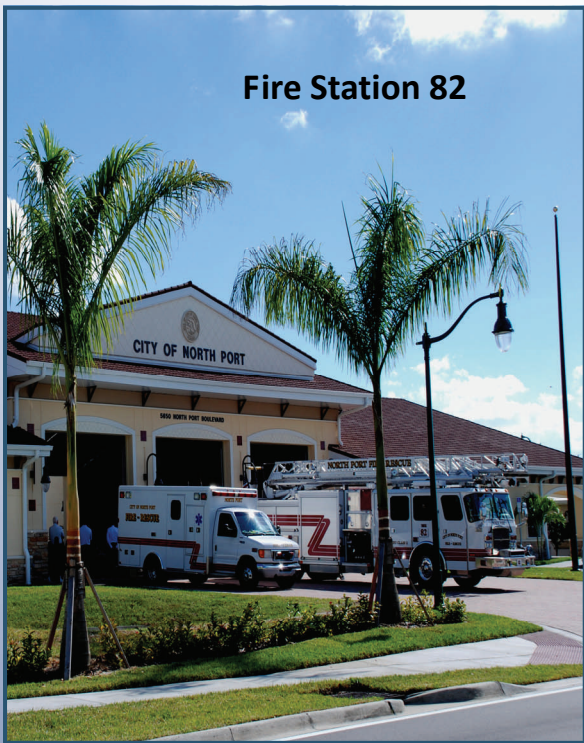




CITY OF NORTH PORT

ADOPTED ANNUAL BUDGET

Fire Station 82



Canine Club



**FISCAL YEAR
2010—2011**





City of North Port

Office of the City Manager

4970 City Hall Boulevard

North Port, Florida 34286

www.cityofnorthport.com

(941) 429-7000

October 1, 2010

Citizens of North Port

City Commission

North Port, Florida

To the Citizens and Commissioners of the City of North Port:

The budget remains consistent with the City's financial objective of delivering quality services while remaining fiscally responsible to our citizens. Throughout the financial planning process, we were focused on listening and responding to the community and Commission. Our plan is centered on creating value and achieving community outcomes in an accountable and measurable way. This budget reflects the priorities for the City of North Port to build community pride, to strengthen confidence in our public safety and to enhance the quality of life for our citizens. This plan is a culmination of the budget process that began in January and was completed with its final adoption on September 23, 2010.

The City of North Port is in sound financial condition. The City's total investment earnings for Fiscal Year (FY) 2010 were lower as compared to FY 2009. This was the result of some of the larger infrastructure project expenditures in FY 2010, which reduced the average daily balance available for investment, and lowered investment earning rates. The City's outside auditors, CPA and Associates, completed the City's annual audit and noted no management deficiencies, and staff completed the FY 2009 Comprehensive Annual Financial Report (CAFR) and all financial accounts were balanced. The Finance Department was again recognized by the Government Finance Officers Association with the Distinguished Budget Presentation Award for FY 2010, seventh year; and has received the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report for thirteen years. The City's financial picture is a result of the conservative management of the City's resources with careful attention to the community's goals and values. This budget provides the citizens of North Port with tax relief while keeping the City on course for long-term financial stability.

With the slow economic recovery added to the impacts of another 17% reduction in taxable value, the City faced extraordinary fiscal pressures in developing a balanced budget for FY 2011. Since the beginning of the economic decline in 2007, the City's taxable value has dropped 58%. State shared revenues including: half cent sales tax, municipal shared revenues, and fuel taxes, are expected to increase in FY 2011 after a two year decline. Revenues needed for capital improvements, such as, impact fees and one cent sales surtax have declined, but are showing improvement and are expected to increase in FY 2011.

The current economic conditions have afforded the opportunity to re-evaluate the way services are delivered and how business is conducted. The City continues to ensure the preservation of core services and the continued viability of the government.

The FY 2011 Adopted Budget addresses the goals and priorities as identified by City Commission on March 2, 2010. The department budgets reflect these goals and priorities. Overall, the total City-wide adopted budget for FY 2011 is \$117,290,369 which represents an increase of \$3,115,601, or 2.73% from the FY 2010 Adopted Budget of \$114,174,768. The total adopted General Fund budget for FY 2011 is \$31,561,776 a decrease of \$1,777,829, or 5.3% from FY 2010.

Summarized below are the goals and priorities used in the development of the Fiscal Year 2010 Adopted Budget.

GOAL – CUSTOMER SERVICE

Providing excellent customer service is "*The North Port Way.*" Two initiatives currently underway to enhance the quality and accessibility of the City's customer service are various public forums and a variety of media communication. The City Manager' Office continues to provide a "CommunityWise" article that addresses current topics of interest to the residents. These services provide greater opportunities to provide quality customer service to the citizens.

One of the priorities for the City Commission was to reduce the tax burden on the citizens of North Port while maintaining the same level of service. This budget reflects a 3.34 millage, a 16.9% reduction from the rolled-back rate of 4.02. The Fire Rescue District non-ad valorem assessment rates increased slightly, but the majority of the taxpayers in North Port will realize a savings in their overall city taxes and assessments.

The City's total personnel expenditures decreased \$809,598 from Fiscal Year 2010. Two factors contribute to the decrease: 1) a 3-5% wage reduction for many non-union employees; and, 2) an employee healthcare contribution increase. The budget includes the elimination of sixteen (16) positions. The adopted budget reflects a one year delay in funding one police officer position.

GOAL – ENHANCED QUALITY OF LIFE

North Port residents will also notice quality of life improvements throughout the City's transportation infrastructure, including the on-going road rehabilitation project to improve road conditions, new traffic signals and intersection improvements to improve traffic flow and sidewalks to enhance pedestrian safety especially near school campuses. The Sumter Boulevard road improvement project will continue in Fiscal Year 2011 partially funded through the Federal Stimulus package. Also, several projects within the Parks and Recreation Department are slated for FY 2011. These projects include: 1) the Neighborhood Parks Renovations; 2) the addition of restrooms at the new family paw park, the Canine Club; 3) the completion of the new Morgan Family Community Center; 4) the development of the Atwater Community Park to accommodate growth; 5) the continuation of the construction of the fleet maintenance facility. North Port Utilities continues the wastewater treatment plant expansion project with the construction of the dewatering system and the continuation of the reclaimed water expansion.

GOAL – FISCALLY RESPONSIBLE

In 2007, we implemented an extensive zero-based budgeting program to help the departments prepare for future budgets. In conjunction with the zero-based budgeting exercise, several management team meetings were conducted to help identify savings opportunities including consolidation of resources and increasing efficiencies for the FY 2011 budget. As a result, this budget reflects a reduction in force, the consolidation and re-allocation of resources and an overall combined reduction in personnel and operating costs of \$2,113,163.

The City continues to develop private/public and inter-local governmental partnerships and seeks alternative financing programs to increase the availability of diverse financial resources.

The City was scheduled to increase impact fees in December, 2009; however, in an effort to help stimulate local commercial development, the increase has been delayed until January, 2011, unless amended by the City Commission. The City continues to prioritize much needed capital projects in order to create a viable and sustainable community.

In summary, the following chart compares the FY 2010 adopted budget to the FY 2011 adopted budget by fund type.

Fund	FY 2010 Budget	FY 2011 Budget
Beginning Fund Balance	\$ 192,991,192	\$ 180,799,691
<u>Revenues</u>		
General Fund	29,022,007	27,724,403
Special Revenue Funds	39,810,120	40,777,918
Capital Funds	5,889,078	6,170,056
Enterprise Funds	27,262,062	18,712,846
Total Revenue	<u>101,983,267</u>	<u>93,385,223</u>
<u>Expenditures</u>		
General Fund	33,339,605	31,561,776
Special Revenue Funds	41,060,613	47,252,229
Capital Funds	7,022,986	14,088,778
Enterprise Funds	32,751,564	24,387,586
Total Expenditures	<u>114,174,768</u>	<u>117,290,369</u>
Ending Fund Balance	<u>\$ 180,799,691</u>	<u>\$ 156,894,545</u>

GOAL – PUBLIC HEALTH AND SAFETY

The public safety of citizens remains at the forefront of priorities. This year, the City will continue to enhance public safety departments in a variety of ways. In the Police Department, this includes replacing police vehicles according to the City vehicle replacement program. The Fire Rescue District will complete construction of Fire Station #84 along with the purchase of two replacement rescue vehicles.

GOAL - SUSTAINABILITY

In FY 2010, the City launched the branding initiative recommendations. In conjunction with the new branding initiative, economic development is aggressively developing educational programs and strategically intensifying marketing the city and continuing to foster business retention and growth.

The City continues to expand its “green” initiatives including water re-use and conservation and construction and maintenance of city facilities.

The FY 2011 Adopted Budget is an economical and prudent financial plan which focuses on ensuring the community values by providing a viable and sustainable quality of life for residents.

Finally, I would like to take this opportunity to thank the City Commissioners and Department Directors for their support, willingness and cooperation in the budget process. I look forward to working with each of them to continue addressing the challenges we face as we strive to ensure that North Port remains a great city in which to live, work, and play.

Sincerely,

A handwritten signature in cursive script that reads "Daniel P. Schult". The signature is written in dark ink and is positioned below the word "Sincerely,".

Daniel P. Schult
Assistant City Manager



CITY OF NORTH PORT

COMMISSIONERS



JIM BLUCHER
VICE-CHAIR



DAVID GAROFALO
CHAIR



VANESSA CARUSONE



MICHAEL TREUBERT



TOM JONES

CITY OF NORTH PORT, FLORIDA

PRINCIPAL OFFICERS

COMMISSIONERS

DAVID GAROFALO, CHAIR
JIM BLUCHER, VICE CHAIR
VANESSA CARUSONE
TOM JONES
MICHAEL TREUBERT

CITY CLERK

HELEN RAIMBEAU

DEPUTY CITY CLERK

PATSY ADKINS

CITY ATTORNEY

ROBERT K. ROBINSON

CITY MANAGER

STEVEN S. CROWELL, JR.

ASSISTANT CITY MANAGER

DANNY SCHULT

BUILDING DIRECTOR	SCOTT WILLIAMS
CHIEF OF FIRE RESCUE	WILLIAM TAAFFE
CHIEF OF POLICE	TERRY LEWIS
PLANNING, ZONING & ENGINEERING DIRECTOR	PATRICK S. COLLINS
FINANCE DIRECTOR	TERRI GOULD
GENERAL SERVICES DIRECTOR	SHERRY BORGDORF
PUBLIC UTILITIES DIRECTOR	CINDI MICK
PUBLIC WORKS DIRECTOR	BRANFORD ADUMUAH



CITY OF NORTH PORT

Vision

Ensuring our community values by providing a viable and sustainable quality of life for our residents.

Mission

The City of North Port will provide the health, safety and welfare services to our residents which would not be provided or could not be provided efficiently or equally without the intervention of government at the local level.

The City will provide said services in a professional and cost effective manner, and only by listening to those who have put us in the position to serve them, our residents.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of North Port
Florida**

For the Fiscal Year Beginning

October 1, 2009

President

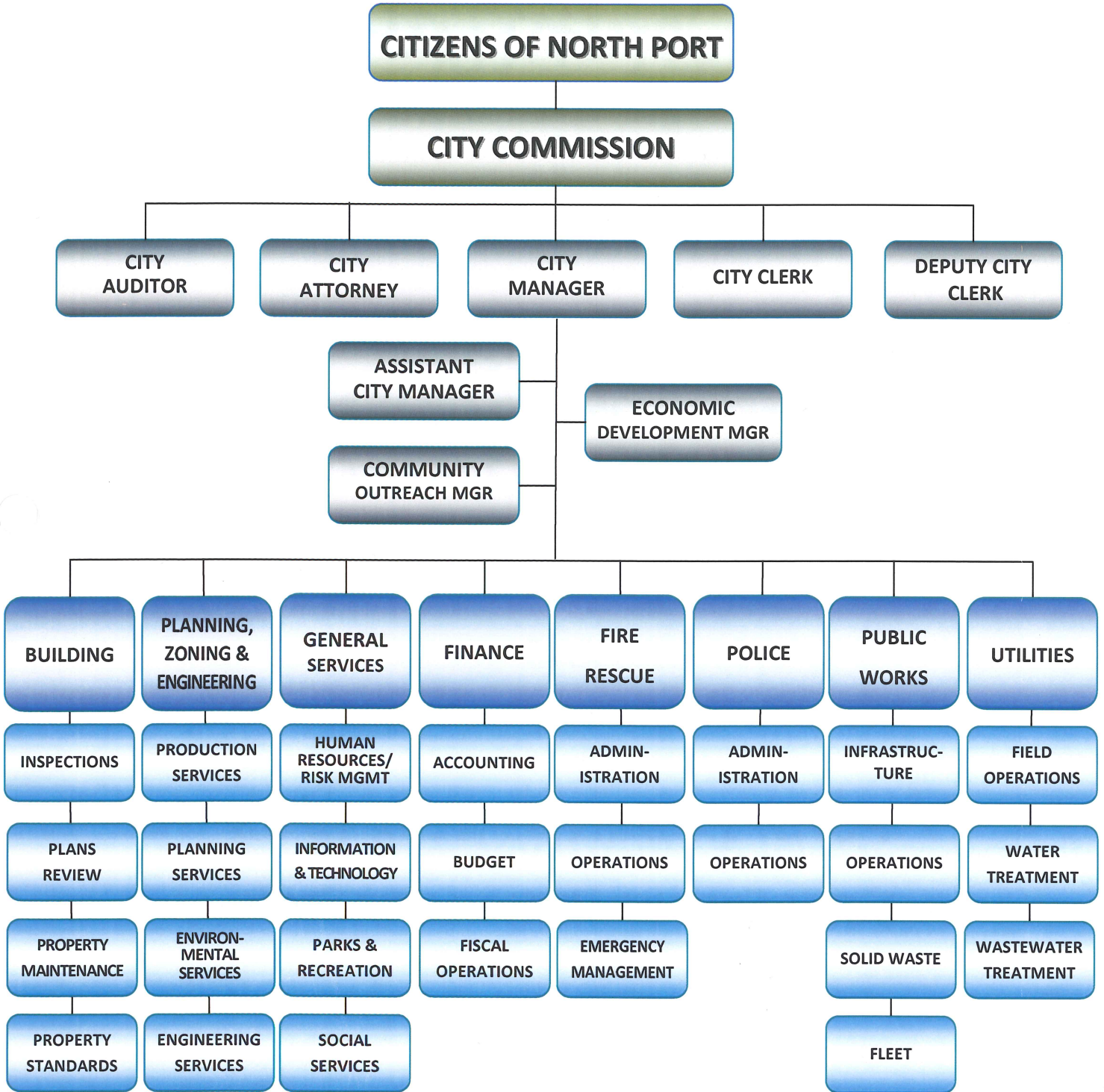
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida** for its annual budget for the fiscal year beginning **October 1, 2009**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



CITY OF NORTH PORT, FLORIDA





***THANK YOU TO EVERYONE INVOLVED
IN THE PREPARATION AND CREATION OF THE
FISCAL YEAR 2011 BUDGET.***

AND

***SPECIAL ACKNOWLEDGEMENT TO THE
CITY'S FINANCE DEPARTMENT STAFF.***



***FISCAL YEAR
2010-2011***

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**CITY OF NORTH PORT
FLORIDA**

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***FISCAL YEAR
2010-2011***

INTRODUCTION

**CITY OF NORTH PORT
FLORIDA**

HOW TO USE THE BUDGET DOCUMENT

The City's Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2011 and the future. It includes the day-to-day operating funds and capital improvement funds

The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public.

The following describes each of the major sections in this document:

INTRODUCTION

The *Introduction* contains the Vision and Mission statements, the City's Elected officials, a history and map of the City's locations, the City at a Glance which lists general demographic facts and figures for the City of North Port, a How-To-Use guide for the document, and both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County as well as city comparisons.

EXECUTIVE SUMMARY

The *Executive Summary* describes where the City has been and where it is going in the upcoming year. It provides a broad perspective of services provided, discusses taxes, millage rates, changes in operations, significant differences in revenues, expenditures, future concerns and the focus and direction of the budget year. The Economic Outlook portion of this section provides information and data used in compiling the FY 2011 Budget.

BUDGET OVERVIEW

The *Budget Overview* presents an overview of the FY 2011 Budget for all funds including the budget calendar and budget process for fiscal year 2011 budget preparation. This section describes sources of funds or revenue use of funds or expenditures; forecasts of future impacts to the budget, assumptions made for the forecast; and presents changes in fund balances. It also contains a narrative and comparative tables, charts and graphs to make the information more understandable and comprehensive.

ORGANIZATION AND DEPARTMENT SUMMARIES

This section provides an overview of each department/division including overall staffing, an organization chart, department goals and objective, the budget by department/division and selected performance measures. To improve clarity and flow, the budget document is organized by fund. The department summary section is ordered as follows:

<i>PURPOSE STATEMENT</i>	The basic department/division purpose.
<i>FUNCTION</i>	The primary role or tasks performed by each divisional unit.
<i>CITY GOALS LINK</i>	Shows the City goals fulfilled by the department or division.
<i>BUDGET SUMMARY</i>	Compares actual and budget expenditures by type for fiscal years 2007 through 2011 including budgeted positions for the same periods.
<i>STAFFING</i>	Details the authorized position count for the department/division for five years.
<i>FY 2010 HIGHLIGHTS</i>	Significant accomplishments for the department or division.
<i>FY 2011 GOALS & OBJECTIVES</i>	High level goals for the department/division that relate to the City's overall goals followed by tasks initiatives assigned to meet those goals.
<i>PERFORMANCE MEASURES</i>	The measurement of the objectives attempted for the department/division.

CAPITAL IMPROVEMENT PROGRAM

The *Capital Improvement Program* contains a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2011 through 2015. The programmed projects for FY 2011 are adopted as a part of the budget.

SUPPLEMENTAL INFORMATION

The *Supplemental Information* portion contains Budget Ordinances, Five Year Forecasts and a glossary of frequently used terms including acronyms used throughout the budget document.

This “How to Use the Budget Document” section, aids in finding and understanding information contained in the City’s budget document. If additional information is desired, please call the Finance Department at (941) 429-7107.

The budget document is also located on the City of North Port website, www.cityofnorthport.com. A copy of the document can be obtained by contacting the City Clerk’s Office.

HISTORY

In the mid-1950s, General Development Corporation (GDC), started by the Mackle Company, Inc of Miami Florida, took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte. On June 16, 1959, by a unanimous vote of all 21 employees of the company, North Port Charlotte became incorporated. Two days later on June 18th, then Florida Governor LeRoy Collins signed the city charter for North Port Charlotte officially incorporating the city. In 1986, homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990. North Port was no longer a company town.

There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, *Warm Mineral Springs* and *Little Salt Spring* and the third, *Nona’s Site* is privately owned. *Warm Mineral Springs* is a world renowned spa reputed to provide healing for wide range of ailments. *Little Salt Springs* is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the *Big Slough* watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River.

Through annexation of company-owned land, the City’s boundaries have expanded to 104 square miles of land; however, the City grew slowly in population. The City is the fourth largest city in land mass in the state of Florida. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 38 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed.

In 2009, the City celebrated its 50th Birthday. Today, the City of North Port is the largest city in Sarasota County with an estimated population of 55,828. Commercial development and the housing industry slowed significantly over the past two years presenting new challenges for the City. The following table presents significant dates in the history of North Port.

SIGNIFICANT MILESTONES – CITY OF NORTH PORT

- 1959** June, 1959 incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. First election of a governing board consisting of GDC employees.
- 1960** Opening of American Police Museum Hall of Fame, a national museum. In 1990, the museum headquarters is moved to Miami.



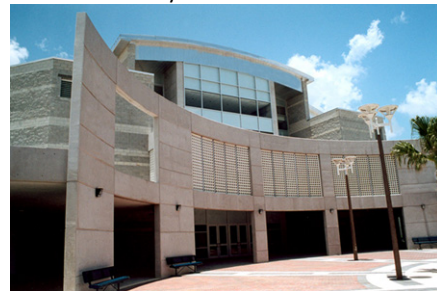
American Police Museum Hall of Fame

- 1961** Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.
- 1962** North Port's first church to have its own building, Fire Baptist Church of North Port Charlotte opened in July. The church had been meeting since July, 1960.
- 1974** City drops "Charlotte" from its name to become "North Port".
- 1975** North Port Library is established and the City's first fire station opens on North Port Boulevard.
- 1982** Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.
- 1983** First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.
- 1991** November, 1991 referendum passes to change the form of City government from Mayoral/Commission to City Manager form of government. Myakkahatchee Environmental Park is opened.



Environmental Park

- 1992** The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimated damages of more than \$5 million. It was dubbed the 100-year storm.
- 1995** Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.
- 2001** North Port High School opens – the first high school in the City.
- 2003** Heron Creek Middle School opens – the first middle school in the City.
- 2006** New City Hall and Police Station open.



North Port High School



City Hall



Police Station

2008 First Charter school opens, Imagine School of North Port. North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



Wastewater Treatment Plant Expansion

2009 North Port celebrates its 50th Anniversary. Family Services Center opens new facility. City begins construction of Youth Community Center.



50th Anniversary Parade



Family Services Center

2010 First dog park, the Canine Club, opens in North Port.

The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission, and professional staff hired by the City Manager.

The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

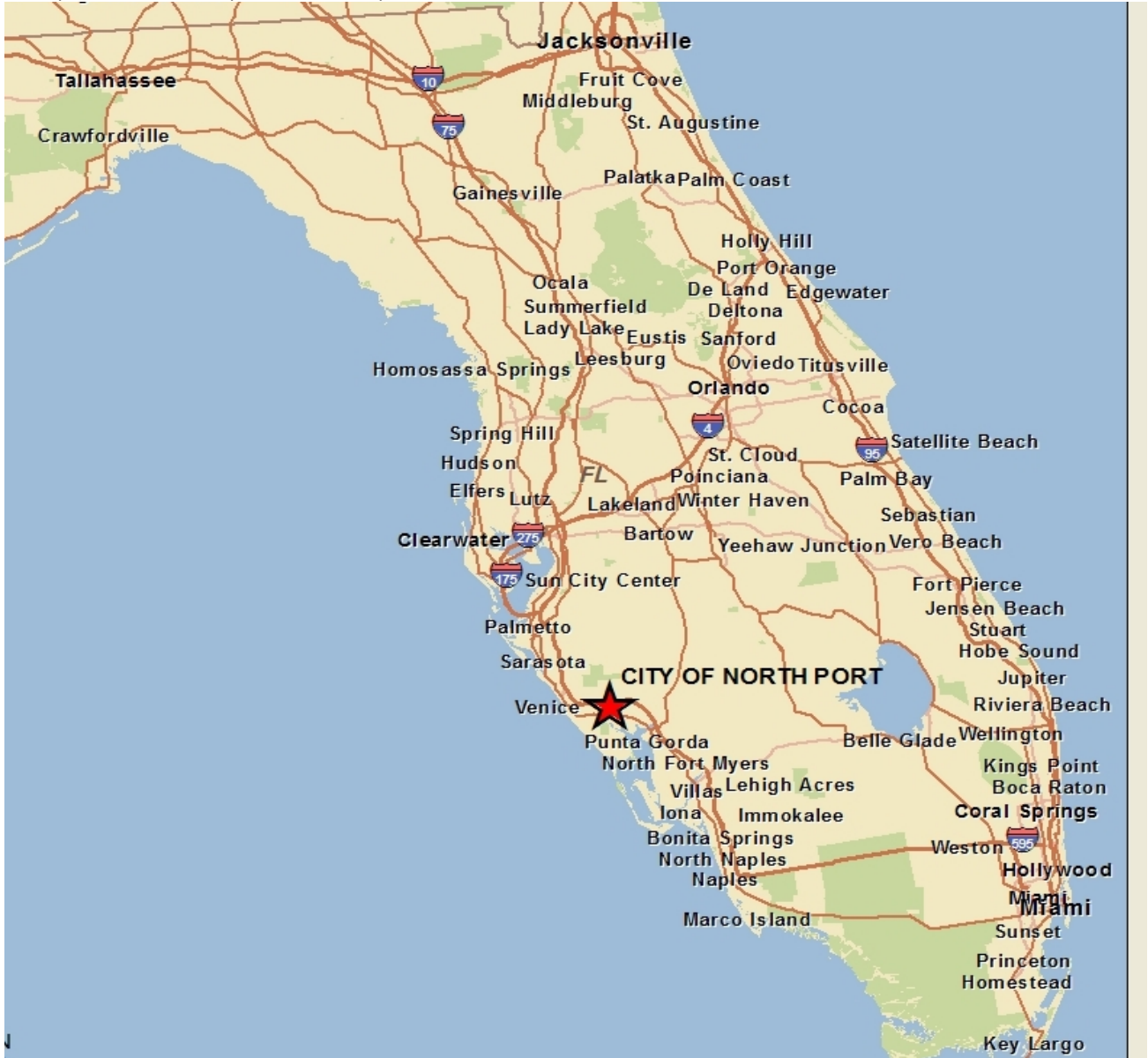
Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

LOCAL ECONOMY

North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count from 22,797 to 55,828 residents. Due to the slowdown in the economy and subsequent decline in the construction industry, the City's population is expected to grow at much slower rate. Early indications project an average annual growth of approximately 600 new residents and 240 new households a year over the next five years. At this projected growth rate, the City anticipates reaching 59,011 permanent residents by 2015.

North Port has a relatively young population with an average age of 38.7 compared to Sarasota County’s average age of 50.5, and is only slightly higher than the United States average age of 36.8. The majority of North Port’s approximately 25,707 workforce commutes to employment opportunities outside the City. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

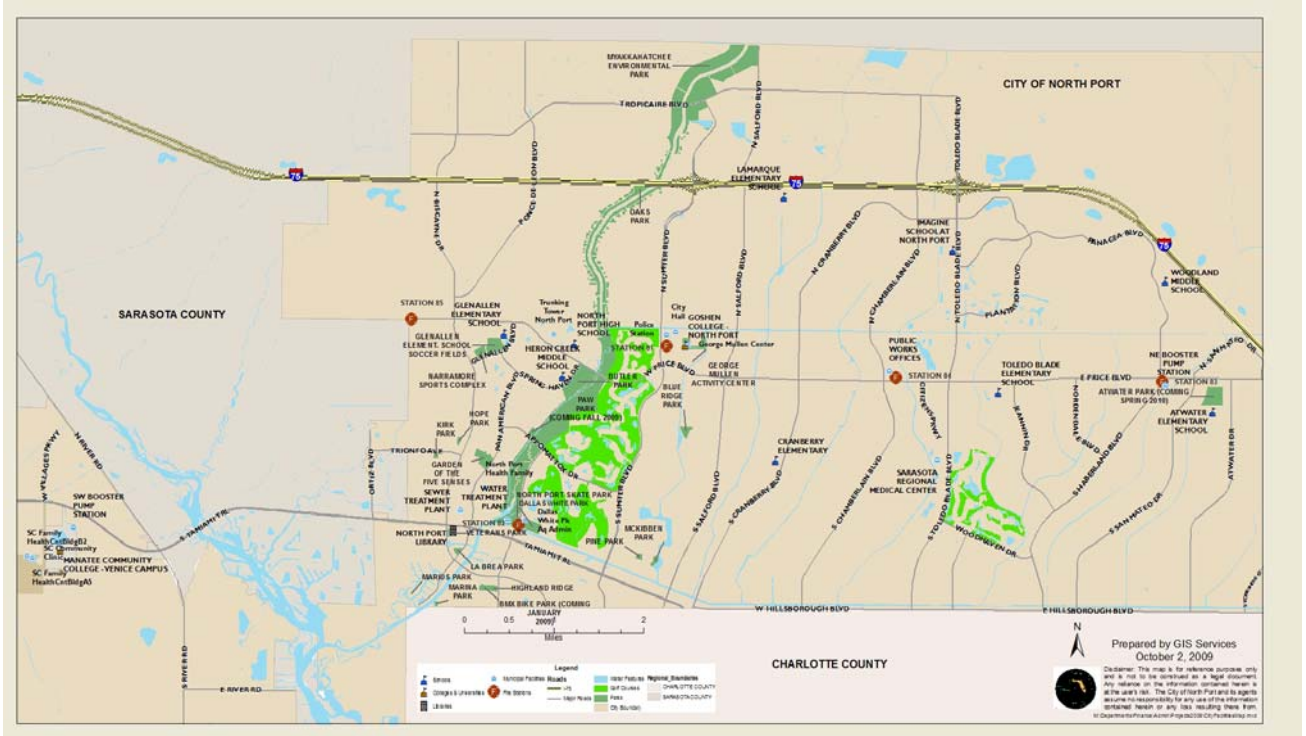
The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County.



North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping, upgraded new commercial building appearance standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure.

The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and a high school. Easy access to post-secondary and

training includes: The University of South Florida’s (USF) South Sarasota Campus located on the western border of North Port, USF’s City of Sarasota Campus within a 45 minute drive, and its main Tampa campus within a 90 minute drive. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Edison College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45 minute drive. In August, 2010 the University of South Florida Sarasota-Manatee opened a new branch location in North Port.



Municipal Complex

(Includes City Hall, Police Station and Fire Station #81)

City Hall
 4970 City Hall Boulevard
 North Port, FL 34286
 (941) 429-7000

Police Station
 4980 City Hall Boulevard
 North Port, FL 34286
 (941) 429-7300

Fire Station #81
 4980 City Center Boulevard
 North Port, FL 34286
 (941) 240-8150

Fire Station #82

5700 North Port Boulevard
 North Port, FL 34287
 (941) 423-8281

Fire Station #83

3601 E. Price Boulevard
 North Port, FL 34288
 (941) 240-8192

Fire Station #84

1890 E. Price Boulevard
 North Port, FL 34286
 (941) 240-8089

Fire Station #85

1045 N. Calera Street
 North Port, FL 34286
 (941) 426-0468

Public Works

(Includes Administration, Road & Drainage, Solid Waste and Fleet Management Operations)

1930 W. Price Boulevard
 North Port, FL 34286
 (941) 240-8050

Fleet Management Services
 5455 Pan American Boulevard
 North Port, FL 34287
 (941) 240-8530

North Port Utilities

(Includes Administration and Operations)

6644 Price Boulevard
 North Port, FL 34291
 (941) 240-8000

CITY AT A GLANCE

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2011 Budget (includes Enterprise Funds)	\$117.3 million
Assessed Taxable Property Valuation	\$2.46 billion

CITY DEMOGRAPHICS**POPULATION (as of April 1st each year)**

2007 (est.)	47,770
2008 (est.)	53,732
2009 (est.)	56,316
2010 (est.)	55,759
2011 (projected)	55,828
2015 (projected)	60,724

RESIDENT STATISTICS

Median Age	38.7
Average Household Size	2.52
Median Household Income (2008)	\$50,684

RACIAL COMPOSITION

Caucasian	89.1%
Black	5.6%
Hispanic	5.2%
Two or more races	2.5%
Other race	1.5%
American Indian	0.4%

taken from City of North Port Website

LAND COMPOSITION

Residential	58.34 sq. miles
Commercial	10.07 sq. miles
Light Industrial	0.05 sq. miles
Recreational/Open Spaces	5.35 sq. miles
Conservation (State Forest)	15.75 sq. miles
ROW/UTI	14.51 sq. miles
Developed	34.34 sq. miles
Undeveloped	69.73 sq. miles

ECONOMIC ENVIRONMENT**Business Licenses - Five Year Trend**

2006	829
2007	968
2008	941
2009	939
2010	954

Top Ten Employers

Company*	# of Employees
School Board of Sarasota County	5,548
Sarasota County Government	3,335
Sarasota Memorial Hospital	3,092
Publix Supermarkets	1,602
PGT Industries (Vinyl Tech)	913
Venice Regional Medical Center	
Bon Secours - Venice Hospital	830
SunTrust Bank	819
City of Sarasota	740
Sun Hydraulics Corporation	640
Comcast Cablevision	595

**Statistics are for Sarasota County; not available for*

City of North Port taken from City of North Port 2009 CAFR

Bond Ratings

General Government	Rating
Moody's	A2
S & P	A+
Fitch	A+

PUBLIC SAFETY

Police Protection		Fire Protection	
Sworn Police Officers	103	Suppression Units	10
Civilian Employees	30	Rescue Units	6
Crossing Guards	27	Fire Stations	5
		Employees	92
Total	160	ISO Class (Scale of 1 - 10)	2/8B

EDUCATION

Area Schools	Enrollment	FCAT Results Elementary	Reading	Math	Writing	Science
			*NP/County	NP/County	NP/County	NP/County
Elementary		Elementary				
Atwater	672	Grade 3	327/330	346/352	-	-
Cranberry	742	Grade 4	329/338	331/341	-	-
Glenallen	684	Grade 5	314/326	336/347	-	323/336
Lamarque	1,013	Middle				
Toledo Blade	646	Grade 6	319/330	319/333	-	-
Imagine at North Port	504	Grade 7	326/339	319/328	-	-
Middle Schools		Grade 8	318/322	329/333	-	317/326
Heron Creek	1,116	High School				
Imagine at North Port	265	Grade 9	318/329	311/322	-	-
Woodland	669	Grade 10	311/326	330/339	-	-
High School		Grade 11	-	-	-	294/315
North Port	2,472					
Total*	8,783	*City of North Port				

*Source: Sarasota County School Board 10/18/10

**Source: Florida Dept. of Education - FCAT results

SERVICE STATISTICS

Elections		Streets & Sidewalks		828
Registered Voters	37,374	Miles of Paved Public Streets		41
Voter Turnout	24,856	Arterial		73
		Collector		714
		Local		
Annexations				
Original Acreage (1959)	3,602			62
12 Annexations	63,004	Miles of Paved Private Streets		132
Total Acreage	66,606	Miles of Sidewalks		
Surface Water		Solid Waste Collection		26,033
Miles of Canals	81	Residential Collections		251
Water Control Structures	78	Commercial Accounts		828

UTILITIES

Active Accounts (As of 09/30/10)		Miles of Water Mains	292
Water	18,013	Miles of Sewer Force Mains	69
Sewer	14,280	Miles of Gravity Sewer	131
Irrigation	33	Miles of Reuse Mains	12
Reclaimed	17		
Capacity Per Day (Million Gallons)		Fire Hydrants	1605
Water (MGD)	7.5		
Sewer (MGD)	4.4		
Reuse Produced (MGD)	0.6	Lift Stations	97

PARKS & RECREATION

Recreational Programs		Recreational Facilities	
Youth		Number of Community Parks	7
Programs	14	Number of Neighborhood Parks	9
Participants	22,024	Number of Special Use Parks	8
General Adult Athletic		Acres of Community Parks	287.57
Programs	13	Acres of Neighborhood Parks	33.55
Participants	26,200	Acres of Open Space Reserves	13,504.53
		<i>taken from Master Comprehensive Plan</i>	
Senior			
Programs	2		
Participants	458		
Special Events			
Programs	13		
Participants	14,799		

RECREATIONAL FACILITIES AND AMENITIES

The City provides residents with a wide range of high-quality recreational facilities, programs and services. The Parks & Recreation Department provides over forty programs offered to residents of all ages. The following chart is an overview of the facilities currently provided by the parks division.

Park / Facility	Restrooms	Parking Lot	Concession Stand / Vending	Benches	Greenspace	Picnic Tables	Pavilions and/or Gazebo - Shelter	Playstructure	Swingset	Walking Trails and/or Fitness Stations	Basketball Court	Tennis Court	Sand Volleyball Court	Shuffleboard Court	Swimming Pool	Gymnasium	Fitness Center	Multi-Purpose Rooms - Aerobics/Dance/Meeting	Skate Park	Bike Park	Baseball Fields	Little League Fields	Multi-Purpose Playing Fields	Practice Baseball Fields	Softball Fields	Batting Cages	Soccer/Football Fields	Other Amenities
Neighborhood Parks																												
Blue Ridge Park	•	•			•	•	•	•	•																			
Highland Ridge Park	•	•	•	•	•	•	•	•	•		•	•	•							•								Racquetball Court
Hope Park					•	•	•	•																				
Kirk Park					•	•	•	•	•		•		•	•														
LaBrea Park		•			•	•	•	•	•		•										•							T-Ball Field, Grill
Marius Park				•	•	•																						
McKibben Park	•	•			•	•	•	•	•	•	•	•	•	•														Racquetball Court, Pickleball
Oaks Park					•																							
Pine Park		•			•	•	•	•	•																			Tot Lot
Community Parks / Centers																												
Al Goll Community Center	•	•															•											Day Care Room, Managed by North Port YMCA
Butler Park	•	•	•	•		•	•	•	•		•										•	•	•		•	•		Bike Path
Community Educational Center	•	•		•	•	•												•										Offices, Kitchen
Dallas White Park	•	•		•	•	•	•	•			•	•													•			Boat Ramp w/2 docks
George Mullen Activity Center	•	•		•	•										•	•	•						•					Offices, Kitchen, Showers
Narramore Sports Complex	•	•	•			•	•																		•	•	•	
Swimming Pool (Dallas White Park)	•	•													•													Offices, Lockers, Managed by North Port YMCA
Special Use Parks																												
BMX Bike Park (Highland Ridge Park)	•	•	•	•		•	•													•								
Canine Club		•		•	•	•	•																					
Garden of the Five Senses	•	•	•			•	•			•																		Passive Park, Extensive Landscaping, Interpretive Signs, Classroom, Water Features
Marina Park		•				•	•																					Boat Ramp w/ADA accessible docks
Myakkahatchee Creek Environmental Park	•	•		•	•	•	•			•																		Canoe/Kayak Launch, Boardwalk, Overnight Camping
Scout House (Dallas White Park)	•	•															•											Small Stage Area, Kitchen
Skate Park	•		•	•	•	•	•												•									Office, Beginner and Advanced Courses w/Ramps. Jumps & Rails
Veteran's Park				•	•																							Monuments, Fountain
Projects Underway / Future Amenities																												
Atwater Community Park	•	•	•	•		•	•	•	•												•	•				•		Splash Pad
Morgan Family Community Center (Butler Park)	•	•	•	•	•	•	•	•	•	•					•	•	•											Portable Stage, Kitchen, Arts&Crafts, Showers/Locker Rooms, Offices
Boca Chica Park					•																							Undeveloped 5 acre parcel for future neighborhood park

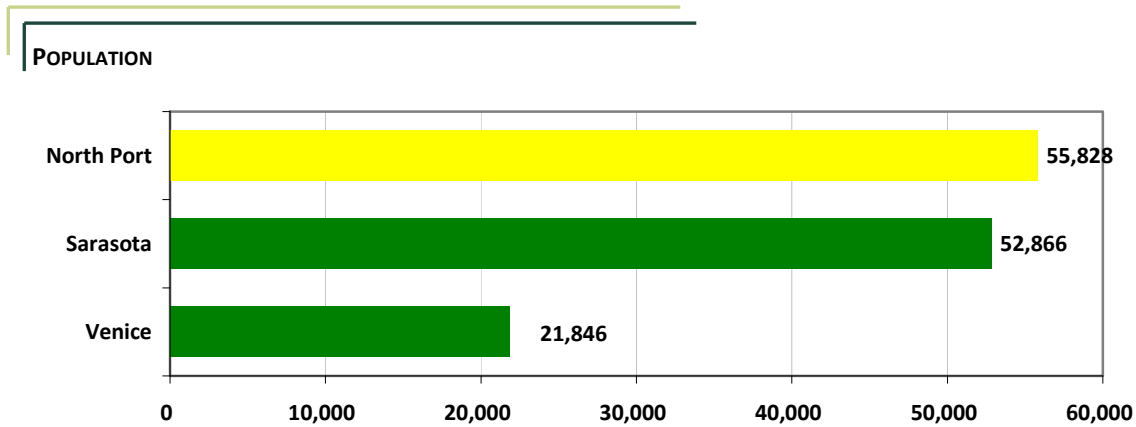
**SUMMARY OF 2010/2011 AD VALOREM TAXES
FOR MUNICIPALITIES WITHIN SARASOTA COUNTY**

Municipality	Total Taxable Value	Population (April 1, 2010)	Taxable Value Per Capita	Total Millage	Ad Valorem Tax Bill Per Capita
Longboat Key	3,481,431,456	5,022	693,236	1.9588	1,358
North Port	2,487,045,288	55,828	44,548	3.3400	149
Sarasota	7,333,203,374	52,866	138,713	3.1983	444
Venice	2,860,628,192	21,846	130,945	3.0040	393

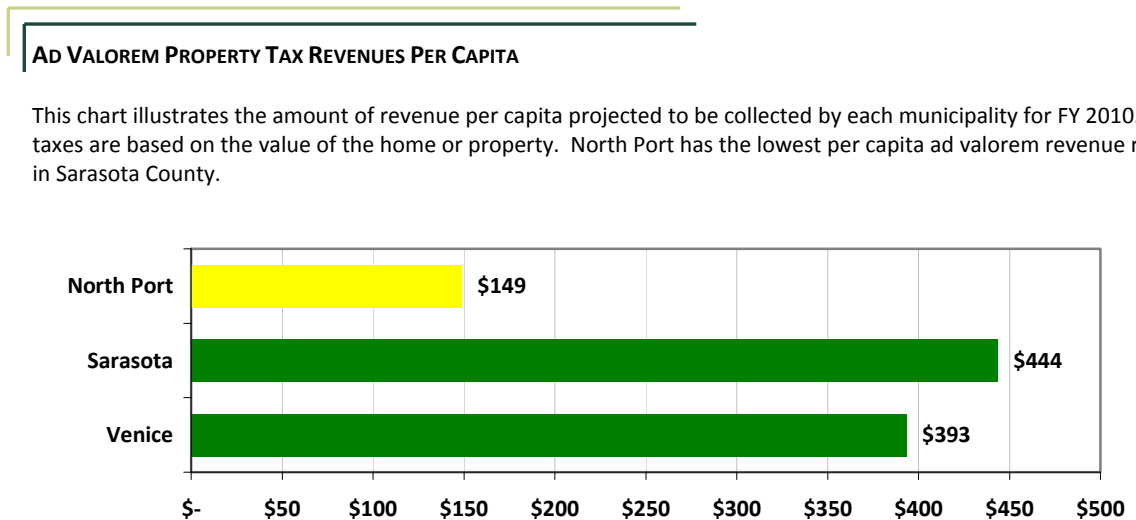
Notes: City population figures are provided by the University of Florida, Bureau of Economic Research as of April 1, 2010, taxable value as of July, 2010 and the proposed millage rates are effective October 1, 2010. Total millage includes separate debt service rate.

THREE CITY COMPARISONS

The following charts compare tax revenues, general fund expenditures and authorized employee positions to the population for North Port and two similar cities in Sarasota County using data from the FY 2011 budget.

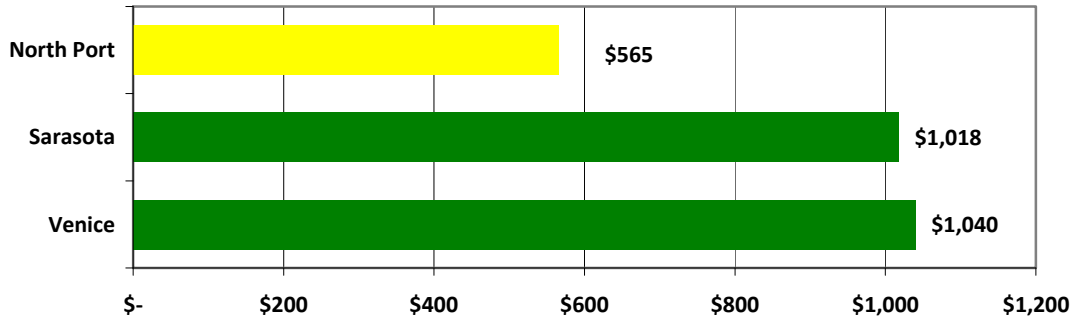


Population figures used are from the April 1, 2010 BEBR Report.



This chart illustrates the amount of revenue per capita projected to be collected by each municipality for FY 2010. Ad valorem taxes are based on the value of the home or property. North Port has the lowest per capita ad valorem revenue rates of the cities in Sarasota County.

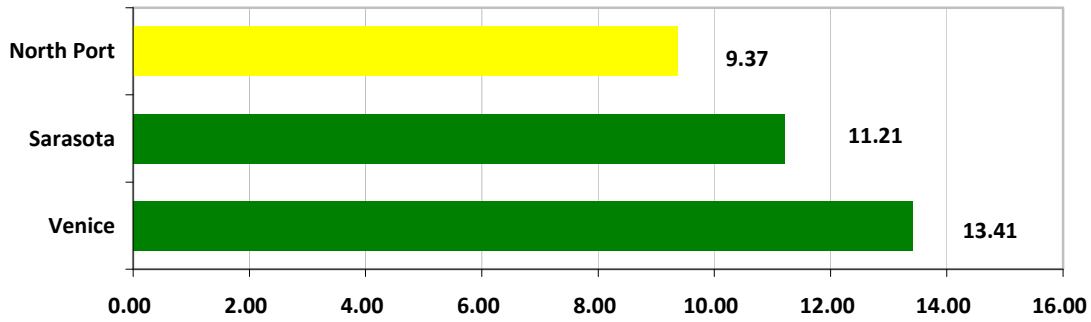
TOTAL GENERAL FUND EXPENDITURES (INCLUDING TRANSFERS) PER CAPITA



The chart illustrates the budgeted General Fund expenditures per capita of each municipality. These expenditures are usually funded by taxes, state shared revenues and charges for services revenues. North Port has the lowest per capita expenditure rates of the cities in Sarasota County.

EMPLOYEES (FULL-TIME) PER 1,000 IN POPULATION

The chart illustrates the number of full-time employees per 1,000 in population of the municipality. North Port has the lowest number of employees per 1,000 residents of the cities in Sarasota County.





***FISCAL YEAR
2010-2011***

***EXECUTIVE
SUMMARY***

**CITY OF NORTH PORT
FLORIDA**

EXECUTIVE SUMMARY

The City of North Port adopted its Fiscal Year 2011 Annual Budget on September 23, 2010. Two public hearings were held for input from the citizens of North Port. The FY 2011 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port's annual budget is the result of a strategic planning process which aligns the budget with the City's mission, vision and goals, and is prioritized for the provision of Commission initiatives.

This section provides a summary of the City of North Port's FY 2011 budget position and the policy decisions behind the budget development and adoption. The Budget Overview section of this document gives more detailed presentations and description of the FY 2011 Adopted Budget.

FISCAL YEAR 2011 ANNUAL BUDGET

	Governmental Funds	Enterprise Funds	Total
REVENUES			
Ad Valorem	\$ 8,190,597	\$ -	\$ 8,190,597
Non Ad Valorem Assessments	23,973,181	-	23,973,181
Other Taxes	11,048,869	-	11,048,869
Permits & Other Assessments	3,666,480	-	3,666,480
Intergovernmental Revenue	4,856,487	-	4,856,487
Charges for Services	11,727,202	16,906,925	28,634,127
Fines & Forfeitures	168,520	10,000	178,520
Interest Income	1,011,636	279,460	1,291,096
Miscellaneous Revenues	5,589,434	3,500	5,592,934
Impact Fees	2,324,341	-	2,324,341
Capacity Fees	-	632,286	632,286
Other Sources	220,000	675	220,675
Sub-Total before Transfers & Reserves	\$ 72,776,747	\$ 17,832,846	\$ 90,609,593
Transfers In	1,895,630	880,000	2,775,630
Fund Balances/Reserves/Net Assets	18,230,406	5,674,740	23,905,146
Total Revenues & Other Financing Sources	\$ 92,902,783	\$ 24,387,586	\$ 117,290,369
Expenditures			
General Government	\$ 21,384,509	\$ -	\$ 21,384,509
Public Safety	23,584,997	-	23,584,997
Physical Environment	5,910,991	15,260,732	21,171,723
Transportation	13,080,715	-	13,080,715
Human Services	256,284	-	256,284
Culture/Recreation	998,194	-	998,194
Capital	23,024,311	4,834,574	27,858,885
Debt & Lease Service	2,767,152	3,412,280	6,179,432
Other Uses	1,895,630	880,000	2,775,630
Sub-total	\$ 92,902,783	\$ 24,387,586	\$ 117,290,369
Increase(Decrease) to Reserves (<i>memo only</i>)	(18,230,406)	(1,535,467)	(19,765,873)
Increase (Decrease) to Capacity Fee Accounts (<i>memo only</i>)	-	(4,139,273)	(4,139,273)
Total Expenditures	\$ 92,902,783	\$ 24,387,586	\$ 117,290,369

Notes: Governmental Funds include General, Special Revenue and Capital Funds. Enterprise Funds include Water and Wastewater Utility Funds.

FISCAL YEAR 2011 BUDGET POSITION

The City’s adopted FY 2011 Budget totals \$117,290,369 for all funds, an increase of \$3,115,601 (2.73%) from the total FY 2010 Budget.

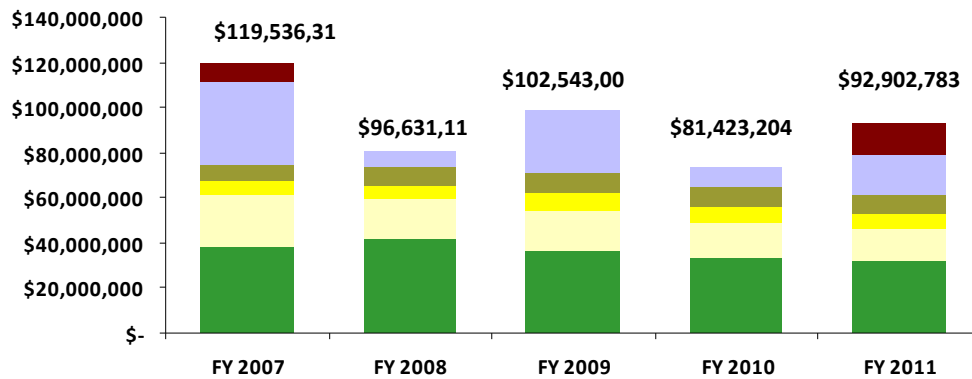
The total FY 2011 Budget for the General Fund, the primary governmental operating fund, is \$31,561,776, which is \$1,777,829 less than the prior year or a decrease of 5.33%. Governmental Capital Funds expenditures increased \$7,065,792 (100.61%), totaling \$14,088,778 for FY 2011. The City’s General Fund reserves are projected to remain at 15% of the operating budget and the District Funds and Utility Revenue Fund reserves are projected to remain at 20% of the operating budgets.

Significant changes in the FY 2011 Budget are:

- Elimination of 16 permanent positions (13 full-time, 3 part-time) from the adopted FY 2010 Budget; non-union salaries reduced to maximums; non-union salaries over \$100,000 and \$75,000 decreased by 5% and 3% respectively; non-union employees required to take 1 non-paid furlough day; all resulted in decreasing salaries and wages by \$1,480,820.
- An increase in the City’s pension fund contribution of 4% (\$676,326) for both Police and Firefighter pensions; increase of \$259,725 in FRS (.92% increase in contribution rate) to general non-union wages.
- Increase in Road & Drainage contractual services of \$365,235 and moving funding for all engineering services to the Road and Drainage District.
- Increases in water and wastewater rates by 7.5%.
- Workers Compensation expense decreased \$266,567.
- Utility’s Professional Services increased approximately \$1.2 million due to the Backflow Cross Connection Program, which is offset by an increase in revenue.

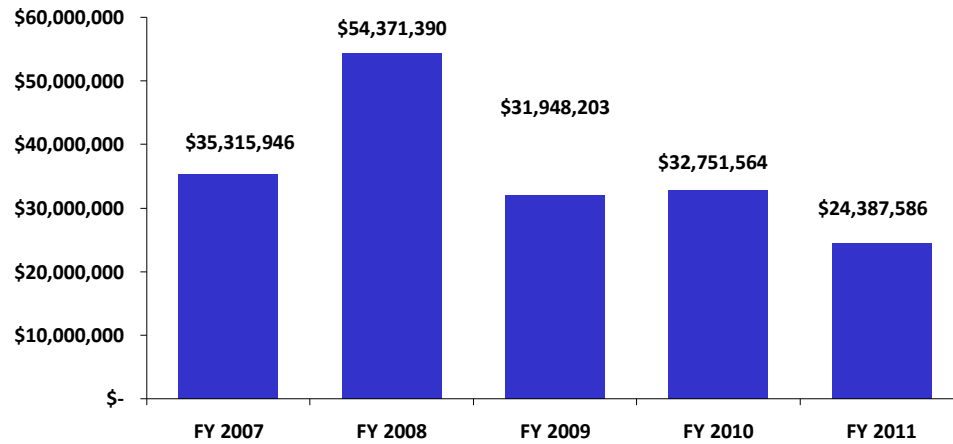
Interfund transfers and net changes to reserves are included in the following chart totals and reflect movement of revenues from the fund where received to the fund where the expenditure is recorded. These transfers have generally been excluded in the subsequent tables, graphs and comparisons throughout the document. The following charts compare the City’s annual budget by fund and fund type over the last five years.

GOVERNMENTAL FUNDS BUDGET 2007 – 2011



General Fund	37,813,047	41,712,304	36,486,664	33,339,605	31,561,776
Road & Drainage District Fund	23,304,730	17,384,026	17,582,118	15,242,558	14,827,885
Fire Rescue District Fund	6,520,281	6,709,275	8,012,414	7,284,743	6,894,553
Solid Waste District Fund	7,140,784	7,684,955	9,055,206	8,549,720	8,205,879
Other Special Revenue Funds	36,481,100	21,529,181	28,490,231	9,983,592	17,323,912
Capital Funds	8,276,370	1,611,370	2,916,370	7,022,986	14,088,778
Water & Wastewater	35,315,946	54,371,390	31,948,203	32,751,564	24,387,586

ENTERPRISE FUNDS BUDGET FY 2007 - 2011



**TOTAL BUDGET BY FUND TYPE
% of Total Budget**

GOVERNMENTAL FUNDS

General Government (26.91%)

001 General Fund 26.91%

Special Revenue Funds (40.29%)

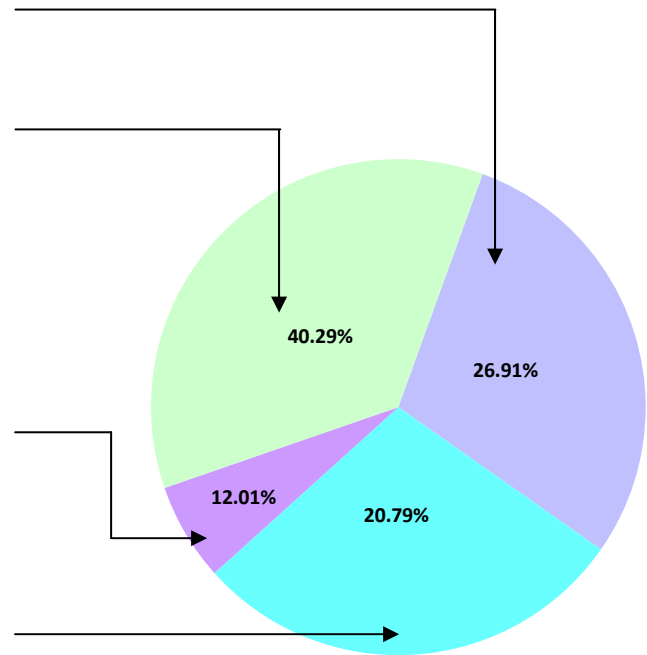
107 Road & Drainage District 12.64%
 110 Fire Rescue District 5.88%
 120 Solid Waste District 7.00%
 1xx Other Special Revenue Funds 8.66%
 14x Escheated Lots Funds 4.53%
 15x Impact Fee Funds 1.58%

Capital Funds (12.01%)

305 Surtax II 1.67%
 306 Surtax III 6.93%
 320 Maintenance Facility Construction 3.41%

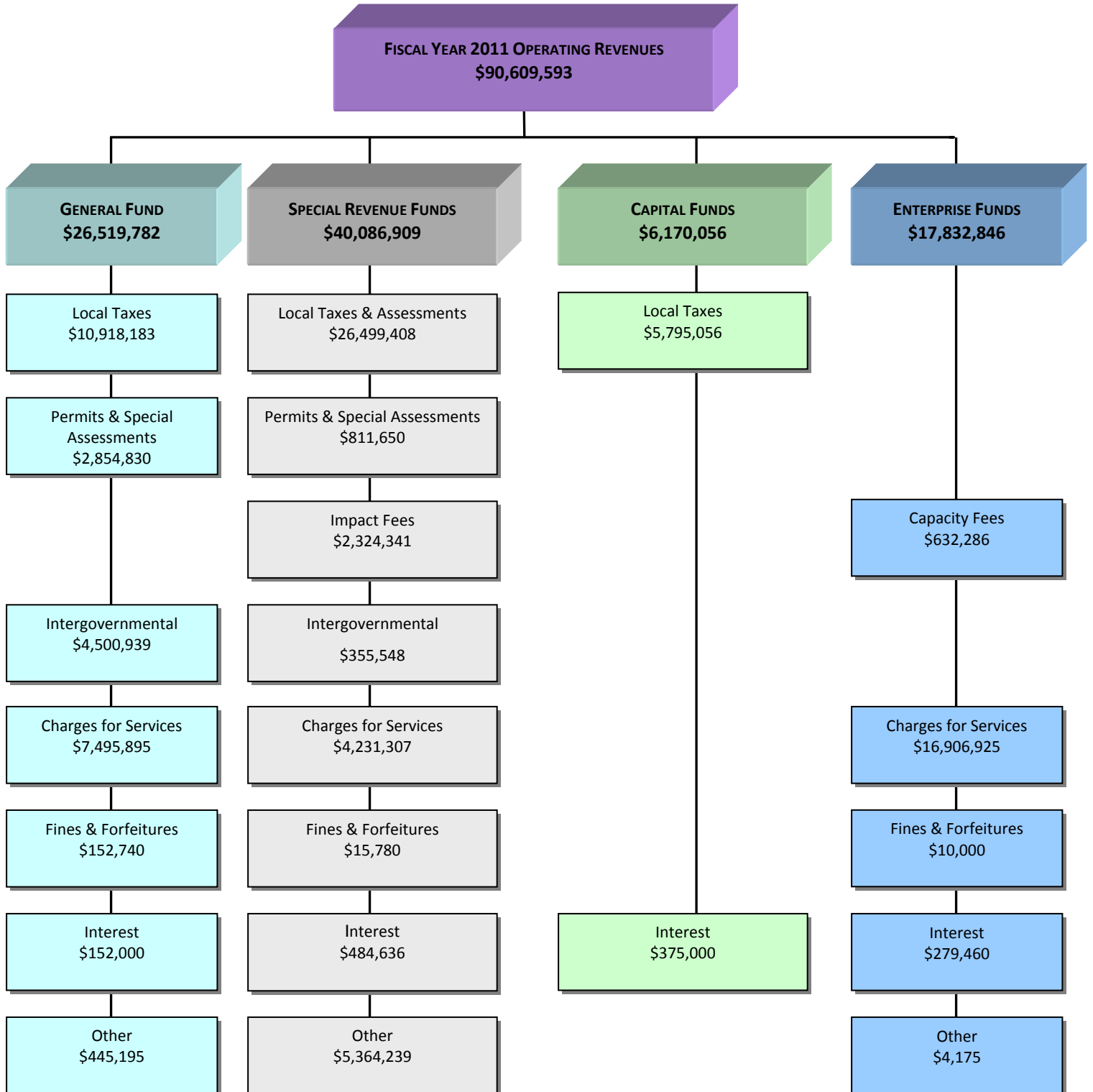
Enterprise Funds (20.79%)

420 Water & Wastewater Utility Fund 16.60%
 423 Water Capacity Fees 0.88%
 424 Sewer Capacity Fees 3.31%



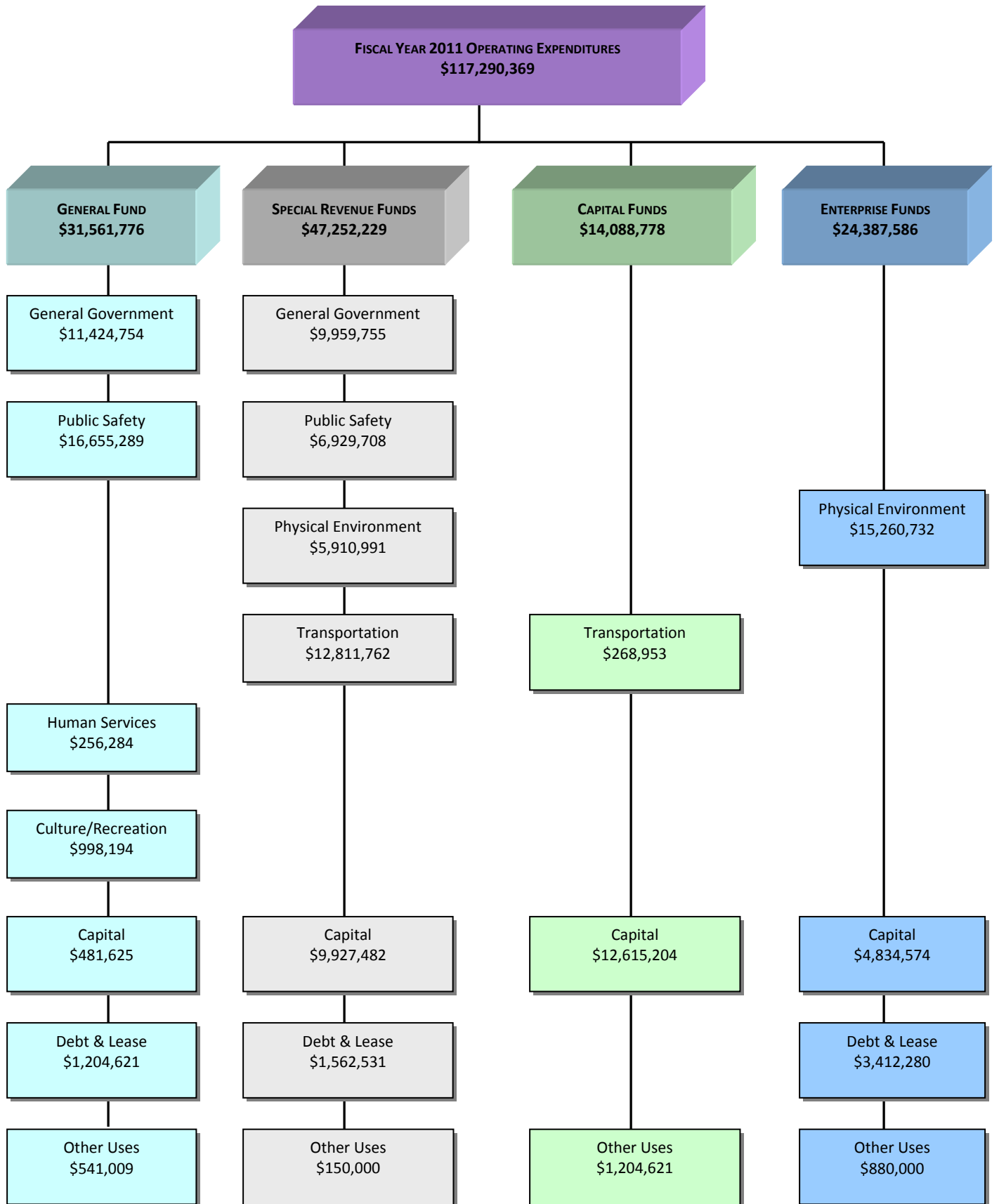
The following charts illustrate the City's FY 2011 total operating revenues and expenditures within the fund structure shown above.

BREAKDOWN OF TOTAL OPERATING REVENUES – ALL FUNDS



NOTE: THE ABOVE CHART EXCLUDES ALL TRANSFERS IN AND INCREASES/DECREASES TO RESERVES.

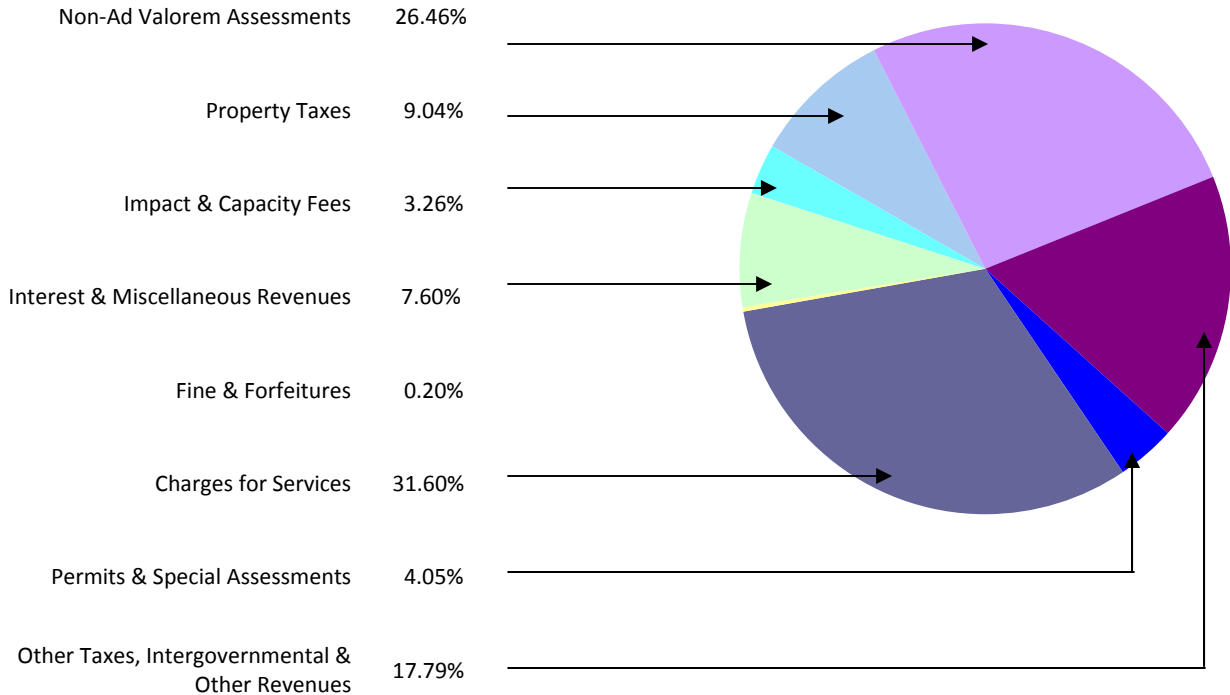
BREAKDOWN OF TOTAL OPERATING EXPENDITURES – ALL FUNDS



REVENUES

The primary budget policy consideration in the FY 2011 revenue budget development was the current and future economic conditions. Many challenges were posed by slowed growth, reduced property values, and no increase in millage. Below are the highlights of the City’s revenues; further details are provided in the Budget Overview section.

WHERE THE MONEY COMES FROM – ALL FUNDS



Note: Excludes all interfund transfers and increases/decreases to reserves.

GOVERNMENTAL REVENUES

North Port met the legislative and economic challenges by re-evaluating the way services are delivered and how City business is conducted. The City continues to ensure the preservation of core services and the continued viability of the government. One of the budget priorities of the City Commission for FY 2011 is to reduce the tax burden on the citizens while maintaining the same level of service. This budget reflects no change in millage, a 0.99% reduction in the Road and Drainage non-ad valorem assessment with an additional reduction of 3% for non-collection, and a 7.39% increase in Fire Rescue non-ad valorem assessment revenue providing the majority of the taxpayers in North Port a savings in their overall city taxes and assessments. The City maintains the position as having the lowest per capita property taxes in Sarasota County.

The following table highlights changes in governmental revenues from last year to illustrate the impact of a 16% decrease in taxable value, economic and environmental influences on the City budget. Growth and economy driven revenues such as utility taxes, franchise fees, permits, state shared revenues and impact fees are projected to increase by \$2.8 million. In addition to the property tax revenue reduction of \$1.5 million, demand-driven charges for services, investment income and other revenues are forecast to drop \$1 million.

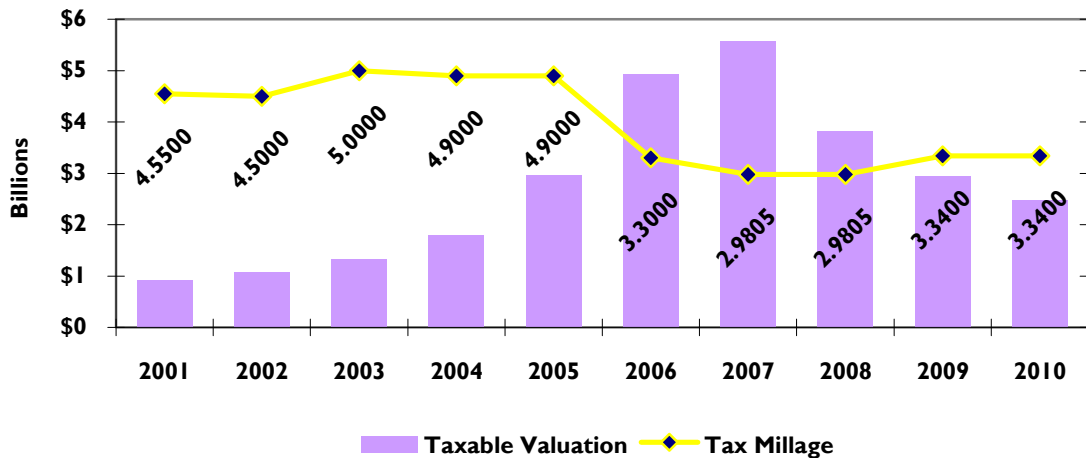
HOW GOVERNMENTAL REVENUE SOURCES CHANGED

	General Fund	Special Revenue Funds	Capital Funds	Total Governmental Funds
Net 2010 Revenue Budget (excludes all transfers in and increases/decrease to reserves)	\$27,670,637	\$38,993,483	\$5,889,078	\$72,553,198
Impact of Assessed Value & Tax Reform	(1,529,130)	-	-	(1,529,130)
Growth & Economy Driven Revenues	1,025,186	1,188,344	582,978	2,796,508
Charges for Services	(613,261)	519,493	-	(93,768)
Investment Income	(183,357)	78,430	(302,000)	(406,927)
Other	149,707	(692,841)	-	(543,134)
Net Change in Revenue Sources	(1,150,855)	1,093,426	280,978	223,549
Total Governmental Revenues for FY 2011	\$26,519,782	\$40,086,909	\$6,170,056	\$72,776,747

PROPERTY TAX MILLAGE AND ASSESSED VALUATION

Applying the approved millage rate of 3.34 mills to the City’s total taxable assessed valuation of approximately \$2.49 billion and adjusting by 2% for delinquencies and discounts, the total ad valorem revenues are projected to be \$8,140,597 which is 11.2% of the total governmental revenues (excluding transfers). The adopted millage rate of 3.34 is 17% less than the rolled-back rate of 4.0288. The rolled-back rate is the millage rate that would provide the same ad valorem tax revenue as generated in the prior year exclusive of new construction and additions.

PROPERTY TAX MILLAGE AND TAXABLE VALUE HISTORY



Millage rates are influenced by the taxable value of properties within the City. Annually, the Sarasota County Property Appraiser establishes the City’s taxable value. On the heels of the FY 2010 reduction in property values of 22%, the City experienced another 16% decrease in property values for FY 2011. The City’s gross taxable value decreased approximately \$469 million from the prior year.

NON-AD VALOREM ASSESSMENTS

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: the Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values.

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire suppression and rescue services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$267 annually per residence.

OTHER MAJOR GOVERNMENTAL REVENUES

The other major Governmental Funds revenue sources and their portion of the governmental revenue budget include:

- Charges for Services – 16%
- State Revenue Sharing (Half-cent sales tax, local option gas taxes, municipal revenue sharing) –10%
- Fines and Forfeitures and Miscellaneous – 9%
- One Cent Sales Surtax – 8%
- Franchise Fees – 4%
- Local Communication Service Taxes – 3%
- Impact Fees – 3%
- Utility Taxes – 1%
- Permits & Special Assessments – 1%

The sum of these revenues is expected to increase by 7.21% from the prior year projections, which is the result of an increase in the proportional share of state shared revenues and sales surtax.

Impact fee revenues are projected to increase as a result of a projected rate increase in January, 2011. Estimates for FY 2011 reflect an increase of \$1,183,631, or 104% from FY 2010.

Permits and special assessment revenues are estimated to show an increase due to a slight upturn in construction activity within the city. The projected revenue estimates for FY 2011 reflect a \$404,845, or 12.5% increase from FY 2010.

State shared revenues, including local gas option taxes, municipal revenue sharing program and the half-cent sales tax, are expected to increase by \$925,668 from FY 2010.

Interest income is budgeted at a 1.25% expected return for all funds. Decreasing cash balances from scheduled capital project expenditures and declining federal funds rates contribute to the projected reduction in return on City short and long-term investments.

ENTERPRISE REVENUES

In addition to the general government operations, the City also operates a water and wastewater utility system which is budgeted and accounted for as an enterprise fund.

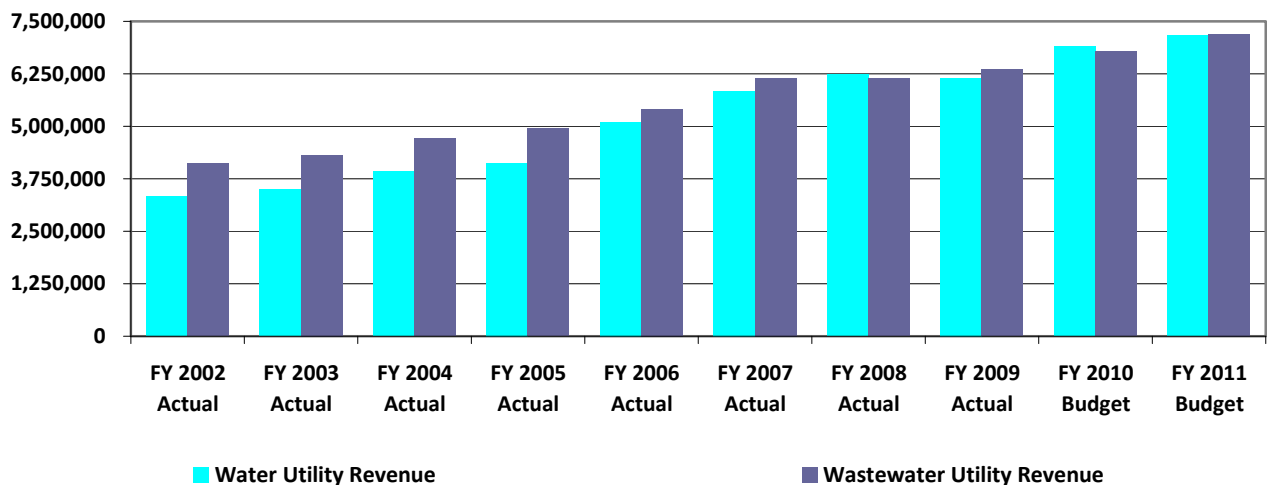
HOW ENTERPRISE REVENUE SOURCES CHANGED

	Water & Wastewater Utility System
Net 2010 Revenue Budget (excludes increases/decrease to reserves)	\$27,262,062
Reduction Due to decreased Grant Funding	(4,750,000)
Increase Due to Water & Wastewater Rate increase	1,512,538
Decline in New Construction	(2,487,014)
Investment Income	(155,065)
Decrease Due to Less Debt Required for Project Construction	(3,106,250)
Other	436,575
Net Change in Revenue Sources	(8,549,216)
Total Enterprise Revenues for FY 2011	\$18,712,846

As shown in the above table, water and wastewater revenues are projected to decrease a total of \$8,549,216 or 31.36%, mainly attributable to reduced growth-related capacity fee collections and grant funding.

In FY 2006, the Utility Department introduced the results of a rate study to the City Commission. At that time, both water and sewer rates were increased. Then in FY 2007, water rates were increased again. In FY 2010 the water and wastewater rates increased 7.5%. In FY 2011 the water and wastewater rates will increase 7.5% again. The following chart illustrates water and wastewater rate revenues for the past ten years.

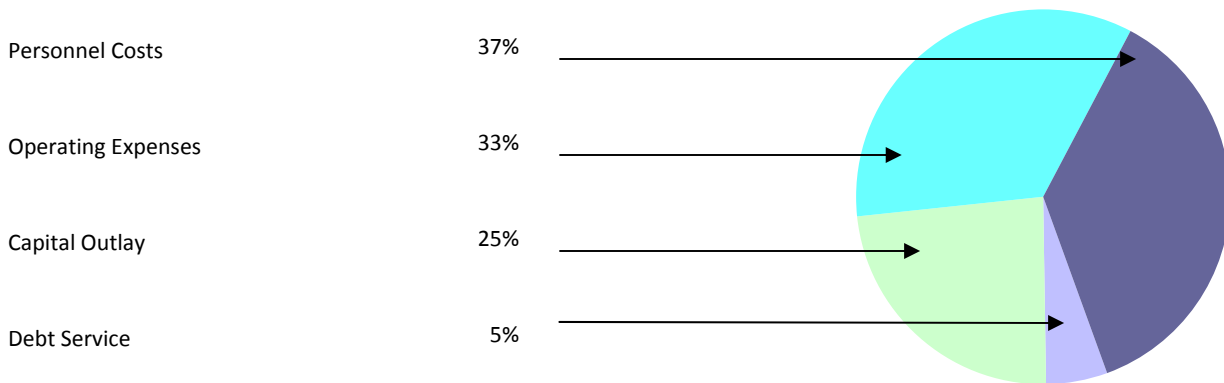
WATER AND WASTEWATER RATE REVENUES 2002 – 2011



ENTERPRISE EXPENSES

In FY 2011, the City eliminated a total of 16 permanent positions and reallocated resources and prioritized spending to reduce personnel and operating costs. Through reduction of personnel and operating costs and by deferring or eliminating many capital projects, the City is able to maintain the same level of service as FY 2010.

WHERE THE MONEY GOES – ALL FUNDS



GOVERNMENTAL EXPENDITURES

The decrease in personnel costs in the Governmental Funds is due to several factors: 16 positions were eliminated; all salaries/wages were decreased to their maximums; all salaries greater than \$75,000 and \$100,000 were reduced by 3% and 5%, respectively; all non-union general employees are required to take one (1) non-paid furlough day during this fiscal year. Most funds had decreases in operating expenditures but combined with the large increases in capital outlay, there was a total change in governmental expenditures from FY 2010 to FY 2011 of approximately \$11 million. The largest overall capital outlay increases occur in the Other Special Revenue Funds and the Capital Funds where increases total \$14,406,112.

The following table shows the expenditure changes by type in the FY 2011 governmental funds budgets.

HOW GOVERNMENTAL EXPENDITURES CHANGED

	General Fund	Road & Drainage District	Fire Rescue District	Solid Waste District	Other Special Revenue Funds	Capital Funds	Total Governmental Funds
FY 2010 Expenditure Budget	\$33,339,605	\$15,242,558	\$7,284,743	\$8,549,720	\$9,983,592	\$7,022,986	\$ 81,423,204
Personnel Expenditures	(768,369)	195,821	(242,731)	18,415	(29,867)	-	(826,731)
Operating Expenditures	(1,107,458)	(537,070)	(147,459)	(631,497)	393,000	(315,597)	(2,346,081)
Capital Outlay	387,625	167,869	-	419,698	6,827,187	7,378,138	15,180,517
Debt Service	3,251	(241,293)	-	(150,457)	-	-	(388,499)
Other-Transfers/Subsidies	(292,878)	-	-	-	150,000	3,251	(139,627)
Net Change in Expenditures	(1,777,829)	(414,673)	(390,190)	(343,841)	7,340,320	7,065,792	11,479,579
Total Expenditures	\$31,561,776	\$ 14,827,885	\$6,894,553	\$8,205,879	\$ 17,323,912	\$14,088,778	\$ 92,902,783

ENTERPRISE EXPENSES

The following table shows the expenses changes by type in the FY 2011 enterprise fund budget.

HOW ENTERPRISE EXPENSES CHANGED

	Water & Wastewater Systems
FY 2011 Expenses Budget	\$32,751,564
Personnel Expenses	17,133
Operating Expenses	1,042,516
Capital Outlay	(10,065,426)
Debt Service	161,799
Other-Transfers/Subsidies	480,000
Net Change in Expenses	(8,363,978)
Total Expenses	\$24,387,586

WATER AND WASTEWATER UTILITY SYSTEM

The utility system budget decreased \$8,363,978 from FY 2010 to FY 2011. The majority of the decrease is due to capital outlay costs declining \$10 million with the completion of the wastewater treatment plant expansion. The major project budgeted in FY 2011 is the dewatering management system at the wastewater treatment plant.

Although five positions transferred to Utilities from the General Fund, personnel expenditures in the Utility Fund are expected to increase only by \$17,133 primarily due to the fact that all salaries greater than \$75,000 and \$100,000 were decreased by 3% and %5, respectively and all salaries were decreased to their maximum.

GOVERNMENTAL RESERVES

The City of North Port maintains reserves for general governmental funds and the operating special revenue funds. The target for unrestricted reserves is recommended by management at a minimum of 15% of current fiscal year operating expenditures for the general fund and a minimum of 20% of current fiscal year operating expenditures for the operating special revenue funds. The City's goal is to use any excess reserves to fund capital projects to preclude the need for additional debt or increases in the millage rate.

In Fiscal Years 2008 and 2009, approximately \$7 million of reserves were designated for the construction of a City-wide facility for Fleet, Public Works and Utility services. In FY 2009, the City Commission appropriated approximately \$8 million of reserves to construct a Youth Community Center. The use of reserves in this manner reflects the City Commission's commitment to community investment. The remaining undesignated reserves for FY 2010 are projected to stay at the desired 20% of operating expenditures for all funds except the General Fund which is 15%.

ENTERPRISE RESERVES

The enterprise fund is required to retain a renewal and replacement account to fund capital improvement needs. The current restricted cash for renewal and replacement is approximately \$1 million. Based on previous year trends, the renewal and replacement account is expected to increase over the next few years. Also included in the enterprise reserves are capacity fees that are retained to fund facility expansion projects.

CAPITAL PROJECTS

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. Over the past six years the City has budgeted over \$174 million in projects of all types, and an additional \$70

million is appropriated for FY 2011. Below are charts showing the projected governmental and enterprise sources to fund the Five Year Capital Improvement Program for Fiscal Years 2011-2015.

CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Fiscal Year 2011	Budget
Governmental Sources	
General (operating) Revenues	\$ 3,593,946
Escheated Lots	5,317,142
Impact Fees	1,848,000
Capital Funds	12,884,157
Proposed Bonds (contingent upon passing of bond referendum)	-
Total Governmental Sources – FY 2011	\$ 23,643,245
Enterprise Sources	
General (operating) Revenues	\$ 310,000
Capacity Fees	4,042,574
Total Enterprise Sources – FY 2011	\$ 4,352,574
Total Projected Capital Projects – FY 2011	\$ 27,995,819

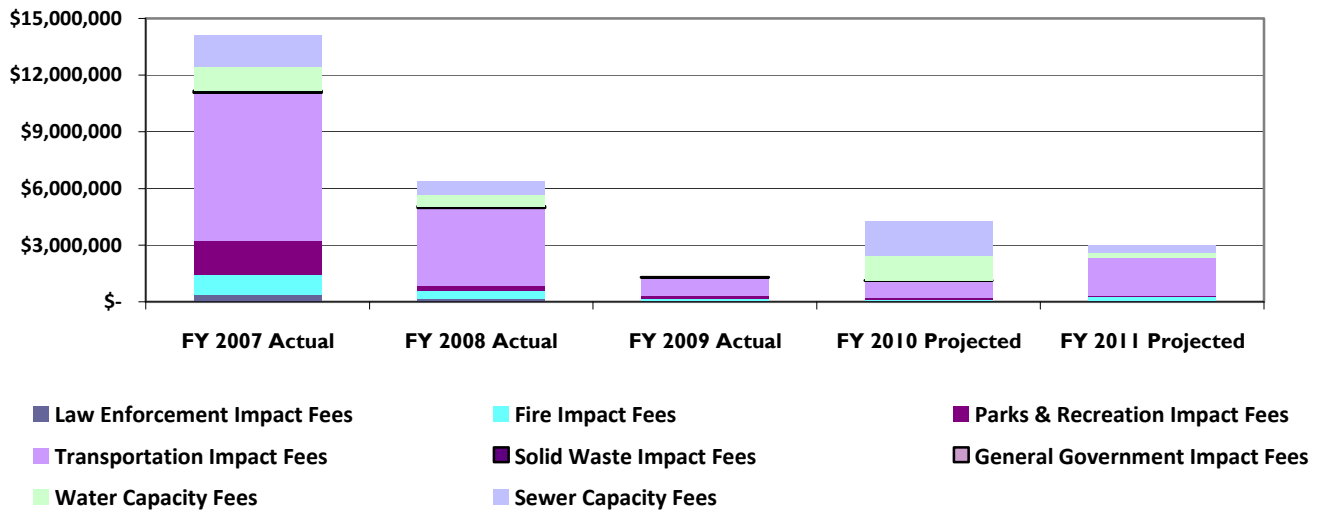
CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Fiscal Year 2012 - 2015	Budget
Governmental Sources	
General (operating) Revenues	\$ 49,948,283
Escheated Lots	200,000
Impact Fees	2,848,557
Capital Funds	18,905,513
Developer Contributions	4,530,000
Total Governmental Sources – FY 2012 – 2015	\$ 76,432,353
Enterprise Sources	
General (operating) Revenues	\$ 6,176,289
Capacity Fees	9,866,777
Developer Contributions	69,200,000
State Revolving Fund	17,065,860
Total Enterprise Sources – FY 2012 – 2015	\$ 102,308,926
Total Projected Capital Projects – FY 2012 – 2015	\$ 178,741,279

During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. A major consideration in the capital project planning process for FY 2011 was the availability of growth-related revenues in the future. The decline in the rapid growth experienced in prior years has reduced impact and capacity fee collections. These revenues have decreased substantially; limiting the available resources for new projects.

The following chart illustrates actual and projected revenues from impact and capacity fees for the five year period of 2007 through 2011. The economic downturn began in FY 2007 and has continued through FY 2009. Although projected growth-related revenues for FY 2010 reflect an increase, the actual revenues from impact and capacity fees are substantially less; reinforcing the continued depressed economy. FY 2011 projections anticipate a sustained slowed economy.

GROWTH-RELATED CAPITAL FUNDING SOURCES 2007 – 2011



LONG-RANGE NON-FINANCIAL GOALS

The long-range non-financial goals for the City of North Port are set forth in the adopted City Comprehensive Plan. The list that follows identifies the elements and associated goals as addressed in the Comprehensive Plan.

Future Land Use Goal:

- Ensure the character and location of land uses maximizes the potential for economic benefit to achieve a sustainable mix of urban development by promoting a wide variety of residential and employment alternatives.

Transportation Goal

- To develop an effective multi-modal transportation system which optimizes safety, convenience, and cost and pollution reduction by establishing internal and external transportation linkages between residential neighborhoods and commercial developments.

Potable Water Goal

- To provide for a safe, high quality, adequate supply, treatment, distribution, and conservation system of potable water sources to conserve the public water supply and ensure public health.

Sanitary Sewer Goal

- To provide for the adequate collection, treatment, and disposal of sewage to meet the needs of the City.

Stormwater Management Goal

- The City of North Port shall provide a stormwater management system which protects real and personal properties, preserves natural resources maintains recharge to the surficial aquifer, and maintains or improves the quality of surface water runoff.

Conservation & Coastal Zone Management Goal

- The City of North Port shall protect, conserve and enhance its natural, environmental and historical resources to ensure sustainable environmental quality for the future, and lessen the impact of a destructive storm or other natural or man-induced event.

Recreation & Open Space Goal

- To develop and maintain a community park and recreation system that will provide a diverse range of active and passive recreational opportunities and facilities to meet the needs of the present and future residents of the City of North Port.

Housing Goal

- To promote the preservation and development of high-quality, balanced, and diverse housing options for persons of all income levels throughout the City of North Port.

Capital Improvement Goal

- The City of North Port shall undertake actions to adequately provide needed public facilities for both existing and future residents in a timely and efficient manner consistent with available resources that will promote orderly growth.

The following matrix shows how the City-wide Budget Goals are linked to the Long-Range Non-Financial Goals of the City.

CITY-WIDE BUDGET GOALS LINK TO LONG-RANGE NON-FINANCIAL GOALS

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
Future Land Use	.	.			.
Transportation		.		.	.
Potable Water	.		.	.	
Sanitary Sewer
Stormwater Management				.	.
Conservation & Coastal Zone Mgmt.		.	.	.	
Recreation & Open Space	.	.			.
Housing		.		.	.
Capital Improvement

CITY-WIDE BUDGET GOALS

The FY 2011 Budget remains consistent with the City’s financial objective of delivering quality services while remaining fiscally responsible to the citizens. The budget plan is centered on creating value and achieving community outcomes in an accountable and measurable way. The budget reflects the priorities for the City of North Port to strengthen confidence in public safety, to

enhance the quality of life for the citizens, and to build community pride. The FY 2011 Budget is developed based upon the City-Wide Budget Goals as listed below.

- **Customer Service:** AN ACCESSIBLE GOVERNMENT THAT IS FOCUSED AND DILIGENT IN LISTENING TO THE COMMUNITY AND RESPONDING TO THEIR NEEDS.
- **Enhanced Quality of Life:** AN AESTHETICALLY PLEASING, ENVIRONMENTALLY-FRIENDLY COMMUNITY THAT IS SAFE AND PROVIDES FOR AN IMPROVED QUALITY OF LIFE FOR OUR CITIZENS.
- **Fiscally Responsible:** A FISCALLY RESPONSIBLE GOVERNMENT THAT PROVIDES QUALITY SERVICES IN A COST EFFECTIVE MANNER TO OUR RESIDENTS.
- **Public Health and Safety:** A RESPONSIBLE GOVERNMENT THAT EFFICIENTLY AND EQUITABLY PROVIDES THE HEALTH, SAFETY AND WELFARE SERVICES WHICH ARE NEEDED BY OUR CITIZENS.
- **Sustainability:** A SOURCE OF VALUES THAT FOCUS ON RENEWABLE RESOURCES FOR A VIABLE COMMUNITY.

DEPARTMENT LINK TO CITY-WIDE BUDGET GOALS

The matrix on the following page presents an entity-wide summary that shows each department’s connecting links to the City-wide goals as stated above. The departmental summaries, found later in the budget document, show how the department’s purpose and responsibilities link to the City-wide goals. The summaries detail how departmental tasks and initiatives meet the goals of the City.

DEPARTMENT GOALS MATRIX

	Customer Service	Enhanced Quality of Life	Fiscally Responsible	Public Health & Safety	Sustainability
City Commission	•	•	•	•	•
City Attorney	•		•		•
City Clerk	•	•	•		
City Manager	•	•	•	•	•
Economic Development	•	•			•
Community Outreach	•	•			•
Finance	•	•	•		•
Property Standards & Zoning	•	•		•	•
Property Maintenance	•	•		•	•
General Services Administration	•	•	•		
Information & Technology	•	•	•		•
Social Services	•	•		•	
Human Resources/Risk Management	•	•	•		•
Parks & Recreation	•	•			•
Police	•	•		•	•
Emergency Medical Services	•	•		•	•
Planning, Zoning & Engineering	•	•	•	•	•
Road & Drainage District	•	•	•	•	•
Solid Waste District	•	•	•	•	•
Fleet Management	•			•	
Fire Rescue	•	•	•	•	•
North Port Utilities	•	•	•	•	•
Building Inspections & Permits	•	•		•	•

SHORT-TERM BUDGET PRIORITIES

A critical component of the City's budget process is the forecasting of short and long term future revenues, expenditures and capital needs with consideration of economic and legislative changes. In order to meet the challenges posed by these dynamics, City Commission and management identified key initiatives that are expected to impact future budgets.

The City's priorities have remained relatively consistent over the past five years. Despite changes in growth patterns, the City continues to place heavy emphasis on the following:

- ✓ The provision of public safety to our citizens.
- ✓ The rehabilitation of our roadways.
- ✓ The improvement and expansion of our park system.
- ✓ The preservation of the City's natural beauty and surrounding environment.
- ✓ Continuing to be a responsible City government.

Since the year 2000, the population of the City has grown from 19,392 to over 55,000, a 36,436 increase in the number of residents in eleven years. In response to this population explosion, the City established public safety as one of its principal priorities. The following information is provided to quantify the City's commitment to public safety.

- ✓ Police staffing has increased almost 17% since 2006.
- ✓ Police personnel costs have increased from approximately \$6.7 million in FY 2006 to a FY 2011 budget of \$11.6 million.
- ✓ Fire Rescue opened Fire Station #83 in FY 2008 at a cost of approximately \$2.5 million and finished construction in FY 2009 on the replacement Fire Station #82 at a cost of \$2.8 million. Construction of Fire Station #84 began in FY 2010 and will be completed in FY 2011 at an estimated cost of \$2.4 million.
- ✓ Fire District continues to purchase replacement vehicles as dictated by the Vehicle Replacement Policy. Two fire rescue vehicles were replaced in FY 2010 at a total cost of \$334,552 and two more rescue vehicles are scheduled for replacement in FY 2011.
- ✓ A fire and police training facility is scheduled to be constructed in FY 2011 at an estimated cost of \$755,000.

In conjunction with the increase in population and subsequent traffic demands, the roadways rapidly started to deteriorate. As a result, a major road rehabilitation project was developed and became one of the major priorities of the City.

- ✓ Sumter Boulevard widening project is a three phase project. Phase 1 was completed in FY 2008 at a cost of approximately \$17 million. Construction of phase 3 (intersection improvement portion only) began in FY 2010 with partial funding coming from Federal Stimulus money; this portion of the project is estimated to cost \$3,150,000. The completion of phase 3 (widening from Hansard to Morandi) is scheduled to begin construction in FY 2011 at an estimated cost of \$2,000,000. The City portion of the construction cost is \$900,000 and the County is providing \$1,100,000 for the remaining construction for the widening of Sumter.
- ✓ In FY 2007, the City Commission appropriated \$13 million from the sale of Escheated Lots to fund the rehabilitation of approximately 108 miles of roadway.
- ✓ The Road and Drainage District has expended approximately \$3.7 million on road rehabilitation from its operating budget since FY 2008 and is scheduled to expend \$1.6 million in FY 2011.

For several years the City's Neighborhood Park System was maintained by the county through an inter-local agreement. However, in recent years, the county has turned the development and maintenance of the parks over to the City. This change, along with the increase in population and greater demand for services, has led to the improvement and expansion of the City park system to be a chief priority.

- ✓ Several improvements to the Narramore Sports Complex costing approximately \$1,141,600 were completed in FY 2007 and FY 2008.
- ✓ Lights were installed at the football field on the George Mullen Center Complex at a cost of \$216,354.
- ✓ New state of the art playground equipment was installed at Blue Ridge and Highland Parks at a total cost of \$100,562.
- ✓ A new dog park, the Canine Club was completed in FY 2010 at a cost of approximately \$295,000. The restrooms for this park are scheduled to be constructed in FY 2011 at an estimated cost of \$70,000.
- ✓ Construction of a new community park at the Price Blvd and Atwater intersections began in FY 2010. The estimated cost for Phase 1 of this project is approximately \$5.1 million.
- ✓ Construction of a pool at Butler Park is scheduled for construction in FY 2011 at an estimated cost of \$3,220,000.
- ✓ A new NCAA Baseball Complex is scheduled to begin construction in FY 2011 at an estimated cost of \$4.5 million.

The City's remarkable growth in recent years has resulted in establishing growth management initiatives to preserve the city's natural beauty and surrounding environment. To ensure the City's vision of "providing a viable and sustainable quality of life for our residents", the preservation of the environment became a primary priority.

- ✓ In FY 2008, an Economic Development Strategic Plan was adopted by City Commission which provides for growth related management.
- ✓ In FY 2009, the City's Comprehensive Plan was amended and updated; and the City's Unified Land Development Code update was adopted in FY 2010.
- ✓ In the FY 2010 Budget, the City Commission provided an increase of \$411,300 or 65% over the FY 2009 economic development budget.

BUDGET INITIATIVES

The following four budget initiatives were the focus of the FY 2011 budget development.

CONTINUE TO STRENGTHEN PUBLIC SAFETY

➤ ***Improve public safety to citizens by implementing community policing and expanding fire rescue services.***

Community Policing Initiative: Since its inception, the Community Policing initiative has proven effective. Based on annual and semi-annual reports from the Federal Department of Law Enforcement (FDLE), in 2007 the City's crime rate was up 22.4% from 2006. At the end of 2008 and only a few months into the implementation of community policing, the City's crime rate dropped 16%. Another contributing factor to the reduced crime rate is the increase in staffing; a basic component of the community policing philosophy. However, based on data provided by the Florida Department of Law Enforcement, the crime rate in the City rose in 2009 by 4%.

Expanded Fire Rescue Services: In 2008, the Fire Department opened Fire Station #83 which provides service to the southeast side of the City. This provided for quicker response times to calls for service which supports the Department's purpose "to improve the safety of life and community assets." Due to the deteriorated condition of Fire Station #82, a replacement station was constructed on an adjacent site which includes a Police sub-station. In 2010 construction began on Fire Station # 84 which is located on Toledo Blade Blvd. near the center of the City; completion of this station is expected in FY 2011.

IMPROVE AND CONSTRUCT ADEQUATE INFRASTRUCTURE

➤ ***Rehabilitate roadways by resurfacing and widening to improve road capacity and safety. Construct sidewalks to provide safe pedestrian passage.***

Rehabilitate Roadways: In FY 2008, the City completed phase one of the widening of Sumter Boulevard, a major thoroughfare through the City. The widening of Sumter Blvd. continued in 2010. In addition, the widening of Toledo Blade Blvd., another major thoroughfare was completed in 2010. This project was a joint effort between the City and Charlotte County. Three major intersections on Price Blvd. have been improved and traffic lights added to aid road capacity. Also, the City Commission has established sidewalk construction as an on-going budget initiative. The City's target goal is to provide sidewalks within a two mile perimeter of each school site.

RENOVATE AND EXPAND PARK SYSTEM

➤ ***Continue to fund neighborhood park improvements and expand the City park system by increasing land acquisition and expanding community park programs.***

The City has been engaged in purchasing land along the Myakkahatchee Creek, an environmentally sensitive area, over the past five years and only a few parcels remain to be acquired. The City also began construction of a Youth Community Center in FY 2009 and is scheduled to be finished in the fall of 2010. The Canine Club was constructed in 2010. The Atwater Community Park began construction FY 2010.

MAINTAIN CURRENT LEVEL OF SERVICE WITH NO TAX INCREASE

➤ ***Pursue alternative revenue sources, streamline budgets on the department level, and review business processes to promote better efficiencies to maintain current levels of service without a tax increase.***

In FY 2007, the City implemented an extensive zero-based budgeting program to assist departments in streamlining their budgets and evaluating business process to promote better efficiencies. In FY 2009, the City reallocated departmental resources and prioritized spending to preserve current service levels without increasing taxes. FY 2011 continues to reallocate departmental resources by moving funding for all engineering services from the General Fund to the Road and Drainage District in Public Works.

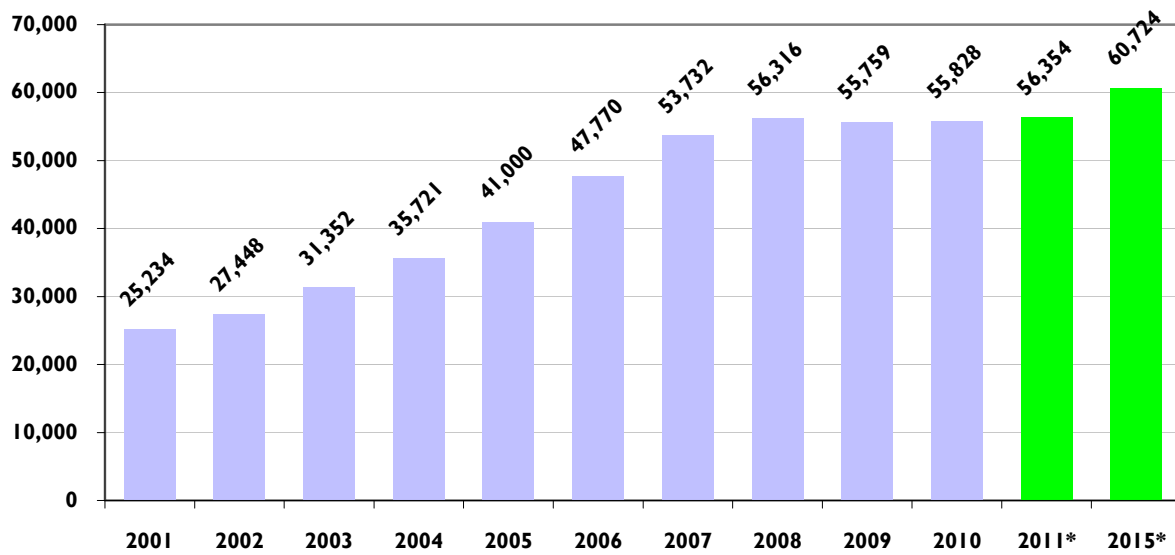
ECONOMIC OUTLOOK & FORECAST ASSUMPTIONS

As a predominantly residential community, the economic environment of the City is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the cost of housing (including housing values, foreclosure rates, insurance and taxes), the regional job market, new construction, weather events and retail activity. Consideration of the impact of these economic indicators is critical as the City endeavors to develop its resources and facilities to meet the demand of its residents. All available information and indicators are utilized in forecasting the City’s budget revenues and expenditures.

The City of North Port has experienced strong growth and from 2000 to 2009 has approximately tripled. An estimated increase of about 69 residents is projected for 2011. Population estimates are provided by the Bureau of Economic and Business Research (BEBR). However, the City is only 25% built out and projects a build out population of over 200,000 residents. The results of the 2010 U.S. Census will provide a firm update of the population in North Port. Since some state shared revenues are linked to population growth, *Census 2010* will impact the City’s future revenues. Population estimates are used to determine: revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state and local legislative districts; forecasts of housing, recreation and transportation needs; and disaster relief.

The following chart illustrates North Port’s historical and projected permanent population.

NORTH PORT 2000 – 2015 HISTORICAL AND PROJECTED POPULATION



**Projected*

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, the City experienced considerable growth in its tax base which provided increased annual tax revenues without increases to the property tax rate. In the last four years, this trend was replaced by a more gradual growth, decreases in property values, and limits on tax revenues through state tax reform legislation. Forecasts include continued reductions in property values with moderate growth in population.

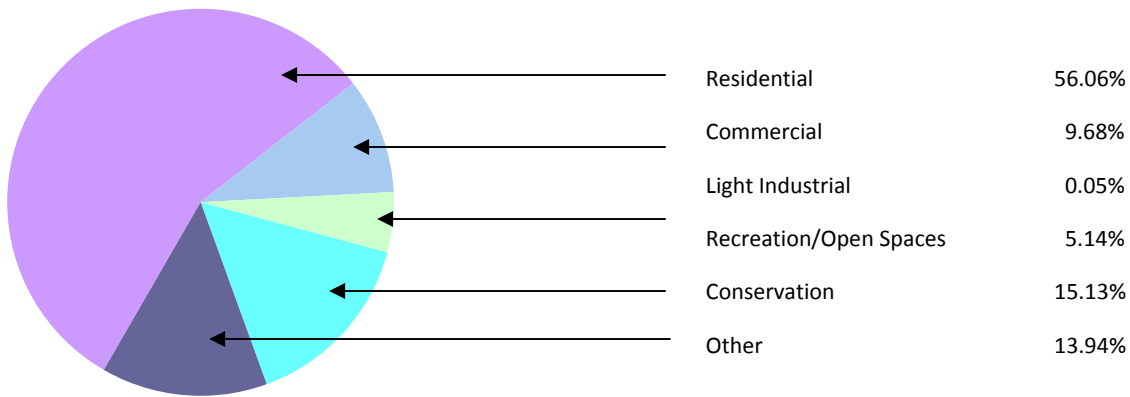
The following table shows the City of North Port’s taxable value and new value since 2005.

CITY OF NORTH PORT TAXABLE VALUE & NEW VALUE 2005 – 2010

Tax Year	Adjusted Value	New Value	Gross Taxable Value	Percent Change In Value
2005	2,678,258,078	279,034,525	2,957,292,603	65.48%
2006	4,498,342,141	484,526,954	4,982,869,095	68.49%
2007	4,965,388,929	654,574,880	5,619,963,809	12.79%
2008	3,622,058,256	193,763,214	3,815,821,470	-32.19%
2009	2,897,806,198	68,626,459	2,966,432,657	-22.26%
2010	2,461,222,257	25,823,031	2,487,045,288	-16.16%

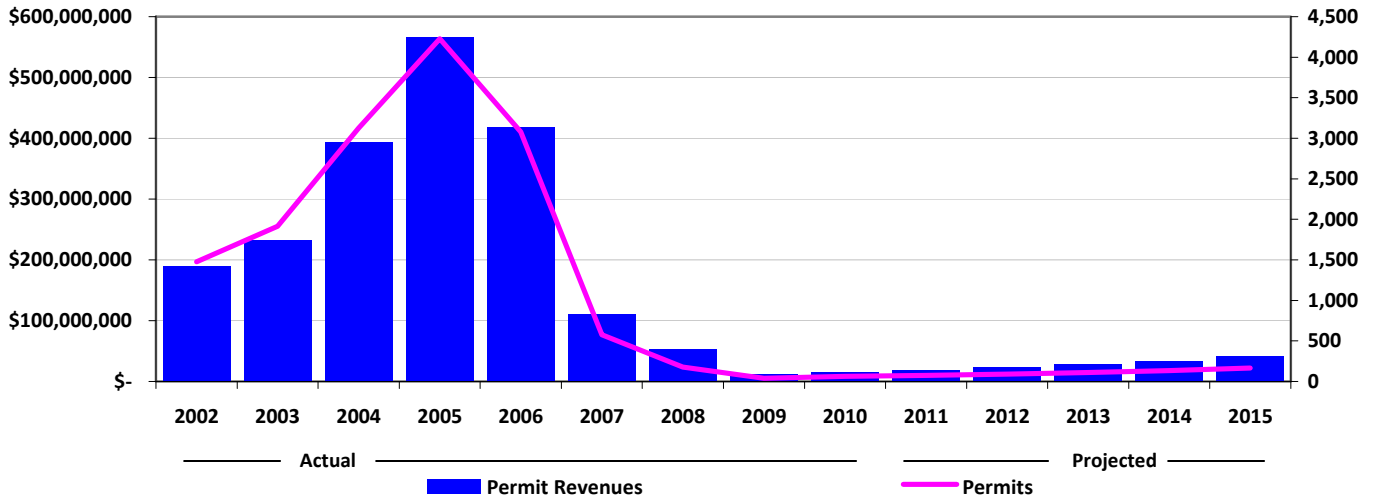
As land usage in North Port is primarily residential, much of the City’s property tax revenues are derived from individual home owners. Changes in home values and foreclosure rates have a greater impact on North Port’s revenues. The composition of North Port’s tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded, qualifying for an exemption of \$50,000 and the majority of homesteaded properties have a taxable value less than \$200,000. Approximately 60% of the City is vacant, undeveloped land which provides considerably less in tax revenue to the City. The following chart illustrates the land usage as a percentage for the City of North Port.

LAND USAGE AS A PERCENTAGE



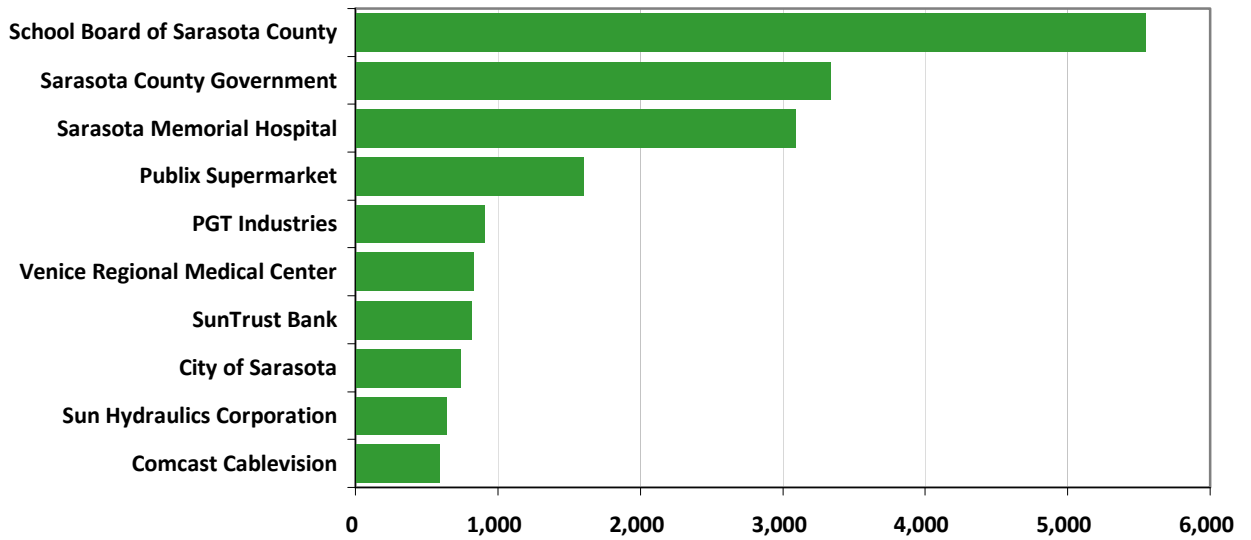
A reduction in new construction is further evidenced by the City’s single family building permits issues in recent years. In addition, as housing foreclosures continue to increase, property values within the City are expected to be further negatively impacted. The following chart illustrates the historical and projected single family resident building permits.

2002 – 2015 HISTORICAL AND PROJECTED SINGLE FAMILY BUILDING PERMITS



The following charts provide additional information related to the local economy of the City of North Port.

TOP TEN EMPLOYERS

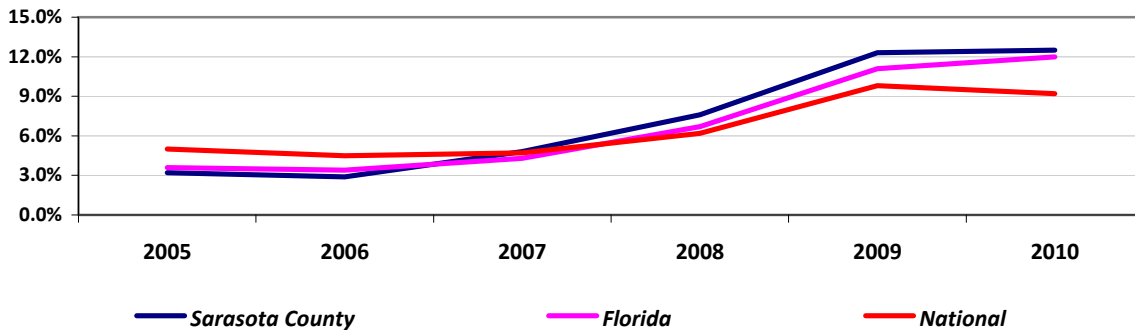


Note: Statistics are for Sarasota County; not available for the City of North Port.

PRINCIPAL PROPERTY TAX PAYERS

Taxpayer	2009			2000		
	Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value
Gran Paradiso I LLC	\$ 26,259,315	1	0.89%			
Marsh Creek Holdings Ltd	18,640,600	2	0.63			
DiVosta Homes LP	16,913,766	3	0.57			
Wal-Mart Stores East L.P.	15,287,400	4	0.52			
Lowes Home Centers Inc.	14,370,400	5	0.48			
Lee Wetherington Develop Inc.	12,640,100	6	0.43			
Walgreen Co.	11,752,700	7	0.40			
North Port Park of Commerce	10,996,000	8	0.37			
Centex Homes	10,524,290	9	0.35			
Home Depot USA Inc.	8,756,600	10	0.30			
KEB, Inc./Bobcat Trail				\$ 14,168,808	1	2.29%
Atlantic Gulf Communities				8,275,288	2	1.34
Dennis J. Fullenkamp Realty				5,972,681	3	0.97
Sabal Trace Development Corp.				5,258,325	4	0.85
Ezon Investment Co				4,503,040	5	0.73
Florida Power & Light				3,270,551	6	0.53
Milton Gottlieb, Trustee				2,996,026	7	0.48
Deerfield Groves Partnership				2,919,685	8	0.47
Quality Health				2,902,402	9	0.47
North Port Retirement Center, Inc				2,390,000	10	0.39
	\$146,141,171		4.05%	\$52,656,806		8.51%

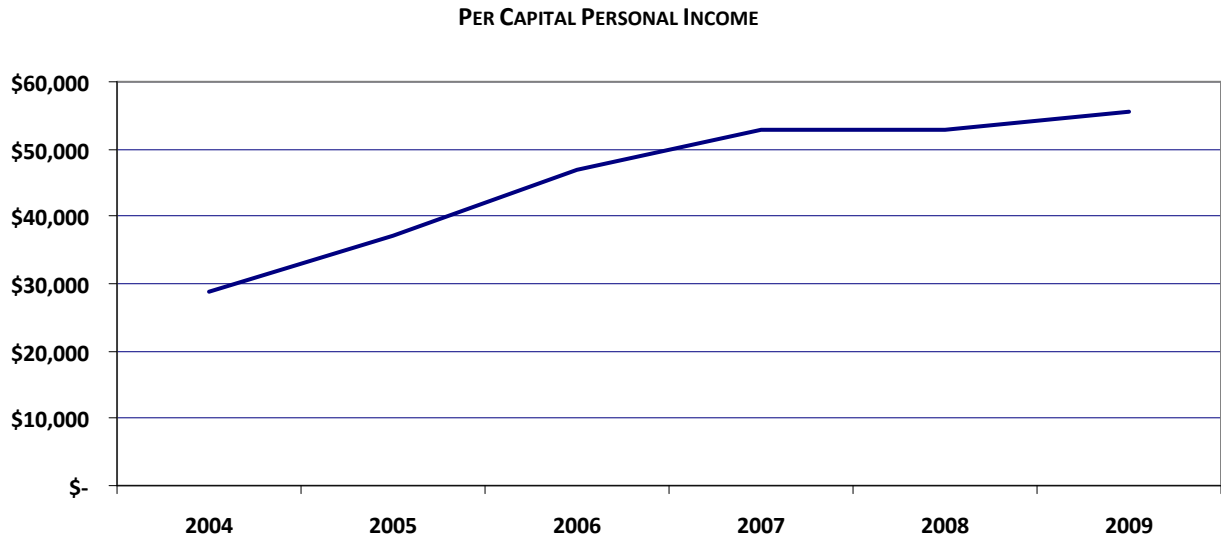
UNEMPLOYMENT



Sources: Bureau of Labor Statistics and Sarasota County statistics used; not available for the City of North Port.

As illustrated in the above chart, the unemployment rate for Sarasota County is slightly higher than both the state and national rates. A major contributor to the City’s and region’s economy is the construction business. With the decrease in new residential and commercial construction, the state and local economies experience an elevated unemployment rate.

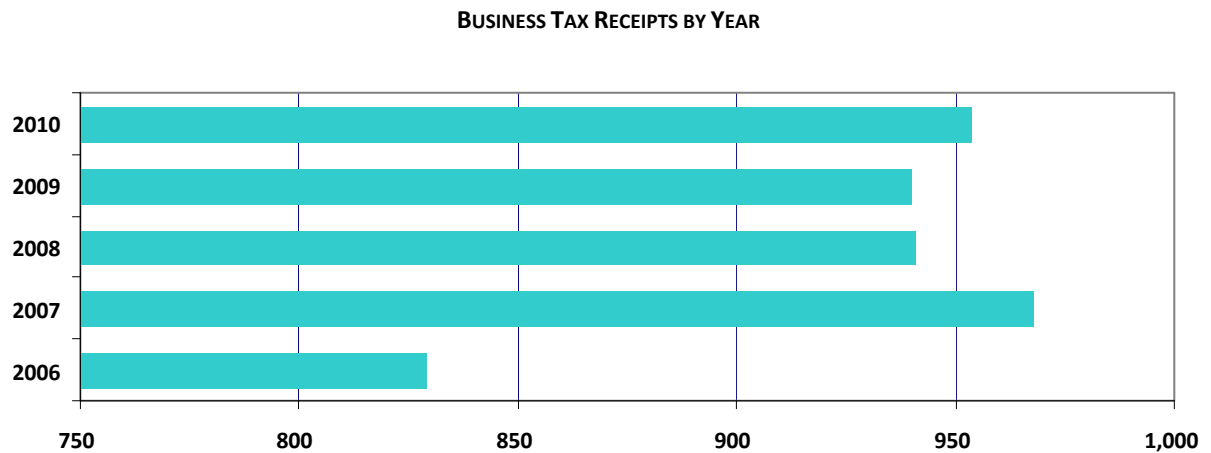
The per capita personal income for the County/City continues to climb. Since 2004, the per capita personal income has increased 83%. The following chart reflects this trend based on County data.



SOURCE: CITY OF NORTH PORT CAFR

Business Tax Receipts are a tax on any individual or entity conducting business in the City. In the past, these receipts were called “Occupational Licenses” which caused confusion because they were never a license to conduct business, but rather a tax on doing business. The updated City ordinance was adopted in FY 2009 which officially changed the term from “Occupational License” to “Business Tax Receipt.”

As the following chart shows, the number of business tax receipts issued by the City has remained constant for the past three years. The majority of businesses provide general services; however, retail, insurance and professional services businesses are growing each year.





***FISCAL YEAR
2010-2011***

***BUDGET
OVERVIEW***

**CITY OF NORTH PORT
FLORIDA**

BUDGET OVERVIEW

BUDGET PROCESS

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City's budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2011 budget preparation process.

BUDGET CALENDAR

Task	Date
Goals and priorities meeting with City Commission	March 2
Budget kickoff meeting with departments and budget manual & instructions are distributed	March 12
CIP department project requests sent to City Manager for management team review	April 9
Departments meet with City Manager and management team to finalize CIP requests	April 13
Departmental budget requests and summaries due	April 23
Departmental Budget Review meetings with Finance	April 29 – May 7
Final departmental budget requests submitted to City Manager	May 3 – 12
City Manager meeting with departments and Finance to discuss department budget requests	May 12 – 19
Departments submit budget based on City Manager recommended changes	May 24
Preliminary Assessed Value due from Property Appraiser	June 1
City Manager finalizes proposed budget and CIP	June 4
Deadline for putting "Not-To-Exceed" maximum non-ad valorem rate resolutions on Commission agenda	June 9
City Manager Recommended Budget and CIP due to City Commission for review	June 11
City-wide Budget Workshops	June 18, 21 – 22
Special Commission meeting to approve "Not-To-Exceed" rate resolutions	June 22
Final Property Valuation due from Property Appraiser	July 1
Deadline for providing Tax Collector with tax roll information for Proposed Notices	July 15
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 1
Deadline for newspaper advertising of non-ad valorem assessments	August 20
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 9
Advertise millage and budget summary per TRIM requirements	September 18
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 23
Property Appraiser notifies the City of final adjusted tax roll	October 5
Certification of TRIM compliance due to the Florida Department of Revenue	October 23

Note: The above timetable meets the requirements of the State of Florida.

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions addresses: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port's fiscal year starts on October 1 and ends September 30.

Policy and Strategy Phase

The City utilizes the framework and structural support of the City's mission and vision statements as well as the City goals to develop the annual budget. Additionally, citizen input is received through various public workshops and meetings including bi-monthly commission meetings, advisory board meetings, oversight committees, and neighborhood meetings

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.

Assessment Phase

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

Development Phase

A budget manual, which includes worksheets, charts, tips and instructions, is distributed to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a "current service level" or a "continuation of service" is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a budget request.

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement request for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City's Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning, Zoning and Engineering Department. In addition, the adoption of Senate Bill 360 includes requirements for funding the CIP. Essentially, the bill requires that sufficient revenues are available or will be available from "committed funding sources" to fund the projects in the first three years of the five-year CIP schedule. Projects that may be funded by grants, either fully or partially, must be an approved "committed funding source" for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the Planning, Zoning and Engineering Department of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The Planning, Zoning and Engineering Department reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

Review Phase

Late in April, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies. Departments make any Finance Department recommended changes and resubmit departmental requests which are presented to the City Manager for review. Each department meets with the City Manager who performs an overall review of the budget request. The City Manager provides recommended funding levels and operational budget proposals based on the City Commission's goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

Adoption Phase

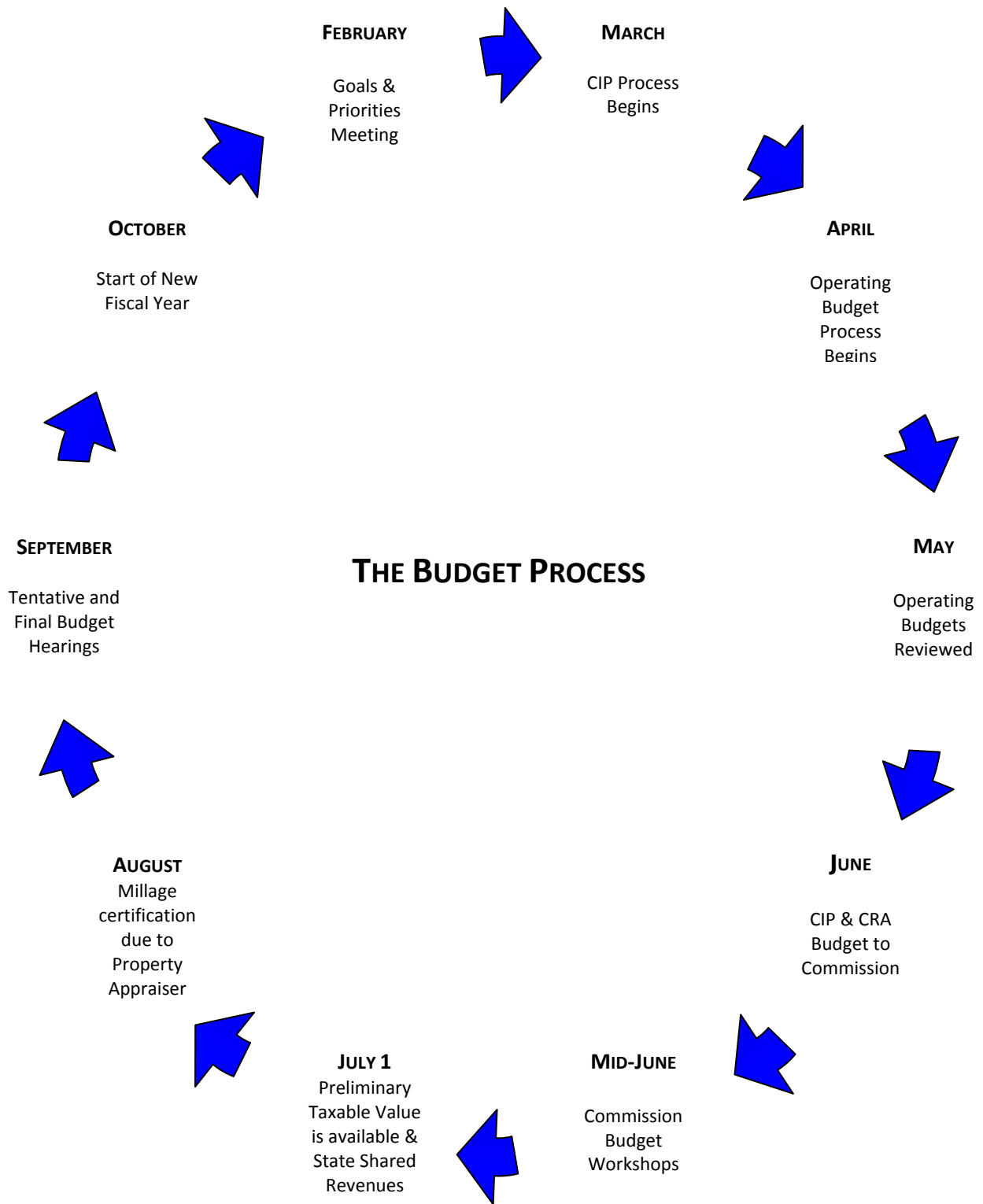
Prior to July 1, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Recommended Budget proposes all operating and capital expenditures and the funding sources intended to finance the budget. The recommended budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage resolution to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

The diagram on the following page illustrates the budget process.



Implementing, Monitoring and Amending Phase – Budgetary Control

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals as compared to the budget. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the line item or object of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

Basis of Accounting, Measurement Focus and Financial Statement Presentation

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. The following funds are used in the Fiscal Year 2011 Budget.

GOVERNMENTAL FUNDS

General Fund (Fund 001)

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Inspector Education (Fund 102)

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

Law Enforcement Trust (Fund 105)

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as "National Night Out" and "Do the Right Thing".

Road and Drainage District Fund (Fund 107)

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

Police Education Fund (Fund 108)

Revenues are generated from a portion of fines and are used to provide training for police officers.

Fire Rescue District Fund (Fund 110)

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

Tree Fund (Fund 115)

The fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases and the personnel and operating costs of a full time arborist for the City.

Solid Waste District Fund (Fund 120)

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

Building Fund (Fund 135)

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

Escheated Lots Fund (Fund 144)

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

Escheated Lots Fund – Roads (Fund 145)

The fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for road improvements.

Escheated Lots Fund – Parks (Fund 146)

The fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for park improvements.

Law Enforcement Impact Fee Fund (Fund 150)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to law enforcement public safety.

Fire Impact Fee Fund (Fund 151)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to fire public safety.

Parks and Recreation Impact Fee Fund (Fund 152)

Revenues derived from new residential construction that is restricted to growth-related projects as they are related to parks and recreation.

Transportation Impact Fee Fund (Fund 153)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to transportation.

Solid Waste Impact Fee Fund (Fund 156)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to the collection and removal of solid waste.

General Government Impact Fee Fund (Fund 157)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they related to the general services of the City.

Fleet Maintenance Fund (Fund 520)

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

Debt Service Funds

The City does not use debt service funds to account for bond related activity. Payments on bonds that pertain to the City's governmental activities are made by the general fund. The remaining bond payments, specifically the Utility System Refunding Revenue Bonds, are made by the Utilities Enterprise Fund.

Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

Infrastructure Surtax II-One Cent Sales Tax Fund (Fund 305)

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects.

Infrastructure Surtax III-One Cent Sales Tax Fund (Fund 306)

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15 year extension of the One Cent Sales Surtax program.

Maintenance Facility Construction Fund (Fund 320)

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility.

PROPRIETARY FUNDS***Enterprise Funds***

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the

governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Utility Funds (Funds 420-424)

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. The billing and collection services are provided by the Finance Department in the General Fund. All revenues post to the Utility Funds.

Internal Service Funds

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

Employee Benefit Fund (Fund 810)

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

BUDGETARY ACCOUNTING

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds and Capital Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

CITY DEPARTMENTS AND DIVISIONS

The following matrix demonstrates the City's departments and divisions by major fund type.

DEPARTMENT / DIVISION	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL FUND	ENTERPRISE FUND
COMMISSION	✓			
CITY ATTORNEY	✓			
CITY CLERK	✓			
CITY MANAGER	✓			
ECONOMIC DEVELOPMENT	✓			
COMMUNITY OUTREACH	✓			
FINANCE	✓			
PLANNING, ZONING & ENGINEERING	✓			
GENERAL SERVICES-ADMINISTRATION	✓			
GENERAL SERVICES-INFORMATION & TECHNOLOGY	✓			
GENERAL SERVICES-SOCIAL SERVICES	✓			
GENERAL SERVICES-HUMAN RESOURCES	✓			
GENERAL SERVICES-PARKS & RECREATION	✓			
POLICE	✓			
EMERGENCY MEDICAL SERVICES	✓			
BUILDING-PROPERTY STANDARDS	✓			
BUILDING-PROPERTY MAINTENANCE	✓			
FIRE RESCUE DISTRICT		✓		
PUBLIC WORKS-ROAD & DRAINAGE DISTRICT		✓		
PUBLIC WORKS-SOLID WASTE DISTRICT		✓		
PUBLIC WORKS-FLEET MANAGEMENT		✓		
INSPECTOR EDUCATION		✓		
LAW ENFORCEMENT TRUST		✓		
POLICE EDUCATION		✓		
TREE FUND		✓		
BUILDING-INSPECTIONS & PERMITS		✓		
ESCHEATED LOTS-LAND/FUTURE PROJECTS		✓		
ESCHEATED LOTS-ROADS		✓		
ESCHEATED LOTS-PARKS		✓		
LAW ENFORCEMENT IMPACT FEES		✓		
FIRE IMPACT FEES		✓		
PARKS & RECREATION IMPACT FEES		✓		
TRANSPORTATION IMPACT FEES		✓		
SOLID WASTE IMPACT FEES		✓		
GENERAL GOVERNMENT IMPACT FEES		✓		
INFRASTRUCTURE SURTAX II-ONE CENT SALES TAX			✓	
INFRASTRUCTURE SURTAX III-ONE CENT SALES TAX			✓	
MAINTENANCE FACILITY CONSTRUCTION			✓	
UTILITY SYSTEMS-ADMINISTRATION				✓
UTILITY SYSTEMS-WATER SYSTEMS				✓
UTILITY SYSTEMS-WASTEWATER SYSTEMS				✓
UTILITY SYSTEMS-FIELD OPERATIONS				✓
WATER IMPACT (CAPACITY) FEES				✓
SEWER IMPACT (CAPACITY) FEES				✓
UTILITY CONSTRUCTION				✓

BUDGET HIGHLIGHTS

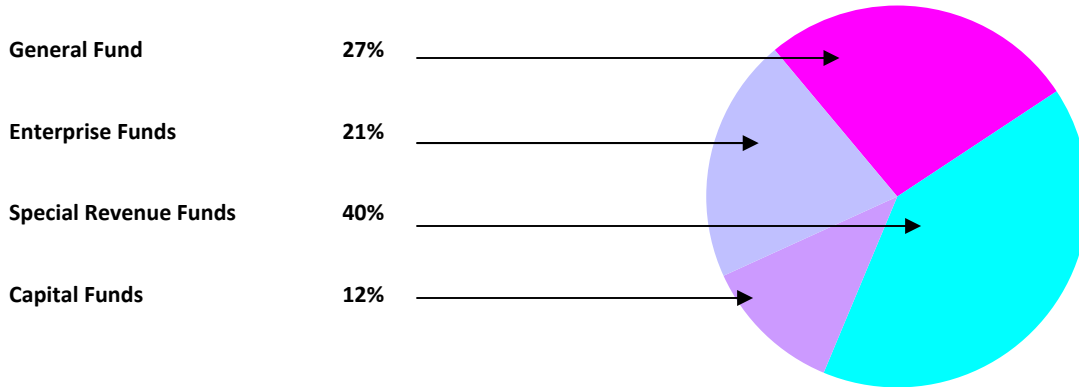
The budget is a plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period. The budget is the legal authorization to expend City funds during the fiscal year.

BUDGET SUMMARY

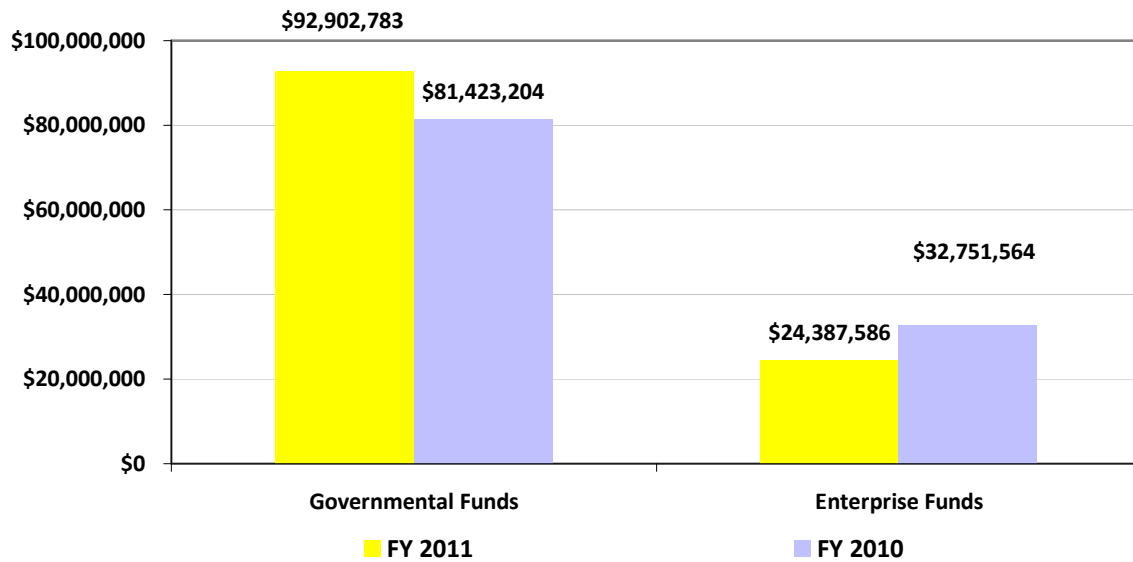
The total City-Wide FY 2011 Budget is shown below.

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	TOTAL CITY-WIDE BUDGET
Revenues						
Ad Valorem Taxes	\$ 8,190,597	\$ -	\$ -	\$ 8,190,597	\$ -	\$ 8,190,597
Non-Ad Valorem Taxes	-	23,973,181	-	23,973,181	-	23,973,181
Other Taxes	2,727,586	2,526,227	5,795,056	11,048,869	-	11,048,869
Permits & Special Assessments	2,854,830	811,650	-	3,666,480	-	3,666,480
Intergovernmental Revenue	4,500,939	355,548	-	4,856,487	-	4,856,487
Charges for Services	7,495,895	4,231,307	-	11,727,202	16,906,925	28,634,127
Fines & Forfeitures	152,740	15,780	-	168,520	10,000	178,520
Interest Income	152,000	484,636	375,000	1,011,636	279,460	1,291,096
Miscellaneous Revenues	245,195	5,344,239	-	5,589,434	3,500	5,592,934
Impact Fees	-	2,324,341	-	2,324,341	-	2,324,341
Capacity Fees	-	-	-	-	632,286	632,286
Other Sources	200,000	20,000	-	220,000	675	220,675
Transfers In	1,204,621	691,009	-	1,895,630	880,000	2,775,630
Appropriated Fund Balance	3,837,373	6,474,311	7,918,722	18,230,406	5,674,740	23,905,146
Total Revenues & Other Financing Sources	\$ 31,561,776	\$ 47,252,229	\$14,088,778	\$ 92,902,783	\$24,387,586	\$ 117,290,369
Expenditures						
General Government	\$ 11,424,754	\$ 9,959,755	\$ -	\$ 21,384,509	\$ -	\$ 21,384,509
Public Safety	16,655,289	6,929,708	-	23,584,997	-	23,584,997
Physical Environment	-	5,910,991	-	5,910,991	15,260,732	21,171,723
Transportation	-	12,811,762	268,953	13,080,715	-	13,080,715
Human Services	256,284	-	-	256,284	-	256,284
Culture & Recreation	998,194	-	-	998,194	-	998,194
Capital	481,625	9,927,482	12,615,204	23,024,311	4,834,574	27,858,885
Debt & Lease	1,204,621	1,562,531	-	2,767,152	3,412,280	6,179,432
Other Uses	541,009	150,000	1,204,621	1,895,630	880,000	2,775,630
Total Expenditures	\$ 31,561,776	\$ 47,252,229	\$14,088,778	\$ 92,902,783	\$24,387,586	\$ 117,290,369

TOTAL BUDGET BY FUND TYPE



**FY 2011 ADOPTED BUDGET VS FY 2010 ADOPTED BUDGET
(INCLUDING TRANSFERS IN AND OUT)**



GOVERNMENTAL REVENUE SOURCES

The following is a summary of the City’s governmental revenue sources excluding transfers and fund balance.

REVENUE SOURCES – GOVERNMENTAL FUNDS

Revenues	Governmental				
	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Ad Valorem Taxes	\$ 15,919,913	\$ 16,216,448	\$ 11,078,235	\$ 9,719,727	\$ 8,190,597
Non-Ad Valorem Taxes	22,386,458	22,749,525	25,114,608	23,747,776	23,973,181
Other Taxes	9,387,163	10,500,445	10,708,170	10,278,150	11,048,869
Licenses & Permits	5,129,722	4,456,847	4,349,596	3,261,635	3,666,480
Intergovernmental Revenue	8,430,813	9,338,650	5,717,048	4,419,174	4,856,487
Charges for Services	8,375,617	12,119,223	11,829,809	12,046,375	11,727,202
Fines & Forfeitures	503,448	434,085	364,937	253,880	168,520
Interest Income	7,270,825	4,054,655	4,086,295	1,418,563	1,011,636
Miscellaneous Revenues	4,572,972	5,200,440	4,882,726	5,142,208	5,589,434
Impact Fees	11,172,788	5,056,390	1,310,817	1,140,710	2,324,341
Other Sources	3,483,540	1,030,911	1,253,506	1,125,000	220,000
Total	\$ 96,633,259	\$ 91,157,619	80,695,747	\$ 72,553,198	\$ 72,776,747

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. North Port utilizes most of its allowable revenue sources. However, there are still several options available should the City determine the need to raise revenue. Some of these include: increasing utility taxes; charging for services which currently are provided at low or no cost; and adding water to the current utility tax structure.

The City of North Port’s primary revenue source is the local tax base. With the passing of the Property Tax Reform Bill-HB 1B, the Property Tax Amendment and the decrease in property values, the City’s reliance on the local tax base is presenting new challenges. Therefore, it is becoming more important to improve the tax base diversification by shifting from the heavy residential base, as well as diversifying the overall revenue stream.

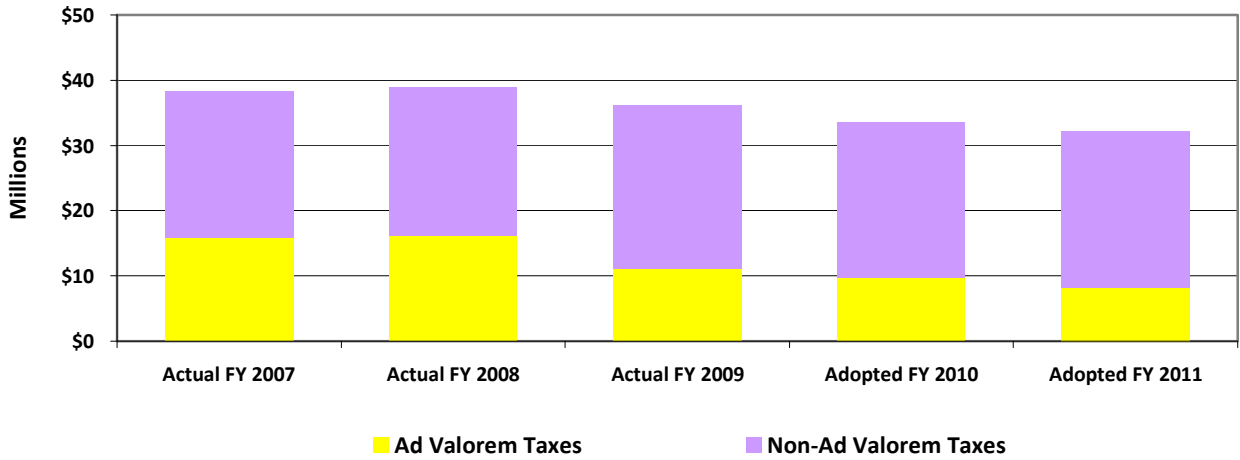
As illustrated in the above, Governmental Funds are funded 11% by Ad Valorem property taxes and 33% by Non-Ad Valorem assessments.

PROPERTY TAX MILLAGE AND ASSESSED VALUATION

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Assessor is assigned the responsibility for assessing property within the City. Florida Statutes require the Assessor to provide a timely estimate of property values to the City, to aid in the budgeting process. The Assessor provides the City with a preliminary assessment by July 1, and a final assessment by the beginning of October. The final assessment subsequently may be modified by the Value Adjustment Board, which meets to address complaints of property owners, generally during November. The City is notified of any adjustments made by this board by the end of January.

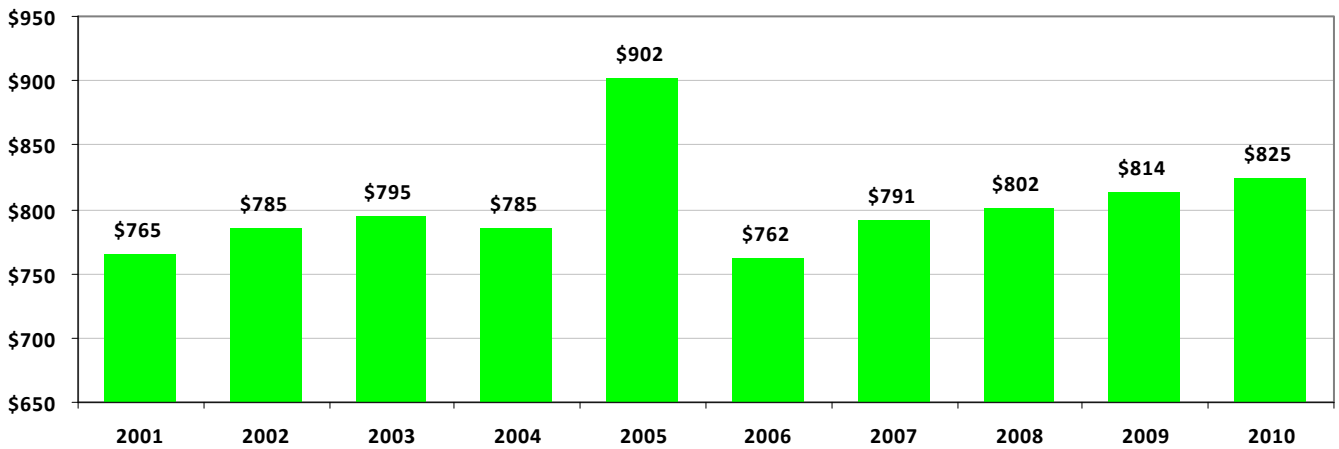
The chart below illustrates the breakdown of Ad Valorem Taxes (General Fund) and Non-Ad Valorem Assessments (Special Revenue Funds) for the City of North Port from FY 2007 through FY 2011.

**AD VALOREM TAXES (GENERAL FUND) AND
NON-AD VALOREM ASSESSMENTS (SPECIAL REVENUE FUNDS)**



The following chart provides a history of the total taxes and assessments paid to the City of North Port by a local taxpayer. The chart uses a taxable value of \$100,000 to calculate the combined total.

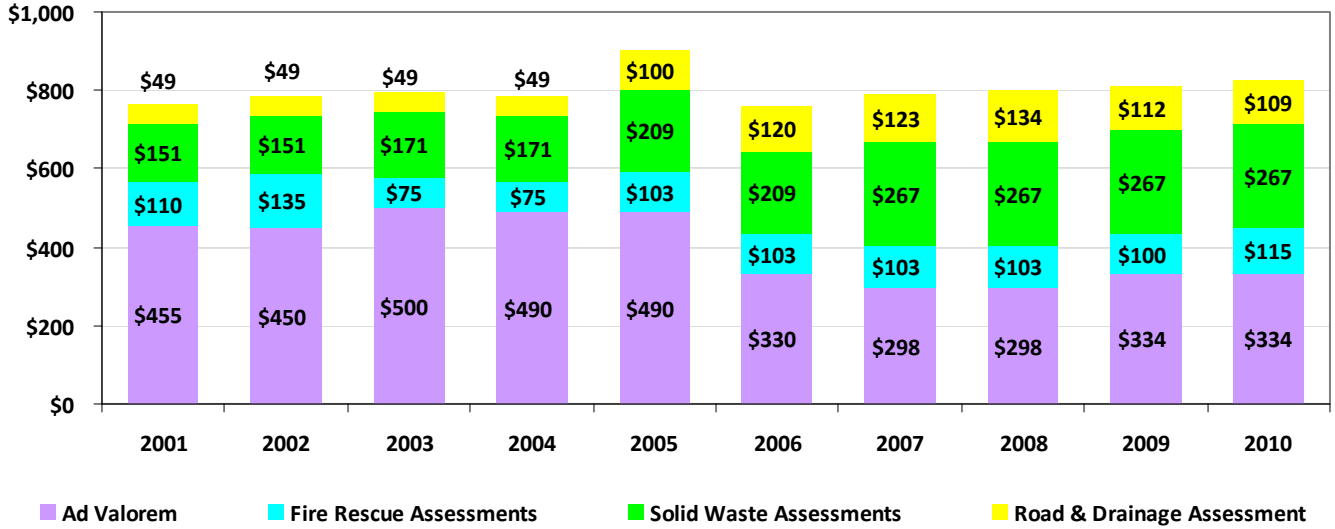
**TOTAL LOCAL TAXES INCLUDING AD VALOREM AND NON-AD VALOREM
BASED ON \$100,000 TAXABLE VALUE**



Total taxes and assessments for the taxpayer have remained rather consistent over the past ten years with the exception of 2005. Since the year 2001, the total tax bill for a homesteaded property with a taxable value of \$100,000 has increased only \$60. In 2005, the total taxes and assessments spiked, but were realigned in the following year. Considering the additional \$25,000 homestead exemption provided with the Property Tax Amendment in January, 2008, the total taxes have remained constant.

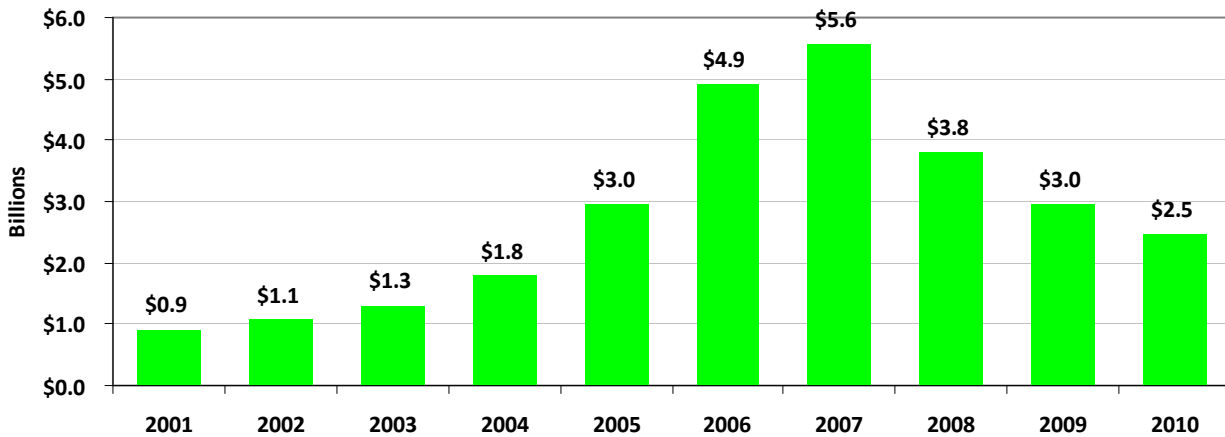
The following chart shows the breakdown of ad valorem and district assessments of the past ten years.

**TOTAL LOCAL TAXES
BREAKDOWN**



The City of North Port has experienced a rapid growth in population, new construction and taxable value since the year 2000. Over the past two years, the trend has temporarily reversed due to the economic slow decline. For FY 2011, the certification of final assessed gross taxable value of all properties within the City is \$2,486,639,946 which reflects a 16% decrease in assessed taxable value from that of 2010. The chart below shows the change in taxable value for the past ten years.

TAXABLE VALUE BY YEAR (IN BILLIONS)



PROPERTY TAXES AND ASSESSMENTS

The City, like many Florida communities, ultimately has a limited number of revenue options. The City Commission and professional staff continuously evaluate resources and processes to provide the taxpayer with the highest level of service. The public’s demand for fiscal conservatism often conflicts with demands for increased services. The dilemma is how to provide the quantity and quality of services the residents demand within fiscal constraints. The FY 2011 Budget reflects a 7.39% increase in Fire Rescue non-ad valorem assessments and a 3.93% reduction in Road and Drainage non-ad valorem assessments which provides the majority of taxpayers in North Port a savings in their overall city taxes and assessments. There is no increase in the millage rate for the FY 2011 Budget.

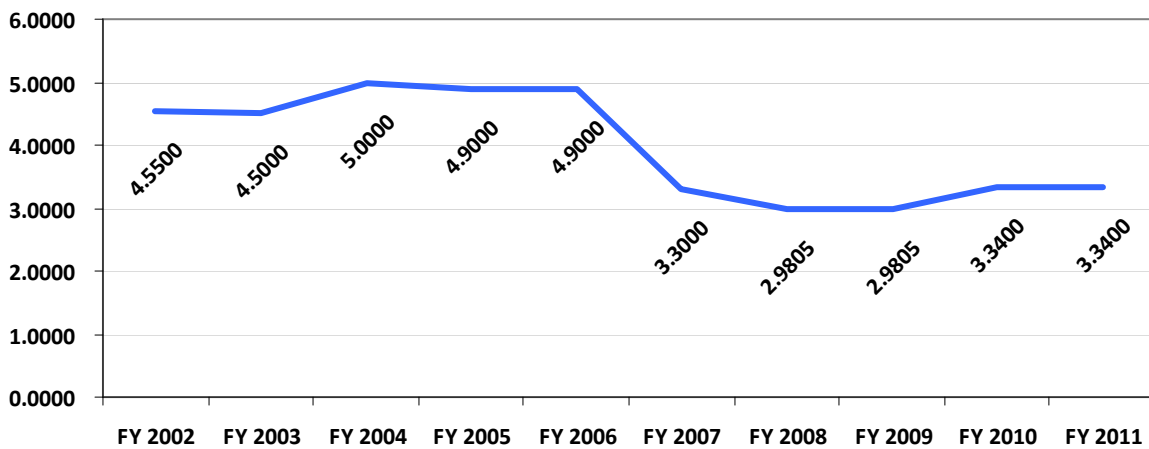
AD VALOREM TAXES

The adopted FY 2011 millage rate for the City of North Port is 3.3400 mills, which means the property owner pays \$3.34 for each \$1,000 of taxable value. Based on this rate, the City would expect to collect a maximum of \$8,306,731. In accordance with Florida Statutes, the City can reduce this project by up to five percent to allow for uncollected funds and prepayment discounts. Commission adopted a two percent discount for FY 2011 for a budget amount of \$8,140,597 in ad valorem taxes.

As part of the budget process, the City is required by Florida Statutes to advertise the “rolled-back rate”, which is the millage rate that would provide the same amount of taxes as the previous year, excluding new construction. This year’s rolled-back rate allows for a millage rate of 4.0288. The adopted millage rate of 3.3400 represents a 17.1% decrease from the rolled-back rate.

The following chart shows the City’s millage rates for the past ten years.

TEN YEARS OF MILLAGE RATES



NON-AD VALOREM ASSESSMENTS

The City has three dependent taxing districts which levy non-ad valorem assessments. These assessments are a primary source of revenue and are assessed based on the benefit to the property.

The Fire Rescue District completed a methodology and rate study in FY 2009. The focus of the study was to determine the proportional special benefit each property in the City of North Port receives from fire suppression and protection services, facilities and fire related programs. The study analyzed types of incidents and call volumes associated with each. To determine the degree of special benefit conferred on different property types, the total amount of effort expended for each type was calculated. Effort was determined by weighted by a *Resource Factor*. The *Resource Factor* was determined based on the average number of personnel, apparatus, and time duration for the incident calls related to fire for each property type. Use of this methodology is intended to take into account the different levels of effort expended by the department to respond to properties within each category.

The Fire Rescue District projected assessment revenues for FY 2011 are \$6,796,820; approximately a 7.4% increase from FY 2010.

In FY 2008, the Road and Drainage District methodology and rate study of 2007 was reviewed to further delineate the cost centers driving the methodology. Several factors were reexamined including historical and projected fiscal year costs, operations and infrastructure needs to provide a more comprehensive means of calculating assessments on properties within the City.

The Road and Drainage District projected assessment revenues for FY 2011 are \$10,126,234; approximately a 3.9% decrease from FY 2010.

The Solid Waste District assesses a flat rate of \$267 annually for residential collection and disposal of solid waste. The District has maintained this rate for the past four years. The projected assessment revenue for FY 2011 is \$6,918,004. This projection

includes forty new residents prorated at 50% of the year and a four percent discount on 80% of the residents for early payment of the assessment. The total projected revenue is an increase of \$102,178.

LOCAL COMMUNICATIONS SERVICES TAX

During the 2000 Regular Session, the Florida Legislature created the Communications Services Tax Simplification Law. The legislation attempted to create a new simplified tax structure for communications services by combining telephone utility tax and cable franchise fees. The City adopted resolution 2001-R-38 setting the City's Communications Services Tax rate at 5.72%. Based on state forecasts, the City is budgeted to bring in \$2,025,668 or approximately 2.8% of total Governmental Funds revenues (7.6% of General Fund revenues).

STATE SHARED REVENUE

State shared revenue is available to municipalities under Chapter 218 of the Florida Statutes. These revenues are distributed at the State level and include Half-Cent Sales Tax, Beverage Tax and general State Revenue Sharing.

The Local Government Half-Cent Sales Tax Program distributes a portion of the State Sales Tax revenue to counties and municipalities that meet eligibility requirements. This is the largest source of intergovernmental revenue for the City. The revenue is distributed based upon a formula which takes into consideration the sales tax collections and population. Projections for this revenue source are based on the State of Florida's Legislative Committee on Intergovernmental Relations (FLCIR). This group annually prepares documentation that includes a projection of all state-shared revenues; information which is also available on their web site. North Port's share of this revenue increased considerably due to the 2000 census that proved an increase in the city's population. For FY 2011, the LCIR population estimate for North Port is 55,759. The City is projected to receive \$3,689,238 in Half-Cent Sales Tax revenue for FY 2011, a 12.6% increase from FY 2010.

The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula's components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 29.01% of the revenue to be used for transportation; therefore this amount is distributed to the Road and Drainage District. The balance of the Revenue Sharing monies is distributed to the General Fund. Municipal Revenue Sharing revenues total \$1,104,819 or approximately 1.8% of the total Governmental Funds revenues. The General Fund portion of Municipal Shared revenues (\$784,201) is 2.96% of the total General Fund Revenues.

GAS TAX

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute, sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2011 projected revenues are \$234,117; an increase of \$13,638.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2011 projected revenues are \$1,308,509; an increase of \$99,111, or 8.2%.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel sold in Sarasota County. Legal authorization is provided by Florida Statute, section 336.025 and county ordinance 200-029. Use of the revenue is restricted to transportation expenditures. Fuel dealers submit the tax to the State who in turn redistributes to the counties and cities. Revenue estimates are provided by the State. The revenue projection for FY 2011 is \$983,601, an increase of \$77,856, or approximately 8.6%.

BUSINESS TAX

Business Tax Receipts are collected from businesses, professionals or occupations providing goods and/or services within the city limits. These licenses are billed annually in July and become due on September 30th. Business Tax Receipts have remained stable over the past three years since the economic downturn. The total Business Tax Receipts expected for FY 2011 is \$75,000.

PERMITS AND SPECIAL ASSESSMENTS

Permits and Special Assessments revenues are generated primarily from Electricity Fees which are charged on electric providers for the privilege of operating within the City limits. The charge is levied based on a percentage of 5.9%. For fiscal year 2011 Electricity Fees total \$2,772,200 or approximately 3.8% of total Governmental Funds revenues (10.4% of General Fund revenues).

As the electric service provider to the City of North Port, Florida Power and Light (FPL) compiles information regarding electricity fees expected to be collected by the City. The FY 2011 projection reflects an estimated 13% increase based on historical data that was used to forecast estimated revenues.

Building permit fees are projected to provide \$628,650 in revenue in FY 2011. The collection of these fees is restricted to be used by the Building Inspections and Permits special revenue fund. The total permits and special assessments revenue estimated for collection in FY 2011 excluding the electric ity fees is \$864,280; an increase of \$87,045 from FY 2010.

FINES AND FORFEITURES

The primary sources of fines are traffic-type citations and other violation notices issued by the North Port Police Department. These revenues are collected by the Sarasota County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. The remainder of other collectable fines is for violations of local ordinances, including code violations and false alarms. The FY 2011 revenue estimate for fines and forfeitures is \$168,520.

CHARGES FOR SERVICES

Charges for Services primarily result from General Fund administrative charges to other operating funds for services provided. For example, the Finance Department, in the General Fund, provides all accounting, check writing, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. Fleet Management services to the City departments are a significant portion of the City-wide charges for services. Fees for parks and recreation programs and solid waste collection for commercial accounts provide additional revenues. The total Charges for Services for FY 2011 is projected at \$11,727,202, or approximately 16.1% of the Governmental Funds revenues.

MISCELLANEOUS

Miscellaneous revenues consist primarily of rental income; proceeds from auction used equipment; public records request copies and other miscellaneous revenues.

INTEREST

Interest is typically budgeted conservatively to counteract the impact of fluctuations in the market. The City's total investment earnings projected for FY 2011 are lower as compared to FY 2010. This is the result of some of the larger infrastructure project expenditures in FY 2010, which reduced the average daily balance available for investment, and lower investment earning rates.

IMPACT FEES

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. In FY 2007, the City saw a dramatic decline in new construction. As a possible means of jump starting the City's economy, during the budget workshops, the Commission directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay the impact fee rate increase for one year. In Fiscal Years 2008 and 2009, the Commission adopted ordinances to maintain the same impact fee rates as set in December, 2007. Over the past two years, impact fee revenues have dramatically declined. Impact Fee revenues are projected at \$2,324,341 an increase of \$1,183,631 from FY 2010 projections.

GOVERNMENTAL EXPENDITURES

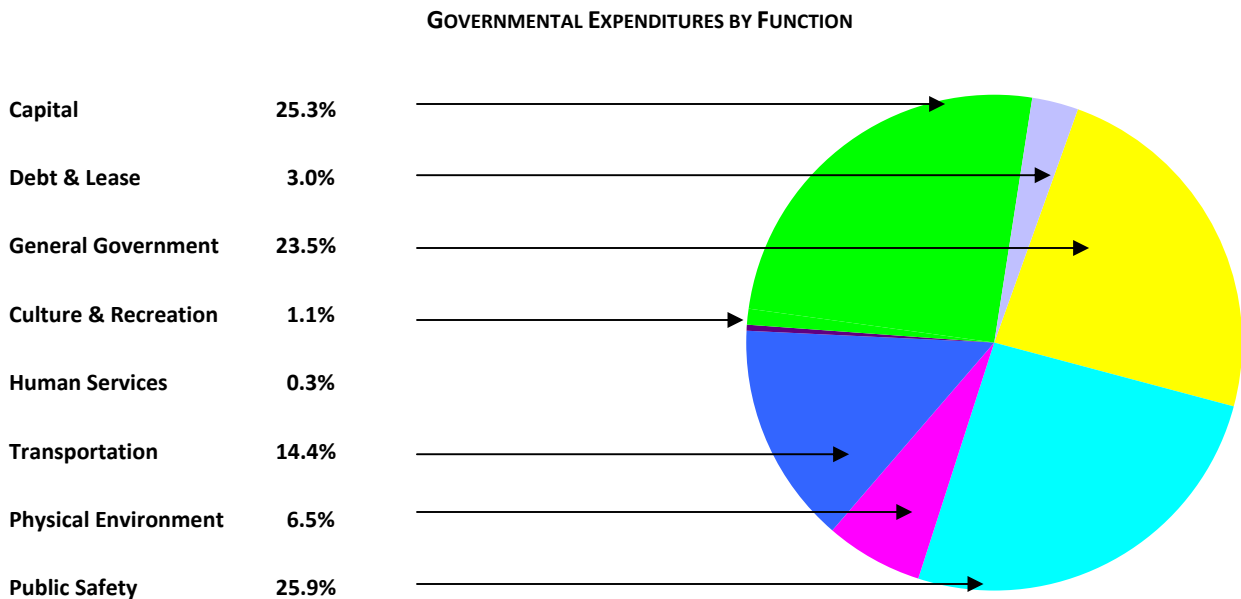
The following chart shows the total governmental expenditures for the five year period beginning with FY 2007.

TOTAL GOVERNMENTAL EXPENDITURES

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Expenditures					
General Government	\$ 22,282,751	\$ 23,658,270	\$ 22,548,396	\$ 22,964,124	\$ 21,384,509
Public Safety	19,397,751	21,417,470	22,577,349	23,901,441	23,584,997
Physical Environment	4,698,635	5,836,856	5,498,287	6,524,073	5,910,991
Transportation	11,926,568	11,553,935	12,659,468	13,439,811	13,080,715
Human Services	160,004	226,096	345,493	265,228	256,284
Culture & Recreation	1,237,171	1,406,373	848,549	996,075	998,194
Capital	28,813,718	36,925,636	20,518,253	8,141,544	23,024,311
Debt & Lease	3,091,459	3,115,960	3,611,376	3,155,651	2,767,152
Other Uses	30,100,271	7,532,214	4,996,504	2,035,257	1,895,630
Total Expenditures	\$ 121,708,328	\$111,672,830	\$93,603,675	\$ 81,423,204	\$ 92,902,783

EXPENDITURES BY FUNCTION

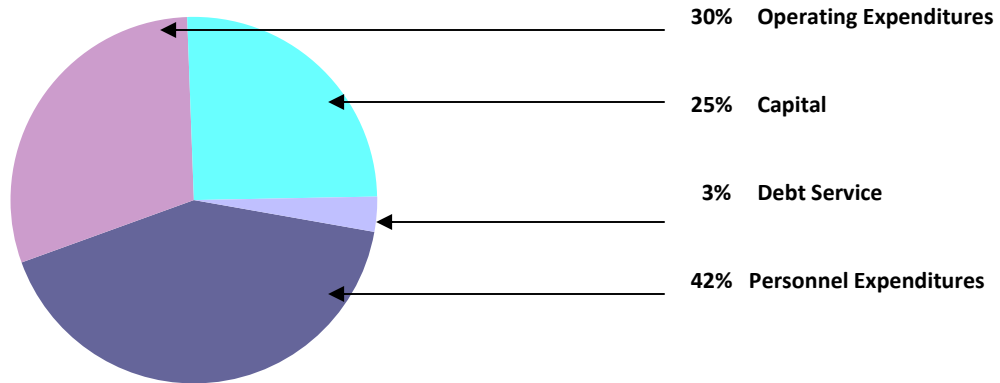
The following graph illustrates the governmental expenditures by function. As indicated on the diagram, General Government and Public Safety expenditures consume the largest portion of the governmental expenditures.



EXPENDITURES BY CATEGORY

Expenditures by category segregate the budget into four basic groups: Personnel Expenditures; Operating Expenditures; Capital Outlay and Debt Service. This type of presentation provides a picture of the City’s utilization of resources to accomplish its goals.

GOVERNMENTAL EXPENDITURES BY CATEGORY



GENERAL GOVERNMENT

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; Building – including property standards and property maintenance; General Services – including information and technology, human resources and risk management; Fleet Management, Employee Benefits, and Non-Departmental.
- *Development Services:* - Planning, Zoning and Engineering.

PUBLIC SAFETY

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services.

The Police Department operates as a community policing agency and employees 103 sworn officers, 30 civilian employees consisting of telecommunications, records personnel and administrative staff and 27 school crossing guards.

Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 92 full-time employees. The department operates three shifts with 21 fire/medic personnel for each shift.

PHYSICAL ENVIRONMENT

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Thirty-four full-time employees provide garbage collection and recycling services to the residents of North Port.

TRANSPORTATION

A major portion of the City's Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 822 miles of roadways, 81 miles of canals and 78 water control structures. The Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair; and extensive road rehabilitation program. The District provides these services with a staff of 83 employees.

CULTURE AND RECREATION

The City maintains nine neighborhood parks, seven community parks/centers and eight special use parks. Currently, the Parks and Recreation Department oversees two projects in construction. The recreational and cultural activities provided for the community by the department serve to enhance the City's Safety and Neighborhood Services.

CAPITAL PROJECTS

Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2011 or the subsequent year:

- Morgan Family Community Center
- Canine Club - Restrooms
- Atwater Community Park – Phase I
- Sumter Boulevard widening from City Hall Boulevard to Morandi Avenues
- Fire Station 84

The five year capital plan includes the following major multi-year projects:

- Myakkahatchee Creek greenway development
- Sumter Boulevard widening – Phases II and III
- Garden of the Five Senses – Phases II and III
- City-wide Joint Use Maintenance Facility
- Fire Stations 85, 86 and 87
- Road Rehabilitation

The FY 2011 Adopted Budget includes \$27,858,885 in appropriated capital outlay. Governmental projects and asset replacements total \$23,024,311; and \$4,834,574 budgeted in utility capital expenses. Detailed information on the City's adopted capital plan and projects is located in chapter nine of this document.

MULTI-YEAR MAINTENANCE PROGRAMS

The FY 2011 Budget represents a continuation of the City's philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement.
- Aggressive canal re-sloping and re-dredging.
- Neighborhood Park renovations.
- Repairing and rehabilitating City roadways.
- Lift station preventative maintenance.
- Annual sidewalk construction.
- Bridge rehabilitation.
- Continue Backflow Prevention program.

CAPITAL OPERATING IMPACT

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process. These costs are

added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments come on line.

Some capital improvements will provide a decrease in maintenance costs, such as replacement vehicles and road reconstruction. When adequate information is available and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

NON-DEPARTMENTAL EXPENDITURES

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City; debt service payments; promotional activities; and any global salary increases within the General Fund departments.

INTERFUND ALLOCATION

Indirect costs are allocated among the City departments based on a double step-down methodology. Basically, the organizational structure of the City is analyzed to determine which departments or cost pools provide services to other departments. These cost pools become the "Central Service Departments" in the cost allocation plan. There are three main layers of costs included in the allocation methodology:

- Specific employee salary and benefit costs which are allocated to the departments/divisions they serve.
- Specific department costs are allocated within the department to each department/division they serve.
- Administrative costs are allocated to each department/division they serve.

The finalized cost allocation is charged to the separate funds by interfund transfers. The result of the allocation helps determine if cost centers are recovering all the costs associated with the activities performed.

GOVERNMENTAL PROJECTIONS

GROWTH ASSUMPTIONS

Based on the Bureau of Economic and Business Research (BEER) report, North Port has increased in population by 69 people in the past year. Using a density of 2.52 persons per unit, the City has increased by approximately 27 households. Actual population figures are provided by BEBR and are based on permanent population. Projection population numbers are provided by city staff. BEBR will update future projections when Census 2010 data is released. New homes are placed on the tax roll one year after receiving certificate of occupancy. The projections for new construction include new homes, commercial and reappraisals. The chart below presents five year growth projections for the City.

	Actual 2008	Actual 2009	Actual 2010	Projection 2011	Projection 2012	Projection 2013
Population	53,732	56,316	55,828	56,354	56,870	57,479
Growth Rate	12.48%	4.81%	-0.87%	0.94%	0.92%	1.07%
Taxable value (000's)	3,819,907	2,955,895	2,486,640	2,387,174	2,625,892	2,914,740
Growth in taxable value	-32.12%	-22.62%	-15.88%	-4.00%	10.00%	11.00%
New Construction (000's)	193,762	68,626	25,823	27,186	28,545	29,972

REVENUES AND EXPENDITURES

The accompanying projections of revenues and expenditures are provided to show how current economic trends may influence future cash balances and tax levies. As with any financial projection, known quantities, such as actual revenues and expenditures, interact with a set of key assumptions to determine a possible scenario. The number of unknowns in this analysis tends to reduce its validity in the longer term. However, forecasting is a useful tool in financial plan development and supports

proactive decision making. While this financial projection is intended to advise decision makers on the current and potential financial conditions of the City, it does not represent a legal obligation.

Revenue projections in the financial plan are conservative. A conservative approach in budgeting ensures that public services will be provided, even if revenues fall short of projections. In these cases where expenditures exceed revenues, rates may be increased and fund balances may be appropriated to the extent they are available. The revenue and expenditure figures for all years have been adjusted to negate the effects of internal transfers and, therefore, differ from numbers presented in other sections of the budget.

This section includes five year projections for only operating-type governmental funds. The funds included in this section are: the General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included since they are primarily the appropriation of the applicable revenue source for specified purposes. Internal Service Funds are not included since any projected cost increases of Internal Service Funds are passed on to and factored into the five year projections of the operating funds. It is important to note the following significant items which have not been included:

- New services - programs or departments other than those included in the current year budget.
- New revenue sources - except for those included in the current year budget.
- Unresolved issues - those in the current year budget.
- Annexations or changes in boundaries or service areas.
- Future tax reform mandates by the State of Florida.

The following outlines the more specific assumptions used in calculating the current year estimates as well as the projections in the five year forecast for each major revenue and expenditure category:

	FY 2011 Budget	Five Year Forecast FY 2012-FY 2016
Revenues		
Ad Valorem Taxes	Millage (3.34 mills) on tax base of \$2.49 billion per Tax Appraiser. Assumes 98% collections.	Growth in tax base from new Construction is 1.77% after 2011; 4% taxable value decrease for FY 2012; an increase in taxable value of 10% in 2013 with an additional annual growth of 1% each year following; based on a millage increase to reduce the deficit.
Non-Ad Valorem Assessments	Road & Drainage District reduced 3%	4% average annual growth in projected non-ad valorem revenue through 2016.
	Solid Waste District remained the same	3% average annual growth in projected non-ad valorem revenue through 2016.
	Fire Rescue District increased 14.77%	3.5% average annual growth in projected non-ad valorem revenue through 2016.
Other Taxes: Utility Taxes & Communication Services Tax	State estimate	5% annual growth in Utility Taxes; and 5% annual growth in Communication Services Tax through 2016.
Permits & Special Assessments	Based on projections provided by departments; forecast model	5% annual growth
Intergovernmental: Half Cent Sales Tax, Gas Tax, State Revenue Sharing	State estimate	5% annual growth through 2016
Charges for Services	Based on department provided projections	1.5% annual growth.
Fines & Forfeitures	Based on department provided projections	5% annual growth.
Interest Income	Based on 1.25% rate of return	2% annual growth.
Miscellaneous	Based on current data trends	3% annual growth.
Other Sources	Based on department provided projections	
Expenditures		
Personal Services	Estimated by Department Directors	Based on 5% annual growth;
Operating Expenditures	Estimated by Department Directors	Based on 3% annual growth.
Capital Outlay	Estimated by Department Directors	Based on a fixed amount.
Debt Service	Per debt service schedule	Per debt service schedule

**FIVE YEAR PROJECTIONS BASED ON FY 2011 BUDGET
INCLUDES MAJOR OPERATING GOVERNMENTAL FUNDS**

	Five Year Projections					
	Budget FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Governmental Revenues						
Taxes - Ad Valorem	\$ 8,190,597	\$ 9,274,318	\$ 10,355,050	\$ 10,935,444	\$ 11,510,470	\$ 12,079,610
Assessments - Non-Ad Valorem	23,973,181	24,805,792	25,710,881	26,691,749	27,761,002	28,933,979
Other Taxes	5,253,813	5,342,736	5,646,384	5,929,079	6,219,751	6,518,819
Permits/Special Assessments	3,641,480	3,792,810	4,027,250	4,287,747	4,578,713	4,905,671
Intergovernmental	4,856,487	4,873,038	5,109,120	5,362,186	5,627,885	5,909,849
Charges for Service	8,549,264	8,596,020	8,755,011	8,918,542	9,086,864	9,260,255
Fines & Forfeitures	152,740	152,740	160,377	168,396	176,816	185,656
Interest Income	465,720	456,994	466,434	476,063	485,884	495,902
Miscellaneous Revenues	310,153	313,708	322,508	331,559	340,870	350,447
Other Sources	2,095,630	1,988,435	1,719,719	1,633,463	1,525,046	1,387,807
Total Revenues	\$ 57,489,065	59,596,591	62,272,734	64,734,228	67,313,301	70,027,995
Governmental Expenditures						
Personal Services	\$ 36,849,454	\$ 38,680,158	\$ 40,602,044	\$ 42,619,660	\$ 44,737,783	\$ 46,961,426
Operating Expenditures	19,646,532	20,290,003	20,955,514	21,643,843	22,355,792	23,092,197
Capital Outlay	3,230,105	3,171,800	1,432,454	3,368,548	3,664,982	1,850,000
Debt Service	2,767,152	2,916,048	2,963,150	2,735,316	2,596,598	2,501,446
Other Uses	541,009	583,814	516,723	431,192	323,175	187,536
Changes in Reserve	(5,545,187)	(6,045,232)	(4,197,151)	(6,064,331)	(6,365,029)	(4,564,610)
Total Expenditures	\$ 57,489,065	\$59,596,591	\$ 62,272,734	\$ 64,734,228	\$ 67,313,301	\$ 70,027,995

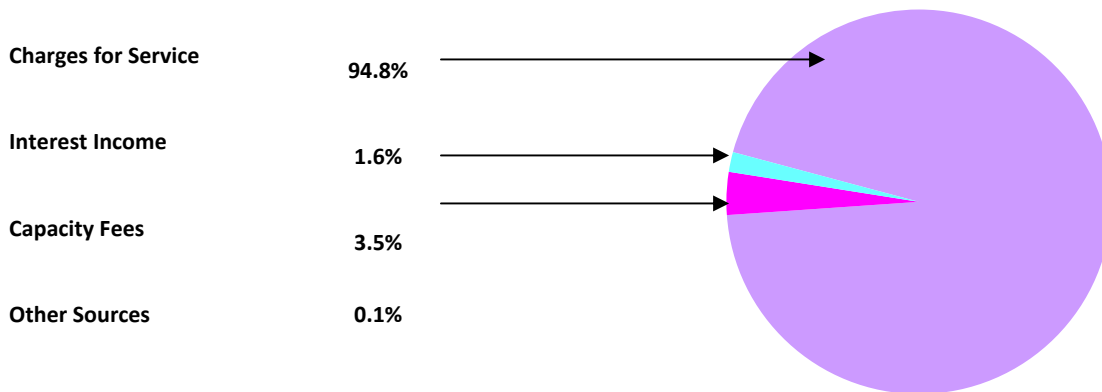
ENTERPRISE REVENUE SOURCES

Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business. Enterprises rely principally on revenue derived from user fees to fund operations. The chart below shows the total revenues of the North Port Utilities Department for a five year period beginning with FY 2007, and excluding interfund transfers.

TOTAL REVENUES ENTERPRISE FUNDS

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Intergovernmental	\$ (3,318)	\$ 132,087	\$ 942,709	\$ 4,750,000	\$ 0
Water & Wastewater Charges	13,826,326	14,153,634	13,138,226	15,356,192	16,868,730
Other Charges for Service	311,165	235,738	56,004	55,350	38,195
Fines & Forfeitures	17,005	10,006	12,150	15,000	10,000
Capacity Fees	2,959,829	1,312,260	(196,708)	3,102,145	632,286
Interest Income	1,951,031	1,090,774	803,260	434,525	279,460
Miscellaneous Revenues	80,650	(264,956)	65,424	42,600	3,500
Other Sources	4,226,638	5,118,250	2,340,004	3,106,250	675
Total	\$ 23,369,326	\$ 21,787,793	\$ 17,161,069	\$ 26,862,062	\$ 17,832,846

**TOTAL ENTERPRISE FUNDS
(EXCLUDING TRANSFERS IN)**



UTILITY SERVICES

The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges. Neither general governmental revenues nor non-ad valorem assessments are used to pay for North Port Utilities and vice versa. Guaranteed revenues represent charges to developers for "readiness to serve". The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$16,868,730 or approximately 95% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

UTILITY ENTERPRISE EXPENDITURES

The direct operating expenses, excluding debt service and capital outlays, of the North Port Utilities are budgeted to increase approximately \$1.1 million or 10.5% from FY 2010 operating expenses. Of this increase, approximately \$1,000,000 is due to the installation of the Backflow Cross Connection Program; approximately \$230,000 is due to the moving of Utility Billing and Collections from Finance to Utilities; and the remainder is due to increase in the cost of purchasing water for resale and the increase in Other Professional Services for a Utility Master Plan.

The following table shows the total expenditures of the enterprise funds from FY 2007 through FY 2011, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as a budgeted expenditure; although, both of these items are balance sheet items in the City’s Comprehensive Annual Financial Report as required by GAAP.

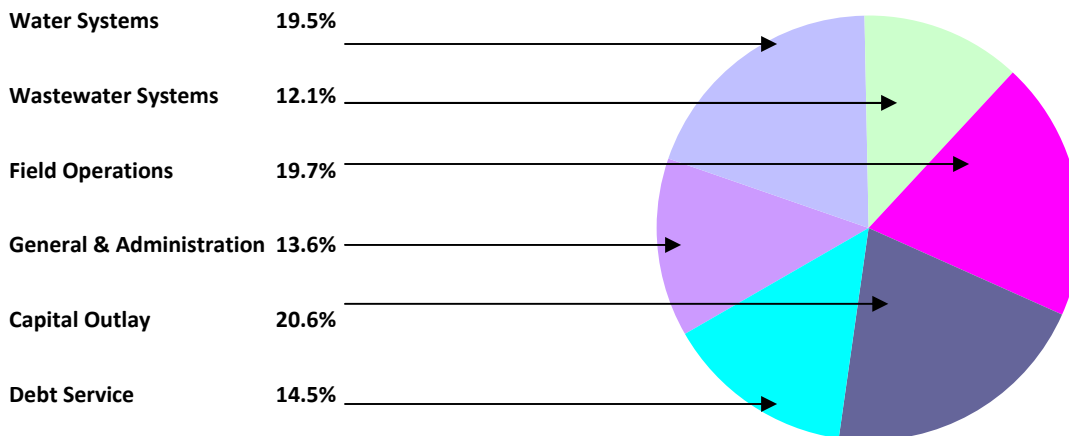
TOTAL EXPENDITURES ENTERPRISE FUNDS

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Expenditures					
General and Administration	\$ 2,637,029	\$ 3,093,284	\$ 2,977,986	\$ 2,929,787	\$ 3,204,858
Water Systems	3,811,836	3,766,697	4,224,212	4,533,760	4,592,388
Wastewater Systems	2,959,860	3,071,623	2,813,314	2,887,611	2,840,686
Field Operations	3,552,675	3,109,661	3,656,482	3,745,547	4,622,800
Renewal and Replacement	124,584	122,399	118,113	104,378	-
Capital Outlay	108,426	254,180	10,756	14,900,000	4,834,574
Debt Service	1,591,984	1,196,564	1,419,229	3,250,481	3,412,280
Total	\$14,786,394	\$ 14,614,408	\$ 15,220,092	\$ 32,351,564	\$ 23,507,586

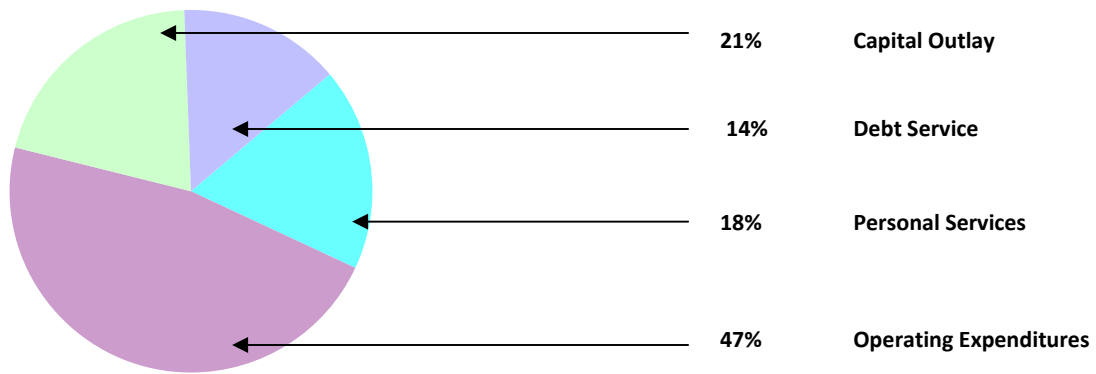
No taxes or district assessments are used to support utility operations; all expenditures are funded by the sale of utility services to customers. In FY 2011, the Utilities Enterprise Fund is budgeted to pay the General Fund \$1.38 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review is prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service.

The following two graphs illustrate the North Port Utilities expenditures by function and by category, respectively.

**TOTAL EXPENDITURES BY FUNCTION
(EXCLUDING TRANSFERS OUT)**



EXPENDITURES BY CATEGORY



ENTERPRISE PROJECTIONS

This section contains the five year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2011 budget and currently known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for the majority of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections.

The following chart shows the water and wastewater utility growth assumptions.

UTILITY GROWTH ASSUMPTIONS

	Actual	Actual	Estimated	Five Year Projections				
	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Customers (average annual):								
# of Water Customers	17,913	18,013	18,113	18,212	18,312	18,412	18,512	18,613
Growth Rate	0.07%	0.56%	0.55%	0.55%	0.54%	0.54%	0.54%	0.54%
# of Wastewater Customers	13,352	14,280	14,359	14,438	14,517	14,596	14,675	14,755
Growth Rate	1.14%	6.50%	0.55%	0.55%	0.54%	0.54%	0.54%	0.54%
Utility Rates:								
Water								
Average Monthly Residential User Charge (4,000 Gallons)	\$ 25.16	\$ 27.06	\$ 29.07	\$ 29.69	\$ 30.33	\$ 30.98	\$ 31.64	\$ 32.32
Net Change	0%	8%	8%	2%	2%	2%	2%	2%
Wastewater								
Average Monthly Residential User Charge (4,000 Gallons)	\$ 40.66	\$ 43.69	\$ 46.96	\$ 47.97	\$ 48.99	\$ 50.04	\$ 51.11	\$ 52.21
Net Change	0%	8%	8%	2%	2%	2%	2%	2%

As indicated in the above table, it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by North Port Utilities and are based on the 2009 Rate Study. With the exception of water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate.

UTILITIES FORECAST ASSUMPTIONS

	FY 2011 Budget	Five Year Forecast FY 2012-FY 2016
Revenues		
Water	A 7.5% increase in rates over prior year with a 0.55% customer growth.	Anticipated customer growth rates with water rates adjustments based on consumer price indexing for subsequent years.
Wastewater	A 7.5% increase in rates over prior year with a 0.55% customer growth.	Anticipated customer growth rates with wastewater rates adjustments based on consumer price indexing for subsequent years.
Other Charges for Service	Fees charged on approved rate structure.	Annual growth of 3%
Fines and Forfeitures	A 33% decrease over prior year.	No annual growth
Interest	Earnings on operating cash balances at anticipated rate of 1.25%	Earnings on operating cash balances at anticipated rate of 2%
Miscellaneous	A 92% decrease from prior year.	Incremental increases over five year period
Capacity Fees	An 80% decrease from prior year.	Annual growth of 2%.
Expenditures		
Personal Services		
Salaries and Wages	A 1% decrease over prior year.	Annual growth of 3%
Employee Benefits	A 4% increase from prior year.	Annual growth of 3%
Operating Expenditures	A 10.5% increase from prior year.	Annual growth based on rate study.
Depreciation	A 2.6% increase from prior year.	Annual growth based on rate study.
Debt Service	A 5% increase over prior year.	Annual growth based on rate study.
Payment to General Fund	An 8.45% decrease over prior year.	Annual growth of 2%

The following table shows the five year revenue and expenditure projections for the Utility Enterprise Funds. As the chart indicates, a significant amount of capital outlay is projected for fiscal years 2011 and 2012. The Utility Department is researching possible revenue sources to fund the required projects.

**FIVE YEAR PROJECTIONS BASED ON CURRENT YEAR BUDGET
UTILITY ENTERPRISE FUND**

	Five Year Projections					
	Budget FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Revenues						
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water & Wastewater Charges	16,868,730	16,080,286	16,721,327	17,389,531	18,086,109	18,812,329
Other Charges for Service	38,195	42,015	46,216	50,838	55,921	61,513
Fines & Forfeitures	10,000	10,000	10,000	10,000	10,000	10,000
Interest Income	279,460	335,352	402,422	482,907	579,488	695,386
Miscellaneous Revenues	3,500	4,200	5,040	6,048	7,258	8,709
Capacity Fees	632,286	821,972	1,068,563	1,389,132	1,805,872	2,347,634
Other Sources	880,675	880,000	880,000	880,000	880,000	880,000
Total Revenues	\$18,712,846	\$18,173,824	\$19,133,569	\$20,208,456	\$21,424,648	\$22,815,571
Expenditures						
Personal Services	4,271,217	4,399,354	4,531,334	4,667,274	4,807,292	4,951,511
Operating Expenditures	10,989,515	11,319,200	11,658,776	12,008,540	12,368,796	12,739,860
Capital Outlay	4,834,574	5,076,303	5,330,118	5,596,624	5,876,455	6,170,278
Debt Service	3,412,280	3,582,894	3,762,039	3,950,141	4,147,648	4,355,030
Other Uses	880,000	880,000	880,000	880,000	880,000	880,000
Total Expenditures	\$24,387,586	\$25,257,751	\$26,162,267	\$27,102,578	\$28,080,191	\$29,096,679
Funds Available (Funds Required)	\$(5,674,740)	\$(7,083,926)	\$(7,028,698)	\$(6,894,123)	\$(6,655,543)	\$(6,281,107)

DEBT ADMINISTRATION

The source of the following information is the City of North Port’s Comprehensive Annual Financial Report. The City of North Port has outstanding debt as of September 30, 2009 consisting of the following:

Governmental Debt	
Revenue Bonds (Bonds Payable)	\$ 12,445,000
Capital Leases	4,175,998
Total Governmental Debt	\$ 16,620,998
Enterprise Fund Debt	
Revenue Bonds (Bonds Payable)	\$ 26,559,321
Less deferred amount on refunding:	(2,079,333)
State Revolving Loans	10,491,900
Total Enterprise Debt	\$ 34,971,888

BOND DEBT

Payments on bonds that pertain to the City's governmental activities are made by the General Fund and the enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

Description of Debt	Governmental	Enterprise
\$3,990,000 Series 2000 Utility System Revenue Bonds, due in annual installments of \$125,000 - \$320,000 beginning September 30, 2001 through September 30, 2018; interest at 4.35% - 5.125%; secured by future water and sewer revenues.	\$ -	\$ 2,355,000
\$15,000,000 Series 2003 Sales Tax Revenue Bonds, due in annual installments of \$620,000 - \$1,150,000 beginning September 30, 2006 through September 30, 2023; interest at 1.65% - 4.50%; secured by future half-cent sales tax revenues.	12,445,000	
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by future water and sewer revenues.		6,127,271
\$19,288,944 Series 2008 Utility System Refunding Revenue Bonds, due in annual installments of \$169,828 - \$1,747,856 beginning September 30, 2008 through September 30, 2022; interest at 4.0016%; secured by future water and sewer revenues.		18,077,050
\$10,491,900 State Revolving Funds, due in annual installments of \$354,567 beginning July 15, 2011 through January 15, 2031; interest at 3.12%; secured by future water and sewer revenues.		10,491,900
Total Bonds	\$ 12,445,000	\$37,051,221

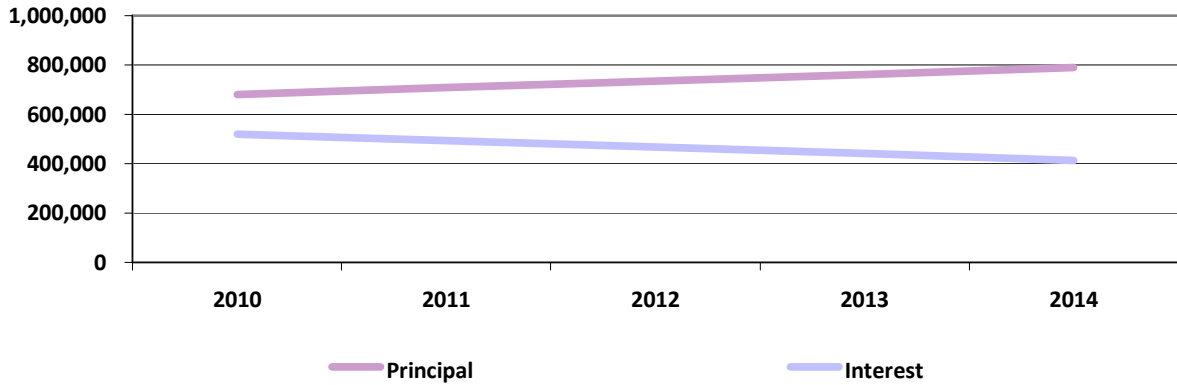
DEBT MATURITY

The following chart shows the debt service requirements at September 30, 2009.

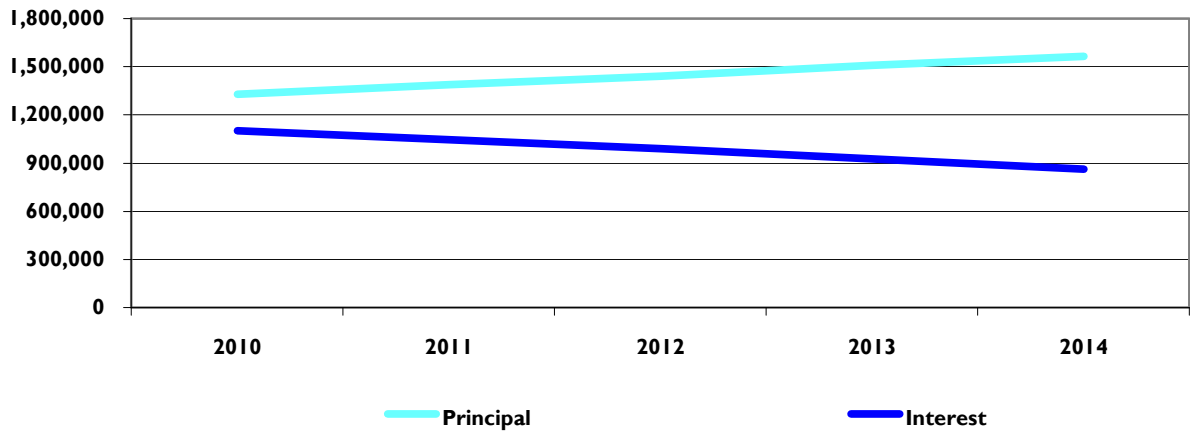
Governmental Funds		
Revenue Bonds	Sales Tax Revenue Bonds	
Year Ended September 30	Principal	Interest
2010	\$ 680,000	\$ 520,121
2011	710,000	494,621
2012	735,000	467,996
2013	760,000	442,271
2014	790,000	411,872
2015 – 2019	4,455,000	1,552,320
2020 - 2023	4,315,000	495,900
Total	\$ 12,445,000	\$ 4,385,101

Enterprise Funds		
Revenue Bonds	Water & Sewer Utility	
Year Ended September 30	Principal	Interest
2010	\$ 1,330,029	\$ 1,101,198
2011	1,388,202	1,045,754
2012	1,442,527	990,089
2013	1,510,633	927,009
2014	1,565,837	863,218
2015 – 2019	8,905,235	3,262,247
2020 – 2024	7,194,446	1,343,378
2025 – 2029	2,630,095	450,952
2030	592,317	24,142
Total	\$ 26,559,321	\$ 10,007,987
State Revolving Loans	Water & Sewer Utility	
Year Ended September 30	Principal	Interest
2010	\$ -	\$ -
2011	190,893	163,674
2012	390,767	318,367
2013	403,054	306,080
2014	415,727	293,407
2015 – 2019	2,283,129	1,262,539
2020 – 2024	2,665,370	880,298
2025 – 2029	3,111,604	434,064
2030 - 2031	1,031,356	32,344
Total	\$ 10,491,900	\$ 3,690,773

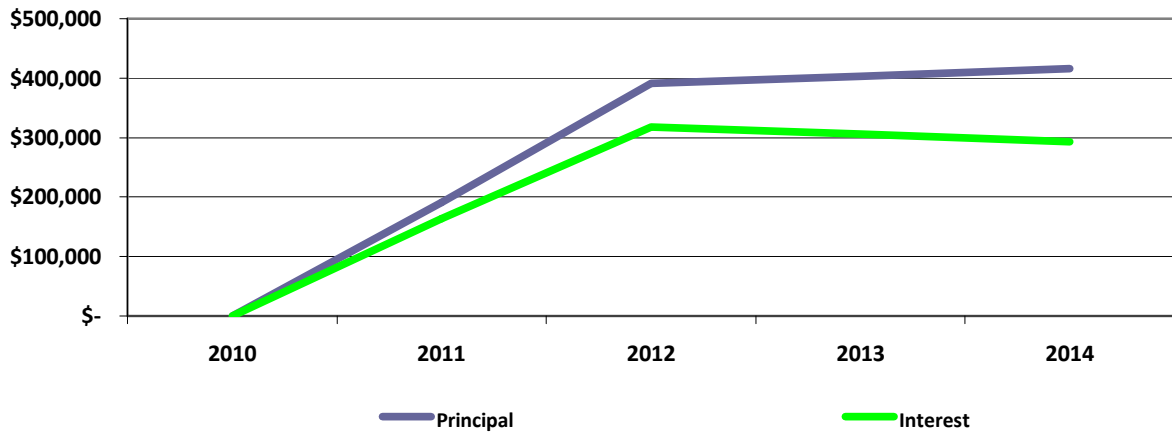
**GOVERNMENTAL FUNDS DEBT SERVICE
PRINCIPAL AND INTEREST – 2010 – 2014**



**ENTERPRISE FUNDS DEBT SERVICE-REVENUE BONDS
PRINCIPAL AND INTEREST – 2010 – 2014**



**ENTERPRISE FUNDS DEBT SERVICE-STATE REVOLVING LOANS
PRINCIPAL AND INTEREST – 2010 – 2014**



BOND ISSUE COSTS AND REFUNDING LOSSES

Bond issuance costs of \$333,874 and an original issue discount of \$29,255 incurred in conjunction with the issuance of the Sales Tax Revenue Bonds, Series 2003, are being amortized over the life of the bonds - 20 years. The unamortized balance at September 30, 2009 is \$249,740.

Bond issuance costs of \$65,494 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, are being amortized over the life of the bonds - 25 years. The unamortized balance at September 30, 2009 was \$55,015.

A refunding loss of \$817,039 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, is being amortized over the life of the bonds - 25 years. Amortization of the refunding loss for the year ended September 30, 2009 is included as a component of interest expense. Unamortized refunding loss of \$609,702 is netted against bonds payable on the statements of net assets.

Bond issuance costs of \$92,620 incurred in conjunction with the issuance of utility System Refunding Revenue Bonds, Series 2008, are being amortized over the life of the bonds - 14 years. The unamortized balance at September 30, 2009 is \$84,992.

A refunding loss of \$1,709,971 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2008, is being amortized over the life of the bonds - 14 years. Amortization of the refunding loss for the year ended September 30, 2009 is included as a component of interest expense. Unamortized refunding loss of \$1,469,631 is netted against bonds payable on the statements of net assets.

FUTURE DEBT

The City is in the process of reviewing capital funding for infrastructure projects that are anticipated to be delayed due to the recent economic slowdown. When the impact of any possible delays is determined, future debt, such as general obligation bonds or revenue bonds, may be considered.

CAPITAL LEASES

The City has entered into lease agreements as lessee for financing the acquisition of equipment such as refuse vehicles, recycling trucks, fire vehicles, defibrillators/monitors, tractors, mowers, vehicles, loaders, excavators and backhoes. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The following table shows the equipment assets acquired and the future minimum lease payments.

Assets Acquired	Governmental Activities
Equipment	\$ 10,369,599
Less: accumulated depreciation	(5,146,568)
Total	\$ 5,223,031
 Minimum Lease Obligations	
2010	\$ 1,821,559
2011	1,322,335
2012	724,218
2013	457,710
2014	132,721
Total minimum lease payments	4,458,543
Less: amounts representing interest	(282,545)
Present value of minimum lease payments	\$ 4,175,998

**GOVERNMENTAL AND ENTERPRISE FUNDS
COMBINED FUND BALANCES**

	Special Revenue Funds			
	General Fund	Road & Drainage District	Fire Rescue District	Solid Waste District
Revenues				
Taxes	\$ 10,918,183	\$ 2,526,227	\$ -	\$ -
Permits and Other Assessments	2,854,830	30,000	10,000	-
Intergovernmental	4,500,939	320,508	35,040	-
Assessments	-	10,233,357	6,821,820	6,918,004
Charges for Services	7,495,895	183,385	15,500	752,984
Fines and Forfeitures	152,740	-	-	-
Miscellaneous	397,195	205,620	66,058	102,000
Other Sources	1,404,621	-	-	-
Total Revenues	\$ 27,724,403	\$ 13,499,097	\$ 6,948,418	\$ 7,772,988
Expenditures				
General Government	\$ 11,424,754	\$ -	\$ -	\$ -
Public Safety	16,655,289	-	6,894,553	-
Physical Environment	-	-	-	5,910,991
Transportation	-	12,811,762	-	-
Human Services	256,284	-	-	-
Culture/Recreation	998,194	-	-	-
Capital	481,625	1,223,782	-	1,524,698
Debt & Lease	1,204,621	792,341	-	770,190
Other Uses	541,009	-	-	-
Total Expenditures	\$ 31,561,776	\$ 14,827,885	\$ 6,894,553	\$ 8,205,879
Net Change in Fund Balances	\$ (3,837,373)	\$ (1,328,788)	\$ 53,865	\$ (432,891)
Fund Balances - Beginning (unaudited)	\$ 15,399,660	\$ 10,080,980	\$ 2,182,730	\$ 4,293,056
Fund Balances - Ending (projected)	\$ 11,562,287	\$ 8,752,192	\$ 2,236,595	\$ 3,860,165

Other Special Revenue	Capital Funds	Total Governmental Funds	Total Enterprise Funds
\$ -	\$ 5,795,056	\$ 19,239,466	\$ -
3,095,991	-	5,990,821	632,286
-	-	4,856,487	-
-	-	23,973,181	-
3,279,438	-	11,727,202	16,906,925
15,780	-	168,520	10,000
5,455,197	375,000	6,601,070	282,960
711,009	-	2,115,630	880,675
\$ 12,557,415	\$ 6,170,056	\$ 74,672,377	\$ 18,712,846
\$ 9,959,755	\$ -	\$ 21,384,509	\$ -
35,155	-	23,584,997	-
-	-	5,910,991	15,260,732
-	268,953	13,080,715	-
-	-	256,284	-
-	-	998,194	-
7,179,002	12,615,204	23,024,311	4,834,574
-	-	2,767,152	3,412,280
150,000	1,204,621	1,895,630	880,000
\$ 17,323,912	\$ 14,088,778	\$ 92,902,783	\$ 24,387,586
\$ (4,766,497)	\$ (7,918,722)	\$ (18,230,406)	\$ (5,674,740)
\$ 19,784,285	\$ 31,136,389	\$ 82,877,100	\$ 35,141,598
\$ 15,017,788	\$ 23,217,667	\$ 64,646,694	\$ 29,466,858

FUND BALANCE

Fund balance is typically the most discussed single item in a local government's financial statements. Governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Fund balance is also a crucial consideration in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups can consider high levels excessive.

During the economic boon, the City was able to generate healthy reserves. The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases.

The City is using some of its surplus reserves as follows:

- To fund a millage rate that is 0.6888 below the rolled-back rate of 4.0288.
- To maintain prior year service levels.
- To fund capital equipment purchases.
- To subsidize the Building Special Revenue Fund.

The preceding charts show the projected fund balances for FY 2011. Notable changes are projected in the following funds:

- General Fund: A decrease of \$3,837,373 or 21.5% to maintain prior year service levels and to provide a millage rate 17.1% below the rolled-back rate.
- Road and Drainage District Fund: A decrease of \$1,328,788 or 9.7% to purchase capital equipment and pay lease payment.
- Enterprise Funds: A decrease of \$3,442,865 in the Wastewater Impact Fee Fund to provide for the dewatering management system at the wastewater treatment plant.
- Surtax III Capital Fund: A decrease of \$2,274,101 to fund several capital purchases and projects.
- Maintenance Facility Construction Fund: A decrease of \$3,915,000 to fund the construction of the fleet maintenance building, fueling station, and wash rack (Phase I).

The City Commission has set a target for reserves of 15% of operating expenditures for the General Fund and 20% of operating expenditures for the dependent special district funds and the enterprise fund. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 15/20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.

RISK MANAGEMENT

The City is a member of the Public Risk Management Association; a local government liability/risk pool. Public Risk Management administers insurance activities relating to property, general, automobile and public officials' liability, workers compensation and auto physical damage. Public Risk Management absorbs losses up to a specified amount annually and purchases excess and other specific coverage from third-party carriers.

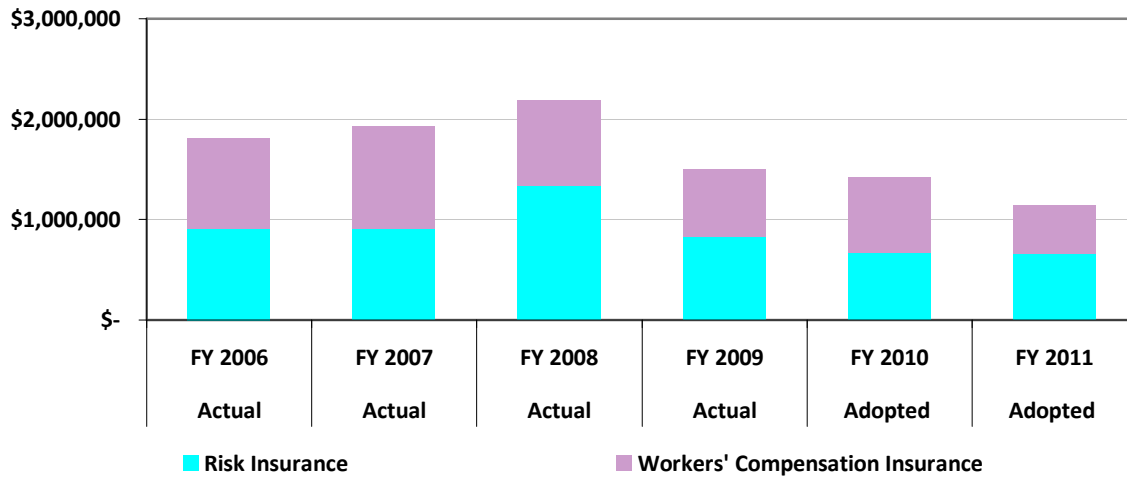
Public Risk Management assesses each member its pro rata share of the estimated amount required to meet current year losses and operating expenses. If total member assessments do not produce sufficient fund to meet its obligations, Public Risk management can make additional assessments. The City's membership includes all City departments.

The following table shows the schedules of coverage for the City of North Port. The limits and deductibles have remained constant.

Following the table is a chart illustrating the cost of risk insurance from FY 2005 through FY 2010. Workers' Compensation is segregated from the balance of the remaining insurance.

Type	Limits
Property	
Real & Personal Property	Replacement Cost of Real & Personal Property per occurrence; \$1,000 deductible. Shared Wind Deductibles; 5% of total values at each building, per any one occurrence.
Comprehensive General Liability	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
Automobile Liability	
Liability	\$2,000,000 each occurrence.
Personal Injury Protection	Statutory.
Public Officials Errors & Omissions	
Public Officials Errors & Omissions	\$2,000,000 each occurrence.
Sexual Harassment	\$2,000,000 each person.
Excess Workers' Compensation & Employers Liability for a Group	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$3,000,000 each accident.
Employee Benefits	
Employee Benefits-per claim	\$2,000,000 each claim.
Crime	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence. \$500,000 Forgery or Alteration; \$1,000 deductible per occurrence.
Pollution and Remediation Legal Liability	
	\$1,250,000 each loss, remediation expense or legal defense expense.
Florida Statutory Accidental Death & Dismemberment for Police & Fire	
	Statutory.

**RISK INSURANCE COSTS
FY 2006 – FY 2011**



PERSONAL SERVICES

North Port, like most municipalities, expends a large portion of its budget on personal services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personal services costs are evaluated and positions are assessed.

The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community. With the change in the rate of growth in the local population and economy, the City began evaluating staffing reductions in FY 2007 and eliminating non-essential vacancies.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. The FY 2008 budget reflected a reduction of 33 FTEs. FY 2008 mid-year layoffs and elimination of vacant positions accounted for another 14 FTEs. In FY 2009, the City management restructured departments and tasks within the departments to eliminate 32 more FTEs. The amended staffing level of FY 2009 reflects another reduction of 24 FTEs. In FY 2011, the City management again restructured departments and tasks within the departments to eliminate 14 FTEs. The following chart shows the change in full time equivalent units beginning in FY 2008.

FULL TIME EQUIVALENT EMPLOYEES

Fund	Amended FY 2008	Amended FY 2009	Adopted FY 2010	Amended FY 2010	Adopted FY 2011	3 Year Change
General Fund	280.19	255.10	258.19	253.19	244.36	(35.83)
Road & Drainage District	96.00	84.00	84.00	84.00	83.00	(13.00)
Fire Rescue District	94.00	93.00	93.00	93.00	92.00	(2.00)
Solid Waste District	34.00	34.00	34.00	34.00	34.00	0.00
Tree Fund	0.00	0.00	1.00	1.00	1.00	1.00
Building - Inspections & Permits	28.00	13.00	13.00	13.00	13.00	(15.00)
Fleet Management	12.00	12.00	12.00	12.00	11.00	(1.00)
Utilities	57.00	53.00	53.00	58.00	56.00	(1.00)
Total FTEs	601.19	544.10	548.19	548.19	534.36	(66.83)

Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. The adopted FY 2009 budget included 602 permanent positions. In FY 2009, a reorganization and alignment of departmental duties were implemented. Planning & Zoning was combined with Engineering to become the Planning, Zoning and Engineering Department. Parks & Recreation grounds and facility maintenance was moved to the Facility Maintenance Department which was reorganized as Property Maintenance. During FY 2009, ten vacant positions were eliminated and 14 employees were laid off and the respective positions were eliminated. Positions added to the FY 2010

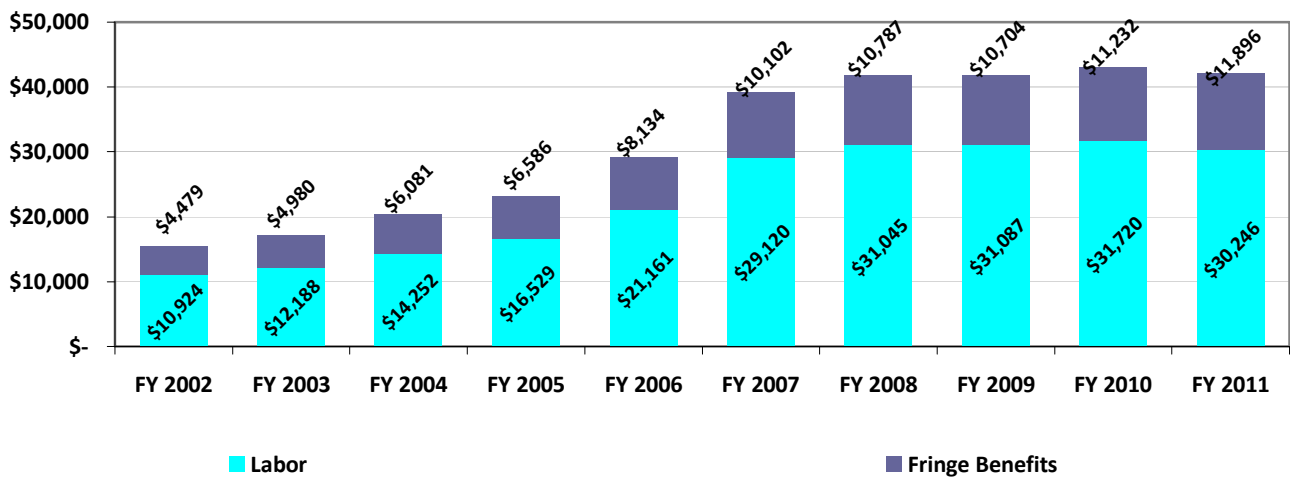
Adopted Budget include one (1) Economic Development Coordinator; one (1) part-time program attendant in Social Services; and four (4) positions - one recreation coordinator and three recreation attendants. In FY 2011, no additional positions were added; ten vacant positions were eliminated, 3 part-time positions were eliminated, and three employees were laid off and the respective positions were eliminated. The chart below shows the changes in authorized positions since FY 2008.

ADOPTED FY 2011 AUTHORIZED POSITIONS

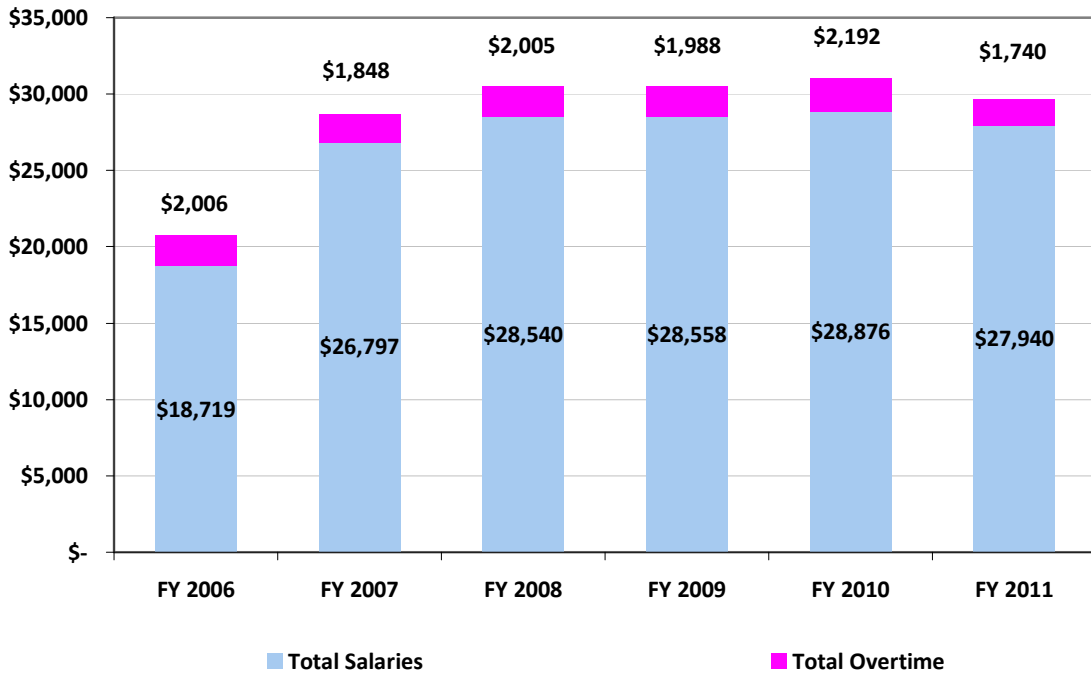
Fund	FY 2009 Amended Positions	FY 2010 Adopted Positions	FY 2010 Amendments	FY 2010 Amended Positions	FY 2011 Transfers	FY 2011 Eliminated Positions	FY 2011 Added Positions	FY 2011 Adopted Positions
General Fund	291	295	(5)	290		(11)		279
Road & Drainage	84	84		84		(1)		83
Fire Rescue	93	93		93		(1)		92
Solid Waste	34	34		34				34
Tree Fund		1		1				1
Building - Inspections & Permits	13	13		13				13
Fleet Management	12	12		12		(1)		11
Utilities	53	53	5	58		(2)		56
Total	580	585	0	585	0	(16)	0	569

The following charts illustrate the total labor and fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2002. In FY 2007, the City Commission adopted a Compensation Study Plan for employees that afforded an increase in salaries and wages to bring the compensation of employees up to local and regional pay ranges. As a result, the City realized a 27% increase in labor costs. In FY 2009, the City negotiated a new health insurance package that provided an overall savings to the City.

**TOTAL LABOR AND FRINGE BENEFIT COSTS
ACTUAL COSTS FY 2002-2009 & BUDGET PROJECTIONS FY 2010 & 2011**

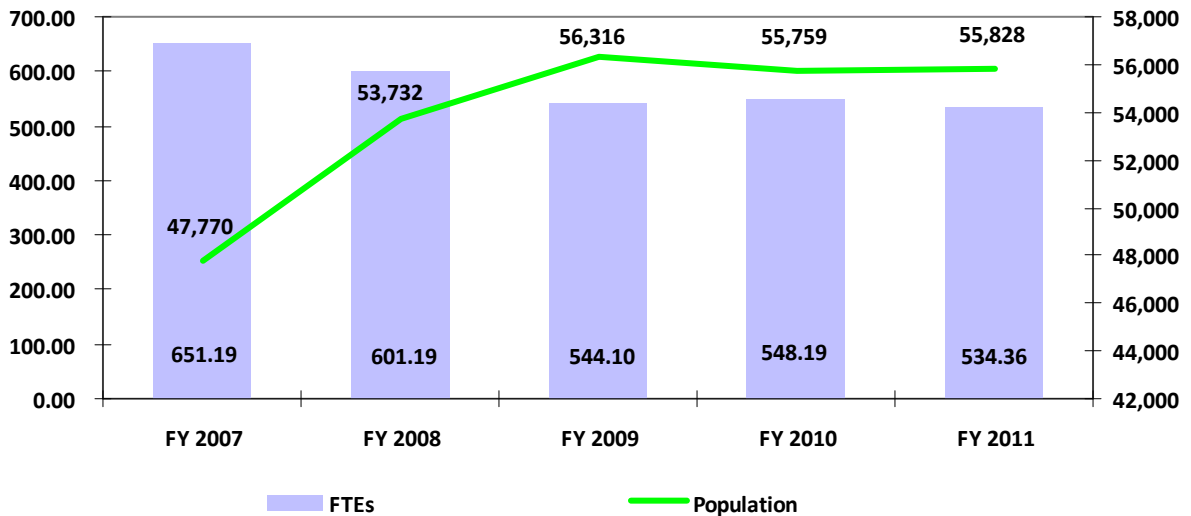


**TOTAL SALARIES VS TOTAL OVERTIME
FY 2006 – FY 2011**



The City of North Port continues to maintain one of the lowest ratios of employees to population among the cities in Sarasota County (see chart on page 12). The chart below illustrates the growing gap of increasing population as employee counts are reduced.

FULL-TIME EQUIVALENT EMPLOYEES COMPARED TO TOTAL POPULATION







**FISCAL YEAR
2010-2011**

**GENERAL
FUND**

**CITY OF NORTH PORT
FLORIDA**

GENERAL FUND**GENERAL FUND SUMMARY**

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

The total General Fund budget for FY 2011 is \$31,561,776 which is a reduction of \$1,777,829, or 5.33% from FY 2010. The following chart is a summary budget of the General Fund for FY 2011.

**FISCAL YEAR 2011
GENERAL FUND BUDGET**

General Fund Revenues	
Ad Valorem Taxes	\$ 8,190,597
Other Taxes	2,727,586
Permits & Special Assessments	2,854,830
Intergovernmental Revenue	4,500,939
Charges for Services	7,495,895
Fines & Forfeitures	152,740
Interest Income	152,000
Miscellaneous Revenues	245,195
Other Sources	200,000
Transfers In	1,204,621
Appropriated Fund Balance	3,837,373
Total Revenues & Other Financing Sources	\$ 31,561,776
Expenditures	
City Commission	\$ 372,848
City Attorney	864,500
City Manager	1,237,516
City Clerk	659,486
Finance	1,425,251
Planning, Zoning & Engineering	842,834
General Services	2,516,737
Parks & Recreation	998,194
Police	12,779,864
Emergency Medical	4,075,425
Building-Property Standards	777,283
Building-Property Maintenance	2,779,177
Non-Departmental	2,232,661
Total Expenditures	\$ 31,561,776

REVENUES

TAXES

The primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$10,918,183, comprise approximately 41% of the General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$8,190,597 for FY 2011, which is a 15.7% reduction from FY 2010.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes, formerly known as Occupational Licenses. The Local Communications Services tax rate is 5.72% with estimated revenue of \$2,025,668. The Utility Service Tax and the Business Taxes are projected at \$620,918 and \$81,000, respectively.

The following chart shows the historical and projected tax revenues for the General Fund.

**GENERAL FUND TAX REVENUES
HISTORICAL AND PROJECTED
FY 2007 – FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Ad Valorem	\$ 15,919,914	\$ 16,216,448	\$ 11,078,235	\$ 9,719,727	\$ 8,190,597
Local and County Business Taxes	100,387	188,029	135,851	76,972	81,000
Utility Service Taxes	486,788	510,880	527,522	493,174	620,918
Local Communication Service Taxes	1,795,488	2,002,167	2,234,310	2,160,304	2,025,668
Total Taxes	\$18,302,577	\$18,917,524	\$13,975,918	\$12,450,177	\$10,918,183

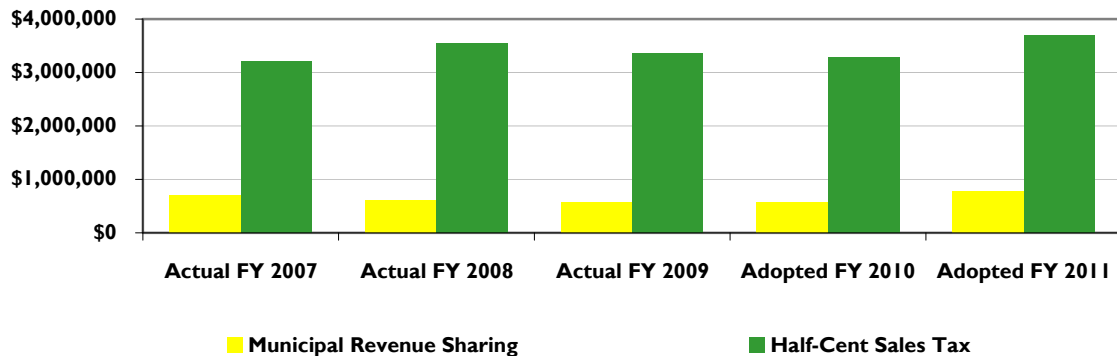
PERMITS AND SPECIAL ASSESSMENTS

The General Fund is budgeted to collect \$2,854,830 in permits and special assessments for FY 2011. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$2,772,200.

INTERGOVERNMENTAL REVENUES

State Shared Revenues in the General Fund are budgeted at \$4,500,939. The largest source of intergovernmental revenue is the half-cent local sales tax, budgeted at \$3,689,238. Another large tax collected is from the Municipal Revenue Sharing Program, formerly called the 11-cent Cigarette Tax. This is expected to bring \$784,201 to the fund. The following graph illustrates five years of State Shared Revenues.

**STATE SHARE REVENUES
HISTORICAL AND PROJECTED REVENUES
FY 2007 – FY 2011**

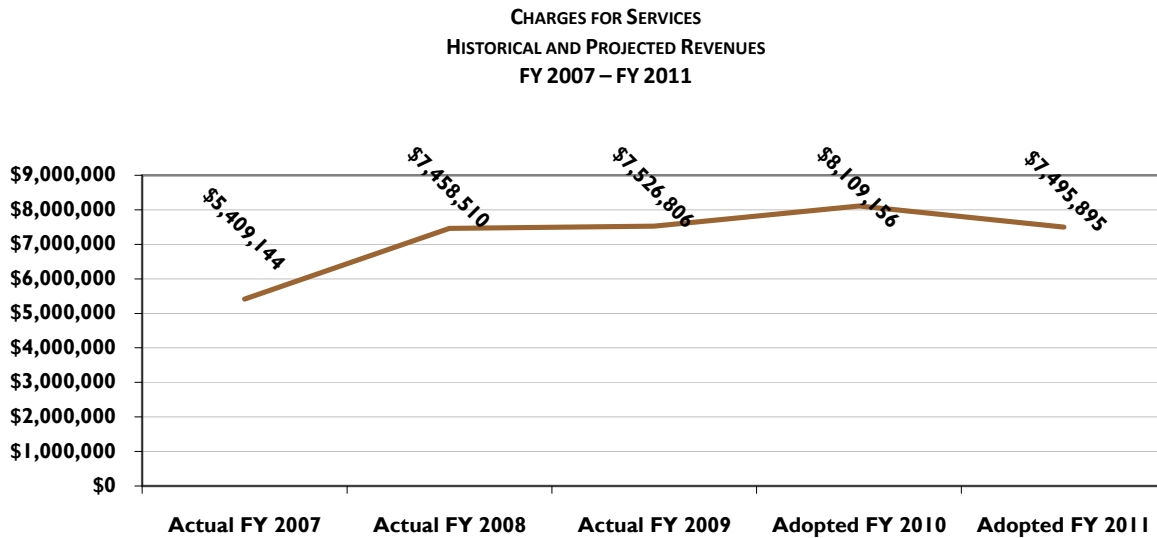


CHARGES FOR SERVICES

The General Fund is budgeted to collect \$7,495,895 in Charges for Services. A small portion of this is collected from minor fees such as boating fees and copy and records charges. However, the primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, check writing and payroll management to other funds. The administrative charge is an attempt to recoup those costs.

The amount charged to each fund is based on cost allocations determined by an independent firm. The firm applies a double step-down methodology in its cost allocation procedures.

Also included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$1,100,000. Charges for Services have remained constant for the past four years. The chart below illustrates the five-year revenue analysis.



FINES AND FORFEITURES

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$152,740 for FY 2011.

MISCELLANEOUS INCOME

The primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2011 General Fund interest income projection is \$152,000.

Rental Income is estimated at \$205,695. Approximately \$81,000 of rental income is from agencies leasing office space in the Family Service Center. The balance of the rent revenues is from two cell tower leases and the Community Education Center rentals.

OTHER SOURCES

The FY 2011 Budget includes Capital Lease Proceeds of \$200,000. The proceeds will be used by the Emergency Medical division for vehicle replacement.

TRANSFERS AND RESERVES

The FY 2011 Budget includes a transfer in of \$1,204,621 from the Surtax II Extension Fund (Fund 305) for the debt service on the Series 3 bonds issued for the construction of City Hall and the Police Station.

In FY 2011, the City anticipates a use of fund balance in the amount of \$3,837,373. Of the total appropriated fund balance, \$541,009 will be transferred out to the Building-Inspections & Permits Fund (Fund 135) as an operating subsidy. The remaining use of fund balance covers \$282,000 in capital purchases and \$3 million is anticipated to be used to balance the budget.

DEPARTMENTAL FUNCTIONS

The General Fund departmental functions are categorized in the following chart by type of service provided.

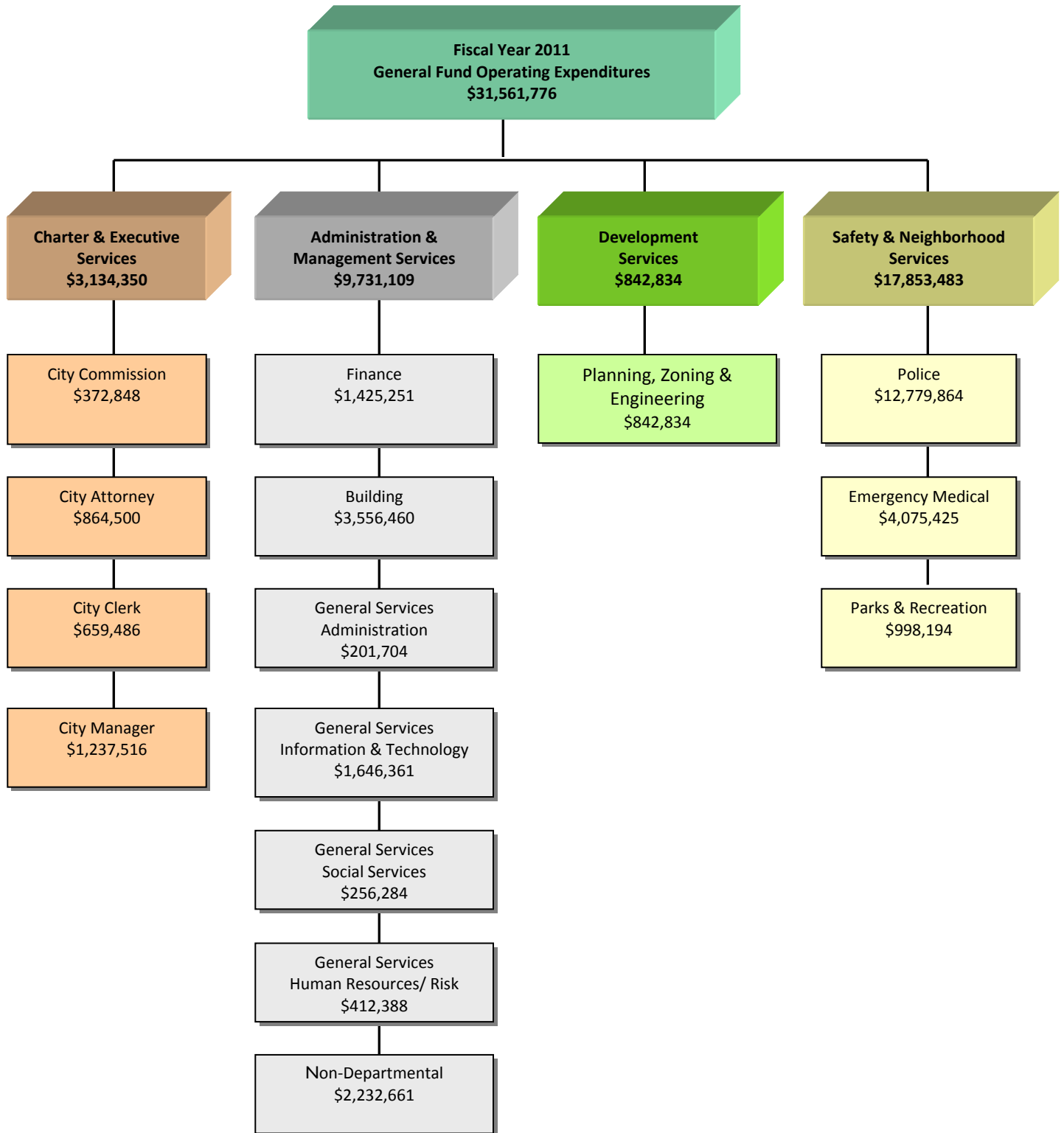
DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
<i>Charter & Executive Services</i>	
City Commission	Legislative actions and policies.
City Attorney	Legal services.
City Clerk	Maintains the City records and disseminates information as requested.
City Manager	Overall management of the City and oversight of economic development and community outreach.
<i>Administration & Management Services</i>	
Finance	All financial services including: accounting, budget, payroll, procurement, investing and cash management.
Building	Property standards code enforcement and property maintenance of City facilities including City buildings, parks and landscaping.
Information & Technology	All aspects of information and technology including the City's internal network, website, and phone system.
Social Services	Community-based programs to provide assistance and support to citizens in need.
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.
Non-Departmental	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
<i>Development Services</i>	
Planning, Zoning & Engineering	Provides the planning and engineering services for the development of the City.
<i>Safety & Neighborhood Services</i>	
Police	Community safety including law enforcement, reduction of drug usage and community partnerships.
Emergency Medical Services	Responds to requests for assistance including ambulance services, basic and advanced life support services.
Parks & Recreation	Recreational and cultural art activities for the community.

EXPENDITURES

The following chart illustrates the General Fund FY 2011 Operating Budget within the service categories.

BREAKDOWN OF GENERAL FUND OPERATING EXPENDITURES



EXPENDITURES

FY 2011 General Fund personnel expenditures reflect a decrease of \$768,369, or 3.24% from FY 2010. As a service organization, the majority of the General Fund expenses are associated with personnel cost, with approximately 73% of the expenses being labor related. Major items contributing to the decrease are:

- ✓ Reduction in staffing levels and salary decreases- \$1,385,827 in savings.
- ✓ Renegotiated healthcare insurance plan and increase in employee contribution - \$109,942 in savings.
- ✓ Revised workers’ compensation rates - \$98,446 in savings.

A .92% increase in the Florida Retirement System contribution rate resulted in an \$116,234 increase in the non-union pension plan. Due to investment losses in the IAFF and PBA pension plans, as a result of the economic downturn, there is a 4% - 4.5% increase in the City’s contribution to the plans, which resulted in a \$589,408 increase.

With another year of declining property values, the departments and districts were challenged to make significant budget cuts while maintaining the same level of service. FY 2011 General Fund operating expenditures are reduced by \$1,107,458 from FY 2010. Office supplies decreased \$18,826 as a result of the reduction in force and the City’s “green” initiatives. Postage expensed decreased \$136,225 due to the shifting of utility billing to the utility department rather than finance. Water, sewer and electricity decreased by a combined total of \$34,886. Other current charges are reduced by \$597,971 primarily due to the Commission directed 5% decrease in operating budgets. Due to a new methodology implemented in determining the Fleet service charges assessed to departments, a reduction of \$126,361 is realized in repairs and maintenance costs. A reduction of \$148,485 is scheduled in professional services, due to a projected decrease in legal services. Other contractual services increased by \$75,753 from FY 2010 due to the addition of new City facilities on the city-wide custodial contract. Through the consolidation of resources, the City is able to save \$44,270 in printing and binding costs. Promotional expenses decreased \$125,820 due to a reclassification of parks and recreation activities and events.

In summary, the following major impacts to the budget have been addressed:

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (1,385,827)
Increased FICA	54,254
Increased Pension / Retirement Contributions	705,642
Decreased Health Insurance Contributions	(109,942)
Decreased Workers' Compensation Costs	(98,446)
Increased Unemployment	61,950
Increased remaining Personal Services	4,000
Decreased Professional Services	(148,485)
Increased Accounting and Auditing	28,090
Increased Other Contractual Services	75,753
Decreased Postage	(136,225)
Decreased Water, Sewer, and Electricity	(34,886)
Decreased Repairs and Maintenance	(126,361)
Decreased Printing and Binding	(44,270)
Decreased Promotional Activities	(125,820)
Decreased Other Current Charges	(597,971)
Decreased Office Supplies	(18,826)
Increased Travel, Training and Education	13,923
Balance of Increased Operating Expenditures	7,620
Total	\$ (1,875,827)

DEPARTMENTAL HIGHLIGHTS

The FY 2011 General Fund operating budget includes the following highlights, the details of which are included in each departmental section of the budget. Comparisons to FY 2010 are made with the Adopted Budget, rather than the Amended Budget.

CITY COMMISSION

The City Commission operating expenditures has decreased by \$44,095 (19.05%). This decrease is mainly attributable to professional services which decreased by \$33,840 as a result of a decrease in lobbying costs and moving broadcasting and studio recording fees to Information and Technology. However, reductions in travel, books, publications, subscriptions & memberships, and minor operating expenditures provided a \$3,524 cost savings to the department, also.

The General Fund appropriations of the City Commission decreased by \$18,479 or 4.72%. Personnel expenditures increased by \$25,616 (16.02%) as a result of the Commission entering the Florida Retirement System.; and operating expenditures decreased by \$44,095 (19.05%).

CITY ATTORNEY

The City Attorney's office is considered a charter office as established under Article XV of the North Port City Charter. He or she is appointed by the City Commission and operates under a two (2) year contract. A rise in litigation services to the City of North Port is anticipated for FY 2011, which is reflected in an increase of \$99,500 (13%) from FY 2010.

CITY CLERK

The City Clerk's budget reflects a decrease of \$29,851 (24.25%) in operating expenditures. Other contractual services accounts for \$7,504 of the decrease. Additionally, rentals and leases, repairs and maintenance services, printing and binding, and ads and public notices provide a \$13,315 cost savings.

The General Fund appropriation of the City Clerk decreased by \$54,410 or 7.62%. Personnel expenditures decreased \$24,559 (4.16%), and operating expenditures were reduced \$29,851 (24.25%).

CITY MANAGER

The City Manager is Chief Administrative Officer of the City, reporting directly to the City Commission. The City Manager's department decreased operating expenditures \$43,810 (60.64%). The primary contributing factor to the decrease is the \$40,000 decrease in professional services. In FY 2010, a one-time expenditure for establishing performance measures city-wide was appropriated. Several other cost saving measures were taken and reduced training and travel; printing and binding; and promotional activities.

The General Fund appropriation for the City Manager's budget reflects a \$64,717 or 10.44% decrease. Personnel expenditures decreased \$20,907 or 3.82%.

Also under the City Manager's department is Economic Development. The operating budget for Economic Development reflects a decrease of \$138,602 (30.31%) which is attributed to a decrease of \$47,971 in professional services and the Commission directed 5% decrease in operating budgets City-wide. Personnel expenditures increased 2.46% or \$4,428 due to a full year of costs associated with the Economic Development Coordinator position. The General Fund appropriations for Economic Development decreased \$134,174 (21.05%).

The Community Outreach division helps to foster inter-relationships among citizens and various organizations within the community and region. The operating budget for this division increased \$25,039 (33.08%) due to the \$37,600 increase in professional services for the printing and mailing of the City newsletter. The personnel expenditures decreased \$1,811 (2.25%). The General Fund budget for Community Outreach increased \$23,228 or 14.86%.

FINANCE

The Finance Department is responsible for the administrative services provided in the areas of accounting; fixed assets; receivables; payables; purchasing; payroll; budget development and control; investment management and debt service

management. The department's operating expenditures have decreased \$184,635 (54.02%) from FY 2010. The most significant decrease of \$114,275 in postage costs is due to the shifting of utility billing to the Utilities department. This shift of utility billing also decreased rentals and leases \$30,592 and printing and binding \$23,253. Office supplies decreased \$4,288 primarily due to the usage of more electronic media.

Personnel costs were reduced \$349,124 (21.59%) because of departmental re-alignment and salary reductions. Overall, the Finance Department's budget shows a reduction of \$533,759 or 27.25% from FY 2010.

PLANNING, ZONING AND ENGINEERING

The Planning, Zoning and Engineering Department is the result of a restructuring and re-aligning of departments within the City in FY 2009. The department provides: planning services including community development and long-range planning; and engineering services comprised of real estate management; community engineering and development review; capital improvement; environmental and wetland protection; and engineering inspection. The operating budget for the department reflects a reduction of \$60,821 (38.86%) mainly attributable to a \$27,300 decrease in professional services. Other cost savings are realized in fleet services (\$6,473); printing and binding (\$13,300); advertising and public notices (\$5,000); and minor operating costs (\$5,625). Personnel expenditures are reduced by \$571,099 (43.32%) primarily due to the elimination of positions and moving engineers to Public Works.

The General Fund budget for Planning, Zoning and Engineering decreased \$631,920 or 42.85% for FY 2011.

GENERAL SERVICES

The General Services Department oversees the operations of five divisions: Administration; Information & Technology; Social Services; Human Resources/Risk Management; and Parks and Recreation. The combined increased cost of the five divisions, in the General Fund, is \$132,041.

Administration: A \$3,837 reduction in personnel costs is mainly attributable to Commission directed salary reductions. A decrease of \$1,500 in travel is the main contributor in the \$1,783 reduction in operating expenditures. The total budget reduction for this division is \$5,620, or 2.71%.

Information & Technology: The Information & Technology (I & T) Division provides for the technology needs of all the departments within the City. Capital expenditures are scheduled to increase \$182,208, or 331.29% in FY 2011. The operating budget for this division reflects a reduction of \$16,346 (2.47%). Included in savings in operating costs are: \$13,529 decrease in R&M Office equipment due to re-negotiated maintenance fees, and a \$33,940 reduction required by Commission. Professional services increased \$9,630 due to the transfer of broadcasting and studio recording fees from the Commission budget to Information and Technology (videographer for commission meeting \$15,320) and training increased \$6,940.

Personnel expenditures decreased \$2,431 (0.32%) due to Commission directed salary reductions. The General Fund budget for I & T increased \$163,431, or 11.02%.

Social Services: The Social Services Division decreased operating expenditures by \$3,654 (3.76%). The major contributor to the reduction in operating costs, \$4,921, is the result of the Commission directed 5% reduction in operating expenditures. Personnel expenditures are scheduled to decrease \$5,290 (3.15%) due to Commission salary reductions. The Division's budget reflects an overall decrease of \$8,944, or 3.37%.

Human Resources/Risk Management: Human Resources Division reduced operating expenditures \$15,575 or 21.08%. The two major contributors to the decrease are \$10,300 in promotional costs savings and \$6,600 in medical services savings. Personnel expenditures decreased \$3,370 (0.94%). The General Fund budget for Human Resources/Risk Management decreased \$18,945, or 4.39%.

Parks & Recreation: The Parks & Recreation Division oversees the design and construction of park projects and conducts many major special events. The division's personnel costs increased \$3,107 (0.39%) and operating expenditures decreased by \$988 (0.50%). The General Fund budget for Parks and Recreation increased \$2,119, or 0.21%.

POLICE

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department operating expenditures reflects a reduction of \$63,550 (5.16%) from FY 2010. The department streamlined community programs to reduce costs \$12,520. Additional savings in investigations, communication services, rentals and leases, repair and maintenance services, tags, fees, and licenses and operating supplies provided \$47,078 in savings.

The department shows an increase in personnel expenditures due to a 4.5% increase in the City's contribution to the PBA pension plan and union contractual wage increases. Personnel costs rose \$352,520 or 3.13% for FY 2011. The General Fund budget for Police reflects an increase of \$288,970, or 2.31%.

EMERGENCY MEDICAL SERVICES

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. The most significant increase in the EMS budget is in capital costs; \$200,000 is budgeted for vehicle replacement. Operating expenditures decreased \$40,028 (8.81%). The most significant reductions are \$14,378 in other operating supplies, \$10,834 in fuel, and \$21,797 operating budget reduction required by Commission.

Personnel Expenditures decreased \$146,341 (4.06%) due mainly to reductions in overtime and paramedic differential costs and the elimination of a deputy chief position. The City's contribution to the IAFF pension plan increased 4%. The overall increase to the EMS budget is \$13,631, or 0.34%.

BUILDING – PROPERTY STANDARDS

The Building Department includes the following services: zoning inspections; zoning and plans review; property standards. Due to the decline in construction, the Property Standards Division has re-assigned tasks among its divisions to reduce costs. Through the reassignment process, the division has reduced personnel costs \$48,856 (6.70%). Operating expenditures have decreased \$60,620 (38.59%), primarily attributable to a reduction in other contractual services of \$40,000 which is related to construction maintenance on abandoned homes. As a result of the newly implemented Fleet Services methodology, the department realizes a \$15,483 reduction in the fleet services costs.

The General Fund budget for Property Standards shows a decrease of \$109,476, or 12.35%.

BUILDING – PROPERTY MAINTENANCE

The Property Maintenance Division provides several services including landscaping services to public areas throughout the city, parks maintenance and upkeep and overseeing regular building maintenance and custodial services. The Property Maintenance Division decreased personnel costs \$48,802 (3.44%) mainly due to the elimination of one position. The division's operating expenditures decreased \$129,697 (8.69%). Reductions in water and sewer, electric, fleet services, and fuel combined for a total savings of \$154,088. Capital expenditures increased \$35,917 for the purchase of a new van.

The General Fund budget for Property Maintenance reflects a decrease of \$173,082, or 5.86%.

NON-DEPARTMENTAL

The purpose of the Non-Departmental account is to serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments. A reduction of: \$62,275 in professional services; \$22,000 in city-wide postage; \$200,000 in contingency; and \$275,628 less in transfers out, are reflected in the \$615,182 reduction in non-departmental expenditures for FY 2011.

GENERAL FUND BUDGET COMPARISONS

The following chart shows the actual revenues and expenditures for the General Fund for Fiscal Years 2007 through 2009; and the adopted for FY 2010 and FY 2011. The chart provides a comparative view of the General Fund for a five year period.

**GENERAL FUND BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	FY 06-07 Actual	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Adopted
Revenue					
Taxes	\$ 18,302,576	\$ 18,917,526	\$ 13,975,918	\$ 12,450,177	\$ 10,918,183
Permits & Special Assessments	2,866,096	2,869,351	3,526,878	2,463,685	2,854,830
Intergovernmental	4,212,250	4,508,470	4,053,639	3,864,034	4,500,939
Charges for Service	5,409,145	7,458,510	7,526,806	8,109,156	7,495,895
Fines and Forfeitures	446,265	385,531	324,948	237,980	152,740
Miscellaneous Income	1,775,705	1,379,064	1,083,201	545,605	397,195
Transfers	1,301,140	1,301,370	1,204,370	1,351,370	1,204,621
Other Sources	-	-	-	4,317,598	4,037,373
Total	\$ 34,313,177	\$ 36,819,822	\$ 31,695,760	\$ 33,339,605	\$ 31,561,776
Expenditures					
Commission	\$ 281,420	\$ 348,771	\$ 379,524	\$ 391,327	\$ 372,848
Legal/City Attorney	852,480	1,152,662	966,030	765,000	864,500
City Clerk	658,097	677,271	711,897	713,896	659,486
City Manager	646,865	885,137	958,464	1,413,179	1,237,516
Finance	2,049,492	2,130,631	1,978,853	1,959,010	1,425,251
Planning, Zoning and Engineering	2,916,524	2,833,110	1,779,481	1,474,754	842,834
General Services	2,885,599	3,859,530	2,526,347	2,386,815	2,516,737
Parks and Recreation	1,627,395	1,532,465	1,128,795	996,075	998,194
Police Department	11,592,087	11,365,126	11,558,844	12,490,894	12,779,864
Emergency Medical Services	4,395,406	4,669,006	4,852,025	4,061,794	4,075,425
Emergency Management	42,250	48,425	16,000	-	-
Building - Property Standards	1,209,696	1,406,976	998,420	886,759	777,283
Building - Property Maintenance	2,368,331	2,306,367	2,851,867	2,952,259	2,779,177
Non Departmental	4,171,871	7,741,853	4,790,915	2,847,843	2,232,661
Total	\$ 35,697,513	\$ 40,957,330	\$ 35,497,462	\$ 33,339,605	\$ 31,561,776

FUND BALANCE

In FY 2011, there is a projected use of fund balance of \$3,837,373 in the General Fund. A subsidy of \$541,009 is scheduled for the Building-Inspections and Permits special revenue fund. The remaining \$3.2 million is scheduled to maintain a millage rate 0.6888 lower than the rolled-back rate of 4.0288. The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ A 15% reserve of operating expenditures for FY 2011 for unanticipated events.

**GENERAL FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$	18,343,060
09/10 Actual Revenue (Unaudited)		29,401,432
09/10 Actual Expenditures (Unaudited)		(32,263,604)
Projected Fund Balance as of 9/30/10	\$	15,480,888
09/10 Re-appropriated Projects & Encumbrances		(2,226,393)
Less 15% Staff Recommended Reserve in Operating Funds		(4,734,266)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$	8,520,229
Proposed increase (use) of Fund Balance for FY 2011		(3,837,373)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$	4,682,856

CITY COMMISSION

PURPOSE

“To achieve community outcomes by providing policy direction”

FUNCTION

To serve as the legislative body for the City of North Port to establish City policies through resolution and ordinance

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public health and safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 115,414	\$ 127,200	\$ 127,200	\$ 133,500	\$ 140,115
Employee Benefits	20,865	26,059	28,560	26,356	45,357
PERSONNEL EXPENDITURES	136,279	153,259	155,760	159,856	185,472
Professional/Contracted Services	79,074	126,126	141,481	150,575	116,735
Current Operating Charges	33,272	32,801	44,086	39,375	27,644
Operating Supplies	32,795	36,585	38,197	41,521	42,997
OPERATING EXPENDITURES	145,141	195,512	223,764	231,471	187,376
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ 281,420	\$ 348,771	\$ 379,524	\$ 391,327	\$ 372,848
POSITIONS	5	5	5	5	5

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Commissioner	5	5	5	5	5
TOTAL	5	5	5	5	5

FY 2010 HIGHLIGHTS

➤ **Establish City policies based on community goals and values.**

To reduce the tax burden on the citizens of North Port while maintaining the same level of service.

- ✓ Worked with MPO and other Regional Committees to establish a higher priority level for North Port capital projects.
- ✓ Continued the Code Enforcement Lien Amnesty Program
- ✓ Maintained the millage rate from the previous year.

➤ **Create policies that ensure the health, safety and welfare of the residents.**

Provide a stimulus for economic development while proceeding with City projects that provide for the health, safety and welfare of our residents.

- ✓ Maintained the impact fee rates from December, 2007 for all categories except Parks.
- ✓ Continued much needed capital projects including the widening improvements on Sumter Boulevard and the construction of Fire Station #84.
- ✓ Approved the establishment of a Small Business Revolving Loan to assist new small businesses
- ✓ Endorsed the recommendations of the Business & Economic Development Advisory Board regarding the City’s development review process.

➤ **Ensure that community services are provided equitably to enhance the quality of life of the residents.**

Continue the established City initiatives that provide for an aesthetically pleasing, environmentally-friendly community that is both sustainable and viable.

- ✓ Maintained a presence on boards with organizations that liaise with County, State or Federal decision makers.
- ✓ Continued the “Green City” initiatives.
- ✓ Adopted the update to the Unified Land Development Code
- ✓ Accepted the Canal System master Plan
- ✓ Accepted the Aquatic Facility Master Plan
- ✓ Continued to support community park development

FY 2011 GOALS & OBJECTIVES

➤ Establish City policies based on community goals and values.

Meet regularly, conduct workshops on significant issues, decide on policy and adopt supporting legislation.

Reduce the tax burden on the citizens of North Port while maintaining the same level of service

- ✓ With a 19% decrease in the City’s assessed taxable value; the adopted millage rate of 3.3400 will continue to provide a tax savings to the majority of the taxpayers in the City.

➤ Create policies that ensure the health, safety and welfare of the residents.

Provide a stimulus for economic development while proceeding with City projects that provide for the health, safety and welfare of our residents.

- ✓ Maintaining the impact fee rates from December, 2007 for all categories except Parks.
- ✓ Continuing much needed capital projects including the widening improvements on Sumter Boulevard and the construction of Fire Station #84.

➤ Ensure that community services are provided equitably to enhance the quality of life of the residents.

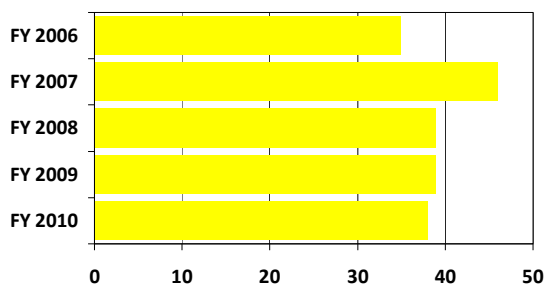
Continue the established City initiatives that provide for an aesthetically pleasing, environmentally-friendly community that is both sustainable and viable.

FY 2011 BUDGET CHANGES AND ISSUES

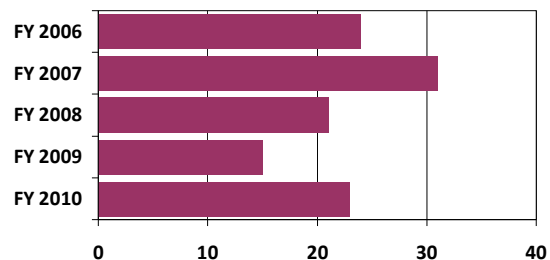
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.
- Significant issue includes the City’s adopted millage rate of 3.34 is 16.92% less than the rolled-back rate of 4.02.

FY 2010 PERFORMANCE RESULTS

Ordinances Adopted - Output



Workshops Conducted - Output



CITY ATTORNEY

PURPOSE

“To achieve community outcomes through sound legal counsel”

FUNCTION

To represent the City as legal advisor and counsel for all departments in matters relating to official duties.

CITY GOALS LINK

- Customer service
- Fiscally responsible
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
PERSONNEL EXPENDITURES	-	-	-	-	-
Professional/Contracted Services	851,496	1,150,447	965,691	765,000	910,000
Current Operating Charges	-	-	-	-	(45,500)
Operating Supplies	984	2,215	339	-	-
OPERATING EXPENDITURES	852,480	1,152,662	966,030	765,000	864,500
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ 852,480	\$ 1,152,662	\$ 966,030	\$ 765,000	\$ 864,500
POSITIONS	n/a	n/a	n/a	n/a	n/a

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Attorney – Charter position	n/a	n/a	n/a	n/a	n/a
TOTAL	n/a	n/a	n/a	n/a	n/a

FY 2010 HIGHLIGHTS

➤ **Provide representation for the City in legal matters.**

To provide a review of City legal and official documents

- ✓ Responded to all legal work requests in a timely manner.
- ✓ Continued efficiencies and cost-savings measures to reduce the expenditures of funds.
- ✓ Keep staffing at current level to provide all requested legal services.

➤ **Provide communications on City legal matters.**

To provide legal advice and counsel to the City Commission and all departments.

- ✓ Prepared and sent a detailed quarterly report to Commission and management on status of legal work.
- ✓ Attended management team meetings to provide greater coordination and efficiency in legal work.
- ✓ Sent Commission a monthly statement showing all work done for the month under the retainer.
- ✓ Worked with Commission and departments on issues with legal ramifications.

➤ **Ensure the City remains within legal boundaries to promote community values.**

To provide interpretation of statutes and codes to the City Commission and all departments.

- ✓ Resolved all three Road Rehabilitation cases resulting in over \$900,000 for the City to use for roads.
- ✓ Resolved all but two of the Code Enforcement cases.
- ✓ Drafted Charter change ordinance to position of Auditor.
- ✓ Drafted Economic Ad Valorem Exemption referendum ordinances.
- ✓ Received Board Certification in City, County and Local Government Law.
- ✓ Brought Commission pension issue forward.

FY 2011 GOALS & OBJECTIVES

➤ **Provide representation for the City in legal matters.**

To provide a review of City legal and official documents.

- ✓ Respond to all legal work requests.
- ✓ Assist with the in-house legal cost study.
- ✓ Find greater efficiencies and cost saving measures to reduce the expenditure of funds.

➤ **Provide communication on City legal issues.**

To provide legal advice and counsel to the City Commission and all departments.

- ✓ Attend management team meetings to provide greater coordination and efficiency in legal work.
- ✓ Send Commission a monthly statement showing all work done for the month under the retainer.
- ✓ Meet with Commissioners more frequently to address issues and concerns.

➤ **Ensure the City remains within legal boundaries to promote community values.**

To provide interpretation of statutes and codes to the City Commission and all departments.

- ✓ Complete remaining code enforcement and other pending litigation cases.
- ✓ Re-negotiated contract with the City with a reduced hourly rate from \$175/hour to \$160/hour.
- ✓ With a 19% decrease in the City’s assessed taxable value; the adopted millage rate of 3.3400 will continue to provide a tax savings to the majority of the taxpayers in the City.

➤ **Create policies that ensure the health, safety and welfare of the residents.**

Provide a stimulus for economic development while proceeding with City projects that provide for the health, safety and welfare of our residents.

- ✓ Maintaining the impact fee rates from December, 2007 for all categories except Parks.
- ✓ Continuing much needed capital projects including the widening improvements on Sumter Boulevard and the construction of Fire Station #84.

➤ **Ensure that community services are provided equitably to enhance the quality of life of the residents.**

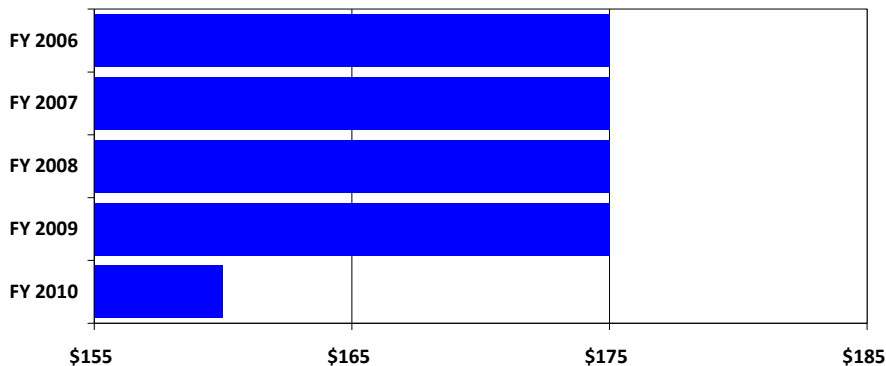
Continue the established City initiatives that provide for an aesthetically pleasing, environmentally-friendly community that is both sustainable and viable.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

Hourly Compensation Rate



CITY CLERK

PURPOSE

“To achieve community outcomes by ensuring the integrity of legislative processes and management of public records”

FUNCTION

To serve as the election official of the City, maintain and provide public records, liaising with Boards and Committees and communicating through legal advertisements and public records.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 434,529	\$ 440,437	\$ 467,589	\$ 455,761	\$ 440,364
Employee Benefits	129,655	134,619	135,793	135,054	125,892
PERSONNEL EXPENDITURES	564,184	575,056	603,382	590,815	566,256
Professional/Contracted Services	16,681	16,618	39,877	43,410	36,646
Current Operating Charges	60,348	73,790	61,884	72,120	49,156
Operating Supplies	16,884	11,810	6,754	7,551	7,428
OPERATING EXPENDITURES	93,913	102,218	108,515	123,081	93,230
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ 658,097	\$ 677,274	\$ 711,897	\$ 713,896	\$ 659,486
POSITIONS	10	10	9	9	8

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Records Supervisor	1	1	1	1	1
Executive Assistant	1	3	3	3	3
Senior Staff Assistant	3	1	0	0	0
Staff Assistant I	1	1	2	1	1
Records Technician	1	2	1	1	1
Customer Service Rep.	1	0	0	0	0
TOTAL	10	10	9	9	8

FY 2010 HIGHLIGHTS

➤ **Provide a link between citizens and government through the dissemination of information.**

To provide convenient access to all recorded documents and instruments pertaining to the City.

- ✓ Continued implementation and training on Granicus system
- ✓ Continued to provide to the public agenda packets, action reports and minutes by way of the City website.
- ✓ Continued to provide internal access to monthly reports and back up materials.

➤ **Ensure the preservation, protection, access and integrity of public records.**

To record, preserve and safeguard all official documents of the City.

- ✓ Continued to scan minutes into a database for easier and more efficient access to documents
- ✓ Continued to provide the necessary safeguards to protect city documents.
- ✓ Implemented providing necessary documentation to boards and committees by e-mail and/or cd.

➤ **Provide oversight of records management and retention in accordance with State regulations.**

To remain current on all State laws and public records retention.

- ✓ City Clerk received the designation of Master Municipal Clerk (MMC).
- ✓ Deputy City Clerk received the designation of Certified Municipal Clerk (CMC).
- ✓ Records supervisor and technician attended seminars and classes to fulfill State required annual training.

FY 2011 GOALS & OBJECTIVES

➤ **Provide a link between citizens and government through the dissemination of information.**

To provide convenient access to all recorded documents and instruments pertaining to the City.

- ✓ Replacing subscription of hardcopies of newspapers with e-copies.
- ✓ Placing articles on the shared drive to be accessible to all departments.
- ✓ Update the Clerk's department website to make available more information to the public.

➤ **Ensure the preservation, protection, access and integrity of public records.**

To record, preserve and safeguard all official documents of the City.

- ✓ Continue to scan archived documents to provide easier access and greater protection of the documents..
- ✓ Provide backup materials for board and committee meetings on a flash drive to preserve documents from damage.

➤ **Provide oversight of records management and retention in accordance with State regulations.**

To remain current on all State laws and public records retention.

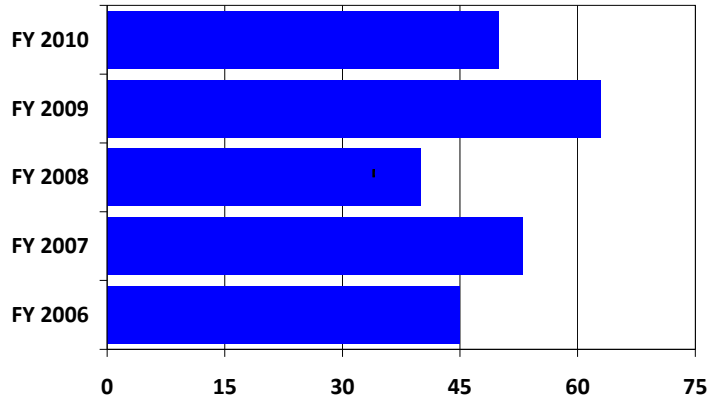
- ✓ Attend conferences and take an active part in the Florida Association of City Clerks
- ✓ Continue training and education for the Deputy City Clerk to receive the MMC designation
- ✓ Records supervisor and technician to attend conferences and seminars relating to records management and retention.

FY 2011 BUDGET CHANGES AND ISSUES

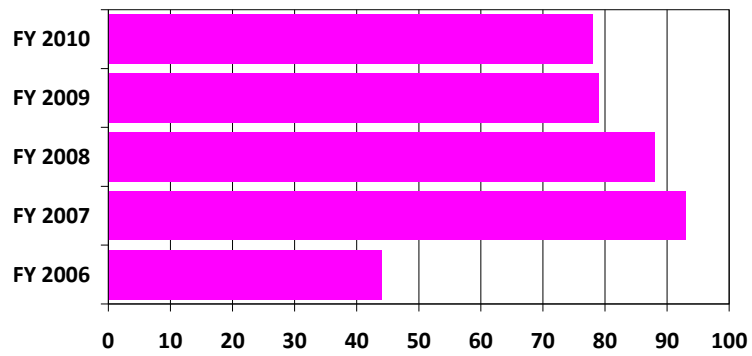
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

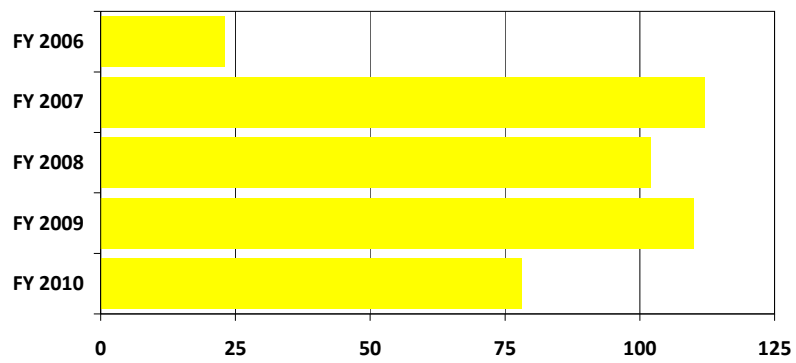
Public Records Requests - Output



Advertisements Prepared - Output



Recorded Documents - Output



CITY MANAGER

PURPOSE

“To achieve community outcomes through organization leadership”

FUNCTION

Ensure efficient operation of departments in carrying out Commission directives.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public health and safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 385,669	\$ 446,010	\$ 420,012	\$ 419,839	\$ 391,739
Employee Benefits	113,728	135,430	131,471	127,519	134,712
PERSONNEL EXPENDITURES	499,397	581,440	551,483	547,358	526,451
Professional/Contracted Services	38,450	94,435	47,888	46,000	6,000
Current Operating Charges	12,285	18,830	11,380	16,838	9,365
Operating Supplies	8,302	18,964	9,679	9,411	13,074
OPERATING EXPENDITURES	59,037	132,229	68,947	72,249	28,439
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ 558,434	\$ 713,669	\$ 620,430	\$ 619,607	\$ 554,890
POSITIONS	3	5	4	4	4

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Manager	1	1	1	1	1
Assistant City Manager	-	1	1	1	1
Communications Manager	1	1	-	-	-
Senior Executive Assistant	1	1	1	1	1
Staff Assistant II	-	1	1	1	1
TOTAL	3	5	4	4	4

FY 2010 HIGHLIGHTS

➤ **Continue to ensure that Commission direction and policies are implemented.**

To provide clear direction, leadership, and strategic management necessary to accomplish Commission policies.

- ✓ Continued to implement Commission direction and ensure completion of departmental projects.
- ✓ Held a Commission Strategic Planning Workshop.
- ✓ Hired and Economic Development Coordinator to assist the Economic Development Manager in promoting economic development programs in North Port.
- ✓ Pursued acquisition of Warm Mineral Springs.
- ✓ Provided leadership and guidance for the completion of the City branding project which will be used to better define and identify the City for economic development.

➤ **Continue to provide guidance to improve customer services for citizens.**

To increase and protect existing City resources in order to better meet the changing needs and expectations of residents.

- ✓ Newly created website allows citizens the ability to send an e-mail to offer suggestions and requests for service.
- ✓ Implemented a Public Participation Plan which allows citizens to be part of the City planning process.
- ✓ Introduced the neighborhood Stabilization Plan (Good Homes) and offered classes on how to prevent foreclosure, both to citizens and employees.
- ✓ Developed the Strategic Energy Efficiency, Conservation and Environmental Responsibility Plan.
- ✓ Implemented weekly Community Wise segment on the City website, providing timely information to citizens.
- ✓ Worked with department directions to implement objectives to accomplish this goal.

➤ **Continue to develop and recommend alternative solutions to community problems for Commission consideration.**

To continue to meet operating demands with anticipated reductions in operating revenues.

- ✓ Began a Lean Green Six Sigma training program designed to find savings and/or revenue enhancements in various city operations.
- ✓ Continued with Zero-Based Budgeting review and analysis.
- ✓ Conducted several operational improvement reviews.
- ✓ Provided office space in City Hall to state and local agencies allowing citizens easier access.
- ✓ Worked with department directors to implement objectives to accomplish this goal.

➤ **Continue the planning and development of new programs to meet future needs of the city.**

To develop new initiatives in response to state and local legislative action

- ✓ Oversaw completion of the Unified Land Development Code and presented to the City Commission.
- ✓ Oversaw completion of the first amendment to the Comprehensive Plan.
- ✓ Worked with department directors to implement objectives to accomplish this goal.

FY 2011 GOALS & OBJECTIVES

➤ **Continue to ensure that Commission direction and policies are implemented.**

To provide clear direction, leadership and strategic management necessary to accomplish Commission policies.

- ✓ Continue to implement Commission goals as established in the Goal Setting & Strategic Planning workshop.
- ✓ Continue to implement Commission direction and ensure completion of departmental projects.

➤ **Continue to provide guidance to improve customer service for our citizens.**

To increase and protect existing City resources in order to better meet the changing needs and expectations of residents.

- ✓ Complete Strategic Energy Efficiency, Conservation and Environmental Responsibility Plan by late 2011.
- ✓ Continue to develop operational and procedural cost savings initiatives.
- ✓ Continue to work with department directors to implement strategies to achieve goal.

➤ **Continue to develop and recommend alternative solutions to community problems for Commission consideration.**

To continue to meet operating demands with anticipated reductions in operating revenue.

- ✓ Implement the Lean Green Six Sigma process and initiatives.
- ✓ Continue to work with department directors to implement strategies to achieve goal.

➤ **Continue the planning and development of new programs to meet future needs of the City.**

To develop new initiatives in response to state and local legislative action.

- ✓ Continue to work with department directors to implement strategies to achieve goal.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.
- Significant issue includes the City's adopted millage rate of 3.34 is 16.92% less than the rolled-back rate of 4.02.
- City's taxable value decreased 17% from the previous year.
- Reduction in force of 16 positions.
- Engineering services fully funded through the Road and Drainage District fund.

ECONOMIC DEVELOPMENT

PURPOSE

“To achieve community outcomes by strengthening the community’s economic viability and diversity.”

FUNCTION

To provide management and guidance in implementing the strategies adopted within the economic development plan.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ -	\$ 63,522	\$ 90,562	\$ 158,489	\$ 142,776
Employee Benefits	167	14,219	19,896	21,461	41,602
PERSONNEL EXPENDITURES	167	77,741	110,458	179,950	184,378
Professional/Contracted Services	29,619	12,664	19,448	137,971	90,000
Current Operating Charges	17,123	30,604	30,619	260,735	163,880
Operating Supplies	41,522	50,460	56,309	58,636	64,860
OPERATING EXPENDITURES	88,264	93,728	106,376	457,342	318,740
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ 88,431	\$ 171,469	\$ 216,834	\$ 637,292	\$ 503,118
POSITIONS	0	1	1	2	2

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Economic Dev. Manager	0	1	1	1	1
Economic Dev. Coordinator	0	0	0	1	1
TOTAL	0	1	1	2	2

FY 2010 HIGHLIGHTS

➤ **Promote economically sustainable development.**

To increase quality business and economic development activity while ensuring the competitiveness of the City's business climate.

- ✓ Implemented the City's *Small Business Assistance Program* to nurture existing businesses and encourage the growth of new companies.
- ✓ Identified five target industries that serve as the basis for the City's business recruitment efforts.
- ✓ Developed new marketing opportunities (Inside Business video; collaboration with EDC in establishing the Southwest Florida Economic Development Partnership).
- ✓ Attracted the University of South Florida to the City.

➤ **Help to create a fiscally stable economy to improve the quality of life.**

To offer competitive business parks and sites to attract quality business locations and expansions.

- ✓ Attracted health care, retail and commercial uses, creating new job opportunities for local residents.
- ✓ Developed incentives; preference for local vendors; and reduced impact fees as inducements to attract new business and development opportunities.
- ✓ Participated in development of Sarasota County's *5-Year Economic Development Strategic Plan*, designed to diversify the local economy.

➤ **Promote community values and goals.**

To create quality jobs and lifestyle choices for current and future residents.

- ✓ Provided support to and participation in local events that promote existing North Port business (Business Park Bash; North Port Business Expo; Public Library small business seminars).
- ✓ Developed projects to recognize and honor local businesses.
- ✓ Support to Vision North Port in the development of a *Citizens' Master Plan*.

FY 2011 GOALS & OBJECTIVES

➤ **Promote economically sustainable development.**

To increase quality business and economic development activity while ensuring the competitiveness of the City’s business climate.

- ✓ Develop and implement business recruitment activities aimed at the City’s target industries.
- ✓ Develop programs focused on workforce training, incubation of new businesses and promotion of entrepreneurship.
- ✓ Implement a plan to market the City and promote its brand.
- ✓ Involve the City in projects and activities that support sustainability.

➤ **Help to create a fiscally stable economy to improve the quality of life.**

To offer competitive business parks and sites to attract quality business locations and expansions.

- ✓ Implement a revolving loan fund to provide financing assistance to small businesses.
- ✓ Pursue public/private partnerships as a means to expedite development opportunities.
- ✓ Explore land banking as a strategy to acquire and control key development sites in the City.

➤ **Promote community values and goals.**

To create quality jobs and lifestyle choices for current and future residents.

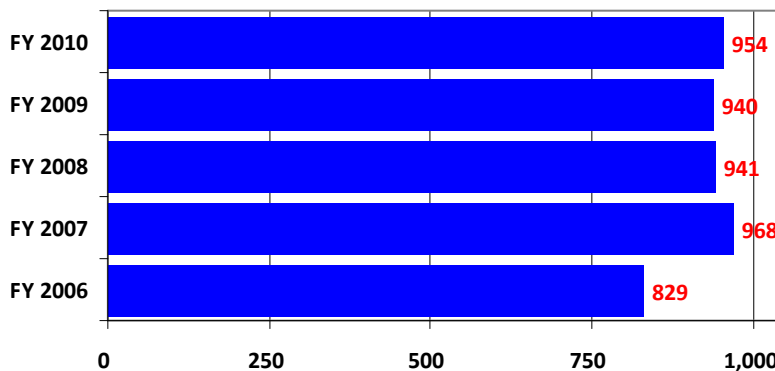
- ✓ Establish an ambassadors program to engage local citizens in marketing the City.
- ✓ Develop programs and strategies that promote a business-friendly environment in North Port.
- ✓ Promote the economic development benefit of North Port’s natural environmental assets.
- ✓ Promote efforts to expand North Port’s arts and cultural offerings.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

Business Licenses - 5 Years



COMMUNITY OUTREACH

PURPOSE

“To achieve community outcomes by promoting a stronger sense of community.”

FUNCTION

To provide management and guidance in strengthening a stronger sense of community among the City’s constituents.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ -	\$ -	\$ 61,342	\$ 64,377	\$ 62,603
Employee Benefits	-	-	15,971	16,218	16,181
PERSONNEL EXPENDITURES	-	-	77,313	80,595	78,784
Professional/Contracted Services	-	-	6,807	12,400	50,000
Current Operating Charges	-	-	33,085	59,695	45,944
Operating Supplies	-	-	3,995	3,590	4,780
OPERATING EXPENDITURES	-	-	43,887	75,685	100,724
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ -	\$ -	\$ 121,200	\$ 156,280	\$ 179,508
POSITIONS	0	0	1	2	2

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Community Outreach Mgr.	0	0	1	1	1
Intern	0	0	1	1	1
TOTAL	0	0	2	2	2

FY 2010 HIGHLIGHTS

➤ **Create an environment to help promote a physically and socially connected community.**

To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships

- ✓ Increased website content featuring more than 60 news stories a month with more than 100 subscribers to the news updates.
- ✓ Partnered with community organizations to increase distribution of information – Town Hall meetings hosted by Vision North Port; quarterly Newcomer Day sponsored by the North Port Library; and joint efforts between the City, Sarasota County and the Chamber of Commerce to disseminate weekly and monthly news.

➤ **Foster community values.**

To explore other methods of outreach to improve interaction with the community

- ✓ Initiated opportunities for the residents to submit photographs of their favorite feature of North Port.
- ✓ Created “You’ve Been Captured” business cards which are given to residents when they are photographed at major events providing instructions to direct residents to their photograph on the City’s website. This effort helps to drive more traffic to the website and connect people to their community.

➤ **Encourage sustainability through the communications of community values and goals.**

To create a strategic and coordinated communication to the public

- ✓ Led City’s effort to become a Premier Partner with “Visit Florida”.
- ✓ Expanded video production.
- ✓ Reinstated North Port Distinction, a monthly publication.
- ✓ Hosted advanced website training for city staff.

FY 2011 GOALS & OBJECTIVES

➤ Create an environment to help promote a physically and socially connected community.

To provide a forum for open, accurate, consistent and accessible government information, resources and relationships

- ✓ Increase the City's web exposure and further develop new partnerships with Sarasota County School District's education channel.
- ✓ Expand the opportunities for video, both on television and online, and for more publications.
- ✓ Continue to enforce the City's brand position through the City departments and into the community.

➤ Foster community values.

To explore other methods of outreach to improve interaction with the community

- ✓ Launch an electronic newsletter, utilize tools such as Twitter, and create photo slide shows tying to stories, post audio interviews.
- ✓ Increase programming, commercials with the creation of interactive web Public Service Announcements (PSA).

➤ Encourage sustainability through the communication of community values and goals.

To create a strategic and coordinated communication to the public

- ✓ Enhance the City's quarterly newsletter.
- ✓ Continue to work closely with *Visit Florida* to become a high level partner.
- ✓ Expand outreach to county visitor bureaus and circulation of marketing materials to hotels and other tourism organizations.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FINANCE

PURPOSE

“To achieve community outcomes by ensuring the financial integrity and fiscal management of the organization.”

FUNCTION

To provide the administrative leadership and management services relating to budgeting, accounting, payroll, procurement and cash management and billing.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,212,584	\$ 1,267,982	\$ 1,249,798	\$ 1,260,530	\$ 986,525
Employee Benefits	328,231	363,050	347,298	356,720	281,601
PERSONNEL EXPENDITURES	1,540,815	1,631,032	1,597,096	1,617,250	1,268,126
Professional/Contracted Services	126,632	98,999	101,326	102,674	110,790
Current Operating Charges	267,048	256,762	243,615	210,739	16,360
Operating Supplies	86,582	38,487	36,816	28,347	29,975
OPERATING EXPENDITURES	480,262	394,248	381,757	341,760	157,125
CAPITAL EXPENDITURES	28,416	105,352	-	-	-
TOTALS	\$ 2,049,493	\$ 2,130,632	\$ 1,978,853	\$ 1,959,010	\$ 1,425,251
POSITIONS	25	25	22	22	16

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Finance Director	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Budget Manager	1	1	1	1	1
Fiscal Operations Manager	1	1	1	-	-
Financial & Investment Analyst	-	-	1	1	1
Management Analyst	-	-	-	1	1
Payroll Manager	1	1	1	1	1
Purchasing Manager	1	1	1	1	1
Revenue Manager	1	1	1	1	1
Accountant	2	2	1	1	1
Contract Specialist	1	1	1	1	1
Purchasing Buyer	1	1	1	-	-
Land Management Specialist	1	1	1	1	1
Cashiering Supervisor	1	1	1	1	
Accounting Technician	1	1	1	1	1
Purchasing Technician	1	1	-	-	-
Payroll Coordinator	1	1	-	-	-
Billing & Collection Specialist	1	2	2	2	-
Fixed Asset Clerk	1	1	-	-	-
Purchasing Specialist	-	-	-	1	-
Mail Clerk	1	1	-	-	-
Account Specialist	1	1	2	2	2
Executive Assistant	1	1	1	1	1
Staff Assistant I/Cashiers	3	3	3	3	1
Staff Assistant II	1	-	-	-	-
TOTAL	25	25	22	22	16

FY 2010 HIGHLIGHTS

➤ Continue to maintain the financial stability of the City.

To manage all bank relationships and cash for the City in order to ensure the prudent and safe investment of financial assets, maximize interest income and fund financial obligations.

- ✓ Provided oversight of the City's investment portfolio to minimize losses during a year of major economic decline.
- ✓ Provided monthly fund balance reports to City Commission and staff.
- ✓ Implemented a more efficient bank statement reconciliation process to meet a month-end closing of the 10th of each month.

➤ Assist departments to ensure operations are consistent with organization values.

To provide technical accounting oversight and guidance to the City to ensure that Generally Accepted Accounting Principles, legal requirements and City policies and procedures are consistently applied; to maintain integrity of the City's accounting records used by the public, Commission and management; and to fully satisfy all reporting requirements.

- ✓ Earned an unqualified audit opinion for FY 2009.
- ✓ Received the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report from the Government Finance Officers Association (GFOA).
- ✓ Improved the process of reconciling fixed assets to complete the monthly reconciliation in a timelier manner.
- ✓ Implemented online payment services and credit card acceptance for utility bills, permit fees and other related City charges.

To oversee the preparation and administer the City's budget (financial plan) in a manner that ensures efficient and effective use of taxpayer dollars.

- ✓ Received the Government Finance Officers Association (GFOA) 2010 Distinguished Budget Award.
- ✓ Provided Quarterly Comprehensive Fund Balance reports to Commission and management staff.
- ✓ Prepared monthly reports to the City Commission on the overall budget status of revenues and expenditures.
- ✓ Collaborated with Engineering and Information & Technology to develop a "Structured Query Language (SQL)" database to be used in the development and report of the Capital Improvement Program.
- ✓ Continued the Zero Based Budgeting workgroup sessions to help educate and train departments to find more efficient and cost effective ways of doing business.

➤ Ensure departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

To provide purchasing services to ensure procurement of specified goods recommending the best possible combination of price, quality and timeliness consistent with prevailing economic conditions while maintaining compliance and fair and equitable processes.

- ✓ Updated indemnification forms, terms and conditions, and contract formats.
- ✓ Collaborated with the Legal department to draft the Local Preference Amendments to the City procurement code.
- ✓ Began implementation of the Purchasing Card (P-Card) Program with full implementation expected during the first quarter of FY 2010.
- ✓ Supported the "Green" initiative and improved efficiencies by implementing the electronic distribution of purchase orders.

FY 2011 GOALS & OBJECTIVES

➤ Continue to maintain the financial stability of the City.

To manage all bank relationships and cash for the City in order to ensure the prudent and safe investment of financial assets, maximize interest income and fund financial obligations.

- ✓ Continue to reconcile bank investment accounts within 15 days of month end.
- ✓ Provide for the secure investment of cash assets to meet daily cash flow requirements.
- ✓ Manage funds so the target cash balance is met 100% of the time.

➤ Assist departments to ensure operations are consistent with organization values.

To provide technical accounting oversight and guidance to the City to ensure that Generally Accepted Accounting Principles, legal requirements, and City policies and procedures are consistently applied; to maintain integrity of the City's accounting records used by the public, commission and management; and to fully satisfy all reporting requirements.

- ✓ Continue the oversight of accounting records so that the City earns an unqualified audit opinion.
- ✓ Continue to satisfy 100% of mandated requirements for all audited financial reports compiled, completed and issued by the department.
- ✓ Manage the City's fixed asset accounting records and reconciliation.

To oversee the preparation and administer the City's budget in a manner that ensures efficient and effective use of taxpayer dollars.

- ✓ Maintain a variance of 5% or less between estimated and actual revenues.
- ✓ Maintain a variance of 10% or less between estimated and actual expenditures.
- ✓ Reduce the overall number of internal budget transfers.

➤ Ensure departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements..

To provide purchasing services to ensure procurement of specified goods recommending the best possible combination of price, quality, and timeliness consistent with prevailing economic conditions while maintaining compliance and fair and equitable processes.

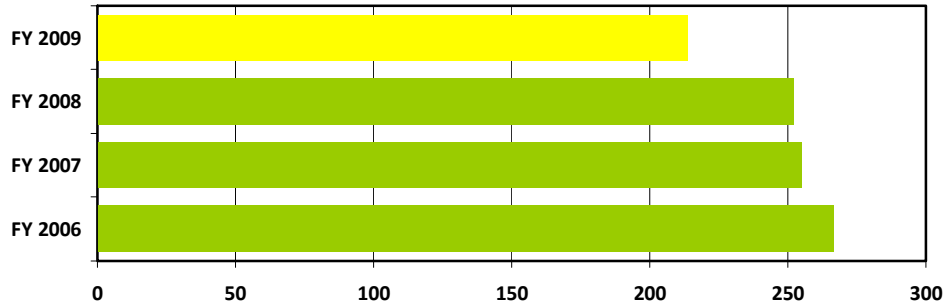
- ✓ Improve the amount of time required to complete purchase requisitions.
- ✓ Continue to improve the process of completing formal solicitations.

FY 2011 BUDGET CHANGES AND ISSUES

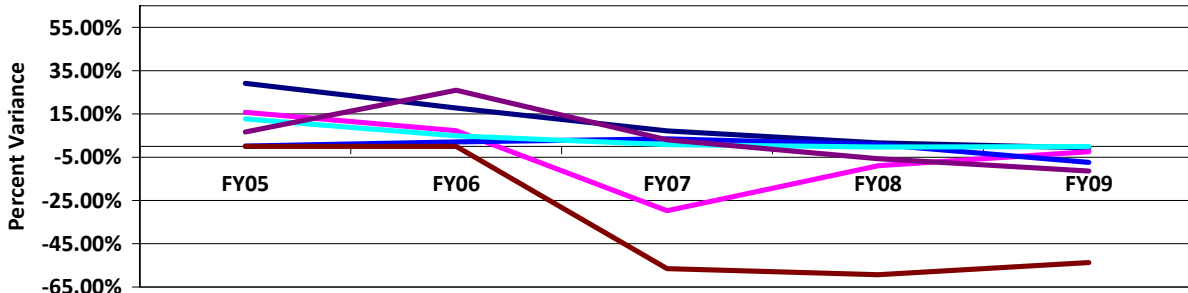
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.
- Significant change includes moving Utility Billing and Collection services to the Utility Department.

FY 2010 PERFORMANCE RESULTS

Number of Budget Transfers & Amendments - Effectiveness

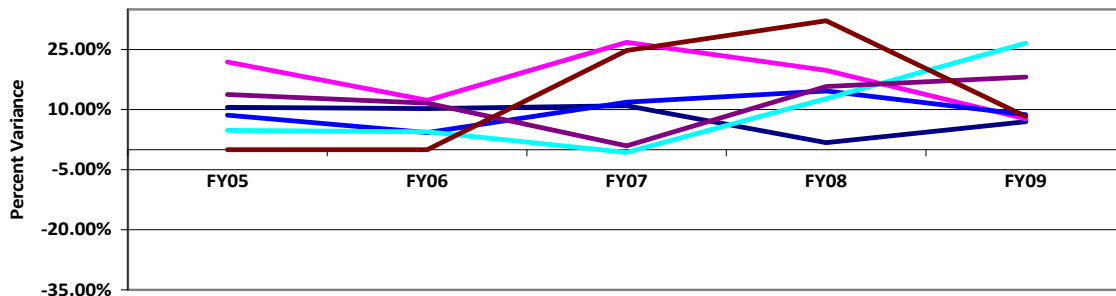


Revenue Projections to Actuals Variance
Target Range - 5% or Less - Effectiveness



— General Fund — Road & Drainage District — Fire Rescue District
— Solid Waste District — Utilities — Building

Expenditure Projections to Actuals Variance
Target Range - 10% or Less - Effectiveness



— General Fund — Road & Drainage District — Fire Rescue District
— Solid Waste District — Utilities — Building

PLANNING, ZONING & ENGINEERING

PURPOSE

“To achieve community outcomes by advancing the community development vision.”

FUNCTION

To enforce the City’s land development code and stewardship of the City’s future through enforcement of the Comprehensive Plan.

To provide leadership direction and administrative engineering support to the City departments.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health & Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,828,657	\$ 1,836,045	\$ 1,227,571	\$ 997,406	\$ 369,333
Employee Benefits	560,146	529,410	383,720	320,852	377,826
PERSONNEL EXPENDITURES	2,388,803	2,365,455	1,611,291	1,318,258	747,159
Professional/Contracted Services	362,054	354,170	70,583	75,000	47,700
Current Operating Charges	87,352	64,409	59,777	54,865	26,545
Operating Supplies	58,968	45,771	37,829	26,631	21,430
OPERATING EXPENDITURES	508,374	464,350	168,189	156,496	95,675
CAPITAL EXPENDITURES	19,347	3,307	-	-	-
TOTALS	\$ 2,916,524	\$ 2,833,112	\$ 1,779,480	\$ 1,474,754	\$ 842,834
POSITIONS	31	29	21	15	11

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Director	2	2	1	1	1
Senior Planner	2	2	2	1	-
Planner	6	6	4	3	3
Planning & Zoning Technician II	-	-	1	1	1
Planning & Zoning Technician I	3	3	2	1	1
Stormwater Manager	1	1	1	1	1
Project Manager	2	2	1	1	1
Real Estate Manager	1	1	1	1	-
Environmental Specialist	1	1	1	1	1
Grant Writer	-	-	1	-	-
Civil Engineer	1	1	-	-	-
Chief Engineering Inspector	1	1	1	1	-
Engineering Inspector	4	4	3	1	1
GIS Specialist	1	-	-	-	-
GIS Technician	1	-	-	-	-
CAD Designer	1	1	-	-	-
Executive Assistant	2	2	1	1	1
Staff Assistant II	1	1	-	-	-
Staff Assistant I	1	1	1	1	-
TOTAL	31	29	21	15	11

FY 2007 and FY 2008 staffing summaries reflect the total staffing of both the Planning & Zoning Department and the Engineering Department prior to the consolidation of the two departments.

FY 2010 HIGHLIGHTS

Planning & Zoning Services

➤ **Provide direction to aid in creating a sustainable community.**

To help developers, engineers and City residents protect the integrity of land development in the City.

- ✓ Continued to revamp and improve the site development review (SDR) process improving efficiency and effectiveness.
- ✓ Promoting better development plan submittals and reducing or avoiding unnecessary delays.

➤ **Ensure development enhances the quality of life for the residents.**

To provide quality customer service to the community by maintaining, enhancing and guiding its physical development in conformance with adopted policies and goals.

- ✓ Implemented “Planner of the Day” to improve customer service
- ✓ Reduced processing time by realignment of staff duties to create greater efficiencies

➤ **Encourage adequate balance of development.**

To develop and implement policies and plans for the community’s land use that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

- ✓ Completed the Unified Land Development Code (ULDC) update

Engineering Services

➤ **Implement all capital improvement projects consistent with community values.**

To provide oversight of municipal construction activities identified in the City’s Capital Improvement Program.

- ✓ Completed construction widening of Toledo Blade Blvd.
- ✓ Finalized the redesign and Local Area Program (LAP) Agreement for the City Hall/Sumter Blvd. improvements project
- ✓ Updated, refurbished and retrofit water control structure on the Cocoplum Waterway.
- ✓ Completed design and construction of three other water control structures

➤ **Improve the environmental sustainability of the community.**

To promote, preserve and improve the natural ecosystems in order to enhance the quality of life and sustainability of the community.

- ✓ Continued towards accreditation as a Florida Green City.
- ✓ Began design of nature trail adjacent to Heron Creek along Myakkahatchee Creek

➤ **Ensure that City and private projects reflect community values and goals.**

To monitor City and private projects in order to enhance the public welfare and increase sustainability.

- ✓ Continued to provide staff review of projects.
- ✓ Continued construction inspection services for all critical phases of private development and City-owned infrastructure projects.

FY 2011 GOALS & OBJECTIVES

Planning & Zoning Services

➤ **Provide direction to aid in creating a sustainable community.**

To help developers, engineers and City residents protect the integrity of land development in the City.

- ✓ Review and inspect land development plans and projects.
- ✓ Continue with the full implementation of the web-based online “Click-to-Gov” services.

➤ **Ensure development enhances the quality of life for the residents.**

To provide quality customer service to the community by maintaining, enhancing and guiding its physical development in conformance with adopted policies and goals.

- ✓ Respond to code interpretation requests in a timely manner.
- ✓ Coordinate with other governmental agencies in development reviews and updates to other long-range plans.

➤ **Encourage adequate balance of development.**

To develop and implement policies and plans for the community’s land use that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

- ✓ Provide staff training on the updated Unified Land Development Code (ULDC)
- ✓ Continue to evaluate the economic benefit; enjoyment of natural and man-made resources; employment alternatives; health and safety aspects; housing balance; transportation; environmental and historic resources; recreation system; and urban sprawl.

Engineering Services

➤ **Implement all capital improvement projects consistent with community values.**

To provide oversight of municipal construction activities identified in the City’s Capital Improvement Program.

- ✓ Complete construction of the City Hall/ Sumter Boulevard Federal Stimulus project.
- ✓ Complete the update of the Big Slough water model and 100 year floodplain map
- ✓ Design and construct improvements to the City Center pond and parking lot expansion at Fire Station #81

➤ **Improve the environmental sustainability of the community.**

To promote, preserve and improve the natural ecosystems in order to enhance the quality of life and sustainability of the community.

- ✓ Continue towards accreditation as a Florida Green City.
- ✓ Manage Energy Efficiency and Conservation Block Grant
- ✓ Construct the grass parking lot and nature trail along the Myakkahatchee Creek.

➤ **Ensure that City and private projects reflect community values and goals.**

To monitor City and private projects in order to enhance the public welfare and increase sustainability.

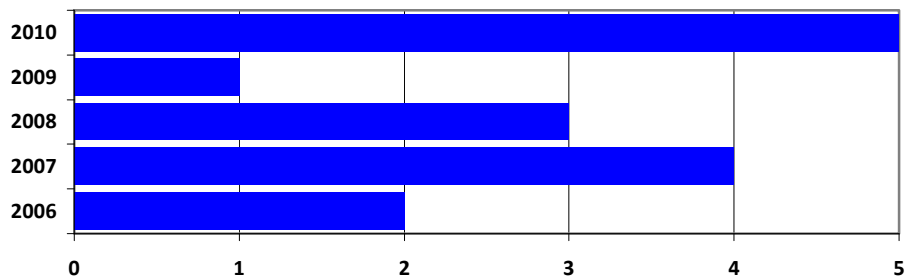
- ✓ Continue to provide staff review of projects.
- ✓ Continue construction inspection services for all critical phases of private development and City-owned infrastructure projects.

FY 2011 BUDGET CHANGES AND ISSUES

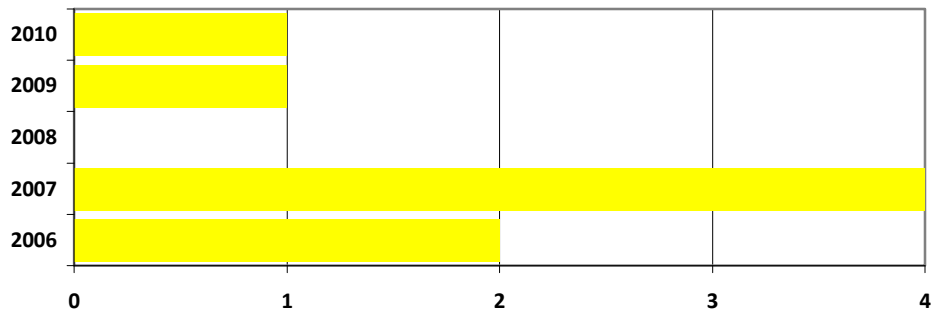
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.
- Significant change includes fully funding engineering services through the Road & Drainage District.

FY 2010 PERFORMANCE RESULTS

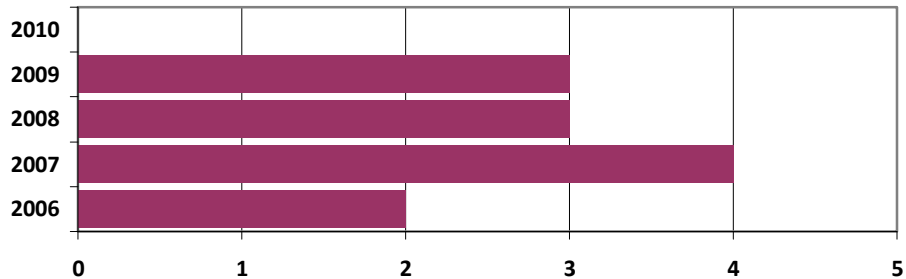
Unified Land Development Code Amendments



Re-zoning Amendments



Comprehensive Plan Amendments



GENERAL SERVICES - ADMINISTRATION

PURPOSE

“To ensure every City department has the right personnel and technology to accomplish City designated goals”

FUNCTION

To provide our customers community-based programs, customer-focused services, technology-driven information, by a highly talented workforce ensuring the citizens of North Port enjoy a viable and sustainable quality of life.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 110,577	\$ 146,095	\$ 155,896	\$ 161,401	\$ 157,863
Employee Benefits	40,223	41,766	38,093	41,423	41,124
PERSONNEL EXPENDITURES	150,800	187,861	193,989	202,824	198,987
Professional/Contracted Services	-	-	-	-	-
Current Operating Charges	7,122	3,244	808	2,530	892
Operating Supplies	3,125	1,596	1,682	1,970	1,825
OPERATING EXPENDITURES	10,247	4,840	2,490	4,500	2,717
CAPITAL EXPENDITURES	-	-	-	-	-
TOTALS	\$ 161,047	\$ 192,701	\$ 196,479	\$ 207,324	\$ 201,704
POSITIONS	2	2	2	2	2

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Director	0	1	1	1	1
Human Resource Manager	1	0	0	0	0
Executive Assistant	0	1	1	1	1
Staff Assistant	1	0	0	0	0
TOTAL	2	2	2	2	2

FY 2010 HIGHLIGHTS

➤ **Provide oversight of information and technology support services.**

To promote integrated City-wide communications and support the technical operational needs of City staff by providing superior and timely information systems service, training and infrastructure.

- ✓ Provided administrative support to increase training opportunities for City staff.

➤ **Provide oversight of community-based social services.**

To provide oversight and leadership to the division of Social Services in order to ensure the provision of quality and timely services.

- ✓ Provided administrative support for the C.A.R.E. and H₂O programs.

➤ **Provide oversight of internal personnel services.**

To work with the Human Resources division to create a caring and accountable organization by: 1) fostering key communications and continuous improvements in attracting, retaining and developing highly qualified employees and 2) providing a safe working environment for employees and protecting the City from liability.

- ✓ Provided the necessary administrative support to enable the Human Resources/Risk Management division achieve its objectives.

➤ **Ensure the availability of park and recreation opportunities.**

To provide oversight and leadership to the Parks and Recreation division to strive for excellence in the City's park and recreation system to reflect and serve the unique values and qualities of the community.

- ✓ Provided oversight of several Parks and Recreation capital improvement projects.

FY 2011 GOALS & OBJECTIVES

➤ Provide oversight of information and technology support services.

To promote integrated City-wide communications and support the technical operational needs of City staff by providing superior and timely information systems service, training and infrastructure.

- ✓ Continue to provide the necessary administrative support to enable the Information and Technology division achieve its objectives.

➤ Provide oversight of community-based social services.

To provide oversight and leadership to the division of Social Services in order to ensure the provision of quality and timely services.

- ✓ Continue to provide the necessary administrative support to enable the Social Services division to achieve its objectives.

➤ Provide oversight of internal personnel services.

To work with the Human Resources division to create a caring and accountable organization by: 1) fostering key communications and continuous improvements in attracting, retaining and developing highly qualified employees and 2) providing a safe working environment for employees and protecting the City from liability.

- ✓ Provide the necessary administrative support to enable the Human Resources/Risk Management division achieve its objectives.

➤ Ensure the availability of park and recreation opportunities.

To provide oversight and leadership to the Parks and Recreation division to strive for excellence in the City's park and recreation system to reflect and serve the unique values and qualities of the community.

- ✓ Provide the necessary administrative support to enable the Parks and Recreation division achieve its objectives.
- ✓ Provide necessary oversight of Parks and Recreation capital improvement projects.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

GENERAL SERVICES – INFORMATION & TECHNOLOGY

PURPOSE

“To achieve community outcomes by ensuring the financial integrity and fiscal management of the organization”

FUNCTION

To provide the administrative leadership and management services relating to budgeting, accounting, payroll, procurement and cash management and billing.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$1,212,584	\$ 1,267,982	\$ 1,249,798	\$ 1,260,530	\$ 986,525
Employee Benefits	328,231	363,050	347,298	356,720	281,601
PERSONNEL EXPENDITURES	1,540,815	1,631,032	1,597,096	1,617,250	1,268,126
Professional/Contracted Services	42,863	61,794	57,064	25,300	34,930
Current Operating Charges	233,927	291,522	266,745	582,558	527,368
Operating Supplies	190,511	51,912	70,386	53,343	82,557
OPERATING EXPENDITURES	467,301	405,228	394,195	661,201	644,855
CAPITAL EXPENDITURES	803,910	129,148	157,193	55,000	237,208
TOTALS	\$1,863,971	\$ 1,289,645	\$ 1,300,294	\$ 1,482,930	\$ 1,646,361
POSITIONS	12	13	10	10	10

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
I & T Manager	1	1	1	1	1
Staff Assistant	1	1	1	1	1
Network Administrator	1	1	1	1	1
GIS Administrator	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Applications Dev. Administrator	0	0	1	1	1
Network Analyst	0	1	1	1	1
Telecommunications Specialist	1	1	0	0	0
Help Desk Administrator	1	1	1	1	1
Systems Analyst I	0	1	0	0	0
Systems Analyst II	0	1	0	0	0
Technology Trainer	1	1	1	1	1
Webmaster	1	0	0	0	0
Network Engineer	1	0	0	0	0
Information Systems Technician	2	2	1	1	1
TOTAL	12	13	10	10	10

FY 2010 HIGHLIGHTS

➤ Provide excellent technology support services to internal customers.

To align Information & Technology services with the current and future needs of the City organization and its customers.

- ✓ Improved CIP application.
- ✓ Expanded Planning, Zoning, & Engineering module.
- ✓ Implemented E-bills for Utilities; Cash receipts for the George Mullen Center; Project Management Office within I&T; Electronic pay stubs and POs for Finance.
- ✓ Analyzed and centralized copiers and printers, including renegotiation of leases.
- ✓ Expanded use of QRep reporting tool through the City.
- ✓ Established private wireless network throughout City Hall
- ✓ Set up and system implementation supporting P-Card rollout.
- ✓ Upgraded Siemens telephone system.
- ✓ Implemented new long distance contract with Verizon significantly reducing charges.

➤ **Ensure availability of information through technological services to increase community awareness.**

To provide technology management services to the City departments in order to ensure that appropriate and cost-effective use of Information & Technology services are provided to residents.

- ✓ Implemented advanced features of new website (E-notify, surveys and online forms).
- ✓ Replaced frame relay network increasing bandwidth and stability.
- ✓ Implemented Phase I of server virtualization initiative increasing efficiency of network support.

➤ **Support community values through updated technology.**

To provide the underlying technology required to assist the City-wide organization in providing effective support to residents.

- ✓ Explored use of social networking tools as another means to expand our reach into the community.

FY 2011 GOALS & OBJECTIVES

➤ **Provide excellent technology support services to internal customers.**

To align Information & Technology services with the current and future needs of the City organization and its customers.

- ✓ Continue improvements to the City-wide network to ensure security and reliability.
- ✓ Provide tools and information that allow for better decision making in growth management and strategic planning for the City.
- ✓ Align I&T services with the current and future needs of the City departments through development of strategic master plan.
- ✓ Reduce technology power consumption by 10% by implementing power-saving policies and virtualized services and workstations.
- ✓ Continue promotion of employee use of the Intranet (NPWeb) as a communication tool.

➤ **Ensure availability of information through technological services to increase community awareness.**

To provide technology management services to the City departments in order to ensure that appropriate and cost-effective use of Information & Technology services are provided to residents.

- ✓ Provide connectivity and data services that enable rapid and efficient response and reporting for public safety issues.
- ✓ Increase online services

➤ **Support community values through updated technology.**

To provide the underlying technology required to assist the City-wide organization in providing effective support to residents.

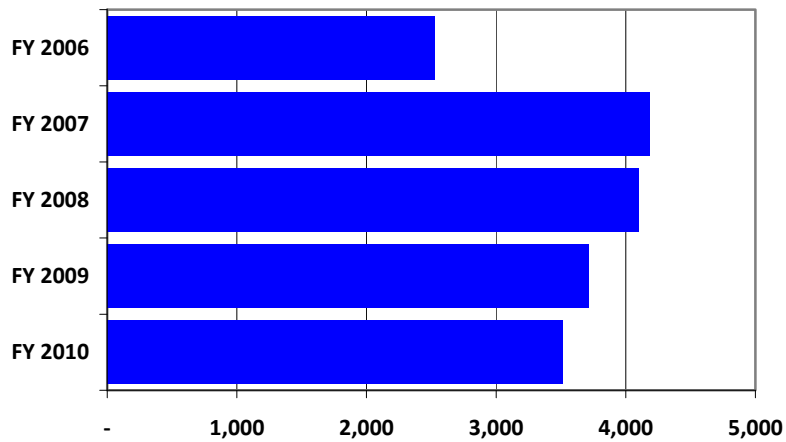
- ✓ Explore use of social networking tools as another means to expand the reach into the community.
- ✓ Provide a reliable and recoverable technology infrastructure.
- ✓ Assist organization in providing effective support to residents under any circumstances.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

WORK ORDERS PROCESSED
WORKLOAD



GENERAL SERVICES – SOCIAL SERVICES

PURPOSE

“To achieve community outcomes by improving the social and economic well-being of our citizens.”

FUNCTION

To coordinate community-based assistance programs.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 70,857	\$ 78,817	\$ 123,587	\$ 135,193	\$ 125,050
Employee Benefits	23,508	22,504	30,595	32,875	37,728
PERSONNEL EXPENDITURES	94,365	101,321	154,182	168,068	162,778
Professional/Contracted Services	17,739	15,052	-	-	-
Current Operating Charges	46,059	104,992	135,060	95,660	91,723
Operating Supplies	1,840	4,731	56,251	1,500	1,783
OPERATING EXPENDITURES	65,638	124,775	191,311	97,160	93,506
CAPITAL EXPENDITURES	245,393	1,754,340	288,655	-	-
TOTALS	\$ 405,396	\$ 1,980,436	\$ 634,148	\$ 265,228	\$ 256,284
POSITIONS	1	1	3	4	4

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Social Services Manager	1	1	1	1	1
Staff Assistant	-	-	-	1	1
Facility Attendant (PT)	-	-	1	1	1
Program Attendant (PT)	-	-	-	1	1
Program Specialist	-	-	1	-	-
TOTAL	1	1	3	4	4

FY 2010 HIGHLIGHTS

➤ **Increase awareness of community assistance available to individuals and families.**

To promote a continuous dialogue with the community to increase awareness of community-based assistance programs.

- ✓ Received Federal Community Block Development Grant of \$100,000 for the 2nd floor build out of Family Service Center
- ✓ Partnered with North Port CHAT and Sarasota County Community Pharmacy Program to provide services at the Family Service Center

➤ **Bring additional programming and services to the community.**

To ensure a wide range of services provided through the public and private sectors, which maximizes the opportunities available to the community.

- ✓ Partnered with Sarasota County to implement Tapestry Program to streamline client application process
- ✓ Received Community Foundation/SOS grants totaling \$167,816
- ✓ Received ARRA grant of \$32,369
- ✓ Received Emergency Food & Shelter grant for \$10,000

➤ **Create a bridge between socio-economic groups.**

To work with various socio-economic groups to develop a greater sense of community.

- ✓ Provided gifts to 1,318 children, ages 0-14 through the Toy Chest Program
- ✓ Distributed 1,000 backpacks with school supplies at the Back to School Resource Fair

FY 2011 GOALS & OBJECTIVES

➤ **Increase awareness of community assistance available to individuals and families.**

To promote a continuous dialogue with the community to increase awareness of community-based assistance programs.

- ✓ Increase partnerships with other community assistance organizations.
- ✓ Increase community awareness of assistance available to individuals and families.
- ✓ Better utilize outreach tools such as the City’s website, newsletter and community events.

➤ **Bring additional programming and services to the community.**

To ensure a wide range of services provided through the public and private sectors, which maximizes the opportunities available to the community.

➤ **Create a bridge between socio-economic groups.**

To work with various socio-economic groups to develop a greater sense of community.

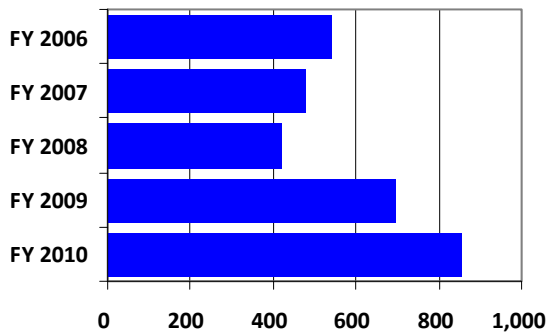
- ✓ Continue to connect with other agencies to provide services that meet the diverse needs of the community.

FY 2011 BUDGET CHANGES AND ISSUES

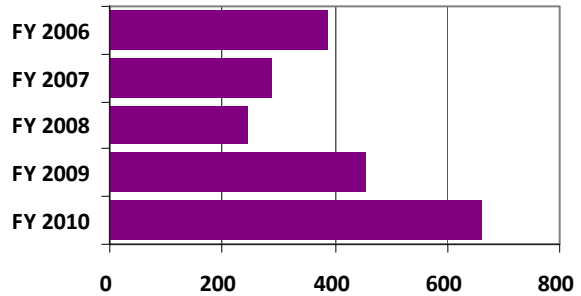
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

Caseload (eligible) -Output

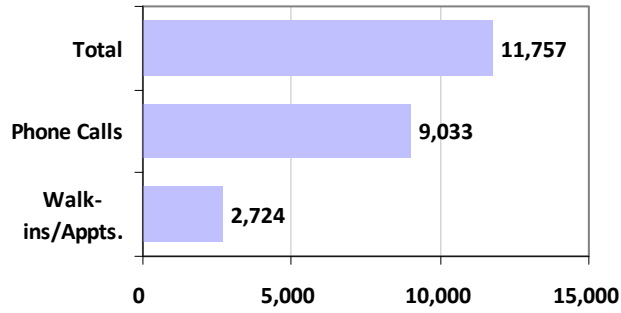


LIHEAP/Care to Share - Output

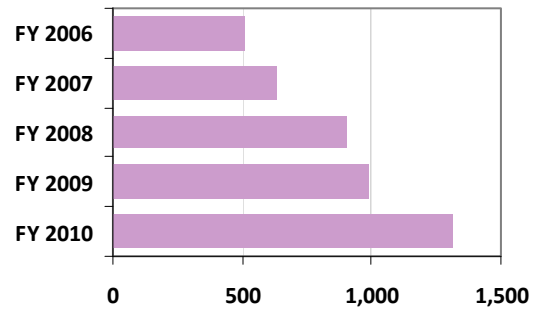




Contact Type - Output



Toy Chest Recipients



GENERAL SERVICES – HUMAN RESOURCES

PURPOSE

“To achieve community outcomes through workforce excellence.”

FUNCTION

Responsible for recruitment and selection; classification and compensation; employee relations and training; and personnel processing for the City.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 234,350	\$ 254,890	\$ 265,275	\$ 276,305	\$ 273,105
Employee Benefits	67,873	74,421	74,002	81,145	80,975
PERSONNEL EXPENDITURES	302,223	329,311	339,277	357,450	354,080
Professional/Contracted Services	77,165	25,820	16,768	30,341	24,100
Current Operating Charges	41,778	29,593	28,488	35,326	17,104
Operating Supplies	13,876	12,022	10,893	8,216	17,104
OPERATING EXPENDITURES	132,819	67,435	56,149	73,883	58,308
CAPITAL EXPENDITURES	20,143	-	-	-	-
TOTALS	\$ 455,185	\$ 396,746	\$ 395,426	\$ 431,333	\$ 412,388
POSITIONS	6	5	5	5	5

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Human Resources Manager	1	-	-	-	-
Benefits Coordinator	1	1	1	1	1
Employee Services Coordinator	1	1	1	1	1
Risk Management	1	1	1	1	1
Human Resource Specialist	2	2	2	2	2
TOTAL	6	5	5	5	5

FY 2010 HIGHLIGHTS

➤ **Provide oversight of human resources and risk management policies and programs.**

To provide professional assistance and guidance to City departments on employee relations services.

- ✓ Implemented the new health insurance plan which offers multiple options to the employee at substantial savings to the City.
- ✓ Continued support of community outreach activities (United Way, NICE Guys, Relay for life, 12 Days of Giving, Chamber EXPO)

To minimize risk and stabilize insurance costs in an economical and innovative manner that preserves assets and protects assets and protects against random/accidental loss.

- ✓ Re-established City-wide Safety Committee and developed internal partnerships to enhance safety training and awareness.
- ✓ Administered new contract for risk management services.

➤ **Provide quality recruitment to ensure a sustainable workforce.**

To improve recruitment and selection process to attract and retain qualified employees.

- ✓ Implemented new Human Resource Management System for better workforce tracking and enhanced reporting capabilities.
- ✓ Assisted with PBA negotiations and implemented new 3-year contract.

➤ **Provide training opportunities to ensure community values which improve the quality of life.**

To foster key communications and continuous improvement in recruiting, developing, maintaining and managing a highly qualified workforce that provides quality customer service.

- ✓ Continued support of community outreach activities including: United Way, NICE Guys, Relay for Life, 12 Days of Giving and Chamber EXPO.

FY 2011 GOALS & OBJECTIVES

➤ Provide oversight of human resources and risk management policies and programs.

To provide professional assistance and guidance to City departments on employee relations services.

- ✓ Ensure personnel policies and procedures are up-to-date and in compliance with employment laws and regulations.
- ✓ Develop a more effective process for measuring employee performance that includes establishing clear expectations, attainable job objectives and provides for staff development opportunities.
- ✓ Continue to develop the Utilities Apprenticeship and Parks & Recreation Camp Counselor-In-Training programs.

To minimize risk and stabilize insurance costs in an economical and innovative manner that preserves assets and protects assets and protects against random/accidental loss.

- ✓ Minimize risk and stabilize insurance costs in an innovative manner that protects people and property.

➤ Provide quality recruitment to ensure a sustainable workforce.

To preserve and retain valued employees

- ✓ Expand training and development opportunities
- ✓ Promote programs that recognize employees for innovative, initiative, leadership and service

To promote the City as the "employer of choice"

- ✓ Maintain a competitive and market-driven compensation plan
- ✓ Enhance recruitment efforts to attract qualified and diverse candidate pools

➤ Provide training opportunities to ensure community values which improve the quality of life.

To foster key communications and continuous improvement in recruiting, developing, maintaining and managing a highly qualified workforce that provides quality customer service.

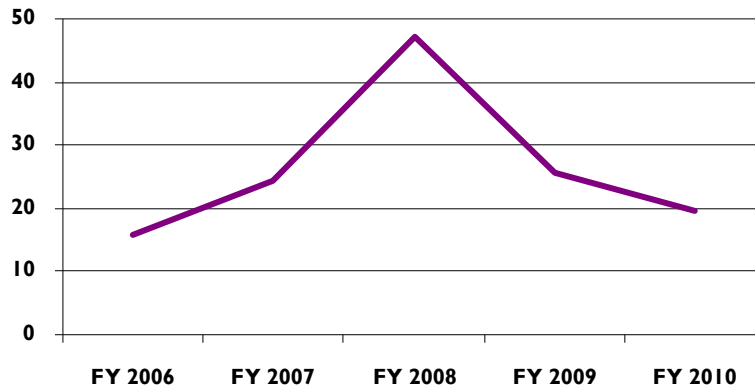
- ✓ Commit to ensuring the highest level of customer service for both internal and external customers
- ✓ Provide professional assistance and guidance to City departments on employee relations matters

FY 2011 BUDGET CHANGES AND ISSUES

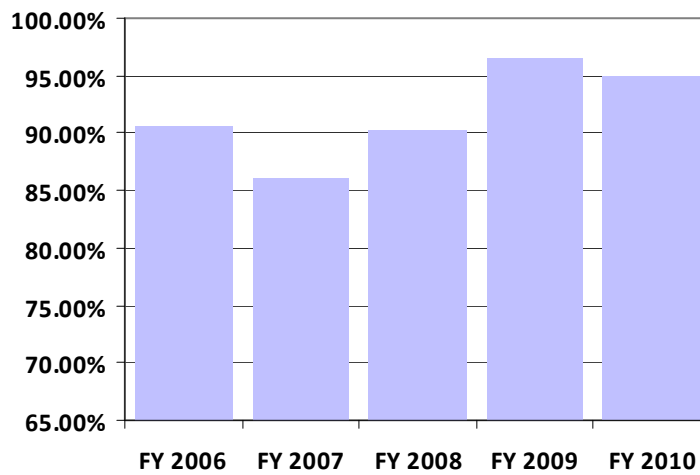
- ### ➤ Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

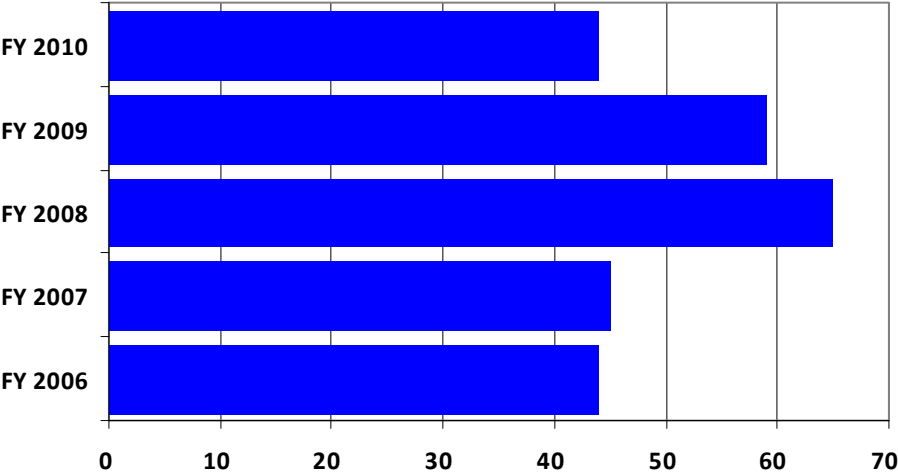
AVERAGE APPLICATIONS PROCESSED PER JOB POSTING - EFFECTIVENESS



PERCENT OF POSITIONS FILLED - EFFECTIVENESS



WORKERS COMPENSATION CLAIMS - EFFECTIVENESS



GENERAL SERVICES –PARKS AND RECREATION

PURPOSE

“To achieve community outcomes by enriching life experiences through recreation.”

FUNCTION

Responsible for providing quality recreation and athletic programming for residents and non-residents of all ages based on the community needs and priorities.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$614,348	\$763,231	\$521,894	\$630,125	\$606,854
Employee Benefits	179,227	251,570	144,693	168,279	194,657
PERSONNEL EXPENDITURES	793,575	1,014,801	666,587	798,404	801,511
Professional/Contracted Services	87,852	59,368	31,206	37,000	109,890
Current Operating Charges	240,889	245,228	115,300	128,746	51,227
Operating Supplies	114,855	86,976	35,456	31,925	35,566
OPERATING EXPENDITURES	443,596	391,572	181,962	197,671	196,683
CAPITAL EXPENDITURES	390,224	126,092	280,246	-	-
TOTALS	\$1,627,395	\$1,532,465	\$1,128,795	\$996,075	\$998,194
POSITIONS	30	32	25	28	26

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Parks & Recreation Manager	1	1	1	1	1
Administration Coordinator	1	1	-	-	-
Recreation Supervisor	1	1	1	1	1
Parks Maintenance Supervisor	1	1	-	-	-
Special Projects Coordinator	1	-	-	-	-
Program Coordinator	1	1	1	1	1
Recreation Coordinator	1	1	1	2	2
Recreation Attendant	4	3	11	14	12
Camp Counselors	8	8	8	8	8
Program Specialist	-	-	1	1	1
Facility Attendant	-	-	1	-	-
Skate Park Attendant	4	4	-	-	-
Bike Park Attendant	-	4	-	-	-
Groundskeeper	4	4	-	-	-
Landscape Maintenance Coordinator	1	1	-	-	-
Maintenance Worker	2	2	-	-	-
TOTAL	30	32	25	28	26

FY 2010 HIGHLIGHTS

➤ **Ensure a safe and aesthetically pleasing park system**

To manage the design and construction of park projects and provide a safe and clean environment for recreational outlets.

- ✓ Continued to meet quarterly with Sarasota County to keep the athletic facilities better maintained.
- ✓ Developed Aquatic Facilities and Creek/Canal System Master Plans.
- ✓ Began comprehensive refurbishment efforts in neighborhood parks.

➤ **Provide recreational opportunities to enhance the quality of life.**

To offer a wide range of recreational opportunities through safe and clean parks, facilities and programs that will have positive personal, social, environmental and economic benefits to the community.

- ✓ Continued the youth camp programs.
- ✓ Added three new Adopt-a-Park partners

➤ **Ensure availability of community programs and activities.**

To provide balanced programs that meet the creative, social and cultural needs of the community with a focus on recreation, entertainment and life-long education.

- ✓ Partnered with local service club to enhance special events and reduce costs.
- ✓ Continued publication of bi-annual Parks & Recreation Activities & Event Guide to keep the public informed.
- ✓ Continued with two major festivals – Poinsettia Parade and Freedom Festival that serve to connect the community and promote community pride.
- ✓ Hosted an Environmental Festival to raise awareness on the importance of preserving natural resources.
- ✓ Increased festivals’ regional draw.

➤ **Create a balanced park system to improve sustainability.**

To provide the necessary expertise to comprehensively plan, acquire, protect and develop the City park system, including facilities, based on the community need.

- ✓ Construction of new Morgan Family Community Center.
- ✓ Groundbreaking and construction of City’s first family paw park, The Canine Club.
- ✓ Started construction on new Little League complex at Atwater Park.

FY 2011 GOALS & OBJECTIVES

➤ **Ensure a safe and aesthetically pleasing park system**

To manage the design and construction of park projects and provide a safe and clean environment for recreational outlets

- ✓ Continue oversight of all park projects.
- ✓ Continue to make park renovations and refurbishments to provide safe park structures and enhance park amenities.
- ✓ Pursue grant funding to help with park upgrades.

➤ **Provide recreational opportunities to enhance the quality of life.**

To offer a wide range of recreational opportunities through safe and clean parks, facilities and programs that will have positive personal, social, environmental and economic benefits to the community.

- ✓ Continue refurbishment efforts to enhance recreational opportunities in neighborhood parks.
- ✓ Provide additional fitness, athletic and recreational programs when the new Youth Community Center opens in late summer.

➤ **Ensure availability of community programs and activities.**

To provide balanced programs that meet the creative, social and cultural needs of the community with a focus on recreation, entertainment and life-long education.

- ✓ Assess community interest for new program opportunities at the Youth Community Center.
- ✓ Institute an aggressive promotional campaign utilizing the City’s new web site.

➤ **Create a balanced park system to improve sustainability.**

To provide the necessary expertise to comprehensively plan, acquire, protect and develop the City park system, including facilities, based on the community need.

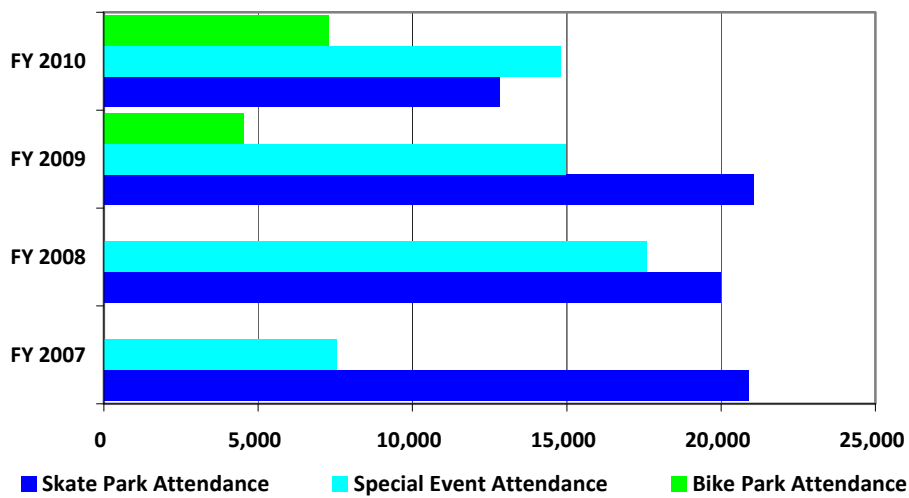
- ✓ Utilize the Environment Park for camp programming.
- ✓ Improve recyclable practices by strategically placing containers in neighborhood/community parks.

FY 2011 BUDGET CHANGES AND ISSUES

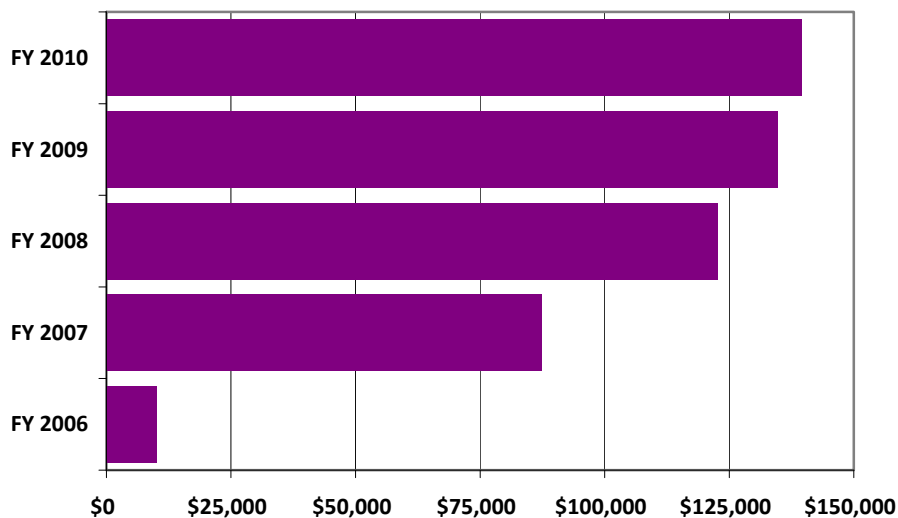
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

PARK ATTENDANCE



PARK GENERATED REVENUE



PUBLIC SAFETY – POLICE

PURPOSE

“To achieve community outcomes by assuring a safe community”

FUNCTION

Responsible for providing law enforcement services to the City of North Port.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$6,682,078	\$7,310,126	\$7,670,407	\$8,206,915	\$8,084,629
Employee Benefits	2,359,245	2,603,407	2,823,431	3,053,296	3,528,102
PERSONNEL EXPENDITURES	9,041,323	9,913,533	10,493,838	11,260,211	11,612,731
Professional/Contracted Services	32,781	50,776	22,291	26,020	14,850
Current Operating Charges	532,721	688,655	612,314	753,083	658,412
Operating Supplies	604,033	646,171	430,401	451,580	493,871
OPERATING EXPENDITURES	1,169,535	1,385,602	1,065,006	1,230,683	1,167,133
CAPITAL EXPENDITURES	1,381,229	65,991	-	-	-
TOTALS	\$11,592,087	\$11,365,126	\$11,558,844	\$12,490,894	\$12,779,864
POSITIONS	162	162	163	163	160

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Chief of Police	1	1	1	1	1
Captain	2	2	2	2	2
Lieutenant	5	5	5	5	5
Sergeant	12	12	12	12	12
Police Officers	84	84	83	83	83
Business Manager	1	1	1	1	1
Network Specialist	1	1	1	1	1
Accreditation Coordinator	1	1	1	1	1
Animal Control Officer	2	2	2	2	2
Telecommunication	16	16	15	15	15
Criminalistics Specialist	2	2	2	2	2
Crime Data Specialist	0	0	1	1	1
Records Supervisor	1	1	1	1	1
Records Technician	2	2	2	2	2
Records Technician (part-time)	2	2	2	2	2
Staff Assistant	2	2	2	2	2
School Crossing Guard (part-time)	28	28	30	30	27
TOTAL	162	162	163	163	160

FY 2010 HIGHLIGHTS

➤ Improve the safety of the community.

To provide fast and efficient response to community emergencies while addressing crime trends in a pro-active manner to reduce crime, the fear of crime and enhance the quality of life for residents and visitors.

- ✓ Continued to take a pro-active law enforcement approach targeting high crime areas.
- ✓ Continued to increase patrol and community involvement in response to community emergencies.
- ✓ Successfully prosecuted two high profile murders.
- ✓ Opened a fully functional police substation.

➤ Provide crime prevention training.

To continue to build partnerships with local school administration to reach the common goal of reduced drug usage and increase the department's Green Team initiative by training staff on "Crime Prevention through Environmental Design (CEPTED).

- ✓ Continued to increase student awareness by expanding the emphasis on "*doing the right thing*" and maintaining Crime Tip boxes in each school.
- ✓ Provided Crime Prevention through Environmental Design training for the Department's Crime Prevention Officer.
- ✓ Provided training for detectives and crime analysts through the intelligence division of the Florida Department of Law Enforcement (FDLE).
- ✓ Enhanced screening process for new hires.
- ✓ Expanded use of volunteers.

➤ **Increase partnerships with the community.**

To provide leadership and increased focus on collaborative cooperation and community involvement.

- ✓ Completed the first phase of the early warning program enhancement within the Records Management System (RMS).
- ✓ Continued to participate in the information gathering system established county-wide.

FY 2011 GOALS & OBJECTIVES

➤ **Improve the safety of the community.**

To provide fast and efficient response to community emergencies while addressing crime trends in a pro-active manner to reduce crime, the fear of crime and enhance the quality of life for residents and visitors.

- ✓ Continue to take a pro-active law enforcement approach targeting high crime areas.
- ✓ Continue to increase patrol and community involvement in response to community emergencies.

➤ **Provide crime prevention training.**

To continue to build partnerships with local school administration to reach the common goal of reduced drug usage and increase the department's Green Team initiative by training staff on "Crime Prevention through Environmental Design (CEPTED).

- ✓ Continue to increase student awareness by expanding the emphasis on "*doing the right thing*" and maintaining Crime Tip boxes in each school.
- ✓ Provide training to all City employees on Crime Prevention through Environmental Design.
- ✓ Recruit and train quality volunteers to assist the department in accomplishing its mission while reducing costs.

➤ **Increase partnerships with the community.**

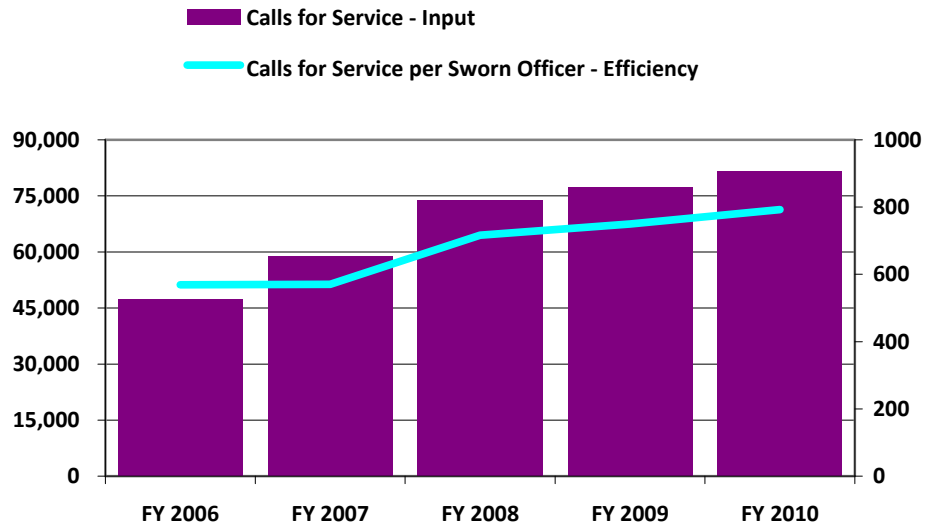
To provide leadership and increased focus on collaborative cooperation and community involvement.

- ✓ Increase information sharing by assigning an intelligence officer.
- ✓ Implement an early warning system for employee intervention.

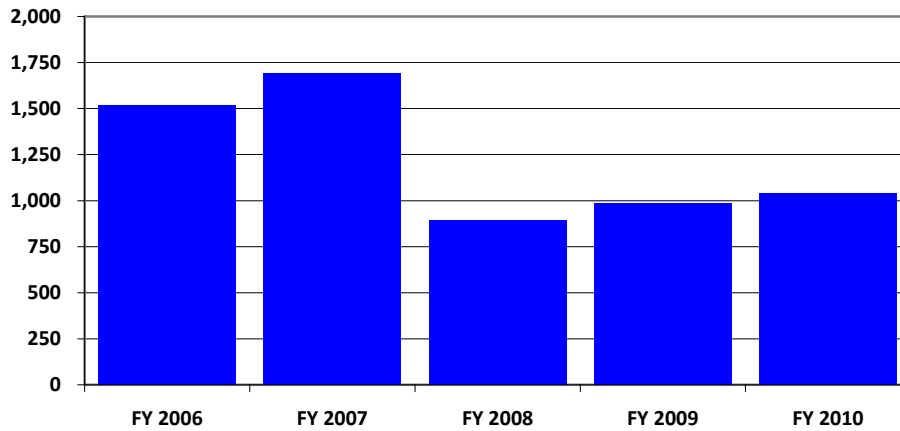
FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

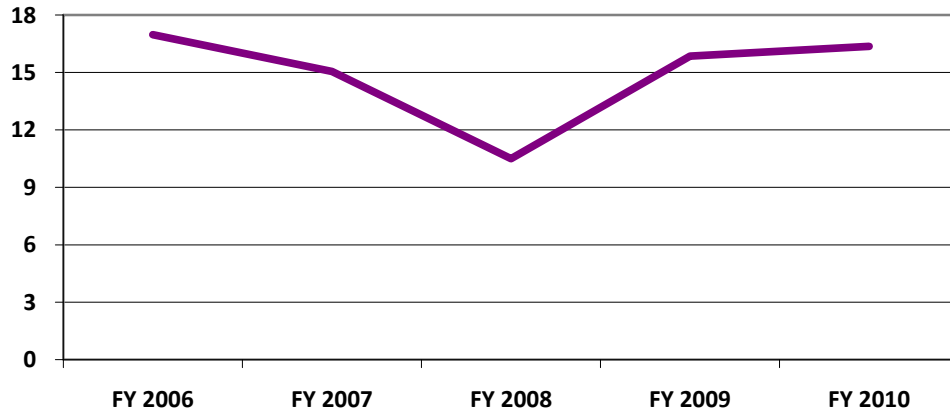
FY 2010 PERFORMANCE RESULTS



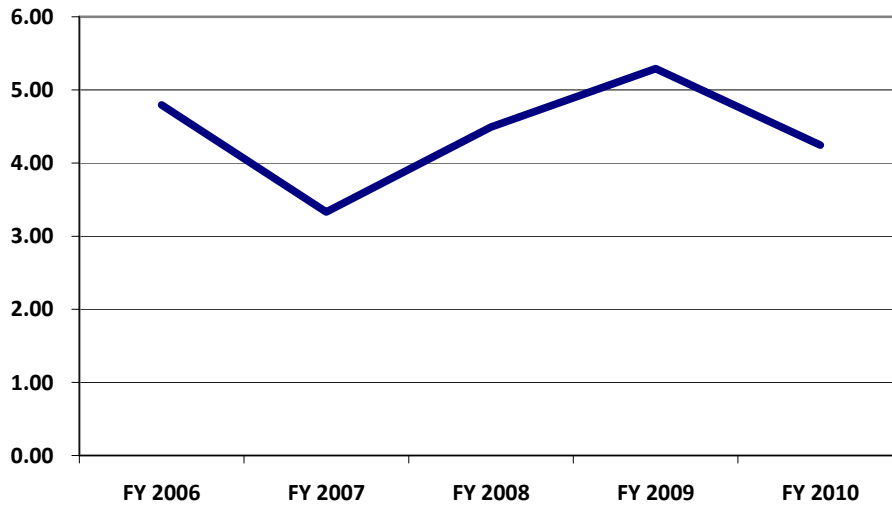
PHYSICAL ARRESTS - WORKLOAD



**Traffic Violations
Per 100 Residents-Effectiveness**



**Parking Violations
Per 1000 Residents - Effectiveness**



PUBLIC SAFETY – EMERGENCY MEDICAL SERVICES

PURPOSE

“To achieve community outcomes by preserving life and property.”

FUNCTION

Responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$2,787,682	\$3,000,089	\$3,195,798	\$2,647,000	\$2,415,340
Employee Benefits	1,079,983	1,133,268	1,163,815	960,626	1,045,945
PERSONNEL EXPENDITURES	3,867,665	4,133,357	4,359,613	3,607,626	3,461,285
Professional/Contracted Services	81,262	85,134	94,400	105,918	108,234
Current Operating Charges	140,221	157,570	135,387	151,202	128,890
Operating Supplies	229,330	222,923	235,990	197,048	177,016
OPERATING EXPENDITURES	450,813	465,627	465,777	454,168	414,140
CAPITAL EXPENDITURES	61,471	70,022	26,635	-	200,000
DEBT SERVICE	15,457	-	-	-	-
TOTALS	\$4,395,406	\$4,669,006	\$4,852,025	\$4,061,794	\$4,075,425
POSITIONS	97	94	94	93	92

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fire Chief	1	1	1	1	1
Deputy Fire Chief	2	2	2	2	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Captain	3	3	4	4	4
Lieutenant	15	15	15	15	15
Fire/Medics	66	63	63	63	63
Fire Inspector	3	3	3	2	2
Administrative Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
Training/Safety Officer	1	1	0	0	0
TOTAL	97	94	94	93	92

FY 2010 HIGHLIGHTS

➤ **Maintain timely, efficient and quality responses to requests for assistance.**

To provide emergency response for residents and visitors of North Port in order to save lives.

- ✓ Continued the training of fire and medic personnel.

➤ **Provide emergency medical services.**

To provide emergency medical services including transportation and basic and advanced life support treatment to the citizens and visitors of North Port.

- ✓ Continued to provide annual medical exams for all personnel to ensure EMS personnel are medically fit for duty.
- ✓ Construction of Fire Station #84 began.

- Ensure the safety and health of the community by maintaining the highest quality of preparedness.

To provide administrative oversight and management to all Emergency Medical Service personnel and resources in order to ensure the delivery of quality pre-hospital care

- ✓ Purchased two new replacement rescues.
- ✓ Continued to evaluate equipment in order for the department to remain in a state of readiness.

FY 2011 GOALS & OBJECTIVES

- Maintain timely, efficient and quality responses to requests for assistance.

To provide emergency response for residents and visitors of North Port in order to save lives.

- ✓ Use available data sources (dispatching info, customer service form responses, etc.) to track and improve response to and care of citizens and visitors.
- ✓ Continue training of fire and medic personnel to maintain a sufficient number of well-trained and well-equipped personnel.

- Provide emergency medical services.

To provide emergency medical services including transportation and basic and advanced life support treatment to the citizens and visitors of North Port.

- ✓ Increase supply and equipment tracking to eliminate waste, excessive purchasing, and other causes that may affect operational expenses.
- ✓ Initiate standardized vehicle maintenance and vehicle replacement schedules to minimize unpredicted expenditures.

- Ensure the safety and health of the community by maintaining the highest quality of preparedness.

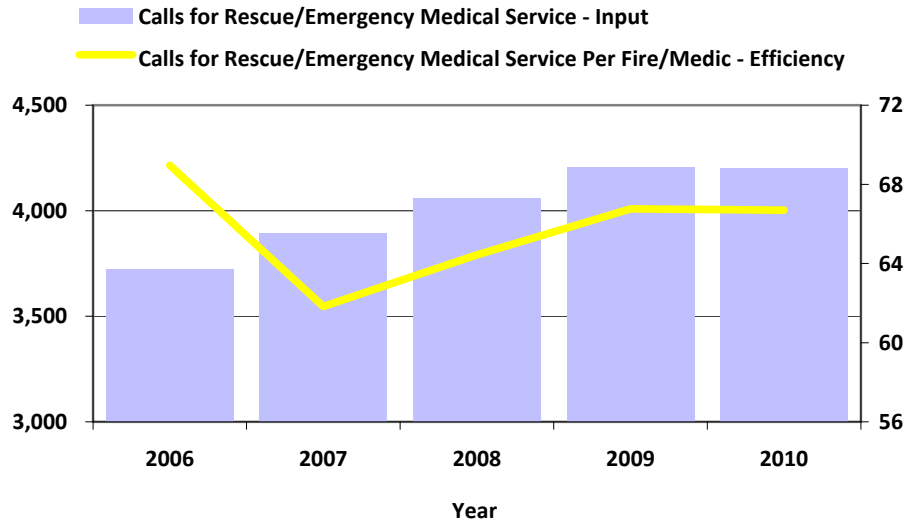
To provide administrative oversight and management to all Emergency Medical Service personnel and resources in order to ensure the delivery of quality pre-hospital care.

- ✓ Purchase new replacement rescues.
- ✓ Continue to evaluate equipment in order for the department to remain in a state of readiness.

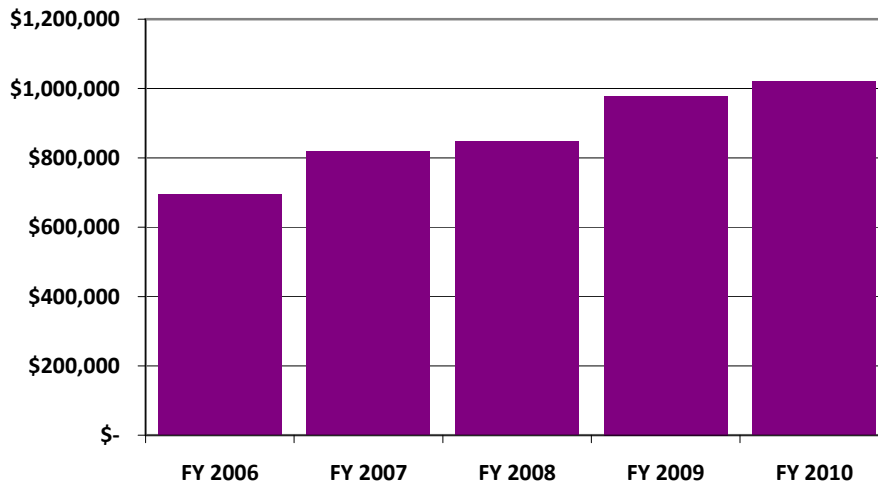
FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS



AMBULANCE TRANSIT REVENUE



BUILDING – PROPERTY STANDARDS

PURPOSE

“To assure and maintain the community standard”

FUNCTION

Responsible for inspection and compliance with statutory and local ordinances on residential and commercial property standards within the City.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 764,565	\$ 869,645	\$ 683,771	\$ 542,555	\$ 489,847
Employee Benefits	244,984	240,449	178,395	187,120	190,972
PERSONNEL EXPENDITURES	1,009,549	1,110,094	862,166	729,675	680,819
Professional/Contracted Services	64,560	247,250	82,936	110,000	70,000
Current Operating Charges	32,059	27,102	40,669	32,319	13,674
Operating Supplies	30,956	22,529	12,649	14,765	12,790
OPERATING EXPENDITURES	127,575	296,881	136,254	157,084	96,464
CAPITAL EXPENDITURES	72,572	-	-	-	-
TOTALS	\$ 1,209,696	\$ 1,406,975	\$ 998,420	\$ 886,759	\$ 777,283
POSITIONS	19	16	9	4	4

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between three divisions)					
Chief Zoning Inspector	1	1	1	1	1
Zoning Plans Examiner	2	2	1	0	0
Zoning Inspector	4	2	1	1	1
Zoning Technicians	2	1	0	0	0
Arborist	1	1	1	0	0
Property Standards Manager	1	1	1	1	1
Property Standards Inspector	6	6	4	1	1
Customer Service Representatives	2	2	0	0	0
TOTAL	19	16	9	4	4

FY 2010 HIGHLIGHTS

➤ **Monitor construction to ensure community values are sustained.**

To assure that houses and commercial buildings for residents meet code requirements.

- ✓ Reviewed all residential and commercial construction plans for compliance with building code requirements.
- ✓ Conducted field inspections for all permitted construction projects to verify that projects met all technical code requirements.

➤ **Ensure community property standards are maintained.**

To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community’s health, safety and welfare.

- ✓ Responded to public complaints of code enforcement violations.
- ✓ Resolved code enforcement violations in a timely manner.

➤ **Provide oversight for a safe and aesthetically pleasing built environment.**

To regulate building construction through plans review, inspection and education in a timely, knowledgeable, and professional manner in order to protect the community’s health, safety and welfare.

- ✓ Continued to provide training programs on current codes and regulations, on-site and off-site for inspectors, permit technicians and plans review staff.
- ✓ Continued to improve the online services available to allow for a more efficient process of issuing permits and inspection services.

FY 2011 GOALS & OBJECTIVES

➤ **Monitor construction to ensure community values are sustained.**

To assure that houses and commercial buildings for residents meet code requirements.

- ✓ Review all residential and commercial construction plans for compliance with building code requirements.
- ✓ Conduct field inspections for all permitted construction projects to verify that projects met all technical code requirements.

➤ **Ensure community property standards are maintained.**

To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community's health, safety and welfare.

- ✓ Respond to public complaints of code enforcement violations.
- ✓ Resolve code enforcement violations in a timely manner.

➤ **Provide oversight for a safe and aesthetically pleasing built environment.**

To regulate building construction through plans review, inspection and education in a timely, knowledgeable, and professional manner in order to protect the community's health, safety and welfare.

- ✓ Continue to provide training programs on current codes and regulations, on-site and off-site for inspectors, permit technicians and plans review staff.
- ✓ Continue to improve the online services available to allow for a more efficient process of issuing permits and inspection services.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

BUILDING – PROPERTY MAINTENANCE

PURPOSE

“To achieve community outcomes by preserving the character of the community”

FUNCTION

Responsible for the maintenance and operations of all City facilities.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 655,877	\$ 696,627	\$ 952,678	\$ 1,046,072	\$ 993,190
Employee Benefits	246,723	259,852	363,142	373,927	378,007
PERSONNEL EXPENDITURES	902,600	956,479	1,315,820	1,419,999	1,371,197
Professional/Contracted Services	182,565	219,072	147,063	168,924	219,291
Current Operating Charges	1,001,224	915,980	1,157,490	1,157,432	987,200
Operating Supplies	77,278	106,704	151,209	166,904	157,072
OPERATING EXPENDITURES	1,261,067	1,241,756	1,455,762	1,493,260	1,363,563
CAPITAL EXPENDITURES	204,664	108,131	80,285	39,000	44,417
TOTALS	\$ 2,368,331	\$ 2,306,366	\$ 2,851,867	\$ 2,952,259	\$ 2,779,177
POSITIONS	17	17	21	21	20

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between three divisions)					
Property Maintenance Manager	1	1	1	1	1
Property Maintenance Superintendent	0	0	1	1	1
Building Technician III	0	0	1	1	1
Building Technician II	0	0	2	2	2
Building Technician I	0	0	3	3	2
Grounds Supervisor	1	1	1	1	1
Groundskeeper III	0	0	1	1	1
Groundskeeper II	0	0	8	8	8
Groundskeeper I	0	0	3	3	3
Landscape Spray Tech	4	4	0	0	0
Landscape Tech	2	2	0	0	0
Landscape Maintenance Worker	3	3	0	0	0
Trades worker Journey	3	3	0	0	0
Custodians	3	3	0	0	0
TOTAL	17	17	21	21	20

FY 2010 HIGHLIGHTS

➤ **Continue to ensure the sustainable maintenance of City buildings to provide a safe, secure and clean environment.**

To provide a clean, safe and accessible environment for all users of City owned public facilities through responsive maintenance, remodeling and repair services.

- ✓ Managed facilities custodial maintenance contract.
- ✓ Continued to provide construction oversight of the new Maintenance Storage Building.
- ✓ Provided oversight of the structural improvements to the Scout House.

➤ **Ensure innovative and cost-effective resource management.**

To provide an efficient and effective maintenance program that emphasizes proactive maintenance over reactive maintenance service calls.

- ✓ Managed work order system to track service hours and types of maintenance and repair.

➤ **Ensure the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.**

To manage, protect and maintain City grounds and landscaping in an efficient, effective and safe manner for citizens.

- ✓ Continued maintenance of City park structures and equipment.
- ✓ Continued to provide grounds and landscaping services to all City facilities.

FY 2011 GOALS & OBJECTIVES

➤ **Continue to ensure the sustainable maintenance of City buildings to provide a safe, secure and clean environment.**

To provide a clean, safe and accessible environment for all users of City owned public facilities through responsive maintenance, remodeling and repair services.

- ✓ Continue to manage maintenance activities of City facilities.
- ✓ Continue to provide construction oversight of the new Maintenance Storage Building.
- ✓ Provide project oversight of the construction of the new Youth Community Center.

➤ **Ensure innovative and cost-effective resource management.**

To provide an efficient and effective maintenance program that emphasizes proactive maintenance over reactive maintenance service calls.

- ✓ Continue to improve the work order system to track service hours and types of maintenance and repair.

➤ **Ensure the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.**

To manage, protect and maintain City grounds and landscaping in an efficient, effective and safe manner for citizens.

- ✓ Continue to maintain park structures and equipment.
- ✓ Continue to provide grounds and landscaping services to all City facilities.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

NON-DEPARTMENTAL

PURPOSE

“To serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments”

FUNCTION

Serves to budget global activities for the General Fund including general insurance premiums, debt service payments and contingency.

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ -	\$ -	\$ -	\$ (72,387)	\$ -
PERSONNEL EXPENDITURES	-	-	-	(72,387)	-
Professional/Contracted Services	77,735	126,261	181,804	319,700	157,425
Current Operating Charges	608,065	491,208	413,756	564,523	329,606
Operating Supplies	-	-	-	750	-
OPERATING EXPENDITURES	685,800	617,469	595,560	884,973	487,031
CAPITAL EXPENDITURES	5,800	-	-	-	-
DEBT SERVICE	1,201,140	1,203,540	1,203,221	1,201,370	1,204,621
OTHER USES	2,279,131	5,920,844	2,992,134	833,887	541,009
TOTALS	\$ 4,171,871	\$ 7,741,853	\$ 4,790,915	\$ 2,847,843	\$ 2,232,661





***FISCAL YEAR
2010-2011***

***PUBLIC
WORKS***

**CITY OF NORTH PORT
FLORIDA**

PUBLIC WORKS**PUBLIC WORKS SUMMARY**

Public Works includes two dependent districts, Road and Drainage and Solid Waste; and Fleet Management services. The department provides development and transportation services; and safety and neighborhood services to the citizens of North Port.

This section provides a summary of the Public Works FY 2011 Adopted Budgets. More detailed presentations and description of the FY 2011 Adopted Budget for each division is provided in the specific fund segment.

**PUBLIC WORKS BUDGET SUMMARY
FY 2011 ADOPTED**

Revenue	Road & Drainage District	Solid Waste District	Fleet Management	Total
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Non-Ad Valorem Taxes	10,233,357	6,918,004	-	17,151,361
Other Taxes	2,526,227	-	-	2,526,227
Licenses & Permits	30,000	-	-	30,000
Intergovernmental Revenue	320,508	-	-	320,508
Charges for Services	183,385	752,984	3,177,938	4,114,307
Fines & Forfeitures	-	-	-	-
Interest Income	173,720	100,000	-	273,720
Miscellaneous Revenues	31,900	2,000	2,500	36,400
Other Sources	1,328,788	432,891	(183,356)	1,578,323
Total Revenue & Other Financing Sources	\$ 14,827,885	\$ 8,205,879	\$ 2,997,082	\$ 26,030,846
Expenditures				
General Government	-	\$ -	\$ 2,983,222	\$ 2,983,222
Public Safety	-	-	-	-
Physical Environment	-	5,910,991	-	5,910,991
Transportation	12,811,762	-	-	12,811,762
Human Services	-	-	-	-
Culture & Recreation	-	-	-	-
Capital	1,223,782	1,524,698	13,860	2,762,340
Debt & Lease	792,341	770,190	-	1,562,531
Other Uses	-	-	-	-
Total Expenditures	\$ 14,827,885	\$ 8,549,720	\$ 2,997,082	\$ 26,030,846

DEPARTMENTAL FUNCTIONS

The Public Works departmental functions are categorized in the following chart by type of service provided.

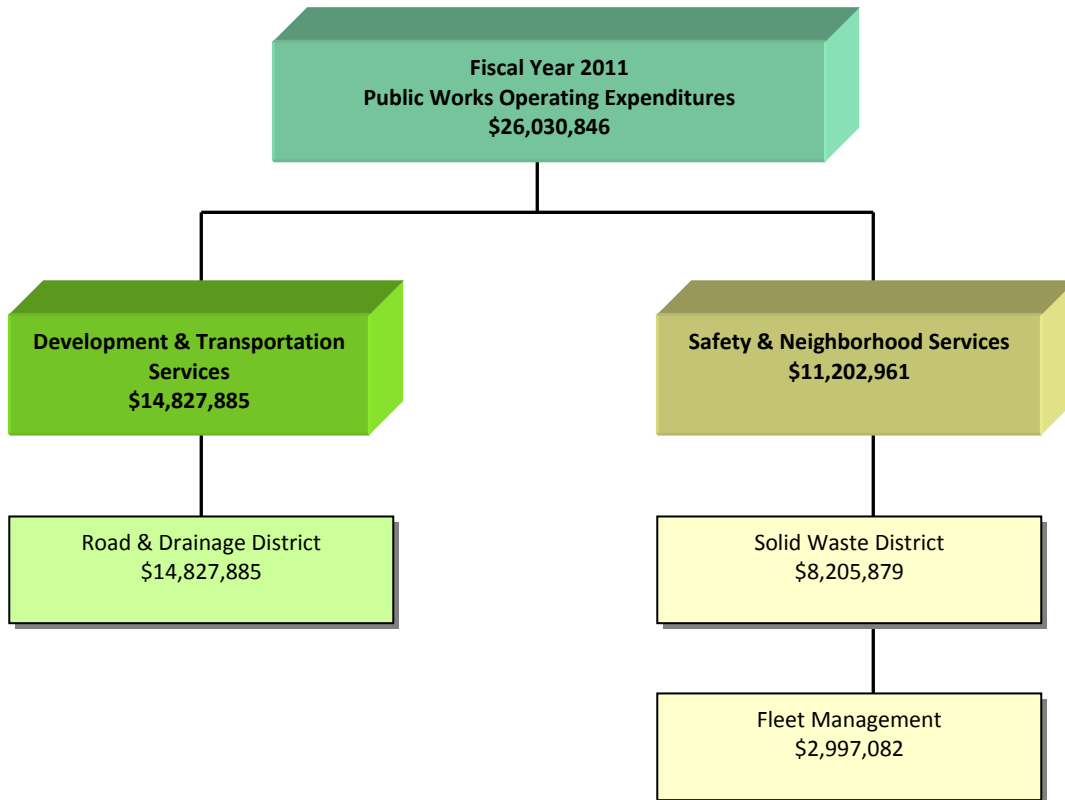
DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
<i>Development & Transportation Services</i>	
Road and Drainage District	Maintenance of public roadways, water control structures, drainage maintenance including waterways and stormwater management.
<i>Safety & Neighborhood Services</i>	
Solid Waste District	Collection and disposal of solid waste.
Fleet Management	Management of City-owned vehicles and equipment.

EXPENDITURES

The following chart illustrates the Public Works FY 2011 Operating Budget within the service categories shown above.

BREAKDOWN OF PUBLIC WORKS OPERATING EXPENDITURES



ROAD AND DRAINAGE DISTRICT

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained and new ones are built to the highest standards when necessary; and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

**ROAD AND DRAINAGE DISTRICT
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

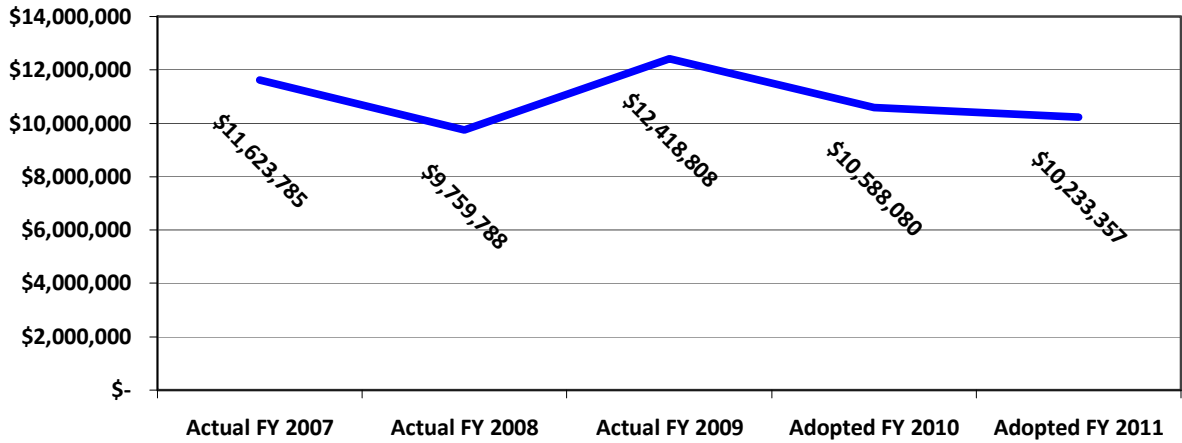
	Actual FY 2007	Actual FY 2008	Adopted FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Non-Ad Valorem Taxes	\$11,623,785	\$9,759,788	\$12,418,808	\$10,588,080	\$10,233,357
Other Taxes	2,028,707	2,245,709	2,397,454	2,335,622	2,526,227
Permits & Special Assessments	272,949	32,290	37,636	30,000	30,000
Intergovernmental Revenue	995,687	861,934	941,619	520,100	320,508
Charges for Services	325,658	664,749	243,969	86,961	183,385
Interest Income	626,595	402,059	463,931	62,801	173,720
Miscellaneous Revenues	58,808	141,551	64,583	36,900	31,900
Other Sources	2,026,150	1,085,951	100,000	1,582,094	1,328,788
Total Revenues & Other Financing Sources	\$17,958,339	\$15,194,031	\$16,668,000	\$15,242,558	\$14,827,885
Expenditures					
Transportation	\$11,926,568	\$11,553,935	\$12,659,468	\$13,153,011	\$12,811,762
Capital	4,264,417	1,482,487	2,084,999	1,055,913	1,223,782
Debt & Lease	869,511	905,966	1,020,917	1,033,634	792,341
Other Uses	-	-	500,000	-	-
Total Expenditures	\$17,060,496	\$13,942,388	\$16,265,384	\$15,242,558	\$14,827,885

REVENUES**NON-AD VALOREM ASSESSMENTS**

In FY 2008, the methodology and rate study for the Road and Drainage District were reviewed to further delineate the cost centers driving the methodology. As a result, the individual property assessments vary due to rates being based on property type and use. In FY 2011, the total assessment revenue is estimated to decrease by \$354,723 from FY 2010.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2007. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.

**ROAD & DRAINAGE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2007 – FY 2011**



FUEL TAXES AND FRANCHISE FEES

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. FY 2011 projected revenues are \$234,117; an increase of 6.19%.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. FY 2011 projected revenues are \$1,308,509; an increase of 8.20%.

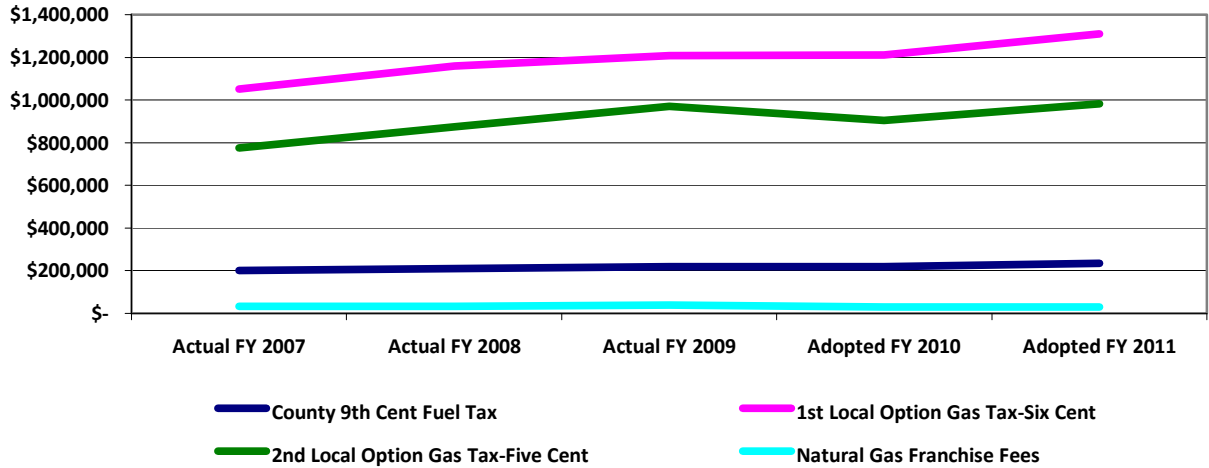
The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statutes, section 336.025 and county ordinance 200-029. The revenue projection for FY 2011 is \$983,601; an 8.60% increase from FY 2010.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the State; and the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State.

The Natural Gas Franchise Fees are collected through an agreement with Peoples Gas System that allows for the non-exclusive right and privilege of supplying natural gas and other services for the City free of competition. Ordinance 00-10 provides the legal authorization for this revenue. The City receives 6% of the billed revenues. The customer remits payment to Peoples Gas System who in turn remits payment to the City of North Port. The revenue provides for Road and Drainage District expenditures. The revenue projection for FY 2011 is \$30,000; no change from FY 2010.

The following chart shows the actual and projected revenues for the fuel taxes and franchise fees for the District for the five year period beginning in FY 2007.

**FUELS TAXES AND FRANCHISE FEES
FY 2007 THROUGH FY2011**

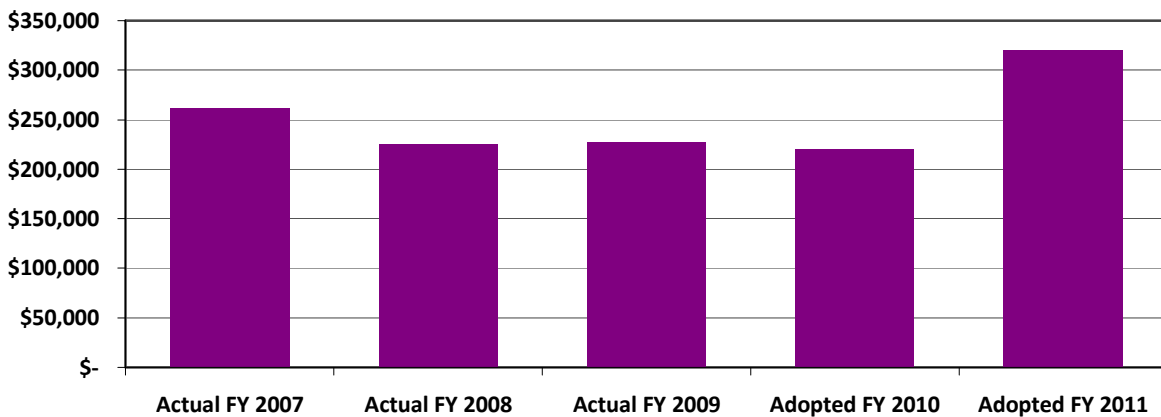


INTERGOVERNMENTAL

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program; a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. For FY 2011, the percentage is 29.01%. The annual revenue projection is determined by the State and remitted to the municipalities. The FY 2011 projected Municipal Gas Tax revenue is \$320,508; an increase of 45.62% from FY 2010.

The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five year period of FY 2007 through FY 2011 for the Road and Drainage District.

**MUNICIPAL GAS TAX
ACTUAL AND PROJECTED REVENUES
FY 2007 THROUGH FY 2011**



CHARGES FOR SERVICE

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Department of Transportation based on

agreements established with the City. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing revenue stream to help fund road rehabilitation within the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Staff prepares the revenue projection based on projected residential and commercial growth. In anticipation of an increase in construction the FY 2011 projected revenue is \$151,500, an increase of \$87,500 from FY 2010.

The Department of Transportation agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Projections of revenue are provided by the Florida Department of Transportation. The FY 2011 projected revenue is \$26,885, a \$3,924 increase over FY 2010.

MISCELLANEOUS REVENUE

The primary miscellaneous revenue is Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2011 projected interest income is \$173,720.

Rental Income is budgeted at \$26,400. This includes Road and Drainage District facilities rented to other city departments.

Disposal of Fixed Assets is projected at \$5,000. The City conducts an auction of surplus property at least once every year and usually takes in more than \$5,000 in revenue city-wide. However, this is not a consistent revenue source to the District.

TRANSFERS AND FUND BALANCE

Neither transfers nor capital lease proceeds are appropriated for FY 2011.

The District anticipates using an appropriated fund balance in the amount of \$1,328,788.

EXPENDITURES

The District's total budget appropriation for FY 2011 is \$14,827,885, a decrease of \$414,673 (2.73%) from FY 2010. The District maintains 828 miles of public roads and drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way; and the control of aquatic weeds.

Personal services increased \$195,821 (3.70%) mainly attributable to the following: 100% of the engineering inspector's salary/benefits and the project engineer's salary/benefits and 20% of the stormwater engineer's salary/benefits are now funded through the Road & Drainage District. Pension/retirement contributions increased \$48,665 and unemployment compensation increased \$26,138.

Operating expenditures decreased \$537,070 or 6.84%. Minor operating expenditures were reduced \$90,783 from FY 2010. The most significant cost savings are in the following: drainage supplies (\$24,412); street signs (\$45,000); road materials and supplies (\$181,800); and aquatic weed control (\$15,000). Other current charges decreased \$374,662 mainly due to the mandatory 5% reduction in operating expenditures and repairs and maintenance is reduced \$290,672 due to a cost savings in road rehabilitation. Beginning in FY 2010, Surtax III money was reserved for road rehabilitation which alleviated the use of district assessments to maintain the program. Other contractual services increased \$365,235 due to the additional mowing contract for Toledo Blade.

Capital outlay increased \$167,869 over FY 2010. The District budgeted \$68,000 for the purchase of easements surrounding water retention areas, canals and water control structures to access those areas for on-going maintenance projects. Machinery and equipment increased \$249,287 for capital equipment replacement items based on Fleet Management recommendations.

The following summary shows the major impacts to the operating budget of the Road and Drainage District.

	Amount
Increased Salaries and Wages	\$ 185,107
Decreased FICA	(5,355)
Increased Pension / Retirement Contributions	48,665
Decreased Health Insurance Contributions	(2,060)
Decreased Workers' Compensation Costs	(56,674)
Increased Unemployment	26,138
Decreased Professional Services	(2,642)
Increased Other Contractual Services	365,235
Increased Communication Services	2,877
Increased Water, Sewer, and Electricity	52,196
Decreased Rentals and Leases	(12,437)
Decreased Risk Insurance	(1,653)
Decreased Repairs and Maintenance	(290,672)
Increased Printing and Binding	1,500
Decreased Other Current Charges	(374,662)
Decreased Office Supplies	(1,000)
Decreased Minor Operating expenditures	(90,783)
Decreased Road Materials & Supplies	(181,800)
Decreased Books, Publications, Subscriptions	(603)
Balance of Decreased Operating Expenditures	(2,626)
Total	\$ (341,249)

FUND BALANCE

In FY 2011, there is a projected use of fund balance of \$1,328,788 in the Road and Drainage District. The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ A 20% reserve of operating expenditures for FY 2011 for unanticipated events.

**ROAD AND DRAINAGE DISTRICT
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 11,446,326
09/10 Actual Revenue (Unaudited)	14,004,978
09/10 Actual Expenditures (Unaudited)	(15,370,324)
Projected Fund Balance as of 9/30/10	\$ 10,080,980
09/10 Re-appropriated Projects & Encumbrances	(2,302,178)
Less 20% Staff Recommended Reserve in Operating Funds	(2,965,577)
Projected "Available" Fund Balance Less Reserve at 09/30/10	\$ 4,813,225
Proposed increase (use) of Fund Balance for FY 2011	(1,328,788)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ 3,484,437

PUBLIC WORKS – ROAD AND DRAINAGE DISTRICT

PURPOSE

“To achieve community outcomes by providing for transportation through safe infrastructure”

FUNCTION

Responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, street lighting, sidewalk construction, water control structure maintenance and overall drainage within the City.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$3,462,352	\$3,788,848	\$3,942,099	\$3,919,683	\$4,104,790
Employee Benefits	1,213,058	1,365,113	1,355,225	1,377,342	1,388,056
PERSONNEL EXPENDITURES	4,675,410	5,153,961	5,297,324	5,297,025	5,492,846
Professional/Contracted Services	1,078,796	880,293	810,524	507,757	870,350
Current Operating Charges	4,495,205	4,073,522	4,967,134	5,677,134	5,038,796
Operating Supplies	1,677,157	1,446,160	1,584,486	1,671,095	1,409,770
OPERATING EXPENDITURES	7,251,158	6,399,975	7,362,144	7,855,986	7,318,916
CAPITAL EXPENDITURES	4,264,417	1,482,487	2,084,999	1,055,913	1,223,782
DEBT SERVICE	869,511	905,965	1,020,917	1,033,634	792,341
OTHER USES	-	-	500,000	-	-
TOTALS	\$17,060,496	\$13,942,388	\$16,265,384	\$15,242,558	\$14,827,885
POSITIONS	100	97	91	84	83

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Public Works Director	1	1	1	1	1
Business Manager	1	1	1	1	1
Operations Manager	1	1	1	1	1
Operations Engineer	1	1	1	1	1
Projects Administrator	1	1	1	1	1
Administrative Services Coordinator	1	1	1	1	1
Road & Drainage Superintendent	3	0	0	0	0
Road Section Administrator	0	1	1	1	1
Safety and Training Coordinator	1	1	0	0	0
Drainage Superintendent	0	1	1	1	1
Waterways & Structures Superintendent	0	1	1	1	1
Operations Support Administrator	1	1	1	1	1
Engineer	1	1	1	1	1
Field Supervisor	1	6	6	6	6
Heavy Equipment Operator	18	17	19	19	19
Equipment Operator	15	15	15	15	15
Aquatic Spray Supervisor	1	0	0	0	0
Aquatic Spray Technician	2	2	0	0	0
Traffic Control Supervisor	1	1	0	0	0
Traffic Control Technician	1	2	2	2	2
Maintenance Worker	30	26	22	22	21
Infrastructure Inspector Supervisor	1	1	0	0	0
Infrastructure Inspector II	1	0	0	0	0
Infrastructure Inspector	10	9	6	6	6
Infrastructure Data Analyst	1	1	1	1	1
Executive Assistant	2	2	1	1	1
Staff Assistant II	1	0	0	0	0
Staff Assistant I	3	3	1	1	1
TOTAL	100	97	84	84	83

FY 2010 HIGHLIGHTS

➤ **Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.**

To provide safe roadways, sidewalks, medians and traffic signage through proactive inspection, maintenance and repair services.

- ✓ Continued the Pothole Patching Program with improved response times to request for service.
- ✓ Continued right-of-way mowing within the City to maintain an aesthetically pleasing and safe environment.
- ✓ Created specialized work unit to plan, estimate and schedule major routine work or projects for the Operations Division.
- ✓ Developed methodology for prioritizing maintenance projects along with a prioritized list of drainage maintenance projects.
- ✓ Completed a streetlight inventory.
- ✓ Completed inventory and initial condition assessment of all roadway pavement markings.
- ✓ Constructed sidewalks along Cuthbert and Radcliffe Avenues and Nimbus Drive. Constructed sidewalks in and around the new Atwater Elementary School. Began construction of new sidewalks around Toledo Blade Elementary School and along South Chamberlain Boulevard.

➤ **Ensure structurally sound roadways to promote vehicular safety.**

To provide the best possible roadway system, within available resources, for those who live, work, travel and conduct business in the City.

- ✓ Continued the Road Rehabilitation Program and completed approximately 25 miles of roadway.
- ✓ Continued the repair and rehabilitation of bridges throughout the City. Installed approach guardrails on four of the most heavily used bridges. Replaced and repaired handrails on three other bridges and repaired a heavily eroded and falling concrete embankment on the Starview Waterway Bridge.

➤ **Maintain and provide reliable public water structures.**

To provide and maintain clean and reliable public water structures.

- ✓ Completed the renovation of Water Control Structure 107 for an approximate cost of \$437,880.
- ✓ Completed design for the rehabilitation of Water Control Structures 132 and 133.
- ✓ Continued drainage maintenance to improve drainage swales and canals to effectively handle the stormwater and drainage system within the City.

FY 2011 GOALS & OBJECTIVES

➤ **Provide on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment.**

To provide safe roadways, sidewalks, medians and traffic signage through proactive inspection, maintenance and repair services.

- ✓ Continue the Pothole Patching Program with improved response times to request for service.
- ✓ Continue right-of-way mowing within the City to maintain an aesthetically pleasing and safe environment.
- ✓ Continue the Sidewalk Program in FY 2011 with an appropriation of \$540,000.
- ✓ Begin street lighting project.

➤ **Ensure structurally sound roadways to promote vehicular safety.**

To provide the best possible roadway system, within available resources, for those who live, work, travel and conduct business in the City.

- ✓ Continue the Road Rehabilitation Program with appropriated funding to rehabilitate approximately 15 miles of deteriorated roads.
- ✓ Continue the Bridge Rehabilitation Program by maintaining the scheduled bridge rehabilitation plan to provide safe transit throughout the City. Funding is available from Surtax III sources.
- ✓ Begin Price Boulevard Corridor Connectivity project which allows for the acquisition of property and the construction of bridges over the waterways both north and south of Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard.
- ✓ Complete widening of Sumter Boulevard from Hansard to Morandi.
- ✓ Begin construction of a US41 right turn lane extension at Sumter Boulevard.

➤ **Maintain and provide reliable public water structures.**

To provide and maintain clean and reliable public water structures.

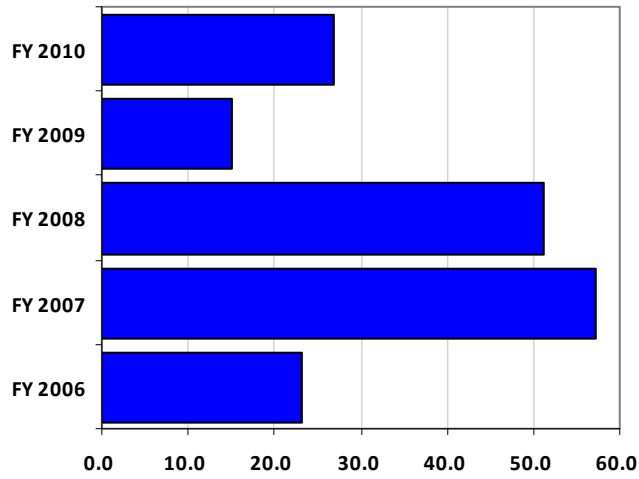
- ✓ Continue the Water Control Structure Repair Program – Water Control Structures 132 and 133 are scheduled for rehabilitation in FY 2011.
- ✓ Continue drainage maintenance to improve drainage swales and canals to effectively handle the stormwater and drainage system within the City.
- ✓ Implement an early warning system for employee intervention.

FY 2011 BUDGET CHANGES AND ISSUES

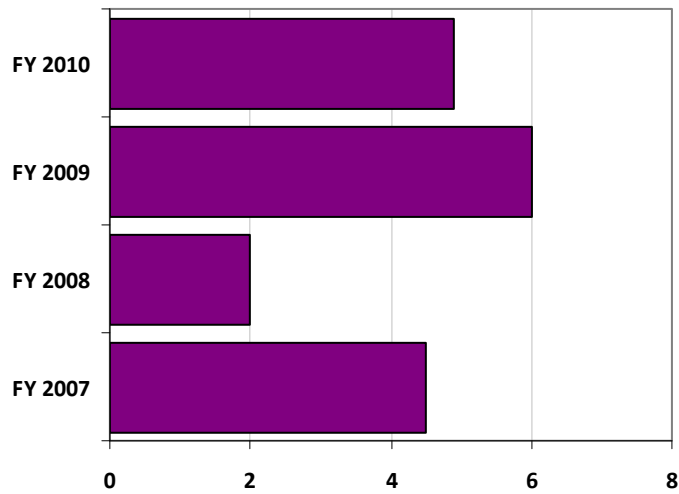
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

**MILES OF ROADS REHABILITATED
WORKLOAD**



**MILES OF SIDEWALKS CONSTRUCTED
WORKLOAD**





SOLID WASTE DISTRICT

The Solid Waste District is a dependent district of the City of North Port. The District provides for the pickup and disposal of solid waste for the City of North Port.

**SOLID WASTE DISTRICT
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

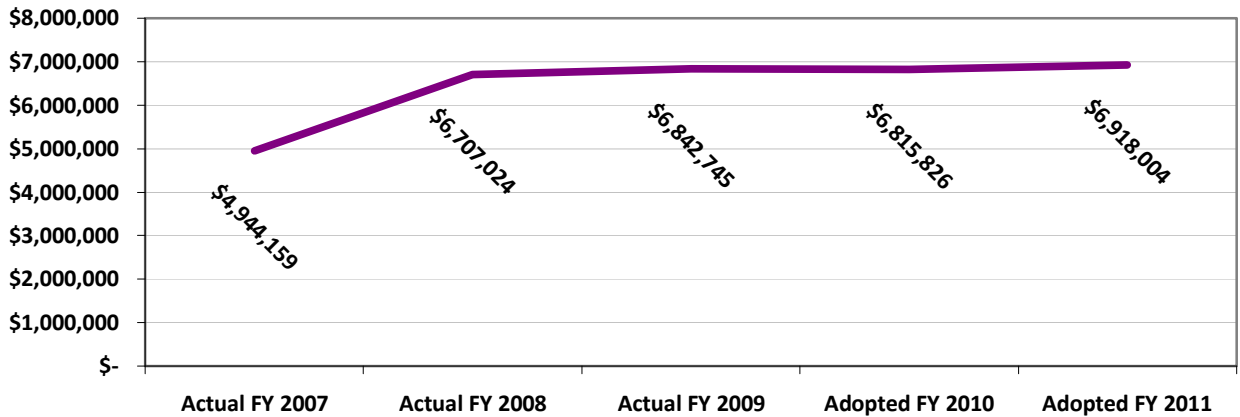
	Actual FY 2007	Actual FY 2008	Adopted FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Non-Ad Valorem Taxes	\$4,944,159	\$6,707,024	\$6,842,745	\$6,815,826	\$6,918,004
Intergovernmental Revenue	105,402	-	33,914	-	-
Charges for Services	700,704	752,741	783,200	764,475	752,984
Interest Income	162,074	136,337	161,316	100,000	100,000
Miscellaneous Revenues	399,993	6,062	4,083	2,000	2,000
Other Sources	880,000	100,000	1,297,500	867,419	432,891
Total Revenues & Other Financing Sources	\$7,192,332	\$7,702,164	\$9,122,758	\$8,549,720	\$8,205,879
Expenditures					
Physical Environment	\$4,698,635	\$5,836,856	\$5,498,287	\$6,524,073	\$5,910,991
Capital	1,652,300	99,630	276,511	1,105,000	1,524,698
Debt & Lease	838,583	769,880	871,401	920,647	770,190
Total Expenditures	\$7,189,518	\$6,706,366	\$6,646,199	\$8,549,720	\$8,205,879

REVENUES**NON-AD VALOREM ASSESSMENTS**

The primary funding source for the Solid Waste District is non-ad valorem assessments. FY 2011 assessment revenue reflects a rate of \$267 per household. The projected revenue from district assessments increased \$102,178 or 1.50%. Included in this projection is \$7,141,182 for existing homes; a \$228,518 discount for early payment; and a new growth estimate of \$5,340.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2007. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.

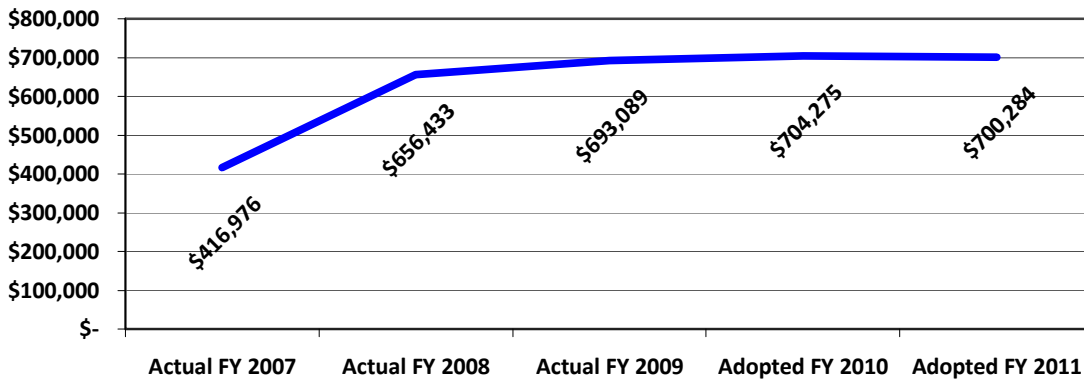
**SOLID WASTE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2007 – FY 2011**



CHARGES FOR SERVICE

Other charges for service include commercial collections, special pickups, trash container rentals, roll off revenue, service initiation fees and charges to other city funds for solid waste services. Commercial collections are projected to garner \$700,284 in revenue in FY 2011. This is a decrease of \$3,991, or 0.57%. The following chart shows commercial collection revenue for a five year period beginning in FY 2007.

**COMMERCIAL COLLECTION REVENUES
FY 2007 THROUGH FY 2011**



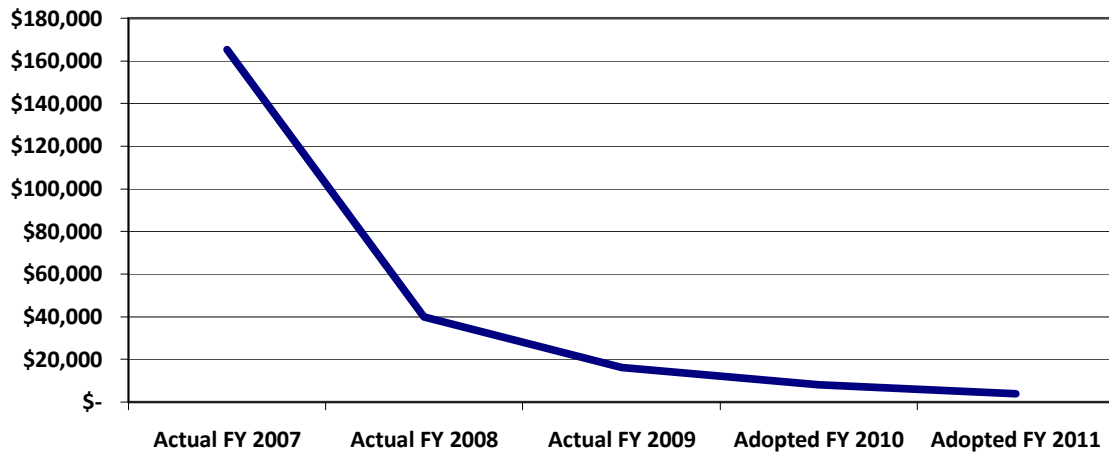
Special pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$7,500 from special pickups which is an increase of \$1,500 over FY 2010.

Trash container rentals are fees charged to Solid Waste customers for use of City-owned trash containers, in addition to the one provided upon service initiation. Projected revenues are based on 20 rentals for a total of \$2,000; no change from 2010.

Roll off revenue is a charge to customers in possession of a roll off container. The charge is assessed because these large containers must be removed from the property, emptied and returned for reuse. Revenue projected for FY 2011 is \$20,000, an increase of \$9,000.

Service initiation fees are charges to begin solid waste services at a residence. The fee is part of the application for a building permit. With the decline in new construction, the anticipated revenue of \$4,000 is a decrease of \$4,000 from FY 2010.

**SERVICE INITIATION REVENUES
FY 2007 THROUGH FY 2011**



MISCELLANEOUS REVENUE

Interest income is the largest contributor to miscellaneous revenues at \$100,000 with revenues from late payments by commercial customers at \$2,000.

TRANSFERS AND FUND BALANCE

The District anticipates using \$432,891 of fund balance for the purchase of capital equipment.

EXPENDITURES

The District's total budget appropriation for FY 2011 is \$8,205,879, a decrease of \$343,841 (4.02%) from FY 2010. Included in the services provided by the District are: once a week collection of residential household garbage, recyclable material and yard waste; special collection of residential bulk waste, appliances, e-waste, trash and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

Personal services increased \$18,415 (0.84%) mainly attributable to union contractual increases and a rise in retirement contribution expenditures. Healthcare premiums and workers' compensation rates decreased a total of \$55,927.

Operating expenditures decreased \$631,497 or 14.61%. Professional services were reduced \$3,200 from FY 2010. Risk Insurance for the District decreased \$1,653 and rentals and lease were reduced \$9,702. Minor operating supplies decreased \$49,630; in FY 2010 \$55,000 was budgeted to purchase new dumpsters compared to \$16,500 budgeted for FY 2011. Other current charges decreased \$862,670; the loan from the General Fund to the Solid Waste District was paid off in FY 2010 saving over \$600,000 and a mandatory 5% reduction in operating expenditures accounted for \$194,000 in savings. Repair and maintenance expenditures were raised \$285,651 mainly due to the increase in the Fleet Service charge. Contractual services increased due to the \$20,000 budgeted for an efficiency study.

Capital outlay increased \$419,698 from FY 2010; six garbage trucks and two curotto cans are budgeted to be purchased. The District's debt payments decreased \$150,457.

The following summary shows the major impacts to the operating budget of the Solid Waste District.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 47,889
Decreased FICA	(1,971)
Increased Pension / Retirement Contributions	20,024
Decreased Health Insurance Contributions	(16,349)
Decreased Workers' Compensation Costs	(39,578)
Increased Unemployment	8,400
Decreased Professional Services	(3,200)
Increased Other Contractual Services	9,652
Increased Communication Services	55
Decreased Rentals and Leases	(9,702)
Decreased Risk Insurance	(1,653)
Increased Repairs and Maintenance	285,651
Decreased Other Current Charges	(862,670)
Decreased Minor Operating expenditures	(49,630)
Total	\$ (613,082)

FUND BALANCE

In FY 2011, there is a projected use of fund balance of \$432,891 in the Solid Waste District. The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ A 20% reserve of operating expenditures for FY 2011 for unanticipated events.

**SOLID WASTE DISTRICT
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 3,771,696
09/10 Actual Revenue (Unaudited)	8,895,828
09/10 Actual Expenditures (Unaudited)	(8,375,768)
Projected Fund Balance as of 09/30/10	\$ 4,291,756
Less 20% Staff Recommended Reserve in Operating Funds	(1,641,176)
Projected "Available" Fund Balance Less Reserve at 09/30/10	\$ 2,650,580
Proposed increase (use) of Fund Balance for FY 2011	(432,891)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ 2,217,689

PUBLIC WORKS – SOLID WASTE DISTRICT

PURPOSE

“To achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management.”

FUNCTION

Responsible for providing residents and commercial customers with trash, recycling and yard waste collection and disposal.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,166,860	\$ 1,446,180	\$ 1,480,267	\$ 1,590,381	\$ 1,638,270
Employee Benefits	457,682	575,826	557,369	612,487	583,013
PERSONNEL EXPENDITURES	1,624,542	2,022,006	2,037,636	2,202,868	2,221,283
Professional/Contracted Services	1,351,347	1,326,311	1,216,167	1,411,435	1,417,887
Current Operating Charges	1,052,979	1,542,033	1,668,243	2,265,717	1,675,398
Operating Supplies	669,767	946,506	576,241	644,053	596,423
OPERATING EXPENDITURES	3,074,093	3,814,850	3,460,651	4,321,205	3,689,708
CAPITAL EXPENDITURES	1,652,300	99,630	276,511	1,105,000	1,524,698
DEBT SERVICE	838,583	769,880	871,401	920,647	770,190
TOTALS	\$ 7,189,518	\$ 6,706,366	\$ 6,646,199	\$ 8,549,720	\$ 8,205,879
POSITIONS	36	34	34	34	34

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Solid Waste Manager	1	1	1	1	1
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Foreman	1	1	1	1	1
Solid Waste Equipment Operator	29	28	27	27	27
Solid Waste Helper	2	2	2	2	2
Executive Assistant	0	1	1	1	1
Senior Staff Assistant	1	0	0	0	0
Staff Assistant I	1	0	1	1	1
TOTAL	36	34	34	34	34

FY 2010 HIGHLIGHTS

➤ **Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.**

To provide the community with an environmentally sound and cost-effective means to manage and reduce solid waste.

- ✓ Audited commercial accounts and routes to correct errors, identify efficiencies and educate business on proper disposal. Thirty-four businesses changed their service to increase recycling and decrease their monthly bill.
- ✓ Instituted routing improvements.
- ✓ Continued to provide once a week collection of residential garbage and recyclable material
- ✓ Continued to provide special collection of residential bulk waste including appliances; e-waste; trash and construction debris.
- ✓ Continued to offer the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

➤ **Explore viable options to improve solid waste collection.**

To develop and implement cost effective solid waste services.

- ✓ Remaining fleet was outfitted with Global Positioning Systems to improve routing, mapping and vehicle tracking.
- ✓ Replaced five old recycling trucks with 2007 clean diesel engine trucks that have compacting bodies allowing for greater payload and increased efficiencies.

➤ **Ensure environmental sustainability through the proper disposal of solid waste.**

To reduce the amount of waste that causes toxicity from going into the landfill to ensure sustainable lands and habitat.

- ✓ Developed educational campaign that focused on a singular message promoting sustainability. Proper recycling and yard waste separation were the first areas targeted, but the message will be consistent no matter what material is to be diverted.

➤ **Encourage citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.**

To provide community opportunities to become involved in creating an environmentally responsible and aesthetically pleasing community.

- ✓ Enhanced outreach and education through networking with area agencies. Providing education on solid waste services and materials for distribution to their members made a positive impact.

FY 2011 GOALS & OBJECTIVES

➤ **Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.**

To provide the community with an environmentally sound and cost-effective means to manage and reduce solid waste.

- ✓ Continue to provide once a week collection of residential household garbage, recyclable material and yard waste.
- ✓ Continue to provide special collection of residential bulk waste including appliances; e-waste; trash and construction debris.
- ✓ Continue to offer the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.
- ✓ Continue to work with businesses to identify how both the material disposed of and the economic impact to businesses can be lowered..

➤ **Explore viable options to improve solid waste collection.**

To develop and implement cost effective solid waste services.

- ✓ Replace six garbage trucks with those that are designed with cleaner 2010 engines to improve emissions.
- ✓ Procure better technology to maximize time on-route and collection flexibility.

➤ **Ensure environmental sustainability through the proper disposal of solid waste.**

To reduce the amount of waste that causes toxicity from going into the landfill to ensure sustainable lands and habitat.

- ✓ Continue to evaluate operations and identify new technology to improve efficiencies.
- ✓ Revise outreach materials and develop comprehensive programs to build on the consistent message.
- ✓ Investigate diversion of non-traditional materials.

➤ **Encourage citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.**

To provide community opportunities to become involved in creating an environmentally responsible and aesthetically pleasing community.

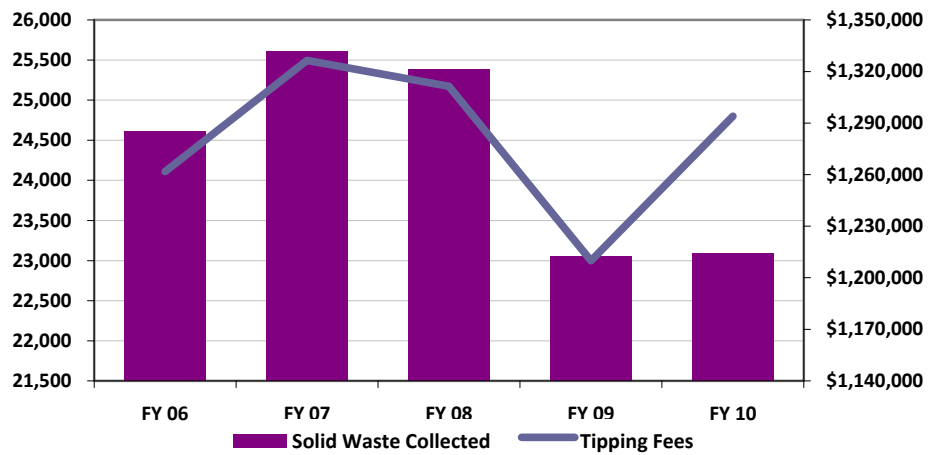
- ✓ Continue to look at every aspect of the operation, listen to customer input, identify new technology and explore ways to be operationally efficient.

FY 2011 BUDGET CHANGES AND ISSUES

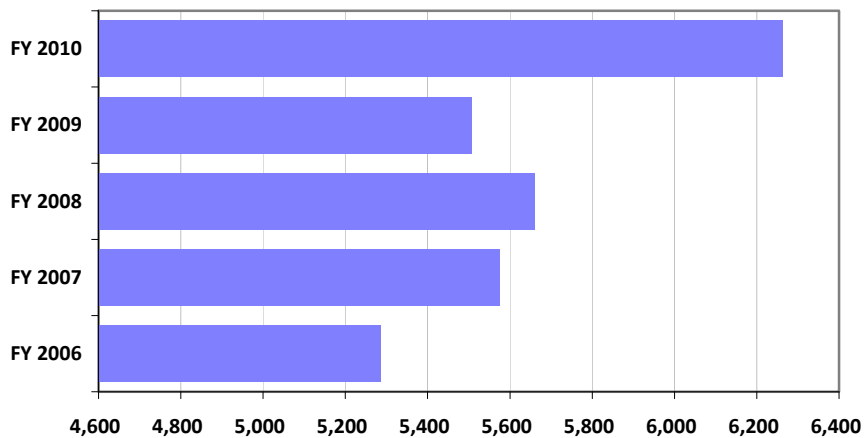
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

TONS OF SOLID WASTE COLLECTED VERSUS DOLLARS OF TIPPING FEES
Efficiency



TONS OF RECYCLABLES COLLECTED
Effectiveness



FLEET MANAGEMENT

Fleet Management provides several services including: the repair and maintenance of city vehicles and equipment; recommending, procuring and delivery of the City's rolling stock; administering the Wright Express fuel card system; and developing, implementing and administering the City's Vehicle Replacement Policy and Vehicle Use Policy.

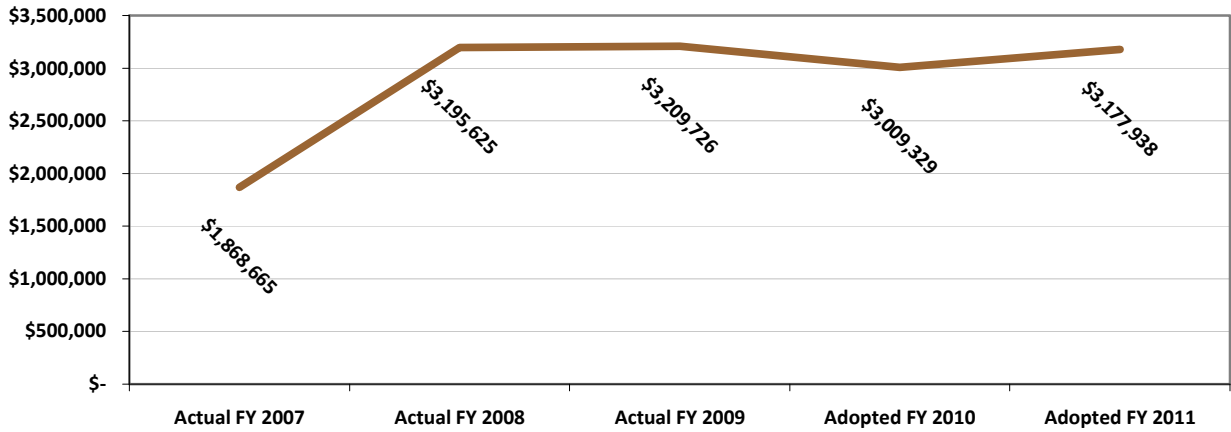
**FLEET MANAGEMENT
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Adopted FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Intergovernmental Revenue	\$ 280	\$ 463	\$ 287	\$ -	\$ -
Charges for Services	1,868,665	3,195,625	3,209,726	3,009,329	3,177,938
Interest Income	(23,671)	(29,490)	22,262	-	-
Miscellaneous Revenues	1,071	1,414	-	-	2,500
Other Sources	18,637	20,389	1,047,617	20,000	(183,356)
Total Revenues & Other Financing Sources	\$ 1,864,982	\$ 3,188,401	\$ 4,279,892	\$ 3,029,329	\$ 2,997,082
Expenditures					
General Government	\$ 2,270,667	\$ 2,920,637	\$ 3,080,140	\$ 3,007,514	\$ 2,983,222
Capital	7,851	12,700	-	21,815	13,860
Total Expenditures	\$ 2,278,518	\$ 2,933,337	\$ 3,080,140	\$ 3,029,329	\$ 2,997,082

REVENUES**CHARGES FOR SERVICE**

The revenue for the Fleet Management Fund comes from the charges to other City departments for labor, parts and fuel for the vehicles and equipment assigned to the various City departments. Charges for service for FY 2011 are budgeted at \$3,169,138, an increase of \$159,809 from FY 2010. The following chart illustrates the charges for service revenue for the Division over a five year period beginning in FY 2007.

**CHARGES FOR SERVICE
FY 2007 THROUGH FY 2011**



OTHER SOURCES

Other sources of revenue include discounts taken on the purchase of parts. The projected discounts taken are \$20,000 for FY 2011.

TRANSFERS AND FUND BALANCE

A total of \$203,356 in fund balance is reserved for future use.

EXPENDITURES

The Division’s total budget appropriation for FY 2011 is \$2,997,082, a decrease of \$32,247 (1.06%) from FY 2010.

Personal services decreased \$68,880 (7.00%) mainly attributable to the elimination of one position. Reductions in workers’ compensation rates and unemployment compensation provided cost savings of \$8,493. Pension/retirement contributions increased \$12,546.

Operating expenditures increased \$44,588 or 2.20%. Water, sewer, and electricity increased \$21,252 and repairs and maintenance increased \$150,975 due to an anticipated greater need for parts and supplies for vehicles and equipment in FY 2011. Other current charges decreased \$80,933 as a result of the mandatory 5% reduction in operating expenditures. Other contractual services were reduced \$10,000 and minor operating expenditures decreased \$28,539.

Capital outlay decreased \$7,955 over FY 2010.

The following summary shows the major impacts to the operating budget of Fleet Management.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (79,915)
Increased FICA	1,207
Increased Pension / Retirement Contributions	12,546
Increased Health Insurance Contributions	5,775
Decreased Workers' Compensation Costs	(4,793)
Decreased Unemployment	(3,700)
Decreased Professional Services	(800)
Decreased Other Contractual Services	(10,000)
Decreased Training, Travel and Education	(4,570)
Increased Water, Sewer, and Electricity	21,252
Increased Repairs and Maintenance	150,975
Decreased Other Current Charges	(80,933)
Decreased Minor Operating Expenditures	(28,539)
Balance of Decreased Operating Expenditures	(2,797)
Total	\$ (24,292)

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ A 20% reserve of operating expenditures for FY 2011 for unanticipated events.

FLEET MANAGEMENT FUND FUND BALANCE REPORT

09/30/2009 Audited Unreserved Fund Balance	\$ 180,088
09/10 Actual Revenue (Unaudited)	3,044,245
09/10 Actual Expenditures (Unaudited)	(3,024,460)
Projected Fund Balance as of 9/30/10	\$ 199,873
Less 20% Staff Recommended Reserve in Operating Funds	(599,416)
Projected "Available" Fund Balance Less Reserve at 09/30/10	\$ (399,543)
Proposed increase (use) of Fund Balance for FY 2011	203,356
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ (196,187)

PUBLIC WORKS – FLEET MANAGEMENT

PURPOSE

“To achieve community outcomes by ensuring City services are delivered using safe and reliable equipment.”

FUNCTION

Responsible to maintain and repair all City vehicles and equipment to provide safe operating condition to ensure the safety of all employees, residents and the public.

CITY GOALS LINK

- Customer service
- Public Health and Safety

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$734,466	\$730,523	\$713,735	\$763,962	\$684,047
Employee Benefits	219,096	229,365	208,263	220,572	231,607
PERSONNEL EXPENDITURES	953,562	959,888	921,998	984,534	915,654
Professional/Contracted Services	17,623	6,090	(22,225)	12,250	1,450
Current Operating Charges	1,268,528	1,913,408	2,148,492	1,943,700	2,025,312
Operating Supplies	30,954	41,251	31,875	67,030	40,806
OPERATING EXPENDITURES	1,317,105	1,960,749	2,158,142	2,022,980	2,067,568
CAPITAL EXPENDITURES	7,851	12,700	-	21,815	13,860
TOTALS	\$2,278,518	\$2,933,337	\$3,080,140	\$3,029,329	\$2,997,082
POSITIONS	15	12	12	12	11

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fleet Manager	1	1	1	1	0
Chief Mechanic	2	2	2	2	2
Mechanic II	6	5	5	5	5
Mechanic I	4	4	2	2	2
Staff Assistant I	2	2	2	2	2
TOTAL	15	14	12	12	11

FY 2010 HIGHLIGHTS

➤ Provide cost-effective fleet services.

To provide vehicle and equipment maintenance and repair to all City vehicles and equipment in a cost effective manner.

- ✓ Met all requirements to maintain the Automotive Service Excellence (ASE) Blue Seal Certification. In addition, Fleet's mechanics achieved eight additional ASE and four additional Emergency Vehicle Technician (EVT) certifications to expand Fleet's operational body of knowledge.
- ✓ Developed a Fleet Maintenance Business Plan to reflect the division's strategic vision to effectively direct its resources in fulfilling customers' needs.
- ✓ Implemented standard operating procedures for common fleet maintenance jobs.
- ✓ Identified recycling opportunities to better manage the division's waste stream.
- ✓ Dedicated significant resources to examine Fleet's information management system use to determine what could be done to increase efficiencies. The goal was to interface both the fuel system and integrated supply, institute vehicle maintenance repair system codes, streamline the work process and develop automated processes.

➤ Effectively and efficiently maintain the City's vehicles and equipment.

To provide cost effective preventative maintenance to City vehicles and equipment in order to minimize downtime and to provide a reliable City fleet.

- ✓ Completed standardization of A, B and C services and established the majority of standard maintenance times.
- ✓ Developed a customer guide and survey form to improve Fleet's customer service experience.

➤ Provide reliable and financially responsible fleet services.

To provide yearly reports on all city vehicles and equipment.

- ✓ Refined the rate structure and methodology used to charge for services which more accurately reflected individual department vehicle/equipment use.
- ✓ Partnered in the development of a new Fleet Facility design criteria.

FY 2011 GOALS & OBJECTIVES

➤ Provide cost-effective fleet services.

To provide vehicle and equipment maintenance and repair to all City vehicles and equipment in a cost effective manner.

- ✓ Continue to monitor the new rate system to ensure the most cost effective method is utilized to provide fleet services.
- ✓ Continue to identify other improvements that will provide the most effective and safest vehicles and equipment at the lowest possible cost.
- ✓ Implement vehicle/equipment specific operator training.
- ✓ Establish purchasing guidelines to "Right Size" the fleet.

➤ Effectively and efficiently maintain the City's vehicles and equipment.

To provide cost effective preventative maintenance to City vehicles and equipment in order to minimize downtime and to provide a reliable City fleet.

- ✓ Continue to review and update the preventative maintenance schedules.
- ✓ Integrate the fuel system data with the fleet software.
- ✓ Institute more detailed equipment tracking.
- ✓ Develop an employee training guide.

➤ Provide reliable and financially responsible fleet services.

To provide yearly reports on all city vehicles and equipment.

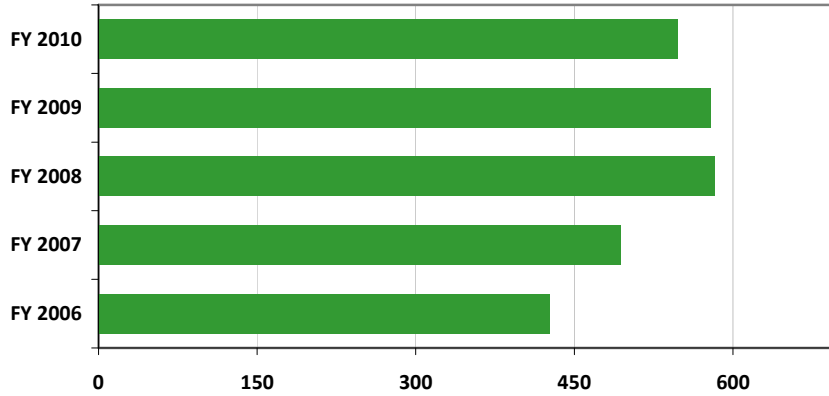
- ✓ Review and re-evaluate the rate structure and methodology of charging for service to ensure the reliability to meet the City's needs.
- ✓ Continue to provide a list of recommended vehicle and equipment replacements at the end of economic life.
- ✓ Provide a recommended capital equipment replacement plan.
- ✓ Continue to report all costs for each vehicle including all fluids, parts and warranty services inventory.
- ✓ Continue to participate in the new Fleet Facility construction process.
- ✓ Develop an alternative fuel policy to promote environmental sustainable technologies.

FY 2011 BUDGET CHANGES AND ISSUES

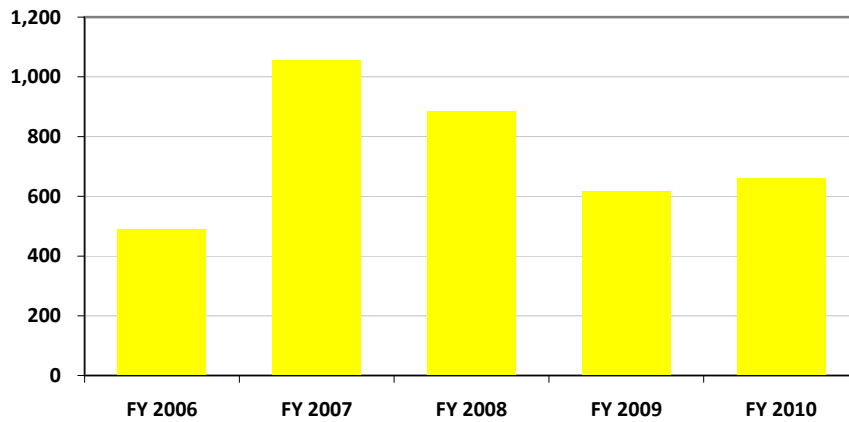
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

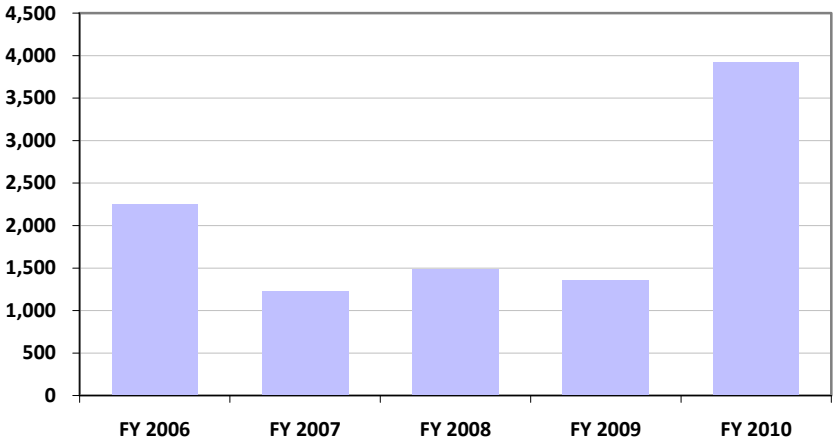
**NUMBER OF VEHICLES – INPUT
WORKLOAD**



**SCHEDULED MAINTENANCE – OUTPUT
WORKLOAD**



**CORRECTIVE MAINTENANCE – OUTPUT
WORKLOAD**





***FISCAL YEAR
2010-2011***

***FIRE RESCUE
DISTRICT***

**CITY OF NORTH PORT
FLORIDA**

FIRE RESCUE DISTRICT

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

**FIRE RESCUE DISTRICT
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Non-Ad Valorem Taxes	\$5,818,514	\$6,282,713	\$5,853,054	\$6,343,870	\$6,821,820
Permits & Special Assessments	26,258	17,550	9,455	10,000	10,000
Intergovernmental Revenue	33,042	34,945	62,940	35,040	35,040
Charges for Services	71,210	28,393	21,033	32,750	15,500
Interest Income	248,803	175,010	195,965	120,000	40,000
Miscellaneous Revenues	5,313	11,255	275	2,600	26,058
Other Sources	625,000	-	-	740,483	(53,865)
Total Revenues & Other Financing Sources	\$6,828,140	\$6,549,866	\$6,142,722	\$7,284,743	\$6,894,553
Expenditures					
Public Safety	\$4,821,655	\$5,422,124	\$6,120,495	\$7,284,743	\$6,894,553
Capital	759,419	70,022	585,396	-	-
Debt & Lease	166,768	236,574	515,837	-	-
Other Uses	-	-	100,000	-	-
Total Expenditures	\$5,747,842	\$5,728,720	\$7,321,728	\$7,284,743	\$6,894,553

DEPARTMENTAL FUNCTION

The Fire Rescue District departmental function is categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTION

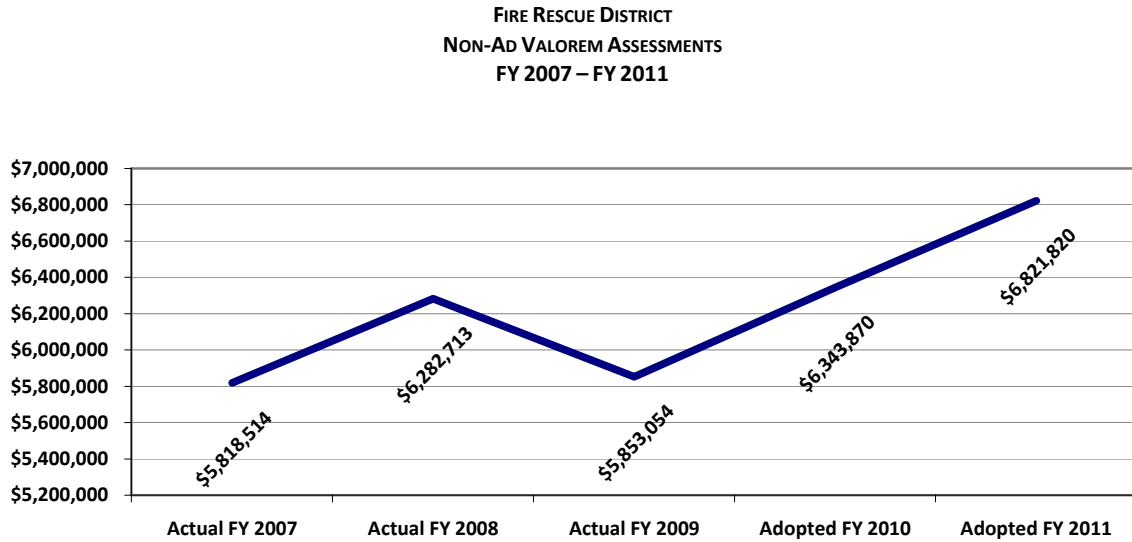
SERVICE CATEGORY	SERVICE FUNCTION
Safety & Neighborhood Services	
Fire Rescue District	Fire protection services and emergency management services.

REVENUES

NON-AD VALOREM ASSESSMENTS

In FY 2009, the District completed a methodology and rate study. The FY 2011 Budget, like the 2010 Budget, reflects the changes in the method of calculating non-ad valorem assessments on the properties in the City of North Port. The District assessments for FY 2011 increased \$477,950, or 7.53%.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2007. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



PERMITS AND SPECIAL ASSESSMENTS

The District anticipates no change in permit fees for FY 2011.

INTERGOVERNMENTAL

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$35,040 in revenue from this program which is the same amount budgeted in FY 2010.

CHARGES FOR SERVICE

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include projected revenues for services provided for special events. Other charges for service decreased \$17,250 for FY 2011.

MISCELLANEOUS REVENUE

The primary miscellaneous revenue is Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2011 projected interest income is \$40,000.

Rental revenue received for the use of city land by a cell tower company is budgeted at \$25,958 for FY 2011.

TRANSFERS AND FUND BALANCE

A total of \$53,865 in fund balance is reserved for future use.

EXPENDITURES

The District’s total budget appropriation for FY 2011 is \$6,894,553 a decrease of \$390,190 (5.36%) from FY 2010. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personal services decreased \$242,731 (4.17%) mainly attributable to the elimination of one deputy chief position and the tightening of overtime which decreased \$159,064 (18.54%) from FY 2010.

Operating expenditures decreased \$147,459 or 10.1%. Professional services decreased \$145,845 due to the decrease in legal services required during union contract negotiations of \$150,000. Decreases in rentals and leases, office supplies, and minor operating expenditures provided \$28,099 in savings. Other current charges decreased \$82,400 due mainly to the mandatory 5% reduction in operating expenditures. The \$105,500 increase in repairs and maintenance is mainly attributable to the \$97,720 increase in vehicle repairs of the fire trucks.

No capital outlay expenditures are budgeted for FY 2011.

The District finished paying all lease purchase agreements in FY 2009.

The following summary shows the major impacts to the operating budget of the Fire Rescue District.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (250,021)
Decreased FICA	(23,493)
Increased Pension / Retirement Contributions	89,617
Decreased Health Insurance Contributions	(22,290)
Decreased Workers' Compensation Costs	(33,494)
Decreased Unemployment	(1,050)
Decreased Educational Assistance	(2,000)
Decreased Professional Services	(145,845)
Increased Communication Services	1,082
Decreased Rentals and Leases	(4,635)
Increased Repairs and Maintenance	105,500
Decreased Other Current Charges	(82,400)
Decreased Office Supplies	(1,500)
Decreased Minor Operating Expenditures	(21,964)
Balance of Increased Operating Expenditures	2,303
Total	\$ (390,190)

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ A 20% reserve of operating expenditures for FY 2011 for unanticipated events.

**FIRE RESCUE DISTRICT
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 3,332,168
09/10 Actual Revenue (Unaudited)	5,795,714
09/10 Actual Expenditures (Unaudited)	(6,945,152)
Projected Fund Balance as of 9/30/10	\$ 2,182,730
09/10 Re-appropriated Projects & Encumbrances	(92,940)
Less 20% Staff Recommended Reserve in Operating Funds	(1,378,911)
Projected "Available" Fund Balance Less Reserve at 09/30/10	\$ 710,879
Proposed increase (use) of Fund Balance for FY 2011	53,865
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ 764,744

FIRE RESCUE DISTRICT

PURPOSE

“To achieve community outcomes by preserving life and property”

FUNCTION

Responsible for protecting public safety and limiting economic loss.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public health and safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$2,729,244	\$ 3,005,295	\$ 3,397,793	\$ 4,115,348	\$ 3,865,327
Employee Benefits	1,099,918	1,157,733	1,279,016	1,709,951	1,717,241
PERSONNEL EXPENDITURES	3,829,162	4,163,028	4,676,809	5,825,299	5,582,568
Professional/Contracted Services	35,285	79,859	99,016	220,000	74,155
Current Operating Charges	755,404	976,421	1,043,697	1,019,043	1,027,923
Operating Supplies	201,804	202,816	300,973	220,401	209,907
OPERATING EXPENDITURES	992,493	1,259,096	1,443,686	1,459,444	1,311,985
CAPITAL EXPENDITURES	759,419	70,022	585,396	-	-
DEBT SERVICE	166,768	236,574	515,837	-	-
OTHER USES	-	-	100,000	-	-
TOTALS	\$5,747,842	\$ 5,728,720	\$ 7,321,728	\$ 7,284,743	\$ 6,894,553
POSITIONS	97	94	94	93	92

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fire Chief	1	1	1	1	1
Deputy Chief	2	2	2	2	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Captain	3	3	4	4	4
Lieutenant	15	15	15	15	15
Fire/Medics	66	63	63	63	63
Fire Inspector	3	3	3	2	2
Administrative Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
Training/Safety Officer	1	1	0	0	0
TOTAL	97	94	94	93	92

FY 2010 HIGHLIGHTS

➤ **Enhance sustainability by providing fire protection services for the community.**

To provide emergency response for the protection of life, the environment and property.

- ✓ Continued training of fire and medic personnel.
- ✓ Ensured construction meets City codes by reviewing site plans for fire and life safety issues.
- ✓ Completed Fire Station #82 which was recognized with the first North Port Green Building Award.
- ✓ Purchased new fire engine with state of the art equipment.

➤ **Provide community education to improve the quality of life.**

To provide management, administrative, public information and education services to the general public in order to ensure the efficient daily operations of the Fire Rescue District.

- ✓ Continued life safety education programs.

➤ **Ensure public safety and health.**

To prevent fires, the release of hazardous materials, loss of life or injury, property loss and hazardous conditions and to limit the consequences when these occur in the City.

- ✓ Continued to enforce all applicable codes to ensure public safety and health and investigate all fires and hazardous materials

➤ **Provide risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.**

To enhance public, protection actions and promote domestic preparedness through a comprehensive emergency management program.

- ✓ Continued to educate the public in emergency preparedness and updated all City Emergency manuals.

FY 2011 GOALS & OBJECTIVES

➤ **Enhance sustainability by providing fire protection services for the community.**

To provide emergency response for the protection of life, the environment and property.

- ✓ Continue training of fire and medic personnel to maintain a sufficient number of well-trained and well-equipped personnel.
- ✓ Ensure construction meets City codes by reviewing site plans for fire and life safety issues and provide for inspections of all existing and new commercial and residential construction in the City.
- ✓ Institute a minimal assessment rate increase combined with limited use of district fund balance reserves to support escalating operational expenses.
- ✓ Develop an internal fleet replacement program to ensure available funding for future capital vehicle purchases.
- ✓ Further our initiatives to be the leaders in North Port in environmental engineering of green technologies which will improve our environment, lower operational costs and provide sustainability of resources.

➤ **Provide community education to improve the quality of life.**

To provide management, administrative, public information and education services to the general public in order to ensure the efficient daily operations of the Fire Rescue District.

- ✓ Expand the life safety education programs including the Smoke Detector, Public Education and Life Safety Inspection Programs to reinforce a partnership with the community in order to reach the District's goals.

➤ **Ensure public safety and health.**

To prevent fires, the release of hazardous materials, loss of life or injury, property loss and hazardous conditions and to limit the consequences when these occur in the City.

- ✓ Continue to enforce all applicable codes to ensure public safety and health.
- ✓ Continue to investigate all fires and hazardous materials in a timely manner.

➤ **Provide risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.**

To enhance public, protection actions and promote domestic preparedness through a comprehensive emergency management program.

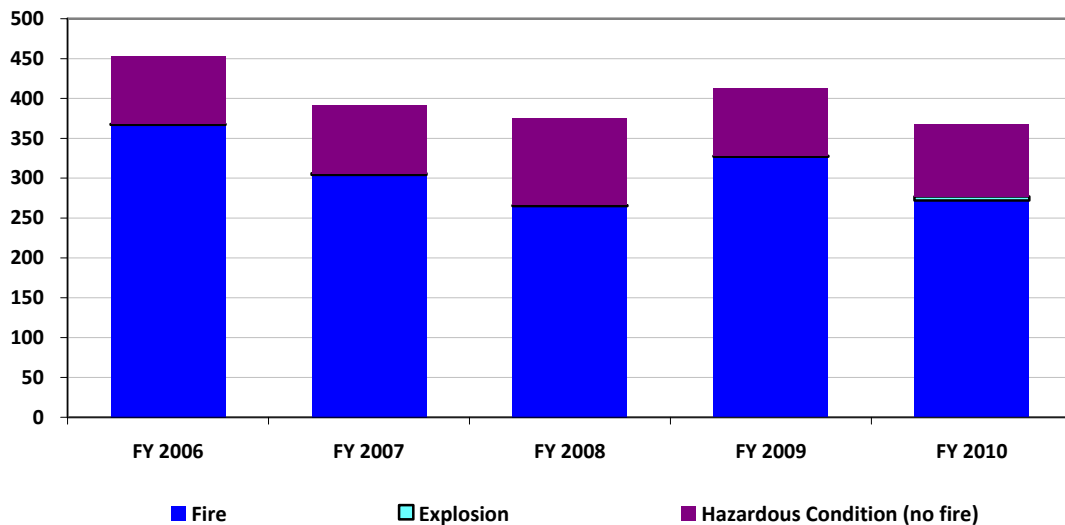
- ✓ Continue to educate the public in emergency preparedness.
- ✓ Continue to update all City Emergency manuals.
- ✓ Improve facilities for continuation of service during all hazards and provide multi-discipline training of employees to accomplish these goals.

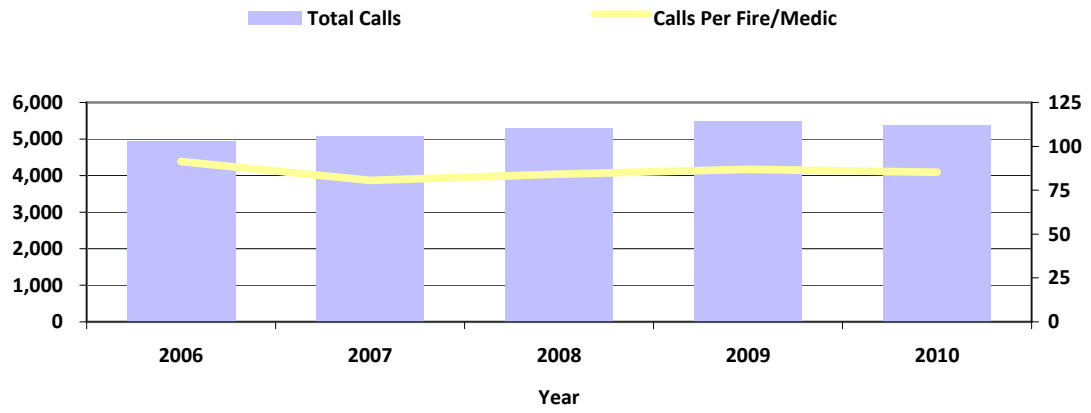
FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

Type of CALLS FOR SERVICE - WORKLOAD









***FISCAL YEAR
2010-2011***

UTILITIES

**CITY OF NORTH PORT
FLORIDA**

ENTERPRISE FUNDS

NORTH PORT UTILITIES SUMMARY

The North Port Utilities (Utilities) is an enterprise fund in the City of North Port. Utilities provides the water and wastewater needs of the broader community.

The total Utilities Budget for FY 2011 is \$24,387,586 which is a decrease of \$8,363,978 or 25.54% from FY 2010. The following chart is a summary budget of the Utilities Department for FY 2011.

**FISCAL YEAR 2011
NORTH PORT UTILITY FUND
BUDGET SUMMARY**

Utility Revenues	
Charges for Services	\$ 16,906,925
Fines & Forfeitures	10,000
Interest Income	279,460
Miscellaneous Revenues	3,500
Capacity Fees	632,286
Other Sources	675
Transfers In	880,000
Appropriated Fund Balance	5,674,740
Total Revenues & Other Financing Sources	\$ 24,387,586
Expenses	
Utilities - Administration	\$ 6,617,138
Utilities - Water Systems	4,877,388
Utilities - Wastewater Systems	3,047,686
Utilities - Field Operations	4,922,800
Water Capacity Fees	1,040,000
Wastewater Capacity Fees	3,882,574
Total Expenses	\$ 24,387,586

UTILITIES REVENUE FUND

The Utilities Revenue Fund accounts for the operational activities administration, water systems, wastewater systems, and field operations. The following information shows revenue resources and operational expenses as they relate to the four divisions. Capacity fees and utility construction will be presented later in the document.

REVENUES

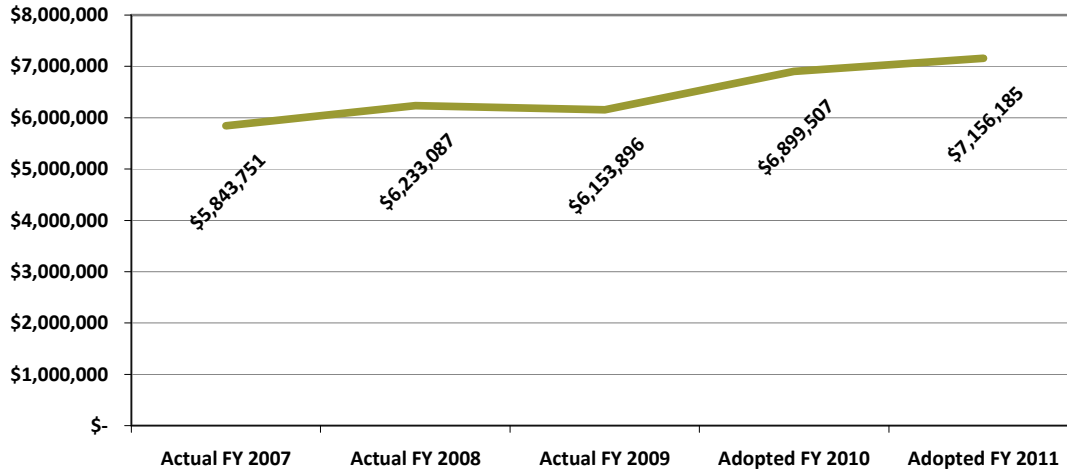
CHARGES FOR SERVICE

Charges for service are based on consumption. The department regularly contracts services to conduct rate studies to ensure the financial stability of the entity is maintained.

Water Charges for Service

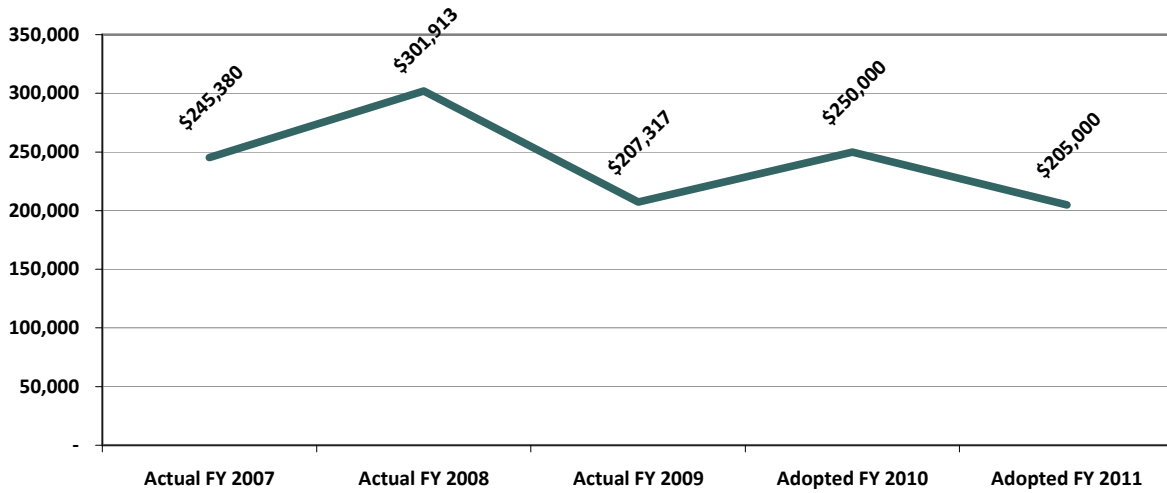
Water Utility Revenue is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. Water Utility Revenue is projected at \$7,156,185 for FY 2011. This reflects a \$256,678 increase. The following chart shows the Water Utility Revenue for a five-year period beginning in FY 2007.

**WATER UTILITY REVENUE
HISTORICAL AND PROJECTED
FY 2007 THROUGH FY 2011**



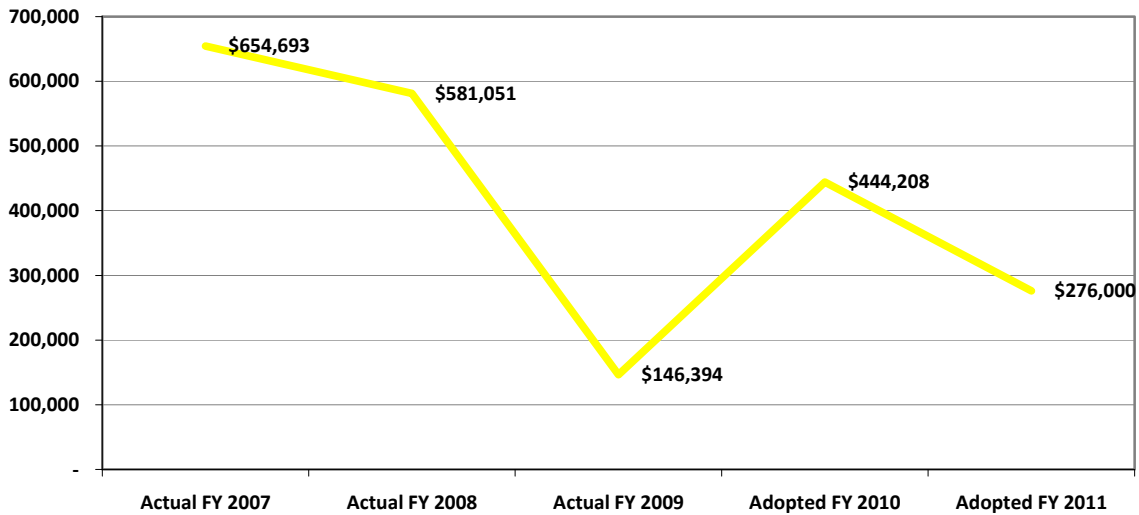
Other Water Revenue includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$205,000 for FY 2011; a decrease of \$45,000 from FY 2010. As illustrated in the graph below, there was a sharp revenue increase in FY 2008 which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009, City Commission implemented a 10 day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity. Below is a graphical presentation of the Other Water Revenues received or projected over a five-year period beginning in FY 2007.

**OTHER WATER REVENUE
HISTORICAL AND PROJECTED
FY 2007 THROUGH FY 2011**



Water Guaranteed Revenues are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. With the slow down in new construction, guaranteed revenues have also decreased. The chart below shows the Water Guaranteed Revenues for a five-year period beginning in FY 2007.

**WATER GUARANTEED REVENUES
HISTORICAL AND PROJECTED
FY 2007 THROUGH FY 2011**



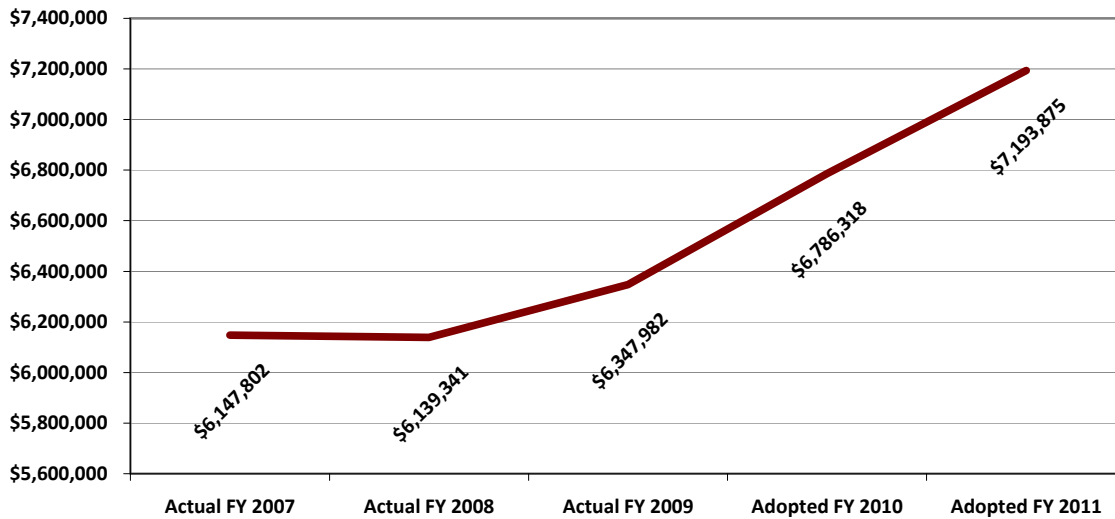
Installation Fees are revenues derived from new connections for water service within the City. New construction has steadily declined over the past three years which is reflected in the \$26,840 projected revenue decrease in installation fees. The total estimated income from new connections for FY 2011 is \$47,160.

Backflow Revenue began in FY 2009 as part of the Backflow Cross Connection Program. This program was implemented to help lessen the potential of contamination of the City’s potable water supply. The revenue projection for FY 2011 is \$1,403,480 a \$1,121,355 increase over FY 2010.

Wastewater Charges for Service

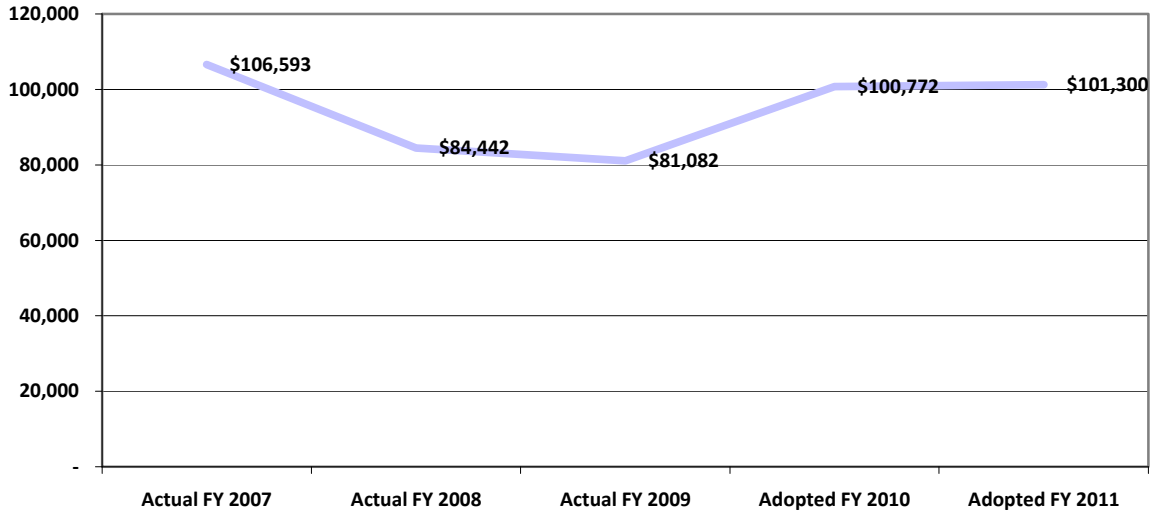
Wastewater Utility Revenue is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. Wastewater Utility Revenue is projected at \$7,193,875; an increase of \$407,557 over FY 2010. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2007.

**WASTEWATER UTILITY REVENUE
HISTORICAL AND PROJECTED
FY 2007 THROUGH FY 2011**



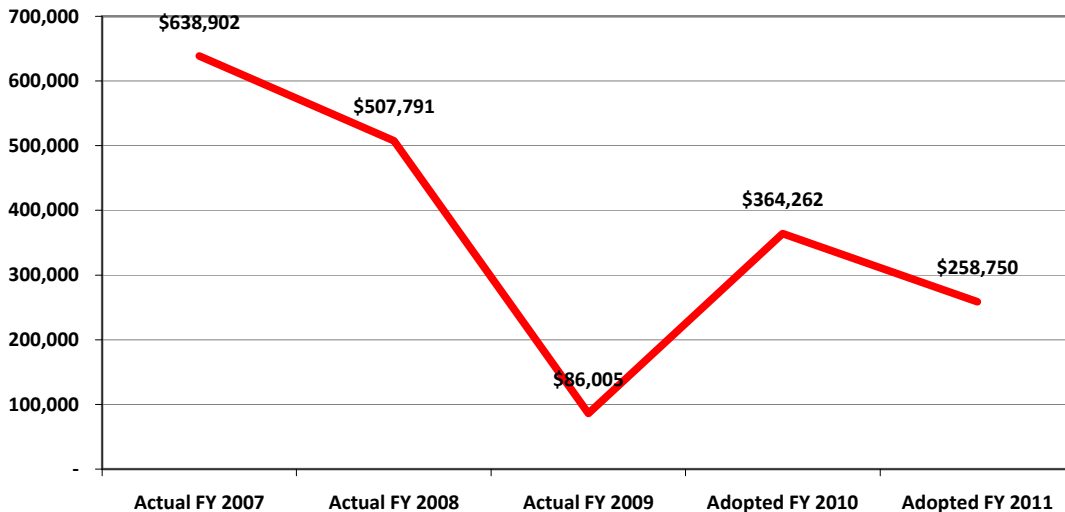
Other Wastewater Revenue is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2011 is \$101,300, an increase of \$528 from FY 2010. The following chart shows the actual and projected revenues for the five-year period beginning in FY 2007.

**OTHER WASTEWATER REVENUE
HISTORICAL AND PROJECTED
FY 2007 THROUGH FY 2011**



Wastewater Guaranteed Revenues are paid by all developers in accordance with their utility developer agreements. Similar to Water Guaranteed Revenues, the slow down in the economy has decreased the amount of Wastewater Guaranteed Revenues collected. FY 2011 projected Wastewater Guaranteed Revenues is \$258,750, a decrease of \$105,512 from FY 2010. The following graph illustrates the decline in this revenue that began in FY 2007.

**WASTEWATER GUARANTEED REVENUE
HISTORICAL AND PROJECTED
FY 2007 THROUGH FY 2011**



FINES AND FORFEITURES

Violation Fees are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$10,000, a decrease of \$5,000 over FY 2010.

MISCELLANEOUS REVENUE

The largest source of miscellaneous revenue is from interest income. The projected interest income for FY 2011 is \$128,445, a decrease of \$49,342 from FY 2010.

TRANSFERS AND RESERVES

The FY 2011 Budget includes a transfer in of \$880,000 from the Sewer Impact Fee Fund to cover the portion of the debt service paid for by Sewer Impact Fees.

The Department anticipates an appropriated use of fund balance of \$1,535,467.

DEPARTMENTAL FUNCTIONS

The North Port Utilities departmental functions are categorized in the following chart by type of service provided.

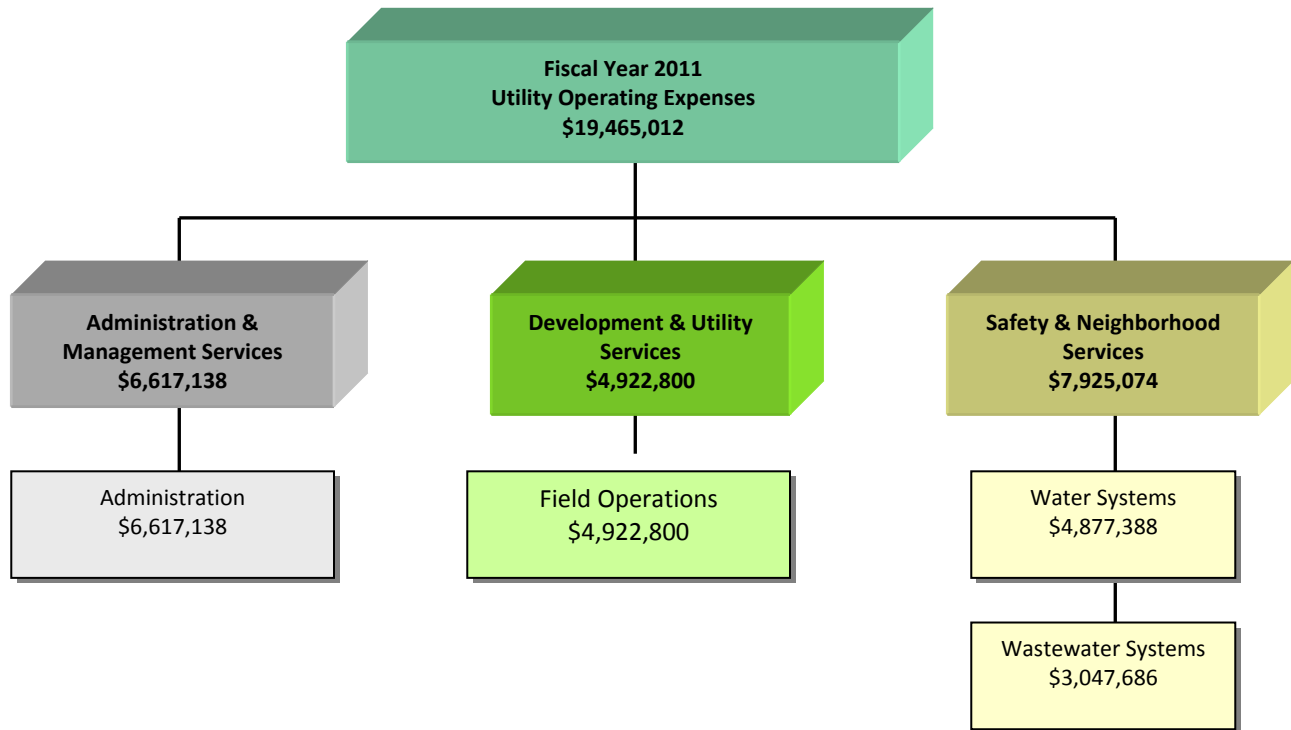
DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
Administration & Management Services	
Utilities - Administration	All administrative services including business management and public relations services.
Development & Utility Services	
Utilities – Field Operations	Repair and maintenance of utility infrastructure; oversight of meter installations and meter readings; and coordination of construction projects.
Safety & Neighborhood Services	
Utilities – Water System	Operate and maintain the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

EXPENSES

The following chart illustrates the Utilities FY 2011 Operating Budget within the service categories.

BREAKDOWN OF UTILITY OPERATING EXPENSES



FY 2011 Utilities personnel expenses reflect an increase of \$17,133 or 0.40% from FY 2010. Positions in the Department increased by three in FY 2011, but mandatory salary reductions and furlough day requirements helped to offset this increase. Major items contributing to the overall change are:

- ✓ Decreased salaries and wages – (\$28,420)
- ✓ Increased FICA - \$7,662
- ✓ Increased Retirement contributions - \$54,684
- ✓ Increased healthcare insurance plan - \$32,671
- ✓ Decreased workers’ compensation costs – (\$30,364)
- ✓ Decreased compensated absences – (\$22,100)

Overall, operating expenses increased \$1,059,649 from FY 2010. Professional services increased \$1,215,905 due to the following budgeted expenditures: \$133,000 for a utility master plan and 10 year work plan update; \$25,000 for a financial review; \$80,000 increase in the processing and hauling of biosolids; and \$1,110,000 for backflow cross connection program installation. Utility billing and collections which had previously been housed under the finance department is now managed by Utilities – Administration and Management Services. Due to this realignment several operating expenses were affected: postage increased \$101,810; rentals and leases increased \$33,870; printing and binding increased \$19,045; office supplies increased \$2,200; the General Fund contingency decreased \$127,597. The Water, sewer and electricity costs are anticipated to increase \$293,396 primarily due to a price increase on water purchased for resale. Minor operating expenses increased \$47,667 mainly attributable to the \$26,000 increase in chemicals and the \$14,505 increase in minor operating equipment.

Other current charges declined \$621,189 mainly due to the mandatory 5% reduction in operating expenses. Depreciation expense is projected to increase \$69,359. The remaining increases or decreases are noted in the following summary of major impacts to the budget.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (28,420)
Increased FICA	7,662
Increased Pension / Retirement Contributions	54,684
Increased Health Insurance Contributions	32,671
Decreased Workers' Compensation Costs	(30,364)
Decreased Compensated Absences	(22,100)
Increased Educational Assistance	3,000
Increased Professional Services	1,215,905
Decreased Other Contractual Services	(3,000)
Increased Training, Travel, & Education	9,450
Decreased Communication Services	(2,972)
Increased Postage	101,810
Increased Water, Sewer, and Electricity	293,396
Increased Rentals and Leases	33,870
Decreased Risk Insurance	(4,206)
Increased Repairs and Maintenance	3,278
Increased Printing and Binding	19,045
Increased Promotional	6,150
Decreased Other Current Charges	(621,189)
Increased Office Supplies	2,200
Increased Minor Operating expenditures	47,667
Decreased Books, Publications, Subscriptions	(650)
Decreased General Fund Contingency	(127,597)
Increased Depreciation	69,359
Total	\$ 1,059,649

UTILITIES REVENUE FUND BUDGET COMPARISONS

The following chart shows the actual revenues and expenses for the Utilities Revenue Fund for Fiscal Years 2007 through 2009, and the adopted revenues and expenses for FY 2010 and FY 2011. The chart provides a comparative view of the Utilities Revenue Fund for a five-year period.

**UTILITIES REVENUE FUND BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	FY 06-07 Actual	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Adopted
Revenue					
Intergovernmental	\$ (32,068)	\$ 95,344	\$ 62,286	\$ -	\$ -
Charges for Service	14,137,491	14,389,372	13,194,230	15,411,542	16,906,925
Fines and Forfeitures	17,005	10,006	12,150	15,000	10,000
Miscellaneous Income	752,693	139,833	505,298	220,387	131,945
Transfers	291,570	298,573	300,000	400,000	880,000
Other Sources	4,226,638	5,118,250	2,340,004	1,974,635	1,536,142
Total Revenues & Other Financing Sources	\$ 19,393,329	\$ 20,051,378	\$ 16,413,968	\$ 18,021,564	\$ 19,465,012
Expenses					
Utilities - Administration	\$ 4,237,272	\$ 4,289,848	\$ 4,397,218	\$ 6,180,268	\$ 6,617,138
Utilities - Water Systems	3,811,836	3,766,697	4,224,213	4,808,760	4,877,388
Utilities - Wastewater Systems	2,959,860	3,071,623	2,813,315	3,182,611	3,047,686
Utilities - Field Operations	3,552,675	3,109,661	3,656,484	3,745,547	4,922,800
Utilities - Renewal & Replacement	124,584	122,400	118,113	104,378	-
Total Expenses	\$ 14,686,227	\$ 14,360,229	\$ 15,209,343	\$ 18,021,564	\$ 19,465,012

FUND BALANCE

In FY 2011, there is a projected use of fund balance of \$1,535,467 in the Utilities Revenue Fund. A transfer in of \$880,000 from wastewater capacity fees is budgeted to pay a portion of bond debt service. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ Less non-cash assets and restricted cash.
- ✓ A 20% reserve of operating expenses for FY 2011 for unanticipated events.

**UTILITIES REVENUE FUND
FUND BALANCE REPORT**

09/30/2009 Net Assets	\$ 58,523,893
09/10 Actual Revenue (Unaudited)	15,024,994
09/10 Actual Expenses (Unaudited)	(21,641,704)
Projected Net Assets as of 9/30/10	\$ 51,907,183
09/10 Re-appropriated Projects & Encumbrances	(356,638)
Less: Non-Cash Net Assets & Restricted Cash	(39,280,459)
Less 20% Staff Recommended Reserve in Operating Funds	(3,893,002)
Projected "Available" Net Assets Less Reserve at 09/30/10	\$ 8,377,084
Proposed increase (use) of Fund Balance for FY 2011	(1,535,467)
Projected "Available" Net Assets Less Reserve at 09/30/11	\$ 6,841,617

NORTH PORT UTILITIES –ADMINISTRATION

PURPOSE

“To achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services”

FUNCTION

Responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$778,301	\$810,584	\$755,971	\$737,924	\$914,486
Employee Benefits	230,028	231,579	218,569	219,098	290,388
PERSONNEL EXPENDITURES	1,008,329	1,042,163	974,540	957,022	1,204,874
Professional/Contracted Services	204,497	104,113	140,169	57,250	188,615
Current Operating Charges	1,305,498	1,826,356	1,748,545	1,823,488	1,690,539
Operating Supplies	118,704	120,653	114,735	92,027	120,830
OPERATING EXPENDITURES	1,628,699	2,051,122	2,003,449	1,972,765	1,999,984
DEBT SERVICE	1,591,985	1,196,563	1,419,229	3,250,481	3,412,280
TOTALS	\$4,229,013	\$4,289,848	\$4,397,218	\$6,180,268	\$6,617,138
POSITIONS	11	11	10	10	15

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Utilities Director	1	1	1	1	1
Assistant Utilities Director	1	1	0	0	0
Business Manager	1	1	1	1	1
Engineer	1	1	1	1	1
Water & Wastewater Treatment Plant Manager	1	1	1	1	1
Public Relations Supervisor	1	1	1	1	1
Executive Assistant	3	3	3	3	3
Staff Assistant II	1	1	1	1	1
Staff Assistant I	1	1	1	1	1
Billing Specialist I	0	0	0	0	1
Billing Specialist II	0	0	0	0	1
Cashiering Supervisor	0	0	0	0	1
Cashier	0	0	0	0	2
TOTAL	11	11	10	10	15

FY 2010 HIGHLIGHTS

➤ **Provide safe drinking water.**

To operate and maintain the City’s water supply to provide a reliable and safe source of potable water.

- ✓ Completed construction of Northeast Booster Pump Station tank and piping.
- ✓ Continued with Backflow Prevention Program; prepared for installation phase.

➤ **Explore viable options to improve water quality.**

To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.

- ✓ Initiated design on results of the Water Enhancement Study (MCWTP study).
- ✓ Designed, permitted, and began construction of Riverbank Filtration.
- ✓ Initiated construction of the Riverbank Filtration well-part of Myakkahatchee Creek Reliability Project.
- ✓ Completed design of Cocoplum Waterway Intake Structure.
- ✓ Began design of Reverse Osmosis Treatment System.

➤ **Dispose of wastewater in a sound and environmentally approved method.**

To continue to expand and enhance the City's wastewater treatment initiatives that provide for an environmentally sustainable community.

- ✓ Completed construction of the wastewater treatment plant expansion.
- ✓ Completed construction of the reclaimed water (reuse) system expansion that will allow usage of 100% of the flows from the wastewater treatment plant for irrigation.
- ✓ Completed construction of 2 million gallon storage tank for reclaimed water system.

➤ **Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

- ✓ Partnered with PR/MRWSA on design for new regional transmission.
- ✓ Began allowing new customers to connect to recently installed water and wastewater lines.
- ✓ Initiated connections and financial program to ensure future availability of capacity to maintain prior commitments and potential new customers for the US41 Corridor.

FY 2011 GOALS & OBJECTIVES

➤ **Provide safe drinking water.**

To operate and maintain the City's water supply to provide a reliable and safe source of potable water.

- ✓ Maximize the use and quality of surface waters.
- ✓ Construct water main along new Spring Haven Boulevard.
- ✓ Begin line extensions to various neighborhoods in the City and to Warm Mineral Springs
- ✓ Implement installation phase of Backflow Prevention Program.

➤ **Explore viable options to improve water quality.**

To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.

- ✓ Construct Cocoplum Canal Intake Structure.
- ✓ Complete construction of Riverbank Filtration.
- ✓ Complete design of Reverse Osmosis Treatment System.
- ✓ Begin construction of certain improvements to the MCWTP.

➤ **Dispose of wastewater in a sound and environmentally approved method.**

To continue to expand and enhance the City's wastewater treatment initiatives that provide for an environmentally sustainable community.

- ✓ Begin design of Phase I transmission expansion for reclaimed water system.

➤ **Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

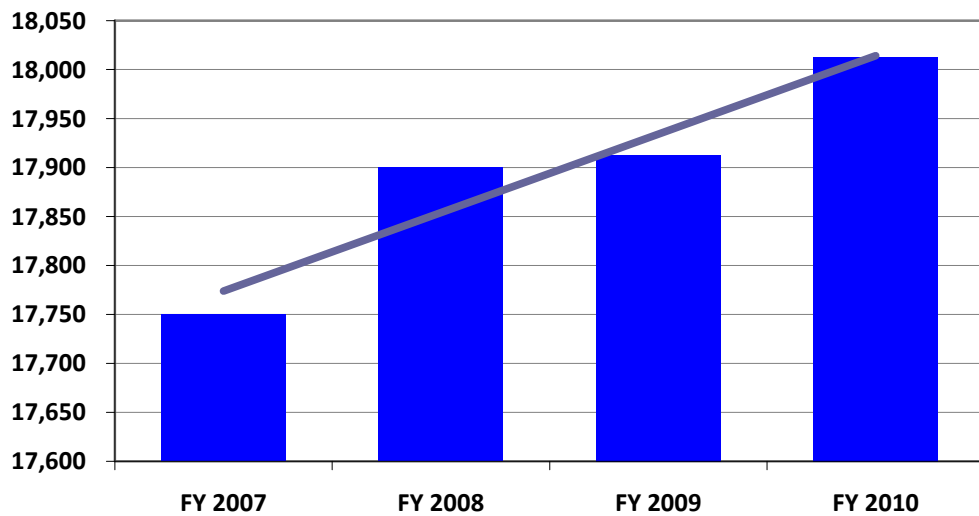
- ✓ Continue to partner with PR/MRWSA on design for new regional transmission.
- ✓ Investigate ability to connect potential new customers on recently installed water lines.
- ✓ Continue to initiate connections and financial program to ensure future availability of capacity to maintain prior commitments and potential new customers for the US41 Corridor.
- ✓ Construct dewatering system at wastewater treatment facility to reduce sludge hauling costs.

FY 2011 BUDGET CHANGES AND ISSUES

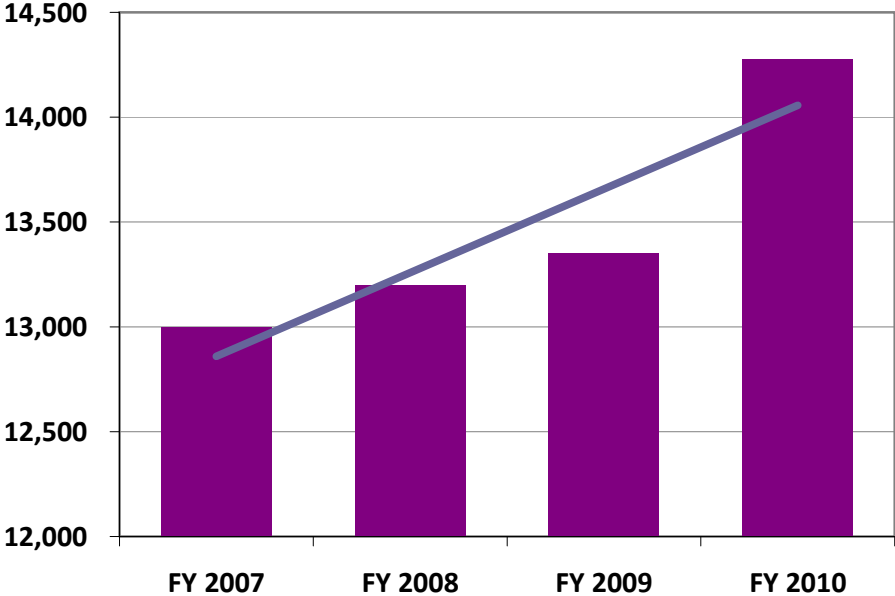
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.
- Significant change includes moving Utility Billing and Collection services to the Utility Department

FY 2010 PERFORMANCE RESULTS

NUMBER OF WATER CUSTOMERS – TREND
WORKLOAD



**NUMBER OF WASTEWATER CUSTOMERS – TREND
WORKLOAD**



NORTH PORT UTILITIES – WATER SYSTEMS

PURPOSE

“To achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services”

FUNCTION

Responsible for providing safe drinking water.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$424,643	\$449,879	\$455,954	\$475,228	\$398,585
Employee Benefits	148,943	156,961	155,966	168,299	158,658
PERSONNEL EXPENDITURES	573,586	606,840	611,920	643,527	557,243
Professional/Contracted Services	165,268	257,171	207,863	244,500	227,000
Current Operating Charges	2,093,673	1,799,727	2,182,268	2,388,549	2,533,489
Operating Supplies	979,309	1,102,959	1,222,162	1,257,184	1,274,656
OPERATING EXPENDITURES	3,238,250	3,159,857	3,612,293	3,890,233	4,035,145
CAPITAL EXPENDITURES	-	-	-	275,000	285,000
TOTALS	\$3,811,836	\$3,766,697	\$4,224,213	\$4,808,760	\$4,877,388
POSITIONS	8	8	8	8	7

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Water Superintendent	1	1	1	1	1
Chief Operator	1	1	1	1	1
Instrument Plant Control Technician (split with wastewater division)	1	1	1	1	1
Operators	4	4	5	5	4
Trainee	1	1	0	0	0
TOTAL	8	8	8	8	7

FY 2010 HIGHLIGHTS

➤ **Provide safe drinking water.**

To operate and maintain the City’s water supply to provide a reliable and safe source of potable water.

- ✓ Completed construction of Northeast Booster Pump Station tank and piping.
- ✓ Continued with Backflow Prevention Program; prepared for installation phase.

➤ **Explore viable options to improve water quality.**

To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.

- ✓ Initiated design on results of the Water Enhancement Study (MCWTP study).
- ✓ Designed, permitted, and began construction of Riverbank Filtration.
- ✓ Initiated construction of the Riverbank Filtration well-part of Myakkahatchee Creek Reliability Project.
- ✓ Completed design of Cocoplum Waterway Intake Structure.
- ✓ Began design of Reverse Osmosis Treatment System.

➤ **Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

- ✓ Partnered with PR/MRWSA on design for new regional transmission.
- ✓ Began allowing new customers to connect to recently installed water and wastewater lines.
- ✓ Initiated connections and financial program to ensure future availability of capacity to maintain prior commitments and potential new customers for the US41 Corridor.

FY 2011 GOALS & OBJECTIVES

➤ **Provide safe drinking water.**

To operate and maintain the City’s water supply to provide a reliable and safe source of potable water.

- ✓ Maximize the use and quality of surface waters.
- ✓ Construct water main along new Spring Haven Boulevard.
- ✓ Begin line extensions to various neighborhoods in the City and to Warm Mineral Springs
- ✓ Implement installation phase of Backflow Prevention Program.

➤ **Explore viable options to improve water quality.**

To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.

- ✓ Construct Cocoplum Canal Intake Structure.
- ✓ Complete construction of Riverbank Filtration.
- ✓ Complete design of Reverse Osmosis Treatment System.
- ✓ Begin construction of certain improvements to the MCWTP.

➤ **Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

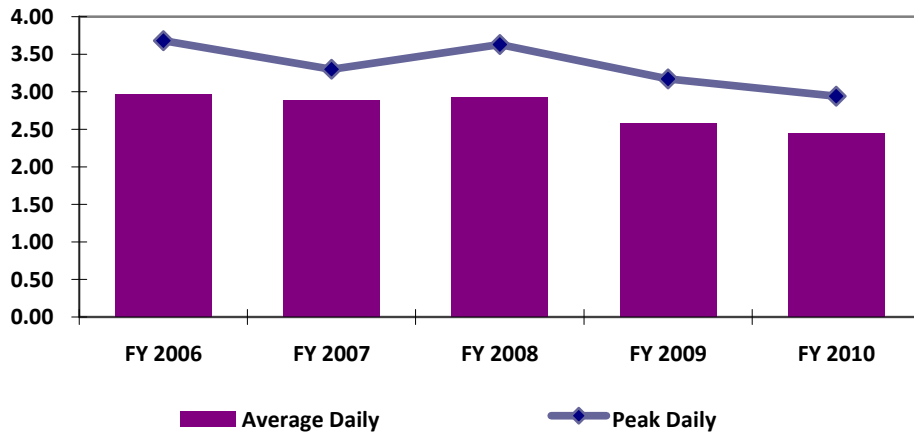
- ✓ Continue to partner with PR/MRWSA on design for new regional transmission.
- ✓ Investigate ability to connect potential new customers on recently installed water lines.
- ✓ Continue to initiate connections and financial program to ensure future availability of capacity to maintain prior commitments and potential new customers for the US41 Corridor.
- ✓ Construct dewatering system at wastewater treatment facility to reduce sludge hauling costs.

FY 2011 BUDGET CHANGES AND ISSUES

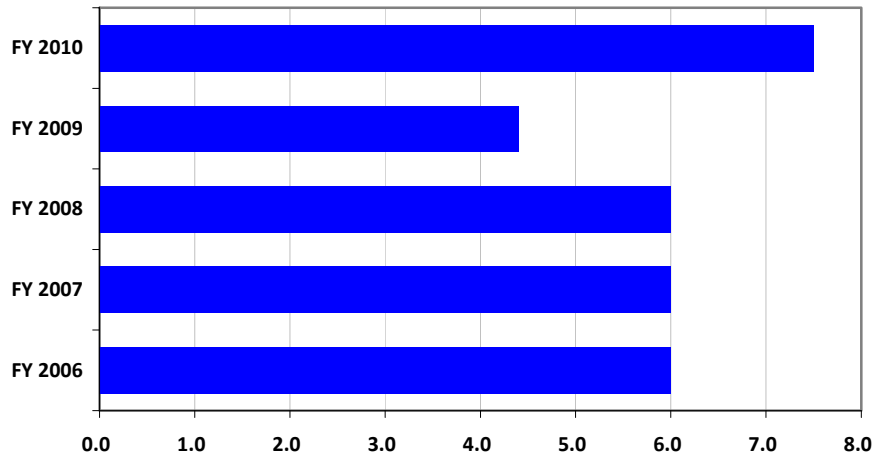
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

**WATER CONSUMPTION (MILLIONS OF GALLONS)
WORKLOAD**



STORAGE CAPACITY (MILLIONS OF GALLONS)



NORTH PORT UTILITIES –WASTEWATER SYSTEMS

PURPOSE

“To achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services”

FUNCTION

Responsible for providing environmentally sound wastewater and reuse services to the community.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$388,414	\$423,854	\$403,263	\$425,916	\$356,467
Employee Benefits	128,249	123,876	113,049	122,195	121,560
PERSONNEL EXPENDITURES	516,663	547,730	516,312	548,111	478,027
Professional/Contracted Services	576,490	489,350	361,118	399,000	458,000
Current Operating Charges	408,254	519,285	435,251	502,420	297,354
Operating Supplies	1,458,453	1,515,258	1,500,634	1,438,080	1,607,305
OPERATING EXPENDITURES	2,443,197	2,523,893	2,297,003	2,339,500	2,362,659
CAPITAL EXPENDITURES	-	-	-	295,000	207,000
TOTALS	\$2,959,860	\$3,071,623	\$2,813,315	\$3,182,611	\$3,047,686
POSITIONS	7	7	6	6	6

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Wastewater Superintendent	1	1	1	1	1
Chief Operator	1	1	1	1	0
Operators	4	4	4	4	5
Trainee	1	1	0	0	0
TOTAL	7	7	6	6	6

FY 2010 HIGHLIGHTS

➤ **Dispose of wastewater in a sound and environmentally approved method.**

To continue to expand and enhance the City’s wastewater treatment initiatives that provide for an environmentally sustainable community.

- ✓ Completed construction of the wastewater treatment plant expansion.
- ✓ Completed construction of the reclaimed water (reuse) system expansion that will allow usage of 100% of the flows from the wastewater treatment plant for irrigation.
- ✓ Completed construction of 2 million gallon storage tank for reclaimed water system.

➤ **Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

- ✓ Partnered with PR/MRWSA on design for new regional transmission.
- ✓ Began allowing new customers to connect to recently installed water and wastewater lines.
- ✓ Initiated connections and financial program to ensure future availability of capacity to maintain prior commitments and potential new customers for the US41 Corridor.

FY 2011 GOALS & OBJECTIVES

➤ **Dispose of wastewater in a sound and environmentally approved method.**

To continue to expand and enhance the City’s wastewater treatment initiatives that provide for an environmentally sustainable community.

- ✓ Begin design of Phase I transmission expansion for reclaimed water system.

➤ **Increase the capacity of the water and wastewater treatment to enhance community sustainability.**

To continue planning for the future in order to maintain financial stability; promote environmental stewardship and community responsibility.

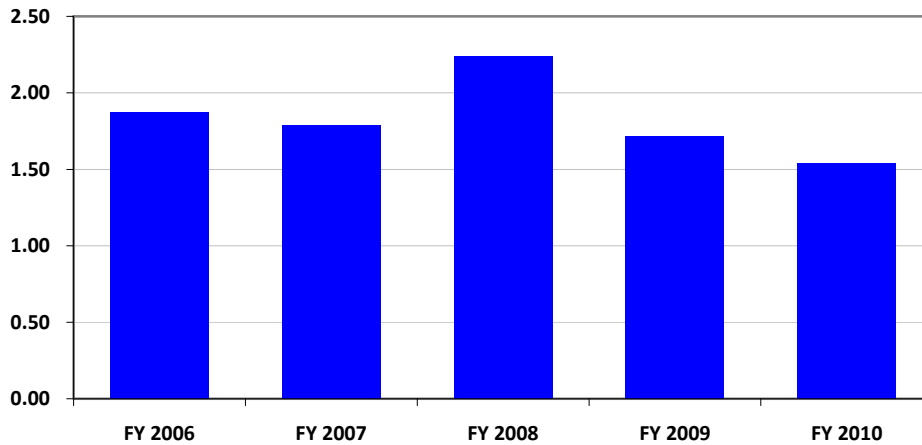
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FY 2011 BUDGET CHANGES AND ISSUES

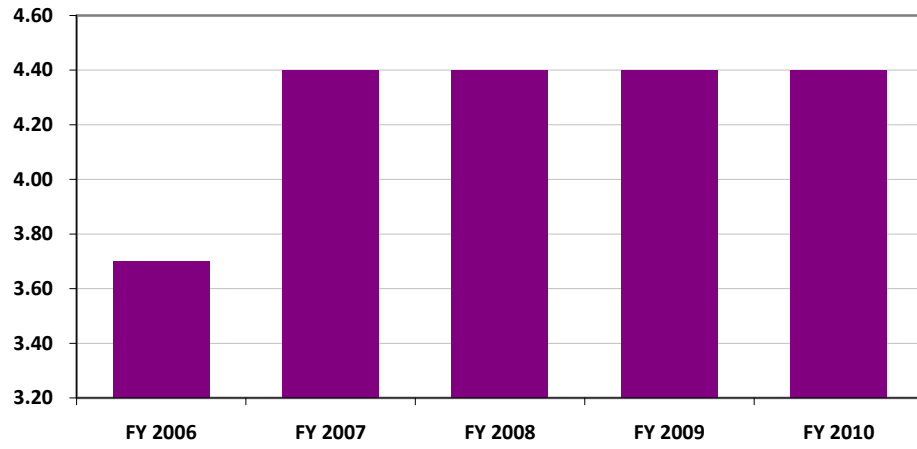
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

**AVERAGE SEWAGE TREATMENT (MILLIONS OF GALLONS)
WORKLOAD**



**TREATMENT CAPACITY (THOUSANDS)
WORKLOAD**



NORTH PORT UTILITIES –FIELD OPERATIONS

PURPOSE

“To achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services”

FUNCTION

Responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Fiscally responsible
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$1,378,057	\$1,514,239	\$1,532,995	\$1,556,664	\$1,497,774
Employee Benefits	501,282	527,499	512,533	548,760	533,299
PERSONNEL EXPENDITURES	1,879,339	2,041,738	2,045,528	2,105,424	2,031,073
Professional/Contracted Services	15,906	9,934	66,237	290,900	1,330,940
Current Operating Charges	493,769	371,832	573,003	533,803	426,563
Operating Supplies	1,163,661	686,157	971,716	815,420	834,224
OPERATING EXPENDITURES	1,673,336	1,067,923	1,610,956	1,640,123	2,591,727
CAPITAL EXPENDITURES	-	-	-	-	300,000
TOTALS	\$3,552,675	\$3,109,661	\$3,656,484	\$3,745,547	\$4,922,800
POSITIONS	34	31	29	29	28

STAFFING – AUTHORIZED POSITIONS

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Field Operations Manager	1	1	1	1	1
Warehouse Controller	1	1	1	1	1
GIS Technician	1	1	1	1	1
Field C & D Supervisor	3	3	2	2	2
Heavy Equipment Operator	2	2	2	2	2
C & D Technician II	8	8	7	8	8
C & D Technician I	8	6	7	6	5
Utility Equipment Specialist	1	1	1	1	1
Instrument Control Technician	1	1	1	1	1
Meter Reader Supervisor	1	1	1	1	1
Meter Reader II	1	1	1	1	1
Meter Reader I	3	3	2	2	2
Construction Coordinator	1	1	1	1	1
Inspector	2	1	1	1	1
TOTAL	34	31	29	29	28

FY 2010 HIGHLIGHTS

➤ **Provide safe drinking water.**

To operate and maintain the City’s water supply to provide a reliable and safe source of potable water.

- ✓ Completed construction of Northeast Booster Pump Station tank and piping.
- ✓ Continued with Backflow Prevention Program; prepared for installation phase.

➤ **Explore viable options to improve water quality.**

To continue inter-departmental, regional and inter-agency coordination for the implementation of city-wide and regional plans and projects to improve water quality.

- ✓ Initiated design on results of the Water Enhancement Study (MCWTP study).
- ✓ Designed, permitted, and began construction of Riverbank Filtration.
- ✓ Initiated construction of the Riverbank Filtration well-part of Myakkahatchee Creek Reliability Project.
- ✓ Completed design of Cocoplum Waterway Intake Structure.
- ✓ Began design of Reverse Osmosis Treatment System.

➤ **Dispose of wastewater in a sound and environmentally approved method.**

To continue to expand and enhance the City's wastewater treatment initiatives that provide for an environmentally sustainable community.

- ✓ Completed construction of the wastewater treatment plant expansion.
- ✓ Completed construction of the reclaimed water (reuse) system expansion that will allow usage of 100% of the flows from the wastewater treatment plant for irrigation.
- ✓ Completed construction of 2 million gallon storage tank for reclaimed water system.

FY 2011 GOALS & OBJECTIVES

➤ **Provide safe drinking water.**

To operate and maintain the City's water supply to provide a reliable and safe source of potable water.

- ✓ Maximize the use and quality of surface waters.
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- ✓ Construct Cocoplum Canal Intake Structure.
- ✓ Complete construction of Riverbank Filtration.
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To continue to expand and enhance the City's wastewater treatment initiatives that provide for an environmentally sustainable community.

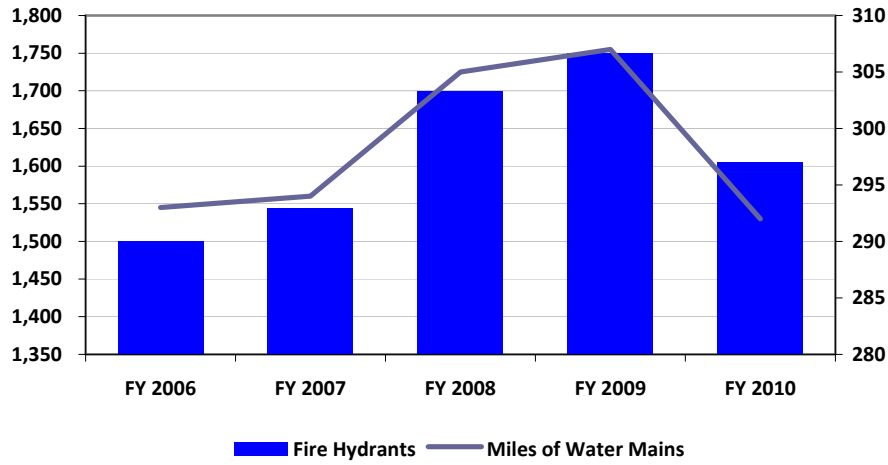
- ✓ Begin design of Phase I transmission expansion for reclaimed water system.

FY 2011 BUDGET CHANGES AND ISSUES

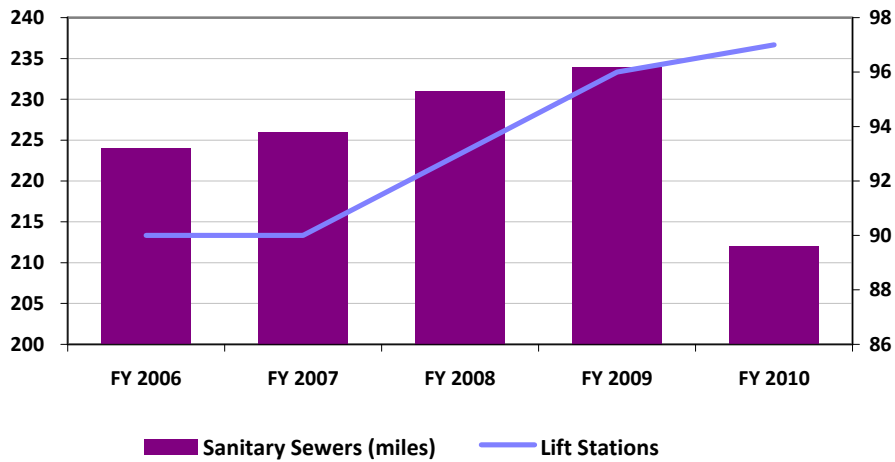
- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

FY 2010 PERFORMANCE RESULTS

WATER SYSTEM STATISTICS WORKLOAD



WASTEWATER SYSTEM STATISTICS WORKLOAD



CAPACITY FEES and UTILITY CONSTRUCTION

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction.

Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

The following chart shows the revenues and expenses in the Capacity Fee and Utility Construction Funds for a five-year period beginning in FY 2007.

**CAPACITY FEES AND UTILITY CONSTRUCTION
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Intergovernmental Revenue	\$ 28,750	\$ 36,743	\$ 880,423	\$ 4,750,000	\$ -
Interest Income	1,278,987	685,985	363,386	256,738	151,015
Capacity Fees	2,959,829	1,312,260	(196,708)	3,102,145	632,286
Other Sources	-	-	-	3,106,250	-
Transfers In	8,260	-	10,000,000	-	-
Appropriated Fund Balance	-	-	-	3,514,867	4,139,273
Total Revenues & Other Financing Sources	\$ 4,275,826	\$ 2,034,988	\$ 11,047,101	\$ 14,730,000	\$ 4,922,574
Expenses					
Water Capacity System Expenses	\$ 422,404	\$ 305,779	\$ 2,586,336	\$ 9,075,000	\$ 1,040,000
Wastewater Capacity System Expenses	707,497	298,573	585,607	2,548,750	3,882,574
Utility Construction	-	1,022,047	34,577	3,106,250	-
Total Expenses	\$ 1,159,901	\$ 1,626,399	\$ 3,206,520	\$ 14,730,000	\$ 4,922,574

WATER CAPACITY FEES

Water Capacity Fees provide funding for the expansion of water capacity systems.

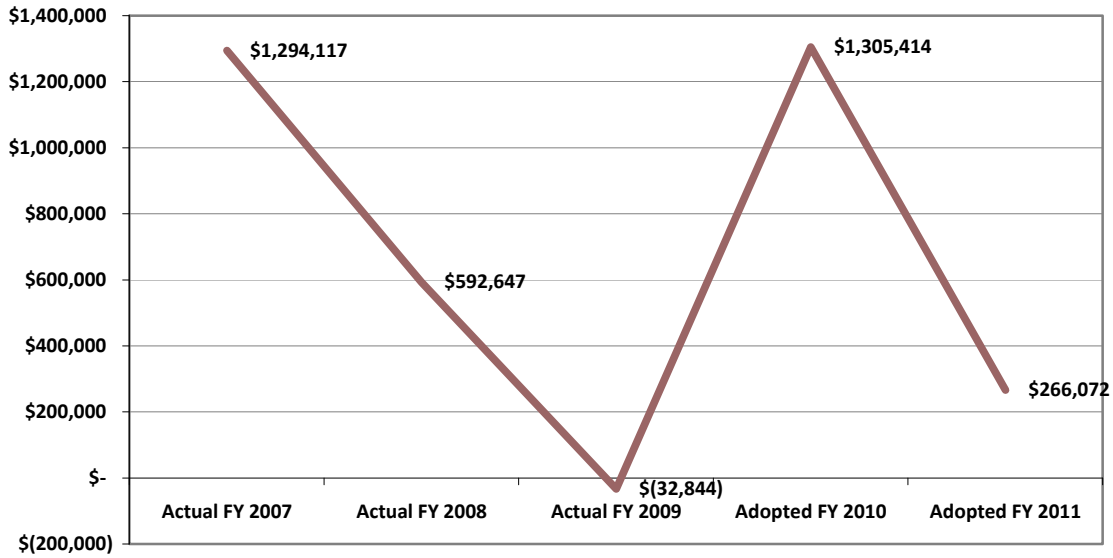
REVENUES

The purpose of the Water Capacity Fee is to provide a financial mechanism to fund grow-related projects for the expansion of water capacity systems.

Water capacity fee revenue projections for FY 2011 show a decrease of \$1,039,342 or 79.62%. Interest earnings are projected at \$77,520.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2007.

**WATER CAPACITY FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$696,408 in fund balance is appropriated for use.

EXPENSES

The total capital expense for FY 2011 is \$1,040,000 which is appropriated to the following capital projects:

- MCWTP Reliability Project - \$500,000
- MCWTP Upgrades - \$480,000
- Water Transmission Oversizing Project - \$50,000
- Neighborhood Expansion - \$10,000.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ Less fixed assets and/or construction in progress.

**WATER CAPACITY FEE FUND
FUND BALANCE REPORT**

09/30/2009 Net Assets	\$ 12,437,722
09/10 Actual Revenue (Unaudited)	519,953
Projected Net Assets as of 9/30/10	\$ 12,957,675
09/10 Re-appropriated Projects & Encumbrances	(8,794,063)
Less: Fixed Assets/Construction in Progress	(1,826,711)
Projected "Available" Net Assets Less Reserve at 09/30/10	\$ 2,336,901
Proposed increase (use) of Fund Balance for FY 2011	(696,408)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ 1,640,493

WASTEWATER CAPACITY FEES

Wastewater Capacity Fees provide funding for the expansion of wastewater capacity systems.

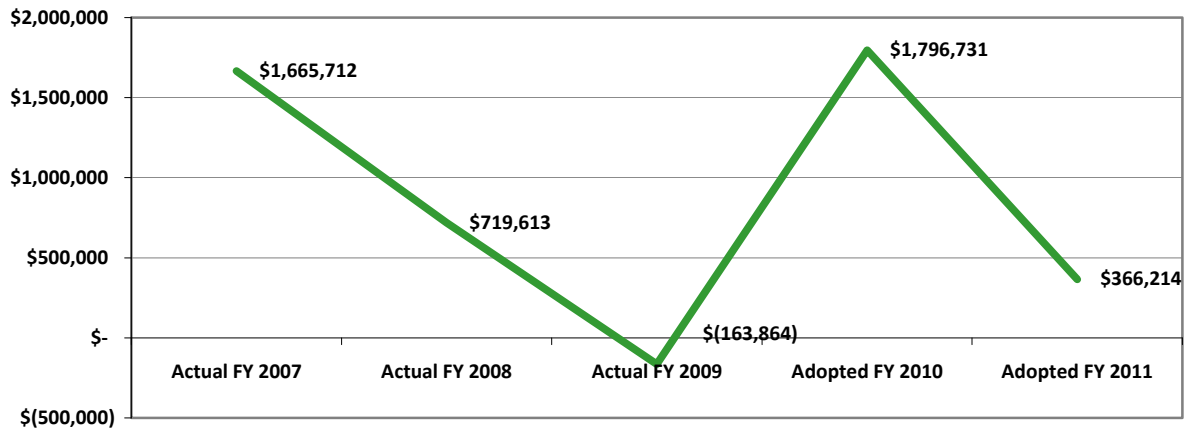
REVENUES

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater capacity systems.

Wastewater capacity fee revenue projections for FY 2011 show a decrease of \$1,430,517 or 79.62%. Interest earnings are projected at \$73,495.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2007.

**WASTEWATER CAPACITY FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$3,442,865 in fund balance is appropriated for use.

EXPENSES

The total capital expense for FY 2011 is \$3,002,574 which is appropriated to the following capital projects:

- Reclaimed Water Expansion - \$389,000
- Dewatering Management System at WWTP - \$2,500,000
- Wastewater Transmission Oversizing - \$100,000
- Neighborhood Expansion - \$13,574.

A transfer out of \$880,000 is scheduled to pay debt service related to wastewater expansion.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ Less fixed assets and/or construction in progress.

**WASTEWATER CAPACITY FEE FUND
FUND BALANCE REPORT**

09/30/2009 Net Assets	\$ 17,166,121
09/10 Actual Revenue (Unaudited)	618,247
09/10 Actual Expenses (Unaudited)	(400,000)
Projected Net Assets as of 9/30/10	\$ 17,384,368
09/10 Re-appropriated Projects & Encumbrances	(4,269,889)
Less: Fixed Assets/Construction in Progress	(5,918,181)
Projected "Available" Net Assets Less Reserve at 09/30/10	\$ 7,196,298
Proposed increase (use) of Fund Balance for FY 2011	(3,442,865)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ 3,753,433

UTILITY CONSTRUCTION FUND

The Utility Construction Fund provides a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

REVENUES

The Utilities Department does not anticipate receiving loan funding from the State Revolving Fund in FY 2011.

EXPENSES

No capital expense is budgeted for FY 2011.

FUND BALANCE

This fund is used strictly for the purpose of accounting for bond and loan proceeds for construction projects. The timing of the receipt of the revenues is often not aligned with the actual expenses. The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ Less fixed assets and/or construction in progress.

**UTILITY CONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2009 Net Assets	\$ 9,596,863
09/10 Actual Revenue (Unaudited)	9,965,991
Projected Net Assets as of 9/30/10	\$ 19,562,854
09/10 Re-appropriated Projects & Encumbrances	(624,854)
Less: Fixed Assets/Construction in Progress	(19,645,133)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ (707,133)



***FISCAL YEAR
2010-2011***

***OTHER
FUNDS***

**CITY OF NORTH PORT
FLORIDA**

OTHER FUNDS

OTHER FUNDS SUMMARY

This section provides information on various minor funds most of which are special revenue funds. The following summary shows a breakdown of revenues and expenditures in five categories. The Building-Inspections & Permits Fund is the only operating fund of the group.

**OTHER FUNDS BUDGET SUMMARY
FY 2011 ADOPTED**

Revenue	Building – Inspections & Permits	Other Special Revenue Funds	Escheated Lots Funds	Impact Fee Funds	Capital Funds	Total
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ 5,795,056	\$ 5,795,056
Permits & Special Assessments	746,650	25,000	-	-	-	771,650
Charges for Services	101,500	-	-	-	-	101,500
Fines & Forfeitures	-	15,780	-	-	-	15,780
Interest Income	-	8,100	21,887	140,929	375,000	545,916
Miscellaneous Revenues	5,000	5,276,781	-	-	-	5,281,781
Impact Fees	-	-	-	2,324,341	-	2,324,341
Transfers In	691,009	-	-	-	-	691,009
Appropriated Fund Balance	-	291,868	5,295,255	(617,270)	7,918,722	12,888,575
Total Revenues & Other Financing Sources	\$ 1,544,159	\$ 5,617,529	\$ 5,317,142	\$ 1,848,000	\$14,088,778	\$28,415,608
Expenditures						
General Government	\$ 1,544,159	\$ 5,432,374	\$ -	\$ -	\$ -	\$ 6,976,533
Public Safety	-	35,155	-	-	-	35,155
Transportation	-	-	-	-	268,953	268,953
Capital	-	-	5,317,142	1,848,000	12,615,204	19,780,346
Other Uses	-	150,000	-	-	1,204,621	1,354,621
Total Expenditures	\$ 1,544,159	\$ 5,617,529	\$ 5,317,142	\$ 1,848,000	\$ 14,088,778	\$28,415,608

DEPARTMENTAL FUNCTIONS

The Other Funds departmental functions are categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTIONS

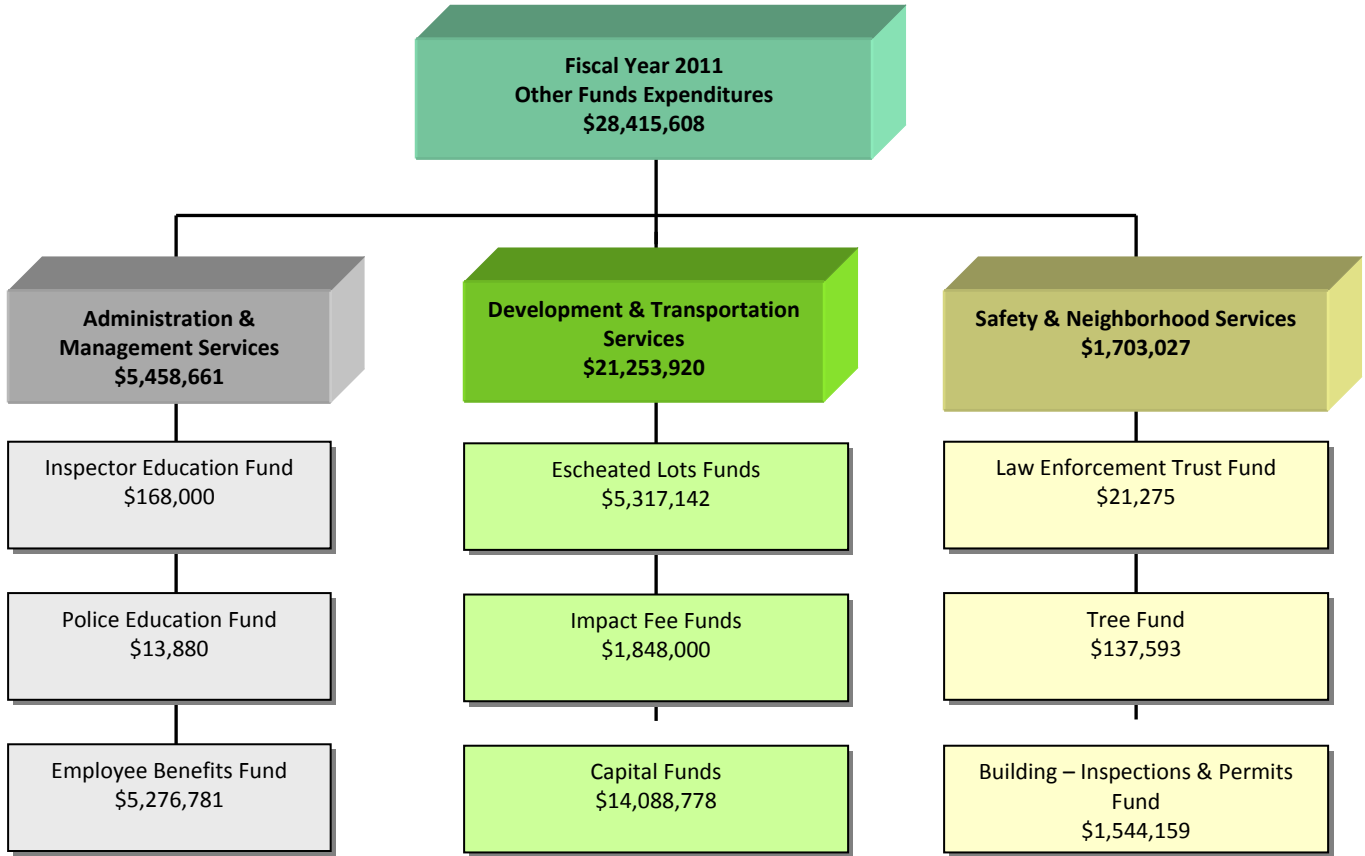
SERVICE CATEGORY	SERVICE FUNCTION
Administration & Management Services	

Inspector Education	Provides for continuing education opportunities for building inspectors and plans examiners.
Police Education	Provides funds for training of law enforcement officers.
Employee Benefits	Provides employee benefits including health, dental, vision, life and disability and flex plan spending program.
<i>Development & Transportation Services</i>	
Building – Inspections & Permits	Monitors construction within the City including plans review, inspections and permit issuances.
Escheated Lots Funds	Provides for the funding of various capital type projects as Commission directs.
Impact Fee Funds	Provides for the funding of growth related projects pertaining to each category of impact fees.
Capital Funds	Provides for specific capital projects.
<i>Safety & Neighborhood Services</i>	
Law Enforcement Trust	Provides for special community events related to law enforcement.
Tree Fund	Provides for the purchase of trees and maintenance of trees throughout the City.

EXPENDITURES

The following chart illustrates the Other Funds FY 2011 Adopted Budgets within the service categories shown above.

BREAKDOWN OF OTHER FUNDS EXPENDITURES



OTHER FUNDS DETAIL INFORMATION

Included in the fund reports are the following:

- ✓ Brief description of the purpose of the fund.
- ✓ Historical and projected revenues and expenditures for a five year period.
- ✓ Fund balance report of each fund.



BUILDING – INSPECTIONS AND PERMITS FUND

The Building Fund was established in FY 2007, in accordance with Florida Statute, section 553.80, to account for the property tracking of both revenues and expenditures, related to fees collected for the enforcement of the Florida Building Code.

The following chart shows the revenues and expenditures in the Building Fund since its inception in FY 2007.

**BUILDING – INSPECTIONS & PERMITS
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

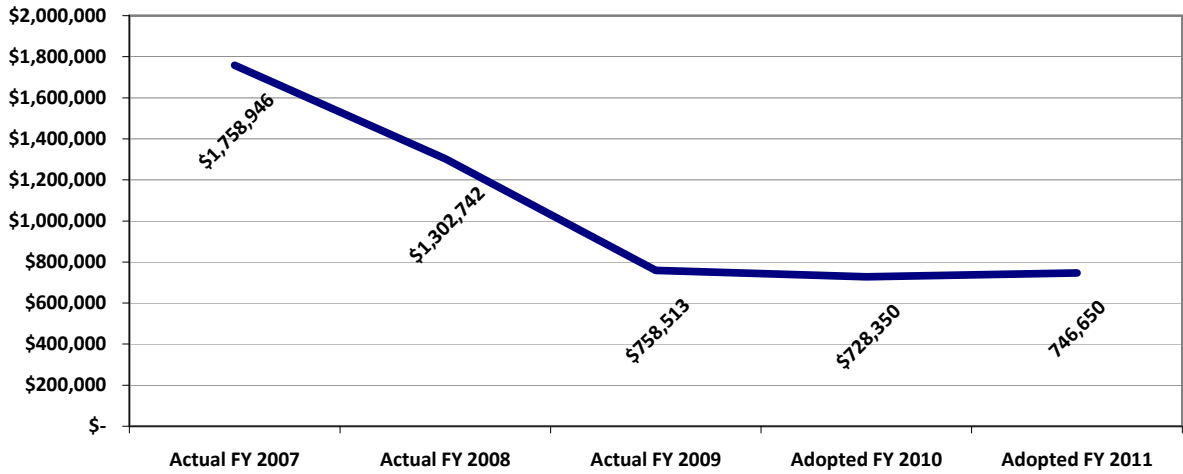
	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Permits & Special Assessments	\$1,758,946	\$1,302,742	\$ 758,513	\$ 728,350	\$ 746,650
Charges for Services	235	19,206	45,074	43,704	101,500
Interest Income	(34,020)	(7,320)	(26,789)	-	-
Miscellaneous Revenues	48,514	38,017	4,220	5,000	5,000
Other Sources	1,411,398	-	966,473	816,637	691,009
Total Revenues & Other Financing Sources	\$3,185,073	\$ 1,352,645	\$1,747,491	\$ 1,593,691	\$ 1,544,159
Expenditures					
General Government	\$2,863,312	\$ 2,257,504	\$1,903,627	\$ 1,593,691	\$ 1,544,159
Capital	24,221	-	-	-	-
Total Expenditures	\$2,887,533	\$ 2,257,504	\$ 1,903,627	\$ 1,593,691	\$ 1,544,159

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

The primary funding source for the Building Fund is permit fees; accounting for 87.52% of the projected revenues. The projected revenue for FY 2011 increased \$18,300 or 2.51%. The following graph illustrates the permit and special assessments revenue for the Department since FY 2007.

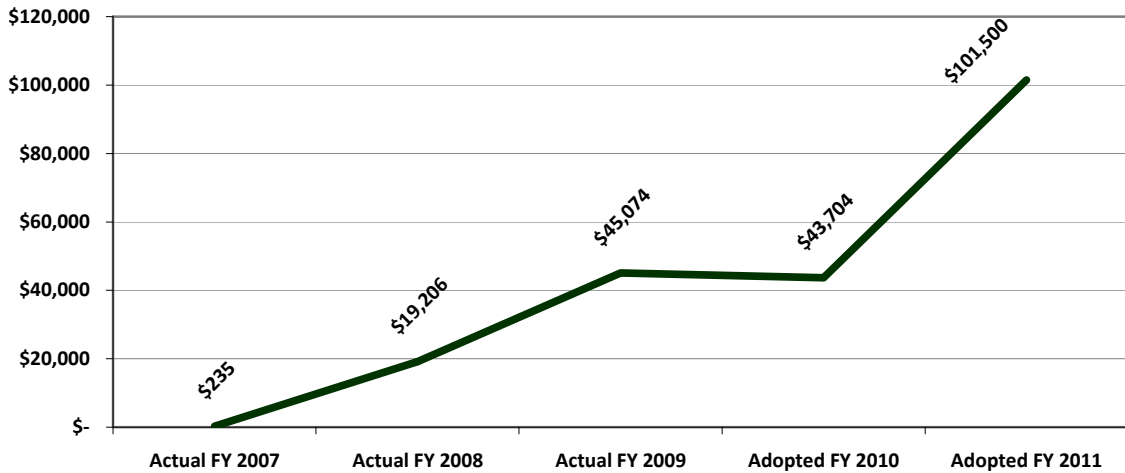
**PERMITS AND SPECIAL ASSESSMENTS
FY 2007 THROUGH FY 2011**



CHARGES FOR SERVICE

The Department charges fees for various services based on the City-wide fee ordinance 09-30. New to the Department’s FY 2010 revenue was the receipt of fees based on a shared inspector agreement with the City of Venice. The projected charges for service revenue are \$101,500, an increase of \$57,796, or 132.24% from FY 2010. Below is a graph showing the revenues from this source since FY 2007.

**CHARGES FOR SERVICE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

The Department is slated to receive a \$691,009 operating subsidy from the General Fund (\$541,009) and the Inspector Education Fund (\$150,000) in FY 2011. The total projected revenue for FY 2011 of \$1,544,159 reflects a reduction of \$49,532 or 3.11%.

EXPENDITURES

Personal services increased \$4,307 (.74%) mainly attributable to the increased pension/retirement contributions of \$4,271. Although salaries and wages decreased \$19,233 due primarily to the reclassification of 50% of one employee’s salary and benefits to the Tree Fund, unemployment compensation increased \$21,900.

Operating expenditures decreased \$53,839 or 5.33%. Repairs and maintenance for the Department decreased \$5,563; minor operating expenditures decreased \$6,785; and other current charges decreased \$41,301 due to the mandatory 5% reduction in operating expenditures..

No capital outlay is scheduled for FY 2011.

The following summary shows the major impacts to the operating budget of the Building Fund.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (19,233)
Decreased FICA	(837)
Increased Pension / Retirement Contributions	4,271
Increased Health Insurance Contributions	640
Decreased Workers' Compensation Costs	(2,434)
Increased Unemployment	21,900
Increased Communication Services	3,494
Decreased Repairs and Maintenance	(5,563)
Decreased Office Supplies	(2,000)
Decreased Minor Operating expenditures	(6,785)
Decreased Other Current Charges	(41,301)
Balance of Decreased Operating Expenditures	(1,684)
Total	\$ (49,532)

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.
- ✓ A 20% reserve of operating expenditures for FY 2011 for unanticipated events.

**BUILDING – INSPECTIONS & PERMITS FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ (763,454)
09/10 Actual Revenue (Unaudited)	1,711,625
09/10 Actual Expenditures (Unaudited)	(1,587,476)
Projected Fund Balance as of 9/30/10	\$ (639,305)
Less 20% Staff Recommended Reserve in Operating Funds	(308,832)
Projected "Available" Fund Balance Less Reserve at 09/30/10	\$ (948,137)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ (948,137)

BUILDING – INSPECTIONS & PERMITS

PURPOSE

“To assure and maintain a safely built structural environment”

FUNCTION

Responsible for enforcement of Florida Statutes on construction permitting and inspection services; coordinate permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

CITY GOALS LINK

- Customer service
- Enhanced quality of life
- Public Health and Safety
- Sustainability

BUDGET SUMMARY

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,689,389	\$ 955,240	\$ 605,810	\$ 436,469	\$ 417,236
Employee Benefits	573,485	417,328	261,960	147,669	171,209
PERSONNEL EXPENDITURES	2,262,874	1,372,568	867,770	584,138	588,445
Professional/Contracted Services	78,292	-	-	-	-
Current Operating Charges	458,561	852,393	1,020,753	989,388	944,334
Operating Supplies	63,585	32,543	15,104	20,165	11,380
OPERATING EXPENDITURES	600,438	884,936	1,035,857	1,009,553	955,714
CAPITAL EXPENDITURES	24,221	-	-	-	-
TOTALS	\$2,887,533	\$ 2,257,504	\$ 1,903,627	\$ 1,593,691	\$ 1,544,159
POSITIONS	0	32	18	13	13

STAFFING – AUTHORIZED POSITIONS

	FY 2008	FY 2009	FY 2010	FY 2011
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between three divisions)	1	1	1	1
Inspection Manager	1	0	0	0
Chief Building Inspector	1	1	1	1
Administration Manager	1	1	1	1
Plans Manager	1	0	0	0
Chief Plans Examiner	1	1	1	1
Plans Examiner	3	0	0	0
Electrical Inspector	3	1	2	2
Mechanical Supervisor	1	0	0	0
HVAC Inspector	3	1	0	0
Mechanical Inspector	0	1	1	1
Plumbing Inspector	3	1	1	1
Building Supervisor	1	1	0	0
Building Inspector	4	1	0	0
1 & 2 Family Dwelling Inspector	2	2	0	0
Building Plans Examiner/Building Inspector	0	2	2	2
Permit Tech Supervisor	1	1	0	0
Permit Technician	5	2	2	2
Executive Assistant	0	1	1	1
TOTAL	32	18	13	13

FY 2010 HIGHLIGHTS

➤ **Monitor construction to ensure community values are sustained.**

To assure that houses and commercial buildings for residents meet code requirements.

- ✓ Reviewed all residential and commercial construction plans for compliance with building code requirements.
- ✓ Conducted field inspections for all permitted construction projects to verify that projects met all technical code requirements.

➤ **Ensure community property standards are maintained.**

To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community’s health, safety and welfare.

- ✓ Responded to public complaints of code enforcement violations.
- ✓ Resolved code enforcement violations in a timely manner.

➤ **Provide oversight for a safe and aesthetically pleasing built environment.**

To regulate building construction through plans review, inspection and education in a timely, knowledgeable, and professional manner in order to protect the community’s health, safety and welfare.

- ✓ Continued to provide training programs on current codes and regulations, on-site and off-site for inspectors, permit technicians and plans review staff.
- ✓ Continued to improve the online services available to allow for a more efficient process of issuing permits and inspection services.

FY 2011 GOALS & OBJECTIVES

➤ **Monitor construction to ensure community values are sustained.**

To assure that houses and commercial buildings for residents meet code requirements.

- ✓ Review all residential and commercial construction plans for compliance with building code requirements.
- ✓ Conduct field inspections for all permitted construction projects to verify that projects met all technical code requirements.

➤ **Ensure community property standards are maintained.**

To gain compliance with regulations through sensitive, timely and knowledgeable responses to the community in order to maintain and enhance the community’s health, safety and welfare.

- ✓ Respond to public complaints of code enforcement violations.
- ✓ Resolve code enforcement violations in a timely manner.

➤ **Provide oversight for a safe and aesthetically pleasing built environment.**

To regulate building construction through plans review, inspection and education in a timely, knowledgeable, and professional manner in order to protect the community's health, safety and welfare.

- ✓ Continue to provide training programs on current codes and regulations, on-site and off-site for inspectors, permit technicians and plans review staff.
- ✓ Continue to improve the online services available to allow for a more efficient process of issuing permits and inspection services.

FY 2011 BUDGET CHANGES AND ISSUES

- Significant change includes a mandatory 5% reduction in operating expenditures city-wide.

INSPECTOR EDUCATION

The Inspector Education Fund was established to provide for continuing education and certification of building department staff as required by Florida Statute. Revenue projections for this fund are based on a 2% surcharge added to each building permit.

The following chart shows the revenues and expenditures in the Inspector Education Fund for a five-year period beginning in FY 2007.

**INSPECTOR EDUCATION
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

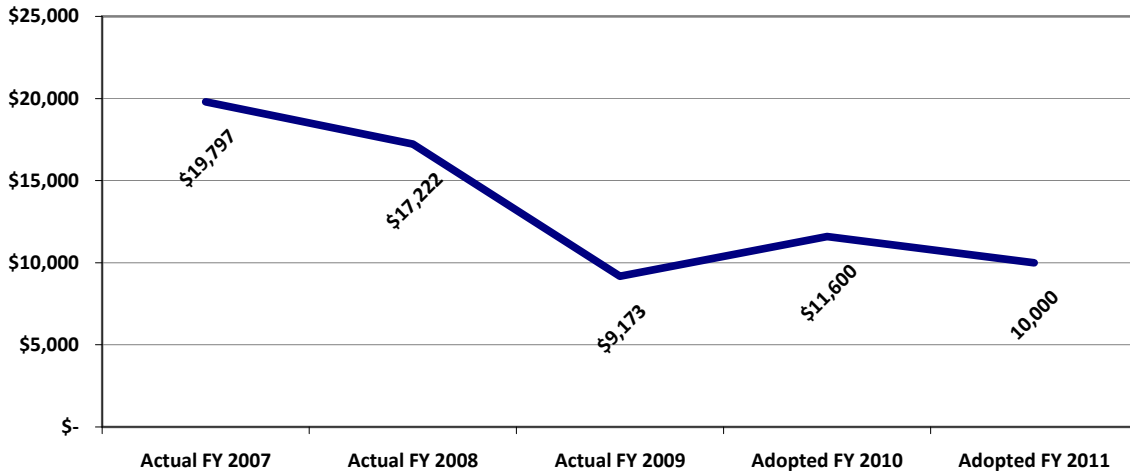
	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Permits & Special Assessments	\$ 19,797	\$ 17,222	\$ 9,173	\$ 11,600	\$ 10,000
Interest Income	9,590	5,703	6,879	5,000	2,000
Other Sources	-	-	-	(6,600)	156,000
Total Revenues & Other Financing Sources	\$ 29,387	\$ 22,925	\$ 16,052	\$ 10,000	\$ 168,000
Expenditures					
General Government	\$ 23,663	\$ 21,677	\$ 8,783	\$ 10,000	\$ 18,000
Other Uses	-	-	-	-	150,000
Total Expenditures	\$ 23,663	\$ 21,677	\$ 8,783	\$ 10,000	\$ 168,000

REVENUES

PERMITS AND SPECIAL ASSESSMENTS – EDUCATION SURCHARGE

The FY 2011 revenue projection for education surcharge is \$10,000; a decrease of \$1,600 from FY 2010. With the economic slow down, the request for permits has declined tremendously over the past four years. The following chart illustrates this change.

**PERMITS AND SPECIAL ASSESSMENTS - EDUCATION SURCHARGE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$156,000 in fund balance is appropriated for FY 2011.

EXPENDITURES

Expenditures for FY 2011 are \$168,000; an increase of \$158,000. A one-time operating subsidy of \$150,000 is budgeted to be transferred to the Building Fund in FY 2011.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**INSPECTOR EDUCATION
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 182,245
09/10 Actual Revenue (Unaudited)	14,722
09/10 Actual Expenditures (Unaudited)	(10,000)
Projected "Available" Fund Balance at 09/30/10	\$ 186,967
Proposed increase (use) of Fund Balance for FY 2011	(156,000)
Projected "Available" Fund Balance at 09/30/11	\$ 30,967

LAW ENFORCEMENT TRUST

The Law Enforcement Trust Fund derives revenues from the sale of forfeiture items and must be used for law enforcement related expenditures as stated in the Florida Contraband Forfeiture Act.

The following chart shows the revenues and expenditures in the Law Enforcement Trust Fund for a five-year period beginning in FY 2007.

**LAW ENFORCEMENT TRUST
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Fines & Forfeitures	\$ 9,312	\$ 10,165	\$ 10,339	\$ -	\$ -
Interest Income	1,074	561	986	100	-
Other Sources	-	-	-	4,950	21,275
<i>Total Revenues & Other Financing Sources</i>	\$ 10,386	\$ 10,726	\$ 11,325	\$ 5,050	\$ 21,275
Expenditures					
Public Safety	\$ 19,404	\$ 3,633	\$ 4,199	\$ 5,050	\$ 21,275
Other Uses	-	-	3,000	-	-
<i>Total Expenditures</i>	\$ 19,404	\$ 3,633	\$ 7,199	\$ 5,050	\$ 21,275

REVENUES**FINES AND FORFEITURES**

No revenues are projected for FY 2011.

TRANSFERS AND FUND BALANCE

A total of \$21,275 in fund balance is appropriated for FY 2011.

EXPENDITURES

Expenditures for FY 2011 are \$21,275; an increase of \$16,225, or 321.29%. The budget provides for the Citizens Law Enforcement Academy, "Do the Right Thing" Annual County-wide banquet, the "National Night Out" event, and the purchase of night vision goggles and scuba diving equipment.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**LAW ENFORCEMENT TRUST
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$	23,583
09/10 Actual Revenue (Unaudited)		15,490
09/10 Actual Expenditures (Unaudited)		(3,992)
Projected "Available" Fund Balance at 09/30/10	\$	35,081
Proposed increase (use) of Fund Balance for FY 2011		(21,275)
Projected "Available" Fund Balance at 09/30/11	\$	13,806

POLICE EDUCATION

The Police Education Fund provides for the training of police officers. Florida Statute (938.15) allows for the assessment of an additional \$2 on fines to provide for training and education of law enforcement officers.

The following chart shows the revenues and expenditures in the Police Education Fund for a five-year period beginning in FY 2007.

**POLICE EDUCATION
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Fines & Forfeitures	\$ 24,157	\$ 22,807	\$ 15,560	\$ 3,900	\$ 13,780
Interest Income	4,400	2,607	2,148	1,000	100
Other Sources	-	-	-	54,060	-
Total Revenues & Other Financing Sources	\$ 28,557	\$ 25,414	\$ 17,708	\$ 58,960	\$ 13,880
Expenditures					
Public Safety	\$ 4,981	\$ 45,168	\$ 52,421	\$ 58,960	\$ 13,880
Total Expenditures	\$ 4,981	\$ 45,168	\$ 52,421	\$ 58,960	\$ 13,880

REVENUES**FINES AND FORFEITURES**

Projected revenues for FY 2011 are \$13,780 which is an increase of \$9,880, or 253.33%.

TRANSFERS AND FUND BALANCE

No appropriated use of fund balance is budgeted for FY 2011.

EXPENDITURES

Expenditures for FY 2011 are \$13,880; a decrease of \$45,080, or 76.46%. The budget provides for several opportunities for law enforcement officer training.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**POLICE EDUCATION
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 35,037
09/10 Actual Revenue (Unaudited)	13,842
09/10 Actual Expenditures (Unaudited)	(32,519)
Projected "Available" Fund Balance at 09/30/11	\$ 16,360

TREE FUND

In FY 2007, the Tree Fund was set up to account for proceeds of fines and assessments that are restricted for tree maintenance and purchases. Prior to the segregation of these proceeds, the revenues and expenditures were accounted for in detailed line items in the General Fund.

The following chart shows the revenues and expenditures in the Tree Fund since its inception in FY 2007.

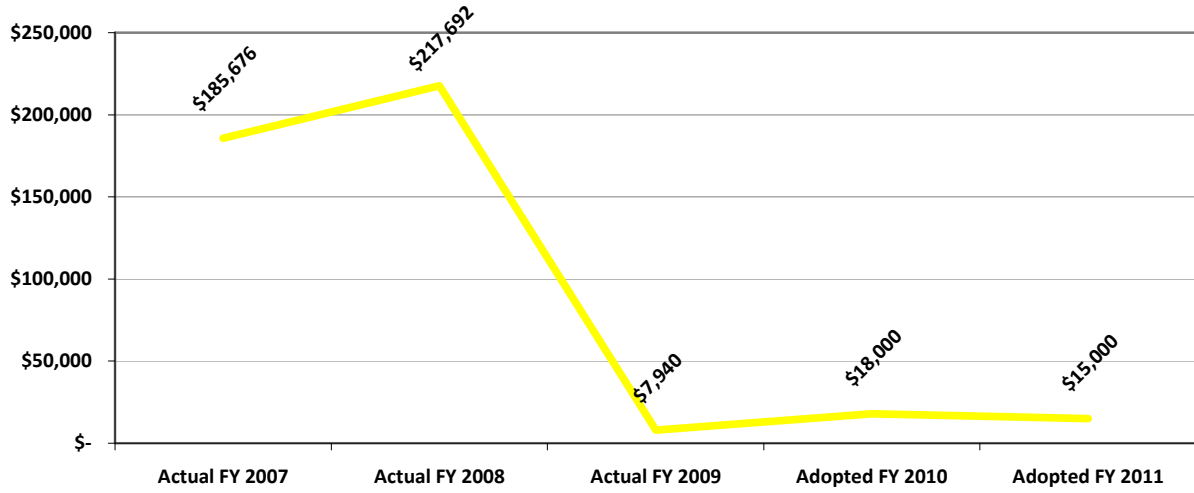
**TREE FUND
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Permits & Special Assessments	\$ 185,675	\$ 217,692	\$ 7,940	\$ 18,000	\$ 15,000
Fines & Forfeitures	23,715	15,583	14,090	12,000	2,000
Interest Income	13,044	40,322	34,901	20,000	6,000
Other Sources	861,733	-	-	21,102	114,593
Total Revenues & Other Financing Sources	\$ 1,084,167	\$ 273,597	\$ 56,931	\$ 71,102	\$ 137,593
Expenditures					
General Government	\$ 28,031	\$ 31,254	\$ 38,175	\$ 71,102	\$ 137,593
Capital	-	410,330	89,670	-	-
Total Expenditures	\$ 28,031	\$ 441,584	\$ 127,845	\$ 71,102	\$ 137,593

REVENUES**PERMITS AND SPECIAL ASSESSMENTS**

Mitigation assessment fees charged for tree removals are the primary funding source for the Tree Fund. FY 2011 projected revenue from assessments is \$15,000; a decrease of \$3,000, or 16.67%. The slowdown in construction activity has affected the amount of mitigation assessment fees received. The following chart shows the revenues from assessment fees since FY 2007.

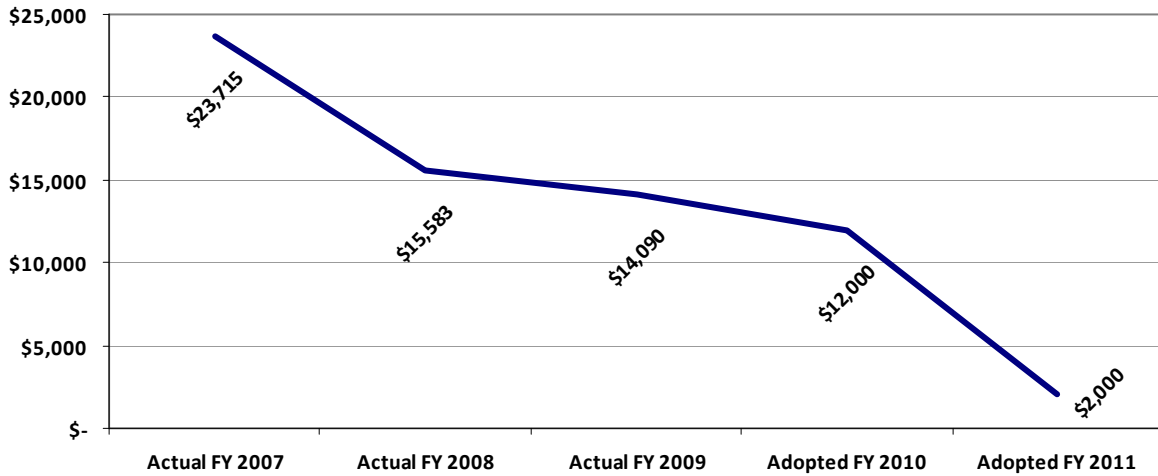
**PERMITS AND SPECIAL ASSESSMENTS-MITIGATION ASSESSMENT FEES
FY 2007 THROUGH FY 2011**



FINES AND FORFEITURES

Revenues are derived from fines related to violations of the City’s tree ordinance. Projected revenues for FY 2011 include fines of \$2,000, which is a decrease of \$10,000 or 83.33% from FY 2010. The following graph illustrates fine revenue since the fund’s inception in FY 2007.

**FINES AND FORFEITURES
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A use of fund balance of \$114,593 is scheduled for FY 2011.

EXPENDITURES

The Tree Ordinance allows for the funding of personnel costs incurred as related to the preservation of trees within the City. As of FY 2011, the arborist position and 50% of one inspector position resides in the Tree Fund with all budgeted personnel costs related to the positions. Personal services are appropriated at \$105,808 for FY 2011.

Operating expenditures are budgeted at \$31,785 for FY 2011; the major expenditures are \$25,000 for street tree projects and \$5,000 for the Arbor Day event and promotional materials.

No capital outlay is scheduled for FY 2011. The total FY 2011 Tree Fund budget is \$137,593.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. Included in the fund balance report are the following:

- ✓ FY 2010 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2010.
- ✓ Contractual agreements that are re-appropriated from FY 2010.

**TREE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$	817,234
09/10 Actual Revenue (Unaudited)		78,048
09/10 Actual Expenditures (Unaudited)		(67,451)
Projected Fund Balance as of 9/30/10	\$	827,831
Proposed increase (use) of Fund Balance for FY 2011		(114,593)
Projected "Available" Fund Balance at 09/30/11	\$	713,238

ESCHEATED LOTS

The Escheated Lots Fund was established through the one-time sale of escheated lots. In FY 2007, the City Commission, through a budget amendment, appropriated a portion of the funds to roads and parks projects. The remaining balance is used to fund other projects as directed by Commission.

ESCHEATED LOTS – LAND & FUTURE PROJECTS

The following chart shows the revenues and expenditures in the Escheated Lots – Land & Future Projects since FY 2007.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Interest Income	\$ 1,177,327	\$285,836	\$ 279,880	\$ 32,509	\$ 8,611
Other Sources	453,753	134,571	28,050	(32,509)	5,038,531
<i>Total Revenues & Other Financing Sources</i>	<i>\$ 1,631,080</i>	<i>\$ 420,407</i>	<i>\$ 307,930</i>	<i>\$ -</i>	<i>\$5,047,142</i>
Expenditures					
Capital	\$ 3,863	\$1,616,633	\$1,331,749	\$ -	\$ 5,047,142
Other Uses	26,000,000	-	-	-	-
<i>Total Expenditures</i>	<i>\$26,003,863</i>	<i>\$ 1,616,633</i>	<i>\$1,331,749</i>	<i>\$ -</i>	<i>\$ 5,047,142</i>

REVENUES

The only revenue projected for the Escheated Lots Funds is interest income. For Escheated Lots – Land & Future Projects, interest income is \$8,611.

TRANSFERS AND FUND BALANCE

A total of \$5,038,531 in fund balance is appropriated for FY 2011.

EXPENDITURES

Capital expenditures of \$5,047,142 are appropriated for the purchase of Warm Mineral Springs; for the Blueways Phase I project; and for the construction of the Spring Haven Aquatic Center pool.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 6,975,148
09/10 Actual Revenue (Unaudited)	172,854
09/10 Actual Expenditures (Unaudited)	(429,742)
Projected Fund Balance as of 9/30/10	\$ 6,718,260
09/10 Re-appropriated Projects & Encumbrances	(1,432,239)
Projected "Available" Fund Balance at 09/30/10	\$ 5,286,021
Proposed increase (use) of Fund Balance for FY 2011	(5,038,531)
Projected "Available" Fund Balance at 09/30/11	\$ 247,490

ESCHEATED LOTS – ROADS

In FY 2007, the City Commission appropriated \$18,000,000 from the Escheated Lots Fund to the Escheated Lots – Roads Fund specifically designated for road rehabilitation and the Toledo Blade Boulevard widening project. The major road rehabilitation project is completed and the Toledo Blade Blvd. project was completed in FY 2010. No appropriations are made for FY 2011.

The following schedule shows the projected fund balance at September 30, 2011.

**ESCHEATED LOTS – ROADS
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 1,508,042
09/10 Actual Revenue (Unaudited)	30,642
09/10 Actual Expenditures (Unaudited)	(716,551)
Projected Fund Balance as of 9/30/10	\$ 822,133
09/10 Re-appropriated Projects & Encumbrances	(376,449)
Projected "Available" Fund Balance at 09/30/11	\$ 445,684

ESCHEATED LOTS – PARKS

The City Commission established the Escheated Lots – Parks Fund in FY 2007 by transferring \$8,000,000 from the Escheated Lots Fund for future parks appropriations. Primarily, the Commission directed to fund a future Youth Community Center and other park improvement related projects.

The only revenue projected for the Escheated Lots – Parks Fund is \$13,276 projected in interest income.

TRANSFERS AND FUND BALANCE

A total of \$256,724 in fund balance is appropriated for FY 2011.

EXPENDITURES

Capital expenditures of \$270,000 are appropriated for the Spring Haven Aquatic Center pool and the Family Paw Park restrooms.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**ESCHEATED LOTS – PARKS
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 7,238,446
09/10 Actual Revenue (Unaudited)	141,275
09/10 Actual Expenditures (Unaudited)	(5,108,584)
Projected Fund Balance as of 9/30/10	\$ 2,271,137
09/10 Re-appropriated Projects & Encumbrances	(2,064,309)
Projected "Available" Fund Balance at 09/30/10	\$ 206,828
Proposed increase (use) of Fund Balance for FY 2011	(256,724)
Projected "Available" Fund Balance at 09/30/11	\$ (49,896)

IMPACT FEES

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. Since FY 2007, the City has experienced a dramatic decline in new construction. Also, the City Commission has directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay any impact fee rate increase.

Six impact fees are imposed in the City of North Port and include: law enforcement; fire; parks and recreation; transportation; solid waste; and general government. Each of these impact fees is restricted to specific uses.

LAW ENFORCEMENT IMPACT FEES

The following chart shows the revenues and expenditures in the Law Enforcement Impact Fee Fund for a five-year period beginning in FY 2007.

**LAW ENFORCEMENT IMPACT FEES
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Impact Fees	\$ 363,622	\$ 154,383	\$ 44,073	\$ 28,990	\$ 68,040
Interest Income	26,201	14,722	16,161	7,296	850
Other Sources	-	-	-	(21,286)	(68,890)
Total Revenues & Other Financing Sources	\$ 389,823	\$ 169,105	\$ 60,234	\$ 15,000	\$ -
Expenditures					
Capital	\$ 493,075	\$ 187,886	\$ 280,572	\$ 15,000	\$ -
Total Expenditures	\$ 493,075	\$ 187,886	\$ 280,572	\$ 15,000	\$ -

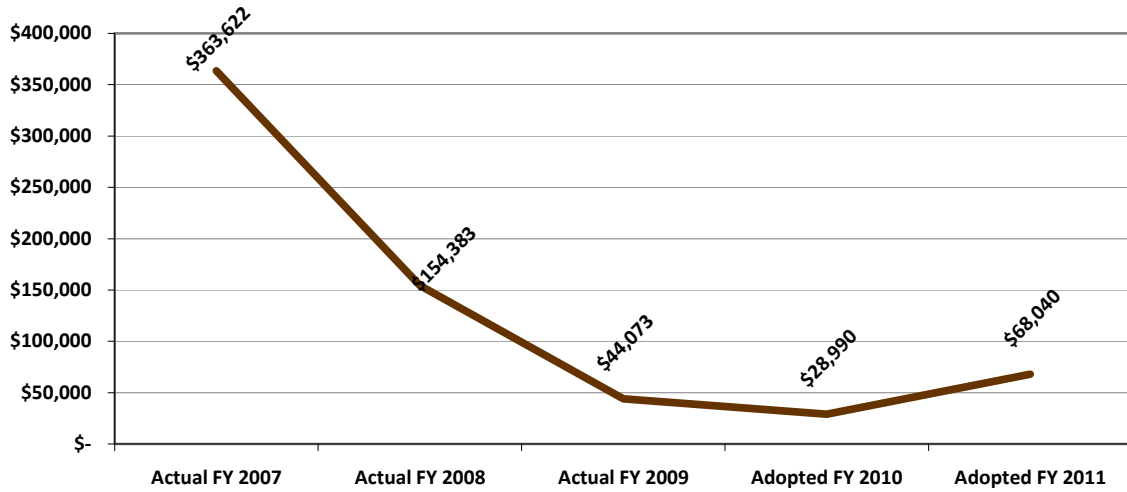
REVENUES

The purpose of the Law Enforcement Impact Fees is to provide a financial mechanism to fund grow-related projects as they pertain to public safety.

Impact fee revenue projections for FY 2011 show an increase of \$39,050, or 134.7%. Interest earnings are projected at \$850.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2007.

**LAW ENFORCEMENT IMPACT FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$68,890 in fund balance is reserved for future use.

EXPENDITURES

There are no expenditures scheduled for FY 2011.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**LAW ENFORCEMENT IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$	210,994
09/10 Actual Revenue (Unaudited)		41,807
09/10 Actual Expenditures (Unaudited)		(145,036)
Projected Fund Balance as of 9/30/10	\$	107,765
Proposed increase (use) of Fund Balance for FY 2011		68,890
Projected "Available" Fund Balance at 09/30/11	\$	176,655

FIRE IMPACT FEES

The following chart shows the revenues and expenditures in the Fire Impact Fee Fund for a five-year period beginning in FY 2007.

**FIRE IMPACT FEES
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Impact Fees	\$ 1,036,041	\$ 43,963	\$ 131,247	\$ 86,400	\$ 204,789
Interest Income	122,830	68,875	84,429	5,000	7,500
Other Sources	-	-	-	128,600	(212,289)
Total Revenues & Other Financing Sources	\$ 1,158,871	\$ 512,838	\$ 215,676	\$ 220,000	\$ -
Expenditures					
Capital	1,772,611	205,813	642,626	220,000	-
Total Expenditures	\$ 1,772,611	\$ 205,813	\$ 642,626	\$ 220,000	\$ -

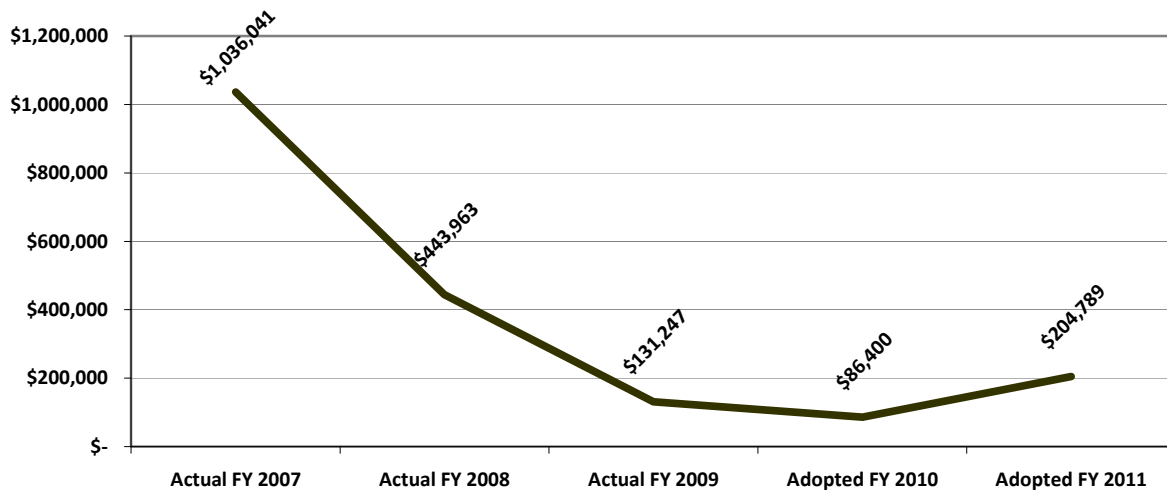
REVENUES

The Fire Impact Fee Fund provides revenues derived from new construction to fund growth-related projects as they relate to public safety.

Impact fee revenue projections for FY 2011 are expected to increase \$118,389, or 137.02%. Interest earnings are projected at \$7,500.

The following chart shows the economic impact to the Fire Impact Fees for a five-year period beginning in FY 2007.

**FIRE IMPACT FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$212,289 in fund balance is reserved for future use.

EXPENDITURES

There are no expenditures scheduled for FY 2011.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**FIRE IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 1,845,281
09/10 Actual Revenue (Unaudited)	161,261
09/10 Actual Expenditures (Unaudited)	(279,668)
Projected Fund Balance as of 9/30/10	\$ 1,726,874
09/10 Re-appropriated Projects & Encumbrances	(1,868,960)
Projected "Available" Fund Balance at 09/30/10	\$ (142,086)
Proposed increase (use) of Fund Balance for FY 2011	212,289
Projected "Available" Fund Balance at 09/30/11	\$ 70,203

PARKS & RECREATION IMPACT FEES

The following chart shows the revenues and expenditures in the Parks & Recreation Impact Fee Fund for a five-year period beginning in FY 2007.

**PARKS & RECREATION IMPACT FEES
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Impact Fees	\$ 1,800,063	\$ 77,253	\$ 140,763	\$ 103,520	\$ 72,035
Interest Income	112,052	44,245	42,182	3,120	12,459
Other Sources	-	-	-	(106,640)	811,506
Total Revenues & Other Financing Sources	\$ 1,912,115	\$ 321,498	\$ 182,945	\$ -	\$ 896,000
Expenditures					
Capital	\$ 1,769,790	\$ 1,094,097	\$ 70,009	\$ -	\$ 896,000
Total Expenditures	\$ 1,769,790	\$ 1,094,097	\$ 70,009	\$ -	\$ 896,000

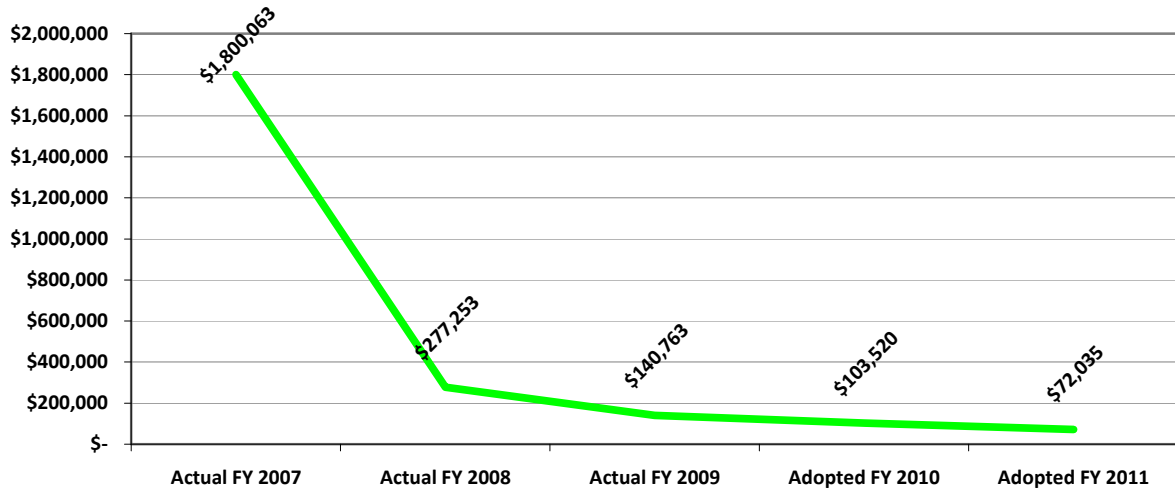
REVENUES

Parks & Recreation Impact Fee revenues are derived from new residential construction and provide for growth-related projects as they pertain to parks and recreation.

Projected revenues from impact fees related to parks equal \$72,035; a decrease of \$31,485, or 30.41% from FY 2011. Interest earning estimates are \$12,459.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2007.

**PARKS & RECREATION IMPACT FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$811,506 in fund balance is appropriated for FY 2011.

EXPENDITURES

Capital expenditures of \$896,000 are scheduled for FY 2011 for the Spring Haven Aquatic Center pool.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**PARKS & RECREATION IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 1,135,077
09/10 Actual Revenue (Unaudited)	113,988
09/10 Actual Expenditures (Unaudited)	(1,397)
Projected Fund Balance as of 9/30/10	\$ 1,247,668
09/10 Re-appropriated Projects & Encumbrances	(321,242)
Projected "Available" Fund Balance at 09/30/10	\$ 926,426
Proposed increase (use) of Fund Balance for FY 2011	(811,506)
Projected "Available" Fund Balance at 09/30/11	\$ 114,920

TRANSPORTATION IMPACT FEES

The following chart shows the revenues and expenditures in the Transportation Impact Fee Fund for a five-year period beginning in FY 2007.

**TRANSPORTATION IMPACT FEES
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Impact Fees	\$ 7,879,841	\$ 4,098,800	\$ 969,882	\$ 900,990	\$ 1,977,377
Intergovernmental Revenue	2,984,152	3,415,848	624,649	-	-
Interest Income	1,639,896	840,182	561,011	31,500	120,000
Other Sources	-	-	-	(932,490)	(1,167,377)
Total Revenues & Other Financing Sources	\$ 12,503,889	\$ 8,354,830	\$ 2,155,542	\$ -	\$ 930,000
Expenditures					
Capital	\$ 6,909,826	\$ 18,584,643	\$ 7,813,642	\$ -	\$ 930,000
Total Expenditures	\$ 6,909,826	\$ 18,584,643	\$ 7,813,642	\$ -	\$ 930,000

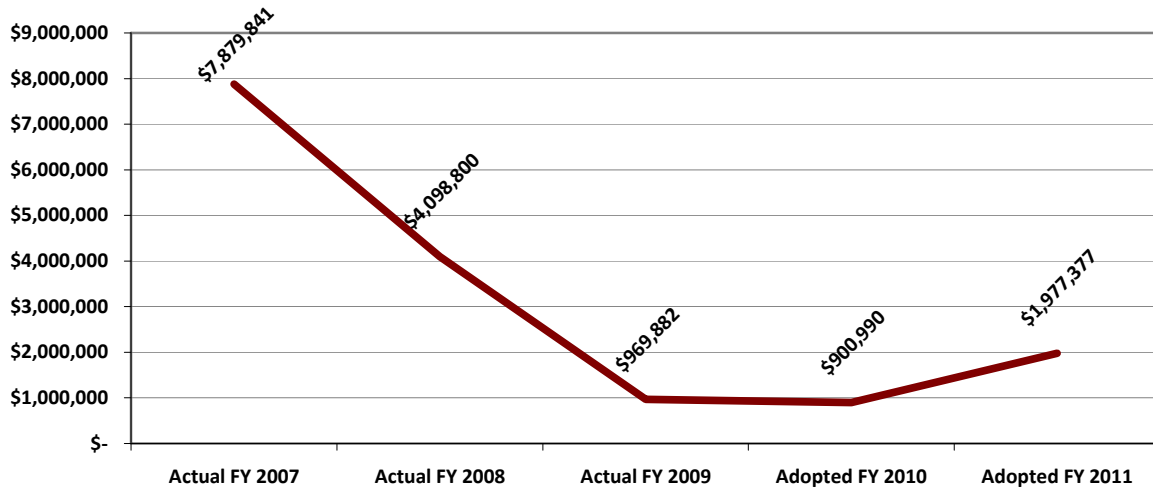
REVENUES

The purpose of Transportation Impact Fees is to provide a mechanism to fund growth-related projects as they relate to road systems. Revenues are derived from new residential and commercial construction.

Projected estimated revenues from transportation impact fees are \$1,977,377; an increase of \$1,076,387 from FY 2010. Interest earnings are projected to be \$120,000.

The following chart shows the economic impact on the Transportation Impact Fees for a five-year period beginning in FY 2007.

**TRANSPORTATION IMPACT FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$1,167,377 in fund balance is reserved for future use.

EXPENDITURES

Capital expenditures of \$930,000 are scheduled for FY 2011 for the design of the US 41 turn lane and Sumter Blvd - Phase III project (Hansard to Morandi).

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**TRANSPORTATION IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 10,780,939
09/10 Actual Revenue (Unaudited)	1,820,172
09/10 Actual Expenditures (Unaudited)	(6,169,965)
Projected Fund Balance as of 9/30/10	\$ 6,431,146
09/10 Re-appropriated Projects & Encumbrances	(3,459,279)
Projected "Available" Fund Balance at 09/30/10	\$ 2,971,867
Proposed increase (use) of Fund Balance for FY 2011	1,167,377
Projected "Available" Fund Balance at 09/30/11	\$ 4,139,244

SOLID WASTE IMPACT FEES

The following chart shows the revenues and expenditures in the Solid Waste Fee Fund for a five-year period beginning in FY 2007.

**SOLID WASTE IMPACT FEES
BUDGET COMPARISON
FY 2007 THROUGH FY 2010**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Impact Fees	\$ 12,856	\$ 4,655	\$ 1,985	\$ 1,400	\$ 2,100
Interest Income	435	513	772	108	120
Other Sources	-	-	-	(1,508)	19,780
Total Revenues & Other Financing Sources	\$ 13,291	\$ 5,168	\$ 2,757	\$ -	\$ 22,000
Expenditures					
Capital	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 22,000

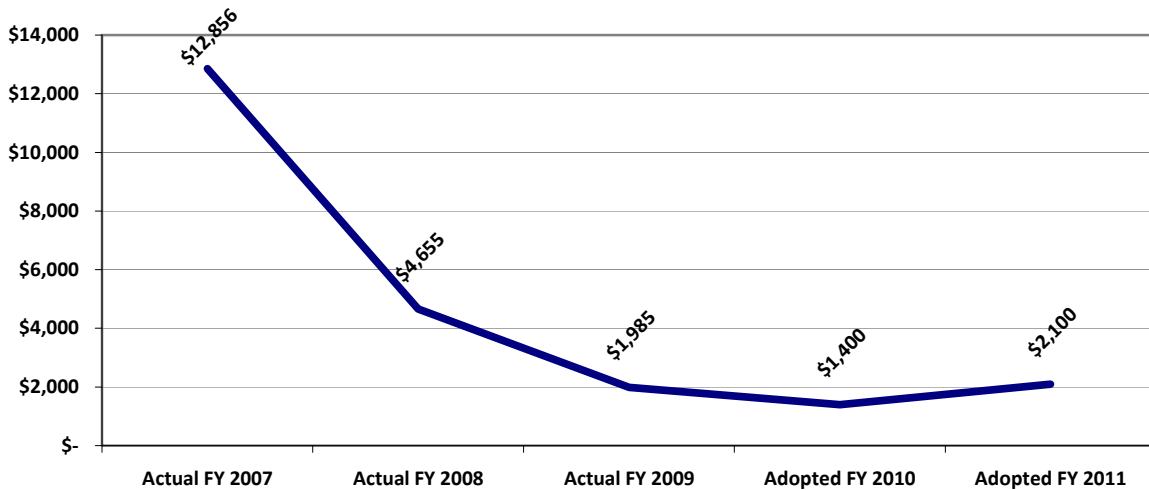
REVENUES

Solid Waste Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they pertain to solid waste services. The fees were implemented in FY 2007.

The projected impact fee revenue for FY 2011 is \$2,100; an increase of \$700 from FY 2010.

The following chart illustrates the revenues from Solid Waste Impact Fees for a five-year period beginning in FY 2007.

**SOLID WASTE IMPACT FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

A total of \$19,780 in fund balance is appropriated for FY 2011.

EXPENDITURES

Capital expenditures of \$22,000 are scheduled for FY 2011 for the replacement of garbage trucks.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**SOLID WASTE IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$	21,217
09/10 Actual Revenue (Unaudited)		1,250
Projected "Available" Fund Balance at 09/30/10	\$	22,467
Proposed increase (use) of Fund Balance for FY 2011		(19,780)
Projected "Available" Fund Balance at 09/30/11	\$	2,687

GENERAL GOVERNMENT IMPACT FEES

The following chart shows the revenues and expenditures in the General Government Impact Fee Fund for a four-year period beginning in FY 2007.

**GENERAL GOVERNMENT IMPACT FEES
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Adopted FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Impact Fees	\$ 80,366	\$ 77,336	\$ 22,867	\$ 19,410	\$ -
Interest Income	2,209	3,538	6,718	2,000	-
Other Sources	-	-	-	(21,410)	-
Total Revenues & Other Financing Sources	\$ 82,575	\$ 80,874	\$ 29,585	\$ -	\$ -
Expenditures					
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -

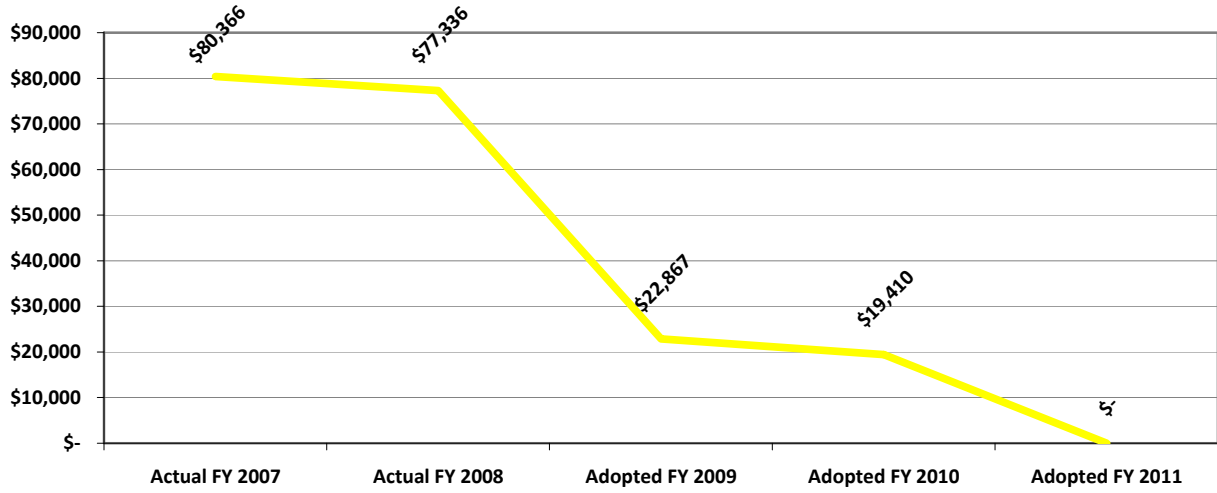
REVENUES

General Government Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they relate to the general services of the City. The fees were implemented in FY 2007.

No impact fee revenue or interest income is projected for FY 2011.

The following chart illustrates the revenues from General Government Impact Fees for a five-year period beginning in FY 2007.

**GENERAL GOVERNMENT IMPACT FEE REVENUE
FY 2007 THROUGH FY 2011**



TRANSFERS AND FUND BALANCE

No appropriated use of fund balance is budgeted for FY 2011.

EXPENDITURES

No appropriations are budgeted for FY 2011.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**GENERAL GOVERNMENT IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$	193,034
09/10 Actual Revenue (Unaudited)		24,214
09/10 Actual Expenditures (Unaudited)		(190,000)
Projected "Available" Fund Balance at 09/30/11	\$	27,248



INTERNAL SERVICE FUND**EMPLOYEE BENEFITS FUND**

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all operating funds of the City. Employees have the opportunity to purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund.

The following chart shows the revenues and expenditures in the Employee Benefits Fund for a five-year period beginning in FY 2007.

**EMPLOYEE BENEFITS FUND
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Interest Income	\$ 13,121	\$ 4,790	\$ 2,019	\$ -	\$ -
Miscellaneous Revenues	3,861,051	4,399,917	4,481,134	4,885,460	5,276,781
Total Revenues & Other Financing Sources	\$ 3,874,172	\$ 4,404,707	\$ 4,483,153	\$ 4,885,460	\$ 5,276,781
Expenditures					
General Government	\$ 4,087,222	\$ 4,535,644	\$ 4,642,854	\$ 4,885,460	\$ 5,276,781
Total Expenditures	\$ 4,087,222	\$ 4,535,644	\$ 4,642,854	\$ 4,885,460	\$ 5,276,781

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**EMPLOYEE BENEFITS FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ (103,165)
09/10 Actual Revenue (Unaudited)	4,401,697
09/10 Actual Expenditures (Unaudited)	(4,511,039)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ (212,507)



CAPITAL FUNDS

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The capital funds used by the City are Infrastructure Sales Surtax II, Infrastructure Sales Surtax III, and Maintenance Facility Construction.

INFRASTRUCTURE SALES SURTAX II (ONE CENT SALES TAX)

The following chart shows the revenues and expenditures in the Surtax II Fund for a five-year period beginning in FY 2007.

**INFRASTRUCTURE SALES SURTAX II
BUDGET COMPARISON
FY 2007 THROUGH FY 2011**

	Actual FY 2007	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues					
Other Taxes	\$ 4,975,793	\$ 5,553,659	\$ 5,413,033	\$ -	\$ -
Intergovernmental Revenue	100,000	-	-	-	-
Interest Income	792,513	573,037	800,032	450,000	230,000
Other Sources	487,738	-	-	2,902,370	1,729,621
Total Revenues & Other Financing Sources	\$ 6,356,044	\$ 6,126,696	\$ 6,213,065	\$ 3,352,370	\$1,959,621
Expenditures					
Capital	\$ 1,783,921	\$ 1,027,712	\$ 2,109,309	\$ 2,151,000	\$ 755,000
Other Uses	1,821,140	1,611,370	1,401,370	1,201,370	1,204,621
Total Expenditures	\$ 3,605,061	\$ 2,639,082	\$ 3,510,679	\$ 3,352,370	\$1,959,621

REVENUES

The Infrastructure Sales Surtax II (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax II revenues ended in 2009. A 15 year extension was approved by voters to continue the one cent sales tax which is accounted for as Surtax III revenues.

Interest income accounts for any new revenues added to the fund which is projected at \$230,000 for FY 2011.

TRANSFERS AND FUND BALANCE

A total of \$1,729,621 in fund balance is appropriated for use.

EXPENDITURES

FY 2011 expenditures include the following: transfer of \$1,204,621 to the General Fund for the debt service on the Series 2003 bonds and a budget of \$755,000 for the construction of a fire and police training tower.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011. The committed fund balance required for the Series 2003 debt service for bond years 2012 – 2023 is included in the fund balance schedule to more accurately represent the fund balance.

**INFRASTRUCTURE SALES SURTAX II FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 22,527,236
09/10 Actual Revenue (Unaudited)	538,841
09/10 Actual Expenditures (Unaudited)	(3,709,139)
Projected Fund Balance as of 9/30/10	\$ 19,356,938
09/10 Re-appropriated Projects & Encumbrances	(5,193,453)
Less Committed Fund Balance Required for Series 2003 Bond Debt Service (Bond Years 2012-2023)	(14,425,359)
Projected "Available" Fund Balance Less Reserve at 09/30/10	\$ (261,874)
Proposed increase (use) of Fund Balance for FY 2011	(1,729,621)
Projected "Available" Fund Balance Less Reserve at 09/30/11	\$ (1,991,495)

INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)

Infrastructure Sales Surtax III is the 15 year extension of the One Cent Sales Tax program. FY 2010 was the first year of collection of Surtax III revenues.

REVENUES

The Infrastructure Sales Surtax III (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax III revenue is projected at \$5,795,056 for FY 2011, an increase of \$582,978 (11.19%) from FY 2010. Revenue estimates are provided by the State of Florida in August of each year.

Interest income is estimated at \$60,000.

TRANSFERS AND FUND BALANCE

A total of \$2,274,101 in fund balance is appropriated for use.

EXPENDITURES

FY 2011 expenditures include the following:

- ✓ Police Department: capital equipment purchases of \$68,165
- ✓ Fire Department: capital equipment purchases of \$54,450
- ✓ Solid Waste: capital equipment purchases of \$179,302

- ✓ Parks & Recreation: Blueways Phase I project (\$20,000), Spring Haven Aquatic Center-pool only (\$1,924,000), trail and greenway system improvements (\$150,000), NCAA baseball complex (\$4,500,000)
- ✓ Road & Drainage: bridge repair (\$149,418), road rehabilitation (\$119,535), land acquisition (\$195,345), sidewalk and pedestrian bridge construction (\$149,418), street lighting project (\$216,460)
- ✓ Utilities: water and sewer line extension program (\$403,064).

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**INFRASTRUCTURE SALES SURTAX III FUND
FUND BALANCE REPORT**

09/10 Actual Revenue (Unaudited)	5,605,369
09/10 Actual Expenditures (Unaudited)	(925,937)
Projected Fund Balance as of 9/30/10	\$ 4,679,432
09/10 Re-appropriated Projects & Encumbrances	(313,980)
Projected "Available" Fund Balance at 09/30/10	\$ 4,365,452
Proposed increase (use) of Fund Balance for FY 2011	(2,274,101)
Projected "Available" Fund Balance at 09/30/11	\$ 2,091,351

MAINTENANCE FACILITY CONSTRUCTION FUND

The following chart shows the revenues and expenditures in the Maintenance Facility Construction Fund for a four-year period beginning in FY 2008.

**MAINTENANCE FACILITY CONSTRUCTION
BUDGET COMPARISON
FY 2008 THROUGH FY 2011**

	Actual FY 2008	Actual FY 2009	Adopted FY 2010	Adopted FY 2011
Revenues				
Interest Income	\$ 113,217	\$ 226,656	\$ 150,000	\$ 85,000
Other Sources	5,000,000	1,600,000	575,000	3,915,000
Total Revenues & Other Financing Sources	\$ 5,113,217	\$ 1,826,656	\$ 725,000	\$ 4,000,000
Expenditures				
Capital	\$ -	\$ -	\$ 725,000	\$ 4,000,000
Total Expenditures	\$ -	\$ -	\$ 725,000	\$ 4,000,000

REVENUES

Revenues acquired in the Maintenance Facility Construction Fund are primarily from transfers in from other funds to provide the funding for the construction of a joint use facility for the City. The General Fund transferred \$5,000,000 in FY 2008; and in FY 2009, the following transfers occurred: Public Works - \$500,000, Fire Rescue District - \$100,000, and the General Fund - \$1,000,000.

The remaining revenues are from interest income. In FY 2011, interest income is projected at \$85,000.

TRANSFERS AND FUND BALANCE

A total of \$3,915,000 in fund balance is appropriated for use.

EXPENDITURES

FY 2011 capital expenditures include \$4,000,000 for the design and construction of a Fleet Maintenance Facility.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2011.

**MAINTENANCE FACILITY CONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2009 Audited Unreserved Fund Balance	\$ 6,939,873
09/10 Actual Revenue (Unaudited)	201,788
09/10 Actual Expenditures (Unaudited)	(115,298)
Projected Fund Balance as of 9/30/10	\$ 7,026,363
09/10 Re-appropriated Projects & Encumbrances	(609,651)
Projected "Available" Fund Balance at 09/30/10	\$ 6,416,712
Proposed increase (use) of Fund Balance for FY 2011	(3,915,000)
Projected "Available" Fund Balance at 09/30/11	\$ 2,501,712



***FISCAL YEAR
2010-2011***

***CAPITAL IMPROVEMENT
PROGRAM***

**CITY OF NORTH PORT
FLORIDA**

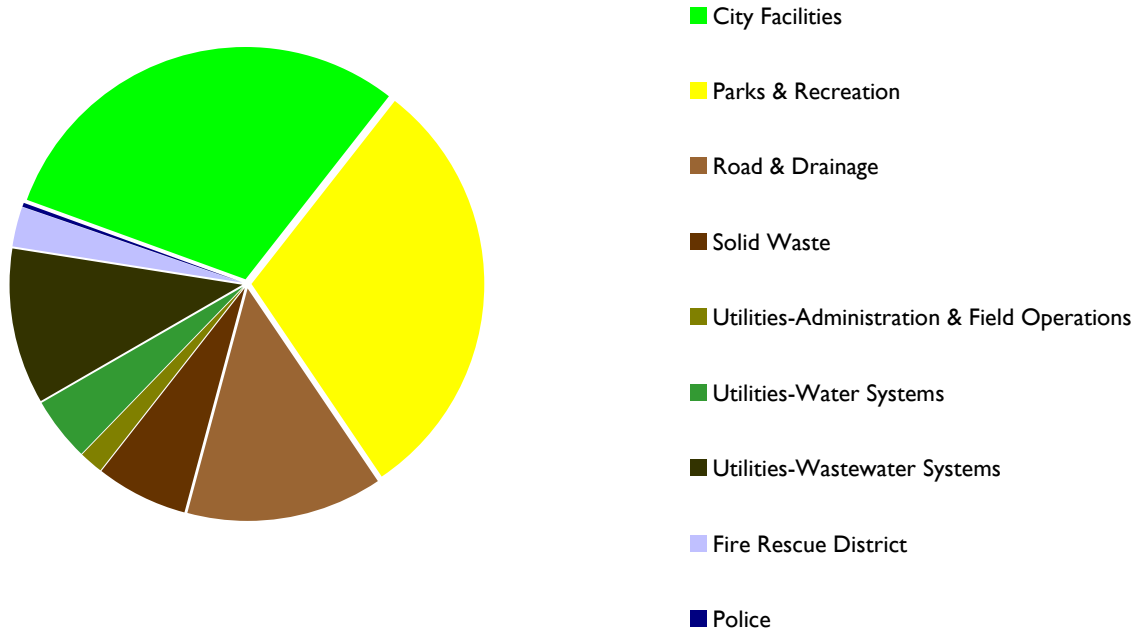
CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year plan for major capital additions or replacements within the City of North Port. The City Commission adopts the first year of the multi-year plan as an integral part of the budget; those projects are presented in detail in the following pages. A grand summary of the five-year program is presented below.

**FISCAL YEAR 2011
CAPITAL IMPROVEMENT PROGRAM
FIVE-YEAR BUDGET SUMMARY**

Project Costs	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Five-Year Total
City Facilities	\$ 8,417,142	\$ -	\$ -	\$ 50,000	\$ -	\$ 8,467,142
Parks & Recreation	8,390,000	1,000,000	1,035,000	950,000	700,000	12,075,000
Road & Drainage	3,829,424	12,297,597	14,780,381	12,110,476	13,587,316	56,605,194
Solid Waste	1,726,000	500,954	2,578,836	2,968,103	247,412	8,021,305
Utilities-Administration & Field Operations	526,638	1,644,671	1,301,368	5,358,847	6,633,106	15,464,630
Utilities-Water Systems	1,240,000	950,000	1,775,000	1,375,000	39,841,400	45,181,400
Utilities-Wastewater Systems	2,989,000	4,417,000	10,099,000	16,476,000	16,960,220	50,941,220
Fire Rescue District	809,450	3,478,045	586,499	2,756,135	1,736,764	9,366,893
Police	68,165	118,579	191,514	118,095	117,961	614,314
Total Project Costs	\$27,995,819	\$24,406,846	\$32,347,598	\$42,162,656	\$79,824,179	\$206,737,098
Financing Sources						
Impact Fees - Law Enforcement	\$ -	\$ -	\$ 73,219	\$ -	\$ -	\$ 73,219
Impact Fees - Fire	-	-	200,000	100,000	644,229	944,229
Impact Fees - Parks & Recreation	896,000	100,000	100,000	100,000	100,000	1,296,000
Impact Fees - Solid Waste	22,000	-	-	-	-	22,000
Impact Fees - Transportation	930,000	218,228	1,212,881	-	-	2,361,109
Impact Fees - Water	1,040,000	725,000	775,000	625,000	2,091,400	5,256,400
Impact Fees - Wastewater	3,002,574	1,347,657	1,499,000	450,000	2,353,720	8,652,951
Escheated Lots-Land/Future Projects	5,047,142	-	-	-	200,000	5,247,142
Escheated Lots - Parks	270,000	-	-	-	-	270,000
One Cent Sales Surtax-II	755,000	-	100,000	50,000	-	905,000
One Cent Sales Surtax-III	8,129,157	4,338,342	4,385,030	5,043,050	4,989,091	26,884,670
Maintenance Facility Construction	4,000,000	-	-	-	-	4,000,000
Operating Funds - Fire Rescue District	-	100,000	100,000	100,000	100,000	400,000
Operating Funds - Road & Drainage District	2,069,248	10,339,534	11,634,785	10,427,370	11,500,684	46,031,621
Operating Funds - Solid Waste District	1,524,698	323,085	2,401,394	2,790,960	70,471	7,110,608
Operating Funds - Utilities	310,000	505,000	266,289	50,000	-	1,131,289
Special Assessment Area - Utilities	-	-	-	2,677,500	2,677,500	5,355,000
Bonds - Utility Con (SRF Bonds)	-	3,100,000	3,400,000	5,698,776	4,867,084	17,065,860
Developer Contributions - Fire	-	3,250,000	-	1,050,000	230,000	4,530,000
Developer Contributions - Utilities	-	-	6,200,000	13,000,000	50,000,000	69,200,000
Total Financing Sources	\$27,995,819	\$24,406,846	\$32,347,598	\$42,162,656	\$79,824,179	\$206,737,098

The following graph illustrates the Capital Projects for FY 2011 by function type.



PROJECT INFORMATION

Information on projects is presented by function type and includes the following:

- ✓ Project number, name, and description.
- ✓ City goals the project supports.
- ✓ Summary of budget costs and estimated annual maintenance costs when available.
- ✓ Available financing sources.
- ✓ Detail project sheets which include total estimated project cost; completion dates; and a more detailed description of the project.

CITY FACILITIES PROJECTS

The City Facilities category includes one on-going project and one new project

F10MFC – JOINT USE PUBLIC SERVICES FACILITIES

The Joint Use Facility project is a multi-year endeavor which is in the “request for proposal” and will include multiple phases before its completion. The project provides for replacement of scattered and obsolete facilities with a modern, centralized operations center to improve efficiencies and streamline services. Fiscal year 2010-11 is for Phase I, construction of the Fleet Maintenance Building, fueling station and wash rack.

Project supports these City goals:

- Customer Service – Ensuring innovative and cost-effective resource management.
- **Fiscally Responsible – Maintain and provide reliable public service structures.**

F11WMS – WARM MINERAL SPRINGS

This project provides for the acquisition of Warm Mineral Springs and the extension of potable water and sanitary sewer utilities.

Project supports these City goals:

- Customer Service – Ensuring innovative and cost-effective resource management.
- Enhanced Quality of Life – Ensuring innovative and cost-effective resource management.

**CITY FACILITIES
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
F10MFC	Joint Use Public Services Facilities	\$ 4,000,000	\$ -
N/A*	Warm Mineral Springs	4,417,142	-
	Total Cost	\$ 8,417,142	\$ -
Project Financing			
Fund #	Fund Name		
144	Escheated Lots – Land/Future Project	\$ 4,417,142	
320	Maintenance Facility Construction	4,000,000	
	Total Financing Sources	\$ 8,417,142	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project		
City Facilities		Project #	F10MFC	Joint Use Public Services Facilities
Estimated Project Cost	\$7,000,000	Phase I only. No completion date is available.		

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

The project provides for replacement of scattered and obsolete facilities with a modern, centralized operations center to improve efficiencies and streamline services. Phase I is the construction of the Fleet Maintenance Building, fueling station and wash rack. The outyears are for future expansion - Public Works - Operations/Administration/Solid Waste and Property Maintenance. **Justification:** Expediting the Fleet Maintenance function will address the most urgent need while vacating a property that will likely be used as part of the new Utilities Facility.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	4,000,000	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	75,000	-	-	-	-	-
Total		\$ 725,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
320	Maintenance Facility Construction	\$ 725,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
306	One Cent Sales Tax-Surtax III	-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ 725,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
City Facilities		Project #	N/A Warm Mineral Springs
Estimated Project Cost	\$ 6,181,069	Fully funded project. Completion - FY 2011.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

The project provides for the acquisition of Warm Mineral Springs and the extension of potable water and sanitary sewer utilities.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ 1,763,927	\$ 4,417,142	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Repairs & Maintenance	-	-	-	-	-	-
Total		\$ 1,763,927	\$ 4,417,142	\$ -	\$ -	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
144	Escheated Lots-Land/Future Projects	\$ -	\$ 4,417,142	\$ -	\$ -	\$ -	\$ -
305	One Cent Sales Tax-Surtax II	144,767	-	-	-	-	-
306	One Cent Sales Tax-Surtax III	1,414,157	-	-	-	-	-
420	Operational - Wastewater	205,003	-	-	-	-	-
Total		\$ 1,763,927	\$ 4,417,142	\$ -	\$ -	\$ -	\$ -

Operating Impact		2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -

FIRE RESCUE PROJECTS

The Fire Rescue category includes two new projects.

F11FPT – FIRE /POLICE TRAINING TOWER

This project provides for the construction of a fire/police training tower. This construction will meet the Comprehensive Plan’s level of service requirement.

Project supports these City goals:

- Public Health and Safety – Ensure public health and safety.
- Sustainability – Enhance sustainability by providing training services for Fire/EMS/Police.

VEHICLE REPLACEMENT

This project will establish funding for a Fire Rescue Vehicle Replacement Program.

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.
- Public Health and Safety – Provide effective and efficient emergency response for the protection of life, the environment and property.

**FIRE RESCUE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
F11FPT*	Fire/Police Training Tower	\$ 755,000	\$ -
N/A*	Vehicle Replacement	54,450	-
	Total Cost	\$ 809,450	\$ -
Project Financing			
Fund #	Fund Name		
305	One Cent Sales Surtax II	\$ 755,000	
306	One Cent Sales Surtax III	54,450	
	Total Financing Sources	\$ 809,450	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project		
Fire Rescue District		Project #	F11FPT	Fire/Police Training Tower
Estimated Project Cost	\$ 755,000	Fully funded project. Completion - FY 2011.		

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Fire/Police Training Tower.

Justification:

Necessary to provide training for Fire/EMS/Police to meet Comprehensive Plan adopted level of service.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	755,000	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 755,000	\$ -	\$ -	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
305	One Cent Sales Tax-Surtax II	\$ -	\$ 755,000	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 755,000	\$ -	\$ -	\$ -	\$ -

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
41-00	Communications	-	\$ -	\$ -	\$ -	\$ -	\$ -
43-00	Water and Electricity	-	-	-	-	-	-
46-04	Building Repairs & Maintenance	-	-	-	-	-	-
52-01	Operating Supplies	-	-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Fire Rescue District	Project #	N/A	Vehicle Replacement
Estimated Project Cost	Unknown	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

This project will establish funding for a Fire Rescue Vehicle Replacement Program.
 replacement is determined through a combination of mileage, age, and engine hours.

Justification: Vehicle

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	54,450	228,045	286,499	425,183	567,633
Other		-	-	-	-	-	294,902
Total		\$ -	\$ 54,450	\$ 228,045	\$ 286,499	\$ 425,183	\$ 862,535

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Sales Tax-Surtax III	\$ -	\$ 54,450	\$ 128,045	\$ 186,499	\$ 325,183	\$ 762,535
110	Fire Rescue District Operating Funds	-	-	100,000	100,000	100,000	100,000
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 54,450	\$ 228,045	\$ 286,499	\$ 425,183	\$ 862,535

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
41-00	Communications	-	\$ -	\$ -	\$ -	\$ -	\$ -
43-00	Water and Electricity	-	-	-	-	-	-
46-04	Building Repairs & Maintenance	-	-	-	-	-	-
52-01	Operating Supplies	-	-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION PROJECTS

The Parks and Recreation category includes continued funding of two existing projects and funding of three new projects.

P08FPP – FAMILY PAW PARK

The Family Paw Park project began in FY 2008, but was delayed. In FY 2009, the project was re-instated and additional funding was added for FY 2010. The project includes a fenced in area for large and small dogs, shelters for seating, potable water, benches and tables. Fiscal year 10-11 is for construction of restrooms.

Project supports these City goals:

- Customer Service – Ensure a safe and aesthetically pleasing park system.
- Public Health and Safety – Provide recreational opportunities to enhance the quality of life.

P10MCG – MYAKKAHATCHEE CREEK GREENWAY

This project provides for the expansion and enhancement of the recreational value of linear parks for the public's enjoyment. This will include public access and connectivity to natural areas within the City by constructing or installing: hiking and biking trails; rest areas; shelters; foot bridges; observation decks; and parking.

Project supports these City goals:

- Customer Service – Ensure availability of community programs and activities.
- Enhanced Quality of Life – Provide recreational opportunities to enhance the quality of life.
- Public Health and Safety – Ensure a safe and aesthetically pleasing park system.
- Sustainability – Create a balanced park system to improve sustainability.

P11BWI – BLUEWAYS PHASE I

This project provides for the enhancement of the City's canal and creek system to create connectivity to various parks and points of interest and to promote the use of the existing canal and creek system prevalent in North Port. Included in this project is a fishing pier and canoe/kayak launch, portal access points, bank improvements, landscaping and signage.

Project supports these City goals:

- Customer Service – Ensure availability of community programs and activities.
- Enhanced Quality of Life – Provide recreational opportunities to enhance the quality of life.
- Public Health and Safety – Ensure a safe and aesthetically pleasing canal and creek system.
- Sustainability – Create a balanced canal and creek system to improve sustainability.

P10NCA – NCAA BASEBALL COMPLEX (BUTLER PARK)

This project provides for two collegiate size regulation baseball fields at Butler Park along with a concession/restroom facility, a practice field and parking.

Project supports these City goals:

- Customer Service – Ensure a safe and aesthetically pleasing park system.
- Public Health and Safety – Provide recreational opportunities to enhance the quality of life.
- Sustainability – Create a balanced park system to improve sustainability.

P11SHA – SPRING HAVEN AQUATIC CENTER

This project is a multi-year endeavor to provide for the construction of an aquatic center to be located at 6205 W. Price Boulevard. Fiscal year 2010-11 is for the design and construction of the swimming pool only.

Project supports these City goals:

- Customer Service – Ensure availability of community programs and activities.
- Enhanced Quality of Life – Provide recreational opportunities to enhance the quality of life.

**PARKS AND RECREATION
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
P08FPP	Family Paw Park	\$ 70,000	\$ 7,000
P10MCG	Myakkahatchee Creek Greenway	150,000	6,500
P11BWI*	Blueways Phase I	450,000	-
P10NCA*	NCAA Baseball Complex	4,500,000	-
P11SHA*	Spring Haven Aquatic Center	3,220,000	-
	Total Cost	\$ 8,390,000	\$ 13,500
Project Financing			
Fund #	Fund Name		
144	Escheated Lots – Land/Future Projects	\$ 630,000	
146	Escheated Lots Fund - Parks	270,000	
152	Impact Fees – Parks and Recreation	896,000	
306	One Cent Surtax III	6,594,000	
	Total Financing Sources	\$ 8,390,000	

NOTE: Asterisk (*) indicates new project.

POLICE PROJECT

The Police category includes funding for one new project.

POLICE VEHICLE REPLACEMENT

This project is provided through the Infrastructure Surtax revenue for police vehicles scheduled for replacement.

Project supports these City goals:

- Customer Service – Improve the safety of the community.
- Public Health and Safety – Provide fast and efficient response to community emergencies.

**POLICE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
N/A*	Police Vehicle Replacement	\$ 68,165	\$ 29,400
	Total Cost	\$ 68,165	\$ 29,400
Project Financing			
Fund #	Fund Name		
306	One Cent Surtax III	\$ 68,165	
	Total Financing Sources	\$ 68,165	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Police Department	Project #	N/A	Police Vehicle Replacement
Estimated Project Cost	Unknown	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for projec
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

This project will establish funding for a Police Vehicle Replacement Program. **Justification:** To replace vehicles that have outlived their usefulness, due to excess mileage, maintenance and overall safety issues.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	68,165	118,579	118,295	118,095	117,961
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 68,165	\$ 118,579	\$ 118,295	\$ 118,095	\$ 117,961

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 68,165	\$ 118,579	\$ 118,295	\$ 118,095	\$ 117,961
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 68,165	\$ 118,579	\$ 118,295	\$ 118,095	\$ 117,961

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
46-00	Repair and Maintenance	\$ -	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
52-02	Fuel	-	13,400	13,400	13,400	13,400	13,400
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 29,400	\$ 29,400	\$ 29,400	\$ 29,400	\$ 29,400

ROAD AND DRAINAGE PROJECTS

The Road and Drainage category includes four on-going projects as well as four new projects to the Capital Improvement Program.

R11BRP – BRIDGE REPAIR AND REHABILITATION

This project is a multi-year endeavor to provide needed maintenance and repair of City bridges.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.
- Sustainability – Provide the best possible roadway system for those who live, work, travel and conduct business in the City to improve sustainability.

R11RRH – ROAD REHABILITATION

This project is a multi-year project that focuses on paving and rehabilitating arterial, collector and local roads.

Project supports these City goals:

- Enhanced Quality of Life – Ensure structurally sound roadways to promote vehicular safety.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.
- Sustainability – Provide the best possible roadway system for those who live, work, travel and conduct business in the City to improve sustainability.

R11SWC – SIDEWALKS AND PEDESTRIAN BRIDGES

This project provides for the construction of sidewalks, pedestrian bridges and overpasses based on the sidewalk master plan. Funding for these improvements will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R07SB3 – SUMTER BOULEVARD WIDENING - PHASE III

This project has been in progress for several years. Fiscal year 2010-11 is for the widening of Sumter Boulevard from Hansard to Morandi. With the completion of this section, Sumter Boulevard will be four lanes from I-75 to just north of the Price Boulevard intersection.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R11LDA – LAND ACQUISITION FOR ACCESS TO WATER RETENTION AREAS

This project provides for the acquisition of land/easements in areas around or adjacent to retention areas throughout the City. Funding for these acquisitions will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R11PLA – PRICE BOULEVARD CORRIDOR CONNECTIVITY - BRIDGES

This project provides for the acquisition of property and the construction of bridges over the waterways both north and south of Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard. Funding for this project will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R11S41 – US41 RIGHT TURN LANE EXTENSION AT SUMTER BOULEVARD

This project provides for the construction of a west-bound US41 right turn lane onto Sumter Boulevard.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment

R11STL – STREET LIGHTING

This project provides for the installation of street lighting in various neighborhoods throughout the city. Funding for this project will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment

**ROAD AND DRAINAGE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
R11BRP	Bridge Repair & Rehabilitation	\$ 149,418	\$ -
R11RRH	Road Rehabilitation	1,730,201	-
R11SWC	Sidewalks and Pedestrian Bridges	540,000	-
R07SB3	Sumter Boulevard Widening - Phase III	900,000	17,670
R11LDA*	Land Acquisition for Access to Water Retention Areas	68,000	-
R11PLA*	Price Boulevard Corridor Connectivity – Bridges	195,345	-
R11S41*	US41 Right Turn Lane Extension at Sumter Boulevard	30,000	-
R11STL*	Street Lighting	216,460	-
	Total Cost	\$ 3,829,424	\$ 17,670
Project Financing			
Fund #	Fund Name		
107	Operating Funds - Road & Drainage District	\$ 2,069,248	
153	Impact Fees – Transportation	930,000	
306	One Cent Surtax III	830,176	
	Total Financing Sources	\$ 3,829,424	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District	Project #	R11BRP	Bridge Repair & Rehabilitation
Estimated Project Cost	\$6,649,418	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for projec
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

This project is for needed maintenance and repair of City bridges.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
46-00	Repairs & Maintenance Road & Drainage	-	149,418	1,625,000	1,625,000	1,625,000	1,625,000
	Total	\$ -	\$ 149,418	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 149,418	\$ 148,224	\$ 147,868	\$ 147,868	\$ 147,451
107	Road and Drainage District			1,476,776	1,477,132	1,477,132	1,477,549
	Total	\$ -	\$ 149,418	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District	Project #	R11LDA	Land Acquisition for Access to Water Retention Areas
Estimated Project Cost	Unknown	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Acquisition of land/easements in areas around or adjacent to retention areas throughout the city.
 Easements/land required for access to retention areas for maintenance and repair.

Justification:

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ 68,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Repairs & Maintenance Road & Drainage	-	-	-	-	-	-
Total		\$ -	\$ 68,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
107	Road and Drainage District	\$ -	\$ 68,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 68,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
46-00	Repairs & Maintenance		-	500	510	520	530
Total			\$ -	\$ 500	\$ 510	\$ 520	\$ 530

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District		Project #	R11PLA Price Blvd. Corridor Connectivity-Bridges
Estimated Project Cost	Unknown	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Acquire property and construct bridges over the waterways both north and south of Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard.
Justification: The recommendations of the 2009 Price Boulevard Corridor study identified thirteen links, requiring 21 bridges over waterways and mitigating the need for six travel lanes on Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ 195,345	\$ 75,000	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	1,110,790	1,182,947	1,180,952	1,179,610
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Repairs & Maintenance Road & Drainage	-	-	-	-	-	-
Total		\$ -	\$ 195,345	\$ 1,185,790	\$ 1,182,947	\$ 1,180,952	\$ 1,179,610

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 195,345	\$ 1,185,790	\$ 1,182,947	\$ 1,180,952	\$ 1,179,610
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 195,345	\$ 1,185,790	\$ 1,182,947	\$ 1,180,952	\$ 1,179,610

Operating Impact		2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District		Project #	R11RRH Road Rehabilitation
Estimated Project Cost	Unknown	Multi-year project - Various funding possibilities. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Paving and rehabilitation of arterial, collector and local roads.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
46-00	Repairs & Maintenance Road & Drainage	-	1,730,201	6,000,000	6,000,000	6,000,000	6,000,000
Total		\$ -	\$ 1,730,201	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 119,535	\$ 79,018	\$ 424,458	\$ 118,095	\$ 346,708
107	Road & Drainage District	-	1,610,666	5,920,982	5,575,542	5,881,905	5,653,292
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 1,730,201	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000

Operating Impact		2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District	Project #	R11SWC	Sidewalks and Pedestrian Bridges
Estimated Project Cost	\$ 12,540,000	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Construction of sidewalks, pedestrian bridges and overpasses based on sidewalk master plan.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	540,000	3,000,000	3,000,000	3,000,000	3,000,000
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Repairs & Maintenance Road & Drainage	-	-	-	-	-	-
Total		\$ -	\$ 540,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 149,418	\$ 148,224	\$ 59,147	\$ 206,667	\$ 280,157
107	Road & Drainage District	-	390,582	2,851,776	2,940,853	2,793,333	2,719,843
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 540,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
46-00	Repairs & Maintenance	\$ -	\$ -	\$ 5,500	\$ 5,610	\$ 5,722	\$ 5,837
Total		\$ -	\$ -	\$ 5,500	\$ 5,610	\$ 5,722	\$ 5,837

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District	Project #	R11STL	Street Lighting
Estimated Project Cost	Unknown	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for projec
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Installation of street lighting for neighborhood enhancement.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	216,460	118,579	118,295	29,524	132,706
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Repairs & Maintenance Road & Drainage	-	-	-	-	-	-
Total		\$ -	\$ 216,460	\$ 118,579	\$ 118,295	\$ 29,524	\$ 132,706

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 216,460	\$ 118,579	\$ 118,295	\$ 29,524	\$ 132,706
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 216,460	\$ 118,579	\$ 118,295	\$ 29,524	\$ 132,706

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
43-00	Water and Electricity	\$ -	\$ -	\$ 840	\$ 857	\$ 874	\$ 891
46-00	Repairs & Maintenance	-	-	3,500	3,570	3,641	3,714
Total		\$ -	\$ -	\$ 4,340	\$ 4,427	\$ 4,515	\$ 4,605

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District		Project #	R07SB3 Sumter Boulevard Widening - Phase III (Hansard to Morandi)
Estimated Project Cost	\$ 9,000,000	Phase III - Multi-year project; Partially funded with Sarasota County Transportation Impact Fees. Current Funding - \$2,000,000. Completion of this portion - FY 2011.	

Capital Improvement Element of Comprehensive Plan

- x Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- x Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- x Project will be submitted to DCA as part of annual CIE submission
- x Project is financially feasible as defined by FS 163.3164
- x Project is consistent with MPO long range plan, if applicable

Description

Widening of SUMter Boulevard from 2 lanes to 4 lanes. This portion - Widen Sumter Boulevard from Hansard Avenue to Morandi Avenue, a distance of approximately 2400 feet. This project will complete the four lane segment of Sumter Boulevard from I-75 to just north of the Price Boulevard intersection. Sumter Boulevard is classified as an arterial roadway in the City, a designated truck route and emergency evacuation route.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	900,000	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
153	Impact Fees - Transportation	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
43-00	Water and Electricity	\$ -	\$ 5,670	\$ 22,680	\$ 23,814	\$ 25,005	\$ 26,255
46-00	Repair and Maintenance	-	12,000	48,000	49,200	50,430	51,691
Total		\$ -	\$ 17,670	\$ 70,680	\$ 73,014	\$ 75,435	\$ 77,946

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Road and Drainage District	Project #	R11S41	US41 Right Turn Lane Extension at Sumter Boulevard
Estimated Project Cost	\$ 238,228	Two-year project. Completion FY 2012.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Construction of a west-bound US41 right turn lane onto Sumter Boulevard to accommodate the traffic movement volume and reduce stacking of traffic in the outside through lane of west-bound US41 at this intersection.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	30,000	208,228	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 30,000	\$ 208,228	\$ -	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
153	Impact Fees - Transportation	\$ -	\$ 30,000	\$ 208,228	\$ -	\$ -	\$ -
Total		\$ -	\$ 30,000	\$ 208,228	\$ -	\$ -	\$ -

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
46-00	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ 2,100	\$ 2,142	\$ 2,185
Total		\$ -	\$ -	\$ -	\$ 2,100	\$ 2,142	\$ 2,185

SOLID WASTE PROJECT

The Solid Waste category includes continued funding of one existing project and no new projects.

SOLID WASTE GARBAGE TRUCKS

This project provides for the on-going funding of new solid waste trucks as programmed into the One Cent Sales Surtax III initiative. The project contributes to establishing a sufficient fleet of trucks for the collection and disposal of solid waste within the City.

Project supports these City goals:

- Customer Service – Provide for the collection and disposal of solid waste.
- Public Health and Safety – Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.
- Sustainability – Ensure environmental sustainability through the proper disposal of solid waste.

**SOLID WASTE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
N/A	Solid Waste Garbage Trucks	\$ 1,726,000	\$ -
	Total Cost	\$ 1,726,000	\$ -
Project Financing			
Fund #	Fund Name		
120	Operating Funds – Solid Waste District	\$ 1,524,698	
156	Impact Fees – Solid Waste	22,000	
306	One Cent Surtax III	179,302	
	Total Financing Sources	\$ 1,726,000	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Solid Waste District		Project #	N/A Solid Waste Garbage Trucks
Estimated Project Cost	\$ 8,021,305	Multi-year project. Completion - Annual purchases.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

To replace three side-load garbage trucks, three rear-load garbage trucks, and two Curotto Cans.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	-	-	-	-	-
64-00	Machinery/Equipment	-	1,726,000	500,954	2,578,836	2,968,103	247,412
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 1,726,000	\$ 500,954	\$ 2,578,836	\$ 2,968,103	\$ 247,412

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 179,302	\$ 177,869	\$ 177,442	\$ 177,143	\$ 176,941
120	Solid Waste District	-	1,524,698	323,085	2,401,394	2,790,960	70,471
156	Impact Fees - Solid Waste	-	22,000	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 1,726,000	\$ 500,954	\$ 2,578,836	\$ 2,968,103	\$ 247,412

Operating Impact		2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -

UTILITIES – ADMINISTRATION

The Utilities – Administration category includes continued funding for one project and no new projects.

U07STR, U09STR, U11NEP – NEIGHBORHOOD WATER AND SEWER LINE EXTENSIONS

This project is to extend water and sewer to residents throughout the City in a methodical, economical manner to maximize efficiency and minimize costs. This is a multi-year project and will continue for several years.

Project supports these City goals:

- Customer Service – To provide safe water and wastewater needs of the community.
- Public Health and Safety – Provide safe drinking water and dispose of wastewater in a sound and environmentally approved method.
- Sustainability – Provide safe water and wastewater needs in a sustainable manner.

**UTILITIES – ADMINISTRATION
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
U07STR, U09STR, U11NEP	Neighborhood Water and Sewer Line Extensions	\$ 526,638	\$ -
	Total Cost	\$ 526,638	\$ -
Project Financing			
Fund #	Fund Name		
306	One Cent Surtax III	\$ 403,064	
420	Operating Funds – Utilities	100,000	
423	Impact Fees – Water	10,000	
424	Impact Fees – Wastewater	13,574	
	Total Financing Sources	\$ 526,638	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project
Utilities - Administration	Project #	U07STR/ U09STR/ U11NEP Neighborhood Water and Sewer Line Extensions
Estimated Project Cost	Unknown	Multi-year project. No completion date available.

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

This project is to extend water and sewer to residents throughout the City in a methodical, economical manner to maximize efficiency and minimize costs.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	700,000	526,638	1,200,000	1,153,500	5,190,752	5,190,752
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ 700,000	\$ 526,638	\$ 1,200,000	\$ 1,153,500	\$ 5,190,752	\$ 5,190,752

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
306	One Cent Surtax III	\$ -	\$ 403,064	\$ 889,343	\$ 887,211	\$ 590,476	\$ 1,002,668
305	One Cent Surtax II - Wastewater	500,000	-	-	-	-	-
424	Impact Fees - Wastewater	-	13,574	30,657	-	250,000	250,000
423	Impact Fees - Water	-	10,000	25,000	-	250,000	250,000
431	Special Assessment Area - Utilities	-	-	-	-	2,677,500	2,677,500
431	Proposed Bonds - Utility Con (SRF Bonds)	-	-	-	-	1,422,776	1,010,584
420	Operational - Water	-	-	130,000	133,289	-	-
420	Operational - Wastewater	200,000	100,000	125,000	133,000	-	-
Total		\$ 700,000	\$ 526,638	\$ 1,200,000	\$ 1,153,500	\$ 5,190,752	\$ 5,190,752

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
71-00	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000
Total		\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000

UTILITIES – WATER SYSTEMS

The Utilities – Water Systems category includes continued funding of two existing projects.

U08PEI – MCWTP RELIABILITY PROJECT

The project provides for upgrades to current conventional plant, new riverbank filtration system and reverse osmosis system for sustainability, reliability and in order to meet water quality standards. This is a multi-year project.

Project supports these City goals:

- Customer Service – Provide safe drinking water.
- Sustainability – Explore viable options to improve water quality.

U11WTO – WATER TRANSMISSION OVERSIZING

This is a multi-year project that is budgeted annually to provide for the required need to oversize water transmission pipes as a result of developer construction.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of water to enhance community sustainability.
- Sustainability – Provide safe water needs in a sustainable manner consistent with the values and standards of the community.

**UTILITIES – WATER SYSTEMS
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
U08PEI	MCWTP Reliability Project	\$ 1,190,000	\$ 10,000
U11WTO	Water Transmission Oversizing	50,000	-
	Total Cost	\$ 1,240,000	\$ 10,000
Project Financing			
Fund #	Fund Name		
420	Operating Funds – Utilities	\$ 210,000	
423	Impact Fees – Water	1,030,000	
	Total Financing Sources	\$ 1,240,000	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Utilities - Water Systems		Project #	U08PEI MCWTP Reliability Project
Estimated Project Cost	\$ 11,620,000	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Water Plant Expansion - Phase I. This project consists of upgrades to our current conventional plant, a new riverbank filtration system and reverse osmosis system for sustainability, reliability and in order to meet water quality standards.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	9,180,000	1,190,000	850,000	400,000	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ 9,180,000	\$ 1,190,000	\$ 850,000	\$ 400,000	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
423	Impact Fees - Water	\$ 5,540,000	\$ 980,000	\$ 600,000	\$ 400,000	\$ -	\$ -
423	Grants - Water	3,240,000	-	-	-	-	-
420	Operational - Water	400,000	210,000	250,000	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ 9,180,000	\$ 1,190,000	\$ 850,000	\$ 400,000	\$ -	\$ -

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
12-00	Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
52-01	Operating Supplies	-	10,000	50,000	75,000	75,000	85,000
		-	-	-	-	-	-
Total		\$ -	\$ 10,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 235,000

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Utilities - Water Systems		Project #	U11WTO Water Transmission Oversizing
Estimated Project Cost	Unknown	Multi-year project. Completion - Portion of project completed each year.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Construction cost of oversizing of water mains in various locations throughout the City due to development.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	75,000	50,000	100,000	175,000	175,000	175,000
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ 75,000	\$ 50,000	\$ 100,000	\$ 175,000	\$ 175,000	\$ 175,000

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
423	Impact Fees - Water	\$ 75,000	\$ 50,000	\$ 100,000	\$ 175,000	\$ 175,000	\$ 175,000
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ 75,000	\$ 50,000	\$ 100,000	\$ 175,000	\$ 175,000	\$ 175,000

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

UTILITIES – WASTEWATER SYSTEMS

The Utilities – Wastewater Systems category includes continued funding for one existing project and two new projects.

U11STO – WASTEWATER TRANSMISSION OVERSIZING

This is a multi-year project that is budgeted annually to provide for the required need to oversize sewer transmission pipes as a result of developer construction.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of wastewater treatment to enhance community sustainability.
- Sustainability – Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community.

U11DMS – DEWATERING SYSTEM AT WASTEWATER TREATMENT PLANT

This project provides for the design and construction of a system that will increase digester volume by the withdrawal of supernatant back to the headworks at the Wastewater Treatment Plant.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of wastewater treatment to enhance community sustainability.
- Sustainability – Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community.

U11RWE – RECLAIMED WATER EXPANSION

This project provides for the design, permit and construction of the reclaimed water system in various locations throughout the city.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of wastewater treatment to enhance community sustainability.
- Sustainability – Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community.

**UTILITIES – WASTEWATER SYSTEMS
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
U11STO	Wastewater Transmission Over-sizing	\$ 100,000	\$ -
U11DMS*	Dewatering System at Wastewater Treatment Plant	2,500,000	-
U11RWE*	Reclaimed Water Expansion	389,000	-
	Total Cost	\$ 2,989,000	\$ -
Project Financing			
Fund #	Fund Name		
424	Impact Fees - Wastewater	\$ 2,989,000	
	Total Financing Sources	\$ 2,989,000	

NOTE: Asterisk (*) indicates new project.

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Utilities - Wastewater Systems	Project #	U11DMS	Dewatering System at Wastewater Treatment Plant
Estimated Project Cost	\$ 2,500,000	Fully funded. Completion FY 2011.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Design and construction of a system that will increase digester volume by the withdrawal of supernatant back to the headworks at the Wastewater Treatment Plant on Pan American Boulevard. This project is anticipated to reduce sludge hauling costs approximately in half.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	2,500,000	-	-	-	-
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
424	Impact Fees - Wastewater	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
43-00	Water and Electricity	\$ -	\$ -	\$ 5,000	\$ 5,500	\$ 6,000	\$ 6,500
52-01	Operating Supplies	-	-	3,000	3,500	4,000	4,500
49-00	Other Current Charges	-	-	(200,000)	(200,000)	(205,000)	(205,000)
		-	-				
Total		\$ -	\$ -	\$ (192,000)	\$ (191,000)	\$ (195,000)	\$ (194,000)

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Utilities - Wastewater Systems		Project #	U11RWE Reclaimed Water Expansion
Estimated Project Cost	Unknown	Multi-year project. No completion date available.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Design, permit and construction of the expansion of the reclaimed water system in various locations throughout the City. This will preserve potable water.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	-	389,000	1,167,000	1,299,000	2,276,000	3,856,500
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ -	\$ 389,000	\$ 1,167,000	\$ 1,299,000	\$ 2,276,000	\$ 3,856,500

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
424	Impact Fees - Wastewater	\$ -	\$ 389,000	\$ 1,167,000	\$ 1,299,000	\$ -	\$ -
431	Proposed Bonds - Util Const (SRF Bonds)	-	-	-	-	2,276,000	3,856,500
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ 389,000	\$ 1,167,000	\$ 1,299,000	\$ 2,276,000	\$ 3,856,500

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF NORTH PORT, FLORIDA
2011-2015 Capital Improvement Program

Department		Project	
Utilities - Wastewater Systems	Project #	U11STO	Wastewater Transmission Oversizing
Estimated Project Cost	Unknown	Multi-year project. Portions of project completed annually.	

Capital Improvement Element of Comprehensive Plan

- Project is part of Capital Improvement Element (CIE) of Comprehensive Plan
- Level of Service (LOS) will be restored with this project
- Proportionate Fair Share Payments (if collected) shown below under Funding Source for project
- Project will be submitted to DCA as part of annual CIE submission
- Project is financially feasible as defined by FS 163.3164
- Project is consistent with MPO long range plan, if applicable

Description

Construction cost of oversizing of wastewater mains in various locations throughout the City due to development.

Capital Costs by Type		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
61-00	Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62-00	Buildings	-	-	-	-	-	-
63-00	Improvements other than Buildings	100,000	100,000	150,000	200,000	200,000	200,000
64-00	Machinery/Equipment	-	-	-	-	-	-
Other	Design	-	-	-	-	-	-
Total		\$ 100,000	\$ 100,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000

Financing		Prior Year	2010-11	2011-12	2012-13	2013-14	2014-15
424	Impact Fees - Wastewater	\$ 100,000	\$ 100,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ 100,000	\$ 100,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000

Operating Impact			2010-11	2011-12	2012-13	2013-14	2014-15
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





***FISCAL YEAR
2010-2011***

***SUPPLEMENTAL
INFORMATION***

**CITY OF NORTH PORT
FLORIDA**

FINANCIAL CONTROL

TAX STRUCTURE

Ad Valorem Tax Millage Rate

The City of North Port is only one of several taxing authorities for which property owners are assessed property taxes. Each year, the Sarasota County Property Appraiser's Office determines the "assessed value" of each parcel in the county. Parcel owners subsequently receive two notices: the "Notice of Proposed Property Taxes" (TRIM) from the Property Appraiser and the "Notice of Non-Ad Valorem Assessments" from the Tax Collector.

The notices are designed to inform property owners of the proposed millage rates, assessment amounts and exemption, if any, that each taxing authority proposes to levy, plus the time and location of public hearings required to be conducted by each authority.

Taxable Property

The Sarasota County Tax Collector collects property taxes on behalf of each municipality within county boundaries. By May 31st during each year for which taxes are levied, all taxes have been collected and remitted to the City or the delinquent taxes are raised by public auction or tax certificates and the proceeds are remitted to the City shortly after the certificates are sold.

The major dates in this process are:

June 30 th	Property Appraiser certifies the taxable value to the taxing authority.
September 10 th	Millage ordinance approved.
October 1 st	Beginning of City's fiscal year for which tax is to be levied.
November 1 st	Tax bills mailed.
November 1 st – March 31 st	Property taxes due.
April 1 st	Taxes delinquent.
May 31 st	Tax certificates sold by County.

Other Tax Rates

Electric Franchise Tax	5.9% of billed revenues within the City less actual write offs – A franchise agreement with Florida Power & Light.
Electric Utility Service Tax	2% of payments received by the seller Florida Power & Light
Communications Services Tax	6.32% tax on monthly usage of communication devices.
Discretionary Sales Surtax	One (1) cent sales tax voted county-wide and distributed based on population
County 9 th Cent Fuel Tax	One (1) cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. Fuel dealers submit the tax to the state. The state redistributed to the City based on State population formula.
First Local Option Gas Tax	Six (6) cents per gallon on motor fuels sold in Sarasota County. Collected by the state and redistributed to the City based on State population formula.
Second Local Option Gas Tax	Five (5) cents per gallon on motor fuels sold in Sarasota County. Collected by the state and redistributed to the City based on State population formula.
Natural Gas Franchise Tax	6% of billed revenues within the City – An agreement with Peoples Gas Systems.

FINANCIAL STRUCTURE

The accounting of the operations of the City is organized on the basis of funds each of which is considered a separate accounting entity. In accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts which is established to record cash and other financial resources, liabilities, fund equity and changes thereto. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Recent changes to governmental reporting requirements have created a definition that separates major funds and non-major funds. Major funds are those with revenues, expenditures, assets or liabilities that make up at least ten (10) percent of the total for the fund category or type (governmental and enterprise types) and at least five (5) percent of the aggregate amount of all governmental and enterprise funds. The City budgets for all

of its major funds and non-major funds. The following funds are used in accounting for the financial operations of the City. The specific funds that are subject to appropriation in the annual budget are enumerated.

GOVERNMENTAL FUNDS

General Fund

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

INSPECTOR EDUCATION (FUND 102)

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

LAW ENFORCEMENT TRUST (FUND 105)

Revenues are derived from the sale of forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as "National Night Out" and "Do the Right Thing".

ROAD AND DRAINAGE DISTRICT FUND (FUND 107)

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

POLICE EDUCATION FUND (FUND 108)

Revenues are generated from fines and are used to provide training for police officers.

FIRE RESCUE DISTRICT FUND (FUND 110)

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire emergency services and public safety.

TREE FUND (FUND 115)

The fund accounts for proceeds of fines and assessments that are restricted for tree maintenance and tree purchases.

SOLID WASTE DISTRICT FUND (FUND 120)

The Solid Waste District special revenue fund is used to account for proceeds of district assessments that are restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

BUILDING FUND (FUND 135)

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

ESCHEATED LOTS FUND (FUND 144)

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

ESCHEATED LOTS FUND – ROADS (FUND 145)

The fund accounts for the Commission appropriated monies from the Escheated Lots Fund that are restricted for road improvements.

ESCHEATED LOTS FUND – PARKS (FUND 146)

The fund accounts for the Commission appropriated monies from the Escheated Lots Fund that are restricted for park improvements.

LAW ENFORCEMENT IMPACT FEE FUND (FUND 150)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to law enforcement public safety.

FIRE IMPACT FEE FUND (FUND 151)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to fire public safety.

PARKS AND RECREATION IMPACT FEE FUND (FUND 152)

Revenues derived from new residential construction that is restricted to growth-related projects as they are related to parks and recreation.

TRANSPORTATION IMPACT FEE FUND (FUND 153)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to transportation.

SOLID WASTE IMPACT FEE FUND (FUND 156)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to the collection and removal of solid waste.

GENERAL GOVERNMENT IMPACT FEE FUND (FUND 157)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they related to the general services of the City.

DEPARTMENT OF ENVIRONMENTAL PROTECTION (FUND 170)

Revenues derived from grants provided by the Department of Environmental Protection and are restricted to specific projects as written in the grant documents.

FLEET MAINTENANCE FUND (FUND 520)

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

Debt Service Funds

The City does not use debt service funds to account for bond related activity. Payments on bonds that pertain to the City's governmental activities are made by the general fund. The remaining bond payments, specifically the Utility System Refunding Revenue Bonds, are made by the Utilities Enterprise Fund.

Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

INFRASTRUCTURE SURTAX-ONE CENT SALES SURTAX II (FUND 305)

Revenues are derived from sales tax collected. This is the first 10-year extension of the One Cent Sales Tax. This fund provides for the acquisition and/or construction of specific capital projects.

INFRASTRUCTURE SURTAX-ONE CENT SALES SURTAX III (FUND 306)

Revenues are derived from sales tax collected. This is the 15-year extension that was approved by voters in 2008. This fund provides for the acquisition and/or construction of specific capital projects.

MAINTENANCE FACILITY CONSTRUCTION FUND (FUND 320)

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility. For the FY 2008 Adopted Budget, \$5,000,000 is appropriated from the General Fund fund balance towards project.

PROPRIETARY FUNDS**Enterprise Funds**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

UTILITY FUNDS (FUNDS 420-424)

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, financing and related debt service. The billing and collection services are provided by the Finance Department in the General Fund. All revenues post to the Utility Funds.

Internal Service Funds

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

EMPLOYEE BENEFIT FUND (FUND 810)

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the budget because the resources of those funds are not available to support the City's own programs.

Trust Funds

Trust funds are used to administer resources reserved and held by a governmental unit as the trustee or as the agent for others. Use of these trust funds facilitates the discharge of responsibilities placed upon the governmental unit by virtue of law or other authority.

POLICE OFFICERS' PENSION TRUST FUND

This fund is used to account for receipts and disbursements, as authorized by the respective pension board.

FIREFIGHTERS' PENSION TRUST FUND

This fund is used to account for receipts and disbursements, as authorized by the respective pension board.

Agency Funds**COUNTY ROAD IMPACT FEES FUND**

This fund is used to account for county road impact fees collected for and disbursed to Sarasota County.

EDUCATION IMPACT FEES FUND

This fund is used to account for education impact fees collected for and disbursed to the Sarasota County School Board.

GENERAL GOVERNMENT FACILITIES IMPACT FEES FUND

This fund is used to account for general government facilities impact fees to fund the cost of services created by new residents of the municipalities and the County collected for and disbursed to Sarasota County.

JUSTICE FACILITIES IMPACT FEES FUND

This fund is used to account for justice facilities impact fees to fund the cost of services created by new residents of the municipalities and the County collected for and disbursed to Sarasota County.

BASIS OF ACCOUNTING, MEASUREMENT FOCUS AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City’s budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

BUDGETARY CONTROL

BUDGET PROCESS

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City’s budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2010 budget preparation process.

BUDGET CALENDAR

Task	Date
Goals and priorities meeting with City Commission	March 2
Budget kickoff meeting with departments and budget manual & instructions are distributed	March 12
CIP department project requests sent to City Manager for management team review	April 9
Departments meet with City Manager and management team to finalize CIP requests	April 13
Departmental budget requests and summaries due	April 23
Departmental Budget Review meetings with Finance	April 29 – May 7
Final departmental budget requests submitted to City Manager	May 3 – 12
City Manager meeting with departments and Finance to discuss department budget requests	May 12 – 19
Departments submit budget based on City Manager recommended changes	May 24
Preliminary Assessed Value due from Property Appraiser	June 1
City Manager finalizes proposed budget and CIP	June 4

Deadline for putting "Not-To-Exceed" maximum non-ad valorem rate resolutions on Commission agenda	June 9
City Manager Recommended Budget and CIP due to City Commission for review	June 11
City-wide Budget Workshops	June 18, 21 – 22
Special Commission meeting to approve "Not-To-Exceed" rate resolutions	June 22
Final Property Valuation due from Property Appraiser	July 1
Deadline for providing Tax Collector with tax roll information for Proposed Notices	July 15
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 1
Deadline for newspaper advertising of non-ad valorem assessments	August 20
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 9
Advertise millage and budget summary per TRIM requirements	September 18
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 23
Property Appraiser notifies the City of final adjusted tax roll	October 5
Certification of TRIM compliance due to the Florida Department of Revenue	October 23

Note: The above timetable meets the requirements of the State of Florida.

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions addresses: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port’s fiscal year starts on October 1 and ends September 30.

Policy and Strategy Phase

The City utilizes the framework and structural support of the City’s mission and vision statements as well as the City goals to develop the annual budget. Additionally, the results of the Annual Citizens Survey offer insights into developing the annual budget.

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.

Assessment Phase

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

Development Phase

A budget manual, which includes worksheets, charts, tips and instructions, is distributed to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a “current service level” or a “continuation of service” is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a budget request.

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement request for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City’s Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning, Zoning and Engineering Department. In addition, the adoption of Senate Bill 360 includes requirements for funding the CIP. Essentially, the bill requires that sufficient revenues are available or will be available from “committed funding sources” to fund the projects in the first three years of the five-year CIP schedule. Projects that may be funded by grants, either fully or partially, must be an approved “committed funding source” for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the Planning, Zoning and Engineering Department of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The Planning, Zoning and Engineering Department reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

Review Phase

Early in May, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies. Departments make any Finance Department recommended changes and resubmit departmental requests which are presented to the City Manager for review. Each department meets with the City Manager who performs an overall review of the budget request. The City Manager provides recommended funding levels and operational budget proposals based on the City Commission’s goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

Adoption Phase

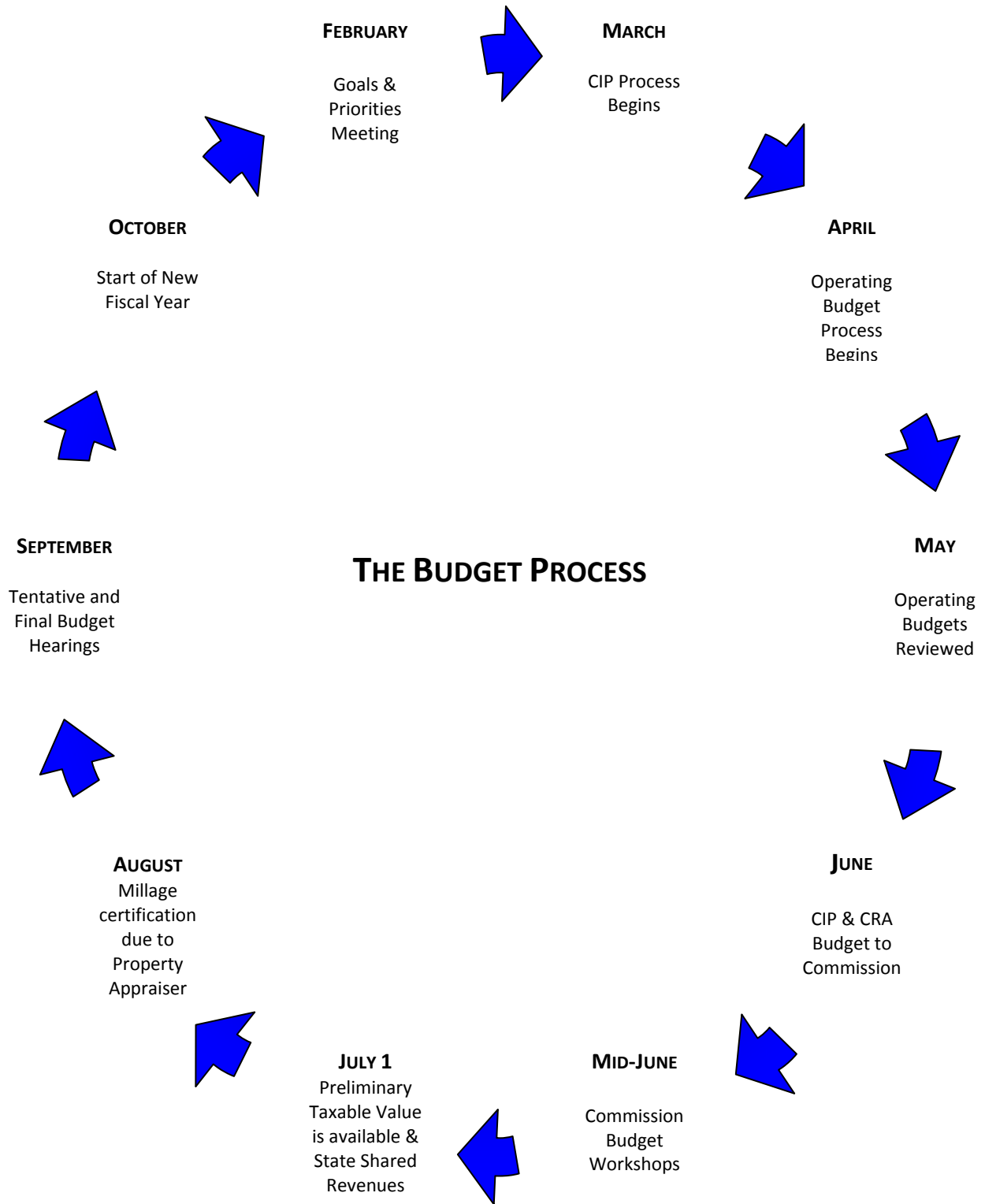
Prior to July 1, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Recommended Budget proposes all operating and capital expenditures and the funding sources intended to finance the budget. The recommended budget is sent to the City Commission, the local press, and posted on the City’s website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget.

The budget is adopted in compliance with requirements in the City’s Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage resolution to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

The diagram on the following page illustrates the budget process.



Implementing, Monitoring and Amending Phase – Budgetary Control

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals as compared to the budget. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the line item or object of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

BUDGETARY ACCOUNTING

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds and Capital Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance.

Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

FINANCIAL POLICIES AND PROCEDURES

The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

GENERAL POLICIES

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

Accounting, Auditing and Financial Reporting Policies

The City's financial accounting system is maintained in accordance with Generally Accepted Accounting Principles (GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Comprehensive Annual Financial Report (CAFR) is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

FUND BALANCE POLICIES

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

The General Fund, dependent special district funds and enterprise fund seek to maintain a 20% reserve of annual expenditure budget in its fund balance. These reserves are designed to be used in the event of significant financial emergency. Appropriations of fund balances may be set aside for specific purposes, such as capital projects, for known significant future

cost items or one-time, non-recurring expenditures. For operating budgets, the fund balance shall be maintained such that emergency needs may be met and sufficient funds are available to operate before tax proceeds are received.

All fund balances, whether reserved or unreserved, are presented in the annual budget.

DEBT POLICIES

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning. The outstanding governmental bonded debt amounts have insured ratings of A2/A+/A from Moody's Investors Service, Standard & Poor's and Fitch Rating, Inc., respectively. The enterprise bond rating from Fitch is A-.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regards to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

REVENUE POLICIES

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies or reliable economic forecasters when available.

The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs) taking into consideration similar charges/fees being levied by other organizations.

OPERATING BUDGET POLICIES

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The City maintains a budgetary control system that ensures adherence to the budget.

The budget will provide for adequate maintenance and repair of capital physical assets and for their orderly replacement.

The budget will provide sufficient funding to cover annual debt retirement costs.

The City finance department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

At least annually a public auction is held of surplus and obsolete property.

All enterprise fund operations are self-supporting and pay administrative and other appropriate service charges to the General Fund for all support provided.

The City coordinates the Capital Improvement Program (CIP) budget and operating budget in terms of operating costs associated with CIP items.

The City will annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

Cash Management / Investment Policies

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest bearing account. The balance of the City funds is invested according to the City's investment policy.

The City follows its adopted investment policy when handling public funds. In accordance with Florida Statute 218.415 to invest surplus funds, the City adopted a separate investment policy on April 11, 2005, City Ordinance 2005-13. Topics in this detailed policy include objectives, ethical standards and prudence, authorized investments and diversification, internal controls and reporting.

CAPITAL IMPROVEMENT PROGRAM POLICIES

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. For FY 2008, the threshold for fixed assets is increased from \$1,000 to \$5,000.



City of North Port

ORDINANCE NO. 2010-38
(FY 2010-11 Tax Millage)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, PROVIDING FOR ADOPTION AND CERTIFICATION OF AN AD VALOREM MILLAGE RATE FOR THE 2010-11 FISCAL YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. - CERTIFICATION AND ADOPTION

- 1.01 - The City Commission hereby certifies and adopts a tax millage of 3.3400 for the purpose of providing sufficient ad valorem taxes required for the operation of the General Government for Fiscal Year 2010-11. Fiscal Year 2010-11 begins October 1, 2010 and ends September 30, 2011.

SECTION 2. - LEVYING AND ASSESSMENT

- 2.01 - There is hereby levied and assessed a tax on all taxable property, real and personal, within the corporate limits of the City of North Port, Florida, except homestead exemptions as defined in Article 10 of the Constitution of the State of Florida as amended. It is now or shall be provided for by general law, as follows:

FOR THE GENERAL GOVERNMENT APPROPRIATION FOR
OPERATING EXPENSES AND EXPENDITURES
CONTAINED IN ORDINANCE 2010-39 A TAX MILLAGE OF
3.3400, WHICH REPRESENTS A 16.92% DECREASE FROM
THE ROLLED BACK MILLAGE RATE OF 4.0200.

SECTION 3. - CONFLICTS

- 3.01 - If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

SECTION 4. - SEVERABILITY

- 4.01 - If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

SECTION 5. - EFFECTIVE DATE

- 5.01 - This Ordinance shall become effective October 1, 2010.

September 9, 2010 on first reading.

PASSED on second reading and DULY ADOPTED this September 23, 2010

CITY OF NORTH PORT, FLORIDA

David J. Garofalo, Sr.
DAVID J. GAROFALO, SR.,
COMMISSION CHAIR

ATTEST:

Helen Raimbeau
HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

Robert K. Robinson
ROBERT K. ROBINSON,
CITY ATTORNEY



City of North Port

ORDINANCE NO. 2010-39

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING ON SEPTEMBER 30, 2011, ADOPTING THE CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Non-District Budget Ordinance of the City of North Port" for its fiscal year 2010-11 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A and Appendix B collectively, shall provide for the revenues and expenditures of each fund excluding the Districts.

SECTION 2. Appendix A is deemed the Non-District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the General Fund, the following amounts shall be appropriated:

<u>GENERAL FUND</u>	
Legislative/Commission	\$ 372,848
Legal/City Attorney	864,500
City Clerk	659,486
Finance	1,425,252
Planning, Zoning & Engineering	842,834
Building	777,283
Property Maintenance	2,779,177
General Services	2,516,737
City Manager	1,237,515
Police	12,779,864
Emergency Medical Services	4,075,425
Parks & Recreation	998,194
Contingency/Non-Departmental	2,232,661
Total General Fund	\$ 31,561,776

Section 2.02 For the Internal Service and Special Revenue Funds, the following amounts shall be appropriated.

<u>INTERNAL SERVICE FUNDS</u>	
Employee Benefit Fund	\$ 5,276,781
Total Internal Service Funds	\$ 5,276,781

Ordinance 2010-39

SPECIAL REVENUE FUNDS

Inspector Education	\$ 168,000
Law Enforcement Trust	21,275
Police Education Fund	13,880
Tree Fund	137,593
Building Fund	1,544,159
Escheated Lots Fund	5,047,142
Escheated Lots Proceeds-Roads	0
Escheated Lots Proceeds-Parks	270,000
Law Enforcement Impact Fee	0
Fire Impact Fee	0
Parks and Recreation Impact Fee	896,000
Transportation Impact Fee	930,000
Solid Waste Impact Fee	22,000
General Government Impact Fee	0
Fleet Maintenance Fund	2,997,082
Total Special Revenue Funds	\$ 12,047,131

Section 2.03 For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts shall be appropriated:

UTILITY FUNDS

Utility Revenue Fund	\$ 19,465,012
Water Impact Fee	1,040,000
Sewer Impact Fee	3,882,574
Utility Construction Fund	-
Total Utility Funds	\$ 24,387,586

Section 2.04 For the Capital Funds the following amount shall be appropriated:

CAPITAL FUNDS

One Cent Sales Tax-Surtax II	\$ 1,959,621
One Cent Sales Tax-Surtax III	\$ 8,129,157
Maintenance Facility Construction	\$ 4,000,000
Total Capital Funds	\$ 14,088,778

SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

- 4.01 The authorization of additional regular positions
- 4.02 Capital Improvements as defined in Section 5

SECTION 5. Appendix B represents the City of North Port's Five Year Capital Improvement Program. The projects were reviewed by the Planning and Zoning Advisory Board to ensure compliance with the Comprehensive Plan. The Five Year Capital Improvement Program is called the Capital Improvement Budget. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2010-11 require City Commission approval.

SECTION 6. The Finance Director is authorized to reserve at October 1, 2010 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2009-10. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 7. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 8. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 9. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.


SECTION 11. This Ordinance, which includes the City of North Port's Five-Year Capital Improvement Program, shall take effect on October 1, 2010.

September 9, 2010 on first reading.

PASSED on second reading and DULY ADOPTED this


September 23, 2010

CITY OF NORTH PORT, FLORIDA



DAVID J. GAROFALO, SR.,
COMMISSION CHAIR

ATTEST:



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON
CITY ATTORNEY

Appendix A Ordinance 2010-39 092310

City of North Port - Fiscal Year 2010-11

Millage per \$1,000
General Fund 3.3400

	General Fund	Other Special Revenue	Capital Projects	Utilities	Total (Memo Only)
Estimated Cash Balance Brought Forward	\$ 17,868,042	\$ 22,363,105	\$ 32,743,934	\$ 28,005,833	\$ 100,980,914
Estimated Revenue					
Ad Valorem Taxes	8,190,597	-	-	-	8,190,597
Millage per \$1,000 3.3400					
Other Taxes	2,727,586	-	5,795,056	-	8,522,642
Licenses and Permits	2,854,830	3,095,991	-	632,286	6,583,107
Intergovernmental	4,500,939	-	-	-	4,500,939
Assessments	-	-	-	-	-
Charges for Service	7,495,895	3,279,438	-	16,906,925	27,682,258
Fines and Forfeits	152,740	15,780	-	10,000	178,520
Miscellaneous	397,195	5,455,197	375,000	282,960	6,510,352
Other Sources	5,241,994	5,477,506	7,918,722	6,555,415	25,193,637
Total Revenues and Other Financing Sources	31,561,776	17,323,912	14,088,778	24,387,586	87,362,052
Fund Balance Used (memo only)	3,837,373	4,766,497	7,918,722	5,674,740	22,197,332
Total Estimated Revenues and Balances	\$ 45,592,445	\$ 34,920,520	\$ 38,913,990	\$ 46,718,679	\$ 166,145,634
Estimated Expenditure/Expenses					
General Government	\$ 11,424,754	\$ 10,109,755	\$ -	\$ -	\$ 21,534,509
Public Safety	16,655,289	35,155	-	-	16,690,444
Physical Environment	-	-	-	15,260,732	15,260,732
Transportation	-	-	268,953	-	268,953
Human Services	256,284	-	-	-	256,284
Culture/Recreation	998,194	-	-	-	998,194
Capital	481,625	7,179,002	12,615,204	4,834,574	25,110,405
Debt and Lease	1,204,621	-	-	3,412,280	4,616,901
Other Uses	541,009	-	1,204,621	880,000	2,625,630
Total Expenditures	31,561,776	17,323,912	14,088,778	24,387,586	87,362,052
Reserves	14,030,669	17,596,608	24,825,212	22,331,093	78,783,582
Total Appropriated Expenditures and Reserves	\$ 45,592,445	\$ 34,920,520	\$ 38,913,990	\$ 46,718,679	\$ 166,145,634

City of North Port



Proposed 5-yr Capital Improvement Program

Fiscal Years 2011-2015

Grand Summary

Funding Sources	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
1¢ Surtax II	755,000		100,000	50,000	
1¢ Surtax III	8,129,157	4,338,342	4,385,030	5,043,050	4,989,091
Developer Contributions - Fire		3,250,000		1,050,000	230,000
Developer Contributions - Wastewater			5,200,000	12,000,000	12,000,000
Developer Contributions - Water			1,000,000	1,000,000	38,000,000
Escheated Lots (144)	5,047,142				200,000
Escheated Lots (146)	270,000				
Fire Rescue District		100,000	100,000	100,000	100,000
Impact Fees - Fire			200,000	100,000	644,229
Impact Fees - Law Enforcement			73,219		
Impact Fees - Parks and Rec	896,000	100,000	100,000	100,000	100,000
Impact Fees - Solid Waste	22,000				
Impact Fees - Transportation	930,000	218,228	1,212,881		
Impact Fees - Wastewater	3,002,574	1,347,657	1,499,000	450,000	2,353,720
Impact Fees - Water	1,040,000	725,000	775,000	625,000	2,091,400
Maint Fac Constr Fund	4,000,000				
Operational - Wastewater	100,000	125,000	133,000		
Operational - Water	210,000	380,000	133,289	50,000	
Proposed Bonds - Parks & Rec	20,000,000				
Proposed Bonds - Road & Drain	22,000,000				
Proposed Bonds - Utility Con (SRF Bonds)		3,100,000	3,400,000	5,698,776	4,867,084
Road & Drainage District	2,069,248	10,399,534	11,634,785	10,427,370	11,500,684
Solid Waste District	1,524,698	323,085	2,401,394	2,790,960	70,471
Special Assessment Area - Utilities				2,677,500	2,677,500
Totals	69,995,819	24,406,846	32,347,598	42,162,656	79,824,179

Grand Summary

Departmental Capital Projects Costs	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
City Facilities	8,417,142			50,000	
Fire Rescue	809,450	3,478,045	586,499	2,756,135	1,736,764
Parks and Recreation/General	28,390,000	1,000,000	1,035,000	950,000	700,000
Police	68,165	118,579	191,514	118,095	117,961
Public Works/Road & Drainage	25,829,424	12,297,597	14,780,381	12,110,476	13,587,316
Public Works/Solid Waste	1,726,000	500,954	2,578,836	2,968,103	247,412
Utilities - Administration	526,638	1,644,671	1,301,368	5,358,847	6,633,106
Utilities - Wastewater Systems	2,989,000	4,417,000	10,099,000	16,476,000	16,960,220
Utilities - Water Systems	1,240,000	950,000	1,775,000	1,375,000	39,841,400
Total	69,995,819	24,406,846	32,347,598	42,162,656	79,824,179



City of North Port

ORDINANCE NO. 2010-40

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING ON SEPTEMBER 30, 2011. PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Fire Rescue District Budget Ordinance of the City of North Port" for its fiscal year 2010-11 and shall serve to appropriate the sums provided for herein. When read in conjunction with exhibit A, shall provide for the revenues and expenditures of the Fire Rescue District Fund.

SECTION 2. Appendix A is deemed the Fire Rescue District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the Fire Rescue District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE

Fire Rescue District	\$	6,894,553
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SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 The authorization of additional regular positions

SECTION 5. The Finance Director is authorized to reserve at October 1, 2010 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2009-10. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 7. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 8. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 9. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 10. This Ordinance shall take effect on October 1, 2010.

September 9, 2010 on first reading.

PASSED on second reading and DULY ADOPTED this September 23, 2010

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE FIRE RESCUE DISTRICT



DAVID J. GAROFALO, SR.,
COMMISSION CHAIR

ATTEST:



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2010-11

Millage per \$1,000
 General Fund 3.3400

	<u>Fire Rescue</u>
Estimated Cash Balance	
Brought Forward	\$ 3,298,067
Estimated Revenue	
Ad Valorem Taxes	-
Millage per \$1,000 3.3400	
Other Taxes	-
Licenses and Permits	10,000
Intergovernmental	35,040
Assessments	6,821,820
Charges for Service	15,500
Fines and Forfeits	-
Miscellaneous	66,058
Other Sources	<u>(53,865)</u>
Total Revenues and Other Financing Sources	6,894,553
 Fund Balance Used <i>(memo only)</i>	 (53,865)
Total Estimated Revenues and Balances	 <u>\$ 10,246,485</u>
Estimated Expenditure/Expenses	
General Government	\$ -
Public Safety	6,894,553
Physical Environment	-
Transportation	-
Human Services	-
Culture/Recreation	-
Capital	-
Debt and Lease	-
Other Uses	<u>-</u>
Total Expenditures	6,894,553
Reserves	<u>3,351,932</u>
Total Appropriated Expenditures and Reserves	 <u>\$ 10,246,485</u>



City of North Port

ORDINANCE NO. 2010-41

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING ON SEPTEMBER 30, 2011. PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Road and Drainage District Budget Ordinance of the City of North Port" for its fiscal year 2010-11 and shall serve to appropriate the sums provided for herein. When read in conjunction with exhibit A, shall provide for the revenues and expenditures of the Road and Drainage District Fund.

SECTION 2. Appendix A is deemed the Road and Drainage District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the Road and Drainage District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE

Road and Drainage District	\$	14,827,885
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SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

- 4.01 The authorization of additional regular positions

SECTION 5. The Finance Director is authorized to reserve at October 1, 2010 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2009-10. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 7. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 8. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 9. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.


SECTION 10. This Ordinance shall take effect on October 1, 2010.

September 9, 2010 on first reading.

PASSED on second reading and DULY ADOPTED this


September 23, 2010

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE ROAD AND DRAINAGE DISTRICT



DAVID J. GAROFALO, SR.,
COMMISSION CHAIR

ATTEST:



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2010-11

Millage per \$1,000 General Fund 3.3400		Road and Drainage
Estimated Cash Balance		
Brought Forward	\$ 13,700,882	
Estimated Revenue		
Ad Valorem Taxes	-	
Millage per \$1,000 3.3400		
Other Taxes	2,526,227	
Licenses and Permits	30,000	
Intergovernmental	320,508	
Assessments	10,233,357	
Charges for Service	183,385	
Fines and Forfeits	-	
Miscellaneous	205,620	
Other Sources	1,328,788	
Total Revenues and Other Financing Sources	14,827,885	
Fund Balance Used <i>(memo only)</i>	1,328,788	
Total Estimated Revenues and Balances	<u>\$ 27,199,979</u>	
Estimated Expenditure/Expenses		
General Government	\$ -	
Public Safety	-	
Physical Environment	-	
Transportation	12,811,762	
Human Services	-	
Culture/Recreation	-	
Capital	1,223,782	
Debt and Lease	792,341	
Other Uses	-	
Total Expenditures	14,827,885	
Reserves	12,372,094	
Total Appropriated Expenditures and Reserves	<u>\$ 27,199,979</u>	



City of North Port

ORDINANCE NO. 2010-42

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING ON SEPTEMBER 30, 2011. PROVIDING FOR THE ROLLOVER OF PRIOR YEAR ENCUMBRANCES, COMMITMENTS, AND CAPITAL PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1. This Ordinance shall be known as the "Solid Waste District Budget Ordinance of the City of North Port" for its fiscal year 2010-11 and shall serve to appropriate the sums provided for herein. When read in conjunction with exhibit A, shall provide for the revenues and expenditures of the Solid Waste District Fund.

SECTION 2. Appendix A is deemed the Solid Waste District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

Section 2.01 - For the Solid Waste District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE

Solid Waste District	\$	8,205,879
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SECTION 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 The authorization of additional regular positions

SECTION 5. The Finance Director is authorized to reserve at October 1, 2010 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2009-10. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 7. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 8. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 9. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 10. This Ordinance shall take effect on October 1, 2010.

September 9, 2010 on first reading.

PASSED on second reading and DULY ADOPTED this

September 23, 2010

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE SOLID WASTE DISTRICT

09/23/10
DAVID J. GAROFALO, SR.,
COMMISSION CHAIR

ATTEST:

Helen M. Raimbeau
HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

Robert K. Robinson
ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port - Fiscal Year 2010-11

Millage per \$1,000
General Fund 3.3400

	<u>Solid Waste</u>
Estimated Cash Balance	
Brought Forward	\$ 3,877,609
Estimated Revenue	
Ad Valorem Taxes	-
Millage per \$1,000 3.3400	
Other Taxes	-
Licenses and Permits	-
Intergovernmental	-
Assessments	6,918,004
Charges for Service	752,984
Fines and Forfeits	-
Miscellaneous	102,000
Other Sources	<u>432,891</u>
Total Revenues and	
Other Financing Sources	8,205,879
Fund Balance Used	432,891
<i>(memo only)</i>	
Total Estimated Revenues	
and Balances	<u>\$ 11,650,597</u>
Estimated Expenditure/Expenses	
General Government	\$ -
Public Safety	-
Physical Environment	5,910,991
Transportation	-
Human Services	-
Culture/Recreation	-
Capital	1,524,698
Debt and Lease	770,190
Other Uses	<u>-</u>
Total Expenditures	8,205,879
Reserves	<u>3,444,718</u>
Total Appropriated Expenditures	
and Reserves	<u>\$ 11,650,597</u>

-A-

Account Number - In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – Late for “value-based” tax and commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by the City Commissions for the next fiscal year.

AFSCME – American Federation of State, County and Municipal Employees. The union and bargaining unit for certain city employees.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by the City Commission.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget ordinance.

ASR – Aquifer, Storage and Recovery. An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Authorized Positions – Number of positions authorized by the City Commissions in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

-B-

Balanced Budget – For the budget cycle and by fund, the total revenue sources equals the total appropriations for expenditures and reserves.

Bond - A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and water and sewer systems.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and the citizens describing the government's fiscal and management plan for the upcoming fiscal year.

-C-

CAFR – Comprehensive Annual Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Capital Asset – Acquired asset having a unit cost of at least \$1,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery and equipment and results in additions to a fixed asset inventory.

CDBG – Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units. **Charges for Service** – Charges for service include water/sewer fees, solid waste fees, and recreation and cultural activity admissions.

CIP – Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Click2Gov – Software that facilitates on-line payments for customers of the City.

COLA – Cost Of Living Adjustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits and matters affecting health and safety of employees).

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. "Comprehensive" means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. "General" means that the plan includes general policies and designations, not detailed regulations. "Long Range" means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Cost Allocation – A method used to distribute the costs of central administrative functions such as accounting and personnel to non-general government funds.

CPI – Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

-D-

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

DEP – Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

-E-

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, the North Port Utilities is the sole enterprise operation.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures and debt service payments that require current or future use of current assets.

-F-

FEMA – Federal Emergency Management Agency. The federal agency providing assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

Fines and Forfeits – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations and for neglect of official duty. These revenues include court fines, confiscated property and parking violations.

Fiscal Year – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

Fixed Asset – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

Franchise Fee – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

Fringe Benefits – For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health and life insurance.

FTE – Full-Time Equivalent – A measurement of positions in the City. Two part-time positions may equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

Fund Balance – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

Fund Type – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service and trust and agency.

-G-

GAAP – Generally Accepted Accounting Principles – The Uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity. These acceptable practices are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

GASB – Governmental Accounting Standards Board – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity or facility.

GIS – Geographic Information System. A computer program that uses specific data points to locate infrastructure and structures within the City.

-H-

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$25,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

-I-

IAFF – International Association of Fire Fighters. This is the union and bargaining unit for the fire fighters and paramedics.

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools and water and sewer systems.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources including grants, and shared revenues.

Inter-local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits and other miscellaneous permits.

Line Items – the classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30 year tax, begun in 1983 to fund transportation related improvements in the City.

-M-

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Modified Accrual Basis of Accounting – The “basis of accounting” refers to *when* a transaction is recognized. In the modified accrual basis of accounting, revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

MPO – Metropolitan Planning Organization. A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

-N-

Non Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre or per residence.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

-O-

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personal Services, Operating Supplies, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Personal Services
- Materials and Supplies
- Contractual Services
- Contractual Maintenance
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year then removed.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes. Performance measurement is a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Re-appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A vote by the people.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Reserves – The portion of a fund's assets that are 1) set aside for a specific purpose and, therefore, not available for general appropriation, or 2) anticipated to be available for future re-appropriation by action of City Commission.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers and beginning fund balances.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disability, government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in Millage – One of many provisions of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers and pedestrians including the provision and maintenance of roads and streets, transit systems and parking facilities.

-U-

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balances – The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

-V-

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

-W-

Working Capital – Reserves kept on hand ensuring a positive cash flow.

Workload Indicator – A statistical parameter used to indicate the demand for service within a given department or division. Workload indicator is a type of performance measure utilized by departments or divisions to assess its level of service.