**REQUEST FOR 911 OR NON-EMERGENCY VOICE RECORDINGS**

*Please allow us a minimum of 10 working days to process your request.*

 Date of Incident (*must be within 90 calendar days*):

 Location:

 Time Call Placed: Agency Case Number:

 Phone Number Call Placed From:

 Requested By: Date:

 Number(s) Where You May be Reached:

 Your Relationship to the Caller:

Additional Comments or Pertinent Information that May Help Locate the Call:

*Please provide a CD-R or a cost of duplication of $.25 will be charged per CD*

Authorized By: NPPD Records Supervisor

 Date:

***Section 365.171(15), F.S., provides that the name, address, telephone number or personal information which may identify any person requesting emergency service by dialing “911” is exempt from Section 119.07(1), F.S. A CD-R recording of a “911” call is disclosed after the deletion of the exempt information.***

***This Section is Restricted for Use by Communications ONLY.***

 Operator/Position/ID: CD Copied By:

 Sent to: Date: