

North Port Parks & Recreation
6207 W. Price Blvd.
North Port, FL 34291
941-429-PARK (7275)



ADOPT-A-PARK Application

Date

Contact Name

Business/Org.

Address

City

State

Zip

Phone No.

Other Phone No.

Fax No.

Email

What park would your group like to adopt or beautify?

Describe the type of project or activity your group desires to perform.

Do you need tools and/or materials to perform the work assigned? If so, please specify.

Each adopting organization is responsible to schedule an activity project on a quarterly basis during the year. The term for the program is one year, renewable annually, if desired.

PARTICIPANT RESPONSIBILITIES

1. Each Participant must accept the terms and conditions contained in this Administrative Regulation as a condition of being allowed to participate in the Adopt-A-Park program.
2. Each Participant is responsible for performing all of the services identified on its application.
3. Each Participant must perform a minimum of four (4) hours of Approved Services at its Adopted Location quarterly, for a minimum of sixteen (16) total hours annually.
4. Each Participant must designate a representative responsible for coordinating and communicating with the Parks & Recreation Department.
5. Each Participant must organize, schedule, and supervise all volunteers and those performing Approved Services at its Adopted Location, and ensure that adult supervision is provided for anyone under 18 years of age.
6. Each Participant must ensure that all equipment and unused supplies provided by the City are returned timely and undamaged. Participant will be responsible for replacing or repairing any City property damaged while under its care or control.
7. Each Participant must submit a quarterly report to the Parks & Recreation Department identifying the Approved Services performed at its Adopted Location, the time spent performing the Approved Services, and any other information as required by the Parks & Recreation Department.
8. Participants must ensure all City safety guidelines are followed, and that each person participating in Approved Services at an Adopted Location completes and submits a Volunteer Release Form to the Parks & Recreation Department prior to performing any Approved Services.
9. Each Participant must exercise reasonable care, precaution, and due diligence to protect, maintain, and preserve all City owned property at their Adopted Location. Prior to and after the commencement of any Approved Services, Participants must conduct a thorough examination and inspection of the Adopted Location and any City-owned property provided, and identify any unsafe condition or defect. Immediately upon becoming aware of any unsafe condition or defect, Participants must notify the Parks & Recreation Department or other City authorized designee, and stop operations so as not to endanger persons or property. A Participant's failure to report, remedy, or make safe an unsafe or defective condition will relieve the City of all liability and responsibility for the unsafe or defective condition.
10. Without further direction from the City, Participants may perform any of the following Authorized Services at its Adopted Location:
 - A. Collect litter and debris.
 - B. Sweep sports court surfaces and pathways.
 - C. Remove weeds.
 - D. Refresh and replace mulch.
 - E. Report unusual or suspicious activity, vandalism, broken equipment, items in need of repair, or unsafe or unsanitary condition to the Parks & Recreation Department.
 - F. Maintain existing plants, flowers, and trees.
 - G. Promote the Adopt-A-Park program and Approved Services throughout the community
11. Upon receiving the prior written permission from the Parks & Recreation Department Director or designee, Participants may perform the following Approved Services at its Adopted Location:
 - A. Provide Approved Services outside the standard park hours for the Approved Location.
 - B. Repaint equipment.
 - C. Purchase and install plants, flowers, and trees.
 - D. Use power tools and motor-driven equipment.
 - E. Other Approved Services as described in the prior written permission.
12. Participants must abide by the City's facility rule and adhere to the following restrictions and safety guidelines:
 - A. Participants are prohibited from modifying field conditions, entering into facilities or buildings, moving equipment or creating situations that may be considered hazardous without prior authorization from the Parks & Recreation Department Director or designee.
 - B. Approved Services must not be provided during inclement weather.
 - C. Participants must not perform any activity outside of their physical capabilities.

- D. Participants must wear appropriate personal protection, including sunscreen, safety glasses, gloves, clothing, and shoes.
 - E. Participants must drink plenty of fluids.
 - F. Participants must beware of bees and other irritants at the Approved Location, and apply insect repellent as necessary.
 - G. Participants must remain aware of vehicle traffic when working near roadways and parking lots.
 - H. Participants must avoid picking up discarded syringes and/or needles, or coming into contact with unknown chemicals.
 - I. Participants must not approach or attempt to touch unfamiliar animals or pets.
13. If a Participant is required by law to obtain workers' compensation insurance, proof of such insurance in the statutorily required amounts must be provided to the Parks & Recreation Department. If a Participant is not required by law to obtain workers' compensation insurance, proof of such insurance in the statutorily required amounts must be provided to the Parks & Recreation Department. If a Participant is not required to obtain workers' compensation insurance, the Participant must provide proof of such exemption. No Participant will be permitted to perform any services until its insurance documentation is submitted to the Parks & Recreation Department.

CITY RESPONSIBILITIES

1. The City is responsible for the disposal of trash and debris from all Adopted Locations, and for providing Participants with the following:
 - A. Items necessary to perform Approved Services at Adopted Locations, including tools and materials such as gloves, trash bags, trash pickers, rakes, brooms, and paint.
 - B. Instruction and direction for Approved Services, including safety requirements.
 - C. Standard sign identifying the Participant and its contribution and commitment to the Adopt-A-Park Program.
2. The City has no responsibility or obligation to maintain or replace any plant, flower, or tree a Participant purchases or installs at an Adopted Location. In the event any work done by a Participant is damaged or destroyed by a third party or natural occurrence, the City, in its sole discretion, may replace or repair the damaged or destroyed item.

NOT AN ENDORSEMENT OF PARTICIPANT

The City does not endorse any aspect of a Participant, or a Participant's services, products, or message. The City's display of a Participant's name or message does not imply an affiliation with the Participant other than as outlined within the Participant's application and this policy; any implied affiliation is accidental. The City will reject any application where the involvement of the applicant may compromise the public's perception of the City's neutrality or its ability to act in the public interest. A Participant's participation in the Adopt-A-Park Program, and the views and opinions expressed by a Participant, do not necessarily state or reflect those of the City, its Commissioners, the Parks & Recreation Department, or the City's employees and must not be interpreted by the public as the City making a statement or taking an action that directly or indirectly advocates or endorses the Participant, its organization, product(s), or services.

Signature

Date