



# CITY OF NORTH PORT NORTH PORT, FLORIDA

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*Yesterday's Dream, Today's Reality,  
Tomorrow's Promise . . . .™*

## **ADOPTED ANNUAL BUDGET FY 2008—2009**



# City of North Port

Office of the City Manager

4970 City Hall Boulevard

North Port, Florida 34286

[www.cityofnorthport.com](http://www.cityofnorthport.com)

(941) 429-7000

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October 1, 2008

Citizens of North Port

City Commission

North Port, Florida

To the Citizens and Commissioners of the City of North Port:

The budget remains consistent with the City's financial objective of delivering quality services while remaining fiscally responsible to our citizens. Throughout the financial planning process, we were focused and diligent in listening to the community and the Commission, and in responding to their needs. Our plan is centered on creating value and achieving community outcomes in an accountable and measurable way. This budget reflects the priorities for the City of North Port to build community pride, to strengthen confidence in our public safety entities and to enhance the quality of life for our citizens. This plan is a culmination of the budget process that began in January and was completed with its final adoption on September 25, 2008.

The City of North Port is in sound financial condition. Over the past twelve months, the City's investment earnings have remained strong. The City's total investment earnings for Fiscal Year 2008 were lower as compared to Fiscal Year 2007 which was the result of some of the larger infrastructure project expenditures in Fiscal Year 2008, which reduced the average daily balance available for investment, and lowered investment earnings rates. The Fiscal Year 2007 Comprehensive Annual Financial Report (CAFR) was completed and all financial accounts were balanced. The City's outside auditors, CPA and Associates, completed the City's annual audit and noted no management deficiencies. The Finance Department was again recognized by the Government Finance Officers Association with the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year 2007 CAFR, twelfth consecutive year, and the Distinguished Budget Presentation Award for Fiscal Year 2008, fifth year. The City's strong financial picture is a result of the conservative management of the City's resources with careful attention to the community's goals and values. This budget provides the citizens of North Port with tax relief while keeping the City on course for long-term financial stability.

Fiscal Year 2008 brought significant challenges. On January 29, 2008, the citizenry of Florida passed Amendment #1 which grants an additional \$25,000 homestead exemption for properties over \$75,000 in value; caps the growth in taxable value for non-homestead property at 10% per year; grants a \$25,000 tangible property exemption to non-homesteaded business and landlords; and allows homeowners to move up to \$500,000 in tax benefits accrued from *"Save Our Homes"* to another home anywhere in Florida. The impact to property tax revenue as a result of Amendment #1 is a decrease of \$1.1 million. The slumping economy produced a 32% reduction in the City's gross taxable property assessment value. The overall impact on property tax revenue for the City is \$5.4 million for Fiscal Year 2009.

In response to the passing of Amendment #1, City staff met in early Spring to review the Fiscal Year 2008 Budget to determine areas in which the City could anticipate savings. In addition, with the projected reduction in the City's gross taxable property assessment value, staff developed a plan to trim more from the Fiscal Year 2009 Budget including departmental restructuring and a reduction in force.

The remarkable growth the City of North Port has experienced over the past five years, the Property Tax Reform Bill, Amendment #1 and the City's reliance on the local tax base are presenting new revenue challenges. City staff continues to analyze the potential long-term impacts of this new legislation and are looking for other revenue sources.

The Fiscal Year 2009 Adopted Budget addresses the goals and priorities as identified by City Commission on February 26, 2008. The department budgets reflect these goals and priorities. A primary priority for Fiscal Year 2009 is to maintain the same millage rate of 2.9805, which coupled with the reduction in gross taxable value, decreased the projected ad valorem taxes by \$5,108,385 from Fiscal Year 2008. Overall, the total City-wide adopted budget for Fiscal Year 2009 is \$134,491,206 which represents a decrease of \$16,511,295 or 10.93% from the Fiscal Year 2008 Adopted Budget of \$151,002,501. The total adopted General Fund budget for Fiscal Year 2009 is \$36,486,664, a decrease of \$5,225,640 or 12.53% from Fiscal Year 2008.

Summarized below are the goals and priorities used in the development of the FY 2009 Adopted Budget.

#### **GOAL – CUSTOMER SERVICE**

Providing excellent customer service is *"The North Port Way."* Two initiatives currently underway to enhance the quality and accessibility of the City's customer service are the City's website redesign and the implementation of online bill payment service. Both of these services provide greater opportunities to provide quality customer service to the citizens.

One of the priorities for the City Commission was to reduce the tax burden on the citizens of North Port while maintaining the same level of service. This budget reflects no increase in the millage, which provides the majority of the taxpayers in North Port a savings in City taxes.

Through the reallocation of resources and prioritization of spending, the City's total personnel expenditures decreased \$1.3 million from Fiscal Year 2008. The budget includes the elimination of twenty-four (24) positions and fourteen (14) layoffs. This is the first time the City has experienced a reduction in force of this magnitude. One full-time staff assistant position was approved for Social Services and five (5) part-time positions were added.

**GOAL – ENHANCED QUALITY OF LIFE**

North Port residents will also notice quality of life improvements throughout the City's transportation infrastructure, including the on-going road rehabilitation project to improve road conditions, new traffic signals and intersection improvements to improve traffic flow and sidewalks to enhance pedestrian safety especially near the schools. Phase 3 of the Sumter Boulevard road improvement project is scheduled to begin in Fiscal Year 2009 as well as the Toledo Blade Boulevard widening project which is scheduled to be completed in Fiscal Year 2009. Several projects within the Parks and Recreation Division are slated to begin in Fiscal Year 2009, including the Neighborhood Parks Renovations; the completion of the new Family Paw Park; the construction of the new Youth Community Center; the development of the Community Park to accommodate growth; and the continuation of the land acquisition of the Myakkahatchee Creek Corridor to preserve the natural beauty of the creek and to deal with the possible effects of flood damage. North Port Utilities continues the wastewater treatment plant expansion project. The Utility department will implement the new Backflow/Cross Connection Program this year which decreases the potential of contamination of the City's potable water supply.

The City of North Port's 2009 economic development efforts focus on activities to advance the City's *Economic Development Strategic Plan*; including the creation of opportunities that support business retention, expansion and growth; business recruitment aimed at stimulating new jobs; enhancing business and economic development marketing activity; implementing programs and strategies that promote a business-friendly environment; and promoting efforts to enhance the City's aesthetic values.

**GOAL – FISCALLY RESPONSIBLE**

In 2007, the City Manager implemented an extensive zero-based budgeting program to help the departments prepare for future budgets. In conjunction with the zero-based budgeting exercise, several Management Team meetings were conducted to help identify savings opportunities including consolidation of resources and increasing efficiencies for the Fiscal Year 2009 budget. As a result, this budget reflects a reduction in force, the consolidation and re-allocation of resources and an overall combined reduction in personnel and operating costs of \$847,134.

The City was scheduled to increase impact fees in December, 2008. In an effort to help stimulate local commercial development, the Commission delayed the increase one year; however, as one of the budget priorities, much needed capital projects are continuing as planned.

In summary, the overall 2008-2009 budget by fund type is as follows:

<b>Fund</b>	<b>FY 2008 Budget</b>	<b>FY 2009 Budget</b>
<b>Beginning Fund Balance</b>	<u>\$ 154,449,950</u>	<u>\$ 143,628,261</u>
<u>Revenues</u>		
General Fund	36,259,786	31,894,201
Special Revenue Funds	41,922,345	44,869,928
Capital Funds	10,429,397	8,663,878
Enterprise Funds	45,268,515	29,016,769
Internal Service Fund	<u>6,300,769</u>	<u>5,037,529</u>
Total Revenue	<u>140,180,812</u>	<u>119,482,305</u>
<u>Expenditures</u>		
General Fund	41,712,304	36,486,664
Special Revenue Funds	47,006,668	58,102,440
Capital Funds	1,611,370	2,916,370
Enterprise Funds	54,371,390	31,948,203
Internal Service Fund	<u>6,300,769</u>	<u>5,037,529</u>
Total Expenditures	<u>151,002,501</u>	<u>134,491,206</u>
<b>Ending Fund Balance</b>	<u><u>\$ 143,628,261</u></u>	<u><u>\$ 128,619,360</u></u>

#### **GOAL – PUBLIC HEALTH AND SAFETY**

The public safety of citizens remains at the forefront of priorities. This year, the City will continue to enhance public safety departments in a variety of ways. In the Police Department, this includes buying an additional radio for the communication center to facilitate the handling of increased calls for service and the construction of a Police Sub-Station located in Fire Station #82. The Police Department began the District Plan last year and in Fiscal Year 2009 this plan will be fully implemented. The program is designed to place accountability on the line supervisors in designated areas of the City.

In the Fire Rescue District, the construction of replacement Fire Station #82 continues along with the pre-construction phase of Fire Station #84 and the purchase of two replacement rescue vehicles. The construction of Fire Station #84 was moved up one year to meet the City's Comprehensive Plan and Fire Rescue Master Plan adopted level of service.

During these economically difficult times, the demand for Social Services has increased dramatically. This budget includes additional funding from a Community Foundation Grant for assistance to residents in need.

In the Public Works Department, the Solid Waste District is scheduled to replace four (4) front load refuse trucks and two (2) roll-off trucks through a lease purchase agreement. The replacement of these vehicles provides the opportunity for more efficient operations by maintaining an adequate fleet.

**GOAL - SUSTAINABILITY**

In Fiscal Year 2008, the City engaged the services of North Star Destination Strategies, a specialist in developing brand identity for communities, places, cities and destinations. This initiative helps to discover the City's "competitive identity" within the region which in turn provides useful information to community leaders in furthering community goals and sustainability.

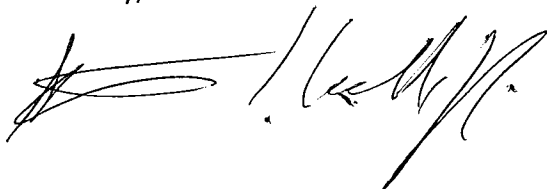
The City continues to expand its "*green*" initiatives including water re-use and conservation, construction and maintenance of City facilities, updating of the City's Comprehensive Plan, re-write of the Unified Land Development Code (ULDC) and establishing a "*green initiative*" task force. The Facility Study which began in Fiscal Year 2008 is scheduled for completion in Fiscal Year 2009. The study will provide recommendations in regard to the City's facility needs including location, structure type and feasibility.

The Parks and Recreation Division continues several projects to improve sustainability consisting of the Family Paw Park, Atwater Community Park, the Youth Community Center and several neighborhood park renovations. Several multi-year Public Works projects are continuing in Fiscal Year 2009. These include the Water Control Structure Repair Program, the Bridge Rehabilitation Program and the Sidewalk Program all of which improve the safety and sustainability of the City.

The FY 2009 Adopted Budget is an economical and prudent financial plan which focuses on ensuring the community values by providing a viable and sustainable quality of life for residents.

Finally, I would like to take this opportunity to thank the City Commissioners and Department Directors for their support, willingness and cooperation in the budget process. I look forward to working with each of them to continue addressing the challenges we face as we strive to ensure that North Port remains a great City in which to live, work and play.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steven S. Crowell, Jr.', written in a cursive style.

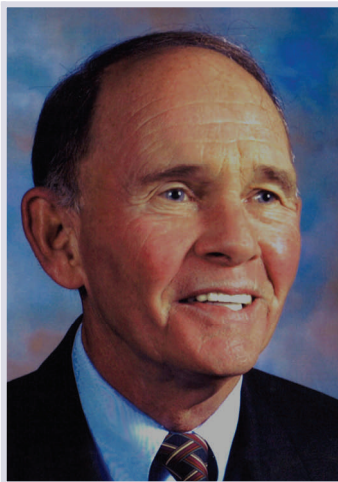
Steven S. Crowell, Jr.  
City Manager

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# **CITY OF NORTH PORT**

## **North Port, Florida**

### **COMMISSIONERS**



**FRED E. TOWER III**  
**CHAIR**



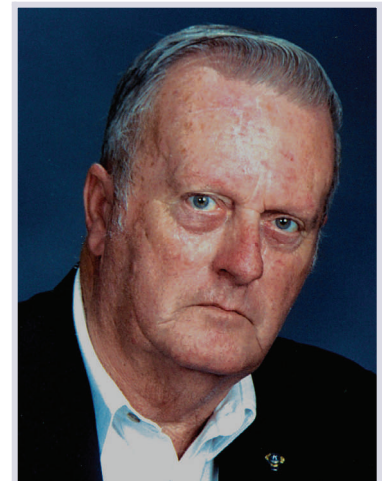
**VANESSA CARUSONE**  
**VICE CHAIR**



**BARBARA L. GROSS**



**JIM BLUCHER**



**RICHARD A. LOCKHART**



# CITY OF NORTH PORT, FLORIDA

## PRINCIPAL OFFICERS

### COMMISSIONERS

**Fred E. Tower III, Chair**  
**Vanessa Carusone, Vice Chair**  
**Barbara L. Gross**  
**Jim Blucher**  
**Richard A. Lockhart**

### CITY CLERK

**Helen Raimbeau**

### DEPUTY CITY CLERK

**Patsy Adkins**

### CITY ATTORNEY

**Robert K. Robinson**

### CITY MANAGER

**Steven S. Crowell, Jr.**

### ASSISTANT CITY MANAGER

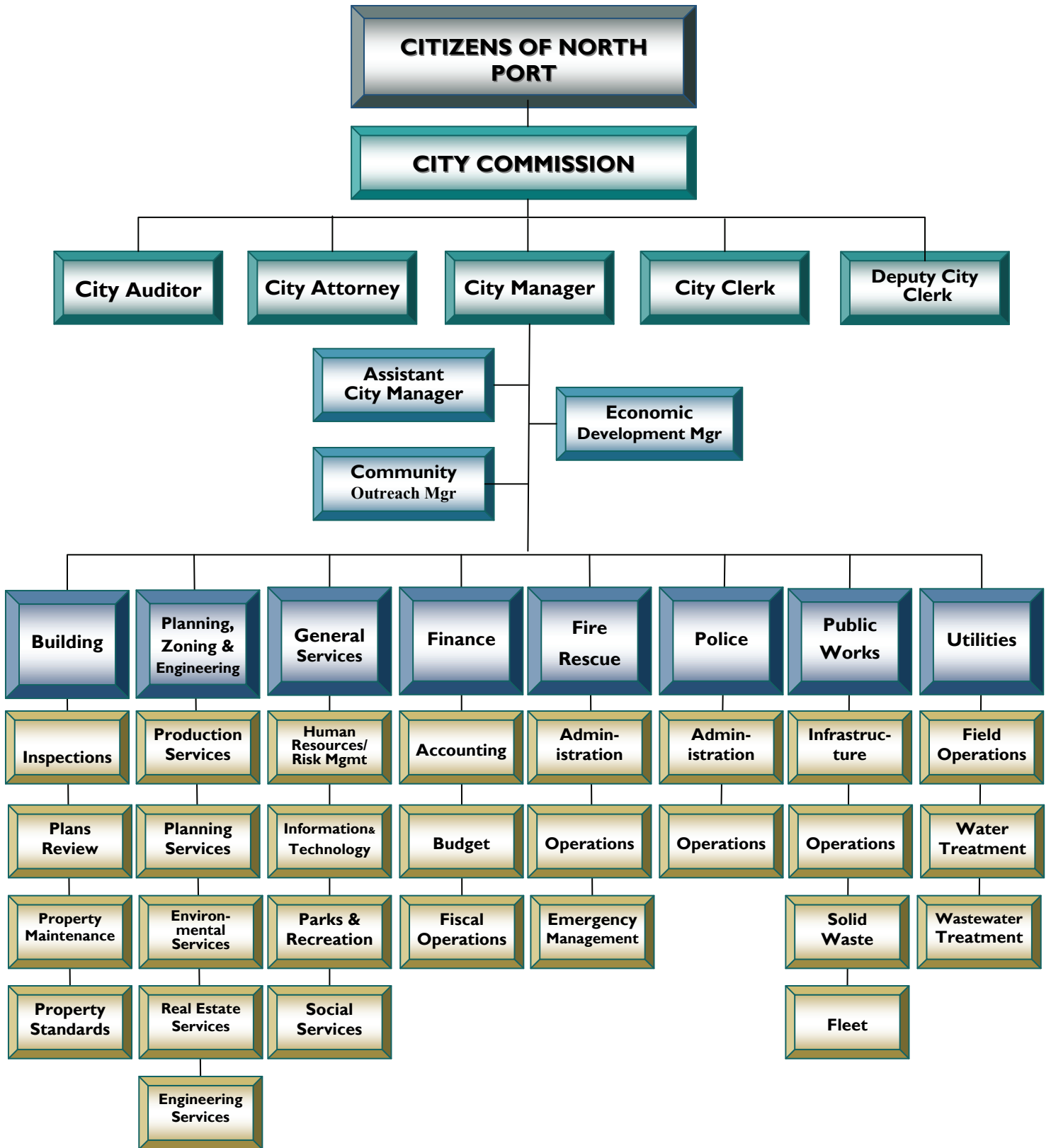
**Danny Schult**

<b>Building Director</b>	.....	<b>Scott Williams</b>
<b>Chief of Fire Rescue</b>	.....	<b>William Taaffe</b>
<b>Chief of Police</b>	.....	<b>Terry Lewis</b>
<b>Planning, Zoning &amp; Engineering Director</b>	.....	<b>Patrick S. Collins</b>
<b>Finance Director</b>	.....	<b>Terri Gould</b>
<b>General Services Director</b>	.....	<b>Sherry Borgsdorf</b>
<b>Public Utilities Director</b>	.....	<b>Cindi Mick</b>
<b>Public Works Director</b>	.....	<b>Branford Adumuah</b>





# CITY OF NORTH PORT, FLORIDA



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*Thank you to everyone involved  
in the preparation and creation of the  
Fiscal Year 2009 Budget.*

*and*

*Special acknowledgement to the  
City's Finance Department Staff.*

*Terri Gould, Finance Director  
Charlina Lowrie, Budget Manager  
Jane Emerson, Executive Assistant*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of North Port  
Florida**

For the Fiscal Year Beginning

**October 1, 2007**

*Charles S. Cox*

President

*Jeffrey R. Brown*

Executive Director



The Government Finance Officers Association  
of the United States and Canada

*presents this*

**CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION**

*to*

**Finance Department  
City of North Port, Florida**



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.*

Executive Director

Date

March 05, 2008



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# INTRODUCTION



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

# CITY OF NORTH PORT FLORIDA

## INTRODUCTION

### *Readers Guide*

#### **Included in this document:**

The City's Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year 2009 and the future. It includes the day-to-day operating funds and capital improvement funds.

The document is segregated into an introduction, a budget overview of all City funds, detailed presentations by fund and department, the Capital Improvement Program and other supplemental information.

Included in the introduction to the City of North Port are a description of the City and related statistics, demographics and tax structure, a discussion of City funds, basis of accounting and budgetary control, a calendar of annual budget activities and the financial policies of the City.

#### **Reading this document:**

The budget document is organized by fund. Each fund includes revenues, expenditures and a description of each department budgeted from that fund. The General Fund has the largest number of departments and accounts for approximately 28% of the City's total budgeted expenditures. A listing of the departments by fund can be found in the Table of Contents in the front of this document. Departments or funds that include staff are operating funds and generally include the following:

- \* A purpose statement.
- \* A description of operations including services provided.
- \* Department goals and related strategies
- \* Funding source
- \* Personnel
- \* Expenditures by category (3 years)

The FY 2009 Adopted column reflects the City Commission's adopted budget.

The Capital Improvement Program of this document includes a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2009 through 2013. The programmed projects for FY 2009 are adopted as a part of the budget.

The information presented in the budget document is best understood when considered from the broader perspective of the environment in which the City operates. The budget is a financial plan that reflects the City's existing and future resources and claims on those resources. Information useful in assessing the financial plan includes a summary of the local economy, current and planned City capital projects and acquisitions, cash management and investment practices, risk management policies, long-range non-financial goals and the City's demographics.

### **Introduction to the City**

The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission, and professional staff hired by the City Manager.

The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is a living document that evolves with the community.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing community. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skill, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

### **Local Economy**

North Port is a young, vibrant community with an estimated 2008 population of approximately 56,316. The City was incorporated in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 residents. The growth pace is anticipated to continue over the next five years with a projected population increase of over 30%, reaching 65,000 people. North Port is expected to average 3,000 new residents and 1,900 new households a year over the next five years. This fast growth rate is in contrast to Sarasota County's projected increase of 10% and the United States projected increase of less than 5% for the same five year period.

North Port has a relatively young population with an average age of 38 compared to Sarasota County's average age of 50, and is only slightly higher than the United States average age of 36.5. The majority of North Port's approximately 22,200 workforce commutes to employment opportunities outside the City. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.



North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping, upgraded new commercial building appearance standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City is having challenges keeping up with its infrastructure needs, including developed business and light industrial sites with infrastructure.

The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension. North Port has four elementary schools, a middle school, and a high school. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45 minute drive, and its main Tampa campus within a 90 minute drive. Manatee Community College serves North Port through its Venice Campus five minutes west of North Port on US 41. The Edison College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45 minute drive.

For FY 2009, the City tax rate remained at 2.9805. Ad Valorem (property) taxes make up approximately 35% of the General Fund revenues, excluding transfers and fund balance. Below is a chart that shows the direct and overlapping property tax rates for the last ten fiscal years.

Fiscal Year	City of North Port Operating Millage	Sarasota County Rate	School Board of Sarasota County	Total Direct and Overlapping Rates
2009	2.9805	4.8538	7.0450	14.8793
2008	2.9805	4.8538	7.1230	14.9573
2007	3.3000	5.3159	7.2100	15.8259
2006	4.9000	5.5159	7.8610	18.2769
2005	4.9000	5.5639	8.3660	18.8299
2004	5.0000	5.6228	8.7930	19.4158
2003	4.5000	5.5489	9.2870	19.3359
2002	4.5500	5.5653	8.4880	18.6033
2001	4.6500	5.5758	8.5440	18.7698
2000	4.8000	5.5794	8.5370	18.9164

Information provided by the Sarasota County Tax Collector.

Note: Overlapping rates are those of county governments that apply to property owners within the City of North Port.

### **Long-Range Non-Financial Goals**

The long-range non-financial goals for the City of North Port are set forth in the adopted City Comprehensive Plan as follows:

- To ensure that the character and location of land uses maximizes the potential for economic benefit and the enjoyment of natural and man-made resources by citizens while minimizing the threat to health, safety and welfare posed by hazards, nuisances, incompatible land uses and environmental degradation.
- To promote an intensive mixture of employment, goods and services and residential uses in Activity Centers; to promote a wide variety of residential and employment alternatives; to achieve the highest standards of quality in the urban environment; and to provide a balance and healthy tax base.
- To serve all developed residential, commercial and industrial areas with potable water and sanitary sewer in order to maintain the adopted level of service standards based upon the City's population.
- To promote a pattern of development that will overcome the problems associated with urban sprawl; encourage a better jobs/housing balance; promote a pattern of development that will reduce reliance on the personal automobile by allowing greater variety of land uses closer to work and home; protect and enhance environmental assets and provide for an orderly transition from rural to urban land use through a planning process that couples a build out vision with proper timing and location of adequate public facilities.
- To develop an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction practices.
- To provide a stormwater management system which protects real and personal properties, preserves natural resources, maintains recharge to the surficial aquifer and maintains or improves the quality of surface water runoff.
- To protect, conserve and enhance its natural, environmental and historic resources to ensure sustainable environmental quality for the future.
- To develop and maintain a community park and recreation system that will provide a diverse range of active and passive recreational opportunities and facilities to meet the needs of the residents.
- To encourage that all present and future residents of the City of North Port have access to housing that is safe, decent, standard and affordable.

## **Long-term Capital Initiatives**

The City of North Port's Capital Improvement Program (CIP) consists of capital projects that reflect the City's infrastructure needs over a five-year time frame and includes assets with long-term value, such as buildings, roads, bridges and parks. The CIP not only includes on-going capital requirements but also includes capital additions that are necessary to comply with the Growth Management Act of 1985, as amended. The Growth Management Act requires the adoption of the Comprehensive Plan, which details the additional infrastructure necessary to handle projected population increases. The CIP differentiates these capital projects from those of an on-going nature by designating them as level of service projects. In addition, the adoption of Senate Bill 360 includes new requirements for funding the CIP. Essentially, the bill requires that sufficient revenues are available or will be available from "committed funding sources" to fund the projects in the first three years of the five-year CIP schedule. In addition, projects that may be funded by grants, either fully or partially, must be an approved "committed funding source" for the first three years of the schedule and the application process is underway for years four and five.

## **Capital Improvement Plan Highlights**

- Reconstruction of Sumter Blvd. and Toledo Blade Blvd. to four-lane roads in order to maintain the adopted transportation level of service.
- Road construction and improvements to meet the challenge of extensive growth of the City.
- Construction of several pedestrian bridges.
- Building of three new fire stations to meet the City's public safety needs.
- Construction of a fire and police training facility.
- Phase 4 of the Aquifer Storage and Recovery (ASR) well continues and includes engineering, hydro-geological testing and laboratory services.
- Development and construction of a new community park at Atwater and Price Blvd.
- Water and sewer expansion project.

## **Cash Management**

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is kept at the local bank, which also provides compensating balances for services. An overnight repurchase arrangement is used to earn interest on the local funds. The remainder of our funds are invested according to the City's investment policy, which is adopted by the Commission and can only be amended by the Commission.

Investable money is managed through a contractual arrangement with an investment advisor. The investment advisor assists the City in finding appropriate and legal investments to ensure the safety and necessary liquidity of the City's financial resources.

## **Group Health and Risk Management**

The Human Resources Division is responsible for the administration of the City's group health plan. This plan includes health, dental, vision, life and disability benefits. Employee premiums are paid by the various operating departments based on projected costs for the program. Employees who elect dependent coverage must participate in the costs of providing this insurance. The Risk Management section of the Human Resources Division is charged with administering the City's employee safety programs, which include training, accident monitoring, safety equipment approval and safety committee oversight.

The philosophy of Risk Management is to take a proactive approach to prevent losses due to personal injuries and property damage by establishing communications with all departments within the City regarding accident prevention.

## **Pension Plans**

The City of North Port has three defined pension plans, which includes the Florida Retirement System, the North Port Police Officers' Pension Trust Fund and the North Port Firefighters' Pension Trust Fund. The Florida Retirement System is administered by the State of Florida and is available to general employees. The North Port Police Officers' and Firefighters' Pensions are administered by a Board of Trustees that report to the City Commission. Plan administration and investment management is the responsibility of these boards as well. Assets are held separately and may be used only for the payment of benefits to the members and administrative expenses of the respective plans. Benefits vary depending on the particular membership in the plans.

The City administration and the Pension Boards closely monitor the future costs of both benefit improvement and changes in retirement trends of employees. Recommendations of the actuaries and fund performance monitors are carefully considered, and the City takes appropriate measures to ensure the actuarial soundness of the pension plans.

**Demographics**

- *CLIMATE:* Although North Port is inland, our weather is influenced by the Gulf of Mexico. The average annual temperature of 76 degrees makes year-round living a pleasure and the City is host to many seasonal residents as well.
- *TRANSPORTATION:* North Port encompasses fourteen miles of Interstate I-75 within its boundaries. It has two international airports within 45 minutes making the City accessible to most major markets.
- *ENVIRONMENT:* North Port has an unspoiled natural environment where wildlife flourishes among 95 miles of freshwater canals. North Port is also the only city in Florida that contains a state forest, Myakka State Forest, within its corporate boundaries.
- *POPULATION:* Since 2000, North Port’s population has grown 94% making it one of the fastest growing cities in Florida and ensuring businesses plenty of workers and consumers, now and in the future. The following is the history of population growth in North Port.

Year	Population <sup>a</sup>	Personal Income	Per Capita Personal Income <sup>b</sup>	Unemployment Rate <sup>c</sup>
1960	178	Not available	Not available	Not available
1970	2,244	Not available	Not available	Not available
1980	6,205	Not available	Not available	Not available
1990	15,668	Not available	Not available	Not available
1997	16,708	\$ 418,983 100	\$ 25,075	3.1%
1998	17,672	451,961,400	25,575	2.9%
1999	18,749	480,968,097	25,653	2.6%
2000	22,797	557,733,312	28,761	3.6%
2001	25,235	725,755,074	28,761	4.0%
2002	27,448	789,431,928	28,761	4.9%
2003	31,352	901,714,872	28,761	4.8%
2004	35,721	1,027,371,681	28,761	4.2%
2005	41,000	1,521,633,000	37,113	3.3%
2006	47,770	2,243,518,050	46,965	3.6%
2007	53,732	2,617,905,576	46,486	7.8%

Source:

<sup>a</sup> U.S. Census Bureau and the Bureau of Economic and Business Research, University of Florida

<sup>b</sup> Bureau of Economic and Business Research, University of Florida; County data is used due to no city data being available.

<sup>c</sup> U.S. Bureau of Labor Statistics



Employer	Business Type	PRINCIPAL EMPLOYERS (Year Ending 2007)			PRINCIPAL EMPLOYERS (Year Ending 2006)		
		Total Employees	Rank	Percentage of Total County Employment	Total Employees	Rank	Percentage of Total County Employment
School Board of Sarasota County	Education	5,447	1	3.22%	5,657	1	3.20%
Sarasota Memorial Hospital	Healthcare	4,128	2	2.44%	4,181	2	2.35%
Sarasota County Government	Governing Entity	3,552	3	2.10%	3,633	3	2.05%
Publix Super Markets	Grocery Store	3,042	4	1.80%	3,088	4	1.75%
PGT Industries	Vinyl Enclosures	1,780	5	1.05%	2,000	5	1.13%
Wal-Mart	Retail Discount Store	1,277	6	0.75%	1,318	6	0.75%
CEMEX, Inc.	Concrete Mfr.	n/a	n/a	n/a	1,200	7	0.68%
Venice Regional Medical Center	Healthcare	927	7	0.55%	1060	8	0.57%
Nielsen Media Research	Media Research	700	8	0.41%	716	9	0.40%
Target	Retail Discount Store	659	9	0.39%	n/a	n/a	n/a
Sarasota Herald Tribune	News Media	533	10	0.32%	n/a	n/a	n/a
Sun Hydraulics	Metal Mfr.	n/a	n/a	n/a	700	10	0.40%

Source:  
Sarasota County Office of Fiscal Planning

Taxpayer	PRINCIPAL PROPERTY TAX PAYERS (Fiscal Year 2007)			PRINCIPAL PROPERTY TAX PAYERS (Fiscal Year 1998)		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
New Vista Properties	\$ 40,058,400	1	0.71%	-	-	-
Marsh Creek Holdings Ltd	21,358,600	2	0.38%	-	-	-
Windemere Homes, Inc	17,838,900	3	0.32%	-	-	-
Adams Homes of NW Florida, Inc	13,681,300	4	0.24%	-	-	-
PGCI II LLC	13,639,413	5	0.24%	-	-	-
Vestcor Fund XVII Ltd	12,584,000	6	0.22%	-	-	-
Florida Power & Light	9,630,200	7	0.17%	\$ 3,270,551	6	0.64%
JSD Limited Partnership	9,574,700	8	0.17%	-	-	-
Home Depot USA Inc	9,179,100	9	0.16%	-	-	-
North Port Park of Commerce	8,506,800	10	0.15%	-	-	-
Atlantic Gulf Communities	-	-	-	10,562,293	1	2.06%
Dennis J Fullenkamp TTEE	-	-	-	6,133,402	2	1.20%
Sbal Trace Development Corp	-	-	-	5,486,114	3	1.07%
Nationsbank of Florida	-	-	-	3,952,108	4	0.77%
Ezon Investment Co	-	-	-	3,921,868	5	0.77%
Quality Health	-	-	-	2,902,402	7	0.57%
North Port Retirement Center, Inc	-	-	-	2,682,500	8	0.52%
North Port Village Shopping	-	-	-	2,139,251	9	0.52%
Koch, Moss & Oynick Partnership	-	-	-	1,207,268	10	0.24%
	<u>\$ 156,051,413</u>		<u>2.76%</u>	<u>\$ 42,257,757</u>		<u>8.36%</u>

Source:  
Sarasota County Property Appraiser

## FINANCIAL CONTROL

### Tax Structure

#### Ad Valorem Tax Millage Rate

The City of North Port is only one of several taxing authorities for which property owners are assessed property taxes. Each year, the Sarasota County Property Appraiser's Office determines the "assessed value" of each parcel in the county. Parcel owners subsequently receive two notices: the "Notice of Proposed Property Taxes" (TRIM) from the Property Appraiser and the "Notice of Non-Ad Valorem Assessments" from the Tax Collector.

The notices are designed to inform property owners of the proposed millage rates, assessment amounts and exemption, if any, that each taxing authority proposes to levy, plus the time and location of public hearings required to be conducted by each authority.

The following table illustrates the millage rates by taxing authority on the properties in the City of North Port.

Fiscal Year	City of North Port	Sarasota County*	School District	Total Millage
2000	4.8000	5.5794	8.5370	18.9164
2001	4.6500	5.5758	8.5440	18.7698
2002	4.5500	5.5653	8.4880	18.6033
2003	4.5000	5.5489	9.2870	19.3359
2004	5.0000	5.6228	8.7930	19.4158
2005	4.9000	5.5639	8.3660	18.8299
2006	4.9000	5.5159	7.8610	18.2769
2007	3.3000	5.3159	7.2100	15.8259
2008	2.9805	4.8538	7.1230	14.9573
2009	2.9805	4.8538	7.0450	14.8793

**Source:** Sarasota County Tax Collector

\*Includes General Revenue, Mosquito Control, Sarasota Memorial Hospital, West Coast Inland Navigation, Southwest Florida Water Management District, Manasota Basin and Bond Debt Service (general obligation and environmentally sensitive lands).

#### Taxable Property

The following chart lists the assessed value and taxable value of the property in the City of North Port over the last eight years.

Year	Residential Property	Commercial Property	Industrial Property	Personal Property	Less: Tax-Exempt Property	Total Taxable Assessed Value
2001	989,846,443	72,714,340	115,741,354	61,054,585	318,308,059	921,048,663
2002	1,138,196,429	83,565,134	152,073,153	71,665,993	374,619,845	1,070,880,864
2003	1,421,459,462	104,782,400	176,123,085	73,055,955	456,733,915	1,318,686,987
2004	1,995,243,394	124,640,500	223,080,926	72,362,507	625,218,116	1,790,109,211
2005	3,288,067,713	172,819,700	342,853,528	72,815,996	919,599,648	2,956,957,289
2006	5,584,415,062	274,285,900	418,069,574	105,641,248	1,451,274,746	4,931,137,038
2007	5,964,293,322	331,794,600	483,870,542	135,343,082	1,288,064,060	5,627,237,486
2008	4,160,960,390	301,552,600	450,063,490	207,098,282	1,299,768,078	3,819,906,684

**Source:** Florida Department of Revenue

The Sarasota County Tax Collector collects property taxes on behalf of each municipality within county boundaries. By May 31<sup>st</sup> during each year for which taxes are levied, all taxes have been collected and remitted to the City or the delinquent taxes are raised by public auction or tax certificates and the proceeds are remitted to the City shortly after the certificates are sold.

The major dates in this process are:

June 30 <sup>th</sup>	Property Appraiser certifies the taxable value to the taxing authority.
September 11 <sup>th</sup>	Millage ordinance approved.
October 1 <sup>st</sup>	Beginning of City's fiscal year for which tax is to be levied.
November 1 <sup>st</sup>	Tax bills mailed.
November 1 <sup>st</sup> – March 31 <sup>st</sup>	Property taxes due.
April 1 <sup>st</sup>	Taxes delinquent.
May 31 <sup>st</sup>	Tax certificates sold by County.

**Other Tax Rates**

Electric Franchise Tax	5.9% of billed revenues within the City less actual write offs – A franchise agreement with Florida Power & Light.
Electric Utility Service Tax	2% of payments received by the seller Florida Power & Light
Communications Services Tax	6.32% tax on monthly usage of communication devices.
Discretionary Sales Surtax	One (1) cent sales tax voted county-wide and distributed based on population
County 9 <sup>th</sup> Cent Fuel Tax	One (1) cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. Fuel dealers submit the tax to the state. The state redistributed to the City based on State population formula.
First Local Option Gas Tax	Six (6) cents per gallon on motor fuels sold in Sarasota County. Collected by the state and redistributed to the City based on State population formula.
Second Local Option Gas Tax	Five (5) cents per gallon on motor fuels sold in Sarasota County. Collected by the state and redistributed to the City based on State population formula.
Natural Gas Franchise Tax	6% of billed revenues within the City – An agreement with Peoples Gas Systems.

**Financial Structure**

The accounting of the operations of the City is organized on the basis of funds each of which is considered a separate accounting entity. In accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts which is established to record cash and other financial resources, liabilities, fund equity and changes thereto. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Recent changes to governmental reporting requirements have created a definition that separates major funds and non-major funds. Major funds are those with revenues, expenditures, assets or liabilities that make up at least ten (10) percent of the total for the fund category or type (governmental and enterprise types) and at least five (5) percent of the aggregate amount of all governmental and enterprise funds. The City budgets for all of its major funds and non-major funds. The following funds are used in accounting for the financial operations of the City. The specific funds that are subject to appropriation in the annual budget are enumerated.

**Governmental Funds**

**General Fund**

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

**Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Inspector Education (Fund 102)**

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

**Law Enforcement Trust (Fund 105)**

Revenues are derived from the sale of forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as “National Night Out” and “Do the Right Thing”.

**Road and Drainage District Fund (Fund 107)**

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

**Police Education Fund (Fund 108)**

Revenues are generated from fines and are used to provide training for police officers.

**Fire Rescue District Fund (Fund 110)**

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire emergency services and public safety.

**Tree Fund (Fund 115)**

The fund accounts for proceeds of fines and assessments that are restricted for tree maintenance and tree purchases.

**Solid Waste District Fund (Fund 120)**

The Solid Waste District special revenue fund is used to account for proceeds of district assessments that are restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

**Escheated Lots Fund (Fund 144)**

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

**Escheated Lots Fund – Roads (Fund 145)**

The fund accounts for the Commission appropriated monies from the Escheated Lots Fund that are restricted for road improvements.

**Escheated Lots Fund – Parks (Fund 146)**

The fund accounts for the Commission appropriated monies from the Escheated Lots Fund that are restricted for park improvements.

**Law Enforcement Impact Fee Fund (Fund 150)**

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to law enforcement public safety.

**Fire Impact Fee Fund (Fund 151)**

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to fire public safety.

**Parks and Recreation Impact Fee Fund (Fund 152)**

Revenues derived from new residential construction that is restricted to growth-related projects as they are related to parks and recreation.

**Transportation Impact Fee Fund (Fund 153)**

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to transportation.

**Solid Waste Impact Fee Fund (Fund 156)**

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to the collection and removal of solid waste.

**General Government Impact Fee Fund (Fund 157)**

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to the general services of the City.

**Building Fund (Fund 450)**

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

**Fleet Maintenance Fund (Fund 520)**

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

**Debt Service Funds**

The City does not use debt service funds to account for bond related activity. Payments on bonds that pertain to the City's governmental activities are made by the general fund. The remaining bond payments, specifically the Utility System Refunding Revenue Bonds, are made by the Utilities Enterprise Fund.

**Capital Projects Funds**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

**Infrastructure Surtax-One Cent Sales Tax Fund (Fund 305)**

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects.

**Municipal Building Construction Fund (Fund 315)**

The Municipal Building or City Hall/Police Station Construction Fund includes Series 2003 bond proceeds to be used exclusively for the construction of the New City Hall and Police Station.

**Maintenance Facility Construction Fund (Fund 320)**

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility. For the FY 2008 Adopted Budget, \$5,000,000 is appropriated from the General Fund fund balance towards project.

**Proprietary Funds****Enterprise Funds**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Utility Funds (Funds 420-424)**

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, financing and related debt service. The billing and collection services are provided by the Finance Department in the General Fund. All revenues post to the Utility Funds.

**Internal Service Funds**

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

**Employee Benefit Fund (Fund 610)**

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

### **Fiduciary Funds**

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the budget because the resources of those funds are not available to support the City's own programs.

### **Trust Funds**

Trust funds are used to administer resources reserved and held by a governmental unit as the trustee or as the agent for others. Use of these trust funds facilitates the discharge of responsibilities placed upon the governmental unit by virtue of law or other authority.

#### **Police Officers' Pension Trust Fund**

This fund is used to account for receipts and disbursements, as authorized by the respective pension board.

#### **Firefighters' Pension Trust Fund**

This fund is used to account for receipts and disbursements, as authorized by the respective pension board.

### **Agency Funds**

#### **County Road Impact Fees Fund**

This fund is used to account for county road impact fees collected for and disbursed to Sarasota County.

#### **Education Impact Fees Fund**

This fund is used to account for education impact fees collected for and disbursed to the Sarasota County School Board.

#### **General Government Facilities Impact Fees Fund**

This fund is used to account for general government facilities impact fees to fund the cost of services created by new residents of the municipalities and the County collected for and disbursed to Sarasota County.

#### **Justice Facilities Impact Fees Fund**

This fund is used to account for justice facilities impact fees to fund the cost of services created by new residents of the municipalities and the County collected for and disbursed to Sarasota County.

### **Basis of Financial Accounting**

Governmental Funds are accounted for in accordance with generally accepted accounting principles (GAAP) using the modified accrual basis with revenues recorded when measurable and available and expenditures recorded when the services or goods are received and the liabilities incurred.

All Proprietary Funds are accounted for in accordance with generally accepted accounting principles (GAAP) using the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

### **Basis of Budgetary Accounting**

The annual budgets for all funds are prepared and monitored in accordance with generally accepted accounting principles (GAAP) using the modified accrual basis of accounting, with revenues recorded when measurable and available; and expenditures recorded when the services or goods are received and the liabilities incurred. Unexpended or uncommitted appropriations lapse at year-end; and appropriations committed by way of contract or purchase orders for capital projects are rolled into the new fiscal year.

## **BUDGETARY CONTROL**

### **The Financial Plan (Budget)**

This document represents a multi-faceted financial plan for the City of North Port for the fiscal year from October 1, 2008 to September 30, 2009. It also serves as a statement of policy, a financial plan, an operations guide and a communications device. The financial plan is based upon the projection of revenues and the allocation of these resources to expenditures that optimally achieve the City Commission's goals.

### **Structure**

The budget is structured consistently with the financial structure that was previously discussed in the Financial Control section. More specifically, different fund types are used to account for certain resources. Each fund is broken down by department and further by object classification of the expenditure.

- Objects include:
- Personnel
  - Operating
  - Capital
  - Debt Service
  - Grants and Aids
  - Other Uses (transfers and subsidies)

The objects listed can exist in all accounting funds including General Fund, Special Revenue Funds, Enterprise Funds and Internal Service Funds.

### **Capital Improvement Program**

The City's five-year Capital Improvement Program (CIP) included in this document details major infrastructure type improvements or construction projects and major vehicles or equipment purchases. The CIP details the necessary capital outlays by year and the sources of funding for these outlays by year; by project; by project type and in total. In addition, an individual project may affect the operating budget either currently or in the future. For example, the construction of a new facility may require not only increased debt service charges to finance the construction, but will also require additional expenditures in the operating budget. This may increase property taxes or user fees. Ongoing costs, like these, are specifically identified by each project in the CIP.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City's Comprehensive Plan is assured by the involvement of both the Planning Department and its Board and the Engineering Department. In addition, the adoption of Senate Bill 360 includes new requirements for funding the CIP. Essentially, the bill requires that sufficient revenues are available or will be available from "committed funding sources" to fund the projects in the first three years of the five-year CIP schedule. In addition, projects that may be funded by grants, either fully or partially, must be an approved "committed funding source" for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the engineering department of any modifications or additions that are necessary.

### **Strategic Plan**

Since the year 2000, the population of the City of North Port has more than doubled and is projected to grow by 34% over the next five years. In FY 2007, the City began the process of strategic planning by using an outside consulting service to develop a Business and Economic Development Strategic Plan. The plan was finalized at the beginning of FY 2008.

The City utilizes the framework and structural support of the City's mission and vision statements as well as the City priorities to develop the annual budget. Additionally, the results of the Annual Citizens Survey offer insights into developing the annual budget.



### **Vision Statement**

Ensuring our community values by providing a viable and sustainable quality of life for our residents.

### **Mission Statement**

The City of North Port will provide the health, safety and welfare services to our residents which would not be provided or could not be provided efficiently or equally without the intervention of government at the local level.

The City will provide said services in a professional and cost effective manner, and only by listening to those who have put us in the position to serve them, our residents.

### **City Goals**

Supported by the City's mission statement, the City Commission and staff provide services to the community based on the following priorities.

- Customer Service: An accessible government that is focused and diligent in listening to the community and responding to their needs.
- Enhanced Quality of Life: An aesthetically pleasing, environmentally-friendly, physically and socially connected community that is safe and provides for an improved quality of life for our citizens.
- Fiscally Responsible: A fiscally responsible government that provides quality services in a cost effective manner to our residents.
- Public Health and Safety: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
- Sustainability: A source of values that focus on renewable resources for a viable community.

### **Service Level Budgeting**

Early in the budget process, usually in February, the City Manager, departmental directors and other key budgeting staff meet with the City Commissioners for a goals and priorities setting workshop. At this time, Commission provides direction in regards to level of service. If a "current service level" or a "continuation of service" is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a budget request.

The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

### **Performance Measures**

A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes is called a performance measure. The City is in the early stages of developing performance measures that provide a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness. Through discussion and training, the departments are learning to accumulate specific data that provides meaningful measures of performance. Therefore, the department budgets may reflect certain output measures, but the translation of such information into effective and efficient performance measures is still being developed.

### **Developing the Budget**

The City's fiscal year begins October 1. By January, staff is already beginning preparations for the next budget year. In February, staff and the commissioners meet for a goals and priorities setting workshop. Staff presents a list of budget

discussion points including such items as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. During April departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement request for the Capital Improvement Program. Early in May, all departmental budgets are due to the City Manager and the Finance Budget Division. After a review of the department budget submissions by the finance budget division and the City Manager, each department and/or division managers meet with the City Manager and finance to discuss their respective departmental budgets. Concurrently, the Engineering department is preparing the Five-Year Capital Improvement Program. By early June, the City Manager submits to the City Commission the City Manager Recommended Budget and the Five-Year CIP for the fiscal year beginning October 1. Prior to July, a week-long budget workshop is held. Citizens present their concerns and needs to the Commissioners. During the workshops, the Commission directs staff to make any proposed changes to the recommended budget and CIP. If the Commission does not request additional workshops in August, then the Tentative Budget with the commission directed changes and any updated state revenue estimates is prepared and submitted to the Commission for review prior to the September Tentative Budget and Millage Hearing. After two hearings in September, but prior to October 1, the budget is enacted by ordinance. To exhibit this process in more detail, the budget calendar and cycle are included.

### CITY OF NORTH PORT

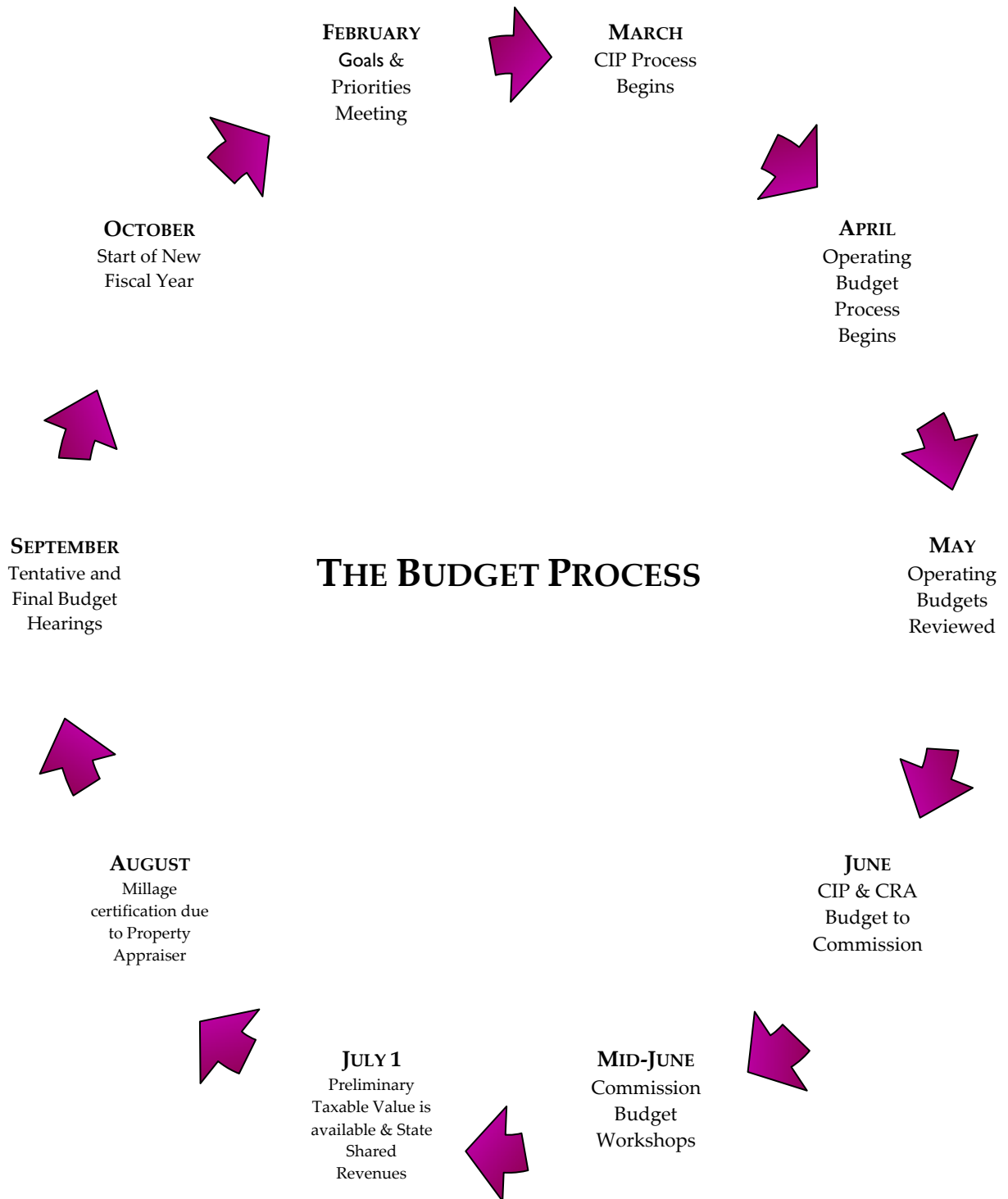
Budget and Financial Calendar (as amended by Commission on 05/12/08)  
Fiscal Year 2008-09

February 19	Finance distributes budget preparation instruction packet and budget forms. Forms are placed on the P drive for access. Planning/Building sends out population projection, census information, and building construction projections to Management Team for review and discussion.
February 26	Special Meeting with Commission setting budget priorities, assumptions and goals.
March 14	Management Team (and department budget preparation staff) meets and Finance distributes Budget Manual & Instructions (including various revenue forecasts), Instructions are given. (10 am – 5 pm).
March 17-18	All Departments will meet with Management Team and City Manager to discuss, review, evaluate, and coordinate CIP requests. Planning Dept. to present Level of Service Report. (10 am – 5 pm).
March 4-May 2	State of Florida Legislative Session.
March 31	<b>DEADLINE! 5 PM</b> Capital Improvement Program (5 year complete) Budget requests & completed forms (signed off by Engineering & Planning/Zoning) due from Departments. Engineering will forward one copy of a City-wide request spreadsheet and complete set of each department's requests to City Manager's office, Finance, and all Department Directors by the following business day.
April 7	All Departments will meet with Management Team and City Manager to discuss, review & evaluate CIP requests. Final CIP will be decided and confirmed. (1:30 pm – 5 pm).
April 18	Engineering will forward final version of CIP worksheet and packet to City Manager and all Department Directors.
April 21	Engineering/Planning will send CIP to DCA for courtesy review.
May 2	<b>DEADLINE! 8:30 AM – Budget Request Submission Meeting.</b> All Department Budget Request Packets Are Due. <b>For Districts, These must include any rate change proposals and studies and draft Not to Exceed Resolutions.</b> Departments to review and prepare Operating and Capital Budgets including preparing requests including the addition of capital, new programs, additional staffing requests, recommended changes in fees and charges and revenue projections. Proposals are to include justification and adherence to the Department Goals and Performance Measures. Each Department is to provide 2 complete copies of packets to Finance.
May 6-9	Finance to review budget requests with Directors for completeness and to verify details and supporting documentation.

- May 9-14 **DEADLINE! 8:30 AM** - Final Corrected Budget Packets Due. Departments to provide 2 complete copies of corrected packets to Finance. Finance will forward one copy of each to CM office once all department packets are received. (Within 3 days of above meeting)
- May 19-23 City Manager and Finance meet with Directors and/or Division Managers individually to discuss the individual budgets. Schedule to be established.
- May 28 **DEADLINE!** Corrections/responses are due as a result of individual CM/Department Director budget meetings. **FINAL** corrected budget packets due from Departments. Departments are to provide 2 copies of complete corrected packets to Finance.
- June 1 Preliminary Assessed Value due from Property Appraiser. The Property Appraiser will make available all the information on the ad valorem tax roll for the preparation of the City's non-ad valorem assessment roll.
- June 5 CM to Finalize proposed budget recommendations and final CIP.
- June 6 **DEADLINE!** Final budget summaries, based on CM recommendations, including performance measures and impact of capital on operating budget explanations are due to Finance for inclusion in CM recommended budget document.
- June 10 Deadline for putting items on the June 23 Commission meeting agenda; specifically the "Not-To-Exceed" maximum non-ad valorem rates resolutions and supporting documentation for the Proposed Tax Notices (TRIM). **IS REQUIRED IF A NON-AD VALOREM ASSESSMENT RATE INCREASE IS CONTEMPLATED.**
- June 13 CM Recommended Budget including, ad valorem rate recommendations and non-ad valorem not-to-exceed rate recommendations and complete CIP from Engineering under separate cover due to Commission.
- June 16-18 Budget workshops for City-wide Budget and CIP (9 A.M. – 5 P.M.). Proposed millage to be discussed and confirmed. Departments will present their budget proposals. Engineering will present City-wide CIP.
- June 23 Commission meeting 6PM.  
The meeting must include resolution to approve **maximum** non-ad-valorem tax rates for Proposed Notices and Motion on Agenda to approve agreements to mail Proposed Notices. **Districts will present their individual proposals.**
- July 1 Final Property Valuation due from Property Appraiser. State Revenue Sharing estimates should be received from the Department of Revenue. City must notify Collector of intent to participate in non-ad valorem Proposed Tax Notice and enter any and all district rate changes into Computer System for July 15 distribution to Sarasota Tax Collector.
- July 3 CIP presented to P & Z Board for finding of consistency with the City's Comprehensive Plan.
- July 15 Deadline - For providing Tax Collector with tax roll information for Proposed Notices for Districts with changes in rates. Notices will be mailed no later than August 20<sup>th</sup>, per Debbie Coulter at Tax Collector Office.
- July 22 Meeting with City staff and newspaper staff to review and confirm advertising requirements for budget.
- August 1 Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of the Tentative Budget Hearing.
- August 4-8 Budget workshops for City-wide Budget and CIP (9 A.M. – 5 P.M.). Departments will present their budget proposals. Engineering will present City-wide CIP. *Tentative (at Commission discretion)*
- August 15 Deadline for Property Appraiser to mail notices of proposed property taxes (DR-474, TRIM NOTICE), which serves as notice of the Tentative Budget and Millage Hearing.
- August 20 Deadline for Tax Collector to mail non-ad valorem notices of proposed tax increases.

August 21	Deadline for newspaper advertising of the non ad valorem assessments.
*September 11	First Public Hearing on Budget Ordinances and Millage Resolution. (Thursday, 6 PM) Public Hearing on District Assessment Roll Adoption (F.S 197.3632(4)).
September 15	Deadline - For certification of non-ad valorem assessment roll to the Tax Collector.
September 20	Advertise millage and budget per TRIM requirements.
*September 25	Second Public Hearing on Budget Ordinances and Millage Resolution and Final Budget Adoption. (Thursday, 6 PM)
October 1	Beginning of Fiscal Year 2008. Within three days of the Final Budget Ordinance and Millage Hearing, the City shall forward the Budget and Millage Resolutions to the Property Appraiser, the Tax Collector and the Department of Revenue.
October 5	Property Appraiser notifies the City of final adjusted tax-roll. The City can adjust the millage if it is $\pm$ 3%, and if so, it must do this within three days after receiving the adjusted tax-roll.
October 25	City shall certify compliance with 200.065 and 200.068 F.S. to the Department of Revenue within 30 days of adoption of the Final Budget and Millage Hearing.
November 1	Taxes become due. Taxes become delinquent April 1st.

# THE BUDGET PROCESS



### **Budget Amendments**

Although during the year budgetary control is maintained at the line item or object of expenditure level, the legal level of control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

### **Annual Budgets**

The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

## **FINANCIAL POLICES AND PROCEDURES**

The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

### **General Policies**

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

### **Accounting, Auditing and Financial Reporting Policies**

The City's financial accounting system is maintained in accordance with Generally Accepted Accounting Principles (GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Comprehensive Annual Financial Report (CAFR) is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

### **Fund Balance Policies**

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

The General Fund, dependent special district funds and enterprise fund seek to maintain a 20% reserve of annual expenditure budget in its fund balance. These reserves are designed to be used in the event of significant financial emergency. Appropriations of fund balances may be set aside for specific purposes, such as capital projects, for known significant future cost items or one-time, non-recurring expenditures. For operating budgets, the fund balance shall be maintained such that emergency needs may be met and sufficient funds are available to operate before tax proceeds are received.

All fund balances, whether reserved or unreserved, are presented in the annual budget.

### **Debt Policies**

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels,

budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning. The outstanding bonded debt amounts have insured ratings of Aaa/AAA/AAA from Moody's Investors Service, Standard & Poor's and Fitch Rating, Inc., respectively.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regards to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

### **Revenue Policies**

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies or reliable economic forecasters when available.

The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs) taking into consideration similar charges/fees being levied by other organizations.

### **Operating Budget Policies**

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The City maintains a budgetary control system that ensures adherence to the budget.

The budget will provide for adequate maintenance and repair of capital physical assets and for their orderly replacement.

The budget will provide sufficient funding to cover annual debt retirement costs.

The City finance department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

At least annually a public auction is held of surplus and obsolete property.

All enterprise fund operations are self-supporting and pay administrative and other appropriate service charges to the General Fund for all support provided.

The City coordinates the Capital Improvement Program (CIP) budget and operating budget in terms of operating costs associated with CIP items.

The City will annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).



### **Cash Management / Investment Policies**

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest bearing account. The balance of the City funds is invested according to the City's investment policy.

The City follows its adopted investment policy when handling public funds. In accordance with Florida Statute 218.415 to invest surplus funds, the City adopted a separate investment policy on April 11, 2005, City Ordinance 2005-13. Topics in this detailed policy include objectives, ethical standards and prudence, authorized investments and diversification, internal controls and reporting.

### **Capital Improvement Program Policies**

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. For FY 2008, the threshold for fixed assets is increased from \$1,000 to \$5,000.





# BUDGET OVERVIEW



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

# CITY OF NORTH PORT FLORIDA

## ***Our Vision***

Ensuring our community values by providing a viable and sustainable quality of life for our residents.

## ***Our Mission***

The City of North Port will provide the health, safety and welfare services to our residents which would not be provided or could not be provided efficiently or equally without the intervention of government at the local level.

The City will provide said services in a professional and cost effective manner, and only by listening to those who have put us in the position to serve them, our residents.

## ***Our Goals***

Customer Service: *An accessible government that is focused and diligent in listening to the community and responding to their needs.*

Enhanced Quality of Life: *An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.*

Fiscally Responsible: *A fiscally responsible government that provides quality services in a cost effective manner to our residents.*

Public Health and Safety: *A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.*

Sustainability: *A source of values that focus on renewable resources for a viable community.*

The following pages present an entity-wide summary that includes all the departmental goals and related strategies, and how they connect to the City-wide goals stated above. Staff is continuing the process of learning how to develop meaningful performance measures that link to departmental goals and strategies. As part of this training to cultivate a performance-based budget plan, staff conducts Zero-Based Budgeting workshops on a regular basis. The workshops have proven to be an excellent vehicle to focus on program based goals and objectives. As a result, departments are becoming more aware of how meaningful performance measures offer an identifiable, reliable, valid, verifiable and understandable method of assessing program results. The development of meaningful performance measures continues to be a challenge.

## Departmental Goals and FY 2009 Strategic Objectives

### CITY COMMISSION

**Purpose:** "To provide policy direction to ensure the City's identified mission."

**- Goal: Establish City policies based on community goals and values.**

- Strategy: To reduce the tax burden on the citizens of North Port while maintaining the same level of service.

**- Goal: Create policies that ensure the health, safety and welfare of the residents.**

- Strategy: To provide a stimulus for commercial development while proceeding with City projects that provide for the health, safety and welfare of our residents.

**- Goal: Ensure that community services are provided equitably to enhance the quality of life of the residents**

- Strategy: To continue the established City initiatives that provide for an aesthetically pleasing, environmentally-friendly community that is both sustainable and viable.

### CITY ATTORNEY

**Purpose:** "To provide legal services needed to accomplish the City's goals."

**- Goal: Provide representation for the City in legal matters.**

- Strategy: To provide a review of City legal and official documents

**- Goal: Provide communication on City legal issues**

- Strategy: To provide legal advice and counsel to the City Commission and all departments.

**- Goal: Ensure the City remains within legal boundaries to promote community values.**

- Strategy: To provide interpretation of statutes and codes to the City Commission and all departments

### CITY CLERK

**Purpose:** "To serve as the custodian of all official City records."

**- Goal: Provide a link between citizens and government through the dissemination of information.**

## Major City-wide Goals

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
		X	X		X
	X	X	X	X	X
		X	X		X
	X		X		X
	X	X	X	X	X

## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To provide convenient access to all recorded documents and instruments pertaining to the City.

**- Goal: Ensure the preservation, protection , access and integrity of public records.**

- Strategy: To record, preserve and safeguard all official documents of the City.

**- Goal: Provide oversight of records management and retention in accordance with State regulations.**

- Strategy: To remain current on all State laws and public records retention.

### CITY MANAGER

**Purpose: "To provide management and guidance of the City in order to accomplish Commission adopted policies."**

**- Goal: Continue to ensure that Commission direction and policies are implemented.**

- Strategy: To provide clear direction, leadership and strategic management necessary to accomplish Commission policies.

**- Goal: Continue to provide guidance to improve customer service for citizens.**

- Strategy: To increase and protect existing City resources in order to better meet the changing needs and expectations of residents.

**- Goal: Continue to develop and recommend alternative solutions to community problems for Commission consideration.**

- Strategy: To continue to meet operating demands with anticipated reductions in operating revenues.

**- Goal: Continue the planning and development of new programs to meet future needs of the City.**

- Strategy: To develop new initiatives in response to state and local legislative action.

### CITY MANAGER - ECONOMIC DEVELOPMENT

**Purpose: "To attract and retain business and industry in order to provide job diversification to meet the community goals."**

## Major City-wide Goals

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Strategy: To provide convenient access to all recorded documents and instruments pertaining to the City.	X	X	X		X
<b>- Goal: Ensure the preservation, protection , access and integrity of public records.</b>					
- Strategy: To record, preserve and safeguard all official documents of the City.	X		X		X
<b>- Goal: Provide oversight of records management and retention in accordance with State regulations.</b>					
- Strategy: To remain current on all State laws and public records retention.	X	X	X	X	X
<b>CITY MANAGER</b>					
<b>Purpose: "To provide management and guidance of the City in order to accomplish Commission adopted policies."</b>					
<b>- Goal: Continue to ensure that Commission direction and policies are implemented.</b>					
- Strategy: To provide clear direction, leadership and strategic management necessary to accomplish Commission policies.	X		X		X
<b>- Goal: Continue to provide guidance to improve customer service for citizens.</b>					
- Strategy: To increase and protect existing City resources in order to better meet the changing needs and expectations of residents.	X	X	X	X	X
<b>- Goal: Continue to develop and recommend alternative solutions to community problems for Commission consideration.</b>					
- Strategy: To continue to meet operating demands with anticipated reductions in operating revenues.	X		X		X
<b>- Goal: Continue the planning and development of new programs to meet future needs of the City.</b>					
- Strategy: To develop new initiatives in response to state and local legislative action.	X	X	X	X	X
<b>CITY MANAGER - ECONOMIC DEVELOPMENT</b>					
<b>Purpose: "To attract and retain business and industry in order to provide job diversification to meet the community goals."</b>					

## Departmental Goals and FY 2009 Strategic Objectives

### Major City-wide Goals

- **Goal: Promote economically sustainable development.**
- Strategy: To increase quality business and economic development activity while ensuring the competitiveness of the City's business climate.
- **Goal: Help to create a fiscally stable economy to improve the quality of life.**
- Strategy: To offer competitive business parks and sites to attract quality business locations and expansions.
- **Goal: Promote community values and goals.**
- Strategy: To create quality jobs and lifestyle choices for current and future residents.

### CITY MANAGER - COMMUNITY OUTREACH

**Purpose:** "To help foster inter-relationships among citizens and various organizations within the community and region."

- **Goal: Create an environment to help promote a physically and socially connected community.**
- Strategy: To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.
- **Goal: Foster community values.**
- Strategy: To explore other methods of outreach to improve interaction with the community.
- **Goal: Encourage sustainability through the communication of community values and goals.**
- Strategy: To create a strategic and coordinated communication to the public.

### FINANCE

**Purpose:** "To assure the availability of funds to accomplish the City's goals."

- **Goal: Continue to maintain the financial stability of the City.**
- Strategy: To manage all bank relationships and cash for the City in order to ensure the prudent and safe investment of financial assets, maximize interest income and fund financial obligations.

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Goal: Promote economically sustainable development. - Strategy: To increase quality business and economic development activity while ensuring the competitiveness of the City's business climate.		X	X		X
- Goal: Help to create a fiscally stable economy to improve the quality of life. - Strategy: To offer competitive business parks and sites to attract quality business locations and expansions.	X	X	X		X
- Goal: Promote community values and goals. - Strategy: To create quality jobs and lifestyle choices for current and future residents.	X	X	X	X	X
<b>CITY MANAGER - COMMUNITY OUTREACH</b>					
<b>Purpose:</b> "To help foster inter-relationships among citizens and various organizations within the community and region."					
- Goal: Create an environment to help promote a physically and socially connected community. - Strategy: To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.	X	X	X		
- Goal: Foster community values. - Strategy: To explore other methods of outreach to improve interaction with the community.	X	X			X
- Goal: Encourage sustainability through the communication of community values and goals. - Strategy: To create a strategic and coordinated communication to the public.	X	X	X	X	X
<b>FINANCE</b>					
<b>Purpose:</b> "To assure the availability of funds to accomplish the City's goals."					
- Goal: Continue to maintain the financial stability of the City. - Strategy: To manage all bank relationships and cash for the City in order to ensure the prudent and safe investment of financial assets, maximize interest income and fund financial obligations.	X		X		X

## Departmental Goals and FY 2009 Strategic Objectives

### Major City-wide Goals

**- Goal: Assist departments to ensure operations are consistent with organization values.**

- Strategy: To provide technical accounting oversight and guidance to the City to ensure that generally accepted accounting procedures, legal requirements and City policies and procedures are consistently applied; to maintain integrity of the City's accounting records used by the public, Commission and management; and to fully satisfy all reporting requirements.

- Strategy: To oversee the preparation and administer the City's budget (financial plan) in a manner that ensures efficient and effective use of taxpayer dollars.

**- Goal: Ensure departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.**

- Strategy: To provide purchasing services to ensure procurement of specified goods recommending the best possible combination of price, quality and timeliness consistent with prevailing economic conditions while maintaining compliance and fair and equitable processes.

- Strategy: To bill and collect for Utility services while providing outstanding customer service in order to maximize utility revenue with accountability and stable fees by maintaining low delinquency rates.

### BUILDING (PROPERTY STANDARDS & ZONING)

**Purpose: "To assure and maintain a safely built structural environment."**

**- Goal: Monitor construction to ensure community values are sustained.**

- Strategy: To assure that houses and commercial buildings for residents meet code requirements.

**- Goal: Ensure community property standards are maintained.**

- Strategy: To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community's health, safety and welfare.

**- Goal: Provide oversight for a safe and aesthetically pleasing built environment.**

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Goal: Assist departments to ensure operations are consistent with organization values.	X	X	X		X
- Strategy: To provide technical accounting oversight and guidance to the City to ensure that generally accepted accounting procedures, legal requirements and City policies and procedures are consistently applied; to maintain integrity of the City's accounting records used by the public, Commission and management; and to fully satisfy all reporting requirements.					
- Strategy: To oversee the preparation and administer the City's budget (financial plan) in a manner that ensures efficient and effective use of taxpayer dollars.	X	X	X		X
<b>- Goal: Ensure departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.</b>					
- Strategy: To provide purchasing services to ensure procurement of specified goods recommending the best possible combination of price, quality and timeliness consistent with prevailing economic conditions while maintaining compliance and fair and equitable processes.	X	X	X		
- Strategy: To bill and collect for Utility services while providing outstanding customer service in order to maximize utility revenue with accountability and stable fees by maintaining low delinquency rates.	X	X	X	X	X
<b>BUILDING (PROPERTY STANDARDS &amp; ZONING)</b>					
<b>Purpose: "To assure and maintain a safely built structural environment."</b>					
<b>- Goal: Monitor construction to ensure community values are sustained.</b>					
- Strategy: To assure that houses and commercial buildings for residents meet code requirements.	X	X	X	X	X
<b>- Goal: Ensure community property standards are maintained.</b>					
- Strategy: To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community's health, safety and welfare.	X	X	X	X	X
<b>- Goal: Provide oversight for a safe and aesthetically pleasing built environment.</b>					



## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To regulate building construction through plans review, inspection and education in a timely, knowledgeable and professional manner in order to protect the community's health, safety and welfare.

### BUILDING (PROPERTY MAINTENANCE)

**Purpose:** "To ensure City facilities and landscaping is maintained in a safe, aesthetically pleasing and environmentally responsible manner."

**- Goal: Continue to ensure the sustainable maintenance of City buildings to provide a safe, secure and clean environment.**

- Strategy: To provide a clean, safe and accessible environment for all users of City owned public facilities through responsive maintenance, remodeling and repair services.

**- Goal: Ensure innovative and cost-effective resource management.**

- Strategy: To provide an efficient and effective maintenance program that emphasizes proactive maintenance over reactive maintenance service calls.

**- Goal: Ensure the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.**

- Strategy: To manage, protect and maintain City grounds and landscaping in an efficient, effective and safe manner for citizens.

### GENERAL SERVICES (ADMINISTRATION)

**Purpose:** "To ensure every City department has the right personnel and technology to accomplish City designated goals."

**- Goal: Provide oversight of information and technology support services.**

- Strategy: To promote integrated City-wide communications and support the technical operation needs of City staff by providing superior and timely information systems service, training and infrastructure.

**- Goal: Provide oversight of community-based social services.**

- Strategy: To provide oversight and leadership to the division of Social Services in order to ensure provision of quality and timely services.

**- Goal: Provide oversight of internal personnel services.**

## Major City-wide Goals

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Strategy: To regulate building construction through plans review, inspection and education in a timely, knowledgeable and professional manner in order to protect the community's health, safety and welfare.	X	X	X	X	X
<b>BUILDING (PROPERTY MAINTENANCE)</b>					
<b>Purpose:</b> "To ensure City facilities and landscaping is maintained in a safe, aesthetically pleasing and environmentally responsible manner."					
<b>- Goal: Continue to ensure the sustainable maintenance of City buildings to provide a safe, secure and clean environment.</b>					
- Strategy: To provide a clean, safe and accessible environment for all users of City owned public facilities through responsive maintenance, remodeling and repair services.	X	X	X	X	X
<b>- Goal: Ensure innovative and cost-effective resource management.</b>					
- Strategy: To provide an efficient and effective maintenance program that emphasizes proactive maintenance over reactive maintenance service calls.	X	X		X	X
<b>- Goal: Ensure the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.</b>					
- Strategy: To manage, protect and maintain City grounds and landscaping in an efficient, effective and safe manner for citizens.	X	X	X	X	X
<b>GENERAL SERVICES (ADMINISTRATION)</b>					
<b>Purpose:</b> "To ensure every City department has the right personnel and technology to accomplish City designated goals."					
<b>- Goal: Provide oversight of information and technology support services.</b>					
- Strategy: To promote integrated City-wide communications and support the technical operation needs of City staff by providing superior and timely information systems service, training and infrastructure.	X	X	X		X
<b>- Goal: Provide oversight of community-based social services.</b>					
- Strategy: To provide oversight and leadership to the division of Social Services in order to ensure provision of quality and timely services.	X	X	X	X	X
<b>- Goal: Provide oversight of internal personnel services.</b>					

## Departmental Goals and FY 2009 Strategic Objectives

### Major City-wide Goals

- Strategy: To work with the Human Resources division to create a caring and accountable organization by: 1) fostering key communications and continuous improvements in attracting, retaining and developing highly qualified employees and 2) providing a safe working environment for employees and protecting the City from liability.

**- Goal: Ensure availability of park and recreation opportunities.**

- Strategy: To provide oversight and leadership to the Parks and Recreation division to strive for excellence in the City's park and recreation system to reflect and serve the unique values and qualities of the community.

### GENERAL SERVICES (INFORMATION & TECHNOLOGY)

**Purpose: "To provide technological services to effectively assimilate and disseminate information."**

**- Goal: Provide excellent technology support services to internal customers.**

- Strategy: To align Information & Technology services with the current and future needs of the city organization and its customers.

**- Goal: Ensure the availability of information through technological services to increase community awareness.**

- Strategy: To provide technology management services to the City departments in order to ensure that appropriate and cost-effective use of Information & Technology services are provided to residents.

**- Goal: Support community values through updated technology.**

- Strategy: To provide the underlying technology required to assist the City-wide organization in providing effective support to residents.

### GENERAL SERVICES (SOCIAL SERVICES)

**Purpose: "To provide community-based social services to help support citizens in need."**

**- Goal: Increase awareness of community assistance available to individuals and families.**

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Strategy: To work with the Human Resources division to create a caring and accountable organization by: 1) fostering key communications and continuous improvements in attracting, retaining and developing highly qualified employees and 2) providing a safe working environment for employees and protecting the City from liability.	X	X	X	X	X
<b>- Goal: Ensure availability of park and recreation opportunities.</b>					
- Strategy: To provide oversight and leadership to the Parks and Recreation division to strive for excellence in the City's park and recreation system to reflect and serve the unique values and qualities of the community.	X	X	X	X	X
<b>GENERAL SERVICES (INFORMATION &amp; TECHNOLOGY)</b>					
<b>Purpose: "To provide technological services to effectively assimilate and disseminate information."</b>					
<b>- Goal: Provide excellent technology support services to internal customers.</b>					
- Strategy: To align Information & Technology services with the current and future needs of the city organization and its customers.	X	X	X		
<b>- Goal: Ensure the availability of information through technological services to increase community awareness.</b>					
- Strategy: To provide technology management services to the City departments in order to ensure that appropriate and cost-effective use of Information & Technology services are provided to residents.	X	X	X		
<b>- Goal: Support community values through updated technology.</b>					
- Strategy: To provide the underlying technology required to assist the City-wide organization in providing effective support to residents.	X	X	X		X
<b>GENERAL SERVICES (SOCIAL SERVICES)</b>					
<b>Purpose: "To provide community-based social services to help support citizens in need."</b>					
<b>- Goal: Increase awareness of community assistance available to individuals and families.</b>					

## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To promote a continuous dialogue with the community to increase awareness of community-based assistance programs.
- **Goal: Bring additional programming and services to the community.**
- Strategy: To ensure a wide range of services provided through the public and private sectors, which maximizes the opportunities available to the community.
- **Goal: Create a bridge between socio-economic groups.**
- Strategy: To work with various socio-economic groups to develop a greater sense of community.

### GENERAL SERVICES (HUMAN RESOURCES/RISK MANAGEMENT)

**Purpose:** "To recruit and retain talented employees."

- **Goal: Provide oversight of human resources and risk management policies and programs.**
- Strategy: To provide professional assistance and guidance to City departments on employee relations services.
- Strategy: To minimize risk and stabilize insurance costs in an economical and innovative manner that preserves assets and protects assets and protects against random/accidental loss.
- **Goal: Provide quality recruitment to ensure a sustainable workforce.**
- Strategy: To improve recruitment and selection process to attract and retain qualified employees.
- **Goal: Provide training opportunities to ensure community values which improve the quality of life.**
- Strategy: To foster key communications and continuous improvement in recruiting, developing, maintaining and managing a high qualified workforce that provides quality customer service.

## Major City-wide Goals

Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
X	X	X	X	X
X	X	X	X	X
X	X		X	
X	X		X	
X	X	X	X	X
X		X		X
X	X	X		X

## Departmental Goals and FY 2009 Strategic Objectives

### Major City-wide Goals

#### GENERAL SERVICES (PARKS & RECREATION)

**Purpose:** "To ensure an array of recreational and cultural art opportunities to provide personal enjoyment and personal development for the citizens of North Port."

**- Goal: Ensure a safe and aesthetically pleasing park system.**

- Strategy: To manage park structures and equipment in an efficient, effective and safe manner for the City's citizens and other park users in order to satisfy leisure needs.

**- Goal: Provide recreational opportunities to enhance the quality of life.**

- Strategy: To offer a wide range of recreational opportunities through safe and clean parks, facilities and programs that will have positive personal, social environmental and economic benefits to the community.

**- Goal: Ensure availability of community programs and activities.**

- Strategy: To provide balanced programs that meet the creative, social and cultural needs of the community with a focus on recreation, entertainment and life-long education.

**- Goal: Create a balanced park system to improve sustainability.**

- Strategy: To provide the necessary expertise to comprehensively plan, acquire, protect and develop the City park system, including facilities, based on the community need.

#### POLICE

**Purpose:** "To provide a safe community."

**- Goal: Improve the safety of the community.**

- Strategy: To provide fast and efficient response to community emergencies while addressing crime trends in a proactive manner to reduce crime, the fear of crime and enhance the quality of life for residents and visitors.

**- Goal: Reduce drug usage in our schools.**

- Strategy: To continue to build partnerships with local school administration to reach the common goal of reduced drug usage.

**- Goal: Increase partnerships with the community.**

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Goal: Ensure a safe and aesthetically pleasing park system.	X	X		X	X
- Goal: Provide recreational opportunities to enhance the quality of life.	X	X	X	X	X
- Goal: Ensure availability of community programs and activities.	X	X		X	X
- Goal: Create a balanced park system to improve sustainability.	X		X		X
- Goal: Improve the safety of the community.	X	X	X	X	
- Goal: Reduce drug usage in our schools.	X	X		X	X

## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To provide leadership and increased focus on collaborative cooperation and community involvement.

### EMERGENCY MEDICAL SERVICES

**Purpose:** "To improve the safety of life an community assets."

- **Goal: Maintain timely, efficient and quality responses to request for assistance.**

- Strategy: To provide emergency response for residents and visitors of North Port in order to save lives.

- **Goal: Provide emergency medical services.**

- Strategy: To provide emergency medical services including transportation and basic and advanced life support treatment to the citizens and visitors of North Port.

- **Goal: Ensure the safety and health of the community by maintaining the highest quality of preparedness.**

- Strategy: To provide administrative oversight and management to all Emergency Medical service personnel and resources in order to ensure the delivery of quality pre-hospital care.

### PLANNING, ZONING & ENGINEERING (PLANNING SERVICES)

**Purpose:** "To ensure the development and growth of the City is consistent with community values."

- **Goal: Provide direction to aid in creating a sustainable community.**

- Strategy: To help developers, engineers and City residents protect the integrity of land development in the City.

- **Goal: Ensure development enhances the quality of life for the residents.**

- Strategy: To provide quality customer service to the community by maintaining, enhancing and guiding its physical development in conformance with adopted policies and goals.

- **Goal: Encourage adequate balance of development.**

## Major City-wide Goals

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Strategy: To provide leadership and increased focus on collaborative cooperation and community involvement.	X	X	X	X	X
<b>EMERGENCY MEDICAL SERVICES</b>					
<b>Purpose:</b> "To improve the safety of life an community assets."					
- <b>Goal: Maintain timely, efficient and quality responses to request for assistance.</b>					
- Strategy: To provide emergency response for residents and visitors of North Port in order to save lives.	X	X	X	X	
- <b>Goal: Provide emergency medical services.</b>					
- Strategy: To provide emergency medical services including transportation and basic and advanced life support treatment to the citizens and visitors of North Port.	X	X		X	
- <b>Goal: Ensure the safety and health of the community by maintaining the highest quality of preparedness.</b>					
- Strategy: To provide administrative oversight and management to all Emergency Medical service personnel and resources in order to ensure the delivery of quality pre-hospital care.	X	X	X	X	X
<b>PLANNING, ZONING &amp; ENGINEERING (PLANNING SERVICES)</b>					
<b>Purpose:</b> "To ensure the development and growth of the City is consistent with community values."					
- <b>Goal: Provide direction to aid in creating a sustainable community.</b>					
- Strategy: To help developers, engineers and City residents protect the integrity of land development in the City.	X	X		X	X
- <b>Goal: Ensure development enhances the quality of life for the residents.</b>					
- Strategy: To provide quality customer service to the community by maintaining, enhancing and guiding its physical development in conformance with adopted policies and goals.	X	X	X	X	X
- <b>Goal: Encourage adequate balance of development.</b>					

## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To develop and implement policies and plans for the community's land use that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

**- Goal: Promote standards that provide an aesthetically pleasing community.**

- Strategy: To ensure that property is developed and used in accordance with the Comprehensive Plan, Unified Land Development Code and zoning ordinance to promote the health, safety and welfare of the residents of North Port.

### PLANNING, ZONING & ENGINEERING (ENGINEERING SERVICES)

**Purpose:** "To support the departments by assuring safety, aesthetics and sustainability of community infrastructure and projects.

**- Goal: Implement all capital improvement projects consistent with community values.**

- Strategy: To provide oversight of municipal construction activities identified in the City's Capital Improvement Program.

**- Goal: Improve the environmental sustainability of the community.**

- Strategy: To promote, preserve and improve the natural ecosystems in order to enhance the quality of life and sustainability of the community.

**- Goal: Ensure that City and private projects reflect community values and goals.**

- Strategy: To monitor City and private projects in order to enhance the public welfare and increase sustainability.

### PUBLIC WORKS (ROAD & DRAINAGE DISTRICT)

**Purpose:** "To provide a well-maintained, visually appealing and safely traversable public infrastructure and to address drainage needs of the community."

**- Goal: Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.**

## Major City-wide Goals

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Strategy: To develop and implement policies and plans for the community's land use that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.	X	X	X		X
<b>- Goal: Promote standards that provide an aesthetically pleasing community.</b>					
- Strategy: To ensure that property is developed and used in accordance with the Comprehensive Plan, Unified Land Development Code and zoning ordinance to promote the health, safety and welfare of the residents of North Port.	X	X	X	X	X
<b>PLANNING, ZONING &amp; ENGINEERING (ENGINEERING SERVICES)</b>					
<b>Purpose:</b> "To support the departments by assuring safety, aesthetics and sustainability of community infrastructure and projects.					
<b>- Goal: Implement all capital improvement projects consistent with community values.</b>					
- Strategy: To provide oversight of municipal construction activities identified in the City's Capital Improvement Program.	X		X	X	X
<b>- Goal: Improve the environmental sustainability of the community.</b>					
- Strategy: To promote, preserve and improve the natural ecosystems in order to enhance the quality of life and sustainability of the community.	X	X		X	X
<b>- Goal: Ensure that City and private projects reflect community values and goals.</b>					
- Strategy: To monitor City and private projects in order to enhance the public welfare and increase sustainability.	X		X	X	X
<b>PUBLIC WORKS (ROAD &amp; DRAINAGE DISTRICT)</b>					
<b>Purpose:</b> "To provide a well-maintained, visually appealing and safely traversable public infrastructure and to address drainage needs of the community."					
<b>- Goal: Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.</b>					

## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To provide safe roadways, sidewalks, medians and traffic signage through proactive inspection, maintenance and repair services.

- **Goal: Ensure structurally sound roadways to promote vehicular safety.**

- Strategy: To provide the best possible roadway system, within available resources, for those who live, work, travel and conduct business in the City.

- **Goal: Maintain and provide reliable public water structures.**

- Strategy: To provide and maintain clean and reliable public water structures.

### PUBLIC WORKS (SOLID WASTE DISTRICT)

**Purpose: "To provide for the collection and disposal of solid waste."**

- **Goal: Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.**

- Strategy: To provide the community with an environmentally sound and cost-effective means to manage and reduce solid waste.

- **Goal: Explore viable options to improve solid waste collection.**

- Strategy: To develop and implement cost effective solid waste services.

- **Goal: Ensure environmental sustainability through the proper disposal of solid waste.**

- Strategy: To reduce the amount and toxicity of waste going into the landfill to ensure sustainable lands and habitat.

- **Goal: Encourage citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.**

- Strategy: To provide community opportunities to become involved in creating an environmentally responsible and aesthetically pleasing community.

### PUBLIC WORKS (FLEET MANAGEMENT)

**Purpose: "To provide quality fleet services to support the City's internal customers."**

- **Goal: Provide cost effective fleet services.**

- Strategy: To provide vehicle and equipment maintenance and repairs to all City vehicles and equipment in a cost effective manner.

## Major City-wide Goals

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Strategy: To provide safe roadways, sidewalks, medians and traffic signage through proactive inspection, maintenance and repair services.	X	X	X	X	X
- <b>Goal: Ensure structurally sound roadways to promote vehicular safety.</b>					
- Strategy: To provide the best possible roadway system, within available resources, for those who live, work, travel and conduct business in the City.	X	X	X	X	X
- <b>Goal: Maintain and provide reliable public water structures.</b>					
- Strategy: To provide and maintain clean and reliable public water structures.	X	X	X	X	X
<b>PUBLIC WORKS (SOLID WASTE DISTRICT)</b>					
<b>Purpose: "To provide for the collection and disposal of solid waste."</b>					
- <b>Goal: Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.</b>					
- Strategy: To provide the community with an environmentally sound and cost-effective means to manage and reduce solid waste.	X	X	X	X	X
- <b>Goal: Explore viable options to improve solid waste collection.</b>					
- Strategy: To develop and implement cost effective solid waste services.	X		X	X	X
- <b>Goal: Ensure environmental sustainability through the proper disposal of solid waste.</b>					
- Strategy: To reduce the amount and toxicity of waste going into the landfill to ensure sustainable lands and habitat.	X	X		X	X
- <b>Goal: Encourage citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.</b>					
- Strategy: To provide community opportunities to become involved in creating an environmentally responsible and aesthetically pleasing community.	X	X		X	X
<b>PUBLIC WORKS (FLEET MANAGEMENT)</b>					
<b>Purpose: "To provide quality fleet services to support the City's internal customers."</b>					
- <b>Goal: Provide cost effective fleet services.</b>					
- Strategy: To provide vehicle and equipment maintenance and repairs to all City vehicles and equipment in a cost effective manner.	X		X	X	

## Departmental Goals and FY 2009 Strategic Objectives

### Major City-wide Goals

- **Goal: Effectively and efficiently maintain the City's vehicles and equipment.**
- Strategy: To provide cost effective preventative maintenance to City vehicles and equipment in order to minimize downtime and to provide a reliable City fleet.
- **Goal: Provide reliable and financially responsible fleet services.**
- Strategy: To provide yearly reports on all City vehicles and equipment.

### FIRE RESCUE

**Purpose: "To improve the safety of life and community assets."**

- **Goal: Enhance sustainability by providing fire protection services for the community.**
- Strategy: To provide emergency response for the protection of life, the environment and property.
- **Goal: Provide community education to improve the quality of life.**
- Strategy: To provide management, administrative and public information and educational services to the general public in order to ensure the efficient daily operations of the Fire and Rescue District.
- **Goal: Ensure public safety and health.**
- Strategy: To prevent fires, the release of hazardous materials, loss of life or injury, property loss and hazardous conditions and to limit the consequences when these occur in the City.
- **Goal: Provide risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.**
- Strategy: To enhance public, protective actions and promote domestic preparedness through a comprehensive emergency management program.

### NORTH PORT UTILITIES

**Purpose: "To provide safe water and wastewater needs in a sustainable manner consistent with the values and standards of the community."**

- **Goal: Provide safe drinking water**

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
- Goal: Effectively and efficiently maintain the City's vehicles and equipment.	X	X	X		
- Strategy: To provide cost effective preventative maintenance to City vehicles and equipment in order to minimize downtime and to provide a reliable City fleet.					
- Goal: Provide reliable and financially responsible fleet services.	X		X	X	X
- Strategy: To provide yearly reports on all City vehicles and equipment.					
<b>FIRE RESCUE</b>					
<b>Purpose: "To improve the safety of life and community assets."</b>					
- Goal: Enhance sustainability by providing fire protection services for the community.	X	X		X	X
- Strategy: To provide emergency response for the protection of life, the environment and property.					
- Goal: Provide community education to improve the quality of life.	X	X	X	X	
- Strategy: To provide management, administrative and public information and educational services to the general public in order to ensure the efficient daily operations of the Fire and Rescue District.					
- Goal: Ensure public safety and health.	X	X		X	X
- Strategy: To prevent fires, the release of hazardous materials, loss of life or injury, property loss and hazardous conditions and to limit the consequences when these occur in the City.					
- Goal: Provide risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.	X	X	X	X	X
- Strategy: To enhance public, protective actions and promote domestic preparedness through a comprehensive emergency management program.					
<b>NORTH PORT UTILITIES</b>					
<b>Purpose: "To provide safe water and wastewater needs in a sustainable manner consistent with the values and standards of the community."</b>					
- Goal: Provide safe drinking water					



## Departmental Goals and FY 2009 Strategic Objectives

- Strategy: To operate and maintain the City's water supply to provide a reliable and safe source of potable water.

**- Goal: Explore viable options to improve water quality.**

- Strategy: To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.

**- Goal: Dispose of wastewater in a sound and environmentally approved method.**

- Strategy: To continue to expand and enhance the City's wastewater treatment initiatives that provide for an environmentally sustainable community.

**- Goal: Increase the capacity of water and wastewater treatment to enhance community sustainability.**

- Strategy: To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

### BUILDING (INSPECTIONS & PERMITS)

**Purpose: "To assure and maintain a safely built structural environment."**

**- Goal: Monitor construction to ensure community values are sustained.**

- Strategy: To assure that houses and commercial buildings for residents meet code requirements.

**- Goal: Provide quality inspection services to improve community sustainability and quality of life.**

- Strategy: To provide or obtain necessary staff training to ensure quality inspection services.

**- Goal: Provide oversight for a safe and aesthetically pleasing built environment.**

- Strategy: To regulate building construction through plans review, inspection and education in a timely, knowledgeable and professional manner in order to protect the community's health, safety and welfare.

## Major City-wide Goals

Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
X	X		X	X
	X	X	X	X
X	X		X	X
X	X	X	X	X
X	X		X	X
X	X	X	X	X



# City of North Port Florida

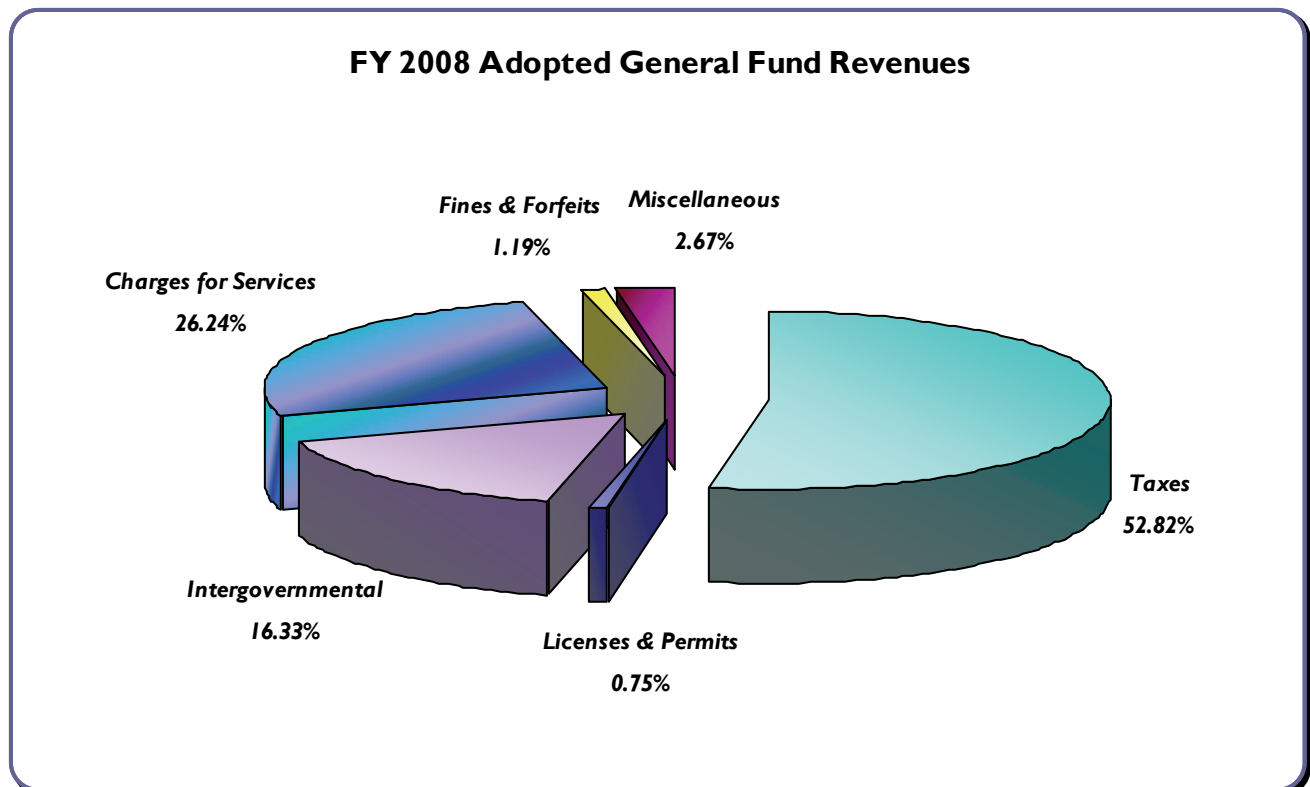
## GENERAL FUND

### REVENUES

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. North Port utilizes most of its allowable revenue sources. However, there are still several options available should the City determine the need to raise revenue. Some of these include: increasing utility taxes; charging for services which currently are provided at low or no cost; and adding water to the current utility tax structure. FY 2009 General Fund revenues, excluding transfers and fund balance, are projected to decrease by \$4.3 million, down by 12.2% from FY 2008 budgeted revenues.

The adopted budget for Fiscal Year 2008-2009 includes anticipated revenues from new or updated charges for service; however, they are contingent upon Commission approval of a fee ordinance which will be presented in September.

Revenue in the General Fund is separated into seven categories: Local Taxes; Licenses and Permits; Intergovernmental Revenue; Charges for Service; Fines and Forfeitures; Miscellaneous Income and Fund Balance/Transfers. For FY 2009, the budgeted revenues are \$36,486,664, which includes an appropriated fund balance of \$4,592,463. The pie chart below summarizes the source of revenues received in the General Fund, excluding transfers and fund balances.

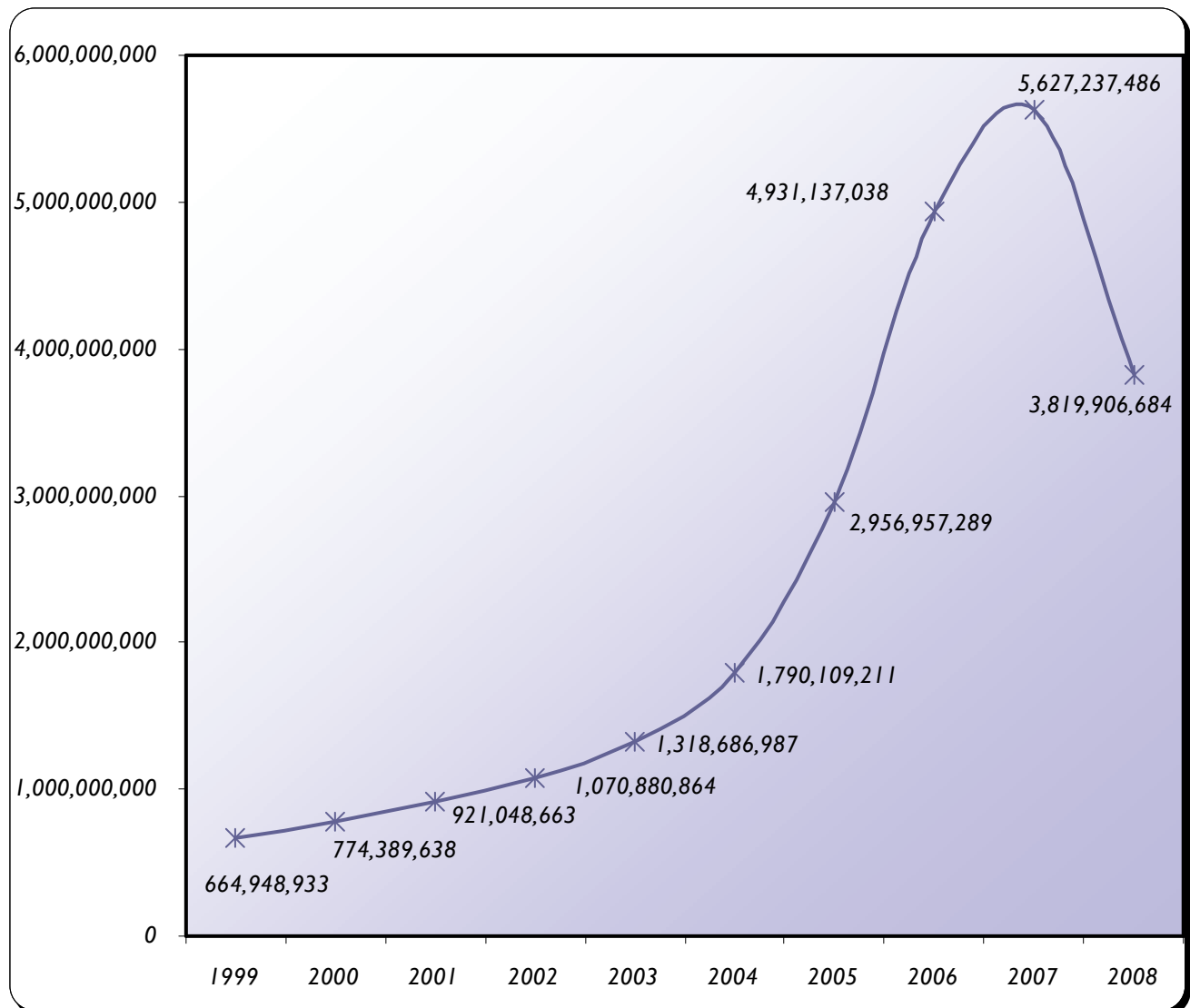


## Local Taxes

The City of North Port's primary revenue source is the local tax base. Local Taxes (totaling \$16,211,319) make up 53% of the General Fund revenues, excluding transfers and fund balance. At this time, with the passing of the Property Tax Reform Bill-HB 1B, the Property Tax Amendment and the decrease in property values, the city's reliance on the local tax base is presenting new challenges. Therefore, it is becoming more important to improve the tax base diversification by shifting from the heavy residential base, as well as diversifying the overall revenue stream.

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Assessor is assigned the responsibility for assessing property within the City. Florida Statutes require the Assessor to provide a timely estimate of property values to the City, to aid in the budgeting process. The Assessor provides the City with a preliminary assessment by July 1, and a final assessment by the beginning of October. The final assessment subsequently may be modified by the Value Adjustment Board, which meets to address complaints of property owners, generally during November. The City is notified of any adjustments made by this board by the end of January.

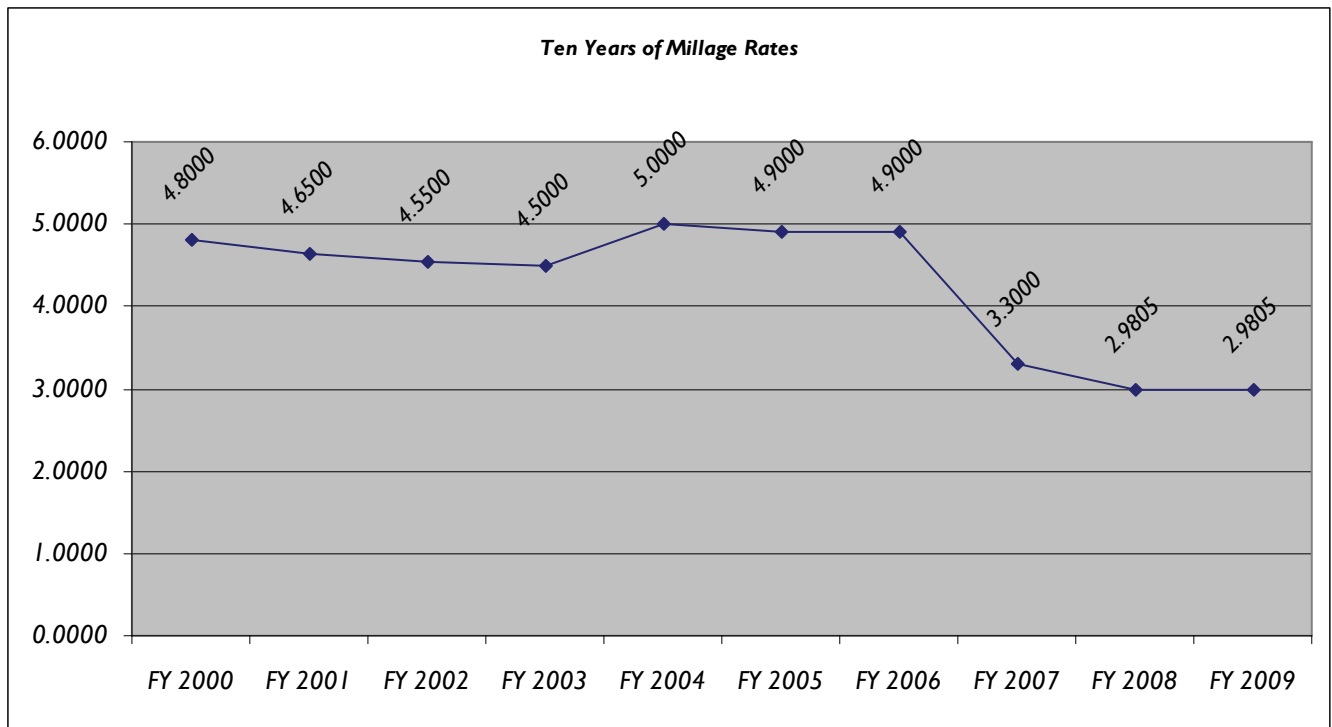
For FY 2009, the certification of final assessed gross taxable value of all properties within the City is \$3,819,906,684 which reflects a 32% decrease in assessed value from that of 2007. The chart below shows the growth in taxable value for the past ten years.



The adopted FY 2009 millage rate for the City of North Port is 2.9805 mills, which means the property owner pays \$2.9805 for each \$1,000 of taxable value.

The chart below shows the past ten years of millage rates:

- Fiscal Year 2008-09 2.9805
- Fiscal Year 2007-08 2.9805 (decrease of 0.3195)
- Fiscal Year 2006-07 3.3000 (decrease of 1.6000)
- Fiscal Year 2005-06 4.9000
- Fiscal Year 2004-05 4.9000 (decrease of 0.1000)
- Fiscal Year 2003-04 5.0000 (increase of 0.5000)
- Fiscal Year 2002-03 4.5000 (decrease of 0.0500)
- Fiscal Year 2001-02 4.5500 (decrease of 0.1000)
- Fiscal Year 2000-01 4.6500 (decrease of 0.1500)
- Fiscal Year 1999-00 4.8000 (decrease of 0.1000)
- Fiscal Year 1998-99 4.9000 (decrease of 0.1000)



Based on this rate, the City would expect to collect a maximum of \$11,373,053. In accordance with Florida Statutes, the City reduces this projection by five percent to allow for uncollected funds and prepayment discounts. Therefore, for FY 2009, the adopted budgeted amount for ad valorem taxes is \$10,804,401.

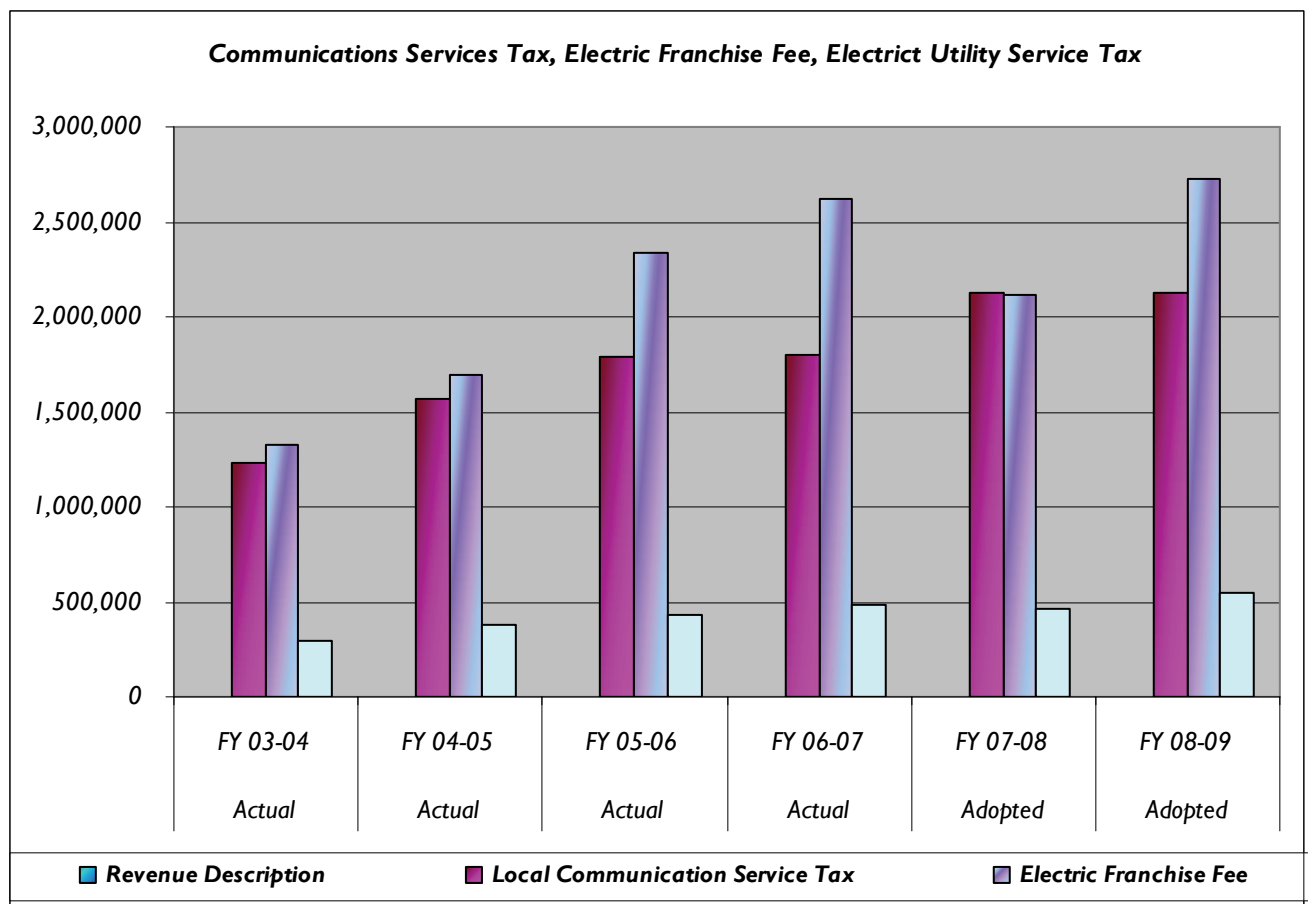
As part of the budget process, the City is required by Florida Statutes to advertise the “rolled-back rate”, which is the millage rate that would provide the same amount of taxes as the previous year, excluding new construction. This year’s rolled-back rate allows for a millage rate of 4.6305. The adopted millage rate of 2.9805 represents a 35.63% decrease from the rolled-back rate.

Until October 2001, North Port assessed non-exclusive Franchise Fees for the primary Electric, Telephone and Cable Television companies. However, due to the State of Florida’s new Simplified Telecommunications Tax, effective October 2001, the City no longer collects Telephone or Cable Franchise fees. The new Simplified Telecommunications Tax passed by the Florida Legislature has established the city’s Communications Services Tax rate at 5.72%, and is budgeted to bring in \$2,121,836 (based on Revenue Sharing population of 53,732). For further information, please see City of North Port resolution 2001-R-38 available in the City Clerk’s Office.

The Electric Tax, based on a rate of 5.9% is expected to bring in \$2,727,111 of revenue to the City. In Spring 2000, the City adopted a gas franchise agreement with TECO Gas, and proceeds from that franchise fee are allocated to the Road and Drainage District.

North Port also assesses a Public Utility Service Tax on electricity and a local communication service tax on usages within the City. Electric Utility Tax is budgeted at \$547,971 and is based on a 2% rate.

	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
<b>Revenue Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>
Local Communication Service Tax	\$ 1,235,501	\$ 1,566,164	\$ 1,788,788	\$ 1,795,488	\$ 2,127,277	\$ 2,121,836
Electric Franchise Fee	1,321,722	1,695,328	2,332,266	2,622,881	2,113,187	2,727,111
Electric Utility Service Tax	298,614	379,517	435,921	486,788	466,670	547,971



### Licenses and Permits

The City of North Port is budgeted to collect \$230,142 in Licenses and Permits. The primary revenues in this category are the Business Tax licenses (formerly Occupational Licenses) and Planning and Zoning Applications.

With the formation of the special revenue Building Fund in FY 2007, the budgeted revenue from Licenses and Permits for the General Fund has decreased significantly. The major revenues of Building Permits and Certificates of Competency Licenses are now allocated to the Building Fund.

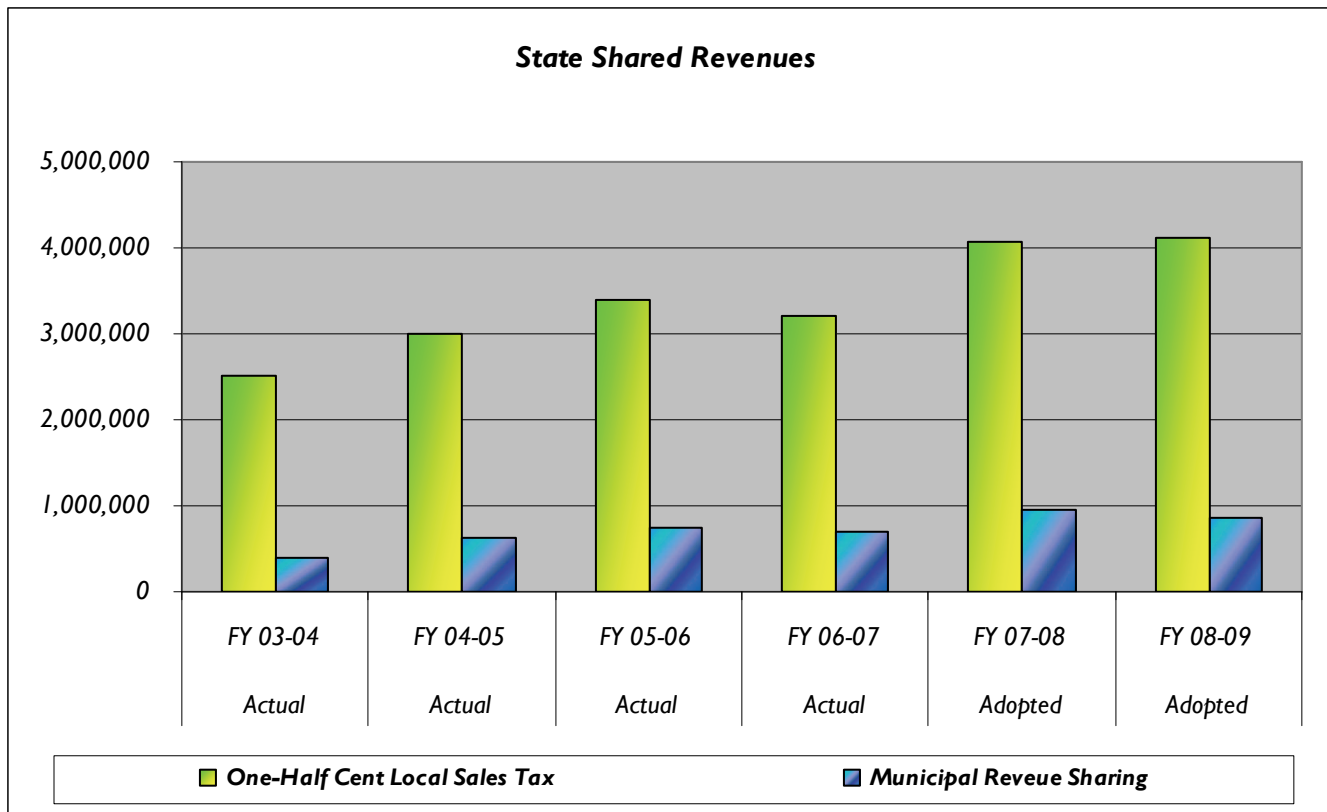
**Intergovernmental Revenue**

Intergovernmental Revenue in the General Fund is budgeted at \$5,012,752. The largest source of intergovernmental revenue is the one-half cent local sales tax, budgeted at \$4,111,347. This sales tax is collected within the county and distributed to municipalities based on a population formula. Projections for this revenue source are based on the State of Florida’s Legislative Committee on Intergovernmental Relations (FLCIR). This group annually prepares documentation that includes a projection of all state-shared revenues; information which is also available on their web site. North Port’s share of this revenue increased considerably due to the 2000 census, that proved an increase in the city’s population. For FY 2009, the LCIR population estimate for North Port is 53,732.

Another large tax collected is from the Municipal Revenue Sharing program, formerly called the 11-cent Cigarette Tax. This is expected to bring \$867,405 to the fund. The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula’s components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 27.5% of the revenue to be used for transportation, therefore this amount is distributed to the Road and Drainage District. The balance of the Revenue Sharing monies is distributed to the General Fund.

The chart below shows the past six years of major intergovernmental revenues.

	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>	<b>FY 07-08</b>	<b>FY 08-09</b>
<b>Revenue Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>
One-Half Cent Local Sales Tax	2,511,301	2,997,055	3,390,103	3,212,980	4,073,329	4,111,347
Municipal Revenue Sharing	401,417	618,372	748,693	704,220	944,313	867,405



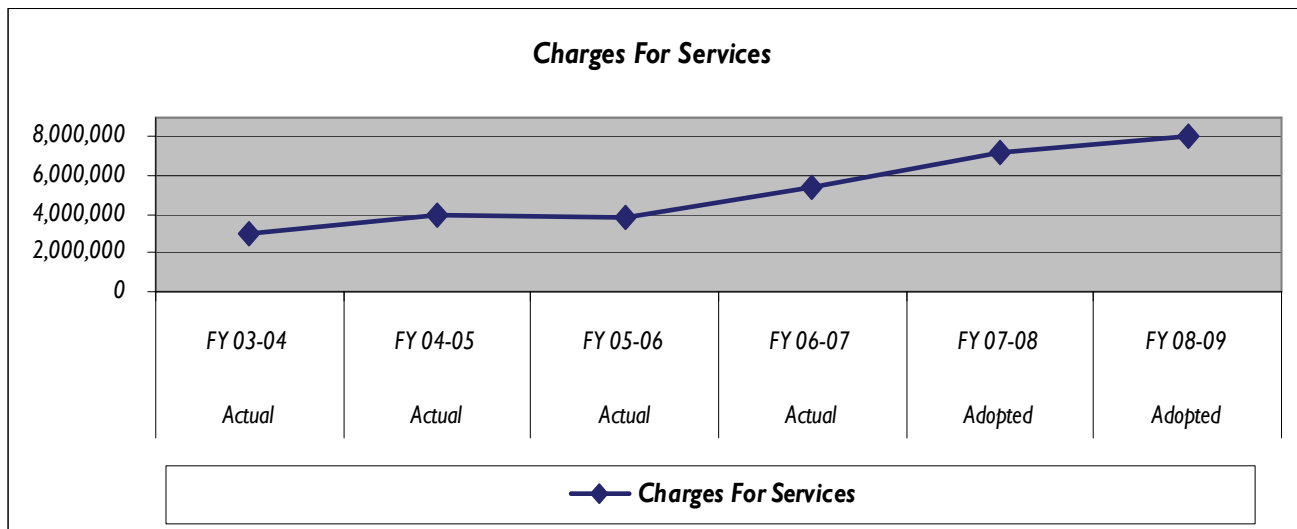
### Charges for Services

The General Fund is budgeted to collect \$8,052,479 in Charges for Service. A small portion of this is collected from minor fees such as zoning fees and copying charges. However, the primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, check writing and payroll management to other funds. The administrative charge is an attempt to recoup those costs.

The amount charged to each fund is based on cost allocations determined by an independent firm. The firm applies a double step-down methodology in its cost allocation procedures.

Also included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$1,025,000.

<u>Revenue Description</u>	<u>Actual</u> <u>FY 03-04</u>	<u>Actual</u> <u>FY 04-05</u>	<u>Actual</u> <u>FY 05-06</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Adopted</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>
Charges For Services	3,051,870	3,960,019	3,885,097	5,409,144	7,154,130	8,052,479



### Fines and Forfeits

The General Fund is budgeted to receive \$365,200 in fines for FY 2009. One of the primary sources of fines are traffic-type citations and other violation notices issued by the North Port Police Department, which is budgeted to be \$258,870 for FY 2009. These revenues are collected by the Sarasota County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. The remainder of other collectable fines are for violations of local ordinances, including code violations and false alarms. In FY 2007, fines for Tree Ordinance Violations were reclassified to a separate Tree Fund.

### Miscellaneous Income

The primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2009 budgeted interest income is \$625,000.

Rents are budgeted at \$122,439. This includes the two communication tower site rentals from 1999 and the original GTE Tower rental, which was originally entered into in November 1988. Two other sources of rental income are from the Community Educational Center and the leasing of space in the newly opened Family Service Center.

Disposal of Fixed Assets is budgeted at \$4,000. The City conducts an auction of surplus property at least once every year and usually takes in more than \$10,000 in revenue city-wide. However, this is not a consistent revenue source to the General Fund. The City expects to receive donations of \$13,500 for the City's Social Services Program, which will be used to offset the cost of providing emergency shelter, mortgage or utility funds to needy people. In addition, \$10,000 is projected to be collected from Parks and Recreation donations.

**Transfers and Fund Balance**

The budget reflects a \$1,201,370 transfer in from the One-Cent Sales Tax Extension Fund (Fund 305) for the debt service on the bond issuance.

The budget also shows Appropriated Fund Balance in the amount of \$4,592,463. Of the total appropriated fund balance, \$1,000,000 is transferred to the Maintenance Facility Construction Fund to be reserved for the construction of a city-wide maintenance facility. A \$3,000,000 use of fund balance is designated for economic uncertainty. This appropriation reduced the General Fund Fund Balance by approximately 20%.

**EXPENDITURES**

FY 2009 General Fund personnel expenditures reflects an increase of \$82,672, or 0.32% over FY 2008. As a service organization, the majority of the General Fund expenses are associated with personnel costs, with approximately 76% of the expenses being labor related. Major items contributing to the increase are: (1) the rising cost of health insurance contributions of \$162,299 and (2) higher pensions/retirement contributions of \$248,358. The budget reflects a reduction in staffing of thirty-four (34) positions which provides a reduction in salaries and wages of \$182,780.

With the voters' approval of Florida's Amendment One and the decline in property values, the departments and districts were directed to make significant budget cuts while maintaining the same level of service. FY 2009 General Fund operating expenditures are reduced by \$5,225,640 from FY 2008. Lower costs directly related to the reduction in force include: training and travel expenses—decreased \$45,595 and Communication Services—decreased \$34,562. Office Supplies also decreased by \$39,586. Professional Services increased \$111,611 primarily due to growing legal actions and the bi-annual impact fee study required by ordinance. With foreclosures on the rise, the City is experiencing a need for more contractual services related to Code Enforcement reflected in the \$53,692 increase. Additionally, General Liability insurance increased \$45,329 and Printing and Binding expenditures are expanding by \$61,593. In FY 2008, the Communication Outreach division was established to further the City's customer service initiative which has expanded the printing needs of the City. The FY 2009 Adopted Budget reflects a \$34,229 reduction in other Current Charges. This decrease is due to fewer advertisements for job openings and more accurate cost projection for Solid Waste services provided to the City. Finally, based on other local municipality research, the contingency appropriation for the General Fund is reduced by \$600,000. The remaining increases in expenditures in the General Fund equal \$40,219

In summary, the following major impacts to the budget have been addressed:

<u>Continuation Expenses</u>	<u>Amount</u>
Decreased Salaries and Wages	\$ (182,780)
Health Insurance Contributions	162,299
Pension / Retirement Contributions	248,358
Increased Professional Services	111,611
Increased other Contractual Services	53,692
Decreased Training & Travel	(45,595)
Decreased Communication Services	(34,562)
Increased General Liability Insurance Costs	45,329
Decreased Office Supplies	(39,586)
Increased Printing & Binding	61,593
Decreased other Current charges	(34,229)
Decreased General Fund Contingency	(600,000)
Balance of Increased Expenditures	40,219
<b>TOTAL</b>	<b>\$ (213,651)</b>



## **Departmental Highlights**

The FY 2009 operating budget includes the following highlights, many of which are also discussed in each departmental section of the budget. Comparisons to FY 2008 are made with the Adopted Budget rather than the Amended Budget.

### ***City Commission***

The City Commission operating expenditures has increased by \$39,549 (19.48%). This increase is mainly attributable to professional services which increased by \$65,000 as a result of the expansion of lobbyist services for the City. However, a reduction in promotional activities and other current charges provided a \$11,710 cost savings to the department.

The General Fund appropriations of the City Commission increased by \$68,729 or 19.66%. Personnel expenditures increased by \$29,180 (19.91%) and operation expenditures by \$39,549 (19.48%).

### ***City Attorney***

The City Attorney's office is considered a charter office as established under Article XV of the North Port City Charter. He or she is appointed by the City Commission and operates under a two (2) year contract. Due to an increase in litigation services to the City of North Port, the City Attorney's budget reflects a \$290,250 (43%) increase over FY 2008.

### ***City Clerk***

The City Clerk's budget reflects an increase of \$25,647 (22.78%) in operating expenditures. Contractual Services accounts for \$37,000 of the increase due to the Clerk's office assuming the cost of the City Security officer. Additionally, other Current Charges reflects an increase of \$19,500, primarily ascribed to the costs associated with code enforcement violations. By reducing the quantity of municipal code supplements and re-codifications, the department saved \$25,030.

The General Fund appropriations of the City Clerk increased by \$84,094 or 12.52%. Personnel expenditures increased \$62,047 (11.17%), operating expenditures increased by \$25,647 (22.78%) and capital expenditures decreased by \$3,600 (100%).

### ***City Manager***

The City Manager is the Chief Administrative Officer of the City, reporting directly to the City Commission. The City Manager's department decreased operating expenditures by \$142,329 (80.89%). The primary contributing factor to the decrease is the \$141,000 reduction in Professional Services. In FY 2008, professional services for the Branding and Visioning project were appropriated. This was a one-time expenditure. Several other cost saving measures were taken and reduced expenditures in Communication Services, Repairs and Maintenance and Promotional Activities.

The General Fund appropriation for the City Manager's budget reflects a \$161,010 or 21.29% decrease. Even with the expected salary and benefit increases, the department personnel expenditures reflect an \$18,681 or 3.22% decrease.

Also under the City Manager's department is Economic Development. The operating budget for Economic Development reflects an increase of \$10,073 (9.87%), primarily attributed to and increase in travel expenditures. Personnel expenditures grew by 12.43% or \$12,589. The General Fund appropriations for Economic Development increased \$22,662 (11.15%).

Community Outreach is a newly established division of the City Manager's department. The division helps to foster inter-relationships among citizens and various organizations within the community and region. The General Fund budget for Community Outreach is \$155,829 which includes \$77,824 in personnel expenditures and \$78,005 in operating costs.

### ***Finance***

The Finance Department is responsible for the administrative services provided in the areas of accounting, fixed assets, receivables, payables, purchasing, payroll, budget development and control, investment management and debt service management for the City of North Port. The department's operating expenditures have decreased by \$5,154, (1.1%). The most significant increase, \$15,839, is in Professional services due to GASB 45 OPEB valuation compliance. Also, Training & Travel, Office Supplies and Other Current Charges reflect a combined cost savings of \$23,808.

Overall, the department's General Fund budget reflects a decrease of 0.53% or \$11,501. The source of these cost savings include a reduction of three staff positions and efficiencies implemented within the department.

### ***Building—(Property Standards Division)***

The Building Department includes the following services: zoning inspections, zoning and plans review and property standards; all of which are related to code enforcement of the City's Unified Land Development Code. Due to the decline in construction, the Property Standards Division reduced staffing by twelve positions resulting in a 14.24% decrease in personnel costs. The reduction in staffing provided cost savings to the Division; but with the ever increasing foreclosures in the City, which triggers a rise in code enforcement violations, the division's operating expenditures rose by 81.94% or \$108,942.

Overall, the General Fund appropriation for the Building—Property Standards Division decreased by \$41,783 or 3.51%. Personnel expenditures contributed \$150,725 to the decrease.

### ***Building—(Property Maintenance Division)***

The Property Maintenance Division provides several services including landscaping services to public areas throughout the city, parks maintenance and upkeep and overseeing regular building maintenance and custodial services. Due to the elimination of a maintenance worker position, the Division's budget reflects a reduction of \$35,284 in personnel expenditures. FY 2009 reflects a \$50,000 increase in capital expenditures due to the need to replace a bucket truck..

Overall, the General Fund appropriation for the Property Maintenance Division decreased by \$9,621 or 0.40% from FY 2008 levels. This is mainly due to the combined reductions of \$50,121 in personnel and operating expenditures. Although capital expenditures increased \$50,000, the division budget reflects a decrease.

### ***General Services***

The General Services Department oversees the operations of five divisions. Five divisions; Administration, Information & Technology, Social Services, Human Resources/Risk Management and Parks and Recreation are included in the General Fund. The combined cost savings reduction of the five divisions, in the general fund, is \$230,853 or 5.47%).

Administration: A \$66,634 increase in personnel expenditures is due to the rise in benefits costs and the annual performance increases. As a result of savings in Travel and Training and Repairs and Maintenance, the division reduced operating expenditures by \$1,845.

Personnel expenditures most notably impacted the overall budget increase of \$64,789 or 33.48%.

Information & Technology: The Information & Technology (I & T) Division provides for the technology needs of all the departments within the City. In FY 2009, the Division's authorized positions decreased by three which is a \$120,368 or 13.85% savings. Operating expenditures decreased \$54,100 as a result of cost savings in Communication Services and Office supplies. Capital expenditures rose 40.67% primarily due to the purchase of additional modules for the City-wide operating system.

The General Fund appropriations for Information and Technology decreased by \$127,875 or 8.72%. The combined decreases in personnel and operating expenditures of \$174,468 provided the cost savings opportunity for the Division.

Social Services: The Social Services division coordinates and provides for several community assistance and children services programs. Funding provided through a Community Foundation Grant to assist citizens in need contributed \$25,000 to the Division's operating budget. However, through cost saving measures in Professional Services, Communication Services, Rentals & Leases and Promotional Activities totaling \$34,910, the division has an overall decrease of \$10,576 in operating expenditures. The savings in Professional Services is due to a new inter-local agreement with the State Health Department which provided 50% of the funding of a staff assistant position for the Division. The new agreement places the responsibility of the staff position upon the City with the Health Department contributing 50% of the total personnel costs. So, the effect of the savings in operating costs is nullified by the increase in personnel costs.

Overall, the Division's General Fund budget reflects an increase of \$52,288 or 30.61%. Personnel expenditures increased by \$62,864 and operating expenditures decreased by \$10,576.

Human Resources/Risk Management: The Human Resources/Risk Management division oversees policies and programs including recruitment, employee services, benefits administration, classification and compensation, labor relations, risk/insurance/workers' compensation and safety/loss functions. The Division's FY 2009 operating expenditures reflect a reduction of \$46,265. In anticipation of fewer new hires, which decreases the number of pre-employment and advertising costs, a savings of \$14,894 in Professional Services and \$14,500 in advertising costs is realized by the Division. Training and Travel costs are reduced by \$9,425.

Personnel expenditures increased by \$14,979 or 4.32%. However, with the decrease of \$46,265 in operating expenditures, the Division's General Fund budget reflects a reduction of \$31,286 or 6.53%.

### ***Parks and Recreation Division***

The Parks and Recreation Division oversees the design and construction of park projects and conducts many major special events. The most significant reductions to the department's operating expenditures are in Contractual Services, decrease of \$65,500; Water, Sewer & Electricity, reduced \$49,920 and Minor Operating Expenditures reduced \$28,096. The reallocation of resources to the Building—Property Maintenance Division provided these cost savings to the Parks and Recreation Division. Overall, the Division reflects an \$83,022 (15.60%) reduction in operating expenditures. The FY 2008 budget of capital expenditures reflected a significant reduction. The Division continues to reduce capital expenditures in FY 2009 by \$240,391 or 85.16%.

Although personnel expenditures increased by \$134,644 (12.25%), the combined decrease of \$323,413 in operating and capital expenditures provided a General Fund decrease in appropriation for Parks & Recreation of \$188,769 or 9.87%.

**Police**

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department operating expenditures reflect a reduction of \$29,110 (2.11%) from FY 2008. This is mainly attributable to budgeting officer training through the Police Education Fund; a special revenue fund specifically designed to provide ongoing education of police officers. FY 2009 capital expenditures are decreased, due to the elimination of new vehicle purchases, providing a \$120,800 savings to the department budget.

Overall, the General Fund appropriation for the Police Department increased by \$1,056,976 or 9.51%. The source of these cost increases can be primarily explained by the \$1,206,886 or 12.55% rise in personnel expenditures.

**Emergency Medical Services**

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. The EMS portion of the Fire Rescue District budget is funded by the General Fund in accordance with state law. The decrease to the EMS budget in personnel expenditures is due to the reallocation of resources with the Fire Rescue District. The total decrease in personnel expenditures is \$68,817. Contributing to the increase in operating expenditures is the rise in Minor Operating Expenditures of \$56,010; including operating supplies and the scheduled replacement of protective gear.

The department's General Fund budget reflects a decrease of 0.74%, or \$41,660.

**Emergency Management**

Emergency Management provides risk reduction, preparation for, and recovery assistance from, major events affecting the community's quality of life. All operational expenditures have moved to the Fire Rescue District budget. This change provides a \$71,513 cost reduction to the General Fund.

**Planning , Zoning and Engineering Department—(Planning Services)**

The Planning Services Division includes community development and long-range planning. The department reduced its personnel expenditures by \$373,555 or 30.92% as a result of the elimination of three positions. Operating expenditures were reduced substantially primarily by the \$305,000 decrease in Consultant Services.

The General Fund Planning Services Division budget reflects a decrease of \$671,607. This is mainly attributable to the \$373,555 decrease in personnel costs. However, the cost savings of \$288,052 realized in the operating expenditures contributed equally to the total budgetary decreases.

**Planning , Zoning and Engineering Department—(Engineering Services)**

The Engineering Services Division provides several services to the City of North Port including: real estate management; community engineering and development review; capital improvement design, permitting and construction; environmental and wetland protection; storm water and watershed planning, permitting and designs; and engineering inspection. The Division budget reflects a \$386,616 (26.78%) decrease in personnel costs. This decrease is the result of a reduction of five staff positions. Decreases in Training & Travel, Communication Services and Minor Operating Expenditures as a result of the eliminated positions reduced the operating expenditures by \$12,525 (6.04%) Also, capital expenditures are decreased by \$5,900.

Overall, the General Fund appropriations of Engineering Services decreased by \$405,041, or 24.45%.

**Non-Departmental**

The purpose of the Non-Departmental Division is to serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments. A non-bargaining union employee competitive increase of \$387,933 was budgeted in FY 2008, but eliminated in FY 2009. Professional Services includes \$150,000 for the bi-annual impact fee study as required by ordinance. City staff researched state statutes and other municipalities in the region to further define best practices for contingency appropriations. As a result of this research, the Contingency account is reduced by \$600,000. The general liability premium allocated to the General Fund reflects a slight increase of \$45,329. The debt service payment on the 2003 Bond Series for the construction of the new city hall and police station remains the same at \$1,201,370. The most significant changes are in transfers out to other funds. A \$359,155 operating subsidy is appropriated from fund balance for the Building Special Revenue Fund. Also, \$1,000,000 of appropriated fund balance is budgeted as a transfer to the Maintenance Facility Construction Fund for future use in building a multi-use maintenance facility.

The General Fund appropriations of Non-Departmental decreased \$5,259,591.

## Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

### **Inspector Education Fund (Fund 102)**

The Inspector Education Fund was established to provide for continuing education and certification of building department staff as required by Florida Statute. Revenue projections for this fund are based on a 2% surcharge added to each building permit. FY 2009 budget projects education surcharge revenue of \$21,500 and interest earnings of \$1,000. A total of \$2,500 in fund balance is reserved for future use. Budgeted expenditures for FY 2009 are \$20,000 a decrease of \$27,000, or 57.45%.

### **Law Enforcement Trust Fund (Fund 105)**

The Law Enforcement Trust Fund derives revenues from the sale of forfeiture items and must be used for law enforcement related expenditures as stated in the Florida Contraband Forfeiture Act. Projected revenues for FY 2009 are \$100. In addition, an appropriated use of fund balance of \$8,430 is included. Budgeted expenditures are \$8,530, a \$300 decrease from FY 2008. The budget funds provide for the Citizens Law Enforcement Academy, "Do the Right Thing" Annual County-wide banquet and the "National Night Out" event.

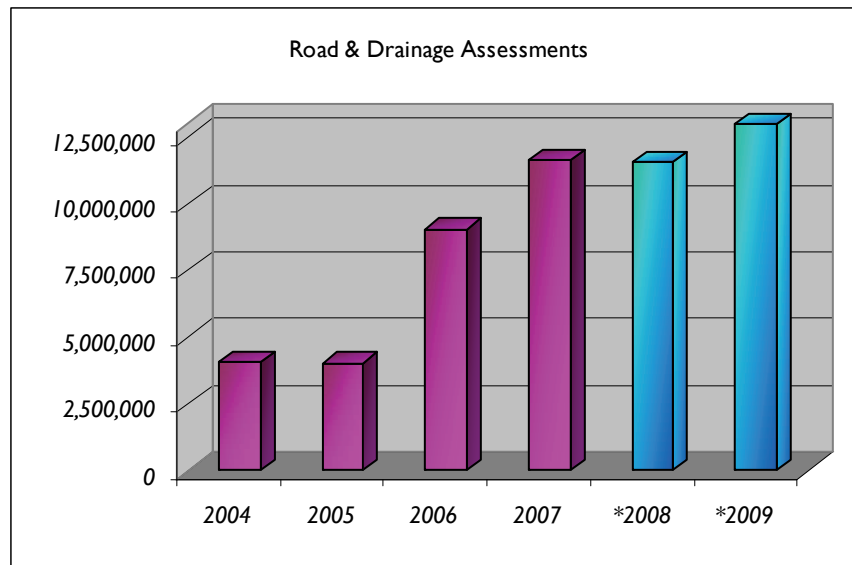
### **Road and Drainage District Fund (Fund 107)**

As part of the Public Works Department, the Road and Drainage District maintains and operates the public infrastructure. The primary source of revenue for the district comes from assessments and fuel taxes.

## REVENUES

### Assessments

In FY 2008, the methodology and rate study of FY 2007 were reviewed to further delineate the cost centers driving the methodology. Several factors were reexamined including historical and projected fiscal year costs, operations and infrastructure needs to provide a more comprehensive means of calculating assessments on properties within the City. Public Resources Management Group (PRMG) developed the methodology to be applied to the rate study created by the Government Services Group (GSG). The individual property assessments were calculated based upon different property features. As a result, the assessments vary by property type and use. Based upon the revised methodology and rate study, the projected assessment revenues for FY 2009 is \$13,175,100. This is a 13.97% increase over FY 2008.



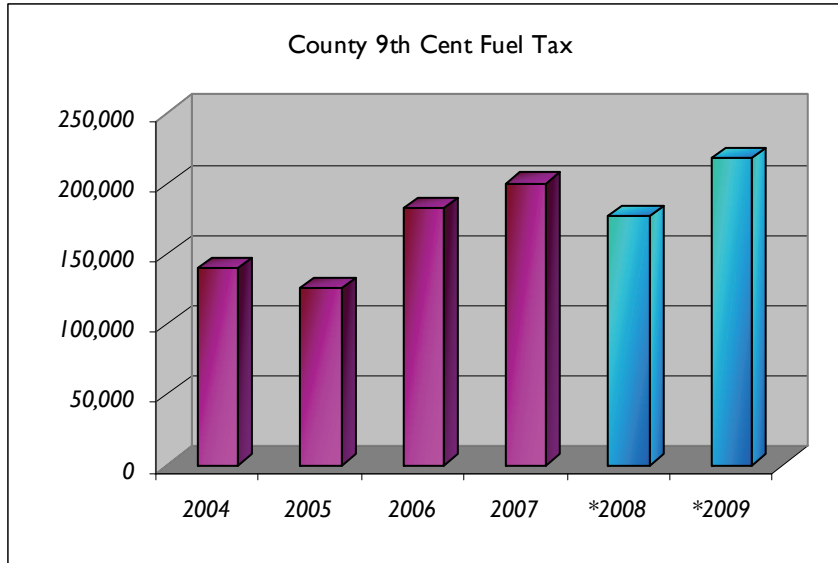
### Road & Drainage Assessments

Fiscal Year	Actual Revenue
2004 \$	4,063,504
2005 \$	4,018,582
2006 \$	9,038,447
2007 \$	11,635,519
*2008 \$	11,559,836
*2009 \$	13,175,100

\*Estimated revenue based on District projections

**Taxes**

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute, sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2009 projected revenues are \$218,554; an increase of 23.38%.

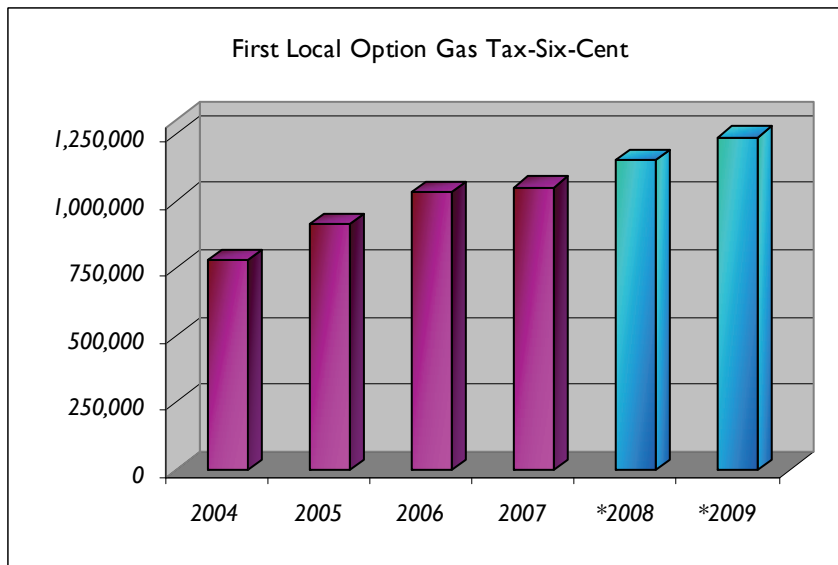


**County 9th Cent Fuel Tax**

Fiscal Year	Actual Revenue
2004 \$	139,503
2005 \$	125,891
2006 \$	182,587
2007 \$	200,189
*2008 \$	177,138
*2009 \$	218,554

\*Estimated revenue based on State projection

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provide the legal authorization to collect the tax. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2009 projected revenues are \$1,236,961; an increase of 7.50%.

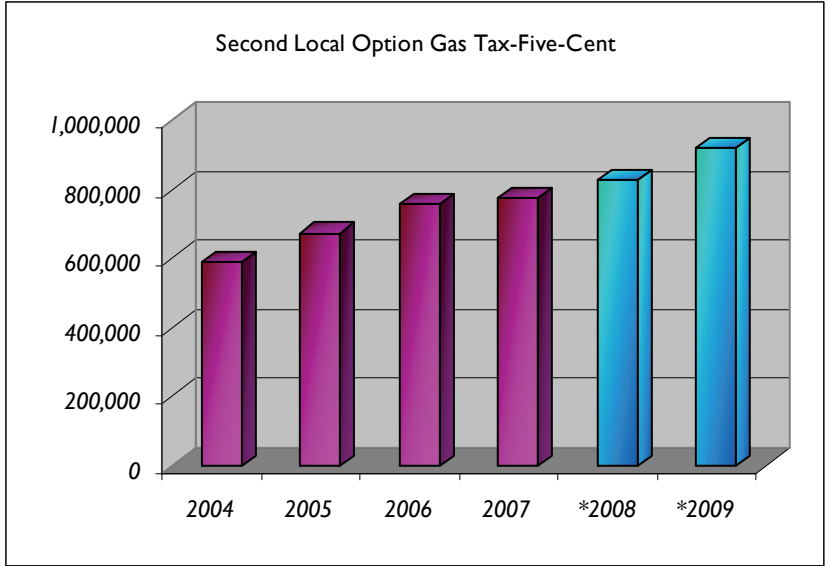


**First Local Option Gas Tax-Six-Cent**

Fiscal Year	Actual Revenue
2004 \$	782,559
2005 \$	915,006
2006 \$	1,033,270
2007 \$	1,052,071
*2008 \$	1,150,638
*2009 \$	1,236,961

\*Estimated revenue based on State projection

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel sold in Sarasota County. Legal authorization is provided by Florida Statute, section 336.025 and county ordinance 200-029. Use of the revenue is restricted to transportation expenditures. Fuel dealers submit the tax to the State who in turn redistributes to the counties and cities. Revenue estimates are provided by the State. The revenue projection for FY 2009 is \$920,260, a 10.96% increase over FY 2008.

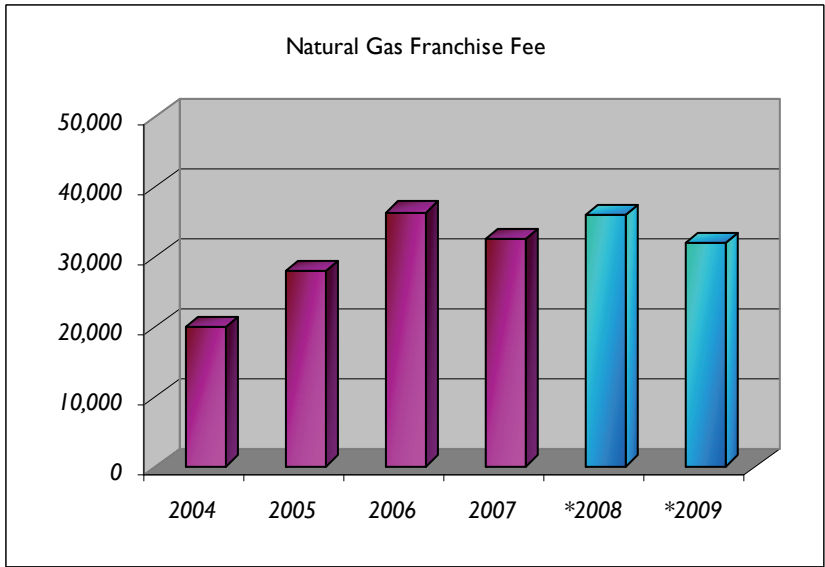


**Second Local Option Gas Tax-Five-Cent**

Fiscal Year	Actual Revenue
2004 \$	587,549
2005 \$	673,889
2006 \$	756,774
2007 \$	776,447
*2008 \$	829,382
*2009 \$	920,260

\*Estimated revenue based on State projection

The Natural Gas Franchise Fees are collected through an agreement with Peoples Gas System that allows for the non-exclusive right and privilege of supplying natural gas and other services within the City free of competition. Ordinance 00-10 provides the legal authorization for this revenue. The City receives 6% of the billed revenues. The customer remits payment to Peoples Gas System who in turn remits payment to the City of North Port. The revenue provides for Road and Drainage District expenditures. The revenue projection for FY 2009 is \$32,000, a 11.11% decrease.



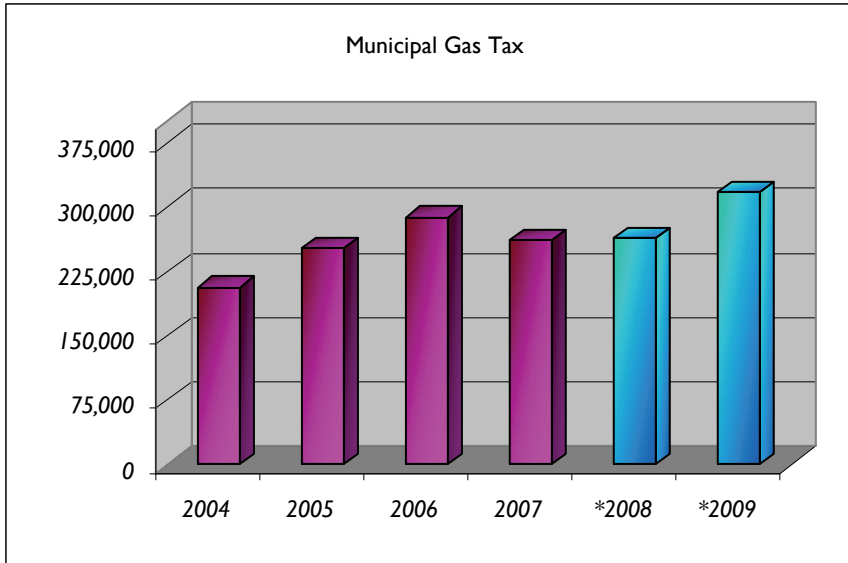
**Natural Gas Franchise Fee**

Fiscal Year	Actual Revenue
2004 \$	19,957
2005 \$	28,068
2006 \$	36,468
2007 \$	32,569
*2008 \$	36,000
*2009 \$	32,000

\*Estimated revenue based on TECO/City projection

**Intergovernmental**

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972 which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program; a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. For FY 2009, the percentage is 28.48%. Approximately 71.51% of the total distribution is a budgeted revenue in the General Fund. The annual revenue projection is determined by the State and remitted to the municipalities. The FY 2009 projected Municipal Gas Tax revenue is \$318,311 an increase of 20.61% from FY 2008.



**Municipal Gas Tax**

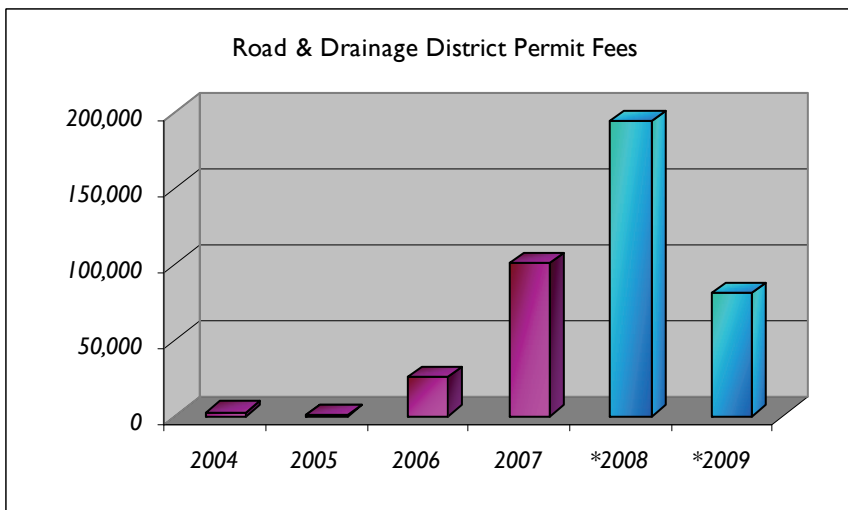
Fiscal Year	Actual Revenue
2004 \$	207,446
2005 \$	252,540
2006 \$	288,581
2007 \$	261,638
*2008 \$	263,923
*2009 \$	318,311

\*Estimated revenue based on historical data

**Charges for Services**

In addition to the district assessments, discussed at the beginning of this section, other charges for services includes Construction Traffic Road fees and permit fees. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road rehabilitation within the City. Since general development constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Staff prepares the revenue projection based on projected residential and commercial growth. Due to the slowdown in construction, the FY 2009 projected revenue is \$434,250, a decrease of \$532,500 from FY 2008. This revenue was budgeted for the first time in FY 2007, so substantial historical data is not available at this time.

Permit fees are established by Ordinance 07-35 and charge for services such as right-of-way permits for new residential construction, culvert inspections and re-inspections and final inspections. The revenue is used to fund transportation related expenditures. Staff prepares the revenue projections primarily from historical data. Again, with the slowdown in construction, the FY 2009 projected revenue of \$80,750 reflects a \$113,125 decrease from FY 2008.



**Road & Drainage Permit Fees**

Fiscal Year	Actual Revenue
2004 \$	2,446
2005 \$	850
2006 \$	25,280
2007 \$	100,790
*2008 \$	193,875
*2009 \$	80,750

\*Estimated revenue based on historical data

## ***Miscellaneous Revenue***

The primary Miscellaneous Income is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2009 budgeted interest income is \$266,000.

Rents are budgeted at \$12,000. This includes Road & Drainage District facilities rented to other city departments.

Disposal of Fixed Assets is budgeted at \$20,448. The City conducts an auction of surplus property at least once every year and usually takes in more than \$10,000 in revenue city-wide. However, this is not a consistent revenue source to the district.

## ***Transfers and Fund Balance***

The budget reflects a \$100,000 transfer in from the One-Cent Sales Tax Extension Fund (Fund 305) for the construction of sidewalks.

No capital lease proceeds are appropriated for FY 2009.

The budget also shows Appropriated Fund Balance in the amount of \$939,898. Also, \$434,250 of fund balance is being held in escrow for the construction traffic road fee.

## **EXPENDITURES**

The District's total budget request for FY 2008 is \$17,582,118, an increase of \$198,092 (1.14%) from FY 2008. The District maintains 813 miles of public roads and drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way and the control of aquatic weeds.

Personnel expenditures decreased \$76,277 (1.30%) mainly attributable to layoffs and eliminated vacant positions. The District eliminated two (2) maintenance worker positions; two (2) infrastructure inspector positions and one (1) safety and training coordinator position. With the annual increase in earnings and benefits, the reduction in force provides a cost savings of \$76,277.

Operating expenditures increased by 20.78%, or \$1,597,634. In 2008, the District did not appropriate additional road rehabilitation. As a Commission budget priority, the District included \$2,146,903 for Road Rehabilitation in FY 2009. Professional Services decreased \$256,000 primarily due to a reduction in engineering services. Road Materials and Supplies dropped by \$333,641.

Capital expenditures reflect a cost reduction of \$1,857,950 (66.17%) primarily due to fewer new equipment purchases. FY 2009 budget includes \$100,000 for sidewalk construction and lease purchase payments increased by 3.47% or \$34,685. A transfer to the Maintenance Facility Construction Fund is slated for FY 2009 at a cost of \$500,000.

### **Police Education Fund (Fund 108)**

The Police Education Fund provides training funds for police officers. Florida Statute (938.15) allows for the assessment of an additional \$2 on fines to provide for training and education of law enforcement officers. Projected revenues include \$23,000 from fines and \$1,000 in interest earnings. An appropriated use of fund balance of \$46,510 is budgeted. Several training opportunities for law enforcement officers are budgeted in FY 2009 at a total of \$70,510.

### **Fire Rescue District Fund (Fund 110)**

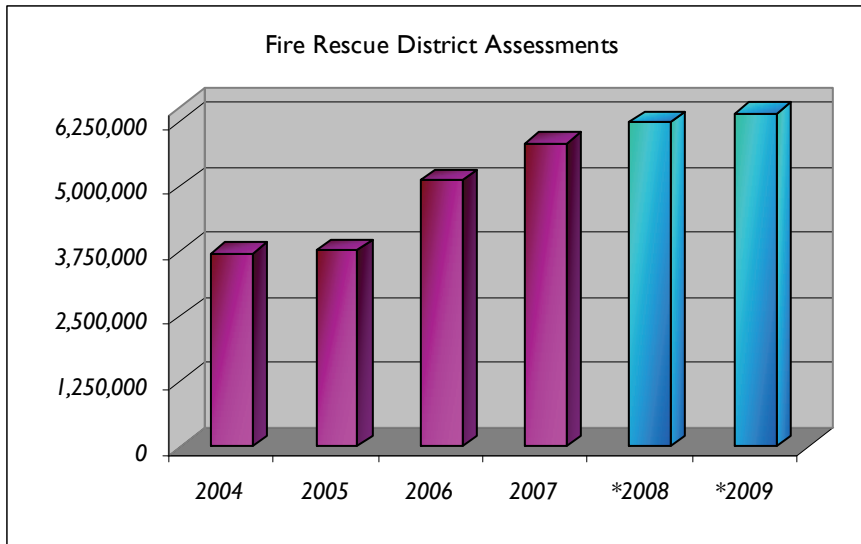
The Fire Rescue District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

## **REVENUES**

### ***Assessments***

The primary funding source for the Fire Rescue District is non-ad valorem assessment. The district did not levy a rate increase for the FY 2009 budget. However, an increase of \$162,442 in assessments is budgeted for estimated growth.





**Fire Rescue Assessments**

Fiscal Year	Actual Revenue
2004	\$ 3,710,780
2005	\$ 3,776,140
2006	\$ 5,099,778
2007	\$ 5,818,514
*2008	\$ 6,226,428
*2009	\$ 6,388,870

\*Estimated revenue based on District projections

**Other Sources of Revenue**

Fees from building permits are projected at \$15,000. The annual educational incentive reimbursement from the State is budgeted at \$40,000. Charges for Services include a cell tower lease to the General Fund of \$6,000; fire inspection fees and permits of \$15,000; and \$159,729 in Interest Earnings.

**Transfers and Fund Balance**

The District appropriated \$1,378,115 from fund balance that includes the following: replacement fire truck and two rescue squads and payoff of lease purchase, \$1,278,115; transfer to the Maintenance Facility Construction Fund, \$100,000.

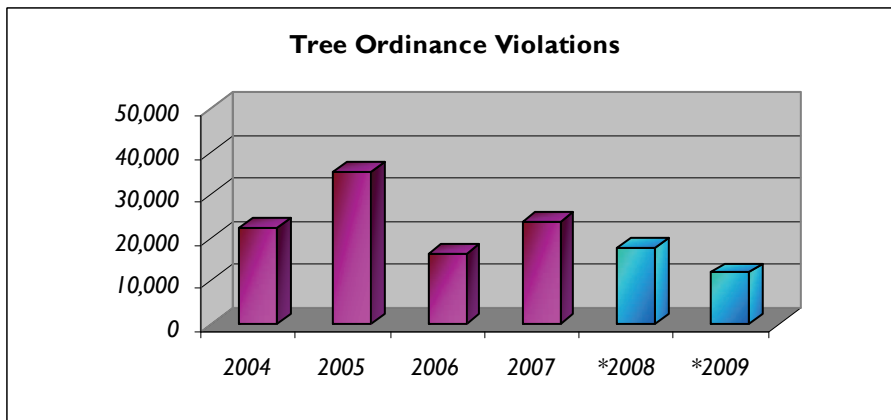
**EXPENDITURES**

The most significant increase to the Fire Rescue District FY 2009 budget is in capital expenditures. The District will purchase one replacement fire truck, \$500,000 and two replacement rescues (50% of the total cost) at a cost of \$175,000. In addition, the District will payoff the existing lease purchase agreements at \$496,963. Personnel expenditures increased \$194,040 or 3.72%. Operating expenditures increased by \$66,486 primarily due to the purchase of replacement protective gear and twelve (12) replacement computers.

Overall, the Fire Rescue District FY 2009 Adopted Budget increased \$1,303,139 or 19.42%.

**Tree Fund (Fund 115)**

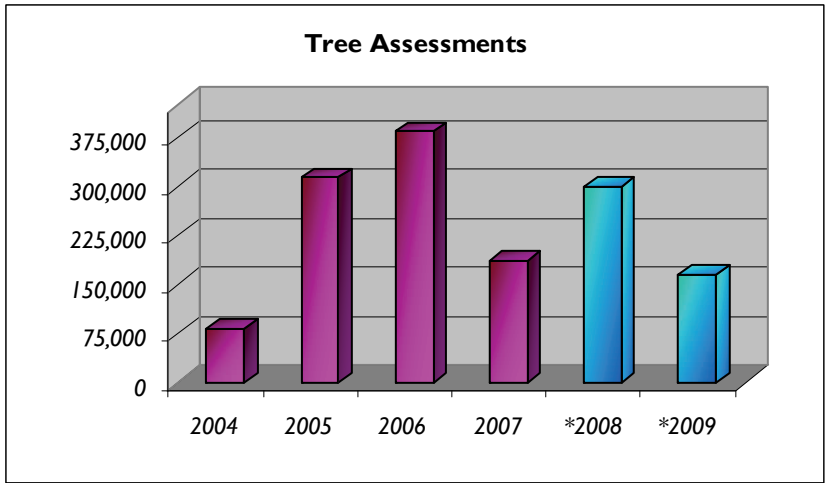
In FY 2007, the Tree Fund was set up to account for proceeds of fines and assessments that are restricted for tree maintenance and purchases. However, prior to the set up of the Tree Fund, the revenues and expenditures were accounted for in detailed line items in the General Fund. Revenues are derived from fines related to violations of the city's tree ordinance and mitigation assessment fees charged for tree removals. Projected revenues for FY 2009 include fines of \$12,000 and assessments of \$165,000. The fund is reserving \$185,000 of fund balance for future use. No appropriations are scheduled for FY 2009



**Tree Ordinance Violations**

Fiscal Year	Actual Revenue
2004	\$ 22,653
2005	\$ 35,250
2006	\$ 16,230
2007	\$ 23,715
*2008	\$ 18,000
*2009	\$ 12,000

\*Estimated revenue based on staff projections



**Tree Assessments**

Fiscal Year	Actual Revenue
2004 \$	81,784
2005 \$	313,602
2006 \$	383,900
2007 \$	185,676
*2008 \$	300,000
*2009 \$	185,000

\*Estimated revenue based on staff projections

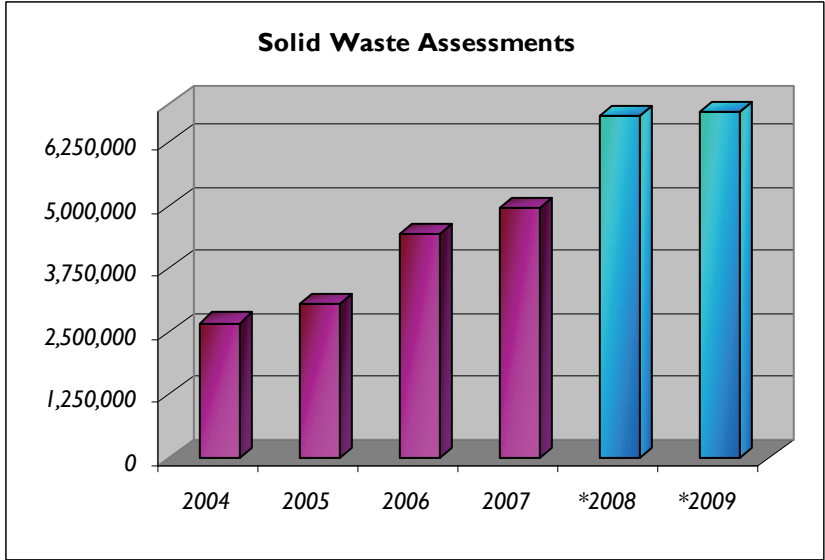
**Solid Waste District Fund (Fund 120)**

As part of the Public Works Department, the Solid Waste District provides for the pickup and disposal of solid waste for the City of North Port.

**REVENUES**

**Assessments**

The primary funding source for the Solid Waste District is non-ad valorem assessments. FY 2009 assessment revenue reflects a rate of \$267 per household. The projected revenue from district assessments increased \$81,667 or 1.21%. Included in this projection is \$7,019,430 for existing homes; a \$224,630 discount for early payment; and a new growth estimate of \$33,370.



**Solid Waste Assessments**

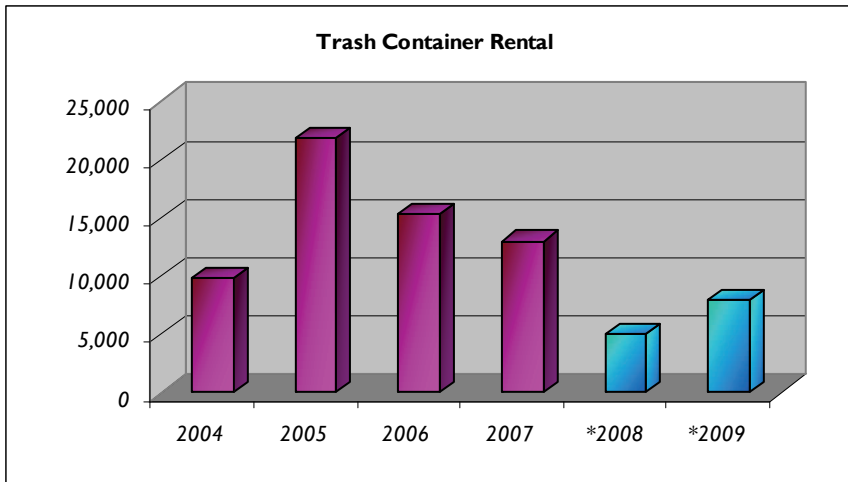
Fiscal Year	Actual Revenue
2004 \$	2,667,155
2005 \$	3,047,323
2006 \$	4,436,736
2007 \$	4,944,159
*2008 \$	6,746,503
*2009 \$	6,828,170

\*Estimated revenue based on District projections

**Charges for Service**

Other charges for service include Commercial Collections, Special Pickups, Trash Container Rentals, Roll Off Revenue, Service Initiation Fees and charges to other city funds for solid waste services. Commercial Collections are projected to garner \$730,430 in revenue in FY 2009. This is an increase of \$141,930, or 24.12%. The increase is attributable to a reclassification of City Solid Waste accounts that were appropriated on separate line items and now will be classified as part of the commercial collections. A projected \$71,964 increase is anticipated in new business accounts.

Trash Container Rental is a fee charged to Solid Waste customers for use of City-owned trash containers, in addition to the one provided upon service initiation. Projected revenues are based on 80 new rentals for a total of \$8,000; an increase of \$3,000.

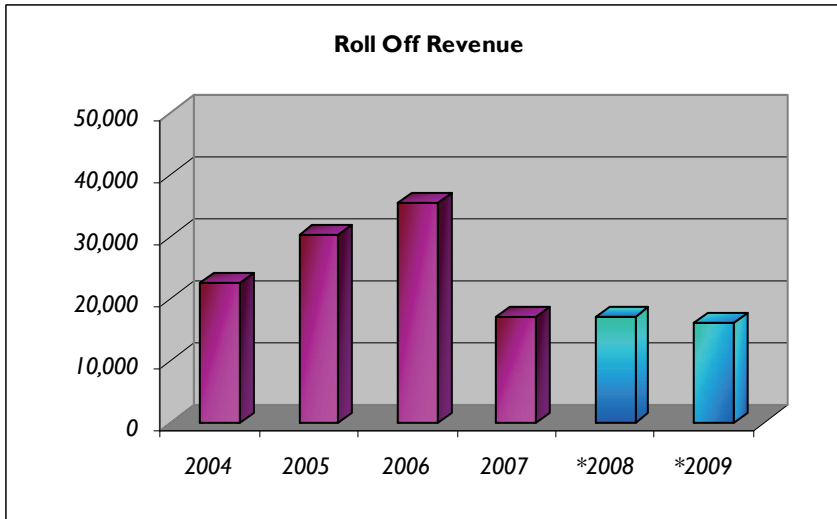


**Trash Container Rental**

Fiscal Year	Actual Revenue
2004 \$	9,830
2005 \$	21,900
2006 \$	15,350
2007 \$	13,000
*2008 \$	5,000
*2009 \$	8,000

\*Estimated revenue based on District projections

Roll Off Revenue is a charge to customers in possession of a roll off container. The charge is assessed because these large containers must be removed from the property, emptied and returned for re-use. With the decline in new construction, the District anticipates fewer roll off charges. Revenue projected for FY 2009 is \$16,000, a decrease of \$1,000.

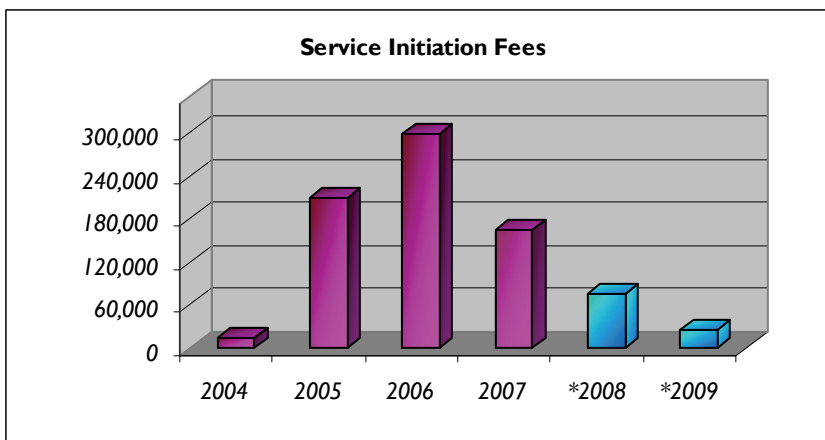


**Roll Off Revenue**

Fiscal Year	Actual Revenue
2004 \$	22,601
2005 \$	30,427
2006 \$	35,677
2007 \$	16,993
*2008 \$	17,000
*2009 \$	16,000

\*Estimated revenue based on District projections

Service Initiation Fees is a charge to begin solid waste services at a residence. The fee is part of the application for a building permit. With the decline in new construction, the anticipated revenue of \$25,000 is a decrease of \$50,000 from FY 2008.



**Service Initiation Fees**

Fiscal Year	Actual Revenue
2004 \$	13,338
2005 \$	210,756
2006 \$	300,690
2007 \$	165,304
*2008 \$	75,000
*2009 \$	25,000

\*Estimated revenue based on District projections

## **Miscellaneous Revenue**

Miscellaneous revenue is derived from two main sources. Interest earnings is the largest contributor at \$100,000 with Disposal of Fixed Assets at \$5,000.

## **Transfers and Fund Balance**

Annually, the Solid Waste District receives a transfer in of \$100,000 from the Infrastructure Surtax-One Cent Sales Tax revenue for the purchase of solid waste trucks. The District is appropriating \$1,197,500 in capital lease proceeds in FY 2009 to purchase four garbage trucks and two roll off trucks. The amount of \$74,394 is being reserved to help achieve the District's 20% fund balance reserve.

Overall, the Solid Waste District projected revenues increased \$1,370,251 or 17.83%.

## **EXPENDITURES**

The most significant increase to the Solid Waste District's appropriations is in capital expenditures. The District is purchasing, through a lease purchase agreement, much needed solid waste vehicles. Directly associated with the increased capital expenditures is the 1.86% rise in debt service.

Personnel costs dropped slightly by \$15,897 or 0.69%, Operating expenditures increased \$292,860. Fleet Service Charge of \$282,414 is the primary contributor to the increase in operating expenditures for the District. The District appropriated \$675,000 in a payment to the General Fund for an outstanding loan. Cost savings for the District include Tipping Fees reduced \$544,260; insurance decreased \$32,357 and Minor Operating Equipment decreased \$171,885.

Overall, the Solid Waste District appropriations increased \$1,370,251 or 17.83% for FY 2009.

## **Escheated Lots—Land Acquisition/Future Projects Fund (Fund 144)**

The Escheated Lots Fund was established through the one-time sale of escheated lots. In FY 2007, the Commission, through a budget amendment, appropriated a portion of the funds to roads and parks projects. The remaining balance is used to fund other projects as directed by the Commission. In FY 2009, \$2,708,788 is appropriated for the purchase of land along the Myakkahatchee Creek..

## **Escheated Lots—Roads Fund (Fund 145)**

In FY 2007, the Commission appropriated \$18,000,000 from the Escheated Lots Fund to the Escheated Lots—Roads Fund specifically designated for road rehabilitation and the Toledo Blade Boulevard widening project. The major road rehabilitation project is completed, but the Toledo Blade Blvd. project continues in 2009 and is projected to be completed in the Spring. No appropriations are made for FY 2009.

## **Escheated Lots—Parks Fund (Fund 146)**

In FY 2007, the Commission established the Escheated Lots—Parks fund by transferring \$8,000,000 from the Escheated Lots Fund for future appropriations. Primarily, the Commission directed to fund a future Youth Community Center and other park improvement related projects. Appropriations for FY 2009 include \$750,000 for Neighborhood Park Renovations and \$5,750,000 towards the construction of the Youth Community Center. The total appropriations for FY 2009 are \$6,500,000.

## **IMPACT FEES**

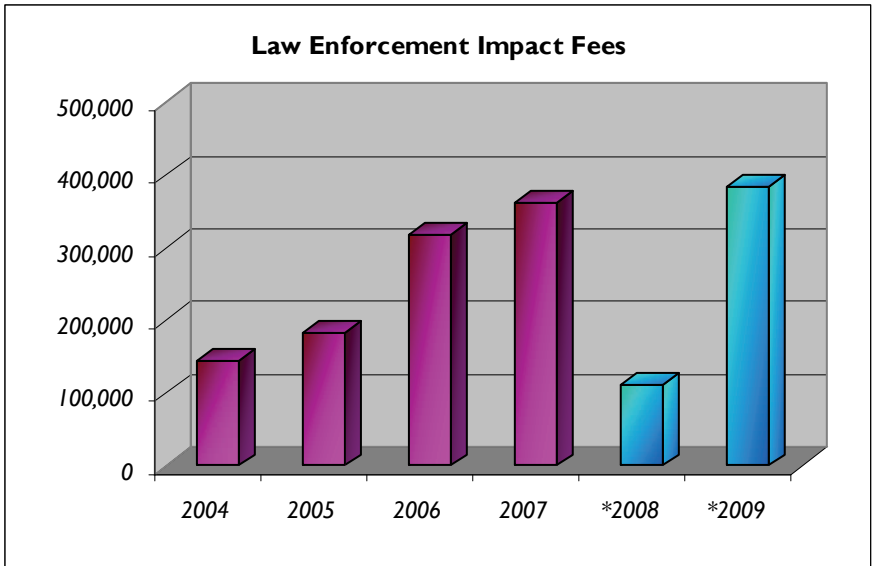
Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. In FY 2007, the City saw a dramatic decline in new construction. As a possible means of jump starting the City's economy, during the budget workshops, the Commission directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay the impact fee rate increase for one year. Again in FY 2008, the Commission adopted an ordinance to maintain the same impact fee rates as set in December, 2007.

**Law Enforcement Impact Fee Fund (Fund 150)**

The purpose of the Law Enforcement Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to public safety. Revenues are derived from new construction in both the commercial and residential categories.

Impact fee revenue projections for this fund total \$212,260 for FY 2009; an increase of \$100,530 from FY 2008. Interest earnings are projected at \$2,000. A fund balance reserve for future use of \$172,260 is scheduled for FY 2009.

The total capital expenditures appropriation for FY 2009 is \$42,000 which is appropriated for an additional radio in the Police Station communication center.



**Law Enforcement Impact Fee**

Fiscal Year	Actual Revenue
2004 \$	145,636
2005 \$	184,123
2006 \$	319,008
2007 \$	363,622
*2008 \$	111,730
*2009 \$	384,520

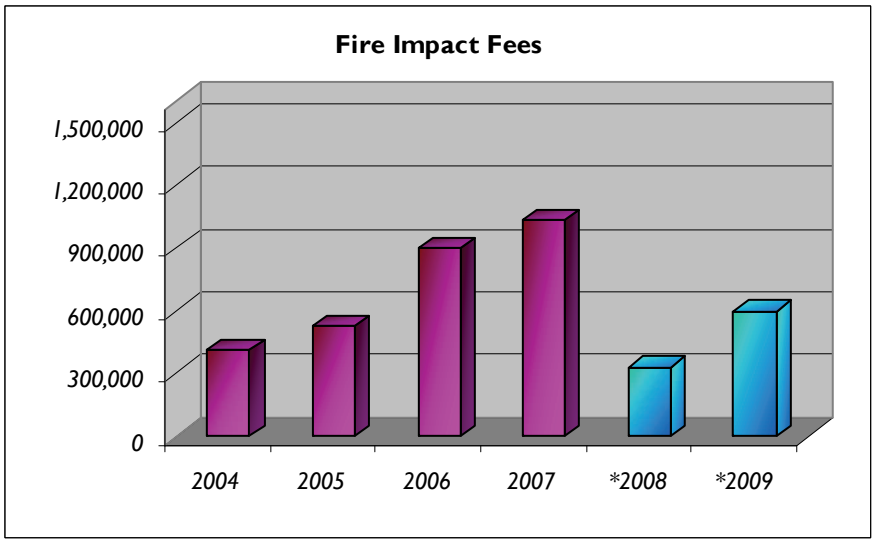
\*Estimated revenue based on staff projections

**Fire Impact Fee Fund (Fund 151)**

The Fire Impact Fee Fund provides revenues derived from new construction to fund growth-related projects as they relate to public safety.

FY 2009 revenue projections estimate \$598,969 in impact fees; an increase of \$267,923 from FY 2008. Interest earnings are projected at \$53,159. An appropriated use of fund balance of \$347,872 is scheduled for FY 2009.

A total appropriation of \$1,000,000 is budgeted for the construction of Fire Station #84.



**Fire Impact Fee**

Fiscal Year	Actual Revenue
2004 \$	414,577
2005 \$	529,845
2006 \$	902,333
2007 \$	1,036,041
*2008 \$	331,046
*2009 \$	598,969

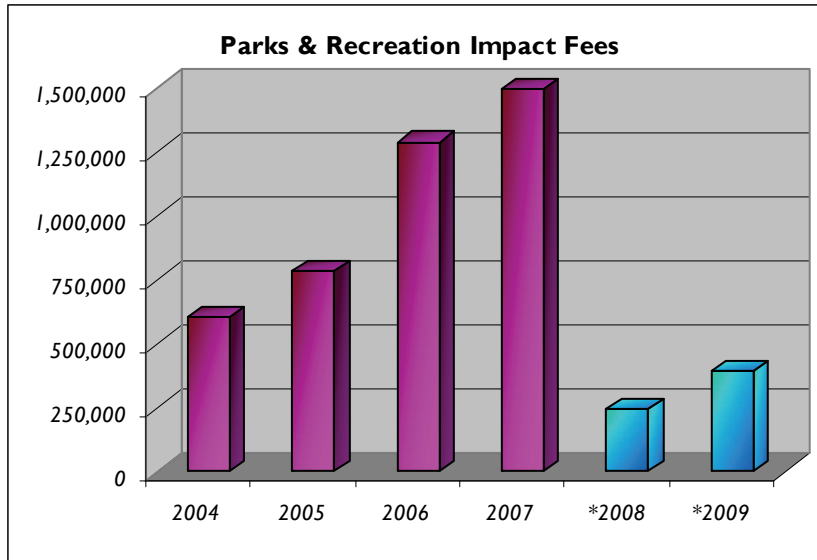
\*Estimated revenue based on staff projections

**Parks & Recreation Impact Fee Fund (Fund 152)**

Parks and Recreation Impact Fee revenues are derived from new residential construction and provide for growth-related projects as they relate to parks and recreation.

Projected revenues from impact fees related to parks equal \$393,438; an increase of \$199,338 from FY 2008. Interest earning estimates equal \$10,000. Additionally, a \$246,562 use of fund balance is slated for FY 2009.

A total of \$650,000 is appropriated for the Atwater Community Park.



**Parks & Recreation Impact Fee**

Fiscal Year	Actual Revenue
2004 \$	604,941
2005 \$	785,705
2006 \$	1,291,387
2007 \$	1,800,063
*2008 \$	242,625
*2009 \$	393,438

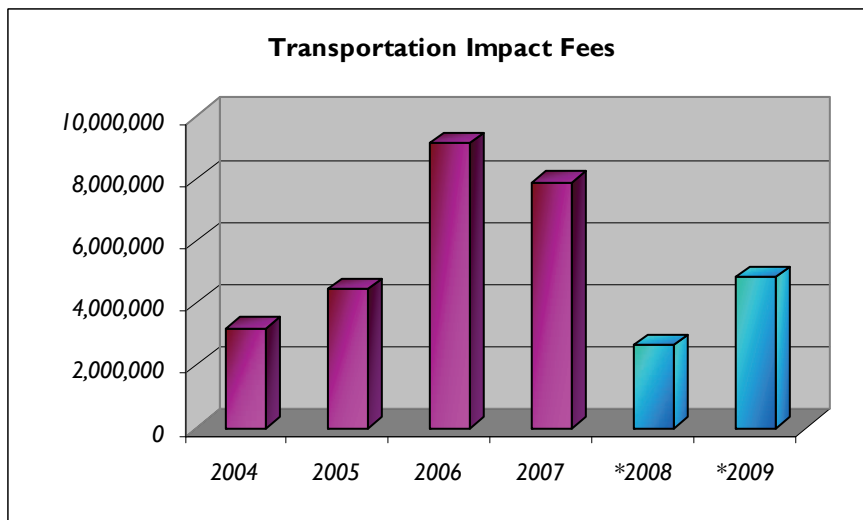
\*Estimated revenue based on staff projections

**Transportation Impact Fee Fund (Fund 153)**

The purpose of Transportation Impact Fees is to provide a mechanism to fund growth-related projects as they relate to road systems. Revenues are derived from new residential and commercial construction.

Projected estimated revenues from transportation impact fees are \$4,839,487; an increase of \$2,164,889 from FY 2008. Interest earnings are projected to be \$187,760. An appropriated use of fund balance of \$2,269,614 is scheduled.

The total appropriation of \$7,296,861 includes an appropriation of \$2,496,861 towards the Toledo Blade Blvd. widening project and \$4,800,000 for Phase 3 of the Sumter Blvd. improvement project.



**Transportation Impact Fee**

Fiscal Year	Actual Revenue
2004 \$	3,199,041
2005 \$	4,475,709
2006 \$	9,161,702
2007 \$	7,879,841
*2008 \$	2,674,598
*2009 \$	4,839,487

\*Estimated revenue based on staff projections

### **Solid Waste Impact Fee Fund (Fund 156)**

Solid Waste Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they relate to solid waste services.

The projected impact fee revenue for FY 2009 is \$7,562; an increase of \$1,094 from FY 2008. Interest earnings are expected to be \$500. The total projected revenue of \$8,062 is being reserved for future use. Solid Waste Impact Fees began to be collected in FY 2007, so no substantial historical data is available.

No appropriation of solid waste impact fees are budgeted in FY 2009.

### **General Government Impact Fee Fund (Fund 157)**

General Government Impact Fees provide revenue derived from new residential and commercial construction to fund growth-related projects as they relate to the general services of the City.

Revenue projection for general government impact fees for FY 2009 is \$194,658. The entire revenue amount is being reserved for future use. This impact fee began to collection of revenues in FY 2007, therefore no substantial historical data is available.

No appropriations are schedule for FY 2009.

### **Building Fund (Fund 450)**

The Building Fund began in FY 2007, in accordance with Florida Statute, section 553.80, to account for the proper tracking of both revenues and expenditures, related to fees collected for the enforcement of the Florida Building Code.

## **REVENUES**

### ***Licenses and Permits***

The primary funding source for the Building Fund are permit fees; accounting for 77.65% of the projected revenues. With the slow-down in new construction, the projected revenue for FY 2009 decreased 51.05% or \$1,704,940.

### ***Charges for Services***

New to the Department's FY 2009 revenue is the receipt of 50% of the impact fee administrative charges. The projected revenue from this source is \$32,250 for FY 2009. Miscellaneous Administration Fees are budgeted at \$61,000.

### ***Transfers and Fund Balance***

The Department is slated to receive a \$359,155 operating subsidy from the General Fund in FY 2009. The total projected revenue for FY 2009 of \$2,105,105 reflects a reduction of \$1,234,935 or 36.97%.

## **EXPENDITURES**

Personnel expenditures dropped by \$1,318,063 due to the a reduction in force of ten (10) positions. The reduction in personnel expenditures provided cost savings in the department's operating expenditures such as, communication services (decreased \$13,180); repairs and maintenance on communication devices (reduced \$7,356); fewer vehicles requiring service (cost savings \$7,717); gasoline (\$37,462); uniforms (\$1,444); and office supplies and printing costs (decreased \$5,100). The primary contributing factor to the overall increase in operating expenditures is the payment for general liability insurance. This cost equals \$64,877. As a result, the total operating expenditures increased \$83,128, or 8.28%.

No capital expenditures are scheduled for FY 2009.

The total appropriations for FY 2009 decreased \$1,234,935 (36.97%).

**Fleet Management Fund (Fund 520)**

The Fleet Management Fund is a division of the Public Works Department and provides for the repair and maintenance of City-owned vehicles; recommending, procuring and delivery of the City’s rolling stock; administering the fuel card system; and developing and implementing the City’s Vehicle Replacement Policy and Vehicle Use Policy.

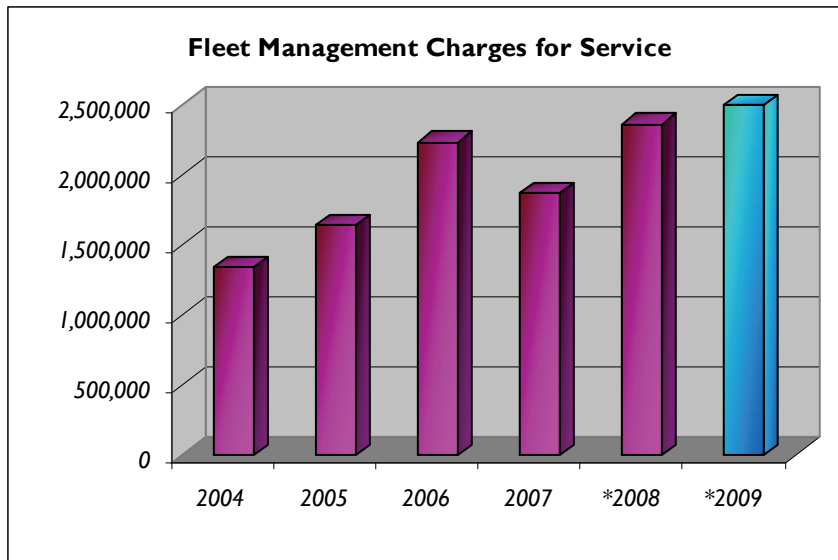
This fund was established to track the revenue received from charges for services from the various operating departments and funds along with the associated expenditures of the department.

**REVENUES**

**Charges for Services**

The revenue for the Fleet Management Fund comes from the charges to other City departments for labor, parts and fuel for the vehicles and equipment assigned to the various City departments. Charges for Services for FY 2009 are budgeted at \$3,040,908 an increase of \$675,535. In FY 2008 the department received an operating subsidy of \$914,844 from the General Fund. FY 2009 Adopted Budget reflects no operating subsidy.

The total revenue for FY 2009 is \$3,050,908 a decrease of \$219,309.



**Fleet Management Charges for Service**

Fiscal Year	Actual Revenue
2004 \$	1,341,909
2005 \$	1,642,622
2006 \$	2,235,042
2007 \$	1,868,665
*2008 \$	2,365,373
*2009 \$	3,040,908

\*Estimated revenue based on staff projections

**EXPENDITURES**

Personnel Expenditures decreased \$147,513 from FY 2008. The elimination of two mechanic positions, reduced overtime worked and the subsequent reductions in benefits provides the cost saving in personnel expenditures.

As a result of the city-wide reduction in force, fewer vehicle repairs are necessary. This directly impacts the Fleet Management department’s overall appropriation. Training and Travel and Communication Services are reduced by \$3,040 in response to the elimination of two positions. Water, Sewer and Electricity is now budgeted in the Property Maintenance Division, a decrease of \$13,500. Repairs and Maintenance of vehicles and equipment is reduced by \$44,579 and subsequent reduction in general liability insurance of \$12,651. The total operating expenditures for the Department decreased \$82,756 from FY 2008.

Capital expenditures are increased \$10,960 to replace two pieces of equipment; a wheel balancer (\$5,611) and a tire changer (\$5,349).

Overall, the Fleet Management Department’s budget decreased \$219,309 or 6.71%.



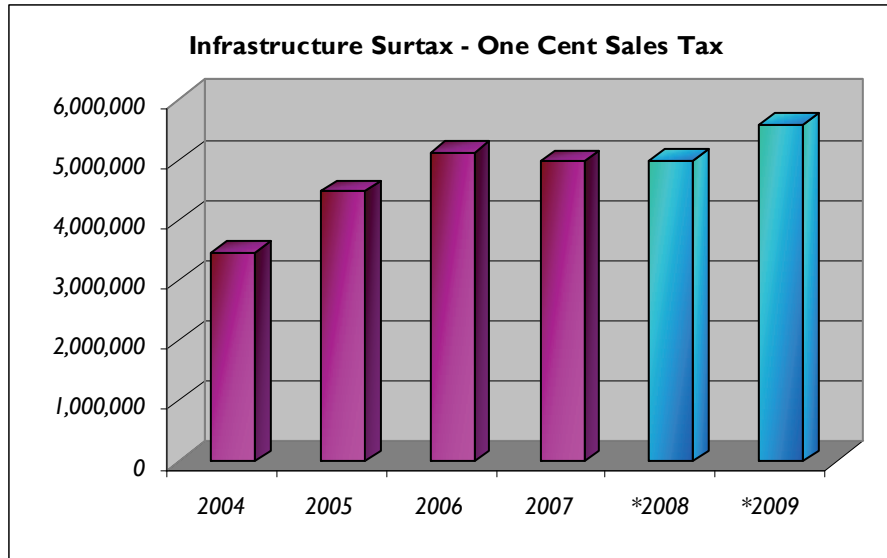
## Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

### Infrastructure Surtax—One Cent Sales Tax Fund (Discretionary Sales Surtax) (Fund 305)

The Infrastructure Surtax Fund provides funding for the acquisition and/or construction of specific capital projects. The revenue is from sales tax collected.

The anticipated tax revenue for FY 2009 is \$5,588,878; a \$600,708 (12.04%) increase from FY 2008. Interest earnings are budgeted at \$350,000, a 20.68% decrease. Also, \$3,022,508 is reserved for future use.



### **Infrastructure Surtax - One Cent**

Fiscal Year	Actual Revenue
2004 \$	3,459,594
2005 \$	4,476,531
2006 \$	5,114,733
2007 \$	4,975,703
*2008 \$	4,988,170
*2009 \$	5,588,878

\*Estimated revenue based on county projections

Expenditures in the Infrastructure Surtax Fund include transfers to other departments for specific capital projects. FY 2009 transfers include: \$100,000 for sidewalks to the Road and Drainage District; \$100,000 for trucks to the Solid Waste District; and \$1,201,370 for the debt service payment to the General Fund. An appropriation of \$1,475,000 is schedule for the Fire Rescue District to fund the construction of Fire Station #84 (\$1,000,000) and to purchase replacement rescue squads (\$175,000). Additionally, \$40,000 is slated for furniture for the build out of shell space in City Hall.

The total budget appropriation for the Infrastructure Surtax Fund is \$2,916,370.

### Maintenance Facility Construction Fund (Fund 320)

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility. The FY 2009 budget reflects transfers in of \$1,000,000 from the General Fund fund balance, \$500,000 from the Road & Drainage District fund balance, \$100,000 from the Fire Rescue District fund balance and \$1,000,000 from the North Port Utility fund balance. The total “transfers in” is \$2,600,000. A projected interest earnings amount of \$125,000 is scheduled and all of the FY 2009 projected revenue (\$2,725,000) is reserved for future use. No appropriations are budget for FY 2009 in this fund.

## Enterprise Funds

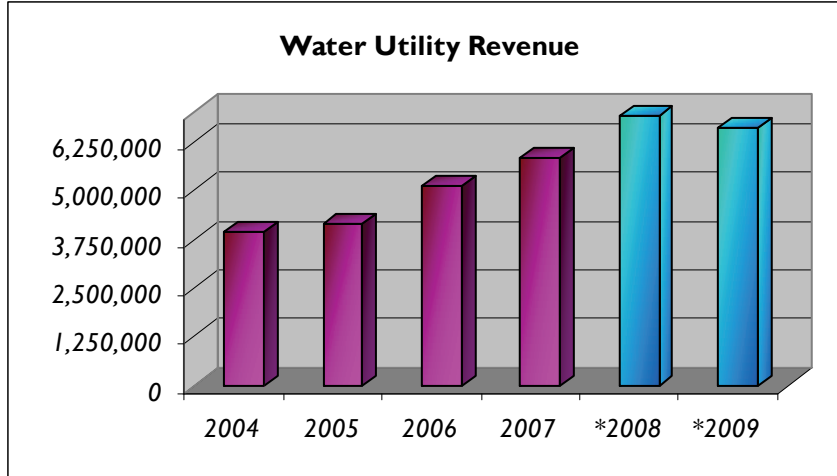
### North Port Utilities Fund (Fund 420)

The North Port Utilities provides the water and wastewater needs of the broader community. The charges for service are based on consumption. The department regularly contracts services to conduct rate studies so the financial stability of the entity is maintained.

## REVENUES

### Charges for Services

Water Utility Revenue is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. Water Utility Revenue is projected at \$6,626,930 for FY 2009. This reflects a \$278,471 decrease.

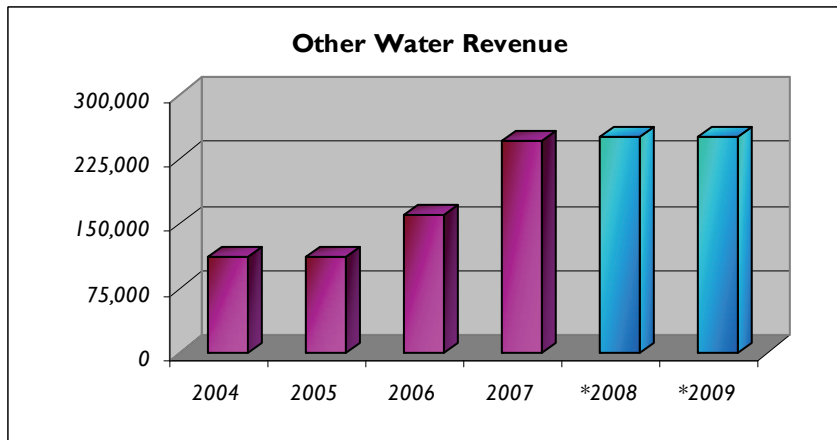


### Water Utility Revenue

Fiscal Year	Actual Revenue
2004 \$	3,918,013
2005 \$	4,128,031
2006 \$	5,095,901
2007 \$	5,843,751
*2008 \$	6,905,401
*2009 \$	6,626,930

\*Estimated revenue based on staff projections

Other water revenue, including shut off and turn on fees, after hours fees, is projected to be \$250,000 the same as FY 2008.

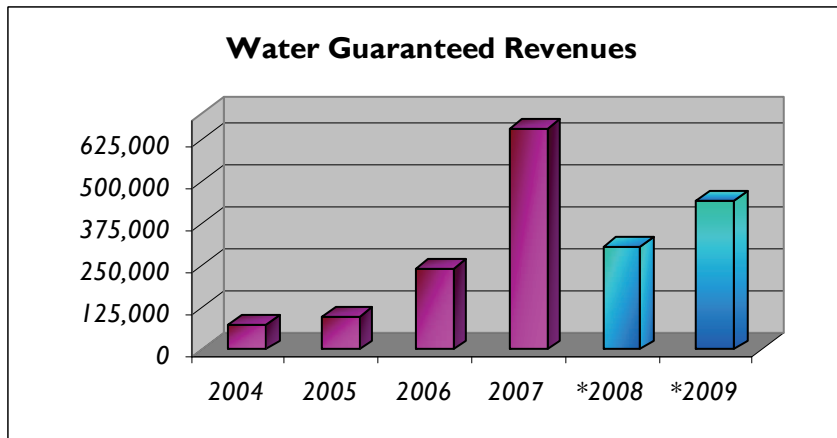


### Other Water Revenue

Fiscal Year	Actual Revenue
2004 \$	111,749
2005 \$	112,060
2006 \$	161,255
2007 \$	245,380
*2008 \$	250,000
*2009 \$	250,000

\*Estimated revenue based on staff projections

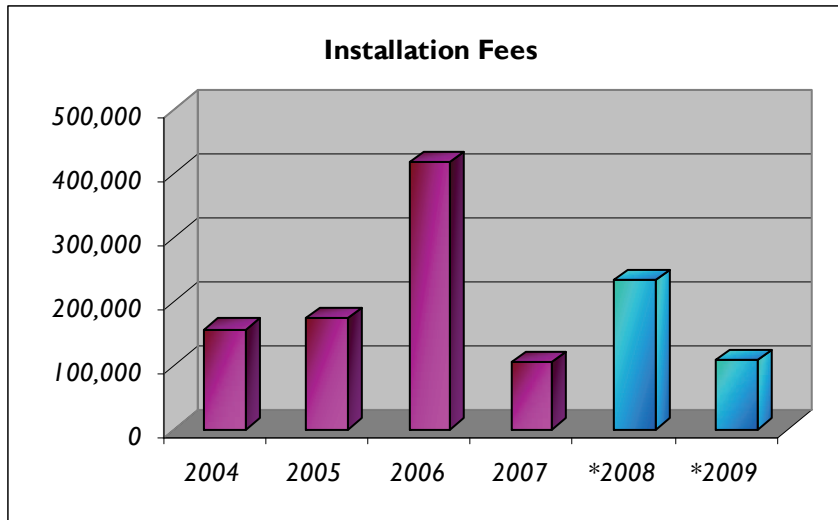
Guaranteed revenues, paid by all developers, and Installation fees are \$444,208 and \$107,010, respectively. Water Guaranteed Revenues are paid by all developers in accordance with their utility development agreements.



### Water Guaranteed Revenues

Fiscal Year	Actual Revenue
2004 \$	72,030
2005 \$	97,613
2006 \$	242,589
2007 \$	654,693
*2008 \$	304,622
*2009 \$	444,208

\*Estimated revenue based on staff projections

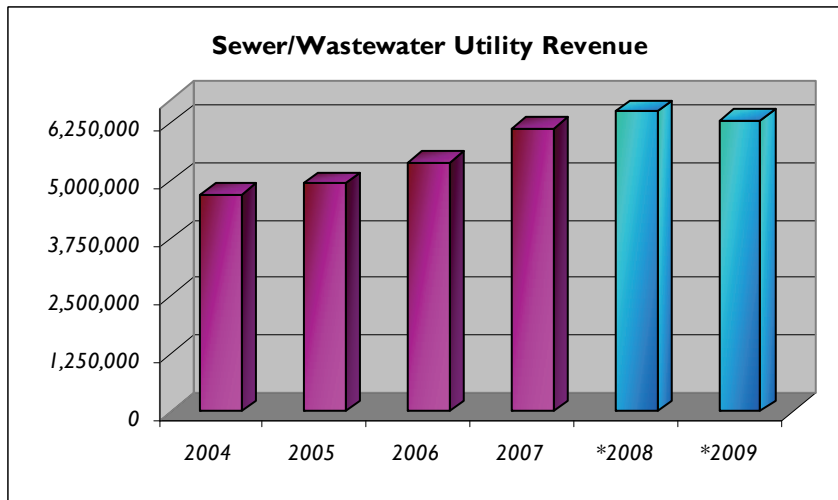


#### Installation Fees

Fiscal Year	Actual Revenue
2004 \$	156,409
2005 \$	173,044
2006 \$	417,030
2007 \$	105,143
*2008 \$	233,200
*2009 \$	107,010

\*Estimated revenue based on staff projections

Sewer/Wastewater Utility Revenue is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of providing the service. Sewer/Wastewater Utility Revenue is projected at \$6,328,108 for FY 2009. This reflects a \$181,232 decrease.

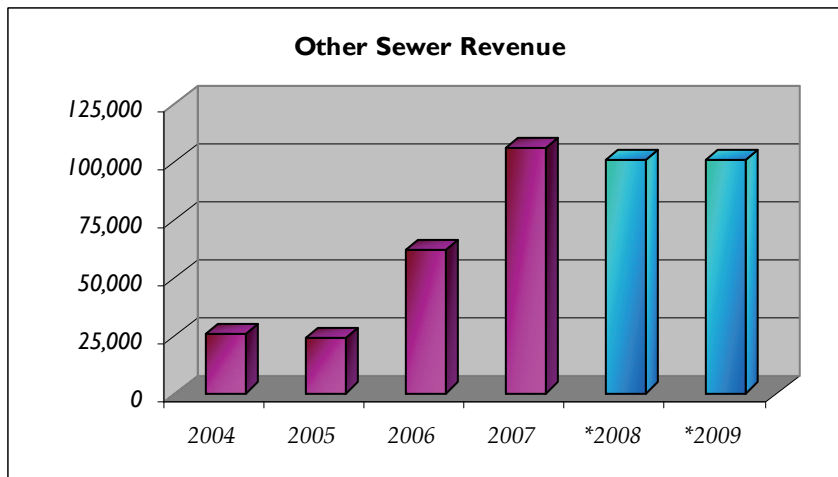


#### Sewer/Wastewater Utility Revenue

Fiscal Year	Actual Revenue
2004 \$	4,712,569
2005 \$	4,952,769
2006 \$	5,410,602
2007 \$	6,147,802
*2008 \$	6,509,340
*2009 \$	6,328,108

\*Estimated revenue based on staff projections

Other Sewer Revenue is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection of \$100,772 remains the same as FY 2008.

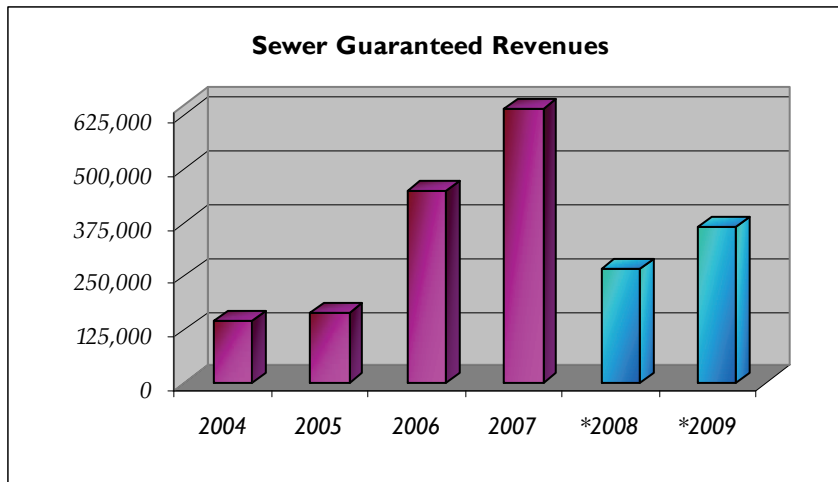


#### Other Sewer Revenue

Fiscal Year	Actual Revenue
2004 \$	25,654
2005 \$	24,164
2006 \$	61,953
2007 \$	106,593
*2008 \$	100,772
*2009 \$	100,772

\*Estimated revenue based on staff projections

As with Water Guaranteed Revenues, Sewer Guaranteed Revenues are paid by all developers in accordance with their utility developers agreements. Sewer Guaranteed Revenues for FY 2009 are projected to be \$364,262, an increase of \$96,027.



**Sewer Guaranteed Revenues**

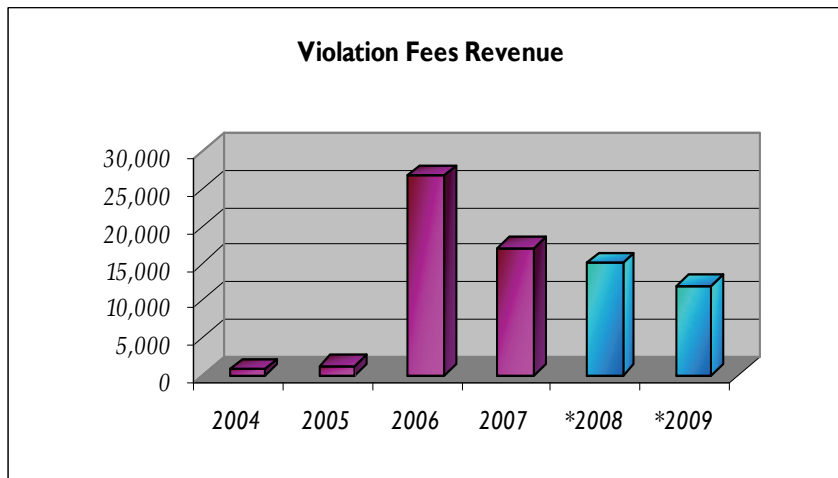
Fiscal Year	Actual Revenue
2004 \$	145,935
2005 \$	162,872
2006 \$	447,043
2007 \$	638,902
*2008 \$	268,235
*2009 \$	364,262

\*Estimated revenue based on staff projections

Fees associated with illegal connections and inspection/plan review fees are projected at \$5,350 and \$250,000, respectively.

**Fines and Forfeits**

Watering restriction fines provide another source of revenue to fund the costs incidental to the operation of the utility system. Violation fees are projected at \$12,000 for FY 2009, a decrease of \$3,000 from FY 2008.



**Violation Fees**

Fiscal Year	Actual Revenue
2004 \$	700
2005 \$	1,200
2006 \$	26,700
2007 \$	17,005
*2008 \$	15,000
*2009 \$	12,000

\*Estimated revenue based on staff projections

**Miscellaneous Revenue**

Miscellaneous Revenue decreased \$45,823 primarily due to a reduction in interest earnings of \$113,823.

**Transfers and Fund Balance**

The department budgeted a \$3,827,332 use of fund balance. An interfund transfer in of \$300,000 from the Sewer Impact Fee Fund is scheduled to cover the portion of the bonds paid for by Sewer Impact Fees.

Overall, the utility revenue sources totaling \$19,363,603 reflect an increase of \$60,186, or 0.31%.

## **EXPENDITURES**

### **Administration**

Personnel expenditures dropped by \$38,924 primarily due to no salary and wage adjustment for non-union employees. In FY 2008, a 3% wage adjustment was appropriated at a cost of \$116,261. Salaries and wages are budgeted at \$850,231, an increase of \$34,706. Healthcare costs jumped \$15,236 to a total of \$84,252, but retirement costs rose slightly by \$4,333 to a total of \$96,652. Workers' Compensation dropped by \$10,303 to \$13,566 due to the code reclassification of certain jobs and better estimated costs.

Operating expenditures fell \$439,101 (18.47%). Professional Services reflects a \$324,200 decrease from FY 2008. Engineering services dropped \$225,000 and other professional services decreased \$74,000 as the main contributing factors to the decrease due to one-time expenditures for the US 41 Corridor Utility Master Plan and the Utility Rate Study. Promotional Activities decreased \$54,800 primarily due to a one-time expenditure for the Conservation Retrofit Program of \$46,000.

Debt service increased \$224,448 as a result of the 2008 refunding. A transfer of \$1,000,000 to the Maintenance Facility Construction Fund is scheduled for FY 2009. The Maintenance Facility will be a joint use city-wide facility.

The appropriations for the Administration Division increased \$735,523 or 12.26% from FY 2008.

### **Water Systems**

Overall, the Utilities-Water Systems appropriations decreased \$143,599 or 2.65%. Personnel expenditures rose slightly by \$1,270. The minimal increase is due primarily to a reduction in overtime of \$10,752. Workers' Compensation dropped \$9,112 to contribute to the slight increase in personnel costs.

Repairs and Maintenance increased \$72,896 as a result of a scheduled \$150,000 repair of the water plant clarifier. Minor Operating Expenditures rose \$139,075 due to several one-time purchases. In total, operating expenditures for the Water Systems Division increased \$139,731 over FY 2008. This is a 3.44% increase.

On the whole, capital expenditures decreased \$284,600. Included in the appropriations for Improvements Other Than Buildings is \$200,000 for the ongoing Water Transmission—Relocation and Repair project. Several Capital Machinery and Equipment purchases are budgeted totaling \$232,200. The total capital expenditures for FY 2009 is \$432,200.

The appropriations for the Water Systems Division decreased \$143,599 or 2.65% from FY 2008.

### **Wastewater Systems**

The total budget for the Utilities-Wastewater Systems is \$3,397,776; a decrease of \$631,941 or 15.68%. Personnel expenditures dropped \$34,794 due to the elimination of one position. Salaries and wages decreased from \$410,762 (FY 2008) to \$393,603 (FY 2009). Overtime decreased significantly by \$21,400.

Operating expenditures decreased slightly, 2.49%. Professional Services provided the greatest cost savings with a reduction of \$158,300. Repairs and Maintenance increased \$34,300 and Minor Operating Expenditures rose slightly at \$5,185.

Capital expenditures dropped significantly from \$888,900 (FY 2008) to \$355,400 (FY 2009). Included in the appropriations for Improvements Other Than Buildings is \$200,000 for the ongoing Sewer Transmission—Relocation and Repair Project. Capital Machinery and Equipment appropriations total \$155,400.

### **Field Operations**

One position is eliminated in the Field Operations division for a savings of \$63,829. However, with the anticipated salaries and wages increase (\$84,628); and healthcare cost increase (\$47,786), the division budget reflects an increase of \$43,310 or 2.09%.

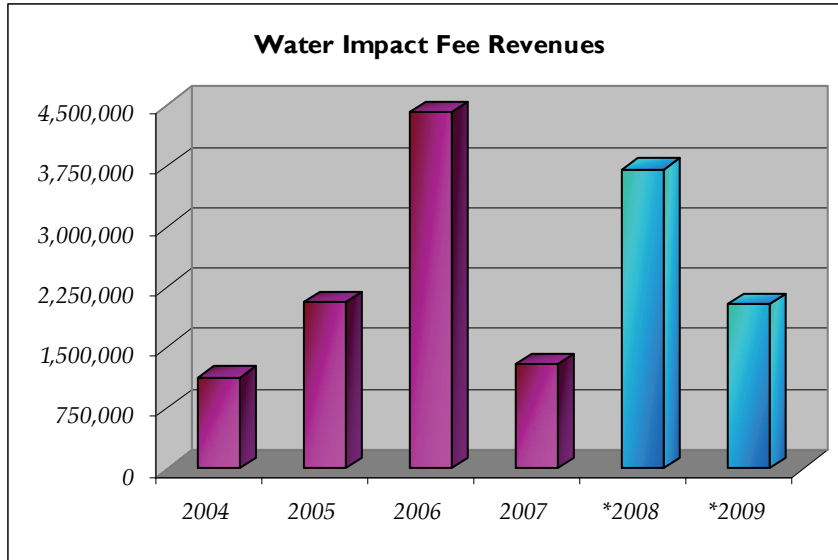
Operating expenditures reflect an increase of \$702,893. The Backflow/Cross Connection Program contributed \$205,000 to the increase in Professional Services. An increase of \$190,785 in the Fleet Service Charge is the most significant cost increase in Repairs and Maintenance. Minor Operating Equipment rose \$347,905 due to the reclassification of meter expenditures from Capital Equipment to Minor Operating Equipment. Conversely, the capital expenditures decreased as a result of the reclassification.

Overall, the Field Operations budget increased \$100,203 or 2.67%.

**Water Impact Fee Fund (Fund 423)**

The purpose of Water Impact Fees is to provide a financial mechanism to fund growth-related projects for the expansion of water capacity systems. Revenues are derived from Water Capacity Fees paid by new construction.

Projected revenues from water impact fees for FY 2009 are \$2,035,155; a 45.29% decrease. Grant revenues of \$1,288,690 from the Southwest Florida Water Management District (SWFWMD) are slated for FY 2009. Interest earnings are expected to provide \$404,834 in revenue. Also, a reserve of fund balance of \$263,079 is scheduled for future use..



**Water Impact Fee Revenues**

Fiscal Year	Actual Revenue
2004 \$	1,137,014
2005 \$	2,064,639
2006 \$	4,416,263
2007 \$	1,294,117
*2008 \$	3,719,840
*2009 \$	2,035,155

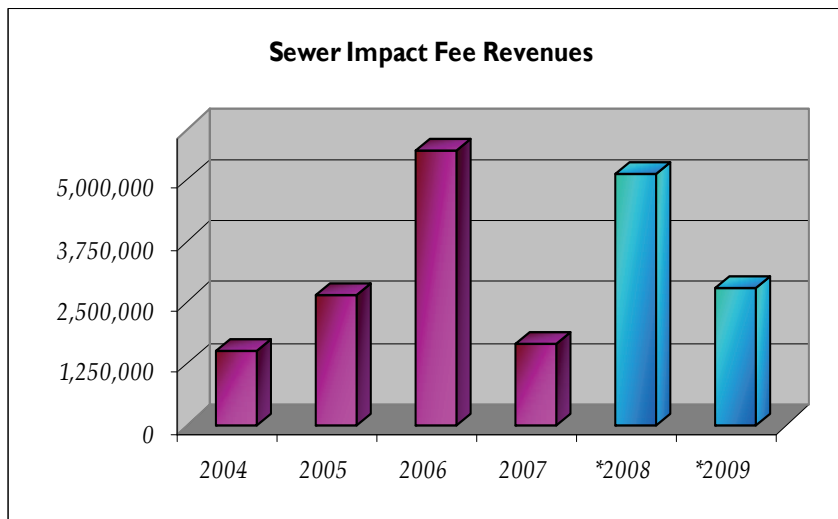
\*Estimated revenue based on staff projections

Included in the appropriations for FY 2009 are three on-going capital projects and two new projects. The budgeted capital expenditures for on-going projects are Water Plant Expansion Phase 1, \$800,000; Water Transmission Over-sizing Project, \$300,000; and the Aquifer, Storage and Recovery (ASR) Project, \$130,000. New to the capital improvement program is the Peace River Regional Transmission Project, \$1,500,000 and the Brackish Groundwater Exploration Project, \$735,600 which is partially funded with the SWFWMD grant. The total capital budget for the Water Impact Fee Fund is \$3,465,600; a \$4,436,400 decrease.

**Sewer Impact Fee Fund (Fund 424)**

Sewer Impact Fees provide funding for growth-related projects for expansion of wastewater capacity systems. Revenues are derived from Wastewater Capacity Fees paid by new construction.

FY 2009 projected sewer impact fee revenues equal \$2,777,244, a decrease of \$2,342,628 from FY 2008. Interest earnings decreased \$149,308 to \$218,325. A SWFWMD grant for the reuse storage tank and high service pump tank is scheduled at \$101,250. A reserve of fund balance in the amount of \$632,819 is slated for future use.



**Sewer Impact Fee Revenues**

Fiscal Year	Actual Revenue
2004 \$	1,513,014
2005 \$	2,622,344
2006 \$	5,576,314
2007 \$	1,665,712
*2008 \$	5,119,872
*2009 \$	2,777,244

\*Estimated revenue based on staff projections

Two on-going projects are budgeted to receive funding in FY 2009. Several years of funding are required to complete the Wastewater Treatment Plant Expansion and Sewer Transmission Over-sizing projects. The appropriations for these two projects are \$1,664,000 and \$500,000, respectively. Finally, a transfer of \$300,000 is appropriated to the Administration Division for the debt service payment. The total capital budget for the Sewer Impact Fee Fund is \$2,464,000; a \$4,406,973, or 64.14% decrease.

### ***Utility Construction—Bond Proceeds Fund (Fund 431)***

Bond proceeds of \$6,655,000 are appropriated for FY 2009. The total, \$6,655,000 is appropriated towards the design of two wastewater treatment plants in the Panacea and Thomas Ranch areas.

## **Internal Service Fund**

### ***Employee Benefit Fund (Fund 610)***

The purpose of the Employee Benefit Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all operating funds of the City. Employees have the opportunity to purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund.

The total Employee Benefit Fund appropriations for FY 2009 are \$5,037,529. Professional Services charges for the Flexible Spending Plan administration are \$5,720. Finally, the remaining \$5,031,809 is the budgeted healthcare, life and disability benefits for the City employees.

## **Capital Improvement Program**

The five year 2009-2013 Capital Improvement Program (CIP) for the City of North Port totals \$211,687,868 and provides for the accomplishment of major infrastructure improvements. Some of the projects included are: (1) Parks and Recreation Improvements—a Community Park; Family Paw Park; Neighborhood Park Renovation; Youth Community Center; and the Myakkahatchee Creek Corridor Trail and Greenway System (2) Transportation Improvements—Sidewalk Construction; Toledo Blade Blvd. Improvements; Sumter Blvd. Widening Project; and US 41 Sidewalks and Bus Stops (3) Public Safety Projects—the construction of three new Fire Stations and one Police Sub-station and the vehicle and equipment purchases to man the new facilities (4) Utilities Projects—Water and Sewer Line Extension; Water Plant Expansion; Aquifer, Storage and Recovery Project; Water and Sewer Transmission Over-sizing; Wastewater Treatment Plant Expansion; Toledo Blade Blvd. Lift Station; and Force Main Projects at Price and Toledo Blade Boulevards.

The Capital Improvement Program is adequately funded and continues to emphasize spending priorities regarding Parks and Recreation improvements, Public Safety, Public Works improvements including transportation and stormwater (drainage) and Public Utilities improvements. The funding listed within each category is classified by type of funding source. Also, the Capital Improve Program contains capital projects intended to accomplish the goals of the City's Comprehensive Plan.

### ***Funding Concerns***

The One-Cent Infrastructure Surtax and Impact Fees revenues continue to be the City's only on-going major sources of funding for the CIP. The level of these revenues in future years will have a significant impact on the capital projects. Of the \$211,687,868 revenue for the 2009-2013 CIP, \$90,433,435 is projected to be funded from the one cent sales tax. The one-cent sales tax was authorized for a 10-year extension in 1999 and in November, 2008 the citizens of the county voted to continue the one cent sales surtax for fifteen more years which will provided much needed funding for capital infrastructure projects.

Impact Fees are generated through new construction and are restricted to growth-related projects. As of Fiscal Year 2008, policy direction changed concerning the collection of impact fees. In prior years, the fees were collected at issuance of building permit, but through a vote of the Commission, the fees will now be collected at certificate of occupancy. The effect of this change pushes several projects out one to three years depending on the size, type and scope of the project. In addition, the impact fee rate increase scheduled in FY 2008 is postponed for one year. These two elements, combined with the weakened economy, presents challenges to the City to fund certain projects.

Finally, due to the size and cost of water and sewer expansion projects, the State Revolving Fund will be used to fund the Wastewater Treatment Plant Expansion.

## Short-Term Priorities

The City's priorities have remained relatively consistent over the past three years. Despite changes in growth patterns, the City continues to place heavy emphasis on the following:

- \* The provision of public safety to our citizens
- \* The rehabilitation of our roadways
- \* The improvement and expansion of our park system
- \* The preservation of the City's natural beauty and surrounding environment.
- \* Continuing to be a responsible City government.

Since the year 2000, the population of the City has grown from 19,392 to over 55,000, a 36,608 increase in the number of residents in seven (7) years. In response to this population explosion, the City established public safety as one of its major priorities.

In conjunction with the increase in population and subsequent traffic demands, the roadways, rapidly started to deteriorate. As a result, a major road rehabilitation project was developed and became one of the major priorities of the City.

For several years the City's Neighborhood Park System was maintained by the county through an inter-local agreement. However, in recent years, the county has turned the development and maintenance of the parks over to the City. This change, along with the increase in population and greater demand for services, has caused the improvement and expansion of our park system to be a chief priority.

The City's remarkable growth in recent years has resulted in establishing growth management initiatives to preserve the City's natural beauty and surrounding environment. To ensure the City's Vision of a Safe, Clean, Pretty, Fun community, the preservation of the environment became a major priority.

The budget priorities established for FY 2009 are listed on the ensuing page.



## **Budget Priorities for FY 2009**

### *CONTINUE TO STRENGTHEN PUBLIC SAFETY*

- Improve public safety to citizens
  - \* Improve community policing
  - \* Expand fire rescue services

### *IMPROVE AND CONSTRUCT ADEQUATE INFRASTRUCTURE*

- Rehabilitate roadways
- Improve road capacity
  - \* Traffic signals
  - \* Road widening
- Construct sidewalks

### *RENOVATE AND EXPAND PARK SYSTEM*

- Continue to fund neighborhood park improvements
- Capital Improvement Program
  - \* Land acquisition
  - \* Expand community park programs

### *MAINTAIN CURRENT LEVEL OF SERVICE WITH NO MILLAGE RATE INCREASE*

- Pursue alternative revenue sources
- Streamline budgets on the department level
- Review business processes to promote better efficiencies





# City of North Port Florida Fiscal Year 2009 Adopted Budget

## Summary of All Funds Combining Budget Statement

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>CAPITAL FUNDS</b>	<b>UTILITY ENTERPRISE FUNDS</b>
Beginning Fund Balance	\$ 15,671,880	\$ 40,337,978	\$ 19,651,814	\$ 67,565,958
<b>REVENUES</b>				
Taxes	16,211,319	2,407,775	5,588,878	0
Licenses and Permits	230,142	1,671,100	0	0
Intergovernmental	5,012,752	608,311	0	1,499,940
Assessments	0	27,625,156	0	22,000
Charges for Services	8,052,479	3,306,008	0	14,708,515
Fines and Forfeitures	365,200	35,000	0	12,000
Miscellaneous	820,939	7,274,923	475,000	5,819,314
Other Sources	1,201,370	1,941,655	2,600,000	6,955,000
<b>TOTAL REVENUES</b>	<b>31,894,201</b>	<b>44,869,928</b>	<b>8,663,878</b>	<b>29,016,769</b>
Estimated Funds Available	47,566,081	85,207,906	28,315,692	96,582,727
<b>EXPENDITURES</b>				
General Government	13,972,439	5,165,053	0	0
Public Safety	17,780,332	6,799,491	0	0
Physical Environment	0	6,994,126	0	14,923,708
Transportation	0	15,098,484	0	0
Human Services	223,113	0	0	0
Culture/Recreation	1,682,712	0	0	0
Capital	261,543	21,051,109	1,515,000	13,072,200
Debt & Lease	1,201,370	2,394,177	0	2,652,295
Transfers/Subsidies	1,365,155	600,000	1,401,370	1,300,000
<b>TOTAL EXPENDITURES</b>	<b>36,486,664</b>	<b>58,102,440</b>	<b>2,916,370</b>	<b>31,948,203</b>
Ending Fund Balance	<u>11,079,417</u>	<u>27,105,466</u>	<u>25,399,322</u>	<u>64,634,524</u>
Net Change in Fund Balance	(4,592,463)	(13,232,512)	5,747,508	(2,931,434)

**FOOTNOTE TO COMBINING BUDGET STATEMENTS:** The ending fund balance in the **ACTUAL** column for **FY 2006-2007** will not become the beginning fund balances for either the **FY 2007-2008** or **FY 2008-2009 BUDGET** columns. The beginning fund balances in the **FY 2007-2008** budget were estimated prior to the end of the **2006-2007** fiscal year. Furthermore, the budgeted beginning fund balances are funds that are available for appropriation, and thereby, do not include funds that have been designated, encumbered or estimated to be spent by the end of the preceding year. Sometimes this creates an apparent disparity in the level of ending fund balance, especially in funds with large re-appropriations.

<b>INTERNAL SERVICE FUND</b>	<b>TOTAL FY 2009 ADOPTED</b>	<b>TOTAL FY 2008 ADOPTED</b>	<b>TOTAL FY 2007 ACTUAL</b>
\$ 400,631	\$ 143,628,261	\$ 154,449,950	\$ 189,403,979
0	24,207,972	27,780,248	27,862,139
0	1,901,242	3,974,145	2,388,983
0	7,121,003	5,596,563	8,427,496
0	27,647,156	24,637,767	37,112,124
0	26,067,002	38,791,577	7,787,441
0	412,200	477,550	520,453
5,037,529	19,427,705	11,019,442	28,148,773
0	12,698,025	27,903,520	39,321,921
5,037,529	119,482,305	140,180,812	151,569,330
5,438,160	263,110,566	294,630,762	340,973,309
5,037,529	24,175,021	33,046,597	22,254,888
0	24,579,823	24,906,383	19,421,414
0	21,917,834	21,330,133	17,893,045
0	15,098,484	13,577,127	17,351,999
0	223,113	170,825	160,003
0	1,682,712	1,685,191	1,239,971
0	35,899,852	50,275,139	22,665,735
0	6,247,842	6,011,106	4,683,444
0	4,666,525	0	31,130,006
5,037,529	134,491,206	151,002,501	136,800,505
400,631	128,619,360	143,628,261	204,172,804
0	(15,008,901)	(10,821,689)	14,768,824

However, the comparison of actual revenues and expenditures to those budgeted on a combined basis is maintained. To clarify the relationship of the various beginning and ending fund balances, please refer to the fund balance summary included for each fund in the detail section of this document.



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**Special Revenue Funds  
Combining Budget Statement**

	<b><u>INSPECTOR EDUCATION</u></b>	<b><u>LAW ENFORCEMENT TRUST</u></b>	<b><u>ROAD AND DRAINAGE DISTRICT</u></b>
Beginning Fund Balance	\$ 245,233	\$ (4,449)	\$ 6,797,659
<b>REVENUES</b>			
Taxes	0	0	2,407,775
Licenses and Permits	21,500	0	0
Intergovernmental	0	0	568,311
Assessments	0	0	13,621,186
Charges for Services	0	0	80,750
Fines and Forfeitures	0	0	0
Miscellaneous	1,000	100	298,448
Other Sources	0	0	100,000
<b>TOTAL REVENUES</b>	<b>22,500</b>	<b>100</b>	<b>17,076,470</b>
Estimated Funds Available	267,733	(4,349)	23,874,129
<b>EXPENDITURES</b>			
General Government	20,000	0	0
Public Safety	0	8,530	0
Physical Environment	0	0	0
Transportation	0	0	15,098,484
Human Services	0	0	0
Culture/Recreation	0	0	0
Capital	0	0	950,000
Debt & Lease	0	0	1,033,634
Transfers/Subsidies	0	0	500,000
<b>TOTAL EXPENDITURES</b>	<b>20,000</b>	<b>8,530</b>	<b>17,582,118</b>
Ending Fund Balance	247,733	(12,879)	6,292,011
Net Change in Fund Balance	2,500	(8,430)	(505,648)

<b>POLICE EDUCATION</b>	<b>FIRE RESCUE DISTRICT</b>	<b>TREE FUND</b>	<b>SOLID WASTE DISTRICT</b>	<b>ESCHEATED LOTS-LAND</b>
\$ 5,398	\$ 2,269,969	\$ 1,346,137	\$ 338,449	\$ 7,567,977
0	0	0	0	0
0	15,000	0	0	0
0	40,000	0	0	0
0	6,391,870	0	7,612,100	0
0	21,000	0	113,000	0
23,000	0	12,000	0	0
1,000	166,429	8,000	107,000	100,000
0	0	165,000	1,297,500	0
<hr/> 24,000	<hr/> 6,634,299	<hr/> 185,000	<hr/> 9,129,600	<hr/> 100,000
<hr/> 29,398	<hr/> 8,904,268	<hr/> 1,531,137	<hr/> 9,468,049	<hr/> 7,667,977
0	0	0	0	0
70,510	6,720,451	0	0	0
0	0	0	6,994,126	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	695,000	0	1,197,500	2,708,788
0	496,963	0	863,580	0
0	100,000	0	0	0
<hr/> 70,510	<hr/> 8,012,414	<hr/> 0	<hr/> 9,055,206	<hr/> 2,708,788
<hr/> (41,112)	<hr/> 891,854	<hr/> 1,531,137	<hr/> 412,843	<hr/> 4,959,189
<hr/> (46,510)	<hr/> (1,378,115)	<hr/> 185,000	<hr/> 74,394	<hr/> (2,608,788)



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**Special Revenue Funds  
Combining Budget Statement**

	<b>ESCHEATED LOTS-ROADS</b>	<b>ESCHEATED LOTS-PARKS</b>	<b>LAW ENFORCEMENT IMPACT FEE</b>
Beginning Fund Balance	\$ -	\$ 5,850,000	\$ 134,404
<b>REVENUES</b>			
Taxes	0	0	0
Licenses and Permits	0	0	0
Intergovernmental	0	0	0
Assessments	0	0	0
Charges for Services	0	0	0
Fines and Forfeitures	0	0	0
Miscellaneous	0	40,753	214,260
Other Sources	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>40,753</b>	<b>214,260</b>
Estimated Funds Available	0	5,890,753	348,664
<b>EXPENDITURES</b>			
General Government	0	0	0
Public Safety	0	0	0
Physical Environment	0	0	0
Transportation	0	0	0
Human Services	0	0	0
Culture/Recreation	0	0	0
Capital	0	6,500,000	42,000
Debt & Lease	0	0	0
Transfers/Subsidies	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>6,500,000</b>	<b>42,000</b>
Ending Fund Balance	0	(609,247)	306,664
Net Change in Fund Balance	0	(6,459,247)	172,260

<b>FIRE IMPACT FEE</b>	<b>PARKS &amp; RECREATION IMPACT FEE</b>	<b>TRANSPORTATION IMPACT FEE</b>	<b>SOLID WASTE IMPACT FEE</b>	<b>GENERAL GOVERNMENT IMPACT FEE</b>
\$ 2,688,759	\$ 2,047,040	\$ 11,514,130	\$ 50,975	\$ 74,627
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
652,128	403,438	5,027,247	8,062	196,058
0	0	0	0	0
<hr/> 652,128	<hr/> 403,438	<hr/> 5,027,247	<hr/> 8,062	<hr/> 196,058
<hr/> 3,340,887	<hr/> 2,450,478	<hr/> 16,541,377	<hr/> 59,037	<hr/> 270,685
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
1,000,000	650,000	7,296,861	0	0
0	0	0	0	0
0	0	0	0	0
<hr/> 1,000,000	<hr/> 650,000	<hr/> 7,296,861	<hr/> 0	<hr/> 0
<hr/> 2,340,887	<hr/> 1,800,478	<hr/> 9,244,516	<hr/> 59,037	<hr/> 270,685
<hr/> <hr/> (347,872)	<hr/> <hr/> (246,562)	<hr/> <hr/> (2,269,614)	<hr/> <hr/> 8,062	<hr/> <hr/> 196,058





**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**Special Revenue Funds**  
**Combining Budget Statement**

	<b>BUILDING- INSPECTIONS &amp; PERMITS</b>	<b>FLEET MANAGEMENT</b>	<b>TOTAL FY 2009 ADOPTED</b>
Beginning Fund Balance	\$ 275,859	\$ (861,189)	\$ 40,340,978
<b>REVENUES</b>			
Taxes	0	0	2,407,775
Licenses and Permits	1,634,600	0	1,671,100
Intergovernmental	0	0	608,311
Assessments	0	0	27,625,156
Charges for Services	50,350	3,040,908	3,306,008
Fines and Forfeitures	0		35,000
Miscellaneous	61,000	(10,000)	7,274,923
Other Sources	359,155	20,000	1,941,655
<b>TOTAL REVENUES</b>	<b>2,105,105</b>	<b>3,050,908</b>	<b>44,869,928</b>
Estimated Funds Available	2,380,964	2,189,719	85,210,906
<b>EXPENDITURES</b>			
General Government	2,105,105	3,039,948	5,165,053
Public Safety	0	0	6,799,491
Physical Environment	0	0	6,994,126
Transportation	0	0	15,098,484
Human Services	0	0	0
Culture/Recreation	0	0	0
Capital	0	10,960	21,051,109
Debt & Lease	0	0	2,394,177
Transfers/Subsidies	0	0	600,000
<b>TOTAL EXPENDITURES</b>	<b>2,105,105</b>	<b>3,050,908</b>	<b>58,102,440</b>
Ending Fund Balance	275,859	(861,189)	\$ 27,108,466
Net Change in Fund Balance	0	0	(13,232,512)

<b>TOTAL FY 2008 BUDGET</b>	<b>TOTAL FY 2007 ACTUAL</b>
68,664,371	23,922,728
2,157,158	2,055,150
3,631,645	639,778
329,343	563,562
24,547,767	18,598,599
7,632,165	3,214,250
43,000	30,776
2,274,117	13,609,840
1,307,150	4,162,617
<hr/>	<hr/>
41,922,345	42,874,573
<hr/>	<hr/>
110,586,716	66,797,301
6,687,257	2,232,375
6,557,285	4,282,961
6,717,163	4,357,620
13,577,127	9,530,689
0	0
54,101	0
11,330,419	8,188,579
2,083,316	1,129,030
0	21,937
<hr/>	<hr/>
47,006,668	29,743,191
<hr/>	<hr/>
63,580,048	37,054,109
<hr/> <hr/>	<hr/> <hr/>
(5,084,323)	13,131,381



## City of North Port Florida Fiscal Year 2009 Adopted Budget

### Budget Summary By Fund

	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
<b><u>General Fund</u></b>	\$ 15,671,880	\$ 31,894,201	\$ 36,486,664	\$ 11,079,417
<b><u>Special Revenue Funds</u></b>				
Inspector Education	245,233	22,500	20,000	247,733
Law Enforcement Trust	(4,449)	100	8,530	(12,879)
Road & Drainage District	6,797,659	17,076,470	17,582,118	6,292,011
Police Education	5,398	24,000	70,510	(41,112)
Fire Rescue District	2,269,969	6,634,299	8,012,414	891,854
Tree Fund	1,346,137	185,000	-	1,531,137
Solid Waste District	338,449	9,129,600	9,055,206	412,843
Escheated Lots-Land	7,567,977	100,000	2,708,788	4,959,189
Escheated Lots-Roads	-	-	-	-
Escheated Lots-Parks	5,850,000	40,753	6,500,000	(609,247)
Law Enforcement Impact Fee	134,404	214,260	42,000	306,664
Fire Impact Fee	2,688,759	652,128	1,000,000	2,340,887
Parks & Recreation Impact Fee	2,047,040	403,438	650,000	1,800,478
Transportation Impact Fee	11,514,130	5,027,247	7,296,861	9,244,516
Solid Waste Impact Fee	50,975	8,062	-	59,037
General Government Impact Fee	74,627	196,058	-	270,685
Building-Inspections & Permits	272,859	2,105,105	2,105,105	272,859
Fleet Management	(861,189)	3,050,908	3,050,908	(861,189)
	<u>40,337,978</u>	<u>44,869,928</u>	<u>58,102,440</u>	<u>27,105,466</u>
<b><u>Capital Funds</u></b>				
One Cent Sales Tax Extension	14,651,814	5,938,878	2,916,370	17,674,322
Maintenance Facility Construction	5,000,000	2,725,000	-	7,725,000
	<u>19,651,814</u>	<u>8,663,878</u>	<u>2,916,370</u>	<u>25,399,322</u>
<b><u>Enterprise Funds</u></b>				
North Port Utility Department	46,913,028	15,536,271	19,363,603	43,085,696
Water Impact Fee	7,444,654	3,728,679	3,465,600	7,707,733
Sewer Impact Fee	13,208,276	3,096,819	2,464,000	13,841,095
Utility Construction Fund	-	6,655,000	6,655,000	-
	<u>67,565,958</u>	<u>29,016,769</u>	<u>31,948,203</u>	<u>64,634,524</u>
<b><u>Internal Service Fund</u></b>				
Employee Benefit Fund	400,631	5,037,529	5,037,529	400,631
<b>TOTAL</b>	<u>\$ 143,628,261</u>	<u>\$ 119,482,305</u>	<u>\$ 134,491,206</u>	<u>\$ 128,619,360</u>

\*Detailed fund information is included behind each fund's tab.

## Debt Service on Outstanding Long-term Liabilities

### LONG-TERM LIABILITIES

Long-term liability activity for the year ended September 30, 2007, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due within One Year</u>
<b>Governmental activities:</b>					
<b>Bonds payable:</b>					
Revenue bonds	\$ 14,380,000	\$ -	\$ (630,000)	\$ 13,750,000	\$ 645,000
Capital Leases	4,644,202	3,011,150	(1,659,418)	5,995,934	1,681,090
Compensated absences	1,546,972	3,002,099	(2,505,451)	2,043,620	498,918
<i>Governmental activities long-term liabilities</i>	<u>\$ 20,571,174</u>	<u>\$ 6,013,249</u>	<u>\$ (4,794,869)</u>	<u>\$ 21,789,554</u>	<u>\$ 2,825,008</u>
<b>Business-type activities:</b>					
<b>Bonds payable:</b>					
Revenue bonds	\$ 29,720,213	\$ -	\$ (1,107,177)	\$ 28,613,036	\$ 1,157,188
Less deferred amount:				-	
On refunding	(1,432,261)	-	122,903	(1,309,358)	-
Total bond payable	<u>28,287,952</u>	<u>-</u>	<u>(984,274)</u>	<u>27,303,678</u>	<u>1,157,188</u>
Compensated absences	110,898	366,030	(263,524)	213,404	213,404
Deposits payable	553,194	384,029	(389,826)	547,397	387,277
<i>Governmental activities long-term liabilities</i>	<u>\$ 28,952,044</u>	<u>\$ 750,059</u>	<u>\$ (1,637,624)</u>	<u>\$ 28,064,479</u>	<u>\$ 1,757,869</u>

Payments on bonds that pertain to the City's governmental activities are made by the general fund. The compensated absence liability attributed to the governmental activities will be liquidated by the relevant special revenue and general fund.

Source: City of North Port Comprehensive Annual Financial Report

## Debt Service on Outstanding Long-term Liabilities

### CAPITAL LEASES

The City has entered into lease agreements as lessee for financing the acquisition of equipment such as refuse vehicles, recycling trucks, fire vehicles, defibrillators/monitors, tractors, mowers, vehicles, loaders, excavators and backhoes. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date.

The assets acquired through capital leases are as follows:

#### Governmental Activities

	Equipment	\$ 9,207,270
	Less Accumulated Depreciation	<u>(2,744,790)</u>
	Total	<u><u>\$ 6,462,480</u></u>

The future minimum lease obligations and the net present value of these minimum lease payments as of September 30, 2007 were as follows:

#### Governmental Activities

##### Year Ended September 30

	2008	\$ 1,890,496
	2009	1,768,038
	2010	1,503,460
	2011	1,004,236
	2012	<u>336,313</u>
	Total minimum lease payments	6,502,543
	Less: amounts representing interest	<u>(506,609)</u>
	Present value of minimum lease payments	<u><u>\$ 5,995,934</u></u>

Source: City of North Port Comprehensive Annual Financial Report

## Debt Service on Outstanding Long-term Liabilities

*BOND DEBT*

<u>Description of Debt:</u>	<u>Governmental</u>	<u>Business-Type</u>
	\$ -	\$ 19,665,000
\$24,150,000 Series 1998 Utility System Refunding Revenue Bonds, due in annual installments of \$90,000 - \$1,800,000 beginning September 30, 1999 through September 30, 2022; interest at 3.75% - 5%; secured by future water and sewer revenues.		
	-	2,785,000
\$3,990,000 Series 2000 Utility System Revenue Bonds, due in annual installments of \$125,000 - \$320,000 beginning September 30, 2001 through September 30, 2018; interest at 4.35% - 5.125%; secured by future water and sewer revenues.		
	13,750,000	-
\$15,000,000 Series 2003 Sales Tax Revenue Bonds, due in annual installments of \$620,000 - \$1,150,000 beginning September 30, 2006 through September 30, 2023; interest at 1.65% - 4.50%; secured by future half-cent sales tax revenues.		
	-	6,163,036
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2023; interest at 1.65% - 4.50%; secured by future water and sewer revenues.		
Total Bonds	<u>\$ 13,750,000</u>	<u>\$ 28,613,036</u>

Source: City of North Port Comprehensive Annual Financial Report

## Debt Service on Outstanding Long-term Liabilities

### BOND DEBT SCHEDULE

Debt service requirements at September 30, 2007 were as follows:

#### Governmental Activities - Revenue Bonds

<u>Year Ended</u> <u>September 30</u>	<u>Sales Tax Revenue Bonds</u>	
	<u>Principal</u>	<u>Interest</u>
2008	\$ 645,000	\$ 558,540
2009	660,000	543,221
2010	680,000	520,121
2011	710,000	494,621
2012	735,000	467,996
2013 - 2017	4,115,000	1,893,107
2018 - 2022	5,055,000	957,506
2023	1,150,000	51,750
Total	<u>\$ 13,750,000</u>	<u>\$ 5,486,862</u>

#### Business-type Activities - Revenue Bonds

<u>Year Ended</u> <u>September 30</u>	<u>Water and Sewer Utility</u>	
	<u>Principal</u>	<u>Interest</u>
2008	\$ 1,157,188	\$ 1,348,743
2009	1,208,577	1,297,705
2010	1,259,334	1,243,122
2011	1,320,122	1,478,177
2012	1,380,263	1,416,696
2013 - 2017	7,982,387	6,003,297
2018 - 2022	10,167,935	2,512,916
2023 - 2027	2,428,383	653,163
2028 - 2030	1,708,847	141,281
Total	<u>\$ 28,613,036</u>	<u>\$ 16,095,100</u>

Source: City of North Port Comprehensive Annual Financial Report

**City of North Port**

**Staffing Levels**

Fund Department	Adopted	Adopted	Amended	Adopted	Amended	Adopted	Amended	Layoffs	Eliminated	Transferred	Requested	Proposed	Staffing
	FY 04-05	FY 05-06	FY 05-06	FY 06-07	FY 06-07	FY 07-08	FY 07-08	FY 08-09	FY 08-09	FY 08-9	FY 08-09	FY 08-09	Changes
<b>General Fund</b>													
Commission (PT)	5	5	5	5	5	5	5					5	0
City Clerk	8	10	10	10	10	9	9					9	0
Finance	11	13	18	25	25	25	25	(2)	(1)			22	(3)
Building Department**	49	54	54	19	19	16	9	(4)	(1)			4	(5)
Property Maintenance**	15	17	17	17	17	17	17		(1)	8		24	7
Planning and Zoning	11	11	11	13	13	13	13	(1)	(2)			10	(3)
Engineering	17	18	17	18	18	16	16	(1)	(4)			11	(5)
General Services	16	19	14	15	15	16	16	(1)	(2)		1.5	15	(2)
Parks and Recreation*	10	10	10	30	31	32	32			(8)	0.5	25	(8)
City Manager	2	2	2	4	4	5	5				0.5	6	1
Economic Development	1	1	1	1	1	1	1					1	0
Human Resources	5	5	5	6	6	5	5					5	0
Police	83	108	108	134	134	134	134		(1)			133	(1)
Police (PT)	21	22	28	28	28	28	28				2.0	30	2
<b>TOTAL FUND</b>	<b>254</b>	<b>295</b>	<b>300</b>	<b>325</b>	<b>326</b>	<b>322</b>	<b>315</b>	<b>(9)</b>	<b>(12)</b>		<b>4.5</b>	<b>299</b>	<b>(17)</b>
<b>Road and Drainage District</b>													
	65	85	85	100	100	97	96	(2)	(3)			91	(5)
<b>TOTAL FUND</b>	<b>65</b>	<b>85</b>	<b>85</b>	<b>100</b>	<b>100</b>	<b>97</b>	<b>96</b>	<b>(2)</b>	<b>(3)</b>		<b>0.0</b>	<b>91</b>	<b>(5)</b>
<b>Fire Rescue District</b>													
	69	85	85	95	97	94	94					94	0
<b>TOTAL FUND</b>	<b>69</b>	<b>85</b>	<b>85</b>	<b>95</b>	<b>97</b>	<b>94</b>	<b>94</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>94</b>	<b>0</b>
<b>Solid Waste District</b>													
	35	35	35	36	36	34	34					34	0
<b>TOTAL FUND</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>36</b>	<b>36</b>	<b>34</b>	<b>34</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>34</b>	<b>0</b>
<b>Water and Sewer Utility</b>													
Administrative	12	16	16	11	11	11	11					11	0
Administrative (PT)	1	0	0	0	0	0	0					0	0
Water Plant	5	8	8	8	8	8	8					8	0
Water Plant (PT)	0	0	0	0	0	0	0					0	0
Wastewater Plant	5	7	7	7	7	7	7		(1)			6	(1)
Field Operations	25	30	30	34	34	31	31		(1)			30	(1)
<b>TOTAL FUND</b>	<b>48</b>	<b>61</b>	<b>61</b>	<b>60</b>	<b>60</b>	<b>57</b>	<b>57</b>	<b>0</b>	<b>(2)</b>		<b>0.0</b>	<b>55</b>	<b>(2)</b>
<b>Building Fund</b>													
Building Inspectors**	0	0	0	50	49	32	28	(3)	(7)			18	(10)
<b>TOTAL FUND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>49</b>	<b>32</b>	<b>28</b>	<b>(3)</b>	<b>(7)</b>		<b>0.0</b>	<b>18</b>	<b>(10)</b>
<b>Fleet Maintenance</b>													
	12	12	12	15	15	14	12					12	0
<b>TOTAL FUND</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>12</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>12</b>	<b>0</b>
<b>All Funds</b>	<b>483</b>	<b>573</b>	<b>578</b>	<b>681</b>	<b>683</b>	<b>650</b>	<b>636</b>	<b>(14)</b>	<b>(24)</b>		<b>4.5</b>	<b>603</b>	<b>(34)</b>

Note: PT represents Part-Time employees

The above chart indicates the number of positions budgeted in each department. Not all positions are filled due to typical employee separations which may include retirement or leaving for other employment. The number of filled positions varies daily.

\*Includes some part-time and/or seasonal positions and is now part of the General Services Department.

\*\*Amended to reflect shared personnel and Property Maintenance is part of the Building Department.







# GENERAL FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL FUND DEPARTMENTAL FUNCTIONS

### Charter & Executive Services

**City Commission**—Legislative actions and policies.

**City Attorney**—Legal services.

**City Clerk**—Maintains the City records and disseminates information as requested.

**City Manager**—Overall management of the City and oversight of economic development and community outreach.

### Administration & Management Services

**Finance**—All financial services including, accounting, budget, payroll, cashiering, purchasing, investing and utility billing

**Building**—Property standards code enforcement and property maintenance of City facilities including City buildings, parks and landscaping.

**Information & Technology**—All aspects of information and technology including the City's internal network, website, phone system, etc.

**Social Service**—Community-based programs to provide assistance and support to citizens in need.

**Human Resources/Risk Management**—All aspects of recruitment and retention of City employees including training and risk management.

**Non-Departmental**—Includes general insurance premiums for the City, debt service payments. Any General Fund subsidies, City-wide promotional activities and other non-department specific costs.

### Development Services

**Planning, Zoning and Engineering**—Provides the planning and engineering services for the development of the City.

### Safety & Neighborhood Services

**Police**—Community safety including law enforcement, reduction of drug usage and community partnerships.

**Emergency Medical Services**—Responds to requests for assistance including ambulance services, basic and advanced life support services.

**Parks & Recreation**—Recreational and cultural art activities for the community.



**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**General Fund Budget Comparison**  
 FY 2008-09 Budget

	FY 04-05 Actual	FY 05-06 Actuals	FY 06-07 Actual	FY 07-08 Adopted	FY 07-08 Amended	FY 08-09 Adopted	Change from Adopted FY 07-08	Percent Change
<b>General Fund</b>								
<b>Revenue</b>								
Taxes	12,093,739	18,616,095	20,825,070	20,634,920	20,634,920	16,211,319	(4,423,601)	-21.44%
Licenses and Permits	6,032,542	4,375,596	343,602	342,500	342,768	230,142	(112,358)	-32.81%
Intergovernmental	3,834,353	4,381,911	4,212,250	5,029,642	5,037,690	5,012,752	(16,890)	-0.34%
Charges for Service	2,991,188	4,141,705	5,409,144	7,397,708	7,397,708	8,052,479	654,771	8.85%
Fines and Forfeits	407,559	539,560	446,265	434,550	434,550	365,200	(69,350)	-15.96%
Miscellaneous Income	797,257	1,734,960	1,775,705	1,119,096	1,171,751	820,939	(298,157)	-26.64%
Lease Proceeds	86,037	-	-	-	-	-	0	0.00%
Transfers	1,229,677	1,301,370	1,301,140	1,301,370	1,301,370	1,201,370	(100,000)	-7.68%
Budgeted use of Fund Balance	-	-	-	5,452,518	5,930,946	4,592,463	(860,055)	-15.77%
<b>TOTAL REVENUE</b>	<b>27,472,351</b>	<b>35,091,196</b>	<b>34,313,176</b>	<b>41,712,304</b>	<b>42,251,703</b>	<b>36,486,664</b>	<b>(5,225,640)</b>	<b>-12.53%</b>
<b>Expenditures</b>								
Commission	205,207	209,097	281,420	349,585	409,585	418,314	68,729	19.66%
Legal/City Attorney	533,956	605,645	852,480	675,000	1,275,000	965,250	290,250	43.00%
City Clerk	484,537	513,739	658,097	671,770	671,770	755,864	84,094	12.52%
Finance	618,817	788,062	2,049,492	2,183,640	2,183,640	2,172,139	(11,501)	-0.53%
Planning & Zoning	569,923	809,476	1,245,162	1,581,734	1,581,734	910,127	(671,607)	-42.46%
Building	2,484,977	3,153,902	1,209,696	1,191,698	1,591,698	1,149,915	(41,783)	-3.51%
General Services	2,531,421	4,127,720	4,798,745	4,727,041	4,787,744	4,675,336	(51,705)	-1.09%
City Manager**	381,406	414,024	1,102,050	959,585	959,585	977,066	17,481	1.82%
Police Department	6,886,197	8,969,072	11,592,087	11,116,024	11,116,024	12,173,000	1,056,976	9.51%
Emergency Medical Services	3,263,097	4,102,429	4,395,406	5,648,992	5,648,992	5,607,332	(41,660)	-0.74%
Emergency Management	9,597	158,017	42,250	71,513	71,513	-	(71,513)	-100.00%
Parks and Recreation	347,959	530,309	1,627,395	1,913,381	1,913,381	1,724,612	(188,769)	-9.87%
Engineering	1,203,798	1,308,689	1,671,362	1,656,769	1,656,769	1,251,728	(405,041)	-24.45%
Non Departmental	1,074,435	1,814,601	4,171,871	8,965,572	8,384,268	3,705,981	(5,259,591)	-58.66%
<b>TOTAL EXPENDITURES</b>	<b>20,595,327</b>	<b>27,504,781</b>	<b>35,697,513</b>	<b>41,712,304</b>	<b>42,251,703</b>	<b>36,486,664</b>	<b>(5,225,640)</b>	<b>-12.53%</b>

\*Human Resources is now a division of General Services

\*\*City Manager includes Economic Development but not Human Resources



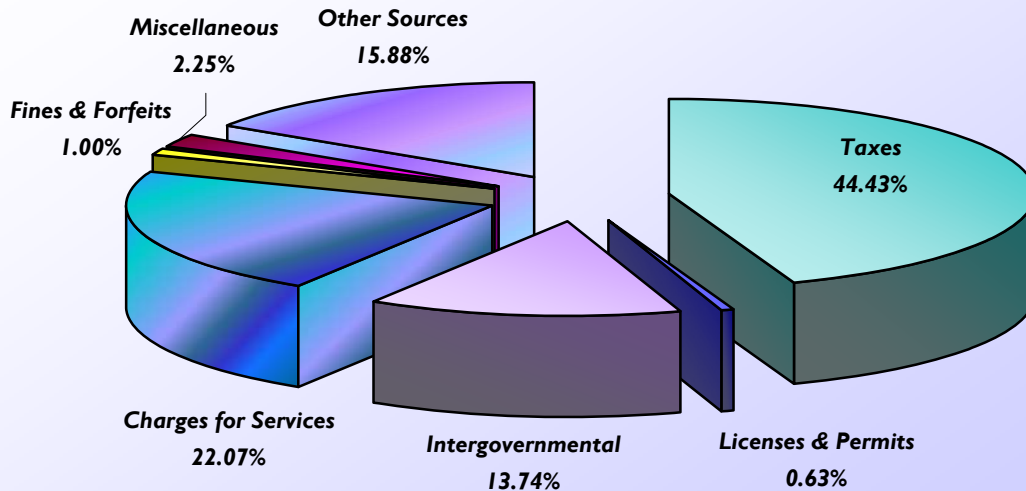
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### GENERAL FUND

#### REVENUE ANALYSIS

001-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
Taxes	20,825,070	20,634,920	20,634,920	16,211,319	-21.44%
Licenses & Permits	343,602	342,500	342,768	230,142	-32.81%
Intergovernmental	4,212,250	5,029,642	5,037,690	5,012,752	-0.34%
Charges for Services	5,409,144	7,397,708	7,397,708	8,052,479	8.85%
Fines & Forfeits	446,265	434,550	434,550	365,200	-15.96%
Miscellaneous	1,775,705	1,119,096	1,171,751	820,939	-26.64%
Other Sources	1,301,140	6,753,888	7,232,316	5,793,833	-14.21%
<b>TOTALS</b>	<b>\$ 34,313,176</b>	<b>\$ 41,712,304</b>	<b>\$ 42,251,703</b>	<b>\$ 36,486,664</b>	<b>-12.53%</b>

**FY 2009 Adopted General Fund Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL FUND**  
REVENUE DETAIL

001-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Taxes</i>				
311 Ad Valorem	15,919,914	15,927,786	15,927,786	10,814,401
312 Sales, Use and Fuel Taxes	0	0	0	0
313 Franchise Fees	2,622,881	2,113,187	2,113,187	2,727,111
314 Utility Service Taxes	486,788	466,670	466,670	547,971
315 Local Communication Service Taxes	1,795,488	2,127,277	2,127,277	2,121,836
319 Other Taxes	0	0	0	0
Total Tax Revenue	\$ 20,825,070	\$ 20,634,920	\$ 20,634,920	\$ 16,211,319
<i>Licenses and Permits</i>				
321 Occupational License	100,387	105,000	105,000	94,143
324 Building Permits	1,638	6,500	6,531	5,800
325 Planning & Zoning Fees	131,954	120,000	120,237	93,557
329 Other Licenses, Fees and Permits	109,623	111,000	111,000	36,642
Total Licenses & Permits Revenues	\$ 343,602	\$ 342,500	\$ 342,768	\$ 230,142
<i>Intergovernmental</i>				
331 Federal Grants	204,482	0	0	8,000
334 State Grants	72,380	0	0	10,000
335 State Shared Revenues	3,935,388	5,029,642	5,037,690	4,994,752
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 4,212,250	\$ 5,029,642	\$ 5,037,690	\$ 5,012,752
<i>Charges for Services</i>				
341 General Government	164,316	76,107	76,107	109,428
342 Public Safety	1,035,571	1,117,578	1,117,578	1,315,410
343 Physical Environment	7,681	4,000	4,000	31,731
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	21,000
347 Culture/Recreation	88,822	4,034	4,034	109,000
349 Other Charges for Services	4,112,755	6,195,989	6,195,989	6,465,910
Total Charges for Services Revenue	\$ 5,409,144	\$ 7,397,708	\$ 7,397,708	\$ 8,052,479



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL FUND**  
REVENUE DETAIL

001-0000

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Fines and Forfeits</i>				
351 Judgments and Fines	277,915	276,160	276,160	258,870
354 Violations of Local Ordinances	168,350	158,390	158,390	106,330
Total Judgments and Fines Revenues	\$ 446,265	\$ 434,550	\$ 434,550	\$ 365,200
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	39,107	20,000	20,000	20,000
361 Interest	1,577,482	900,000	900,000	625,000
362 Rents	72,600	71,096	71,096	122,439
363 Special Assessments/Impact Fees	17,965	0	0	0
364 Disposition of Fixed Assets	48,954	2,500	2,500	4,000
365 Sales of Surplus Materials	0	0	0	0
366 Contributions and Donations	19,596	125,500	178,155	49,500
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 1,775,705	\$ 1,119,096	\$ 1,171,751	\$ 820,939
<i>Other Sources</i>				
381 Interfund Transfer	1,301,140	1,301,370	1,301,370	1,201,370
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	5,452,518	5,930,946	4,592,463
Total Other Sources	\$ 1,301,140	\$ 6,753,888	\$ 7,232,316	\$ 5,793,833
<b>TOTALS</b>	<b>\$ 34,313,176</b>	<b>\$ 41,712,304</b>	<b>\$ 42,251,703</b>	<b>\$ 36,486,664</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

General Fund

Fiscal Year 2008-09 Revenue Line Item Detail

Account Code	Description	FY 04-05 Actual	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Adopted	FY 07-08 Amended	FY 08-09 Adopted	Change from FY 2008 Adopted	Percent Change
311 00 00	Ad Valorem Taxes	\$ 8,430,651	\$ 14,039,019	\$ 15,885,252	\$ 15,912,786	\$ 15,912,786	\$ 10,804,401	(5,108,385)	-32.10%
311 10 00	Delinquent	22,078	15,101	34,661	15,000	15,000	10,000	(5,000)	-33.33%
313 10 00	Electric Franchise Fee	1,695,328	2,332,266	2,622,881	2,113,187	2,113,187	2,727,111	613,924	29.05%
313 50 00	Cable Franchise	0	5,000	0	0	0	0	0	0.00%
314 10 00	Electric UST	379,517	435,921	486,788	466,670	466,670	547,971	81,301	17.42%
314 20 00	Local Community Services Tax	1,566,164	1,788,788	1,795,488	2,127,277	2,127,277	2,121,836	(5,441)	-0.26%
	Taxes	\$ 12,093,739	\$ 18,616,095	\$ 20,825,070	\$ 20,634,920	\$ 20,634,920	\$ 16,211,319	(4,423,601)	-21.44%
321 00 00	Occupational Licenses	\$ 49,587	\$ 66,904	\$ 80,608	\$ 100,000	\$ 100,000	\$ 86,736	(13,264)	-13.26%
321 10 00	County Occupational License	15,529	17,090	19,779	5,000	5,000	7,407	2,407	48.14%
321 30 00	Home Occupational Licenses	100	0	0	0	0	0	0	0.00%
322 00 00	Building Permits	4,397,850	3,085,822	0	0	0	0	0	0.00%
323 00 00	Cert. of Occupancy Fee	825	1,705	0	0	0	0	0	0.00%
324 00 00	Radon Tax	8,572	6,031	1,638	6,500	6,531	5,800	(700)	-10.77%
325 00 00	Planning and Zoning	411,475	296,141	131,954	120,000	120,237	93,557	(26,443)	-22.04%
328 00 00	Cert. of Competency	101,211	154,725	0	0	0	0	0	0.00%
329 00 00	Other Licenses, Fees	929,087	686,815	18,608	25,000	25,000	3,720	(21,280)	-85.12%
329 10 00	Land Clearing/Temp Use Permits	115,900	58,202	89,415	85,000	85,000	31,922	(53,078)	-62.44%
329 20 00	Temporary Use Permits	640	452	0	0	0	0	0	0.00%
329 30 00	Vehicles for Hire	1,765	1,708	1,600	1,000	1,000	1,000	0	0.00%
	Licenses and Permits	\$ 6,032,542	\$ 4,375,596	\$ 343,602	\$ 342,500	\$ 342,768	\$ 230,142	(112,358)	-32.81%
331 20 02	Office of Justic Program	\$ 94,604	\$ 6,522	\$ 10,245	\$ -	\$ -	\$ -	0	0.00%
331 20 10	FEMA Reimbursement	89,264	44,848	15	0	0	0	0	0.00%
331 50 05	Social Services Building	0	0	194,222	0	0	0	0	0.00%
331 60 00	Human Services	0	0	0	0	8,048	8,000	8,000	100.00%
334 20 03	FDLE Grants	0	10,000	0	0	0	0	0	0.00%
334 20 22	FDOT-DUI Checkpoint	0	0	32,955	0	0	0	0	0.00%
334 20 24	EMS Grant	0	0	29,219	0	0	10,000	10,000	100.00%
334 20 25	Emergency Mgmt Shutters	0	152,354	0	0	0	0	0	0.00%
334 49 01	FDOT - Landscape Maint.	0	15,937	10,207	0	0	0	0	0.00%
334 20 50	Grant/Public Safety	20,000	0	0	0	0	0	0	0.00%
335 11 02	Cigarette - 2 cents	0	0	0	0	0	0	0	0.00%
335 11 02	Cigarette - 11 cents	618,372	748,693	704,220	944,313	944,313	867,405	(76,908)	-8.14%
342 10 01	State Grants/ Other Grants	0	0	0	0	0	0	0	0.00%
335 14 00	Mobile Home License	6,470	5,576	5,355	5,000	5,000	5,000	0	0.00%
335 15 00	Alcohol Beverage License	8,587	6,878	12,832	7,000	7,000	11,000	4,000	57.14%
335 18 00	One-Half Cent Local Sales Tax	2,997,055	3,390,103	3,212,980	4,073,329	4,073,329	4,111,347	38,018	0.93%
337 20 10	Safe Neighborhood Heroes	0	1,000	0	0	0	0	0	0.00%
	Intergovernmental Rev.	\$ 3,834,353	\$ 4,381,911	\$ 4,212,250	\$ 5,029,642	\$ 5,037,690	\$ 5,012,752	(16,890)	-0.34%
341 10 20	Zoning Fees	\$ 70,568	\$ 23,081	\$ -	\$ -	\$ -	\$ -	0	0.00%
341 10 40	Certi, copy, record fee	5,833	4,083	3,550	4,500	4,500	450	(4,050)	-90.00%
341 10 80	Boat Fees	18,934	21,042	23,290	20,000	20,000	17,346	(2,654)	-13.27%
341 90 10	Impact Funds Admin Fees	94,105	184,540	122,812	51,607	51,607	41,632	(9,975)	-19.33%
341 90 20	Cost Recovery Income	0	0	14,663	0	0	50,000	50,000	100.00%
342 10 00	Police Services	0	0	10	0	0	0	0	0.00%
342 10 01	School Resource Officer	140,724	250,541	172,741	237,578	237,578	290,410	52,832	22.24%
342 20 10	Ambulance transport	613,849	695,477	819,370	880,000	880,000	1,025,000	145,000	16.48%
342 50 05	Divosta Homes Island Walk	0	41,667	15,110	0	0	0	0	0.00%
342 90 00	Cost Recovery Income	0	185,927	28,190	0	0	0	0	0.00%
342 91 00	CPR Training income	2,900	1,995	150	0	0	0	0	0.00%
343 91 01	Lot Mowing Admin Fee	4,512	6,997	7,681	4,000	4,000	31,731	27,731	693.28%
346 90 05	County Reimburse - Social Srvs EE	0	0	0	0	0	21,000	21,000	100.00%
347 10 00	Library Impact Fees - Net	6,023	8,403	5,024	2,034	2,034	2,000	(34)	-1.67%
347 20 05	Camp Programs	0	0	0	0	0	85,000	85,000	100.00%
347 20 10	Athletic /Recreation Programs	0	0	0	0	0	15,000	15,000	100.00%
347 40 00	Parks & Recreation Events	7,492	0	76,867	0	0	3,000	3,000	100.00%





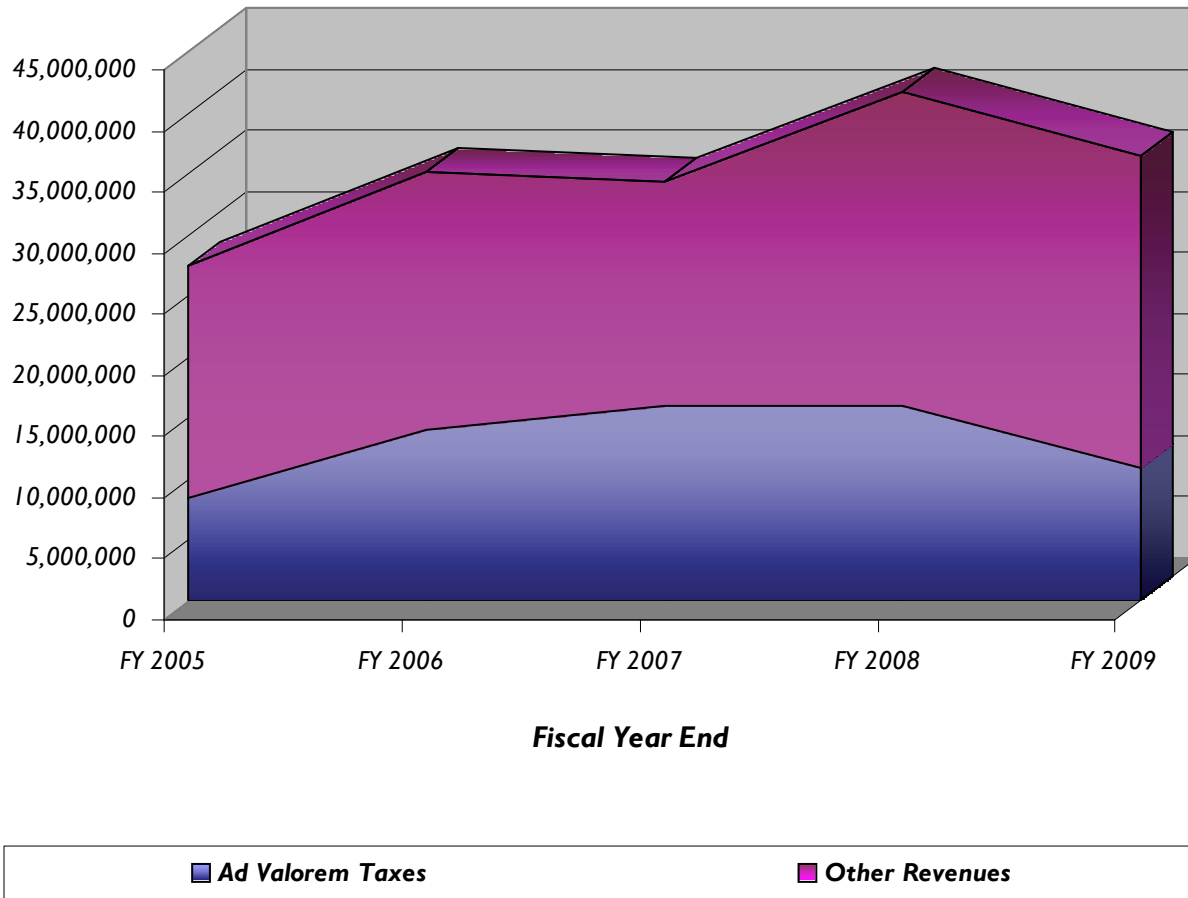
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

General Fund

Fiscal Year 2008-09 Revenue Line Item Detail

Account Code	Description	FY 04-05 Actual	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Adopted	FY 07-08 Amended	FY 08-09 Adopted	Change from FY 2008 Adopted	Percent Change
347 50 00	Recreation Facilities	900	1,350	6,931	2,000	2,000	4,000	2,000	100.00%
349 01 07	Charge to Road and Drainage	812,799	812,799	1,044,447	1,562,775	1,562,775	1,463,372	(99,403)	-6.36%
349 01 10	Charge to Fire Rescue	301,736	301,736	450,000	639,843	639,843	639,843	0	0.00%
349 01 20	Charge to Solid Waste	177,378	177,378	292,181	449,412	449,412	1,124,000	674,588	150.10%
349 01 40	Charge to Utilities	731,384	731,384	1,039,828	1,509,318	1,509,318	1,509,318	0	0.00%
349 01 50	Charge to Building Fund	0	0	400,000	822,236	822,236	941,670	119,434	14.53%
349 01 60	Charge to Fleet Maintenance	0	0	0	494,794	494,794	544,794	50,000	10.11%
349 30 00	Fees Per Fee Ordinance	0	(3,650)	0	0	0	0	0	0.00%
349 30 01	Planning & Zoning Fees	0	292,263	236,087	311,611	311,611	87,000	(224,611)	-72.08%
349 30 02	Building-Misc Admin Fees	0	0	12,469	0	0	0	0	0.00%
349 30 03	Purchasing Fees	0	0	610	0	0	50	50	100.00%
349 30 04	Zoning DRC Plans Review	0	0	0	0	0	10,898	10,898	100.00%
349 30 05	Arbor DRC Plans Review	0	0	0	0	0	3,000	3,000	100.00%
349 40 00	Property Standards Abatement Fees	2,050	6,069	7,619	6,000	6,000	28,965	22,965	382.75%
349 60 00	Engineer Fees	0	398,625	629,515	400,000	400,000	0	(400,000)	-100.00%
349 60 05	Development Review	0	0	0	0	0	110,000	110,000	100.00%
349 60 10	Environmental	0	0	0	0	0	2,000	2,000	100.00%
349 60 15	Copies	0	0	0	0	0	0	0	0.00%
349 60 20	Inspection Services	0	0	0	0	0	1,000	1,000	100.00%
	Charges for Services	\$ 2,991,188	\$ 4,141,705	\$ 5,409,144	\$ 7,397,708	\$ 7,397,708	\$ 8,052,479	654,771	8.85%
351 00 00	Judgments and Fines	\$ 266,331	\$ 312,704	\$ 277,915	\$ 276,160	\$ 276,160	\$ 258,870	(17,290)	-6.26%
354 00 00	Violations of Local Ordinances	5,716	3,746	3,922	7,190	7,190	2,820	(4,370)	-60.78%
354 10 00	False Alarms	5,150	4,500	2,300	1,200	1,200	3,510	2,310	192.50%
354 20 00	Tree Ordinance Violation	35,250	16,230	0	0	0	0	0	0.00%
354 91 00	Code Enforcement Bd Fine	95,111	202,380	162,128	150,000	150,000	100,000	(50,000)	-33.33%
	Fines & Forfeits	\$ 407,559	\$ 539,560	\$ 446,265	\$ 434,550	\$ 434,550	\$ 365,200	(69,350)	-15.96%
360 00 00	Miscellaneous	\$ 26,403	\$ 48,138	\$ 39,107	\$ 20,000	\$ 20,000	\$ 20,000	0	0.00%
360 02 00	P & Z Fee Reimbursement	7,029	1,236	0	0	0	0	0	0.00%
361 00 00	Interest	354,851	1,089,615	1,577,482	900,000	900,000	625,000	(275,000)	-30.56%
362 00 00	Rents	72,342	62,908	67,658	71,096	71,096	90,801	19,705	27.72%
362 05 00	Family Service Center	0	0	0	0	0	31,638	31,638	100.00%
362 10 00	Supervisor of Elections	0	0	4,942	0	0	0	0	0.00%
363 10 00	Tree Assessments	313,602	383,900	0	0	0	0	0	0.00%
363 15 00	Visual Mitigation Bank	0	0	5,000	0	0	0	0	0.00%
363 16 00	Public Art	0	0	5,000	0	0	0	0	0.00%
363 50 00	Bus Stop Per Development Order	0	0	7,965	0	0	0	0	0.00%
364 00 00	Disposal of Fixed Assets	13,150	0	48,954	2,500	2,500	4,000	1,500	60.00%
366 10 00	Contributions and Donations	0	0	2,000	2,000	2,000	0	(2,000)	-100.00%
366 10 02	Parks & Recreation Donations	6,560	8,716	3,500	110,000	110,000	10,000	(100,000)	-90.91%
366 15 00	Youth Advisory Board	338	500	0	0	0	0	0	0.00%
366 21 00	Victim Assistance Donations	0	7,032	0	0	0	0	0	0.00%
366 30 00	NP Networks LLC Grant	0	50,000	0	0	0	0	0	0.00%
366 40 00	Shelby Foundation Grants	0	80,000	0	0	0	0	0	0.00%
366 41 00	Community Foundation Grants	0	0	0	0	52,655	25,000	25,000	100.00%
366 75 00	50th Birthday Celebration	0	0	300	13,500	13,500	1,000	(12,500)	-92.59%
366 90 00	Social Services Donations	2,981	2,914	13,796	0	0	13,500	13,500	100.00%
369 00 00	Other Miscellaneous Revenue	0	0	0	0	0	0	0	0.00%
	Miscellaneous Income	\$ 797,257	\$ 1,734,960	\$ 1,775,705	\$ 1,119,096	\$ 1,171,751	\$ 820,939	(298,157)	-26.64%
381 30 20	Transfer from CICLA	\$ 681,370	\$ 1,301,370	\$ 1,301,140	\$ 1,301,370	\$ 1,301,370	\$ 1,201,370	(100,000)	-7.68%
383 00 00	Lease Proceeds	86,037	0	0	0	0	0	0	0.00%
389 90 00	Appropriated Fund Balance	0	0	0	5,452,518	5,930,946	4,592,463	(860,055)	-15.77%
393 00 00	Special Items (Gain)	548,307	0	0	0	0	0	0	0.00%
	Other/Fund Balance	\$ 1,315,714	\$ 1,301,370	\$ 1,301,140	\$ 6,753,888	\$ 7,232,316	\$ 5,793,833	(960,055)	-14.21%
	<b>Total General Fund Revenue</b>	<b>\$ 27,472,351</b>	<b>\$ 35,091,196</b>	<b>\$ 34,313,176</b>	<b>\$ 41,712,304</b>	<b>\$ 42,251,703</b>	<b>\$ 36,486,664</b>	<b>(5,225,640)</b>	<b>-12.53%</b>

**General Fund  
Comparison of Expenditures Funded by Ad Valorem Taxes and  
Those Funded by Other Revenues**



The comparison of expenditures funded by Ad Valorem taxes and other revenues in the General Fund demonstrates that property taxes covered, in FY 2005 was 30.8% of the total expenditures. Projected Ad Valorem receipts for FY 2009 are expected to account for 29.6% of the revenues to cover total expenditures.



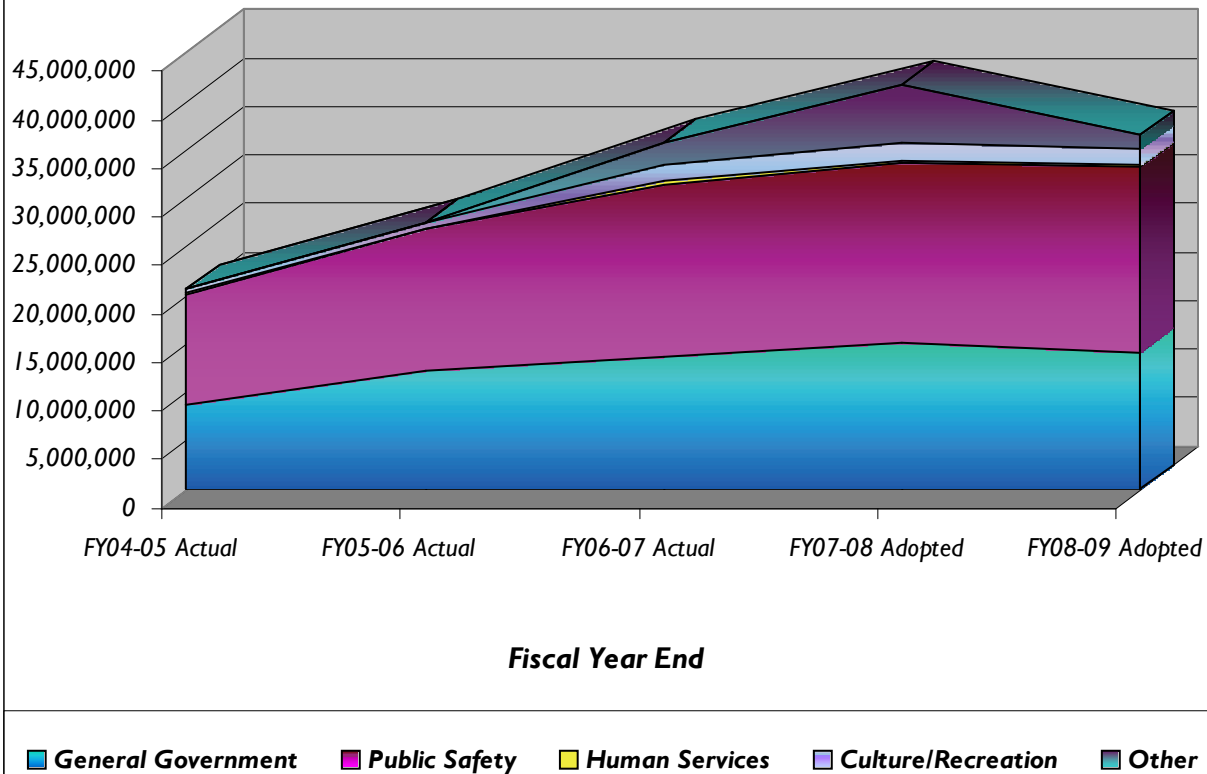
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**General Fund**

Fiscal Year 2008-09 Expenditure Schedule

	FY04-05 Actual	FY05-06 Actual	FY06-07 Actual	FY07-08 Adopted	FY07-08 Amended	FY08-09 Adopted	Percent Change
<b>GENERAL GOVERNMENT</b>							
Commission	205,207	209,097	281,420	349,585	409,585	418,314	19.66%
Legal/City Attorney	533,956	605,645	852,480	675,000	1,275,000	965,250	43.00%
City Clerk	484,537	513,739	658,097	671,770	671,770	755,864	12.52%
Finance	618,817	788,062	2,049,492	2,183,640	2,183,640	2,172,139	-0.53%
Planning & Zoning	569,923	809,476	1,245,162	1,581,734	1,581,734	910,127	-42.46%
Building	2,484,977	3,153,902	1,209,696	1,191,698	1,591,698	1,149,915	-3.51%
General Services	2,408,789	3,981,954	4,393,349	4,556,216	4,556,216	4,452,223	-2.28%
City Manager**	381,406	414,024	1,102,050	959,585	959,585	977,066	1.82%
Non Departmental	1,068,435	1,808,601	1,892,740	3,044,728	2,484,996	2,340,826	-23.12%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>8,756,046</b>	<b>12,284,499</b>	<b>13,684,487</b>	<b>15,213,956</b>	<b>15,714,224</b>	<b>14,141,724</b>	
<b>PUBLIC SAFETY</b>							
Police Department	6,886,197	8,969,072	11,592,087	11,116,024	11,116,024	12,173,000	9.51%
Emergency Medical Services	3,263,097	4,102,429	4,395,406	5,648,992	5,648,992	5,607,332	-0.74%
Emergency Management	9,597	158,017	42,250	71,513	71,513	-	-100.00%
Engineering	1,203,798	1,308,689	1,671,362	1,656,769	1,656,769	1,251,728	-24.45%
<b>TOTAL PUBLIC SAFETY</b>	<b>11,362,690</b>	<b>14,538,206</b>	<b>17,701,105</b>	<b>18,493,298</b>	<b>18,493,298</b>	<b>19,032,060</b>	
<b>HUMAN SERVICES</b>							
Social Services (General Services)	122,632	145,766	405,396	170,825	231,528	223,113	30.61%
<b>TOTAL HUMAN SERVICES</b>	<b>122,632</b>	<b>145,766</b>	<b>405,396</b>	<b>170,825</b>	<b>231,528</b>	<b>223,113</b>	
<b>CULTURE/RECREATION</b>							
Parks and Recreation	347,959	530,309	1,627,395	1,913,381	1,913,381	1,724,612	-9.87%
<b>TOTAL CULTURE/RECREATION</b>	<b>347,959</b>	<b>530,309</b>	<b>1,627,395</b>	<b>1,913,381</b>	<b>1,913,381</b>	<b>1,724,612</b>	
<b>OTHER</b>							
Transfers/Subsidies	6,000	6,000	2,279,131	5,920,844	5,899,272	1,365,155	-76.94%
<b>TOTAL OTHER</b>	<b>6,000</b>	<b>6,000</b>	<b>2,279,131</b>	<b>5,920,844</b>	<b>5,899,272</b>	<b>1,365,155</b>	
<b>TOTAL EXPENDITURES</b>	<b>20,595,327</b>	<b>27,504,781</b>	<b>35,697,513</b>	<b>41,712,304</b>	<b>42,251,703</b>	<b>36,486,664</b>	<b>-12.53%</b>

## General Fund Comparison of Expenditures by Function



The composition of expenditures in the General Fund is graphically presented above. As expected, the largest portion relates to public safety.



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## City of North Port Florida Fiscal Year 2009 Adopted Budget

### GENERAL FUND

Fund - 001

#### Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 26,282,265
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	37,281,836
FY 2007-08 Actual Expenditures & Encumbrances (Preliminary/Unaudited)	(40,761,745)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 22,802,357</u>
FY 2007-08 Carried forward encumbrances	(364,073)
FY 2007-08 Carried forward projects	(594,108)
Less Designated Fund Balance Required for Series 2003 Bond Debt Service	(1,204,621)
Less 20% Reserve in Operating Funds (Based on 20% of FY 2008 General Fund Expenditures)	(8,450,341)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ 12,189,214</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009 (includes \$3,000,000 designated for property tax reform/economic uncertainty).	\$ (4,592,463)
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>\$ 7,596,751</u>

The projected use of fund balance for FY 2009 includes a one-time capital equipment purchase of \$50,000; \$359,155 operating subsidy for the Building (Inspections & Permits) Special Revenue Fund; a transfer of \$1,000,000 to the Maintenance Facility Construction Fund; \$3,000,000 for economic uncertainty and \$183,308 to maintain the millage rate of 2.9805.





# CITY COMMISSION



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## CITY COMMISSION

### **Purpose Statement:**

“To provide policy direction to ensure the City’s identified mission.”

### **Goals:**

Establish City policies based on community goals and values.

Create policies that ensure the health, safety and welfare of the residents.

Ensure that community services are provided equitably to enhance the quality of life of the residents.

### **Budget at a Glance**

FY 2007 Actual	\$ 281,420
FY 2008 Adopted	\$ 349,585
FY 2009 Adopted	\$ 418,314
% Change	19.66%

Funding Source—General Fund

Staffing 5



**Arbor Day—2008**

The City Commission, with all legislative powers vested therein, consists of five (5) Commissioners which includes a Commission Chair and Vice-Chair. Commission holds the responsibility of establishing overall city policies and setting the tone and direction of local government. This is accomplished by adopting ordinances and resolutions which promote the general welfare of the city and the safety and health of its residents, adopting the annual budget, and by appointing the city manager, city clerk and city attorney.

The City Commission provides direction for the City as it makes decisions that are based on the overall “health, safety and welfare of our residents” as stated in the City’s Mission Statement. They encourage residents to attend and participate in the regularly scheduled public meetings to increase public knowledge of municipal services, concerns, responsibilities and accomplishments. As resident awareness and understanding increases, along with improved communications with county and other local government agencies, it helps the City Commission determine the needs and degree of services for the community. The Commission considers the most cost effective manner in which to achieve the highest quality of service, thereby perpetuating the mission of the City. In so doing, the Commission continues to achieve all goals set forth in the City’s Comprehensive Plan.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Establish City policies based on community goals and values.**

**Strategic Goal: To reduce the tax burden on the citizens of North Port while maintaining the same level of service.**

### **Outcomes:**

- **No increase in millage rate**—To help stimulate local economic growth, the City Commission maintained the same millage rate for FY 2009. With the 32% decrease in the City’s assessed value combined with a millage rate of 2.9805, the majority of the taxpayers in North Port will recognize a savings in their City taxes.
- **Reduction in staffing levels**—Through departmental restructuring, the City was able to reduce the staffing level from 650 to 603, a decrease of 47 positions.





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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## CITY COMMISSION

**GOAL: Create policies that ensure the health, safety and welfare of our residents.**

**Strategic Goal: To provide a stimulus for commercial development while proceeding with City projects that provide for the health, safety and welfare of our residents.**

**Outcomes:**

- **Maintain the impact fee rates from December, 2007**—The City was scheduled for an impact fee increase in December, 2008. In an effort to help stimulate local commercial development, the Commission adopted an ordinance to maintain the existing impact fee rates.
- **Continue with much needed capital projects**—The City Commission directed staff to continue with the Youth Community Center construction as well as the rebuild of Fire Station 82. In addition, the Sumter Boulevard project will continue but at a decelerated rate.

**GOAL: Ensure that community services are provided equitably to enhance the quality of life of our residents.**

**Strategic Goal: To continue the established City initiatives that provide for an aesthetically pleasing, environmentally-friendly community that is both sustainable and viable.**

**Outcomes:**

- **Carry on the “Green City” initiative**—In FY 2008, the City of North Port received the Tree City USA distinction. The Commission directed to continue the City efforts to fulfill the “Green City” requirements. Also, the purchase of land along the Myakkahatchee Creek will continue as part of the planned greenway corridor along the creek.
- **Complete the City’s Comprehensive Plan update and continue the Unified Land Development Code re-write**—Both the City’s Comprehensive Plan and Unified Land Development Code (ULDC) focus on the development of the City and the renewable resources that provide for a sustainable and viable community. The City’s Comprehensive Plan update began in 2007 and is nearing completion. The Unified Land Development Code re-write is currently in staff review and is projected to reach the Commission late in FY 2009.



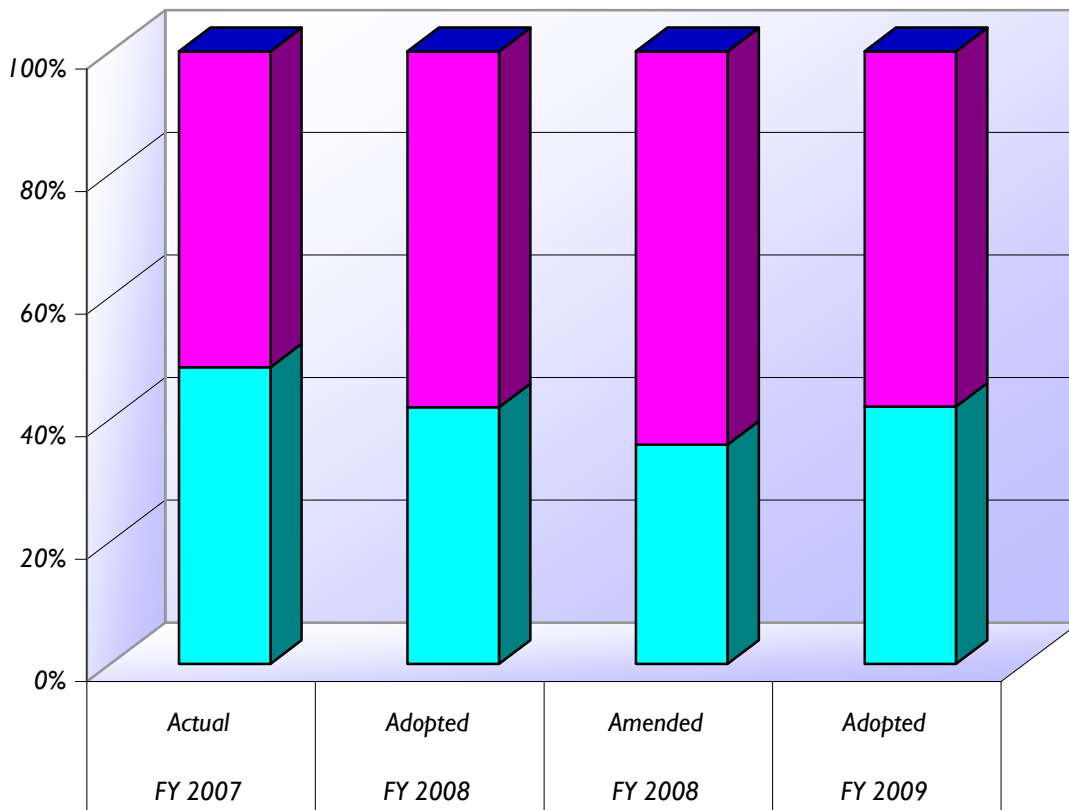
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### CITY COMMISSION

#### BUDGET ANALYSIS

001-0100-511

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	136,278	146,565	146,565	175,745	19.91%
<i>Operating Expenditures</i>	145,142	203,020	263,020	242,569	19.48%
<i>Capital Expenditures</i>	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 281,420</b>	<b>\$ 349,585</b>	<b>\$ 409,585</b>	<b>\$ 418,314</b>	<b>19.66%</b>



■ Personnel Expenditures

■ Operating Expenditures

■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY COMMISSION**

BUDGET DETAIL

001-0100-511

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	115,414	121,800	121,800	127,267
12 Regular Salaries & Wages	0	0	0	0
13 Other Salaries & Wages	0	6,090	6,090	0
14 Overtime	0	0	0	0
15 Special Pay	0	0	0	0
21 FICA	8,465	9,054	9,054	8,743
22 Retirement Contributions	0	0	0	0
23 Life & Health Insurance	12,400	9,621	9,621	35,020
24 Workers' Compensation	0	0	0	4,715
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 136,278	\$ 146,565	\$ 146,565	\$ 175,745
<i>Operating Expenditures</i>				
31 Professional Services	79,074	103,160	163,160	158,025
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	19,488	26,200	26,200	25,500
41 Communication Services	4,747	4,756	4,756	4,384
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	3,977	4,000	4,000	3,620
46 Repairs & Maintenance	0	500	500	0
47 Printing & Binding	1,500	1,559	1,559	1,250
48 Promotional Activities	2,206	12,475	12,475	8,265
49 Other Current Charges	1,353	9,000	9,000	1,500
51 Office Supplies	1,057	1,600	1,600	1,600
52 Minor Operating Expenditures	1,133	950	1,900	1,150
54 Books, Public, Subs, Member	30,605	38,820	37,870	37,275
Total Operating Expenditures	\$ 145,142	\$ 203,020	\$ 263,020	\$ 242,569



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY COMMISSION**

BUDGET DETAIL

001-0100-511

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 281,420</b>	<b>\$ 349,585</b>	<b>\$ 409,585</b>	<b>\$ 418,314</b>





# CITY ATTORNEY



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## CITY ATTORNEY

### **Purpose Statement:**

“To provide legal services needed to accomplish the City’s goals.”

### **Goals:**

Provide representation for the City in legal matters.

Provide communication on City legal issues.

Ensure the City remains within legal boundaries to promote community values.

### **Budget at a Glance**

FY 2007 Actual	\$ 852,480
FY 2008 Adopted	\$ 675,000
FY 2009 Adopted	\$ 965,250
% Change	43.00%

Funding Source—General Fund

Staffing |



**Commission Chambers**

The City Attorney is responsible for representing the City; acting as legal advisor and counsel for all departments and all of its officers in matters relating to official duties. In addition, the City Attorney prepares and reviews all contracts, bonds, and all other legal and official instruments of the City, endorsing each with his approval as to form and correctness. The City Attorney’s Office also provides the majority of litigation services to the City of North Port including labor relations, debt collection, foreclosure defense and other legal challenges filed against the City.

As established under Article XV of the North Port City Charter, the City Attorney’s office is considered a charter office appointed by the City Commission. Presently, the City Attorney operates under a two (2) year Contract, which expires August 31, 2009.

Budgetary requests are based upon contractual requirements, historical trends and anticipated legal matters which may arise during the coming budget year. In years past, the City Attorney’s adopted budget has under estimated actual expenditures by relying less on historical trends and more on anticipating the cost of current and future legal matters. For FY 2009, the Budget will rely primarily upon historical trends including the percentage the legal budget relates to the overall City budget and actual expenditures for FY 2008. It is thought historical trends are a better gauge of unknown legal expenses which may arise during the budget year. The three year range of actual legal expenditures as they relate to the overall City budget is 0.742-0.633 percent.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Provide representation for the City in legal matters.**

**Strategic Goal: To provide a review of City legal and official documents.**

#### **Outcomes:**

- **Review the City’s Unified Land Development Code**—The City Attorney’s office will provide a legal review of the ULDC upon its completion.
- **Represent the City in union contract negotiations**—Provide the legal representation for the City in contract negotiations with the Firefighters union.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## CITY ATTORNEY

**GOAL: Provide communication on City legal issues.**

**Strategic Goal: To provide legal advice and counsel to the City Commission and all departments.**

**Outcomes:**

- **Advise and counsel the City Commission**—To provide the City Commission the necessary legal advice to foster a greater understanding of litigious issues that may arise with decisions made during the policy-making forum.
- **Communicate with all departments on any official city instruments**—Prepare and review all contracts, bonds and other legal/official documents as to form and correctness.
- **Attend all public City Commission meetings**—To provide legal advice or direction in regards to State statutes, city codes, rules of order, etc.

**GOAL: Ensure the City remains within legal boundaries to promote community values.**

**Strategic Goal: To provide interpretation of statutes and codes to the City Commission and all departments.**

**Outcomes:**

- **Ensure adherence to statutes**—Remain current on all amendments, revisions and new laws.
- **Provide code enforcement interpretation**—Continue to promote community values by providing legal interpretation on code related matters.





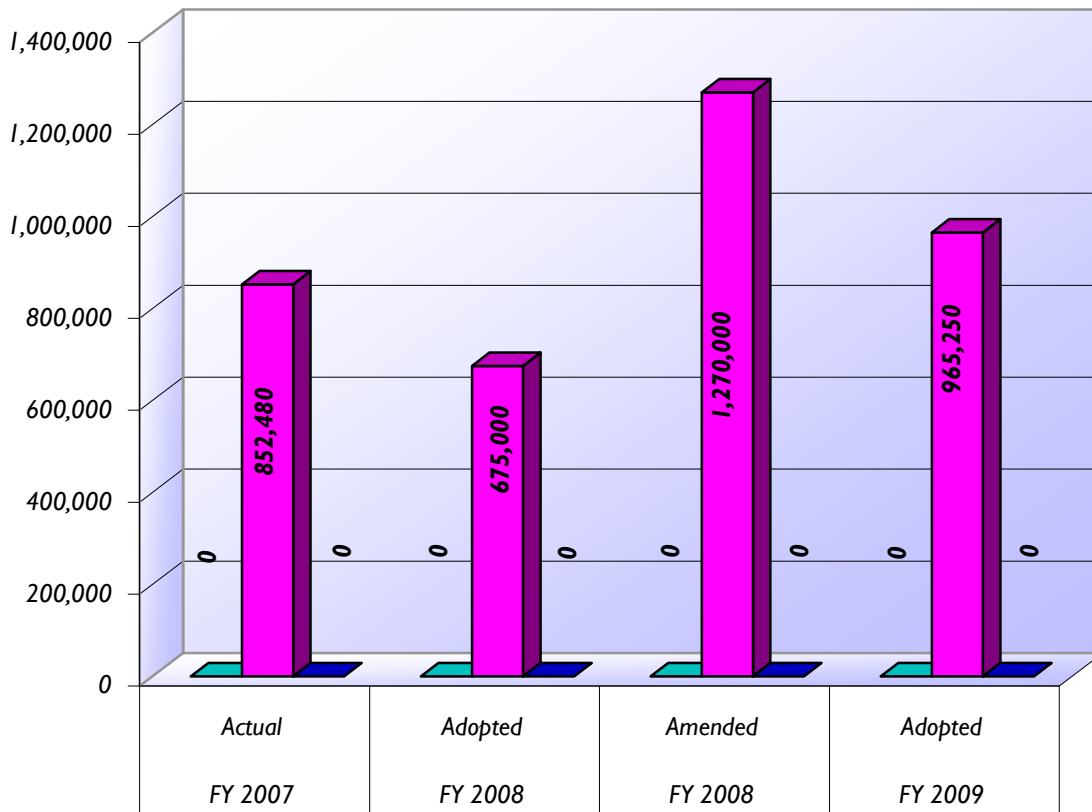
# City of North Port Florida Fiscal Year 2009 Adopted Budget

## CITY ATTORNEY

### BUDGET ANALYSIS

001-0200-514

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	0	0	0	0	0.00%
<i>Operating Expenditures</i>	852,480	675,000	1,270,000	965,250	43.00%
<i>Capital Expenditures</i>	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 852,480</b>	<b>\$ 675,000</b>	<b>\$ 1,270,000</b>	<b>\$ 965,250</b>	<b>43.00%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY ATTORNEY**

BUDGET DETAIL

001-0200-514

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	0	0	0	0
12 Regular Salaries & Wages	0	0	0	0
13 Other Salaries & Wages	0	0	0	0
14 Overtime	0	0	0	0
15 Special Pay	0	0	0	0
21 FICA	0	0	0	0
22 Retirement Contributions	0	0	0	0
23 Life & Health Insurance	0	0	0	0
24 Workers' Compensation	0	0	0	0
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Operating Expenditures</i>				
31 Professional Services	851,496	670,000	1,265,000	964,500
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	300
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	570	3,500	3,500	200
52 Minor Operating Expenditures	415	1,500	1,500	250
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 852,480	\$ 675,000	\$ 1,270,000	\$ 965,250



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY ATTORNEY**

BUDGET DETAIL

001-0200-514

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 852,480</b>	<b>\$ 675,000</b>	<b>\$ 1,270,000</b>	<b>\$ 965,250</b>





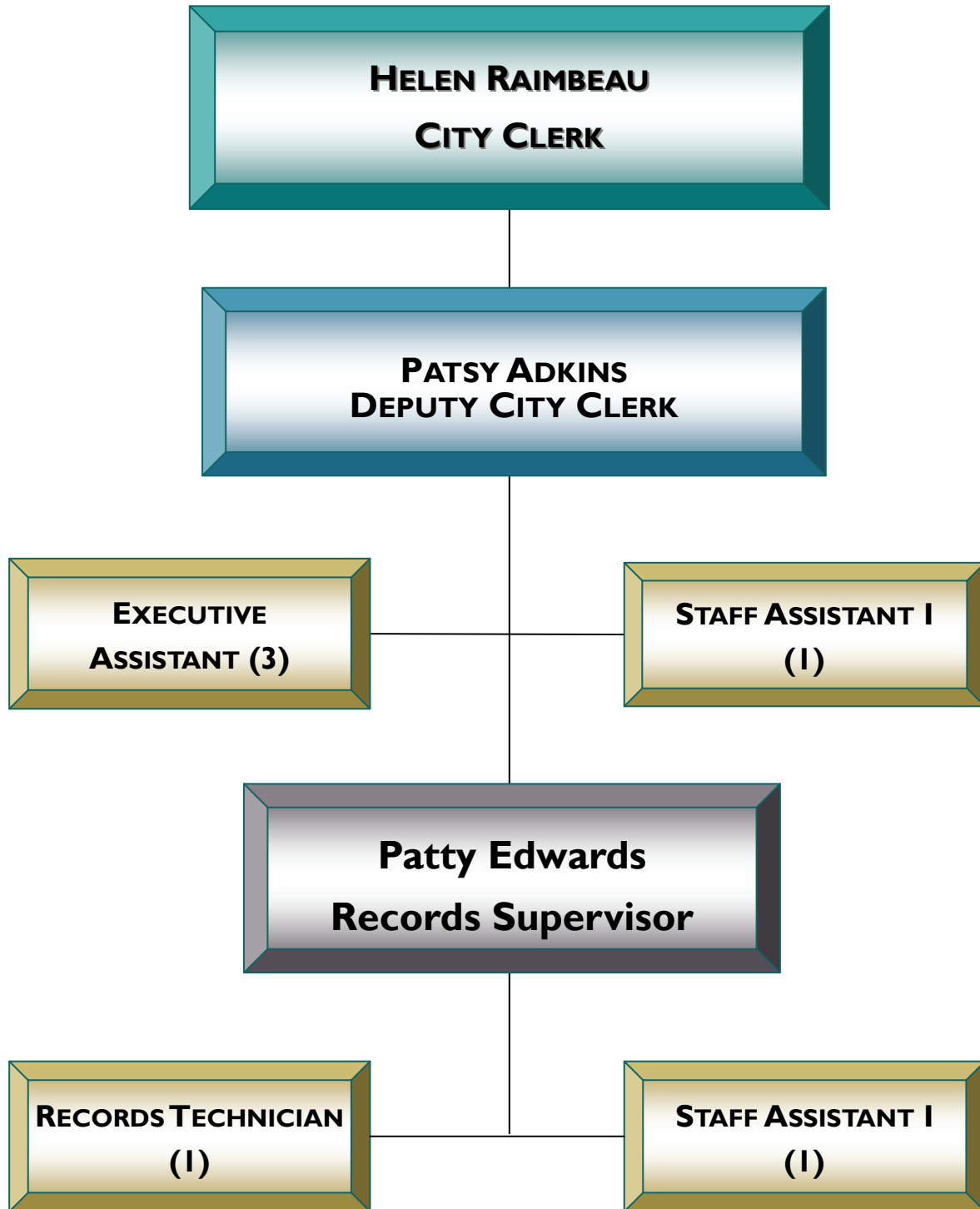
# CITY CLERK



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY CLERK





# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## CITY CLERK

### **Purpose Statement:**

“To serve as the custodian of all official City records.”

### **Goals:**

Provide a link between citizens and government through the dissemination of information.

Ensure the preservation, protection, access and integrity of public records.

Provide oversight of records management and retention in accordance with State regulations.

### **Budget at a Glance**

FY 2007 Actual	\$ 658,097
FY 2008 Adopted	\$ 671,770
FY 2009 Adopted	\$ 755,864
% Change	12.52%
Funding Source—General Fund	
Staffing	9

The City Clerk’s office realizes that citizens are the heart of the community and strives to be value driven; dedicated to responsive, respectful and courteous customer service.

Primary duties include: recording the official minutes and actions of the City Commission; preparing meeting agendas as well as recording official minutes of all boards and committees; processing, recording, filing and advertising ordinances, resolutions and notices; performing liaison work between the public and City Commission as directed; and making recommendations concerning the records of governmental and proprietary functions of the City. The City Clerk’s Office also prepares and maintains the records index system; oversee records management, retention and destruction in accordance with state regulations; maintain and update City code; prepare and maintain custody of all City records and files; coordinate code enforcement administrative functions in preparation for each Code Enforcement Board meeting; and maintain receipt of service and legal documents.

The City Clerk serves as the election official of the City; authenticating documents; attesting instruments on behalf of the City; administering oaths and countersigning warrants for payments to the City; providing records upon request; greeting visitors and providing customer service to visitors who enter the main entrance into City Hall.

As part of the restructuring of City departments, in FY 2009, the City Clerk’s office assumed the cost of providing a security officer for City Hall. Also, with the elimination of the mail clerk position in the Finance department, the City Clerk’s office now provides the mail services for the City. Within the City Clerk’s office, several changes were made to improve quality of service and greater efficiencies through cross-training and restructuring efforts.



**Annual Expo-Deputy City Clerk, Patsy Adkins**



**Students visit with City Clerk, Helen Raimbeau**



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## CITY CLERK

### KEY STRATEGIC GOALS & OBJECTIVES

**GOAL: Provide a link between citizens and government through the dissemination of information.**

**Strategic Goal: To provide convenient access to all recorded documents and instruments pertaining to the City.**

**Outcomes:**

- **Customer Service**—Continue to provide courteous and prompt customer service to citizens, Commission and staff
- **Information dissemination**—Improve and expand the flow of information between the City and the public by increasing public access

**GOAL: Ensure the preservation, protection, access and integrity of public records.**

**Strategic Goal: To record, preserve and safeguard all official documents of the City.**

**Outcomes:**

- **Administrative and clerical support**—Record official minutes and actions of the City Commission, boards and committees; prepare meeting agendas; advertise ordinances, resolutions and notices; perform liaison work between the public and the Commission as directed..
- **Efficiently and effectively maintain City records**—Utilize all available information and technology resources to maintain the City records.

**GOAL: Provide oversight of records management and retention in accordance with State regulations.**

**Strategic Goal: To remain current on all State laws and public records retention.**

**Outcomes:**

- **City Clerk staff**—Attend all required training to remain current on State laws and public records laws.
- **Provide education**—To boards, committee members and city staff regarding Sunshine laws and public records laws.





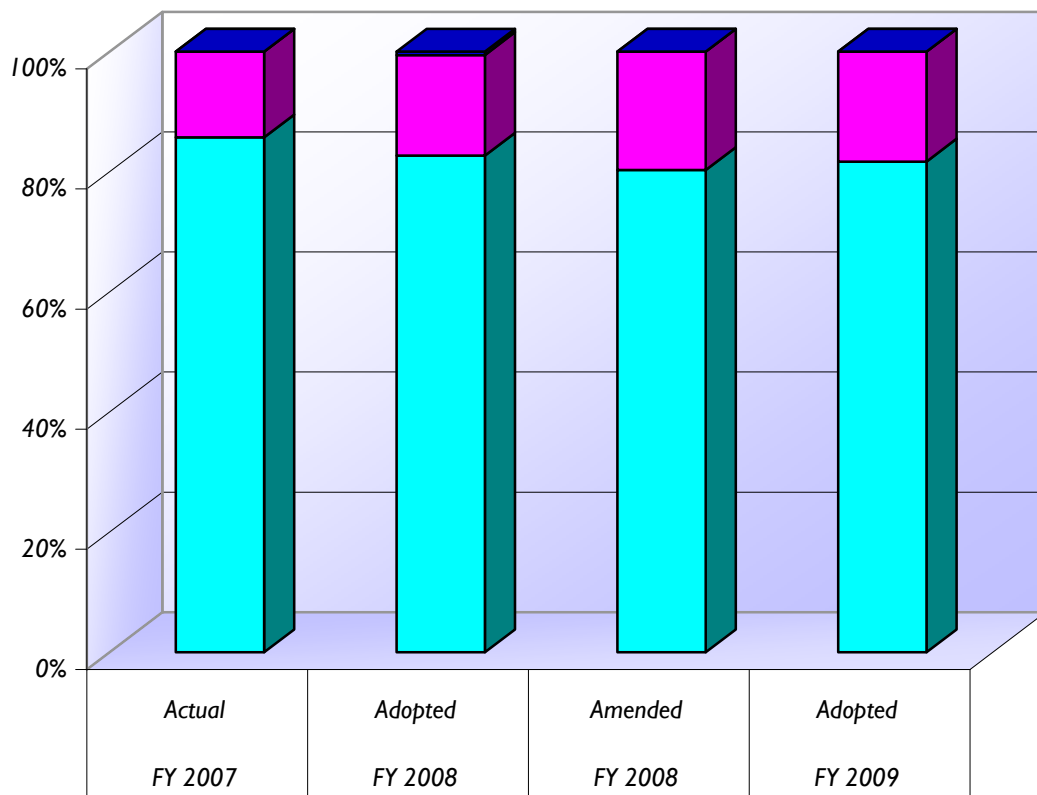
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### CITY CLERK

#### BUDGET ANALYSIS

001-0300-512

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	564,182	555,563	552,963	617,610	11.17%
<i>Operating Expenditures</i>	93,914	112,607	135,807	138,254	22.78%
<i>Capital Expenditures</i>	0	3,600	0	0	-100.00%
<b>TOTALS</b>	<b>\$ 658,097</b>	<b>\$ 671,770</b>	<b>\$ 688,770</b>	<b>\$ 755,864</b>	<b>12.52%</b>



■ Personnel Expenditures

■ Operating Expenditures

■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY CLERK**

**BUDGET DETAIL**

001-0300-512

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	165,689	158,264	158,264	178,810
12 Regular Salaries & Wages	257,174	299,991	291,291	279,230
13 Other Salaries & Wages	0	(55,902)	(55,902)	0
14 Overtime	11,666	7,000	13,100	10,000
15 Special Pay	0	0	0	0
21 FICA	32,024	33,803	33,803	35,330
22 Retirement Contributions	44,751	52,372	52,372	52,930
23 Life & Health Insurance	51,477	57,835	57,835	60,090
24 Workers' Compensation	1,403	2,200	2,200	1,220
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 564,182	\$ 555,563	\$ 552,963	\$ 617,610
<i>Operating Expenditures</i>				
31 Professional Services	16,681	31,850	30,050	6,820
34 Other Contractual Services	0	0	0	37,000
40 Training & Travel, Per Diem	9,695	12,475	12,475	13,420
41 Communication Services	1,071	2,160	2,160	2,250
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	8,564	9,395	9,395	9,545
46 Repairs & Maintenance	4,557	9,230	9,230	5,854
47 Printing & Binding	1,896	3,750	3,750	3,310
48 Promotional Activities	8,060	1,000	1,000	1,000
49 Other Current Charges	26,505	29,000	50,600	48,500
51 Office Supplies	11,064	9,575	9,575	8,325
52 Minor Operating Expenditures	2,335	1,725	5,125	650
54 Books, Public, Subs, Member	3,486	2,447	2,447	1,580
Total Operating Expenditures	\$ 93,914	\$ 112,607	\$ 135,807	\$ 138,254



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY CLERK**  
BUDGET DETAIL

001-0300-512

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	3,600	0	0
Total Capital Expenditures	\$ -	\$ 3,600	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 658,097</b>	<b>\$ 671,770</b>	<b>\$ 688,770</b>	<b>\$ 755,864</b>





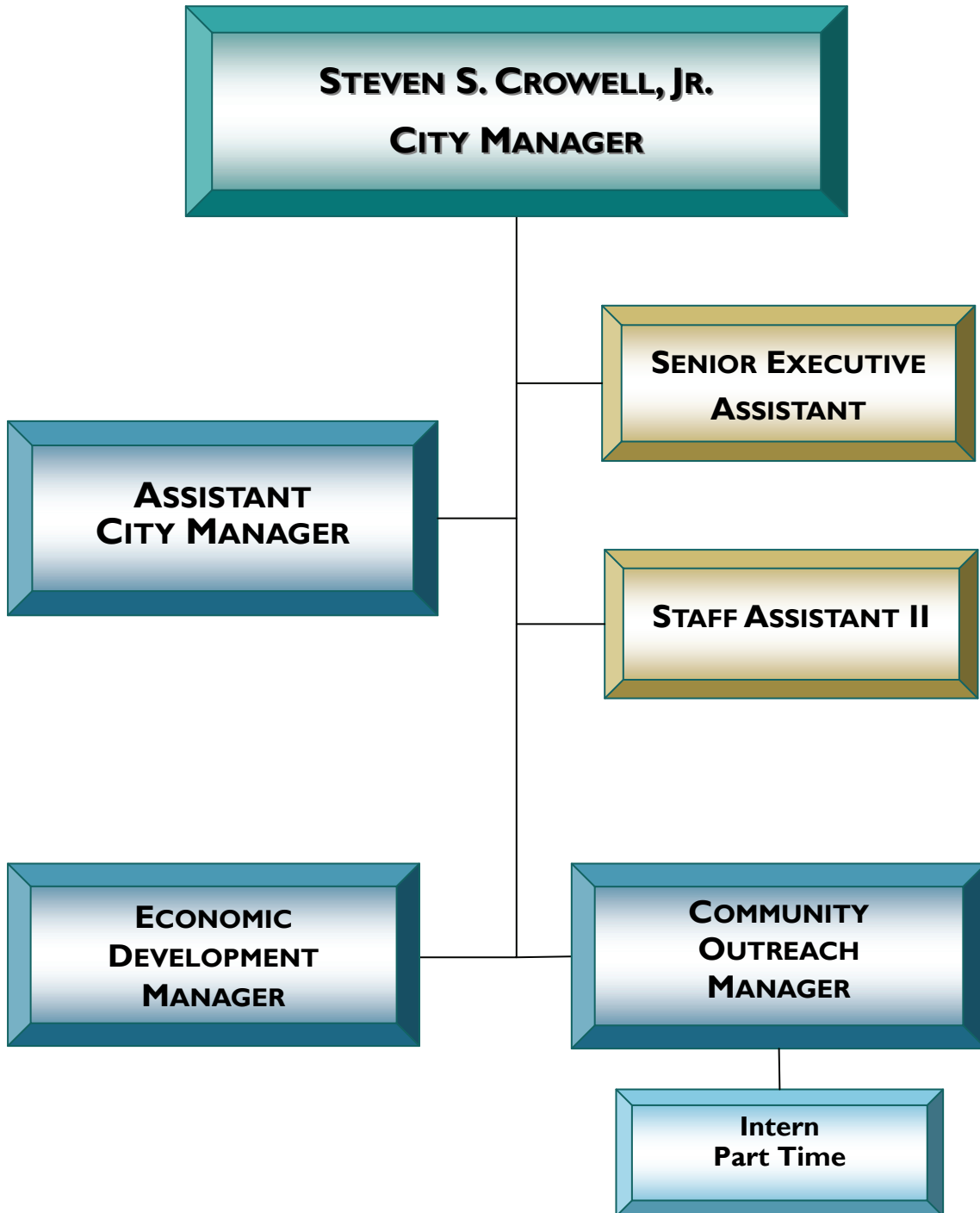
# CITY MANAGER



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY MANAGER





# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## CITY MANAGER

### **Purpose Statement:**

“To provide management and guidance of the City in order to accomplish Commission adopted policies.”

### **Goals:**

Continue to ensure that Commission direction and policies are implemented.

Continue to provide guidance to improve customer service for the citizens.

Continue to develop and recommend alternative solutions to community problems for Commission consideration.

Continue the planning and development of new programs to meet future needs of the City.

### **Budget at a Glance**

FY 2007 Actual	\$ 558,434
FY 2008 Adopted	\$ 756,255
FY 2009 Adopted	\$ 595,245
% Change	-21.29%

Funding Source—General Fund

Staffing 4



**Annual Food Drive**

The City Manager is the Chief Administrative Officer of the City, reporting directly to the City Commission. In accordance with the City Charter, the City Manager is responsible for the proper administration and management of all matters of the City.

The City Manager provides management and guidance of the City in order to accomplish Commission adopted policies and goals. Through ongoing communication, strategic planning, and keeping a pulse on economic development, citizens' concerns and employee relations, the City Manager effectively implements the directions mandated by the City Commission. He encourages staff toward effective and efficient customer service.

The City Manager's office provides an array of services and programs to the organization and community. The ongoing challenge is to maintain quality customer service as the City faces staff reductions and departmental restructuring.

With the City Manager's initiative to provide the best possible customer service, in FY 2008 the North Port Customer Bill of Rights was developed and implemented. The document is included at the end of the departmental message.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Continue to ensure that Commission direction and policies are implemented.**

**Strategic Goal: To provide clear direction, leadership and strategic management necessary to accomplish Commission policies.**

#### **Outcomes:**

- **Effectively and economically implement City policies—** Ensure that employees are aware of Commission priorities and how the organization is addressing these priorities.

**GOAL: Continue to provide guidance to improve customer service for our citizens.**

**Strategic Goal: To increase and protect existing City resources in order to better meet the changing needs and expectations of residents**



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## CITY MANAGER

**Outcomes:**

- **Customer Service**—To emphasize the expectation that customer service happens at all levels.
- **Continuity of Service**—To build capacity throughout the organization by assuring employees have access to development opportunities to perform their work effectively.

**GOAL: Continue to develop and recommend alternative solutions to community problems for Commission consideration.**

**Strategic Goal: To continue to meet operating demands with anticipated reductions in operating revenues.**

**Outcomes:**

- **Restructuring of City departments**—The restructuring of City departments began towards the end of FY 2008. The process continues into FY 2009 which is providing greater opportunities to increase City efficiencies and cost effective spending.
- **Staffing level reductions**—In FY 2009, fourteen (14) layoffs occurred along with twenty-four (24) eliminated positions, most of which were unfilled positions.
- **Revise personnel policies and update Personnel Performance Evaluation System**—In FY 2008 the revised personnel policy handbook was approved. In FY 2009, the further implementation of those policies include the update of the Personnel Performance Evaluation System.

**GOAL: Continue the planning and development of new programs to meet future needs of the City.**

**Strategic Goal: To develop new initiatives in response to state and local legislative action.**

**Outcomes:**

- **Prioritizing services**—Implementing new programs by prioritizing services and reallocating resources to meet the growing demand for more City services with less available resources.





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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

# CITY MANAGER

## CITY OF NORTH PORT CUSTOMER BILL OF RIGHTS

The following 'Bill of Rights' was designed to ensure that all of our citizens and customers are treated 'The North Port Way.' **THE CITY PLEDGES TO HONOR YOUR RIGHTS:**

**TO A PARTNERSHIP:** We will support a philosophy of building a partnership with citizens and customers. We will develop solutions focused on the overall benefits to the community, not just individuals. Although we may not always agree on a particular solution or issue, we will always listen to you.

**TO QUALITY SERVICE:** We will provide quality service consistent with established community values and standards. You will receive service from knowledgeable, competent and cooperative staff. Employees will be empowered to address all your issues and requests.

**TO A CITY ORGANIZATION DEDICATED TO COMMUNITY VALUES:** You can expect qualified employees dedicated to the ideals and values of North Port.

**TO PROMPT ATTENTION:** We will provide prompt and reliable attention. If immediate attention is not possible your need will be acknowledged within 24 business hours and you will be told when your need will be met and by whom.

**TO COURTESY:** You will always be treated with courtesy, respect and in a professional manner. Likewise, we will also expect to be treated with respect.

**TO ACCURATE INFORMATION:** We will provide complete and accurate information in a timely manner.

**TO PROVIDE AND RECEIVE FEEDBACK:** You have a right to provide us with your feedback and to receive the results of such feedback. We respect you and appreciate your thoughts, concerns, suggestions and opinions.

**TO ACCESSIBILITY:** Any city employee can assist you. Information and resources will be easily accessible.

**TO ACCOUNTABILITY:** We will take responsibility for our actions. If we cannot completely fulfill your request we will explain why and provide any alternatives. If a mistake was made, we will acknowledge the error and take steps to correct it.



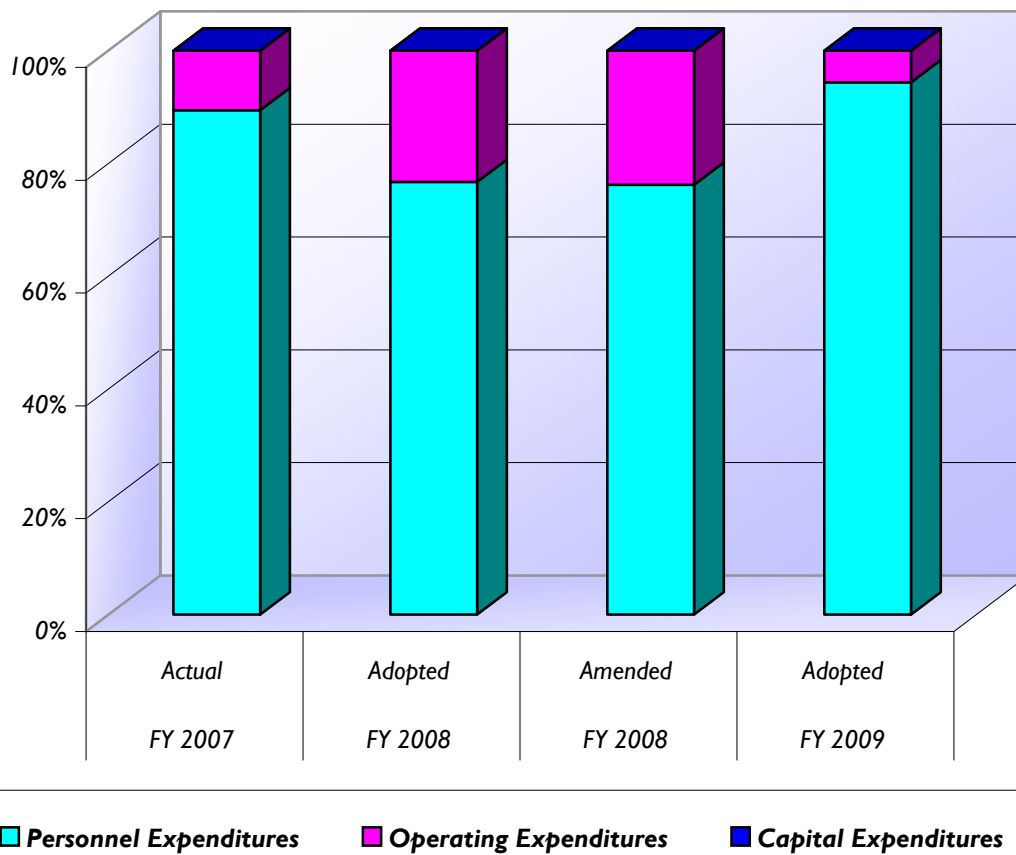
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### CITY MANAGER

#### BUDGET ANALYSIS

001-0800-512

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	499,397	580,295	580,295	561,614	-3.22%
<i>Operating Expenditures</i>	59,037	175,960	180,910	33,631	-80.89%
<i>Capital Expenditures</i>	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 558,434</b>	<b>\$ 756,255</b>	<b>\$ 761,205</b>	<b>\$ 595,245</b>	<b>-21.29%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY MANAGER**

BUDGET DETAIL

001-0800-512

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	311,395	401,479	361,479	314,228
12 Regular Salaries & Wages	74,193	56,025	96,025	104,824
13 Other Salaries & Wages	0	(22,618)	(22,618)	0
14 Overtime	81	0	0	0
15 Special Pay	0	0	0	0
21 FICA	26,414	36,069	36,069	31,784
22 Retirement Contributions	56,184	73,771	73,771	71,313
23 Life & Health Insurance	22,552	28,573	28,573	25,651
24 Workers' Compensation	2,578	2,196	2,196	6,614
25 Unemployment Compensation	0	0	0	0
28 Car Allowance	6,000	4,800	4,800	7,200
Total Personnel Expenditures	\$ 499,397	\$ 580,295	\$ 580,295	\$ 561,614
<i>Operating Expenditures</i>				
31 Professional Services	38,450	147,000	140,750	6,000
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	8,111	10,000	11,085	10,000
41 Communication Services	1,534	2,640	2,640	1,576
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	3,850	3,850	3,850
46 Repairs & Maintenance	376	1,000	0	500
47 Printing & Binding	1,552	1,520	1,145	1,365
48 Promotional Activities	712	1,500	1,800	1,000
49 Other Current Charges	0	500	0	0
51 Office Supplies	1,970	2,750	2,595	2,400
52 Minor Operating Expenditures	1,656	350	9,445	350
54 Books, Public, Subs, Member	4,676	4,850	7,600	6,590
Total Operating Expenditures	\$ 59,037	\$ 175,960	\$ 180,910	\$ 33,631



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**CITY MANAGER**

BUDGET DETAIL

001-0800-512

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	-
<b>TOTALS</b>	<b>\$ 558,434</b>	<b>\$ 756,255</b>	<b>\$ 761,205</b>	<b>\$ 595,245</b>



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## ECONOMIC DEVELOPMENT

### **Purpose Statement:**

“To attract and retain business and industry in order to provide job diversification to meet the community goals.”

### **Goals:**

Promote economically sustainable development.

Help to create a fiscally stable economy to improve the quality of life.

Promote community values and goals.

### **Budget at a Glance**

FY 2007 Actual	\$ 88,431
FY 2008 Adopted	\$ 203,330
FY 2009 Adopted	\$ 225,992
% Change	11.15%

Funding Source—General Fund

Staffing |



**Shops at Price Crossings**

The Economic Development manager is responsible for implementing the goals and objectives of the City’s Economic Development Strategic Plan and for managing projects and activities that lead to the attraction of new businesses, jobs and development.

The Economic Development manager provides management and guidance in implementing the strategies adopted within the economic development plan. Through on-going projects and activities that lead to attracting new businesses, jobs and commercial development, the Economic Development manager effectively implements the economic development strategies.

The Business and Economic Development Strategic Plan for the City of North Port was adopted early in FY 2008. The stated mission of the strategic plan is “to develop a proactive program to facilitate the location and expansion of quality businesses and community assets; to attract above average wage jobs and lifestyle choices for North Port residents; and to work closely with the Economic Development Corporation of Sarasota County to promote North Port as a business destination; and to ensure community development activities support business growth and prosperity, promote a strong economy and follow the business and economic development plan.”

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Promote economically sustainable development.**

**Strategic Goal: To increase quality business and economic development activity while ensuring the competitiveness of the City’s business climate.**

### **Outcomes:**

- **Expand the business and economic development structure**—Continue the efforts with the Business and Economic Development Advisory Board (BEDAB) to further the economic growth of the City.
- **Enhance business and economic development marketing activity**—Continue to attend annual conventions to market the City’s development sites and to establish relationships with national retailers and developers. Explore joint marketing opportunities with other local municipal entities.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## ECONOMIC DEVELOPMENT

**GOAL: Help to create a fiscally stable economy to improve the quality of life.**

**Strategic Goal: To offer competitive business parks and sites to attract quality business locations and expansions.**

**Outcomes:**

- **Encourage quality business and economic development activity**—Define target industries and initiate an existing business contact list and outreach effort.
- **Facilitate development of quality sites and business parks**—Develop a plan to provide new site inventory and business parks with infrastructure. Define business development targets, community assets and an attraction plan.

**GOAL: Promote community values and goals.**

**Strategic Goal: To create quality jobs and lifestyle choices for current and future residents.**

**Outcomes:**

- **Develop a community communications outreach strategy**—Continue to implement the community communications strategy. Continue to further develop a system to capture, update and disseminate research and information.
- **Develop a business outreach strategy**—Continue to collaborate with City and community leaders on discussions related to hospital development, higher education facilities and other targets needed and desired by the North Port community.

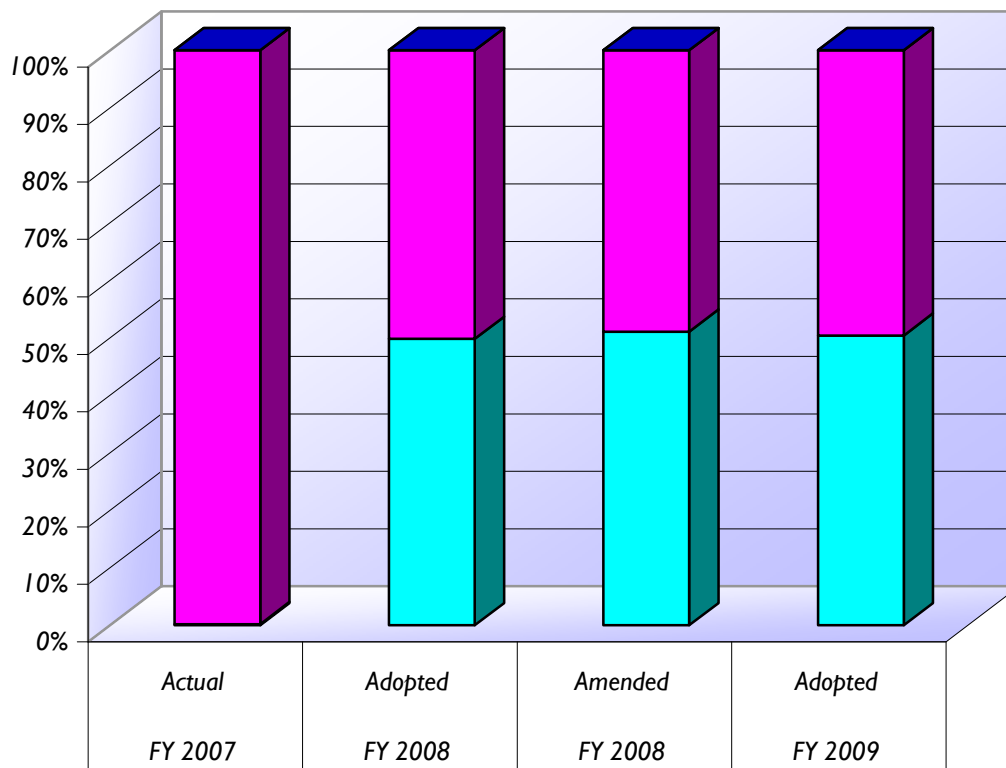


City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**CITY MANAGER (ECONOMIC DEVELOPMENT)**

BUDGET ANALYSIS

001-0830-552

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Personnel Expenditures	167	101,270	101,270	113,859	12.43%
Operating Expenditures	88,264	102,060	97,110	112,133	9.87%
Capital Expenditures	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 88,431</b>	<b>\$ 203,330</b>	<b>\$ 198,380</b>	<b>\$ 225,992</b>	<b>11.15%</b>



■ Personnel Expenditures    
 ■ Operating Expenditures    
 ■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**CITY MANAGER (ECONOMIC DEVELOPMENT)**  
BUDGET DETAIL

001-0830-552

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	0	82,000	82,000	91,587
12 Regular Salaries & Wages	0	0	0	0
13 Other Salaries & Wages	0	0	0	0
14 Overtime	0	0	0	0
15 Special Pay	0	0	0	0
21 FICA	0	6,273	6,273	7,007
22 Retirement Contributions	0	8,783	8,783	9,846
23 Life & Health Insurance	0	3,830	3,830	5,080
24 Workers' Compensation	167	384	384	339
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	0	0	0
Total Personnel Expenditures	\$ 167	\$ 101,270	\$ 101,270	\$ 113,859

<i>Operating Expenditures</i>				
31 Professional Services	29,619	5,000	12,700	3,300
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	1,129	3,200	13,320	20,650
41 Communication Services	75	1,200	1,200	788
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	2,000
46 Repairs & Maintenance	0	0	0	1,325
47 Printing & Binding	2,316	7,000	5,000	5,000
48 Promotional Activities	491	3,200	3,200	6,000
49 Other Current Charges	13,113	32,860	10,240	16,700
51 Office Supplies	163	200	200	300
52 Minor Operating Expenditures	14	1,800	1,800	1,450
54 Books, Public, Subs, Member	41,345	47,600	49,450	54,620
Total Operating Expenditures	\$ 88,264	\$ 102,060	\$ 97,110	\$ 112,133





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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**CITY MANAGER (ECONOMIC DEVELOPMENT)**  
BUDGET DETAIL

001-0830-552

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	-
<b>TOTALS</b>	<b>\$ 88,431</b>	<b>\$ 203,330</b>	<b>\$ 198,380</b>	<b>\$ 225,992</b>



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## COMMUNITY OUTREACH

### **Purpose Statement:**

“To help foster inter-relationships among citizens and various organizations within the community and region.”

### **Goals:**

Create an environment to help promote a physically and socially connected community.

Foster community values.

Encourage sustainability through the communication of community values and goals.

### **Budget at a Glance**

FY 2007 Actual	\$	0
FY 2008 Adopted	\$	0
FY 2009 Adopted	\$	155,829
% Change		100%
Funding Source—General Fund		
Staffing—FTE		1
Part-time		1



**Annual Trick or Treat at City Hall**

The Community Outreach manager is responsible for fostering a stronger sense of community among North Port’s residents, business owners and other customers. Division duties include producing the City’s quarterly and monthly newsletters and the City’s monthly television show; ensuring good relations with media representatives as well as consistent, timely and accurate releases of information; designing and publishing various brochures, flyers, fact sheets and public presentations; reviewing and editing content that appears on the City’s website and coordinating online news announcements as appropriate; serving as project coordinator for community events; working with community groups and organizations to foster partnerships; acting as the City’s Public Information Officer in a City-wide emergency; acting as the City’s lobbyist liaison for staff; ensuring any other work assigned is completed in a timely manner.

The Community Outreach manager provides management and guidance in strengthening a stronger sense of community among the City’s constituents. Through various publications and outreach activities, the community outreach division effectively communicates the City’s desire to connect residents with their community

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Create an environment to help promote a physically and socially connected community.**

**Strategic Goal: To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.**

### **Outcomes:**

- **Expand the communication plans and strategies**—Continue to be proactive in providing more direct city-to-resident communication through the web, print and television.
- **Foster a collaborative approach to the dissemination of information**—Continue to search out ways to provide outreach to underserved, under participating groups in the community.
- **Lead the Branding and Visioning initiative**—Continue the collaboration with the branding and visioning consultants to help bring about community connectivity along with a regional and national impact.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## COMMUNITY OUTREACH

**GOAL: Foster community values.**

**Strategic Goal: To explore other methods of outreach to improve interaction with the community.**

**Outcomes:**

- **Provide additional outreach, communication tools and programming**—Increase staffing with a part-time intern.
- **Continue the monthly television broadcasts**—Continue to improve the monthly television show “*North Port Presents: The View from Here*” and expand to online viewing.

**GOAL: Encourage sustainability through the communication of community values and goals.**

**Strategic Goal: To create a strategic and coordinated communication to the public**

**Outcomes:**

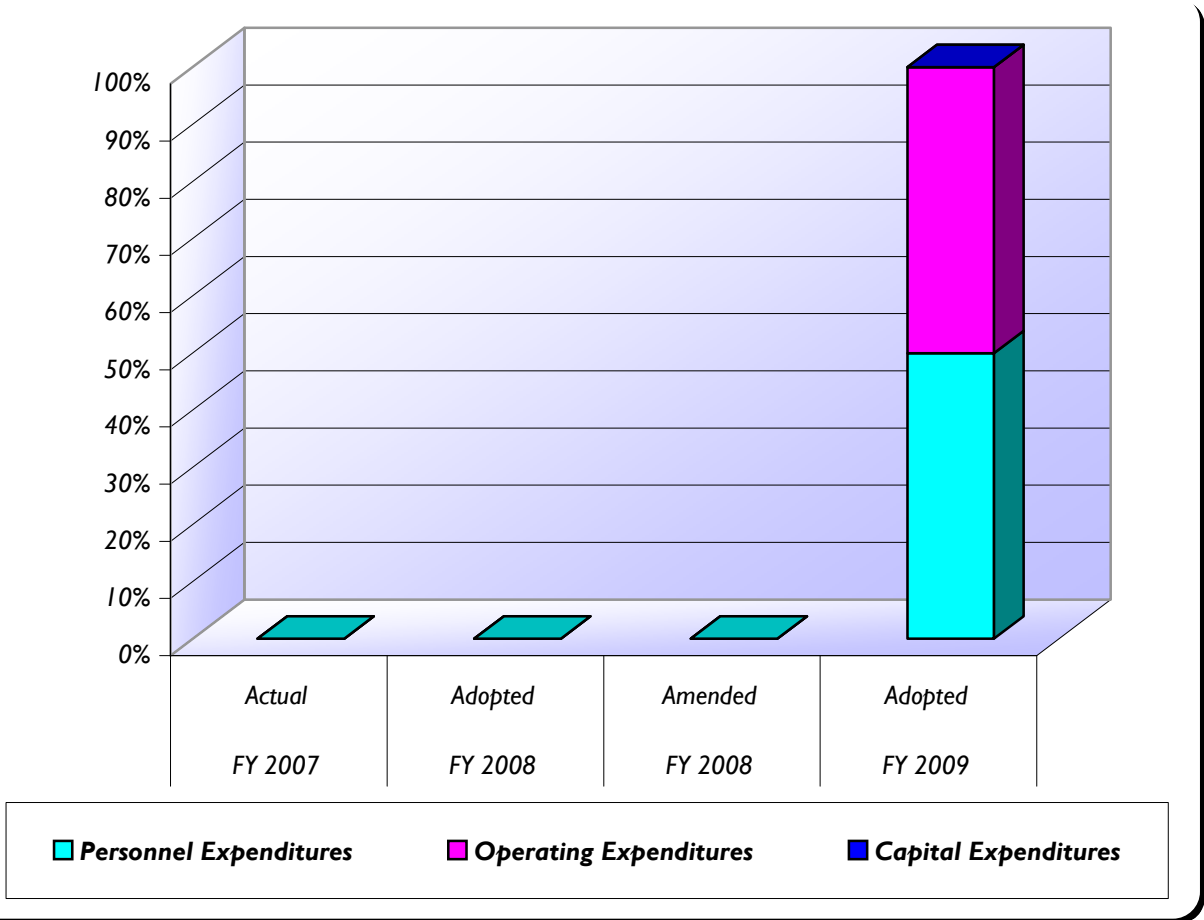
- **Develop a community communications sustainability effort**—Continue to strengthen established community partnerships and develop new initiatives to provide a stronger sense of community among the City’s constituents.
- **Expand and enhance City publications**—Continue to improve the quarterly City publication, *North Port Currents* and make it available online.



**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**CITY MANAGER (COMMUNITY OUTREACH)**  
**BUDGET ANALYSIS**

001-0850-512

	FY 2007	FY 2008	FY 2008	FY 2009	% Change
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	from FY 2008
					<u>Adopted</u>
Personnel Expenditures	0	0	0	77,824	100.00%
Operating Expenditures	0	0	0	78,005	100.00%
Capital Expenditures	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155,829</b>	<b>100.00%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**CITY MANAGER (COMMUNITY OUTREACH)**  
BUDGET DETAIL

001-0850-512

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	0	0	0	55,206
12 Regular Salaries & Wages	0	0	0	0
13 Other Salaries & Wages	0	0	0	5,360
14 Overtime	0	0	0	0
15 Special Pay	0	0	0	0
21 FICA	0	0	0	4,224
22 Retirement Contributions	0	0	0	5,935
23 Life & Health Insurance	0	0	0	4,901
24 Workers' Compensation	0	0	0	2,198
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	0	0	0
Total Personnel Expenditures	\$ -	\$ -	\$ -	\$ 77,824
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	6,400
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	2,550
41 Communication Services	0	0	0	1,400
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	55,465
48 Promotional Activities	0	0	0	10,600
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	300
52 Minor Operating Expenditures	0	0	0	650
54 Books, Public, Subs, Member	0	0	0	640
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ 78,005



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**CITY MANAGER (COMMUNITY OUTREACH)**  
BUDGET DETAIL

001-0850-512

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	-
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>155,829</b>



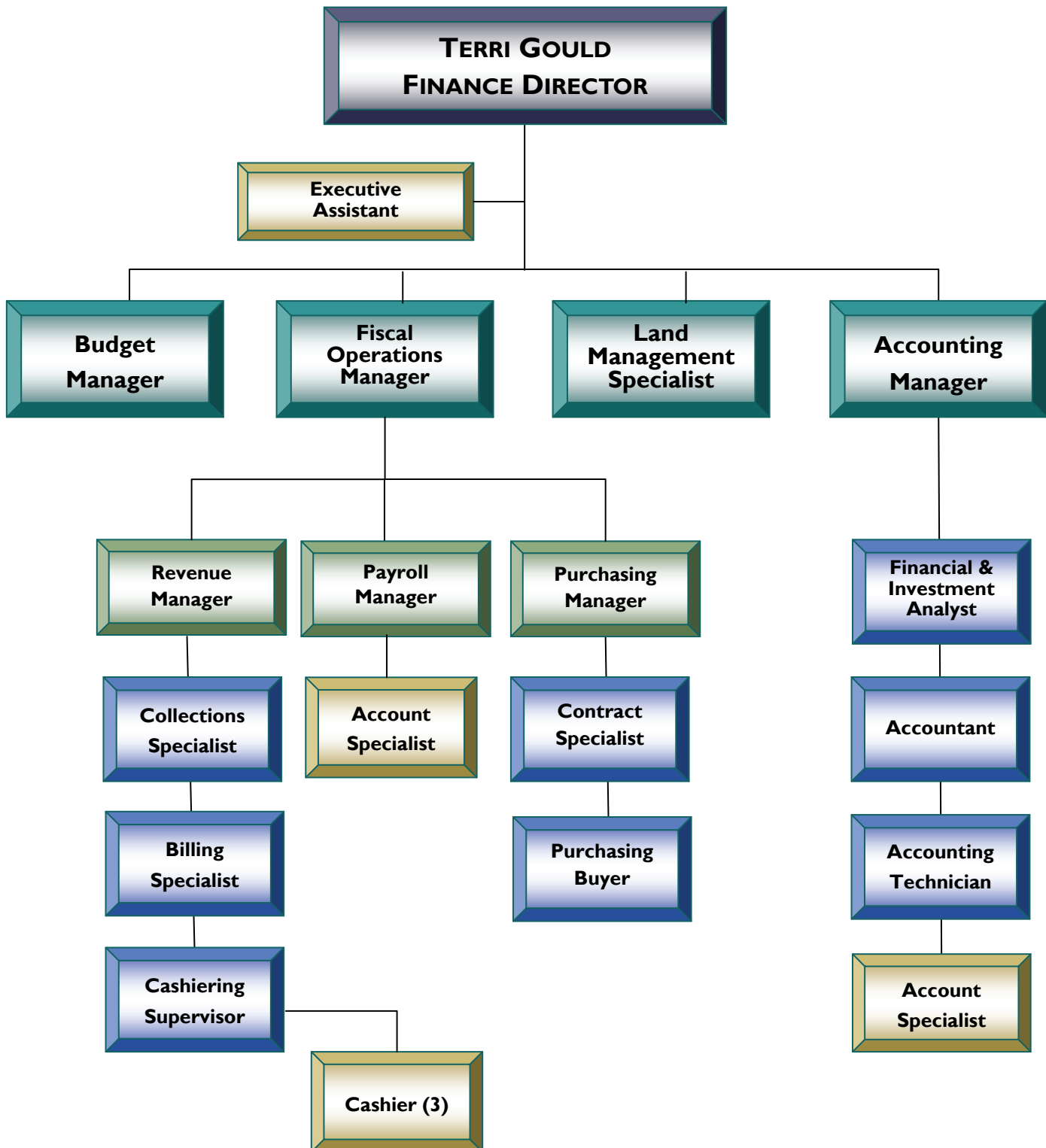
# FINANCE DEPARTMENT



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# FINANCE DEPARTMENT







# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## FINANCE

### **Purpose Statement:**

“To assure the availability of funds to accomplish the City’s goals.”

### **Goals:**

Continue to maintain the financial stability of the City.

Assist departments to ensure operations are consistent with organization values.

Ensure departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

### **Budget at a Glance**

FY 2007 Actual	\$ 2,049,493
FY 2008 Adopted	\$ 2,183,640
FY 2009 Adopted	\$ 2,172,139
% Change	-0.53%

Funding Source—General Fund

Staffing 22



**12 Days of Giving Food Drive**

The Finance Department assures the availability of funds by providing accurate report of revenues and expenditures to ensure funding is available to achieve each goal set forth by the City’s Comprehensive Plan. By accurately showing the funds available to each department, this department aids in accomplishing the “health, safety and welfare of our residents”, which is the core value of the City’s mission statement.

Consisting of 22 employees, the City of North Port Finance Department is responsible for the administrative services provided in the areas of long-range financial planning and budgeting, budget development and control, investment and cash management, debt issuance and management, financial reporting, accounting, fixed assets, receivables, payables, purchasing, and payroll. Annually, the Finance department prepares the Comprehensive Annual Financial Report (CAFR). The CAFR reports the City’s actual financial status through an independent audit done each year. Another key responsibility of the department is the development and oversight of the City’s \$134,000,000 budget.

The Finance department is composed of three divisions: fiscal planning (budget) and accounting and fiscal operations. Within the three divisions, measurements related to performance have been established for FY 2009. At the end of the fiscal year, the department will be able to draw certain conclusions based on the data collected. The key indicators are enumerated in the next section.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Continue to maintain the financial stability of the City.**

**Strategic Goal: To manage all bank relationships and cash for the City in order to ensure the prudent and safe investment of financial assets, maximize interest income and fund financial obligations.**

### **Outcomes:**

- **Ensure that 98% of the bank and investment accounts are reconciled within 15 days of month end**—The key indicators include the number of reconciliations completed; staff hours per 1,000 transactions on statement reconciliations; and percent of timely reconciliations.



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## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# FINANCE

- **Securely invest cash assets in order to meet daily cash flow requirements and to earn a rate of return that is at least 95% of industry-standard yield**—The key indicators include the annual portfolio return achieved; percent of investment transactions in compliance with policy guidelines (i.e., without need of exception approval); percent of industry-standard yield achieved.
- **Manage funds so the target cash balance is met 100% of the time**—The key indicators include total transfer transactions conducted; staff hours per 1,000 transactions; percent of days the un-invested cash balance does not fall outside target range and percent of days target cash balance was met.

**GOAL: Assist Departments to ensure operations are consistent with organization values.**

**Strategic Goal: To provide technical accounting oversight and guidance to the City to ensure that generally accepted accounting procedures, legal requirements, and City policies and procedures are consistently applied; to maintain integrity of the City's accounting records used by the public, commission and management; and to fully satisfy all reporting requirements.**

### Outcomes:

- **Oversight of accounting records so that the City earns an unqualified audit opinion**—The key indicators are funds reviewed and analyzed; staff hours per each fund reviewed and analyzed; cost per fund reviewed and analyzed; percent of funds requiring no year-end adjustment; and an unqualified audit opinion.
- **To satisfy 100% of mandated requirements for all audited financial reports compiled, completed and issued by the Finance Department**—The key indicators included mandated reports issued; staff hours per report issued; percent change of items requiring reconciliation; mandated reports completed within the required time frame; and to continually receive the Certificate of Achievement for Excellence in Financial Reporting from GFOA.
- **Oversight of the City's fixed asset accounting records and reconciliation**—The key indicators are fixed asset records reconciled; staff hours per fixed asset record reconciled; days to complete monthly asset reviews and reconciliations; and percent of asset reconciliations completed within 30 days of month end.

**Strategic Goal: To oversee the preparation and administer the City's budget (financial plan) in a manner that ensures efficient and effective use of taxpayer dollars.**

### Outcomes:

- **Maintain a variance of 5% or less between estimated and actual revenues**—The key indicators include dollar value of budgets reviewed; analyst per total budget (millions); percent variance in actual and projected revenues; and to continually receive the GFOA Distinguished Budget Presentation Award.
- **Maintain a variance of 10% or less between estimated and actual expenditures**—The key indicators are dollar value of total budget; analyst per total budget (millions); percent variance in actual and projected expenditures; and to continually receive the GFOA Distinguished Budget Presentation Award.
- **Reduce the overall number of internal budget transfers**—The key indicators include number of internal budget transfers; analyst per total budget (millions); and percent decrease in internal budget transfers.



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## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# FINANCE

**GOAL:** Ensure departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

**Strategic Goal:** To provide purchasing services to ensure procurement of specified goods recommending the best possible combination of price, quality, and timeliness consistent with prevailing economic conditions while maintaining compliance and fair and equitable processes.

**Outcomes:**

- **Complete 95% of purchase requisitions within 7 days**—The key indicators are formal solicitations processed; percent of no bids/bid rejections; and percent of formal solicitations awarded.
- **Complete 95% of all formal solicitations processed within the established standard**—The key indicators include number of purchase orders issued; purchase orders processed per buyer staff; percent of customers indicating satisfaction with formal solicitation process; percent of formal solicitations completed within the established procurement schedule; value of purchase orders and procurement card transactions (in millions); cost per \$100 goods and services procured; percent of customers indicating satisfaction with service time for requisition processing; and percent of requisitions converted to purchase orders within the established goals.

**Strategic Goal:** To bill and collect for Utility services while providing outstanding customer service, in order to maximize utility revenue with accountability and stable fees by maintaining low delinquency rates.

**Outcomes:**

- **Reduce the amount of monthly water shut offs**—The key indicators are total number of accounts billed; total amount billed; total costs for billings; total costs per statement bill; number of complaint resolutions; and percent of current year's collections/adjustments (accounts billed).
- **Provide customers in a temporary financial crisis with payment arrangements in order to keep their services ongoing**—The key indicators include total amount received; total costs per statement bill; number of days for complaint resolution; and number of water shut offs.



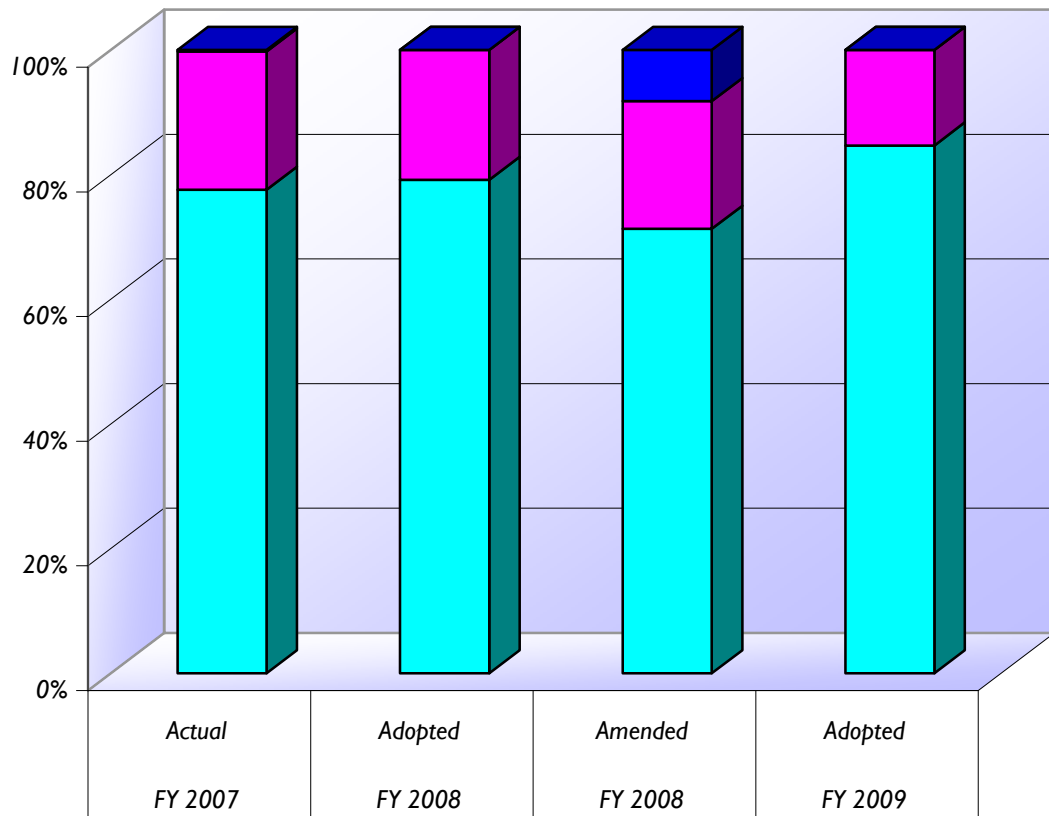
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### FINANCE DEPARTMENT (FISCAL PLANNING & ACCOUNTING)

#### BUDGET ANALYSIS

001-0401-513

	FY 2007	FY 2008	FY 2008	FY 2009	% Change from FY 2008
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Adopted</u>
<i>Personnel Expenditures</i>	1,297,397	1,386,490	1,378,443	1,093,466	-21.13%
<i>Operating Expenditures</i>	370,697	364,511	395,319	197,843	-45.72%
<i>Capital Expenditures</i>	4,599	0	159,200	0	0.00%
<b>TOTALS</b>	<b>\$ 1,672,694</b>	<b>\$ 1,751,001</b>	<b>\$ 1,932,962</b>	<b>\$ 1,291,309</b>	<b>-26.25%</b>



■ Personnel Expenditures    
 ■ Operating Expenditures    
 ■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FINANCE DEPARTMENT (FISCAL PLANNING & ACCOUNTING)**

BUDGET DETAIL

001-0401-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	537,677	624,430	624,430	611,166
12 Regular Salaries & Wages	447,874	481,666	473,619	275,874
13 Other Salaries & Wages	0	(44,440)	(44,440)	(42,758)
14 Overtime	39,404	10,000	10,000	4,000
15 Special Pay	0	0	0	0
21 FICA	75,737	82,904	82,904	67,859
22 Retirement Contributions	105,308	124,246	124,246	100,465
23 Life & Health Insurance	88,578	102,374	102,374	74,561
24 Workers' Compensation	2,820	5,310	5,310	2,299
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 1,297,397	\$ 1,386,490	\$ 1,378,443	\$ 1,093,466
<i>Operating Expenditures</i>				
31 Professional Services	42,376	55,675	71,925	62,824
32 Accounting and Auditing	82,360	60,000	67,361	60,000
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	22,041	15,898	15,898	11,478
41 Communication Services	2,413	2,680	2,680	2,320
42 Postage & Mailing	83,208	106,000	104,500	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	22,253	27,148	31,919	4,800
46 Repairs & Maintenance	12,763	13,970	11,870	9,535
47 Printing & Binding	32,619	32,600	32,600	10,650
48 Promotional Activities	1,160	1,000	1,000	750
49 Other Current Charges	2,395	3,600	3,600	3,000
51 Office Supplies	48,030	40,000	37,149	28,000
52 Minor Operating Expenditures	11,502	500	9,377	650
54 Books, Public, Subs, Member	7,577	5,440	5,440	3,836
Total Operating Expenditures	\$ 370,697	\$ 364,511	\$ 395,319	\$ 197,843



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FINANCE DEPARTMENT (FISCAL PLANNING & ACCOUNTING)**

BUDGET DETAIL

001-0401-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	4,599	0	159,200	0
Total Capital Expenditures	\$ 4,599	\$ -	\$ 159,200	\$ -
<b>TOTALS</b>	<b>\$ 1,672,694</b>	<b>\$ 1,751,001</b>	<b>\$ 1,932,962</b>	<b>\$ 1,291,309</b>



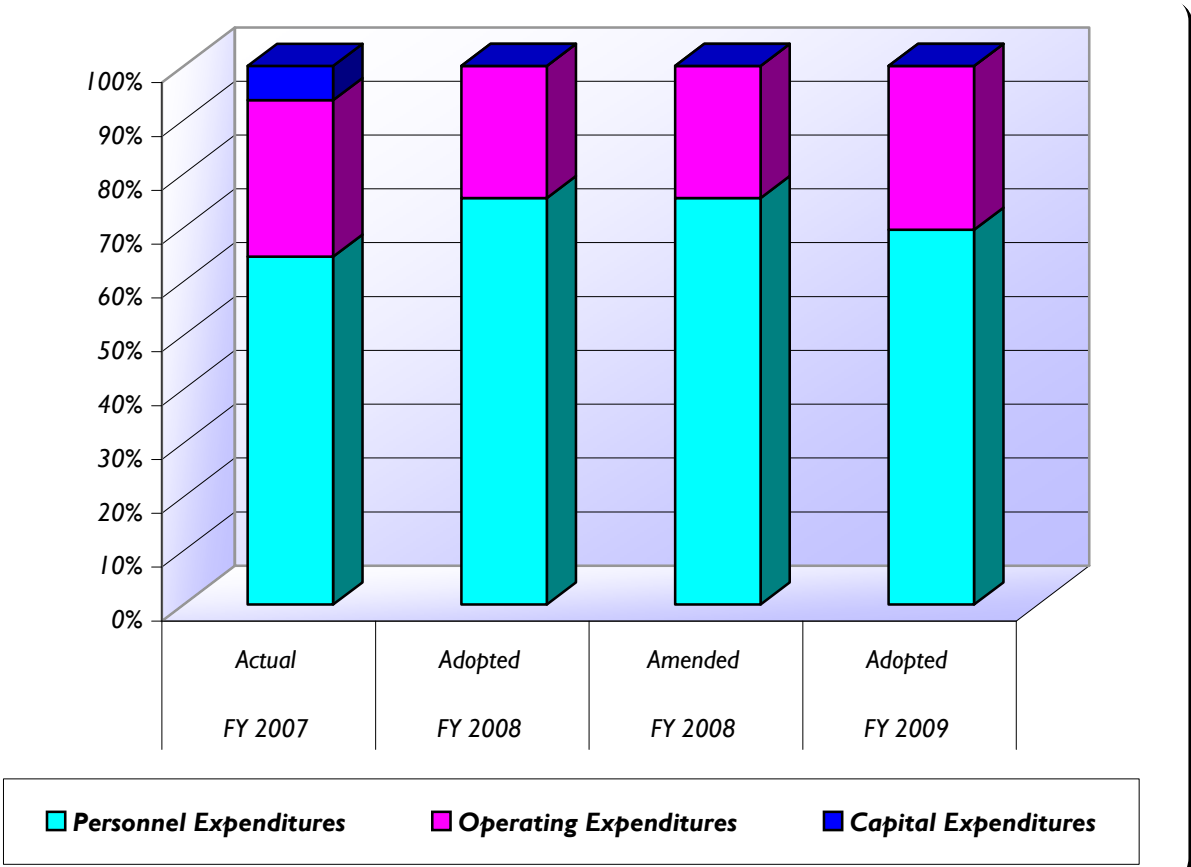
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### FINANCE DEPARTMENT (FISCAL OPERATIONS)

#### BUDGET ANALYSIS

001-0430-513 & 001-0440-513 & 001-0445-513

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	243,417	326,483	326,483	613,160	87.81%
<i>Operating Expenditures</i>	109,564	106,156	106,156	267,670	152.15%
<i>Capital Expenditures</i>	23,817	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 376,799</b>	<b>\$ 432,639</b>	<b>\$ 432,639</b>	<b>\$ 880,830</b>	<b>103.59%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FINANCE DEPARTMENT (FISCAL OPERATIONS)**

BUDGET DETAIL

001-0430-513 & 001-0440-513 & 001-0445-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	110,842	113,178	113,178	188,645
12 Regular Salaries & Wages	76,704	101,801	101,801	342,541
13 Other Salaries & Wages	0	44,440	44,440	(97,430)
14 Overtime	83	700	700	2,300
15 Special Pay	0	0	0	0
21 FICA	13,870	15,905	15,905	39,451
22 Retirement Contributions	18,345	23,024	23,024	59,577
23 Life & Health Insurance	22,809	26,403	26,403	75,194
24 Workers' Compensation	765	1,032	1,032	1,382
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	0	0	1,500
Total Personnel Expenditures	\$ 243,417	\$ 326,483	\$ 326,483	\$ 613,160
<i>Operating Expenditures</i>				
31 Professional Services	1,896	0	0	8,690
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	1,911	3,630	3,630	3,505
41 Communication Services	1,020	1,960	1,960	800
42 Postage & Mailing	33,297	42,250	42,250	148,800
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	42,857	31,884	31,884	59,001
46 Repairs & Maintenance	1,031	1,200	1,200	6,880
47 Printing & Binding	1,452	2,100	2,100	24,300
48 Promotional Activities	0	0	0	0
49 Other Current Charges	6,626	11,555	11,555	5,155
51 Office Supplies	14,193	9,000	9,000	8,737
52 Minor Operating Expenditures	3,250	1,552	1,552	830
54 Books, Public, Subs, Member	2,031	1,025	1,025	972
Total Operating Expenditures	\$ 109,564	\$ 106,156	\$ 106,156	\$ 267,670





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FINANCE DEPARTMENT (FISCAL OPERATIONS)**

BUDGET DETAIL

001-0430-513 & 001-0440-513 & 001-0445-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	23,817	0	0	0
Total Capital Expenditures	\$ 23,817	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 376,799</b>	<b>\$ 432,639</b>	<b>\$ 432,639</b>	<b>\$ 880,830</b>





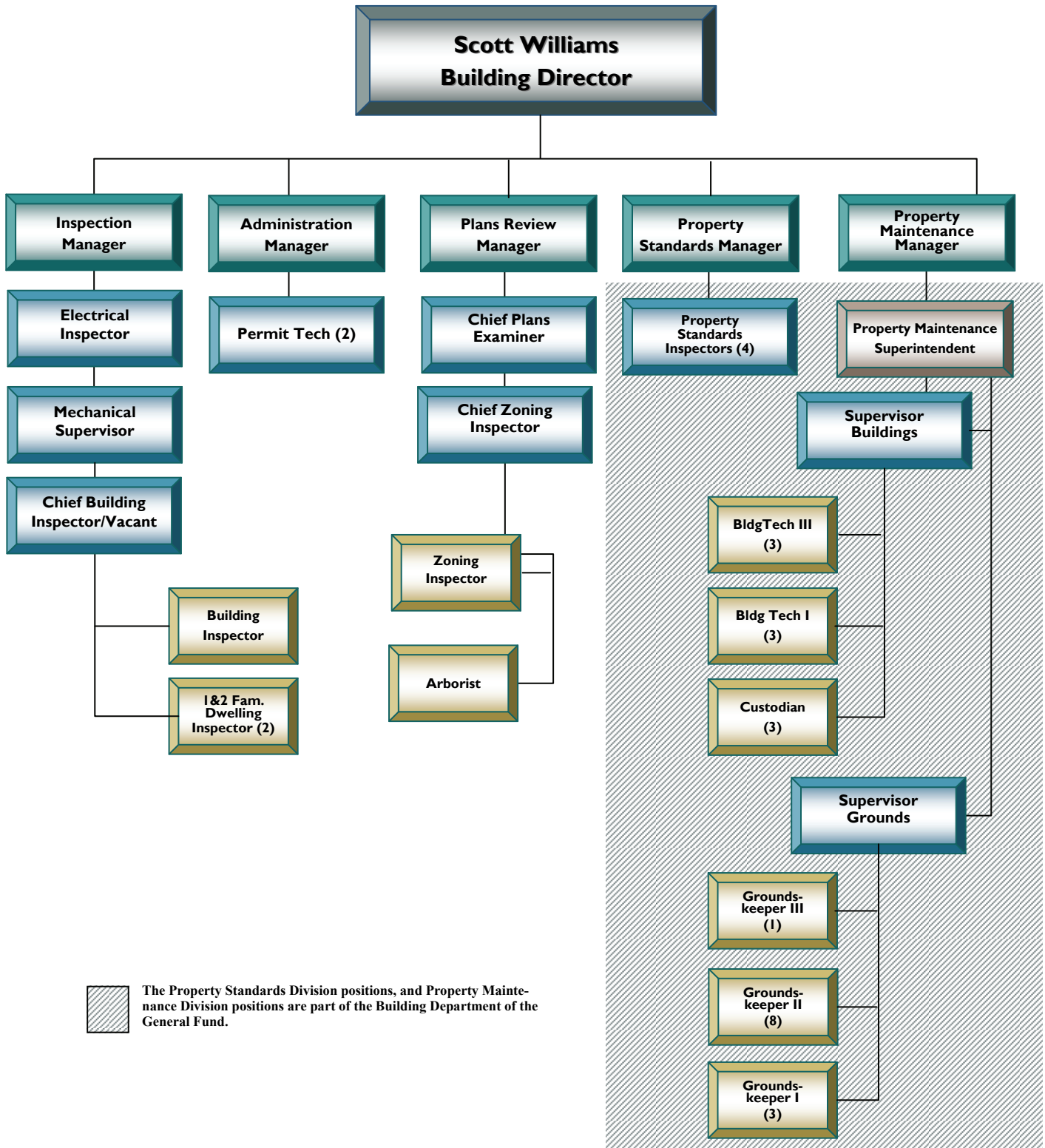
# BUILDING DEPARTMENT




*'Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.'*



# BUILDING DEPARTMENT



 The Property Standards Division positions, and Property Maintenance Division positions are part of the Building Department of the General Fund.



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# BUILDING (PROPERTY STANDARDS & ZONING)

**Purpose Statement:**

“To assure and maintain a safely built structural environment.”

**Goals:**

Monitor construction to ensure community values are sustained.

Ensure community property standards are maintained.

Provide oversight for a safe and aesthetically pleasing built environment.

**Budget at a Glance**

FY 2007 Actual	\$ 1,209,696
FY 2008 Adopted	\$ 1,191,698
FY 2009 Adopted	\$ 1,149,915
% Change	-3.51%

Funding Source—General Fund

Staffing 4



**Pan American Boulevard  
Professional Center**

The Building Department of the General Fund includes zoning inspections, zoning plans review and property standards. Primarily, the goal of the Building Department is to assist in maintaining the established community standard. The department accomplishes this by assuring compliance with local ordinances through Code Enforcement. The department also provides zoning information including land use designations and the regulation of various environmental concerns. Finally, the Building Department provides plans review for all new development and improvements to properties and collects the business occupational licensing fee.

Over the past year, the Building Department has reduced staffing levels by nearly 57%. This reduction has required smarter utilization of personnel and operating expenditures. The department has successfully maintained the adopted level of service through the utilization of staff in multiple job classifications. In FY 2009, the department budget reflects a split of inspectors and other personnel between the General Fund and the Building Special Revenue Fund both in expenditures and job responsibilities. Continuing education remains an important part of the department. Through the Inspector Education Fund (Fund 102), the required education is maintained for inspectors. The Building Special Revenue Fund reflects a reduction of over \$1,200,000 in conjunction with a \$47,000 decrease in the General Fund Building Department.

The Building Department assures and maintains a safely built structural environment by ensuring Goal #9 of the City’s Comprehensive Plan is fulfilled:

*“To encourage that all present and future residents of the City of North Port have access to housing that is safe, decent, standard and affordable.”*

This department, through enforcement of adopted codes and continuous inspections, ensures that all present and future residential and commercial buildings are safe, decent and standard. In maintaining a standard for all building within the City, it also helps to ensure that every level of economic construction is of the highest quality possible. Because the Building Department enforces both state codes and those adopted by Commission, it aids in accomplishing the Mission of the City to provide “health, safety and welfare services to our residents”.

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Monitor construction to ensure community values are sustained.**

**Strategic Goal: To assure that houses and commercial buildings for residents meet code requirements.**



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## BUILDING (PROPERTY STANDARDS & ZONING)

**Outcomes:**

- **Review and approve construction plans**—Review all residential and commercial construction plans for compliance with all building code requirements and conduct field inspections for all permitted construction projects to verify that the projects meet all technical code requirements.

**GOAL: Ensure community property standards are maintained.**

**Strategic Goal: To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community's health, safety and welfare.**

**Outcomes:**

- **Resolve violations in a timely manner**—Most code enforcement actions are initiated by public complaints and, if substantiated, a notice of violation is given to correct the violation. A single complaint may generate many follow up inspections to ensure that compliance is met. With the reduction in staffing, the department, as directed by the City Commission, is dealing with code violations in a re-active rather than pro-active approach.

**GOAL: Provide oversight for a safe and aesthetically pleasing built environment.**

**Strategic Goal: To regulate building construction through plans review, inspection and education in a timely, knowledgeable, and professional manner in order to protect the community's health, safety and welfare.**

**Outcomes:**

- **On-going training program**—Continue to provide training programs, on-site and off-site, for inspectors, permit technicians and plans review staff regarding current codes and regulations.
- **Continue to find greater efficiencies and provide accessibility to information**—Research methods to improve a more efficient process of issuing permits and inspection services as the department continues to move forward to allow more online services.



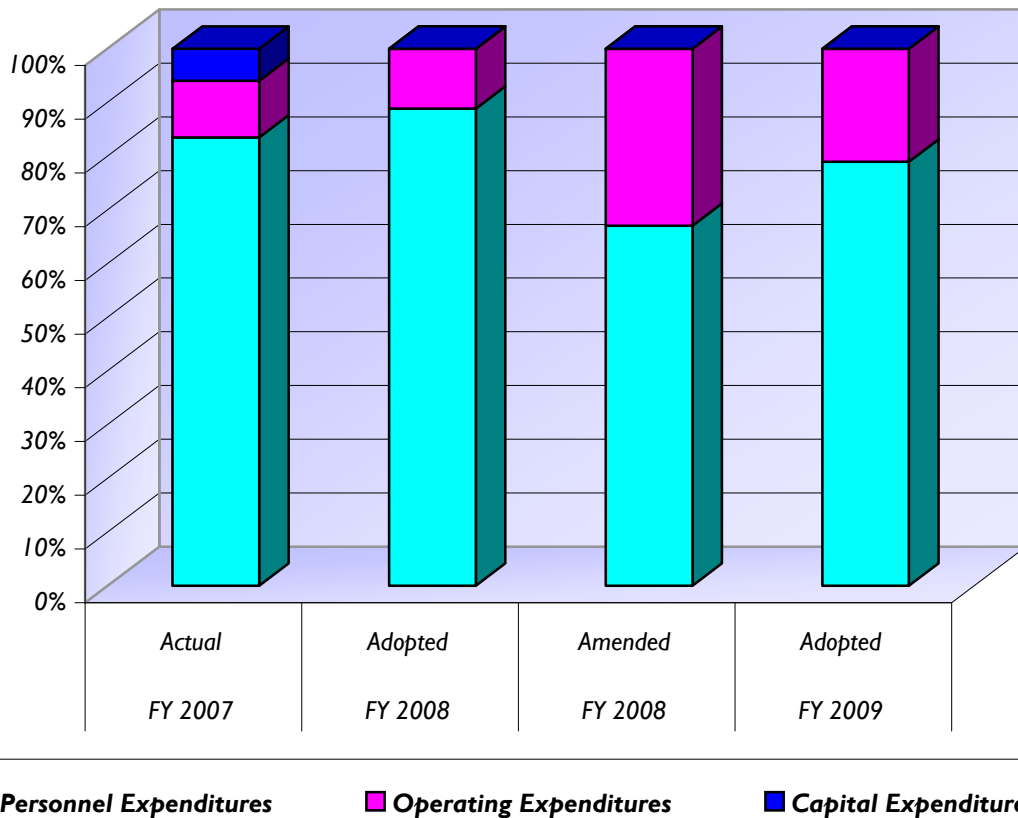
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### BUILDING DEPARTMENT (PROPERTY STANDARDS)

#### BUDGET ANALYSIS

001-0607-524

	FY 2007	FY 2008	FY 2008	FY 2009	% Change from FY 2008
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Adopted</u>
<i>Personnel Expenditures</i>	1,009,549	1,058,750	1,058,750	908,025	-14.24%
<i>Operating Expenditures</i>	127,575	132,948	520,948	241,890	81.94%
<i>Capital Expenditures</i>	72,572	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 1,209,696</b>	<b>\$ 1,191,698</b>	<b>\$ 1,579,698</b>	<b>\$ 1,149,915</b>	<b>-3.51%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (PROPERTY STANDARDS)**

BUDGET DETAIL

001-0607-524

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	159,391	163,204	163,204	220,395
12 Regular Salaries & Wages	596,645	716,384	716,384	766,599
13 Other Salaries & Wages	0	(108,911)	(108,911)	(402,752)
14 Overtime	8,529	0	0	0
15 Special Pay	0	0	0	0
21 FICA	56,234	60,726	60,726	74,881
22 Retirement Contributions	67,762	89,547	89,547	108,621
23 Life & Health Insurance	91,021	94,398	94,398	116,616
24 Workers' Compensation	29,967	43,402	43,402	23,665
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 1,009,549	\$ 1,058,750	\$ 1,058,750	\$ 908,025
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	64,560	50,000	436,951	150,000
40 Training & Travel, Per Diem	152	1,500	1,500	1,000
41 Communication Services	8,304	7,826	7,826	8,782
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	5,398	5,328	5,328	5,327
46 Repairs & Maintenance	16,111	23,200	23,200	32,198
47 Printing & Binding	1,938	3,000	4,049	2,500
48 Promotional Activities	0	0	0	0
49 Other Current Charges	156	0	0	0
51 Office Supplies	5,058	6,000	6,000	6,000
52 Minor Operating Expenditures	24,498	35,094	35,094	35,083
54 Books, Public, Subs, Member	1,400	1,000	1,000	1,000
Total Operating Expenditures	\$ 127,575	\$ 132,948	\$ 520,948	\$ 241,890





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City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (PROPERTY STANDARDS)**

BUDGET DETAIL

001-0607-524

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	72,572	0	0	0
Total Capital Expenditures	\$ 72,572	\$ -	\$ -	-
<b>TOTALS</b>	<b>\$ 1,209,696</b>	<b>\$ 1,191,698</b>	<b>\$ 1,579,698</b>	<b>\$ 1,149,915</b>



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# BUILDING (PROPERTY MAINTENANCE)

**Purpose Statement:**

“To ensure City facilities and landscaping is maintained in a safe, aesthetically pleasing and environmentally responsible manner.”

**Goals:**

Continue to ensure the sustainable maintenance of City buildings to provide a safe, secure and clean environment.

Ensure innovative and cost-effective resource management.

Ensure the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.

**Budget at a Glance**

FY 2007 Actual	\$ 2,368,331
FY 2008 Adopted	\$ 2,417,679
FY 2009 Adopted	\$ 2,408,058
% Change	-0.40%

Funding Source—General Fund

Staffing 24



**George Ayres—Groundskeeper**

The services provided by the Property Maintenance division of the Building Department are directed toward achieving sustainability in the maintenance and operation of all facilities. The division provides both contractual oversight and in-house assistance with building security; fire safety; janitorial services; maintenance and repair activities, including structural repairs, painting, air conditioning, heat, plumbing and electrical work; and setup and cleanup for meetings. The division is responsible for securing the annual contract for minor construction work and repairs to public buildings and procuring major improvements through the bid process.

In addition, the Property Maintenance division provides grounds maintenance for all City owned properties including landscaping services for City buildings and City owned and operated parks. The division services over 20 public areas throughout the City.

In FY 2009, Property Maintenance was restructured to include parks grounds maintenance and placed under the direction of the Building department. The streamlining of similar job/tasks offers greater opportunities for an efficiently operated division through a more effective utilization of resources.

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL:** Continue to ensure the sustainable maintenance of City buildings to provide a safe, secure and clean environment.

**Strategic Goal:** To provide a clean, safe and accessible environment for all users of City owned public facilities through responsive maintenance, remodeling and repair services.

**Outcomes:**

- **Family Service Center**—Ensure a successful transition of Social Services to the new Family Service Center.
- **Manage maintenance activities**—Effectively and efficiently maintain City facilities and provide a safe and clean environment in order to support City employees in their efforts to provide services to the public.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## BUILDING (PROPERTY MAINTENANCE)

**GOAL:** Ensure innovative and cost-effective resource management.

**Strategic Goal:** To provide an efficient and effective maintenance program that emphasizes proactive maintenance over reactive maintenance service calls.

**Outcomes:**

- **Work order system**—Implement a work order system to track service hours and types of maintenance and repair.

**GOAL:** Ensure the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.

**Strategic Goal:** To manage, protect and maintain City grounds and landscaping in an efficient, effective and safe manner for citizens.

**Outcomes:**

- **Park structures and equipment**—Work with citizens, community groups, the private sector and other agencies in meeting the public desire and need for safety, aesthetically pleasing and environmentally sustainable parks.



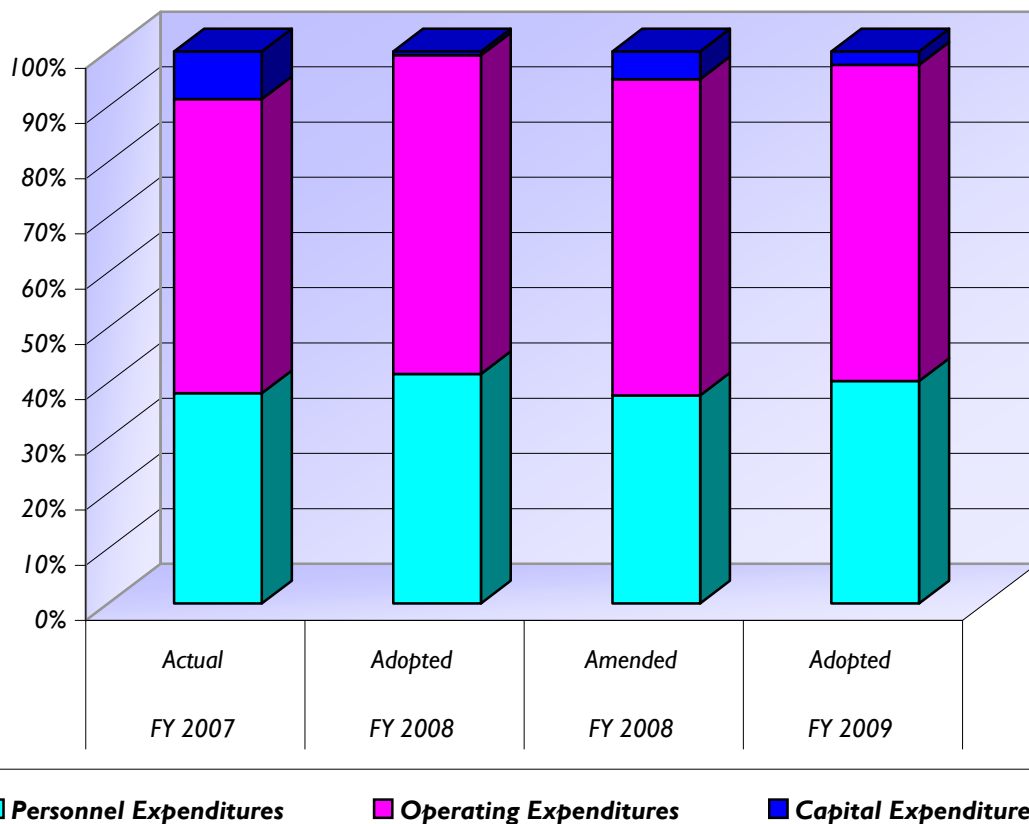
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### BUILDING DEPARTMENT (PROPERTY MAINTENANCE)

#### BUDGET ANALYSIS

001-0760-519

	FY 2007	FY 2008	FY 2008	FY 2009	% Change from FY 2008
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Adopted</u>
<i>Personnel Expenditures</i>	902,600	1,005,379	999,186	970,095	-3.51%
<i>Operating Expenditures</i>	1,261,068	1,394,300	1,519,598	1,379,463	-1.06%
<i>Capital Expenditures</i>	204,663	18,000	133,549	58,500	225.00%
<b>TOTALS</b>	<b>\$ 2,368,331</b>	<b>\$ 2,417,679</b>	<b>\$ 2,652,333</b>	<b>\$ 2,408,058</b>	<b>-0.40%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (PROPERTY MAINTENANCE)**

BUDGET DETAIL

001-0760-519

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	89,817	94,625	94,625	101,748
12 Regular Salaries & Wages	558,339	615,494	615,494	621,152
13 Other Salaries & Wages	0	0	0	(44,427)
14 Overtime	7,721	7,000	7,000	4,550
15 Special Pay	0	0	0	0
21 FICA	48,345	52,599	52,599	54,482
22 Retirement Contributions	64,077	76,054	76,054	76,370
23 Life & Health Insurance	94,784	103,017	103,017	121,831
24 Workers' Compensation	36,492	56,590	48,316	34,389
25 Unemployment Compensation	3,025	0	2,081	0
27 Educational Assistance	0	0	0	0
Total Personnel Expenditures	\$ 902,600	\$ 1,005,379	\$ 999,186	\$ 970,095
<i>Operating Expenditures</i>				
31 Professional Services	57,207	2,500	126,948	2,902
34 Other Contractual Services	125,358	140,500	140,500	122,692
40 Training & Travel, Per Diem	3,485	3,600	3,600	1,500
41 Communication Services	245,651	236,784	236,784	254,408
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	399,225	486,200	486,200	523,400
44 Rentals & Leases	1,872	3,000	3,000	3,000
46 Repairs & Maintenance	327,364	305,450	301,950	304,611
47 Printing & Binding	101	200	200	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	23,526	74,412	74,412	40,767
51 Office Supplies	1,183	1,525	1,525	1,025
52 Minor Operating Expenditures	75,855	139,757	144,107	125,158
54 Books, Public, Subs, Member	240	372	372	0
Total Operating Expenditures	\$ 1,261,068	\$ 1,394,300	\$ 1,519,598	\$ 1,379,463



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (PROPERTY MAINTENANCE)**

BUDGET DETAIL

001-0760-519

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	19,528	18,000	41,400	0
63 Improvements other than Buildings	0	0	0	8,500
64 Capital Machinery & Equip.	185,136	0	92,149	50,000
Total Capital Expenditures	\$ 204,663	\$ 18,000	\$ 133,549	\$ 58,500
<b>TOTALS</b>	<b>\$ 2,368,331</b>	<b>\$ 2,417,679</b>	<b>\$ 2,652,333</b>	<b>\$ 2,408,058</b>



# GENERAL SERVICES DEPARTMENT



*'Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.'*



# GENERAL SERVICES DEPARTMENT

**SHERRY BORGSORF  
GENERAL SERVICES DIRECTOR**

**Executive  
Assistant**

**Parks &  
Recreation**

**Human Resources/  
Risk Management**

**Information &  
Technology**

**Social Services**

**Parks & Recreation  
Manager**

**Gen'l Svcs Director/  
HR Manager**

**I & T  
Manager**

**Social Services  
Manager**

**Program Specialist**

**Benefits Coordinator**

**I&T Administrators (4)**

**Program Specialist**

**Recreation Supervisor**

**Employee Services  
Coordinator**

**I&T Operations  
Administrator**

**Facility Attendant PT**

**Program Coordinator**

**Risk Management  
Coordinator**

**Help Desk  
Administrator**

**Recreation  
Coordinator**

**HR Specialist (2)**

**Network Analyst**

**Recreation  
Attendant (3)**

**Systems Technician**

**Recreation Attendant  
PT (8)**

**Staff Assistant**

**Facility Attendant  
PT**

**Camp Counselors  
Seasonal (8)**





# **GENERAL SERVICES DEPARTMENT ADMINISTRATION**



*'Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.'*



# GENERAL SERVICES DEPARTMENT

**SHERRY BORGDORF  
GENERAL SERVICES DIRECTOR**

**Executive  
Assistant**

**Parks &  
Recreation**

**Human Resources/  
Risk Management**

**Information &  
Technology**

**Social Services**

**Parks & Recreation  
Manager**

**Gen'l Svcs Director/  
HR Manager**

**I & T  
Manager**

**Social Services  
Manager**

**Program Specialist**

**Benefits Coordinator**

**I&T Administrators (4)**

**Program Specialist**

**Recreation Supervisor**

**Employee Services  
Coordinator**

**I&T Operations  
Administrator**

**Facility Attendant PT**

**Program Coordinator**

**Risk Management  
Coordinator**

**Help Desk  
Administrator**

**Recreation  
Coordinator**

**HR Specialist (2)**

**Network Analyst**

**Recreation  
Attendant (3)**

**Systems Technician**

**Recreation Attendant  
PT (8)**

**Staff Assistant**

**Facility Attendant  
PT**

**Camp Counselors  
Seasonal (8)**



=General Services Administration



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# GENERAL SERVICES (ADMINISTRATION)

### **Purpose Statement:**

“To ensure every City department has the right personnel and technology to accomplish City designated goals.”

### **Goals:**

Provide oversight of information and technology support services.

Provide oversight of community-based social services.

Provide oversight of internal personnel services.

Ensure availability of park and recreation opportunities.

### **Budget at a Glance**

FY 2007 Actual	\$ 161,047
FY 2008 Adopted	\$ 193,529
FY 2009 Adopted	\$ 258,318
% Change	33.48%

Funding Source—General Fund

Staffing 2



**General Services staff at 2008  
Employee Recognition Luncheon**

Our mission is to improve the quality of life in the City of North Port through:

- Community Outreach
- Customer Outreach
- Employee Outreach

While the majority of services are provided to City departments and employees, General Services also has an external focus through the City’s website which is maintained by Information & Technology; recruitment outreach by Human Resources; availability of park and recreation opportunities; and Social Services coordination of community assistance programs.

As the City continues to look for innovative ways to sustain service levels with reduced resources, General Services has utilized existing staff expertise across division and departmental lines to better address current workloads. This has ensured adequate oversight of several high-profile projects currently underway, including three capital projects (Family Service Center under construction; Youth/Community Center new construction; and Community Educational Center renovation) and four Information & Technology projects (new graphical user interface training/implementation; work order system process mapping training/implementation; planning module setup; and City website redesign).

General Services is divided into five divisions which deliver the services necessary to meet objectives of the departments within the City. This department endeavors to provide excellent support services in a timely and cost-efficient manner to our internal customers so they may better serve the City’s external customers.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Provide oversight of information and technology support services.**

**Strategic Goal: To promote integrated City-wide communications and support the technical operational needs of City staff by providing superior and timely information systems service, training and infrastructure.**

### **Outcomes:**

- **Administrative Support**—Provide the necessary administrative support to enable the Information and Technology division achieve its objectives.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (ADMINISTRATION)

**GOAL: Provide oversight of community-based social services.**

**Strategic Goal: To provide oversight and leadership to the division of Social Services in order to ensure the provision of quality and timely services.**

**Outcomes:**

- **Administrative Support**—Provide the necessary administrative support to enable the Social Services division to achieve its objectives.

**GOAL: Provide oversight of internal personnel services.**

**Strategic Goal: To work with the Human Resources division to create a caring and accountable organization by: 1) fostering key communications and continuous improvements in attracting, retaining and developing highly qualified employees and 2) providing a safe working environment for employees and protecting the City from liability.**

**Outcomes:**

- **Administrative Support**—Provide the necessary administrative support to enable the Human Resources/Risk Management division achieve its objectives.

**GOAL: Ensure availability of park and recreation opportunities.**

**Strategic Goal: To provide oversight and leadership to the Parks and Recreation division to strive for excellence in the City's park and recreation system to reflect and serve the unique values and qualities of the community.**

**Outcomes:**

- **Administrative Support**—Provide the necessary administrative support to enable the Parks and Recreation division achieve its objectives.



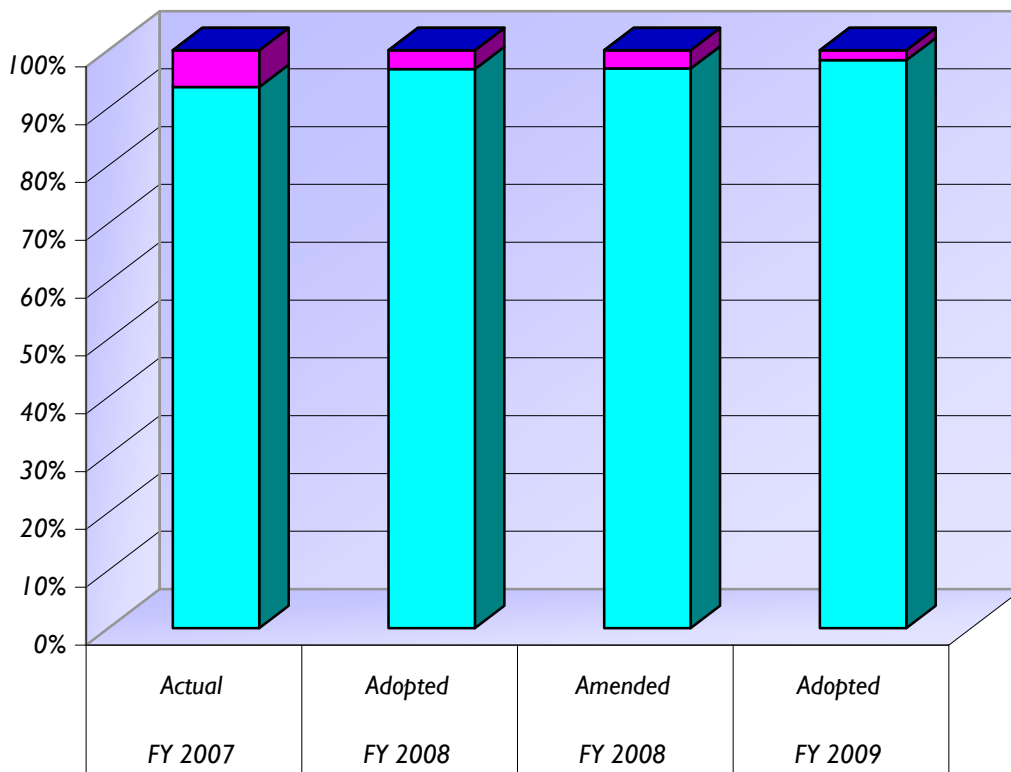
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### GENERAL SERVICES (ADMINISTRATION)

#### BUDGET ANALYSIS

001-0705-513

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	150,799	187,159	187,350	253,793	35.60%
<i>Operating Expenditures</i>	10,247	6,370	6,179	4,525	-28.96%
<i>Capital Expenditures</i>	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 161,047</b>	<b>\$ 193,529</b>	<b>\$ 193,529</b>	<b>\$ 258,318</b>	<b>33.48%</b>



■ Personnel Expenditures     
 ■ Operating Expenditures     
 ■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (ADMINISTRATION)**

BUDGET DETAIL

001-0705-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	76,700	88,078	108,863	116,416
12 Regular Salaries & Wages	32,912	34,526	35,676	80,923
13 Other Salaries & Wages	0	27,200	0	0
14 Overtime	965	1,000	639	750
15 Special Pay	0	0	0	0
21 FICA	8,317	9,379	10,979	15,148
22 Retirement Contributions	21,329	13,131	17,681	25,208
23 Life & Health Insurance	9,793	7,990	10,856	13,758
24 Workers' Compensation	784	5,855	2,656	1,590
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 150,799	\$ 187,159	\$ 187,350	\$ 253,793
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	1,234	2,450	2,350	1,500
41 Communication Services	771	840	840	800
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	3,876	0	0	0
46 Repairs & Maintenance	724	500	500	0
47 Printing & Binding	517	130	130	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	1,178	1,000	1,000	1,000
52 Minor Operating Expenditures	902	550	398	250
54 Books, Public, Subs, Member	1,046	900	961	975
Total Operating Expenditures	\$ 10,247	\$ 6,370	\$ 6,179	\$ 4,525



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (ADMINISTRATION)**

BUDGET DETAIL

001-0705-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 161,047</b>	<b>\$ 193,529</b>	<b>\$ 193,529</b>	<b>\$ 258,318</b>







# INFORMATION & TECHNOLOGY



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# GENERAL SERVICES DEPARTMENT

**SHERRY BORGDORF  
GENERAL SERVICES DIRECTOR**

**Executive  
Assistant**

**Parks &  
Recreation**

**Parks & Recreation  
Manager**

**Program Specialist**

**Recreation Supervisor**

**Program Coordinator**

**Recreation  
Coordinator**

**Recreation  
Attendant (3)**

**Recreation Attendant  
PT (8)**

**Facility Attendant  
PT**

**Camp Counselors  
Seasonal (8)**

**Human Resources/  
Risk Management**

**Gen'l Svcs Director/  
HR Manager**

**Benefits Coordinator**

**Employee Services  
Coordinator**

**Risk Management  
Coordinator**

**HR Specialist (2)**

**Information &  
Technology**

**I & T  
Manager**

**I&T Administrators (4)**

**I&T Operations  
Administrator**

**Help Desk  
Administrator**

**Network Analyst**

**Systems Technician**

**Staff Assistant**

**Social Services**

**Social Services  
Manager**

**Program Specialist**

**Facility Attendant PT**

 = *Information & Technology*



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (INFORMATION & TECHNOLOGY)

**Purpose Statement:**

“To provide technological services to effectively assimilate and disseminate information.”

**Goals:**

Provide excellent technology support services to internal customers.

Ensure the availability of information through technological services to increase community awareness.

Support community values through updated technology.

**Budget at a Glance**

FY 2007 Actual	\$ 1,863,971
FY 2008 Adopted	\$ 1,466,084
FY 2009 Adopted	\$ 1,338,209
% Change	-8.72%
Funding Source—General Fund	
Staffing	9



**2008 Employee Recognition Luncheon—I & T Staff**

The Information and Technology Division continues its mission to support and improve the organizational operations and services through technology. The division promotes the use of technology as an efficient and effective resource in support of the strategic and operational needs of the City. The Information and Technology Division supports and implements the City’s technology needs by providing computer, network, telecommunication, audio/video and geographical services to all city departments.

The FY 2009 Information and Technology budget reflects a reduction in staff of three positions. The duties of those reduced positions have been integrated into the remaining staff’s job tasks providing greater opportunities toward more efficient productivity.

The requests for technological support have grown from 2,527 in FY 2006 to a projected FY 2009 of 5,600; reflecting an 122% increase. The chart below shows the total actual work orders for the past three years and the projected FY 2009 work orders.

	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 PROJECTED
	2,527	4,188	4,104	5,600

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Provide excellent technology support services to internal customers.**

**Strategic Goal: To align Information & Technology services with the current and future needs of the city organization and its customers.**

**Outcomes:**

- **Provide technical expertise in the implementation and support of computer applications**—The division continues the assessment of the individual needs of employees in relationship to the applications used.
- **Provide technical expertise to accomplish management improvements and business process efficiencies**—Continue to increase the availability and use of data and services. The FY 2009 budget includes the purchase of software and data services that will provide more current GIS data and a greater opportunity for staff to utilize this data for future planning.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (INFORMATION & TECHNOLOGY)

**GOAL:** Ensure availability of information through technological services to increase community awareness.

**Strategic Goal:** To provide technology management services to the City departments in order to ensure that appropriate and cost-effective use of Information & Technology services are provided to residents.

**Outcomes:**

- **Enable information access**—Continue to implement industry standard “best practices” that are necessary to disseminate information to the public while providing a secure and stable technological environment.
- **Continue to enhance customer service**—Carry on the city website improvements while developing internet-related technologies to accelerate and streamline service delivery to our citizens.

**GOAL:** Support community values through updated technology.

**Strategic Goal:** To provide the underlying technology required to assist the City-wide organization in providing effective support to residents

**Outcomes:**

- **System improvements**—Continue to update existing software applications based on the changing business needs, and to remain technologically current in order to improve how efficiently and conveniently these services are delivered.



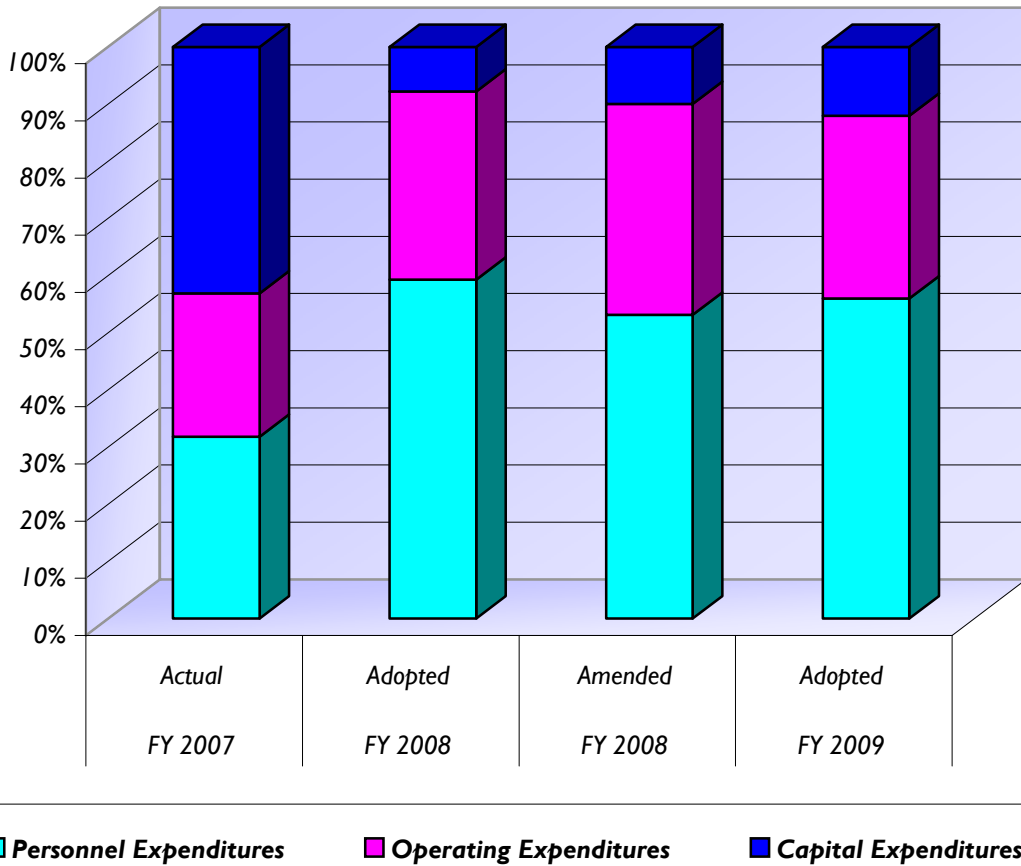
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (INFORMATION & TECHNOLOGY)**

BUDGET ANALYSIS

001-0710-513

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	592,761	869,280	804,288	748,912	-13.85%
<i>Operating Expenditures</i>	467,301	482,254	558,696	428,154	-11.22%
<i>Capital Expenditures</i>	803,910	114,550	151,218	161,143	40.67%
<b>TOTALS</b>	<b>\$ 1,863,971</b>	<b>\$ 1,466,084</b>	<b>\$ 1,514,202</b>	<b>\$ 1,338,209</b>	<b>-8.72%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (INFORMATION & TECHNOLOGY)**

BUDGET DETAIL

001-0710-513

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	242,243	314,929	392,211	407,669
12 Regular Salaries & Wages	210,451	272,469	223,703	214,674
13 Other Salaries & Wages	0	99,931	0	(56,977)
14 Overtime	6,519	10,000	10,000	4,000
15 Special Pay	0	0	0	0
21 FICA	34,224	44,118	46,793	47,123
22 Retirement Contributions	44,663	62,910	66,125	66,477
23 Life & Health Insurance	50,154	61,103	57,841	64,323
24 Workers' Compensation	1,449	2,820	1,858	1,623
25 Unemployment Compensation	3,057	0	5,757	0
27 Educational Assistance	0	1,000	0	0
Total Personnel Expenditures	\$ 592,761	\$ 869,280	\$ 804,288	\$ 748,912
<i>Operating Expenditures</i>				
31 Professional Services	42,863	19,000	110,442	19,500
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	4,365	14,000	12,200	14,000
41 Communication Services	38,079	66,384	66,384	24,200
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	5,070	5,532	5,532	5,532
46 Repairs & Maintenance	185,064	291,043	277,843	288,777
47 Printing & Binding	1,350	1,500	1,500	500
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	24,659	24,330	24,330	5,190
52 Minor Operating Expenditures	144,314	50,200	50,200	53,586
54 Books, Public, Subs, Member	21,538	10,265	10,265	16,869
Total Operating Expenditures	\$ 467,301	\$ 482,254	\$ 558,696	\$ 428,154



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (INFORMATION & TECHNOLOGY)**

BUDGET DETAIL

001-0710-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	803,910	114,550	151,218	161,143
Total Capital Expenditures	\$ 803,910	\$ 114,550	\$ 151,218	\$ 161,143
<b>TOTALS</b>	<b>\$ 1,863,971</b>	<b>\$ 1,466,084</b>	<b>\$ 1,514,202</b>	<b>\$ 1,338,209</b>







# SOCIAL SERVICES



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# GENERAL SERVICES DEPARTMENT

**SHERRY BORGDORF**  
**GENERAL SERVICES DIRECTOR**

**Executive Assistant**

**Parks & Recreation**

**Human Resources/  
Risk Management**

**Information &  
Technology**

**Social Services**

**Parks & Recreation  
Manager**

**Gen'l Svcs Director/  
HR Manager**

**I & T  
Manager**

**Social Services  
Manager**

**Program Specialist**

**Benefits Coordinator**

**I&T Administrators (4)**

**Program Specialist**

**Recreation Supervisor**

**Employee Services  
Coordinator**

**I&T Operations  
Administrator**

**Facility Attendant PT**

**Program Coordinator**

**Risk Management  
Coordinator**

**Help Desk  
Administrator**

**Recreation  
Coordinator**

**HR Specialist (2)**

**Network Analyst**

**Recreation  
Attendant (3)**

**Systems Technician**

**Recreation Attendant  
PT (8)**

**Staff Assistant**

**Facility Attendant  
PT**

**Camp Counselors  
Seasonal (8)**

 = Social Services



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# GENERAL SERVICES (SOCIAL SERVICES)

**Purpose Statement:**

“To provide community-based social services to help support citizens in need.”

**Goals:**

Increase awareness of community assistance available to individuals and families.

Bring additional programming and service to the community.

Create a bridge between socio-economic groups.

**Budget at a Glance**

FY 2007 Actual	\$ 405,396
FY 2008 Adopted	\$ 170,825
FY 2009 Adopted	\$ 223,113
% Change	30.61%
Funding Source—General Fund	
Staffing	2



**Family Service Center  
2007-2008 Construction**

Community outreach is at the heart of the Social Services division and the opening of the new Family Service Center, early FY 2009, will bring additional programs and services to our residents. During this time of economic downturn, requests for assistance have increased dramatically.

This Social Service division coordinates community-based assistance programs by providing food, shelter and utility support and information on other available resources to our residents in need. Also, the division manages the Family Service Center, a group of non-profit agencies in partnership with the Sarasota County Health Department located in the Family Service Center at 6919 Outreach Way.

At the Community Educational Center, new lease agreements have been attained, which opens the prospect of exploring expanded service and the opportunity of new revenue sources.

The FY 2009 Adopted Budget reflects the additional costs associated with the following staffing changes: 1) the cost of one administrative support staff person with one-half of the salary and benefits being reimbursed by the Department of Health; and 2) a part-time facilities attendant to staff the Community Educational Center when the facility is rented for functions on evenings and weekends.

The following chart reflects certain workload measures for the Social Services division.

WORKLOAD MEASURES	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 PROJECTED	FY 2009 PROJECTED
Caseload (eligible)	540	477	474	500
Referrals (eligible)	112	106	60	70
Contacts (ineligible)	n/a	n/a	n/a	200
LIHEAP/Care to Share	386	287	287	300
Toy Chest	508	1008	1018	1028

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL:** Increase awareness of community assistance available to individuals and families.

**Strategic Goal:** To promote a continuous dialogue with the community to increase awareness of community-based assistance programs.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (SOCIAL SERVICES)

**Outcomes:**

- **Community outreach**—Explore additional opportunities to increase awareness of community assistance programs for individuals and families.
- **Coordinate with other agencies**—Research and implement strategic initiatives to improve community awareness

**GOAL: Bring additional programming and services to the community.**

**Strategic Goal: To ensure a wide range of services provided through the public and private sectors, which maximizes the opportunities available to the community.**

**Outcomes:**

- **Customer satisfaction**—Increase the available opportunities for assistance to more effectively meet the needs of the community.

**GOAL: Create a bridge between socio-economic groups.**

**Strategic Goal: To work with various socio-economic groups to develop a greater sense of community.**

**Outcomes:**

- **Connect residents**—Continue to provide opportunities for residents to connect with their community through various social services programs.



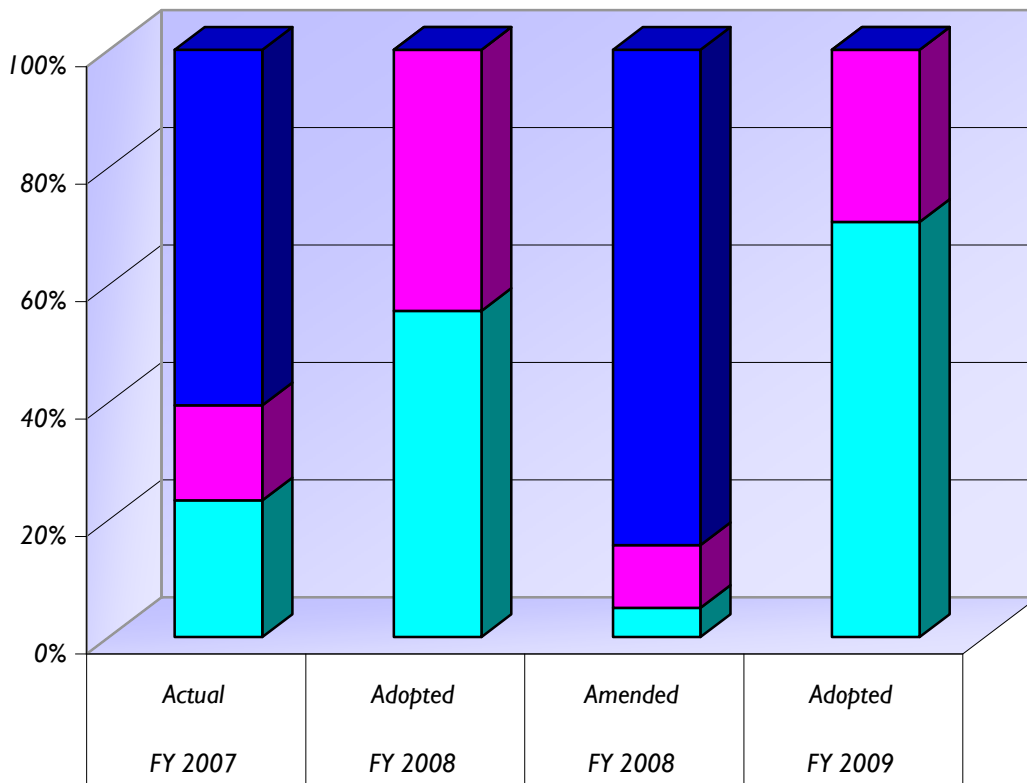
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (SOCIAL SERVICES)**

BUDGET ANALYSIS

001-0730-569

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	94,365	94,871	93,228	157,735	66.26%
<i>Operating Expenditures</i>	65,638	75,954	201,136	65,378	-13.92%
<i>Capital Expenditures</i>	245,392	0	1,589,664	0	0.00%
<b>TOTALS</b>	<b>\$ 405,396</b>	<b>\$ 170,825</b>	<b>\$ 1,884,028</b>	<b>\$ 223,113</b>	<b>30.61%</b>



■ Personnel Expenditures    
 ■ Operating Expenditures    
 ■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (SOCIAL SERVICES)**

BUDGET DETAIL

001-0730-569

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	70,857	74,745	74,745	82,032
12 Regular Salaries & Wages	0	0	0	0
13 Other Salaries & Wages	0	(7,578)	(7,578)	40,291
14 Overtime	0	0	0	500
15 Special Pay	0	0	0	0
21 FICA	5,156	5,478	5,478	9,183
22 Retirement Contributions	6,979	8,005	8,005	13,150
23 Life & Health Insurance	7,772	9,392	9,392	12,260
24 Workers' Compensation	3,600	4,829	3,186	319
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	0	0	0
Total Personnel Expenditures	\$ 94,365	\$ 94,871	\$ 93,228	\$ 157,735
<i>Operating Expenditures</i>				
31 Professional Services	17,739	22,000	22,000	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	300	300	0
41 Communication Services	1,542	1,400	1,400	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	18,741	10,520	18,356	2,610
46 Repairs & Maintenance	348	700	700	2,483
47 Printing & Binding	1,331	2,300	2,300	1,700
48 Promotional Activities	0	3,600	3,200	0
49 Other Current Charges	24,097	32,799	93,502	56,500
51 Office Supplies	1,161	1,500	1,500	1,500
52 Minor Operating Expenditures	591	710	57,753	585
54 Books, Public, Subs, Member	88	125	125	0
Total Operating Expenditures	\$ 65,638	\$ 75,954	\$ 201,136	\$ 65,378



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (SOCIAL SERVICES)**

BUDGET DETAIL

001-0730-569

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	245,392	0	1,589,664	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ 245,392	\$ -	\$ 1,589,664	\$ -
<b>TOTALS</b>	<b>\$ 405,396</b>	<b>\$ 170,825</b>	<b>\$ 1,884,028</b>	<b>\$ 223,113</b>







# HUMAN RESOURCES/ RISK MANAGEMENT



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# GENERAL SERVICES DEPARTMENT

**SHERRY BORGSORF  
GENERAL SERVICES DIRECTOR**

**Executive  
Assistant**

**Parks &  
Recreation**

**Parks & Recreation  
Manager**

**Program Specialist**

**Recreation Supervisor**

**Program Coordinator**

**Recreation  
Coordinator**

**Recreation  
Attendant (3)**

**Recreation Attendant  
PT (8)**

**Facility Attendant  
PT**

**Camp Counselors  
Seasonal (8)**

**Human Resources/  
Risk Management**

**Gen'l Svcs Director/  
HR Manager**

**Benefits Coordinator**

**Employee Services  
Coordinator**

**Risk Management  
Coordinator**

**HR Specialist (2)**

**Information &  
Technology**

**I & T  
Manager**

**I&T Administrators (4)**

**I&T Operations  
Administrator**

**Help Desk  
Administrator**

**Network Analyst**

**Systems Technician**

**Staff Assistant**

**Social Services**

**Social Services  
Manager**

**Program Specialist**

**Facility Attendant PT**



**= Human Resources/Risk Management**



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# GENERAL SERVICES (HUMAN RESOURCES/RISK MGMNT)

**Purpose Statement:**

“To recruit and retain talented employees.

**Goals:**

Provide oversight of human resources and risk management policies and programs.

Provide quality recruitment to ensure a sustainable workforce.

Provide training opportunities to ensure community values which improve the quality of life.

**Budget at a Glance**

FY 2007 Actual	\$ 455,185
FY 2008 Adopted	\$ 478,924
FY 2009 Adopted	\$ 447,638
% Change	-6.53%

Funding Source—General Fund

Staffing 5



**Human Resources staff**

The Human Resource division provides support services to full-time and part-time employees in areas such as recruitment and selection; classification and compensation; employee relations, training and personnel processing. Also, the division provides risk management services including purchasing cost-effective risk insurance and workers’ compensation as well as managing safety and loss functions.

Through staff commitment and initiative, the City’s customer service and employee outreach efforts were enhanced exponentially. In FY 2008, the division negotiated and implemented a new 18-month contract for employee medical and dental coverage for a savings of \$458,085. The division faced the challenge of coordinating the City’s first-ever reduction in force. Also, the revisions to the personnel policy were completed and an enhanced applicant tracking, screening and testing system was implemented. Human Resources conducted diversity/sexual harassment training for all supervisors and managers. A high school student internship program was implemented through a partnership with the Sarasota County School District.

One of priorities targeted for FY 2009 is the revamping of the pay-for-performance program. Efforts are underway to request bids for the City’s workers’ compensation and general liability insurance coverage which may result in future cost reductions.

The following chart represents a variety of workload measures of the division.

WORKLOAD MEASURES	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 PROJECTED	FY 2009 PROJECTED
Applications received	3,965	6,057	2,000	3,000
Job postings	250	250	150	70
External hires	248	166	100	50
Internal promotions	28	25	30	44
Workers’ compensation	44	45	55	44
Other claims (property, general, auto)	16	27	25	22



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (HUMAN RESOURCES/RISK MGMNT)

### KEY STRATEGIC GOALS & OBJECTIVES

**GOAL: Provide oversight of human resources and risk management policies and programs.**

**Strategic Goal: To provide professional assistance and guidance to City departments on employee relations services.**

**Outcomes:**

- **Review current performance appraisal system**—Evaluate the current performance appraisal system for its effectiveness towards optimal employee management.

**Strategic Goal: To minimize risk and stabilize insurance costs in an economical and innovative manner that preserves assets and protects assets and protects against random/accidental loss.**

**Outcomes:**

- **Purchase cost effective insurance**—Pursue efforts to request bids for the City's workers' compensation and general liability insurance coverage.

**GOAL: Provide quality recruitment to ensure a sustainable workforce.**

**Strategic Goal: To improve recruitment and selection process to attract and retain qualified employees.**

**Outcomes:**

- **Enhance the recruitment and retention program**—Expand advertising sources; continue internship program with area colleges and high school; address impacts of demographics of workforce and regional population, future retirements, changing employment market, housing costs, turnover, future annexations and natural disasters.

**GOAL: Provide training opportunities to ensure community values which improve the quality of life.**

**Strategic Goal: To foster key communications and continuous improvement in recruiting, developing, maintaining and managing a highly qualified workforce that provides quality customer service.**

**Outcomes:**

- **Identify key training initiative to develop staff**—Provide key training which include sexual harassment prevention, writing skills, and supervisory training initiatives to develop staff.



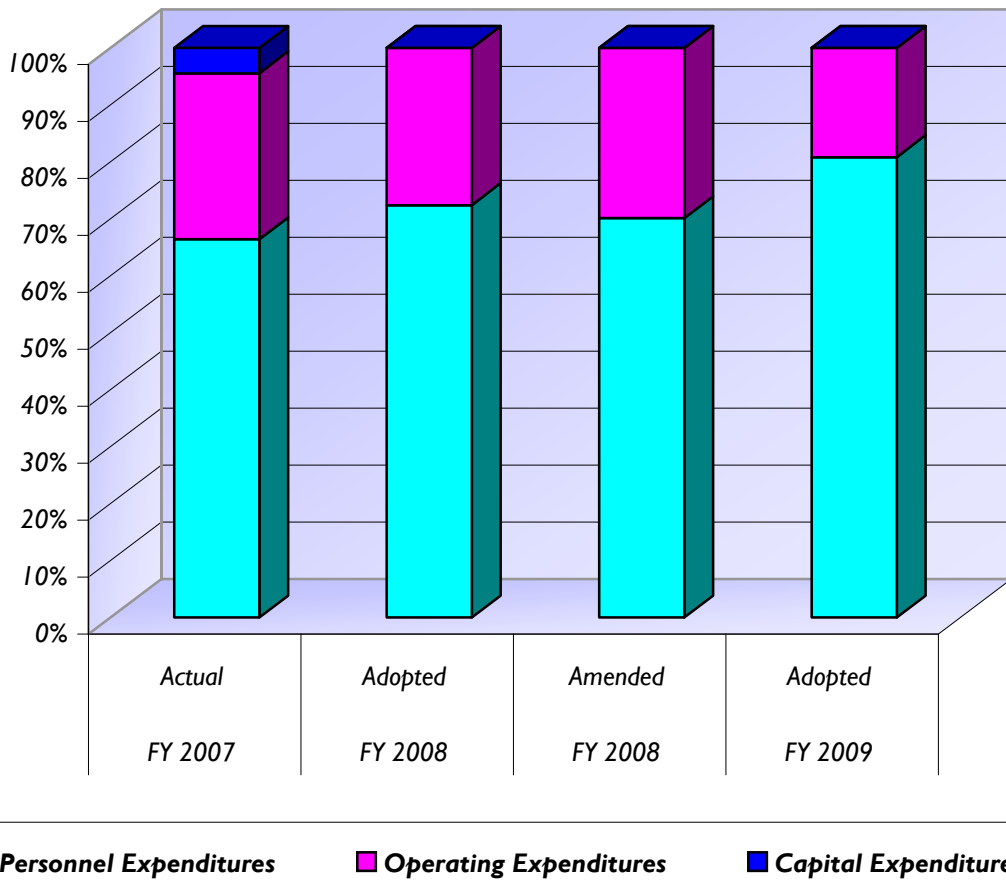
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### GENERAL SERVICES (HUMAN RESOURCES/RISK MANAGEMENT)

#### BUDGET ANALYSIS

001-0740-513

	FY 2007	FY 2008	FY 2008	FY 2009	% Change
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	from FY 2008
					<u>Adopted</u>
Personnel Expenditures	302,223	346,851	346,790	361,830	4.32%
Operating Expenditures	132,819	132,073	147,897	85,808	-35.03%
Capital Expenditures	20,143	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 455,185</b>	<b>\$ 478,924</b>	<b>\$ 494,687</b>	<b>\$ 447,638</b>	<b>-6.53%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (HUMAN RESOURCES/RISK MANAGEMENT)**

BUDGET DETAIL

001-0740-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	148,520	171,838	171,838	186,077
12 Regular Salaries & Wages	82,821	92,672	92,672	90,766
13 Other Salaries & Wages	0	0	0	0
14 Overtime	3,010	3,500	3,439	1,000
15 Special Pay	0	0	0	0
21 FICA	17,195	19,536	19,536	20,571
22 Retirement Contributions	22,952	28,329	28,329	29,440
23 Life & Health Insurance	24,748	28,117	28,117	32,225
24 Workers' Compensation	2,978	2,859	2,859	1,751
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	0	0	0
Total Personnel Expenditures	\$ 302,223	\$ 346,851	\$ 346,790	\$ 361,830
<i>Operating Expenditures</i>				
31 Professional Services	77,165	43,600	59,363	28,706
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	3,926	13,250	12,320	3,825
41 Communication Services	1,071	1,152	1,152	695
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	5,038	4,610	4,610	4,610
46 Repairs & Maintenance	(58)	900	900	3,490
47 Printing & Binding	217	600	600	0
48 Promotional Activities	19,745	22,500	22,500	21,000
49 Other Current Charges	11,840	31,940	31,940	10,950
51 Office Supplies	8,927	9,786	9,586	9,588
52 Minor Operating Expenditures	967	1,150	2,280	500
54 Books, Public, Subs, Member	3,982	2,585	2,646	2,444
Total Operating Expenditures	\$ 132,819	\$ 132,073	\$ 147,897	\$ 85,808



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (HUMAN RESOURCES/RISK MANAGEMENT)**

BUDGET DETAIL

001-0740-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	20,143	0	0	0
Total Capital Expenditures	\$ 20,143	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 455,185</b>	<b>\$ 478,924</b>	<b>\$ 494,687</b>	<b>\$ 447,638</b>







# PARKS AND RECREATION

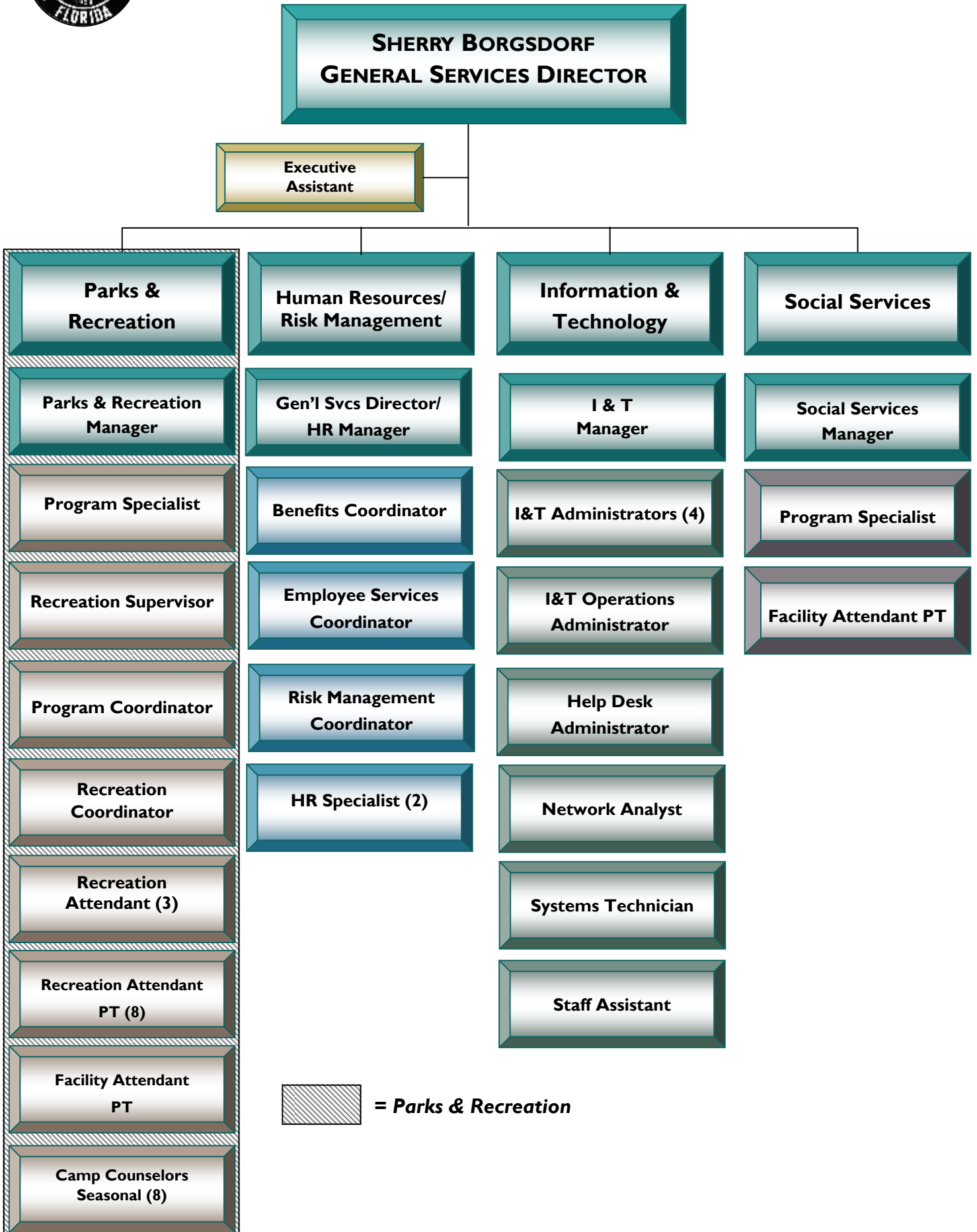


Garden of the Five Senses

*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# GENERAL SERVICES DEPARTMENT





# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (PARKS & RECREATION)

**Purpose Statement:**

“To ensure an array of recreational and cultural art opportunities to provide personal enjoyment and personal development for the citizens of North Port.”

**Goals:**

- Ensure a safe and aesthetically pleasing park system.
- Provide recreational opportunities to enhance the quality of life.
- Ensure availability of community programs and activities.
- Create a balanced park system to improve sustainability.

**Budget at a Glance**

FY 2007 Actual	\$ 1,627,395
FY 2008 Adopted	\$ 1,913,381
FY 2009 Adopted	\$ 1,724,612
% Change	-9.87%
Funding Source—General Fund	
Staffing	25



**Summer Camp Program**

The Parks and Recreation Division provides a comprehensive level of leisure and community services that enhance the quality of life for the residents of North Port. The division strives to provide these programs in a professional and cost-efficient manner and to be responsive to changing community needs and priorities.

The Parks and Recreation Division provides several services to the community. On a daily basis, the division oversees the design and construction of park projects. Additionally, Parks and Recreation conduct many major special events including festivals, camps, competitions and parades.

Also, the division monitors the Inter-local Agreement with Sarasota County as well as partnering with outside groups, clubs and agencies to promote further recreational services. Another function of the division is to act as liaison on the Parks & Recreation Advisory Board. Finally, the Parks and Recreation division maintains and offers a broad-based program schedule at the George Mullen Activity Center.

Parks and Recreation assures the provision of personal enjoyment and learning through recreational programs and community events. The division endeavors to provide a safe and clean environment for recreational outlets for all residents. It also provides pertinent educational opportunities for those in the community. The Parks and Recreation Division works at increasing recreational facilities within a growing city, while maintaining an excellent level of service.

The chart below provides additional data for parks and recreation related services.

MEASURE	FY 2007 ACTUAL	FY 2008 PROJECTED	FY 2009 PROJECTED
Skate Park Attendance	20,877	21,319	21,500
Bike Park Attendance	0	0	20,000
Special Event Attendance	7,550	18,000	20,000
Revenue generated	\$88,822	\$112,000	\$115,000

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL:** Ensure a safe and aesthetically pleasing park system.

**Strategic Goal:** To manage park structures and equipment in an efficient, effective and safe manner for the City’s citizens and other park users in order to satisfy leisure needs.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## GENERAL SERVICES (PARKS & RECREATION)

**Outcomes:**

- **Maintain athletic fields**—To facilitate a well-organized and safe athletic program.
- **Maintain other park structures**—To manage and provide a safe environment at the skate park, bike park, and other park structures including state-of-the-art playground equipment.

**GOAL: Provide recreational opportunities to enhance the quality of life.**

**Strategic Goal: To offer a wide range of recreational opportunities through safe and clean parks, facilities and programs that will have positive personal, social, environmental and economic benefits to the community.**

**Outcomes:**

- **Expand community special events**—The “Movies Under the Stars” community event has been well received along with the community “Trick or Treat” event at City Hall.
- **Expand health and wellness activities for all ages**—In FY 2008, a weight room expansion was completed at the George Mullen Activity Center. Also, the expansion of the Narramore Sports Complex was completed. Both of these projects open up other recreational activities to the community.

**GOAL: Ensure availability of community programs and activities.**

**Strategic Goal: To provide balanced programs that meet the creative, social and cultural needs of the community with a focus on recreation, entertainment and life-long education.**

**Outcomes:**

- **Enhance camp programs**—The Summer & Holiday Camp Programs continue to be very successful. Providing diverse activities helps to keep these programs sustainable.
- **Expand the activities at the George Mullen Activity Center**—Continue to develop additional specialty classes for all ages.

**GOAL: Create a balanced park system to improve sustainability.**

**Strategic Goal: To provide the necessary expertise to comprehensively plan, acquire, protect and develop the City park system, including facilities, based on the community need.**

- **Continue with much needed capital projects**—In FY 2009, the division continues several projects including the Family Paw Park; Atwater Community Park and the Youth Community Center. The Neighborhood Park Renovations continue in FY 2009 as well as the purchase of lots along the Myakkahatchee Creek Corridor as part of the greenway development project.



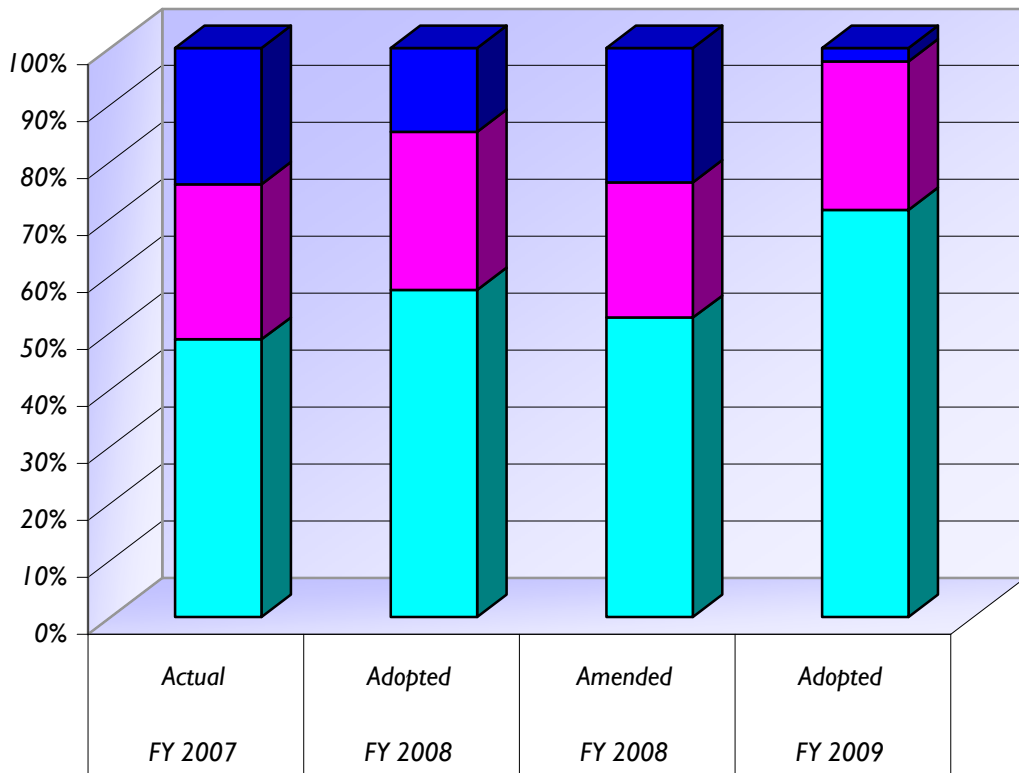
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (PARKS & RECREATION)**

BUDGET ANALYSIS

001-3036-572

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	793,576	1,098,929	1,098,929	1,233,573	12.25%
<i>Operating Expenditures</i>	443,596	532,161	496,161	449,139	-15.60%
<i>Capital Expenditures</i>	390,224	282,291	494,517	41,900	-85.16%
<b>TOTALS</b>	<b>\$ 1,627,395</b>	<b>\$ 1,913,381</b>	<b>\$ 2,089,607</b>	<b>\$ 1,724,612</b>	<b>-9.87%</b>



■ Personnel Expenditures     
 ■ Operating Expenditures     
 ■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (PARKS & RECREATION)**

BUDGET DETAIL

001-3036-572

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	94,377	97,341	97,341	105,169
12 Regular Salaries & Wages	501,378	890,130	890,130	798,536
13 Other Salaries & Wages	0	(248,614)	(248,614)	20,463
14 Overtime	18,593	5,000	5,000	9,250
15 Special Pay	0	0	0	0
21 FICA	45,457	74,161	74,161	67,966
22 Retirement Contributions	58,409	96,683	96,683	98,144
23 Life & Health Insurance	64,400	124,472	124,472	102,986
24 Workers' Compensation	10,963	59,756	59,756	31,059
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	0	0	0
Total Personnel Expenditures	\$ 793,576	\$ 1,098,929	\$ 1,098,929	\$ 1,233,573
<i>Operating Expenditures</i>				
31 Professional Services	39,333	0	0	0
34 Other Contractual Services	48,519	131,500	90,500	66,000
40 Training & Travel, Per Diem	7,714	8,570	8,570	3,800
41 Communication Services	5,014	8,266	8,266	7,989
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	83,301	91,200	91,200	41,280
44 Rentals & Leases	8,203	14,700	13,700	13,378
46 Repairs & Maintenance	70,785	59,100	76,100	112,238
47 Printing & Binding	2,762	11,000	11,000	8,800
48 Promotional Activities	62,018	68,000	68,000	90,800
49 Other Current Charges	1,092	9,490	14,490	5,590
51 Office Supplies	11,878	7,000	7,000	4,500
52 Minor Operating Expenditures	101,584	121,510	105,510	93,414
54 Books, Public, Subs, Member	1,393	1,825	1,825	1,350
Total Operating Expenditures	\$ 443,596	\$ 532,161	\$ 496,161	\$ 449,139



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL SERVICES (PARKS & RECREATION)**

BUDGET DETAIL

001-3036-572

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	1,410	0	150,590	0
63 Improvements other than Buildings	239,991	271,291	290,330	26,000
64 Capital Machinery & Equip.	148,823	11,000	53,597	15,900
Total Capital Expenditures	\$ 390,224	\$ 282,291	\$ 494,517	\$ 41,900
<b>TOTALS</b>	<b>\$ 1,627,395</b>	<b>\$ 1,913,381</b>	<b>\$ 2,089,607</b>	<b>\$ 1,724,612</b>







# POLICE DEPARTMENT



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# POLICE DEPARTMENT



**TERRY LEWIS**  
**CHIEF OF POLICE**

**Law Enforcement**  
**Division PIO**

**Business Manager**  
**Grievance Coordinator**

**Administrative Division**  
**Captain**

**Staff Assistant**

**District 1**  
**Lieutenant**

**Criminal & Special Operations**  
**Lieutenant**

**District 2**  
**Lieutenant**

**Network Specialist**

**Fleet/Quartermaster**  
**Assignment**

**Shift A**  
**Sergeant**

**Criminal Investigations**  
**Sergeant**

**Special Operations**  
**Sergeant**

**Shift A**  
**Sergeant**

**Professional Standards**  
**Bureau Lieutenant**

**Support Svcs Bureau**  
**Lieutenant**

**Police Officers (8)**

**Investigators (9)**

**TNS Members (4)**

**Police Officers (7)**

**Professional Standards**  
**Bureau Sergeant**

**Support Svcs Bureau**  
**Sergeant**

**Shift B**  
**Sergeant**

**Narcotics Investigators (2)**

**K-9 Officers (3)**

**Shift B**  
**Sergeant**

**Crime Prevention**

**SRO's (6)**

**Police Officers (7)**

**D.V. Investigator**

**Police Officers (7)**

**Accreditation Coordinator**

**Telecommunication (15)**

**Shift C**  
**Sergeant**

**Shift C**  
**Sergeant**

**Recruitment & Hiring Assignment**

**Records Section (5)**  
**Staff Assistant (1)**

**Police Officers (7)**

**Police Officers (7)**

**Internal Affairs Assignment**

**Criminalistics (2)**  
**Staff Assistant (1)**

**Shift D**  
**Sergeant**

**Shift D**  
**Sergeant**

**Auxiliary Officers (2)**

**Animal Services (2)**

**Police Officers (7)**

**Police Officers (7)**

**Neighborhood Watch (Varied Number)**

**School Crossing Guards (30)**

**Volunteers/CLEA (Varied Number)**

**Explorers (Varied Number)**



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## POLICE

### **Purpose Statement:**

“To provide a safe community.”

### **Goals:**

Improve the safety of the community.

Reduce drug usage in our schools.

Increase partnerships with the community.

### **Budget at a Glance**

FY 2007 Actual	\$ 11,592,087
FY 2008 Adopted	\$ 11,116,024
FY 2009 Adopted	\$ 12,173,000
% Change	9.51%

Funding Source—General Fund

Staffing—Full-time	133
Part-time	30



**National Night Out—2008**

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. Using integrity as the primary core value of the members, the Police department attempts to provide quality customer service through innovation and training.

The Police Department provides a safe community for the citizens of North Port. Through up-to-date training and state-of-art technology, the Department endeavors to reduce crime throughout the City while fostering a positive relationship with its citizens. The Department has instituted many community programs and educational opportunities for both the officers and citizens to facilitate the awareness of crime and how to deter it.

In FY 2008 the department fully implemented the District concept and problem oriented policing philosophy. Implementation and successful graduation of the City’s first Citizens’ Law Enforcement Academy was completed. The Police Department acquired a mobile command bus to be used jointly with the Fire Department as a back-up communications center. To address the goal of reduced drug usage in our schools, the department implemented the Students Against Destructive Decisions (SADD) Program along with a Crime Tip box located in the schools. The department also increased the presence of police K-9s in the schools.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Improve the safety of the community.**

**Strategic Goal: To provide fast and efficient response to community emergencies while addressing crime trends in a proactive manner to reduce crime, the fear of crime and enhance the quality of life for residents and visitors.**

#### **Outcomes:**

- **Proactive law enforcement approach**—Target high crime areas with increased patrol and community involvement.
- **Respond proactively to issues and concerns that affect the community**—Improve the quality of life for our citizens by educating the public of crime trends in their areas with the use of the Police website (P2), message boards and community meetings.

#### **Measure of Outcomes:**

This is measured by the department’s citizen surveys, Citizens’ Law Enforcement Academy attendees’ suggestions and neighborhood meetings.



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## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# POLICE

**GOAL: Reduce drug usage in our schools.**

**Strategic Goal: To continue to build partnerships with local school administration to reach the common goal of reduced drug usage.**

**Outcomes:**

- **Increase student awareness**—Expand the emphasis on “*doing the right thing*” and continue to maintain the crime tip boxes located in the schools.
- **Increase police presence near schools**—Continue to use School Resource Officers (SRO) to promote harmonious relationships by presenting themselves as positive role models, maintaining dialogue with students and participating in school and youth events. Increase the K-9 patrols to deter the students from bringing illegal contraband to the schools.

**Measure of Outcomes:**

Outcomes are measured by the student participation in surveys and the amount of crime tips received from students. In addition, the school administration and student “buy-in” to the goal in the schools as it relates to the reduction of drug usage and/or possession is critical to the programs’ success. Also, statistical comparisons to the number of drug-related cases over the past several years may indicate how successful the program has been in reaching the students with this message.

**GOAL: Increase partnerships with the community.**

**Strategic Goal: To provide leadership and increased focus on collaborative cooperation and community involvement.**

**Outcomes:**

- **Provide partnering opportunities to groups and businesses**—Continue to offer the Citizens’ Law Enforcement Academy (CLEA) classes; expand the Neighborhood Watch program; increase the opportunities for community meetings within the respective neighborhoods.
- **Leadership focus**—The department wants the community to communicate the problems and collectively, come up with solutions.

**Measure of Outcomes:**

Increased participation in the CLEA classes, volunteer base, neighborhood watch program and attendance at community meetings.



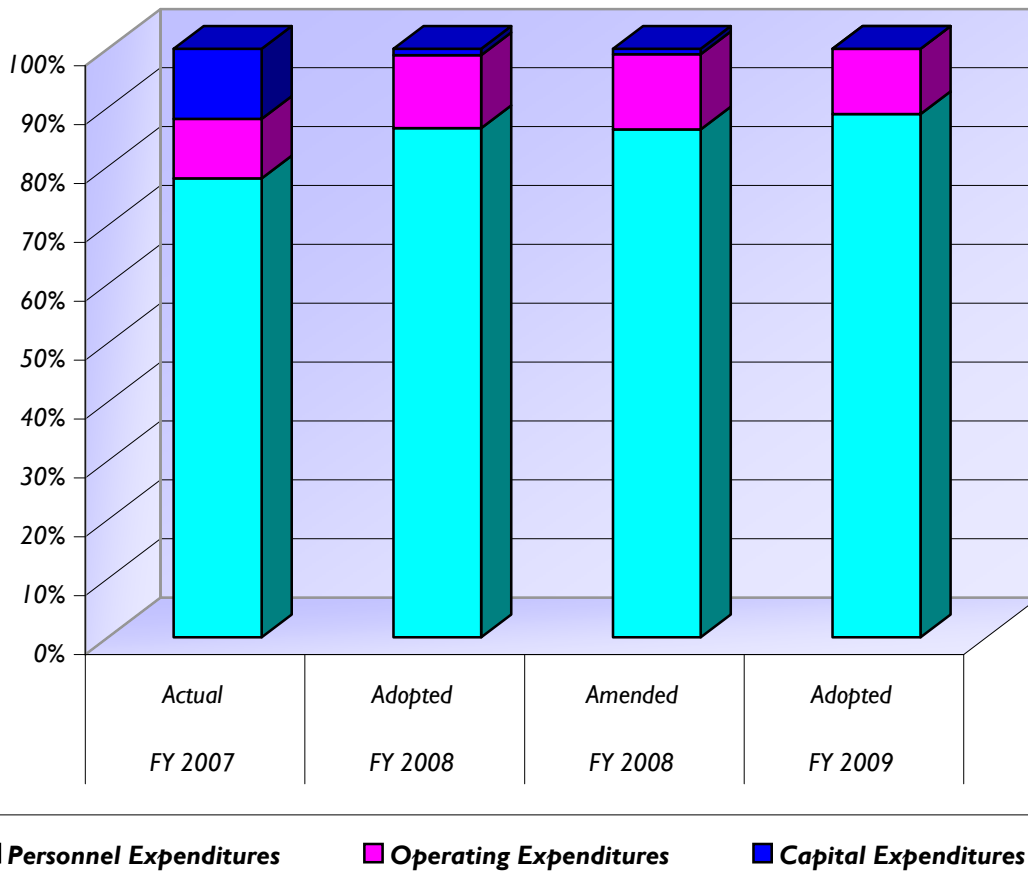
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### POLICE DEPARTMENT

#### BUDGET ANALYSIS

001-2100-521

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	9,041,323	9,616,614	9,593,339	10,823,500	12.55%
<i>Operating Expenditures</i>	1,169,535	1,378,610	1,417,705	1,349,500	-2.11%
<i>Capital Expenditures</i>	1,381,229	120,800	104,980	0	-100.00%
<b>TOTALS</b>	<b>\$ 11,592,087</b>	<b>\$ 11,116,024</b>	<b>\$ 11,116,024</b>	<b>\$ 12,173,000</b>	<b>9.51%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**POLICE DEPARTMENT**

BUDGET DETAIL

001-2100-521

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	485,692	417,717	417,717	456,740
12 Regular Salaries & Wages	5,369,772	5,715,060	5,700,965	6,419,040
13 Other Salaries & Wages	0	281,305	0	317,210
14 Overtime	675,129	530,870	727,870	618,570
15 Special Pay	151,485	152,235	171,545	177,330
21 FICA	495,412	466,982	479,122	546,350
22 Retirement Contributions	1,053,791	1,031,029	1,059,599	1,201,260
23 Life & Health Insurance	633,742	758,748	758,748	906,020
24 Workers' Compensation	170,794	262,668	269,123	180,980
25 Unemployment Compensation	5,506	0	4,150	0
27 Educational Assistance	0	0	4,500	0
Total Personnel Expenditures	\$ 9,041,323	\$ 9,616,614	\$ 9,593,339	\$ 10,823,500

<i>Operating Expenditures</i>				
31 Professional Services	24,495	17,150	30,850	15,420
34 Other Contractual Services	0	0	0	0
35 Investigations	8,286	8,110	29,110	10,000
40 Training & Travel, Per Diem	100,431	24,800	24,800	1,050
41 Communication Services	63,086	84,570	79,570	86,490
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	33,678	27,400	34,400	25,860
46 Repairs & Maintenance	301,845	571,640	565,440	521,710
47 Printing & Binding	7,655	9,720	8,720	7,200
48 Promotional Activities	23,213	31,930	32,005	34,860
49 Other Current Charges	2,813	2,300	8,820	6,340
51 Office Supplies	19,800	26,550	26,550	31,120
52 Minor Operating Expenditures	572,910	565,800	568,780	604,380
54 Books, Public, Subs, Member	11,322	8,640	8,660	5,070
Total Operating Expenditures	\$ 1,169,535	\$ 1,378,610	\$ 1,417,705	\$ 1,349,500



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**POLICE DEPARTMENT**

BUDGET DETAIL

001-2100-521

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	1,381,229	120,800	104,980	0
Total Capital Expenditures	\$ 1,381,229	\$ 120,800	\$ 104,980	\$ -
<b>TOTALS</b>	<b>\$ 11,592,087</b>	<b>\$ 11,116,024</b>	<b>\$ 11,116,024</b>	<b>\$ 12,173,000</b>







# FIRE RESCUE EMERGENCY MEDICAL SERVICES



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# FIRE RESCUE EMERGENCY MEDICAL SERVICES



**WILLIAM TAAFFE**  
**FIRE CHIEF**

**Executive Assistant**

**Emergency Management Coordinator**

**Deputy Fire Chief**

**Deputy Fire Chief**

**Fire Marshal**

**A-Shift Captain**

**B-Shift Captain**

**C-Shift Captain**

**Training/Safety Captain**

**Fire Inspector (3)**

**Lieutenant Station 81**

**Lieutenant Station 81**

**Lieutenant Station 81**

**Administrative Coordinator**

**Lieutenant Station 82**

**Lieutenant Station 82**

**Lieutenant Station 82**

**Trade Worker Journeyman**

**Lieutenant Station 83**

**Lieutenant Station 83**

**Lieutenant Station 83**

**Staff Assistant**

**Lieutenant Station 84**

**Lieutenant Station 84**

**Lieutenant Station 84**

**Lieutenant Station 85**

**Lieutenant Station 85**

**Lieutenant Station 85**

**Firefighter (21)**

**Firefighter (21)**

**Firefighter (21)**

 = Emergency Medical Services



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# EMERGENCY MEDICAL SERVICES

**Purpose Statement:**

“To improve the safety of life and community assets.”

**Goals:**

Maintain timely, efficient and quality responses to requests for assistance.

Provide emergency medical services.

Ensure the safety and health of the community by maintaining the highest quality of preparedness.

**Budget at a Glance**

FY 2007 Actual	\$ 4,395,406
FY 2008 Adopted	\$ 5,648,992
FY 2009 Adopted	\$ 5,607,332
% Change	-0.74%

Funding Source—General Fund

Staffing—Total employees for both EMS and the Fire District 94



**Relay for Life—2008**

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. EMS shares facilities and personnel with the Fire Rescue District. All Fire Engines are also equipped to respond to medical emergencies to provide the quickest response possible to medical emergencies.

The EMS portion of the Fire Rescue budget is funded by the General Fund in accordance with state law. Generally, EMS personnel costs are shared with Fire Rescue. The EMS Division operates four rescue ambulances and three Fire Engines that provide Advance Life Support (paramedic) services as well as two reserve rescues.

The Emergency Medical Services improves the safety of life and community assets. By providing timely response to medical emergencies, this department ensures that lives are saved. By maintaining the highest quality of preparedness through training and testing this department gives citizens a sense of security, knowing that emergency services are close at hand when needed.

In FY 2008, the EMS Department conducted customer surveys of all EMS patients; developed at Mass Casualty Incident in-house response trailer; converted a donated 4 x 4 ATV into a rescue ambulance cart; and purchased a new rescue unit with budget savings.

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Maintain timely, efficient and quality responses to request for assistance.**

**Strategic Goal: To provide emergency response for residents and visitors of North Port in order to save lives.**

**Outcomes:**

- **Improve emergency response times**—By maintaining a sufficient number of well-trained and well-equipped personnel.
- **Ensure efficient daily operations**—Enhance the information systems capabilities and technology applications within the department.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## EMERGENCY MEDICAL SERVICES

**GOAL: Provide emergency medical services.**

**Strategic Goal: To provide emergency medical services including transportation and basic and advanced life support treatment to the citizens and visitors of North Port.**

**Outcomes:**

- **Ensure EMS personnel are medically fit for duty**—The department provides annual medical exams for all personnel. In FY 2008, through improved diagnostic procedures in the annual physicals, the life of one of our firefighters was saved by early detection of a cancerous tumor.
- **Maintain a safe and healthy workplace**—Continue to provide all necessary training and education in order to maintain a safe and healthy work environment.
- **Continue to provide the necessary capital improvements**—Diligently plan for future facilities and equipment to meet the community's need for emergency medical services.

**GOAL: Ensure the safety and health of the community by maintaining the highest quality of preparedness.**

**Strategic Goal: To provide administrative oversight and management to all Emergency Medical Service personnel and resources in order to ensure the delivery of quality pre-hospital care.**

**Outcomes:**

- **Provide resources necessary for emergency medical services**—In FY 2008, the department purchased a new rescue unit to assist in overcoming maintenance issues with two existing units. Evaluations of equipment are on-going in order for the department to remain in a state of readiness.
- **Manage and coordinate personnel training**—Continue to train and test emergency medical personnel so they may continue to provide efficient and quality rescue services.



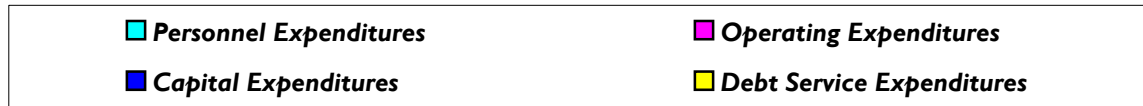
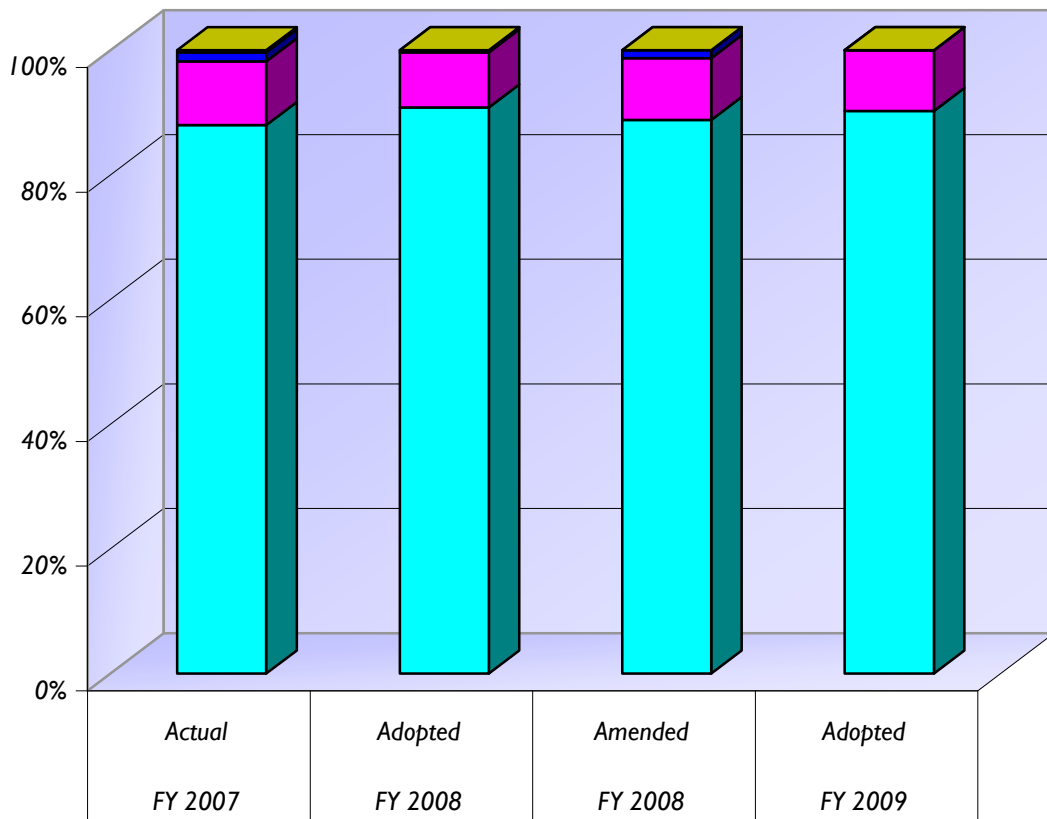
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE (EMERGENCY MEDICAL SERVICES)**

BUDGET ANALYSIS

001-2222-522

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	3,867,666	5,131,915	5,023,890	5,063,098	-1.34%
<i>Operating Expenditures</i>	450,813	499,577	563,146	544,234	8.94%
<i>Capital Expenditures</i>	61,471	17,500	70,022	0	-100.00%
<i>Debt Service Expenditures</i>	15,457	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 4,395,406</b>	<b>\$ 5,648,992</b>	<b>\$ 5,657,058</b>	<b>\$ 5,607,332</b>	<b>-0.74%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE (EMERGENCY MEDICAL SERVICES)**

BUDGET DETAIL

001-2222-522

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	185,459	231,461	206,461	149,874
12 Regular Salaries & Wages	1,967,626	2,574,804	2,524,804	2,823,394
13 Other Salaries & Wages	0	225,839	0	206,745
14 Overtime	360,081	489,756	715,595	309,623
15 Special Pay	274,516	316,443	314,218	354,666
21 FICA	197,497	214,679	214,679	227,545
22 Retirement Contributions	471,849	497,949	510,049	532,166
23 Life & Health Insurance	295,468	413,449	391,949	344,134
24 Workers' Compensation	113,635	160,035	138,535	102,951
25 Unemployment Compensation	99	0	100	0
27 Educational Assistance	1,436	7,500	7,500	12,000
Total Personnel Expenditures	\$ 3,867,666	\$ 5,131,915	\$ 5,023,890	\$ 5,063,098
<i>Operating Expenditures</i>				
31 Professional Services	81,262	83,074	88,465	98,033
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	6,215	20,750	16,750	19,050
41 Communication Services	19,668	18,222	18,222	14,480
42 Postage & Mailing	515	750	750	750
43 Water, Sewer & Electricity	32,493	34,600	34,600	37,240
44 Rentals & Leases	11,797	7,860	8,260	11,860
45 Insurance	63	0	0	0
46 Repairs & Maintenance	60,185	99,850	119,850	70,070
47 Printing & Binding	1,322	1,000	3,500	2,500
48 Promotional Activities	0	0	0	0
49 Other Current Charges	7,963	11,190	19,190	11,225
51 Office Supplies	6,332	6,000	6,000	6,000
52 Minor Operating Expenditures	222,371	214,613	245,891	270,623
54 Books, Public, Subs, Member	627	1,668	1,668	2,403
Total Operating Expenditures	\$ 450,813	\$ 499,577	\$ 563,146	\$ 544,234



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE (EMERGENCY MEDICAL SERVICES)**

BUDGET DETAIL

001-2222-522

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	61,471	17,500	70,022	0
Total Capital Expenditures	\$ 61,471	\$ 17,500	\$ 70,022	\$ -
<i>Debt Service</i>				
71 Debt Service Principal	0	0	0	0
72 Debt Service Interest	0	0	0	0
73 Other Debt (Lease-Purchase Payments)	15,457	0	0	0
Total Debt Service Expenditures	\$ 15,457	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 4,395,406</b>	<b>\$ 5,648,992</b>	<b>\$ 5,657,058</b>	<b>\$ 5,607,332</b>







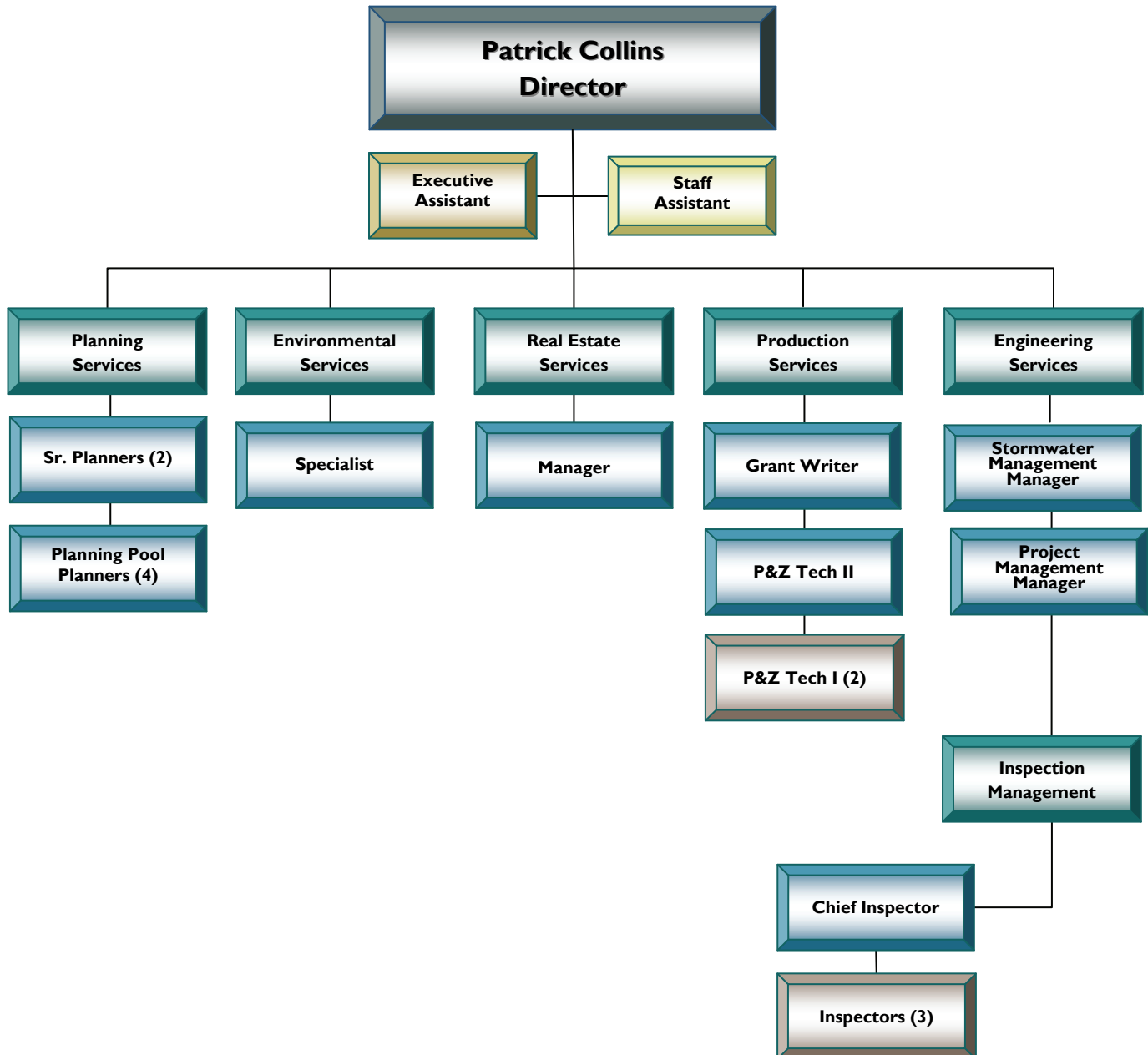
# PLANNING, ZONING AND ENGINEERING



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# PLANNING, ZONING AND ENGINEERING DEPARTMENT





# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## PLANNING AND ZONING SERVICES

### **Purpose Statement:**

“To ensure the development and growth of the City is consistent with community values.”

### **Goals:**

Provide direction to aid in creating a sustainable community.

Ensure development enhances the quality of life for the residents.

Encourage adequate balance of development.

Promote standards that provide an aesthetically pleasing community.

### **Budget at a Glance**

FY 2007 Actual	\$ 1,245,162
FY 2008 Adopted	\$ 1,581,734
FY 2009 Adopted	\$ 910,127
% Change	-42.46%

Funding Source—General Fund

Staffing 10



**Sherry Rider—Customer Service Award recipient for 2008**

Based upon the Department’s purpose, the Planning & Zoning Department continues to examine the community values as the impetus to update the City’s Comprehensive Plan. Through the review of development requests, inter-governmental coordination and communication, master plans, code amendments and efforts to maintain a high level of customer service, the implementation of the Comprehensive Plan is accomplished.

Planning & Zoning provides the following services: updates and amends the City’s Comprehensive Plan and Unified Land Development Code (ULDC); coordinates with other governmental agencies in development reviews and updates to plans such as the MPO Long-Range Transportation Plan; review of development proposals; and assists with updates to other departments’ master plans.

The Planning & Zoning Department visually articulates the community values and goals. It does this by helping to plan developments that will fit into the City’s goals. This department continually evaluates the economic benefit; enjoyment of natural and man-made resources; employment alternatives; health and safety aspects; housing balance; transportation; environmental and historic resources; recreation system; and urban sprawl.

In FY 2008, Planning & Zoning completed the LUCA project, partially grant funded, ensuring the 2010 Census count is accurate. Staff completed the Evaluation and Appraisal Report (EAR) including requests for changes in the Future Land Use Map along with policy change recommendations. Two major projects, the City’s Comprehensive Plan update and the Unified Land Development Code (ULDC) re-write continue into FY 2009.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Provide direction to aid in creating a sustainable community.**

**Strategic Goal: To help developers, engineers and City residents protect the integrity of land development in the City.**

### **Outcomes:**

- **Review and inspect land development plans and projects**—To ensure development is in conformance with federal, state and local ordinances.
- **Ensure consistent and expeditious service**—Provide leadership, coordination and support to the development community to ensure consistent and expeditious service.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## PLANNING AND ZONING SERVICES

**GOAL: Ensure development enhances the quality of life for the residents.**

**Strategic Goal: To provide quality customer service to the community by maintaining, enhancing and guiding its physical development in conformance with adopted policies and goals.**

**Outcomes:**

- **Visually articulate the community values and goals**—Continue to help plan developments that fit into the City's goals.
- **Respond to code interpretation requests in a timely manner**—Identify and coordinate amendments to the ULDC in order to respond to code interpretation requests.
- **Coordinate with other governmental agencies**—Partner with other governmental agencies in development reviews and updates to other long-range plans (i.e. MPO Long-Range Transportation Plan) to preserve the quality of life for the residents.

**GOAL: Encourage adequate balance of development.**

**Strategic Goal: To develop and implement policies and plans for the community's land use that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.**

**Outcomes:**

- **Examine the community's goals and values**—Reviewing the community's goals and values provides the impetus to update the City's Comprehensive Plan and Unified Land Development Code (ULDC).
- **Maintain a high level of customer service**—Helps to ensure a well-planned community.

**GOAL: Promote standards that provide an aesthetically pleasing community.**

**Strategic Goal: To ensure that property is developed and used in accordance with the Comprehensive Plan, Unified Land Development Code and zoning ordinance to promote the health, safety and welfare of the residents of North Port.**

**Outcomes:**

- **Continually evaluate development**—Evaluate the economic benefit; enjoyment of natural and man-made resources; employment alternatives; health and safety aspects; housing balance; transportation; environmental and historic resources; recreation system; and urban sprawl.



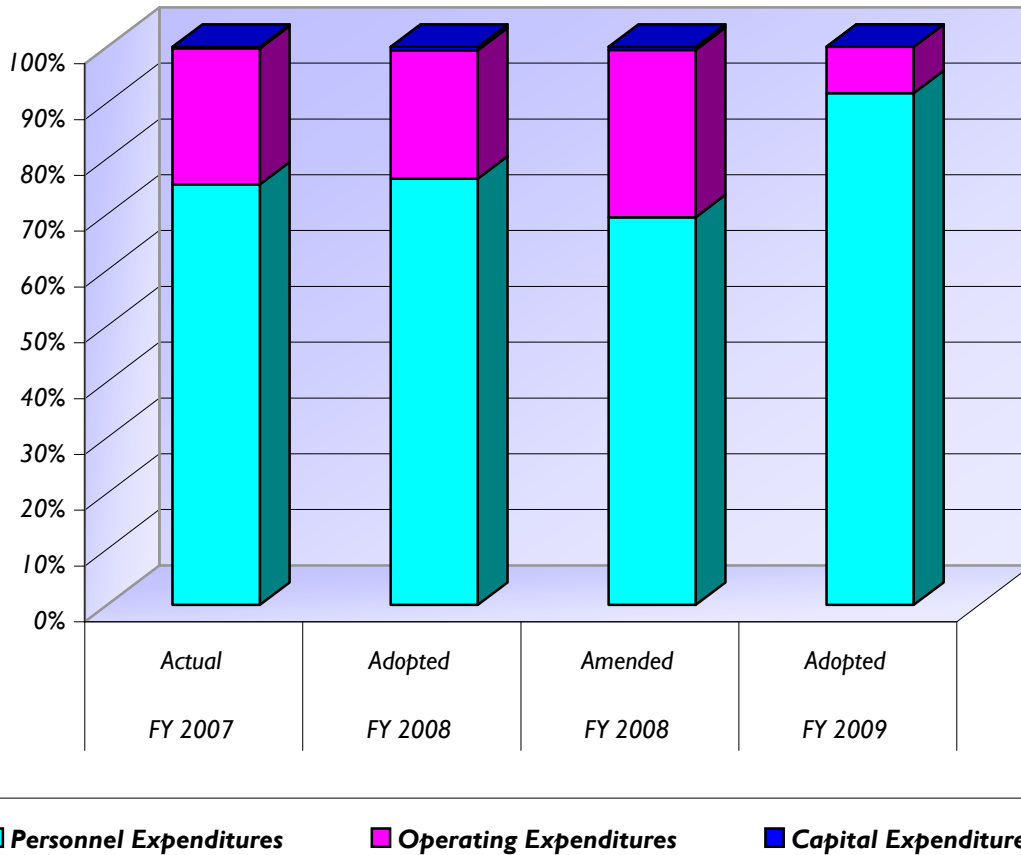
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### PLANNING, ZONING & ENGINEERING DEPARTMENT (PLANNING SERVICES)

#### BUDGET ANALYSIS

001-0606-515

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	938,313	1,208,237	1,202,862	834,682	-30.92%
<i>Operating Expenditures</i>	303,466	363,497	518,546	75,445	-79.24%
<i>Capital Expenditures</i>	3,383	10,000	10,000	0	-100.00%
<b>TOTALS</b>	<b>\$ 1,245,162</b>	<b>\$ 1,581,734</b>	<b>\$ 1,731,408</b>	<b>\$ 910,127</b>	<b>-42.46%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PLANNING, ZONING & ENGINEERING DEPARTMENT (PLANNING SERVICES)**

BUDGET DETAIL

001-0606-515

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	637,303	695,180	693,169	743,514
12 Regular Salaries & Wages	82,624	189,586	184,211	143,456
13 Other Salaries & Wages	0	29,604	29,604	(300,995)
14 Overtime	5,378	0	2,011	0
15 Special Pay	0	0	0	0
21 FICA	54,045	66,478	66,478	64,358
22 Retirement Contributions	74,394	99,506	99,506	88,254
23 Life & Health Insurance	60,533	81,484	81,484	75,009
24 Workers' Compensation	24,035	46,399	46,399	21,086
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 938,313	\$ 1,208,237	\$ 1,202,862	\$ 834,682
<i>Operating Expenditures</i>				
31 Professional Services	249,662	310,000	456,405	5,000
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	7,504	15,300	9,796	4,375
41 Communication Services	1,906	1,680	1,680	1,600
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	15,060	14,540	16,240	14,540
46 Repairs & Maintenance	811	2,050	2,050	0
47 Printing & Binding	420	768	768	15,800
48 Promotional Activities	0	0	0	200
49 Other Current Charges	0	2,000	4,180	11,340
51 Office Supplies	11,580	13,500	12,855	9,445
52 Minor Operating Expenditures	3,206	1,000	1,769	825
54 Books, Public, Subs, Member	13,316	2,659	12,803	12,320
Total Operating Expenditures	\$ 303,466	\$ 363,497	\$ 518,546	\$ 75,445



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PLANNING, ZONING & ENGINEERING DEPARTMENT (PLANNING SERVICES)**

BUDGET DETAIL

001-0606-515

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	3,383	10,000	10,000	0
Total Capital Expenditures	\$ 3,383	\$ 10,000	\$ 10,000	\$ -
TOTALS	\$ 1,245,162	\$ 1,581,734	\$ 1,731,408	\$ 910,127



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## ENGINEERING SERVICES

### **Purpose Statement:**

“To support the departments by assuring safety, aesthetics and sustainability of community infrastructure and projects.

### **Goals:**

Implement all capital improvement projects consistent with community values.

Improve the environmental sustainability of the community.

Ensure that City and private projects reflect community values and goals.

### **Budget at a Glance**

FY 2007 Actual	\$ 1,671,362
FY 2008 Adopted	\$ 1,656,769
FY 2009 Adopted	\$ 1,251,728
% Change	-24.45%

Funding Source—General Fund

Staffing 11



**Toledo Blade Blvd  
Widening Project**

The Engineering Department provides several services to the City of North Port including: real estate management; community engineering and development review; capital improvement design, permitting and construction; environmental and wetland protection; stormwater and watershed planning, permitting and design; and engineering inspection.

Over the past five (5) years, the Engineering Department has significantly contributed to the overall mission of our City government by designing projects and constructing infrastructure with an eye towards incorporating the community.

In 2008, the department received the distinct designation as “2008 Outstanding Stormwater Management Program.” The Department’s real estate services continued the acquisition of the environmentally sensitive lands adjacent to the Myakkahatchee Creek. The Sumter Blvd. Phase II project was completed in FY 2008. Road projects continuing into FY 2009 include the widening of Toledo Blade Blvd.; intersection improvements along Price Blvd. and the Price Blvd. Corridor Study.

The department recognizes a 24.45% budget decrease from FY 2008. This decrease is largely attributable to elimination of vacant positions, transfers, re-organization within the department, workload reductions and in-house efficiency initiatives.

The Engineering Department supports other departments within the City by assuring safety, aesthetics, and the sustainability of community infrastructure and projects. Because roadways, transportation, bridges, stormwater, drainage and the environment are vital to the sustainability of the City, the Engineering Department gathers data, analyzes and implements projects that will enhance the public welfare and increase sustainability.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL:** Implement all capital improvement projects consistent with community values.

**Strategic Goal:** To provide oversight of municipal construction activities identified in the City’s Capital Improvement Program.

### **Outcomes:**

- **Capital Improvement Program**—To provide consistent and frequent monitoring of capital improvement activities within the City.
- **Inspect projects under construction**—To ensure the City is a safe place, visually appealing and in compliance with City codes and regulations.





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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## ENGINEERING SERVICES

**GOAL:** Improve the environmental sustainability of the community.

**Strategic Goal:** To promote, preserve and improve the natural ecosystems in order to enhance the quality of life and sustainability of the community.

**Outcomes:**

- **Stormwater management**—To develop and implement the planning and design of stormwater systems.
- **Protect and preserve the well-being of the environment**—To review projects in order to protect and preserve the environment as regulated in State and City code.

**GOAL:** Ensure that City and private projects reflect community values and goals.

**Strategic Goal:** To monitor City and private projects in order to enhance the public welfare and increase sustainability.

**Outcomes:**

- **Provide project management services**—To ensure projects are completed on time and comply with all State and City codes.
- **Plan and develop the City's Capital Improvement Program**—To coordinate with City departments to plan and develop capital projects consistent with the Capital Improvement Element of the City's Comprehensive Plan.



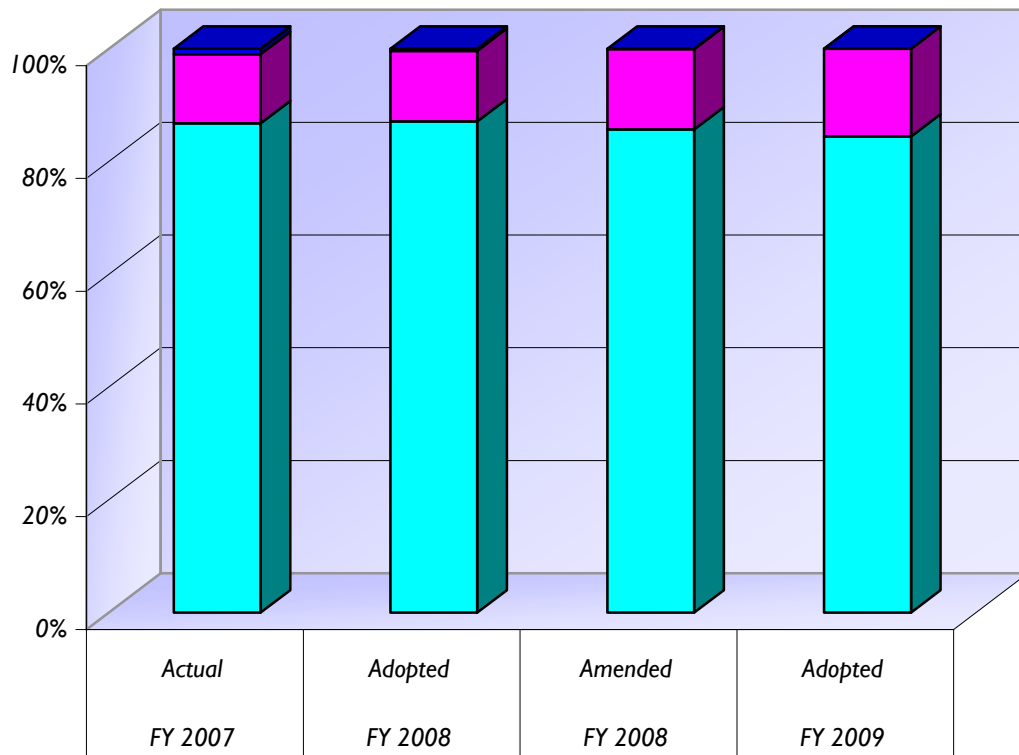
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### PLANNING, ZONING & ENGINEERING DEPARTMENT (ENGINEERING SERVICES)

#### BUDGET ANALYSIS

001-4500-541

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	1,450,491	1,443,479	1,443,479	1,056,863	-26.78%
<i>Operating Expenditures</i>	204,908	207,390	240,747	194,865	-6.04%
<i>Capital Expenditures</i>	15,964	5,900	400	0	-100.00%
<b>TOTALS</b>	<b>\$ 1,671,362</b>	<b>\$ 1,656,769</b>	<b>\$ 1,684,626</b>	<b>\$ 1,251,728</b>	<b>-24.45%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PLANNING, ZONING & ENGINEERING DEPARTMENT (ENGINEERING SERVICES)**

BUDGET DETAIL

001-4500-541

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	690,914	732,985	652,379	697,910
12 Regular Salaries & Wages	410,089	459,859	423,121	456,581
13 Other Salaries & Wages	0	(147,430)	0	(467,081)
14 Overtime	2,348	6,000	6,000	9,046
15 Special Pay	0	0	0	0
21 FICA	80,587	88,882	79,905	88,406
22 Retirement Contributions	124,060	133,095	120,528	130,392
23 Life & Health Insurance	101,875	111,503	103,524	117,095
24 Workers' Compensation	38,074	57,085	56,522	24,514
25 Unemployment Compensation	2,316	0	0	0
27 Educational Assistance	228	1,500	1,500	0
Total Personnel Expenditures	\$ 1,450,491	\$ 1,443,479	\$ 1,443,479	\$ 1,056,863
<i>Operating Expenditures</i>				
31 Professional Services	112,392	118,500	146,357	120,500
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	22,967	14,475	12,767	11,300
41 Communication Services	5,267	5,448	5,448	3,211
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	4,985	4,200	4,958	4,600
46 Repairs & Maintenance	22,747	22,253	23,053	24,888
47 Printing & Binding	994	1,000	2,300	1,000
48 Promotional Activities	1,155	1,100	1,100	500
49 Other Current Charges	3,535	1,500	1,500	450
51 Office Supplies	5,996	5,260	5,260	5,260
52 Minor Operating Expenditures	20,554	31,690	35,190	21,192
54 Books, Public, Subs, Member	4,318	1,964	2,814	1,964
Total Operating Expenditures	\$ 204,908	\$ 207,390	\$ 240,747	\$ 194,865



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PLANNING, ZONING & ENGINEERING DEPARTMENT (ENGINEERING SERVICES)**

BUDGET DETAIL

001-4500-541

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	15,964	5,900	400	0
Total Capital Expenditures	\$ 15,964	\$ 5,900	\$ 400	\$ -
<b>TOTALS</b>	<b>\$ 1,671,362</b>	<b>\$ 1,656,769</b>	<b>\$ 1,684,626</b>	<b>\$ 1,251,728</b>



# NON- DEPARTMENTAL



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## NON-DEPARTMENTAL

**Purpose Statement:**

“To serve as the budgetary division for the General Fund for all non-department specific cost that need to be allocated to all General Fund departments.”

**Budget at a Glance**

FY 2007 Actual	\$ 4,171,871
FY 2008 Adopted	\$ 8,965,572
FY 2009 Adopted	\$ 3,705,981
% Change	-58.66%
Funding Source—General Fund	
Staffing	0

Included in Non-Departmental are the general insurance premiums for the City; debt service payments; promotional activities including the Down Payment Assistance Program; any global salary increases within General Fund departments; the 50th Anniversary Celebration and a \$1,000,000 contingency amount. New to Non-Departmental is the Fleet Operating Subsidy and also a transfer from Fund Balance to the capital fund, Maintenance Facility Construction, towards the construction of a city-wide maintenance facility.

In FY 2009, Professional Services reflects a \$233,500 increase. The primary source of the increase is the result of the bi-annual impact fee study scheduled for 2009. The study is projected to cost \$150,000. Additionally, General Liability Insurance increased \$45,329. Overall, the budget for Non-Departmental decreased \$315,969. This change is attributable to the \$600,000 decrease in Contingency.

The General Fund is the funding source for the activities included in Non-Departmental. There is no authorized staff within this division.



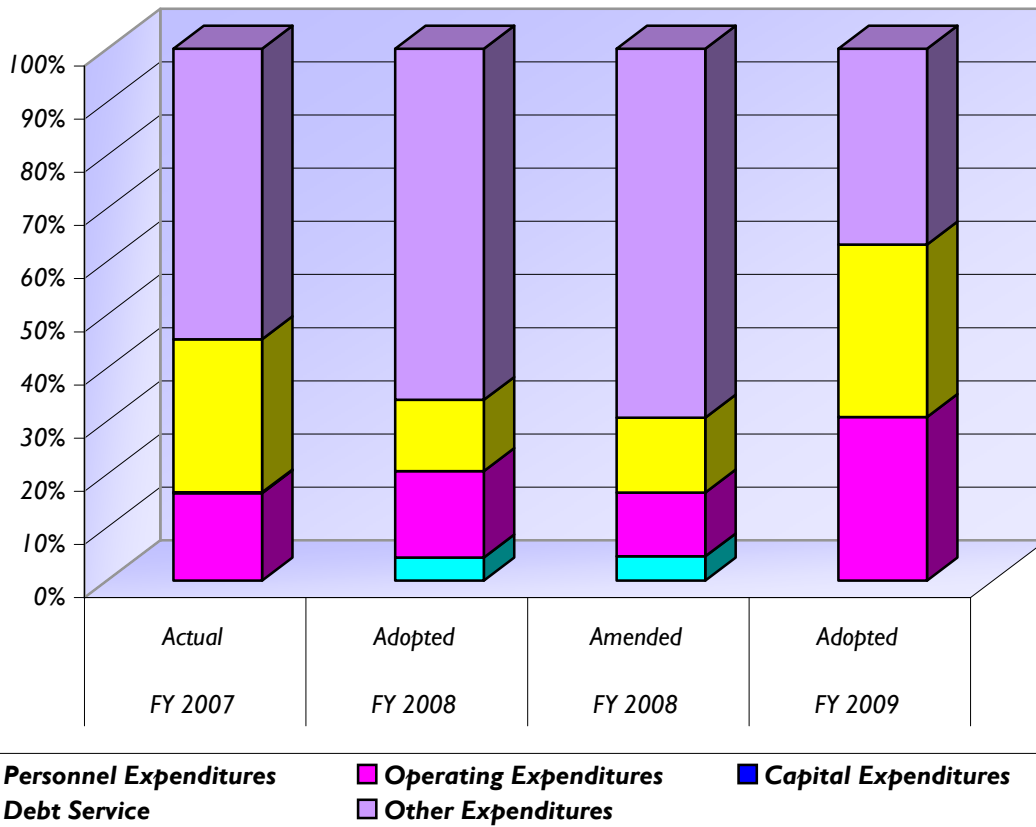
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### NON-DEPARTMENTAL

#### BUDGET ANALYSIS

001-9100-513

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	0	387,933	387,933	0	-100.00%
<i>Operating Expenditures</i>	685,800	1,455,425	1,022,679	1,139,456	-21.71%
<i>Capital Expenditures</i>	5,800	0	0	0	0.00%
<i>Debt Service</i>	1,201,140	1,201,370	1,201,370	1,201,370	0.00%
<i>Other Expenditures</i>	2,279,131	5,920,844	5,920,844	1,365,155	-76.94%
<b>TOTALS</b>	<b>\$ 4,171,871</b>	<b>\$ 8,965,572</b>	<b>\$ 8,532,826</b>	<b>\$ 3,705,981</b>	<b>-58.66%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**NON-DEPARTMENTAL**  
BUDGET DETAIL

001-9100-513

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	0	0	0	0
12 Regular Salaries & Wages	0	0	0	0
13 Other Salaries & Wages	0	387,933	387,933	0
14 Overtime	0	0	0	0
15 Special Pay	0	0	0	0
21 FICA	0	0	0	0
22 Retirement Contributions	0	0	0	0
23 Life & Health Insurance	0	0	0	0
24 Workers' Compensation	0	0	0	0
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ -	\$ 387,933	\$ 387,933	\$ -
<i>Operating Expenditures</i>				
31 Professional Services	77,735	70,000	155,000	303,500
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	0
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
44 Rentals & Leases	0	0	0	0
45 Insurance	555,626	380,425	315,425	425,754
46 Repairs & Maintenance	4,777	5,000	5,000	10,202
47 Printing & Binding	0	0	0	0
48 Promotional Activities	47,662	0	121,974	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
55 Contingency	0	1,000,000	425,280	400,000
Total Operating Expenditures	\$ 685,800	\$ 1,455,425	\$ 1,022,679	\$ 1,139,456





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**NON-DEPARTMENTAL**  
BUDGET DETAIL

001-9100-513

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	5,800	0	0	0
Total Capital Expenditures	\$ 5,800	\$ -	\$ -	-
<i>Debt Service</i>				
71 Debt Service-Principal	630,000	620,000	620,000	620,000
72 Debt Service-Interest	571,140	581,370	581,370	581,370
73 Other Debt Service	0	0	0	0
Total Debt Service Expenditures	\$ 1,201,140	\$ 1,201,370	\$ 1,201,370	\$ 1,201,370
<i>Other Expenditures</i>				
10 Transfers Out-District	6,000	6,000	6,000	6,000
20 Transfers Out-Other	2,273,131	5,914,844	5,914,844	1,359,155
Total Debt Service Expenditures	\$ 2,279,131	\$ 5,920,844	\$ 5,920,844	\$ 1,365,155
<b>TOTALS</b>	\$ 4,171,871	\$ 8,965,572	\$ 8,532,826	\$ 3,705,981



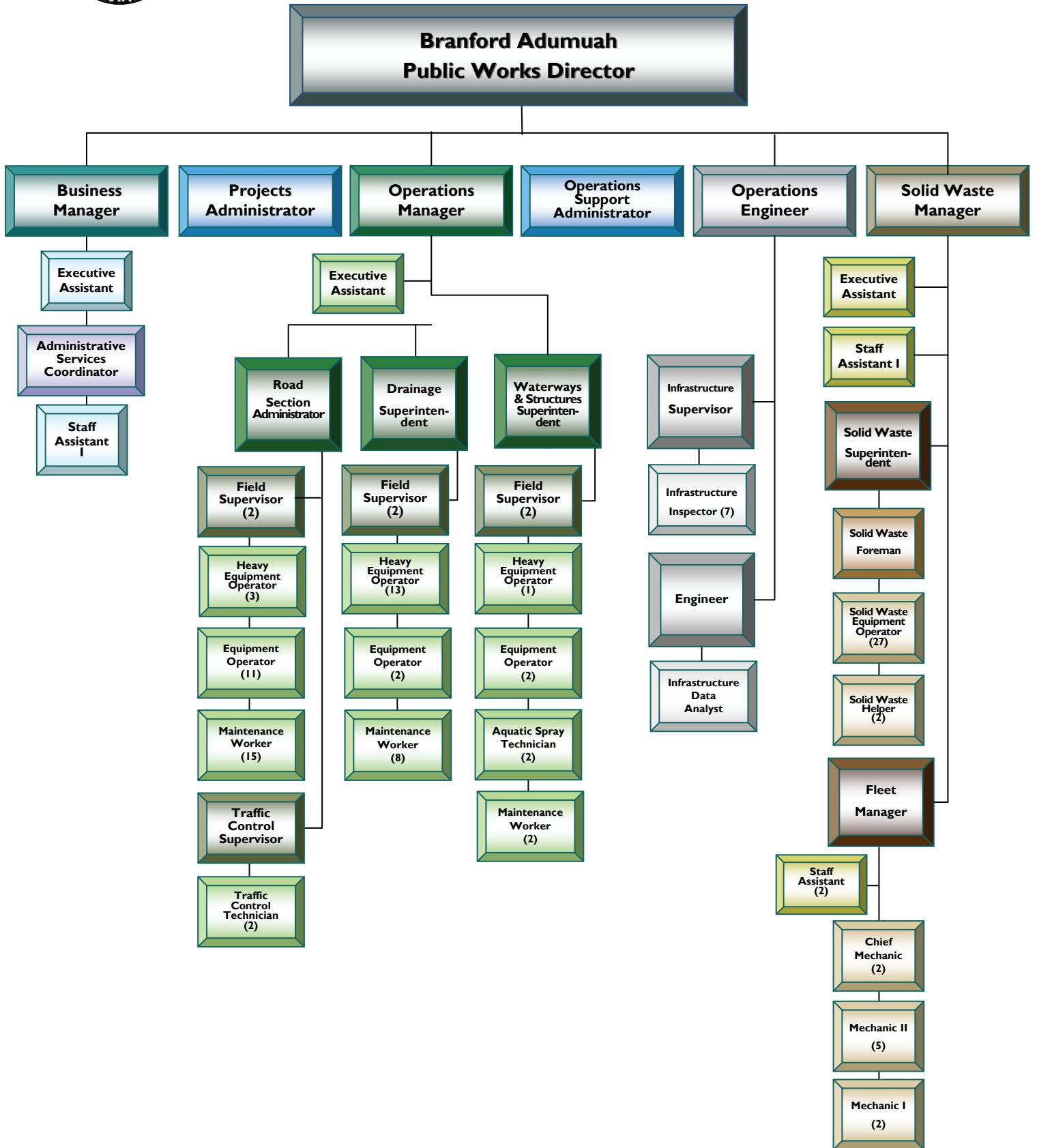
# PUBLIC WORKS



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# PUBLIC WORKS





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# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## **PUBLIC WORKS** DEPARTMENTAL FUNCTIONS

### **Development & Transportation Services**

**Road & Drainage**—Maintenance of public roadways, water control structures, drainage maintenance including waterways and stormwater management.

### **Safety & Neighborhood Services**

**Solid Waste**—Collection and disposal of Solid Waste.

**Fleet Management**— Management of City-owned vehicles and equipment





# ROAD & DRAINAGE DISTRICT

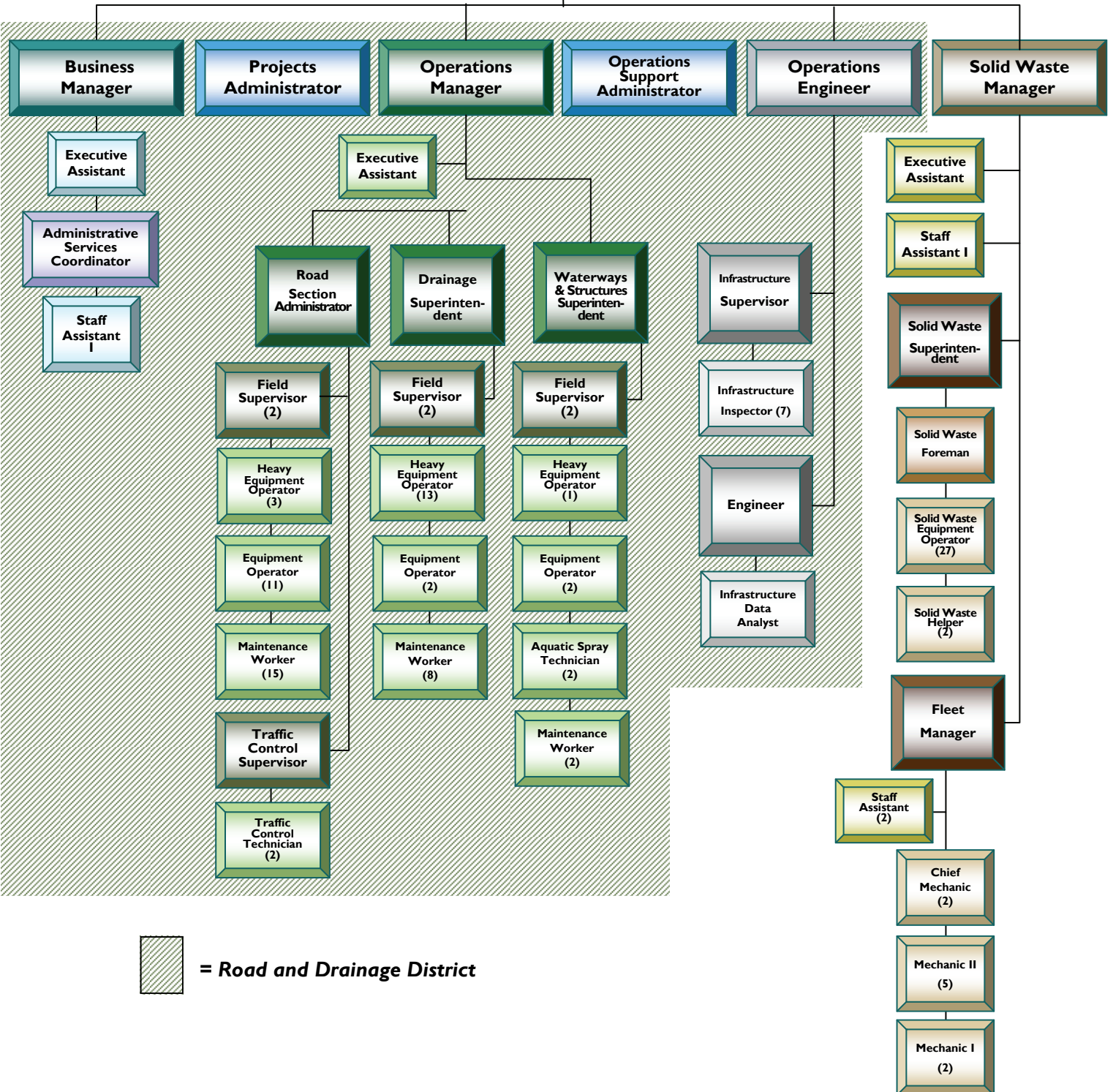


*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# PUBLIC WORKS

**Branford Adumuah  
Public Works Director**





## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# PUBLIC WORKS (ROAD & DRAINAGE DISTRICT)

**Purpose Statement:**

“To provide a well-maintained, visually appealing and safely traversable public infrastructure and to address drainage needs of the community.”

**Goals:**

Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.

Ensure structurally sound roadways to promote vehicular safety.

Maintain and provide reliable public water structures.

**Budget at a Glance**

FY 2007 Actual	\$ 17,060,496
FY 2008 Adopted	\$ 17,384,026
FY 2009 Adopted	\$ 17,582,118
% Change	1.14%

Funding Source—District non-ad valorem assessments and State shared fuel taxes.

Staffing 91



**Lagoon Waterway  
Pedestrian Bridge**

As part of the Public Works Department, the Road and Drainage District efficiently maintains the public infrastructure and provides services to ensure the safety and well-being of residents. This District ensures that existing roadways and bridges are maintained and new ones are built to the highest standards when necessary; and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

Specifically, the District maintains 813 miles of public roads and the drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way and the control of aquatic weeds.

The District’s total budget request for FY 2009 is \$17,582,118, an increase of \$198,092 from the adopted budget of FY 2008. The total budgeted revenue for FY 2009 is \$17,582,118 and includes the use of \$939,898 from the District’s unreserved fund balance for the purchase of capital equipment and a contribution to the Maintenance Facility Fund. The total projected assessment revenue requirement is \$13,175,100, a decrease of \$40,000 from FY 2008 projected assessment revenue requirement. The anticipated revenue is based on the results of an assessment rate study and refinement of the methodology study conducted during the year.

The chart below details the various on-going services provided by the District.

WORKLOAD MEASURE	FY 2007 ACTUAL	FY 2008 PROJECTED	FY 2009 PROJECTED
Traffic control signs installed	2,400	2,500	2,500
Roadside mowed (miles)	813	813	813
Swales cleaned/re-graded (miles)	72	50	50
Potholes patched (asphalt tons)	5,000	5,000	5,000
Sidewalks repaired (sq. ft.)	500	500	500
Line & grade permits issued	486	500	500





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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

# PUBLIC WORKS (ROAD & DRAINAGE DISTRICT)

## KEY STRATEGIC GOALS & OBJECTIVES

**GOAL: Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.**

**Strategic Goal: To provide safe roadways, sidewalks, medians and traffic signage through proactive inspection, maintenance and repair services.**

**Outcomes:**

- **Pothole Patching Program**—To provide excellent customer service by improved response times to requests for pothole patching to maintain a safe environment.
- **Right-of-Way mowing**—To continue both the in-house mowing and contractual mowing of rights-of-way within the City to maintain an aesthetically pleasing and safe environment.
- **Sidewalk Program**—To continue the Commission directive to provide sidewalks within a two mile radius of each school within the City.

**GOAL: Ensure structurally sound roadways to promote vehicular safety.**

**Strategic Goal: To provide the best possible roadway system, within available resources, for those who live, work, travel and conduct business in the City.**

**Outcomes:**

- **Road Rehabilitation Program**—To continue the rehabilitation of the deteriorated roads within the City. In fiscal years 2007 and 2008, the District rehabilitated a total of 120 miles of deteriorated roads. The program will continue in FY 2009 at a less aggressive rate of 15 miles of rehabilitated roads.
- **Bridge Rehabilitation Program**—To maintain the scheduled bridge rehabilitation projects to provide safe transit throughout the City.

**GOAL: Maintain and provide reliable public water structures.**

**Strategic Goal: To provide and maintain clean and reliable public water structures.**

**Outcomes:**

- **Water Control Structure Repair Program**—To continue the repair/replacement water control structure program in order to provide a sustainable and safe environment.
- **Drainage Maintenance**—To improve drainage swales and canals to effectively handle the stormwater and drainage systems. In FY 2008, the District improved 100 miles of drainage swales and replaced 700 road intersections with “Texas Swale” type drainage systems. In addition, the District reduced the backlog of drainage work orders from more than 2,000 to 40.



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)**

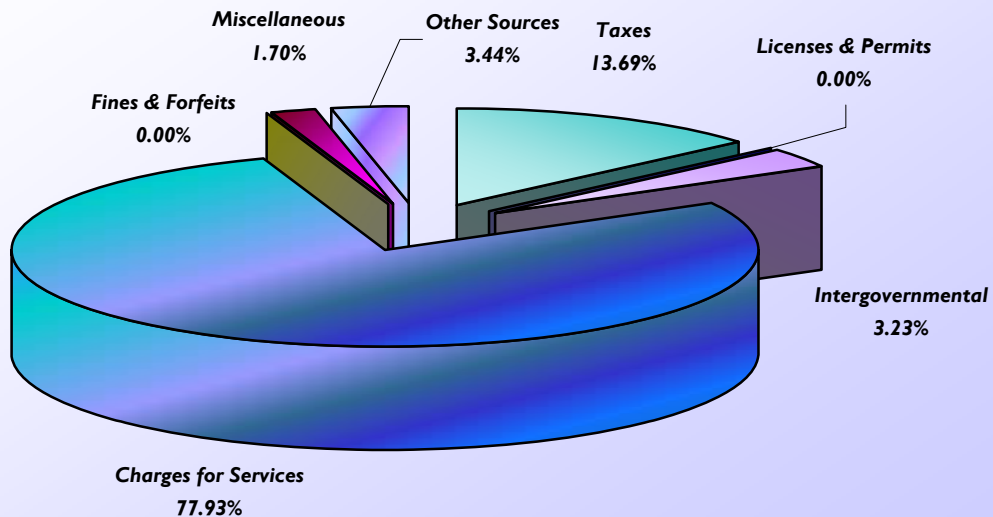
REVENUE ANALYSIS

107-0000

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
Taxes	2,061,276	2,193,158	2,193,158	2,407,775	9.79%
Licenses & Permits	240,380	0	0	0	0.00%
Intergovernmental	995,686	263,923	263,923	568,311	115.33%
Charges for Services	11,949,443	12,750,881	12,752,897	13,701,936	7.46%
Fines & Forfeits	0	0	0	0	0.00%
Miscellaneous	685,403	279,500	279,500	298,448	6.78%
Other Sources	2,026,150	1,896,564	2,996,564	605,648	-68.07%

<b>TOTALS</b>	<b>\$ 17,958,339</b>	<b>\$ 17,384,026</b>	<b>\$ 18,486,042</b>	<b>\$ 17,582,118</b>	<b>1.14%</b>
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**FY 2009 Adopted Road & Drainage District Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)**

REVENUE DETAIL

107-0000

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Taxes</i>				
311 Ad Valorem	0	0	0	0
312 Sales, Use and Fuel Taxes	2,028,707	2,157,158	2,157,158	2,375,775
313 Franchise Fees	32,569	36,000	36,000	32,000
319 Other Taxes	0	0	0	0
Total Tax Revenue	\$ 2,061,276	\$ 2,193,158	\$ 2,193,158	\$ 2,407,775
<i>Licenses and Permits</i>				
329 Other Licenses, Fees and Permits	240,380	0	0	0
Total Licenses & Permits Revenues	\$ 240,380	\$ -	\$ -	\$ -
<i>Intergovernmental</i>				
331 Federal Grants	234,048	0	0	0
334 State Grants	0	0	0	250,000
335 State Shared Revenues	261,638	263,923	263,923	318,311
337 Grants from other Local Units	500,000	0	0	0
Total Intergovernmental Revenue	\$ 995,686	\$ 263,923	\$ 263,923	\$ 568,311
<i>Charges for Services</i>				
341 General Government	0	0	0	0
342 Public Safety	0	0	0	0
343 Physical Environment	0	0	0	0
344 Transportation	11,848,653	12,557,006	12,558,522	13,621,186
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	100,790	193,875	194,375	80,750
Total Charges for Services Revenue	\$ 11,949,443	\$ 12,750,881	\$ 12,752,897	\$ 13,701,936
<i>Fines and Forfeits</i>				
351 Judgments and Fines	0	0	0	0
354 Violations of Local Ordinances	0	0	0	0
Total Judgments and Fines Revenues	\$ -	\$ -	\$ -	\$ -



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)**

REVENUE DETAIL

107-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	1,170	0	0	0
361 Interest	626,595	262,500	262,500	266,000
362 Rents	12,000	12,000	12,000	12,000
363 Special Assessments/Impact Fees	17,182	0	0	0
364 Disposition of Fixed Assets	27,800	5,000	5,000	20,448
365 Sales of Surplus Materials	656	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 685,403	\$ 279,500	\$ 279,500	\$ 298,448
<i>Other Sources</i>				
381 Interfund Transfer	420,000	210,000	210,000	100,000
383 Capital Lease Proceeds	1,606,150	997,150	997,150	939,898
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	689,414	1,789,414	(434,250)
Total Other Sources	\$ 2,026,150	\$ 1,896,564	\$ 2,996,564	\$ 605,648
<b>TOTALS</b>	<b>\$ 17,958,339</b>	<b>\$ 17,384,026</b>	<b>\$ 18,486,042</b>	<b>\$ 17,582,118</b>



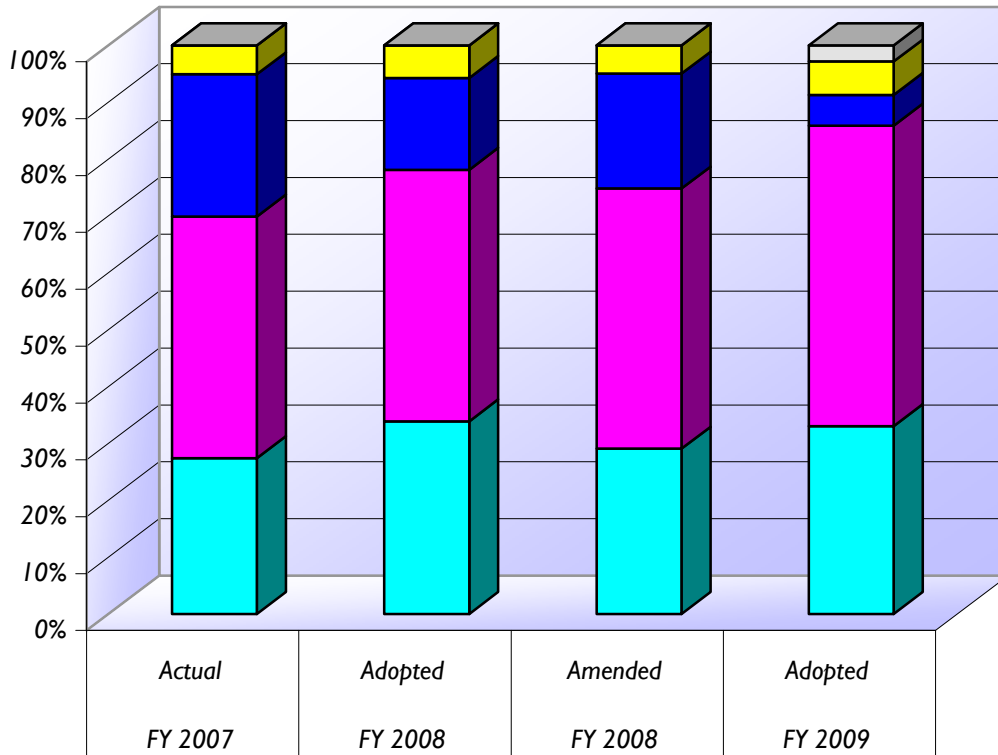
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)

#### BUDGET ANALYSIS

107-5000-541

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	4,675,410	5,887,957	5,822,957	5,811,680	-1.30%
<i>Operating Expenditures</i>	7,251,158	7,689,170	9,157,191	9,286,804	20.78%
<i>Capital Expenditures</i>	4,264,417	2,807,950	4,045,055	950,000	-66.17%
<i>Debt Service Expenditures</i>	869,511	998,949	998,949	1,033,634	3.47%
<i>Other Expenditures</i>	0	0	0	500,000	100.00%
<b>TOTALS</b>	<b>\$ 17,060,496</b>	<b>\$ 17,384,026</b>	<b>\$ 20,024,152</b>	<b>\$ 17,582,118</b>	<b>1.14%</b>



■ Personnel Expenditures    
 ■ Operating Expenditures    
 ■ Capital Expenditures  
■ Debt Service Expenditures    
 □ Other Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)**

BUDGET DETAIL

107-5000-541

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	593,991	701,460	701,460	816,858
12 Regular Salaries & Wages	2,816,423	3,406,302	3,406,302	3,386,000
13 Other Salaries & Wages	0	75,802	0	(82,710)
14 Overtime	51,937	96,000	96,000	60,000
15 Special Pay	0	0	0	0
21 FICA	255,603	306,472	306,472	321,000
22 Retirement Contributions	346,213	444,713	444,713	460,432
23 Life & Health Insurance	423,954	491,879	491,879	620,200
24 Workers' Compensation	177,071	363,629	363,629	215,600
25 Unemployment Compensation	10,217	1,700	12,502	14,300
Total Personnel Expenditures	\$ 4,675,410	\$ 5,887,957	\$ 5,822,957	\$ 5,811,680
<i>Operating Expenditures</i>				
31 Professional Services	572,776	639,434	1,283,655	307,010
34 Other Contractual Services	506,019	507,500	507,500	505,990
40 Training & Travel, Per Diem	15,924	25,471	25,471	21,150
41 Communication Services	59,205	88,449	88,449	72,420
42 Postage & Mailing	493	2,000	2,000	1,500
43 Water, Sewer & Electricity	314,302	421,560	421,560	405,000
44 Rentals & Leases	63,146	113,224	113,224	105,524
45 Insurance	100,380	342,301	342,301	234,193
46 Repairs & Maintenance	2,786,972	1,574,003	2,282,003	3,616,986
47 Printing & Binding	10,964	15,500	15,500	10,000
48 Promotional Activities	0	5,000	5,000	4,000
49 Other Current Charges	1,143,820	1,678,374	1,743,374	1,609,602
51 Office Supplies	15,754	21,423	21,423	19,280
52 Minor Operating Expenditures	1,150,080	1,357,337	1,408,137	1,810,196
53 Road Materials & Supplies	509,128	894,059	894,059	560,418
54 Books, Public, Subs, Member	2,196	3,535	3,535	3,535
Total Operating Expenditures	\$ 7,251,158	\$ 7,689,170	\$ 9,157,191	\$ 9,286,804



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)**

BUDGET DETAIL

107-5000-541

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	2,503,587	1,755,000	2,576,699	500,000
64 Capital Machinery & Equip.	1,760,830	1,052,950	1,468,356	450,000
Total Capital Expenditures	\$ 4,264,417	\$ 2,807,950	\$ 4,045,055	\$ 950,000
<i>Debt Service</i>				
71 Debt - Principal	0	0	0	0
72 Debt - Interest	0	0	0	0
73 Other Debt - Lease Purchase Payments	869,511	998,949	998,949	1,033,634
Total Debt Services Expenditures	\$ 869,511	\$ 998,949	\$ 998,949	\$ 1,033,634
<i>Other Expenditures</i>				
01 Transfer Out - Maintenance Facility Fund	0	0	0	500,000
20 Transfer Out - Other	0	0	0	0
Total Other Expenditures	\$ -	\$ -	\$ -	\$ 500,000
<b>TOTALS</b>	<b>\$ 17,060,496</b>	<b>\$ 17,384,026</b>	<b>\$ 20,024,152</b>	<b>\$ 17,582,118</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (ROAD & DRAINAGE DISTRICT)**

Fund - 107

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 9,792,063
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	15,114,996
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(13,749,461)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 11,157,598</u>
FY 2007-08 Carried forward encumbrances	(783,504)
FY 2007-08 Carried forward projects	(1,404,193)
Less 20% Reserve in Operating Funds (Based on 20% of FY 2008 expenditures)	(3,476,805)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ 5,493,095</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(504,648)
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>\$ 4,988,447</u>

The projected use of fund balance for FY 2009 includes one-time capital equipment purchases of \$439,898 and a transfer of \$500,000 to the Maintenance Facility Construction Fund. A reserve of \$434,250 is projected to hold in escrow the Construction Traffic Road fees.







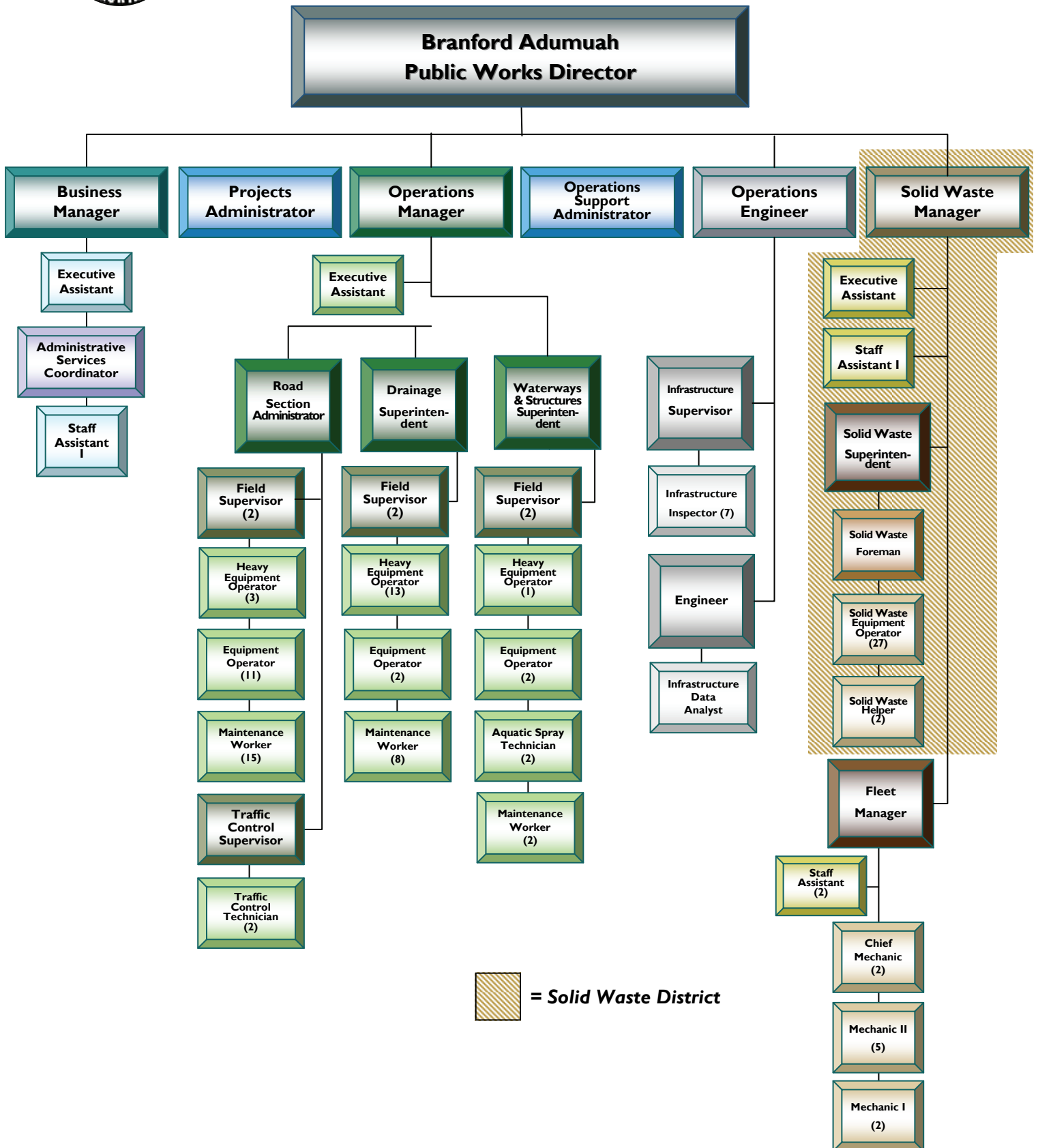
# SOLID WASTE DISTRICT



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# PUBLIC WORKS





# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## PUBLIC WORKS (SOLID WASTE DISTRICT)

**Purpose Statement:**

“To provide for the collection and disposal of solid waste.”

**Goals:**

Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.

Explore viable options to improve solid waste collection.

Ensure environmental sustainability through the proper disposal of solid waste.

Encourage citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

**Budget at a Glance**

FY 2007 Actual	\$ 7,189,518
FY 2008 Adopted	\$ 7,684,955
FY 2009 Adopted	\$ 9,055,679
% Change	17.83%

Funding Source—District non-ad valorem assessments on residences and commercial fees for service.

Staffing 34



**Solid Waste Recycling Service**

The Solid Waste District ensures the safety and health of citizens through the proper and efficient collection and disposal of solid waste. The district uses proven methods and continues to search for new ways to effectively gather and dispose of solid waste created by citizens in order to maintain a safe, clean and pretty environment. It looks for processes and procedures that are environmentally friendly, yet proficient in the manipulation of solid waste.

As part of the Public Works Department, the Solid Waste District provides for the pickup and disposal of solid waste for the City of North Port. Included in the services are once a week collection of residential household garbage, recyclable material and yard waste; special collection of residential bulk waste, appliances, e-waste, trash and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

The District’s total budget request for FY 2009 is \$9,055,206, an increase of \$1,370,251 over the FY 2008 Adopted budget. The primary contributor to the 17.83% increase is the purchase of much needed capital equipment.

In FY 2008, the District initiated the use of a work management system to efficiently handle customer service requests and concerns. Improved internal operations by adding a late shift to address customer concerns up until 5:00 pm and modified services in order for all Solid Waste activities, except emergencies, to take place in the specific route area on the designated collection day. Instituted mandatory recycling for resource conservation and cost savings and added rechargeable batteries and cell phones as acceptable curbside recyclable waste. Upgraded commercial services to front load dumpsters for greater efficiencies and amended ordinance to expand commercial services.

The following chart represents a collection of data related to the District’s workload.

WORKLOAD MEASURE	FY 2007 ACTUAL	FY 2008 PROJECTED	FY 2009 PROJECTED
Garbage Collected (tons)	25,681	32,463	28,032
Recycling Collected (tons)	3,781	3,600	4,656
Yard Waste Collected (tons)	1,795	1,700	1,750
Number of Households	23,221	25,930	26,920
Number of Businesses	186	207	224



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## PUBLIC WORKS (SOLID WASTE DISTRICT)

### KEY STRATEGIC GOALS & OBJECTIVES

**GOAL: Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.**

**Strategic Goal: To provide the community with an environmentally sound and cost-effective means to manage and reduce solid waste.**

**Outcomes:**

- **Residential Collection**—To provide once a week collection of residential household garbage, recyclable material and yard waste.
- **Bulk Waste Collection**—To provide special collection of residential bulk waste including appliances; e-waste; trash and construction debris.
- **Commercial Collection**—To offer the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

**GOAL: Explore viable options to improve solid waste collection.**

**Strategic Goal: To develop and implement cost effective solid waste services.**

**Outcomes:**

- **One Side Collection**—To improve solid waste collection through the implementation of a one side trash pickup service. A pilot program for one side collection is currently underway.
- **Enhance recycling program**—To reduce costs and the amount of waste going into landfills.
- **Research cost effectiveness of a transfer station**—To reduce carbon emissions; vehicle maintenance costs; and fuel consumption.

**GOAL: Ensure environmental sustainability through the proper disposal of solid waste.**

**Strategic Goal: To reduce the amount waste which causes toxicity from going into the landfill to ensure sustainable lands and habitat.**

**Outcomes:**

- **Waste reduction through public education**—To provide educational resources to citizens related to waste reduction.
- **Improve efficiencies in collection of solid waste**—To continually evaluate solid waste collection and disposal services in order to ensure environmental sustainability.

**GOAL: Encourage citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.**

**Strategic Goal: To provide community opportunities to become involved in creating an environmentally responsible and aesthetically pleasing community.**

**Outcomes:**

- **Waste reduction through public education**—To provide educational resources to citizens related to waste reduction. In FY 2008, provided all residences a *Guide to Solid Waste Services*; promoted services at community events; schools; clubs; churches and utilized public television.



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)**

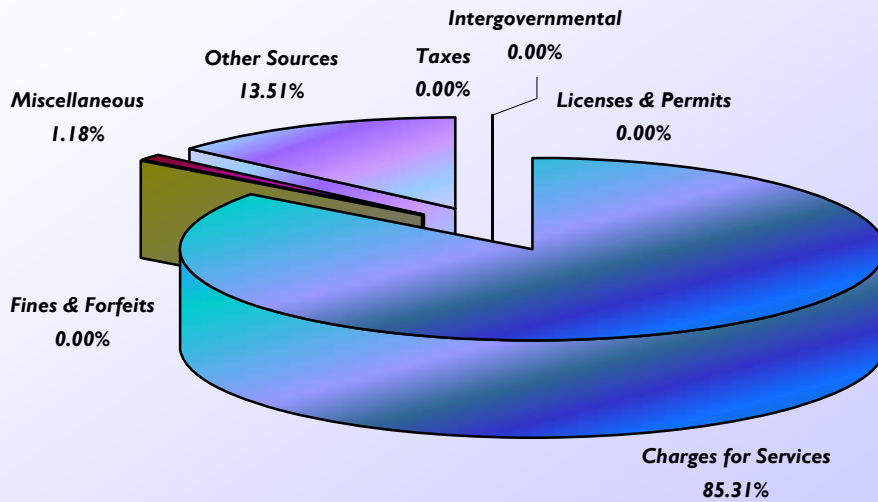
REVENUE ANALYSIS

120-0000

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
Taxes	0	0	0	0	0.00%
Licenses & Permits	0	0	0	0	0.00%
Intergovernmental	105,402	0	0	0	0.00%
Charges for Services	5,644,863	7,558,299	7,558,299	7,725,100	2.21%
Fines & Forfeits	0	0	0	0	0.00%
Miscellaneous	562,067	68,582	68,582	107,000	56.02%
Other Sources	880,000	58,074	58,074	1,223,106	2006.12%

<b>TOTALS</b>	<b>\$ 7,192,332</b>	<b>\$ 7,684,955</b>	<b>\$ 7,684,955</b>	<b>\$ 9,055,206</b>	<b>17.83%</b>
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**FY 2009 Adopted Solid Waste District Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)**

REVENUE DETAIL

120-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Taxes</i>				
311 Ad Valorem	0	0	0	0
312 Sales, Use and Fuel Taxes	0	0	0	0
313 Franchise Fees	0	0	0	0
319 Other Taxes	0	0	0	0
Total Tax Revenue	\$ -	\$ -	\$ -	\$ -
<i>Licenses and Permits</i>				
329 Other Licenses, Fees and Permits	0	0	0	0
Total Licenses & Permits Revenues	\$ -	\$ -	\$ -	\$ -
<i>Intergovernmental</i>				
331 Federal Grants	105,402	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 105,402	\$ -	\$ -	\$ -
<i>Charges for Services</i>				
341 General Government	0	0	0	0
342 Public Safety	0	0	0	0
343 Physical Environment	5,581,622	7,434,003	7,434,003	7,612,100
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	63,241	124,296	124,296	113,000
Total Charges for Services Revenue	\$ 5,644,863	\$ 7,558,299	\$ 7,558,299	\$ 7,725,100
<i>Fines and Forfeits</i>				
351 Judgments and Fines	0	0	0	0
354 Violations of Local Ordinances	0	0	0	0
Total Judgments and Fines Revenues	\$ -	\$ -	\$ -	\$ -



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)**

REVENUE DETAIL

120-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	2,641	2,000	2,000	2,000
361 Interest	162,074	61,582	61,582	100,000
362 Rents	0	0	0	0
363 Special Assessments/Impact Fees	380,000	0	0	0
364 Disposition of Fixed Assets	17,353	5,000	5,000	5,000
365 Sales of Surplus Materials	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 562,067	\$ 68,582	\$ 68,582	\$ 107,000
<i>Other Sources</i>				
381 Interfund Transfer	100,000	100,000	100,000	100,000
383 Capital Lease Proceeds	780,000	0	0	1,197,500
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(41,926)	(41,926)	(74,394)
Total Other Sources	\$ 880,000	\$ 58,074	\$ 58,074	\$ 1,223,106
<b>TOTALS</b>	<b>\$ 7,192,332</b>	<b>\$ 7,684,955</b>	<b>\$ 7,684,955</b>	<b>\$ 9,055,206</b>





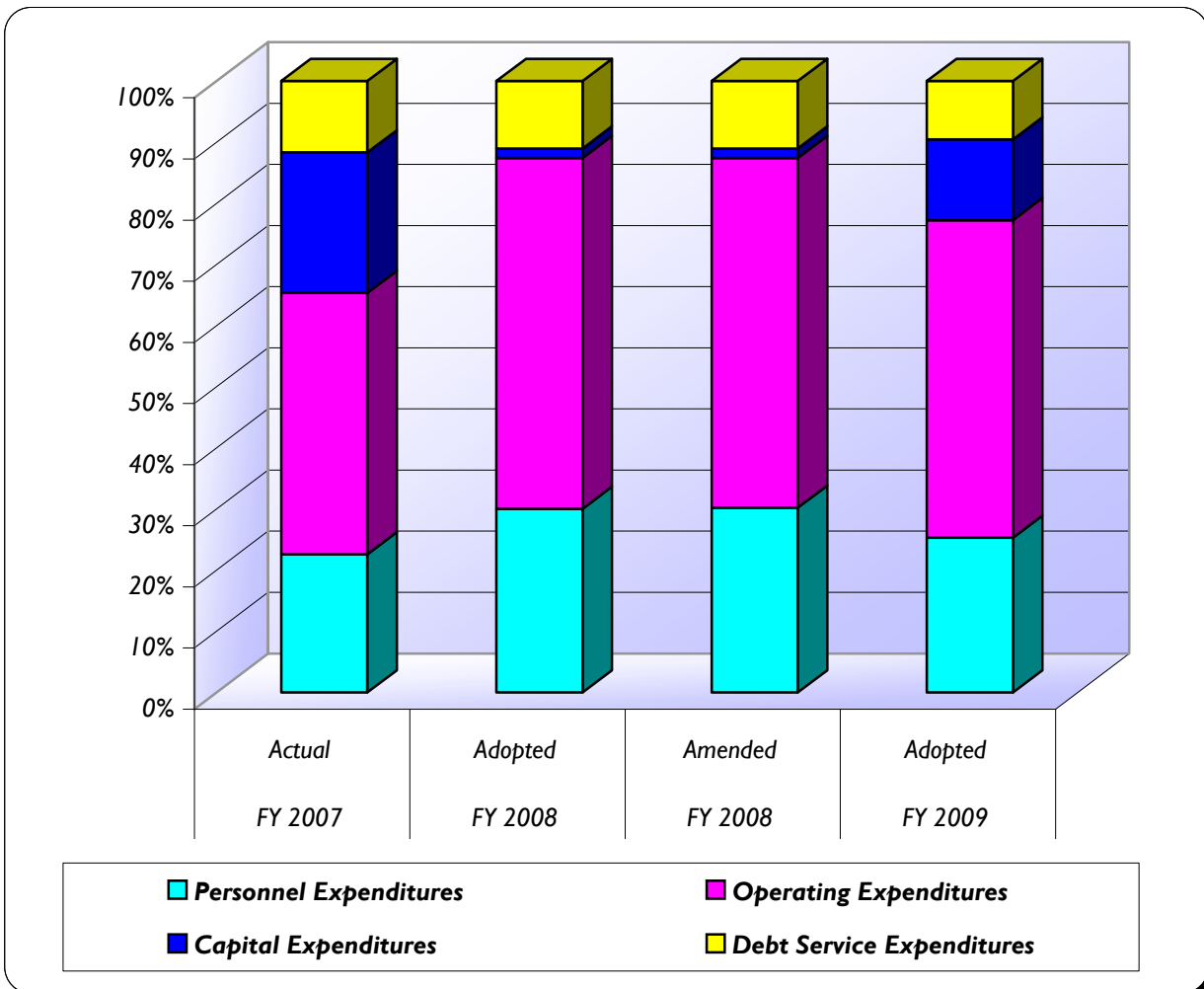
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)

#### BUDGET ANALYSIS

120-3032-534

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	1,624,542	2,307,477	2,321,477	2,291,580	-0.69%
<i>Operating Expenditures</i>	3,074,093	4,409,686	4,395,686	4,702,546	6.64%
<i>Capital Expenditures</i>	1,652,300	120,000	120,000	1,197,500	897.92%
<i>Debt Service Expenditures</i>	838,583	847,792	847,792	863,580	1.86%
<b>TOTALS</b>	<b>\$ 7,189,518</b>	<b>\$ 7,684,955</b>	<b>\$ 7,684,955</b>	<b>\$ 9,055,206</b>	<b>17.83%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)**

BUDGET DETAIL

120-3032-534

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	91,924	143,785	176,008	164,030
12 Regular Salaries & Wages	960,194	1,379,619	1,281,187	1,348,320
13 Other Salaries & Wages	0	(72,908)	0	0
14 Overtime	114,742	150,000	150,000	94,170
15 Special Pay	0	0	0	0
21 FICA	86,573	113,553	113,553	117,940
22 Retirement Contributions	115,363	163,155	163,155	172,700
23 Life & Health Insurance	145,640	194,418	194,418	242,050
24 Workers' Compensation	110,107	232,855	226,156	145,870
25 Unemployment Compensation	0	3,000	17,000	5,000
27 Educational Assistance	0	0	0	1,500
Total Personnel Expenditures	\$ 1,624,542	\$ 2,307,477	\$ 2,321,477	\$ 2,291,580
<i>Operating Expenditures</i>				
31 Professional Services	23,959	7,000	7,000	3,100
34 Other Contractual Services	1,327,388	2,029,260	1,910,060	1,460,000
40 Training & Travel, Per Diem	2,470	3,000	3,000	3,000
41 Communication Services	10,555	14,660	14,660	11,820
42 Postage & Mailing	528	2,000	2,000	200
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
45 Insurance	64,330	194,552	194,552	162,195
46 Repairs & Maintenance	654,970	774,292	799,292	1,056,206
47 Printing & Binding	861	5,727	15,727	14,000
48 Promotional Activities	0	0	0	1,000
49 Other Current Charges	319,266	482,770	482,970	1,156,900
51 Office Supplies	250	5,000	5,000	3,000
52 Minor Operating Expenditures	669,517	891,025	961,025	830,625
54 Books, Public, Subs, Member	0	400	400	500
Total Operating Expenditures	\$ 3,074,093	\$ 4,409,686	\$ 4,395,686	\$ 4,702,546



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)**

BUDGET DETAIL

120-3032-534

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	1,652,300	120,000	120,000	1,197,500
Total Capital Expenditures	\$ 1,652,300	\$ 120,000	\$ 120,000	\$ 1,197,500
<i>Debt Service</i>				
71 Debt - Principal	0	0	0	0
72 Debt - Interest	0	0	0	0
73 Other Debt - Lease Purchase Payments	838,583	847,792	847,792	863,580
Total Debt Services Expenditures	\$ 838,583	\$ 847,792	\$ 847,792	\$ 863,580
<b>TOTALS</b>	\$ 7,189,518	\$ 7,684,955	\$ 7,684,955	\$ 9,055,206



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (SOLID WASTE DISTRICT)**

Fund - 120

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 299,338
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	7,700,089
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(6,622,374)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 1,377,053</u>
FY 2007-08 Carried forward encumbrances	0
Less 20% Reserve in Operating Funds (Based on 20% of FY 2008 expenditures)	(1,536,991)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ (159,938)</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	74,394
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>\$ (85,544)</u>

A projected increase in fund balance of \$74,394 is reserved to meet future fund balance.





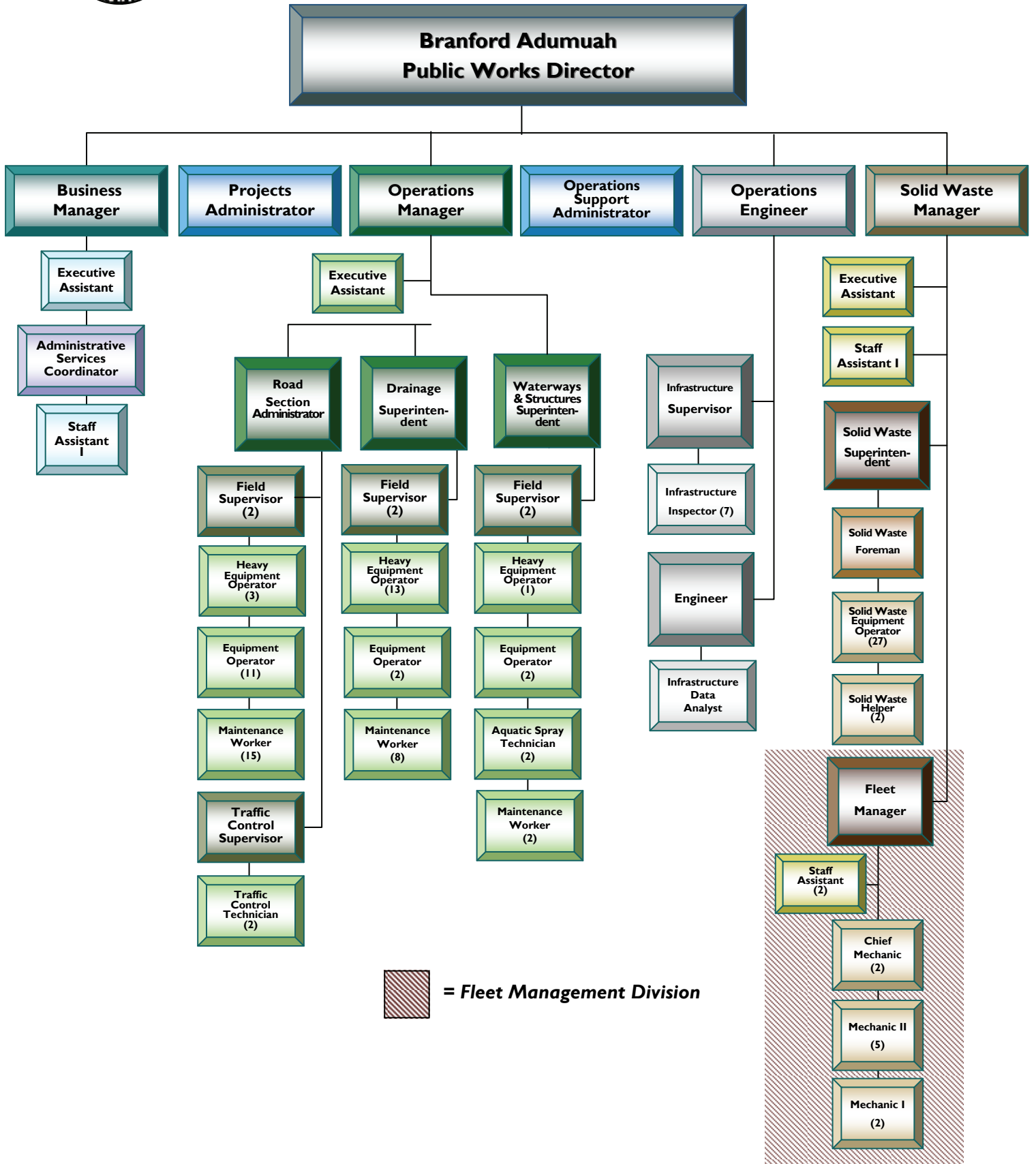
# FLEET MANAGEMENT DIVISION



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# PUBLIC WORKS





## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# PUBLIC WORKS (FLEET MANAGEMENT)

### **Purpose Statement:**

“To provide quality fleet services to support the City’s internal customers.”

### **Goals:**

- Provide cost effective fleet services.
- Effectively and efficiently maintain the City’s vehicles and equipment.
- Provide reliable and financially responsible fleet services.

### **Budget at a Glance**

FY 2007 Actual	\$ 2,278,518
FY 2008 Adopted	\$ 3,270,217
FY 2009 Adopted	\$ 3,050,908
% Change	-6.71%
Funding Source—Charges for services	
Staffing	12



**Cory—Fleet intern (left)  
Dominick Caravella—Mechanic**

The Fleet Management Department provides several services including: the repair and maintenance of the 592 vehicles and equipment that comprise the Fleet of the City of North Port; recommending, procuring and delivery of the City’s rolling stock; administering the Wright Express fuel card system and the inventory and compliance requirements of the emergency fuel storage tank system; and developing, implementing and administering the City’s Vehicle Replacement Policy and Vehicle Use Policy.

In FY 2009, Fleet Management will evolve from being funded by a rate structure based on operational hours to a rate based on historical cost associated with specific classes of vehicles and equipment. As such, Fleet will be more accountable for the specific costs associated with the repair and/or maintenance of each specific job, and it is anticipated that a larger portion of repairs will be performed by Fleet staff rather than utilizing a more costly outside repair agency.

The change in rate methodology fully funds the Fleet operation and will eliminate the need for a General Fund subsidy. A \$50,000 payment to reduce the existing debt to General Fund is also programmed into this budget proposal.

Two mechanic positions were eliminated in FY 2008 due to a decrease in workload. However, with the reduction in fleet size and decreased vehicle utilization, it is expected that current Fleet Management staffing levels can adequately service its customers.

### **KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Provide cost-effective fleet services.**

**Strategic Goal: To provide vehicle and equipment maintenance and repairs to all City vehicles and equipment in a cost effective manner.**

### **Outcomes:**

- **Ensure the successful implementation of the new funding method**—To transition from a rate structure based on operational hours to a rate based on historical costs associated with specific classes of vehicles and equipment.
- **Monitor new rate system**—To maintain a fiscally responsible fleet management service program.





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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## PUBLIC WORKS (FLEET MANAGEMENT)

**GOAL:** Effectively and efficiently maintain the City's vehicles and equipment.

**Strategic Goal:** To provide cost effective preventative maintenance to City vehicles and equipment in order to minimize downtime and to provide a reliable City fleet.

**Outcomes:**

- **Provide preventative maintenance for city vehicles and equipment**—To preserve a reliable City fleet.
- **Ensure cost-effective repair service**—To furnish cost-effective repair service to City vehicles and equipment in order to minimize downtime.

**GOAL:** Provide reliable and financially responsible fleet services.

**Strategic Goal:** To provide yearly reports on all city vehicles and equipment.

**Outcomes:**

- **Recommend replacement of vehicles and equipment**—To provide a list of recommended vehicle and equipment replacements at the end of their economic life.
- **Capital equipment replacement plan**—To furnish a recommended capital equipment replacement plan.
- **Annual preventative maintenance cost report**—To report all costs for each vehicle including all fluids; parts and warranty services inventory.



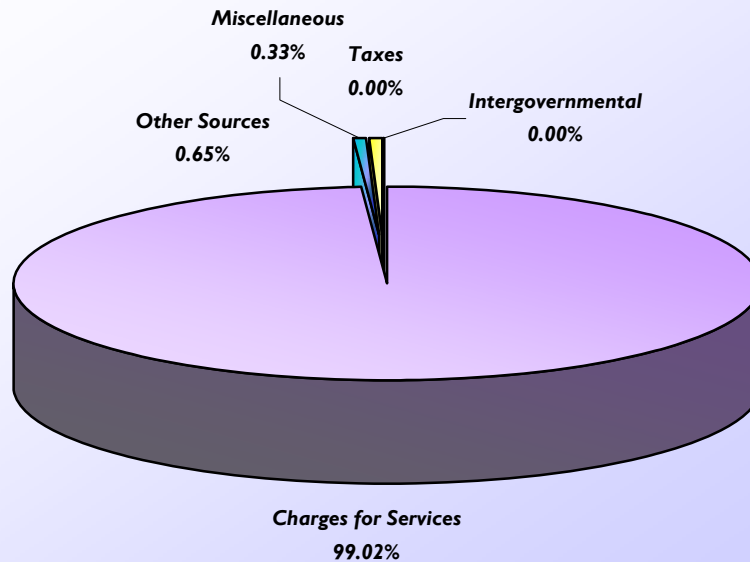
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)**

REVENUE ANALYSIS

520-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
Taxes	0	0	0	0	0.00%
Intergovernmental	280	0	0	0	0.00%
Charges for Services	1,868,665	3,280,217	3,280,217	3,040,908	-7.30%
Miscellaneous	(22,600)	(10,000)	(10,000)	(10,000)	0.00%
Other Sources	18,637	0	0	20,000	100.00%
<b>TOTALS</b>	<b>\$ 1,864,982</b>	<b>\$ 3,270,217</b>	<b>\$ 3,270,217</b>	<b>\$ 3,050,908</b>	<b>-6.71%</b>

**FY 2009 Adopted Fleet Management Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)**

REVENUE DETAIL

520-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Taxes</i>				
311 Ad Valorem	0	0	0	0
312 Sales, Use and Fuel Taxes	0	0	0	0
313 Franchise Fees	0	0	0	0
319 Other Taxes	0	0	0	0
Total Tax Revenue	\$ -	\$ -	\$ -	\$ -
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	280	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 280	\$ -	\$ -	\$ -
<i>Charges for Services</i>				
341 General Government	1,868,665	3,280,217	3,280,217	3,040,908
342 Public Safety	0	0	0	0
343 Physical Environment	0	0	0	0
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	0	0	0	0
Total Charges for Services Revenue	\$ 1,868,665	\$ 3,280,217	\$ 3,280,217	\$ 3,040,908
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	(23,671)	(10,000)	(10,000)	(10,000)
362 Rents	0	0	0	0
363 Special Assessments/Impact Fees	0	0	0	0
364 Disposition of Fixed Assets	1,071	0	0	0
365 Sales of Surplus Materials	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ (22,600)	\$ (10,000)	\$ (10,000)	\$ (10,000)



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)**

REVENUE DETAIL

520-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
387 Discounts Taken	18,637	0	0	20,000
389 Other - Appropriated Fund Balance	0	0	0	0
Total Other Sources	\$ 18,637	\$ -	\$ -	\$ 20,000
<b>TOTALS</b>	<b>\$ 1,864,982</b>	<b>\$ 3,270,217</b>	<b>\$ 3,270,217</b>	<b>\$ 3,050,908</b>



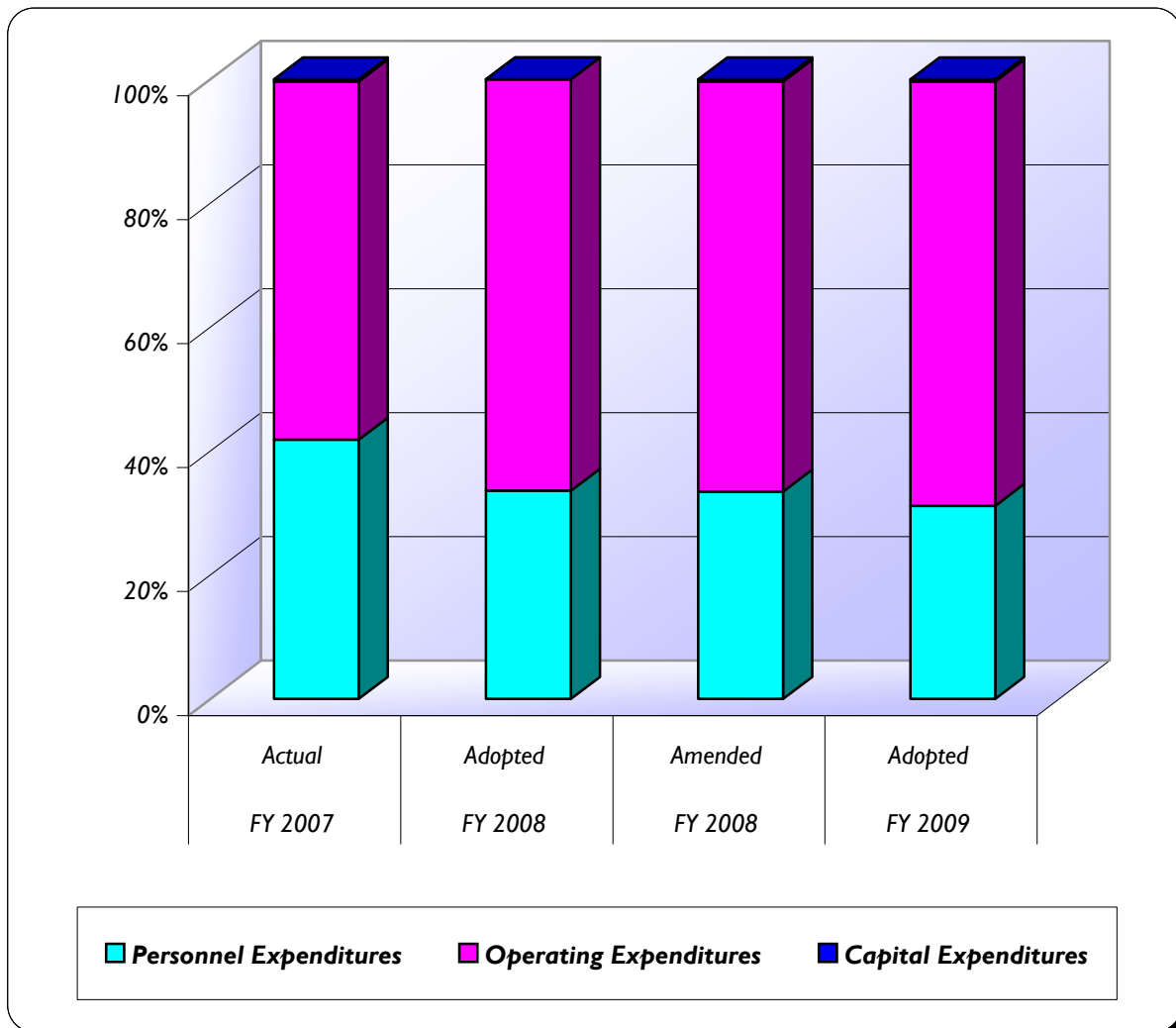
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)

#### BUDGET ANALYSIS

520-3035-519

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	953,562	1,099,017	1,099,017	951,504	-13.42%
<i>Operating Expenditures</i>	1,317,105	2,171,200	2,171,200	2,088,444	-3.81%
<i>Capital Expenditures</i>	7,851	0	12,700	10,960	100.00%
<b>TOTALS</b>	<b>\$ 2,278,518</b>	<b>\$ 3,270,217</b>	<b>\$ 3,282,917</b>	<b>\$ 3,050,908</b>	<b>-6.71%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)**

BUDGET DETAIL

520-3035-519

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	78,670	83,478	83,478	91,434
12 Regular Salaries & Wages	616,954	721,261	693,613	616,929
13 Other Salaries & Wages	0	(25,173)	0	(14,566)
14 Overtime	38,841	50,000	50,000	31,000
15 Special Pay	0	0	0	0
21 FICA	55,031	60,420	60,420	55,447
22 Retirement Contributions	72,345	86,187	86,187	74,583
23 Life & Health Insurance	73,991	84,780	84,780	78,260
24 Workers' Compensation	17,729	38,064	38,064	18,417
25 Unemployment Compensation	0	0	2,475	0
Total Personnel Expenditures	\$ 953,562	\$ 1,099,017	\$ 1,099,017	\$ 951,504
<i>Operating Expenditures</i>				
31 Professional Services	13,047	7,000	7,000	3,250
34 Other Contractual Services	4,576	10,000	10,000	10,000
40 Training & Travel, Per Diem	3,593	8,000	8,000	6,123
41 Communication Services	11,761	8,418	10,418	7,255
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	14,735	13,500	13,500	0
44 Rentals & Leases	4,861	5,750	6,750	5,784
45 Insurance	0	91,770	91,770	79,119
46 Repairs & Maintenance	1,228,119	1,410,950	1,394,623	1,366,371
47 Printing & Binding	158	173	173	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	5,301	544,844	545,439	545,294
51 Office Supplies	2,413	2,113	2,113	2,000
52 Minor Operating Expenditures	28,541	68,682	81,414	63,248
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 1,317,105	\$ 2,171,200	\$ 2,171,200	\$ 2,088,444



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)**

BUDGET DETAIL

520-3035-519

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	7,851	0	12,700	10,960
Total Capital Expenditures	\$ 7,851	\$ -	\$ 12,700	\$ 10,960
<b>TOTALS</b>	<b>\$ 2,278,518</b>	<b>\$ 3,270,217</b>	<b>\$ 3,282,917</b>	<b>\$ 3,050,908</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PUBLIC WORKS DEPARTMENT (FLEET MANAGEMENT DIVISION)**

Fund - 520

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ (1,274,725)
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	3,188,401
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(2,902,723)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ (989,047)</u>
FY 2007-08 Carried forward encumbrances	0
Less 5% Reserve in Operating Funds (Based on 5% of FY 2008 expenditures)	(163,511)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ (1,152,558)</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	0
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>\$ (1,152,558)</u>

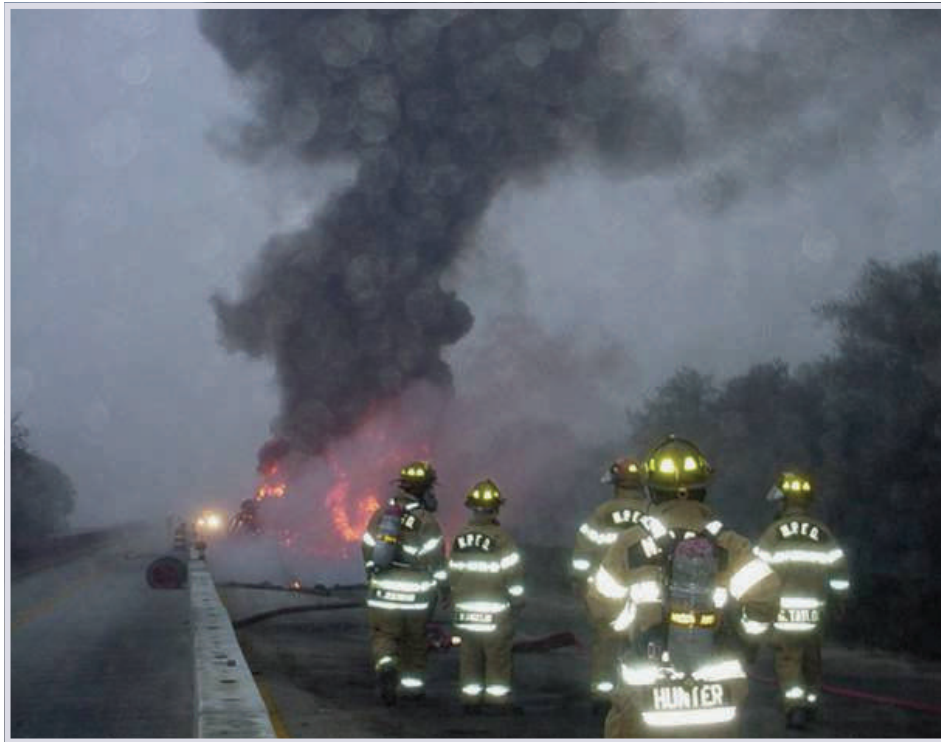
No projected increase or use of fund balance.







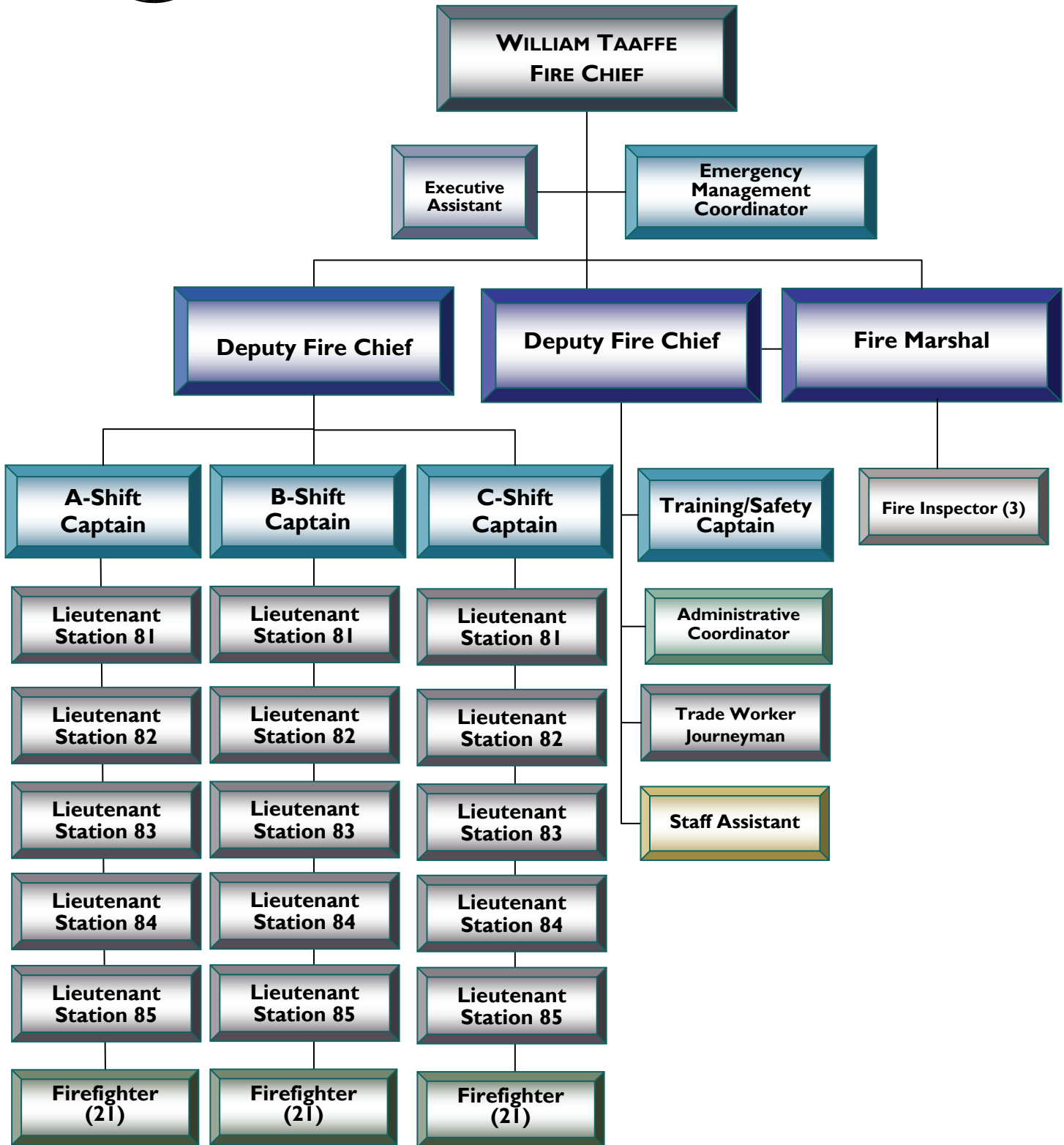
# FIRE RESCUE DISTRICT



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# FIRE RESCUE DISTRICT





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# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## **FIRE RESCUE** DEPARTMENTAL FUNCTIONS

### **Safety & Neighborhood Services**

**Fire Rescue**—Fire protection services and emergency management services.



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# FIRE RESCUE DISTRICT

### **Purpose Statement:**

“To improve the safety of life and community assets.”

### **Goals:**

Enhance sustainability by providing fire protection services for the community.

Provide community education to improve the quality of life.

Ensure public safety and health.

Provide risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

### **Budget at a Glance**

FY 2007 Actual	\$ 5,747,842
FY 2008 Adopted	\$ 6,709,275
FY 2009 Adopted	\$ 8,012,414
% Change	19.42%

Funding Source—District non-ad valorem assessments.

Staffing—Total employees for both EMS and the Fire District 94



**Sept. 11th Remembered-2008**

The Fire Rescue District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

The Fire Rescue District improves the safety of life and community assets. By providing timely responses to reported emergencies, this department ensures that lives are saved and loss is kept to a minimum. By maintaining the highest quality of preparedness through training and testing, the District focuses on the safety of the City as a whole, which aids in giving citizens a greater sense of security, in knowing that emergency services are close at hand when needed.

The Emergency Management Division FY 2009 Budget is incorporated into the Fire Rescue District budget.

Emergency Management provides risk reduction, preparation for, and recovery assistance from, major events affecting the community's quality of life. By planning ahead for disasters that may affect the city, the Emergency Management department enables the city to be well prepared for any disaster. With strategic planning and coordination, this department implements federally approved programs to facilitate the community's recovery from disasters.

For the third year in a row, the Fire Rescue District is not seeking an assessment rate increase. This proposed budget maintains the same level of service as the 2007-08 fiscal year. Of special note, is the use of District Fund Balance for Capital Replacement of a 1995 Fire truck and half the cost of replacing two rescue (ambulances). Additionally, the budget proposes using fund balance to pay off capital lease purchase debt. This early pay off will improve cash flow next year by eliminating debt payments. Finally, the Fire Rescue District is absorbing the cost of the Emergency Management Division budget from the General Fund. The Fire Rescue District will now provide this service to our community and other City departments as a part of our overall community outreach and safety mission; much as we do Fire Prevention and Public Education Services.

The Fire Rescue District emergency response volume increased slightly in 2007. Fire Rescue responded to 5,075 requests for assistance, a 2.82% increase from the previous year. Viewing responses over a longer period continues to show a significant overall increase even though this year marked a small jump in service demand. Since 2000, requests for assistance have risen by 70%, or an average of 10% per year.

In addition to emergency calls, the department responds to thousands of other non-emergency calls for assistance including smoke detector & battery installation as well as public education and training.



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## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# FIRE RESCUE DISTRICT

The FY 2009 Emergency Management General Fund Budget has been eliminated with all costs being incorporated into the Fire Rescue District Budget. The Fire Rescue District will now provide this service to the community and other City departments as a part of the overall community outreach and safety mission much like Fire Prevention and Public Education Services.

### KEY STRATEGIC GOALS & OBJECTIVES

**GOAL: Enhance sustainability by providing fire protection services for the community.**

**Strategic Goal: To provide emergency response for the protection of life, the environment and property.**

**Outcomes:**

- **Respond to all emergencies promptly and effectively**—By maintaining the highest level of preparedness through training and testing.
- **Ensure construction meets City codes**—Review site plans for fire and life safety issues and provide for inspections of all existing and new commercial and residential construction in the City.

**GOAL: Provide community education to improve the quality of life.**

**Strategic Goal: To provide management, administrative, public information and educational services to the general public in order to ensure the efficient daily operations of the Fire and Rescue District.**

**Outcomes:**

- **Continue life safety education programs**—Includes the Smoke Detector, Public Education and Life Safety Inspection programs to reinforce a partnership with the community in order to achieve the District's goals.

**GOAL: Ensure public safety and health.**

**Strategic Goal: To prevent fires, the release of hazardous materials, loss of life or injury, property loss and hazardous conditions and to limit the consequences when these occur in the City.**

**Outcomes:**

- **Enforce all applicable codes**—Ensure public safety and health by conducting effective and comprehensive inspections.
- **Investigate all fires and hazardous materials cases**—Continue to provide timely investigations of all cases.

**GOAL: Provide risk reduction, preparation for and recover assistance from major events affecting the community's quality of life.**

**Strategic Goal: To enhance public, protective actions and promote domestic preparedness through a comprehensive emergency management program.**

**Outcomes:**

- **Standardized training for City staff**—Includes Incident Command System (ICS); Continuity of Operations Plan (COOP); National Incident Management System (NIMS)
- **Educate the public in emergency preparedness**—Includes Community Emergency Response Team (CERT) training.
- **Update the City's Emergency Plan and all Emergency Operations Manuals**—Continue to update all Emergency manuals with up-to-date information.



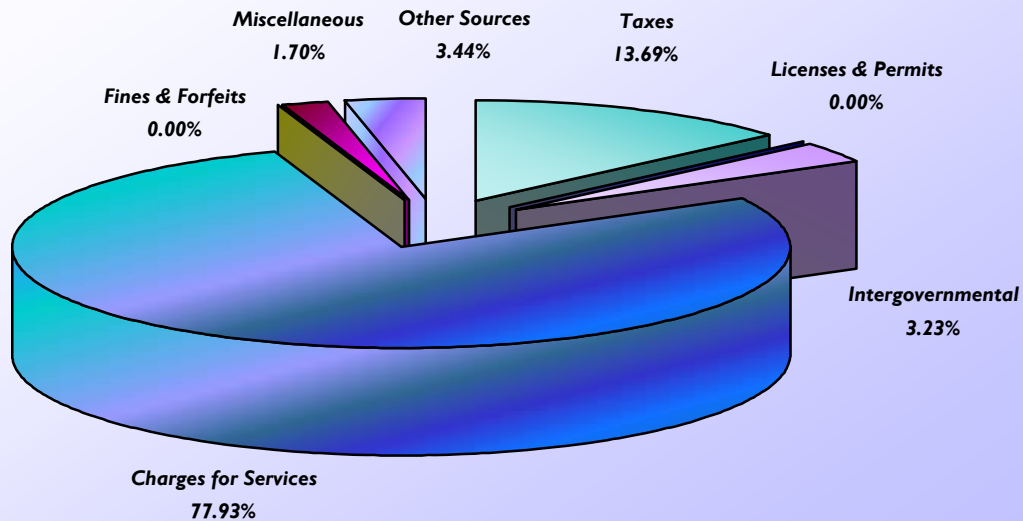
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### FIRE RESCUE DISTRICT

#### REVENUE ANALYSIS

110-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
Taxes	0	0	0	0	0.00%
Licenses & Permits	26,258	20,000	20,000	15,000	-25.00%
Intergovernmental	33,043	40,000	40,000	40,000	0.00%
Charges for Services	5,889,724	6,263,728	6,263,728	6,412,870	2.38%
Fines & Forfeits	0	0	0	0	0.00%
Miscellaneous	254,116	171,700	177,225	166,429	-3.07%
Other Sources	625,000	213,847	213,847	1,378,115	544.44%
<b>TOTALS</b>	<b>\$ 6,828,140</b>	<b>\$ 6,709,275</b>	<b>\$ 6,714,800</b>	<b>\$ 8,012,414</b>	<b>19.42%</b>

**FY 2009 Adopted Fire Rescue District Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE DISTRICT**

REVENUE DETAIL

110-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Taxes</i>				
311 Ad Valorem	0	0	0	0
312 Sales, Use and Fuel Taxes	0	0	0	0
313 Franchise Fees	0	0	0	0
319 Other Taxes	0	0	0	0
Total Tax Revenue	\$ -	\$ -	\$ -	\$ -
<i>Licenses and Permits</i>				
329 Other Licenses, Fees and Permits	26,258	20,000	20,000	15,000
Total Licenses & Permits Revenues	\$ 26,258	\$ 20,000	\$ 20,000	\$ 15,000
<i>Intergovernmental</i>				
331 Federal Grants	45	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	32,997	40,000	40,000	40,000
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 33,043	\$ 40,000	\$ 40,000	\$ 40,000
<i>Charges for Services</i>				
341 General Government	0	0	0	0
342 Public Safety	5,855,523	6,236,928	6,236,928	6,391,870
343 Physical Environment	0	0	0	0
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	34,201	26,800	26,800	21,000
Total Charges for Services Revenue	\$ 5,889,724	\$ 6,263,728	\$ 6,263,728	\$ 6,412,870
<i>Fines and Forfeits</i>				
351 Judgments and Fines	0	0	0	0
354 Violations of Local Ordinances	0	0	0	0
Total Judgments and Fines Revenues	\$ -	\$ -	\$ -	\$ -





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE DISTRICT**

REVENUE DETAIL

110-0000

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	3,343	1,600	2,125	1,600
361 Interest	248,803	170,000	170,000	159,729
362 Rents	0	0	0	0
363 Special Assessments/Impact Fees	0	0	0	0
364 Disposition of Fixed Assets	1,900	0	0	0
365 Sales of Surplus Materials	0	0	0	0
366 Contributions and Donations	70	100	5,100	5,100
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 254,116	\$ 171,700	\$ 177,225	\$ 166,429
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	625,000	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	213,847	213,847	1,378,115
Total Other Sources	\$ 625,000	\$ 213,847	\$ 213,847	\$ 1,378,115
<b>TOTALS</b>	<b>\$ 6,828,140</b>	<b>\$ 6,709,275</b>	<b>\$ 6,714,800</b>	<b>\$ 8,012,414</b>



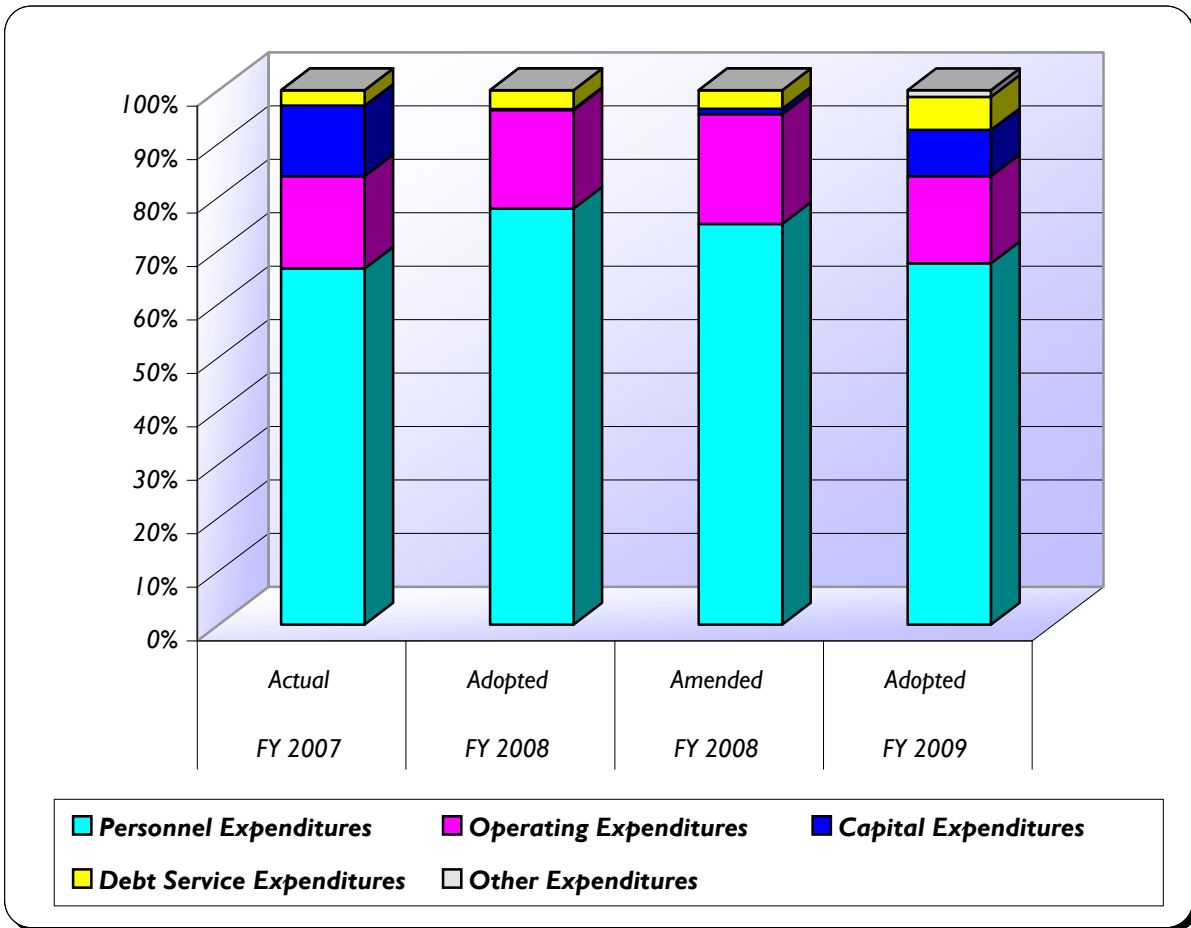
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### FIRE RESCUE DISTRICT

#### BUDGET ANALYSIS

110-2222-522

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	3,829,162	5,221,854	5,084,829	5,415,894	3.72%
<i>Operating Expenditures</i>	992,492	1,238,071	1,391,408	1,304,557	5.37%
<i>Capital Expenditures</i>	759,419	12,775	70,022	695,000	5340.31%
<i>Debt Service Expenditures</i>	166,768	236,575	236,575	496,963	110.07%
<i>Other Expenditures</i>	0	0	0	100,000	100.00%
<b>TOTALS</b>	<b>\$ 5,747,842</b>	<b>\$ 6,709,275</b>	<b>\$ 6,782,834</b>	<b>\$ 8,012,414</b>	<b>19.42%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE DISTRICT**

BUDGET DETAIL

110-2222-522

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	253,106	303,041	291,208	407,094
12 Regular Salaries & Wages	2,064,728	2,741,632	2,698,736	3,041,666
13 Other Salaries & Wages	0	246,110	0	206,745
14 Overtime	362,811	489,756	715,595	309,623
15 Special Pay	48,599	59,400	57,175	60,150
21 FICA	209,893	233,274	233,274	263,228
22 Retirement Contributions	471,837	521,432	521,432	591,896
23 Life & Health Insurance	295,482	445,600	415,650	405,439
24 Workers' Compensation	118,297	174,109	144,159	118,053
25 Unemployment Compensation	99	0	100	0
27 Educational Assistance	4,310	7,500	7,500	12,000
Total Personnel Expenditures	\$ 3,829,162	\$ 5,221,854	\$ 5,084,829	\$ 5,415,894
<i>Operating Expenditures</i>				
31 Professional Services	35,285	75,500	135,500	45,000
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	15,149	34,500	34,500	28,937
41 Communication Services	24,628	24,543	24,543	32,625
42 Postage & Mailing	519	750	750	750
43 Water, Sewer & Electricity	32,495	34,600	34,600	37,240
44 Rentals & Leases	11,765	7,860	8,260	11,860
45 Insurance	81,014	57,586	57,586	44,400
46 Repairs & Maintenance	102,844	142,100	167,100	188,601
47 Printing & Binding	982	1,000	4,500	4,500
48 Promotional Activities	0	0	0	0
49 Other Current Charges	486,009	694,933	702,933	693,543
51 Office Supplies	6,332	6,000	8,500	9,000
52 Minor Operating Expenditures	191,631	147,326	201,263	204,991
54 Books, Public, Subs, Member	3,841	3,373	3,373	3,110
55 Contingency	0	8,000	8,000	0
Total Operating Expenditures	\$ 992,492	\$ 1,238,071	\$ 1,391,408	\$ 1,304,557



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE DISTRICT**

BUDGET DETAIL

110-2222-522

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	20,000
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	759,419	12,775	70,022	675,000
Total Capital Expenditures	\$ 759,419	\$ 12,775	\$ 70,022	\$ 695,000
<i>Debt Service</i>				
71 Debt Service - Principal	0	0	0	0
72 Debt Service - Interest	0	0	0	0
73 Other Debt - Lease-Purchase Payments	166,768	236,575	236,575	496,963
Total Debt Service Expenditures	\$ 166,768	\$ 236,575	\$ 236,575	\$ 496,963
<i>Other Expenditures</i>				
01 Transfer Out - Maintenance Facility Fund	0	0	0	100,000
20 Transfer Out - Other	0	0	0	0
Total Other Expenditures	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTALS</b>	<b>\$ 5,747,842</b>	<b>\$ 6,709,275</b>	<b>\$ 6,782,834</b>	<b>\$ 8,012,414</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE RESCUE DISTRICT**

Fund - 110

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 3,690,027
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	6,549,916
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(5,690,835)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 4,549,108</u>
FY 2007-08 Carried forward encumbrances	(21,984)
FY 2007-08 Carried forward projects	(23,558)
Less 20% Reserve in Operating Funds (Based on 20% of FY 2008 expenditures)	(1,341,855)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ 3,161,711</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	\$ (1,378,115)
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>1,783,596</u>

The projected use of fund balance for FY 2009 includes the purchase of replacement vehicles and the payoff of a lease purchase agreement of \$1,278,115 and a transfer to the Maintenance Facility Construction fund of \$100,000.



# OTHER FUNDS



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## **OTHER FUNDS** DEPARTMENTAL FUNCTIONS

### **Development Services**

**Building-Inspections & Permits**—Monitors construction within the City including plans review, inspections and permit issuances.

### **Various Services**

**Inspector Education**—Provides continuing education opportunities for building inspectors and plans examiners.

**Law Enforcement Trust**—Provides for special community events related to law enforcement.

**Police Education**—Provides funds for training of law enforcement officers.

**Tree Fund**—Provides for the purchase of trees and maintenance of trees throughout the City.

**Escheated Lots Funds**—Provides for the funding of various projects as Commission directs.

**Law Enforcement Impact Fees**—Growth-related projects for law enforcement public safety.

**Fire Impact Fees**—Growth-related projects for fire rescue public safety.

**Parks & Recreation Impact Fees**—Growth-related projects for parks and recreation.

**Transportation Impact Fees**—Growth-related projects for transportation.

**Solid Waste Impact Fees**—Growth-related projects for Solid Waste.

**General Government Impact Fees**—Growth-related projects for general government.

### **Internal Services**

**Employee Benefits Fund**—Provides employee benefits including health, dental, vision, life and disability and flex plan spending program.

### **Capital Funds**

**Infrastructure Surtax II**—Provides for specific capital projects as laid out in a 10-year plan.

**Maintenance Facility Construction**—Provides for the construction of a joint use maintenance facility.







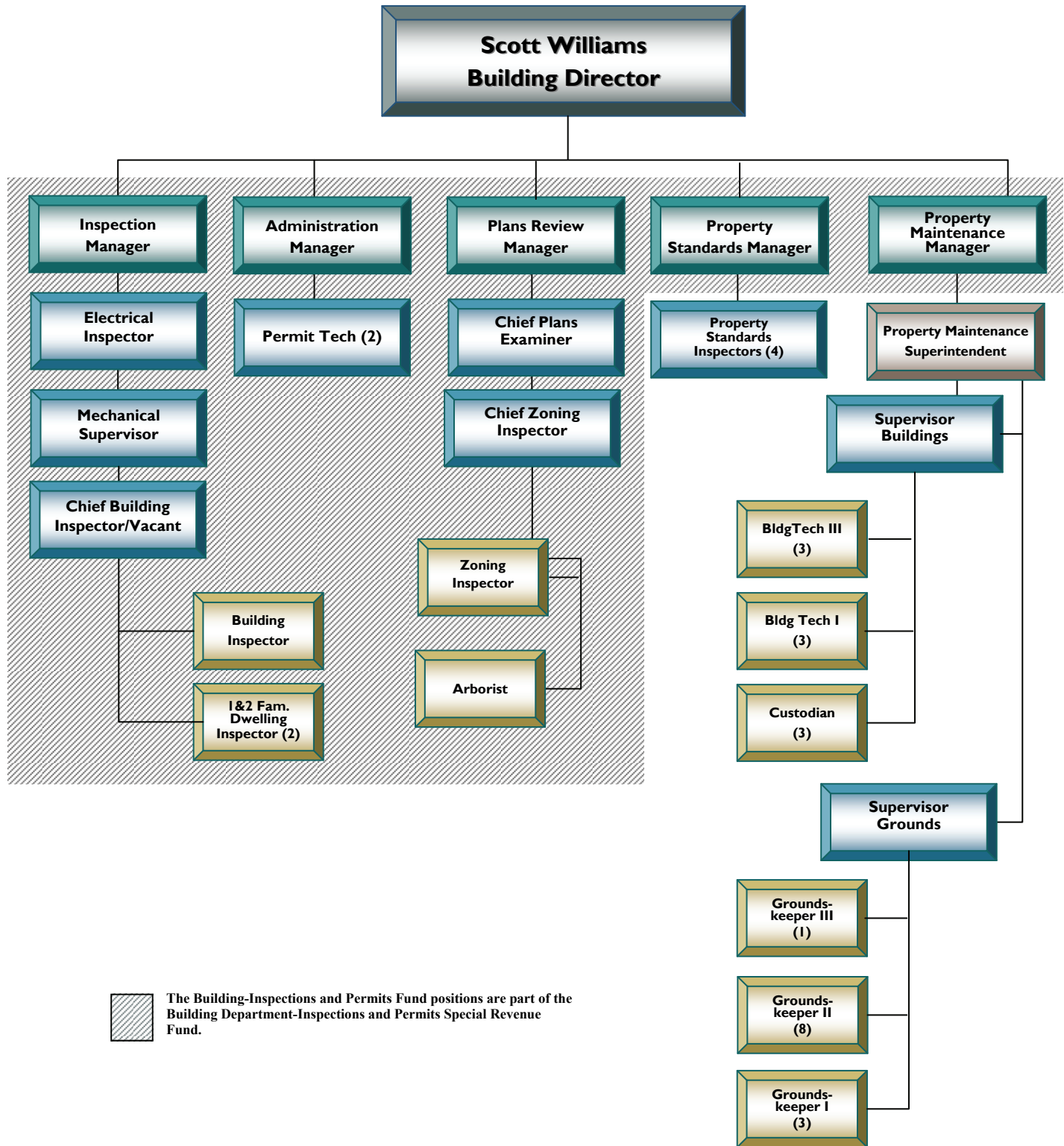
# **BUILDING DEPARTMENT- INSPECTIONS AND PERMITS FUND**



*‘Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.’*



# BUILDING DEPARTMENT— INSPECTIONS AND PERMITS FUND



The Building-Inspections and Permits Fund positions are part of the Building Department-Inspections and Permits Special Revenue Fund.



## CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

# BUILDING (INSPECTIONS & PERMITS)

**Purpose Statement:**

“To assure and maintain a safely built structural environment.”

**Goals:**

Monitor construction to ensure community values are sustained.

Provide quality inspection services to improve community sustainability and quality of life.

Provide oversight for a safe and aesthetically pleasing built environment.

**Budget at a Glance**

FY 2007 Actual	\$ 2,887,533
FY 2008 Adopted	\$ 3,340,040
FY 2009 Adopted	\$ 2,105,105
% Change	-36.97%

Funding Source—Permit Fees

Staffing 18



**Pan American Boulevard  
Professional Center**

The Building Department of the General Fund includes zoning inspections, zoning plans review and property standards. Primarily, the goal of the Building Department is to assist in maintaining the established community standard. The department accomplishes this by assuring compliance with local ordinances through Code Enforcement. Also, the department provides zoning information including land use designations and the regulation of various environmental concerns. Finally, the Building Department provides plans review for all new development and improvements to properties and collects the business occupational licensing fee.

Over the past year, the Building Department has reduced staffing levels by nearly 57%. This reduction has required smarter utilization of personnel and operating expenditures. The department has successfully maintained the adopted level of service through the utilization of staff in multiple job classifications. In FY 2009, the department budget reflects a split of inspectors and other personnel between the General Fund and the Building Special Revenue Fund both in expenditures and job responsibilities. Continuing education remains an important part of the department. Through the Inspector Education Fund (Fund 102), the required education is maintained for inspectors. The Building Special Revenue Fund reflects a reduction of over \$1,200,000 in conjunction with a \$47,000 decrease in the General Fund Building Department.

The Building Department assures and maintains a safely built structural environment by ensuring Goal #9 of the City’s Comprehensive Plan is fulfilled:

*“To encourage that all present and future residents of the City of North Port have access to housing that is safe, decent, standard and affordable.”*

This department, through enforcement of adopted codes and continuous inspections, ensures that all present and future residential and commercial buildings are safe, decent and standard. In maintaining a standard for all building within the City, it also helps to ensure that every level of economic construction is of the highest quality possible. Because the Building Department enforces both state codes and those adopted by Commission, it aids in accomplishing the Mission of the City to provide “health, safety and welfare services to our residents”.

**KEY STRATEGIC GOALS & OBJECTIVES**

**GOAL: Monitor construction to ensure community values are sustained.**

**Strategic Goal: To assure that houses and commercial buildings for residents meet code requirements.**



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## BUILDING (INSPECTIONS & PERMITS)

**Outcomes:**

- **Review and approve construction plans**—Review all residential and commercial construction plans for compliance with all building code requirements and conduct field inspections for all permitted construction projects to verify that the projects meet all technical code requirements.

**GOAL: Provide quality inspection services to improve community sustainability and quality of life.**

**Strategic Goal: To provide or obtain necessary staff training to ensure quality inspection services.**

**Outcomes:**

- **Inspector Education**—To continue to the education of all inspectors to remain in compliance with State laws.

**GOAL: Provide oversight for a safe and aesthetically pleasing built environment.**

**Strategic Goal: To regulate building construction through plans review, inspection and education in a timely, knowledgeable, and professional manner in order to protect the community's health, safety and welfare.**

**Outcomes:**

- **On-going training program**—Continue to provide training programs, on-site and off-site, for inspectors, permit technicians and plans review staff regarding current codes and regulations.
- **Continue to find greater efficiencies and provide accessibility to information**—Research methods to improve a more efficient process of issuing permits and inspection services as the department continues to move forward to allow more online services.

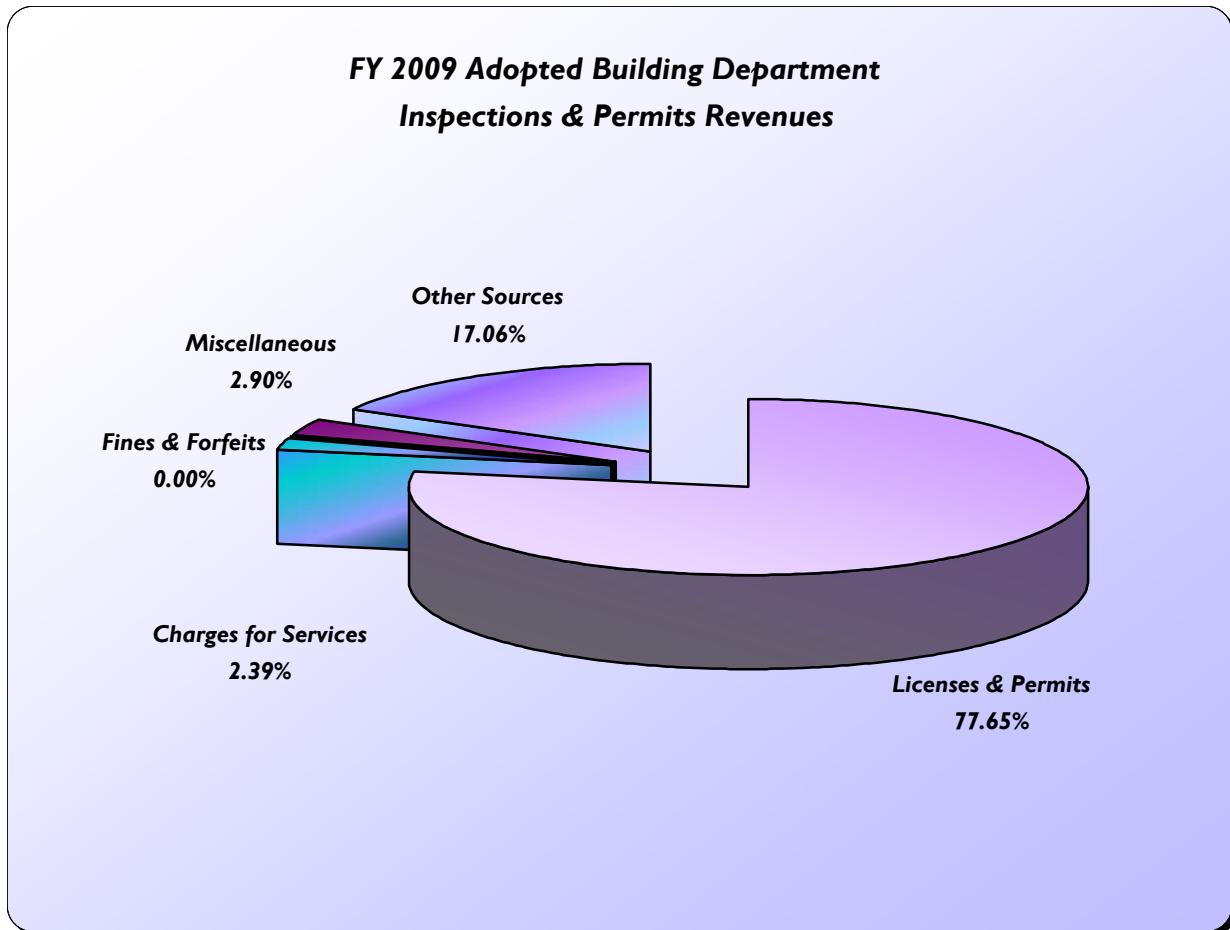


City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)**

REVENUE ANALYSIS

450-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
Licenses & Permits	1,758,946	3,339,540	3,342,477	1,634,600	-51.05%
Charges for Services	235	500	510	50,350	9970.00%
Fines & Forfeits	0	0	0	0	0.00%
Miscellaneous	14,494	0	0	61,000	100.00%
Other Sources	1,411,398	0	0	359,155	100.00%
<b>TOTALS</b>	<b>\$ 3,185,073</b>	<b>\$ 3,340,040</b>	<b>\$ 3,342,987</b>	<b>\$ 2,105,105</b>	<b>-36.97%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)**

REVENUE DETAIL

450-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Licenses and Permits</i>				
322 Building Permits	1,305,541	3,111,540	3,114,477	1,436,600
323 Franchise Fees	1,425	1,000	1,000	2,000
328 Certificate of Competency	65,500	75,000	75,000	75,000
329 Other Licenses, Fees and Permits	386,480	152,000	152,000	121,000
Total Licenses & Permits Revenues	\$ 1,758,946	\$ 3,339,540	\$ 3,342,477	\$ 1,634,600
<i>Charges for Services</i>				
341 General Government	0	0	0	32,250
342 Public Safety	0	0	0	0
343 Physical Environment	0	0	0	0
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	235	500	510	18,100
Total Charges for Services Revenue	\$ 235	\$ 500	\$ 510	\$ 50,350
<i>Fines and Forfeits</i>				
351 Judgments and Fines	0	0	0	0
354 Violations of Local Ordinances	0	0	0	0
Total Judgments and Fines Revenues	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	32,715	0	0	61,000
361 Interest	(34,020)	0	0	0
362 Rents	0	0	0	0
363 Special Assessments/Impact Fees	0	0	0	0
364 Disposition of Fixed Assets	15,312	0	0	0
365 Sales of Surplus Materials	487	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 14,494	\$ -	\$ -	\$ 61,000



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)**

REVENUE DETAIL

450-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Other Sources</i>				
381 Interfund Transfer	1,411,398	0	0	359,155
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	0	0	0
Total Other Sources	\$ 1,411,398	\$ -	\$ -	\$ 359,155
<b>TOTALS</b>	<b>\$ 3,185,073</b>	<b>\$ 3,340,040</b>	<b>\$ 3,342,987</b>	<b>\$ 2,105,105</b>



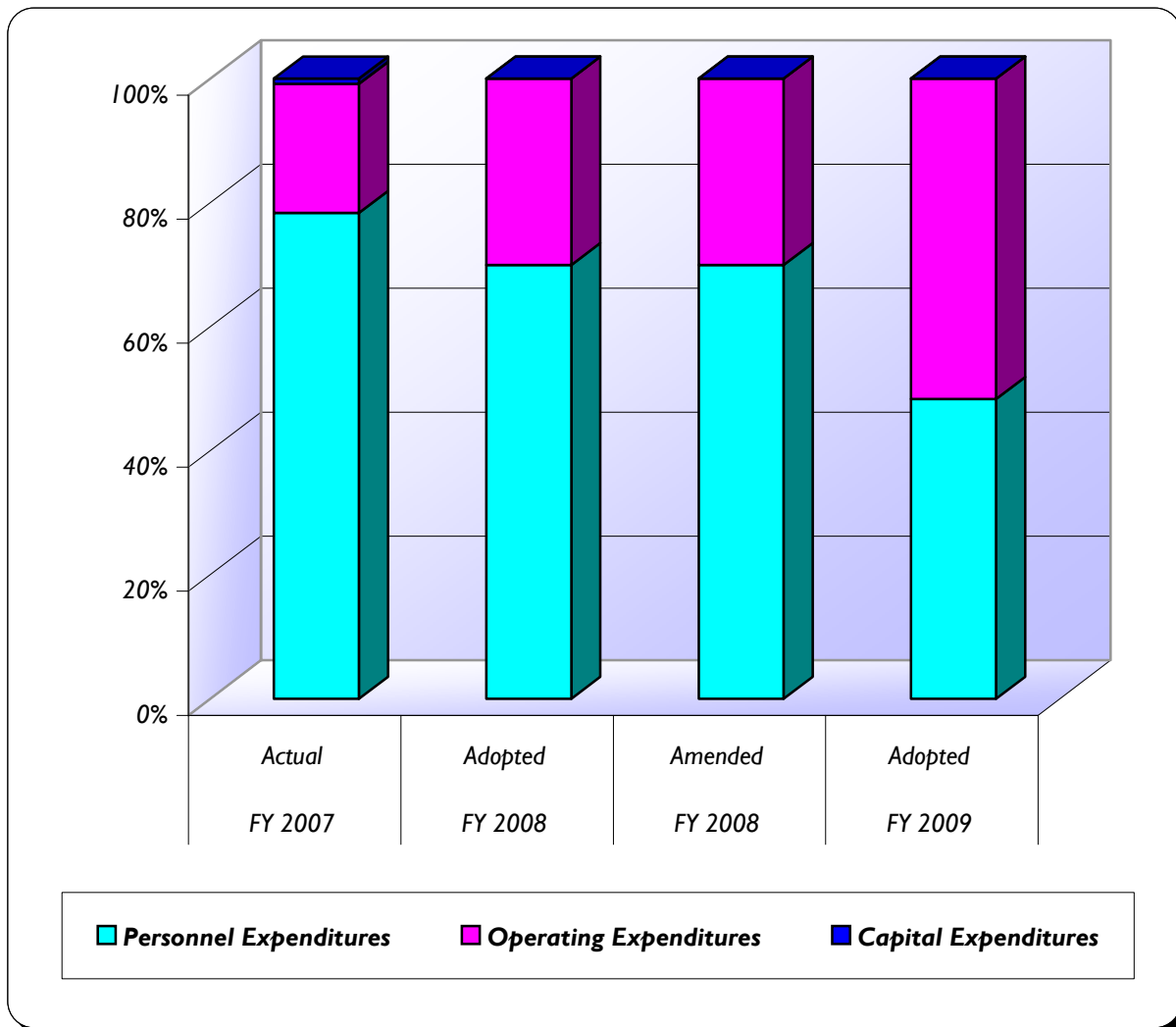
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)

#### BUDGET ANALYSIS

450-2700-524

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	2,262,874	2,335,961	2,335,961	1,017,898	-56.42%
<i>Operating Expenditures</i>	600,438	1,004,079	1,004,079	1,087,207	8.28%
<i>Capital Expenditures</i>	24,221	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 2,887,533</b>	<b>\$ 3,340,040</b>	<b>\$ 3,340,040</b>	<b>\$ 2,105,105</b>	<b>-36.97%</b>







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)**

BUDGET DETAIL

450-2700-524

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	274,062	279,144	279,144	245,018
12 Regular Salaries & Wages	1,396,768	2,152,637	2,152,637	576,261
13 Other Salaries & Wages	0	(931,936)	(931,936)	(58,902)
14 Overtime	18,559	5,000	5,000	0
15 Special Pay	0	0	0	0
21 FICA	124,859	182,320	182,320	62,204
22 Retirement Contributions	177,921	263,427	263,427	90,806
23 Life & Health Insurance	190,744	257,933	257,933	82,625
24 Workers' Compensation	79,962	127,436	127,436	19,886
25 Unemployment Compensation	0	0	0	0
Total Personnel Expenditures	\$ 2,262,874	\$ 2,335,961	\$ 2,335,961	\$ 1,017,898
<i>Operating Expenditures</i>				
31 Professional Services	505	320	320	0
34 Other Contractual Services	77,787	0	0	0
40 Training & Travel, Per Diem	660	0	0	0
41 Communication Services	19,086	19,842	19,842	12,486
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	4,182	4,558	4,558	4,174
45 Insurance	0	0	0	64,877
46 Repairs & Maintenance	30,767	31,035	31,035	23,118
47 Printing & Binding	3,124	15,000	15,000	10,000
48 Promotional Activities	742	800	800	1,000
49 Other Current Charges	400,000	822,236	822,236	941,670
51 Office Supplies	10,899	16,000	16,000	12,000
52 Minor Operating Expenditures	49,707	55,888	55,888	16,882
54 Books, Public, Subs, Member	2,980	38,400	38,400	1,000
Total Operating Expenditures	\$ 600,438	\$ 1,004,079	\$ 1,004,079	\$ 1,087,207



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)**

BUDGET DETAIL

450-2700-524

<u>Account Description</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	24,221	0	0	0
Total Capital Expenditures	\$ 24,221	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 2,887,533</b>	<b>\$ 3,340,040</b>	<b>\$ 3,340,040</b>	<b>\$ 2,105,105</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**BUILDING DEPARTMENT (INSPECTIONS & PERMITS FUND)**

Fund - 450

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 297,540
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	1,352,645
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(2,241,663)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ (591,477)</u>
FY 2007-08 Carried forward encumbrances	0
Less 20% Reserve in Operating Funds (Based on 20% of FY 2008 expenditures)	(668,008)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ (1,259,485)</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	0
Operating subsidy transfer in from the General Fund	359,155
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>\$ (900,330)</u>

A projected operating subsidy of \$359,155 is scheduled to transfer in from the General Fund to meet operational expenditures.





# INSPECTOR EDUCATION FUND



*‘Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.’*

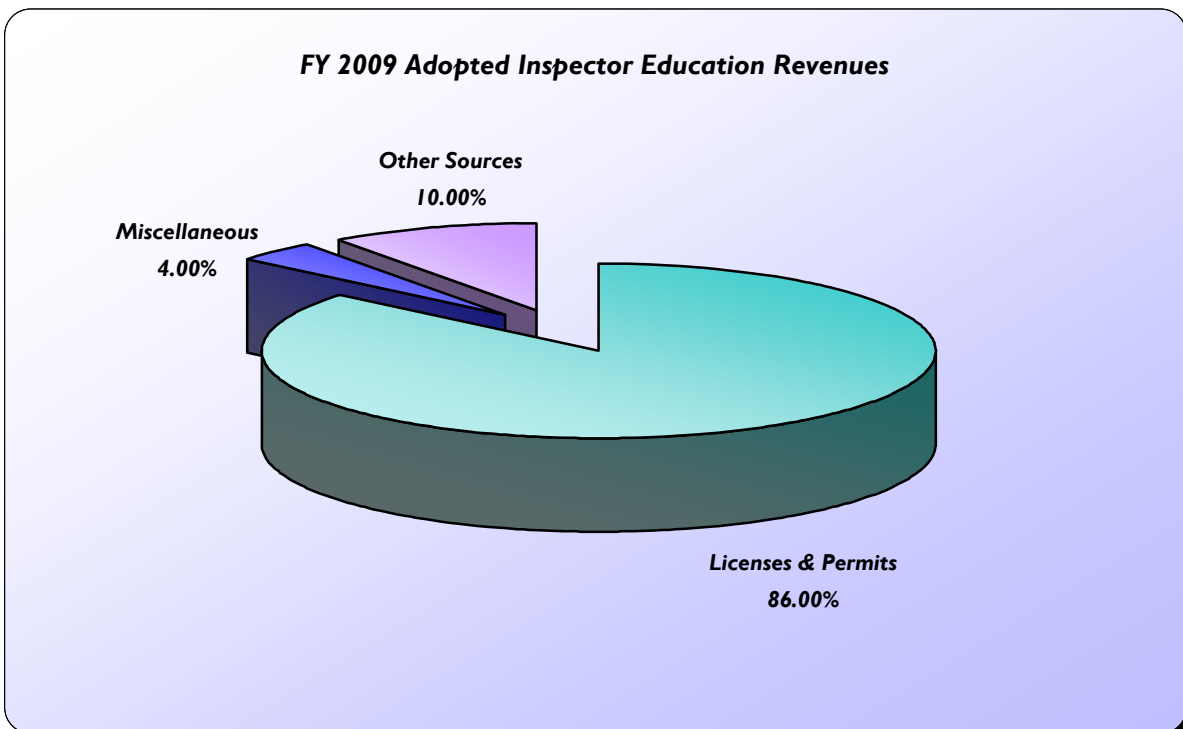


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**INSPECTOR EDUCATION FUND**  
**REVENUE ANALYSIS**

Since Hurricane Andrew struck Southeast Florida, Florida legislation changed to require all building officials, plans examiners and inspectors to be certified and to carry fourteen (14) hours of continuing education credits every renewal cycle. Revenues generated for this fund are from a 2.0% surcharge added to each building permit to pay for continuing education and certification of Building department staff.

Revenue projections for FY 2009, in the Inspector Education Fund, total \$22,500. Of the total projected revenue, \$2,500 is reserved for future use with the remaining \$20,000 budgeted towards continuing education requirements.

102-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
<i>Licenses &amp; Permits</i>	19,797	62,230	62,279	21,500	-65.45%
<i>Miscellaneous</i>	9,590	7,000	7,000	1,000	-85.71%
<i>Other Sources</i>	0	(22,230)	(22,230)	(2,500)	-88.75%
<b>TOTALS</b>	<b>\$ 29,387</b>	<b>\$ 47,000</b>	<b>\$ 47,049</b>	<b>\$ 20,000</b>	<b>-57.45%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**INSPECTOR EDUCATION FUND**

REVENUE DETAIL

102-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Licenses and Permits</i>				
322 Education Surcharge	19,797	62,230	62,279	21,500
329 Other Licenses, Fees and Permits	0	0	0	0
Total Licenses & Permits Revenues	\$ 19,797	\$ 62,230	\$ 62,279	\$ 21,500
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	9,590	7,000	7,000	1,000
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 9,590	\$ 7,000	\$ 7,000	\$ 1,000
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(22,230)	(22,230)	(2,500)
Total Other Sources	\$ -	\$ (22,230)	\$ (22,230)	\$ (2,500)
<b>TOTALS</b>	<b>\$ 29,387</b>	<b>\$ 47,000</b>	<b>\$ 47,049</b>	<b>\$ 20,000</b>



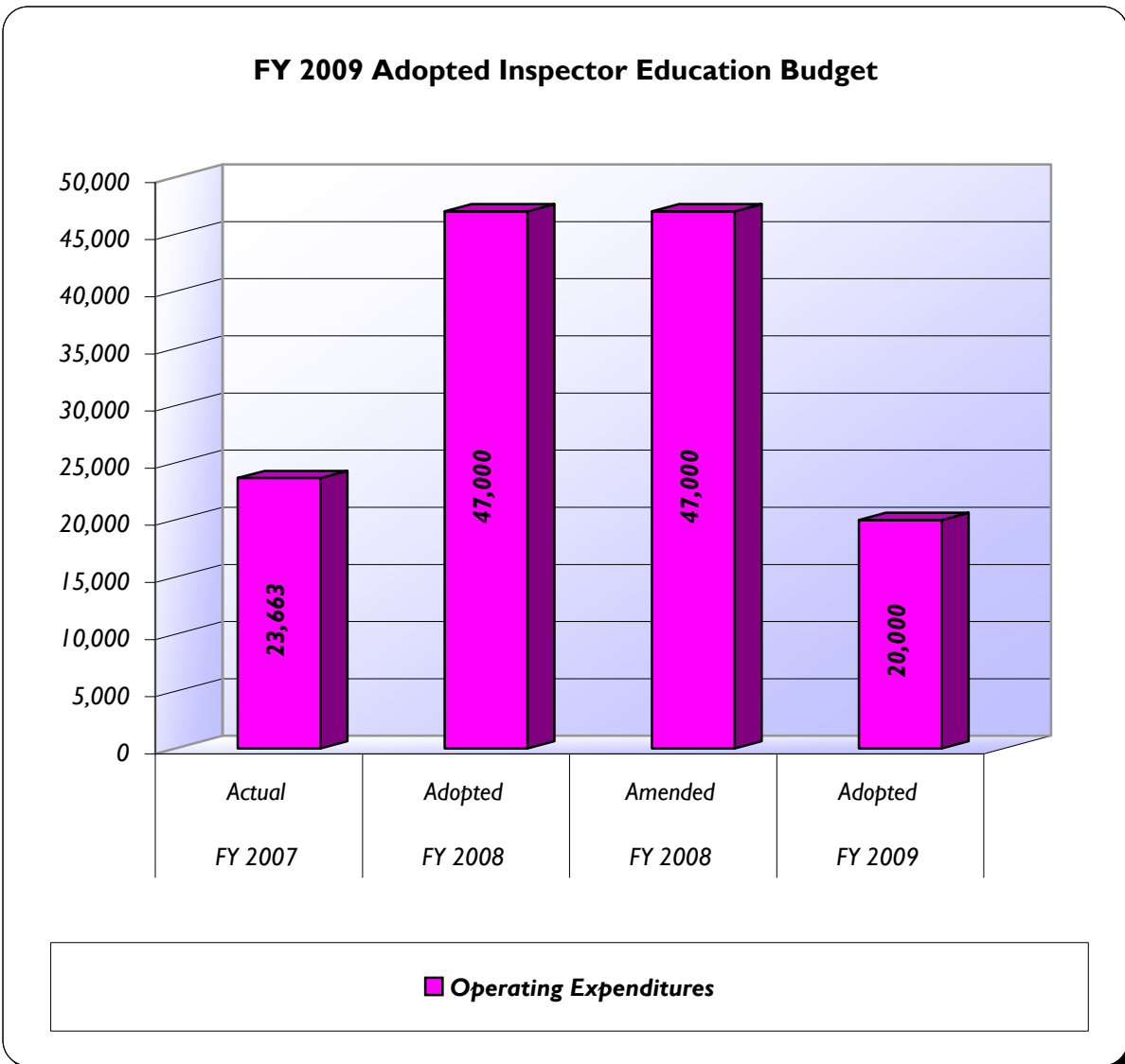
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**INSPECTOR EDUCATION FUND**

BUDGET ANALYSIS

102-0607-524

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Operating Expenditures</i>	23,663	47,000	47,000	20,000	-57.45%
<b>TOTALS</b>	<b>\$ 23,663</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ 20,000</b>	<b>-57.45%</b>







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**INSPECTOR EDUCATION FUND**

BUDGET DETAIL

102-0607-524

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	0
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	23,663	47,000	47,000	20,000
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 23,663	\$ 47,000	\$ 47,000	\$ 20,000
<b>TOTALS</b>	<b>\$ 23,663</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ 20,000</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**INSPECTOR EDUCATION FUND**

Fund - 102

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 173,727
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	22,925
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(21,677)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 174,976</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 174,976</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	2,500
Projected "Available" Fund Balance at 09/30/09	<u>\$ 177,476</u>

A projected increase of fund balance of \$2,500 is reserved for future use.





# LAW ENFORCEMENT TRUST FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

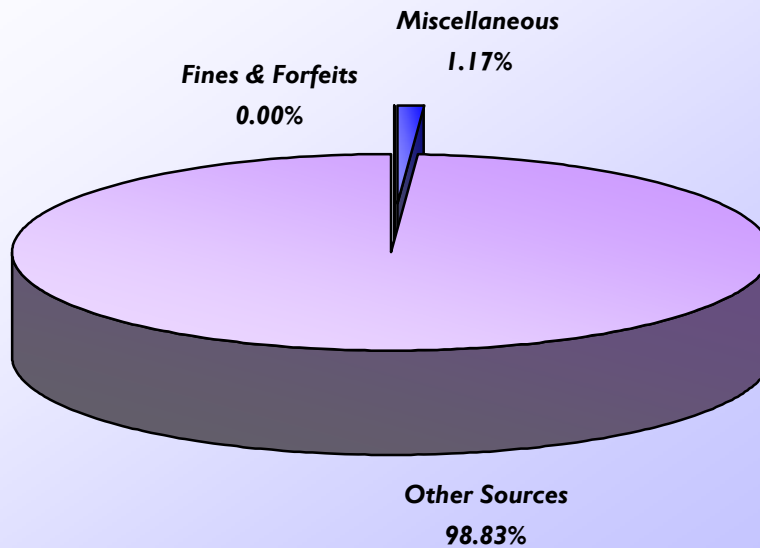


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**LAW ENFORCEMENT TRUST FUND**  
**REVENUE ANALYSIS**

The Law Enforcement Trust Fund provides for special community events. The funds are collected from fines and forfeitures. In FY 2009, projected revenues include \$100 from interest plus a \$8,430 use of fund balance for a total of \$8,530. The special community activities schedule for FY 2009 include the Citizens Law Enforcement Academy, the "Do the Right Thing" annual county-wide banquet and the National Night Out.

105-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
<i>Fines &amp; Forfeits</i>	9,312	0	0	0	0.00%
<i>Miscellaneous</i>	1,074	3,000	3,000	100	-96.67%
<i>Other Sources</i>	0	5,830	5,830	8,430	44.60%
<b>TOTALS</b>	<b>\$ 10,386</b>	<b>\$ 8,830</b>	<b>\$ 8,830</b>	<b>\$ 8,530</b>	<b>-3.40%</b>

**FY 2009 Adopted Law Enforcement Trust Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**LAW ENFORCEMENT TRUST FUND**

REVENUE DETAIL

105-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Fines and Forfeits</i>				
351 Judgments and Fines	9,312	0	0	0
354 Violations of Local Ordinances	0	0	0	0
Total Judgments and Fines Revenues	\$ 9,312	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	1,074	0	0	100
366 Contributions and Donations	0	3,000	3,000	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 1,074	\$ 3,000	\$ 3,000	\$ 100
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	5,830	5,830	8,430
Total Other Sources	\$ -	\$ 5,830	\$ 5,830	\$ 8,430
<b>TOTALS</b>	<b>\$ 10,386</b>	<b>\$ 8,830</b>	<b>\$ 8,830</b>	<b>\$ 8,530</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

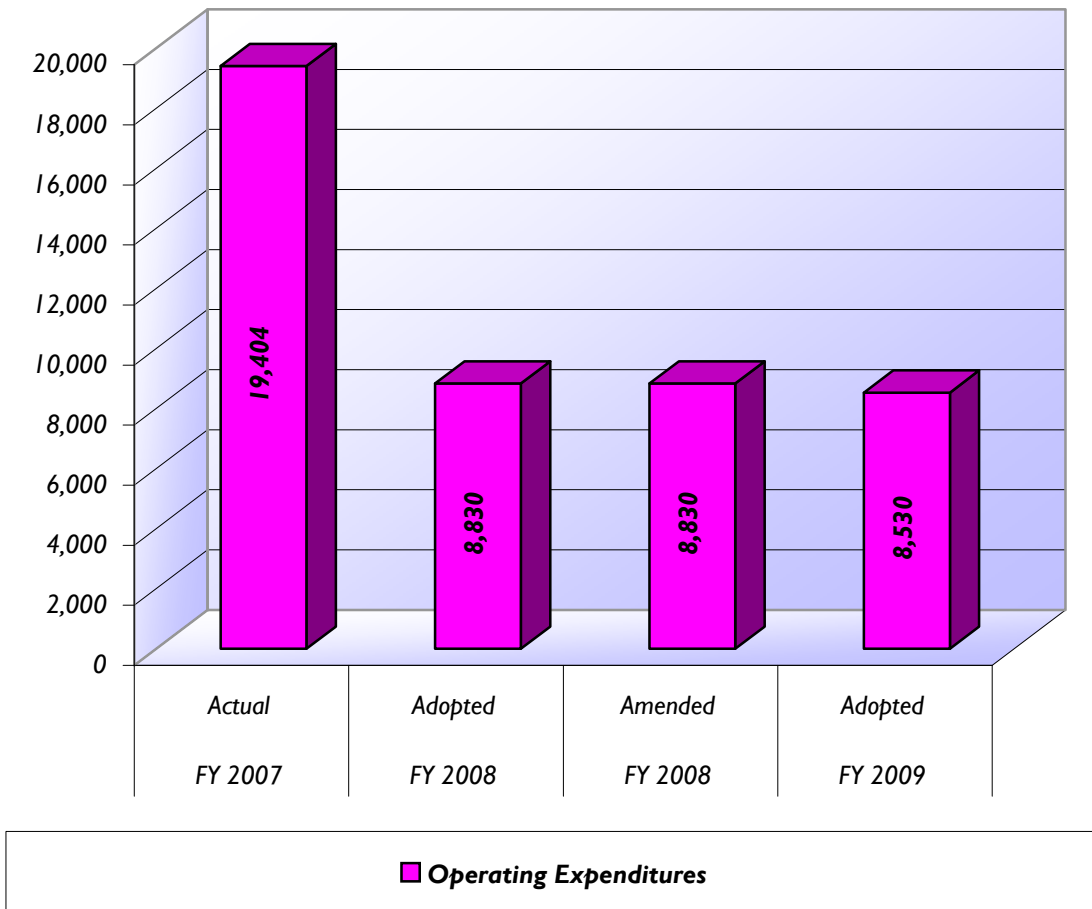
**LAW ENFORCEMENT TRUST FUND**

BUDGET ANALYSIS

105-2100-521

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Operating Expenditures</i>	19,404	8,830	8,830	8,530	-3.40%
<b>TOTALS</b>	<b>\$ 19,404</b>	<b>\$ 8,830</b>	<b>\$ 8,830</b>	<b>\$ 8,530</b>	<b>-3.40%</b>

**FY 2009 Adopted Law Enforcement Trust Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**LAW ENFORCEMENT TRUST FUND**

BUDGET DETAIL

105-2100-521

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	0
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	7,830	7,830	5,830
49 Other Current Charges	0	1,000	1,000	2,700
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	19,404	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 19,404	\$ 8,830	\$ 8,830	\$ 8,530
<b>TOTALS</b>	<b>\$ 19,404</b>	<b>\$ 8,830</b>	<b>\$ 8,830</b>	<b>\$ 8,530</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**LAW ENFORCEMENT TRUST FUND**

Fund - 105

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 12,363
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	10,726
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(3,633)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 19,456</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 19,456</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(8,430)
Projected "Available" Fund Balance at 09/30/09	<u>\$ 11,026</u>

A projected use of fund balance of \$8,430 is scheduled for the annual National Night Out event and other promotional activities.





# POLICE EDUCATION FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

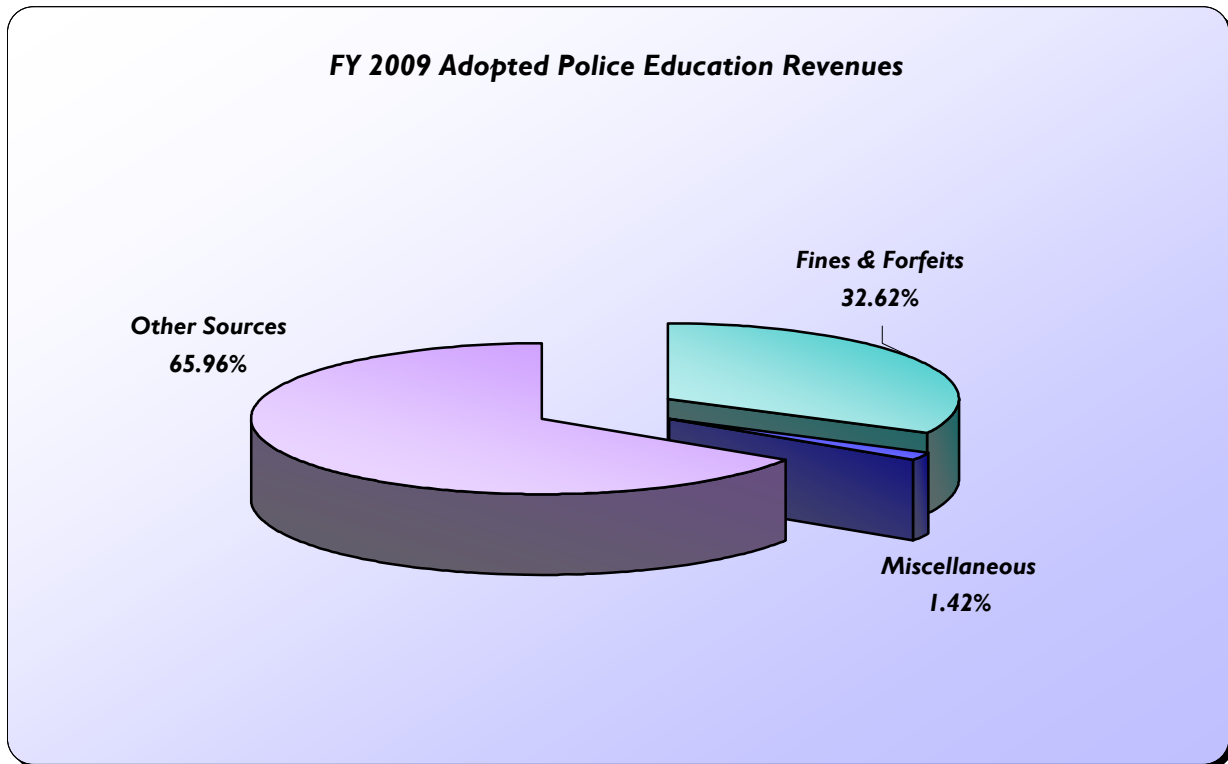


City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**POLICE EDUCATION FUND**  
REVENUE ANALYSIS

The Police Education Fund provides training funds for police officers. Revenues for this fund are derived from fines. In FY 2009, the projected revenues for the Police Education Fund is \$24,000; and by using \$46,510 of fund balance, a total of \$70,510 is available for law enforcement personnel training. A variety of training opportunities will be provided including: armor school, criminal investigation techniques, college assistance for police officers, training in civil liability issues, homicide investigation, K-9 certification and field trials plus various other specialized training classes.

108-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>FY 2009 %</u>
					<u>Change</u>
<i>Fines &amp; Forfeits</i>	24,157	25,000	25,000	23,000	-8.00%
<i>Miscellaneous</i>	4,400	3,000	3,000	1,000	-66.67%
<i>Other Sources</i>	0	60,530	60,530	46,510	-23.16%
<b>TOTALS</b>	<b>\$ 28,557</b>	<b>\$ 88,530</b>	<b>\$ 88,530</b>	<b>\$ 70,510</b>	<b>-20.35%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**POLICE EDUCATION FUND**

REVENUE DETAIL

108-00000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Fines and Forfeits</i>				
351 Judgments and Fines	24,157	25,000	25,000	23,000
354 Violations of Local Ordinances	0	0	0	0
Total Judgments and Fines Revenues	\$ 24,157	\$ 25,000	\$ 25,000	\$ 23,000
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	4,400	3,000	3,000	1,000
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 4,400	\$ 3,000	\$ 3,000	\$ 1,000
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	60,530	60,530	46,510
Total Other Sources	\$ -	\$ 60,530	\$ 60,530	\$ 46,510
<b>TOTALS</b>	<b>\$ 28,557</b>	<b>\$ 88,530</b>	<b>\$ 88,530</b>	<b>\$ 70,510</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

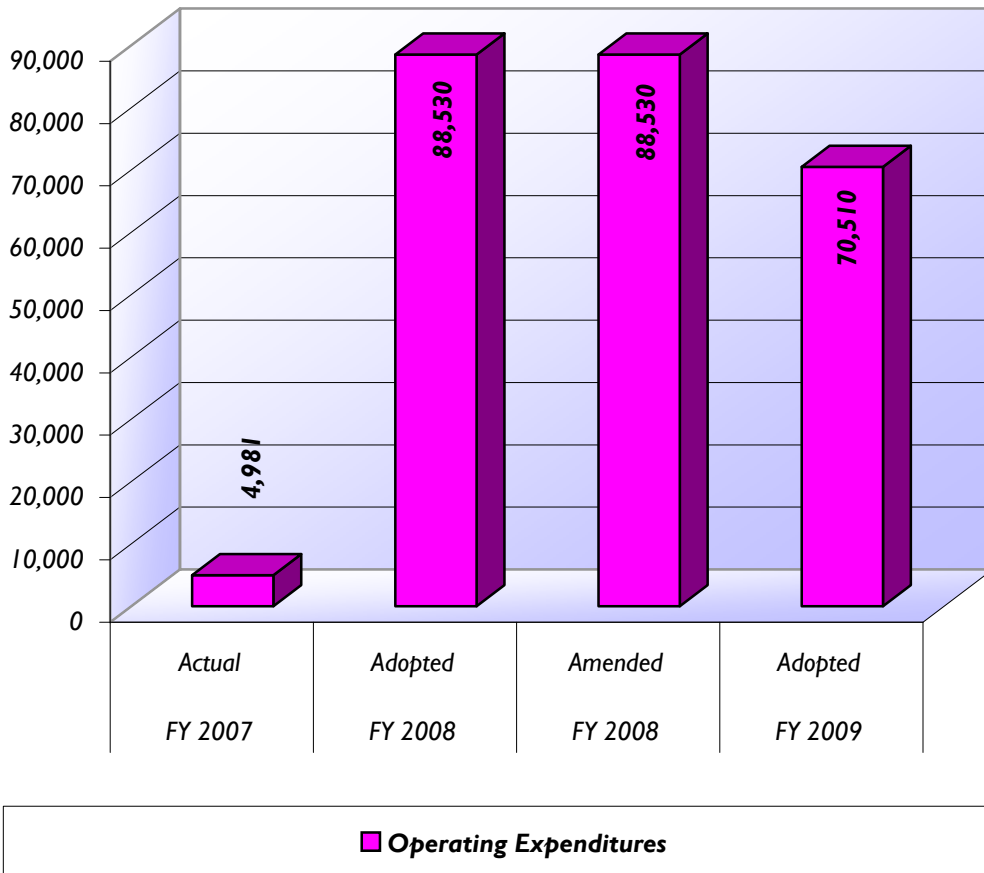
**POLICE EDUCATION FUND**

BUDGET ANALYSIS

108-2100-521

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Operating Expenditures</i>	4,981	88,530	88,530	70,510	-20.35%
<b>TOTALS</b>	<b>\$ 4,981</b>	<b>\$ 88,530</b>	<b>\$ 88,530</b>	<b>\$ 70,510</b>	<b>-20.35%</b>

**FY 2009 Adopted Police Education Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**POLICE EDUCATION FUND**

BUDGET DETAIL

108-2100-521

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	4,981	88,530	88,530	70,510
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 4,981	\$ 88,530	\$ 88,530	\$ 70,510
<b>TOTALS</b>	<b>\$ 4,981</b>	<b>\$ 88,530</b>	<b>\$ 88,530</b>	<b>\$ 70,510</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**POLICE EDUCATION FUND**

Fund - 108

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 89,505
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	25,414
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(45,168)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 69,750</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 69,750</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(46,510)
Projected "Available" Fund Balance at 09/30/09	<u>\$ 23,240</u>

A projected use of fund balance of \$46,510 is scheduled to provide law enforcement personnel training.







# TREE FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

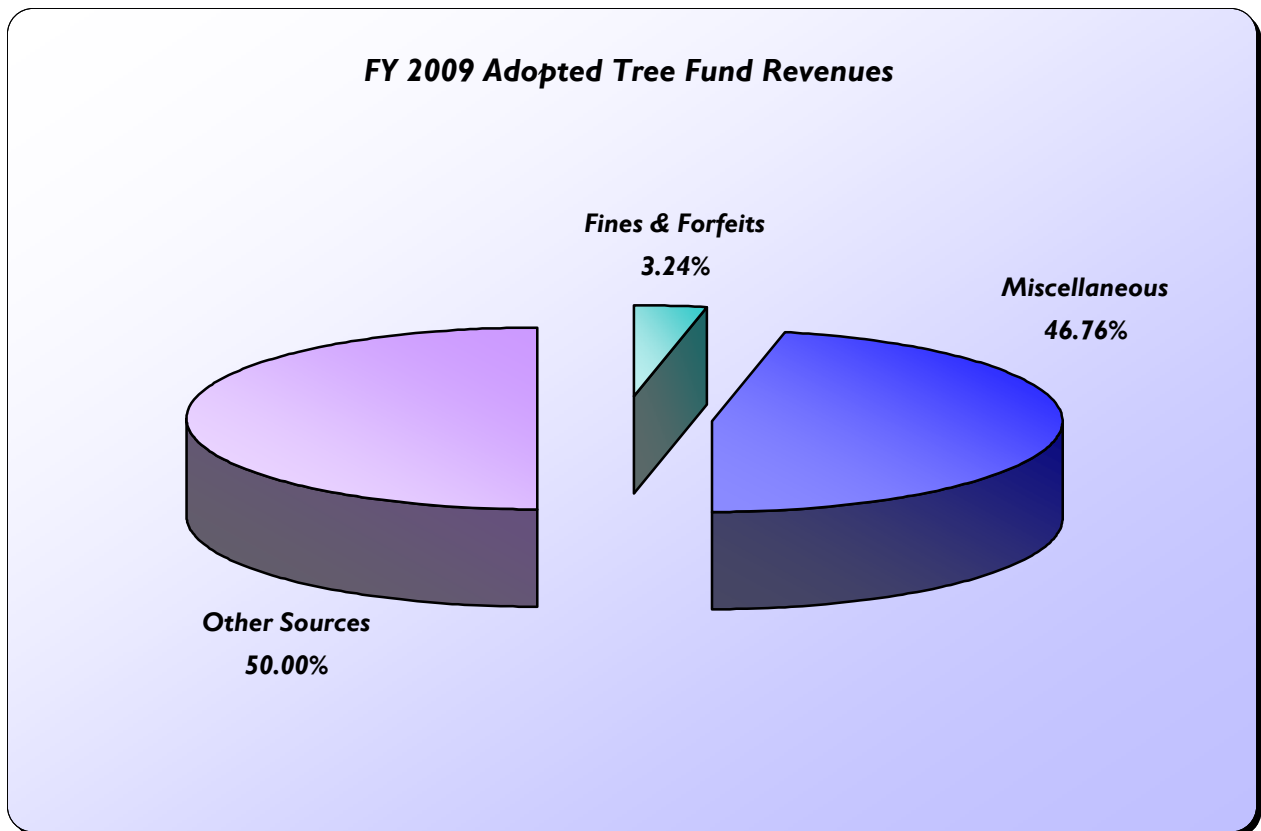


## City of North Port Florida Fiscal Year 2009 Adopted Budget

### TREE FUND REVENUE ANALYSIS

Revenue proceeds for the Tree Fund are derived from fines related to violations of the City's tree ordinance and mitigation assessment fees charge for tree removal. The revenues are restricted to tree maintenance and purchases. In FY 2009, the projected revenues for the Tree Fund is \$185,000. The entire amount is being reserved for future use with no adopted appropriations for FY 2009.

115-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
<i>Fines &amp; Forfeits</i>	23,715	18,000	18,000	12,000	-33.33%
<i>Miscellaneous</i>	198,719	302,000	302,000	173,000	-42.72%
<i>Other Sources</i>	861,733	(290,000)	(286,000)	(185,000)	-36.21%
<b>TOTALS</b>	<b>\$ 1,084,166</b>	<b>\$ 30,000</b>	<b>\$ 34,000</b>	<b>\$ -</b>	<b>-100.00%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**TREE FUND**  
REVENUE DETAIL

115-0000

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Fines and Forfeits</i>				
351 Judgments and Fines	0	0	0	0
354 Violations of Local Ordinances	23,715	18,000	18,000	12,000
Total Judgments and Fines Revenues	\$ 23,715	\$ 18,000	\$ 18,000	\$ 12,000
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	13,044	2,000	2,000	8,000
362 Rents	0	0	0	0
363 Special Assessments/Impact Fees	185,676	300,000	300,000	165,000
364 Disposition of Fixed Assets	0	0	0	0
365 Sales of Surplus Materials	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 198,719	\$ 302,000	\$ 302,000	\$ 173,000
<i>Other Sources</i>				
381 Interfund Transfer	861,733	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(290,000)	(286,000)	(185,000)
Total Other Sources	\$ 861,733	\$ (290,000)	\$ (286,000)	\$ (185,000)
<b>TOTALS</b>	<b>\$ 1,084,166</b>	<b>\$ 30,000</b>	<b>\$ 34,000</b>	<b>\$ -</b>



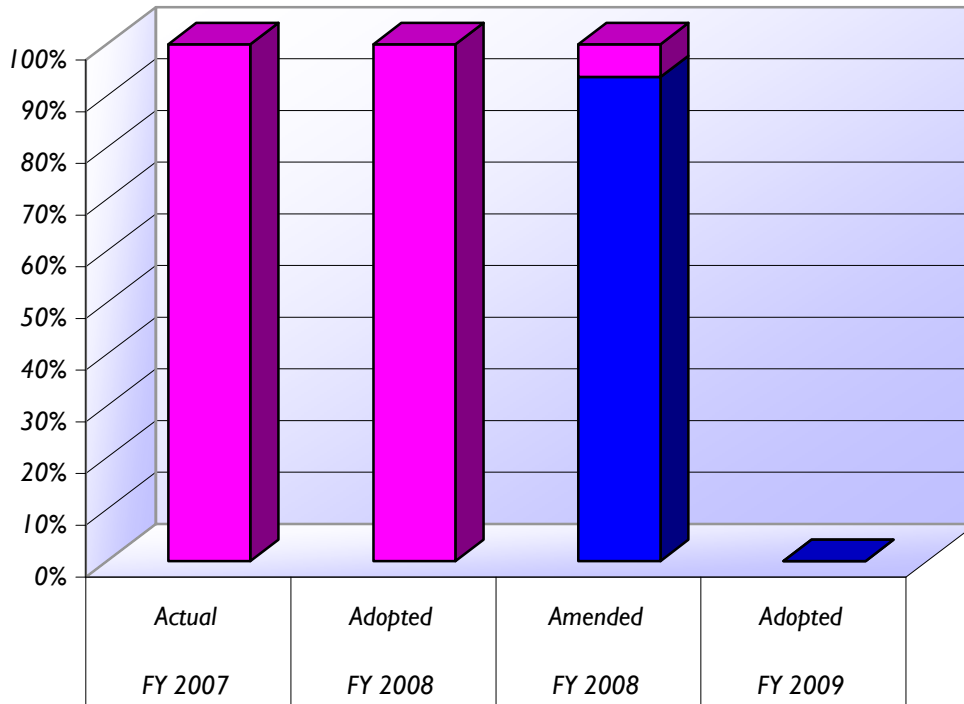
## City of North Port Florida Fiscal Year 2009 Adopted Budget

### TREE FUND BUDGET ANALYSIS

115-3031-519 & 3036-572

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	28,031	30,000	34,000	0	-100.00%
Capital Expenditures	0	0	500,000	0	0.00%
<b>TOTALS</b>	<b>\$ 28,031</b>	<b>\$ 30,000</b>	<b>\$ 534,000</b>	<b>\$ -</b>	<b>-100.00%</b>

### FY 2009 Adopted Tree Fund Budget



■ Capital Expenditures

■ Operating Expenditures



**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**

**TREE FUND**  
**BUDGET DETAIL**

115-3031-519 & 3036-572

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	0
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	28,031	30,000	30,000	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	4,000	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 28,031	\$ 30,000	\$ 34,000	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	500,000	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ 500,000	\$ -
<b>TOTALS</b>	<b>\$ 28,031</b>	<b>\$ 30,000</b>	<b>\$ 534,000</b>	<b>\$ -</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**TREE FUND**

Fund - 115

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 1,056,136
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	273,597
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(441,584)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 888,149</u>
FY 2007-08 Carried forward encumbrances	(90,635)
"Available" Fund Balance for FY 2009	<u>\$ 797,514</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	185,000
Projected "Available" Fund Balance at 09/30/09	<u>\$ 982,514</u>

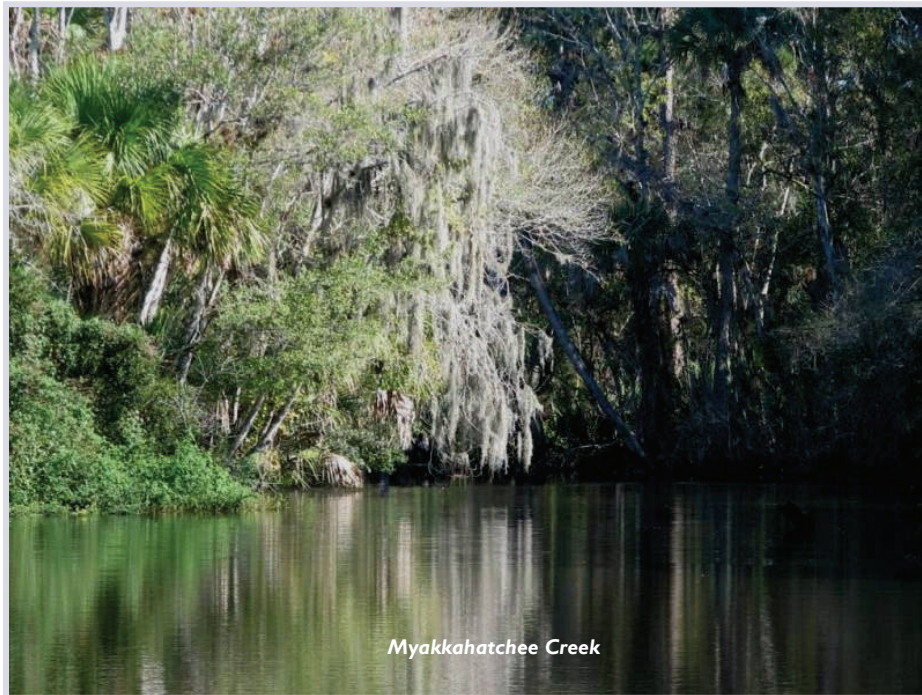
A projected increase of fund balance of \$185,000 is reserved for future use.







# ESCHEATED LOTS- LAND/FUTURE PROJECTS FUND



*Myakkahatchee Creek*

*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



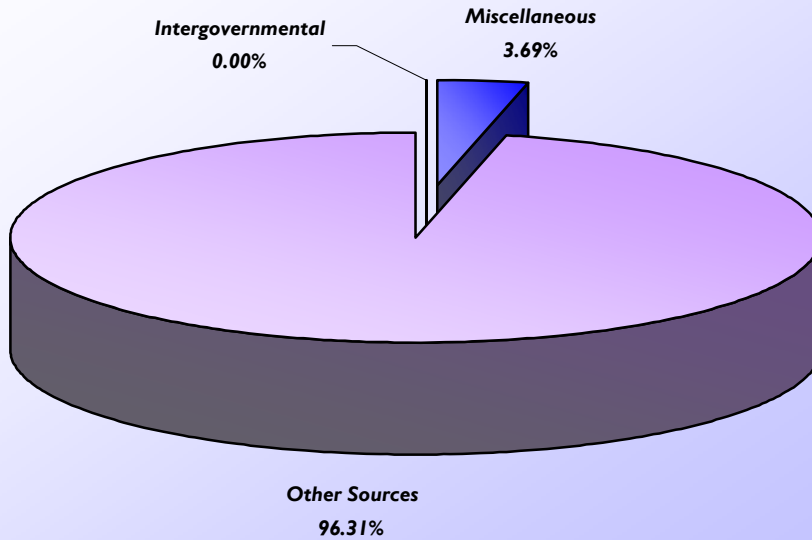
City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-LAND/FUTURE PROJECTS FUND**  
REVENUE ANALYSIS

The Escheated Lots-land/Future Projects Fund provides funds for other projects. These funds are appropriated by the Commission. In FY 2009, \$2,708,788 is appropriated for the purchase of lots along the Myakkahatchee Creek.

144-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	1,177,327	0	0	100,000	100.00%
<i>Other Sources</i>	453,753	0	150,000	2,608,788	100.00%
<b>TOTALS</b>	<b>\$ 1,631,080</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 2,708,788</b>	<b>100.00%</b>

**FY 2009 Adopted Escheated Lots-Land/Future Projects Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-LAND/FUTURE PROJECTS FUND**

REVENUE DETAIL

144-0000

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	1,177,327	0	0	100,000
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 1,177,327	\$ -	\$ -	\$ 100,000
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	0	150,000	2,608,788
393 Special Items (gain)	453,753	0	0	0
Total Other Sources	\$ 453,753	\$ -	\$ 150,000	\$ 2,608,788
<b>TOTALS</b>	<b>\$ 1,631,080</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 2,708,788</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

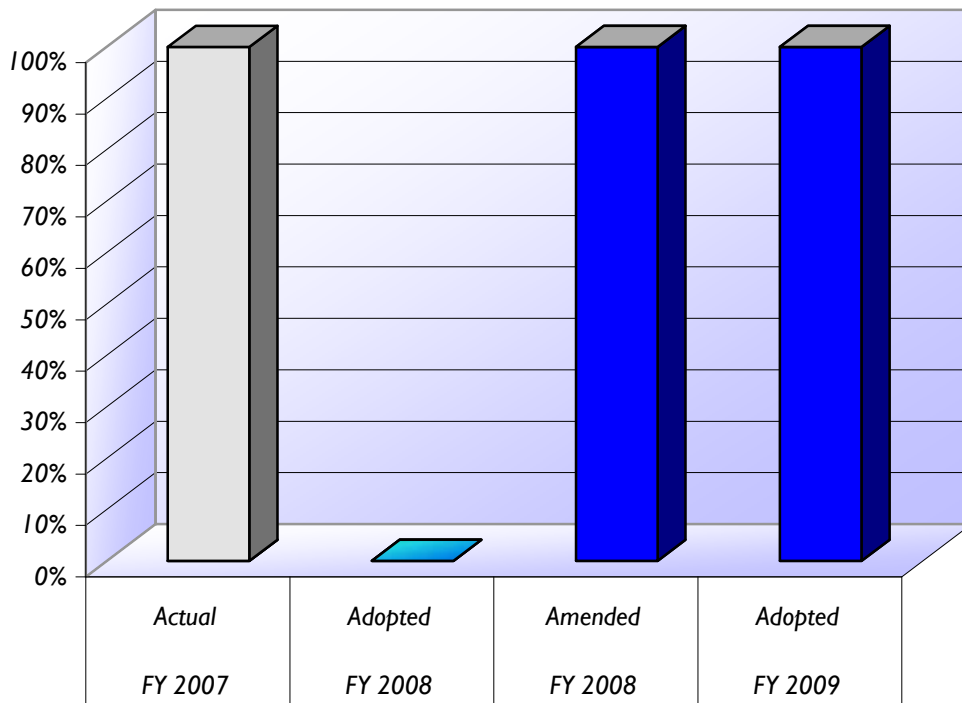
**ESCHEATED LOTS-LAND/FUTURE PROJECTS FUND**

BUDGET ANALYSIS

144-3036-572

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	0	0	0	0	0.00%
Capital Expenditures	3,863	0	4,541,088	2,708,788	100.00%
Other Expenditures	26,000,000	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 26,003,863</b>	<b>\$ -</b>	<b>\$ 4,541,088</b>	<b>\$ 2,708,788</b>	<b>100.00%</b>

**FY 2009 Adopted Escheated Lots-Land Budget**



■ Operating Expenditures     
 ■ Capital Expenditures     
 ■ Other Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-LAND/FUTURE PROJECTS FUND**

BUDGET DETAIL

144-3036-572

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	4,151,088	2,708,788
62 Buildings	0	0	0	0
63 Improvements other than Buildings	3,863	0	390,000	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ 3,863	\$ -	\$ 4,541,088	\$ 2,708,788
<i>Other Uses</i>				
01 Transfer Out	26,000,000	0	0	0
20 Transfer Out - Other		0	0	0
Total Other Expenditures	\$ 26,000,000	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 26,003,863</b>	<b>\$ -</b>	<b>\$ 4,541,088</b>	<b>\$ 2,708,788</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-LAND/FUTURE PROJECTS FUND**

Fund - 144

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 9,195,194
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	420,407
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(1,616,633)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 7,998,967</u>
FY 2007-08 Carried forward encumbrances	(98,343)
FY 2007-08 Carried forward projects	(2,815,793)
"Available" Fund Balance for FY 2009	<u>\$ 5,084,831</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(2,608,788)
Projected "Available" Fund Balance at 09/30/09 less	<u>\$ 2,476,043</u>

A projected use of fund balance of \$2,608,788 is scheduled for the purchase of land along the Myakkahatchee Creek corridor.





# ESCHEATED LOTS- ROADS FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*





City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**ESCHEATED LOTS-ROADS FUND**  
 REVENUE ANALYSIS

The Escheated Lots-Roads Fund was established to provide funding for specific road improvement projects. These funds are appropriated by the Commission. The Toledo Blade Boulevard widening projects continues into FY 2009, with no other appropriations scheduled.

145-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	512,710	0	0	0	0.00%
<i>Other Sources</i>	18,000,000	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 18,512,710</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>



City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**ESCHEATED LOTS-ROADS FUND**

REVENUE DETAIL

145-0000

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	512,710	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 512,710	\$ -	\$ -	\$ -
<i>Other Sources</i>				
381 Interfund Transfer	18,000,000	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	0	0	0
Total Other Sources	\$ 18,000,000	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 18,512,710</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

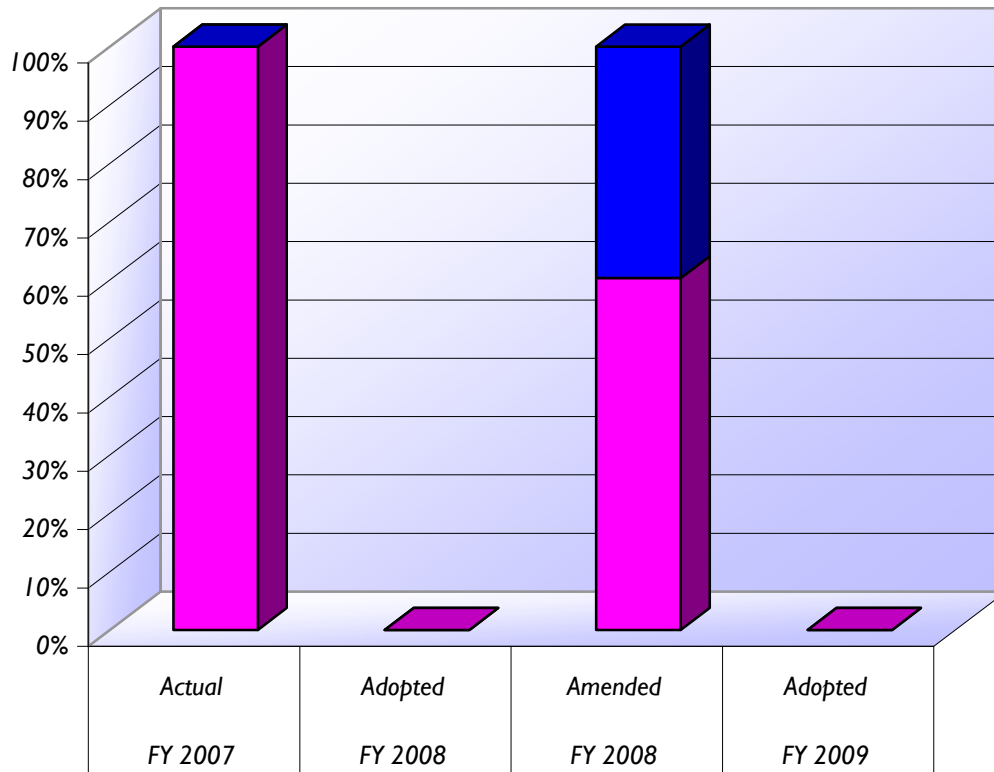
**ESCHEATED LOTS-ROADS FUND**

BUDGET ANALYSIS

145-5000-541

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	5,405,431	0	7,594,569	0	0.00%
Capital Expenditures	0	0	5,000,000	0	0.00%
<b>TOTALS</b>	<b>\$ 5,405,431</b>	<b>\$ -</b>	<b>\$ 12,594,569</b>	<b>\$ -</b>	<b>0.00%</b>

**FY 2009 Escheated Lots-Roads Budget**



■ Operating Expenditures

■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-ROADS FUND**

BUDGET DETAIL

145-5000-541

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	5,405,431	0	7,594,569	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 5,405,431	\$ -	\$ 7,594,569	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	5,000,000	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ 5,000,000	\$ -
<b>TOTALS</b>	<b>\$ 5,405,431</b>	<b>\$ -</b>	<b>\$ 12,594,569</b>	<b>\$ -</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-ROADS FUND**

Fund - 145

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 13,107,279
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	850,853
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(9,380,068)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 4,578,064</u>
FY 2007-08 Carried forward encumbrances	(3,214,501)
"Available" Fund Balance for FY 2009	<u>\$ 1,363,563</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	0
Projected "Available" Fund Balance at 09/30/09	<u>\$ 1,363,563</u>

No projected increase or use of fund balance is scheduled for FY 2009.





# ESCHEATED LOTS- PARKS FUND



*Blue Ridge Park*



*Narromore Park*

*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

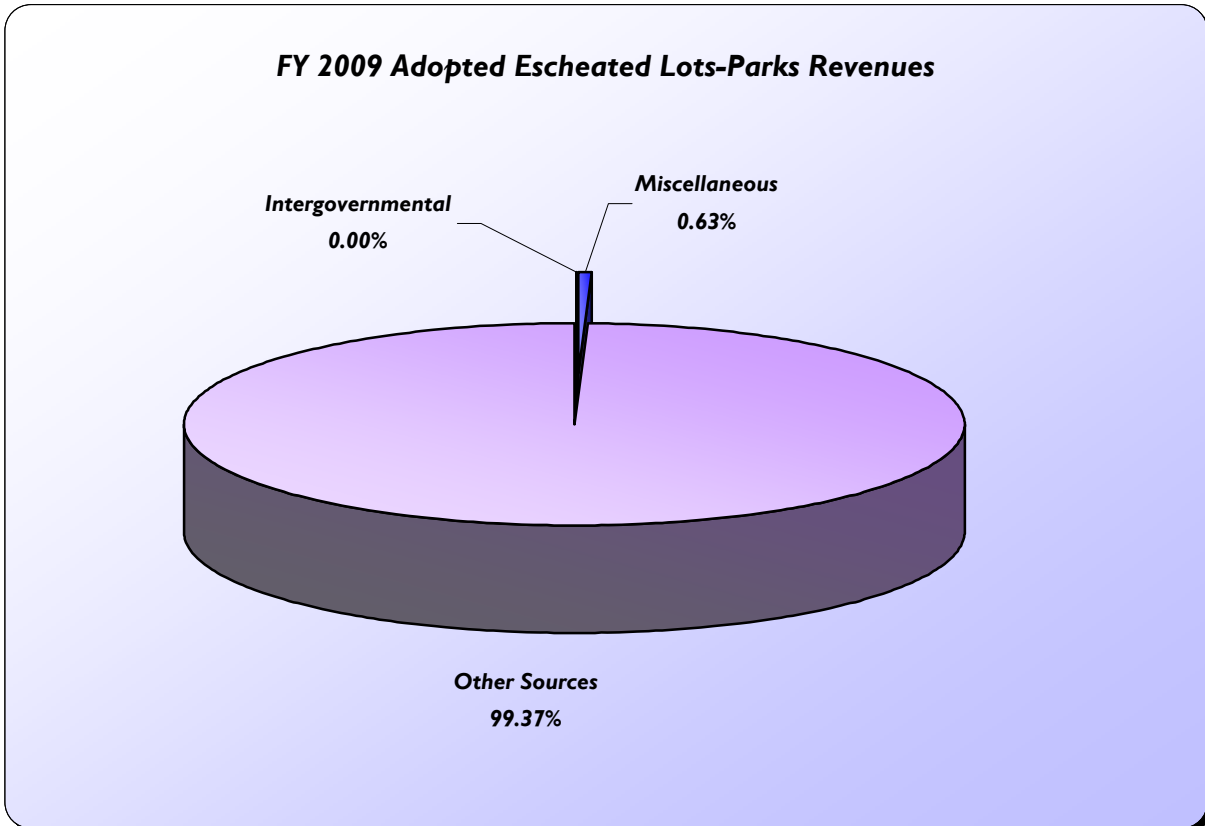
**ESCHEATED LOTS-PARKS FUND**

REVENUE ANALYSIS

In FY 2007, the Escheated Lots-Parks Fund was established by Commission to provide funding for Parks & Recreation Projects and Improvements which included a Youth Community Center and parks improvements. The total funding set aside for these projects is \$8,000,000. The FY 2009 Adopted Budget reflects an appropriation of \$5,750,000 for the Youth Community Center and \$750,000 for Neighborhood Park renovations for a total appropriation of \$6,500,000.

146-3036

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	241,161	0	0	40,753	100.00%
<i>Other Sources</i>	8,000,000	1,550,000	1,550,000	6,459,247	316.73%
<b>TOTALS</b>	<b>\$ 8,241,161</b>	<b>\$ 1,550,000</b>	<b>\$ 1,550,000</b>	<b>\$ 6,500,000</b>	<b>319.35%</b>







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-PARKS FUND**

REVENUE DETAIL

146-3036

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	241,161	0	0	40,753
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 241,161	\$ -	\$ -	\$ 40,753
<i>Other Sources</i>				
381 Interfund Transfer	8,000,000	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	1,550,000	1,550,000	6,459,247
Total Other Sources	\$ 8,000,000	\$ 1,550,000	\$ 1,550,000	\$ 6,459,247
<b>TOTALS</b>	<b>\$ 8,241,161</b>	<b>\$ 1,550,000</b>	<b>\$ 1,550,000</b>	<b>\$ 6,500,000</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

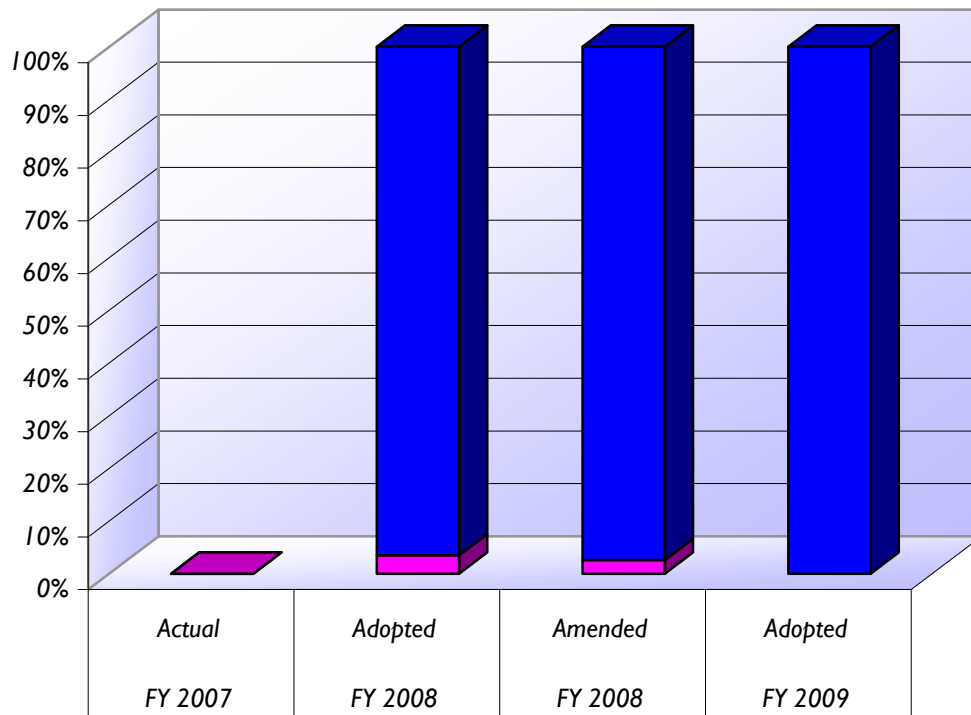
**ESCHEATED LOTS-PARKS FUND**

BUDGET ANALYSIS

146-3036-572

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	0	54,101	55,420	0	-100.00%
Capital Expenditures	0	1,495,899	2,094,580	6,500,000	334.52%
<b>TOTALS \$</b>	<b>\$ -</b>	<b>\$ 1,550,000</b>	<b>\$ 2,150,000</b>	<b>\$ 6,500,000</b>	<b>319.35%</b>

**FY 2009 Escheated Lots-Parks Budget**



■ Operating Expenditures

■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-PARKS FUND**

BUDGET DETAIL

146-3036-572

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	1,319	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	54,101	54,101	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ 54,101	\$ 55,420	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	183,600	183,600	5,750,000
63 Improvements other than Buildings	0	1,312,299	1,910,980	750,000
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ 1,495,899	\$ 2,094,580	\$ 6,500,000
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 1,550,000</b>	<b>\$ 2,150,000</b>	<b>\$ 6,500,000</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**ESCHEATED LOTS-PARKS FUND**

Fund - 146

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 8,241,161
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	269,205
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(386,077)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 8,124,289</u>
FY 2007-08 Carried forward encumbrances	(1,047,182)
FY 2007-08 Carried forward projects	(421,616)
"Available" Fund Balance for FY 2009	<u>\$ 6,655,491</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(6,459,247)
Projected "Available" Fund Balance at 09/30/09	<u>\$ 196,244</u>

A projected use of fund balance of \$6,459,247 is scheduled for the construction of the Youth Community Center and neighborhood park renovations.





# LAW ENFORCEMENT IMPACT FEE FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

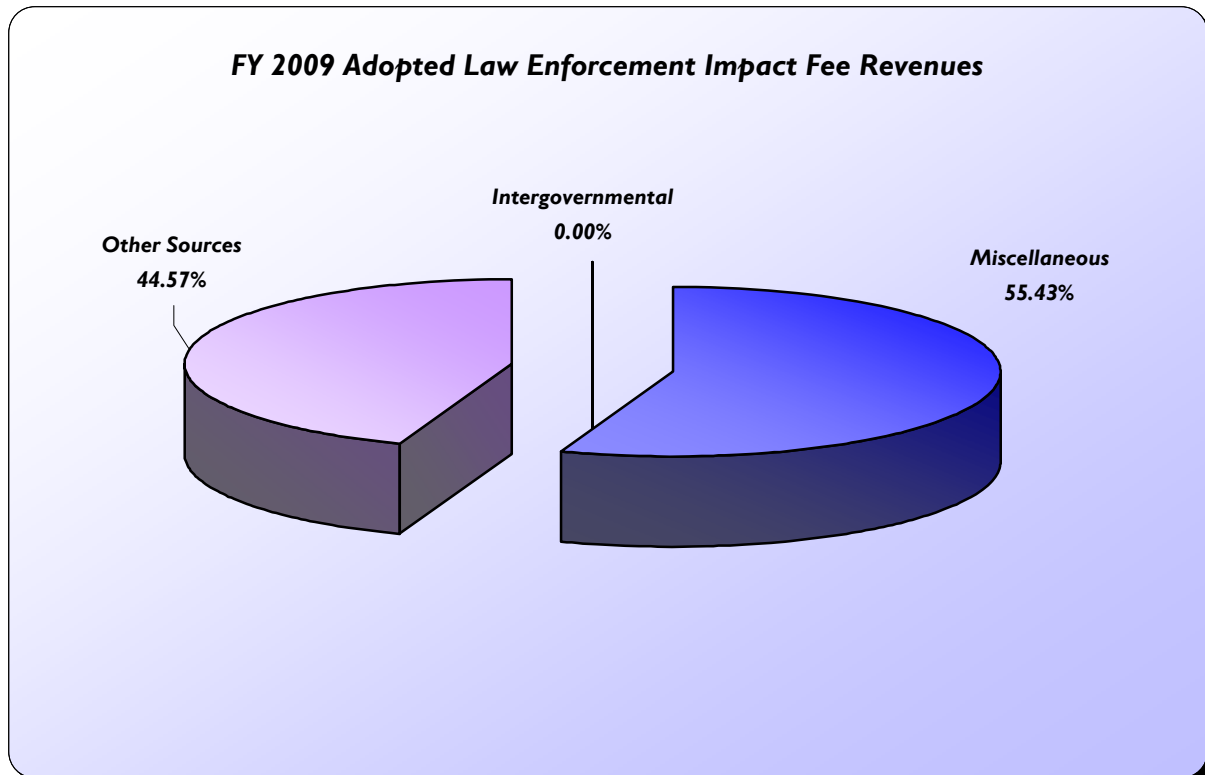


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**LAW ENFORCEMENT IMPACT FEE FUND**  
**REVENUE ANALYSIS**

The purpose of Law Enforcement Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to public safety. Revenues are derived from new construction in both the commercial and residential categories.

In FY 2009, the projected revenues are \$214,260 with \$172,260 being reserved for future use. A total of \$42,000 is appropriated for the purchase of an additional radio for the Communications Center to accommodate increasing calls for service.

150-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	389,823	122,410	122,410	214,260	75.03%
<i>Other Sources</i>	0	466,590	466,590	(172,260)	-136.92%
<b>TOTALS</b>	<b>\$ 389,823</b>	<b>\$ 589,000</b>	<b>\$ 589,000</b>	<b>\$ 42,000</b>	<b>-92.87%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**LAW ENFORCEMENT IMPACT FEE FUND**

REVENUE DETAIL

150-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	26,201	10,680	10,680	2,000
363 Special Assessments/Impact Fees	363,622	111,730	111,730	212,260
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 389,823	\$ 122,410	\$ 122,410	\$ 214,260
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	466,590	466,590	(172,260)
Total Other Sources	\$ -	\$ 466,590	\$ 466,590	\$ (172,260)
<b>TOTALS</b>	<b>\$ 389,823</b>	<b>\$ 589,000</b>	<b>\$ 589,000</b>	<b>\$ 42,000</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

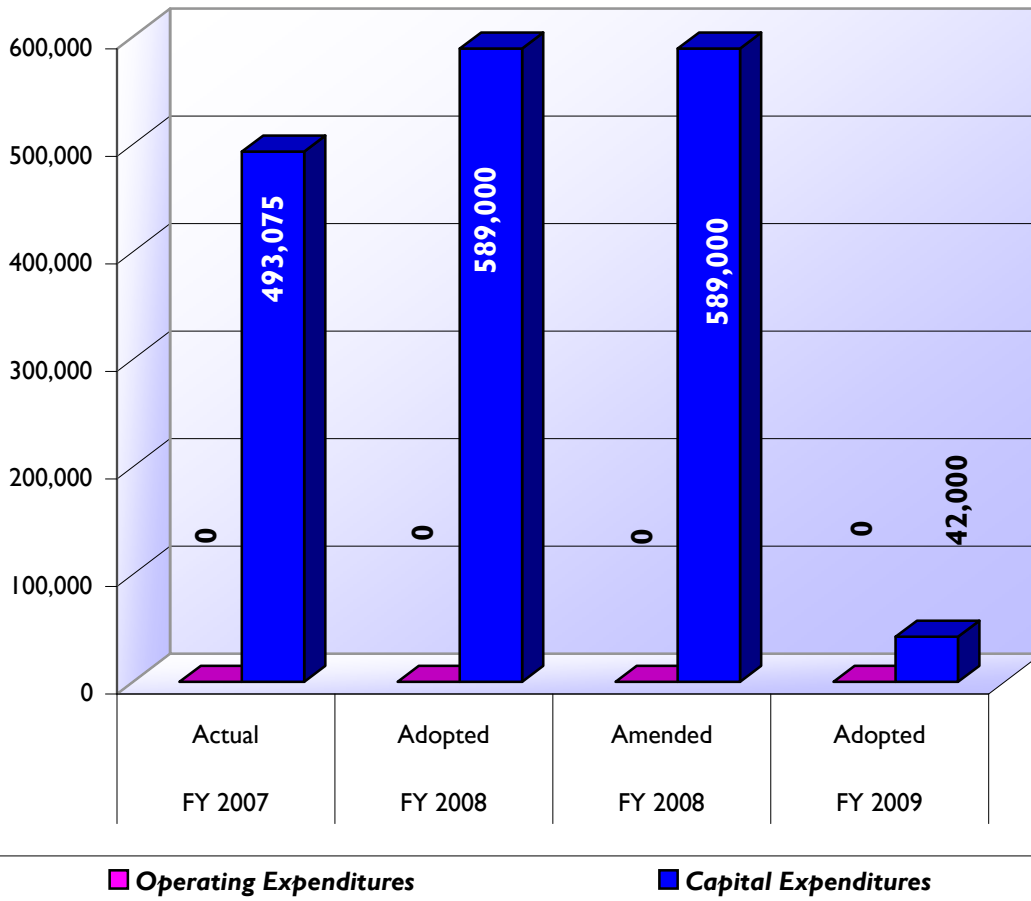
**LAW ENFORCEMENT IMPACT FEE FUND**

BUDGET ANALYSIS

150-2100-521

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Operating Expenditures</i>	0	0	0	0	0.00%
<i>Capital Expenditures</i>	493,075	589,000	589,000	42,000	-92.87%
<b>TOTALS</b>	<b>\$ 493,075</b>	<b>\$ 589,000</b>	<b>\$ 589,000</b>	<b>\$ 42,000</b>	<b>-92.87%</b>

**FY 2009 Law Enforcement Impact Fee Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**LAW ENFORCEMENT IMPACT FEE FUND**

BUDGET DETAIL

150-2100-521

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	493,075	589,000	589,000	42,000
Total Capital Expenditures	\$ 493,075	\$ 589,000	\$ 589,000	\$ 42,000
<b>TOTALS</b>	<b>\$ 493,075</b>	<b>\$ 589,000</b>	<b>\$ 589,000</b>	<b>\$ 42,000</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**LAW ENFORCEMENT IMPACT FEE FUND**

Fund - 150

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 450,113
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	170,393
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(187,886)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 432,620</u>
FY 2007-08 Carried forward encumbrances	(400,000)
FY 2007-09 Carried forward projects	0
"Available" Fund Balance for FY 2009	<u>\$ 32,620</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	172,260
Projected "Available" Fund Balance at 09/30/09	<u>\$ 204,880</u>

A projected increase of fund balance of \$172,260 is reserved for future use.





# FIRE IMPACT FEE FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

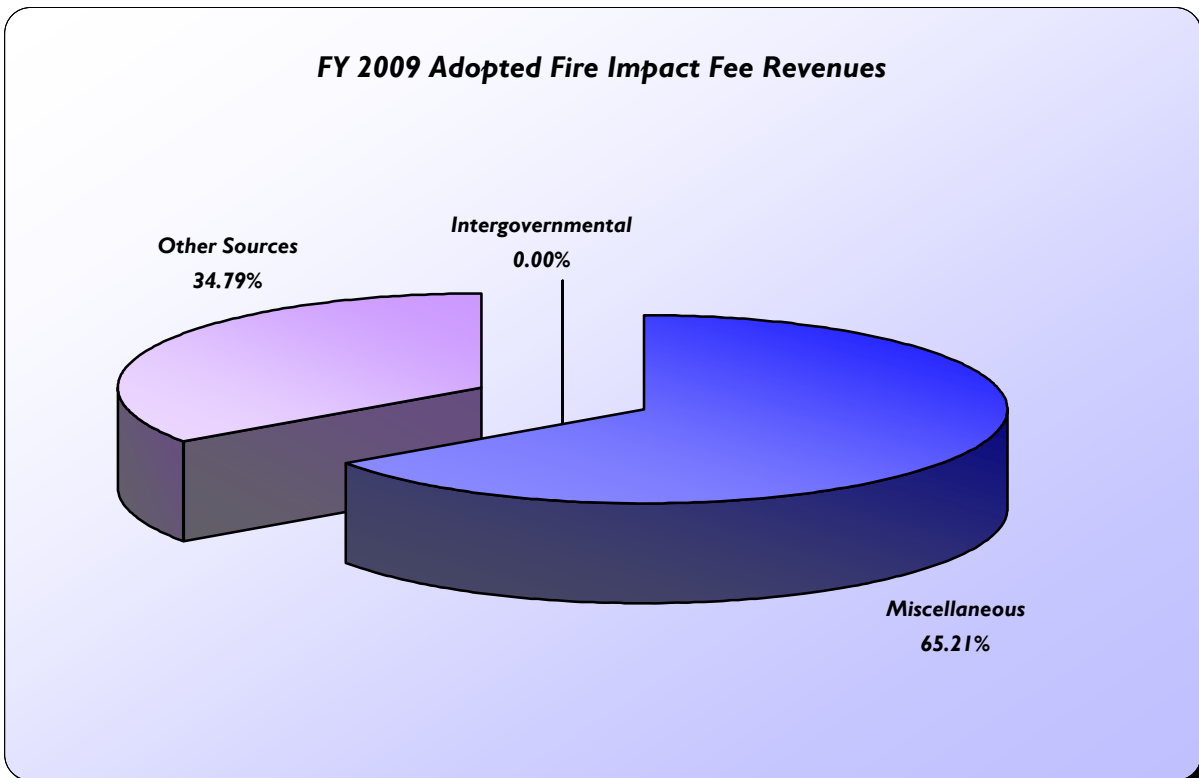


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**FIRE IMPACT FEE FUND**  
**REVENUE ANALYSIS**

The purpose of Fire Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to public safety. Revenues are derived from new construction in both the commercial and residential categories.

Included in the Fire Impact Fee Fund is one scheduled project. Required as provided in the Comprehensive Plan adopted level of service and Fire Rescue Master Plan, is the construction of Fire Station #84 located in the vicinity of Price and Toledo Blade Boulevards. The appropriated amount from Fire Impact Fees is \$1,000,000.

151-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>FY 2009 %</u>
					<u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	1,158,871	356,046	356,046	652,128	83.16%
<i>Other Sources</i>	0	(56,046)	(56,046)	347,872	-720.69%
<b>TOTALS</b>	<b>\$ 1,158,871</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,000,000</b>	<b>233.33%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE IMPACT FEE FUND**

REVENUE DETAIL

151-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	122,830	25,000	25,000	53,159
363 Special Assessments/Impact Fees	1,036,041	331,046	331,046	598,969
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 1,158,871	\$ 356,046	\$ 356,046	\$ 652,128
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(56,046)	(56,046)	347,872
Total Other Sources	\$ -	\$ (56,046)	\$ (56,046)	\$ 347,872
<b>TOTALS</b>	<b>\$ 1,158,871</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,000,000</b>



## City of North Port Florida Fiscal Year 2009 Adopted Budget

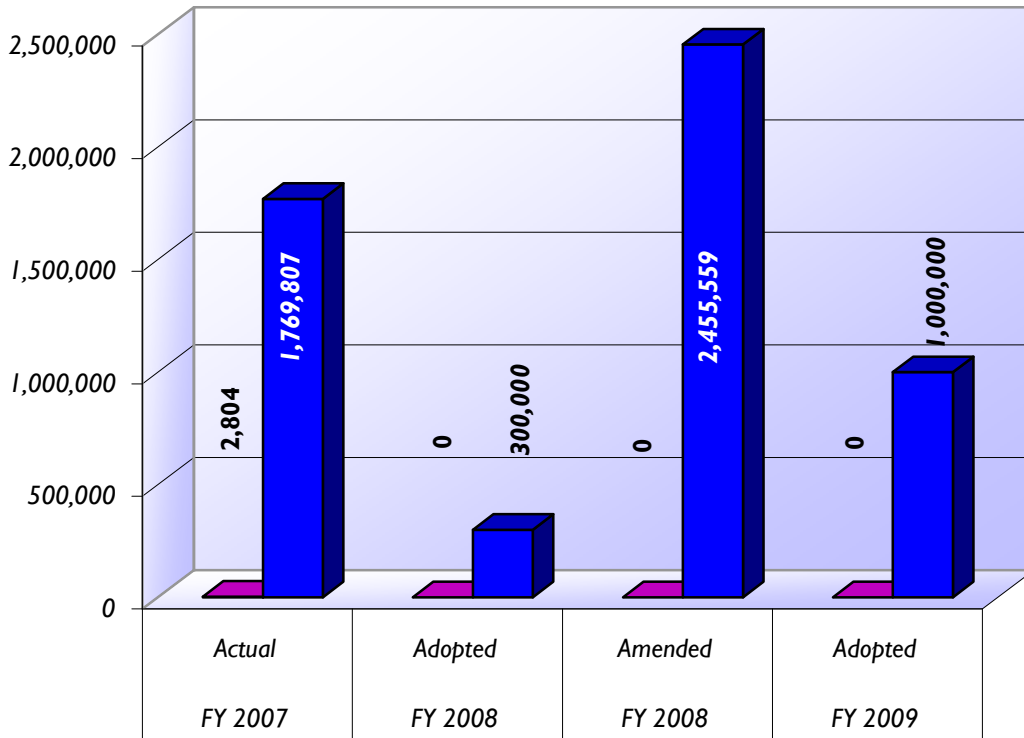
### FIRE IMPACT FEE FUND

#### BUDGET ANALYSIS

151-2222-521

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	2,804	0	0	0	0.00%
Capital Expenditures	1,769,807	300,000	2,455,559	1,000,000	233.33%
<b>TOTALS</b>	<b>\$ 1,772,611</b>	<b>\$ 300,000</b>	<b>\$ 2,455,559</b>	<b>\$ 1,000,000</b>	<b>233.33%</b>

**FY 2009 Fire Impact Fee Budget**



■ Operating Expenditures

■ Capital Expenditures





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE IMPACT FEE FUND**

BUDGET DETAIL

151-2222-521

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	2,804	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 2,804	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	300,000	300,000	0
62 Buildings	1,104,681	0	1,784,359	1,000,000
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	665,126	0	371,200	0
Total Capital Expenditures	\$ 1,769,807	\$ 300,000	\$ 2,455,559	\$ 1,000,000
<b>TOTALS</b>	<b>\$ 1,772,611</b>	<b>\$ 300,000</b>	<b>\$ 2,455,559</b>	<b>\$ 1,000,000</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**FIRE IMPACT FEE FUND**

Fund - 151

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 1,965,205
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	516,678
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(191,230)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 2,290,654</u>
FY 2007-08 Carried forward encumbrances	(571,541)
FY 2007-09 Carried forward projects	(902,753)
"Available" Fund Balance for FY 2009	<u>\$ 816,359</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(347,872)
Projected "Available" Fund Balance at 09/30/09	<u>\$ 468,487</u>

A projected use of fund balance of \$347,872 is scheduled for the construction of Fire Station #84.





# PARKS AND RECREATION IMPACT FEE FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

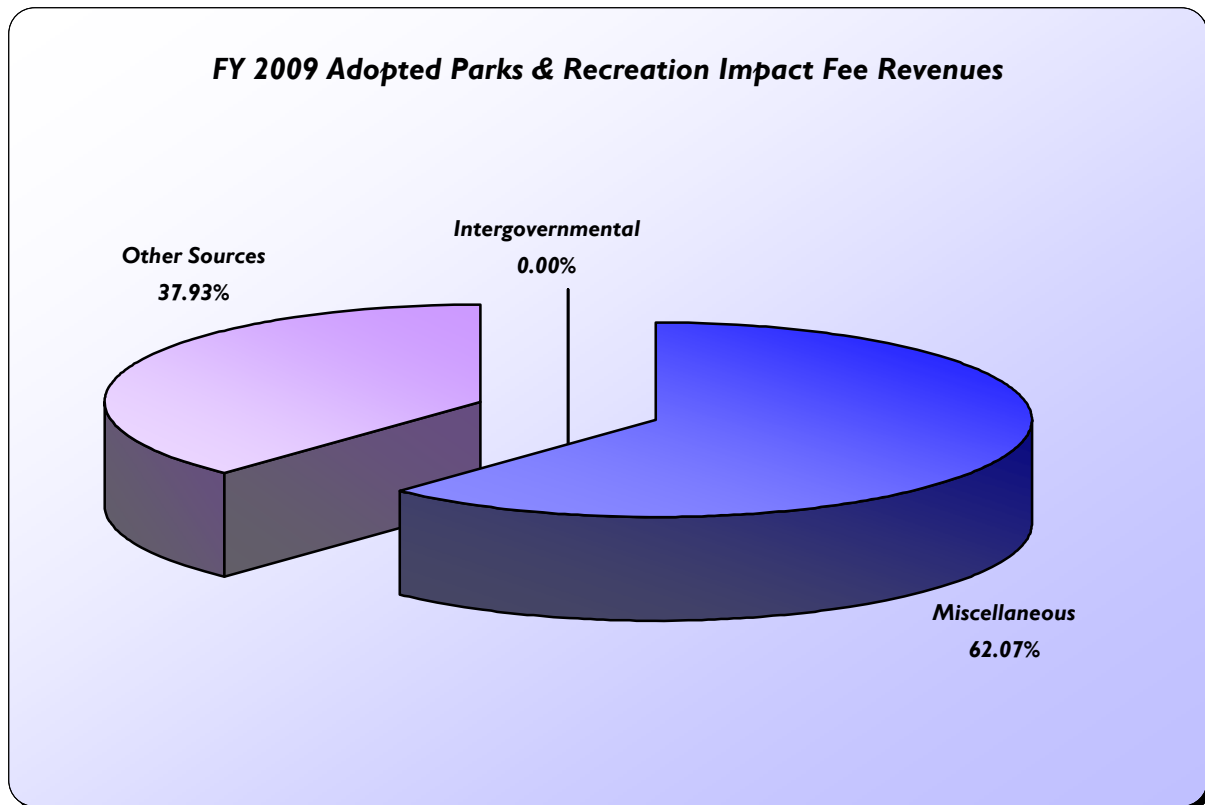


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**PARKS & RECREATION IMPACT FEE FUND**  
**REVENUE ANALYSIS**

The purpose of Parks & Recreation Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to parks and recreation. Revenues are derived from new residential construction.

The FY 2009 Adopted Budget projects \$403,438 in Parks & Recreation Impact Fees. This revenue along with a \$246,562 use of fund balance will provide the funding for the \$650,000 appropriation for the Community Park project.

152-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>FY 2009 %</u>
					<u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	1,912,115	254,625	254,625	403,438	58.44%
<i>Other Sources</i>	0	(254,625)	(254,625)	246,562	-196.83%
<b>TOTALS</b>	<b>\$ 1,912,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>100.00%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PARKS & RECREATION IMPACT FEE FUND**

REVENUE DETAIL

152-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	112,052	12,000	12,000	10,000
363 Special Assessments/Impact Fees	1,800,063	242,625	242,625	393,438
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 1,912,115	\$ 254,625	\$ 254,625	\$ 403,438
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(254,625)	(254,625)	246,562
Total Other Sources	\$ -	\$ (254,625)	\$ (254,625)	\$ 246,562
<b>TOTALS</b>	<b>\$ 1,912,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

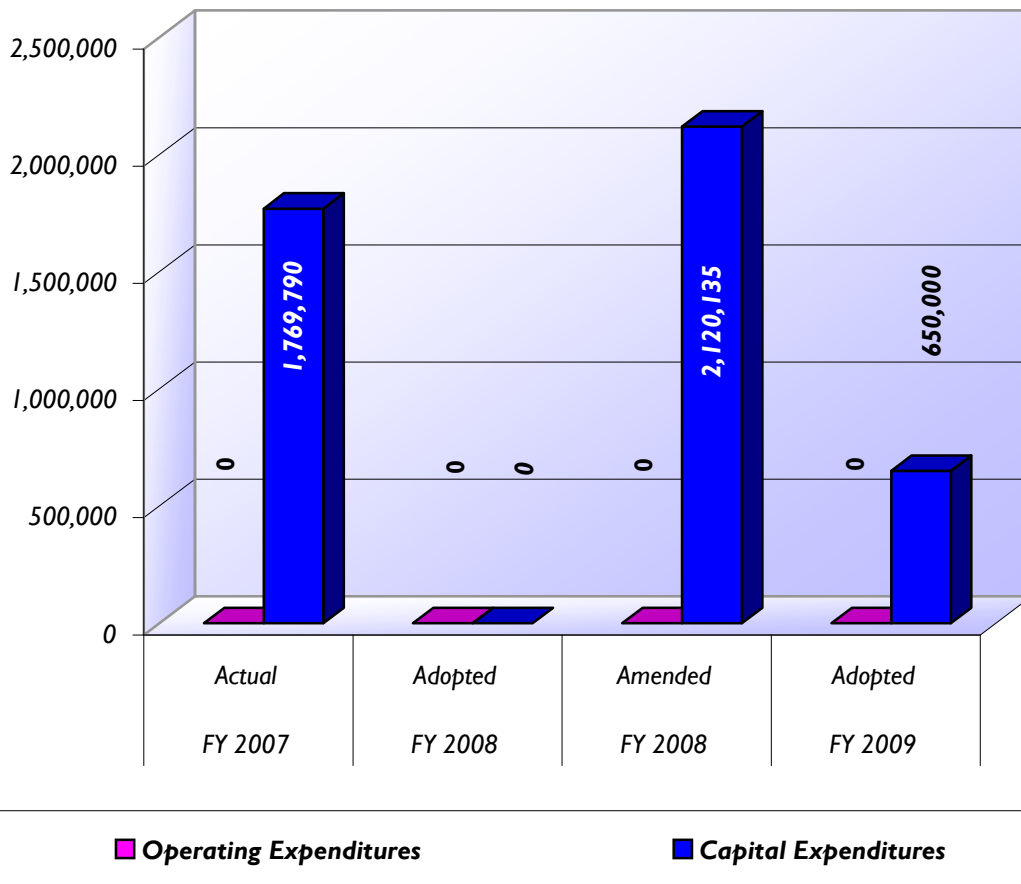
**PARKS & RECREATION IMPACT FEE FUND**

BUDGET ANALYSIS

152-3036-572

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	0	0	0	0	0.00%
Capital Expenditures	1,769,790	0	2,120,135	650,000	100.00%
<b>TOTALS</b>	<b>\$ 1,769,790</b>	<b>\$ -</b>	<b>\$ 2,120,135</b>	<b>\$ 650,000</b>	<b>100.00%</b>

**FY 2009 Parks & Recreation Impact Fee Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PARKS & RECREATION IMPACT FEE FUND**

BUDGET DETAIL

152-3036-572

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	501,263	0	462,388	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	1,268,527	0	1,657,747	650,000
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ 1,769,790	\$ -	\$ 2,120,135	\$ 650,000
<b>TOTALS</b>	<b>\$ 1,769,790</b>	<b>\$ -</b>	<b>\$ 2,120,135</b>	<b>\$ 650,000</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**PARKS & RECREATION IMPACT FEE FUND**

Fund - 152

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 1,794,740
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	331,850
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(1,094,097)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 1,032,493</u>
FY 2007-08 Carried forward encumbrances	(73,462)
FY 2007-08 Carried forward projects	(901,282)
"Available" Fund Balance for FY 2009	<u>\$ 57,749</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(246,562)
Projected "Available" Fund Balance at 09/30/09	<u>\$ (188,813)</u>

A projected use of fund balance of \$246,562 is scheduled for the Community Park project.





# TRANSPORTATION IMPACT FEE FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

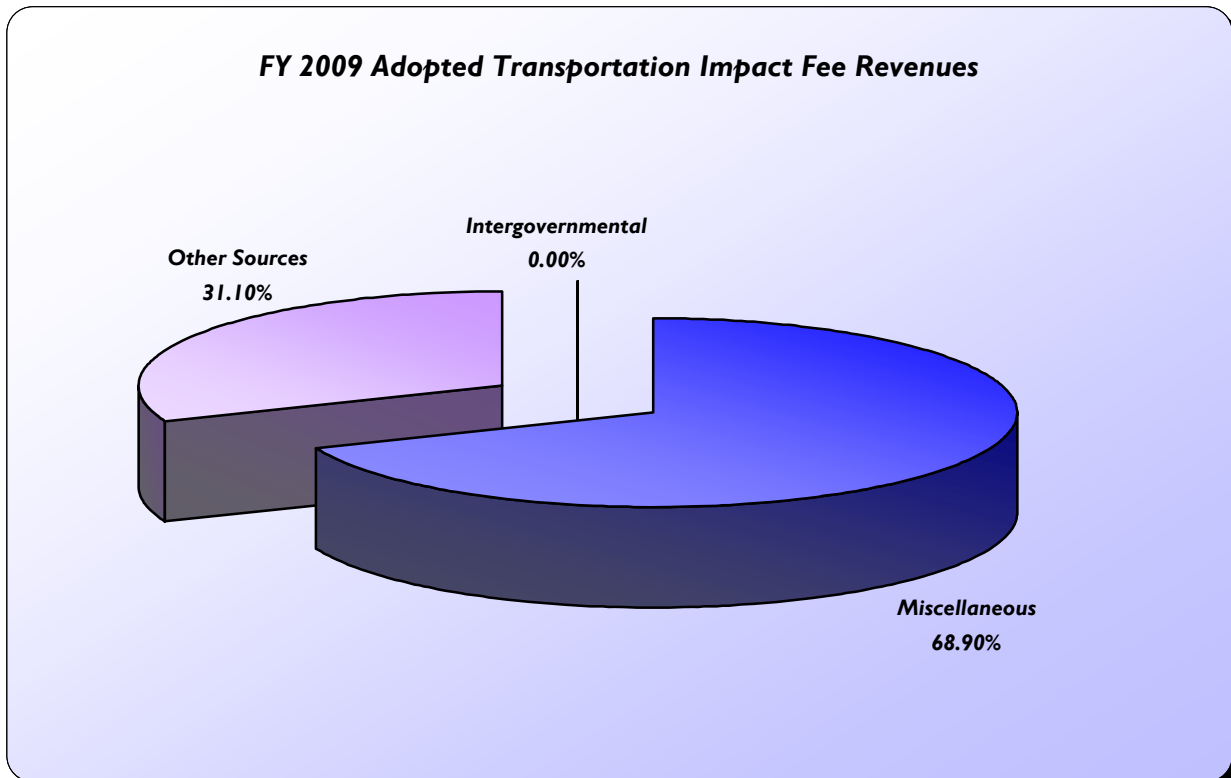


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**TRANSPORTATION IMPACT FEE FUND**  
**REVENUE ANALYSIS**

The purpose of Transportation Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to public works. Revenues are derived from new construction in both the commercial and residential categories.

Included in the Transportation Impact Fee Fund are two multi-year projects. The Toledo Blade Blvd. widening project is receiving an additional appropriation of \$2,496,861 in FY 2009. Also, the Sumter Blvd improvements continue this year with a \$4,800,000 appropriation.

153-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	2,984,152	0	0	0	0.00%
<i>Miscellaneous</i>	9,519,737	3,161,209	3,161,209	5,027,247	59.03%
<i>Other Sources</i>	0	2,843,586	2,843,586	2,269,614	-20.18%
<b>TOTALS</b>	<b>\$ 12,503,889</b>	<b>\$ 6,004,795</b>	<b>\$ 6,004,795</b>	<b>\$ 7,296,861</b>	<b>21.52%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**TRANSPORTATION IMPACT FEE FUND**

REVENUE DETAIL

153-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	2,984,152	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 2,984,152	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	1,639,896	486,611	486,611	187,760
363 Special Assessments/Impact Fees	7,879,841	2,674,598	2,674,598	4,839,487
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 9,519,737	\$ 3,161,209	\$ 3,161,209	\$ 5,027,247
<i>Other Sources</i>				
381 Interfund Transfer		0	0	0
383 Capital Lease Proceeds		0	0	0
384 Debt Proceeds		0	0	0
389 Other - Appropriated Fund Balance		2,843,586	2,843,586	2,269,614
Total Other Sources	\$ -	\$ 2,843,586	\$ 2,843,586	\$ 2,269,614
<b>TOTALS</b>	<b>\$ 12,503,889</b>	<b>\$ 6,004,795</b>	<b>\$ 6,004,795</b>	<b>\$ 7,296,861</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

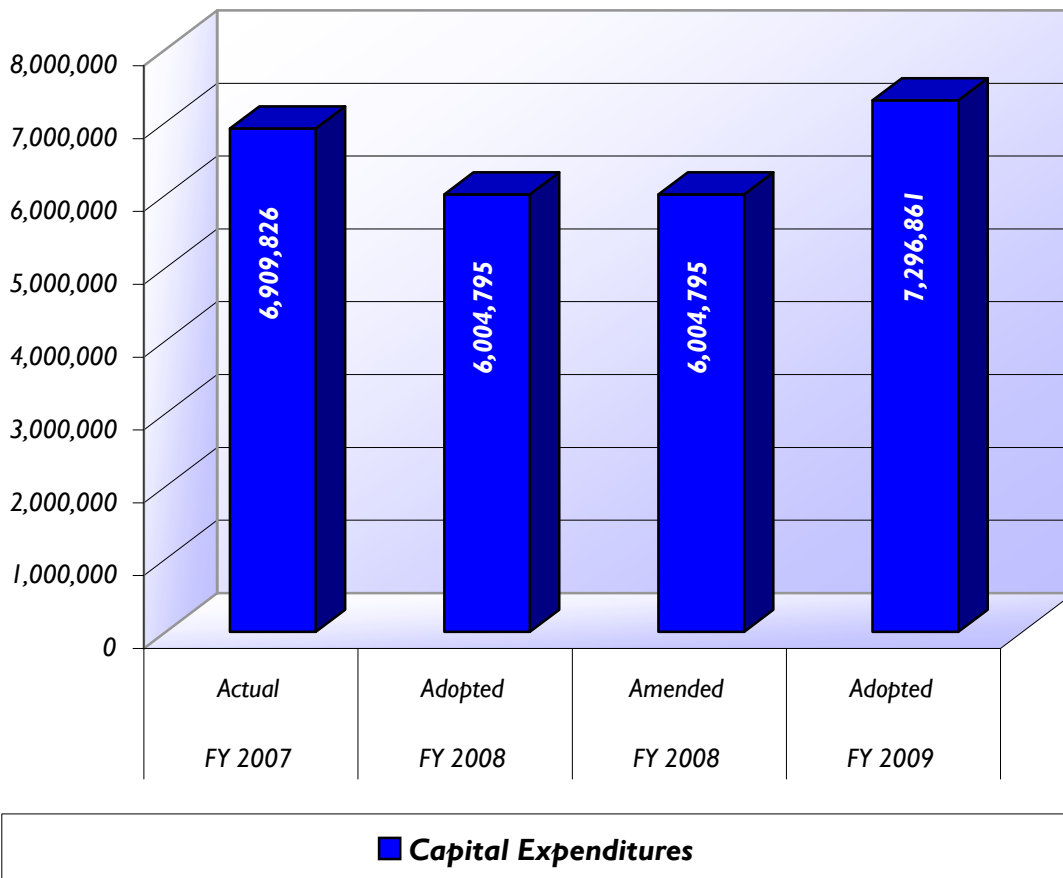
**TRANSPORTATION IMPACT FEE FUND**

BUDGET ANALYSIS

153-5000-541

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Capital Expenditures</i>	6,909,826	6,004,795	6,004,795	7,296,861	21.52%
<b>TOTALS</b>	<b>\$ 6,909,826</b>	<b>\$ 6,004,795</b>	<b>\$ 6,004,795</b>	<b>\$ 7,296,861</b>	<b>21.52%</b>

**FY 2009 Transportation Impact Fee Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**TRANSPORTATION IMPACT FEE FUND**

BUDGET DETAIL

153-5000-541

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	144,794	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	6,765,032	6,004,795	6,004,795	7,296,861
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ 6,909,826	\$ 6,004,795	\$ 6,004,795	\$ 7,296,861
<b>TOTALS</b>	<b>\$ 6,909,826</b>	<b>\$ 6,004,795</b>	<b>\$ 6,004,795</b>	<b>\$ 7,296,861</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**TRANSPORTATION IMPACT FEE FUND**

Fund - 153

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 26,668,851
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	4,976,430
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(18,584,643)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 13,060,638</u>
FY 2007-08 Carried forward encumbrances	(8,906,710)
FY 2007-08 Carried forward projects	(2,232,595)
"Available" Fund Balance for FY 2009	<u>\$ 1,921,333</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(2,269,614)
Projected "Available" Fund Balance at 09/30/09	<u>\$ (348,281)</u>

A projected use of fund balance of \$2,269,614 is scheduled for two road improvement projects.







# SOLID WASTE IMPACT FEE FUND



*‘Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.’*

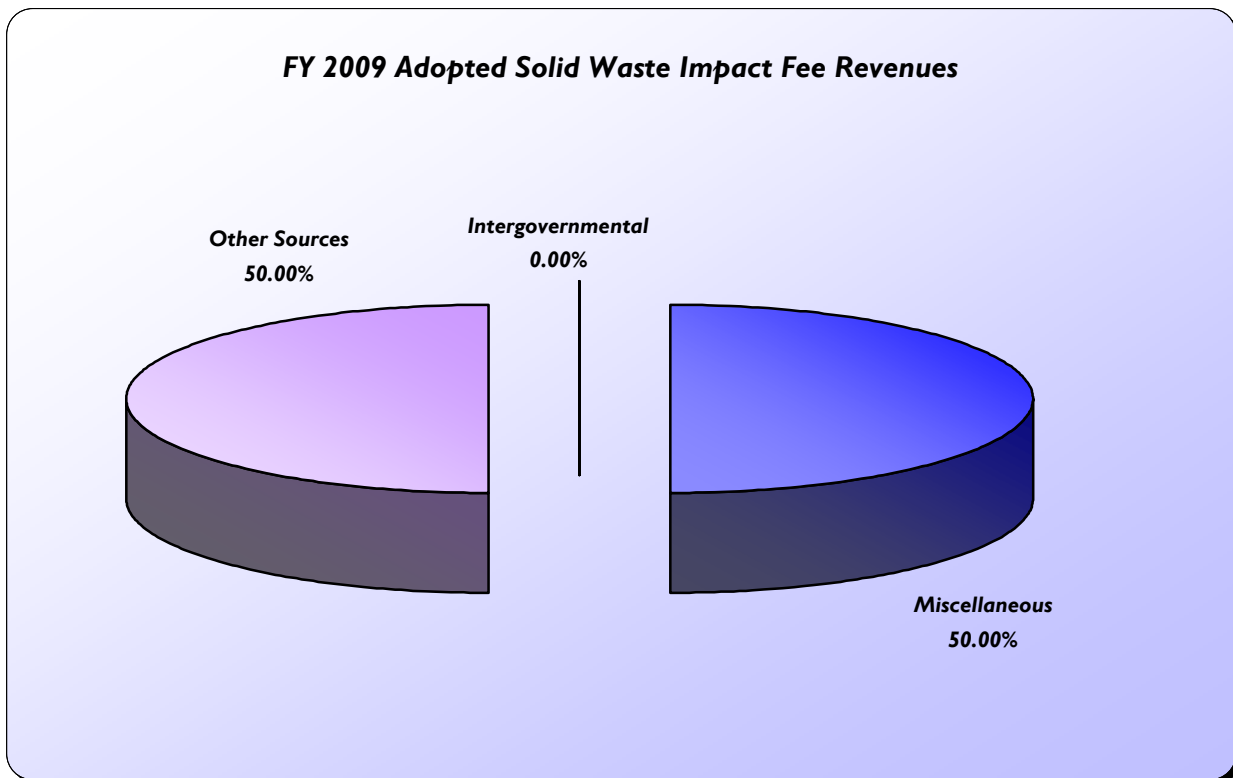


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**SOLID WASTE IMPACT FEE FUND**  
**REVENUE ANALYSIS**

The purpose of Solid Waste Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to the collection and removal of solid waste. Revenues are derived from new construction in both the commercial and residential categories.

For FY 20089 there are no appropriations for capital projects. Therefore, any impact fee revenue received in FY 2009 will be reserved for future projects.

156-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	13,291	6,668	6,668	8,062	20.91%
<i>Other Sources</i>	0	(6,668)	(6,668)	(8,062)	20.91%
<b>TOTALS</b>	<b>\$ 13,291</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>





City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**SOLID WASTE IMPACT FEE FUND**

REVENUE DETAIL

156-3032

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	435	200	200	500
363 Special Assessments/Impact Fees	12,856	6,468	6,468	7,562
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 13,291	\$ 6,668	\$ 6,668	\$ 8,062
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(6,668)	(6,668)	(8,062)
Total Other Sources	\$ -	\$ (6,668)	\$ (6,668)	\$ (8,062)
<b>TOTALS</b>	\$ 13,291	\$ -	\$ -	\$ -



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

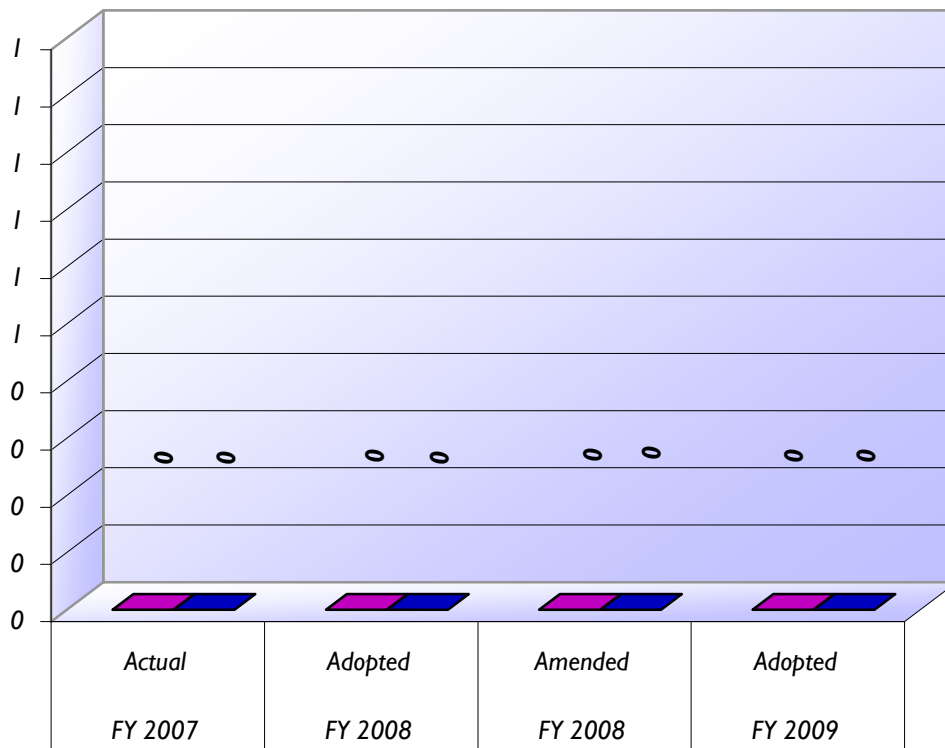
**SOLID WASTE IMPACT FEE FUND**

BUDGET ANALYSIS

156-3032-534

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	0	0	0	0	0.00%
Capital Expenditures	0	0	0	0	0.00%
<b>TOTALS</b> \$	- \$	- \$	- \$	-	0.00%

**FY 2009 Solid Waste Impact Fee Budget**



■ Operating Expenditures

■ Capital Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**SOLID WASTE IMPACT FEE FUND**

BUDGET DETAIL

156-3032-534

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
40 Training & Travel, Per Diem	0	0	0	0
41 Communication Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
43 Water, Sewer & Electricity	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**SOLID WASTE IMPACT FEE FUND**

Fund - 156

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 13,291
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	5,448
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	0
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 18,739</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 18,739</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	8,062
Projected "Available" Fund Balance at 09/30/09	<u>\$ 26,801</u>

A projected increase of fund balance of \$8,062 is reserved for future use.







# GENERAL GOVERNMENT IMPACT FEE FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

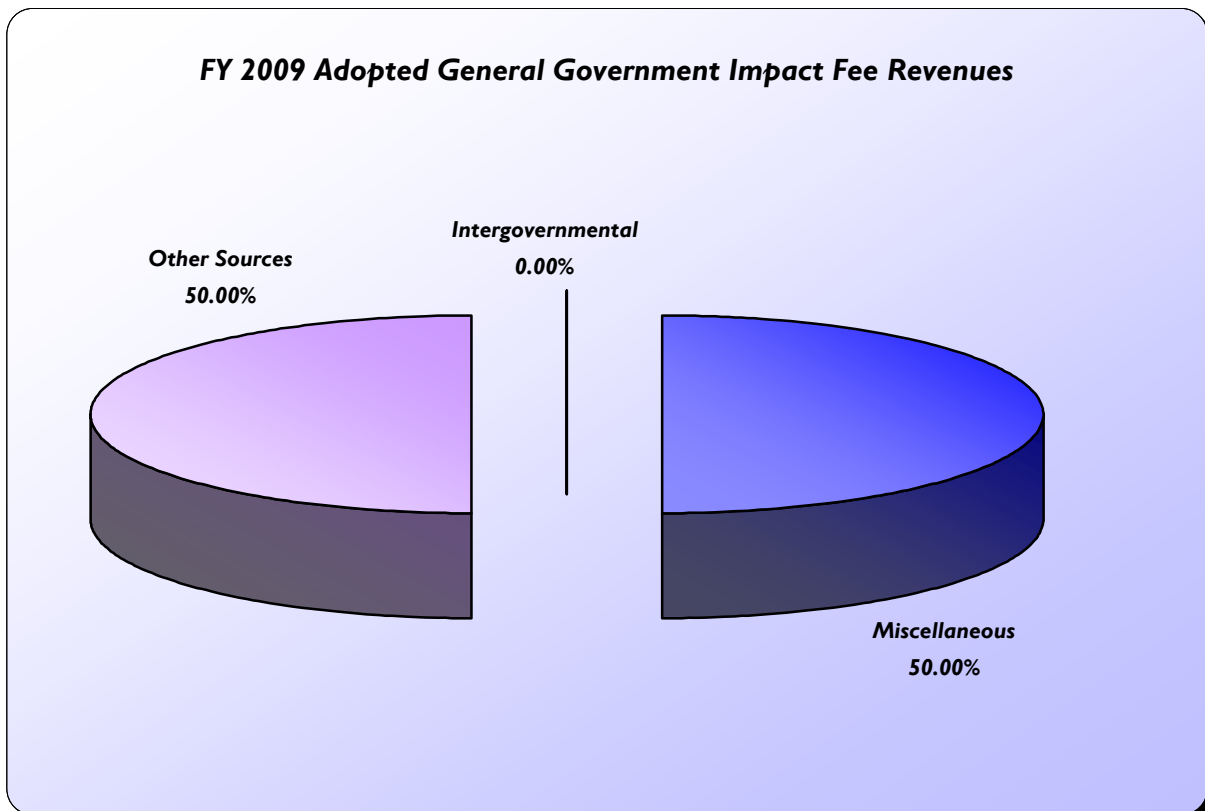


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**GENERAL GOVERNMENT IMPACT FEE FUND**  
**REVENUE ANALYSIS**

The purpose of General Government Impact Fees is to provide a financial mechanism to fund growth-related projects as they relate to the general services of the City. Revenues are derived from new construction in both the commercial and residential categories.

In FY 2009, there are no appropriations for capital projects. Therefore, any impact fee revenue received in FY 2009 will be reserved for future projects.

157-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	FY 2009 %
					<u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	82,575	73,979	73,979	196,058	165.02%
<i>Other Sources</i>	0	(73,979)	(73,979)	(196,058)	165.02%
<b>TOTALS</b>	<b>\$ 82,575</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>0.00%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL GOVERNMENT IMPACT FEE FUND**

REVENUE DETAIL

157-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	2,209	0	0	1,400
363 Special Assessments/Impact Fees	80,365	73,979	73,979	194,658
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 82,575	\$ 73,979	\$ 73,979	\$ 196,058
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(73,979)	(73,979)	(196,058)
Total Other Sources	\$ -	\$ (73,979)	\$ (73,979)	\$ (196,058)
<b>TOTALS</b>	<b>\$ 82,575</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

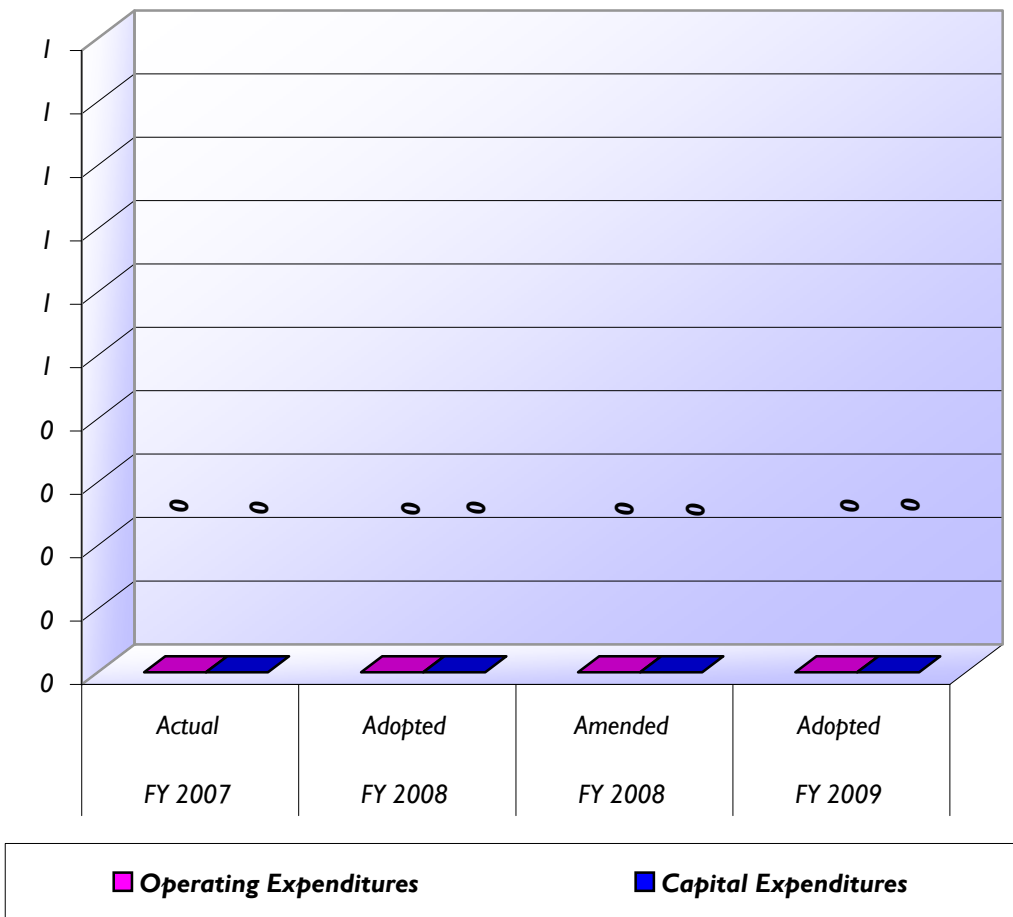
**GENERAL GOVERNMENT IMPACT FEE FUND**

BUDGET ANALYSIS

157-3031-519

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	0	0	0	0	0.00%
Capital Expenditures	0	0	0	0	0.00%
<b>TOTALS</b> \$	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>-</b>	<b>0.00%</b>

**FY 2009 General Government Impact Fee Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**GENERAL GOVERNMENT IMPACT FEE FUND**

BUDGET DETAIL

157-3031-519

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**GENERAL GOVERNMENT IMPACT FEE FUND**

Fund - 157

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 82,575
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	81,746
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	0
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 164,321</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 164,321</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	196,058
Projected "Available" Fund Balance at 09/30/09	<u>\$ 360,379</u>

A projected increase of fund balance of \$196,058 is reserved for future use.





# EMPLOYEE BENEFIT FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

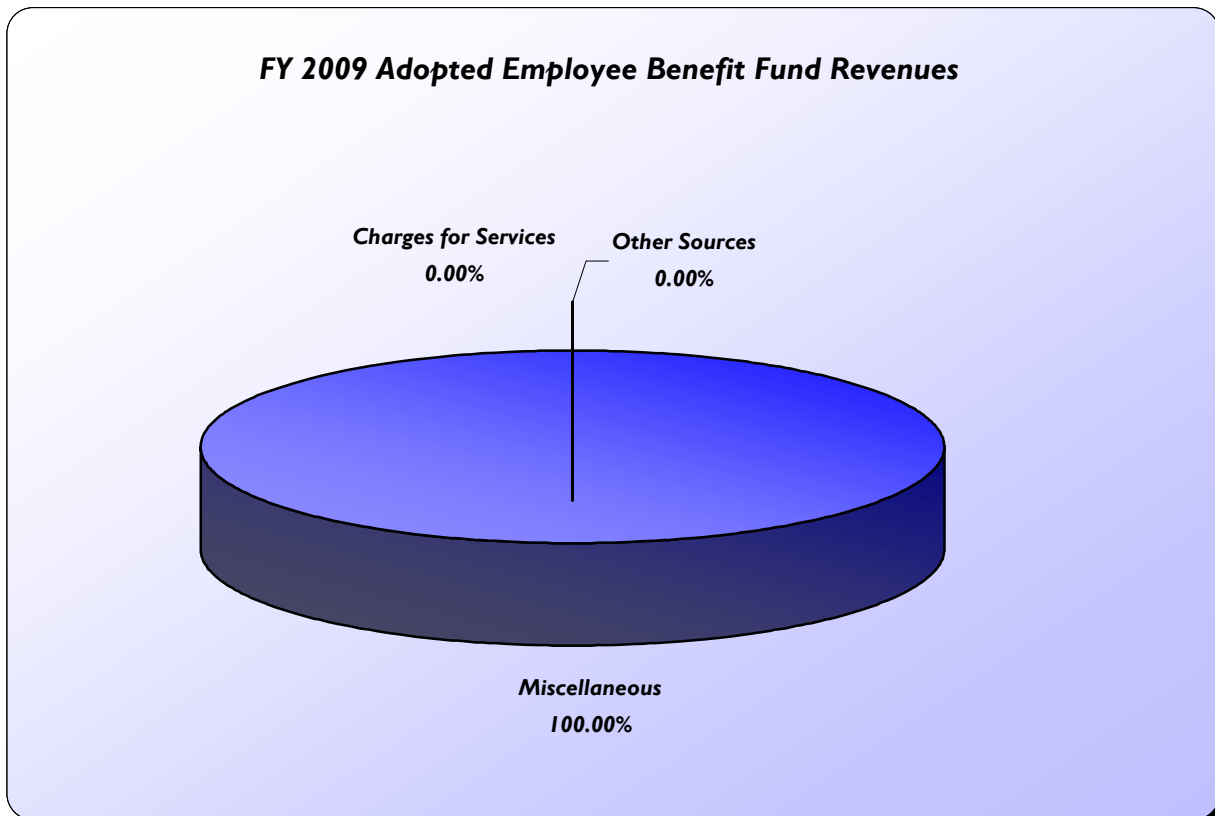




**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**EMPLOYEE BENEFIT FUND**  
**REVENUE ANALYSIS**

The purpose of the Employee Benefit Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through the General Fund. Some of the benefits provided to the employee include medical, dental and vision care insurance. Additionally, the City provides life, accidental death and dismemberment and short-term disability insurance. Finally, employees have the opportunity to participate in a flexible spending program.

610-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Charges for Services</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	3,874,172	6,300,769	6,300,769	5,037,529	-20.05%
<i>Other Sources</i>	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 3,874,172</b>	<b>\$ 6,300,769</b>	<b>\$ 6,300,769</b>	<b>\$ 5,037,529</b>	<b>-20.05%</b>

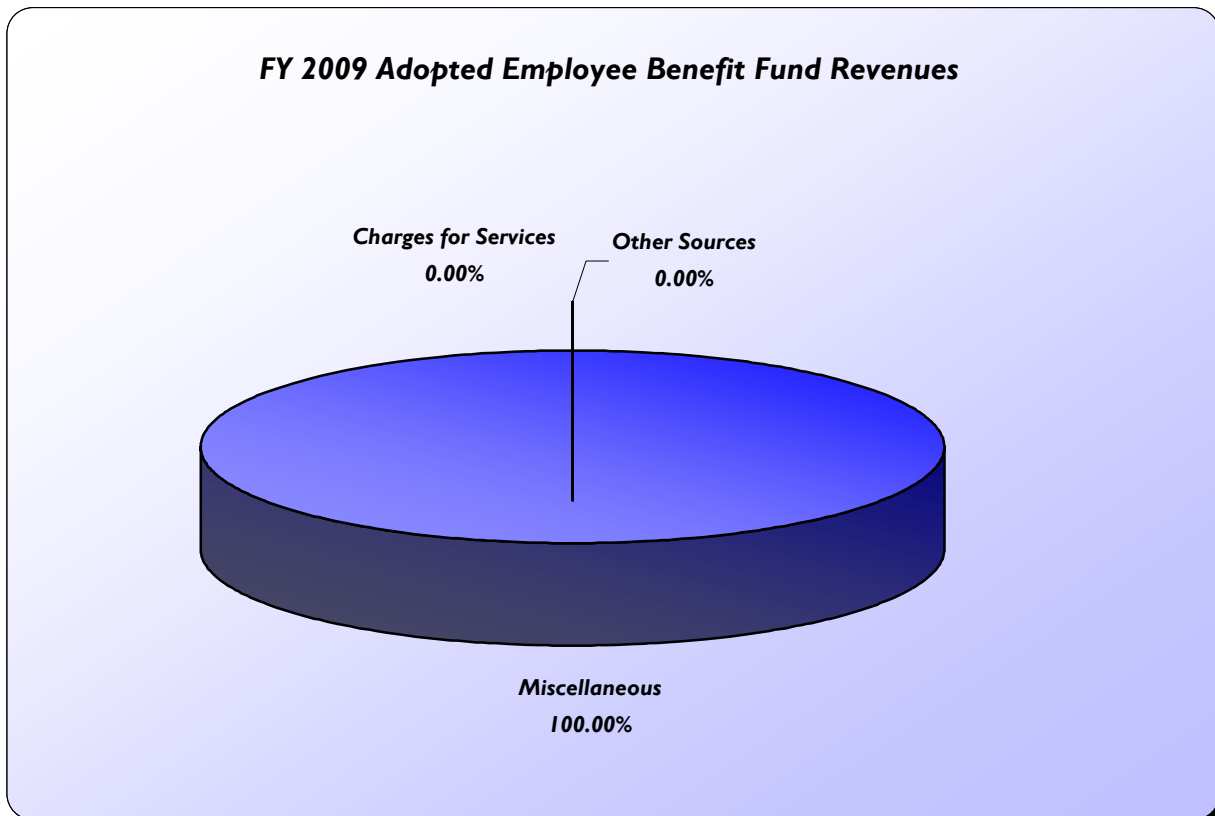




**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**EMPLOYEE BENEFIT FUND**  
**REVENUE ANALYSIS**

The purpose of the Employee Benefit Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through the General Fund. Some of the benefits provided to the employee include medical, dental and vision care insurance. Additionally, the City provides life, accidental death and dismemberment and short-term disability insurance. Finally, employees have the opportunity to participate in a flexible spending program.

610-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Charges for Services</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	3,874,172	6,300,769	6,300,769	5,037,529	-20.05%
<i>Other Sources</i>	0	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 3,874,172</b>	<b>\$ 6,300,769</b>	<b>\$ 6,300,769</b>	<b>\$ 5,037,529</b>	<b>-20.05%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**EMPLOYEE BENEFIT FUND**

REVENUE DETAIL

610-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Charges for Services</i>				
341 General Government	0	0	0	0
342 Public Safety	0	0	0	0
343 Physical Environment	0	0	0	0
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	0	0	0	0
Total Charges for Services Revenue	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	13,121	4,195	4,195	5,720
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	3,861,051	6,296,574	6,296,574	5,031,809
Total Miscellaneous Revenues	\$ 3,874,172	\$ 6,300,769	\$ 6,300,769	\$ 5,037,529
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	0	0	0
Total Other Sources	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<u>\$ 3,874,172</u>	<u>\$ 6,300,769</u>	<u>\$ 6,300,769</u>	<u>\$ 5,037,529</u>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

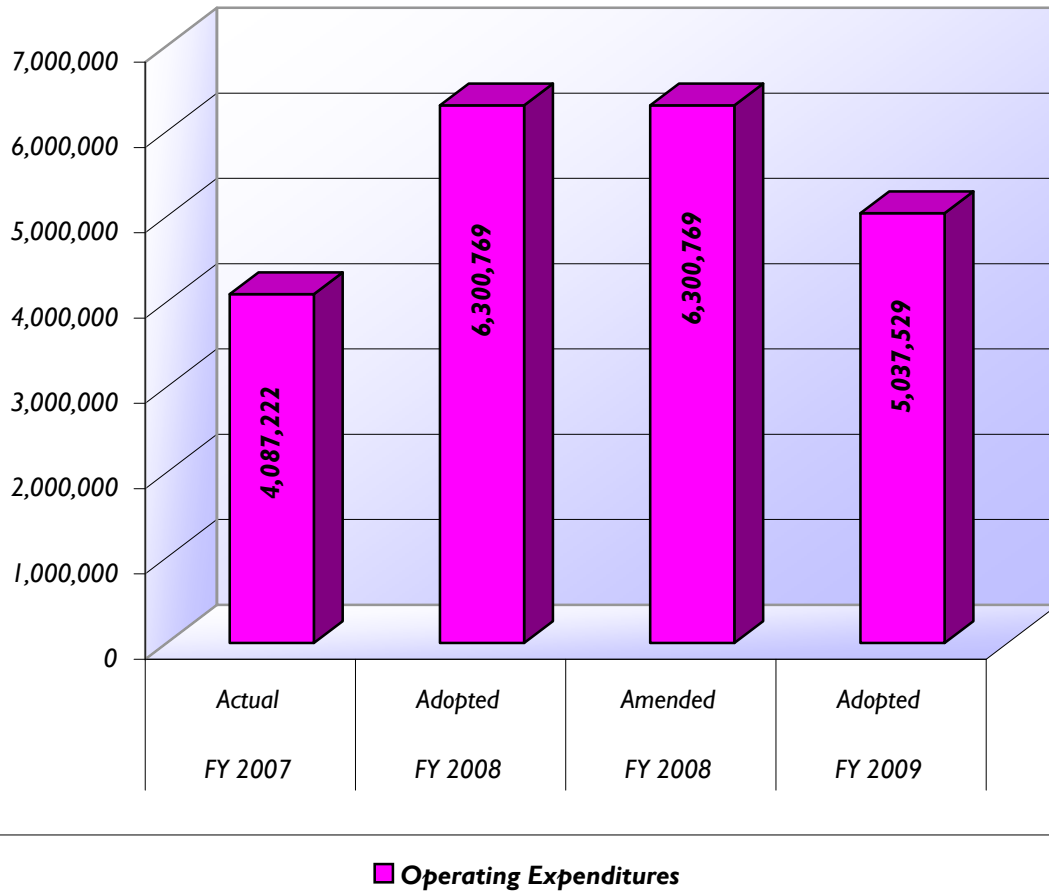
**EMPLOYEE BENEFIT FUND**

BUDGET ANALYSIS

610-0900-513

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	4,087,222	6,300,769	6,300,769	5,037,529	-20.05%
<b>TOTALS</b>	<b>\$ 4,087,222</b>	<b>\$ 6,300,769</b>	<b>\$ 6,300,769</b>	<b>\$ 5,037,529</b>	<b>-20.05%</b>

**FY 2009 Employee Benefit Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**EMPLOYEE BENEFIT FUND**

BUDGET DETAIL

610-0900-513

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	3,875	4,195	4,195	5,720
34 Other Contractual Services	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	4,083,346	6,296,574	6,296,574	5,031,809
51 Office Supplies	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 4,087,222	\$ 6,300,769	\$ 6,300,769	\$ 5,037,529
TOTALS	\$ 4,087,222	\$ 6,300,769	\$ 6,300,769	\$ 5,037,529



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**EMPLOYEE BENEFIT FUND**

Fund - 610

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 187,472
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	4,404,707
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(4,535,644)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 56,535</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 56,535</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	0
Projected "Available" Fund Balance at 09/30/09	<u>\$ 56,535</u>

No projected increase or use of fund balance is scheduled.



# INFRASTRUCTURE SURTAX -ONE CENT SALES TAX FUND



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*

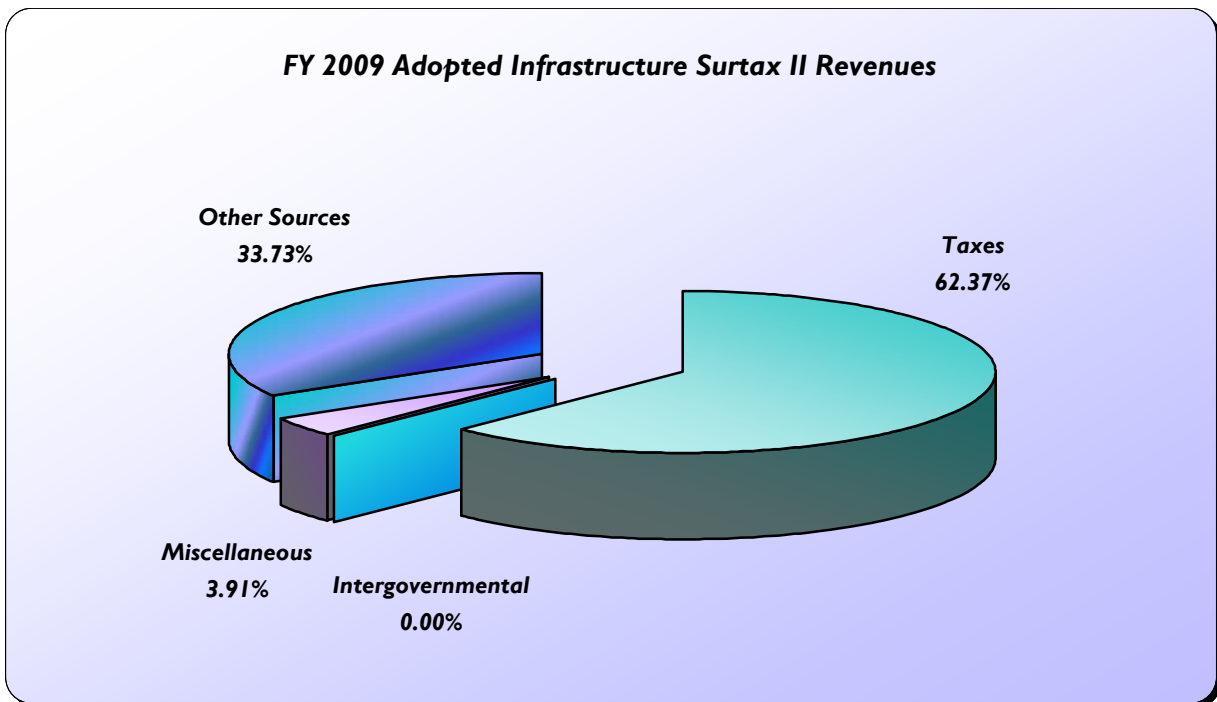


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**INFRASTRUCTURE SURTAX II (ONE CENT SALES TAX) FUND**  
**REVENUE ANALYSIS**

The Infrastructure Surtax-One Cent Sales Tax provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Projects scheduled for the FY 2009 Adopted Budget include sidewalks (\$100,000), Solid Waste District trucks (\$100,000), and a debt service bond payment for the construction of the City Hall (\$1,201,370). Also, \$40,000 is appropriated to purchase furniture for the recently completed office space in City Hall; \$1,300,000 is slated for the construction of Fire Station #84; and \$175,000 will purchase replacement rescue squads.

305-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Taxes</i>	4,975,793	4,988,170	4,988,170	5,588,878	12.04%
<i>Intergovernmental</i>	100,000	0	0	0	0.00%
<i>Miscellaneous</i>	792,512	441,227	441,227	350,000	-20.68%
<i>Other Sources</i>	487,738	(3,818,027)	(3,818,027)	(3,022,508)	-20.84%
<b>TOTALS</b>	<b>\$ 6,356,044</b>	<b>\$ 1,611,370</b>	<b>\$ 1,611,370</b>	<b>\$ 2,916,370</b>	<b>80.99%</b>







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**INFRASTRUCTURE SURTAX II (ONE CENT SALES TAX ) FUND**

REVENUE DETAIL

305-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Taxes</i>				
311 Ad Valorem	0	0	0	0
312 Sales, Use and Fuel Taxes	4,975,793	4,988,170	4,988,170	5,588,878
313 Franchise Fees	0	0	0	0
319 Other Taxes	0	0	0	0
Total Tax Revenue	\$ 4,975,793	\$ 4,988,170	\$ 4,988,170	\$ 5,588,878
<i>Intergovernmental</i>				
331 Federal Grants	100,000	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 100,000	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	792,512	441,227	441,227	350,000
363 Special Assessments/Impact Fees	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 792,512	\$ 441,227	\$ 441,227	\$ 350,000
<i>Other Sources</i>				
381 Interfund Transfer	487,738	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(3,818,027)	(3,818,027)	(3,022,508)
Total Other Sources	\$ 487,738	\$ (3,818,027)	\$ (3,818,027)	\$ (3,022,508)
<b>TOTALS</b>	<b>\$ 6,356,044</b>	<b>\$ 1,611,370</b>	<b>\$ 1,611,370</b>	<b>\$ 2,916,370</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

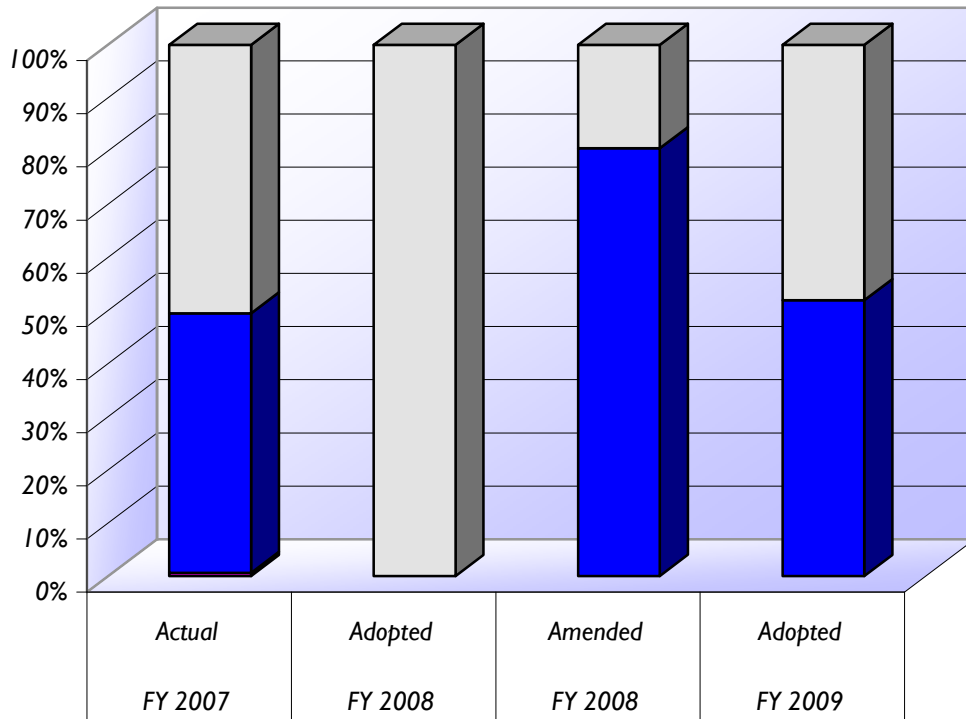
**INFRASTRUCTURE SURTAX II (ONE CENT SALES TAX) FUND**

BUDGET ANALYSIS

305-0401-513; 2222-522; 3036-572; 5000-541; 6062-535

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Operating Expenditures</i>	22,800	0	4,000	0	0.00%
<i>Capital Expenditures</i>	1,761,121	0	6,650,270	1,515,000	100.00%
<i>Other Expenditures</i>	1,821,140	1,611,370	1,611,370	1,401,370	-13.03%
<b>TOTALS</b>	<b>\$ 3,605,061</b>	<b>\$ 1,611,370</b>	<b>\$ 8,265,640</b>	<b>\$ 2,916,370</b>	<b>80.99%</b>

**FY 2009 Infrastructure Surtax II  
(One Cent Sales Tax) Budget**



■ Operating Expenditures     
 ■ Capital Expenditures     
 ■ Other Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**INFRASTRUCTURE SURTAX II (ONE CENT SALES TAX) FUND**

BUDGET DETAIL

305-0401-513; 2222-522; 3036-572; 5000-541; 6062-535

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	22,800	0	4,000	0
34 Other Contractual Services	0	0	0	0
44 Rentals & Leases	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 22,800	\$ -	\$ 4,000	\$ -
<i>Capital Expenditures</i>				
61 Land	249,191	0	424,483	0
62 Buildings	1,129,086	0	3,245,845	1,340,000
63 Improvements other than Buildings	382,844	0	2,979,942	0
64 Capital Machinery & Equip.	0	0	0	175,000
Total Capital Expenditures	\$ 1,761,121	\$ -	\$ 6,650,270	\$ 1,515,000
<i>Other Expenditures</i>				
20 Transfer Out	0	0	0	0
91 Transfer Out - Other	1,821,140	1,611,370	1,611,370	1,401,370
Total Other Expenditures	\$ 1,821,140	\$ 1,611,370	\$ 1,611,370	\$ 1,401,370
<b>TOTALS</b>	<b>\$ 3,605,061</b>	<b>\$ 1,611,370</b>	<b>\$ 8,265,640</b>	<b>\$ 2,916,370</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**INFRASTRUCTURE SURTAX II (ONE CENT SALES TAX) FUND**

Fund - 305

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 16,337,234
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	6,499,753
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(2,639,082)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 20,197,906</u>
FY 2007-08 Carried forward encumbrances	(1,594,775)
FY 2007-08 Carried forward projects	(3,696,901)
"Available" Fund Balance for FY 2009	<u>\$ 14,906,230</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	3,022,508
Projected "Available" Fund Balance at 09/30/09	<u>\$ 17,928,738</u>

A projected increase of fund balance of \$3,022,508 is reserved for future use.





# MAINTENANCE FACILITY CONSTRUCTION FUND



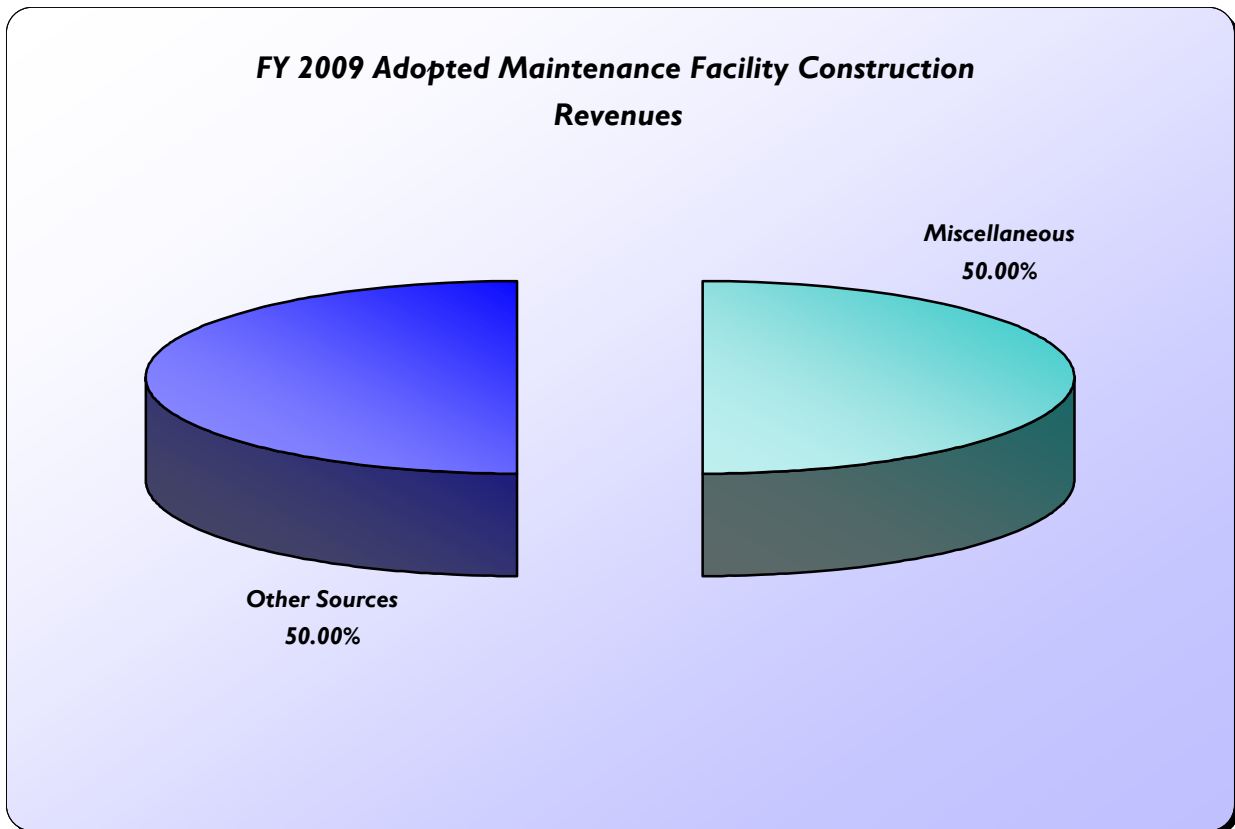
*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**MAINTENANCE FACILITY CONSTRUCTION FUND**  
**REVENUE ANALYSIS**

The Maintenance Facility Construction Fund provides funding for the construction of a joint use facility for the City. To help fund the joint use facility, the following departments are contributing to the joint effort: Public Works (\$500,000); North Port Utilities (\$1,000,000); Fire Rescue District (\$100,000); and the General Fund (\$1,000,000).

320-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
Miscellaneous	0	0	0	125,000	100.00%
Other Sources	0	0	0	(125,000)	-100.00%
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**MAINTENANCE FACILITY CONSTRUCTION FUND**

REVENUE DETAIL

320-0000

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	0	0	0	125,000
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ 125,000
<i>Other Sources</i>				
381 Interfund Transfer	0	5,000,000	5,000,000	2,600,000
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	(5,000,000)	(5,000,000)	(2,725,000)
Total Other Sources	\$ -	\$ -	\$ -	\$ (125,000)
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>





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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**MAINTENANCE FACILITY CONSTRUCTION FUND**

Fund - 320

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ -
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	5,113,217
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	0
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 5,113,217</u>
FY 2007-08 Carried forward encumbrances	0
"Available" Fund Balance for FY 2009	<u>\$ 5,113,217</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	2,725,000
Projected "Available" Fund Balance at 09/30/09	<u>\$ 7,838,217</u>

A projected increase of fund balance of \$2,725,000 is reserved for future use.





# UTILITIES

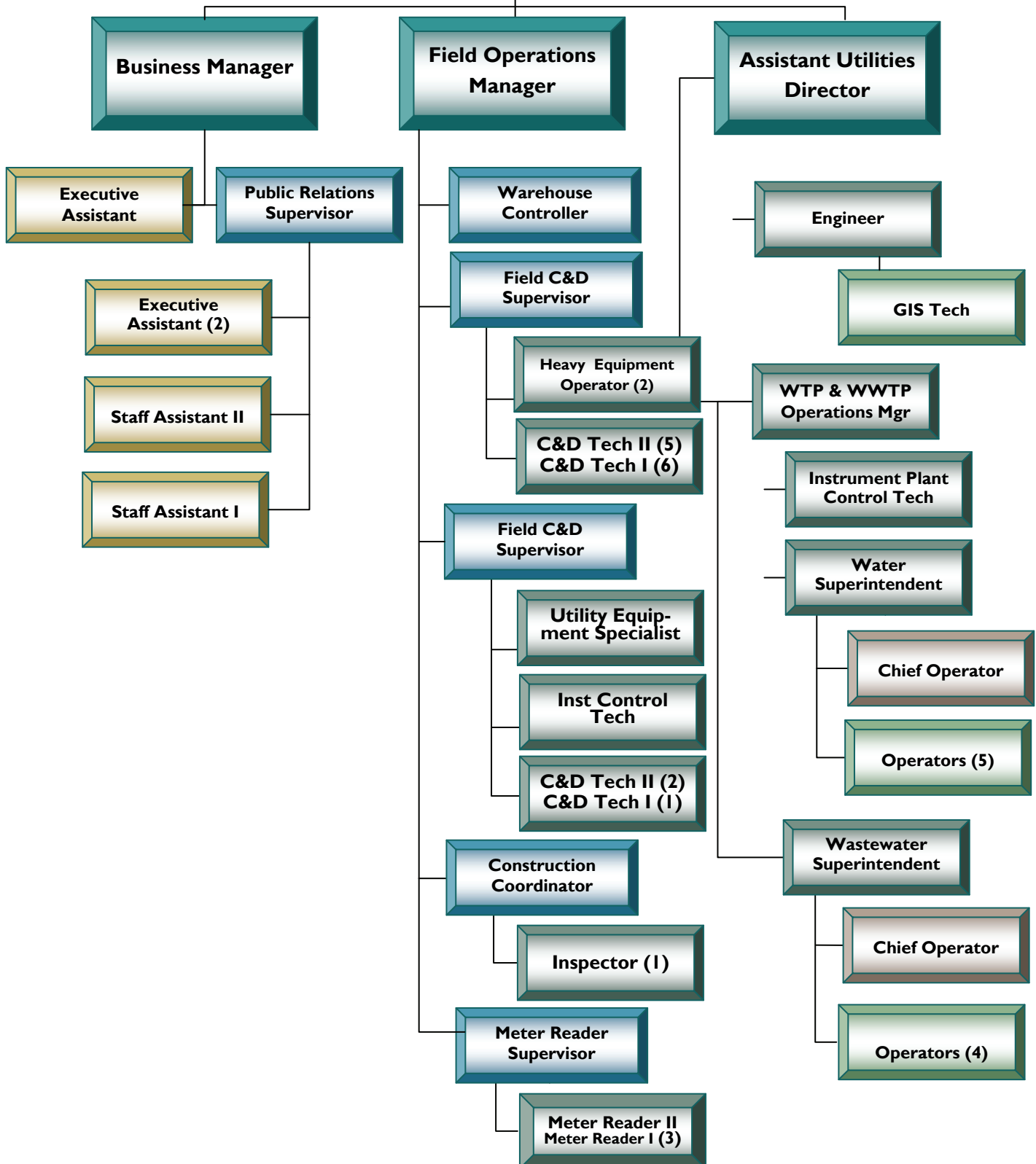


*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# UTILITIES

**CINDI MICK**  
**UTILITIES DIRECTOR**





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# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## **NORTH PORT UTILITIES** DEPARTMENTAL FUNCTIONS

### Utility Services

**Water Systems**—Operate and maintain City's water supply including improvement of quality potable water, expansion of services and promote environmental stewardship.

**Wastewater Systems**—Includes disposal of wastewater, expansion of wastewater treatment and promotion environmental stewardship.

**Capital Projects**—Oversees construction of capital projects related to North Port Utilities.



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## NORTH PORT UTILITIES

### **Purpose Statement:**

“To provide safe water and wastewater needs in a sustainable manner consistent with the values and standards of the community.”

### **Goals:**

Provide safe drinking water.

Explore viable options to improve water quality.

Dispose of wastewater in a sound and environmentally approved method.

Increase the capacity of water and wastewater treatment to enhance community sustainability.

### **Budget at a Glance**

FY 2007 Actual	\$ 14,686,227
FY 2008 Adopted	\$ 19,303,417
FY 2009 Adopted	\$ 19,363,603
% Change	19.66%
Funding Source—Charges for Services	
Staffing	55



**Provide safe drinking water**

North Port Utilities provides water and wastewater needs of the broader community. This Department endeavors to ensure proper water supply for the present and future needs of the City. By evaluating future needs and researching new ways of supplying potable water, and by ensuring that the highest levels of sewage processes are maintained, this Department helps to maintain what is essential to the health and safety of the citizens and businesses.

North Port Utilities Department is committed to providing safe drinking water and environmentally sound wastewater and reuse services to our community. While this coming budget year promises significant challenges, the budget continues to be a goal based budget that provides the necessary funding to accomplish the utility needs of the community.

### **Impact of Capital on Operation Budget:**

The planned expansion of the wastewater plant and the improvements and expansion at the water plant will eventually have an impact on the operation budget in the form of gradual increases in chemicals, electric and personnel costs when the demand gets to the point of maximum capacity. The changes to the new processing system that will be used by the wastewater treatment plant will result in a net reduction in electric costs. But during construction there will be a small increase in electric costs. Because of the delays in construction, this cost was minimized for the next fiscal year. Repayment of the anticipated State Revolving Loan Funding for the wastewater expansion will begin in FY 2010.

### **KEY STRATEGIC GOALS & OBJECTIVES**

#### **GOAL: Provide safe drinking water.**

**Strategic Goal: To operate and maintain the City’s water supply to provide a reliable and safe source of potable water.**

#### **Outcomes:**

- **Maximize the use and quality of surface waters**—To maximize withdrawal potential of the Myakkahatchee Creek and Cocoplum Waterway to no less than three (3) million gallons per day (mgd).
- **Promote environmental stewardship**—To implement EPA/DEP mandated environmental and health programs such as Cross Connection Control Program, water quality monitoring (HBMP).
- **Implement energy saving programs and technologies**—To increase availability and use of reclaimed water.



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CITY OF NORTH PORT FLORIDA  
FISCAL YEAR 2009 ADOPTED BUDGET

## NORTH PORT UTILITIES

**GOAL: Explore viable options to improve water quality.**

**Strategic Goal: To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.**

**Outcomes:**

- **Enhance water treatment plant capabilities**—To maximize efficiency and ability of the water treatment plant in order to improve water quality.
- **Implement the City's Backflow/Cross Connection Control Backflow Program**—To decrease the potential of contamination of the City's potable water supply.

**GOAL: Dispose of wastewater in a sound and environmentally approved method.**

**Strategic Goal: To continue to expand and enhance the City's wastewater treatment initiatives that provide for an environmentally sustainable community.**

**Outcomes:**

- **Continue the implementation of the Utility Master Plan**—To proceed with the Panacea and West Villages Independent District wastewater treatment plant constructions.
- **Continue federal, state and local compliance**—To continue to meet or exceed all Federal, State and local regulatory requirements for water and wastewater facilities.

**GOAL: Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

**Strategic Goal: To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.**

**Outcomes:**

- **Maintain financial stability**—To monitor and plan projects in order to expand the capacity of water and wastewater treatment for the community.
- **Community responsibility**—To aggressively develop, implement and promote Water Conservation Programs; continue to consider the importance of Neighborhood Improvements and extension of service to the platted lots; and continue to strive for efficient, cost effective service, improved water quality that meets all standards and reuse and wastewater service that is environmentally sound.
- **Plan for the future**—To partner with developers and the region to develop reasonable projections and plans for the most efficient and cost effective systems. To finalize the US 41 Corridor Study to accommodate economic development and begin its implementation.

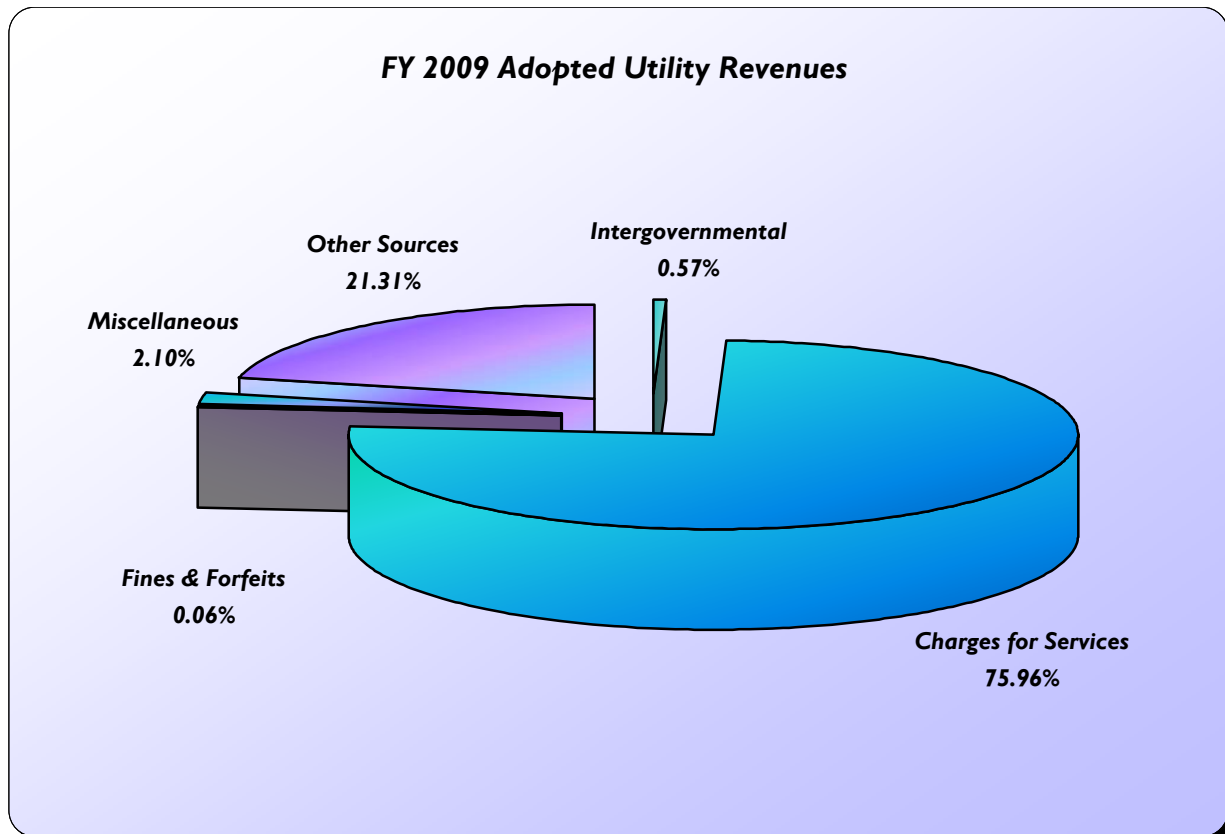


City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**UTILITY REVENUE FUND**

REVENUE ANALYSIS

420-0000

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	(32,068)	0	0	110,000	100.00%
<i>Charges for Services</i>	14,137,491	15,144,570	15,144,570	14,708,515	-2.88%
<i>Fines &amp; Forfeits</i>	17,005	15,000	15,000	12,000	-20.00%
<i>Miscellaneous</i>	752,694	359,933	359,933	405,756	12.73%
<i>Other Sources</i>	5,248,113	3,783,914	4,082,487	4,127,332	9.08%
<b>TOTALS</b>	<b>\$ 20,123,234</b>	<b>\$ 19,303,417</b>	<b>\$ 19,601,990</b>	<b>\$ 19,363,603</b>	<b>0.31%</b>







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY REVENUE FUND**

REVENUE DETAIL

420-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	(56,558)	0	0	0
334 State Grants	24,491	0	0	110,000
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ (32,068)	\$ -	\$ -	\$ 110,000
<i>Charges for Services</i>				
341 General Government	0	0	0	0
342 Public Safety	0	0	0	0
343 Physical Environment	13,826,326	14,691,570	14,691,570	14,453,165
344 Transportation	0	0	0	0
345 Economic Environment	0	0	0	0
346 Human Services	0	0	0	0
347 Culture/Recreation	0	0	0	0
349 Other Charges for Services	311,165	453,000	453,000	255,350
Total Charges for Services Revenue	\$ 14,137,491	\$ 15,144,570	\$ 15,144,570	\$ 14,708,515
<i>Fines and Forfeits</i>				
351 Judgments and Fines	0	0	0	0
354 Violations of Local Ordinances	17,005	15,000	15,000	12,000
Total Judgments and Fines Revenues	\$ 17,005	\$ 15,000	\$ 15,000	\$ 12,000
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	60,241	1,000	1,000	1,000
361 Interest	672,044	248,933	248,933	362,756
362 Rents	0	0	0	0
363 Special Assessments/Impact Fees	32,811	110,000	110,000	42,000
364 Disposition of Fixed Assets	(12,402)	0	0	0
365 Sales of Surplus Materials	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 752,694	\$ 359,933	\$ 359,933	\$ 405,756



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY REVENUE FUND**

REVENUE DETAIL

420-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Other Sources</i>				
381 Interfund Transfer	1,021,475	0	298,573	300,000
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	4,226,638	3,783,914	3,783,914	3,827,332
Total Other Sources	\$ 5,248,113	\$ 3,783,914	\$ 4,082,487	\$ 4,127,332
<b>TOTALS</b>	<b>\$ 20,123,234</b>	<b>\$ 19,303,417</b>	<b>\$ 19,601,990</b>	<b>\$ 19,363,603</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**UTILITY REVENUE FUND**

Fund - 420

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 58,680,748
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	14,235,186
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(13,686,608)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 59,229,325</u>
FY 2007-08 Carried forward encumbrances	(1,147,603)
FY 2007-08 Carried forward projects	(1,338,833)
Less 20% Reserve in Operating Funds (Based on 20% of FY 2008 Utility Fund Expenditures)	(3,860,683)
"Available" Fund Balance for FY 2009 less reserve	<u>\$ 52,882,205</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	(3,827,332)
Projected "Available" Fund Balance at 09/30/09 less reserve	<u>\$ 49,054,873</u>

The projected use of fund balance for FY 2009 includes the costs associated with the startup of the Backflow Prevention Program, depreciation expense and a transfer to the Maintenance Facility Construction fund of \$1,000,000.



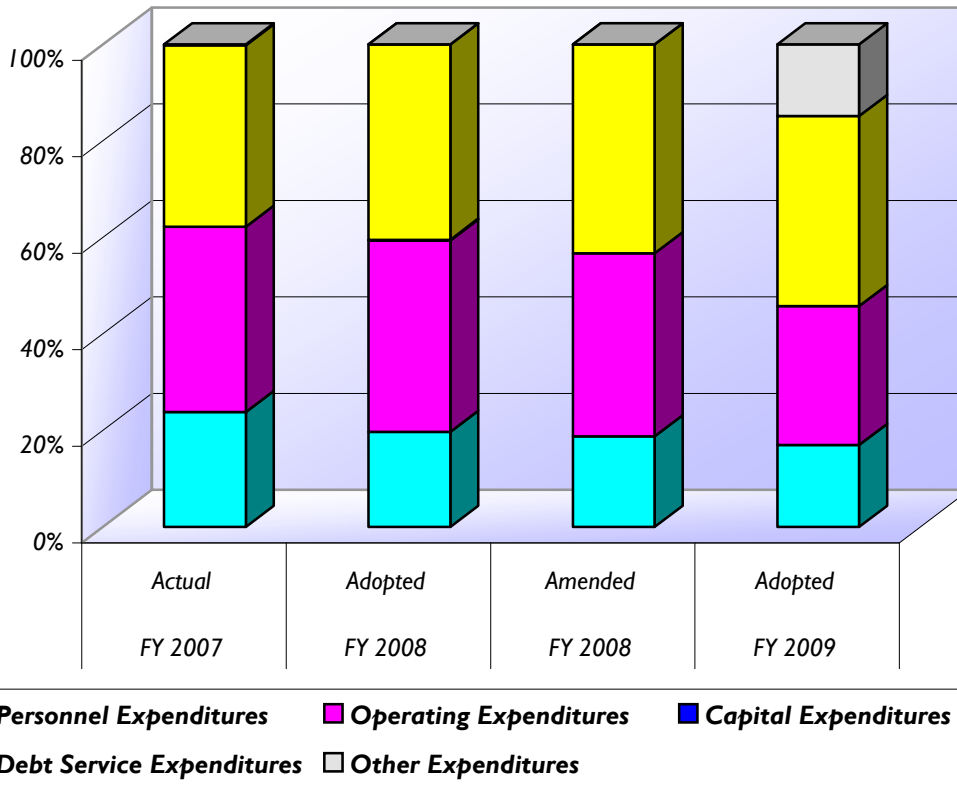


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**UTILITY DEPARTMENT (ADMINISTRATION)**  
**BUDGET ANALYSIS**

420-6060-536

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	1,008,330	1,181,674	1,181,674	1,142,750	-3.29%
<i>Operating Expenditures</i>	1,628,699	2,377,334	2,389,264	1,938,233	-18.47%
<i>Capital Expenditures</i>	0	10,900	2,300	0	-100.00%
<i>Debt Service Expenditures</i>	1,591,984	2,427,847	2,726,420	2,652,295	9.24%
<i>Other Expenditures</i>	8,260	0	0	1,000,000	100.00%
<b>TOTALS</b>	<b>\$ 4,237,273</b>	<b>\$ 5,997,755</b>	<b>\$ 6,299,658</b>	<b>\$ 6,733,278</b>	<b>12.26%</b>

**FY 2009 Adopted Utility-Administration Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (ADMINISTRATION)**

BUDGET DETAIL

420-6060-536

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	583,046	610,047	610,047	641,192
12 Regular Salaries & Wages	194,517	205,478	205,478	209,039
13 Other Salaries & Wages	0	116,261	116,261	34,746
14 Overtime	738	2,850	2,850	500
15 Special Pay	0	0	0	0
21 FICA	57,418	61,134	61,134	62,803
22 Retirement Contributions	69,517	92,319	92,319	96,652
23 Life & Health Insurance	72,847	69,016	69,016	84,252
24 Workers' Compensation	15,332	23,869	23,869	13,566
26 Compensated Absences	14,914	0	0	0
25 Unemployment Compensation	0	0	0	0
27 Educational Assistance	0	700	700	0
Total Personnel Expenditures	\$ 1,008,330	\$ 1,181,674	\$ 1,181,674	\$ 1,142,750
<i>Operating Expenditures</i>				
31 Professional Services	202,231	380,650	383,980	56,450
34 Other Contractual Services	2,266	3,300	3,300	2,100
40 Training & Travel, Per Diem	5,355	5,500	5,500	5,500
41 Communication Services	12,670	15,600	15,600	16,400
42 Postage & Mailing	(159)	2,900	2,550	200
43 Water, Sewer & Electricity	7,040	8,700	8,700	7,870
44 Rentals & Leases	29,295	30,230	30,230	29,730
45 Insurance	110,265	156,009	156,009	152,852
46 Repairs & Maintenance	864	12,350	12,350	7,725
47 Printing & Binding	920	1,000	1,000	500
48 Promotional Activities	52,581	67,300	67,300	12,500
49 Other Current Charges	1,086,667	1,587,218	1,587,218	1,544,318
51 Office Supplies	8,336	8,700	8,700	7,800
52 Minor Operating Expenditures	5,713	7,890	16,840	4,701
54 Books, Public, Subs, Member	1,841	2,100	2,100	1,700
59 Depreciation	102,815	87,887	87,887	87,887
Total Operating Expenditures	\$ 1,628,699	\$ 2,377,334	\$ 2,389,264	\$ 1,938,233



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (ADMINISTRATION)**

BUDGET DETAIL

420-6060-536

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	2,300	2,300	0
63 Improvements other than Buildings	0	0	0	0
64 Capital Machinery & Equip.	0	8,600	0	0
Total Capital Expenditures	\$ -	\$ 10,900	\$ 2,300	\$ -
<i>Debt Service</i>				
71 Debt Service - Principal	0	858,615	1,157,188	1,277,797
72 Debt Service - Interest	1,519,021	1,467,353	1,467,353	1,276,582
73 Other Debt - Lease Purchase & Amortization	72,964	101,879	101,879	97,916
Total Debt Service Expenditures	\$ 1,591,984	\$ 2,427,847	\$ 2,726,420	\$ 2,652,295
<i>Other Expenditures</i>				
01 Transfer Out - Maintenance Facility	0	0	0	1,000,000
20 Transfer Out - Other	8,260	0	0	0
Total Other Expenditures	\$ 8,260	\$ -	\$ -	\$ 1,000,000
<b>TOTALS</b>	<b>\$ 4,237,273</b>	<b>\$ 5,997,755</b>	<b>\$ 6,299,658</b>	<b>\$ 6,733,278</b>

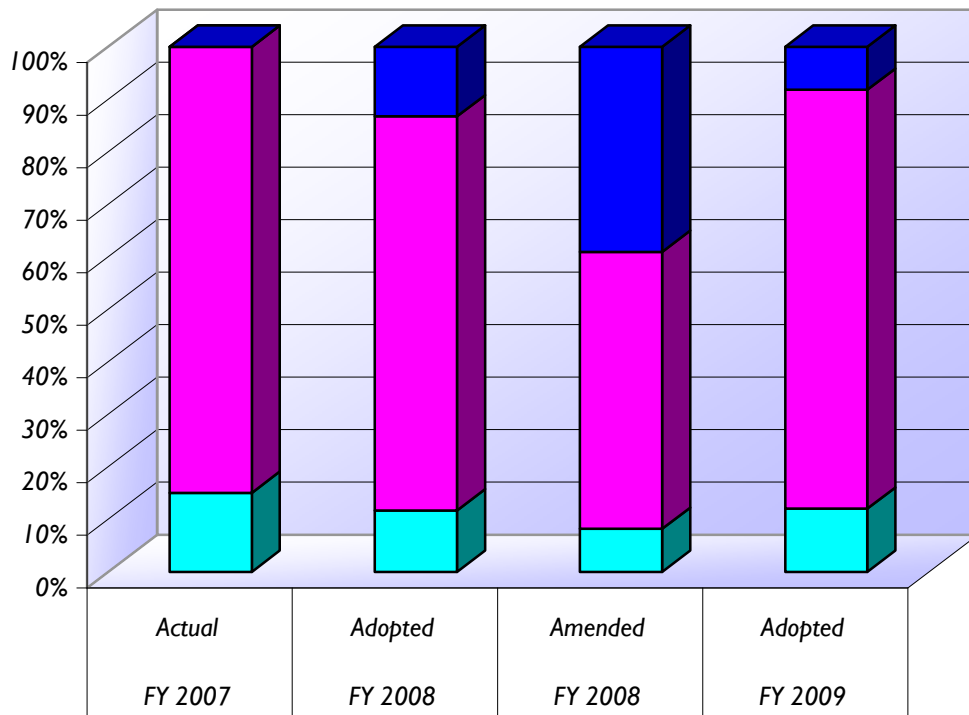


**City of North Port Florida**  
**Fiscal Year 2009 Adopted Budget**  
**UTILITY DEPARTMENT (WATER SYSTEMS)**  
**BUDGET ANALYSIS**

420-6061-533

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	573,585	633,544	633,544	634,814	0.20%
<i>Operating Expenditures</i>	3,238,250	4,061,258	4,076,465	4,200,989	3.44%
<i>Capital Expenditures</i>	0	716,800	3,020,010	432,200	-39.70%
<b>TOTALS</b>	<b>\$ 3,811,836</b>	<b>\$ 5,411,602</b>	<b>\$ 7,730,019</b>	<b>\$ 5,268,003</b>	<b>-2.65%</b>

**FY 2009 Adopted Utility-Water Systems Budget**







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (WATER SYSTEMS)**

BUDGET DETAIL

420-6061-533

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	80,507	85,086	85,086	88,830
12 Regular Salaries & Wages	315,221	370,640	370,640	340,507
13 Other Salaries & Wages	0	(54,496)	(54,496)	2,470
14 Overtime	28,915	60,752	60,752	50,000
15 Special Pay	0	0	0	0
21 FICA	31,449	33,730	33,730	31,861
22 Retirement Contributions	42,048	48,808	48,808	46,154
23 Life & Health Insurance	56,097	60,818	60,818	56,398
24 Workers' Compensation	12,804	26,706	26,706	17,594
25 Unemployment Compensation	0	0	0	0
26 Compensated Absences	6,543	0	0	0
26 Educational Assistance	0	1,500	1,500	1,000
Total Personnel Expenditures	\$ 573,585	\$ 633,544	\$ 633,544	\$ 634,814
<i>Operating Expenditures</i>				
31 Professional Services	165,268	275,400	278,407	250,700
34 Other Contractual Services	0	900	900	1,000
40 Training & Travel, Per Diem	3,356	5,525	5,525	4,600
41 Communication Services	5,683	6,858	6,858	7,458
42 Postage & Mailing	4,416	6,500	6,500	5,000
43 Water, Sewer & Electricity	1,960,847	2,250,000	2,250,000	2,150,000
44 Rentals & Leases	0	5,000	5,000	1,000
46 Repairs & Maintenance	107,142	206,400	206,400	278,996
47 Printing & Binding	6,022	10,500	10,500	5,200
48 Promotional Activities	0	0	0	0
49 Other Current Charges	6,208	5,150	5,150	4,000
51 Office Supplies	211	300	440	500
52 Minor Operating Expenditures	265,842	369,875	381,935	508,950
54 Books, Public, Subs, Member	739	1,250	1,250	650
59 Depreciation	712,517	917,600	917,600	982,935
Total Operating Expenditures	\$ 3,238,250	\$ 4,061,258	\$ 4,076,465	\$ 4,200,989



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (WATER SYSTEMS)**

BUDGET DETAIL

420-6061-533

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	535,000	2,704,810	200,000
64 Capital Machinery & Equip.	0	181,800	315,200	232,200
Total Capital Expenditures	\$ -	\$ 716,800	\$ 3,020,010	\$ 432,200
<b>TOTALS</b>	<b>\$ 3,811,836</b>	<b>\$ 5,411,602</b>	<b>\$ 7,730,019</b>	<b>\$ 5,268,003</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

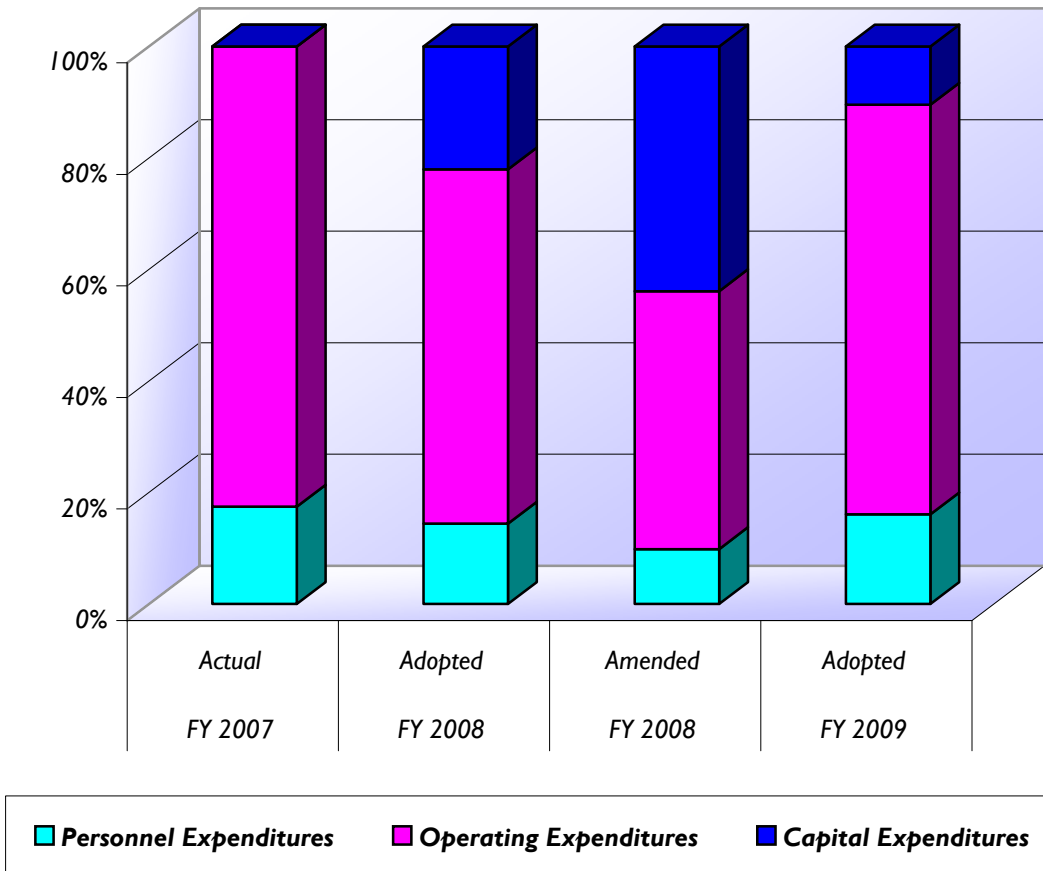
**UTILITY DEPARTMENT (WASTEWATER SYSTEMS)**

BUDGET ANALYSIS

420-6062-535

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	516,663	581,282	581,282	546,488	-5.99%
<i>Operating Expenditures</i>	2,443,197	2,559,535	2,728,673	2,495,888	-2.49%
<i>Capital Expenditures</i>	0	888,900	2,589,148	355,400	-60.02%
<b>TOTALS</b>	<b>\$ 2,959,860</b>	<b>\$ 4,029,717</b>	<b>\$ 5,899,103</b>	<b>\$ 3,397,776</b>	<b>-15.68%</b>

**FY 2009 Adopted Utility-Wastewater Systems Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (WASTEWATER SYSTEMS)**

BUDGET DETAIL

420-6062-535

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	90,177	94,779	94,779	101,235
12 Regular Salaries & Wages	287,818	328,983	328,983	338,208
13 Other Salaries & Wages	0	(13,000)	(13,000)	(45,840)
14 Overtime	10,418	35,400	35,400	14,000
15 Special Pay	0	0	0	0
21 FICA	29,259	32,070	32,070	33,003
22 Retirement Contributions	34,011	45,385	45,385	47,240
23 Life & Health Insurance	31,129	38,818	38,818	45,487
24 Workers' Compensation	9,328	18,347	18,347	13,155
25 Unemployment Compensation	0	0	0	0
26 Compensated Absences	24,522	0	0	0
27 Educational Assistance	0	500	500	0
Total Personnel Expenditures	\$ 516,663	\$ 581,282	\$ 581,282	\$ 546,488
<i>Operating Expenditures</i>				
31 Professional Services	576,490	559,500	654,105	401,200
34 Other Contractual Services	0	900	900	1,000
40 Training & Travel, Per Diem	2,128	4,525	4,525	3,600
41 Communication Services	7,725	5,878	5,878	6,478
42 Postage & Mailing	39	50	50	50
43 Water, Sewer & Electricity	321,422	382,900	382,900	382,700
44 Rentals & Leases	0	1,600	1,600	0
46 Repairs & Maintenance	75,741	96,700	106,700	131,000
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	1,201	4,650	4,650	4,500
51 Office Supplies	426	500	500	500
52 Minor Operating Expenditures	94,117	133,825	198,358	139,010
54 Books, Public, Subs, Member	935	1,050	1,050	550
59 Depreciation	1,362,975	1,367,457	1,367,457	1,425,300
Total Operating Expenditures	\$ 2,443,197	\$ 2,559,535	\$ 2,728,673	\$ 2,495,888



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (WASTEWATER SYSTEMS)**

BUDGET DETAIL

420-6062-535

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	725,000	2,479,781	200,000
64 Capital Machinery & Equip.	0	163,900	109,367	155,400
Total Capital Expenditures	\$ -	\$ 888,900	\$ 2,589,148	\$ 355,400
<b>TOTALS</b>	<b>\$ 2,959,860</b>	<b>\$ 4,029,717</b>	<b>\$ 5,899,103</b>	<b>\$ 3,397,776</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

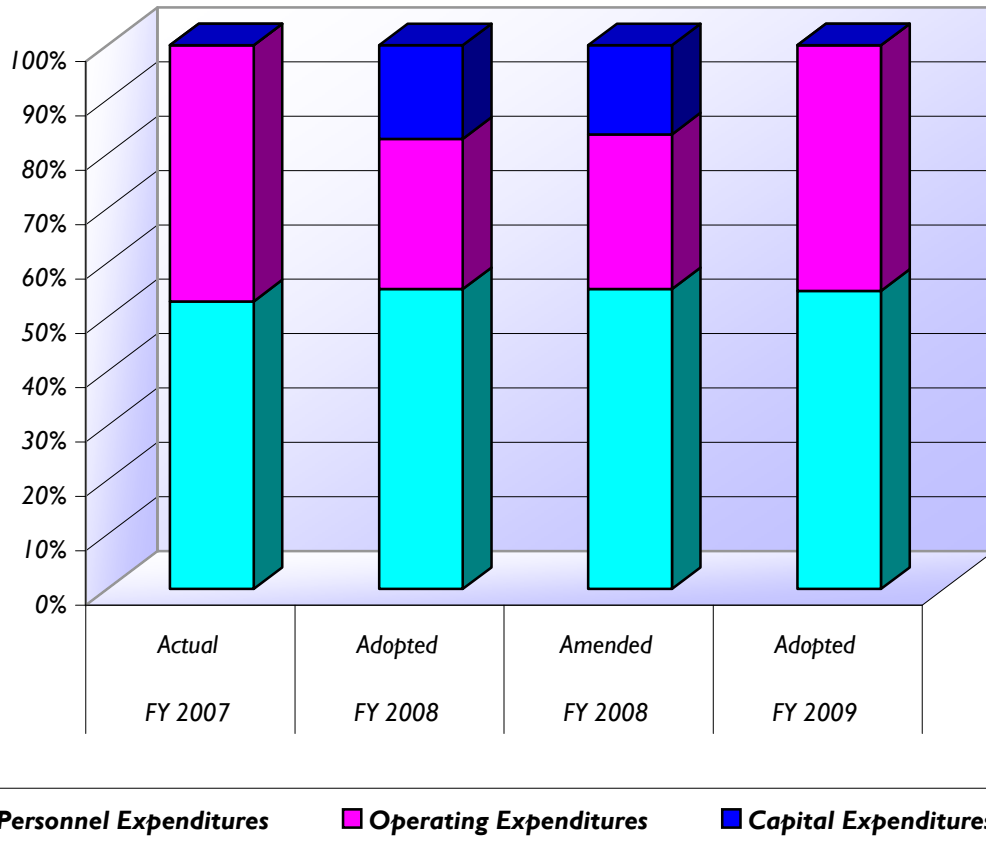
**UTILITY DEPARTMENT (FIELD OPERATIONS)**

BUDGET ANALYSIS

420-6063-536

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Personnel Expenditures</i>	1,879,338	2,070,080	2,070,080	2,113,390	2.09%
<i>Operating Expenditures</i>	1,673,336	1,037,838	1,068,138	1,740,731	67.73%
<i>Capital Expenditures</i>	0	646,000	615,700	0	-100.00%
<b>TOTALS</b>	<b>\$ 3,552,675</b>	<b>\$ 3,753,918</b>	<b>\$ 3,753,918</b>	<b>\$ 3,854,121</b>	<b>2.67%</b>

**FY 2009 Adopted Field Operations Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (FIELD OPERATIONS)**

BUDGET DETAIL

420-6063-536

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Personnel Expenditures</i>				
11 Executive Salaries	104,273	110,114	110,114	108,659
12 Regular Salaries & Wages	1,191,832	1,424,606	1,424,606	1,441,053
13 Other Salaries & Wages	0	(133,778)	(133,778)	(64,142)
14 Overtime	81,953	120,000	120,000	65,000
15 Special Pay	0	0	0	0
21 FICA	102,668	115,069	115,069	114,719
22 Retirement Contributions	139,746	164,368	164,368	166,594
23 Life & Health Insurance	159,258	178,681	178,681	226,467
24 Workers' Compensation	42,989	90,520	90,520	55,040
25 Unemployment Compensation	94	0	0	0
26 Compensated Absences	56,527	0	0	0
27 Educational Assistance	0	500	500	0
Total Personnel Expenditures	\$ 1,879,338	\$ 2,070,080	\$ 2,070,080	\$ 2,113,390
<i>Operating Expenditures</i>				
31 Professional Services	12,319	17,850	22,350	221,900
34 Other Contractual Services	3,588	7,790	7,790	4,790
40 Training & Travel, Per Diem	10,178	8,000	8,000	4,000
41 Communication Services	25,698	29,810	29,810	26,470
42 Postage & Mailing	110	0	0	5,500
43 Water, Sewer & Electricity	77,920	95,960	91,460	101,370
44 Rentals & Leases	1,861	5,000	5,000	4,000
46 Repairs & Maintenance	376,542	237,100	247,100	394,515
47 Printing & Binding	295	500	500	500
48 Promotional Activities	0	0	0	0
49 Other Current Charges	1,166	7,900	7,900	2,200
51 Office Supplies	3,508	3,000	3,000	3,000
52 Minor Operating Expenditures	831,981	306,920	327,220	654,528
54 Books, Public, Subs, Member	429	350	350	300
59 Depreciation	327,743	317,658	317,658	317,658
Total Operating Expenditures	\$ 1,673,336	\$ 1,037,838	\$ 1,068,138	\$ 1,740,731



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (FIELD OPERATIONS)**

BUDGET DETAIL

420-6063-536

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	8,300	8,300	0
63 Improvements other than Buildings	0	210,000	190,000	0
64 Capital Machinery & Equip.	0	427,700	417,400	0
Total Capital Expenditures	\$ -	\$ 646,000	\$ 615,700	\$ -
<b>TOTALS</b>	<b>\$ 3,552,675</b>	<b>\$ 3,753,918</b>	<b>\$ 3,753,918</b>	<b>\$ 3,854,121</b>





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

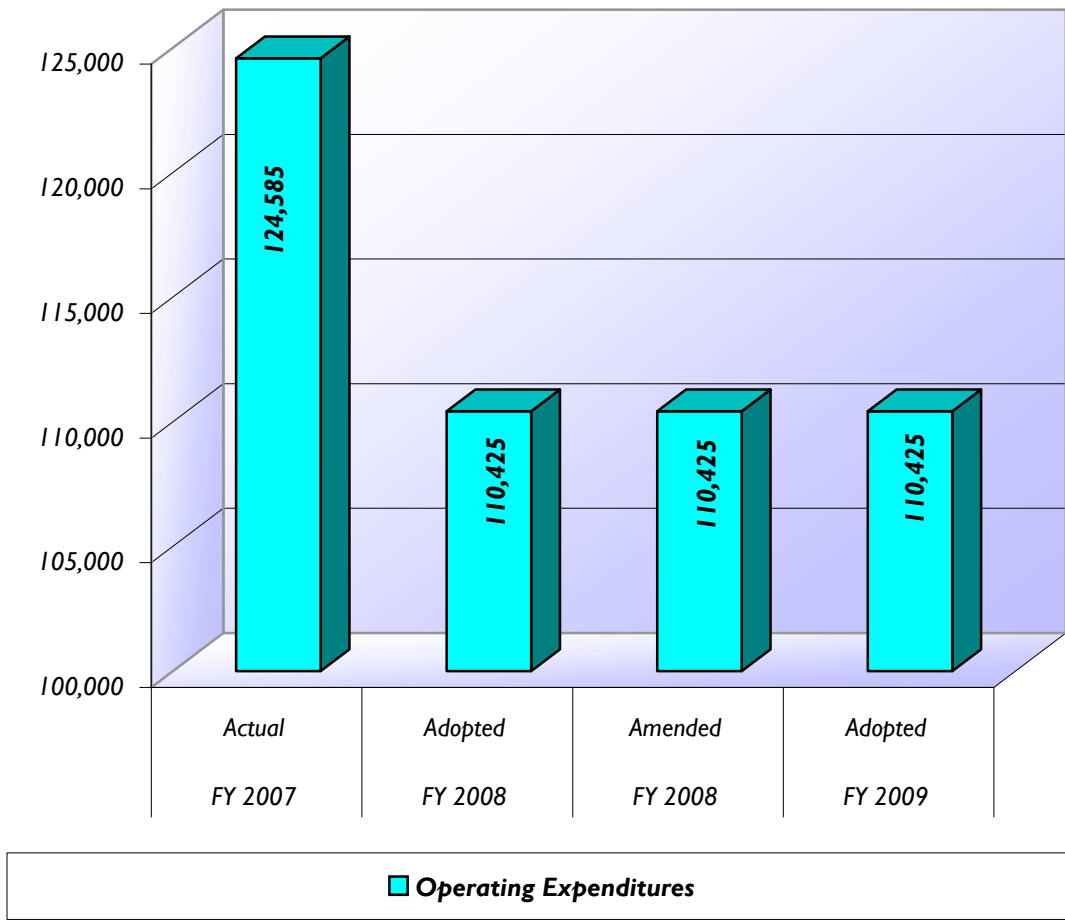
**UTILITY DEPARTMENT (RENEWAL & REPLACEMENT)**

BUDGET ANALYSIS

420-6064-536

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Operating Expenditures</i>	124,585	110,425	110,425	110,425	0.00%
<b>TOTALS</b>	<b>\$ 124,585</b>	<b>\$ 110,425</b>	<b>\$ 110,425</b>	<b>\$ 110,425</b>	<b>0.00%</b>

**FY 2009 Adopted Utility Renewal & Replacement Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (RENEWAL & REPLACEMENT)**

BUDGET DETAIL

420-6064-536

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
59 Depreciation	124,585	110,425	110,425	110,425
Total Operating Expenditures	\$ 124,585	\$ 110,425	\$ 110,425	\$ 110,425
<b>TOTALS</b>	<b>\$ 124,585</b>	<b>\$ 110,425</b>	<b>\$ 110,425</b>	<b>\$ 110,425</b>

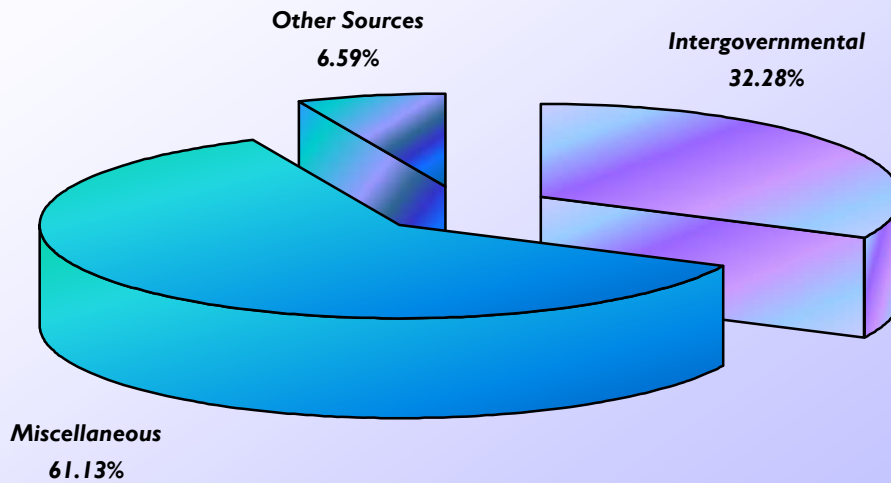


City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**UTILITY DEPARTMENT (WATER IMPACT FEE FUND)**

REVENUE ANALYSIS

423-0000	FY 2007	FY 2008	FY 2008	FY 2009	FY 2008 to FY 2009 %
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>	<u>Change</u>
<i>Intergovernmental</i>	28,750	0	0	1,288,690	100.00%
<i>Miscellaneous</i>	1,808,777	3,966,507	3,966,507	2,439,989	-38.49%
<i>Other Sources</i>	8,260	3,935,493	3,935,493	(263,079)	-106.68%
<b>TOTALS</b>	<b>\$ 1,845,787</b>	<b>\$ 7,902,000</b>	<b>\$ 7,902,000</b>	<b>\$ 3,465,600</b>	<b>-56.14%</b>

**FY 2009 Adopted Utility-Water Impact Fee Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (WATER IMPACT FEE FUND)**

REVENUE DETAIL

423-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	28,750	0	0	1,288,690
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ 28,750	\$ -	\$ -	\$ 1,288,690
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	514,660	246,667	246,667	404,834
363 Special Assessments/Impact Fees	1,294,117	3,719,840	3,719,840	2,035,155
364 Disposition of Fixed Assets	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 1,808,777	\$ 3,966,507	\$ 3,966,507	\$ 2,439,989
<i>Other Sources</i>				
381 Interfund Transfer	8,260	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	3,935,493	3,935,493	(263,079)
Total Other Sources	\$ 8,260	\$ 3,935,493	\$ 3,935,493	\$ (263,079)
<b>TOTALS</b>	\$ 1,845,787	\$ 7,902,000	\$ 7,902,000	\$ 3,465,600



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

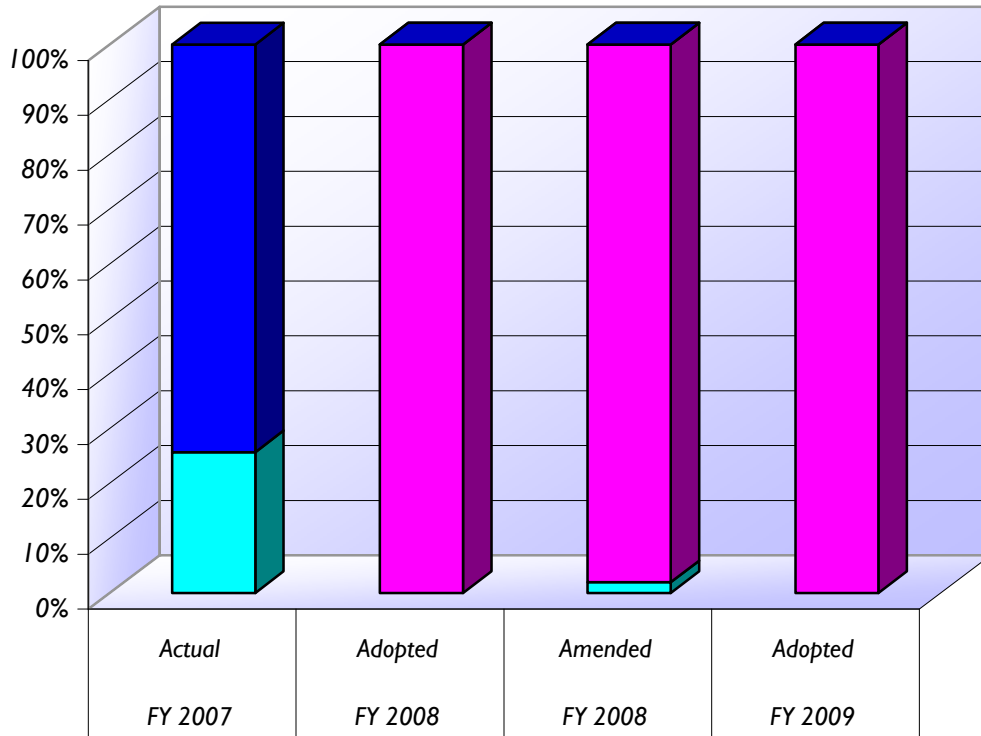
**UTILITY DEPARTMENT (WATER IMPACT FEE FUND)**

BUDGET ANALYSIS

423-6061-533

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	108,426	0	236,573	0	0.00%
Capital Expenditures	0	7,902,000	11,893,040	3,465,600	-56.14%
Other Expenditures	313,978	0	0	0	0.00%
<b>TOTALS</b>	<b>\$ 422,404</b>	<b>\$ 7,902,000</b>	<b>\$ 12,129,613</b>	<b>\$ 3,465,600</b>	<b>-56.14%</b>

**FY 2009 Adopted Utility-Water Impact Fee Budget**



■ Operating Expenditures    
 ■ Capital Expenditures    
 ■ Other Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (WATER IMPACT FEE FUND)**

BUDGET DETAIL

423-6061-533

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	108,426	0	236,573	0
34 Other Contractual Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ 108,426	\$ -	\$ 236,573	\$ -
<i>Capital Expenditures</i>				
61 Land		0	0	0
62 Buildings		0	0	0
63 Improvements other than Buildings		7,902,000	11,893,040	3,465,600
64 Capital Machinery & Equip.		0	0	0
Total Capital Expenditures	\$ -	\$ 7,902,000	\$ 11,893,040	\$ 3,465,600
<i>Other Expenditures</i>				
01 Transfer Out	313,978	0	0	0
20 Transfer Out - Other	0	0	0	0
Total Other Expenditures	\$ 313,978	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 422,404</b>	<b>\$ 7,902,000</b>	<b>\$ 12,129,613</b>	<b>\$ 3,465,600</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**UTILITY DEPARTMENT (WATER IMPACT FEE FUND)**

Fund - 423

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 11,794,780
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	941,556
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(1,514,376)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 11,221,960</u>
FY 2007-08 Carried forward encumbrances	(524,931)
FY 2007-08 Carried forward projects	(4,111,810)
"Available" Fund Balance for FY 2009	<u>\$ 6,585,219</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	263,079
Projected "Available" Fund Balance at 09/30/09	<u>\$ 6,848,298</u>

A projected increase of fund balance of \$263,079 is reserved for future use.

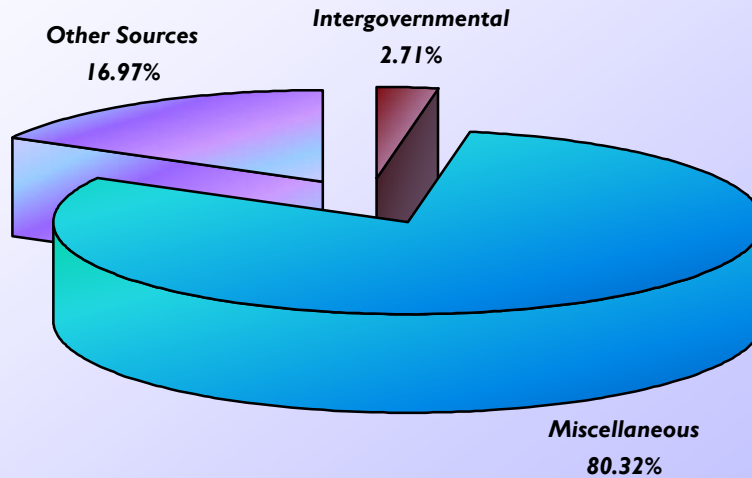


City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**UTILITY DEPARTMENT (SEWER IMPACT FEE FUND)**

REVENUE ANALYSIS

424-0000	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	0	0	0	101,250	100.00%
<i>Miscellaneous</i>	2,430,039	5,487,505	5,487,505	2,995,569	-45.41%
<i>Other Sources</i>	0	1,383,468	1,383,468	(632,819)	-145.74%
<b>TOTALS</b>	<b>\$ 2,430,039</b>	<b>\$ 6,870,973</b>	<b>\$ 6,870,973</b>	<b>\$ 2,464,000</b>	<b>-64.14%</b>

**FY 2009 Adopted Utility-Sewer Impact Fee Revenues**







City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (SEWER IMPACT FEE FUND)**

REVENUE DETAIL

424-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	101,250
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ 101,250
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	764,327	367,633	367,633	218,325
363 Special Assessments/Impact Fees	1,665,712	5,119,872	5,119,872	2,777,244
364 Disposition of Fixed Assets	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ 2,430,039	\$ 5,487,505	\$ 5,487,505	\$ 2,995,569
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds	0	0	0	0
389 Other - Appropriated Fund Balance	0	1,383,468	1,383,468	(632,819)
Total Other Sources	\$ -	\$ 1,383,468	\$ 1,383,468	\$ (632,819)
<b>TOTALS</b>	<b>\$ 2,430,039</b>	<b>\$ 6,870,973</b>	<b>\$ 6,870,973</b>	<b>\$ 2,464,000</b>



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

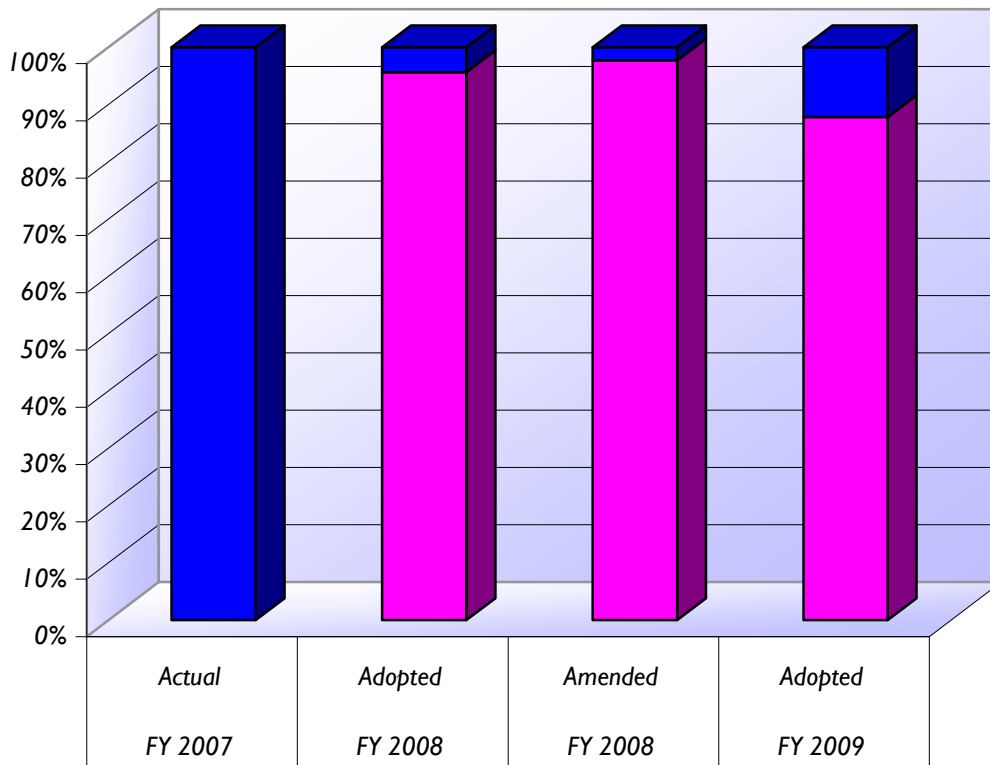
**UTILITY DEPARTMENT (SEWER IMPACT FEE FUND)**

BUDGET ANALYSIS

424-6062-535

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
Operating Expenditures	0	0	0	0	0.00%
Capital Expenditures	0	6,572,400	12,606,958	2,164,000	-67.07%
Other Expenditures	707,497	298,573	298,573	300,000	0.48%
<b>TOTALS</b>	<b>\$ 707,497</b>	<b>\$ 6,870,973</b>	<b>\$ 12,905,531</b>	<b>\$ 2,464,000</b>	<b>-64.14%</b>

**FY 2009 Adopted Utility-Sewer Impact Fee Budget**



■ Operating Expenditures    
 ■ Capital Expenditures    
 ■ Other Expenditures



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (SEWER IMPACT FEE FUND)**

BUDGET DETAIL

424-6062-535

<u>Account Description</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adopted</u>	<u>FY 2008</u> <u>Amended</u>	<u>FY 2009</u> <u>Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
48 Promotional Activities	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	6,572,400	12,606,958	2,164,000
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ 6,572,400	\$ 12,606,958	\$ 2,164,000
<i>Other Expenditures</i>				
91 Transfer Out	707,497	298,573	298,573	300,000
20 Transfer Out - Other	0	0	0	0
Total Other Expenditures	\$ 707,497	\$ 298,573	\$ 298,573	\$ 300,000
<b>TOTALS</b>	<b>\$ 707,497</b>	<b>\$ 6,870,973</b>	<b>\$ 12,905,531</b>	<b>\$ 2,464,000</b>



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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**UTILITY DEPARTMENT (SEWER IMPACT FEE FUND)**

Fund - 424

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ 16,097,655
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	1,194,291
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(5,128,135)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ 12,163,811</u>
FY 2007-08 Carried forward encumbrances	(3,244,658)
FY 2007-08 Carried forward projects	(3,731,000)
"Available" Fund Balance for FY 2009	<u>\$ 5,188,153</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	632,819
Projected "Available" Fund Balance at 09/30/09	<u>\$ 5,820,972</u>

A projected increase of fund balance of \$632,819 is reserved for future use.



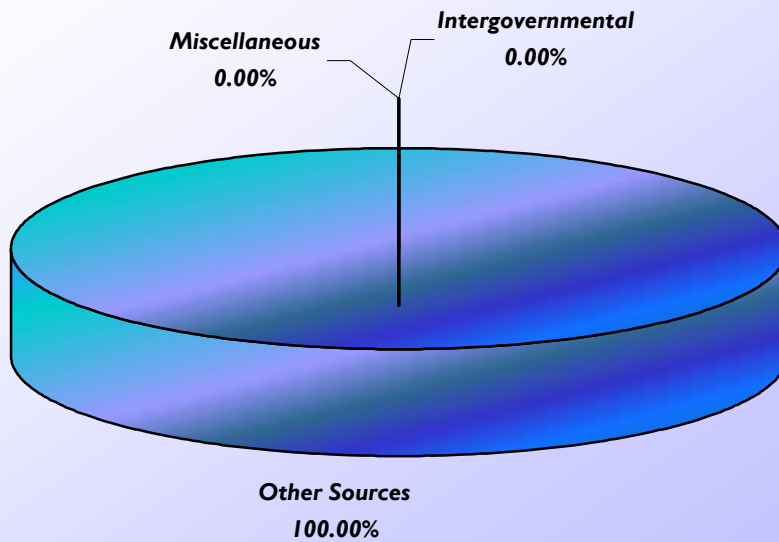
City of North Port Florida  
 Fiscal Year 2009 Adopted Budget  
**UTILITY DEPARTMENT (CONSTRUCTION BOND FUND)**

REVENUE ANALYSIS

431-0000

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	FY 2008 to FY 2009 % <u>Change</u>
<i>Intergovernmental</i>	0	0	0	0	0.00%
<i>Miscellaneous</i>	0	0	0	0	0.00%
<i>Other Sources</i>	0	20,295,000	20,295,000	6,655,000	-67.21%
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 20,295,000</b>	<b>\$ 20,295,000</b>	<b>\$ 6,655,000</b>	<b>-67.21%</b>

**FY 2009 Adopted Utility-Construction Bond Revenues**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (CONSTRUCTION BOND FUND)**

REVENUE DETAIL

431-0000

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Intergovernmental</i>				
331 Federal Grants	0	0	0	0
334 State Grants	0	0	0	0
335 State Shared Revenues	0	0	0	0
337 Grants from other Local Units	0	0	0	0
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	-
<i>Miscellaneous Revenues</i>				
360 Miscellaneous Payments Received	0	0	0	0
361 Interest	0	0	0	0
363 Special Assessments/Impact Fees	0	0	0	0
364 Disposition of Fixed Assets	0	0	0	0
366 Contributions and Donations	0	0	0	0
369 Other Miscellaneous Revenues	0	0	0	0
Total Miscellaneous Revenues	\$ -	\$ -	\$ -	-
<i>Other Sources</i>				
381 Interfund Transfer	0	0	0	0
383 Capital Lease Proceeds	0	0	0	0
384 Debt Proceeds - Bonds	0	20,295,000	20,295,000	6,655,000
389 Other - Appropriated Fund Balance	0	0	0	0
Total Other Sources	\$ -	\$ 20,295,000	\$ 20,295,000	\$ 6,655,000
<b>TOTALS</b>	\$ -	\$ 20,295,000	\$ 20,295,000	\$ 6,655,000



City of North Port Florida  
Fiscal Year 2009 Adopted Budget

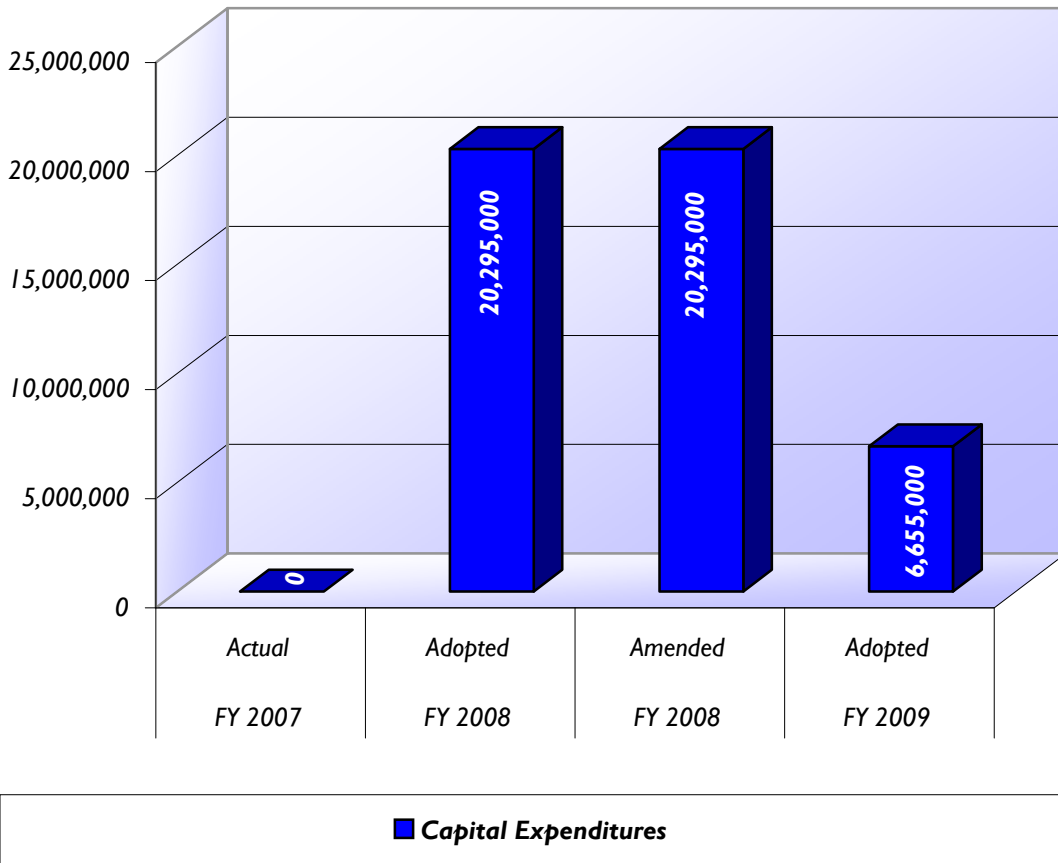
**UTILITY DEPARTMENT (CONSTRUCTION BOND FUND)**

BUDGET ANALYSIS

431-6064-536

	FY 2007 <u>Actual</u>	FY 2008 <u>Adopted</u>	FY 2008 <u>Amended</u>	FY 2009 <u>Adopted</u>	% Change from FY 2008 <u>Adopted</u>
<i>Capital Expenditures</i>	0	20,295,000	20,295,000	6,655,000	-67.21%
<b>TOTALS</b> \$	-	\$ 20,295,000	\$ 20,295,000	\$ 6,655,000	-67.21%

**FY 2009 Adopted Utility-Construction Budget**





City of North Port Florida  
Fiscal Year 2009 Adopted Budget

**UTILITY DEPARTMENT (CONSTRUCTION BOND FUND)**

BUDGET DETAIL

431-6064-536

<u>Account Description</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adopted</u>	<u>FY 2008 Amended</u>	<u>FY 2009 Adopted</u>
<i>Operating Expenditures</i>				
31 Professional Services	0	0	0	0
34 Other Contractual Services	0	0	0	0
42 Postage & Mailing	0	0	0	0
44 Rentals & Leases	0	0	0	0
46 Repairs & Maintenance	0	0	0	0
47 Printing & Binding	0	0	0	0
49 Other Current Charges	0	0	0	0
52 Minor Operating Expenditures	0	0	0	0
54 Books, Public, Subs, Member	0	0	0	0
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
<i>Capital Expenditures</i>				
61 Land	0	0	0	0
62 Buildings	0	0	0	0
63 Improvements other than Buildings	0	20,295,000	20,295,000	6,655,000
64 Capital Machinery & Equip.	0	0	0	0
Total Capital Expenditures	\$ -	\$ 20,295,000	\$ 20,295,000	\$ 6,655,000
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 20,295,000</b>	<b>\$ 20,295,000</b>	<b>\$ 6,655,000</b>





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City of North Port Florida  
Fiscal Year 2009 Adopted Budget  
**UTILITY DEPARTMENT (CONSTRUCTION BOND FUND)**

Fund - 431

Fund Balance Analysis

09/30/07 Audited Unreserved Fund Balance	\$ -
FY 2007-08 Actual Revenue (Preliminary/Unaudited)	(50,279)
FY 2007-08 Actual Expenditures (Preliminary/Unaudited)	(5,771,824)
09/30/08 Preliminary Unaudited Unreserved Fund Balance	<u>\$ (5,822,103)</u>
FY 2007-08 Carried forward encumbrances	(3,143,223)
"Available" Fund Balance for FY 2009	<u>\$ (8,965,326)</u>
Proposed budgeted increase/(use) of Fund Balance for FY 2009	0
Projected "Available" Fund Balance at 09/30/09	<u>\$ (8,965,326)</u>

No projected increase or use of fund balance is scheduled for FY 2009. This fund is used strictly for the purpose of accounting for bond proceeds for construction projects. The timing of the receipt of the revenues is often not aligned with the actual expenditures.





# CAPITAL IMPROVEMENT PROGRAM



*‘Ensuring our community values by providing a viable and sustainable quality of life for our residents.’*



# CITY OF NORTH PORT FLORIDA FISCAL YEAR 2009 ADOPTED BUDGET

## CAPITAL IMPROVEMENT PROGRAM

### **Budget Overview**

The Capital Improvement Program (CIP) is the City of North Port's five year program for major capital additions or replacements. A grand summary of the five year program is presented on the next page. Since the City Commission adopts the first year of the multi-year plan as an integral part of the budget, those projects are presented in the detail on the following pages.

As discussed earlier in the budget message, the Commission adopted changes in the collection of impact fees from building permit to certificate of occupancy; and delayed the scheduled impact fee rate increase for one year. This change coupled with the slow-down in construction has contributed to the postponement of projects to future years or until other funding is secured. Listed below are scheduled projects that are postponed or delayed due to a lack of funding sources.

### **Parks and Recreation Projects**

- Community Park—This project was developed to meet citizens' demand for a community park that includes Little League fields; a regulation size baseball field; a building that houses concession, restroom and press box areas; picnic amenities; playground; parking and walking trails. Only \$4 million has been awarded for this project. The remaining funding of over \$6 million is not foreseen as being available until after FY 2012 unless impact fees are reserved for future use or alternative funding is acquired.
- Blue Ridge Park—This project was developed based on level of service demand. This 10-acre parcel will include outdoor lighted basketball court; tennis court; community building and other site amenities. No funding is scheduled for this project in the FY 2009-2013 CIP.
- Garden of the Five Senses—Phase I of the sensory garden is completed. However, Phases 2 and 3 which include a Learning Center; playground; restroom and picnic shelter; perimeter fencing; security lighting and walkways will require several more years to complete due to a lack of funding.

### **Road and Drainage Projects**

- Price Boulevard Phases 1, 2, 3—The City is awaiting completion of the Price Boulevard Study before projecting further funding needs. However, it is determined that right-of-way purchases are necessary and have begun, but reduced funding is delaying the needed land acquisitions.
- Spring Haven Drive Extension—This project provides alternative access to the High School and Middle School complex and to Price Boulevard. Due to a change in the developer's schedule, this project is delayed until FY 2009 pending funding.

### **Solid Waste Projects**

- Solid Waste Transfer Station Study—With the severe decline in new construction, the anticipated impact fees for FY 2007 were not realized. Therefore, this project is delayed until funding is secured.

### **Capital Projects**

- City Maintenance Facilities—This project is needed to provide public services facilities for Public Works, Public Utilities and Public Safety Departments. A \$5,000,000 appropriation of fund balance from the General Fund was budgeted for FY 2008 and transferred to the capital fund, Maintenance Facility Construction Fund. A total of \$2,600,000 is slated to be transferred to the construction fund in FY 2009. The project will proceed as additional funding becomes available.



# CITY OF NORTH PORT FLORIDA

## CAPITAL IMPROVEMENT PROGRAMS FISCAL YEARS 2009-2013 GRAND SUMMARY

<b>Project Expenses</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>5-Year Total</b>
General Administration	\$ -	\$ 1,500,000	\$ 50,000	\$ 976,075	\$ -	\$ 2,526,075
Parks & Recreation	9,858,788	3,750,000	3,350,000	3,350,000	3,000,000	\$ 23,308,788
Public Works	7,796,861	20,323,256	775,000	1,950,000	2,174,400	\$ 33,019,517
Solid Waste	223,537	401,732	474,300	411,000	518,282	\$ 2,028,851
Utilities-Administration & Field Operations	0	1,550,000	1,849,000	3,526,075	5,150,000	\$ 12,075,075
Utilities-Water Systems	3,465,600	8,240,000	1,547,238	16,542,020	2,250,000	\$ 32,044,858
Utilities-Wastewater Systems	9,869,000	10,789,000	28,480,954	29,303,220	13,963,180	\$ 92,405,354
Fire Rescue District	3,150,000	4,020,000	3,540,000	2,530,000	100,000	\$ 13,340,000
Police	42,000	200,000	262,350	235,000	200,000	\$ 939,350
<b>Total</b>	<b>\$ 34,405,786</b>	<b>\$ 50,773,988</b>	<b>\$ 40,328,842</b>	<b>\$ 58,823,390</b>	<b>\$ 27,355,862</b>	<b>\$ 211,687,868</b>

<b>Finance Sources</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>5-Year Total</b>
Impact Fees - Law Enforcement	\$ 42,000		\$ 62,350	\$ 35,000		\$ 139,350
Impact Fees - Fire	1,000,000	300,000	1,190,000	800,000	100,000	\$ 3,390,000
Impact Fees - Parks & Recreation	650,000	350,000	350,000	500,000	150,000	\$ 2,000,000
Impact Fees - Transportation	7,296,861	1,000,000			1,524,400	\$ 9,821,261
Impact Fees - Solid Waste	0					\$ -
Impact Fees - General Government	0					\$ -
Impact Fees - Water	3,465,600	8,370,000	1,677,238	3,285,905	1,450,000	\$ 18,248,743
Impact Fees - Sewer	2,464,000	3,739,000	3,230,954	6,229,295	7,663,180	\$ 23,326,429
Escheated Lots - Land/Future Use	2,708,788		300,000			\$ 3,008,788
Escheated Lots - Roads	0					\$ -
Escheated Lots - Parks	6,500,000					\$ 6,500,000
One Cent Sales Surtax-II	2,916,370		1,830,000			\$ 4,746,370
One Cent Sales Surtax-III	0	5,550,000	6,749,000	9,580,000	7,200,000	\$ 29,079,000
Maintenance Facility Construction	0					\$ -
Operating Funds - General		1,500,000				\$ 1,500,000
Operating Funds - Fire	675,000	200,000	220,000			\$ 1,095,000
Operating Funds - Public Works	0	2,250,000	575,000	1,700,000	550,000	\$ 5,075,000
Operating Funds - Solid Waste	32,167	101,732	174,300	111,000	218,282	\$ 637,481
Operating Funds - Utilities			250,000			\$ 250,000
State Revenue Funding (SRF)	6,655,000	2,000,000	3,000,000			\$ 11,655,000
Bonds - Public Works	0	16,973,256				\$ 16,973,256
Bonds - Utilities	0			21,178,346		\$ 21,178,346
Developer Contributions		8,440,000	20,720,000	15,403,844	8,500,000	\$ 53,063,844
<b>Total</b>	<b>\$ 34,405,786</b>	<b>\$ 50,773,988</b>	<b>\$ 40,328,842</b>	<b>\$ 58,823,390</b>	<b>\$ 27,355,862</b>	<b>\$ 211,687,868</b>

FY 2009 Adopted Budget

## **Parks and Recreation Projects**

The Parks and Recreation category includes continued funding of an existing project and funding of new projects as follows:

### ***Project Number-Name and Description***

#### **P07MCC—Myakkahatchee Creek Corridor**

Provides for the purchase of land along the Myakkahatchee Creek. This project is part of the Greenway Mater Plan for the City. The project allows for the protection of the land around the Creek and for the preservation of its natural beauty and dealing with the effects of flooding. The project is part of the Capital Improvement Element of the City Comprehensive Plan.

Project Supports these City Goals

- Enhanced Quality of Life—Ensuring a safe and aesthetically pleasing park system.
- Sustainability—Create a balance park system to improve sustainability.

#### **P08CMP—Community Park**

Provides for the preliminary engineering and design of the park. The project is part of the Capital Improvement Element (CIE) of the Comprehensive Plan and is needed to achieve level of service demand. This project includes Little League Fields; one regulation baseball field; concession/restroom/press box building; picnic amenities; playground; parking and walking trails.

Project Supports these City Goals

- Enhanced Quality of Life—Provide recreational opportunities to enhance the quality of life.
- Public Health & Safety—Ensure availability of community programs and activities.
- Sustainability—Create a balanced park system to improve sustainability.

#### **P08TCD—Youth Community Center**

With the growing population of the City, there is a citizen demand and need to provide organized activity for the City's diverse population. Funding in FY 2009 provides for the construction of the facility. The design phase is complete and construction will begin in the Spring.

Project Supports these City Goals

- Customer Service—Ensure availability of community programs and activities.
- Enhanced Quality of Life—Provide recreational opportunities to enhance the quality of life.
- Public Health & Safety—Ensure a safe and aesthetically pleasing park system.

#### **P08MPI—Neighborhood Park Renovations**

These projects restore the level of service demand. The existing neighborhood parks are in need of refurbishment. This project will extend over the next two or three years. Included in the renovations are improved site amenities, benches, picnic tables, lighting, fencing, restrooms, shade structures, playground systems trash receptacles and parking lot improvements.

Project Supports these City Goals

- Customer Service—Ensure a safe and aesthetically pleasing park system.
- Public Health & Safety—Provide recreational opportunities to enhance the quality of life.
- Sustainability—Create a balanced park system to improve sustainability.

**PARKS AND RECREATION PROJECTS**

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>	<u>ESTIMATED ANNUAL MAINTENANCE COST</u>
P07MCC	Myakkahatchee Creek Corridor	\$ 2,708,788	\$ -
P08CMP	Community Park	650,000	0
P08MPI	Neighborhood Park Renovations-Miscellaneous	750,000	8,000
P08TCD	Youth Community Center	5,750,000	500,000
TOTAL COST		<u>\$ 9,858,788</u>	<u>\$ 508,000</u>

Available Financing Source:

Escheated Lots Fund - Land/Future Projects	\$ 2,708,788
Escheated Lots Fund - Parks	6,500,000
Parks & Recreation Impact Fees	<u>650,000</u>
TOTAL AVAILABLE	<u>\$ 9,858,788</u>

NOTE: Asterisk (\*) indicates new projects.

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Parks and Recreation	Project # P07MCC Myakkahatchee Creek Corridor

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

The project provides for the purchase of land around the Myakkahatchee Creek which will allow for the preservation of the natural beauty of the creek and allows for dealing with the effects of flooding. This project is part of the Greenway Master Plan which was approved by Commission. Grant funds have been awarded to continue the efforts of the City in regards to the Myakkahatchee Creek.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ 5,044,475	\$ 2,708,788	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings			300,000	200,000	200,000	200,000
64-00	Machinery/Equipment						
Other	Design			200,000	300,000		
<b>Total</b>		<b>\$ 5,044,475</b>	<b>\$ 2,708,788</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
144	Escheated Lots-Land/Future Projects	\$ 4,151,088	\$ 2,708,788	\$ -	\$ 300,000	\$ -	\$ -
152	Parks & Recreation Impact Fees						
305	One Cent Sales Tax-Surtax II & III	340,248		500,000	200,000	200,000	200,000
690	DEP	633,652					
<b>Total</b>		<b>\$ 5,124,988</b>	<b>\$ 2,708,788</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
43-01	Water & Electric		\$ -	\$ -	\$ -	\$ -	\$ 6,000
46-00	Repair & Landscaping		-	-	-	-	20,000
52-01	Other Operating		-	-	-	-	15,000
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 41,000</b>



**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Parks and Recreation	Project # P08CMP Community Park

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

In response to citizen demand, the Community Park project was started in FY 2005. This project includes Little League Fields, on regulation baseball field, concession/restroom/press box building, picnic amenities, playground, parking and walking trails.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	3,121,291	650,000	350,000	350,000		
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 3,121,291</b>	<b>\$ 650,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
152	Parks & Recreation Impact Fees	\$ 350,000	\$ 650,000	\$ 350,000	\$ 350,000	\$ -	\$ -
001	General Fund	271,291					
305	One Cent Sales Tax-Surtax II	2,500,000					
<b>Total</b>		<b>\$ 3,121,291</b>	<b>\$ 650,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
43-01	Water		\$ -	\$ 10,000	\$ 12,000	\$ 15,000	\$ 18,000
63-00	Improvements		-	80,000	80,000	50,000	50,000
64-00	Capital Equipment		-	50,000	50,000	-	-
<b>Total</b>			<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 142,000</b>	<b>\$ 65,000</b>	<b>\$ 68,000</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Parks and Recreation	Project # P08TCD Youth Community Center

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

With the growing population of the City, there is a citizen demand and need to provide organized activity for the City's diverse population. The design phase of the project began in FY 2008. In FY 2009, construction of the site begins.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings		5,750,000				
63-00	Improvements other than Buildings			250,000	250,000	300,000	250,000
64-00	Machinery/Equipment						
Other	Design	600,000					
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ 5,750,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
146	Escheated Lots-Parks	\$ 600,000	\$ 5,750,000	\$ -	\$ -	\$ -	\$ -
	One Cent Sales Tax - Surtax III			250,000	250,000	300,000	250,000
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ 5,750,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>

Operating Impact		2008-09	2009-10	2010-11	2011-12	2012-13
13-00	Personnel	\$ -	\$ -	\$ 165,000	\$ 210,000	\$ 245,000
43-00	Water & Electricity			35,000	42,000	50,000
52-01	Operating Supplies			80,000	100,000	125,000
63-00	Capital Improvements			125,000	100,000	100,000
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 405,000</b>	<b>\$ 452,000</b>	<b>\$ 520,000</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Parks and Recreation	Project # P08MPI Park Renovations-Misc

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Neighborhood Park Renovations - Site amenities and improvements to include benches, picnic tables, site lighting, fencing, restrooms, trash receptacles and parking lot paving. Design and installation of outdoor basketball court and playground at George Mullen Activity Center.  
 Justification: Existing neighborhood parks have deteriorated and need refurbishment. Improvements will bring the parks up to an expected level of service.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	183,600					
63-00	Improvements other than Buildings	532,299	750,000				
64-00	Machinery/Equipment						
Other	Design	34,101					
<b>Total</b>		<b>\$ 750,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
146	Escheated Lots-Parks	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
43-01	Water		\$ 2,000	\$ 2,500	\$ 3,000	\$ 3,500	\$ 4,000
43-02	Electricity		1,000	1,500	2,000	2,500	3,000
52-01	Operating Supplies		5,000	6,000	7,000	8,000	9,000
<b>Total</b>			<b>\$ 8,000</b>	<b>\$ 10,000</b>	<b>\$ 12,000</b>	<b>\$ 14,000</b>	<b>\$ 16,000</b>

## **Police Projects**

The Police category includes funding of one (1) new project as follows:

### ***Project Number-Name and Description***

#### **PD09RA—Radio for Communication Center**

Provides a fourth radio to the Communication Center. The radio is need to accommodate the increased rate of calls for services.

Project Support these City Goals

- Customer Service—Improve the safety of the community.
- Public Health & Safety—Provide fast and efficient response to community emergencies.

**POLICE PROJECTS**

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
PD09RA	* Additional Radio in Communication Center	\$ 42,000	\$ -

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TOTAL COST	\$ 42,000	\$ -
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Available Financing Source:

Law Enforcement Impact Fees	\$ 42,000
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TOTAL AVAILABLE	\$ 42,000
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NOTE: Asterisk (\*) indicates new projects.

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Police Department	Project # PD09RA Additional Radio in Communications

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

This project will add a fourth radio in the Police Department's Communication Center to accommodate the increased rate of calls for service.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2011-12
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings						
64-00	Machinery/Equipment		42,000				
Other	Design						
<b>Total</b>		<b>\$ -</b>	<b>\$ 42,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2011-12
150	Law Enforcement Impact Fees	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 42,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2011-12
			\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## **Road and Drainage Projects**

The Road and Drainage category includes continued funding for two on-going projects and one new project.

### **Project Number-Name and Description**

#### **R08SID—Sidewalk Construction**

Provides a safe means of pedestrian travel. This on-going project follows the Sidewalk Master Plan and has a high priority placement as directed by the City Commission.

Project Supports these City Goals

- Enhanced Quality of Life—Maintain and provide reliable public infrastructure.
- Public Health and Safety—Provide on-going public infrastructure to create a safe environment.

#### **R08TBC—Toledo Blade Boulevard Construction**

Provides a means for the improvement of traffic flow on the roadway. Two additional lanes of travel are being constructed along with the associated intersection improvements. The project will increase the capacity of the roadway. This project represents the City's share of the cost of construction as detailed in the Developer's Agreement.

Project Supports these City Goals

- Enhanced Quality of Life—Ensure structurally sound roadways to promote vehicular safety.
- Public Health and Safety—Provide on-going public infrastructure maintenance to create an aesthetically pleasing and safe environment.
- Sustainability—Provide the best possible roadway system for those who live, work, travel and conduct business in the City to improve sustainability.

#### **R08SB3—Sumter Boulevard Phase 3**

Provides for the third phase of the Sumter Blvd. widening project. This project is needed to meet concurrency demand. The project includes the area from Heron Creek to the bridge at the entrance to the City.

Project Supports these City Goals

- Public Health and Safety—Ensure structurally sound roadways to promote vehicular safety.
- Sustainability—Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.

## ROAD AND DRAINAGE PROJECTS

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
R08ISD	Sidewalk Construction	\$ 500,000	\$ -
R08TBC	Toledo Blade Boulevard Construction	2,496,861	0
R08SB3	* Sumter Boulevard Construction Phase 3	4,800,000	0
TOTAL COST		\$ 7,796,861	\$ -
Available Financing Source:			
	Road and Drainage Assessments	\$ 400,000	
	Transportation Impact Fees	7,296,861	
	Infrastructure Surtax-One Cent Sales Tax	100,000	
	TOTAL AVAILABLE	\$ 7,796,861	

NOTE: Asterisk (\*) indicates new projects.



**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Road and Drainage District	Project # R08SID Sidewalk Construction

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Sidewalk Construction - Based on sidewalk master plan and Commission direction. Justification: To provide a safe means of pedestrian travel.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	1,100,000	500,000	750,000	650,000	650,000	650,000
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 1,100,000</b>	<b>\$ 500,000</b>	<b>\$ 750,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
107	Road & Drainage Operating	\$ 1,000,000	\$ 400,000	\$ 650,000	\$ 400,000	\$ 400,000	\$ 550,000
305	One Cent Sales Tax-Surtax II	100,000	100,000				
	One Cent Sales Tax-Surtax III			100,000	250,000	250,000	100,000
<b>Total</b>		<b>\$ 1,100,000</b>	<b>\$ 500,000</b>	<b>\$ 750,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
46-06	Repair and Maintenance			\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
<b>Total</b>			<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Road and Drainage District	Project # R08TBC Toledo Blade Blvd. Construction

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Toledo Blade Boulevard Improvements. Represents the City's share of cost through a Developer's Agreement for the construction of two additional travel lanes and associated intersection improvements. Justification: To increase the capacity of the roadway to improve traffic flow.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2011-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	11,111,271	2,496,861				
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 11,111,271</b>	<b>\$ 2,496,861</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2011-13
001	General Fund - Tree Fines	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
145	Escheated Lots - Roads	5,000,000					
153	Transportation Impact Fees	5,501,271	2,496,861				
305	One Cent Sales Tax (for street lights)	110,000					
<b>Total</b>		<b>\$ 11,111,271</b>	<b>\$ 2,496,861</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2011-13
46-06	Repair and Maintenance		\$ -	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
<b>Total</b>			<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Road and Drainage District	Project # R08SB3 Sumter Blvd. Improvements-Phase 3

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

This project provides for the third phase of the Sumter Blvd. widening project. This project is needed to meet concurrency demand. The project includes the area from Heron Creek to the bridge at the entrance to the City.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2011-13
61-00	Land	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings		4,350,000				
64-00	Machinery/Equipment						
Other	Design		300,000				
<b>Total</b>		<b>\$ -</b>	<b>\$ 4,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2011-13
153	Transportation Impact Fees	\$ -	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 4,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2011-13
46-06	Repair and Maintenance		\$ -	\$ -	\$ -	\$ 975,000	\$ 975,000
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 975,000</b>	<b>\$ 975,000</b>

## **Fire Rescue Projects**

The Fire Rescue category includes one on-going project and capital equipment purchases.

### ***Project Number-Name and Description***

#### **F08FS4—Fire Station #84**

Provides for the construction of a new fire station in the Toledo Blade Blvd. and Price Blvd. area. The project is required based upon the adopted City Comprehensive Plan's level of service demand and the Fire Rescue Master Plan.

Project Supports these City Goals

- Public Health and Safety—Ensure public health and safety.
- Sustainability—Enhance sustainability by providing fire protection services for the community.

#### **Capital Equipment**

Provides two replacement rescue ambulances and one replacement engine. Due to the age and mileage of the current units, replacement vehicles are necessary to maintain the proper preparedness.

Project Supports these City Goals

- Customer Service—Improve the safety of life and community assets.
- Public Health and Safety—Provide effective and efficient emergency response for the protection of life, the environment and property.

## FIRE RESCUE PROJECTS

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
F08FS4	Fire Station #84	\$ 2,300,000	\$ 25,289
N/A	Capital Equipment	850,000	
TOTAL COST		<u>\$ 3,150,000</u>	<u>\$ 25,289</u>

Available Financing Source:

Fire Impact Fees	\$ 1,000,000
One Cent Sales Surtax II	1,475,000
Fire Rescue District operating funds	<u>675,000</u>
TOTAL AVAILABLE	<u>\$ 3,150,000</u>

NOTE: Asterisk (\*) indicates new projects.

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Fire Rescue District	Project # F08FS4 Fire Station #84

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Fire Station #84 to located in the vicinity of Price Blvd. and Toledo Blade Blvd. Justification: Required to provide Comprehensive Plan adopted level of service and Fire Rescue Master Plan.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings		2,300,000				
63-00	Improvements other than Buildings	282,136					
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 282,136</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
151	Fire Impact Fees	\$ 282,136	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
305	One Cent Sales Tax-Surtax II		2,300,000				
<b>Total</b>		<b>\$ 282,136</b>	<b>\$ 3,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
41-00	Communications		\$ 4,840	\$ 5,324	\$ 5,856	\$ 6,442	\$ 7,086
43-00	Water and Electricity		13,915	15,307	16,837	18,521	20,373
46-04	Building Repairs & Maintenance		3,509	3,860	4,246	4,670	5,138
52-01	Operating Supplies		3,025	3,328	3,660	4,026	4,429
<b>Total</b>			<b>\$ 25,289</b>	<b>\$ 27,819</b>	<b>\$ 30,599</b>	<b>\$ 33,659</b>	<b>\$ 37,026</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Fire Rescue District	Project # N/A Fire Rescue Equipment

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

To purchase one replacement fire engine and two replacement rescue ambulances.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings						
64-00	Machinery/Equipment		850,000				
Other	Design						
<b>Total</b>		<b>\$ -</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
110	Fire Rescue District Operating Funds		\$ 675,000	\$ -	\$ -	\$ -	\$ -
305	One Cent Sales Tax-Surtax II		175,000				
<b>Total</b>		<b>\$ -</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## **Solid Waste Projects**

The Solid Waste category includes continued funding of one existing project and no new projects.

### ***Project Number-Name and Description***

#### **Solid Waste Trucks**

Provides for the on-going funding of new solid waste trucks as programmed into the Infrastructure Surtax-One Cent Sales tax initiative. The project contributes to establishing a sufficient fleet of trucks for the collection and disposal of solid waste within the City.

Project Supports these City Goals

- Customer Service—Provide for the collection and disposal of solid waste.
- Public Health and Safety—Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.
- Sustainability—Ensure environmental sustainability through the proper disposal of solid waste.



## SOLID WASTE PROJECTS

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
N/A	Solid Waste Trucks	\$ 223,537	\$ 28,000

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TOTAL COST	\$ 223,537	\$ 28,000
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Available Financing Source:

Infrastructure Surtax-One Cent Sales Tax	\$ 100,000	
Solid Waste District operating fund	123,537	

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TOTAL AVAILABLE	\$ 223,537	
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**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Solid Waste District	Project # N/A Solid Waste Trucks

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

To purchase Solid Waste trucks

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings						
64-00	Machinery/Equipment	120,000	223,537	401,732	474,300	411,000	518,282
Other	Design						
<b>Total</b>		<b>\$ 120,000</b>	<b>\$ 223,537</b>	<b>\$ 401,732</b>	<b>\$ 474,300</b>	<b>\$ 411,000</b>	<b>\$ 518,282</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
120	Solid Waste District Operating	\$ 20,000	\$ 123,537	\$ 101,732	\$ 174,300	\$ 111,000	\$ 218,282
156	Solid Waste Impact Fees						
305	One Cent Sales Tax-Surtax II	100,000	100,000				
	One Cent Sales Tax-Surtax III			300,000	300,000	300,000	300,000
<b>Total</b>		<b>\$ 120,000</b>	<b>\$ 223,537</b>	<b>\$ 401,732</b>	<b>\$ 474,300</b>	<b>\$ 411,000</b>	<b>\$ 518,282</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Utilities-Water Systems

The Utilities-Water Systems category includes continued funding of several existing projects and two new projects.

### ***Project Number-Name and Description***

#### **U08ASR—Aquifer, Storage and Recovery-Phase 4**

Provides for the continuation of the Aquifer, Storage and Recovery project, and includes engineering, hydro-geological testing and laboratory services. This project provides for the storage of water for use during times of drought.

Project Supports these City Goals

- Public Health and Safety—Provide safe drinking water.
- Sustainability—Increase the capacity of quality water supply.

#### **U08PEI—Water Plant Expansion Phase I**

Provides the engineering costs of evaluation, design and permitting, which includes immediate costs associated with minor construction improvements. The project is needed to meet the demands due to growth.

Project Supports these City Goals

- Sustainability—Explore viable options to improve water quality.
- Customer Service—Provide safe drinking water.

#### **U08WTO—Water Transmission Over-sizing**

Provides for the over-sizing of certain locations within the City that require additional capacity due to the construction of utility extensions by developers.

Project Supports these City Goals

- Fiscally Responsible—Increase the capacity of water to enhance community sustainability.
- Sustainability—Provide safe water needs in a sustainable manner consistent with the values and standards of the community.

#### **Peace River Transmission Pipeline**

Project is intended to get additional capacity from the Peace River's regional expansion. The funding for this project will be a joint regional effort.

Project Supports these City Goals

- Enhanced Quality of Life—Explore viable options to improve water quality.
- Sustainability—Increase the capacity of water to enhance community sustainability.

#### **Brackish Groundwater Exploration**

This project provides for the construction of well sites for the purpose of investigating the geology and hydrogeology of the area. One result of this exploration will be to determine the quality and quantity of water in the northeast portion of the City to determine if a water source in the northeast is available and sustainable.

Project Supports these City Goals

- Sustainability—Explore viable options to improve water quality.
- Public Health and Safety—Increase the capacity of water to enhance community sustainability.

## UTILITIES-WATER SYSTEMS PROJECTS

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
U08ASR	Aquifer, Storage and Recovery	\$ 130,000	\$ -
U08PEI	Water Plant Expansion Phase I	800,000	25,000
U08WTO	Water Transmission Over-sizing	300,000	
N/A	* Peace River Transmission Pipeline	1,500,000	
N/A	* Brackish Ground Water Exploration	735,600	

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TOTAL COST	\$ 3,465,600	\$ 25,000
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Available Financing Source:

Water Impact Fees	\$ 3,465,600	
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TOTAL AVAILABLE	\$ 3,465,600	
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NOTE: Asterisk (\*) indicates new projects.

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Utilities - Water Systems	Project # U08ASR    Aquifer, Storage, Recovery

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Aquifer, Storage and Recovery. Justification: Phase 4 of the project will continue and includes engineering, hydro-geological testing and laboratory services.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	329,700	130,000	120,000			
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 329,700</b>	<b>\$ 130,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
423	Water Impact Fees	\$ 329,700	\$ 130,000	\$ 120,000	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 329,700</b>	<b>\$ 130,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project		
Utilities - Water Systems	Project #	U08PEI	Water Plant Expansion-Phase I

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Water Plant Expansion - Phase I. Justification: Plant expansion needed to meet demands due to growth. Includes engineering costs of evaluation, some immediate design and permitting, minor construction improvements. Anticipate pursuing SWFWMD funding for this project.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	1,500,000	800,000	6,180,000	500,000	12,386,115	
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 1,500,000</b>	<b>\$ 800,000</b>	<b>\$ 6,180,000</b>	<b>\$ 500,000</b>	<b>\$ 12,386,115</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
423	Water Impact Fees	\$ 1,500,000	\$ 800,000	\$ 6,180,000	\$ 500,000	\$ -	\$ -
	Revenue Bonds					12,386,115	
<b>Total</b>		<b>\$ 1,500,000</b>	<b>\$ 800,000</b>	<b>\$ 6,180,000</b>	<b>\$ 500,000</b>	<b>\$ 12,386,115</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
12-00	Personnel - Operators		\$ -	\$ -	\$ 32,511	\$ 67,624	\$ 70,329
	Electricity and Chemicals		25,000	50,000	60,000	70,000	120,000
<b>Total</b>			<b>\$ 25,000</b>	<b>\$ 50,000</b>	<b>\$ 92,511</b>	<b>\$ 137,624</b>	<b>\$ 190,329</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Utilities - Water Systems	Project # U08WTO Water Transmission Oversizing

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Water Transmission Oversizing. Justification: Certain locations in the city will require that a developer construct utility extensions with excess capacity. The oversize portion of this project will allow for compensation of added capacity to the city's system.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	209,075	300,000	490,000	200,000	489,505	500,000
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 209,075</b>	<b>\$ 300,000</b>	<b>\$ 490,000</b>	<b>\$ 200,000</b>	<b>\$ 489,505</b>	<b>\$ 500,000</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
423	Water Impact Fees	\$ 209,075	\$ 300,000	\$ 490,000	\$ 200,000	\$ 489,505	\$ 500,000
<b>Total</b>		<b>\$ 209,075</b>	<b>\$ 300,000</b>	<b>\$ 490,000</b>	<b>\$ 200,000</b>	<b>\$ 489,505</b>	<b>\$ 500,000</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Utilities - Water Systems	Project # N/A Peace River Transmission Pipeline

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

The project is intended to get additional capacity from the Peace River's regional expansion. The funding for this project will be a joint regional effort.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings		1,500,000				
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
423	Water Impact Fees	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Utilities - Water Systems	Project # N/A Brackish Ground Water

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

This project provides for the construction of well sites for the purpose of investigating the geology and hydrogeology of the area. One result of this exploration will be to determine the quality and quantity of water in the northeast portion of the City to determine if a water source in the northeast is available and sustainable.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings		735,600	1,000,000			
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ -</b>	<b>\$ 735,600</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
423	Water Impact Fees	\$ -	\$ 735,600	\$ 1,000,000	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 735,600</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Utilities-Wastewater Systems

The Utilities-Wastewater Systems category includes continued funding of two existing projects and funding.

### **Project Number-Name and Description**

#### **U08STO—Sewer Transmission Over-sizing**

Provides for the over-sizing of certain locations within the City that require additional capacity due to the construction of utility extensions by developers.

Project Supports these City Goals

- **Fiscally Responsible**—Increase the capacity of wastewater treatment to enhance community sustainability.
- **Sustainability**—Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community

#### **U08WWTP—Wastewater Treatment Plant Expansion**

Provides for the increased capacity from 3.7 mgd to 7.0 mgd in accordance with the 2005 Master Plan to accommodate growth. The project includes a new polymer feed system, bio-solids treatment, DIW and disposal for re-use production. In addition, this project includes developing the design for the West Villages Improvement District wastewater treatment plant.

Project Supports these City Goals

- **Public Health and Safety**—Dispose of wastewater in a sound and environmentally approved method.
- **Sustainability**—Increase the capacity of wastewater treatment to enhance community sustainability.

## UTILITIES-WASTEWATER SYSTEMS PROJECTS

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
U08STO	Sewer Transmission Over-sizing	\$ 500,000	\$ -
U08WWE	Wastewater Treatment Plant Expansion	8,319,000	300,000
TOTAL COST		<u>\$ 8,819,000</u>	<u>\$ 300,000</u>

Available Financing Source:

Revenue Bonds	\$ 6,655,000
Sewer Impact Fees	2,164,000
<hr/>	
TOTAL AVAILABLE	<u>\$ 8,819,000</u>

Note: Bond Payment of \$300,000 and Developers Agreement of \$750,000 are included in the funding of wastewater projects in the Grand Summary.

NOTE: Asterisk (\*) indicates new projects.

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Utilities - Wastewater Systems	Project # U08STO Sewer Transmission Oversizing

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Sewer Transmission oversizing project. Justification: Certain locations in the city will require that a developer construct utility extensions with excess capacity. The oversizing portion of this project will allow for compensation of added capacity to the city's system.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	250,000	500,000	400,000	350,000	500,000	500,000
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ 400,000</b>	<b>\$ 350,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
424	Sewer Impact Fees	\$ 250,000	\$ 500,000	\$ 400,000	\$ 350,000	\$ 500,000	\$ 500,000
<b>Total</b>		<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ 400,000</b>	<b>\$ 350,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
<b>Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF NORTH PORT, FLORIDA**  
**2009-2013 Capital Improvement Program**

Department	Project
Utilities - Wastewater Systems	Project # U08WWTP Wastewater Treatment Plant Exp.

**Capital Improvement Element of Comprehensive Plan**

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

**Description**

Wastewater Treatment Plant Expansion, DIW and transmission, pre-treatment facility, design of Panacea Plant and design criteria for WWID plant. Justification: In accordance with the 2005 Master Plan and to accommodate growth, increase the capacity from 3.7 mgd to 7.0 mgd including a new Polymer Feed System and bio-solids treatment, DIW and disposal for reuse production, the Panacea WWTP should progress into the complete design and permitting of the proposed facility. In addition, this includes developing the design criteria for the WWID WWTP.

Capital Costs by Type		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings						
63-00	Improvements other than Buildings	11,294,000	8,319,000	9,700,000	23,100,000	15,000,000	
64-00	Machinery/Equipment						
Other	Design						
<b>Total</b>		<b>\$ 11,294,000</b>	<b>\$ 8,319,000</b>	<b>\$ 9,700,000</b>	<b>\$ 23,100,000</b>	<b>\$ 15,000,000</b>	<b>\$ -</b>

Financing		Prior Year	2008-09	2009-10	2010-11	2011-12	2012-13
424	Sewer Impact Fees	\$ 3,399,000	\$ 1,664,000	\$ 2,500,000	\$ -	\$ -	\$ -
	SRF Funding	7,895,000	6,655,000	2,000,000	3,000,000		
	Bonds					1,091,156	
	Developer's Contribution			5,200,000	20,100,000	13,908,844	
<b>Total</b>		<b>\$ 11,294,000</b>	<b>\$ 8,319,000</b>	<b>\$ 9,700,000</b>	<b>\$ 23,100,000</b>	<b>\$ 15,000,000</b>	<b>\$ -</b>

Operating Impact			2008-09	2009-10	2010-11	2011-12	2012-13
	Inspection/Operators			\$ 30,414	\$ 63,261	\$ 65,791	\$ 205,268
	Electricity/Chemicals		300,000	320,000	340,000	350,000	350,000
	Principal & Interest - Loan			1,594,812	1,594,812	1,594,812	1,594,812
<b>Total</b>			<b>\$ 300,000</b>	<b>\$ 1,945,226</b>	<b>\$ 1,998,073</b>	<b>\$ 2,010,603</b>	<b>\$ 2,150,080</b>



# SUPPLEMENTAL INFORMATION



*‘Ensuring our community values by providing a viable  
and sustainable quality of life for our residents.’*



## City of North Port

ORDINANCE No. 2008-45  
(FY08-09 Tax Millage)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, PROVIDING FOR ADOPTION AND CERTIFICATION OF AN AD VALOREM MILLAGE RATE FOR THE 2008-09 FISCAL YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 - CERTIFICATION AND ADOPTION

- 1.01 - The City Commission hereby certifies and adopts a tax millage of 2.9805 for the purpose of providing sufficient ad valorem taxes required for the operation of the General Government for Fiscal Year 2008-09. Fiscal Year 2008-09 begins October 1, 2008 and ends September 30, 2009.

SECTION 2 - LEVYING AND ASSESSMENT

- 2.01 - There is hereby levied and assessed a tax on all taxable property, real and personal, within the corporate limits of the City of North Port, Florida, except homestead exemptions as defined in Article 10 of the Constitution of the State of Florida as amended. It is now or shall be provided for by general law, as follows:

FOR THE GENERAL GOVERNMENT APPROPRIATION FOR OPERATING EXPENSES AND EXPENDITURES CONTAINED IN ORDINANCE 2008-45 A TAX MILLAGE OF 2.9805, WHICH REPRESENTS A 35.63% DECREASE FROM THE ROLLED BACK MILLAGE RATE OF 4.6305.

SECTION 3 - CONFLICTS

- 3.01 - If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

SECTION 4 - SEVERABILITY

4.01 - If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

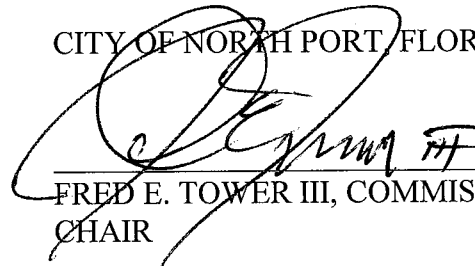
SECTION 5 - EFFECTIVE DATE

5.01 - This Ordinance shall become effective October 1, 2008.


9-11-08 on first reading.

Passed and Adopted in public session this 25th day of September, 2008.

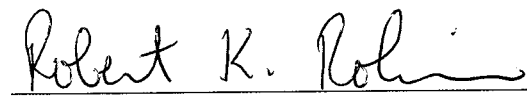
CITY OF NORTH PORT, FLORIDA

  
FRED E. TOWER III, COMMISSIONER  
CHAIR

ATTEST:

  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
ROBERT K. ROBINSON,  
CITY ATTORNEY





## City of North Port

### ORDINANCE NO. 2008-46

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009, ADOPTING THE CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Non-District Budget Ordinance of the City of North Port" for its fiscal year 2008-09 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A and Appendix B collectively, shall provide for the revenues and expenditures of each fund excluding the Districts.

SECTION 2. Appendix A is deemed the Non-District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Ordinance 2008-46

Section 2.01 - For the General Fund, the following amounts shall be appropriated:

GENERAL FUND

Legislative/Commission	\$ 418,314
Legal/City Attorney	965,250
City Clerk	755,864
Finance	2,172,139
Planning & Zoning	910,127
Building	1,149,915
General Services	4,675,336
City Manager	977,066
Police	12,173,000
Emergency Medical Services	5,607,332
Parks & Recreation	1,724,612
Engineering	1,251,728
Contingency/Non-Departmental	3,705,981
<b>Total General Fund</b>	<b>\$ 36,486,664</b>

Section 2.02 For the Internal Service and Special Revenue Funds, the following amounts shall be appropriated.

INTERNAL SERVICE FUNDS

Employee Benefit Fund	\$ 5,037,529
<b>Total Internal Service Funds</b>	<b>\$ 5,037,529</b>

Ordinance 2008-46

SPECIAL REVENUE FUNDS

Inspector Education	\$ 20,000
Law Enforcement Trust	8,530
Police Education Fund	70,510
Tree Fund	0
Escheated Lots Fund	2,708,788
Escheated Lots Proceeds-Roads	0
Escheated Lots Proceeds-Parks	6,500,000
Law Enforcement Impact Fee	42,000
Fire Impact Fee	1,000,000
Parks and Recreation Impact Fee	650,000
Transportation Impact Fee	7,296,861
Solid Waste Impact Fee	0
General Government Impact Fee	0
Building Fund	2,105,105
Fleet Maintenance Fund	3,050,908
<b>Total Special Revenue Funds</b>	<b>\$ 23,452,702</b>

Section 2.03 For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts shall be appropriated:

UTILITY FUNDS

Utility Revenue Fund	\$ 19,363,603
Water Impact Fee	3,465,600
Sewer Impact Fee	2,464,000
Utility Construction Fund	6,655,000
<b>Total Utility Funds</b>	<b>\$ 31,948,203</b>

Section 2.04 For the One Cent Sales Tax Fund the following amount shall be appropriated:

CAPITAL FUNDS

One Cent Sales Tax	\$ 2,916,370
<b>Total Capital Funds</b>	<b>\$ 2,916,370</b>

SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

Ordinance 2008-46

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

- 4.01 The authorization of additional regular positions
- 4.02 Capital Improvements as defined in Section 5

SECTION 5 Appendix B represents the City of North Port's Five Year Capital Improvement Program. The projects were reviewed by the Planning and Zoning Advisory Board to ensure compliance with the Comprehensive Plan. The Five Year Capital Improvement Program is called the Capital Improvement Budget. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2008-09 require City Commission approval.

SECTION 6 The Finance Director is authorized to reserve at October 1, 2008 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2007-08. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 7 The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 8 With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 9 The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10 If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

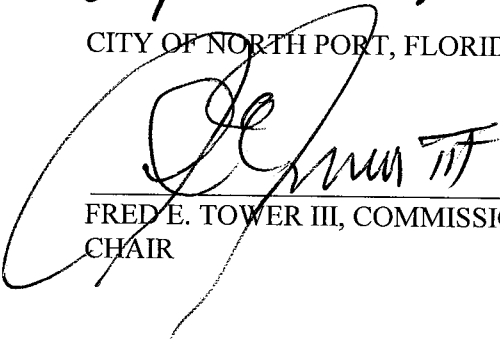
Ordinance 2008-46

SECTION 11 This Ordinance, which includes the City of North Port's Five-Year Capital Improvement Program, shall take effect on October 1, 2008.


9-11-08 on first reading.

Passed on second reading and finally adopted this September 25, 2008

CITY OF NORTH PORT, FLORIDA

  
FRED E. TOWER III, COMMISSIONER  
CHAIR

ATTEST:

  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
ROBERT K. ROBINSON  
CITY ATTORNEY

Appendix A Ordinance 2008-46 092508

City of North Port - Fiscal Year 2008-09

Millage per \$1,000  
General Fund 2.9805

	General Fund	Other Special Revenue	Capital Projects	Utilities	Total (Memo Only)
<b>Estimated Cash Balance Brought Forward</b>	23,347,721	48,602,532	23,576,167	29,060,817	124,587,237
<b>Estimated Revenue</b>					
Ad Valorem Taxes	10,814,401	0	0	0	10,814,401
Millage per \$1,000 2.9805					
Other Taxes	5,396,918	0	5,588,878	0	10,985,796
Licenses and Permits	230,142	1,656,100	0	0	1,886,242
Intergovernmental	5,012,752	0	0	1,499,940	6,512,692
Assessments	0	0	0	22,000	22,000
Charges for Service	8,052,479	3,091,258	0	14,708,515	25,852,252
Fines and Forfeits	365,200	35,000	0	12,000	412,200
Miscellaneous	820,939	11,905,575	475,000	5,819,314	19,020,828
Other Sources	5,793,833	11,802,298	(3,147,508)	9,886,434	24,335,057
<b>Total Revenues and Other Financing Sources</b>	36,486,664	28,490,231	2,916,370	31,948,203	99,841,468
Fund Balance Used (memo only)	4,592,463	11,423,143	(5,747,508)	2,931,434	13,199,532
<b>Total Estimated Revenues and Balances</b>	<u>55,241,922</u>	<u>65,669,620</u>	<u>32,240,045</u>	<u>58,077,586</u>	<u>211,229,173</u>
<b>Estimated Expenditure/Expenses</b>					
General Government	13,972,439	10,202,582	0	0	24,175,021
Public Safety	17,780,332	79,040	0	0	17,859,372
Physical Environment	0	0	0	14,923,708	14,923,708
Transportation	0	0	0	0	0
Human Services	223,113	0	0	0	223,113
Culture/Recreation	1,682,712	0	0	0	1,682,712
Capital	261,543	18,208,609	2,916,370	13,072,200	34,458,722
Debt and Lease	1,201,370	0	0	2,652,295	3,853,665
Other Uses	1,365,155	0	0	1,300,000	2,665,155
<b>Total Expenditures</b>	36,486,664	28,490,231	2,916,370	31,948,203	99,841,468
Reserves	18,755,258	37,179,389	29,323,675	26,129,383	111,387,705
<b>Total Appropriated Expenditures and Reserves</b>	<u>55,241,922</u>	<u>65,669,620</u>	<u>32,240,045</u>	<u>58,077,586</u>	<u>211,229,173</u>

**City of North Port**  
**Capital Improvements Program**  
**Fiscal Years 2009-2013**  
**Grand Summary**

<b>Project Expenses</b>	<b>2008-09</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
General Administration	\$0	\$1,500,000	\$50,000	\$976,075	\$0
Parks & Recreation	\$9,858,788	\$3,750,000	\$3,350,000	\$3,350,000	\$3,000,000
Public Works	\$7,796,861	\$20,323,256	\$775,000	\$1,950,000	\$2,174,400
Solid Waste	\$223,537	\$401,732	\$474,300	\$411,000	\$518,282
Utilities - Admin. & Field Operations	\$0	\$1,550,000	\$1,849,000	\$3,526,075	\$5,150,000
Utilities - Water Systems	\$3,465,600	\$8,240,000	\$1,547,238	\$16,542,020	\$2,250,000
Utilities - Wastewater Systems	\$9,869,000	\$10,789,000	\$28,480,954	\$29,303,220	\$13,963,180
Fire Rescue District	\$3,150,000	\$4,020,000	\$3,540,000	\$2,530,000	\$100,000
Police	\$42,000	\$200,000	\$262,350	\$235,000	\$200,000
<b>Total</b>	<b>\$34,405,786</b>	<b>\$50,773,988</b>	<b>\$40,328,842</b>	<b>\$58,823,390</b>	<b>\$27,355,862</b>

<b>Finance Sources</b>	<b>2008-09</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Impact Fees - General Government	(\$42,450)	\$201,868	\$446,185	\$728,815	\$1,011,445
Impact Fees - Parks & Recreation	\$870,020	\$590,429	\$611,878	\$785,234	\$809,781
Impact Fees - Law Enforcement	\$185,063	\$401,885	\$673,908	\$918,807	\$1,204,942
Impact Fees - Transportation	\$8,708,818	\$6,335,921	\$10,921,883	\$16,792,729	\$22,962,989
Impact Fees - Fire	\$1,172,007	\$961,086	\$1,469,728	\$1,151,385	\$1,225,909
Impact Fees - Solid Waste	\$25,325	\$37,200	\$49,075	\$66,325	\$83,575
Impact Fees - Water	\$10,557,783	\$9,835,249	\$2,992,882	\$15,395,849	\$3,143,829
Impact Fees - Sewer	\$8,850,219	\$9,998,248	\$8,527,564	\$9,201,759	\$7,586,720
One-Cent Sales Tax (II and III)	\$18,043,966	\$23,571,842	\$25,007,593	\$12,250,282	\$11,559,752
Developer Contributions - Fire	\$0	\$3,320,000	\$350,000	\$475,000	\$0
Developer Contributions - Utilities	\$0	\$20,000	\$20,000	\$1,020,000	\$1,000,000
Operating Funds-Fire	\$675,000	\$200,000	\$220,000	\$0	\$0
Operating Funds- Public Works	\$400,000	\$2,250,000	\$575,000	\$1,700,000	\$550,000
Operating Funds-Solid Waste	\$123,537	\$101,732	\$174,300	\$111,000	\$218,282
Escheated Lots - Parks #144	\$2,932,879	\$235,296	\$547,060	\$259,413	\$272,384
Escheated Lots - Parks #146	\$6,919,932	\$440,929	\$462,976	\$486,124	\$510,431
Escheated Lots - Roads #145	\$0	\$0	\$0	\$0	\$0
Potential Bonds-Utilities	\$6,655,000	\$2,000,000	\$3,000,000	\$13,477,271	\$0
Potential Bonds-Public Works	\$0	\$16,973,256	\$0	\$0	\$0
General Fund - Parks	\$0	\$0	\$0	\$0	\$0
Facility Maintenance Fund	\$7,600,000	\$0	\$0	\$0	\$0
Less Savings for Future Projects	(\$15,058,746)	(\$14,001,372)	(\$18,940,955)	(\$22,570,215)	(\$25,755,919)
Less Future Surtax Projects	(\$16,368,966)	(\$15,505,675)	(\$12,759,519)	(\$281,209)	(\$281,209)
<b>Total</b>	<b>\$42,249,387</b>	<b>\$47,967,894</b>	<b>\$24,349,559</b>	<b>\$51,968,569</b>	<b>\$26,102,910</b>

**NOTES**

- (a) "Other Sources" are identified on the detailed project sheets  
(b) "Grants" are identified on the detailed project sheets  
(c) Undesignated impact fees from General Government, Parks, Police and Utilities are designated for funding the Joint Public Use Facility  
(d) Undesignated transportation impact fees are being accumulated in Price Boulevard Phase I  
(e) Undesignated Parks and Recreation Impact Fees are being accumulated for Community Park



## City of North Port

ORDINANCE NO. 2008-47

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009. PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Fire Rescue District Budget Ordinance of the City of North Port" for its fiscal year 2008-09 and shall serve to appropriate the sums provided for herein. When read in conjunction with exhibit A, shall provide for the revenues and expenditures of the Fire Rescue District Fund.

SECTION 2. Appendix A is deemed the Fire Rescue District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the Fire Rescue District Fund, the following amounts shall be appropriated:

### SPECIAL REVENUE

<b>Fire Rescue District</b>	<b>\$</b>	<b>8,012,414</b>
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SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.



SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 The authorization of additional regular positions

SECTION 5. The Finance Director is authorized to reserve at October 1, 2008 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2007-08. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 7. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 8. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

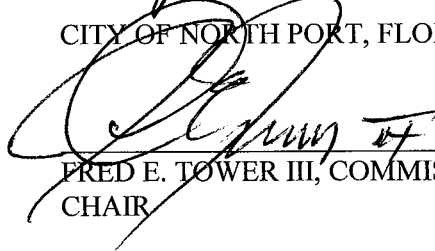
SECTION 9. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 10. This Ordinance shall take effect on October 1, 2008.

9-11-08 on first reading.

Passed on second reading and finally adopted this September 25, 2008

CITY OF NORTH PORT, FLORIDA

  
FRED E. TOWER III, COMMISSIONER  
CHAIR

ATTEST:

  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
ROBERT K. ROBINSON  
CITY ATTORNEY

## City of North Port - Fiscal Year 2008-09

Millage per \$1,000  
General Fund 2.9805

	<u>Fire Rescue</u>
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	5,353,067
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 2.9805	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	40,000
Assessments	6,391,370
Charges for Service	36,500
Fines and Forfeits	0
Miscellaneous	166,429
Other Sources	<u>1,378,115</u>
Total Revenues and	
Other Financing Sources	8,012,414
Fund Balance Used	1,378,115
<i>(memo only)</i>	
Total Estimated Revenues	
and Balances	<u><u>11,987,366</u></u>
<b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	6,720,451
Physical Environment	0
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	695,000
Debt and Lease	496,963
Other Uses	<u>100,000</u>
Total Expenditures	8,012,414
Reserves	<u>3,974,952</u>
Total Appropriated Expenditures	
and Reserves	<u><u>11,987,366</u></u>

City of North Port - Fiscal Year 2008-09

Millage per \$1,000  
General Fund 2.9805

	<u>Fire Rescue</u>
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	5,353,067
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 2.9805	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	40,000
Assessments	6,391,371
Charges for Service	36,500
Fines and Forfeits	0
Miscellaneous	166,429
Other Sources	<u>1,378,115</u>
Total Revenues and	
Other Financing Sources	8,012,415
Fund Balance Used	1,378,115
<i>(memo only)</i>	
Total Estimated Revenues	
and Balances	<u><u>11,987,367</u></u>
<b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	6,720,451
Physical Environment	0
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	695,000
Debt and Lease	496,963
Other Uses	<u>100,000</u>
Total Expenditures	8,012,414
Reserves	<u>3,974,952</u>
Total Appropriated Expenditures	
and Reserves	<u><u>11,987,366</u></u>



## City of North Port

### ORDINANCE NO. 2008-48

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009. PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Road and Drainage District Budget Ordinance of the City of North Port" for its fiscal year 2008-09 and shall serve to appropriate the sums provided for herein. When read in conjunction with exhibit A, shall provide for the revenues and expenditures of the Road and Drainage District Fund.

SECTION 2. Appendix A is deemed the Road and Drainage District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the Road and Drainage District Fund, the following amounts shall be appropriated:

#### SPECIAL REVENUE

<b>Road and Drainage District</b>	<b>\$</b>	<b>17,582,118</b>
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SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 The authorization of additional regular positions

SECTION 5. The Finance Director is authorized to reserve at October 1, 2008 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2007-08. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 7. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 8. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 9. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

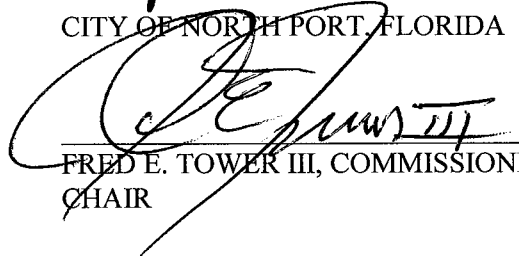
Ordinance 2008-48

SECTION 10. This Ordinance shall take effect on October 1, 2008.

9-11-08 on first reading.

Passed on second reading and finally adopted this September 25, 2008

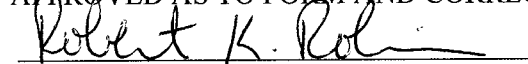
CITY OF NORTH PORT, FLORIDA

  
FRED E. TOWER III, COMMISSIONER  
CHAIR

ATTEST:

  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
ROBERT K. ROBINSON  
CITY ATTORNEY

## City of North Port - Fiscal Year 2008-09

Millage per \$1,000  
General Fund 2.9805

	<u>Road and Drainage</u>
<b>Estimated Cash Balance Brought Forward</b>	12,044,253
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 2.9805	
Other Taxes	2,375,775
Licenses and Permits	112,750
Intergovernmental	576,147
Assessments	13,179,100
Charges for Service	434,250
Fines and Forfeits	0
Miscellaneous	298,448
Other Sources	<u>605,648</u>
Total Revenues and Other Financing Sources	17,582,118
Fund Balance Used <i>(memo only)</i>	939,898
Total Estimated Revenues and Balances	<u><u>28,686,473</u></u>
<b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	0
Physical Environment	0
Transportation	15,098,484
Human Services	0
Culture/Recreation	0
Capital	950,000
Debt and Lease	1,033,634
Other Uses	<u>500,000</u>
Total Expenditures	17,582,118
Reserves	<u>11,104,355</u>
Total Appropriated Expenditures and Reserves	<u><u>28,686,473</u></u>



**City of North Port - Fiscal Year 2008-09**

Millage per \$1,000  
General Fund 2.9805

	<u>Road and Drainage</u>
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	12,044,253
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000	2.9805
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Licenses and Permits	112,750
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General Government	0
Public Safety	0
Physical Environment	0
Transportation	15,098,484
Human Services	0
Culture/Recreation	0
Capital	950,000
Debt and Lease	1,033,634
Other Uses	<u>500,000</u>
Total Expenditures	17,582,118
Reserves	<u>11,104,355</u>
Total Appropriated Expenditures	
and Reserves	<u><u>28,686,473</u></u>



## City of North Port

### ORDINANCE NO. 2008-49

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009. PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Solid Waste District Budget Ordinance of the City of North Port" for its fiscal year 2008-09 and shall serve to appropriate the sums provided for herein. When read in conjunction with exhibit A, shall provide for the revenues and expenditures of the Solid Waste District Fund.

SECTION 2. Appendix A is deemed the Solid Waste District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the Solid Waste District Fund, the following amounts shall be appropriated:

#### SPECIAL REVENUE

<b>Solid Waste District</b>	<b>\$</b>	<b>9,055,206</b>
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SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 The authorization of additional regular positions

SECTION 5. The Finance Director is authorized to reserve at October 1, 2008 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2007-08. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 7. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 8. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

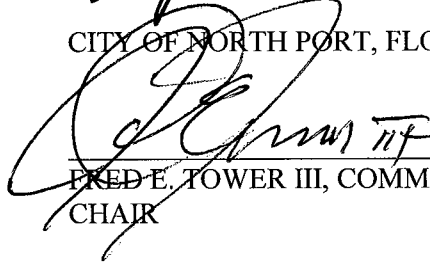
SECTION 9. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 10. This Ordinance shall take effect on October 1, 2008.

9-11-08 on first reading.

Passed on second reading and finally adopted this September 25, 2008

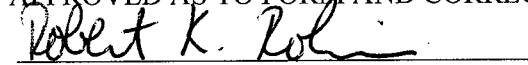
CITY OF NORTH PORT, FLORIDA

  
FRED E. TOWER III, COMMISSIONER  
CHAIR

ATTEST:

  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
ROBERT K. ROBINSON  
CITY ATTORNEY

**City of North Port - Fiscal Year 2008-09**

Millage per \$1,000  
General Fund 2.9805

	<u>Solid Waste</u>
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	3,605,058
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 2.9805	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	0
Assessments	6,828,170
Charges for Service	896,930
Fines and Forfeits	0
Miscellaneous	107,000
Other Sources	<u>1,223,106</u>
Total Revenues and Other Financing Sources	9,055,206
 Fund Balance Used	 (74,394)
<i>(memo only)</i>	
Total Estimated Revenues and Balances	<u><u>12,734,658</u></u>
 <b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	0
Physical Environment	6,994,126
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	1,197,500
Debt and Lease	863,580
Other Uses	<u>0</u>
Total Expenditures	9,055,206
Reserves	<u>3,679,452</u>
Total Appropriated Expenditures and Reserves	<u><u>12,734,658</u></u>

City of North Port - Fiscal Year 2008-09

Millage per \$1,000  
 General Fund 2.9805

	<u>Solid Waste</u>
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	3,605,058
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 2.9805	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	0
Assessments	6,828,170
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Miscellaneous	107,000
Other Sources	<u>1,223,106</u>
Total Revenues and Other Financing Sources	9,055,206
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General Government	0
Public Safety	0
Physical Environment	6,994,126
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	1,197,500
Debt and Lease	863,580
Other Uses	<u>0</u>
Total Expenditures	9,055,206
Reserves	<u>3,679,452</u>
Total Appropriated Expenditures and Reserves	 <u><u>12,734,658</u></u>

## CITY OF NORTH PORT, FLORIDA

### OVERVIEW OF FIVE-YEAR PROJECTIONS

#### **General Overview of Five-Year Projections**

This section includes five-year projections for all operating type funds. The funds included in this section are: the General Fund; operating type Special Revenue Funds including the Road and Drainage District, Fire Rescue District, Solid Waste District, Fleet Maintenance and Building Fund; and the North Port Utilities Enterprise Fund. The balance of the Special Revenue Funds is not included since they are primarily the appropriation of the applicable revenue source for specified purposes. Internal Service Funds are not included since any projected cost increases of Internal Service Funds are passed on to and factored into the five-year projections of the operating funds.

Each of the five-year projections for the operating funds listed below reflects similar expenditure assumptions such as: personnel service increases of 3-5%, operational increases of 3%, and capital outlay increases of 1%. In addition, expenditure cutbacks, assessment rate increases and utilization of fund balance will likely be necessary to balance revenues and expenditures.

The City's average annual growth in taxable value is approximately 10% and the population is growing at a rate of 12% annually. Although these two factors contribute to trend analyses of revenues and expenditures, the local economy and the City's goal to provide quality services in a cost effective manner provide a greater influence on the projections.

#### **General Fund**

The five-year projection for the General Fund assumes that personnel services will increase an average of 5% each year. The increase consists of an average escalation of 3% in salaries and wages and a 2% rise in benefits costs. Operational and capital expenditures are projected to increase slightly. With the implementation of the Property Tax Reform Bill-HB 1B, revenue from ad valorem taxes is projected to grow minimally. Intergovernmental revenue sources are expected to increase at a higher rate because they are based on population and the city continues to grow at a rate of 10% - 12%, annually. As the five-year projections reflect, balancing the budgets for future years will be a challenge. The City will look at the utilization of fund balance, expenditure cutbacks and other revenue sources to meet the challenge.

#### **Road and Drainage District**

A methodology and rate study was conducted in FY 2007 for the Road and Drainage District which provided a basis for the FY 2009 budget and the five-year projections. Expenditures for personnel services are projected to rise 5% with operational services increasing 3%, and capital outlay 1% on an annual basis. The projections assume increases will be moderate and additional services will be minimal. Local Option Fuel Taxes are projected to grow an average of 8% each year. The District assessments reflect a 3% annual growth rate.

#### **Fire Rescue District**

Expenditures in the Fire Rescue District are projected to grow at slightly higher rates: personnel services – 5%, operational services – 5% and capital outlay – 1%. The District has maintained the same assessment rates for three years. In FY 2008, a methodology and rate study was conducted as a basis for establishing assessment rates for future years. The five-year revenue projections for the District are based on the average annual growth since FY 2003.

### **Solid Waste District**

The Solid Waste District assessment rate increased in FY 2008. The five-year projections for district assessments reflect a 12% annual growth increase with an anticipated rate increase in FY 2010. As in the other operating funds; personnel services are projected at a 5% annual increase, operational services at 5% and capital outlay at 0.1%.

### **North Port Utilities**

With the expansion of water and sewer services to neighborhoods within the city, the Utilities department will realize additional revenue. However, additional rate increases will likely be necessary to balance revenues and expenditures. The revenues of the five-year projections are based on the average annual growth. Expenditures are projected to increase based on the rates of 5% for personnel services, 3% for operational services and 1% for capital outlay.

### **Building Fund**

The Building Fund was established in FY 2007 to comply with Florida Statute 553.80 which defines the charging of reasonable fees collected for the enforcement of the Florida Building Code and how these fees are to be utilized. With the current slow down in construction, the Building Fund five-year projections reflect a gradual increase in revenues. Due to smaller increases in revenues, balancing the budgets for future years will be a challenge.

### **Fleet Maintenance**

The five-year projections indicate that expenditures will exceed revenues. The shortfalls are projected to continue. In FY 2007 a study was completed on the operations of Fleet Maintenance. Implementation of the study's recommendations is on-going.



City of North Port Florida  
Five-Year Forecast

General Fund  
Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u> <u>Projected</u>	<u>FY 2011</u> <u>Projected</u>	<u>FY 2012</u> <u>Projected</u>	<u>FY 2013</u> <u>Projected</u>	<u>FY 2014</u> <u>Projected</u>
<i>Estimated Revenues</i>					
Property Taxes	12,279,649	12,708,911	13,153,198	13,613,035	14,088,967
Other Taxes	6,023,903	6,724,825	7,508,526	8,384,921	9,365,126
Licenses and Permits	258,217	293,123	335,238	386,160	222,876
Inter-governmental Revenues	5,672,686	6,449,170	7,333,497	8,340,862	9,488,631
Charges for Services	6,959,883	7,249,809	7,589,068	7,986,213	8,456,309
Fines & Forfeitures	382,624	401,601	422,308	444,939	469,716
Interest Income	656,250	689,063	723,516	759,691	797,676
Miscellaneous Revenues	160,134	181,961	207,271	236,633	270,711
Operating Transfers	1,201,370	1,201,370	1,201,370	1,201,370	1,201,370
<b>Total Estimated Revenues</b>	<b>33,594,715</b>	<b>35,899,832</b>	<b>38,473,991</b>	<b>41,353,825</b>	<b>44,361,382</b>
<i>Estimated Expenditures</i>					
Personal Services	26,948,653	28,296,086	29,710,890	31,196,435	32,756,256
Operational Services	7,993,212	8,233,008	8,479,999	8,734,399	8,996,431
Capital Outlay	261,543	287,697	316,467	348,114	382,925
Debt Service	1,203,221	1,200,121	1,204,621	1,201,771	1,201,771
<b>Total Estimated Expenditures</b>	<b>36,406,629</b>	<b>38,016,913</b>	<b>39,711,977</b>	<b>41,480,718</b>	<b>43,337,383</b>
<b>(Deficit)</b>	<b>(2,811,914)</b>	<b>(2,117,080)</b>	<b>(1,237,985)</b>	<b>(126,893)</b>	<b>1,023,999</b>
<b>General Fund - Estimated Beginning Fund Balance</b>	<b>11,079,417</b>	<b>8,267,503</b>	<b>6,150,423</b>	<b>4,912,437</b>	<b>4,785,544</b>
<b>General Fund - Estimated Ending Fund Balance</b>	<b>8,267,503</b>	<b>6,150,423</b>	<b>4,912,437</b>	<b>4,785,544</b>	<b>5,809,543</b>
Millage Rate	3.0483	3.0483	3.0483	3.0483	3.0483
Percent of Decrease from Rolled-back rate	0.00%	0.00%	0.00%	0.00%	0.00%

## City of North Port Florida Five-Year Forecast

### Road and Drainage District Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>
	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
<i>Estimated Revenues</i>					
Taxes	2,620,158	2,851,621	3,103,914	3,378,953	3,678,837
Licenses and Permits	0	0	0	0	0
Inter-governmental Revenues	340,593	364,434	389,945	417,241	446,448
District Assessments	13,570,353	13,977,464	14,396,787	14,828,691	15,273,552
Charges for Services	30,000	30,000	30,000	30,000	30,000
Fines & Forfeitures	0	0	0	0	0
Interest Income	279,300	293,265	307,928	323,325	339,491
Miscellaneous Revenues	296,300	310,265	324,928	340,325	356,491
Operating Transfers	0	0	0	0	0
<b>Total Estimated Revenues</b>	<b>17,136,704</b>	<b>17,827,049</b>	<b>18,553,502</b>	<b>19,318,535</b>	<b>20,124,819</b>
<i>Estimated Expenditures</i>					
Personal Services	6,102,264	6,407,377	6,727,746	7,064,133	7,417,340
Operational Services	6,631,905	6,830,862	7,035,788	7,246,862	7,464,268
Capital Outlay	1,475,039	1,489,789	1,504,687	1,519,734	1,534,931
Debt Service	1,225,901	984,608	563,926	384,536	192,268
<b>Total Estimated Expenditures</b>	<b>15,435,109</b>	<b>15,712,637</b>	<b>15,832,147</b>	<b>16,215,265</b>	<b>16,608,807</b>
(Deficit)	1,701,595	2,114,412	2,721,355	3,103,270	3,516,012
Road & Drainage - Estimated Beginning Fund Balance	6,292,011	7,993,606	10,108,017	12,829,373	15,932,642
Road & Drainage - Estimated Ending Fund Balance	7,993,606	10,108,017	12,829,373	15,932,642	19,448,654
Proposed Collection Fee Increase	0.00%	0.00%	0.00%	0.00%	0.00%

City of North Port Florida  
Five-Year Forecast

Fire Rescue District  
Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u> <u>Projected</u>	<u>FY 2011</u> <u>Projected</u>	<u>FY 2012</u> <u>Projected</u>	<u>FY 2013</u> <u>Projected</u>	<u>FY 2014</u> <u>Projected</u>
<i>Estimated Revenues</i>					
Taxes	0	0	0	0	0
Licenses and Permits	17,400	20,184	23,413	27,160	31,505
Inter-governmental Revenues	45,200	51,076	57,716	65,219	73,697
District Assessments	7,027,757	7,730,533	8,503,586	9,353,945	10,289,339
Charges for Services	25,675	27,512	29,528	31,738	34,164
Fines & Forfeitures	0	0	0	0	0
Interest Income	175,702	193,272	212,599	233,859	257,245
Miscellaneous Revenues	1,716	1,732	1,748	1,765	1,782
Operating Transfers	0	0	0	0	0
<b>Total Estimated Revenues</b>	<b>7,293,450</b>	<b>8,024,309</b>	<b>8,828,591</b>	<b>9,713,686</b>	<b>10,687,732</b>
<i>Estimated Expenditures</i>					
Personal Services	5,686,689	5,971,023	6,269,574	6,583,053	6,912,206
Operational Services	1,382,830	1,465,800	1,553,748	1,646,973	1,745,792
Capital Outlay	715,850	737,326	759,445	782,229	805,695
Debt Service	139,612	139,612	69,806	0	0
<b>Total Estimated Expenditures</b>	<b>7,924,981</b>	<b>8,313,760</b>	<b>8,652,574</b>	<b>9,012,255</b>	<b>9,463,693</b>
<b>(Deficit)</b>	<b>(631,531)</b>	<b>(289,451)</b>	<b>176,017</b>	<b>701,431</b>	<b>1,224,040</b>
Fire Rescue District - Estimated Beginning Fund Balance	891,854	260,323	(29,128)	146,889	848,320
Fire Rescue District - Estimated Ending Fund Balance	260,323	(29,128)	146,889	848,320	2,072,360
Proposed Collection Fee Increase	0.00%	0.00%	0.00%	0.00%	0.00%

# City of North Port Florida Five-Year Forecast

## Solid Waste District Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u> <u>Projected</u>	<u>FY 2011</u> <u>Projected</u>	<u>FY 2012</u> <u>Projected</u>	<u>FY 2013</u> <u>Projected</u>	<u>FY 2014</u> <u>Projected</u>
<i>Estimated Revenues</i>					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Inter-governmental Revenues	0	0	0	0	0
Assessments	7,647,550	8,565,256	9,593,087	10,744,258	12,033,569
Charges for Services	878,012	983,391	1,101,427	1,233,640	1,381,733
Fines & Forfeitures	0	0	0	0	0
Interest Income	105,000	110,250	115,763	121,551	127,628
Miscellaneous Revenues	2,100	2,205	2,315	2,431	2,553
Operating Transfers	0	0	0	0	0
<b>Total Estimated Revenues</b>	<b>8,632,662</b>	<b>9,661,103</b>	<b>10,812,592</b>	<b>12,101,879</b>	<b>13,545,482</b>
<i>Estimated Expenditures</i>					
Personal Services	2,406,159	2,526,467	2,652,790	2,785,430	2,924,701
Operational Services	4,937,673	5,184,557	5,443,785	5,715,974	6,001,773
Capital Outlay	1,198,698	1,199,896	1,201,096	1,202,297	1,203,499
Debt Service	686,742	514,552	337,118	250,000	250,000
<b>Total Estimated Expenditures</b>	<b>9,229,271</b>	<b>9,425,472</b>	<b>9,634,789</b>	<b>9,953,701</b>	<b>10,379,974</b>
(Deficit)	(596,609)	235,631	1,177,803	2,148,178	3,165,509
Solid Waste District - Estimated Beginning Fund Balance	412,843	(183,766)	51,865	1,229,668	3,377,846
Solid Waste District - Estimated Ending Fund Balance	(183,766)	51,865	1,229,668	3,377,846	6,543,355
Proposed Assessment Rate	\$ 267	\$ 267	\$ 275	\$ 275	\$ 275

City of North Port Florida  
Five-Year Forecast

North Port Utilities  
Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u> <u>Projected</u>	<u>FY 2011</u> <u>Projected</u>	<u>FY 2012</u> <u>Projected</u>	<u>FY 2013</u> <u>Projected</u>	<u>FY 2014</u> <u>Projected</u>
<i>Estimated Revenues</i>					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Inter-governmental Revenues	0	0	0	0	0
Charges for Services	16,267,009	17,994,843	19,910,900	22,036,240	24,394,352
Fines & Forfeitures	15,000	15,000	15,000	15,000	15,000
Interest Income	380,894	399,938	419,935	440,932	462,979
Miscellaneous Revenues	22,000	22,000	22,000	22,000	22,000
Operating Transfers	0	0	0	0	0
<b>Total Estimated Revenues</b>	<b>16,684,903</b>	<b>18,431,781</b>	<b>20,367,836</b>	<b>22,514,172</b>	<b>24,894,331</b>
<i>Estimated Expenditures</i>					
Personal Services	4,659,314	4,892,280	5,136,894	5,393,738	5,663,425
Operational Services	10,787,116	11,107,730	11,437,962	11,778,100	12,128,443
Capital Outlay	787,600	787,600	787,600	787,600	432,200
Debt Service	2,502,456	2,798,299	2,797,117	2,797,117	2,797,117
<b>Total Estimated Expenditures</b>	<b>18,736,486</b>	<b>19,585,909</b>	<b>20,159,572</b>	<b>20,756,556</b>	<b>21,021,185</b>
<b>(Deficit)</b>	<b>(2,051,583)</b>	<b>(1,154,128)</b>	<b>208,264</b>	<b>1,757,617</b>	<b>3,873,146</b>

## City of North Port Florida Five-Year Forecast

### Building (Inspections & Permits) Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u> <u>Projected</u>	<u>FY 2011</u> <u>Projected</u>	<u>FY 2012</u> <u>Projected</u>	<u>FY 2013</u> <u>Projected</u>	<u>FY 2014</u> <u>Projected</u>
<i>Estimated Revenues</i>					
Taxes	0	0	0	0	0
Licenses and Permits	1,716,330	1,836,473	2,001,756	2,201,931	2,532,221
Inter-governmental Revenues	0	0	0	0	0
Assessments	0	0	0	0	0
Charges for Services	52,868	56,568	61,659	67,825	77,999
Fines & Forfeitures	0	0	0	0	0
Interest Income	(15,000)	(10,000)	(5,000)	0	5,000
Miscellaneous Revenues	64,050	68,534	74,702	82,172	94,497
Operating Transfers	0	0	0	0	0
<b>Total Estimated Revenues</b>	<b>1,818,248</b>	<b>1,951,575</b>	<b>2,133,117</b>	<b>2,351,928</b>	<b>2,709,717</b>
<i>Estimated Expenditures</i>					
Personal Services	1,038,256	1,069,404	1,122,874	1,201,475	1,309,608
Operational Services	1,087,207	1,087,207	1,087,207	1,087,207	1,087,207
Capital Outlay	0	0	0	0	0
Debt Service	0	0	0	0	0
<b>Total Estimated Expenditures</b>	<b>2,125,463</b>	<b>2,156,611</b>	<b>2,210,081</b>	<b>2,288,682</b>	<b>2,396,815</b>
<b>(Deficit)</b>	<b>(307,215)</b>	<b>(205,036)</b>	<b>(76,964)</b>	<b>63,246</b>	<b>312,903</b>
<b>Building Fund - Estimated Beginning Fund Balance</b>	<b>275,859</b>	<b>(31,356)</b>	<b>(236,392)</b>	<b>(313,357)</b>	<b>(250,110)</b>
<b>Building Fund - Estimated Ending Fund Balance</b>	<b>(31,356)</b>	<b>(236,392)</b>	<b>(313,357)</b>	<b>(250,110)</b>	<b>62,792</b>

City of North Port Florida  
Five-Year Forecast

Fleet Management  
Five-Year Forecast - FY 2009-10 to FY 2013-14

	<u>FY 2010</u> <u>Projected</u>	<u>FY 2011</u> <u>Projected</u>	<u>FY 2012</u> <u>Projected</u>	<u>FY 2013</u> <u>Projected</u>	<u>FY 2014</u> <u>Projected</u>
<i>Estimated Revenues</i>					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Inter-governmental Revenues	0	0	0	0	0
Charges for Services	3,132,135	3,226,099	3,322,882	3,422,569	3,525,246
Fines & Forfeitures	0	0	0	0	0
Interest Income	(7,000)	(5,000)	(3,000)	0	3,000
Miscellaneous Revenues	20,000	20,000	20,000	20,000	20,000
Operating Transfers	0	0	0	0	0
<b>Total Estimated Revenues</b>	<b>3,145,135</b>	<b>3,241,099</b>	<b>3,339,882</b>	<b>3,442,569</b>	<b>3,548,246</b>
<i>Estimated Expenditures</i>					
Personal Services	1,046,654	1,151,320	1,266,452	1,393,097	1,532,407
Operational Services	2,485,248	2,957,446	3,519,360	4,188,039	4,983,766
Capital Outlay	0	0	0	0	0
Debt Service	0	0	0	0	0
<b>Total Estimated Expenditures</b>	<b>3,531,903</b>	<b>4,108,765</b>	<b>4,785,812</b>	<b>5,581,136</b>	<b>6,516,173</b>
<b>(Deficit)</b>	<b>(386,768)</b>	<b>(867,666)</b>	<b>(1,445,930)</b>	<b>(2,138,567)</b>	<b>(2,967,927)</b>
Fleet Maintenance - Estimated Beginning Fund Balance	(861,189)	(1,247,957)	(2,115,623)	(3,561,552)	(5,700,119)
Fleet Maintenance - Estimated Ending Fund Balance	(1,247,957)	(2,115,623)	(3,561,552)	(5,700,119)	(8,668,046)





## GLOSSARY OF TERMS

-A-

Account Number - In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – Late for “value-based” tax and commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by the City Commissions for the next fiscal year.

AFSCME – American Federation of State, County and Municipal Employees. The union and bargaining unit for certain city employees.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by the City Commission.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget ordinance.

ASR – Aquifer, Storage and Recovery. An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Authorized Positions – Number of positions authorized by the City Commissions in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

-B-

Balanced Budget – For the budget cycle and by fund, the total revenue sources equals the total appropriations for expenditures and reserves.

Bond - A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and water and sewer systems.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and the citizens describing the government's fiscal and management plan for the upcoming fiscal year.

-C-

CAFR – Comprehensive Annual Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Capital Asset – Acquired asset having a unit cost of at least \$1,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery and equipment and results in additions to a fixed asset inventory.

CDBG – Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units.

Charges for Service – Charges for service include water/sewer fees, solid waste fees, and recreation and cultural activity admissions.

CIP – Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Click2Gov – Software that facilitates on-line payments for customers of the City.

COLA – Cost Of Living Adjustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits and matters affecting health and safety of employees).

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. “Comprehensive” means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. “General” means that the plan includes general policies and designations, not detailed regulations. “Long Range” means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Cost Allocation – A method used to distribute the costs of central administrative functions such as accounting and personnel to non-general government funds.

CPI – Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

-D-

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

DEP – Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

-E-

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, the North Port Utilities is the sole enterprise operation.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures and debt service payments that require current or future use of current assets.

-F-

FEMA – Federal Emergency Management Agency. The federal agency providing assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

Fines and Forfeits – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations and for neglect of official duty. These revenues include court fines, confiscated property and parking violations.

Fiscal Year – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

Fixed Asset – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

Franchise Fee – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

Fringe Benefits – For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health and life insurance.

FTE – Full-Time Equivalent – A measurement of positions in the City. Two part-time positions may equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/ or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

Fund Balance – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

Fund Type – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service and trust and agency.

-G-

GAAP – Generally Accepted Accounting Principles – The Uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity. These acceptable practices are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

GASB – Governmental Accounting Standards Board – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity or facility.

GIS – Geographic Information System. A computer program that uses specific data points to locate infrastructure and structures within the City.

-H-

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$25,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

-I-

IAFF – International Association of Fire Fighters. This is the union and bargaining unit for the fire fighters and paramedics.

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools and water and sewer systems.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources including grants, and shared revenues.

Inter-local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits and other miscellaneous permits.

Line Items – the classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30 year tax, begun in 1983 to fund transportation related improvements in the City.

-M-

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Modified Accrual Basis of Accounting – The “basis of accounting” refers to *when* a transaction is recognized. In the modified accrual basis of accounting, revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

-N-

Non Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre or per residence.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

-O-

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personal Services, Operating Supplies, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Personal Services
- Materials and Supplies
- Contractual Services
- Contractual Maintenance
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year then removed.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes. Performance measurement is a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.



Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Re-appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A vote by the people.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Reserves – The portion of a fund's assets that are 1) set aside for a specific purpose and, therefore, not available for general appropriation, or 2) anticipated to be available for future re-appropriation by action of City Commission.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers and beginning fund balances.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disability, government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in Millage – One of many provisions of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers and pedestrians including the provision and maintenance of roads and streets, transit systems and parking facilities.

-U-

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balances – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

-V-

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

-W-

Working Capital – Reserves kept on hand ensuring a positive cash flow.

Workload Indicator – A statistical parameter used to indicate the demand for service within a given department or division. Workload indicator is a type of performance measure utilized by departments or divisions to assess its level of service.

