
DEPARTMENT GENERATED REVENUES					
Grant Revenues	\$ (155,222)	\$ (238,321)	\$ (107,414)	\$ -	\$ -
Charges for Service	(35,670)	(36,464)	(31,153)	(37,284)	(37,280)
Miscellaneous Revenues	(124,774)	(129,517)	(120,634)	(122,072)	(116,900)
TOTAL GENERATED REVENUES	(315,666)	(404,302)	(259,201)	(159,356)	(154,180)
NET EXPENDITURES	\$ 214,603	\$ 85,111	\$ 91,566	\$ 56,710	\$ 61,480

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Social Services Manager	1	1	1	1	1
Staff Assistant	1	1	1	1	1
Facility Attendant (PT)	1	1	-	-	-
Program Attendant (FT)	-	-	1	1	-
Program Attendant (PT)	1	1	1	1	2
Program Specialist	-	-	-	-	-
TOTAL	4	4	4	4	4



Performance Measures

Core Value: Enhanced Quality of Life

Value Statement: Aids in the development of quality healthcare & quality of life opportunities

Core Service: Community Enrichment Services and Support

Measure Type: Tactical – Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
90% of calls for housing assistance are responded to within two (2) business days.	90%	97.2%	90%
95% of housing assistance applications received will be completed within five (5) business days.	95%	97.2%	95%
Measure Type: Operational - Output			
Measure			
Sponsor/coordinate three (3) community outreach events per year.			
Apply for two (2) grant opportunities for housing assistance.			
Partner with four (4) agencies in the community to provide funding assistance.			



General Services

Fund




001-General Fund

Department/Division

0740-Human Resources & Risk Management

Mission

The mission of the Human Resources Division is to achieve community outcomes through workforce excellence by:

-  providing oversight of human resources and risk management policies and programs;
-  providing quality recruitment to ensure a sustainable workforce; and
-  providing training opportunities to ensure community values which improve the quality of life.

In order to accomplish this mission, the Human Resource Division is responsible for recruitment and selection; classification and compensation; employee relations and training; and personnel processing for the City.

Core Services and Outputs

Risk Management

Primary Customer Group: City organization

Customer Requirements: Safe, knowledgeable, accurate, timely, professional

Definition Statement: To promote a safe work environment by managing the City’s risk management program which includes: workers’ compensation, safety, property and auto liability, and insurance coverage.

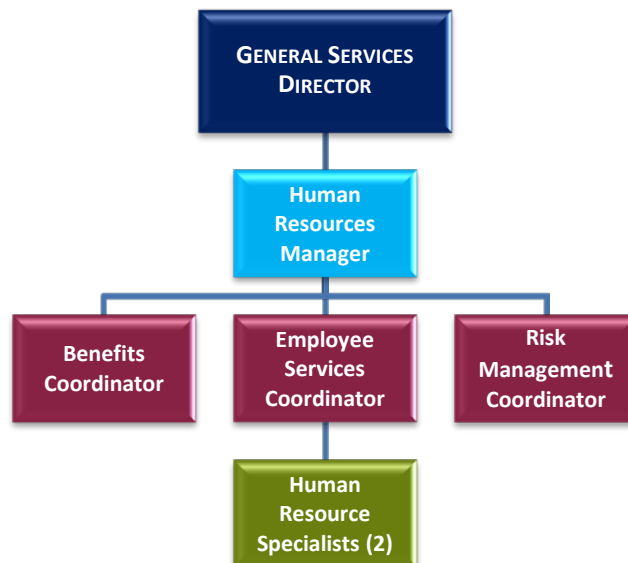
Workforce Recruitment, Retention, and Support

Primary Customer Group: City organization

Customer Requirements: Knowledgeable/skilled staff, professionalism, timeliness

Definition Statement: To attract qualified applicants and provide resources/support to retain a quality workforce for the organization.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 273,484	\$ 273,498	\$ 280,615	\$ 261,178	\$ 338,510
Employee Benefits	79,658	72,109	59,621	52,129	58,720
PERSONNEL EXPENDITURES	353,142	345,607	340,236	313,307	397,230
Professional/Contracted Services	18,935	18,406	19,722	24,287	12,860
Current Operating Charges	15,206	14,002	10,897	12,867	14,260
Operating Supplies	7,449	14,494	14,897	16,530	19,980
OPERATING EXPENDITURES	41,590	46,902	45,516	53,684	47,100
TOTALS	\$ 394,732	\$ 392,509	\$ 385,752	\$ 366,991	\$ 444,330

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Human Resources Manager	-	-	-	-	1
Benefits Coordinator	1	1	1	1	1
Employee Services Coordinator	1	1	1	1	1
Risk Management Coordinator	1	1	1	1	1
Human Resource Specialist	2	2	2	2	2
TOTAL	5	5	5	5	6

Performance Measures

Core Value: Effective Governance

Value Statement: Models stewardship & sustainability of the city's assets and resources

Core Service: Risk Management

Measure Type: Tactical – Effectiveness	FY 2013	FY 2014	
Measure	Goal	Actual	Projected
Maintain 80% on-the-job injuries result in less than seven (7) work days lost.	80%	86.2%	80%
Measure Type: Operational - Output			
Measure			
Hold six (6) safety meetings per year.			
Conduct sixty (60) random drug tests on CDL drivers annually.			
Conduct twenty-four (24) random drug tests on Police Department employees annually.			



Core Value: Effective Governance

Value Statement: Models stewardship & sustainability of the city’s assets and resources

Core Service: Workforce Recruitment, Retention and Support

Measure Type: Tactical – Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain 80% of vacancies (non-sworn) are filled within 90 days of approved requisition.	80%	79.6%	80%
Measure Type: Operational - Output			
Measure			
Conduct twelve (12) new employee orientations per year.			
Coordinate four (4) employee meetings during the annual open enrollment period.			
Schedule eight (8) retirement benefit information sessions per year.			



General Services

Fund





001-General Fund

Department/Division

3036-Parks and Recreation

Mission

The mission of the Parks & Recreation Division is to achieve community outcomes by enriching life experiences through recreation by:

-  ensuring a safe and aesthetically pleasing park system;
-  providing recreational opportunities to enhance the quality of life;
-  ensuring availability of community programs and activities; and
-  creating a balanced park system to improve sustainability.

In order to accomplish this mission, the Parks and Recreation Division is responsible for providing quality recreation and athletic programming for residents and non-residents of all ages based on the community needs and priorities.

Core Services and Outputs

Community Park System

Primary Customer Group: Citizens

Customer Requirements: Variety, cleanliness, safety, attractive, playful

Definition Statement: To provide a variety of park facilities for the enjoyment of a diverse community.

Community Enrichment

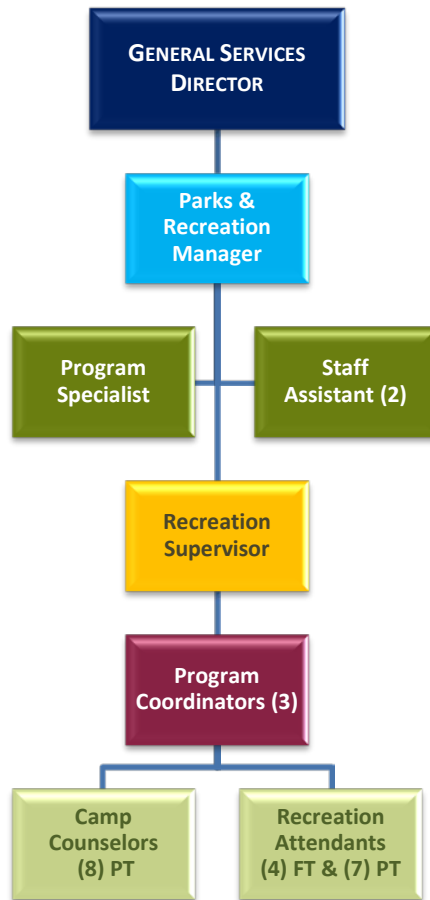
Primary Customer Group: North Port residents

Customer Requirements: Variety

Definition Statement: To provide a variety of recreational programming opportunities and community events for North Port residents to enrich life experiences.



Structure



Operating Budget Detail

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 555,965	\$ 610,470	\$ 609,239	\$ 596,796	\$ 639,440
Employee Benefits	146,690	147,521	117,293	115,454	151,140
PERSONNEL EXPENDITURES	702,655	757,991	726,532	712,250	790,580
Professional/Contracted Services	96,232	55,188	69,685	108,652	105,110
Current Operating Charges	108,628	53,037	54,453	61,368	55,670
Operating Supplies	22,664	36,954	36,964	40,665	43,230
OPERATING EXPENDITURES	227,524	145,179	161,102	210,685	204,010
CAPITAL EXPENDITURES	450,675	-	-	-	-
TOTAL EXPENDITURES	\$ 1,380,854	\$ 903,170	\$ 887,634	\$ 922,935	\$ 994,590
DEPARTMENT GENERATED REVENUES					
Charges for Service	\$ (137,099)	\$ (189,554)	\$ (348,905)	\$ (420,853)	\$ (390,510)
Miscellaneous Revenues	(2,500)	(1,150)	(1,750)	-	-
TOTAL GENERATED REVENUES	(139,599)	(190,704)	(350,655)	(420,853)	(390,510)
NET EXPENDITURES	\$ 1,241,255	\$ 712,466	\$ 536,979	\$ 502,082	\$ 604,080



Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Parks & Recreation Manager	1	1	1	1	1
Recreation Supervisor	1	1	1	1	1
Program Coordinator	1	1	1	1	-
Recreation Coordinator	2	2	2	2	-
Recreation Program Coordinator	-	-	-	-	3
Recreation Attendant	14	11	11	11	11
Camp Counselors	8	8	8	8	8
Program Specialist	1	1	1	1	1
Staff Assistant	-	1	1	1	2
TOTAL	28	26	26	26	27

Performance Measures

Core Value: Enhanced Quality of Life

Value Statement: Provides for multi-generational community enrichment & community engagement

Core Service: Community Park System

Measure Type: Tactical – Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
85% of customers surveyed will rate their overall rental experience as “satisfactory”.	85%	93.8%	85%
Measure Type: Tactical - Effectiveness			
Measure			
90% of park rental requests will be fulfilled.	90%	100%	90%
Measure Type: Operational - Output			
Measure			
Conduct four (4) joint assessments of park facilities annually.			
Evaluate twelve (12) maintenance inspections annually.			
Host community events in three (3) different parks annually.			

Core Value: Enhanced Quality of Life

Value Statement: Provides for multi-generational community enrichment & community engagement

Core Service: Community Enrichment

Measure Type: Tactical – Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
90% of customers will rate fitness orientation class as “satisfactory” overall.	90%	100%	90%
Measure Type: Tactical - Effectiveness			
Measure			
90% of special event projects are completed within budget.	90%	91.8%	90%
Measure Type: Operational - Output			
Measure			
Provide ten (10) different programs each month.			
Host twelve (12) community events annually.			
Publish and distribute two (2) comprehensive activity guides per year.			



Public Safety - Police

Fund







001-General Fund

Department/Division

2100-Police Department

Mission

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to

-  protect life and property;
-  preserve the peace;
-  prevent, reduce, and deter crime and the fear of crime;
-  enforce the law fairly;
-  protect individual rights;
-  provide a safe and secure environment for all citizens.

In order to accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community-oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

Core Services and Outputs

Law Enforcement Patrol Services

Primary Customer Group: Residents and businesses

Customer Requirements: Problem solving

Definition Statement: To protect North Port citizens and business owners by preventing, reducing and deterring crime and the fear of crime.

Criminal Investigations

Primary Customer Group: Victims

Customer Requirements: Thoroughness

Definition Statement: To conduct thorough criminal investigations and provide closure for victims and witnesses of crimes.

Community Education

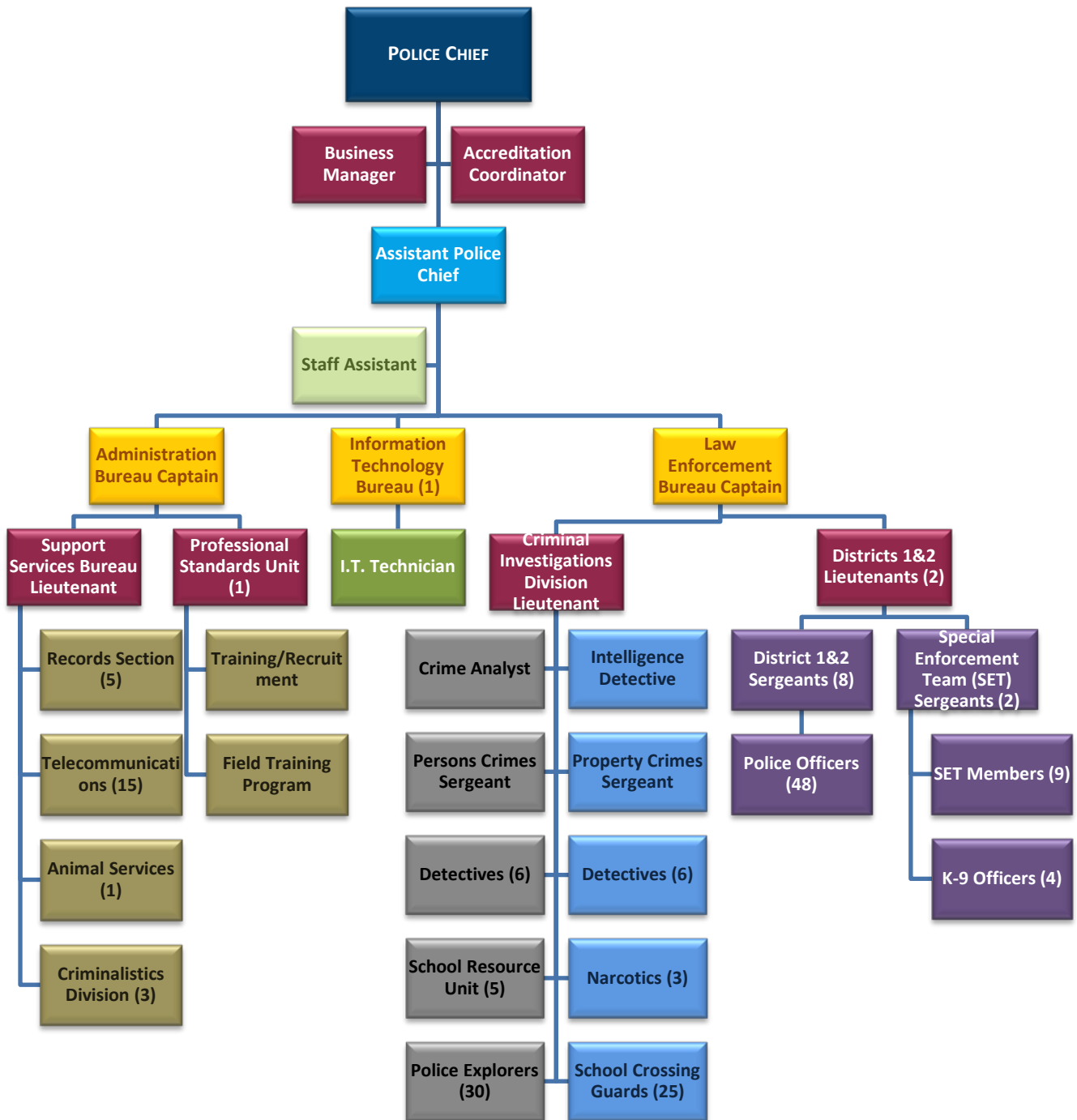
Primary Customer Group: North Port residents

Customer Requirements: Collaboration

Definition Statement: Have a proactive approach in developing partnerships and educating our community as it relates to crime trends and how they can prevent becoming victims of crime.



Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 7,700,414	\$ 7,860,436	\$ 8,110,230	\$ 8,008,868	\$ 7,948,460
Employee Benefits	3,135,985	3,378,415	3,793,556	3,975,971	4,428,920
PERSONNEL EXPENDITURES	10,836,399	11,238,851	11,903,786	11,984,839	12,377,380
Professional/Contracted Services	34,746	18,990	23,907	29,900	25,360
Current Operating Charges	714,932	708,712	739,878	741,781	721,590
Operating Supplies	477,775	581,866	481,367	597,716	581,020
OPERATING EXPENDITURES	1,227,453	1,309,568	1,245,152	1,369,397	1,327,970
CAPITAL EXPENDITURES	15,000	7,500	11,584	-	-
DEBT SERVICE	-	-	-	-	41,460
TOTAL EXPENDITURES	\$ 12,078,852	\$ 12,555,919	\$ 13,160,522	\$ 13,354,236	\$ 13,746,810
DEPARTMENT GENERATED REVENUES					
Tax Revenue	\$ -	\$ -	\$ (282,743)	\$ -	\$ (338,170)
Grant Revenues	(80,005)	(35,611)	(12,641)	(12,600)	(3,600)
Charges for Service	(339,828)	(250,056)	(265,711)	(280,327)	(307,820)
Fines and Forfeitures	(89,181)	(84,349)	(76,322)	(65,300)	(76,500)
Donations	-	-	(13,172)	-	-
TOTAL GENERATED REVENUES	(509,014)	(370,016)	(650,589)	(358,227)	(726,090)
NET EXPENDITURES	\$ 11,569,838	\$ 12,185,903	\$ 12,509,933	\$ 12,996,009	\$ 13,020,720

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Chief of Police	1	1	1	1	1
Assistant Chief of Police	-	-	-	-	1
Captain	2	2	2	2	2
Lieutenant	5	5	5	5	4
Sergeant	12	12	12	12	13
Police Officers	83	83	82	82	81
Business Manager	1	1	1	1	1
Network Specialist	1	1	1	1	-
Information Technology Bureau	-	-	-	-	1
Information Technology Technician	-	-	1	1	1



	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Accreditation Coordinator	1	1	1	1	1
Animal Control Officer	2	2	2	1	1
Telecommunication	15	15	15	15	15
Criminalistics Specialist	2	2	2	2	2
Crime Data Specialist/Analyst	1	1	1	1	1
Property/Evidence Technician	-	-	-	-	1
Records Supervisor	1	1	1	1	1
Records Technician	2	2	2	2	2
Records Technician (part-time)	2	2	2	2	2
Staff Assistant	2	2	2	2	1
School Crossing Guard (part-time)	30	27	25	25	25
TOTAL	163	160	158	157	157

Performance Measures

Core Value: Ensure a Safe Community

Value Statement: Fosters a feeling of personal safety through a visible and approachable presence

Core Service: Law Enforcement Patrol Services

Measure Type: Tactical – Quality Measure		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain the percentage of residents who feel that North Port has remained a safe place to live at 80%.	80%	85.2%	80%
Measure Type: Tactical - Effectiveness			
Measure			
Maintain the national average of four (4) Uniform Crime Reports (UCR) Person Crimes per 1,000 residents.	4/p 1,000	2 p/1000	4/p 1,000
Maintain the national average of thirty-two (32) UCR Property Crimes per 1,000 residents.	32/p 1,000	17 p/1000	32/p 1,000
Maintain an average response time for all priority service calls at 10 minutes.	10 minutes	8 min 15 sec	10 minutes
Measure Type: Operational – Output			
Measure			
Conduct citizen surveys from 30% of UCR Part 1 crimes reported by victims per month.			
Maintain two (2) districts city-wide with a minimum of three (3) officers per district to answer all calls for service.			
Provide a minimum of thirty (30) minutes of zone officer’s unencumbered time per shift towards the directed patrol of hot spot areas with an emphasis on citizen contacts.			



Core Value: Ensure a Safe Community

Value Statement: Protects the community by justly enforcing the law, promptly responding to calls for service and being prepared for all emergency situations

Core Service: Criminal Investigation Services

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain person clearance crime rate of 47.6% meeting the national average.	47.6%	71.5%	47.6%
Maintain property crimes clearance rate of 20.0% meeting the national average.	20.0%	28.3%	20.0%
Measure Type: Operational – Output			
Measure			
80% of all persons crimes assigned to the Criminal Investigation Branch (CIB) are investigated by a “persons crimes” detective and not a property crimes detective.			
80% of all property crimes assigned to the Criminal Investigation Branch (CIB) is investigated by a property crimes detective and not a “persons crimes” detective.			

Core Value: Ensure a Safe Community

Value Statement: Offers a variety of safe activities and safety education

Core Service: Community Education

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain a 75% satisfaction rate of residents who participate in the monthly Neighborhood Watch meetings as it relates to effective methods in developing partnerships with the North Port Police Department.	75%	96.6%	75%
Maintain a 75% satisfaction rate of residents who participate in the annual Citizen Public Safety Academy as it relates to effective methods in developing partnerships with the North Port Police Department.	75%	100%	75%
Measure Type: Operational – Output			
Measure			
Conduct one (1) Citizen Public Safety Academy per year with a minimum of ten (10) civilians and a maximum of twenty (20).			
Monthly neighborhood watch groups meetings twelve (12) times per year.			



Public Safety – Emergency Medical Services

Fund




001-General Fund

Department/Division

2222-Emergency Medical Services

Mission

The mission of Emergency Medical Services is to achieve community outcomes by preserving life and property by:

-  maintaining timely, efficient and quality responses to requests for assistance;
-  providing emergency medical services; and
-  ensuring the safety and health of the community by maintaining the highest quality of preparedness.

In order to accomplish this mission, the Emergency Medical Services division provides ambulance response including basic and advanced life support treatment, educates the public on the prevention of emergencies, and responds to and mitigates the effects of medical and natural disaster situations.

Core Services and Outputs

Emergency Medical Services

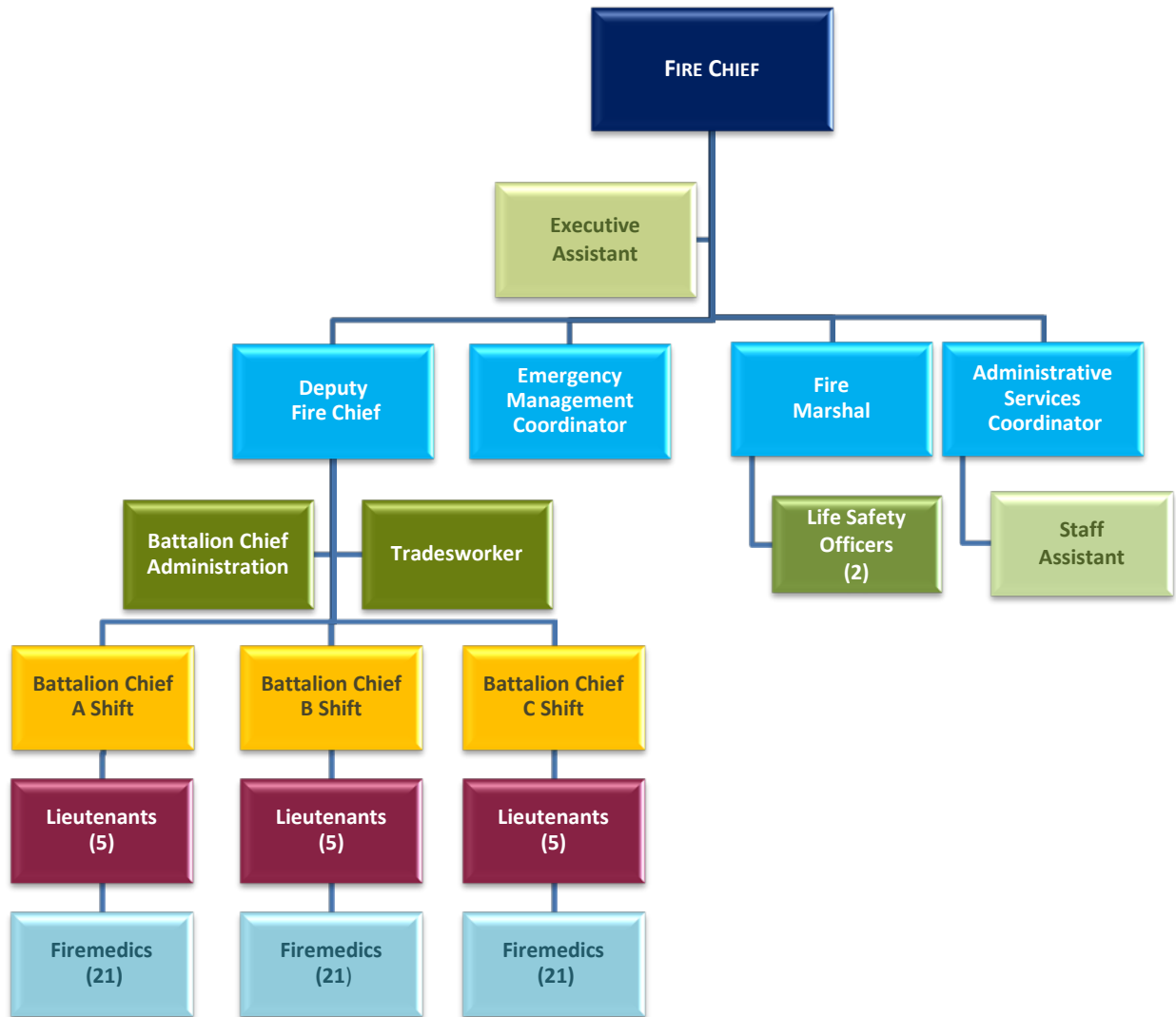
Primary Customer Group: Direct caller (person with medical emergency) and indirect caller (person expecting emergency aid when requested)

Customer Requirements: Resolution, timely, safe, courteous

Definition Statement: To provide emergency medical services for the treatment and/or transport of individuals requesting medical evaluation and treatment.



Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 2,390,128	\$ 2,347,276	\$ 2,408,594	\$ 2,499,664	\$ 2,476,950
Employee Benefits	936,940	932,418	1,072,930	988,702	1,133,120
PERSONNEL EXPENDITURES	3,327,068	3,279,694	3,481,524	3,488,366	3,610,070
Professional/Contracted Services	101,930	104,305	108,879	123,005	121,330
Current Operating Charges	131,737	135,414	125,863	194,839	185,340
Operating Supplies	153,748	170,419	244,396	263,430	194,660
OPERATING EXPENDITURES	387,415	410,138	479,138	581,274	501,330
CAPITAL EXPENDITURES	14,595	445,017	3,952	40,000	-
OTHER USES	-	-	-	-	67,000
TOTAL EXPENDITURES	\$ 3,729,078	\$ 4,134,849	\$ 3,964,614	\$ 4,109,640	\$ 4,178,400
DEPARTMENT GENERATED REVENUES					
Tax Revenues	\$ -	\$ -	\$ (157,391)	\$ -	\$ (177,870)
Grant Revenues	(7,531)	(202,943)	(91,015)	(5,000)	(5,000)
Charges for Service	(1,020,714)	(1,030,397)	(1,048,946)	(1,287,500)	(1,377,170)
Bay Flight Lease	-	-	-	(7,000)	(17,900)
TOTAL GENERATED REVENUES	(1,028,245)	(1,233,340)	(1,297,352)	(1,299,500)	(1,577,940)
NET EXPENDITURES	\$ 2,700,833	\$ 2,901,509	\$ 2,667,262	\$ 2,810,140	\$ 2,600,460

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fire Chief	1	1	1	1	1
Deputy Fire Chief	2	1	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Captain	4	4	4	4	-
Battalion Chief	-	-	-	-	4
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	63
Fire Inspector	2	2	2	2	-
Life Safety Officers	-	-	-	-	2
Administrative Coordinator	1	1	1	1	1



	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
TOTAL	93	92	92	92	92

Performance Measures

Core Value: Ensure a Safe Community

Value Statement: Protects the community by promptly responding to calls for service and being prepared for all emergency situations

Core Service: Emergency Medical Services

Measure Type: Tactical - Quality	FY 2013	FY 2014	
Measure	Goal	Actual	Projected
Maintain 95% of persons requiring medical treatment that feel the quality of care provided was satisfactory.	95%	100%	95%
Measure Type: Tactical - Effectiveness			
Measure			
Maintain 97% compliance rate as outlined per current EMS protocols.	97%	99.9%	97%
Average an EMS response time of six (6) minutes or less for 90% of EMS service calls.	90%	90.4%	90%
Measure Type: Operational – Output			
Measure – Quality of Care			
Provide surveys to persons treated and billed for feedback on service provided.			
Measure – Compliance Rates			
Review 100% of all EMS Patient Care reports each month.			
All line paramedics and EMTs will complete annual field coaching ride-alongs with an EMS Field Training Officer.			
All Paramedics and EMTs will participate in at least one (1) annual mandatory skills evaluation. A written evaluation summary will also be completed for documentation purposes.			
Measure – EMS Response Times			
Review maps of response areas a minimum of two (2) hours per month.			



Neighborhood Development Services

Fund




001-General Fund

Department/Division

0605-Planning & Zoning Division

Mission

The mission of the Planning & Zoning Division is to achieve community outcomes by advancing the community development vision by:

-  providing direction to aid in creating a sustainable community;
-  ensuring development enhances the quality of life for the residents; and
-  encouraging adequate balance of development.

In order to accomplish this mission, Planning & Zoning serves to enforce the City's land development code and stewardship of the City's future through enforcement of the Comprehensive Plan.

Core Services and Outputs

Current Planning

Primary Customer Group: Property owners and developers

Customer Requirements: Consistency and educational

Definition Statement: To ensure that all development proposals are consistent and in compliance with the City's Unified Land Development Code (ULDC), approved master plans, pattern books and the City's adopted Comprehensive Plan, and are administered in a professional manner that promotes and protects the public interest, while creating livable and aesthetically pleasing communities.

Comprehensive Planning

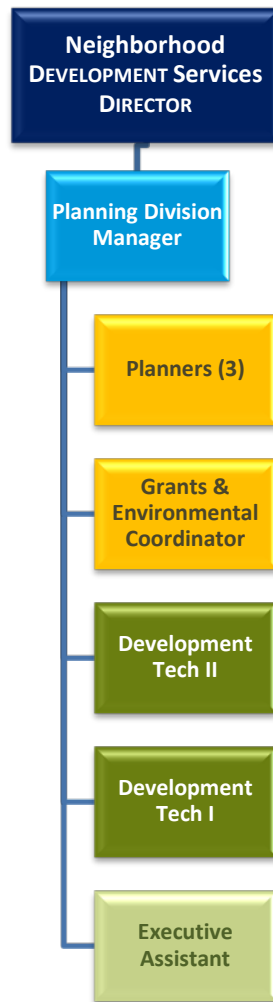
Primary Customer Group: Residents, city staff and developers

Customer Requirements: Livable and sustainable

Definition Statement: To ensure that all long-range planning, transportation planning and master planning activities address the needs and aspirations of the community, efficient growth management, sustainability with energy conservation and neighborhood preservation to provide community long-term goals and short-term objectives and policies.



Structure





Operating Budget Detail

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 963,500	\$ 455,290	\$ 364,208	\$ 412,514	\$ 456,910
Employee Benefits	292,568	160,093	88,608	92,205	109,660
PERSONNEL EXPENDITURES	1,256,068	615,383	452,816	504,719	566,570
Professional/Contracted Services	124,968	267,454	187,193	12,600	67,600
Current Operating Charges	27,017	31,892	15,207	22,631	18,100
Operating Supplies	24,955	19,433	12,261	12,943	10,800
Operating Expenditures	176,940	318,779	214,661	48,174	96,500
CAPITAL EXPENDITURES	-	-	-	8,124	-
TOTALS	\$ 1,433,008	\$ 934,162	\$ 667,477	\$ 561,017	\$ 663,070
DEPARTMENT GENERATED REVENUES					
CHARGES FOR SERVICE	\$ (95,954)	\$ (25,253)	\$ (54,824)	\$ (33,100)	\$ (63,500)
NET EXPENDITURES	\$ 1,337,054	\$ 908,909	\$ 612,653	\$ 527,917	\$ 599,570

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Director (split between 4 divisions in FY 2013)	1	1	-	-	-
Planning Division Manager	-	-	-	-	1
Senior Planner	1	-	-	-	-
Planner	3	3	3	3	3
Planning & Zoning Technician II	1	1	-	-	-
Planning & Zoning Technician I	1	1	-	-	-
Development Tech II	-	-	1	1	1
Development Tech I	-	-	1	1	1
Stormwater Manager	1	1	-	-	-
Project Manager	1	1	-	-	-
Real Estate Manager	1	-	-	-	-
Grants & Environmental Coordinator	-	-	1	1	1
Environmental Specialist	1	1	-	-	-
Chief Engineering Inspector	1	-	-	-	-
Engineering Inspector	1	1	-	-	-
Executive Assistant	1	1	1	1	1
Staff Assistant I	1	-	-	-	-
TOTAL	15	11	7	7	8



Performance Measures

Core Value: Encourages Economic Growth & Community Prosperity
Value Statement: Encourages sustainable development supported by reliable & affordable city services
Core Service: Current Planning

Core Value: Enhanced Quality of Life
Value Statement: Supports an aesthetically pleasing community
Core Service: Current Planning

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Ensure that 90% of formal petitions submitted are processed and reviewed by the appropriate staff and boards within four (4) months of submittal.	90%	74.5%	90%
Measure Type: Operational - Output			
Fifteen (15) formal petitions reviewed annually by appropriate boards.			
Formal petitions include: major sites, subdivisions, plats, infrastructure, special exception, variances, text amendments, rezoning, and Tamiami Trail Architectural Advisory Board (TTAAB).			

Core Value: Effective Governance
Value Statement: Models stewardship & sustainability of the city's assets and resources
Core Service: Comprehensive Planning

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
One (1) City initiated amendment to the North Port adopted Comprehensive Plan.	no goal	Just output	no goal
Measure Type: Operational - Output			
Output			
Energy Economic Zone Pilot Program (GEN-13-111) – Went to Commission on September 9, 2013 and was reheard by Commission on September 23, 2013			
Affordable Housing List to Sarasota County (GEN-13-095) – Went to Commission on July 22, 2013			



Neighborhood Development Services

Fund




001-General Fund

Department/Division

0760-Property Maintenance

Mission

The mission of the Property Maintenance Division is to achieve community outcomes by preserving the character of the community by:

-  ensuring the sustainable maintenance of City buildings to provide a safe, secure and clean environment;
-  ensuring innovative and cost-effective resource management; and
-  ensuring the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.

In order to accomplish this mission, Property Maintenance is responsible for the maintenance and operations of all city facilities.

Core Services and Outputs

City Facility and Property Maintenance

Primary Customer Group: City of North Port residents and employees

Customer Requirements: Quality, effectiveness

Definition Statement: To maintain the quality of City facilities, parks and grounds for residents and employees.

Coordination of Special Events

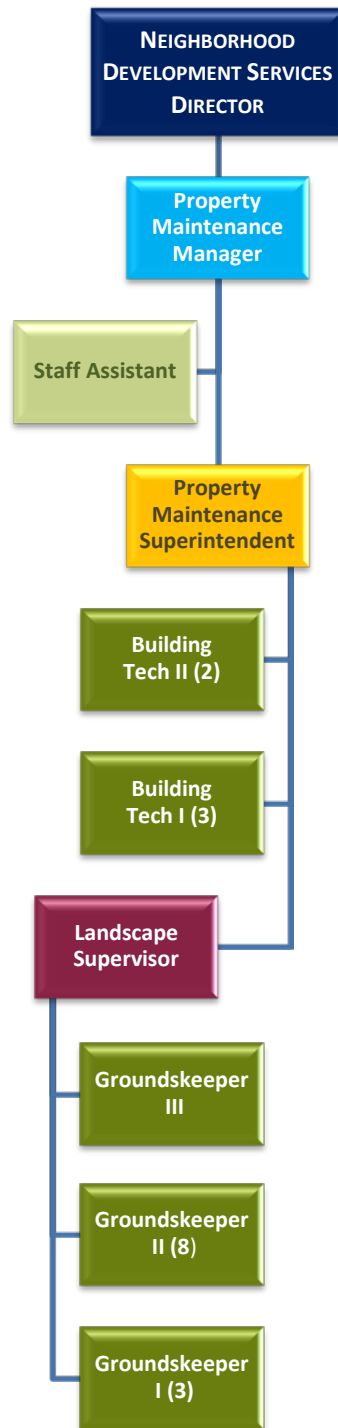
Primary Customer Group: City of North Port employees

Customer Requirements: Responsiveness, corrective action

Definition Statement: To assist City employees in a responsive manner with the coordination, set up and breakdown of City sponsored events.



Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 979,471	\$ 941,932	\$ 965,055	\$ 938,260	\$ 892,540
Employee Benefits	353,603	318,334	271,746	285,413	290,550
PERSONNEL EXPENDITURES	1,333,074	1,260,266	1,236,801	1,223,673	1,183,090
Professional/Contracted Services	127,036	159,195	167,638	199,000	212,330
Current Operating Charges	1,012,443	940,652	980,334	1,122,574	1,043,010
Operating Supplies	126,205	155,811	172,321	186,600	178,020
OPERATING EXPENDITURES	1,265,684	1,255,658	1,320,293	1,508,174	1,433,360
CAPITAL EXPENDITURES	88,130	96,058	9,781	77,000	80,500
TOTALS	\$ 2,686,888	\$ 2,611,982	\$ 2,566,875	\$ 2,808,847	\$ 2,696,950

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between four divisions)					
Property Maintenance Manager	1	1	1	1	1
Property Maintenance Superintendent	1	1	1	1	1
Building Technician II	3	3	3	3	3
Building Technician I	3	2	2	2	2
Grounds Supervisor	1	1	1	1	1
Groundskeeper III	1	1	1	1	1
Groundskeeper II	8	8	8	8	8
Groundskeeper I	3	3	3	3	3
Staff Assistant	-	-	-	1	1
TOTAL	21	20	20	21	21



Performance Measures

Core Value: Excellent Stewardship of the Natural & Built Environment

Value Statement: Protects community character and maintains facilities and other infrastructure

Core Service: City Facility and Property Maintenance

Measure Type: Tactical - Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Ensure park quality for residents by conducting monthly safety inspections and completing corrective action within 24 hours of the inspection on the playground equipment in our parks.	24 hrs.	91.5%	24 hrs.
Measure Type: Operational - Output			
Complete nine (9) safety inspections of playground equipment every month.			



Neighborhood Development Services

Fund




001-General Fund

Department/Division

2750-Property Standards

Mission

The mission of the Property Standards Division is to assure and maintain the community standard by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, Property Standards is responsible for the inspection and compliance with statutory and local ordinances on residential and commercial property standards within the City.

Core Services and Outputs

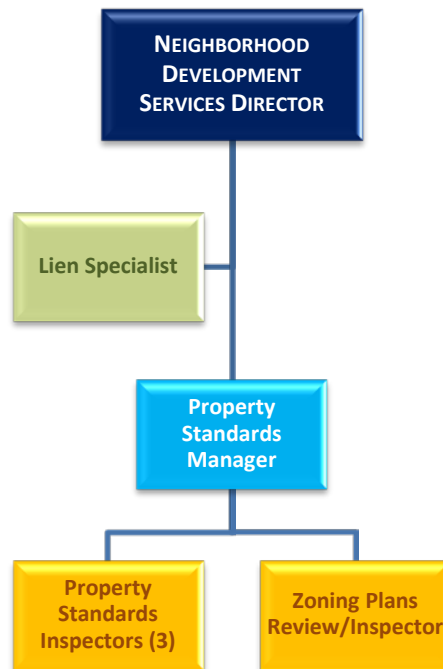
Code Enforcement

Primary Customer Group: Citizens

Customer Requirements: Compliance

Definition Statement: To work with citizens to bring code violations into compliance in accordance with City Code, Unified Land Development Code, Florida Building Code, and Florida Statutes to ensure the health, safety, and welfare of all citizens and maintain community standards.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 554,768	\$ 499,684	\$ 439,116	\$ 472,993	\$ 416,200
Employee Benefits	169,403	137,581	110,074	100,427	102,250
PERSONNEL EXPENDITURES	724,171	637,265	549,190	573,420	518,450
Professional/Contracted Services	69,267	107,122	93,366	82,000	67,000
Current Operating Charges	31,075	12,223	15,216	18,690	16,160
Operating Supplies	15,244	12,785	16,014	13,477	19,810
OPERATING EXPENDITURES	115,586	132,130	124,596	114,167	102,970
TOTAL EXPENDITURES	\$ 839,757	\$ 769,395	\$ 673,786	\$ 687,587	\$ 621,420
DEPARTMENT GENERATED REVENUES					
Tax Revenue	\$ (137,444)	\$ (103,573)	\$ (150,948)	\$ (142,500)	\$ (151,000)
Permits & Special Assessments	(87,084)	(85,819)	(101,716)	(80,820)	(101,800)
Charges for Service	(359,817)	(249,622)	(248,326)	(252,000)	(315,000)
Fines and Forfeitures	(126,172)	(65,457)	(25,284)	(40,000)	(50,000)
TOTAL GENERATED REVENUES	(710,517)	(504,471)	(526,274)	(515,320)	(617,800)
NET EXPENDITURES	\$ 129,240	\$ 264,924	\$ 147,512	\$ 172,267	\$ 3,620

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Building Director (split between three divisions)					
Chief Zoning Inspector	1	1	-	-	-
Zoning Plans Review/Inspector	1	1	1	1	1
Property Standards Manager	1	1	1	1	1
Property Standards Inspector	1	1	2	2	3
Lien Specialist	-	-	-	1	1
TOTAL	4	4	4	5	6



Performance Measures

Core Value: Ensures a Safe Community

Value Statement: Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

Core Service: Code Enforcement

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain 90% of active cases brought into compliance without property owners needing to go to the Code Enforcement Board.	90%	88.3%	90%
Measure Type: Operational - Output			
Process, schedule and inspect/investigate 115 code enforcement complaints monthly.			
Conduct 135 monthly re-inspections to check for compliance.			
Close 124 active code enforcement cases brought in compliance monthly.			
Submit to code enforcement board twelve (12) code enforcement cases for non-compliance monthly.			



Non-Departmental

Fund

001-General Fund

Department/Division

9100-Non-Departmental

Mission

The mission of the Non-Departmental division is to serve as the budgetary division for all non-department specific costs that need to be allocated to all General Fund departments.

In order to accomplish this mission, the Non-Departmental division serves to budget global activities for the General Fund including general insurance premiums and contingency.

Operating Budget Details

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Employee Benefits	\$ -	\$ -	\$ -	\$ (183,721)	\$ 14,260
PERSONNEL EXPENDITURES	-	-	-	(183,721)	14,260
Professional/Contracted Services	160,931	211,662	155,463	123,425	105,000
Current Operating Charges	237,363	163,913	307,140	395,533	400,980
OPERATING EXPENDITURES	398,294	375,575	462,603	518,958	505,980
DEBT SERVICE	1,200,121	1,204,621	-	-	-
OTHER USES	816,637	541,009	-	-	-
TOTALS	\$ 2,415,052	\$ 2,121,205	\$ 462,603	\$ 335,237	\$ 520,240

**PUBLIC WORKS****PUBLIC WORKS SUMMARY**

Public Works includes two dependent districts, Road and Drainage and Solid Waste; and Fleet Management services. This division provides development and transportation services; and safety and neighborhood services to the citizens of North Port.

This section provides a summary of the Public Works FY 2014 Adopted Budget. More detailed presentations and description of the FY 2014 Adopted Budget for each department is provided in the specific fund segment.

**PUBLIC WORKS BUDGET SUMMARY
FY 2014 ADOPTED**

Revenue	Road & Drainage District	Solid Waste District	Fleet Management	Total
Non-Ad Valorem Taxes	\$ 10,256,720	\$ 6,708,740	\$ -	\$ 16,965,460
Other Taxes	2,534,510	-	-	2,534,510
Intergovernmental Revenue	387,660	-	-	387,660
Charges for Services	408,880	1,159,430	4,349,370	5,917,680
Interest Income	65,000	25,000	5,000	95,000
Miscellaneous Revenues	33,810	3,000	3,000	39,810
Other Sources	377,860	(5,600)	341,660	713,920
Total Revenue & Other Financing Sources	\$ 14,064,440	\$ 7,890,570	\$ 4,699,030	\$ 26,654,040
Expenditures				
General Government	\$ -	\$ -	\$ 4,349,530	\$ 4,349,530
Physical Environment	-	6,127,290	-	6,127,290
Transportation	11,943,470	-	-	11,943,470
Capital	1,720,970	-	-	1,720,970
Debt & Lease	-	372,930	-	372,930
Other Uses	400,000	1,390,350	349,500	2,139,850
Total Expenditures	\$ 14,064,440	\$ 7,890,570	\$ 4,699,030	\$ 26,654,040



DEPARTMENTAL FUNCTIONS

The Public Works departmental functions are categorized in the following chart by type of service provided.

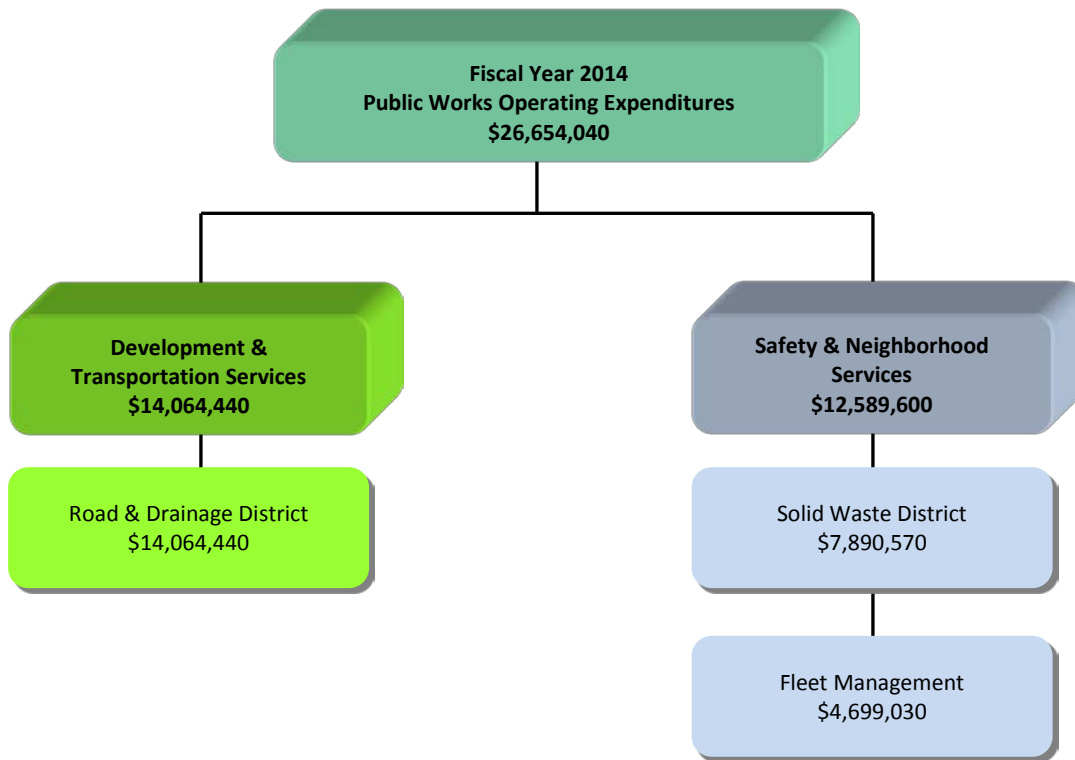
DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
<i>Development & Transportation Services</i>	
Road and Drainage District	Maintenance of public roadways, water control structures, drainage maintenance including waterways and stormwater management.
<i>Safety & Neighborhood Services</i>	
Solid Waste District	Collection and disposal of solid waste.
Fleet Management	Management of City-owned vehicles and equipment.

EXPENDITURES

The following chart illustrates the Public Works FY 2014 Operating Budget within the service categories shown above.

BREAKDOWN OF PUBLIC WORKS OPERATING EXPENDITURES



**ROAD AND DRAINAGE DISTRICT**

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained and new ones are built to the highest standards when necessary; and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

**ROAD AND DRAINAGE DISTRICT
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Non-Ad Valorem Taxes	\$10,606,543	\$10,156,518	\$ 9,774,233	\$10,082,068	\$ 10,256,720
Other Taxes	2,466,786	2,453,271	2,519,605	2,584,687	2,534,510
Permits & Special Assessments	35,283	32,851	-	-	-
Intergovernmental Revenue	309,225	257,724	286,456	1,072,705	387,660
Charges for Services	236,796	212,796	419,223	299,440	408,880
Interest Income	320,540	133,906	107,851	62,000	65,000
Miscellaneous Revenues	29,575	68,848	102,618	32,332	33,810
Other Sources	230	369	27,715	(156,381)	377,860
Total Revenues & Other Financing Sources	\$14,004,978	\$13,316,283	\$ 13,237,701	\$13,976,851	\$ 14,064,440
Expenditures					
Transportation	\$12,919,643	\$13,083,042	\$10,652,983	\$11,791,483	\$ 11,943,470
Capital	1,599,499	911,797	1,364,066	1,993,100	1,720,970
Debt & Lease	1,033,633	792,340	371,658	192,268	-
Other Uses	-	-	1,200,000	-	400,000
Total Expenditures	\$15,552,775	\$14,787,179	\$13,588,707	\$13,976,851	\$ 14,064,440

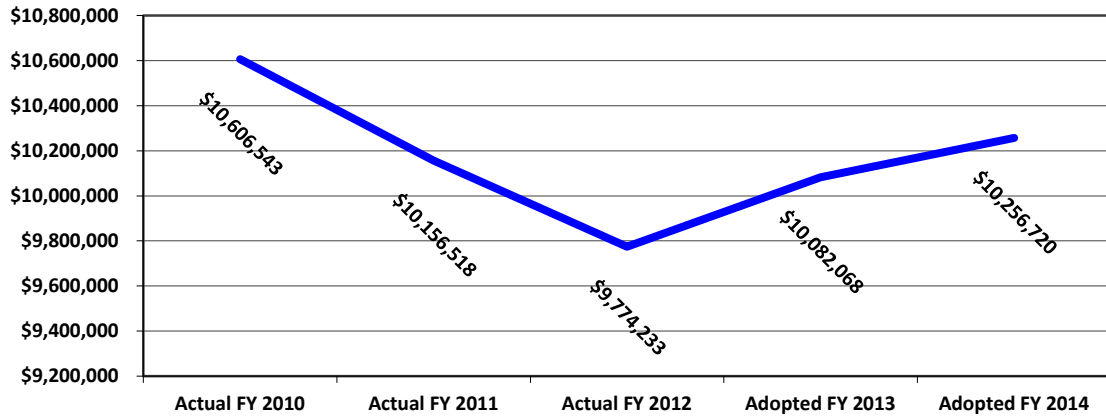
REVENUES**NON-AD VALOREM ASSESSMENTS**

In FY 2014, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port but which would not bring in any additional current assessment revenue to the City. In FY 2014, the total assessment revenue is estimated to increase by \$174,652 from FY 2013. But this increase includes the 1.5% tax collector fees of \$159,860 budgeted for FY 2014 which in previous years were netted with the assessment revenue and an additional \$70,000 in delinquent taxes expected for FY 2014.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2010. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



**ROAD & DRAINAGE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2010 – FY 2014**



FUEL TAXES

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. FY 2014 projected revenues are \$235,750, a decrease of 1.49% from the prior fiscal year.

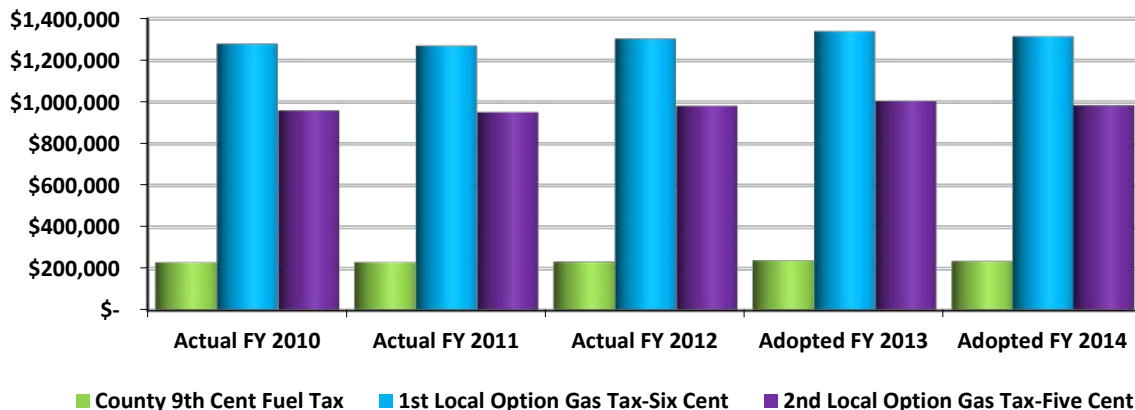
The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. FY 2014 projected revenues are \$1,314,990; a decrease of 1.85% from FY 2013.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statutes, section 336.025 and county ordinance 200-029. The revenue projection for FY 2014 is \$983,770; a 2.17% decrease from FY 2013.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the State; and the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State.

The following chart shows the actual and projected revenues for the fuel taxes for the District for the five year period beginning in FY 2010.

**FUEL TAXES
FY 2010 THROUGH FY 2014**

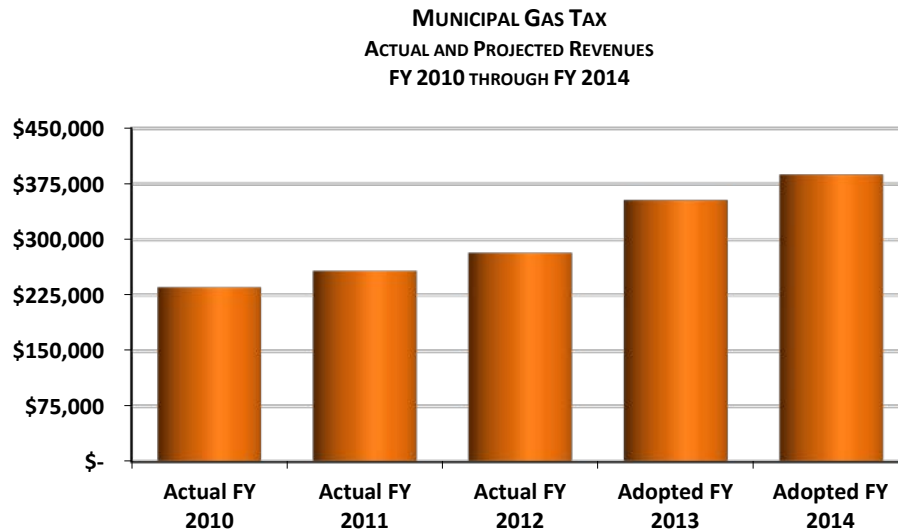




INTERGOVERNMENTAL

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program; a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. For FY 2014, the percentage is 25.77%. The annual revenue projection is determined by the State and remitted to the municipalities. The FY 2014 projected Municipal Gas Tax revenue is \$387,660; a 9.80% increase from FY 2013.

The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five year period of FY 2010 through FY 2014 for the Road and Drainage District.



CHARGES FOR SERVICE

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Department of Transportation based on agreements established with the City. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road rehabilitation within the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Staff prepares the revenue projection based on projected residential and commercial growth. In anticipation of an increase in construction the FY 2014 projected revenue is \$362,500, an increase of \$97,449 or 36.76% from FY 2013.

The Department of Transportation agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Projections of revenue are provided by the Florida Department of Transportation. The FY 2014 projected revenue is \$36,380, an increase of \$5,791 over FY 2013.

MISCELLANEOUS REVENUE

The primary miscellaneous revenue is Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2014 projected interest income is \$65,000.

Rental Income is budgeted at \$27,730. This includes Road and Drainage District facilities rented to other city departments and rental revenue received for the use of city land by a cell tower company.

Disposal of Fixed Assets is projected at \$5,000. The City conducts an auction of surplus property at least once every year and usually takes in more than \$5,000 in revenue city-wide. However, this is not a consistent revenue source to the District.

TRANSFERS AND FUND BALANCE

The District anticipates using an appropriated fund balance in the amount of \$372,710 for FY 2014.

**EXPENDITURES**

The District's total budget appropriation for FY 2014 is \$14,064,440, an increase of \$87,589 (0.63%) from FY 2013. The District maintains 813 miles of public roads and drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way; and the control of aquatic weeds.

Personnel services increased \$53,437 (1.08%) attributable mainly to the \$85,861 increase in the pension/retirement contributions, \$32,724 increase in health insurance costs, and the \$9,767 increase in workers compensation costs. Rises in the FRS rates, health insurance premiums, and the workers compensation insurance premium caused these increases. Partially offsetting these increases is the \$63,500 decrease in regular salaries due to attrition; the decrease in FICA of \$4,457; and the decrease in unemployment compensation of \$6,958. No wage and salary increases are scheduled for FY 2014.

Operating expenditures increased by \$98,550 or 1.44%. Insurance increased \$3,391 and other current charges increased \$394,809 because the administrative cost allocation for the Road and Drainage District increased \$230,863 due to a new methodology implemented this fiscal year. Also, other current charges include tax collector fees totaling \$159,860. In previous years, these fees were netted with the assessment revenue. Finally, repair and maintenance costs were raised \$121,890 due to a one-time expenditure of \$77,700 to restore five pipes by installing cured liners and the moving of landscaping expenditures totaling \$450,000 from other contractual services (34-00) to repair and maintenance-landscaping (46-09). Partially offsetting these increases in repairs and maintenance were reductions of \$41,000 in the painting and repair of traffic signals and \$215,544 in the routine road maintenance program. Also, the fleet management cost allocation decreased \$149,391 due to a new methodology employed. Other contractual services decreased \$255,311 because as mentioned above landscaping costs were moved to a repair and maintenance account for improved tracking. Professional services decreased \$62,986; FY 2013 included \$91,160 for the road inventory and condition assessment update. Water, sewer and electricity decreased \$88,396; last year's estimates for the new Fleet/Public Works facility were high due to the lack of actual usage data upon which to base the budget. The facility was completed late in fiscal year 2012. After reviewing the actual utility invoices for twelve months, budget estimates reflect more accurate usage. Also, in FY 2013 several new street lights were added; again due to the lack of actual usage history, estimates were high. One year of actual usage of electricity with no addition of new lights has resulted in a more accurate estimate of electricity usage for FY 2014. Rentals and leases decreased \$12,360 due to the reduction in truck rentals needed for the transport of soils from city swales to the landfill. The Florida Department of Environmental Protection has determined that swale soils can be temporarily stored and used locally thereby reducing the need to rent additional dump trucks.

Capital outlay decreased overall \$272,130 compared to FY 2013; the replacement of machinery and equipment decreased \$568,100 but infrastructure expenditures (sidewalks, pedestrian bridges, water control structure design and construction) increased \$235,970 and land purchases increased \$60,000.

The District finished paying all lease purchase agreements in FY 2013.

An interfund transfer of \$400,000 to the Capital Acquisitions Fund is scheduled for FY 2014.

The following summary shows the major impacts to the operating budget of the Road and Drainage District.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (63,500)
Decreased FICA	(4,457)
Increased Pension / Retirement Contributions	85,861
Increased Health Insurance Contributions	32,724
Increased Workers' Compensation Costs	9,767
Decreased Unemployment Compensation Costs	(6,958)
Decreased Professional Services	(62,986)



Decreased Other Contractual Services	(255,311)
Decreased Water, Sewer, and Electricity	(88,396)
Decreased Rentals and Leases	(12,360)
Increased Risk Insurance	3,391
Increased Repairs and Maintenance	121,890
Increased Other Current Charges	394,809
Decreased Other Operating Expenditures	(2,487)
Total	\$ 151,987

FUND BALANCE

In FY 2014, there is a budgeted use of fund balance of \$372,710 for the Road and Drainage District. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ A 20% reserve of operating expenditures for FY 2014 for unanticipated events.

**ROAD AND DRAINAGE DISTRICT
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 8,076,626
12/13 Actual Revenue (Unaudited)	14,741,014
12/13 Actual Expenditures (Unaudited)	(14,280,465)
Projected Restricted Fund Balance as of 9/30/13	\$ 8,537,175
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(4,714,827)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	(372,710)
Fund Balance Policy - 20% of FY 2014 Expenditures	(2,812,888)
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 636,750



Public Works – Road & Drainage District

Fund




107-Road & Drainage District Fund

Department/Division

5000-Road & Drainage District

Mission

The mission of the Road & Drainage Department is to achieve community outcomes by providing for transportation through safe infrastructure by:

-  providing on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment;
-  ensuring structurally sound roadways to promote vehicular safety;
-  maintaining and providing reliable public water structures.

In order to accomplish this mission, the Road & Drainage Department is responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, street lighting, sidewalk construction, water control structure maintenance and overall drainage within the City.

Core Services and Outputs

Road Infrastructure

Primary Customer Group: North Port residents and businesses

Customer Requirements: Cost-effectiveness and timeliness

Definition Statement: To construct and maintain city roads for the safe and efficient movement of people and goods using a cost-effective and timely approach for the North Port residents and businesses.

Stormwater Control

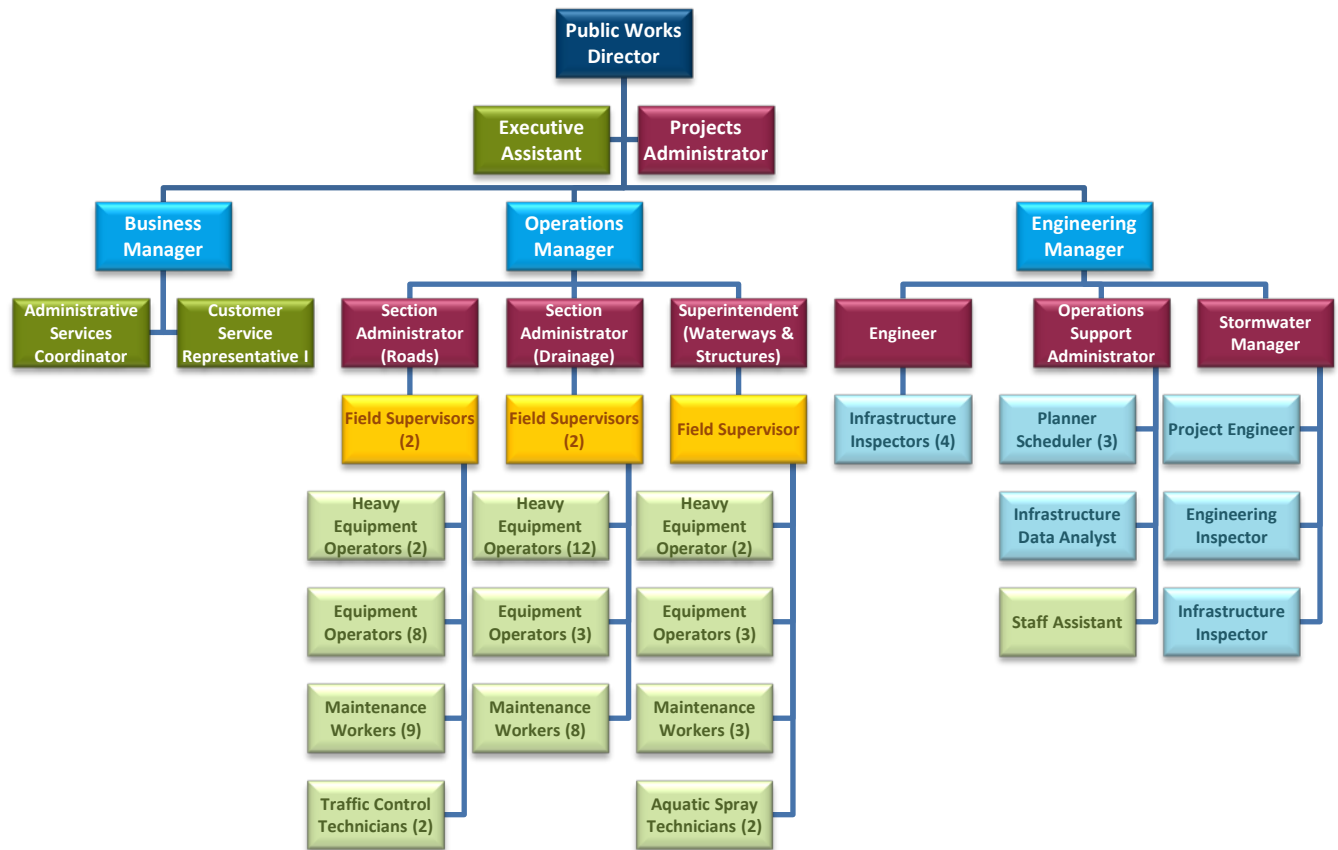
Primary Customer Group: North Port residents and businesses

Customer Requirements: Stormwater conveyance

Definition Statement: To manage stormwater conveyance systems to prevent flooding and improve water quality for North Port residents and businesses.



Structure



Operating Budget Detail

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 3,768,522	\$ 3,813,314	\$ 3,821,113	\$ 3,866,170	\$ 3,802,670
Employee Benefits	1,301,427	1,195,203	982,142	1,089,773	1,206,710
PERSONNEL EXPENDITURES	5,069,949	5,008,517	4,803,255	4,955,943	5,009,380
Professional/Contracted Services	556,958	696,673	756,772	800,297	482,000
Current Operating Charges	6,078,930	6,126,302	3,805,224	4,759,330	5,177,880
Operating Supplies	1,213,806	1,251,550	1,287,732	1,275,913	1,274,210
OPERATING EXPENDITURES	7,849,694	8,074,525	5,849,728	6,835,540	6,934,090
CAPITAL EXPENDITURES	1,599,499	911,797	1,364,066	1,993,100	1,720,970
DEBT SERVICE	1,033,633	792,340	371,658	192,268	-
OTHER USES	-	-	1,200,000	-	400,000
TOTALS	\$ 15,552,775	\$ 14,787,179	\$ 13,588,707	\$ 13,976,851	\$ 14,064,440

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Public Works Director	1	1	1	1	1
Business Manager	1	1	1	1	1
Operations Manager	1	1	1	1	1
Project Engineer	1	1	1	1	1
Stormwater Manager	0	0	1	1	1
Engineering Manager	0	0	1	1	1
Project Administrator	1	1	1	1	1
Administrative Services Coordinator	1	1	1	1	1
Road Section Administrator	1	1	1	1	1
Drainage Section Administrator	0	0	0	0	1
Drainage Superintendent	1	1	1	1	0
Waterways & Structures Superintendent	1	1	1	1	1
Operations Support Administrator	1	1	1	1	1
Engineer	1	1	1	1	1
Engineering Inspector	0	0	1	1	1
Field Supervisor	6	6	6	6	5
Heavy Equipment Operator	19	19	17	17	16
Equipment Operator	15	15	15	15	15
Aquatic Spray Supervisor	0	0	0	0	0
Aquatic Spray Technician	0	0	2	2	2
Traffic Control Technician	2	2	2	2	2
Maintenance Worker	22	21	21	21	20
Infrastructure Inspector	6	6	6	6	5
Planner Scheduler	0	0	0	0	3
Infrastructure Data Analyst	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Customer Service Rep I (shared with Solid Waste)	0	0	1	1	1
Staff Assistant I	1	1	0	0	1
TOTAL	84	83	86	86	86

*Performance Measures***Core Value:** Ensure a Safe Community**Value Statement:** Provides safe traffic flow, safe roads & well-maintained transportation system**Core Service:** Road Infrastructure

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Complete work orders for pothole and asphalt patching within seven (7) days.	7 days	3.35 days	7 days
Complete annual road rehabilitation and maintenance projects on schedule.	Yes	Yes	Yes
Measure Type – Operational - Output			
Measure			
Complete thirty (30) tons of asphalt pothole repair each month.			
Complete 75,000 square feet of road remediation and large patching each month.			

Core Value: Excellent Stewardship of the Natural & Built Environment**Value Statement:** Maintains facilities, streets & other infrastructure**Core Service:** Stormwater Control

Measure Type: Tactical - Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Resolve 90% of customer orders for corrective drainage issues at the same location without repeating the service in a 3-year period.	90%	94.5%	90%
Measure Type: Operational – Output			
Measure			
Complete four (4) miles of swale regrading per month.			
Hydro-seed 3,000 square yards of swale per month.			
Complete 25,000 linear feet of line and grade per month.			



**SOLID WASTE DISTRICT**

The Solid Waste District is a dependent district of the City of North Port. The District provides for the pickup and disposal of solid waste for the City of North Port.

**SOLID WASTE DISTRICT
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Non-Ad Valorem Taxes	\$6,860,966	\$6,877,556	\$6,908,968	\$6,998,123	\$6,708,740
Intergovernmental Revenue	31,274	-	-	-	-
Charges for Services	774,931	827,118	895,516	870,304	1,159,430
Interest Income	106,726	75,755	66,531	50,000	25,000
Miscellaneous Revenues	16,860	23,047	2,991	2,000	3,000
Other Sources	1,105,072	27	795	1,035,544	(5,600)
Total Revenues & Other Financing Sources	\$8,895,829	\$7,803,503	\$7,874,801	\$8,955,971	\$7,890,570
Expenditures					
Physical Environment	\$5,452,347	\$5,748,068	\$5,501,984	\$5,746,836	\$6,127,290
Capital	2,025,297	1,288,697	150,245	2,703,496	-
Debt & Lease	908,173	855,547	505,638	505,639	372,930
Other Uses	-	-	3,756,338	-	1,390,350
Total Expenditures	\$8,385,817	\$7,892,312	\$9,914,205	\$8,955,971	\$7,890,570

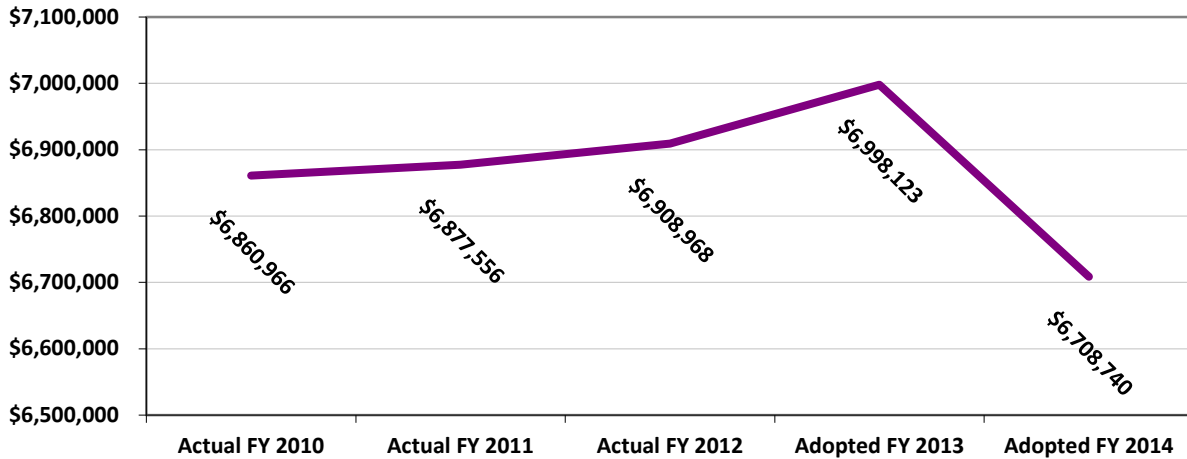
REVENUES**NON-AD VALOREM ASSESSMENTS**

The primary funding source for the Solid Waste District is non-ad valorem assessments. FY 2014 assessment revenue reflects a rate of \$249 per household, which is an \$18 decrease per household from FY 2013. The projected revenue from district assessments decreased \$289,383 or 4.14%.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2010. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



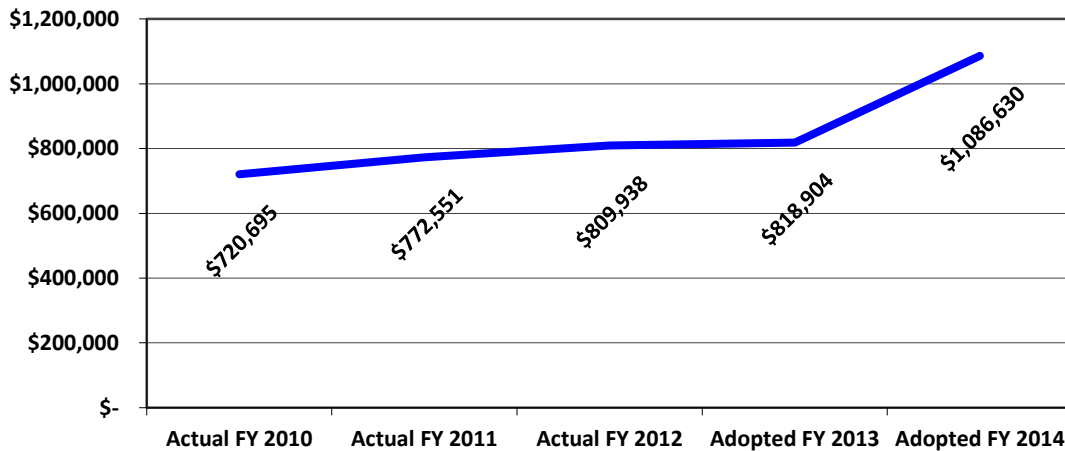
SOLID WASTE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2010 – FY 2014



CHARGES FOR SERVICE

Other charges for service include commercial collections and roll off revenue, special pickups, trash container rentals, service initiation fees and charges to other city funds for solid waste services. Commercial collections and roll off revenue are projected to garner \$1,086,630 in revenue in FY 2014. Roll off revenue is a charge to customers in possession of a roll off container. The charge is assessed because these large containers must be removed from the property, emptied and returned for reuse. For FY 2014, commercial collections and roll off revenue increased \$267,726, or 32.69%. Beginning October 1, 2013 the Solid Waste District will assume collection of sixteen commercial accounts, thereby accounting for the substantial increase in revenue. The following chart shows commercial collection/roll off revenue for a five year period beginning in FY 2010.

COMMERCIAL COLLECTION & ROLL OFF REVENUES
FY 2010 THROUGH FY 2014



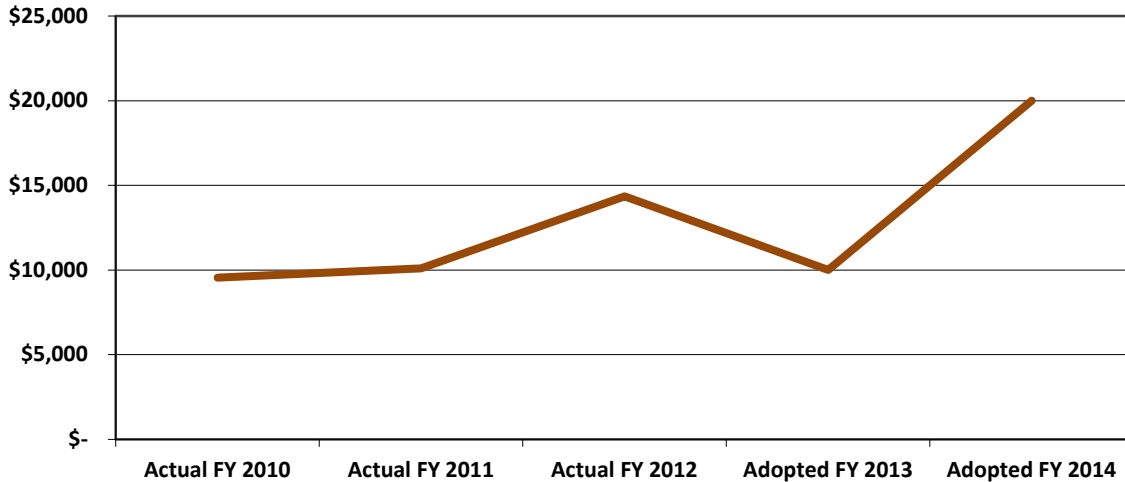
Special pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$6,500 from special pickups, a \$1,000 increase from FY 2013.

Trash container rentals are fees charged to Solid Waste customers for use of City-owned trash containers, in addition to the one provided upon service initiation. Projected revenues are based on 10 rentals for a total of \$1,000; a \$300 increase from FY 2013.



Service initiation fees are charges to begin solid waste services at a residence. The fee is part of the application for a building permit. The anticipated revenue of \$20,000 is an increase of \$10,000 from FY 2013.

**SERVICE INITIATION REVENUES
FY 2010 THROUGH FY 2014**



MISCELLANEOUS REVENUE

Interest income is the largest contributor to miscellaneous revenues at \$25,000 with revenues from late payments by commercial customers at \$3,000.

TRANSFERS AND FUND BALANCE

For FY 2014 a total of \$5,600 in fund balance is reserved for future use.

EXPENDITURES

The District’s total budget appropriation for FY 2014 is \$7,890,570, a decrease of \$1,065,401 (11.90%) from FY 2013. Included in the services provided by the District are: once a week collection of residential household garbage, recyclable material and yard waste; special collection of residential bulk waste, appliances, e-waste, trash and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

Personnel services increased \$8,456 (0.40%) attributable mainly to the \$27,876 increase in the pension/retirement contributions and \$18,214 increase in health insurance costs caused by raises in the FRS rates and health insurance premiums. Unemployment compensation costs are allocated to the various districts and departments based on claim experience. This district’s claims increased thereby causing a \$9,916 increase in unemployment compensation costs. Partially offsetting these increases is the \$28,664 decrease in regular salaries due to attrition and \$3,165 decrease in FICA. No wage and salary increases are scheduled for FY 2014. Also, workers compensation costs decreased \$15,721; the allocation to each department and district is based on a rate factor and claims experience. The district’s rate factor and claims are lower this fiscal year compared to FY 2013.

Operating expenditures increased \$371,998 or 10.18%. Tipping fees increased \$291,759 and fuel increased \$17,426 due to the additional sixteen commercial accounts to be assumed in FY 2014; insurance increased \$8,423; and other current charges rose due to the tax collector fees of \$100,630 budgeted for FY 2014. In previous years, these fees were netted with the assessment revenue. Minor operating equipment decreased \$23,596 due to several reasons: inventory of residential totes, recycling bins and commercial containers has reached a steady level reducing the number of necessary purchases of these items; refurbishing dumpsters is more economical than purchasing new ones; and the district did not have any computers to replace in FY 2014.

No capital outlay is scheduled for FY 2014. The District’s debt payments decreased \$132,709 for FY 2014.

An interfund transfer of \$1,390,350 to the Capital Acquisitions Fund for the replacement of five recycling trucks, five curotto cans and one lift-gate truck and the purchase of a new lift-gate truck is scheduled for FY 2014.



The following summary shows the major impacts to the operating budget of the Solid Waste District.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (28,664)
Decreased FICA	(3,165)
Increased Pension / Retirement Contributions	27,876
Increased Health Insurance Contributions	18,214
Decreased Workers' Compensation Costs	(15,721)
Increased Unemployment Compensation Costs	9,916
Increased Other Contractual Services	290,524
Increased Risk Insurance	8,423
Increased Other Current Charges	93,931
Decreased Minor Operating Expenditures	(23,596)
Increased Other Operating Expenditures	2,716
Total	\$ 380,454

FUND BALANCE

For FY 2014 a total of \$5,600 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ A 20% reserve of operating expenditures for FY 2014 for unanticipated events.

SOLID WASTE DISTRICT FUND BALANCE REPORT

09/30/2012 Audited Fund Balance	\$ 2,153,494
12/13 Actual Revenue (Unaudited)	8,045,409
12/13 Actual Expenditures (Unaudited)	(6,402,628)
Projected Restricted Fund Balance as of 9/30/13	\$ 3,796,275
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(2,278,443)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	5,600
Fund Balance Policy - 20% of FY 2014 Expenditures*	(54,682)
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ -
*Does not meet 20% fund balance policy	



Public Works – Solid Waste District

Fund





120-Solid Waste District Fund

Department/Division

3032-Solid Waste District

Mission

The mission of the Solid Waste Department is to achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management by:

-  ensuring the safety and health of citizens through the proper and efficient collection and disposal of solid waste;
-  exploring viable options to improve solid waste collection;
-  ensuring environmental sustainability through the proper disposal of solid waste; and
-  encouraging citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

In order to accomplish this mission, the Solid Waste Department is responsible for providing residents and commercial customers with trash, recycling and yard waste collection and disposal.

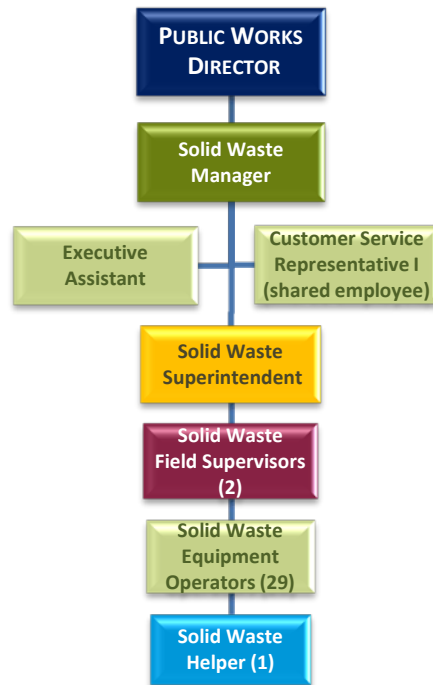
Core Services and Outputs

Solid Waste Collection

Primary Customer Group: North Port residents and businesses

Customer Requirements: Reliability

Definition Statement: To provide reliable solid waste collection that will enhance the public health and environment for North Port residents and businesses.

*Structure**Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 1,575,934	\$ 1,510,423	\$ 1,480,906	\$ 1,576,864	\$ 1,548,200
Employee Benefits	558,667	497,367	414,277	515,140	552,260
PERSONNEL EXPENDITURES	2,134,601	2,007,790	1,895,183	2,092,004	2,100,460
Professional/Contracted Services	1,223,977	1,244,400	1,264,560	1,304,306	1,598,650
Current Operating Charges	1,532,555	1,832,553	1,646,525	1,509,995	1,611,050
Operating Supplies	561,214	663,325	695,716	840,531	817,130
OPERATING EXPENDITURES	3,317,746	3,740,278	3,606,801	3,654,832	4,026,830
CAPITAL EXPENDITURES	2,025,297	1,288,697	150,245	2,703,496	-
DEBT SERVICE	908,173	855,547	505,638	505,639	372,930
OTHER USES	-	-	3,756,338	-	1,390,350
TOTALS	\$ 8,385,817	\$ 7,892,312	\$ 9,914,205	\$ 8,955,971	\$ 7,890,570

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Solid Waste Manager	1	1	1	1	1
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Supervisor	1	1	1	2	2
Solid Waste Equipment Operator	27	27	27	29	29
Solid Waste Helper	2	2	2	1	1
Executive Assistant	1	1	1	1	1
Customer Service Representative I (& one position shared with Road & Drainage)	1	1	1	1	1
TOTAL	34	34	34	36	36

Performance Measures

Core Value: Excellent Stewardship of the Natural & Built Environment

Value Statement: Protects community character

Core Service: Solid Waste Collection

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Limit Solid Waste missed collections to five (5) per week.	5/week	2.98/week	5/week
Measure Type – Operational - Output			
Measure			
Collect 375 tons of recycling material per month.			
Conduct one (1) safety meeting per month.			
Grease all utilized collection equipment weekly.			





FLEET MANAGEMENT

Fleet Management provides several services including: the repair and maintenance of city vehicles and equipment; recommending, procuring and delivery of the City’s rolling stock; administering the Wright Express fuel card system; managing the City’s in-house fuel program; and developing, implementing and administering the City’s Vehicle Replacement Policy and Vehicle Use Policy.

**FLEET MANAGEMENT
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

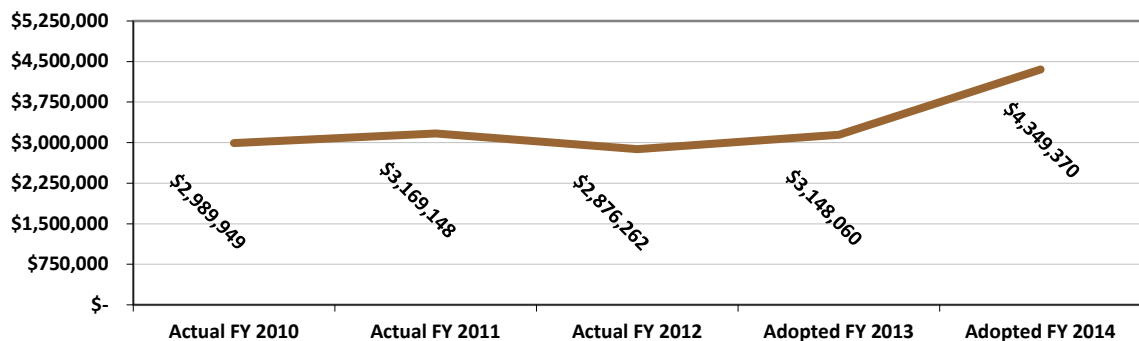
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Charges for Services	\$ 2,989,949	\$ 3,169,148	\$ 2,876,262	\$ 3,148,060	\$ 4,349,370
Interest Income	25,687	-	8,922	5,000	5,000
Miscellaneous Revenues	3,952	12,963	5,482	2,000	3,000
Other Sources	24,658	3,789	38,409	-	341,660
Total Revenues & Other Financing Sources	\$ 3,044,246	\$ 3,185,900	\$ 2,929,075	\$ 3,155,060	\$ 4,699,030
Expenditures					
General Government	\$ 3,007,267	\$ 2,833,611	\$ 2,514,350	\$ 3,086,560	\$ 4,349,530
Capital	21,000	12,600	31,080	68,500	-
Other Uses	-	-	-	-	349,500
Total Expenditures	\$ 3,028,267	\$ 2,846,211	\$ 2,545,430	\$ 3,155,060	\$ 4,699,030

REVENUES

CHARGES FOR SERVICE

The revenue for the Fleet Management Fund comes from the charges to other City departments for labor, parts, outsourcing costs and fuel for the vehicles and equipment assigned to the various City departments. Charges for service for FY 2014 are budgeted at \$4,349,370, an increase of \$1,201,310 or 38.16% from FY 2013. For FY 2014 a new methodology was implemented; the fleet management cost allocation to the various departments and districts is based on the FY 2013 adopted budget and incorporates the administrative and service costs associated with operations of the Fleet Management organization. The following chart illustrates the charges for service revenue for the Division over a five year period beginning in FY 2010.

**CHARGES FOR SERVICE
FY 2010 THROUGH FY 2014**



**MISCELLANEOUS REVENUE**

Interest income is the largest contributor to miscellaneous revenues at \$5,000. Other miscellaneous revenues of \$3,000 are budgeted for FY 2014.

TRANSFERS AND FUND BALANCE

Fleet Management anticipates using an appropriated fund balance in the amount of \$341,660 for FY 2014.

EXPENDITURES

The Division's total budget appropriation for FY 2014 is \$4,699,030, an increase of \$1,543,970 (48.94%) from FY 2013.

Personnel services rose \$29,263 (3.46%) mainly attributable to the increases of \$13,926 and \$5,797 in pension/retirement contributions and health insurance costs, respectively, due to rises in the FRS rates and health insurance premiums. Also, salaries and wages were raised \$9,343, FICA increased \$403 and workers compensation costs increased \$1,235.

Operating expenditures increased \$1,233,707 or 55.08%. Insurance increased \$14,577 and professional services rose \$5,700. Fueling of city vehicles is anticipated to transition in-house; therefore, the service and maintenance of the two fueling sites will increase for this full-time use. Also, due to this transition in-house, fuel increased \$1,417,040 from FY 2013. Repairs and maintenance decreased \$65,732; with the replacement of a number of police vehicles, parts are anticipated to decrease approximately \$40,516 and outsourced services \$24,610. Other current charges decreased \$100,621 mainly due to the \$102,568 reduction in the administrative cost allocation because of a new methodology employed this fiscal year. Water, sewer and electricity decreased \$23,872; last year's estimates for the new Fleet/Public Works facility were high due to the lack of actual usage data upon which to base the budget. The facility was completed late in fiscal year 2012. After reviewing the actual utility invoices for twelve months, budget estimates reflect more accurate usage.

No capital outlay is scheduled for FY 2014.

An interfund transfer of \$349,500 to the Capital Acquisitions Fund is scheduled for FY 2014. Fleet Management is formalizing a capital acquisitions program to replace fully depreciated, technologically unsound assets with minimal or no service life remaining.

The following summary shows the major impacts to the operating budget of Fleet Management.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 9,343
Increased FICA	403
Increased Pension / Retirement Contributions	13,926
Increased Health Insurance Contributions	5,797
Increased Workers' Compensation Costs	1,235
Decreased Unemployment Compensation Costs	(1,441)
Increased Professional Services	5,700
Decreased Water, Sewer and Electricity	(23,872)
Increased Risk Insurance	14,577
Decreased Repairs and Maintenance	(65,732)
Decreased Other Current Charges	(100,621)
Increased Minor Operating Expenditures	1,398,685
Increased Other Operating Expenditures	4,970
Total	\$ 1,262,970



FUND BALANCE

In FY 2014, there is a budgeted use of fund balance of \$341,660 for Fleet Management. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ A 20% reserve of operating expenditures for FY 2014 for unanticipated events.

**FLEET MANAGEMENT FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 919,403
12/13 Actual Revenue (Unaudited)	3,082,026
12/13 Actual Expenditures (Unaudited)	(3,135,055)
Projected Committed Fund Balance as of 9/30/13	\$ 866,374
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	(341,660)
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 524,714



Public Works – Fleet Management

Fund

520-Fleet Management Fund

Department/Division

3035-Fleet Maintenance

Mission

The mission of the Fleet Maintenance Department is to achieve community outcomes by ensuring city services are delivered using safe and reliable equipment by:

- providing cost-effective fleet services;
- effectively and efficiently maintaining the City’s vehicles and equipment; and
- providing reliable and financially responsible fleet services.

In order to accomplish this mission, the Fleet Maintenance Department is responsible to maintain and repair all city vehicles and equipment to provide safe operating conditions and to ensure the safety of all employees, residents and the public.

Core Services and Outputs

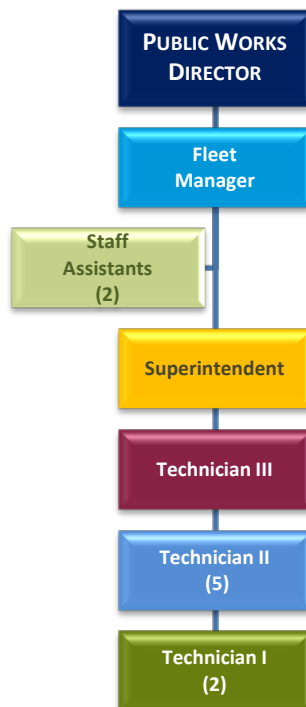
Fleet Maintenance

Primary Customer Group: City Employees

Customer Requirements: Availability

Definition Statement: To maximize the availability and safety of the City’s vehicles and equipment by providing maintenance and repair services for employees.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 737,784	\$ 681,173	\$ 620,911	\$ 662,277	\$ 671,620
Employee Benefits	222,591	198,811	157,855	184,250	204,170
PERSONNEL EXPENDITURES	960,375	879,984	778,766	846,527	875,790
Professional/Contracted Services	(20,732)	151,201	180,936	186,526	195,740
Current Operating Charges	2,014,106	1,740,629	1,546,511	1,669,611	1,494,575
Operating Supplies	53,516	61,797	8,137	383,896	1,783,425
OPERATING EXPENDITURES	2,046,890	1,953,627	1,735,584	2,240,033	3,473,740
CAPITAL EXPENDITURES	21,000	12,600	31,080	68,500	-
OTHER USES	-	-	-	-	349,500
TOTALS	\$ 3,028,265	\$ 2,846,211	\$ 2,545,430	\$ 3,155,060	\$ 4,699,030

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fleet Manager	1	0	1	1	1
Superintendent	0	0	0	0	1
Chief Mechanic	2	2	2	2	0
Technician III	0	0	0	0	1
Technician II	0	0	0	0	5
Technician I	0	0	0	0	2
Mechanic II	5	5	5	5	0
Mechanic I	2	2	2	2	0
Staff Assistant I	2	2	2	2	2
TOTAL	12	11	12	12	12



Performance Measures

Core Value: Effective Governance

Value Statement: Models stewardship & sustainability of the city's assets and resources

Core Service: Fleet Maintenance

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain availability of Fleet vehicles and equipment at 90% monthly.	90%	93%	90%
Measure Type – Operational - Output			
Measure			
Complete 400 jobs per month.			
Complete forty (40) preventative maintenance services per month.			

**FIRE RESCUE DISTRICT**

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

**FIRE RESCUE DISTRICT
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Non-Ad Valorem Taxes	\$5,601,599	\$6,531,915	\$6,582,163	\$7,560,694	\$7,685,830
Insurance Premium Taxes	-	-	267,990	-	302,850
Permits & Special Assessments	11,135	8,305	18,725	10,800	10,800
Intergovernmental Revenue	48,556	44,321	229,672	33,120	36,240
Charges for Services	19,018	13,715	26,875	17,500	17,000
Interest Income	89,422	40,026	30,726	23,790	7,680
Miscellaneous Revenues	25,984	33,273	36,467	28,176	26,290
Other Sources	-	-	-	-	(124,720)
Total Revenues & Other Financing Sources	\$5,795,714	\$6,671,555	\$7,192,618	\$7,674,080	\$7,961,970
Expenditures					
Public Safety	\$6,956,645	\$6,839,355	\$7,459,621	\$7,381,780	\$7,514,970
Capital	7,060	93,076	6,728	292,300	-
Other Uses	-	-	-	-	447,000
Total Expenditures	\$6,963,705	\$6,932,431	\$7,466,349	\$7,674,080	\$7,961,970

DEPARTMENTAL FUNCTION

The Fire Rescue District departmental function is categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTION

SERVICE CATEGORY	SERVICE FUNCTION
<i>Safety & Neighborhood Services</i>	
Fire Rescue District	Fire protection services and emergency management services.

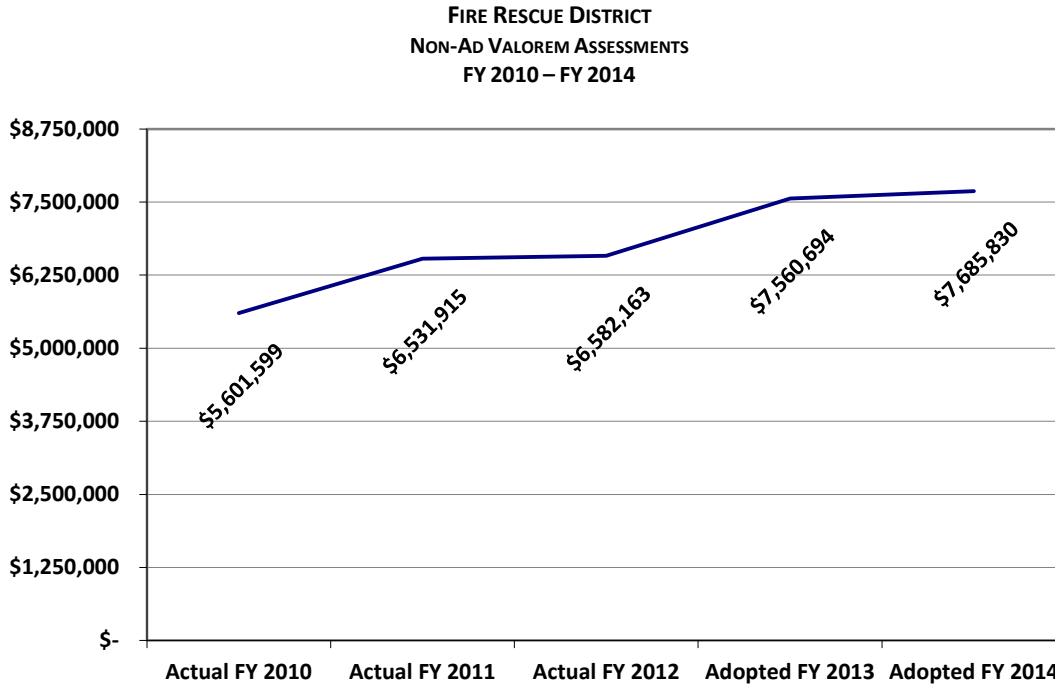


REVENUES

NON-AD VALOREM ASSESSMENTS

In FY 2014, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port but which would not bring in any additional current assessment revenue to the City. The FY 2014 Budget reflects this new methodology. The District assessments for FY 2014 increased \$125,136, or 1.66%. But this increase includes the 1.5% tax collector fees of \$114,160 budgeted for FY 2014 which in previous years were netted with the assessment revenue and an additional \$10,000 in delinquent taxes expected for FY 2014.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2010. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



OTHER TAXES

Other taxes include the insurance premium taxes for fire. Participating cities and special fire control districts are eligible to receive annual distributions of state premium tax collections on property insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. These amounts are collected by the Department of Revenue and are then available for distribution to the participating pension plans on an annual basis. FY 2014 projected fire insurance premium taxes are \$302,850. In previous years these taxes were not budgeted because once the monies were received, they were directly sent to the pension board. But for accounting purposes, these taxes and the corresponding outflow to the pension board must be budgeted. Therefore, for this fiscal year and subsequent years, the insurance premium taxes will be budgeted.

PERMITS AND SPECIAL ASSESSMENTS

There is no change in permit fees for FY 2014.

INTERGOVERNMENTAL

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$36,240 in revenue from this program, an increase of \$3,120 from FY 2013.

CHARGES FOR SERVICE

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include projected revenues for services provided for special events. Other charges for service decreased \$500 for FY 2014.



MISCELLANEOUS REVENUE

The primary miscellaneous revenue is Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2014 projected interest income is \$7,680.

Rental revenue received for the use of city land by a cell tower company is budgeted at \$26,280 for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$124,720 in fund balance is reserved for future use.

EXPENDITURES

The District’s total budget appropriation for FY 2014 is \$7,961,970, an increase of \$287,890 (3.75%) from FY 2013. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personnel services increased \$265,584 (4.61%) due to the \$7,924 increase in overtime, the \$10,927 increase in the Florida Retirement System contributions, the \$27,309 increase in health insurance costs, the \$12,350 increase in workers compensation costs and the \$212,474 increase in pension fund contributions. Rises in the FRS rates, health insurance premiums, and the workers compensation insurance premium contributed to these increases. The large increase in the pension fund contributions is due to the fire insurance premium tax payment of \$302,850 which is due to the pension board. As was mentioned above, this tax (1.85%) which is assessed on all property insurance written within the city limits is distributed to the City by the Department of Revenue; but once it is received by the City it must be sent directly to the pension board to be used for the purposes allowed by Florida Statute Chapter 175. Excluding this fire insurance premium tax payment, the pension fund contributions actually decreased for FY 2014 due to a reduction (1.90%) in the City’s contribution to the IAFF pension plan because of improved investment returns this past year. Partially offsetting these increases is the \$15,480 decrease in executive salaries due to a change in the allocation of the Fire Chief’s salary between the Fire Rescue District and Emergency Medical Services.

Operating expenditures decreased \$132,394 or 8.18%. Small decreases of \$4,720, \$7,050 and \$4,400 occurred in Professional Services, Travel and Training and Water, Sewer and Electricity, respectively. Repairs and maintenance was reduced by \$82,349 due mainly to the decrease of \$73,394 in the fleet management cost allocation. A new methodology was adopted this fiscal year and is based on the FY 2013 adopted budget and incorporates the administrative and service costs associated with operations of the Fleet Management organization. Minor operating expenditures decreased \$48,051; in fiscal year 2013 several one-time purchases were made (\$10,099 mobile computing; \$5,000 rapid attack monitors; \$6,013 automatic external defibrillator replacements). Also, the district has less personal protective gear in need of replacement for fiscal year 2014. Partially offsetting these decreases are increases of \$11,809 in risk insurance and \$6,832 in other current charges. Although the district’s administrative cost allocation decreased (\$123,152) for FY 2014, other current charges rose due to the tax collector fees of \$114,160 budgeted for FY 2014. In previous years, these fees were netted with the assessment revenue. Also, licenses increased \$12,844; two of the software systems that support the district’s dispatching procedures, report writing and vehicle locaters were only billed for a partial year in FY 2013. The increase reflects the full annual technical support charges for those programs.

No capital outlay is budgeted for FY 2014.

The District finished paying all lease purchase agreements in FY 2009.

An interfund transfer of \$447,000 to the Capital Acquisitions Fund for several replacement programs (tools, SCBA, thermal imaging camera, vehicles, and building components) is scheduled for FY 2014.

The following summary shows the major impacts to the operating budget of the Fire Rescue District.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 2,649
Decreased FICA	(955)
Increased Pension / Retirement Contributions	223,401
Increased Health Insurance Contributions	27,309



Increased Workers' Compensation Costs	12,350
Increased Unemployment Compensation Costs	830
Decreased Professional Services	(4,720)
Decreased Travel, Training, Education	(7,050)
Decreased Water, Sewer, and Electricity	(4,400)
Increased Risk Insurance	11,809
Decreased Repairs and Maintenance	(82,349)
Increased Other Current Charges	6,832
Decreased Minor Operating Expenditures	(48,051)
Decreased Other Operating Expenditures	(4,465)
Total	\$ 133,190

FUND BALANCE

In FY 2014, a total of \$124,720 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ A 20% reserve of operating expenditures for FY 2014 for unanticipated events.

**FIRE RESCUE DISTRICT
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 1,629,570
12/13 Actual Revenue (Unaudited)	7,771,338
12/13 Actual Expenditures (Unaudited)	(7,828,585)
Projected Restricted Fund Balance as of 9/30/13	\$ 1,572,323
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	124,720
Fund Balance Policy - 20% of FY 2014 Expenditures	(1,592,394)
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 104,649



Public Safety – Fire Rescue

Fund





110-Fire Rescue District

Department/Division

2222-Fire Rescue

Mission

The mission of the Fire Rescue Department is to achieve community outcomes by preserving life and property by:

-  enhancing sustainability by providing fire protection services for the community;
-  providing community education to improve the quality of life;
-  ensuring public safety and health; and
-  providing risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

In order to accomplish this mission, the Fire Rescue division is responsible for protecting public safety and limiting economic loss.

Core Services and Outputs

Life Safety/Fire Prevention Services

Primary Customer Group: Residents and businesses

Customer Requirements: Safe, correct, prompt, value, knowledge, and courteous

Definition Statement: To provide life safety and fire prevention services.

Emergency Services

Primary Customer Group: Direct caller

Customer Requirements: Reliable, safe, prompt, resolution, courteous, and knowledgeable.

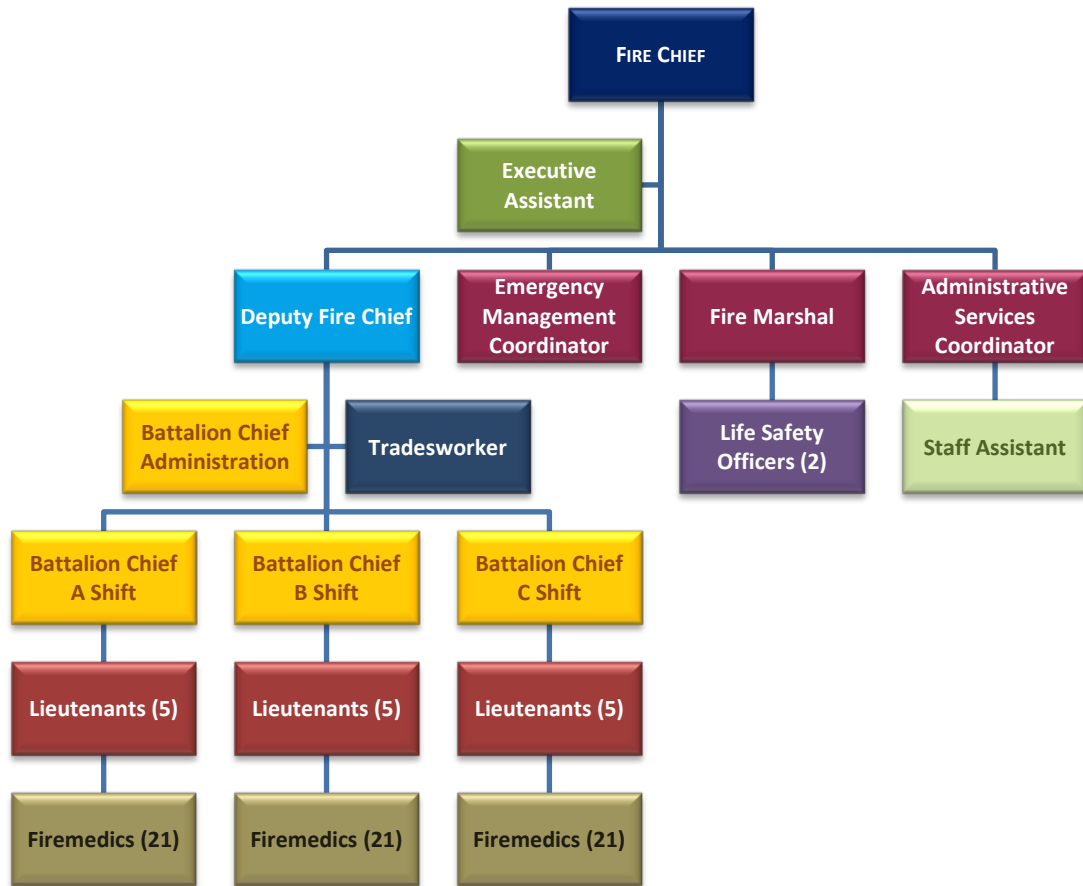
Definition Statement: To provide emergency services that will respond to and mitigate emergencies within the City of North Port for individuals requesting fire rescue services.

Public Education

Primary Customer Group: Residents and businesses

Customer Requirements: Knowledgeable, reliable, safe, and courteous

Definition Statement: To provide information to assist with the preparation, prevention, and management of a fire, emergency medical services, and disaster.

*Structure**Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 3,931,763	\$ 3,852,669	\$ 3,956,827	\$ 4,016,931	\$ 4,019,580
Employee Benefits	1,696,886	1,681,915	1,883,627	1,747,145	2,010,080
PERSONNEL EXPENDITURES	5,628,649	5,534,584	5,840,454	5,764,076	6,029,660
Professional/Contracted Services	207,742	63,883	139,267	71,270	66,550
Current Operating Charges	937,436	1,048,234	1,121,631	1,259,768	1,185,890
Operating Supplies	182,817	192,654	358,269	286,666	232,870
OPERATING EXPENDITURES	1,327,995	1,304,771	1,619,167	1,617,704	1,485,310
CAPITAL EXPENDITURES	7,060	93,076	6,728	292,300	-
OTHER USES	-	-	-	-	447,000
TOTALS	\$ 6,963,704	\$ 6,932,431	\$ 7,466,349	\$ 7,674,080	\$ 7,961,970

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Fire Chief	1	1	1	1	1
Deputy Fire Chief	2	1	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Battalion Chiefs	-	-	-	-	4
Captain	4	4	4	4	-
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	63
Life Safety Officer	-	-	-	-	2
Fire Inspector	2	2	2	2	-
Administrative Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
TOTAL	93	92	92	92	92

Performance Measures

Core Value: Ensure a Safe Community

Value Statement: Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

Core Service: Life Safety/Fire Prevention

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Inspect 100% of all businesses located within the City of North Port annually.	100%	87%***	100%
Within forty-five (45) days of initial fire safety inspection, have 100% compliance with applicable Fire & Life Safety Codes.	100%	100%	100%
***The Fire Inspection Division was short one person in the 4 th quarter due to a retirement.			
Measure Type: Operational – Output			
Measure			
Conduct approximately fifty (50) annual fire safety inspections per month.			
Conduct fire safety re-inspections on all businesses with violations within forty-five (45) days of initial inspection.			



Core Value: Ensure a Safe Community

Value Statement: Protects the community by promptly responding to calls for service and being prepared for all emergency situations

Core Service: Emergency Services

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Average fire response time of seven (7) minutes or less for 90% of fire service calls.	90%	91.2%	90%
Upon arrival of the first fire apparatus, apply water to the fire in under three (3) minutes 90% of the time.	90%	84.5%	90%
Contain the fire to area of involvement for 90% of fires.	90%	97.7%	90%
Measure Type: Operational – Output			
Measure – Fire Response Times			
Review maps of response areas a minimum of two (2) hours per month.			
Measure – Effective Water Supply			
Review water supply standard operating guidelines (SOG) at a minimum of one (1) time per month.			
Conduct training on water supply operations a minimum of one (1) time per month.			
Measure – Effective Fire Attack			
Review all actions taken during structure fire incident.			
Review all actions taken during vehicle fire incident.			
Review all actions taken during outside fire incident.			
Measure – Effective Fire Ground Training Evolutions			
Line personnel will complete a minimum of one (1) fire related training evolution per month.			
Fire certified personnel will complete a minimum of one (1) live fire training evolution per year.			

Core Value: Ensure a Safe Community

Value Statement: Offers a variety of safe activities and safety education

Core Service: Public Education

Measure Type: Tactical - Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain 95% of residents/businesses contacts who feel information provided by the Fire Department will help prepare them for an emergency.	95%	100%	95%
Measure Type: Operational – Output			
Measure			
Conduct forty-eight (48) community educational classes per year.			
Participate in eight (8) community sponsored events per year.			

**ENTERPRISE FUNDS****NORTH PORT UTILITIES SUMMARY**

The North Port Utilities (Utilities) is an enterprise fund in the City of North Port. Utilities provides the water and wastewater needs of the broader community.

The total Utilities Budget for FY 2014 is \$24,274,250 which is a decrease of \$1,836,415 or 7.03% from FY 2013. The following chart is a summary budget of the Utilities Department for FY 2014.

**FISCAL YEAR 2014
NORTH PORT UTILITY FUND
BUDGET SUMMARY**

Utility Revenues	
Charges for Services	\$ 17,264,900
Fines & Forfeitures	100
Interest Income	145,000
Miscellaneous Revenues	19,700
Capacity Fees	349,470
Transfers In	200,000
Appropriated Fund Balance	6,295,080
Total Revenues & Other Financing Sources	\$ 24,274,250
Expenses	
Utilities - Administration	\$ 7,667,920
Utilities - Water Systems	5,727,240
Utilities - Wastewater Systems	3,797,910
Utilities - Field Operations	4,336,180
Water Capacity Fees	550,000
Wastewater Capacity Fees	2,195,000
Utility Construction	-
Total Expenses	\$ 24,274,250

UTILITIES REVENUE FUND

The Utilities Revenue Fund accounts for the operational activities administration, water systems, wastewater systems, and field operations. The following information shows revenue resources and operational expenses as they relate to the four divisions. Capacity fees and utility construction will be presented later in the document.

REVENUES**CHARGES FOR SERVICE**

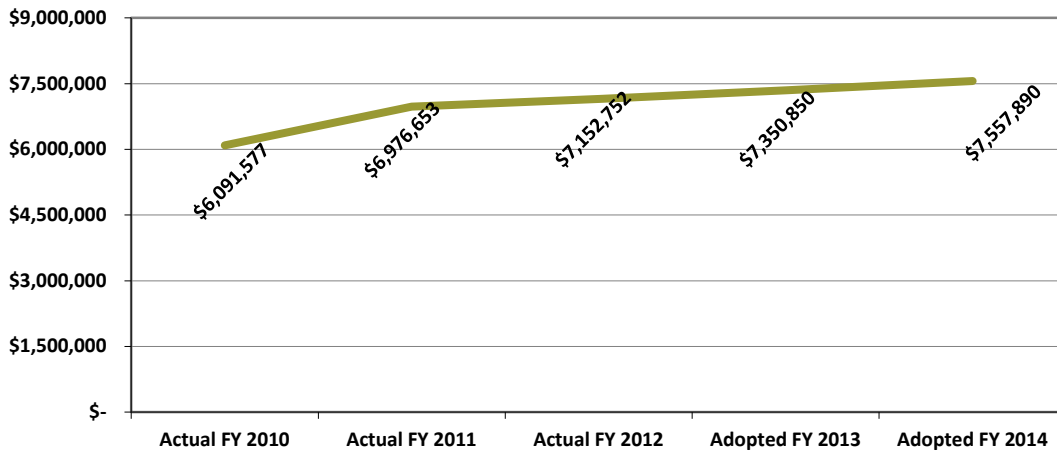
Charges for service are based on consumption. The department regularly contracts services to conduct rate studies to ensure the financial stability of the entity is maintained.

Water Charges for Service

Water Utility Revenue is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. Water Utility Revenue is projected at \$7,557,890 for FY 2014. This reflects a \$207,040 increase. The following chart shows the Water Utility Revenue for a five-year period beginning in FY 2010.

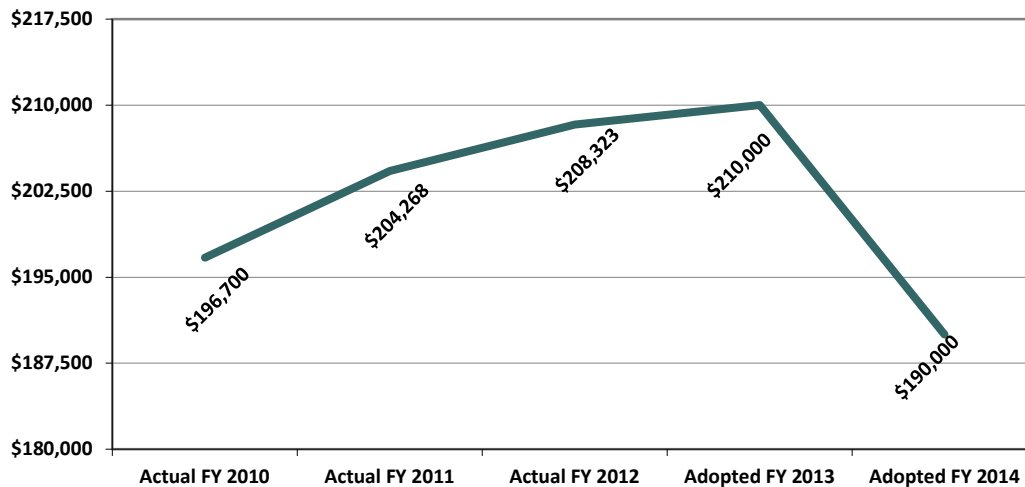


**WATER UTILITY REVENUE
HISTORICAL AND PROJECTED
FY 2010 THROUGH FY 2014**



Other Water Revenue includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$190,000 for FY 2014; a \$20,000 decrease from FY 2013. In FY 2008 there was a sharp revenue increase which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009, City Commission implemented a 10 day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity. Below is a graphical presentation of the Other Water Revenues received or projected over a five-year period beginning in FY 2010.

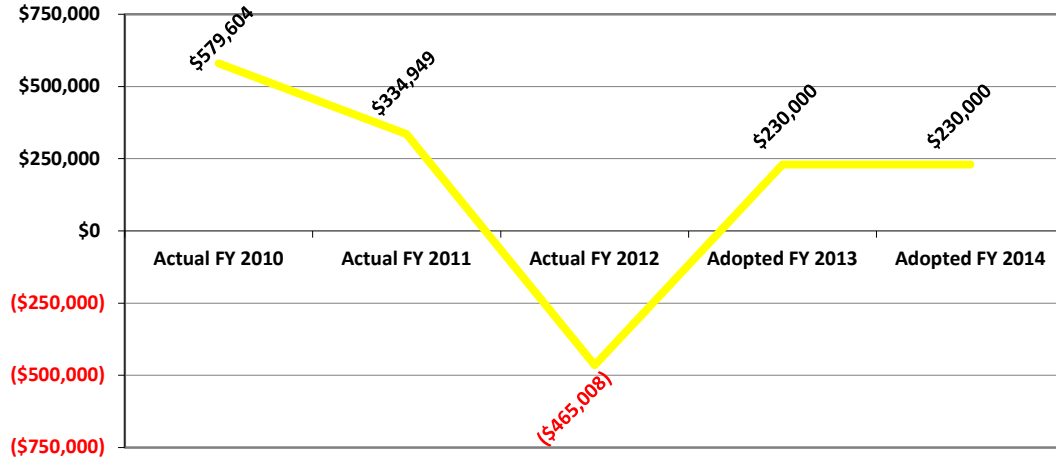
**OTHER WATER REVENUE
HISTORICAL AND PROJECTED
FY 2010 THROUGH FY 2014**



Water Guaranteed Revenues are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. With the slowdown in new construction, guaranteed revenues have also decreased. FY 2014 projected Water Guaranteed Revenues is \$230,000, no change from FY 2013. The chart below shows the Water Guaranteed Revenues for a five-year period beginning in FY 2010.



**WATER GUARANTEED REVENUES
HISTORICAL AND PROJECTED
FY 2010 THROUGH FY 2014**



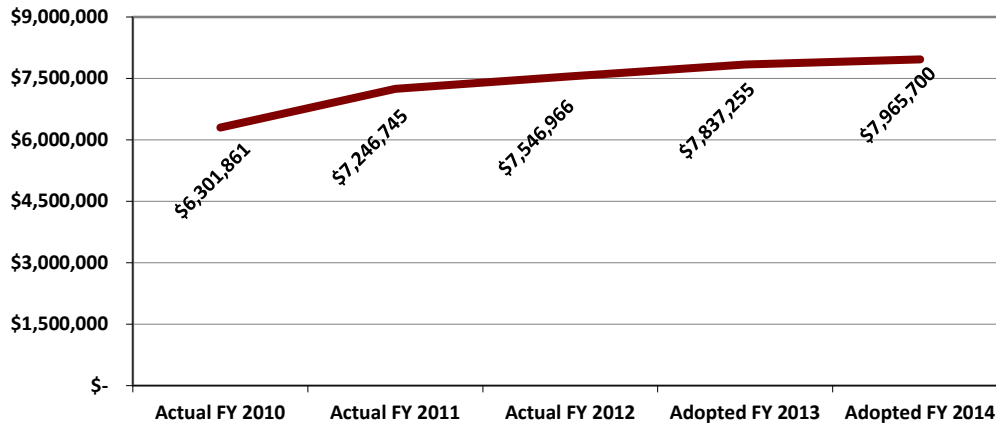
Installation Fees are revenues derived from new connections for water service within the City. The total estimated income from new connections for FY 2014 is \$105,390, a \$56,185 increase from FY 2013.

Backflow Revenue began in FY 2009 as part of the Backflow Cross Connection Program. This program was implemented to help lessen the potential of contamination of the City’s potable water supply. The revenue projection for FY 2014 is \$266,150, a \$126,938 decrease over FY 2013 as fewer backflows need to be installed.

Wastewater Charges for Service

Wastewater Utility Revenue is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. Wastewater Utility Revenue is projected at \$7,965,700; an increase of \$128,445 over FY 2013. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2010.

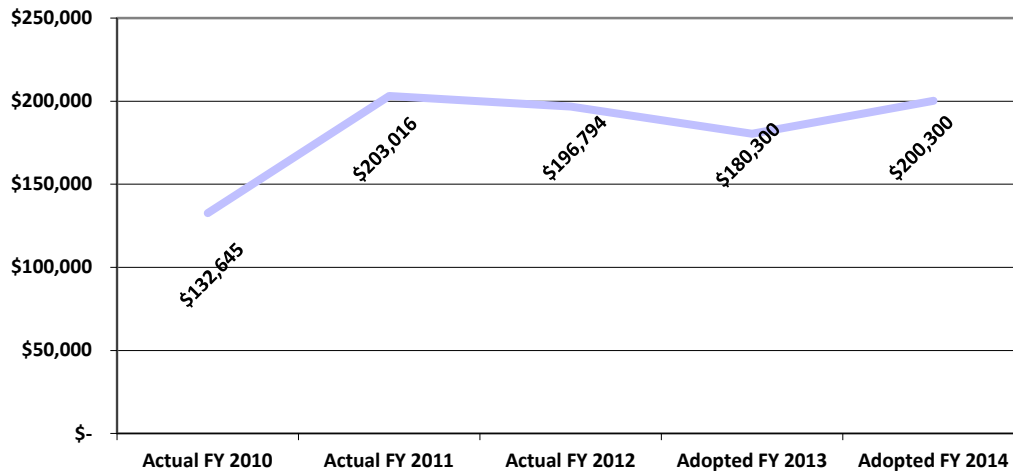
**WASTEWATER UTILITY REVENUE
HISTORICAL AND PROJECTED
FY 2010 THROUGH FY 2014**



Other Wastewater Revenue is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2014 is \$200,300, a \$20,000 increase from FY 2013. The following chart shows the actual and projected revenues for the five-year period beginning in FY 2010.

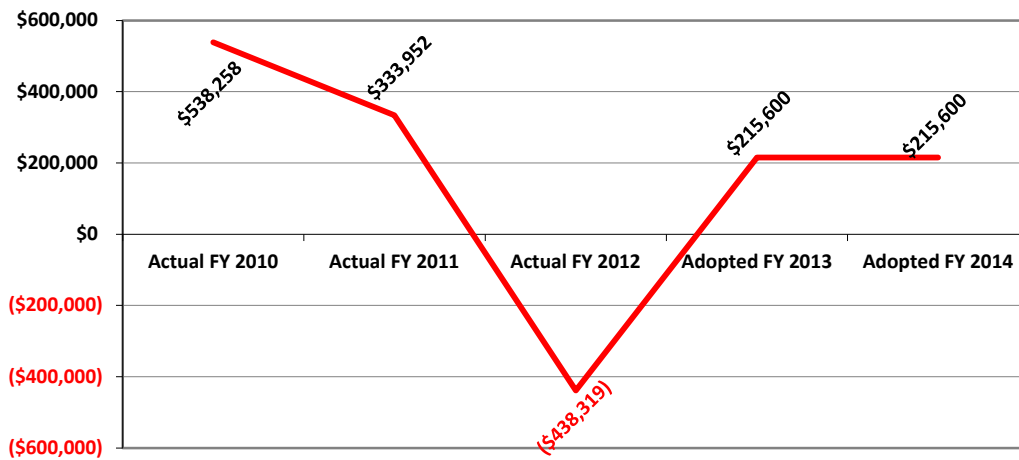


**OTHER WASTEWATER REVENUE
HISTORICAL AND PROJECTED
FY 2010 THROUGH FY 2014**



Wastewater Guaranteed Revenues are paid by all developers in accordance with their utility developer agreements. Similar to Water Guaranteed Revenues, the slowdown in the economy has decreased the amount of Wastewater Guaranteed Revenues collected. FY 2014 projected Wastewater Guaranteed Revenues is \$215,600, no change from FY 2013. The following graph shows the Wastewater Guaranteed Revenues for a five-year period beginning in FY 2010.

**WASTEWATER GUARANTEED REVENUE
HISTORICAL AND PROJECTED
FY 2010 THROUGH FY 2014**



FINES AND FORFEITURES

Violation Fees are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$100, a \$900 decrease from FY 2013.

MISCELLANEOUS REVENUE

One of the largest sources of miscellaneous revenue is from interest income. The projected interest income for FY 2014 is \$100,000, a decrease of \$10,688 from FY 2013. Another source of miscellaneous revenue is the charges to place and remove liens; this projected source of income is budgeted at \$10,000 for FY 2014. Finally, projected revenues of \$4,500 are expected for billing services from the Solid Waste Division for FY 2014.



TRANSFERS AND RESERVES

The FY 2014 Budget includes a transfer in of \$200,000 from the Sewer Impact Fee Fund to cover the portion of the debt service paid for by Sewer Impact Fees.

The Department anticipates an appropriated use of fund balance of \$3,944,550.

DEPARTMENTAL FUNCTIONS

The North Port Utilities departmental functions are categorized in the following chart by type of service provided.

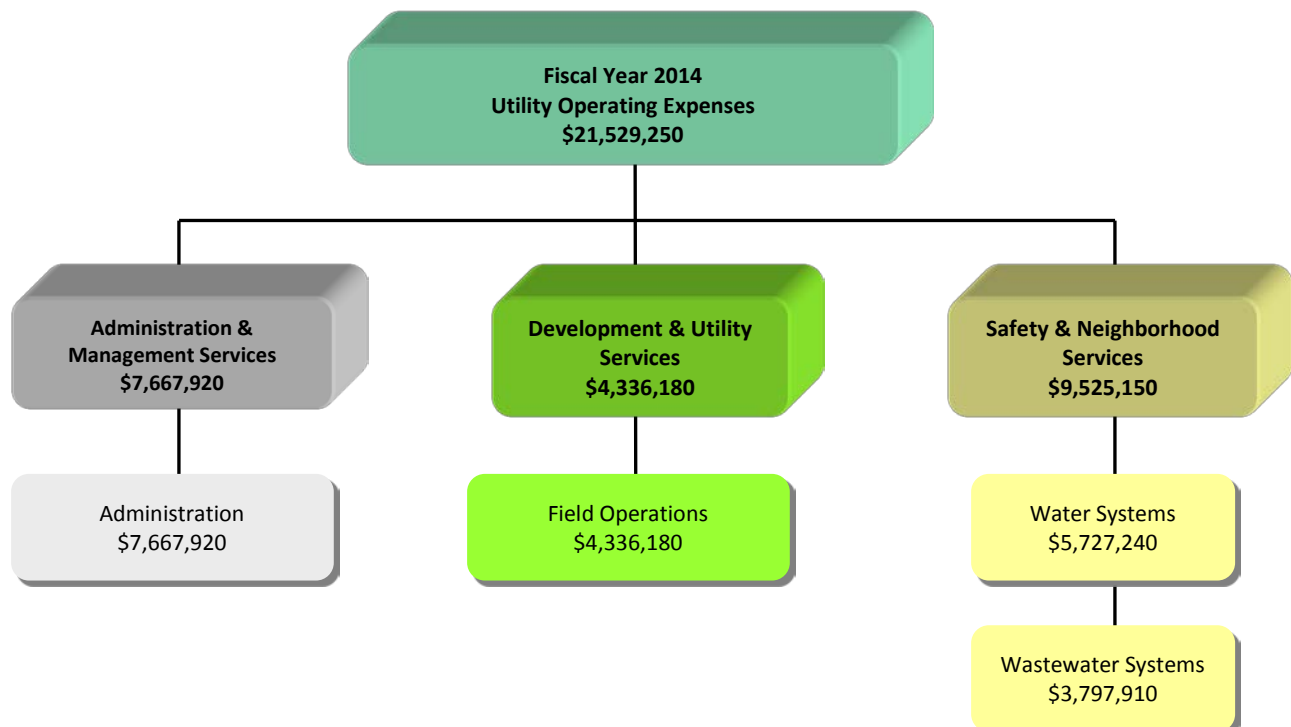
DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
<i>Administration & Management Services</i>	
Utilities - Administration	All administrative services including business management and public relations services.
<i>Development & Utility Services</i>	
Utilities – Field Operations	Repair and maintenance of utility infrastructure; oversight of meter installations and meter readings; and coordination of construction projects.
<i>Safety & Neighborhood Services</i>	
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

EXPENSES

The following chart illustrates the Utilities FY 2014 Operating Budget within the service categories.

BREAKDOWN OF UTILITY OPERATING EXPENSES





FY 2014 Utilities personnel expenses reflect an increase of \$42,605 or 1.05% from FY 2013, mainly due to the large increases in retirement contributions (\$60,737) and health insurance costs (\$23,638). Reductions in salaries and wages of \$29,618 due to attrition and in workers compensation costs of \$11,949 partially offset these increases.

Overall, operating expenses decreased \$129,313 or 1.06% from FY 2013. Professional services were reduced by \$194,610 due to the decreased number of backflow cross connection installations and inspections needed (\$108,125). The City has provided a plumbing pool for installation and testing of backflows for customers who opt-in to the program. This program started in FY 2013 and is expected to continue to fiscal year 2014 but with considerably fewer backflow installations needed. The inspection fee has been reduced from \$30/inspection to \$13/inspection. Professional services also decreased due to the reduction in the processing and hauling of bio solids. The new centrifuge for the wastewater treatment plant is scheduled to be on line the end of January 2014. Polymer addition is part of the treatment process for the centrifuge. Polymer is added to the residuals to help with the dewatering process which results in dryer residuals and less hauling/disposal costs. Communication services decreased \$20,512; FY 2013 included the purchase of an interactive voice recognition system totaling \$36,365. The reduction of \$138,995 in water, sewer and electricity costs is mainly due to the electric load program. Florida Power and Light has a load shed program whereby customers can agree to install a load management device which will require generator coverage for the electric load. The program is voluntary and customers are issued a monthly credit on their utility bills. Repairs and maintenance decreased \$146,778; FY 2013 included \$300,000 for the painting of the water plant. Partially offsetting this decrease is the \$100,000 appropriation for the painting and coating of the flocculator basins and the \$38,000 budgeted for the sandblasting and recoating of clarifier number two. Some accounts are scheduled to increase: Insurance (\$65,051), depreciation \$26,739, and other current charges (\$282,701). The payment to the General Fund from Utilities was raised due to a new methodology implemented in FY 2014 causing the large increase in other current charges.

Capital outlay decreased \$1,479,017; FY 2013 included \$1,600,000 for a major forcemain project. Utilities' debt payments increased \$329,310.

The following summary shows the major impacts to the operating budget of the North Port Utilities Department.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (29,618)
Decreased FICA	(4,007)
Increased Pension / Retirement Contributions	60,737
Increased Health Insurance Contributions	23,638
Decreased Workers' Compensation Costs	(11,949)
Increased Compensated Absences	3,639
Increased Unemployment Compensation	3,165
Decreased Educational Assistance	(3,000)
Decreased Professional Services	(194,610)
Decreased Communication Services	(20,512)
Decreased Water, Sewer, and Electricity	(138,995)
Increased Risk Insurance	65,051
Decreased Repairs and Maintenance	(146,778)
Increased Other Current Charges	282,701
Increased Depreciation	26,739
Decreased Other Operating Expenses	(2,909)
Total	\$ (86,708)

**UTILITIES REVENUE FUND BUDGET COMPARISONS**

The following chart shows the actual revenues and expenses for the Utilities Revenue Fund for Fiscal Years 2010 through 2012, the adopted revenues and expenses for FY 2013 and FY 2014. The chart provides a comparative view of the Utilities Revenue Fund for a five-year period.

**UTILITIES REVENUE FUND BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Adopted	FY 13-14 Adopted
Revenue					
Permits & Special Assessments	\$ 26,266	\$ 6,494	\$ (70,474)	\$ -	\$ -
Intergovernmental	12,379	-	399,855	-	-
Charges for Service	14,196,888	16,513,304	14,911,959	16,973,952	17,264,900
Fines and Forfeitures	1,238	-	100	1,000	100
Miscellaneous Income	279,240	175,357	(182,218)	133,888	119,700
Transfers	24,864,012	10,286,012	3,978,789	200,000	200,000
Other Sources	1,047,975	311,210	1,461,403	5,456,825	3,944,550
Total Revenues & Other Financing Sources	\$ 40,427,998	\$ 27,292,377	\$ 20,499,414	\$ 22,765,665	\$ 21,529,250
Expenses					
Utilities - Administration	\$ 4,199,875	\$ 4,440,481	\$ 4,920,048	\$ 7,032,487	\$ 7,667,920
Utilities - Water Systems	4,174,937	4,376,647	4,587,209	5,808,082	5,727,240
Utilities - Wastewater Systems	3,316,147	3,892,466	3,492,033	5,669,135	3,797,910
Utilities - Field Operations	3,304,710	4,021,879	3,049,689	4,255,961	4,336,180
Utilities - Renewal & Replacement	18,949	-	-	-	-
Utilities - Interfund Transfers	10,000,000	2,500,000	3,583,000	-	-
Total Expenses	\$ 25,014,618	\$ 19,231,473	\$ 19,631,979	\$ 22,765,665	\$ 21,529,250

FUND BALANCE

In FY 2014, there is a projected use of fund balance of \$3,944,550 in the Utilities Revenue Fund. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ Less non-cash assets and restricted cash.
- ✓ A 20% reserve of operating expenses for FY 2014 for unanticipated events.

**UTILITIES REVENUE FUND
FUND BALANCE REPORT**

09/30/2012 Net Assets	\$ 82,865,611
12/13 Actual Revenue (Unaudited)	19,177,181
12/13 Actual Expenses (Unaudited)	(19,483,924)
12/13 Assets Due from Other Governments	1,122
12/13 Re-appropriated Projects & Encumbrances	(1,356,711)
Less: Fixed Assets/Construction in Progress	(1,829,198)
<i>Estimated Net Assets as of 9/30/13</i>	\$ 79,374,081
Proposed Change in Net Assets for FY 2014	(3,944,550)
<i>Projected Net Assets as of 09/30/14</i>	\$ 75,429,531



North Port Utilities - Administration

Fund





420-Utilities Fund

Department/Division

6060-Administration

Mission

The mission of North Port Utilities - Administration is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  providing safe drinking water;
-  exploring viable options to improve water quality;
-  disposing of wastewater in a sound and environmentally approved method; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Administration is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

Core Services and Outputs

Utility Billing/Quality Customer Service

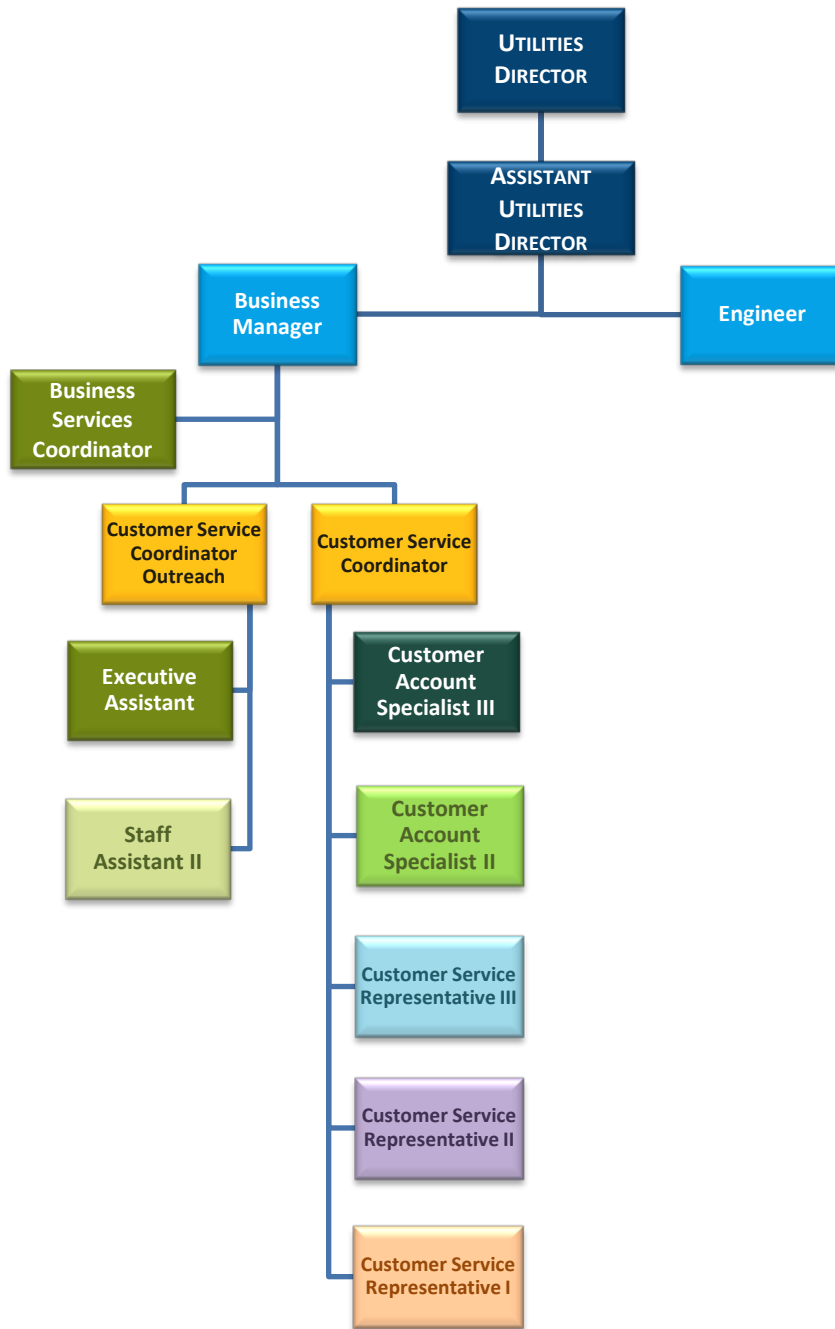
Primary Customer Group: Utility customers

Customer Requirements: courtesy

Definition Statement: To provide prompt service and accurate billing information to utility customers in a courteous manner.



Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 738,344	\$ 878,152	\$ 964,529	\$ 978,328	\$ 943,090
Employee Benefits	221,002	289,427	238,891	248,217	272,190
PERSONNEL EXPENSES	959,346	1,167,579	1,203,420	1,226,545	1,215,280
Professional/Contracted Services	22,299	31,496	21,901	54,365	31,630
Current Operating Charges	1,748,166	1,762,397	1,783,141	2,156,221	2,490,500
Operating Supplies	116,625	46,433	48,354	36,041	27,810
OPERATING EXPENSES	1,887,090	1,840,326	1,853,396	2,246,627	2,549,940
CAPITAL EXPENSES	-	-	-	13,825	27,900
DEBT SERVICE	1,353,439	1,432,576	1,863,232	3,545,490	3,874,800
TOTALS	\$ 4,199,875	\$ 4,440,481	\$ 4,920,048	\$ 7,032,487	\$ 7,667,920

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Utilities Director (will be working part-time to train assistant)	1	1	1	1	1
Assistant Utilities Director	0	0	0	0	1
Business Manager	1	1	1	1	1
Engineer	1	1	1	1	1
Water & Wastewater Treatment Plant Manager	1	1	1	1	1
Public Relations Supervisor	1	1	1	1	-
Customer Service Coordinator Outreach	-	-	-	-	1
Executive Assistant	3	3	2	2	1
Staff Assistant II	1	1	1	1	1
Staff Assistant I	1	1	0	0	0
Billing Specialist I	0	1	0	0	0
Billing Specialist II	0	1	0	0	0
Cashiering Supervisor	0	1	0	0	0
Business Services Coordinator	-	-	-	-	1
Cashier	0	2	0	0	0
Customer Service Coordinator	0	0	1	1	1
Customer Account Specialist III	0	0	1	1	1
Customer Account Specialist II	0	0	1	1	1
Customer Service Rep III	0	0	1	1	1
Customer Service Rep II	0	0	1	1	1
Customer Service Rep I	0	0	4	4	4
TOTAL	10	15	17	17	18



Performance Measures

Core Value: Effective Governance

Value Statement: Provides effective and superior customer service in all city business

Core Service: Utility Billing/Quality Customer Service

Measure Type: Tactical - Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Maintain an 80% satisfaction rating for utility billing customers based on promptness, accurate information and courtesy.	80%	98%	80%
Measure Type – Operational - Output			
Measure			
Answer phones within three (3) rings 95% of the time to address customer requests.			
Address customer requests verbally or issue work order within an hour to the appropriate department.			
Collect previous days phone logs and randomly select two (2) customers to call back and survey how satisfied they were with the service provided.			
Enter all data collected from surveys by the close of the work day onto a spreadsheet.			



North Port Utilities – Water Systems

Fund

420-Utilities Fund

Department/Division

6061-Water Systems

Mission

The mission of North Port Utilities – Water Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- providing safe drinking water;
- exploring viable options to improve water quality; and
- increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Water Systems is responsible for providing safe drinking water.

Core Services and Outputs

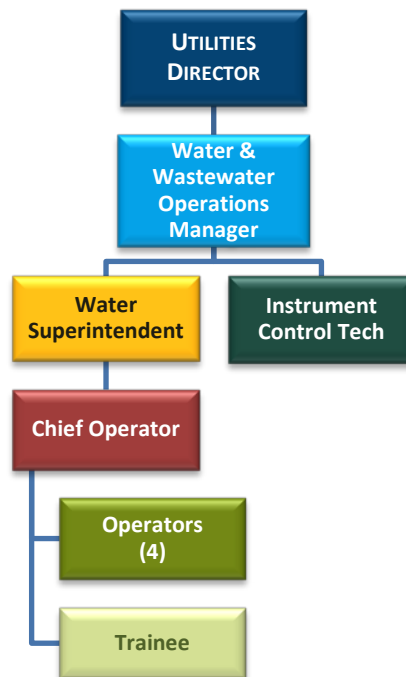
Water Treatment/Distribution

Primary Customer Group: Regulatory agencies

Customer Requirements: compliance

Definition Statement: To provide safe, reliable and quality water that meets all State and Federal guidelines to utility customers.

Structure





Operating Budget Detail

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 430,318	\$ 397,541	\$ 398,828	\$ 433,540	\$ 422,560
Employee Benefits	155,796	111,905	101,143	116,858	124,860
PERSONNEL EXPENSES	586,114	509,446	499,971	550,398	547,420
Professional/Contracted Services	190,672	118,058	154,414	204,740	255,190
Current Operating Charges	2,133,314	2,425,810	2,657,484	3,400,426	3,159,000
Operating Supplies	1,264,837	1,323,333	1,275,340	1,571,018	1,564,130
OPERATING EXPENSES	3,588,823	3,867,201	4,087,238	5,176,184	4,978,320
CAPITAL EXPENSES	-	-	-	81,500	201,500
TOTALS	\$ 4,174,937	\$ 4,376,647	\$ 4,587,209	\$ 5,808,082	\$ 5,727,240

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Water Superintendent	1	1	1	1	1
Chief Operator	1	1	1	1	1
Instrument Plant Control Technician (split with wastewater division)	1	1	1	1	1
Operators	5	4	4	4	4
Trainee	0	0	0	1	1
TOTAL	8	7	7	8	8

Performance Measures

Core Value: Ensure a Safe Community

Value Statement: Ensures regulatory compliance to protect the environment & the lives of its residents & visitors

Core Service: Water Treatment/Distribution

Measure Type: Tactical - Quality		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulations 100% of the time.	100%	100%	100%
Measure Type: Tactical - Efficiency			
Measure			
Monitor PH and alkalinity every two (2) hours seven (7) days a week according to the langular index in order to reduce calcium build up in water mains.	100%	100%	100%
Measure Type – Operational - Output			
Measure			
Perform one thousand (1,000) water quality tests per month required by State and Federal guidelines.			
Complete operational process testing, flushing and calibration of infrastructure equipment.			
Operate fire hydrant valves twice annually and perform quarterly flushing of all dead end mains.			



North Port Utilities – Wastewater Systems

Fund

420-Utilities Fund

Department/Division

6062-Wastewater Systems

Mission

The mission of North Port Utilities – Wastewater Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- 🌱 disposing of wastewater in a sound and environmentally approved method; and
- 🌱 increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Wastewater Systems is responsible for providing environmentally sound wastewater and reuse services to the community.

Core Services and Outputs

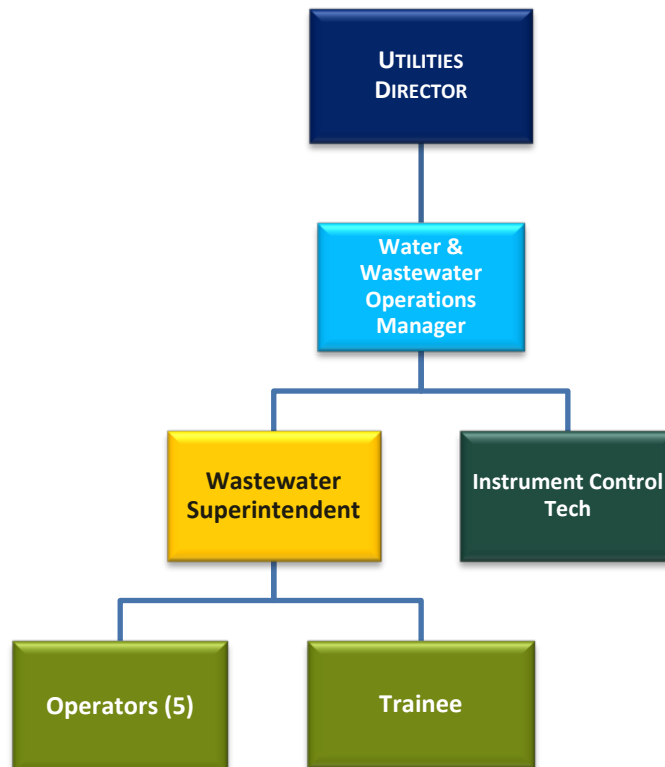
Wastewater Collection and Treatment

Primary Customer Group: Regulatory agencies

Customer Requirements: compliance

Definition Statement: To provide a safe and environmentally sound wastewater collection and treatment process that meets all State and Federal guidelines for the community.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 399,292	\$ 357,800	\$ 366,172	\$ 367,984	\$ 391,570
Employee Benefits	79,782	106,804	89,857	94,330	91,400
PERSONNEL EXPENSES	479,074	464,604	456,029	462,314	482,970
Professional/Contracted Services	391,210	438,104	419,500	503,100	389,000
Current Operating Charges	359,598	314,532	360,640	468,474	419,790
Operating Supplies	2,086,265	2,675,226	2,255,864	2,329,369	2,300,150
OPERATING EXPENSES	2,837,073	3,427,862	3,036,004	3,300,943	3,108,940
CAPITAL EXPENSES	-	-	-	1,905,878	206,000
TOTALS	\$ 3,316,147	\$ 3,892,466	\$ 3,492,033	\$ 5,669,135	\$ 3,797,910

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Wastewater Superintendent	1	1	1	1	1
Chief Operator	1	0	0	0	0
Operators	4	5	5	5	5
Trainee	0	0	0	0	1
TOTAL	6	6	6	6	7

Performance Measures

Core Value: Ensure a Safe Community

Value Statement: Ensures regulatory compliance to protect the environment & the lives of its residents & visitors

Core Service: Wastewater Collection and Treatment

Measure Type: Tactical - Quality	FY 2013	FY 2014	
Measure	Goal	Actual	Projected
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulations 100% of the time.	100%	100%	100%
Measure Type – Operational - Output			
Measure			
Perform eight (8) wastewater quality tests per week required by State and Federal agencies.			
Perform process tests to produce a safe wastewater effluent that can be used as an alternative for potable water for irrigation.			
Perform ninety-nine (99) inspections five (5) days a week on lift stations.			



North Port Utilities – Field Operations

Fund

420-Utilities Fund

Department/Division

6063-Field Operations

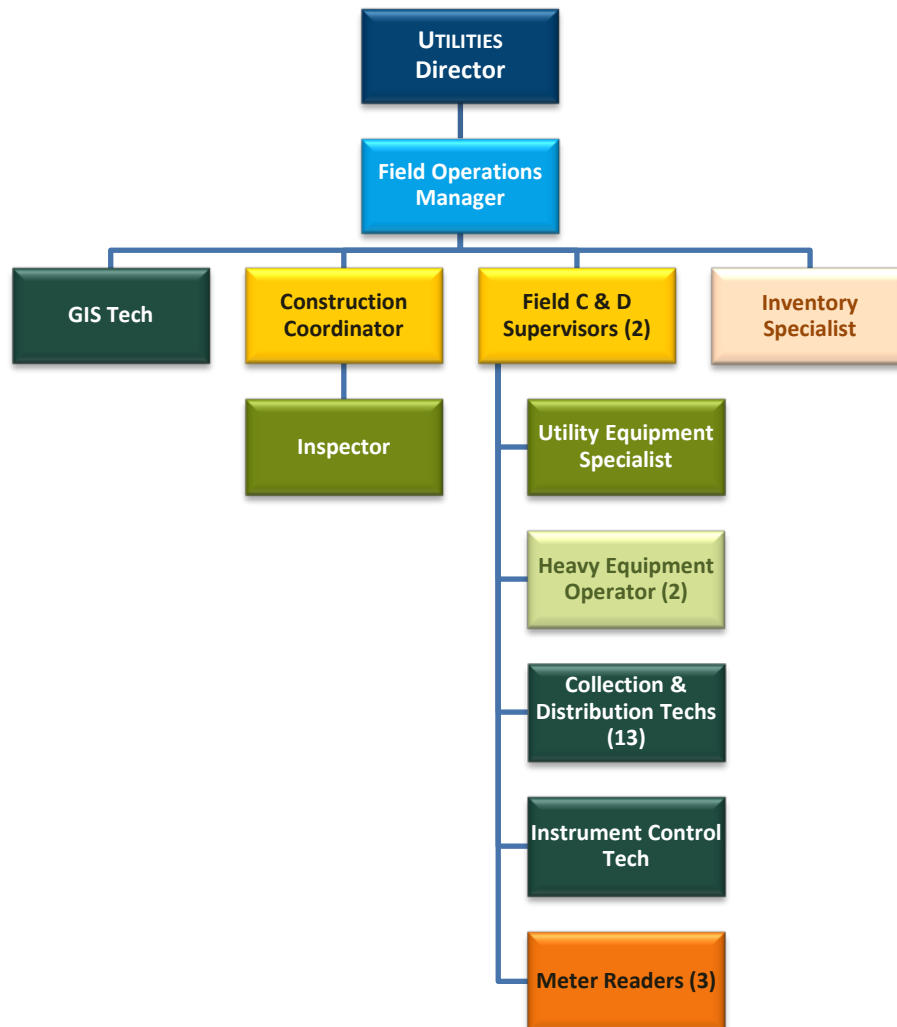
Mission

The mission of North Port Utilities – Field Operations is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- providing safe drinking water;
- exploring viable options to improve water quality; and
- disposing of wastewater in a sound and environmentally approved method.

In order to accomplish this mission, the North Port Utilities – Field Operations is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

Structure



*Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 1,494,619	\$ 1,485,293	\$ 1,460,989	\$ 1,429,196	\$ 1,422,210
Employee Benefits	525,890	442,833	397,895	388,902	432,080
PERSONNEL EXPENSES	2,020,509	1,928,126	1,858,884	1,818,098	1,854,290
Professional/Contracted Services	157,234	1,009,873	282,032	381,825	273,700
Current Operating Charges	509,031	436,042	360,464	479,912	477,960
Operating Supplies	617,936	647,838	548,309	630,742	698,060
OPERATING EXPENSES	1,284,201	2,093,753	1,190,805	1,492,479	1,449,720
CAPITAL EXPENSES	-	-	-	945,384	1,032,170
TOTALS	\$ 3,304,710	\$ 4,021,879	\$ 3,049,689	\$ 4,255,961	\$ 4,336,180

Staffing – Authorized Positions

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Field Operations Manager	1	1	1	1	1
Warehouse Controller	1	1	0	0	0
GIS Technician	1	1	1	1	1
Field C & D Supervisor	2	2	2	2	2
Heavy Equipment Operator	2	2	2	2	2
C & D Technician II	8	8	8	8	8
C & D Technician I	6	5	5	5	5
Utility Equipment Specialist	1	1	1	1	1
Instrument Control Technician	1	1	1	1	1
Meter Reader Supervisor	1	1	0	0	0
Meter Reader II	1	1	1	1	1
Meter Reader I	2	2	2	2	2
Construction Coordinator	1	1	1	1	1
Inspector	1	1	1	1	1
Inventory Specialist	0	0	1	1	1
TOTAL	29	28	27	27	27

**CAPACITY FEES and UTILITY CONSTRUCTION**

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction.

The Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

The following chart shows the revenues and expenses in the Capacity Fees and Utility Construction Funds for a five-year period beginning in FY 2010.

**CAPACITY FEES AND UTILITY CONSTRUCTION
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Intergovernmental Revenue	\$ 556,697	\$ 841,993	\$ 732,081	\$ -	\$ -
Interest Income	367,194	142,973	102,903	29,102	45,000
Capacity Fees	294,557	306,319	(213,231)	234,887	349,470
Transfers In	10,000,000	2,500,000	3,704,356	-	-
Appropriated Fund Balance	-	-	-	3,081,011	2,350,530
Total Revenues & Other Financing Sources	\$ 11,218,448	\$ 3,791,285	\$ 4,326,109	\$ 3,345,000	\$ 2,745,000
Expenses					
Water Capacity System Expenses	\$ 1,831,277	\$ -	\$ 876,936	\$ 250,000	\$ 550,000
Wastewater Capacity System Expenses	864,174	10,286,012	860,073	3,095,000	2,195,000
Utility Construction	22,168,561	-	2,363,135	-	-
Total Expenses	\$ 24,864,012	\$ 10,286,012	\$ 4,100,144	\$ 3,345,000	\$ 2,745,000

WATER CAPACITY FEES

Water Capacity Fees provide funding for the expansion of water capacity systems.

REVENUES

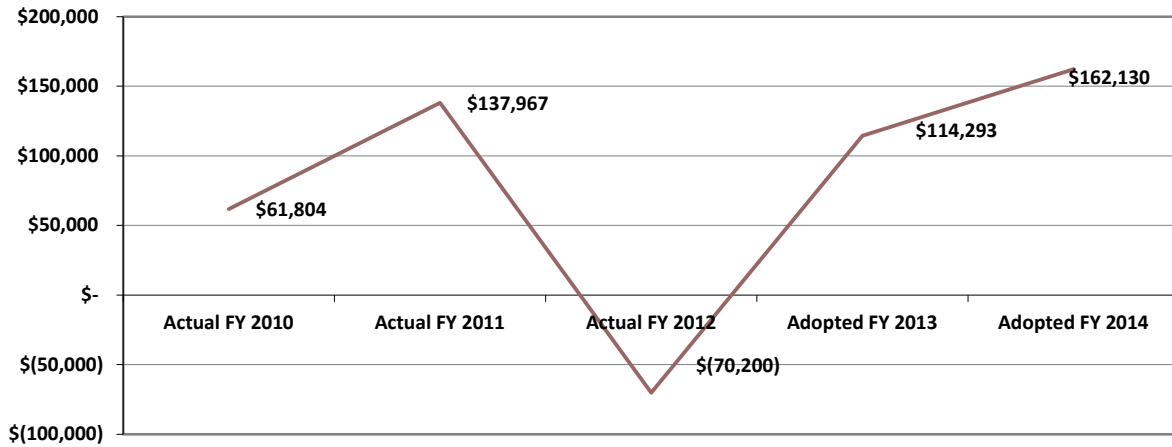
The purpose of the Water Capacity Fee is to provide a financial mechanism to fund grow-related projects for the expansion of water capacity systems.

Water capacity fee revenue projections for FY 2014 total \$162,130, an increase of \$47,837 over FY 2013. Interest earnings are projected at \$15,000.

The following chart illustrates the economic impact to water capacity fees for a five-year period beginning in FY 2010.



**WATER CAPACITY FEE REVENUE
FY 2010 THROUGH FY 2014**



TRANSFERS AND FUND BALANCE

A total of \$372,870 in fund balance is appropriated for use in FY 2014.

EXPENSES

The total capital expense for FY 2014 is \$550,000 which is appropriated to the following capital projects:

- Water Transmission Oversizing - \$50,000
- Aquifer Storage Recovery Pipeline and Chemical Addition - \$500,000.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ Less fixed assets and/or construction in progress.

**WATER CAPACITY FEE FUND
FUND BALANCE REPORT**

09/30/2012 Net Assets	\$ 13,581,905
12/13 Actual Revenue (Unaudited)	209,831
12/13 Actual Expenses (Unaudited)	(119,211)
12/13 Assets Due from Other Governments	45,005
Less: Fixed Assets/Construction in Progress	(11,883,559)
Estimated Net Assets as of 9/30/13	\$ 1,833,971
12/13 Re-appropriated Projects & Encumbrances	(673,341)
Proposed Change in Net Assets for FY 2014	(372,870)
Projected Net Assets as of 09/30/14	\$ 787,760



WASTEWATER CAPACITY FEES

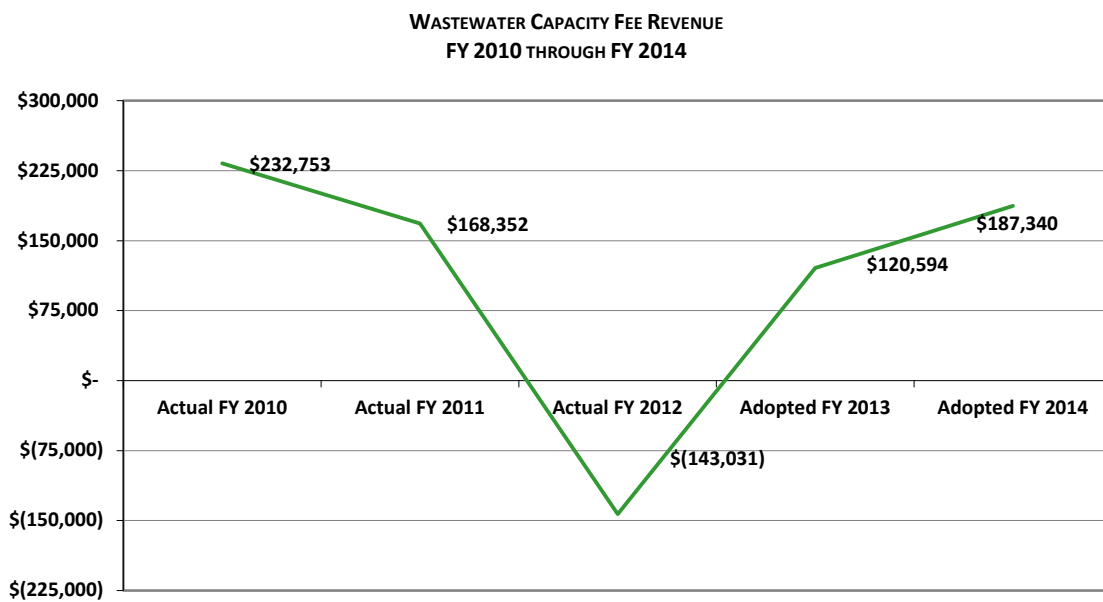
Wastewater Capacity Fees provide funding for the expansion of wastewater capacity systems.

REVENUES

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater capacity systems.

Wastewater capacity fee revenue projections for FY 2014 total \$187,340, an increase of \$66,746. Interest earnings are projected at \$30,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2010.



TRANSFERS AND FUND BALANCE

A total of \$1,977,660 in fund balance is appropriated for use for FY 2014.

EXPENSES

The total capital expense for FY 2014 is \$1,995,000 which is appropriated to the following capital projects:

- Wastewater Transmission Oversizing - \$50,000
- Reclaimed Water Expansion - \$1,945,000.

A transfer out of \$200,000 is scheduled to pay debt service related to wastewater expansion.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ Less fixed assets and/or construction in progress.



**WASTEWATER CAPACITY FEE FUND
FUND BALANCE REPORT**

09/30/2012 Net Assets	\$ 6,035,961
12/13 Actual Revenue (Unaudited)	1,510,318
12/13 Actual Expenses (Unaudited)	(513,360)
12/13 Assets Due from Other Governments	384,575
Less: Fixed Assets/Construction in Progress	(3,602,531)
Estimated Net Assets as of 9/30/13	\$ 3,814,963
12/13 Re-appropriated Projects & Encumbrances	(3,450,629)
Proposed Change in Net Assets for FY 2014	(1,977,660)
Projected Net Assets as of 09/30/14	\$ (1,613,326)

UTILITY CONSTRUCTION FUND

The Utility Construction Fund provides a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

REVENUES

The Utilities Department does not anticipate receiving any loan funding from the State Revolving Loan for FY 2014.

EXPENSES

No capital expense is scheduled for FY 2014.

FUND BALANCE

This fund is used strictly for the purpose of accounting for bond and loan proceeds for construction projects. The timing of the receipt of the revenues is often not aligned with the actual expenses. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ Less fixed assets and/or construction in progress.

**UTILITY CONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2012 Net Assets	\$ (2,368,541)
12/13 Actual Revenue (Unaudited)	2,450,352
12/13 Actual Expenses (Unaudited)	(89,813)
Estimated Net Assets as of 9/30/13	\$ (8,002)
12/13 Re-appropriated Projects & Encumbrances	(475,468)
Projected Net Assets at 09/30/14	\$ (483,470)

**OTHER FUNDS****OTHER FUNDS SUMMARY**

This section provides information on various minor funds most of which are special revenue funds. The following summary shows a breakdown of revenues and expenditures in six categories. The Building Fund is the only operating fund of the group.

**OTHER FUNDS BUDGET SUMMARY
FY 2014 ADOPTED**

Revenue	Building Fund	Other Special Revenue Funds	Escheated Lots Funds	Impact Fee Funds	Debt Service Fund	Capital Funds	Total
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,868,530	\$ 6,868,530
Permits & Special Assessments	1,137,000	26,000	-	-	3,000,000	-	4,163,000
Charges for Services	20,200	-	-	-	-	-	20,200
Fines & Forfeitures	-	36,380	-	-	-	-	36,380
Interest Income	200	9,440	500	15,460	-	70,000	95,600
Miscellaneous Revenues	8,000	5,267,271	-	-	-	-	5,275,271
Impact Fees	-	-	-	520,700	-	-	520,700
Other Sources	-	-	-	-	-	41,500,000	41,500,000
Transfers In	-	-	-	-	-	3,062,390	3,062,390
Appropriated Fund Balance	(184,220)	218,475	520,700	(536,160)	-	(3,356,605)	(3,337,810)
Total Revenues & Other Financing Sources	\$ 981,180	\$ 5,557,566	\$ 521,200	\$ -	\$ 3,000,000	\$48,144,315	\$58,204,261
Expenditures							
General Government	\$ -	\$ 5,325,771	\$ -	\$ -	\$ -	\$ -	\$ 5,325,771
Public Safety	905,180	223,295	-	-	-	-	1,128,475
Transportation	-	-	-	-	76,880	874,000	950,880
Economic Environment	-	-	200,000	-	-	-	200,000
Culture and Recreation	-	-	150,000	-	-	-	150,000
Capital	-	8,500	50,000	-	-	46,606,415	46,664,915
Debt Service	-	-	-	-	2,923,120	76,900	3,000,020
Other Uses	76,000	-	121,200	-	-	587,000	784,200
Total Expenditures	\$ 981,180	\$ 5,557,566	\$ 521,200	\$ -	\$ 3,000,000	\$48,144,315	\$58,204,261



DEPARTMENTAL FUNCTIONS

The Other Funds departmental functions are categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTIONS

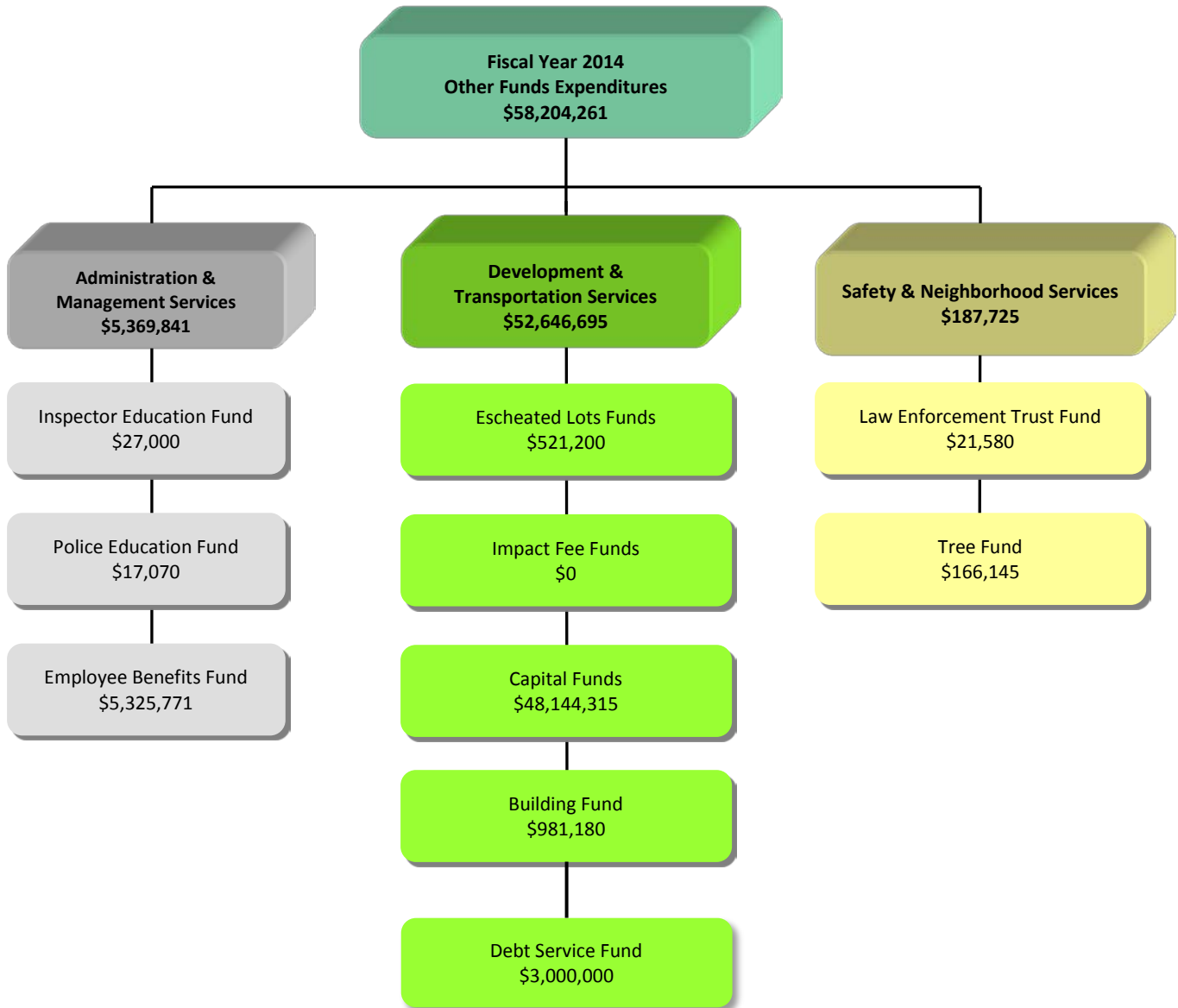
SERVICE CATEGORY	SERVICE FUNCTION
<i>Administration & Management Services</i>	
Inspector Education	Provides for continuing education opportunities for building inspectors and plans examiners.
Police Education	Provides funds for training of law enforcement officers.
Employee Benefits	Provides employee benefits including health, dental, vision, life and disability and flex plan spending program.
<i>Development & Transportation Services</i>	
Building Fund	Monitors construction within the City including plans review, inspections and permit issuances.
Escheated Lots Funds	Provides for the funding of various capital type projects as Commission directs.
Impact Fee Funds	Provides for the funding of growth related projects pertaining to each category of impact fees.
Capital Funds	Provides for specific capital projects.
Debt Service Fund	Establishes a reserve to service interest and principal payments on short- and long-term debt.
<i>Safety & Neighborhood Services</i>	
Law Enforcement Trust	Provides for special community events related to law enforcement.
Tree Fund	Provides for the purchase of trees and maintenance of trees throughout the City.



EXPENDITURES

The following chart illustrates the Other Funds FY 2014 Adopted Budgets within the service categories shown above.

BREAKDOWN OF OTHER FUNDS EXPENDITURES



OTHER FUNDS DETAIL INFORMATION

Included in the fund reports are the following:

- ✓ Brief description of the purpose of the fund.
- ✓ Historical and projected revenues and expenditures for a five year period.
- ✓ Fund balance report of each fund.





BUILDING FUND

The Building Fund was established in FY 2007, in accordance with Florida Statute, section 553.80, to account for the property tracking of both revenues and expenditures, related to fees collected for the enforcement of the Florida Building Code.

The following chart shows the revenues and expenditures in the Building Fund for a five-year period beginning in FY 2010.

**BUILDING FUND
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

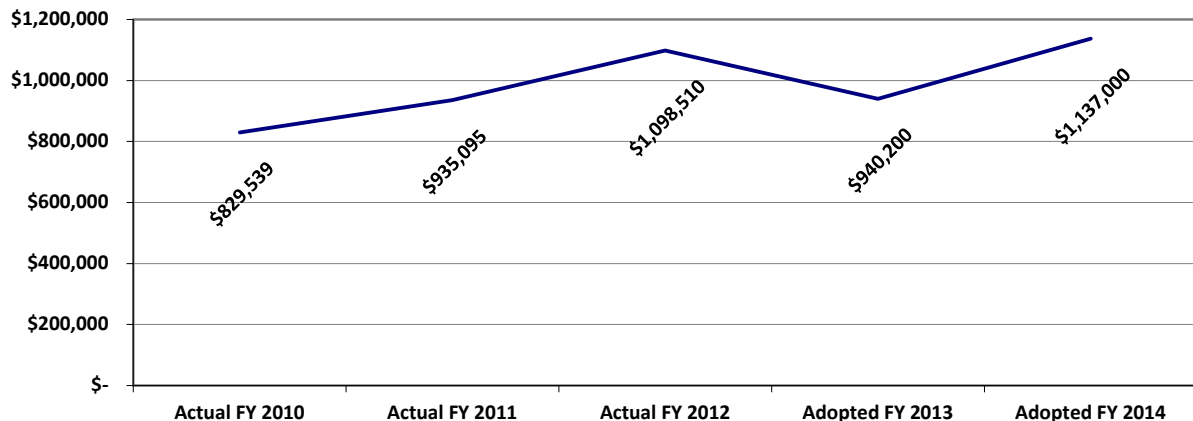
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Permits & Special Assessments	\$ 829,539	\$ 935,095	\$ 1,098,510	\$ 940,200	\$ 1,137,000
Charges for Services	72,324	146,338	156,435	80,200	20,200
Interest Income	(18,042)	(6,237)	(2,354)	(1,000)	200
Miscellaneous Revenues	11,167	11,704	12,580	8,000	8,000
Other Sources	816,637	691,009	-	(91,944)	(184,220)
Total Revenues & Other Financing Sources	\$ 1,711,625	\$ 1,777,909	\$ 1,265,171	\$ 935,456	\$ 981,180
Expenditures					
Public Safety	\$ 1,589,510	\$ 1,533,417	\$ 905,752	\$ 935,456	\$ 905,180
Other Uses	-	-	-	-	76,000
Total Expenditures	\$ 1,589,510	\$ 1,533,417	\$ 905,752	\$ 935,456	\$ 981,180

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

The primary funding source for the Building Fund is permit fees; accounting for 97.56% of the projected revenues. The projected revenue for FY 2014 increased \$196,800 or 20.93% due to the increase in construction activity. The following graph illustrates the permit and special assessments revenue for the Department since FY 2010.

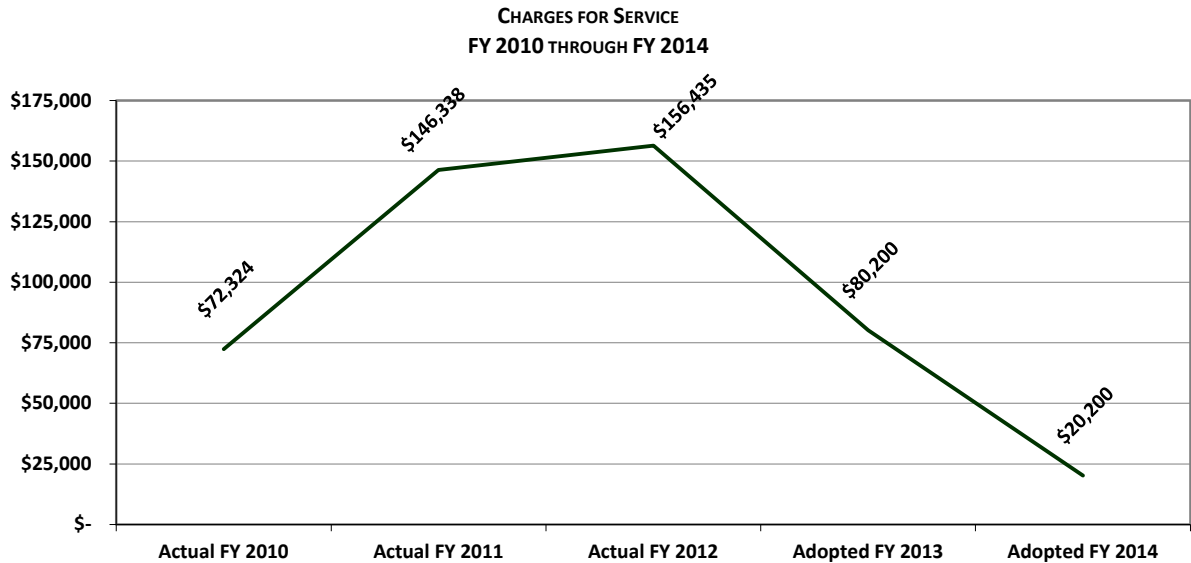
**PERMITS AND SPECIAL ASSESSMENTS
FY 2010 THROUGH FY 2014**





CHARGES FOR SERVICE

The Department charges fees for various services based on the City-wide fee ordinance 09-30. The projected charges for service revenue are \$20,200, a decrease of \$60,000, or 74.81% from FY 2013. In FY 2011, Foreclosed Home regulatory Fees were adopted to help recover costs associated with the additional Code Enforcement workload as a result of the growing quantity of foreclosed homes. In the past the revenue from these fees has been split fifty/fifty between the General Fund and the Building Fund while Building staff was providing a portion of this service along with Code Enforcement staff. In FY 2014, Code Enforcement staff will be solely providing this service; therefore, these fees will now be entirely allocated to the General Fund. Below is a graph showing the revenues from this source since FY 2010.



MISCELLANEOUS REVENUE

Interest income of \$200 and other miscellaneous revenue of \$8,000 are projected for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$184,220 in fund balance is reserved for future use.

EXPENDITURES

Personnel services increased \$202,150 (35.22%) mainly due to the reallocation of staff time from other divisions and the addition of two new positions (\$166,247). With the increase in construction activity it was necessary to shift these employees back to this division and add two positions to handle the rising workload. Corresponding increases in FICA (\$5,975), retirement contributions (\$16,113) and health insurance costs (\$15,744) also contributed to the rise in personnel services. Workers' compensation costs decreased \$2,018, partially offsetting these increases.

Operating expenditures decreased \$232,426 or 64.31% mainly due to the \$249,171 reduction in the General Fund cost allocation; a new methodology was implemented for FY 2014. A few accounts showed nominal increases: communication services \$624; risk insurance \$846; repairs and maintenance \$4,970; fleet cost allocation \$2,933; office supplies \$1,500; fees and licenses \$1,880; and minor operating equipment \$2,000.

No capital outlay is scheduled for FY 2014. A transfer of \$76,000 to the Capital Acquisition Fund is scheduled for FY 2014 for the future purchase of replacement and/or new vehicles.

The following summary shows the major impacts to the operating budget of the Building Fund.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 166,247
Increased FICA	5,975



Increased Pension / Retirement Contributions	16,113
Increased Health Insurance Contributions	15,744
Decreased Workers' Compensation Costs	(2,018)
Increased Unemployment Compensation Costs	89
Increased Communication Services	624
Increased Risk Insurance	846
Increased Repairs and Maintenance	7,903
Increased Office Supplies	1,500
Decreased Minor Operating Expenditures	2,000
Decreased Other Current Charges	(245,291)
Decreased Other Operating Expenditures	(8)
Total	\$ (30,276)

FUND BALANCE

A total of \$184,220 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.
- ✓ A 20% reserve of operating expenditures for FY 2014 for unanticipated events.

**BUILDING FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ (37,429)
12/13 Actual Revenue (Unaudited)	1,429,852
12/13 Actual Expenditures (Unaudited)	(948,245)
Projected Restricted Fund Balance as of 9/30/13	\$ 444,178
Assigned Fund Balance as of 10/01/13	
13/43 Appropriated Reserve of Fund Balance	184,220
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 628,398



Neighborhood Development Services

Fund




135-Building Fund

Department/Division

2700-Building

Mission

The mission of the Building Division is to assure and maintain a safely built structural environment by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, the Building Division is responsible for enforcement of Florida Statutes on construction, permitting, and inspection services; and for the coordination of permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

Core Services and Outputs

Permitting, Plans Review, and Inspections

Primary Customer Group: Licensed Contractors

Customer Requirements: Promptness

Definition Statement: To promptly regulate and enforce the permitting, plans review, and inspection of the construction of buildings and structures by licensed contractors in accordance with the Florida Building Code and other local, state, and federal laws.

Contractor and Business Licensing

Primary Customer Group: Regulated contractors and businesses

Customer Requirements: Promptness

Definition Statement: To promptly regulate and administer regulated contractor and business licensing according to local and state laws.

*Structure**Operating Budget Detail*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 437,577	\$ 410,993	\$ 439,394	\$ 461,253	\$ 627,500
Employee Benefits	143,568	130,141	105,989	112,767	148,670
PERSONNEL EXPENDITURES	581,145	541,134	545,383	574,020	776,170
Professional/Contracted Services	-	10	-	-	-
Current Operating Charges	1,001,629	982,153	341,707	346,556	110,630
Operating Supplies	6,736	10,120	18,662	14,880	18,380
OPERATING EXPENDITURES	1,008,365	992,283	360,369	361,436	129,010
OTHER USES	-	-	-	-	76,000
TOTALS	\$ 1,589,510	\$ 1,533,417	\$ 905,752	\$ 935,456	\$ 981,180

*Staffing – Authorized Positions*

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Building Director (split between four divisions)	1	1	1	1	1
Building Division Manager	-	-	1	1	1
Building Official	-	-	-	1	1
Chief Building Inspector	1	1	1	-	-
Administration Manager (split between three divisions)	1	1	-	-	-
Admin Services Coordinator	-	-	-	-	1
Chief Plans Examiner	1	1	1	1	1
Development Tech I	-	-	-	1	1
Development Tech II	-	-	-	1	1
Standard Inspector	4	4	3	3	4
Plans Examiner/Inspector	2	2	3	3	3
Permit Technician	2	2	2	-	-
Executive Assistant	1	1	-	-	-
TOTAL	13	13	12	12	14

Performance Measures

Core Value: Ensure a Safe Community

Value Statement: Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

Core Service: Permitting & Plan Review

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Process and issue 80% of commercial permit applications within 2 weeks of submittal to the Building Division.	80%	68%	80%
Measure Type: Operational - Output			
Conduct 350 building inspections monthly.			
Conduct 125 mechanical inspections monthly.			
Conduct 135 electrical inspections monthly.			
Conduct 120 plumbing inspections monthly.			
Conduct 150 zoning inspections monthly.			
Conduct 110 building plan reviews monthly.			
Conduct 65 zoning plan reviews monthly.			

Core Value: Ensure a Safe Community

Value Statement: Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

Core Service: Inspections

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014
Measure	Goal	Actual	Projected
Conduct 99% of requested inspections within 24 hours of the date requested.	99%	99.95%	99%
Measure Type: Operational – Output			

INSPECTOR EDUCATION

The Inspector Education Fund was established to provide for continuing education and certification of building department staff as required by Florida Statute. Revenue projections for this fund are based on a 2% surcharge added to each building permit.

The following chart shows the revenues and expenditures in the Inspector Education Fund for a five-year period beginning in FY 2010.

**INSPECTOR EDUCATION
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

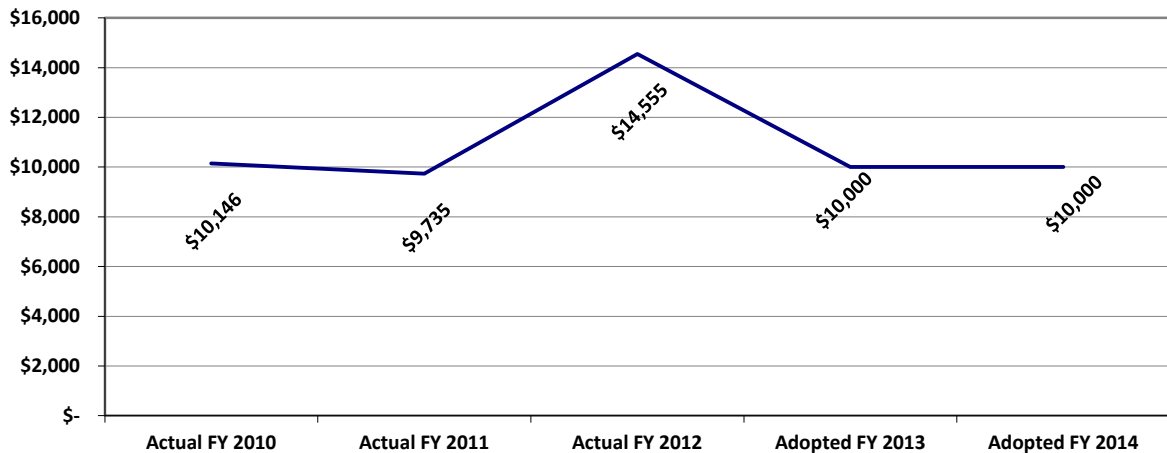
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Permits & Special Assessments	\$ 10,146	\$ 19,331	\$ 18,258	\$ 21,000	\$ 21,000
Interest Income	4,576	1,103	505	400	300
Other Sources	-	-	-	(3,400)	5,700
Total Revenues & Other Financing Sources	\$ 14,722	\$ 20,434	\$ 18,763	\$ 18,000	\$ 27,000
Expenditures					
Public Safety	\$ 10,000	\$ 12,586	\$ 28,012	\$ 18,000	\$ 27,000
Other Uses	-	150,000	-	-	-
Total Expenditures	\$ 10,000	\$ 162,586	\$ 28,012	\$ 18,000	\$ 27,000

REVENUES

PERMITS AND SPECIAL ASSESSMENTS – EDUCATION SURCHARGE

The FY 2014 revenue projection for education surcharge is \$10,000; no change from FY 2013. The following graph illustrates the permits and special assessments revenue for the fund since FY 2010.

**PERMITS AND SPECIAL ASSESSMENTS - EDUCATION SURCHARGE
FY 2010 THROUGH FY 2014**



Other permit surcharges – DEO (Department of Economic Opportunity) and DBPR (Department of Business and Professional Regulations) for FY 2014 - are \$11,000, no change from FY 2013. A surcharge of 2% is charged for each department.



TRANSFERS AND FUND BALANCE

An anticipated use of appropriated fund balance in the amount of \$5,700 is scheduled for FY 2014.

EXPENDITURES

Expenditures for FY 2014 are \$27,000, a \$9,000 increase from FY 2013. Travel and training were raised \$6,500 and books, publications, subscriptions and memberships were raised \$2,500.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**INSPECTOR EDUCATION
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 35,566
12/13 Actual Revenue (Unaudited)	25,005
12/13 Actual Expenditures (Unaudited)	(18,600)
<i>Projected Committed Fund Balance as of 9/30/13</i>	<i>\$ 41,971</i>
<i>Assigned Fund Balance as of 10/01/13</i>	
13/14 Appropriated Reserve of Fund Balance	(5,700)
<i>Projected "Available" Committed Fund Balance as of 9/30/14</i>	<i>\$ 36,271</i>

**LAW ENFORCEMENT TRUST**

The Law Enforcement Trust Fund derives revenues from the sale of forfeiture items and must be used for law enforcement related expenditures as stated in the Florida Contraband Forfeiture Act.

The following chart shows the revenues and expenditures in the Law Enforcement Trust Fund for a five-year period beginning in FY 2010.

**LAW ENFORCEMENT TRUST
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Fines & Forfeitures	\$ 12,679	\$ 26,419	\$ 54,844	\$ 14,000	\$ 14,000
Interest Income	812	414	630	100	550
Miscellaneous Revenues	2,000	-	-	-	-
Other Sources	-	-	1,000	71,995	7,030
Total Revenues & Other Financing Sources	\$ 15,491	\$ 26,833	\$ 56,474	\$ 86,095	\$ 21,580
Expenditures					
Public Safety	\$ 3,992	\$ 20,573	\$ 20,485	\$ 73,960	\$ 13,080
Capital	-	-	-	12,135	8,500
Total Expenditures	\$ 3,992	\$ 20,573	\$ 20,485	\$ 86,095	\$ 21,580

REVENUES**FINES AND FORFEITURES**

The revenue projection for FY 2014 is \$14,000, no change from FY 2013. Interest earnings of \$550 are expected for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$7,030 in fund balance is appropriated for FY 2014.

EXPENDITURES

Operating expenditures for FY 2014 are \$13,080, a decrease of \$60,880 mainly due to the reduction of \$55,245 in minor operating equipment. The budget provides for the Citizens Law Enforcement Academy, "Do the Right Thing" Annual County-wide banquet, the "National Night Out" event, and the purchase of SWAT team equipment, scuba diving equipment, Ultimate Training Munitions protective equipment and munitions and various other equipment.

Capital expenditures of \$8,500 are scheduled for FY 2014 for a replacement K9 dog.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**LAW ENFORCEMENT TRUST
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$	77,331
12/13 Actual Revenue (Unaudited)		84,961
12/13 Actual Expenditures (Unaudited)		(86,095)
<i>Projected Restricted Fund Balance as of 9/30/13</i>	\$	76,197
<i>Assigned Fund Balance as of 10/01/13</i>		
12/13 Appropriated Use of Fund Balance		(7,030)
<i>Projected "Available" Restricted Fund Balance as of 9/30/14</i>	\$	69,167

**POLICE EDUCATION**

The Police Education Fund provides for the training of police officers. Florida Statute (938.15) allows for the assessment of an additional \$2 on fines to provide for training and education of law enforcement officers.

The following chart shows the revenues and expenditures in the Police Education Fund for a five-year period beginning in FY 2010.

**POLICE EDUCATION
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Fines & Forfeitures	\$ 13,216	\$ 11,940	\$ 12,660	\$ 11,362	\$ 10,380
Interest Income	626	153	174	180	90
Other Sources	-	-	-	7,396	6,600
Total Revenues & Other Financing Sources	\$ 13,842	\$ 12,093	\$ 12,834	\$ 18,938	\$ 17,070
Expenditures					
Public Safety	\$ 32,519	\$ 10,943	\$ 10,688	\$ 18,938	\$ 17,070
Total Expenditures	\$ 32,519	\$ 10,943	\$ 10,688	\$ 18,938	\$ 17,070

REVENUES**FINES AND FORFEITURES**

Projected revenues for FY 2014 are \$10,380 which is a decrease of \$982, or 8.64%.

TRANSFERS AND FUND BALANCE

A total of \$6,600 in fund balance is appropriated for FY 2014.

EXPENDITURES

Expenditures for FY 2014 are \$17,070, a decrease of \$1,868, or 9.86%. The budget provides for several opportunities for law enforcement officer training.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**POLICE EDUCATION
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 19,656
12/13 Actual Revenue (Unaudited)	13,057
12/13 Actual Expenditures (Unaudited)	(15,046)
Projected Restricted Fund Balance as of 9/30/13	\$ 17,667
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	(6,600)
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 11,067



TREE FUND

In FY 2007, the Tree Fund was set up to account for proceeds of fines and assessments that are restricted for tree maintenance and purchases. Prior to the segregation of these proceeds, the revenues and expenditures were accounted for in detailed line items in the General Fund.

The following chart shows the revenues and expenditures in the Tree Fund for a five-year period beginning in FY 2010.

**TREE FUND
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

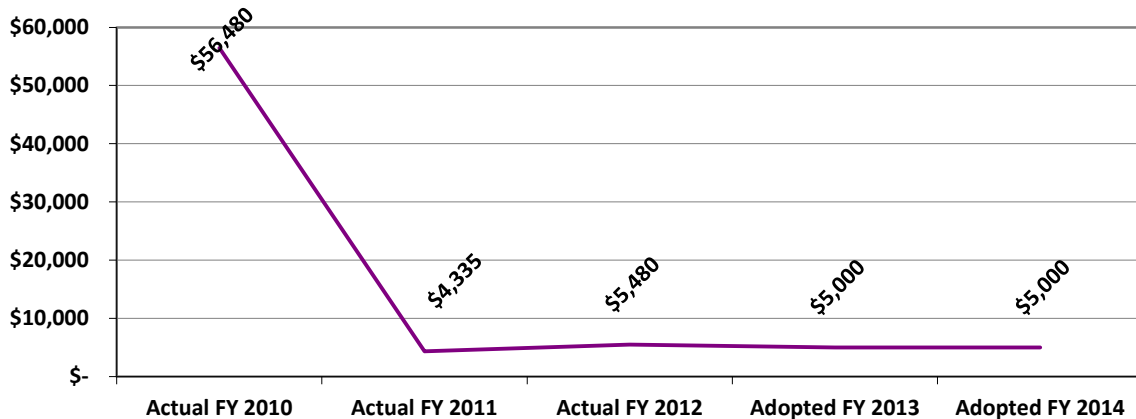
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Permits & Special Assessments	\$ 56,480	\$ 4,335	\$ 5,480	\$ 5,000	\$ 5,000
Fines & Forfeitures	975	1,250	10,698	12,000	12,000
Interest Income	20,593	8,827	6,588	8,500	8,500
Other Sources	-	-	-	110,198	140,645
Total Revenues & Other Financing Sources	\$ 78,048	\$ 14,412	\$ 22,766	\$ 135,698	\$ 166,145
Expenditures					
Public Safety	\$ 67,766	\$ 128,002	\$ 132,981	\$ 135,698	\$ 166,145
Total Expenditures	\$ 67,766	\$ 128,002	\$ 132,981	\$ 135,698	\$ 166,145

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

Mitigation assessment fees charged for tree removals are the primary funding source for the Tree Fund. FY 2014 projected revenue from assessments is \$5,000, no change from FY 2013. The slowdown in construction activity has affected the amount of mitigation assessment fees received. The following chart shows the revenues from assessment fees since FY 2010.

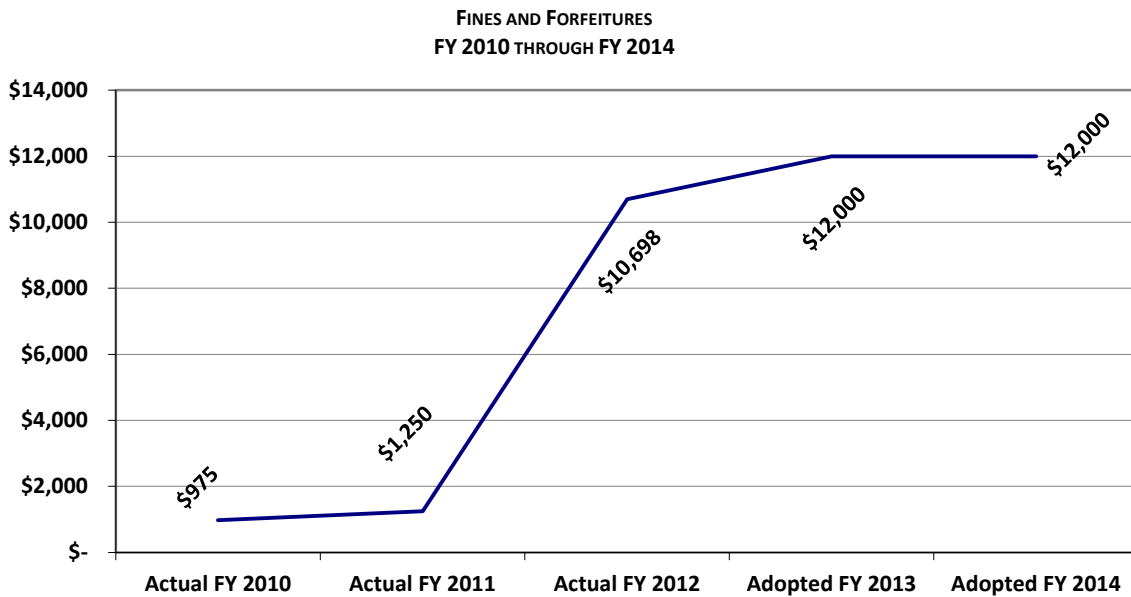
**PERMITS AND SPECIAL ASSESSMENTS-MITIGATION ASSESSMENT FEES
FY 2010 THROUGH FY 2014**





FINES AND FORFEITURES

Revenues are derived from fines related to violations of the City’s tree ordinance. Projected revenues for FY 2014 include fines of \$12,000, no change from FY 2013. The following graph illustrates fine revenue since FY 2010.



MISCELLANEOUS REVENUES

Interest income of \$8,500 is projected for FY 2014.

TRANSFERS AND FUND BALANCE

A use of fund balance of in the amount of \$140,645 is scheduled for FY 2014.

EXPENDITURES

The Tree Ordinance allows for the funding of personnel costs incurred as related to the preservation of trees within the City. For FY 2014, the arborist position and only 25% of the zoning plans examiner position resides in the Tree Fund with all budgeted personnel costs related to the position. In previous years, this fund included 50% of the zoning plans examiner position and all related personnel costs. With increased activity in construction and planning, it was necessary to shift hours back to the Property Standards division. Personnel services are appropriated at \$77,170 for FY 2014, a decrease of \$17,783 or 18.73% for the reason listed above.

Operating expenditures are budgeted at \$88,975 for FY 2014, an increase of \$48,230 or 118.37%. The major expenditure is \$70,000 for trees, which is a \$50,000 increase from FY 2013. The beautification of Biscayne Drive is a capital project scheduled for FY 2014. It includes median landscaping, turf with minimal irrigation, Florida native plantings and trees. The \$50,000 for trees for this particular project will be provided by this fund.

No capital outlay is scheduled for FY 2014. The total FY 2014 Tree Fund budget is \$166,145.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014. Included in the fund balance report are the following:

- ✓ FY 2013 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2013.
- ✓ Contractual agreements that are re-appropriated from FY 2013.



**TREE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance		\$ 603,712
	12/13 Actual Revenue (Unaudited)	12,185
	12/13 Actual Expenditures (Unaudited)	(116,254)
<i>Projected Committed Fund Balance as of 9/30/13</i>		\$ 499,643
<i>Assigned Fund Balance as of 10/01/13</i>		
	13/14 Appropriated Use of Fund Balance	(140,645)
<i>Projected "Available" Committed Fund Balance as of 9/30/14</i>		\$ 358,998

**ESCHEATED LOTS**

The Escheated Lots Fund was established through the one-time sale of escheated lots. In FY 2007, the City Commission, through a budget amendment, appropriated a portion of the funds to roads and parks projects. The remaining balance is used to fund other projects as directed by Commission.

ESCHEATED LOTS – LAND & FUTURE PROJECTS

The following chart shows the revenues and expenditures in the Escheated Lots – Land & Future Projects since FY 2010.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Interest Income	\$ 172,853	\$ 72,236	\$ 50,058	\$ 25,000	\$ -
Other Sources	-	-	-	(25,000)	400,000
Total Revenues & Other Financing Sources	\$ 172,853	\$ 72,236	\$ 50,058	\$ -	\$ 400,000
Expenditures					
Operating	\$ 43,246	\$ 356,783	\$ 20,599	\$ -	\$ 350,000
Capital	399,624	349,969	23,088	-	50,000
Other Uses	-	-	1,000,000	-	-
Total Expenditures	\$ 442,870	\$ 706,752	\$ 1,043,687	\$ -	\$ 400,000

REVENUES

No revenue is projected for the Escheated Lots Fund for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$400,000 in fund balance is scheduled for use in FY 2014.

EXPENDITURES

The following expenditures are scheduled for FY 2014: \$200,000 for the Unified Land Development Code Update; \$150,000 for a Parks Master Plan; and \$50,000 for enhancing the security system in City Hall.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 5,076,986
12/13 Actual Revenue (Unaudited)	17,112
12/13 Actual Expenditures (Unaudited)	(46,285)
Projected Committed Fund Balance as of 9/30/13	\$ 5,047,813
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(120,000)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	(400,000)
Projected "Available" Committed Fund Balance as of 9/30/14	\$ 4,527,813

**ESCHEATED LOTS – ROADS**

In FY 2007, the City Commission appropriated \$18,000,000 from the Escheated Lots Fund to the Escheated Lots – Roads Fund specifically designated for road rehabilitation and the Toledo Blade Boulevard widening project. The major road rehabilitation project is completed and the Toledo Blade Boulevard project was completed in FY 2010.

REVENUES

No revenues are projected for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$121,200 in fund balance is appropriated for FY 2014.

EXPENDITURES

There are no capital expenditures appropriated for the FY 2014. A transfer of \$121,200 to the General Fund is scheduled for FY 2014. This fund is being closed out as all designated projects have been finalized and the remaining funds are from either savings or investment earnings.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**ESCHEATED LOTS – ROADS
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 427,324
12/13 Actual Revenue (Unaudited)	956
12/13 Actual Expenditures (Unaudited)	(288,105)
Projected Committed Fund Balance as of 9/30/13	\$ 140,175
Committed Fund Balance as of 09/30/13	
Assigned Fund Balance as of 10/01/12	
13/14 Appropriated Use of Fund Balance	(121,200)
Projected "Available" Committed Fund Balance as of 9/30/14	\$ 18,975

ESCHEATED LOTS – PARKS

The City Commission established the Escheated Lots – Parks Fund in FY 2007 by transferring \$8,000,000 from the Escheated Lots Fund for future parks appropriations. Primarily, the Commission directed to fund a future Youth Community Center and other park improvement related projects.

The only revenue projected for the Escheated Lots – Parks Fund is \$500 in interest income.

TRANSFERS AND FUND BALANCE

A total of \$500 in fund balance is reserved for future use.

EXPENDITURES

There are no capital expenditures appropriated for the FY 2014.



FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**ESCHEATED LOTS – PARKS
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 402,317
12/13 Actual Revenue (Unaudited)	1,274
12/13 Actual Expenditures (Unaudited)	(121,634)
<i>Projected Committed Fund Balance as of 9/30/13</i>	\$ 281,957
<i>Committed Fund Balance as of 09/30/13</i>	
12/13 Re-appropriated Projects & Encumbrances	(102,697)
<i>Assigned Fund Balance as of 10/01/13</i>	
13/14 Appropriated Reserve of Fund Balance	500
<i>Projected "Available" Committed Fund Balance as of 9/30/14</i>	\$ 179,760

**IMPACT FEES**

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. Since FY 2007, the City has experienced a dramatic decline in new construction. Also, the City Commission has directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay any impact fee rate increases.

Six impact fees are imposed in the City of North Port and include: law enforcement; fire; parks and recreation; transportation; solid waste; and general government. Each of these impact fees is restricted to specific uses.

LAW ENFORCEMENT IMPACT FEES

The following chart shows the revenues and expenditures in the Law Enforcement Impact Fee Fund for a five-year period beginning in FY 2010.

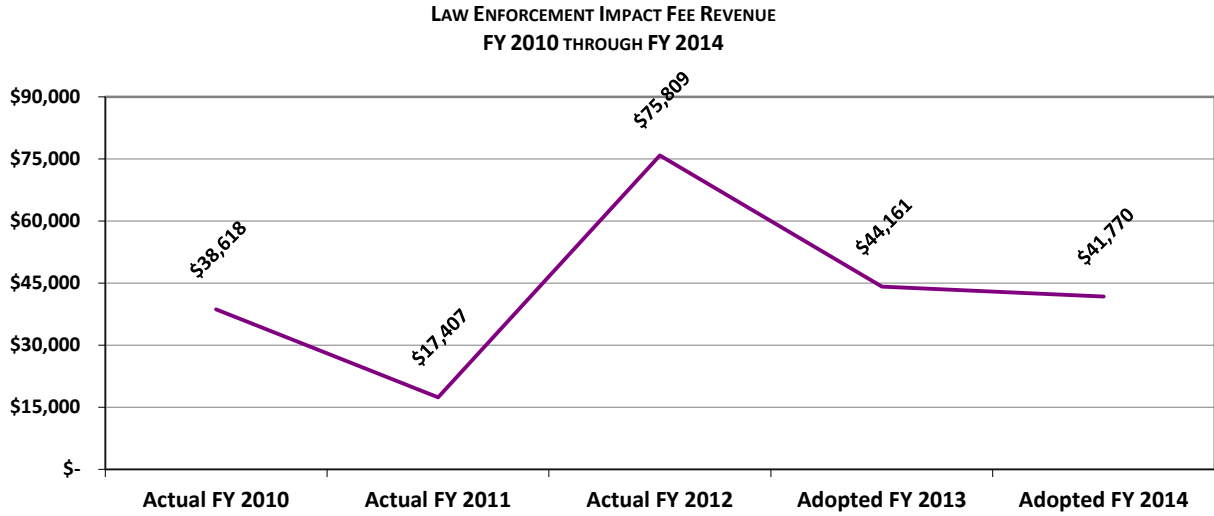
**LAW ENFORCEMENT IMPACT FEES
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Impact Fees	\$ 38,618	\$ 17,407	\$ 75,809	\$ 44,161	\$ 41,770
Interest Income	3,189	1,374	1,574	400	100
Other Sources	-	-	-	90,349	(41,870)
Total Revenues & Other Financing Sources	\$ 41,807	\$ 18,781	\$ 77,383	\$ 134,910	\$ -
Expenditures					
Capital	\$ 145,036	\$ -	\$ -	\$ 134,910	\$ -
Total Expenditures	\$ 145,036	\$ -	\$ -	\$ 134,910	\$ -

REVENUES

The purpose of the Law Enforcement Impact Fees is to provide a financial mechanism to fund growth-related projects as they pertain to public safety. Impact fee revenue projections for FY 2014 show a decrease of \$2,391, or 5.41%. Interest earnings are projected at \$100.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2010.



TRANSFERS AND FUND BALANCE

A total of \$41,870 in fund balance is reserved for future use.

EXPENDITURES

There are no capital expenditures scheduled for FY 2014.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**LAW ENFORCEMENT IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 203,929
12/13 Actual Revenue (Unaudited)	54,920
12/13 Actual Expenditures (Unaudited)	(106,813)
Projected Restricted Fund Balance as of 9/30/13	\$ 152,036
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(28,098)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	41,870
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 165,808



FIRE IMPACT FEES

The following chart shows the revenues and expenditures in the Fire Impact Fee Fund for a five-year period beginning in FY 2010.

**FIRE IMPACT FEES
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Impact Fees	\$ 114,762	\$ 51,643	\$ 101,289	\$ 46,911	\$ 46,430
Interest Income	46,499	12,957	7,598	450	100
Other Sources	-	-	-	(47,361)	(46,530)
Total Revenues & Other Financing Sources	\$ 161,261	\$ 64,600	\$ 108,887	\$ -	\$ -
Expenditures					
Capital	\$ 298,912	\$ 963,135	\$ 132,735	\$ -	\$ -
Total Expenditures	\$ 298,912	\$ 963,135	\$ 132,735	\$ -	\$ -

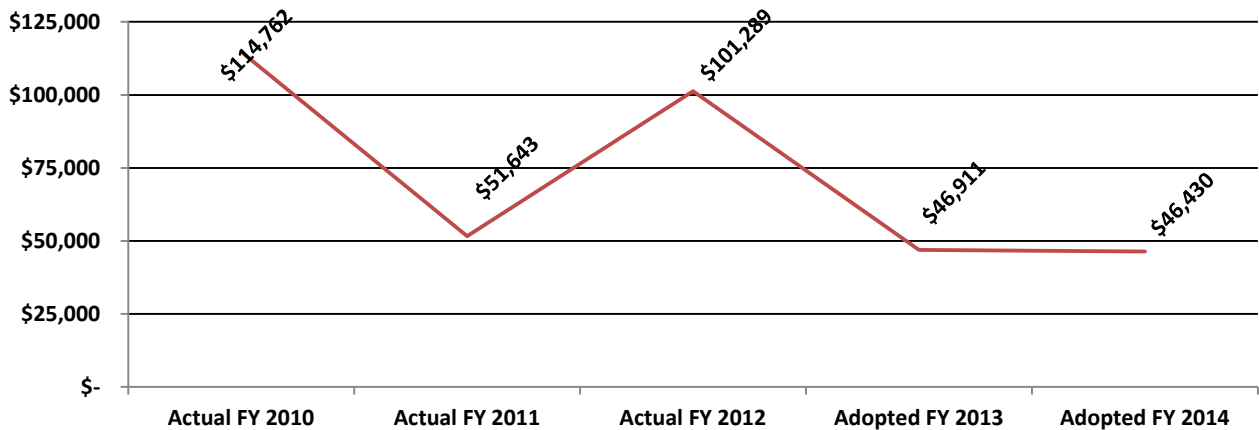
REVENUES

The Fire Impact Fee Fund provides revenues derived from new construction to fund growth-related projects as they relate to public safety.

Impact fee revenue projections for FY 2014 are expected to decrease \$481, or 1.03%. Interest earnings are projected at \$100.

The following chart shows the economic impact to the Fire Impact Fees for a five-year period beginning in FY 2010.

**FIRE IMPACT FEE REVENUE
FY 2010 THROUGH FY 2014**



TRANSFERS AND FUND BALANCE

A total of \$46,530 in fund balance is reserved for future use.

**EXPENDITURES**

There are no expenditures scheduled for FY 2014.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**FIRE IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 785,247
12/13 Actual Revenue (Unaudited)	61,448
12/13 Actual Expenditures (Unaudited)	-
Projected Restricted Fund Balance as of 9/30/13	\$ 846,695
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(556,553)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	46,530
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 336,672

PARKS & RECREATION IMPACT FEES

The following chart shows the revenues and expenditures in the Parks & Recreation Impact Fee Fund for a five-year period beginning in FY 2010.

**PARKS & RECREATION IMPACT FEES
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Impact Fees	\$ 84,264	\$ 128,793	\$ 107,076	\$ 55,888	\$ 73,160
Interest Income	29,724	14,350	12,438	500	180
Other Sources	-	-	-	43,612	(73,340)
Total Revenues & Other Financing Sources	\$ 113,988	\$ 143,143	\$ 119,514	\$ 100,000	\$ -
Expenditures					
Capital	\$ 3,450	\$ 190,243	\$ 16,980	\$ 100,000	\$ -
Total Expenditures	\$ 3,450	\$ 190,243	\$ 16,980	\$ 100,000	\$ -

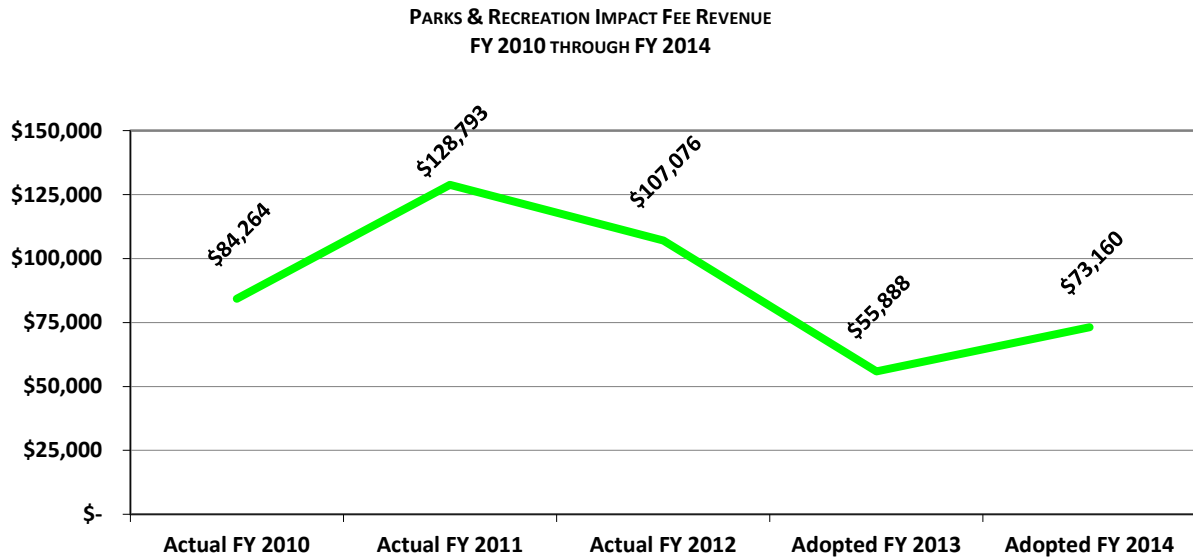


REVENUES

Parks & Recreation Impact Fee revenues are derived from new residential construction and provide for growth-related projects as they pertain to parks and recreation.

Projected revenues from impact fees related to parks equal \$73,160; an increase of \$17,272, or 30.90% from FY 2013. Interest earning estimates are \$180.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2010.



TRANSFERS AND FUND BALANCE

A total of \$73,340 in fund balance is reserved for future use.

EXPENDITURES

There are no capital expenditures scheduled for FY 2014.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**PARKS & RECREATION IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 1,301,049
12/13 Actual Revenue (Unaudited)	154,220
12/13 Actual Expenditures (Unaudited)	-
Projected Restricted Fund Balance as of 9/30/13	\$ 1,455,269
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	73,340
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 1,528,609



TRANSPORTATION IMPACT FEES

The following chart shows the revenues and expenditures in the Transportation Impact Fee Fund for a five-year period beginning in FY 2010.

**TRANSPORTATION IMPACT FEES
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Impact Fees	\$ 854,260	\$ 288,091	\$ 164,410	\$ -	\$ 327,060
Intergovernmental Revenue	754,699	1,869,274	-	10,000,000	-
Interest Income	211,214	78,011	62,129	5,000	15,000
Other Sources	-	-	-	580,500	(342,060)
Total Revenues & Other Financing Sources	\$ 1,820,173	\$ 2,235,376	\$ 226,539	\$ 10,585,500	\$ -
Expenditures					
Capital	\$ 6,251,886	\$ 1,588,318	\$ 2,493,489	\$ 10,585,500	\$ -
Total Expenditures	\$ 6,251,886	\$ 1,588,318	\$ 2,493,489	\$ 10,585,500	\$ -

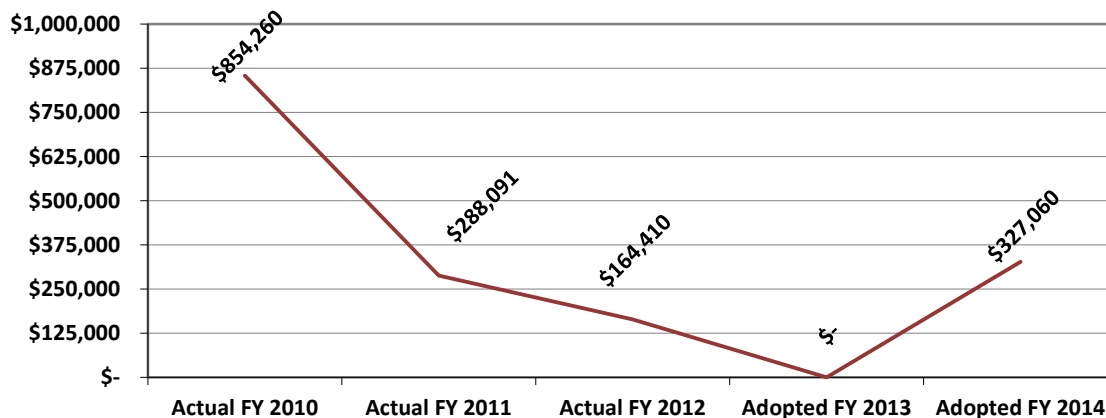
REVENUES

The purpose of Transportation Impact Fees is to provide a mechanism to fund growth-related projects as they relate to road systems. Revenues are derived from new residential and commercial construction.

Projected estimated revenues from transportation impact fees are \$327,060 for FY 2014. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. Interest earnings are projected to be \$15,000.

The following chart shows the economic impact on the Transportation Impact Fees for a five-year period beginning in FY 2010.

**TRANSPORTATION IMPACT FEE REVENUE
FY 2010 THROUGH FY 2014**



**TRANSFERS AND FUND BALANCE**

A total of \$342,060 in fund balance is reserved for future use.

EXPENDITURES

No capital expenditures are scheduled for FY 2014. However, the City has received a State Infrastructure Bank loan in the amount of \$10,000,000 which will be drawn on in fiscal year 2014. The drawdown of funds will eliminate the deficit in the following fund balance report.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**TRANSPORTATION IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 4,729,333
12/13 Actual Revenue (Unaudited)	33,785
12/13 Actual Expenditures (Unaudited)	(747,139)
Projected Restricted Fund Balance as of 9/30/13	\$ 4,015,979
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(10,739,740)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	(342,060)
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ (6,381,701)

SOLID WASTE IMPACT FEES

The following chart shows the revenues and expenditures in the Solid Waste Fee Fund for a five-year period beginning in FY 2010.

**SOLID WASTE IMPACT FEES
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Impact Fees	\$ 704	\$ 1,249	\$ 532	\$ -	\$ -
Interest Income	546	53	22	100	-
Other Sources	-	-	-	(100)	-
Total Revenues & Other Financing Sources	\$ 1,250	\$ 1,302	\$ 554	\$ -	\$ -
Expenditures					
Capital	\$ -	\$ 22,000	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 22,000	\$ -	\$ -	\$ -

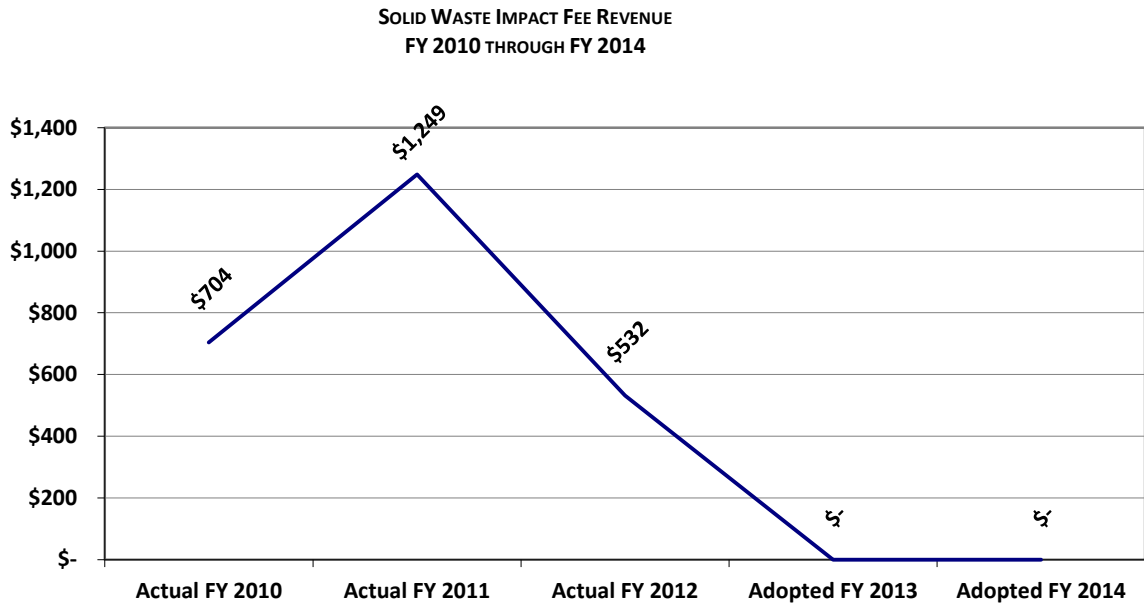


REVENUES

Solid Waste Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they pertain to solid waste services. The fees were implemented in FY 2008.

The projected impact fee revenue for FY 2014 is \$0. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees.

The following chart illustrates the revenues from Solid Waste Impact Fees for a five-year period beginning in FY 2010.



EXPENDITURES

No capital expenditures are scheduled for FY 2014.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**SOLID WASTE IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 2,322
12/13 Actual Revenue (Unaudited)	12
12/13 Actual Expenditures (Unaudited)	-
Projected Restricted Fund Balance as of 9/30/13	\$ 2,334
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 2,334

GENERAL GOVERNMENT IMPACT FEES

The following chart shows the revenues and expenditures in the General Government Impact Fee Fund for a five-year period beginning in FY 2010.



GENERAL GOVERNMENT IMPACT FEES
BUDGET COMPARISON
FY 2010 THROUGH FY 2014

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Impact Fees	\$ 21,959	\$ 9,122	\$ 53,906	\$ 32,612	\$ 32,280
Interest Income	2,255	383	431	375	80
Other Sources	-	-	-	(32,987)	(32,360)
Total Revenues & Other Financing Sources	\$ 24,214	\$ 9,505	\$ 54,337	\$ -	\$ -
Expenditures					
General Government	\$ -	\$ -	\$ 3,273	\$ -	\$ -
Capital	190,000	-	33,795	-	-
Total Expenditures	\$ 190,000	\$ -	\$ 37,068	\$ -	\$ -

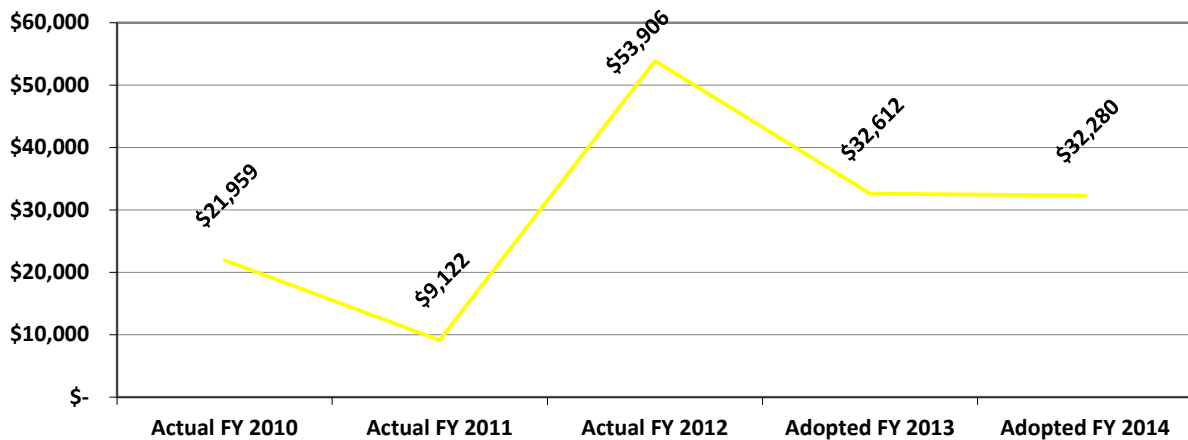
REVENUES

General Government Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they relate to the general services of the City. The fees were implemented in FY 2007.

Impact fee revenue of \$32,280 and interest income of \$80 is projected for FY 2014.

The following chart illustrates the revenues from General Government Impact Fees for a five-year period beginning in FY 2010.

GENERAL GOVERNMENT IMPACT FEE REVENUE
FY 2010 THROUGH FY 2014



TRANSFERS AND FUND BALANCE

A total of \$32,360 in fund balance is reserved for future use.

EXPENDITURES

No appropriations are budgeted for FY 2014.



FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**GENERAL GOVERNMENT IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 54,022
12/13 Actual Revenue (Unaudited)	40,182
12/13 Actual Expenditures (Unaudited)	(43,707)
<i>Projected Restricted Fund Balance as of 9/30/13</i>	\$ 50,497
<i>Assigned Fund Balance as of 10/01/13</i>	
13/14 Appropriated Reserve of Fund Balance	32,360
<i>Projected "Available" Restricted Fund Balance as of 9/30/14</i>	\$ 82,857



DEBT SERVICE FUND

ROAD RECONSTRUCTION BOND DEBT SERVICE FUND

This is a new fund for FY 2014. The purpose of the Road Reconstruction Bond Debt Service Fund is to fund the expenditures – interest and principal - associated with the road reconstruction bond.

The following chart shows the revenues and expenditures in the Road Reconstruction Bond Debt Service Fund for FY 2014.

**BOND RECONSTRUCTION BOND DEBT SERVICE FUND
BUDGET COMPARISON
FY 2014**

	Adopted FY 2014
Revenues	
Permits and Special Assessments	\$ 3,000,000
Total Revenues & Other Financing Sources	\$ 3,000,000
Expenditures	
Transportation	\$ 76,880
Debt Service	2,923,120
Total Expenditures	\$ 3,000,000

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**ROAD RECONSTRUCTION BOND DEBT SERVICE FUND
FUND BALANCE REPORT**

09/30/2013 Fund Balance	\$ -
Projected Fund Balance as of 9/30/14	\$ -

**INTERNAL SERVICE FUND****EMPLOYEE BENEFITS FUND**

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all operating funds of the City. Employees have the opportunity to purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund.

The following chart shows the revenues and expenditures in the Employee Benefits Fund for a five-year period beginning in FY 2010.

**EMPLOYEE BENEFITS FUND
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Interest Income	\$ (3,822)	\$ 996	\$ 2,397	\$ -	\$ -
Miscellaneous Revenues	4,565,092	5,117,678	5,223,716	5,199,061	5,267,271
Other Sources	-	-	-	(22,967)	58,500
Total Revenues & Other Financing Sources	\$ 4,561,270	\$ 5,118,674	\$ 5,226,113	\$ 5,176,094	\$ 5,325,771
Expenditures					
General Government	\$ 4,510,908	\$ 4,904,751	\$ 5,087,484	\$ 5,176,094	\$ 5,325,771
Total Expenditures	\$ 4,510,908	\$ 4,904,751	\$ 5,087,484	\$ 5,176,094	\$ 5,325,771

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**EMPLOYEE BENEFITS FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 299,749
12/13 Actual Revenue (Unaudited)	5,004,573
12/13 Actual Expenditures (Unaudited)	(4,958,221)
Projected Fund Balance as of 9/30/13	\$ 346,101
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	(58,500)
Projected Fund Balance as of 9/30/14	\$ 287,601



**CAPITAL FUNDS**

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The capital funds used by the City are Infrastructure Sales Surtax II, Infrastructure Sales Surtax III, Maintenance Facility Construction, Capital Acquisition, and Bond Reconstruction.

INFRASTRUCTURE SALES SURTAX II (ONE CENT SALES TAX)

In fiscal year 2013 the City called the 2003 Series bonds used for the construction of City Hall and the Police Department. The Surtax II funds were used to pay off the debt in full.

The following chart shows the revenues and expenditures in the Surtax II Fund for a five-year period beginning in FY 2010. The payoff of the bond debt is not reflected in the chart because budget amounts are used for this presentation. However, the fund balance report includes the estimated expenditures for the fund and includes the payoff of the debt service.

**INFRASTRUCTURE SALES SURTAX II
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Interest Income	\$ 538,841	\$ 189,502	\$ 148,001	\$ 45,000	\$ 5,000
Other Sources	-	-	5	1,157,272	(5,000)
Total Revenues & Other Financing Sources	\$ 538,841	\$ 189,502	\$ 148,006	\$ 1,202,272	\$ -
Expenditures					
Capital	\$ 2,701,085	\$ 3,216,663	\$ (12,584)	\$ -	\$ -
Debt Service	-	-	1,202,996	1,202,272	-
Other Uses	1,201,370	1,204,621	-	-	-
Total Expenditures	\$ 3,902,455	\$ 4,421,284	\$ 1,190,412	\$ 1,202,272	\$ -

REVENUES

The Infrastructure Sales Surtax II (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax II revenues ended in 2009. A 15 year extension was approved by voters to continue the one cent sales tax which is accounted for as Surtax III revenues.

Interest income accounts for any new revenues added to the fund which is projected at \$5,000 for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$5,000 in fund balance is reserved for future use.

EXPENDITURES

There are no capital expenditures scheduled for FY 2014. The Series 2003 bond debt service was paid in full in FY 2013.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2014.

**INFRASTRUCTURE SALES SURTAX II FUND
FUND BALANCE REPORT**

09/30/2012 Audited Unreserved Fund Balance	\$ 13,889,436
12/13 Actual Revenue (Unaudited)	62,215
12/13 Actual Expenditures (Unaudited)	(10,772,257)
Projected Restricted Fund Balance as of 9/30/13	\$ 3,179,394
Committed Fund Balance as of 09/30/13	
12/13 Re-appropriated Projects & Encumbrances	(2,505,000)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	5,000
Projected Restricted Fund Balance as of 9/30/14	\$ 679,394

INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)

Infrastructure Sales Surtax III is the 15 year extension of the One Cent Sales Tax program. FY 2010 was the first year of collection of Surtax III revenues. The following chart shows the revenues and expenditures in the Surtax III Fund since its inception in FY 2010.

**INFRASTRUCTURE SALES SURTAX III
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Other Taxes	\$ 5,554,577	\$ 5,801,652	\$ 6,097,183	\$ 6,120,005	\$ 6,868,530
Interest Income	50,792	50,639	81,520	29,000	50,000
Other Sources	-	911	-	(2,583,694)	(3,375,705)
Total Revenues & Other Financing Sources	\$ 5,605,369	\$ 5,853,202	\$ 6,178,703	\$ 3,565,311	\$ 3,542,825
Expenditures					
Transportation	\$ 486,762	\$ 904,519	\$ 98,728	\$ 698,227	\$ 874,000
Culture and Recreation	-	-	37,097	-	-
Capital	439,176	3,386,655	799,863	2,867,084	2,179,025
Other Uses	-	197,960	-	-	489,800
Total Expenditures	\$ 925,938	\$ 4,489,134	\$ 935,688	\$ 3,565,311	\$ 3,542,825

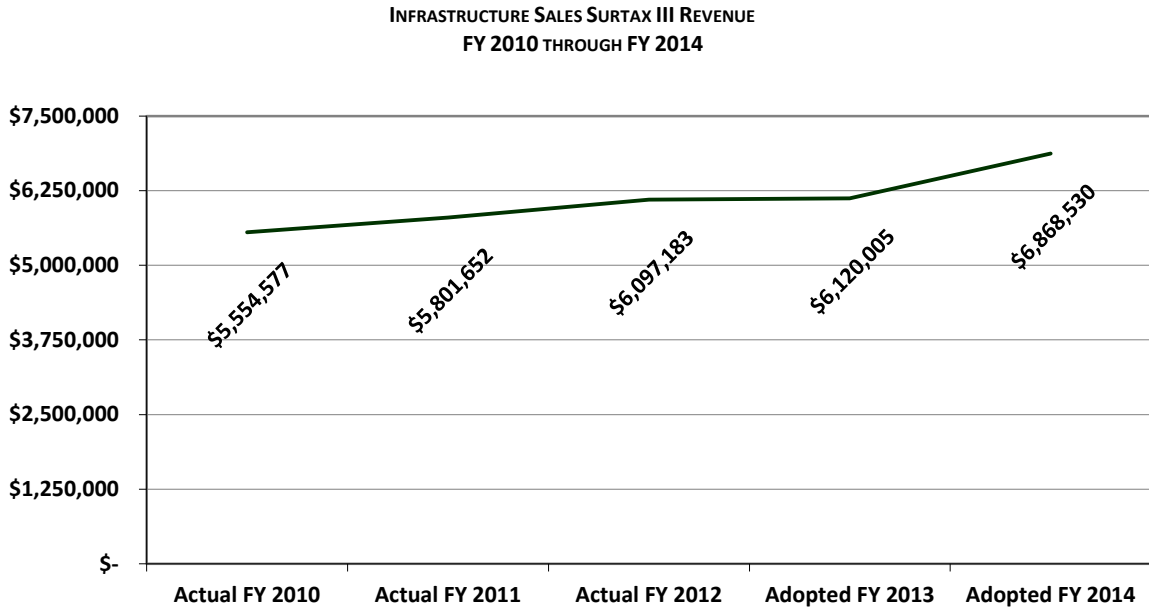


REVENUES

The Infrastructure Sales Surtax III (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax III revenue is projected at \$6,868,530 for FY 2014, an increase of \$748,525 (12.23%) from FY 2013. Revenue estimates are provided by the State of Florida in August of each year. Interest income is estimated at \$50,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2010.



TRANSFERS AND FUND BALANCE

A total of \$3,375,705 in fund balance is reserved for future use.

EXPENDITURES

FY 2014 expenditures of \$3,542,825 include the following:

- ✓ General Government: connector bridge (\$200,000)
- ✓ Police Department: transfer of \$489,800 to the Capital Acquisition Fund for twelve replacement vehicles
- ✓ Fire Department: capital equipment purchases of \$500,000
- ✓ Parks & Recreation: neighborhood park renovations (\$100,000), Myakkahatchee Creek Greenway (\$463,765), Atwater Park (\$250,000), and Butler Park multi-purpose fields (\$440,000)
- ✓ Road & Drainage: routine road maintenance (\$337,050), bridge repair and rehabilitation (\$401,030), neighborhood improvements (\$135,920), and sidewalk and pedestrian bridge (\$225,260).

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2014.

**INFRASTRUCTURE SALES SURTAX III FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 11,286,515
12/13 Actual Revenue (Unaudited)	6,946,926
12/13 Actual Expenditures (Unaudited)	(2,458,817)
Projected Restricted Fund Balance as of 9/30/13	\$ 15,774,624
Committed Fund Balance as of 09/30/13	
12/32 Re-appropriated Projects & Encumbrances	(6,247,318)
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Reserve of Fund Balance	3,375,705
Projected "Available" Restricted Fund Balance as of 9/30/14	\$ 12,903,011

MAINTENANCE FACILITY CONSTRUCTION FUND

The following chart shows the revenues and expenditures in the Maintenance Facility Construction Fund for a five-year period beginning in FY 2010.

**MAINTENANCE FACILITY CONSTRUCTION
BUDGET COMPARISON
FY 2010 THROUGH FY 2014**

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
Revenues					
Interest Income	\$ 201,788	\$ 92,176	\$ 29,431	\$ -	\$ -
Transfers In	-	-	500,000	-	-
Other Sources	-	-	-	110,000	97,200
Total Revenues & Other Financing Sources	\$ 201,788	\$ 92,176	\$ 529,431	\$ 110,000	\$ 97,200
Expenditures					
General Government	\$ -	\$ -	\$ 191,838	\$ -	\$ -
Capital	115,299	1,192,795	5,439,286	-	-
Other Uses	-	-	583,157	110,000	97,200
Total Expenditures	\$ 115,299	\$ 1,192,795	\$ 6,214,281	\$ 110,000	\$ 97,200

REVENUES

Revenues acquired in the Maintenance Facility Construction Fund were primarily from transfers in from other funds to provide the funding for the construction of a joint use facility for the City. The General Fund transferred \$5,000,000 in FY 2008; and in



FY 2009, the following transfers occurred: Public Works - \$500,000, Fire Rescue District - \$100,000, and the General Fund - \$1,000,000. In FY 2012 the Solid Waste District transferred \$500,000 to this fund.

The remaining revenues were from interest income.

TRANSFERS AND FUND BALANCE

A total of \$97,200 in fund balance is appropriated for use in FY 2014.

EXPENDITURES

For FY 2014 there are no capital expenditures appropriated. The fleet maintenance building was completed in FY 2012. A transfer out of \$97,200 to the General Fund is scheduled for FY 2014; this will close out this fund as the Maintenance Facility has been completed.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**MAINTENANCE FACILITY CONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 240,894
12/13 Actual Revenue (Unaudited)	407
12/13 Actual Expenditures (Unaudited)	(141,416)
Projected Committed Fund Balance as of 9/30/13	\$ 99,885
Assigned Fund Balance as of 10/01/13	
13/14 Appropriated Use of Fund Balance	(97,200)
Projected "Available" Committed Fund Balance as of 9/30/14	\$ 2,685

CAPITAL ACQUISITION FUND

The Capital Acquisition Fund was established in 2012 and provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division.

REVENUES

Revenues acquired in the Capital Acquisition Fund are from transfers in from other funds. In FY 2014, the following transfers are scheduled (\$3,062,390): Emergency Medical Services (General Fund) - \$67,000; Road and Drainage District - \$400,000; Fire Rescue District - \$447,000; Solid Waste District \$1,233,090; Building Fund - \$76,000; Fleet Fund - \$349,500; and Surtax III for police vehicles - \$489,800.

Interest income of \$15,000 and lease proceeds of \$500,000 are projected for FY 2014.

TRANSFERS AND FUND BALANCE

A total of \$73,100 in fund balance is reserved for future use.

EXPENDITURES

For FY 2014 the following capital expenditures are appropriated (\$3,504,290): \$489,800 for twelve replacement police vehicles; \$500,000 for a fire engine and \$76,900 for the debt service payment; \$1,656,000 for replacement solid waste trucks and \$55,000 for a new truck; and \$726,590 to replace three dump trucks and one grapple truck.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2014.

**CAPITAL ACQUISITION FUND
FUND BALANCE REPORT**

09/30/2012 Audited Fund Balance	\$ 4,456,470
12/13 Actual Revenue (Unaudited)	1,674,018
12/13 Actual Expenditures (Unaudited)	-
<i>Projected Restricted Fund Balance as of 9/30/13</i>	<i>\$ 6,130,488</i>
<i>Assigned Fund Balance as of 10/01/13</i>	
13/14 Appropriated Use of Fund Balance	73,100
<i>Projected "Available" Restricted Fund Balance as of 9/30/14</i>	<i>\$ 6,203,588</i>

ROAD RECONSTRUCTION FUND

The Road Reconstruction Fund was established in 2014 and provides for the rehabilitation of approximately 266 miles of roads.

REVENUES

Bond proceeds of \$41,000,000 are scheduled for FY 2014.

EXPENDITURES

Capital expenditures of \$41,000,000 are appropriated for FY 2014 to rehabilitate approximately 266 miles of sub-standard public roads and to improve road related storm water drainage.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2014.

**ROAD RECONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2013 Fund Balance	\$ -
<i>Projected Restricted Fund Balance as of 9/30/13</i>	<i>\$ -</i>
<i>Projected Restricted Fund Balance as of 9/30/14</i>	<i>\$ -</i>











CAPITAL IMPROVEMENT PROGRAM

WHAT ARE CAPITAL IMPROVEMENTS?

The Capital Improvement Plan (CIP) is a ten-year roadmap for creating, maintaining and paying for North Port's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the City will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

-  fire and police stations;
-  parks, trails, open space, recreation centers and other related facilities;
-  water and wastewater treatment plants, transmission pipes, storage facilities and pump stations;
-  roads, bridges, traffic signals and other traffic control devices;
-  landscape beautification projects;
-  computer software and hardware systems other than personal computers and printers;
-  water control structures, stormwater retention ponds;
-  and major equipment purchases such as police and fire vehicles, sanitation trucks and heavy road equipment.

Growing municipalities such as North Port face a special set of complex problems. These cities need to build new roads, add public amenities such as parks and expand public safety service to accommodate new residential and non-residential development. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system.

North Port has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings. Notable projects completed since 2000 include the following:







2013	Reverse Osmosis Plant
2012	Fire Station #84
2012	Fleet Maintenance Facility
2011	Sumter Blvd Widening - Phase III - City Hall Blvd to Hansard
2011	Toledo Blade Widening
2011	Atwater Park
2011	Purchase of Warm Mineral Springs
2011	Helipad
2010	Intersection Improvement - Price & Cranberry
2010	Freestyle Bike Park
2010	Canine Club
2010	Fire Station #82
2010	Morgan Community Center
2010	Wastewater Treatment Plant Expansion
2010	Water Treatment Plant Enhancement
2010	Family Services Center
2009	Sumter Blvd Widening - Phase II
2009	Intersection Improvement - Price & Chamberlain
2009	Aqua Storage Recovery Well
2009	Fire Station #83



2009	Myakkahatchee Creek Corridor
2008	Pedestrian Bridge - Snover & Cranberry
2008	Garden of the Five Senses
2008	Narramore Sports Park Expansion & Improvements
2007	Intersection Improvement - Price & Salford
2007	Pedestrian Bridge - Price & Biscayne
2006	Traffic Signal - Sumter & City Hall Boulevard
2006	Narramore Sports Park - Soccer Fields
2006	Water Treatment Plant Upgrades
2006	City Hall
2006	Police Station
2006	Sumter Blvd Widening - Phase I
2005	Salford and US41 Turn Lane
2005	Wastewater Treatment Plant Expansion
2004	Traffic Signal - Price and Salford
2001	Narramore Sports Park
2001	Traffic Signal - Price and Toledo Blade
2000	Skate Park

PAYING FOR CAPITAL IMPROVEMENTS

In many respects, the city planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options and an establishment of realistic completion timeframes. The analysis process involves many familiar questions.







-  Do I need a new home or car or just “want” one?
-  Can I wait another year or two?
-  Are there other alternatives such as remodeling, using public transit or carpooling?
-  What other purchases will I need to forego?
-  What can I afford and how can I pay for it?
-  Do I need outside financing and what will it cost?

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable; a negative event, such as a flood or unanticipated medical expense, might delay the plan.


Similarly, most large capital improvements cannot be financed solely from a single year’s revenue stream or by simply increasing income or decreasing expenses.

GUIDELINES AND POLICIES USED IN DEVELOPING THE CIP

Strategic goals and key objectives and the city’s financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

-  Does a project support City Commission’s strategic goals?
-  Does a project qualify as a capital project, i.e., costs more than \$25,000 and has an expected useful life of at least five years?
-  Does a project support the city’s favorable investment ratings and financial integrity?
-  Does a project prevent the deterioration of the city’s existing infrastructure, and respond to and anticipate future growth in the city?
-  Does a project encourage and sustain quality economic development?
-  Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?



 Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?

Master plans also help determine which projects should be included in the CIP and the timeframes in which the projects should be completed. The Water and Sewer Master Plan and the Fire Rescue Master Plan provide valuable guidance in preparation of the CIP.

Economic forecasts also are a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

NORTH PORT'S ANNUAL CIP DEVELOPMENT PROCESS

In conjunction with the annual budgeting process, the Finance department coordinates the city-wide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Commission's commitment to the needs and desires of North Port's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Commission. The remaining nine years are for planning purposes and funding is not guaranteed to occur in the year planned. City Commission makes the final decision about whether and when to fund a project.

Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Commission's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time emergency services when needed.

The City Commission reviews the recommended CIP during the summer budget workshops. Commission also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

IMPACT OF THE CIP ON THE OPERATING BUDGET

North Port's operating budget is directly affected by the CIP. Almost every new capital improvement entails ongoing expenses for routine operation, repair and maintenance upon completion or acquisition. Also, many new capital facilities require the addition of new positions. Existing city facilities and equipment that were once considered state-of-the-art will require rehabilitation, renovation or upgrades to accommodate new uses and/or address safety and structural improvements. Older facilities usually involve higher maintenance and repair costs as well. Pay-as-you-go capital projects, grant-matching funds and lease/purchase capital expense also come directly from the operating budget. The costs of future operations and maintenance for new CIP projects are estimated by each department.

Operating costs are carefully considered in deciding which projects move forward in the CIP because it is not possible for the city to fund concurrently several large-scale projects that have significant operating budget impacts. Therefore, implementation timetables are established that stagger projects over time.

Commission reviews operating and maintenance costs associated with capital projects scheduled to come on-line in the upcoming fiscal year during the annual summer budget workshops. The following chart reflects those anticipated operating costs.

Project Type	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Information & Technology Projects	\$ 1,863	\$ 20,290	\$ 20,630	\$ 20,985	\$ 21,340
Fire Rescue Projects	76,900	117,540	318,475	2,416,015	2,685,930
Police Projects	(7,350)	(11,220)	(11,600)	(5,040)	(5,200)
Park Projects	750	554,905	577,555	600,585	611,620
Solid Waste Projects	(25,665)	(7,955)	(30,350)	(38,680)	(47,000)
Transportation Projects	2,996,125	3,031,850	4,901,690	4,907,250	4,901,695
Water & Sewer Projects	213,855	188,285	195,770	313,620	322,845
TOTAL OPERATING IMPACT	\$ 3,256,478	\$ 3,893,695	\$ 5,972,170	\$ 8,214,735	\$ 8,491,230



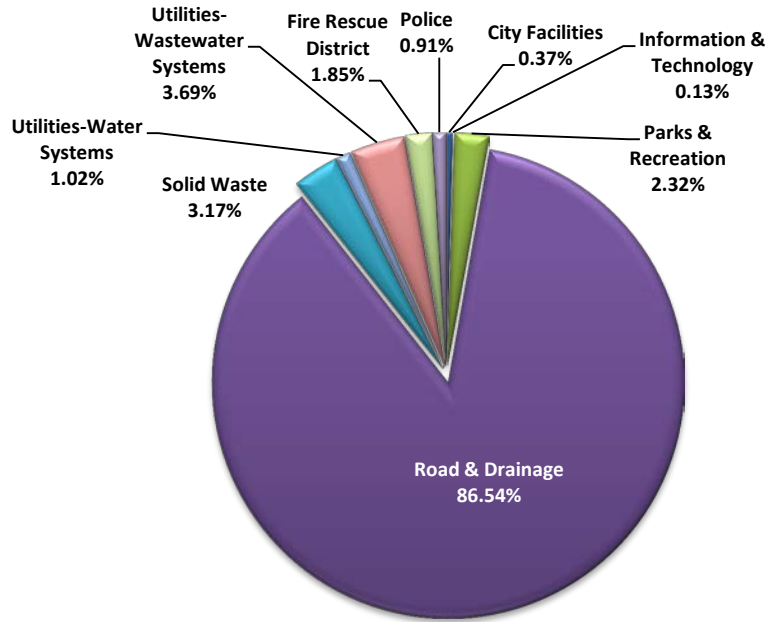
The Capital Improvement Program (CIP) is a five-year plan for major capital additions or replacements within the City of North Port. The City Commission adopts the first year of the multi-year plan as an integral part of the budget; those projects are presented in detail in the following pages. A grand summary of the five-year program is presented below.

**FISCAL YEAR 2014
CAPITAL IMPROVEMENT PROGRAM
FIVE-YEAR BUDGET SUMMARY**

PROJECT COSTS	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Five-Year Total
City Facilities	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Information & Technology	67,510	-	-	-	-	67,510
Parks & Recreation	1,253,765	435,000	350,000	200,000	-	2,238,765
Road & Drainage	46,738,522	5,432,400	4,843,430	4,294,280	3,887,240	65,195,872
Solid Waste	1,711,000	530,425	2,023,425	2,578,835	3,133,410	9,977,095
Utilities-Administration	-	2,700,000	494,000	-	3,926,000	7,120,000
Utilities-Water Systems	550,000	50,000	336,130	336,130	1,536,130	2,808,390
Utilities-Wastewater Systems	1,995,000	116,000	2,034,000	644,000	1,164,000	5,953,000
Fire Rescue District	1,000,000	688,998	2,721,765	1,454,160	2,109,564	7,974,487
Police	489,800	747,920	960,987	572,605	586,920	3,358,232
Total Project Costs	\$ 54,005,597	\$ 10,700,743	\$ 13,763,737	\$ 10,080,010	\$ 16,343,264	\$ 104,893,351
FINANCING SOURCES						
Impact Fees - Law Enforcement	\$ -	\$ -	\$ 187,487	\$ -	\$ -	\$ 187,487
Impact Fees – Fire	-	-	-	230,000	-	230,000
Impact Fees – West Villages – Fire	-	-	-	125,000	125,000	250,000
Capacity Fees – Water	550,000	50,000	50,000	50,000	1,770,000	2,470,000
Capacity Fees - Wastewater	1,022,500	116,000	2,034,000	281,000	867,000	4,320,500
One Cent Sales Surtax-III	3,053,025	5,708,070	4,064,880	3,059,200	4,726,880	20,612,055
Capital Acquisition	3,427,390	2,899,723	5,600,420	4,019,860	6,368,434	22,315,827
Bond-Road Reconstruction	41,000,000	-	-	-	-	41,000,000
Operating Funds -General Fund	67,510	-	-	-	-	67,510
Operating Funds - Road & Drainage District	3,222,920	1,926,950	1,826,950	1,951,950	1,988,950	10,917,720
Operating Funds – Tree Fund	50,000	-	-	-	-	50,000
Operating Funds – Utilities	-	-	-	-	200,000	200,000
Grants – Road & Drainage	639,752	-	-	-	-	639,752
Grants – Wastewater	972,500	-	-	363,000	297,000	1,632,500
Total Financing Sources	\$ 54,005,597	\$ 10,700,743	\$ 13,763,737	\$ 10,080,010	\$ 16,343,264	\$ 104,893,351



The following graph illustrates the Capital Projects for FY 2014 by function type.



PROJECT INFORMATION

Information on projects is presented by function type and includes the following:

- ✓ Project number, name, and description.
- ✓ City goals the project supports.
- ✓ Summary of budget costs and estimated annual maintenance costs when available.
- ✓ Available financing sources.
- ✓ Detail project sheets which include total estimated project cost; completion dates; and a more detailed description of the project.

CITY FACILITIES-NEIGHBORHOOD DEVELOPMENT SERVICES (NDS) PROJECTS

The City Facilities-NDS category includes one project.

CF14CB – CONNECTOR BRIDGE PROJECT

This project provides for a pedestrian/equine connector bridge between the City’s Environmental Park and the Carlton Reserve. The project expands the access of trails for both pedestrian and equestrian recreational enjoyment.

Project supports these City goals:

- Enhanced Quality of Life – Supports an aesthetically pleasing community.
- Excellent Stewardship of the Natural & Built Environment – Preserves natural resources, parks, creeks, canals & open spaces.

Impact on operating budget:

The Connector Bridge will have minimum impact on the operating budget on an annual basis. Minor maintenance costs will occur and inspections will be required approximately every five years.



**CITY FACILITIES-NEIGHBORHOOD DEVELOPMENT SERVICES
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
CF14CB*	Connector Bridge Project	\$ 200,000	\$ -
Total Cost		\$ 200,000	\$ -
Project Financing			
Fund #	Fund Name		
306	One Cent Sales Surtax III	\$ 200,000	
Total Financing Sources		\$ 200,000	

NOTE: Asterisk (*) indicates new project.

INFORMATION AND TECHNOLOGY PROJECTS

The Information and Technology category includes three new projects.

IT14GN- SUNGARD PS GovNow MODULE

This new module from SunGard unifies our current Click2Gov modules under a single interface simplifying management and providing end users the capability to pay for multiple City services (such as permits and utility bills) from a single shopping cart.

Project supports these City goals:

- Effective Governance – Provides effective and superior customer service in all city business.

Impact on operating budget:

The new module will provide a savings of \$3,947 in fiscal year 2014 due to the unification of the current modules. In subsequent years, the impact to the operating budget will be the annual maintenance which is projected to increase each year by approximately 2%. The first full year annual maintenance is estimated to be \$13,690.

IT14SQ – SQL SERVER DATABASE SOFTWARE

This project provides for the purchase of a new SQL server database license for the City's Geographic Information System (GIS).

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources.

Impact on operating budget:

The new SQL server database license is projected to be a one-time cost.

IT14WD – WEB SITE REDESIGN

This project provides for the redesign of the City's web site upgrading to the latest version on the Content Management System (CMS).

Project supports these City goals:

- Effective Governance – Provides effective and superior customer service in all city business.

Impact on operating budget:

The city will recognize a savings in fiscal year 2014 of \$2,400 with an ongoing annual maintenance cost of \$6,600.



**INFORMATION AND TECHNOLOGY
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
IT14GN*	SunGard PS GovNow Module	\$ 39,260	\$ 13,690
IT14SQ*	SQL Server Database Software	12,250	-
IT14WD*	Web Site Redesign	16,000	6,600
Total Cost		\$ 67,510	\$ 20,290
Project Financing			
Fund #	Fund Name		
001	Operating Funds - General Fund	\$ 67,510	
Total Financing Sources		\$ 67,510	

NOTE: Asterisk () indicates new project.*

FIRE RESCUE PROJECTS

The Fire Rescue category includes two on-going projects.

FP12PC - PUBLIC SAFETY COMMUNICATIONS

This project provides for the replacement of obsolete communications hardware and software for Fire Rescue and Police. This replacement will allow Fire Rescue and Police to continue to utilize Sarasota County's Communications System.

Project supports these City goals:

- Effective Governance – Provides effective and superior customer service in all city business.
- Ensures a Safe Community – Fosters a feeling of personnel safety.

Impact on operating budget:

The project is a one-time cost. When replacement communication devices are needed, then operating costs will be impacted during that particular fiscal year.

F14RVH – VEHICLE/EQUIPMENT REPLACEMENT

This project provides for the replacement of fire rescue vehicles. Funding will be primarily through Surtax contributions to the Capital Acquisition Fund but will also require funding supported through District and General Fund contributions.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resource.
- Ensure a Safe Community – Protects the community by promptly responding to calls for service and being prepared for all emergency situations.

Impact on operating budget:

The Fire Department is replacing a fire engine in fiscal year 2014 through a lease purchase agreement. The district will incur an annual debt service payment of \$76,900 for this vehicle spanning seven years. There is no anticipated impact to vehicle repairs and maintenance since this is a replacement purchase. The district could attain savings in repairs and maintenance in the beginning as the vehicle will be under warranty. However, as other vehicle age, typically repairs and maintenance cost increase, so there will probably be no savings in operations.



**FIRE RESCUE
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
FP12PC	Public Safety Communications	\$ 500,000	\$ -
F14RVH	Vehicle/Equipment Replacement	500,000	76,900
	Total Cost	\$ 1,000,000	\$ 76,900
Project Financing			
Fund #	Fund Name		
306	One Cent Sales Surtax III	\$ 500,000	
325	Capital Acquisition	500,000	
	Total Financing Sources	\$ 1,000,000	

POLICE PROJECT

The Police category includes funding for one on-going project.

PD14RV - POLICE VEHICLE REPLACEMENT

This project provides for police vehicles scheduled for replacement. Funding will be through Surtax contributions transferred to the Capital Acquisition Fund for the specific purchase of replacement police vehicles.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city’s assets and resources.
- Ensures a Safe Community – Protects the community by promptly responding to calls for service and being prepared for all emergency situations.

Impact on operating budget:

The Police Department’s fleet of police pursuit vehicles is significantly overdue for replacement. The department anticipates a reduction in repairs and maintenance costs as it begins the complete turnover of its fleet. The department anticipates a savings of \$7,350 in fiscal year 2014 with an additional 50% decrease in fiscal year 2015.

**POLICE
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
PD14RV	Police Vehicle Replacement	\$ 489,800	\$ (7,350)
	Total Cost	\$ 489,800	\$ (7,350)
Project Financing			
Fund #	Fund Name		
325	Capital Acquisition	\$ 489,800	
	Total Financing Sources	\$ 489,800	



PARKS AND RECREATION PROJECTS

The Parks and Recreation category includes continued funding of three existing projects and one new project.

P07CMP – ATWATER PARK

Phase III of this project provides for the installation of a playground, splash pad and restroom facility.

Project supports these City goals:

- Effective Governance – Provides effective and superior customer service.
- Enhanced Quality of Life – Aids in the development of quality of life opportunities. Provides for multi-generational community enrichment & community engagement.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Protects community character.

Impact on operating budget:

The operating budget is anticipated to increase \$14,600 in fiscal year 2015 when the project is completed. Each fiscal year, repairs and supplies are estimated to increase approximately 2%. Utility costs are projected to increase 1.5% each fiscal year.

P10MCG – Myakkahatchee Creek Greenway

Phase I of this project provides for a one mile trail section between Price and Appomattox Drive. The trail and boardwalk are part of the Myakkahatchee Creek Greenway.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources.
- Enhanced Quality of Life – Promotes and sustains a safe, clean & attractive place to live, work & play.
- Excellent Stewardship of the Natural & Built Environment – Preserves natural resource, parks, creeks, canals & open spaces.

Impact on operating budget:

Repairs and maintenance costs are anticipated to be \$8,000 in fiscal year 2015 and increase annually approximately 2.5%.

P12PRF – NEIGHBORHOOD PARK RENOVATIONS

This project provides for site amenities and improvements such as benches, tables, shade structures, playground systems, lighting, restrooms, trash receptacles, and parking lot improvements.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources.
- Enhanced Quality of Life – Promotes and sustains a safe, clean & attractive place to live, work & play.
- Excellent Stewardship of the Natural & Built Environment – Preserves natural resource, parks, creeks, canals & open spaces.

Impact on operating budget:

With the improvements to the city parks, the impact to the operating budget for fiscal year 2015 is estimated at \$12,000. Each year, the cost of repairs and maintenance and supplies are projected to increase 2.5% and utilities estimated to increase 1.5%.

P14BMF – BUTLER PARK MULTI-PURPOSE FIELDS

This project provides for the construction of multi-purpose fields at Butler Park.

Project supports these City goals:

- Enhanced Quality of Life – Promotes & sustains a safe, clean & attractive place to live, work & play. Provides for multi-generational community enrichment & community engagement.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Maintains facilities and other infrastructure.

Impact on operating budget:

With the construction of the multi-purpose fields, the impact to the operating budget for fiscal year 2016 is estimated at \$11,500. Each year, the cost of repairs and maintenance and supplies are projected to increase 2.5% and utilities estimated to increase 1.5%.



**PARKS AND RECREATION
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
P07CMP	Atwater Park - Playground, Splash Pad & Restroom Facility	\$ 250,000	\$ 14,600
P10MCG	Myakkahatchee Creek Greenway	463,765	8,000
P12PRF	Neighborhood Park Renovations	100,000	12,000
P14BMF*	Butler Park Multi-Purpose Fields	440,000	11,500
	Total Cost	\$ 1,253,765	\$ 46,100
Project Financing			
Fund #	Fund Name		
306	One Cent Surtax III	\$ 1,253,765	
	Total Financing Sources	\$ 1,253,765	

NOTE: Asterisk (*) indicates new project.

ROAD AND DRAINAGE PROJECTS

The Road and Drainage category includes six on-going projects, one existing project, as well as two new projects to the Capital Improvement Program.

R14BRR – BRIDGE REPAIR AND REHABILITATION

This project is a multi-year endeavor to provide needed maintenance and repair of City bridges.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources.
- Ensure a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

Impact on operating budget:

Repairs and maintenance costs for each bridge is estimated to be \$1,050 annually.

R14SWC – SIDEWALKS AND PEDESTRIAN BRIDGES

This project provides for the construction of sidewalks, pedestrian bridges and overpasses based on the sidewalk master plan. Funding for these improvements will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Supports an aesthetically pleasing community. Promotes & sustains a safe, clean & attractive place to live, work & play.
- Encourages Economic Growth & Community Prosperity – Provides maintains & invest in a well-planned public infrastructure network.
- Ensure a Safe Community – Fosters a feeling of personal safety.

Impact on operating budget:

Repairs and maintenance costs for sidewalks average approximately \$3,200 annually.

R14WCS – REHABILITATION OF WATER CONTROL STRUCTURES

This is an on-going project to rehabilitate/repair water control structures throughout the City. The FY 13-14 allotment is for the reconstruction of Water Control Structure 133 located on Bass Point Waterway and Price Boulevard and the design for reconstruction of Water Control Structure 115 located on Snover Waterway just west of Chamberlain Boulevard.

**Project supports these City goals:**

- Ensures a Safe Community – Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

Impact on operating budget:

The rehabilitation of the city's water control structures will probably provide a savings to the district. An estimate of the savings is unavailable at this time.

R14VER - CAPITAL EQUIPMENT OVER \$100,000

This project provides for the replacement of capital equipment over \$100,000 per the City-wide replacement program.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources. Supports strategic decision making with timely, reliable and accurate data and analysis.

Impact on operating budget:

The District estimates a savings in operations of \$10,900 in fiscal year 2014 with the replacement of capital equipment. The District projects additional savings each year in operations for repairs and maintenance as new equipment is purchased.

R13NHI – NEIGHBORHOOD IMPROVEMENTS

This project provides for neighborhood improvements. The FY 13-14 allotment is for the beautification of Biscayne Drive including median landscaping, trees, turf with minimal irrigation and Florida native plantings. Funding for these improvements will continue for several more years.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources.
- Enhanced Quality of Life – Supports an aesthetically pleasing community.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Protects community character.

Impact on operating budget:

The District estimates an increase in operations of \$5,225 in fiscal year 2014 and a 2.5% increase annually in repairs and maintenance costs.

R14RRM – ROUTINE ROAD MAINTENANCE

This project is a multi-year project that focuses on routine repaving and micro-surfacing/chip sealing of those streets that are not required to be completely rehabilitated.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city's assets and resources.
- Ensures a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

Impact on operating budget:

The routine maintenance of the city's roadway system will provide long-term savings by reducing the need of future road reconstruction. An estimate of the savings is unavailable at this time. Further data must be collected and analyzed.

R13R41 – BISCAYNE DRIVE RIGHT TURN LANE AT US 41

This project provides for the design and construction of a dedicated south-bound right turn lane on the north leg of Biscayne Drive at the US 41 intersection and a dedicated right turn lane for the west bound traffic on Price Boulevard at Biscayne Drive.

Project supports these City goals:

- Ensure a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Promotes a responsible development and environmentally sound transportation system.

Impact on operating budget:

The estimated annual operating impact for repairs and maintenance on this project is \$5,740 beginning in fiscal year 2015. An increase of 2.5% is calculated on each future year.

**R14LAN – LAND ACQUISITION**

This project provides for the acquisition of property and easements required for maintenance and access to Water Control Structures 107 and 109 located on the Cocoplum Waterway.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city’s assets and resources.
- Excellent stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

Impact on operating budget:

The estimated annual operating impact for repairs and maintenance on this project is \$1,200 beginning in fiscal year 2015. An increase of 2.5% is calculated on each future year.

R14RRC – BOND ROAD REHABILITATION

This project is a multi-year project that provides for the rehabilitation of approximately 266 miles of sub-standard public roads and improvements to road related storm water drainage.

Project supports these City goals:

- Encourage Economic Growth and Community Prosperity – Encourages sustainable development supported by reliable & affordable city services.
- Ensure a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Promotes a responsible development and environmentally sound transportation systems.

Impact on operating budget:

The estimated annual operating impact for the debt service on this project is \$3,000,000.

**ROAD AND DRAINAGE
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
R14BRR	Bridge Rehabilitation & Repair	\$ 401,030	\$ 2,005
R14VER	Capital Equipment over \$100,000	726,590	(10,900)
R13NHI	Neighborhood Improvements	185,920	5,225
R14WCS	Rehabilitation of Water Control Structures	570,000	-
R14SWC	Sidewalks and Pedestrian Bridges	1,291,230	2,375
R14RRM	Routine Road Maintenance	1,864,000	-
R13R41	Biscayne Boulevard Intersection Improvements	639,752	5,740
R14RRC*	Bond Road Rehabilitation	41,000,000	3,000,000
R14LAN*	Land Acquisition	60,000	1,200
	Total Cost	\$ 46,738,522	\$ 3,005,645
Project Financing			
Fund #	Fund Name		
107	Operating Funds - Road & Drainage District	\$ 3,222,920	
115	Tree Fund	50,000	
306	One Cent Surtax III	1,099,260	
325	Capital Acquisition	726,590	
	Bonds	41,000,000	
	Grants - Road & Drainage	639,752	
	Total Financing Sources	\$ 46,738,522	

NOTE: Asterisk (*) indicates new project.

**SOLID WASTE PROJECT**

The Solid Waste category includes continued funding of one on-going project.

SW14TE - SOLID WASTE TRUCKS AND EQUIPMENT

This project provides for the on-going funding of new solid waste trucks. The project contributes to establishing a sufficient fleet of trucks for the collection and disposal of solid waste within the City.

Project supports these City goals:

- Effective Governance – Models stewardship & sustainability of the city’s assets and resources.
- Ensures a Safe Community – Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Protects community character.

Impact on operating budget:

The District estimates a savings in operations of \$25,665 in fiscal year 2014 with the replacement of capital equipment. The District projects additional savings each year in operations for repairs and maintenance as new equipment is purchased.

**SOLID WASTE
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
SW14TE	Solid Waste Trucks and Equipment	\$ 1,711,000	\$ (25,665)
	Total Cost	\$ 1,711,000	\$ (25,665)
Project Financing			
Fund #	Fund Name		
325	Capital Acquisition	\$ 1,711,000	
	Total Financing Sources	\$ 1,711,000	

UTILITIES – WATER SYSTEMS

The Utilities – Water Systems category includes funding of two existing projects.

U08ASR – AQUIFER, STORAGE AND RECOVERY

This project located at the Myakkahatchee Creek Water Treatment Plant on North Port Boulevard is intended to provide one million gallons of water storage for the City.

Project supports these City goals:

- Effective Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Ensure a Safe Community – Ensures regulatory compliance to protect the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

Impact on operating budget:

Utility Department estimates a \$40,900 operating impact to the budget beginning in fiscal year 2015 for repairs and maintenance and supplies, and an increase of 2.5% annually.

U14WTO – WATER TRANSMISSION OVERSIZING

This is a multi-year project that is budgeted annually to provide for the required need to oversize water transmission pipes as a result of developer construction.

Project supports these City goals:

- Effective Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.



- Encourages Economic Growth and Community Prosperity – Provides, maintains & invest in a well-planned public infrastructure network.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

Impact on operating budget:

The department does not estimate an annual impact to the operating budget.

**UTILITIES – WATER SYSTEMS
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
U08ASR	Aquifer, Storage and Recovery	\$ 500,000	\$ 40,900
U14WTO	Water Transmission Oversizing	50,000	-
	Total Cost	\$ 550,000	\$ 40,900
Project Financing			
Fund #	Fund Name		
423	Impact Fees - Water	\$ 550,000	
	Total Financing Sources	\$ 550,000	

UTILITIES – WASTEWATER SYSTEMS

The Utilities – Wastewater Systems category includes continued funding for two existing projects.

U14STO – WASTEWATER TRANSMISSION OVERSIZING

This is a multi-year project that is budgeted annually to provide for the required need to oversize sewer transmission pipes as a result of developer construction.

Project supports these City goals:

- Effective Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Encourages Economic Growth and Community Prosperity – Provides, maintains & invest in a well-planned public infrastructure network.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

Impact on operating budget:

The department does not estimate an annual impact to the operating budget.

U11RWE – RECLAIMED WATER EXPANSION

This project provides for the design, permit and construction of the reclaimed water system in various locations throughout the City.

Project supports these City goals:

- Effective Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Encourages Economic Growth and Community Prosperity – Provides, maintains & invest in a well-planned public infrastructure network.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

Impact on operating budget:

The department does not estimate an annual impact to the operating budget.

**UTILITIES – WASTEWATER SYSTEMS
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
U11RWE	Reclaimed Water Expansion	\$ 1,945,000	\$ -
U14STO	Wastewater Transmission Oversizing	50,000	-
	Total Cost	\$ 1,995,000	\$ -
Project Financing			
Fund #	Fund Name		
424	Impact Fees - Wastewater	\$ 1,022,500	
	Grants - Wastewater	972,500	
	Total Financing Sources	\$ 1,995,000	

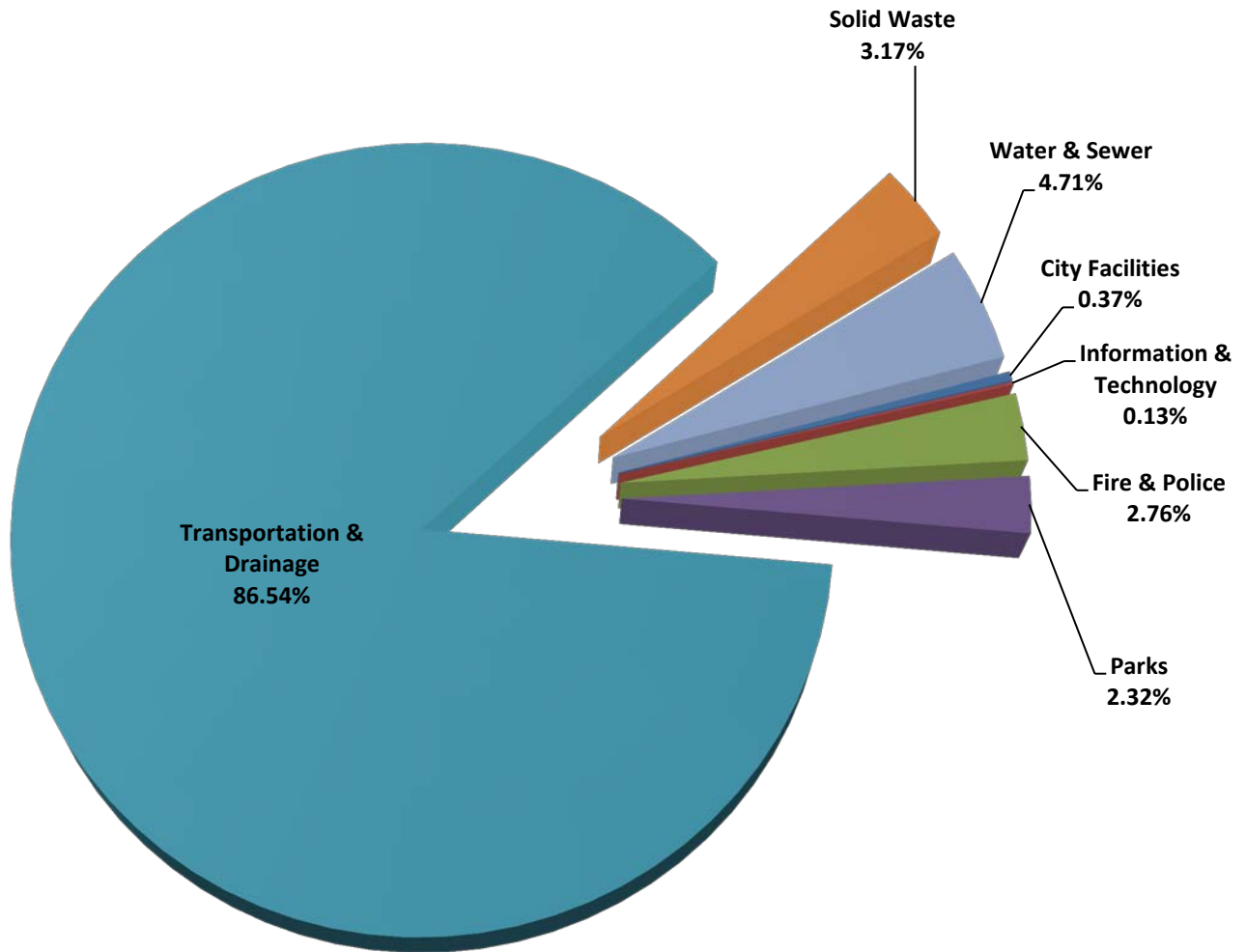
**FY 2014 - 2023 Capital Improvement Plan
Summary of ALL Capital Projects by Funding Type**

Fund # Name	Carryover	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FYs 19-23
IMPACT FEE FUNDS							
150 Law Enforcement	\$ -	\$ -	\$ -	\$ 187,487	\$ -	\$ -	\$ -
Law Enforcement-WVID	-	-	-	-	-	-	-
151 Fire Rescue	556,553	-	-	-	230,000	-	-
Fire Rescue-WVID	-	-	-	-	125,000	125,000	505,000
152 Parks & Recreation	896,000	-	-	-	-	-	-
Parks & Recreation-WVID	-	-	-	-	-	-	-
153 Transportation	9,908,551	-	-	-	-	-	-
Transportation-WVID	-	-	-	-	-	-	-
156 Solid Waste	-	-	-	-	-	-	-
Solid Waste-WVID	-	-	-	-	-	-	-
157 General Government	45,824	-	-	-	-	-	-
General Government-WVID	-	-	-	-	-	-	-
Sub-total	\$ 11,406,928	\$ -	\$ -	\$ 187,487	\$ 355,000	\$ 125,000	\$ 505,000
CAPITAL FUNDS							
305 Surtax II	\$ 2,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306 Surtax III	7,635,114	3,053,025	5,708,070	4,064,880	3,059,200	4,726,880	25,431,128
325 Capital Acquisition	-	3,427,390	2,899,723	5,600,420	4,019,860	6,368,434	22,659,802
330 Bond-Road Reconstruction	-	41,000,000	-	-	-	-	-
Sub-total	\$ 10,140,114	\$ 47,480,415	\$ 8,607,793	\$ 9,665,300	\$ 7,079,060	\$ 11,095,314	\$ 48,090,930
ENTERPRISE FUNDS							
420 Utility Revenue Fund	\$ 2,114,302	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
423 Water Capacity Fees	1,695,853	550,000	50,000	50,000	50,000	1,770,000	40,017,200
424 Sewer Capacity Fees	4,127,589	1,995,000	116,000	2,034,000	644,000	1,164,000	250,000
431 Utility Construction Fund	-	-	-	-	-	-	-
Sub-total	\$ 7,937,744	\$ 2,545,000	\$ 166,000	\$ 2,084,000	\$ 694,000	\$ 3,134,000	\$ 40,267,200
OTHER FUNDS							
001 General Fund	\$ -	\$ 67,510	\$ -	\$ -	\$ -	\$ -	\$ -
107 Road & Drainage District	2,968,160	3,862,672	1,926,950	1,826,950	1,951,950	1,988,950	9,744,665
115 Tree Fund	-	50,000	-	-	-	-	-
120 Solid Waste District	-	-	-	-	-	-	-
144 Escheated Lots	3,527,000	-	-	-	-	-	-
146 Escheated Lots-Parks	299,816	-	-	-	-	-	-
170 DEP	434,417	-	-	-	-	-	-
Sub-total	\$ 7,229,393	\$ 3,980,182	\$ 1,926,950	\$ 1,826,950	\$ 1,951,950	\$ 1,988,950	\$ 9,744,665
Grand Total	\$ 36,714,179	\$ 54,005,597	\$ 10,700,743	\$ 13,763,737	\$ 10,080,010	\$ 16,343,264	\$ 98,607,795
Total FY 2014 Funding		\$ 90,719,776					

FY 2014 Capital Improvement Program

Projects by Type

(excludes carryover projects)





FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

001 - General Fund		Category: Other					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES		Carryover	New Projects				
<i>New Assets</i>							
		-	-	-	-	-	-
		-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
IT14GN	SunGard PS GovNow Module (I)	-	39,260	-	-	-	-
IT14WD	Web Site Redesign (I)	-	16,000	-	-	-	-
<i>Replacement of Existing Assets</i>							
IT14SQ	SQL Server Database Software (R)	-	12,250	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	67,510	-	-	-	-
Total Capital Project Expenses:		-	67,510	-	-	-	-
Total FY 13-14 Funding:			67,510				



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

107 - Road & Drainage District Category: Other

			FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant			639,752	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
New Assets								
R14LAN	Land Acquisition (N)	-	60,000	-	-	-	-	-
R14SWC	Sidewalk & Pedestrian Bridges (N)	390,600	1,065,970	400,000	300,000	425,000	462,000	2,109,915
Improvement of Existing Assets								
R13R41	US 41 Right Turn Lane-Biscayne (I)	-	639,752	-	-	-	-	-
R13USL	US 41 Pedestrian Walkway Lighting (I)	491,258	-	-	-	-	-	-
R14RRM	Routine Road Maintenance (I)	250,000	1,526,950	1,526,950	1,526,950	1,526,950	1,526,950	7,634,750
Replacement of Existing Assets								
R12WCS	Water Control Structure-101 R	1,393,302	-	-	-	-	-	-
R13VER	Vehicle & Equipment Replacement R	443,000	-	-	-	-	-	-
R14WCS	Water Control Structure-133 & 115 R	-	570,000	570,000	570,000	570,000	570,000	2,850,000
Sub-total - New, Existing, Replacement Assets		2,968,160	3,862,672	1,926,950	1,826,950	1,951,950	1,988,950	9,744,665
			-	-	-	-	-	-
Total Capital Project Expenses:		2,968,160	3,862,672	1,926,950	1,826,950	1,951,950	1,988,950	9,744,665
Total FY 13-14 Funding:			6,830,832					



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

115 - Tree Fund		Category: Other					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE							
Revenue		50,000	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Total Revenue:		50,000	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
		-	-	-	-	-	-
		-	-	-	-	-	-
Improvement of Existing Assets							
R13NHI	Neighborhood Improvements (I)	-	50,000	-	-	-	-
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	50,000	-	-	-	-
OPERATING PROJECT EXPENSES							
			-	-	-	-	-
Total Capital & Operating Project Expenses:		-	50,000	-	-	-	-
Estimated Ending Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

144 - Escheated Lots-Land & Future Projects		Category: Other					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 1,550,381	\$ 1,550,381	\$ 1,550,381	\$ 1,550,381	\$ 1,550,381	\$ 1,550,381
REVENUE							
Revenue		-	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Total Revenue:		-	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
P11BPP	Butler Park Pool (N)	630,000	-	-	-	-	-
E11EDI	Economic Development Incentives (N)	2,897,000	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		3,527,000	-	-	-	-	-
OPERATING PROJECT EXPENSES							
			-	-	-	-	-
Total Capital & Operating Project Expenses:		3,527,000	-	-	-	-	-
Estimated Ending Balance:		\$ 1,550,381	\$ 1,550,381	\$ 1,550,381	\$ 1,550,381	\$ 1,550,381	\$ 1,550,381



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

146 - Escheated Lots-Parks Category: Other

			FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE								
	Revenue		-	-	-	-	-	-
	Investment Income		-	-	-	-	-	-
Total Revenue:			-	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<i>New Assets</i>								
P11BPP	Butler Park Pool (N)	175,800	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>								
P12BRP	Blue Ridge Park Refurbishments (I)	18,165	-	-	-	-	-	-
P12GMP	George Mullen Activity Center Playground & Site Amenities (I)	93,223	-	-	-	-	-	-
P12PRF	Neighborhood Park Renovations (I)	2,628	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>								
P12PPE	Pine Park-Playground Equipment (R)	10,000	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		299,816	-	-	-	-	-	-
Total Capital Project Expenses:		299,816	-	-	-	-	-	-
Estimated Ending Balance:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

150 - Impact Fees - Law Enforcement		Category: Impact Fees					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 57,416	\$ 84,006	\$ 113,916	\$ (43,731)	\$ (15,501)	\$ 14,529
REVENUE							
Impact Fees		26,490	29,760	29,640	27,980	29,730	150,000
Investment Income		100	150	200	250	300	2,000
Total Revenue:		26,590	29,910	29,840	28,230	30,030	152,000
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
PD16MC	Mobile Citation Project (N)	-	-	187,487	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	-	187,487	-	-	-
Total Capital Project Expenses:		-	-	187,487	-	-	-
Estimated Ending Balance:		\$ 84,006	\$ 113,916	\$ (43,731)	\$ (15,501)	\$ 14,529	\$ 166,529



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

150 - Impact Fees - Law Enforcement-WVID Category: Impact Fees

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 86,293	\$ 101,573	\$ 111,753	\$ 121,823	\$ 128,693	\$ 134,783
REVENUE							
Impact Fees		15,280	10,180	10,070	6,870	6,090	36,000
Investment Income		-	-	-	-	-	-
Total Revenue:		15,280	10,180	10,070	6,870	6,090	36,000
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 101,573	\$ 111,753	\$ 121,823	\$ 128,693	\$ 134,783	\$ 170,783



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

151 - Impact Fees - Fire Rescue Category: Impact Fees

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 67,948	\$ 98,258	\$ 132,498	\$ 166,668	\$ (30,882)	\$ 3,478
REVENUE							
Impact Fees		30,210	34,090	33,970	32,200	34,060	175,000
Investment Income		100	150	200	250	300	2,000
Total Revenue:		30,310	34,240	34,170	32,450	34,360	177,000
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
<i>New Assets</i>							
F06FS5	Fire Station 85 (N)	556,553	-	-	-	-	-
F17R83	New Rescue (Ambulance)-Station 83 (N	-	-	-	230,000	-	-
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		556,553	-	-	230,000	-	-
Total Capital Project Expenses:		556,553	-	-	230,000	-	-
Estimated Ending Balance:		\$ 98,258	\$ 132,498	\$ 166,668	\$ (30,882)	\$ 3,478	\$ 180,478



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

151 - Impact Fees - Fire Rescue-WVID		Category: Impact Fees					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 199,300	\$ 215,520	\$ 226,330	\$ 237,030	\$ 119,330	\$ 800
REVENUE							
Impact Fees		16,220	10,810	10,700	7,300	6,470	35,000
Investment Income		-	-	-	-	-	-
Total Revenue:		16,220	10,810	10,700	7,300	6,470	35,000
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
F17FS6	Fire Station 86 - Thomas Ranch (N)	-	-	-	50,000	50,000	250,000
F17E86	New Engine-Fire Station 86 (N)	-	-	-	25,000	25,000	125,000
F17R86	New Rescue (Ambulance)-Station 86 (N)	-	-	-	50,000	50,000	130,000
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	-	-	125,000	125,000	505,000
Total Capital Project Expenses:		-	-	-	125,000	125,000	505,000
Estimated Ending Balance:		\$ 215,520	\$ 226,330	\$ 237,030	\$ 119,330	\$ 800	\$ (469,200)



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

152 - Impact Fees - Parks & Recreation Category: Impact Fees

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ (38,081)	\$ (8,721)	\$ 20,689	\$ 49,819	\$ 74,209	\$ 103,689
REVENUE							
Impact Fees		29,260	29,260	28,930	24,140	29,180	100,000
Investment Income		100	150	200	250	300	2,000
Total Revenue:		29,360	29,410	29,130	24,390	29,480	102,000
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
P11BPP	Butler Park Pool (N)	896,000	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		896,000	-	-	-	-	-
Total Capital Project Expenses:		896,000	-	-	-	-	-
Estimated Ending Balance:		\$ (8,721)	\$ 20,689	\$ 49,819	\$ 74,209	\$ 103,689	\$ 205,689



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

152 - Impact Fees - Parks & Recreation-WVID		Category: Impact Fees					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 543,170	\$ 571,114	\$ 592,072	\$ 613,030	\$ 633,988	\$ 654,946
REVENUE							
Impact Fees		27,944	20,958	20,958	20,958	20,958	104,790
Investment Income		-	-	-	-	-	-
Total Revenue:		27,944	20,958	20,958	20,958	20,958	104,790
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
		-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>		-	-	-	-	-	-
Total Capital Project Expenses:		-	-	-	-	-	-
Estimated Ending Balance:		\$ 571,114	\$ 592,072	\$ 613,030	\$ 633,988	\$ 654,946	\$ 759,736



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

153 - Impact Fees - Transportation		Category: Impact Fees					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ (6,524,331)	\$ 3,716,219	\$ 2,293,679	\$ 864,829	\$ 176,949	\$ 176,949
REVENUE							
Impact Fees		225,550	386,220	384,910	368,430	385,890	1,900,000
State Infrastructure Bank Loan		10,000,000	-	-	-	-	-
Investment Income		15,000	12,500	7,500	2,000	2,500	12,500
Debt Service - SIB Loan		-	(1,821,260)	(1,821,260)	(1,058,310)	(388,390)	(1,912,500)
Total Revenue:		10,240,550	(1,422,540)	(1,428,850)	(687,880)	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
		-	-	-	-	-	-
		-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
R13R41	US 41 Right Turn Lane-Biscayne (I)	85,500	-	-	-	-	-
R13SB3	Sumter Boulevard - Phase 3 (I)	9,823,051	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		9,908,551	-	-	-	-	-
Total Capital Project Expenses:		9,908,551	-	-	-	-	-
Estimated Ending Balance:		\$ 3,716,219	\$ 2,293,679	\$ 864,829	\$ 176,949	\$ 176,949	\$ 176,949



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

153 - Impact Fees - Transportation-WVID		Category: Impact Fees					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 1,295,579	\$ 1,397,087	\$ 1,498,737	\$ 1,599,077	\$ 1,667,687	\$ 1,728,487
REVENUE							
Impact Fees		101,508	101,650	100,340	68,610	60,800	350,000
Investment Income		-	-	-	-	-	-
Total Revenue:		101,508	101,650	100,340	68,610	60,800	350,000
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
New Assets							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Improvement of Existing Assets							
	-	-	-	-	-	-	-
Replacement of Existing Assets							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 1,397,087	\$ 1,498,737	\$ 1,599,077	\$ 1,667,687	\$ 1,728,487	\$ 2,078,487



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

156 - Impact Fees - Solid Waste Category: Impact Fees

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ (4,307)	\$ 5,413	\$ 21,463	\$ 37,823	\$ 53,153	\$ 70,083
REVENUE							
Impact Fees		9,720	15,950	15,860	14,580	15,930	72,500
Investment Income		-	100	500	750	1,000	2,500
Total Revenue:		9,720	16,050	16,360	15,330	16,930	75,000
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 5,413	\$ 21,463	\$ 37,823	\$ 53,153	\$ 70,083	\$ 145,083



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

156 - Impact Fees - Solid Waste-WVID Category: Impact Fees

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 6,637	\$ 14,457	\$ 22,287	\$ 30,027	\$ 35,307	\$ 39,987
REVENUE							
Impact Fees		7,820	7,830	7,740	5,280	4,680	25,000
Investment Income		-	-	-	-	-	-
Total Revenue:		7,820	7,830	7,740	5,280	4,680	25,000
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 14,457	\$ 22,287	\$ 30,027	\$ 35,307	\$ 39,987	\$ 64,987



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

157 - Impact Fees - General Government Category: Impact Fees

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ (14,498)	\$ 6,802	\$ 25,131	\$ 56,720	\$ 88,309	\$ 119,898
REVENUE							
Impact Fees		21,000	18,129	31,289	31,289	31,289	156,445
Investment Income		300	200	300	300	300	1,500
Total Revenue:		21,300	18,329	31,589	31,589	31,589	157,945
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
F10MFC Fleet Maintenance Facility (N)	45,824	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		45,824	-	-	-	-	-
Total Capital Project Expenses:		45,824	-	-	-	-	-
Estimated Ending Balance:		\$ 6,802	\$ 25,131	\$ 56,720	\$ 88,309	\$ 119,898	\$ 277,843



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

157 - Impact Fees - General Government-WVID		Category: Impact Fees					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 47,500	\$ 58,780	\$ 66,300	\$ 73,740	\$ 78,820	\$ 83,320
REVENUE							
Impact Fees		11,280	7,520	7,440	5,080	4,500	17,500
Investment Income		-	-	-	-	-	-
Total Revenue:		11,280	7,520	7,440	5,080	4,500	17,500
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 58,780	\$ 66,300	\$ 73,740	\$ 78,820	\$ 83,320	\$ 100,820



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

170 - Department of Environmental Protection (DEP)		Category: Grant					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 113,009	\$ 115,509	\$ 117,509	\$ 119,009	\$ 120,509	\$ 122,009
REVENUE							
Investment Income		-	-	-	-	-	-
		2,500	2,000	1,500	1,500	1,500	5,000
Total Revenue:		2,500	2,000	1,500	1,500	1,500	5,000
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
P07MCC	Myakkahatchee Creek Corridor-Land Acquisition (N)	434,417	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		434,417	-	-	-	-	-
Total Capital Project Expenses:		434,417	-	-	-	-	-
Estimated Ending Balance:		\$ 115,509	\$ 117,509	\$ 119,009	\$ 120,509	\$ 122,009	\$ 127,009



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

305 - Surtax II **Category: Infrastructure Surtax**

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 655,043	\$ 660,043	\$ 662,043	\$ 662,043	\$ 662,043	\$ 662,043
REVENUE							
Taxes		-	-	-	-	-	-
Investment Income		5,000	2,000	-	-	-	-
Debt Service		-	-	-	-	-	-
Total Revenue:		5,000	2,000	-	-	-	-
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
<i>New Assets</i>							
F06F55	Fire Station 85	1,750,000	-	-	-	-	-
F11FPT	Fire/Police Training Tower (N)	755,000	-	-	-	-	-
Sub-total - New Assets		2,505,000	-	-	-	-	-
Total Capital Project Expenses:		2,505,000	-	-	-	-	-
Estimated Ending Balance:		\$ 660,043	\$ 662,043	\$ 662,043	\$ 662,043	\$ 662,043	\$ 662,043



**FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary**

306 - Surtax III		Category: Infrastructure Surtax					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 6,572,020	\$10,420,025	\$ 8,386,555	\$ 4,626,745	\$ 2,688,294	\$ 831,504
REVENUE							
	Taxes	6,868,530	7,177,830	7,500,830	7,838,370	8,191,100	46,827,620
	Investment Income	32,500	35,000	37,500	40,000	40,000	150,000
	Debt Service - SIB Loan	-	-	-	(627,916)	(1,432,870)	(1,730,010)
	Future Projects Designations	-	(3,538,230)	(7,233,260)	(6,129,705)	(3,928,140)	(17,659,678)
Total Revenue:		6,901,030	3,674,600	305,070	1,120,749	2,870,090	27,587,932
CAPITAL PROJECT EXPENSES							
		Carryover	New Funding				
New Assets							
CF14CB	Connector Bridge Project (N)	-	200,000	-	-	-	-
P11BPP	Butler Park Pool (N)	2,254,500	-	-	-	-	-
P12PLA	Park Land Acquisition (N)	100,000	-	-	-	-	-
R11PLA	Price Blvd. Land Acquisition (N)	409,745	-	1,450,000	1,450,000	1,450,000	12,115,860
R14SWC	Sidewalks & Pedestrian Bridges (N)	237,335	225,260	75,000	436,680	75,000	436,680
U11NEP	Neighborhood Water and Sewer Line Extensions (N)	1,753,064	-	2,700,000	494,000	-	3,206,000
U12WTI	Water Transmission Service Improvements (N)	428,576	-	-	286,130	286,130	286,130
Improvement of Existing Assets							
P07CMP	Atwater Park (I)	300,000	250,000	-	-	-	-
P15G5S	Garden of the Five Senses (I)	-	-	435,000	350,000	200,000	-
P10MCG	Myakkahatchee Creek Greenway (I)	463,301	463,765	-	-	-	-
P12BW1	Blueways-Phase 1 (I)	408,718	-	-	-	-	-
P12PRF	Neighborhood Park Renovations (I)	5,550	100,000	-	-	-	-
P14BMF	Butler Park Multi-Purpose Fields (I)	-	440,000	-	-	-	-
R14BRR	Bridge Rehabilitation & Repair	225,260	401,030	210,630	210,630	210,630	1,053,150
R13NHI	Neighborhood Improvements	138,225	135,920	-	-	-	679,579
R14RRM	Routine Road Maintenance	-	337,050	337,440	337,440	337,440	1,687,200
Replacement of Existing Assets							
FP12PC	Public Safety Communications (R)	855,840	500,000	500,000	500,000	500,000	250,000
P12PPE	Pine Park-Playground Equipment (R)	55,000	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		7,635,114	3,053,025	5,708,070	4,064,880	3,059,200	4,726,880
Total Capital Project Expenses:		7,635,114	3,053,025	5,708,070	4,064,880	3,059,200	4,726,880
Estimated Ending Balance:		\$ 10,420,025	\$ 8,386,555	\$ 4,626,745	\$ 2,688,294	\$ 831,504	\$ 2,988,308



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

325 - Capital Acquisition **Category: Capital Acquisition**

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 4,456,471	\$ 3,795,071	\$ 4,236,368	\$ 4,639,664	\$ 4,584,587	\$ 3,114,531
REVENUE							
Transfer In - Fire Rescue District		200,000	350,000	350,000	350,000	350,000	2,000,000
Transfer In - Road & Drainage District		400,000	550,000	750,000	750,000	750,000	4,950,000
Transfer In - Solid Waste District		1,233,090	1,750,000	1,750,000	1,750,000	1,750,000	11,750,000
Transfer In - Surtax 3-Fire Rescue		-	-	510,510	536,040	562,840	1,335,700
Transfer In - Surtax 3-Police		489,800	747,920	773,500	572,605	586,920	1,235,445
Investment Income		20,000	20,000	20,000	20,000	20,000	100,000
Fire/EMS Lease Purchase		500,000	-	2,126,716	536,038	1,669,548	1,548,739
Total Revenue:		2,842,890	3,417,920	6,280,726	4,514,683	5,689,308	22,919,884
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
New Assets							
SW14TE		55,000	-	-	-	-	-
Improvement of Existing Assets							
Replacement of Existing Assets							
F14RVH		500,000	188,998	2,221,765	599,160	1,734,564	4,983,017
SW14TE		1,656,000	530,425	2,023,425	2,578,835	3,133,410	12,239,750
R14RVH		726,590	1,432,380	581,730	269,260	913,540	4,201,590
PD14RV		489,800	747,920	773,500	572,605	586,920	1,235,445
Sub-total - New, Existing, Replacement Assets		3,427,390	2,899,723	5,600,420	4,019,860	6,368,434	22,659,802
Debt Service							
F14RVH		76,900	76,900	277,010	549,900	790,930	5,287,220
Total Capital Project Expenses:		3,504,290	2,976,623	5,877,430	4,569,760	7,159,364	27,947,022
Estimated Ending Balance:		\$ 3,795,071	\$ 4,236,368	\$ 4,639,664	\$ 4,584,587	\$ 3,114,531	\$ (1,912,607)



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

330 - Bond Proceeds Category: Bonds

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE							
Bond Proceeds		41,000,000	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Total Revenue:		41,000,000	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
<i>Improvement of Existing Assets</i>							
R14RRC	Road Reconstruction Bond	41,000,000	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
Sub-total - New, Existing, Replacement Assets		- 41,000,000	-	-	-	-	-
Total Capital Project Expenses:		- 41,000,000	-	-	-	-	-
Estimated Ending Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PROJECT INFORMATION

PROJECT RANKING

N/A

PROJECT DESCRIPTION

Funding appropriated to provide economic development incentives to potential economic development in the City.

PROJECT JUSTIFICATION

Commission directed for economic development incentives.



TOTAL ESTIMATED COST: \$ 3,000,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 3,000,000	\$ (103,000)	\$ -	\$ 2,897,000	\$ 2,897,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
144-Escheated Lots	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							-	
							-	
TOTAL FUNDING	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Land	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							-	
							-	
TOTAL COST	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
						\$ -	
						-	
						-	
						-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

The project provides for a pedestrian/equine connector bridge between the City's Environmental Park and the Carlton Reserve. The project cost of \$200,000 represents approximately 50% of the total cost of the project. Sarasota County is joining with the City to fund the other 50% of the project.



For illustrative purposes only

PROJECT JUSTIFICATION

The project expands the access of trails for both pedestrian and equestrian recreational enjoyment.

TOTAL ESTIMATED COST: \$ 200,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ -	\$ 200,000					\$ 200,000	
							-	
							-	
TOTAL FUNDING	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Improvements, Repairs & Maint.	\$ -	\$ 200,000					\$ 200,000	
							-	
							-	
TOTAL COST	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
						\$ -	
						-	
						-	
						-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

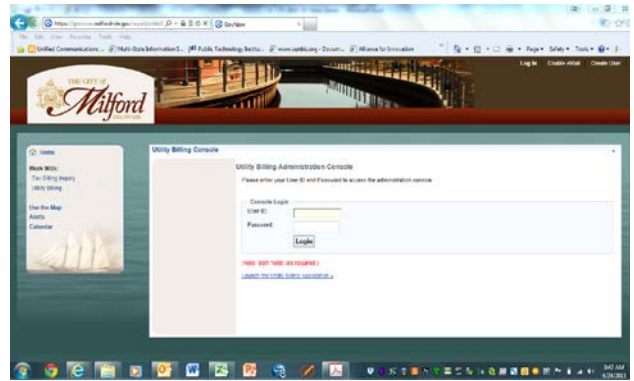
3

PROJECT DESCRIPTION

Purchase the GovNow module for the SunGard Public Sector (PS) Enterprise Resource Planning (ERP).

PROJECT JUSTIFICATION

The GovNow module for SunGard Public Sector (PS) will unify our current Click2Gov modules under a single interface simplifying management and providing end users the capability to pay for multiple City services (such as permits and utility bills) from a single shopping cart. GovNow will provide a solution to the owner/tenant account access issues and an additional benefit is that our PCI certification requirements will reduce from SAQ D to SAQ C generating a savings to the City due to reduced audit requirements. The savings will be partially offset by a small per transaction fee for each payment. Maintenance savings will be realized of \$3,947.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 39,260

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
001-General Fund		\$ 39,260	\$ -	\$ -	\$ -	\$ -	\$ 39,260	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 39,260	\$ -	\$ -	\$ -	\$ -	\$ 39,260	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture		\$ 39,260	\$ -	\$ -	\$ -	\$ -	\$ 39,260	\$ -
TOTAL COST	\$ -	\$ 39,260	\$ -	\$ -	\$ -	\$ -	\$ 39,260	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ 1,610	\$ 13,690	\$ 14,030	\$ 14,385	\$ 14,740	\$ 58,455	\$ 79,425
Repairs & Maintenance	\$ (3,947)	\$ -	\$ -	\$ -	\$ -	\$ (3,947)	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ (2,337)	\$ 13,690	\$ 14,030	\$ 14,385	\$ 14,740	\$ 54,508	\$ 79,425

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Purchase new SQL Server database license for GIS System.

PROJECT JUSTIFICATION

With the new GIS Server being put into place there is a requirement to upgrade the SQL Server database software utilized by GIS systems. The server purchased in FY13 has more core processors requiring the purchase of an additional license in order to recognize the peak performance of this GIS system.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 12,250

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
001-General Fund		\$ 12,250	\$ -	\$ -	\$ -	\$ -	\$ 12,250	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 12,250	\$ -	\$ -	\$ -	\$ -	\$ 12,250	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture		\$ 12,250	\$ -	\$ -	\$ -	\$ -	\$ 12,250	\$ -
TOTAL COST	\$ -	\$ 12,250	\$ -	\$ -	\$ -	\$ -	\$ 12,250	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

3

PROJECT DESCRIPTION

Redesign City web site upgrading to the latest version on the Content Management System (CMS).

PROJECT JUSTIFICATION

It has been five years since the City's last website overhaul. This upgrade gives the City access to the newest version of Vision Internet's Content Management System (CMS) and improve the ease with which changes can be on the City's website. Part of the website upgrade will eliminate the use of Flash programming allowing the website to display fully on iPads or other mobile devices.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 16,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
001-General Fund		\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture		\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -
TOTAL COST	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 33,000	\$ 33,000
Repairs & Maintenance	\$ (2,400)	\$ -	\$ -	\$ -	\$ -	\$ (2,400)	\$ -
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 4,200	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 30,600	\$ 33,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

Fire Station 85 (N)

F06F55

PROJECT INFORMATION

PROJECT DESCRIPTION

Fire Station 85 will be located on the southeast corner of Biscayne and Ponce de Leon Blvds. and is planned to be completed in FY 2014.

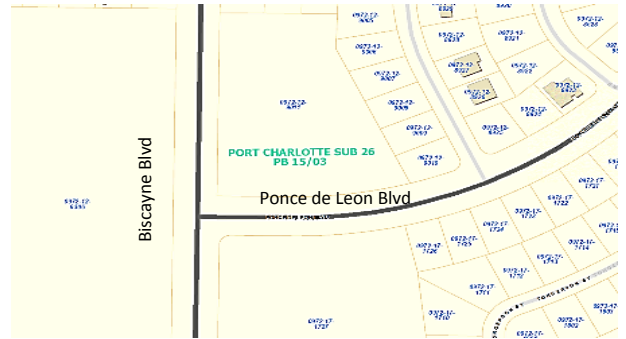
PROJECT JUSTIFICATION

Required to provide/maintain adopted level of service from a hardened facility; the project is supported by the Fire Rescue Master Plan.

TOTAL ESTIMATED COST: \$ 2,520,000

PROJECT RANKING

1



Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 2,520,000	\$ (213,447)	\$ -	\$ 2,306,553	\$ 2,306,553

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
305-Surtax II	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
151-Fire Impact Fees	770,000						-	
TOTAL FUNDING	\$ 2,520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Land	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	2,220,000						-	
TOTAL COST	\$ 2,520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 4,750	\$ 4,870	\$ 4,990	\$ 5,115	\$ 19,725	\$ 27,560
Supplies		8,800	9,020	9,245	9,475	36,540	51,585
Utilities		15,180	15,410	15,640	15,785	62,015	83,015
TOTAL OPERATING IMPACTS	\$ -	\$ 28,730	\$ 29,300	\$ 29,875	\$ 30,375	\$ 118,280	\$ 162,160

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

The Vehicle Replacement program is designed to support scheduled replacement of Fire Rescue vehicles. The program is intended to be funded primarily through Surtax contributions to the Capital Acquisition Fund but will also require funding supported through District and General Fund contributions. The FY '14 expense is a projected debt service payment for a Fire Engine; this will be an addition to the fleet. CID 70426 will be placed in reserve status as a second reserve engine.



For illustrative purposes only

PROJECT JUSTIFICATION

Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency as well as changing industry standards.

TOTAL ESTIMATED COST: Ongoing

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 1,329,235	\$ -	\$ -	\$ 1,329,235	\$ 1,329,235

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
325-Capital Acquisition	\$ 1,329,235	\$ -	\$ 188,998	\$ 95,049	\$ 63,122	\$ 65,016	\$ 412,185	\$ 4,983,017
325-Capital Acquisition-Lease Proceeds		500,000		2,126,716	536,038	1,669,548	4,832,302	
							-	
TOTAL FUNDING	\$ 1,329,235	\$ 500,000	\$ 188,998	\$ 2,221,765	\$ 599,160	\$ 1,734,564	\$ 5,244,487	\$ 4,983,017

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Vehicles & Equipment	\$ 1,329,235	\$ 500,000	\$ 188,998	\$ 2,221,765	\$ 599,160	\$ 1,734,564	\$ 5,244,487	\$ 4,983,017
							-	
							-	
TOTAL COST	\$ 1,329,235	\$ 500,000	\$ 188,998	\$ 2,221,765	\$ 599,160	\$ 1,734,564	\$ 5,244,487	\$ 4,983,017

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Debt Service	\$ 76,900	\$ 76,900	\$ 277,010	\$ 549,900	\$ 790,930	\$ 1,771,640	\$ 5,287,220
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 76,900	\$ 76,900	\$ 277,010	\$ 549,900	\$ 790,930	\$ 1,771,640	\$ 5,287,220

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

New Rescue (ambulance) - Station 83

PROJECT JUSTIFICATION

Required to provide continued level of service with increased calls for service. This will be a NEW Ambulance for Station 83; currently that Station is serviced by an ALS Engine and backed-up with an ambulance from another Station.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 230,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 230,000		\$ 230,000	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture		\$ -	\$ -		\$ 230,000	\$ -	\$ 230,000	\$ -
							-	-
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ -		\$ 5,500	\$ 5,640	\$ 11,140	\$ 30,365
Supplies				9,000	9,225	18,225	60,395
				-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 14,500	\$ 14,865	\$ 29,365	\$ 90,760

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

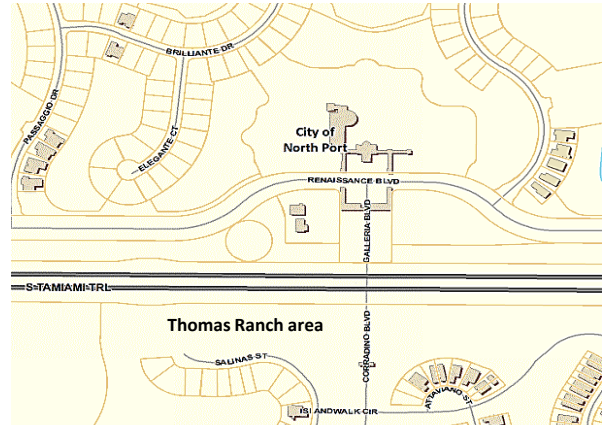
2

PROJECT DESCRIPTION

Fire Station 86, Thomas Ranch area, funded by the developer according to the Principles of Agreement. The Developer will build the facility and dedicate it to the City. The debt is repaid by the District with impact fees collected from West Villages development at a variable rate determined by collections; currently estimated at \$100,000 per year commencing after completion. There is a significant operational impact with the opening of this station.

PROJECT JUSTIFICATION

Required to provide adopted level of service and in accordance with the Fire Rescue Master Plan. Based on the Principles of Agreement, the City will pay the Developer an amount not to exceed the Developer investment and shall only be obligated as collected.



TOTAL ESTIMATED COST: \$ 2,520,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 250,000
							-	
							-	
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 250,000

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Developer Reimbursement		\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 250,000
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 250,000

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Personnel	\$ -	\$ -	\$ -	\$ 1,730,920	\$ 1,756,880	\$ 3,487,800	\$ 9,187,715
Repairs & Maintenance	-	-	-	5,750	5,895	11,645	31,750
Supplies	-	-	-	9,900	10,150	20,050	54,670
Utilities	-	-	-	16,745	17,000	33,745	59,155
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 1,763,315	\$ 1,789,925	\$ 3,553,240	\$ 9,333,290

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Purchase of a new engine for Fire Station 86-Thomas Ranch- part of the Principles of Agreement with the West Villages Independent District (WVID). WVID purchases the engine, dedicates the asset to the City and the City pays back the cost of the engine from impact fees collected from West Villages.

PROJECT JUSTIFICATION

Required to provide adopted level of service in accordance with the Fire Rescue Master Plan. The purchase of the engine is included in the Thomas Ranch Principles of Agreement. The project date is dependent on growth conditions.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 550,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 125,000
							-	
							-	
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 125,000

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Developer Reimbursement		\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 125,000
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 125,000

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,625	\$ 50,625	\$ 141,505
Supplies	-	-	-	12,000	12,300	24,300	67,915
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 37,000	\$ 37,925	\$ 74,925	\$ 209,420

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Purchase new rescue unit for Fire Station 86, Thomas Ranch area, as part of the Principles of Agreement with West Villages Independent District (WVID). WVID purchases the engine, dedicates the asset to the City and the City pays back the cost of the engine from impact fees collected from West Villages.



For illustrative purposes only

PROJECT JUSTIFICATION

Required to provide adopted level of service in accordance with the Fire Rescue Master Plan adopted level of service.

TOTAL ESTIMATED COST: \$ 230,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 130,000
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 130,000

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Developer Reimbursement		\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 130,000
							-	-
							-	-
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 130,000

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,635	\$ 11,135	\$ 30,370
Supplies	-	-	-	9,000	9,225	18,225	50,200
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 14,500	\$ 14,860	\$ 29,360	\$ 80,570

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Fire/Police Training Tower. The Project is scheduled to begin construction at the beginning of FY '15. The intended location is at the Police Driving Track on W. Price Boulevard. Currently the property is leased to Sarasota County; we anticipate that they will release the property back to us in Aug/Sept 2014.



For illustrative purposes only

PROJECT JUSTIFICATION

Necessary to provide training for Fire/EMS/Police to meet adopted level of service in accordance with the Fire Rescue Master Plan.

TOTAL ESTIMATED COST: \$ 755,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 755,000	\$ -	\$ -	\$ 755,000	\$ 755,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
305-Surtax II	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							-	-
							-	-
TOTAL FUNDING	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							-	-
							-	-
TOTAL COST	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance			\$ 3,500	\$ 3,590	\$ 3,680	\$ 3,770	\$ 14,540	\$ 20,310
Supplies			4,000	4,100	4,200	4,310	16,610	23,205
Utilities			4,410	4,475	4,545	4,610	18,040	24,115
							-	-
TOTAL OPERATING IMPACTS		\$ -	\$ 11,910	\$ 12,165	\$ 12,425	\$ 12,690	\$ 49,190	\$ 67,630

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Communications software and hardware to utilize the new county communications system. The project is out for a consultant RFP and we anticipate purchase of the hardware in FY '14 & '15 and software purchase in FY '16 & '17 with final installment in FY '18. Prior years appropriations are not expended due to inability to predict future system requirements.

PROJECT JUSTIFICATION

Sarasota County is replacing the entire county-wide radio system infrastructure. There will be varied levels of cost associated for North Port Police Dept. and North Port Fire Rescue to continue to use the county system. Without the project, we lose our primary and essential communications for routine events and emergency incidents.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 3,105,840

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 855,840	\$ -	\$ -	\$ 855,840	\$ 855,840

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 855,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,250,000	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 855,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,250,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture	\$ 855,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,250,000	\$ -
							-	-
TOTAL COST	\$ 855,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,250,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Police

Replace Fully Equipped Vehicles (R)

PD14RV

PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Replace 12 fully equipped Police vehicles based on vehicle replacement plan criteria. CID #70081, 70083, 70084, 70086, 70087, 70088, 70404, 70409, 70552, 70642, 70646, and 70653.

Replace vehicles that have outlived their usefulness due to excess mileage, maintenance and overall safety issues. Fuel and maintenance costs are already accounted for in the General Fund budget as these are replacements.



For illustrative purposes only

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 476,000	\$ -	\$ -	\$ 476,000	\$ 476,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
325-Capital Acquisition	\$ -	\$ 489,800	\$ 747,920	\$ 773,500	\$ 572,605	\$ 586,920	\$ 3,170,745	\$ 1,235,445
306-Surtax III	\$ 476,000	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 476,000	\$ 489,800	\$ 747,920	\$ 773,500	\$ 572,605	\$ 586,920	\$ 3,170,745	\$ 1,235,445

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Vehicles & Equipment	\$ 476,000	\$ 489,800	\$ 747,920	\$ 773,500	\$ 572,605	\$ 586,920	\$ 3,170,745	\$ 1,235,445
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 476,000	\$ 489,800	\$ 747,920	\$ 773,500	\$ 572,605	\$ 586,920	\$ 3,170,745	\$ 1,235,445

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ (7,350)	\$ (11,220)	\$ (11,600)	\$ (8,590)	\$ (8,800)	\$ (47,560)	\$ (18,530)
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ (7,350)	\$ (11,220)	\$ (11,600)	\$ (8,590)	\$ (8,800)	\$ (47,560)	\$ (18,530)

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Mobile Citation Project

PROJECT JUSTIFICATION

Improve quality of service for road patrol officers and to streamline ticket processing with the courts and the Department of Highway Safety and Motor Vehicles. Currently, our Records Division and the Clerk of the Court have difficulty reading the handwriting of officers. This would allow for a more legible court document as well as a the completion of the documents in a more efficient time. 100 units will be purchased.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 187,487

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
150-Law Enforcement Impact Fees	\$ -	\$ -	\$ -	\$ 187,487	\$ -	\$ -	\$ 187,487	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ 187,487	\$ -	\$ -	\$ 187,487	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ 187,487	\$ -	\$ -	\$ 187,487	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ -	\$ -	\$ 187,487	\$ -	\$ -	\$ 187,487	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 3,550	\$ 3,600	\$ 7,150	\$ 18,270
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 3,550	\$ 3,600	\$ 7,150	\$ 18,270

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Atwater Park - 4475 Skyway Drive. Design and construction of Phase III amenities including a playground, splash pad and restroom facility. Phase IV (future phase) includes tennis courts and a Community Center.

PROJECT JUSTIFICATION

Community interest and demand to accommodate growth. This project maintains and enhances the City's adopted level of service.

Estimate Cost below includes:

- Phase I & II completed project expenses \$4,199,012
- Phase III design \$70,000, construction \$480,000



TOTAL ESTIMATED COST: \$ 4,953,032

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 4,703,032	\$ (4,199,012)	\$ -	\$ 504,020	\$ 300,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
001-General Fund	\$ 1,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152-Parks Impact Fees	421,145	-	-	-	-	-	-	-
305-Surtax II	3,979,912	-	-	-	-	-	-	-
306-Surtax III	300,000	250,000	-	-	-	-	250,000	-
TOTAL FUNDING	\$ 4,703,032	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 100,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	4,603,032	250,000	-	-	-	-	250,000	-
							-	
TOTAL COST	\$ 4,703,032	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 5,000	\$ 5,125	\$ 5,250	\$ 5,385	\$ 20,760	\$ 29,010
Supplies		1,500	1,535	1,575	1,615	6,225	8,695
Utilities		8,100	8,220	8,340	8,470	33,130	44,000
		-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 14,600	\$ 14,880	\$ 15,165	\$ 15,470	\$ 60,115	\$ 81,705

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

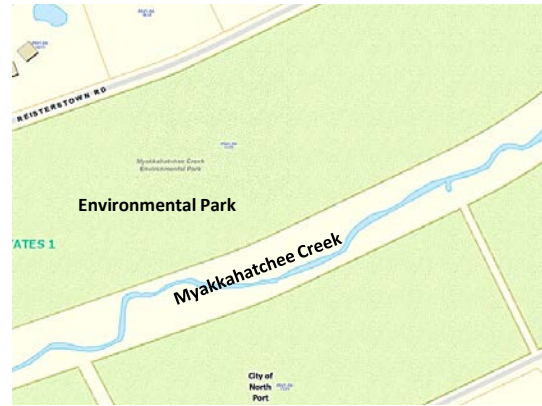
2

PROJECT DESCRIPTION

Myakkahatchee Creek Corridor - 6968 Reistertown Rd. Project would begin with design for the Environmental Park and improvements, then move south along the corridor when funds become available.

PROJECT JUSTIFICATION

The City needs to protect and preserve the natural beauty of the Creek and deal with the effects of flooding. This project maintains and enhances the City's adopted level of service.



TOTAL ESTIMATED COST: \$ 3,975,283

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 3,975,283	\$ (3,540,866)	\$ -	\$ 434,417	\$ 434,417

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
144-Escheated Lots	\$ 2,416,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152-Parks Impact Fees	501,315	-	-	-	-	-	-	-
170-DEP	598,187	-	-	-	-	-	-	-
305-Surtax II	459,719	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 3,975,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Land	\$ 3,961,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Design	6,459	-	-	-	-	-	-	-
Improvements, Repairs & Maint.	7,575	-	-	-	-	-	-	-
TOTAL COST	\$ 3,975,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

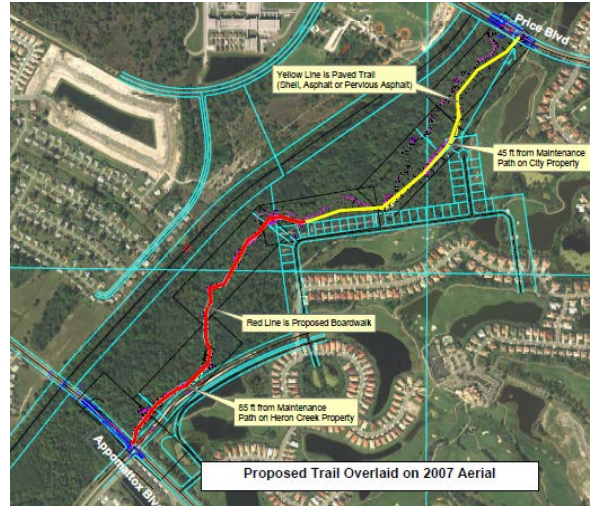
Phase I is a one mile trail section between Price and Appomattox Drive. The trail and boardwalk are part of the Myakkahatchee Creek Greenway supporting the linear park concept. The engineer is finalizing plans for staff review in anticipation of submittal to Southwest Florida Water Management District (SWFWMD) for an Environmental Resource Permit.

PROJECT JUSTIFICATION

Further development increases recreational opportunities for citizens. The project maintains and enhances the City's adopted level of service.

Estimate Cost below includes:

- Phase I design \$75,320
- Phase I construction \$1,024,680



TOTAL ESTIMATED COST: \$ 963,765

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 500,000	\$ (36,699)	\$ (5,860)	\$ 457,441	\$ 463,301

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 500,000	\$ 463,765	\$ -	\$ -	\$ -	\$ -	\$ 463,765	\$ -
TOTAL FUNDING	\$ 500,000	\$ 463,765	\$ -	\$ -	\$ -	\$ -	\$ 463,765	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 75,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	424,680	463,765	-	-	-	-	463,765	-
TOTAL COST	\$ 500,000	\$ 463,765	\$ -	\$ -	\$ -	\$ -	\$ 463,765	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 6,000	\$ 6,150	\$ 6,300	\$ 6,460	\$ 24,910	\$ 34,805
Supplies		2,000	2,050	2,100	2,155	8,305	11,615
TOTAL OPERATING IMPACTS	\$ -	\$ 8,000	\$ 8,200	\$ 8,400	\$ 8,615	\$ 33,215	\$ 46,420

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

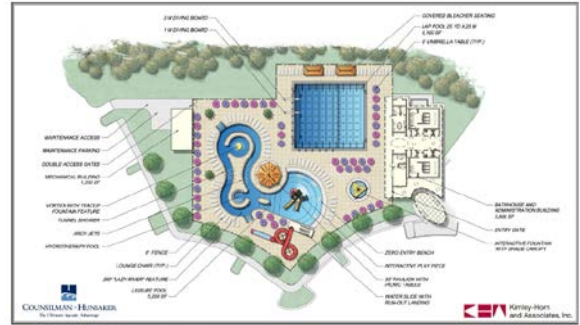
Butler Park Pool-6205 W. Price Blvd. Construction of a medium sized family aquatic center including a 25 meter x 25 yard lap pool, recreation pool, lazy river, bath house/concession building & pump/filtration building.

PROJECT JUSTIFICATION

To meet community aquatic interest and demand. The project maintains and enhances the City's adopted level of service.

Estimate Cost below includes (Five alternates to the design presented to Commission for consideration, with all five alternates cost is \$5,435,000):

- Planning & design \$1,000,000
- Construction \$3,300,000



Butler Park Pool 25 M x 25 YD Pool w/ Sprayground & Leisure Pool

TOTAL ESTIMATED COST: \$ 5,435,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 4,300,000	\$ (343,700)	\$ (80,500)	\$ 3,875,800	\$ 3,956,300

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
144-Escheated Lots	\$ 630,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146-Escheated Lots-Parks	200,000	-	-	-	-	-	-	-
152-Parks Impact Fees	896,000	-	-	-	-	-	-	-
306-Surtax III	2,574,000	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 4,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	3,300,000	-	-	-	-	-	-	-
TOTAL COST	\$ 4,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Personnel	\$ -	\$ 285,800	\$ 290,090	\$ 294,440	\$ 298,850	\$ 1,169,180	\$ 1,562,855
Repairs & Maintenance	-	100,930	103,450	106,040	108,690	419,110	\$ 585,600
Supplies	-	42,400	44,545	45,660	46,800	179,405	\$ 252,150
Utilities	-	78,415	79,590	80,785	82,000	320,790	\$ 428,820
TOTAL OPERATING IMPACTS	\$ -	\$ 507,545	\$ 517,675	\$ 526,925	\$ 536,340	\$ 2,088,485	\$ 2,829,425

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

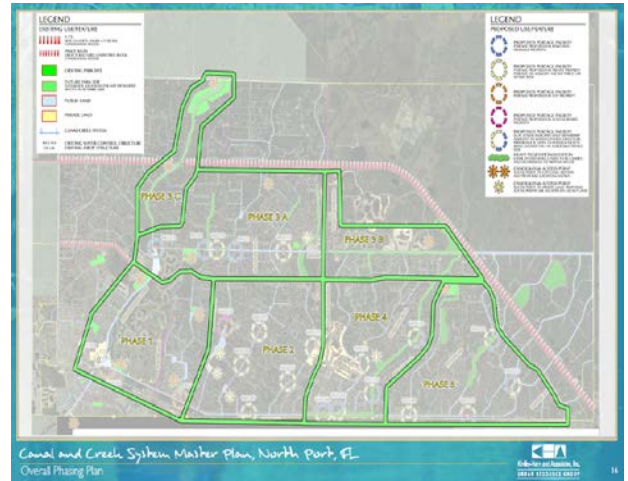
PROJECT DESCRIPTION

Blueways-Phase I development of canal and creek system linking water-based recreation at Blue Ridge Park, McKibben Park, Dallas White Park and Butler Park. Includes improvements to existing launch sites, two canoe/kayak launches, addition of docks, portal access points at three water control structures, one fishing pier, bank improvements, ADA accessibility, and miscellaneous landscaping and signage.

PROJECT JUSTIFICATION

To create connectivity to various parks and points of interest and to promote water based recreation using the canal and creek system prevalent in North Port, as identified in the Canal & Creek Master Plan. A total of five phases are identified in the plan.

Phase I design/construction \$450,000



TOTAL ESTIMATED COST: \$ 450,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 450,000	\$ (41,282)	\$ (58)	\$ 408,660	\$ 408,718

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	400,000	-	-	-	-	-	-	-
TOTAL COST	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 9,000	\$ 9,225	\$ 9,455	\$ 9,690	\$ 37,370	\$ 52,205
Supplies		3,000	3,075	3,150	3,230	12,455	17,405
		-	-	-	-	-	-
		-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 12,000	\$ 12,300	\$ 12,605	\$ 12,920	\$ 49,825	\$ 69,610

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Playground structures and a sand volleyball court were installed in FY13. Phase II (remaining project balance) is for shade covers, benches, sidewalks and enhanced amenities for handicap accessibility. The City received a \$20,000 playground grant for the project which was paid directly to the vendor. Shade cover, benches and storm water/drainage enhancements are estimated to be completed in FY 2014.

George Mullen Activity Center Playground



PROJECT JUSTIFICATION

Community interest and enhancement to the Summer Camp program.

Estimate Cost below includes:

- Phase I design/installation \$77,250
- Phase II amenities \$97,750

TOTAL ESTIMATED COST: \$ 175,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 175,000	\$ (81,777)	\$ -	\$ 93,223	\$ 93,223

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
146-Escheated Lots-Parks	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Improvements, Repairs & Maint.	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

3

PROJECT DESCRIPTION

Strategic acquisition of additional park lands.

PROJECT JUSTIFICATION

Community demand for enhanced park system and recommendations from Parks and Recreation Advisory Board (PRAB).



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 100,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Land	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Pine Park enhancements, including replacement of playground equipment. Estimated completion of playground portion of project is August, 2013. Pathway and lighting enhancements will be completed in FY 2014.

PROJECT JUSTIFICATION

Meet needs of neighborhood and safety requirements.

Estimate Cost below includes:

Phase I playground equipment \$26,000

Phase II amenities \$39,000



TOTAL ESTIMATED COST: \$ 65,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 65,000	\$ -	\$ -	\$ 65,000	\$ 65,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
146-Escheated Lots-Parks	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	55,000	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Improvements, Repairs & Maint.	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Utilities	\$ 750	\$ 760	\$ 770	\$ 785	\$ 800	\$ 3,865	\$ 4,185
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 750	\$ 760	\$ 770	\$ 785	\$ 800	\$ 3,865	\$ 4,185

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Park/Facility Renovations - Site amenities and improvements such as benches, tables, shade structures, playground systems, lighting, restrooms, trash receptacles and parking lot improvements as needed.



For illustrative purposes only

PROJECT JUSTIFICATION

Upgrades and refurbishments to existing parks and facilities to maintain or meet service levels and address safety issues. FY14 upgrades include (but not limited to):

- Bleacher shade structure at Dallas White Park
- Shade structures at Morgan Center, Blue Ridge & McKibben Parks
- Fitness equipment replacement
- Improved lighting, walkways and paths
- Park signage
- Bleachers and shade structures at Narramore Sports Complex

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 59,663	\$ (51,485)	\$ (2,655)	\$ 5,523	\$ 8,178

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
146-Escheated Lots-Parks	\$ 9,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	50,000	100,000	-	-	-	-	100,000	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 59,663	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Equipment, Materials, Furniture	\$ 9,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improvements, Repairs & Maint.	50,000	100,000	-	-	-	-	100,000	
							-	
TOTAL COST	\$ 59,663	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 4,000	\$ 4,100	\$ 4,200	\$ 4,310	\$ 16,610	\$ 23,215
Supplies		1,000	1,025	1,050	1,075	4,150	5,785
Utilities		7,000	7,105	7,210	7,320	28,635	38,280
		-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 12,000	\$ 12,230	\$ 12,460	\$ 12,705	\$ 49,395	\$ 67,280

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

3

PROJECT DESCRIPTION

The project provides for the construction of multi-purpose fields at Butler Park.



For illustrative purposes only

PROJECT JUSTIFICATION

The project maintains and enhances the City's adopted level of service.

TOTAL ESTIMATED COST: \$ 440,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ -	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ -	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance			\$ 5,000	\$ 5,125	\$ 5,255	\$ 15,380	\$ 28,310
Supplies			2,500	2,560	2,625	7,685	14,135
Utilities			4,000	4,060	4,120	12,180	21,545
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ 11,500	\$ 11,745	\$ 12,000	\$ 35,245	\$ 63,990

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

3

PROJECT DESCRIPTION

Garden of the Five Senses - 4299 Pan American Blvd. Future enhancements to include hedge/trees for buffer areas between park and neighboring properties along with updated ADA compliant interpretive signage throughout the park to improve self-guided tour experience.



PROJECT JUSTIFICATION

The project maintains and enhances the City's adopted level of service.

TOTAL ESTIMATED COST: \$ 985,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Construction	-		235,000	350,000	200,000		785,000	
							-	
TOTAL COST	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance				\$ 6,000	\$ 6,150	\$ 12,150	\$ 33,130
Supplies				2,500	2,560	5,060	13,790
Utilities				4,000	4,060	8,060	21,230
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,770	\$ 25,270	\$ 68,150

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



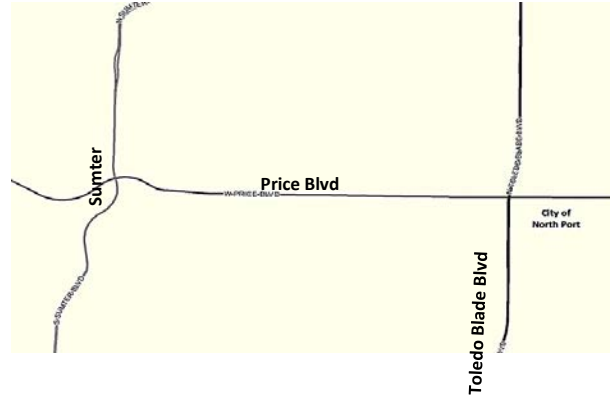
PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Acquire property over the waterways both north and south of Price Blvd. between Sumter Blvd. and Toledo Blade Blvd. and construct twenty-one (21) bridges between Sumter Blvd. and Toledo Blade Blvd., between US 41 and I-75.



PROJECT JUSTIFICATION

The recommendations of the 2009 Price Boulevard Corridor study identified thirteen (13) links, requiring twenty-one (21) bridges over waterways which would mitigate the need for six travel lanes on Price Blvd. between Sumter and Toledo Blade Blvds.

TOTAL ESTIMATED COST: \$ 18,824,890

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 445,345	\$ (35,600)	\$ (850)	\$ 408,895	\$ 409,745

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 445,345		\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ -	\$ 4,350,000	#####
	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 445,345	\$ -	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ -	\$ 4,350,000	#####

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Land	\$ 445,345		\$ 1,450,000	\$ -	\$ -	\$ -	\$ 1,450,000	\$ -
Planning & Design	-	-	-	75,000	75,000	-	150,000	
Construction	-	-	-	1,375,000	1,375,000	-	2,750,000	12,115,860
TOTAL COST	\$ 445,345	\$ -	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ -	\$ 4,350,000	#####

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ -	\$ -		\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Replacement of Water Control Structure No. 101, to be completed by November 30, 2013.

PROJECT JUSTIFICATION

In adherence to the City's Comprehensive Plan, water control structures throughout the City must be properly maintained to ensure stormwater control.



Water Control Structure 101

TOTAL ESTIMATED COST: \$ 1,530,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 1,530,000	\$ (136,698)	\$ (1,221,009)	\$ 172,293	\$ 1,393,302

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
107-Road & Drainage District	\$ 130,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	1,400,000	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 1,530,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 130,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,400,000		-	-	-	-	-	-
TOTAL COST	\$ 1,530,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Utilities	\$ 120	\$ 120	\$ 125	\$ 125	\$ 130	\$ 620	\$ 675
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 120	\$ 120	\$ 125	\$ 125	\$ 130	\$ 620	\$ 675

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

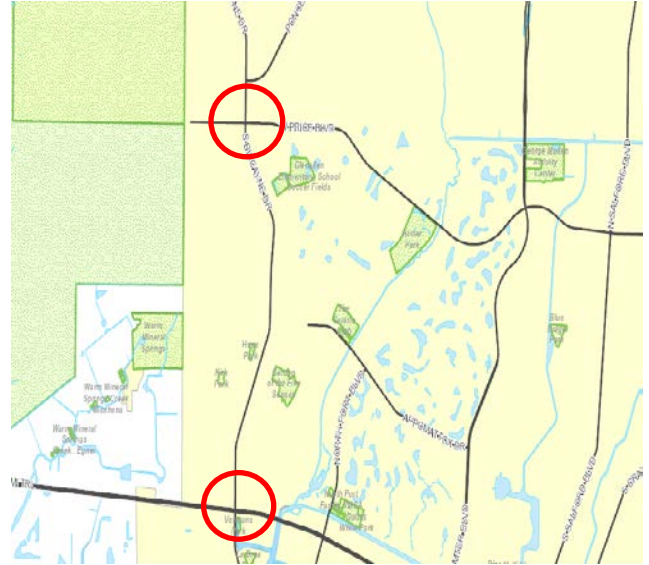
1

PROJECT DESCRIPTION

Construct a dedicated southbound right turn lane on the north leg of Biscayne Drive at the US 41 intersection and dedicated right turn lane for the west bound traffic on Price Boulevard at Biscayne Drive.

PROJECT JUSTIFICATION

Construction of a dedicated right turn lane from Biscayne Drive with sufficient length for the traffic volume will accommodate this traffic movement and reduce the wait time for vehicles making this turning movement. A reimbursable Federal Highway Administration Congestion Management System grant was awarded in the amount of \$574,334 for the construction of this project. The Price Boulevard right turn lane at Biscayne Drive will substantially improve west bound traffic flow at this intersection. As the project's estimated cost is low, the schedule was accelerated in the Sarasota-Manatee MPO Transportation Program. Construction costs, in the amount of \$65,418, is also funded by a reimbursable Federal Highway Administration Congestion Management System grant.



TOTAL ESTIMATED COST: \$ 659,834

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 85,500	\$ -	\$ (85,487)	\$ 13	\$ 85,500

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
153-Transportation Impact Fees	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	-	639,752	-	-	-	-	639,752	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 85,500	\$ 639,752	\$ -	\$ -	\$ -	\$ -	\$ 639,752	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	639,752	-	-	-	-	639,752	-
TOTAL COST	\$ 85,500	\$ 639,752	\$ -	\$ -	\$ -	\$ -	\$ 639,752	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ 5,740	\$ 5,885	\$ 6,030	\$ 6,180	\$ 23,835	\$ 33,290
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 5,740	\$ 5,885	\$ 6,030	\$ 6,180	\$ 23,835	\$ 33,290

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Neighborhood Improvements for FY 2014: Beautification of Biscayne Dr. including median landscaping, trees, and turf with minimal irrigation and Florida native plantings. Design began in FY 2013, with construction to begin in FY2014. Neighborhood improvements in fiscal years 2015, 2016, and 2017 are anticipated in older residential neighborhoods or sections of the City and will involve storm water drainage improvement projects.



PROJECT JUSTIFICATION

Neighborhood improvements, beautification and streetscaping

TOTAL ESTIMATED COST: \$462,765

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 276,845	\$ (138,620)	\$ -	\$ 138,225	\$ 138,225

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 276,845	\$ 135,920					\$ 135,920	\$ 679,579
115-Tree Fund	-	50,000	-	-	-	-	50,000	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 276,845	\$ 185,920	\$ -	\$ -	\$ -	\$ -	\$ 185,920	\$ 679,579

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Improvements, Repairs & Maint.	\$ 276,845	\$ 185,920					\$ 185,920	\$ 679,579
		-	-	-	-	-	-	
		-	-	-	-	-	-	
TOTAL COST	\$ 276,845	\$ 185,920	\$ -	\$ -	\$ -	\$ -	\$ 185,920	\$ 679,579

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 5,225	\$ 5,355	\$ 5,490	\$ 5,625	\$ 21,695	\$ 30,300
		-	-	-	-	-	
		-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ 5,225	\$ 5,355	\$ 5,490	\$ 5,625	\$ 21,695	\$ 30,300

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Widen Sumter Boulevard to four lanes - including the Price Blvd. intersection through Activity Center 2 from Heron Creek Blvd to City Center Blvd. - State Infrastructure Bank Grant only



PROJECT JUSTIFICATION

To complete the widening to four lanes of Sumter Blvd. from US 41 to I-75 as it functions as an emergency evacuation route, a designated truck route, connects three of the City's six activity centers and is classified as an arterial roadway.

TOTAL ESTIMATED COST: \$ 10,000,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 10,000,000	\$ (176,949)	\$ (134,191)	\$ 9,688,860	\$ 9,823,051

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
State Infrastructure Bank	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 30,000	\$ 61,500	\$ 63,035	\$ 64,615	\$ 219,150	\$ 345,125
Utilities		2,600	5,175	5,255	5,335	18,365	27,840
Debt Service		-	-	1,821,260	1,821,260	1,821,260	5,463,780
		-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 32,600	\$ 1,887,935	\$ 1,889,550	\$ 1,891,210	\$ 5,701,295	\$ 9,479,265

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

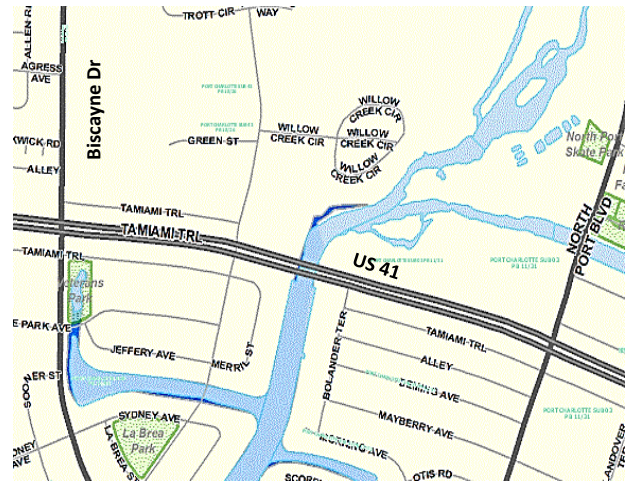
1

PROJECT DESCRIPTION

Construct a minimum of three semi-circular rest areas thirty feet in diameter with bike racks, benches, trash receptacles, landscaping and pedestrian lighting in the greenbelt area between US 41 and the frontage road on the south side. The project is intended to be sustainable using solar lighting and zero-scaping which will require no irrigation and minimal maintenance.

PROJECT JUSTIFICATION

To accommodate and promote alternative transportation along the commercial area of US 41 where practicable. The City was awarded a reimbursable Federal Highway Administration Transportation Enhancement grant of up to \$491,258 in FY 2011-12 for construction of these improvements, to be constructed in FY 2012-13. The design was completed in FY 2011-12 using funds from the Sarasota County Grant awarded to the City in FY 2008.



TOTAL ESTIMATED COST: \$ 491,258

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DEO Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 491,258	\$ -	\$ -	\$ 491,258	\$ 491,258

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Grants	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUNDING	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COST	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ 4,900	\$ 5,020	\$ 5,150	\$ 5,275	\$ 5,410	\$ 25,755	\$ 29,140
TOTAL OPERATING IMPACTS	\$ 4,900	\$ 5,020	\$ 5,150	\$ 5,275	\$ 5,410	\$ 25,755	\$ 29,140

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

In FY 2014 the following bridges will be repaired: Bridge #175011: Chamberlain Blvd over the Snover Waterway, Bridge #175004: Chamberlain Blvd over the Cocoplum Waterway, Bridge #175005: Cranberry Blvd. over the Cocoplum Waterway, Bridge #175001: Pan American Blvd. over the Myakka Creek, Bridge #175032: N Yorkshire St. over the Bethlehem Waterway, Bridge #175031: Yorkshire St over the Bethlehem Waterway and Bridge #175026: Tropicaire Blvd over the Myakkahatchee Creek



PROJECT JUSTIFICATION

City bridges are inspected annually by the Florida Department of Transportation. Deficiencies are reviewed and corrective actions are taken. The program addresses all known deficiencies.

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 225,260	\$ -	\$ -	\$ 225,260	\$ 225,260

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 225,260	\$ 401,030	\$ 210,630	\$ 210,630	\$ 210,630	\$ 210,630	\$ 1,243,550	\$ 1,053,150
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 225,260	\$ 401,030	\$ 210,630	\$ 210,630	\$ 210,630	\$ 210,630	\$ 1,243,550	\$ 1,053,150

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Improvements, Repairs & Maint.	\$ 225,260	\$ 401,030	\$ 210,630	\$ 210,630	\$ 210,630	\$ 210,630	\$ 1,243,550	\$ 1,053,150
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 225,260	\$ 401,030	\$ 210,630	\$ 210,630	\$ 210,630	\$ 210,630	\$ 1,243,550	\$ 1,053,150

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ 2,005	\$ 1,055	\$ 1,055	\$ 1,055	\$ 1,055	\$ 6,225	\$ 5,275
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 2,005	\$ 1,055	\$ 1,055	\$ 1,055	\$ 1,055	\$ 6,225	\$ 5,275

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset

PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Acquire property and easements required for maintenance and access to Water Control Structures 107 and 109 located on the Cocoplum Waterway



PROJECT JUSTIFICATION

Access to certain storm water drainage systems (retention ditches, canals, water control structures, etc.) to carry out routine maintenance requires permission and use of private properties. Maintenance work has been delayed or undone whenever property owners have refused permission. Acquiring the properties or easements provides access to drainage systems for timely maintenance.

TOTAL ESTIMATED COST: \$ 60,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
107-Road & Drainage District		\$ 60,000				\$ -	\$ 60,000	
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Land		\$ 60,000		\$ -	\$ -	\$ -	\$ 60,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ 1,200	\$ 1,230	\$ 1,260	\$ 1,290	\$ 4,980	\$ 6,950
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 1,200	\$ 1,230	\$ 1,260	\$ 1,290	\$ 4,980	\$ 6,950

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Rehabilitation of approximately 266 miles of sub-standard public roads in three calendar years. Of these roads, 89 miles are anticipated to be rehabilitated in calendar year 2014, another 89 miles in calendar year 2015, and 88 miles in calendar year 2016. As with all road rehabilitation work, improvements to road related storm water drainage will be part of the project.

PROJECT JUSTIFICATION

Rehabilitation of the sub-standard roads would provide for safe roads for the motoring public and allow for the implementation of a viable seven-year road maintenance program to prevent roads from falling into sub-standard conditions.



TOTAL ESTIMATED COST: \$ 41,000,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Bonds		\$ 41,000,000					\$ 41,000,000	
		-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 41,000,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction		\$ 41,000,000					\$ 41,000,000	
							-	
							-	
TOTAL COST	\$ -	\$ 41,000,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000,000	\$ -

OPERATING IMPACTS		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Debt Service		\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,000,000	\$ 15,000,000
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS		\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,000,000	\$ 15,000,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Resurfacing, surface rejuvenation, micro-surfacing, and crack sealing of at least 30 miles of public roads a year as part of a viable seven-year road maintenance program to prevent roads from falling into sub-standard conditions.

PROJECT JUSTIFICATION

Routine maintenance of roads in fair condition will prevent those roads from falling into sub-standard conditions that would later require costly rehabilitation.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 250,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
107-Road & Drainage District	\$ 250,000	\$ 1,526,950	\$ 1,526,950	\$ 1,526,950	\$ 1,526,950	\$ 1,526,950	\$ 7,634,750	\$ 7,634,750
306-Surtax III	-	337,050	337,440	337,440	337,440	337,440	1,686,810	1,687,200
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 250,000	\$ 1,864,000	\$ 1,864,390	\$ 1,864,390	\$ 1,864,390	\$ 1,864,390	\$ 9,321,560	\$ 9,321,950

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Improvements, Repairs & Maint.	\$ 250,000	\$ 1,864,000	\$ 1,864,390	\$ 1,864,390	\$ 1,864,390	\$ 1,864,390	\$ 9,321,560	\$ 9,321,950
							-	-
							-	-
TOTAL COST	\$ 250,000	\$ 1,864,000	\$ 1,864,390	\$ 1,864,390	\$ 1,864,390	\$ 1,864,390	\$ 9,321,560	\$ 9,321,950

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

The City is lacking in adequate sidewalks and this project will incrementally build sidewalks on all arterial, collector and school walking paths. FY 2014 plan is to design sidewalks along Hillsborough for construction in FY 2015, along with construction of sidewalks along Price Blvd and sidewalks and a pedestrian bridge on Chamberlain Blvd. in FY 2014.



For illustrative purposes only

PROJECT JUSTIFICATION

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. Every year funding is appropriated to design and construct sidewalks and pedestrian bridges to provide safe pedestrian travel.

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DEO Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 641,761	\$ (13,826)	\$ (11,094)	\$ 616,841	\$ 627,935

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
107-Road & Drainage District	\$ 390,600	\$ 1,065,970	\$ 400,000	\$ 300,000	\$ 425,000	\$ 462,000	\$ 2,652,970	\$ 2,109,915
306-Surtax III	251,161	225,260	75,000	436,680	75,000	436,680	1,248,620	1,279,200
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 641,761	\$ 1,291,230	\$ 475,000	\$ 736,680	\$ 500,000	\$ 898,680	\$ 3,901,590	\$ 3,389,115

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 75,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 350,000	\$ 559,000
Construction	566,761	1,241,230	400,000	661,680	425,000	823,680	3,551,590	2,830,115
							-	
TOTAL COST	\$ 641,761	\$ 1,291,230	\$ 475,000	\$ 736,680	\$ 500,000	\$ 898,680	\$ 3,901,590	\$ 3,389,115

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 2,375	\$ 3,680	\$ 2,500	\$ 4,495	\$ 13,050	\$ 16,945
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 2,375	\$ 3,680	\$ 2,500	\$ 4,495	\$ 13,050	\$ 16,945

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Reconstruction of Water Control Structure No. 133 located on Bass Point Waterway and Price Boulevard in fiscal year 2014 and design of reconstruction of Water Control Structure No. 115 located on Snover Waterway just west of Chamberlain Boulevard, with construction planned in FY 2015.



PROJECT JUSTIFICATION

In adherence to the City's Comprehensive Plan, water control structures throughout the City must be properly maintained to ensure stormwater control.

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
107-Road & Drainage District	\$ -	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 2,850,000	\$ 2,850,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 2,850,000	\$ 2,850,000

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 350,000	\$ 350,000
Improvements, Repairs & Maint.	-	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000
							-	
TOTAL COST	\$ -	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 2,850,000	\$ 2,850,000

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Replacement equipment per City-wide Replacement Program
 CID 70609 International dump truck \$161,140
 CID 70802 International dump truck \$ 161,140
 CID 70805 International dump truck \$ 161,140
 CID 71219 International grapple truck \$ 243,170



For illustrative purposes only

PROJECT JUSTIFICATION

Replacement of capital equipment over \$100,000 as recommended by the Fleet Maintenance Replacement Schedule for FY2014

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 443,000	\$ -	\$ (123,673)	\$ 319,327	\$ 443,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
325-Capital Acquisition	\$ -	\$ 726,590	\$ 1,432,380	\$ 581,730	\$ 269,260	\$ 913,540	\$ 3,923,500	\$ 4,201,590
107-Road & Drainage District	443,000	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 443,000	\$ 726,590	\$ 1,432,380	\$ 581,730	\$ 269,260	\$ 913,540	\$ 3,923,500	\$ 4,201,590

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Vehicles & Equipment	\$ -	\$ 726,590	\$ 1,432,380	\$ 581,730	\$ 269,260	\$ 913,540	\$ 3,923,500	\$ 4,201,590
Vehicles & Equipment	443,000	-	-	-	-	-	-	-
TOTAL COST	\$ 443,000	\$ 726,590	\$ 1,432,380	\$ 581,730	\$ 269,260	\$ 913,540	\$ 3,923,500	\$ 4,201,590

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ (10,900)	\$ (21,485)	\$ (8,725)	\$ (4,035)	\$ (13,700)	\$ (58,845)	\$ (63,025)
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ (10,900)	\$ (21,485)	\$ (8,725)	\$ (4,035)	\$ (13,700)	\$ (58,845)	\$ (63,025)

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

Replace five (5) recycling trucks, one (1) lift-gate truck and five (5) Curotto Cans; purchase new one (1) lift-gate box truck.

PROJECT JUSTIFICATION

Replace Asset# 70369, 2003 International Recycling Truck, 7,485 hours; Asset# 70781, 2006 Crane Carrier Recycling Truck, 10,096 hours; Asset# 70863, 2006 Crane Carrier Recycling Truck, 10,038 hours; Asset# 71234, 2007 Crane Carrier Recycling Truck, 7,058 hours; Asset# 71235, 22007 Crane Carrier Recycling Truck, 7,670 hours; Asset# 70785, 2006 Ford F-550 Lift-gate Truck, 83,374 miles; Asset# 71523, 71524, and 71525, 2009 Curotto Cans; Asset# 71578 and 71580, 2010 Curotto Cans; An additional lift-gate box truck is needed to keep pace with the increasing work demand. It is anticipated that the old trucks would be traded in and the Curotto Cans surplus.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 1,711,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 2,811,680	\$ (22,720)	\$ -	\$ 2,788,960	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
325-Capital Acquisition		\$ 1,711,000	\$ 530,425	\$ 2,023,425	\$ 2,578,835	\$ 3,133,410	\$ 9,977,095	\$ 12,239,750
306-Surtax III	216,084						-	
120-Solid Waste District	2,595,596		-				-	
TOTAL FUNDING	\$ 2,811,680	\$ 1,711,000	\$ 530,425	\$ 2,023,425	\$ 2,578,835	\$ 3,133,410	\$ 9,977,095	\$ 12,239,750

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Vehicles & Equipment	\$ 2,811,680	\$ 1,711,000	\$ 530,425	\$ 2,023,425	\$ 2,578,835	\$ 3,133,410	\$ 9,977,095	\$ 12,239,750
	-	-	-	-	-	-	-	
TOTAL COST	\$ 2,811,680	\$ 1,711,000	\$ 530,425	\$ 2,023,425	\$ 2,578,835	\$ 3,133,410	\$ 9,977,095	\$ 12,239,750

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ (25,665)	\$ (7,955)	\$ (30,350)	\$ (38,680)	\$ (47,000)	\$ (149,650)	\$ (183,595)
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ (25,665)	\$ (7,955)	\$ (30,350)	\$ (38,680)	\$ (47,000)	\$ (149,650)	\$ (183,595)

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

420 - Utility Revenue Fund Category: Other

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
U11NEP	Neighborhood Water and Sewer Line Extensions (N)	-	-	-	-	200,000	-
U13FSH	Forcemain Spring Haven (N)	1,600,000	-	-	-	-	-
Improvement of Existing Assets							
U08PEI	MCWTP Reliability Project (I)	514,302	-	-	-	-	-
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		2,114,302	-	-	-	200,000	-
Total Capital Project Expenses:		2,114,302	-	-	-	200,000	-
Total FY 13-14 Funding:		2,114,302					



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

423 - Capacity Fees - Utility Water Systems **Category: Utility**

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ 95,061	\$ (115,532)	\$ 115,848	\$ 350,228	\$ 584,608	\$ 98,988
REVENUE							
Capacity Fees		162,130	280,380	280,380	280,380	280,380	1,401,880
Investment Income		4,000	1,000	4,000	4,000	4,000	20,000
Developer Agreement		-	-	-	-	1,000,000	39,000,000
Grants		173,277					
Total Revenue:		339,407	281,380	284,380	284,380	1,284,380	40,421,880
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
New Assets							
U08ASR	Aquifer, Storage and Recovery (N)	209,483	500,000	-	-	-	-
U11NEP	Neighborhood Water and Sewer Line Extensions (N)	-	-	-	-	520,000	-
U18SWW	Southwest Water Treatment Plant (N)	-	-	-	-	1,000,000	39,000,000
Improvement of Existing Assets							
U08PEI	MCWTP Reliability Project (I)	1,286,370	-	-	-	-	-
U13WPP	Pipeline coming from the MCWTP (I)	200,000	-	-	-	-	-
U14WTO	Water Transmission Oversizing (I)	-	50,000	50,000	50,000	50,000	250,000
U18ORT	Water Transmission from Ortiz to MCWTP (I)	-	-	-	-	200,000	767,200
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		1,695,853	550,000	50,000	50,000	50,000	1,770,000
Total Capital Project Expenses:		1,695,853	550,000	50,000	50,000	50,000	40,017,200
Estimated Ending Balance:							
		\$ (115,532)	\$ 115,848	\$ 350,228	\$ 584,608	\$ 98,988	\$ 503,668



FY 2014 - 2023 Capital Improvement Plan
Fund and Project Summary

424 - Capacity Fees - Utility Wastewater Systems Category: Utility

		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FYs 19-23
Estimated Beginning Balance:		\$ (355,507)	\$ (398,167)	\$ (323,267)	\$(2,166,367)	\$(2,259,467)	\$ (2,938,567)
REVENUE							
Capacity Fees		187,340	385,900	385,900	385,900	385,900	1,929,510
Investment Income		20,000	5,000	5,000	2,000	2,000	10,000
Grant		1,945,000	-	-	363,000	297,000	-
Debt Service		(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(1,000,000)
Total Revenue:		1,952,340	190,900	190,900	550,900	484,900	939,510
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
New Assets							
U11NEP	Neighborhood Water and Sewer Line Extensions (N)	-	-	-	-	520,000	-
U11RWL	Reject Water Line (N)	100,348	-	-	-	-	-
U11MSF	Master Pumping Station and Forcemain (N)	123,671	-	-	-	-	-
U13FSH	Forcemain Spring Haven (N)	900,000	-	-	-	-	-
U15RWE	Reclaimed Water Expansion Ph 3 (N)	-	-	66,000	66,000	594,000	-
U16MPS	Master Pumping Station and Forcemain (N)	-	-	1,918,000	-	-	-
Improvement of Existing Assets							
U11DMS	Dewatering System at Wastewater Treatment Plant (I)	2,333,898	-	-	-	-	-
U11RWE	Reclaimed Water Expansion (I)	669,672	1,945,000	-	-	-	-
U14STO	Wastewater Transmission Oversizing (I)	-	50,000	50,000	50,000	50,000	250,000
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		4,127,589	1,995,000	116,000	2,034,000	644,000	250,000
Total Capital Project Expenses:		4,127,589	1,995,000	116,000	2,034,000	1,164,000	250,000
Estimated Ending Balance:		\$ (398,167)	\$ (323,267)	\$(2,166,367)	\$(2,259,467)	\$(2,938,567)	\$ (2,249,057)



PROJECT INFORMATION

PROJECT RANKING

1

PROJECT DESCRIPTION

The project is to extend water and/or sewer to residents throughout the City in a methodical, economical manner to maximize efficiency and minimize costs.

PROJECT JUSTIFICATION

Adding customers throughout the service area will help reduce overall costs to customers sparsely spread throughout the City. The residents showed their commitment to the environment and this project with their approval of the One Cent Surtax III referendum. The City began a Demand Study that will help dictate the proper order for improvements to occur. The results of that will be used to develop the 2013/14 Master Plan which will help indicate if major transmission will also be needed in the designated areas.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 1,753,064	\$ -	\$ -	\$ 1,753,064	\$ 1,753,064

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 1,753,064	\$ -	\$ 2,700,000	\$ 494,000	\$ -	\$ 3,206,000	\$ 6,400,000	\$ 7,185,489
423-Water Capacity Fees	-	-	-	-	-	520,000	520,000	-
424-Sewer Capacity Fees	-	-	-	-	-	520,000	520,000	-
420-Utilities-Water	-	-	-	-	-	200,000	200,000	-
TOTAL FUNDING	\$ 1,753,064	\$ -	\$ 2,700,000	\$ 494,000	\$ -	\$ 4,446,000	\$ 7,640,000	\$ 7,185,489

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 447,664	\$ -	\$ -	\$ 494,000	\$ -	\$ -	\$ 494,000	\$ 1,077,823
Construction	1,305,400	-	2,700,000	-	-	4,446,000	7,146,000	6,107,666
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 1,753,064	\$ -	\$ 2,700,000	\$ 494,000	\$ -	\$ 4,446,000	\$ 7,640,000	\$ 7,185,489

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance	\$ -	\$ -	\$ 200	\$ 205	\$ 210	\$ 615	\$ 1,130
Personnel	-	-	-	-	-	-	50,000
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ 200	\$ 205	\$ 210	\$ 615	\$ 51,130

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

To improve the potable water distribution system, fire flow, water quality and pressure to the residents of the City as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations throughout the City.



PROJECT JUSTIFICATION

Some of the existing potable water system exceeds 40 years of age, the scattered design of water "distribution" lines, many being less than 6" in diameter is detrimental to the overall system. Staff has prioritized locations throughout the City where we intend to install improvements to increase fire flow, water quality and pressure and reduce flushing.

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 1,013,106	\$ (584,530)	\$ (125,626)	\$ 302,950	\$ 428,576

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
306-Surtax III	\$ 1,013,106	\$ -	\$ -	\$ 286,130	\$ 286,130	\$ 286,130	\$ 858,390	\$ 1,430,650
	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 1,013,106	\$ -	\$ -	\$ 286,130	\$ 286,130	\$ 286,130	\$ 858,390	\$ 1,430,650

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ -	\$ -	\$ -	\$ 28,613	\$ 28,613	\$ 28,613	\$ 85,839	\$ 143,065
Construction	1,013,106	-	-	257,517	257,517	257,517	772,551	1,287,585
							-	
TOTAL COST	\$ 1,013,106	\$ -	\$ -	\$ 286,130	\$ 286,130	\$ 286,130	\$ 858,390	\$ 1,430,650

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

The project, located at the Myakkahatchee Creek Water Treatment Plant on North Port Blvd., is intended to provide one (1) million gallons of water storage for the City. Although the project has been substantially constructed since 2004, new regulatory requirements have delayed the project from being placed into service.



Aquifer Storage & Recovery Piping

PROJECT JUSTIFICATION

The project is SWFWMD grant funded. New technologies are being studied with a similar system to determine feasibility. The City will continue to perform monitoring and testing on the ASR system as required in the permit until the final agreed upon solution has been approved and approval to move forward on the project has been provided. We continue to work closely with SWFWMD on a plan to connect the ASR to the Reverse Osmosis system and add chemical feed to bring this project to closure.

TOTAL ESTIMATED COST: \$ 1,002,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 502,000	\$ (292,517)	\$ (54,024)	\$ 155,459	\$ 209,483

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
423-Water Capacity Fees	\$ 328,723	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Grants	173,277	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 502,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 502,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 502,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Repairs & Maintenance		\$ 32,000	\$ 32,800	\$ 33,620	\$ 34,460	\$ 132,880	\$ 182,655
Supplies		8,900	9,120	9,350	9,585	36,955	51,640
		-	-	-	-	-	-
		-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 40,900	\$ 41,920	\$ 42,970	\$ 44,045	\$ 169,835	\$ 234,295

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

The project consists of upgrades to the current conventional plant located on North Port Blvd., a new wellfield system, and a Reverse Osmosis system for sustainability, reliability and in order to meet water quality standards.



Conventional Treatment Plant required upgrades

PROJECT JUSTIFICATION

The City has a surface water system that is highly seasonal. In order to meet increased demands, reliably and consistently, changes to the current plant are necessary. The project will be done in phases and be completed by the end of fiscal year 2014. Grant funding has been reduced; therefore, funds have moved from other projects to complete this project. The RO system has been installed and the conventional plant upgrades are in progress. The anticipated operating impacts for utilities are based on industry standards and discussions with FPL. We anticipate that we will have more accurate figures next year when we will have actual data from running the plant.

TOTAL ESTIMATED COST: \$ 13,707,479

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 13,707,479	\$ (11,906,807)	\$ (424,267)	\$ 1,376,405	\$ 1,800,672

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
420-Utilities-Water	\$ 858,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
423-Water Capacity Fees	12,849,479	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 13,707,479	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 2,661,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	11,046,271	-	-	-	-	-	-	-
TOTAL COST	\$ 13,707,479	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Personnel	\$ 37,855	\$ 38,420	\$ 39,000	\$ 150,000	\$ 152,250	\$ 417,525	\$ 796,200
Supplies	25,000	25,625	26,265	26,920	27,595	131,405	148,670
Utilities	250,000	253,750	257,555	261,420	265,340	1,288,065	1,387,790
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 312,855	\$ 317,795	\$ 322,820	\$ 438,340	\$ 445,185	\$ 1,836,995	\$ 2,332,660

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

The project will upsize the current 10" water main to a 24" water main at the Myakkahatchee Creek Water Treatment Plant on North Port Blvd.



PROJECT JUSTIFICATION

The Myakkahatchee Creek Water Treatment Plant is currently limited in delivering it's rated capacity due to the size of the water main leaving the facility to North Port Blvd. A water plant consulting engineer will be selected this summer and this project will be the first one to be designed, engineered and constructed. It is anticipated that this project will be completed by the end of calendar year 2013.

TOTAL ESTIMATED COST: \$ 200,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 200,000

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
423-Water Capacity Fees	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Construction cost of oversized of water mains in various locations throughout the City due to development.



PROJECT JUSTIFICATION

As developers install the necessary mains to serve the development, the City will oversize these lines as modeled to serve future growth/connections.

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 50,000	\$ (50,000)	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
423-Water Capacity Fees	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Design, permit and construction of pipeline from the MCWTP to Ortiz Blvd.



PROJECT JUSTIFICATION

The US41 Corridor Study dictated the projects necessary to serve the commercial properties along US41. The project will be constructed in accordance with the study.

TOTAL ESTIMATED COST: \$ 967,200

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
423-Water Capacity Fees						\$ 200,000	\$ 200,000	\$ 767,200
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 767,200

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction						\$ 200,000	\$ 200,000	\$ 767,200
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 767,200

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Ground water supply study and construction of the southwest water treatment plant in WVID.



For illustrative purposes only

PROJECT JUSTIFICATION

The developer in WVID is required to design, permit, construct and dedicate to the City a water treatment plant. The developer's agreement requires construction of the plant to begin when the annual test for either available system transmission capacity or available water treatment plant supply capacity requires it.

TOTAL ESTIMATED COST: \$ 40,000,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Developer Agreement						\$ 1,000,000	\$ 1,000,000	#####
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	#####

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction						\$ 1,000,000	\$ 1,000,000	#####
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	#####

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Design and construction of a system that will increase digester volume by the withdrawal of supernatant back to the headworks at the Wastewater Treatment Plant on Pan American Blvd.



Wastewater Treatment Plant

PROJECT JUSTIFICATION

The project is to increase the capacity of the digester volume potential at the plant. The project is anticipated to reduce the sludge hauling costs (budgeted at \$445,000 next year) approximately in half. Construction of the first part of the project is under contract and should be completed by January 2014. The final part of the project is anticipated to be designed and constructed by the end of fiscal year 2014.

TOTAL ESTIMATED COST: \$ 2,500,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 2,500,000	\$ (166,102)	\$ (787,323)	\$ 1,546,575	\$ 2,333,898

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
424-Sewer Capacity Fees	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Supplies	\$ 40,000	\$ 41,000	\$ 42,025	\$ 43,075	\$ 44,150	\$ 210,250	\$ 237,865
Utilities	6,000	6,090	6,180	6,275	6,370	30,915	33,310
Supplies	(145,000)	(222,500)	(222,500)	(222,500)	(222,500)	(1,035,000)	(1,112,500)
Repairs & Maintenance	-	5,000	5,125	5,255	5,385	20,765	29,010
TOTAL OPERATING IMPACTS	\$ (99,000)	\$ (170,410)	\$ (169,170)	\$ (167,895)	\$ (166,595)	\$ (773,070)	\$ (812,315)

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

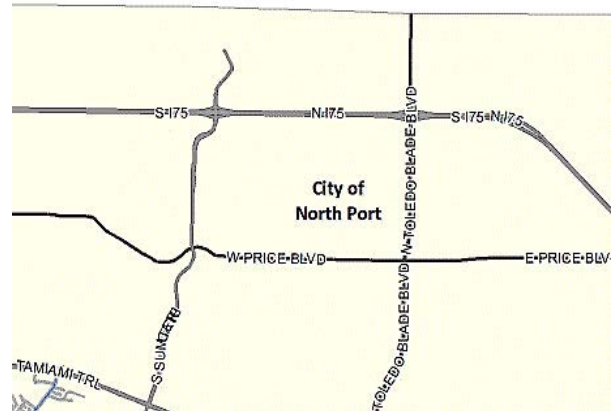
2

PROJECT DESCRIPTION

Initially the project included design, permit and construction of a master pumping station in the vicinity of Toledo Blade and Price Blvds., and a forcemain in the same vicinity; and from Sumter and Price Blvds. to Springhaven Blvd. to Pan American Blvd. to the wastewater treatment plant.

PROJECT JUSTIFICATION

The project is entirely designed and permitted. Construction of the Price Blvd. Master Pumping Station is going to be separated out to a new project, #U16MPS since it may be several years before it is required to be constructed. The only remaining portion of the project that is currently under contract under this project number is the Wilson Miller Inc. for the construction management services. Construction of the three westside forcemain projects has been separated out to a new project. Construction began in April 2013 and is expected to be completed by April 2014. This is being constructed with the Reclaimed Water project along the same route, and the widening of Sumter.



TOTAL ESTIMATED COST: \$ 217,228

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 1,098,254	\$ (93,556)	\$ -	\$ 1,004,698	\$ 123,671

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
424-Sewer Capacity Fees	\$ 1,098,254	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 1,098,254	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ 123,671	\$ -		\$ -	\$ -	\$ -	\$ -	
Construction	974,583	-	-	-	-	-	-	-
TOTAL COST	\$ 1,098,254	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Design, permit and construct the expansion of the second project of the Reuse Master Plan. The reclaimed water system is expected to be expanded in various locations throughout the City per the 2008 Reuse Master Plan.

PROJECT JUSTIFICATION

The second project of the Reuse Master Plan has been submitted and selected for SWFWMD funding to expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes. SWFWMD will fund 50% of the cost for the project. The phase will extend reclaimed water from the wastewater treatment plant up Pan American Blvd. to Spring Haven Dr. to Glenallen Blvd. to West Price Blvd. to Sumter Blvd. Permitting and design are complete, construction began in April 2013 and will be complete by April 2014.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 2,334,000	\$ (1,664,728)	\$ (669,271)	\$ 1	\$ 669,272

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
424-Sewer Capacity Fees	\$ 1,361,500	\$ 972,500	\$ -	\$ -	\$ -	\$ -	\$ 972,500	\$ -
Grants	972,500	972,500	-	-	-	-	972,500	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 2,334,000	\$ 1,945,000	\$ -	\$ -	\$ -	\$ -	\$ 1,945,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 2,334,000	\$ 1,945,000	\$ -	\$ -	\$ -	\$ -	\$ 1,945,000	\$ -
TOTAL COST	\$ 2,334,000	\$ 1,945,000	\$ -	\$ -	\$ -	\$ -	\$ 1,945,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Construct a forcemain from Sumter and Price Blvds. to Springhaven Blvd. to Pan American Blvd. to the wastewater treatment plant.

PROJECT JUSTIFICATION

The project is designed and permitted. The project is for the construction phase of the three westside forcemain projects which are currently being constructed with the Reclaimed Water project along the same route, and the widening of Sumter. Construction began in April 2013 and is expected to be completed by April 2014.



TOTAL ESTIMATED COST: \$ 2,500,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 2,500,000	\$ (810,965)	\$ (1,408,014)	\$ 281,021	\$ 1,689,035

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
420-Utilities-Wastewater	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
424-Sewer Capacity Fees	900,000	-	-	-	-	-	-	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	-	
TOTAL COST	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Construction cost of oversized of wastewater mains in various locations throughout the City due to development.



PROJECT JUSTIFICATION

As developers install the necessary mains and lift stations to serve the development, the City will oversize these lines as modeled to serve future growth/connections. This could include new schools, assisted living foundations, strip malls, or could include development of one of the Activity Centers not currently served or underserved by utilities.

TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
424-Sewer Capacity Fees	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Design, permit and construct the expansion of the reclaimed water system in various locations throughout the City. This will be for the third phase of the Reuse Master Plan expansion, which includes going from Pan American to Appomattox to Sumter just north of the Price intersection.



PROJECT JUSTIFICATION

The project will be submitted to SWFWMD for cooperative funding to expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes.

TOTAL ESTIMATED COST: \$ 1,320,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
424-Sewer Capacity Fees			\$ 66,000	\$ 66,000	\$ 231,000	\$ 297,000	\$ 660,000	
Grants			-	-	363,000	297,000	660,000	
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ 66,000	\$ 66,000	\$ 594,000	\$ 594,000	\$ 1,320,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Planning & Design	\$ -	\$ -	\$ 66,000	\$ 66,000	\$ -	\$ -	\$ 132,000	
Construction			-	-	594,000	594,000	1,188,000	
							-	
TOTAL COST	\$ -	\$ -	\$ 66,000	\$ 66,000	\$ 594,000	\$ 594,000	\$ 1,320,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

PROJECT DESCRIPTION

Construct a master pumping station in the vicinity of Toledo Blade and Price Blvds., and a forcemain in the same vicinity.



PROJECT JUSTIFICATION

The project was designed and permitted under project U11MSF, however, due to construction delays, the actual construction portion of the project was moved out in the CIP. Site specific design may change due to further changes in location of the facility. Construction of the pumping station will begin when growth from the Toledo Blade/Price area requires it. Current plans reflect construction beginning in FY 2015-16.

TOTAL ESTIMATED COST: \$ 1,918,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/13
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
424-Sewer Capacity Fees		\$ -	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 1,918,000	
		-	-	-	-	-	-	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 1,918,000	\$ -

Expenditure Type	Prior Years	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
Construction	\$ -	\$ -	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 1,918,000	
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 1,918,000	\$ -

OPERATING IMPACTS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Yr Total	FY 19-23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



-A-

Account Number - In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – Late for “value-based” tax and commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by the City Commissions for the next fiscal year.

AFSCME – American Federation of State, County and Municipal Employees. The union and bargaining unit for certain city employees.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by the City Commission.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget ordinance.

ASR – Aquifer, Storage and Recovery. An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Assigned Fund Balance – A portion of fund balance that reflects a government's *intended* use of resources. Such *intent* would have to be established at either the highest level of decision making, or by a body or an official designated for that purpose.

Authorized Positions – Number of positions authorized by the City Commissions in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

-B-

Balanced Budget – For the budget cycle and by fund, the total revenue sources equals the total appropriations for expenditures and reserves.

BEA – Bureau of Economic Analysis - A division of the United States Federal Government's Department of Commerce that is responsible for the analysis and reporting of economic data used to confirm and predict economic trends and business cycles.

Bond - A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and water and sewer systems.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and the citizens describing the government's fiscal and management plan for the upcoming fiscal year.

-C-

CAFR – Comprehensive Annual Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Capital Asset – Acquired asset having a unit cost of at least \$1,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery and equipment and results in additions to a fixed asset inventory.

CDBG – Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units. Charges for Service – Charges for service include water/sewer fees, solid waste fees, and recreation and cultural activity admissions.

CIP – Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Click2Gov – Software that facilitates on-line payments for customers of the City.

COLA – Cost Of Living Adjustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits and matters affecting health and safety of employees).

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. "Comprehensive" means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. "General" means that the plan includes general policies and designations, not detailed regulations. "Long Range" means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Commercial Paper – An unsecured, short-term debt instrument issued by a corporation whose maturities rarely range any longer than 270 days. The debt is usually issued at a discount, reflecting prevailing market interest rates.

Committed Fund Balance – A portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation would need to occur no later than the close of the reporting period.

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Cost Allocation – A method used to distribute the costs of central administrative functions such as accounting and personnel to non-general government funds.

CPI – Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

-D-

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

DEP – Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

-E-

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, the North Port Utilities is the sole enterprise operation.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures and debt service payments that require current or future use of current assets.

-F-

FDIC – **Federal Deposit Insurance Corporation** – The United States corporation originated in 1933 to insure deposits in the United States against bank failure. The FDIC was created to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices. The FDIC will insure deposits of up to US\$250,000 per institution as long as the bank is a member firm.

FEMA – **Federal Emergency Management Agency**. The federal agency providing assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

Fines and Forfeits – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations and for neglect of official duty. These revenues include court fines, confiscated property and parking violations.

Fiscal Year – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

Fixed Asset – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

Franchise Fee – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

Fringe Benefits – For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health and life insurance.

FTE – **Full-Time Equivalent** – A measurement of positions in the City. Two part-time positions may equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

Fund Balance – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

Fund Type – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service and trust and agency.

-G-

GAAP – **Generally Accepted Accounting Principles** – The Uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity. These acceptable practices are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

GASB – **Governmental Accounting Standards Board** – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

GDP – **Gross Domestic Product** – The monetary value of all the finished goods and services produced within a country's borders in a specific time period, though GDP is usually calculated on an annual basis. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory. GDP is commonly used as an indicator of the economic health of a country, as well as to gauge a country's standard of living.

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity or facility.

GIS – Geographic Information System. A computer program that uses specific data points to locate infrastructure and structures within the City.

-H-

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$25,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

-I-

IAFF – International Association of Fire Fighters - This is the union and bargaining unit for the fire fighters and paramedics.

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools and water and sewer systems.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources including grants, and shared revenues.

Inter-local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Credit (LOC) – A letter from a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount. In the event that the buyer is unable to make payment on the purchase, the bank will be required to cover the full or remaining amount of the purchase.

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits and other miscellaneous permits.

Line Items – the classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30 year tax, begun in 1983 to fund transportation related improvements in the City.

-M-

Major Fund – A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are determined by a mathematical calculation. Any other government or enterprise fund may be reported a major fund if the government's officials believe that fund is particularly important to financial statement users.

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Modified Accrual Basis of Accounting – The "basis of accounting" refers to *when* a transaction is recognized. In the modified accrual basis of accounting, revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Moody's – A credit rating agency that ranks the creditworthiness of borrowers using a standardized ratings scale which measures expected investor loss in the event of default. Securities are assigned a rating from Aaa to C, with Aaa being the highest quality and C the lowest quality.

MPO – Metropolitan Statistical Area - A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

MSA – Metropolitan Planning Organization – A geographical region with a relatively high population density at its core and close economic ties throughout the area. MSAs are established by the Office of Management and Budget, a division of the United States Government, and serve to group counties and cities into specific geographic areas for the purposes of a population census and the compilation of related statistical data.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

-N-

Non Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre or per residence.

Nonmajor Fund – A governmental fund or enterprise fund reported in the aggregate in a separate column in the basic fund financial statements. If a governmental or enterprise fund does not qualify as a major fund either through the mathematical calculation or due to the government’s officials decision to include the fund as a major fund, it is considered a nonmajor fund.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

Non-spendable Fund Balance – A portion of fund balance that is inherently non-spendable from the vantage point of the current period. Examples of non-spendable fund balance include: 1) assets that will never convert to cash such as inventories of supplies; 2) assets that will not convert to cash soon enough to affect the current period such as long-term portion of loans receivable or foreclosed properties; and 3) resources that must be maintained intact pursuant to legal or contractual requirements such as the principal of an endowment or capital of a revolving loan fund.

-O-

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personal Services, Operating Supplies, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Personal Services
- Materials and Supplies
- Contractual Services
- Contractual Maintenance
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year then removed.

Open-end, no-load Mutual Funds – A type of mutual fund that does not have restrictions on the amount of shares the fund will issue (open-end) and in which the shares are sold without a commission or sales charge (no-load). Open-end funds also buy back shares when investors wish to sell.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes. Performance measurement is a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Real Gross Domestic Product – An inflation-adjusted measure that reflects the value of all goods and services produced in a given year, expressed in base-year prices. Real GDP accounts for changes in the price level and provides a more accurate figure.

Re-appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A vote by the people.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Repurchase Agreement – A form of short-term borrowing for dealers in government securities where the dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers and beginning fund balances.

Restricted Fund Balance – A portion of fund balance that reflects resources that are subject to *externally enforceable* legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors (through debt covenants), grantors, contributors, and other governments (through laws and regulations).

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

SBA – State Board of Administration – The agency responsible for investing, managing and safeguarding the assets of the Florida Retirement System Trust Fund as well as the assets of a variety of other funds.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

Standard & Poor's – An American financial services company that publishes financial research and analysis on stocks and bonds. The company issues credit ratings for the debt of public and private corporations and is considered one of the Big Three credit-rating agencies, along with Moody's and Fitch Ratings.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disability, government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in Millage – One of many provisions of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers and pedestrians including the provision and maintenance of roads and streets, transit systems and parking facilities.

-U-

Unassigned Fund Balance – The general fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four fund balance categories. If so, that surplus is presented as unassigned fund balance. If resources were not at least assigned, they could not properly be reported in a fund other than the general fund, therefore, only the general fund can report a positive amount of unassigned fund balance. Any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

-V-

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

-W-

Working Capital – Current assets minus current liabilities. Working capital indicates whether the government has enough short term assets to cover its short term debt. It is a measure of both the government's efficiency and its short-term financial health.

Workload Indicator – A statistical parameter used to indicate the demand for service within a given department or division. Workload indicator is a type of performance measure utilized by departments or divisions to assess its level of service.



City of North Port

RESOLUTION NO. 2011-R-14 (Fund Balance Policy)

A RESOLUTION OF THE CITY OF NORTH PORT, FLORIDA PROVIDING FOR ADOPTION AND ESTABLISHMENT OF A FUND BALANCE POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City desires to adopt and establish a fund balance policy as a plan to manage its financial resources for selected funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, TO WIT:

SECTION 1 – FUND BALANCE POLICY

- 1.01 The City Commission hereby approves the Fund Balance Policy attached hereto and incorporated herein as Exhibit A.

SECTION 2 – CONFLICTS

- 2.01 If there is any conflict between the provisions of this Resolution and any other resolution or ordinance or portions thereof, the provisions of this Resolution shall prevail to the extent of such conflict.

SECTION 3 – SEVERABILITY

- 3.01 If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

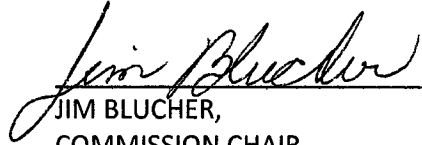
SECTION 4 – EFFECTIVE DATE

4.01 This Resolution shall take effect immediately upon adoption.

PASSED AND DULY ADOPTED by the City Commission of the City of North Port, Florida


this 20th day of April, 2011.

CITY OF NORTH PORT, FLORIDA



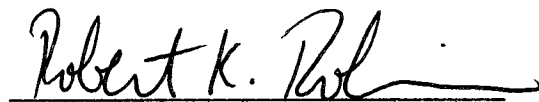
JIM BLUCHER,
COMMISSION CHAIR

ATTEST:



HELEN M. RAIMBEAU, MMC
CITY CLERK

Approved as to form and correctness:



ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port
Fund Balance Policy

Purpose:

For increased financial stability, the City of North Port desires to manage its financial resources by establishing fund balance ranges for selected funds. This will ensure that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, natural disasters or unexpected one-time expenditures as well as to provide needed liquidity to continue operations.

Definitions:

Fund Balance: Fund balance is the difference between current fund assets and current fund liabilities. Fund balance is reported in five categories.

Nonspendable – represents assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories or other prepaid items.

Restricted – is the portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors or laws.

Committed – is the portion of fund balance whose use is constrained by the limitations the City Commission imposes on itself that remain binding until removed in the same manner. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.

Assigned – is the portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual

City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.

Unassigned – is the remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose otherwise they would be accounted for in the General Fund.

Fund Balance Range: Is the range of amounts this policy has set which the City means to maintain the total fund balance for financial stability. The range is calculated as a percentage of a fund's ensuing year's budgeted expenditures and does not include the Nonspendable portion of fund balance.

Spending Priority: When a governmental fund has multiple classifications of fund balance the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.

Surplus: Is the amount by which the fund balance exceeds the upper limit of the fund balance range.

Shortfall: is the amount that the fund balance falls below the lower limit of the range.

Expenditures: Are all of the uses of financial resources including operating and capital outflows and debt service. For consistency, it does not include other sources and uses of resources in the fund unless there is a recurring transfer.

Fund Balance Ranges:

General Fund:

The General Fund is the primary operating fund in the City. The ranges reflect the multipurpose nature of the fund. The range of the total spendable fund balance should be between 15% and 25%. The Unassigned portion of the fund balance should be 5%-10% of the General Fund expenditures.

Road and Drainage District:

The R&D District is responsible for the maintenance and construction/repair of the streets, roads and drainage system in the City. A large portion of the annual budget is appropriated for capital projects. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

The Fire District:

The Fire District funds the non EMS portion of the total fire service operations. A portion of the annual appropriation is for replacing rolling stock and debt service on existing fire stations. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

Solid Waste District:

The Solid Waste District is responsible for the collection and disposal of solid waste in North Port. Over 90% of the annual revenue is received from annual assessments while expenditures are made at a level rate throughout the year. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

Surplus:

If it is determined at the fiscal year end that there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund) the operating funds should be appropriated as follows:

1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years
2. To reduce long term debt, if possible
3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate
4. To fund pay-as you go capital projects or expenditures
5. To create a capital asset renewal and replacement fund

Shortfall:

If it is determined that there is a shortfall (an amount below the lower limit of the fund balance for any fund), the fund balance is to be rebuilt through the following mechanisms:

1. An appropriation during the next budget process of at least 20% of the shortfall.
2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable range. This plan may require a reduction of services, increase in taxes or fees or some combination, thereof.

This policy can be amended at any time by resolution of the City Commission.



City of North Port

ORDINANCE NO. 2010-03 (Investment Policy)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA AMENDING ORDINANCE NO. 2005-13, RELATING TO INVESTMENT POLICIES, AND RE-ESTABLISHING AN INVESTMENT POLICY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to change the allocation for investment portfolio composition, authorize additional investment types, and change the benchmark for performance measurements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, TO WIT:

SECTION 1: AMENDING INVESTMENT POLICY

- 1.01 Appendix A is hereby amended and incorporated herein in its entirety as the City of North Port's Investment Policy, in accordance with Florida Statutes, Section 218.415.
- 1.02 The City Commission identifies the City Manager with responsibility for providing oversight and direction in regard to the management of the investment program; the City Manager has delegated responsibility for the investment program transactions as provided in the investment policy.
- 1.03 The City Manager is hereby authorized to take such steps and to execute on behalf of the City such documents as may be hereafter required to implement the investment policy.

SECTION 2: CONFLICTS AND SEVERABILITY

- 2.01 If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance, or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.
- 2.02 If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct

and independent provision and such holding shall not affect the validity of the remaining portions.

SECTION 3: EFFECTIVE DATE

3.01 This ordinance shall take effect immediately upon its final passage.

Read in public session this 11th day of January, 2009.


PASSED AND ADOPTED on the second and final reading in public session this 25th day of January, 2010.

CITY OF NORTH PORT, FLORIDA

ATTEST:




DAVID GAROFALO
COMMISSIONER CHAIR



HELEN RAIMBEAU
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON
CITY ATTORNEY

Ordinance 2010-03 Appendix A

Investment Policy The City of North Port, Florida

I. PURPOSE

The purpose of this policy is to set forth the investment objectives and parameters for the management of public funds of the City of North Port, Florida (hereinafter "City"). These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

II. SCOPE

In accordance with Section 218.415, Florida Statutes, this investment policy applies to all cash and investments held or controlled by the City with the exception of Pension Funds, Trust Funds, and funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds.

III. INVESTMENT OBJECTIVES

Safety of Principal

The foremost objective of this investment program is the safety of the principal of those funds within the portfolios. Investment transactions shall seek to keep capital losses at a minimum, whether they are from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Maintenance of Liquidity

The portfolios shall be managed in such a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner.

Return on Investment

Investment portfolios shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

IV. DELEGATION OF AUTHORITY

In accordance with the Charter of the City of North Port, the responsibility for providing oversight and direction in regard to the management of the investment program resides with the City Manager. The daily management responsibility for all City funds in the investment program and investment transactions is delegated to the Finance Director. The Finance Director shall establish written procedures for the operation of the investment portfolio and a system of internal accounting and administrative controls to regulate the activities of employees. The City may employ an Investment Manager to assist in managing some of the City's portfolios. Such

Investment Manager must be registered under the Investment Advisors Act of 1940.

V. STANDARDS OF PRUDENCE

The standard of prudence to be used by investment officials shall be the “Prudent Person” standard and shall be applied in the context of managing the overall investment program. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectation are reported to the City Manager in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. The “Prudent Person” rule states the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

While the standard of prudence to be used by investment officials who are officers or employees is the “Prudent Person” standard, any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of “Prudent Expert.” The standard shall be that in investing and reinvesting moneys and in acquiring, retaining, managing, and disposing of investments of these funds, the contractor shall exercise: the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments of the funds, so as to minimize the risk, considering the probable income as well as the probable safety of their capital.

VI. ETHICS AND CONFLICTS OF INTEREST

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Also, employees involved in the investment process shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City’s investment program.

VII. INTERNAL CONTROLS AND INVESTMENT PROCEDURES

The Finance Director shall establish a system of internal controls and operational procedures that are in writing and made a part of the City’s operational procedures. The internal controls should be designed to prevent losses of funds, which might arise from fraud, employee error, and misrepresentation, by third parties, or imprudent actions by employees. The written procedures should include reference to safekeeping, repurchase agreements, and separation of transaction authority from accounting and recordkeeping, wire transfer agreements, banking service contracts and collateral/depository agreements. No person may engage in an investment transaction except as authorized under the terms of this policy.

Independent auditors as a normal part of the annual financial audit to the City shall conduct a review of the system of internal controls to ensure compliance with policies and procedures.

VIII. CONTINUING EDUCATION

The Finance Director and other appropriate staff shall annually complete 8 hours of continuing education in subjects or courses of study related to investment practices and products.

IX. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS

Authorized City staff and Investment Advisors shall only purchase securities from financial institutions, which are qualified as public depositories by the Treasurer of the State of Florida or institutions designated as "Primary Securities Dealers" by the Federal Reserve Bank of New York.

Authorized City staff and Investment Advisors shall only enter into repurchase agreements with financial institutions that are state qualified public depositories and primary securities dealers as designated by the Federal Reserve Bank of New York.

X. MATURITY AND LIQUIDITY REQUIREMENTS

To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

Investments of bond reserves, construction funds, and other non-operating funds ("core funds") shall have a term appropriate to the need for funds and in accordance with debt covenants, but in no event shall exceed five (5) years.

The maturities of the underlying securities of a repurchase agreement will follow the requirements of the Master Repurchase Agreement.

XI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

After the Finance Director or the Investment Advisor, has determined the approximate maturity date based on cash flow needs and market conditions and has analyzed and selected one or more optimal types of investments, a minimum of three (3) qualified banks and/or approved broker/dealers must be contacted and asked to provide bids/offers on securities in questions. Bids will be held in confidence until the bid deemed to best meet the investment objectives is determined and selected.

However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased utilizing the comparison to current market price method on an exception basis. Acceptable current market price providers include, but are not limited to:

- A. Telerate Information System
- B. Bloomberg Information Systems
- C. Wall Street Journal or a comparable nationally recognized financial publication providing daily market pricing
- D. Daily market pricing provided by the City's custodian or their correspondent institutions

The Finance Director or the Investment Advisor shall utilize the competitive bid process to select the securities to be purchased or sold. Selection by comparison to a current market price, as

indicated above, shall only be utilized when, in judgment of the Finance Director or the Investment Advisor, competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

- A. When time constraints due to unusual circumstances preclude the use of the competitive bidding process
- B. When no active market exists for the issue being traded due to the age or depth of the issue
- C. When a security is unique to a single dealer, for example, a private placement
- D. When the transaction involves new issues or issues in the "when issued" market

Overnight sweep investment agreements will not be bid, but may be placed with the City's depository bank relating to the demand account for which the investment agreement was purchased.

XII. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION

Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the City's needs change. However, when the invested funds are needed in whole or in part for the purpose originally intended or for more optimal investments, the Finance Director may sell the investment at the then-prevailing market price and place the proceeds into the proper account at the City's custodian.

The following are the investment requirements and allocation limits on security types, issuers, and maturities as established by the City. The Finance Director shall have the option to further restrict investment percentages from time to time based on market conditions, risk, and diversification investment strategies. The percentage allocations requirements for investment types and issuers are calculated based on the original cost of each investment. Investments not listed in this policy are prohibited.

- A. The Florida Local Government Surplus Funds Trust Funds Investment Pool, as administered by the Florida State Board of Administration ("SBA")
 - 1. Purchase Authorization
The Finance Director may invest in the SBA provided the stated objectives of the SBA are followed which include: to provide a short-term, very liquid, high quality investment vehicle to participating local governments, to purchase securities consistent with Section 215.47, Florida Statutes and to operate the pool as a "2a7-like" fund using the Securities and Exchange Commission investment requirements for 2a-7.
 - 2. Portfolio Composition
A maximum of ~~100~~ 25% of available funds may be invested in the SBA.
 - 3. The money market funds shall be rated "AAA" by Standard & Poor's or the equivalent by another rating agency.
 - 4. Due Diligence Requirements
A thorough review of the SBA is required prior to investing, and on a continual basis.
- B. United States Government Securities

1. Purchase Authorization
The Finance Director may invest in negotiable direct obligations, or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to the following:
 - Cash Management Bills
 - Treasury Securities – State and Local Government Series (“SLGS”)
 - Treasury Bills
 - Treasury Notes
 - Treasury Bonds
 - Treasury Strips
2. Portfolio Composition
A maximum of 95% of available funds may be invested in the United States Government Securities.
3. Maturity Limitations
The maximum length to maturity of any direct investment in the United States Government Securities is five (5) years from the date of purchase.

C. United States Government Agencies

1. Purchase Authorization
The Finance Director may invest in bonds, debentures, notes or callables issued or guaranteed by the United States Governments agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities will include, but not be limited to the following:
 - United States Export – Import Bank
 - Direct obligations or fully guaranteed certificates of beneficial ownership
 - Farmer Home Administration
 - Certificates of beneficial ownership
 - Federal Financing Bank
 - Discount notes, notes and bonds
 - Federal Housing Administration Debentures
 - General Services Administration
 - United States Maritime Administration Guaranteed
 - Title XI Financing
 - United States Public Housing Notes and Bonds
 - United States Government guaranteed public housing notes and bonds
 - United States Department of Housing and Urban Development
 - Project notes and local authority bonds
2. Portfolio Composition
A maximum of 50% of available funds may be invested in United States Government agencies.
3. Limits on Individual Issuers
A maximum of 25% of available funds may be invested in individual United States Government agencies.
4. Maturity Limitations

The maximum length to maturity for an investment in any United States Government agency security is five (5) years from the date of purchase.

D. Federal Instrumentalities (United States Government sponsored agencies)

1. Purchase Authorization

The Finance Director may invest in bonds, debentures, notes or callables issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:

Federal Farm Credit Bank (FFCB)

Federal Home Loan Bank or its district banks (FHLB)

Federal National Mortgage Association (FNMA)

Federal Home Loan Mortgage Corporation (Freddie-Macs) including Federal -Home Loan Mortgage Corporation participation certificates

Student Loan Marketing Association (Sallie-Mae)

2. Portfolio Composition

A maximum of 75% of available funds may be invested in Federal Instrumentalities.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be invested in any one issuer.

4. Maturity Limitations

The maximum length to maturity for an investment in any Federal Instrumentality security is five (5) years from the date of purchase.

E. Interest Bearing Time Deposit or Saving Accounts

1. Purchase Authorization

The Finance Director may invest in non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes. Additionally, the bank shall not be listed with any recognized credit watch information service.

2. Portfolio Composition

A maximum of 50% of available funds may be invested in non-negotiable interest bearing time certificates of deposit.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be deposited with any one issuer.

4. The maximum maturity on any certificate shall be no greater than one (1) year from the date of purchase.

F. Repurchase Agreements

1. Purchase Authorization

a. The Finance Director may invest in repurchase agreements composed of only those investments based on the requirements set forth by the City's Master Repurchase Agreement. All firms are required to sign the Master Repurchase Agreement prior to the execution of a repurchase agreement transaction.

b. A third party custodian with whom the City has a current custodial agreement shall hold the collateral for all repurchase agreements with a term longer than one (1) business day. A clearly marked receipt that

shows evidence of ownership must be supplied to the Finance Director and retained.

- c. Securities authorized for collateral are negotiable direct obligations of the United States Government, Government Agencies, and Federal Instrumentalities with maturities under five (5) years and must have a market value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement. Immaterial short-term deviations from 102 percent requirement are permissible only upon the approval of the Finance Director.

2. Portfolio Composition

A maximum of 50% of available funds may be invested in repurchase agreements excluding one (1) business day agreements and overnight sweep agreements.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be invested with any one institution.

4. Limits on Maturities

The maximum length to maturity of any repurchase agreement is 90 days from the date of purchase.

G. Commercial Paper

1. Purchase Authorization

The Finance Director may invest in commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two nationally recognized rating agencies.

2. Portfolio Composition

A maximum of 25% of available funds may be directly invested in prime commercial paper.

3. Limits on Individual Issuers

A maximum of 15% of available funds may be invested with any one issuer.

4. Maturity Limitations

The maximum length to maturity for prime commercial paper shall be 180 days from the date of purchase.

H Bankers' Acceptances

1. Purchase Authorization

The Finance Director may invest in Bankers' acceptances issued by a domestic bank or a federally chartered domestic office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P-1" by Moody's Investors Services and "A-1" Standard & Poor's.

2. Portfolio Composition

A maximum of 25% of available funds may be directly invested in Bankers' acceptances

3. Limits on Individual Issuers

A maximum of 15% of available funds may be invested with any one issuer.

4. Maturity Limitations

The maximum length to maturity for Bankers' acceptances shall be 180 days from the date of purchase.

I. Corporate Obligations

1. Purchase Authorization

The Finance Director may invest in corporate obligations issued by financial institutions that participate in the FDIC's Temporary Liquidity Guarantee Program and are fully insured by the FDIC and are guaranteed by the full faith and credit of the United States Government.

2. Portfolio Composition

A maximum of 50% of available funds may be directly invested in corporate obligations.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be invested with any one issuer.

4. Maturity Limitations

The maximum length to maturity for corporate obligations shall be 3 years from the date of purchase.

I J. State and/or Local Government Taxable and/or Tax-Exempt Debt

1. Purchase Authorization

The Finance Director may invest in state and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "Aa" by Moody's and "AA" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.

2. Portfolio Composition

A maximum of 20% of available funds may be invested in taxable and tax-exempt debts.

3. Maturity Limitations

A maximum length to maturity for an investment in any state or local government debt security is three (3) years from the date of purchase.

I K. Registered Investment Companies (Mutual Funds)

1. Investment Authorization

The Finance Director may invest in shares in open-end, no-load provided such funds are registered under the Federal Investment Company Act of 1940 and operated in accordance with 17 C.F.R. § 270.2a-7. In addition, the Finance Director may investment in other types of mutual funds provided such funds are registered under the Federal Investment Company Act of 1940, invest exclusively in the securities specifically permitted under this investment policy, and are similarly diversified.

2. Portfolio Composition

A maximum of ~~25~~ 35% of available funds may be invested in mutual funds.

3. Limits of Individual Issuers

A maximum of ~~15~~ 25% of available funds may be invested with any one investment mutual fund.

4. Rating Requirements

The mutual funds shall be rated "~~AAm~~" "AAAm" or "~~AAm-G~~" or better by Standard & Poor's or the equivalent by another rating agency.

5. Due Diligence Requirements

Prior to investing, a thorough review of any investment pool/fund is required, and on a continual basis. This review will include a questionnaire developed by the Finance Director that will contain a list of questions that covers the major aspects of any investment pool/fund.

K L. Intergovernmental Investment Pool

1. Investment Authorization

The Finance Director may invest in intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

2. Portfolio Composition

A maximum of 25% of available funds may be invested in intergovernmental investment pools.

3. Due Diligence Requirements

Prior to investing, a thorough review of any investment pool/fund is required, and on a continual basis. This review will include a questionnaire developed by the Finance Director that will contain a list of questions that covers the major aspects of any investment pool/fund.

XIII. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS

Investment in any derivative products or the use of reverse repurchase agreements requires specific City Commission approval prior to their use. If the City Commission approves the use of derivative products, the Finance Director shall develop sufficient understanding of the derivative products and have the expertise to manage them. A "derivative" is defined as a financial instrument the value of which depends on, or is derived from, the value of one or more underlying assets or indices or asset values. If the City Commission approves the use of reverse repurchase agreements or other forms of leverage, the investment shall be limited to transactions in which the proceeds are intended to provide liquidity and for which the Finance Director has sufficient resources and expertise to manage them.

XIV. PERFORMANCE MEASUREMENTS

In order to assist in the evaluation of the portfolio's performance, the City will use performance benchmarks for short-term and long-term portfolios. The use of benchmarks will allow the City to measure its returns against other investors in the same markets.

A. ~~The State Board of Administration's Local Government Surplus Funds Trust Fund (SBA Pool)~~ The United States 91-Day Treasury Bill yield will be used as a benchmark as compared to the portfolios' net book value rate of return for current operating funds.

B. Investment performance of funds designated as core funds and other non-operating funds that have a longer-term investment horizon will be compared to an index comprised of U. S. Treasury or Government securities. The appropriate index will have a duration and asset mix that approximates the portfolios and will be utilized as a benchmark to be compared to the portfolio's total rate of return.

- C. Investment advisors will report performance on both book value and total rate of return basis and compare results to the above-stated benchmarks.

XV. REPORTING

The Finance Director shall provide the City Manager and Commission with quarterly investment reports. Schedules in the quarterly report should include the following:

- A. A listing of individual securities held at the end of the reporting period
- B. Percentage of available funds represented by each investment type
- C. Coupon, discount or earning rate
- D. Final maturity of all investments
- E. Par value and market value

On an annual basis, the Finance Director shall prepare and submit to the City Commission a written report on all invested funds. The annual report shall provide all, but not limited to, the following: a complete list of all invested funds, name or type of security in which the funds are invested, the amount invested, the maturity date, earned income, the book value, the market value and the yield on each investment.

The annual report will show performance on both a book value and total rate of return basis and will compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per GASB standards. Investment reports shall be available to the public.

XVI. THIRD-PARTY CUSTODIAL AGREEMENTS

Securities, with the exception of certificates of deposits, shall be held with a third party custodian; and all securities purchase by, and all collateral obtained by the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. A third party custodian is defined as any bank depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida as defined in Section 658.12, Florida Statutes, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida. Certificates of deposits will be placed in the provider's safekeeping department for the term of the deposit.

The custodian shall accept transaction instructions only from those persons who have been duly authorized by the Finance Director and which authorization has been provided, in writing, to the custodian. No withdrawal of securities, in whole or in part, shall be made from safekeeping, shall be permitted unless by such a duly authorized person.

The custodian shall provide the Finance Director with safekeeping receipts that provide detail information on the securities held by the custodian. Security transactions between a broker/dealer and the custodian involving the purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will

have the security or money, as appropriate, in hand at the conclusion of the transaction. Securities held as collateral shall be held free and clear of any liens.

XVII. INVESTMENT POLICY ADOPTION

The investment policy shall be adopted by a City ordinance. The Finance Director shall review the policy annually and shall make recommendations for modification as needed.



City of North Port

ORDINANCE NO. 2013-20 (FY 2013-14 Tax Millage)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, PROVIDING FOR ADOPTION AND CERTIFICATION OF AN AD VALOREM MILLAGE RATE FOR THE 2013-14 FISCAL YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – CERTIFICATION AND ADOPTION

- 1.01 – The City Commission hereby certifies and adopts a tax millage of 3.4474 for the purpose of providing sufficient ad valorem taxes required for the operation of the General Government for Fiscal Year 2013-14. Fiscal Year 2013-14 begins October 1, 2013 and ends September 30, 2014.

SECTION 2 – LEVYING AND ASSESSMENT

- 2.01 – There is hereby levied and assessed a tax on all taxable property, real and personal, within the corporate limits of the City of North Port, Florida, except homestead exemptions as defined in Article 10 of the Constitution of the State of Florida as amended. It is now or shall be provided for by general law, as follows:

FOR THE GENERAL GOVERNMENT APPROPRIATION FOR OPERATING EXPENSES AND EXPENDITURES CONTAINED IN ORDINANCE 2013-21 A TAX MILLAGE OF 3.4474, WHICH REPRESENTS THE ROLLED BACK MILLAGE RATE.

SECTION 3 – CONFLICTS

- 3.01 – If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

Ordinance 2013-20

SECTION 4 – SEVERABILITY

4.01 – If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

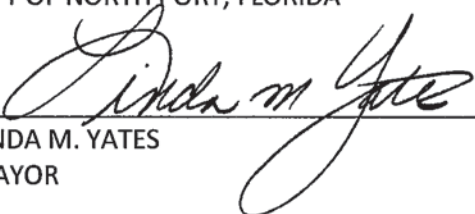
SECTION 5 – EFFECTIVE DATE

5.01 – This Ordinance shall become effective October 1, 2013.

Read in public session this 5th day of September, 2013.

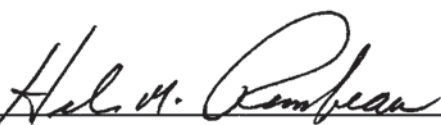
PASSED AND ADOPTED on the second and final reading in public session this 19th day of September, 2013.

CITY OF NORTH PORT, FLORIDA



LINDA M. YATES
MAYOR

ATTEST:



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON
CITY ATTORNEY



City of North Port

ORDINANCE NO. 2013-21

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014, ADOPTING THE CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

- SECTION 1 – This Ordinance shall be known as the "Non-District Budget Ordinance of the City of North Port" for its fiscal year 2013-14 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A and Appendix B collectively, shall provide for the revenues and expenditures of each fund excluding the Districts.
- SECTION 2 – Appendix A is deemed the Non-District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.
- 2.01 – For the General Fund, the following amounts shall be appropriated:

<u>GENERAL FUND</u>	
Legislative/Commission	\$ 357,700
Legal/Attorney	676,000
City Clerk	492,850
Finance	1,127,950
Planning & Zoning	663,070
General Services	2,361,470
Property Maintenance	2,696,950
City Manager	1,211,830
Police	13,746,810
Emergency Medical Services	4,178,400
Property Standards	621,420
Parks & Recreation	994,590
Non-Departmental	520,240
TOTAL GENERAL FUND	\$ 29,649,280

2.02 – For the Special Revenue, Debt Service, and Internal Service Funds, the following amounts shall be appropriated.

<u>SPECIAL REVENUE FUNDS</u>	
Inspector Education	\$ 27,000
Law Enforcement Trust	21,580
Police Education	17,070
Tree Fund	166,145
Building Fund	981,180
Escheated Lots Fund	400,000
Escheated Lots Fund-Roads	121,200
Escheated Lots Fund-Parks	-
Law Enforcement Impact Fee	-
Fire Impact Fee	-
Parks and Recreation Impact Fee	-
Transportation Impact Fee	-
Solid Waste Impact Fee	-
General Government Impact Fee	-
Fleet Maintenance	4,699,030
TOTAL SPECIAL REVENUE FUNDS	\$ 6,433,205

<u>DEBT SERVICE FUND</u>	
Road Reconstruction Debt Service Fund	\$ 3,000,000
TOTAL DEBT SERVICE FUND	\$ 3,000,000

<u>INTERNAL SERVICE FUND</u>	
Employee Benefit Fund	\$ 5,325,771
TOTAL INTERNAL SERVICE FUND	\$ 5,325,771

2.03 – For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts shall be appropriated:

<u>UTILITY FUNDS</u>	
Utility Revenue Fund	\$ 21,529,250
Water Capacity Fee	550,000
Sewer Capacity Fee	2,195,000
Utility Construction	-
TOTAL UTILITY FUNDS	\$ 24,274,250

2.04 – For the Capital Funds the following amount shall be appropriated:

<u>CAPITAL FUNDS</u>	
One Cent Sales Tax-Surtax II	\$ -
One Cent Sales Tax-Surtax III	3,542,825
Maintenance Facility Construction	97,200
Capital Acquisition	3,504,290
Road Reconstruction-Bonds	41,000,000
TOTAL CAPITAL FUNDS	\$ 48,144,315

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

4.02 – Capital Improvements as defined in Section 5

SECTION 5 – Appendix B represents the City of North Port’s Five Year Capital Improvement Program. The projects were reviewed by the Planning and Zoning Advisory

Board to ensure compliance with the Comprehensive Plan. The Five Year Capital Improvement Program is called the Capital Improvement Budget. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2013-14 require City Commission approval.

- SECTION 6 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2013 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2012-13. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 7 – Certain unencumbered appropriations may exist at September 30, 2013, that will require re-appropriation in the 2013-2014 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 8 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 9 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 10 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 11 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or

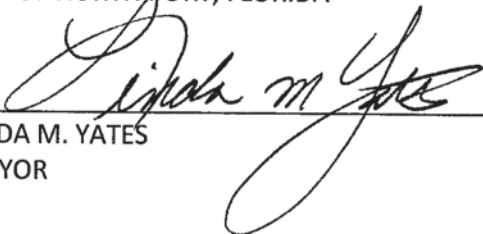
parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 12 – This Ordinance, which includes the City of North Port's Five-Year Capital Improvement Program, shall take effect on October 1, 2013.

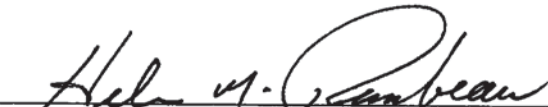
Read in public session this 5~~th~~ day of September, 2013.

PASSED AND ADOPTED on the second and final reading in public session this 1~~st~~ day of September, 2013.

CITY OF NORTH PORT, FLORIDA


LINDA M. YATES
MAYOR

ATTEST:


HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:


ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2013-14

Millage per \$1,000 General Fund 3.4474	General Fund	Other Special Revenue	Debt Service	Capital Projects	Utilities	Total (Memo Only)
Estimated Cash Balance Brought Forward	9,462,512	15,031,744	0	16,578,837	15,605,850	56,678,943
Estimated Revenue						
Ad Valorem Taxes	8,272,250	0	0	0	0	8,272,250
Millage per \$1,000 3.4474						
Other Taxes	3,226,290	0	0	6,868,530	0	10,094,820
Permits and Fees	2,808,860	1,683,700	3,000,000	0	349,470	7,842,030
Intergovernmental	5,545,020	0	0	0	0	5,545,020
Assessments	0	0	0	0	0	0
Charges for Service	6,999,660	4,369,570	0	0	17,264,900	28,634,130
Fines and Forfeits	126,500	36,380	0	0	100	162,980
Miscellaneous	810,520	5,308,871	0	70,000	164,700	6,354,091
Other Sources	1,860,180	360,455	0	41,205,785	6,495,080	49,921,500
Total Estimated Revenues and Other Financing Sources	29,649,280	11,758,976	3,000,000	48,144,315	24,274,250	116,826,821
Fund Balance Used (memo only)	1,638,280	360,455	0	(3,356,605)	6,295,080	4,937,210
Total Estimated Revenues and Balances	37,473,512	26,430,265	3,000,000	68,079,757	33,585,020	168,568,554
Estimated Expenditure/Expenses						
General Government	9,242,360	9,675,301	0	0	0	18,917,661
Public Safety	18,438,170	1,128,475	0	0	0	19,566,645
Physical Environment	0	0	0	0	16,186,880	16,186,880
Transportation	0	0	76,880	874,000	0	950,880
Economic Environment	452,560	200,000	0	0	0	652,560
Human Services	215,660	0	0	0	0	215,660
Culture/Recreation	994,590	150,000	0	0	0	1,144,590
Capital	197,480	58,500	0	46,606,415	4,012,570	50,874,965
Debt and Lease	41,460	0	2,923,120	76,900	3,874,800	6,916,280
Other Uses	67,000	546,700	0	587,000	200,000	1,400,700
Total Expenditures & Uses	29,649,280	11,758,976	3,000,000	48,144,315	24,274,250	116,826,821
Reserves	7,824,232	14,671,289	0	19,935,442	9,310,770	51,741,733
Total Expenditures, Uses and Reserves	37,473,512	26,430,265	3,000,000	68,079,757	33,585,020	168,568,554



City of North Port

ORDINANCE NO. 2013-22

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Fire Rescue District Budget Ordinance of the City of North Port" for its fiscal year 2013-14 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Fire Rescue District Fund.

SECTION 2 – Appendix A is deemed the Fire Rescue District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Fire Rescue District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND	
Fire Rescue District	\$ 7,961,970
TOTAL SPECIAL REVENUE FUND	\$ 7,961,970

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by

the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2013 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2012-13. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2013, that will require re-appropriation in the 2013-2014 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.

SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence

thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

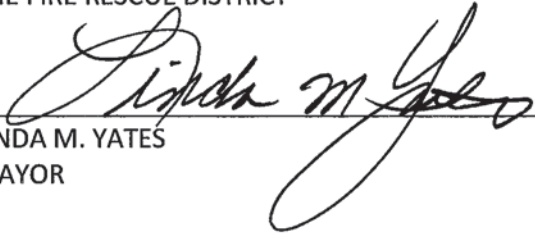
SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2013.

Read in public session this 5th day of September, 2013.

PASSED AND ADOPTED on the second and final reading in public session this 19th day of September, 2013.

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE FIRE RESCUE DISTRICT


LINDA M. YATES
MAYOR

ATTEST:


HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:


ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2013-14

Millage per \$1,000
General Fund 3.4474

	<u>Fire Rescue</u>
Estimated Cash Balance	
Brought Forward	1,769,541
Estimated Revenue	
Ad Valorem Taxes	0
Millage per \$1,000 3.4474	
Other Taxes	302,850
Permits and Fees	10,800
Intergovernmental	36,240
Assessments	7,685,830
Charges for Service	17,000
Fines and Forfeits	0
Miscellaneous	33,970
Other Sources	<u>(124,720)</u>
Total Estimated Revenues and Other Financing Sources	7,961,970
 Fund Balance Used (memo only)	 (124,720)
Total Estimated Revenues and Balances	 <u><u>9,856,231</u></u>
Estimated Expenditure/Expenses	
General Government	0
Public Safety	7,514,970
Physical Environment	0
Transportation	0
Economic Environment	0
Human Services	0
Culture/Recreation	0
Capital	0
Debt and Lease	0
Other Uses	<u>447,000</u>
Total Expenditures and Uses	7,961,970
Reserves	<u>1,894,261</u>
Total Expenditures, Uses, and Reserves	 <u><u>9,856,231</u></u>



City of North Port

ORDINANCE NO. 2013-23

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Road and Drainage District Budget Ordinance of the City of North Port" for its fiscal year 2013-14 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Road and Drainage District Fund.

SECTION 2 – Appendix A is deemed the Road and Drainage District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Road and Drainage District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND	
Road and Drainage District	\$ 14,064,440
TOTAL SPECIAL REVENUE FUND	\$ 14,064,440

- SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

- SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding
 - 4.01 – The authorization of additional regular positions

- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2013 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2012-13. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2013, that will require re-appropriation in the 2013-2014 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.

- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the

Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2013.

Read in public session this 5th day of September, 2013.

PASSED AND ADOPTED on the second and final reading in public session this 19th day of September, 2013.

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE ROAD AND DRAINAGE DISTRICT



LINDA M. YATES
MAYOR

ATTEST:



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2013-14

Millage per \$1,000 General Fund 3.4474		Road and Drainage
		<hr/>
Estimated Cash Balance Brought Forward		8,050,412
Estimated Revenue		
Ad Valorem Taxes		0
Millage per \$1,000 3.4474		
Other Taxes		2,534,510
Licenses and Permits		0
Intergovernmental		387,660
Assessments		10,256,720
Charges for Service		408,880
Fines and Forfeits		0
Miscellaneous		98,810
Other Sources		377,860
		<hr/>
Total Estimated Revenues and Other Financing Sources		14,064,440
Fund Balance Used <i>(memo only)</i>		372,710
Total Estimated Revenues and Balances		<u>21,742,142</u>
Estimated Expenditure/Expenses		
General Government		0
Public Safety		0
Physical Environment		0
Transportation		11,943,470
Economic Environment		
Human Services		0
Culture/Recreation		0
Capital		1,720,970
Debt and Lease		0
Other Uses		400,000
		<hr/>
Total Expenditures and Uses		14,064,440
Reserves		7,677,702
Total Expenditures, Uses, and Reserves		<u>21,742,142</u>



City of North Port

ORDINANCE NO. 2013-24

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Solid Waste District Budget Ordinance of the City of North Port" for its fiscal year 2013-14 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Solid Waste District Fund.

SECTION 2 – Appendix A is deemed the Solid Waste District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Solid Waste District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND	
Solid Waste District	\$ 7,890,570
TOTAL SPECIAL REVENUE FUND	\$ 7,890,570

- SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.
- SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding
- 4.01 – The authorization of additional regular positions
- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2013 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2012-13. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2013, that will require re-appropriation in the 2013-2014 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the

Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2013.

Read in public session this 5th day of September, 2013.

PASSED AND ADOPTED on the second and final reading in public session this 19th day of September, 2013.

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE SOLID WASTE DISTRICT


LINDA M. YATES
MAYOR

ATTEST:


HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:


ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2013-14

Millage per \$1,000
General Fund 3.4474

	<u>Solid Waste</u>
Estimated Cash Balance	
Brought Forward	2,528,625
Estimated Revenue	
Ad Valorem Taxes	0
Millage per \$1,000 3.4474	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	0
Assessments	6,708,740
Charges for Service	1,159,430
Fines and Forfeits	0
Miscellaneous	28,000
Other Sources	<u>(5,600)</u>
Total Estimated Revenues and Other Financing Sources	7,890,570
 Fund Balance Used	 (5,600)
<i>(memo only)</i>	
Total Estimated Revenues and Balances	<u><u>10,424,795</u></u>
Estimated Expenditure/Expenses	
General Government	0
Public Safety	0
Physical Environment	6,127,290
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	0
Debt and Lease	372,930
Other Uses	<u>1,390,350</u>
Total Expenditures & Uses	7,890,570
Reserves	<u>2,534,225</u>
Total Expenditures, Uses and Reserves	<u><u>10,424,795</u></u>



City of North Port

ORDINANCE NO. 2013-25

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, MODIFYING THE CITY OF NORTH PORT CITY-WIDE FEE ORDINANCE 2012-10 BY AMENDING APPENDIX A WHICH IS THE CITY-WIDE FEE SCHEDULE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – MODIFY APPENDIX A, THE CITY-WIDE FEE SCHEDULE

1.01 – Appendix A is hereby replaced and updated with the attached **Appendix A**.

SECTION 2 – SEVERABILITY

2.01 – If any provision of this Ordinance is for any reason finally held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining provisions.

SECTION 3 – CONFLICTS

3.01 – In the event of any conflict between the provisions of this Ordinance and any other City Ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

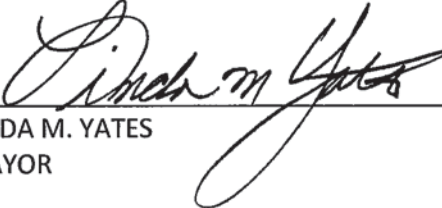
SECTION 4 – EFFECTIVE DATE

4.01 – This Ordinance and the provisions thereof shall take effect October 1, 2013 upon adoption by the City Commission.

Read in public session this 5th day of September, 2013.

PASSED AND ADOPTED on the second and final reading in public session this ~~19th~~ day of September, 2013.

CITY OF NORTH PORT, FLORIDA


LINDA M. YATES
MAYOR

ATTEST:


HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:


ROBERT K. ROBINSON
CITY ATTORNEY

APPENDIX A CITY FEE STRUCTURE

The following establishes the fees for the City.

A. PLANNING AND ZONING

General Fees

Address Verifications	\$25
Addressing for all project requiring up-to-date address:	
Initial Review Fee	\$100
For each address	\$5
Appeal to ZBA	\$750
Appeal to P&Z	\$750
Applicant shall pay the fees for Experts, as determined by the City	
AAB	\$250
Certificate of Completion	\$250
Certificate of Completion - Temporary	\$250
FEMA Research Letter	\$100
Home Occupation	\$100
North Port Fiscal Analysis Model (NPFAM)	\$4,292 per copy
Property Research	\$25
Reimbursements:	
Reimbursements for Big Slough Watershed Modeling	Actual, Reasonable and Customary charges
Reimbursements for Legal Ads	Actual, Reasonable and Customary charges
Reimbursements for mailing required for land development projects (certified or regular)	Actual, Reasonable and Customary charges
Reimbursements for Transportation Study	Actual, Reasonable and Customary charges
Reimbursements for Land Surveying Services	Actual, Reasonable and Customary charges
Special Event Permit	Actual, Reasonable and Customary charges
Temporary Certificate of Occupancy TCO, if applicable	\$250
Temporary Use Permit	\$75
Zoning/Comp Plan Determination Letter	\$250
Zoning Verification Letter	\$50

APPENDIX A CITY FEE STRUCTURE

B. BUILDING

NEW CONSTRUCTION:

Residential, Commercial, and Addition: Building Applications

Non Refundable Plan Review Fee due with Application	\$0.10 per sq. ft. under roof
Base Permit Fee - Valuation shall be based on the Florida Building Code Chapter 1 Section 108	
Valuation \$0.00 to \$4,000.00	\$40.00 min on first \$4,000.00
Valuation \$4,001.00 and above	\$0.005 per dollar over \$4,000.00
Base Permit Fee may include all typical inspections for a Permit Type	

Additional Structural Fees

Additional Structural Inspections as determined by the Plan Examiner	\$40.00 each based on review
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Additional Electrical Fees

Additional Electrical Inspections as determined by the Plan Examiner	\$40.00 each based on review
Additional Charge per Amp	\$0.40 per amp per permit
Temporary Power Pole or New Service	\$40.00 each per permit

Additional Plumbing & Gas Fees

Additional Plumbing Inspections as determined by the Plan Examiner	\$40.00 each based on review
Additional charge per toilet	\$20.00 each per permit
Water Service Inspection (well or central)	\$40.00 each per permit
Sewer Service Inspection (septic or central)	\$40.00 each per permit
Additional Gas Inspections as determined by the Plan Examiner	\$40.00 each based on review

Additional Mechanical Fees

Additional Mechanical Inspections as determined by the Plan Examiner	\$40.00 each per permit
Additional Charge per square foot of conditioned space	\$0.04 per sq.ft. per permit

ALL OTHER APPLICATION TYPES:

Miscellaneous, Alteration, Repair, and Over the Counter / Fax Building Applications

Administrative / Plan Review Fee due at Issuance of Permit	\$40.00 per Application
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B. BUILDING

Base Permit Fee - Valuation shall be based on the Florida Building Code Chapter 1 Section 108

Valuation \$0.00 to \$4,000.00	\$40.00 min on first \$4,000
Valuation \$4,001.00 and above	\$0.005 per dollar over \$4,000

Required Inspections for Permit Type may be added to Base Permit Fee based on Application Type

Additional Structural Fees

Additional Structural Inspections as determined by the Plan Examiner \$40.00 each based on review

Additional Electrical Fees

Additional Electrical Inspections as determined by the Plan Examiner \$40.00 each based on review

Additional Charge per Amp \$0.40 per amp per permit

Temporary Power Pole or New Service \$40.00 each per permit

Additional Plumbing & Gas Fees

Additional Plumbing Inspections as determined by the Plan Examiner \$40.00 each based on review

Additional charge per toilet \$20.00 each per permit

Water Service Inspection (well or central) \$40.00 each per permit

Sewer Service Inspection (septic or central) \$40.00 each per permit

Additional Gas Inspections as determined by the Plan Examiner \$40.00 each based on review

Additional Mechanical Fees

Additional Mechanical Inspections as determined by the Plan Examiner \$40.00 each per permit

Additional Charge per square foot of conditioned space \$0.04 per sf per permit

Miscellaneous Fees

Plan Revision \$50.00 each

Copies from Building Department Records \$0.15 each

Stop Work Order (release to continue construction) \$100.00 each

Letter of Determination from Building Official \$100.00 each

Building Department Administrative Fee imposed by Competency Board \$100.00 each

Unsafe Building Administrative Fee \$250.00 each

Construction without a Permit Penalty Fee 100% of Permit Fee

Plus the Regular permit Fee \$50.00 Minimum Penalty Fee

Standard Inspection (Struc, Elec, Plbg, Gas, or Mech) \$40.00 each

1st Re-Inspection (Struc, Elec, Plbg, Gas, or Mech) \$60.00 each

B. BUILDING

2nd Re-Inspection (Struc, Elec, Plbg, Gas, or Mech)	\$60.00 each
3rd Re-Inspection (Struc, Elec, Plbg, Gas, or Mech)	\$120.00 each
4th Re-Inspection (Struc, Elec, Plbg, Gas, or Mech)	\$240.00 each
5th Re-Inspection (Struc, Elec, Plbg, Gas, or Mech)	\$480.00 each
Reactivation of a Permit (1st and 2nd reactivation)	\$50.00 each
Reactivation of a Permit (3rd reactivation)	50% of original Permit Fee or 100.00 whichever is greater
Application or Permit Transfer	\$100.00 each
New Residential Certificate of Occupancy	\$100.00 each living unit
New Commercial Certificate of Occupancy	\$100.00 each
Certificate of Completion	\$100.00 each
Change of Occupancy or Reissued Change of Occupancy (plan review)	\$40.00 each
Change of Occupancy or Reissued Change of Occupancy (per inspection)	\$40.00 each
Temporary Certificate of Occupancy will be issued by the Building Official in 30 Day Increments	
Temporary Certificate of Occupancy	\$200.00 1 st 30 days
Temporary Certificate of Occupancy	\$400.00 2 nd 30 days
Temporary Certificate of Occupancy	\$600.00 3 rd 30 days
Temporary Certificate of Occupancy	\$900.00 each additional 30 days
Affidavit of Completion	\$40.00 each
Education Surcharge	2% of permit & review
Convenience Fee	\$5.00 per permit
Department of Economic Opportunity (DEO) Fee	1.5% of permit fee or \$2.00, whichever is greater
Department of Business and Professional Regulation (DBPR) Fee	1.5% of permit fee or \$2.00, whichever is greater

Refunds

No refund on any fee =< \$100.00

All Refunds will be @ 50% or less of the amount greater than \$100.00 or
as determined by the Building Official or his designee.

No refund will be paid on any State Department of Business Regulation
(DPBR) Surcharge

No refund will be paid on any Department of Economic Opportunity (DEO)
Surcharge

BUILDING GENERAL FUND**NEW CONSTRUCTION:**

B. BUILDING**Residential, Commercial, and Addition: Building Applications**

Non Refundable Plan Review Fee due at issuance of Permit - Valuation shall be based on the Florida Code Chapter 1 Section 108

Valuation \$0.00 to \$2,000.00	\$20.00 min on first \$2,000
Valuation \$2,001.00 and above	\$0.0005 per dollar over \$2,000

ALL OTHER APPLICATION TYPES REVIEWED BY ZONING

Miscellaneous, Alteration, Repair, and Over the Counter / Fax Building Applications

Non Refundable Plan Review Fee due at Issuance of Permit - Valuation shall be based on the Florida Building Code Chapter 1 Section 108

Valuation \$0.00 to \$2,000.00	\$20.00 min on first \$2,000.00
Valuation \$2,001.00 and above	\$0.0005 per dollar over \$2,000

Miscellaneous Fees

New Assigned Address	\$10.00 each
Copies from Zoning Department Records	\$0.15 each
Land Clearing before house application (includes Arborist Inspection)	\$160.00 each
Fictitious Address Administration Fee	\$10.00 each
As-Built Survey Administration Fee	\$20.00 each
Elevation Certificate Administration Fee	\$20.00 each
Occupation of Easement Administration Fee	\$40.00 each
Plan Revision	\$50.00 each
Standard Inspection (Zoning/Arborist)	\$40.00 each
1 st Re-Inspection (Zoning/Arborist)	\$60.00 each
2 nd Re-Inspection (Zoning/Arborist)	\$60.00 each
3 rd Re-Inspection (Zoning/Arborist)	\$120.00 each
4 th Re-Inspection (Zoning/Arborist)	\$240.00 each
5 th Re-Inspection (Zoning/Arborist)	\$480.00 each

Permit

Culvert Permit (Line and Grade) + right-of-way	\$200
Land Clearing	\$50
Right-of-Way Use Permit	\$50
Culvert Re-inspection	\$75
Site Plan Revision	\$25

B. BUILDING

Occupation of Easement Application	\$25
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Refunds

No refund on any fee =< \$100.00

All Refunds will be @ 50% or less of the amount greater than \$100.00 or as determined by the Building Official or his designee.

No refund will be paid on any State Department of Business regulation (DPBR) Surcharge

No refund will be paid on any Department of Community Affairs (DCA) Surcharge

PROPERTY STANDARDS:

Lien Reduction/Relief Program Application	\$150
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Mowing

Current vendor rate

Administrative Fee	\$100
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Trees

Contractor Fee	Varies
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Administrative Fee	\$100
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Debris

Solid Waste or Road/Drainage Special pick-up	Actual Cost of Abatement or \$100. whichever is greater
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Irrigation

1 st Offense	Warning
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2 nd Offense	\$100
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3 rd Offense	\$200
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4 th Offense	\$300
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5 th Offense	\$400
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6 th Offense	\$500
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Each occurrence thereafter ...	\$500
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BUSINESS TAX (formerly occupational license tax):**Amusements**

Amusement parks	\$100
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Amusement parlors	\$100
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B. BUILDING

Bathing, swimming pools (when admission charges are made)	\$30
Billiard, pool, bowling, ten-pin alley, machines, etc. (when not in billiard or pool halls or parlors) each	\$30
Billiards or pool halls or parlors, including coin-operated tables	\$100
Bowling alleys	\$100
Carnivals	\$100
Circuses	\$100
Courts for handball, racquetball, tennis, shuffleboard, etc.	\$100
Distributor, owner and/or leaser of amusement devices and/or machines engaged in the business of placing amusement devices, music machines, etc. for a consideration and/or a share of the money collected by a coin-operated machine or otherwise in the place of business, other than the owner or operator of such machine	\$100
Golf course (18 holes or more)	\$100
Golf course, miniature	\$100
Golf course (9 holes)	\$100
Golf, tennis, racquetball instruction pro	\$50
Golf, tennis, racquetball pro shop	\$50
Motion-picture theater	\$100
Pyrotechnics (display of fire works); must have Fire Dept. approval	\$100
Ranges for skeet, pistol, golf, target, archery, driving, etc.	\$100
Rinks, indoor or outdoor, for skating, bicycles, motorbikes, etc.	\$100
Show band, entertainment, etc.	\$100
Traveling shows, with or without Ferris wheels or merry-go-rounds, using any device or machine for amusement or for seeing an exhibition of animals, human beings, reptiles, etc.	\$100
Every amusement business or occupation not otherwise specifically designated	\$100

Contractors

No occupational license tax for contractors maintaining a permanent business location or branch office within the City of North Port will be charged.

Living Accommodations

1 to 10 rooms	\$30
Each additional room	\$1

B. BUILDING**Manufacturing**

1 to 5 employees	\$30
6 to 15 employees	\$50
Over 15 employees	\$100

Merchants and Dealers

Arms (must have Police Department approval)	\$50
Bottled gas dealer	\$50
Explosives (must have Fire Department approval)	\$50
Filling station	\$50
Fireworks (must have Fire Department approval)	\$200
Garage	\$50
Ice or bottled water distributors	\$50

Merchant

- 1) Any person who sells, leases, distributes and/or services, for a consideration, goods or merchandise or the finished products or ingredients thereof to another for resale or for consumption or use shall, for the purpose of this chapter, be classified as a "merchant".
- 2) Merchant with fixed place of business within the city:
 - A. For any person occupying up to 1,000 square feet -- \$50
 - B. Additional space over 1,000 square feet -- \$0.04 per square foot
 - C. Any person conducting such business by use or from a vehicle -- \$50
- 3) If a portion of said business is conducted in an enclosure, for example, a garden center, automobile sales, drive-in food stand restaurant, etc., the space outside the enclosure will be computed at the rate of 4 square feet and will equal 1 square foot of space within the enclosure for the purpose of computing the total square footage of space occupied or used.
- 4) For the purpose of computing the square footage in the enclosed portion of a business classified as "merchant" the entire space used for the display of goods and merchandise, office storage, sales and/or checkout, preparation, receipt or dispatch of goods, assembly, growing and/or otherwise handling the goods and merchandise, collection of price thereof, washrooms, dressing rooms and/or any and all other space within the enclosure used in the operation of the business shall be included.

Milk distributors	\$50
Peddler of fruits, vegetables and farm produce, by the growers thereof only	no fee
Petroleum products dealers	\$50

B. BUILDING

Printing and publishing establishment	\$50
Restaurant	\$50
Secondhand dealer	\$50
Solicitor	\$50
Vehicle dealer	\$50

Professional

Accountant or auditor	\$50
Architect	\$50
Attorney	\$50
Chiropractist	\$50
Chiropractor	\$50
Dental hygienist	\$50
Dentist	\$50
Engineer	\$50
Masseur	\$50
Naturopath	\$50
Optometrist	\$50
Osteopath	\$50
Physician or surgeon	\$50
Podiatrist	\$50
Surveyor	\$50
Veterinarian	\$50
Any person licensed by the state under Florida Basic Science Law for practice of the healing arts	\$50
Every profession not specifically designated	\$50

Service Establishments

Abstract and title company	\$100
Addressing, mailing or duplicating company	\$50
Administrative office	\$50
Advertising trade inducement company	\$100
Ambulance service	\$25
Armored car service	\$50
Artist, commercial	\$50
Auctioneer	\$50

B. BUILDING

Auto painting	\$50
Barbershop	\$50
Baths, Turkish or mineral	\$50
Bookkeeping service	\$50
Broker or agent, mercantile	\$50
Broker or agent, mortgages and loans	\$50
Check-cashing service or agency	\$50
Cleaner and dyer	\$50
Cold storage	\$50
Collection agency – credit bureaus	\$50
Dance hall or ballroom	\$50
Delivery or messenger service	\$50
Detective agency	\$100
Dressmaking	\$10
Employment agency or agent	\$50
Express company	\$100
Exterminator	\$50
Fender and body shop	\$50
Financial institutions	\$175
For-hire cars (see “taxi”)	
Funeral home (not permitting embalming)	\$100
Funeral home (permitting embalming)	\$150
Garbage and trash collections	\$50
Hauling (see “transfer company”)	
Hospital-sanitarium	\$100
Insurance agency	\$100
Insurance adjuster	\$50
Insurance company	\$100
Investment counselor	\$50
Investment and securities dealer	\$150
Laboratory	\$50
Laundry	\$50
Linen supply service	\$50
Loan agency	\$100
Patrol agency	\$100

B. BUILDING

Pawnbroker		\$100
Photographer or photo finisher		\$50
Private school		\$50
Public stenographer, court reporter		\$30
Radio broadcasting station		\$100
Real estate broker		\$50
Rental agency		\$50
Rental cars		\$100
Repair shop, machine shop		\$50
Riding academy		\$50
Shoe repair		\$50
Sign writer		\$50
Small loan company		\$100
Storage warehouse		
	Not exceeding 5,000 sq ft	\$50
	Over 5,000 sq ft	\$100
Tailor		\$30
Taxidermist		\$30
Taxi (each vehicle)		\$30
Telegraph company		\$100
Telephone company (non-franchised)		\$200
Ticket office (selling tickets for transportation of persons or freight)		\$20
Transfer company, general hauling		\$50
Travel bureau		\$50
Tree surgeon		\$50
Valet shop		\$50
Water company		\$150
Water house or commercial cleaning service		\$50
Financial institutions		\$175
General service establishments, each person engaged in any other business not specifically listed herein as owner, agent or otherwise, whereby services are performed for the public in return for a consideration and where not part of such business consisting of sale of merchandise or other tangible property		\$50

APPENDIX A CITY FEE STRUCTURE

C. FIRE RESCUE FEES

Fire Plans & Specialty Reviews

Building Construction	\$50 for the first 1,000 square feet \$10 for every additional 500 square feet, or portion thereof
Fire Sprinkler System -- 13 & 13R	\$125 (up to 3 flrs or 15,000 sq ft max)*
Fire Pump & Standpipe	\$50
Fire Sprinkler System --13D & Small Remodel (<7 heads)	\$50 (< 7 heads)
Fire Main – Underground	\$75
Fire Alarm	\$75 (up to 3 flrs or 15,000 sq ft max)*
Suppression (hood/room)	\$75
Miscellaneous Reviews - Gates / Access	\$50
LPG/Fuel Tanks/Hazardous Storage Tanks	\$25
Fireworks Display – Review & Permit	\$50
Re-review of Previously Denied Plans – ½ of the Original Fee	Greater of \$75 or ½ of the Original Fee

* = up to and including three floors or 15,000 square feet on one floor, then \$25 additional per floor or 3,000 square feet.

Fire Inspections

Fire Sprinkler Systems – One Pressure Test and One Final	\$125 (up to 3 flrs or 15,000 sq ft max)*
Fire Sprinkler Systems – 13D and Small Remodel (<7 heads)	\$50 (< 7 heads)
Fire Standpipe/Fire Pump	\$125
Fire Main Underground – Joint Inspection	\$125
Fire Main Underground – Pressure Test & Full Bore Flush	\$125
Fire Alarm Acceptance Test	\$125 (up to 3 flrs or 15,000 sq ft max)*
Fire Alarm Acceptance Test - Small Remodel (<7 Devices)	\$50 (<7 Devices)
Fire Alarm Acceptance Test - Panel Replacement	\$50
Above Ceiling/ Fire Penetrations/ Fire Walls/ Fire Doors	\$50
Hood Suppression System	\$50 each
Other Suppression System	\$75 each
LPG/Fuel/Hazardous Storage Tanks	\$50 each
Special Events/TUP's/Tents	\$75

C. FIRE RESCUE FEES

Fireworks/Sparklers – Retail Sale	\$50
Fireworks Display – Site Visit	\$125
Final Fire/Certificate of Completion	\$50 each
Certificate (or change) of Occupancy	\$50
Re-inspection due to not being ready or failure of system (Paid in advance of re-inspection)	Greater of \$75 or ½ of the Original Fee

* = up to and including three floors or 15,000 square feet
on one floor, then \$25 additional per floor or 3,000 square feet

Report Fees \$0.15 per page

Fire and EMS Standby*

User Fee Rates for Fire/EMS/Fire Insp.	\$40 per person per hour
User Fee Rates for EMS Apparatus Standby	\$35 per hour
User Fee Rates for Fire Apparatus Standby	\$85 per hour
User Fee Rates for Small Emergency Responder (RAV / EMS Gator) Standby	\$25 per hour
User Fee Rates for Healthcare Provider, Heartsaver, AED Training and/or First Aid Training	\$35 per person per class

*User Fees could be waived for District participation in City-sponsored events or
Community events when approved by the City Manager and
or City Commission

EMS Fees

a. User Fee Rates for Patients Transported shall be:	
(1) Basic Life Support (BLS)	\$575
(2) Advanced Live Support Services (ALS)	\$600
Level 2	\$650
b. Per Mileage Charge	\$9.50
c. Medical Treatment without Transport	
(1) Basic Life Support (BLS)	\$75
(2) Advance Life Support	\$150

Ordinance 2013-25
APPENDIX A
CITY FEE STRUCTURE

D. UTILITIES

Account Fees

Delinquency Processing Fee – Normal Hours	\$45 minimum
Delinquency Processing Fee – After Hours	\$125 minimum
Initiation of Service (Activation)	\$40
Reinstatement of Existing Service – Normal Hours	\$35
Reinstatement of Existing Service – After Hours	\$100
Customer Request Meter Reread Fee	\$30
Service Availability Fee, per property request	\$5
Premise visit - no water call - homeowners request - only charged if backflow is off or if housevalve is off	\$15

Meter Installation Fees

¾" Meter Installation, no tap	\$270
¾" Meter Installation with tap, short	\$740
¾" Meter Installation with tap, long	\$1,150
1" Meter Installation, no tap	\$320
1" Meter Installation with tap, short	\$795
1" Meter Installation with tap, long	\$1,205
1 ½" Meter Installation, no tap	\$450
1 ½" Meter Installation with tap, short	\$1,070
1 ½" Meter Installation with tap, long	\$1,495
2" Meter Installation, no tap	\$490
2" Meter Installation with tap, short	\$1,090
2" Meter Installation with tap, long	\$1,550
3" or larger Meter Installation	Actual Cost
Meter Removal Fee	\$77

Test Fees

Meter Test Fee Deposit	\$50
Fire Flow Test, per test	\$50
Force Main Pressure Test Fee, per test	\$50

Returned Check Charges

Returned Check Charge, \$0 to \$50	\$25
Returned Check Charge, \$50.01 to \$300	\$30
Returned Check Charge, over \$300	\$40 or 5%, whichever is greater

Inspection Fees

D. UTILITIES

Utility Inspection Fee	6.5% of utility construction cost for project costs of \$0 to \$2 million, + 2.5% of utility construction costs > \$2 million, \$250 minimum
Construction/Re-inspection Fee	Actual cost/1 hour minimum Overtime
Overtime Inspection Fee	\$110/hour
Certificate of Occupancy Inspection Fee - residential	\$25
Certificate of Occupancy Inspection Fee - commercial	\$50

Backflow Fees

Certification	Actual Charges + \$5 Administrative Fee
Repairs	Actual Charges up to \$150 + \$5 Administrative Fee
Replacement	Actual Charges + \$5 Administrative Fee
Shut-off Non-Compliance Fee-Normal Hours	\$45 minimum
New construction turn on after backflow installed	\$40
Installation for homes based on degree of hazard - One Time Payment	Actual Charges + \$5 Administrative Fee
Installation for homes based on degree of hazard - Installment Payment Plan	Actual Charges + \$5 Administrative Fee + \$50 Installment Payment Plan Fee

**Administrative Fee intended to recover actual costs of city staff

Miscellaneous Fees

Reimbursement for Extra Expenses	Per FEMA Schedule of equipment rates & actual recovery of actual cost of city staff & outside professional services	
Construction Meter Verification Penalty	\$50 penalty	
Unauthorized Connection Fee	\$300 penalty + recovery of actual costs & revenue as determined by Utility Staff	
Late Payment Fee	1% of unpaid balance, but not amounting to less than \$5	
Duplicate Bill Fee	\$.50 per duplicate bill	
Duplicate Notice Fee	\$.50 per duplicate notice	
Developer Agreement Fee		
	Up to 500 ERCs	\$200
	501-999 ERCs	\$500 + legal fees
	1,000-2,000 ERCs	\$1,000 + legal fees
	> 2,000 ERCs	\$2,000 + legal fees
	Amendments	\$100
Grease Trap Operating Fee, per year		\$50
Vac Con Truck		\$250/hour
TV Truck		\$100/hour

Ordinance 2013-25
APPENDIX A
CITY FEE STRUCTURE

E. PURCHASING

Bids when Blueprints are involved

Actual Cost

APPENDIX A CITY FEE STRUCTURE

F. GIS

Copy of Existing Maps (price per sheet):

8.5x11	\$2.50
11x17	\$3.00
18x24	\$4.50
24x36	\$10.00
36x48	\$25.00
Larger	add \$5.50 per each 24" of additional length

Prepare and Print Maps (price per sheet):

8.5x11	\$37.00
11x17	\$38.00
18x24	\$40.00
24x36	\$42.00
36x48	\$59.00
Larger	add \$5.50 per each 24" of additional length

Analysis \$35.00 per hour – minimum \$10.00

Scanning Services

scanning only	\$3.00 per page
scanning and printing	\$13.00 per page

APPENDIX A
CITY FEE STRUCTURE

G. POLICE

Property Advertisement Fee	\$25
False Alarms (after 3 rd w/in 6 mos until 6 mos w/out alarm)	\$50
Parking Tickets	\$15
Handicap Parking Tickets	\$100
Special Detail	\$38/hr
Fingerprints	\$5 - \$8

APPENDIX A CITY FEE STRUCTURE

H. PARKS AND RECREATION

Recreation/Athletic Programs

	Resident**	Non-Resident
Daily Use (fitness center/open gym)	\$5/adult - \$3/youth	\$6.50/adult - \$4/youth
Drop-In Program Fees	\$1-\$5 / per player	30% over resident fee
Youth Basketball League	\$2,000/season	
City Adult & High School Leagues	\$250/team	
City Tournaments/Competitions	\$5 - \$25/player	
League Forfeit Fee	\$20	
City Tournament Admission	\$1 - \$5	
Recreation Classes	\$5 - \$85	
Exercise Instruction / Training	\$4 - \$60	
Summer Camp (incl field trips)	\$70	
Summer Camp Extended Care	\$15/week	

A DISCOUNT OF UP TO 10% MAY BE GRANTED TO MULTI-CLASS SESSIONS OF ONE MONTH OR MORE PAID IN ADVANCE

Special Events/Activities

Organized Events/Excursions	\$0-\$25
Parade Entry	\$30
Festival -Government & Non-Profit table (no sales)	No charge
Festival - Booth	\$50
Festival - Food Vendor	\$100
Festival - Event/Activity	\$0-\$10
5K - Run	\$10-\$25

Skate Park/Bike Park

Daily Use	\$1
Annual Membership (X-Treme Parks Only)	\$30

Achieve Anything Membership

	Resident**	Non-Resident
Individual - 18 years and up		
Monthly	\$25	\$33
3 Month	\$60	\$78
Annual	\$180	\$234

Youth 11 to 17 years old

H. PARKS AND RECREATION

Annual - Youth (Ages 11-17)	\$30	\$39
Annual - DFY (active members)	No Charge	
Family - 2 or more		
Monthly	\$40	\$52
3 Month	\$96	\$125
Annual	\$288	\$374
Senior 55-64 years old		
Monthly	\$18	\$23
3 Month	\$43	\$56
Annual	\$130	\$169
Senior 65 and older		
Monthly	\$15	\$20
3 Month	\$36	\$47
Annual - Senior (ages 65 and over)	\$72	\$94
Other		
Annual - City Employees	No Charge	
Membership card replacement	\$5	
Annual members are eligible for discounted facility rentals		
Up to 2 membership drive promotions will be scheduled annually		
Members may be eligible for discounts on certain programming		
<u>Concession/Merchandise Items*</u>	\$1-\$50	

** Requires proof of residency

* Subject to Sales Tax; stated fee equals admission fee/purchase price plus sales tax (see below table)

\$ 1 = .93 + .07

\$ 2 = 1.87 + .13

\$ 3 = 2.80 + .20

\$ 4 = 3.74 + .26

\$ 5 = 4.67 + .33

\$ 6 = 5.61 + .39

\$ 10 = 9.35 + .65

\$ 25 = 23.36 + 1.64

H. PARKS AND RECREATION

Refunds

Full or prorated refunds may be approved:

- If an activity or program is cancelled for because of insufficient enrollment, instructor hardship, facility under repair or inclement weather; or
- Due to injury, family hardship, relocation or schedule change which would prohibit participation; or
- A participant presents a written recommendation from a doctor indicating that the individual should withdraw from an activity or program;

All refund requests must be accompanied by an original receipt or a copy of the cancelled check.

Adjustments

The City Manager or designee reserves the right to adjust fees and/or refunds on an individual basis due to unique or mitigating circumstances.

APPENDIX A CITY FEE STRUCTURE

I. <u>FACILITY RENTALS*</u>	Capacity	Sq. Ft.	Fee
Achieve Anything Membership - Facility Rentals			\$50
Members can rent a facility at a 10% discount excluding the kitchen**			
 <u>Family Service Center:</u>			
Meeting Room A	45		\$30
 <u>George Mullen Activity Center:</u>			
Gymnasium (full court)	449	6,834	\$80
Gymnasium (1/2 court with Stage)	225		\$50
Gymnasium (1/2 court)	224	3,417	\$40
Arts & Crafts Room	26	345	\$25
Meeting Room C	31	414	\$25
Meeting Room D	31	414	\$25
Meeting Room C/D	62	828	\$35
Kitchen		125	\$15
 <u>Scout House:</u>			
Scout Troops	120		No Charge
All Others			\$50
Key Deposit			\$25
 <u>Community Educational Center</u>			
Christenson Room	45	775	\$30
Peterson Room	145	2,400	\$60
Kitchen		465	\$15
 <u>Morgan Family Community Center</u>			
Gymnasium (full court)	780	11,748	\$100
Gymnasium (1/2 court)	390	5,874	\$75
Multi-Purpose Room (full)	210	3,150	\$75
Multi-Purpose Room (1/2)	105	1,575	\$50
Meeting Room 136 or 139 (full)	74	1,546	\$50
Meeting Room 136 or 139 (1/2)	37	773	\$30
Conference Room 115	35	750	\$30

I. <u>FACILITY RENTALS*</u>	Capacity	Sq. Ft.	Fee
Arts & Crafts Room	37	764	\$30
Dance Room	58	880	\$35
Kitchen		215	\$15
Set Up Charges:			
Portable Stage			\$100
Gymnasium Floor Covers (full court)			\$500
Gymnasium Floor Covers (half court)			\$250
Bleachers (offsite)			\$100
Audio/Visual			\$25
Tables (includes set up & tear down: 1 employee/1 hour)			\$1/per
Chairs (includes set up & tear down: 1 employee/1 hour)			\$.50/per
Staff time (per employee/per hour for set up, tear down and/or technology support in excess of 1 employee/1 hour or outside regular operating hours)			\$30/hour

Park Rental:

Parks/Outdoor Open Space:

City Center - Front Green	\$40
City Center - Rear Courtyard	\$30
Skate Park/Bike Park	\$50
The Canine Club (paw park)	\$50
Tennis Courts	\$15

Note: Event set-up in open space cannot interfere with regular operations as determined by the City Manager; otherwise 1/2 rental rate will be applied during all time exceeding one hour pre- and/or post-event time period.

Pavilions & Gazebos

Community Education Center Gazebo		\$15
Picnic Pavilions/Gazebo (2hr/min)	15 or less	\$15
Picnic Pavilions Medium (2hr/min)	25 or less	\$20
Picnic Pavilions Large (2hr/min)	50 or less	\$25
Key deposit		\$25
Pavilion Security deposit		\$25

Paid Admission/Program Registration Surcharge Fee (per participant):

\$0 < \$1	\$0
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I. <u>FACILITY RENTALS*</u>	Capacity	Sq. Ft.	Fee
\$1.01 < \$5			\$1
\$5.01 < \$10			\$2
\$10.01 < \$20			\$3
\$20.01 +			\$4

Surcharge exemption provided for 501 (c) organizations

Surcharge not applicable at the Extreme Parks

ALL RENTALS SUBJECT TO SALES TAX

- * Governmental Agency meetings may be exempted from Facility Rental Fees with the authorization of the City Manager.
- ** Discounted Fees require an annual Achieve Anything Membership (individual, family, or Facility Rental) and membership must be current on date of the event.

Security Deposit

Excluding meetings a refundable security deposit of \$100 or 25%, whichever is greater, of the total rental will be required. A refund of the security deposit will be issued after the event if the venue is cleaned and no damages are noted.

Refunds

Notice of cancellation of rental must be submitted in writing 14 days prior to the event in order to receive a full refund of the rental fee. A \$25 cancellation fee will be deducted from any applicable deposit.

Adjustments

The City Manager or his/her designee reserves the right to adjust fees and/or refunds on an individual basis due to unique or mitigating circumstances.

APPENDIX A CITY FEE STRUCTURE

J. CITY CLERK

Copies

One-sided copies (up to legal size)	\$0.15 per page
Two-sided copies (up to legal size)	\$0.20 per page
One sided copies 11 X 17	\$0.25 per page
Two sided copies 11 X 17	\$0.30 per page
Map Printed on CD	\$3.60 per CD
DVD	\$0.30 per DVD
Audio Tapes	\$0.85 per Audio Tape
Compact Disc (CD)	\$0.25 per CD
Copies certified by the City Clerk	\$1.00 per document
City of North Port Charter	\$3.00 per copy
Public Records Requests requiring extensive use of information technology resources, clerical services or supervisory services	In Compliance with Florida State Statute Section 119.07

License Fees

Solicitor's License Application	\$50
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Background Check

Solicitor's License Background Check	Up To \$50
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Lien Research

\$25

APPENDIX A CITY FEE STRUCTURE

K. SOLID WASTE DISTRICT

Special Waste Fees

Bulk Collection	\$15.00/cu. yd
Administrative fee for abatement billing	\$15.00
Additional Automated Garbage Container (AGC)	\$100.00 each
Additional Automated Garbage Container (AGC) annual collection	\$60.00

Commercial Rates

Recycling:

Two 14-gal containers:

Collected once per week:	\$7.28/month
Collected every other week:	\$3.64/month
Collected once per month:	\$1.82/month
On-call	\$2.25/collection

95-gal container :

	<u>First container</u>	<u>Additional containers (each)</u>
Collected once per week:	\$28.02	\$18.69
Collected every other week:	\$14.01/month	\$9.35/month
Collected once per month:	\$7.00/month	\$4.67/month
On-call	\$8.06/collection	\$5.37/collection

Yard Waste:

Two 30-gal containers or bundles of yard waste:

Collected once per week:	\$7.28
Collected every other week:	\$3.64/month
Collected once per month:	\$1.82/month
On-call	\$2.25/collection

Dumpster Size (cubic yards)

<u>Frequency</u>	<u>4 yard</u>	<u>6 yard</u>
One collection per week	\$117.50	\$145.50
Two collections per week	\$235.00	\$291.00
Three collections per week	\$352.50	\$436.50

K. SOLID WASTE DISTRICT

Four collections per week	\$470.00	\$582.00
Five collections per week	\$587.50	\$727.50
Collected every other week	\$58.75	\$72.75
Collected once per month	\$29.38	\$36.38
On-call/extra pickup	\$35.00 per collection	\$45.00 per collection

Cardboard Dumpsters

<u>Frequency</u>	<u>Dumpster Size (cubic yards)</u>			
	<u>2 yard</u>	<u>4 yard</u>	<u>6 yard</u>	<u>8 yard</u>
One collection per week	\$55.00	\$78.38	\$100.37	\$122.38
Two collections per week	\$106.57	\$150.56	\$193.19	\$244.75
Three collections per week	\$157.44	\$222.75	\$286.69	\$367.13
Four collections per week	\$209.00	\$294.94	\$379.50	\$489.50
Five collections per week	\$259.88	\$367.13	\$473.00	\$611.88
On-call/extra pickup	\$15.81	\$22.53	\$28.86	\$35.18
Collected every other week	\$27.50	\$39.19	\$50.19	\$61.19
Collected once per month	\$13.75	\$19.60	\$25.10	\$30.60

Garbage Monthly Fee

32-gallon container collected once per week	\$24.00
68-gallon container collected once per week	\$36.00
95-gal container collected once per week	
First container:	\$48.00
Additional containers (each):	\$24.00
2 yard dumpster collected once per week:	\$110.00
2 yard dumpster collected twice per week:	\$213.10
2 yard dumpster collected 3x per week:	\$314.90
2 yard dumpster collected 4x per week:	\$418.00
2 yard dumpster collected 5x per week:	\$519.80
2 yard dumpster collected 6x per week:	\$629.80
2 yard dumpster extra pick up	\$27.50
4 yard dumpster collected once per week:	\$156.80
4 yard dumpster collected twice per week:	\$301.10
4 yard dumpster collected 3x per week:	\$445.50
4 yard dumpster collected 4x per week:	\$589.90

K. SOLID WASTE DISTRICT

4 yard dumpster collected 5x per week:	\$1,468.60
4 yard dumpster extra pick up	\$78.40
6 yard dumpster collected once per week:	\$401.60
6 yard dumpster collected twice per week:	\$772.80
6 yard dumpster collected 3x per week:	\$1,146.80
6 yard dumpster collected 4x per week:	\$1,518.00
6 yard dumpster collected 5x per week:	\$1,892.00
6 yard dumpster extra pick up	\$100.40

Garbage and C&D roll-off containers**Commercial**

10, 15, 20, 30 & 40-yard roll-off containers, non-compacted

\$4.10 per day rental, \$158.13 per pull charge and actual scale fee for tonnage

10, 15, 20, 30 & 40-yard roll-off containers, compacted

\$172.50 per pull charge and actual scale fee for tonnage

Residential temporary rental for garbage

Container Size (cubic yards)	<u>Daily Rent</u>	<u>Charge per dump</u>
10 yd	\$4.10	\$210.00
20 yd	\$4.10	\$282.50
30 yd	\$4.10	\$354.50
40 yd	\$4.10	\$426.50

Residential temporary rental for construction and demolition waste

Container Size (cubic yards)	<u>Daily Rent</u>	<u>Charge per dump</u>
10 yd	\$4.10	\$241.50
20 yd	\$4.10	\$324.88

Event garbage and recycling service

Container delivery	\$25.00/trip
Recycling containers	\$2.00/container
Garbage totes	\$3.00/container

Additional Charges

Change in service:	\$25.00
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K. SOLID WASTE DISTRICT

Return Trip:	\$25.00	
Overloaded dumpster/roll-off:	\$25.00	Per cubic yard, minimum fee (1) cubic yard
Dumpster lockbar: Installation fee	\$80.00	
On-site labor:	\$25.00	Per 15 minute increments, min. charge of \$25.00
Overweight dumpster/roll-off:	\$100.00	
Pressure washing:	\$50.00	
Pull-out:	\$25.00	
Open Gate/unlock/prep container:	\$10.00	

**APPENDIX A
CITY FEE STRUCTURE**

L. LEGAL SERVICES

Actual charges incurred by the City of North Port

APPENDIX A CITY FEE STRUCTURE

M. DEVELOPMENT REVIEW FEES

Annexation	\$1,592
Annexation Re-Submittal	\$425
Comprehensive Plan Amendment- Small Scale	\$2,285
Comprehensive Plan Amendment- Large Scale	\$2,385 +\$11/acre
DRI	\$15,100 +\$22/acre
DRI Re-Submittal	\$475
NOPC (Notice of Proposed Change) major change	\$15,100 +\$22/acre
NOPC minor change	\$2,285
Rezoning	\$2,230
Text Amendment	\$925
Village District Pattern Book	\$2,300 +\$11/acre
Village District Index Map	\$2,300 +\$11/acre
Village District Pattern Plan	\$4,350 +\$11/acre
Village District Pattern Book Amendment	\$2,000 +\$11/acre
Village District Index Map Amendment	\$1,750 +\$11/acre
Village District Pattern Plan Amendment	\$2,000 +\$11/acre
Village District Pattern Plan Combined	\$6,000 +\$33/acre
Development Master Plan	\$3,910 +\$11/acre
Development Master Plan Amendment	\$1,900
Major Site & Development :	
Major Site & Development (2 acres or less)	\$4,625
Major Site & Development (over 2 acres and up to 15 acres)	\$6,635
Major Site & Development (over 15 acres)	\$9,155
Subdivision Construction Plans:	
Subdivision Construction Plans (10 acres and under)	\$5,510
Subdivision Construction Plans (over 10 acres and under 30 acres)	\$7,575
Subdivision Construction Plans (30 acres and over)	\$9,990
Infrastructure	\$800
Final Plat/ Re-Platting:	
Final Plat/ Re-Platting (10 acres and under)	\$1,975
Final Plat/ Re-Platting (over 10 acres and under 30 acres)	\$2,475
Final Plat/ Re-Platting (over 30 acres)	\$2,975

M. DEVELOPMENT REVIEW FEES

Vacation of Plat :	
Vacation of Plat (4 acres and under)	\$825
Vacation of Plat (over 5 acres and under 50 acres)	\$1,125
Vacation of Plat (50 acres and over)	\$1,425
Special Exception	\$1,662 +\$11/acre
Variance (Commercial)	\$975
Variance (Residential)	\$575
Variance (Landscape)	\$750
Variance (Subdivision)	\$900
Re-Submittal to Non Approved Plan Set	\$400
Revision to Approved Plan Set	\$650