

# Fiscal Year 2023-2024 Adopted Budget





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## City of North Port Florida Commissioners



### Charter Officers

*City Attorney  
Amber L. Slayton*

*City Manager  
A. Jerome Fletcher II*

*City Clerk  
Heather Faust*

### Executive Management

*Assistant City Managers – Jason Yarborough, Juliana B. Bellia*  
*Chief of Fire Rescue – Scott Titus*  
*Finance Director – Kimberly Williams*  
*Utilities Director – Nancy Gallinaro*  
*Human Resources – Christine McDade*  
*Development Services Director – Alaina Ray*  
*Chief of Police – Todd Garrison*  
*Parks & Recreation Director – Sandra Pfundheller*  
*Public Works Director – Charles Speake*

## *Vision*

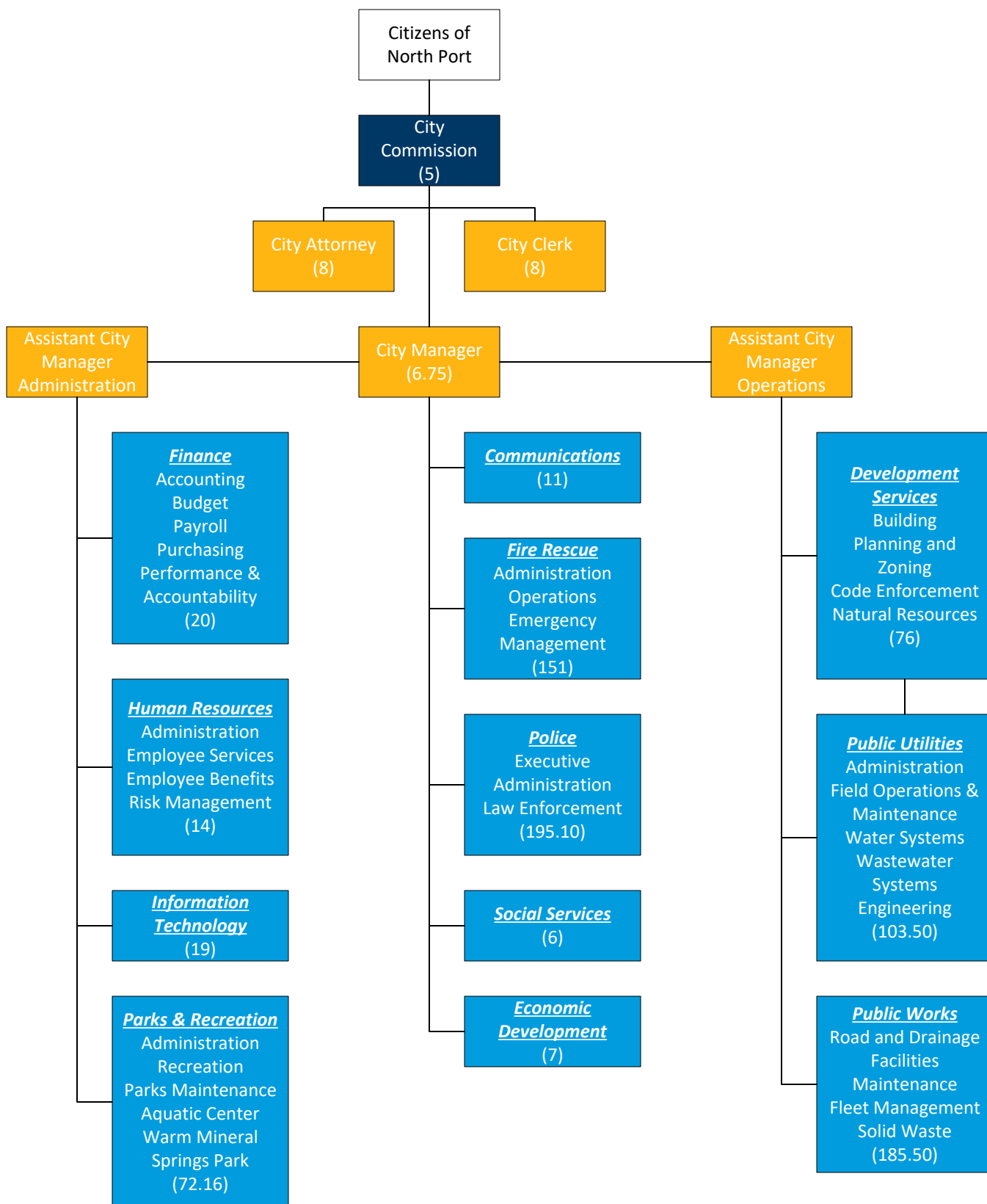
*An innovative, friendly, engaging, and sustainable community where residents, businesses, and visitors can flourish.*

## *Mission*

*To provide exceptional service to our entire community for the continuous enrichment of quality of life through transparency, engagement and respect.*

## *Values*

*Accountability  
Integrity  
Teamwork  
Customer Service  
Empowered Employees  
Cultural Diversity  
Innovation*



(Full-Time Equivalents or FTEs)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of North Port  
Florida**

For the Fiscal Year Beginning

**October 01, 2022**

*Christopher P. Morill*

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida**, for its Annual Budget for the fiscal year beginning **October 01, 2022**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



## HISTORY

The City of North Port, located in Sarasota County, Florida occupies 104 square miles. The city is geographically situated in beautiful Southwest Florida between Tampa and Ft. Myers. North Port is a young, vibrant city with an adventurous spirit: a City where you can "Achieve Anything". Residents, on average, enjoy 252 days of sunshine per year; access to 3 airports less than 60 minutes from the city center (including 2 International Airports) and access to 22 beaches within less than 60 miles: including famous Siesta Key Public Beach which has been recognized as the #1 beach in the United States and is a frequent contender on lists honoring the top 25 beaches in the world. These amenities have attracted the attention of residents and visitors alike from its early history to today.

What is now known as the City of North Port began in the mid-1950s, when General Development Corporation (GDC), started by the Mackle Company, Inc. of Miami, Florida took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte, Florida. The area, at that time, was primarily Florida cattle land, pine trees, palmetto palms and scrub brush. The story is told that Frank Mackle Jr. in the mid-1950's showed the area to his 10-year-old son and proudly told him, "Someday this will all be a great city."

Residents of the Charlotte Springs area were all newcomers, company employees and their families. On June 16, 1959, by a unanimous vote of all 21 employees of the company, "North Port Charlotte" became incorporated. Two days later, on June 18, 1959 then Florida Governor LeRoy Collins signed the city charter officially incorporating the city as "North Port Charlotte".

At the time, no one was aware that hidden in the wilderness areas and beneath the waters of lakes and marshland within the city limits, were the remains of an earlier human habitation. There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, Warm Mineral Springs and Little Salt Spring and the third, Nona's Site is privately owned. Warm Mineral Springs is a world-renowned spa reputed to provide healing for a wide range of ailments. Little Salt Spring is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring. North Port's unspoiled natural environment includes the 8,593-acre Myakka State Forest, the only state forest completely contained within one city's corporate boundaries.

Shortly after the creation of GDC in 1954 the Mackle Brothers began experimenting with new marketing ideas to reach potential new residents, including advertising 'lots' nationally in the *Saturday Evening Post*. Throughout the next 30 years through various corporate iterations, lots were sold to prospective new residents.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the Big Slough watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River, which flows into Charlotte Harbor and to the Gulf of Mexico.

The city grew slowly in population, with only 12 percent of its land developed in the first 40 years. GDC's influence began to wane in 1986, as some homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990.

But growth was coming. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 42 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed. The City is the fourth largest city in land mass in the state of Florida but is estimated to be only 10 percent populated.

Today, the City of North Port is the largest city in Sarasota County with an estimated population of 81,823. The City celebrated its 60th Birthday in 2019. Country-wide commercial development and the housing industry slowed during The Great Recession: December 2007 – June 2009, but current trends in North Port show exciting activity. *US News and World Report ranks the North Port-Sarasota-Bradenton Metropolitan Statistical Area as the 2nd fastest growing place in Florida and 9th best place to live in the county. With our business focused mindset we have a future full of possibilities.* In North Port, residents can truly make a difference. Thank you for being part of a city, where working together, we can "Achieve Anything."

*Significant Milestones*

**1959** Incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. The first election of a governing board was held consisting of GDC employees.

**1960** Opening of American Police Museum Hall of Fame, a national museum. In 1990, the museum headquarters is moved to Miami.



*American Police Museum Hall of Fame*

**1961** Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.

**1962** North Port's first church to have its own building, First Baptist Church of North Port Charlotte opened in July. The church has been meeting since July, 1960.

**1974** City drops "Charlotte" from its name to become "North Port".

**1975** North Port Library is established and the City's first fire station opens on North Port Boulevard.

**1982** Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.

**1982** First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.

**1991** November 1991 referendum passes to change the form of City government from Mayoral/Commission to Commission/City Manager form of government. Myakkahatchee Environmental Park is opened.



*Environmental Park*

**1992** The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimate damages of more than \$5 million. It was dubbed the 100-year storm.

**1995** Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.

**2001** North Port High School opens – the first high school in the City.



*North Port High School*

**2003** Heron Creek Middle School opens – the first middle school in the City.

**2006** New City Hall and Police Station open.



*City Hall*



*Police Station*

**2008** First Charter school opens, Imagine Schools of North Port.  
North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



*Wastewater Treatment Plant Expansion*

**2009** North Port celebrates its 50<sup>th</sup> Anniversary.  
Family Services Center opens new facility.



*50th Anniversary Celebration*



*Family Services Center*

**2010** First dog park, the Canine Club, opens in North Port.  
Morgan Family Community Center opens to the public.



*Canine Club*



*Morgan Family Community Center*

**2011** Atwater Community Park opens to the public with the completion of Phases 1 & 2 which include Little League ball fields and a Press Box with restroom facilities.



*Atwater Community Park – Little League Fields*

**2012** Public Works facility is completed including a Fleet Maintenance garage, public works administration offices, and fueling station.  
Wastewater Treatment Plant Expansion project completed.  
Fire Station 84 construction is completed.



*Wastewater Treatment Plant*



*Fire Station 84*

**2013** Reverse Osmosis water treatment facility is completed and operational.  
Upgrades to the George Mullen Activity Center are completed.



*Reverse Osmosis Plant*

**2014** Build out of the 2<sup>nd</sup> floor of the Family Services Center is completed and available to lease to other agencies.  
The City becomes the sole owner of Warm Mineral Springs Resort; Florida's only naturally formed warm water mineral spring.



*Warm Mineral Springs*

**2015** Atwater Community Park splash pad and playground equipment project completed.  
Sumter Boulevard widening project is completed.  
Hope & LaBrea Parks received much needed refurbishments.



*Atwater Community Park*



*Sumter Widening Project*



*Hope Park*

**2016** Connector Bridge project completed. Allows equine and pedestrian traffic connecting the Environmental Park and the Carlton Reserve.



*Connector Bridge*

**2017** Butler Park Multi-Purpose Fields construction is completed.  
Biscayne median beautification project is completed.  
Fire Station 85 construction is completed.



*Butler Park Multi-Purpose Fields*



*Biscayne Median*



*Fire Station 85*

**2018** Construction on Water Control Structure #115 is completed, providing the City residents with storm water and drainage improvements.  
Field lighting at the Butler Park Multi-Purpose Fields is completed.



*Water Control Structure 115*

**2019** The North Port Aquatic Center opens. The Aquatic Center includes a 25-meter stretch pool, lazy river, kids' activity pool with zero entry, two body flumes (or slides), bowl slide, shade structures, bath house with locker rooms, small concession area and more.



*North Port Aquatic Center*

**2020** The Boundless Adventures Playground in the Garden of the Five Senses is the City of North Port's first designed for all children, including those with physical, developmental, cognitive, and sensory disabilities.



*Boundless Adventures Playground*

**2021** City leaders helped break ground on Downtown Wellen Park in North Port. Certain to become a destination for all who visit and call south Sarasota County home.



*Downtown Wellen Park*

**2022** On September 28, 2022, Hurricane Ian made landfall in SW FL as a Category 4 storm with 150+ mph winds. After visiting the City, Gov. Ron DeSantis advised that the worst standing water left from the storm was in North Port.

28 Sept



**Past, Present & Future:**

The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission and professional staff hired by the City Manager. Policymaking and legislative authority are vested in the governing commission which consists of a Mayor and four Commission members. The City Commission is vested with policy setting authority, adopting the annual budget, approving purchases and services of the governmental operations, appointing committees and hiring the City Manager, City Attorney and the City Clerk. The City Manager is responsible for recommending and carrying out the policies and ordinances of the City Commission, appointing the directors of the City's departments, submitting the proposed annual budget, advising the Commission as to the financial condition of the City, and overseeing the day-to-day operations of the City. The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community. In a continuing effort to create and maintain a healthy balance of new growth and development in proportion to environmental and resource conservation, the City looks forward to the advancements that lie ahead and takes pride in its accomplishments of the past.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

## LOCAL ECONOMY

North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 to the 2020 census of 74,793 residents. Based upon the Bureau of Economic and Business Research's (BEBR) estimate, the City's population for 2023 is 86,552. The city is projecting an average annual growth of approximately 3,000 new residents and 1,200 new households a year over the next several years.



North Port has a relatively young population with a median age of 48.8 compared to Sarasota County's median age of 56.6 and is 10.7 years higher than the United States median age of 38.1. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County, which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County. North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping upgraded new commercial building appearance

standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure. The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and two high schools. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45-minute drive, and its main Tampa campus within a 90-minute drive. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Florida SouthWestern State College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45-minute drive.

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**Municipal Complex**

(Includes City Hall, Police Station and Fire Station #81)

City Hall

4970 City Hall Boulevard

North Port, FL 34286

(941) 429-7000

**Police Station**

4980 City Hall Boulevard

North Port, FL 34286

(941) 429-7300

**Fire Station #81**

4980 City Center Boulevard

North Port, FL 34286

(941) 240-8150

**Fire Station #82**

5650 North Port Boulevard

North Port, FL 34287

(941) 423-8281

**Fire Station #83**

3601 E. Price Boulevard

North Port, FL 34288

(941) 240-8192

**Fire Station #84**

1350 Citizens Parkway

North Port, FL 34288

(941) 423-2106

**Fire Station #85**

1308 N. Biscayne Drive

North Port, FL 34291

(941) 426-0468

Fire Station #86

8020 S Tamiami Trail

North Port, FL 34293

**Public Works**

(Includes Administration, Road & Drainage, Facilities Maintenance, Solid Waste and Fleet Mgt. Operations)

1100 N. Chamberlain Boulevard

North Port, FL 34286

(941) 240-8050

**Fleet Management Services**

1100 N. Chamberlain Boulevard

North Port, FL 34286

(941) 240-8530

**North Port Utilities**

(Includes Administration and Operations)

6644 Price Boulevard

North Port, FL 34291

(941) 240-8000



City at a Glance

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2024 Budget (excludes inter-fund transfers)	\$244.1 million
Assessed Taxable Property Valuation	\$8.50 billion

City Demographics

POPULATION (as of April 1 <sup>st</sup> each year)		ECONOMIC ENVIRONMENT	
2018 (BEBR)	70,631	<b>BUSINESS LICENSES</b>	
2020 (Census)	74,793	2019	1,524
2021 (BEBR)	78,129	2020	1,772
2022 (BEBR)	81,823	2021	1,979
2023 (BEBR)	86,552	2022	1,638
		2023	1,828
RESIDENT STATISTICS		TOP TEN EMPLOYERS	
Median Age	48.8	<b>COMPANY**</b>	
Average Household Size	2.62		<b># of Employees</b>
Median Household Income	\$68,583	Sarasota Memorial Hospital	8,834
RACIAL COMPOSITION*		School Board of Sarasota County	5,937
Caucasian	87.5%	Publix Supermarkets, Inc.	4,282
Hispanic or Latino	8.5%	Sarasota County Government	3,630
Black or African American	6.3%	PGT Innovations (Vinyl Tech)	1,992
American Indian and Alaska Native	0.1%	Walmart	1,633
Asian	2.1%	City of Sarasota	811
Two or More Races	3.2%	City of North Port	777
		Helios Technologies, Inc	718
		Target	585
LAND COMPOSITION		<i>**Statistics are for Sarasota County; Not available for City of North Port; taken from the Sarasota County 2022 Annual Financial Comprehensive Report</i>	
Residential	39.89 sq. miles	<b>BOND RATINGS</b>	
Commercial	1.32 sq. miles	<b>GENERAL GOVERNMENT</b>	
Light Industrial	0.20 sq. miles	Moody's	<b>Rating</b>
Government Use	1.54 sq. miles		Aa2
Conservation	14.25 sq. miles		
Recreation/Open Space	1.28 sq. miles		
Agriculture	8.31 sq. miles		
No Zoning Designation	9.95 sq. miles		
Planned Community Development	10.35 sq. miles		
Utility Industrial Corridor	0.50 sq. miles		
Village	16.58 sq. miles		

\* Taken from 2020 Census

Public Safety

POLICE PROTECTION		FIRE PROTECTION	
Sworn Police Officers	144	Suppression Units	19
Civilian Employees	52	Rescue Units	11
<b>TOTAL</b>	196	Fire Stations	6
		Employees	151
		ISO Class (Scale of 1 - 10)	1/1Y

Education

AREA SCHOOLS	SCHOOL***	FSA RESULTS***	ENGLISH LANGUAGE ARTS	MATH	SCIENCE	
ELEMENTARY	ENROLLMENT*	REPORT CARD	ELEMENTARY	**NP/COUNTY	NP/COUNTY	NP/COUNTY
Atwater	681	B	Grade 3	305/304	304/306	-
Cranberry	725	B	Grade 4	313/319	312/321	-
Glenallen	661	B	Grade 5	314/328	315/329	199/208
Lamarque	1,031	C	MIDDLE			
Toledo Blade	769	A	Grade 6	325/327	334/330	-
			Grade 7	328/334	335/338	-
<b>MIDDLE SCHOOLS</b>			Grade 8	338/339	334/337	202/204
Heron Creek	826	B	HIGH SCHOOL			
Woodland	972	B	Grade 9	341/346	-	-
<b>HIGH SCHOOL</b>			Grade 10	344/352	-	-
North Port	2,458	B				
<b>CHARTER SCHOOL</b>			<b>*Sarasota County School Board Month 3 Count</b>			
Imagine at North Port	1,168	C	<b>**City of North Port</b>			
<b>TOTAL</b>	<b>9,291</b>		<b>*** Florida Department of Education results 2023</b>			

<u>AREA COLLEGES/UNIVERSITIES</u>		
UNIVERSITY OF SOUTH FLORIDA NORTH PORT	STATE COLLEGE OF FLORIDA VENICE	FLORIDA SOUTHWESTERN STATE COLLEGE CHARLOTTE COUNTY
<i>Programs of Study:</i>	<i>Programs of Study:</i>	<i>Programs of Study:</i>
<u>ON-SITE BACHELOR'S-LEVEL COURSEWORK</u>	Associate in Arts	<u>SCHOOLS OF ARTS, HUMANITIES &amp; SOCIAL SCIENCES</u>
- Criminology	Associate in Science	AA in General Studies
- Elementary Education	- Arts and Design Programs	<u>SCHOOL OF BUSINESS AND TECHNOLOGY**</u>
- Interdisciplinary Social Science	- Education Programs	BAS in Public Safety Administration
- Psychology	- Business & Technology Programs	BAS in Supervision and Management
<u>ONLINE BACHELOR'S-LEVEL COURSEWORK</u>	- Health and Science Programs	<u>SCHOOL OF EDUCATION</u>
- Hospitality Management	- Law and Public Safety Programs	BS in Elementary Education
- Information Technology	BAS in Energy Technology Mgt.	BS in Middle Grades Language Arts Education
<u>CERTIFICATE COURSEWORK</u>	BAS in Health Services Admin	BS in Middle Grades Mathematics Education
- Leadership Studies	BAS in Homeland Security	BS in Middle Grades Science Education
	BAS in Intl Business and Trade	BS in Secondary Biology Education
	BAS in Public Safety Admin.	BS in Secondary Mathematics Education
	BAS in Technology Mgmt.	<u>SCHOOL OF HEALTH PROFESSIONS**</u>
	BS in Early Childhood Education	BAS in Cardiopulmonary Science
	BS in Nursing Degree (RN-BSN)	BS in Nursing
		<b>** AS degrees offered also</b>

*Service Statistics*

<b>ELECTIONS</b>		<b>STREETS &amp; SIDEWALKS</b>	
Registered Voters	64,704	Miles of Paved Public Streets	831.45
Voter Turnout (Nov. 2022)	27,609	Arterial	47.27
		Collector	79.91
		Local	704.27
<b>ANNEXATIONS</b>			
Original Acreage (1959)	3,602	Miles of Paved Private Streets	121.75
12 Annexations	<u>63,004</u>	Miles of Sidewalks	179.41
Total Acreage	66,606		
<b>SURFACE WATER</b>		<b>SOLID WASTE COLLECTION</b>	
Miles of Canals	464	Residential Collections	36,422
Water Control Structures	64	Commercial Accounts	443

*Utilities*

<b>ACTIVE ACCOUNTS</b>		Miles of Water Mains	389
Water Only	5,550	Miles of Sewer Force Mains	93
Water/Sewer	20,300	Miles of Gravity Sewer	185
Irrigation	58	Miles of Reuse Mains	20
Reclaimed	54		
<b>CAPACITY PER DAY (Million Gallons)</b>		<b>FIRE HYDRANTS</b>	2,430
Water (MGD)	8.30		
Sewer (MGD)	6.90		
Reuse Sold per day (MGD)	1.13	<b>LIFT STATIONS</b>	125

*Parks & Recreation*

<b>RECREATIONAL PROGRAMS</b>		<b>RECREATIONAL FACILITIES</b>	
Number of General Interest Programs	30	Number of Community/Activity Centers	3
Number of Fitness/Exercise Programs	10	Number of Neighborhood Parks	10
Number of Sports/Leagues Programs	7	Number of Special Use Parks	9
Number of Services Programs	4	Number of Recreational/Sports Facilities	5
Number of Special Events Programs	24		
<b>ANNUAL (FY) PARK ATTENDANCE</b>		Acres of Community Parks	465.56
Special Events	29,577	Acres of Neighborhood Parks	35.65
Membership and Daily Drop-In Visits	48,611	Acres of Open Space Reserves	13,504.53
Warm Mineral Springs Park	64,711	<i>taken from Master Comprehensive Plan</i>	
North Port Aquatic Center	93,362		
Active Achieve Anything Members	1,068		



## COMMISSION – MANAGER GOVERNMENT

The City of North Port uses the Commission-Manager form of government. Each Commissioner is elected “at large” for a four-year term. Annually at the first regular commission meeting in November, a mayor and vice mayor are elected by the five commissioners to serve in those capacities for a one-year term. The regular city commission meetings are held on the second and fourth Tuesdays of each month. The Commission represents all the citizens of North Port and has the responsibility for setting municipal policies not designated by state legislation, such as adopting ordinances and resolutions, voting on appropriations, approving the budget, and setting tax and fee rates. The mayor presides at meetings of the commission and is recognized as head of the city government for all official functions. The vice mayor serves as acting mayor in the absence of the mayor.

The City Manager is appointed by and is directly responsible to the City Commission. The manager is chosen solely based on administrative qualifications and experience in municipal affairs. As the administrative head of the City, the manager carries out the policies that are established by the commission and directs and coordinates the work of all city departments. The manager is responsible to inform the commission of the conditions and needs of the city and to make recommendations for action as the need arises. The manager also prepares the annual budget for the commission’s consideration and upon its enactment sees that its provisions are upheld. The Commission – Manager form of government is ideal for a maturing city, such as North Port, as it affords the unification of authority and political responsibility in a professional administrator. The system fosters democracy and efficiency in a government that is highly responsive to the needs of the City’s citizens.

## HOW TO USE THE BUDGET DOCUMENT

The City’s Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2024 and the future. It includes the day-to-day operating funds and capital improvement funds. The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document’s contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public. A budget-in-brief document titled, **Community Connection – Citizen’s Guide to the FY 2024 Budget** is available as a separate document on the City’s website at [www.northportfl.gov](http://www.northportfl.gov).

**The following describes each of the major sections in this document:**

**INTRODUCTION** - The *Introduction* contains the Vision and Mission statements, the City’s Elected officials, a history and map of the City’s locations, the City at a Glance which lists general demographic facts and figures for the City of North Port and a How-To-Use guide for the document.

**EXECUTIVE SUMMARY** – The *Executive Summary* section contains the Manager’s Letter and a budget summary to the City Commission. This budget in brief includes information that went into the decision-making process for the budget, key services, millage history and a total budget overview including fund summaries. This section also includes forecasts of future impacts to the budget; assumptions made for the forecasts; and presents changes in fund balances. It also contains a narrative, comparative tables, charts and graphs to make the information more understandable and comprehensive.

**STRATEGIC PLANNING** - The *Strategic Planning* section describes where the City has been and where it is going in the upcoming year and in future years. It provides a broad perspective of the City’s strategic plan and includes the economic outlook, legislative issues and emerging issues the City is analyzing for future budgets. This section also contains both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County.

**REVENUE & EXPENDITURE ANALYSIS** - The *Revenue & Expenditure Analysis* presents a five-year financial outlook for the City. The forecast includes assumptions and projection for the budget years of 2024-2028. The section includes forecasts of revenues and expenditures. Historical trends and data are reviewed and considered in developing revenue forecasts. New residential developments and anticipated increase in levels of service provide the backdrop for estimating future expenditures.

**BUDGET PROCESS & POLICIES** - The *Budget Process & Policies* section serves to describe the budget process, calendar, and staff roles and responsibilities. The section also includes the basis of accounting, measurement focus, and financial statement presentation. Finally, financial and budgetary policies, including the basis of budgeting, are presented.

**FUND STRUCTURES & SUMMARIES** – The *Fund Structures & Summaries* section provides an overview of the City’s fund structure, descriptions, historical revenue and expenditure analysis, and balances. Organized by fund, the section describes sources of funds or revenue, use of funds or expenditures, and presents changes in fund balances. It also contains a narrative, comparative tables, and charts to make the information easily understandable and more comprehensive.

**DEPARTMENTAL SUMMARIES** – The summaries include: an organizational chart; the mission; core services and outputs; accomplishments; initiatives; selected performance measures; the budget by department/division and overall staffing. The department summary section is ordered as follows:

<b>STRUCTURE</b>	Shows the organization of each divisional unit
<b>MISSION</b>	A statement of purpose for each divisional unit
<b>CORE SERVICE AREAS</b>	The primary tasks performed by each divisional unit that provide benefits to citizens, businesses and other stakeholders.
<b>STRATEGIC PILLARS AND PRIORITIES</b>	Focus areas developed and adopted by City Commission and supported by services delivered Department/Divisions to citizens
<b>ACCOMPLISHMENTS</b>	Department/Division accomplishments from the prior fiscal year
<b>INITIATIVES</b>	Department/Division initiatives supported by the Adopted Budget
<b>GOALS AND PERFORMANCE MEASURES</b>	Desired accomplishments that support core service areas and related outcome measures that indicate progress toward goal achievement
<b>OPERATING BUDGET DETAIL</b>	Compares actual and budget revenues (if applicable) and expenditures by type for fiscal years 2019 through 2023
<b>STAFFING</b>	Details the authorized position count for the department/division for five years

**CAPITAL IMPROVEMENT PROGRAM** – The *Capital Improvement Program* contains a summarized version of the Five-Year Capital Improvement Program (CIP) for fiscal years 2023 through 2027. The programmed projects for FY 2023 are adopted as a part of the budget.

**SUPPLEMENTAL INFORMATION**

The *Supplemental Information* portion contains Budget Ordinances and Resolutions.

**GLOSSARY OF TERMS AND ACRONYMS**

The *Glossary of Terms and Acronyms* is a glossary of frequently used terms including acronyms used throughout the budget document.

If additional information is desired, please contact the Finance Department at (941) 429-7107. [The budget document is also located on the City of North Port website.](#) A copy of this document can be obtained by contacting the City Clerk’s Office.

December 18, 2023

Honorable Mayor and Members of the City Commission:

In accordance with the City Charter and Code of Ordinances and the laws of the State of Florida, I have prepared and now present the adopted budget for Fiscal Year (FY) 2024. The FY 2024 budget reflects revenue estimates and expenditures based upon an ongoing review of operations. Copies of the budget are available for public inspection in the Office of the City Clerk. Additionally, a user-friendly copy of the budget is located on the City's website.

Public hearing dates for the review of the FY 2024 Proposed Budget were Thursday, September 7, 2023 and Thursday, September 21, 2023, at 5:01 p.m. in the City Hall Commission Chambers.

The FY 2024 Budget represents one of the most important documents presented to and approved by the City Commission. It establishes an operational and financial plan for the delivery of city services. Whether local, state, or federal, each governmental agency functions with a unique set of challenges and circumstances based on its past decisions, financial conditions, and expectations from constituents.

Development of the budget began several months ago with planning, analysis, review and assessments. Utilizing the 2022-2025 City of North Port Strategic Pillars and Priorities as well as requests and concerns heard from the City Commission and constituents in a variety of forums throughout the year, this FY 2024 budget recognizes and addresses our community needs and culminates in a financial plan that expands public safety services, continues investment in capital projects and city infrastructure, improves operational efficiency, and promotes economic development.

On September 28, 2022, North Port was hit with Hurricane Ian, a destructive Category 5 Hurricane. Fiscal Year 2023 was a time of repair, rebuilding and further planning for recovery. Debris removal is by far the costliest activity of the recovery to date at approximately \$52,000,000. The City has been fortunate that Federal and State reimbursements totaling \$35,000,000 have already been received in Fiscal Year 2023.

The FY 2024 Adopted Budget was developed with a look toward the City's past, present, and anticipated future financial conditions. The framework for the Adopted Budget was established to maintain resources at sustainable levels to ensure services are delivered. The guiding principles are as follows:

- Protect key services on which the public depends
- Promote an economically sustainable community
- Continue with vital infrastructure improvements
- Maintain adequate reserves as determined by the City Commission

North Port has a reputation as a beautiful, growing, and affordable location. As an organization and as a community, we cannot take for granted that great cities don't just happen. They are built through the leadership of their elected officials, the dedication and hard work of their employees, and the active participation of an informed community.

## **Protect Key Services**

### **PUBLIC SAFETY**

#### **Police**

The Police Department continues to evolve in the use of technology to provide for a safe community to our residents. This fiscal year the department launched its very first Real Time Intelligence Center (RTIC) that uses software technology to help keep our community safe and provide our law enforcement officers with the tools they need to solve and deter crimes in our city.

With the tremendous growth in our city, the Department is in need of a new Police Headquarters. This year the Commission approved the purchase of 19 acres off of Toledo Blade Boulevard, north of Interstate 75, as the new site for our City's Police Headquarters. Currently the City is in the design phase with SchenkelShultz Architecture firm.

Police staffing changes in the FY 2023 - 2024 budget include a Sergeant, School Resource Officer, Detective, Training Officer, 10 Police Officers, 1 Public Safety Telecommunicators, 1 Records Technician, and 1 Network Technician.

#### **Fire**

Rapid growth continues to put increased demand on fire and rescue services as we experience large development areas on both the eastern and western portions of the city. Fire Rescue applied for and is awaiting award determination on a Staffing for Adequate Fire and Emergency Response (SAFER) grant through the Federal Emergency Management Agency (FEMA). This increased staffing will ensure appropriate staffing levels for the increased demand of fire and emergency medical services now and in the future. The Strategic Plan and Community Risk Assessment - Standard of Cover documents for Fire Rescue are currently being updated and are nearly complete. These updates are to ensure up to date written policies and procedures that determine the distribution, concentration, and reliability of fixed and mobile response forces for fire, emergency medical services, hazardous materials and other technical types of response. Fire Rescue is also pursuing two professional accreditations, Commission on Accreditation of Ambulance Services (CAAS) and Commission on Fire Accreditation International (CFAI).



## Economically Sustainable Community

### PROPERTY TAXES

The City continues to see sustained growth in net new construction added to the property tax roll this year. Assessed taxable value from new construction totals \$400,658,127 which will add approximately \$1,509,159 in new property tax revenue for FY 2024.

The City of North Port’s total certified taxable assessed valuation is \$8,496,865,543, an increase of \$1,259,165,454, or 17.40%, from the prior year's final valuation. Revenue from ad valorem taxes is projected at \$30,954,100, representing 41.37% of the General Fund revenue, excluding appropriated use of fund balance. The table below shows the City’s taxable values and net new construction for ten years.

<b>Taxable Values - 10-Year Comparison</b>			
<b>Tax Year</b>	<b>Net New Construction</b>	<b>Total Value</b>	<b>Change from Prior Year</b>
<b>2023 Certified</b>	\$400,658,127	\$8,496,865,543	17.40%
<b>2022 Final</b>	\$488,303,424	\$7,237,700,089	25.47%
<b>2021 Final</b>	\$301,515,880	\$5,768,607,317	12.89%
<b>2020 Final</b>	\$261,552,931	\$5,109,695,927	10.96%
<b>2019 Final</b>	\$232,905,493	\$4,604,781,627	11.76%
<b>2018 Final</b>	\$165,042,772	\$4,120,260,362	12.41%
<b>2017 Final</b>	\$167,908,011	\$3,665,491,838	12.33%
<b>2016 Final</b>	\$145,158,578	\$3,263,539,753	13.22%
<b>2015 Final</b>	\$71,624,081	\$2,882,331,970	8.95%
<b>2014 Final</b>	\$46,794,335	\$2,645,438,254	9.26%

The FY 2024 budget includes an operating millage rate of 3.7667 per \$1,000 assessed taxable valuation, which is the same since FY 2021. The collection rate was established based on historical trends and is set at 96.5%. The table below shows the City’s ad valorem tax revenue and millage rates for ten years.

Millage and Ad Valorem Tax Revenue			
Tax Year	Millage Rate	Ad Valorem Tax Revenue	Change from Prior Year
<b>FY 2024 Adopted</b>	3.7667	\$30,954,100	16.97%
<b>FY 2023 Adopted</b>	3.7667	\$26,464,390	26.39%
<b>FY 2022 Actual</b>	3.7667	\$20,938,139	13.01%
<b>FY 2021 Actual</b>	3.7667	\$18,528,294	7.66%
<b>FY 2020 Actual</b>	3.8735	\$17,210,539	26.65%
<b>FY 2019 Actual</b>	3.4070	\$13,589,529	12.50%
<b>FY 2018 Actual</b>	3.4070	\$12,079,876	9.65%
<b>FY 2017 Actual</b>	3.4770	\$11,017,059	9.22%
<b>FY 2016 Actual</b>	3.5974	\$10,087,023	9.30%
<b>FY 2015 Actual</b>	3.5974	\$9,228,705	13.91%

## Continue with Vital Infrastructure Improvements

### PARKS AND RECREATION

The mission of City of North Port Parks & Recreation Department is “to promote health and socially rewarding activities through the preservation of cultural resources and the provisions of diverse, high-quality parks and natural spaces.” We provide essential services that strengthen communities by improving health and wellness, driving economic opportunity, and uniting people. The department is one of 193 parks and recreation agencies across the United States that have earned national accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation & Parks Association (NRPA). CAPRA supports a comprehensive management system of best practices and measures an agency’s overall quality of operation and service to its’ residents.

According to the NRPA’s “Engagement with Parks” report, 9 out of 10 people agree that parks and recreation is an important service provided by their local government. Additionally, 84% of adults seek nearby high quality parks and recreation when choosing a place to live. Local parks and recreation is a staple in communities across the country. Parks strengthen community ties, bring diverse populations together, and are at the center of so many experiences and memories.

In addition to recreational programming and services, the Parks & Recreation Department works diligently to provide safe, well-maintained park facilities and amenities. The FY 2023-24 budget includes several capital improvements including a new multi-purpose sports field, completion of accessibility connections in parks, a replacement playground, athletic field rehabilitation, and continued investments in placemaking initiatives to expand park amenities through additional seating, shade, trash receptacles, and drinking fountains. In addition, the Department continues its progress towards repair and replacement of amenities and facilities damaged by Hurricane Ian.

## TRANSPORTATION

Price Boulevard is the only major east-west thoroughfare that extends from the western City limits to the eastern City limits. The Price Boulevard Widening Phase I Project has been in planning and design since 2015. Phase I of the project, including the design, preparation of engineering plans and lot acquisition for retention ponds, is scheduled to be completed early 2024. The project is a major infrastructure improvement that is funded through various resources, including escheated lots, Road and Drainage District, transportation and impact fees, surtax, transportation bonds, and utility capacity fees.

Other Road and Drainage District projects include the following:

- Hillsborough Boulevard/Cranberry Boulevard Intersection Improvements
- I-75 Road Infrastructure Improvements —at the intersections of Toledo Blade Boulevard; and Sumter Boulevard
- Toledo Blade Boulevard Road Reconstruction
- Multi-modal expansion in various areas, including bicycle lanes, sidewalks and pedestrian bridges
- Price Boulevard Traffic Signal by North Port High School

The Road and Drainage District continues its road and bridge rehabilitation, transportation system improvements, and sidewalk and pedestrian bridge projects in FY 2024.

## DRAINAGE

The Drainage System Improvement Project provides for the annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. This includes pipe replacement, pipe lining, outfall piping and culvert installation, rehabilitation of swales, retention ditches and drainage canals. These improvements are part of a viable drainage program to maintain water quality and control potential flooding.

Other Road and Drainage District projects include the following:

- Design and Replacement of Water Control Structure 113
- Design and Replacement of Water Control Structure 114
- Design and Replacement of Water Control Structure Fixed Weir 157

The Road and Drainage District continues its Drainage System Improvement projects in FY 2024.

## UTILITIES

Utilities continues its Neighborhood Expansion Project in FY 2023 with the continuation of the design for the vacuum station that will be located within the first sewer shed. This project will allow the expansion of water and wastewater services into neighborhoods through a methodical, economical manner to maximize efficiency and minimize cost. Once design and permitting is complete, construction of the improvements of the first phase is anticipated to be brought to Commission next summer.

Water Distribution System Improvements will continue to provide potable water reliability through the City's water utility system. In addition, the project improves fire flow, water quality and pressure, and reduces the amount of flushing necessary to maintain water quality.

Utilities purchased a parcel of land during FY 2022 for the construction of the new Administration and Warehouse Facility to be located on Pan American Boulevard. Design is complete and permit acquisition is in progress. Construction of the building is anticipated to begin in early 2024 and be completed in 2025.

Utilities will continue installing water and wastewater infrastructure at the Toledo Blade & Sumter Boulevard I-75 interchanges with the funding received from the American Rescue Plan Act. Both interchanges are anticipated to be complete by the early 2024.

Water and Wastewater Treatment Plant Improvements are scheduled for construction to rehabilitate older equipment and improve operations.

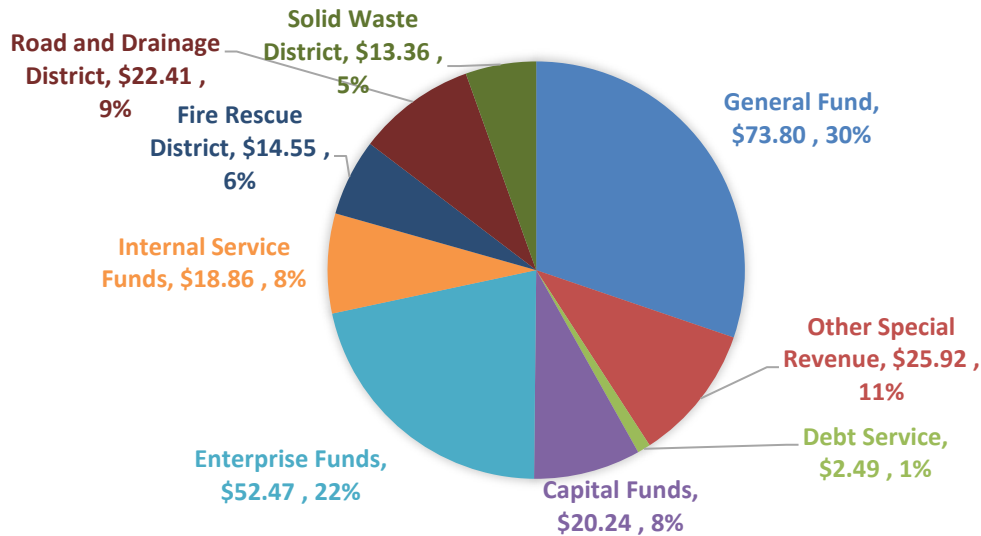
#### BUDGET OVERVIEW

The FY 2024 total adopted budget excluding transfers and retained earnings for all funds is \$244,108,370. This is \$31,809,740 more than the FY 2023 Adopted Budget of \$212,298,630.

Included in the adopted budget are General Fund appropriations of \$74,462,590. The adopted budget is a strategic budget that aligns financial and employee resources with the Commission's Strategic Pillars and Priorities. It reflects continued investments in infrastructure and enhanced citywide public safety.

In 2024, the City saw a large uptick in property values, but the immediate future is still uncertain. Though the City has been fortunate thus far in that we have not seen the significant loss of revenue that was predicted for FY 21, the effects of the COVID-19 pandemic on the economy could last for years to come. This has not changed this administration's goal to deliver high-quality services to our neighbors in a cost-effective manner. We have made significant progress over the past in aligning the priorities within the organization to the Commission's expectations and managing within our means while planning for the future. Dedicated staff members have produced a budget that I believe achieves the goals and guidelines set out by the Commission in the budget development process. This is due to the Commission's efforts to lead the city with forethought and deliberation.

## FY 2024 All Funds Adopted Budget - \$244.1 million (In Millions)



The adopted budget increases service levels and increases total positions by fifty-seven FTEs. The adopted budget assumes a change in the methodology of the assessment for the Fire Rescue District that results in a 10.78% increase in revenues. Increases to the Solid Waste District and Road and Drainage District are 10% and 25%, respectively. Water and wastewater rates will increase 4.9% and 4.9%, respectively, for FY 2024 according to the current rate study. The City transitioned to a self-insured medical health plan in fiscal year 2019. The plan is funded based upon historical and projected claims and employee benefit costs are increasing by 11%. Dental insurance plans and vision insurance are projected with no increase. The budget also provides an average of a 3.5% performance-based increase for all non-bargaining employees, an annual consumer price index applied to paygrades and a 1% increase due to the increase in the minimum wage. The actual increases for the union employees are subject to collective bargaining agreements.

### General Fund -Highlights

The adopted General Fund budget excluding transfers totals \$73,804,590, representing an increase of \$8,416,170 or 12.87% compared to the FY 2023 adopted budget. The approved millage rate of 3.7667 per \$1,000 assessed taxable valuation is the same as the millage rate from the prior three years.

While the City projects an increase in some revenue, other changes and strategies have been implemented to balance the budget. The FY 2024 General Fund Budget includes funding enhancements for the following new positions and initiatives:

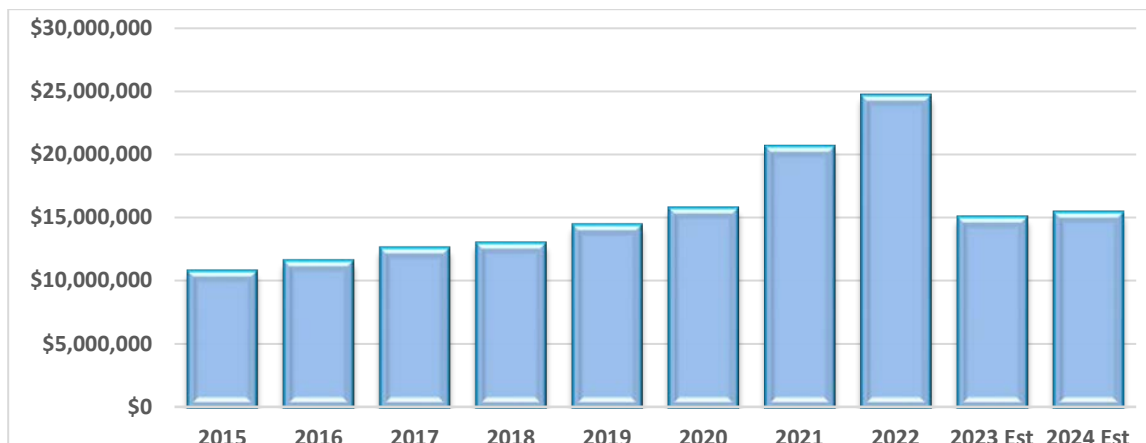
- Payroll Administrator
- Financial Systems Analyst
- Groundskeeper II
- Community Outreach Coordinator
- Administrative Support Specialist
- Human Resources Coordinator – Training and Development
- Senior Talent Acquisition Partner
- Police Officer (13)
- Network Technician
- Police Sergeant
- Public Safety Telecommunicator
- Records Technician I
- Consolidation of the Communications Division
- Increase to liability insurance cost of 50%

### **General Fund – Fund Balances**

The City Commission approved on September 17, 2020, a new fund balance policy that strengthens the City’s financial sustainability. The new policy establishes retaining a 20% Emergency and Disaster Reserve and up to an additional 10% for an Economic Stabilization Reserve. The total amount of reserves is calculated on the following year’s budgeted expenditures. The 2024 General Fund Budget was approved based upon an estimated unreserved fund balance as of September 30, 2023, of \$15,035,353. However, \$367,730 is budgeted to be returned to fund balance for the FY 2024 budget. The FY 2024 General Fund Budget meets the 20% reserve policy for Emergency and Disaster with a total fund balance of \$15,403,083 or 20.69% as shown in the chart below.

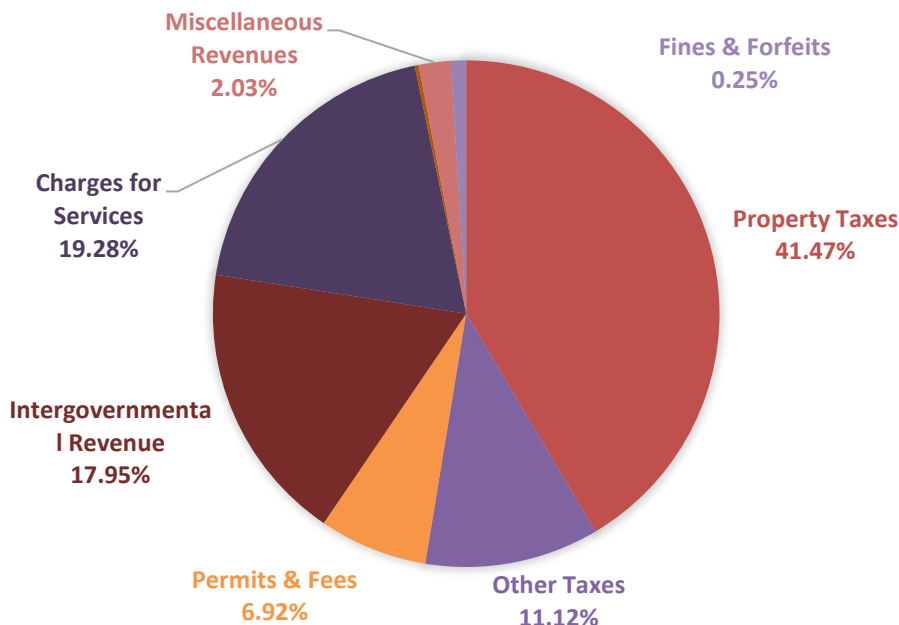
The chart below presents a ten-year history of the General Fund, fund balances.

### General Fund – Fund Balance

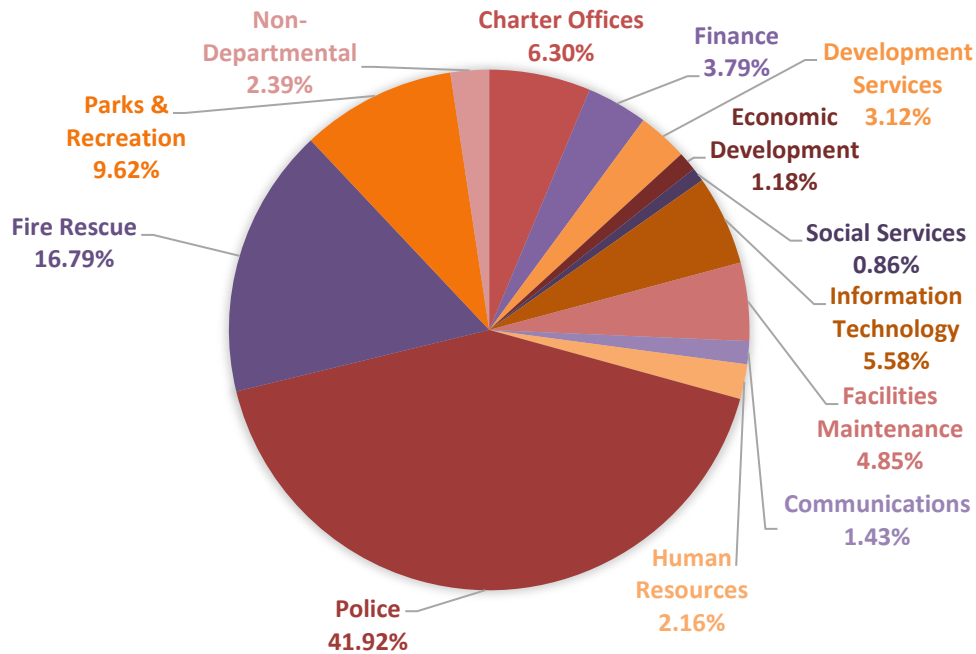


The General Fund, fund balance provides a measure of the financial resources available for future spending or appropriation. While the fund balance does not reflect the general health of the government, the increase or decrease in the unassigned fund balance is an important indicator. It is equally important to look at the likelihood of potential unanticipated costs or revenue reductions that can strain City reserves. Some of their possible issues include natural disasters, emergency repairs to city infrastructure, and cuts to intergovernmental revenues. We will continue to monitor and assess the unassigned fund balance to ensure that the level of available funds is commensurate with the level of risk associated with revenue and expenditure variability that could strain the City’s finances.

### Where the General Fund Money Comes From



### Where the General Fund Money Goes



#### Districts Funds Public Works

The approved Road & Drainage District Fund budget excluding transfers totals \$22,413,400 and includes: appropriations to operate the City’s roads, drainage, infrastructure, and engineering services, and to make capital improvements to the City’s infrastructure system, and equipment and machinery purchases to ensure continued operation and expansion to meet the needs of property owners in the City. This budget includes a 25% increase in assessment rates.

The Road & Drainage District continues expanding the infrastructure system with the construction of new sidewalks and the completion of existing road widening projects. The Road and Drainage District completed the use of \$41,000,000 in bond proceeds to reconstruct approximately 266 miles of roads that are not up to standard in the City in FY 2019. This effort included the Commission’s commitment to annually provide funding necessary to properly maintain the structural integrity of the city’s roads.

The approved Solid Waste District Fund budget excluding transfers totals \$13,363,350 and includes: appropriations to operate the City’s solid waste collection and disposal. The Solid Waste assessment increased 10% from \$250 to \$275 annually.

#### Fire Rescue District

The approved Fire Rescue District Fund budget excluding transfers totals \$14,545,520 and includes: appropriations to operate the City’s fire protection and preventions services, emergency management services, construction of fire stations to meet level of service demands and purchasing of emergency vehicles and fire apparatus to maintain operations and expansion



to meet the needs of property owners in the City. This budget included a change in the assessment methodology which led to a 10.78% increase in assessment revenue.

The Fire Rescue District continues to recruit new Firefighters/Paramedics in FY 2024 to achieve needed staffing levels to meet increases in population and building construction.

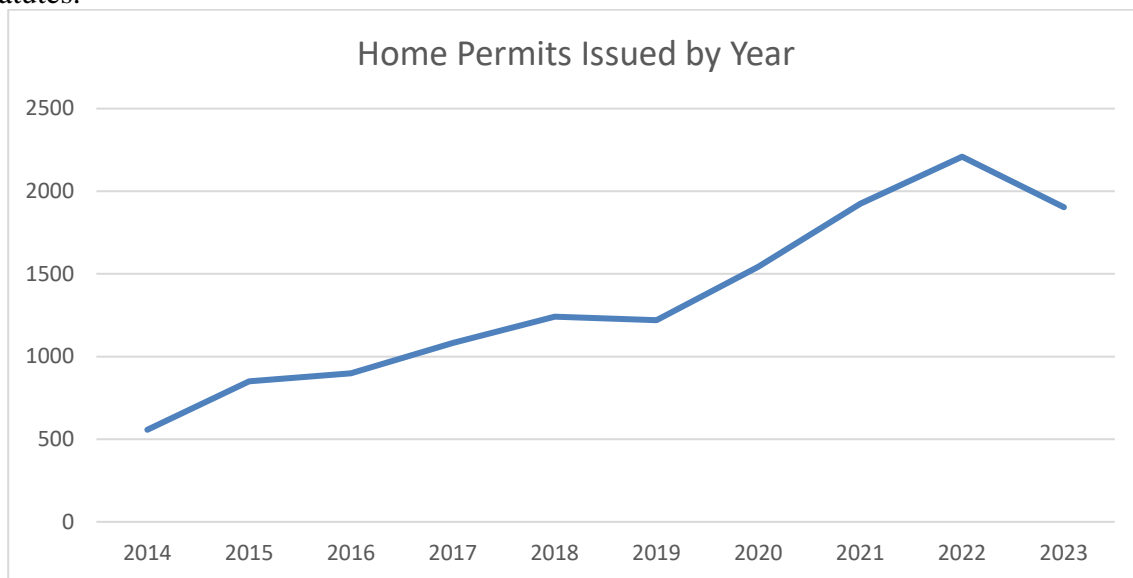
### **Utilities Fund**

The approved Utilities Funds budget excluding transfers totals \$48,498,700 and includes: appropriations to operate the City’s water and sewer divisions, repayment of the debt service on the existing bonds and maintaining required bond reserves and making capital improvements to the system in order to ensure continued operation and expansion to meet the needs of property owners in the City.

In accordance with Sections 78-38 and 78-39 of the Code of the City of North Port, Florida, an annual rate adjustment is made to all water and sewer rates, charges, and fees equal to the current index of the Miami-Fort Lauderdale Consumer Price Index (all urban consumers) as reported by the Bureau of Labor Statistics as of January each year. However, in the year that Utilities conducts a rate analysis study, the rates do not change by the CPI. Utilities conducted a rate study in FY 2019 and Commission approved an 4.9% water and 4.9% wastewater increase for fiscal year 2024.

### **Building Fund**

The approved Building Fund budget excluding transfers, which totals \$8,391,170, includes appropriations to operate the City’s building permitting and inspection services and is funded through user fees charged for permitting and inspection services. The budget represents an increase of \$2,503,920 from the FY 2023 budget. This level of funding preserves our level of service established by funding allocated in FY 2023, which included two capital projects, including a Development Services City Hall Remodel and a new software for the building division. The Building Fund was established in fiscal year 2007 based upon changes to Florida Statutes.



### **Impact Fee Funds**

Projects contained within the Impact Fee Funds for FY 2024 include:

- Police Vehicles for four new Police positions - \$280,000
- Payments to Wellen Park - \$3,271,750
- Fire Equipment - \$97,580
- Environmental Park Improvements - \$150,000
- Design Services for Parks Maintenance Operations Building - \$250,000
- Dallas White Park Multi Purpose Field - \$600,000
- Cosmic Waterway Crossing - \$1,497,200
- Payment to Sarasota County for improvements to River Road - \$231,810
- Solid Waste Transfer Station - \$799,280
- Public Works Facility Phase II - \$604,970

### **Infrastructure Surtax Fund**

Projects contained within the Surtax Fund for FY 2023 include:

- Planning and Zoning project for \$50,000 that includes:
  - Replacement Vehicle
- Police projects for \$3,254,140 that include:
  - Replacement vehicles
  - License Plate Readers
  - Professional Services for a Public Safety Driving Track Master Plan
- Fire Rescue projects for \$4,500,880 that include:
  - Replacement vehicles
  - Public Safety Communication Replacement
- Parks and Recreation projects for \$862,590 that include:
  - Design Services for Parks Maintenance Operations Building
  - Narramore Field Rehabilitation and Replacement
  - Replacement Playground Equipment
  - New and replacement vehicles and equipment
  - Phased ADA transition plan
- Public Works projects for \$4,610,500 that include:
  - Drainage System Improvements
  - Routine Road Maintenance
  - Bridge Repair and Maintenance
  - Sidewalk and Pedestrian Bridge
  - Fleet Fueling Station
- Utilities projects for \$1,854,400 that include:
  - Water distribution system improvements
  - Neighborhood water/wastewater expansion
  - Water pipeline bridge replacements

### **Renewal and Replacement Funds**

The Renewal and Replacement Funds are utilized to replace rolling stock and equipment and support the upgrades of City facilities such as building components, playground equipment, shade structures, etc. Expenditures for FY 2024 include:

- Road and Drainage replacement vehicle and equipment purchases - \$2,115,320
- Fire Rescue Stretcher replacement - \$26,910
- Fire District replacement vehicles - \$903,800
- Facilities Maintenance equipment - \$155,230
- Parks Maintenance vehicles - \$103,240
- Atwater Park Splashpad Surfacing and Boundless Playground Repairs - \$300,000
- Solid Waste replacement vehicles - \$1,450,000
- Social Services replacement vehicle - \$45,040

### **Fleet Management Fund**

The Fleet Management Fund is established to consolidate fleet maintenance costs into one central fund. Each year the user departments and agencies are charged a cost allocation based on previous years' maintenance and repair costs.

The approved Fleet Management Fund budget excluding transfers is \$7,286,220. In addition to the repair and maintenance of the City's rolling stock, Fleet Services includes administration of the fuel card system and in-house fueling program, the development, implementation and administration of the City's Vehicle Replacement and Vehicle Use Policies, and the recommendations, procurement and delivery of the City's rolling stock.

### **Self-Insurance-Health Fund**

The City transitioned to self-funded medical health insurance in FY 2019. This fund is only for the purpose of paying medical healthcare claims. The budget reflects an 18.48% increase based on historical and trending medical claims data for the City. The Employee Benefits will continue to fund dental, vision, life, accidental death and disability, and short-term disability insurance benefits.

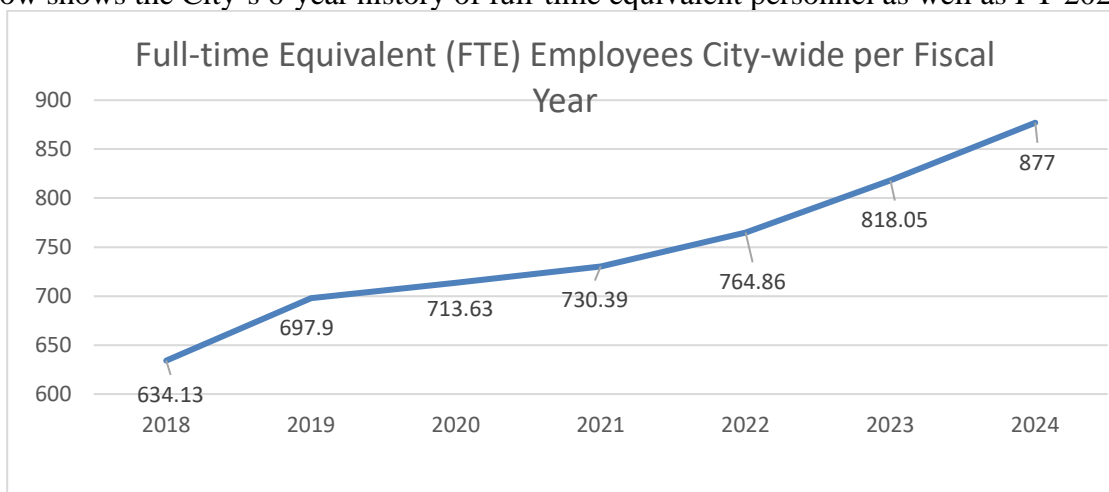
Typically, medical insurance increases by 12-15% annually. The City has been moving toward self-funded medical healthcare, which will provide opportunities for reducing medical insurance costs in the future. The approved budget for medical healthcare costs is \$13,765,240. The City will contribute \$11,316,550 toward the benefits and the employees will contribute \$1,704,730.

### **Personnel**

As our economy pushes forward, we must consider the multiple factors that foster and support economic development and understand that those factors are often more than bricks and mortar projects. I believe that our employees, our community builders, are both the City's greatest

asset and our most important investment in providing services to our community. It is imperative to recognize that the City employees continue to service our community well and perform admirably in our revitalized and fast-paced environment. As part of the FY 2024 budget, I include an increase in the staffing for critical areas of the City, including seventeen positions in the Police Department, thirteen in Parks & Recreation, seven in both Fire and Utilities, five in Public Works, and three in Human Resources. In addition, I am adding one position in Finance, Information Technology, Communications and Development Services.

The number of full-time equivalent employees for FY 2024 totals 877.0 positions, not including seasonal personnel. This is a net increase of 58.95 FTEs from the FY 2023 budget. The chart below shows the City’s 6-year history of full-time equivalent personnel as well as FY 2024.



The approved budget for personnel also includes required pension plan contributions and wage increases based upon performance.

### **Other Significant Issues**

- The City has applied for several grants. If awarded these grants, then budget adjustments will be made based upon the City Commission’s acceptance of the awarded funds.
- All ARPA funds have been received and budgeted for use.
- The City Commission approved Strategic Pillars and Priorities guided the design of this budget.

### **Conclusion**

The FY 2024 budget development process was improved by implementing workshops with the Commission earlier in the process that allowed for the development of a budget based on Commission priorities. The increased assessed valuation for the City allowed us to maintain the 20% required Emergency and Disaster Reserve and maintain the millage rate.

I believe this operating and capital improvement budget positions the City and our community for the future and places emphasis on funding some of the most critical areas of concern.

While the future trajectory of the economy still remains unclear, this budget endeavors to prepare North Port to manage its fiscal challenges, meet its commitments, and take advantage of opportunities that arise. Moving forward, we will continue to rely upon the Commission's Strategic Plan as a guide in making calculated decisions about where to invest our limited resources.

As this budget process has reflected, there is often more than one way to solve and mitigate challenges. Staff has worked hard to create a plan and establish a platform to work toward success.

In summary, this budget enhances service delivery in public safety, transportation and drainage, and community enrichment. This budget also provides the means to fund the ongoing maintenance and improvements to the City's infrastructure, plus providing the tools, training and equipment needed by our most valuable resource, our employees.

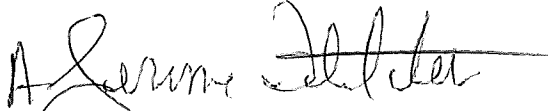
I wish to thank the Mayor and City Commission for sharing your proactive leadership in providing ideas and priorities for the City to be reflected in the budget. I also extend my appreciation to the Department Directors and their staff for their active participation and valuable contributions to developing the FY 2024 budget. As a service-based organization, the employees remain the City's most valuable resources.

The FY 2024 budget continues funding the major capital projects and maintains core services. I firmly believe that the budget is both responsive and responsible. It is responsive to the community for the service requirements and responsible in recognizing changes in the economic climate.

We look forward to the Commission's continued direction as we start work on the 2025 budget which will serve as a tool to convey your vision for the services provided in our community. I remain confident that with the Commission's direction, we will continue to position North Port as a great place where you can Achieve Anything.

I look forward to examining our opportunities, overcoming our challenges, and celebrating our successes with you. On behalf of all the City of North Port employees, we thank you for the opportunity to serve.

Respectfully submitted,



A. Jerome Fletcher II, ICMA-CM, MPA  
City Manager

## Executive Summary

The City of North Port adopted its Fiscal Year 2024 Annual Budget on September 21, 2023. Two public hearings were held for input from the citizens of North Port. The FY 2024 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port’s annual budget is the result of a strategic planning process which aligns the budget with the City’s mission, vision and values, and is prioritized for the provision of Commission priorities.

### Fiscal Year 2023 – 2024 Comprehensive Annual Budget

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	PROPRIETARY FUNDS	TOTAL CITY-WIDE BUDGET
<b>Revenues</b>							
Ad Valorem Taxes	\$ 31,031,190	\$ -	\$ -	\$ -	\$ 31,031,190	\$ -	\$ 31,031,190
Non-Ad Valorem Assessments	-	43,193,380	-	-	43,193,380	-	43,193,380
Other Taxes	8,319,010	3,954,860	-	18,193,440	30,467,310	-	30,467,310
Permits & Special Assessments	5,180,710	22,626,480	3,120,530	-	30,927,720	1,760,990	32,688,710
Intergovernmental Revenue	13,430,570	790,490	-	-	14,221,060	-	14,221,060
Charges for Services	14,429,300	17,003,960	-	-	31,431,260	50,482,860	81,914,120
Fines & Forfeitures	185,820	93,000	-	-	278,820	100	278,920
Miscellaneous Revenues	1,518,420	1,183,460	-	436,500	3,138,380	2,374,340	5,512,720
Other Sources	737,300	4,870	-	-	742,170	-	742,170
Transfers In	-	-	-	5,796,970	5,796,970	1,000,000	6,796,970
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$74,830,320</b>	<b>\$88,850,500</b>	<b>\$3,120,530</b>	<b>\$24,426,910</b>	<b>\$191,228,260</b>	<b>\$55,618,290</b>	<b>\$246,846,550</b>
<b>Expenditures</b>							
General Government	\$ 21,213,610	\$ 7,185,760	\$ -	\$ -	\$ 28,399,370	\$ 18,860,120	\$ 47,259,490
Public Safety	43,697,590	20,853,150	-	77,960	64,628,700	-	64,628,700
Physical Environment	-	12,826,410	-	-	12,826,410	36,171,990	48,998,400
Transportation	-	17,842,250	40,000	1,604,100	19,486,350	-	19,486,350
Economic Environment	879,540	-	-	-	879,540	-	879,540
Human Services	639,260	-	-	-	639,260	-	639,260
Culture & Recreation	6,995,190	1,537,790	-	-	8,532,980	-	8,532,980
Capital	379,400	12,494,710	-	18,557,950	31,432,060	13,535,140	44,967,200
Debt & Lease	-	-	2,451,320	-	2,451,320	2,261,570	4,712,890
Other Uses	658,000	8,642,530	-	-	9,300,530	2,237,300	11,537,830
<b>Total Expenditures</b>	<b>\$ 74,462,590</b>	<b>\$ 81,382,600</b>	<b>\$2,491,320</b>	<b>\$ 20,240,010</b>	<b>\$ 178,576,520</b>	<b>\$ 73,066,120</b>	<b>\$251,642,640</b>
Excess (Deficiency) of Revenues	367,730	7,467,900	629,210	4,186,900	12,651,740	(17,447,830)	(4,796,090)
<b>Fund Balance / Net Position Beginning (unaudited)</b>	<b>\$ 15,035,353</b>	<b>\$ 41,054,268</b>	<b>\$2,008,389</b>	<b>\$ 24,432,520</b>	<b>\$ 82,530,530</b>	<b>\$29,099,392</b>	<b>\$111,629,922</b>
<b>Fund Balance / Net Position Ending (estimated)</b>	<b>\$ 15,403,083</b>	<b>\$ 48,522,168</b>	<b>\$2,637,599</b>	<b>\$ 28,619,420</b>	<b>\$ 95,182,270</b>	<b>\$11,651,562</b>	<b>\$106,833,832</b>

## **Budget Overview**

The guiding principle applied in preparing the City of North Port's annual budget is to bring to the community a fiscally responsible budget which funds the core services and facility needs of its residents. The annual budget incorporates strategic planning including projection of anticipated revenues and expenditures. The capital budget includes all anticipated projects and related operating cost to be initiated within the same five-year period.

Highlights of the FY 2024 Annual Budget:

- The City of North Port adopted FY 2024 budget totals \$251.6 million (*includes transfers and reserves*) for all funds, an increase of \$34,817,140 (16.1%) from the FY 2023 budget
- The adopted millage rate of 3.7667 is the same since FY 2021
- The Fire Rescue District assessment methodology was changed resulting in a 10.78% increase in assessment revenue
- The Road and Drainage District assessment rates increased 25% over FY 2023
- Solid Waste District assessment rate increased 10% over FY 2023
- The General Fund budget for FY 2024 is \$74,462,590, an increase of \$8,416,170 or 12.7% from FY 2023
- General Fund reserves are projected to remain at or above 20% of the operating budget with an emergency/disaster reserve of \$15.4 million.
- In FY 2020, the City became self-insured for medical costs. A projected 11% increase in medical costs is included in the budget.
- Utility rates increased 4.9% for water and 4.9% for wastewater based on the rate study completed in FY 2019

Significant changes in the FY 2024 City-wide Budget are:

- Total of 896 positions, a net workforce increase of 53 full time positions;
- Increase in wages/salaries of \$8,811,630 due to the Commission budget initiative to implement an annual cost of living increase, multi year increase as minimum wage increases, new positions and up to a 4% merit increase for non-bargaining employees;
- Budget provides for salary/wage increases for all non-union and union employees ranging from 3% to 8%;
- Funding for capital projects which address traffic issues and non-vehicular transportation to include:
  - Road Rehabilitation
  - Cranberry & Toledo Blade Blvd Improvements
- Funding for capital projects which focus on flood reduction and water transmission includes:
  - Rehabilitation of Water Control Structures 114, 157 and 158
  - Drainage System Improvements
  - Cosmic Waterway Crossing
- Funding for utility capital projects to include:
  - Extend water and wastewater services
  - Myakkahatchee Creek Water Treatment Plant Improvements
  - Hillsborough Water Main Replacement and Relocation
  - Lift Station Improvements
  - Parallel Force Main on Cranberry
  - Improve water transmission throughout the City

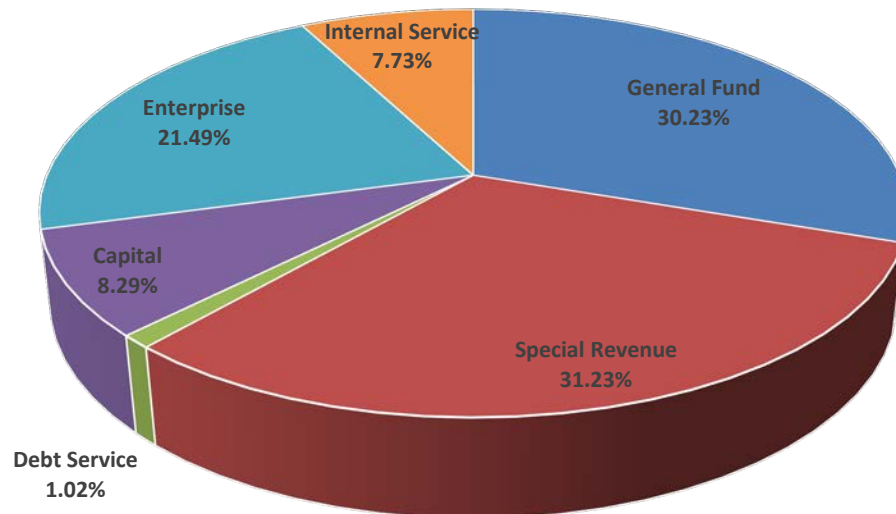
## **Funds and Fund Types**

The budget presentation in this document shows fund groupings as governmental and proprietary funds and presents all appropriated resources.

Governmental fund types are General, Special Revenue, Debt Service and Capital Funds. The General Fund is the primary operating fund and accounts for most governmental activities. Special Revenue funds are used to account for expenditures linked to specific revenues such as building permits, gas taxes and district assessments. Departmental budgets in each fund are shown in the Departmental Summaries section of this document.

**Total Budget by Fund Type  
% of Total Budget (excluding transfers)**

GOVERNMENTAL FUNDS		% by Fund Type	% of Total Budget	
<b>General Government</b>		<b>30.23%</b>		
001	General Fund	\$ 73,804,590		30.23%
<b>Special Revenue Funds</b>		<b>31.23%</b>		
107	Road & Drainage District	22,413,400		9.18%
110	Fire Rescue District	14,545,520		5.96%
120	Solid Waste District	13,363,350		5.47%
1xx	Other Special Revenue Funds (+Fleet Mgmt)	18,138,770		7.43%
15x	Impact Fee Funds	7,782,590		3.19%
<b>Debt Service Fund</b>		<b>1.02%</b>		
205	Road Reconstruction Bond Debt Service	2,491,320		1.02%
<b>Capital Funds</b>		<b>8.29%</b>		
306	Surtax	15,132,510		6.20%
3XX	Renewal and Replacement	5,107,500		2.09%
<b>PROPRIETARY FUNDS</b>				
<b>Enterprise Funds</b>		<b>21.49%</b>		
420	Water and Wastewater	48,498,700		19.87%
423	Water Capacity Fees	2,420,000		0.99%
424	Sewer Capacity Fees	1,550,000		0.63%
<b>Internal Service Funds</b>		<b>7.73%</b>		
530	Self-Insurance Risk Fund	3,986,200		1.63%
540	Self-Insurance Medical Fund	13,765,240		5.64%
810	Employee Benefit Fund	1,108,680		0.45%
<b>Total Budget (excluding interfund transfers)</b>		<b>\$ 244,108,370</b>		<b>100.00%</b>





**Summary Comparison of FY 2024 to FY 2023  
Budgeted Funds by Fund Type  
(excludes interfund transfers)**

<i>FUND</i>	<b>FY 2024</b>	<b>PERCENT OF TOTAL</b>	<b>FY 2023</b>	<b>PERCENT OF TOTAL</b>	<b>DOLLAR CHANGE</b>	<b>PERCENT CHANGE</b>
<i>General Fund</i>	\$ 73,804,590	30.23%	\$ 65,388,420	30.80%	\$ 8,416,70	12.87%
<i>Special Revenue Funds</i>	76,243,630	31.23%	69,497,780	32.74%	6,745,850	9.71%
<i>Debt Service Fund</i>	2,491,320	1.02%	2,675,070	1.26%	(183,750)	(6.87)%
<i>Capital Funds</i>	20,240,010	8.29%	10,683,470	5.03%	9,556,540	89.45%
<i>Proprietary Funds</i>	71,328,820	29.22%	64,053,890	30.17%	7,274,930	31.10%
<b>TOTAL</b>	<b>\$ 244,108,370</b>	<b>100%</b>	<b>\$ 212,298,630</b>	<b>100%</b>	<b>\$ 31,809,740</b>	<b>14.98%</b>

**Revenue Groups – All Funds**

**Local Taxes and Assessments** – Ad valorem property taxes (based on a millage rate levied on property value), non-ad valorem assessments (levied on a per unit basis), utility and services taxes (communication and utility services, business tax receipts), insurance premium tax for fire and police, gas taxes

**Permits, Fees and Special Assessments** – building permit fees, franchise fees, impact fees

**Intergovernmental** – state shared revenues (municipal sales tax, half-cent sales tax), grants (federal, state and local), Community Development Block Grant (CDBG)

**Charges for Services** – water and wastewater service charges, administrative service charges, admission fees, program fees, inspection and plans review fees, property standards abatement fees, cost recovery income

**Fines and Forfeits** – traffic fines, violations of local ordinances, code enforcement fines, other judgments and fines

**Miscellaneous** – investment income, return on investment, rentals, disposition of fixed assets, contributions and donations, purchasing card and E-payable rebates

**Other** – interfund transfers, lease proceeds, debt proceeds, discounts taken, insurance recoveries, capital contributions, appropriated reserve of fund balance

**Expenditure Groups – All Funds**

**General Government** – City Commission, City Attorney, City Clerk, City Manager, Communications, Financial Services, Planning & Zoning, Information Technology, Human Resources, Facilities Management, Fleet Management, Self-Insurance Funds, Employee Benefit Fund, Non-Departmental

**Public Safety** – Police, Emergency Medical Services, Fire Rescue District, Emergency Management, Building, Property Standards

**Physical Environment** – Solid Waste District, Water and Wastewater Service, Tree Fund

**Transportation** – Road and Drainage District

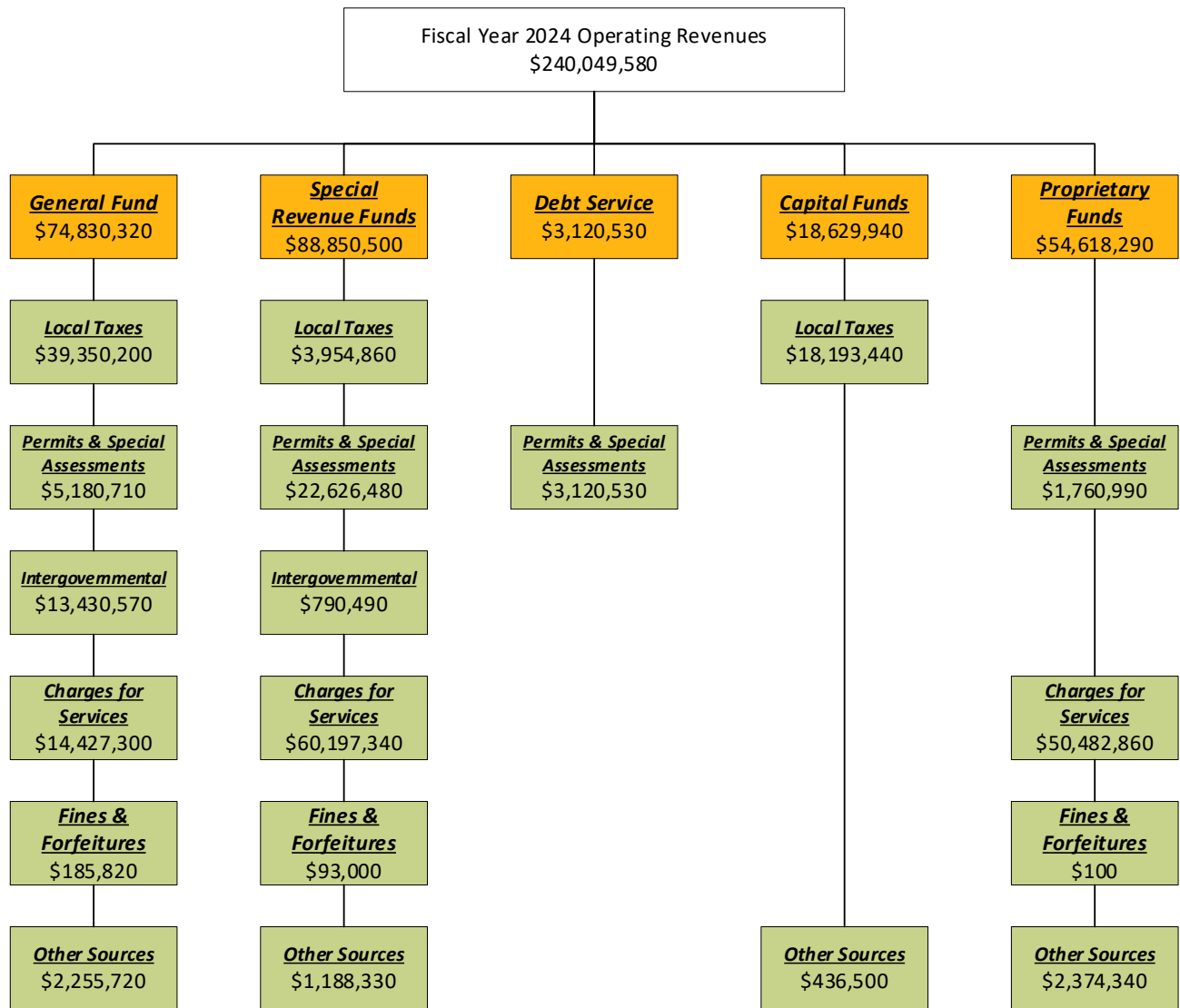
**Economic Environment** – Economic Development

**Human Services** – Social Services

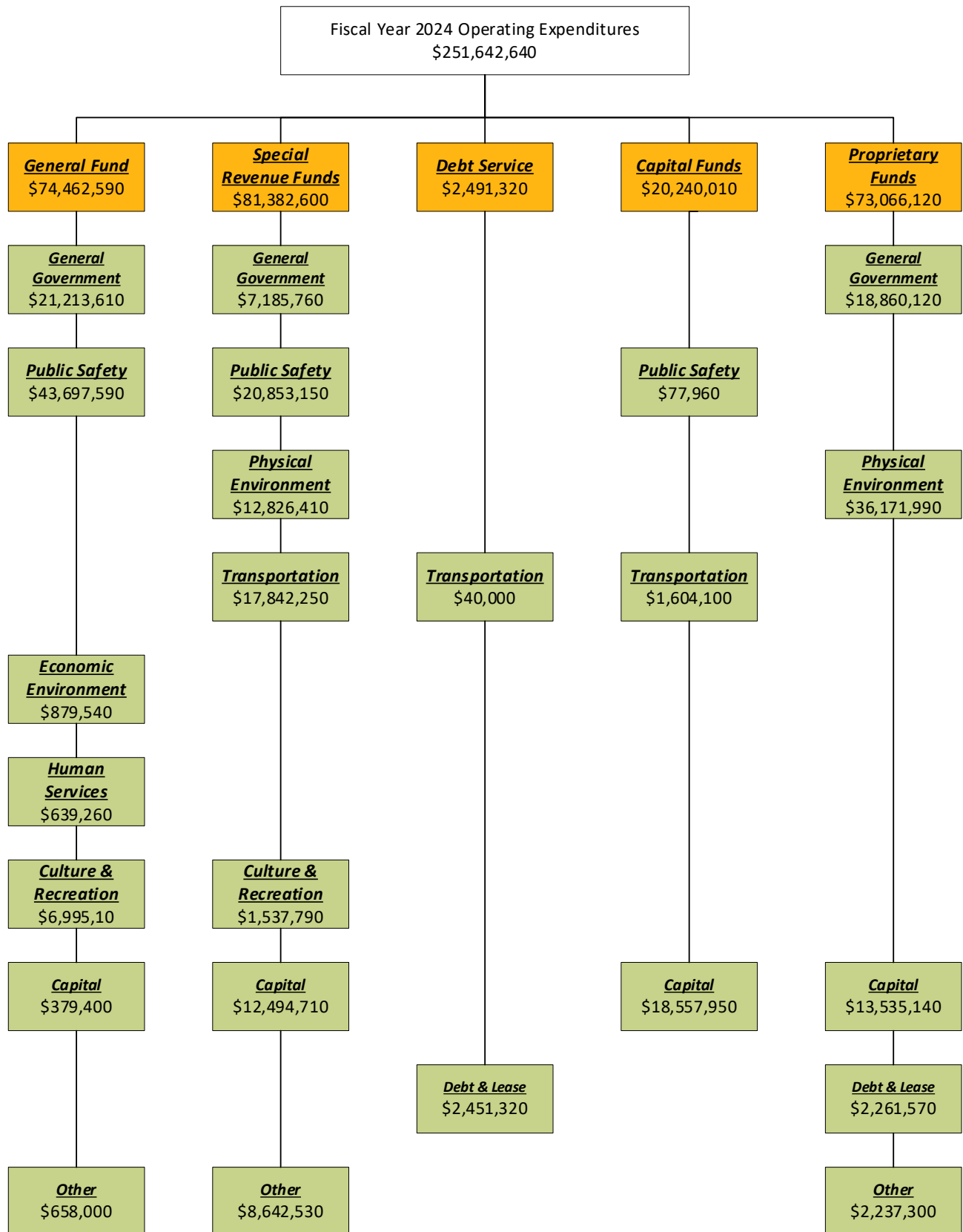
**Culture/Recreation** – Parks Administration, Recreation, North Port Aquatic Center, Parks Maintenance, Warm Mineral Springs Park

**Capital** – New and replacement asset expenditures, capital project expenditures

**Debt Service** – Expenditures for principal and interest paid on bonds and loans

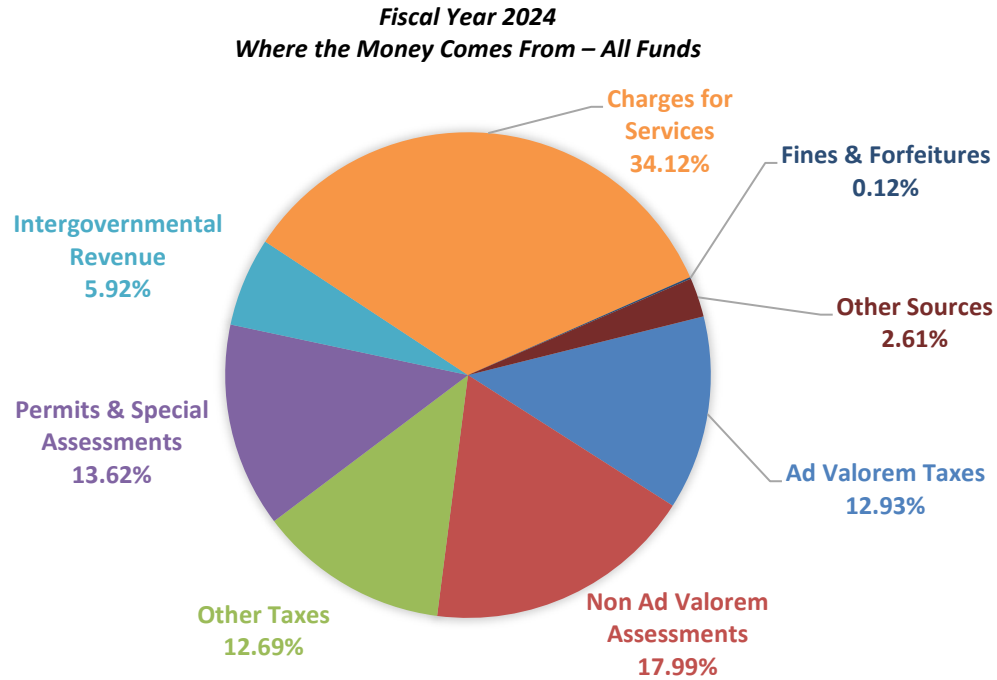


The above chart excludes all transfers in and changes to reserves.



**Revenues**

The primary budget policy consideration in the FY 2024 revenue budget development was the current and future economic conditions and how to best utilize these resources to deliver city services. The following chart illustrates the City’s revenues for fiscal year 2024.



Note: Excludes all interfund transfers and increases/decreases to reserves.

**Governmental Revenue Sources**

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. The City of North Port utilizes most of its allowable revenue sources; however, there are still options available should the City determine the need to raise revenue. These options include: increasing utility taxes; charging for services which currently are provided at low or no cost.

**Five-Year Revenue Summary – Governmental Funds**  
*(excludes transfers and reserves)*

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Percent of Total Revenue
<b>Governmental Revenues</b>						
Ad Valorem Taxes	\$ 17,246,920	\$ 18,584,874	\$ 21,061,140	\$ 26,511,020	\$ 31,031,190	16.80%
Non-Ad Valorem Taxes	31,726,334	33,479,401	35,628,398	36,873,690	43,193,380	23.39%
Other Taxes	18,033,443	20,813,510	25,305,383	24,358,500	30,467,310	16.50%
Permits & Special Assessments	10,833,814	11,973,596	14,656,525	13,362,260	17,274,040	9.35%
Intergovernmental Revenue	11,209,574	15,176,537	14,399,164	14,485,650	14,221,060	7.70%
Charges for Services	20,661,048	25,403,775	28,176,008	27,746,240	31,431,260	17.02%
Fines & Forfeitures	273,922	643,383	336,510	205,200	278,820	0.15%
Investment Income	3,407,055	361,377	(3,962,752)	0	1,281,700	0.69%
Miscellaneous Revenues	1,106,128	2,076,192	1,721,663	1,301,370	1,856,680	1.01%
Impact Fees	8,121,053	9,431,824	8,249,436	22,635,520	13,653,680	7.39%
Other Sources	226,733	19,979	104,907	4,000	4,870	0.00%
<b>Total</b>	<b>\$ 122,846,024</b>	<b>\$ 137,964,448</b>	<b>\$ 145,676,382</b>	<b>\$ 167,483,450</b>	<b>\$ 184,693,990</b>	<b>100.00%</b>

### Property Tax Millage and Assessed Valuation

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Appraiser is assigned the responsibility for assessing property within the City. Florida Statutes require the Appraiser to provide a timely estimate of property values to the City, to aid in the budget process. The Appraiser provides the City with a preliminary assessment by June 1, and the certification of taxable value by July 1. No earlier than July 1, the Value Adjustment Board meets to hear appeals of exemptions, deferrals, or classifications of property owners, and the City receives the Final Certification of Taxable Value from the Appraiser in October. Throughout the year, other adjustments may be made to the final taxable value. The following chart shows the total taxable value and millage rates since 2015 with the corresponding tax revenue

	Fiscal Year								
	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted
<b>Taxable Valuation (billions)</b>	\$2.88	\$3.26	\$3.67	\$4.12	\$4.60	\$5.11	\$5.76	\$7.24	\$8.50
<b>Tax Millage - Fiscal year</b>	3.5974	3.4770	3.4070	3.4070	3.8735	3.7667	3.7667	3.7667	3.7667
<b>Tax Revenue (millions)</b>	\$10.09	\$11.02	\$12.08	\$13.58	\$17.23	\$18.53	\$20.94	\$26.3	\$30.95

### Property Tax Legislation and Limitations

The City of North Port presents and adopts its annual budget in compliance with Truth-in-Millage (TRIM) requirements established by the Florida Legislature in 1980 to ensure taxpayers are fully informed on property tax rates and the taxing authorities that appear on the tax bill. To ensure taxpayers are able to participate in the budget and rate adoption processes of their local government, TRIM requires the following: proper advertisement; scheduling of public hearings; prescribed information that must be presented.

In 2007, the Florida Legislature passed legislation imposing a tax cap on local governments. Taxing authorities became limited in their ability to pass millage rate increases by a simple majority vote of the governing body. Under this legislation, the allowable simple majority millage rate equals the adjusted rolled-back rate increased by the growth in Florida personal income for the previous year. The adjusted rolled-back rate is the rate which would generate the same amount in taxes at the prior year's simple majority rate. This rate is not necessarily the actual adopted rate of the previous year.

### Impact on Sample Taxpayer

Ad Valorem Taxes	2023 Taxable Value	2023-2024 Millage Rates	2023-2024 Tax Bill	2022 Taxable Value	2022-2023 Millage Rates	2022-2023 Tax Bill	Change from Prior Year
<i>City of North Port</i>	146,953	3.7667	\$ 553.53	142,673	3.7667	\$ 537.41	\$ 16.12
<i>Sarasota County</i>	146,953	3.2653	479.85	142,673	3.2497	463.64	16.21
<i>Sarasota Co. Debt Service</i>	146,953	0.0799	11.74	142,673	0.0915	13.05	(1.31)
<i>Sarasota County Legacy Trail</i>	146,953	0.0469	6.89	142,673	0.0551	7.86	(0.97)
<i>Mosquito Control</i>	146,953	0.0460	6.76	142,673	0.0500	7.13	(0.37)
<i>Sarasota Memorial Hospital</i>	146,953	1.0420	153.13	142,673	1.0420	148.67	4.46
<i>SW FL Mmgmt Dist.</i>	146,953	0.2043	30.02	142,673	0.2260	32.24	(2.22)
<i>West Coast Inland Navigation</i>	146,953	0.0394	5.79	142,673	0.0394	5.62	0.17
<i>School District State</i>	172,703	2.9320	506.37	167,673	3.0240	507.04	(0.67)
<i>School District Local</i>	172,703	3.2480	560.94	167,673	3.2480	544.60	16.34
<b>Total Ad Valorem</b>		<b>14.6705</b>	<b>\$ 2,315.02</b>		<b>14.7924</b>	<b>\$ 2,267.26</b>	<b>\$ 47.76</b>
<b>Non-Ad Valorem Taxes</b>							
<i>Fire Rescue District</i>			\$ 340.80			\$ 444.13	\$ (103.33)
<i>Solid Waste District</i>			275.00			250.00	25.00
<i>Road &amp; Drainage District</i>			220.13			173.28	46.85
<i>North Port R&amp;D Capital Imp</i>			46.00			46.00	-
<b>Total Non-Ad Valorem</b>			<b>881.93</b>			<b>913.41</b>	<b>(31.48)</b>
<b>Total Tax Bill</b>			<b>\$ 3,196.95</b>			<b>\$ 3,180.67</b>	<b>\$ 16.28</b>

## Exemptions

The Florida Constitution provides every permanent resident who is a homeowner a homestead exemption on the first \$25,000 of home value. In 2008, Legislation allowed for an additional \$25,000 exemption applicable to all non-school taxing authorities appearing on the resident’s tax bill. The legislation further provided portability of the “Save Our Homes” exemption up to \$500,000 upon a change in property ownership within Florida.

The “Save Our Homes” initiative limits the annual increase in assessed value of a homesteaded property to the lesser of the prior year United States City Average Consumer Price Index (CPI) or 3%. The maximum increase in the assessed value of homesteaded properties in the current year is 3%.

## Non-Ad Valorem Assessments

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: The Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and account for 25.39% of the total governmental revenues (excluding transfers and reserves) and are restricted to lawful budgeted purposes for which they were authorized, such as funding transportation and drainage services, fire protection services, and the collection and disposal of solid waste.

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire protection and suppression services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$275 annually per residence.

District Assessment Revenue (in millions)	Fiscal Year								
	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted
Road & Drainage Assessment Revenue	\$10.85	\$11.19	\$11.52	\$11.58	\$12.48	\$12.80	\$12.77	\$12.84	\$15.93
Fire Rescue Assessment Revenue	\$8.42	\$8.61	\$8.84	\$9.94	\$11.30	\$12.43	\$13.66	\$14.97	\$16.51
Solid Waste Assessment Revenue	\$7.04	\$7.25	\$6.94	\$7.19	\$7.94	\$8.25	\$8.78	\$9.20	\$10.35

## Proprietary Revenue Sources

In addition to the general government operations, the City also operates a water and wastewater utility system (enterprise fund); two self-insurance funds (internal service fund); and an employee benefits fund (internal service fund) which are all budgeted and accounted for as proprietary funds.

As shown in the following table, water and wastewater revenues are projected to increase a total of \$3,770,570 or 12.88%, attributable to additional water and wastewater customers due to increased construction activity and an increase in fees as a result of the 2019 rate study. Internal service fund revenues are expected to increase \$3,596,560 due to the additional employees combined with a 11% increase in health insurance.

**Five-Year Revenue Summary – Proprietary Funds  
(excludes transfers and reserves)**

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Percent of Total Revenue
<b>Proprietary Revenues</b>						
Permits & Special Assessments	\$ (287)	\$ (418)	\$ -	\$ -	\$ -	0.00%
Intergovernmental	124,382	106,932	256,806	-	-	0.00%
Water & Wastewater Charges	25,203,379	24,353,020	28,942,156	269,270,010	33,040,580	60.49%
Other Charges for Service	10,910,055	14,916,938	14,383,605	15,122,240	18,550,960	33.96%
Fines & Forfeitures	-	500	-	100	100	0.00%
Capacity Fees	3,103,790	2,462,322	23,151,166	1,296,270	1,760,990	3.22%
Miscellaneous Revenues	2,633,543	1,632,061	(776,294)	597,820	1,265,660	2.32%
Other Sources (excludes budgeted transfers)	41,913,226	1,951,389	4,838,472	-	-	0.00%
<b>Total</b>	<b>\$83,888,088</b>	<b>\$45,422,744</b>	<b>\$50,795,911</b>	<b>\$46,286,440</b>	<b>\$54,618,290</b>	<b>100.00%</b>

**Enterprise Revenue Sources**

Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business and rely principally on revenue derived from user fees to fund operations. The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges.

Guaranteed revenues represent charges to developers for “readiness to serve”. The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$33,040,580 or approximately 92.40% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

In FY 2019, a rate analysis was completed establishing rates for utility water and wastewater charges. An 4.9% water increase and 4.9% wastewater increase was included in the fiscal year 2024 budget. Each year rates were automatically adjusted based on 100% of the January Consumer Price Index for Miami-Fort Lauderdale region

**Self-Insurance Risk Fund**

The Self-Insurance Risk Fund was established to provide for the overall management of the City’s risk insurance. Beginning in fiscal year 2016 and continuing until complete, departments will contribute a total of \$1,500,000 to the Self-Insurance Fund to build a strong base of funding to cover insurance premiums and to pay deductibles and costs of claims.

**Self-Insurance Medical Fund**

The Self-Insurance Medical Fund was established and became effective on October 1<sup>st</sup> of FY 2019 to provide for the overall management of the City’s medical insurance.

**Employee Benefits Fund**

The Employee Benefits Fund was established to provide City employees with comprehensive and cost-effective benefit programs. The benefit programs are funded through all operating funds of the City and employees may purchase additional coverage for themselves and their families which is reflected in the budgeted revenues. This fund includes all the employee benefits except medical insurance.

## Expenditures

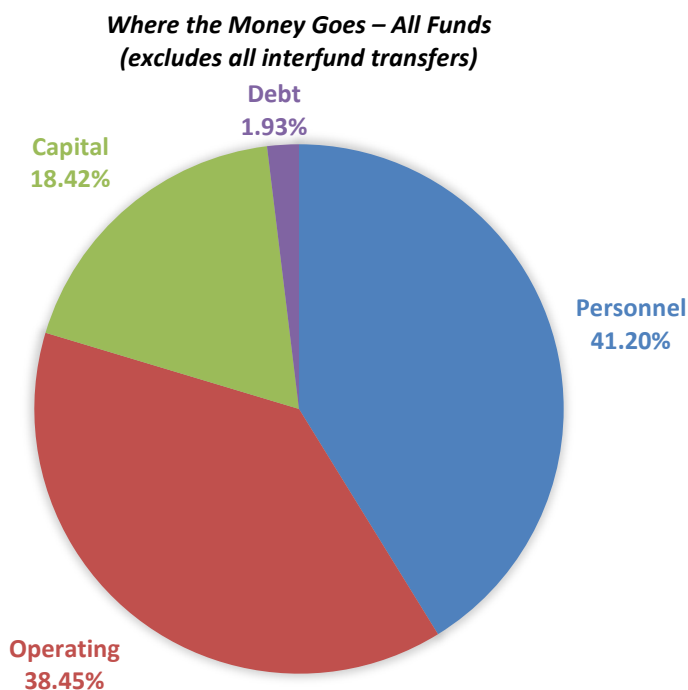
In FY 2024, the adopted budget was developed with a look toward the past, present and the anticipated future financial conditions of the City. The framework for the adopted budget was established under the goal to maintain resources at sustainable levels to ensure high quality services are delivered in a cost-effective manner.

The following policies guided the development of the FY 2024 personnel budget of the City.

- ✓ New positions are budgeted to start on January 1<sup>st</sup> or later, if service levels allow.
- ✓ Include retirements and any payout of accrued benefits based upon personnel policy.

During budget development, major new programs or one-time costs were adopted. These operating expenditures are discussed in the Fund Summary section of this document.

The following graph depicts the budget categories and the percentage of funding allocated to each.



- Personnel expenditures total \$100,571,280
- Operating expenditures total \$93,857,000
- Capital outlay totals \$44,967,200
- Debt service totals \$4,712,890



## Governmental Expenditures

### Five-Year Governmental Expenditures

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2023 Adopted
<i>Expenditures</i>					
General Government	\$ 16,860,700	\$ 18,146,823	\$ 20,393,395	\$ 25,423,230	\$ 28,399,370
Public Safety	41,067,182	44,380,934	48,392,428	55,147,220	64,628,700
Physical Environment	8,207,773	8,551,097	9,452,475	10,905,010	12,826,410
Transportation	18,126,375	13,903,836	21,197,160	20,298,620	19,486,350
Economic Environment	416,116	391,455	568,928	902,990	879,540
Human Services	433,905	501,050	568,562	587,360	639,260
Culture & Recreation	5,412,478	5,378,953	6,267,456	7,413,070	8,532,980
Capital	12,305,316	13,042,006	11,652,706	21,706,190	31,432,060
Debt & Lease	4,755,629	2,638,817	2,631,013	2,635,070	2,451,320
Other Uses	3,181,860	10,856,511	9,207,770	6,752,850	9,300,530
Total Expenditures	\$ 110,767,334	\$ 117,791,582	\$ 130,331,893	\$ 151,771,610	\$ 178,576,520

The total Governmental Funds budget is \$178,576,520, up \$26,804,910 from FY 2023 adopted.

### General Government

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; Information Technology; Social Services; Human Resources and Risk Management; Fleet Management; and Non-Departmental.
- *Development Services:* - Planning and Zoning and Code Enforcement.
- *Maintenance and Landscaping Services:* Facilities Maintenance.

### Public Safety

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services. The Police Department operates as a community policing agency and employees 144 sworn officers, 52 civilian employees consisting of telecommunications, records personnel and administrative staff. Police staffing changes in the FY 2024 budget include the addition of a Sergeant, twelve Police Officers, a Public Safety Telecommunicator, Network Technician and Records Technician. One Police Officer was transferred to the Natural Resources Division. Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 151 full-time employees.

### Physical Environment

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Forty seven full-time employees and one part-time employee provide garbage collection and recycling services to the residents of North Port. One additional Equipment Operator and Inventory Specialist were added as full-time positions in FY 2024 as well as an additional part-time Customer Service Representative.

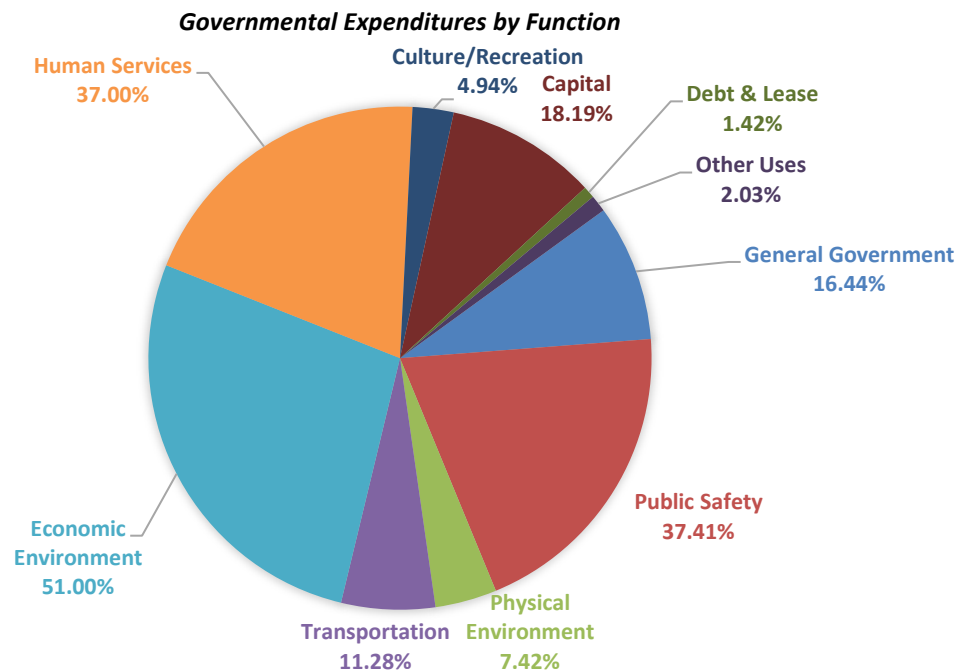
### Transportation

A major portion of the City's Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 813 miles of roadways, 79 miles of canals and 69 water control structures. The Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair, swale rehabilitation, drainage system improvements and extensive road rehabilitation. The District provides these services with a staff of 107 employees. No new positions are budgeted for FY 2024.

### Culture and Recreation

The City’s Parks & Recreation Department promotes health and wellness and drives economic opportunity with 28 parks and facilities spread throughout the City, several hundred acres of green spaces, 19 sports fields/courts and an array of year-round programs, events, and activities for residents and visitors. In addition, Blue Heron Park is provided via an agreement with Wellen Park. Currently, there are 24 improvement projects planned or under construction within the park system. Additionally, the City is evaluating a potential public-private partnership to support the historic buildings and unique environmental assets at Warm Mineral Springs Park.

The following graph illustrates the governmental expenditures by function excluding transfers. As indicated by the diagram, General Government and Public Safety expenditures consume the largest portion of the governmental expenditures.



### Non-Departmental

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City, promotional activities and non-EMS transfer to the R&R Capital Fund.

### Interfund Cost Allocation

An interfund cost allocation is used by the City of North Port to recover costs associated with activities performed by administrative cost centers which includes these departments: City Commission, City Attorney, City Clerk, City Manager, Finance, Human Resources, Information Technology, Facilities Maintenance.

The methodology used to determine the costs allocated to the internal service recipients is based on a percentage calculation of the total city budget and indirect costs are allocated among the City departments. The allocation incorporates the costs associated with the categories of personnel, operating and capital. Personnel costs are allocated based on the number of authorized positions in each department/division as a percentage of the city-wide total. The city-wide operating costs are segregated by fund/department/division to determine the percentage of each segment to the city-wide total. Transfers and administrative cost allocations included in the operating budgets are removed before determining the operating cost percentage. The capital outlay allocation is determined in the same manner as the operating category and only includes those costs within the internal service providers’ budgets. The costs with the Capital Improvement Program (CIP) are also allocated to those internal service recipients who have active CIP projects. A two-step allocation method is applied prior to distributing the costs to the service recipients. The finalized cost allocation is charged to the separate funds by interfund transfers.

### Proprietary Expenses

The total Enterprise funds budget is \$54.2 million, an increase of \$4.4 million.

- Personnel expenses total \$9.70 million
- Operating expenses total \$26.47 million
- Capital outlay total \$13.54 million

The total Internal Service funds budget is \$18.86 million, an increase of \$3,596,560.

### Utility Enterprise Expenses

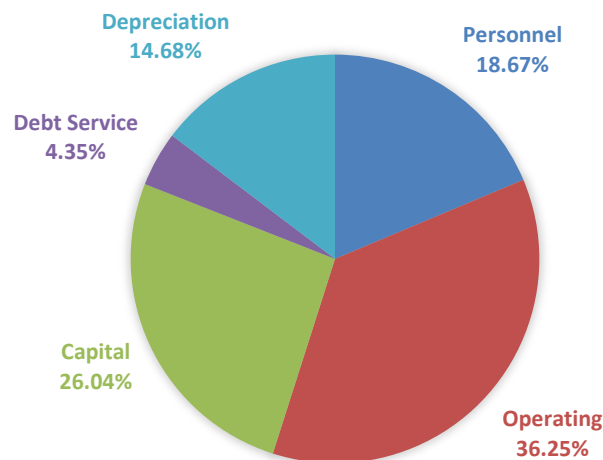
All expenses to support utility operations are funded by the sale of utility services to customers, no taxes or district assessments are used. In FY 2024, the Utilities Enterprise Fund is budgeted to pay the General Fund \$2.38 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review was prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service and resulted in a 4.9% increase to water and wastewater charges for FY 2024.

The following table shows the total expenditures of the utility enterprise funds from FY 2019 through FY 2024, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as budgeted expenses, although both items are balance sheet items in the City's Comprehensive Annual Financial Report as required by GAAP.

#### Five-Year Summary of Enterprise Expenses

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>EXPENSES</b>					
<b>General and Administration</b>	\$ 4,273,110	\$ 4,509,430	\$ 5,148,547	\$ 5,957,670	\$ 7,208,340
<b>Water Systems</b>	6,862,660	7,341,097	7,644,549	9,267,080	12,129,980
<b>Wastewater Systems</b>	4,838,803	5,904,865	7,642,250	7,403,910	8,503,750
<b>Field Operations</b>	4,918,102	4,831,884	4,673,157	6,460,410	7,356,600
<b>Engineering</b>	966,444	883,570	1,545,262	1,229,620	1,473,320
<b>Capital Outlay</b>	-	-	-	16,205,690	13,535,140
<b>Debt Service</b>	851,962	549,932	433,756	2,265,950	2,261,570
<b>Total</b>	<b>\$ 22,711,081</b>	<b>\$ 24,020,778</b>	<b>\$ 27,087,520</b>	<b>\$48,790,330</b>	<b>\$52,468,700</b>

#### Expenses by Category



### Internal Service Funds Expenses

All expenses for the Self-Insurance Risk Fund are funded by all departments in the City and all expenses of the Self-Insurance Medical Fund and Employee Benefits Fund are funded by the City's departments and employees. The Self-Insurance Medical Fund was effective October 1, 2018 and only includes medical benefits; dental, vision and other employee benefits are included in the Employee Benefits Fund.

#### Five-Year Summary of Internal Service Expenses

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>EXPENSES</b>					
<b>General Government</b>	\$ 10,935,023	\$ 11,144,713	\$ 14,866,535	\$ 15,263,560	\$ 18,860,120
<b>Capital Outlay</b>	-	-	-	-	-
<b>Total</b>	<b>\$ 10,935,023</b>	<b>\$ 11,144,713</b>	<b>\$ 14,866,535</b>	<b>\$15,263,560</b>	<b>\$ 18,860,120</b>

### Capital Outlay

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. \$31.7 million is appropriated for FY 2024. Following are charts showing the projected governmental and enterprise sources to fund the Five-Year Capital Improvement Program for Fiscal Years 2024 - 2028.

#### City of North Port Capital Improvement Program – FY 2024

	BUDGET
District Funds	\$ 7,157,290
Impact Fee Funds	3,901,450
General Fund	50,000
Other Special Revenue Funds	2,232,720
Capital Funds	9,025,400
Enterprise Funds	9,308,960
<b>TOTAL PROJECTED CAPITAL PROJECTS - FY 2024</b>	<b>\$ 31,675,820</b>

#### City of North Port Five Year Capital Improvement Program – FY 2024-2028

	BUDGET
District Funds	\$ 56,399,997
Impact Fees Funds	5,777,170
General Fund	250,000
Other Special Revenue Funds	2,432,720
Capital Funds	34,648,800
Enterprise Funds	50,131,950
<b>TOTAL PROJECTED CAPITAL PROJECTS - FY 2024 - 2028</b>	<b>\$ 149,640,637</b>

Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2024 or a subsequent year:

- City Hall Generator
- Mayakkahatchee Greenway Linear Park
- Hillsborough/Cranberry Intersection Improvements

- Ponce DeLeon Blvd. Multi-Use Path
- Raw Water Intake Structure Rehabilitation
- Water Control Structure 114
- West Villages Development Services Center
- Neighborhood Water/Wastewater Line Extensions
- Warm Mineral Springs Building Rehabilitation

The five-year capital plan includes the following major multi-year projects:

- Public Works Facility
- Solid Waste Transfer Station
- Park Amenities Program
- Bridge Rehabilitation and Repair
- Drainage Improvement Program
- Water Pipeline Bridge Replacements
- Wastewater Transmission Oversizing
- Cosmic Waterway Crossing

The FY 2024 Adopted Budget includes \$31,432,060 in appropriated capital outlay. Governmental projects and asset replacements total \$17,894,920; \$13,537,140 is budgeted in utility capital expenses. Detailed information on the City's adopted capital plan and projects is in the Capital Improvement Plan chapter of this document.

### ***Multi-Year Maintenance Programs***

The FY 2024 Budget represents a continuation of the City's philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement
- Repairing and rehabilitating City roadways
- Bridge rehabilitation
- Drainage Improvements
- Sidewalk and Pedestrian Bridges Program
- Park Amenities

### ***Capital Operating Impact***

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process with these costs being added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments are completed. When vehicles are replaced, and road reconstruction is completed in an area, decreased maintenance costs are realized. When adequate information is available, and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

### ***Projections***

An important element of the annual budget process for the City of North Port is the preparation of short and long-term financial forecasts and analyses. Projections for the FY 2024 budget include historic and current year data along with published state and industry economic research. Professional rate studies for utility services, City policies, and capital improvement planning are considered in forecast assumptions.

### ***Revenues and Expenditures***

Revenue projections included in the financial plan are conservative which ensures that public services will be provided even if revenues fall short of projections. In cases where expenditures exceed revenues, rates may be increased, fund balances may be appropriated to the extent they are available, or the City may elect to issue debt to prevent large increases in taxes. The revenue and expenditure figures for all years have been adjusted to balance the effects of internal transfers and may differ from numbers presented in other sections of the budget.

This section includes five-year projections for only operating-type governmental funds. The funds included in this section are: General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included because these funds are primarily the appropriation of the applicable revenue source for specified purposes. It is important to note the following significant items which have not been included:

- New services – programs or departments other than those included in the current year budget
- New revenue sources – except for those included in the current year budget
- Unresolved issues – except those in the current year budget
- Annexations or changes in boundaries or service areas
- Future tax reform mandates by the State of Florida

The chart below outlines the City’s forecast of the major governmental fund revenues and expenses for FY 2024 through FY 2029. The forecast shows the potential for challenging future budget preparation as growth in expenditures are expected to outpace growth in revenues. These projections are based on a series of conservative assumptions and do not reflect actions the City will take during this period to close the projected gaps.

This forecast includes growth rate assumptions for revenues and operating expense growth rates based on the Consumer Price Index as projected by the Bureau of Labor and Statistics (3.7% for September 2023) and historical increases. Personnel expenses were based on an assumption of 4%. The increase in ad valorem and non ad valorem revenue is projected at 4%. Any additional adjustments known at this time for expenses (e.g. non recurring capital items or the end of grant periods) were included.

### Governmental Projections

#### Five-Year Governmental Projections Includes Major Operating Governmental Funds

	FY 2024 Adopted	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast
<b>Governmental Revenues</b>						
Taxes - Ad Valorem	\$31,031,190	\$33,048,220	\$35,196,350	\$37,484,110	\$ 39,920,580	\$ 42,515,420
Assessments - Non-Ad Valorem	43,193,380	44,921,120	46,717,960	48,586,680	50,530,150	52,551,360
Other Taxes	12,273,870	12,728,000	13,198,940	13,687,300	14,193,730	14,718,900
Permits/Special Assessments	12,027,510	12,472,530	12,934,010	13,412,570	13,908,840	14,423,470
Intergovernmental	14,221,060	14,747,240	15,292,890	15,858,730	16,445,500	17,053,980
Charges for Service	22,138,690	22,957,820	23,807,260	24,688,130	25,601,590	26,548,850
Fines & Forfeitures	185,820	192,700	199,830	207,220	214,890	222,840
Miscellaneous Revenues	2,464,550	2,555,740	2,650,310	2,748,370	2,850,060	2,955,510
<b>Total Revenues</b>	<b>\$137,536,070</b>	<b>\$143,623,370</b>	<b>\$149,997,550</b>	<b>\$156,673,110</b>	<b>\$163,665,340</b>	<b>\$170,990,330</b>
<b>Governmental Expenditures</b>						
Personal Services	\$87,453,100	\$90,951,220	\$94,589,270	\$98,372,840	\$102,307,750	\$106,400,060
Operating Expenditures	36,320,310	37,664,160	39,057,730	40,502,870	42,001,480	43,555,530
Capital Outlay	8,744,620	8,919,510	9,097,900	9,279,860	9,465,460	9,654,770
Other Uses	5,746,970	5,959,610	6,180,120	6,408,780	6,645,900	6,891,800
<b>Total Expenditures</b>	<b>\$138,265,000</b>	<b>\$143,494,500</b>	<b>\$148,925,020</b>	<b>\$154,564,350</b>	<b>\$160,420,590</b>	<b>\$166,502,160</b>
<b>Changes in Reserves</b>	<b>(728,930)</b>	<b>128,870</b>	<b>1,072,530</b>	<b>2,108,760</b>	<b>3,244,750</b>	<b>4,488,170</b>
<b>Fund Balance-Beginning Estimate</b>	<b>\$30,847,093</b>	<b>\$30,118,163</b>	<b>\$30,247,033</b>	<b>\$31,319,563</b>	<b>\$ 33,428,323</b>	<b>\$ 36,673,073</b>
<b>Fund Balance-Ending Estimate</b>	<b>\$30,118,163</b>	<b>\$30,247,033</b>	<b>\$31,319,563</b>	<b>\$33,428,323</b>	<b>\$ 36,673,071</b>	<b>\$ 41,161,243</b>

## Enterprise Projections

This section contains the five-year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2024 budget and known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for most of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections and it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by staff and are based on the 2020 Rate Study and recent historical trends. Except for water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate. The assumptions used for the Utilities forecast utilize the current rate study (a 4.9% water and wastewater increase with a customer growth rate of 4%), recent trends and the utility rate ordinance.

The following table shows the five-year revenue and expenditure projections for the Utility Enterprise Funds. The Utility Department is researching possible revenue sources to fund the required projects.

### Five-Year Enterprise Projections

	Adopted	Five Year Projections				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
Capacity Fees	1,760,990	1,826,150	1,893,720	1,963,790	2,036,450	2,111,800
Water & Wastewater Charges	33,040,580	36,047,270	39,327,570	42,906,380	46,810,860	51,070,650
Other Charges for Service	434,800	450,890	467,570	484,870	502,810	521,410
Fines & Forfeitures	100	100	100	100	100	100
Miscellaneous Revenues	521,700	541,000	561,010	581,760	603,290	625,610
Other Sources	1,000,000	1,037,000	1,075,370	1,115,160	1,156,420	1,199,210
<b>Total Revenues</b>	<b>\$36,758,170</b>	<b>\$39,902,410</b>	<b>\$43,325,340</b>	<b>\$47,052,060</b>	<b>\$51,109,930</b>	<b>\$55,528,780</b>
<b>Expenditures</b>						
Personal Services	\$ 9,703,500	\$10,091,640	\$10,495,310	\$10,915,120	\$11,351,720	\$11,805,790
Operating Expenditures	18,838,560	19,215,330	19,599,640	19,991,630	20,391,460	20,799,290
Capital Outlay	13,535,140	13,805,840	14,081,960	14,363,600	14,650,870	14,943,890
Debt Service	2,261,570	2,240,450	2,242,450	2,238,510	2,238,370	2,238,370
Other Uses	2,237,300	2,268,620	2,300,380	2,332,590	2,365,250	2,398,360
<b>Total Expenditures</b>	<b>\$46,576,070</b>	<b>\$47,621,880</b>	<b>\$48,719,740</b>	<b>\$49,841,450</b>	<b>\$50,997,670</b>	<b>\$52,185,700</b>
<b>Funds Available (Funds Required)</b>	<b>\$(9,817,900)</b>	<b>\$(7,719,470)</b>	<b>\$(5,394,400)</b>	<b>\$(2,789,390)</b>	<b>\$112,260</b>	<b>\$ 3,343,080</b>

**Debt Administration**

The source of the following information is the City of North Port’s Annual Comprehensive Financial Report. The City of North Port has outstanding debt as of September 30, 2022 consisting of the following:

<b>GOVERNMENTAL DEBT</b>		
Transportation Improvement Assessment Bonds (Bonds payable)		\$ 31,110,000
Plus, bond premium		-
State Revolving Loans		-
<b>TOTAL GOVERNMENTAL DEBT</b>		<b>\$ 31,110,000</b>
<b>ENTERPRISE FUND DEBT</b>		
Revenue Bonds (Bonds Payable)		\$ 17,480,729
State Revolving Loans		-
<b>TOTAL ENTERPRISE DEBT</b>		<b>\$ 17,480,729</b>

**Bond Debt**

The transportation improvement assessment bond debt is paid by the Debt Service Fund; the State Revolving Loan is paid by transportation impact fees; the enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

DESCRIPTION OF DEBT	GOVERNMENTAL	ENTERPRISE
\$39,525,000 Series 2013 and Series 2020 (Refunding) Transportation Improvement Assessment Bonds, due in annual installments of \$1,590,000 - \$2,510,000 beginning July 1, 2014 through July 1, 2037; interest between 1.00% and 5.00%; secured by a pledge of non-ad valorem capital assessments.	\$31,110,000	\$ -
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by a pledge of the net revenues of the system operations and impact fees.	-	4,137,229
\$23,400,800 State Revolving Fund Loan, due in semi-annual installments of \$447,888 - \$768,979 beginning July 15, 2011 through January 15, 2031; interest between 2.49% and 3.12%; secured by a pledge of the net revenues of the system operations and impact fees.	-	13,343,500
<b>TOTAL BONDS</b>	<b>\$31,110,000</b>	<b>\$17,480,729</b>



### Debt Maturity

The following chart shows the debt service requirements as of September 30, 2022.

GOVERNMENTAL FUNDS		TRANSPORTATION	
TRANSPORTATION IMPROVEMENT ASSESSMENT BONDS			
Year Ended September 30		<u>Principal</u>	<u>Interest</u>
2023		1,705,000	885,446
2024		1,775,000	676,315
2025		1,830,000	635,490
2026		1,885,000	593,400
2027		1,940,000	550,045
2028-2032		10,570,000	2,054,820
2033-2037		11,405,000	766,015
	<b>TOTAL</b>	<b>\$31,110,000</b>	<b>\$ 6,161,531</b>
ENTERPRISE FUNDS		WATER & SEWER UTILITY	
REVENUE BONDS			
Year Ended September 30		<u>Principal</u>	<u>Interest</u>
2023		1,918,833	323,411
2024		1,951,985	288,463
2025		1,990,619	251,835
2026		2,023,973	214,540
2027		2,061,973	176,396
2028		2,104,869	137,405
2029		2,143,160	96,808
2030		2,185,817	55,381
2031		1,099,500	12,754
	<b>TOTAL</b>	<b>\$17,480,729</b>	<b>\$ 1,556,993</b>

### Future Debt

Fiscal year 2014 marked the beginning of the City's most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage District began the reconstruction of approximately 266 miles of sub-standard public roads. The project was funded by revenue bonds and the debt service will be made through a capital assessment. The City is reviewing possible funding options for the Price Boulevard Widening Project. Currently, phase one of the project is scheduled for construction; however, there are two additional phases to be completed. The total widening project will exceed \$125 million and issuing debt is one of the avenues city management is considering. On the November 2022 ballot, the residents voted to borrow funds for Phase 1 of this project. The Surtax IV revenues will be pledged for repayment.

## **Fund Balance**

Fund balance is typically the most discussed single item in a local government's financial statements. Fund balance is a crucial consideration in long-term financial planning and governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups may consider high levels excessive.

The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases. The City is using some of its surplus reserves as follows:

- To maintain prior year service levels.
- To reduce the proposed millage increase.

Notable changes are projected in the following funds:

- General Fund: An increase of \$367,730 to fund future initiatives.
- Road and Drainage District Fund: An increase of \$1,195,200 to help the fund return to the minimum 20% required fund balance. Due to Hurricane Ian in September 2022, the fund balance in the Road and Drainage fund have fallen under the required 20% minimum. All debris removal costs of approximately \$51 million have been paid from this fund. The City did start receiving FEMA reimbursements in FY 2023, but not enough to bring the fund over the minimum. A plan to replenish the reserves was approved by City Commission on September 26, 2023.
- Enterprise Funds: A decrease of \$14 million for purchase of capital equipment and projects.

The City Commission has set a minimum target for reserves of 20% of operating expenditures for the General Fund and for the dependent special district funds. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates, can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.

The following chart shows the projected fund balances for FY 2024.

**Governmental Funds**  
**Major and Non-Major Funds in the Aggregate**

REVENUES	GENERAL FUND			ROAD & DRAINAGE DISTRICT			OTHER SPECIAL REVENUE FUNDS		
	FY 2022 Actual	2023 Budget	2024 Budget	FY 2022 Actual	2023 Budget	2024 Budget	FY 2022 Actual	2023 Budget	2024 Budget
Taxes	\$26,252,488	\$32,826,640	\$39,350,200	\$ 3,601,774	\$ 3,693,530	\$ 3,784,860	\$ 170,377	\$ 170,000	\$ 170,000
Permits & Special Assessments	5,206,301	4,857,190	5,180,710	-	-	-	14,590,205	28,070,590	22,626,480
Intergovernmental	13,184,885	12,364,700	13,430,570	946,756	2,070,950	750,490	267,523	50,000	40,000
Assessments	-	-	-	12,923,851	13,022,340	16,184,860	22,704,547	23,851,350	27,008,520
Charges for Services	12,570,762	12,729,360	14,427,300	4,196,073	3,347,220	4,430,190	11,331,084	11,669,660	12,573,770
Fines and Forfeitures	252,374	187,200	185,820	-	-	-	84,136	18,000	93,000
Miscellaneous	472,373	1,082,590	1,518,420	(361,424)	129,500	503,170	(1,137,185)	89,280	680,290
Other Sources	42,427	-	-	43,595	4,000	4,000	18,885	-	870
<b>TOTAL REVENUES</b>	<b>\$57,981,610</b>	<b>\$64,047,680</b>	<b>\$74,093,020</b>	<b>\$21,350,625</b>	<b>\$22,267,540</b>	<b>\$25,657,570</b>	<b>\$48,029,572</b>	<b>\$63,918,880</b>	<b>\$63,192,930</b>
<b>EXPENDITURES</b>									
General Government	\$14,301,050	\$18,452,070	\$21,213,610	\$ -	\$ -	\$ -	\$ 5,931,514	\$ 6,971,160	\$ 7,185,760
Public Safety	32,508,369	36,547,810	43,697,590	-	-	-	15,699,989	18,599,410	20,853,150
Physical Environment	-	-	-	-	-	-	9,452,475	10,905,010	12,286,410
Transportation	-	-	-	16,523,731	18,510,040	17,842,250	-	-	-
Economic Environment	568,928	902,990	879,540	-	-	-	-	-	-
Human Services	568,562	587,360	639,260	-	-	-	-	-	-
Culture/Recreation	5,294,104	6,401,970	6,995,190	-	-	-	915,037	961,100	1,537,790
Capital	241,007	2,496,220	379,400	1,652,439*	6,974,640	4,571,150	1,980,543	3,350,440	7,923,560
Debt & Lease	-	-	-	-	-	-	-	-	-
Other Uses	480,500	658,000	658,000	2,950,000	669,170	2,048,970	5,777,270	5,425,680	6,593,560
<b>TOTAL EXPENDITURES</b>	<b>\$53,962,520</b>	<b>\$66,046,420</b>	<b>\$74,462,590</b>	<b>\$21,126,170</b>	<b>\$26,153,850</b>	<b>\$24,462,370</b>	<b>\$39,756,828</b>	<b>\$46,212,800</b>	<b>\$56,920,230</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>\$ 4,019,090</b>	<b>\$(1,998,740)</b>	<b>\$367,730</b>	<b>\$224,455</b>	<b>\$(3,836,310)</b>	<b>\$1,195,200</b>	<b>\$8,272,744</b>	<b>\$17,706,080</b>	<b>\$6,272,700</b>
<b>FUND BALANCES - BEGINNING</b>	<b>\$20,615,853</b>	<b>\$24,634,941</b>	<b>\$22,636,201</b>	<b>\$24,436,274</b>	<b>\$24,660,729</b>	<b>\$20,774,419</b>	<b>\$41,236,794</b>	<b>\$49,509,487</b>	<b>\$67,215,567</b>
<b>FUND BALANCES - ENDING</b>	<b>\$24,634,941</b>	<b>\$22,636,201</b>	<b>\$23,003,931</b>	<b>\$24,660,729</b>	<b>\$20,774,419</b>	<b>\$21,969,619</b>	<b>\$49,509,487</b>	<b>\$67,215,567</b>	<b>\$73,488,267</b>

REVENUES	DEBT SERVICE FUND			CAPITAL FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY 2022 Actual	2023 Budget	2024 Budget	FY 2022 Actual	2023 Budget	2024 Budget	FY 2022 Actual	2023 Budget	2024 Budget
Taxes	\$ -	\$ -	\$ -	\$16,341,884	\$14,179,350	\$ 18,193,440	\$46,366,523	\$50,869,520	\$61,498,500
Permits & Special Assessments	3,109,455	3,070,000	3,120,530	-	-	-	22,905,961	35,997,780	30,927,720
Intergovernmental	-	-	-	-	-	-	14,399,164	14,485,650	14,221,060
Assessments	-	-	-	-	-	-	35,628,398	36,873,690	43,193,380
Charges for Services	-	-	-	78,089	-	-	28,176,008	27,746,240	31,431,260
Fines and Forfeitures	-	-	-	-	-	-	336,510	205,200	278,820
Miscellaneous	(60,101)	-	-	(1,139,519)	-	436,500	(2,225,856)	1,301,370	3,138,380
Other Sources	-	-	-	6,881,130	3,276,870	5,796,970	6,986,037	3,280,870	6,539,140
<b>Total Revenues</b>	<b>\$3,049,354</b>	<b>\$ 3,070,000</b>	<b>\$ 3,120,530</b>	<b>\$22,161,584</b>	<b>\$17,456,220</b>	<b>\$24,426,910</b>	<b>\$152,572,745</b>	<b>\$170,760,320</b>	<b>\$191,228,260</b>
<b>EXPENDITURES</b>									
General Government	\$ -	\$ -	\$ -	\$ 160,831	\$ -	\$ -	\$20,393,395	\$25,423,230	\$ 28,399,370
Public Safety	-	-	-	184,070	-	77,960	48,392,428	55,147,220	64,628,700
Physical Environment	-	-	-	-	-	-	9,452,475	10,905,010	12,826,410
Transportation	32,644	40,000	40,000	4,640,785	1,748,580	1,604,100	21,197,160	20,298,620	19,486,350
Economic Environment	-	-	-	-	-	-	568,928	902,990	879,540
Human Services	-	-	-	-	-	-	568,562	587,360	639,260
Culture/Recreation	-	-	-	58,315	50,000	-	6,267,456	7,413,070	8,532,980
Capital	-	-	-	7,778,717	8,884,890	18,557,950	11,652,706	21,706,190	31,432,060
Debt & Lease	2,631,013	2,635,070	2,451,320	-	-	-	2,631,013	2,635,070	2,451,320
Other Uses	-	-	-	-	-	-	9,207,770	6,752,850	9,300,530
<b>Total Expenditures</b>	<b>\$ 2,663,657</b>	<b>\$ 2,675,070</b>	<b>\$ 2,491,320</b>	<b>\$12,822,718</b>	<b>\$10,683,470</b>	<b>\$20,240,010</b>	<b>\$130,331,893</b>	<b>\$151,771,610</b>	<b>\$178,576,520</b>
<b>Net Change in Fund Balances</b>	<b>\$385,697</b>	<b>\$ 394,930</b>	<b>\$ 629,210</b>	<b>\$ 9,338,866</b>	<b>\$6,772,750</b>	<b>\$ 4,186,900</b>	<b>\$ 22,240,852</b>	<b>\$ 18,988,710</b>	<b>\$ 12,651,740</b>
<b>Fund Balances - Beginning</b>	<b>\$ 1,227,762</b>	<b>\$ 1,613,459</b>	<b>\$ 2,008,389</b>	<b>\$47,522,221</b>	<b>\$56,861,087</b>	<b>\$63,633,837</b>	<b>\$135,038,852</b>	<b>\$157,279,704</b>	<b>\$176,268,414</b>
<b>Fund Balances - Ending</b>	<b>\$ 1,613,459</b>	<b>\$ 2,008,389</b>	<b>\$ 2,637,599</b>	<b>\$56,681,087</b>	<b>\$63,633,837</b>	<b>\$67,820,737</b>	<b>\$157,279,704</b>	<b>\$176,268,414</b>	<b>\$188,920,154</b>

REVENUES	PROPRIETARY FUNDS			TOTAL FUNDS		
	FY 2022 Actual	2023 Budget	2024 Budget	FY 2022 Actual	2023 Budget	2024 Budget
Taxes	\$ -	\$ -	\$ -	\$ 46,366,523	\$ 50,869,520	\$ 61,498,500
Permits & Special Assessments	3,151,166	1,296,270	1,760,990	26,057,127	37,294,050	32,688,710
Intergovernmental	256,806	-	-	14,655,970	14,485,650	14,221,060
Assessments/Water & Wastewater Charges	28,942,156	29,270,010	33,040,580	64,570,554	66,143,700	76,233,960
Charges for Services	14,383,605	15,122,240	18,550,960	42,559,613	42,868,480	49,982,220
Fines and Forfeitures	-	100	100	336,510	205,300	278,920
Miscellaneous	(776,294)	597,820	1,265,660	(3,002,150)	1,899,190	4,404,040
Other Sources	8,482,433	1,000,000	1,000,000	15,468,470	4,280,870	7,539,140
<b>Total Revenues</b>	<b>\$ 54,439,872</b>	<b>\$ 47,286,440</b>	<b>\$ 55,618,290</b>	<b>\$ 207,012,617</b>	<b>\$ 218,046,760</b>	<b>\$ 246,846,550</b>
<b>EXPENDITURES</b>						
General Government	\$ 14,866,535	\$ 15,263,560	\$ 18,860,120	\$ 35,259,930	\$ 40,686,790	\$ 47,259,490
Public Safety	-	-	-	48,392,428	55,147,220	64,628,700
Physical Environment	25,473,765	29,712,450	36,169,990	34,926,240	40,617,460	48,996,400
Transportation	-	-	-	21,197,160	20,298,620	19,486,350
Economic Environment	-	-	-	568,928	902,990	579,540
Human Services	-	-	-	568,562	587,360	639,260
Culture/Recreation	-	-	-	6,267,456	7,413,070	8,532,980
Capital	-	16,205,690	13,537,140	11,652,706	37,911,880	44,969,200
Debt & Lease	433,756	2,265,950	2,261,570	3,064,769	4,901,020	4,712,890
Other Uses	4,673,961	1,606,240	2,237,300	13,881,731	8,359,090	11,537,830
<b>Total Expenditures</b>	<b>\$ 45,448,017</b>	<b>\$ 65,053,890</b>	<b>\$ 73,066,120</b>	<b>\$ 175,779,910</b>	<b>\$ 216,825,500</b>	<b>\$ 251,642,640</b>
<b>Change in Fund Balances</b>	<b>\$ 8,991,855</b>	<b>\$ (17,767,450)</b>	<b>\$ (17,447,830)</b>	<b>\$ 31,232,707</b>	<b>\$ 1,221,260</b>	<b>\$ (4,796,090)</b>
<b>Fund Balances - Beginning</b>	<b>\$ 94,376,545</b>	<b>\$ 103,368,400</b>	<b>\$ 85,600,950</b>	<b>\$ 229,415,397</b>	<b>\$ 260,648,104</b>	<b>\$ 261,869,364</b>
<b>Fund Balances - Ending</b>	<b>\$ 103,368,400</b>	<b>\$ 85,600,950</b>	<b>\$ 68,153,120</b>	<b>\$ 260,648,104</b>	<b>\$ 261,869,364</b>	<b>\$ 257,073,274</b>

## Risk Management

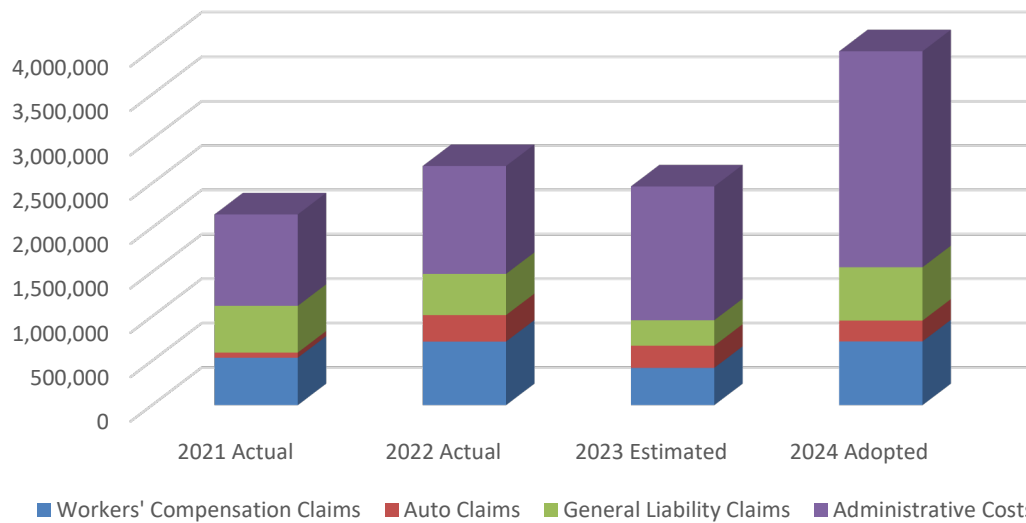
During fiscal year 2015, the City procured consulting services to analyze the viability of alternative risk financing by becoming self-insured. Listed below are advantages to becoming self-insured:

- Reduction in overall risk management costs, cost stability, predictability
- Improved cash flow
- Allows Risk Management to directly control claims for more effective processing and lower settlement costs
- In-house safety, loss control and subrogation

The City selected a Third-Party Administrator (TPA) and secured insurance policies to meet the coverage specifications as directed by the City Commission. Starting in fiscal year 2016 and continuing for a total of three years, departments contributed a total of \$1,500,000 to the Self-Insurance fund to build a strong base of funding to cover insurance premiums and to pay deductibles and claims costs of which the liability claim is \$100,000 per claim and the Worker's Compensation is \$350,000 per claim. Three years of claims data has accumulated which provides basic historical trends to analyze each department claims impact on the risk fund. In 2019, those trends were analyzed to determine a claims budget estimate for each department. In addition to the claims estimates, departments are allocated a portion of the administrative costs which include; third-party administrator, excess insurance coverage, licenses and fees.

Type	Limits
<b>Property</b>	
Property	\$20,000,000 Replacement Cost of Real & Personal Property per occurrence; \$50,000 deductible, except Named Storm, Flood, and Earth Movement sublimits (\$10,000) and deductibles (\$100,000) apply. Flood Zones A & V subject to NFIP max limit (\$500,000). Named Windstorm deductible is 5% each location, with \$100,000 minimum per any one occurrence. Equipment breakdown included with \$10,000 deductible and \$100,000 limit.
<b>Comprehensive General Liability</b>	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
<b>Automobile Liability</b>	
Liability	\$2,000,000 each claim.
Personal Injury Protection	Statutory.
<b>Public Officials Liability</b>	
Public Officials Liability	\$2,000,000 per claim.
Employment-Related Practices Liability	\$2,000,000 per claim.
<b>Excess Workers' Compensation &amp; Employers Liability for a Group</b>	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$1,000,000 each accident.
<b>Employee Benefits</b>	
Employee Benefits-per person	\$2,000,000 each occurrence.
<b>Crime</b>	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence. \$500,000 Forgery or Alteration; \$1,000 deductible per occurrence. \$500,000 Employee Dishonesty; \$1,000 deductible per occurrence.
<b>Pollution and Remediation Legal Liability</b>	\$3,000,000 Aggregate, all Pollution Conditions; \$2,000,000 per Pollution Condition; \$25,000 Retention per Pollution Condition.
<b>Florida Statutory Accidental Death &amp; Dismemberment for Police and Fire</b>	Statutory.

**Risk Insurance Costs  
FY 2021-2024**



<b>RISK INSURANCE DESCRIPTION</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Adopted</b>
<b>Workers' Compensation Claims</b>	534,099	715,996	420,008	718,080
<b>Auto Claims</b>	58,460	298,248	249,636	234,380
<b>General Liability Claims</b>	526,232	464,173	286,862	601,190
<b>Administrative Costs</b>	1,029,832	1,215,407	1,507,587	2,432,550

**Personnel Services**

North Port expends a large portion of its budget on personnel services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personnel services costs are evaluated, and positions are assessed. The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. The total city-wide change in FTEs are as follows: FY 2020 increase of 12.45; FY 2021 increase of 42.13; FY 2022 increase of 15.75; FY 2023 increase of 47.54 and FY 2024 increase of 55.95. The following chart shows the change in full time equivalent units beginning in FY 2019. The City hires seasonal employees such as camp counselors with the number of seasonal employees being hired based upon the need to adequately provide the service.

**Full Time Equivalent Employees**

<b>Fund</b>	<b>Amended FY 2020</b>	<b>Amended FY 2021</b>	<b>Amended FY 2022</b>	<b>Amended FY 2023</b>	<b>Adopted FY 2024</b>	<b>4 Year Change</b>
<b>General Fund</b>	317.63	337.76	346.51	374.55	400.54	<b>82.91</b>
<b>Road &amp; Drainage District</b>	98.00	106.00	106.00	107.00	107.00	<b>9.00</b>
<b>Fire Rescue District</b>	130.00	136.00	136.00	144.00	151.00	<b>21.00</b>
<b>Warm Mineral Springs</b>	0.00	0.00	0.00	0.00	11.46	<b>11.46</b>
<b>Tree Fund</b>	0.00	0.00	0.00	4.00	8.00	<b>8.00</b>
<b>Solid Waste District</b>	44.00	44.00	44.00	46.00	47.50	<b>3.50</b>
<b>Building - Inspections &amp; Permits</b>	26.00	34.00	37.00	46.00	43.00	<b>17.00</b>
<b>Fleet Management</b>	14.00	14.00	15.00	16.00	18.00	<b>4.00</b>
<b>Utilities</b>	88.00	83.00	86.00	96.50	103.50	<b>15.5</b>
<b>Total FTEs</b>	<b>712.63</b>	<b>754.76</b>	<b>770.51</b>	<b>834.05</b>	<b>890.00</b>	<b>177.37</b>

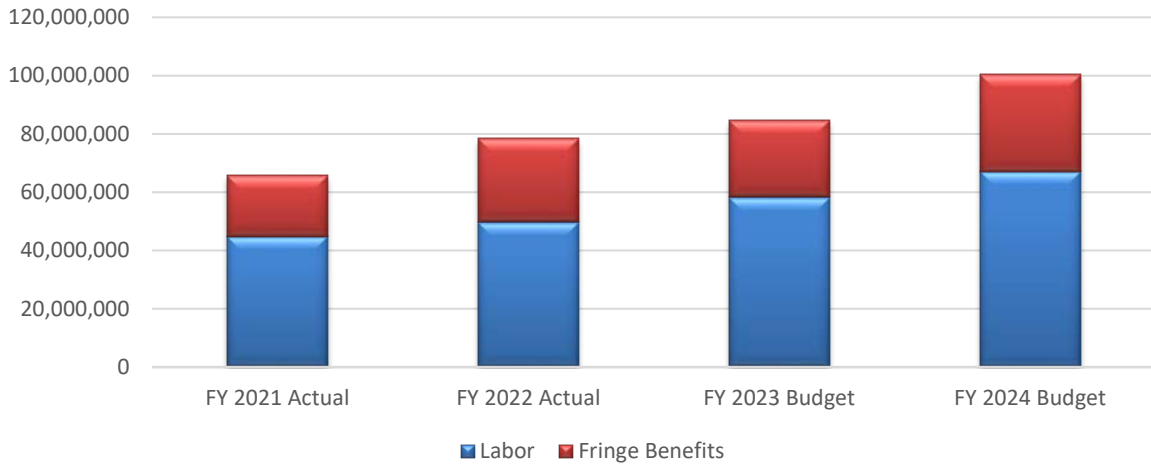
Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. The positions added in FY 2024 are as follows:

- Police Officer (13)
- Police Sergeant
- Network Technician
- Public Safety Communicator
- Records Technician
- Firefighter/EMT/Paramedic (7)
- Park Maintenance Groundskeeper II
- Assistant Manager Warm Mineral Springs
- Supervisor Warm Mineral Springs
- Recreation Attendant (3)
- Lead Lifeguard
- Lifeguard II (4)
- Lifeguard (PT)
- Inventory Specialist
- Customer Service Representative (FT and PT)
- Equipment Operator
- Mechanic II
- Welder
- Collection and Distribution Technician (2)
- Standards Inspector
- Plant Mechanic
- Instrument & Controls Technician II
- Field Operations Superintendent
- Development Coordinator
- Project Manager
- HR Coordinator – Training and Development
- Community Outreach Coordinator
- Administrative Support Specialist
- Senior Talent Acquisition Partner
- Financial Systems Analyst
- Payroll Administrator



The following charts illustrate the total personnel versus fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2021.

**Total Personnel vs Fringe Benefit Costs**



**Total Salaries vs Total Overtime  
FY 2021 – FY 2024**



**Changes Between Recommended and Adopted Budget**

The City Commission held workshops in June to review the City Manager’s Recommended Budget and in July to review the City Manager’s Proposed Budget. The public was welcome to comment and the budget materials and changes were available to the public. Discussions with the City Commission, City Manager and Department Heads were held that shaped the budget that was approved in September.

Below are the changes that were made to the General Fund from the workshops in June until the budget adoption.

**REVENUES**

<b>Total from Manager's Recommended Budget</b>	<b>74,203,760</b>
Revenue for Additional School Resource Officer	87,000
Increase ad valorem to July 1 estimate	203,320
Update Municipal Revenue Share to State Projections	184,270
Update Communications Service Tax to State Projections	151,970
Adjust Use of Fund Balance	-367,730
<b>Total for Final Budget</b>	<b>74,462,590</b>

**EXPENSES**

<b>Total from Manager's Recommended Budget</b>	<b>74,203,760</b>
Adjust FRS to State Approved Contribution	354,840
P24PAI Parks Amenities Program moved from Surtax	50,000
Increase concessions expense at NPAC	35,870
BP2626 Additional School Resource Officer	133,050
Reduction in Police Lease Vehicle Request	-19,950
CF22OI CM Office Remodel Remove FY 24 Request	-91,400
Transfer Environmental Police Officer to Natural Resources Division	-120,580
Transfer 50% of Community Outreach Coordinator to Natural Resources Division	-51,510
BP2475 Move Sergeant Vehicle to Surtax	-70,000
Reclass Graphic Design Specialist from hourly to salary	4,330
Reclass Scheduler/Planner to Security Manager	34,180
BD20WV - decrease ARPA Funds	-2,000,000
F17R81 - increase by ARPA funds	2,000,000
<b>Total for Final Budget</b>	<b>74,462,590</b>

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## BUDGET & STRATEGIC PLANNING

### Non-Financial Strategy

Non-financial strategies are goals that provide guidance to aid in the accomplishment of the vision for the City beyond financial performance. These goals encourage healthy social-economic relations, strong environmental awareness, and a sustainable community. Influences on the non-financial strategies include the following: Comprehensive Plan, Administrative Code, Unified Land Development Code (ULDC), master plans, and policies.

#### COMPREHENSIVE PLAN

The [Comprehensive Plan](#) is the document used for envisioning the future growth of the City. This plan is also used to address the constant changes and progression taking place as development and conservation evolves.

The goals of the Comprehensive Plan are long-range in nature and intended to set the vision of the community by guiding the policy decision-making within the community. The framework is designed to bring together stakeholders including citizens of North Port, city officials, and the public to provide valuable input into the visioning focus of the city at build out.

The Comprehensive Plan, comprised of nine chapters or “elements,” guides the development of city codes, master plans, and policies:

- **Future Land Use** – ULDC
- **Transportation** – ULDC, Administrative Code, Policies
- **Utilities** – ULDC, Administrative Code, Master Plan, Policies
- **Conservation and Coastal Zone** – ULDC, Administrative Code, Master Plan, Policies
- **Recreation and Open Space** – ULDC, Administrative Code, Master Plan, Policies
- **Intergovernmental Coordination** – Administrative Code, Policies
- **Housing** – ULDC, Administrative Code, Policies
- **Public Schools Facilities** – Sarasota County Schools Master Plan, ULDC, Policies
- **Capital Improvement** – Master Plan, Policies

#### ADMINISTRATIVE CODE

The [Administrative Code](#) governs the internal operations of the City and protects the interests of the public. It gives authority to regulate social safety and a healthy environment, as well as the creation of policies for sustainable growth with the interests of public welfare and interaction as its priority.

#### UNIFIED LAND DEVELOPMENT CODE

The [Unified Land Development Code](#) (ULDC) establishes regulations governing the subdivision, development, and use of all lands lying within the corporate boundaries of the City of North Port. It aids in sustainable growth and secures stable property values by regulating land use and addressing the following:

- **Water Management** – flood prevention, stormwater retention and conveyance, wetland protection
- **Environmental Protection** – Myakka River protection, archeological resource protection, tree regulation and canopy preservation, conservation regulation
- **Land Use** – zoning, subdivision, single family parcel, parking, earthmoving, signage
- **Design Standards** – activity centers, landscaping, façade design

The Planning and Zoning Division of Neighborhood Development Services is currently working to update the ULDC. Project updates are posted to the [Division website](#).

#### MASTER PLAN

A master plan is a long-term planning document that provides a conceptual layout to guide future growth and development. The plan makes the connection between the built environment and those who experience it. Following are master plans currently used to further define the City’s long and short range non-financial goals.

- **Social-Economic** – [Economic Development](#), [Parks & Recreation](#), [U.S. 41 Corridor](#), [Yorkshire and I-75 Interchange](#)
- **Environmental** – [Warm Mineral Springs Park](#), [Myakkahatchee Creek Greenway](#)
- **Sustainability** – [Economic Development](#), [Parks & Recreation](#), [Utilities](#)

## POLICIES

Policies establish procedures for consistency, responsibility, and accountability. These policies address areas of healthy social-economic relations, strong environmental awareness, and a sustainable community.

The non-financial strategies are actively considered when developing a Strategic Plan for the City. The Strategic Plan defines the objectives the City will follow to guide and achieve the non-financial principles described above.

## Strategic Planning

Over the past decade, North Port has continued to refine and enhance its strategic planning process. In 2012, the city embarked on its first strategic planning effort. City leaders focused on short and long-term strategies to identify community priorities and actions needed to achieve them. Most recently, the city partnered with Strategic Government Resources (SGR) and the Leadership Class of the International City and County Manager’s Association (ICMA) to draft a new 2022-2025 Strategic Vision Plan and develop robust key indicators and action items that will improve accountability and measure success on defined priorities.

In late 2021, City Commission held strategic planning workshops with city staff to discuss focus areas and establish priorities. SGR conducted individual interviews with City Commissioners and the City Manager’s Office prior to the public retreat to solicit high level insights regarding their views on the progress of current initiatives and projects, and potential new initiatives that should be considered in North Port’s revised Strategic Plan. At the initial retreat, SGR provided an overview of the changing landscape and emerging issues currently facing local government operations and highlighted contemporary good governance strategies, focusing on the importance for both the City Commission and staff to be creative and think differently about how they can identify emerging operational and community issues and develop progressive and innovative response strategies utilizing an interdepartmental focus. City Commission established priorities and/or outcomes under focus areas called Strategic Pillars, which were used by Senior Staff to develop a proposed Implementation Plan, including associated Key Indicators and/or related performance metrics to track the organization’s efforts in accomplishing the City Commission’s vision for the community.

This process took place over several public workshops. The following links contain the agenda, minutes, and video for each meeting:

- [October 27, 2021](#)
- [December 7, 2021](#)
- [December 8, 2021](#)

With the election of a new Commissioner in the fall of 2022, the City Commission once again engaged SGR to review the Strategic Plan and refine the priorities in 2023. Two public workshops have been held to date in 2023 and the Commission will be holding one more to finalize the ranking of the priorities to guide the FY 2025 budget planning process. The following links contain the agenda, minutes, and video for each meeting:

- [March 8, 2023](#)
- [September 25, 2023](#)

## STRATEGIC PILLARS AND PRIORITIES

During the strategic planning process, City Commission established six Strategic Pillars which are key focus areas to accomplish Commission objectives. Long-term priorities that support the achievement of the Strategic Pillars were identified by both City Commission and department leadership. The strategic budget initiatives for FY 2023 include policy and management agenda priorities as they relate to the six pillars of the [2022-2025 City of North Port Strategic Vision Plan](#).



**SAFE  
COMMUNITY**



*“Create and sustain a safe community for residents, businesses, and visitors of North Port.”*

- Priority 1.** Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.
- Priority 2.** Strive to maintain one of the lowest crime rates among comparable cities.
- Priority 3.** Build cohesive community partnerships that leverage education & resources to address critical community concerns.
- Priority 4.** Place facilities and staff to allow ease of access to City services in proximity of geographic needs.
- Priority 5.** Maintain a Comprehensive Emergency Management training program which addresses the internal and external needs of both the City and supporting jurisdictions/organizations.
- Priority 6.** Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.
- Priority 7.** Ensure the physical security of City assets and operations.

**QUALITY OF  
LIFE**



*“Protect and promote North Port’s natural resources, recreational assets, cultural diversity, ethnic, and historical heritage, as well as overall community wellness.”*

- Priority 1.** Develop strategic partnerships and programs to educate residents and visitors about North Port’s heritage, historical buildings, archives, and unique environmental assets.
- Priority 2.** Encourage the availability of comprehensive access to acute health care, social, and emotional well-being for all ages in North Port.
- Priority 3.** Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.
- Priority 4.** Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.
- Priority 5.** Promote the natural character and enhance the identity of our neighborhoods to build community cohesiveness and a better “sense of place” for North Port.
- Priority 6.** Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.
- Priority 7.** Improve City gateway entry features to convey a sense of arrival in North Port.
- Priority 8.** Support nonprofits providing programs to our community.
- Priority 9.** Aid citizens in developing or enhancing fundamental life skills in order to reach self-sufficiency and maintain housing stability.
- Priority 10.** Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).
- Priority 11.** Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Priority 12.** Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.

**ECONOMIC DEVELOPMENT  
&  
GROWTH MANAGEMENT**



*“Promote sustainable growth, investment, and development to achieve a vibrant and diversified economy, offering a mixture of services and local employment opportunities.”*

- Priority 1.** Support workforce development programs in partnership with federal, state, local, and not-for-profit organizations to influence the workforce pipeline supply.
- Priority 2.** Promote a range of housing options and affordability for current and future residents.
- Priority 3.** Encourage walkable mixed-use development in the Heron Creek & Midway Activity Centers.
- Priority 4.** Develop a Master Plan for the Yorkshire Activity Center and include the activity center in the Urban Service Area Boundary through a change to the Comprehensive Plan.
- Priority 5.** Promote neighborhood commercial centers.

- Priority 6.** Improve & maintain a Business Retention & Expansion (BRE) and Business Recruitment & Attraction (BRA) Plans.
- Priority 7.** Develop and approve a series of economic development incentive programs and policies to encourage targeted development investment opportunities.
- Priority 8.** Support redevelopment of identified sections along the Tamiami Trail commercial corridor.
- Priority 9.** Improve City processes and regulations to support a business climate of innovation, entrepreneurship, and investment.
- Priority 10.** Complete a customer-focused streamlined permitting process to stimulate economic development.
- Priority 11.** Increase the percentage of non-residential tax base year over year.
- Priority 12.** Pursue the development of a diversified economy that supports a wide range of businesses and sectors representative of targeted employers.
- Priority 13.** Implement additional phases of the Warm Mineral Springs Master Plan and support development in North Port's Opportunity Zone, which includes Warm Mineral Springs, and the trailhead for Legacy Trail.
- Priority 14.** Seek opportunities for strategic annexations in support of commercial development.



*"North Port seeks to be the role model in the region as a community that values environmental resiliency and sustainability in the design and operation of its facilities, programs, services, and development through forward-thinking policies, ordinances, and education."*

- Priority 1.** Consider the feasibility of employing a North Port Sustainability Manager.
- Priority 2.** All new and/or redeveloped public facilities should reflect Leadership in Energy and Environmental Design (LEED)-like standards.
- Priority 3.** North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.
- Priority 4.** Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.
- Priority 5.** Support the protection of native species and habitats via public education, land acquisition, and conservation.
- Priority 6.** Pursue "Green" infrastructure and development standards.



*"Develop and maintain the City's public facilities, roads, bridges, water control structures, stormwater drainage, waterways, potable water, wastewater collection and treatment (reclamation) systems, and broadband opportunities, and promote multimodal transportation opportunities throughout the City to meet current and future needs."*

- Priority 1.** Partner with Florida Department of Transportation and Charlotte County to enhance connectivity and establish a new I-75 interchange at Yorkshire Street or Raintree Boulevard.
- Priority 2.** Provide public water and water reclamation (wastewater) services to current and future I-75 interchanges.
- Priority 3.** Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Priority 4.** Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.
- Priority 5.** Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.
- Priority 6.** Proactively rehabilitate the water control structures and stormwater conveyances (roadside swales, drainage outfalls, retention ditches and waterways) to design specifications to reduce flooding.
- Priority 7.** Rehabilitate roadways and bridges under the jurisdiction of North Port to ensure integrity, and a safe and reliable transportation network.
- Priority 8.** Develop multi-modal connectivity to historical, cultural, and recreational locations, including neighborhoods, and environmental greenway & blueway points of interests.
- Priority 9.** Improve East-West connectivity of the City's transportation system by widening Price Boulevard and Hillsborough Boulevard.
- Priority 10.** Seek Public-Private Partnerships to enhance the availability of broadband access in North Port.
- Priority 11.** Construct and operate a solid waste transfer station to improve efficiency and prepare for future growth.

**Priority 12.** Use preventative maintenance methods and future needs analysis to maintain and build City assets in a timely and prioritized process.

**Priority 13.** Maintain public buildings in a state of good condition with capacity to enable various City staff to provide effective municipal services.



*“Develop and promote transparent City governance where major policy decisions are considered by the City Commission that foster trust and community engagement, utilizing departmental strengths and innovative approaches to facilitate effective and efficient delivery of municipal services and programs.”*

**Priority 1.** Provide enhanced citizen education and engagement processes to assist in elected and appointed officials’ data-driven decision-making.

**Priority 2.** Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.

**Priority 3.** Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

**Priority 4.** Improve 24-7 access to City services through enhanced website portal and related online forms and services.

**Priority 5.** Provide new North Port Residents and Businesses with Welcome Packages to include utility information, City services offerings, *Florida Friendly* environmental practices, locations of City facilities and parks, contact information, etc.

**Priority 6.** Consider the feasibility of establishing a Customer Care Center Information system.

**Priority 7.** Implement a Performance Management System to include internal and external reporting, including development, testing, percentage complete, milestones achieved, staff hours invested, etc.

**Priority 8.** Continued utilization of 10-year Financial Sufficiency Plan for the Fire Rescue District to ensure sustainability and transparency.

**Priority 9.** Provide a multi-year budget “snap-shot” to show expenses that will increase over a multi-year period with revenue projections and impacts of different millage rate adoptions.

**Priority 10.** Implement 10-year planning cycle for Renewal & Replacement Funds.

**Priority 11.** Leverage outside financial resources and support through partnerships and grants.

**Priority 12.** Automation of Performance Reporting, Procurement, Records Management, Travel Requests/Authorizations/Reimbursements.

**Priority 13.** Attract, develop, and support the best talent to be recognized as an Employer of Choice.

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## **PRIORITIES AND KEY INDICATORS**

In 2022, departments began working with the new Performance and Accountability Officer to develop Key Indicators that quantify progress toward Strategic Priorities. Key Indicators are established by the departmental divisions and are not voted on by City Commission. Action plans are created to monitor and achieve the indicators by providing specific steps toward fulfilling the appropriate Strategic Priority. Performance Measures are shown in the Departmental Summaries chapter of this document.

## **PUBLIC ENGAGEMENT**

Acknowledging that public engagement helps governments be more accountable, increases responsiveness to community needs, and supports transparency, the City of North Port provides multiple opportunities for the community to provide input in the strategic planning and budget process. After City Commission determined the six Strategic Pillars and identified priorities under these focus areas, the public was engaged to provide feedback on their top priorities in each pillar. A survey was available online through the City's website and social media asking residents to select their top two priorities in each of the six strategic pillars. Results from the survey were used to triangulate the top priorities among City Commission, senior leadership, and the public.

During the FY 2023 and FY 2024 planning process, the public was invited to engage early in the decision-making process through a budget survey and community input meetings. The City utilized an online tool that gave residents the opportunity to provide input on how to allocate municipal funds. This tool was available online and advertised through the City's website and social media from April – May of each year. By allocating \$100 in the online budget, residents were able to demonstrate their funding priorities for the city. Results were provided to City Commission during the budget workshops.

The City Manager also hosted Community Input Budget Meetings for the FY 2023 and FY 2024 budget process. After a brief overview of the City's millage rates, historical revenue and expenditures, and budget cycle as well as major department initiatives from staff, the public were invited to ask questions and provide their comments. These meetings were held at various times and geographic locations around the city to allow diverse resident participation. One meeting was streamed live online for residents who were unable to attend in person.

The public's feedback and city's transparency are important considerations during the annual budget process. The Daily Sun recognized the City's efforts in their October 25, 2023 editorial [Our View: North Port makes transparency a priority](#).

## ***Department Plans***

Department plans outline the functions and core service areas, goals, and performance expectations of the operating divisions. The plans are aligned with the Strategic Plan Pillars and Priorities as part of the budget preparation, review, and monitoring cycle. In the annual budget process, departments build from their core business services to determine what resources are needed to perform their specific services.

## **CHALLENGES AND OPPORTUNITIES**

A step in the strategic planning process is to identify challenges and opportunities for operations improvement. City Commission members engaged in an interactive exercise during a strategic planning workshop to solicit their thoughts and perceptions on North Port's Strengths, Weaknesses, Opportunities, and Threats (SWOT). Following that exercise, the SGR consultant reviewed the results of the SWOT analysis and individual commissioner statements to compile the challenges and opportunities impacting the future direction of the community. Staff members from all functions review and identify the most important issues to stakeholders. Department plans are then built to address challenges and opportunities.

## **CUSTOMERS**

A sound strategic plan identifies the entity's primary customers so that the diverse needs of all stakeholders can be evaluated and incorporated and service delivery can be maximized. The City seeks to provide quality service to all stakeholders in accordance with their needs.

## **STRATEGIC GOALS AND OUTCOMES**

The City of North Port's vision and mission are the basis from which broad, multi-year goals and departmental action plans are established. During the strategic planning process, the City's leaders revisit and refine strategic priorities to adjust to the current social and economic environment. Departments review and align strategies to achieve the city-wide priorities for the year. Progress toward these actions is defined and reported in the departmental performance measures.

To prepare for the fiscal year, departments met with the Performance and Accountability Officer to review the Strategic Priorities that relate to their core services. Departmental leadership determined the best indicators of accomplishment for the priorities established



by City Commission. This process focused on measurable outcomes that the departments can influence. It also ensured alignment between the departmental performance measures, core services and priorities from the strategic plan.

The budget planning and development process involves the setting of goals for the new fiscal year while evaluating the achievement of prior years' goals. To provide an assessment method, departmental divisions establish a series of measures that track the outcomes of the core services provided to stakeholders.

### PERFORMANCE MANAGEMENT

Each year, the City of North Port's leadership and managers evaluate their performance measures to better reflect overall city-wide key priorities and individual department goals. Each type of measure is significant within the performance management system. Where outcome measures are of universal concern to all stakeholders, input and output measures are important workload indicators that are monitored to determine needed resources. Monitoring of efficiency and effectiveness measures, such as cost of operations and timeliness of service delivery, allow for agile adjustments to maximize resource use and service quality.

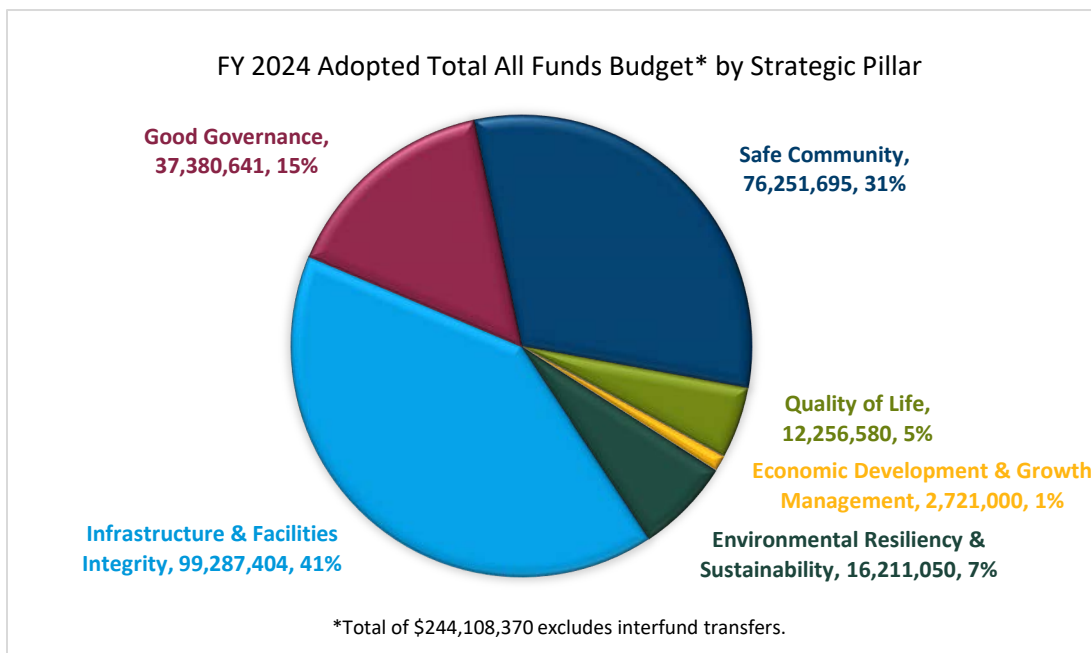
Performance measures help to translate the city's mission and vision into tangible priorities and indicators. There are several key reasons to measure performance including:

- Improving the delivery of public service
- Bringing focus to key priorities
- Making more informed decisions
- Identifying opportunities for improvement
- Improving accountability
- Budgeting resources according to priorities

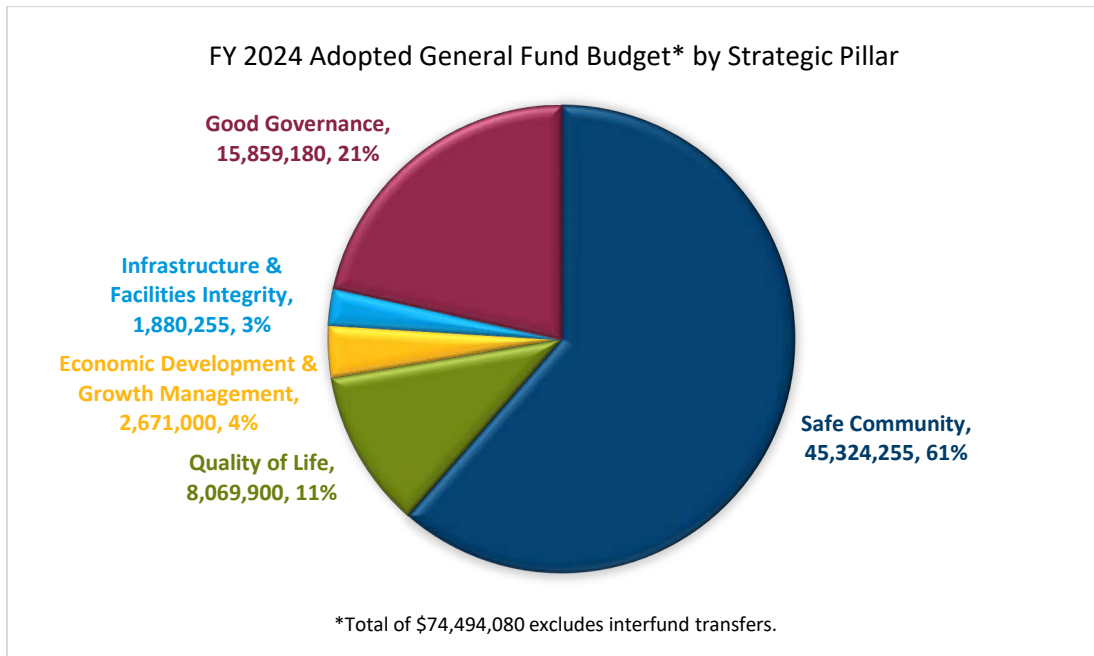
In FY 2023, the City of North Port made a commitment to be transparent with regards to the goals that it sets and the measurement of progress towards them. The City uses an outcome-focused performance management framework to monitor, assess, and improve the effectiveness and efficiency of City services. Applying analytic skills and tools, the City leverages administrative and public data to help departments solve problems and develop targeted action plans and strategies to deliver results for residents. Many of the Performance Measures included in the Departmental Summaries chapter are reported on a monthly or quarterly basis and available to the public on the City's [Performance Dashboards](#) page.

### Budget by Strategic Pillar

As part of the FY 2023 budget process, departments were asked to identify the portions of their requested budget that align with the six Strategic Pillars at the Fund-Department/Division-Activity level. In consultation with the Performance and Accountability Officer, the pillars were selected based on the information in the department plans, such as core services, priorities in the Strategic Plan, and performance measures.



Based on the FY 2024 Adopted All Funds Budget by Strategic Pillar chart on the previous page, Infrastructure & Facilities Integrity is the largest pillar based on expenditures, representing 41% of the budget. The next two largest in the All Funds Budget are Safe Community and Good Governance at 31% and 15%, respectively.



Based on the FY 2024 Adopted General Fund Budget by Strategic Pillar chart, Safe Community is the largest pillar based on expenditures, representing 61% of the budget. The next two largest in the General Fund Budget are Good Governance and Quality of Life at 21% and 11%, respectively. As shown in the chart, Environmental Resiliency & Sustainability Pillar is not funded by the General Fund.

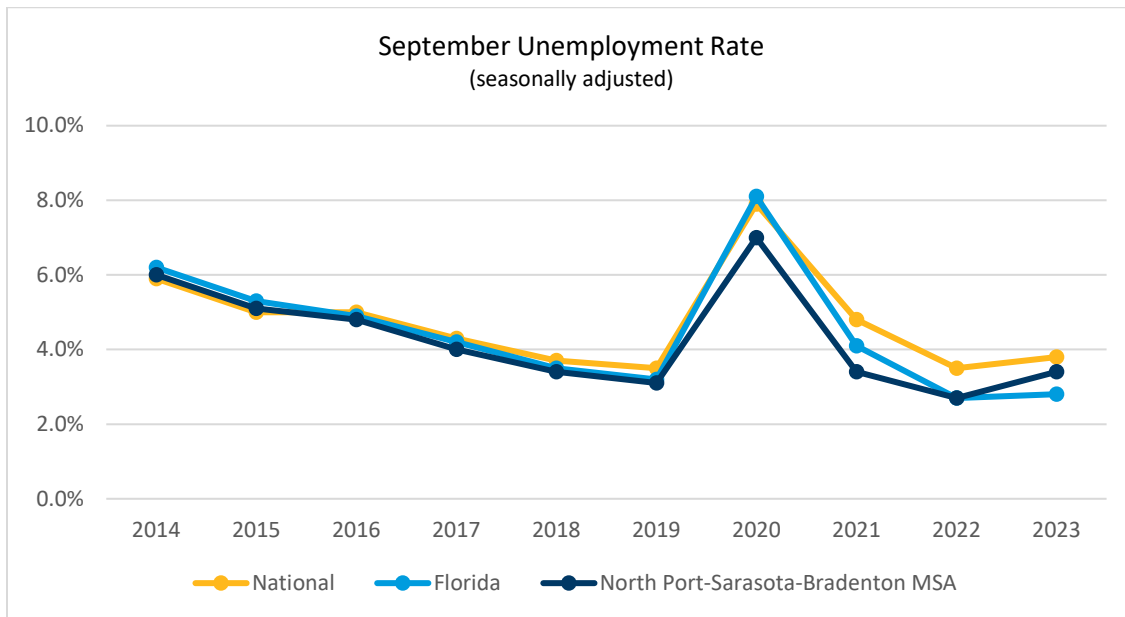
## Economic Outlook & Forecast Assumptions

As a predominantly residential community, the City of North Port’s economic environment is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the regional job market, cost of housing (including housing values, foreclosure rates, insurance, and taxes), new construction, weather events, and retail activity. Consideration of the impact of these indicators is critical as the City endeavors to develop its resources and facilities to meet the needs of its residents. All available information and indicators are utilized in forecasting the City’s revenues and expenditures.

### EMPLOYMENT AND INCOME

According to the University of Central Florida Institute for Economic Forecasting, while the timing of an economic slowdown keeps moving, a slowing is anticipated by the end of 2023 through the start of 2024 ([2023-2026 Florida & Metro Forecast, Summary 2023](#)). However, this will look nothing like the 2008-2009 Great Recession or the recession following the 2020 Covid-19 outbreak. Florida’s total business payroll surpassed the pre-pandemic levels in late 2021 and Florida’s labor market recovery exceeded national rates since the end of the Covid-19 lockdowns. After job growth of 4.6% in 2021 and 5.7% in 2022, the effects of the expected recession will impact Florida’s job growth. “Total payroll jobs will rise by 2.3% in 2023, decelerate to -1.8% growth in 2024, before climbing to about -0.4% in 2025. Florida’s job growth will resume in the second half of 2025, and job growth will rise to 1.0% in 2026. Florida’s labor market will slightly underperform the national economy until 2026” (Snaith et al., 2023, p. 11).

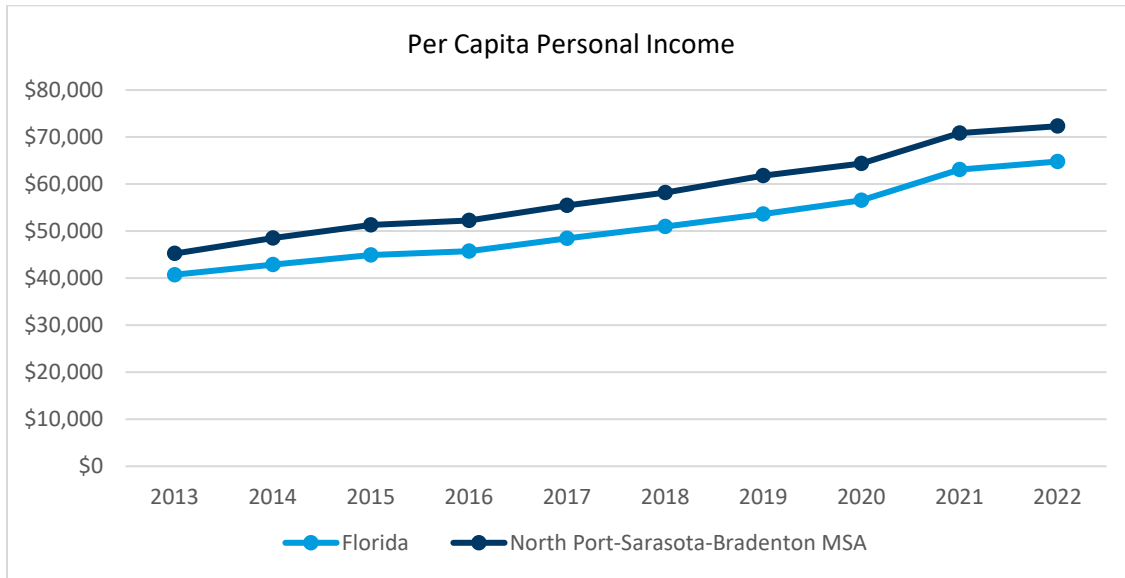
The Florida unemployment rate (seasonally adjusted) returned to pre-Covid-19 levels in September 2021 at 4.1% and decreased an additional 1.3 percentage points to 2.8% in September 2023, which is 1.0 percentage points below the national rate of 3.8%. The unemployment rate in the North Port-Sarasota-Bradenton Metropolitan Statistical Area (MSA) declined from a high of 7.0% in 2020 to 2.7% in September 2022. However, the rate increased 0.7% to 3.4% in September 2023. Through 2026, employment in the North Port MSA “is expected to grow at an average rate of 0.3 percent each year while unemployment is expected to slightly exceed the state’s average rate, coming in at 4.5 percent.” (Snaith et al., 2023, p. 80).



Source: U.S. Bureau of Labor Statistics; Florida Department of Economic Opportunity

Per capita personal income for the North Port MSA continues to climb. According to the U.S. Bureau of Economic Assistance, per capital personal income in the North Port MSA has grown 59.89% from \$45,228 in 2013 to \$72,316 in 2022. As shown on the following page, the MSA continues to outpace the state of Florida. Snaith et al. (2023) reported that Florida, “Nominal personal income growth surged to 6.1% (thanks to stimulus and unemployment payments offsetting the recession’s impact) in 2020 and 9.8% in 2021, amid additional federal stimulus spending and tax credits” (p. 9-10). Due to inflation, real personal income declined by 2.1% in 2022; however, Snaith et al. (2023) expects it to rise by 3.4% in 2023 with 2.0%, 2.6%, and 3.0% increases annually from 2024-2026. These increases are 0.8 percentage points higher than the U.S. forecast.

The North Port MSA is expected to show moderate levels of growth in economic indicators (Snaith et al., 2023). Personal income is expected to grow an average of 5.9 percent annually. Based on the trends in employment and income, the City of North Port anticipates receiving modest increases in FY 2024 for demand-driven revenues such as Half-Cent Sales Tax and State Shared revenue.



Source: U.S. Bureau of Economic Analysis

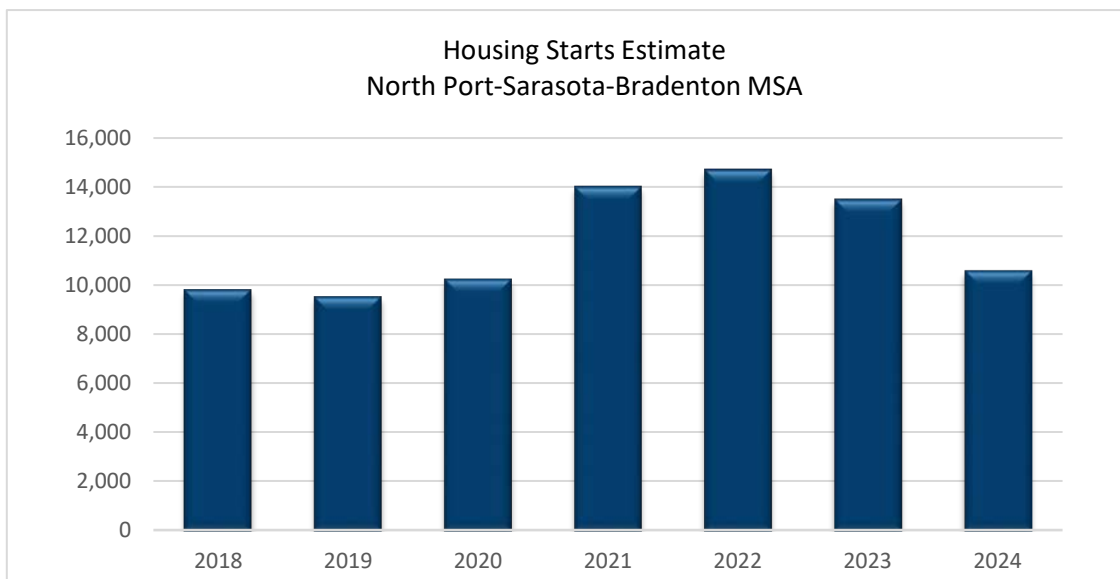
### HOUSING MARKET

According to data from Florida Realtors®, statewide closed sales of existing single-family homes totaled 287,352 at the end of 2022, down 18.0% compared to 2021. The number of months' supply of inventory for single-family homes in Florida was 2.7 months, a year-over-year increase of 170.0%. A 5.5 months of inventory is the benchmark used by Florida Realtors® to indicate a balanced market, or a market that is neither a buyers' nor sellers' market (<https://www.floridarealtors.org/tools-research/reports/florida-market-reports>). As of September 2023, Florida's single-family existing homes inventory grew to a 3.2 months' supply while sales were up 6.1% and the median sale price was up 1.3% compared to September 2022.

The North Port MSA had 14,908 closed single-family home sales in 2022, a decrease of 23.2% from the previous year, according to data from Florida Realtors®. However, the median sale price increased by 24.8% to \$505,572 in 2022.

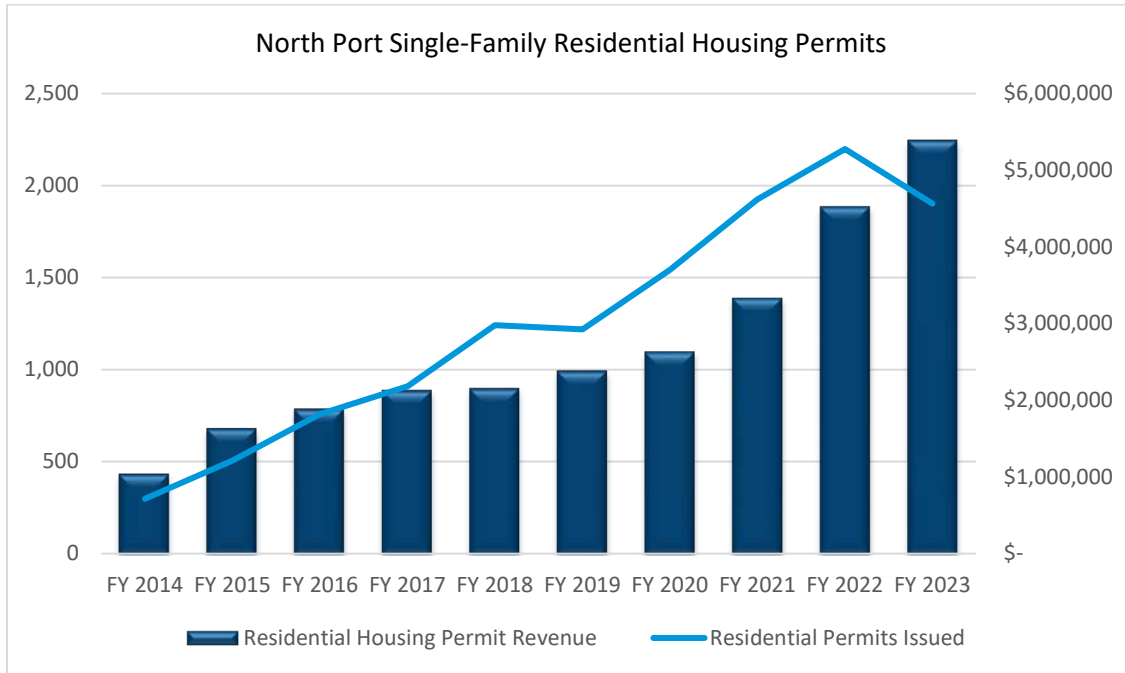
### NEW CONSTRUCTION

Over the past several years, the North Port MSA saw a significant increase in new housing starts as shown in the chart below. However, Snaith et al. (2023) is projecting a decline beginning in 2024.



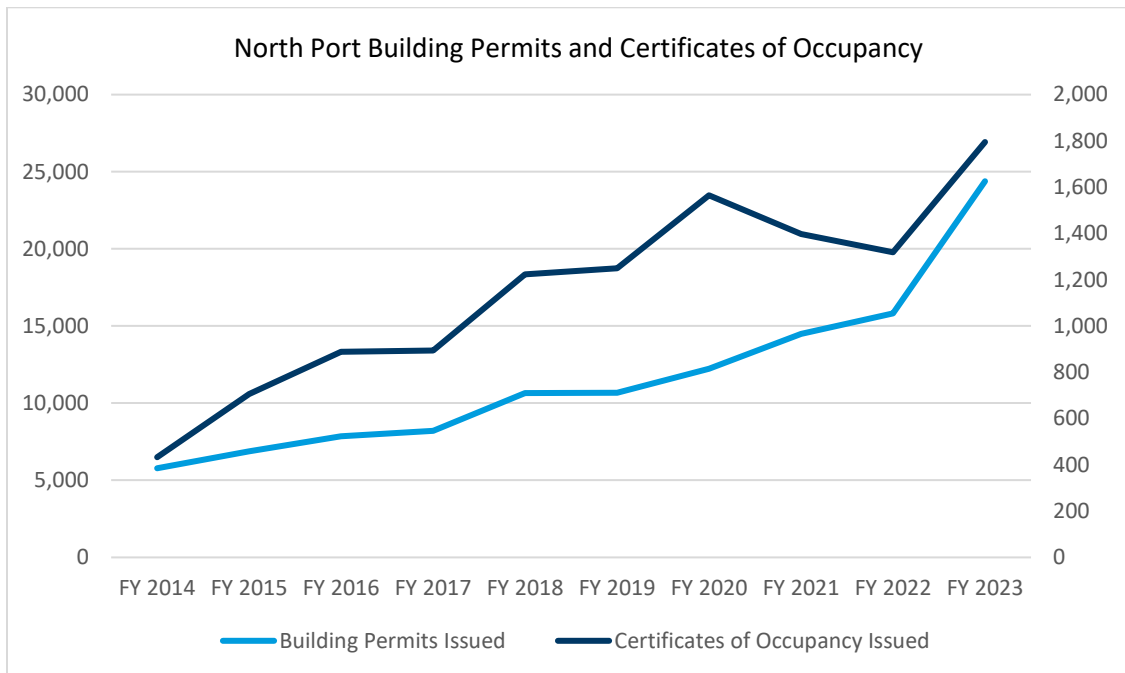
Source: Snaith, S. et al. (2023). 2023-2026 Florida & metro forecast. University of Central Florida Institute for the Economic Forecasting.

Since the economic downturn of 2007 and 2008, construction activity has shown strong growth in the City of North Port. The following chart compares the number of single-family residential housing permits issued with the generated permit revenue. The permits issued over the past 10 years indicate steady growth with a decline in FY 2023. The City issued 1,903 single-family residential housing permits as compared to FY 2022 with 2,199, a 13.46% decrease.



Source: City of North Port Development Services, Building Activity Reports by Fiscal Year

The following chart shows total building permit activity compared to certificates of occupancy in the City of North Port. The number of commercial building permits issued by Neighborhood Development Services averaged 61 per year between FY 2020 and FY 2023. Over the next few years, the City projects commercial activity will increase through the support of additional economic development efforts.



Source: City of North Port Development Services, Building Activity Reports by Fiscal Year

**TAXABLE VALUE AND LAND USE**

The City of North Port’s preliminary taxable value of \$8.50 billion is an increase of 17.40% from 2022, indicating sustained growth in the City’s housing market. Of this amount, \$400.7 million or 4.72% is attributed to new construction and additions. Gross taxable values have surpassed the previous high that occurred before the downturn in the housing market in 2007. The City experienced a loss of \$3.36 billion of taxable value from the 2007 to 2012 due to State constitutional amendments and the decline in the real estate market. The following table shows the City of North Port’s total taxable value and new value since 2014.

North Port Taxable Values – 10-Year Comparison

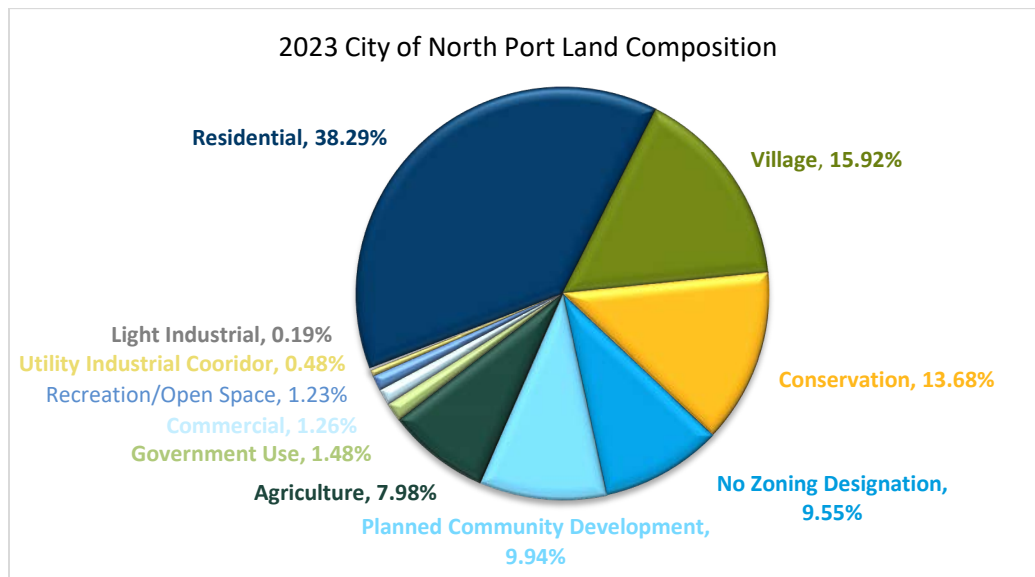
Tax Year	Net New Construction	Total Value	Change from Prior Year
2014 Final	\$46,794,335	\$2,645,438,254	9.26%
2015 Final	\$71,624,081	\$2,882,331,970	8.95%
2016 Final	\$145,158,578	\$3,263,539,753	13.22%
2017 Final	\$167,908,011	\$3,665,491,838	12.33%
2018 Final	\$165,042,772	\$4,120,260,362	12.41%
2019 Final	\$232,905,493	\$4,604,781,627	11.76%
2020 Final	\$261,552,931	\$5,109,695,927	10.96%
2021 Final	\$301,515,880	\$5,768,607,317	12.90%
2022 Final	\$488,303,424	\$7,237,700,089	25.47%
2023 Certified	\$400,658,127	\$8,496,865,543	17.40%

Source: Sarasota County Property Tax Appraiser, Forms DR-420 and DR-422

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, North Port continues to experience considerable growth in its tax base which has provided increased annual tax revenues. Various forecasts indicate above average increases in property values with continued growth in population in North Port.

Since land usage in North Port is primarily residential, much of the City’s property tax revenues are derived from individual homeowners. Changes in home values and foreclosure rates have a great impact on North Port’s revenues. The composition of North Port’s tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded, qualifying for an exemption of \$50,000.

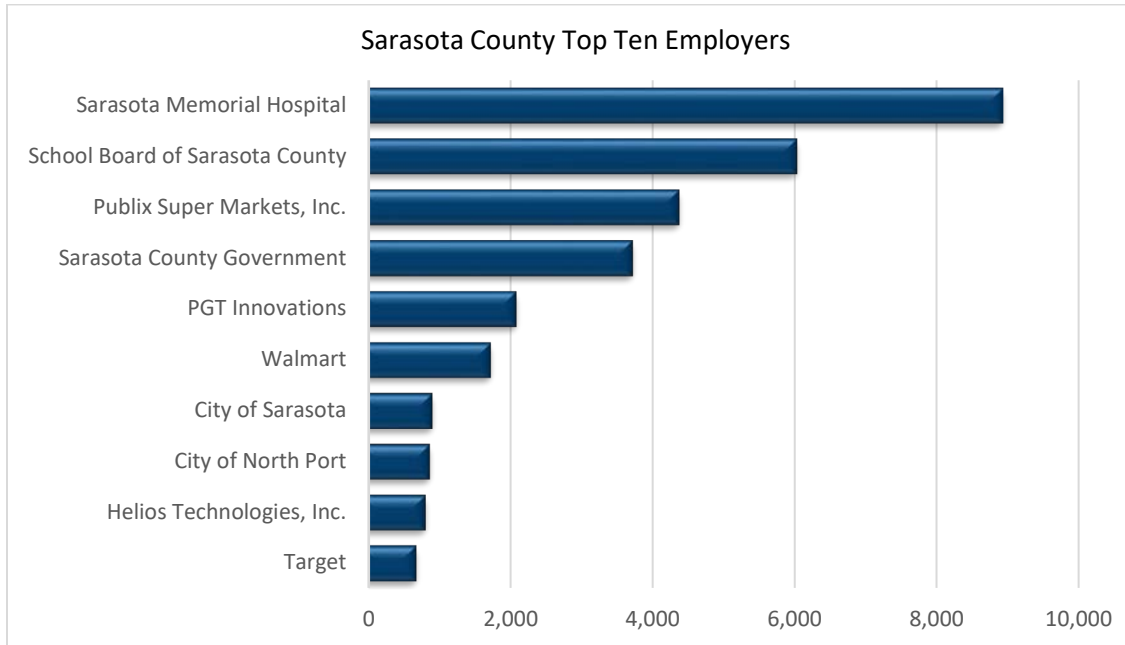
The following chart illustrates the 2023 Land Composition in North Port.



Source: City of North Port Development Services, Planning and Zoning Division

## BUSINESS GROWTH

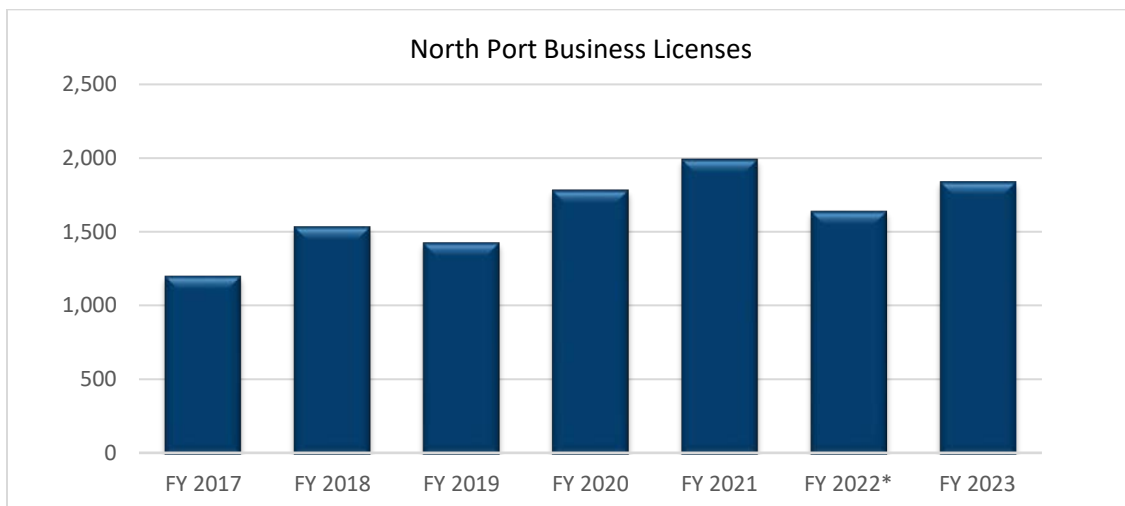
The growth and development of the City is dependent upon the economic environment of the country, south Florida, and particularly Sarasota County. The following chart contains the Top Ten Employers in Sarasota County, which now includes the City of North Port.



Source: Sarasota County 2022 Annual Comprehensive Financial Report

With the exceptional quality of life, its inviting family-oriented environment, and numerous business advantages, the City of North Port continues to attract new investment. In September 2015, Forbes named North Port as one of the top 100 places in the nation for business and careers for the second consecutive year. In October 2016, Forbes ranked North Port-Sarasota-Bradenton MSA 52<sup>nd</sup> on the top 200 places in the nation for business and careers. [In 2019, North Port-Sarasota-Bradenton MSA improved its ranking to 47th.](#) Forbes factors in employment and job growth, housing and household income growth, education of the workforce and quality of life in ranking the top places to live and work in the country.

Any person doing business in the City of North Port must obtain a Business Tax Receipt from the Neighborhood Development Services Building Division. The following chart reflects the number of business licenses issued by the City. Between FY 2017 and FY 2023, the number of business licenses issued increased 53.74%, indicating strong business growth. The majority of businesses in North Port provide general services; however, retail, insurance, and repair and maintenance businesses are growing each year.



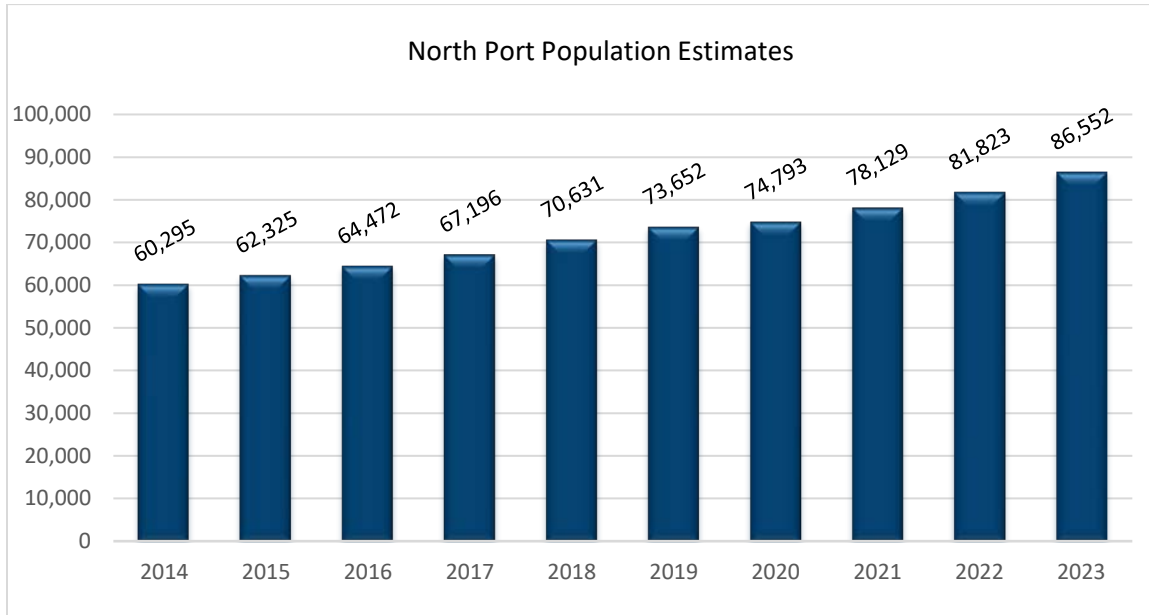
Source: City of North Port Development Services

\*The FY 2022 Business Tax Receipt deadline was extended in September 2022 due to the impacts of Hurricane Ian.

## POPULATION

Every ten years the U.S. Census Bureau conducts a complete accounting of every resident in the United States. The City of North Port experienced strong growth from 2000 to 2010, seeing the population increase 151.6%, making it the largest city in Sarasota County with 57,357 residents, and the lead city in the North Port-Sarasota-Bradenton MSA. Since then, the population has grown steadily, with the 2020 Census reporting a 30.4% increase since 2010 to 74,793 residents. Since population estimates are used to determine revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state, and local legislative districts; forecasts of housing, recreation, and transportation needs; and disaster relief, this trend will continue to impact the City's future revenues.

Annual population estimates provided by the University of Florida Bureau of Economic and Business Research (BEBR) estimated the City of North Port has 86,552 residents in 2023 (April 1, 2023). With less than half of the City built out, future projections indicate a population of over 100,000 by 2030.



Source: University of Florida BEBR April 1<sup>st</sup> estimates

## Comparison to Local Communities

A comparison of the City of North Port's 2022 property tax millage, estimated Ad Valorem tax revenues, budgeted General Fund expenditures, and authorized employee positions per capita with other municipalities in Sarasota County can put the local tax burden and government expenditures into perspective.

### AD VALOREM TAXES

The following table includes the 2023 Ad Valorem Taxes for municipalities within Sarasota County. Property taxes are collected a year in arrears; therefore, these are revenues projected to be collected by each municipality in FY 2024.

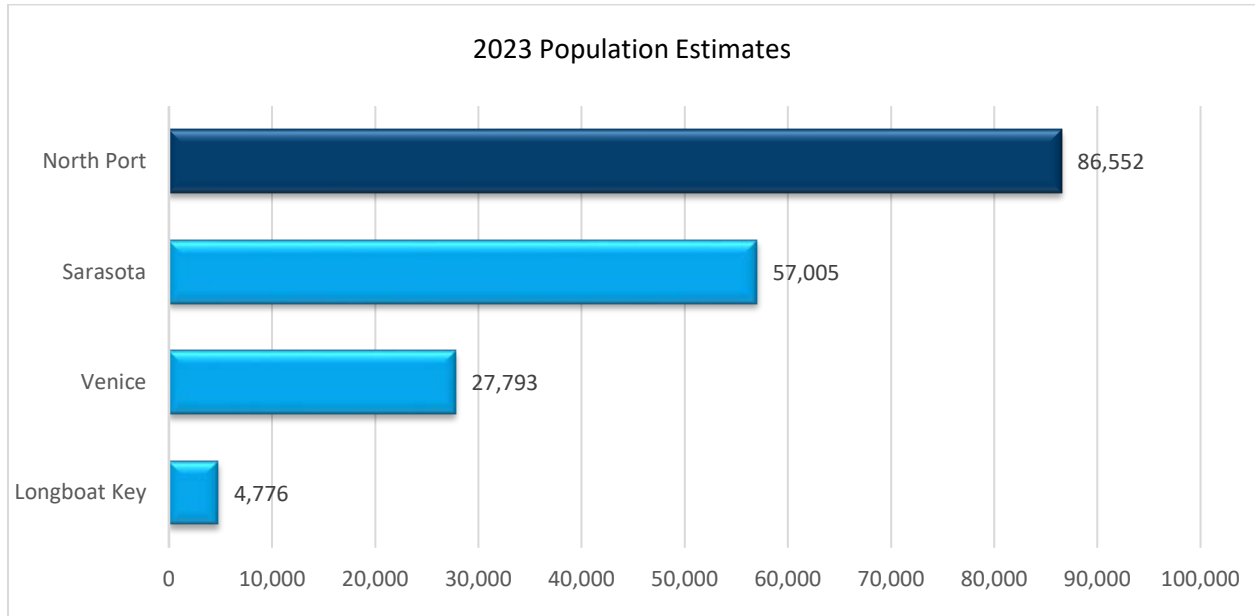
Municipality	2023 Total Taxable Value*	2023 Population**	Taxable Value Per Capita	2023 Total Millage*^	Ad Valorem Tax Bill Per Capita
Town of Longboat Key	\$5,743,684,652	4,776	\$1,202,614	2.1708	\$2,611
<b>City of North Port</b>	<b>\$8,496,865,573</b>	<b>86,552</b>	<b>\$98,171</b>	<b>3.7667</b>	<b>\$370</b>
City of Sarasota	\$16,694,782,552	57,005	\$292,865	3.158	\$925
City of Venice	\$6,610,153,001	27,793	\$237,835	4.3102	\$1,025

Sources: \*Sarasota County Property Appraiser, September Certified Tax Roll; \*\*University of Florida BEBR April 1, 2023 estimates  
^Total millage includes separate debt service and/or Municipal Service Taxing Unit (MSTU); Longboat Key Bayside millage used



**POPULATION ESTIMATES**

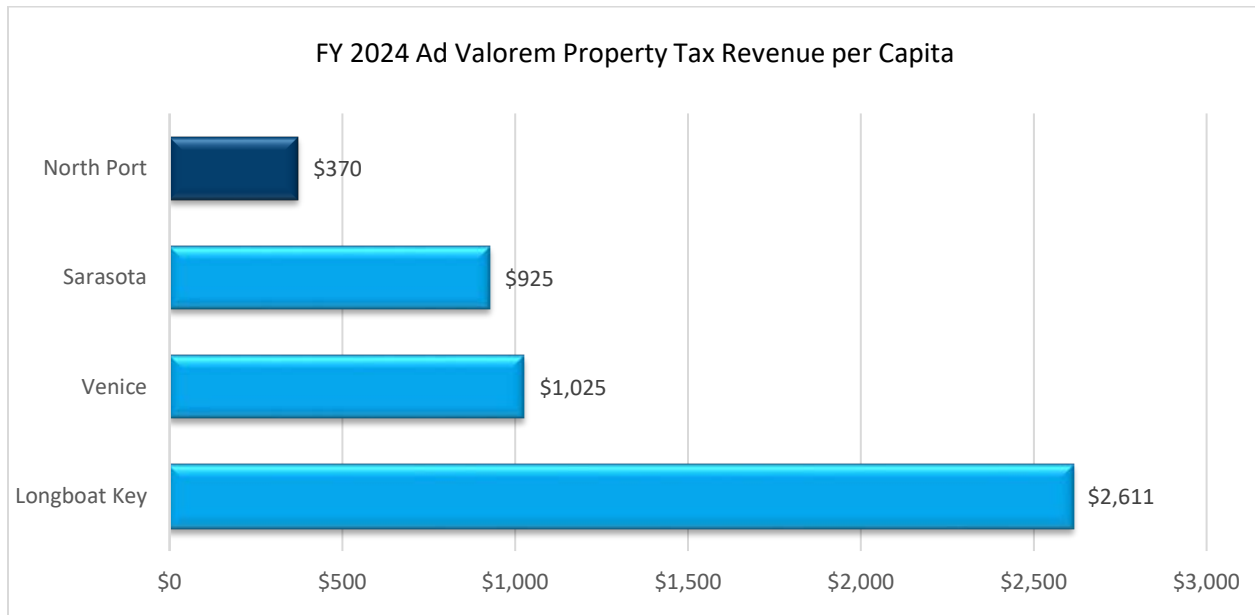
The following chart shows the 2023 Population Estimates for the municipalities in Sarasota County from the University of Florida Bureau of Economic and Business Research. Based on these estimates, North Port remains the largest city in the County.



Source: University of Florida BEBR April 1, 2023 estimates

**AD VALOREM PROPERTY TAX REVENUES**

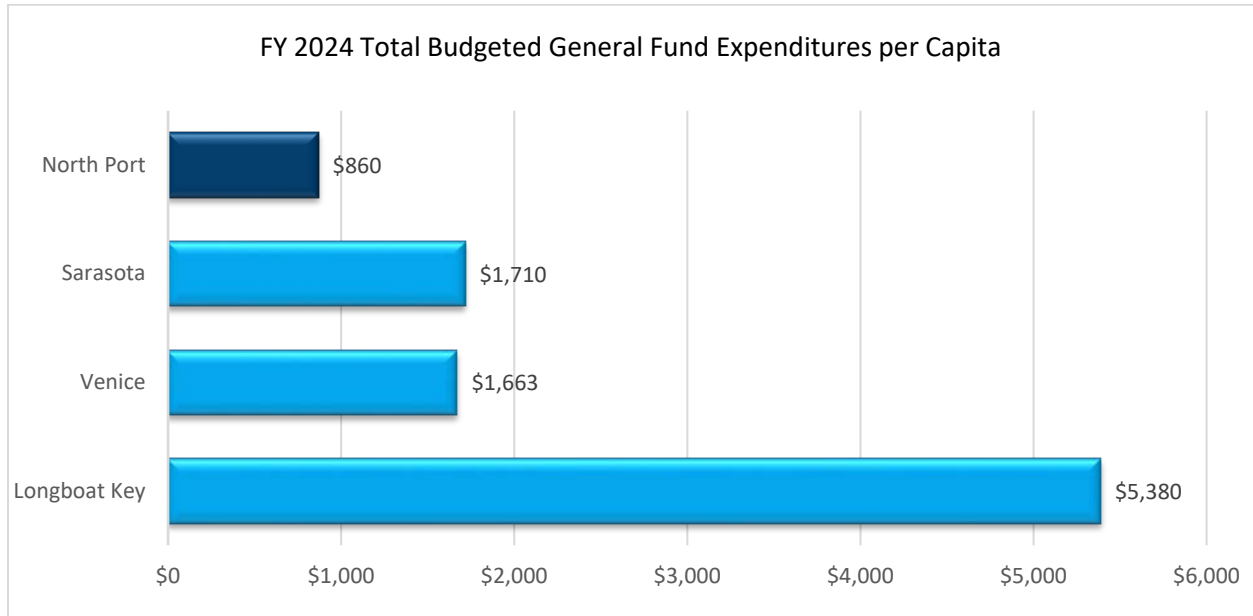
An illustration of the amount of revenue per capita projected to be collected by each municipality in FY 2024 is shown in the chart below. Ad valorem taxes are based on the value of the home or property with an applied millage rate. The City of North Port has the lowest per capita ad valorem revenue rates of municipalities in Sarasota County.



Sources: Sarasota County Property Appraiser, September Certified Tax Roll; University of Florida BEBR April 1, 2023 estimates

**TOTAL GENERAL FUND EXPENDITURES**

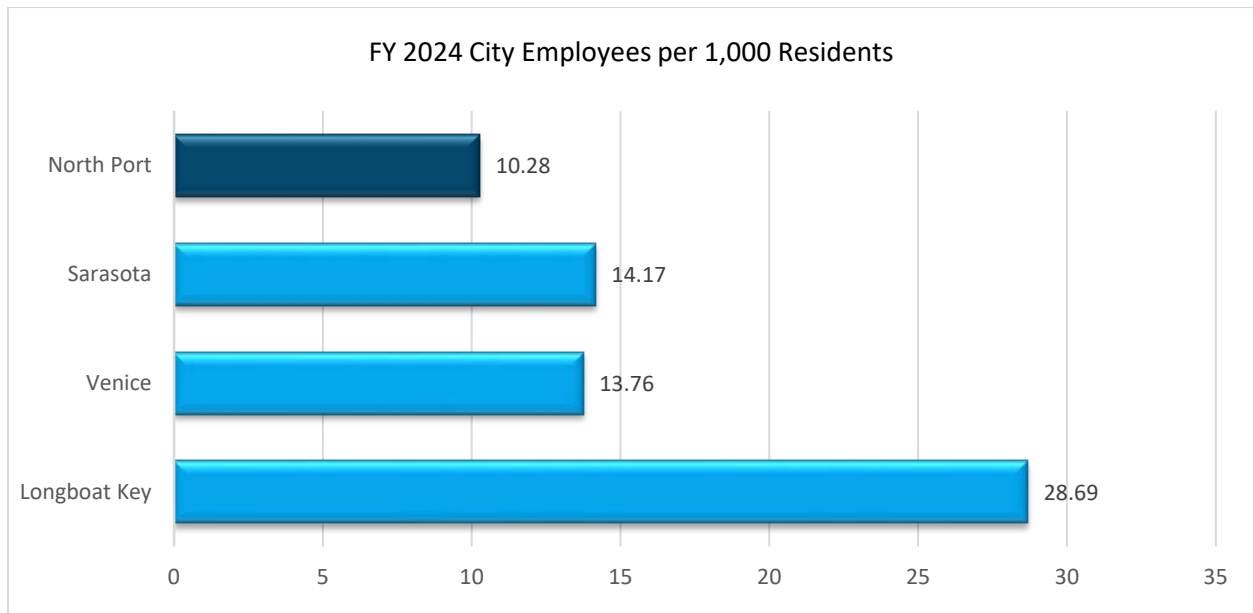
The FY 2024 General Fund expenditures per capita budgeted by each municipality are illustrated below. These expenditures are primarily funded by taxes, state shared revenues, and charges for services revenues. The City of North Port continues to have the lowest per capita expenditure rates of municipalities in Sarasota County.



Sources: City of North Port; City of Sarasota; City of Venice; Town of Longboat Key; University of Florida BEBR April 1, 2023 estimates

**CITY EMPLOYEES**

The chart below shows the number of city employees per 1,000 residents for each municipality. The City of North Port has the lowest number of city employees per 1,000 residents when compared to other municipalities in Sarasota County.



Sources: City of North Port; City of Sarasota; City of Venice; Town of Longboat Key; University of Florida BEBR April 1, 2023 estimates

## REVENUE & EXPENDITURE ANALYSIS

### LONG-TERM FINANCIAL PLANNING

In preparing the following long-range financial plan, staff based the analyses on historical data and the current economic environment. Revenues within the City’s legislative control including property taxes, district assessments, water/wastewater rates and other charges for services were forecasted to meet expenditure requirements while maintaining a structurally balanced budget. Other considerations included capital replacement schedules, no changes in service levels in the five forecast years and sustaining a 20% Emergency and Disaster reserve.

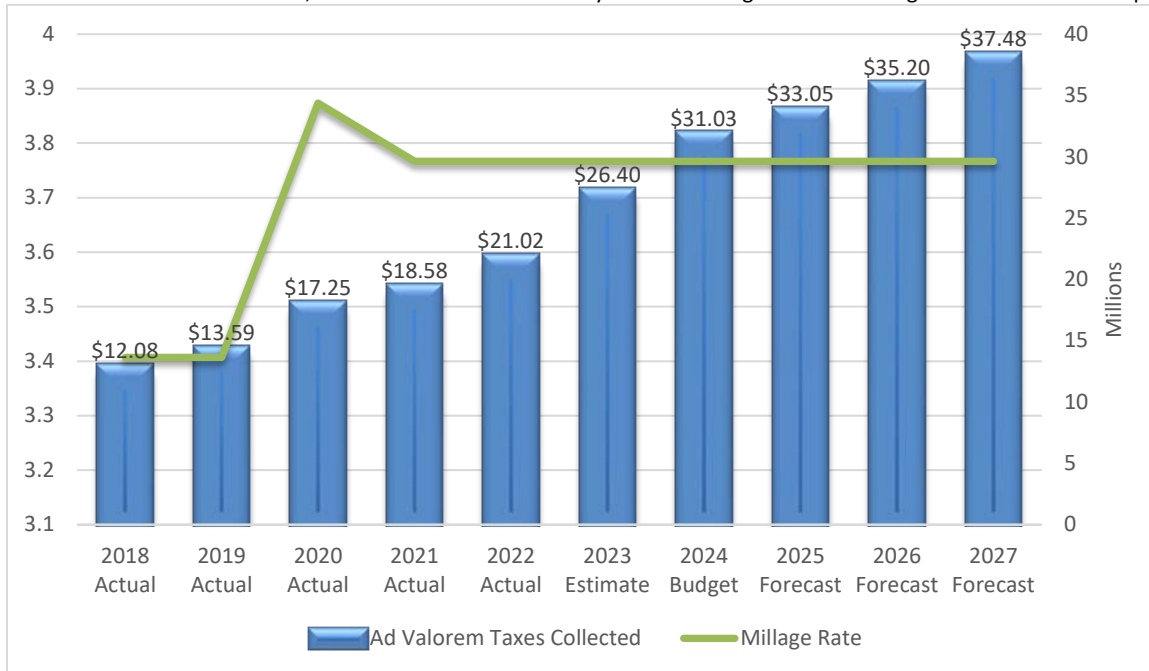
Consideration was given to future economic impacts to the City and city services. Growth in the West Villages Improvement District (WVID) is expected to spur ancillary commercial projects which may include retail gas stations, a supermarket, hotel(s), restaurants and other service-related businesses. There are currently four existing residential communities within two miles of the Atlanta Braves stadium site. This activity will impact our long-term forecasts. For the purposes of the FY24 budget, staff maintained a conservative forecast because the impact of the various proposed projects is unknown until they come into planning. To be clear however, it is expected that this growth will impact all operating funds, Districts and Utilities.

### ANALYSIS OF REVENUE SOURCES

#### TRENDS AND FORECASTS

##### Property Tax

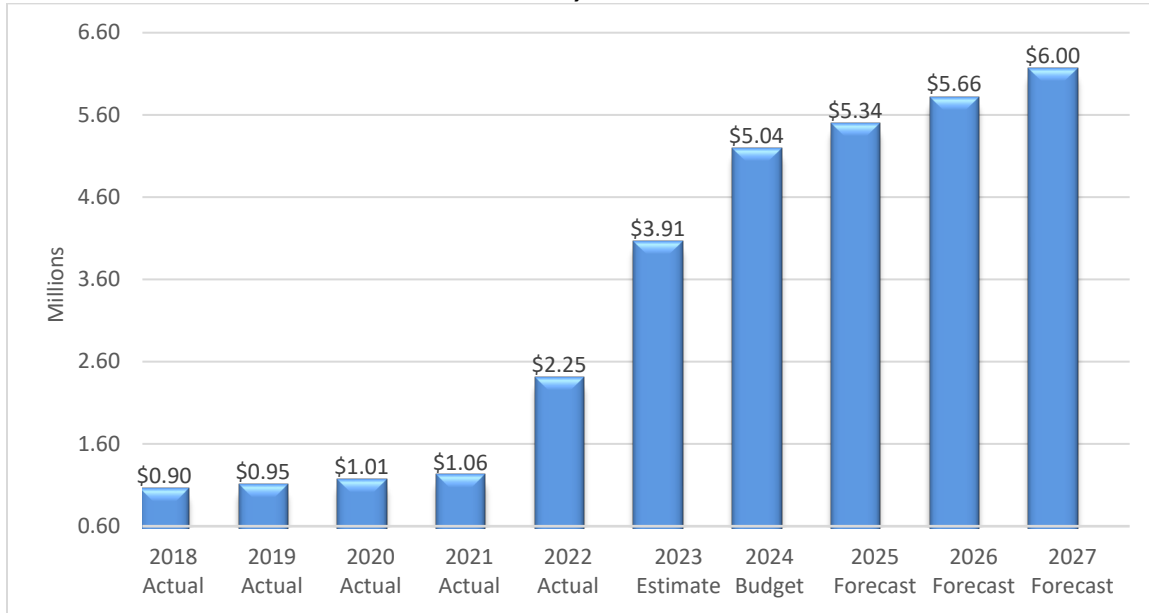
The major revenue source funding the City’s General Fund operations continues to be property taxes. The graph below illustrates the historic and forecast property tax revenues for the City. The “Property Tax Millage Rates” chart displays five years of millage rates. The rate for FY 2024 is unchanged from FY 2023 and the City does not have any debt millage. Although the City has maintained the same millage rate, property tax revenue is expected to increase by over \$4.5 million. The increase is attributed to new construction and an increase in taxable value. The financial forecast analysis is based on recent legislative decisions, continued growth in new construction, and re-assessed taxable value. In forecasting property tax revenue, staff considers the expenditure needs of the City to meet current and future service levels, and to maintain a structurally balanced budget while meeting fund balance reserve policy.



**Utility Tax-Electric**

The City collected utility taxes for electricity equal to 2% of the payments received by Florida Power & Light (FPL) from the purchaser of electricity. During the budget workshops, the City Commission voted to increase that tax to 10% total (a 4% increase). This increase will take effect in April 2024. There was also a 4% increase approved effective April 2022. Purchase of electricity means the purchase of electric power by a person who will consume it within the City. The fiscal year 2024 revenue includes six months of this increase and an anticipated increase based on forecasts from FP&L.

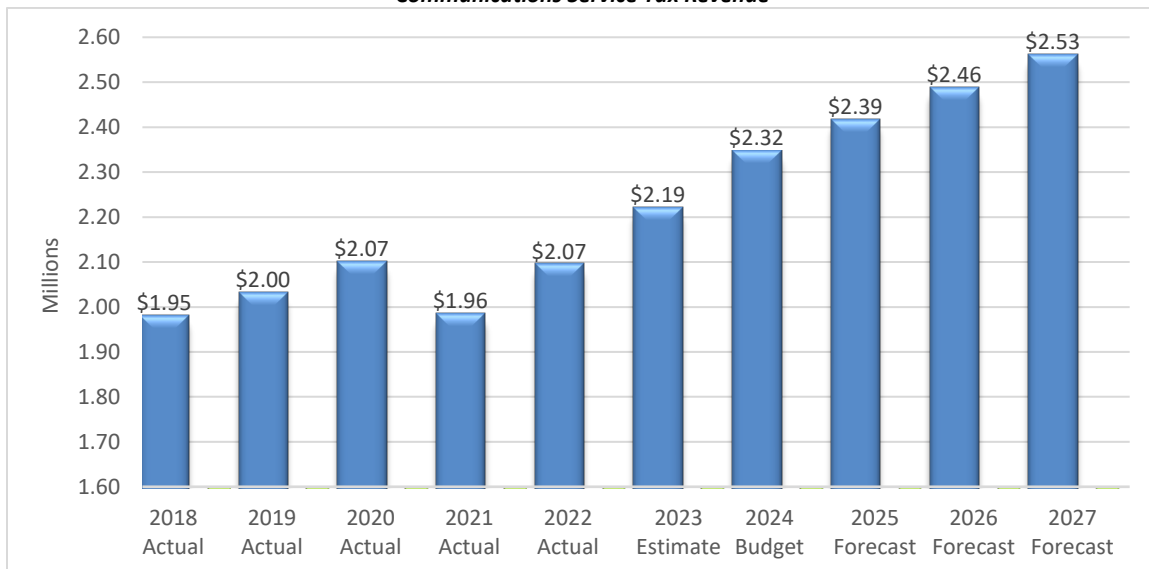
**Electric Utility Tax Revenue**



**Utility Tax-Communication Services Tax (CST)**

As of 2001, Communication Services Tax (CST) replaced the Telecommunications Utility Service Tax, Telecommunications Franchise Fees, and Cable TV Franchise Fees. The CST is charged the maximum rate per Florida Statute of 5.72% on all communication services, including voice, data, audio, video or any other information or signal transmitted by any medium that originates within the City and terminates within the State. CST is collected and distributed by the State of Florida. Revenue estimates are projected by the State to be used by local agencies during budget preparation. In 2012, the State legislature adopted changes to Florida Statute 202.18(3) which provided for adjustments to the amount of CST revenue distributed to local governments. The changes in the statute initially resulted in a decline in CST revenue to the City through FY 2016 but the revenue began to increase in FY 2017. Revenue forecasts were determined based on a financial analysis prepared by staff on historical data and the current economic and political environments.

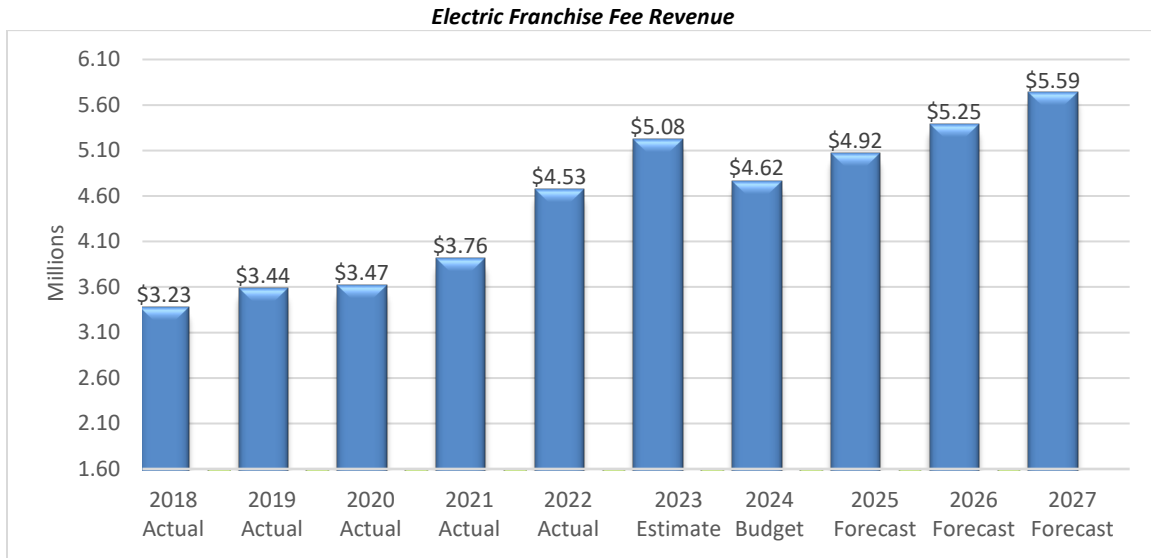
**Communications Service Tax Revenue**



**FRANCHISE FEES**

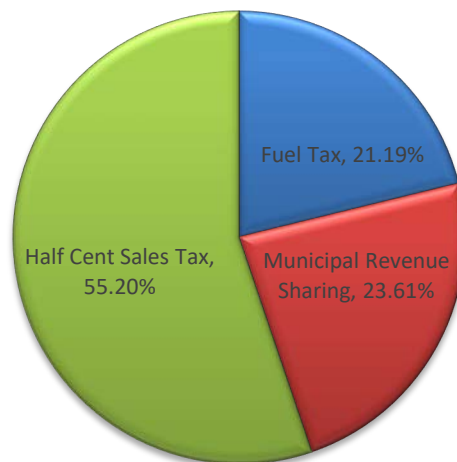
**Franchise Fees-Electric**

Franchise Fees are negotiated fixed fees to a company or utility for the use of municipal rights-of-way (poles, lines, pipes, etc.) and may include the value of the right for the utility to be the exclusive provider of its services within the City. The City has franchise agreements for electricity and natural gas. The revenue received from natural gas purchases is projected at \$36,810 annually. The City’s largest franchise agreement is for electricity. The franchise fee for electricity is a fee charged to Florida Power & Light (FPL) to provide services to the customers of North Port. The current fee is 5.9% of billed revenues less actual write offs from the sale of electrical energy to commercial, industrial, residential customers within the incorporated areas of the City. The City continues to experience growth in commercial and residential development. Based on historical data and the current economic environment, staff developed the following financial forecast.



**INTERGOVERNMENTAL REVENUES**

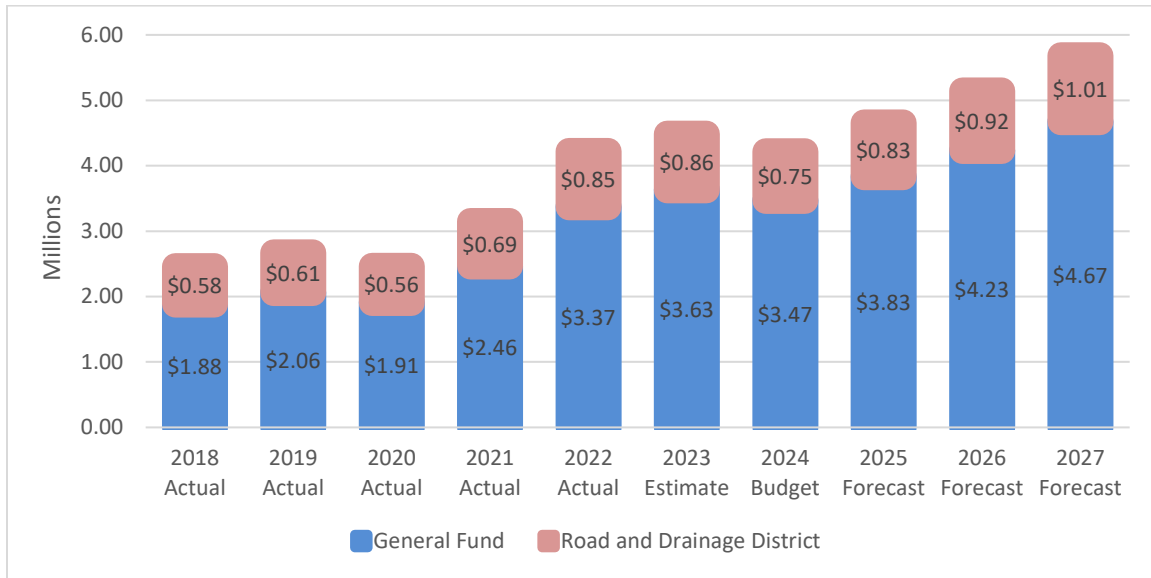
Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of State Sales Tax, State Shared Revenue, and Local Option Fuel Tax (included in Sales and Use Taxes). Other revenues in this category consist of federal, state, and local grants and shared revenue from the County. The graph below illustrates the percentage of the major intergovernmental revenue types.



**Municipal Revenue Sharing**

State shared revenue is generated from three sources: 1) a percentage of sales and use tax collections, 2) 12.5% of the state alternative fuel user decal fee collections, and 3) the net collections from a one-cent municipal fuel tax. The State of Florida collects the revenue and disburses directly to municipalities. An allocation formula serves as the basis for the distribution of these revenues, which is provided by the State of Florida. General Fund collects an average of 80% of the total with the remaining 20% accounted for in the Road and Drainage District, special revenue fund. Population is a major component of the allocation formula the State uses to disburse revenue. The City of North Port is the largest city in Sarasota County. The growth in population is expected to continue through the five-year forecast model. Based on historical revenue receipts and estimated population growth within the city, staff usually determines the forecasted revenues to increase from 3.5% to 7.5%, annually.

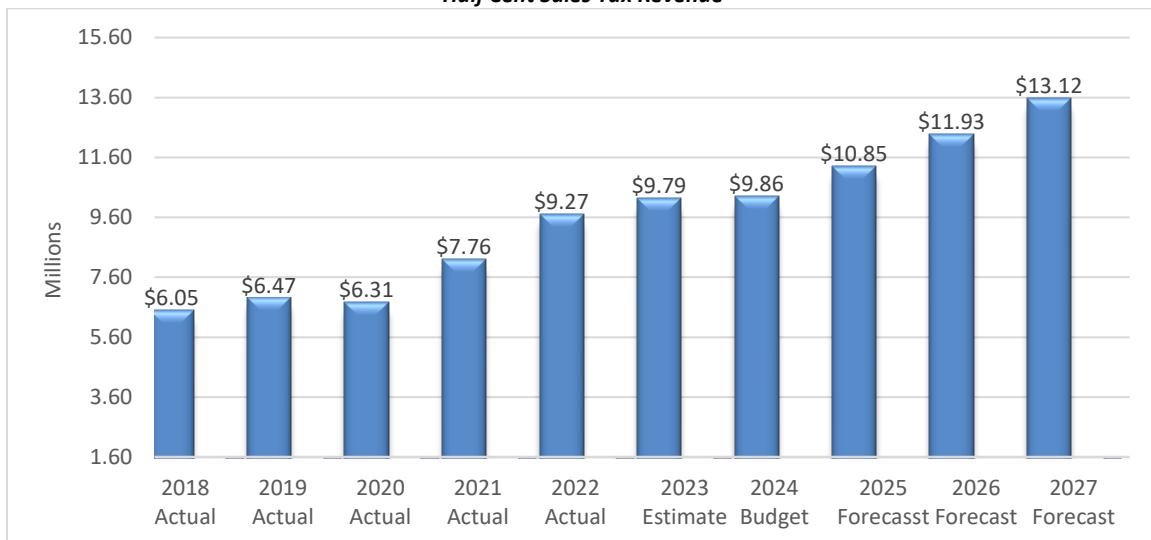
**Municipal Revenue Sharing**



**Local Government Half-Cent Sales Tax**

The State of Florida collects the Local Government Half-Cent Sales Tax. The state distributes net sales tax revenues to counties and municipalities that meet strict eligibility requirements. Allocation formulas serve as the basis for this distribution and its primary focus is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenues for local programs. A major component of the distribution allocation is population. As North Port continues to grow, this revenue will increase. Staff estimates an average growth of 6% in revenue from Half-Cent Sales Tax. Revenue forecasts were determined based on a financial analysis prepared by staff reflecting historical data and the current economic environment.

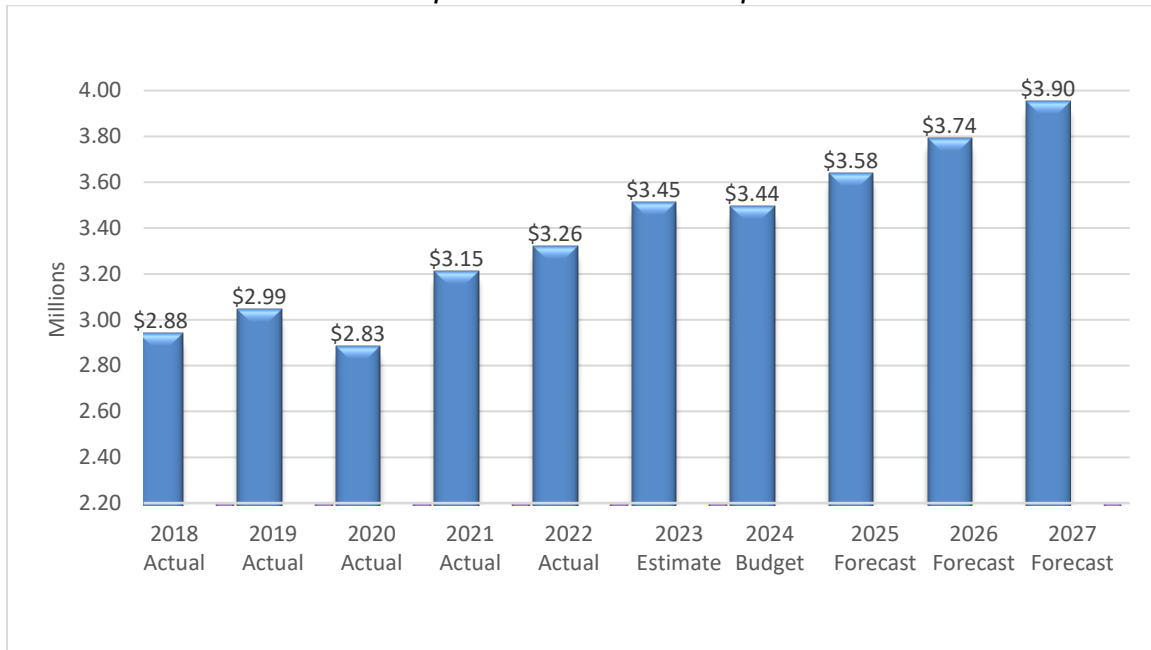
**Half Cent Sales Tax Revenue**



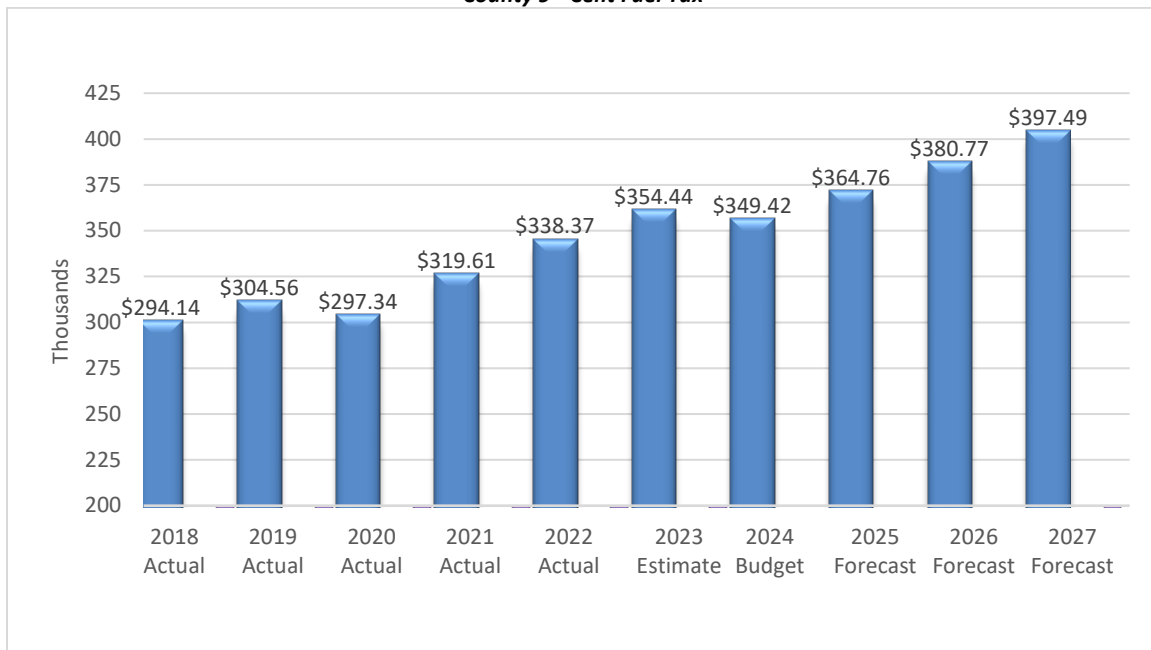
**Local Option Fuel Tax**

Sarasota County levies a total of 12 cents per gallon which is shared with the cities. The 12 cents is comprised of the full six cents allowed by Florida Statute 336.025(1)(a) and an additional five cents allowed by Florida Statute 336.025(1)(b), and a County one cent levy as allowed by Florida Statute 336.021. The first tax is applicable to all motor fuel and diesel fuel sold at wholesale in the County, while the second exempts diesel fuel. The local option gas taxes are shared with the City through Interlocal agreements. The City of North Port receives all of the above taxes, and revenue estimates are provided each year from the State. Based on historical data, current economic trends and growth in population, staff forecasts revenues from local option fuel taxes to increase 3% each year in typical years. For FY 2024, an increase of \$91,330 is anticipated.

**Local Option Fuel Taxes – 1<sup>st</sup> and 2<sup>nd</sup> Options**



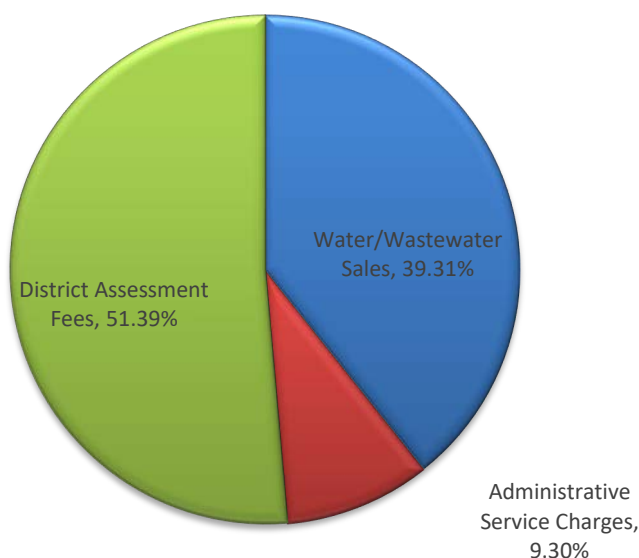
**County 9<sup>th</sup> Cent Fuel Tax**



**CHARGES FOR SERVICES**

Charges for Services represent fees charged as a result of direct benefit or in lieu of other charges. District assessments account for a significant portion of revenues in the charges for services category. The other major revenues in this category include Water/Wastewater Sales and Administrative Charges. Other charges for services includes parks and recreation fees, miscellaneous police fees, EMS transport fees, and other miscellaneous fees.

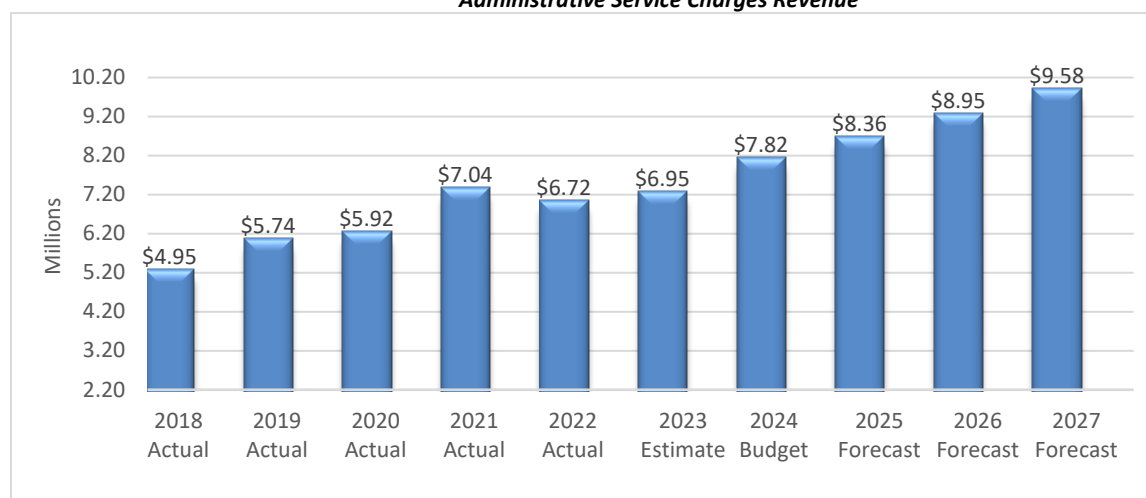
The graph below illustrates the percentage of the three major charges for services (\$84,051,660) for FY 2024.



**Administrative Service Charges**

Administrative service charges are paid by the three Districts, Building Fund, Utilities and Warm Mineral Springs special revenue fund to the General Fund. These charges support the General Fund provision of support services for information technology, human resources, risk management, finance, executive administration (City Manager, City Attorney, and City Clerk), budget, payroll, and purchasing. These revenues are based on a cost allocation method and will increase based on the respective annual increase and change in level of service required for each service department. These charges are offset by an expense in each fund that utilizes the services.

**Administrative Service Charges Revenue**

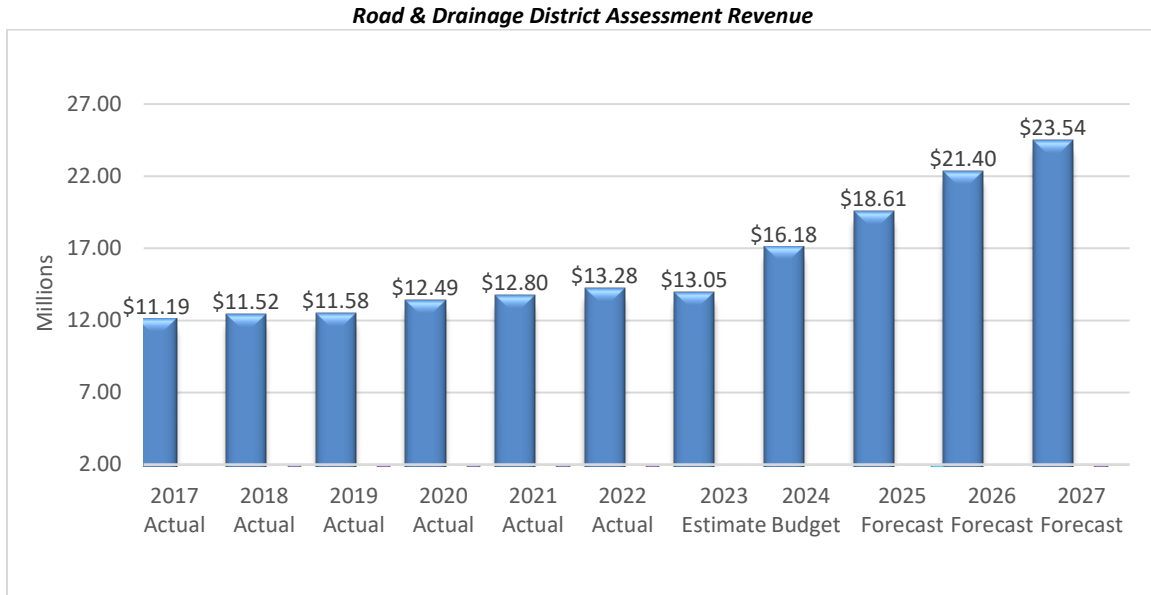




The City is unique in having three dependent districts within the City: The Road and Drainage District, the Fire Rescue District and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and are supported by adopted methodologies.

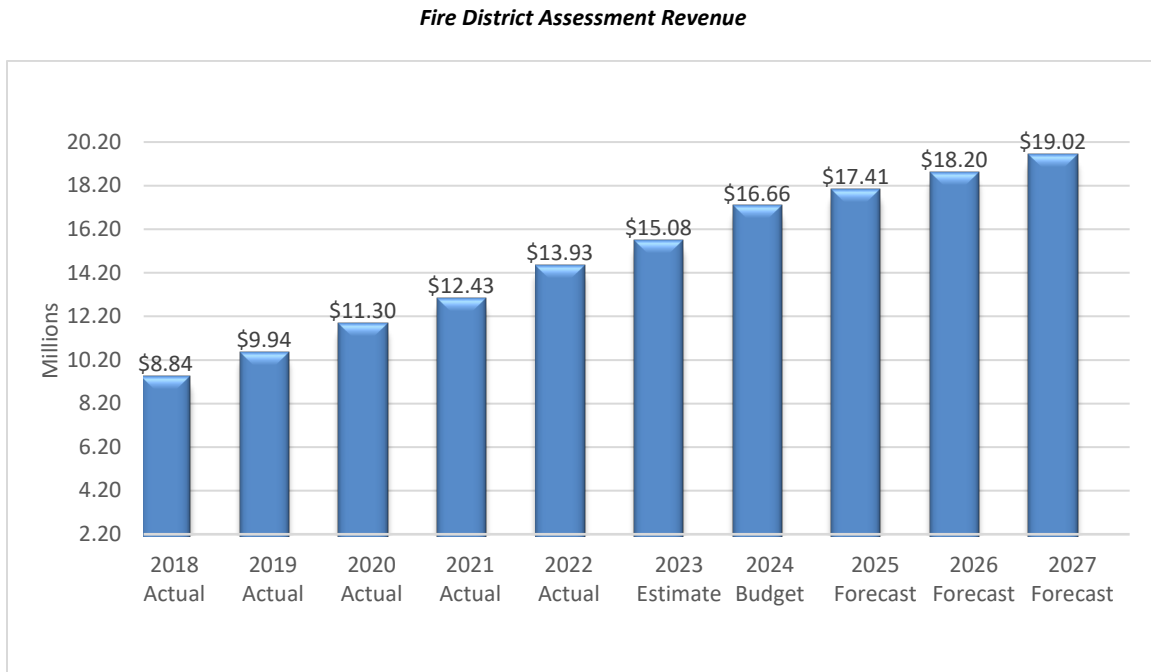
**District Assessments-Road & Drainage District**

Road and Drainage assessment fees are collected to support the maintenance and repair of roadways, bridge, sidewalks, other mobility infrastructure, and to maintain the stormwater system throughout the city. The assessment revenue generated is restricted to use for general operating costs associated with the District. As the City continues to grow, the demand for services increase. The following bar graph shows the forecasted impact of these changes.



**District Assessments-Fire Rescue District**

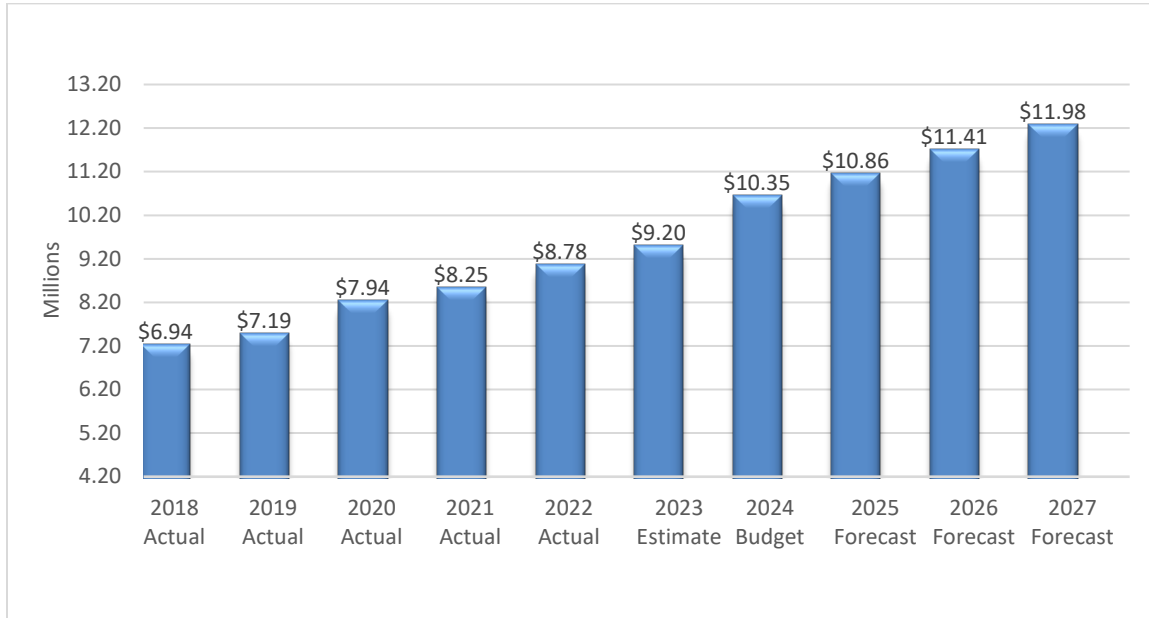
Fire Rescue assessment fees are collected to provide fire protection and suppression services to the citizens of North Port. The revenues are restricted for use by the District to pay for the general operating costs associated with personnel, operations and capital purchases.



**District Assessments-Solid Waste District**

Solid Waste assessments pay for solid waste collection and disposal including recycling services for residential houses. The revenues are restricted for use by the District to pay for operating costs associated with providing services. The City continues to increase in residential houses as the construction industry is growing. For FY 2024, the Solid Waste assessment increased from \$250 to \$275 per household.

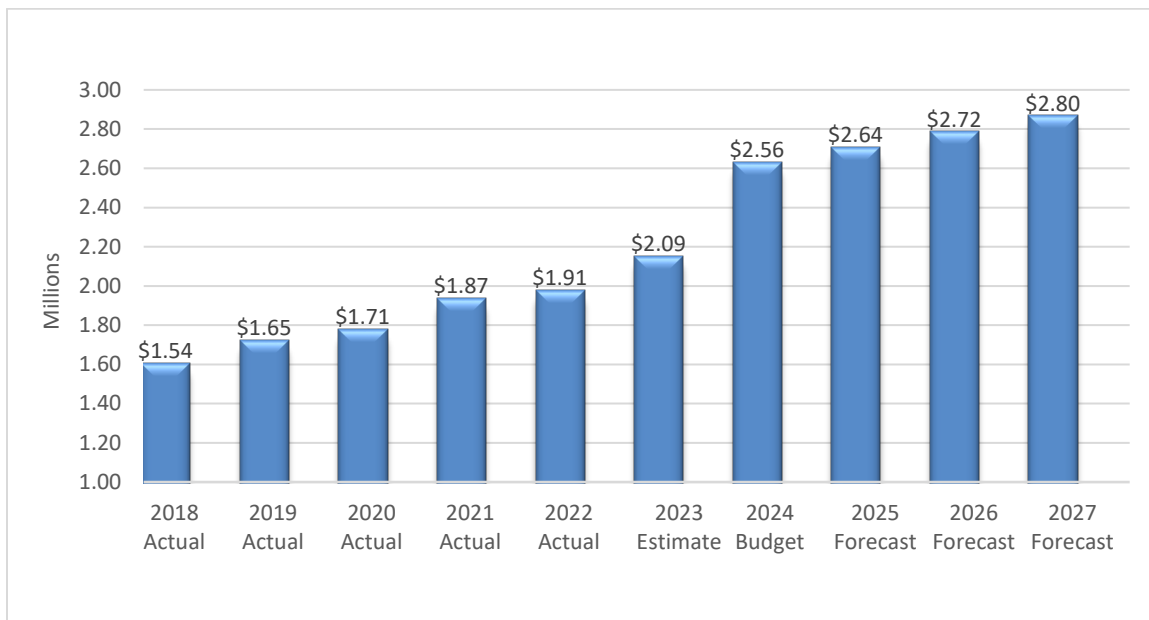
**Solid Waste District Assessment Revenue**



**Commercial Collections-Solid Waste District**

Commercial collections pay for solid waste collection and disposal including recycling services for all commercial businesses within the city. The revenues are restricted for use by the District to pay for operating costs associated with providing services. Commercial collections continue to grow as development is completed.

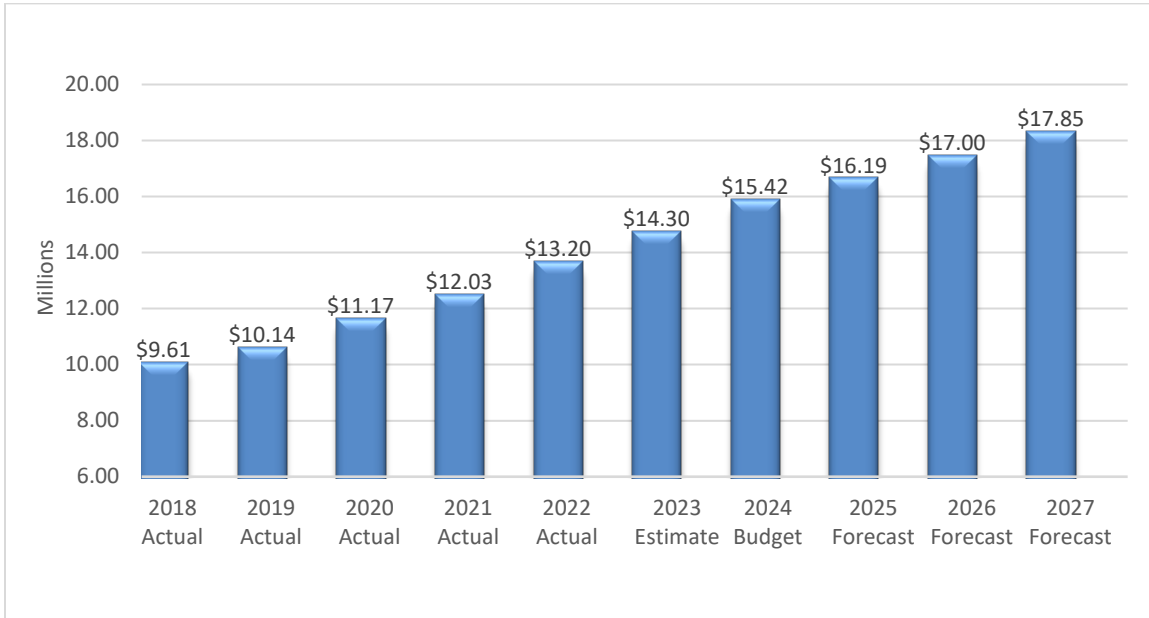
**Commercial Collections Revenue**



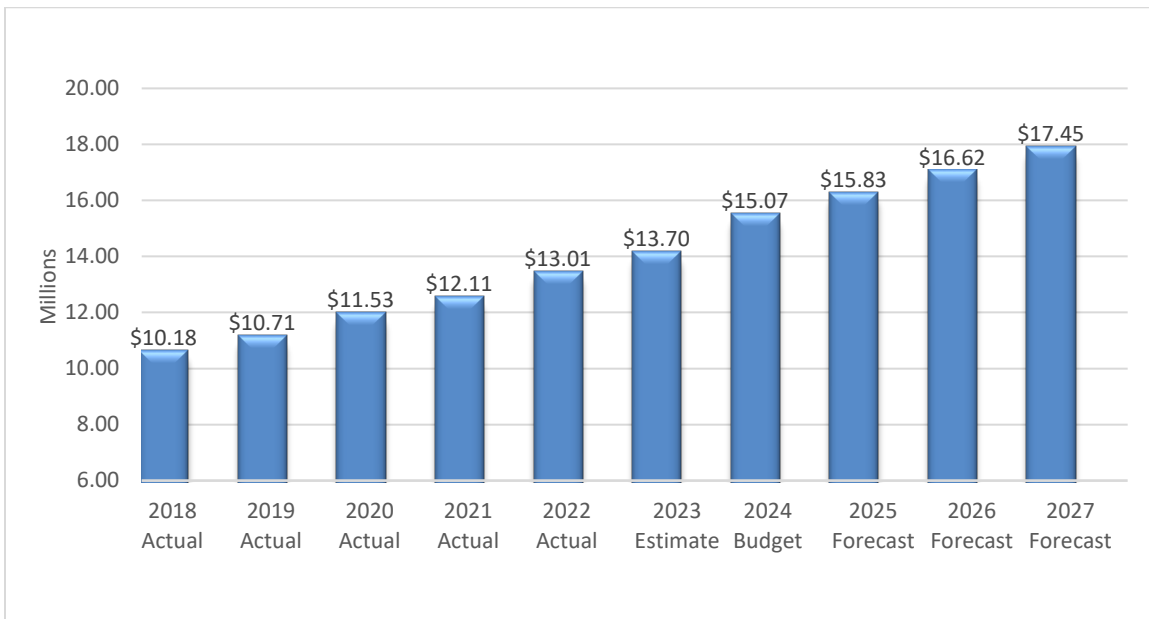
**Enterprise Revenues**

Water fees are used to cover the costs associated with the planning, construction, operation and maintenance of the City's Water Management Systems, while wastewater fees are used to cover the costs associated with providing sanitary sewer services, including planning, construction, operation and maintenance of the City's Wastewater Systems.

**Water Sales Revenue**



**Wastewater Sales Revenue**



## ANALYSIS OF EXPENDITURE REQUIREMENTS

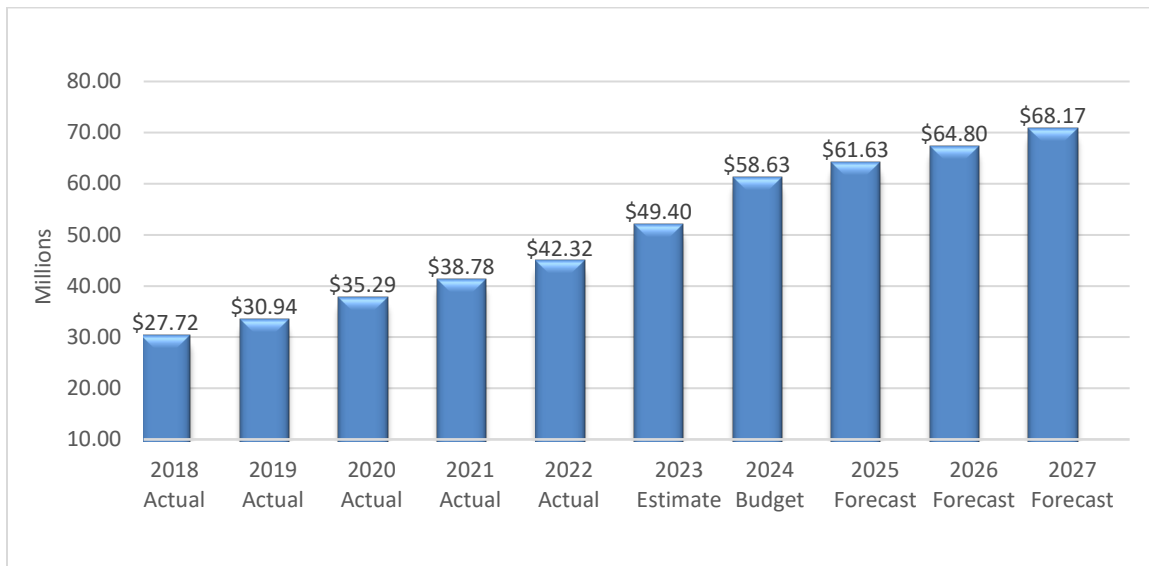
### TRENDS AND FORECASTS

#### Personnel Costs

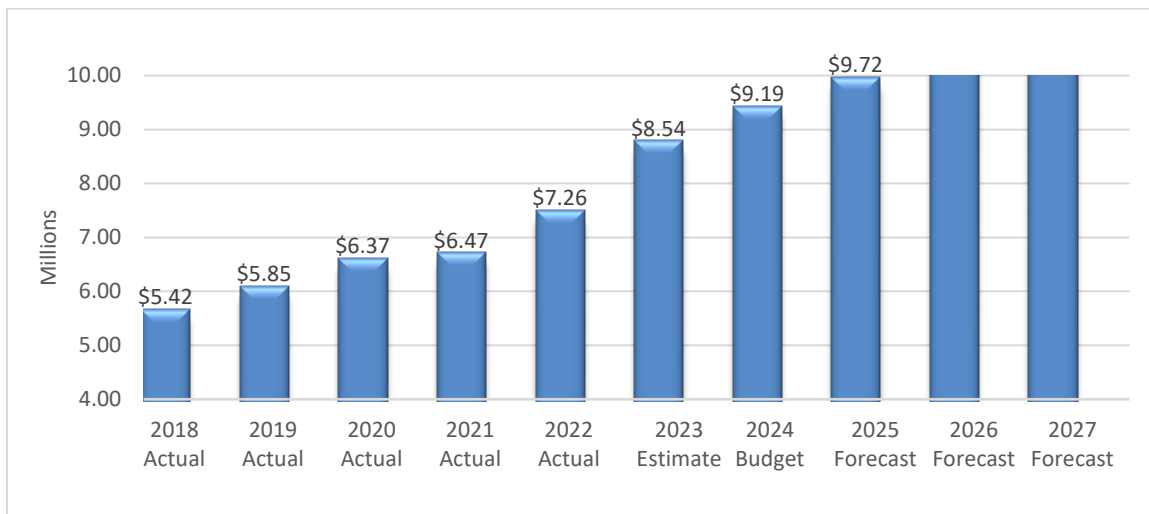
Personnel costs account for 78.74% of the City's General Fund operating budget. In other high service driven funds such as Building and Fire Rescue, personnel expenditures are the largest portion of the budget. Assumptions used in developing future personnel costs include the following:

- Salaries/Wages 4.0% per year
- Payroll Taxes 4.0% per year
- Florida Retirement System 5.5% per year
- Other Pensions 1.5% per year
- Health Insurance 10.0% per year

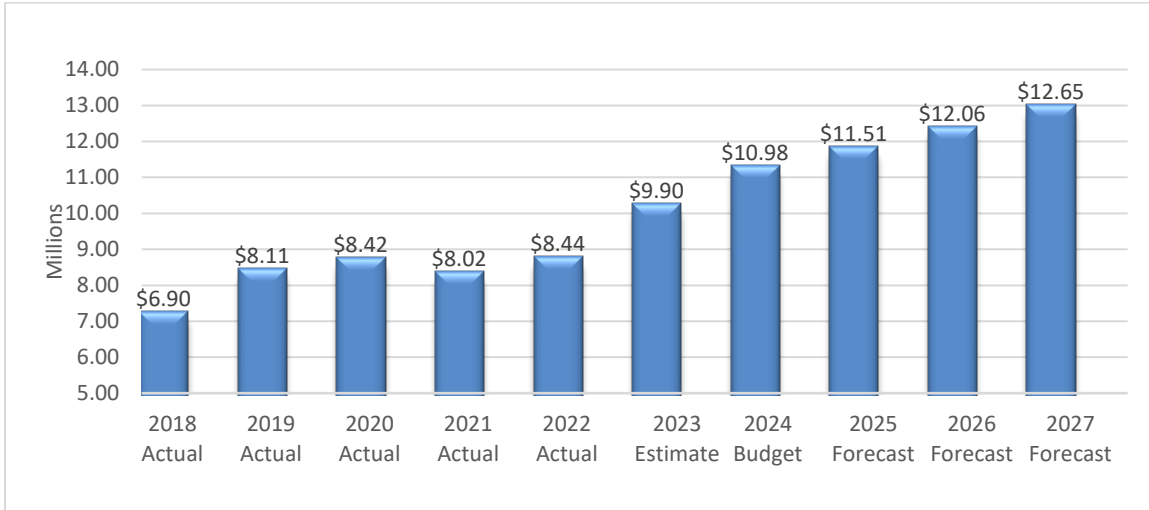
#### General Fund Personnel Costs



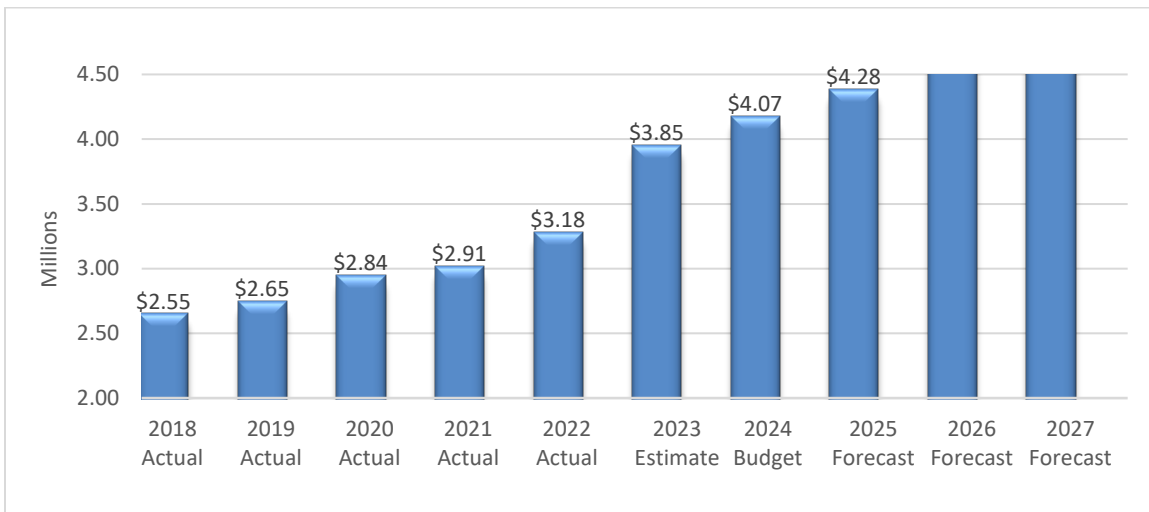
#### Road and Drainage District Personnel Costs



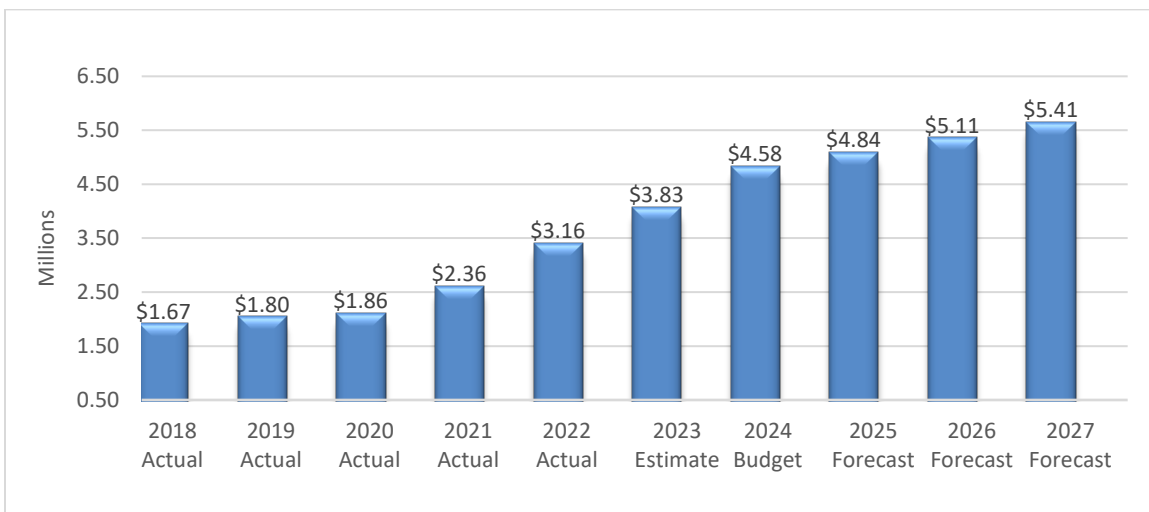
**Fire Rescue District Personnel Costs**



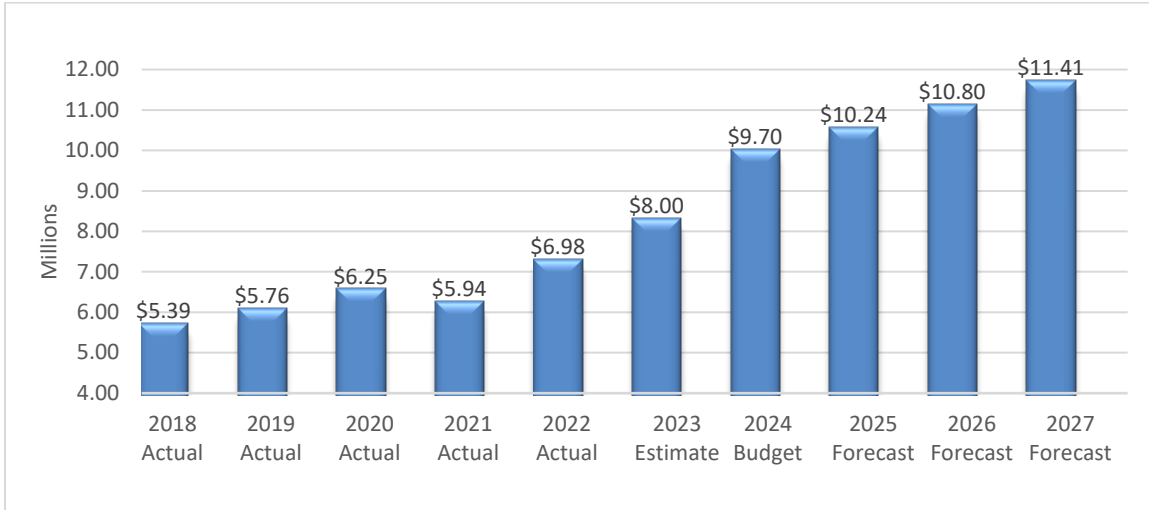
**Solid Waste District Personnel Costs**



**Building Fund Personnel Costs**



**Utilities Fund Personnel Costs**



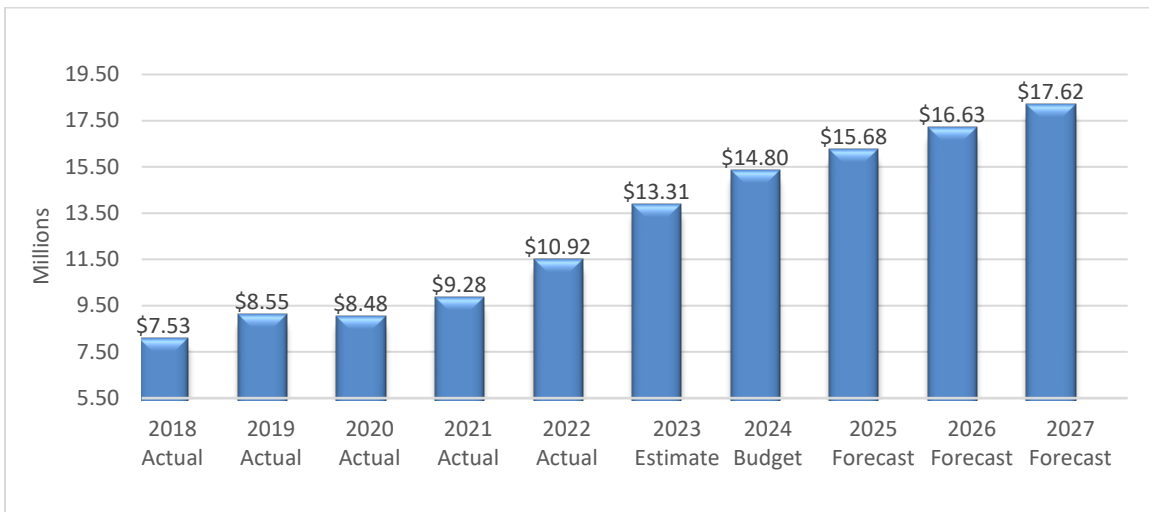
**Operating Costs**

Operating costs in funds requiring regular repair and maintenance services to meet citizen demands include the Road and Drainage District, Solid Waste District and Utilities. These funds reflect operating expenditures significantly greater than personnel costs. Assumptions used in developing future operational costs include the following:

- Increase of 6.0% for fiscal years 2024-2026 in the General Fund
- Districts and other fund percentage increases are based on historical data
- No changes in current service levels
- No additional services

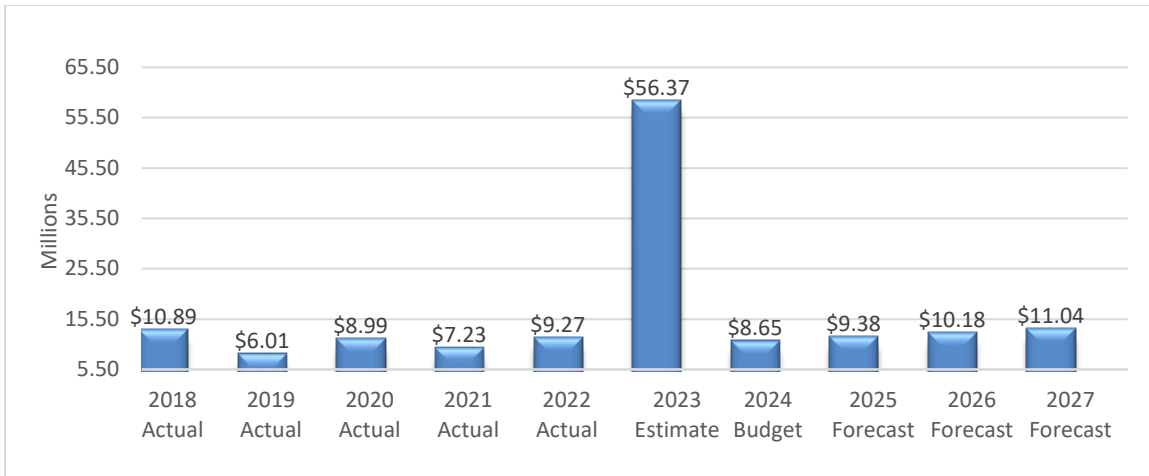
The following graphs illustrate historical data and financial forecast analysis prepared by staff.

**General Fund-Operating Costs**

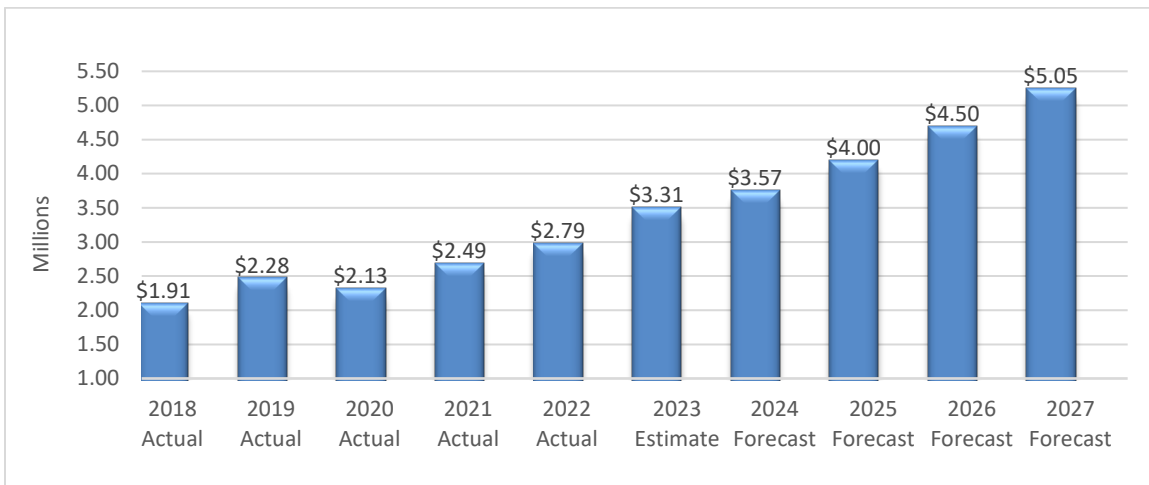


**Road and Drainage District-Operating Costs**

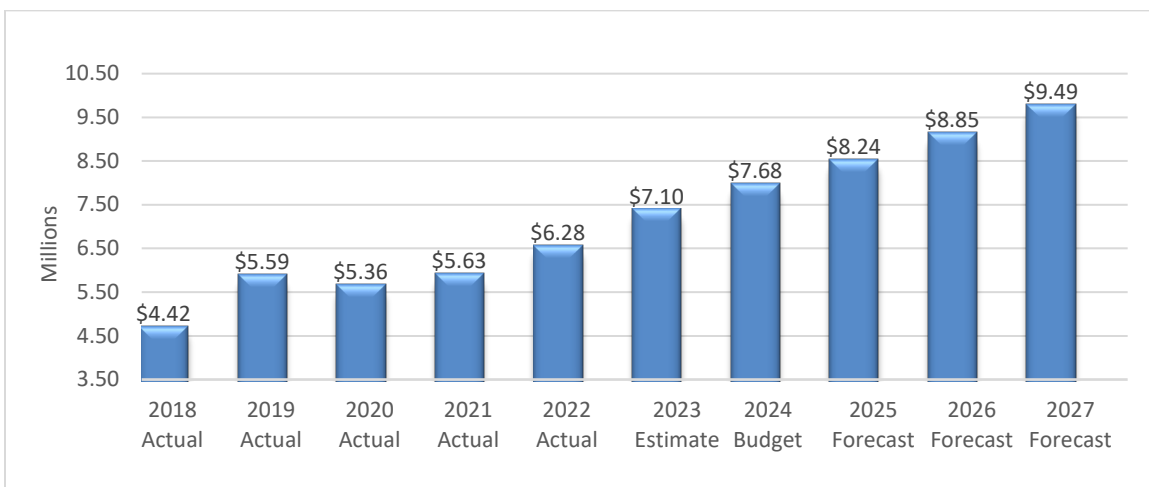
In FY 23, \$52 million in debris removal due to Hurricane Ian was included in the Road and Drainage operating expenses.



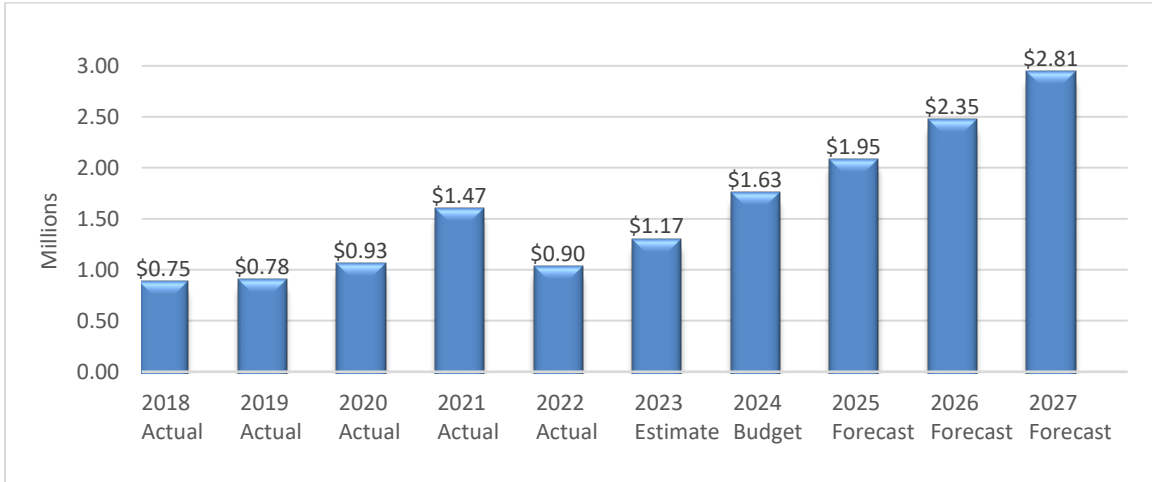
**Fire Rescue District-Operating Costs**



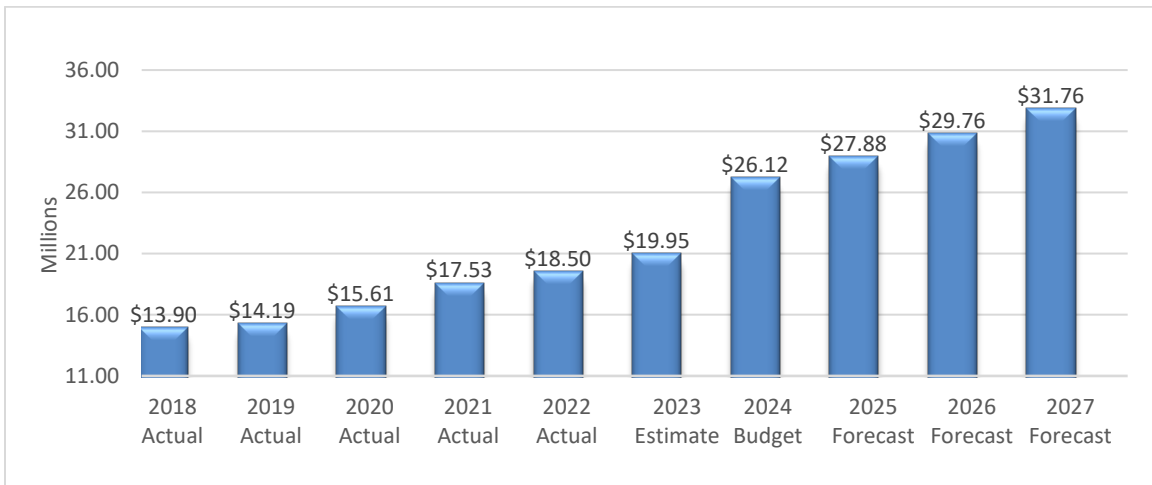
**Solid Waste District-Operating Costs**



**Building Fund-Operating Costs**



**Utilities-Operating Costs**





## BUDGET PROCESS AND POLICIES

### Budget Process

The City of North Port’s budget process incorporates the development, implementation, and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The following is the North Port Budget Calendar for the Fiscal Year (FY) 2024 budget preparation process.

#### FISCAL YEAR 2024 BUDGET CALENDAR

JAN	S	M	T	W	T	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
2	15	16	17	18	19	20	21
3	22	23	24	25	26	27	28
	29	30	31				

FEB	S	M	T	W	T	F	S
				1	2	3	4
	5	6	7	8	9	10	11
2	12	13	14	15	16	17	18
3	19	20	21	22	23	24	25
	26	27	28				

MAR	S	M	T	W	T	F	S
				1	2	3	4
	5	6	7	8	9	10	11
2	12	13	14	15	16	17	18
3	19	20	21	22	23	24	25
	26	27	28	29	30	31	

APR	S	M	T	W	T	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
2	16	17	18	19	20	21	22
3	23	24	25	26	27	28	29
	30						

**January 23** –Finance and City Manager review and approve calendar for distribution.

**February 6** – Additional certifications and other payroll adjustments due to Budget.

**February 13** – **New position** personnel changes/requests submitted to HR.

**March 21** – Commission Workshop – Assumptions, Projections and Priorities FY 2023-24 Budget Development.

**March 13 – April 7** – One on one meetings between department directors and their Assistant City Manager or City Manager, as applicable. Departments responsible for coordinating these meetings.

**March 15** – CIP Presentation 2023-27 (new projects and existing projects if adding funding) following CIP status meeting.

**April 10** – First submission budget requests due. Please label all electronic files with: Department and/or division, FY 24 Budget First Submission (e.g. Public Works, R&D, FY 24 Budget First Submission). **All items below in order, in one file.**

- a. Budget transmittal letter (including mission statement)
- b. Organizational Chart
- c. Performance measures
- d. Revenue projections (if applicable)
- e. GovMax worksheet
- f. Budget proposals (including all Fleet requests)
- g. All CIP detail sheets

#### Electronic submission via SharePoint only.

**April 12** – CIP Requests final meeting following CIP status update meeting.

**April 13** – Community Input Budget Meeting 6:00 PM, Location FS 86

**April 14** – Community Input Budget Meeting 9:00 AM, Location FS 86

**April 27** – Community Input Budget Meetings 9:00 AM and 6:00 PM, Shannon Staub Library

**April 28** – Budget Office requested revisions due.

**May 1 - 12** – CM Recommended budget meetings: Departments meet with CM to discuss departmental budgets.

**May 10** – Community Input Budget Meeting 6:00 PM, City Commission Chambers

**May 18** – CM requested revisions due to Budget Office.

**June 5** – PowerPoint presentations for CM recommended budget for Commission due to Director of Finance for review and approval.

**June 14 - 15** – Commission workshops – City Manager Recommended Budget. Schedule to be approved and included with agenda item.

**June 27** – Special Commission meetings to approve Districts’ Not To Exceed Rate resolutions. 5 PM, City Hall Chambers.

**July 1** – Receive Certificate of Taxable Value, Form DR – 420 from Property Appraiser’s Office. The time periods specified herein are determined by using the date of certification of value or July 1, whichever date is later, as Day 1.

**July 19** – Commission workshop – City Manager Proposed Budget. Schedule to be approved and included in agenda item.

**July 19** – Special Commission meeting to include an item establishing a tentative millage rate to be submitted on Form DR-420 by August 4. 5 PM, City Hall Chambers.

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**August 4** – Within 35 days of certification of value, the City shall advise the Property Appraiser of the following via the completed DR-420 form:

1. Proposed millage rate.
2. Current year rolled back rate.
3. Date, time and place of the tentative budget hearing.

If the City fails to return the completed DR-420 form within 35 days, as indicated above, the City shall be prohibited from levying a millage rate greater than the rolled back rate for the upcoming year. In this instance, the rolled back rate shall be computed by the Property Appraiser.

**August 24** – Not later than 55 days after the certification of value, the Property Appraiser shall mail out the Notice of Proposed Property Taxes (TRIM notice).

**September 7** – 5:01 PM, City Hall Chambers Within 80 days of certification of value (September 18), but not earlier than 65 days after certification (September 3), the Commission shall hold a public hearing on the tentative budget adoption and millage rate resolutions to include levying a tax and appropriating sums of money. This hearing is publicized via the TRIM notice mailed by the Property Appraiser. Date must not conflict with those of the School Board or Sarasota County. Special District meetings for the tentative budget adoptions and approval of assessment rates will also be held.

**September 16 - 19** - Within 15 days following the tentative budget adoption hearing, the City shall advertise its intent to adopt a final millage and budget. The advertisement is to be published not less than 2 days or more than 5 days from the date of the final public hearing.

**September 21** – 5:01 PM, City Hall Chambers Public Hearing to adopt the final budget and millage rate. Special District meetings for the final adoption of budget resolutions will also be held.

**September 24** – Within 3 days of the final hearing the resolutions adopting the final millage rate shall be forwarded to the Property Appraiser, the Tax Collector and State Department of Revenue.

**October 20** – Not later than 30 days following the adoption of the budget and millage resolutions, the City shall certify its compliance with provisions of Chapter 200, F.S. to the Division of Ad Valorem Tax and the Department of Revenue. This is to be completed via the Certification of Compliance, Form DR-487 and required attachments.

Through the budget process, an annual budget is developed that integrates the Strategic Pillars and Priorities established by the City Commission to meet the needs and goals of the City and establish annual resource allocations. These resource decisions address desired quality and levels of service; staffing levels; technology, equipment, and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port’s fiscal year starts on October 1<sup>st</sup> and ends September 30<sup>th</sup>. The following diagram illustrates the budget process.

**CITY OF NORTH PORT BUDGET PROCESS**



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## POLICY AND STRATEGY PHASE

### January – March

- ✓ **Beginning Step in Budget Process**
- ✓ **Outline Process**
- ✓ **Budget Assumptions are Determined**
- ✓ **CIP Process Begins**
- ✓ **Prepare General Fund Forecast**
- ✓ **Commission Workshops**

The City utilizes the framework and structural support of the City’s mission and vision statements as well as values to develop the annual budget. During FY 2022, the City Commission formulated six Strategic Pillars and aligned Priorities during a series of scheduled Commission Workshops. These provide the foundation on which staff build recommended department goals and performance metrics for the next budget year.

Setting budget priorities for the City is one of the most important responsibilities of the City Commission; these directives set the tone for its development. In this phase, the City Commission and staff have the opportunity to reassess goals and objectives in order to provide direction for resource allocation and budgetary decision-making process. Staff presents to the Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue, and other revenue), and any additional expenditures.

During the budget cycle, each Department Director reviews the CIP as adopted during the preceding budget year. The City Manager or his/her designee, Department Directors, and Finance staff meet to review and monitor the status of all CIP projects. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects, are updated based on current information.

## DEVELOPMENT PHASE

### February – June

- ✓ **Train Staff**
- ✓ **Position Changes**
- ✓ **Payroll Projections**
- ✓ **Community Participation**
- ✓ **Department Requests**
- ✓ **Departmental Goals & Objectives**
- ✓ **Revenue Projections**
- ✓ **Preliminary Taxable Value received from Property Appraiser**

A budget manual, which includes worksheets, charts, tips, and instructions, is available online to aid in the preparation of department budget requests. The Strategic Pillars and Priorities as established by the City Commission are included to assist with the preparation of the proposed department budget. As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives.

Each department assesses the current conditions, programs, and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities, and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process. If a “current service level” or a “continuation of service” is identified, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including start-up expenses) and capital equipment necessary to maintain the current service level is requested through a Budget Proposal.

Departments begin preparing their budget requests in March using line-item budget formats and their capital improvement requests for the CIP. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department identifies initiatives that are to be accomplished in the fiscal year.

All departmental budget requests are due to the Finance Budget Office and City Manager’s Office in April. The budget staff perform an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies.

The CIP is developed during and as an integral part of the annual budget process. Consistency with the City’s Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning and Zoning Department. Departments must

submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenue. Projects that may be funded by grants, either fully or partially, must be an approved “committed funding source” for the first three years of the schedule and for years four and five, with the application process underway.

Citizen input, which is received through various public workshops, citizen surveys, and meetings including Commission meetings, advisory board meetings, oversight committees, and neighborhood meetings, is used to inform budget development. During the FY 2024 budget process, the public was engaged in the decision-making process through Community Input Budget Meetings and an online budget tool. The City Manager hosted five Community Input Budget Meetings at three locations across the City in April and May 2023. After a brief overview of the City’s millage rates, historical revenue and expenditures, and budget cycle as well as major department initiatives, the public was invited to ask questions and provide their feedback.

An online budget tool was available to the public on the City’s website in April and May. Residents were asked to allocate \$100 based on City Services and their importance to them. Results were provided to City Commission during the budget workshops.

## REVIEW PHASE

### May – July

- ✓ City Manager Review
- ✓ Executive Management Meetings
- ✓ Balance the Budget
- ✓ City Manager’s Recommended Budget
- ✓ CIP reviewed and presented to the Commission

In May, each department meets with the City Manager, Assistant City Managers, Finance Director, and Budget Office staff to provide an overview of the budget request and answer questions. Recommended funding levels and operational Budget Proposals are discussed based on the City Commission’s priorities as well as program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

The City Manager, Assistant City Managers, Finance Director, and Budget Office staff also review all CIP requests, and the Finance Department compiles a combined Recommended Capital Improvement Program document to be submitted to City Commission. Each project is evaluated individually and as a part of the long-range goals of the City. Projects proposed for the first year are included in the annual budget.

In June, the City Manager presents the Recommended Budget to City Commission for the fiscal year commencing October 1<sup>st</sup>. The Recommended Budget includes all operating and capital expenditures and the funding sources intended to finance the budget. The Recommended Budget is sent to City Commission and is posted on the City’s website. The City Commission reviews the Recommended Budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and provide comment on the Recommended Budget.

## ADOPTION PHASE

### July – September

- ✓ City Manager’s Proposed Budget
- ✓ Tentative Adoption
- ✓ TRIM Notice
- ✓ Public Hearings
- ✓ TRIM Advertisement
- ✓ Final Adoption of Budget
- ✓ Final Certification of Taxable Value

Taking into consideration the Commission and the public’s suggestions, the City Manager then presents the Proposed Budget in July. The City Manager’s Proposed Budget is again reviewed by Commission and workshops are conducted to provide an opportunity for City management and departments to offer additional supporting information. The public is encouraged to attend the budget workshops and are allowed time to comment.

Public hearings are held, typically in September, in City Hall Commission Chambers. The public is invited and encouraged to attend the hearings and participate in the budget process.

The budget is adopted in compliance with requirements in the City’s Charter and according to State Statutes which include strict requirements and a timetable guide for budget hearing notices to ensure residents have an opportunity to be heard before final

adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser.

Florida Statute requires that all municipal governments establish budgetary systems and approve annual operating budgets. The City Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital, and enterprise funds based on these procedures for establishing the budgetary data:

- Prior to September 1<sup>st</sup>, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1<sup>st</sup>. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time, and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

The final Ad Valorem millage rate and non-ad valorem district assessment rates are adopted by City Commission approved resolutions and the final budgets, including a non-district budget and three district budgets, are adopted by City Commission approved resolutions. The City forwards the final millage resolution, final district assessment rates resolutions, and the final budget resolutions to the Property Appraiser, Tax Collector, and the Department of Revenue within three days of final adoption.

Once all public budget hearings are completed, resolutions adopted, and the Florida Department of Revenue certification is finalized, the Adopted Budget becomes the Financial Plan, Operations Guide, Budget Policy Document, and Communications Device for the upcoming fiscal year.

#### **IMPLEMENTING, MONITORING AND AMENDING PHASE – BUDGETARY CONTROL**

##### **October – September**

- ✓ **Occurs Year Round**
- ✓ **Purchase Orders (POs) and Project Budgets Rolled into new Fiscal Year**
- ✓ **Transmit Adopted Millage**
- ✓ **TRIM Compliance Package sent to Florida Department of Revenue**
- ✓ **Review Requisitions**
- ✓ **Commission Agenda Items**
- ✓ **Budget Amendments**
- ✓ **Monthly Financial Reports**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary controls are maintained throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals with the budget. Periodic presentations are given to City Commission on revenues, departmental updates, and the Capital Improvement Plan. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although budgetary control is maintained at the category of expenditure level during the year, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions or the modification of the intent of the CIP budget. As described in the budget resolution, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations also requires City Commission approval. During the year, assurances are made that departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation resolution, a budget adjustment for legally binding encumbrances outstanding at the end of the previous year, and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

Appropriations for adopted CIP projects remain open and carryover to succeeding years until the projects are completed, amended, or canceled. Since these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

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## **BASIS OF ACCOUNTING, MEASUREMENT FOCUS, AND FINANCIAL STATEMENT PRESENTATION**

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Funds
- Proprietary Funds: Includes Enterprise Funds and Internal Service Funds

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. For additional details on the City's fund structure, descriptions, historical revenue and expenditure analysis, and balances, see the Fund Structures & Summaries Chapter.

The Government Finance Officers Association (GFOA) encourages an active and ongoing discussion of the financial policies of the City and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

### ***Policies***

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long-term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

## **ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES**

The City's financial accounting system is maintained in accordance with the Generally Accepted Accounting Principles in the United States (US GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Annual Comprehensive Financial Report is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes, and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.



## OPERATING BUDGET POLICIES

Florida Statute, 166.241 requires each municipality to establish a fiscal year beginning October 1 of each year and ending September 30 of the following year. The City Commission adopts a budget each fiscal year by resolution. The statute further establishes that the amount available from taxation and other sources, including balances brought forward from prior fiscal years, **must** equal the total appropriations for expenditures and reserves.

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the City Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a City Commission approved resolutions. The City forwards the final budget and millage resolutions to the Property Appraiser, Tax Collector, and the Florida Department of Revenue within three days of final adoption.

### BUDGET LINK TO FINANCIAL AND STRATEGIC PLANS

The annual budget is developed in accordance with the Strategic Pillars and Priorities as established in the City of North Port Strategic Vision Plan 2022-2025, City's comprehensive plan, needs of the community, and federal and state laws. Departmental priorities and service levels will be established by the aforementioned plans.

### BUDGET SCOPE

Prior to July 31, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures as well as the funding sources intended to finance the budget. The proposed budget is sent to City Commission, the local press, and posted on the City's website. The City Commission reviews the full City budget and workshops are conducted to provide an opportunity for city management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget. The budget contains the following:

- 1) A letter from the manager discussing the proposed budget for the next fiscal year, a review of the major changes from the previous year's activities, and the current financial condition of the city.
- 2) Proposed capital, operations and maintenance, and debt service expenditures by department or division and type of expenditure for the budget year, along with comparisons to adopted expenditures for the current year and actual expenditures for three prior years.
- 3) Proposed receipts, by source, for the budget year, along with comparisons to adopted receipts for the current year and actual receipts for three prior years.
- 4) Budget Proposals necessary to meet established priorities and goals.
- 5) A table of organization with proposed staffing levels by department and/or division along with comparisons to staffing levels for the current year.
- 6) A summary of budgeted revenues, expenditures, and changes in fund balance for the General Fund.

### BUDGET FORM

The City of North Port's operating budget is developed on an annual basis. The budget is presented in a fund/department format and includes all costs and revenues where appropriate. Line item detail is presented in the proposed budget along with performance measures and anticipated results.

- 1) Developed with the goal of maintaining a structurally balanced budget, which means a balance between operating expenditures and operating revenues.
- 2) Recurring revenues, the portion of the City's revenues that are expected to continue year to year, such as property taxes, will be used for recurring expenditures that appear in the budget each year, such as salaries, benefits, maintenance costs, materials and supplies.
- 3) Non-recurring revenues and reserves will be used for non-recurring expenditures such as one-time capital expenditures.

- 4) Reserves will not go below the minimum undesignated fund balance based upon the City's Fund Balance policy.

#### **BUDGET CALENDAR**

The Budget Calendar is developed in conjunction with Florida State Statute requirements and local ordinances. The calendar lists major events for all parties involved, and other minor milestones are included in the budget manual for staff.

#### **BUDGETARY CONTROL**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary controls throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

- 1) Department directors and managers are accountable for their budgets.
- 2) Budgetary control is maintained at the category of expenditure level; however, the legal control is maintained at the fund level.
- 3) Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget.
- 4) Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval.
- 5) An increase in budgeted appropriation requires City Commission approval.
- 6) Assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.
- 7) The annual budget includes an original appropriation resolution, a budget adjustment for encumbrances outstanding at the end of the previous year, and other budget amendments adopted by resolution.
- 8) Unexpended appropriations for these funds lapse at the end of the fiscal year.
- 9) Project appropriations adopted within the Capital Improvement Program remain open and carry over to succeeding years until they are amended or canceled.

The City maintains a budgetary control system that ensures adherence to the budget.

#### **BUDGET PREPARATION – ROLES AND RESPONSIBILITIES**

Responsibility of initiating the budget cycle rests with the City Manager. The budget preparation process relies upon several staff members to be successful. The management of the process is provided by the Budget Administrator through the Finance Director and City Manager.

- 1) Budget manual preparation including: instructions, submission of information, description of budget process, budget calendar, assumptions to be used for requests, and forms with instructions is prepared by the Budget Administrator.
- 2) Department/division requests are the responsibility of the department director and/or division manager.
- 3) Finance Director and Budget Administrator review the department/division budget requests to ensure compliance with priorities and objectives, revenues and expenditures balance, and revenue estimates are realistic and within guidelines.
- 4) City Manager reviews department/division requests with appropriate organizational staff.
- 5) Budget Administrator compiles the City Manager Proposed Budget for presentation to the City Commission for consideration.
- 6) Finance Director and Budget Administrator ensure the City is in compliance with Florida Statute 200 – Truth in Millage (TRIM) requirements.
- 7) Finance Director and Budget Administrator implements adopted budget to start the new fiscal year.
- 8) Finance staff monitors the budget and the progress towards the objectives.
- 9) Budget Administrator is responsible to annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

#### **BUDGET PREPARATION – PROCESS OF BUDGETING FOR SALARIES AND WAGES**

The City utilizes a business process management software, CentralSquare Technologies NaviLine, that allows the organization to use a system of integrated applications to manage functions related to human resources, financial planning, management, and city services. The personnel tracking system tracks all types of employees, not just full-time. In addition, the system tracks authorized budgeted positions including start dates, compensation levels, and vacancies. Also, positions which are frozen or eliminated are tracked within the personnel system.

#### **BASIS OF BUDGETING**

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Capital Funds, and Debt Service Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance

expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting except for the exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department, and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require the City Commission approval by resolution. Increases in total appropriations require the City Commission approval by resolution. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires the City Commission approval by resolution.

## **FUND BALANCE POLICY**

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Classifications of fund balance, pursuant to GASB 54, are established as authorized by City Resolution No. 2020-R-26 (included in the Supplemental section). Fund balance is reported in up to five components – nonspendable, restricted, committed, assigned, and unassigned.

- Nonspendable – Assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories, or other prepaid items.
- Restricted – The portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors, or laws.
- Committed – The portion of fund balance constrained by the limitations the City Commission imposes and which remain binding until the City Commission removes them. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.
- Assigned – The portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (management team), or delegated to the City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.

- Unassigned – The remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund’s purpose; otherwise, they would be accounted for in the General Fund.

When a governmental fund has multiple classifications of fund balance, the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned. Expenditures include all uses of financial resources, including operating and capital outflows and debt service. For consistency, expenditures do not include other sources and uses of resources in the fund unless there is a recurring transfer.

A surplus is the amount by which the fund balance exceeds the upper limit of the adopted fund balance percentages. If there is a surplus at fiscal year end, the operating funds should be appropriated as follows:

1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years;
2. To reduce long-term debt, if possible;
3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate;
4. To fund pay-as-you-go capital projects or expenditures; and
5. To fund a capital asset renewal and replacement fund.

A shortfall is the amount that the fund balance falls below the adopted percentages. If there is a shortfall at fiscal year end, the fund balance is to be rebuilt through the following mechanisms:

1. An appropriation during the next budget process to restore to the minimum requirements.
2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable percentages. This plan may require a reduction of services, increase in taxes or fees, or some combination thereof.

The City’s fund balance reserves as established by Resolution No. 2018-R-13 are as follows:

#### **GENERAL FUND**

The components of the General Fund Reserves should include, but not be limited to:

A. Emergency and Disaster Reserve

The City should retain a reserve of twenty percent (20%) of the General Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

B. Economic Stabilization Reserve

The City should maintain up to ten percent (10%) reserve of General Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

#### **OTHER GENERAL GOVERNMENT OPERATING FUNDS**

A. Building Fund

(1) Emergency and Disaster Reserve

The City should retain a reserve of twenty percent (20%) of the Building Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

(2) Economic Stabilization Reserve

The City should maintain up to ten percent (10%) of Building Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

B. Fire Rescue District Fund

(1) Emergency and Disaster Reserve

The City should retain a reserve of twenty percent (20%) of the Fire Rescue District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

(2) Economic Stabilization Reserve

The City should maintain up to ten percent (10%) of Fire Rescue District Fund operating expenditures to be used for short term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

C. Road and Drainage District Fund

(1) Emergency and Disaster Reserve

The City should retain a reserve of twenty percent (20%) of the Road and Drainage District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

(2) Economic Stabilization Reserve

The City should maintain up to ten percent (10%) of the Road and Drainage District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a nonrecurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

D. Solid Waste District Fund

(1) Emergency and Disaster Reserve

The City should retain a reserve of twenty percent (20%) of the Solid Waste District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

(2) Economic Stabilization Reserve

The City should maintain up to ten percent (10%) of the Solid Waste District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

**ADDITIONAL INFORMATION**

The City Manager or designee will determine all corresponding calculations and interpretation of calculations of a definitive nature. The Fund Balances will be Classifications of Balance or Net Position on the balance sheet of each fund in the City's official financial records. The Finance Department will calculate the reserve amount at the end of each fiscal year.

The Finance Department will examine the recovery of each Emergency and Disaster Relief Reserve after drawdown on an annual basis to determine the need for increases in fees/taxes or expenditure reductions **to ensure the funds are replenished within a two-year period.**

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## DEBT POLICIES

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regard to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City does not have a formal policy on the mix of long-term debt and current revenues, and under what conditions short-term debt will be issued. The City continues to primarily subscribe to the pay-as-you-go method of financing rather than assuming debt.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

## REVENUE POLICIES

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

- 1) The City's revenue manual is reviewed and updated periodically as necessary.
- 2) Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies, or reliable economic forecasters when available.
- 3) Five-year revenue forecasts are developed annually.
- 4) The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect, and capital costs) taking into consideration similar charges/fees being levied by other organizations.
- 5) City staff reviews service charges and user fees annually with any proposed changes being presented to the City Manager for approval.
- 6) Changes in fees are based on three considerations: 1) fee is not covering its cost, 2) fee is covering its costs and generates excess revenue that subsidizes other services, or 3) fee is not comparable to those of surrounding jurisdictions.
- 7) The maximum millage rate by state statute is ten (10) mills. The City cannot adopt a millage in excess of 10 mills.
- 8) The rolled-back rate is the millage rate necessary to remain ad valorem revenue neutral when compared to the previous year. The rolled-back rate is typically the standard by which any rate change is acceptable.
- 9) Non-ad valorem district assessments are reviewed, and recommended changes are submitted to the City by an outside provider who develops both a rate methodology and schedule.

## CASH MANAGEMENT/INVESTMENT POLICIES

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest-bearing account. The balance of the City funds is invested according to the City's investment policy.

The City is authorized by City Ordinance 2016-10, adopted April 26, 2016 (included in the Supplemental Chapter of this document), to invest surplus funds in accordance with Florida Statute 218.415. This investment policy formally established guidelines and authorized the City to invest in the following:

- 1) The Florida Local Government Surplus Funds Trust Fund under the management of the State Board of Administration (SBA).
- 2) Negotiable direct obligations or obligations in which the principal and interest are unconditionally guaranteed by the United States Government.
- 3) Bonds, debentures, notes, or callable instruments issued or guaranteed by the United States Government's agencies, provided such obligations are backed by the full faith and credit of the United States Government.
- 4) Bonds, debentures, notes, or callable instruments issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
  - Federal Farm Credit Bank (FFCB)
  - Federal Home Loan Bank or its district banks (FHLB)
  - Federal National Mortgage Association (FNMA)
  - Federal Home Loan Mortgage Corporation (Freddie-Mac) including Federal Home Loan Mortgage Corporation participation certificates
  - Student Loan Marketing Association (Sallie-Mae)
- 5) Non-negotiable interest-bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida statutes. Additionally, the bank shall not be listed with any recognized credit watch information service.
- 6) Repurchase agreements composed of only those investments based on requirements set forth by the City's Master Repurchase Agreement. Securities authorized for collateral are negotiable direct obligations of the United States Government, Government Agencies, and Federal Instrumentalities with maturities under five (5) years and must have a fair value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement.
- 7) Commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two nationally recognized rating agencies.
- 8) Bankers' acceptances issued by a domestic bank or a federally chartered domestic office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P-1" by Moody's Investors Services and "A-1" Standards and Poor's.
- 9) Corporate obligations issued by financial institutions that participate in the FDIC's Temporary Liquidity Guarantee Program and are fully insured by the FDIC and are guaranteed by the full faith and credit of the United States Government.
- 10) State and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "Aa" by Moody's and "AA" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.
- 11) Registered investment companies (mutual funds) shares in open-end, no-load provided such funds are registered under the Federal Investment Company Act of 1940 and operated in accordance with 17 C.F.R. § 270.2a-7. In addition, the Finance Director may invest in other types of mutual funds provided such funds are registered under the Federal Investment Company Act of 1940, invest exclusively in the securities specifically permitted under the investment policy and are similarly diversified.
- 12) Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

All funds participate in the pooled cash investment program. Investment income and losses allocated to individual funds based upon their average daily balance in cash pool. Each fund's individual equity in the City's investment pool is considered to be a cash equivalent, since the funds can deposit or withdraw cash at any time without prior notice or penalty.

Investments for the City are reported at fair value based upon quoted market prices, other than the investment in Fund B. If quoted market prices are not available, fair values are based on quoted market prices of comparable instruments or values obtained from independent pricing services. The reported value of the City's investment in the Florida Local Government Surplus Funds Trust Fund external investment pool (Fund B) is fluctuating net asset value.

### **CAPITAL IMPROVEMENT PROGRAM POLICIES**

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. The threshold for fixed assets is \$5,000.

#### **COMPREHENSIVE PLANNING AND CAPITAL PROGRAMMING**

The City's Comprehensive Plan provides the framework within which all development actions should occur. The Capital Improvement Plan (CIP) is an important tool for implementing the City's Comprehensive Plan. The CIP is used to plan and manage resources needed to sustain critical, necessary, and desired services to the residents. Along with the Unified Land Development Code (ULDC), the CIP bridges the gap between the day-to-day operations of City government and the City's long-range development goals. The capital improvement programming process gives the community an opportunity to review overall development goals and/or service level related projects, annually.

Each year a program is prepared by staff in accordance with the goals and policies of the City Commission and the City's Comprehensive Plan.

#### **CAPITAL PLANNING**

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects. The five major categories for ranking projects, in no particular priority, are as follows:

- Strategic plan of the City Commission.
- Health, safety and welfare.
- Compliance with the capital improvement element of the Comprehensive Plan.
- Level of service.
- Sustainability.

An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

#### **CAPITAL IMPROVEMENT GOALS**

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair, or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

#### **CAPITAL IMPROVEMENT GUIDELINES**

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax or Impact Fee funds; or
- Improvements to, or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital projects consist of projects/equipment with a cost estimate of at least \$50,000 and an asset life of at least five (5) years.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

#### **CAPITAL IMPROVEMENT DEVELOPMENT**

- Annually, a five-year CIP will be developed showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the City Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process.



- The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the City's Comprehensive Plan and/or meet current and future planning needs.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the City Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without the City Commission approval.
- All amendments during the year must be approved by the City Commission.
- All Comprehensive Plan capital projects shall be added, deleted, or amended in compliance with Plan amendment procedures.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for City Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.
- Impact fees shall be used only for new capital improvements or infrastructure identified as needed to accommodate new growth.
- Capacity fees shall be used to finance capital expenditures and for the payment of city indebtedness associated with the expansion of the City's water treatment and transmission system and the wastewater transmission, treatment, and effluent disposal system.

#### PROJECT FINANCING

The City shall utilize a combination of pay-as-you-go and debt financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP. The City recognizes three basic methods of financing capital requirements.

- Current revenues.
- Fund balance/retained earnings.
- Issuance of debt.

Funding for capital projects comes from a variety of sources, but generally falls into one of several categories: one cent sales surtax, impact or capacity fees, grants, and debt financing.

- **INFRASTRUCTURE SURTAX (PENNY TAX)** – Sales surtax revenues are assessed at one percent and apply to the first \$5,000 of any single taxable item. Surtax proceeds and any accrued interest shall be expended for any of the following purposes as defined by the applicable surtax ordinance:
  - To finance, plan, and construct infrastructure.
  - To acquire land for public recreation, conservation, or protection of natural resources.
  - To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the Florida Department of Environmental Protection (DEP).
- **IMPACT FEES** – Impact fees are fees imposed on “new” construction to help fund additional infrastructure needed to support the added load on the City infrastructure resulting from the new construction. The City collects impact fees for: law enforcement, fire, parks & recreation, transportation, solid waste, general government, and water and sewer capacity fees.
- **CAPACITY FEES** – Capacity fees are imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission, and the effluent disposal system.

Note: Impact and capacity fees collected in each category are restricted to projects which **add capacity** to the respective infrastructure within that category. Impact and capacity fees are governed by City ordinance.

- **DEVELOPER AGREEMENT** – Developer agreement is a contract between two legal entities which defines the development and/or improvement to land pursuant to the terms of the contract including monetary and/or capital contributions.
- **GRANTS** – Grant revenues may come from various sources including the federal and state governments, other local jurisdictions, and agencies. Use of grant funds is restricted to the specific purpose defined by the party providing the grant.
- **DEBT FINANCING** – Financing of capital projects uses various types of financing instruments. Lease-purchase debt may be used to finance capital equipment. General obligation debt is used to finance capital projects benefiting the community as a whole. Bonding debt requires a referendum as detailed in the City's Charter.
- **OTHER FINANCING** - Financing mechanisms such as revenue bonds or special assessments may be used to place the burden of financing capital improvements on those receiving the benefit.

### **CAPITAL PROJECT EVALUATION**

Capital project evaluation includes assessing the need to increase capacity, to replace or repair existing capital assets, and a post-implementation evaluation.

The following elements will be considered in evaluating existing capital assets.

- Capital asset for replacement or repair to meet the Capital Improvement Guidelines policy.
- Frequency of physical condition rating and asset inventory updates conducted based on several factors, including the asset age and type, likelihood of degradation, and ease at which assessments may be conducted.
- Evaluation of existing assets based on professional standards and mandated safety requirements when such information is available.
- Evaluation of existing assets to determine if the asset still provides the most appropriate method to deliver services.
- Maintenance and replacement plans for existing assets prioritized in accordance with overall City goals and objectives to maintain expected service levels.

A post-implementation evaluation completed on construction type projects with the following considerations.

- Identify lessons learned.
- Assess projected versus realized benefits.
- Suggested improvements to maximize future returns.

### **PROCUREMENT POLICIES**

The Purchasing Division of the Finance Department is responsible for developing and implementing all policies and procedures related to procurement for the City of North Port.

#### **RESPONSIBILITIES AND FUNCTIONS**

- 1) Establish and administer the Procurement Code as approved by the City Commission. (See Chapter 2, Article VIII of the City of North Port Code)
- 2) Act as a representative on all matters pertaining to purchasing and contracts including: (a) assembling specifications in cooperation with using departments, (b) promoting good will and public relations between the City and its vendors, (c) keep informed of current developments in the field of procurement, and (d) ascertain the identity of all vendors who default on contracts with the City and suspend or debar as appropriate.
- 3) Encourage full and open competition whenever possible.
- 4) Assure fair and equitable business dealings will all vendors.

#### **FULL AND OPEN COMPETITION**

- 1) The city's procurement code provides that the procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed bids process, except as stated in City Code, Chapter 2, Article VII, Sec. 2-404 (a), items (1) through (3).
- 2) The city's procurement code provides that non-exempt procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed proposals process when: (a) the city is incapable of specifically defining the scope of work for which the goods or services is required, (b) the city is requiring the proposer to meet the specifications of the request for proposals (RFP), (c) a broad range of options are available, (d) the procurement is for a professional service describe in F.S. 287.055, or (e) a competitive sealed bidding is not otherwise practical.

#### **ASSIGNMENT OF AUTHORITY**

- 1) No officer or employee of the City subject to the authority of City Commissioners shall execute any contract nor recommend payment of any amount claimed to be due under any contract.
- 2) Administrative change orders for contracts provide the following authority levels:
  - City project manager or representative may approve change order request in an amount up to \$2,500 and may approve requests for contract time extensions not to exceed five calendar days.
  - Purchasing Manager will approve change orders in a singularly or cumulatively amount of \$2,500 and up to \$15,000 and authorize contract extension time in excess of five days and non-monetary changes not considered minor.
  - City Manager will approve all change orders in an amount of \$15,000 and not to exceed the contingency funds amount of the contract.
  - City Commission will approve contract amendments which include, but are not limited to, change orders exceeding the awarded contract amount including contingency funds.

**INSURANCE REQUIREMENTS**

All vendors doing a service for the City are required to furnish the City with Certificates of Insurance and a City of North Port Hold Harmless Agreement. The city has three insurance requirement levels, and they are as follows:

- 1) Level 1 – Used when a project/service will not exceed 30 calendar days, the cost will not exceed \$50,000, and there are no unusual or high hazards.
- 2) Level 2 – Used when a project/service will not exceed 180 calendar days, the cost will not exceed \$500,000, and there are no unusual or high hazards present.
- 3) Level 3 – Used when a project/service will exceed 180 calendar days in duration, the cost is \$1,000,000 or more, and there are extremely high or unusual hazards present.

**OTHER PROCUREMENT POLICIES**

The City of North Port Procurement Code provides that the procurement of goods and/or services can be made without competitive bids or proposals when it is determined:

- 1) In writing that there is only one source (*Chapter 2, Article VII, Sec. 2-407*).
- 2) To be an emergency (*Chapter 2, Article VIII, Sec. 2-408*).

## COMPLIANCE WITH COMMISSION ADOPTED POLICIES

### FUND BALANCE POLICY

1. General Fund Emergency and Disaster Reserve: The City should retain a reserve of twenty percent (20%) of the General Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

<b>In Compliance: Yes</b>	Comments: The Emergency and Disaster Reserve for FY 2024 is projected to be 20.00% of the General Fund operating expenditures or \$14,892,518.
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2. General Fund Economic Stabilization Reserve: The City should maintain up to ten percent (10%) reserve of General Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

<b>In Compliance: Yes</b>	Comments: The Economic Stabilization Reserve for FY 2024 is projected to be 0.69% of General Fund operating expenditures or \$510,565.
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3. Building Fund Emergency and Disaster Reserve: The City should retain a reserve of twenty percent (20%) of the Building Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

<b>In Compliance: Yes</b>	Comments: The Emergency and Disaster Reserve for FY 2024 is projected to be 20.00% of Building Fund operating expenditures or \$1,497,120.
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4. Building Fund Economic Stabilization Reserve: The City should maintain up to ten percent (10%) of Building Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

<b>In Compliance: Yes</b>	Comments: The Economic Stabilization Reserve for FY 2024 is projected to be 10.81% of Building Fund operating expenditures or \$911,597. The amount in excess of the 10.00% threshold was authorized as part of the FY 2024 Non-District Budget adoption via Resolution No. 2023-R-59.
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5. Fire Rescue District Fund Emergency and Disaster Reserve: The City should retain a reserve of twenty percent (20%) of the Fire Rescue District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

<b>In Compliance: Yes</b>	Comments: The Emergency and Disaster Reserve for FY 2024 is projected to be 20.00% of Fire Rescue District Fund operating expenditures or \$3,802,774.
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6. Fire Rescue District Fund Economic Stabilization Reserve: The City should maintain up to ten percent (10%) of Fire Rescue District Fund operating expenditures to be used for short term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

<b>In Compliance: Yes</b>	Comments: The Economic Stabilization Reserve for FY 2024 is projected to be 23.63% of Fire Rescue District Fund operating expenditures or \$3,802,774. The amount in excess of the 10.00% threshold was authorized as part of the FY 2024 Fire Rescue District Budget adoption via Resolution No. 2023-R-60.
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7. Road and Drainage District Fund Emergency and Disaster Reserve: The City should retain a reserve of twenty percent (20%) of the Road and Drainage District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

<b>In Compliance: Yes</b>	Comments: The Emergency and Disaster Reserve for FY 2024 is projected to be 4.89% of Road and Drainage District Fund operating expenditures or \$1,195,200. This represents a shortfall since the amount available in the fund balance falls below the 20.00% threshold due to the impact of Hurricane Ian, which occurred in September 2022. Based on the Fund Balance Policy, a written plan was forwarded by the City Manager to the Commission for approval in September 2023 in order to restore the fund balance to an amount within the acceptable percentages.
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8. Road and Drainage District Fund Economic Stabilization Reserve: The City should maintain up to ten percent (10%) of the Road and Drainage District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a nonrecurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

<b>In Compliance: Yes</b>	Comments: The Economic Stabilization Reserve for FY 2024 is projected to be 0.00% of Road and Drainage District Fund operating expenditures or \$0.
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9. Solid Waste Direct Fund Emergency and Disaster Reserve: The City should retain a reserve of twenty percent (20%) of the Solid Waste District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

<b>In Compliance: Yes</b>	Comments: The Emergency and Disaster Reserve for FY 2024 is projected to be 20.00% of Solid Waste District Fund operating expenditures or \$2,962,670.
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10. Solid Waste Direct Fund Economic Stabilization Reserve: The City should maintain up to ten percent (10%) of the Solid Waste District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

<b>In Compliance: Yes</b>	Comments: The Economic Stabilization Reserve for FY 2024 is projected to be 1.00% of Solid Waste District Fund operating expenditures or \$148,465.
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**INVESTMENT POLICY**

1. The City is authorized by City Ordinance 2016-10, adopted April 26, 2016, to invest surplus funds in accordance with Florida Statute 218.415.

<b>In Compliance: Yes</b>	Comments: The City invests surplus funds in accordance with Florida Statute 218.415.
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## FUND STRUCTURES & SUMMARIES

### Fund Structures

The Department/Fund matrix displays the relationship between the City's functional units (department/division) and the major funds and non-major funds in aggregate in the FY 2024 Adopted Budget. As seen below, most departments are funded from the General Fund. Funds are allocated for each department to continue operations while maintaining a high-quality workplace throughout the entire fiscal year. Allocations are based on a number of variables including programs, funding restrictions, staffing, operations, projects, and other specific functions with each individual department/division.

Department/Division	General Fund (Major)	Road & Drainage District (Major)	Fire Rescue District (Major)	Solid Waste District (Major)	Utility Revenue Fund (Major)	Non-Major Funds (in aggregate)
<b>City Commission</b>	X					
<b>City Attorney</b>	X					
<b>City Clerk</b>	X					
<b>City Manager</b>	X					
<b>Communications</b>	X					
<b>Economic Development</b>	X					
<b>Information Technology</b>	X					
<b>Social Services</b>	X					
<b>Finance</b>	X					
<b>Human Resources &amp; Risk Management</b>	X					X
<b>Development Services</b>						
Planning & Zoning	X					X
Code Enforcement	X					X
Building						X
Natural Resources						X
<b>Parks and Recreation</b>						
Parks Administration	X					
Recreation	X					X
North Port Aquatic Center	X					
Parks Maintenance	X					X
<b>Police</b>	X					X
<b>Fire Rescue</b>						
Emergency Medical Services	X					X
Fire Rescue			X			X
<b>Public Works</b>						
Road & Drainage		X				X
Solid Waste				X		X
Fleet Management						X
Facilities Maintenance	X					X
<b>Utilities</b>						
Administration					X	
Water Systems					X	X
Wastewater Systems					X	X
Field Operations					X	X
Engineering					X	

### MAJOR FUNDS

As shown in the previous matrix, major funds support significant activities of the City and include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget or represent a District Fund. The breakdown of the City's fund structure is as follows.

## **MAJOR GOVERNMENTAL FUNDS**

The main operating fund for the City of North Port, the **General Fund**, accounts for all general government activity not accounted for in other funds. It includes most tax revenues and services such as public safety, parks, recreation, planning, and administration. The **Road and Drainage District Fund**, **Fire Rescue District Fund**, and **Solid Waste District Fund**, the City's three major Special Revenue Funds, are used to account for transportation and drainage related activities, fire prevention and protection services, and the collection and disposal of solid waste, respectively.

## **MAJOR PROPRIETARY FUNDS**

Proprietary Funds account for the acquisition, operation, and maintenance of government facilities and services, which are entirely self-supported by user charges. The City's **Utility Revenue Fund** is comprised of a number of areas working towards a mission to operate and maintain a quality water supply system and to collect, convey, and treat wastewater effectively and economically within the Commission's rate structure. It also supports the construction of water and/or sewer projects by contract for infrastructure improvements consistent with the City's Comprehensive Plan and Utility Master Plan.

## **NON-MAJOR FUNDS**

Non-major funds represent the remainder of the funds in the FY 2024 Approved Budget.

### **NON-MAJOR GOVERNMENTAL FUNDS**

#### **NON-MAJOR SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include the Inspector Education Fund, Florida Contraband Forfeiture Fund, Police Education Fund, Tree Fund, Warm Mineral Springs Fund, Building Fund, Escheated Lots Funds, Impact Fee Funds, Department of Environmental Protection Management Fund, and Fleet Management Fund.

#### **NON-MAJOR CAPITAL PROJECTS FUNDS**

Capital funds account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include Surtax II and Surtax III Funds, Renewal and Replacement Funds, and the Road Reconstruction Fund.

#### **NON-MAJOR DEBT SERVICE FUNDS**

Debt Service funds are used to account for resources that are restricted, committed, or assigned to expenditures for principal and interest on short-term or long-term debt. The City's only debt service fund is the Road Reconstruction Bond Debt Service Fund.

### **NON-MAJOR PROPRIETARY FUNDS**

#### **NON-MAJOR ENTERPRISE FUNDS**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Funds include the Water Capacity Fee Fund, Sewer Capacity Fee Fund, and Utility Construction Fee Fund.

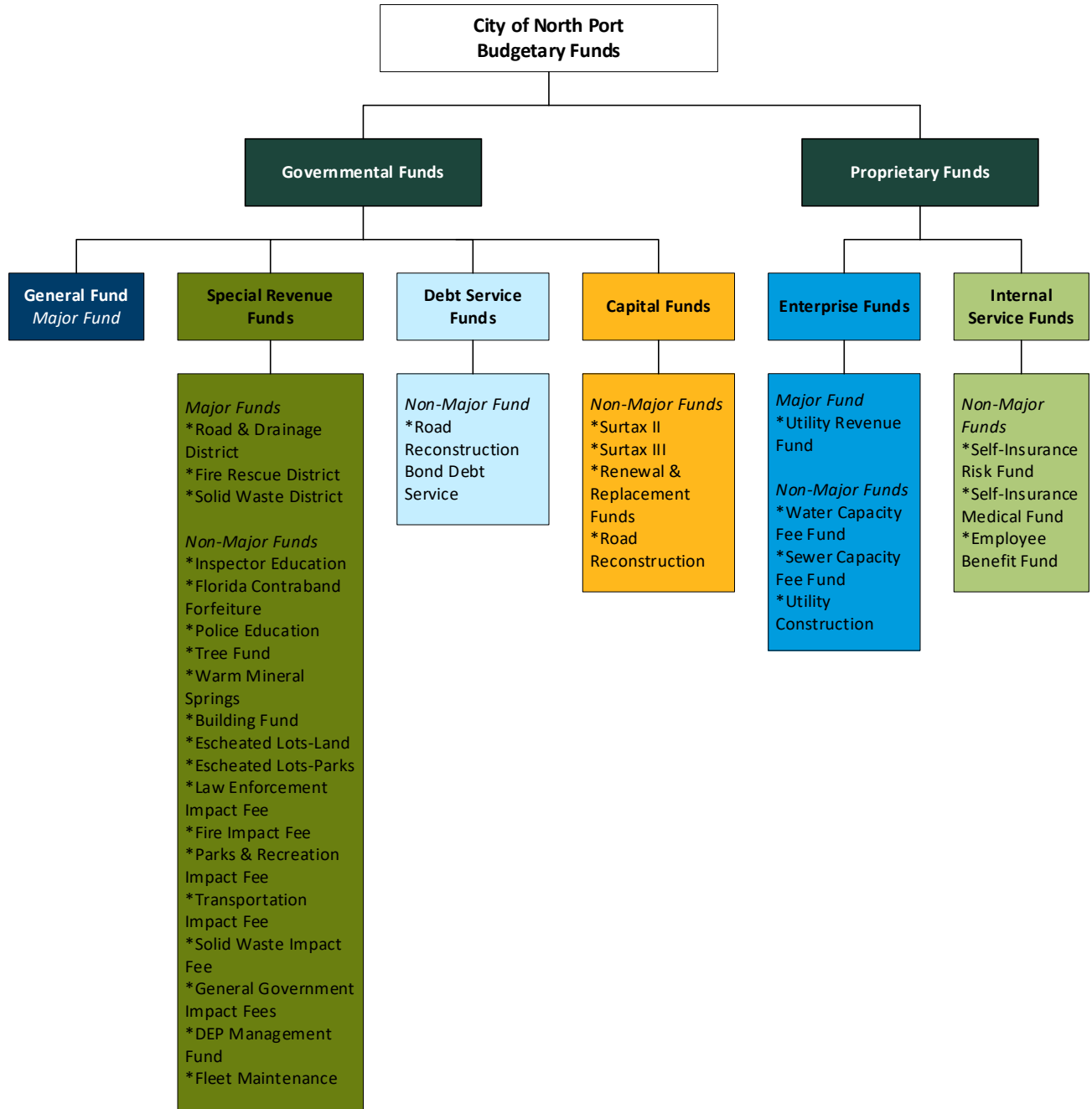
#### **NON-MAJOR INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. The City has three internal service funds: Self-Insurance Risk Fund, Self-Insurance Medical Fund, and Employee Benefits Fund.

*The City has fiduciary funds, such as special service areas and custodial funds, which are excluded from the Budget Book because assets are held by the City in a trustee capacity for other entities.*



The chart below provides a visual representation of the City of North Port budgetary fund structure.



## Fund Summaries

Summaries for major and selected large non-major funds include detailed analysis of revenues and expenditures, the departmental functions supported, and fund balance. The FY 2024 Adopted Budget for the remaining non-major funds are listed in tables and descriptions for all funds are included as a reference at the end of this chapter.

### GENERAL FUND

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, emergency medical services, landscape maintenance, neighborhood services, and general administration are supported by the General Fund.

The total General Fund Adopted Budget for FY 2024 is \$74,462,590 which is an increase of \$8,416,350 or 12.74% from FY 2023. The following table is a summary budget of the General Fund for FY 2024.

#### GENERAL FUND BUDGET FY 2024 ADOPTED

<b>General Fund Revenues</b>	
Ad Valorem Taxes	\$ 31,031,190
Other Taxes	8,319,010
Permits & Special Assessments	5,180,710
Intergovernmental Revenue	13,430,570
Charges for Services	14,427,300
Fines & Forfeitures	185,820
Miscellaneous Revenues	1,518,420
Other Sources	369,570
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 74,462,590</b>
<b>General Fund Expenditures</b>	
City Commission	\$545,650
City Attorney	1,647,800
City Clerk	962,850
City Manager	2,603,810
Economic Development	879,540
Emergency Medical Services	12,498,650
Facilities Maintenance	3,615,080
Finance	2,819,480
Human Resources	1,609,520
Information Technology	4,157,080
Neighborhood Development Services	2,319,880
Parks & Recreation/Aquatic Center/Parks Maintenance	7,166,430
Police	31,216,570
Social Services	639,260
Non-Departmental	1,780,990
<b>Total Expenditures</b>	<b>\$ 74,462,590</b>

## REVENUES

### TAXES

As shown in the table below, the primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$39,350,200, comprise approximately 52.85% of General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$31,031,190 for FY 2024, which is a 17.05% increase from FY 2023.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes. The Local Communications Services tax rate is 5.72% with estimated revenue of \$2,317,970. The Utility Service Tax will increase to 10.00% effective April 1, 2024, resulting in an anticipated 51.48% increase in revenue to \$5,037,130 in FY 2024. Business Taxes are projected at \$146,450.

Other taxes also include the insurance premium taxes for both fire and police. Participating cities are eligible to receive annual distributions of state premium tax collections on property and casualty insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. Chapter 185 levies a 0.85 percent tax on all casualty insurance premiums written within the city limits of the participating plan. These amounts are collected by the Department of Revenue and reported on the DR-908 tax return, and then transferred to the Police Officers and Firefighters' Premium Tax Trust Funds at the Division of Retirement. These funds are then available for distribution on or before July 1 to the participating pension plans on an annual basis once the plan has been determined to follow all applicable statutory requirements. FY 2024 projected fire and police insurance premium taxes are \$170,000 and \$647,460, respectively.

### GENERAL FUND TAX REVENUES FY 2020 THROUGH FY 2024

	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED	FY 2024 ADOPTED
<b>AD VALOREM</b>	\$17,246,920	\$18,584,875	\$21,016,140	\$26,511,020	\$31,031,190
<b>UTILITY SERVICE TAX</b>	1,010,751	1,062,393	2,248,071	3,325,270	5,037,130
<b>LOCAL COMMUNICATIONS SERVICE TAX</b>	2,073,080	1,955,564	2,066,189	2,092,600	2,317,970
<b>LOCAL AND COUNTY BUSINESS TAX</b>	133,248	147,792	136,672	146,450	146,450
<b>INSURANCE PREMIUM TAXES</b>	719,333	787,908	785,417	751,300	817,460
<b>TOTAL TAXES</b>	<b>\$21,183,332</b>	<b>\$22,538,531</b>	<b>\$26,252,489</b>	<b>\$32,826,640</b>	<b>\$39,350,200</b>

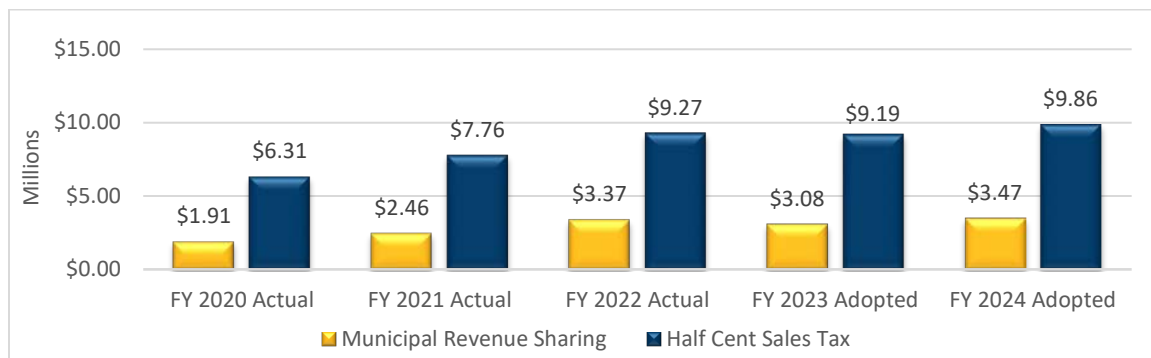
### PERMITS AND SPECIAL ASSESSMENTS

The General Fund is budgeted to collect \$5,180,710 in permits and special assessments for FY 2024. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$4,621,900.

### INTERGOVERNMENTAL REVENUES

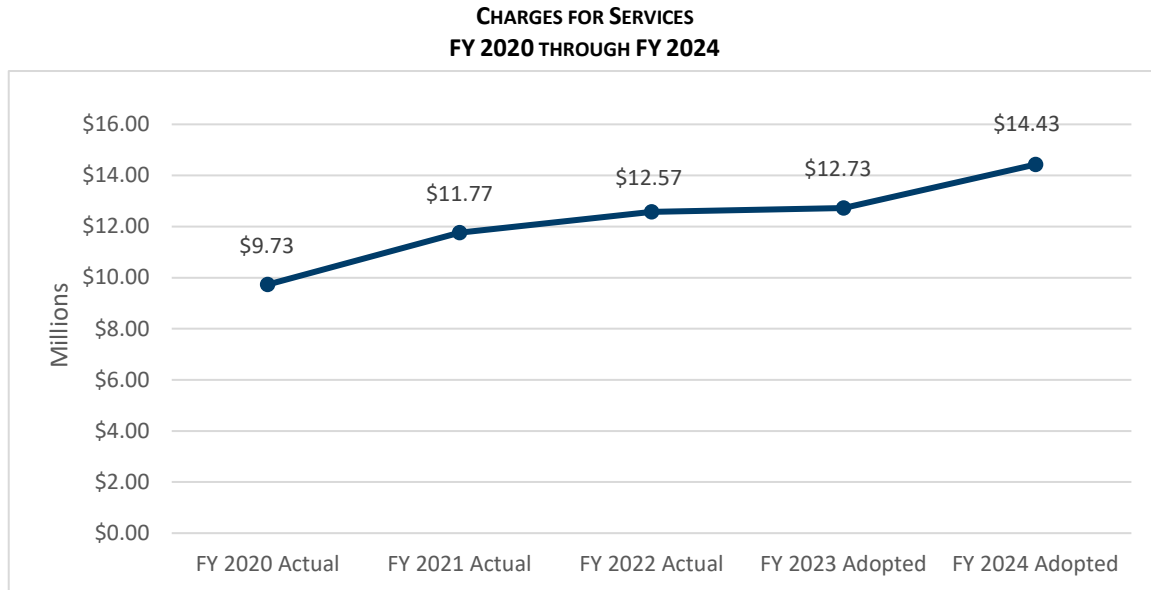
Intergovernmental Revenues in the General Fund are budgeted at \$13,430,570. The largest source of Intergovernmental Revenue is the half-cent local sales tax, budgeted at \$9,860,200. The Municipal Revenue Sharing Program, the second largest source, is expected to bring \$3,465,750 to the General Fund in FY 2024. The following graph illustrates five years of these Intergovernmental Revenues.

### INTERGOVERNMENTAL REVENUES FY 2020 THROUGH FY 2024



**CHARGES FOR SERVICES**

In FY 2024, Charges for Services are budgeted at \$14,427,300. Since 2020, Charges for Services increased \$4,697,785 or 48.28%. The chart below illustrates the five-year revenue trend.



The primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, ACH/wiring, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. The amount charged to each fund is based on cost allocations. This two-step allocation method is applied prior to distributing the costs to the service recipients. The General Fund administrative charges for FY 2024 total \$7,817,700.

Also, included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$3,287,350.

A small portion of Charges for Services is collected from minor fees such as boating fees and charges for copies and records.

**FINES AND FORFEITURES**

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$185,820 for FY 2024.

**MISCELLANEOUS INCOME**

A major source of Miscellaneous Revenue is the return on investment (ROI) totaling \$672,800 for FY 2024. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility.

A primary Miscellaneous Income for all funds is usually Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. Investment income is budgeted at \$400,000 for FY 2024.

Rental Income is estimated at \$236,020. Approximately \$50,000 of rental income is from agencies leasing office space in the Family Services Center. The balance of the rent revenues is from three cell tower leases, Med Flight lease, and Community Education Center room rentals.

**OTHER SOURCES**

The City anticipates a return of fund balance in the amount of \$367,731 in the General Fund in the FY 2024 Adopted Budget.

## DEPARTMENTAL FUNCTIONS

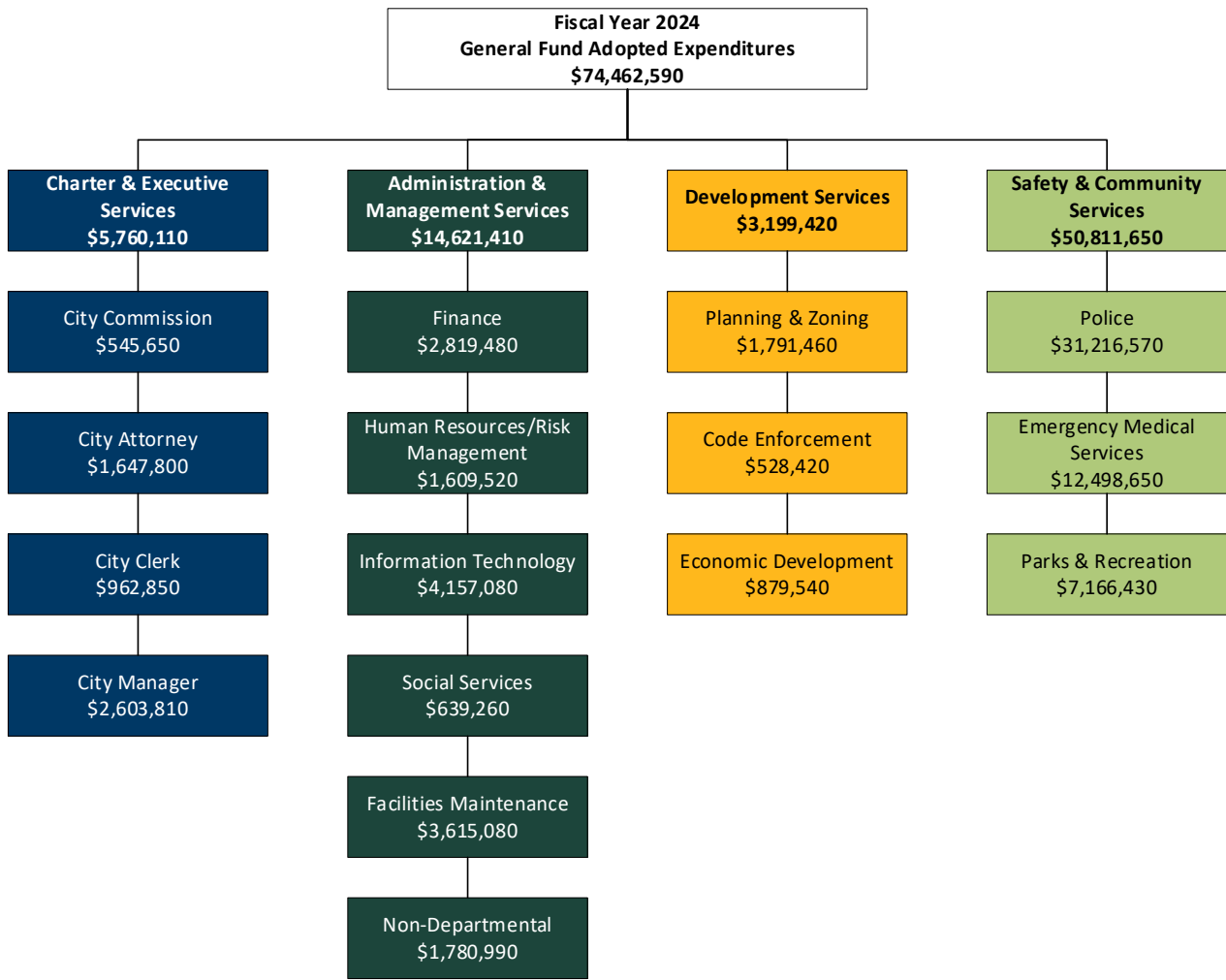
The General Fund supported departmental functions are categorized in the following table by type of service provided.

<b>DEPARTMENTAL FUNCTIONS</b>	
<b>Service Category</b>	<b>Service Function</b>
<b><i>Charter &amp; Executive Services</i></b>	
<b>City Commission</b>	Legislative actions and policies.
<b>City Attorney</b>	Legal services.
<b>City Clerk</b>	Maintains the City records and disseminates information as requested.
<b>City Manager</b>	Overall management of the City and oversight of Economic Development, Social Services, and Communications.
<b><i>Administration &amp; Management Services</i></b>	
<b>Finance</b>	All financial services including accounting, budget, payroll, procurement, investing, and cash management.
<b>Human Resources/Risk Management</b>	All aspects of recruitment and retention of City employees including training and risk management.
<b>Information Technology</b>	All aspects of information technology including the City's internal network, website, and phone system.
<b>Social Services</b>	Community-based programs that provide assistance and support to citizens in need.
<b>Facilities Maintenance</b>	Overall management and maintenance of all city properties excluding Parks & Recreation facilities and properties.
<b>Non-Departmental</b>	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
<b><i>Development Services</i></b>	
<b>Planning &amp; Zoning</b>	Provides the planning and zoning services for the development of the City.
<b>Code Enforcement</b>	Provides plan reviews and code enforcement of city regulatory standards.
<b>Economic Development</b>	Promote growth, sustainability, job creation, and improve quality of life through the attraction of new and the retention of existing businesses.
<b><i>Safety &amp; Community Services</i></b>	
<b>Police</b>	Community safety including law enforcement, drug-free programs, substance abuse education/mitigation, and community partnerships.
<b>Emergency Medical Services</b>	Responds to requests for assistance including basic and advanced life support services and ambulance services.
<b>Parks &amp; Recreation</b>	Recreational and cultural art activities for the community.

**EXPENDITURES**

The following chart illustrates the General Fund FY 2024 Adopted Operating Budget within the service categories.

**BREAKDOWN OF GENERAL FUND OPERATING EXPENDITURES**



**GENERAL FUND EXPENDITURES**

FY 2024 General Fund personnel expenditures reflect an increase of \$9,735,550, or 19.91% from FY 2023. As a service organization, the majority of General Fund expenditures are associated with personnel costs with approximately 78.74% of the expenditures being labor related. Major items contributing to the change in personnel costs are:

- ✓ Increased salaries and wages - \$5,145,860
- ✓ Increased FICA - \$414,630
- ✓ Increased Florida Retirement System (FRS) contributions - \$2,394,090
- ✓ Increased health insurance - \$889,110

For FY 2024, 28 new full-time equivalent (FTE) positions were added to the General Fund and one was eliminated when compared to the FY 2023 Amended Budget. This increase in staff caused a corresponding increase in all personnel related expenditures, including Regular Salaries and Wages, Overtime, Special Pay, Federal Insurance Contributions Act (FICA) Taxes, Retirement Contributions, Life and Health Insurance, Workers' Compensation, Unemployment Compensation, Educational Assistance, and Car Allowance. Additionally, adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, and up to a 4% merit increase for non-bargaining employees are included in the adopted budget.

FY 2024 General Fund operating expenditures increased \$847,440 or 6.08% from FY 2023. Minor Operating Equipment increased by \$471,850 in FY 2024, which is mostly related to the purchase of equipment for new sworn Police staff (\$299,920), project management

software for Facilities Maintenance (\$75,430), and replacement furniture for City Commission chambers and large meeting room (\$70,000). Also, based on an estimated 46.5% increase in the City's rates, General Liability Insurance is \$358,450 more in FY 2024.

Budgeted capital amounts, which are one-time expenditures, are budgeted at \$379,400 in FY 2024, which is mostly related to improvements to City parks and the purchase of new and replacement equipment for Information Technology, Parks & Recreation and Police.

There has been no change to Interfund transfers in FY 2024.

## **DEPARTMENTAL HIGHLIGHTS**

The FY 2024 Adopted General Fund Budget includes the following highlights by department. Comparisons to FY 2023 are made with the Adopted Budget, rather than the Amended Budget.

### **CITY COMMISSION**

City Commission expenditures increased \$37,780 or 7.3% to \$545,650 from the prior year. This increase can be attributed to increases in salary and benefits costs (\$38,510). The increased personnel expenditures are partially offset by reduction in operating supplies of \$3,050.

### **CITY ATTORNEY**

The City Attorney's Office is considered a charter office as established under Article XV of the North Port City Charter. The City Attorney is appointed by the City Commission. The General Fund appropriation of \$1,647,800 for FY 2024 is a \$289,230 or 21.29% increase over FY 2023, which is related to the addition of an assistant City attorney in FY 2023 as well as staff reclassifications and other salary adjustments and benefits costs.

### **CITY CLERK**

The City Clerk's budget reflects a decrease of \$31,060 or 3.13% overall.

### **CITY MANAGER**

The City Manager is Chief Administrative Officer of the City and reports directly to City Commission. The FY 2024 budget for the City Manager's Office reflects a decrease of \$710.

Communications is a Division in the City Manager's Office. Personnel expenditures increased \$499,010 (56.49%) primarily due the addition of a Community Outreach Coordinator position as well as the transfer of a Multimedia Specialist from Development Services and Community Outreach Coordinators from Road and Drainage District and Utilities. Salary adjustments and benefits costs also contributed to the increase. The increase in personnel expenditures was partially offset by a decrease in operating expenditures related to onetime professional services for City website improvements (\$100,000) budgeted in FY 2023.

### **ECONOMIC DEVELOPMENT**

Economic Development's budget reflects a decrease of \$23,450 or 2.60% in FY 2024. Personnel expenditures increased \$119,810 (\$22.49%) in FY 2024 due to increased salary adjustments and benefits costs. The increase in personnel expenditures was mostly offset by a decrease in operating expenditures of \$93,260 (29.11%) from the prior year..

### **EMERGENCY MEDICAL SERVICES (EMS)**

EMS is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. Total expenditures reflect an increase of \$865,800 (7.44%) from FY 2023. Personnel expenditures increased \$834,070 or 8.63% due to the addition of six Firefighter/EMT/Paramedic and one Firefighter/EMT as well as bargaining unit agreement increases, salary adjustments for non-union employees, and benefits costs. FY 2024 funding for EMS positions is 50% Fire Rescue District Fund and 50% General Fund. An interfund transfer of \$408,000 to the EMS Renewal and Replacement Fund is scheduled for FY 2024.

### **FACILITIES MAINTENANCE – PUBLIC WORKS**

Facilities Maintenance provides services such as landscaping for public areas throughout the City and overseeing regular building maintenance and custodial services. The budget increased \$234,940 or 6.95% for FY 2024. Personnel expenditures increased \$248,230 (23.95%) due to the transfer of a Facilities Manager position from Road & Drainage as well as salary adjustments and benefits costs. FY 2024 operating expenditures include the purchase of project management software (\$75,430) and table and chair replacements for City Commission Chambers and meeting room (\$70,000). The increases in the FY 2024 Facilities Maintenance budget were offset by the \$256,890 decrease in capital outlays.

#### **FINANCE**

The Finance Department is responsible for the administrative services provided in the areas of accounting, fixed assets, receivables, payables, revenue, purchasing, payroll, budget development and control, investment management, and debt service management. The department's expenditures increased \$461,370 (19.57%) mostly due to the addition of a Payroll Administrator position as well as salary adjustments and benefits costs. New operating expenditures include Lean Six Sigma Green and Yellow Belt Training (\$17,500).

#### **HUMAN RESOURCES/RISK MANAGEMENT**

Personnel expenditures in Human Resources/Risk Management increased \$270,910 or 22.27% due to the addition of a Human Resources Coordinator – Training and Development and Administrative Support Specialist position as well as salary adjustments and benefits costs.

#### **INFORMATION TECHNOLOGY (IT)**

IT provides for the technology needs of all departments within the City. The approved budget for FY 2024 increased by \$449,980 or 12.14% from the previous year. An increase of \$331,890 (18.73%) in personnel expenditures is due to the addition of a Financial Systems Analyst as well as salary adjustments and benefits costs. Operating expenses increased \$79,090 or 4.09%, which includes SEIM monitored subscription (\$55,880) and Cradlepoint, Starlink and hotspot equipment with services (\$23,770). Capital expenditures of \$39,000 for NVR server replacement are also budgeted in FY 2024.

#### **NEIGHBORHOOD DEVELOPMENT SERVICES – CODE ENFORCEMENT**

Code Enforcement is responsible for compliance with statutory and local ordinances on residential and commercial property standards within the City. The FY 2024 Adopted Budget decreased by \$29,300 (5.25%) overall from the prior year.

#### **NEIGHBORHOOD DEVELOPMENT SERVICES – PLANNING AND ZONING**

Planning and Zoning provides planning services including community development and long-range planning. The FY 2024 budget reflects an increase of \$92,310 or 5.43%. Personnel expenditures increased \$270,950 or 18.91% due to personnel costs for the Zoning Plans Reviewers, which was previously split with the Building Fund, being transferred 100% to the division as well as increases in salary adjustments and benefits costs. Personnel expenditure increases were offset by a decrease in operating expenditures of \$178,640 (66.99%) from the prior year due to onetime expenditures for Professional Services Consultants for Activity Center 6 (\$200,000) budgeted in FY 2023.

#### **PARKS & RECREATION – RECREATION**

The Parks & Recreation Department oversees the design and construction of park projects, maintenance of parks, conducts many major special events, and offers a wide variety of recreational opportunities for all ages.

The FY 2024 Adopted Budget for the Recreation division is \$1,752,850, which reflects a \$661,850 decrease from FY 2023, mostly due to the transfer of personnel and operating expenditures to the newly created Parks Administration division. Personnel expenditure increases due to salary adjustments and benefits costs were partially offset by operating expenditure decreases, which were mostly related to the onetime purchase of fitness center equipment replacements (\$42,000) in FY 2023.

#### **PARKS & RECREATION – NORTH PORT AQUATIC CENTER**

The FY 2024 Adopted Budget for the North Port Aquatic Center increased \$225,020 or 12.78% compared to FY 2023. Personnel expenditures increased by \$112,330 (8.33%) due to salary adjustments and benefits costs. Operating expenditures increased \$62,690 (15.18%) mostly related to increased chemical costs and minor operating equipment purchases. Capital Outlays includes \$50,000 for surface repairs to the lazy river and kid's play area.

#### **PARKS & RECREATION – PARKS MAINTENANCE**

The overall budget for Parks Maintenance is increasing in FY 2024 by \$329,520 or 14.70%, which is mostly related to personnel expenditures for the addition of a Groundskeeper II position and salary adjustments and benefits costs. Operating expenditures also increased due to minor operating equipment purchases for maintenance staff and the Park Amenities Program (\$50,000). Capital Outlays includes outdoor sport court resurfacing & fencing replacement (\$30,000), zero-turn flail cut equipment (\$30,000) and a vehicle for the new Groundskeeper II position (\$61,240).

#### **PARKS & RECREATION – PARKS ADMINISTRATION**

The Parks Administration Division was created in FY 2024 in order to better track expenditures related to administrative support for the Parks & Recreation Department. Personnel and operating expenditures for the new division were budgeted under Parks Recreation in prior years and are budgeted at \$856,770 overall in FY 2024.

#### **POLICE**

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department expenditures reflect an increase of \$6,285,410 (25.21%) from FY 2023. Most of the increase is in



personnel expenditures of \$5,665,550 (26.34%) for the addition of a Police Sergeant twelve Police Officers, Public Safety Telecommunicator, School Resource Officer, Network Technician, and Records Technician positions I as well as bargaining unit agreement increases, salary adjustments for non-union employees, and benefits costs. Increases in operating expenditures include equipment for new positions (\$307,570), Axion body cameras (\$151,320), Software, license, and platform for the Real Time Information Center (\$47,720) and intel unit equipment (\$36,580)). Capital outlays include the upgrade of the security system at Main Police Headquarters (\$38,500), night vision goggles (\$28,000), speed measuring signs (\$24,800), hurricane prepared trailer (\$20,000), acoustics & carpet in interview rooms and walkway repair (\$19,250), and Lidar camera traffic equipment (\$7,000).

**SOCIAL SERVICES**

The Social Services budget for FY 2024 is \$639,260, which reflects an increase of \$24,600 or 4.00% from FY 2023. This increase is mostly related to a personnel expenditures increase of \$51,150 (9.75%) for salary adjustments and benefits costs. This was partially offset by a decrease in capital outlays of \$27,300.

**NON-DEPARTMENTAL**

The purpose of the Non-Departmental account is to serve as the General Fund budgetary division for non-department specific costs that need to be allocated to all General Fund departments. The FY 2024 non-departmental operating expenditures increased \$361,450 or 31.17%, primarily due to increased insurance costs of \$358,450. The increase was offset by a reduction in capital outlays of \$2,000,000 for the West Villages Development Center, budgeted in FY 2023.

**GENERAL FUND BUDGET COMPARISONS  
FY 2020 THROUGH FY 2024**

REVENUES	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted	FY 23-24 Adopted
Taxes	\$21,183,331	\$22,538,531	\$26,252,489	\$32,826,640	\$39,350,200
Permits & Special Assessments	3,887,896	4,328,856	5,206,301	4,857,190	5,180,710
Intergovernmental	9,240,969	12,841,521	13,184,885	12,364,700	13,430,570
Charges for Services	9,729,515	11,765,541	12,570,762	12,729,360	14,427,300
Fines & Forfeits	166,021	183,216	252,374	187,200	185,820
Miscellaneous Income	1,550,751	1,552,346	472,373	1,082,590	1,518,420
Transfers	-	-	-	-	-
Other Sources	117,875	623,013	42,427	1,998,740	369,570
<b>Total Revenues</b>	<b>\$45,876,358</b>	<b>\$53,833,024</b>	<b>\$57,981,611</b>	<b>\$66,046,420</b>	<b>\$74,462,590</b>
EXPENDITURES					
Commission	\$426,679	\$397,334	\$440,487	\$508,870	\$545,650
City Attorney	857,471	902,115	1,050,202	1,358,570	1,647,800
City Clerk	734,810	779,379	789,561	993,910	962,850
City Manager	1,126,676	1,370,145	1,453,262	2,219,790	2,603,810
Economic Development	416,115	391,455	568,928	902,990	879,540
Emergency Medical Services	7,467,654	8,713,550	9,385,369	11,632,850	12,498,650
Facilities Maintenance	2,134,131	2,256,318	2,672,032	3,380,140	3,615,080
Finance	1,575,051	1,673,957	1,902,429	2,358,110	2,819,480
Human Resources	1,012,053	1,065,223	1,118,905	1,344,890	1,609,520
Information Technology	2,335,021	2,722,717	3,216,167	3,707,100	4,157,080
Neighborhood Development Services	2,199,488	2,086,056	1,781,500	2,256,870	2,319,880
Parks & Recreation	3,744,488	4,278,514	5,385,752	6,416,970	7,166,430
Police	19,165,927	20,802,573	22,811,828	24,931,160	31,216,570
Social Services	433,905	501,050	568,562	614,660	639,260
Non-Departmental	930,130	1,026,380	817,533	3,419,540	1,780,990
<b>Total Expenditures</b>	<b>\$44,559,599</b>	<b>\$48,966,766</b>	<b>\$53,962,517</b>	<b>\$66,046,420</b>	<b>\$74,462,590</b>

**FUND BALANCE**

There is a projected return of fund balance in the amount of \$367,730 in the General Fund to balance the FY 2024 Adopted Budget. The following schedule shows the projected fund balance on September 30, 2024. Included in the fund balance report are the following:

- ✓ FY 2023 estimated year-end revenues and expenditures (unaudited)
- ✓ Emergency and Disaster Reserve \$14,892,518

**GENERAL FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$ 24,634,945
22/23 Amended Reserve (Use) of Fund Balance	(9,599,592)
Projected Fund Balance as of 9/30/23	15,035,353
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	367,730
Emergency and Disaster Reserve of 20%	(14,892,518)
Projected "Available" Fund Balance as of 9/30/24	\$ 510,565

**ROAD AND DRAINAGE DISTRICT FUND**

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained, new ones are built to the highest standards, and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

**ROAD AND DRAINAGE DISTRICT FUND COMPARISON  
FY 2020 THROUGH FY 2024**

REVENUES	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted	FY 23-24 Adopted
Non Ad Valorem Taxes	\$12,486,362	\$12,797,337	\$13,280,466	\$13,022,340	\$16,184,860
Other Taxes	3,122,388	3,475,654	3,601,774	3,693,530	3,784,860
Intergovernmental	1,056,941	1,521,137	9,467,560	2,070,950	750,490
Charges for Services	2,954,752	3,687,996	3,826,383	3,347,220	4,430,190
Fines & Forfeits	290	72	-	-	-
Miscellaneous Income	710,098	181,380	-361,424	129,500	503,170
Other Sources	58,601	18,777	43,595	3,890,310	(1,191,200)
<b>Total Revenues</b>	<b>\$20,389,432</b>	<b>\$21,682,353</b>	<b>\$29,858,354</b>	<b>\$26,153,850</b>	<b>\$24,462,370</b>
EXPENDITURES					
Transportation	\$15,357,404	\$13,693,727	\$16,523,729	\$18,510,040	\$17,842,250
Capital	2,038,119	1,248,420	1,652,439	6,974,640	4,571,150
Other Uses	850,000	850,000	2,950,000	669,170	2,048,970
<b>Total Expenditures</b>	<b>\$18,245,523</b>	<b>\$15,792,147</b>	<b>\$21,126,168</b>	<b>\$26,153,850</b>	<b>\$24,462,370</b>

## REVENUES

### NON-AD VALOREM ASSESSMENTS

In FY 2020, a new assessment methodology was approved which kept the existing drainage methodology and absorbed mowing services into the Road and Drainage assessment. The reasons for including mowing services were to provide clear line of sight for traffic safety, road signs, and hazards as well as improved drainage network hydraulic functionality. Total FY 2024 non-ad valorem revenue is estimated to increase by \$3,162,520 or 24.29% from FY 2023.

### FUEL TAXES

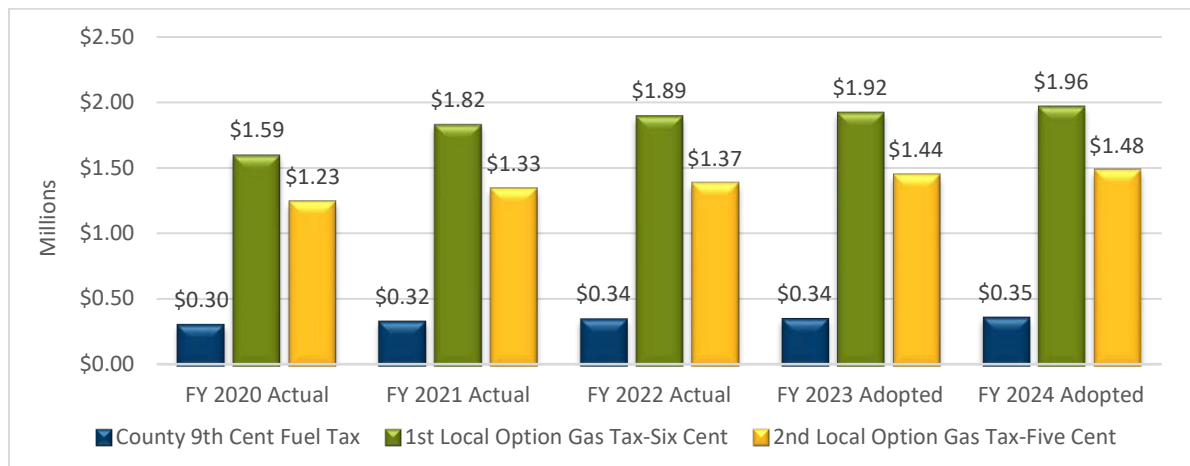
The County 9<sup>th</sup> Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and interlocal agreement C89-454. FY 2024 projected revenues are \$349,420, an increase of \$8,380 or 2.46% from FY 2023.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute sections 206.87 and 336.025 along with county ordinance 86-65 provide the legal authorization to collect six cents per gallon. FY 2024 projected revenues are \$1,960,150, an increase of \$45,070 or 2.35% from FY 2023.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuel, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statute section 336.025 and county ordinance 200-029. The revenue projection for FY 2024 is \$1,475,290, a \$37,880 or 2.64% increase from FY 2023.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the state then the state redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the state. The following chart shows the actual and projected revenues for the fuel taxes for the District for the five-year period beginning in FY 2020.

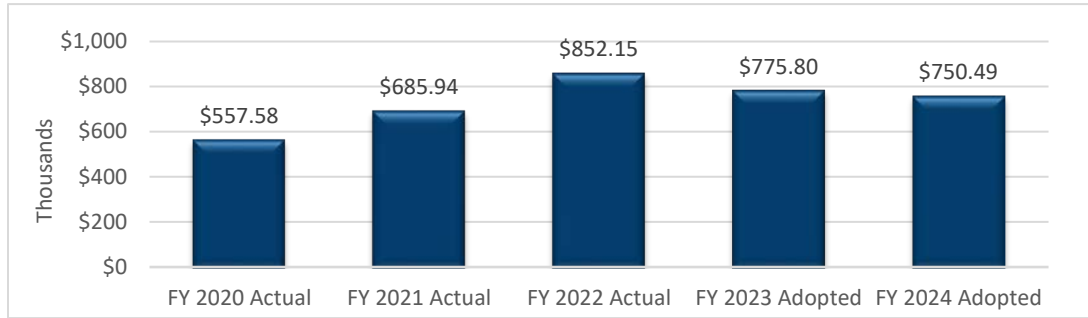
**FUEL TAXES  
FY 2020 THROUGH FY 2024**



### INTERGOVERNMENTAL

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program, a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. The FY 2024 projected Municipal Gas Tax revenue is \$750,490, a \$24,310 or 3.26% decrease from FY 2023. The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five-year period of FY 2020 through FY 2024 for the Road and Drainage District Fund.

**MUNICIPAL GAS TAX  
FY 2020 THROUGH FY 2024**



**CHARGES FOR SERVICE**

In addition to the District Non-Ad Valorem Assessments discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Florida Department of Transportation (DOT) based on agreements established with the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road repairs and maintenance needed due to damages from heavy construction vehicles and equipment using roadways within the City. Staff prepares the revenue projections based on projected residential and commercial growth. The Construction Traffic Road Fees are assessed on new construction and collected at the time a building permit is issued. These funds can only be used for road rehabilitation and are projected to increase \$1,080,000 to \$3,480,000 in FY 2024.

Florida DOT agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Revenue projections are provided by the Florida DOT. The FY 2024 projected revenue is \$150,190, an increase of \$2,970 from FY 2023.

**MISCELLANEOUS REVENUE**

The primary source of miscellaneous revenue is investment income, which is estimated by multiplying an assumed interest rate by a projected fund balance. Investment income is budgeted at \$0 in FY 2024 in the Road and Drainage District Fund.

Rental Income is budgeted at \$38,000. This includes Road and Drainage District facilities rented to other city departments and rental revenue received for the use of city land by a cell tower company.

Disposal of Fixed Assets and Sale/Recycle of Surplus are projected at \$80,000 and \$1,500, respectively. The City conducts an auction of surplus property at least once every year; however, this is not a consistent revenue source to the District.

Contributions and Donations of \$383,670 are projected for FY 2024. The primary source of this revenue is a 50% developer contribution to fund the Cranberry & Toledo Blade Blvd Improvements project.

**DEPARTMENTAL FUNCTIONS**

Road and Drainage District Fund supported departmental functions are listed in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Development &amp; Transportation Services</b>	
Road and Drainage District	Maintenance of public roadways, water control structures, and drainage maintenance including waterways and storm water management.

**EXPENDITURES**

The Road and Drainage District maintains 813 miles of public roads and over 1,000 miles of drainage systems including swales, canals, waterways, and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers, and signals; mowing of public rights-of-way; and the control of aquatic weeds. The District's total Adopted Budget for FY 2024 is \$24,462,370, an decrease of \$1,691,480 or 6.47% from FY 2023.

Personnel expenditures increased \$767,100 (9.11%) to \$9,191,240 due to adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures decreased \$1,434,890 or 14.23% to \$8,651,010 in FY 2024. Projected increases in fuel and supply costs were offset by a reduction in funds designated to the Road Rehabilitation maintenance program in FY 2024.

The capital outlay budget of \$4,571,150 includes infrastructure expenditures for Water Control Structure 157 (\$1,630,000), Water Control Structure 114 (\$1,000,000), drainage system improvements (\$729,630); Cranberry and Toledo Blade Blvd Improvements (\$383,670), Water Control Structure 158 (\$168,000), dredging of Cocoplum Waterway (\$200,000), the Ponce De Leon Boulevard multi-use path (\$116,400), sidewalk and pedestrian bridge construction (\$102,000), the rehabilitation of pedestrian bridges (\$100,000) and land acquisitions needed to access drainage infrastructure (\$50,000). The FY 2024 budget also includes a request for additional vehicles and equipment (\$407,850).

Interfund transfers includes \$2,048,970 to the Road and Drainage Renewal and Replacement Fund.

## FUND BALANCE

In FY 2024, there is a budgeted return of fund balance in the amount of \$1,195,200 for the Road and Drainage District. The following schedule shows the projected fund balance on September 30, 2024. Included in the fund balance report are the following:

- ✓ FY 2023 estimated year-end revenues and expenditures (unaudited)
- ✓ FY 2023 re-appropriation of \$24,077,831 to meet multi-year contractual agreements in committed fund balance
- ✓ Emergency and Disaster Reserve of \$4,892,474

### ROAD AND DRAINAGE DISTRICT FUND BALANCE REPORT

09/30/22 Audited Fund Balance	\$ 24,660,731
22/23 Amended Reserve (Use) of Fund Balance	(24,077,831)
Projected Fund Balance as of 9/30/23	582,900
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	1,195,200
Emergency and Disaster Reserve of 20%	(4,892,474)
Projected "Available" Fund Balance as of 9/30/24	(\$ 3,114,374)

\*THE FY 2024 ADDITION OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/23 DUE TO REPLENISHMENT OF FUND BALANCE USED IN RESPONSE TO THE HURRICANE IAN DISASTER RECOVERY.

## FIRE RESCUE DISTRICT FUND

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

### FIRE RESCUE DISTRICT BUDGET COMPARISON FY 2020 THROUGH FY 2024

REVENUES	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted	FY 23-24 Adopted
Non Ad Valorem Taxes	\$11,296,056	\$12,429,206	\$13,927,327	\$15,006,360	\$16,663,420
Other Taxes	239,896	247,148	170,377	170,000	170,000
Permits & Special Assessments	40,340	48,546	104,093	30,800	120,550
Intergovernmental	702,854	762,097	267,523	50,000	40,000
Charges for Services	59,929	64,928	52,057	79,610	\$38,100
Miscellaneous Income	243,104	71,724	(161,884)	59,280	145,160
Other Sources	-	-	-	(259,070)	(1,081,710)
<b>Total Revenues</b>	<b>\$12,582,179</b>	<b>\$13,623,649</b>	<b>\$14,359,493</b>	<b>\$15,136,980</b>	<b>\$16,095,520</b>

EXPENDITURES					
Public Safety	\$10,552,870	\$10,510,987	\$11,222,746	\$13,491,980	\$14,545,520
Capital	-	22,234	327,263	-	-
Other Uses	1,195,000	1,624,480	2,803,200	1,645,000	1,550,000
<b>Total Expenditures</b>	<b>\$11,747,870</b>	<b>\$12,157,701</b>	<b>\$14,353,209</b>	<b>\$15,136,980</b>	<b>\$16,095,520</b>

## REVENUES

### NON-AD VALOREM ASSESSMENTS

In FY 2024, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port. Even with the rate decrease, the District non-ad valorem assessment revenue for FY 2024 is proposed to increase \$1,607,060 or 10.78% due to the increase in building values. Delinquent assessments are expected to increase by \$50,000 or 50.00% to \$150,000.

### OTHER TAXES

Other taxes include the insurance premium taxes for fire. Participating cities and special fire control districts are eligible to receive annual distributions of state premium tax collections on property insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statute Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. These amounts are collected by the Department of Revenue and are then available for distribution to the participating pension plans on an annual basis. FY 2024 projected fire insurance premium taxes are \$170,000.

### PERMITS AND SPECIAL ASSESSMENTS

Permit fees for FY 2024 are projected at \$120,550, a \$89,750 increase from the prior year.

### INTERGOVERNMENTAL

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$40,000 in revenue for this program, a \$10,000 decrease from FY 2023.

### CHARGES FOR SERVICE

In addition to the Fire Rescue District non-ad valorem assessments, other charges for service include fees for fire inspections, fire plans, and specialty reviews; these fees are projected at \$38,100, a \$41,480 decrease from the prior year.

### MISCELLANEOUS REVENUE

Investment income, which is estimated by multiplying an assumed interest rate by a projected fund balance, is projected at \$80,000 in FY 2024. Rental revenue received for the use of city land by a cell tower company is budgeted at \$31,960.

### OTHER SOURCES

For FY 2024, \$1,081,710 is expected to be returned to the Fire Rescue District Fund Balance.

## DEPARTMENTAL FUNCTIONS

The Fire Rescue District Fund departmental functions are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTION	
Service Category	Service Function
<b>Safety &amp; Community Services</b>	
Fire Rescue District	Fire protection services and emergency management services.

## EXPENDITURES

The Fire Rescue District Fund's total appropriations for FY 2024 is \$16,095,520 which is a 6.33% increase from the prior fiscal year. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personnel expenditures increased \$964,850 or 9.63% to \$10,980,390 in FY 2024 due to the addition of six Firefighter/EMT/ Paramedics and one Firefighter/EMT as well as bargaining unit agreement increases, salary adjustments for non-union employees, and benefits costs. FY 2024 funding for EMS positions is 50% Fire Rescue District Fund and 50% General Fund.

Operating expenditures increased \$88,690 or 2.55% in FY 2024. Most of this increase can be attributed to an increase in insurance costs (\$87,080).

An interfund transfer to the Fire Rescue Renewal and Replacement Fund is scheduled for FY 2024 in the amount of \$1,550,000 for capital vehicle and equipment replacements,.

**FUND BALANCE**

In FY 2024, there is a return of fund balance in the amount of \$1,081,710 for the Fire Rescue District Fund. The following schedule shows the projected fund balance on September 30, 2024. Included in the fund balance report are the following:

- ✓ FY 2023 estimated year-end revenues and expenditures (unaudited)
- ✓ FY 2023 use of fund balance of \$275,700
- ✓ Emergency and Disaster Reserve of \$3,219,104

**FIRE RESCUE DISTRICT  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	6,215,868
22/23 Amended Reserve (Use) of Fund Balance		(275,700)
Projected Fund Balance as of 9/30/23		5,940,168
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		1,081,710
Emergency and Disaster Reserve of 20%		(3,219,104)
Projected "Available" Fund Balance as of 9/30/24	\$	3,802,774

\*THE FY 2024 ADDITION OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/23 DUE TO PLANNED PROJECTS IN THE CITY'S FIVE YEAR CAPITAL IMPROVEMENT PLAN

**SOLID WASTE DISTRICT FUND**

The Solid Waste District is a dependent district of the City of North Port that provides for the pickup and disposal of solid waste for the City.

**SOLID WASTE DISTRICT BUDGET COMPARISON  
FY 2020 THROUGH FY 2024**

REVENUES	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted	FY 23-24 Adopted
Non Ad Valorem Taxes	\$7,943,916	\$8,252,858	\$8,777,220	\$8,844,990	\$10,345,100
Intergovernmental	3,825	-	-	-	-
Charges for Services	1,990,423	2,476,318	2,964,603	2,417,500	3,122,800
Miscellaneous Income	177,792	372,194	(190,007)	29,000	205,430
Other Sources	257	777	137	273,220	1,140,020
<b>Total Revenues</b>	<b>\$10,116,213</b>	<b>\$11,102,147</b>	<b>\$11,551,953</b>	<b>\$11,564,710</b>	<b>\$14,813,350</b>
EXPENDITURES					
Physical Environment	\$8,207,773	\$8,540,137	\$9,452,475	\$10,905,010	\$11,751,540
Capital	44,638	-	306,842	195,000	1,611,810
Other Uses	688,860	486,130	557,430	464,700	1,450,000
<b>Total Expenditures</b>	<b>\$8,941,271</b>	<b>\$9,026,267</b>	<b>\$10,316,747</b>	<b>\$11,564,710</b>	<b>\$14,813,350</b>

**REVENUE**

**NON-AD VALOREM ASSESSMENTS**

The primary funding source for the Solid Waste District Fund is Non-Ad Valorem Assessments. In FY 2024, the assessment rate has been established at \$275 per residential unit. Due to this increase, in combination with new residential growth, the revenue from district assessments is projected to increase \$1,500,110 when compared to the prior year.

**CHARGES FOR SERVICES**

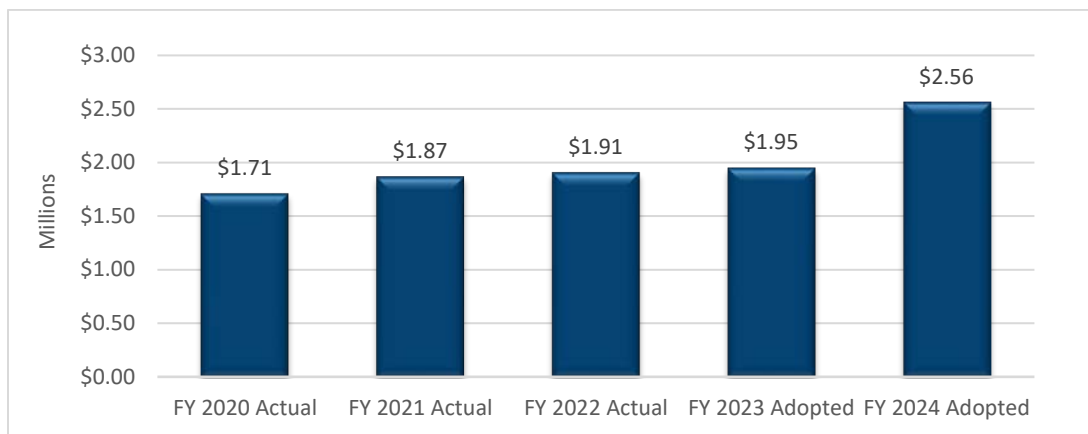
Charges for Services include Commercial Collections, Special Pickups, Trash Container Rentals, Service Initiation Fees, and charges to other city funds for solid waste services. Commercial Collections are projected at \$2,562,280 in FY 2024, an increase of \$612,280, or 31.40% due to the growth in commercial accounts. The chart below shows Commercial Collection revenue for a five-year period beginning in FY 2020.

Special Pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$22,540 from special pickups in FY 2024.

Trash Container Rentals are fees charged to solid waste customers for use of city-owned trash containers, in addition to the one provided upon service initiation. For FY 2024, the District will continue offering 95-gallon recycling and yard waste totes to residents that want to lease the wheeled containers. Revenues are projected at \$38,320, an increase of \$13,320 over FY 2023.

Service Initiation Fees are charges for the commencement of solid waste services at a new residence. The fee is part of the application for a building permit. The projected revenue of \$400,000 is a \$50,000 or 14.29% increase from FY 2023.

**COMMERCIAL COLLECTIONS  
FY 2020 THROUGH FY 2024**



**MISCELLANEOUS REVENUE**

Investment income is budgeted at \$80,000 in FY 2024. Revenues for late payments by commercial customers in the amount of \$4,000 is the same as the prior fiscal year.

**FUND BALANCE**

For FY 2024, there is a projected use of \$1,139,150 from the fund balance for the year.

**DEPARTMENTAL FUNCTIONS**

Departmental functions supported by the Solid Waste District Fund are included in the following table by type of service provided.

**DEPARTMENTAL FUNCTIONS**

Service Category	Service Function
<i>Safety &amp; Community Services</i>	
Solid Waste District	Collection and disposal of solid waste.



**EXPENDITURES**

The Solid Waste District’s total appropriations for FY 2024 is \$14,813,350, an increase of \$3,248,640 or 28.09% from FY 2023. Included in the services provided by the District are once a week collection of residential household garbage, recyclable material, and yard waste; special collection of residential bulk waste, appliances, e-waste, trash, and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste, and construction debris.

Personnel expenditures increased \$398,730 (10,85%) which is attributable to the addition of Inventory Specialist and Solid Waste Equipment Operator I positions as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures increased \$447,800 or 6.19%. Notable increases for FY 2024 include \$177,140 in minor operating equipment, \$153,380 in landfill tipping fees, and \$122,300 for administrative costs to the General Fund.

Capital outlay expenditures of \$1,611,810 are budgeted for the Phase II construction of the Public Works facility (\$1,044,100) and new machinery and equipment (\$567,710).

An interfund transfer of \$1,450,000 to the Solid Waste Renewal and Replacement Fund is scheduled for FY 2024.

**FUND BALANCE**

For FY 2024, there is a budgeted use of \$1,139,150 from the Solid Waste District Fund balance. The following schedule shows the projected fund balance on September 30, 2024. Included in the fund balance report are the following:

- ✓ FY 2023 estimated year-end revenues and expenditures (unaudited)
- ✓ Emergency and Disaster Reserve of \$2,962,670

**SOLID WASTE DISTRICT  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	6,912,045
22/23 Amended Reserve (Use) of Fund Balance		(2,661,760)
Projected Fund Balance as of 9/30/23		4,250,285
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		(1,139,150)
Emergency and Disaster Reserve of 20%		(2,962,670)
Projected "Available" Fund Balance as of 9/30/24	\$	148,465

\*THE FY 2024 USE OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/23 DUE TO THE APPROVAL OF INCREASED CAPITAL OUTLAYS EXPENDITURES.

**FLEET MANAGEMENT FUND**

Fleet Management provides several services including the repair and maintenance of city vehicles and equipment; recommending, procuring, and delivery of the City’s rolling stock; administering the Wright Express fuel card system; managing the City’s in-house fuel program; and developing, implementing, and administering the City’s Vehicle Replacement Policy and Vehicle Use Policy.

**FLEET MANAGEMENT BUDGET COMPARISON  
FY 2020 THROUGH FY 2024**

	FY 2020 ACTUAL	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>REVENUES</b>					
Charges for Services	\$4,757,674	\$5,491,449	\$6,299,693	\$7,113,500	\$7,247,090
Miscellaneous Income	5,009	3,968	-18,985	-	7,000
Other Sources	-	-	-	(32,910)	(17,870)
<b>Total Revenues</b>	<b>\$4,762,683</b>	<b>\$5,495,417</b>	<b>\$6,280,708</b>	<b>\$7,080,590</b>	<b>\$7,236,220</b>

EXPENDITURES					
General Government	\$4,742,436	\$5,084,967	\$5,931,514	\$6,971,160	\$7,185,760
Capital	-	32,698	29,935	59,430	460
Other Uses	50,000	50,000	50,000	50,000	50,000
<b>Total Expenditures</b>	<b>\$4,792,436</b>	<b>\$5,167,665</b>	<b>\$6,011,449</b>	<b>\$7,080,590</b>	<b>\$7,236,220</b>

## REVENUES

### CHARGES FOR SERVICE

The revenue for the Fleet Management Fund comes from the charges to other city departments for labor, parts, outsourcing costs, and fuel for vehicles and equipment assigned to the various city departments. Charges for services for FY 2024 are budgeted at \$7,247,090, an increase of \$133,590 or 1.88% from FY 2023.

### MISCELLANEOUS REVENUE

Investment Incomes is budgeted at \$7,000 in FY 2024.

### FUND BALANCE

Fleet Management anticipates a return to fund balance in the amount of \$17,870 for FY 2024.

## DEPARTMENTAL FUNCTIONS

Departmental functions supported by the Fleet Management Fund are included in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Administration &amp; Management Services</b>	
Fleet Management	Management of City-owned vehicles and equipment.

## EXPENDITURES

Fleet Management Fund appropriations for FY 2024 are \$7,236,220, an increase of \$155,630 or 2.20% from the prior fiscal year.

Personnel expenditures increased \$261,290 (17.21%) due to the addition of a Mechanic II and Welder position as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures decreased \$46,690 or 0.86% in FY 2024.

Capital outlay includes funds for Public Works facility phase II (\$460).

An interfund transfer of \$50,000 to the Fleet Management Renewal and Replacement Fund is scheduled for FY 2024.

## FUND BALANCE

In FY 2024, there is an anticipated return to fund balance of \$17,870 in the Fleet Management Fund. The following schedule shows the projected fund balance on September 30, 2024. Included in the fund balance report are the following:

- ✓ FY 2023 estimated year-end revenues and expenditures (unaudited)
- ✓ Re-appropriation of multi-year projects which rolled from FY 2023

**FLEET MANAGEMENT FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	932,398
22/23 Amended Reserve (Use) of Fund Balance		(119,756)
Projected Fund Balance as of 9/30/23		812,642
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		17,870
Projected Fund Balance as of 9/30/24	\$	830,512

**BUILDING FUND**

The Building Fund was established in FY 2007, in accordance with Florida Statute section 553.80, to account for the tracking of both revenues and expenditures related to fees collected for permits and inspections associated with new construction.

**BUILDING FUND BUDGET COMPARISON  
FY 2020 THROUGH FY 2024**

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>REVENUES</b>					
Permits & Special Assessments	\$3,618,778	\$4,128,929	\$5,766,968	\$5,106,250	\$6,726,250
INTERGOVERNMENTAL	-	838	-	-	-
Charges for Services	55,474	53,275	67,756	59,050	120,300
Miscellaneous Income	192,934	19,703	-183,735	1,000	87,500
Other Sources	-	-	18,748	760,950	1,497,120
<b>TOTAL REVENUES</b>	<b>\$3,867,186</b>	<b>\$4,202,745</b>	<b>\$5,669,738</b>	<b>\$5,927,250</b>	<b>\$8,431,170</b>
<b>EXPENDITURES</b>					
Public Safety	\$2,785,486	\$3,831,853	\$4,061,838	\$4,817,650	\$6,208,910
Capital	-	-	-	1,069,600	2,182,260
Other Uses	40,000	40,000	40,000	40,000	40,000
<b>TOTAL EXPENDITURES</b>	<b>\$2,825,486</b>	<b>\$3,871,853</b>	<b>\$4,101,837</b>	<b>\$5,927,250</b>	<b>\$8,461,170</b>

**REVENUES**

**PERMITS AND SPECIAL ASSESSMENTS**

The primary funding source for the Building Fund is permit fees, which is projected to increase \$1,620,000 or 31.73% to \$6,726,250 in FY 2024.

**CHARGES FOR SERVICE**

Fees are charged for assorted services based on City-wide fee ordinance 2018-31. The projected charge for service revenue is \$120,300, which is an \$61,550 or 104.77% increase from the prior fiscal year.

**MISCELLANEOUS REVENUE**

Investment income is budgeted at \$80,000 in FY 2024 while other miscellaneous revenue is projected at \$7,500.

**FUND BALANCE**

A total of \$1,497,120 in fund balance is scheduled for use in FY 2024.

**DEPARTMENTAL FUNCTIONS**

The Building Fund supports the following departmental functions, which are listed in the table by type of service provided.

**DEPARTMENTAL FUNCTIONS**

Service Category	Service Function
<b>Development Services</b>	
<b>Code Enforcement</b>	Provides plan reviews and code enforcement of city regulatory standards.

**EXPENDITURES**

Personnel expenditures increased \$955,940 or 26.38% in FY 2024 mainly due to the addition of two Development Technicians, six Plans Examiners/Inspectors and a Building Division Manager positions in FY 2023 and a Business Systems Analyst position in FY 2024, as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures increased \$435,320 or 36.47% mostly due to the increase in contracted services (\$234,150), minor operating equipment for new staff (\$65,800), bank and transaction fees (\$45,000), insurance costs (\$35,660), and the transfer to the General Fund for administrative charges (\$31,710)..

Capital outlays are budgeted for \$2,182,260 in FY 2024, which includes \$2,032,260 for the North Port City Hall DS Development Management Center and \$50,000 for a vehicle replacement.

A transfer of \$40,000 to the Building Renewal & Replacement Fund is scheduled for FY 2024.

**FUND BALANCE**

A total of \$2,629,670 in fund balance is scheduled for use in FY 2024. The following schedule shows the projected fund balance on September 30, 2024. Included in the fund balance report are the following:

- ✓ FY 2023 estimated year-end revenues and expenditures (unaudited)
- ✓ Re-appropriation of multi-year projects which rolled from FY 2023
- ✓ Emergency and Disaster Reserve of \$1,497,120

**BUILDING FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$ 8,766,537
22/23 Amended Reserve (Use) of Fund Balance	(3,728,150)
Projected Fund Balance as of 9/30/23	5,038,387
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	(2,629,670)
Emergency and Disaster Reserve of 20%	(1,497,120)
Projected "Available" Fund Balance as of 9/30/24	\$ 911,597

\*THE FY 2024 USE OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/23 DUE TO THE APPROVAL OF INCREASED CAPITAL OUTLAYS EXPENDITURES.

**ROAD RECONSTRUCTION BOND DEBT SERVICE FUND**

As a new fund in FY 2014, the purpose of the Road Reconstruction Bond Debt Service Fund is to fund the expenditures – interest and principal - associated with road reconstruction bonds.

**ROAD RECONSTRUCTION BOND DEBT SERVICE FUND BUDGET COMPARISON  
FY 2020 THROUGH FY 2024**

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>REVENUES</b>					
Special Assessments	\$3,111,234	\$3,068,349	\$3,109,455	\$3,070,000	\$3,120,530
Miscellaneous Income	89,778	4,477	(60,101)	-	-
Other Sources	-	-	-	(394,930)	(629,210)
<b>Total Revenues</b>	<b>\$3,201,012</b>	<b>\$3,072,826</b>	<b>\$3,049,354</b>	<b>\$2,675,070</b>	<b>\$2,491,320</b>
<b>EXPENDITURES</b>					
Transportation	\$129,241	\$32,140	\$32,644	\$40,000	\$40,000
Debt Service	4,755,629	2,638,817	2,631,013	2,635,070	2,451,320
<b>Total Expenditures</b>	<b>\$4,884,870</b>	<b>\$2,670,957</b>	<b>\$2,663,657</b>	<b>\$2,675,070</b>	<b>\$2,491,320</b>

\*FY 2020 DOES NOT INCLUDE THE ONE-TIME REVENUE REFUNDING OF BOND PROCEEDS AND EXPENDITURE PAYMENT TO BOND ESCROW AGENT.

**REVENUES**

**PERMITS AND SPECIAL ASSESSMENTS**

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond. Assessments of \$3,120,530 are projected for FY 2024.

**FUND BALANCE**

A total of \$394,930 in fund balance is reserved for future use.

**EXPENDITURES**

Operating expenditures include \$40,000 for tax collector fees. Debt payments of \$2,451,320 are budgeted for FY 2024.

**DEPARTMENTAL FUNCTIONS**

The Debt Service Fund supports the following departmental functions, which are listed in the table by type of service provided.

<b>DEPARTMENTAL FUNCTIONS</b>	
<b>Service Category</b>	<b>Service Function</b>
<b>Development &amp; Transportation Services</b>	
<b>Debt Service</b>	Establishes a reserve to service interest and principal payments on short- and long-term debt.

**FUND BALANCE**

The following schedule shows the projected fund balance on September 30, 2024.

**ROAD RECONSTRUCTION BOND DEBT SERVICE FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	1,613,459
22/23 Amended Reserve (Use) of Fund Balance		394,930
Projected Fund Balance as of 9/30/23		2,008,389
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*		629,210
Projected "Available" Fund Balance as of 9/30/24	\$	2,637,599

\*THE FY 2024 ADDITION TO THE FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/23 DUE TO FUNDS RESERVED FOR FUTURE YEAR ESCALATING BOND PAYMENTS.

## INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)

Approved by voters in FY 2010, the Infrastructure Sales Surtax III is the 15-year extension of the One Cent Sales Tax program.

### INFRASTRUCTURE SALES SURTAX III BUDGET COMPARISON FY 2020 THROUGH FY 2024

REVENUES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
Other Taxes	\$10,734,747	\$13,137,051	\$16,341,885	\$14,179,350	\$18,193,440
Intergovernmental	204,985	50,833	-	-	-
Charges for Services	105,875	86,844	78,089	-	-
Miscellaneous Income	782,083	138,709	(795,583)	-	300,000
Other Sources	-	-	-	(6,584,940)	(3,360,930)
<b>Total Revenues</b>	<b>\$11,827,690</b>	<b>\$13,413,437</b>	<b>\$15,624,391</b>	<b>\$7,594,410</b>	<b>\$15,132,510</b>
EXPENDITURES					
General Government	\$7,864	\$12,626	\$0	\$0	\$0
Public Safety	149,951	22,928	144,464	-	70,000
Transportation	1,990,560	177,903	4,640,759	1,748,580	1,604,100
Culture and Recreation	169,393	58,651	58,315	50,000	-
Capital	3,729,092	6,417,109	6,100,986	5,795,830	13,458,410
<b>Total Expenditures</b>	<b>\$ 6,046,860</b>	<b>\$6,689,217</b>	<b>\$10,944,524</b>	<b>\$ 7,594,410</b>	<b>\$ 15,132,510</b>

## REVENUES

### OTHER TAXES

The Infrastructure Sales Surtax III (Surtax III) provides funding for the acquisition and/or construction of specific capital projects. Revenues are derived from sales tax collected in Sarasota County. Surtax III revenue is projected at \$18,193,440 for FY 2024, an increase of \$4,014,090 (28.31%) from FY 2023. Revenue estimates are provided by the State of Florida in July of each year.

### MISCELLANEOUS REVENUE

Investment income is budgeted \$300,000 in FY 2023.

### FUND BALANCE

A total of \$3,360,930 is anticipated to return to fund balance in FY 2024.

## DEPARTMENTAL FUNCTIONS

Surtax III supported departmental functions are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Administration &amp; Management Services</b>	
Information Technology	All aspects of information technology including the City's internal network, website, and phone system.
<b>Development &amp; Transportation Services</b>	
Road and Drainage District	Maintenance of public roadways, water control structures, and drainage maintenance including waterways and storm water management.
<b>Safety &amp; Community Services</b>	

<b>Emergency Medical Services</b>	Responds to requests for assistance including basic and advanced life support services and ambulance services.
<b>Fire Rescue District</b>	Fire protection services and emergency management services.
<b>Parks &amp; Recreation</b>	Recreational and cultural art activities for the community.
<b>Police</b>	Community safety including law enforcement, drug-free programs, substance abuse education/mitigation, and community partnerships.
<b>Solid Waste District</b>	Collection and disposal of solid waste.
<b>Utilities – Water System</b>	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
<b>Utilities – Wastewater System</b>	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

**EXPENDITURES**

FY 2024 expenditures of \$15,132,510 include the following:

- Planning & Zoning: Vehicle replacement (\$50,000)
  - Police Department: Vehicle replacements (\$2,100,000), vehicles for new officers (\$700,000), covert vehicles (\$219,140) license plate readers (\$165,000) Public Safety Driving Track Master Plan (\$70,000)
  - Fire Rescue: Vehicle replacements (\$2,700,880) and public safety communications equipment replacement (\$1,800,000)
  - Parks & Recreation: Parks Maintenance operations building/complex (\$150,000), replacement playground equipment for George Mullen Activity Center (\$250,000), Narramore Park field rehabilitation and replacement (\$100,000), replacement vehicles and equipment (\$311,090) new equipment (\$26,500), and phased ADA transition plan (\$25,000)
  - Road & Drainage: Routine road rehabilitation (\$1,604,100), drainage system improvements (\$915,500), bridge rehabilitation and repair (\$291,400), and sidewalk and pedestrian bridge repairs (\$299,500)
  - Fleet: Fleet fueling station (1,500,000)
- Utilities: Neighborhood water distribution improvements – design (\$206,470) and construction (\$148,530), water pipeline bridge replacements – construction (\$170,000), and neighborhood water/wastewater line extension – plan/design/engineer (\$500,000) and construction (\$829,400)

**FUND BALANCE**

The following schedule shows the projected fund balance on September 30, 2024.

**INFRASTRUCTURE SALES SURTAX III FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	40,348,294
22/23 Amended Reserve (Use) of Fund Balance		(28,997,644)
Projected Fund Balance as of 9/30/23		11,350,650
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*		3,360,930
Projected "Available" Fund Balance as of 9/30/24	\$	14,711,580

\*THE FY 2024 ADDITION OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/23 DUE TO REPLENISHMENT OF FUND BALANCE USED IN RESPONSE TO THE HURRICANE IAN DISASTER RECOVERY.

## UTILITY FUNDS

The Utility Funds (Utility Revenue Fund, Water Capacity Fund, and Sewer Capacity Fund) are enterprise funds. The Utilities Department provides the water and wastewater needs of the community. The total Adopted Utility Funds Budget for FY 2024 is \$49,790,330 which is an increase of \$6,199,900 or 14.22% from FY 2023. The following table is a summary budget of the Utility Funds for FY 2024.

### UTILITY FUNDS BUDGET SUMMARY FY 2024 ADOPTED

Revenues	Utility Revenue	Water Capacity	Sewer Capacity	Total
Permits & Special Assessments	\$0	\$892,810	\$868,180	\$1,760,990
Intergovernmental Revenue	-	-	-	-
Charges for Services	33,475,380	-	-	33,475,380
Fines & Forfeitures	100	-	-	100
Miscellaneous Revenues	411,700	85,000	25,000	521,700
Other Sources	15,348,820	2,442,190	656,820	18,447,830
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$49,236,000</b>	<b>\$3,420,000</b>	<b>\$1,550,000</b>	<b>\$54,206,000</b>
Expenditures				
Physical Environment	\$35,821,990	\$350,000.00	\$500,000.00	\$36,671,990
Capital	10,415,140	2,070,000	1,050,000	13,535,140
Debt Service	2,261,570	-	-	2,261,570
Interfund Transfers	737,300	1,000,000	-	1,737,300
<b>Total Expenditures</b>	<b>\$49,236,000</b>	<b>\$3,420,000</b>	<b>\$1,550,000</b>	<b>\$54,206,000</b>

## UTILITY REVENUE FUND

The Utility Revenue Fund accounts for the operational activities administration, engineering, water systems, wastewater systems, and field operations. The FY 2024 Adopted Utility Revenue Fund Budget is \$49,236,000, which is an increase of \$1,151,910 or 2.40% from the prior fiscal year. The following information shows revenue resources and operational expenses as they relate to the five divisions.

### UTILITY REVENUE FUND BUDGET COMPARISON FY 2020 THROUGH FY 2024

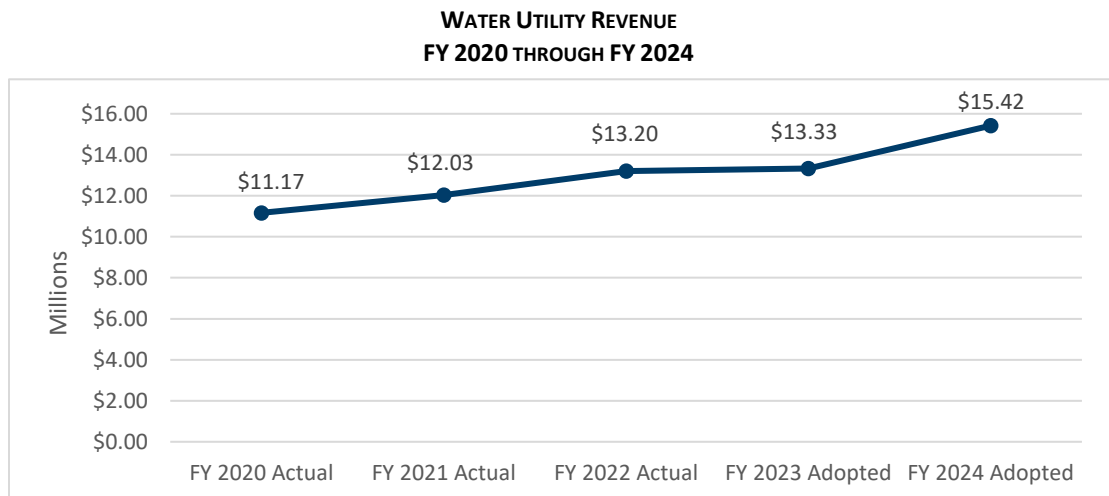
REVENUES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
Permits & Special Assessments	(\$287)	(\$418)	\$0	\$0	\$0
Intergovernmental	124,382	106,932	256,807	-	-
Charges for Services	26,052,755	28,040,210	30,522,388	29,704,810	33,475,380
Fines and Forfeitures	-	500	-	100	100
Miscellaneous Income	911,413	117,727	(1,072,417)	21,700	411,700
Transfers	10,470,031	1,811,341	3,643,961	1,000,000	1,000,000
Other Sources	41,733,648	1,884,098	4,838,472	17,357,480	14,348,820
<b>Total Revenues</b>	<b>\$79,291,942</b>	<b>\$31,960,390</b>	<b>\$38,189,211</b>	<b>\$48,084,090</b>	<b>\$49,236,000</b>
EXPENSES					
Administration	\$5,125,072	\$5,059,362	\$5,582,303	\$11,897,620	\$11,167,940
Water Systems	6,862,660	7,338,497	7,644,548	11,714,970	15,486,890
Wastewater Systems	4,838,803	5,904,865	6,462,250	12,677,180	11,828,000
Field Operations	4,918,102	4,831,884	4,673,157	10,564,700	9,249,850
Engineering	966,444	883,570	1,545,262	1,229,620	1,503,320
<b>Total Expenses</b>	<b>\$22,711,081</b>	<b>\$24,018,178</b>	<b>\$25,907,520</b>	<b>\$48,084,090</b>	<b>\$49,236,000</b>



## REVENUES

### CHARGES FOR SERVICE

Charges for service are based on consumption. The department regularly contracts with consultants to conduct rate studies to ensure the financial stability of the entity is maintained.



### Water Charges for Service

Water Utility Revenue is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year, rates would automatically be adjusted based on 100% of the April Consumer Price Index for the Miami-Fort Lauderdale region. Based on a rate structure and fee analysis study completed in FY 2019, Water Utility rates increased 4.90% with FY 2024 revenue projected at \$15,421,740.

Other Water Revenue includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$200,000 for FY 2024, which is a \$50,000 decrease from FY 2023. In FY 2008, there was a sharp revenue increase which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009, City Commission implemented a 10-day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity.

Water Guaranteed Revenues are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. FY 2024 projected Water Guaranteed Revenues are \$154,590, reflecting a \$50,000 or 24.44% decrease from FY 2023.

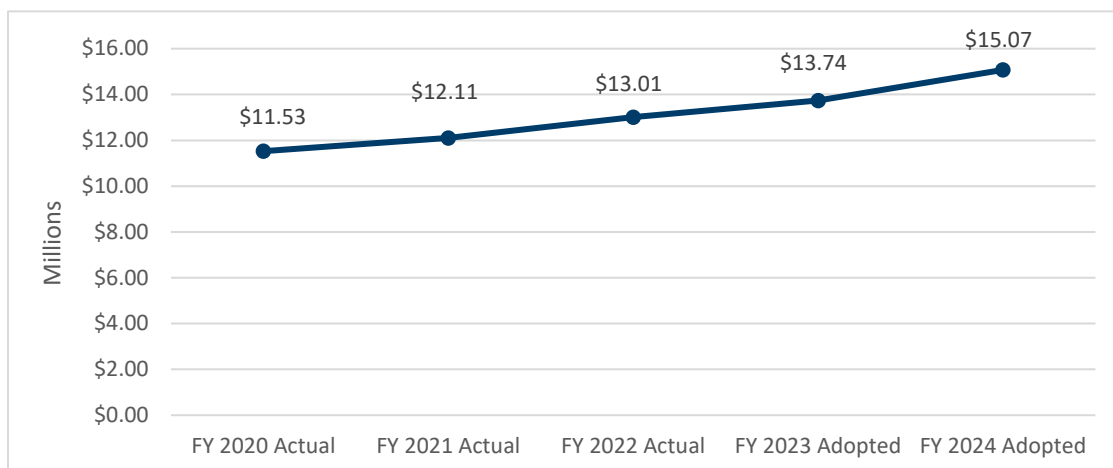
Installation Fees are revenues derived from new connections for water service within the City. The total estimated income from new connections for FY 2024 is \$468,100, an increase of \$191,590 from FY 2023.

Backflow Revenue began in FY 2009 as part of the Backflow Cross Connection Control Program. This program was implemented to help lessen the potential of contamination of the City's potable water supply. Backflow Revenue is budgeted at \$55,000 in FY 2024.

### Wastewater Charges for Service

Wastewater Utility Revenue is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates would automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. Based on a FY 2019 rate structure and fee analysis study, rates increased 4.90% in FY 2024. Wastewater Utility Revenue is projected at \$15,074,250, an increase of \$1,335,660 over the prior fiscal year. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2020.

**WASTEWATER UTILITY REVENUE  
FY 2020 THROUGH FY 2024**



Other Wastewater Revenue is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2023 is \$15,074,250, a \$1,335,660 or 9.72% increase from FY 2022.

Wastewater Guaranteed Revenues are paid by all developers in accordance with their utility developer agreements. FY 2024 projected Wastewater Guaranteed Revenues are \$204,590, which is no change from FY 2023.

**FINES AND FORFEITURES**

Violation Fees are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$100, reflecting no change from FY 2023.

**MISCELLANEOUS REVENUE**

Investment income is budgeted \$390,000 in FY 2024. Another source of miscellaneous revenue is the charges to place and remove liens, which is budgeted at \$16,700 for FY 2024.

**OTHER SOURCES**

The FY 2024 Budget includes a transfer of \$1,000,000 from the Water Impact Fees for Peace River Expansion debt service.

The Department anticipates an appropriated use of net assets of \$7,629,930 as well as \$6,657,450 in fund balance.

**DEPARTMENTAL FUNCTIONS**

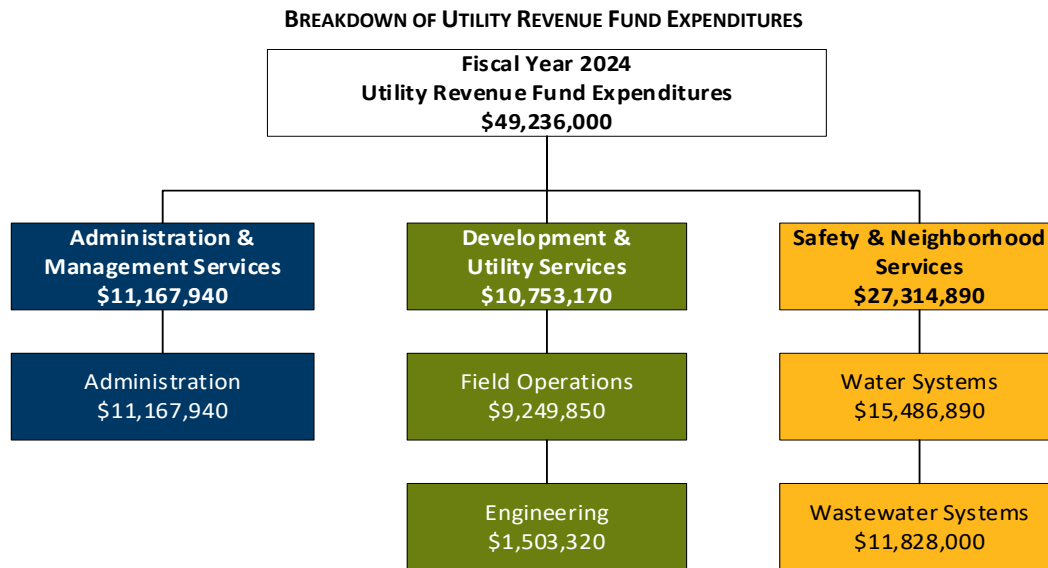
Utilities Department functions funded by the Utility Revenue Fund are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Administration &amp; Management Services</b>	
<b>Utilities - Administration</b>	All administrative services including business management and public relations services.
<b>Development &amp; Utility Services</b>	
<b>Utilities – Field Operations</b>	Repair and maintenance of utility infrastructure and oversight of meter installations and meter readings.
<b>Utilities – Engineering</b>	All engineering services including oversight of utilities construction, expansion of existing systems, inspections and locates, and promotion of environmental stewardship.

<b>Safety &amp; Community Services</b>	
<b>Utilities – Water System</b>	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
<b>Utilities – Wastewater System</b>	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

**EXPENDITURES**

The following chart illustrates the FY 2024 Utility Revenue Fund appropriations based on the Utility service categories.



FY 2024 personnel expenses in the amount of \$9,703,500 reflect an increase of \$1,309,900 or 15.61% from FY 2023, mostly related to the addition of Project Manager, Development Coordinator, Customer Service Representative, Plant Mechanic I, Instrumentation & Controls Tech II, Field Operations Superintendent, two C&D Technicians, and Standards Inspector positions as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, the implementation of a salary study, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Overall, operating expenses increased by \$4,799,640 or 22.51% to \$26,118,490. Notable increases include insurance at \$286,890, depreciation at \$362,550, chemical supplies at \$411,800, utility services - electricity at \$561,750, and professional services at \$1,702,940, which is primarily due to the budgeted Wastewater Master Plan, water system electrical analysis, and risk assessments and water analysis required to be completed in FY2024.

The \$10,415,140 capital outlay budget, a \$5,690,550 or 35.33% decrease from FY 2023, includes the following major projects:

- \$1,698,030 for a new Utilities administration building
- \$1,113,430 for the Pan American Reclamation Facility centrifuge building
- \$1,000,000 for lift station rehabilitation
- \$850,000 for wastewater treatment plant improvements
- \$715,400 for Water Master Plan improvements
- \$658,300 for raw water intake structure rehabilitation
- \$430,300 for water distribution system improvements
- \$335,000 for the Myakkahatchee Creek water treatment plant improvements
- \$300,000 for inflow and infiltration
- \$280,000 for permanent bypass pumps
- \$200,000 for handheld radios
- \$200,000 for a parallel force main on Cranberry
- \$200,000 for the Hillsborough water main replacement and relocation
- \$179,250 for AMI conversion towers

- \$150,000 for the Northeast Booster Station switchgear replacement
- \$127,890 for Price Blvd widening phase I design
- \$125,000 for a wellfield generator

## FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2024.

### UTILITY REVENUE FUND FUND BALANCE REPORT

Unrestricted Balance as of 9/30/22	\$	52,288,007
22/23 Amended Reserve (Use) of Balance		(32,045,161)
Projected Balance as of 9/30/23		20,242,846
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*		(6,670,960)
Projected "Available" Balance as of 9/30/24	\$	13,571,886

\*THE FY 2024 USE OF BALANCE EXCEEDS 10% OF THE PROJECTED BALANCE AS OF 9/30/23 DUE TO THE USE OF NET ASSETS AND PLANNED CAPITAL PROJECTS.

## CAPACITY FEE AND UTILITY CONSTRUCTION FUNDS

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction. The Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

### CAPACITY FEE AND UTILITY CONSTRUCTION FUNDS BUDGET COMPARISON FY 2020 THROUGH FY 2024

REVENUES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
Permits & Special Assessments	\$3,103,790	\$2,462,322	\$3,151,166	\$1,296,270	\$1,760,990
Intergovernmental	-	-	-	-	-
Charges for Services	3,500	-	14,700	-	-
Miscellaneous Income	523,708	38,305	(309,022)	-	110,000
Appropriated Fund Balance	-	-	-	409,970	3,099,010
<b>Total Revenues</b>	<b>\$3,630,998</b>	<b>\$2,500,627</b>	<b>\$2,856,844</b>	<b>\$1,706,240</b>	<b>\$4,970,000</b>
EXPENSES					
Water Capacity System	\$1,005,761	\$1,615,511	\$3,493,961	\$1,050,000	\$3,420,000
Wastewater Capacity System	553,311	722,845	1,180,000	656,240	1,550,000
Utility Construction	-	-	-	-	-
<b>Total Expenses</b>	<b>\$1,559,072</b>	<b>\$2,338,356</b>	<b>\$4,673,961</b>	<b>\$1,706,240</b>	<b>\$4,970,000</b>

## WATER CAPACITY FEE FUND

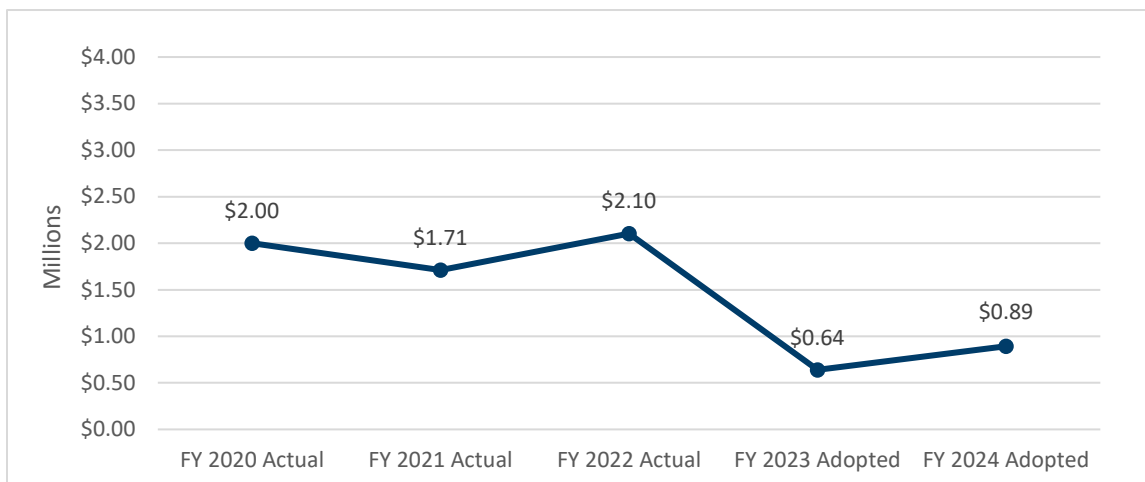
Water Capacity Fees provide funding for the expansion of water systems.

### REVENUES

#### PERMITS & SPECIAL ASSESSMENTS

The purpose of the Water Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of water systems. Water capacity fee revenue estimates for FY 2024 total \$892,810, an increase of \$252,780 from FY 2023. The following chart illustrates the economic impact to water capacity fees for a five-year period beginning in FY 2020.

**WATER CAPACITY FEE REVENUE  
FY 2020 THROUGH FY 2024**



**MISCELLANEOUS REVENUE**

Investment income is budgeted at \$85,000 in FY 2024.

**OTHER SOURCES**

A total of \$2,442,190 is anticipated to be used from fund balance in FY 2024.

**DEPARTMENTAL FUNCTIONS**

Utilities Department functions funded by the Water Capacity Fee Fund are categorized in the table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Safety &amp; Community Services</b>	
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.

**EXPENDITURES**

FY 2024 Capital Outlay is estimated at \$2,070,000, which includes Utilities administration building construction (\$2,000,000), water transmission oversizing (\$50,000) and aquifer storage & recovery plan/design/engineering (\$20,000).

Interfund transfers in the amount of \$1,000,000 is budgeted for the Peace River Expansion Debt.

**FUND BALANCE**

The following schedule shows the projected fund balance on September 30, 2024.

**WATER CAPACITY FEE FUND  
FUND BALANCE REPORT**

Unrestricted Balance as of 9/30/22	\$	10,419,696
22/23 Amended Reserve (Use) of Balance		(3,196,727)
Projected Balance as of 9/30/23		7,222,969
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		(2,442,190)
Projected "Available" Balance as of 9/30/24	\$	4,780,779

\*THE FY 2024 USE OF BALANCE EXCEEDS 10% OF THE PROJECTED BALANCE AS OF 9/30/23 DUE TO THE USE OF NET ASSETS AND PLANNED CAPITAL PROJECTS IN RESPONSE TO HURRICANE IAN.

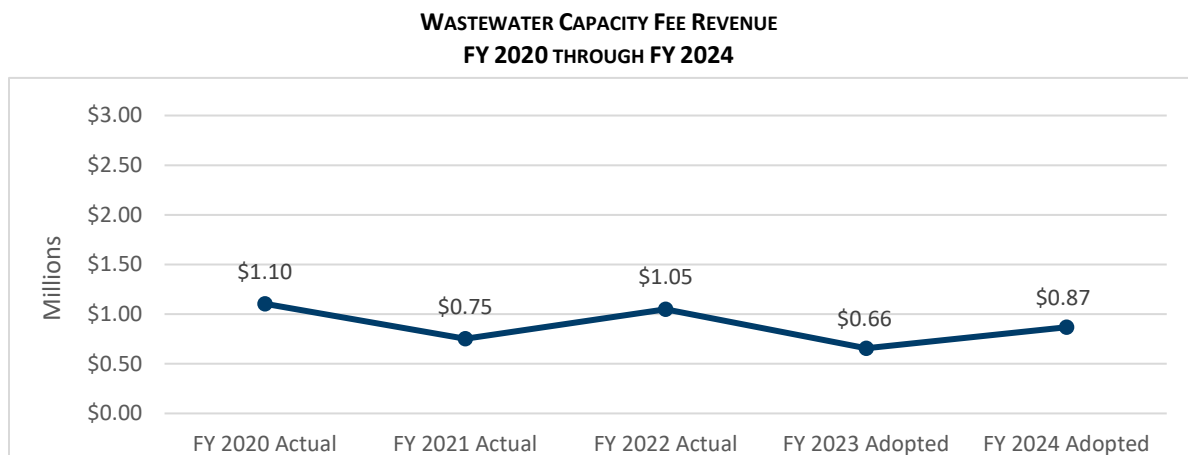
## WASTEWATER CAPACITY FEE FUND

Wastewater Capacity Fees provide funding for the expansion of wastewater systems.

### REVENUES

#### PERMITS & SPECIAL ASSESSMENTS

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater systems. Projected wastewater capacity fee revenues total \$868,180 an increase of \$211,940. The chart on the following page illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2020.



#### MISCELLANEOUS REVENUE

Investment income is budgeted at \$25,000 in FY 2024.

### DEPARTMENTAL FUNCTIONS

Utilities Department functions funded by the Wastewater Capacity Fee Fund are categorized in the table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Safety &amp; Community Services</b>	
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

### EXPENDITURES

FY 2024 Capital Outlay is estimated at \$1,050,000, which is appropriated for the Utilities administration building construction (\$1,000,000) and wastewater transmission oversizing (\$50,000).

Grants and Aids in the amount of \$500,000 is scheduled for developer reimbursement related to the Southwest Wastewater Reclamation Facility.

### FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2024.

**WASTEWATER CAPACITY FEE FUND  
FUND BALANCE REPORT**

Unrestricted Balance as of 9/30/22	\$ 2,683,489
22/23 Amended Reserve (Use) of Balance	(2,500,000)
Projected Balance as of 9/30/23	183,489
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)	(656,820)
Projected "Available" Balance as of 9/30/24	\$ (473,331)

\*THE FY 2024 USE OF BALANCE EXCEEDS 10% OF THE PROJECTED BALANCE AS OF 9/30/23 DUE TO THE USE OF NET ASSETS AND PLANNED CAPITAL PROJECTS IN RESPONSE TO HURRICANE IAN.

**UTILITY CONSTRUCTION FUND**

The Utility Construction Fund provided a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

**REVENUES**

The Utilities Department does not anticipate receiving any loan funding from the State Revolving Loan for FY 2024.

No interest revenue is projected for FY 2024.

**EXPENDITURES**

There are no expenditures anticipated for FY 2024.

**INTERNAL SERVICE FUNDS**

Internal service funds are a type of fund designed to account for the financing of services provided by one department for other departments within the City. As proprietary funds, services supported by internal service funds are financed and operated like those of a private business. The following table is a summary budget of the Internal Service Funds for FY 2024.

**INTERNAL SERVICE FUNDS BUDGET SUMMARY  
FY 2024 ADOPTED**

Revenues	Self-Insurance Risk Fund	Self-Insurance Medical Fund	Employee Benefit Fund	Total
Charges for Services	\$3,986,200	\$13,021,280	\$1,108,680	\$18,116,160
Miscellaneous Revenues	-	743,960	-	743,960
Other Sources	-	-	-	-
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$3,986,200</b>	<b>\$13,765,240</b>	<b>\$1,108,680</b>	<b>\$18,860,120</b>
Expenditures				
General Government	\$3,986,200	\$13,765,240	\$1,108,680	\$18,860,120
<b>Total Expenditures</b>	<b>\$3,986,200</b>	<b>\$13,765,240</b>	<b>\$1,108,680</b>	<b>\$18,860,120</b>

**SELF INSURANCE RISK FUND**

The purpose of Self-Insurance Risk Fund is to provide for the overall management of the City's property & casualty insurance, automobile insurance, and workers' compensation funds.

SELF-INSURANCE RISK FUND BUDGET COMPARISON  
FY 2020 THROUGH FY 2024

REVENUES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
Charges for Services	\$1,630,940	\$1,942,270	\$2,079,780	\$2,659,490	\$3,986,200
Miscellaneous	17,459	10,768	(4,538)	-	-
Other Sources	50,332	67,293	-	-	-
<b>Total Revenues</b>	<b>\$1,698,731</b>	<b>\$2,020,331</b>	<b>\$2,075,242</b>	<b>\$2,659,490</b>	<b>\$3,986,200</b>
EXPENSES					
General Government	\$2,362,935	\$2,148,623	\$2,693,824	\$2,659,490	\$3,986,200
<b>Total Expenses</b>	<b>\$2,362,935</b>	<b>\$2,148,623</b>	<b>\$2,693,824</b>	<b>\$2,659,490</b>	<b>\$3,986,200</b>

**REVENUES**

**CHARGES FOR SERVICE**

A total of \$3,986,200 in charges for services is projected for FY 2024, an increase of \$1,326,710 or 49.89% from FY 2023.

**MISCELLANEOUS REVENUE**

No interest revenue is projected for FY 2024.

**DEPARTMENTAL FUNCTIONS**

The Self-Insurance Risk Fund supports the following departmental functions, which are listed in the table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<b>Administration &amp; Management Services</b>	
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.

**EXPENDITURES**

Operating expenditures for FY 2024 are \$3,986,200, which includes insurance costs (\$2,283,200), insurance claims (\$1,553,650), self-insurers assessment (\$30,000), professional services for a third-party administrator (\$30,250), actuarial services (\$6,600), broker fees (\$80,000) and bank transaction fees of (\$2,500).

**FUND BALANCE**

The following schedule shows the projected fund balance on September 30, 2024.

SELF-INSURANCE RISK FUND FUND BALANCE REPORT	
09/30/22 Audited Fund Balance	\$ (1,193,115)
22/23 Amended Reserve (Use) of Fund Balance	-
Projected Fund Balance as of 9/30/23	(1,193,115)
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)	-
Projected "Available" Fund Balance as of 9/30/24	\$ (1,193,115)



## EMPLOYEE BENEFITS FUND

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost-effective benefit programs. The benefit programs, which include health, dental, vision, life, and disability insurance as well as a flex plan spending program, are funded through all operating funds of the City. Employees can purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund. Beginning in FY 2019, medical healthcare was funded through the City's Self-Insurance – Medical Fund.

### EMPLOYEE BENEFITS FUND BUDGET COMPARISON FY 2020 THROUGH FY 2024

REVENUES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
Miscellaneous	\$869,321	\$941,578	\$980,712	\$985,420	\$1,108,680
Other Sources	-	-	-	-	-
<b>Total Revenues</b>	<b>\$869,321</b>	<b>\$941,578</b>	<b>\$980,712</b>	<b>\$985,420</b>	<b>\$1,108,680</b>
EXPENSES					
General Government	\$822,431	\$807,649	\$872,398	\$985,420	\$1,108,680
<b>Total Expenses</b>	<b>\$822,431</b>	<b>\$807,649</b>	<b>\$872,398</b>	<b>\$985,420</b>	<b>\$1,108,680</b>

## REVENUES

### MISCELLANEOUS REVENUE

A total of \$1,108,680 in miscellaneous revenue is projected for FY 2024, including city contributions (\$792,390), employee contributions (\$154,840), wellness funds (\$75,000), former employee COBRA and retiree contributions (\$42,250).

## DEPARTMENTAL FUNCTIONS

The Employee Benefits Fund supports the following departmental functions, which are listed in the table by type of service provided.

### DEPARTMENTAL FUNCTIONS

Service Category	Service Function
<b>Administration &amp; Management Services</b>	
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.

## EXPENDITURES

FY 2024 operating expenditures in the amount of \$1,108,680 include dental coverage (\$626,950), employee life, accidental death and dismemberment (ADD), and disability insurance (\$281,340), vision coverage (\$72,760), and wellness programming (\$75,000).

## FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2024.

**EMPLOYEE BENEFITS FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	52,920
22/23 Amended Reserve (Use) of Fund Balance		-
Projected Fund Balance as of 9/30/23		52,920
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		-
Projected "Available" Fund Balance as of 9/30/24	\$	52,920

**SELF-INSURANCE MEDICAL FUND**

The purpose of the Self-Insurance Medical Fund is to provide for the overall management of the City's medical health insurance.

**SELF-INSURANCE MEDICAL FUND BUDGET COMPARISON  
FY 2020 THROUGH FY 2024**

REVENUES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
Charges for Services	\$8,426,239	\$9,287,478	\$9,726,743	\$11,042,530	\$13,021,280
Miscellaneous	311,642	523,684	611,121	576,120	743,960
Other Sources	129,246	-	-	-	-
<b>Total Revenues</b>	<b>\$8,867,127</b>	<b>\$9,811,162</b>	<b>\$10,337,864</b>	<b>\$11,618,650</b>	<b>\$13,765,240</b>
EXPENSES					
General Government	7,749,657	8,188,441	11,300,314	11,618,650	13,765,240
<b>Total Expenses</b>	<b>\$7,749,657</b>	<b>\$8,188,441</b>	<b>\$11,300,314</b>	<b>\$11,618,650</b>	<b>\$13,765,240</b>

**REVENUES**

**CHARGES FOR SERVICE**

A total of \$13,021,280 in charges for service is projected for FY 2024, an increase of \$1,978,750 or 17.92% from FY 2023.

**MISCELLANEOUS REVENUE**

A total of \$743,960 in miscellaneous revenue is projected for FY 2024, including former employee COBRA and retiree contributions (\$308,710) and pharmacy rebates (\$403,250).

**DEPARTMENTAL FUNCTIONS**

The Self-Insurance Medical Fund supports the following departmental functions, which are listed in the table by type of service.

**DEPARTMENTAL FUNCTIONS**

Service Category	Service Function
<b>Administration &amp; Management Services</b>	
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.

**EXPENDITURES**

FY 2024 operating expenditures are \$13,765,240, an increase of \$2,146,590 or 18.48% from FY 2023. Estimated expenditures include claims (\$11,076,030), reinsurance costs (\$1,809,570), city health savings account contributions (\$464,400), administrative costs (\$291,260), and insurance broker professional fees (\$81,000).

**FUND BALANCE**

The following schedule shows the projected fund balance on September 30, 2024.

**SELF-INSURANCE MEDICAL FUND  
FUND BALANCE REPORT**

09/30/22 Audited Fund Balance	\$	2,590,283
22/23 Amended Reserve (Use) of Fund Balance		-
Projected Fund Balance as of 9/30/23		2,590,283
23/24 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		-
Projected "Available" Fund Balance as of 9/30/24	\$	2,590,283

**OTHER FUNDS**

**OTHER SPECIAL REVENUE FUNDS SUMMARY**

This section provides information on the remaining minor funds, most of which are special revenue funds. The tables on the following page show a breakdown of FY 2024 revenues and expenditures for Other Special Revenue Funds.

**OTHER SPECIAL REVENUE FUNDS  
FY 2024 ADOPTED**

REVENUES	INSPECTOR EDUCATION	FLORIDA CONTRABAND FORFEITURE	POLICE EDUCATION	TREE FUND	WARM MINERAL SPRINGS	DEP ENVIRONMENTAL MANAGEMENT
PERMITS & SPECIAL ASSESSMENTS	\$126,000	\$0	\$0	\$2,000,000	\$0	\$0
CHARGES FOR SERVICES	-	-	-	-	2,045,480	-
FINES & FORFEITURES	-	-	18,000	75,000	-	-
MISCELLANEOUS	3,000	1,000	200	20,000	30,000	-
OTHER SOURCES	-	-	-	-	-	-
APPROPRIATED FUND BALANCE	(87,180)	37,900	(200)	(1,020,130)	(687,690)	-
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$41,820</b>	<b>\$38,900</b>	<b>\$18,000</b>	<b>\$1,074,870</b>	<b>\$1,387,790</b>	<b>\$0</b>
<b>EXPENDITURES</b>						
PUBLIC SAFETY	\$41,820	\$38,900	\$18,000	\$0	\$0	\$0
TRANSPORTATION	-	-	-	-	-	-
CULTURE & RECREATION	-	-	-	1,074,870	1,387,790	-
CAPITAL	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$41,820</b>	<b>\$38,900</b>	<b>\$18,000</b>	<b>\$1,074,870</b>	<b>\$1,387,790</b>	<b>\$0</b>

Revenues	Law Enforcement Impact Fee	Fire Impact Fee	Parks & Recreation Impact Fee	Transportati on Fee	Solid Waste Impact Fee	General Government Impact Fee	Total
Permits & Special Assessments	\$1,352,930	\$796,410	\$3,439,250	\$6,660,840	\$799,280	\$604,970	\$15,779,680
Charges for Services	-	-	-	-	-	-	2,045,480
Fines & Forfeitures	-	-	-	-	-	-	93,000
Miscellaneous	6,000	8,000	40,000	-	(7,000)	20,000	121,200
Other Sources	-	-	-	-	-	-	-
Appropriated Fund Balance	(346,380)	(391,830)	(1,991,230)	(3,295,650)	(7,000)	(20,000)	(7,809,390)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$1,012,550</b>	<b>\$412,580</b>	<b>\$1,488,020</b>	<b>\$3,365,190</b>	<b>\$785,280</b>	<b>\$604,970</b>	<b>\$10,229,970</b>
<b>Expenditures</b>							
Public Safety	\$732,550	\$315,000	\$0	\$0	\$0	\$0	\$1,146,270
Transportation	-	-	-	1,967,990	-	-	1,967,990
Culture & Recreation	-	-	638,020	-	-	-	3,100,680
Capital	280,000	97,580	850,000	1,497,200	799,280	604,970	4,129,030
<b>Total Expenditures</b>	<b>\$1,012,550</b>	<b>\$412,580</b>	<b>\$1,488,020</b>	<b>\$3,465,190</b>	<b>\$799,280</b>	<b>\$604,970</b>	<b>\$10,343,970</b>

**OTHER CAPITAL PROJECTS FUNDS SUMMARY**

The following table shows a breakdown of FY 2024 revenues and expenditures for Other Capital Projects Funds.

**OTHER CAPITAL PROJECTS FUNDS  
FY 2024 ADOPTED**

	R&R General Fund	R&R Road & Drainage District	R&R Fire District	R&R Solid Waste District	R&R Building	R&R Fleet	Road Reconstruct	Total
<b>Revenues</b>								
Miscellaneous	\$13,000	\$39,000	\$55,000	\$21,000	\$2,500	\$6,000	\$0	<b>\$136,500</b>
Other Sources	658,000	2,048,970	1,550,000	1,450,000	40,000	50,000	-	<b>5,796,970</b>
Appropriated Fund Balance	(40,580)	27,350	(693,240)	(21,000)	(42,500)	(56,000)	-	<b>(825,970)</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$630,420</b>	<b>\$2,115,320</b>	<b>\$911,760</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,107,500</b>
<b>Expenditures</b>								
Capital	\$630,420	\$2,115,320	\$911,760	\$1,450,000	\$0	\$0	\$0	<b>\$5,107,500</b>
<b>Total Expenditures</b>	<b>\$630,420</b>	<b>\$2,115,320</b>	<b>\$911,760</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,107,500</b>

## *Fund Descriptions*

The following section includes descriptions of all funds organized by Fund Groups (Governmental or Proprietary) and Fund Type.

### **GOVERNMENTAL FUNDS**

#### **GENERAL FUND**

##### **GENERAL FUND (FUND 001)**

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning, and administration are provided by the General Fund.

#### **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

##### **INSPECTOR EDUCATION FUND (FUND 102)**

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners, and inspectors.

##### **FLORIDA CONTRABAND FORFEITURE FUND (FUND 105)**

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The fund provides for special community events such as "National Night Out" and "Do the Right Thing."

##### **ROAD AND DRAINAGE DISTRICT FUND (FUND 107)**

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

##### **POLICE EDUCATION FUND (FUND 108)**

Revenues are generated from a portion of fines and are used to provide training for police officers.

##### **FIRE RESCUE DISTRICT FUND (FUND 110)**

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

##### **TREE FUND (FUND 115)**

The Tree Fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases, and the personnel and operating costs of full-time arborists for the City.

##### **SOLID WASTE DISTRICT FUND (FUND 120)**

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste, and recyclable material.

##### **WARM MINERAL SPRINGS FUND (FUND 125)**

The Warm Mineral Springs special revenue fund accounts for the generated revenue and related expenditures in relation to the operations of the spring.

##### **BUILDING FUND (FUND 135)**

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

##### **ESCHEATED LOTS FUND – LAND (FUND 144)**

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

##### **ESCHEATED LOTS FUND – PARKS (FUND 146)**

This fund accounts for Commission appropriated monies transferred from the Escheated Lots – Land Fund that are restricted for park improvements.

**LAW ENFORCEMENT IMPACT FEE FUND (FUND 150)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to law enforcement public safety.

**FIRE IMPACT FEE FUND (FUND 151)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to fire public safety.

**PARKS AND RECREATION IMPACT FEE FUND (FUND 152)**

Revenues are derived from new residential construction and are restricted to growth-related projects as they pertain to parks and recreation.

**TRANSPORTATION IMPACT FEE FUND (FUND 153)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to transportation.

**SOLID WASTE IMPACT FEE FUND (FUND 156)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the collection and removal of solid waste.

**GENERAL GOVERNMENT IMPACT FEE FUND (FUND 157)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the general services of the City.

**DEPARTMENT OF ENVIRONMENTAL PROTECTION MANAGEMENT FUND (FUND 170)**

Revenues were derived from a grant and are utilized to purchase properties along the Myakkahatchee Creek to protect the creek. The revenues are restricted for this purpose only.

**FLEET MAINTENANCE FUND (FUND 520)**

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

**DEBT SERVICE FUNDS**

Debt service funds are used to account for resources that are restricted, committed, or assigned to expenditure for principal and interest on short-term or long-term debt.

**ROAD RECONSTRUCTION BOND DEBT SERVICE (FUND 205)**

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond.

**CAPITAL PROJECTS FUNDS**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

**INFRASTRUCTURE SURTAX II-ONE CENT SALES TAX FUND (FUND 305)**

Revenues are derived from sales tax collections. This fund provides for the acquisition and/or construction of specific capital projects.

**INFRASTRUCTURE SURTAX III-ONE CENT SALES TAX FUND (FUND 306)**

Revenues are derived from sales tax collections. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15-year extension of the One Cent Sales Surtax program.

**RENEWAL AND REPLACEMENT FUNDS (FUNDS 321, 322, 323, 324, 326 AND 327)**

The Renewal and Replacement (R&R) Funds shall be used for the purpose of paying the cost of major extensions, improvements or additions to, or the replacement or renewal of capital assets.

**ROAD RECONSTRUCTION FUND (FUND 330)**

Revenues are derived from the bond proceeds received and are restricted to reconstructing the City's roads.

## **PROPRIETARY FUNDS**

### **ENTERPRISE FUNDS**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### **UTILITY FUNDS (FUNDS 420-431)**

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. All revenues post to the Utility Funds.

### **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

#### **SELF-INSURANCE FUND (FUND 530)**

Revenues are derived through fee charges to the departments within the City. These fees are restricted to funding the expenditures associated with the provision of risk insurance coverage to City departments.

#### **SELF-INSURANCE MEDICAL FUND (FUND 540)**

Revenues are derived through fee charges to the departments within the City along with employee contributions. These fees are restricted to funding the expenditures associated with the provision of medical insurance coverage to City employees.

#### **EMPLOYEE BENEFIT FUND (FUND 810)**

The Employee Benefit Fund provides the City employees with comprehensive and cost-effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.



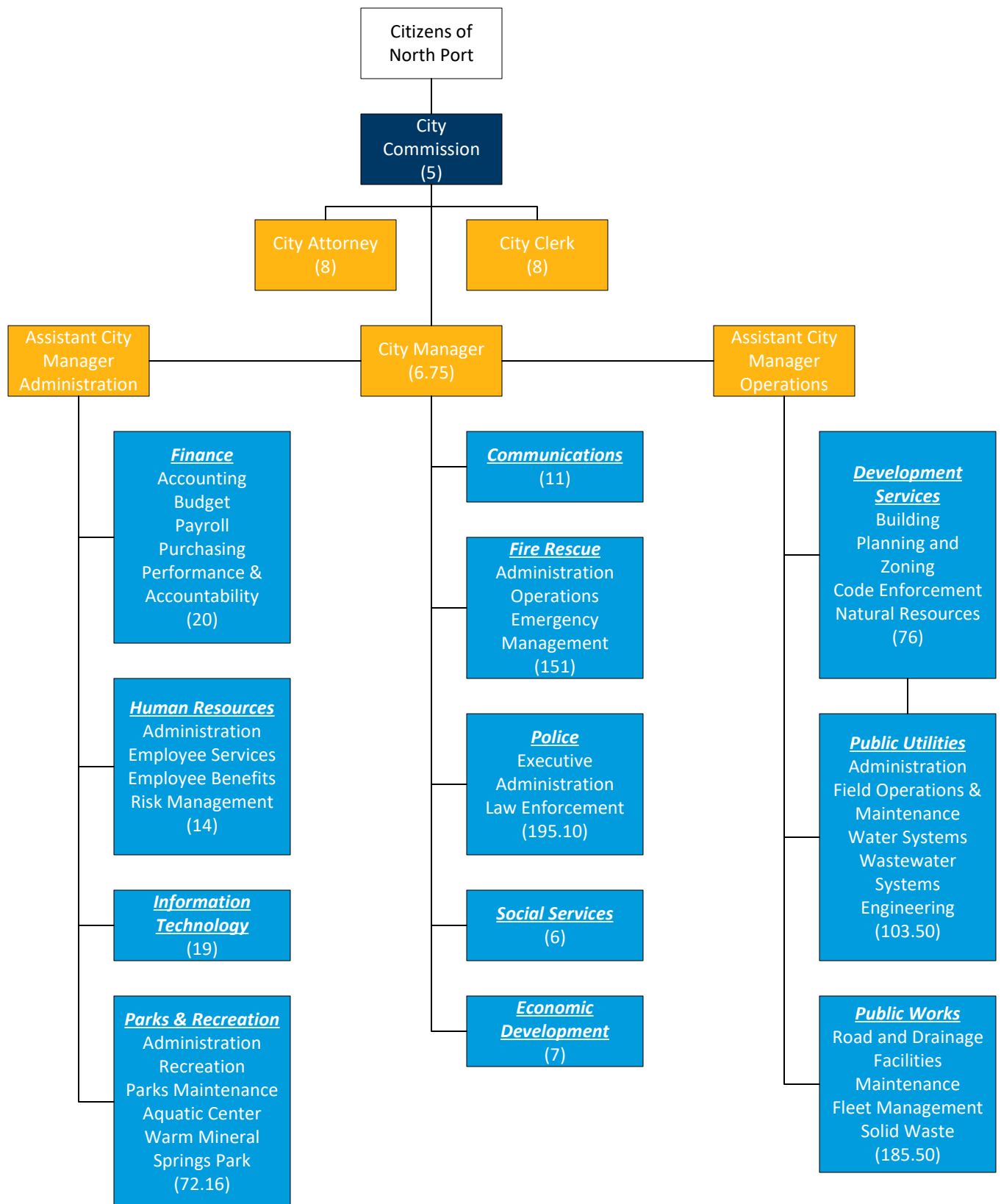
## ***DEPARTMENTAL SUMMARIES***

### ***Departments***

Summaries for each department are broken down by division, if applicable, and may include the following sections:

- Organizational Chart
- Mission
- Strategic Pillars and Priorities
- Core Service Areas
- Accomplishments from Fiscal Year (FY) 2023
- Initiatives for FY 2024
- Goals and Performance Measures
- Output Measures
- Operating Budget Summary containing the FY 2024 Adopted Budget, FY 2023 Adopted Budget, and FY 2020 – 2022 Actual Expenditures
- Staffing – Funded Authorized Positions from the FY 2024 Adopted Budget and FY 2020 – 2023 Amended Budgets

The Organizational Chart for the City of North Port is included on the following page. As noted in the chart, the elected City Commission, appointees, and employees are accountable to the citizens of North Port.



(Full-Time Equivalents or FTEs)







## City Commission (0100)

### MISSION

The mission of the City Commission is to provide exceptional service to our entire community for the continuous enrichment of quality of life through transparency, engagement and respect.

The City Commission serves as the legislative body for the City of North Port to establish city policies through resolutions and ordinances and is committed to act in a financially responsible manner, to provide quality municipal services, and to engage residents in governance and service delivery.

### CITY COMMISSION STRATEGIC PILLARS

<p style="text-align: center;"><b>SAFE COMMUNITY</b></p> 	<p>Create and sustain a safe community for residents, businesses, and visitors of North Port.</p>
<p style="text-align: center;"><b>QUALITY OF LIFE</b></p> 	<p>Protect and promote North Port’s natural resources, recreational assets, cultural diversity, ethnic, and historical heritage, as well as overall community wellness.</p>
<p style="text-align: center;">ECONOMIC DEVELOPMENT <b>&amp;</b> GROWTH MANAGEMENT</p> 	<p>Promote sustainable growth, investment, and development to achieve a vibrant and diversified economy, offering a mixture of services and local employment opportunities.</p>
<p style="text-align: center;">ENVIRONMENTAL RESILIENCY <b>&amp;</b> SUSTAINABILITY</p> 	<p>North Port seeks to be the role model in the region as a community that values environmental resiliency and sustainability in the design and operation of its facilities, programs, services, and development through forward-thinking policies, ordinances and education.</p>
<p style="text-align: center;">INFRASTRUCTURE <b>&amp;</b> FACILITIES</p> 	<p>Develop and maintain the City’s public facilities, roads, bridges, water control structures, stormwater drainage, waterways, potable water, wastewater collection and treatment (reclamation) systems, and broadband opportunities, and promote multimodal transportation opportunities throughout the City to meet current and future needs.</p>
<p style="text-align: center;"><b>GOOD GOVERNANCE</b></p> 	<p>Develop and promote transparent City governance where major policy decisions are considered by the City Commission that foster trust and community engagement, utilizing departmental strengths and innovative approaches to facilitate effective and efficient delivery of municipal services and programs.</p>

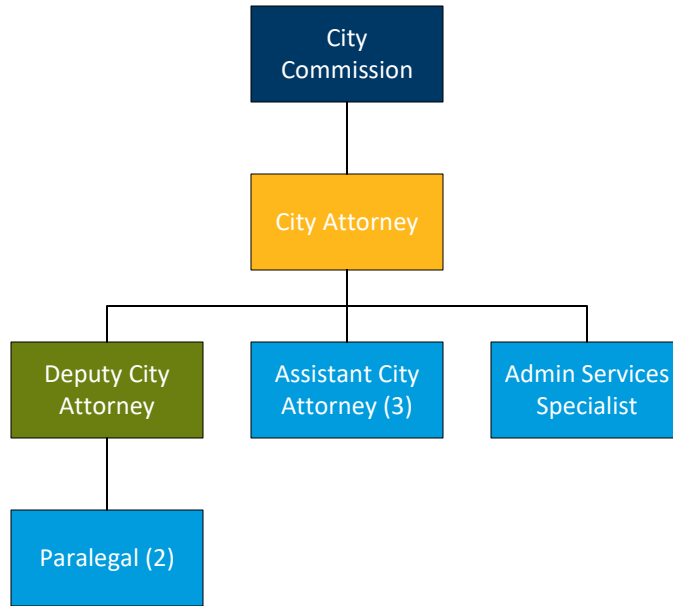
### OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$306,217	\$293,081	\$319,121	\$343,540	\$382,050
Operating Expenditures	120,462	104,253	121,174	165,330	163,600
<b>TOTAL EXPENDITURES</b>	<b>\$426,679</b>	<b>\$397,334</b>	<b>\$440,295</b>	<b>\$508,870</b>	<b>\$545,650</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

<b>DESCRIPTION</b>	<b>FY 2020 Amended</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Amended</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Adopted</b>
Commissioner – Charter position	5	5	5	5	5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

8 Authorized Positions



## City Attorney (0200)

### MISSION

The City Attorney's Office is committed to providing effective and timely legal representation and advice to the City Commission, City administration, and City boards and committees.

### STRATEGIC PILLARS AND PRIORITIES



### CORE SERVICE AREAS

*Legislative Acts and Legal Instruments*  
*Advisory Services*  
*Claims and Litigation*

### ACCOMPLISHMENTS

- LEGAL EXCELLENCE -The City Attorney's Office continued to define and implement its vision to provide excellent and ethical legal services to the City, including:
  - Conducted weekly one-on-one meetings between City Attorney or Deputy City Attorney and individual team members.
  - Participated in conferences, continuing education, classes, and professional affiliations to expand knowledge, stay up to date with changing and emerging laws, and create and maintain professional relationships with colleagues.
  - Launched incentives for team members to obtain attorney board certification and registered paralegal status.
- INCREASED EFFICIENCIES -The City Attorney's Office increased efficiencies for City departments, as well as its own office, including:
  - Expanded its template library from 70 templated legal documents to: 131 published templates for City department use (such as contracts, ordinances, and resolutions); 52 published templates for the legal team's exclusive use (such as court pleadings and orders); and 20+ templates currently in development.
  - Ongoing use of a digital Legal Request intake system for use by City staff.
  - Added an Assistant City Attorney whose work focuses primarily on public safety issues for the North Port Police Department and the Fire Rescue District.
  - Promoted an attorney into the newly created position of Deputy City Attorney
- EMERGENCY SERVICES -
  - Devoted approximately 400 attorney hours to Hurricane Ian response and recovery.
  - Drafted emergency orders and researched emergency issues.
  - Drafted and reviewed emergency procurement contracts, including debris management contracts.
  - Developed extensive procurement contract templates for FEMA related recovery projects.
  - Conducted departmental after action response analysis to enhance the response to future emergencies.
  - Enhanced departmental emergency library, enabling the team to respond even more efficiently to future emergencies.
- KEY PROJECTS -
  - City's first public-private partnership (P3) at Warm Mineral Springs Park.
  - Cinderella exchange to reduce interest rate of existing bonds.
  - Sign regulation research and analysis, including signs in the right-of-way.
  - Research and analysis on public comment practices and procedures.
  - Advise on quasi-judicial procedures and parameters.
  - Fire Rescue assessment updated methodology.
  - Construction traffic road fee analysis.
  - Electronic signature on official City documents.
- EMPLOYMENT/PERSONNEL MATTERS -
  - Worked with Human Resources and the City Manager's Office related to personnel matters, reducing risk and exposure to the City while saving outside counsel fees.
  - Coordinated and retained investigator as needed for external investigation.
- STATE LEGISLATION -The City Attorney's Office stayed updated as laws changed, and apprised, analyzed, and informed City departments, including:
  - Provided departments a summary of relevant legislation after being signed into law.
  - Extensive research regarding new laws related to property rights.

- Coordination with the City's new Legislative Analyst as needed regarding pending bills that impact the City.
- LOCAL LEGISLATION - The City Attorney's Office researched, drafted, and revised all local legislation (resolutions and ordinances), including:
  - Comprehensive plan amendments and capital improvement components.
  - Village District pattern books, pattern plans, and index maps.
  - Annexation, rezoning, DRI development order amendment, and legislation approving development applications, such as special exceptions.
  - Solid waste, utility, public art, and advisory board regulations.
  - Budget, property acquisition, meeting schedules, and legislative priority resolutions.
- LAND USE AND DEVELOPMENT
  - Attended monthly meetings with Wellen Park and West Villages Improvement District to discuss ongoing and upcoming projects.
  - Advised and drafted numerous legal instruments related to the Wellen Park, Central Parc, and Heron Creek developments.
  - Coordinated and drafted documents for the conveyance of infrastructure from West Villages Improvement District and Wellen Park developers, including a water treatment plant, wastewater facilities, and related access easements.
  - Researched and advised on legal aspects related to transfer of development rights.
  - Coordinated and drafted legal instruments for numerous dedications and acceptances of easements and other property rights, including temporary construction easement templates for Price Boulevard widening.
  - Coordinated and retained dedicated special counsel for ULDC rewrite.
- CONTRACTS AND POLICY - The City Attorney's Office negotiated, drafted, and revised contracts and policy affecting all City departments and protecting the City's legal interests, including:
  - City Commission policies.
  - Administrative policies related to social media, real estate, and programs for local nonprofits.
  - Construction contract template and multiple templates for Construction Manager at Risk contracts for Finance Department.
  - Contracts for goods, professional services, construction, and software services, including cybersecurity.
  - Leases for City-owned properties.
  - Interlocal agreements for grant awards, law enforcement services, and other intergovernmental matters.
  - Termination of vendor services for management of Warm Mineral Springs Park.
- LITIGATION -The City Attorney's Office represented the City in and managed litigation matters, including:
  - Litigated all City requests for Risk Protection Order in state circuit court, coordinating with the Police Department to secure information and testimony.
  - Advised the City with respect to opioid litigation settlements and payments.
  - Defended the City in multiple foreclosure, bankruptcy, and forfeiture cases, including the finalization and sale of a seized and forfeited improved property.
  - Briefed and argued motions for return of property from Police Department.
  - Along with special litigation counsel, advised the City in ongoing litigation regarding contraction (deannexation) petitions.
  - Retained and coordinated special litigation counsel as needed, in collaboration with the City Manager and Risk Division.
- TRAINING -
  - Trained advisory boards in public records laws, open meeting laws, ethics, quasi-judicial procedures, and Robert's Rules of Order.
  - Trained the City Commission on quasi-judicial procedures.
  - Along with the attorneys for the City of Venice and the Town of Longboat Key, offered ethics training for public officials.
  - Expanded ongoing training program for Citywide staff access to more than 150 on-demand webinars that relate to municipal law.
  - Trained police officers on relevant laws.
  - Lean Six Sigma Certification for City Attorney and Deputy City Attorney.
  - DiSC training for all team members.
- BOARD REPRESENTATION -
  - Attended all workshops and meetings of City Commission, special district governing bodies, Planning and Zoning Advisory Board, Zoning Board of Appeals, and Charter Review Advisory Board.
  - Attended agenda briefings with individual Commissioners and addressed Commissioner inquiries related to pending agenda items.
  - Conducted monthly one-on-one meetings between the City Attorney and each Commissioner.

## INITIATIVES

- Continue to provide ethical and excellent legal services to the City.
- Preserve employee engagement and performance by maintaining appropriate workload balance of employees and optimizing teambuilding in the City Attorney's Office.

- Continue to evaluate and identify opportunities for efficiencies City-wide in drafting and reviewing legal documents and providing legal services.
- Continue enhancing efficiencies by working with departments to develop, refresh, and revise templates for legal documents.
- Continue enhancing proactive legal services by communicating with departments to assess the provision of legal services and identify areas in which the City Attorney's Office can proactively.
- Provide legal services to minimize risk or exposure to the City and/or enhance departmental functions.
- Convert one Assistant City Attorney position to a Police Legal Advisor position.
- Convert Administrative Services Specialist to Business Services Coordinator.
- Succession plan for anticipated retirement of one Assistant City Attorney in Fiscal Year 2025.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure the timely delivery of legal services			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Increase number of templates in the client-facing template library by at least 15%.	N/A	70	131	150
Increase number of templates in the internal template library by at least 15%.	N/A	N/A	52	60

**OPERATING BUDGET SUMMARY**

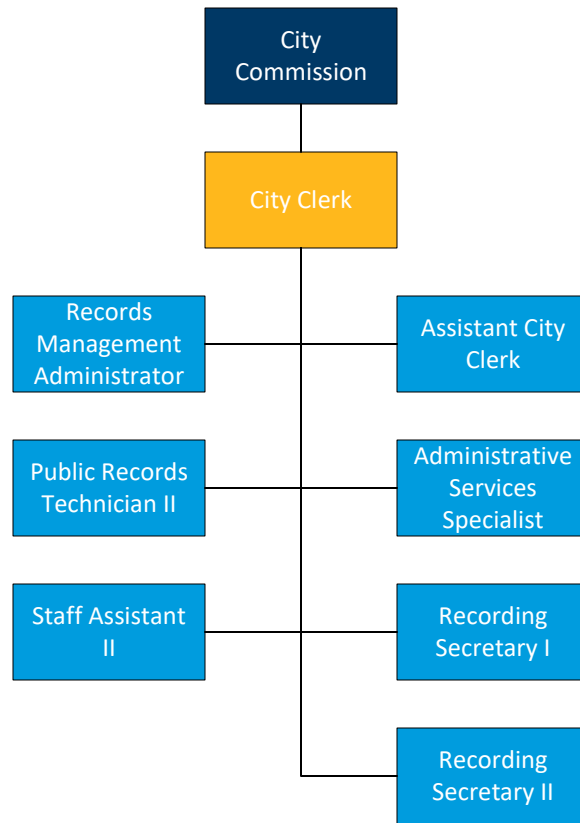
DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
Personnel Expenditures	\$646,089	\$749,153	\$891,725	\$1,124,210	\$1,413,140
Operating Expenditures	211,381	152,962	153,446	234,360	234,660
Capital Outlays	-	-	5,031	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$857,470</b>	<b>\$902,115</b>	<b>\$1,050,202</b>	<b>\$1,358,570</b>	<b>\$1,647,800</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
City Attorney	1	1	1	1	1
Deputy City Attorney	-	-	1	1	1
Administrative Services Specialist	-	-	1	1	1
Assistant City Attorney	2	2	2	3	3
Executive Assistant	1	1	-	-	-
Paralegal	1	2	2	2	2
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>8</b>



8 Authorized Positions



## City Clerk (0300)

### MISSION

The mission of the City Clerk's office is to strive to be value-driven and dedicated to responsive, respectful and courteous customer service.

To accomplish this mission, the City Clerk's office will:

- provide a link between citizens and government through transparency and the dissemination of information; and
- ensure the preservation, protection, access and integrity of public records; and
- provide oversight of records management and retention in accordance with State regulations.

### STRATEGIC PILLARS AND PRIORITIES



### CORE SERVICE AREAS

The City Clerk serves as the election official of the City, maintains and provides public records, liaising with boards and committees and communicating through legal advertisements and public records. The city clerk's office provides the following core services:

*Commission and Advisory Boards Services*  
*Official Documents and Records Retention Services*  
*City Commission Administrative Support Services*

### ACCOMPLISHMENTS

- Provided election services for the General Election.
- Completed retrieval and review of all off-site records for the Clerk's department.
- Reviewed and revised the City Code regarding advisory boards and Citizen's Tax Oversight Committee.
- Implemented and/or revised policies to include the City Historic Archive policy, Rules of Order and Rules of Decorum policy, Minutes and Records policy, and Commission meeting schedule, notices, and agendas policy.
- Created and implemented training for advisory board members, chairs and vice chairs.
- Processed over 2,900 public record requests.

### INITIATIVES

- Complete records management project to relocate boxes stored off site to scan into the City's electronic records depository.
- Continue implementation of searchable public facing documents and reorganization of Laserfiche.
- Enhance advertising for advisory board participation.

**GOALS AND PERFORMANCE MEASURES**

<b>Goal</b>	<b>City Commission and Advisory Boards - Lead the agenda management and meeting minutes process for City Commission and Advisory Boards ensuring timely preparation and review while creating and maintaining accurate records. Promote Advisory Board membership and annual training to enhance Advisory Board member experience.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
To post all regularly scheduled City Commission agenda packets online at least five days prior to the meeting.	100.00%	95.00%	95.00%	95.00%
To provide all City Commission meeting minutes to Commissioners for review within 14 days of the City Commission meeting.	N/A	95.00%	100.00%	100.00%
To post all regularly scheduled Advisory Board agenda packets online at least five days prior to the meeting.	N/A	100.00%	95.00%	95.00%
To complete all Advisory Board meeting minutes for placement on an upcoming agenda within 30 days of the meeting.	N/A	N/A	N/A	100.00%
Advisory Board membership community outreach.	N/A	N/A	N/A	100.00%
Provides Sunshine training, Advisory Board training and Chair/Vice Chair training to Advisory Board members annually.	N/A	N/A	N/A	100.00%

<b>Goal</b>	<b>Records - Lead the records management program and public records request process, promoting transparency, accountability, and effective service delivery.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Process all executed official documents into the City's records repository within 7 business days.	N/A	N/A	N/A	100.00%
Acknowledge and assign public record requests within 24 business hours of receipt.	N/A	N/A	N/A	95.00%

<b>Goal</b>	<b>Administration-To provide support to all operations of the City Clerk, Commissioners and staff. To assist in the day-to-day functions in the department.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Schedule Commission requests for appointments within 24 business hours.	N/A	N/A	N/A	95.00%
Processing Financial Documentation within 1 week.	N/A	N/A	N/A	100.00%

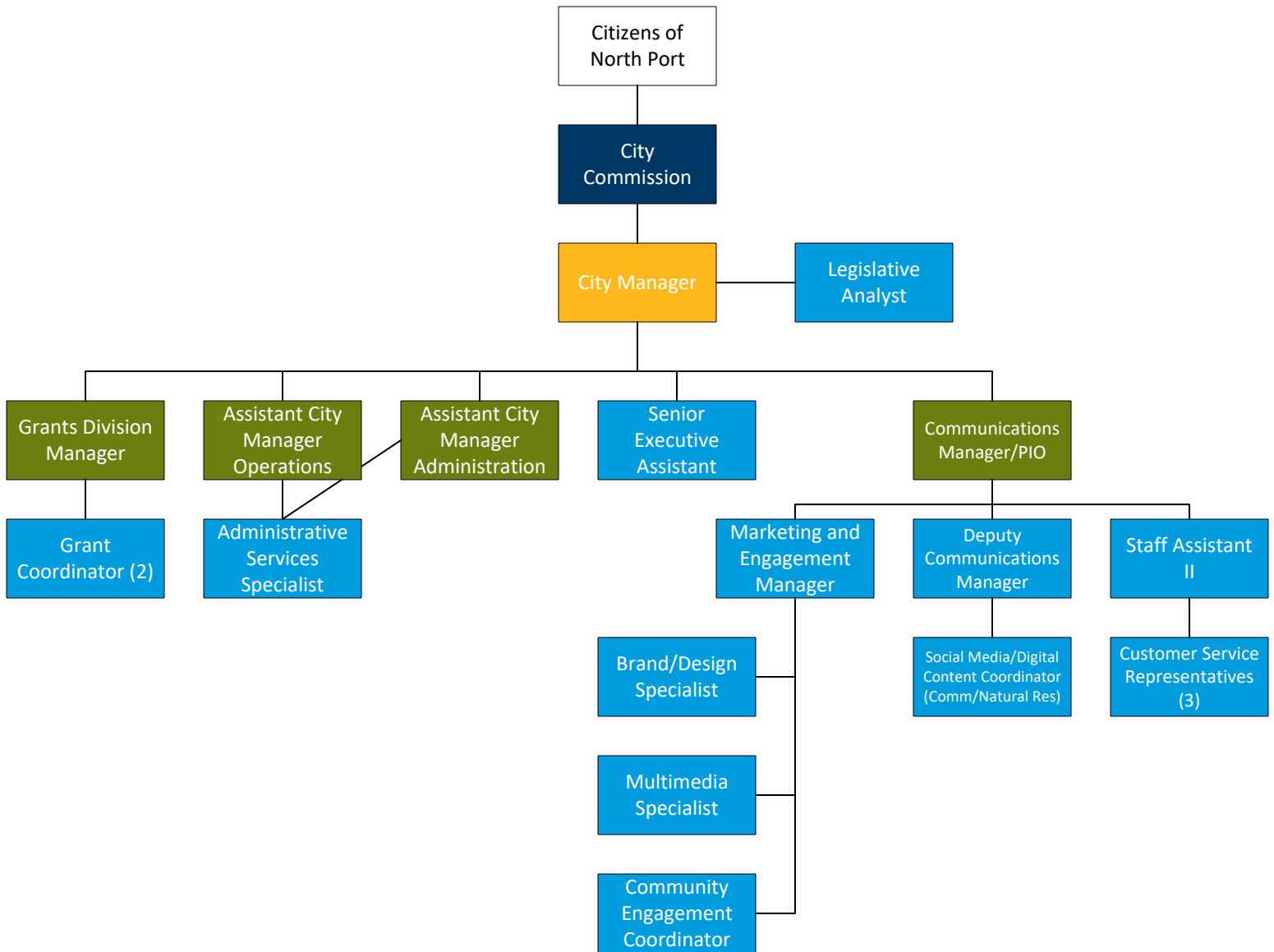
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$648,730	\$627,768	\$703,617	\$836,520	\$834,350
Operating Expenditures	86,080	146,508	85,944	157,390	128,500
Capital Outlay	-	5,102	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$734,810</b>	<b>\$779,378</b>	<b>\$789,561</b>	<b>\$993,910</b>	<b>\$962,850</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Services	(11,021)	(13,021)	(18,830)	(10,280)	(10,280)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$11,021)</b>	<b>(\$13,021)</b>	<b>(\$18,830)</b>	<b>(\$10,280)</b>	<b>(\$10,280)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$723,789</b>	<b>\$766,357</b>	<b>\$770,731</b>	<b>\$983,630</b>	<b>\$952,570</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Amended</u>	FY 2024 <u>Adopted</u>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	-	-	-	-
Assistant City Clerk	-	1	1	1	1
Administrative Services Specialist	2	1	1	1	1
Public Records Technician II	1	1	1	1	1
Records Management Admin	1	1	1	1	1
Recording Secretary I	2	2	1	1	1
Recording Secretary II	-	-	1	1	1
Staff Assistant I	1	1	1	1	1
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

19.75 Authorized Positions



## City Manager (0800)

### MISSION

The mission of the City Manager's Office is to achieve community outcomes through organization leadership. The City Manager's Office provides leadership and professional management to the City government in service to City Commission policies, priorities and the community's civic values.

The City Manager's Office serves to ensure efficient operation of departments in carrying out Commission directives.

### STRATEGIC PILLARS AND PRIORITIES



### CORE SERVICE AREAS

- Implement commission directives and policies*
- Ensure quality customer service for citizens*
- Recommend alternative solutions to community needs for commission consideration*
- Develop programs to meet future needs of the City*
- Strategic leadership and guidance*
- Safeguard public access to timely, relevant, and accurate information*

### ACCOMPLISHMENTS

- Received a total of \$5,487,060 worth of competitive grant awards.
- Led and completed successful Strategic Planning Process.
- Encouraged and engaged in professional development of staff.
- Improved performance transparency through the completion of the Performance Dashboard.

- Increased opportunities for community engagement through community budget meetings and North Port United events throughout the City.
- Completed Phase I of the City Manager Office space reconfiguration.
- Successfully centralized grant management duties to proactively seek more grant opportunities and maintain compliance with funding requirements.
- Completed the Customer Care Call Center and implementation of a City-wide system to track, manage, and resolve citizen concerns.
- Established five interdepartmental teams to address large issues impacting the City.
- Assumed Federal Emergency Management Agency (FEMA) Public Assistance (PA) grant administration responsibility, coordinating efforts between City staff, hired contractor, FEMA, and Florida Division of Emergency Management (FDEM) to maximize reimbursement.
- Successfully completed the FDEM Financial Recovery Obligation Calculation (F-ROC) pilot program and enrolled in the newly launched program.
- Worked closely with Emergency Management, Finance and others to develop and launch the new NPWeb page for Disaster and Federal Emergency Management Agency PA guidance for all staff.

**INITIATIVES**

- Enterprise Resource Planning (ERP) system exploration.
- Provision of Active Shooter Training for staff City-wide.
- Continue to diversify grant opportunities to maximize outside funding for our City.
- Continue Hurricane Idalia, Hurricane Ian, Hurricane Irma, COVID-19, and Tropical Storm Elsa FEMA-PA reimbursement efforts and coordination.
- Complete and promote FDEM F-ROC training and support processes.

**GOALS AND PERFORMANCE MEASURES**

<b>Goal</b>	<b>Ensure high-quality and timely customer care for internal and external customers.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Receive 80% or higher overall satisfaction rate from internal service departments on internal survey.*	N/A	N/A	N/A	80%
<b>Goal</b>	<b>Keep residents and City commission informed on progress of key projects, policy changes, and other concerns.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Maintain an 80% or better rate for submitting timely and complete agendas to the City Clerk for City Commission Meetings.	N/A	N/A	78%	80%
<b>Goal</b>	<b>Maintain a culture of quality leadership that fosters trust and community engagement to facilitate effective and efficient delivery of municipal services and programs.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Number of community outreach events attended by the City Manager’s Office.	N/A	N/A	50	50
Implementation of departmental action plans based on Employee Survey feedback	N/A	N/A	81%	85%
Create ad hoc inter-departmental teams to address large issues impacting the City.*	N/A	N/A	5	6

Goal	Diversify funding sources through grant opportunities.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Increase the number of new grant funder applications over the next five years.	N/A	N/A	50%***	5%
Increase the number of grants received for targeted, shovel ready infrastructure projects ( <i>engineered, designed, but unfunded</i> ).	N/A	N/A	33%***	5%

\*These are new performance measures and have not been previously tracked.

\*\*This measure will not continue in 2024.

\*\*\* Hurricane Ian triggered a series of new grant opportunities from the state. FY 2023 was an anomaly as a result.

#### OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
Personnel Expenditures	\$815,187	\$984,889	\$1,044,058	\$1,292,350	\$1,468,000
Operating Expenditures	64,403	104,292	108,571	246,420	70,060
<b>TOTAL EXPENDITURES</b>	<b>\$879,590</b>	<b>\$1,089,181</b>	<b>\$1,152,629</b>	<b>\$1,538,770</b>	<b>\$1,538,060</b>

#### STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
City Manager	1	1	1	1	1
Assistant City Manager	2	2	2	2	2
Administrative Services Specialist	-	-	1	1	1
Executive Assistant	1	1	-	-	-
Grant Coordinator	-	-	2	2	2
Grant Writer	1	1	-	-	-
Grants Division Manager	-	-	1	1	1
Legislative Analyst	-	-	1	1	1
Senior Executive Assistant	1	1	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>9</b>



## Communications (0850)

### MISSION

The mission of the Communications Division is to achieve positive outcomes by promoting a stronger sense of community while being able to react to the needs of the media and residents.

In order to accomplish this mission, the Communications Division serves to provide management and guidance in strengthening a sense of community among the City's constituents by:

- creating an environment to help promote a physically and socially connected community;
- fostering community values;
- building trust and transparency through communication; and
- informing residents before, during and after emergency situations.

### STRATEGIC PILLARS AND PRIORITIES



- Promote the natural character and enhance the identity of our neighborhoods to build community cohesiveness and a better “sense of place” for North Port.



- Provide enhanced citizen education and engagement processes to assist in elected and appointed officials’ data-driven decision-making.
- Provide new North Port Residents and Businesses with Welcome Packages to include utility information, City services offerings, Florida Friendly environmental practices, locations of City facilities and parks, contact information, etc.
- Improve 24-7 access to City services through enhanced website portal and related online forms and services.

### CORE SERVICE AREAS

*Community Connection Services*  
*Community Communication Services*  
*Fostering Community Values*

### ACCOMPLISHMENTS

- Supported the Emergency Operations Center and Emergency Call Center during Hurricane Ian.
- Initiated reorganization of division, including redefined roles and centralized communications.
- Implemented new process for Communications support requests and project management; completed nearly 250 projects requested by City departments since June 2023 launch.
- Completed the redesign of NorthPortFL.gov as a modern government website that enables residents to quickly access services and information.
- Created and launched “CommUNITY” monthly City email newsletter to keep residents informed and engaged.
- Created interim branding guidelines and new templates for business cards, letterheads, and email signature blocks.
- Instituted a proactive media strategy, including nearly 200 positive story idea pitches.
- Facilitated 777 media engagements.
- Developed and launched a promotional campaign, rebranding, and communications strategy for the North Report app, resulting in a more than 25% increase in downloads.
- Developed and promoted State of the City address and supporting video presentation.

- Organized and supported series of community budget input meetings, including use of online budgeting tool for public feedback.
- Developed City Manager's North Port Sun guest editorials, expanding frequency to bi-monthly.
- Designed "Community of Unity" T-shirts for employee appreciation and community outreach events, including post-hurricane thank you breakfast for employees and community partners.
- Facilitated Fox 13 Tampa Bay's live Hurricane Ian recovery broadcast from City Hall.
- Rebranded and launched North Port Podcast Network featuring two programs – North Port Newsbreak and Deskside Chats – that highlight City employees, programs, and initiatives.
- Created the "North Port United" Tour citizen engagement strategy in partnership with North Port Forward; facilitated speaking engagements and designed print/digital materials.
- Developed proactive messaging campaign for Warm Mineral Springs Park closure and P3 process, in coordination with Parks & Recreation Department.
- Piloted one of the first municipal accounts on Neighbors Public Safety Service, a new social media platform from Ring; also launched a North Port Fire Rescue account.
- Earned statewide accreditation for division with Certificate of Excellence in Government Communications from Florida Municipal Communicators Association (FMCA).
- Received statewide Outstanding Awards from FMCA in three categories:
  - Web Resource (20,001 or more population) – for the NorthPortFL.gov/Alerts webpage during Hurricane Ian (first place)
  - Best Publication (20,001 or more population) – for the winter/spring 2023 edition of Parks & Recreation's Playbook (honorable mention)
  - Best Use of Social Media – for Hurricane Ian response (honorable mention)
- Selected as finalist for national Golden Post Award from the Government Social Media Organization (GSMO) for emergency communications efforts during the hurricane.
- Deputy Communications Manager achieved Advanced Public Information Officer designation.
- Marketing & Engagement Manager achieved Certified Public Relations Counselor credential.

#### INITIATIVES

- Finalize reorganization of Communications Division.
- Develop a Citizens Academy program to inform and engage community members.
- Create promotional strategy and outreach materials for "CommUNITY" email newsletter.
- Develop recommendations for Call Center/Citywide customer service enhancement.
- Create a Citywide Communications Strategy.

#### GOALS AND PERFORMANCE MEASURES

Goal	Lead the City's efforts to offer opportunities for residents to connect with their City and other residents.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Expand number of followers across social media platforms (Facebook, Twitter, Instagram, Nextdoor, and You Tube) by 3%.	N/A	226,000	258,036	265,777
Increase downloads of the North RePort app by 500 annually.	N/A	1,100	2,340	2,840
Increase number of service tickets submitted through the North RePort app.	N/A	2,400	3,123	3,000

Goal	Work to keep our residents safe and informed with effective public outreach.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Implement a Communications Strategy to educate and inform residents in our community. *	N/A	N/A	N/A	Yes
Increase subscribers to Everbridge notification platform by 10%.	N/A	25,000	65,551	66,000

Goal	Evaluate plans and create opportunities to broaden communication services to the public.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Grow the number of downloads / listens of the City podcast.	1,700	1,700	2,880	3,000
Increase media contacts, including proactive media pitches.	N/A	1,176**	777	750

*\*These are new performance measures and have not been previously tracked.*

*\*\*FY 2022 media contacts: 490 requests related to national media coverage of local case.*

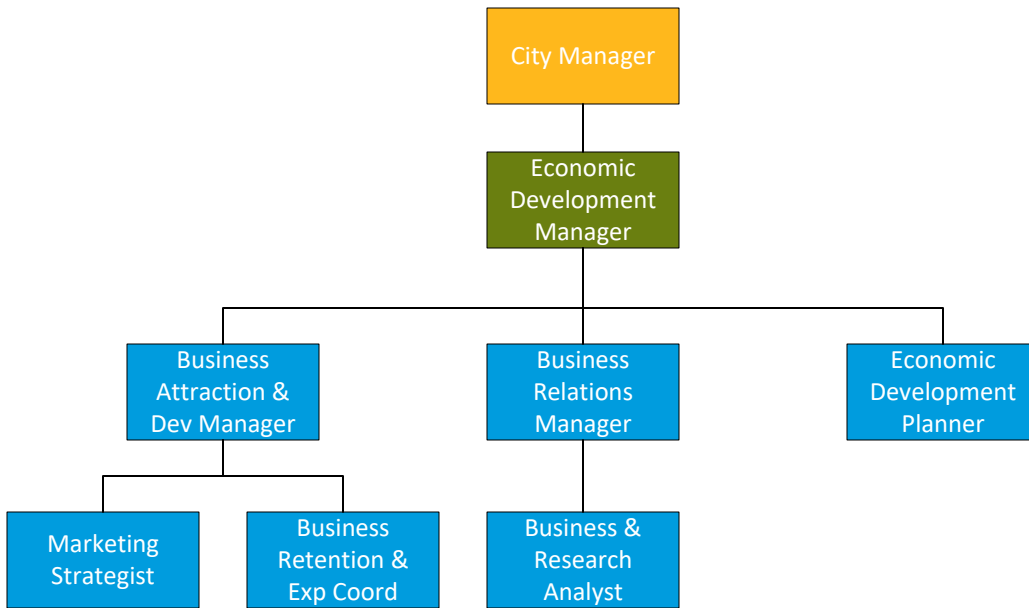
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$194,525	\$214,579	\$212,597	\$474,300	\$973,310
Operating Expenditures	52,561	66,386	88,036	206,720	92,440
<b>TOTAL EXPENDITURES</b>	<b>\$247,086</b>	<b>\$280,965</b>	<b>\$300,633</b>	<b>\$681,020</b>	<b>\$1,065,750</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Communications Manager/Public Information Officer	1	1	1	1	1
Deputy Communications Manager	-	-	1	1	1
Marketing & Engagement Manager	-	-	-	1	1
Brand/Design Specialist	-	-	-	-	1
Communications Coordinator	-	1	-	-	-
Community Engagement Coordinator	-	-	-	-	1
Community Outreach Coordinator	1	-	-	-	-
Customer Service Representative I	-	-	-	3	3
Multimedia Specialist	-	-	-	-	1
Social Media/Digital Content Coordinator	-	-	-	-	1
Staff Assistant II	-	-	-	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>11</b>

7 Authorized Positions



## Economic Development (0830)

### MISSION

The mission of the Economic Development Division is to promote growth, sustainability, job creation, and improve quality of life through the attraction of new and the retention of existing businesses.

Its mission is accomplished through the strategic use of marketing, local and state partnerships, programs, and policies designed to generate a stable tax base for the City and its citizens.

### STRATEGIC PILLARS AND PRIORITIES



- Encourage the availability of comprehensive access to acute health care, social, and emotional well-being for all ages in North Port.



- Support workforce development programs in partnership with federal, state, local, and not-for-profit organizations to influence the workforce pipeline supply.
- Encourage walkable mixed-use development in the Heron Creek & Midway Activity Centers.
- Develop a Master Plan for the Yorkshire Activity Center.
- Promote neighborhood commercial centers.
- Improve & maintain a Business Retention & Expansion (BRE) and Business Recruitment & Attraction (BRA) Plans.
- Develop and approve a series of economic development incentive programs and policies to encourage targeted development investment opportunities.
- Support redevelopment of identified sections along the Tamiami Trail commercial corridor.
- Pursue the development of a diversified economy that supports a wide range of businesses and sectors representative of targeted employers.
- Seek opportunities for strategic annexations in support of commercial development.
- Increase the percentage of non-residential tax base year over year.
- Promote a range of housing options and affordability for current and future residents.

### CORE SERVICE AREAS

*Business Attraction and Recruitment Services*  
*Local Business Retention and Expansion Services*  
*Business Climate*

### ACCOMPLISHMENTS

- Launched Division Facebook page, increasing reach, followers, and likes, month over month.
- Developed and launched the [www.DevelopNorthPortFL.gov](http://www.DevelopNorthPortFL.gov) website.
- Successfully ran the Business Recovery Call Center following Hurricane Ian, reaching over 1,000 local businesses with active Business Tax Receipts.
- Hosted a regional Recovery and Resiliency Workshop following Hurricane Ian with Regional, State, and Federal partners.
- Hosted the first four Quarterly Business Welcomes, with 15.25% of new business on average attending the event.
- Created new full-page advertisements highlighting the attractiveness of North Port for Florida Trend Magazine, Site Selection Magazine, and Wellen Park Living Magazine.
- Developed the North Port Prospectus distributed to 1,000 targeted site selectors across the County with key information about North Port as a location develop, create jobs, and do business.

- Revised third new job description for the Business and Research Analyst to include the function of processing Business Tax Receipt (BTR) applications, renewal notices, and payments, which previously resided in the Building Division.
- Established a Fiscal Year 2023 workplan with the Economic Development Corporation of Sarasota County that includes request collaboration and support between both organizations.
- Coordinated with various departments for utility expansion groundbreaking events along major corridors.
- Highlighted small businesses in the city for the holiday season, garnering regional media coverage.
- Assisted multiple businesses on licensing requirements within North Port and the State of Florida when moving to the City from out-of-state.
- Procured and implemented anew Customer Relationship Management (CRM) Software to be utilized by EDD.
- Held two City hosted events at CoolToday Park during Spring Training to highlight North Port as a destination for business and travel.
- Serving as the point of contact for City-wide long-term recovery project following Hurricane Ian including data gathering from all city departments, completing three surveys to staff and community members, and planning for future phases of the project. Continued with public input sessions and finalized document to be presented to City Commission.
- Assembled a North Port Entrepreneurship Center group made up of community and regional partners to address the growing need for a business incubator in the city. Procured an Entrepreneurship Center Feasibility Study.
- Trainings:
  - 2023 Florida Synapse Summit
  - Basic Economic Development Course endorsed by the International Economic Development Council
  - Florida Economic Development Council Annual Conference
  - Florida City and County Management Association Annual Conference
  - Florida Power and Light Economic Symposium
  - Department of Economic Opportunity hosted Federal Emergency Management Agency Trainings focused on Economic Resiliency and Business Resilience
  - Federal Emergency Management Agency Trainings
  - Leadership North Port
  - Adobe After Effects Course for 3D video editing
  - Training on new Granicus newsletter platform
  - WordPress website management
  - Lean Six Sigma – Yellow Belt

## INITIATIVES

- Continue to foster entrepreneurship and innovation through collaboration and support of our partners such as the North Port Area Chamber of Commerce, Small Business Development Council (SBDC), SCORE Port Charlotte, CareerSource Suncoast, and others.
- Increase the active project pipeline through more proactive targeted marketing, advertising, recruitment, and utilization of a Customer Relationship Management (CRM) tool.
- Yield a higher percentage of leads converted to active economic development projects.
- Assist businesses with the long-term recovery and resiliency to recover from Hurricane Ian and work to prevent unfavorable impacts from future natural disasters within our business community.
- Increase the number of active businesses that hold a BTR from the city through increased outreach to those with a county license.
- Maintain the working relationship that has been established with the Sarasota County Economic Development Corporation.
- Strengthen relationships with community partners such as the North Port Area Chamber of Commerce, SCORE, Small Business Development Center (SBDC), Sarasota Area Manufacturer’s Association (SAMA), CareerSource Suncoast, Suncoast Technical College (STC), State College of Florida (SCF-Venice), etc.
- Continue to pursue the feasibility and options for an Entrepreneurship Center in North Port to meet the demand of our growing workforce, incoming and existing businesses, and overall need for an incubator to foster growth and development of the City’s entrepreneurial community.

**GOALS AND PERFORMANCE MEASURES**

Goal	Identify opportunities to increase targeted industry business recruitment and attraction.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Recruit business prospects.	40	37	19	30
Convert business recruitment leads to active projects.*	N/A	N/A	11	12
Number of leads that represent projects in targeted industries.*	N/A	N/A	6	5
Percent of Market Feasibility Action Items completed.*	N/A	N/A	59%	35.00%

Goal	Provide support for existing, local businesses who need City assistance.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Number of customers requesting assistance or information.	N/A	68	142	150
Percentage of newly registered North Port businesses in attendance of the Division's Quarterly Business Welcomes.*	N/A	N/A	15.25%	17.00%

Goal	Increase organization visibility on digital platforms to improve the City's brand recognition and business climate reputation.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Average website home page views per month.	81	376	456	475
Average post engagement of all Division social media posts.	N/A	6.00%	8.08%	8.50%
Average open rate of email communications sent.	24.00%	25.00%	32.26%	34.00%

*\*These are new performance measures and have not been previously tracked.*

**OPERATING BUDGET SUMMARY**

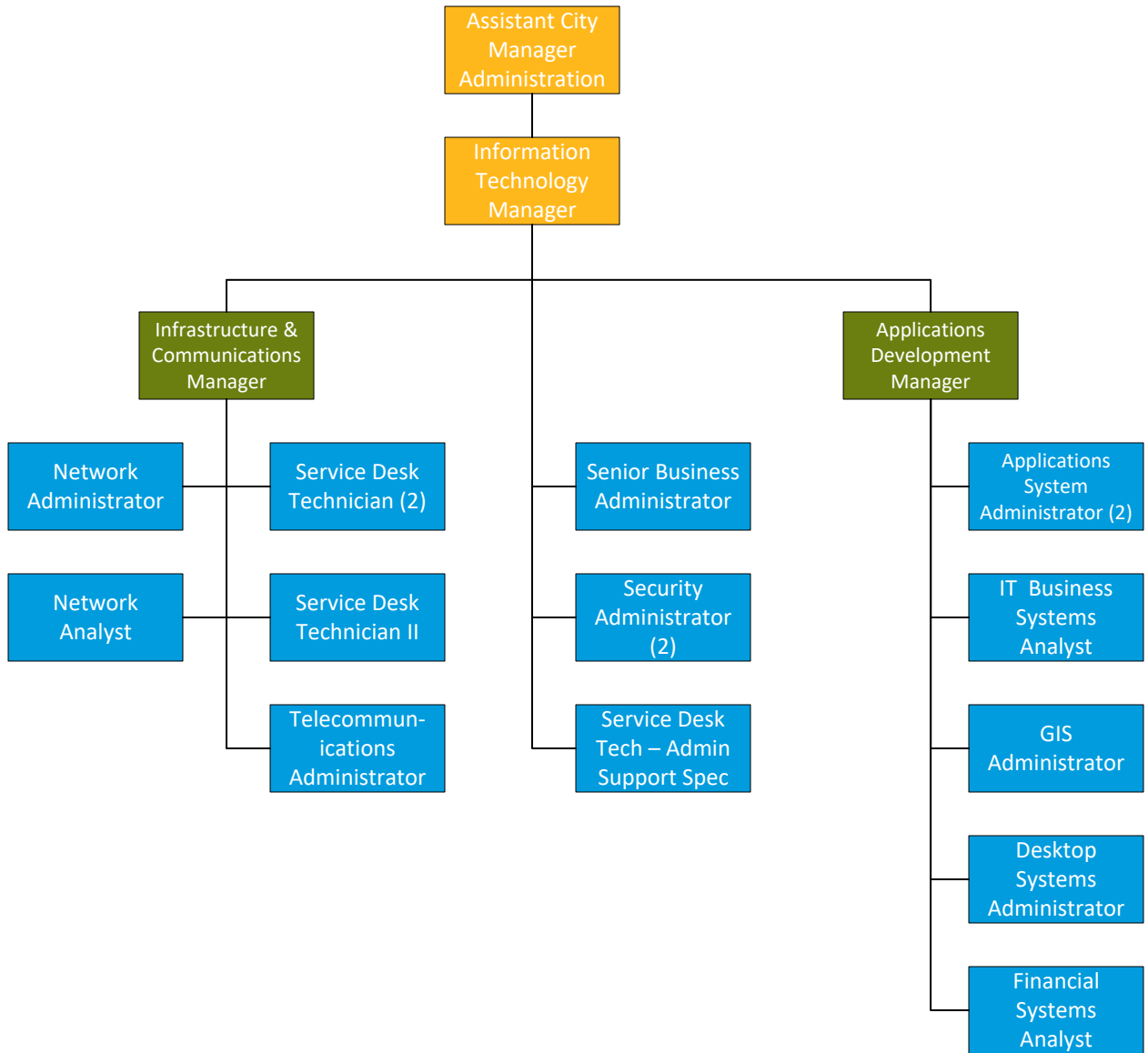
DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
Personnel Expenditures	\$220,311	\$263,473	\$308,926	\$532,620	\$652,430
Operating Expenditures	195,804	127,982	260,002	320,370	227,110
Grants and Aids	-	-	-	50,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$416,115</b>	<b>\$391,455</b>	<b>\$568,928</b>	<b>\$902,990</b>	<b>\$879,540</b>



**STAFFING – FUNDED AUTHORIZED POSITIONS**

<b>DESCRIPTION</b>	<b>FY 2020 Amended</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Amended</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Adopted</b>
Economic Development Program Manager	1	1	1	1	1
Business & Research Analyst	-	-	-	1	1
Business Attraction & Development Manager	-	-	-	1	1
Business Relationship Manager	-	-	-	1	1
Business Retention & Expansion Coordinator	-	-	-	1	1
Business Services Coordinator	-	-	1	-	-
Economic Development Planner	-	-	-	1	1
Marketing & Business Development Specialist	1	1	1	-	-
Market Research Analyst	-	1	1	-	-
Marketing Strategist	-	-	-	1	1
Staff Assistant II	1	1	-	-	-
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>7</b>

19 Authorized Positions



## Information Technology (0710)

### MISSION

The mission of the Information Technology Division is to deliver superior customer service while achieving the Strategic Plan and Vision set forth by the Commission and the City's Leadership by:

- providing the City government with technology solutions;
- leveraging cyber security and industry best practices to support and protect City systems, data, and reputation;
- seeking out opportunities to improve communication, services, and efficiencies; and
- serving as the catalyst to implement technology along with associated standards throughout the organization.

### STRATEGIC PILLARS AND PRIORITIES



- Provide enhanced citizen education and engagement processes to assist in elected and appointed officials' data-driven decision-making.
- Improve 24-7 access to City services through enhanced website portal and related online forms and services.
- Automation of Performance Reporting, Procurement, Records Management, Travel Requests/Authorizations/Reimbursements.

### CORE SERVICE AREAS

*Access to Information*  
*Support the Use of Technology*

### ACCOMPLISHMENTS

- Expanded security cameras at various locations.
- Replaced network equipment throughout multiple facilities.
- Integrated PD phone system with County 911 phone system.
- Implemented a new storage area network and backup solution.
- Increased security on both wired and wireless networks.
- Installed technology at WWTP.
- Connected multiple temporary trailers to City network.
- Deployed technology at Warm Mineral Springs.

### INITIATIVES

- Security enhancements.
- Strengthen IT involvement in department process analysis and business solutions.
- Continue to leverage the use of geographic information systems and applications.
- Promote training opportunities for City business systems and software applications.
- Replacement of service desk software.
- Laserfiche enhancements throughout the city.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure a secure and reliable technology infrastructure.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Maintain uptime/availability above 98%.	99.67%	96.21%	99.94%	98.00%
Maintain 98% of information systems (network, email, desk phones) uptime/availability.	99.89%	96.95%	99.96%	98.00%

Goal	Provide excellent technology support services to internal customers.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Maintain 90% of SLA (service level agreements) assigned to categories of service orders.	92.80%	93.56%	93.14%	93.00%

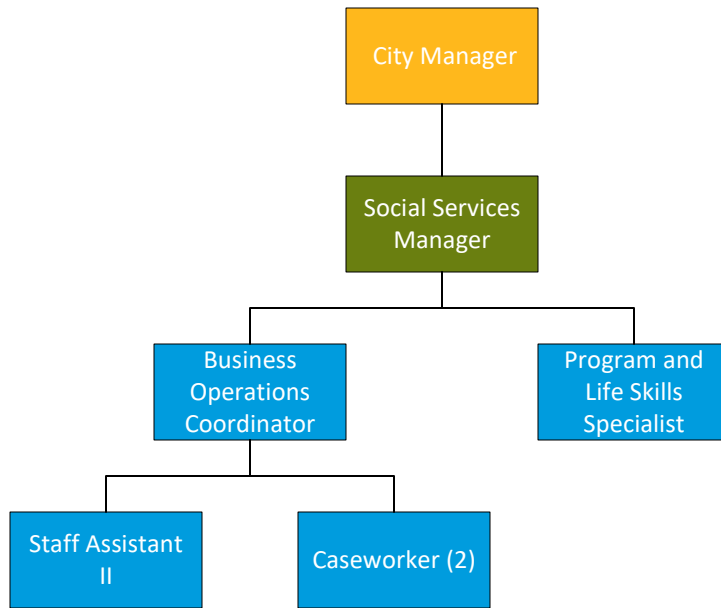
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
Personnel Expenditures	\$1,067,742	\$1,212,519	\$1,317,767	\$1,771,570	\$2,103,460
Operating Expenditures	1,267,279	1,249,473	1,525,901	1,935,530	2,014,620
Capital Outlay	-	13,225	-	-	39,000
Interfund Transfers	-	247,500	372,500	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$2,335,021</b>	<b>\$2,722,717</b>	<b>\$3,216,167</b>	<b>\$3,707,100</b>	<b>\$4,157,080</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$0	\$9,821	\$0	\$0	\$0
Capital Outlay	41,369	368,825	15,060	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$41,369</b>	<b>\$378,646</b>	<b>\$15,060</b>	<b>\$0</b>	<b>\$0</b>
<b>R&amp;R General Fund (321)</b>					
Operating Expenditures	\$0	\$0	\$160,831	\$0	\$0
Capital Outlay	21,489	-	456,677	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$21,489</b>	<b>\$0</b>	<b>\$617,508</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL INFORMATION TECHNOLOGY EXPENDITURES</b>	<b>\$2,397,879</b>	<b>\$3,101,363</b>	<b>\$3,848,735</b>	<b>\$3,707,100</b>	<b>\$4,157,080</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Information Technology Manager	1	1	1	1	1
Application Development Manager	-	-	1	1	1
Infrastructure and Communications Manager	1	1	1	1	1
Applications Development Administrator	1	1	1	2	2
Application System Administrator	1	1	-	-	-
Business Systems Analyst	1	1	1	1	1
Desktop Systems Administrator	1	1	1	1	1
Financial Systems Analyst	-	-	-	-	1
GIS Administrator	1	1	1	1	1
IT Security Administrator	-	-	1	1	1
IT Senior Business Administrator	1	1	1	1	1
Junior Security Administrator	-	-	-	1	1
Network Administrator	1	1	1	2	2
Network Analyst	1	1	1	-	-
Service Desk Technician	2	2	2	2	2
Service Desk Technician II	1	1	1	1	1
Service Desk Technician – Administrative Support Specialist	-	-	-	1	1
Telecom Systems Administrator	1	1	1	1	1
<b>TOTAL</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>18</b>	<b>19</b>

6 Authorized Positions



## Social Services (0730)

### MISSION

The mission of the Social Services Division is to ensure the availability, awareness, and accessibility of programs and resources in the community, and to assist families and individuals while improving their overall quality of life.

In order to accomplish this mission, the Social Services Division coordinates community-based programs.

### STRATEGIC PILLARS AND PRIORITIES



- Place facilities and staff to allow ease of access to City services in proximity of geographic needs.



- Aid citizens in developing or enhancing fundamental life skills in order to reach self-sufficiency and maintain housing stability.
- Support nonprofits providing programs to our community.

### CORE SERVICE AREAS

*Community Enrichment Services and Support*

### ACCOMPLISHMENTS

- Expended \$52,875.94 of Season of Sharing funding.
- Expended \$5,502.24 of external funding.
- Assisted 15 seniors with either past due rent or security deposits through the Securing Seniors Program, totaling \$15,000.
- Received Community Development grant for case workers, totaling \$54,000.
- Received donations through the Adopt-N-Shop Program and distributed gifts to over 400 children.
- Through the Home-Based Holidays Program, provided 150 hygiene bags to Meals on Wheels clients.
- Served 511 children during the drive-thru Back to School Resource Fair event, where uniforms and backpacks with school supplies were distributed.
- Prescreened 423 clients for financial assistance.
- Completed 83 direct service applications for financial assistance.
- Entered 30 Access Points into the Bitfocus database.
- Provided 2,753 general information requests.
- Through the Skills for Life Program, facilitated a total of 17 workshops with 41 people in attendance.

### INITIATIVES

- Create a cohesive, collaborative, and integrated partnership with area agencies.
- Continue expanding the Skills for Life program to include workshops focused on vulnerable populations.
- Collaborate with community partners in connecting clients to their funding sources.

**GOALS AND PERFORMANCE MEASURES**

<b>Goal</b>	<b>Expand programs to increase service level.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Serve a minimum of 80 residents annually in the Skills for Life program.	6	40	66	80
Increase the number of residents serviced through Special Events and Programs (Senior Giving Tree, Adopt & Shop, Back to School Resource Fair, Snack Pantry, etc).	669	1,017	1,307	1,200

<b>Goal</b>	<b>Provide mission support to local non-profits.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Creation and implementation of North Port and Non-Profits United (NP <sup>2</sup> ). *	N/A	N/A	No	Yes

<b>Goal</b>	<b>Increase awareness of City services offered at Family Service Center and Community Education Center.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Participate in 24 outreach activities to promote Center services.	20	25	17	24

<b>Goal</b>	<b>Provide comprehensive and diverse social services through tenants within the Family Service and Community Education Centers.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Percentage of services by population served through tenants (veterans, seniors, and families/individuals experiencing a housing crisis, etc.). **	N/A	N/A	N/A	TBD

*\*These are new performance measures and have not been previously tracked.*

*\*\*To be determined. Data is not currently tracked and no benchmark has been established.*



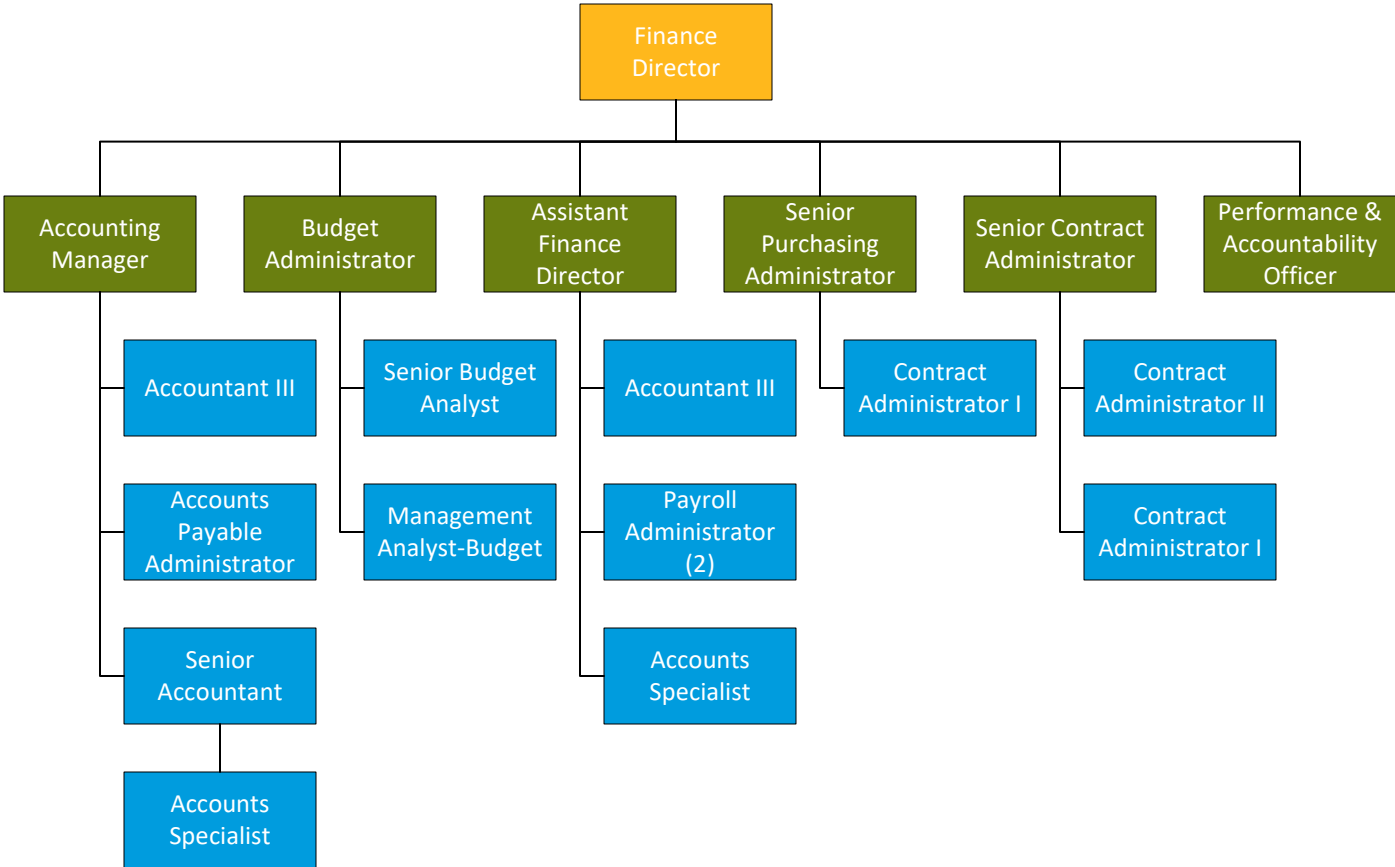
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$325,318	\$414,985	\$447,541	\$524,570	\$575,720
Operating Expenditures	108,587	86,065	121,021	62,790	63,540
Capital Outlay	-	-	-	27,300	-
<b>TOTAL EXPENDITURES</b>	<b>\$433,905</b>	<b>\$501,050</b>	<b>\$568,562</b>	<b>\$614,660</b>	<b>\$639,260</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Grant Revenues	(\$145,885)	(\$137,516)	(\$107,818)	(\$54,000)	(\$55,000)
Miscellaneous Revenues	(53,809)	(65,308)	(60,404)	(62,700)	(61,800)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$199,694)</b>	<b>(\$202,824)</b>	<b>(\$168,222)</b>	<b>(\$116,700)</b>	<b>(\$116,800)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$234,211</b>	<b>\$298,226</b>	<b>\$400,340</b>	<b>\$497,960</b>	<b>\$522,460</b>
<b>R&amp;R General Fund (321)</b>					
Capital Outlay	\$0	\$0	\$0	\$0	\$45,040
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,040</b>
<b>TOTAL SOCIAL SERVICES NET EXPENDITURES</b>	<b>\$234,211</b>	<b>\$298,226</b>	<b>\$400,340</b>	<b>\$497,960</b>	<b>\$567,500</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Amended</u>	FY 2024 <u>Adopted</u>
Social Services Manager	1	1	1	1	1
Administrative Services Specialist	-	1	1	-	-
Business Operations Coordinator	-	-	-	1	1
Caseworker	2	2	2	2	2
Housing and Life Skills Specialist	-	1	1	-	-
Program and Life Skills Specialist	-	-	-	1	1
Staff Assistant I	1	-	-	-	-
Staff Assistant II	1	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

20 Authorized Positions



## Finance (0401)

### MISSION

The mission of the Finance Department is to achieve community outcomes by preserving the financial integrity and fiscal management of the organization, while assuring the availability of funds to accomplish the City's goals, by:

- maintaining the financial stability of the City;
- ensuring operations are consistent with organization values; and
- ensuring departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

In order to accomplish this mission, the Finance Department will provide the following services: accounting, budget development and oversight, payroll, purchasing, and performance management.

### STRATEGIC PILLARS AND PRIORITIES



- Provide a multi-year budget snap-shot to show expenses that will increase over a multi-year period with revenue projections and impact of different millage rate adoptions.
- Implement 10-year planning cycle for Renewal & Replacement Funds.
- Automation of Performance Reporting, Procurement, Records Management, Travel Requests/Authorizations/Reimbursements.
- Implement a Performance Management System to include internal and external reporting, including development, testing, percentage complete, milestones achieved, staff hours invested, et cetera.

### CORE SERVICE AREAS

*Accounting Services*  
*Budget Development and Oversight*  
*Payroll Services*  
*Purchasing Services*

### ACCOMPLISHMENTS

- North Port's Aa3 bond rating was upgraded to Aa2 by Moody's Investor Services.
- Managed cash reserves, budgeting, and accounting through a major hurricane and initial phase of long-term recovery.
- Exchanged the Transportation Improvement Bonds 2020 Bank Note for a 2023 Note resulting in gross incremental savings of more than \$1.8M for the citizens of North Port and saving to nearly \$8M in comparison to the original 2013 Bonds.
- Earned an unmodified audit opinion for FY 2022.
- Received the 26<sup>th</sup> consecutive Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for FY 2021.
- Transitioned to electronic IRS 1099 filing.
- Continued training of city employees on procurement processes and laws.
- Continued updating procurement policies and procedures manual as well as procurement forms.
- Implemented procurement provisions for the Federal Community Development Block Grant Mitigation (CDBG-MIT) policies and procedures.
- Established three new Professional Service Libraries for continuing Planning, Construction Manager at Risk, and Architectural contracts for a total of six Professional Service Libraries.
- Used comparable cities to analyze city tax rates.
- Received the 14<sup>th</sup> consecutive GFOA Distinguished Budget Presentation Award for the FY 2023 Adopted Budget.
- Provided Lean Six Sigma Yellow Belt certification course for City staff.
- Completed development of Performance Measurement Dashboard for all program areas.
- Initiated CitiStat performance management monitoring for Public Safety and Quality of Life Strategic Pillars.

**INITIATIVES**

- Continue to assess and analyze processes to improve customer service.
- Automate procurement workflows.
- Implement Blue Sky contracts.
- Earn an unmodified audit opinion for FY 2023.
- Receive the GFOA awards for Excellence in Financial Reporting and Distinguished Budget Presentation.
- Continue with the development of a Capital Replacement Program for city-wide infrastructure.
- Move to a budgeting system that integrates with the new performance management system.
- Resolve transparency site data issues.
- Conduct internal audit of all payroll and timekeeping processes and practices.
- Provide Lean Six Sigma Green Belt certification course for City staff.
- Implement CitiStat-style meetings for remaining Strategic Pillars.

**GOALS AND PERFORMANCE MEASURES**

Goal	Provide timely and accurate financial reporting and transactions.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Attain the Certificate of Achievement for Excellence in Financial Reporting.	Yes	In progress	Submit in 2024	Yes
Pay properly documented and submitted invoices within 42 days of receipt.	97.50%	96.78%	95.96%	96.00%
Close monthly reporting by the 10th business day of the following month.	100.00%	83.33%	100.00%	100.00%
Purchasing Division to process all properly documented and submitted authorized requisitions within three (3) business days.	93.00%	91.40%	92.5%	90.00%
Goal	Ensure the City of North Port’s short and long-term financial status is healthy and sound.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Remain compliant with Fund Balance Policy Resolution No 2020-R-26 by maintaining a 20% Emergency and Disaster Reserve in the funds specified.	Yes	Yes	Yes	Yes*
Goal	Ensure public funds are invested prudently and are well-managed.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Meet or exceed the Intercontinental Exchange (ICE) BofAML 1-3 Year U.S. Treasury/Agency Index 50% of the time.	N/A	N/A	75.00%	75.00%
Goal	Implement programs to support and enhance communication, accountability, and positive outcomes.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Conduct at least 12 training sessions annually to improve intra-department partnership.	N/A	10	**	12

*\*The Road & Drainage District Fund Emergency and Disaster Reserve will be below the 20% threshold due to Hurricane Ian; however, consistent with the Fund Balance Policy, a written plan to replenish the reserve was approved by Commission.*

*\*\*Provision of these regular training sessions was impacted by Hurricane Ian response and recovery.*

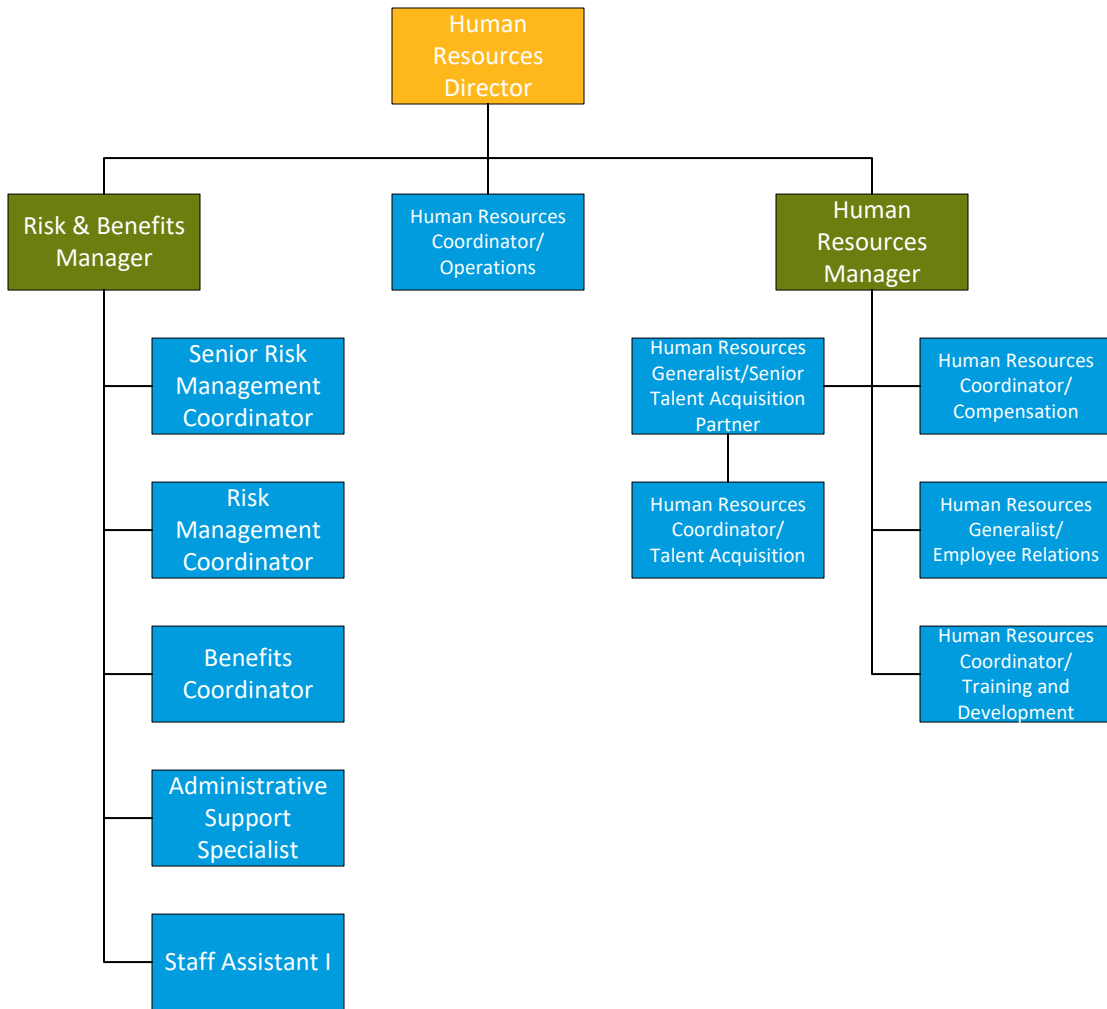
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$1,471,342	\$1,554,429	\$1,782,513	\$2,074,550	\$2,528,510
Operating Expenditures	103,709	119,527	119,916	283,560	290,970
<b>TOTAL EXPENDITURES</b>	<b>\$1,575,051</b>	<b>\$1,673,956</b>	<b>\$1,902,429</b>	<b>\$2,358,110</b>	<b>\$2,819,480</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Amended</u>	FY 2024 <u>Adopted</u>
Finance Director	1	1	1	1	1
Assistant Finance Director	-	-	-	1	1
Accountant III	2	2	2	2	2
Accounting Manager	1	1	1	1	1
Accounts Specialist	1	1	2	2	2
Accounts Payable Administrator	1	1	1	1	1
Contract Administrator I	1	1	1	2	2
Contract Administrator II	1	1	1	1	1
Budget Administrator	1	1	1	1	1
Management Analyst - Budget	2	1	-	1	1
Performance & Accountability Officer	-	-	1	1	1
Payroll Administrator	1	1	1	1	2
Purchasing Specialist II	1	1	1	-	-
Senior Accountant	1	1	1	1	1
Senior Budget Analyst	-	-	1	1	1
Senior Contract Administrator	1	1	1	1	1
Senior Purchasing Administrator	1	1	1	1	1
Staff Assistant II	1	1	-	-	-
<b>TOTAL</b>	<b>17</b>	<b>16</b>	<b>17</b>	<b>19</b>	<b>20</b>

14 Authorized Positions



## Human Resources (0900)

### MISSION

The Human Resources Department is committed to providing all City employees with a stable, safe, work environment with equal opportunity for learning, professional growth, and success in the performance of their jobs. Human Resources will strive to provide competitive wages and benefits with rewarding jobs that will provide excellent services to the citizens of North Port every day.

### STRATEGIC PILLARS AND PRIORITIES

- Attract, develop, and support the best talent to be recognized as an Employer of Choice.

### CORE SERVICE AREAS



*Workforce Recruitment, Retention, and Support  
Risk Management*

### ACCOMPLISHMENTS

- **Risk Management's Response to Hurricane Ian** – Mitigation and processing of claims continued through the current fiscal year.
- **Talent Acquisition** – Human Resources worked with hiring managers to attract and hire the most talented employees to meet the service demands of the second fastest growing city in the nation. City run job fairs, streamlined recruitment processes, and offsite onboarding were implemented to expedite the hiring process. Offering flexible schedules, telework, and competitive compensation/benefits are a priority for the City to attract and retain the best.
- **Employee Policies & Procedures Manual** – Staff completed an annual update/revision of the employee policies and procedures manual to respond to changes in workplace laws and trends.
- **Employee Veterans Recognition Ceremony** – Human Resources coordinated and hosted a veterans appreciation ceremony where approximately 100 employees who served in the armed services were formally recognized by their City peers and community partners.
- **Mental Health Awareness Training** – Human Resources held several training sessions where City employees were trained on mental health first aid.
- **Denim for Donations** – Human Resources coordinated a citywide charitable program, "Denim for Donations," which collected money to support a family in need during the 2023 holidays.
- **Community Involvement and Workplace Mentoring** – Human Resources worked with Big Brothers Big Sisters to enhance the workplace mentoring program. There were five City held events with tours of City facilities. The number of workplace mentors was increased from five to fifteen for the fiscal year.
- **Employee Relations** – Human Resources implemented stay interviews for its employees who passed their probationary periods. Human Resources is working hard to monitor trends that create a family friendly workplace where work/life balance is respected. Orientation returned to monthly sessions. Topics such as preventing workplace harassment, employee benefits, and contributing to the City's strategic plan are included in the orientation agenda.
- **Compensation and Classification and Reclassifications** – Human Resources participated in numerous pay surveys with regional and surrounding organizations. Reclassifications were performed with departments to ensure efficient organization functions and systems across the departments.
- **Employee Training** – Human Resources performed and coordinated numerous trainings throughout the fiscal year. Approximately 500 employees participated with a professional consultant on such topics as workplace harassment, teambuilding, emotional intelligence, and diversity.
- **Wellness Awards** – Human Resources received the Workplace Well-being Winner Award and the platinum level Bell Seal for Workplace Mental Health Award for its wellness initiatives, including mental health awareness and support.
- **Bring Your Child to Work Day** – On April 27<sup>th</sup>, Human Resources coordinated a revamped, successful "Bring Your Child to Work Day" with 73 kids in attendance.

- **Employee Benefits and Safety** – Human Resources hosted many employee benefits sessions throughout the fiscal year for new employees and employees needing to make changes to their benefit selections. A Wellness and Safety Fair was held onsite at the Mullins Center.
- **Employee Recognition Events** – Human Resources hosted its annual Employee Appreciation Luncheon during Public Service Recognition Week. At this outdoor event, employees were recognized for their achievements and for going “above and beyond” in the performance of their tasks and responsibilities. In addition to the annual luncheon, Human Resources hosted quarterly service award ceremonies and a pizza party lunch to celebrate our employees and recognize their hard work.
- **Risk and Safety Management** – Hurricane responsiveness was a priority throughout the fiscal year due to Hurricane Ian. Risk staff spent many hours throughout the year working with adjusters, FEMA representatives, and City leaders to assess the damages caused by the category 5 hurricane.
- **Wellness Programs** – Facilitated a book club with discussions on personal growth. Provided multiple monthly challenges to promote mental wellness, financial strength, and physical health. Offered two sessions guided by Emergency Management and Stormwater to prepare employees for potential hurricanes and other flooding type events. Facilitated a 5-week Stress Less Fest focused on mindfulness, nutrition, sleep enhancement, healthy communication and boundaries, exercise, and wellbeing.

**INITIATIVES**

- Facilitate an inclusive workplace which offers employees the support, tools, and resources to be successful in their important roles on the City team.
- Maintain a status of “employer of choice” which requires additional resources to meet this growing and evolving workplace.

**GOALS AND PERFORMANCE MEASURES**

Goal	Determine reasons for turnover and retain a committed workforce.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Maintain turnover of less than 15% of the workforce.	14.10%	12.80%	11.40%	15.00%

Goal	Minimize loss of productivity and disruption of services.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Maintain 80% of the on-the-job injuries to less than 7 workdays of time lost.	90.63%	96.83%	100%	80.00%



**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$959,640	\$977,968	\$1,031,694	\$1,216,650	\$1,487,560
Operating Expenditures	52,412	87,256	87,211	128,240	121,960
<b>TOTAL EXPENDITURES</b>	<b>\$1,012,052</b>	<b>\$1,065,224</b>	<b>\$1,118,905</b>	<b>\$1,344,890</b>	<b>\$1,609,520</b>
<b>Self Insurance Fund (530)</b>					
Operating Expenditures	\$2,362,935	\$2,148,623	\$2,693,824	\$2,659,490	\$3,986,200
<b>TOTAL EXPENDITURES</b>	<b>\$2,362,935</b>	<b>\$2,148,623</b>	<b>\$2,693,824</b>	<b>\$2,659,490</b>	<b>\$3,986,200</b>
<b>Medical Self Insurance Fund (540)</b>					
Operating Expenditures	\$7,749,657	\$8,188,441	\$11,300,314	\$11,618,650	\$13,765,240
<b>TOTAL EXPENDITURES</b>	<b>\$7,749,657</b>	<b>\$8,188,441</b>	<b>\$11,300,314</b>	<b>\$11,618,650</b>	<b>\$13,765,240</b>
<b>Employee Benefit Fund (810)</b>					
Operating Expenditures	\$822,431	\$807,649	\$872,398	\$985,420	\$1,108,680
<b>TOTAL EXPENDITURES</b>	<b>\$822,431</b>	<b>\$807,649</b>	<b>\$872,398</b>	<b>\$985,420</b>	<b>\$1,108,680</b>
<b>TOTAL HUMAN RESOURCES EXPENDITURES</b>	<b>\$11,947,075</b>	<b>\$12,209,937</b>	<b>\$15,985,441</b>	<b>\$16,608,450</b>	<b>\$20,469,640</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Human Resources Director	1	1	1	1	1
Human Resources Manager	1	1	1	1	1
Risk and Benefits Manager	1	1	1	1	1
Administrative Services Specialist	1	1	-	-	-
Administrative Support Specialist	-	-	-	-	1
Benefits Coordinator	1	1	1	1	1
Claims Coordinator	-	1	1	-	-
Human Resources Coordinator	2	2	3	3	4
Human Resources Generalist	-	-	-	1	2
Risk Management Coordinator	-	-	-	1	1
Safety and Wellness Coordinator	1	1	1	-	-
Senior Risk Management Coordinator	1	-	-	1	1
Staff Assistant I	1	1	1	1	1
Staff Assistant II	1	-	-	-	-
<b>TOTAL</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>14</b>

## Non-Departmental (9100)

### MISSION

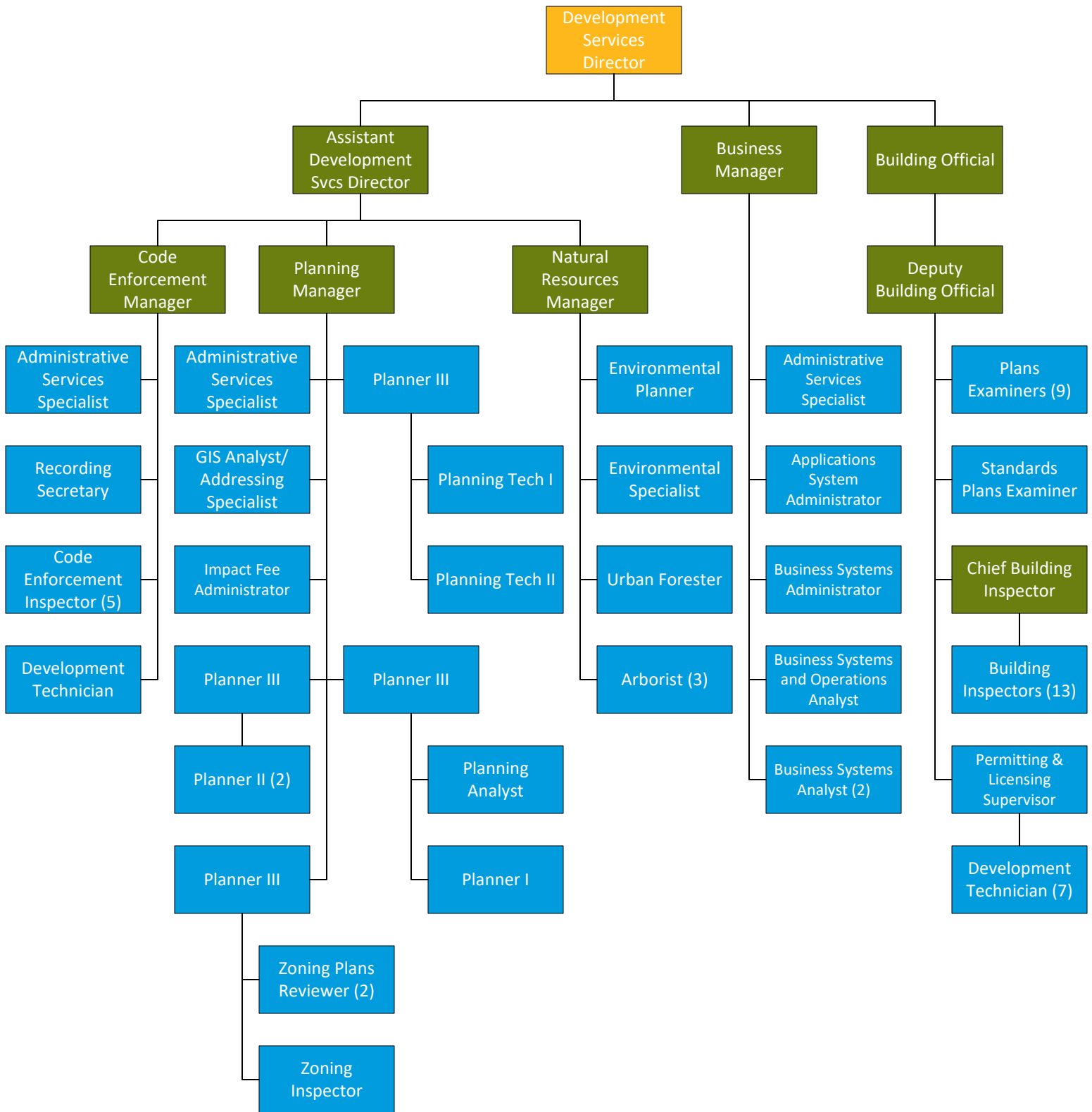
The mission of the Non-Departmental division is to serve as the budgetary division for all non-department specific costs that need to be allocated to all General Fund departments.

In order to accomplish this mission, the Non-Departmental division serves to budget global activities for the General Fund including general insurance premiums and contingency.

### OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$12,927	\$12,326	\$11,228	\$10,000	\$10,000
Operating Expenditures	667,118	764,054	806,305	1,159,540	1,520,990
Capital Outlay	85	-	-	2,000,000	-
Interfund Transfers	250,000	250,000	-	250,000	250,000
<b>TOTAL EXPENDITURES</b>	<b>\$930,130</b>	<b>\$1,026,380</b>	<b>\$817,533</b>	<b>\$3,419,540</b>	<b>\$1,780,990</b>

76 Authorized Positions



## Development Services – Planning & Zoning Division (0605)

### MISSION

Through the development and application of comprehensive plan policies and land development regulations, serve the public interest by helping to ensure balanced, sustainable development that enhances the quality of life in North Port.

### STRATEGIC PILLARS AND PRIORITIES



- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Improve City processes and regulations to support a business climate of innovation, entrepreneurship, and investment.
- Complete a customer-focused streamlined permitting process to stimulate economic development.
- Promote a range of housing options and affordability for current and future residents.



- Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.
- Support the protection of native species and habitats via public education, land acquisition, and conservation.
- Pursue "Green" infrastructure and development standards.

### CORE SERVICE AREAS

*Current Planning*  
*Comprehensive Planning*

### INITIATIVES

- Implement new software for permitting, plans review and inspections.
- Continue efforts to recruit qualified staff to support operations.
- Complete renovations of division to accommodate staff, operations, and division customers.

**GOALS AND PERFORMANCE MEASURES**

Goal	Encourage sustainable development.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Process/review land development applications under established timelines 80% of the time.	75.40%	65.00%	TBD	80.00%
Complete ULDC rewrite.*	N/A	N/A	N/A	100.00%
Complete Comprehensive Plan Amendments.*	N/A	N/A	N/A	100.00%
Complete Activity Center 6 Master Plan.*	N/A	N/A	N/A	0.00%
Update Housing Study and submit Affordable Housing recommendations to City Commission.*	N/A	N/A	N/A	100.00%

\*These are new performance measures and have not been previously tracked.

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$1,070,976	\$1,221,604	\$1,049,954	\$1,432,470	\$1,703,420
Operating Expenditures	194,384	192,105	248,221	266,680	88,040
<b>TOTAL EXPENDITURES</b>	<b>\$1,265,360</b>	<b>\$1,413,709</b>	<b>\$1,298,175</b>	<b>\$1,699,150</b>	<b>\$1,791,460</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	(\$264,803)	(\$295,067)	(\$468,406)	(\$425,880)	(\$428,870)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$264,803)</b>	<b>(\$295,067)</b>	<b>(\$468,406)</b>	<b>(\$425,880)</b>	<b>(\$428,870)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$1,000,557</b>	<b>\$1,118,642</b>	<b>\$829,769</b>	<b>\$1,273,270</b>	<b>\$1,362,590</b>
<b>Inspector Education (102)</b>					
Operating Expenditures	\$12,859	\$22,357	\$20,403	\$41,820	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$12,859</b>	<b>\$22,357</b>	<b>\$20,403</b>	<b>\$41,820</b>	<b>\$0</b>
<b>Escheated Lots - Land Acquisition (144)</b>					
Operating Expenditures	\$14,420	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$14,420</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Inspector Education (102)</b>					
Operating Expenditures	\$0	\$2,805	\$0	\$0	\$0
Capital Outlay	-	7,380	-	-	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$10,185</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>TOTAL PLANNING AND ZONING NET EXPENDITURES</b>	<b>\$1,027,836</b>	<b>\$1,140,999</b>	<b>\$850,172</b>	<b>\$1,315,090</b>	<b>\$1,362,590</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

<b>DESCRIPTION</b>	<b>FY 2020 Amended</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Amended</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Adopted</b>
NDS Director	-	1	-	-	-
Planning Division Manager	1	1	1	1	1
Administrative Services Specialist	-	1	1	1	1
Arborist	-	2	-	-	-
Development Tech I	1	-	-	-	-
Development Tech II	2	-	-	-	-
Environmental Technician	1	1	1	-	-
GIS Analyst Addressing Specialist	1	1	1	1	1
Impact Fee Administrator	-	-	-	1	1
Planner I	4	2	2	1	1
Planner II	-	1	2	2	2
Planner III	-	2	3	4	4
Planning Analyst	-	1	1	1	1
Planning Technician I	-	1	1	1	1
Planning Technician II	-	-	-	1	1
Real Estate Coordinator	-	-	1	-	-
Senior Planner	2	-	-	-	-
Zoning Coordinator	1	1	-	-	-
Zoning Inspector	-	1	1	1	1
Zoning Plans Reviewer	2	2	2	2	2
<b>TOTAL</b>	<b>15</b>	<b>18</b>	<b>17</b>	<b>17</b>	<b>17</b>

## Development Services – Code Enforcement (2750)

### MISSION

The mission of the Code Enforcement Division is to assure and maintain the community standards by:

- monitoring construction to ensure community values are sustained;
- ensuring community property standards are maintained; and
- providing oversight for a safe and aesthetically pleasing built environment.

### STRATEGIC PILLARS AND PRIORITIES



- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Ensure North Port’s development standards, codes, and ordinances provide for a balance of green space and afford protection of the community’s tree canopy.

### CORE SERVICE AREAS

*Code Enforcement*

### ACCOMPLISHMENTS

- Proactive/Reactive inspections total 12,819.
- Office staff have assumed more responsibility with respect to leadership duties.
- Continued training of staff related to their individual duties.
- Developing new software to better serve our customers and staff.
- 3,081 notice of violations generated.
- 4,149 lien searches processed totaling \$55,830.
- 3,081 closed cases.
- \$236,260 in tree fines assessed at Code Enforcement hearings.
- 116 special assessment liens processed.
- 764 cases processed for initial hearing.
- Partner with North Port Police Department to assist and aid homeless persons and address parking issues.
- Serviced over 14,385 telephone calls.

### INITIATIVES

- Improve community communication and education through technology and in-person outreach.
- Increase voluntary compliance, thereby reducing the number of violations referred to Hearing Officer.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure regulatory compliance to protect property, the environment and the lives of residents and visitors.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Maintain a rate of 90% of active cases brought into compliance without property owners having to go to the Hearing Officer.	86.10%	85.00%	88.6%	90.00%

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$661,704	\$461,990	\$344,855	\$420,470	\$410,410
Operating Expenditures	272,424	210,357	138,470	137,250	118,010
Capital Outlay	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$934,128</b>	<b>\$672,347</b>	<b>\$483,325</b>	<b>\$557,720</b>	<b>\$528,420</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenue	(\$133,248)	(\$147,792)	(\$136,672)	(\$146,450)	(\$146,450)
Permits & Special Assessments	(355,153)	(512,898)	(620,935)	(522,000)	(520,000)
Charges for Service	(238,706)	(322,105)	(211,433)	(196,000)	(196,000)
Fines and Forfeitures	(60,000)	(55,190)	(101,854)	(68,000)	(55,000)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$787,107)</b>	<b>(\$1,037,985)</b>	<b>(\$1,070,894)</b>	<b>(\$932,450)</b>	<b>(\$917,450)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$147,021</b>	<b>(\$365,638)</b>	<b>(\$587,569)</b>	<b>(\$374,730)</b>	<b>(\$389,030)</b>
<b>Tree Fund (115)</b>					
Personnel Expenditures	\$63,400	\$66,461	\$61,301	\$102,420	\$0
Operating Expenditures	26,885	31,407	53,824	96,140	-
Capital Outlay	34,900	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$125,185</b>	<b>\$97,868</b>	<b>\$115,125</b>	<b>\$198,560</b>	<b>\$0</b>
<b>R&amp;R General Fund (321)</b>					
Capital Outlay	\$0	\$0	\$0	\$34,800	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,800</b>	<b>\$0</b>
<b>TOTAL CODE ENFORCEMENT NET EXPENDITURES</b>	<b>\$272,206</b>	<b>(\$267,770)</b>	<b>(\$472,444)</b>	<b>(\$141,370)</b>	<b>(\$389,030)</b>



**STAFFING – FUNDED AUTHORIZED POSITIONS**

<b>DESCRIPTION</b>	<b>FY 2020 Amended</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Amended</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Adopted</b>
Code Enforcement Manager	1	1	1	1	1
Administrative Services Specialist	1	1	1	1	1
Arborist	2	-	-	-	-
Code Enforcement Inspector	5	4	5	5	5
Development Tech I	-	1	1	1	1
Recording Secretary – Code Enforcement	1	1	1	1	1
Staff Assistant I	1	-	-	-	-
<b>TOTAL</b>	<b>11</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>

## Development Services – Natural Resources (2755)

### STRATEGIC PILLARS AND PRIORITIES



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Ensure North Port’s development standards, codes, and ordinances provide for a balance of green space and afford protection of the community’s tree canopy.

### CORE SERVICE AREAS

*Permitting, Plans Review, and Inspections.*

### INITIATIVES

- Consolidate and coordinate the City's efforts to protect natural resources within the City's boundaries.
- Increase protection and restoration of the City's tree canopy through assessment, mitigation, and implementation of a Citywide Tree Planting Plan.

### GOALS AND PERFORMANCE MEASURES

Goal	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Obtain software for city-wide tree canopy measurement and inventory of trees on city-owned property.*	N/A	N/A	N/A	100.00%
Partner with Public Works to implement recycling outreach initiative.*	N/A	N/A	N/A	100.00%
Provide technical assistance to Planning & Zoning on Chapter 5 of the ULDC rewrite*	N/A	N/A	N/A	100.00%
City-wide tree planting plan*	N/A	N/A	N/A	25.00%

*\*These are new performance measures and have not been previously tracked.*

### OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>Tree Fund (115)</b>					
Personnel Expenditures	\$0	\$0	\$0	\$0	\$903,000
Operating Expenditures	-	-	-	-	171,870
<b>TOTAL EXPENDITURES</b>	-	-	-	-	<b>\$1,074,870</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

<b>DESCRIPTION</b>	<b>FY 2020 Amended</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Amended</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Adopted</b>
Natural Resources Manager	-	-	-	1	1
Arborist	-	-	-	-	3
Environmental Planner	-	-	-	1	1
Environmental Specialist	-	-	-	1	1
Urban Forester	-	-	-	1	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>7</b>

## Development Services – Building (2700)

### MISSION

The mission of the Building Division is to provide for the safety, health, and welfare of our citizens by assuring and maintaining a safely built structural environment by:

- monitoring construction to ensure community values are sustained;
- maintaining and enforcing building codes;
- ensuring community property standards are maintained; and
- providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, the Building Division is responsible for enforcement of Florida Statutes on construction, permitting, and inspection services; and for the coordination of permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

### STRATEGIC PILLARS AND PRIORITIES



- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Improve City processes and regulations to support a business climate of innovation, entrepreneurship, and investment.
- Complete a customer-focused streamlined permitting process to stimulate economic development.
- Promote a range of housing options and affordability for current and future residents.



- Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.
- Support the protection of native species and habitats via public education, land acquisition, and conservation.
- Pursue "Green" infrastructure and development standards.

### CORE SERVICE AREAS

*Permitting, Plans Review, and Inspections  
Contractor and Business Licensing*

## ACCOMPLISHMENTS

- Project kick-off for new permitting software.
- Performed 107,948 inspections.
- Issued 22,404 miscellaneous permits.
- Issued 1,903 new residential home permits representing a valuation of \$749,247,764.
- Issued 1,687 certificates of occupancies for new residential homes.
- Issued 61 commercial permits.
- Continued education to meet certification requirements of the state.

## INITIATIVES

- Implement new software for permitting, plans review and inspections.
- Continue efforts to recruit qualified staff to support operations.
- Complete renovations of division to accommodate staff, operations, and division customers.

## GOALS AND PERFORMANCE MEASURES

Goal	Ensure a high level of customer service through application review, processing, and permit issuance times.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Process & Review 90% of single-family residence permit applications within 30 business days.	74.00%	78.20%	86.4%	90.00%
Process & Review 90% of commercial permit applications within 30 business days.	89.00%	70.40%	59.6%	90.00%

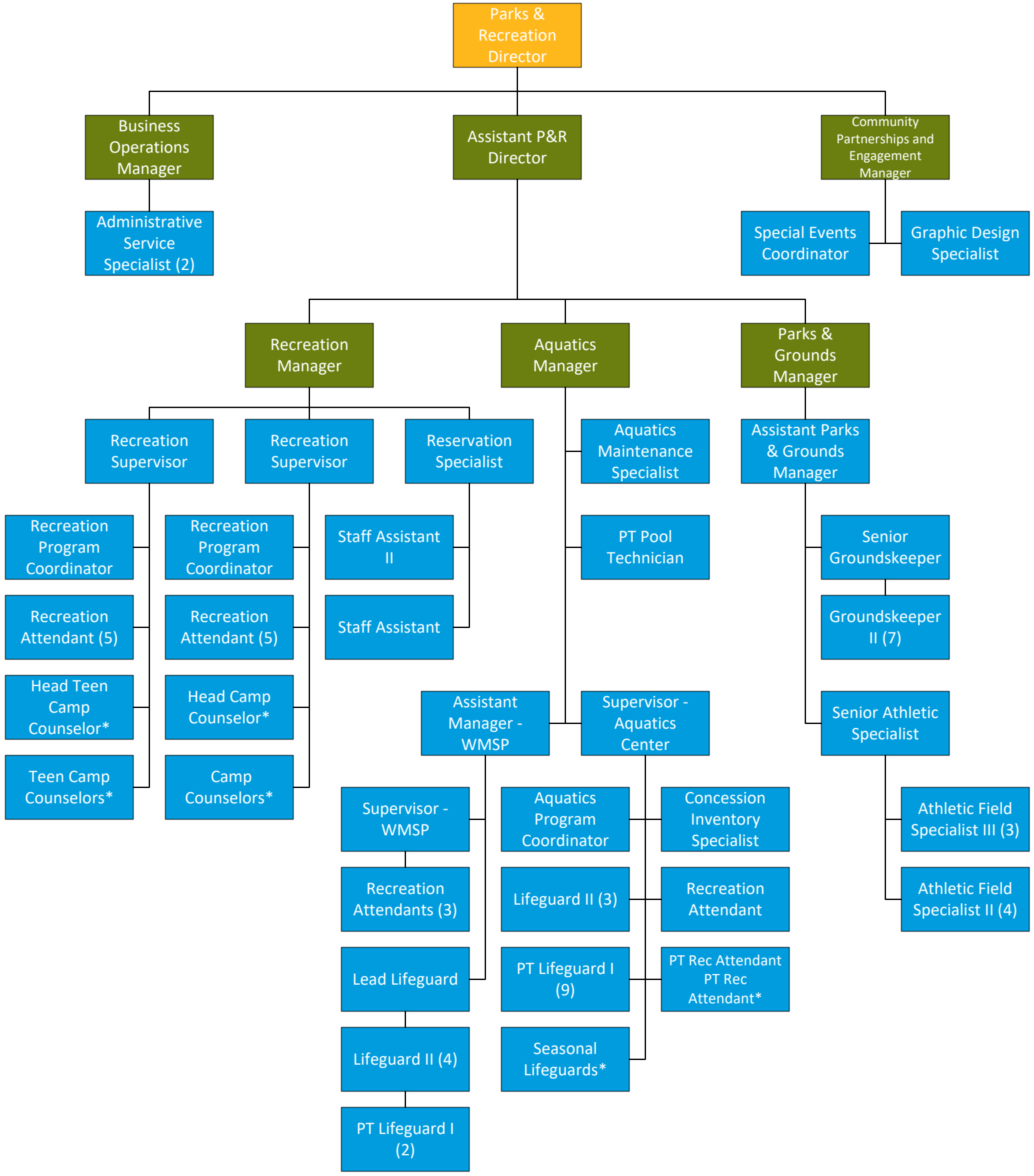
## OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Inspector Education Fund (102)</b>					
Operating Expenditures	\$0	\$0	\$0	\$0	\$41,820
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,820</b>
<b>Building Fund (135)</b>					
Personnel Expenditures	\$1,855,343	\$2,359,278	\$3,158,248	\$3,624,160	\$4,580,100
Operating Expenditures	930,143	1,472,575	903,590	1,193,490	1,628,810
Capital Outlay	-	-	-	1,069,600	2,182,260
Interfund Transfers	40,000	40,000	40,000	40,000	40,000
<b>TOTAL EXPENDITURES</b>	<b>\$2,825,486</b>	<b>\$3,871,853</b>	<b>\$4,101,837</b>	<b>\$5,927,250</b>	<b>\$8,431,170</b>
<b>TOTAL BUILDING EXPENDITURES</b>	<b>\$2,825,486</b>	<b>\$3,871,853</b>	<b>\$4,101,837</b>	<b>\$5,927,250</b>	<b>\$8,472,990</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Development Services Director	1	1	1	1	1
Assistant Development Services Director	-	-	-	1	1
Assistant Director of DS – Building Official	-	1	1	-	-
Administrative Manager	1	-	-	-	-
Administrative Services Specialist	1	1	1	1	1
Applications System Administrator	-	-	1	1	1
Arborist	-	-	2	3	-
Building Division Manager	1	1	1	-	-
Building Official	1	-	-	1	1
Business Manager	-	1	1	1	1
Business Systems Administrator	-	-	1	1	1
Business Systems Analyst	-	-	-	1	2
Business Systems and Operations Analyst	-	-	-	1	1
Chief Inspector	-	-	-	1	1
Chief Plans Examiner	1	1	1	-	-
Community Outreach Coordinator	1	1	1	-	-
Customer Service Representative I	-	2	2	-	-
Deputy Building Official	-	-	-	1	1
Development Technician	-	-	5	7	7
Development Tech I	2	2	-	-	-
Development Tech II	2	2	-	-	-
Multimedia Specialist	-	-	-	1	-
Permitting & Licensing Supervisor	1	1	1	1	1
Plans Examiner/Inspector	15	16	17	22	22
Staff Assistant II	-	1	1	-	-
Standards Plans Examiner	-	-	-	1	1
<b>TOTAL</b>	<b>27</b>	<b>31</b>	<b>37</b>	<b>46</b>	<b>43</b>

76 Authorized Positions



\*Seasonal By Hours Only

## Parks & Recreation – Administration (3039)

### MISSION

Administration is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote healthy and socially rewarding activities through the preservation of cultural resources and the provision of diverse, high-quality parks and natural spaces. The Administrative Division support this mission by:

- increasing awareness and visibility of Parks & Recreation activities, facilities and services;
- pursuing alternative service delivery opportunities and partnerships that enhance and enrich life experiences within the community
- ensuring availability of diverse year-round recreational opportunities, community programs and activities; and
- creating a balanced park system promoting health and wellness, and the protection of environmental resources

### STRATEGIC PILLARS AND PRIORITIES



- Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.
- Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.
- Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).
- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.
- Implement additional phases of the Warm Mineral Springs Master Plan and support development in North Port's Opportunity Zone, which includes Warm Mineral Springs, and the trailhead for Legacy Trail.

### CORE SERVICE AREAS

*Community Park System*  
*Community Enrichment*

### ACCOMPLISHMENTS

- Reopened Warm Mineral Springs Park under Parks & Recreation operational oversight.
- Recognized as an industry leader with five awards from Florida Festival & Events Association.
- Opened the City's first 9-hole, par 36 Disc Golf Course.
- Held groundbreaking for the first phase of the Myakkahatchee Creek Greenway Trail as part of the Master Plan.
- Secured internationally known outdoor art exhibition, Embracing Our Differences, for display at Butler Park.
- Secured Community Development Block Grant (CDBG) funding of \$225,000 for the Kirk Park playground replacement.
- Secured CDBG funding of \$20,000 for the Storybook Walk display at the Garden of Five Senses.

### INITIATIVES

- Align resources and initiatives with the goals and objectives identified within the City's Strategic Plan, including development of parkland to support community growth.
- Implement a management system of best practices from the National Recreation and Park Association Commission for Accreditation of Parks and Recreation Agencies (CAPRA).
- Cultivate a departmental philosophy that supports continuous improvement.
- Develop a comprehensive sponsorship strategy.
- Prepare award winning submission for the National Gold Medal Award through the National Recreation & Park Association.
- Develop park system mapping database to delineate current and future service areas.
- Develop a marketing campaign to enhance the awareness and utilization of gift cards throughout the park system.
- Engage and support outside event organizers to increase community events held in North Port.



**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$0	\$0	\$0	\$0	\$1,439,900
Operating Expenditures	-	-	-	-	312,950
Capital Outlay	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,752,850</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted*
Parks & Recreation Director	-	-	-	-	1
Asst. Parks & Recreation Director	-	-	-	-	1
Administrative Service Specialist	-	-	-	-	2
Business Services Coordinator	-	-	-	-	1
Community Partnerships & Engagement Coordinator	-	-	-	-	1
Graphic Design Specialist	-	-	-	-	1
Special Events Coordinator	-	-	-	-	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>

\*Seven positions were transferred from the Recreation Division and 1 from the Parks Maintenance Division.

## *Parks & Recreation – Recreation Division (3036)*

### **MISSION**

Recreation is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote healthy and socially rewarding activities through the preservation of cultural resources and the provision of diverse, high-quality parks and natural spaces. The Recreation Division support this mission by:

- providing recreational facilities and programs that build community and enrich life experiences for all ages;
- ensuring availability of diverse year-round recreational opportunities, community programs and activities; and
- ensuring innovative and cost-effective resource management

### **STRATEGIC PILLARS AND PRIORITIES**



- Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.
- Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.
- Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).
- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.

### **CORE SERVICE AREAS**

*Community Park System*  
*Community Enrichment*

### **ACCOMPLISHMENTS**

- Received the DEI Initiative award from the Florida Festival and Events Association for North Port's Got Talent.
- Implemented Go Green with Parks program to educate residents on environmental impacts of trees, native plantings, and pollinators in our parks.
- Conducted over 7,000 group exercise visits through instructor led class offerings.
- 29,577 attendees at City Special Events.
- Experienced a 12% increase in visits to our community centers.
- Received 4.5/5 overall satisfaction rate for facility rentals.
- Served 20,912 youth drop-in visits through programming opportunities at both Morgan Family Community Center (MFCC) & George Mullen Activity Center (GMAC).
- Received \$7,015 in funding from the Patterson Foundation to support the summer camp reading program.

### **INITIATIVES**

- Engage in continuous quality improvement and enhance internal operations and efficiency.
- Increase positive engagement with all members of our community with a special focus on teen activities at the MFCC.
- Identify opportunities to increase facility, program, and event accessibility.
- Secure supplemental funding through grants, sponsorships, and scholarship support.
- Facilitate the replacement of basketball goals at the GMAC and MFCC.
- In collaboration with Information Technology, complete upgrade of public address system at the MFCC.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Achieve Anything members will rate overall satisfaction of services at 4.0 or higher on a 5-point scale.	4.64	4.40	4.51	4.50
Renters of Recreation facilities will rate overall satisfaction of the rental at 4.0 or higher on a 5-point scale.	4.64	4.45	4.51	4.50

Goal	Increase utilization of services offered.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Increase number of active Achieve Anything memberships (including renewals) compared to the same quarter of the previous year.	-18.59%*	24.00%	25.25%	2.00%
Increase the number of Recreation facility rentals compared to the same quarter of the previous year.	1,264.00%*	26.00%	19.25%	2.00%

Goal	Increase community awareness Parks & Recreation role in health and wellness, equity, and conservation.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Generate an overall Click-Through-Rate of at least 4% for all Department marketing campaigns.	N/A	N/A	TBD	4.00%

\*Highly impacted by COVID

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$1,382,096	\$1,531,079	\$1,625,798	\$1,994,190	\$1,439,900
Operating Expenditures	230,002	272,764	355,779	420,510	312,950
Capital Outlay	261,612	0	411	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$1,873,710</b>	<b>\$1,803,843</b>	<b>\$1,981,987</b>	<b>\$2,414,700</b>	<b>\$1,752,850</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	(\$234,284)	(\$305,211)	(\$492,945)	(\$488,570)	(\$570,730)
Miscellaneous Revenues	(18,680)	(14,330)	(37,707)	(19,000)	(19,000)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$252,964)</b>	<b>(\$319,541)</b>	<b>(\$530,652)</b>	<b>(\$507,570)</b>	<b>(\$589,730)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$1,620,746</b>	<b>\$1,484,302</b>	<b>\$1,451,335</b>	<b>\$1,907,130</b>	<b>\$1,163,120</b>

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Warm Mineral Springs (125)</b>					
Personnel Expenditures	\$0	\$0	\$0	\$0	\$732,030
Operating Expenditures	879,619	889,111	913,336	961,100	655,760
Capital Outlay	-622	10,848	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$878,997</b>	<b>\$899,959</b>	<b>\$913,336</b>	<b>\$961,100</b>	<b>\$1,387,790</b>
<b>Escheated Lots-Land (144)</b>					
Capital Outlay	\$32,640	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$32,640</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Parks &amp; Recreation Impact Fee Fund (152)</b>					
Operating Expenditures	\$871,565	\$151,409	\$1,700	\$0	\$150,000
Capital Outlay	2,195,071	198,170	3,655	1,033,020	850,000
Grants and Aids	-	-	-	-	488,020
<b>TOTAL EXPENDITURES</b>	<b>\$3,066,636</b>	<b>\$349,579</b>	<b>\$5,355</b>	<b>\$1,033,020</b>	<b>\$1,488,020</b>
<b>DEP Environmental Management Fund (170)</b>					
Operating Expenditures	\$9,026	\$1,269	\$0	\$0	\$0
Capital Outlay	215,851	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$224,877</b>	<b>\$1,269</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$169,275	\$16,774	\$49,920	\$50,000	\$0
Capital Outlay	1,307,773	549,286	292,015	505,000	250,000
<b>TOTAL EXPENDITURES</b>	<b>\$1,477,048</b>	<b>\$566,060</b>	<b>\$341,935</b>	<b>\$555,000</b>	<b>\$250,000</b>
<b>R&amp;R General Fund (321)</b>					
Capital Outlay	\$0	\$0	\$0	\$0	\$103,240
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$103,240</b>
<b>TOTAL RECREATION NET EXPENDITURES</b>	<b>\$7,300,944</b>	<b>\$3,301,169</b>	<b>\$2,711,961</b>	<b>\$4,456,250</b>	<b>\$4,392,170</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted*
Parks & Recreation Director	1	1	1	1	-
Asst. Parks & Recreation Director	1	1	1	1	-
Administrative Service Specialist	-	-	1	1	-
Assistant Manager - WMSP	-	-	-	-	1
Business Services Coordinator	1	1	1	-	-
Community Partnerships & Engagement Coordinator	-	-	-	1	-
Graphic Design Specialist	1	1	1	1	-
Lead Lifeguard - WMSP	-	-	-	-	1
Lifeguard II - WMSP	-	-	-	-	4
Lifeguard I (part-time) - WMSP	-	-	-	-	2
Marketing & Engagement Coordinator	1	1	1	-	-
Operations Manager	-	-	-	1	-
Recreation Manager	-	-	-	1	1
Recreation Attendant	9	10	10	10	10
Recreation Attendant – WMSP	-	-	-	-	3
Recreation Attendant (part-time)	2	-	-	-	-
Recreation Program Coordinator	3	3	3	2	2
Recreation Supervisor	2	2	2	2	2
Reservation Specialist	-	-	-	1	1
Special Events Coordinator	-	-	-	1	-
Staff Assistant I	-	1	1	-	-
Staff Assistant I (part-time)	1	1	1	1	1
Staff Assistant II	1	2	1	1	1
Supervisor - WMSP	-	-	-	-	1
<b>TOTAL</b>	<b>23</b>	<b>24</b>	<b>24</b>	<b>25</b>	<b>30</b>

\*Seven positions were transferred to the newly created Parks Administration Division and 12 were added for Warm Mineral Springs.

## *Parks & Recreation –Aquatics Division (3037)*

### **MISSION**

Aquatics is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote healthy and socially rewarding activities through the preservation of cultural resources and the provision of diverse high-quality parks and natural spaces. The Aquatics Division supports this mission by:

- ensuring safe and aesthetically pleasing aquatic facilities;
- providing accessible facilities and recreational opportunities to enhance the quality of life; and
- ensuring availability of community programs and activities.

### **STRATEGIC PILLARS AND PRIORITIES**



- Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).
- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.

### **CORE SERVICE AREAS**

*North Port Aquatic Center  
Community Enrichment*

### **ACCOMPLISHMENTS**

- Earned top ranking from Councilman Hunsaker Aquatic Examiner Services with overall pass ratings exceeding industry standards.
- Provided 638 youth from 30 different 2<sup>nd</sup> grade classrooms with 446 hours of water safety instruction.
- Logged over 93,000 visits to the Aquatic Center.
- Welcomed more than 6,100 participants in group activities and events.
- Secured more than 904 rentals of various amenities throughout the year.
- Generated more than \$215,000 in concession sales.
- Taught water safety in, on, and around the water to 766 participants in our Learn to Swim Programs.
- Provided community youth with opportunities for skill development and confidence building through providing first job opportunities.

### **INITIATIVES**

- Expand programming and water based recreational opportunities.
- Increase water safety awareness and drowning prevention programs.
- Deliver swim lessons and water safety training to Sarasota County second grade students via the MONDA S.W.I.M. grant and similar opportunities.
- Engage in continuous quality improvement and enhance internal operations and efficiency.
- Coordinate the resurfacing of the children’s play area at the North Port Aquatic Center.
- Coordinate the replacement of the safety surface at the Atwater Splash Pad.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Aquatic Center passholders will rate overall satisfaction of services at 4.0 or higher on a 5-point scale.	4.85	4.50	4.30	4.50
Aquatic Center program participants will rate overall satisfaction of services at 4.0 or higher on a 5-point scale.	N/A	5.00	4.40	4.50
Aquatic Staff will provide at least 80 hours per quarter of water safety education.	15.25 avg hours	116.25 hours	212.50 hours	80.00 avg hours
Increase number of active passes (including renewals) compared to same quarter of previous year.	N/A	33.94%	5.50%	2.50%
Increase number of Aquatic facility rentals compared to same quarter of previous year.	N/A	80.25%	1.00%*	2.50%

Goal	Ensure safe operations of the aquatic center.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
The Aquatic Center will receive a passing grade on all examiner safety audit components.	4.00**	Pass	Pass	Pass

\*Impacted by Hurricane Ian.

\*\*Previous audit criteria was on a 4-point scale, now the audit is pass/fail.

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$754,074	\$956,021	\$1,106,566	\$1,347,860	\$1,460,190
Operating Expenditures	250,493	321,638	384,952	413,110	475,800
Capital Outlay	-	-	29,818	-	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$1,004,567</b>	<b>\$1,277,659</b>	<b>\$1,521,336</b>	<b>\$1,760,970</b>	<b>\$1,985,990</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	(\$337,508)	(\$804,667)	(\$995,483)	(\$1,055,290)	(\$1,389,740)
Miscellaneous Revenues	(11,650)	(5,000)	-	(5,500)	(5,500)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$349,158)</b>	<b>(\$809,667)</b>	<b>(\$995,483)</b>	<b>(\$1,060,790)</b>	<b>(\$1,395,240)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$655,409</b>	<b>\$467,992</b>	<b>\$525,853</b>	<b>\$700,180</b>	<b>\$590,750</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Aquatics Facilities Manager	-	-	1	1	1
Aquatics Maintenance Specialist	-	-	-	1	1
Aquatics Supervisor	1	1	1	1	1
Assistant Aquatics Supervisor	1	1	-	-	-
Aquatics Program Coordinator	-	-	1	1	1
Aquatic Recreation Attendant	2	2	1	1	1
Aquatic Recreation Attendant (part-time)	2	1	1	1	1
Concession Inventory Specialist	-	-	1	1	1
Head Lifeguard	1	1	-	-	-
Lifeguard I	1	1	-	-	-
Lifeguard I (part-time)	4	8	9	9	9
Lifeguard II	2	2	3	3	3
Lifeguard II (part-time)	-	1	-	-	-
Pool Technician	1	1	1	-	-
Pool Technician (part-time)	1	1	1	1	1
<b>Seasonal (Hourly)</b>					
Lifeguard I (part-time)	Varies	Varies	Varies	Varies	Varies
Pool Technician (part-time)	Varies	Varies	Varies	Varies	Varies
Aquatic Recreation Attendant (part-time)	Varies	Varies	Varies	Varies	Varies
<b>TOTAL</b>	<b>16</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>



## ***Parks & Recreation – Parks Maintenance (3038)***

### **MISSION**

Park Maintenance is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote health and socially rewarding activities through the preservation of cultural resources and the provision of diverse high-quality parks and natural spaces. The Parks Maintenance Division support this mission by:

- ensuring the City parks and maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable;
- maintain and prepare athletic fields to support leagues and community organizations delivery of sports programs; and ensuring innovative and cost-effective resource management.

### **STRATEGIC PILLARS AND PRIORITIES**



- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.
- Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.

### **CORE SERVICE AREAS**

*Parks Maintenance*

### **ACCOMPLISHMENTS**

- Managed the care and maintenance of 385 reservations of outdoor facilities and 3,175 reservations for athletic fields.
- Completed the new playground installation at Kirk Park.
- Installed nearly 22,000 square feet of sod to several athletic fields.
- Installed two new football goal posts at Larry Thoennissen fields.
- Completed phase two at the Canine Club improvements to enhance the park experience.
- Provided oversight for the design and installation of the new Disc Golf Course.
- Completed ADA accessible routes at Pine Park.
- Coordinated development of design plans for the Circle of Honor memorial in collaboration with the Veterans Park Advisory Committee.

### **INITIATIVES**

- Upgrade network communication devices in multiple parks to enhance security camera connectivity.
- Add and upgrade security cameras at the George Mullen Activity Center (GMAC) and Morgan Family Community Center.
- Inspect sports courts citywide, develop repair and resurfacing plans, and coordinate improvements.
- Make necessary repairs or potentially replace the fencing surrounding the pickleball courts at Highland Ridge Park.
- Facilitate the replacement of the GMAC playground.
- Coordinate the additional ADA connections throughout Dallas White Park.
- Identify a suitable repair or replacement product for the Boundless Playground safety surface.
- Collaborate with the Athletic Field team to develop a renovation plan for one soccer field at Narramore Sports Complex.
- Convert the softball field at Dallas White Park to a multipurpose sports field.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Renters of Parks and Recreation pavilions / open space will rate overall satisfaction of the rental at 4.0 or higher on a 5-point scale.	4.67	4.36	4.13	4.50
Renters of Parks and Recreation athletic fields will rate overall satisfaction of the rental at 4.0 or higher on a 5-point scale.	N/A	4.60	4.10	4.50
Complete an inspection of all playgrounds monthly to ensure patron safety.	100.00%	100.00%	100%	100.00%

Goal	Provide timely maintenance and repair services in a cost-effective manner.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Complete 75% of non-recurring work orders within 10 business days of the request.	94.54%	91.00%	90.00%	95.00%

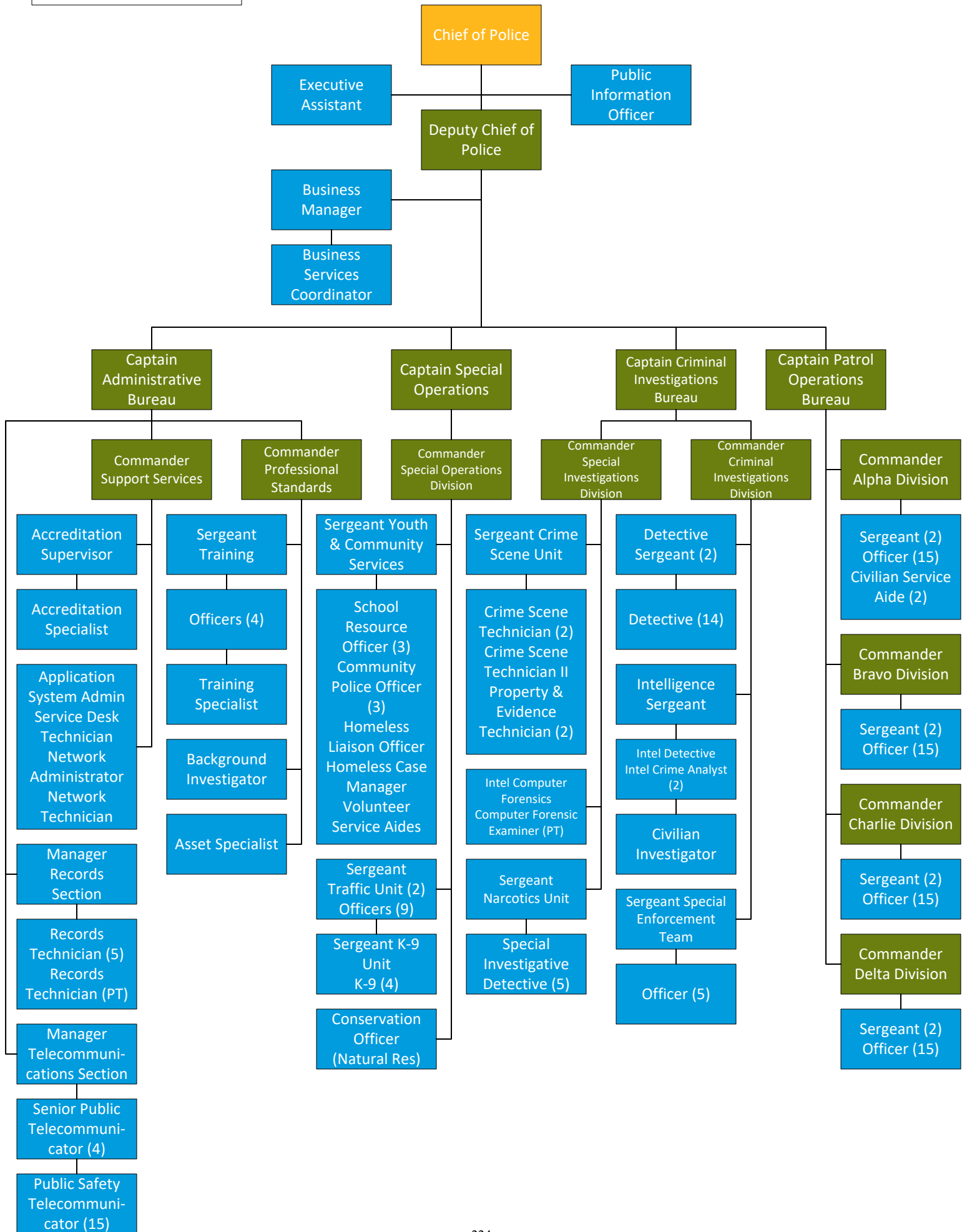
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>General Fund (001)</b>					
Personnel Expenditures	\$531,221	\$690,792	\$1,073,667	\$1,284,870	\$1,430,740
Operating Expenditures	334,990	506,221	747,343	941,430	1,018,840
Capital Outlay	-	-	61,419	15,000	121,240
<b>TOTAL EXPENDITURES</b>	<b>\$866,211</b>	<b>\$1,197,013</b>	<b>\$1,882,429</b>	<b>\$2,241,300</b>	<b>\$2,570,820</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$118	\$41,877	\$8,395	\$0	\$0
Capital Outlay	32,701	700,369	149,170	75,000	612,590
<b>TOTAL EXPENDITURES</b>	<b>\$32,819</b>	<b>\$742,246</b>	<b>\$157,565</b>	<b>\$75,000</b>	<b>\$612,590</b>
<b>R&amp;R General Fund (321)</b>					
Capital Outlay	\$0	\$0	\$0	\$106,300	\$300,000
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$106,300</b>	<b>\$300,000</b>
<b>TOTAL PARKS MAINTENANCE EXPENDITURES</b>	<b>\$899,030</b>	<b>\$1,939,259</b>	<b>\$2,039,993</b>	<b>\$2,422,600</b>	<b>\$3,483,410</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Parks and Grounds Manager	1	1	1	1	1
Assistant Parks & Grounds Manager	-	-	-	1	1
Administrative Services Specialist	-	-	-	1	-
Athletic Field Specialist II	-	-	4	4	4
Athletic Field Specialist III	-	-	4	3	3
Athletic Field Supervisor	-	-	1	-	-
Groundskeeper I	1	1	1	-	-
Groundskeeper II	4	5	5	6	7
Groundskeeper III	1	1	1	-	-
Senior Athletic Field Specialist	-	-	-	1	1
Senior Groundskeeper	-	-	-	1	1
Staff Assistant II	1	1	1	-	-
<b>TOTAL</b>	<b>8</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>18</b>

196 Authorized Positions



## Police Department (2100)

### MISSION

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to:

- protect life and property;
- preserve the peace;
- prevent, reduce, and deter crime and the fear of crime;
- enforce the law fairly;
- protect individual rights;
- provide a safe and secure environment for all citizens.

To accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community-oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

### STRATEGIC PILLARS AND PRIORITIES



- Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.
- Strive to maintain one of the lowest crime rates among comparable cities.
- Ensure the physical security of City assets and operations.
- Build cohesive community partnerships that leverage education & resources to address critical community concerns.

### CORE SERVICE AREAS

*Law Enforcement Patrol Services*  
*Criminal Investigations*  
*Community Education*

### ACCOMPLISHMENTS

- Completed 2022 Annual Report.
- Held Community Events:
  - Shop with A Cop,
  - Coffee With a Cop,
  - Hearts Program,
  - Do the Right Thing Program,
  - Town Hall Meet and Greet talks,
  - North Port Night Out,
  - Santa Surprise, and
  - Stuff a Cruiser

### INITIATIVES

- Promote public trust and legitimacy.
- Enhance policy and oversight.
- Promote technology and social media.
- Enhance community policing and crime reduction.
- Maintain high level of training and education for sworn and civilian personnel.
- Promote officer safety and wellness.
- Foster a Community of Unity.

- Increase traffic enforcement

**GOALS AND PERFORMANCE MEASURES**

<b>Goal</b>	<b>Protect and serve the public through proactive and effective policing and emergency preparedness.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Maintain the percentage of residents who feel that North Port has remained a safe place to live at 80%.	91.00%	95.80%	95.7%	80.00%
Maintain the national average of four (4) UCR Person Crimes per 1,000 residents.	0.30	0.30	0.04	0.04
Maintain the national average of thirty-two (32) UCR Property Crimes per 1,000 residents.	2.50	2.30	2.70	2.00
Maintain an average response time for all service calls at 10 minutes or less.	7:52	10:17	11:09	10:00
Maintain person clearance crime rate (murders, rapes, robberies, aggravated assaults) of 48.4%, meeting the national average.	49.51%	31.59%	40.74%	48.40%
Maintain property crimes clearance rate (burglary, theft, motor vehicle theft) of 20.1%, meeting the national average.	23.67%	16.59%	23.79%	20.10%

<b>Goal</b>	<b>Cultivate, enhance, and foster trustworthy relationships with the community.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Maintain a 75% satisfaction rate of residents who participate in the annual Citizen's Public Safety Academy (CPSA) as it relates to effective methods in developing partnerships with the North Port Police Department.	N/A	95.00%	100.00%	75.00%

**OPERATING BUDGET SUMMARY**

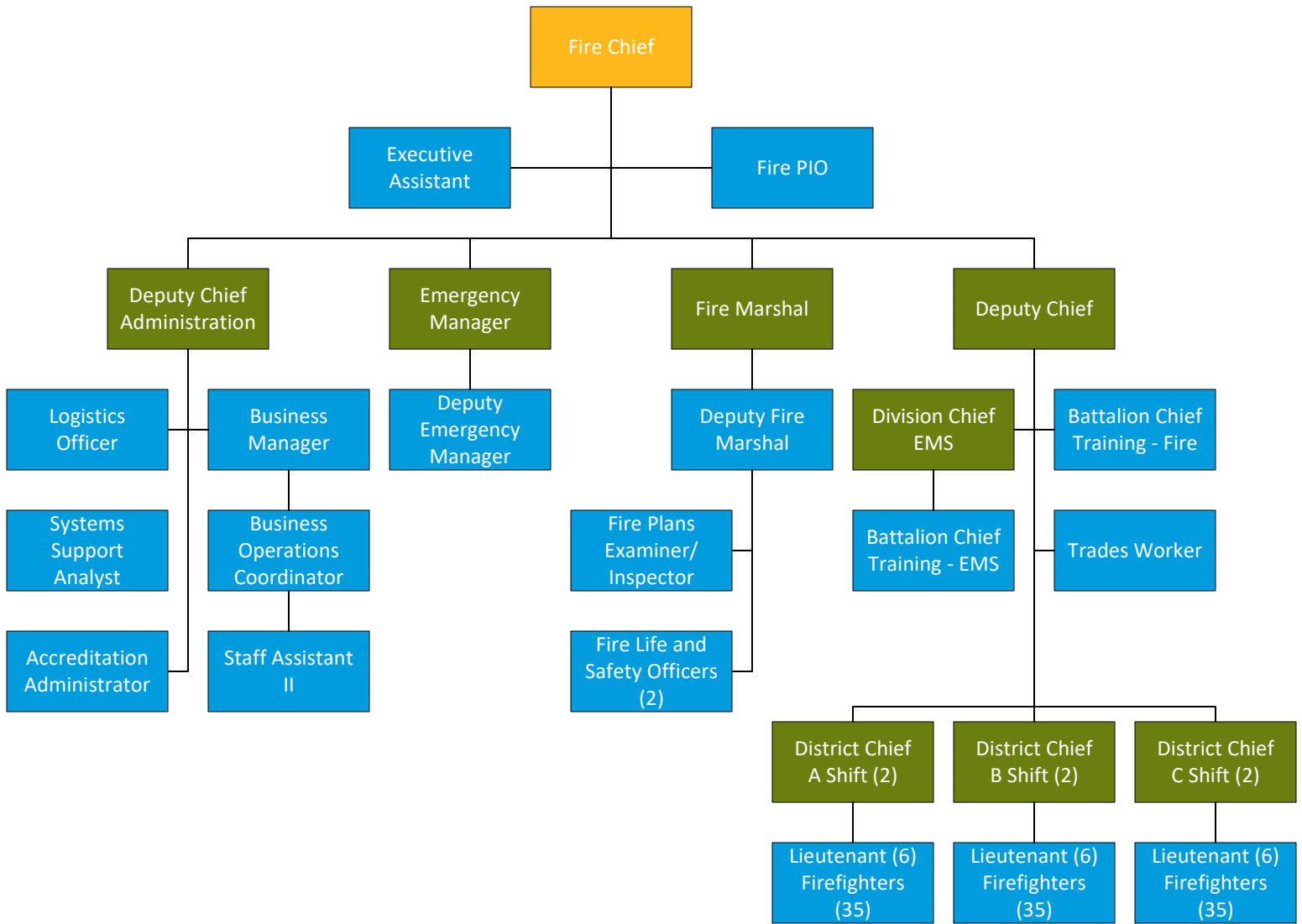
DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$17,037,143	\$18,246,497	\$20,179,783	\$21,513,210	\$27,178,760
Operating Expenditures	2,009,261	2,332,130	2,567,891	3,252,030	3,899,760
Capital Outlay	119,522	223,946	64,154	165,920	138,050
<b>TOTAL EXPENDITURES</b>	<b>\$19,165,926</b>	<b>\$20,802,573</b>	<b>\$22,811,828</b>	<b>\$24,931,160</b>	<b>\$31,216,570</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenue	(\$523,055)	(\$540,760)	(\$615,040)	(\$581,300)	(\$647,460)
Grant Revenues	(492,932)	(2,376,685)	(190,294)	(16,400)	(26,770)
Charges for Service	(239,932)	(413,168)	(388,327)	(373,380)	(513,060)
Fines and Forfeitures	(105,901)	(126,662)	(149,184)	(119,200)	(130,820)
Miscellaneous Revenue	(33,592)	(27,707)	(43,028)	(12,000)	(24,600)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$1,395,412)</b>	<b>(\$3,484,982)</b>	<b>(\$1,385,873)</b>	<b>(\$1,102,280)</b>	<b>(\$1,342,710)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$17,770,514</b>	<b>\$17,317,591</b>	<b>\$21,425,955</b>	<b>\$23,828,880</b>	<b>\$29,873,860</b>
<b>Law Enforcement Trust Fund (105)</b>					
Operating Expenditures	\$58,540	\$8,324	\$179,137	\$31,400	\$38,900
Capital Outlay	-	-	125,149	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$58,540</b>	<b>\$8,324</b>	<b>\$304,287</b>	<b>\$31,400</b>	<b>\$38,900</b>
<b>Police Education Fund (108)</b>					
Operating Expenditures	\$14,000	\$14,000	\$14,000	\$18,000	\$18,000
<b>TOTAL EXPENDITURES</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$18,000</b>	<b>\$18,000</b>
<b>Law Enforcement Impact Fee (150)</b>					
Operating Expenditures	\$4,254	\$0	\$76,475	\$0	\$0
Capital Outlay	109,848	191,753	868,867	301,800	280,000
Grants and Aids	-	-	-	-	732,550
Interfund Transfers	-	225,653	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$114,102</b>	<b>\$417,406</b>	<b>\$945,342</b>	<b>\$301,800</b>	<b>\$1,012,550</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$45,092	\$21,028	\$144,464	\$0	\$70,000
Capital Outlay	301,535	798,568	1,036,249	1,729,000	3,184,140
<b>TOTAL EXPENDITURES</b>	<b>\$346,627</b>	<b>\$819,596</b>	<b>\$1,180,713</b>	<b>\$1,729,000</b>	<b>\$3,254,140</b>
<b>TOTAL POLICE DEPARTMENT NET EXPENDITURES</b>	<b>\$18,303,783</b>	<b>\$18,576,917</b>	<b>\$23,870,297</b>	<b>\$25,909,080</b>	<b>\$34,197,450</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Chief of Police	1	1	1	1	1
Deputy Chief of Police	1	1	1	1	1
Captain	3	3	3	4	4
Police Commander (Sworn)	7	7	7	8	8
Police Commander - IT	-	1	1	1	1
Sergeant	15	16	17	18	19
Accreditation Administrator	1	1	1	-	-
Accreditation Supervisor	-	-	-	1	1
Accreditation Specialist	-	-	-	1	1
Applications Systems Administrator	1	1	1	1	1
Asset Specialist	-	-	-	1	1
Business Manager	1	1	1	1	1
Business Services Coordinator	1	1	1	1	1
Civilian Investigator	-	-	-	1	1
Community Services Officer	3	3	3	2	2
Computer Forensic Examiner (part-time)	-	1	1	1	1
Crime Analyst	1	2	2	2	2
Crime Scene Technician	3	3	2	2	2
Crime Scene Technician II	-	-	1	1	1
Detail and Volunteer Support Specialist	1	1	1	-	-
Executive Assistant	-	-	-	1	1
Forensic Supervisor	1	1	-	-	-
Homeless Case Manager	-	1	1	1	1
Information Technology Manager	1	-	-	-	-
Network Administrator	-	-	1	1	1
Network Technician	-	1	-	-	1
Police Officers	95	94	95	97	110
Police Records Technician I	2	2	1	1	1
Police Records Technician II	2	2	3	3	3
Police Records Technician (part-time)	1	1	1	1	1
Property/Evidence Technician	2	2	2	2	2
Public Information Officer – Police	-	-	1	1	1
Public Safety Telecommunicator	12	12	12	14	15
Records Manager	1	1	1	1	1
Recruiter & Background Investigator	1	1	1	1	1
Senior Public Safety Telecommunicator	4	4	4	4	4
Service Desk Specialist	1	-	-	-	-
Service Desk Technician	1	1	1	1	1
Telecommunications Center Manager	1	1	1	1	1
Training Specialist	1	1	1	1	1
<b>TOTAL</b>	<b>165</b>	<b>168</b>	<b>170</b>	<b>179</b>	<b>195</b>



151 Authorized Positions



## *Fire Rescue - Emergency Medical Services (2222)*

### **MISSION**

The mission of Emergency Medical Services (EMS) is to provide exceptional public safety services in a safe, compassionate and professional manner through execution of our vision.

- maintaining timely, efficient and quality responses to requests for assistance;
- providing emergency medical services; and
- ensuring the safety and health of the community by maintaining the highest quality of preparedness.

### **STRATEGIC PILLARS AND PRIORITIES**



- Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.

### **CORE SERVICE AREAS**

*Emergency Medical Services*

### **ACCOMPLISHMENTS**

- Awarded 175 Phoenix (Life Saving) Awards to staff.
- Awarded 15 Stork Awards.
- Successful resuscitation rate of Cardiac Arrest patients by staff is 51.51% (National rate is 17.2%).
- All personnel completed Pediatric Advanced Life Support Course (PALS).
- All Paramedics completed Neonatal Resuscitation Course (NRC) instructed by All Children's Hospital staff.
- Began the accreditation process through Commission on Accreditation of Ambulance Services (CAAS).
- Established a General Fund Renewal and Replacement contribution to fund the replacements of future advanced life support (ALS) rescues.

### **INITIATIVES**

- *Fiscal Sustainability* – As growth explodes in North Port, we are working to support and maintain our reserves at the maximum allowable levels to be responsive to negative market changes and help continued rate stabilization. We continue to plan for future personnel costs as new stations come online and we continue to look for responsible ways to spread those costs over time through aggressive pursuit of SAFER grants and strategic financial planning.
- Complete the accreditation process through Commission on Accreditation of Ambulance Services (CAAS) and become accredited.
- Continue review and updates to Fire Rescue's Strategic Plan, Standards of Cover, and Management Study to address the significant growth changes that have occurred since the last update in 2018.
- Host our inaugural Open House Community Event to highlight our facilities, staff, and enhance public education outreach.

**GOALS AND PERFORMANCE MEASURES**

<b>Goal</b>	<b>Arrive on scene of emergencies in a safe and timely manner to ensure prompt and exceptional care to all that request medical treatment.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
EMS customer satisfaction rating of outstanding.	100.00%	100.00%	99.62%	95.00%
Average response time of seven minutes or less.	N/A	N/A	5.3	< 7 minutes
Total on scene time of twenty minutes or less for all high acuity calls	N/A	N/A	N/A	< 20 minutes
<b>Goal</b>	<b>Increase out-of-hospital cardiac arrest survival.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Cardiac survival rate of 20% or higher.	N/A	N/A	51.51%	> 20.00%

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
<b>EXPENDITURES</b>					
Personnel Expenditures	\$6,440,289	\$7,604,958	\$8,159,585	\$9,663,010	\$10,497,080
Operating Expenditures	919,365	986,403	1,117,783	1,561,840	1,593,570
Capital Outlay	-	14,189	-	-	-
Interfund Transfers	108,000	108,000	108,000	408,000	408,000
<b>TOTAL EXPENDITURES</b>	<b>\$7,467,654</b>	<b>\$8,713,550</b>	<b>\$9,385,369</b>	<b>\$11,632,850</b>	<b>\$12,498,650</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenues	(\$196,278)	(\$247,148)	(\$170,377)	(\$170,000)	(\$170,000)
Grant Revenues	(3,537)	-	(4,479)	(3,940)	(4,660)
Charges for Service	(2,271,356)	(2,340,336)	(3,039,177)	(2,829,470)	(3,323,170)
Miscellaneous Revenue - Med Flight Lease	(11,936)	(8,387)	(10,730)	(10,420)	(10,730)
<b>TOTAL GENERATED REVENUES</b>	<b>(\$2,483,107)</b>	<b>(\$2,595,871)</b>	<b>(\$3,224,763)</b>	<b>(\$3,013,830)</b>	<b>(\$3,508,560)</b>
<b>NET GENERAL FUND EXPENDITURES</b>	<b>\$4,984,547</b>	<b>\$6,117,679</b>	<b>\$6,160,606</b>	<b>\$8,619,020</b>	<b>\$8,990,090</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$4,508	\$0	\$0	\$0	\$0
Capital Outlay	39,886	-	-	75,110	2,700,880
<b>TOTAL EXPENDITURES</b>	<b>\$44,394</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,110</b>	<b>\$2,700,880</b>
<b>R&amp;R General Fund (321)</b>					
Operating Expenditures	\$0	\$0	\$19,803	\$0	\$0
Capital Outlay	-	169,079	18,383	32,070	26,910
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$169,079</b>	<b>\$38,186</b>	<b>\$32,070</b>	<b>\$26,910</b>
<b>TOTAL EMS NET EXPENDITURES</b>	<b>\$5,028,941</b>	<b>\$6,286,758</b>	<b>\$6,198,792</b>	<b>\$8,726,200</b>	<b>\$11,717,880</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

See Fire Rescue District Staffing for EMS Funded Authorized Positions.

## Fire Rescue District (2222)

### MISSION

The mission of the Fire Rescue Department is to provide exceptional public safety services in a safe, compassionate and professional manner through execution of our vision.

- enhancing sustainability by providing fire protection services for the community;
- providing community education to improve the quality of life;
- ensuring public safety and health; and
- providing risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

### STRATEGIC PILLARS AND PRIORITIES



- Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.
- Maintain a Comprehensive Emergency Management training program which addresses the internal and external needs of both the City and supporting jurisdictions/organizations.
- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.
- Build cohesive community partnerships that leverage education & resources to address critical community concerns.



- Continue utilization of 10-year Financial Sufficiency Plan for the Fire Rescue District to ensure sustainability and transparency.

### CORE SERVICE AREAS

*Life Safety and Fire Prevention Services*  
*Emergency Management Services*  
*Public Education*

### ACCOMPLISHMENTS

- Began the accreditation process through Commission on Fire Accreditation International (CFAI).
- Completed the Fire Rescue Training Tower/Burn Building which now provides a local facility to train our firefighters in live fire scenarios, search and rescue, fire attack tactics, and rope rescue operations.
- Added an additional advanced life support ambulance with staffing to mitigate demands for service city-wide

### INITIATIVES

- Fiscal Sustainability – As growth explodes in North Port, we are working to support and maintain our reserves at the maximum allowable levels to be responsive to negative market changes and help continued rate stabilization. We continue to plan for future personnel costs as new stations come online and we continue to look for responsible ways to spread those costs over time through aggressive pursuit of SAFER grants and strategic financial planning.
- Continue review and updates to Fire Rescue's Strategic Plan, Standards of Cover, and Management Study to address the significant growth changes that have occurred since the last update in 2018.
- Host our inaugural Open House Community Event to highlight our facilities, staff, and enhance public education outreach.

**GOALS AND PERFORMANCE MEASURES**

<b>Goal</b>	<b>Respond to and arrive on scene of emergencies in a safe and timely manner to ensure prompt and exceptional service that prevents fire spread beyond the area of origin.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Maintain average response time of 8 minutes or less.	88.61%*	83.49%	5.97	< 8 minutes
Maintain average turnout time of 80-seconds or less.	89.85%	91.16%	38.95	< 80 seconds

*\*COVID-19 impacted this performance measure.*

<b>Goal</b>	<b>Ensure reasonable life safety conditions through inspection programs.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Inspect 100% of Businesses located within the City of North Port annually.	99.61%	100.00%	99.42%	100.00%
Within forty-five days of initial fire safety inspection, have 95% compliance with applicable Fire & Life Safety Codes.	94.92%	95.72%	93.57%	95.00%

<b>Goal</b>	<b>Maintain a Comprehensive Emergency Management training program which addresses the internal and external needs of both the City and supporting jurisdictions/ organizations.</b>			
	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Target</b>
Conduct a minimum of fifteen (15) Emergency Management Training courses.	N/A	15	22	15
Achieve and maintain a 90% rate of staff current on required Emergency Management training.	N/A	N/A	N/A	90.00%

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2023 <u>Adopted</u>
<b>Fire Rescue District (110)</b>					
Personnel Expenditures	\$8,422,731	\$8,022,572	\$8,437,736	\$10,015,540	\$10,980,390
Operating Expenditures	2,130,139	2,488,414	2,785,010	3,476,440	3,565,130
Capital Outlay	-	22,234	327,263	-	-
Interfund Transfers	1,195,000	1,624,480	2,803,200	1,645,000	1,550,000
<b>TOTAL EXPENDITURES</b>	<b>\$11,747,870</b>	<b>\$12,157,700</b>	<b>\$14,353,209</b>	<b>\$15,136,980</b>	<b>\$16,095,520</b>
<b>Fire Impact Fee Fund (151)</b>					
Operating Expenditures	\$42,958	\$30,283	\$10,262	\$0	\$0
Capital Outlay	121,262	877,625	318,831	-	97,580
Grants and Aids	-	-	176,347	1,075,980	315,000
Interfund Transfers	-	387,455	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$164,220</b>	<b>\$1,295,363</b>	<b>\$505,440</b>	<b>\$1,075,980</b>	<b>\$412,580</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$100,352	\$1,900	\$0	\$0	\$0
Capital Outlay	148,513	548,637	1,269,735	-	1,800,000
<b>TOTAL EXPENDITURES</b>	<b>\$248,865</b>	<b>\$550,537</b>	<b>\$1,269,735</b>	<b>\$0</b>	<b>\$1,800,000</b>
<b>R&amp;R Fire District (323)</b>					
Operating Expenditures	\$15,792	\$0	\$19,803	\$0	\$7,960
Capital Outlay	629,519	-	-	425,560	903,800
<b>TOTAL EXPENDITURES</b>	<b>\$645,311</b>	<b>\$0</b>	<b>\$19,803</b>	<b>\$425,560</b>	<b>\$911,760</b>
<b>TOTAL FIRE RESCUE EXPENDITURES</b>	<b>\$12,806,266</b>	<b>\$14,003,600</b>	<b>\$16,148,187</b>	<b>\$16,638,520</b>	<b>\$19,219,860</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS\***

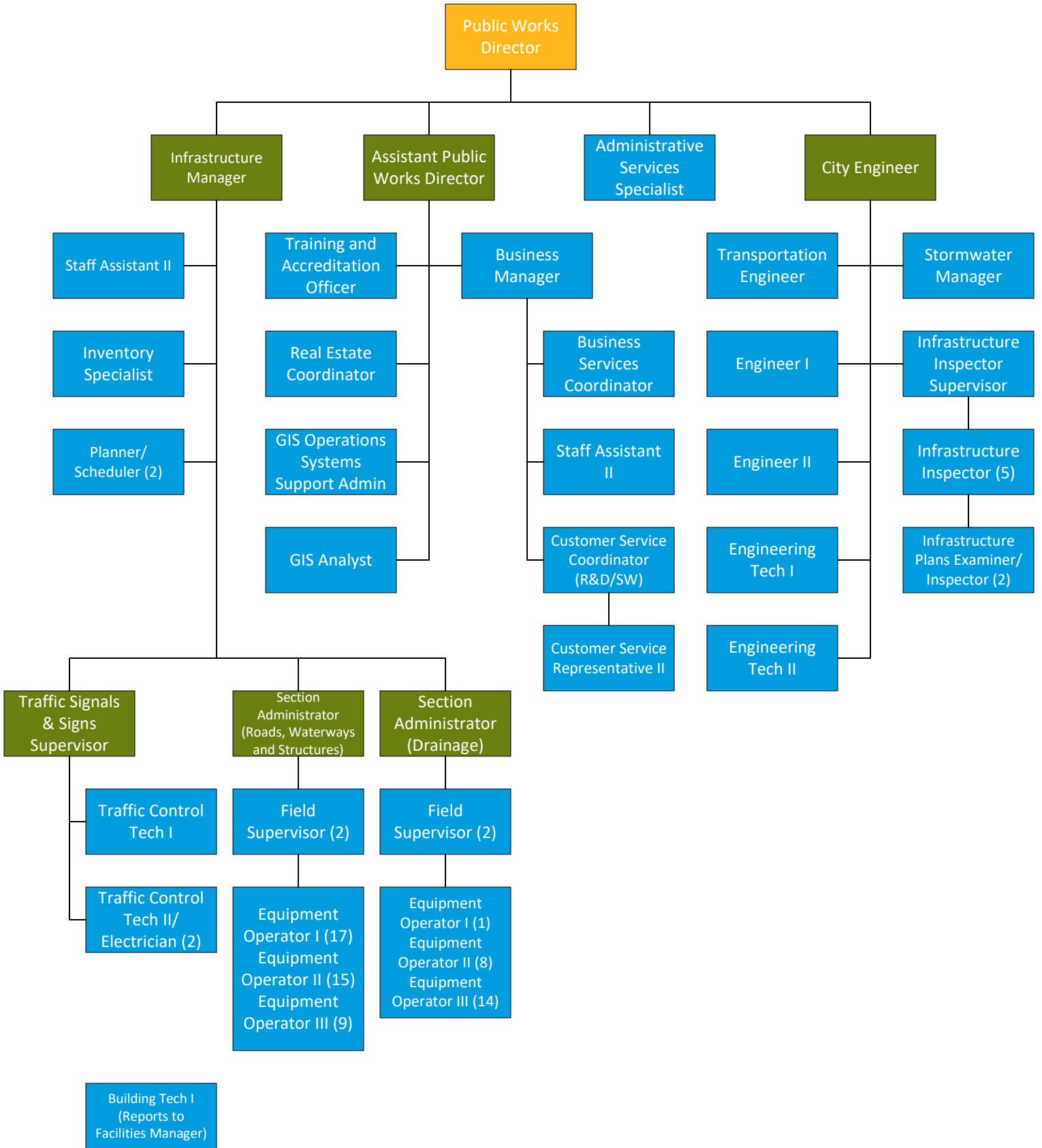
DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
	Amended	Amended	Amended	Amended	Adopted
Fire Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Deputy Chief Administration	-	-	1	1	1
Fire District Chief**	3	3	6	6	6
Division Chief of Emergency Management	1	1	1	-	-
Division Chief of Emergency Medical Services	1	1	1	1	1
Division Chief of Administration	1	1	-	-	-
Fire Marshal	1	1	1	1	1
Accreditation Administrator	-	-	-	1	1
Building Tech III/Trades Worker Journeyman	1	1	1	1	1
Business Manager	1	1	1	1	1
Business Operations Coordinator	1	1	1	-	-
Business Services Coordinator	-	-	-	1	1
Deputy Emergency Manager	-	-	-	1	1
Deputy Fire Marshal	-	-	-	1	1
Emergency Manager	-	-	-	1	1
Executive Assistant	1	1	1	1	1
Firefighters/Paramedics	90	90	93	98	105
Fire Plans Examiner/Inspector	2	2	2	1	1
Lieutenant	18	18	18	18	18
Life Safety Fire Prevention Officers	2	2	2	2	2
Logistics Officer	1	1	1	1	1
Public Information Officer-Fire	-	-	-	1	1
Recruit Firefighter/Paramedic	-	6	-	-	-
Staff Assistant II	1	1	1	1	1
System Support Analyst	1	1	1	1	1
Training Officer	2	2	2	2	2
<b>TOTAL</b>	<b>130</b>	<b>136</b>	<b>136</b>	<b>144</b>	<b>151</b>

\*Positions funded by both the General Fund (001) and Fire Rescue District Fund (110).

\*\*Title changed from Battalion Chief to Fire District Chief in FY 2022.



107 Authorized Positions



## Public Works – Road & Drainage District (5000)

### MISSION

The mission of the Road & Drainage Department is to efficiently maintain public infrastructure and provide services to ensure the safety, health and well-being of our residents by:

- providing on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment;
- ensuring roadways are structurally sound to promote vehicular safety; and
- operating and maintaining reliable water control structures.

In order to accomplish this mission, the Road & Drainage Division is responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, traffic signalization, street lighting, sidewalk construction, water control structure maintenance, and overall drainage within the City.

### STRATEGIC PILLARS AND PRIORITIES



- Improve City gateway entry features to convey a sense of arrival in North Port.



- Partner with Florida Department of Transportation and Charlotte County to enhance connectivity and establish a new I-75 interchange at Yorkshire Street or Raintree Boulevard.
- Improve East-West connectivity of the City's transportation system by widening Price Boulevard, Hillsborough Boulevard and the addition of connector bridges.
- Proactively rehabilitate the water control structures and stormwater conveyances (roadside swales, drainage outfalls, retention ditches and waterways) to design specifications to reduce flooding.
- Rehabilitate roadways and bridges under the jurisdiction of North Port to ensure integrity, and a safe and reliable transportation network.
- Develop multi-modal connectivity to historical, cultural, and recreational locations, including neighborhoods, and environmental greenway & blueway points of interests throughout the City of North Port.

### CORE SERVICE AREAS

*Road Infrastructure*  
*Stormwater Control*

### ACCOMPLISHMENTS

- Completed Woodhaven Pedestrian Bridge construction project.
- Responded to damages from Hurricane Ian including the repair of four waterway crossings on Price Boulevard as well as the rehabilitation of damaged segments of Hillsborough Boulevard, Eldron Avenue, Zellwood Terrace, and Ronald Street.
- Completed repairs to erosion around Water Control Structure 106 and fixed Wier 123.
- Launched efforts to purchase parcels for additional east west connectivity north of the Snover Waterway.
- Completed methodology and assessment study incorporating plans for Public Works Facility Phase II.
- Completed Bridge Condition Study and Report for the Bridge at Cranberry Boulevard over the Snover Waterway.
- Completed design of Water Control Structure No. 113 (Snover Waterway east of the Myakkahatchee Creek).
- Completed thorough review of blockages within the Myakkahatchee Creek. Received notice of award of a grant from Natural Resources Conservation Service to address the blockages.
- Removed approximately 40,000 tons of debris and sediment in the Cosmic Waterway.

**INITIATIVES**

- Complete design work for Price Boulevard Widening Phase I and advertise a solicitation for a contractor.
- Continue working with Development Services to complete updates to the Comprehensive Plan and ULDC to support transition to Mobility Fees.
- Complete the construction of Water Control Structure No. 113.
- Complete design of design of Water Control Structure No. 114 (Snover Waterway west of the Salford Boulevard).
- Complete permitting and remove blockages within the Myakkahatchee Creek.
- Complete a tree planting survey and plan for Cranberry and Salford Boulevards and a native landscaping plan for the City gateway at Sumter and I-75.
- Commence Project R23PBRR Rehabilitation of Pedestrian Bridges.
- Complete Design of Public Works Facility Phase II.
- Commence Project R23RRH Routine Road Rehabilitation and Maintenance Project.
- Continue making stormwater improvements outlined in the 10-Year Stormwater Management Plan.
- Continue the structural inspection of pedestrian bridges within the City utilizing in-house resources.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure timely response to customers.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Respond to 95% of Customer Requests for Service within 3 business days.	98.00%	98.00%	98.00%	95.00%

Goal	Effectively manage the stormwater drainage system to ensure adequate local drainage and maintain a timely response to customer service requests.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Rehabilitate swales, retention ditches, and canals (number of linear feet).	510,088	400,000	420,000	400,000
Design and replace a minimum of one (1) water control structure annually.	1	1	1	1

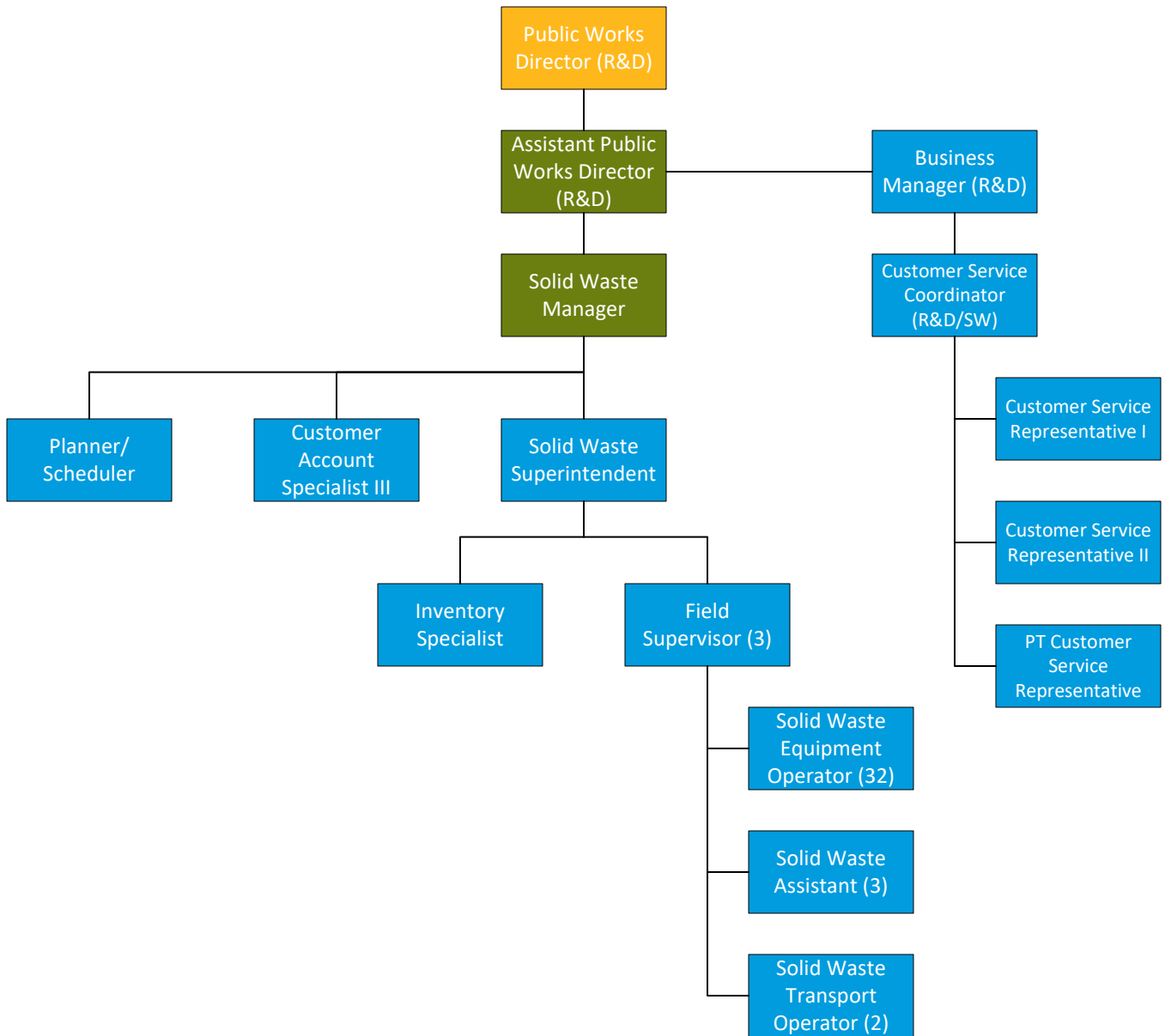
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Road &amp; Drainage District (107)</b>					
Personnel Expenditures	\$6,367,471	\$6,466,833	\$7,258,425	\$8,424,140	\$9,191,240
Operating Expenditures	8,989,933	7,226,894	9,265,304	10,085,900	8,651,010
Capital Outlay	2,038,119	1,248,420	1,652,439	6,974,640	4,571,150
Interfund Transfers	850,000	850,000	2,950,000	669,170	2,048,970
<b>TOTAL EXPENDITURES</b>	<b>\$18,245,523</b>	<b>\$15,792,147</b>	<b>\$21,126,168</b>	<b>\$26,153,850</b>	<b>\$24,462,370</b>
<b>Escheated Lots-Land (144)</b>					
Capital Outlay	\$428,289	\$372,883	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$428,289</b>	<b>\$372,883</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Transportation Impact Fee Fund (153)</b>					
Capital Outlay	\$109,035	\$6,177	\$0	\$0	\$1,497,200
Grants and Aids	649,379	6,587,293	2,150,293	2,150,000	1,967,990
<b>TOTAL EXPENDITURES</b>	<b>\$758,414</b>	<b>\$6,593,470</b>	<b>\$2,150,293</b>	<b>\$2,150,000</b>	<b>\$3,465,190</b>
<b>Road Reconstruction Bond Debt Service (205)</b>					
Operating Expenditures	\$129,241	\$32,140	\$32,644	\$40,000	\$40,000
Debt Service	4,755,629	2,638,817	2,631,013	2,635,070	2,451,320
<b>TOTAL EXPENDITURES</b>	<b>\$4,884,870</b>	<b>\$2,670,957</b>	<b>\$2,663,657</b>	<b>\$2,675,070</b>	<b>\$2,491,320</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$1,990,560	\$177,903	\$4,640,759	\$1,748,580	\$1,604,100
Capital Outlay	1,520,266	2,695,789	2,864,488	1,593,720	1,506,400
<b>TOTAL EXPENDITURES</b>	<b>\$3,510,826</b>	<b>\$2,873,692</b>	<b>\$7,505,247</b>	<b>\$3,342,300</b>	<b>\$3,110,500</b>
<b>R&amp;R - Road &amp; Drainage District (322)</b>					
Operating Expenditures	\$37	\$65	\$26	\$0	\$0
Capital Outlay	378,327	690,771	182,278	1,770,400	2,115,320
<b>TOTAL EXPENDITURES</b>	<b>\$378,364</b>	<b>\$690,836</b>	<b>\$182,304</b>	<b>\$1,770,400</b>	<b>\$2,115,320</b>
<b>Road Reconstruction Fund (330)</b>					
Capital Outlay	\$1,073,612	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,073,612</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ROAD &amp; DRAINAGE EXPENDITURES</b>	<b>\$29,279,898</b>	<b>\$28,993,985</b>	<b>\$33,627,669</b>	<b>\$36,091,620</b>	<b>\$35,644,700</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Public Works Director	1	1	1	1	1
Assistant Public Works Director	1	1	1	1	1
City Engineer	1	1	1	1	1
Infrastructure and Facilities Manager	1	1	1	-	-
Infrastructure Manager	-	-	-	1	1
Administrative Services Specialist	1	1	1	1	1
Assist Infrastructure & Facilities Mngr	1	1	1	-	-
Building Technician I	-	-	1	1	1
Business Manager	1	1	1	1	1
Business Services Coordinator	1	1	1	1	1
Customer Service & Ops Coordinator	-	-	1	1	1
Customer Service Representative I	1	1	1	-	-
Customer Service Representative II	-	-	-	1	1
Engineer I	2	1	1	1	1
Engineer II	-	1	2	1	1
Engineering Technician I	1	-	-	1	1
Engineering Technician II	1	1	1	1	1
Equipment Operator I	18	22	19	18	18
Equipment Operator II	20	22	22	23	23
Equipment Operator III	23	23	23	23	23
Field Supervisor	4	4	4	4	4
GIS Analyst	1	1	1	1	1
GIS & Operations Support Sys Admin	-	1	1	1	1
Infrastructure Inspector	5	5	5	5	5
Infrastructure Inspector Supervisor	-	1	1	1	1
Infrastructure Plans Examiner/Inspect	1	2	2	2	2
Inventory Specialist	1	1	1	1	1
Operations System Support Admin	1	-	-	-	-
Planner/Scheduler	2	2	2	2	2
Real Estate Coordinator	-	-	-	1	1
Section Administrator	3	3	3	2	2
Staff Assistant I	1	-	-	-	-
Staff Assistant II	1	2	2	2	2
Stormwater Manager	1	1	1	1	1
Traffic Control Technician I	2	2	2	1	1
Traffic Control Tech II/Electrician	1	1	1	2	2
Traffic Signals & Signs Supervisor	-	-	-	1	1
Training and Accreditation Officer	-	-	1	1	1
Transportation Engineer	1	1	-	1	1
<b>TOTAL</b>	<b>99</b>	<b>106</b>	<b>106</b>	<b>107</b>	<b>107</b>

47.5 Authorized Positions



## Public Works – Solid Waste District (3032)

### MISSION

The mission of the Solid Waste District is to achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management by:

- ensuring the safety and health of citizens through the proper and efficient collection and disposal of solid waste;
- exploring viable options to improve solid waste collection;
- ensuring environmental sustainability through the proper disposal of solid waste; and
- encouraging citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

### STRATEGIC PILLARS AND PRIORITIES



- North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.



- Construct and operate a solid waste transfer station to improve efficiency and prepare for future growth.

### CORE SERVICE AREAS

*Solid Waste Collection*

### ACCOMPLISHMENTS

- **Recycling Center** - The Recycling Center at 5455 Pan American Boulevard has been operational for four (4) years. The City's residential recyclable material is delivered to this facility. Contaminants, such as plastic bags and styrofoam, are being removed by hand before being transported to the Recycling Processor in Sarasota, Florida for reuse. The implementation of the Recycling Center has resulted in the following efficiencies and cost savings:
  - Solid Waste Equipment Operators are spending more time within the City to provide Solid Waste collection services.
  - The Solid Waste vehicles are using less fuel and time travelling to a distant Recycling Transfer Station. This has also been a benefit to driver safety.
  - Vehicle maintenance costs are lower.
- The Solid Waste District generated a revenue of \$344,479 for their curbside material collected in 2022.
- City of North Ports Recycle Coach App reached milestones in 2022, over 10,000 subscribers, 150,000 users, and 3,670,452 interactions.
- **Public Outreach** - Social media and the Recycle Coach App are utilized to inform citizens of many different Solid Waste activities as well as new programs and procedures.
- **Recycling**
  - A targeted Recycling Campaign was initiated to educate residents who were not recycling correctly or trashing materials that are accepted in the Recycling Program.
  - Recycle Coach continues to be a success. It's a free mobile app for North Port Residents that provides a customized schedule for garbage, recycling, and yard waste collection and allows users to set reminders, so they will never miss a collection day again.
- **Equipment Replacement** - Five Curotto Cans, one F-250 Crew Cab, and one JCB Wheeled Loader was purchased. Capital acquisitions contributed to sustaining the Solid Waste District's level of service.
- **Service Efficiencies** - The Solid Waste District has acquired five (5) additional properties for a Solid Waste Transfer Station. Staff has experienced efficiencies and cost savings that the establishment of a Recycle and Yard Waste Center within the City has provided. A Solid Waste Transfer Station within the City will provide more options for sustainability.

**INITIATIVES**

- Maintain an Equipment Replacement Schedule to ensure trucks and equipment are available each day to collect solid waste, recycling, and yard waste in a timely and efficient manner.
- Focus on diverting material from the landfill. Traditional recyclable and yard waste tonnages are projected to increase.

**GOALS AND PERFORMANCE MEASURES**

Goal	Effectively manage the City's solid waste, hazardous waste, and yard waste.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Pick up minimum 460 Bulk Collections Per Week.	363	434	349	460
Host at least one Hazardous Waste collection event annually.	1	2	2	2

Goal	Minimize waste generation and maximize Recycling and Reuse Programs.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Increase percentage of residential recycling as compared to residential garbage year over year. *	-3.79%	3.00%	-8.25%	5.00%

*\*Hurricane Ian impacted the first quarter of residential recycling.*



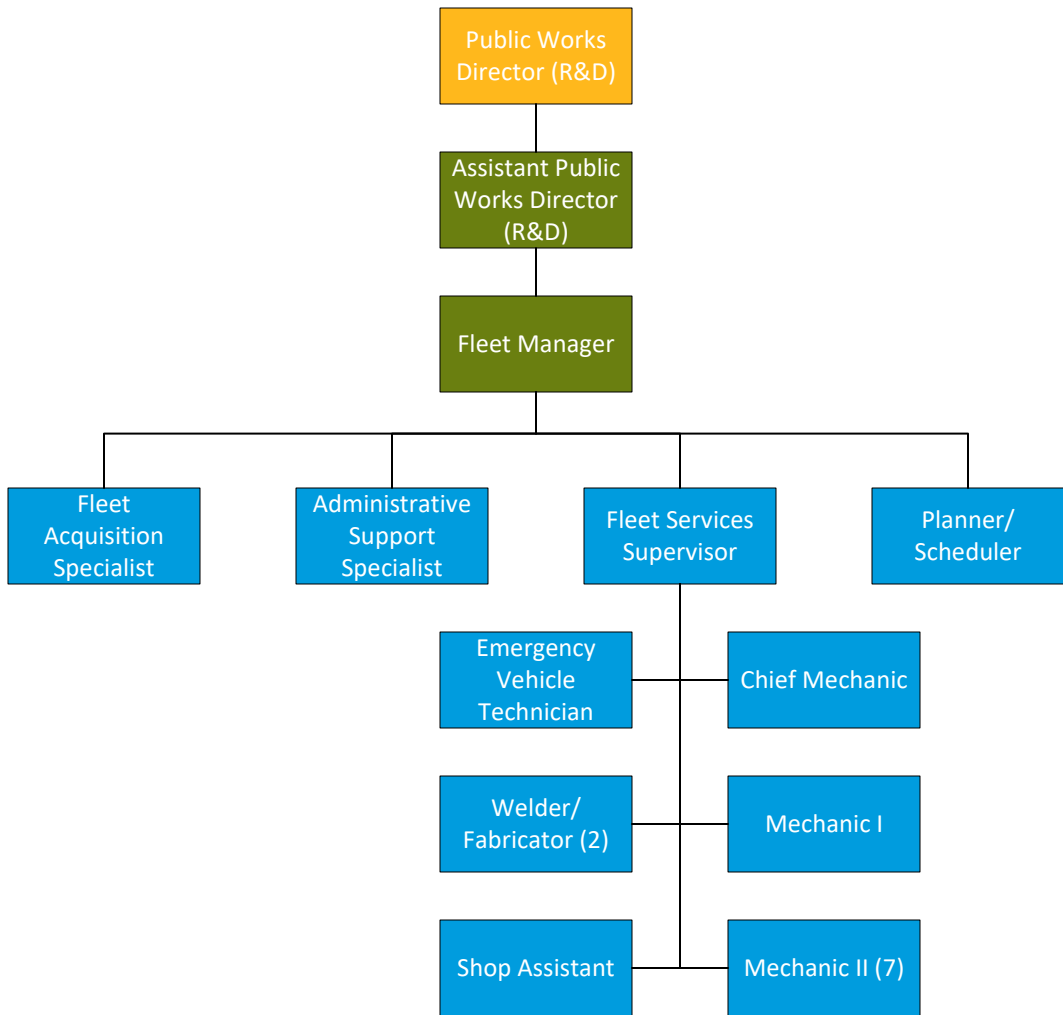
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Solid Waste District (120)</b>					
Personnel Expenditures	\$2,843,195	\$2,913,372	\$3,175,311	\$3,673,760	\$4,072,490
Operating Expenditures	5,364,578	5,626,764	6,277,164	7,231,250	7,679,050
Capital Outlay	44,638	-	306,842	195,000	1,611,810
Interfund Transfers	688,860	486,130	557,430	464,700	1,450,000
<b>TOTAL EXPENDITURES</b>	<b>\$8,941,271</b>	<b>\$9,026,266</b>	<b>\$10,316,746</b>	<b>\$11,564,710</b>	<b>\$14,813,350</b>
<b>Solid Waste Impact Fee Fund (156)</b>					
Operating Expenditures	\$0	\$6,348	\$0	\$0	\$0
Capital Outlay	-	288,627	-	336,000	799,280
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$294,975</b>	<b>\$0</b>	<b>\$336,000</b>	<b>\$799,280</b>
<b>Surtax III (306)</b>					
Capital Outlay	\$0	\$0	\$43,040	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,040</b>	<b>\$0</b>	<b>\$0</b>
<b>R&amp;R Solid Waste District (324)</b>					
Operating Expenditures	\$0	\$4,612	\$0	\$0	\$0
Capital Outlay	685,159	2,217,030	1,020,391	673,810	1,450,000
<b>TOTAL EXPENDITURES</b>	<b>\$685,159</b>	<b>\$2,221,642</b>	<b>\$1,020,391</b>	<b>\$673,810</b>	<b>\$1,450,000</b>
<b>TOTAL SOLID WASTE EXPENDITURES</b>	<b>\$9,626,430</b>	<b>\$11,542,883</b>	<b>\$11,380,177</b>	<b>\$12,574,520</b>	<b>\$17,062,630</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

<b>DESCRIPTION</b>	<b>FY 2020 Amended</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Amended</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Adopted</b>
Solid Waste Manager	1	1	1	1	1
Community Outreach Coordinator	1	1	1	1	-
Customer Account Specialist III	1	1	1	1	1
Customer Service Representative I	1	2	1	1	1
Customer Service Representative I (part-time)	-	-	-	-	1
Customer Service Representative II	1	-	1	1	1
Inventory Specialist	-	-	-	-	1
Planner/Scheduler	-	-	-	1	1
Solid Waste Assistant	3	3	3	3	3
Solid Waste Equipment Operator	32	31	31	31	32
Solid Waste Field Supervisor	3	3	3	3	3
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Transport Operator	-	1	1	2	2
<b>TOTAL</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>46</b>	<b>48</b>

18 Authorized Positions



## Public Works – Fleet Management (3035)

### MISSION

The mission of Fleet Management is to ensure City services are delivered using safe and reliable vehicles and equipment in order to positively impact the community by:

- providing cost-effective fleet services;
- effectively and efficiently maintaining the City’s vehicles and equipment;
- providing reliable and financially responsible fleet services; and
- providing timely procurement of new and replacement rolling stock.

### STRATEGIC PILLARS AND PRIORITIES



### CORE SERVICE AREAS

*Fleet Management*

### ACCOMPLISHMENTS

- Procured budgeted Fiscal Year 2023 vehicles/equipment by February 2023.
- Updated and utilized a 3-year average for the City's Maintenance and Repair Units (MRU).
- Transitioned the Fleet Management software to RTA Saas.

### INITIATIVES

- Continue to explore efficiencies in Fleet Management and the Work Management System. This will streamline processes and ensure the support required will be met with the continued growth of the City's fleet.
- Continue to increase overall Fleet Management knowledge through external training and updated technology.
- Enhance the Fleet Management Division's effectiveness by incorporating a communication process to allow divisions to prioritize vehicle repairs based on level of service needs.
- Continue to update and utilize the City's MRUs based on a 3-year average.

### GOALS AND PERFORMANCE MEASURES

Goal	Ensure the safety and reliability of City vehicles and equipment.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Complete 95% of Preventative Maintenance jobs each quarter.	95.00%	100.00%	91.80%	95.00%

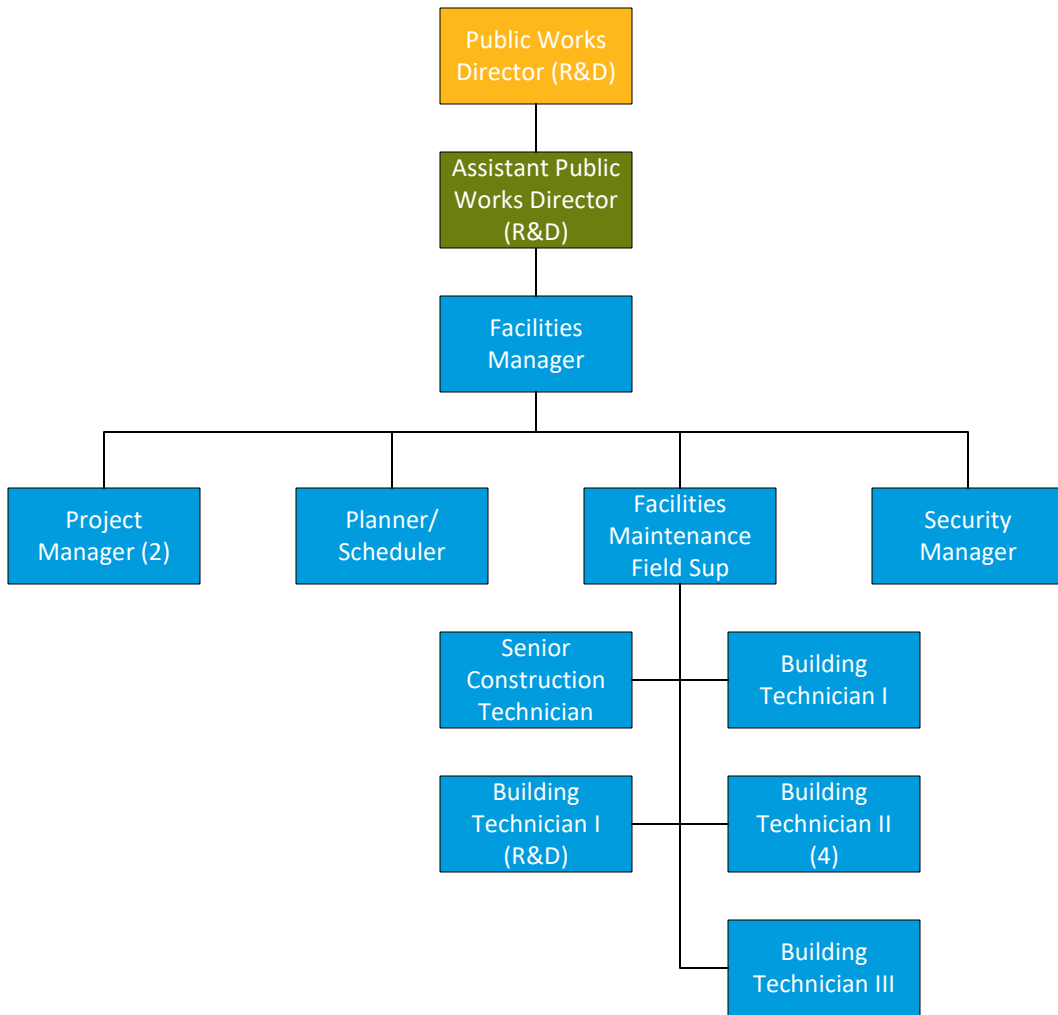
**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Fleet Management (520)</b>					
Personnel Expenditures	\$1,209,575	\$1,189,595	\$1,281,938	\$1,518,360	\$1,779,650
Operating Expenditures	3,532,861	3,895,372	4,649,576	5,452,800	5,406,110
Capital Outlay	-	32,698	29,935	59,430	460
Interfund Transfers	50,000	50,000	50,000	50,000	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$4,792,436</b>	<b>\$5,167,665</b>	<b>\$6,011,449</b>	<b>\$7,080,590</b>	<b>\$7,236,220</b>
<b>General Government Impact Fee Fund (157)</b>					
Capital Outlay	\$0	\$0	\$0	\$355,590	\$604,970
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$355,590</b>	<b>\$604,970</b>
<b>R&amp;R Fleet Fund (327)</b>					
Capital Outlay	\$0	\$0	\$0	\$0	\$1,500,000
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>
<b>R&amp;R Fleet Fund (327)</b>					
Capital Outlay	\$27,542	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$27,542</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL FLEET MANAGEMENT EXPENDITURES</b>	<b>\$4,819,978</b>	<b>\$5,167,665</b>	<b>\$6,011,449</b>	<b>\$7,436,180</b>	<b>\$9,341,190</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Fleet Manager	1	1	1	1	1
Fleet Services Supervisor	1	1	1	1	1
Administrative Services Specialist	-	-	-	1	1
Administrative Support Specialist	1	1	1	-	-
Chief Mechanic	1	1	1	1	1
Emergency Vehicle Technician	1	1	1	1	1
Fleet Acquisition Specialist	-	1	1	1	1
Fleet Asset Technician	1	-	-	-	-
Fleet Service Writer	1	1	-	-	-
Mechanic I	1	1	1	1	1
Mechanic II	5	5	6	6	7
Planner Scheduler	-	-	1	1	1
Shop Assistant	-	-	-	1	1
Welder/Fabricator	1	1	1	1	2
<b>TOTAL</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>16</b>

13 Authorized Positions



## Public Works – Facilities (0760)

### MISSION

The mission of the Facilities Division is to provide a safe, secure, and clean environment by

- Providing sustainable preventative maintenance services to City buildings, developing long range asset replacement plans;
- Providing innovative and cost-effective resource management; and
- Prioritizing security at all City facilities.

### STRATEGIC PILLARS AND PRIORITIES



- Use preventative maintenance methods and future needs analysis to maintain and build City assets in a timely and prioritized manner.
- Maintain public buildings in a state of good condition with capacity to enable City staff to provide effective municipal services.

### CORE SERVICE AREAS

*City Facility and Property Maintenance  
Coordination of Special Events*

### ACCOMPLISHMENTS

- The Facilities Manager met with City Departments to identify repairs to their facilities and Capital Projects being requested in Fiscal Year 2024. Departments will be responsible for funding Capital Projects within their budget and Facilities Maintenance staff will manage the project.
- Coordinated post Hurricane Ian inspections and worked with the Risk Division to coordinate temporary repairs.
- Managed Hurricane Ian recovery repair projects.
- Hired a Security Manager and two new City Project Managers.
- Completed City Managers suite remodel and Communications Division office build out.
- Completed security assessment for City Hall with recommendations to improve building security.
- Hired Armed security guards to increase security at City Hall and George Mullen Activity Center.
- Completed the third floor Kitchen remodel / build out for City Hall.
- Completed two office buildouts in the Finance Department.

### INITIATIVES

- Continue to assess and improve security in City facilities.
- Continue to evaluate operations and identify efficiencies.
- Continue Hurricane Ian facility repairs.
- Continue development of a 10-year Facilities Maintenance Plan based on the facilities condition assessment.

### GOALS AND PERFORMANCE MEASURES

Goal	Provide timely scheduled preventative maintenance and repair services to City Facilities in a cost-effective manner.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Complete 90% of Maintenance Work Orders within 10 business days.	81.00%	65.00%	76.05%	80.00%



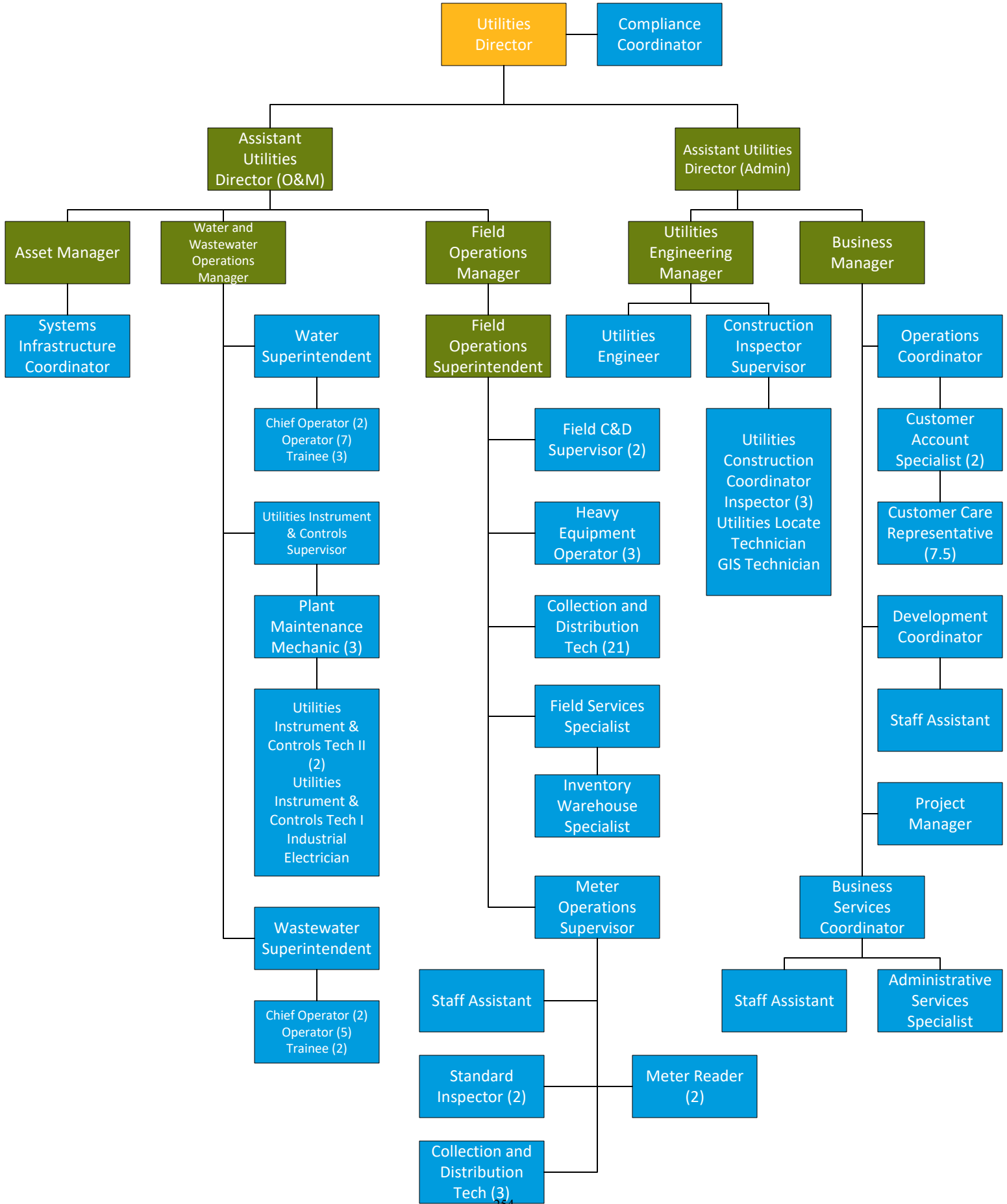
**GOALS AND PERFORMANCE MEASURES**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>General Fund (001)</b>					
Personnel Expenditures	\$745,712	\$763,290	\$710,492	\$1,036,370	\$1,284,600
Operating Expenditures	1,337,097	1,450,909	1,881,367	2,055,770	2,299,370
Capital Outlay	51,323	42,120	80,173	288,000	31,110
<b>TOTAL EXPENDITURES</b>	<b>\$2,134,132</b>	<b>\$2,256,319</b>	<b>\$2,672,032</b>	<b>\$3,380,140</b>	<b>\$3,615,080</b>
<b>Surtax III (306)</b>					
Operating Expenditures	\$7,864	\$0	\$0	\$0	\$0
Capital Outlay	52,125	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$59,989</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>R&amp;R General Fund (321)</b>					
Capital Outlay	\$0	\$0	\$0	\$46,120	\$155,230
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,120</b>	<b>\$155,230</b>
<b>TOTAL FACILITIES EXPENDITURES</b>	<b>\$2,194,121</b>	<b>\$2,256,319</b>	<b>\$2,672,032</b>	<b>\$3,426,260</b>	<b>\$3,770,310</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Amended</u>	FY 2024 <u>Adopted</u>
Facilities Manager	-	-	-	1	1
Facilities Maintenance Field Supervisor	-	-	-	1	1
Building Technician I	1	1	1	1	1
Building Technician II	3	3	3	4	4
Building Technician III	2	1	1	1	1
Planner/Scheduler	1	1	1	1	1
Project Manager	1	1	2	2	2
Security Manager	-	-	-	1	1
Senior Construction Technician	-	1	1	1	1
Staff Assistant II	1	1	1	-	-
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>13</b>	<b>13</b>

103.5 Authorized Positions



## Utilities – Administration (6060)

### MISSION

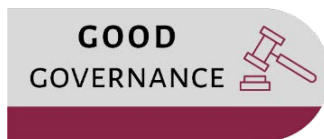
The mission of North Port Utilities - Administration is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- overseeing, directing and managing the provision of safe drinking water;
- overseeing, directing and managing the exploration of viable options to improve water quality;
- overseeing, directing and managing the treatment and disposition of wastewater in a sound and environmentally approved method;
- overseeing, directing and managing the processes of ensuring adequate water and wastewater treatments to enhance community sustainability; and
- overseeing, directing and managing the expansion of our system to accommodate the growth of our community through methodical project planning.

### STRATEGIC PILLARS AND PRIORITIES



- Consider the feasibility of employing a North Port Sustainability Manager.



- Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.
- Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

### CORE SERVICE AREAS

*Utility Billing*

*Quality Customer Service*

### ACCOMPLISHMENTS

- **Gap Analysis** – The City of North Port (NPU) retained Black & Veatch to perform a gap assessment of NPU’s water, wastewater, and reclaimed water asset management practices. The assessment compared NPU’s practices against the requirements of the international asset management standard *ISO (International Organization for Standardization) 55001:2014 Asset Management – Management System Requirements*. The assessment consisted of seven group interviews with NPU staff across all relevant functional areas and a review of relevant documentation.

### INITIATIVES

- **Utilities Administration Building and Field Operations Center** – The property for the new Utilities Administration and Field Operations facilities has been acquired. The design process is now complete, and the plans are currently working their way through the City’s permitting process. Construction will commence once the additional funding required is approved with the FY 23/24 budget. This project is scheduled for completion in FY 24/25.
- **ISO 55001 Certification** – The gap analysis performed by Black & Veatch showed the Utilities Department has many areas of improvement needed to be mature enough to manage growth of our Utility and staff as well as achieve standard *ISO (International Organization for Standardization) 55001:2014 Asset Management – Management System Requirements* certification. In FY 23/24, Utilities is requesting funds to put a plan into action and create a program that will allow the

department to make more informed, data-driven decisions and move away from the current reactive operational maintenance strategy.

### GOALS AND PERFORMANCE MEASURES

Goal	Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Increase the percentage of Utilities e-bill customers by 1% annually.	42.00%	46.00%	51.00%	52.00%
Offer additional, convenient payment options for Utilities customers.*	N/A	NOTE: Anticipated go-live date 7/11/22	1.75%	1.76%
Maintain an 96% satisfaction rating based on utility billing service provided based on promptness, accurate information, and courtesy.	97.00%	96.50%	91.00%	96.00%

Goal	Ensure fiscally sound operations ensuring capacity for future growth, sustainable community and good City governance.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Debt-service coverage ratio-combined systems to maintain at or above AWWA Utility Benchmarking aggregate data median (2.21).	2.99%	2.76%	2.37%***	2.10%

\*These are new performance measures and have not been previously tracked.

\*\*Future welcome packets will be electronic through the communications division to support the City's green initiative.

\*\*\*Estimated as Annual Comprehensive Financial Report is not available yet for 2023.

### OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>Utility Revenue Fund (420)</b>					
Personnel Expenses	\$1,432,528	\$1,345,608	\$1,561,703	\$1,994,840	\$2,202,670
Operating Expenditures	2,840,582	3,163,822	3,586,844	3,962,830	5,005,670
Capital Outlay	-	-	-	3,674,000	1,698,030
Debt Service	851,962	549,932	433,756	2,265,950	2,261,570
<b>TOTAL EXPENSES</b>	<b>\$5,125,072</b>	<b>\$5,059,362</b>	<b>\$5,582,303</b>	<b>\$11,897,620</b>	<b>\$11,167,940</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Utilities Director	1	1	1	1	1
Assistant Utilities Director	1	1	1	2	2
Administrative Service Specialist	-	-	-	1	1
Business Manager	1	1	1	1	1
Business Services Coordinator	1	1	1	1	1
Community Outreach Coordinator	1	1	1	1	-
Compliance Coordinator	-	-	-	1	1
Customer Account Specialist II	1	1	1	1	1
Customer Account Specialist III	1	1	1	1	1
Customer Care Rep I	4	4	4	4	4
Customer Care Rep II	1	1	1	1	1
Customer Care Rep III	1	1	1	1	1
Customer Service & Operations Coordinator	1	1	1	1	1
Customer Service Representative I	-	-	-	-	1
Customer Service Rep I – Part-time	-	-	-	1	1
Development Coordinator	-	-	-	1	1
Project Manager	-	-	-	-	1
Staff Assistant I	1	1	1	1	1
Staff Assistant II	1	1	1	1	1
Staff Assistant III	1	1	1	1	-
Water & Wastewater Plant Operations Manager	1	1	1	1	1
<b>TOTAL</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>23</b>	<b>23</b>

## Utilities – Water Systems (6061)

### MISSION

The mission of North Port Utilities – Water Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- providing safe drinking water;
- exploring viable options to improve water quality and quantity;
- ensuring adequate capacity of the water treatments to enhance community sustainability; and
- supporting the expansion of our system to accommodate the growth of our community through methodical project planning.

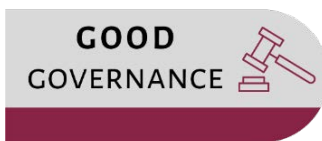
### STRATEGIC PILLARS AND PRIORITIES



- North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.



- Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.



- Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

### CORE SERVICE AREAS

*Water Treatment and Distribution*

### ACCOMPLISHMENTS

- **Sumter and Toledo Blade Utility Extensions** – Construction is now underway for water and wastewater main extensions to the I-75 interchange at both Sumter Blvd and Toledo Blade Blvd. The purpose of these projects is to promote economic growth in the city. Both projects were made possible by the City Commission's dedication of American Rescue Plan Act funds to these projects as well as funds awarded under the Florida Department of Economic Opportunity Florida Job Growth Grant.
- **Myakkahatchee Creek Water Treatment Plant Structural Improvements** – Construction is now nearing completion on the third and final phase of this project, which included the complete structural rehabilitation of the surface water plant at the Myakkahatchee Creek Water Treatment Plant (MCWTP) based on a structural evaluation completed by CDM Smith, Inc in 2019.
- **Water Master Plan** – Black & Veatch recently completed the Utility Water Master Plan update, which will serve as a foundation of water supply and distribution planning for the City's potable water system going forward. Using the Master Plan as a guide, Utilities is planning several capital projects in the upcoming years, including improvements at the MCWTP

based on the risk analysis as well as improvements to the distribution system to increase velocity and improve fire flow in targeted areas throughout the city.

**INITIATIVES**

- **Neighborhood Expansion** – This project is essential to the future environmental sustainability of the City and reducing the impacts of septic systems on our waterways, as well as expanding access to clean and safe drinking water. Design of Phase I of this program in the Blue Ridge/Salford North Area is currently underway and a site for the first vacuum station has been acquired.
- **Projects at the Water Plant** – Each year, several projects to repair and maintain our equipment at the Myakkahatchee Creek Water Treatment Plant are budgeted. This year we will be completing the following projects: rehabilitation of the chemical feed lines, clarifier #2 piping and the six production wells.

**GOALS AND PERFORMANCE MEASURES**

Goal	Increase the percentage of water produced from the Myakkahatchee Creek Water Treatment Plant by 5% of total system demand.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Percentage supplied of North Port Demand.	36.73%	35.30%	61.28%	66.28%

Goal	North Port’s programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing and recycling practices.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Total per capita consumption, which is a measure of water conservation efforts of the community, above the 75 <sup>th</sup> percentile per AWWA Utility Aggregate data Benchmarking (less than 86.8).	59.00	78.00	60.90	61.00

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Utility Revenue Fund (420)</b>					
Personnel Expenses	\$591,079	\$674,459	\$1,020,330	\$1,273,570	\$1,557,290
Operating Expenses	6,271,581	6,664,038	6,624,218	7,993,510	10,222,690
Capital Outlay	-	-	-	2,447,890	2,969,610
Interfund Transfers	-	-	-	-	737,300
<b>TOTAL EXPENSES</b>	<b>\$6,862,660</b>	<b>\$7,338,497</b>	<b>\$7,644,548</b>	<b>\$11,714,970</b>	<b>\$15,486,890</b>
<b>Surtax III (306)</b>					
Capital Outlay	(\$3,680)	\$522,795	\$234,320	\$514,700	\$525,000
<b>TOTAL EXPENDITURES</b>	<b>(\$3,680)</b>	<b>\$522,795</b>	<b>\$234,320</b>	<b>\$514,700</b>	<b>\$525,000</b>
<b>Water Capacity Fee Fund (423)</b>					
Operating Expenses	\$5,761	\$2,600	\$0	\$0	\$350,000
Capital Outlay	-	-	-	50,000	2,070,000
Interfund Transfers	1,000,000	1,612,911	3,493,961	1,000,000	1,000,000
<b>TOTAL EXPENSES</b>	<b>\$1,005,761</b>	<b>\$1,615,511</b>	<b>\$3,493,961</b>	<b>\$1,050,000</b>	<b>\$3,420,000</b>
<b>TOTAL WATER SYSTEMS EXPENSES/EXPENDITURES</b>	<b>\$7,864,741</b>	<b>\$9,476,803</b>	<b>\$11,372,829</b>	<b>\$13,279,670</b>	<b>\$19,431,890</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Amended</u>	FY 2024 <u>Adopted</u>
Water Superintendent	1	1	1	1	1
Chief Operator	1	2	2	2	2
Industrial Electrician	-	1	1	1	1
Instrument & Controls Supervisor	1	1	1	1	1
Instrument & Controls Technician II	-	-	-	-	1
Plant Maintenance Mechanic	-	-	1	1	2
Water Operator	6	7	6	7	7
Water Operator – Part-time*	-	-	1	-	-
Water Treatment Plant Trainee	1	1	1	3	3
<b>TOTAL</b>	<b>10</b>	<b>13</b>	<b>14</b>	<b>16</b>	<b>18</b>

\*1.0 FTE total with two 0.5 FTE part-time positions.



## Utilities – Wastewater Systems (6062)

### MISSION

The mission of North Port Utilities – Wastewater Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- treatment and disposition of wastewater in a sound and environmentally approved method;
- ensuring adequate capacity of the wastewater treatments to enhance community sustainability; and
- supporting the expansion of our system to accommodate the growth of our community through methodical project planning.

In order to accomplish this mission, the North Port Utilities – Wastewater Systems is responsible for providing environmentally sound wastewater and reclaimed water services to the community.

### STRATEGIC PILLARS AND PRIORITIES



- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.
- Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.



- Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

### CORE SERVICE AREAS

*Wastewater Collection and Treatment*

### ACCOMPLISHMENTS

- **Sumter and Toledo Blade Utility Extensions** – Construction is now underway for water and wastewater main extensions to the I-75 interchange at both Sumter Blvd and Toledo Blade Blvd. The purpose of these projects is to promote economic growth in the city. Both projects were made possible by the City Commission’s dedication of ARPA funds to these projects as well as funds awarded under the Florida DEO Florida Job Growth Grant.

### INITIATIVES

- **Neighborhood Expansion** – This project is essential to the future environmental sustainability of the City and reducing the impacts of septic systems on our waterways, as well as expanding access to clean and safe drinking water. Design of Phase I of this program in the Blue Ridge/Salford North Area is currently underway and a site for the first vacuum station has been acquired.
- **Projects at the Wastewater Plant** – Each year, several projects to repair and maintain our equipment at the Wastewater Treatment Facilities are budgeted. This year we will be completing the following projects at the Pan American Wastewater Treatment Plant: rehabilitation of helixpress #1, replacement of two barscreens on the headworks and the coating of clarifier’s #1 and #3.

**GOALS AND PERFORMANCE MEASURES**

Goal	Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Number of non-capacity sewer overflow rate (non-capacity overflow events/100 miles of pipe) above the AWWA Utility Benchmarking 75 <sup>th</sup> percentile (0.80).	0.00	0.37	0.00	0.00

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>Utility Revenue Fund (420)</b>					
Personnel Expenses	\$761,834	\$816,070	\$890,336	\$1,054,300	\$1,169,800
Operating Expenses	4,076,969	5,088,795	5,571,914	5,743,370	6,833,950
Capital Outlay	-	-	-	5,879,510	3,824,250
<b>TOTAL EXPENSES</b>	<b>\$4,838,803</b>	<b>\$5,904,865</b>	<b>\$6,462,250</b>	<b>\$12,677,180</b>	<b>\$11,828,000</b>
<b>Water Capacity Fee Fund (424)</b>					
Operating Expenses	(\$96,689)	\$0	\$0	\$0	\$0
Capital Outlay	-	-	-	50,000	1,050,000
Grants and Aids	-	524,415	1,030,000	606,240	500,000
Interfund Transfers	650,000	198,430	150,000	-	-
<b>TOTAL EXPENSES</b>	<b>\$553,311</b>	<b>\$722,845</b>	<b>\$1,180,000</b>	<b>\$656,240</b>	<b>\$1,550,000</b>
<b>TOTAL WASTEWATER SYSTEMS EXPENSES</b>	<b>\$5,392,114</b>	<b>\$6,627,710</b>	<b>\$7,642,250</b>	<b>\$13,333,420</b>	<b>\$13,378,000</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Wastewater Superintendent	1	1	1	1	1
Chief Operator	1	2	2	2	2
Instrument & Controls Tech I	1	1	1	1	1
Instrument & Controls Tech II	-	1	1	1	1
Plant Maintenance Mechanic	-	-	1	1	1
Wastewater Operators	6	5	5	5	5
Wastewater Treatment Plant Trainee	4	2	2	2	2
<b>TOTAL</b>	<b>13</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>

## Utilities – Field Operations (6063)

### MISSION

The mission of North Port Utilities – Field Operations is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- maintaining safe drinking water;
- maintaining water quality in the distribution system;
- maintaining the wastewater collection system in a sound and environmentally approved method; and
- supporting the expansion of our system to accommodate the growth of our community through methodical project planning.

### STRATEGIC PILLARS AND PRIORITIES



- Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.
- Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.

### CORE SERVICE AREAS

*Collection and Distribution*

### INITIATIVES

- **Utilities Administration Building and Field Operations Center** – The property for the new Utilities Administration and Field Operations facilities has been acquired. The design process is now complete, and the plans are currently working their way through the City’s permitting process. Construction will commence once the additional funding required is approved with the FY 23/24 budget. This project is scheduled for completion in FY 24/25.

### GOALS AND PERFORMANCE MEASURES

Goal	Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
Clean and televise 10% of gravity sewer mains as part of Utility Preventative Inflow & Infiltration (I & I) Maintenance Program.	9.34%	9.94%	5.80%	10.00%
Rehabilitate and bring seven (7) lift stations to current standard annually.	N/A	9	12	7

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Actual</u>	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>
<b>Utility Revenue Fund (420)</b>					
Personnel Expenses	\$2,601,998	\$2,278,211	\$2,476,522	\$3,002,770	\$3,482,360
Operating Expenses	2,316,104	2,553,672	2,196,635	3,457,640	3,874,240
Capital Outlay	-	-	-	4,104,290	1,893,250
<b>TOTAL EXPENDITURES</b>	<b>\$4,918,102</b>	<b>\$4,831,883</b>	<b>\$4,673,157</b>	<b>\$10,564,700</b>	<b>\$9,249,850</b>
<b>Surtax III (306)</b>					
Capital Outlay	\$287,605	\$225,460	\$196,910	\$1,303,300	\$1,329,400
<b>TOTAL EXPENDITURES</b>	<b>\$287,605</b>	<b>\$225,460</b>	<b>\$196,910</b>	<b>\$1,303,300</b>	<b>\$1,329,400</b>
<b>TOTAL FIELD OPERATIONS EXPENSES/EXPENDITURES</b>	<b>\$5,205,707</b>	<b>\$5,057,343</b>	<b>\$4,870,067</b>	<b>\$11,868,000</b>	<b>\$10,579,250</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Amended</u>	FY 2024 <u>Adopted</u>
Field Operations Manager	1	1	1	1	1
Field Operations Superintendent	-	-	-	-	1
Applications System Administrator	-	1	1	-	-
Collection/Distribution Supervisor	2	2	2	2	2
C & D Technician I	9	9	10	11	13
C & D Technician II	10	9	8	8	8
C & D Technician III	2	3	3	3	3
Equipment Specialist	1	-	-	-	-
Field Services Specialist	1	1	1	1	1
Heavy Equipment Operator	2	2	2	3	3
Instrument Control Technician I	1	-	-	-	-
Inventory/Warehouse Specialist	1	1	1	1	1
Meter Operations Supervisor	-	-	-	1	1
Meter Reader I	1	1	1	1	1
Meter Reader II	1	1	1	1	1
Staff Assistant III	-	-	-	-	1
Standard Inspector	1	1	1	1	2
Systems Infrastructure Coordinator	-	-	-	1	1
<b>TOTAL</b>	<b>33</b>	<b>32</b>	<b>32</b>	<b>35</b>	<b>40</b>

## Utilities – Engineering (6065)

### MISSION

The mission of North Port Utilities – Engineering is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- advising staff, providing technical review, engineering guidance and inspection of infrastructure for the provision of safe drinking water and the treatment and disposition of wastewater;
- exploring viable options to improve water quality and quantity;
- ensuring adequate capacity of the water and wastewater treatments through appropriate planning and designing to enhance community sustainability; and
- planning expansion of our system to accommodate the growth of the community in a methodical manner.

### STRATEGIC PILLARS AND PRIORITIES



- Provide public water and water reclamation (wastewater) services to current and future I-75 interchanges.
- Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.

### CORE SERVICE AREAS

*Engineering*

### ACCOMPLISHMENTS

- **Myakkahatchee Creek Water Treatment Plant Structural Improvements** – Construction is now nearing completion on the third and final phase of this project, which included the complete structural rehabilitation of the surface water plant at the Myakkahatchee Creek Water Treatment Plant (MCWTP) based on a structural evaluation completed by CDM Smith, Inc in 2019.
- **Water Master Plan** – Black & Veatch recently completed the Utility Water Master Plan update, which will serve as a foundation of water supply and distribution planning for the City's potable water system going forward. Using the Master Plan as a guide, Utilities is planning several capital projects in the upcoming years, including improvements at the MCWTP based on the risk analysis as well as improvements to the distribution system to increase velocity and improve fire flow in targeted areas throughout the city.

### INITIATIVES

- **ISO 55001 Certification** – The gap analysis performed by Black & Veatch showed the Utilities Department has many areas of improvement needed to be mature enough to manage growth of our Utility and staff as well as achieve ISO 55001 certification. In FY 23/24, Utilities is requesting funds to put a plan into action and create a program that will allow the department to make more informed, data-driven decisions and move away from the current reactive operational maintenance strategy.
- **Wastewater Master Plan** – Utilities will be performing a wastewater master plan in FY23/24, which will serve as a foundation for wastewater planning for the City's collection system going forward. Using the Master Plan as a guide, Utilities will plan several capital projects in the upcoming years, at the Pan American Wastewater Treatment Plant based on the risk analysis as well as improvements to the collection system to reduce inflow and infiltration.

**GOALS AND PERFORMANCE MEASURES**

Goal	Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.			
	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Target
The percentage of new homes being constructed on public water services to 55% versus on-site well year over year.	39.96%	37.33%	52.46%	55.00%
The percentage of new homes being constructed on water reclamation (wastewater) services to 50% versus on-site septic year over year.	33.88%	28.62%	48.36%	50.00%

**OPERATING BUDGET SUMMARY**

DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted
<b>Utility Revenue Fund (420)</b>					
Personnel Expenses	\$862,458	\$824,035	\$1,029,218	\$1,068,120	\$1,291,380
Operating Expenses	103,985	59,535	516,044	161,500	181,940
Capital Outlay	-	-	-	-	30,000
<b>TOTAL EXPENSES</b>	<b>\$966,443</b>	<b>\$883,570</b>	<b>\$1,545,262</b>	<b>\$1,229,620</b>	<b>\$1,503,320</b>

**STAFFING – FUNDED AUTHORIZED POSITIONS**

DESCRIPTION	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Amended	FY 2024 Adopted
Utilities Engineering Manager	1	1	1	1	1
Construction Coordinator	1	1	1	1	1
GIS Technician	1	1	1	1	1
Utilities Construction Supervisor	1	1	1	1	1
Utilities Engineer	1	1	1	1	1
Utilities Inspector	2	2	3	3	3
Utilities Locate Technician	1	1	1	1	1
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>








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## CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining, and paying for North Port’s present and future infrastructure needs. The CIP outlines project costs, funding sources, and estimated future operating costs associated with each capital improvement and is designed to ensure that capital improvements will be made when and where they are needed, and that the City will have available funding for these improvements and needed maintenance.

### *What are Capital Improvements?*







Capital improvements make up the bricks and mortar, or infrastructure, that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the City’s existing infrastructure and respond to and anticipate the future growth of the City. Capital improvement projects are non-routine capital expenditures that generally cost \$50,000 or more and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation, or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years. A wide range of projects comprise capital improvements as illustrated by the examples below:

-  fire and police stations
-  parks, trails, open space, recreation centers, and other related facilities
-  water and wastewater treatment plants, transmission pipes, storage facilities, and pump stations
-  roads, bridges, traffic signals, and other traffic control devices
-  landscape beautification projects
-  computer software and hardware systems other than personal computers and printers
-  water control structures and stormwater retention ponds

Growing municipalities such as North Port face a special set of complex problems. These cities need to build new roads, add public amenities such as parks, and expand public safety service to accommodate new residential and non-residential development. They also must simultaneously maintain, replace, rehabilitate, and/or upgrade existing capital assets such as roads, parks, buildings, and underground pipes for the water and sewer system.

### CIP ASSESSMENT PROCESS








The CIP process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes. The analysis process involves many familiar questions:

-  Do we need it?
-  Can it wait?
-  Are there other options?
-  What must wait if we proceed with it?
-  Can we afford it?
-  Do we need financial help to attain it?

If the purchase plan moves forward, a decision must be made about the initial cost; however, the City needs to find longer-term financing to cover some costs for capital improvements. For example, repayment of a loan increases the cost of a capital improvement. Most large capital improvements cannot be financed solely from a single year’s revenue stream or by increasing income or decreasing expenses. The long-term costs must be considered.

### GUIDELINES AND POLICIES USED IN DEVELOPING THE CIP

The City’s Strategic Vision Plan as well as financial policies provide the broad parameters for development of the annual capital plan. Considerations include the following:

-  Does a project support City Commission’s strategic pillars and priorities?
-  Does a project qualify as a capital project, i.e., costs more than \$50,000 and has an expected useful life of at least five years?
-  Does a project support the city’s favorable investment ratings and financial integrity?
-  Does a project prevent the deterioration of the city’s existing infrastructure, and respond to and anticipate future growth in the City?
-  Does a project encourage and sustain quality economic development?
-  Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?
-  Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?

City Commission included Strategic Priorities related to capital projects in the [2022-2025 City of North Port Strategic Vision Plan](#), which are listed below by Strategic Pillar. The specific projects and funding may be identified at a future date as part of the annual CIP process.

## SAFE COMMUNITY

**Priority 1.** Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.

**Priority 4.** Place facilities and staff to allow ease of access to City services in proximity of geographic needs.

## QUALITY OF LIFE

**Priority 3.** Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.

**Priority 4.** Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.

**Priority 7.** Improve City gateway entry features to convey a sense of arrival in North Port.

## ECONOMIC DEVELOPMENT & GROWTH MANAGEMENT

**Priority 13.** Implement additional phases of the Warm Mineral Springs Master Plan and support development in North Port's Opportunity Zone, which includes Warm Mineral Springs, and the trailhead for Legacy Trail.

**Priority 14.** Seek opportunities for strategic annexations in support of commercial development.

## ENVIRONMENTAL RESILIENCY & SUSTAINABILITY

**Priority 2.** All new and/or redeveloped public facilities should reflect Leadership in Energy and Environmental Design (LEED)-like standards.

**Priority 3.** North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.

**Priority 5.** Support the protection of native species and habitats via public education, land acquisition, and conservation.

**Priority 6.** Pursue "Green" infrastructure and development standards.

## INFRASTRUCTURE & FACILITIES

**Priority 1.** Partner with Florida Department of Transportation and Charlotte County to enhance connectivity and establish a new I-75 interchange at Yorkshire Street or Raintree Boulevard.

**Priority 2.** Provide public water and water reclamation (wastewater) services to current and future I-75 interchanges.

**Priority 3.** Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.

**Priority 4.** Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.

**Priority 5.** Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.



**Priority 6.** Proactively rehabilitate the water control structures and stormwater conveyances (roadside swales, drainage outfalls, retention ditches and waterways) to design specifications to reduce flooding.

**Priority 7.** Rehabilitate roadways and bridges under the jurisdiction of North Port to ensure integrity, and a safe and reliable transportation network.

**Priority 8.** Develop multi-modal connectivity to historical, cultural, and recreational locations, including neighborhoods, and environmental greenway & blueway points of interests.

**Priority 9.** Improve East-West connectivity of the City's transportation system by widening Price Boulevard and Hillsborough Boulevard.

**Priority 10.** Seek Public-Private Partnerships to enhance the availability of broadband access in North Port.

**Priority 11.** Construct and operate a solid waste transfer station to improve efficiency and prepare for future growth.

**Priority 12.** Use preventative maintenance methods and future needs analysis to maintain and build City assets in a timely and prioritized process.

**Priority 13.** Maintain public buildings in a state of good condition with capacity to enable various City staff to provide effective municipal services.



**Priority 2.** Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.

**Priority 3.** Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

**Priority 6.** Consider the feasibility of establishing a Customer Care Center Information system.

**Priority 10.** Implement 10-year planning cycle for Renewal & Replacement Funds.

Master plans help determine which projects should be included in the CIP and the timeframes in which the projects should be completed. For example, the Water and Sewer Master Plan and the Fire Rescue Master Plan provide valuable guidance in preparation of the CIP.

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

## **NORTH PORT'S ANNUAL CIP DEVELOPMENT PROCESS**

In conjunction with the annual budget process, the Finance department coordinates the city-wide process of revising and updating the City's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. During the capital planning process, compliance with legal limits and financial resources are critical and the City Commission constantly considers the desires of the citizens.

The first year of the plan is the only year appropriated by Commission. The remaining four years are for planning purposes and the City Commission makes the final decision about funding during future years. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. The City Commission then reviews the recommended CIP during the budget workshops and considers the recommendations of staff before making a final decision.

## ***Capital Program Long-Range Financial Plan***

North Port primarily uses the "pay as you go" philosophy to construct governmental capital projects. Two exceptions to this philosophy are the Road Reconstruction Bond project and the widening of the final section of Sumter Boulevard. The City secured bond proceeds when the citizens passed a bond referendum in November 2012. In 2013, the City secured funding from the State of Florida through its State Infrastructure Bank program to complete the widening of Sumter Boulevard.

The majority of capital projects are funded from the Infrastructure Surtax Fund, Utilities Funds, District Funds (Road and Drainage, Fire Rescue, and Solid Waste), and Impact Fee Funds. The three year revenue projections for the Utilities and District Funds, which are major funds, were discussed in Chapter 4 – Revenue & Expenditure Analysis. The three year revenue projections for the Impact Fee Funds and Infrastructure Surtax Fund are discussed in more detail here since they are restricted to use for capital projects.

## IMPACT FEES

Impact fees are an imposed fee on new development as a total or partial reimbursement for the cost of additional facilities made necessary for growth. Impact fees are restricted to use on capital projects which are necessary to add infrastructure capacity. Currently, the City imposes six impact fees: 1) Law Enforcement; 2) Fire; 3) Transportation; 4) Parks; 5) Solid Waste; and 6) General Government. The City is reviewing the possibility of a mobility fee to replace transportation impact fees. A mobility fee is similar to the existing impact fee with the exception of focusing on a total transportation system. For example, a mobility fee plans for multi-modal types (sidewalks, bike lanes, roadways, rail, trolley systems) of transportation rather than an impact fee which only regulates road capacity.

Following is a chart of impact fee revenue projections for FY 2024 – 2027 to be used for city projects. The projections are based on the FY 2024 Approved Budget that includes the increase in impact fee rates. Please note, the FY 2024 Approved Budget has total Impact Fee expenditures at \$10,343,970, with the difference to be added to the fund balance for future years.

### FY 2024 – 2027 IMPACT FEE REVENUE PROJECTIONS

	Law Enforcement	Fire	Transportation	Parks	Solid Waste	General Government	Total
<b>FY 2024</b>	\$1,358,930	\$804,410	\$6,760,840	\$3,479,250	\$806,280	\$624,970	\$13,834,680
<b>FY 2025</b>	\$1,413,290	\$836,590	\$7,031,270	\$3,618,420	\$838,530	\$649,970	\$14,388,070
<b>FY 2026</b>	\$1,469,820	\$870,050	\$7,312,520	\$3,763,160	\$872,070	\$675,970	\$14,963,590
<b>FY 2027</b>	\$1,528,610	\$904,850	\$7,605,020	\$3,913,690	\$906,950	\$703,010	\$15,562,130
<b>Total</b>	<b>\$4,242,040</b>	<b>\$2,511,050</b>	<b>\$21,104,630</b>	<b>\$10,860,830</b>	<b>\$2,516,880</b>	<b>\$1,950,910</b>	<b>\$58,748,470</b>

## SURTAX

The Infrastructure Surtax is a “penny tax” applied to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. The tax is restricted to capital improvements and cannot be used for operating expenditures. The most recent surtax program (Surtax III) was adopted in 2009 and is a fifteen (15) year program ending in 2024. The City receives a portion of the tax proceeds based upon a distribution formula developed by the Florida Department of Revenue. Population is the key component to the calculation.

The state provides an annual estimate of proceeds from infrastructure surtax to the City. Future year projections are developed by city staff based upon historical trends and estimated growth in population. Following is a chart of the projected proceeds from infrastructure surtax through FY 2027. Including FY 2025 through FY 2027 assumes the approval of a new fifteen (15) year “penny tax” program (Surtax IV) by Sarasota County voters. City staff projects an annual average increase of 5.00%.

### FY 2024 – 2027 INFRASTRUCTURE SURTAX REVENUE PROJECTIONS

FY 2024	FY 2025	FY 2026	FY 2027	Total
<b>\$18,193,440</b>	<b>\$19,103,110</b>	<b>\$20,058,270</b>	<b>\$21,061,180</b>	<b>\$57,354,820</b>

## IMPACT OF THE CIP ON THE OPERATING BUDGET

North Port’s operating budget is directly affected by the CIP and most new capital improvements entail ongoing expenses for routine operation, repair, and maintenance upon completion. New capital facilities may also require new staff positions. Existing city facilities and equipment that were once considered state of the art require rehabilitation, increased maintenance, renovation, or upgrades to accommodate new uses and/or address safety and structural improvements.

Each department estimates the cost of future operations and maintenance for new CIP projects and operating costs are carefully considered in deciding which projects move forward in the CIP. Implementation timetables are established that stagger projects over time in order to fund large-scale projects that have significant operating budget impacts.

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## Capital Improvement Program Guide

### WHAT IS THE DIFFERENCE BETWEEN A CAPITAL ASSET AND A CAPITAL PROJECT?

The following definitions for a capital asset and capital project help distinguish the difference between the two types of capital items and how they are handled in the budget process.

**Definition of a Capital Asset** – *An item with a value of \$5,000 or more and an expected life of more than one year, such as equipment, furniture, and automobiles.*

These items are included in the operating budget. Surtax funded projects are included in the CIP based upon City policy to provide transparent accounting to the Citizen Tax Oversight Committee required by state statute.

**Definition of a Capital Project** – *A project expected to have a useful life greater than five years and an estimated cost of \$50,000 or more. Capital projects include the construction, purchase, or major renovation of buildings, utility systems, or other structures; purchase of land and major machinery and equipment.*

Projects meeting the above definition will be included in the CIP and will be tied to the operating budget within each identified fund and department/division.

### WHAT IS IMPORTANT TO KNOW WHEN REVIEWING THE CAPITAL IMPROVEMENT PROGRAM?

- The CIP is a long-range planning tool, but only the dollars included in the first year of the program are actually adopted by City Commission. Future year appropriation is considered by Commission in subsequent years.
- The CIP provides an overall perspective to capital planning, as it includes projects that are funded from all funds.
- The CIP is a planning document to be used as a companion to the Operating Budget document.
- The CIP represents the current goals and intentions of the City Commission. The CIP is a dynamic process that will include changes over time. These changes may be necessitated by organizational changes, funding uncertainties, unforeseen emergencies, project delays, or plans by other entities that can throw off even the most meticulously planned and analyzed CIP. Even though changes will occur, there are many benefits to the long-term planning and analysis that go into the development of the CIP.
- Summaries of CIP information are included to show CIP data in table and graph form to help the reader understand the impact of the CIP citywide.

### WHAT SUMMARY INFORMATION IS INCLUDED IN THE CIP?

- **FY 2024 – 2028 CIP Summary** provides Appropriated to Date, FY 2024 Adopted Budget, Un-Appropriated Programmed CIP Funding for the next four fiscal years, five year total, and CIP total by Department and/or Function and (1) CIP Category or (2) Funding Type.
- **FY 2024 – 2028 CIP Category Financial Plan** provides Appropriated to Date, FY 2024 Adopted Budget, Un-Appropriated Programmed CIP Funding for next four fiscal years, five year total, and CIP total by CIP Category per page and (1) Funding Type or (2) Project Title.
- **CIP Expenditure Budget Report by Category and Status** provides Cost Center, Object Code, CIP total, Appropriated to Date, FY 2024 Adopted Budget, Un-Appropriated Programmed CIP Funding for the next four fiscal years by CIP Category, CIP Status, Project Number/Title, and Expenditure Type.
- **CIP Expenditure Budget Report by Fund and Category** provides Cost Center, Object Code, CIP total, Appropriated to Date, FY 2024 Adopted Budget, Un-Appropriated Programmed CIP Funding for the next four fiscal years by Fund, Project Number/Title, and Expenditure Type.
- **Operating Budget CIP Impact by Category and Status** provides the operating budget impact in the FY 2024 Adopted Budget and anticipated impact during the next four fiscal years by CIP Category, CIP Status, Project Number/Title, Operating Impact narrative, and Category of Expenditure.

- **CIP Detail Sheets** provide the following details for each CIP Project: Project Number, Title, CIP Status, CIP Category, Department, Capital Improvement Element (CIE) Project, Programmed Funding, Appropriated to Date, Budgeted FY 2024, Un-Appropriated Programmed CIP Funding for the next four fiscal years, Future Funding, Strategic Pillar, Project Description, Project Rationale, Fund Strategy, Operation Budget Impact, Project Image, Schedule of Activities, and Means of Financing.

## WHAT ARE THE KEY ELEMENTS OF THE CIP?

The following describes key elements of the details included in the CIP:

- **Capital Improvement Element (CIE)** – Includes information on the project’s impact on the City’s Comprehensive Plan, which assists the City in determining if the project meets state statutory requirements.
- **CIP Category** – The Department and/or Function within the City that is responsible for the project. The categories may include the Department and/or Function based on direction from City Commission.
- **CIP Status** – Identifies if the project is an Existing CIP Project, Existing CIP Project – Revised Request, Existing CIP Program, or New Request.
- **Cost Center** – Includes account segments for Fund, Department, Division, Activity, and Sub Activity.
- **Expenditure Type** – Groups of expenditures separated into the following categories:
  - Planning/Design/Engineering – any outside contractual service needed to complete a project.
  - Land Acquisition – any purchase of land needed to complete a project.
  - Construction – any outside contractual service of construction crews needed to complete a project.
  - Equipment/Materials/Furniture – any purchase of these items needed to complete the project.
  - Professional Fees – services procured as independent professional services, such as architectural or consulting services needed to complete a project.
  - Technical Software/Hardware – any purchase of these items needed to complete the project.
- **Funding Strategy** – Includes the proposed funding source(s) and amounts for the project. Some of the City’s new asset expansion projects include funding from *Developer Agreements*. These projects are noted as such in project detail information. Typically, a *Developer Agreement* provides for the City to reimburse costs associated with the new asset over a period of years.
- **Object Code** – Includes the last four digits of the accounting code that are considered the line-items, which describe the type of expenditure being made.
- **Operating Budget Impact** – Provides narrative on the impact to the operating budget and includes the estimated cost of the project by category of expenditure.
- **Operation Budget Impact** – A narrative of the anticipated impact the project has on the operating budget included in the CIP Detail Sheets. Many projects can significantly impact the operating budget such as maintenance, staffing, utilities, and equipment. It is important to consider these issues prior to adopting the project so additional savings or costs are factored into the decision-making process.
- **Programmed Funding** – CIP project funding that has been appropriated in prior years, appropriated in the current year budget, and/or Un-Appropriated but planned during the next four fiscal years.
- **Project Number**– The number/letter sequence used primarily for tracking the project.
- **Project Description** – Includes a description and specific justification for the project.
- **Project Rationale** – If the project is needed to meet service demands, environmental impacts, health or safety issues, or is mandated by law, it will be discussed in this part of the form. Also, the location and type of work performed will be included.
- **Schedule of Activities** – This table breaks out the Project Activities (see **Expenditure Type**) with Timeline (From – To) and Amount (Programmed Funding) for the project.
- **Title** – A descriptive name given to each project.

**City of North Port  
Fiscal Year 2024 thru 2028 Capital Improvement Program**

<b>CIP Category / Funding Source</b>	<b>Appropriated To Date</b>	<b>FY 2024 Adopted</b>	<b>Un-Appropriated Subsequent Years</b>				<b>5 Year Total</b>	<b>CIP Total</b>
			<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>		
<b>ADMINISTRATION &amp; MGMT</b>								
Information Technology	1,038,100	0	0	0	0	0	0	1,038,100
Public Safety - Fire Rescue	2,250,000	0	0	0	0	0	0	2,250,000
ADMINISTRATION & MGMT Projects	3,288,100	0	0	0	0	0	0	3,288,100
<b>BUILDING</b>								
Neighborhood Development Service	3,053,484	2,132,260	0	0	0	0	2,132,260	5,185,744
Public Works - Drainage	115,000	100,000	100,000	100,000	0	0	300,000	415,000
BUILDING Projects	3,168,484	2,232,260	100,000	100,000	0	0	2,432,260	5,600,744
<b>CITY MANAGER</b>								
City Facilities	95,300	0	0	0	0	0	0	95,300
CITY MANAGER Projects	95,300	0	0	0	0	0	0	95,300
<b>FIRE RESCUE</b>								
City Facilities	1,705,000	0	0	0	0	0	0	1,705,000
Information Technology	31,172	0	0	0	0	0	0	31,172
Public Safety - Fire Rescue	6,878,300	1,800,000	6,172,000	2,220,000	0	0	10,192,000	17,070,300
FIRE RESCUE Projects	8,614,472	1,800,000	6,172,000	2,220,000	0	0	10,192,000	18,806,472
<b>NON-DEPARTMENTAL</b>								
City Facilities	70,000	0	0	0	0	0	0	70,000
Neighborhood Development Service	0	0	0	0	0	0	0	0
NON-DEPARTMENTAL Projects	70,000	0	0	0	0	0	0	70,000
<b>POLICE DEPARTMENT</b>								
Public Safety - Police	5,950,000	235,000	0	0	0	0	235,000	6,185,000
POLICE DEPARTMENT Projects	5,950,000	235,000	0	0	0	0	235,000	6,185,000
<b>PUBLIC SERVICES</b>								
Information Technology	12,200	0	0	0	0	0	0	12,200
Parks & Recreation	21,927,751	1,875,000	1,630,000	1,250,000	325,000	50,000	5,130,000	27,057,751
Public Works - Facilities Maintenance	1,139,036	1,649,530	975,340	0	0	0	2,624,870	3,763,906
Public Works - Fleet	0	1,500,000	0	0	0	0	1,500,000	1,500,000
Public Works - Solid Waste	500,000	799,280	0	700,720	3,656,875	0	5,156,875	5,656,875
PUBLIC SERVICES Projects	23,578,987	5,823,810	2,605,340	1,950,720	3,981,875	50,000	14,411,745	37,990,732
<b>ROAD &amp; DRAINAGE</b>								
Information Technology	47,143	0	0	0	0	0	0	47,143
Public Works - Drainage	12,303,822	4,643,520	6,742,096	5,483,350	5,466,920	2,013,080	24,348,966	36,652,788
Public Works - Facilities Maintenance	256,871	0	0	0	2,594,990	2,594,990	5,189,980	5,446,851
Public Works - Transportation	40,445,028	5,777,870	6,254,890	6,380,270	6,507,875	3,939,431	28,860,336	69,305,364
ROAD & DRAINAGE Projects	53,052,864	10,421,390	12,996,986	11,863,620	14,569,785	8,547,501	58,399,282	111,452,146
<b>WATER &amp; SEWER UTILITIES</b>								
City Facilities	17,230,000	4,698,030	0	0	0	0	4,698,030	21,928,030
Information Technology	79,540	0	0	0	0	0	0	79,540
Public Works - Transportation	221,638	0	0	0	0	0	0	221,638
Utilities - Wastewater Systems	15,893,859	3,731,200	13,210,000	5,280,000	4,250,000	4,635,000	31,106,200	47,000,059
Utilities - Water Systems	11,111,830	2,734,130	8,886,975	3,766,875	1,977,865	10,850,275	28,216,120	39,327,950
WATER & SEWER UTILITIES Projects	44,536,867	11,163,360	22,096,975	9,046,875	6,227,865	15,485,275	64,020,350	108,557,217
Total Project Cost	142,355,074	31,675,820	43,971,301	25,181,215	24,729,525	24,082,776	149,640,637	291,995,711
<b>FUNDING TYPE</b>								
CAPITAL FUNDS	47,938,822	9,025,400	13,822,400	5,698,000	3,303,000	2,800,000	34,648,800	82,587,622
DISTRICT FUNDS	23,396,808	7,157,290	10,604,926	11,863,620	18,226,660	8,547,501	56,399,997	79,796,805
ENTERPRISE FUNDS	30,667,923	9,308,960	19,018,975	5,968,875	3,149,865	12,685,275	50,131,950	80,799,873
GENERAL FUND	345,300	50,000	50,000	50,000	50,000	50,000	250,000	595,300
IMPACT FEE FUNDS	17,985,937	3,901,450	375,000	1,500,720	0	0	5,777,170	23,763,107
OTHER FUNDING SOURCES	11,151,384	0	0	0	0	0	0	11,151,384
OTHER SPECIAL REVENUE	10,868,900	2,232,720	100,000	100,000	0	0	2,432,720	13,301,620
FUNDING TYPE Funding	142,355,074	31,675,820	43,971,301	25,181,215	24,729,525	24,082,776	149,640,637	291,995,711
Total Funding	142,355,074	31,675,820	43,971,301	25,181,215	24,729,525	24,082,776	149,640,637	291,995,711

**City of North Port  
Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**City Facilities**

**FUNDING TYPE**

CAPITAL FUNDS	1,008,350	0	0	0	0	0	0	1,008,350
ENTERPRISE FUNDS	17,230,000	4,698,030	0	0	0	0	4,698,030	21,928,030
GENERAL FUND	95,300	0	0	0	0	0	0	95,300
OTHER FUNDING SOURCES	766,650	0	0	0	0	0	0	766,650
FUNDING TYPE Funding	19,100,300	4,698,030	0	0	0	0	4,698,030	23,798,330

**Projects**

City Hall Generator	1,775,000	0	0	0	0	0	0	1,775,000
CM Office Renovation	95,300	0	0	0	0	0	0	95,300
Utilities Administration Building & Field Operations Center	17,230,000	4,698,030	0	0	0	0	4,698,030	21,928,030
Total Project Cost	19,100,300	4,698,030	0	0	0	0	4,698,030	23,798,330

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Information Technology**

**FUNDING TYPE**

CAPITAL FUNDS	1,038,100	0	0	0	0	0	0	1,038,100
DISTRICT FUNDS	90,515	0	0	0	0	0	0	90,515
ENTERPRISE FUNDS	79,540	0	0	0	0	0	0	79,540
FUNDING TYPE Funding	1,208,155	0	0	0	0	0	0	1,208,155

**Projects**

Network Infrastructure	588,155	0	0	0	0	0	0	588,155
Storage Area Network (SAN) Replacement	620,000	0	0	0	0	0	0	620,000
Total Project Cost	1,208,155	0	0	0	0	0	0	1,208,155

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Neighborhood Development Service**

**FUNDING TYPE**

OTHER FUNDING SOURCES	0	0	0	0	0	0	0	0
OTHER SPECIAL REVENUE	3,053,484	2,132,260	0	0	0	0	2,132,260	5,185,744
FUNDING TYPE Funding	3,053,484	2,132,260	0	0	0	0	2,132,260	5,185,744

**Projects**

Building Department Online Permitting	3,053,484	100,000	0	0	0	0	100,000	3,153,484
North Port City Hall NDS Development Management Center	0	2,032,260	0	0	0	0	2,032,260	2,032,260
West Villages Development Services Center	0	0	0	0	0	0	0	0
Total Project Cost	3,053,484	2,132,260	0	0	0	0	2,132,260	5,185,744



**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Parks & Recreation**

**FUNDING TYPE**

CAPITAL FUNDS	12,383,959	825,000	1,205,000	400,000	225,000	0	2,655,000	15,038,959
GENERAL FUND	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
IMPACT FEE FUNDS	3,583,230	1,000,000	375,000	800,000	0	0	2,175,000	5,758,230
OTHER FUNDING SOURCES	185,146	0	0	0	0	0	0	185,146
OTHER SPECIAL REVENUE	5,775,416	0	0	0	0	0	0	5,775,416
<b>FUNDING TYPE Funding</b>	<b>21,927,751</b>	<b>1,875,000</b>	<b>1,630,000</b>	<b>1,250,000</b>	<b>275,000</b>	<b>50,000</b>	<b>5,080,000</b>	<b>27,007,751</b>

**Projects**

Atwater Park Splashpad Surfacing	0	50,000	0	0	0	0	50,000	50,000
Boca Chica Neighborhood Park	300,000	0	0	0	0	0	0	300,000
Boundless Playground Safety Surface Repairs	0	250,000	0	0	0	0	250,000	250,000
Canal & Creek Master Plan - Phase II	0	0	750,000	0	0	0	750,000	750,000
Circle of Honor	1,000,000	0	0	0	0	0	0	1,000,000
Dallas White Park Campus and Renovations	0	0	0	0	0	0	0	0
Dallas White Park Multi-Purpose Field	0	600,000	0	0	0	0	600,000	600,000
Dog Park East of Toledo Blade Blvd.	0	0	0	400,000	0	0	400,000	400,000
Environmental Park Improvements	340,000	150,000	0	0	0	0	150,000	490,000
Italy Avenue	992,500	0	0	0	0	0	0	992,500
Langlais Park Development	0	0	100,000	400,000	0	0	500,000	500,000
Legacy Trail Extension Parking Enhancements	208,500	0	0	0	0	0	0	208,500
Marina Park Restrooms	250,000	0	0	0	0	0	0	250,000
Myakkahatchee Creek Corridor - Land Acquisition	4,102,175	0	0	0	0	0	0	4,102,175
Myakkahatchee Greenway Linear Park	2,111,786	0	0	0	0	0	0	2,111,786
Narramore Soccer Field Rehabilitation and Replacement	0	100,000	100,000	100,000	0	0	300,000	300,000
North Port South River Road Park	0	0	275,000	0	0	0	275,000	275,000
Park Amenities Program	50,000	50,000	50,000	50,000	50,000	50,000	250,000	300,000
Park Maintenance Operations Building / Complex	1,000,000	400,000	0	0	0	0	400,000	1,400,000
Phased ADA Transition Plan	195,350	25,000	130,000	0	0	0	155,000	350,350
Replacement Playground Equipment - Atwater Park	0	0	0	300,000	0	0	300,000	300,000
Replacement Playground Equipment - Dallas White Park	260,000	0	0	0	0	0	0	260,000
Replacement Playground Equipment - George Mullen Activity Center	0	250,000	0	0	0	0	250,000	250,000
Replacement Playground Equipment - LaBrea Park	0	0	0	0	275,000	0	275,000	275,000
Replacement Playground Equipment - McKibben Park	250,000	0	0	0	0	0	0	250,000
Replacement Playground Equipment - Pine Park	0	0	225,000	0	0	0	225,000	225,000
Warm Mineral Springs Building Rehabilitation	10,867,440	0	0	0	0	0	0	10,867,440
<b>Total Project Cost</b>	<b>21,927,751</b>	<b>1,875,000</b>	<b>1,630,000</b>	<b>1,250,000</b>	<b>325,000</b>	<b>50,000</b>	<b>5,130,000</b>	<b>27,057,751</b>

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Public Safety - Fire Rescue**

**FUNDING TYPE**

CAPITAL FUNDS	6,278,300	1,800,000	6,172,000	2,220,000	0	0	10,192,000	16,470,300
DISTRICT FUNDS	600,000	0	0	0	0	0	0	600,000
GENERAL FUND	250,000	0	0	0	0	0	0	250,000
OTHER FUNDING SOURCES	2,000,000	0	0	0	0	0	0	2,000,000
FUNDING TYPE Funding	9,128,300	1,800,000	6,172,000	2,220,000	0	0	10,192,000	19,320,300

**Projects**

Fire Station 81 Renovation	7,109,390	0	0	0	0	0	0	7,109,390
Future Fire Station	0	0	5,212,000	2,220,000	0	0	7,432,000	7,432,000
Public Safety Communication Replacement	0	1,800,000	0	0	0	0	1,800,000	1,800,000
Public Safety Training Complex	2,018,910	0	0	0	0	0	0	2,018,910
SCBA Replacement	0	0	900,000	0	0	0	900,000	900,000
Thermal Image Camera Replacements	0	0	60,000	0	0	0	60,000	60,000
Total Project Cost	9,128,300	1,800,000	6,172,000	2,220,000	0	0	10,192,000	19,320,300

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Public Safety - Police**

**FUNDING TYPE**

CAPITAL FUNDS	5,950,000	235,000	0	0	0	0	235,000	6,185,000
FUNDING TYPE Funding	5,950,000	235,000	0	0	0	0	235,000	6,185,000

**Projects**

License Plate Readers	1,200,000	165,000	0	0	0	0	165,000	1,365,000
New Police Headquarters and EOC Building	4,550,000	0	0	0	0	0	0	4,550,000
Public Safety Driving Track	200,000	70,000	0	0	0	0	70,000	270,000
Total Project Cost	5,950,000	235,000	0	0	0	0	235,000	6,185,000

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		
<b>Public Works - Drainage</b>								
<b>FUNDING TYPE</b>								
CAPITAL FUNDS	5,024,271	915,500	933,900	0	0	0	1,849,400	6,873,671
DISTRICT FUNDS	7,279,551	3,728,020	5,808,196	5,483,350	5,466,920	2,013,080	22,499,566	29,779,117
OTHER SPECIAL REVENUE	115,000	100,000	100,000	100,000	0	0	300,000	415,000
FUNDING TYPE Funding	12,418,822	4,743,520	6,842,096	5,583,350	5,466,920	2,013,080	24,648,966	37,067,788
<b>Projects</b>								
Citywide Tree Planting	218,983	100,000	100,000	100,000	0	0	300,000	518,983
Drainage Improvement Program	0	0	1,675,060	1,708,580	1,742,750	0	5,126,390	5,126,390
Drainage System Improvements	4,428,631	1,795,520	0	0	0	0	1,795,520	6,224,151
Dredging of Cocoplum Waterway	168,232	0	1,500,000	0	0	0	1,500,000	1,668,232
RDD-Land	1,015,070	50,000	50,000	50,000	50,000	0	200,000	1,215,070
Water Control Structure 113	4,362,728	0	0	0	0	0	0	4,362,728
Water Control Structure 114	2,199,145	1,000,000	0	0	0	0	1,000,000	3,199,145
Water Control Structure FW 157	26,033	1,630,000	0	0	0	0	1,630,000	1,656,033
Water Control Structure FW 158	0	168,000	1,674,776	0	0	0	1,842,776	1,842,776
Water Control Structure Program	0	0	1,842,260	3,724,770	3,674,170	2,013,080	11,254,280	11,254,280
Total Project Cost	12,418,822	4,743,520	6,842,096	5,583,350	5,466,920	2,013,080	24,648,966	37,067,788

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Public Works - Facilities Maintenance**

**FUNDING TYPE**

DISTRICT FUNDS	704,871	1,044,100	975,340	0	2,594,990	2,594,990	7,209,420	7,914,291
IMPACT FEE FUNDS	616,036	604,970	0	0	0	0	604,970	1,221,006
OTHER SPECIAL REVENUE	75,000	460	0	0	0	0	460	75,460
FUNDING TYPE Funding	1,395,907	1,649,530	975,340	0	2,594,990	2,594,990	7,814,850	9,210,757

**Projects**

Public Works Facility Phase II	1,395,907	1,649,530	975,340	0	2,594,990	2,594,990	7,814,850	9,210,757
Total Project Cost	1,395,907	1,649,530	975,340	0	2,594,990	2,594,990	7,814,850	9,210,757

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Public Works - Fleet**

**FUNDING TYPE**

CAPITAL FUNDS	0	1,500,000	0	0	0	0	1,500,000	1,500,000
FUNDING TYPE Funding	0	1,500,000	0	0	0	0	1,500,000	1,500,000

**Projects**

Fleet Fueling Station	0	1,500,000	0	0	0	0	1,500,000	1,500,000
Total Project Cost	0	1,500,000	0	0	0	0	1,500,000	1,500,000

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		

**Public Works - Solid Waste**

**FUNDING TYPE**

CAPITAL FUNDS	500,000	0	0	0	0	0	0	500,000
DISTRICT FUNDS	0	0	0	0	3,656,875	0	3,656,875	3,656,875
IMPACT FEE FUNDS	0	799,280	0	700,720	0	0	1,500,000	1,500,000
FUNDING TYPE Funding	500,000	799,280	0	700,720	3,656,875	0	5,156,875	5,656,875

**Projects**

Solid Waste Transfer Station	500,000	799,280	0	700,720	3,656,875	0	5,156,875	5,656,875
Total Project Cost	500,000	799,280	0	700,720	3,656,875	0	5,156,875	5,656,875

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		
<b>Public Works - Transportation</b>								
<b>FUNDING TYPE</b>								
CAPITAL FUNDS	8,579,478	1,895,500	2,433,500	0	0	0	4,329,000	12,908,478
DISTRICT FUNDS	14,721,871	2,385,170	3,821,390	6,380,270	6,507,875	3,939,431	23,034,136	37,756,007
ENTERPRISE FUNDS	221,638	0	0	0	0	0	0	221,638
IMPACT FEE FUNDS	13,786,671	1,497,200	0	0	0	0	1,497,200	15,283,871
OTHER FUNDING SOURCES	1,507,008	0	0	0	0	0	0	1,507,008
OTHER SPECIAL REVENUE	1,850,000	0	0	0	0	0	0	1,850,000
FUNDING TYPE Funding	40,666,666	5,777,870	6,254,890	6,380,270	6,507,875	3,939,431	28,860,336	69,527,002
<b>Projects</b>								
Bridge Rehabilitation & Repair Program	0	0	297,300	303,300	309,366	0	909,966	909,966
Bridge Rehabilitation and Repair	870,897	291,400	0	0	0	0	291,400	1,162,297
Bridge Repair & Maintenance	667,974	0	0	0	0	0	0	667,974
City Connectivity Plan	0	0	0	0	0	0	0	0
Cosmic Waterway Crossing	22,800	1,497,200	0	0	0	0	1,497,200	1,520,000
Cranberry & Toledo Blade Blvd Improvements	383,671	383,670	0	0	0	0	383,670	767,341
Greenwood Sidewalk Widening	34,860	0	0	0	0	0	0	34,860
Hillsborough/Cranberry Intersection Improvements	3,143,630	0	0	0	0	0	0	3,143,630
I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)	2,000,000	0	0	0	0	0	0	2,000,000
I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)	2,000,000	0	0	0	0	0	0	2,000,000
Ponce De Leon Boulevard Multi-Use Path	188,888	0	0	0	0	0	0	188,888
Price Boulevard Widening Phase I	7,454,638	0	0	0	0	0	0	7,454,638
Price Traffic Signal at High School	834,129	0	0	0	0	0	0	834,129
Price Widening Phase II - Sumter Boulevard to Westerly Terminus of Middle School and High School	3,000,000	0	0	0	0	0	0	3,000,000
Rehabilitation of Pedestrian Bridges	61,200	100,000	0	0	0	0	100,000	161,200
Road Rehabilitation	16,463,633	3,104,100	0	0	0	0	3,104,100	19,567,733
Road Rehabilitation Program	0	0	5,353,550	5,460,850	5,570,067	3,939,431	20,323,898	20,323,898
Sidewalk and Pedestrian Bridge	328,460	401,500	0	0	0	0	401,500	729,960
Sidewalk and Pedestrian Bridges Program	0	0	604,040	616,120	628,442	0	1,848,602	1,848,602
Tamiami Trail Parking - North	47,380	0	0	0	0	0	0	47,380
Tamiami Trail Parking - South	33,394	0	0	0	0	0	0	33,394
Traffic Signal Improvement	381,112	0	0	0	0	0	0	381,112
US 41 Multimodal Path Amenities Design	250,000	0	0	0	0	0	0	250,000
Yorkshire Raintree Interchanges	2,500,000	0	0	0	0	0	0	2,500,000
Total Project Cost	40,666,666	5,777,870	6,254,890	6,380,270	6,507,875	3,939,431	28,860,336	69,527,002



**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		
<b><u>Utilities - Wastewater Systems</u></b>								
<b>FUNDING TYPE</b>								
CAPITAL FUNDS	5,613,909	1,329,400	2,800,000	2,800,000	2,800,000	2,800,000	12,529,400	18,143,309
ENTERPRISE FUNDS	4,134,870	2,401,800	10,410,000	2,480,000	1,450,000	1,835,000	18,576,800	22,711,670
OTHER FUNDING SOURCES	6,145,080	0	0	0	0	0	0	6,145,080
FUNDING TYPE Funding	15,893,859	3,731,200	13,210,000	5,280,000	4,250,000	4,635,000	31,106,200	47,000,059
<b><u>Projects</u></b>								
Building Upgrades at the Pan American Wastewater Treatment Plant	0	25,000	290,000	1,600,000	0	0	1,915,000	1,915,000
Drying Bed at the Southwest Wastewater Reclamation Facility	1,124,410	0	0	0	0	0	0	1,124,410
Effluent Pumping Station & Pipeline	1,000,000	0	6,000,000	0	0	0	6,000,000	7,000,000
Force Main on Cranberry	436,777	200,000	3,500,000	0	0	0	3,700,000	4,136,777
Neighborhood Water/Wastewater Line Extensions	5,139,212	1,329,400	3,000,000	3,500,000	4,000,000	4,500,000	16,329,400	21,468,612
Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)	4,240,323	0	0	0	0	0	0	4,240,323
Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)	2,552,597	0	0	0	0	0	0	2,552,597
Pan American Wastewater Treatment Plant Centrifuge Building	402,500	1,113,430	0	0	0	0	1,113,430	1,515,930
Price Boulevard Widening Phase I	0	163,370	0	0	0	0	163,370	163,370
Wastewater Transmission Oversizing	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Wastewater Treatment Plant Improvements	998,040	850,000	370,000	130,000	200,000	85,000	1,635,000	2,633,040
Total Project Cost	15,893,859	3,731,200	13,210,000	5,280,000	4,250,000	4,635,000	31,106,200	47,000,059

**City of North Port**  
**Fiscal Year 2024 thru 2028 Capital Improvement Program - CIP Category Financial Plan**

Project Title / Funding Source	Appropriated To Date	FY 2024 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2025	FY 2026	FY 2027	FY 2028		
<b>FUNDING TYPE</b>								
CAPITAL FUNDS	1,562,455	525,000	278,000	278,000	278,000	0	1,359,000	2,921,455
ENTERPRISE FUNDS	9,001,875	2,209,130	8,608,975	3,488,875	1,699,865	10,850,275	26,857,120	35,858,995
OTHER FUNDING SOURCES	547,500	0	0	0	0	0	0	547,500
<b>FUNDING TYPE Funding</b>	<b>11,111,830</b>	<b>2,734,130</b>	<b>8,886,975</b>	<b>3,766,875</b>	<b>1,977,865</b>	<b>10,850,275</b>	<b>28,216,120</b>	<b>39,327,950</b>

**Utilities - Water Systems**

**Projects**

Aquifer, Storage, and Recovery (ASR) - Permanent Facilities	1,534,482	20,000	0	0	0	0	20,000	1,554,482
Direct Potable Reuse Pilot Plant Project	0	0	375,000	2,125,000	0	0	2,500,000	2,500,000
Hillsborough Water Main Replacement and Relocation	500,000	200,000	2,000,000	0	0	0	2,200,000	2,700,000
Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	3,429,196	0	0	0	0	0	0	3,429,196
Myakkahatchee Creek Water Treatment Plant Improvements	590,000	335,000	585,000	227,500	150,000	20,000	1,317,500	1,907,500
Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement	250,000	0	0	0	0	0	0	250,000
Raw Water Intake Structure Rehabilitation	1,400,000	658,300	0	0	0	0	658,300	2,058,300
Sludge Press	0	0	0	0	0	3,000,000	3,000,000	3,000,000
Water Distribution System Improvements	2,661,267	385,430	365,500	496,300	279,790	0	1,527,020	4,188,287
Water Master Plan Distribution Improvements	0	0	4,606,900	0	0	0	4,606,900	4,606,900
Water Master Plan Improvements	0	915,400	626,575	220,075	220,075	1,780,275	3,762,400	3,762,400
Water Pipeline Bridge Replacements	170,000	170,000	278,000	278,000	278,000	0	1,004,000	1,174,000
Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade	576,885	0	0	0	0	0	0	576,885
Water Plant Powder Activated Carbon System	0	0	0	370,000	0	0	370,000	370,000
Water Transmission Oversizing	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Water Treatability Implementation	0	0	0	0	1,000,000	6,000,000	7,000,000	7,000,000
<b>Total Project Cost</b>	<b>11,111,830</b>	<b>2,734,130</b>	<b>8,886,975</b>	<b>3,766,875</b>	<b>1,977,865</b>	<b>10,850,275</b>	<b>28,216,120</b>	<b>39,327,950</b>

**CIP Expenditure Budget Report Grouped by CIP Category, CIP Status**

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**City Facilities**

**Existing CIP Project**

**CF19EO City Hall Generator**

10 Equipment/Materials/Furniture	306-2222-522	62-00	250,000	250,000	0	0	0	0	0
14 Professional Fees	001-9100-525	31-05	70,000	70,000	0	0	0	0	0
14 Professional Fees	306-2222-522	62-00	107,500	107,500	0	0	0	0	0
5 Construction	306-2222-522	62-00	1,347,500	1,347,500	0	0	0	0	0

**CF22OI CM Office Renovation**

5 Construction	001-0800-512	46-04	77,654	77,654	0	0	0	0	0
5 Construction	001-0800-512	52-50	17,646	17,646	0	0	0	0	0

**U18UAB Utilities Administration Building & Field Operations Center**

10 Equipment/Materials/Furniture	420-6060-536	64-00	600,000	600,000	0	0	0	0	0
1 Plan/Design/Engineering	420-6060-536	62-00	789,345	618,095	171,250	0	0	0	0
4 Land Acquisition	420-6060-536	61-00	3,150,759	3,150,759	0	0	0	0	0
5 Construction	420-6060-536	62-00	8,887,926	7,361,146	1,526,780	0	0	0	0
5 Construction	420-6062-535	63-00	500,000	500,000	0	0	0	0	0
5 Construction	423-6061-533	62-00	4,500,000	2,500,000	2,000,000	0	0	0	0
5 Construction	424-6062-535	62-00	3,500,000	2,500,000	1,000,000	0	0	0	0
Existing CIP Project			23,798,330	19,100,300	4,698,030	0	0	0	0
City Facilities			23,798,330	19,100,300	4,698,030	0	0	0	0

**Information Technology**

**Existing CIP Project**

**IT20NI Network Infrastructure**

10 Equipment/Materials/Furniture	107-5000-541	64-00	47,143	47,143	0	0	0	0	0
10 Equipment/Materials/Furniture	110-2222-522	64-00	31,172	31,172	0	0	0	0	0
10 Equipment/Materials/Furniture	120-3032-534	64-00	12,200	12,200	0	0	0	0	0
10 Equipment/Materials/Furniture	306-0710-516	52-50	2,115	2,115	0	0	0	0	0
10 Equipment/Materials/Furniture	306-0710-516	54-00	7,706	7,706	0	0	0	0	0
10 Equipment/Materials/Furniture	306-0710-516	64-00	408,279	408,279	0	0	0	0	0
10 Equipment/Materials/Furniture	420-6060-536	64-00	22,410	22,410	0	0	0	0	0
10 Equipment/Materials/Furniture	420-6061-533	64-00	22,410	22,410	0	0	0	0	0
10 Equipment/Materials/Furniture	420-6062-535	64-00	34,720	34,720	0	0	0	0	0

**IT22SR Storage Area Network (SAN) Replacement**

10 Equipment/Materials/Furniture	321-0710-516	46-01	160,831	160,831	0	0	0	0	0
10 Equipment/Materials/Furniture	321-0710-516	64-00	459,169	459,169	0	0	0	0	0
Existing CIP Project			1,208,155	1,208,155	0	0	0	0	0
Information Technology			1,208,155	1,208,155	0	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>Neighborhood Development Service</u></b>									
<b><u>Existing CIP Project</u></b>									
10 Equipment/Materials/Furniture	135-2700-524	62-00	200,000	0	200,000	0	0	0	0
1 Plan/Design/Engineering	135-2700-524	62-00	300,000	0	300,000	0	0	0	0
5 Construction	135-2700-524	62-00	1,532,260	0	1,532,260	0	0	0	0
<b>BD20WV West Villages Development Services Center</b>									
5 Construction	001-9100-513	62-00	0	0	0	0	0	0	0
5 Construction	135-2700-524	62-00	0	0	0	0	0	0	0
<b>BD22OP Building Department Online Permitting</b>									
11 Technical Software/Hardware	135-2700-524	68-00	3,153,484	3,053,484	100,000	0	0	0	0
Existing CIP Project			5,185,744	3,053,484	2,132,260	0	0	0	0
Neighborhood Development Service			5,185,744	3,053,484	2,132,260	0	0	0	0
<b><u>Parks &amp; Recreation</u></b>									
<b><u>Existing CIP Program</u></b>									
<b>P24PAI Park Amenities Program</b>									
10 Equipment/Materials/Furniture	001-3038-572	52-50	50,000	0	50,000	0	0	0	0
<b>PProgramPAI Park Amenities Program</b>									
5 Construction	001-3038-572	52-50	200,000	0	0	50,000	50,000	50,000	50,000
Existing CIP Program			250,000	0	50,000	50,000	50,000	50,000	50,000
<b><u>Existing CIP Project</u></b>									
<b>GM20AT Phased ADA Transition Plan</b>									
5 Construction	306-3038-572	52-50	2,420	2,420	0	0	0	0	0
5 Construction	306-3038-572	63-00	347,930	192,930	25,000	130,000	0	0	0
<b>P10MCG Myakkahatchee Greenway Linear Park</b>									
1 Plan/Design/Engineering	306-3036-572	63-00	123,612	123,612	0	0	0	0	0
5 Construction	152-3036-572	63-00	536,790	536,790	0	0	0	0	0
5 Construction	306-3036-572	63-00	1,451,384	1,451,384	0	0	0	0	0
<b>P15MCC Myakkahatchee Creek Corridor - Land Acquisition</b>									
1 Plan/Design/Engineering	170-3036-572	31-05	26,284	26,284	0	0	0	0	0
4 Land Acquisition	144-3036-572	61-00	2,416,062	2,416,062	0	0	0	0	0
4 Land Acquisition	152-3036-572	61-00	501,315	501,315	0	0	0	0	0
4 Land Acquisition	170-3036-572	61-00	698,795	698,795	0	0	0	0	0
4 Land Acquisition	306-3036-572	61-00	459,719	459,719	0	0	0	0	0
<b>P17EPI Environmental Park Improvements</b>									
1 Plan/Design/Engineering	152-3036-572	46-04	150,000	0	150,000	0	0	0	0
1 Plan/Design/Engineering	306-3036-572	63-00	11,763	11,763	0	0	0	0	0
5 Construction	306-3036-572	63-00	328,237	328,237	0	0	0	0	0
<b>P19AP4 Italy Avenue</b>									
1 Plan/Design/Engineering	152-3036-572	63-00	150,000	150,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	842,500	842,500	0	0	0	0	0
<b>P20MPR Marina Park Restrooms</b>									
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>Parks &amp; Recreation</u></b>									
<b><u>Existing CIP Project</u></b>									
<b>P21DWR Dallas White Park Campus and Renovations</b>									
5 Construction	306-3036-572	63-00	0	0	0	0	0	0	0
<b>P21VET Circle of Honor</b>									
1 Plan/Design/Engineering	152-3036-572	31-05	500,000	500,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	500,000	500,000	0	0	0	0	0
<b>P22DPB Legacy Trail Extension Parking Enhancements</b>									
1 Plan/Design/Engineering	306-3036-572	63-00	175,000	175,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	33,500	33,500	0	0	0	0	0
<b>P22DWP Replacement Playground Equipment - Dallas White Park</b>									
5 Construction	001-3036-572	63-00	10,000	10,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0
<b>P23MPP Replacement Playground Equipment - McKibben Park</b>									
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0
<b>P23PAI Park Amenities Program</b>									
10 Equipment/Materials/Furniture	306-3036-572	52-50	50,000	50,000	0	0	0	0	0
<b>P23PAS Boca Chica Neighborhood Park</b>									
1 Plan/Design/Engineering	152-3036-572	63-00	45,000	45,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	255,000	255,000	0	0	0	0	0
<b>P24GMP Replacement Playground Equipment - George Mullen Activity Center</b>									
5 Construction	306-3038-572	63-00	250,000	0	250,000	0	0	0	0
<b>P24NFR Narramore Soccer Field Rehabilitation and Replacement</b>									
5 Construction	306-3036-572	63-00	300,000	0	100,000	100,000	100,000	0	0
<b>P25CMP Canal &amp; Creek Master Plan - Phase II</b>									
5 Construction	306-3036-572	63-00	750,000	0	0	750,000	0	0	0
<b>P25LPD Langlais Park Development</b>									
1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	100,000	0	0	0
5 Construction	152-3036-572	63-00	400,000	0	0	0	400,000	0	0
<b>P25PPP Replacement Playground Equipment - Pine Park</b>									
10 Equipment/Materials/Furniture	306-3038-572	63-00	225,000	0	0	225,000	0	0	0
<b>P25RRP North Port South River Road Park</b>									
5 Construction	152-3036-572	63-00	275,000	0	0	275,000	0	0	0
<b>P26APR Replacement Playground Equipment - Atwater Park</b>									
5 Construction	152-3036-572	63-00	50,000	0	0	0	50,000	0	0
5 Construction	306-3036-572	63-00	250,000	0	0	0	250,000	0	0
<b>P26DOG Dog Park East of Toledo Blade Blvd.</b>									
1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	0	100,000	0	0
5 Construction	152-3036-572	63-00	300,000	0	0	0	300,000	0	0

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**Parks & Recreation**

**Existing CIP Project**

**WM19BR Warm Mineral Springs Building Rehabilitation**

1 Plan/Design/Engineering	125-3036-572	31-05	362,275	362,275	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	46-04	43,146	43,146	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	46-09	4,953	4,953	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	62-00	401,901	401,901	0	0	0	0	0
1 Plan/Design/Engineering	306-3036-572	31-05	265,000	265,000	0	0	0	0	0
1 Plan/Design/Engineering	306-3036-572	62-00	296,849	296,849	0	0	0	0	0
5 Construction	125-3036-572	62-00	1,822,000	1,822,000	0	0	0	0	0
5 Construction	152-3036-572	31-05	375,000	375,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	132,625	132,625	0	0	0	0	0
5 Construction	306-3036-572	62-00	7,163,691	7,163,691	0	0	0	0	0
Existing CIP Project			24,232,751	20,927,751	525,000	1,580,000	1,200,000	0	0

**New Request**

**P24ASR Atwater Park Splashpad Surfacing**

10 Equipment/Materials/Furniture	321-3038-572	63-00	50,000	0	50,000	0	0	0	0
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**P24BPR Boundless Playground Safety Surface Repairs**

5 Construction	321-3038-572	63-00	250,000	0	250,000	0	0	0	0
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**P24DWF Dallas White Park Multi-Purpose Field**

5 Construction	152-3036-572	63-00	600,000	0	600,000	0	0	0	0
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**P24PMC Park Maintenance Operations Building / Complex**

1 Plan/Design/Engineering	152-3036-572	62-00	250,000	0	250,000	0	0	0	0
1 Plan/Design/Engineering	306-3036-572	62-00	150,000	0	150,000	0	0	0	0
5 Construction	306-3036-572	63-00	1,000,000	1,000,000	0	0	0	0	0

**P27LBP Replacement Playground Equipment - LaBrea Park**

10 Equipment/Materials/Furniture	306-3036-572	63-00	275,000	0	0	0	0	275,000	0
New Request			2,575,000	1,000,000	1,300,000	0	0	275,000	0

Parks & Recreation			27,057,751	21,927,751	1,875,000	1,630,000	1,250,000	325,000	50,000
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**Public Safety - Fire Rescue**

**Existing CIP Project**

**F15FPT Public Safety Training Complex**

10 Equipment/Materials/Furniture	323-2222-522	62-00	88,200	88,200	0	0	0	0	0
1 Plan/Design/Engineering	306-2222-522	31-05	1,900	1,900	0	0	0	0	0
1 Plan/Design/Engineering	306-2222-522	62-00	169,540	169,540	0	0	0	0	0
5 Construction	110-2222-522	52-50	7,491	7,491	0	0	0	0	0
5 Construction	110-2222-522	62-00	592,509	592,509	0	0	0	0	0
5 Construction	306-2222-522	62-00	1,159,270	1,159,270	0	0	0	0	0

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**Public Safety - Fire Rescue**

**Existing CIP Project**

**F17R81 Fire Station 81 Renovation**

10	306-2222-522	52-50	150,000	150,000	0	0	0	0	0
Equipment/Materials/Furniture									
12	306-2222-522	63-00	200,000	200,000	0	0	0	0	0
Other									
5	001-0760-519	62-00	2,250,000	2,250,000	0	0	0	0	0
Construction									
5	306-2222-522	62-00	3,309,390	3,309,390	0	0	0	0	0
Construction									
5	321-2222-526	62-00	75,000	75,000	0	0	0	0	0
Construction									
5	321-2222-526	63-00	50,000	50,000	0	0	0	0	0
Construction									
5	323-2222-522	62-00	1,025,000	1,025,000	0	0	0	0	0
Construction									
5	323-2222-522	63-00	50,000	50,000	0	0	0	0	0
Construction									

**F24FS7 Future Fire Station**

10	306-2222-522	64-00	2,220,000	0	0	0	2,220,000	0	0
Equipment/Materials/Furniture									
5	306-2222-522	62-00	5,212,000	0	0	5,212,000	0	0	0
Construction									

**F24PSC Public Safety Communication Replacement**

10	306-2222-522	64-00	1,800,000	0	1,800,000	0	0	0	0
Equipment/Materials/Furniture									
Existing CIP Project			18,360,300	9,128,300	1,800,000	5,212,000	2,220,000	0	0

**New Request**

**F25SCBA SCBA Replacement**

10	323-2222-522	64-00	900,000	0	0	900,000	0	0	0
Equipment/Materials/Furniture									

**F25TIC Thermal Image Camera Replacements**

10	323-2222-522	64-00	60,000	0	0	60,000	0	0	0
Equipment/Materials/Furniture									
New Request			960,000	0	0	960,000	0	0	0

Public Safety - Fire Rescue			19,320,300	9,128,300	1,800,000	6,172,000	2,220,000	0	0
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**Public Safety - Police**

**Existing CIP Project**

**PD21DT Public Safety Driving Track**

1	306-2100-521	31-05	70,000	0	70,000	0	0	0	0
Plan/Design/Engineering									
1	306-2100-521	46-04	3,307	3,307	0	0	0	0	0
Plan/Design/Engineering									
1	306-2100-521	63-00	196,693	196,693	0	0	0	0	0
Plan/Design/Engineering									

**PD21LP License Plate Readers**

10	306-2100-521	31-05	5,438	5,438	0	0	0	0	0
Equipment/Materials/Furniture									
10	306-2100-521	46-03	9,900	9,900	0	0	0	0	0
Equipment/Materials/Furniture									
10	306-2100-521	52-50	84,271	84,271	0	0	0	0	0
Equipment/Materials/Furniture									
10	306-2100-521	64-00	1,265,391	1,100,391	165,000	0	0	0	0
Equipment/Materials/Furniture									

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**Public Safety - Police**

**Existing CIP Project**

**PD21PE New Police Headquarters and EOC Building**

1 Plan/Design/Engineering	306-2100-521	62-00	101,970	101,970	0	0	0	0	0
15 Study	306-2100-521	31-05	1,455,830	1,455,830	0	0	0	0	0
4 Land Acquisition	306-2100-521	61-00	2,707,320	2,707,320	0	0	0	0	0
5 Construction	306-2100-521	62-00	284,880	284,880	0	0	0	0	0
Existing CIP Project			6,185,000	5,950,000	235,000	0	0	0	0
Public Safety - Police			6,185,000	5,950,000	235,000	0	0	0	0

**Public Works - Drainage**

**Existing CIP Program**

**R22DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	163,070	163,070	0	0	0	0	0
5 Construction	107-5000-541	63-00	337,691	337,691	0	0	0	0	0
5 Construction	306-5000-541	52-13	175,980	175,980	0	0	0	0	0
5 Construction	306-5000-541	63-00	733,920	733,920	0	0	0	0	0

**R23DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	312,323	312,323	0	0	0	0	0
5 Construction	107-5000-541	63-00	88,104	88,104	0	0	0	0	0
5 Construction	306-5000-541	52-13	178,170	178,170	0	0	0	0	0
5 Construction	306-5000-541	63-00	691,890	691,890	0	0	0	0	0

**R24DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	150,390	0	150,390	0	0	0	0
5 Construction	107-5000-541	63-00	729,630	0	729,630	0	0	0	0
5 Construction	306-5000-541	63-00	915,500	0	915,500	0	0	0	0

**RProgram-DSI Drainage Improvement Program**

5 Construction	107-5000-541	63-00	4,192,490	0	0	741,160	1,708,580	1,742,750	0
5 Construction	306-5000-541	63-00	933,900	0	0	933,900	0	0	0

**RProgram-WCS Water Control Structure Program**

1 Plan/Design/Engineering	107-5000-541	31-00	1,023,130	0	0	167,480	338,620	334,020	183,010
5 Construction	107-5000-541	63-00	10,231,150	0	0	1,674,780	3,386,150	3,340,150	1,830,070
Existing CIP Program			20,857,338	2,681,148	1,795,520	3,517,320	5,433,350	5,416,920	2,013,080

**Existing CIP Project**

**R20DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	24,060	24,060	0	0	0	0	0
5 Construction	107-5000-541	63-00	677,340	677,340	0	0	0	0	0
5 Construction	306-5000-541	52-13	5,000	5,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,041,083	1,041,083	0	0	0	0	0

**R21S13 Water Control Structure 113**

1 Plan/Design/Engineering	107-5000-541	63-00	290,000	290,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	4,072,728	4,072,728	0	0	0	0	0



CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>Public Works - Drainage</u></b>									
<b><u>Existing CIP Project</u></b>									
<b>R21S14 Water Control Structure 114</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	169,149	169,149	0	0	0	0	0
5 Construction	107-5000-541	63-00	1,000,000	0	1,000,000	0	0	0	0
5 Construction	306-5000-541	63-00	2,029,996	2,029,996	0	0	0	0	0
<b>R22CTP Citywide Tree Planting</b>									
7 Landscaping	107-5000-541	46-10	103,983	103,983	0	0	0	0	0
7 Landscaping	115-2750-524	46-10	115,000	115,000	0	0	0	0	0
7 Landscaping	115-2755-537	46-10	300,000	0	100,000	100,000	100,000	0	0
<b>R23DCW Dredging of Cocoplum Waterway</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	168,232	168,232	0	0	0	0	0
5 Construction	107-5000-541	63-00	1,500,000	0	0	1,500,000	0	0	0
<b>R23S57 Water Control Structure FW 157</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	224,000	26,033	197,967	0	0	0	0
5 Construction	107-5000-541	63-00	1,432,033	0	1,432,033	0	0	0	0
Existing CIP Project			13,152,604	8,722,604	2,730,000	1,600,000	100,000	0	0
<b><u>Existing CIP Project - Revised Request</u></b>									
<b>R22RDD RDD-Land</b>									
4 Land Acquisition	107-5000-541	31-05	1,305	1,305	0	0	0	0	0
4 Land Acquisition	107-5000-541	61-00	1,213,765	1,013,765	50,000	50,000	50,000	50,000	0
Existing CIP Project - Revised Request			1,215,070	1,015,070	50,000	50,000	50,000	50,000	0
<b><u>New Request</u></b>									
<b>R24S58 Water Control Structure FW 158</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	168,000	0	168,000	0	0	0	0
5 Construction	107-5000-541	63-00	1,674,776	0	0	1,674,776	0	0	0
New Request			1,842,776	0	168,000	1,674,776	0	0	0
Public Works - Drainage			37,067,788	12,418,822	4,743,520	6,842,096	5,583,350	5,466,920	2,013,080
<b><u>Public Works - Facilities Maintenance</u></b>									
<b><u>Existing CIP Project</u></b>									
<b>R20FAC Public Works Facility Phase II</b>									
1 Plan/Design/Engineering	107-5000-541	62-00	96,871	96,871	0	0	0	0	0
1 Plan/Design/Engineering	120-3032-534	62-00	125,000	125,000	0	0	0	0	0
1 Plan/Design/Engineering	157-3035-519	62-00	80,446	80,446	0	0	0	0	0
5 Construction	107-5000-541	61-00	36,439	36,439	0	0	0	0	0
5 Construction	107-5000-541	62-00	5,313,541	123,561	0	0	0	2,594,990	2,594,990
5 Construction	120-3032-534	62-00	2,342,440	323,000	1,044,100	975,340	0	0	0
5 Construction	157-3035-519	62-00	1,140,560	535,590	604,970	0	0	0	0
5 Construction	520-3035-519	62-00	75,460	75,000	460	0	0	0	0
Existing CIP Project			9,210,757	1,395,907	1,649,530	975,340	0	2,594,990	2,594,990
Public Works - Facilities Maintenance			9,210,757	1,395,907	1,649,530	975,340	0	2,594,990	2,594,990

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City of North Port

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**Public Works - Fleet**

**New Request**

**FL24FS Fleet Fueling Station**

5 Construction	306-3035-519	62-00	1,500,000	0	1,500,000	0	0	0	0
		New Request	1,500,000	0	1,500,000	0	0	0	0
		Public Works - Fleet	1,500,000	0	1,500,000	0	0	0	0

**Public Works - Solid Waste**

**Existing CIP Project**

**SW22TS Solid Waste Transfer Station**

1 Plan/Design/Engineering	306-3032-534	62-00	374,690	374,690	0	0	0	0	0
4 Land Acquisition	306-3032-534	61-00	125,310	125,310	0	0	0	0	0
5 Construction	120-3032-534	62-00	3,656,875	0	0	0	0	3,656,875	0
5 Construction	156-3032-534	62-00	1,500,000	0	799,280	0	700,720	0	0
		Existing CIP Project	5,656,875	500,000	799,280	0	700,720	3,656,875	0
		Public Works - Solid Waste	5,656,875	500,000	799,280	0	700,720	3,656,875	0

**Public Works - Transportation**

**Existing CIP Program**

**R21BRR Bridge Rehabilitation and Repair**

1 Plan/Design/Engineering	306-5000-541	63-00	165,000	165,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	420,897	420,897	0	0	0	0	0

**R22RRH Road Rehabilitation**

5 Construction	107-5000-541	46-10	6,862,753	6,862,753	0	0	0	0	0
5 Construction	306-5000-541	46-10	1,482,320	1,482,320	0	0	0	0	0

**R23BRR Bridge Rehabilitation and Repair**

1 Plan/Design/Engineering	306-5000-541	63-00	85,500	85,500	0	0	0	0	0
5 Construction	306-5000-541	63-00	199,500	199,500	0	0	0	0	0

**R23RRH Road Rehabilitation**

5 Construction	107-5000-541	46-10	4,729,060	4,729,060	0	0	0	0	0
5 Construction	306-5000-541	46-10	1,578,043	1,578,043	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,811,457	1,811,457	0	0	0	0	0

**R23SWC Sidewalk and Pedestrian Bridge**

1 Plan/Design/Engineering	107-5000-541	63-00	34,860	34,860	0	0	0	0	0
5 Construction	306-5000-541	63-00	293,600	293,600	0	0	0	0	0

**R24BRR Bridge Rehabilitation and Repair**

5 Construction	306-5000-541	63-00	291,400	0	291,400	0	0	0	0
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**R24RRH Road Rehabilitation**

5 Construction	107-5000-541	46-10	1,500,000	0	1,500,000	0	0	0	0
5 Construction	306-5000-541	46-10	1,604,100	0	1,604,100	0	0	0	0

**R24SWC Sidewalk and Pedestrian Bridge**

5 Construction	107-5000-541	63-00	102,000	0	102,000	0	0	0	0
5 Construction	306-5000-541	63-00	299,500	0	299,500	0	0	0	0

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>Public Works - Transportation</u></b>									
<b><u>Existing CIP Program</u></b>									
<b>RProgram-BRR Bridge Rehabilitation &amp; Repair Program</b>									
5 Construction	107-5000-541	63-00	612,666	0	0	0	303,300	309,366	0
5 Construction	306-5000-541	63-00	297,300	0	0	297,300	0	0	0
<b>RProgram-RRH Road Rehabilitation Program</b>									
5 Construction	107-5000-541	46-10	18,687,698	0	0	3,717,350	5,460,850	5,570,067	3,939,431
5 Construction	306-5000-541	46-10	1,636,200	0	0	1,636,200	0	0	0
<b>RProgram-SWC Sidewalk and Pedestrian Bridges Program</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	316,995	0	0	104,040	106,120	106,835	0
5 Construction	107-5000-541	63-00	1,031,607	0	0	0	510,000	521,607	0
5 Construction	306-5000-541	63-00	500,000	0	0	500,000	0	0	0
Existing CIP Program			44,542,456	17,662,990	3,797,000	6,254,890	6,380,270	6,507,875	3,939,431
<b><u>Existing CIP Project</u></b>									
<b>R15PW1/U15PW1 Price Boulevard Widening Phase I</b>									
1 Plan/Design/Engineering	107-5000-541	31-05	100,000	100,000	0	0	0	0	0
1 Plan/Design/Engineering	153-5000-541	63-00	2,583,380	2,583,380	0	0	0	0	0
1 Plan/Design/Engineering	306-5000-541	31-05	530,000	530,000	0	0	0	0	0
1 Plan/Design/Engineering	306-5000-541	42-00	160	160	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	84,689	84,689	0	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	31-05	37,575	37,575	0	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	63-00	99,374	99,374	0	0	0	0	0
4 Land Acquisition	144-5000-541	31-05	8,000	8,000	0	0	0	0	0
4 Land Acquisition	144-5000-541	61-00	527,537	527,537	0	0	0	0	0
4 Land Acquisition	144-5000-541	63-00	1,314,463	1,314,463	0	0	0	0	0
4 Land Acquisition	306-5000-541	61-00	144,745	144,745	0	0	0	0	0
5 Construction	153-5000-541	63-00	1,319,620	1,319,620	0	0	0	0	0
5 Construction	306-5000-541	63-00	705,095	705,095	0	0	0	0	0
<b>R16TTP Tamiami Trail Parking - South</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	33,394	33,394	0	0	0	0	0
<b>R19TTP Tamiami Trail Parking - North</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	47,380	47,380	0	0	0	0	0
<b>R20HCI Hillsborough/Cranberry Intersection Improvements</b>									
1 Plan/Design/Engineering	107-5000-541	31-05	205,501	205,501	0	0	0	0	0
1 Plan/Design/Engineering	107-5000-541	63-00	272,072	272,072	0	0	0	0	0
1 Plan/Design/Engineering	306-5000-541	63-00	57,981	57,981	0	0	0	0	0
4 Land Acquisition	107-5000-541	63-00	75,381	75,381	0	0	0	0	0
4 Land Acquisition	306-5000-541	63-00	67,019	67,019	0	0	0	0	0
5 Construction	107-5000-541	31-05	65,699	65,699	0	0	0	0	0
5 Construction	107-5000-541	63-00	2,399,977	2,399,977	0	0	0	0	0
<b>R20MPA US 41 Multimodal Path Amenities Design</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	17,440	17,440	0	0	0	0	0
5 Construction	306-5000-541	63-00	232,560	232,560	0	0	0	0	0
<b>R20PTS Price Traffic Signal at High School</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	125,000	125,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	671,342	671,342	0	0	0	0	0
5 Construction	306-5000-541	63-00	37,787	37,787	0	0	0	0	0

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**Public Works - Transportation**

**Existing CIP Project**

**R22SPD Ponce De Leon Boulevard Multi-Use Path**

1 Plan/Design/Engineering	107-5000-541	63-00	60,000	60,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	116,400	116,400	0	0	0	0	0
5 Construction	306-5000-541	63-00	12,488	12,488	0	0	0	0	0

**R23CTI Cranberry & Toledo Blade Blvd Improvements**

5 Construction	107-5000-541	63-00	383,670	0	383,670	0	0	0	0
5 Construction	153-5000-541	63-00	383,671	383,671	0	0	0	0	0

**R23CWC Cosmic Waterway Crossing**

1 Plan/Design/Engineering	153-5000-541	63-00	200,000	0	200,000	0	0	0	0
4 Land Acquisition	107-5000-541	61-00	22,800	22,800	0	0	0	0	0
4 Land Acquisition	153-5000-541	61-00	97,200	0	97,200	0	0	0	0
5 Construction	153-5000-541	63-00	1,200,000	0	1,200,000	0	0	0	0

**R23GSW Greenwood Sidewalk Widening**

1 Plan/Design/Engineering	107-5000-541	63-00	34,860	34,860	0	0	0	0	0
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**R23PBR Rehabilitation of Pedestrian Bridges**

1 Plan/Design/Engineering	107-5000-541	63-00	61,200	61,200	0	0	0	0	0
5 Construction	107-5000-541	63-00	100,000	0	100,000	0	0	0	0

**R23PW2 Price Widening Phase II - Sumter Boulevard to Westerly Terminus of Middle School and High School**

1 Plan/Design/Engineering	153-5000-541	63-00	3,000,000	3,000,000	0	0	0	0	0
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**R23TSI Traffic Signal Improvement**

1 Plan/Design/Engineering	107-5000-541	31-00	30,000	30,000	0	0	0	0	0
1 Plan/Design/Engineering	107-5000-541	46-08	70,000	70,000	0	0	0	0	0
1 Plan/Design/Engineering	306-5000-541	63-00	281,112	281,112	0	0	0	0	0

**R23YRI Yorkshire Raintree Interchanges**

1 Plan/Design/Engineering	153-5000-541	63-00	500,000	500,000	0	0	0	0	0
5 Construction	153-5000-541	63-00	2,000,000	2,000,000	0	0	0	0	0
Existing CIP Project			20,316,572	18,335,702	1,980,870	0	0	0	0

**Existing CIP Project - Revised Request**

**R19BRR Bridge Repair & Maintenance**

1 Plan/Design/Engineering	306-5000-541	63-00	151,000	151,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	291,974	291,974	0	0	0	0	0
5 Construction	306-5000-541	63-00	225,000	225,000	0	0	0	0	0

**R22I75 I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)**

1 Plan/Design/Engineering	153-5000-541	63-00	500,000	500,000	0	0	0	0	0
5 Construction	153-5000-541	63-00	1,500,000	1,500,000	0	0	0	0	0

**R22I75S I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)**

1 Plan/Design/Engineering	153-5000-541	63-00	500,000	500,000	0	0	0	0	0
5 Construction	153-5000-541	63-00	1,500,000	1,500,000	0	0	0	0	0
Existing CIP Project - Revised Request			4,667,974	4,667,974	0	0	0	0	0

**New Request**

**R24CCP City Connectivity Plan**

1 Plan/Design/Engineering	153-5000-541	31-03	0	0	0	0	0	0	0
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**Public Works - Transportation**

**New Request**

**R24CCP City Connectivity Plan**

5 Construction	153-5000-541	63-00	0	0	0	0	0	0	0
		New Request	0	0	0	0	0	0	0
Public Works - Transportation			69,527,002	40,666,666	5,777,870	6,254,890	6,380,270	6,507,875	3,939,431

**Utilities - Wastewater Systems**

**Existing CIP Program**

**U24STO Wastewater Transmission Oversizing**

5 Construction	424-6062-535	63-00	50,000	0	50,000	0	0	0	0
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**USTO Wastewater Transmission Oversizing**

5 Construction	424-6062-535	63-00	200,000	0	0	50,000	50,000	50,000	50,000
		Existing CIP Program	250,000	0	50,000	50,000	50,000	50,000	50,000

**Existing CIP Project**

**U19NEP Neighborhood Water/Wastewater Line Extensions**

1 Plan/Design/Engineering	306-6064-536	63-00	4,905,542	2,605,542	500,000	450,000	450,000	450,000	450,000
4 Land Acquisition	306-6064-536	61-00	1,400,000	200,000	0	300,000	300,000	300,000	300,000
5 Construction	306-6064-536	63-00	11,363,070	2,333,670	829,400	2,050,000	2,050,000	2,050,000	2,050,000
5 Construction	420-6064-536	63-00	3,800,000	0	0	200,000	700,000	1,200,000	1,700,000

**U20WES Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)**

1 Plan/Design/Engineering	306-6064-536	63-00	178,548	178,548	0	0	0	0	0
5 Construction	306-6064-536	63-00	252,281	252,281	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,611,814	1,611,814	0	0	0	0	0
5 Construction	420-6062-535	63-00	2,197,680	2,197,680	0	0	0	0	0

**U21TWE Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)**

1 Plan/Design/Engineering	306-6064-536	63-00	43,868	43,868	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	63,037	63,037	0	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	63-00	111,105	111,105	0	0	0	0	0
5 Construction	420-6061-533	63-00	840,842	840,842	0	0	0	0	0
5 Construction	420-6062-535	63-00	1,493,745	1,493,745	0	0	0	0	0

**U21WWI Wastewater Treatment Plant Improvements**

5 Construction	420-6062-535	63-00	2,633,040	998,040	850,000	370,000	130,000	200,000	85,000
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**U22WDB Drying Bed at the Southwest Wastewater Reclamation Facility**

1 Plan/Design/Engineering	420-6062-535	63-00	124,410	124,410	0	0	0	0	0
5 Construction	420-6062-535	63-00	1,000,000	1,000,000	0	0	0	0	0
		Existing CIP Project	32,018,982	14,054,582	2,179,400	3,370,000	3,630,000	4,200,000	4,585,000

**New Request**

**U23CFM Force Main on Cranberry**

1 Plan/Design/Engineering	420-6062-535	63-00	636,777	436,777	200,000	0	0	0	0
5 Construction	420-6062-535	63-00	3,500,000	0	0	3,500,000	0	0	0

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**Utilities - Wastewater Systems**

**New Request**

**U23EPS Effluent Pumping Station & Pipeline**

1 Plan/Design/Engineering	420-6062-535	63-00	1,000,000	1,000,000	0	0	0	0	0
5 Construction	420-6062-535	63-00	6,000,000	0	0	6,000,000	0	0	0

**U23PCB Pan American Wastewater Treatment Plant Centrifuge Building**

1 Plan/Design/Engineering	420-6062-535	62-00	112,610	52,500	60,110	0	0	0	0
5 Construction	420-6062-535	62-00	1,403,320	350,000	1,053,320	0	0	0	0

**U24PW1 Price Boulevard Widening Phase I**

1 Plan/Design/Engineering	420-6061-533	63-00	35,480	0	35,480	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	63-00	127,890	0	127,890	0	0	0	0

**U24SBU Building Upgrades at the Pan American Wastewater Treatment Plant**

1 Plan/Design/Engineering	420-6061-533	62-00	45,000	0	0	45,000	0	0	0
1 Plan/Design/Engineering	420-6062-535	62-00	245,000	0	0	245,000	0	0	0
4 Land Acquisition	420-6062-535	61-00	25,000	0	25,000	0	0	0	0
5 Construction	420-6061-533	62-00	300,000	0	0	0	300,000	0	0
5 Construction	420-6062-535	62-00	1,300,000	0	0	0	1,300,000	0	0

New Request			14,731,077	1,839,277	1,501,800	9,790,000	1,600,000	0	0
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Utilities - Wastewater Systems			47,000,059	15,893,859	3,731,200	13,210,000	5,280,000	4,250,000	4,635,000
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**Utilities - Water Systems**

**Existing CIP Program**

**U21WBR Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade**

5 Construction	306-6061-533	63-00	319,236	319,236	0	0	0	0	0
5 Construction	420-6061-533	63-00	257,649	257,649	0	0	0	0	0

**U21WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	181,630	181,630	0	0	0	0	0
5 Construction	306-6061-533	63-00	313,070	313,070	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,126,710	1,126,710	0	0	0	0	0

**U22WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	53,819	53,819	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	73,838	73,838	0	0	0	0	0
5 Construction	306-6061-533	63-00	344,700	344,700	0	0	0	0	0
5 Construction	420-6061-533	63-00	430,300	430,300	0	0	0	0	0

**U23WBR Water Pipeline Bridge Replacements**

1 Plan/Design/Engineering	306-6061-533	63-00	170,000	170,000	0	0	0	0	0
5 Construction	306-6061-533	63-00	170,000	0	170,000	0	0	0	0

**U23WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	0	0	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	137,200	137,200	0	0	0	0	0
5 Construction	306-6061-533	63-00	148,530	0	148,530	0	0	0	0
5 Construction	420-6061-533	63-00	30,430	0	30,430	0	0	0	0

**U24WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	206,470	0	206,470	0	0	0	0
5 Construction	420-6061-533	63-00	741,800	0	0	365,500	376,300	0	0

**U24WTO Water Transmission Oversizing**

5 Construction	423-6061-533	63-00	50,000	0	50,000	0	0	0	0
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CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**Utilities - Water Systems**

**Existing CIP Program**

**UWBR Water Pipeline Bridge Replacements**

1 Plan/Design/Engineering	306-6061-533	63-00	278,000	0	0	278,000	0	0	0
5 Construction	306-6061-533	63-00	556,000	0	0	0	278,000	278,000	0

**UWDI Water Distribution System Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	120,000	0	0	0	120,000	0	0
5 Construction	420-6061-533	63-00	279,790	0	0	0	0	279,790	0

**UWTO Water Transmission Oversizing**

5 Construction	423-6061-533	63-00	200,000	0	0	50,000	50,000	50,000	50,000
Existing CIP Program			6,189,172	3,408,152	605,430	693,500	824,300	607,790	50,000

**Existing CIP Project**

**U17ASR Aquifer, Storage, and Recovery (ASR) - Permanent Facilities**

1 Plan/Design/Engineering	420-6061-533	31-05	5,011	5,011	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	5,369	5,369	0	0	0	0	0
1 Plan/Design/Engineering	423-6061-533	31-05	7,612	7,612	0	0	0	0	0
1 Plan/Design/Engineering	423-6061-533	63-00	172,388	152,388	20,000	0	0	0	0
5 Construction	423-6061-533	63-00	1,364,102	1,364,102	0	0	0	0	0

**U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement**

1 Plan/Design/Engineering	420-6061-533	63-00	45,000	45,000	0	0	0	0	0
1 Plan/Design/Engineering	423-6061-533	63-00	5,000	5,000	0	0	0	0	0
5 Construction	306-6061-533	63-00	180,000	180,000	0	0	0	0	0
5 Construction	423-6061-533	63-00	20,000	20,000	0	0	0	0	0

**U21WPI Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	384,660	384,660	0	0	0	0	0
5 Construction	420-6061-533	63-00	3,044,536	3,044,536	0	0	0	0	0

**U22WIS Raw Water Intake Structure Rehabilitation**

1 Plan/Design/Engineering	420-6061-533	63-00	200,000	200,000	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,858,300	1,200,000	658,300	0	0	0	0

**U28WSP Sludge Press**

1 Plan/Design/Engineering	420-6061-533	63-00	500,000	0	0	0	0	0	500,000
5 Construction	420-6061-533	63-00	2,500,000	0	0	0	0	0	2,500,000
Existing CIP Project			10,291,978	6,613,678	678,300	0	0	0	3,000,000

**New Request**

**U23WHR Hillsborough Water Main Replacement and Relocation**

1 Plan/Design/Engineering	420-6061-533	63-00	200,000	0	200,000	0	0	0	0
5 Construction	420-6061-533	63-00	2,500,000	500,000	0	2,000,000	0	0	0

**U23WPI Myakkahatchee Creek Water Treatment Plant Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	52,500	30,000	0	0	22,500	0	0
5 Construction	420-6061-533	63-00	1,855,000	560,000	335,000	585,000	205,000	150,000	20,000

**U24WMP Water Master Plan Improvements**

1 Plan/Design/Engineering	420-6061-533	31-05	200,000	0	200,000	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	427,049	0	0	93,986	33,011	33,011	267,041
5 Construction	420-6061-533	63-00	3,135,351	0	715,400	532,589	187,064	187,064	1,513,234

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b>Utilities - Water Systems</b>									
<b><u>New Request</u></b>									
<b>U25DPR Direct Potable Reuse Pilot Plant Project</b>									
1 Plan/Design/Engineering	423-6061-533	63-00	375,000	0	0	375,000	0	0	0
5 Construction	423-6061-533	63-00	2,125,000	0	0	0	2,125,000	0	0
<b>U25MDI Water Master Plan Distribution Improvements</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	691,035	0	0	691,035	0	0	0
5 Construction	420-6061-533	63-00	3,915,865	0	0	3,915,865	0	0	0
<b>U26PAC Water Plant Powder Activated Carbon System</b>									
5 Construction	420-6061-533	63-00	370,000	0	0	0	370,000	0	0
<b>U27WTI Water Treatability Implementation</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	1,000,000	0	0	0	0	1,000,000	0
5 Construction	420-6061-533	63-00	6,000,000	0	0	0	0	0	6,000,000
		New Request	22,846,800	1,090,000	1,450,400	8,193,475	2,942,575	1,370,075	7,800,275
		Utilities - Water Systems	39,327,950	11,111,830	2,734,130	8,886,975	3,766,875	1,977,865	10,850,275
		Report Total	292,045,711	142,355,074	31,675,820	43,971,301	25,181,215	24,779,525	24,082,776



CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**001 GENERAL FUND**

**City Facilities**

**CF19EO City Hall Generator**

14 Professional Fees	001-9100-525	31-05	70,000	70,000	0	0	0	0	0
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**CF22OI CM Office Renovation**

5 Construction	001-0800-512	46-04	77,654	77,654	0	0	0	0	0
5 Construction	001-0800-512	52-50	17,646	17,646	0	0	0	0	0
		City Facilities	165,300	165,300	0	0	0	0	0

**Neighborhood Development Service**

**BD20WV West Villages Development Services Center**

5 Construction	001-9100-513	62-00	0	0	0	0	0	0	0
		Neighborhood Development Service	0	0	0	0	0	0	0

**Parks & Recreation**

**P22DWP Replacement Playground Equipment - Dallas White Park**

5 Construction	001-3036-572	63-00	10,000	10,000	0	0	0	0	0
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**P24PAI Park Amenities Program**

10 Equipment/Materials/Furniture	001-3038-572	52-50	50,000	0	50,000	0	0	0	0
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**PProgramPAI Park Amenities Program**

5 Construction	001-3038-572	52-50	200,000	0	0	50,000	50,000	50,000	50,000
		Parks & Recreation	260,000	10,000	50,000	50,000	50,000	50,000	50,000

**Public Safety - Fire Rescue**

**F17R81 Fire Station 81 Renovation**

5 Construction	001-0760-519	62-00	2,250,000	2,250,000	0	0	0	0	0
		Public Safety - Fire Rescue	2,250,000	2,250,000	0	0	0	0	0
		001 GENERAL FUND	2,675,300	2,425,300	50,000	50,000	50,000	50,000	50,000

**107 ROAD & DRAINAGE DISTRICT**

**Information Technology**

**IT20NI Network Infrastructure**

10 Equipment/Materials/Furniture	107-5000-541	64-00	47,143	47,143	0	0	0	0	0
		Information Technology	47,143	47,143	0	0	0	0	0

**Public Works - Drainage**

**R20DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	24,060	24,060	0	0	0	0	0
5 Construction	107-5000-541	63-00	677,340	677,340	0	0	0	0	0

**R21S13 Water Control Structure 113**

1 Plan/Design/Engineering	107-5000-541	63-00	290,000	290,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	4,072,728	4,072,728	0	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**107 ROAD & DRAINAGE DISTRICT**

**Public Works - Drainage**

**R21S14 Water Control Structure 114**

1 Plan/Design/Engineering	107-5000-541	63-00	169,149	169,149	0	0	0	0	0
5 Construction	107-5000-541	63-00	1,000,000	0	1,000,000	0	0	0	0

**R22CTP Citywide Tree Planting**

7 Landscaping	107-5000-541	46-10	103,983	103,983	0	0	0	0	0
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**R22DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	163,070	163,070	0	0	0	0	0
5 Construction	107-5000-541	63-00	337,691	337,691	0	0	0	0	0

**R22RDD RDD-Land**

4 Land Acquisition	107-5000-541	31-05	1,305	1,305	0	0	0	0	0
4 Land Acquisition	107-5000-541	61-00	1,213,765	1,013,765	50,000	50,000	50,000	50,000	0

**R23DCW Dredging of Cocoplum Waterway**

5 Construction	107-5000-541	63-00	1,500,000	0	0	1,500,000	0	0	0
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**R23DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	312,323	312,323	0	0	0	0	0
5 Construction	107-5000-541	63-00	88,104	88,104	0	0	0	0	0

**R23S57 Water Control Structure FW 157**

1 Plan/Design/Engineering	107-5000-541	63-00	224,000	26,033	197,967	0	0	0	0
5 Construction	107-5000-541	63-00	1,432,033	0	1,432,033	0	0	0	0

**R24DSI Drainage System Improvements**

5 Construction	107-5000-541	52-13	150,390	0	150,390	0	0	0	0
5 Construction	107-5000-541	63-00	729,630	0	729,630	0	0	0	0

**R24S58 Water Control Structure FW 158**

1 Plan/Design/Engineering	107-5000-541	63-00	168,000	0	168,000	0	0	0	0
5 Construction	107-5000-541	63-00	1,674,776	0	0	1,674,776	0	0	0

**RProgram-DSI Drainage Improvement Program**

5 Construction	107-5000-541	63-00	4,192,490	0	0	741,160	1,708,580	1,742,750	0
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**RProgram-WCS Water Control Structure Program**

1 Plan/Design/Engineering	107-5000-541	31-00	1,023,130	0	0	167,480	338,620	334,020	183,010
5 Construction	107-5000-541	63-00	10,231,150	0	0	1,674,780	3,386,150	3,340,150	1,830,070

Public Works - Drainage			29,779,117	7,279,551	3,728,020	5,808,196	5,483,350	5,466,920	2,013,080
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**Public Works - Facilities Maintenance**

**R20FAC Public Works Facility Phase II**

1 Plan/Design/Engineering	107-5000-541	62-00	96,871	96,871	0	0	0	0	0
5 Construction	107-5000-541	61-00	36,439	36,439	0	0	0	0	0
5 Construction	107-5000-541	62-00	5,313,541	123,561	0	0	0	2,594,990	2,594,990
Public Works - Facilities Maintenance			5,446,851	256,871	0	0	0	2,594,990	2,594,990

**Public Works - Transportation**

**R15PW1/U15PW1 Price Boulevard Widening Phase I**

1 Plan/Design/Engineering	107-5000-541	31-05	100,000	100,000	0	0	0	0	0
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**R19BRR Bridge Repair & Maintenance**

5 Construction	107-5000-541	63-00	291,974	291,974	0	0	0	0	0
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CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2024

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>107 ROAD &amp; DRAINAGE DISTRICT</u></b>									
<b><u>Public Works - Transportation</u></b>									
<b>R20HCI Hillsborough/Cranberry Intersection Improvements</b>									
1 Plan/Design/Engineering	107-5000-541	31-05	205,501	205,501	0	0	0	0	0
1 Plan/Design/Engineering	107-5000-541	63-00	272,072	272,072	0	0	0	0	0
4 Land Acquisition	107-5000-541	63-00	75,381	75,381	0	0	0	0	0
5 Construction	107-5000-541	31-05	65,699	65,699	0	0	0	0	0
5 Construction	107-5000-541	63-00	2,399,977	2,399,977	0	0	0	0	0
<b>R20PTS Price Traffic Signal at High School</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	125,000	125,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	671,342	671,342	0	0	0	0	0
<b>R22RRH Road Rehabilitation</b>									
5 Construction	107-5000-541	46-10	6,862,753	6,862,753	0	0	0	0	0
<b>R22SPD Ponce De Leon Boulevard Multi-Use Path</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	60,000	60,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	116,400	116,400	0	0	0	0	0
<b>R23CTI Cranberry &amp; Toledo Blade Blvd Improvements</b>									
5 Construction	107-5000-541	63-00	383,670	0	383,670	0	0	0	0
<b>R23CWC Cosmic Waterway Crossing</b>									
4 Land Acquisition	107-5000-541	61-00	22,800	22,800	0	0	0	0	0
<b>R23GSW Greenwood Sidewalk Widening</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	34,860	34,860	0	0	0	0	0
<b>R23PBR Rehabilitation of Pedestrian Bridges</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	61,200	61,200	0	0	0	0	0
5 Construction	107-5000-541	63-00	100,000	0	100,000	0	0	0	0
<b>R23RRH Road Rehabilitation</b>									
5 Construction	107-5000-541	46-10	4,729,060	4,729,060	0	0	0	0	0
<b>R23SWC Sidewalk and Pedestrian Bridge</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	34,860	34,860	0	0	0	0	0
<b>R23TSI Traffic Signal Improvement</b>									
1 Plan/Design/Engineering	107-5000-541	31-00	30,000	30,000	0	0	0	0	0
1 Plan/Design/Engineering	107-5000-541	46-08	70,000	70,000	0	0	0	0	0
<b>R24RRH Road Rehabilitation</b>									
5 Construction	107-5000-541	46-10	1,500,000	0	1,500,000	0	0	0	0
<b>R24SWC Sidewalk and Pedestrian Bridge</b>									
5 Construction	107-5000-541	63-00	102,000	0	102,000	0	0	0	0
<b>RProgram-BRR Bridge Rehabilitation &amp; Repair Program</b>									
5 Construction	107-5000-541	63-00	612,666	0	0	0	303,300	309,366	0
<b>RProgram-RRH Road Rehabilitation Program</b>									
5 Construction	107-5000-541	46-10	18,687,698	0	0	3,717,350	5,460,850	5,570,067	3,939,431
<b>RProgram-SWC Sidewalk and Pedestrian Bridges Program</b>									
1 Plan/Design/Engineering	107-5000-541	63-00	316,995	0	0	104,040	106,120	106,835	0
5 Construction	107-5000-541	63-00	1,031,607	0	0	0	510,000	521,607	0
Public Works - Transportation			38,963,515	16,228,879	2,085,670	3,821,390	6,380,270	6,507,875	3,939,431
107 ROAD & DRAINAGE DISTRICT			74,236,626	23,812,444	5,813,690	9,629,586	11,863,620	14,569,785	8,547,501

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**110 FIRE RESCUE DISTRICT**

**Information Technology**

**IT20NI Network Infrastructure**

10	110-2222-522	64-00	31,172	31,172	0	0	0	0	0
Equipment/Materials/Furniture									
	Information Technology		31,172	31,172	0	0	0	0	0

**Public Safety - Fire Rescue**

**F15FPT Public Safety Training Complex**

5	110-2222-522	52-50	7,491	7,491	0	0	0	0	0
Construction									
5	110-2222-522	62-00	592,509	592,509	0	0	0	0	0
Construction									
	Public Safety - Fire Rescue		600,000	600,000	0	0	0	0	0
	110 FIRE RESCUE DISTRICT		631,172	631,172	0	0	0	0	0

**115 TREE FUND**

**Public Works - Drainage**

**R22CTP Citywide Tree Planting**

7	115-2750-524	46-10	115,000	115,000	0	0	0	0	0
Landscaping									
7	115-2755-537	46-10	300,000	0	100,000	100,000	100,000	0	0
Landscaping									
	Public Works - Drainage		415,000	115,000	100,000	100,000	100,000	0	0
	115 TREE FUND		415,000	115,000	100,000	100,000	100,000	0	0

**120 SOLID WASTE DISTRICT**

**Information Technology**

**IT20NI Network Infrastructure**

10	120-3032-534	64-00	12,200	12,200	0	0	0	0	0
Equipment/Materials/Furniture									
	Information Technology		12,200	12,200	0	0	0	0	0

**Public Works - Facilities Maintenance**

**R20FAC Public Works Facility Phase II**

1	120-3032-534	62-00	125,000	125,000	0	0	0	0	0
Plan/Design/Engineering									
5	120-3032-534	62-00	2,342,440	323,000	1,044,100	975,340	0	0	0
Construction									
	Public Works - Facilities Maintenance		2,467,440	448,000	1,044,100	975,340	0	0	0

**Public Works - Solid Waste**

**SW22TS Solid Waste Transfer Station**

5	120-3032-534	62-00	3,656,875	0	0	0	0	3,656,875	0
Construction									
	Public Works - Solid Waste		3,656,875	0	0	0	0	3,656,875	0
	120 SOLID WASTE DISTRICT		6,136,515	460,200	1,044,100	975,340	0	3,656,875	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**125 WARM MINERAL SPRINGS**

**Parks & Recreation**

**WM19BR Warm Mineral Springs Building Rehabilitation**

1 Plan/Design/Engineering	125-3036-572	31-05	362,275	362,275	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	46-04	43,146	43,146	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	46-09	4,953	4,953	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	62-00	401,901	401,901	0	0	0	0	0
5 Construction	125-3036-572	62-00	1,822,000	1,822,000	0	0	0	0	0
		Parks & Recreation	2,634,275	2,634,275	0	0	0	0	0
125 WARM MINERAL SPRINGS			2,634,275	2,634,275	0	0	0	0	0

**135 BUILDING**

**Neighborhood Development Service**

**BD20NR North Port City Hall NDS Development Management Center**

10 Equipment/Materials/Furniture	135-2700-524	62-00	200,000	0	200,000	0	0	0	0
1 Plan/Design/Engineering	135-2700-524	62-00	300,000	0	300,000	0	0	0	0
5 Construction	135-2700-524	62-00	1,532,260	0	1,532,260	0	0	0	0

**BD20WV West Villages Development Services Center**

5 Construction	135-2700-524	62-00	0	0	0	0	0	0	0
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**BD22OP Building Department Online Permitting**

11 Technical Software/Hardware	135-2700-524	68-00	3,153,484	3,053,484	100,000	0	0	0	0
		Neighborhood Development Service	5,185,744	3,053,484	2,132,260	0	0	0	0
135 BUILDING			5,185,744	3,053,484	2,132,260	0	0	0	0

**144 ESCH LOT-LAND/FUTURE PROJ**

**Parks & Recreation**

**P15MCC Myakkahatchee Creek Corridor - Land Acquisition**

4 Land Acquisition	144-3036-572	61-00	2,416,062	2,416,062	0	0	0	0	0
		Parks & Recreation	2,416,062	2,416,062	0	0	0	0	0

**Public Works - Transportation**

**R15PW1/U15PW1 Price Boulevard Widening Phase I**

4 Land Acquisition	144-5000-541	31-05	8,000	8,000	0	0	0	0	0
4 Land Acquisition	144-5000-541	61-00	527,537	527,537	0	0	0	0	0
4 Land Acquisition	144-5000-541	63-00	1,314,463	1,314,463	0	0	0	0	0
		Public Works - Transportation	1,850,000	1,850,000	0	0	0	0	0
144 ESCH LOT-LAND/FUTURE PROJ			4,266,062	4,266,062	0	0	0	0	0

**152 PRKS & REC IMPCT FEE FUND**

**Parks & Recreation**

**P10MCG Myakkahatchee Greenway Linear Park**

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City of North Port

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**152 PRKS & REC IMPCT FEE FUND**

**Parks & Recreation**

**P10MCG Myakkahatchee Greenway Linear Park**

5 Construction	152-3036-572	63-00	536,790	536,790	0	0	0	0	0
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**P15MCC Myakkahatchee Creek Corridor - Land Acquisition**

4 Land Acquisition	152-3036-572	61-00	501,315	501,315	0	0	0	0	0
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**P17EPI Environmental Park Improvements**

1 Plan/Design/Engineering	152-3036-572	46-04	150,000	0	150,000	0	0	0	0
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**P19AP4 Italy Avenue**

1 Plan/Design/Engineering	152-3036-572	63-00	150,000	150,000	0	0	0	0	0
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5 Construction	152-3036-572	63-00	842,500	842,500	0	0	0	0	0
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**P21VET Circle of Honor**

1 Plan/Design/Engineering	152-3036-572	31-05	500,000	500,000	0	0	0	0	0
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5 Construction	152-3036-572	63-00	500,000	500,000	0	0	0	0	0
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**P23PAS Boca Chica Neighborhood Park**

1 Plan/Design/Engineering	152-3036-572	63-00	45,000	45,000	0	0	0	0	0
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**P24DWF Dallas White Park Multi-Purpose Field**

5 Construction	152-3036-572	63-00	600,000	0	600,000	0	0	0	0
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**P24PMC Park Maintenance Operations Building / Complex**

1 Plan/Design/Engineering	152-3036-572	62-00	250,000	0	250,000	0	0	0	0
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**P25LPD Langlais Park Development**

1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	100,000	0	0	0
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5 Construction	152-3036-572	63-00	400,000	0	0	0	400,000	0	0
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**P25RRP North Port South River Road Park**

5 Construction	152-3036-572	63-00	275,000	0	0	275,000	0	0	0
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**P26APR Replacement Playground Equipment - Atwater Park**

5 Construction	152-3036-572	63-00	50,000	0	0	0	50,000	0	0
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**P26DOG Dog Park East of Toledo Blade Blvd.**

1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	0	100,000	0	0
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5 Construction	152-3036-572	63-00	300,000	0	0	0	300,000	0	0
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**WM19BR Warm Mineral Springs Building Rehabilitation**

5 Construction	152-3036-572	31-05	375,000	375,000	0	0	0	0	0
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5 Construction	152-3036-572	63-00	132,625	132,625	0	0	0	0	0
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Parks & Recreation			5,808,230	3,583,230	1,000,000	375,000	850,000	0	0
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152 PRKS & REC IMPCT FEE FUND			5,808,230	3,583,230	1,000,000	375,000	850,000	0	0
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**153 NP TRANSPORT IMPACT FEES**

**Public Works - Transportation**

**R15PW1/U15PW1 Price Boulevard Widening Phase I**

1 Plan/Design/Engineering	153-5000-541	63-00	2,583,380	2,583,380	0	0	0	0	0
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5 Construction	153-5000-541	63-00	1,319,620	1,319,620	0	0	0	0	0
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**R22I75 I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)**

1 Plan/Design/Engineering	153-5000-541	63-00	500,000	500,000	0	0	0	0	0
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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>153 NP TRANSPORT IMPACT FEES</u></b>									
<b><u>Public Works - Transportation</u></b>									
<b>R22I75 I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)</b>									
5 Construction	153-5000-541	63-00	1,500,000	1,500,000	0	0	0	0	0
<b>R22I75S I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)</b>									
1 Plan/Design/Engineering	153-5000-541	63-00	500,000	500,000	0	0	0	0	0
5 Construction	153-5000-541	63-00	1,500,000	1,500,000	0	0	0	0	0
<b>R23CTI Cranberry &amp; Toledo Blade Blvd Improvements</b>									
5 Construction	153-5000-541	63-00	383,671	383,671	0	0	0	0	0
<b>R23CWC Cosmic Waterway Crossing</b>									
1 Plan/Design/Engineering	153-5000-541	63-00	200,000	0	200,000	0	0	0	0
4 Land Acquisition	153-5000-541	61-00	97,200	0	97,200	0	0	0	0
5 Construction	153-5000-541	63-00	1,200,000	0	1,200,000	0	0	0	0
<b>R23PW2 Price Widening Phase II - Sumter Boulevard to Westerly Terminus of Middle School and High School</b>									
1 Plan/Design/Engineering	153-5000-541	63-00	3,000,000	3,000,000	0	0	0	0	0
<b>R23YRI Yorkshire Raintree Interchanges</b>									
1 Plan/Design/Engineering	153-5000-541	63-00	500,000	500,000	0	0	0	0	0
5 Construction	153-5000-541	63-00	2,000,000	2,000,000	0	0	0	0	0
<b>R24CCP City Connectivity Plan</b>									
1 Plan/Design/Engineering	153-5000-541	31-03	0	0	0	0	0	0	0
5 Construction	153-5000-541	63-00	0	0	0	0	0	0	0
	Public Works - Transportation		15,283,871	13,786,671	1,497,200	0	0	0	0
	153 NP TRANSPORT IMPACT FEES		15,283,871	13,786,671	1,497,200	0	0	0	0

**156 SOLID WASTE IMPACT FEES**

**Public Works - Solid Waste**

<b>SW22TS Solid Waste Transfer Station</b>									
5 Construction	156-3032-534	62-00	1,500,000	0	799,280	0	700,720	0	0
	Public Works - Solid Waste		1,500,000	0	799,280	0	700,720	0	0
	156 SOLID WASTE IMPACT FEES		1,500,000	0	799,280	0	700,720	0	0

**157 GENERAL GOV'T IMPACT FEES**

**Public Works - Facilities Maintenance**

<b>R20FAC Public Works Facility Phase II</b>									
1 Plan/Design/Engineering	157-3035-519	62-00	80,446	80,446	0	0	0	0	0
5 Construction	157-3035-519	62-00	1,140,560	535,590	604,970	0	0	0	0
	Public Works - Facilities Maintenance		1,221,006	616,036	604,970	0	0	0	0
	157 GENERAL GOV'T IMPACT FEES		1,221,006	616,036	604,970	0	0	0	0

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
<b><u>170 DEP ENVIRONMENTAL MNGMNT</u></b>									
<b><u>Parks &amp; Recreation</u></b>									
<b>P15MCC Myakkahatchee Creek Corridor - Land Acquisition</b>									
1 Plan/Design/Engineering	170-3036-572	31-05	26,284	26,284	0	0	0	0	0
4 Land Acquisition	170-3036-572	61-00	698,795	698,795	0	0	0	0	0
	Parks & Recreation		725,079	725,079	0	0	0	0	0
	170 DEP ENVIRONMENTAL MNGMNT		725,079	725,079	0	0	0	0	0
<b><u>306 SURTAX</u></b>									
<b><u>City Facilities</u></b>									
<b>CF19EO City Hall Generator</b>									
10 Equipment/Materials/Furniture	306-2222-522	62-00	250,000	250,000	0	0	0	0	0
14 Professional Fees	306-2222-522	62-00	107,500	107,500	0	0	0	0	0
5 Construction	306-2222-522	62-00	1,347,500	1,347,500	0	0	0	0	0
	City Facilities		1,705,000	1,705,000	0	0	0	0	0
<b><u>Information Technology</u></b>									
<b>IT20NI Network Infrastructure</b>									
10 Equipment/Materials/Furniture	306-0710-516	52-50	2,115	2,115	0	0	0	0	0
10 Equipment/Materials/Furniture	306-0710-516	54-00	7,706	7,706	0	0	0	0	0
10 Equipment/Materials/Furniture	306-0710-516	64-00	408,279	408,279	0	0	0	0	0
	Information Technology		418,100	418,100	0	0	0	0	0
<b><u>Parks &amp; Recreation</u></b>									
<b>GM20AT Phased ADA Transition Plan</b>									
5 Construction	306-3038-572	52-50	2,420	2,420	0	0	0	0	0
5 Construction	306-3038-572	63-00	347,930	192,930	25,000	130,000	0	0	0
<b>P10MCG Myakkahatchee Greenway Linear Park</b>									
1 Plan/Design/Engineering	306-3036-572	63-00	123,612	123,612	0	0	0	0	0
5 Construction	306-3036-572	63-00	1,451,384	1,451,384	0	0	0	0	0
<b>P15MCC Myakkahatchee Creek Corridor - Land Acquisition</b>									
4 Land Acquisition	306-3036-572	61-00	459,719	459,719	0	0	0	0	0
<b>P17EPI Environmental Park Improvements</b>									
1 Plan/Design/Engineering	306-3036-572	63-00	11,763	11,763	0	0	0	0	0
5 Construction	306-3036-572	63-00	328,237	328,237	0	0	0	0	0
<b>P20MPR Marina Park Restrooms</b>									
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0
<b>P21DWR Dallas White Park Campus and Renovations</b>									
5 Construction	306-3036-572	63-00	0	0	0	0	0	0	0
<b>P22DPB Legacy Trail Extension Parking Enhancements</b>									
1 Plan/Design/Engineering	306-3036-572	63-00	175,000	175,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	33,500	33,500	0	0	0	0	0
<b>P22DWP Replacement Playground Equipment - Dallas White Park</b>									
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0



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**306 SURTAX**

**Parks & Recreation**

**P23MPP Replacement Playground Equipment - McKibben Park**

5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0
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**P23PAI Park Amenities Program**

10 Equipment/Materials/Furniture	306-3036-572	52-50	50,000	50,000	0	0	0	0	0
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**P23PAS Boca Chica Neighborhood Park**

5 Construction	306-3036-572	63-00	255,000	255,000	0	0	0	0	0
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**P24GMP Replacement Playground Equipment - George Mullen Activity Center**

5 Construction	306-3038-572	63-00	250,000	0	250,000	0	0	0	0
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**P24NFR Narramore Soccer Field Rehabilitation and Replacement**

5 Construction	306-3036-572	63-00	300,000	0	100,000	100,000	100,000	0	0
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**P24PMC Park Maintenance Operations Building / Complex**

1 Plan/Design/Engineering	306-3036-572	62-00	150,000	0	150,000	0	0	0	0
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5 Construction	306-3036-572	63-00	1,000,000	1,000,000	0	0	0	0	0
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**P25CMP Canal & Creek Master Plan - Phase II**

5 Construction	306-3036-572	63-00	750,000	0	0	750,000	0	0	0
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**P25PPP Replacement Playground Equipment - Pine Park**

10 Equipment/Materials/Furniture	306-3038-572	63-00	225,000	0	0	225,000	0	0	0
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**P26APR Replacement Playground Equipment - Atwater Park**

5 Construction	306-3036-572	63-00	250,000	0	0	0	250,000	0	0
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**P27LBP Replacement Playground Equipment - LaBrea Park**

10 Equipment/Materials/Furniture	306-3036-572	63-00	275,000	0	0	0	0	275,000	0
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**WM19BR Warm Mineral Springs Building Rehabilitation**

1 Plan/Design/Engineering	306-3036-572	31-05	265,000	265,000	0	0	0	0	0
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1 Plan/Design/Engineering	306-3036-572	62-00	296,849	296,849	0	0	0	0	0
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5 Construction	306-3036-572	62-00	7,163,691	7,163,691	0	0	0	0	0
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Parks & Recreation			14,914,105	12,559,105	525,000	1,205,000	350,000	275,000	0
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**Public Safety - Fire Rescue**

**F15FPT Public Safety Training Complex**

1 Plan/Design/Engineering	306-2222-522	31-05	1,900	1,900	0	0	0	0	0
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1 Plan/Design/Engineering	306-2222-522	62-00	169,540	169,540	0	0	0	0	0
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5 Construction	306-2222-522	62-00	1,159,270	1,159,270	0	0	0	0	0
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**F17R81 Fire Station 81 Renovation**

10 Equipment/Materials/Furniture	306-2222-522	52-50	150,000	150,000	0	0	0	0	0
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12 Other	306-2222-522	63-00	200,000	200,000	0	0	0	0	0
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5 Construction	306-2222-522	62-00	3,309,390	3,309,390	0	0	0	0	0
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**F24FS7 Future Fire Station**

10 Equipment/Materials/Furniture	306-2222-522	64-00	2,220,000	0	0	0	2,220,000	0	0
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5 Construction	306-2222-522	62-00	5,212,000	0	0	5,212,000	0	0	0
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**F24PSC Public Safety Communication Replacement**

10 Equipment/Materials/Furniture	306-2222-522	64-00	1,800,000	0	1,800,000	0	0	0	0
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Public Safety - Fire Rescue			14,222,100	4,990,100	1,800,000	5,212,000	2,220,000	0	0
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<b><u>306 SURTAX</u></b>									
<b><u>Public Safety - Police</u></b>									
<b>PD21DT Public Safety Driving Track</b>									
1 Plan/Design/Engineering	306-2100-521	31-05	70,000	0	70,000	0	0	0	0
1 Plan/Design/Engineering	306-2100-521	46-04	3,307	3,307	0	0	0	0	0
1 Plan/Design/Engineering	306-2100-521	63-00	196,693	196,693	0	0	0	0	0
<b>PD21LP License Plate Readers</b>									
10 Equipment/Materials/Furniture	306-2100-521	31-05	5,438	5,438	0	0	0	0	0
10 Equipment/Materials/Furniture	306-2100-521	46-03	9,900	9,900	0	0	0	0	0
10 Equipment/Materials/Furniture	306-2100-521	52-50	84,271	84,271	0	0	0	0	0
10 Equipment/Materials/Furniture	306-2100-521	64-00	1,265,391	1,100,391	165,000	0	0	0	0
<b>PD21PE New Police Headquarters and EOC Building</b>									
1 Plan/Design/Engineering	306-2100-521	62-00	101,970	101,970	0	0	0	0	0
15 Study	306-2100-521	31-05	1,455,830	1,455,830	0	0	0	0	0
4 Land Acquisition	306-2100-521	61-00	2,707,320	2,707,320	0	0	0	0	0
5 Construction	306-2100-521	62-00	284,880	284,880	0	0	0	0	0
	Public Safety - Police		6,185,000	5,950,000	235,000	0	0	0	0
<b><u>Public Works - Drainage</u></b>									
<b>R20DSI Drainage System Improvements</b>									
5 Construction	306-5000-541	52-13	5,000	5,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,041,083	1,041,083	0	0	0	0	0
<b>R21S14 Water Control Structure 114</b>									
5 Construction	306-5000-541	63-00	2,029,996	2,029,996	0	0	0	0	0
<b>R22DSI Drainage System Improvements</b>									
5 Construction	306-5000-541	52-13	175,980	175,980	0	0	0	0	0
5 Construction	306-5000-541	63-00	733,920	733,920	0	0	0	0	0
<b>R23DCW Dredging of Cocoplum Waterway</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	168,232	168,232	0	0	0	0	0
<b>R23DSI Drainage System Improvements</b>									
5 Construction	306-5000-541	52-13	178,170	178,170	0	0	0	0	0
5 Construction	306-5000-541	63-00	691,890	691,890	0	0	0	0	0
<b>R24DSI Drainage System Improvements</b>									
5 Construction	306-5000-541	63-00	915,500	0	915,500	0	0	0	0
<b>RProgram-DSI Drainage Improvement Program</b>									
5 Construction	306-5000-541	63-00	933,900	0	0	933,900	0	0	0
	Public Works - Drainage		6,873,671	5,024,271	915,500	933,900	0	0	0
<b><u>Public Works - Fleet</u></b>									
<b>FL24FS Fleet Fueling Station</b>									
5 Construction	306-3035-519	62-00	1,500,000	0	1,500,000	0	0	0	0
	Public Works - Fleet		1,500,000	0	1,500,000	0	0	0	0

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<b><u>306 SURTAX</u></b>									
<b><u>Public Works - Solid Waste</u></b>									
<b>SW22TS Solid Waste Transfer Station</b>									
1 Plan/Design/Engineering	306-3032-534	62-00	374,690	374,690	0	0	0	0	0
4 Land Acquisition	306-3032-534	61-00	125,310	125,310	0	0	0	0	0
Public Works - Solid Waste			500,000	500,000	0	0	0	0	0
<b><u>Public Works - Transportation</u></b>									
<b>R15PW1/U15PW1 Price Boulevard Widening Phase I</b>									
1 Plan/Design/Engineering	306-5000-541	31-05	530,000	530,000	0	0	0	0	0
1 Plan/Design/Engineering	306-5000-541	42-00	160	160	0	0	0	0	0
4 Land Acquisition	306-5000-541	61-00	144,745	144,745	0	0	0	0	0
5 Construction	306-5000-541	63-00	705,095	705,095	0	0	0	0	0
<b>R16TTP Tamiami Trail Parking - South</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	33,394	33,394	0	0	0	0	0
<b>R19BRR Bridge Repair &amp; Maintenance</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	151,000	151,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	225,000	225,000	0	0	0	0	0
<b>R19TTP Tamiami Trail Parking - North</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	47,380	47,380	0	0	0	0	0
<b>R20HCI Hillsborough/Cranberry Intersection Improvements</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	57,981	57,981	0	0	0	0	0
4 Land Acquisition	306-5000-541	63-00	67,019	67,019	0	0	0	0	0
<b>R20MPA US 41 Multimodal Path Amenities Design</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	17,440	17,440	0	0	0	0	0
5 Construction	306-5000-541	63-00	232,560	232,560	0	0	0	0	0
<b>R20PTS Price Traffic Signal at High School</b>									
5 Construction	306-5000-541	63-00	37,787	37,787	0	0	0	0	0
<b>R21BRR Bridge Rehabilitation and Repair</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	165,000	165,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	420,897	420,897	0	0	0	0	0
<b>R22RRH Road Rehabilitation</b>									
5 Construction	306-5000-541	46-10	1,482,320	1,482,320	0	0	0	0	0
<b>R22SPD Ponce De Leon Boulevard Multi-Use Path</b>									
5 Construction	306-5000-541	63-00	12,488	12,488	0	0	0	0	0
<b>R23BRR Bridge Rehabilitation and Repair</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	85,500	85,500	0	0	0	0	0
5 Construction	306-5000-541	63-00	199,500	199,500	0	0	0	0	0
<b>R23RRH Road Rehabilitation</b>									
5 Construction	306-5000-541	46-10	1,578,043	1,578,043	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,811,457	1,811,457	0	0	0	0	0
<b>R23SWC Sidewalk and Pedestrian Bridge</b>									
5 Construction	306-5000-541	63-00	293,600	293,600	0	0	0	0	0
<b>R23TSI Traffic Signal Improvement</b>									
1 Plan/Design/Engineering	306-5000-541	63-00	281,112	281,112	0	0	0	0	0
<b>R24BRR Bridge Rehabilitation and Repair</b>									
5 Construction	306-5000-541	63-00	291,400	0	291,400	0	0	0	0
<b>R24RRH Road Rehabilitation</b>									
5 Construction	306-5000-541	46-10	1,604,100	0	1,604,100	0	0	0	0

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Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget
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**306 SURTAX**

**Public Works - Transportation**

**R24SWC Sidewalk and Pedestrian Bridge**

5 Construction	306-5000-541	63-00	299,500	0	299,500	0	0	0	0
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**RProgram-BRR Bridge Rehabilitation & Repair Program**

5 Construction	306-5000-541	63-00	297,300	0	0	297,300	0	0	0
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**RProgram-RRH Road Rehabilitation Program**

5 Construction	306-5000-541	46-10	1,636,200	0	0	1,636,200	0	0	0
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**RProgram-SWC Sidewalk and Pedestrian Bridges Program**

5 Construction	306-5000-541	63-00	500,000	0	0	500,000	0	0	0
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Public Works - Transportation			13,207,978	8,579,478	2,195,000	2,433,500	0	0	0
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**Utilities - Wastewater Systems**

**U19NEP Neighborhood Water/Wastewater Line Extensions**

1 Plan/Design/Engineering	306-6064-536	63-00	4,905,542	2,605,542	500,000	450,000	450,000	450,000	450,000
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4 Land Acquisition	306-6064-536	61-00	1,400,000	200,000	0	300,000	300,000	300,000	300,000
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5 Construction	306-6064-536	63-00	11,363,070	2,333,670	829,400	2,050,000	2,050,000	2,050,000	2,050,000
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**U20WES Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)**

1 Plan/Design/Engineering	306-6064-536	63-00	178,548	178,548	0	0	0	0	0
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5 Construction	306-6064-536	63-00	252,281	252,281	0	0	0	0	0
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**U21TWE Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)**

1 Plan/Design/Engineering	306-6064-536	63-00	43,868	43,868	0	0	0	0	0
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Utilities - Wastewater Systems			18,143,309	5,613,909	1,329,400	2,800,000	2,800,000	2,800,000	2,800,000
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**Utilities - Water Systems**

**U21WBR Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade**

5 Construction	306-6061-533	63-00	319,236	319,236	0	0	0	0	0
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**U21WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	181,630	181,630	0	0	0	0	0
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5 Construction	306-6061-533	63-00	313,070	313,070	0	0	0	0	0
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**U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement**

5 Construction	306-6061-533	63-00	180,000	180,000	0	0	0	0	0
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**U22WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	53,819	53,819	0	0	0	0	0
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5 Construction	306-6061-533	63-00	344,700	344,700	0	0	0	0	0
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**U23WBR Water Pipeline Bridge Replacements**

1 Plan/Design/Engineering	306-6061-533	63-00	170,000	170,000	0	0	0	0	0
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5 Construction	306-6061-533	63-00	170,000	0	170,000	0	0	0	0
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**U23WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	0	0	0	0	0	0	0
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5 Construction	306-6061-533	63-00	148,530	0	148,530	0	0	0	0
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**U24WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	306-6061-533	63-00	206,470	0	206,470	0	0	0	0
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**UWBR Water Pipeline Bridge Replacements**

1 Plan/Design/Engineering	306-6061-533	63-00	278,000	0	0	278,000	0	0	0
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5 Construction	306-6061-533	63-00	556,000	0	0	0	278,000	278,000	0
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Utilities - Water Systems			2,921,455	1,562,455	525,000	278,000	278,000	278,000	0
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	306 SURTAX		80,590,718	46,902,418	9,024,900	12,862,400	5,648,000	3,353,000	2,800,000

**321 R & R - GENERAL FUND**

**Information Technology**

**IT22SR Storage Area Network (SAN) Replacement**

10	321-0710-516	46-01	160,831	160,831	0	0	0	0	0
Equipment/Materials/Furniture									
10	321-0710-516	64-00	459,169	459,169	0	0	0	0	0
Equipment/Materials/Furniture									
	Information Technology		620,000	620,000	0	0	0	0	0

**Parks & Recreation**

**P24ASR Atwater Park Splashpad Surfacing**

10	321-3038-572	63-00	50,000	0	50,000	0	0	0	0
Equipment/Materials/Furniture									

**P24BPR Boundless Playground Safety Surface Repairs**

5 Construction	321-3038-572	63-00	250,000	0	250,000	0	0	0	0
	Parks & Recreation		300,000	0	300,000	0	0	0	0

**Public Safety - Fire Rescue**

**F17R81 Fire Station 81 Renovation**

5 Construction	321-2222-526	62-00	75,000	75,000	0	0	0	0	0
5 Construction	321-2222-526	63-00	50,000	50,000	0	0	0	0	0
	Public Safety - Fire Rescue		125,000	125,000	0	0	0	0	0

	321 R & R - GENERAL FUND		1,045,000	745,000	300,000	0	0	0	0
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**323 R & R - FR DISTRICT**

**Public Safety - Fire Rescue**

**F15FPT Public Safety Training Complex**

10	323-2222-522	62-00	88,200	88,200	0	0	0	0	0
Equipment/Materials/Furniture									

**F17R81 Fire Station 81 Renovation**

5 Construction	323-2222-522	62-00	1,025,000	1,025,000	0	0	0	0	0
5 Construction	323-2222-522	63-00	50,000	50,000	0	0	0	0	0

**F25SCBA SCBA Replacement**

10	323-2222-522	64-00	900,000	0	0	900,000	0	0	0
Equipment/Materials/Furniture									

**F25TIC Thermal Image Camera Replacements**

10	323-2222-522	64-00	60,000	0	0	60,000	0	0	0
Equipment/Materials/Furniture									
	Public Safety - Fire Rescue		2,123,200	1,163,200	0	960,000	0	0	0

	323 R & R - FR DISTRICT		2,123,200	1,163,200	0	960,000	0	0	0
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**420 UTILITY REVENUE FUND**

**City Facilities**

**U18UAB Utilities Administration Building & Field Operations Center**

10	420-6060-536	64-00	600,000	600,000	0	0	0	0	0
Equipment/Materials/Furniture									
1	420-6060-536	62-00	789,345	618,095	171,250	0	0	0	0
1 Plan/Design/Engineering									
4	420-6060-536	61-00	3,150,759	3,150,759	0	0	0	0	0
4 Land Acquisition									
5	420-6060-536	62-00	8,887,926	7,361,146	1,526,780	0	0	0	0
5 Construction									
5	420-6062-535	63-00	500,000	500,000	0	0	0	0	0
5 Construction									
City Facilities			13,928,030	12,230,000	1,698,030	0	0	0	0

**Information Technology**

**IT20NI Network Infrastructure**

10	420-6060-536	64-00	22,410	22,410	0	0	0	0	0
Equipment/Materials/Furniture									
10	420-6061-533	64-00	22,410	22,410	0	0	0	0	0
Equipment/Materials/Furniture									
10	420-6062-535	64-00	34,720	34,720	0	0	0	0	0
Equipment/Materials/Furniture									
Information Technology			79,540	79,540	0	0	0	0	0

**Public Works - Transportation**

**R15PW1/U15PW1 Price Boulevard Widening Phase I**

1	420-6061-533	63-00	84,689	84,689	0	0	0	0	0
1 Plan/Design/Engineering									
1	420-6062-535	31-05	37,575	37,575	0	0	0	0	0
1 Plan/Design/Engineering									
1	420-6062-535	63-00	99,374	99,374	0	0	0	0	0
1 Plan/Design/Engineering									
Public Works - Transportation			221,638	221,638	0	0	0	0	0

**Utilities - Wastewater Systems**

**U19NEP Neighborhood Water/Wastewater Line Extensions**

5	420-6064-536	63-00	3,800,000	0	0	200,000	700,000	1,200,000	1,700,000
5 Construction									

**U20WES Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)**

5	420-6061-533	63-00	1,611,814	1,611,814	0	0	0	0	0
5 Construction									
5	420-6062-535	63-00	2,197,680	2,197,680	0	0	0	0	0
5 Construction									

**U21TWE Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)**

1	420-6061-533	63-00	63,037	63,037	0	0	0	0	0
1 Plan/Design/Engineering									
1	420-6062-535	63-00	111,105	111,105	0	0	0	0	0
1 Plan/Design/Engineering									
5	420-6061-533	63-00	840,842	840,842	0	0	0	0	0
5 Construction									
5	420-6062-535	63-00	1,493,745	1,493,745	0	0	0	0	0
5 Construction									

**U21WWI Wastewater Treatment Plant Improvements**

5	420-6062-535	63-00	2,633,040	998,040	850,000	370,000	130,000	200,000	85,000
5 Construction									

**U22WDB Drying Bed at the Southwest Wastewater Reclamation Facility**

1	420-6062-535	63-00	124,410	124,410	0	0	0	0	0
1 Plan/Design/Engineering									
5	420-6062-535	63-00	1,000,000	1,000,000	0	0	0	0	0
5 Construction									

**U23CFM Force Main on Cranberry**

1	420-6062-535	63-00	636,777	436,777	200,000	0	0	0	0
1 Plan/Design/Engineering									
5	420-6062-535	63-00	3,500,000	0	0	3,500,000	0	0	0
5 Construction									

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<b>420 UTILITY REVENUE FUND</b>									
<b>Utilities - Wastewater Systems</b>									
<b>U23EPS Effluent Pumping Station &amp; Pipeline</b>									
1 Plan/Design/Engineering	420-6062-535	63-00	1,000,000	1,000,000	0	0	0	0	0
5 Construction	420-6062-535	63-00	6,000,000	0	0	6,000,000	0	0	0
<b>U23PCB Pan American Wastewater Treatment Plant Centrifuge Building</b>									
1 Plan/Design/Engineering	420-6062-535	62-00	112,610	52,500	60,110	0	0	0	0
5 Construction	420-6062-535	62-00	1,403,320	350,000	1,053,320	0	0	0	0
<b>U24PW1 Price Boulevard Widening Phase I</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	35,480	0	35,480	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	63-00	127,890	0	127,890	0	0	0	0
<b>U24SBU Building Upgrades at the Pan American Wastewater Treatment Plant</b>									
1 Plan/Design/Engineering	420-6061-533	62-00	45,000	0	0	45,000	0	0	0
1 Plan/Design/Engineering	420-6062-535	62-00	245,000	0	0	245,000	0	0	0
4 Land Acquisition	420-6062-535	61-00	25,000	0	25,000	0	0	0	0
5 Construction	420-6061-533	62-00	300,000	0	0	0	300,000	0	0
5 Construction	420-6062-535	62-00	1,300,000	0	0	0	1,300,000	0	0
Utilities - Wastewater Systems			28,606,750	10,279,950	2,351,800	10,360,000	2,430,000	1,400,000	1,785,000

**Utilities - Water Systems**

**U17ASR Aquifer, Storage, and Recovery (ASR) - Permanent Facilities**

1 Plan/Design/Engineering	420-6061-533	31-05	5,011	5,011	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	5,369	5,369	0	0	0	0	0

**U21WBR Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade**

5 Construction	420-6061-533	63-00	257,649	257,649	0	0	0	0	0
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**U21WDI Water Distribution System Improvements**

5 Construction	420-6061-533	63-00	1,126,710	1,126,710	0	0	0	0	0
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**U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement**

1 Plan/Design/Engineering	420-6061-533	63-00	45,000	45,000	0	0	0	0	0
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**U21WPI Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	384,660	384,660	0	0	0	0	0
5 Construction	420-6061-533	63-00	3,044,536	3,044,536	0	0	0	0	0

**U22WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	73,838	73,838	0	0	0	0	0
5 Construction	420-6061-533	63-00	430,300	430,300	0	0	0	0	0

**U22WIS Raw Water Intake Structure Rehabilitation**

1 Plan/Design/Engineering	420-6061-533	63-00	200,000	200,000	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,858,300	1,200,000	658,300	0	0	0	0

**U23WDI Water Distribution System Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	137,200	137,200	0	0	0	0	0
5 Construction	420-6061-533	63-00	30,430	0	30,430	0	0	0	0

**U23WHR Hillsborough Water Main Replacement and Relocation**

1 Plan/Design/Engineering	420-6061-533	63-00	200,000	0	200,000	0	0	0	0
5 Construction	420-6061-533	63-00	2,500,000	500,000	0	2,000,000	0	0	0

**U23WPI Myakkahatchee Creek Water Treatment Plant Improvements**

1 Plan/Design/Engineering	420-6061-533	63-00	52,500	30,000	0	0	22,500	0	0
5 Construction	420-6061-533	63-00	1,855,000	560,000	335,000	585,000	205,000	150,000	20,000

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<b><u>420 UTILITY REVENUE FUND</u></b>									
<b><u>Utilities - Water Systems</u></b>									
<b>U24WDI Water Distribution System Improvements</b>									
5 Construction	420-6061-533	63-00	741,800	0	0	365,500	376,300	0	0
<b>U24WMP Water Master Plan Improvements</b>									
1 Plan/Design/Engineering	420-6061-533	31-05	200,000	0	200,000	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	427,049	0	0	93,986	33,011	33,011	267,041
5 Construction	420-6061-533	63-00	3,135,351	0	715,400	532,589	187,064	187,064	1,513,234
<b>U25MDI Water Master Plan Distribution Improvements</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	691,035	0	0	691,035	0	0	0
5 Construction	420-6061-533	63-00	3,915,865	0	0	3,915,865	0	0	0
<b>U26PAC Water Plant Powder Activated Carbon System</b>									
5 Construction	420-6061-533	63-00	370,000	0	0	0	370,000	0	0
<b>U27WTI Water Treatability Implementation</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	1,000,000	0	0	0	0	1,000,000	0
5 Construction	420-6061-533	63-00	6,000,000	0	0	0	0	0	6,000,000
<b>U28WSP Sludge Press</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	500,000	0	0	0	0	0	500,000
5 Construction	420-6061-533	63-00	2,500,000	0	0	0	0	0	2,500,000
<b>UWDI Water Distribution System Improvements</b>									
1 Plan/Design/Engineering	420-6061-533	63-00	120,000	0	0	0	120,000	0	0
5 Construction	420-6061-533	63-00	279,790	0	0	0	0	279,790	0
	Utilities - Water Systems		32,087,393	8,000,273	2,139,130	8,183,975	1,313,875	1,649,865	10,800,275
420 UTILITY REVENUE FUND			74,923,351	30,811,401	6,188,960	18,543,975	3,743,875	3,049,865	12,585,275

**423 WATER CAPACITY FEE FUND**

**City Facilities**

**U18UAB Utilities Administration Building & Field Operations Center**

5 Construction	423-6061-533	62-00	4,500,000	2,500,000	2,000,000	0	0	0	0
	City Facilities		4,500,000	2,500,000	2,000,000	0	0	0	0

**Utilities - Water Systems**

**U17ASR Aquifer, Storage, and Recovery (ASR) - Permanent Facilities**

1 Plan/Design/Engineering	423-6061-533	31-05	7,612	7,612	0	0	0	0	0
1 Plan/Design/Engineering	423-6061-533	63-00	172,388	152,388	20,000	0	0	0	0
5 Construction	423-6061-533	63-00	1,364,102	1,364,102	0	0	0	0	0

**U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement**

1 Plan/Design/Engineering	423-6061-533	63-00	5,000	5,000	0	0	0	0	0
5 Construction	423-6061-533	63-00	20,000	20,000	0	0	0	0	0

**U24WTO Water Transmission Oversizing**

5 Construction	423-6061-533	63-00	50,000	0	50,000	0	0	0	0
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**U25DPR Direct Potable Reuse Pilot Plant Project**

1 Plan/Design/Engineering	423-6061-533	63-00	375,000	0	0	375,000	0	0	0
5 Construction	423-6061-533	63-00	2,125,000	0	0	0	2,125,000	0	0

**UWTO Water Transmission Oversizing**



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**423 WATER CAPACITY FEE FUND**

**Utilities - Water Systems**

**UWTO Water Transmission Oversizing**

5 Construction	423-6061-533	63-00	200,000	0	0	50,000	50,000	50,000	50,000
	Utilities - Water Systems		4,319,102	1,549,102	70,000	425,000	2,175,000	50,000	50,000
423 WATER CAPACITY FEE FUND			8,819,102	4,049,102	2,070,000	425,000	2,175,000	50,000	50,000

**424 SEWER CAPACITY FEE FUND**

**City Facilities**

**U18UAB Utilities Administration Building & Field Operations Center**

5 Construction	424-6062-535	62-00	3,500,000	2,500,000	1,000,000	0	0	0	0
	City Facilities		3,500,000	2,500,000	1,000,000	0	0	0	0

**Utilities - Wastewater Systems**

**U24STO Wastewater Transmission Oversizing**

5 Construction	424-6062-535	63-00	50,000	0	50,000	0	0	0	0
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**USTO Wastewater Transmission Oversizing**

5 Construction	424-6062-535	63-00	200,000	0	0	50,000	50,000	50,000	50,000
	Utilities - Wastewater Systems		250,000	0	50,000	50,000	50,000	50,000	50,000

424 SEWER CAPACITY FEE FUND			3,750,000	2,500,000	1,050,000	50,000	50,000	50,000	50,000
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**520 FLEET MANAGEMENT**

**Public Works - Facilities Maintenance**

**R20FAC Public Works Facility Phase II**

5 Construction	520-3035-519	62-00	75,460	75,000	460	0	0	0	0
	Public Works - Facilities Maintenance		75,460	75,000	460	0	0	0	0

520 FLEET MANAGEMENT			75,460	75,000	460	0	0	0	0
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Report Total			292,045,711	142,355,074	31,675,820	43,971,301	25,181,215	24,779,525	24,082,776
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**Project:** BD20NR **Title:** North Port City Hall NDS Development Management Center **Status:** Existing CIP Project  
**Category:** Neighborhood Development Service **Department:** BUILDING **LMS:** N/A

**Comprehensive Plan Information**

**Project Location**

**CIE Project:** Yes **Capital Improvement:** **District:**  
**LOS/Concurrency:** N/A **Project Need:** N/A **Location:** 4970 City Hall Blvd

**Programmed Funding**

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,032,260	0	2,032,260	0	0	0	0	0

**Strategic Pillar**

**Project Description**

Analysis and remodeling project for City Hall 1st Floor NDS Operations.

**Project Rationale**

This project will assist in streamlining the development review process, permitting process, plan review process and over all customer service experience, as directed by Commission in the strategic plan. The goal is to create a one-stop shop of building and development services. This will be accomplished through creating one central location where customers can go to ask their building and development questions, rather than three separate locations. Having one central location will also help the Planning and Building Divisions to work more cohesively when transitioning from a project review to making a permit application.

**Funding Strategy**

This project is being funded by Building Division Fund Balance

Expenditures To Date \$0

**Operation Budget Impact**

Operating impact will be determined at a later date.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2024	600,000
CONSTRUCTION	10/2019 - 09/2024	1,032,260
EQUIPMENT	10/2019 - 09/2024	400,000
<b>Total Budgetary Cost Estimate:</b>		2,032,260

**Means of Financing**

BUILDING	2,032,260
<b>Total Programmed Funding:</b>	2,032,260

<b>Project:</b> BD20WV	<b>Title:</b> West Villages Development Services Center	<b>Status:</b> Existing CIP Project
<b>Category:</b> Neighborhood Development Service	<b>Department:</b> BUILDING	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	6,500,000

**Strategic Pillar**

**Project Description**

**Project Rationale**

This project will assist in providing municipal development services for the residents of the Wellen Park. This project will serve as a satellite office for services provided by NDS to ensure efficient and effective government services are available to all residents. While City Hall is a central location to most residents of the City, the exception is Wellen Park, which is heavily populated and growing rapidly. Adding a satellite location in Wellen Park will help provide those residents, contractors and developers with easier access to NDS and the services it provides.

**Funding Strategy**

This project is funded by the Building Fund and ARPA funds.

Expenditures To Date \$0

**Operation Budget Impact**

Operating impact will be determined at a later date. Hiring additional staff for this location is not anticipated at this time.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2027	6,500,000
<b>Total Budgetary Cost Estimate:</b>		<b>6,500,000</b>

**Means of Financing**

<b>Project:</b> BD22OP	<b>Title:</b> Building Department Online Permitting	<b>Status:</b> Existing CIP Project
<b>Category:</b> Neighborhood Development Service	<b>Department:</b> BUILDING	<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
3,153,484	3,053,484	100,000	0	0	0	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

This product will streamline the permitting and plan review plan review process for development within the City. The ability to submit permits electronically will reduce paper plan storage, allow for concurrent reviews, and will expedite turn around times for permits issued.

**Funding Strategy**

The funding strategy will be utilizing the Building Fund.

Expenditures To Date \$0

**Operation Budget Impact**

Operating impact will be determined at a later date.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2025	3,153,484
<b>Total Budgetary Cost Estimate:</b>		3,153,484

**Means of Financing**

BUILDING	3,153,484	
<b>Total Programmed Funding:</b>		3,153,484

<b>Project:</b> CF22OI	<b>Title:</b> CM Office Renovation	<b>Status:</b> Existing CIP Project
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<b>Category:</b> City Facilities	<b>Department:</b> CITY MANAGER	<b>LMS:</b>
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**Comprehensive Plan Information** **Project Location**

<b>CIE Project:</b> Yes	<b>Capital Improvement:</b>	<b>District:</b>
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b> 4970 City Hall Blvd

**Programmed Funding**

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
95,300	95,300	0	0	0	0	0	0

**Strategic Pillar**

To accommodate office space within the City Manager's office for two Grant Coordinators and appropriately reconfigure the office kitchen area in the City Manager's Office, renovations are needed. The cost of this renovation includes purchasing office furniture for the new positions as well as electrical, HVAC reconfiguration and I.T. re-wiring.

**Project Rationale**

FY22 approved funding in the amount of \$50,000 for conference room and copy room/lobby configuration which does not cover costs for increased renovations needed for new employees within the City Manager's office. In order to make the best use of available space and create more efficient space, a portion lobby area of the City Manager's office will be reconfigured and joined with unusable hallway space to create three new office spaces for the two Grant Coordinators added in FY21-22 and a third office for a potential Assistant to the City Manager position. Additionally, the existing kitchen area will be reconfigured to create a copy/supply room and a smaller kitchen area will be created in the lobby reconfiguration.

Without funding these renovations, the City Manager will not have adequate facilities for staff and department operations. Spreading out personnel to other locations outside of the City Manager's Office may impact the timeliness and efficiency of handling complex issues needing greater coordinated efforts of staff. Additionally, without the creation of the new copy/supply area, staff will not have adequate space to perform copy functions and store supplies.

**Funding Strategy**

This project is funded by the General Fund.

Expenditures To Date: \$3,701

**Operation Budget Impact**

No Operation Budget Impacts at this time.

**Project Image** **Schedule of Activities**



Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2024	95,300
<b>Total Budgetary Cost Estimate:</b>		95,300

**Means of Financing**

GENERAL FUND	95,300	
<b>Total Programmed Funding:</b>		95,300

<b>Project:</b> IT20NI	<b>Title:</b> Network Infrastructure	<b>Status:</b> Existing CIP Project
<b>Category:</b> Information Technology	<b>Department:</b> ADMINISTRATION & MGMT	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> Deficiency	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
588,155	588,155	0	0	0	0	0	0

**Strategic Pillar**

This is a planned replacement of core networking equipment in City Hall, to support data and voice connectivity between devices, servers, applications, and internet resources. This equipment is the backbone of how information and data travel from one place to another and is needed for all aspects of computer and voice communication.

**Project Rationale**

In Fiscal Year 2020, the existing equipment will be 7-8 years old. Fiscal Year 2020 IT will accomplish City Hall; Fiscal Year 2021 Family Service Center, Facilities Maintenance, and Parks and Recreations; Fiscal Year 2022 Fire Stations, Public Works, Water Plant, and Waste Water Plant.

**Funding Strategy**

This project in Fiscal Year 2021 will be funded by Surtax and in Fiscal Year 2022 will be funded by Fire Rescue District funds, Road & Drainage District funds, Solid Waste District funds, and Utilities funds.

Expenditures To Date: \$578,375

**Operation Budget Impact**

The operating impact is yet to be determined.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
EQUIPMENT	10/2019 - 09/2024	588,155
<b>Total Budgetary Cost Estimate:</b>		588,155

**Means of Financing**

Funding Source	Amount
FIRE RESCUE DISTRICT	31,172
ROAD & DRAINAGE DISTRICT	47,143
SURTAX	418,100
UTILITY REVENUE FUND	79,540
SOLID WASTE DISTRICT	12,200
<b>Total Programmed Funding:</b>	588,155

<b>Project:</b> IT22SR		<b>Title:</b> Storage Area Network (SAN) Replacement			<b>Status:</b> Existing CIP Project		
<b>Category:</b> Information Technology			<b>Department:</b> ADMINISTRATION & MGMT			<b>LMS:</b> N/A	
<b>Comprehensive Plan Information</b>				<b>Project Location</b>			
<b>LOS/Concurrency:</b> N/A		<b>Project Need:</b> N/A		<b>Location:</b>			
<b>Programmed Funding</b>							
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>	<b>Non-Appropriated Programmed CIP Funding</b>				<b>Future Funding</b>
			<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	
620,000	620,000	0	0	0	0	0	
<b>Strategic Pillar</b>							

This is a planned replacement of the following equipment Storage Area Network (SAN), Virtual Server Host, and Back-up and Disaster equipment on a 5-year replacement cycle.

**Project Rationale**

This equipment is being used to store all City data at City Hall and the disaster recovery center. The disaster recovery center equipment is used as a hot site for critical City applications and is activated upon a declared disaster. An addition of \$125K was asked in this last year as computer hardware and equipment prices have increased considerably due to covid and supply chain issues. IT will work diligently to procure the most useful solution at the lowest price, but this increase may be necessary to provide the City with the best option moving forward. Additional considerations regarding storage space needs for items such as Laserfiche storage of documents as well as online permit submissions have modified storage estimate costs.

**Funding Strategy**

This project is funded by Renewal & Replacement funds.

Expenditures To Date: \$617,508

**Operation Budget Impact**

It is anticipated that system maintenance costs will be built into the initial purchase prices, for a coverage duration of 5 years.

**Project Image**



**Schedule of Activities**

<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
EQUIPMENT	10/2021 - 09/2023	620,000
<b>Total Budgetary Cost Estimate:</b>		620,000
<b>Means of Financing</b>		
R & R - GENERAL FUND		620,000
<b>Total Programmed Funding:</b>		620,000

<b>Project:</b> GM20AT	<b>Title:</b> Phased ADA Transition Plan	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation		<b>Department:</b> PUBLIC SERVICES
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A		<b>Location:</b>				
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
350,350	195,350	25,000	130,000	0	0	0	0
Strategic Pillar							


The Parks & Recreation Department completed an ADA evaluation of several park/facility locations utilizing the expertise of ACT Services, Inc. Based on the evaluation, recommendations for physical improvements to increase accessibility of the City's parks and facilities have been compiled into a phased transition plan.

**Project Rationale**  
The ADA transition plan provides a phased approach to implementing physical improvements, repairs and adjustments that remove barriers preventing access to parks and facilities. Access improvements have been implemented in 2020, 2021, and 2022 including accessible routes to amenities at McKibben Park, Kirk Park, Hope Park, and LaBrea Park, with Pine Park pending completion. FY24 continues the implementation of accessible routes at Butler Park, Narramore Park and Dallas White Park. Future fiscal years will continue the ADA improvements throughout the parks and recreation system.

**Funding Strategy**  
This project is funded using a Surtax allocation.

Expenditures To Date \$92,657.

**Operation Budget Impact**  
No operating impact is expected.

Project Image	Schedule of Activities		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	CONSTRUCTION	10/2020 - 09/2025	350,350
	<b>Total Budgetary Cost Estimate:</b>		350,350
	Means of Financing		
	SURTAX		350,350
<b>Total Programmed Funding:</b>			350,350



<b>Project:</b> P10MCG	<b>Title:</b> Myakkahatchee Greenway Linear Park	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
2,111,786	2,111,786	0	0	0	0	0	0

**Strategic Pillar**

This project is a one-mile trail section between Price Boulevard and Appomattox Drive, and is the first phase of the Myakkahatchee Creek Greenway Master Plan.

**Project Rationale**

The design is part of the Myakkahatchee Creek Greenway supporting the linear park concept that will increase recreational opportunities for citizens, and encourage physical activity. (Parks & Recreation Master Plan 4.0a). The City conducted a Cultural Resources Field Assessment which was approved by the State Historic Preservation Offices (SHPO).

**Funding Strategy**

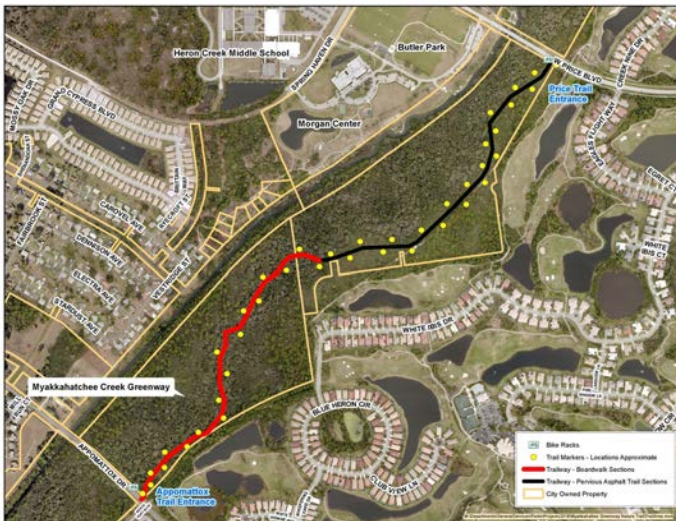
This project is funded by a Parks & Rec Impact Fees and Surtax allocation and also a developer contribution of \$141,646 was received in Fiscal Year 2018. The Fiscal Year 2022 additional funding is the result of a 2.4% construction escalation.

Expenditures To Date \$974,321

**Operation Budget Impact**

Operating impacts will include outsourced trimming and trail maintenance estimated at \$22,000 annually.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2009 - 09/2024	123,612
CONSTRUCTION	10/2009 - 09/2024	1,988,174
<b>Total Budgetary Cost Estimate:</b>		2,111,786

**Means of Financing**

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	536,790
SURTAX	1,433,350
DONATIONS	141,646
<b>Total Programmed Funding:</b>	2,111,786

<b>Project:</b> P15MCC	<b>Title:</b> Myakkahatchee Creek Corridor - Land Acquisition	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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<b>Programmed Funding</b>						
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
4,102,175	4,102,175	0	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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To facilitate the preservation of critical environmental lands and habitats, protect the water quality, create wildlife corridors, and develop a linear parkway.

Project P07MCC closed with a total of \$3,546,991 expended. Project P15MCC was created for the purpose of continued land acquisition along the tier 1 and tier 2 properties of the Myakkahatchee Creek Corridor. On July 6, 2020 Commission provided direction to continue the purchase of only undeveloped lots. This project will roll-over until all undeveloped tier 1 and tier 2 properties are acquired. (Parks & Recreation Master Plan 4.1.c 3)

<b>Funding Strategy</b>
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This project is funded with Escheated Lots funds, Park Impact Fees, Department of Environmental Protection funds, and a Surtax allocation.

Total expenditures for Project P07MCC and P15MCC combined to date \$3,817,670.

<b>Operation Budget Impact</b>
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No operating impact is expected.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2014 - 09/2026	26,284
LAND ACQUISITION	10/2014 - 09/2026	4,075,891
<b>Total Budgetary Cost Estimate:</b>		4,102,175

<b>Means of Financing</b>	
Funding Source	Amount
PRKS & REC IMPCT FEE FUND	501,315
DEP ENVIRONMENTAL MNGMNT	725,079
ESCH LOT-LAND/FUTURE PROJ	2,416,062
SURTAX	459,719
<b>Total Programmed Funding:</b>	4,102,175

<b>Project:</b> P17EPI	<b>Title:</b> Environmental Park Improvements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
490,000	340,000	150,000	0	0	0	0	0

**Strategic Pillar**

Improvements to the Myakkahatchee Creek Environmental Park including rebuilding a smaller footbridge (completed), installation of a replacement composting restroom, and repair or replacement of the main walking bridge near the pavilion. An engineering firm has been secured to evaluate repair needs for the bridge and overlook and determine the best course of action for a replacement restroom.

**Project Rationale**

This highly utilized approximately 125 acre park is in need of repairs and/or updates in order to maintain the current service levels. Previous years of this project funded a proposed secondary entrance and Parks & Recreation was directed not to pursue this option.

**Funding Strategy**

This project is funded by a Surtax allocation and the Parks & Recreation Impact Fee Fund

Expenditures To Date \$56,226

**Operation Budget Impact**

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2016 - 09/2024	11,763
CONSTRUCTION	10/2016 - 09/2025	478,237
<b>Total Budgetary Cost Estimate:</b>		490,000

**Means of Financing**

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	150,000
SURTAX	340,000
<b>Total Programmed Funding:</b>	490,000

<b>Project:</b> P19AP4	<b>Title:</b> Italy Avenue	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation		<b>Department:</b> PUBLIC SERVICES
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
992,500	992,500	0	0	0	0	0	

**Strategic Pillar**

Development of parkland east of Toledo Blade Blvd. to meet Strategic Plan objectives and increased parkland access goals. No design services or park plans have been completed at this time. This site has been identified as a potential location for a second off-leash dog park.

**Project Rationale**

Referred to as the Italy Avenue parcel, this City owned tract is located east of Toledo Blade Blvd., south of Atwater Community Park, along the New London Waterway and is approximately 47 acres. This parcel has been identified as a location for a potential future park.

**Funding Strategy**

This project is projected to utilize Park Impact Fees.

Expenditures To Date \$0

**Operation Budget Impact**

Impact on the operating budget will be determined based on the final design and amenities.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2024	150,000
CONSTRUCTION	10/2021 - 09/2024	842,500
<b>Total Budgetary Cost Estimate:</b>		992,500

**Means of Financing**

PRKS & REC IMPCT FEE FUND	992,500
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**Total Programmed Funding:** 992,500

<b>Project:</b> P20MPR	<b>Title:</b> Marina Park Restrooms	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
250,000	250,000	0	0	0	0	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

Currently hardened restrooms are available at three neighborhood parks including Blue Ridge Park, McKibben Park, and Highland Ridge Park. Commission expressed a desire to have additional restroom facilities at neighborhood parks.

**Funding Strategy**

**Operation Budget Impact**

Additional maintenance costs are anticipated for restroom cleaning and utility services once installed and are estimated at \$150 per month.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2024	250,000
<b>Total Budgetary Cost Estimate:</b>		250,000

**Means of Financing**

SURTAX	250,000	
<b>Total Programmed Funding:</b>		250,000

<b>Project:</b> P21DWR	<b>Title:</b> Dallas White Park Campus and Renovations	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	1,000,000

**Strategic Pillar**

**Project Description**

**Project Rationale**

During the August 21, 2018 Special Commission meeting, a site-specific Master Plan for the entire park site was discussed with further evaluation occurring once an ordinance was in place relative to a public-private partnership. In May of 2019, the City Commission provided direction to develop a solicitation for a public-private partnership for redevelopment of the Al Goll Building, pool buildings, Art Center, Clothes Closet, and entire campus to include a master plan and construction. In March of 2020, Commission approved utilizing the services of Colliers International for the potential redevelopment of the DWP campus and other east end opportunities.

**Funding Strategy**

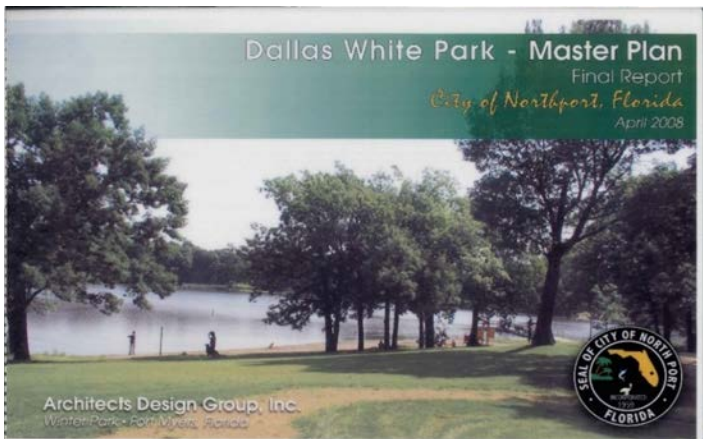
Utilizing piggyback to work with Colliers International to potentially redevelop this park along with east end properties. Programmed funding is a place holder to support a future partnership.

Expenditures To Date \$0

**Operation Budget Impact**

Impact on the operating budget will be determined based upon the final design and amenities.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2020 - 09/2026	1,000,000
<b>Total Budgetary Cost Estimate:</b>		1,000,000

**Means of Financing**

<b>Project:</b> P21VET	<b>Title:</b> Circle of Honor	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b> City Hall Campus
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Programmed Funding						
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding			
			FY 2025	FY 2026	FY 2027	FY 2028
1,000,000	1,000,000	0	0	0	0	0

Strategic Pillar
Project Description

Project Rationale
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On September 23, 2019 a joint meeting was held with the City Commission and the Historic and Cultural Advisory Board. During that meeting direction was provided for staff to come back with proposed areas to relocate Veterans' Park and first present those to, and receive information and feedback from, the Historic & Cultural Advisory Board and Parks & Recreation Advisory Board and to bring back feedback to Commission for a decision. On September 8, 2020 Commission approved the City Center Complex site for the new park location. Parks & Recreation was tasked with establishing an Ad Hoc Committee to develop design options and assist with fund raising.

Funding Strategy
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Project is funded through Park Impact Fees. A work assignment was issued to Pennoni Associates Inc. for design services at a cost of \$94,900  
Expenditures To Date \$32,935

Operation Budget Impact
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The operating impact will be determined once the final design and amenities are determined.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2023	100,000
CONSTRUCTION	10/2020 - 09/2024	900,000
<b>Total Budgetary Cost Estimate:</b>		1,000,000

Means of Financing
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PRKS & REC IMPCT FEE FUND	1,000,000	
<b>Total Programmed Funding:</b>		1,000,000

<b>Project:</b> P22DPB	<b>Title:</b> Legacy Trail Extension Parking Enhancements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
208,500	208,500	0	0	0	0	0	0

**Strategic Pillar**

Sarasota County held a ribbon cutting for the Legacy Trail Extension in North Port on September 9, 2022. The City desires to enhance this project with the addition of a grass and ADA parking area with associated amenities and buffer.

**Project Rationale**

**Funding Strategy**

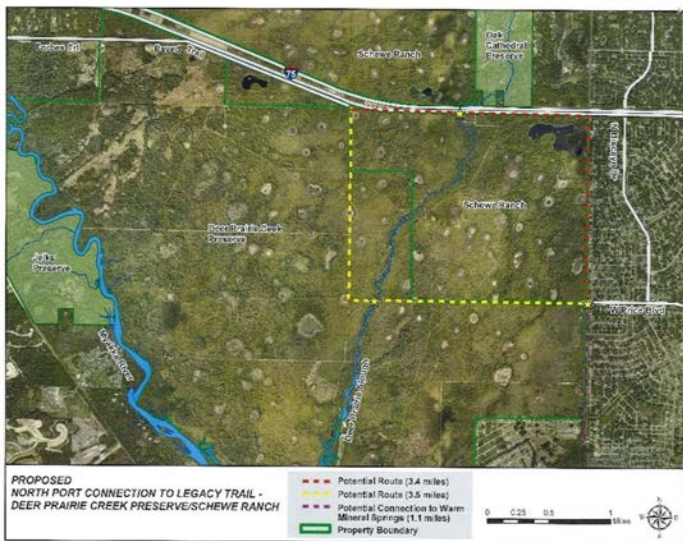
This project is funded by a Surtax allocation and funds donated. On 6/28/21 Gulf Coast Community Foundation, in partnership with the Trust for Public Lands, approved an allocation of the \$33,500 grant (check #197940 dated 7/26/19 \$8,500; check# 197623 dated 7/17/19 \$25,000) provided to the City on July 18, 2019 to improve the (Price Blvd.) parcel with limited grass parking, accessible parking and landscape/hardscape to provide buffer and enhance public access.

Expenditures To Date \$0

**Operation Budget Impact**

Future operating impacts are unknown at this time and contingent upon the final design.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2024	33,500
CONSTRUCTION	10/2018 - 09/2024	175,000
<b>Total Budgetary Cost Estimate:</b>		208,500

**Means of Financing**

Funding Source	Amount
SURTAX	175,000
DONATIONS	33,500
<b>Total Programmed Funding:</b>	208,500



<b>Project:</b> P22DWP	<b>Title:</b> Replacement Playground Equipment - Dallas White Park	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
260,000	260,000	0	0	0	0	0	0

**Strategic Pillar**

Through the playground replacement schedule, the Dallas White Park playground is scheduled for replacement in FY2022. This replacement equipment will include shade structures.

**Project Rationale**

The playground equipment was installed at Dallas White Park in 2010. This highly used equipment is aging and will be ready for replacement in Fiscal Year 2022. Surveys have been conducted to determine the amenities to include in the new playground equipment.

**Funding Strategy**

The project is funded using a Surtax allocation. The City received a donation in the amount of \$10,000 from the North Port Kiwanis to support the purchase of a wheelchair accessible playground equipment piece for Dallas White Park.

Expenditures To Date \$0

**Operation Budget Impact**

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2024	260,000
<b>Total Budgetary Cost Estimate:</b>		260,000

**Means of Financing**

Funding Source	Amount
SURTAX	250,000
DONATIONS	10,000
<b>Total Programmed Funding:</b>	260,000

<b>Project:</b> P23MPP	<b>Title:</b> Replacement Playground Equipment - McKibben Park	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
250,000	250,000	0	0	0	0	0	

**Strategic Pillar**

Through the playground replacement schedule, the McKibben Park playground equipment and shade structure is scheduled for replacement in 2023.

**Project Rationale**

The playground equipment installed at McKibben Park in 2010 is aging and will be ready for replacement in Fiscal Year 2023. Surveys have been conducted to determine the amenities to be included in the new playground equipment.

**Funding Strategy**

This playground replacement is funded through a Surtax allocation.

Expenditures To Date \$0

**Operation Budget Impact**

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2024	250,000
<b>Total Budgetary Cost Estimate:</b>		250,000
Means of Financing		
SURTAX		250,000
<b>Total Programmed Funding:</b>		250,000

<b>Project:</b> P23PAI	<b>Title:</b> Park Amenities Program	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation		<b>Department:</b> PUBLIC SERVICES
		<b>LMS:</b>





Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
50,000	50,000	0	0	0	0	0	0
<b>Strategic Pillar</b>							

The project will continue the evaluation, addition and replacement of park amenities, including but not limited to seating, benches, swings, shade covers, and similar, to the park system as part of the Parks & Recreation place making initiative. (Parks & Recreation Master Plan 4.0a-19; 4.0a-3).

**Project Rationale**  
Each year the Parks & Recreation team evaluates the amenities thorough out the park system and makes additions, replacements, or modifications warranted by park usage, user input, or in support of further programming at a location.

**Funding Strategy**  
This program is funded through a Surtax allocation.  
Expenditures to date \$0

**Operation Budget Impact**  
No additional impact on operating is anticipated.

Project Image		Schedule of Activities		
		Project Activities	From - To	Amount
 		EQUIPMENT	10/2022 - 09/2023	50,000
		<b>Total Budgetary Cost Estimate:</b>		50,000
		Means of Financing		
 		SURTAX	50,000	
		<b>Total Programmed Funding:</b>		50,000

<b>Project:</b> P23PAS	<b>Title:</b> Boca Chica Neighborhood Park	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
300,000	300,000	0	0	0	0	0	0

**Strategic Pillar**

This project is to develop a new passive park on a 4-acre site along Boca Chica Avenue on the northeast side of North Port.

**Project Rationale**

This area of the City currently lacks park sites to support the needs of residents. Preliminary planning for Boca Chica Park includes passive, low impact recreational opportunities based upon the result of the neighborhood survey.

**Funding Strategy**

This project is funded by a combination of Park Impact Fees and a Surtax allocation. Funding was moved from Fiscal Year 2022 to Fiscal Year 2023.

Expenditures To Date \$0

**Operation Budget Impact**

Impact on the operating budget will be determined based upon the final design.

**Project Image**

**Schedule of Activities**



Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	45,000
CONSTRUCTION	10/2022 - 09/2024	255,000
<b>Total Budgetary Cost Estimate:</b>		300,000
Means of Financing		
Funding Source	Amount	
PRKS & REC IMPCT FEE FUND	45,000	
SURTAX	255,000	
<b>Total Programmed Funding:</b>		300,000

<b>Project:</b> P24ASR	<b>Title:</b> Atwater Park Splashpad Surfacing	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b> Atwater Park					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
50,000	0	50,000	0	0	0	0	0
Strategic Pillar							

The rubberized surfacing at Atwater Park Splash Pad was installed in 2017 and has reached its estimated life span. Replacement of the surface is needed to support continued use.

**Project Rationale**

The existing surface at the Atwater Splash Pad is deteriorating requiring ongoing repair and impacting the pump equipment operation. Aquatics staff researched options to replace the safety surface to enhance patron comfort.

**Funding Strategy**

This project is being funded using R&R Funds.

**Operation Budget Impact**

After initial installation, every 24 months resealing of the safety surface is required. Per manufacturer and is considered best practice.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
EQUIPMENT	10/2023 - 09/2024	50,000
<b>Total Budgetary Cost Estimate:</b>		50,000

**Means of Financing**

R & R - GENERAL FUND	50,000
<b>Total Programmed Funding:</b>	50,000

<b>Project:</b> P24BPR	<b>Title:</b> Boundless Playground Safety Surface Repairs	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>





Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
250,000	0	250,000	0	0	0	0	0
<b>Strategic Pillar</b>							

The original playground safety surface was installed in 2018, at a cost of \$151,742. The Boundless Playground is one of the highest visited playgrounds in the park system. It is necessary to replace the top 1.5" of surfacing due to wear and tear.

**Project Rationale**  
Parks & Recreation, Parks & Grounds division, is requesting funding to repair the entire playground surface at the Garden of the Five Senses. The surface is deteriorating and needs to have the top 1.5" of the surface replaced and sealed. This is a special use playground and requires specialized care.

**Funding Strategy**  
This project is funded through the use of R&R Funds.

**Operation Budget Impact**  
Upon initial resurfacing every 24 months it is required for the manufacturer to reseal the surface to maintain longevity.

Project Image		Schedule of Activities		
		Project Activities	From - To	Amount
		CONSTRUCTION	10/2023 - 09/2028	250,000
		<b>Total Budgetary Cost Estimate:</b> 250,000		
<b>Means of Financing</b>				
		R & R - GENERAL FUND		250,000
<b>Total Programmed Funding:</b> 250,000				

<b>Project:</b> P24DWF	<b>Title:</b> Dallas White Park Multi-Purpose Field	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
600,000	0	600,000	0	0	0	0	0
<b>Strategic Pillar</b>							

There is a need for multi-purpose field space to support league practice games. Transitioning of the softball field at Dallas White Park to a multi-purpose field is recommended to address growth.

**Project Rationale**  
There is a need for additional multipurpose fields throughout the park system. Staff is recommending to replace the softball field at Dallas White Park with a regulation size soccer / football field.

**Funding Strategy**  
This improvement will be funded using an allocation from the Park impact fee fund.

**Operation Budget Impact**  
This additional athletic field will be maintained by the existing Athletic Field staff within the Park Maintenance division.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2024	600,000
<b>Total Budgetary Cost Estimate:</b>		600,000

Means of Financing	
PRKS & REC IMPCT FEE FUND	600,000
<b>Total Programmed Funding:</b>	
	600,000

<b>Project:</b> P24GMP	<b>Title:</b> Replacement Playground Equipment - George Mullen Activity Center	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
250,000	0	250,000	0	0	0	0	0

**Strategic Pillar**

**Project Description**

Through the playground replacement schedule, the George Mullen Activity Center playground and shade structures are scheduled for replacement in 2024.

**Project Rationale**

The playground equipment installed at the George Mullen Activity Center in 2013 is aging and will be ready for replacement in Fiscal Year 2024. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

**Funding Strategy**

The project is funded using an allocation from Surtax.

Expenditures To Date \$0

**Operation Budget Impact**

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2024	250,000
<b>Total Budgetary Cost Estimate:</b>		250,000

**Means of Financing**

SURTAX	250,000
<b>Total Programmed Funding:</b>	250,000



<b>Project:</b> P24NFR	<b>Title:</b> Narramore Soccer Field Rehabilitation and Replacement	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
300,000	0	100,000	100,000	100,000	0	0	0


**Strategic Pillar**

**Project Description**  
The City of North Port took over the operation and maintenance of the Narramore Park Sports Complex in July of 2021. This project continues the field rehabilitation and replacement plan implemented by Sarasota County.

**Project Rationale**  
The three soccer fields at Narramore Park are scheduled for rehabilitation, one field per year over three consecutive years. The first field scheduled for rehabilitation will correct a drainage issue causing field flooding. This renovation is in line with the recommendation from Sarasota County and Parks & Recreation Athletic Field Specialists.

**Funding Strategy**  
This project is funded using a Surtax allocation.  
Expenditures To Date \$0

**Operation Budget Impact**  
No additional operating impact anticipated.

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	CONSTRUCTION	10/2023 - 09/2026	300,000
	<b>Total Budgetary Cost Estimate:</b>		300,000
	Means of Financing		
	SURTAX		300,000
<b>Total Programmed Funding:</b>		300,000	

**CIP Detail Sheets**

**Project:** P24PAI **Title:** Park Amenities Program **Status:** Existing CIP Program

**Category:** Parks & Recreation **Department:** PUBLIC SERVICES **LMS:**

**Comprehensive Plan Information**

**Project Location**

**CIE Project:** Yes **Capital Improvement:** **District:**

**LOS/Concurrency:** **Project Need:** **Location:**

**Programmed Funding**

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
50,000	0	50,000	0	0	0	0	0

**Strategic Pillar**

Quality of Life

**Project Description**

The project will continue the evaluation, addition and replacement of park amenities, including but not limited to seating, benches, swings, shade covers, and similar, to the park system as part of the Parks & Recreation place making initiative. (Parks & Recreation Master Plan 4.0a-19; 4.0a-3).

**Project Rationale**

Each year the Parks & Recreation team evaluates the amenities thorough out the park system and makes additions, replacements, or modifications warranted by park usage, user input, or in support of further programming at a location.

**Funding Strategy**

This program is funded through General Funds.

**Operation Budget Impact**

No additional impact on operating is anticipated.

**Project Image**

**Schedule of Activities**

Project Activities	From - To	Amount
EQUIPMENT	10/2023 - 09/2024	50,000
<b>Total Budgetary Cost Estimate:</b>		50,000

**Means of Financing**

Funding Source	Amount
GENERAL FUND	50,000
<b>Total Programmed Funding:</b>	50,000
<b>Future Funding Requirements:</b>	0

<b>Project:</b> P24PMC	<b>Title:</b> Park Maintenance Operations Building / Complex	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,400,000	1,000,000	400,000	0	0	0	0	3,000,000
<b>Strategic Pillar</b>							

Replacement administrative offices; shop space, meeting space, and secure storage for the Park Maintenance teams vehicles and equipment. The current proposal is to encompass a portion of Dallas White Park, formerly the North Port Pool complex.

Project Rationale	
Due to the impacts of Hurricane Ian, the Park Maintenance complex was deemed unusable. Dallas White Park has been identified as a temporary operational site and is recommended as the site for a new operations building.	
Funding Strategy	

Operation Budget Impact	
The operating impacts should be comparable to the Pan American site and will be determined upon final design of the replacement building.	



Schedule of Activities		
Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	400,000
CONSTRUCTION	10/2024 - 09/2027	4,000,000
<b>Total Budgetary Cost Estimate:</b>		4,400,000
Means of Financing		
Funding Source	Amount	
PRKS & REC IMPCT FEE FUND	250,000	
SURTAX	1,150,000	

<b>Project:</b> P25CMP	<b>Title:</b> Canal & Creek Master Plan - Phase II	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
750,000	0	0	750,000	0	0	0	0

**Strategic Pillar**

This project is for the implementation of the Canal & Creek Master Plan. The Master Plan was adopted in May 2010.

**Project Rationale**

In 2017, the initial phase of the Master Plan was completed connecting Blue Ridge, McKibben, Dallas White, and Butler Parks. Phase II includes portages at six (6) Water Control Structure locations and access points at four (4) locations. Access points include two (2) on the MacCaughey Waterway; one (1) on the Lagoon Waterway; and one (1) on the Snover Waterway. The budget request is based upon the 2010 Master Plan and cost estimates will need revision based upon recommended phasing. (Parks & Recreation Master Plan 4.0a-10)

**Funding Strategy**

This project is funded by a Surtax allocation and the estimate of construction cost is factored by 2.4% per year since the 2010 Creek Canal Master Plan cost estimate was received.

Expenditures To Date \$0

**Operation Budget Impact**

Impact on the operating budget will be determined based upon the final design.

Project Image	Schedule of Activities		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	CONSTRUCTION	10/2024 - 09/2025	750,000
	<b>Total Budgetary Cost Estimate:</b>		750,000
	<b>Means of Financing</b>		
	SURTAX		750,000
<b>Total Programmed Funding:</b>		750,000	

<b>Project:</b> P25LPD		<b>Title:</b> Langlais Park Development			<b>Status:</b> Existing CIP Project		
<b>Category:</b> Parks & Recreation			<b>Department:</b> PUBLIC SERVICES			<b>LMS:</b> N/A	
<b>Comprehensive Plan Information</b>				<b>Project Location</b>			
<b>LOS/Concurrency:</b> N/A		<b>Project Need:</b> N/A		<b>Location:</b>			
<b>Programmed Funding</b>							
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>	<b>Non-Appropriated Programmed CIP Funding</b>				
			<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>Future Funding</b>
500,000	0	0	100,000	400,000	0	0	0
<b>Strategic Pillar</b>							

This project is to develop a new, approximately 50 acre park along Langlais Drive to serve residents on the east end of North Port.

**Project Rationale**

This area of the City currently lacks park sites to support the needs of residents. Preliminary planning for Langlais Park includes outdoor recreational opportunities including walking trails, primitive camping, and canoe/kayaking of the water body on site.

**Funding Strategy**

Budgetary numbers are a place holder to start funding for this new park location. Upon determination of the amenities to be included; construction estimates will be developed. This project will be funded by a Park Impact Fee allocation.

Expenditures To Date \$0

**Operation Budget Impact**

Operating budget impacts will be determined based upon amenities and final design features.

**Project Image**



**Schedule of Activities**

<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
DESIGN/ENGINEERING	10/2025 - 09/2026	200,000
CONSTRUCTION	10/2025 - 09/2026	300,000
<b>Total Budgetary Cost Estimate:</b>		500,000

**Means of Financing**

PRKS & REC IMPCT FEE FUND	500,000
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**Total Programmed Funding:** 500,000

<b>Project:</b> P25PPP		<b>Title:</b> Replacement Playground Equipment - Pine Park				<b>Status:</b> Existing CIP Project		
<b>Category:</b> Parks & Recreation			<b>Department:</b> PUBLIC SERVICES			<b>LMS:</b> N/A		
<b>Comprehensive Plan Information</b>					<b>Project Location</b>			
<b>CIE Project:</b> Yes		<b>Capital Improvement:</b>		<b>District:</b>				
<b>LOS/Concurrency:</b> N/A		<b>Project Need:</b> N/A		<b>Location:</b> 4556 McKibben Dr, North Port, FL 34287				
<b>Programmed Funding</b>								
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>	<b>Non-Appropriated Programmed CIP Funding</b>					<b>Future Funding</b>
			<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>		
225,000	0	0	225,000	0	0	0	50,000	
<b>Strategic Pillar</b>								
<b>Project Description</b>								
Through the playground replacement schedule, the Pine Park playground is scheduled for replacement in FY2025.								
<b>Project Rationale</b>								
The playground equipment installed at Pine Park in 2015 is aging and will be ready for replacement in Fiscal Year 2025. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.								
<b>Funding Strategy</b>								
This project is funded by a Surtax allocation.								
Expenditures To Date \$0								
<b>Operation Budget Impact</b>								
Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.								

<b>Project Image</b>	<b>Schedule of Activities</b>		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	EQUIPMENT	10/2024 - 09/2025	275,000
	<b>Total Budgetary Cost Estimate:</b>		275,000
	<b>Means of Financing</b>		
	SURTAX		225,000

<b>Project:</b> P25RRP	<b>Title:</b> North Port South River Road Park	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> Other	<b>Location:</b>					
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
275,000	0	0	275,000	0	0	0	0

**Strategic Pillar**

This project will start the design development leading to future construction of the 137 +/- acre North Port South River Road Park. This parcel will include other city government offerings and the park acreage may be amended based on those needs.

**Project Rationale**

**Funding Strategy**

Funding considerations include evaluation of a partnership with Sarasota County Parks, Recreation and Natural Resources to develop a regional park and the use of park impact fees. Currently the funding identified is a placeholder for future improvements.

Expenditures To Date \$0

**Operation Budget Impact**

Impact on the operating budget will be determined based upon the final design.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2024 - 09/2025	275,000
<b>Total Budgetary Cost Estimate:</b>		275,000
Means of Financing		
PRKS & REC IMPCT FEE FUND		275,000
<b>Total Programmed Funding:</b>		275,000

<b>Project:</b> P25SIG	<b>Title:</b> Replacement Park Entrance and Park Rules Signs	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
0	0	0	0	0	0	0	150,000
<b>Strategic Pillar</b>							

Replacing the welcome signs through the park system will enhance the look at the entrance of each park. Recreation staff is analyzing sign options that will have a greater longevity; and be cost effective.

**Project Rationale**

The existing Welcome signs through the park system were installed over ten years ago. These wood routed signs are worn, and cannot be easily updated.

**Funding Strategy**

This project is being funded using an allocation from the Park Impact Fee fund.

**Operation Budget Impact**

Operating impacts will be determined upon the signs selected.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
EQUIPMENT	10/2024 - 09/2026	150,000
<b>Total Budgetary Cost Estimate:</b>		150,000

**Means of Financing**



<b>Project:</b> P26APR	<b>Title:</b> Replacement Playground Equipment - Atwater Park	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b> Atwater park
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
300,000	0	0	0	300,000	0	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

The playground equipment at Atwater Park was installed in 2016 and is aging, and will be ready for replacement ready in 2026. Surveys will be conducted of users to determine the amenities to include in the new playground design.

**Funding Strategy**

This project is funded using a Surtax allocation.

Expenditures To Date \$0

**Operation Budget Impact**

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2025 - 09/2026	300,000
<b>Total Budgetary Cost Estimate:</b>		300,000
Means of Financing		
SURTAX		300,000
<b>Total Programmed Funding:</b>		300,000

<b>Project:</b> P26DOG	<b>Title:</b> Dog Park East of Toledo Blade Blvd.	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
400,000	0	0	0	400,000	0	0	0

**Strategic Pillar**

This project includes site preparation services and dog park amenities of an off leash dog park east of Toledo Blvd Blvd. Staff reviewed all City owned parcels in consideration of potential locations east of Toledo Blade Blvd and recommends the Italy Avenue parcel for the next dog park.

**Project Rationale**

On Feb. 4, 2021, the Commission provided direction to develop a CIP for a new dog park east of Toledo Blade Blvd. This project is contingent upon final design and amenities associated with project P19AP4.

**Funding Strategy**

This project is funded using an Impact Fee allocation.

Expenditures To Date \$0

**Operation Budget Impact**

Recurring maintenance costs to be determined based upon the final location and design.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2025 - 09/2026	100,000
CONSTRUCTION	10/2025 - 09/2026	300,000
<b>Total Budgetary Cost Estimate:</b>		400,000

**Means of Financing**

PRKS & REC IMPCT FEE FUND	400,000
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**Total Programmed Funding:** 400,000

<b>Project:</b> P27LBP	<b>Title:</b> Replacement Playground Equipment - LaBrea Park	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b> LaBrea Park
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Programmed Funding		Non-Appropriated Programmed CIP Funding					
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
225,000	0	0	0	0	225,000	0	50,000

**Strategic Pillar**

**Project Description**

**Project Rationale**

The playground equipment installed at LaBrea Park in 2017 is aging, and will be ready for replacement in Fiscal Year 2027. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

**Funding Strategy**

This project is funded using a Surtax allocation.

Expenditures To Date \$0

**Operation Budget Impact**

Replacing the playground equipment with similar equipment, therefore, no additional operating impacts are anticipated.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
EQUIPMENT	10/2026 - 09/2027	275,000
<b>Total Budgetary Cost Estimate:</b>		275,000

**Means of Financing**

SURTAX	225,000
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<b>Project:</b> P28HRP	<b>Title:</b> Playground Replacement - Highland Ridge Park	<b>Status:</b> New Request
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
0	0	0	0	0	0	0	300,000

**Strategic Pillar**

**Project Description**

**Project Rationale**

The playground equipment installed at Highland Ridge Park is aging, and will be ready for replacement in fiscal year 2028. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

**Funding Strategy**

This project is funded using an Impact Fee allocation.  
Expenditures to date are \$0.

**Operation Budget Impact**

Replacing the playground equipment with similar equipment, therefore, no additional operating impacts are anticipated.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2027 - 09/2028	300,000
<b>Total Budgetary Cost Estimate:</b>		300,000

**Means of Financing**

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<b>Project:</b> WM19BR	<b>Title:</b> Warm Mineral Springs Building Rehabilitation	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
10,867,440	10,867,440	0	0	0	0	0	

**Strategic Pillar**

This project is part of the master plan implementation for Warm Mineral Springs Park. The initial phase of the master plan addresses building restorations, and improvements to the parking lot and utility infrastructure.

**Project Rationale**

On April 9, 2019 Commission adopted the Warm Mineral Springs Park Final Master Plan. This project will restore the historic buildings which are listed on the National Historic Register and provide improvements to the parking area and utility infrastructure.

**Funding Strategy**

Funding sources for this project are Park & Rec Impact Fees, Warm Mineral Springs, and Surtax.

Expenditures To Date \$996,364

Parks & Recreation has sought grant opportunities for this project, which include:

- 2019 - State Historical Special Category Grant Building Improvements \$500,000 - not funded.
- 2020 - State Historical Special Category Grant Building Improvements \$500,000 - not funded.
- 2021 - State Historical Special Category Grant Building Improvements \$500,000 - not funded.
- 2020 - State Appropriations Request Water and Sewer Extension \$875,000 - not funded.
- 2021 - State Appropriations Request Water and Sewer Extension \$875,000 - not funded.

**Operation Budget Impact**

No additional impact on operating budget is anticipated as a result of the building restoration and improvements.

**Project Image**

CITY OF NORTH PORT  
WARM MINERAL SPRINGS PHASE 1 IMPROVEMENTS  
12200 SAN SERVANDO AVE, NORTH PORT, FL 34287



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2021	1,374,124
CONSTRUCTION	10/2021 - 09/2025	9,493,316
<b>Total Budgetary Cost Estimate:</b>		10,867,440

**Means of Financing**

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	507,625
WARM MINERAL SPRINGS	2,634,275
SURTAX	7,725,540
<b>Total Programmed Funding:</b>	10,867,440

<b>Project:</b> WM22MP	<b>Title:</b> Warm Mineral Springs Park Master Plan Implementation (60 acres)	<b>Status:</b> Existing CIP Project
<b>Category:</b> Parks & Recreation	<b>Department:</b> PUBLIC SERVICES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	9,900,000
Strategic Pillar							

This project is for the improvements occurring within the 60-acre undeveloped parcel, including the walking trails, pavilion restrooms and second observation tower, along with a potential connection to Legacy Trail.

**Project Rationale**

At the April 9, 2019 Commission meeting, Commission adopted the Warm Mineral Springs Park Master Plan. This project supports the future development on the 60 acres. Funding is based upon the April 9, 2019 opinion of construction cost provided with the adopted Warm Mineral Springs Park Master Plan.

**Funding Strategy**

Funding source needs to be identified.

Expenditures To Date \$0

**Operation Budget Impact**

Operating impacts will be determined upon completion of the construction documents.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2027	9,900,000
<b>Total Budgetary Cost Estimate:</b>		9,900,000

**Means of Financing**

<b>Project:</b> PProgramPAI	<b>Title:</b> Park Amenities Program	<b>Status:</b> Existing CIP Program
<b>Category:</b> Parks & Recreation		<b>Department:</b> PUBLIC SERVICES
<b>Comprehensive Plan Information</b>		<b>Project Location</b>
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
<b>Programmed Funding</b>		
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>
200,000	0	0
<b>Non-Appropriated Programmed CIP Funding</b>		
<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>
50,000	50,000	50,000
<b>FY 2028</b>	<b>Future Funding</b>	
50,000	0	
<b>Strategic Pillar</b>		

The project will continue the evaluation, addition and replacement of park amenities, including, but not limited to seating, benches, swings, shade covers, and similar, to the park system as part of the Parks & Recreation placemaking initiative. (Parks & Recreation Master Plan 4.0a-4.0a-3.)

**Project Rationale**





Each year the Parks & Recreation team evaluates the amenities throughout the park system and makes additions, replacements or modifications as warranted by park usage, user input, or in support of further programming at a location.

**Funding Strategy**

This project will be funded with General Funds.

**Operation Budget Impact**

No additional impact on operating is anticipated.

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	CONSTRUCTION	10/2024 - 09/2028	200,000
			
			
			
	<b>Total Budgetary Cost Estimate:</b>		200,000
	Means of Financing		
	GENERAL FUND		200,000
	<b>Total Programmed Funding:</b>		200,000

<b>Project:</b> CF19EO	<b>Title:</b> City Hall Generator	<b>Status:</b> Existing CIP Project
<b>Category:</b> City Facilities	<b>Department:</b> FIRE RESCUE	<b>LMS:</b> N/A

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,775,000	1,775,000	0	0	0	0	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

City Hall serves as the center of government daily operations and as the center location for the coordination of decision-making and emergency operations during disasters. Emergency backup electrical power to City Hall is required for the continuity of mission critical operations during "blue sky" or disaster response.

**Funding Strategy**

This project is funded with Surtax and a FEMA grant. \$455K is going through Surtax and \$70K through General Fund totaling the original FEMA grant amount of \$525,000. HMGP grant increase was recently approved, the grant has been increased to \$766,650.

Expenditures To Date: \$779,406

**Operation Budget Impact**

Some operational impact is expected for replenishment of diesel fuel, preventative maintenance of the generator, utilities, and cleaning of EOC support facilities in City Hall.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
CONSTRUCTION	10/2018 - 09/2023	1,347,500
EQUIPMENT	10/2018 - 09/2023	250,000
OTHER	10/2018 - 09/2023	177,500
<b>Total Budgetary Cost Estimate:</b>		<b>1,775,000</b>

Means of Financing		
Funding Source	Amount	
GRANT	766,650	
SURTAX	1,008,350	
<b>Total Programmed Funding:</b>		<b>1,775,000</b>



<b>Project:</b> F15FPT	<b>Title:</b> Public Safety Training Complex	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Fire Rescue	<b>Department:</b> FIRE RESCUE	<b>LMS:</b> B

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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<b>Programmed Funding</b>						
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,018,910	2,018,910	0	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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Planning meetings are planned to determine specifics for features, placement, access, etc. The project is necessary to provide training for Fire/EMS/Police to meet adopted level of service in accordance with the Fire Master Plan.

<b>Funding Strategy</b>
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This is funded by the District, District Renewal and Replacement and Surtax.

Expenditures To Date: \$1,720,313

<b>Operation Budget Impact</b>
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Operating impacts include building maintenance, utilities, and miscellaneous supplies for training purposes.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2015 - 09/2021	171,440
CONSTRUCTION	10/2015 - 09/2023	1,759,270
EQUIPMENT	10/2021 - 09/2023	88,200
<b>Total Budgetary Cost Estimate:</b>		2,018,910

<b>Means of Financing</b>	
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Funding Source	Amount	
FIRE RESCUE DISTRICT	600,000	
R & R - FR DISTRICT	88,200	
SURTAX	1,330,710	
<b>Total Programmed Funding:</b>		2,018,910

<b>Project:</b> F17R81	<b>Title:</b> Fire Station 81 Renovation	<b>Status:</b> Existing CIP Project					
<b>Category:</b> Public Safety - Fire Rescue	<b>Department:</b> FIRE RESCUE	<b>LMS:</b> N/A					
Comprehensive Plan Information		Project Location					
<b>CIE Project:</b> N/A	<b>Capital Improvement:</b>	<b>District:</b>					
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b> 4980 City Center Blvd					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
7,109,390	7,109,390	0	0	0	0	0	0
Strategic Pillar							
Project Description							
Design and renovate Fire Station 81 and Headquarters.							
Project Rationale							
The current station interior is worn, dated, inefficient, and in need of an overhaul. This facility was constructed in 1997 and opened in 1998, and is utilized 24-hours a day on a year-round basis. This project renovates the entire building to update and modernize the fire station and administrative offices to address current and future needs. During construction, staff and apparatuses will need to be relocated. Additional funding was requested in Fiscal Years 2021-2022 due to an 5% increase in construction costs, additional construction costs, site work for the property and relocation of staff during construction.							
Funding Strategy							
This project is funded within General Fund, General Fund Renewal and Replacement, District Renewal and Replacement and Surtax.							
Expenditures to Date \$335,675							
Operation Budget Impact							
Some operating impacts are expected as this is an expansion of an existing facility.							

Project Image	Schedule of Activities																	
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>CONSTRUCTION</td> <td>10/2017 - 09/2025</td> <td>6,759,390</td> </tr> <tr> <td>EQUIPMENT</td> <td>10/2021 - 09/2025</td> <td>150,000</td> </tr> <tr> <td>OTHER</td> <td>10/2021 - 09/2025</td> <td>200,000</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>7,109,390</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	CONSTRUCTION	10/2017 - 09/2025	6,759,390	EQUIPMENT	10/2021 - 09/2025	150,000	OTHER	10/2021 - 09/2025	200,000	<b>Total Budgetary Cost Estimate:</b>		7,109,390		
	Project Activities	From - To	Amount															
	CONSTRUCTION	10/2017 - 09/2025	6,759,390															
EQUIPMENT	10/2021 - 09/2025	150,000																
OTHER	10/2021 - 09/2025	200,000																
<b>Total Budgetary Cost Estimate:</b>		7,109,390																
	<table border="1"> <thead> <tr> <th colspan="2">Means of Financing</th> </tr> <tr> <th>Funding Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GENERAL FUND</td> <td>250,000</td> </tr> <tr> <td>FEDERAL FUNDING</td> <td>2,000,000</td> </tr> <tr> <td>R &amp; R - FR DISTRICT</td> <td>1,075,000</td> </tr> <tr> <td>R &amp; R - GENERAL FUND</td> <td>125,000</td> </tr> <tr> <td>SURTAX</td> <td>3,659,390</td> </tr> <tr> <td colspan="2"><b>Total Programmed Funding:</b></td> <td>7,109,390</td> </tr> </tbody> </table>	Means of Financing		Funding Source	Amount	GENERAL FUND	250,000	FEDERAL FUNDING	2,000,000	R & R - FR DISTRICT	1,075,000	R & R - GENERAL FUND	125,000	SURTAX	3,659,390	<b>Total Programmed Funding:</b>		7,109,390
Means of Financing																		
Funding Source	Amount																	
GENERAL FUND	250,000																	
FEDERAL FUNDING	2,000,000																	
R & R - FR DISTRICT	1,075,000																	
R & R - GENERAL FUND	125,000																	
SURTAX	3,659,390																	
<b>Total Programmed Funding:</b>		7,109,390																

<b>Project:</b> F24FS7	<b>Title:</b> Future Fire Station	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Fire Rescue		<b>Department:</b> FIRE RESCUE
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A		<b>Location:</b>				
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
7,432,000	0	0	5,212,000	2,220,000	0	0	1,424,000

**Strategic Pillar**

This project is for the future location of either the purchase of property, design and construction of a new fire station (Fire Station 87) tentatively in the area north of I-75 at N. Toledo Blade Blvd or West Village (WVID) area, funded by the developer according to the Principles of Agreement. The Engine and Ambulance will be purchased in FY 2026 when the Surtax III funding will become available. The timeline of this project could change.


**Project Rationale**

The station and its associated vehicles are projected to be funded by a source TBD. Based upon projected new development and the resulting Impact Fees, we do not believe there will be sufficient funds reserved at the time the facility is required.

**Funding Strategy**

**Operation Budget Impact**

This project will have a significant impact on operational and personnel costs. With the opening of the new Fire Station, additional staffing will be needed to meet the service level needs of the District. These costs will be adjusted when they become more defined.

Project Image	Schedule of Activities																		
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2024 - 09/2025</td> <td>288,750</td> </tr> <tr> <td>LAND ACQUISITION</td> <td>10/2024 - 09/2025</td> <td>525,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2024 - 09/2026</td> <td>5,717,250</td> </tr> <tr> <td>EQUIPMENT</td> <td>10/2024 - 09/2027</td> <td>2,325,000</td> </tr> <tr> <td align="right" colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>8,856,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2024 - 09/2025	288,750	LAND ACQUISITION	10/2024 - 09/2025	525,000	CONSTRUCTION	10/2024 - 09/2026	5,717,250	EQUIPMENT	10/2024 - 09/2027	2,325,000	<b>Total Budgetary Cost Estimate:</b>		8,856,000
	Project Activities	From - To	Amount																
	DESIGN/ENGINEERING	10/2024 - 09/2025	288,750																
LAND ACQUISITION	10/2024 - 09/2025	525,000																	
CONSTRUCTION	10/2024 - 09/2026	5,717,250																	
EQUIPMENT	10/2024 - 09/2027	2,325,000																	
<b>Total Budgetary Cost Estimate:</b>		8,856,000																	
<b>Means of Financing</b>																			
	<table border="1"> <tbody> <tr> <td>SURTAX</td> <td>7,432,000</td> </tr> </tbody> </table>	SURTAX	7,432,000																
SURTAX	7,432,000																		

<b>Project:</b> F24PSC	<b>Title:</b> Public Safety Communication Replacement	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Fire Rescue	<b>Department:</b> FIRE RESCUE	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
1,800,000	0	1,800,000	0	0	0	0	0

**Strategic Pillar**

The radio system purchased in Fiscal Year 2014 for Fire Rescue and the Police Department will need to be replaced in Fiscal Year 2024 at a projected cost of \$1,800,000.

**Project Rationale**

This project is essential to maintaining multi-jurisdictional communications. There will be varied levels of cost associated for North Port Police Dept. and North Port Fire Rescue as continued upgrades are made in the future to allow our agencies to continue to use the County-wide radio system.

**Funding Strategy**

This project will be funded by Surtax.

**Operation Budget Impact**

No operating impact is expected.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
EQUIPMENT	10/2023 - 09/2024	1,800,000
<b>Total Budgetary Cost Estimate:</b>		1,800,000
Means of Financing		
SURTAX		1,800,000
<b>Total Programmed Funding:</b>		1,800,000

<b>Project:</b> F25SCBA	<b>Title:</b> SCBA Replacement	<b>Status:</b> New Request
<b>Category:</b> Public Safety - Fire Rescue	<b>Department:</b> FIRE RESCUE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
900,000	0	0	900,000	0	0	0	0
<b>Strategic Pillar</b>							

Fire Rescue's self-contained breathing apparatuses (SCBA) were last replaced in FY 2015. They will be scheduled for replacement in FY 2025. This will replace 90 SCBA's and 180 cylinders.


**Project Rationale**

This project is essential to maintaining self-contained breathing apparatuses.

**Funding Strategy**

This project will be funded by District Renewal and Replacement.

**Operation Budget Impact**

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	EQUIPMENT	10/2024 - 09/2025	900,000
	<b>Total Budgetary Cost Estimate:</b>		900,000
	Means of Financing		
	R & R - FR DISTRICT		900,000
<b>Total Programmed Funding:</b>		900,000	

<b>Project:</b> F25TIC	<b>Title:</b> Thermal Image Camera Replacements	<b>Status:</b> New Request
<b>Category:</b> Public Safety - Fire Rescue	<b>Department:</b> FIRE RESCUE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
60,000	0	0	60,000	0	0	0	0
<b>Strategic Pillar</b>							

Fire Rescue's thermal image cameras were last replaced in FY 2017. They will be scheduled for replacement in FY 2025. This will replace 6 thermal imaging cameras.

**Project Rationale**

This project is essential to maintaining thermal imaging cameras.

**Funding Strategy**

This project will be funded by District Renewal and Replacement.

Expenditures To Date \$0

**Operation Budget Impact**

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	EQUIPMENT	10/2024 - 09/2025	60,000
	<b>Total Budgetary Cost Estimate:</b>		60,000
	Means of Financing		
	R & R - FR DISTRICT		60,000
<b>Total Programmed Funding:</b>		60,000	

<b>Project:</b> F26STB	<b>Title:</b> Storage Building at Station 85	<b>Status:</b> New Request
<b>Category:</b> Public Safety - Fire Rescue		<b>Department:</b> FIRE RESCUE
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	2,400,000

**Strategic Pillar**

**Project Description**

**Project Rationale**

With the growth of the city and increase need for storage area for reserve fleet and logistics, Fire Rescue is asking for a storage building for the city owned property behind Station 85. This property would have the ability to house reserve units and protect them from the elements as well as provide an area for our logistics and maintenance personnel, as we are outgrowing available space at Station 84 where they are currently located.

**Funding Strategy**

This project is currently unfunded. It is proposed to be funded by Surtax.

Expenditures To Date \$0

**Operation Budget Impact**

Operating impacts include building maintenance, utilities, and miscellaneous supplies.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2025 - 09/2026	2,400,000
<b>Total Budgetary Cost Estimate:</b>		2,400,000

**Means of Financing**

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<b>Project:</b> PD21DT	<b>Title:</b> Public Safety Driving Track	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Police		<b>Department:</b> POLICE DEPARTMENT
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
270,000	200,000	70,000	0	0	0	0	3,800,000


**Strategic Pillar**

**Project Description**  
Staff is recommending the driving track located on Price Boulevard be brought up to meet today's standards of the Florida Department of Law Enforcement.

**Project Rationale**  
In the 1990's, a certified law enforcement driving track was constructed for the purpose of law enforcement driver training for local law enforcement. The driving track does not meet today's Florida Department of Law Enforcement (FDLE) standards. The current driving track is certified under a "grandfather" clause with the state and any changes or addition to the track will break the grandfather clause a new driving track 300 x 600 would have to be constructed to meet today's FDLE standards. In 2019, the Sarasota County School Board and the City of North Port canceled a Usage and Maintenance Agreement, and the property was turned back over to the City of North Port. It is the intention to have the current driving track land and the Public Works Department land next to the driving track that is currently occupied by the Utilities Department become a Public Safety Complex to where Police and Fire, both local and surrounding, can utilize the driving track for training purposes. The city is requesting \$70,000 in FY2024 for a Master Plan design of the entire Public Safety Complex, that will provide a site assessment, Conceptual design, cost estimate of construction and a program needs assessment such as but not limited to; a new driving track, fire tower (current), shoot house, indoor classrooms, indoor staff offices, indoor gun range, obedience and agility course for K9 and various other site location for Police and Fire training props throughout the complex. Strategic Plan Pillars: This project falls in line with Safe Community: "Create and sustain a safe community for residents, businesses, and visitors of North Port".

**Funding Strategy**  
Requesting this project to be funded by Surtax.  
Expenditures To Date \$168,461

**Operation Budget Impact**  
Operating costs will be determined upon completion of planning and design.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2023 - 09/2024</td> <td>570,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2025 - 09/2027</td> <td>3,500,000</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>4,070,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2023 - 09/2024	570,000	CONSTRUCTION	10/2025 - 09/2027	3,500,000	<b>Total Budgetary Cost Estimate:</b>		4,070,000
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2023 - 09/2024	570,000										
	CONSTRUCTION	10/2025 - 09/2027	3,500,000										
<b>Total Budgetary Cost Estimate:</b>		4,070,000											
<b>Means of Financing</b>													
SURTAX 270,000													



<b>Project:</b> PD21LP	<b>Title:</b> License Plate Readers	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Police	<b>Department:</b> POLICE DEPARTMENT	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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<b>Programmed Funding</b>				
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
1,365,000	1,200,000	165,000	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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Staff is recommending the expansion of the use of Automatic License Plate Readers (ALPR) throughout the city. ALPR's have proven to enhance safety to the community and law enforcement by providing immediate alerts when wanted vehicles or people are located with the potential to prevent crime. ALPR's further provide strong leads to investigators when a vehicle is used in the commission of a crime within the city, which could lead to quickly identifying suspects and locating loved ones who have been reported missing (silver alerts, abductions, etc.). There are currently seventy (70) ALPRs spread across twenty-three (23) selected site locations throughout the city. The selected locations are strategic locations in capturing vehicles traveling in and out of the city through the main points of travel. Staff is requesting additional funding to add five (5) fixed locations which would add an additional twenty-two (22) ALPRs to the current project. These locations will be more centralized throughout the city.

<b>Funding Strategy</b>
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Requesting this project be funded by Surtax.

Expenditures To Date \$1,148,007

<b>Operation Budget Impact</b>
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Operating impacts include implementation of equipment and license fees per camera, which includes software and updates.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2024	1,365,000
<b>Total Budgetary Cost Estimate:</b>		1,365,000
<b>Means of Financing</b>		
SURTAX		1,365,000
<b>Total Programmed Funding:</b>		1,365,000

<b>Project:</b> PD21PE	<b>Title:</b> New Police Headquarters and EOC Building	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Police	<b>Department:</b> POLICE DEPARTMENT	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
4,550,000	4,550,000	0	0	0	0	0	101,947,800

**Strategic Pillar**

**Project Description**

**Project Rationale**

The Department is operating above 185% space capacity. The City of North Port is rapidly growing in population, commercial business and entertainment venues. The growth of these areas is causing an increase in service levels across the entire operations of the Police Department. The need to expand or build a new Police Department Headquarters is immediate. On April of 2022, Commission approved and awarded Professional Architectural and Engineering Services, Schenkel & Shultz, Inc. to conduct architectural/engineering and construction analysis on renovations and additions costs to the current Police Department Headquarters, a design of a new Emergency Operations Center and a design of a new Police Headquarters. Additionally, Schenkel & Shultz completed an analysis on a Facility Space Needs and a Staff Study that included current staffing needs and a projected growth of department personnel. On March 2nd, 2023, Schenkel & Shultz provided a presentation to Commission with the recommendation of building an entirely new Police Headquarters in lieu of renovating and expanding the current Headquarters. Commission unanimously approved the recommendations from Schenkel & Shultz and directed the City Manager to bring back a new site location and to find available funding for the purchasing of the land. Commission further approved a thirty 30% design build of the new Police Headquarters and EOC once the site location is approved by Commission.

**Funding Strategy**

Requesting to be funded by Surtax.  
Expenditures To Date \$235,410

**Operation Budget Impact**

Operating costs will be determined upon design completion.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2028	1,300,000
LAND ACQUISITION	10/2022 - 09/2028	2,700,000
CONSTRUCTION	10/2022 - 09/2028	102,240,000
STUDY	10/2022 - 09/2028	257,800
<b>Total Budgetary Cost Estimate:</b>		106,497,800

**Means of Financing**

SURTAX	4,550,000
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<b>Project:</b> PD23SH	<b>Title:</b> Public Safety Training Complex - Shoothouse	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Safety - Police	<b>Department:</b> POLICE DEPARTMENT	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	850,000
<b>Strategic Pillar</b>							

This is intended to be in the public safety training complex for Police simmunition training. Project F15FPT was the beginning of this joint effort between Fire and Police for a multiuse training facility. Due to shortfall of funding, this projects funding allocation was transferred to the Fire Tower for completion of their project.

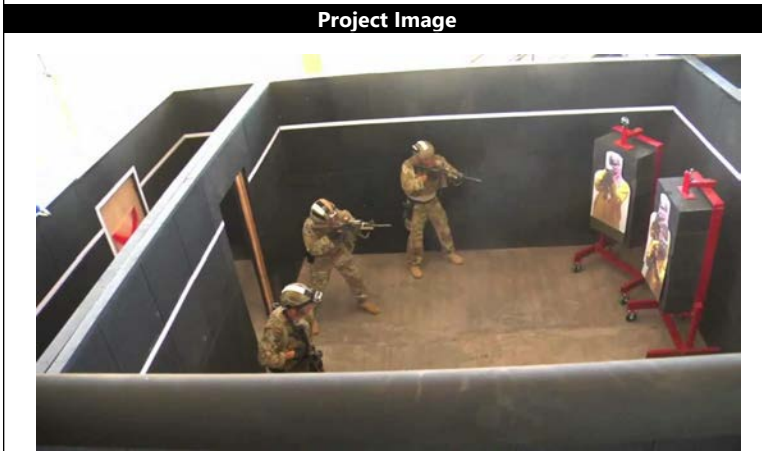
**Project Rationale**

**Funding Strategy**

The project funding is to be determined.

Expenditures To Date \$0

**Operation Budget Impact**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2025	100,000
CONSTRUCTION	10/2022 - 09/2026	750,000
<b>Total Budgetary Cost Estimate:</b>		850,000

**Means of Financing**

<b>Project:</b> PD24GR	<b>Title:</b> Outdoor Gun Range	<b>Status:</b> New Request
<b>Category:</b> Public Safety - Police		<b>Department:</b> POLICE DEPARTMENT
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	120,000

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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The Police Department currently utilizes Knights Trail Outdoor Gun range in Venice, Florida for firearms qualifications and ongoing training relating to firearms and less lethal weapons. our officers have to travel out of the city for training and have to pay \$7.50 per hour per officer for the use of the Sheriff's Office facility. The department budget is approximately \$11,700 annually for the use of their facility. Second, there are also scheduling constraints when dealing with multiple agencies trying to schedule firearms training throughout the year in Sarasota County. By having an outdoor range locally, the department could save a residual cost of \$11,700 per year and would allow their local law enforcement to remain in the city to train. The department has identified land of interest owned by the city and located in the far North Eastern part of the city that borders Desoto County.

<b>Funding Strategy</b>
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The project funding is to be determined.

Expenditures To Date \$0

<b>Operation Budget Impact</b>
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<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	120,000
<b>Total Budgetary Cost Estimate:</b>		120,000

<b>Means of Financing</b>
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<b>Project:</b> R15PW1/U15PW1	<b>Title:</b> Price Boulevard Widening Phase I	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> A
<b>Comprehensive Plan Information</b>		<b>Project Location</b>
<b>LOS/Concurrency:</b> Yes	<b>Project Need:</b> N/A	<b>Location:</b>
<b>Programmed Funding</b>		
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>
7,454,638	7,454,638	0
<b>Non-Appropriated Programmed CIP Funding</b>		
<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>
0	0	0
<b>FY 2028</b>	<b>Future Funding</b>	
0	52,213,120	
<b>Strategic Pillar</b>		

This Project is to design and prepare engineering plans, specifications and estimates for competitive bidding to Award a Contract for the acquisition of land for stormwater ponds, dark fiber installation, and construction needed to expand Price Boulevard to 5 lanes within the existing 100-foot right-of-way between Sumter Boulevard and Toledo Blade Boulevard. Activities include engineering permitting and design of Myakkahatchee Creek Bridge.

**Project Rationale**


**Funding Strategy**

This Project is funded with the following sources: Road and Drainage District, Escheated Lots, Transportation Impact Fees, Surtax, Bond, and North Port Utilities Department.

Expenditures To Date \$3,557,937

**Operation Budget Impact**

The operating impact of this project includes the addition of general maintenance and electrical for streetlights and retention pond maintenance. Future maintenance costs for utilities include the water line and hydrants and will be calculated when design is complete.

<b>Project Image</b>	<b>Schedule of Activities</b>		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	DESIGN/ENGINEERING	10/2014 - 09/2025	4,028,373
	LAND ACQUISITION	10/2014 - 09/2025	1,994,745
	CONSTRUCTION	10/2014 - 09/2027	53,644,640
	<b>Total Budgetary Cost Estimate:</b>		59,667,758
	<b>Means of Financing</b>		
<b>Funding Source</b>	<b>Amount</b>		
ROAD & DRAINAGE DISTRICT	100,000		
ESCH LOT-LAND/FUTURE PROJ	1,850,000		
SURTAX	1,380,000		
UTILITY REVENUE FUND	221,638		
NP TRANSPORT IMPACT FEES	3,903,000		

<b>Project:</b> R16TTP	<b>Title:</b> Tamiami Trail Parking - South	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A		<b>Location:</b>				
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
33,394	33,394	0	0	0	0	0	1,130,000
Strategic Pillar							

This project is for the construction of a series of linear parking spaces along the Tamiami Trail frontage road, south of US 41 between Bolander Terrace and North Port Boulevard, and Landover Terrace and Almonte Terrace.

**Project Rationale**

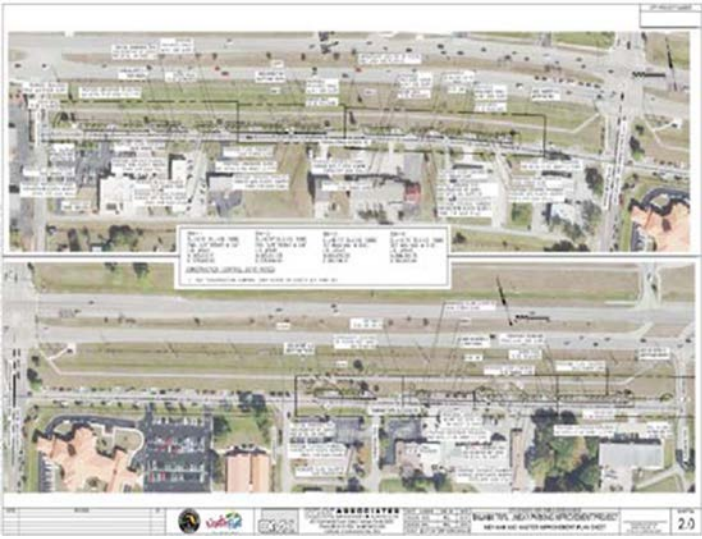
**Funding Strategy**

Project funding is from Surtax. This Project will not move forward if additional funding is not secured.

Expenditures To Date \$33,394

**Operation Budget Impact**

The operating impact of this project will include litter pick up and landscape maintenance. Periodically, the parking stripes will need to be repainted and asphalt repairs made.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2021 - 09/2022</td> <td>33,394</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2022 - 09/2028</td> <td>1,130,000</td> </tr> <tr> <td align="right"><b>Total Budgetary Cost Estimate:</b></td> <td></td> <td>1,163,394</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2021 - 09/2022	33,394	CONSTRUCTION	10/2022 - 09/2028	1,130,000	<b>Total Budgetary Cost Estimate:</b>		1,163,394
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2021 - 09/2022	33,394										
CONSTRUCTION	10/2022 - 09/2028	1,130,000											
<b>Total Budgetary Cost Estimate:</b>		1,163,394											
<b>Means of Financing</b>													
	<table border="1"> <tbody> <tr> <td>SURTAX</td> <td align="right">33,394</td> </tr> </tbody> </table>	SURTAX	33,394										
SURTAX	33,394												

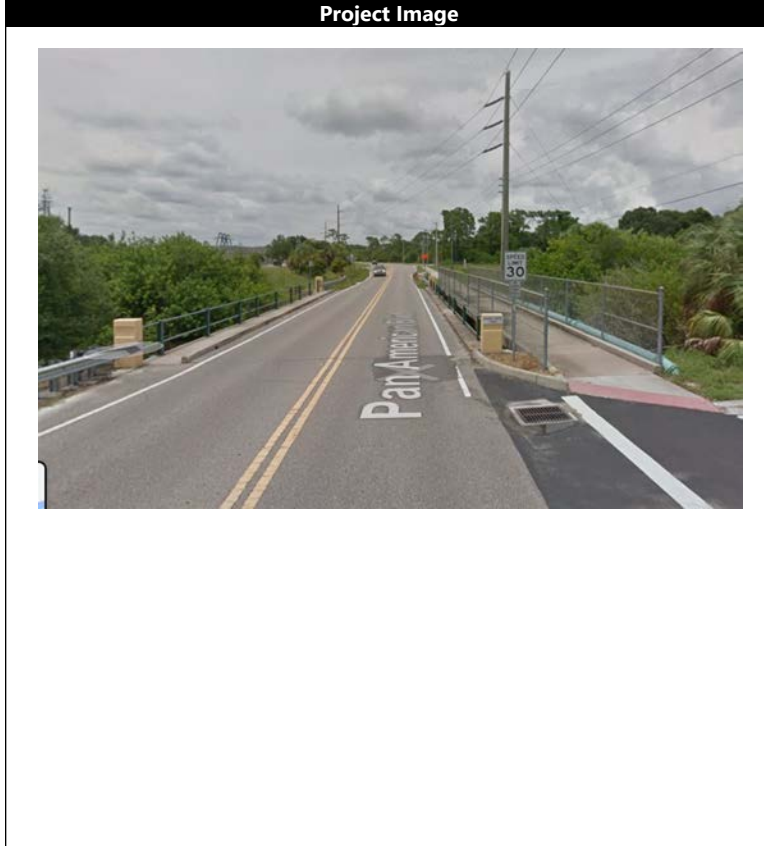
<b>Project:</b> R19BRR	<b>Title:</b> Bridge Repair & Maintenance	<b>Status:</b> Existing CIP Project - Revised Request					
<b>Category:</b> Public Works - Transportation	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>					
Comprehensive Plan Information		Project Location					
<b>CIE Project:</b> Yes	<b>Capital Improvement:</b>	<b>District:</b>					
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
667,974	667,974	0	0	0	0	0	0
Strategic Pillar							

Annual project for rehabilitation of City bridges. The Department of Public Works identified the bridge at Pan American Boulevard and the Cocoplum Waterway for rehabilitation with design in Fiscal Year 2021 and construction in Fiscal Year 2026.

**Project Rationale**  
City bridges are inspected annually by the Florida Department of Transportation and a report is provided. Deficiencies identified in the report are reviewed and corrective actions are taken by the City.

**Funding Strategy**  
This Project is funded by Surtax.  
Expenditures To Date \$125,093

**Operation Budget Impact**  
No operating budget impact is expected.



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2021	151,000
CONSTRUCTION	10/2021 - 09/2026	516,974
<b>Total Budgetary Cost Estimate:</b>		667,974
Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	291,974	
SURTAX	376,000	
<b>Total Programmed Funding:</b>		667,974

<b>Project:</b> R19TTP	<b>Title:</b> Tamiami Trail Parking - North	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A		<b>Location:</b>				
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
47,380	47,380	0	0	0	0	0	1,200,000
<b>Strategic Pillar</b>							

This Project is for the construction of a series of linear parking spaces along the Tamiami Trail frontage road, north of US 41 between North Port Boulevard and Espanola Drive.

**Project Rationale**

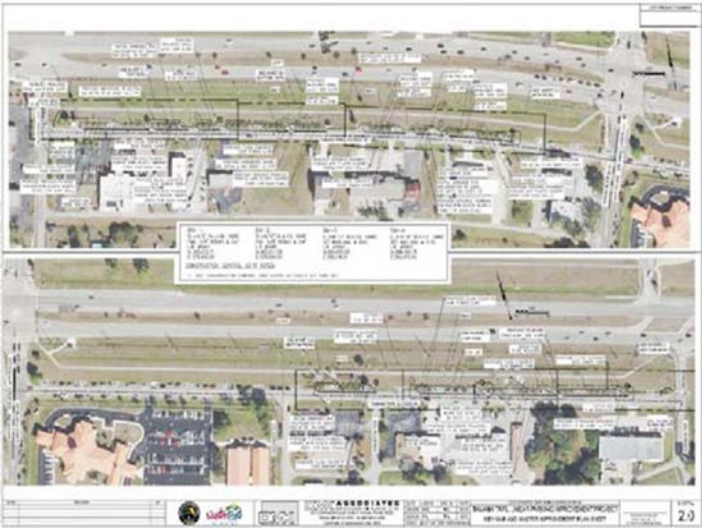
**Funding Strategy**

Project funding is from Surtax but will not move forward unless funding to complete the project is secured.

Expenditures To Date \$47,380

**Operation Budget Impact**

The operating impact of this Project will include litter pick up and landscape maintenance. Periodically, the parking stripes will need to be repainted and asphalt repairs made.

Project Image	Schedule of Activities		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	DESIGN/ENGINEERING	10/2018 - 09/2021	47,380
	CONSTRUCTION	10/2020 - 09/2028	1,200,000
<b>Total Budgetary Cost Estimate:</b>			1,247,380
<b>Means of Financing</b>			
SURTAX			47,380



<b>Project:</b> R20DSI	<b>Title:</b> Drainage System Improvements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Drainage	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,747,483	1,747,483	0	0	0	0	0	0

**Strategic Pillar**

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure in Grid 307, Pan American Boulevard seawall at Jeffrey Lake, Talbot Street outfall, Talbrook Road and Mayland Street stormwater pipes.

**Project Rationale**

This includes pipe replacement, outfall piping and culvert installation, and rehabilitation of swales, retention ditches and canals. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

**Funding Strategy**

**Operation Budget Impact**

This Project is an enhancement and improvement to the existing stormwater drainage system. Operational and economic efficiencies will be realized from the improvements to this stormwater drainage system.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2024	1,747,483
<b>Total Budgetary Cost Estimate:</b>		1,747,483
Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	701,400	
SURTAX	1,046,083	
<b>Total Programmed Funding:</b>		1,747,483

<b>Project:</b> R20FAC	<b>Title:</b> Public Works Facility Phase II	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Facilities Maintenance	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
9,210,757	1,395,907	1,649,530	975,340	0	2,594,990	2,594,990	0

**Strategic Pillar**

Phase II is anticipated for construction in 2027, and includes buildings for personnel and storage of equipment and supplies, parking areas and an outdoor Fleet Management Division repair facility. The buildings for personnel and storage of equipment and supplies are proposed to be built on Road and Drainage District property directly east of the current facility.

**Project Rationale**

Phase I of the Public Works Facility Master Site Plan was completed in 2012 with construction of the Fleet/Administration building and parking areas. The existing modular buildings that house the Facilities Maintenance Division and Solid Waste Division staff, and the dated building that houses the Operations and Maintenance Division staff would be removed and additional stormwater and parking areas would be constructed on the current site. New personnel and storage buildings would be constructed on the Road and Drainage District property east of the Phase I facility. A Preliminary Space Needs Assessment was completed in 2010 and a Master Design Concept was completed in 2011, but both would need to be revised with current information.

**Funding Strategy**

This Project is funded by Road & Drainage District funds, Solid Waste District funds, Fleet Management Funds and General Government Impact Fees.

Expenditures To Date \$63,252

**Operation Budget Impact**

When the Project has appropriated funding, any operating impacts will be determined at that time.

Project Image	Schedule of Activities													
<p>PORT - PUBLIC WORKS / FLEET MAINTENANCE PT MASTER PLAN</p>	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2019 - 09/2022</td> <td>302,317</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2023 - 09/2028</td> <td>8,908,440</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>9,210,757</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2019 - 09/2022	302,317	CONSTRUCTION	10/2023 - 09/2028	8,908,440	<b>Total Budgetary Cost Estimate:</b>		9,210,757	
	Project Activities	From - To	Amount											
	DESIGN/ENGINEERING	10/2019 - 09/2022	302,317											
CONSTRUCTION	10/2023 - 09/2028	8,908,440												
<b>Total Budgetary Cost Estimate:</b>		9,210,757												
<table border="1"> <thead> <tr> <th colspan="2">Means of Financing</th> </tr> <tr> <th>Funding Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>ROAD &amp; DRAINAGE DISTRICT</td> <td>5,446,851</td> </tr> <tr> <td>GENERAL GOV'T IMPACT FEES</td> <td>1,221,006</td> </tr> <tr> <td>FLEET MANAGEMENT</td> <td>75,460</td> </tr> <tr> <td>SOLID WASTE DISTRICT</td> <td>2,467,440</td> </tr> <tr> <td><b>Total Programmed Funding:</b></td> <td>9,210,757</td> </tr> </tbody> </table>	Means of Financing		Funding Source	Amount	ROAD & DRAINAGE DISTRICT	5,446,851	GENERAL GOV'T IMPACT FEES	1,221,006	FLEET MANAGEMENT	75,460	SOLID WASTE DISTRICT	2,467,440	<b>Total Programmed Funding:</b>	9,210,757
Means of Financing														
Funding Source	Amount													
ROAD & DRAINAGE DISTRICT	5,446,851													
GENERAL GOV'T IMPACT FEES	1,221,006													
FLEET MANAGEMENT	75,460													
SOLID WASTE DISTRICT	2,467,440													
<b>Total Programmed Funding:</b>	9,210,757													

<b>Project:</b> R20HCI	<b>Title:</b> Hillsborough/Cranberry Intersection Improvements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
3,143,630	3,143,630	0	0	0	0	0	557,323
Strategic Pillar							

The City of North Port and Charlotte County entered into an Interlocal Agreement for the Study, Design, and Construction of intersection improvements at Hillsborough Boulevard and Cranberry Boulevard. The Intersection Alignment Study is was completed in Fiscal Year 2021. The Design/Permitting Phase will identify land acquisition and will begin in Fiscal Year 2022 with completion anticipated in Fiscal Year 2025.

**Project Rationale**

Project costs are split 50/50 between the City of North Port and Charlotte County. Study costs are \$142,393.04 and Design costs are \$393,160. Estimated Land Acquisition cost are \$142,400.00. The draft study has estimated construction costs at \$3,023,000

**Funding Strategy**

This project is funded by Road & Drainage District funds, Surtax funds, ARPA funds, and funding reimbursement by Charlotte County (Outside Agency).

Expenditures To Date \$493,132  
Reimbursement To Date \$204,723  
Future Reimbursement Expected From Charlotte County: \$1,645,754

**Operation Budget Impact**

Future operating costs will be determined after the project design is determined.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2023	535,553
LAND ACQUISITION	10/2019 - 09/2024	142,400
CONSTRUCTION	10/2022 - 09/2025	3,023,000
<b>Total Budgetary Cost Estimate:</b>		3,700,953

**Means of Financing**

Funding Source	Amount
OUTSIDE AGENCY	204,723
ROAD & DRAINAGE DISTRICT	1,511,622
FEDERAL FUNDING	1,302,285
SURTAX	125,000

<b>Project:</b> R20MPA	<b>Title:</b> US 41 Multimodal Path Amenities Design	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
250,000	250,000	0	0	0	0	0	0

**Strategic Pillar**

Commission directed amenities such as benches and minor landscaping be added to the multi-modal path constructed by the Florida Department of Transportation between Tuscola Boulevard and Ortiz Boulevard. The Commission directed that the department of Public Works plan to install a greater ratio of trees than benches for this project.

**Project Rationale**

Funding this project for completion will provide greater appeal for the public to utilize the multimodal path and its amenities between Tuscola Boulevard and Ortiz Boulevard. This project will be funded by \$250,000 of surtax funds as approved by the Commission.

**Funding Strategy**

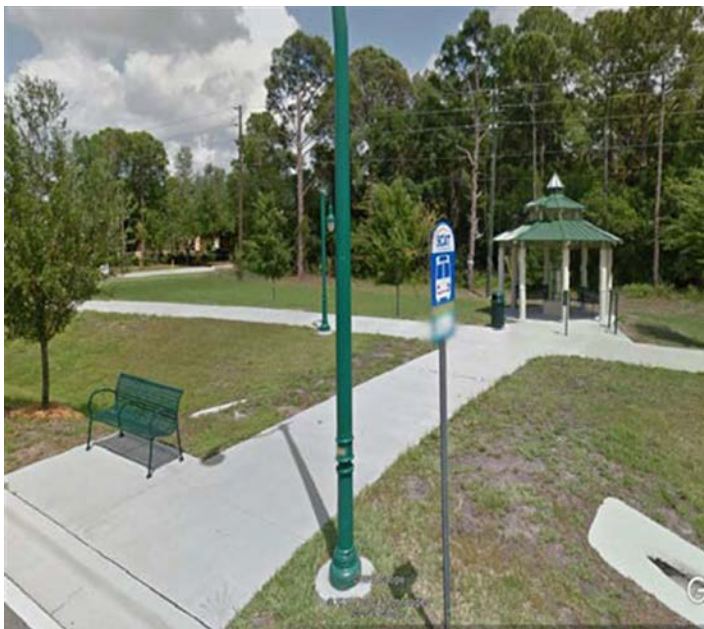
Initial project funding was from Surtax but per Commission direction \$48,754 is being reallocated to the Tropicaire Blvd. Road Reconstruction Project R19TRR, and \$66,446 is being reallocated to the Tropicaire Blvd. Pedestrian/Bicycle Shared-Use Path Project R18PBT. Remaining project funding is from Surtax in the amount of \$250,000.

Expenditures To Date \$0

**Operation Budget Impact**

Operating impact will be determined after project design is completed.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2022	17,440
CONSTRUCTION	10/2024 - 09/2025	232,560
<b>Total Budgetary Cost Estimate:</b>		250,000

**Means of Financing**

SURTAX	250,000
<b>Total Programmed Funding:</b>	250,000

<b>Project:</b> R20PTS	<b>Title:</b> Price Traffic Signal at High School	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
834,129	834,129	0	0	0	0	0	0
<b>Strategic Pillar</b>							

A Warrant Study was completed and indicated a signal was warranted for Price Boulevard and North Port High School/Heron Creek Middle School Driveway Entrances. Additional funds are proposed for the traffic signal construction in Fiscal Year 2024. Pursuant to City Commission direction, staff has discussed financial participation with the Sarasota County School Board but have been unsuccessful. Sarasota County School Board is in support of the project but will not assist with funding.

Project Rationale
The traffic signal will moderate vehicle traffic from the High School and Middle School.
Funding Strategy
This project is funded by Road & Drainage District funds and Surtax.
Expenditures To Date \$107,029

Operation Budget Impact
Operating impacts include the maintenance and electricity of the traffic signal.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2019 - 09/2022</td> <td>125,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2020 - 09/2024</td> <td>709,129</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>834,129</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2019 - 09/2022	125,000	CONSTRUCTION	10/2020 - 09/2024	709,129	<b>Total Budgetary Cost Estimate:</b>		834,129
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2019 - 09/2022	125,000										
	CONSTRUCTION	10/2020 - 09/2024	709,129										
<b>Total Budgetary Cost Estimate:</b>		834,129											
<b>Means of Financing</b>													
<table border="1"> <thead> <tr> <th>Funding Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>ROAD &amp; DRAINAGE DISTRICT</td> <td>796,342</td> </tr> <tr> <td>SURTAX</td> <td>37,787</td> </tr> <tr> <td><b>Total Programmed Funding:</b></td> <td>834,129</td> </tr> </tbody> </table>		Funding Source	Amount	ROAD & DRAINAGE DISTRICT	796,342	SURTAX	37,787	<b>Total Programmed Funding:</b>	834,129				
Funding Source	Amount												
ROAD & DRAINAGE DISTRICT	796,342												
SURTAX	37,787												
<b>Total Programmed Funding:</b>	834,129												

<b>Project:</b> R21BRR	<b>Title:</b> Bridge Rehabilitation and Repair	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A		<b>Location:</b>				
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
585,897	585,897	0	0	0	0	0	0

**Strategic Pillar**

Annual Project for Rehabilitation of City Bridges. The Department of Public Works identified the bridge at North Port Boulevard and the Cocoplum Waterway for Rehabilitation with Design in Fiscal Year 2021 and construction in Fiscal Year 2022.

**Project Rationale**

City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

**Funding Strategy**

This Project is funded by Surtax.

Expenditures To Date \$185,549

**Operation Budget Impact**

No operating budget impact is expected.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2021	165,000
CONSTRUCTION	10/2021 - 09/2026	420,897
<b>Total Budgetary Cost Estimate:</b>		585,897

**Means of Financing**

SURTAX	585,897
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**Total Programmed Funding:** 585,897

<b>Project:</b> R21S13	<b>Title:</b> Water Control Structure 113	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Drainage	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
4,362,728	4,362,728	0	0	0	0	0	0

**Strategic Pillar**

Design, permit and reconstruct Water Control Structure (WCS) 113 located on the Snover Waterway east of the Myakkahatchee Creek. Design will start in Fiscal Year 2021 with construction anticipated to start in Fiscal Year 2022.

**Project Rationale**

The entire structure is extremely deteriorated and in need of replacement. The proper operation of this gated structure is critical for releasing water from the Snover Waterway into the Myakkahatchee Creek. Design is scheduled for Fiscal Year 2021 and construction for Fiscal Year 2022. Design and construction were delayed on this project as staff pursued grant funding, the grant application was not approved. Construction is now scheduled for FY24.

**Funding Strategy**

**Operation Budget Impact**

The operating impact of this project will include electrical costs for automated motorized gates with telemetry, and will be determined during the construction phase.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2021	290,000
CONSTRUCTION	10/2021 - 09/2024	4,072,728
<b>Total Budgetary Cost Estimate:</b>		4,362,728

**Means of Financing**

ROAD & DRAINAGE DISTRICT	4,362,728
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**Total Programmed Funding:** 4,362,728

<b>Project:</b> R21S14	<b>Title:</b> Water Control Structure 114	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Drainage		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
3,199,145	2,199,145	1,000,000	0	0	0	0	0
<b>Strategic Pillar</b>							

Design, permit, and reconstruct Water Control Structure (WCS) 114 located on the Snover Waterway at North Salford Boulevard. Design proposed to start in Fiscal Year 2022 and construction is anticipated to start in Fiscal Year 2025.

**Project Rationale**

The entire structure is extremely deteriorated and in need of replacement.


**Funding Strategy**

This project is funded by Road and Drainage District funds and Surtax.

Expenditures To Date \$41,641

**Operation Budget Impact**

No operational impact expected.

Project Image	Schedule of Activities												
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Project Activities</th> <th style="text-align: left;">From - To</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2020 - 09/2022</td> <td style="text-align: right;">169,149</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2020 - 09/2025</td> <td style="text-align: right;">3,029,996</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td style="text-align: right; border-top: 1px solid black;">3,199,145</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2020 - 09/2022	169,149	CONSTRUCTION	10/2020 - 09/2025	3,029,996	<b>Total Budgetary Cost Estimate:</b>		3,199,145
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2020 - 09/2022	169,149										
	CONSTRUCTION	10/2020 - 09/2025	3,029,996										
<b>Total Budgetary Cost Estimate:</b>		3,199,145											
<b>Means of Financing</b>													
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Funding Source	Amount												
ROAD & DRAINAGE DISTRICT	1,169,149												
SURTAX	2,029,996												
<b>Total Programmed Funding:</b>		3,199,145											



<b>Project:</b> R21WSE	<b>Title:</b> Welcome Sign on East US 41	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	237,600

**Strategic Pillar**

**Project Description**

**Project Rationale**

During the US 41 widening project, the City of North Port's welcome sign on the eastern edge of the City was removed. This new sign will improve City gateway features, serving as a welcome to the City and delineating where the City boundary begins. This project will not move forward until funding is secured.

**Funding Strategy**

Fiscal year 2021 City Manager Recommended funding was from Surtax but per Commission direction, \$117,600 is being reallocated to the Tropicaire Blvd. Pedestrian/Bicycle Shared-Use Path Project R18PBT.

CM Recommended Allocation \$117,600  
 Transfer to R18PBT (\$117,600)  
 Adjusted Allocation \$0

Expenditures To Date \$0

**Operation Budget Impact**

The operating impact will be determined at project design.

Impact Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Operating Expenditures	0	0	1,000	1,000	1,000
Total Operating Budget Impacts	0	0	1,000	1,000	1,000

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	12,700
CONSTRUCTION	10/2021 - 09/2028	224,900
<b>Total Budgetary Cost Estimate:</b>		237,600

**Means of Financing**

<b>Project:</b> R22CTP	<b>Title:</b> Citywide Tree Planting	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Drainage	<b>Department:</b> BUILDING	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
518,983	218,983	100,000	100,000	100,000	0	0	0

**Strategic Pillar**

Annual project for the tree removal, relocation, and planting program for Public Right of Ways and City Parks. The tree planting program is already in place, and will be continued annually. Tree are planted throughout the year as needs and locations are identified.

**Project Rationale**

This includes tree removal, relocation and plantings. These improvements are part of a viable tree planting program to maintain a healthy urban forest.

**Funding Strategy**

This Project is funded by Road & Drainage District and Tree Funds.

Expenditures To Date: \$164,344

**Operation Budget Impact**

The operating impact of this project will include tree maintenance and will be determined during the planting phase.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
LANDSCAPING	10/2021 - 09/2026	518,983
<b>Total Budgetary Cost Estimate:</b>		518,983

Means of Financing	
Funding Source	Amount
TREE FUND	415,000
ROAD & DRAINAGE DISTRICT	103,983
<b>Total Programmed Funding:</b>	518,983

<b>Project:</b> R22DSI	<b>Title:</b> Drainage System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Drainage		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:			Project Need:		Location:		
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
1,410,661	1,410,661	0	0	0	0	0	0
<b>Strategic Pillar</b>							

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. Work will include starting Grid 204 west of Salford, and the continued surveying of the Cocoplum Waterway.

**Project Rationale**


This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

**Funding Strategy**

This Project is funded by Surtax and Road and Drainage District funds.

Expenditures To Date \$337,844

**Operation Budget Impact**

Project Image	Schedule of Activities		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	CONSTRUCTION	10/2021 - 09/2024	1,410,661
	<b>Total Budgetary Cost Estimate:</b>		1,410,661
	<b>Means of Financing</b>		
	<b>Funding Source</b>	<b>Amount</b>	
	ROAD & DRAINAGE DISTRICT	500,761	
	SURTAX	909,900	
<b>Total Programmed Funding:</b>		1,410,661	

<b>Project:</b> R22I75		<b>Title:</b> I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)			<b>Status:</b> Existing CIP Project - Revised Request		
<b>Category:</b> Public Works - Transportation			<b>Department:</b> ROAD & DRAINAGE			<b>LMS:</b>	
<b>Comprehensive Plan Information</b>				<b>Project Location</b>			
<b>CIE Project:</b> Yes		<b>Capital Improvement:</b>		<b>District:</b>			
<b>LOS/Concurrency:</b>		<b>Project Need:</b>		<b>Location:</b>			
<b>Programmed Funding</b>							
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>	<b>Non-Appropriated Programmed CIP Funding</b>				
			<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>Future Funding</b>
2,000,000	2,000,000	0	0	0	0	0	500,000
<b>Strategic Pillar</b>							

Construct a traffic signal on Toledo Blade Boulevard at the I-75 northbound entrance and exit ramps. Planning and design in Fiscal Year 2022 and construction in Fiscal Year 2024.

**Project Rationale**

There are extremely long queues in the morning and evening peak hours at the I-75 interchange at Toledo Blade Boulevard creating unsafe conditions. The installation of the traffic signal can greatly improve the operations and safety of this interchange.

**Funding Strategy**

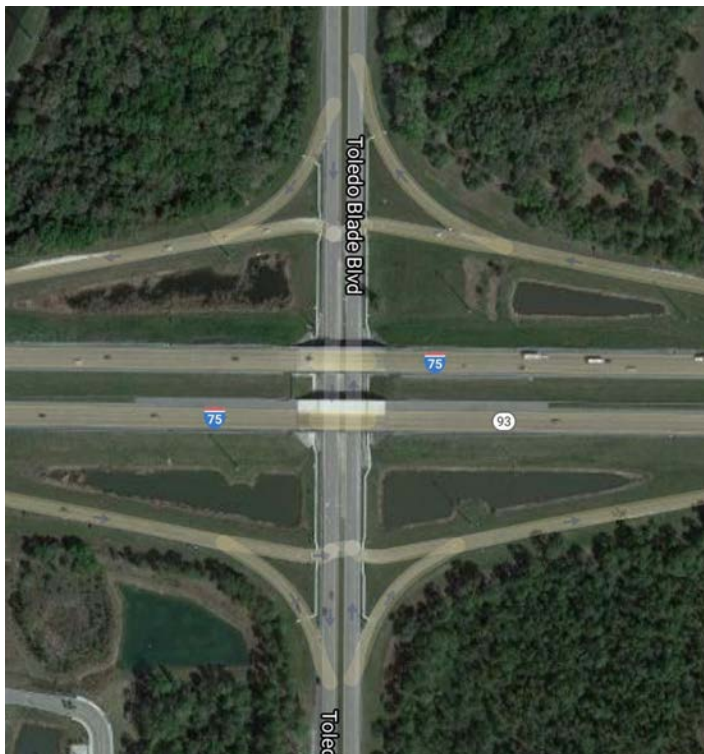
As the Florida Department of Transportation (FDOT) will not have this improvement on their project list until at least 2027, the quickest alternative is for the City to move forward with design and apply for construction grants including FDOT Local Agency Program (LAP) funding. Transportation Impact Fees has been allocated for the Plan/Design/Engineering phase.

Expenditures To Date \$0

**Operation Budget Impact**

Operational impacts include signal maintenance.

**Project Image**



**Schedule of Activities**

<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
DESIGN/ENGINEERING	10/2021 - 09/2022	500,000
CONSTRUCTION	10/2022 - 09/2024	2,000,000
<b>Total Budgetary Cost Estimate:</b>		2,500,000

**Means of Financing**

NP TRANSPORT IMPACT FEES	2,000,000
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<b>Project:</b> R22I75S		<b>Title:</b> I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)			<b>Status:</b> Existing CIP Project - Revised Request		
<b>Category:</b> Public Works - Transportation			<b>Department:</b> ROAD & DRAINAGE		<b>LMS:</b>		
<b>Comprehensive Plan Information</b>				<b>Project Location</b>			
<b>CIE Project:</b> Yes		<b>Capital Improvement:</b>		<b>District:</b>			
<b>LOS/Concurrency:</b>		<b>Project Need:</b>		<b>Location:</b>			
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,000,000	2,000,000	0	0	0	0	0	500,000
<b>Strategic Pillar</b>							

Construct a traffic signal on Sumter Boulevard at the I-75 northbound entrance and exit ramps. Planning and design in Fiscal Year 2022 and construction in Fiscal Year 2024.

**Project Rationale**

There are extremely long queues in the morning and evening peak hours at the I-75 interchange at Sumter Boulevard creating unsafe conditions. The installation of the traffic signal can greatly improve the operations and safety of this interchange.


**Funding Strategy**

As the Florida Department of Transportation (FDOT) will not have this improvement on their project list until at least 2027, the quickest alternative is for the City to move forward with design and apply for construction grants including FDOT Local Agency Program (LAP) funding. Transportation Impact Fees has been allocated for the Plan/Design/Engineering phase.

Expenditures To Date \$0

**Operation Budget Impact**


Operational impacts include signal maintenance.

Project Image	Schedule of Activities																		
	<table border="1"> <thead> <tr> <th style="text-align: left;">Project Activities</th> <th style="text-align: left;">From - To</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2021 - 09/2022</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2022 - 09/2024</td> <td style="text-align: right;">2,000,000</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td style="text-align: right;"><b>2,500,000</b></td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Means of Financing</b></td> </tr> <tr> <td colspan="2">NP TRANSPORT IMPACT FEES</td> <td style="text-align: right;">2,000,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2021 - 09/2022	500,000	CONSTRUCTION	10/2022 - 09/2024	2,000,000	<b>Total Budgetary Cost Estimate:</b>		<b>2,500,000</b>	<b>Means of Financing</b>			NP TRANSPORT IMPACT FEES		2,000,000
	Project Activities	From - To	Amount																
	DESIGN/ENGINEERING	10/2021 - 09/2022	500,000																
	CONSTRUCTION	10/2022 - 09/2024	2,000,000																
	<b>Total Budgetary Cost Estimate:</b>		<b>2,500,000</b>																
<b>Means of Financing</b>																			
NP TRANSPORT IMPACT FEES		2,000,000																	

<b>Project:</b> R22RDD	<b>Title:</b> RDD-Land					<b>Status:</b> Existing CIP Project - Revised Request	
<b>Category:</b> Public Works - Drainage		<b>Department:</b> ROAD & DRAINAGE			<b>LMS:</b>		
<b>Comprehensive Plan Information</b>				<b>Project Location</b>			
<b>CIE Project:</b> Yes		<b>Capital Improvement:</b>		<b>District:</b>			
<b>LOS/Concurrency:</b>		<b>Project Need:</b>		<b>Location:</b>			
<b>Programmed Funding</b>							
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>	<b>Non-Appropriated Programmed CIP Funding</b>				<b>Future Funding</b>
			<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	
1,215,070	1,015,070	50,000	50,000	50,000	50,000	0	
<b>Strategic Pillar</b>							
<b>Project Description</b>							

<b>Project Rationale</b>						
General Development Corporation sold parcels around drainage infrastructure such as water control structures and retention ditches without leaving land for maintenance access. There have been sufficient vacant parcels throughout the City available for access but with the City's growth, these parcels are being developed. Road and Drainage needs to acquire these parcels to have access for repair and maintenance of the drainage system.						
<b>Funding Strategy</b>						
The funding strategy is Road & Drainage District.						
Expenditures To Date \$587,304						

<b>Operation Budget Impact</b>						

<b>Project Image</b>		<b>Schedule of Activities</b>			
		<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>	
		LAND ACQUISITION	10/2021 - 09/2027	1,215,070	
		<b>Total Budgetary Cost Estimate:</b>			1,215,070
		<b>Means of Financing</b>			
		ROAD & DRAINAGE DISTRICT		1,215,070	
<b>Total Programmed Funding:</b>			1,215,070		

<b>Project:</b> R22RRH	<b>Title:</b> Road Rehabilitation	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
8,345,073	8,345,073	0	0	0	0	0	0

**Strategic Pillar**

**Project Description**

Resurfacing, surface rejuvenation, micro-surfacing and crack sealing of various public roads with the City limits.

**Project Rationale**

This project is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions.

**Funding Strategy**

This project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$2,067,622

**Operation Budget Impact**

No operating budget impact is expected.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2025	8,345,073
<b>Total Budgetary Cost Estimate:</b>		8,345,073
Means of Financing		
Funding Source		Amount
ROAD & DRAINAGE DISTRICT		6,862,753
SURTAX		1,482,320
<b>Total Programmed Funding:</b>		8,345,073

<b>Project:</b> R22SPD	<b>Title:</b> Ponce De Leon Boulevard Multi-Use Path	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:	Project Need:	Location:					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
188,888	188,888	0	0	0	0	0	451,112
<b>Strategic Pillar</b>							

Construct a ten-foot wide multi-use path along the southeasterly right-of-way on Ponce De Leon Boulevard from Skyview Drive to Hornbuckle Boulevard. Design completed Fiscal Year 2022 and construct Fiscal Year 2024.

**Project Rationale**

Construction of sidewalks/multi-use paths is a priority of the City Commission and residents. Each year, funding is appropriated to design and construct sidewalks/multi-use paths to provide safe pedestrian travel primarily within a 2-mile radius of schools, and secondarily, on all arterial and collector roads. This section will continue the existing sidewalk on Ponce De Leon Boulevard that ends at Skyview Drive.

**Funding Strategy**

This project is funded by Road and Drainage Funds and Surtax Funds.

Expenditures To Date \$47,356

**Operation Budget Impact**

The operating impact of this Project will include finished mowing costs and sidewalk repairs.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2021 - 09/2022</td> <td>60,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2022 - 09/2024</td> <td>580,000</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td>640,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2021 - 09/2022	60,000	CONSTRUCTION	10/2022 - 09/2024	580,000	<b>Total Budgetary Cost Estimate:</b>		640,000
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2021 - 09/2022	60,000										
CONSTRUCTION	10/2022 - 09/2024	580,000											
<b>Total Budgetary Cost Estimate:</b>		640,000											
<b>Means of Financing</b>													
<table border="1"> <thead> <tr> <th>Funding Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>ROAD &amp; DRAINAGE DISTRICT</td> <td>176,400</td> </tr> <tr> <td>SURTAX</td> <td>12,488</td> </tr> </tbody> </table>		Funding Source	Amount	ROAD & DRAINAGE DISTRICT	176,400	SURTAX	12,488						
Funding Source	Amount												
ROAD & DRAINAGE DISTRICT	176,400												
SURTAX	12,488												



<b>Project:</b> R23BRR	<b>Title:</b> Bridge Rehabilitation and Repair	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>			<b>Project Need:</b>		<b>Location:</b>		
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
285,000	285,000	0	0	0	0	0	0

**Strategic Pillar**

Annual Project for Rehabilitation of City Bridges. The Department of Public Works identifies bridges in the City for Rehabilitation with design in Fiscal Year 2023 and rehabilitation in Fiscal Year 2026.

**Project Rationale**

City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

**Funding Strategy**

This Project is funded by Surtax.  
Expenditures To Date \$0

**Operation Budget Impact**

No operating budget impact is expected.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	85,500
CONSTRUCTION	10/2022 - 09/2026	199,500
<b>Total Budgetary Cost Estimate:</b>		285,000

**Means of Financing**

SURTAX	285,000
<b>Total Programmed Funding:</b>	285,000

<b>Project:</b> R23CTI	<b>Title:</b> Cranberry & Toledo Blade Blvd Improvements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
767,341	383,671	383,670	0	0	0	0	0

**Strategic Pillar**

Staff investigated potential improvements necessary to permit development at the northwest corner of Cranberry Boulevard and Toledo Blade Boulevard at the parcels known as "Suncoast Technical College Commercial Outparcels". After an in-depth analysis by a traffic consultant, staff identified a few improvements that would allow the site to operate within a reasonable level of service. Since some of these improvements help to accommodate existing city traffic, Construction costs of the improvements will be split with the developer, with each party paying half of the construction cost. Staff received cost estimates the construction of these improvements. Staff will present a Development Master Plan (DMP) and a Developer's Agreement to the City Commission for review as part of the DMP package. The Agreement is a 50%/50% cost share with an estimated construction cost of \$767,371, of which the City would be responsible for \$383,686.

**Project Rationale**

**Funding Strategy**

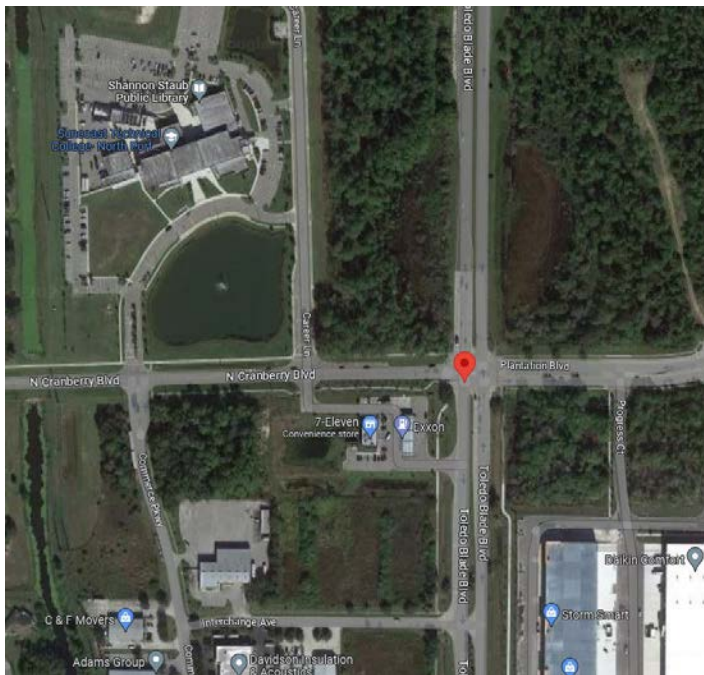
This project is funded by Transportation Impact Fees and Road & Drainage District Funds. 50% of the project cost will be reimbursed to the District from Developer Funds.

Expenditures To Date \$0

**Operation Budget Impact**

NA

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2025	767,341
<b>Total Budgetary Cost Estimate:</b>		767,341

**Means of Financing**

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	383,670
NP TRANSPORT IMPACT FEES	383,671
<b>Total Programmed Funding:</b>	767,341

<b>Project:</b> R23CWC	<b>Title:</b> Cosmic Waterway Crossing	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,520,000	22,800	1,497,200	0	0	0	0	0
<b>Strategic Pillar</b>							

The Department of Public Works is acquiring lands and constructing bridge connectivity over the Cosmic Waterway between Salford Boulevard and Cranberry Boulevard. This new connector bridge is needed to provide additional connectivity between Sumter Boulevard and Toledo Blade Boulevard and provide secondary east west route in the event of a Price Boulevard road closure.

**Project Rationale**

Construction of bridge connectivity is a priority of the City Commission and residents.

**Funding Strategy**

This Project is funded by Road & Drainage District funds and Transportation Impact Fees.

Expenditures To Date \$0

**Operation Budget Impact**

The operating impact of this Program will include bridge maintenance

Project Image	Schedule of Activities															
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2022 - 09/2024</td> <td>200,000</td> </tr> <tr> <td>LAND ACQUISITION</td> <td>10/2022 - 09/2025</td> <td>120,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2023 - 09/2025</td> <td>1,200,000</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td>1,520,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2022 - 09/2024	200,000	LAND ACQUISITION	10/2022 - 09/2025	120,000	CONSTRUCTION	10/2023 - 09/2025	1,200,000	<b>Total Budgetary Cost Estimate:</b>		1,520,000
	Project Activities	From - To	Amount													
	DESIGN/ENGINEERING	10/2022 - 09/2024	200,000													
LAND ACQUISITION	10/2022 - 09/2025	120,000														
CONSTRUCTION	10/2023 - 09/2025	1,200,000														
<b>Total Budgetary Cost Estimate:</b>		1,520,000														
<b>Means of Financing</b>																
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Funding Source	Amount															
ROAD & DRAINAGE DISTRICT	22,800															
NP TRANSPORT IMPACT FEES	1,497,200															
<b>Total Programmed Funding:</b>		1,520,000														

<b>Project:</b> R23DCW	<b>Title:</b> Dredging of Cocoplum Waterway	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Drainage	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
1,668,232	168,232	0	1,500,000	0	0	0	

**Strategic Pillar**

**Project Description**

**Project Rationale**

Over time silt and muck has accumulated in the Waterways reduce stormwater capacity. A survey of the waterway segment has been conducted in FY 2022.

**Funding Strategy**

This project is funded by Road and Drainage District funds.

**Operation Budget Impact**

No operational impact expected.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	168,232
CONSTRUCTION	10/2024 - 09/2025	1,500,000
<b>Total Budgetary Cost Estimate:</b>		1,668,232

Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	1,500,000	
SURTAX	168,232	
<b>Total Programmed Funding:</b>		1,668,232

<b>Project:</b> R23DSI	<b>Title:</b> Drainage System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Drainage		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,270,487	1,270,487	0	0	0	0	0	0

**Strategic Pillar**

Project Description
Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. Work will include starting the Grid identified by staff.
Project Rationale
This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.
Funding Strategy
This Project is funded by Surtax and Road and Drainage District funds.
Expenditures To Date \$330,181

**Operation Budget Impact**

N/A

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2025	1,270,487
<b>Total Budgetary Cost Estimate:</b>		1,270,487

**Means of Financing**

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	400,427
SURTAX	870,060
<b>Total Programmed Funding:</b>	1,270,487

<b>Project:</b> R23GSW	<b>Title:</b> Greenwood Sidewalk Widening	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>			<b>Project Need:</b>		<b>Location:</b>		
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
34,860	34,860	0	0	0	0	0	400,000
<b>Strategic Pillar</b>							

The City of North Port has received approval for a Community Development Block Grant for the Greenwood Sidewalk Widening in the requested amount of \$305,000.

**Project Rationale**

**Funding Strategy**

This program will be funded by Road & Drainage District Funds and then returned to the district through a reimbursement grant.

Expenditures To Date \$0

**Operation Budget Impact**

NA

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2022 - 09/2024</td> <td style="text-align: right;">34,860</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2023 - 09/2024</td> <td style="text-align: right;">400,000</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td style="text-align: right;"><b>434,860</b></td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2022 - 09/2024	34,860	CONSTRUCTION	10/2023 - 09/2024	400,000	<b>Total Budgetary Cost Estimate:</b>		<b>434,860</b>
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2022 - 09/2024	34,860										
CONSTRUCTION	10/2023 - 09/2024	400,000											
<b>Total Budgetary Cost Estimate:</b>		<b>434,860</b>											
<b>Means of Financing</b>													
	<table border="1"> <tbody> <tr> <td>ROAD &amp; DRAINAGE DISTRICT</td> <td style="text-align: right;">34,860</td> </tr> </tbody> </table>	ROAD & DRAINAGE DISTRICT	34,860										
ROAD & DRAINAGE DISTRICT	34,860												

<b>Project:</b> R23PBR	<b>Title:</b> Rehabilitation of Pedestrian Bridges	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
161,200	61,200	100,000	0	0	0	0	0

**Strategic Pillar**

**Project Description**

Rehabilitation of pedestrian bridges. Inspection and design would begin in Fiscal Year 2023 and construction in Fiscal Year 2024.

**Project Rationale**

Rehabilitation of pedestrian bridges is a priority of the City Commission and residents.

**Funding Strategy**

This Project is funded by Road & Drainage District funds.

Expenditures To Date \$0

**Operation Budget Impact**

N/A

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	61,200
CONSTRUCTION	10/2023 - 09/2024	100,000
<b>Total Budgetary Cost Estimate:</b>		161,200

**Means of Financing**

ROAD & DRAINAGE DISTRICT	161,200	
<b>Total Programmed Funding:</b>		161,200

<b>Project:</b> R23PW2	<b>Title:</b> Price Widening Phase II - Sumter Boulevard to Westerly Terminus of Middle School and High School	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
<b>LMS:</b> N/A		
<b>Comprehensive Plan Information</b>		<b>Project Location</b>
<b>CIE Project:</b> Yes	<b>Capital Improvement:</b>	<b>District:</b>
<b>LOS/Concurrency:</b> Yes	<b>Project Need:</b> N/A	<b>Location:</b>
<b>Programmed Funding</b>		
<b>Programmed Funding</b>	<b>Appropriated To Date</b>	<b>Budgeted FY 2024</b>
<b>Non-Appropriated Programmed CIP Funding</b>		
	<b>FY 2025</b>	<b>FY 2026</b>
	<b>FY 2027</b>	<b>FY 2028</b>
	<b>Future Funding</b>	
3,000,000	3,000,000	0
	0	0
	0	0
	0	0
	39,800,000	
<b>Strategic Pillar</b>		
Infrastructure & Facilities Integrity		
<b>Project Description</b>		
Expand existing road to an urban divided 4-lane roadway at 2.5 miles from Sumter Boulevard to the westerly terminus of North Port High School/Heron Creek Middle School. Install roadway lighting, irrigation, landscaping, sidewalks, and bicycle lanes. Start Design/Engineering in Fiscal Year 2025, Land Acquisition in Fiscal Year 2026 and Construction year to be determined..		
<b>Project Rationale</b>		
, Connectivity and improvement to the transportation network in response to city growth is a priority of the City Commission and residents		
<b>Funding Strategy</b>		
This Project is not currently funded.		
Expenditures To Date \$0		
<b>Operation Budget Impact</b>		
The operating impact will be determined as the Project is developed.		

<b>Project Image</b>	<b>Schedule of Activities</b>															
	<table border="1"> <thead> <tr> <th><b>Project Activities</b></th> <th><b>From - To</b></th> <th><b>Amount</b></th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2024 - 09/2026</td> <td>3,050,000</td> </tr> <tr> <td>LAND ACQUISITION</td> <td>10/2025 - 09/2026</td> <td>2,600,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2026 - 09/2029</td> <td>37,150,000</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>42,800,000</td> </tr> </tbody> </table>	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>	DESIGN/ENGINEERING	10/2024 - 09/2026	3,050,000	LAND ACQUISITION	10/2025 - 09/2026	2,600,000	CONSTRUCTION	10/2026 - 09/2029	37,150,000	<b>Total Budgetary Cost Estimate:</b>		42,800,000
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>													
	DESIGN/ENGINEERING	10/2024 - 09/2026	3,050,000													
	LAND ACQUISITION	10/2025 - 09/2026	2,600,000													
	CONSTRUCTION	10/2026 - 09/2029	37,150,000													
<b>Total Budgetary Cost Estimate:</b>		42,800,000														
<b>Means of Financing</b>																
NP TRANSPORT IMPACT FEES																
	3,000,000															



<b>Project:</b> R23RRH	<b>Title:</b> Road Rehabilitation	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
---------------------------------------	-------------------------

<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
-------------------------	----------------------	------------------

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
8,118,560	8,118,560	0	0	0	0	0	

**Strategic Pillar**

**Project Description**

Resurfacing, surface rejuvenation, micro-surfacing, crack sealing and striping of various public roads with the City limits.

**Project Rationale**

This project is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions.

**Funding Strategy**

This project is funded by Road & Drainage District funds and Surtax.

**Operation Budget Impact**

Expenditures To Date \$0  
No operating budget impact is expected

<b>Project Image</b>	<b>Schedule of Activities</b>
----------------------	-------------------------------



Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2028	8,118,560
<b>Total Budgetary Cost Estimate:</b>		8,118,560

**Means of Financing**

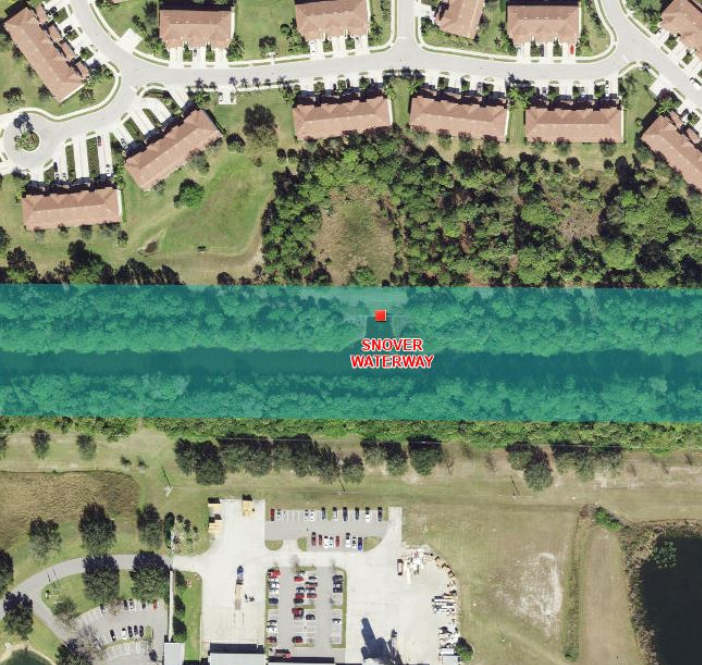
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	4,729,060	
SURTAX	3,389,500	
<b>Total Programmed Funding:</b>		8,118,560

<b>Project:</b> R23S57	<b>Title:</b> Water Control Structure FW 157	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Drainage	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:	Project Need:	Location:	Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,656,033	26,033	1,630,000	0	0	0	0	197,967
<b>Strategic Pillar</b>							

Design, permit, and reconstruct Water Control Structure Fixed Weir (FW) 157. Design proposed to start in Fiscal Year 2022 and construction is anticipated to start in Fiscal Year 2024.

Project Rationale	
The entire structure is extremely deteriorated and in need of replacement.	
Funding Strategy	
This project is funded by Road and Drainage District funds. Expenditures To Date \$0	
Operation Budget Impact	
No operational impact expected.	

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2022 - 09/2024</td> <td>224,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2023 - 09/2026</td> <td>1,630,000</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td>1,854,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2022 - 09/2024	224,000	CONSTRUCTION	10/2023 - 09/2026	1,630,000	<b>Total Budgetary Cost Estimate:</b>		1,854,000
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2022 - 09/2024	224,000										
CONSTRUCTION	10/2023 - 09/2026	1,630,000											
<b>Total Budgetary Cost Estimate:</b>		1,854,000											
Means of Financing													
	<table border="1"> <tbody> <tr> <td>ROAD &amp; DRAINAGE DISTRICT</td> <td>1,656,033</td> </tr> </tbody> </table>	ROAD & DRAINAGE DISTRICT	1,656,033										
ROAD & DRAINAGE DISTRICT	1,656,033												

<b>Project:</b> R23SWC	<b>Title:</b> Sidewalk and Pedestrian Bridge	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
328,460	328,460	0	0	0	0	0	0

**Strategic Pillar**

Construct of City sidewalks and pedestrian bridges. Design would begin in Fiscal Year 2023 and construction in Fiscal Year 2026.


**Project Rationale**

**Funding Strategy**

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents.  
Funding Strategy  
This Project is funded by Road & Drainage District funds and Surtax.  
Expenditures To Date \$0

**Operation Budget Impact**

The operating impact of this Program will include finished mowing costs and sidewalk repairs.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th align="center">Project Activities</th> <th align="center">From - To</th> <th align="center">Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2022 - 09/2023</td> <td align="right">34,860</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2022 - 09/2026</td> <td align="right">293,600</td> </tr> <tr> <td align="right" colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td align="right">328,460</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2022 - 09/2023	34,860	CONSTRUCTION	10/2022 - 09/2026	293,600	<b>Total Budgetary Cost Estimate:</b>		328,460
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2022 - 09/2023	34,860										
CONSTRUCTION	10/2022 - 09/2026	293,600											
<b>Total Budgetary Cost Estimate:</b>		328,460											
	<p align="center"><b>Means of Financing</b></p> <table border="1"> <thead> <tr> <th align="center">Funding Source</th> <th align="center">Amount</th> </tr> </thead> <tbody> <tr> <td>ROAD &amp; DRAINAGE DISTRICT</td> <td align="right">34,860</td> </tr> <tr> <td>SURTAX</td> <td align="right">293,600</td> </tr> <tr> <td align="right" colspan="2"><b>Total Programmed Funding:</b></td> <td align="right">328,460</td> </tr> </tbody> </table>	Funding Source	Amount	ROAD & DRAINAGE DISTRICT	34,860	SURTAX	293,600	<b>Total Programmed Funding:</b>		328,460			
Funding Source	Amount												
ROAD & DRAINAGE DISTRICT	34,860												
SURTAX	293,600												
<b>Total Programmed Funding:</b>		328,460											

<b>Project:</b> R23TSI	<b>Title:</b> Traffic Signal Improvement	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:	Project Need:	Location:	Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
381,112	381,112	0	0	0	0	0	0

**Strategic Pillar**

Annual Project for Traffic Signal System Improvement in the City. The Department of Public Works identified the traffic signals and signalized intersection infrastructure is in need of improvements and replacement.

**Project Rationale**

City traffic signals and traffic systems are inspected by staff annually or upon request. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

**Funding Strategy**

This Project is funded by District Funds and Surtax.

Expenditures To Date \$48,912

**Operation Budget Impact**

No operating budget impact is expected.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2026	381,112
<b>Total Budgetary Cost Estimate:</b>		381,112

**Means of Financing**

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	100,000
SURTAX	281,112
<b>Total Programmed Funding:</b>	381,112

<b>Project:</b> R23YRI	<b>Title:</b> Yorkshire Raintree Interchanges	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,500,000	2,500,000	0	0	0	0	0	2,000,000
Strategic Pillar							

It is the goal of North Port to expand access to I-75 thru our city. Access to Yorkshire street, and the associated Activity Center 6, is seen as a powerful step to insuring growth. Construct two new interchanges at the I-75 northbound and southbound entrance and exit ramps. Planning and design in Fiscal Year 2023 and Construction in Fiscal Year 2026-2030. The Yorkshire/Raintree at I-75 Interchange(s) was a discussion item on the January 23, 2023 Joint Meeting Agenda for the Charlotte County – Punta Gorda MPO and Sarasota – Manatee MPO. Both entities, at the suggestion of the Florida Department of Transportation (FDOT) including the City of North Port City Commission and Charlotte County Board of County Commissioners have been working together and taking a unified approach to make the interchanges a reality. Both the City of North Port City Commission and Charlotte County Board of County Commissioners have passed Resolution 2022-R-69 and 2022-151 respectfully, supporting construction of the interchanges.

**Project Rationale**  
There are extremely long queues in the morning and evening peak hours at the I-75 interchange at Toledo Blade Boulevard and Kings Highway creating unsafe conditions. The installation of the two new interchanges can greatly improve the operations and safety of this traffic for the City of North Port Residents.

**Funding Strategy**  
As the Florida Department of Transportation (FDOT) will not have this improvement on their project list until at least 2027, the quickest alternative is for the City to move forward with design and apply for construction grants including FDOT Local Agency Program (LAP) funding and coordination with Charlotte County. Transportation Impact Funds have been allocated for the Plan/Design/Engineering phase.

Expenditures To Date \$0

**Operation Budget Impact**  
NA

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2023 - 09/2024</td> <td>500,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2023 - 09/2028</td> <td>4,000,000</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>4,500,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2023 - 09/2024	500,000	CONSTRUCTION	10/2023 - 09/2028	4,000,000	<b>Total Budgetary Cost Estimate:</b>		4,500,000
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2023 - 09/2024	500,000										
CONSTRUCTION	10/2023 - 09/2028	4,000,000											
<b>Total Budgetary Cost Estimate:</b>		4,500,000											
<p><b>Means of Financing</b></p> <table border="1"> <tbody> <tr> <td>NP TRANSPORT IMPACT FEES</td> <td>2,500,000</td> </tr> </tbody> </table>		NP TRANSPORT IMPACT FEES	2,500,000										
NP TRANSPORT IMPACT FEES	2,500,000												

<b>Project:</b> R24BRR	<b>Title:</b> Bridge Rehabilitation and Repair	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>


Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
291,400	0	291,400	0	0	0	0	0
<b>Strategic Pillar</b>							

**Project Description**  
Annual Project for Rehabilitation of City Bridges. The Department of Public Works identifies bridges in the City for rehabilitation with design in Fiscal Year 2024 and construction in Fiscal Year 2024.

**Project Rationale**  
City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

**Funding Strategy**  
This Project is funded by Surtax.  
Expenditures To Date \$0

**Operation Budget Impact**  
No operating budget impact is expected.

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	CONSTRUCTION	10/2023 - 09/2026	291,400
	<b>Total Budgetary Cost Estimate:</b>		291,400
	Means of Financing		
SURTAX		291,400	
<b>Total Programmed Funding:</b>		291,400	

<b>Project:</b> R24CCP	<b>Title:</b> City Connectivity Plan	<b>Status:</b> New Request
<b>Category:</b> Public Works - Transportation	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
0	0	0	0	0	0	0	2,300,000

**Strategic Pillar**

**Project Description**

The City of North Port entered into an Agreement to implement a City Connectivity Plan. The Design/Permitting Phase will identify land acquisition and will begin in Fiscal Year 2024 with completion anticipated in Fiscal Year 2030.

**Project Rationale**

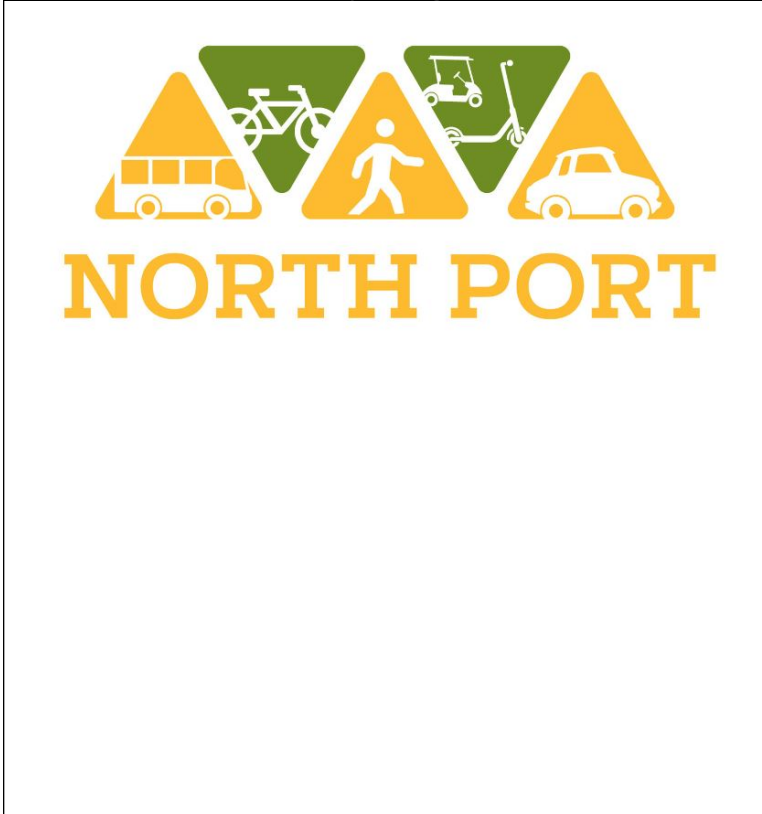
**Funding Strategy**

This project is funded by Transportation Impact Fees  
Expenditures To Date \$0  
Reimbursement To Date \$0

**Operation Budget Impact**

Future operating costs will be determined after the project design is determined

Project Image	Schedule of Activities
---------------	------------------------



Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	300,000
CONSTRUCTION	10/2023 - 09/2030	2,000,000
<b>Total Budgetary Cost Estimate:</b>		2,300,000

**Means of Financing**

--

<b>Project:</b> R24DMS	<b>Title:</b> Debris Management Site	<b>Status:</b> New Request
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
-------------------------	----------------------	------------------

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	1,600,000

**Strategic Pillar**

**Project Description**

**Project Rationale**

There are cost saving measures for having a single debris management site for use by the Debris contractor. Having a single debris management site can greatly improve the operations and safety of those involved with debris removal.

**Funding Strategy**

Unfunded

**Operation Budget Impact**

NA

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
LAND ACQUISITION	10/2023 - 09/2024	1,000,000
CONSTRUCTION	10/2023 - 09/2024	600,000
<b>Total Budgetary Cost Estimate:</b>		<b>1,600,000</b>

**Means of Financing**



<b>Project:</b> R24DSI	<b>Title:</b> Drainage System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Drainage	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
1,795,520	0	1,795,520	0	0	0	0	0
<b>Strategic Pillar</b>							

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. Work will include starting grid identified by staff, and the continued surveying of the Cocoplum Waterway.

**Project Rationale**  
This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

**Funding Strategy**  
This Project is funded by Surtax and Road and Drainage District funds.  
Expenditures To Date \$0

**Operation Budget Impact**  
N/A

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	CONSTRUCTION	10/2023 - 09/2026	1,795,520
	<b>Total Budgetary Cost Estimate:</b>		1,795,520
	Means of Financing		
	Funding Source		Amount
	ROAD & DRAINAGE DISTRICT		880,020
	SURTAX		915,500
	<b>Total Programmed Funding:</b>		1,795,520

<b>Project:</b> R24RRH	<b>Title:</b> Road Rehabilitation	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
3,104,100	0	3,104,100	0	0	0	0	0

**Strategic Pillar**

Resurfacing, surface rejuvenation, micro-surfacing, striping and guardrail replacement and installation on various public roads within the City limits.

**Project Rationale**

This project is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions.

**Funding Strategy**

This project is funded by Road & Drainage District funds and Surtax.  
Expenditures To Date \$0

**Operation Budget Impact**

No operating budget impact is expected

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2026	3,104,100
<b>Total Budgetary Cost Estimate:</b>		3,104,100

**Means of Financing**

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	1,500,000	
SURTAX	1,604,100	
<b>Total Programmed Funding:</b>		3,104,100

<b>Project:</b> R24S58	<b>Title:</b> Water Control Structure FW 158	<b>Status:</b> New Request
<b>Category:</b> Public Works - Drainage	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,842,776	0	168,000	1,674,776	0	0	0	0
<b>Strategic Pillar</b>							

Design, permit, and reconstruct Water Control Structure Fixed Weir (FW) 158. Design proposed to start in Fiscal Year 2024 and construction is anticipated to start in Fiscal Year 2025

**Project Rationale**


The entire structure is extremely deteriorated and in need of replacement.

**Funding Strategy**

This project is funded by Road and Drainage District funds.  
Expenditures To Date \$0

**Operation Budget Impact**

No operational impact expected.

Project Image	Schedule of Activities												
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Project Activities</th> <th style="text-align: left;">From - To</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2023 - 09/2024</td> <td style="text-align: right;">168,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2024 - 09/2025</td> <td style="text-align: right;">1,674,776</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td style="text-align: right; border-top: 1px solid black;">1,842,776</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2023 - 09/2024	168,000	CONSTRUCTION	10/2024 - 09/2025	1,674,776	<b>Total Budgetary Cost Estimate:</b>		1,842,776
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2023 - 09/2024	168,000										
	CONSTRUCTION	10/2024 - 09/2025	1,674,776										
<b>Total Budgetary Cost Estimate:</b>		1,842,776											
<b>Means of Financing</b>													
<table border="1" style="width: 100%;"> <tbody> <tr> <td style="width: 80%;">ROAD &amp; DRAINAGE DISTRICT</td> <td style="text-align: right;">1,842,776</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Programmed Funding:</b></td> <td style="text-align: right; border-top: 1px solid black;">1,842,776</td> </tr> </tbody> </table>		ROAD & DRAINAGE DISTRICT	1,842,776	<b>Total Programmed Funding:</b>		1,842,776							
ROAD & DRAINAGE DISTRICT	1,842,776												
<b>Total Programmed Funding:</b>		1,842,776											

<b>Project:</b> R24SWC	<b>Title:</b> Sidewalk and Pedestrian Bridge	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:			Project Need:		Location:		
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
401,500	0	401,500	0	0	0	0	0


**Strategic Pillar**

Construct of City sidewalks and pedestrian bridges. Design would begin in Fiscal Year 2024 and construction in Fiscal Year 2024

**Project Rationale**

**Funding Strategy**  
Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. Funding Strategy This Project is funded by Road & Drainage District and Surtax funds. Expenditures To Date \$0

**Operation Budget Impact**  
The operating impact of this Program will include finished mowing costs and sidewalk repairs.

Project Image	Schedule of Activities		
	Project Activities	From - To	Amount
	CONSTRUCTION	10/2023 - 09/2024	401,500
	<b>Total Budgetary Cost Estimate:</b>		401,500
	Means of Financing		
	ROAD & DRAINAGE DISTRICT		401,500
<b>Total Programmed Funding:</b>			401,500

<b>Project:</b> R26PW3	<b>Title:</b> Price Widening Phase III	<b>Status:</b> New Request
<b>Category:</b> Public Works - Transportation	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	153,250,000

**Strategic Pillar**

This Project is to design and prepare engineering plans, specifications and estimates for competitive bidding to Award a Contract for the acquisition of land for stormwater ponds, dark fiber installation, and construction needed to expand Price Boulevard east of Toledo Blade to Orland BLVD for 6.4 Miles.

**Project Rationale**

Replace existing road , install roadway lighting, irrigation and landscaping, sidewalks, and bicycle lanes.

**Funding Strategy**

This Project is not currently funded.

Expenditures To Date \$0

**Operation Budget Impact**

The operating impact will be determined as the Project is developed.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2026 - 09/2027	10,000,000
CONSTRUCTION	10/2026 - 09/2030	143,250,000
<b>Total Budgetary Cost Estimate:</b>		153,250,000

**Means of Financing**

<b>Project:</b> R28TYC	<b>Title:</b> Tropicare Roadway Connection to Yorkshire	<b>Status:</b> New Request
<b>Category:</b> Public Works - Transportation	<b>Department:</b> ROAD & DRAINAGE	<b>LMS:</b>

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	80,000,000

**Strategic Pillar**

**Project Description**

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents

**Project Rationale**

Connectivity and improvement to the transportation network in response to city growth is a priority of the City Commission and residents

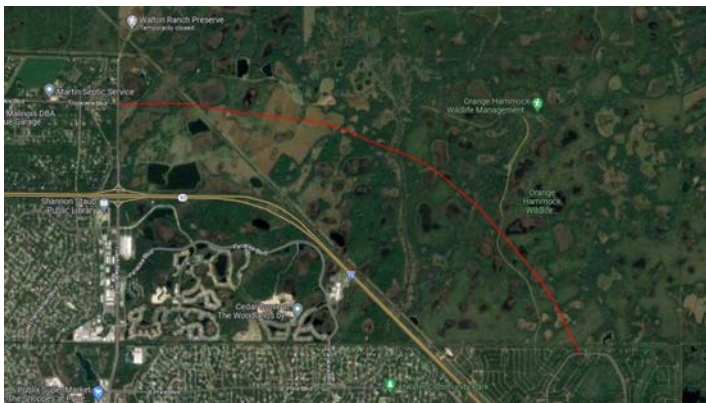
**Funding Strategy**

This Project is unfunded

**Operation Budget Impact**

NA

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2028 - 09/2029	5,000,000
LAND ACQUISITION	10/2028 - 09/2029	25,000,000
CONSTRUCTION	10/2028 - 09/2029	50,000,000
<b>Total Budgetary Cost Estimate:</b>		<b>80,000,000</b>

**Means of Financing**


<b>Project:</b> FL24FS	<b>Title:</b> Fleet Fueling Station	<b>Status:</b> New Request
<b>Category:</b> Public Works - Fleet		<b>Department:</b> PUBLIC SERVICES
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
1,500,000	0	1,500,000	0	0	0	0	

**Strategic Pillar**

**Project Description**

**Project Rationale**

There are cost saving measures for having additional fueling stations for City vehicles and equipment by City Staff. Having an additional fueling station site can greatly improve the efficiency and safety of those involved with operating City vehicles and equipment.

**Funding Strategy**

This project is funded by Surtax  
Expenditures To Date \$0

**Operation Budget Impact**

Future operating costs will be determined after the project is completed.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2024	1,500,000
<b>Total Budgetary Cost Estimate:</b>		1,500,000

**Means of Financing**

SURTAX	1,500,000	
<b>Total Programmed Funding:</b>		1,500,000

<b>Project:</b> RProgram-BRR	<b>Title:</b> Bridge Rehabilitation & Repair Program	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> Yes	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
909,966	0	0	297,300	303,300	309,366	0	0

<b>Strategic Pillar</b>
<b>Project Description</b>

**Project Rationale**

City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

**Funding Strategy**

This Program will be funded by Surtax.

**Operation Budget Impact**

No operating budget impact is expected.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2028	909,966
<b>Total Budgetary Cost Estimate:</b>		909,966
Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	612,666	
SURTAX	297,300	
<b>Total Programmed Funding:</b>		909,966



<b>Project:</b> RProgram-DSI	<b>Title:</b> Drainage Improvement Program	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Drainage		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
5,126,390	0	0	1,675,060	1,708,580	1,742,750	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

**Funding Strategy**

This program will be funded by Road & Drainage District Funds and Surtax.

**Operation Budget Impact**

This program is an enhancement and improvement to the current system, thus will provide a cost savings to the system.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2028	5,126,390
<b>Total Budgetary Cost Estimate:</b>		5,126,390

Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	4,192,490	
SURTAX	933,900	
<b>Total Programmed Funding:</b>		5,126,390

<b>Project:</b> RProgram-RRH	<b>Title:</b> Road Rehabilitation Program	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
20,323,898	0	0	5,353,550	5,460,850	5,570,067	3,939,431	0

Strategic Pillar
Project Description

**Project Rationale**

This is part of a 5-year Maintenance Program to prevent roads from falling into sub-standard conditions and includes replacing deteriorated corrugated metal pipe cross drains.

**Funding Strategy**

This Program will be funded by Road & Drainage District funds and Surtax.

**Operation Budget Impact**

No operating budget impact is expected.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2028	20,323,898
<b>Total Budgetary Cost Estimate:</b>		20,323,898

Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	18,687,698	
SURTAX	1,636,200	
<b>Total Programmed Funding:</b>		20,323,898

<b>Project:</b> RProgram-SWC	<b>Title:</b> Sidewalk and Pedestrian Bridges Program	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Transportation		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,848,602	0	0	604,040	616,120	628,442	0	0

<b>Strategic Pillar</b>
<b>Project Description</b>

<b>Project Rationale</b>
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Each year, funding is appropriated to Design and Construct sidewalks and pedestrian bridges to provide safe pedestrian travel primarily within a 2-mile radius of schools, and secondarily, on all arterial and collector roads.

<b>Funding Strategy</b>
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This Program is funded by Road & Drainage District funds and Surtax.

<b>Operation Budget Impact</b>
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The operating impact of this Program will include finished mowing costs and sidewalk repairs.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2028	316,995
CONSTRUCTION	10/2023 - 09/2028	1,531,607
<b>Total Budgetary Cost Estimate:</b>		1,848,602

Means of Financing		
Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	1,348,602	
SURTAX	500,000	
<b>Total Programmed Funding:</b>		1,848,602

<b>Project:</b> RProgram-WCS	<b>Title:</b> Water Control Structure Program	<b>Status:</b> Existing CIP Program
<b>Category:</b> Public Works - Drainage		<b>Department:</b> ROAD & DRAINAGE
		<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> Yes	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding		Non-Appropriated Programmed CIP Funding					Future Funding
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
11,254,280	0	0	1,842,260	3,724,770	3,674,170	2,013,080	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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The tentative plan includes:

Fiscal Year 2025 Design FW No. 158, Construct FW No. 158  
 Fiscal Year 2026 Design WCS No. 121, Construct WCS No. 121  
 Fiscal Year 2027 Design WCS No. 128, Construct WCS No. 128  
 Fiscal Year 2028 Design FW No. 155, Construct FW No. 155

<b>Funding Strategy</b>
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Surtax funding is needed to continue designing and constructing one water control structure per year. More aggressive sustainable funding is needed to adequately rehabilitate the water control structure system.

<b>Operation Budget Impact</b>
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No operation budget impact.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2028	1,023,130
CONSTRUCTION	10/2023 - 09/2028	10,231,150
<b>Total Budgetary Cost Estimate:</b>		11,254,280

<b>Means of Financing</b>
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ROAD & DRAINAGE DISTRICT	11,254,280
<b>Total Programmed Funding:</b>	
	11,254,280

<b>Project:</b> SW22TS	<b>Title:</b> Solid Waste Transfer Station	<b>Status:</b> Existing CIP Project
<b>Category:</b> Public Works - Solid Waste		<b>Department:</b> PUBLIC SERVICES
		<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
5,656,875	500,000	799,280	0	700,720	3,656,875	0	0

**Strategic Pillar**

**Project Description**  
Design, build and operate a Solid Waste Transfer Station to safely and efficiently manage the City of North Port's solid waste. Obtain land for Transfer Station in Fiscal Year 2022, design and engineer in Fiscal Year 2025 and build in Fiscal Year 2026. This progression allows for funding to come from Solid Waste Impact Fees and Surtax Funds.

**Project Rationale**  
In Fiscal Year 2022, obtain land for the Transfer Station. In Fiscal Year 2025, an engineering consultant will be hired to develop a Solid Waste Transfer Station solicitation and a consultant will be hired to conduct a Cultural Resource Assessment and Environmental Assessment on the proposed Transfer Station property. Construction is anticipated to start in Fiscal Year 2026 and be completed in Fiscal Year 2027.

**Funding Strategy**  
Surtax funding allocated for the Solid Waste District will be used to acquire the land and it is anticipated that Solid Waste Impact Fees and Surtax Funds will be used to fund design and construction of this project.

Expenditures To Date \$68,318

**Operation Budget Impact**  
More efficient solid waste collection, more beneficial disposal options, and improved community access to solid waste disposal. Budget impacts associated with the facility will apply after Fiscal Year 2026.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2025	374,690
LAND ACQUISITION	10/2021 - 09/2022	125,310
CONSTRUCTION	10/2026 - 09/2027	5,156,875
<b>Total Budgetary Cost Estimate:</b>		5,656,875

Means of Financing	
Funding Source	Amount
SOLID WASTE IMPACT FEES	1,500,000
SURTAX	500,000
SOLID WASTE DISTRICT	3,656,875
<b>Total Programmed Funding:</b>	5,656,875

<b>Project:</b> U17ASR	<b>Title:</b> Aquifer, Storage, and Recovery (ASR) - Permanent Facilities	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,554,482	1,534,482	20,000	0	0	0	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

Diversifying raw water sources is important for water supply reliability. With respect to costs of treatment, the treatment of brackish groundwater sources is more costly than for surface water. With respect to availability, surface waters are readily available during the summer rainy season as opposed to the winter dry season when seasonal populations and water demands are at their highest. An Aquifer Storage and Recovery (ASR) system allows for the storage of surface water during the rainy season and recovery of that water during the dry season, when demands are at their highest.

The operational permit has been submitted and Utilities is coordinating with the Florida Department of Environmental Protection (FDEP) to obtain this permit. Additional funding is being requested to perform a contact time analysis.

**Funding Strategy**

**Operation Budget Impact**

Operation of the ASR well adds maintenance and operations costs. Electrical costs increase with pumping water into storage and when withdrawing water out of storage. Pre treatment chemicals will increase chemical costs. Chemical costs will be more initially and are anticipated to decrease over time with maturity of the aquifer bubble. Operational expenditures have been budgeted for Fiscal year 2024.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2016 - 09/2025	190,380
CONSTRUCTION	10/2016 - 09/2023	1,364,102
<b>Total Budgetary Cost Estimate:</b>		1,554,482

Means of Financing		
Funding Source	Amount	
WATER CAPACITY FEE FUND	1,204,102	
GRANT	340,000	
UTILITY REVENUE FUND	10,380	
<b>Total Programmed Funding:</b>		1,554,482

<b>Project:</b> U18UAB	<b>Title:</b> Utilities Administration Building & Field Operations Center	<b>Status:</b> Existing CIP Project
<b>Category:</b> City Facilities	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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<b>Programmed Funding</b>				
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
21,928,030	17,230,000	4,698,030	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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The administration building that was located on Price Boulevard was not adequately sized to support the staff that use to work out of that facility. The existing site is adjacent to the training track for Police and Fire, which is also near an archeological site; therefore, no additional property is available in the immediate vicinity to expand the existing site. The building has been damaged by Hurricane Ian and a majority of the Utilities staff are working in temporary modular offices until the finalization of the new Administration Building & Field Operations Center.

<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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With a larger parcel of land and building, there would be additional maintenance and electrical costs. Operational expenditures are anticipated to be budgeted in Fiscal Year 2025.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2017 - 09/2022	1,289,345
LAND ACQUISITION	10/2017 - 09/2022	3,150,759
CONSTRUCTION	10/2023 - 09/2025	16,887,926
EQUIPMENT	10/2019 - 09/2025	600,000

**Total Budgetary Cost Estimate:** 21,928,030

<b>Means of Financing</b>	
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Funding Source	Amount
WATER CAPACITY FEE FUND	4,500,000
SEWER CAPACITY FEE FUND	3,500,000
UTILITY REVENUE FUND	13,928,030

**Total Programmed Funding:** 21,928,030

<b>Project:</b> U19NEP	<b>Title:</b> Neighborhood Water/Wastewater Line Extensions	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
19,713,241	3,383,841	1,329,400	3,000,000	3,500,000	4,000,000	4,500,000	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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Giffels & Webster developed a master plan including maps for a phased expansion. Commission reached a consensus to move forward with design for the first phase of the project in the Blue Ridge-Salford North area. As customers connect, payments toward the line extension could go back to the Surtax fund, serving as a revolving fund for future expansions.

Starting in fiscal year 2025, funds have been designated for the purchase of land for five future vacuum station sites each fiscal year.

<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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Addition of new pipeline to the distribution system inherently increases operational costs over time. However, improvements should also decrease operational costs by improving water quality in the system.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2028	3,150,171
LAND ACQUISITION	10/2022 - 09/2028	1,400,000
CONSTRUCTION	10/2024 - 09/2028	15,163,070
<b>Total Budgetary Cost Estimate:</b>		19,713,241

Means of Financing	
Funding Source	Amount
SURTAX	15,913,241
UTILITY REVENUE FUND	3,800,000
<b>Total Programmed Funding:</b>	19,713,241



<b>Project:</b> U20WES	<b>Title:</b> Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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<b>Programmed Funding</b>						
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
5,995,694	5,995,694	0	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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This project is to extend water/wastewater to the commercial areas at the I-75/Sumter interchange to encourage economic development. This will also serve residents in the areas on Sumter Boulevard from South of Hansard Avenue to Kalish Avenue

<b>Funding Strategy</b>
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This project is funded by Surtax and ARPA Funds. Per Commission direction at the June 16, 2022 Workshop the overfunding was left in the project due to anticipated increases in project costs.

Expenditures To Date \$2,389,494

<b>Operation Budget Impact</b>
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Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2022	178,548
CONSTRUCTION	10/2021 - 09/2024	5,817,146
<b>Total Budgetary Cost Estimate:</b>		5,995,694

<b>Means of Financing</b>		
Funding Source	Amount	
FEDERAL FUNDING	3,809,494	
SURTAX	2,186,200	
<b>Total Programmed Funding:</b>		5,995,694

<b>Project:</b> U21TWE	<b>Title:</b> Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Wastewater Systems		<b>Department:</b> WATER & SEWER UTILITIES
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
2,552,597	2,552,597	0	0	0	0	0	

**Strategic Pillar**

**Project Description**

**Project Rationale**

To unlock the development potential at the interchange to increase one-time development revenue, annual tax revenue and new job creation, infrastructure is deemed necessary to increase competitiveness of this site.

**Funding Strategy**

This project is funded by Florida Job Growth Grant, ARPA Funds, Surtax Funds, and Utility Funds.

Expenditures To Date \$184,742

**Operation Budget Impact**

Addition of new pipeline to the distribution system and lift station, if applicable, inherently increases operation costs over time. If lines are put in service prior to enough demand, there could potentially be operating impacts from the expense of flushed water and potential additional maintenance on parts and equipment.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	218,010
CONSTRUCTION	10/2021 - 09/2023	2,334,587
<b>Total Budgetary Cost Estimate:</b>		2,552,597

<b>Means of Financing</b>		
Funding Source	Amount	
GRANT	1,690,000	
FEDERAL FUNDING	645,586	
SURTAX	43,868	
UTILITY REVENUE FUND	173,143	
<b>Total Programmed Funding:</b>		2,552,597

<b>Project:</b> U21WBR	<b>Title:</b> Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
576,885	576,885	0	0	0	0	0	

**Strategic Pillar**

**Project Description**

Fiscal Year 2021 included design for Haberland Boulevard, Woodhaven Drive/Bobcat Trail and North Toledo Blade Boulevard Bridges. Construction is anticipated to commence in fiscal year 2022.

**Project Rationale**

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, with additional ones in the future. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss.

**Funding Strategy**

**Operation Budget Impact**

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2024	576,885
<b>Total Budgetary Cost Estimate:</b>		576,885

**Means of Financing**

Funding Source	Amount
SURTAX	319,236
UTILITY REVENUE FUND	257,649
<b>Total Programmed Funding:</b>	576,885

<b>Project:</b> U21WDI	<b>Title:</b> Water Distribution System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
1,621,410	1,621,410	0	0	0	0	0	0

**Strategic Pillar**

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. The focus areas for Fiscal Year 2021 were S. Hartsdale Street, Aldovin and Totem Avenues. The focus areas for design in Fiscal Year 2022 will be Lamplighter and Rockwell Avenues, Renault Circle, Meroni Boulevard, and Ridgewood Drive with construction to follow.

**Project Rationale**

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

**Funding Strategy**

This project will be funded with Surtax and Utilities Funds. The City also received a grant from SWFWMD.

Expenditures To Date \$895,039

**Operation Budget Impact**

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2021	181,630
CONSTRUCTION	10/2020 - 09/2023	1,439,780
<b>Total Budgetary Cost Estimate:</b>		1,621,410

**Means of Financing**

Funding Source	Amount
GRANT	207,500
SURTAX	494,700
UTILITY REVENUE FUND	919,210
<b>Total Programmed Funding:</b>	1,621,410

<b>Project:</b> U21WMS	<b>Title:</b> Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> A

Comprehensive Plan Information	Project Location
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
250,000	250,000	0	0	0	0	0	0

Strategic Pillar
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Project Description
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Project Rationale
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In conjunction with a Parks & Recreation project, funding will need to be allocated by the City for design and construction for the removal and relocation of the watermain that is currently affixed to the bridge. The existing 8" steel main will be removed from the bridge and replaced with a 12" high-density polyethylene (HDPE) pipe which will be install via subaqueous horizontal direction drill beneath the waterway.

Funding Strategy
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This project will be funded with Utilities Funds, Water Capacity Fees and Surtax Funds.

Expenditures To Date \$21,490

Operation Budget Impact
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Replacement of this pipeline will have no operational impacts.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2022	50,000
CONSTRUCTION	10/2021 - 09/2024	200,000
<b>Total Budgetary Cost Estimate:</b>		250,000
Means of Financing		
Funding Source		Amount
WATER CAPACITY FEE FUND		25,000
SURTAX		180,000
UTILITY REVENUE FUND		45,000
<b>Total Programmed Funding:</b>		250,000

<b>Project:</b> U21WPI	<b>Title:</b> Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding		Non-Appropriated Programmed CIP Funding					
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
3,429,196	3,429,196	0	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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This project will implement improvements at the Myakkahatchee Creek Water Treatment Plant (MCWTP) based on the results of the Structural Evaluation. In Fiscal Year 2021 and Fiscal Year 2022, the WTP rehabilitation and upgrades will include filter improvements, rehabilitation of the flash mixer, rehabilitation of floc basin #2, and rehabilitation of the clearwells and pump rooms.

<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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The proposed improvements at the WTP will have a minor net operating impact on the operating budget. Operational expenditures are anticipated to be budgeted in Fiscal Year 2023.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2022	384,660
CONSTRUCTION	10/2020 - 09/2023	3,044,536
<b>Total Budgetary Cost Estimate:</b>		3,429,196

<b>Means of Financing</b>
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UTILITY REVENUE FUND	3,429,196	
<b>Total Programmed Funding:</b>		3,429,196

<b>Project:</b> U21WWI	<b>Title:</b> Wastewater Treatment Plant Improvements	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,633,040	998,040	850,000	370,000	130,000	200,000	85,000	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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In Fiscal Year 2024, the WWTP rehabilitation and upgrades will include the rehabilitation of Helixpress #1, two barscreen replacements, and coating of clarifier #1 and the inside and outside of clarifier #3.

<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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All the improvements made at the wastewater treatment plant will not require any increase in repairs and maintenance since it will be new equipment.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2028	2,633,040
<b>Total Budgetary Cost Estimate:</b>		2,633,040

<b>Means of Financing</b>
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UTILITY REVENUE FUND	2,633,040	
<b>Total Programmed Funding:</b>		2,633,040

<b>Project:</b> U22WDB	<b>Title:</b> Drying Bed at the Southwest Wastewater Reclamation Facility	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,124,410	1,124,410	0	0	0	0	0	0

**Strategic Pillar**

Install a drying bed at the Southwest Wastewater Reclamation Facility to decant the Vacuum Trucks after jetting and cleaning wastewater collection system lines and routinely cleaning and inspecting lift stations to remove heavy rags and debris. This prevents premature pump failure and improves overall operational efficiencies in the collection system.

**Project Rationale**

In 2017 Utilities purchased a vehicle for televising gravity lines. In 2018, Utilities purchased a new Vacuum truck for jetting and cleaning gravity lines and lift stations. With this equipment, Utilities has an ongoing program for cleaning and televising wastewater collection system gravity lines. The grit and debris from this activity is discharged onto a drying bed to allow the water to drain off and the rags and debris can then be picked up and disposed of properly without damaging pumps, motors or disrupting the treatment plant process. In years past, this was done at our neighboring Utilities, Charlotte County and the City of Venice. Previously, this was done on a quarterly basis, but with the increase in frequency and the daily schedule of cleaning and televising, this has become a weekly need. Our neighboring Utilities have informed us that they cannot continue with this frequency and that we need to find another solution. Additionally, Senate Bill 712 puts a focus on wastewater collection system maintenance to reduce inflow and infiltration and increases fines associated with sanitary sewer overflows.

**Funding Strategy**

**Operation Budget Impact**

Without a drying bed Utilities could lose the opportunity to apply for future grant funding for the Inflow and Infiltration program. Utilities would need to revert back to reactionary wastewater collection system maintenance rather than being proactive. This can also lead to premature failures at lift stations, blockages in the gravity mains and ultimately could lead to sanitary sewer overflows and environmental impacts.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	124,410
CONSTRUCTION	10/2022 - 09/2024	1,000,000
<b>Total Budgetary Cost Estimate:</b>		1,124,410

**Means of Financing**

UTILITY REVENUE FUND	1,124,410	
<b>Total Programmed Funding:</b>		1,124,410



<b>Project:</b> U22WDI	<b>Title:</b> Water Distribution System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:	Project Need:	Location:	Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
902,657	902,657	0	0	0	0	0	0

**Strategic Pillar**

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Design for the following areas is anticipated to take place in Fiscal Year 2022 with construction to follow: Libby Road, Peake Street, Morandi Avenue, and Tripoli Street.

**Project Rationale**

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

**Funding Strategy**

**Operation Budget Impact**

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	127,657
CONSTRUCTION	10/2022 - 09/2024	775,000
<b>Total Budgetary Cost Estimate:</b>		902,657

**Means of Financing**

Funding Source	Amount
SURTAX	398,519
UTILITY REVENUE FUND	504,138
<b>Total Programmed Funding:</b>	902,657

<b>Project:</b> U22WIS	<b>Title:</b> Raw Water Intake Structure Rehabilitation	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Water Systems		<b>Department:</b> WATER & SEWER UTILITIES
		<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			FY 2025	Non-Appropriated Programmed CIP Funding			
			FY 2026	FY 2027	FY 2028		
2,058,300	1,400,000	658,300	0	0	0	0	

**Strategic Pillar**

**Project Description**

**Project Rationale**

The intake structures on the Myakkahatchee Creek were constructed in approximately 1964 and 1974. The screens, sluice gates and other portions of the structures are deteriorating which may compromise the ability to withdraw water from the Myakkahatchee Creek for production purposes. The Cocoplum Water intake structure is significantly newer and only limited work is anticipated on that structure. An evaluation of all three structures was performed in fiscal year 2021. Design is scheduled to begin in 2022, with construction projected to take place in 2023 and continue in 2024.

**Funding Strategy**

**Operation Budget Impact**

The inability to withdraw water from the Myakkahatchee Creek limits the production capability of the surface water treatment plant leading to purchasing more water from the Peace River Manasota Regional Water Supply Authority at a higher cost. Additionally, limiting the intake ability of the plant ultimately would lead to a reduced plant capability and new water sources would need to be found, which would also lead to an increased cost. With this rehabilitation no operating impact is expected at this time.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	200,000
CONSTRUCTION	10/2022 - 09/2024	1,858,300
<b>Total Budgetary Cost Estimate:</b>		2,058,300

**Means of Financing**

UTILITY REVENUE FUND	2,058,300	
<b>Total Programmed Funding:</b>		2,058,300

<b>Project:</b> U23CFM	<b>Title:</b> Force Main on Cranberry	<b>Status:</b> New Request
<b>Category:</b> Utilities - Wastewater Systems		<b>Department:</b> WATER & SEWER UTILITIES
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:			Project Need:		Location:		
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
4,136,777	436,777	200,000	3,500,000	0	0	0	0
<b>Strategic Pillar</b>							

This project is to run a force main from Toledo Blade down Cranberry Blvd. to Price Blvd. As the development grows and with the addition of infrastructure at the Toledo Blade and I-75 interchange, it will be necessary to run approximately 3.25 miles of pipeline to accommodate the increased flow.

**Project Rationale**  
Additional force main capacity will be needed to reduce pressures in the existing force main and allow all pump stations to operate within the hydraulic constraints of the pumps.

**Funding Strategy**  
This project will be funded by Utility Revenue Fund.

Expenditures To Date \$0

**Operation Budget Impact**  
There are no operational impacts anticipated at this time.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2022 - 09/2024</td> <td>636,777</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2024 - 09/2025</td> <td>3,500,000</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td>4,136,777</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2022 - 09/2024	636,777	CONSTRUCTION	10/2024 - 09/2025	3,500,000	<b>Total Budgetary Cost Estimate:</b>		4,136,777
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2022 - 09/2024	636,777										
	CONSTRUCTION	10/2024 - 09/2025	3,500,000										
<b>Total Budgetary Cost Estimate:</b>		4,136,777											
<b>Means of Financing</b>													
<table border="1"> <tbody> <tr> <td>UTILITY REVENUE FUND</td> <td>4,136,777</td> </tr> <tr> <td><b>Total Programmed Funding:</b></td> <td>4,136,777</td> </tr> </tbody> </table>		UTILITY REVENUE FUND	4,136,777	<b>Total Programmed Funding:</b>	4,136,777								
UTILITY REVENUE FUND	4,136,777												
<b>Total Programmed Funding:</b>	4,136,777												

<b>Project:</b> U23EPS	<b>Title:</b> Effluent Pumping Station & Pipeline	<b>Status:</b> New Request
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
7,000,000	1,000,000	0	6,000,000	0	0	0	0

**Strategic Pillar**

Design and construction of expanded effluent pumping station and pumping system at the Pan American Wastewater Treatment Plant and parallel effluent force main from the plant to the deep injection well site.

**Project Rationale**

This project is needed to ensure that high flows during emergency conditions can be pumped to the deep injection well.

**Funding Strategy**

This project will be funded by Utility Funds.

Expenditures To Date \$0

**Operation Budget Impact**

There are no operational impacts anticipated at this time.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	1,000,000
CONSTRUCTION	10/2023 - 09/2025	6,000,000
<b>Total Budgetary Cost Estimate:</b>		7,000,000

**Means of Financing**

UTILITY REVENUE FUND	7,000,000
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**Total Programmed Funding:** 7,000,000

<b>Project:</b> U23PCB	<b>Title:</b> Pan American Wastewater Treatment Plant Centrifuge Building	<b>Status:</b> New Request
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

**Comprehensive Plan Information**

**Project Location**

<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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**Programmed Funding**

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,515,930	402,500	1,113,430	0	0	0	0	0

**Strategic Pillar**

**Project Description**

**Project Rationale**

The roof of the previous structure did not allow for access to provide the needed routine maintenance of the centrifuge. To perform maintenance of the equipment, the structure needed to be replaced with a new structure, designed to house this type of equipment. The existing structure was damaged due to Hurricane Ian and has already been removed.

**Funding Strategy**

This project will be funded by Utilities funds.

Expenditures To Date \$0

**Operation Budget Impact**

There are no operational impacts anticipated at this time.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2024	112,610
CONSTRUCTION	10/2023 - 09/2024	1,403,320
<b>Total Budgetary Cost Estimate:</b>		1,515,930

**Means of Financing**

UTILITY REVENUE FUND	1,515,930
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**Total Programmed Funding:** 1,515,930

<b>Project:</b> U23WBR	<b>Title:</b> Water Pipeline Bridge Replacements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
340,000	170,000	170,000	0	0	0	0	0

**Strategic Pillar**

Fiscal year 2023 will be for the design of two bridges on Appomattox Drive with construction to follow in fiscal year 2024.

**Project Rationale**

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, with additional ones in the future. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss.

**Funding Strategy**

**Operation Budget Impact**

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	170,000
CONSTRUCTION	10/2023 - 09/2024	170,000
<b>Total Budgetary Cost Estimate:</b>		340,000

**Means of Financing**

SURTAX	340,000
<b>Total Programmed Funding:</b>	340,000

<b>Project:</b> U23WDI	<b>Title:</b> Water Distribution System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding			Non-Appropriated Programmed CIP Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
316,160	137,200	178,960	0	0	0	0	0

**Strategic Pillar**

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Design for the following areas is anticipated to take place in FY 2023 with construction to follow in FY 2024: Okolona Street, Portage Street, Lundale Avenue, and Lubec Avenue.

**Project Rationale**

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

**Funding Strategy**

**Operation Budget Impact**

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	137,200
CONSTRUCTION	10/2023 - 09/2024	178,960
<b>Total Budgetary Cost Estimate:</b>		316,160

**Means of Financing**

Funding Source	Amount
SURTAX	148,530
UTILITY REVENUE FUND	167,630
<b>Total Programmed Funding:</b>	316,160

<b>Project:</b> U23WHR	<b>Title:</b> Hillsborough Water Main Replacement and Relocation	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
LOS/Concurrency:	Project Need:	Location:	Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,700,000	500,000	200,000	2,000,000	0	0	0	0

**Strategic Pillar**

A Public Works road project at the intersection of Hillsborough Blvd and Cranberry Blvd includes the construction of a round-about and widening of Hillsborough Blvd. This project conflicts with the existing water main at the intersection, therefore the main will need to be relocated. The water main replacement will extend from the intersection approximately two miles down Hillsborough Blvd to the Hillsborough Booster Station.

**Project Rationale**

This project is a replacement and relocation of a water main due to road construction.

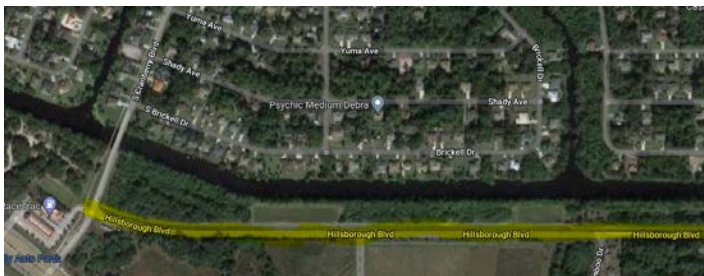
**Funding Strategy**

This project will be funded by Utilities funds.

Expenditures To Date \$41,229

**Operation Budget Impact**

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	200,000
CONSTRUCTION	10/2024 - 09/2025	2,500,000
<b>Total Budgetary Cost Estimate:</b>		2,700,000

**Means of Financing**

UTILITY REVENUE FUND	2,700,000
<b>Total Programmed Funding:</b>	2,700,000



<b>Project:</b> U23WPI	<b>Title:</b> Myakkahatchee Creek Water Treatment Plant Improvements	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems		<b>Department:</b> WATER & SEWER UTILITIES
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>		<b>Location:</b>				
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
1,907,500	590,000	335,000	585,000	227,500	150,000	20,000	0
<b>Strategic Pillar</b>							

In fiscal year 2024, the MCWTP rehabilitation and upgrades will include rehab of the chemical feed line, clarifier #2 effluent piping, and the Myakkahatchee production wells.

**Project Rationale**

This project is to program rehabilitation and improvement projects at the Myakkahatchee Creek Water Treatment Plant.


**Funding Strategy**

This project will be funded by Utilities funds.

Expenditures To Date \$31,220

**Operation Budget Impact**

There are no operational impacts anticipated at this time.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2022 - 09/2026</td> <td>52,500</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2022 - 09/2028</td> <td>1,855,000</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td>1,907,500</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2022 - 09/2026	52,500	CONSTRUCTION	10/2022 - 09/2028	1,855,000	<b>Total Budgetary Cost Estimate:</b>		1,907,500
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2022 - 09/2026	52,500										
	CONSTRUCTION	10/2022 - 09/2028	1,855,000										
<b>Total Budgetary Cost Estimate:</b>		1,907,500											
<b>Means of Financing</b>													
<table border="1"> <tbody> <tr> <td>UTILITY REVENUE FUND</td> <td>1,907,500</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Programmed Funding:</b></td> <td>1,907,500</td> </tr> </tbody> </table>		UTILITY REVENUE FUND	1,907,500	<b>Total Programmed Funding:</b>		1,907,500							
UTILITY REVENUE FUND	1,907,500												
<b>Total Programmed Funding:</b>		1,907,500											

**CIP Detail Sheets**

**Project:** U24PW1 | **Title:** Price Boulevard Widening Phase I | **Status:** New Request

**Category:** Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

**Comprehensive Plan Information**

**Project Location**

**CIE Project:** Yes | **Capital Improvement:** | **District:**

**LOS/Concurrency:** | **Project Need:** | **Location:**

**Programmed Funding**

Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
163,370	0	163,370	0	0	0	0	-20,950

**Strategic Pillar**

Infrastructure & Facilities Integrity

**Project Description**

This project is for additional design services to prepare engineering plans, specifications and estimates for competitive bidding for the water and wastewater main construction needed to expand Price Boulevard to 5 lanes within the existing 100-foot right-of-way between Sumter Boulevard and Toledo Blade Boulevard.

**Project Rationale**

Design for the Utilities portion of the Price Blvd widening project was previously completed under U15PW1, which was closed in March of 2022. Since this project began once again moving forward to construction it has become apparent that design changes are needed to ensure the wastewater force main being installed in conjunction with the roadway widening is adequate to meet the increased current and future flows from the Toledo Blade/Price Blvd corridor. The cost estimate from the Engineering firm has been revised since the first Commission workshop resulting in an increase of \$20,950.

**Funding Strategy**

This project will be funded with Utilities funds.

Expenditures to Date \$221,638 under U15PW1

**Operation Budget Impact**

The operating impact of this project includes to be determined future maintenance costs for the Utilities water line and hydrants.

**Project Image**

**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	142,420
<b>Total Budgetary Cost Estimate:</b>		142,420

**Means of Financing**


Funding Source	Amount	
UTILITY REVENUE FUND	163,370	
<b>Total Programmed Funding:</b>		163,370
<b>Future Funding Requirements:</b>		-20,950

<b>Project:</b> U24SBU	<b>Title:</b> Building Upgrades at the Pan American Wastewater Treatment Plant	<b>Status:</b> New Request
<b>Category:</b> Utilities - Wastewater Systems		<b>Department:</b> WATER & SEWER UTILITIES
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
1,915,000	0	25,000	290,000	1,600,000	0	0	0

Strategic Pillar							
Project Rationale							
This project includes replacement of the reuse pump building and Plant Instrumentation & Controls maintenance building as well as construction of a new building to provide plant operators with designated office space, breakroom and restroom facilities and a remodel of the current shared lab/office building. Purchase of an adjacent parcel may be necessary to provide adequate space for the new office building. The shared lab and operator office building at the Pan American WWTP is original to the plant and is no longer adequate to provide work and rest spaces for plant staff. The current I&C maintenance building does not provide adequate storage for parts and components that need to be kept on hand.							
Funding Strategy							
The shared lab and operator offices at the Pan American WWTP is original to the plant and is no longer adequate to provide works and rest spaces for plant operators.							

Operation Budget Impact					
With the increased size in space to accommodate all personnel, there will be a slight increase in electrical costs anticipated to be budgeted in fiscal year 2025.					
Impact Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Operating Expenditures	0	7,000	7,000	7,000	7,000
<b>Total Operating Budget Impacts</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>

Project Image	Schedule of Activities															
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2024 - 09/2025</td> <td>290,000</td> </tr> <tr> <td>LAND ACQUISITION</td> <td>10/2023 - 09/2024</td> <td>25,000</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2025 - 09/2026</td> <td>1,600,000</td> </tr> <tr> <td colspan="2"><b>Total Budgetary Cost Estimate:</b></td> <td><b>1,915,000</b></td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2024 - 09/2025	290,000	LAND ACQUISITION	10/2023 - 09/2024	25,000	CONSTRUCTION	10/2025 - 09/2026	1,600,000	<b>Total Budgetary Cost Estimate:</b>		<b>1,915,000</b>
	Project Activities	From - To	Amount													
	DESIGN/ENGINEERING	10/2024 - 09/2025	290,000													
	LAND ACQUISITION	10/2023 - 09/2024	25,000													
CONSTRUCTION	10/2025 - 09/2026	1,600,000														
<b>Total Budgetary Cost Estimate:</b>		<b>1,915,000</b>														
	<table border="1"> <thead> <tr> <th colspan="2">Means of Financing</th> </tr> </thead> <tbody> <tr> <td>UTILITY REVENUE FUND</td> <td>1,915,000</td> </tr> <tr> <td><b>Total Programmed Funding:</b></td> <td><b>1,915,000</b></td> </tr> </tbody> </table>	Means of Financing		UTILITY REVENUE FUND	1,915,000	<b>Total Programmed Funding:</b>	<b>1,915,000</b>									
Means of Financing																
UTILITY REVENUE FUND	1,915,000															
<b>Total Programmed Funding:</b>	<b>1,915,000</b>															

<b>Project:</b> U24STO	<b>Title:</b> Wastewater Transmission Oversizing	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
50,000	0	50,000	0	0	0	0	

**Strategic Pillar**

Construction cost of oversizing wastewater mains in various locations throughout the City due to development. Specific locations of project are unknown at this time.

**Project Rationale**

As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

**Funding Strategy**

This program will be funded by Sewer Capacity Fees.

Expenditures To Date \$0

**Operation Budget Impact**

No operating impact is expected at this time.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2024	50,000
<b>Total Budgetary Cost Estimate:</b>		50,000
Means of Financing		
SEWER CAPACITY FEE FUND		50,000
<b>Total Programmed Funding:</b>		50,000


<b>Project:</b> U24WDI	<b>Title:</b> Water Distribution System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems		<b>Department:</b> WATER & SEWER UTILITIES
		<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
948,270	0	206,470	365,500	376,300	0	0	0
Strategic Pillar							

Fiscal year 2024 design includes the following areas: Yacolt Avenue, Radcliff Avenue, Wall Lane, Lemay Lane, Snowflake Lane, Marcella Terrace, and Sahara Lane with construction to follow in fiscal years 2025 and 2026.

Project Rationale							
To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.							
Funding Strategy							

Operation Budget Impact							
Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.							

Project Image	Schedule of Activities		
	<b>Project Activities</b>	<b>From - To</b>	<b>Amount</b>
	DESIGN/ENGINEERING	10/2023 - 09/2024	206,470
	CONSTRUCTION	10/2024 - 09/2026	741,800
	<b>Total Budgetary Cost Estimate:</b>		948,270
<b>Means of Financing</b>			
	<b>Funding Source</b>		<b>Amount</b>
	SURTAX		206,470
	UTILITY REVENUE FUND		741,800
		<b>Total Programmed Funding:</b>	948,270

<b>Project:</b> U24WMP	<b>Title:</b> Water Master Plan Improvements	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
<b>Programmed Funding</b>							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
3,762,400	0	915,400	626,575	220,075	220,075	1,780,275	-200,000

**Strategic Pillar**

This project is to program rehabilitation and improvements identified in the Water Master Plan based on risk at the Myakkahatchee Creek Water Treatment Plant (MCWTP). Fiscal year 2024 improvements include project numbers: 5 and 7, which corresponds to replacing actuators, valves, and controllers, replacement of clarifier mixer no. 1, and one diesel tank replacement. This project will also include an electrical analysis at the Myakkahatchee Creek Water Treatment Plant.

**Project Rationale**

This project is to program rehabilitation and improvement projects based on the Water Master Plan.

**Funding Strategy**

This project will be funded by Utilities funds.

Expenditures To Date \$0

**Operation Budget Impact**

There are no operational impacts anticipated at this time.

Project Image	Schedule of Activities
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2028	627,049
CONSTRUCTION	10/2023 - 09/2028	2,935,351
<b>Total Budgetary Cost Estimate:</b>		3,562,400

**Means of Financing**

UTILITY REVENUE FUND	3,762,400
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<b>Project:</b> U24WTO	<b>Title:</b> Water Transmission Oversizing	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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<b>Programmed Funding</b>						
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
50,000	0	50,000	0	0	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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Specific locations of project are unknown at this time. As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

<b>Funding Strategy</b>
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This program will be funded with Water Capacity Fees.

Expenditures To Date \$0

<b>Operation Budget Impact</b>
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No operating impact is expected at this time.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2024	50,000
<b>Total Budgetary Cost Estimate:</b>		50,000

<b>Means of Financing</b>
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WATER CAPACITY FEE FUND	50,000	
<b>Total Programmed Funding:</b>		50,000

<b>Project:</b> U25DPR	<b>Title:</b> Direct Potable Reuse Pilot Plant Project	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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<b>Programmed Funding</b>						
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
2,500,000	0	0	375,000	2,125,000	0	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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Based on the information gathered from the Direct Potable Reuse Feasibility Study, Utilities would perform pilot testing on the top alternatives identified.

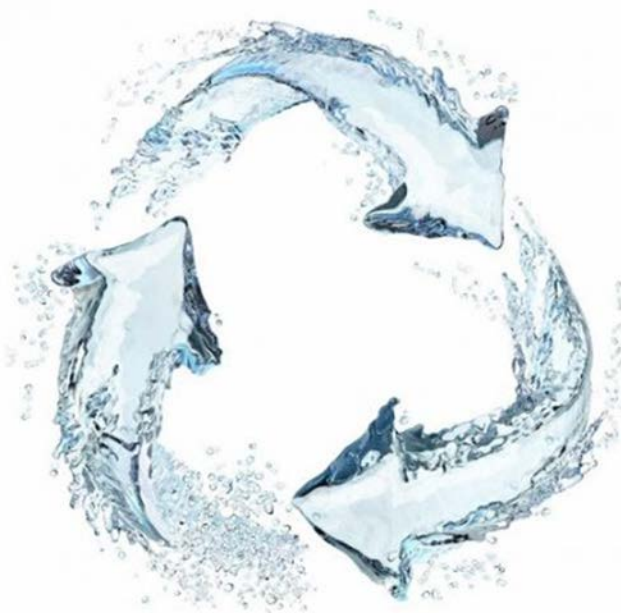
<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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Operation of the pilot plant will add a small increase to the electrical and chemical costs for the treatment process, which will run up to one year. Operational funds have been budgeted in fiscal year 2026.

Impact Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Operating Expenditures	0	0	12,000	0	0
<b>Total Operating Budget Impacts</b>	<b>0</b>	<b>0</b>	<b>12,000</b>	<b>0</b>	<b>0</b>

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	375,000
CONSTRUCTION	10/2025 - 09/2000	2,125,000
<b>Total Budgetary Cost Estimate:</b>		<b>2,500,000</b>

<b>Means of Financing</b>		
WATER CAPACITY FEE FUND	2,500,000	
<b>Total Programmed Funding:</b>		<b>2,500,000</b>



<b>Project:</b> U25MDI	<b>Title:</b> Water Master Plan Distribution Improvements	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
4,606,900	0	0	4,606,900	0	0	0	0

**Strategic Pillar**

This project is for distribution system improvements identified in the Water Master Plan to increase velocity and improve fire flow in targeted areas throughout the city.

**Project Rationale**

The Water Master Plan has identified areas where increased velocity is needed as well as additional fire flow.

**Funding Strategy**

This project will be funded by Utilities funds.

Expenditures To Date \$0

**Operation Budget Impact**

No operating impact is expected at this time.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	691,035
CONSTRUCTION	10/2025 - 09/2026	3,915,865
<b>Total Budgetary Cost Estimate:</b>		4,606,900

**Means of Financing**

UTILITY REVENUE FUND	4,606,900
<b>Total Programmed Funding:</b>	4,606,900

<b>Project:</b> U26PAC	<b>Title:</b> Water Plant Powder Activated Carbon System	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>
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<b>Programmed Funding</b>						
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
370,000	0	0	0	370,000	0	0	0

<b>Strategic Pillar</b>						
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<b>Project Description</b>						
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<b>Project Rationale</b>						
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The current structure that contains the powder activated carbon has deteriorated to a point where replacement is necessary. There are new and more efficient ways to mix and inject the powder activated carbon into the water treatment process as well, which will update the plant process and provide more control and efficiency.

<b>Funding Strategy</b>						
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<b>Operation Budget Impact</b>						
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The water treatment process currently involves the incorporation of powder activated carbon, therefore, there are no anticipated additional operational costs.

<b>Project Image</b>						
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<b>Schedule of Activities</b>		
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Project Activities	From - To	Amount
CONSTRUCTION	10/2025 - 09/2026	370,000
<b>Total Budgetary Cost Estimate:</b>		370,000

<b>Means of Financing</b>		
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UTILITY REVENUE FUND	370,000	
<b>Total Programmed Funding:</b>		370,000

<b>Project:</b> U26WPE	<b>Title:</b> Southwest Water Plant Expansion	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
			Programmed Funding				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	10,857,000
<b>Strategic Pillar</b>							

This project is for the increased capacity at the Southwest Water Treatment Plant to expand the current capacity from 2 million gallons per day to 4 million gallons per day in order to serve the increasing population. The developer is required to expand the water treatment plant based on requirements outlined in their current developer agreement.


**Project Rationale**

This project is for the Southwest Water Treatment Plant capacity expansion.

**Funding Strategy**

**Operation Budget Impact**

It will be necessary to add operational costs in order to produce the additional water necessary to serve the growing population. The operational costs are anticipated to be budgeted in fiscal year 2027.

Project Image	Schedule of Activities												
	<table border="1"> <thead> <tr> <th>Project Activities</th> <th>From - To</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DESIGN/ENGINEERING</td> <td>10/2025 - 09/2027</td> <td>1,628,540</td> </tr> <tr> <td>CONSTRUCTION</td> <td>10/2026 - 09/2027</td> <td>9,228,460</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Budgetary Cost Estimate:</b></td> <td>10,857,000</td> </tr> </tbody> </table>	Project Activities	From - To	Amount	DESIGN/ENGINEERING	10/2025 - 09/2027	1,628,540	CONSTRUCTION	10/2026 - 09/2027	9,228,460	<b>Total Budgetary Cost Estimate:</b>		10,857,000
	Project Activities	From - To	Amount										
	DESIGN/ENGINEERING	10/2025 - 09/2027	1,628,540										
CONSTRUCTION	10/2026 - 09/2027	9,228,460											
<b>Total Budgetary Cost Estimate:</b>		10,857,000											
<b>Means of Financing</b>													

<b>Project:</b> U27WTI	<b>Title:</b> Water Treatability Implementation	<b>Status:</b> New Request
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b>

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b>	<b>Project Need:</b>	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
7,000,000	0	0	0	0	1,000,000	6,000,000	0

**Strategic Pillar**

Myakkahatchee Water Treatment Plant improvements to provide treatment capability of Myakkahatchee Creek water during periods of high total dissolved solids (TDS).

**Project Rationale**

The implementation of this project will allow the plant to treat more water from the Myakkahatchee Creek during periods of high TDS. The surface water portion of the plant has very limited capability to treat for TDS. Using the combination of the surface water plant and the reverse osmosis plant would allow the system to produce water using the Creek in lieu of the much higher TDS wells.

**Funding Strategy**

**Operation Budget Impact**

The study is not yet complete; however, the alternatives include the use of ultrafiltration membranes which will require additional power to operate. The exact scope of the additional power is difficult to ascertain at the time.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2026 - 09/2027	1,000,000
CONSTRUCTION	10/2027 - 09/2028	6,000,000
<b>Total Budgetary Cost Estimate:</b>		7,000,000

**Means of Financing**

UTILITY REVENUE FUND	7,000,000
<b>Total Programmed Funding:</b>	7,000,000

<b>Project:</b> U28MPS	<b>Title:</b> Master Pumping Station and Forcemain	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
0	0	0	0	0	0	0	3,350,000

**Strategic Pillar**

This project is to construct a master pumping station and a force main in the vicinity of Toledo Blade Boulevard and Price Boulevard.

**Project Rationale**

Construct a master pumping station in the vicinity of Toledo Blade and Price Blvd., and a forcemain in the same vicinity. The project was designed and permitted under project U11MSF, however, due to delays in anticipated development, the actual construction portion of the project was moved out in the CIP. Site specific design may change due to further changes in location of the facility. Construction of the pumping station will begin when growth from the Toledo Blade/Price area requires it. Current plans reflect construction beginning in Fiscal Years 2027-2028 and the schedule will continue to be evaluated.

**Funding Strategy**

This project will be funded by debt issuance and the Utilities Department will only move forward with the project when/if funding is secured.

Expenditures To Date \$0

**Operation Budget Impact**

The addition of a new pump station and force main to collection and transmission systems inherently increases the operation costs over time.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2027 - 09/2028	400,000
CONSTRUCTION	10/2027 - 09/2028	2,950,000
<b>Total Budgetary Cost Estimate:</b>		3,350,000

**Means of Financing**

<b>Project:</b> U28WSP	<b>Title:</b> Sludge Press	<b>Status:</b> Existing CIP Project
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding		Non-Appropriated Programmed CIP Funding					
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
3,000,000	0	0	0	0	0	3,000,000	0

<b>Strategic Pillar</b>
<b>Project Description</b>

<b>Project Rationale</b>
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Currently sludge from the surface water treatment process is discharged to the onsite ponds. The sludge is dried by the evaporation of the water from the pond. Once dry, the sludge is removed from the ponds and hauled to a landfill for disposal. Since the drying ponds are open to the atmosphere the sludge does not completely dry and must be removed from the pond and storage adjacent to the pond to complete the drying process. This process leads to the ponds being overcapacity and sludge is sent to the City's wastewater treatment plant where it goes through the entire treatment process. The sludge has deleterious effects on the wastewater treatment process and increases the cost of dewatering and hauling the wastewater treatment plant sludge. The sludge press will eliminate the use of ponds for drying and the necessary diversion of sludge to the wastewater treatment plant.

<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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A sludge press will have electrical, chemical (polymer) and hauling costs. The current process has costs associated with the removal of the sludge from the ponds and hauling, which are already included in the budget. The cost to the wastewater process is difficult to calculate but significant additional sludge is hauled from the WWTP when the WTP is discharging sludge. The overall operating budget impact should be relatively minor. Additional chemical and power but less hauling and elimination of transfers to the WTP. Operational expenditures are anticipated to be budgeted in Fiscal Year 2029.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2027 - 09/2028	500,000
CONSTRUCTION	10/2027 - 09/2028	2,500,000
<b>Total Budgetary Cost Estimate:</b>		3,000,000

<b>Means of Financing</b>		
UTILITY REVENUE FUND	3,000,000	
<b>Total Programmed Funding:</b>		3,000,000

<b>Project:</b> USTO	<b>Title:</b> Wastewater Transmission Oversizing	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Wastewater Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>					
<b>Programmed Funding</b>			<b>Non-Appropriated Programmed CIP Funding</b>				
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
200,000	0	0	50,000	50,000	50,000	50,000	0


**Strategic Pillar**

Construction cost of oversizing wastewater mains in various locations throughout the City due to development. Specific locations of project are unknown at this time.

**Project Rationale**  
As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

**Funding Strategy**  
This program will be funded by Sewer Capacity Fees.

**Operation Budget Impact**  
No operating impact is expected at this time.

Project Image	Schedule of Activities	
	<b>Project Activities</b>	<b>From - To</b>
	CONSTRUCTION	10/2024 - 09/2028
	<b>Total Budgetary Cost Estimate:</b>	200,000
	<b>Means of Financing</b>	
	SEWER CAPACITY FEE FUND	200,000
	<b>Total Programmed Funding:</b>	200,000

<b>Project:</b> UWBR	<b>Title:</b> Water Pipeline Bridge Replacements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding		Non-Appropriated Programmed CIP Funding					
Programmed Funding	Appropriated To Date	Budgeted FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Funding
834,000	0	0	278,000	278,000	278,000	0	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, with additional ones in the future. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss.

<b>Funding Strategy</b>
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<b>Operation Budget Impact</b>
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Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	278,000
CONSTRUCTION	10/2025 - 09/2027	556,000
<b>Total Budgetary Cost Estimate:</b>		834,000

<b>Means of Financing</b>
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SURTAX	834,000	
<b>Total Programmed Funding:</b>		834,000



<b>Project:</b> UWDI	<b>Title:</b> Water Distribution System Improvements	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

Comprehensive Plan Information			Project Location				
<b>LOS/Concurrency:</b> Yes	<b>Project Need:</b> N/A	<b>Location:</b>					
Programmed Funding							
Programmed Funding	Appropriated To Date	Budgeted FY 2024	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2025	FY 2026	FY 2027	FY 2028	
399,790	0	0	0	120,000	279,790	0	0

**Strategic Pillar**

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling.

**Project Rationale**

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

**Funding Strategy**

**Operation Budget Impact**

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

**Project Image**



**Schedule of Activities**

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2025 - 09/2026	120,000
CONSTRUCTION	10/2026 - 09/2027	279,790
<b>Total Budgetary Cost Estimate:</b>		399,790

**Means of Financing**

UTILITY REVENUE FUND	399,790
<b>Total Programmed Funding:</b>	399,790

<b>Project:</b> UWTO	<b>Title:</b> Water Transmission Oversizing	<b>Status:</b> Existing CIP Program
<b>Category:</b> Utilities - Water Systems	<b>Department:</b> WATER & SEWER UTILITIES	<b>LMS:</b> N/A

<b>Comprehensive Plan Information</b>	<b>Project Location</b>
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<b>LOS/Concurrency:</b> N/A	<b>Project Need:</b> N/A	<b>Location:</b>
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Programmed Funding	Appropriated To Date	Budgeted FY 2024	Programmed Funding				Future Funding
			Non-Appropriated Programmed CIP Funding				
			FY 2025	FY 2026	FY 2027	FY 2028	
200,000	0	0	50,000	50,000	50,000	50,000	0

<b>Strategic Pillar</b>
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<b>Project Description</b>
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<b>Project Rationale</b>
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Specific locations of project are unknown at this time. As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

<b>Funding Strategy</b>
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This program will be funded with Water Capacity Fees.

<b>Operation Budget Impact</b>
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No operating impact is expected at this time.

<b>Project Image</b>	<b>Schedule of Activities</b>
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Project Activities	From - To	Amount
CONSTRUCTION	10/2024 - 09/2028	200,000
<b>Total Budgetary Cost Estimate:</b>		200,000

<b>Means of Financing</b>
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WATER CAPACITY FEE FUND	200,000	
<b>Total Programmed Funding:</b>		200,000



## City of North Port

ORDINANCE NO. 2016-10

(Investment Policy)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, AMENDING THE ORDINANCE NO. 2010-03, RELATING TO INVESTMENT POLICIES, AND RE-ESTABLISHING AN INVESTMENT POLICY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to change the allocation for investment portfolio composition, authorize additional investment types, and change the benchmark for performance measurements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA TO WIT:

**SECTION 1 – AMENDING INVESTMENT POLICY**

- 1.01 - Appendix A is hereby amended and incorporated herein in its entirety as the City of North Port's Investment Policy, in accordance with Florida Statutes, Section 218.415.
- 1.02 - The City Commission identifies the City Manager with responsibility for providing oversight and direction in regard to the management of the investment program; the City Manager has delegated responsibility for the investment program transactions as provided in the investment policy.
- 1.03 - The City Manager is hereby authorized to take such steps and to execute on behalf of the City such documents as may be hereafter required to implement the investment policy.

**SECTION 2 – SEVERABILITY**

- 2.01 - If any section, subsection, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3 - CONFLICTS

3.01 - In the event of any conflict between the provisions of this Ordinance and any other ordinance, resolution, or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

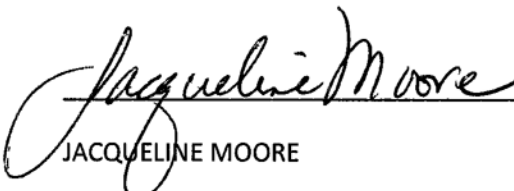
SECTION 4 - EFFECTIVE DATE

4.01 - The provisions of this Ordinance shall become effective immediately upon passage.


Read in public session this 12 day of April, 2016.

PASSED AND ADOPTED on the second and final reading in public session this 26~~th~~ day of April, 2016.

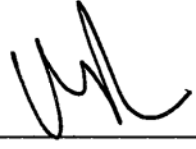
CITY OF NORTH PORT, FLORIDA

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

ATTEST:

  
\_\_\_\_\_  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY,  
CITY ATTORNEY

**Ordinance No. 2016-10 Appendix A**

**Investment Policy  
The City of North Port, Florida**

**I. PURPOSE**

The purpose of this policy is to set forth the investment objectives and parameters for the management of public funds of the City of North Port, Florida (hereinafter "City"). These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

**II. SCOPE**

In accordance with Section 218.415, Florida Statutes, this investment policy applies to all cash and investments held or controlled by the City with the exception of Pension Funds, Trust Funds, and funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds.

**III. INVESTMENT OBJECTIVES**

*Safety of Principal*

The foremost objective of this investment program is the safety of the principal of those funds within the portfolios. Investment transactions shall seek to keep capital losses at a minimum, whether they are from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

*Maintenance of Liquidity*

The portfolios shall be managed in such a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner.

*Return on Investment*

Investment portfolios shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. However, return is attempted through active management where the Investment Advisor utilizes a total return strategy (which includes both realized and unrealized gains and losses in the portfolio). This total return strategy seeks to increase the value of the portfolio through reinvestment of income and capital gains. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Despite this, an Investment Advisor may trade to recognize a loss from time to time to achieve a perceived relative value based on its potential to enhance the total return of the portfolio.

**IV. DELEGATION OF AUTHORITY**

In accordance with the Charter of the City of North Port, the responsibility for providing oversight and direction in regard to the management of the investment program resides with the City Manager. The daily management responsibility for all City funds in the investment program and

investment transactions is delegated to the Finance Director. The Finance Director shall establish written procedures for the operation of the investment portfolio and a system of internal accounting and administrative controls to regulate the activities of employees. The City may employ an Investment Advisor to assist in managing some of the City's portfolios. Such Investment Advisor must be registered under the Investment Advisers Act of 1940.

#### **V. STANDARDS OF PRUDENCE**

The standard of prudence to be used by investment officials shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectation are reported to the City Manager in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. The "Prudent Person" rule states the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

While the standard of prudence to be used by investment officials who are officers or employees is the "Prudent Person" standard, any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of "Prudent Expert". The standard shall be that in investing and reinvesting moneys and in acquiring, retaining, managing, and disposing of investments of these funds, the contractor shall exercise: the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments of the funds, so as to minimize the risk, considering the probable income as well as the probable safety of their capital.

#### **VI. ETHICS AND CONFLICTS OF INTEREST**

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Also, employees involved in the investment process shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City's investment program.

#### **VII. INTERNAL CONTROLS AND INVESTMENT PROCEDURES**

The Finance Director shall establish a system of internal controls and operational procedures that are in writing and made a part of the City's operational procedures. The internal controls should be designed to prevent losses of funds, which might arise from fraud, employee error, and misrepresentation, by third parties, or imprudent actions by employees. The written procedures should include reference to safekeeping, repurchase agreements, and separation of transaction authority from accounting and recordkeeping, wire transfer agreements, banking service contracts and collateral/depository agreements. No person may engage in an investment transaction except as authorized under the terms of this policy.

Independent auditors as a normal part of the annual financial audit to the City shall conduct a review of the system of internal controls to ensure compliance with policies and procedures.

**VIII. CONTINUING EDUCATION**

The Finance Director and other appropriate staff shall annually complete 8 hours of continuing education in subjects or courses of study related to investment practices and products.

**IX. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS**

Authorized City staff shall only purchase securities from financial institutions, which are qualified as public depositories by the Treasurer of the State of Florida or institutions designated as "Primary Dealers" by the Federal Reserve Bank of New York.

Authorized City staff shall only enter into repurchase agreements with financial institutions that are state qualified public depositories and primary dealers as designated by the Federal Reserve Bank of New York.

The City's Investment Advisor shall utilize and maintain its own list of approved primary and non-primary dealers.

**X. MATURITY AND LIQUIDITY REQUIREMENTS**

To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

Investments of bond reserves, construction funds, and other non-operating funds ("core funds") shall have a term appropriate to the need for funds and in accordance with debt covenants, but in no event shall exceed five and one-half (5.50) years.

The maturities of the underlying securities of a repurchase agreement will follow the requirements of the Master Repurchase Agreement.

**XI. RISK AND DIVERSIFICATION**

Assets held shall be diversified to control risks resulting from over concentration of assets in a specific maturity, issuer, instruments, dealer, or bank through which these instruments are bought and sold. The Finance Director shall determine diversification strategies within the established guidelines.

**XII. MASTER REPURCHASE AGREEMENT**

The Finance Director will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Securities Industry and Financial Markets Association (SIFMA) Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the SIFMA Master Repurchase Agreement.

**XIII. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

After the Finance Director or the Investment Advisor, has determined the approximate maturity date based on cash flow needs and market conditions and has analyzed and selected one or more

optimal types of investments, a minimum of three (3) qualified banks and/or approved broker/dealers must be contacted and asked to provide bids/offers on securities in questions. Bids will be held in confidence until the bid deemed to best meet the investment objectives is determined and selected.

However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased utilizing the comparison to current market price method on an exception basis. Acceptable current market price providers include, but are not limited to:

- A. TradeWeb
- B. Bloomberg Information Systems
- C. Wall Street Journal or a comparable nationally recognized financial publication providing daily market pricing
- D. Daily market pricing provided by the City’s custodian or their correspondent institutions

The Finance Director or the Investment Advisor shall utilize the competitive bid process to select the securities to be purchased or sold. Selection by comparison to a current market price, as indicated above, shall only be utilized when, in judgment of the Finance Director or the Investment Advisor, competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

- A. When time constraints due to unusual circumstances preclude the use of the competitive bidding process
- B. When no active market exists for the issue being traded due to the age or depth of the issue
- C. When a security is unique to a single dealer, for example, a private placement
- D. When the transaction involves new issues or issues in the “when issued” market

Overnight sweep investment agreements will not be bid, but may be placed with the City’s depository bank relating to the demand account for which the investment agreement was purchased.

#### **XIV. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION**

Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the City’s needs change. However, when the invested funds are needed in whole or in part for the purpose originally intended or for more optimal investments, the Finance Director may sell the investment at the then-prevailing market price and place the proceeds into the proper account at the City’s custodian.

The following are the investment requirements and allocation limits on security types, issuers, and maturities as established by the City. The Finance Director shall have the option to further restrict investment percentages from time to time based on market conditions, risk, and diversification investment strategies. The percentage allocations requirements for investment types and issuers are calculated based on the original cost of each investment, at the time of purchase. Investments not listed in this policy are prohibited.

##### **Permitted Investments**

Sector	Sector Maximum (%)	Per Issuer Maximum (%)	Minimum Ratings Requirement <sup>1</sup>	Maximum Maturity
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Sector	Sector Maximum (%)	Per Issuer Maximum (%)	Minimum Ratings Requirement <sup>1</sup>	Maximum Maturity
U.S. Treasury	100%	100%	N/A	5.50 Years (5.50 Years avg. life <sup>4</sup> for GNMA)
GNMA		40%		
Other U.S. Government Guaranteed (e.g. AID, GTC)		10%		
Federal Agency/GSE: FNMA, FHLMC, FHLB, FFCB*	75%	40% <sup>3</sup>	N/A	5.50 Years
Federal Agency/GSE other than those above		10%		
Supranationals where U.S. is a shareholder and voting member	25%	10%	Highest ST or Two Highest LT Rating Categories (A-1/P-1, AAA/Aaa, or equivalent)	5.50 Years
Corporates	50% <sup>2</sup>	5%	Highest ST or Three Highest LT Rating Categories (A-1/P-1, A-/A3 or equivalent)	5.50 Years
Municipals	25%	5%	Highest ST or Three Highest LT Rating Categories (SP-1/MIG 1, A-/A3, or equivalent)	5.50 Years
Agency Mortgage-Backed Securities (MBS)	25%	40% <sup>3</sup>	N/A	5.50 Years Avg. Life <sup>4</sup>
Asset-Backed Securities (ABS)	25%	5%	Highest ST or LT Rating (A-1+/P-1, AAA/Aaa, or equivalent)	5.50 Years Avg. Life <sup>4</sup>
Non-Negotiable Collateralized Bank Deposits or Savings Accounts	50%	None, if fully collateralized	None, if fully collateralized.	2 Years
Commercial Paper (CP)	50% <sup>2</sup>	5%	Highest ST Rating Category (A-1/P-1, or equivalent)	270 Days
Repurchase Agreements (Repo or RP)	40%	20%	Counterparty (or if the counterparty is not rated by an NRSRO, then the counterparty's parent) must be rated in the Highest ST Rating Category (A-1/P-1, or equivalent) If the counterparty is a Federal Reserve Bank, no rating is required	1 Year
Money Market Funds (MMFs)	50%	25%	Highest Fund Rating by all NRSROs who rate the fund (AAAm/Aaa-mf, or equivalent)	N/A
Fixed-Income Mutual Funds	20%	10%	N/A	N/A
Intergovernmental Pools (LGIPs)	50%	25%	Highest Fund Quality and Volatility Rating Categories by all NRSROs who rate the LGIP, (AAAm/AAAf, S1, or equivalent)	N/A
Florida Local Government Surplus Funds Trust Funds ("Florida Prime")	25%	N/A	Highest Fund Rating by all NRSROs who rate the fund (AAAm/Aaa-mf, or equivalent)	N/A

**Notes:**

<sup>1</sup> Rating by at least one SEC-registered Nationally Recognized Statistical Rating Organization ("NRSRO"), unless otherwise noted. ST=Short-term; LT=Long-term.

<sup>2</sup> Maximum allocation to all corporate and bank credit instruments is 50% combined.

<sup>3</sup> Maximum exposure to any one Federal agency, including the combined holdings of Agency debt and Agency MBS, is 40%.

<sup>4</sup> The maturity limit for MBS and ABS is based on the expected average life at time of settlement, measured using Bloomberg or other industry standard methods.

\* Federal National Mortgage Association (FNMA); Federal Home Loan Mortgage Corporation (FHLMC); Federal Home Loan Bank or its District banks (FHLB); Federal Farm Credit Bank (FFCB).

- 1) **U.S. Treasury & Government Guaranteed** - U.S. Treasury obligations, and obligations the principal and interest of which are backed or guaranteed by the full faith and credit of the U.S. Government.
- 2) **Federal Agency/GSE** - Debt obligations, participations or other instruments issued or fully guaranteed by any U.S. Federal agency, instrumentality or government-sponsored enterprise (GSE).
- 3) **Supranationals** – U.S. dollar denominated debt obligations of a multilateral organization of governments where U.S. is a shareholder and voting member.
- 4) **Corporates** – U.S. dollar denominated corporate notes, bonds or other debt obligations issued or guaranteed by a domestic or foreign corporation, financial institution, non-profit, or other entity.
- 5) **Municipals** – Obligations, including both taxable and tax-exempt, issued or guaranteed by any State, territory or possession of the United States, political subdivision, public corporation, authority, agency board, instrumentality or other unit of local government of any State or territory.
- 6) **Agency Mortgage Backed Securities** - Mortgage-backed securities (MBS), backed by residential, multi-family or commercial mortgages, that are issued or fully guaranteed as to principal and interest by a U.S. Federal agency or government sponsored enterprise, including but not limited to pass-throughs, collateralized mortgage obligations (CMOs) and REMICs.
- 7) **Asset-Backed Securities** - Asset-backed securities (ABS) whose underlying collateral consists of loans, leases or receivables, including but not limited to auto loans/leases, credit card receivables, student loans, equipment loans/leases, or home-equity loans.
- 8) **Non-Negotiable Certificate of Deposit and Savings Accounts** - Non-negotiable interest bearing time certificates of deposit, or savings accounts in banks organized under the laws of this state or in national banks organized under the laws of the United States and doing business in this state, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.
- 9) **Commercial Paper** – U.S. dollar denominated commercial paper issued or guaranteed by a domestic or foreign corporation, company, financial institution, trust or other entity, only unsecured debt permitted.
- 10) **Repurchase Agreements** - Repurchase agreements (Repo or RP) that meet the following requirements:
  - a. Must be governed by a written SIFMA Master Repurchase Agreement which specifies securities eligible for purchase and resale, and which provides the unconditional right to liquidate the underlying securities should the Counterparty default or fail to provide full timely repayment.
  - b. Counterparty must be a Federal Reserve Bank, a Primary Dealer as designated by the Federal Reserve Bank of New York, or a nationally chartered commercial bank.
  - c. Securities underlying repurchase agreements must be delivered to a third party custodian under a written custodial agreement and may be of deliverable or tri-party form. Securities must be held in the City's custodial account or in a separate account in the name of the City.

- d. Acceptable underlying securities include only securities that are direct obligations of, or that are fully guaranteed by, the United States or any agency of the United States, or U.S. Agency-backed mortgage related securities.
- e. Underlying securities must have an aggregate current market value of at least 102% (or 100% if the counterparty is a Federal Reserve Bank) of the purchase price plus current accrued price differential at the close of each business day.
- f. Final term of the agreement must be 1 year or less.

- 11) **Money Market Funds** - Shares in open-end and no-load money market mutual funds, provided such funds are registered under the Investment Company Act of 1940 and operate in accordance with Rule 2a-7.

A thorough investigation of any money market fund is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus must be obtained.

- 12) **Fixed-Income Mutual Funds** - Shares in open-end and no-load fixed-income mutual funds whose underlying investments would be permitted for purchase under this policy and all its restrictions.

- 13) **Local Government Investment Pools** – State, local government or privately-sponsored investment pools that are authorized pursuant to state law.

A thorough investigation of any intergovernmental investment pool is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus must be obtained.

- 14) **The Florida Local Government Surplus Funds Trust Funds (“Florida Prime”)** A thorough investigation of the Florida Prime is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus or portfolio report must be obtained.

### **General Investment and Portfolio Limits**

1. General investment limitations:
  - a. Investments must be denominated in U.S. dollars and issued for legal sale in U.S. markets.
  - b. Minimum ratings are based on the highest rating by any one Nationally Recognized Statistical Ratings Organization (“NRSRO”), unless otherwise specified.
  - c. All limits and rating requirements apply at time of purchase.
  - d. Should a security fall below the minimum credit rating requirement for purchase, the Investment Advisor will notify the Finance Director.
  - e. The maximum maturity (or average life for MBS/ABS) of any investment is 5.50 years. Maturity and average life are measured from settlement date. The final maturity date can be based on any mandatory call, put, pre-refunding date, or other mandatory redemption date.
2. General portfolio limitations:
  - a. The maximum effective duration of the aggregate portfolio is 3 years.

- b. Maximum exposure to issuers in any non-U.S. country cannot exceed 10 percent per country.
3. Investment in the following are permitted, provided they meet all other policy requirements:
  - a. Callable, step-up callable, called, pre-refunded, putable and extendable securities, as long as the effective final maturity meets the maturity limits for the sector
  - b. Variable-rate and floating-rate securities
  - c. Subordinated, secured and covered debt, if it meets the ratings requirements for the sector
  - d. Zero coupon issues and strips, excluding agency mortgage-backed Interest-only structures (I/Os)
  - e. Treasury TIPS
4. The following are **NOT PERMITTED** investments, unless specifically authorized by statute and with prior approval of the governing body:
  - a. Trading for speculation
  - b. Derivatives (other than callables and traditional floating or variable-rate instruments)
  - c. Mortgage-backed interest-only structures (I/Os)
  - d. Inverse or leveraged floating-rate and variable-rate instruments
  - e. Currency, equity, index and event-linked notes (e.g. range notes), or other structures that could return less than par at maturity
  - f. Private placements and direct loans, except as may be legally permitted by Rule 144A or commercial paper issued under a 4(2) exemption from registration
  - g. Convertible, high yield, and non-U.S. dollar denominated debt
  - h. Short sales
  - i. Use of leverage
  - j. Futures and options
  - k. Mutual funds, other than fixed-income mutual funds and ETFs, and money market funds
  - l. Equities, commodities, currencies and hard assets

## **XV. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS**

Investment in any derivative products or the use of reverse repurchase agreements requires specific City Commission approval prior to their use, unless already specified in Section XII. If the City Commission approves the use of derivative products, the Finance Director shall develop sufficient understanding of the derivative products and have the expertise to manage them. A "derivative" is defined as a financial instrument the value of which depends on, or is derived from, the value of one or more underlying assets or indices or asset values. If the City Commission approves the use of reverse repurchase agreements or other forms of leverage, the investment shall be limited to transactions in which the proceeds are intended to provide liquidity and for which the Finance Director has sufficient resources and expertise to manage them.

## **XVI. PERFORMANCE MEASUREMENTS**

In order to assist in the evaluation of the portfolio's performance, the City will use performance benchmarks for short-term and long-term portfolios. The use of benchmarks will allow the City to measure its returns against other investors in the same markets.

- A. Investment performance of funds designated as short-term funds and other funds that must maintain a high degree of liquidity will be compared to the return of the S&P Rated GIP Index Government 30-Day Gross of Fees Yield. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

- B. Investment performance of funds designated as core funds and other non-operating funds that have a longer-term investment horizon will be compared to the Merrill Lynch 1-3 Year U.S. Treasury/Agency Note Index. The appropriate index will have a duration and asset mix that approximates the portfolio and will be utilized as a benchmark to be compared to the portfolio's total rate of return.
- C. Investment advisors will report performance on both book value and total rate of return basis and compare results to the above-stated benchmarks.

## **XVII. REPORTING**

The Finance Director shall provide the City Manager and Commission with quarterly investment reports. Schedules in the quarterly report should include the following:

- A. A listing of individual securities held at the end of the reporting period
- B. Percentage of available funds represented by each investment type
- C. Coupon, discount or earning rate
- D. Final maturity of all investments
- E. Par value and market value

On an annual basis, the Finance Director shall prepare and submit to the City Commission a written report on all invested funds. The annual report shall provide all, but not limited to, the following: a complete list of all invested funds, name or type of security in which the funds are invested, the amount invested, the maturity date, earned income, the book value, the market value and the yield on each investment.

The annual report will show performance on both a book value and total rate of return basis and will compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per GASB standards. Investment reports shall be available to the public.

## **XVIII. THIRD-PARTY CUSTODIAL AGREEMENTS**

Securities, with the exception of certificates of deposits, shall be held with a third party custodian; and all securities purchase by, and all collateral obtained by the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. A third party custodian is defined as any bank depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida as defined in Section 658.12, Florida Statutes, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida. Certificates of deposits will be placed in the provider's safekeeping department for the term of the deposit.

The custodian shall accept transaction instructions only from those persons who have been duly authorized by the Finance Director and which authorization has been provided, in writing, to the custodian. No withdrawal of securities, in whole or in part, shall be made from safekeeping, shall be permitted unless by such a duly authorized person.

The custodian shall provide the Finance Director with safekeeping receipts that provide detail information on the securities held by the custodian. Security transactions between a broker/dealer and the custodian involving the purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction. Securities held as collateral shall be held free and clear of any liens.

**XIX. INVESTMENT POLICY ADOPTION**

The investment policy shall be adopted by a City ordinance. The Finance Director shall review the policy annually and shall make recommendations for modification as needed.

**Duly adopted this 26th day of April, 2016.**

**City Ordinance No. 2016-10**

## **Attachment A**

### **Glossary of Cash and Investment Management Terms**

The following is a glossary of key investing terms, many of which appear in the City's investment policy. This glossary clarifies the meaning of investment terms generally used in cash and investment management. This glossary has been adapted from the GFOA Sample Investment Policy and the Association of Public Treasurers of the United States and Canada's Model Investment Policy.

**Accrued Interest.** Interest earned but which has not yet been paid or received.

**Agency.** See "Federal Agency Securities."

**Ask Price.** Price at which a broker/dealer offers to sell a security to an investor. Also known as "offered price."

**Asset Backed Securities (ABS).** A fixed-income security backed by notes or receivables against assets other than real estate. Generally issued by special purpose companies that "own" the assets and issue the ABS. Examples include securities backed by auto loans, credit card receivables, home equity loans, manufactured housing loans, farm equipment loans, and aircraft leases.

**Average Life.** The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

**Bankers' Acceptance (BA's).** A draft or bill of exchange drawn upon and accepted by a bank. Frequently used to finance shipping of international goods. Used as a short-term credit instrument, bankers' acceptances are traded at a discount from face value as a money market instrument in the secondary market on the basis of the credit quality of the guaranteeing bank.

**Basis Point.** One hundredth of one percent, or 0.01%. Thus 1% equals 100 basis points.

**Bearer Security.** A security whose ownership is determined by the holder of the physical security. Typically, there is no registration on the issuer's books. Title to bearer securities is transferred by delivery of the physical security or certificate. Also known as "physical securities."

**Benchmark Bills:** In November 1999, FNMA introduced its Benchmark Bills program, a short-term debt securities issuance program to supplement its existing discount note program. The program includes a schedule of larger, weekly issues in three- and six-month maturities and biweekly issues in one-year for Benchmark Bills. Each issue is brought to market via a Dutch (single price) auction. FNMA conducts a weekly auction for each Benchmark Bill maturity and accepts both competitive and non-competitive bids through a web based auction system. This program is in addition to the variety of other discount note maturities, with rates posted on a daily basis, which FNMA offers. FNMA's Benchmark Bills are unsecured general obligations that are issued in book-entry form through the Federal Reserve Banks. There are no periodic payments of interest on Benchmark Bills, which are sold at a discount from the principal amount and payable at par at maturity. Issues under the Benchmark program constitute the same credit standing as other FNMA discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

**Benchmark Notes/Bonds:** Benchmark Notes and Bonds are a series of FNMA "bullet" maturities (non-callable) issued according to a pre-announced calendar. Under its Benchmark Notes/Bonds program, 2, 3, 5, 10, and 30-year maturities are issued each quarter. Each Benchmark Notes new issue has a minimum size of \$4 billion, 30-year new issues having a minimum size of \$1 billion, with re-openings based on investor demand to further enhance liquidity. The amount of non-callable issuance has allowed FNMA to build a yield curve in Benchmark Notes and Bonds in maturities ranging from 2 to 30 years. The liquidity emanating from these large size issues has facilitated favorable financing opportunities through the

development of a liquid overnight and term repo market. Issues under the Benchmark program constitute the same credit standing as other FNMA issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

**Benchmark.** A market index used as a comparative basis for measuring the performance of an investment portfolio. A performance benchmark should represent a close correlation to investment guidelines, risk tolerance, and duration of the actual portfolio's investments.

**Bid Price.** Price at which a broker/dealer offers to purchase a security from an investor.

**Bond.** Financial obligation for which the issuer promises to pay the bondholder (the purchaser or owner of the bond) a specified stream of future cash-flows, including periodic interest payments and a principal repayment.

**Book Entry Securities.** Securities that are recorded in a customer's account electronically through one of the financial markets electronic delivery and custody systems, such as the Fed Securities wire, DTC, and PTC

(as opposed to bearer or physical securities). The trend is toward a certificate-free society in order to cut down on paperwork and to diminish investors' concerns about the certificates themselves. The vast majority of securities are now book entry securities.

**Book Value.** The value at which a debt security is reflected on the holder's records at any point in time. Book value is also called "amortized cost" as it represents the original cost of an investment adjusted for amortization of premium or accretion of discount. Also called "carrying value." Book value can vary over time as an investment approaches maturity and differs from "market value" in that it is not affected by changes in market interest rates.

**Broker/Dealer.** A person or firm transacting securities business with customers. A "broker" acts as an agent between buyers and sellers, and receives a commission for these services. A "dealer" buys and sells financial assets from its own portfolio. A dealer takes risk by owning inventory of securities, whereas a broker merely matches up buyers and sellers. See also "Primary Dealer."

**Bullet Notes/Bonds.** Notes or bonds that have a single maturity date and are non-callable.

**Call Date.** Date at which a call option may be or is exercised.

**Call Option.** The right, but not the obligation, of an issuer of a security to redeem a security at a specified value and at a specified date or dates prior to its stated maturity date. Most fixed-income calls are a par, but can be at any previously established price. Securities issued with a call provision typically carry a higher yield than similar securities issued without a call feature. There are three primary types of call options (1) European - one-time calls, (2) Bermudan - periodically on a predetermined schedule (quarterly, semi-annual, annual), and (3) American - continuously callable at any time on or after the call date. There is usually a notice period of at least 5 business days prior to a call date.

**Callable Bonds/Notes.** Securities which contain an imbedded call option giving the issuer the right to redeem the securities prior to maturity at a predetermined price and time.

**Certificate of Deposit (CD).** Bank obligation issued by a financial institution generally offering a fixed rate of return (coupon) for a specified period of time (maturity). Can be as long as 10 years to maturity, but most CDs purchased by public agencies are one year and under.

**Collateral.** Investment securities or other property that a borrower pledges to secure repayment of a loan, secure deposits of public monies, or provide security for a repurchase agreement.



**Collateralization.** Process by which a borrower pledges securities, property, or other deposits for securing the repayment of a loan and/or security.

**Collateralized Mortgage Obligation (CMO).** A security that pools together mortgages and separates them into short, medium, and long-term positions (called tranches). Tranches are set up to pay different rates of interest depending upon their maturity. Interest payments are usually paid monthly. In "plain vanilla" CMOs, principal is not paid on a tranche until all shorter tranches have been paid off. This system provides interest and principal in a more predictable manner. A single pool of mortgages can be carved up into numerous tranches each with its own payment and risk characteristics.

**Commercial Paper.** Short term unsecured promissory note issued by a company or financial institution. Issued at a discount and matures for par or face value. Usually a maximum maturity of 270 days and given a short-term debt rating by one or more NRSROs.

**Convexity.** A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

**Corporate Note.** A debt instrument issued by a corporation with a maturity of greater than one year and less than ten years.

**Counterparty.** The other party in a two party financial transaction. "Counterparty risk" refers to the risk that the other party to a transaction will fail in its related obligations. For example, the bank or broker/dealer in a repurchase agreement.

**Coupon Rate.** Annual rate of interest on a debt security, expressed as a percentage of the bond's face value.

**Current Yield.** Annual rate of return on a bond based on its price. Calculated as (coupon rate / price), but does not accurately reflect a bond's true yield level.

**Custody.** Safekeeping services offered by a bank, financial institution, or trust company, referred to as the "custodian." Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement, and market values.

**Dealer.** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

**Delivery Versus Payment (DVP).** Settlement procedure in which securities are delivered versus payment of cash, but only after cash has been received. Most security transactions, including those through the Fed Securities Wire system and DTC, are done DVP as a protection for both the buyer and seller of securities.

**Depository Trust Company (DTC).** A firm through which members can use a computer to arrange for securities to be delivered to other members without physical delivery of certificates. A member of the Federal Reserve System and owned mostly by the New York Stock Exchange, the Depository Trust Company uses computerized debit and credit entries. Most corporate securities, commercial paper, CDs, and BAs clear through DTC.

**Derivatives.** (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities, or commodities). For hedging purposes, common derivatives are options, futures, interest rate swaps, and swaptions.

**Derivative Security.** Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

**Designated Bond.** FFCB's regularly issued, liquid, non-callable securities that generally have a 2 or 3 year original maturity. New issues of Designated Bonds are \$1 billion or larger. Re-openings of existing Designated Bond issues are generally a minimum of \$100 million. Designated Bonds are offered through a syndicate of two to six dealers. Twice each month the Funding Corporation announces its intention to issue a new Designated Bond, reopen an existing issue, or to not issue or reopen a Designated Bond. Issues under the Designated Bond program constitute the same credit standing as other FFCB issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

**Discount Notes.** Unsecured general obligations issued by Federal Agencies at a discount. Discount notes mature at par and can range in maturity from overnight to one year. Very large primary (new issue) and secondary markets exist.

**Discount Rate.** Rate charged by the system of Federal Reserve Banks on overnight loans to member banks. Changes to this rate are administered by the Federal Reserve and closely mirror changes to the "fed funds rate."

**Discount Securities.** Non-interest bearing money market instruments that are issued at discount and redeemed at maturity for full face value. Examples include: U.S. Treasury Bills, Federal Agency Discount Notes, Bankers' Acceptances, and Commercial Paper.

**Discount.** The amount by which a bond or other financial instrument sells below its face value. See also "Premium."

**Diversification.** Dividing investment funds among a variety of security types, maturities, industries, and issuers offering potentially independent returns.

**Dollar Price.** A bond's cost expressed as a percentage of its face value. For example, a bond quoted at a dollar price of 95 ½, would have a principal cost of \$955 per \$1,000 of face value.

**Duff & Phelps.** One of several NRSROs that provide credit ratings on corporate and bank debt issues.

**Duration.** The weighted average maturity of a security's or portfolio's cash-flows, where the present values of the cash-flows serve as the weights. The greater the duration of a security/portfolio, the greater its percentage price volatility with respect to changes in interest rates. Used as a measure of risk and a key tool for managing a portfolio versus a benchmark and for hedging risk. There are also different kinds of duration used for different purposes (e.g. MacAuley Duration, Modified Duration).

**Fannie Mae.** See "Federal National Mortgage Association."

**Fed Money Wire.** A computerized communications system that connects the Federal Reserve System with its member banks, certain U. S. Treasury offices, and the Washington D.C. office of the Commodity Credit Corporation. The Fed Money Wire is the book entry system used to transfer cash balances between banks for themselves and for customer accounts.

**Fed Securities Wire.** A computerized communications system that facilitates book entry transfer of securities between banks, brokers and customer accounts, used primarily for settlement of U.S. Treasury and Federal Agency securities.

**Fed.** See "Federal Reserve System."

**Federal Agency Security.** A debt instrument issued by one of the Federal Agencies. Federal Agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

**Federal Agency.** Government sponsored/owned entity created by the U.S. Congress, generally for the purpose of acting as a financial intermediary by borrowing in the marketplace and directing proceeds to specific areas of the economy considered to otherwise have restricted access to credit markets. The largest Federal Agencies are GNMA, FNMA, FHLMC, FHLB, FFCB, SLMA, and TVA.

**Federal Deposit Insurance Corporation (FDIC).** Federal agency that insures deposits at commercial banks, currently to a limit of \$250,000 per depositor per bank.

**Federal Farm Credit Bank (FFCB).** One of the large Federal Agencies. A government sponsored enterprise (GSE) system that is a network of cooperatively-owned lending institutions that provides credit services to farmers, agricultural cooperatives and rural utilities. The FFCBs act as financial intermediaries that borrow money in the capital markets and use the proceeds to make loans and provide other assistance to farmers and farm-affiliated businesses. Consists of the consolidated operations of the Banks for Cooperatives, Federal Intermediate Credit Banks, and Federal Land Banks. Frequent issuer of discount notes, agency notes and callable agency securities. FFCB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and agricultural industry. Also issues notes under its "designated note" program.

**Federal Funds (Fed Funds).** Funds placed in Federal Reserve Banks by depository institutions in excess of current reserve requirements, and frequently loaned or borrowed on an overnight basis between depository institutions.

**Federal Funds Rate (Fed Funds Rate).** The interest rate charged by a depository institution lending Federal Funds to another depository institution. The Federal Reserve influences this rate by establishing a "target" Fed Funds rate associated with the Fed's management of monetary policy.

**Federal Home Loan Bank System (FHLB).** One of the large Federal Agencies. A government sponsored enterprise (GSE) system, consisting of wholesale banks (currently twelve district banks) owned by their member banks, which provides correspondent banking services and credit to various financial institutions, financed by the issuance of securities. The principal purpose of the FHLB is to add liquidity to the mortgage markets. Although FHLB does not directly fund mortgages, it provides a stable supply of credit to thrift institutions that make new mortgage loans. FHLB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes and callable agency securities. Also issues notes under its "global note" and "TAP" programs.

**Federal Home Loan Mortgage Corporation (FHLMC or "Freddie Mac").** One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides stability and assistance to the secondary market for home mortgages by purchasing first mortgages and participation interests financed by the sale of debt and guaranteed mortgage backed securities. FHLMC debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities, and MBS. Also issues notes under its "reference note" program.

**Federal National Mortgage Association (FNMA or "Fannie Mae").** One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides liquidity to the residential mortgage market by purchasing mortgage loans from lenders, financed by the issuance of debt securities and MBS (pools of mortgages packaged together as a security). FNMA debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities and MBS. Also issues notes under its "benchmark note" program.

**Federal Reserve Bank.** One of the 12 distinct banks of the Federal Reserve System.

**Federal Reserve System (the Fed).** The independent central bank system of the United States that establishes and conducts the nation's monetary policy. This is accomplished in three major ways: (1) raising or lowering bank reserve requirements, (2) raising or lowering the target Fed Funds Rate and Discount Rate, and (3) in open market operations by buying and selling government securities. The Federal Reserve System is made up of twelve Federal Reserve District Banks, their branches, and many national and state banks throughout the nation. It is headed by the seven member Board of Governors known as the "Federal Reserve Board" and headed by its Chairman.

**Financial Industry Regulatory Authority, Inc. (FINRA).** A private corporation that acts as a self-regulatory organization (SRO). FINRA is the successor to the National Association of Securities Dealers, Inc. (NASD). Though sometimes mistaken for a government agency, it is a non-governmental organization that performs financial regulation of member brokerage firms and exchange markets. The government also has a regulatory arm for investments, the Securities and Exchange Commission (SEC).

**Fiscal Agent/Paying Agent.** A bank or trust company that acts, under a trust agreement with a corporation or municipality, in the capacity of general treasurer. The agent performs such duties as making coupon payments, paying rents, redeeming bonds, and handling taxes relating to the issuance of bonds.

**Fitch Investors Service, Inc.** One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

**Floating Rate Security (FRN or "floater").** A bond with an interest rate that is adjusted according to changes in an interest rate or index. Differs from variable-rate debt in that the changes to the rate take place immediately when the index changes, rather than on a predetermined schedule. See also "Variable Rate Security."

**Freddie Mac.** See "Federal Home Loan Mortgage Corporation."

**Ginnie Mae.** See "Government National Mortgage Association."

**Global Notes:** Notes designed to qualify for immediate trading in both the domestic U.S. capital market and in foreign markets around the globe. Usually large issues that are sold to investors worldwide and therefore have excellent liquidity. Despite their global sales, global notes sold in the U.S. are typically denominated in U.S. dollars.

**Government National Mortgage Association (GNMA or "Ginnie Mae").** One of the large Federal Agencies. Government-owned Federal Agency that acquires, packages, and resells mortgages and mortgage purchase commitments in the form of mortgage-backed securities. Largest issuer of mortgage pass-through securities. GNMA debt is guaranteed by the full faith and credit of the U.S. government (one of the few agencies that are actually full faith and credit of the U.S. government).

**Government Securities.** An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, Bonds, and SLGS."

**Government Sponsored Enterprise (GSE).** Privately owned entity subject to federal regulation and supervision, created by the U.S. Congress to reduce the cost of capital for certain borrowing sectors of the economy such as students, farmers, and homeowners. GSEs carry the implicit backing of the U.S. government, but they are not direct obligations of the U.S. government. For this reason, these securities will offer a yield premium over U.S. Treasuries. Examples of GSEs include: FHLB, FHLMC, FNMA, and SLMA.

**Government Sponsored Enterprise Security.** A security issued by a Government Sponsored Enterprise. Considered Federal Agency Securities.

**Index.** A compilation of statistical data that tracks changes in the economy or in financial markets.

**Interest-Only (IO) STRIP.** A security based solely on the interest payments from the bond. After the principal has been repaid, interest payments stop and the value of the security falls to nothing. Therefore, IOs are considered risky investments. Usually associated with mortgage-backed securities.

**Internal Controls.** An internal control structure ensures that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

1. **Control of collusion** - Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
2. **Separation of transaction authority from accounting and record keeping** - A separation of duties is achieved by separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction.
3. **Custodial safekeeping** - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
4. **Avoidance of physical delivery securities** - Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. **Clear delegation of authority to subordinate staff members** - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
6. **Written confirmation of transactions for investments and wire transfers** - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.
7. **Development of a wire transfer agreement with the lead bank and third-party custodian** - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

**Inverse Floater.** A floating rate security structured in such a way that it reacts inversely to the direction of interest rates. Considered risky as their value moves in the opposite direction of normal fixed-income investments and whose interest rate can fall to zero.

**Investment Advisor.** A company that provides professional advice managing portfolios, investment recommendations, and/or research in exchange for a management fee.

**Investment Adviser Act of 1940.** Federal legislation that sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

**Investment Grade.** Bonds considered suitable for preservation of invested capital, including bonds rated a minimum of Baa3 by Moody's, BBB- by Standard & Poor's, or BBB- by Fitch. Although "BBB" rated bonds are considered investment grade, most public agencies cannot invest in securities rated below "A."

**Liquidity.** Relative ease of converting an asset into cash without significant loss of value. Also, a relative measure of cash and near-cash items in a portfolio of assets. Additionally, it is a term describing the marketability of a money market security correlating to the narrowness of the spread between the bid and ask prices.

**Local Government Investment Pool (LGIP).** An investment by local governments in which their money is pooled as a method for managing local funds, (e.g., Florida State Board of Administration's Florida Prime Fund).

**Long-Term Core Investment Program.** Funds that are not needed within a one-year period.

**Market Value.** The fair market value of a security or commodity. The price at which a willing buyer and seller would pay for a security.

**Mark-to-market.** Adjusting the value of an asset to its market value, reflecting in the process unrealized gains or losses.

**Master Repurchase Agreement.** A widely accepted standard agreement form published by the Securities Industry and Financial Markets Association (SIFMA) that is used to govern and document Repurchase Agreements and protect the interest of parties in a repo transaction.

**Maturity Date.** Date on which principal payment of a financial obligation is to be paid.

**Medium Term Notes (MTN's).** Used frequently to refer to corporate notes of medium maturity (5-years and under). Technically, any debt security issued by a corporate or depository institution with a maturity from 1 to 10 years and issued under an MTN shelf registration. Usually issued in smaller issues with varying coupons and maturities, and underwritten by a variety of broker/dealers (as opposed to large corporate deals issued and underwritten all at once in large size and with a fixed coupon and maturity).

**Money Market.** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptance, etc.) are issued and traded.

**Money Market Mutual Fund (MMF).** A type of mutual fund that invests solely in money market instruments, such as: U.S. Treasury bills, commercial paper, bankers' acceptances, and repurchase agreements. Money market mutual funds are registered with the SEC under the Investment Company Act of 1940 and are subject to "rule 2a-7" which significantly limits average maturity and credit quality of holdings. MMF's are managed to maintain a stable net asset value (NAV) of \$1.00. Many MMFs carry ratings by a NRSRO.

**Moody's Investors Service.** One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

**Mortgage Backed Securities (MBS).** Mortgage-backed securities represent an ownership interest in a pool of mortgage loans made by financial institutions, such as savings and loans, commercial banks, or mortgage companies, to finance the borrower's purchase of a home or other real estate. The majority of MBS are issued and/or guaranteed by GNMA, FNMA, and FHLMC. There are a variety of MBS structures

with varying levels of risk and complexity. All MBS have reinvestment risk as actual principal and interest payments are dependent on the payment of the underlying mortgages which can be prepaid by mortgage holders to refinance and lower rates or simply because the underlying property was sold.

**Mortgage Pass-Through Securities.** A pool of residential mortgage loans with the monthly interest and principal distributed to investors on a pro-rata basis. The largest issuer is GNMA.

**Municipal Note/Bond.** A debt instrument issued by a state or local government unit or public agency. The vast majority of municipals are exempt from state and federal income tax, although some non-qualified issues are taxable.

**Mutual Fund.** Portfolio of securities professionally managed by a registered investment company that issues shares to investors. Many different types of mutual funds exist (e.g., bond, equity, and money market funds); all except money market funds operate on a variable net asset value (NAV).

**Negotiable Certificate of Deposit (Negotiable CD).** Large denomination CDs (\$100,000 and larger) that are issued in bearer form and can be traded in the secondary market.

**Net Asset Value.** The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets including securities, cash, and any accrued earnings, then subtracting the total assets from the fund's liabilities, and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

$$[(\text{Total assets}) - (\text{Liabilities})]/(\text{Number of shares outstanding})$$

**NRSRO.** A "Nationally Recognized Statistical Rating Organization" (NRSRO) is a designated rating organization that the SEC has deemed a strong national presence in the U.S. NRSROs provide credit ratings on corporate and bank debt issues. Only ratings of a NRSRO may be used for the regulatory purposes of rating. Includes Moody's, S&P, Fitch, and Duff & Phelps.

**Offered Price.** See also "Ask Price."

**Open Market Operations.** A Federal Reserve monetary policy tactic entailing the purchase or sale of government securities in the open market by the Federal Reserve System from and to primary dealers in order to influence the money supply, credit conditions, and interest rates.

**Par Value.** The face value, stated value, or maturity value of a security.

**Physical Delivery.** Delivery of readily available underlying assets at contract maturity.

**Portfolio.** Collection of securities and investments held by an investor.

**Premium.** The amount by which a bond or other financial instrument sells above its face value. See also "Discount."

**Primary Dealer.** A designation given to certain government securities dealer by the Federal Reserve Bank of New York. Primary dealers can buy and sell government securities directly with the Fed. Primary dealers also submit daily reports of market activity and security positions held to the Fed and are subject to its informal oversight. Primary dealers are the largest buyers and sellers by volume in the U.S. Treasury securities market.

**Prime Paper.** Commercial paper of high quality. Highest rated paper is A-1+/A-1 by S&P and P-1 by Moody's.

**Principal.** Face value of a financial instrument on which interest accrues. May be less than par value if some principal has been repaid or retired. For a transaction, principal is par value times price and includes any premium or discount.

**Prudent Expert Rule.** Standard that requires that a fiduciary manage a portfolio with the care, skill, prudence, and diligence, under the circumstances then prevailing, that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. This statement differs from the “prudent person” rule in that familiarity with such matters suggests a higher standard than simple prudence.

**Prudent Investor Standard.** Standard that requires that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. More stringent than the “prudent person” standard as it implies a level of knowledge commensurate with the responsibility at hand.

**Qualified Public Depository** - Per Subsection 280.02(26), F.S., “qualified public depository” means any bank, savings bank, or savings association that:

1. Is organized and exists under the laws of the United States, the laws of this state or any other state or territory of the United States.
2. Has its principal place of business in this state or has a branch office in this state which is authorized under the laws of this state or of the United States to receive deposits in this state.
3. Has deposit insurance under the provision of the Federal Deposit Insurance Act, as amended, 12 U.S.C. ss.1811 et seq.
4. Has procedures and practices for accurate identification, classification, reporting, and collateralization of public deposits.
5. Meets all requirements of Chapter 280, F.S.
6. Has been designated by the Chief Financial Officer as a qualified public depository.

**Range Note.** A type of structured note that accrues interest daily at a set coupon rate that is tied to an index. Most range notes have two coupon levels; a higher accrual rate for the period the index is within a designated range, the lower accrual rate for the period that the index falls outside the designated range. This lower rate may be zero and may result in zero earnings.

**Rate of Return.** Amount of income received from an investment, expressed as a percentage of the amount invested.

**Realized Gains (Losses).** The difference between the sale price of an investment and its book value. Gains/losses are “realized” when the security is actually sold, as compared to “unrealized” gains/losses which are based on current market value. See “Unrealized Gains (Losses).”

**Reference Bills:** FHLMC’s short-term debt program created to supplement its existing discount note program by offering issues from one month through one year, auctioned on a weekly or on an alternating four-week basis (depending upon maturity) offered in sizeable volumes (\$1 billion and up) on a cycle of



regular, standardized issuance. Globally sponsored and distributed, Reference Bill issues are intended to encourage active trading and market-making and facilitate the development of a term repo market. The program was designed to offer predictable supply, pricing transparency, and liquidity, thereby providing alternatives to U.S. Treasury bills. FHLMC's Reference Bills are unsecured general corporate obligations. This program supplements the corporation's existing discount note program. Issues under the Reference program constitute the same credit standing as other FHLMC discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

**Reference Notes:** FHLMC's intermediate-term debt program with issuances of 2, 3, 5, 10, and 30-year maturities. Initial issuances range from \$2 - \$6 billion with re-openings ranging \$1 - \$4 billion.

The notes are high-quality bullet structures securities that pay interest semiannually. Issues under the Reference program constitute the same credit standing as other FHLMC notes; they simply add organization and liquidity to the intermediate- and long-term Agency market.

**Repurchase Agreement (Repo).** A short-term investment vehicle where an investor agrees to buy securities from a counterparty and simultaneously agrees to resell the securities back to the counterparty at an agreed upon time and for an agreed upon price. The difference between the purchase price and the sale price represents interest earned on the agreement. In effect, it represents a collateralized loan to the investor, where the securities are the collateral. Can be DVP, where securities are delivered to the investor's custodial bank, or "tri-party" where the securities are delivered to a third party intermediary. Any type of security can be used as "collateral," but only some types provide the investor with special bankruptcy protection under the law. Repos should be undertaken only when an appropriate Securities Industry and Financial Markets Association (SIFMA) approved master repurchase agreement is in place.

**Reverse Repurchase Agreement (Reverse Repo).** A repo from the point of view of the original seller of securities. Used by dealers to finance their inventory of securities by essentially borrowing at short-term rates. Can also be used to leverage a portfolio and in this sense, can be considered risky if used improperly.

**Safekeeping.** Service offered for a fee, usually by financial institutions, for the holding of securities and other valuables. Safekeeping is a component of custody services.

**Secondary Market.** Markets for the purchase and sale of any previously issued financial instrument.

**Securities Industry and Financial Markets Association (SIFMA).** The bond market trade association representing the largest securities markets in the world. In addition to publishing a Master Repurchase Agreement, widely accepted as the industry standard document for Repurchase Agreements, the SIFMA also recommends bond market closures and early closes due to holidays.

**Securities Lending.** An arrangement between an investor and a custody bank that allows the custody bank to "loan" the investor's investment holdings, reinvest the proceeds in permitted investments, and shares any profits with the investor. Should be governed by a securities lending agreement. Can increase the risk of a portfolio in that the investor takes on the default risk on the reinvestment at the discretion of the custodian.

**Sinking Fund.** A separate accumulation of cash or investments (including earnings on investments) in a fund in accordance with the terms of a trust agreement or indenture, funded by periodic deposits by the issuer (or other entity responsible for debt service), for the purpose of assuring timely availability of moneys for payment of debt service. Usually used in connection with term bonds.

**Spread.** The difference between the price of a security and similar maturity U.S. Treasury investments, expressed in percentage terms or basis points. A spread can also be the absolute difference in yield between two securities. The securities can be in different markets or within the same securities market between different credits, sectors, or other relevant factors.

**Standard & Poor's.** One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

**STRIPS (Separate Trading of Registered Interest and Principal of Securities).** Acronym applied to U.S. Treasury securities that have had their coupons and principal repayments separated into individual zero-coupon Treasury securities. The same technique and "strips" description can be applied to non-Treasury securities (e.g., FNMA strips).

**Structured Notes.** Notes that have imbedded into their structure options such as step-up coupons or derivative-based returns.

**Supranational.** Supranational organizations are international financial institutions that are generally established by agreements among nations, with member nations contributing capital and participating in management. These agreements provide for limited immunity from the laws of member countries. Bonds issued by these institutions are part of the broader class of Supranational, Sovereign, and Non-U.S. Agency (SSA) sector bonds. Supranational bonds finance economic and infrastructure development and support environmental protection, poverty reduction, and renewable energy around the globe. For example, the World Bank, International Finance Corporation (IFC), and African Development Bank (AfDB) have "green bond" programs specifically designed for energy resource conservation and management. Supranational bonds, which are issued by multi-national organizations that transcend national boundaries. Examples include the World Bank, African Development Bank, and European Investment Bank.

**Swap.** Trading one asset for another.

**TAP Notes:** Federal Agency notes issued under the FHLB TAP program. Launched in 6/99 as a refinement to the FHLB bullet bond auction process. In a break from the FHLB's traditional practice of bringing numerous small issues to market with similar maturities, the TAP Issue Program uses the four most common maturities and reopens them up regularly through a competitive auction. These maturities (2, 3, 5, and 10 year) will remain open for the calendar quarter, after which they will be closed and a new series of TAP issues will be opened to replace them. This reduces the number of separate bullet bonds issued, but generates enhanced awareness and liquidity in the marketplace through increased issue size and secondary market volume.

**Tennessee Valley Authority (TVA).** One of the large Federal Agencies. A wholly owned corporation of the United States government that was established in 1933 to develop the resources of the Tennessee Valley region in order to strengthen the regional and national economy and the national defense. Power operations are separated from non-power operations. TVA securities represent obligations of TVA, payable solely from TVA's net power proceeds, and are neither obligations of nor guaranteed by the United States. TVA is currently authorized to issue debt up to \$30 billion. Under this authorization, TVA may also obtain advances from the U.S. Treasury of up to \$150 million. Frequent issuer of discount notes, agency notes, and callable agency securities.

**Total Return.** Investment performance measured over a period of time that includes coupon interest, interest on interest, and both realized and unrealized gains or losses. Total return includes, therefore, any market value appreciation/depreciation on investments held at period end.

**Treasuries.** Collective term used to describe debt instruments backed by the U.S. government and issued through the U.S. Department of the Treasury. Includes Treasury bills, Treasury notes, and Treasury bonds. Also a benchmark term used as a basis by which the yields of non-Treasury securities are compared (e.g., "trading at 50 basis points over Treasuries").

**Treasury Bills (T-Bills).** Short-term direct obligations of the United States government issued with an original term of one year or less. Treasury bills are sold at a discount from face value and do not pay

interest before maturity. The difference between the purchase price of the bill and the maturity value is the interest earned on the bill. Currently, the U.S. Treasury issues 4-week, 13-week, and 26-week T-Bills.

**Treasury Bonds.** Long-term interest-bearing debt securities backed by the U.S. government and issued with maturities of ten years and longer by the U.S. Department of the Treasury.

**Treasury Notes.** Intermediate interest-bearing debt securities backed by the U.S. government and issued with maturities ranging from one to ten years by the U.S. Department of the Treasury. The Treasury currently issues 2-year, 3-year, 5-year, and 10-year Treasury Notes.

**Trustee.** A bank designated by an issuer of securities as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the bond documents and to represent bondholders in enforcing their contract with the issuer.

**Uniform Net Capital Rule.** SEC Rule 15c3-1 that outlines the minimum net capital ratio (ratio of indebtedness to net liquid capital) of member firms and non-member broker/dealers.

**Unrealized Gains (Losses).** The difference between the market value of an investment and its book value. Gains/losses are "realized" when the security is actually sold, as compared to "unrealized" gains/losses which are based on current market value. See also "Realized Gains (Losses)."

**Variable-Rate Security.** A bond that bears interest at a rate that varies over time based on a specified schedule of adjustment (e.g., daily, weekly, monthly, semi-annually, or annually). See also "Floating Rate Note."

**Weighted Average Maturity (or just "Average Maturity").** The average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. A simple measure of risk of a fixed-income portfolio.

**Weighted Average Maturity to Call.** The average maturity of all securities and investments of a portfolio, adjusted to substitute the first call date per security for maturity date for those securities with call provisions.

**Yield Curve.** A graphic depiction of yields on like securities in relation to remaining maturities spread over a time line. The traditional yield curve depicts yields on U.S. Treasuries, although yield curves exist for Federal Agencies and various credit quality corporates as well. Yield curves can be positively sloped (normal) where longer-term investments have higher yields, or "inverted" (uncommon) where longer-term investments have lower yields than shorter ones.

**Yield to Call (YTC).** Same as "Yield to Maturity," except the return is measured to the first call date rather than the maturity date. Yield to call can be significantly higher or lower than a security's yield to maturity.

**Yield to Maturity (YTM).** Calculated return on an investment, assuming all cash-flows from the security are reinvested at the same original yield. Can be higher or lower than the coupon rate depending on market rates and whether the security was purchased at a premium or discount. There are different conventions for calculating YTM for various types of securities.

**Yield.** There are numerous methods of yield determination. In this glossary, see also "Current Yield," "Yield Curve," "Yield to Call," and "Yield to Maturity."

**Attachment B**  
**Investment Pool/Fund Questionnaire**

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?



## City of North Port

### RESOLUTION NO. 2023-R-58

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING THE FINAL AD VALOREM MILLAGE RATE AND ROLLED-BACK RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR FINDINGS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Florida Statutes Section 166.211(1) and Article VII, Section 9 of the State Constitution, municipalities are authorized to adopt a millage rate each fiscal year and to levy ad valorem taxes on taxable real property within the municipality; and

**WHEREAS**, Florida Statutes Chapter 200 provides a procedure for the adoption of ad valorem tax and millage rates; and

**WHEREAS**, the City Manager and staff have prepared a budget and have computed a millage rate necessary to fund the budget, excluding the portion of the budget to be funded from sources other than ad valorem taxes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:**

#### **SECTION 1 – FINDINGS**

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 A public hearing on this final millage rate for Fiscal Year 2023-2024 (“the Fiscal Year”) was held on September 7, 2023. The general public was provided an opportunity to make comments and ask questions prior to the adoption of this resolution.
- 1.03 The City’s intent to adopt a final millage rate and budget was duly advertised in compliance with Florida Statutes Section 200.065 and Florida Statutes Chapter 50.
- 1.04 This resolution was adopted at a duly noticed public meeting held after 5:00 p.m. on a weekday.

**SECTION 2 – CERTIFICATION AND ADOPTION**

- 2.01 The general municipal millage rate and tax levy for the City of North Port, Florida is 3.7667 mills, which is \$3.7667 per \$1,000.00 of assessed property within the City. This millage rate is certified to the Property Appraiser and the Tax Collector of Sarasota County, Florida, to be levied for the City's general government operating and capital purposes for the Fiscal Year.
- 2.02 The general municipal millage rate is 12.12% higher than the rolled-back rate of 3.3594 mills, which is \$3.3594 per \$1,000.00 of assessed property within the City.
- 2.03 The final millage rate adopted in this resolution does not exceed the tentative millage rate adopted in Resolution No. 2023-R-53.

**SECTION 3 – CONFLICTS**

- 3.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

**SECTION 4 – SEVERABILITY**


- 4.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

**SECTION 5 – EFFECTIVE DATE**

- 5.01 This resolution takes effect immediately.


ADOPTED by the City Commission of the City of North Port, Florida in public session on September 21, 2023.

CITY OF NORTH PORT, FLORIDA

  
BARBARA LANGDON  
MAYOR

Resolution No. 2023-R-58

ATTEST

  
HEATHER FAUST, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

  
AMBER L. SLAYTON, B.C.S.  
CITY ATTORNEY



## City of North Port

### RESOLUTION NO. 2023-R-59

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING THE FINAL NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; ADOPTING THE FINAL CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATIONS AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGETS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, pursuant to Florida Statutes Section 166.241, municipalities are required to set a budget that is balanced and adopted each fiscal year; and

**WHEREAS**, the City of North Port, Florida adopts a final budget incorporating an operating budget and a capital budget on an annual basis for the operation of the City; and

**WHEREAS**, the amount available from taxation and other sources, including balances brought forward from prior fiscal years, equals the total appropriations for expenditures and reserves; and

**WHEREAS**, Florida Statutes Section 166.241(2) provides that municipalities may adopt budgets by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:**

#### **SECTION 1 – FINDINGS**

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The Non-District Budget for fiscal year 2023-2024 (“the Fiscal Year”), attached as “Exhibit A,” and the Capital Improvement Budget, attached as “Exhibit B,” comply with State law.
- 1.03 Public hearings on these budgets were held on September 7, 2023 and September 21, 2023. The general public was provided opportunity to make comments and ask questions prior to the adoption of this resolution.
- 1.04 This resolution was adopted at duly noticed public meeting held after 5:00 p.m. on a weekday.



1.05 All identified exhibits are incorporated in this resolution by reference.

**SECTION 2 – ADOPTION**

2.01 This resolution shall be known as the “Non-District Budget Resolution of the City of North Port, Florida” for the Fiscal Year. This resolution and its exhibits provide for the revenues and expenditures of each fund, excluding the City’s special dependent districts.

2.02 The Non-District Budget of the City of North Port, Florida, attached as “Exhibit A,” is approved and the following amounts are appropriated from anticipated revenues and unappropriated balances:

A. For the General Fund, the following amounts are appropriated:

GENERAL FUND

Legislative/Commission	\$ 545,650
Legal/Attorney	\$ 1,647,800
City Clerk	\$ 962,850
Finance	\$ 2,819,480
Planning & Zoning	\$ 1,791,460
Information Technology	\$4,157,080
Social Services	\$ 639,260
Facilities Maintenance	\$3,615,080
City Manager	\$ 1,538,060
Economic Development	\$ 879,540
Communications	\$1,065,750
Human Resources	\$1,609,520
Police	\$ 31,216,570
Emergency Medical Services	\$ 12,498,650
Code Enforcement	\$ 528,420
Parks & Recreation	\$ 7,166,430
Non-Departmental	\$ 1,780,990
	<hr/>
TOTAL GENERAL FUND	\$ 74,462,590

B. For the Special Revenue, Debt Service, and Internal Service Funds, the following amounts shall be appropriated.

SPECIAL REVENUE FUNDS

Inspector Education	\$ 41,820
Law Enforcement Trust	\$ 38,900
Police Education	\$ 18,000
Tree Fund	\$ 1,074,870
Warm Mineral Springs	\$ 1,387,790
Building Fund	\$ 8,431,170
Law Enforcement Impact Fee	\$ 1,012,550
Fire Impact Fee	\$ 412,580
Parks and Recreation Impact Fee	\$ 1,488,020
Transportation Impact Fee	\$ 3,465,190
Solid Waste Impact Fee	\$ 799,280
General Government Impact Fee	\$ 604,970
Fleet Maintenance	\$ 7,236,220
	<hr/>
TOTAL SPECIAL REVENUE FUNDS	\$ 26,011,360

DEBT SERVICE FUND

Road Reconstruction Debt Service Fund	\$ 2,491,320
	<hr/>
TOTAL DEBT SERVICE FUND	\$ 2,491,320

INTERNAL SERVICE FUND

Self-Insurance Trust	\$ 3,986,200
Self-Insurance Medical Fund	\$ 13,765,240
Employee Benefit Fund	\$ 1,108,680
	<hr/>
TOTAL INTERNAL SERVICE FUNDS	\$ 18,860,120

- C. For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts are appropriated:

UTILITY FUNDS

Utility Revenue Fund	\$ 49,236,000
Water Capacity Fee	\$ 3,420,000
Sewer Capacity Fee	\$ 1,550,000
TOTAL UTILITY FUNDS	\$ 54,206,000

D. For the Capital Funds the following amounts are appropriated:

CAPITAL FUNDS

One Cent Sales Tax-Surtax	\$ 15,132,510
Renewal & Replacement – General Fund	\$ 630,420
Renewal & Replacement – R&D District	\$ 2,115,320
Renewal & Replacement – Fire Rescue District	\$ 911,760
Renewal & Replacement – Solid Waste District	\$ 1,450,000
Renewal & Replacement – Building Fund	\$ 0
Renewal & Replacement – Fleet Management	\$ 0
TOTAL CAPITAL FUNDS	\$ 20,240,010

- 2.03 The Five-Year Capital Improvement Program attached as “Exhibit B” is adopted. The Five-Year Capital Improvement Program is referred to as the “Capital Improvement Budget.” Budget adjustments to modify the intent of the Capital Improvement Budget for the Fiscal Year require the City Commission’s approval.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The City Commission’s acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of the funds.
- 2.05 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The City Commission’s acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.06 Budget adjustments that increase total expenditures of a budgetary fund or that transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions and Capital Improvements as defined in this resolution.

- 2.07 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the City Commission through the adoption of a resolution.
- 2.08 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budgets, including appropriation of the funds.
- 2.09 The City Manager is authorized to receipt all revenues for the purpose of which the revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.10 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.
- 2.11 During the Fiscal Year, the City Commission may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

### **SECTION 3 – POSTING OF BUDGETS**

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to post the approved budgets on the City's website. Pursuant to Florida Statutes Section 166.241(3), the budgets must remain on the website for at least two years.

### **SECTION 4 – CONFLICTS**

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

### **SECTION 5 – SEVERABILITY**

- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

### **SECTION 6 – EFFECTIVE DATE**

- 6.01 This resolution takes effect immediately.

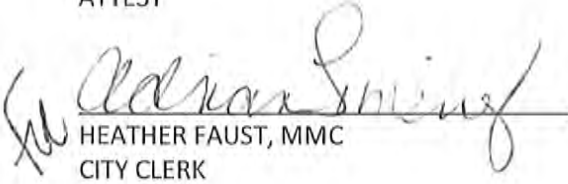
Resolution No. 2023-R-59

ADOPTED by the City Commission of the City of North Port, Florida, in public session on September 21, 2023.

CITY OF NORTH PORT, FLORIDA

  
BARBARA LANGDON  
MAYOR

ATTEST

  
HEATHER FAUST, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

  
AMBER L. SLAYTON, B.C.S.  
CITY ATTORNEY

Exhibit A to Resolution No. 2023-R-59

City of North Port  
Fiscal Year 2023-24

Millage per \$1,000 General Fund 3.7667	General Fund	Other Special Revenue	Debt Service	Capital Projects	Utility Funds	Internal Service	Total (Memo Only)
<b>ESTIMATED REVENUES</b>							
Ad Valorem Taxes	\$ 31,031,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,031,190
Millage per \$1,000 3.7667							
Sales and Use Taxes	8,319,010	-	-	18,193,440	-	-	26,512,450
Permits and Fees	5,180,710	22,505,930	3,120,530	-	1,760,990	-	32,568,160
Intergovernmental	13,430,570	-	-	-	-	-	13,430,570
Charges for Service	14,427,300	9,412,870	-	-	33,475,380	17,007,480	74,323,030
Fines and Forfeits	185,820	93,000	-	-	100	-	278,920
Miscellaneous	1,518,420	329,700	-	436,500	521,700	1,852,640	4,658,960
Other Sources	737,300	-	-	-	-	-	737,300
<b>Total Sources</b>	<b>74,830,320</b>	<b>32,341,500</b>	<b>3,120,530</b>	<b>18,629,940</b>	<b>35,758,170</b>	<b>18,860,120</b>	<b>183,540,580</b>
Transfers In	-	-	-	5,796,970	1,000,000	-	6,796,970
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>\$ 74,830,320</b>	<b>\$ 32,341,500</b>	<b>\$ 3,120,530</b>	<b>\$ 24,426,910</b>	<b>\$ 36,758,170</b>	<b>\$ 18,860,120</b>	<b>\$ 190,337,550</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b>15,035,353</b>	<b>27,475,440</b>	<b>2,008,389</b>	<b>24,432,520</b>	<b>27,649,304</b>	<b>1,450,088</b>	<b>98,051,094</b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b>\$ 89,865,673</b>	<b>\$ 59,816,940</b>	<b>\$ 5,128,919</b>	<b>\$ 48,859,430</b>	<b>\$ 64,407,474</b>	<b>\$ 20,310,208</b>	<b>\$ 288,388,644</b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>							
General Government	\$ 21,213,610	\$ 7,185,760	\$ -	\$ -	\$ -	\$ 18,860,120	\$ 47,259,490
Public Safety	43,697,590	7,382,500	-	77,960	-	-	51,158,050
Physical Environment	-	-	-	-	36,171,990	-	36,171,990
Transportation	-	-	40,000	1,604,100	-	-	1,644,100
Economic Environment	879,540	-	-	-	-	-	879,540
Human Services	639,260	-	-	-	-	-	639,260
Culture/Recreation	6,995,190	1,537,790	-	-	-	-	8,532,980
Capital	379,400	6,311,750	-	18,557,950	13,535,140	-	38,784,240
Debt and Lease	-	-	2,451,320	-	2,261,570	-	4,712,890
Other Uses	-	3,503,560	-	-	500,000	-	4,003,560
<b>Total Expenditures</b>	<b>73,804,590</b>	<b>25,921,360</b>	<b>2,491,320</b>	<b>20,240,010</b>	<b>52,468,700</b>	<b>18,860,120</b>	<b>193,786,100</b>
Transfers Out	658,000	90,000	-	-	1,737,300	-	2,485,300
<b>Total Estimated Expenditures and Uses</b>	<b>74,462,590</b>	<b>26,011,360</b>	<b>2,491,320</b>	<b>20,240,010</b>	<b>54,206,000</b>	<b>18,860,120</b>	<b>196,271,400</b>
<b>Ending Fund Balances(Net Assets)</b>	<b>15,403,083</b>	<b>33,805,580</b>	<b>2,637,599</b>	<b>28,619,420</b>	<b>10,201,474</b>	<b>1,450,088</b>	<b>92,117,244</b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b>\$ 89,865,673</b>	<b>\$ 59,816,940</b>	<b>\$ 5,128,919</b>	<b>\$ 48,859,430</b>	<b>\$ 64,407,474</b>	<b>\$ 20,310,208</b>	<b>\$ 288,388,644</b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.

**City of North Port  
Fiscal Year 2024 thru 2028 Capital Improvement Program**

CIP Category / Funding Source	Appropriated	FY 2024	Un-Appropriated Subsequent Years			5 Year	CIP	
	To Date	CM	FY 2025	FY 2026	FY 2027	FY 2028	Total	Total
<b>ADMINISTRATION &amp; MGMT</b>								
Information Technology	1,038,100	0	0	0	0	0	0	1,038,100
Public Safety - Fire Rescue	250,000	0	0	0	0	0	0	250,000
ADMINISTRATION & MGMT Projects	1,288,100	0	0	0	0	0	0	1,288,100
<b>BUILDING</b>								
Neighborhood Development Service	3,053,484	2,132,260	0	0	0	0	2,132,260	5,185,744
Public Works - Drainage	115,000	100,000	100,000	100,000	0	0	300,000	415,000
BUILDING Projects	3,168,484	2,232,260	100,000	100,000	0	0	2,432,260	5,600,744
<b>CITY MANAGER</b>								
City Facilities	95,300	0	0	0	0	0	0	95,300
CITY MANAGER Projects	95,300	0	0	0	0	0	0	95,300
<b>FIRE RESCUE</b>								
City Facilities	1,705,000	0	0	0	0	0	0	1,705,000
Information Technology	31,172	0	0	0	0	0	0	31,172
Public Safety - Fire Rescue	6,878,300	1,800,000	6,172,000	2,220,000	0	0	10,192,000	17,070,300
FIRE RESCUE Projects	8,614,472	1,800,000	6,172,000	2,220,000	0	0	10,192,000	18,806,472
<b>NON-DEPARTMENTAL</b>								
City Facilities	70,000	0	0	0	0	0	0	70,000
Neighborhood Development Service	2,000,000	0	0	0	0	0	0	2,000,000
NON-DEPARTMENTAL Projects	2,070,000	0	0	0	0	0	0	2,070,000
<b>POLICE DEPARTMENT</b>								
Public Safety - Police	5,950,000	235,000	0	0	0	0	235,000	6,185,000
POLICE DEPARTMENT Projects	5,950,000	235,000	0	0	0	0	235,000	6,185,000
<b>PUBLIC SERVICES</b>								
Information Technology	12,200	0	0	0	0	0	0	12,200
Parks & Recreation	21,927,751	1,875,000	1,630,000	1,250,000	325,000	50,000	5,130,000	27,057,751
Public Works - Facilities Maintenance	1,139,036	1,649,530	975,340	0	0	0	2,624,870	3,763,906
Public Works - Fleet	0	1,500,000	0	0	0	0	1,500,000	1,500,000
Public Works - Solid Waste	500,000	799,280	0	700,720	3,656,875	0	5,156,875	5,656,875
PUBLIC SERVICES Projects	23,578,987	5,823,810	2,605,340	1,950,720	3,981,875	50,000	14,411,745	37,990,732
<b>ROAD &amp; DRAINAGE</b>								
Information Technology	47,143	0	0	0	0	0	0	47,143
Public Works - Drainage	12,303,822	4,643,520	6,742,096	5,483,350	5,466,920	2,013,080	24,348,966	36,652,788
Public Works - Facilities Maintenance	256,871	0	0	0	2,594,990	2,594,990	5,189,980	5,446,851
Public Works - Transportation	40,445,028	5,777,870	6,254,890	6,380,270	6,507,875	3,939,431	28,860,336	69,305,364
ROAD & DRAINAGE Projects	53,052,864	10,421,390	12,996,986	11,863,620	14,569,785	8,547,501	58,399,282	111,452,146
<b>WATER &amp; SEWER UTILITIES</b>								
City Facilities	17,230,000	4,698,030	0	0	0	0	4,698,030	21,928,030
Information Technology	79,540	0	0	0	0	0	0	79,540
Public Works - Transportation	221,638	0	0	0	0	0	0	221,638
Utilities - Wastewater Systems	15,893,859	3,731,200	13,210,000	5,280,000	4,250,000	4,635,000	31,106,200	47,000,059
Utilities - Water Systems	11,111,830	2,734,130	8,886,975	3,766,875	1,977,865	10,850,275	28,216,120	39,327,950
WATER & SEWER UTILITIES Projects	44,536,867	11,163,360	22,096,975	9,046,875	6,227,865	15,485,275	64,020,350	108,557,217
Total Project Cost	142,355,074	31,675,820	43,971,301	25,181,215	24,779,525	24,082,776	149,640,637	291,995,711
<b>FUNDING TYPE</b>								
CAPITAL FUNDS	47,938,822	9,025,400	13,822,400	5,698,000	3,303,000	2,800,000	34,648,800	82,587,622
DISTRICT FUNDS	23,396,808	7,157,290	10,604,926	11,863,620	18,226,660	8,547,501	56,399,997	79,796,805
ENTERPRISE FUNDS	30,667,923	9,308,960	19,018,975	5,968,875	3,149,865	12,685,275	50,131,950	80,799,873
GENERAL FUND	345,300	50,000	50,000	50,000	50,000	50,000	250,000	595,300
IMPACT FEE FUNDS	17,985,937	3,901,450	375,000	1,500,720	0	0	5,777,170	23,763,107
OTHER FUNDING SOURCES	11,151,384	0	0	0	0	0	0	11,151,384
OTHER SPECIAL REVENUE	10,868,900	2,232,720	100,000	100,000	0	0	2,432,720	13,301,620
FUNDING TYPE Funding	142,355,074	31,675,820	43,971,301	25,181,215	24,729,525	24,082,776	149,640,637	291,995,711
Total Funding	142,355,074	31,675,820	43,971,301	25,181,215	24,729,525	24,082,776	149,640,637	291,995,711



## City of North Port

### RESOLUTION NO. 2023-R-60

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT FIRE RESCUE DISTRICT, ADOPTING THE FINAL NORTH PORT FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the North Port Fire Rescue District ("District") is a dependent special district; and

**WHEREAS**, the City Commission of the City of North Port, Florida, serves as the governing body of the District (the "Board"); and

**WHEREAS**, the Board has the powers granted by the Code of the City of North Port, Florida; the City Charter; the general laws of the State of Florida; and the City's home rule authority, as may be necessary or proper to carry out the intent and purpose of the District; and

**WHEREAS**, Florida Statutes Section 189.016(3) requires that special districts adopt budgets by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, SERVING AS THE GOVERNING BODY OF THE NORTH PORT FIRE RESCUE DISTRICT:**

#### **SECTION 1 – FINDINGS**

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The North Port Fire Rescue District Budget for fiscal year 2023 - 2024 ("the Fiscal Year"), attached as "Exhibit A," complies with State law.
- 1.03 Public hearings on this budget were held on September 7, 2023 and September 21, 2023.



**SECTION 2 – ADOPTION**

- 2.01 This resolution shall be known as the "North Port Fire Rescue District Budget Resolution" for the Fiscal Year. This resolution and its exhibit provide for the revenues and expenditures of the Fire Rescue District Fund.
- 2.02 The Board approves the North Port Fire Rescue District Budget attached as "Exhibit A" and appropriates the following amounts from anticipated revenues and unappropriated balances.

<u>SPECIAL REVENUE FUND</u>	
North Port Fire Rescue District	\$ 16,095,520

- 2.03 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The Board's acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of such funds.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The Board's acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.05 Budget adjustments that increase total expenditures of a budgetary fund or would transfer money between funds require Board approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions.
- 2.06 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the Board through the adoption of a resolution.
- 2.07 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budgets, including appropriation of the funds.
- 2.08 The City Manager is authorized to receipt all revenues for the purpose of which the revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.09 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.

- 2.10 During the Fiscal Year, the Board may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

**SECTION 3 – POSTING OF BUDGET**

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to have the District Director post the approved budget on the District’s website. Pursuant to Florida Statutes Section 189.016, the budget must remain on the website for at least two years.

**SECTION 4– CONFLICTS**

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

**SECTION 5 – SEVERABILITY**

- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

**SECTION 6 – EFFECTIVE DATE**

- 6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, acting in its capacity as the governing body of the North Port Fire Rescue District, in public session on September 23, 2023.

THE CITY COMMISSION OF THE CITY OF NORTH PORT,  
FLORIDA, SERVING AS THE GOVERNING BODY OF THE  
NORTH PORT FIRE RESCUE DISTRICT

  
BARBARA LANGDON  
MAYOR

Resolution No. 2023-R-60

ATTEST

  
HEATHER FAUST, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

  
AMBER L. SLAYTON, B.C.S.  
CITY ATTORNEY

Exhibit A to Resolution No. 2023-R-60

City of North Port - Fiscal Year 2023-24

Millage per \$1,000 General Fund 3.7667	Fire Rescue
<b>ESTIMATED REVENUES</b>	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.7667	
Sales and Use Taxes	170,000
Permits and Fees	120,550
Intergovernmental	40,000
Assessments	16,663,420
Charges for Service	38,100
Fines and Forfeits	-
Miscellaneous	145,160
Other Sources	-
Total Sources	<u>17,177,230</u>
Transfers In	-
Total Estimated Revenues and Other Financing Sources	\$ 17,177,230
Beginning Fund Balances(Net Assets)	<u>5,940,168</u>
Total Estimated Revenues, Sources and Beginning Fund Balances	<u>\$ 23,117,398</u>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>	
General Government	\$ -
Public Safety	14,545,520
Physical Environment	-
Transportation	-
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	-
Debt and Lease	-
Other Uses	-
Total Expenditures	<u>14,545,520</u>
Transfers Out	1,550,000
Total Estimated Expenditures and Uses	16,095,520
Ending Fund Balances(Net Assets)	<u>7,021,878</u>
Total Appropriations Including Uses and Ending Fund Balances	<u>\$ 23,117,398</u>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



## City of North Port

### RESOLUTION NO. 2023-R-61

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT ROAD AND DRAINAGE DISTRICT, ADOPTING THE FINAL NORTH PORT ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the North Port Road and Drainage District ("District") is a dependent special district; and

WHEREAS, the City Commission of the City of North Port, Florida, serves as the governing body of the District (the "Board"); and

WHEREAS, the Board has the powers granted by the Code of the City of North Port, Florida; the City Charter; the general laws of the State of Florida; and the City's home rule authority, as may be necessary or proper to carry out the intent and purpose of the District; and

WHEREAS, Florida Statutes Section 189.016(3) requires that special districts adopt budgets by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT ROAD AND DRAINAGE DISTRICT:

#### SECTION 1 – FINDINGS

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The North Port Road and Drainage District Budget for fiscal year 2023 - 2024 ("the Fiscal Year"), attached as "Exhibit A," complies with State law.
- 1.03 Public hearings on this budget were held on September 7, 2023 and September 21, 2023.

**SECTION 2 – ADOPTION**

- 2.01 This resolution shall be known as the "North Port Road and Drainage District Budget Resolution" for the Fiscal Year. This resolution and its exhibit provide for the revenues and expenditures of the North Port Road and Drainage District fund.
- 2.02 The Board approves the North Port Road and Drainage District Budget attached as Exhibit "A" and appropriates the following amounts from anticipated revenues and unappropriated balances:

<u>SPECIAL REVENUE FUND</u>	
North Port Road and Drainage District	\$ 24,462,370

- 2.03 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The Board's acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of the funds.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The Board's acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.05 Budget adjustments that increase total expenditures of a budgetary fund or that transfer money between funds require Board approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions.
- 2.06 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the Board through the adoption of a resolution.
- 2.07 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budget, including appropriation of the funds.
- 2.08 The City Manager is authorized to receipt all revenues for the purpose of which revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.09 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.

- 2.10 During the Fiscal Year, the Board may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

**SECTION 3 – POSTING OF BUDGET**

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to have the District Director post the approved budget on the District’s website. Pursuant to Florida Statutes Section 189.016, the budget must remain on the website for at least two years.

**SECTION 4 – CONFLICTS**

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

**SECTION 5 – SEVERABILITY**

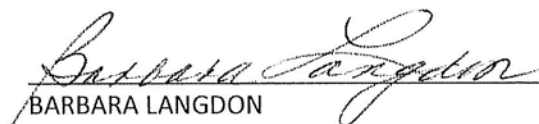
- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

**SECTION 6 – EFFECTIVE DATE**

- 6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, acting in its capacity as the governing body of the North Port Road and Drainage District, in public session on September 21, 2023.

THE CITY COMMISSION OF THE CITY OF NORTH PORT,  
FLORIDA, SERVING AS THE GOVERNING BODY OF THE  
NORTH PORT ROAD AND DRAINAGE DISTRICT

  
\_\_\_\_\_  
BARBARA LANGDON  
MAYOR

Resolution No. 2023-R-61

ATTEST

  
HEATHER FAUST, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

  
AMBER L. SLAYTON, B.C.S.  
CITY ATTORNEY



Exhibit A to Resolution No. 2023-R-61

City of North Port - Fiscal Year 2023-24

Millage per \$1,000 General Fund 3.7667	Road and Drainage
<b>ESTIMATED REVENUES</b>	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.7667	
Sales and Use Taxes	3,784,860
Permits and Fees	-
Intergovernmental	750,490
Assessments	16,184,860
Charges for Service	4,430,190
Fines and Forfeits	-
Miscellaneous	503,170
Other Sources	4,000
<b>Total Sources</b>	<b>25,657,570</b>
Transfers In	-
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>25,657,570</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b>582,900</b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b><u>\$ 26,240,470</u></b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>	
General Government	\$ -
Public Safety	-
Physical Environment	-
Transportation	17,842,250
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	4,571,150
Debt and Lease	-
Other Uses	-
<b>Total Expenditures</b>	<b>22,413,400</b>
Transfers Out	2,048,970
<b>Total Estimated Expenditures and Uses</b>	<b>24,462,370</b>
<b>Ending Fund Balances(Net Assets)</b>	<b>1,778,100</b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b><u>\$ 26,240,470</u></b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



## City of North Port

### RESOLUTION NO. 2023-R-62

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT SOLID WASTE DISTRICT, ADOPTING THE FINAL SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the North Port Solid Waste District ("District") is a dependent special district; and

**WHEREAS**, the City Commission of the City of North Port, Florida, serves as the governing body of the District (the "Board"); and

**WHEREAS**, the Board has the powers granted by the Code of the City of North Port, Florida; the City Charter and the general laws of the State of Florida; and the City's home rule authority, as may be necessary or proper to carry out the intent and purpose of the District; and

**WHEREAS**, Florida Statutes Section 189.016(3) requires that special districts adopt budgets by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, SERVING AS THE GOVERNING BODY OF THE NORTH PORT SOLID WASTE DISTRICT:**

#### **SECTION 1 – FINDINGS**

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The North Port Solid Waste Budget for fiscal year 2023-2024 ("the Fiscal Year"), attached as "Exhibit A," complies with State law.
- 1.03 Public hearings on this budget were held on September 7, 2023 and September 21, 2024.

**SECTION 2 – ADOPTION**

- 2.01 This resolution shall be known as the "North Port Solid Waste District Budget Resolution" for the Fiscal Year. This resolution and its exhibit provide for the revenues and expenditures of the Solid Waste District Fund.
- 2.02 The Board approves the North Port Solid Waste District Budget attached as "Exhibit A" and appropriates the following amounts from anticipated revenues and unappropriated balances.

SPECIAL REVENUE FUND

Solid Waste District	\$ 14,813,350
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- 2.03 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The Board's acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of such funds.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The Board's acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.05 Budget adjustments that increase total expenditures of a budgetary fund or would transfer money between funds require Board approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions.
- 2.06 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the Board through the adoption of a resolution.
- 2.07 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budgets, including appropriation of the funds.
- 2.08 The City Manager is authorized to receipt all revenues for the purpose of which revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.09 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.

- 2.10 During the Fiscal Year, the Board may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

**SECTION 3 – POSTING OF BUDGET**

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to have the District Director post the approved budget on the District’s website. Pursuant to Florida Statutes Section 189.016, the budget must remain on the website for at least two years.

**SECTION 4 – CONFLICTS**

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

**SECTION 5 – SEVERABILITY**

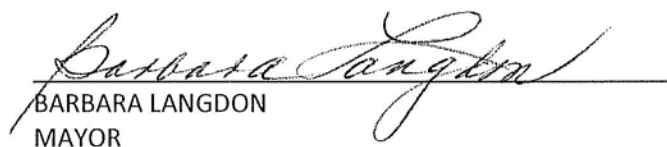
- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

**SECTION 6 – EFFECTIVE DATE**

- 6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, acting in its capacity as the governing body of the North Port Solid Waste District, in public session on September 21, 2023.

THE CITY COMMISSION OF THE CITY OF NORTH PORT,  
FLORIDA, SERVING AS THE GOVERNING BODY OF THE  
NORTH PORT SOLID WASTE DISTRICT

  
BARBARA LANGDON  
MAYOR

Resolution No. 2023-R-62

ATTEST

  
HEATHER FAUST, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

  
AMBER L. SLAYTON, B.C.S  
CITY ATTORNEY

Exhibit A to Resolution No. 2023-R-62

City of North Port - Fiscal Year 2023-24

Millage per \$1,000 General Fund 3.7667	Solid Waste
<b>ESTIMATED REVENUES</b>	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.7667	
Sales and Use Taxes	-
Permits and Fees	-
Intergovernmental	-
Assessments	10,345,100
Charges for Service	3,122,800
Fines and Forfeits	-
Miscellaneous	205,430
Other Sources	870
<b>Total Sources</b>	<b>13,674,200</b>
Transfers In	-
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>\$ 13,674,200</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b>4,250,285</b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b><u>\$ 17,924,485</u></b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>	
General Government	\$ -
Public Safety	-
Physical Environment	11,751,540
Transportation	-
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	1,611,810
Debt and Lease	-
Other Uses	-
<b>Total Expenditures</b>	<b>13,363,350</b>
Transfers Out	1,450,000
<b>Total Estimated Expenditures and Uses</b>	<b>14,813,350</b>
<b>Ending Fund Balances(Net Assets)</b>	<b><u>3,111,135</u></b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b><u>\$ 17,924,485</u></b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



## City of North Port

### RESOLUTION NO. 2020-R-26

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, REPEALING RESOLUTION NO. 2018-R-13; ADOPTING A FUND BALANCE POLICY; INCORPORATING RECITALS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is essential for governments to maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls, natural disasters, unanticipated expenditures, and to ensure stable tax rates; and

**WHEREAS**, Resolution No. 2018-R-13 approved a new fund balance policy and repealed the previously adopted fund balance and economic stability policies; and

**WHEREAS**, this policy restates and revises the policy adopted in Resolution No. 2018-R-13 by omitting the minimum requirements in the Budget Stabilization and Economic Uncertainty Reserves; and

**WHEREAS**, the City's reserve policies are based on sound fiscal principles designed to allow the City to maintain continuity of operations in adverse conditions while being mindful of our fiduciary responsibility to taxpayers, both current and future generations; and

**WHEREAS**, adequate fund balance levels are an essential component of the City's overall financial management strategy, an important factor in external bond rating agencies' measurement of the City's financial strength, and that these Financial Reserve Policies will need to be adjusted from time to time as conditions change; and

**WHEREAS**, the City lies within a coastal zone highly susceptible to hurricane and storm damage; and

**WHEREAS**, debt service funds will be maintained as required by bond covenants; and

**WHEREAS**, there exists uncertainty in the economic markets around the world, in regard to the cost of construction materials, interest rates, personnel costs, medical insurance costs, and general inflation; and

**WHEREAS**, each sizable fund has been analyzed to determine the type of risk it may be exposed to, the duration of the risk, methods to mitigate that risk, and the amount of funds needed to mitigate against that risk; and

**WHEREAS**, the City's Financial Reserves Policy acts to mitigate other forms of uncertainty such as changes in the tax and spending policies of federal and state governments; imposition of mandates by federal and state governments or the courts; financial impacts of labor agreements, particularly those stemming from collective bargaining; repairs and replacement of the City's aging infrastructure; unforeseen increases in energy costs; and

**WHEREAS**, the City calculates the reserve amount at the conclusion of each fiscal year; and

**WHEREAS**, the City Commission finds that this policy serves the public health, safety, and welfare of the citizens of the City of North Port, Florida.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:**

**SECTION 1 – INCORPORATION OF RECITALS**

1.01 The above recitals are hereby ratified and confirmed as being true and correct and are incorporated herein by reference.

**SECTION 2 – REPEAL**

2.01 The City Commission hereby repeals Resolution No. 2018-R-13 in its entirety.

**SECTION 3 – ADOPTION OF FUND BALANCE POLICY**

3.01 The City Commission adopts Policy No. 2020-05, "Fund Balance Policy," attached hereto and incorporated as if set forth herein, as an administrative policy of the City Commission of the City of North Port.

**SECTION 4 – CONFLICTS**

4.01 In the event of any conflicts between the provisions of this resolution and any other resolution, the provisions of this resolution shall prevail to the extent of such conflict.

**SECTION 5 – SEVERABILITY**

5.01 If any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

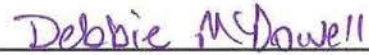
**SECTION 6 – EFFECTIVE DATE**

6.01 This resolution shall take effect immediately after adoption by the City Commission of the City of North Port, Florida.

PASSED and DULY ADOPTED by the City Commission of the City of North Port, Florida, in public session this 17th day of September 2020.



CITY OF NORTH PORT, FLORIDA



DEBBIE MCDOWELL  
MAYOR

ATTEST

  
HEATHER TAYLOR, CMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

  
AMBER L. SLAYTON  
CITY ATTORNEY



## City of North Port

### City Commission Policy – Fund Balance Policy

Policy No: 2020-05

Resolution No: 2020-R-26

Approval Date: September 17, 2020

#### I. FUND BALANCE CATEGORIES

Pursuant to GASB 54, fund balances will be reported in the categories set forth below.

- A. Purpose. For increased financial stability, the City of North Port desires to manage its financial resources by establishing fund balance percentages for selected funds. This will ensure that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, natural disasters or unexpected one-time expenditures as well as to provide needed liquidity to continue operations.
- B. Definitions.
  1. Fund Balance. Fund Balance is the difference between current fund assets and current fund liabilities Fund balance is reported in five categories:
    - a) Nonspendable. Assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories, or other prepaid items.
    - b) Restricted. The portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors or laws.
    - c) Committed. The portion of fund balance constrained by the limitations the City Commission imposes and which remain binding until the City Commission removes them. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.
    - d) Assigned. The portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (management team), or delegated to the City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.
    - e) Unassigned. The remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose otherwise they would be accounted for in the General Fund.

2. Spending Priority. When a governmental fund has multiple classifications of fund balance, the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.
  3. Surplus. The amount by which the fund balance exceeds the upper limit of the adopted fund balance percentages.
  4. Shortfall. The amount that the fund balance falls below the adopted percentages.
  5. Expenditures. All uses of financial resources, including operating and capital outflows and debt service. For consistency, expenditures do not include other sources and uses of resources in the fund unless there is a recurring transfer.
- C. Surplus. If there is a surplus at fiscal year end, the operating funds should be appropriated as follows:
1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years;
  2. To reduce long-term debt, if possible;
  3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate;
  4. To fund pay-as-you-go capital projects or expenditures; and
  5. To fund a capital asset renewal and replacement fund.
- D. Shortfall. If there is a shortfall at fiscal year end, the fund balance is to be rebuilt through the following mechanisms:
1. An appropriation during the next budget process to restore to the minimum requirements.
  2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable percentages. This plan may require a reduction of services, increase in taxes or fees, or some combination thereof.

## II. GENERAL FUND

The components of the General Fund Reserves should include, but not be limited to:

### A. Emergency and Disaster Reserve.

The City should retain a reserve of twenty percent (20%) of the General Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

B. Economic Stabilization Reserve.

The City should maintain up to ten percent (10%) reserve of General Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

III. OTHER GENERAL GOVERNMENT OPERATING FUNDS

A. Building Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Building Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of Building Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

B. Fire Rescue District Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Fire Rescue District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of Fire Rescue District Fund operating expenditures to be used for short term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

C. Road and Drainage District Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Road and Drainage District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of the Road and Drainage District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a nonrecurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

D. Solid Waste District Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Solid Waste District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of the Solid Waste District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

**IV. ADDITIONAL INFORMATION**

- A. The City Manager or designee will determine all corresponding calculations and interpretation of calculations of a definitive nature.
- B. The Fund Balances will be Classifications of Balance or Net Position on the balance sheet of each fund in the City's official financial records.
- C. The Finance Department will calculate the reserve amount at the end of each fiscal year. The Finance Department will examine the recovery of each Contingency/Emergency/Disaster Relief Reserve after drawdown on an annual basis to determine the need for increases in fees/taxes or expenditure reductions to ensure the funds are replenished within a two-year period. All other reserves will be replenished to within the Budget Stabilization minimum percent in the ensuing year.
- D. The Finance Department will review this Fund Balance Policy as necessary for the possibility of presenting proposed amendments to the City Commission.

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## GLOSSARY

### -A-

Account Number – In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City’s accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – A value-based tax commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by City Commission for the next fiscal year.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by City Commission.

Americans with Disabilities Act – This act became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation and public and private places that are open to the general public.

Annual Comprehensive Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget Resolution.

Aquifer, Storage and Recover – An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Assigned Fund Balance – A portion of fund balance that reflects a government’s *intended* use of resources. Such *intent* would have to be established at either the highest level of decision making, or by a body or an official designated for that purpose.

Audit – An official examination of an organizations’ accounts and verification of a company’s financial and accounting records and supporting documents typically by an independent body professional, such as a Certified Public Accountant.

Authorized Positions – Number of positions authorized by City Commission in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

### -B-

Balanced Budget – For a budget cycle and by fund, amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves.

Basis of Accounting – The methodology that determines *when* a financial transaction is recognized.

Bond – A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets, and water and sewer systems.

Bond Premium – Amount by which the purchase price of a bond is greater than its par value, or amount of money the bond issuers agree to repay to the purchaser at the bond's maturity.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation by City Commission.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption, and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and citizens describing the government's fiscal and management plan for the upcoming fiscal year.

Bureau of Economic Analysis – A division of the United States Federal Government's Department of Commerce that is responsible for the analysis and reporting of economic data used to confirm and predict economic trends and business cycles.

Bureau of Economics & Business Research – Part of the University of Florida College of Liberal Arts and Sciences whose mission is to collect, analyze, and generate economic and demographic data on Florida and its local areas.

-C-

Capital Asset – Acquired asset having a unit cost of at least \$5,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery, and equipment and results in additions to a fixed asset inventory.

Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers, and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year, and the method of financing those expenditures.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units.

Click2Gov – Software that facilitates on-line payments for customers of the City.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits, and matters affecting health and safety of employees).

Commercial Paper – An unsecured, short-term debt instrument issued by a corporation whose maturities rarely range any longer than 270 days. The debt is usually issued at a discount, reflecting prevailing market interest rates.

Committed Fund Balance – A portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation would need to occur no later than the close of the reporting period.



Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low- and moderate-income housing.

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. “Comprehensive” means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. “General” means that the plan includes general policies and designations, not detailed regulations. “Long Range” means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Computer Aided Dispatch Software System – A method of dispatching taxicabs, couriers, field service technicians, mass transit vehicles or emergency services assisted by computer. A dispatcher may announce the call details to field units over a two-way radio.

Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Core Services – The activities that provide benefits to citizens, businesses, or other stakeholders; can be mandated by federal, state, or local regulations, or be an industry “best practice.”

Cost Allocation – A method used to distribute the costs of central administrative functions, such as accounting and personnel, to non-general government funds.

Cost of Living Adjustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Curotto™ Can – An automated carry can for refuse collection vehicles in the solid waste and recycling industry manufactured by Curotto-Can.

-D-

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Department of Environmental Protection – The Florida state government agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

-E-

Electrocardiogram – A paper or digital recording of the electrical signals in the heart. It is used to determine heart rate, heart rhythm and other information regarding the heart’s condition.

Emergency Home Energy Assistance for the Elderly Program – This state program assists low-income households with at least one-person age 60 and older, when the household is experiencing a home energy emergency. Program beneficiaries may receive vouchers to purchase blankets, portable heaters, and fans. The program can also help pay for repairs to existing heating or cooling equipment, or for re-connection fees.

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, Utilities is the sole enterprise operation.

Escheated Lots – Unclaimed property taken ownership by the City of North Port. This commonly occurs when an individual dies without an heir or will.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures, and debt service payments that require current or future use of current assets.

-F-

Federal Deposit Insurance Corporation – This United States corporation originated in 1933 to insure deposits in the United States against bank failure. The FDIC was created to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices. The FDIC will insure deposits of up to US\$250,000 per institution as long as the bank is a member firm.

Federal Emergency Management Agency – This federal agency provides assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

Federal Insurance Contributions Act – A United States federal payroll (or employment) contribution directed towards both employees and employers to fund Social Security and Medicare—federal programs that provide benefits for retirees, people with disabilities, and children of deceased workers.

Fiduciary Fund – A fund used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs.

Fines and Forfeits – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations, and for neglect of official duty. These revenues include court fines, confiscated property, and parking violations.

Fiscal Year – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

Fixed Asset – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment, and improvements.

Florida Retirement System – A single retirement system consisting of two retirement plans and other nonintegrated programs administered under Chapter 121, Florida Statutes.

Forced Main – Pipelines that convey wastewater under pressure from the discharge side of a pump or pneumatic ejector to a discharge point.

Franchise Fee – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

Fringe Benefits – For budgeting purposes, fringe benefits are employer payments for Social Security, Medicare, retirement contributions, group health and life insurance, and worker's compensation.

Full-Time Equivalent – A unit of measurement equal to one full-time City employee. Two part-time positions may equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

Fund Balance – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

Fund Type – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

**-G-**

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most essential governmental services, such as police protection, landscape maintenance, neighborhood services and general administration, are provided by the General Fund.

Generally Accepted Accounting Principles – The uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity and are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

Geographic Information System – A computer program that uses specific data points to locate infrastructure and structures within the City.

Global Positioning System – A global navigation satellite system that provides geolocation and time information to a receiver anywhere on or near the Earth where there is an unobstructed line of sight to four or more satellites.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable. Goals are linked to and support a Core Service activity.

Government Finance Officers Association – The professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Governmental Accounting Standards Board – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity, or facility.

Gross Domestic Product – The monetary value of all the finished goods and services produced within a country's borders in a specific time period, though GDP is usually calculated on an annual basis. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory. GDP is commonly used as an indicator of the economic health of a country, as well as to gauge a country's standard of living.

**-H-**

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Headworks – A civil engineering term for any structure at the head or diversion point of a waterway. It is smaller than a barrage and is used to divert water from a river into a canal or from a large canal into a smaller canal.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$50,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

-I-

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools, and water and sewer systems.

Infrastructure Surtax – A penny tax applied to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. The revenue is restricted to capital improvements and cannot be used for operating expenditures.

Inter Local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources, including grants and shared revenues.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Credit – A letter from a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount. In the event the buyer is unable to make payment on the purchase, the bank will be required to cover the full or remaining amount of the purchase.

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments, or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.

Line Items – The classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30-year tax, begun in 1983 to fund transportation related improvements in the City.

Low Income Home Energy Assistance Program – This program assists eligible low-income households pay energy bills and reduce energy costs.

**-M-**

Major Fund – A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are determined by a mathematical calculation. Any other government or enterprise fund may be reported a major fund if the government’s officials believe that fund is particularly important to financial statement users.

Metropolitan Planning Organization – A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

Metropolitan Statistical Area – A geographical region with a relatively high population density at its core and close economic ties throughout the area. MSAs are established by the Office of Management and Budget, a division of the United States Government, and serve to group counties and cities into specific geographic areas for the purposes of a population census and the compilation of related statistical data.

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services, or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Mission Statement – A formal summary of the purpose and aims of the organization.

Mobility Fee – A fee imposed on new development based upon a long-range transportation plan to provide multi-modal forms of transit.

Modified Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received, and the liabilities are incurred.

Moody’s – A credit rating agency that ranks the creditworthiness of borrowers using a standardized ratings scale which measures expected investor loss in the event of default. Securities are assigned a rating from Aaa to C, with Aaa being the highest quality and C the lowest quality.

Multi-Modal Transportation – A description of a transportation system having multiple or many modes of travel, such as sidewalks, bike lanes, roadways, and railways.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

**-N-**

Non-Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre, or per residence.

Non-Major Fund – A governmental fund or enterprise fund reported in the aggregate in a separate column in the basic fund financial statements. If a governmental or enterprise fund does not qualify as a major fund either through the mathematical calculation or due to the government official’s decision to include the fund as a major fund, it is considered a non-major fund.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

Non-Spendable Fund Balance – A portion of fund balance that is inherently non-spendable from the vantage point of the current period. Examples of non-spendable fund balance include: 1) assets that will never convert to cash such as inventories of supplies; 2) assets that will not convert to cash soon enough to affect the current period such as long-term portion of loans receivable or foreclosed properties; and 3) resources that must be maintained intact pursuant to legal or contractual requirements such as the principal of an endowment or capital of a revolving loan fund.

-O-

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personnel, Operating, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Salaries & Wages
- Fringe Benefits
- Materials and Supplies
- Contractual Services
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year.

Open-End, No-Load Mutual Funds – A type of mutual fund that does not have restrictions on the amount of shares the fund will issue (open-end) and in which the shares are sold without a commission or sales charge (no-load). Open-end funds also buy back shares when investors wish to sell.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally, it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

Output Measure – Describes what was produced or the services delivered. Output measures do not address the value or impact of work to either internal or external stakeholders.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes.

Performance Measurement – A systematic process of evaluating outcomes of specific programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Real Gross Domestic Product – An inflation-adjusted measure that reflects the value of all goods and services produced in a given year, expressed in base-year prices. Real GDP accounts for changes in the price level and provides a more accurate figure.

Re-Appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance, and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A general vote by the electorate on a single political question.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Repurchase Agreement – A form of short-term borrowing for dealers in government securities where the dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers, and beginning fund balances.

Restricted Fund Balance – A portion of fund balance that reflects resources that are subject to *externally enforceable* legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors (through debt covenants), grantors, contributors, and other governments (through laws and regulations).

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

Standard & Poor's – An American financial services company that publishes financial research and analysis on stocks and bonds. The company issues credit ratings for the debt of public and private corporations and is considered one of the Big Three credit-rating agencies, along with Moody's and Fitch Ratings.

State Board of Administration – The agency responsible for investing, managing, and safeguarding the assets of the Florida Retirement System Trust Fund as well as the assets of a variety of other funds.

State Infrastructure Bank – A revolving loan and credit enhancement program through the Florida Department of Transportation used to leverage funds to improve project feasibility. The SIB can provide loans and other financial assistance to public or private entities. As existing loans are repaid, those repayments are revolved and available for future lending on other eligible SIB projects.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

Strategic Pillars – Focus areas determined and approved by City Commission.

**-T-**

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disabilities and government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers, and pedestrians including the provision and maintenance of roads and streets, transit systems, and parking facilities.

Truth in Millage – A provision of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

**-U-**

Unassigned Fund Balance – The General Fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four fund balance categories. If so, that surplus is presented as unassigned fund balance. If resources were not at least assigned, they could not properly be reported in a fund other than the general fund; therefore, only the general fund can report a positive amount of unassigned fund balance. Any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**-V-**

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

**-W-**

Working Capital – Current assets minus current liabilities. Working capital indicates whether the government has enough short-term assets to cover its short-term debt. It is a measure of both the government's efficiency and its short-term financial health.



## ACRONYMS

ACFR	Annual Comprehensive Financial Report
ACH	Automated Clearing House
ADA	Americans with Disabilities Act
AED	Automated External Defibrillator
AFSME	American Federation of State, County and Municipal Employees
ALPR	Automatic License Plate Readers
ALS	Advanced Life Support
ARPA	American Rescue Plan Act of 2021
ASR	Aquifer, Storage, and Recover
ATV	All-Terrain Vehicle
BEA	Bureau of Economic Analysis
BEBR	Bureau of Economics & Business Research
BLS	Basic Life Support
BRA	Business Recruitment & Attraction
BRE	Business Retention & Expansion
CAAS	Commission of the Accreditation of Ambulance Services
CAD	Computer Aided Dispatch Software System
CAPRA	Commission for Accreditation of Park and Recreation Agencies
CARES	Coronavirus Aid, Relief, and Economic Security Act
CDBG	Community Development Block Grant
CEDAB	Community and Economic Development Advisory Board
CFAI	Commission on Fire Accreditation International
CIE	Capital Improvement Element
CIP	Capital Improvement Program
CM	City Manager
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CST	Communication Services Tax
DEP	Department of Environmental Protection
DOT	Department of Transportation
DWP	Dallas White Park
EDC	Economic Development Council
EHEAP	Emergency Home Energy Assistance for the Elderly Program
EKG	Electrocardiogram
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operation Center
EPL	Employment Practices Liability
ESRI	Environmental Systems Research Institute, Inc.
FDIC	Federal Deposit Insurance Corporation
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency

FCCB	Federal Farm Credit Bank
FFEA	Florida Festival & Event Association
FGCU	Florida Gulf Coast University
FHLB	Federal Home Loan Bank
FICA	Federal Insurance Contributions Act
FNMA	Federal National Mortgage Association
FPL	Florida Power & Light
FRPA	Florida Recreation & Park Association
FRS	Florida Retirement System
FTE	Full-Time Equivalent
FW	Fixed Weir
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GDC	General Development Corporation
GDP	Gross Domestic Product
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GPS	Global Positioning System
HDPE	High-Density Polyethylene
HMGP	Hazard Mitigation Grant Program
HR	Human Resources
HVAC	Heating, Ventilation, and Air Conditioning
IAFF	International Association of Fire Fighters
ICMA	International City and County Manager's Association
ISO	Insurance Services Office, Inc.
IT	Information Technology
LAP	Local Agency Program
LEED	Leadership in Energy and Environmental Design
LIHEAP	Low Income Home Energy Assistance Program
LOC	Letter of Credit
MCO	Managed Care Organization
MCWTP	Myakkahatchee Creek Water Treatment Plant
MGD	Million Gallons per Day
MPO	Metropolitan Planning Organization
MRU	Maintenance and Repair Units
MSA	Metropolitan Statistical Area
MSTU	Municipal Service Taxing Unit
NDS	Neighborhood Development Services
NP2	North Port & Non-Profits United
NRPA	National Recreation & Parks Association
PBA	Florida Police Benevolence Association
PD	Police Department
PEMT	Public Emergency Medical Transportation
POL	Public Officials Liability
R&R	Replacement & Renewal

RDD	Road and Drainage District
RFP	Request for Proposal
RTIC	Real Time Information Center
ROI	Return of Investment
SAFER	Staffing for Adequate Fire and Emergency Response
SAN	Storage Area Network
SBA	State Board of Administration
SCBA	Self-Contained Breathing Apparatus
SGR	Strategic Government Resources
SHPO	State Historic Preservation Offices
SIB	State Infrastructure Bank
SLA	Service Level Adjustment
STC	Suncoast Technical College
SWFWMD	Southwest Florida Water Management District
SWOT	Strengths, Weaknesses, Opportunities, and Threats
TDS	Total Dissolved Solids
TPA	Third-Party Administrator
TRIM	Truth in Millage
UCR	Uniform Crime Reporting
UEBSS	Emergency Breathing Safety Systems on Self-Contained Breathing Apparatus
ULDC	Unified Land Development Code
USF	University of South Florida
WCS	Water Control Structure
WTP	Water Treatment Plant
WVID	West Villages Improvement District
WWTP	Wastewater Treatment Plant