

SECTION 013200

PROGRESS SCHEDULES

PART 1 - GENERAL

1.1 REQUIREMENTS INCLUDED

- A. Procedures for preparation and submittal of construction progress schedules and periodic updating using a critical path method schedule.
- B. A separate schedule of submittal dates for shop drawings, product data and samples, and dates reviewed submittals will be required by the City.
- C. Construction under this contract must be coordinated with the City's personnel and accomplished in a logical order to maintain existing facilities and to allow construction to be completed within the time allowed by Contract Documents.

1.2 FORMAT

- A. Prepare schedules as a horizontal bar chart or network with separate bar or node for each major portion of Work or operation, identifying first workday of each week and identifying each portion of the work that is critical to timely project completion.
- B. Sequence of Listings: The chronological order of the start of each item of work.
- C. Scale and Spacing: Provide space for notations and revisions.
- D. Sheet Size: 11-inches x 17-inches maximum. Electronic copies are preferred.

1.3 CONTENT

- A. Show complete sequence of construction by activity, with dates for beginning and completion of each element of construction.
 - 1. At a minimum, each bid item from the Bid Form shall be included as an activity or an explanation why a bid item is not included as an activity.
 - 2. Include arrows showing the dependencies between tasks.

3. Include the duration for each activity.

4. Indicate the total float.

- B. Identify each item by major Technical Specification Section number.
- C. Identify work of separate stages and other logically grouped activities.
- D. Show accumulated percentage of completion of each item, and total percentage of the work completed, as of the last day of each month.
- E. Coordinate content with requests for payment of completed work.
- F. The Contractor shall not manipulate float time which results in a schedule that varies substantially from the contract time allowed in these Contract Documents.

1.4 CITY RECOGNIZED HOLIDAYS

- A. Refer to Specification 011000 Summary of Work.

1.5 REVISIONS TO SCHEDULES

- A. Indicate progress of each activity to date and indicate projected completion date of each activity.
- B. Identify activities modified since previous submittal, major changes in scope, and other identifiable changes.
- C. Provide narrative report, if requested by the City, to define problem areas, anticipated delays, and impacts on schedule. Report corrective action taken or proposed and its effect.

1.6 SUBMITTALS

- A. Submit initial schedules within ten (10) days of the Notice to Proceed. After review, resubmit required revised data within ten (10) days.
- B. Submit revised progress schedules for review with each pay request.

1.7 DISTRIBUTION

- A. Contractor to distribute electronic copies of the schedules to the City, subcontractors, suppliers, and other concerned entities.
- B. Instruct recipients to promptly report, in writing, problems anticipated by

projections shown in schedules.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION