



CITY OF NORTH PORT



**ADOPTED ANNUAL BUDGET
FISCAL YEAR 2012-2013**

We will never bring disgrace to this our city, by any
act of dishonesty or cowardice;
nor ever desert our suffering comrades in the ranks;
we will fight for the ideal and sacred things of the
city, both alone and with many;
we will revere and obey the city's laws and do our
best to incite a like respect in those above us who are
prone to annul or set them at naught;
we will strive unceasingly to quicken the public's
sense of civic duty.

Thus, in all these ways, we will transmit this city not
only, not less, but greater and more beautiful than it
was transmitted to us.

- *The Athenian Oath*

TABLE OF CONTENTS

TABLE OF CONTENTS			
LETTER OF TRANSMITTAL			
CHAPTER 1 - INTRODUCTION			
CITY COMMISSIONERS	1	FIVE YEAR GOVERNMENTAL PROJECTIONS	74
VISION AND MISSION STATEMENTS	2	ENTERPRISE REVENUE SOURCES	75
CITY ORGANIZATIONAL CHART	3	UTILITY ENTERPRISE EXPENDITURES	77
DISTINGUISHED BUDGET AWARD	4	ENTERPRISE PROJECTIONS & FORECASTS	79
HISTORY	5	FIVE YEAR UTILITY ENTERPRISE PROJECTIONS	81
LOCAL ECONOMY	8	DEBT ADMINISTRATION	81
CITY STATISTICS AND DEMOGRAPHICS	11	FUND BALANCE	85
RECREATIONAL FACILITIES AND AMENITIES	14	GOVERNMENTAL FUNDS AGGREGATE CHART	87
SUMMARY OF AD VALOREM TAXES	15	ENTERPRISE FUNDS AGGREGATE CHART	89
HOW TO USE THE BUDGET DOCUMENT	16	RISK MANAGEMENT	89
CHAPTER 2 – EXECUTIVE SUMMARY		PERSONNEL SERVICES	91
FISCAL YEAR 2013 ANNUAL BUDGET	19	CHAPTER 4 – GENERAL FUND	
FISCAL YEAR 2013 BUDGET POSITION	20	GENERAL FUND SUMMARY	95
CHARTS OF REVENUES AND EXPENDITURES	22	GENERAL FUND REVENUES	96
REVENUES	24	DEPARTMENTAL FUNCTIONS CHART	98
EXPENDITURES	27	GENERAL FUND EXPENDITURES	99
GOVERNMENTAL & ENTERPRISE RESERVES	29	GENERAL FUND MAJOR OPERATING BUDGET IMPACTS	100
CAPITAL PROJECTS	29	DEPARTMENTAL HIGHLIGHTS	101
STRATEGIC DIRECTIONS	31	GENERAL FUND BUDGET COMPARISON	104
SHORT-TERM BUDGET PRIORITIES	33	GENERAL FUND – FUND BALANCE REPORT	105
BUDGET INITIATIVES	34	GENERAL FUND DEPARTMENTAL PRESENTATIONS	
SERVICE LEVEL ADJUSTMENT CHART	35	CITY COMMISSION	106
FY 2013 BUDGET HIGHLIGHTS, PRIORITIES AND ISSUES	35	CITY ATTORNEY	108
LONG-RANGE NON-FINANCIAL GOALS	36	CITY CLERK	110
PERFORMANCE COUNTS!	37	CITY MANAGER	114
ECONOMIC OUTLOOK AND FORECAST ASSUMPTIONS	38	ECONOMIC DEVELOPMENT	116
CHAPTER 3 – BUDGET OVERVIEW		COMMUNITY OUTREACH	118
BUDGET PROCESS	45	FINANCE	120
FUND STRUCTURE	49	GENERAL SERVICES	
BUDGETARY FUNDS CHART	50	ADMINISTRATION	124
GOVERNMENTAL FUNDS	51	INFORMATION & TECHNOLOGY	126
PROPRIETARY FUNDS	52	SOCIAL SERVICES	129
BUDGETARY ACCOUNTING	53	HUMAN RESOURCES	132
BUDGET HIGHLIGHTS	53	PARKS & RECREATION	135
BUDGET SUMMARY	54	POLICE	139
GOVERNMENTAL REVENUE SOURCES	56	EMERGENCY MEDICAL SERVICES	144
GOVERNMENTAL EXPENDITURES	69	NEIGHBORHOOD DEVELOPMENT SERVICES	
GOVERNMENTAL PROJECTIONS & ASSUMPTIONS	72	PLANNING & ZONING	148
		PROPERTY MAINTENANCE	152
		PROPERTY STANDARDS	156
		NON-DEPARTMENTAL	159

CHAPTER 5 – PUBLIC WORKS

PUBLIC WORKS SUMMARY	161
PUBLIC WORKS DEPARTMENTAL FUNCTIONS	162
ROAD & DRAINAGE BUDGET COMPARISON	163
ROAD & DRAINAGE DISTRICT REVENUES	163
ROAD & DRAINAGE DISTRICT EXPENDITURES	166
ROAD & DRAINAGE DISTRICT MAJOR OPERATING BUDGET IMPACTS	167
ROAD & DRAINAGE DISTRICT FUND BALANCE REPORT	167
ROAD & DRAINAGE DISTRICT DEPARTMENT PRESENTATION	168
SOLID WASTE DISTRICT BUDGET COMPARISON	173
SOLID WASTE DISTRICT REVENUES	173
SOLID WASTE DISTRICT EXPENDITURES	175
SOLID WASTE DISTRICT MAJOR OPERATING BUDGET IMPACTS	176
SOLID WASTE DISTRICT FUND BALANCE REPORT	176
SOLID WASTE DISTRICT DEPARTMENT PRESENTATION	177
FLEET MANAGEMENT BUDGET COMPARISON	181
FLEET MANAGEMENT REVENUES	181
FLEET MANAGEMENT EXPENDITURES	182
FLEET MANAGEMENT MAJOR OPERATING BUDGET IMPACTS	182
FLEET MANAGEMENT FUND BALANCE REPORT	182
FLEET MANAGEMENT DEPARTMENT PRESENTATION	184

CHAPTER 6 – FIRE RESCUE DISTRICT

FIRE RESCUE DISTRICT BUDGET COMPARISON	187
FIRE RESCUE DISTRICT REVENUES	188
FIRE RESCUE DISTRICT EXPENDITURES	189
FIRE RESCUE DISTRICT MAJOR OPERATING BUDGET IMPACTS	189
FIRE RESCUE DISTRICT FUND BALANCE REPORT	189
FIRE RESCUE DISTRICT DEPARTMENT PRESENTATION	191

CHAPTER 7 – NORTH PORT UTILITY

NORTH PORT UTILITIES SUMMARY	195
NORTH PORT UTILITY REVENUES	195
NORTH PORT UTILITY DEPARTMENTAL FUNCTIONS	199
NORTH PORT UTILITY EXPENSES	200
NORTH PORT UTILITY MAJOR OPERATING BUDGET IMPACTS	201
NORTH PORT UTILITY BUDGET COMPARISON	202
NORTH PORT UTILITY FUND BALANCE REPORT	202

NORTH PORT UTILITY DEPARTMENTAL PRESENTATIONS

ADMINISTRATION	204
WATER SYSTEMS	208
WASTEWATER SYSTEMS	211
FIELD OPERATIONS	213
CAPACITY FEES AND UTILITY CONSTRUCTION	216

CHAPTER 8 – OTHER FUNDS

OTHER FUNDS BUDGET SUMMARY	221
OTHER FUNDS DEPARTMENTAL FUNCTIONS	222
BUILDING FUND BUDGET COMPARISON	225
BUILDING FUND REVENUES	225
BUILDING FUND EXPENDITURES	226
BUILDING FUND OPERATING BUDGET IMPACTS	226
BUILDING FUND – FUND BALANCE REPORT	227
BUILDING FUND DEPARTMENT PRESENTATION	228
INSPECTOR EDUCATION FUND	233
LAW ENFORCEMENT TRUST FUND	235
POLICE EDUCATION FUND	237
TREE FUND	238
ESCHEATED LOTS FUNDS	240
IMPACT FEES	243
EMPLOYEE BENEFIT FUND	253
CAPITAL FUNDS	255
INFRASTRUCTURE SURTAX II	255
INFRASTRUCTURE SURTAX III	256
MAINTENANCE FACILITY CONSTRUCTION	258

CHAPTER 9 – CAPITAL IMPROVEMENT PROGRAM

WHAT ARE CAPITAL IMPROVEMENTS	261
PAYING FOR CAPITAL IMPROVEMENTS	263
CAPITAL IMPROVEMENT PROGRAM DEVELOPMENT PROCESS	264
IMPACT OF CIP ON OPERATING BUDGET CHART	264
CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR SUMMARY	265
PROJECT SUMMARY INFORMATION	266
GOVERNMENTAL FUND & PROJECT SUMMARIES	276
INDIVIDUAL PROJECT DETAIL	297
UTILITY ENTERPRISE FUND & PROJECT SUMMARIES	343
INDIVIDUAL PROJECT DETAIL	347

CHAPTER 10 – SUPPLEMENTAL

FINANCIAL POLICIES	357
FUND BALANCE POLICY	369
CAPITAL IMPROVEMENTS POLICIES	375
TAX MILLAGE ORDINANCE	383
NON-DISTRICT BUDGET ORDINANCE	385
FIRE RESCUE DISTRICT BUDGET ORDINANCE	391
ROAD & DRAINAGE DISTRICT BUDGET ORDINANCE	395
SOLID WASTE DISTRICT BUDGET ORDINANCE	399
GLOSSARY OF TERMS	403



City of North Port

Office of the City Manager

4970 City Hall Boulevard

North Port, Florida 34286

www.cityofnorthport.com

(941) 429-7077

Fax: (941) 429-7079

July 16, 2012

Honorable Chair and Members of the City Commission:

In accordance with the City Charter and Code of Ordinances and the laws of the State of Florida, I have prepared and now present the proposed budget for Fiscal Year 2013. The proposed FY 2013 budget reflects revenue estimates and expenditures based upon an ongoing review of operations. Copies of the proposed budget are available for public inspection in the Office of the City Clerk. Additionally, a user-friendly copy of the budget is located on the City's website.

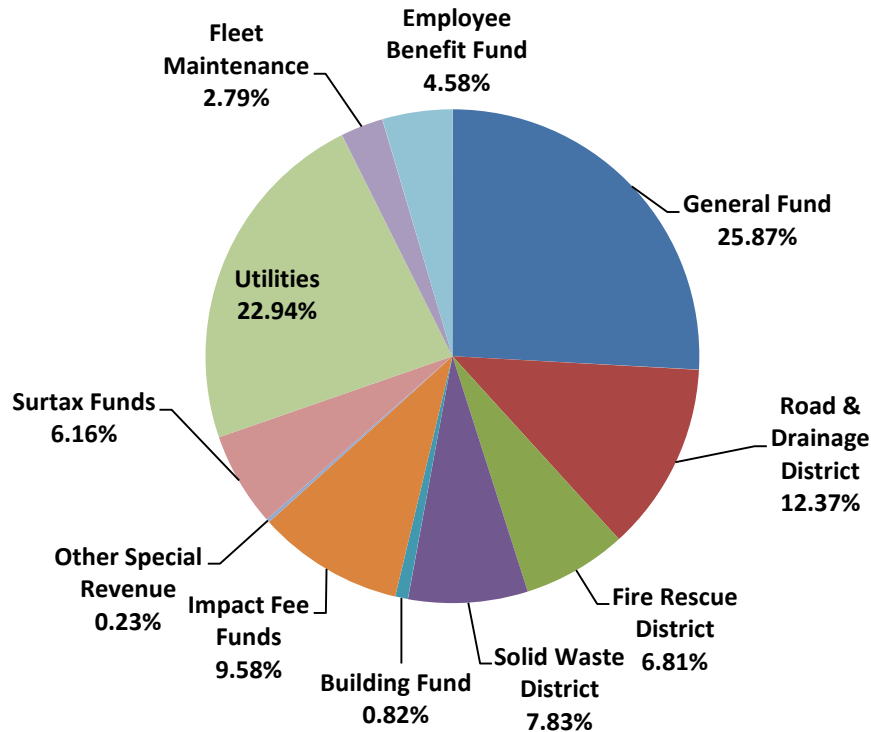
Public hearing dates for the review of this budget are scheduled for September 6th and 20th, at 6 pm in the City Hall Commission Chambers. I invite and encourage our neighbors to attend the meetings and participate in the budget process.

Budget Overview

The total proposed budget includes expenditures of \$112,947,304¹.

¹ Excludes interfund transfers and retained earnings.

EXPENDITURES BY FUND - \$112,947,304



While many other local governments are faced with significant layoffs, reductions in service, and furloughs, the City of North Port is positioned to propose an increase in the ad valorem taxes collected only to fund non-discretionary or unavoidable increases. The City is facing an increase in one of the three District assessments while preserving services and continuing to invest in our vital infrastructure. This stability in rates and taxes is clearly due to the Commission's efforts to lead the City through continued economic challenges with forethought and deliberation.

One such investment is the completion of the widening of Sumter Boulevard which is scheduled to begin in FY 2013 and will be funded through a State Infrastructure Bank (SIB) loan in the amount of \$10,500,000.

Based on the Commission's direction, the budget was developed with the following goals in mind:

- 🌱 Protect key services on which the public depends
- 🌱 Strategically shrink the size of city government
- 🌱 Continue with vital infrastructure improvements
- 🌱 Maintain adequate reserves while continuing the strategic spend down of excess reserves
- 🌱 No wage increases

The proposed budget maintains services, increases total positions by 3.43 FTEs, and meets required reserve levels. The proposed budget assumes; the continuation of the existing level of funding for two of the Districts (Fire District is increasing), water and wastewater rates will be indexed as indicated in the City’s Code of Ordinances, no increase in cost to the City or employees as a result of the health, dental, or vision insurance plans, assumes payroll savings projected from turnover, and provides no cost-of-living adjustments, merit increase, steps or other wage adjustments for any class of employee.

Ad Valorem Taxes

The total certified taxable assessed valuation is \$2,267,767,712, a decrease of \$7,155,315 from the prior year final valuation. The net new construction assessed valuation during the last fiscal year totaled \$23,386,595, which was slightly less than the prior year total of \$24,614,397. The table below shows the City’s taxable values and net new construction for a five-year period.

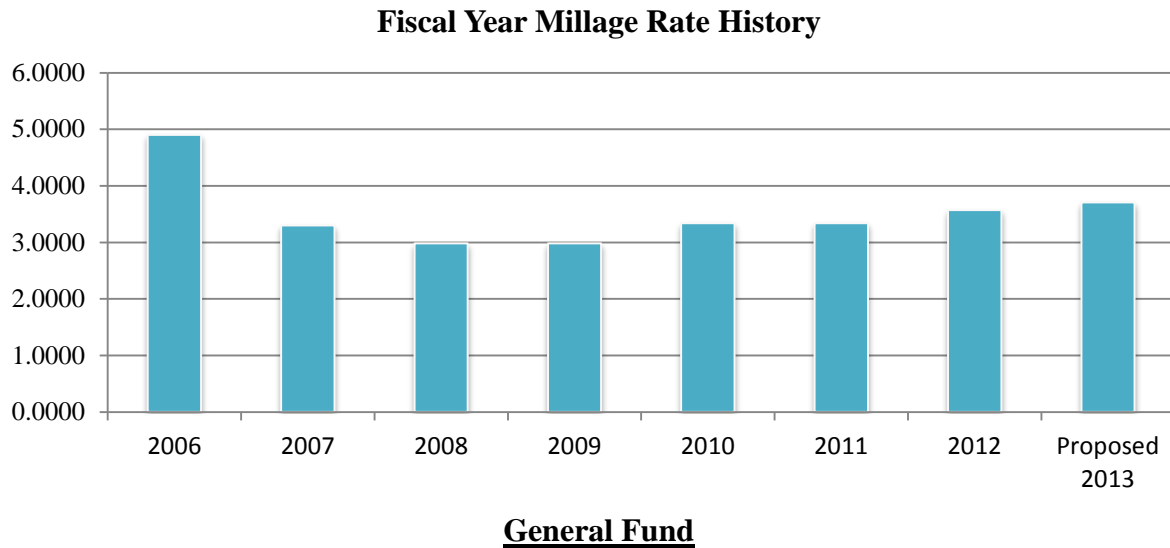
Taxable Values - 5-Year Comparison			
Tax Year	Net New Construction	Total Value	Change from Prior Year
2012 Certified	23,386,595	2,267,767,712	-0.31%
2011 Final	24,614,397	2,274,923,027	-7.58%
2010 Final	25,823,031	2,471,693,077	-16.56%
2009 Final	68,626,459	2,962,341,393	-22.45%
2008 Final	193,762,214	3,819,906,684	-32.12%
2007 Final	654,574,880	5,527,237,486	14.12%

The revenue from ad valorem taxes is projected at \$8,236,031, which is 31% of the General Fund revenue, excluding appropriated use of fund balance. The fiscal year 2013 budget proposes a slight increase to the current amount of ad valorem revenue. The collection rate was established based on historical trends and is set at 98%. The FY 2013 proposed operating tax rate is \$3.7059 per \$1,000 assessed taxable valuation, which is a \$0.1378 or 3.86% increase from the prior year. The increase is made up of \$0.0486 due to the decrease in property values and gets the City to the rolled-back rate of 3.6167 and 0.0892 is to fund the non-discretionary and unavoidable costs of \$198,232. The table below shows the implication the proposed tax rate has on a property with the homestead exemption valued at \$150,000.

Assessed Value	\$150,000.00
Homestead exemption	<u>(\$ 50,000.00)</u>
Taxable Value	\$100,000.00
Taxable Value	\$100,000.00
Proposed millage rate	3.7059 per \$1,000 of taxable value
North Port Property Taxes	\$370.59







Obviously this example only applies to homes with this assessed value and would vary by that assessed value.

The chart below indicates operating tax rates compared to the previous seven years.




The proposed [General Fund](#) budget totals \$29,224,573², representing a decrease of \$359,265 or 1.21% compared to the FY 2012 adopted budget. For FY 2013, the City will incur some unavoidable or non-discretionary increases, such as fuel and pension increases, in the amount of \$198,232.

While the City projects a decrease in revenue other changes and strategies have been deployed to balance the budget. Some of the significant changes in expenditures funded in this year's budget include:

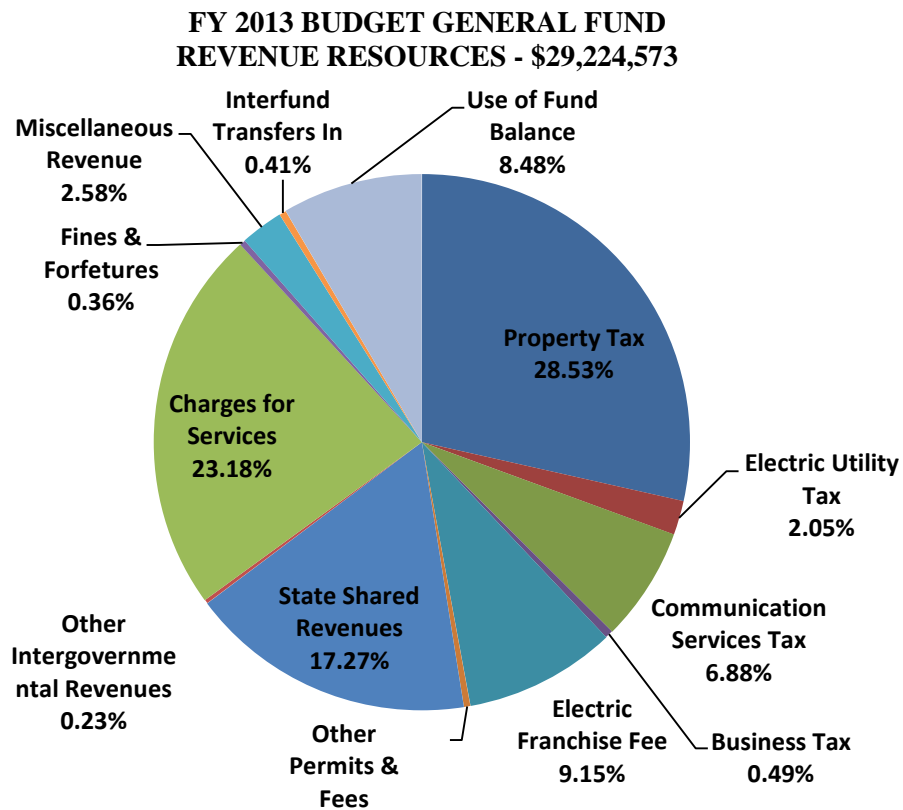
-  An increase in the Police Pension Plan employer contribution of approximately \$305,962 for a total contribution of \$2,402,823.
-  An increase in the Fire Pension Plan employer contribution of approximately \$55,433 for a total contribution of \$550,587.
-  Assuming no reduction in force of any currently employed personnel.
-  An increase in Workers' Compensation insurance costs of \$60,605.
-  Rising fuel costs an increase of \$20,695.
-  Reduction of interfund transfers of \$1,341,273 from other governmental funds to the General Fund.

² Excludes interfund transfers.

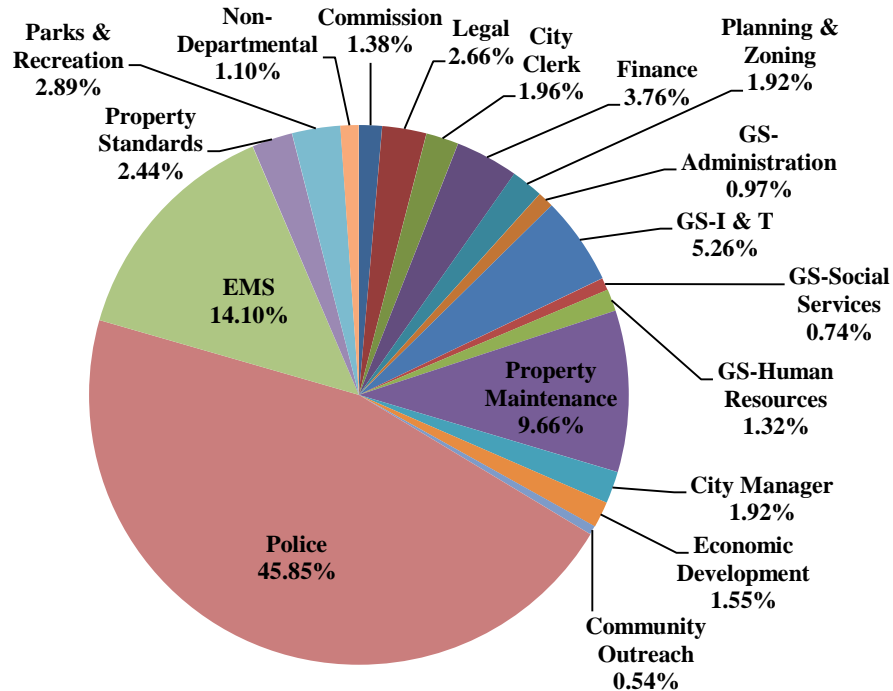
 The hiring of police officers for the 8 vacant positions is being staggered during this budget. 4 positions are being funded fully with the other 4 being staggered throughout the fiscal year, resulting in savings of \$137,277.

General Fund revenues (excluding use of undesignated fund balance, and transfers in and out) increased \$707,950 or 2.73% from the prior year.

The City has owned a Water and Sewer Utility since 1992. Prior to this fiscal year, the City has not received a return on its investment for this business type enterprise that we own. Typically, there are two ways that a City receives revenue for the investment in a business type enterprise, either through a Payment in Lieu of Taxes (PILOT) or from a defined return on investment (ROI). A PILOT is calculated based upon the assessed value of the properties and the adopted millage rate. An ROI is based on a percentage of the total gross capital assets. This proposed budget recommends that the ROI percentage be between 0.25% and 1.0% of total gross capital assets. Going with the bottom of the range, the current ROI being transferred from the Utility is \$331,251.

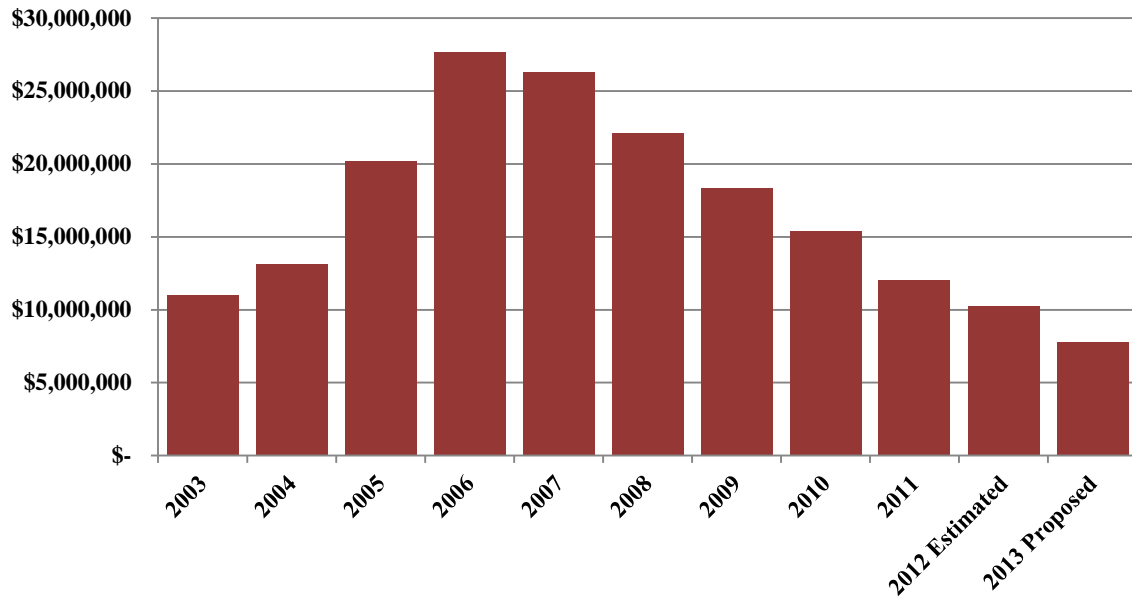


**FY 2013 BUDGET GENERAL FUND
 RESOURCES ALLOCATED - \$29,224,573**



The budget is based upon an estimated unreserved fund balance as of September 30, 2012 of \$10,262,926. However, a \$2,477,536 use of fund balance is appropriated for the FY 2013 budget which includes the strategic draw down of \$2,000,000 as well as \$477,536 for one-time purchases from savings in the FY 2012 budget. The additional \$477,536 is being funded from reserves, which is a one-time spending source, because these items are one-time expenditures for items that are either capital or non-recurring. The budget also includes one-time transfers in of \$120,000, \$110,000 from the Maintenance Facility Construction Fund and \$10,000 from the Escheated Lots – Roads Fund. Both of these funds are being closed out as the projects have been finalized and the remaining funds are from either savings or investment earnings. The minimum fund balance for FY 2013, as established by the City Fund Balance Policy resolution, is \$4,383,686 and represents 15% of projected operating costs. The proposed budget estimates an undesignated fund balance of \$3,401,704 at September 30, 2013. The chart below presents a ten-year history of the general fund balances.

General Fund - Fund Balances



Office of Justice Program, Emergency Medical Services and CDBG Entitlement Funds

In FY 2013, the City anticipates receiving \$12,600 in Office of Justice Program funds for the Bullet Proof Vest Program. An Emergency Medical Services grant, estimated at \$5,000, is used for enhancing the emergency medical system. An award of \$25,000 from a Community Development Block Grant (CDBG) entitlement funds will provide for the replacement of two air conditioning units at the Community Education Center.

Districts Funds

Public Works

The proposed [Road & Drainage District Fund](#) totals \$13,976,851³ and includes; appropriations to operate the City's roads, drainage, infrastructure, and engineering services, repayment of the debt service on the existing capital lease purchases, and to making capital improvements to the City's infrastructure system, and equipment and machinery purchases in order to ensure continued operation and expansion to meet the needs of property owners in the City.

The Road & Drainage District continues expansion of the infrastructure system with construction of new sidewalks and the completion of existing road widening projects. The Road and Drainage District will use a loan from the State Infrastructure Bank, which will be repaid with county and city impact fees and Infrastructure Surtax III funding, to complete the widening of Sumter Blvd. from Heron Creek Blvd. to City Center Blvd.

³ Excludes interfund transfers.

The proposed **Solid Waste District Fund** totals \$8,848,071⁴ and includes; appropriations to operate the City's solid waste collection and disposal, and repayment of the debt service on the existing capital lease purchases. The Solid Waste District will use \$2,287,136 from assessments and \$216,084 of Infrastructure Surtax III funds to purchase solid waste collection trucks.

Fire Rescue District

The proposed **Fire Rescue District Fund** totals \$7,692,894⁵ and includes; appropriations to operate the City's fire protection and preventions services, emergency management services, construction of fire stations to meet level of service demands, and purchasing of emergency vehicles and fire apparatus in order to maintain operations and expansion to meet the needs of property owners in the City. Due to the new methodology and in order to maintain the current level of service provided to the community, the District assessments are being increased by \$531,296. This methodology will be discussed further at a public hearing on September 6, 2012 and we encourage our neighbors to attend.

The Fire Rescue District continues to meet the City's Comprehensive Plan adopted level of service and the Fire Rescue Master Plan with the construction of Fire Station 85 in the vicinity of Price and Biscayne Boulevards. In conjunction with Sarasota County, the District and Police Department propose appropriations to purchase new communications software and hardware to replace obsolete communications infrastructure and to maintain a county-wide radio system infrastructure.

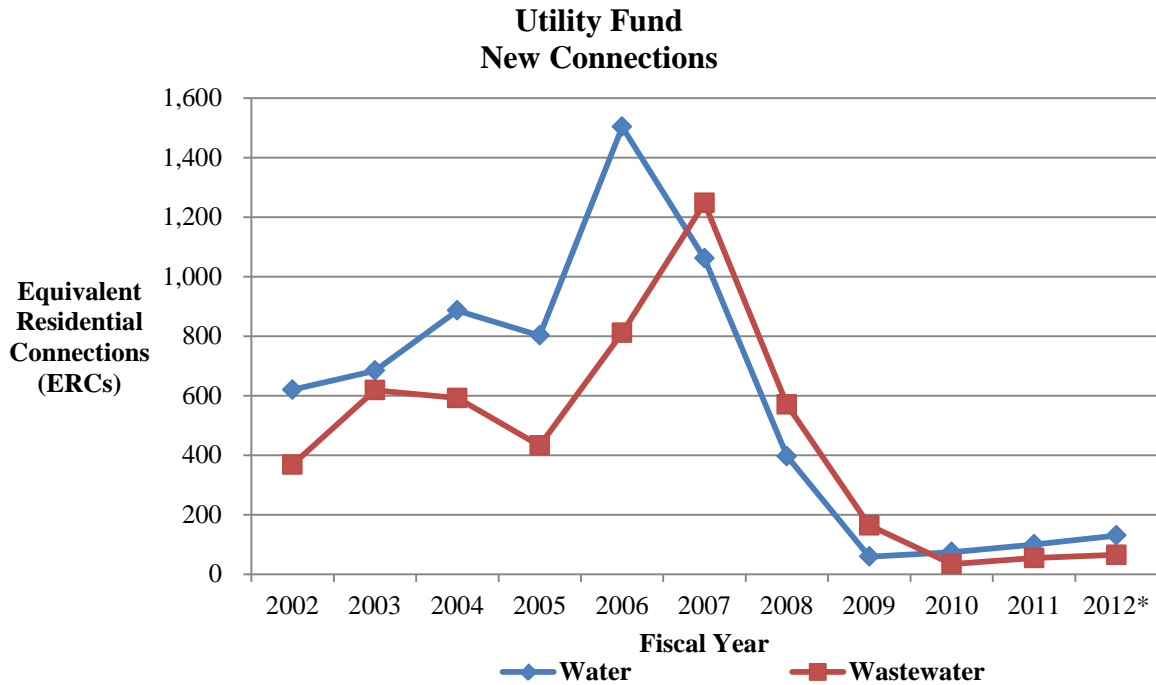
Utilities Fund

The proposed **Utilities Funds** total \$25,910,665⁶ and includes; appropriations to operate the City's water and sewer divisions, repayment of the debt service on the existing bonds and maintain required bond reserves, and making capital improvements to the system in order to ensure continued operation and expansion to meet the needs of property owners in the City.

⁴ Excludes interfund transfers.

⁵ Excludes interfund transfers.

⁶ Excludes interfund transfers and retained earnings.



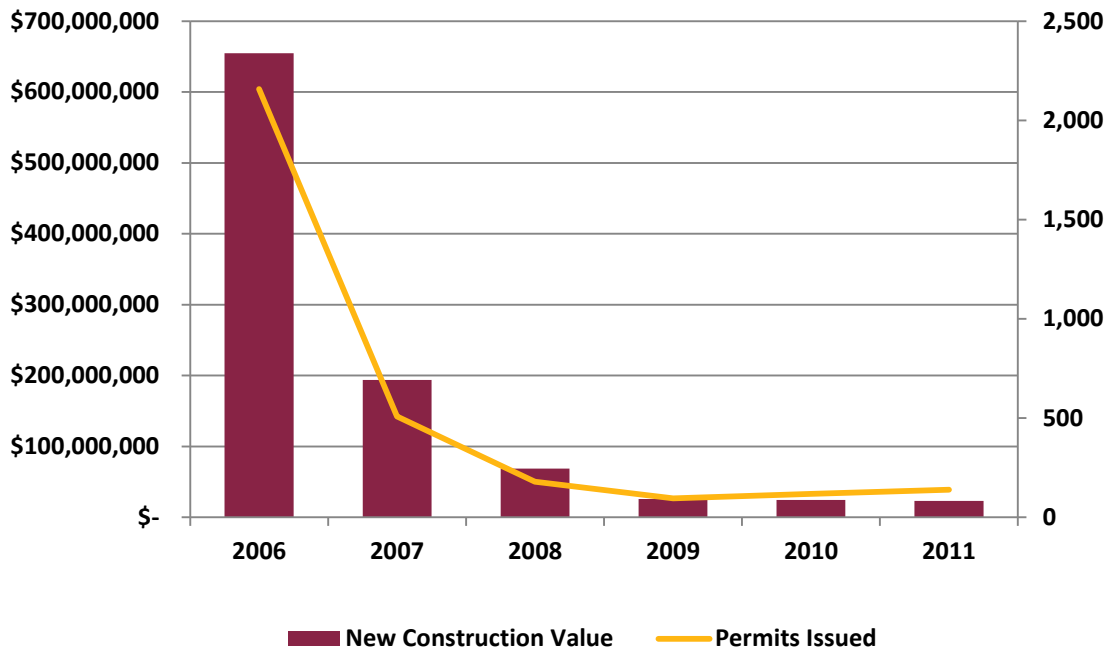
In accordance with Sections 78-38 and 78-39 of the Code of the City of North Port, an annual rate adjustment is made to all water and sewer rates, charges, and fees equal to the current index of the Miami-Fort Lauderdale Consumer Price Index (all urban consumers) as reported by the Bureau of Labor Statistics as of April each year. For FY 2013 this adjustment is 2.90%. The average single-family residential customer using 3,000 gallons of water and wastewater service each month will pay an additional \$0.88 per month for water service, \$1.41 per month for wastewater service.

The budget is based upon an estimated unreserved retained earnings balance in the Utility Operating Fund as of September 30, 2012 of \$17,452,366, while maintaining debt service coverage.

Building Fund

The proposed [Building Fund](#) budget, which totals \$931,372, includes appropriations to operate the City’s building permitting and inspection services and is funded through user fees charged for permitting and inspection services. This budget represents an increase of \$2,203 over the FY 2012 budget. This level of funding preserves our level of service established by funding allocated in FY 2012. The chart on the following page represents the history of new construction in compared to the number of permits issued.

NEW CONSTRUCTION VALUE vs. PERMITS ISSUED



Impact Fee Funds


Proposed projects contained within the [Impact Fee Funds](#) for FY 2013 include:


- 🌱 Police Impact Fees - \$134,910 for a virtualization project designed to increase the network capacity.
- 🌱 Parks and Recreation Impact Fees – In the FY 2012 Capital Improvement Program, \$100,000 for the improvements as part of Phase III of Atwater Park was included for a playground, splash pad, and restroom facility.
- 🌱 Transportation Impact Fees - \$80,500 for the design of a right turn lane on US 41. The widening of Sumter Boulevard for Heron Creek Boulevard to City Center Boulevard. This project is being funded by the SIB loan and will be paid back from Transportation Impact Fees (\$4,981,250), County Impact Fee Grant (\$2,000,000) and Surtax III Funds (\$5,402,607).

Infrastructure Surtax III Fund

Proposed projects contained within the [Surtax III Fund](#) for FY 2013 include:

- 🌱 Public Safety projects for Police and Fire totaling \$976,000 providing for vehicle replacements and upgrading to the new county-wide radio system.

 \$985,000 for Parks projects. The Myakkahatchee Creek Greenway System in the amount of \$200,000, Garden of the Five Senses renovations for \$435,000, neighborhood park renovations for \$50,000, park land acquisition of \$50,000 and Atwater Park Phase III for \$250,000.

 Public Works projects for both Solid Waste and Road and Drainage include; the continuation of the vehicle replacement program for Solid Waste of \$216,084, Road & Drainage utilization of \$2,223,227 to continue the following projects – 1) Bridge Repair & Rehabilitation, 2) Road Rehabilitation, 3) the purchase of land for the Price Boulevard corridor connectivity project, 4) construction of sidewalks and pedestrian bridges, 5) the continuation of other neighborhood improvements.

 Utilities propose \$1,350,000 for water transmission service improvements.

Fleet Services Fund

The **Fleet Services Fund** is established to consolidate fleet maintenance costs into one central fund. Each year the user departments and agencies are charged a cost allocation based on previous years' maintenance and repair costs.

The Fleet Services Fund proposes a budget of \$3,155,060. In addition to the repair and maintenance of the City's rolling stock, Fleet Services includes; administration of the Wright Express fuel card system, the development, implementation and administration of the City's Vehicle Replacement and Vehicle Use Policies, and the recommendations, procurement and delivery of the City's rolling stock.

Employee Health Fund

The City maintains an Employee Benefits internal service fund for the purpose of providing employees with health, dental, vision, life, accidental death and disability, and short-term disability insurance benefits.

Typically medical insurance increases by 12-15% on an annual basis. The City will experience no increase in dental or vision insurance costs for FY 2013. The health insurance provided by Blue Cross Blue Shield will decrease by 2% to bring the plan back to the FY 2011 rates. In addition, Blue Cross Blue Shield is contributing \$150,000 as a renewal incentive and to cover the changes made in FY 2012. The City will reserve of \$22,967 in fund balance for future use. The proposed budget for Employee Benefits is \$5,176,094. The City will contribute \$3,154,459 toward the benefits and the employees will contribute \$1,894,602.

Personnel

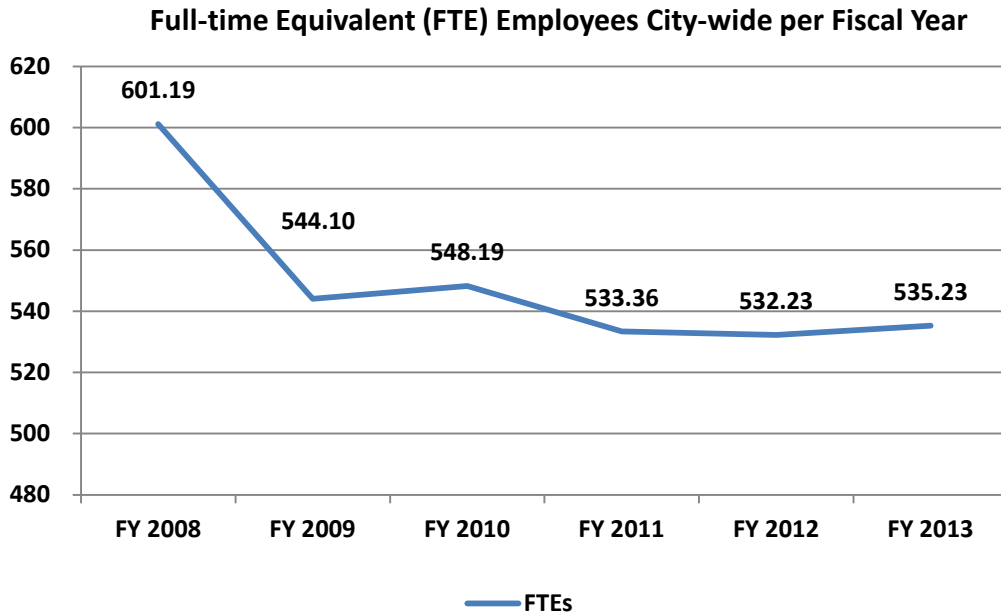
The number of **full time equivalent employees**⁷ for FY 2013 totals 535.66 positions, which includes a net increase of 3.00 FTEs from the FY 2012 Adopted Budget. These FTEs are

⁷ These calculations take each part-time employee and transfer hours budgeted into a fraction of a full time employee.

*Denotes the position is changing from part-time to full-time.

budgeted within Service Level Adjustment (SLA) requests for elimination. The charts below list said positions per fund.




Decreased Changes in FTEs		
Transferred Positions		
General Fund		
Staff Assistant	City Clerk	(1.00)
General Fund Total		(1.00)
Total City-wide		(1.00)
Increased Changes in FTEs		
Added Positions		
General Fund		
Staff Assistant	Neighborhood Development Services	1.00
General Fund Total		1.00
Added Positions		
Public Works		
Solid Waste		
Equipment Operator		1.00
Field Supervisor		1.00
Public Works Total		2.00
Utilities		
Plant Operator Trainee	Water Plant	1.00
Utilities Total		1.00
Total City-wide		3.00



The proposed budget provides no cost-of-living adjustments, merit increase, steps or other wage adjustments for any class of employee. The General employees as well as those represented by AFSCME and IAFF have collective bargaining agreements consistent with this assumption. The City and the PBA have yet to negotiate a collective bargaining agreement.

Other Significant Issues

The City of North Port is currently undertaking several ventures, which may require amendment of the proposed budget either prior to adoption or during the fiscal year.

-  The collective bargaining agreement between the City and the PBA collective bargaining unit expires on September 30, 2012. The FY 2013 Proposed Budget is based upon the City's proposals to that collective bargaining unit.
-  The City has applied for several grants. If awarded these grants, budget adjustments will be made based upon the City Commission's acceptance of the awarded funds.
-  Warm Mineral Springs

Conclusion

We understand the basic fact that people have less discretionary funds now than in the past. With that understanding we have dedicated ourselves to work smarter, faster, and cheaper. This budget reflects that commitment.

At the same time, we also understand that services cost. In order to offset increases in costs that are not completely in the City's control either services must be impacted or additional revenue must be received.

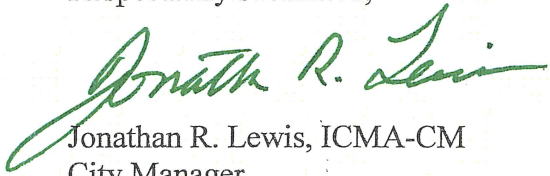
The FY 2013 proposed budget maintains adequate fund balance in all funds, continues funding the major capital projects to help stimulate the economy, and maintains core services. We have asked and will continue to ask a lot of our employees and our neighbors. As we look forward, we know that we will have to continue to further streamline our organization and lower operational costs.

I would like to recognize all of the department heads and employees for their hard work in developing programs and performance measures that help make up this budget.

We look forward to the Commission's continued direction as we work to finalize the 2013 budget which will serve as a tool to convey your vision for the services provided in our community. I remain confident that with the Commission's direction we will continue to position North Port as a great place where you can Achieve Anything.

On behalf of all the City of North Port employees, we thank you for the opportunity to serve.

Respectfully submitted,



Jonathan R. Lewis, ICMA-CM
City Manager



**City of North Port
City Manager's Office**

Interoffice Memorandum

To: Honorable Chair and City Commission

From: Jonathan R. Lewis, City Manager









Date: August 3, 2012

RE: Service Level Adjustments

Last month you received my proposed fiscal year 2013 budget. The revised proposed budget varies from the proposed budget presented in July. The budget includes General Fund revenue and expenditure changes and service level adjustments based on discussions at the budget workshops.

The most obvious difference is that the city manager proposed budget, including transfers, was approximately \$113 million and the revised proposed budget reflects approximately \$111 million.

The changes discussed at the budget workshops and have been incorporated in the revised proposed budget are as follows:

-  SLA-068-Recreation Attendant-Bike Park was moved to the not recommended list
-  SLA-069-Recreation Attendant-Skate Park was moved to the not recommended list
-  SLA-070-Freedom Festival is moved to the not recommended list and the revised SLA-R-70 reflecting the revenue from festival booths and food vendors and the additional revenue from cost recovery for sponsorships of activity feature rentals moves to the recommended list
-  SLA-302-North Port Economic Development Corporation membership was added to the recommended list in the Economic Development budget
-  SLA-301-Memberships & Fees was added to the recommended list to reflect increased revenues based on revisions to the fee ordinance for Parks & Recreation
-  SLA-R-258-Maintenance of Abandoned Property is a revision of SLA-258 to reflect a discontinuation of tree trimming service for impinging growth
-  SLA-300-Building Official reclassification from the Chief Inspector position
-  Capital Improvement Program changes that move funding for the Myakkahatchee Creek Greenway, Garden of the Five Senses and Price Boulevard Corridor Connectivity Bridges projects to future years and a reduction to the Atwater Park project

Some additional changes have been included in my revised proposed budget and they are as follows:





**City of North Port
City Manager's Office**

Interoffice Memorandum

To: Honorable Chair and City Commission
From: Jonathan R. Lewis, City Manager
Date: August 30, 2012
RE: Service Level Adjustment

On August 3rd, you received my revised proposed fiscal year 2013 budget. The final proposed budget varies from the revised proposed budget presented on August 9th. The budget includes Solid Waste District expenditure change based on Service Level Adjustment (SLA) 303, see page 13 of this packet.

The change provides for the replacement of the Solid Waste modular building at the Public Works site.

The following chart summarizes the change, by fund, from the city manager revised proposed budget to the fiscal year 2013 final proposed budget.

FY 2013 City Manager Revised Proposed Budget	\$ 111,108,075	
Solid Waste District	107,900	SLA- 303 Replace modular building
FY 2013 Final Proposed Budget	\$ 111,215,975	

The final proposed budget excluding transfers and retained earnings is actually \$110,895,975.

I look forward to reviewing these documents with each of you and please let me know if you have any questions.

cc: Danny Schult, Assistant City Manager
Branford Adumuah, Public Works Director
Sherry Borgsdorf, General Services Director
Pete Lear, Finance Director
Cindi Mick, Utilities Director
Scott Williams, Neighborhood Development Services Director
Bill Taaffe, Fire Chief
Kevin Vespia, Police Chief
Charlina Lowrie, Senior Management Analyst-Budget
Helen Raimbeau, City Clerk
Rob Robinson, City Attorney

Attachment: 1. Revised documents





Interoffice Memorandum

To: Honorable Chair and City Commission

From: Jonathan R. Lewis, City Manager

Date: September 5, 2012

RE: Potential Budget Adjustments 2013

As has been previously indicated the budget process is not something that begins and ends, it is an ongoing effort. With that in mind, we have received some updates that the Commission may want to consider in conjunction with the consideration of the 2013 budget. As you review these items please remember that the tighter the City budget becomes, the smaller the margin for error. If we under budget we do not have as much room to cover the gap.

The items the Commission may want to consider are delineated below by fund.

General Fund

- The largest potential for change rests with the new contract for the City Attorney. The current proposed budget includes \$776,000 in expenditures. While the new contract is untested the Commission may want to consider lowering the budget amount. A reduction of \$100,000 could be accomplished, however, the Commission would have to understand that legal costs vary year to year and if more money was needed a budget amendment would have to occur during 2013 to make the funds whole. This most likely would occur from reserves.
- Projections on the cost to stripe and seal the parking lots at City Hall and the Police Department have improved. The current proposed budget includes \$30,000. The most recent projection shows this work could be accomplished for \$23,000. This is a projection; the cost could be slightly more or less. This project is scheduled to be paid for with one-time savings from the 2012 budget. This reduction would allow for another one-time expenditure (Office 2010 for new computers, \$7,000) to be funded with these funds thus reducing the revenue requirement.
- The City recently completed a competitive selection process for insurances including workers compensation, general liability, and property. The current proposed budget includes \$535,495 in expenditures. The recent process has reduced that expected cost. Instead the total after the competitive selection is \$504,847. This means the potential for a reduction of this expenditure is \$30,648.
- The general fund has previously funded portions of the new fleet facility. By utilizing general government impact fees that have been collected, an amount of \$41,884 is able to



be moved back to the general fund. These funds are available for expenditure in 2013 lowering the revenue requirement by the same amount.

- The currently proposed budget did not include a revenue projection from the lease with Bay Flight. It is not likely that this additional revenue will occur prior to January 2013, but it is possible to budget revenue in the amount of \$7,000 thereby reducing the revenue requirement.
- As staff continued to review line items it was determined that in certain areas the uniform amount was higher than needed for 2013. This was determined by reviewing prior year expenditures and the updated projections for 2013. It is possible to lower the general fund uniforms amount by \$11,700 if determined necessary. If this occurs these savings will be distributed in the Police Department, Emergency Medical Services, Property Maintenance Division, Property Standards Division and the Parks and Recreation Division.

Summary of Potential Changes General Fund

REVENUES		
Description	Increase / (Decrease)	Balances
General Fund Revenues (including use of reserves)		\$ 29,252,273
Ad Valorem proceeds at rolled-back rate	(198,232)	
Bay Flight lease	7,000	
Funding change for stripe and seal of parking lots from one-time revenues	(7,000)	
Funding change for software purchase from one-time revenues	7,000	
One-time transfer from fleet building construction returned to General Fund	41,884	
Total of Potential Changes		(149,348)
New Budget amount if included by Commission		\$ 29,102,925
EXPENDITURES		
Description	Increase / (Decrease)	Balances
General Fund proposed budget		\$ 29,252,273
Legal services change	(100,000)	
Insurance savings changes	(30,648)	
Cost to stripe and seal parking lots	(7,000)	
Uniforms (affected departments)	(11,700)	
Total of Potential Changes		(149,348)
New Budget amount if included by Commission		\$ 29,102,925

The decrease to the revenue requirements in the general fund would be \$198,232. If all of these items were included by the Commission as presented, the Commission could adopt the ad valorem millage rate at \$3.6167 instead of the proposed rate of \$3.7059, which would eliminate the potential need for a property tax increase.



Fire Rescue District

The rate methodology prepared by Burton and Associates was completed prior to the completion of the proposed Fire-Rescue District Budget. There are two main changes the Commission may want to consider.

- The current proposed budget shows assessment collections at \$7,214,510. It also anticipates the use of fund balance at \$293,985. Both of these numbers were developed knowing the proposed expenditures, but not necessarily what the adopted rates and revenues would be coming out of the 2013 Fire Rescue assessment study.
- The study contemplates that a 4% pre-payment discount will be applied to all collections resulting in a discount of \$326,866. Plus it shows expenditures of \$194,183 for preparing and certifying the roll, tax collector costs, trim notices and mailing. In the proposed budget these costs are all aggregated in the anticipated collection rate. So the discount for pre-payment and the tax collector costs are all shown as deductions to revenue rather than as expenditures. In effect what happens is the District doesn't actually expend the money it just receives less. In the general fund the City budgets a collection rate of 98%. In recent years the Fire Rescue District has demonstrated a lower collection rate. There are several items impacting this issue in 2013, the largest of which is that many of the large payments that have not been made the past two years were made in 2012. It is anticipated they will also be made in 2013. (Note: most of these properties have two years of non-payment remaining on the books.) This means rather than budgeting a 92% collection rate it is possible to consider a higher number.

Potential Collection Rate Scenarios

Collection Rate	Approximate Assessment Collection (based upon current proposed budget)
96%	\$7,415,000
95%	\$7,337,000
94%	\$7,259,000

- The study anticipates a tax collector cost at 2% which is the amount permissible under State law. However, in Sarasota County this charge is 1.5% which represents a decrease of approximately \$40,000 from the study, but is already reflected in the currently proposed budget.
- FY 2012 has experienced a higher than budgeted collection rate. The currently anticipated rate for 2012 is approximately 98% of budget through 11 months of FY 2012. This has created additional funds available over and above the 20% reserve requirement. There is approximately \$182,000 available for use thus reducing the revenue requirement for FY 2013.
- The City recently completed a competitive selection process for insurances including workers compensation, general liability, and property. The current proposed budget for the Fire Rescue District includes \$143,211 in expenditures. The recent process has reduced that expected cost. Instead the total after the competitive selection is \$130,410. This means the potential for a reduction of this expenditure is \$12,801.



Summary of Potential Changes Fire Rescue District Fund

REVENUES		
Description	Increase / (Decrease)	Balances
Fire Rescue District Revenues (including use of reserves)		\$ 7,686,881
Fire Protection Services at 96% collection rate	200,490	
Change Use of Reserves to \$80,694	(213,291)	
Total of Potential Changes		(12,801)
New Budget amount if included by Commission		\$ 7,674,080
EXPENDITURES		
Description	Increase / (Decrease)	Balances
Fire Rescue District Proposed Budget		\$ 7,686,881
Insurance savings changes	(12,801)	
Total of Potential Changes		(12,801)
New Budget amount if included by Commission		\$ 7,674,080

If the potential changes were what the Commission adopted, instead of a 15.86% increase in assessment revenue for 2013, an increase of 10% would be sufficient to produce the required revenue and not reduce services in 2013. The risk to consider is if the District collects less than 96%, the Commission will have to either reduce the budget midyear or potentially allocate funds from reserves in order to balance the budget. If everything above and in the budget occurs at the end of fiscal year 2013 (September 30, 2013), the estimated fund balance is projected to be \$101,000 above the 20% reserve requirement.

Cc: Danny Schult, Assistant City Manager
 Branford Adumuah, Public Works Director
 Sherry Borgsdorf, Director of General Services
 Pete Lear, Finance Director
 Cindi Mick, Utilities Director
 Scott Williams, Neighborhood Development Services Director
 Bill Taaffe, Fire Chief
 Kevin Vespia, Police Chief
 Charlina Lowrie, Senior Management Analyst - Budget
 Helen Raimbeau, City Clerk
 Rob Robinson, City Attorney





City of North Port Florida Commissioners



Michael Treubert, Vice-Chair

Linda Yates

Jim Blucher, Chair

Tom Jones, Chair

David Garofalo

Charter Offices

*City Attorney
Robert K. Robinson*

*City Auditor
Cherry, Beckert & Holland*

*City Manager
Jonathan R. Lewis*

*City Clerk
Helen Raimbeau*

*Deputy City Clerk
Patsy Adkins*

Executive Management

*Assistant City Manager – Danny Schult
Chief of Fire Rescue – William Taaffe
Finance Director – Peter Lear
Public Utilities Director – Cindi Mick*

*Neighborhood Development Services Director – Scott Williams
Chief of Police – Kevin Vespia
General Services Director – Sherry Borgsdorf
Public Works Director – Branford Adumuah*

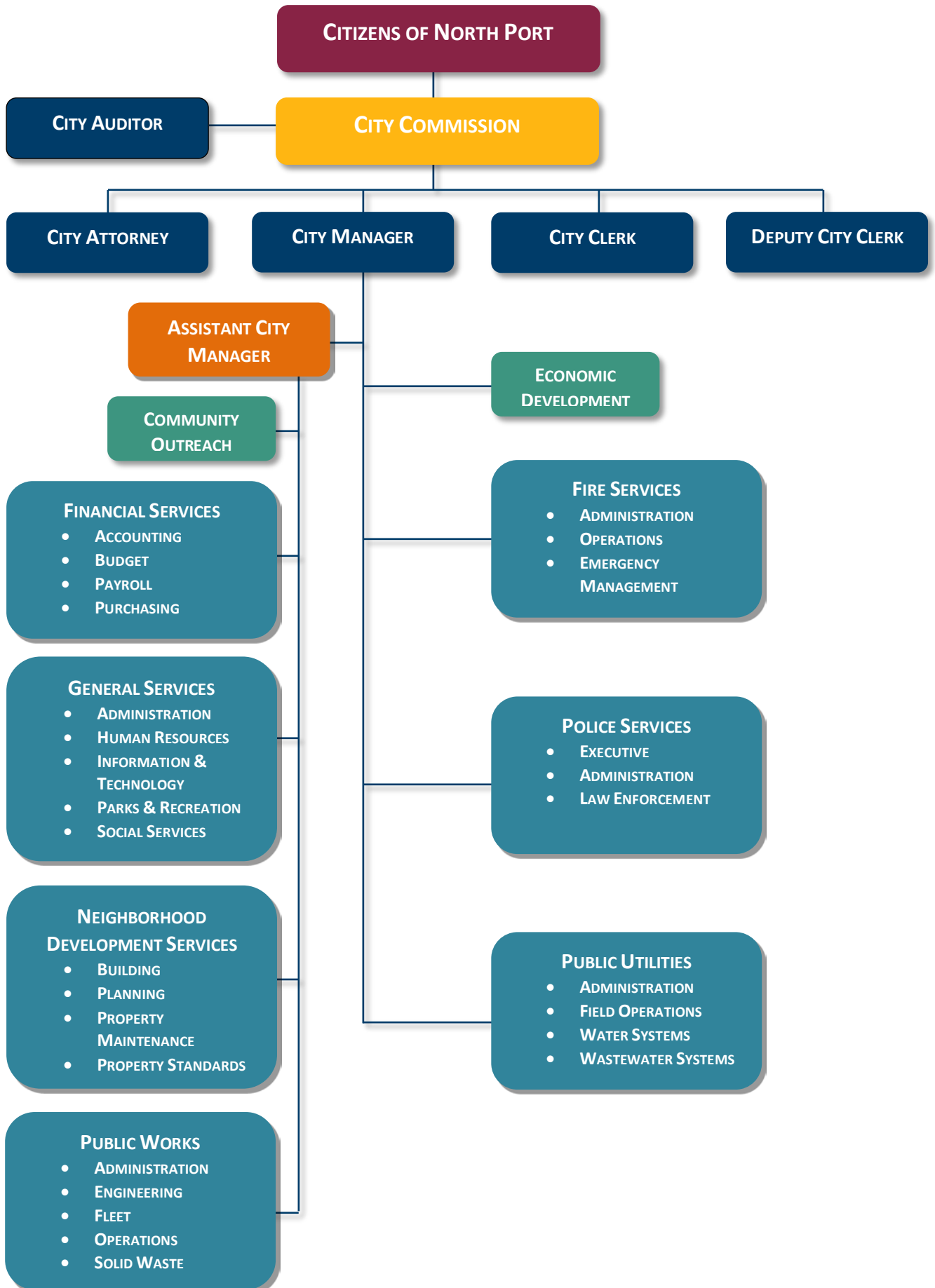


Vision

Ensuring our community values by providing a viable and sustainable quality of life for our residents

Mission

The City of North Port will provide the health, safety and welfare services to our residents which would not be provided or could not be provided efficiently or equally without the intervention of government at the local level. The City will provide said services in a professional and cost effective manner, and only by listening to those who have put us in the position to serve them, our residents.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of North Port
Florida**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Danson Jeffrey R. Emerson

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida** for its annual budget for the fiscal year beginning **October 1, 2011**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



HISTORY

In the mid-1950s, General Development Corporation (GDC), started by the Mackle Company, Inc of Miami Florida, took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte. On June 16, 1959, by a unanimous vote of all 21 employees of the company, North Port Charlotte became incorporated. Two days later on June 18th, then Florida Governor LeRoy Collins signed the city charter for North Port Charlotte officially incorporating the city. In 1986, homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990. North Port was no longer a company town.

There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, *Warm Mineral Springs* and *Little Salt Spring* and the third, *Nona's Site* is privately owned. *Warm Mineral Springs* is a world renowned spa reputed to provide healing for a wide range of ailments. *Little Salt Springs* is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the *Big Slough* watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River.

Through annexation of company-owned land, the City's boundaries have expanded to 104 square miles of land; however, the City grew slowly in population. The City is the fourth largest city in land mass in the state of Florida. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 39 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed.

In 2009, the City celebrated its 50th Birthday. Today, the City of North Port is the largest city in Sarasota County with an estimated population of 58,674. Commercial development and the housing industry slowed significantly over the past four years presenting new challenges for the City. The following table presents significant dates in the history of North Port.



Significant Milestones

1959 June, 1959 incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. First election of a governing board consisting of GDC employees.



American Police Museum Hall of Fame

1961 Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.

1962 North Port’s first church to have its own building, First Baptist Church of North Port Charlotte opened in July. The church has been meeting since July, 1960.

1974 City drops “Charlotte” from its name to become “North Port”.

1975 North Port Library is established and the City’s first fire station opens on North Port Boulevard.

1982 Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.

1982 First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.

1991 November, 1991 referendum passes to change the form of City government from Mayoral/Commission to Commission/City Manager form of government. Myakkahatchee Environmental Park is opened.



Environmental Park

1992 The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimate damages of more than \$5 million. It was dubbed the 100-year storm.

1995 Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.

2001 North Port High School opens – the first high school in the City.



North Port High School

2003 Heron Creek Middle School opens – the first middle school in the City.

2006 New City Hall and Police Station open.



City Hall



Police Station



2008 First Charter school opens, Imagine School of North Port.
North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



Wastewater Treatment Plant Expansion

2010 First dog park, the Canine Club, opens in North Port.
Morgan Family Community Center opens to the public.



Canine Club

2009 North Port celebrates its 50th Anniversary.
Family Services Center opens new facility.



50th Anniversary Parade



2011 Atwater Community Park opens to the public with the completion of Phases 1 & 2 which include Little League ball fields and a Press Box with restroom facilities.



Family Services Center



Atwater Community Park – Little League Fields

2012 Public Works facility is completed including a Fleet Maintenance garage, public works administration offices, and fueling station.



The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission, and professional staff hired by the City Manager.

The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

LOCAL ECONOMY

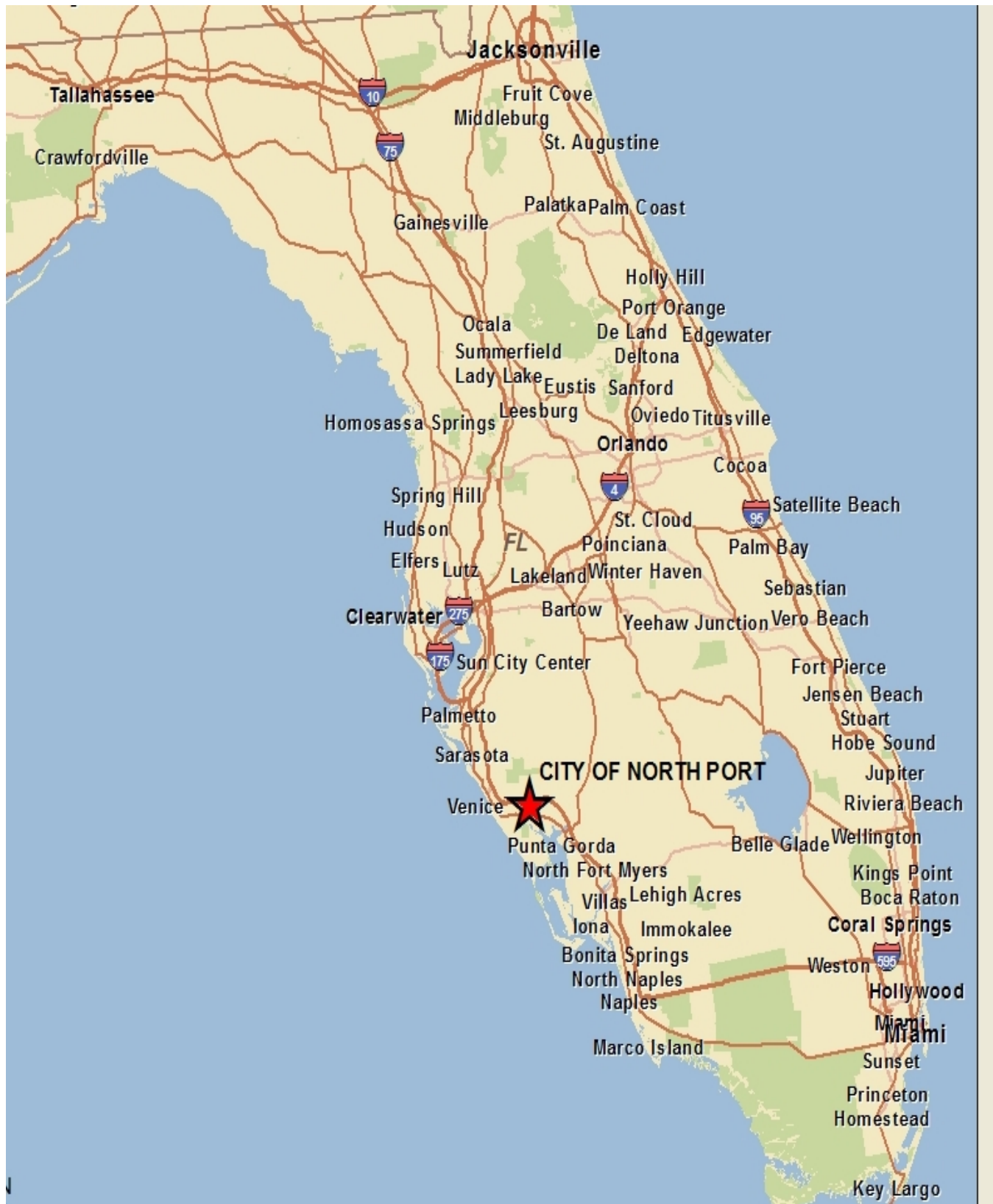
North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 to the 2010 census of 57,357 residents. Due to the slowdown in the economy and subsequent decline in the construction industry, the City's population is expected to grow at a much slower rate. Early indications project an average annual growth of approximately 1,500 new residents and 600 new households a year over the next five years. At this projected growth rate, the City anticipates reaching 65,128 permanent residents by 2015.

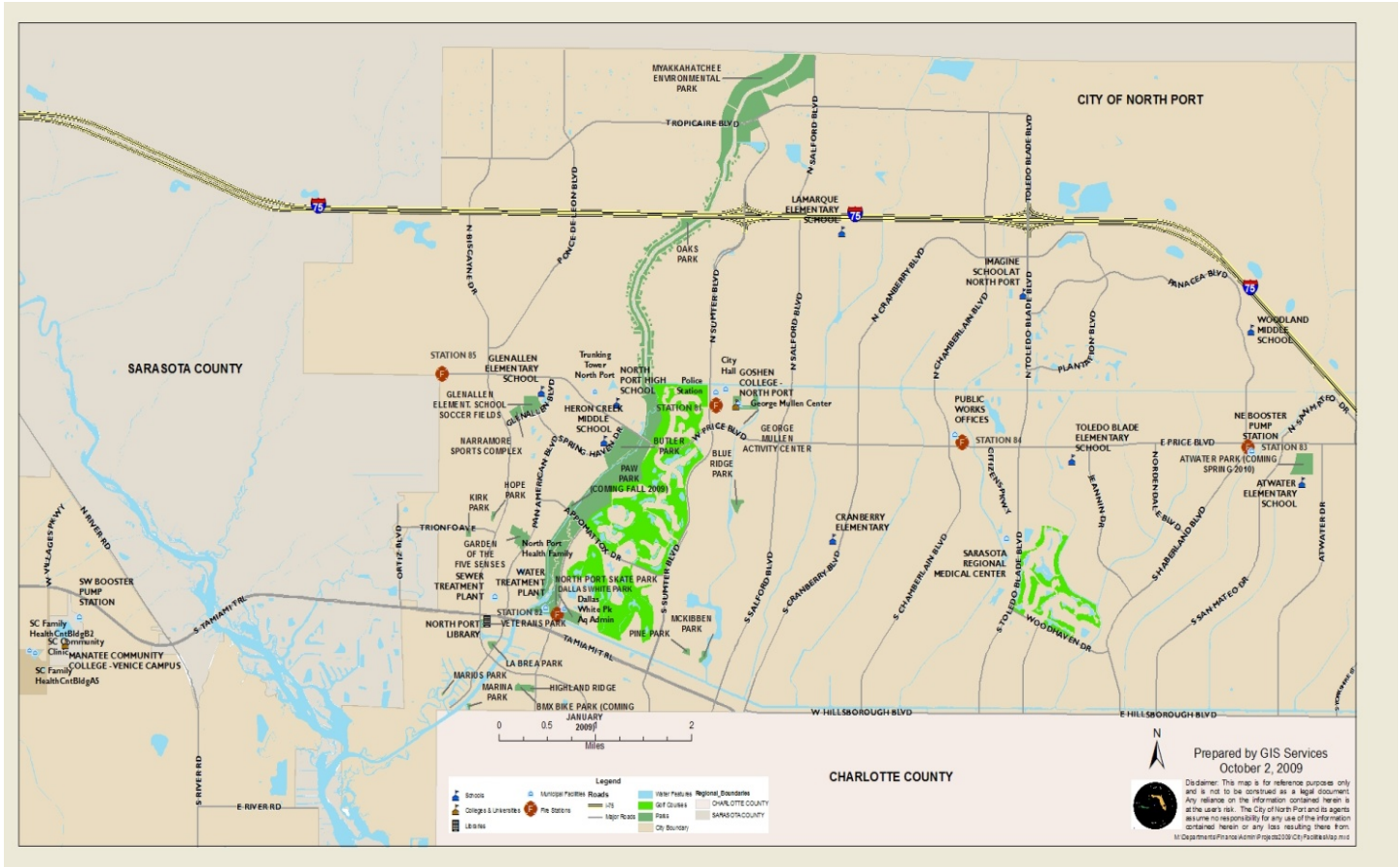
North Port has a relatively young population with an average age of 39.1 compared to Sarasota County's average age of 52.5, and is only slightly higher than the United States average age of 37.2. The majority of North Port's approximately 28,624 workforce commutes to employment opportunities outside the City. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County.

North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping, upgraded new commercial building appearance standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure.

The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and a high school. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45 minute drive, and its main Tampa campus within a 90 minute drive. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Edison College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45 minute drive. In August, 2010 the University of South Florida Sarasota-Manatee opened a new branch location in North Port.





Municipal Complex

(Includes City Hall, Police Station and Fire Station #81)
City Hall
4970 City Hall Boulevard
North Port, FL 34286
(941) 429-7000

Police Station

4980 City Hall Boulevard
North Port, FL 34286
(941) 429-7300

Fire Station #81

4980 City Center Boulevard
North Port, FL 34286
(941) 240-8150

Fire Station #82

5650 North Port Boulevard
North Port, FL 34287
(941) 423-8281

Fire Station #83

3601 E. Price Boulevard
North Port, FL 34288
(941) 240-8192

Fire Station #84

1350 Citizens Parkway
North Port, FL 34288
(941) 423-2106

Fire Station #85

1045 N. Calera Street
North Port, FL 34286
(941) 426-0468

Public Works

(Includes Administration, Road & Drainage, Solid Waste and Fleet Management Operations)
1100 N. Chamberlain Boulevard
North Port, FL 34286
(941) 240-8050

Fleet Management Services

1100 N. Chamberlain Boulevard
North Port, FL 34286
(941) 240-8530

North Port Utilities

(Includes Administration and Operations)
6644 Price Boulevard
North Port, FL 34291
(941) 240-8000

*City at a Glance*

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2011 Budget (excludes inter-fund transfers)	\$110.7 million
Assessed Taxable Property Valuation	\$2.3 billion

*City Demographics***POPULATION (as of April 1st each year)**

2009 (BEBR)	55,759
2010 (Census)	57,357
2011 (BEBR)	57,893
2012 (BEBR)	58,674
2013 (projected)	61,057
2015 (projected)	65,128

RESIDENT STATISTICS*

Median Age	39.1
Average Household Size	2.59
Median Household Income (2010)	\$47,655

RACIAL COMPOSITION*

Caucasian	81.5%
Hispanic	8.7%
Black	6.7%
Asian	1.2%
American Indian and Alaska Native	0.2%
Other Race	0.2%
Two or more Races	1.5%

LAND COMPOSITION

Residential	58.34 sq. miles
Commercial	10.07 sq. miles
Light Industrial	0.05 sq. miles
Recreational/Open Spaces	5.35 sq. miles
Conservation (State Forest)	15.75 sq. miles
ROW/UTI	14.51 sq. miles
Developed	34.34 sq. miles
Undeveloped	69.73 sq. miles

* Taken from 2010 Census

ECONOMIC ENVIRONMENT

2008	941
2009	939
2010	954
2011	960
2012	975

Top Ten Employers

Company**	# of Employees
School Board of Sarasota County	5,549
Sarasota County Government	3,241
Sarasota Memorial Hospital	3,024
Publix Supermarkets	1,474
Venice Regional Medical Center	1,400
Bon Secours - Venice Hospital	
PGT Industries (Vinyl Tech)	1,118
Sun Hydraulics Corporation	686
Tervis Tumbler	670
Doctors Hospital of Sarasota	624
Sunset Automotive Group	600

**Statistics are for Sarasota County; not available for City of North Port; taken from City of North Port 2011 CAFR

Bond Ratings

General Government	Rating
Moody's	Aa2
S & P	A+
Fitch	A+

*Public Safety*

Police Protection		Fire Protection	
Sworn Police Officers	102	Suppression Units	10
Civilian Employees	30	Rescue Units	6
Crossing Guards	25	Fire Stations	5
		Employees	92
Total	157	ISO Class (Scale of 1 - 10)	2/8B

Education

Area Schools	Enrollment	FCAT Results	Reading	Math	Science
<i>Elementary</i>		<i>Elementary</i>	*NP/County	NP/County	NP/County
Atwater	705	Grade 3	205/207	204/206	-
Cranberry	759	Grade 4	216/219	216/218	-
Glenallen	663	Grade 5	225/228	225/227	335/340
Lamarque	874	Middle			
Toledo Blade	654	Grade 6	227/231	230/233	-
Imagine at North Port	545	Grade 7	236/238	239/242	-
		Grade 8	240/244	245/250	314/334
Middle Schools		High School			
Heron Creek	882	Grade 9	240/247	-	-
Imagine at North Port (6th-9th)	458	Grade 10	245/250	-	-
Woodland	760				
High School					
North Port	2,377	<i>*City of North Port</i>			
Total**	8,677	<i>Source: Florida Dept. of Education</i>			

**Source: Sarasota Cty School Board

Service Statistics

Elections		Streets & Sidewalks	
Registered Voters	39,375	Miles of Paved Public Streets	813
Voter Turnout	26,997	Arterial	39
		Collector	72
		Local	702
Annexations			
Original Acreage (1959)	3,602	Miles of Paved Private Streets	70
12 Annexations	<u>63,004</u>	Miles of Sidewalks	152
Total Acreage	66,606		
Surface Water		Solid Waste Collection	
Miles of Canals	81	Residential Collections	27,086
Water Control Structures	69	Commercial Accounts	276

*Utilities*

Active Accounts (As of 09/30/12)		Miles of Water Mains	295
Water Only	3,736	Miles of Sewer Force Mains	71
Water/Sewer	14,472	Miles of Gravity Sewer	133
Irrigation	35	Miles of Reuse Mains	12
Reclaimed	22		
Capacity Per Day (Million Gallons)		Fire Hydrants	1632
Water (MGD)	7.5		
Sewer (MGD)	4.4		
Reuse Produced (MGD)	1.1	Lift Stations	99

Parks & Recreation

Recreational Programs		Recreational Facilities	
Youth		Number of Community/Activity Centers	9
Programs	19	Number of Neighborhood Parks	10
Participants	21,068	Number of Special Use Parks	8
		Number of Recreational/Sports Facilities	3
General Adult		Acres of Community Parks	287.57
Programs	6	Acres of Neighborhood Parks	33.55
Participants	40,156	Acres of Open Space Reserves	13,504.53
		<i>Taken from Master Comprehensive Plan</i>	
Senior			
Programs	4		
Participants	13,384		
Special Events			
Programs	19		
Participants	23,727		



RECREATIONAL FACILITIES AND AMENITIES

The City provides residents with a wide range of high-quality recreational facilities, programs and services. The Parks & Recreation Department provides over forty programs offered to residents of all ages. The following chart is an overview of the facilities currently provided by the parks division.

Park / Facility	Restrooms	Parking Lot	Concession Stand / Vending	Benches	Green Space	Picnic Tables	Outdoor Grill	Pavilion / Gazebo / Shelter	Play Structure / Swing Set	Walking Trails and/or Fitness Stations	Basketball Court (outdoor)	Tennis Court	Racquetball Court	Volleyball Court	Shuffleboard Court	Swimming Pool	Gymnasium	Fitness Center	Multi-Purpose Rooms (aerobics/dance/conference)	Baseball Fields	Little League Fields	Multi-Purpose Playing Fields (football/soccer)	Practice Baseball Fields	Softball Fields	Batting Cages	Water/Fountain	Electrical Outlet
Neighborhood Parks																											
Blue Ridge Park	•	•	•	•	•	•	•	•	•																		•
Highland Ridge Park	•	•	•	•	•	•	•	•	•		•	•	•														•
Hope Park				•	•	•	•	•	•																		
Kirk Park		•		•	•	•	•	•	•		•			•													
LaBrea Park		•		•	•	•	•	•	•		•										•						
Marius Park				•	•	•	•	•	•																		
McKibben Park	•	•		•	•	•	•	•	•		•	•	•		•												•
Oak Park					•																						
Pine Park		•			•	•	•	•	•																		
Veteran's Park				•	•																						
Community Parks/Activity Centers																											
Butler Park	•	•	•	•		•		•	•	•											•	•	•			•	
Morgan Family Community Center	•	•	•	•	•	•		•									•	•	•							•	•
City Center - Athletic Fields	•		•	•					•													•					
George Mullen Activity Center	•	•		•													•	•	•							•	•
Dallas White Park	•	•		•	•	•	•	•	•		•			•										•		•	•
Al Goll Community Center	•	•																•								•	•
Swimming Pool (Dallas White Park)	•	•														•										•	•
Scout House (Dallas White Park)	•	•				•	•													•						•	•
Community Educational Center	•	•		•	•			•												•						•	•
Recreational / Sports Facilities																											
Atwater Community Park	•	•	•	•	•	•	•	•													•	•			•	•	•
Narramore Sports Complex	•	•	•			•		•														•			•	•	•
Sumter Blvd Linear Park				•	•			•		•																•	•
Special Use																											
BMX Bike Park (@Highland Ridge)	•	•	•	•		•		•																			
Canine Club	•	•		•	•	•		•																			•
Garden of the Five Senses		•		•	•	•		•		•																	
Marina Park		•		•	•	•		•																		•	•
Myakkahatchee Environmental Park	•	•		•	•	•		•		•																	
Skate Park	•	•	•	•	•	•		•																			
City Center - Front Green		•		•																							
City Center - Rear Courtyard		•		•	•																						
Projects Underway / Future Amenities																											
Boca Chica Park					•																						
Butler Park Aquatic Complex	•	•	•	•		•		•	•																		



SUMMARY OF 2012/2013 AD VALOREM TAXES

FOR MUNICIPALITIES WITHIN SARASOTA COUNTY

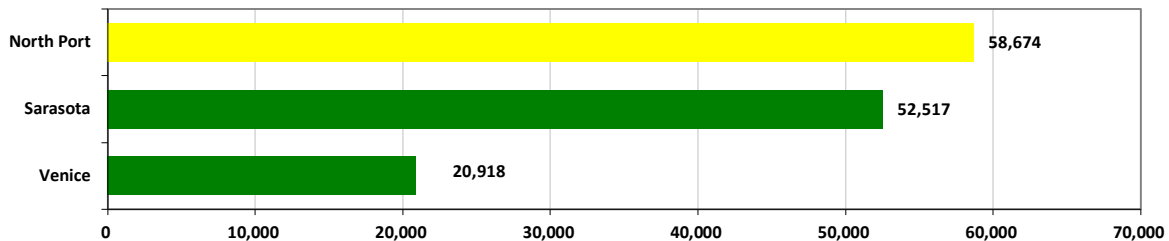
Municipality	Total Taxable Value	Population	Taxable Value Per Capita	Total Millage	Ad Valorem Tax Bill Per Capita
Longboat Key	3,305,993,834	4,485	737,122	1.9436	1,433
North Port	2,267,767,712	58,674	38,650	3.6167	140
Sarasota	6,888,972,623	52,517	131,176	3.3525	440
Venice	2,701,271,123	20,918	129,136	3.2273	417

Notes: City population figures are provided by the University of Florida, Bureau of Economic Research as of April 1, 2012, taxable value as of July, 2012 and the proposed millage rates are effective October 1, 2012. Total millage includes separate debt service rate.

THREE CITY COMPARISONS

The following charts compare tax revenues, general fund expenditures and authorized employee positions to the population for North Port and two similar cities in Sarasota County using data from the FY 2013 budget.

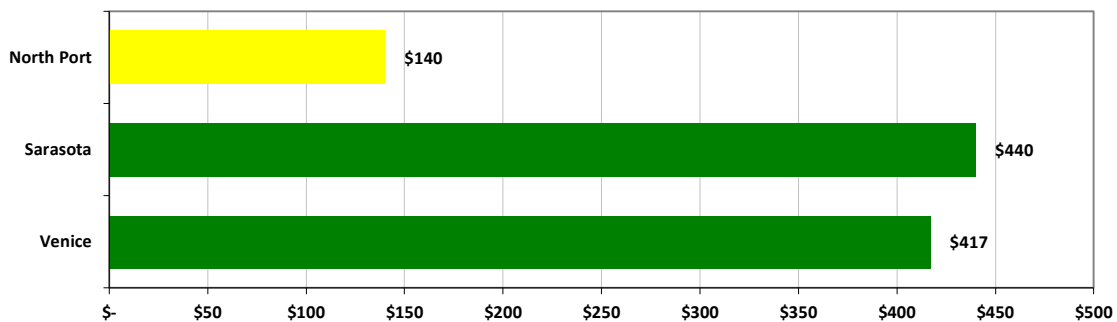
Population



Population figures used are from the April 1, 2012 BEBR Report.

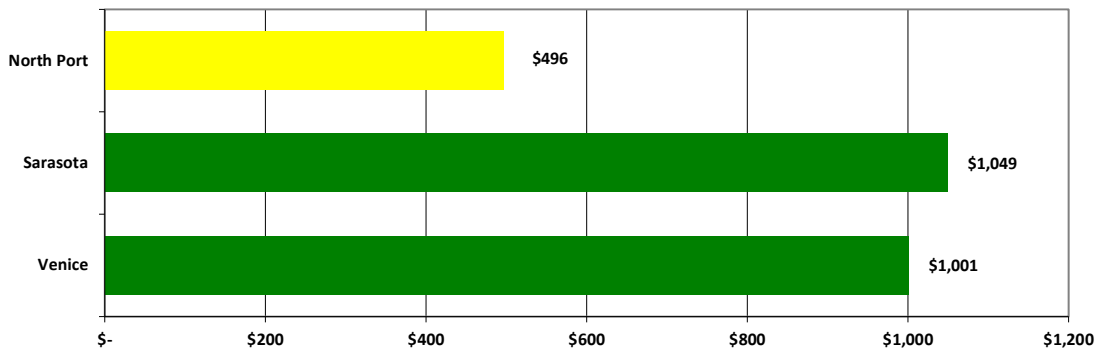
Ad Valorem Property Tax Revenues Per Capita

This chart illustrates the amount of revenue per capita projected to be collected by each municipality for FY 2013. Ad valorem taxes are based on the value of the home or property. North Port has the lowest per capita ad valorem revenue rates of the cities in Sarasota County.





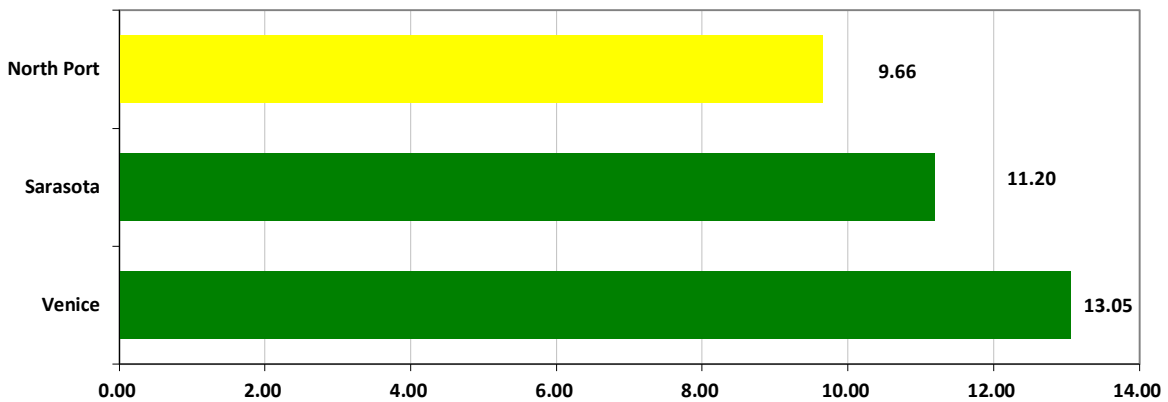
Total General Fund Expenditures (excluding transfers) Per Capita



This chart illustrates the budgeted General Fund expenditures per capita of each municipality. These expenditures are usually funded by taxes, state shared revenues and charges for services revenues. North Port has the lowest per capita expenditure rates of the cities in Sarasota County.

Employees (full-time) per 1,000 in Population

This chart illustrates the number of full-time employees per 1,000 in population of the municipality. North Port has the lowest number of employees per 1,000 residents of the cities in Sarasota County.



HOW TO USE THE BUDGET DOCUMENT

The City's Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2013 and the future. It includes the day-to-day operating funds and capital improvement funds.

The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public.

**The following describes each of the major sections in this document:****INTRODUCTION**

The *Introduction* contains the Vision and Mission statements, the City's Elected officials, a history and map of the City's locations, the City at a Glance which lists general demographic facts and figures for the City of North Port, a How-To-Use guide for the document, and both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County as well as city comparisons.

EXECUTIVE SUMMARY

The *Executive Summary* describes where the City has been and where it is going in the upcoming year. It provides a broad perspective of services provided, discusses taxes, millage rates, changes in operations, significant differences in revenues, expenditures, future concerns and the focus and direction of the budget year. The Economic Outlook portion of this section provides information and data used in compiling the FY 2013 Budget.

BUDGET OVERVIEW

The *Budget Overview* presents an overview of the FY 2013 Budget for all funds including the budget calendar and budget process for fiscal year 2013 budget preparation. This section describes sources of funds or revenue use of funds or expenditures; forecasts of future impacts to the budget; assumptions made for the forecast; and presents changes in fund balances. It also contains a narrative and comparative tables, charts and graphs to make the information more understandable and comprehensive.

ORGANIZATION AND DEPARTMENT SUMMARIES

This section provides an overview of each department/division including overall staffing, an organization chart, core services and outputs, the budget by department/division and selected performance measures. To improve clarity and flow, the budget document is organized by fund. The department summary section is ordered as follows:

MISSION	A statement of purpose for each divisional unit.
CORE SERVICES & OUTPUTS	The primary roles or tasks performed by each divisional unit
STRUCTURE	Shows the organization of each divisional unit.
OPERATING BUDGET DETAIL	Compares actual and budget revenues (if applicable) and expenditures by type for fiscal years 2009 through 2013
STAFFING	Details the authorized position count for the department/division for five years
PERFORMANCE MEASURES	The measurement of the tactical and operational objectives attempted by the department/division

CAPITAL IMPROVEMENT PROGRAM

The *Capital Improvement Program* contains a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2013 through 2017. The programmed projects for FY 2013 are adopted as a part of the budget.

SUPPLEMENTAL INFORMATION

The *Supplemental Information* portion contains Budget Ordinances, Five Year Forecasts and a glossary of frequently used terms including acronyms used throughout the budget document.

The "How to Use the Budget Document" section aids the reader in finding and understanding information contained in the City's budget document. If additional information is desired, please call the Finance Department at (941) 429-7107.

The budget document is also located on the City of North Port website, www.cityofnorthport.com. A copy of the document can be obtained by contacting the City Clerk's Office.



**EXECUTIVE SUMMARY**

The City of North Port adopted its Fiscal Year (FY) 2013 Annual Budget on September 18, 2012. Two public hearings were held for input from the citizens of North Port. The FY 2013 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port's annual budget is the result of a strategic planning process which aligns the budget with the City's mission, vision and goals, and is prioritized for the provision of Commission initiatives.

This section provides a summary of the City of North Port's FY 2013 budget position and the policy decisions behind the budget development and adoption. The Budget Overview section of this document gives more detailed presentations and description of the FY 2013 Adopted Budget.

FISCAL YEAR 2013 ANNUAL BUDGET

	Governmental Funds	Enterprise Funds	Total
REVENUES			
Ad Valorem	\$ 8,138,438	\$ -	\$ 8,138,438
Non Ad Valorem Assessments	24,640,885	-	24,640,885
Other Taxes	11,458,697	-	11,458,697
Permits & Special Assessments	3,764,770	-	3,764,770
Intergovernmental Revenue	16,219,194	-	16,219,194
Charges for Services	11,218,204	16,973,952	28,192,156
Fines & Forfeitures	142,662	1,000	143,662
Interest Income	401,295	139,790	541,085
Miscellaneous Revenues	5,887,492	23,200	5,910,692
Impact Fees	179,572	-	179,572
Capacity Fees	-	234,887	234,887
Other Sources	200	-	200
Sub-Total before Transfers & Reserves	\$ 82,051,409	\$ 17,372,829	\$ 99,424,238
Transfers In	120,000	200,000	320,000
Fund Balances/Reserves/Net Assets	2,771,752	8,537,836	11,309,588
Total Revenues & Other Financing Sources	\$ 84,943,161	\$ 26,110,665	\$ 111,053,826
Expenditures			
General Government	\$ 17,615,012	\$ -	\$ 17,615,012
Public Safety	26,475,778	-	26,475,778
Physical Environment	5,746,836	16,273,588	22,020,424
Transportation	12,489,710	-	12,489,710
Economic Environment	454,747	-	454,747
Human Services	216,066	-	216,066
Culture/Recreation	922,935	-	922,935
Capital	19,001,898	6,091,587	25,093,485
Debt & Lease Service	1,900,179	3,545,490	5,445,669
Other Uses	120,000	200,000	320,000
Sub-Total including Transfers & Reserves	\$ 84,943,161	\$ 26,110,665	\$ 111,053,826
Increase(Decrease) to Reserves (<i>memo only</i>)	(2,771,752)	(8,537,836)	(11,309,588)
Increase (Decrease) to Capacity Fee Accounts (<i>memo only</i>)	-	-	-
Total Expenditures	\$ 84,943,161	\$ 26,110,665	\$ 111,053,826

Notes: Governmental Funds include General, Special Revenue and Capital Funds. Enterprise Funds include Water and Wastewater Utility Funds.



FISCAL YEAR 2013 BUDGET POSITION

The City’s Adopted FY 2013 Budget totals \$111,053,826 (includes transfers and reserves) for all funds, a decrease of \$7,224,053 (6.11%) from the total FY 2012 Budget.

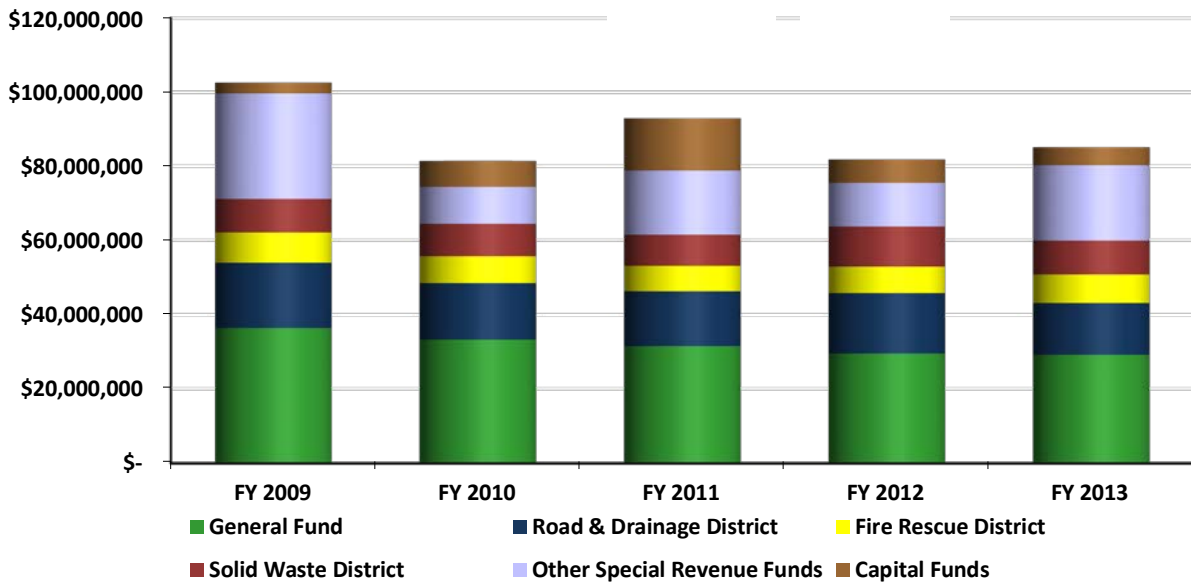
The total FY 2013 Budget for the General Fund, the primary governmental operating fund, is \$29,102,925, which is \$480,913 less than the prior year or a decrease of 1.63%. Governmental Capital Funds expenditures decreased \$1,457,365 (23.01%), totaling \$4,877,583 for FY 2013. The City’s General Fund reserves are projected to remain at 15% of the operating budget and the District Funds and Utility Revenue Fund reserves are projected to remain at 20% of the operating budgets.

Significant changes in the FY 2013 City-wide Budget are:

- Increase in the Police Pension Plan employer contribution of approximately \$301,414 and an increase in the Fire Pension Plan employer contribution of approximately \$148,616.
- The addition of three positions and elimination of one position– two positions added to the Solid Waste District starting in the fourth quarter of fiscal year 2013 and one position added to the Utilities Department; one position eliminated from the General Fund.
- Budget assumes no reduction in force of any currently employed personnel.
- Professional services decreased \$698,013 primarily due to the \$100,000 decrease in the renegotiated city attorney contract, the savings of \$185,000 in the Road and Drainage District’s engineering services (\$130,000 for a one-time FY 2012 expenditure for water control structure 101) and the \$165,000 savings realized by the Utilities Department (\$130,000 for a one-time FY 2012 expense for a master plan and \$30,000 for a one-time FY 2012 expense for the wastewater treatment plant permit renewal).
- Rising fuel costs increased the budget \$186,425.
- Utility services increased approximately \$189,424 based on new City facilities coming online in fiscal year 2012.
- Increase in insurance (general liability, property, etc.) of \$136,171.

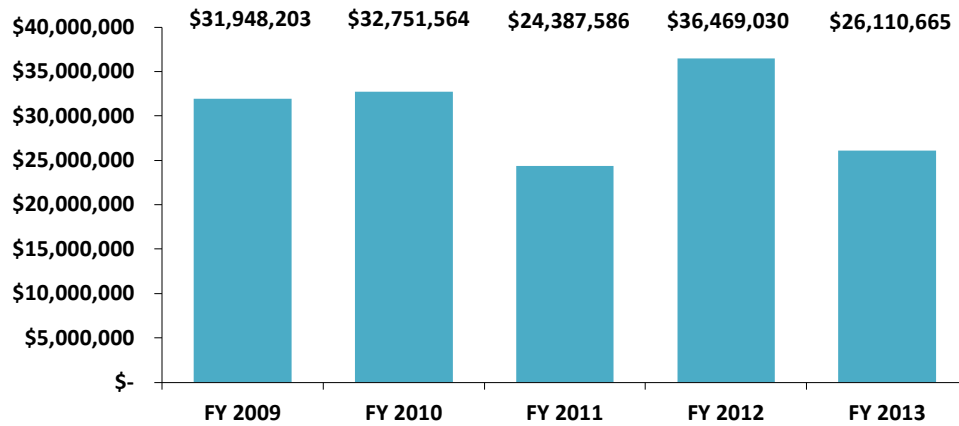
Interfund transfers and net changes to reserves are included in the following chart totals and reflect movement of revenues from the fund where received to the fund where the expenditure is recorded. These transfers have generally been excluded in the subsequent tables, graphs and comparisons throughout the document. The following charts compare the City’s annual budget by fund and fund type over the last five years.

GOVERNMENTAL FUNDS BUDGET 2009 – 2013





ENTERPRISE FUNDS BUDGET FY 2009 – 2013



**TOTAL BUDGET BY FUND TYPE
% of Total Budget**

General Government (26.21%)

001 General Fund \$29,102,925 26.21%

Special Revenue Funds (45.89%)

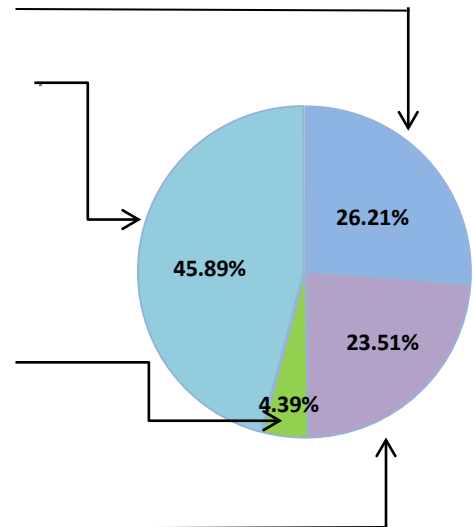
107 Road & Drainage District 13,976,851 12.59%
 110 Fire Rescue District 7,674,080 6.91%
 120 Solid Waste District 8,955,971 8.06%
 1XX Other Special Revenue Funds 9,525,341 8.58%
 14X Escheated Lots Funds 10,000 0.01%
 15X Impact Fee Funds 10,820,410 9.74%

Capital Funds (4.39%)

305 Surtax II 1,202,272 1.08%
 306 Surtax III 3,565,311 3.21%
 320 Maintenance Facility Construction 110,000 0.10%

Enterprise Funds (23.51%)

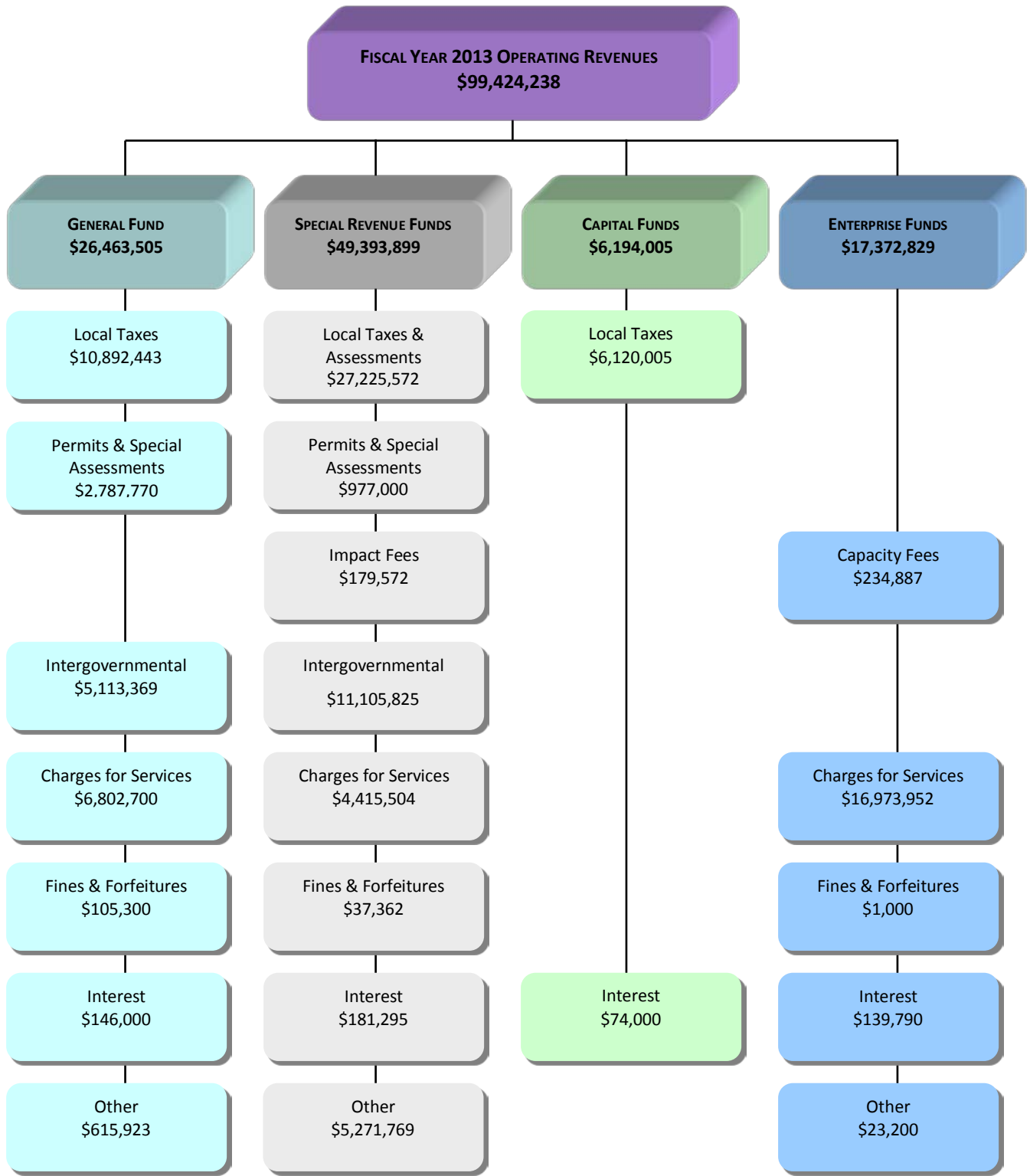
420 Water and Wastewater 22,765,665 20.50%
 423 Water Capacity Fees 250,000 0.22%
 424 Sewer Capacity Fees 3,095,000 2.79%





The following charts illustrate the City's FY 2013 total operating revenues and expenditures within the fund structure shown above.

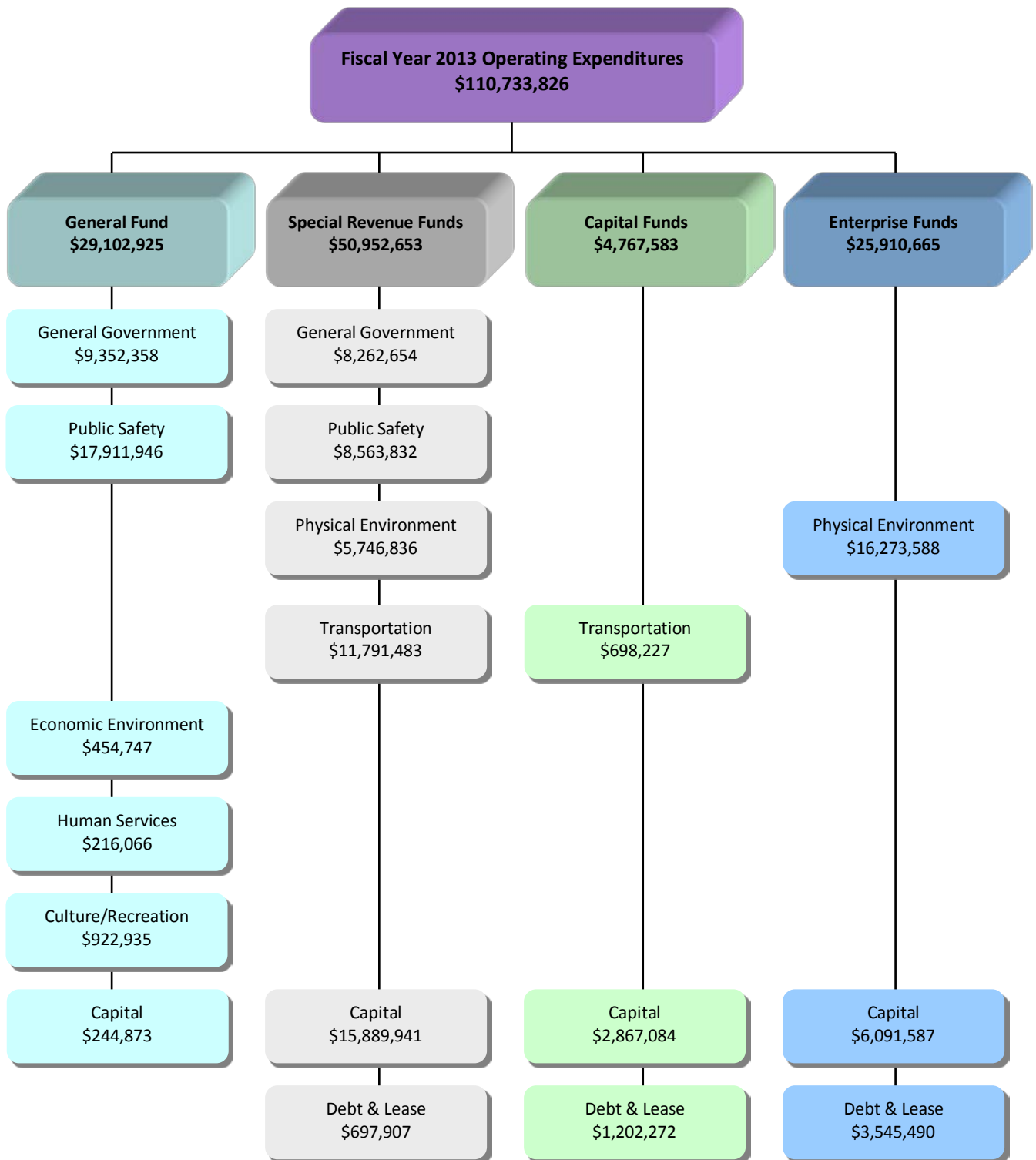
BREAKDOWN OF TOTAL OPERATING REVENUES – ALL FUNDS



NOTE: THE ABOVE CHART EXCLUDES ALL INTERFUND TRANSFERS AND INCREASES/DECREASES TO RESERVES.



BREAKDOWN OF TOTAL OPERATING EXPENDITURES – ALL FUNDS

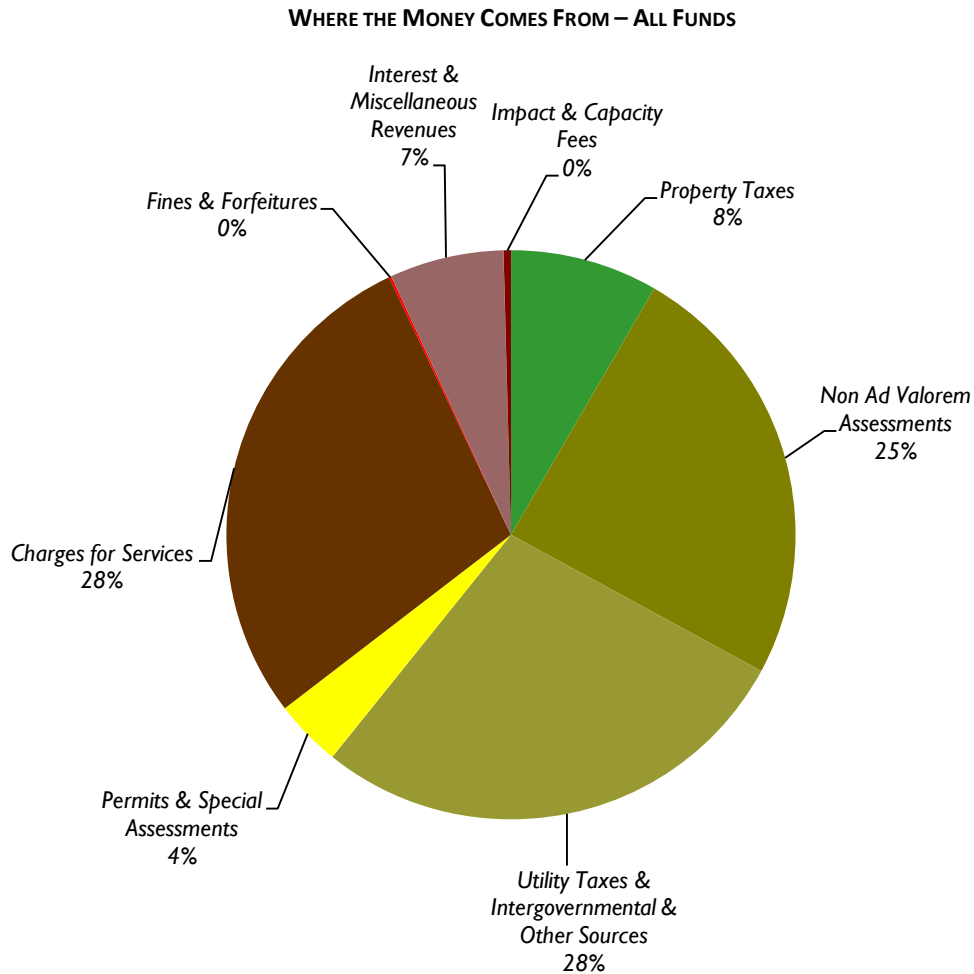


NOTE: THE CHART ABOVE EXCLUDES ALL INTERFUND TRANSFERS AND INCREASES/DECREASES TO RESERVES.



REVENUES

The primary budget policy consideration in the FY 2013 revenue budget development was the current and future economic conditions. Many challenges were posed by slowed growth and reduced property values. Below are the highlights of the City's revenues; further details are provided in the Budget Overview section.



Note: Excludes all interfund transfers and increases/decreases to reserves.

GOVERNMENTAL REVENUES

North Port met the legislative and economic challenges by re-evaluating the way services are delivered and how City business is conducted. The City continues to ensure the preservation of core services and the continued viability of the government. One of the budget priorities of the City Commission for FY 2013 is to minimize any increase in taxes on the citizens in order to maintain the same level of service. The FY 2013 Budget reflects a \$0.0486 or 1.36% increase in the millage rate which equates to the rolled-back rate; the rolled-back rate provides the same amount of ad valorem revenue for fiscal year 2013 as fiscal year 2012, excluding new construction. Also, the FY 2013 budget reflects an 11% increase in the Fire Rescue District non-ad valorem assessments, but no changes in the Road and Drainage District or Solid Waste District non-ad valorem assessments resulting in a slight increase for the majority of taxpayers of North Port in their overall city taxes and assessments. The City maintains the position as having the lowest per capita property taxes in Sarasota County.



The following table highlights changes in governmental revenues from last year to illustrate the impact of economic and environmental influences on the City budget. Growth and economy driven revenues (utility taxes, franchise fees, permits, state shared revenues and impact fees) include \$10,000,000 for the Federal Department of Transportation State Infrastructure Bank loan for the completion of the Sumter Boulevard widening project. Excluding the loan, growth and economy driven revenues are projected to decrease by \$426,613. Impact fees are budgeted to decrease \$1,540,582 from fiscal year 2012 mainly due to the decision of the City Commission at the January 30, 2012 Commission meeting approving an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. Charges for services and other revenue are forecasted to rise over \$1.1 million. A new source of miscellaneous revenue for this fiscal year is a return on investment (ROI) totaling \$331,251. The ROI represents the City and its citizens' return on investment in the North Port Utility. In addition, the City is participating in a P-Card rebate program. The estimated revenue from this program for FY 2013 is \$40,500.

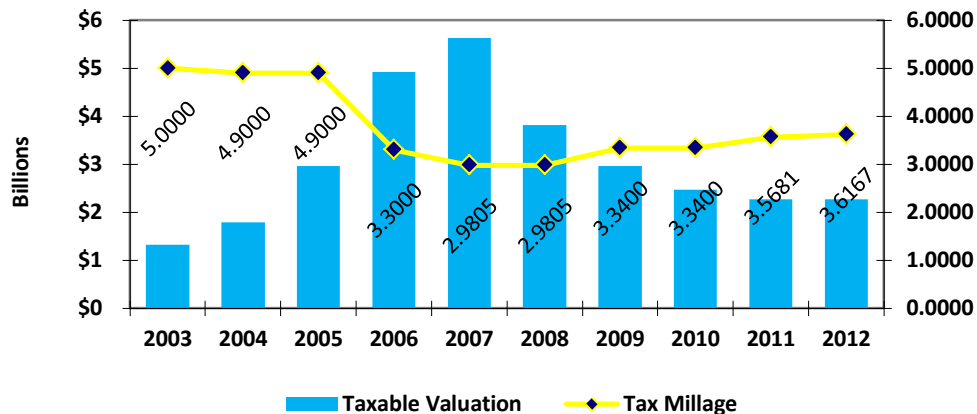
HOW GOVERNMENTAL REVENUE SOURCES CHANGED

	General Fund	Special Revenue Funds	Capital Funds	Total Governmental Funds
Net 2012 Revenue Budget (excludes all interfund transfers and increases/decrease to reserves)	\$ 25,919,050	\$ 39,023,844	\$ 5,865,017	\$ 70,807,911
Impact of Assessed Value & Tax Reform	55,948	-	-	55,948
Growth & Economy Driven Revenues	(6,819)	9,254,318	325,888	9,573,387
Charges for Services	144,050	1,014,484	-	1,158,534
Investment Income	36,000	(15,056)	3,100	24,044
Other	315,276	116,309	-	431,585
Net Change in Revenue Sources	544,455	10,370,055	328,988	11,243,498
Total Governmental Revenues for FY 2013	\$ 26,463,505	\$ 49,393,899	\$ 6,194,005	\$ 82,051,409

PROPERTY TAX MILLAGE AND ASSESSED VALUATION

Applying the approved millage rate of 3.6167 mills to the City's total taxable assessed valuation of approximately \$2.27 billion and adjusting by 2% for delinquencies and discounts, the total ad valorem revenues are projected to be \$8,037,799 which is 9.80% of the total governmental revenues (excluding transfers and reserves). The adopted millage rate of 3.6167 is \$0.05 or a 1.36% increase from FY 2012 which equates to the rolled-back rate for FY 2013.

PROPERTY TAX MILLAGE AND TAXABLE VALUE HISTORY





Millage rates are influenced by the taxable value of properties within the City. Annually, the Sarasota County Property Appraiser establishes the City's taxable value. On the heels of the FY 2010 reduction in property values of 22%, the 16% decrease for FY 2011, and the 7.58% decrease for FY 2012, the City experienced another small 0.31% decrease in property values for FY 2013. The City's gross taxable value decreased approximately \$7 million from the prior year.

NON-AD VALOREM ASSESSMENTS

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: the Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values.

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire protection and suppression services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$267 annually per residence.

OTHER MAJOR GOVERNMENTAL REVENUES

The other major Governmental Funds revenue sources and their portion of the governmental revenue budget include:

- Charges for Services – 13.67%
- State Revenue Sharing (Half-cent sales tax, local option gas taxes, municipal revenue sharing) – 9.73%
- Fines and Forfeitures and Miscellaneous – 7.84%
- One Cent Sales Surtax – 7.46%
- Franchise Fees – 3.30%
- Local Communication Service Taxes – 2.45%
- Impact Fees – 0.22%
- Utility Taxes – 0.73%
- Permits & Special Assessments (excluding Franchise Fees) – 1.29%

The sum of these revenues is expected to decrease by \$79,275 or 0.21% from the prior year projections, which is mainly the result of a decrease in impact fees (\$1,540,582 or 89.56%) due to slowed growth and the moratorium on transportation and solid waste impact fees.

Charges for services revenue is forecasted to show a \$511,893 or 4.78% increase over FY 2012. Miscellaneous revenues are projected to increase \$474,967 or 8.17% mainly due to the return on investment and the P-Card rebate mentioned above.

Permits and special assessment revenues are estimated to show a small increase due to a slight upturn in construction activity within the city. The projected revenue estimates for FY 2013 reflect an \$8,470, or 0.81% increase from FY 2012.

State shared revenues, including local gas option taxes, municipal revenue sharing program and the half-cent sales tax, are expected to increase by \$320,706 or 4.18% from FY 2012.

ENTERPRISE REVENUES

In addition to the general government operations, the City also operates a water and wastewater utility system which is budgeted and accounted for as an enterprise fund.



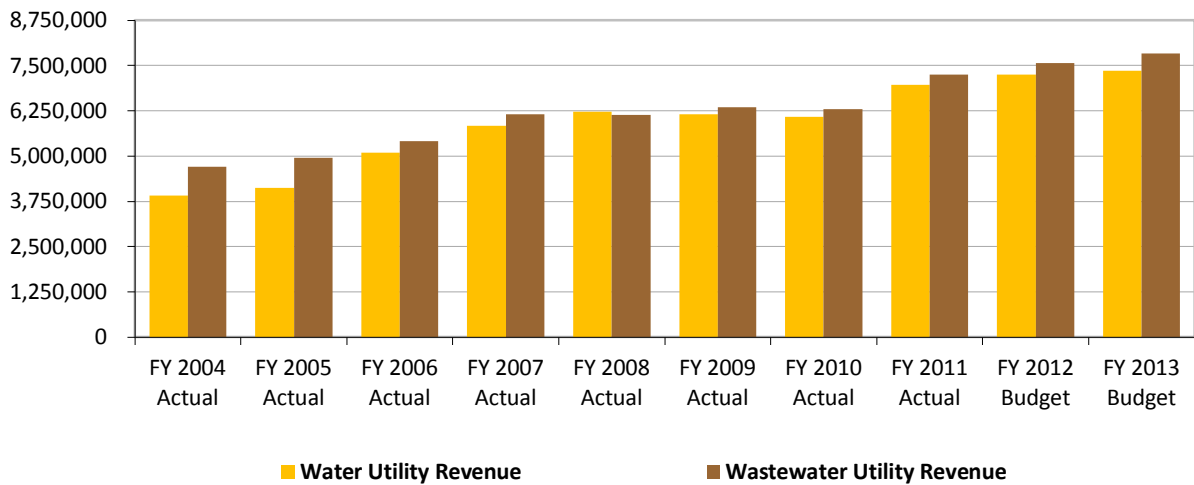
HOW ENTERPRISE REVENUE SOURCES CHANGED

	Water & Wastewater Utility System
Net 2012 Revenue Budget (excludes all transfers in and increases/decrease to reserves)	\$ 22,139,337
Charges for Water and Wastewater	465,969
Investment Income	95,690
Decrease Due to Less Debt Required for Project Construction	(5,332,747)
Other	4,580
Net Change in Revenue Sources	(4,766,508)
Total Enterprise Revenues for FY 2013	\$ 17,372,829

As shown in the above table, water and wastewater revenues are projected to decrease a total of \$4,766,508 or 21.53%, attributable to decreased debt proceeds required for project construction.

In FY 2006, the Utility Department introduced the results of a rate study to the City Commission. At that time, both water and sewer rates were increased. Then in FY 2007, rates were increased again. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. For FY 2013 this adjustment is 2.90%. The following chart illustrates water and wastewater rate revenues for the past ten years.

WATER AND WASTEWATER RATE REVENUES 2004 – 2013

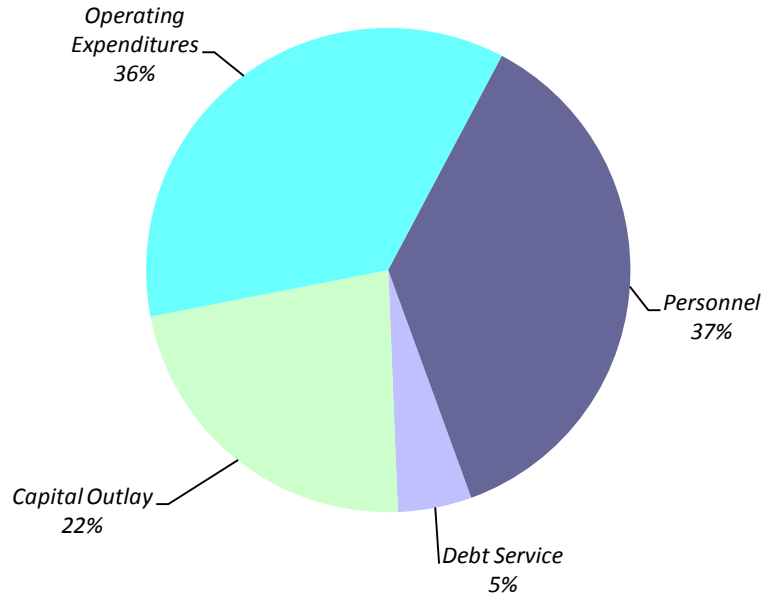


EXPENDITURES

In FY 2013, the City reallocated resources and prioritized spending to reduce personnel and operating costs. Through reduction of personnel and operating costs and by deferring or eliminating many capital projects, the City is able to maintain the same level of service as FY 2012.



WHERE THE MONEY GOES – ALL FUNDS



GOVERNMENTAL EXPENDITURES

The decrease in personnel costs in the Governmental Funds is due mainly to the following factors: funding reductions of vacant positions, no increase in cost to the City or employees as a result of the health, dental, or vision insurance plans, payroll savings estimated at 1.33% of wages, and no cost-of-living adjustments, merit increase, steps or other wage adjustments for any class of employee. Most funds also had decreases in operating expenditures but combined with the large increases in capital outlay, there was a total change in governmental expenditures from FY 2012 to FY 2013 of approximately \$3.1 million. The largest overall capital outlay increases occur in the District Funds and the Other Special Revenue Funds where increases total \$12,986,063.

The following table shows the expenditure changes by type in the FY 2013 governmental funds budgets.

HOW GOVERNMENTAL EXPENDITURES CHANGED

	General Fund	Road & Drainage District	Fire Rescue District	Solid Waste District	Other Special Revenue Funds	Capital Funds	Total Governmental Funds
FY 2012 Expenditure Budget	\$29,583,838	\$ 16,311,024	\$ 7,168,639	\$10,621,982	\$ 11,788,418	\$ 6,334,948	\$ 81,808,849
Personnel Expenditures	(471,931)	(50,848)	130,928	62,313	(67,238)	-	(396,776)
Operating Expenditures	(130,023)	(1,594,535)	82,213	(238,876)	(111,703)	287,226	(1,705,698)
Capital Outlay	121,041	690,600	292,300	2,266,889	9,736,274	(353,866)	12,753,238
Debt Service	-	(179,390)	-	1	-	(725)	(180,114)
Other-Transfers/Subsidies	-	(1,200,000)	-	(3,756,338)	(990,000)	(1,390,000)	(7,336,338)
Net Change in Expenditures	(480,913)	(2,334,173)	505,441	(1,666,011)	8,567,333	(1,457,365)	3,134,312
Total Expenditures	\$29,102,925	\$ 13,976,851	\$ 7,674,080	\$ 8,955,971	\$ 20,355,751	\$ 4,877,583	\$ 84,943,161

**ENTERPRISE EXPENSES**

The following table shows the expenses changes by type in the FY 2013 enterprise fund budget.

HOW ENTERPRISE EXPENSES CHANGED

	Water & Wastewater Systems
FY 2012 Expenses Budget	\$ 36,469,030
Personnel Expenses	23,113
Operating Expenses	979,217
Capital Outlay	(6,065,078)
Debt Service	191,549
Other-Transfers/Subsidies	(5,487,166)
Net Change in Expenses	(10,358,365)
Total Expenses	\$ 26,110,665

WATER AND WASTEWATER UTILITY SYSTEM

The utility system budget decreased \$10,358,365 from FY 2012 to FY 2013. The majority of the reduction is due to capital outlay costs decreasing \$6.1 million and transfers decreasing \$5.5 million. There are only two major projects budgeted in FY 2013: the reclaimed water expansion project (\$1.9 million) and the force main project (\$2.5 million).

GOVERNMENTAL RESERVES

The City of North Port maintains reserves for general governmental funds and the operating special revenue funds. The target for unrestricted reserves is recommended by management at a minimum of 15% of current fiscal year operating expenditures for the general fund and a minimum of 20% of current fiscal year operating expenditures for the operating special revenue funds. The City's goal is to use any excess reserves to fund capital projects to preclude the need for additional debt or increases in the millage rate.

In Fiscal Years 2008 and 2009, approximately \$7 million of reserves were designated for the construction of a City-wide facility for Fleet, Public Works and Utility services. In FY 2009, the City Commission appropriated approximately \$8 million of reserves to construct a Youth Community Center. The use of reserves in this manner reflects the City Commission's commitment to community investment. The remaining undesignated reserves for FY 2013 are projected to stay at the desired 20% of operating expenditures for all funds except the General Fund which is 15%.

ENTERPRISE RESERVES

The enterprise fund is required to retain a renewal and replacement account to fund capital improvement needs. The current restricted cash for renewal and replacement is approximately \$1 million. Based on previous year trends, the renewal and replacement account is expected to increase over the next few years. Also included in the enterprise reserves are capacity fees that are retained to fund facility expansion projects.

CAPITAL PROJECTS

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. Over the past eight years the City has budgeted over \$266 million in projects of all types, and an additional \$25.9 million is appropriated for FY 2013. Below are charts showing the projected governmental and enterprise sources to fund the Five Year Capital Improvement Program for Fiscal Years 2013-2017.



CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Fiscal Year 2013	Budget
Governmental Sources	
General (Operating) Revenues	\$ 5,572,195
Impact Fees	820,410
Capital Funds	2,215,311
State Infrastructure Bank	10,000,000
Grant Funding	1,210,902
Total Governmental Sources – FY 2013	\$ 19,818,818
Enterprise Sources	
General (Operating) Revenues	\$ 1,600,000
Capacity Fees	2,172,500
Capital Funds	1,350,000
Grant Funding	972,500
Total Enterprise Sources – FY 2013	\$ 6,095,000
Total Projected Capital Projects – FY 2013	\$ 25,913,818

CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

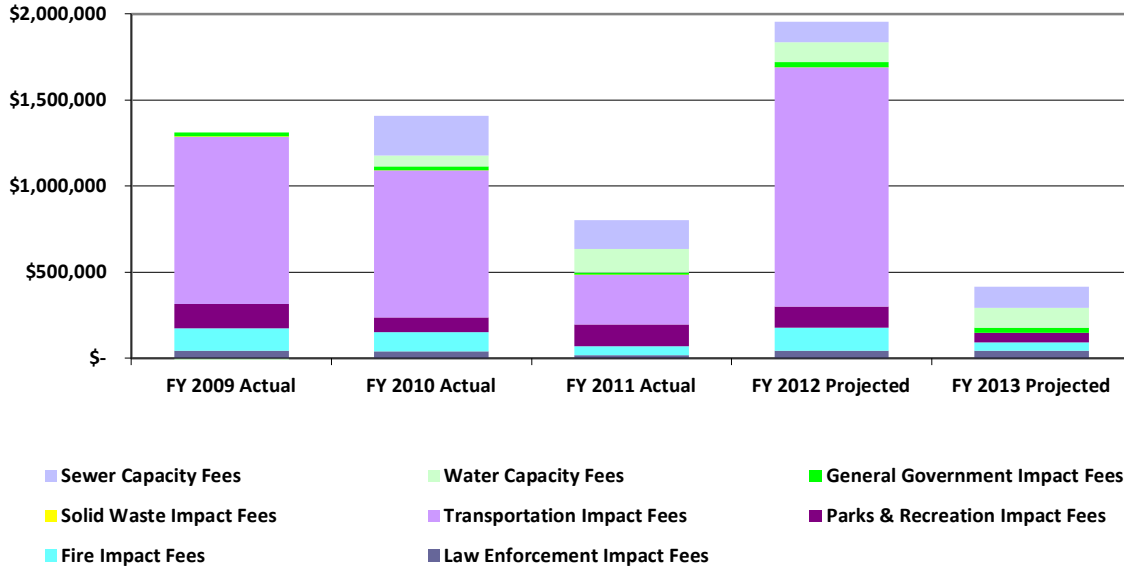
Fiscal Years 2014 - 2017	Budget
Governmental Sources	
General (Operating) Revenues	\$ 19,289,065
Impact Fees	649,700
Capital Funds	20,537,102
Grant Funding	1,295,436
Total Governmental Sources – FY 2014 – 2017	\$ 41,771,303
Enterprise Sources	
Capacity Fees	2,488,500
Capital Funds	5,972,259
State Revolving Fund	1,918,000
Grant Funding	972,500
Total Enterprise Sources – FY 2014 – 2017	\$ 11,351,259
Total Projected Capital Projects – FY 2014 – 2017	\$ 53,122,562

During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. A major consideration in the capital project planning process for FY 2013 was the availability of growth-related revenues in the future. The decline in the rapid growth experienced in prior years and the two-year moratorium on transportation and solid waste impact fees has reduced impact and capacity fee collections. These revenues have decreased substantially, limiting the available resources for new projects.



The following chart illustrates actual and projected revenues from impact and capacity fees for the five year period of 2009 through 2013. The economic downturn began in FY 2007 and continued through FY 2010. FY 2013 projections anticipate a sustained slowed economy and reflect no transportation or solid waste impact fees due to the decision of the City Commission at the January 30, 2012 Commission meeting approving an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees.

GROWTH-RELATED CAPITAL FUNDING SOURCES 2009 – 2013



STRATEGIC DIRECTION

Vision – The City of North Port is committed to ensuring our community values by providing a viable and sustainable quality of life for our residents.

Mission – The City of North Port will provide the health, safety and welfare services to our residents which would not be provided or could not be provided efficiently or equally without the intervention of government at the local level. The City will provide said services in a professional and cost effective manner, and only by listening to those who have put us in the position to serve them, our residents.

Goals

- **Customer Service:** AN ACCESSIBLE GOVERNMENT THAT IS FOCUSED AND DILIGENT IN LISTENING TO THE COMMUNITY AND RESPONDING TO THEIR NEEDS.
- **Enhanced Quality of Life:** AN AESTHETICALLY PLEASING, ENVIRONMENTALLY-FRIENDLY COMMUNITY THAT IS SAFE AND PROVIDES FOR AN IMPROVED QUALITY OF LIFE FOR OUR CITIZENS.
- **Fiscally Responsible:** A FISCALLY RESPONSIBLE GOVERNMENT THAT PROVIDES QUALITY SERVICES IN A COST EFFECTIVE MANNER TO OUR RESIDENTS.
- **Public Health and Safety:** A RESPONSIBLE GOVERNMENT THAT EFFICIENTLY AND EQUITABLY PROVIDES THE HEALTH, SAFETY AND WELFARE SERVICES WHICH ARE NEEDED BY OUR CITIZENS.
- **Sustainability:** A SOURCE OF VALUES THAT FOCUS ON RENEWABLE RESOURCES FOR A VIABLE COMMUNITY.



**CITY OF NORTH PORT
STRATEGIC PLAN SUMMARY
FROM SPRING, 2012 PLANNING SESSIONS**

GOAL	OBJECTIVE	PRIORITY	ACTIVITIES	OUTCOMES	STATUS	DEPARTMENT
Enhanced Quality of Life	Promote an economically sustainable community	1	Develop & implement business recruitment of target industries	<ul style="list-style-type: none"> Increase tax base Improve local job market Maximize land use Increase property values 	On-going	Economic Development Division
	Protect key services the public depends on		Develop Activity Centers 5 & 6 Master Plans	Early planning	Planning Division	
Public Health and Safety	Protect key services the public depends on	1	Ensure sufficient service level for Police and Fire services	<ul style="list-style-type: none"> Improve crime index/rate Improved sense of security among residents Reduce response times for calls for service 	On-going	Police Department, Fire Rescue District, Emergency Medical Services
	Continue with vital infrastructure improvements		Improved and rehabilitated roads	<ul style="list-style-type: none"> Maintain road rehabilitation schedule Help create a safe roadway system 	On-going	Road & Drainage District
			Expansion of water and sewer	<ul style="list-style-type: none"> Increase the number of water and sewer customers Provide long-term economic sustainability 	On-going	North Port Utilities
GOAL	OBJECTIVE	PRIORITY	ACTIVITIES	OUTCOMES	STATUS	DEPARTMENT
Fiscally Responsible	Strategically shrink the size of city government	2	Implement town hall meetings to increase citizen involvement	<ul style="list-style-type: none"> Improve prioritization of key services Create service level adjustments benchmarks 	On-going	City Manager Office
	Sustainability		Maintain adequate reserves	Prioritize spending to meet core services requirements	<ul style="list-style-type: none"> Improve A+ Bond Rating Maintain viability of the city 	On-going
Customer Service	Protect key services on which the public depends	2	Improve Click-to-Gov. accessibility	Minimizes customer inconvenience	On-going	Information & Technology Division, Building Inspections & Permitting
	Strategically shrink the size of city government		Create a more efficient and effective means of public access to city information	Increase transparency in government	On-going	Information & Technology



The FY 2013 Budget remains consistent with the City's financial objective of delivering quality services while remaining fiscally responsible to the citizens. The budget plan is centered on creating value and achieving community outcomes in an accountable and measurable way. The budget reflects the priorities for the City of North Port to strengthen confidence in public safety, to enhance the quality of life for the citizens, and to build community pride. The FY 2013 Budget is developed based upon the City-wide Goals as listed above.

SHORT-TERM BUDGET PRIORITIES

A critical component of the City's budget process is the forecasting of short and long term future revenues, expenditures and capital needs with consideration of economic and legislative changes. In order to meet the challenges posed by these dynamics, City Commission and management identified key initiatives that are expected to impact future budgets.

The City's priorities have remained relatively consistent over the past seven years. Despite changes in growth patterns, the City continues to place heavy emphasis on the following:

- ✓ The provision of public safety to our citizens.
- ✓ The rehabilitation of our roadways.
- ✓ The improvement and expansion of our park system.
- ✓ The preservation of the City's natural beauty and surrounding environment.
- ✓ Continuing to be a responsible City government.

Since the year 2000, the population of the City has grown from 19,392 to 58,674, a 39,282 increase in the number of residents in twelve years. In response to this population explosion, the City established public safety as one of its principal priorities. The following information is provided to quantify the City's commitment to public safety.

- ✓ Police staffing has increased almost 17% since 2006.
- ✓ Police personnel costs have increased from approximately \$6.7 million in FY 2006 to a FY 2013 budget of \$12.0 million.
- ✓ Fire Rescue opened Fire Station #83 in FY 2008 at a cost of approximately \$2.5 million and finished construction in FY 2009 on the replacement Fire Station #82 at a cost of \$2.8 million. Construction of Fire Station #84 began in FY 2010 and was completed in FY 2011 at an estimated cost of \$2.5 million. Construction of Fire Station #85 will begin in FY 2013 at an approximate cost of \$2.5 million.
- ✓ The Fire District continues to purchase replacement vehicles as dictated by the Vehicle Replacement Policy. Two fire rescue vehicles were replaced in FY 2010 at a total cost of \$334,552.
- ✓ A fire and police training facility is scheduled to be constructed in FY 2013 at an estimated cost of \$755,000.

In conjunction with the increase in population and subsequent traffic demands, the roadways rapidly started to deteriorate. As a result, a major road rehabilitation project was developed and became one of the major priorities of the City.

- ✓ Sumter Boulevard widening project is a three phase project. Phase 1 was completed in FY 2008 at a cost of approximately \$17 million. Construction of phase 3 (intersection improvement portion only) began in FY 2010 with partial funding coming from Federal Stimulus money; this portion of the project was completed in FY 2011 at an estimated cost of \$3,150,000. The completion of phase 3 (widening from Hansard to Morandi) began construction in FY 2011 and finished in FY 2012 at an estimated cost of \$2,000,000. The City portion of the construction cost was \$900,000 and the County provided \$1,100,000 for the remaining construction for the widening of this section of Sumter. The final section of the widening of Sumter (Heron Creek to City Center Boulevard) is scheduled to begin construction in FY 2013 at an estimated cost of \$10,500,000.
- ✓ In FY 2007, the City Commission appropriated \$13 million from the sale of Escheated Lots to fund the rehabilitation of approximately 108 miles of roadway.
- ✓ The Road and Drainage District has expended approximately \$7.6 million on road rehabilitation from its operating budget since FY 2008 and is scheduled to expend \$1.8 million in FY 2013.

For several years the City's Neighborhood Park System was maintained by the county through an inter-local agreement. However, in recent years, the county has turned the development and maintenance of the parks over to the City. This change, along with the increase in population and greater demand for services, has led to the improvement and expansion of the City park system to be a chief priority.

- ✓ Several improvements to the Narramore Sports Complex costing approximately \$1,141,600 were completed in FY 2007 and FY 2008.
- ✓ Lights were installed at the football field on the George Mullen Center Complex at a cost of \$216,354.
- ✓ New state of the art playground equipment was installed at Blue Ridge and Highland Parks at a total cost of \$100,562.



- ✓ A new dog park, the Canine Club was completed in FY 2010 at a cost of approximately \$295,000. The restrooms for this park were constructed in FY 2011 at an estimated cost of \$70,000.
- ✓ Construction of a new community park at the Price Blvd and Atwater intersections began in FY 2010 and was completed in FY 2011 at an estimated cost for Phase 1 of \$4.6 million. In FY 2013, restrooms and a playground are budgeted to be added to this park at an estimated cost of \$150,000.
- ✓ Design of a pool at Butler Park began in FY 2012 at an estimated cost of \$4.3 million (\$1 million for design; \$3.3 million for construction).
- ✓ Construction of a teen center - The Morgan Family Community Center – began in FY 2010 and was completed in FY 2011 at an approximate cost of \$7.2 million.

The City's remarkable growth in recent years has resulted in establishing growth management initiatives to preserve the city's natural beauty and surrounding environment. To ensure the City's vision of "*providing a viable and sustainable quality of life for our residents*", the preservation of the environment became a primary priority.

- ✓ In FY 2008, an Economic Development Strategic Plan was adopted by City Commission which provides for growth related management.
- ✓ In FY 2009, the City's Comprehensive Plan was amended and updated; and the City's Unified Land Development Code update was adopted in FY 2010.
- ✓ In the FY 2010 Budget, the City Commission provided an increase of \$411,300 or 65% over the FY 2009 economic development budget.
- ✓ In FY 2011, \$4 million of the escheated lot proceeds was appropriated for economic development incentives. In FY 2012, the City Commission reduced this appropriation to \$3 million.

BUDGET INITIATIVES

The following four budget initiatives were the focus of the FY 2013 budget development.

PROTECT KEY SERVICES ON WHICH THE PUBLIC DEPENDS

- *Improve public safety to citizens by implementing intelligence-led and community policing and expanding fire rescue services.*

CONTINUE WITH VITAL INFRASTRUCTURE IMPROVEMENTS

- *Rehabilitate roadways by resurfacing and widening to improve road capacity and safety. Construct sidewalks to provide safe pedestrian passage.*
- *Continue to fund neighborhood park improvements and expand the City park system by increasing land acquisition and expanding community park programs.*

STRATEGICALLY SHRINK THE SIZE OF CITY GOVERNMENT

- *Pursue alternative revenue sources, streamline budgets on the department level, and review business processes to promote better efficiencies to maintain current levels of service without a tax increase.*
- *Maintain adequate reserves while continuing the strategic spend down of excess reserves.*

The following table presents city-wide service level adjustments based on the budget initiatives listed above as established during the 2012 Strategic Planning Session with the City Commission.



SERVICE LEVEL ADJUSTMENT		BUDGET
OPERATING	CAPITAL	INITIATIVE
PERSONNEL WAGES		NO WAGE INCREASES
NO REDUCTION IN FORCE OF CURRENT EMPLOYEE PERSONNEL		PROTECT KEY SERVICES ON WHICH THE PUBLIC DEPENDS
STAGGER FUNDING OF EIGHT VACANT POLICE OFFICER POSITIONS		PROTECT KEY SERVICES ON WHICH THE PUBLIC DEPENDS
ELIMINATE ONE ANIMAL CONTROL OFFICER		STRATEGICALLY SHRINK THE SIZE OF GOVERNMENT
	CONSTRUCT FIRE STATION #85	PROTECT KEY SERVICES ON WHICH THE PUBLIC DEPENDS
	CONSTRUCT FIRE/POLICE TRAINING TOWER	PROTECT KEY SERVICES ON WHICH THE PUBLIC DEPENDS
ROAD REHABILITATION PROJECT		CONTINUE WITH VITAL INFRASTRUCTURE IMPROVEMENTS
	SIDEWALKS AND PEDESTRIAN BRIDGES	CONTINUE WITH VITAL INFRASTRUCTURE IMPROVEMENTS
	FINAL PHASE OF SUMTER BOULEVARD WIDENING	CONTINUE WITH VITAL INFRASTRUCTURE IMPROVEMENTS
	CONSTRUCT A PLAYGROUND AND RESTROOM FACILITIES AT ATWATER PARK	CONTINUE WITH VITAL INFRASTRUCTURE IMPROVEMENTS
INSTITUTE A RETURN ON INVESTMENT FROM THE NORTH PORT UTILITY TO THE GENERAL FUND		MAINTAIN ADEQUATE RESERVES WHILE CONTINUING THE STRATEGIC SPEND DOWN OF EXCESS RESERVES

2013 BUDGET HIGHLIGHTS, PRIORITIES AND ISSUES

No wage increases. Personnel expenditures comprise nearly 50% of the city’s operating budget. Because this portion of the budget is so large, the city was not able to leave employee compensation untouched and adopted a balanced budget without providing any wage increases for all employee types. At the time of the budget adoption, two of the three unions had ratified contracts with no increases.

No new programs or expansions in service levels. The focus of the 2013 budget was to continue providing the high level of service the city traditionally provided while maintaining the city’s strong financial position and not placing a greater financial burden on its citizens. The 2013 budget does not include any new programs or enhancements to existing service levels in order to meet these goals.

Adjustments in full-time equivalent positions to re-allocate resources based on department need. An executive assistant position was moved from the City Clerk’s office to Neighborhood Development Services – Code Enforcement division to meet established service levels.

Added three full-time equivalent positions to maintain current service levels. An equipment operator and field supervisor will be added to the Solid Waste division of Public Works beginning the fourth quarter of the fiscal year to meet service level demands based on FY 2014 estimates. A water plant operator trainee was added to the North Port Utility to meet succession requirements.

Implement a Return on Investment (ROI) from the North Port Utility to the General Fund. The city established a ROI to provide the citizens a return on their investment in the North Port Utility. This revenue stream becomes a permanent resource to the General Fund and helps the city to maintain adequate reserves.

Staggered funding of eight vacant police officer positions and elimination of one vacant animal control officer position. Due to the lengthy hiring process of police officers, staff projected a staggered funding of eight vacant positions to more realistically account for personnel costs for these positions. One vacant animal control officer position was eliminated based on analysis of demand for service and Sarasota County’s ability to provide this service to the city.

The property tax rate has increased by 0.0486 mills to 3.6167. The property tax rate increase reflects a roll forward rate to offset the decline in assessed property values in the city. The governing body maintained its policy of minimizing the tax impact to the citizens.



LONG-RANGE NON-FINANCIAL GOALS

The long-range non-financial goals for the City of North Port are set forth in the adopted City Comprehensive Plan. The chart that follows identifies the long-term goals and links them to the City Commission’s short-term goals and implementation.

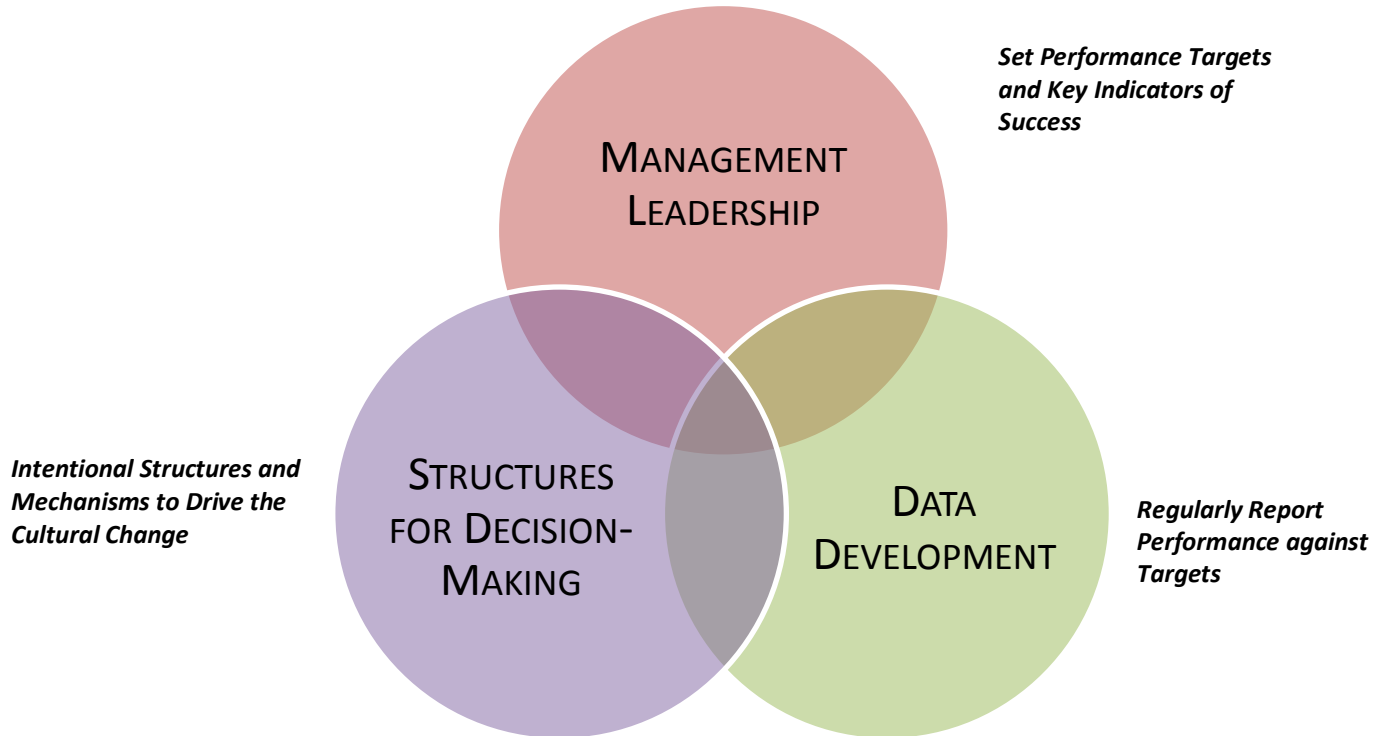
LINKING LONG – AND SHORT – TERM GOALS

LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	SHORT-TERM GOALS: CITY COMMISSION	IMPLEMENTATION: DEPARTMENTS & PROGRAMS
<p>Maximize land uses to achieve A sustainable mix of urban development</p>	<p>Promote an economically sustainable community which clearly identifies the City</p>	<p>Economic Development; Neighborhood Development Services-Planning Division; Economic Development Strategic Plan; Small Business Assistance Program; Ambassador Program; Activity Centers 5 & 6 Master Plans</p>
<p>Develop an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction</p>	<p>Continue with vital infrastructure improvements</p>	<p>Public Works; Sidewalk Master Plan; Sumter Blvd. widening; road rehabilitation</p>
<p>Provide safe, high quality, adequate supply, distribution, and conservation system of potable water</p>	<p>Protect key services on which the public depends; continue with vital infrastructure improvements</p>	<p>Public Utilities; Backflow Cross Connection Program; Myakkahatchee Creek Reliability Project; Water Treatment Enhancement Project; Deep Injection Well Project; Neighborhood Water and Sewer Extension Program</p>
<p>Provide adequate collection, treatment, and disposal of sewage</p>	<p>Protect key services on which the public depends; continue with vital infrastructure improvements</p>	<p>Public Utilities; Neighborhood Water and Sewer Extension Program; Reject Line Project; Reclaimed Water Project</p>
<p>Develop a stormwater management System which protects real and personal properties and preserves natural resources</p>	<p>Provide for an environmentally-friendly community that is safe and improves citizens quality of life</p>	<p>Public Works; Big Slough Project and implementation</p>
<p>Protect, conserve and enhance the City’s natural, environmental and historical resources</p>	<p>Provide for an environmentally-friendly community that is safe and improves citizens quality of life</p>	<p>City & County Executive Management; General Services-Parks & Recreation Division; Myakkahatchee Creek Corridor Project; Warm Mineral Springs Development</p>
<p>Develop and maintain a community Park and recreation system</p>	<p>Provide health and safety services for an improved quality of life for the citizens</p>	<p>General Services – Parks & Recreation Division; Atwater Community Park Project; Butler Park Community Pool; Neighborhood Park Improvements</p>
<p>Promote the preservation and development of high-quality, balanced, and diverse housing options</p>	<p>Provide an aesthetically pleasing, environmentally-friendly community that focuses on renewable resources for a viable community</p>	<p>Neighborhood Development Services – Planning Division; Economic Development; Activity Centers 5 & 6 Master Plans; Unified Land Development Code and Comprehensive Plan updates</p>
<p>Adequately provide the needed public facilities for both existing and future residents</p>	<p>Protect key services on which the public depends; continue with vital infrastructure improvements</p>	<p>Public Works; Public Utilities; Public Safety; General Services – Parks & Recreation Division; Transportation; Water & Sewer; and Parks & Recreation Projects. Fire Stations and Police Sub-stations projects.</p>



PERFORMANCE COUNTS!

Performance Counts is an ongoing systematic approach to improving results through evidence-based decision making, continuous organizational learning, and a focus on accountability for performance. The city is implementing *Performance Counts* in FY 2013 as the program used to measure key indicators in departments/divisions. Three key ingredients provide the framework in *Performance Counts*.



Management leadership efforts

- reflect visible leadership to support and drive the cultural change;
- set clear expectations in terms of priorities and goals, and targets;
- communicates and reinforces the importance of focused resources.

Data development

- establishes the required data report system;
- prioritizes data collection that will yield initial practices;
- provides regular report schedules and protocols.

Structures for decision-making

- integrates performance results by reviewing, evaluating and acting upon reported data;
- increases transparency and visibility of data;
- communicates to staff specific decisions that are intended to improve performance targets.

Performance Counts helps to translate the city's mission and vision into tangible objectives. The core purpose of measuring performance is to determine if all desired outcomes are being achieved. The measures also provide insight into the effectiveness and efficiency of departments and programs.

Performance Counts helps the city to






- fill performance gaps and improve service delivery;
- create a results-focused culture;
- prepare each year's budget;
- reset the balance between responsibility and accountability.







Core Values and Elements

Performance Counts originates with the city's core values and includes four elements that define the performance mission.





Core Values

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.

Elements

-  **Department Core Services** – an essential job task performed by a department that is aligned with what the customer expects and sees and when successfully delivered, the department is on course to achieve its mission.
-  **Primary Customer Group** – anyone who directly receives or benefits from a department's core service.
-  **Customer Requirements** – the expectations or needs that customers have about the core service including effectiveness, efficiency, quantity, and quality.
-  **Performance Measures** – tactical measures describing the expected key results and used by department management to align core services; operational measures describing work performed and used by crew leaders and supervisors to align core services.

Performance Counts uses the results of performance measures to

-  prioritize job tasks;
-  ensure maximum efficiency in use of personnel and equipment;
-  make budget resource decisions;
-  make better informed decisions.

Performance Counts measures are shown in the individual department/division sections of this document. The measures for FY 2013 are projections for the year. In subsequent years, actual data will be included.

ECONOMIC OUTLOOK & FORECAST ASSUMPTIONS

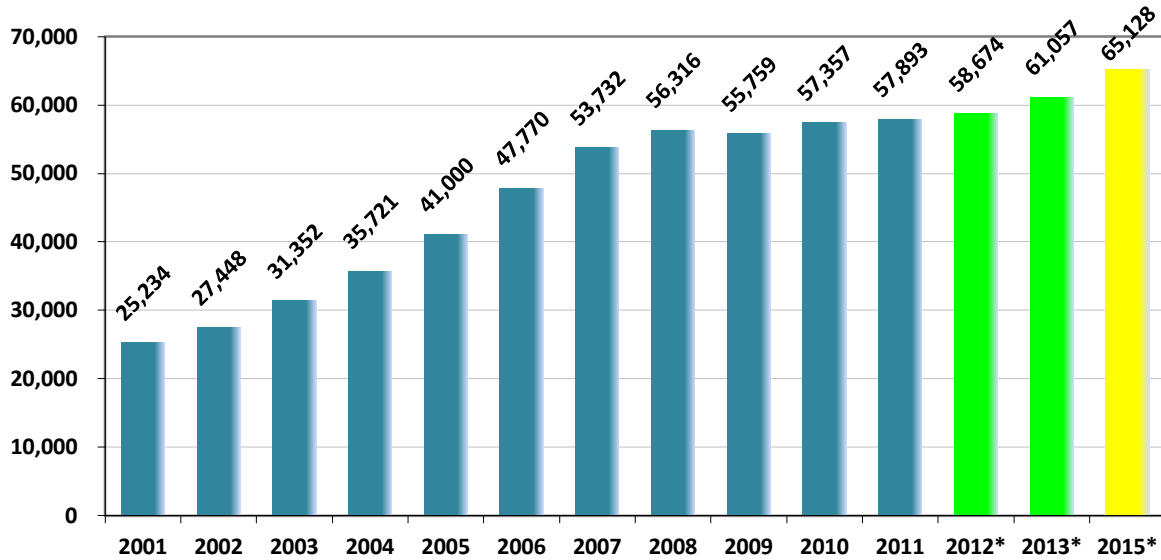
As a predominantly residential community, the economic environment of the City is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the cost of housing (including housing values, foreclosure rates, insurance and taxes), the regional job market, new construction, weather events and retail activity. Consideration of the impact of these economic indicators is critical as the City endeavors to develop its resources and facilities to meet the demand of its residents. All available information and indicators are utilized in forecasting the City's budget revenues and expenditures.

The City of North Port has experienced strong growth and from 2000 to 2009 has approximately tripled. An estimated increase of 781 residents is projected for 2012. Population estimates are provided by the Bureau of Economic and Business Research (BEBR). However, the City is only 25% built out and projects a build out population of over 200,000 residents. The 2010 U.S. Census reported the population in North Port as being 57,357. Since some state shared revenues are linked to population growth, *Census 2010* did impact the City's future revenues. Population estimates are used to determine: revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state and local legislative districts; forecasts of housing, recreation and transportation needs; and disaster relief.



The following chart illustrates North Port’s historical and projected permanent population.

NORTH PORT 2001 – 2015 HISTORICAL AND PROJECTED POPULATION



**Projected*

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, the City experienced considerable growth in its tax base which provided increased annual tax revenues without increases to the property tax rate. In the last six years, this trend was replaced by a more gradual growth, decreases in property values, and limits on tax revenues through state tax reform legislation. Forecasts include continued reductions in property values with moderate growth in population.

The following table shows the City of North Port’s taxable value and new value since 2008.

CITY OF NORTH PORT TAXABLE VALUE & NEW VALUE 2008 – 2012

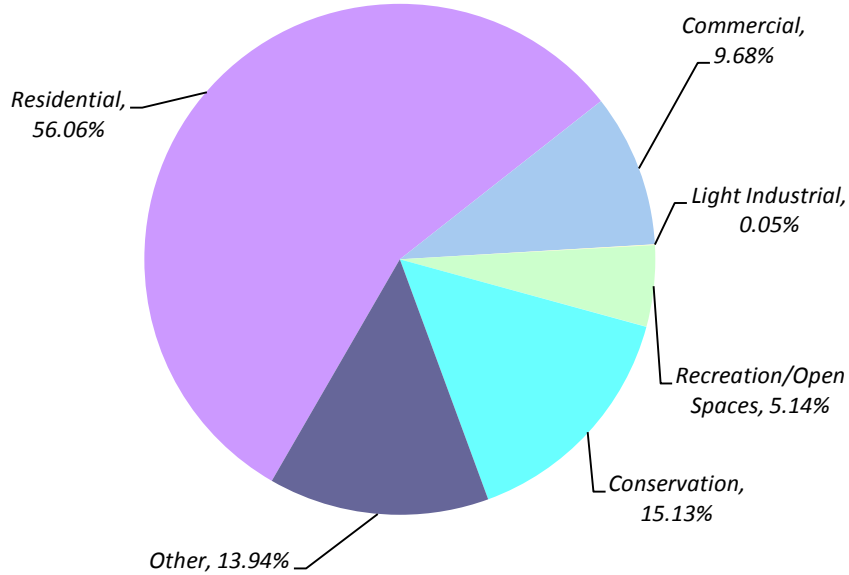
Tax Year	Adjusted Value	New Value	Gross Taxable Value	Percent Change In Value
2008	3,626,144,470	193,762,214	3,819,906,684	-32.12%
2009	2,893,714,934	68,626,459	2,962,341,393	-22.45%
2010	2,445,870,046	25,823,031	2,471,693,077	-16.56%
2011	2,259,654,320	24,614,397	2,284,268,717	-7.58%
2012	2,244,381,117	23,386,595	2,267,767,712	-0.72%

As land usage in North Port is primarily residential, much of the City’s property tax revenues are derived from individual home owners. Changes in home values and foreclosure rates have a greater impact on North Port’s revenues. The composition of North Port’s tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded,



qualifying for an exemption of \$50,000 and the majority of homesteaded properties have a taxable value less than \$200,000. Approximately 60% of the City is vacant, undeveloped land which provides considerably less in tax revenue to the City. The following chart illustrates the land usage as a percentage for the City of North Port.

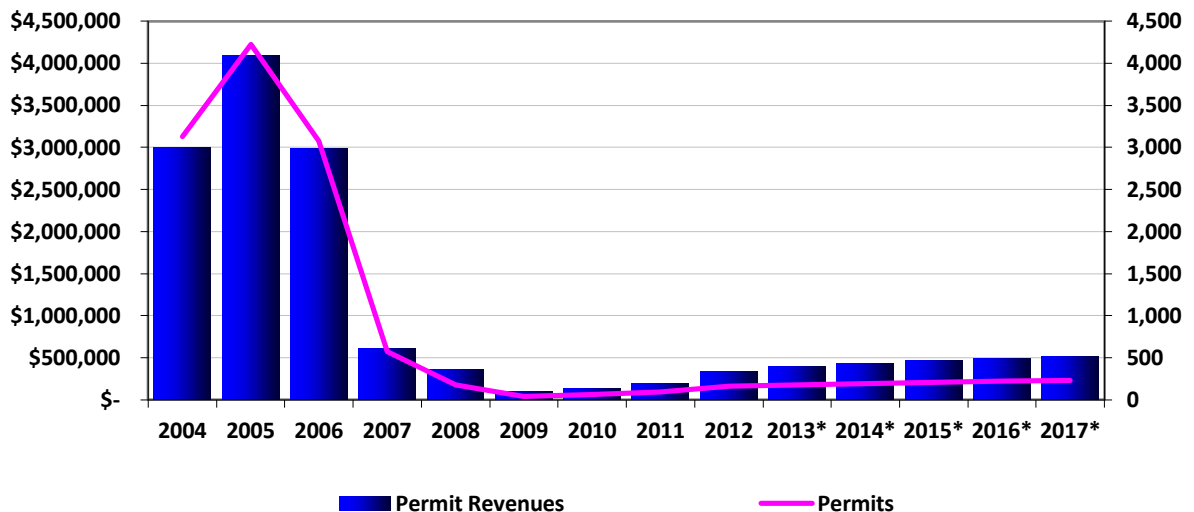
LAND USAGE AS A PERCENTAGE



A reduction in new construction is further evidenced by the City’s single family building permits issues in recent years. In addition, as housing foreclosures continue to increase, property values within the City are expected to be further negatively impacted. The following chart illustrates the historical and projected single family resident building permits.

2004 – 2017 HISTORICAL AND PROJECTED SINGLE FAMILY BUILDING PERMITS

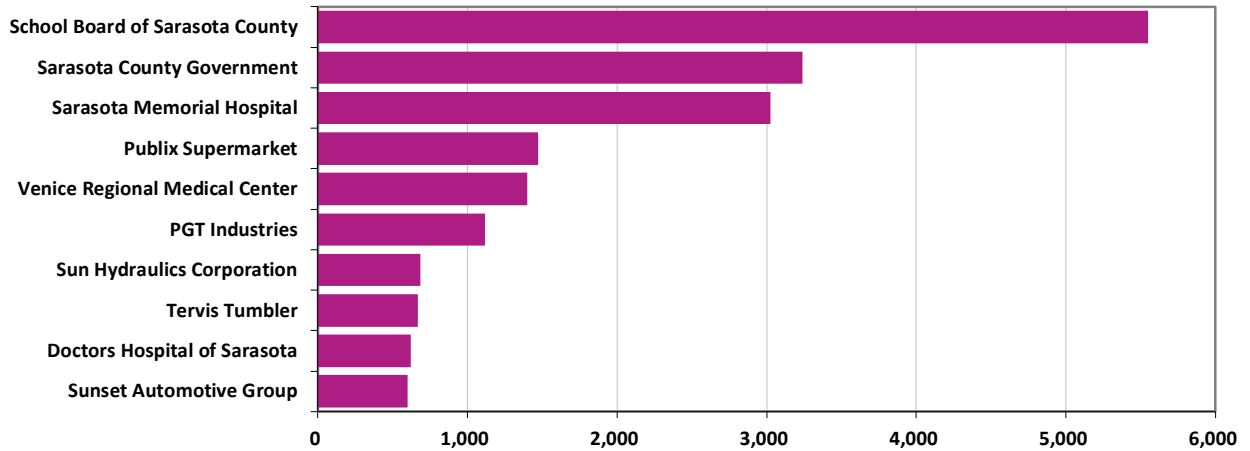
The following charts provide additional information related to the local economy of the City of North Port.



*Projected



TOP TEN EMPLOYERS



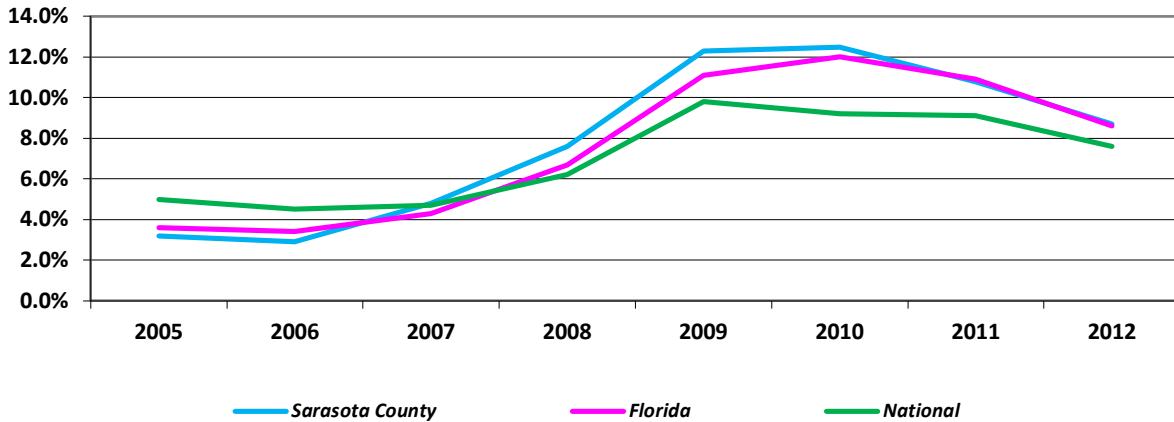
Note: Statistics are for Sarasota County; not available for the City of North Port.

PRINCIPAL PROPERTY TAX PAYERS

Taxpayer	2011			2002		
	Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value
Marsh Creek Holdings Ltd	\$ 17,096,600	1	0.75%	\$ 5,007,610	10	0.47%
Wal-Mart Stores East L.P	14,427,300	2	0.63	-	-	-
Gran Paradiso I LLC	12,782,044	3	0.56	-	-	-
Benderson Property	12,331,600	4	0.54	-	-	-
DiVosta Homes LP	12,134,784	5	0.53	-	-	-
Lowes Home Centers Inc.	11,867,200	6	0.52	-	-	-
Walgreens	11,113,400	7	0.49	-	-	-
Comcast Cable	10,024,358	8	0.44	-	-	-
Florida Power & Light Company	5,504,600	9	0.24	-	-	-
Verizon	516,900	10	0.02	-	-	-
Vestcor				9,364,500	1	0.87
KEB, Inc./Bobcat Trail				8,710,169	2	0.81
Cargor Partners				8,262,600	3	0.77
North Port Park of Commerce				7,251,500	4	0.68
Dennis J. Fullenkamp Realty				6,303,000	5	0.59
Shoppes of North Port Ltd.				6,265,100	6	0.58
Panacea Funding, Inc.				5,845,956	7	0.55
Richardson Arms				5,739,000	8	0.54
JSD Limited Partnership				5,324,900	9	0.50
	\$107,798,786		4.72%	\$ 68,074,335		6.36%



UNEMPLOYMENT

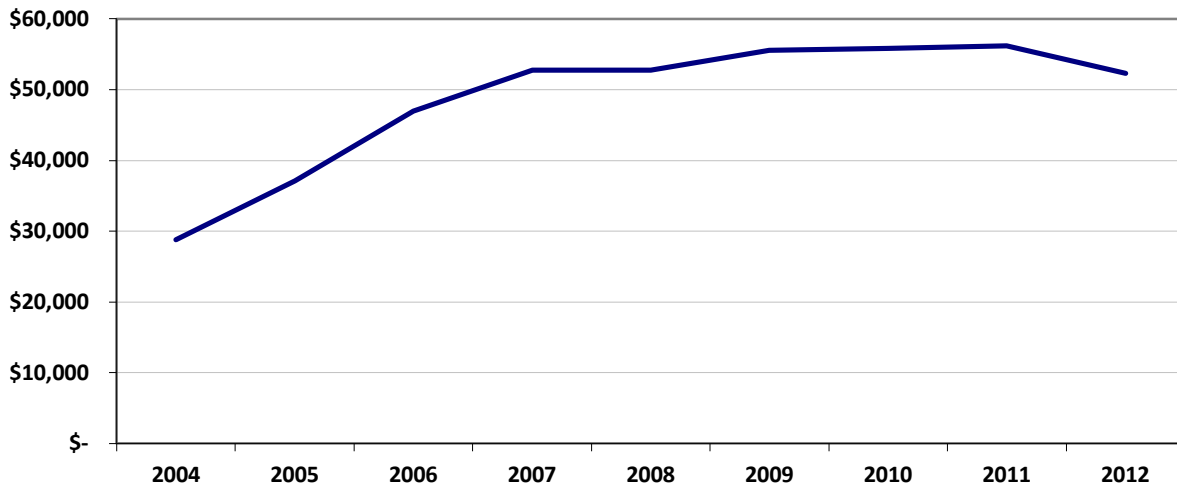


Sources: Bureau of Labor Statistics and Sarasota County statistics used; not available for the City of North Port.

As illustrated in the above chart, the unemployment rate for Sarasota County is slightly higher than both the state and national rates. A major contributor to the City’s and region’s economy is the construction business. Due to a decrease in residential and commercial construction, the state and local economies have experienced elevated unemployment.

The per capita personal income for the County/City continues to climb. Since 2004, the per capita personal income has steadily increased until 2012 when it dropped approximately 6.8%. The following chart reflects this trend based on County data.

PER CAPITA PERSONAL INCOME



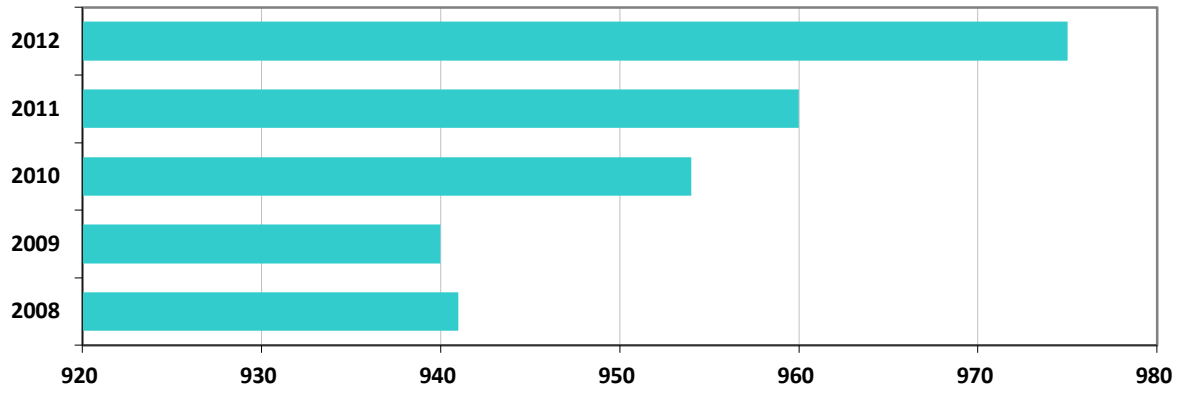
SOURCE: CITY OF NORTH PORT CAFR

Business Tax Receipts are a tax on any individual or entity conducting business in the City. In the past, these receipts were called “Occupational Licenses” which caused confusion because they were never a license to conduct business, but rather a tax on doing business. The updated City ordinance was adopted in FY 2009 which officially changed the term from “Occupational License” to “Business Tax Receipt.”

As the following chart shows, the number of business tax receipts issued by the City has increased for the past three years. The majority of businesses provide general services; however, retail, insurance, and professional services businesses are growing each year.



BUSINESS TAX RECEIPTS BY YEAR







BUDGET OVERVIEW

BUDGET PROCESS

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City's budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2013 budget preparation process.

BUDGET CALENDAR

Task	Date
Budget kickoff meeting with departments and budget manual & instructions are distributed	March 28
Departments meet with Capital Improvement Program (CIP) Committee to discuss/review proposed projects	April 17
Strategic Budget Planning meeting with Commission for FY 2012-13	April 26
CIP budget requests finalized	May 11
Departmental budget requests and summaries due to budget office	May 11
Budget office and departments meetings to discuss department budget requests	May 21-25
Preliminary Assessed Value due from Property Appraiser	June 1
Final department budget requests due to budget office	June 1
Departmental budget review meetings with City Manager and Finance	June 5-15
Departments submit budget based on City Manager recommended changes	June 22
Commission meeting to approve "Not-To-Exceed" rate resolutions	June 25
Final Property Valuation due from Property Appraiser	July 1
FY 2013 Projected Budget and CIP to Commission	July 13
Deadline for providing Tax Collector with tax roll information for Proposed Notices	July 15
City-wide Budget Workshops	July 24-25
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 1
Follow up budget workshop – Discussion of Proposed Budget and Tax Rate	August 9
Deadline for newspaper advertising of non-ad valorem assessments	August 16
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 6
Advertise millage and budget summary per TRIM requirements	September 15
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 18
Property Appraiser notifies the City of final adjusted tax roll	October 5
Certification of TRIM compliance due to the Florida Department of Revenue	October 19

Note: The above timetable meets the requirements of the State of Florida.

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions address: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port's fiscal year starts on October 1 and ends September 30.

The diagram on the following page illustrates the budget process.



BUDGET PROCESS

October – September

- Occurs Year Round
- Budget Rolled into new Fiscal Year
- Transmit Adopted Millage
- TRIM Compliance Package sent to Department of Revenue
- Review Requisitions
- Commission Agendas
- Budget Amendments
- Monthly Financial Reports

January – March

- Beginning Step In Budget Process
- Outline Process
- Budget Assumptions are determined
- CIP Process Begins
- Prepare General Fund Forecast
- Commission Workshops



July – September

- Final Step in Budget Process
- City Manager Proposed Budget
- Tentative Adoption
- TRIM Notice
- Public Hearings
- TRIM Advertisement
- Final Adoption of Budget

March – September

- City Manager Review
- Executive Management Meetings
- Balance the Budget
- CIP reviewed and presented to Commission
- Final Certification of Taxable Value

February – June

- Train Staff
- Position Changes
- Payroll Projections
- Department Requests
- Departmental Goals & Objectives
- Revenue Projections
- Preliminary Taxable Value received from Property Appraiser



Policy and Strategy Phase

The City utilizes the framework and structural support of the City's mission and vision statements as well as the City goals to develop the annual budget. Additionally, citizen input is received through various public workshops and meetings including bi-monthly commission meetings, advisory board meetings, oversight committees, and neighborhood meetings.

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.

Assessment Phase

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

Development Phase

A budget manual, which includes worksheets, charts, tips and instructions, is available online to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a "current service level" or a "continuation of service" is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a Service Level Adjustments form (SLA).

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement requests for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City's Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning and Zoning Department. In addition, the adoption of Senate Bill 360 includes requirements for funding the CIP. Essentially, the bill requires that sufficient revenues are available or will be available from "committed funding sources" to fund the projects in the first three years of the five-year CIP schedule. Projects that may be funded by grants, either fully or partially, must be an approved "committed funding source" for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the CIP committee of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The CIP committee reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

Review Phase

In May, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies. Each department meets with the City Manager, Finance Director, and Senior Management Budget Analyst who perform an overall review of the budget request. Recommended funding levels and operational budget proposals are provided based on



the City Commission's goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

Adoption Phase

Prior to July 15, the City Manager presents a projected City budget to the City Commission for the fiscal year commencing October 1. The projected budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The projected budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the projected budget. Taking into consideration the Commission and the public's suggestions, the City Manager then presents the City Manager Proposed Budget in August.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by ordinance of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage ordinance to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

Implementing, Monitoring and Amending Phase – Budgetary Control

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals with the budget. Quarterly budget meetings are held with Commission where presentations are given on revenues, departmental updates, and the Capital Improvement Plan. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the line item or object of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval as well. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for legally binding encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.



Basis of Accounting, Measurement Focus and Financial Statement Presentation

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts.

FUND STRUCTURE

Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows.

Major Governmental Funds

The main operating fund for the City of North Port, the **General Fund**, accounts for all general government activity not accounted for in other funds. It includes most tax revenues and such services as public safety, parks, recreation, planning, and administration. The **Road and Drainage District Fund** and the **Solid Waste District Fund**, the City's two major Special Revenue Funds, are used to account for transportation and drainage related activities and the collection and disposal of solid waste.

Major Proprietary Funds

Proprietary Funds account for the acquisition, operation and maintenance of government facilities and services, which are entirely self-supported by user charges. The City's **Water and Sewer Utility** is comprised of a number of areas working towards a mission to operate and maintain a quality water supply system and to collect, convey and treat wastewater effectively and economically within the Commission's rate structure and to construct water and/or sewer projects by contract for infrastructure improvements consistent with the City's Comprehensive Plan and Utility Master Plan.

Non-Major Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include: Inspector Education Fund, Law Enforcement Trust Fund, Police Education Fund, Fire Rescue District Fund, Tree Fund, Building Fund, Escheated Lots Funds, Impact Fee Funds, Fleet Maintenance Fund, and Employee Benefit Fund.

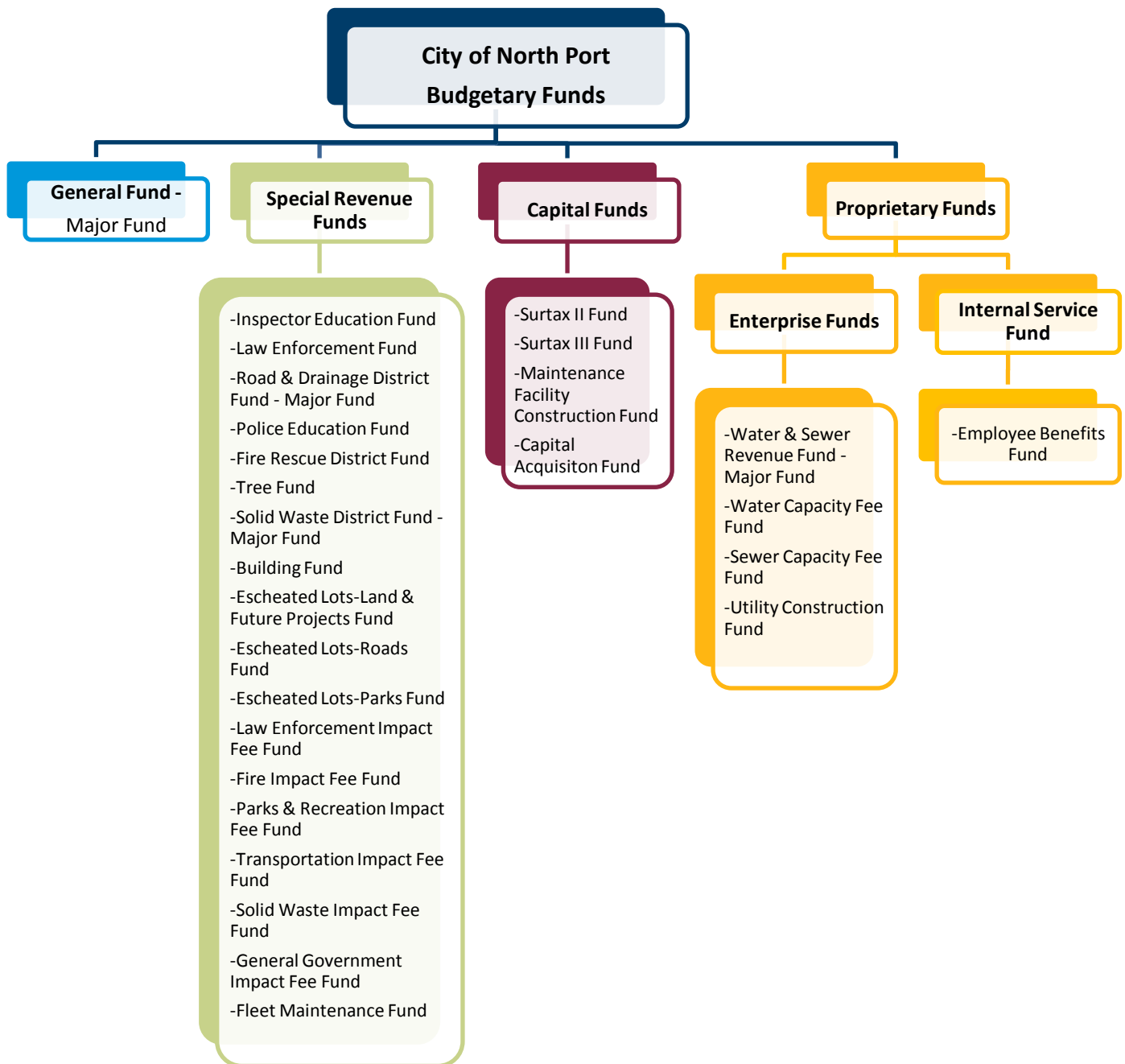
Non-Major Capital Funds

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include: Surtax II and Surtax III Funds, Maintenance Facility Construction Fund and Capital Acquisition Fund.

The City has fiduciary funds, such as special service areas and agency funds, that are excluded because assets are held by the City in a trustee capacity for other entities.



The following chart represents the budgetary funds for the City of North Port.





GOVERNMENTAL FUNDS

General Fund (Fund 001)

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Inspector Education (Fund 102)

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

Law Enforcement Trust (Fund 105)

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as "National Night Out" and "Do the Right Thing".

Road and Drainage District Fund (Fund 107)

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

Police Education Fund (Fund 108)

Revenues are generated from a portion of fines and are used to provide training for police officers.

Fire Rescue District Fund (Fund 110)

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

Tree Fund (Fund 115)

The Tree Fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases and the personnel and operating costs of a full time arborist for the City.

Solid Waste District Fund (Fund 120)

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

Building Fund (Fund 135)

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

Escheated Lots Fund (Fund 144)

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

Escheated Lots Fund – Roads (Fund 145)

This fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for road improvements.

Escheated Lots Fund – Parks (Fund 146)

This fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for park improvements.

Law Enforcement Impact Fee Fund (Fund 150)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to law enforcement public safety.

**Fire Impact Fee Fund (Fund 151)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to fire public safety.

Parks and Recreation Impact Fee Fund (Fund 152)

Revenues are derived from new residential construction and are restricted to growth-related projects as they pertain to parks and recreation.

Transportation Impact Fee Fund (Fund 153)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to transportation.

Solid Waste Impact Fee Fund (Fund 156)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the collection and removal of solid waste.

General Government Impact Fee Fund (Fund 157)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the general services of the City.

Fleet Maintenance Fund (Fund 520)

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

Debt Service Funds

The City does not use debt service funds to account for bond related activity. Payments on bonds that pertain to the City's governmental activities are made by the general fund. The remaining bond payments, specifically the Utility System Refunding Revenue Bonds, are made by the Utilities Enterprise Fund.

Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

Infrastructure Surtax II-One Cent Sales Tax Fund (Fund 305)

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects.

Infrastructure Surtax III-One Cent Sales Tax Fund (Fund 306)

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15 year extension of the One Cent Sales Surtax program.

Maintenance Facility Construction Fund (Fund 320)

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility.

Capital Acquisition Fund (Fund 325)

The Capital Acquisition Fund provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division.

PROPRIETARY FUNDS***Enterprise Funds***

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.



Utility Funds (Funds 420-431)

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. All revenues post to the Utility Funds.

Internal Service Funds

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

Employee Benefit Fund (Fund 810)

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

BUDGETARY ACCOUNTING

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds and Capital Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting except for the exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

BUDGET HIGHLIGHTS

The budget is a plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period. The budget is the legal authorization to expend City funds during the fiscal year.

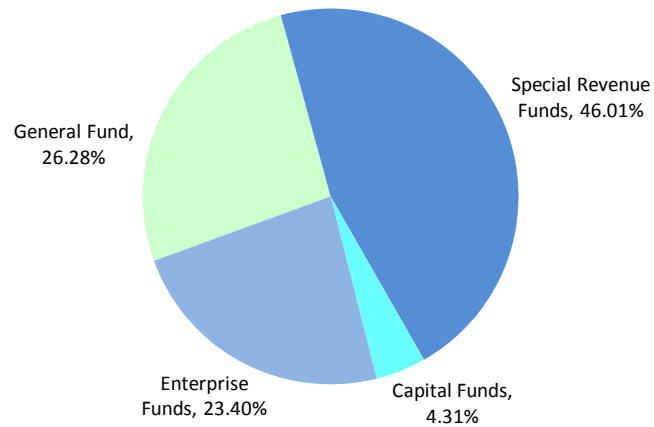
**BUDGET SUMMARY**

The total City-Wide FY 2013 Budget is shown below and is a balanced budget.

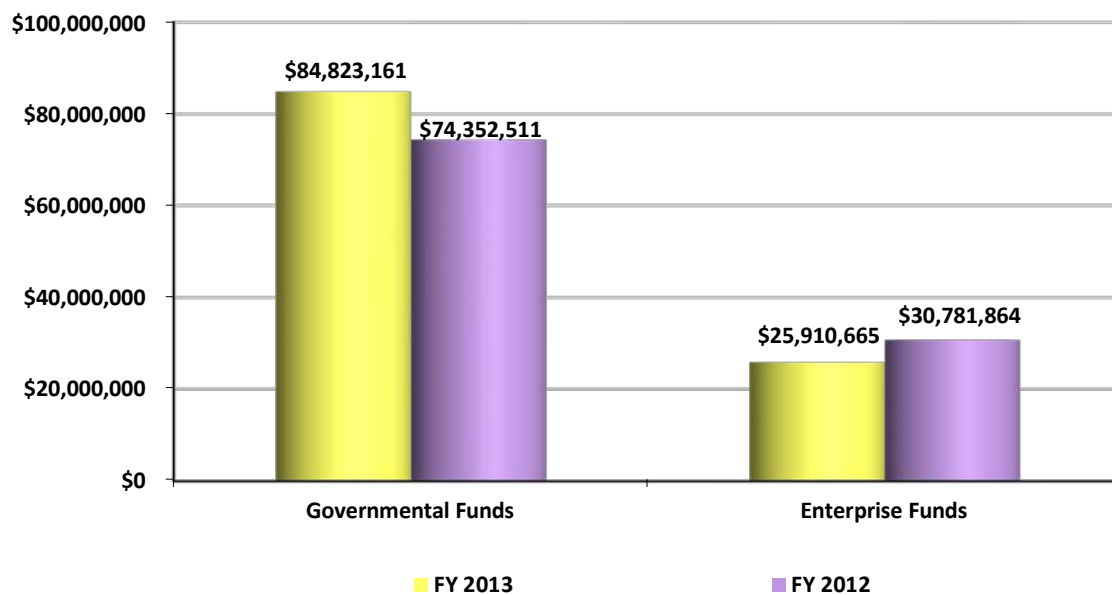
	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	TOTAL CITY-WIDE BUDGET
Revenues						
Ad Valorem Taxes	\$ 8,138,438	\$ -	\$ -	\$ 8,138,438	\$ -	\$ 8,138,438
Non-Ad Valorem Taxes	-	24,640,885	-	24,640,885	-	24,640,885
Other Taxes	2,754,005	2,584,687	6,120,005	11,458,697	-	11,458,697
Permits & Special Assessments	2,787,770	977,000	-	3,764,770	-	3,764,770
Intergovernmental Revenue	5,113,369	11,105,825	-	16,219,194	-	16,219,194
Charges for Services	6,802,700	4,415,504	-	11,218,204	16,973,952	28,192,156
Fines & Forfeitures	105,300	37,362	-	142,662	1,000	143,662
Interest Income	146,000	181,295	74,000	401,295	139,790	541,085
Miscellaneous Revenues	615,923	5,271,569	-	5,887,492	23,200	5,910,692
Impact Fees	-	179,572	-	179,572	-	179,572
Capacity Fees	-	-	-	-	234,887	234,887
Other Sources	-	200	-	200	-	200
Transfers In	120,000	-	-	120,000	200,000	320,000
Total Revenues & Other Financing Sources	\$26,583,505	\$49,393,899	\$6,194,005	\$82,171,409	\$17,572,829	\$99,744,238
Expenditures						
General Government	\$ 9,352,358	\$ 8,262,654	\$ -	\$ 17,615,012	\$ -	\$ 17,615,012
Public Safety	17,911,946	8,563,832	-	26,475,778	-	26,475,778
Physical Environment	-	5,746,836	-	5,746,836	16,273,588	22,020,424
Transportation	-	11,791,483	698,227	12,489,710	-	12,489,710
Economic Environment	454,747	-	-	454,747	-	454,747
Human Services	216,066	-	-	216,066	-	216,066
Culture & Recreation	922,935	-	-	922,935	-	922,935
Capital	244,873	15,889,941	2,867,084	19,001,898	6,091,587	25,093,485
Debt & Lease	-	697,907	1,202,272	1,900,179	3,545,490	5,445,669
Other Uses	-	10,000	110,000	120,000	200,000	320,000
Total Expenditures	\$29,102,925	\$50,962,653	\$4,877,583	\$ 84,943,161	\$26,110,665	\$111,053,826
Excess (Deficiency) of Revenues over Expenditures	(2,519,420)	(1,568,754)	1,316,422	(2,771,752)	(8,537,836)	(11,309,588)
Fund Balance Beginning (unaudited)	\$9,897,371	\$24,997,203	\$26,931,156	\$61,825,730	\$91,379,010	\$153,204,740
Ending	\$7,377,951	\$23,428,449	\$28,247,578	\$59,053,978	\$82,841,174	\$141,895,152



TOTAL BUDGET BY FUND TYPE (EXCLUDING TRANSFERS)



FY 2013 ADOPTED BUDGET VS FY 2012 ADOPTED BUDGET (EXCLUDING TRANSFERS)



**GOVERNMENTAL REVENUE SOURCES**

The following is a summary of the City's governmental revenue sources excluding transfers and fund balance.

REVENUE SOURCES – GOVERNMENTAL FUNDS

Revenues	Governmental				
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Ad Valorem Taxes	\$ 11,078,235	\$ 9,614,476	\$ 8,035,010	\$ 8,082,490	\$ 8,138,438
Non-Ad Valorem Taxes	25,114,607	23,069,108	23,565,989	23,994,244	24,640,885
Other Taxes	10,708,170	10,786,602	10,969,238	11,143,509	11,458,697
Permits & Special Assessments	4,349,596	3,756,136	3,772,056	3,843,212	3,764,770
Intergovernmental Revenue	5,717,047	5,394,012	7,139,198	5,341,971	16,219,194
Charges for Services	11,829,808	11,675,309	11,736,263	10,706,311	11,218,204
Fines & Forfeitures	364,937	238,266	188,921	162,000	142,662
Interest Income	4,086,295	2,443,304	972,058	377,251	401,295
Miscellaneous Revenues	4,882,727	4,999,906	5,645,307	5,436,569	5,887,492
Impact Fees	1,310,817	1,114,567	496,305	1,720,154	179,572
Other Sources	1,253,506	1,131,329	5,267	200	200
Total	\$ 80,695,745	\$ 74,223,015	\$ 72,525,612	\$ 70,807,911	\$ 82,051,409

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. North Port utilizes most of its allowable revenue sources. However, there are still several options available should the City determine the need to raise revenue. Some of these include: increasing utility taxes; charging for services which currently are provided at low or no cost; and adding water to the current utility tax structure.

The City of North Port's primary revenue source is the local tax base. With the passing of the Property Tax Reform Bill-HB 1B, the Property Tax Amendment and the decrease in property values, the City's reliance on the local tax base is presenting new challenges. Therefore, it is becoming more important to improve the tax base diversification by shifting from the heavy residential base, as well as diversifying the overall revenue stream.

As illustrated in the above, Governmental Funds are funded 9.92% by Ad Valorem property taxes and 30.03% by Non-Ad Valorem assessments.

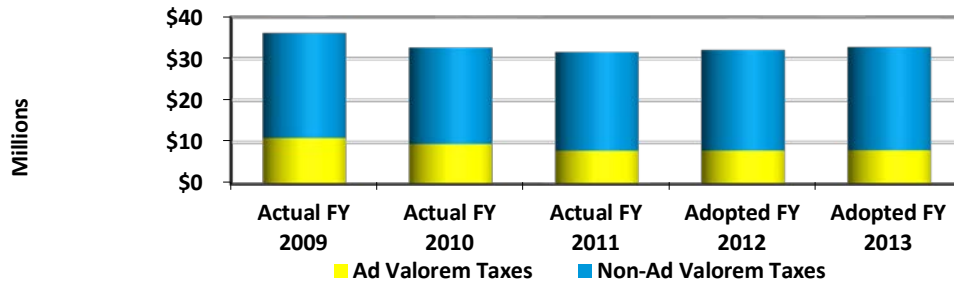
PROPERTY TAX MILLAGE AND ASSESSED VALUATION

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Assessor is assigned the responsibility for assessing property within the City. Florida Statutes require the Assessor to provide a timely estimate of property values to the City, to aid in the budgeting process. The Assessor provides the City with a preliminary assessment by July 1, and a final assessment by the beginning of October. The final assessment subsequently may be modified by the Value Adjustment Board, which meets to address complaints of property owners, generally during November. The City is notified of any adjustments made by this board by the end of January.

The chart below illustrates the breakdown of Ad Valorem Taxes (General Fund) and Non-Ad Valorem Assessments (Special Revenue Funds) for the City of North Port from FY 2009 through FY 2013.

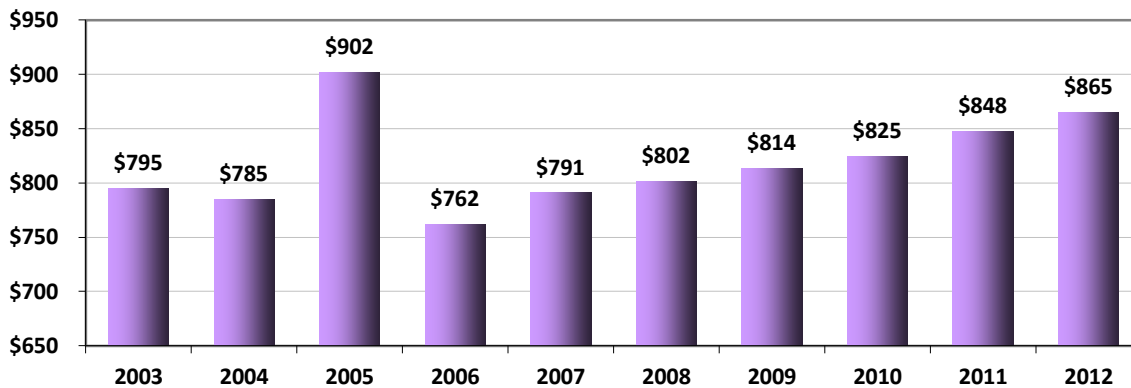


**AD VALOREM TAXES (GENERAL FUND) AND
NON-AD VALOREM ASSESSMENTS (SPECIAL REVENUE FUNDS)**



The following chart provides a history of the total taxes and assessments paid to the City of North Port by a local taxpayer. The chart uses a taxable value of \$100,000 to calculate the combined total.

**TOTAL LOCAL TAXES INCLUDING AD VALOREM AND NON-AD VALOREM
BASED ON \$100,000 TAXABLE VALUE**



Total taxes and assessments for the taxpayer have remained rather consistent over the past ten years with the exception of 2005. Since the year 2003, the total tax bill for a homesteaded property with a taxable value of \$100,000 has increased only \$70. In 2005, the total taxes and assessments spiked, but were realigned in the following year. Considering the additional \$25,000 homestead exemption provided with the Property Tax Amendment in January, 2008, the total taxes have remained constant.

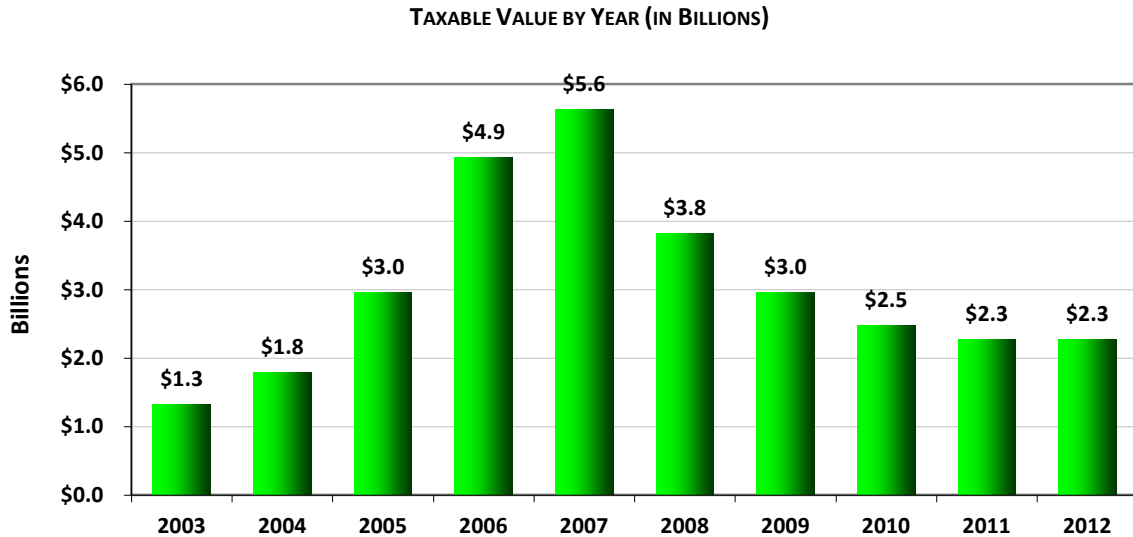
IMPACT ON SAMPLE TAXPAYER

Ad Valorem Taxes	2012 Taxable Value	2012-2013 Millage Rate:	2012-2013* Tax Bill	2011 Taxable Value	2011-2012 Millage Rates	Prior Year Tax Bill	Change from Prior Year
City of North Port	112,019	3.6167	\$ 405.14	107,300	3.5681	\$ 382.86	\$ 22.28
Sarasota County	112,019	3.1530	353.20	107,300	3.0744	329.88	23.32
Sarasota Co. Debt Service	112,019	0.1577	17.67	107,300	0.2363	25.35	(7.68)
Mosquito Control	112,019	0.0805	9.02	107,300	0.0277	2.97	6.05
Sarasota Memorial Hospital	112,019	1.0863	121.69	107,300	1.0863	116.56	5.13
SW FL Mngt Dist.	112,019	0.3928	44.00	107,300	0.3928	42.15	1.85
West Coast Inland Navigation	112,019	0.0394	4.41	107,300	0.0394	4.23	0.18
Sarasota School Dist.	137,019	6.3160	865.41	132,300	6.1350	811.66	53.75
School Capital Improvement	137,019	1.5000	205.53	132,300	1.5000	198.45	7.08
Total Ad Valorem		16.3424	\$2,026.07		16.0600	\$1,914.11	\$ 111.96
Non Ad Valorem Taxes							
Fire Rescue District			\$ 216.92			\$ 195.50	\$ 21.42
Solid Waste District			267.00			267.00	-
Road & Drainage District			108.84			108.84	-
Total Non Ad Valorem			\$ 592.76			\$ 571.34	21.42
Total Tax Bill			\$2,618.83			\$2,485.45	\$ 133.38

*Additional homestead exemption of \$25,000 not applied to School Board



The City of North Port has experienced a rapid growth in population, new construction and taxable value since the year 2000. Over the past four years, the trend has temporarily reversed due to the economic slow decline. For FY 2013, the certification of final assessed gross taxable value of all properties within the City is \$2,267,767,712 which reflects a 0.31% decrease in assessed taxable value from that of 2012. The chart below shows the change in taxable value for the past ten years.



PROPERTY TAXES AND ASSESSMENTS

The City, like many Florida communities, ultimately has a limited number of revenue options. The City Commission and professional staff continuously evaluate resources and processes to provide the taxpayer with the highest level of service. The public’s demand for fiscal conservatism often conflicts with demands for increased services. The dilemma is how to provide the quantity and quality of services the residents demand within fiscal constraints. The FY 2013 Budget reflects a \$0.0486 or 1.36% increase in the millage rate which equates to the rolled-back rate; this rate provides the same amount of ad valorem revenue for fiscal year 2013 as fiscal year 2012, excluding new construction. Also, the FY 2013 budget reflects an 11% increase in the Fire Rescue District non-ad valorem assessments, but no changes in the Road and Drainage District or Solid Waste District non-ad valorem assessments resulting in a slight increase for the majority of taxpayers of North Port in their overall city taxes and assessments.

AD VALOREM (PROPERTY) TAXES

Analysis/Assumptions:

The Adopted FY 2013 millage rate for the City of North Port is 3.6167 mills, which means the property owner pays \$3.6167 for each \$1,000 of taxable value. Based on this rate, the City would expect to collect a maximum of \$8,201,835. In accordance with Florida Statutes, the City can reduce this projection by up to five percent to allow for uncollected funds and prepayment discounts. Commission adopted a two percent discount for FY 2013 for a budget amount of \$8,037,799 in ad valorem taxes.

As part of the budget process, the City is required by Florida Statutes to advertise the “rolled-back rate”, which is the millage rate that would provide the same amount of taxes as the previous year, excluding new construction. This year’s rolled-back rate allows for a millage rate of 3.6167 which is the adopted millage rate for FY 2013.

Legal Authorization:

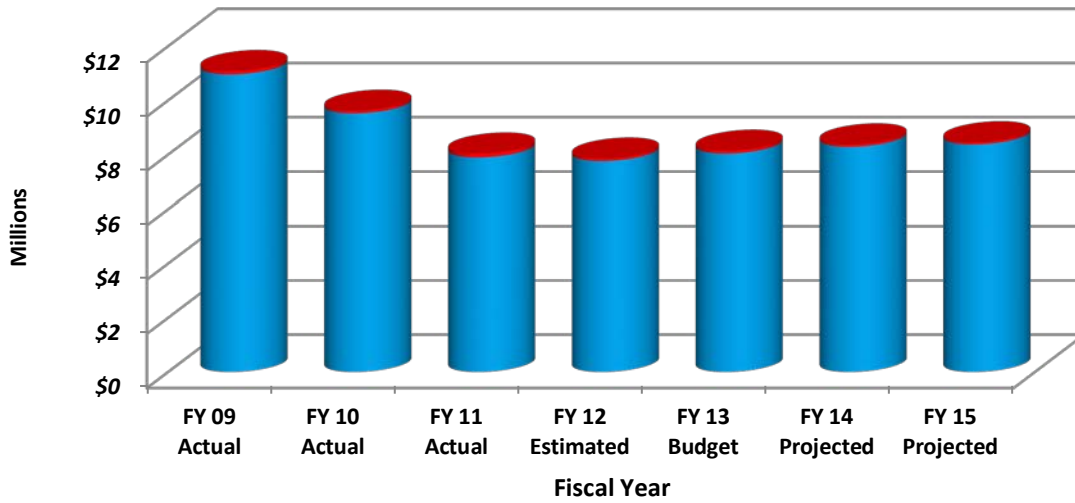
Authorized by Article VII Section 9 of State Constitution, Florida Statutes Chapters 192-197 and 200.

Uses and Restrictions:

Levied against commercial and residential property within city limits. Generally restricted to lawful budgeted purposes for which they were authorized, such as funding public safety, parks, and other various city departments.



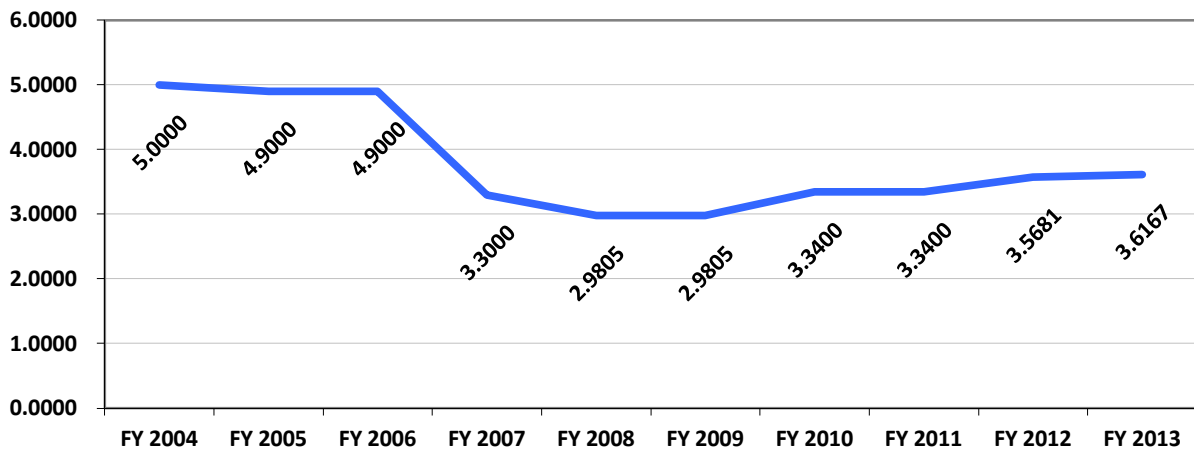
PROPERTY TAX



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Property Tax	\$ 10.96	\$ 9.52	\$ 7.90	\$ 7.76	\$ 8.04	\$ 8.30	\$ 8.40
Property Tax-Delinquent	0.12	0.09	0.14	0.09	0.10	0.09	0.08
Total	\$ 11.08	\$ 9.61	\$ 8.04	\$ 7.85	\$ 8.14	\$ 8.39	\$ 8.48

The following chart shows the City's millage rates for the past ten years.

TEN YEARS OF MILLAGE RATES



NON-AD VALOREM ASSESSMENTS

Analysis/Assumptions:

The City has three dependent taxing districts which levy non-ad valorem assessments. These assessments are a primary source of revenue and are assessed based on the benefit to the property.



The Fire Rescue District completed a methodology and rate study in FY 2012. The focus of the study was to determine the proportional special benefit each property in the City of North Port receives from fire suppression and protection services, facilities and fire related programs. When one evaluates the nature of fire protection service, the most important factor is that the fire protection service provider, in this case the District, maintains a response readiness condition to be available and able to respond to any property within its jurisdiction seven (7) days a week, twenty-four (24) hours a day. In addition, properties receive a benefit from the fire protection service provided by the District in terms of enhancement and preservation of the value of their land and buildings/structures by virtue of this same central availability and response readiness condition maintained by the District. The assessment rates were apportioned based on a benefit allocation determined by land and building value. The Commission did not adopt this new methodology; instead they continued with the same methodology used in FY 2009 through FY 2011 but with an 11% increase.

The Fire Rescue District projected assessment revenues for FY 2013 are \$7,495,694; approximately a 12.15% increase from FY 2012.

In FY 2008, the Road and Drainage District methodology and rate study of 2007 was reviewed to further delineate the cost centers driving the methodology. Several factors were reexamined including historical and projected fiscal year costs, operations and infrastructure needs to provide a more comprehensive means of calculating assessments on properties within the City.

The Road and Drainage District projected assessment revenues for FY 2013 are \$9,982,068; approximately a 2.04% decrease from FY 2012.

The Solid Waste District assesses a flat rate of \$267 annually for residential collection and disposal of solid waste. The District has maintained this rate for the past five years. The projected assessment revenue for FY 2013 is \$6,998,123. This projection includes one hundred new residents prorated at 50% of the year and a four percent discount on 80% of the residents for early payment of the assessment. The total projected revenue is an increase of \$52,637.

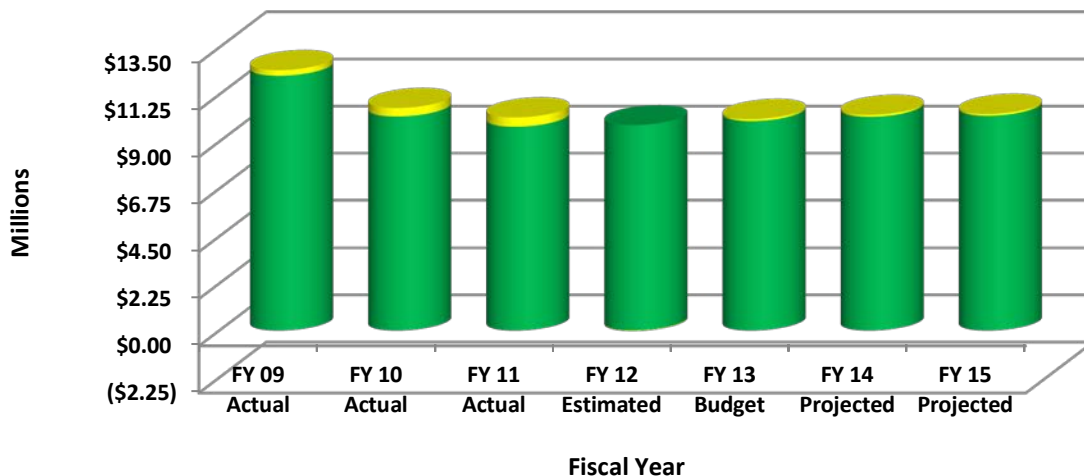
Legal Authorization:

Authorized by, Florida Statutes, Title XIII Chapter 189, Section 189.4041 and Title XIV, Chapter 197, Sections 197.3632 and 197.3635.

Uses and Restrictions:

Levied against property within the city limits based on property's received benefit. Restricted to lawful budgeted purposes for which they were authorized, such as funding transportation and drainage services, fire protection services, and the collection and disposal of solid waste.

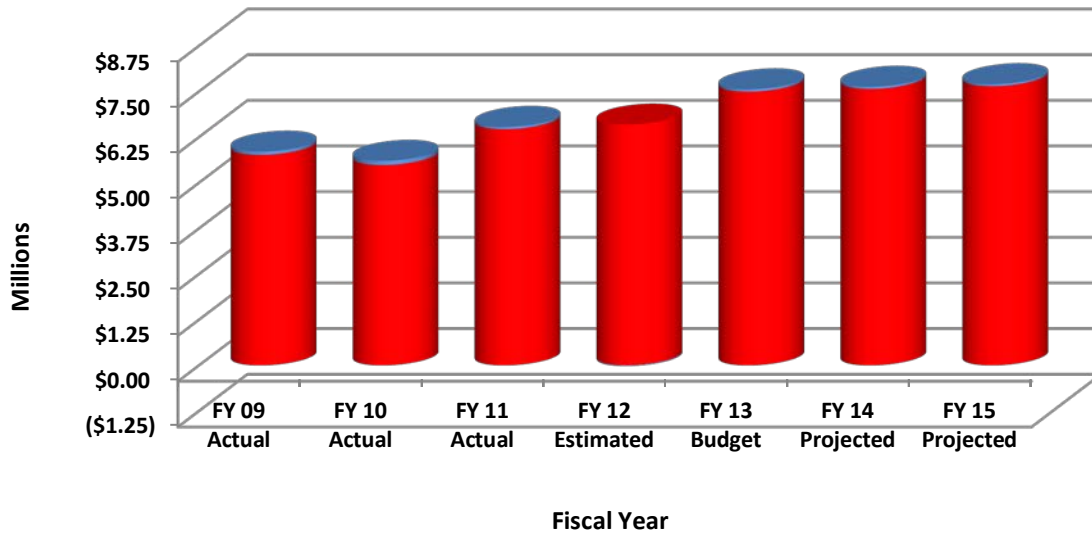
ROAD & DRAINAGE DISTRICT ASSESSMENTS



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Assessments	\$ 12.15	\$ 10.20	\$ 9.71	\$ 9.79	\$ 10.00	\$ 10.20	\$ 10.20
Assessments-Delinquent	0.27	0.40	0.44	(0.02)	0.10	0.10	0.09
Total	\$ 12.42	\$ 10.60	\$ 10.15	\$ 9.77	\$ 10.10	\$ 10.30	\$ 10.29

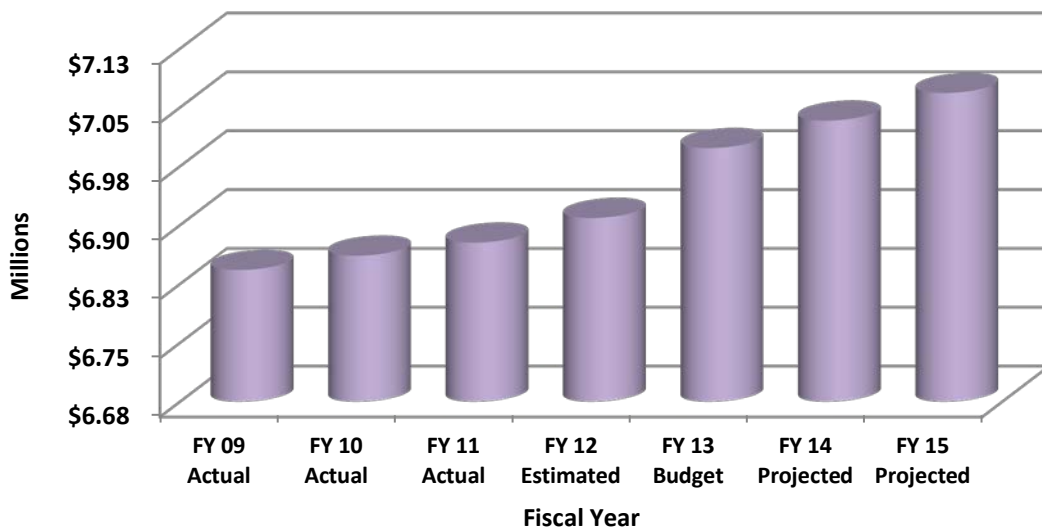


FIRE RESCUE DISTRICT ASSESSMENTS



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Assessments	\$ 5.77	\$ 5.49	\$ 6.47	\$ 6.60	\$ 7.50	\$ 7.60	\$ 7.60
Assessments-Delinquent	0.09	0.11	0.06	(0.01)	0.07	0.06	0.06
Total	\$ 5.86	\$ 5.60	\$ 6.53	\$ 6.59	\$ 7.57	\$ 7.66	\$ 7.66

SOLID WASTE DISTRICT ASSESSMENTS



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Assessments	\$ 6.84	\$ 6.86	\$ 6.88	\$ 6.91	\$ 7.00	\$ 7.03	\$ 7.07



LOCAL COMMUNICATIONS SERVICES TAX

Analysis/Assumptions:

During the 2000 Regular Session, the Florida Legislature created the Communications Services Tax Simplification Law. The legislation attempted to create a new simplified tax structure for communications services by combining telephone utility tax and cable franchise fees. The City adopted resolution 2001-R-38 setting the City's Communications Services Tax rate at 5.72%. Based on state forecasts, the City is budgeted to bring in \$2,011,505 or approximately 2.45% of total Governmental Funds revenues (7.60% of General Fund revenues).

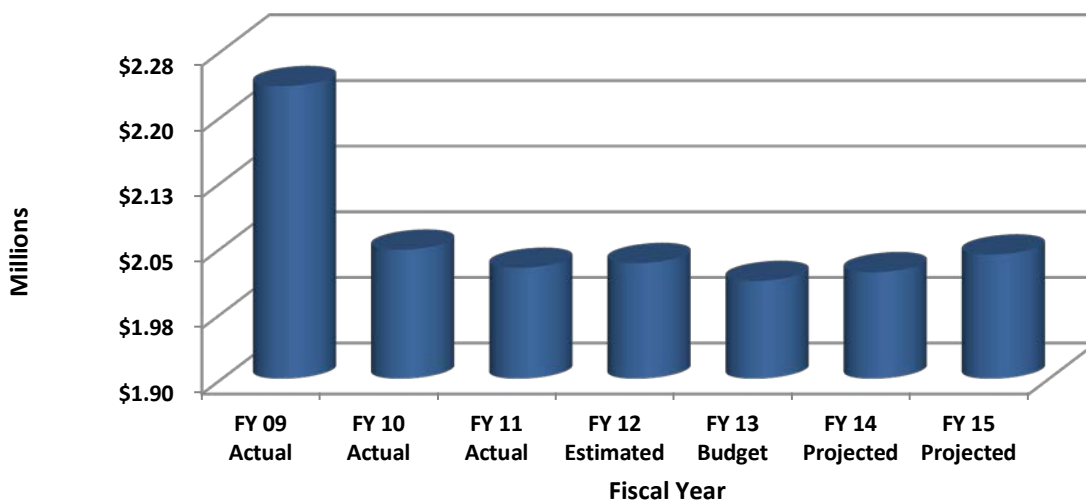
Legal Authorization:

Authorized by Florida Statutes, Title XIV, Chapter 202, Section 202.19.

Uses and Restrictions:

Revenues are available for any general governmental purpose.

LOCAL COMMUNICATION SERVICES TAX



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Communication Tax	\$2,234,310	\$2,047,309	\$2,026,549	\$2,032,026	\$2,011,505	\$2,021,563	\$2,041,778

ELECTRIC UTILITY TAXES

Analysis/Assumptions:

Electric utility taxes increased significantly between FY 2008 and FY 2009, a result of increased electrical demand and increased fuel costs. Since FY 2009, revenues have been relatively constant with slow growth. Increases in fees from electricity have offset decreases that resulted from the economy and the increase in the number of vacant homes. The City is projected to receive \$600,000 in electric utility taxes for FY 2013.

Legal Authorization:

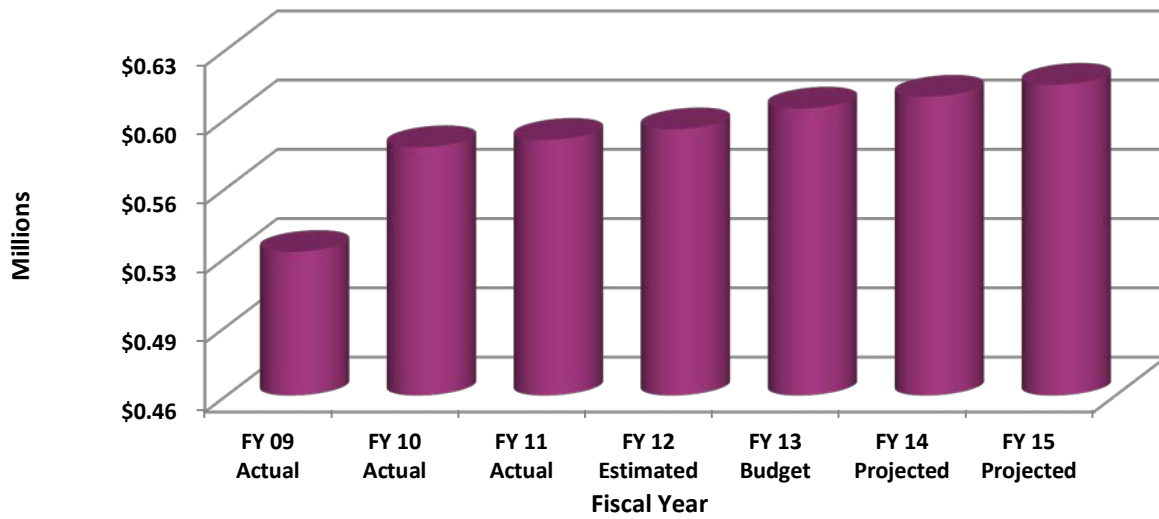
Authorized by Florida Statutes, Title XII, Chapter 166, Part III, Section 166.231; City of North Port Ordinance 98-27.

Uses and Restrictions:

Revenues are available for any general governmental purpose.



ELECTRIC UTILITY SERVICE TAX



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Utility Service Tax	\$ 527,522	\$ 580,485	\$ 584,193	\$ 589,511	\$ 600,000	\$ 606,000	\$ 612,060

STATE SHARED REVENUE

Analysis/Assumptions:

State shared revenue is available to municipalities under Chapter 218 of the Florida Statutes. These revenues are distributed at the State level and include Half-Cent Sales Tax, Beverage Tax and general State Revenue Sharing.

The Local Government Half-Cent Sales Tax Program distributes a portion of the State Sales Tax revenue to counties and municipalities that meet eligibility requirements. This is the largest source of intergovernmental revenue for the City. The revenue is distributed based upon a formula which takes into consideration the sales tax collections and population. Projections for this revenue source are based on the State of Florida’s Legislative Committee on Intergovernmental Relations (FLCIR). This group annually prepares documentation that includes a projection of all state-shared revenues; information which is also available on their web site. North Port’s share of this revenue increased considerably due to the 2010 census that proved an increase in the city’s population. For FY 2013, the LCIR population estimate for North Port is 57,893. The City is projected to receive \$4,074,528 in Half-Cent Sales Tax revenue for FY 2013, a 4.43% increase from FY 2012.

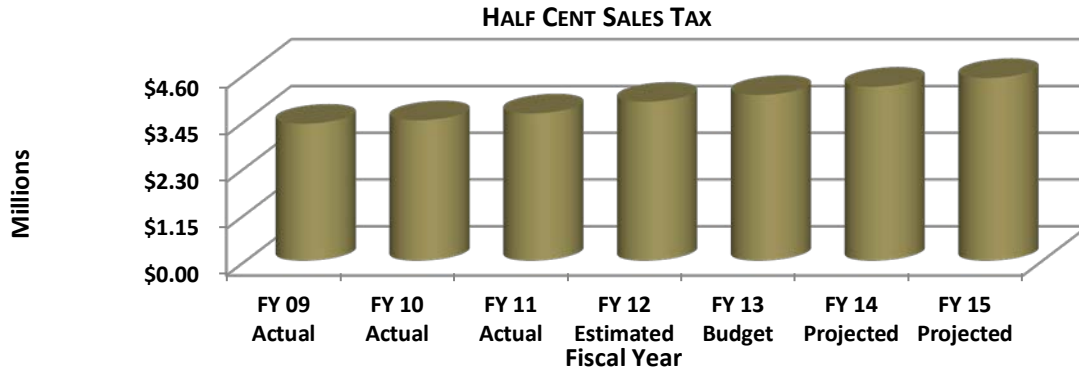
The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula’s components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 26.63% of the revenue to be used for transportation; therefore this amount is distributed to the Road and Drainage District. The balance of the Revenue Sharing monies is distributed to the General Fund. Municipal Revenue Sharing revenues total \$1,325,802 or approximately 1.62% of the total Governmental Funds revenues. The General Fund portion of Municipal Shared revenues (\$972,741) is 3.68% of the total General Fund Revenues.

Legal Authorization:

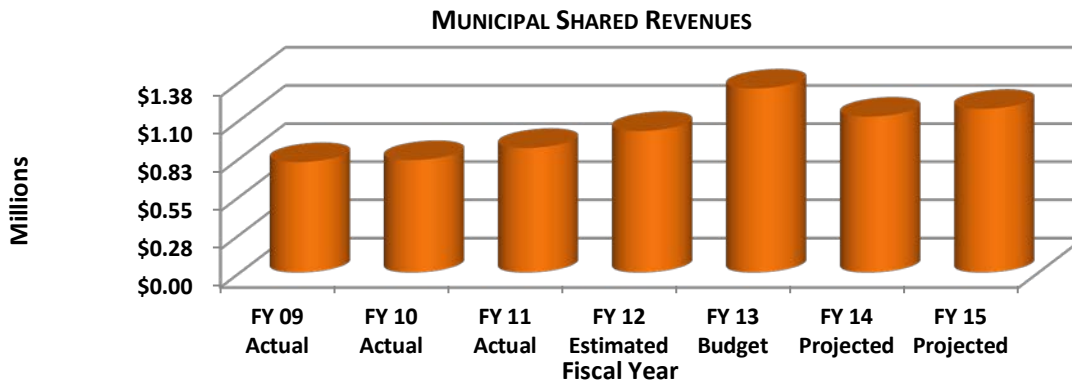
Authorized by Florida Statutes, Title XIV, Chapter 218 Part II, Chapter 210 Part I, Sections 210.20 (3), and Chapter 212, Section 212.20.

Uses and Restrictions:

At least 20-30% of the Municipal Revenue Sharing funds must be used for transportation related purposes with the balance available for any general government purpose.



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Half Cent Sales Tax	\$3,367,902	\$3,450,586	\$3,620,781	\$3,908,879	\$4,074,528	\$4,278,254	\$4,492,167



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Municipal Shared Revenues	\$ 795,545	\$ 809,890	\$ 897,465	\$1,020,354	\$1,325,802	\$1,123,095	\$1,179,250

GAS TAX

Analysis/Assumptions:

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute, sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2013 projected revenues are \$239,308; a decrease of \$7,458.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2013 projected revenues are \$1,339,831; an increase of \$31,932 or 2.44%.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel sold in Sarasota County. Legal authorization is provided by Florida Statute, section 336.025 and county ordinance 200-029. Use of the revenue is restricted to transportation expenditures. Fuel dealers submit the tax to the State who in turn redistributes to



the counties and cities. Revenue estimates are provided by the State. The revenue projection for FY 2013 is \$1,005,548, an increase of \$39,193, or approximately 4.05%.

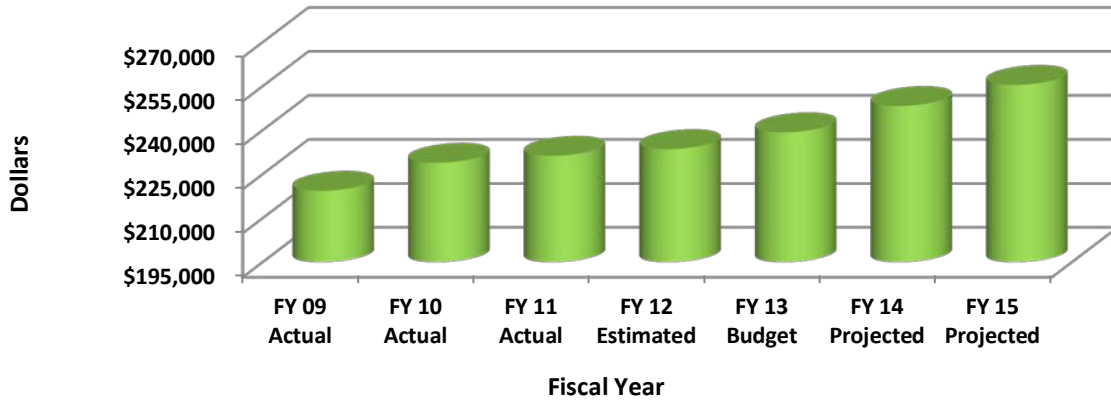
Legal Authorization:

Authorized by Florida Statutes, Title XIV, Chapter 206, Section 206.41 and 206.87, Chapter 336, Section 336.025 and county ordinances 88-09 and 200-029.

Uses and Restrictions:

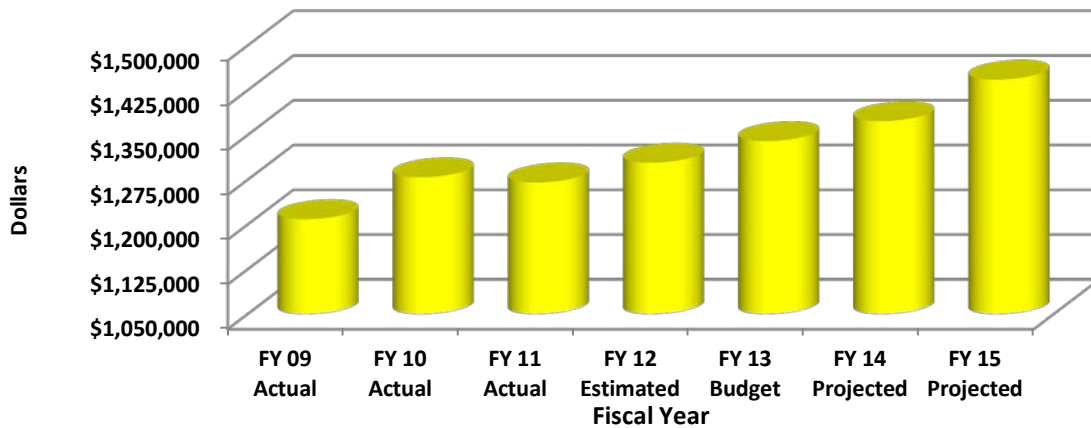
The local option fuel taxes and ninth cent fuel tax are used for transportation related items. (i.e. road construction/repairs, bridge maintenance, traffic signs, and right-of-way maintenance).

NINTH CENT FUEL TAX

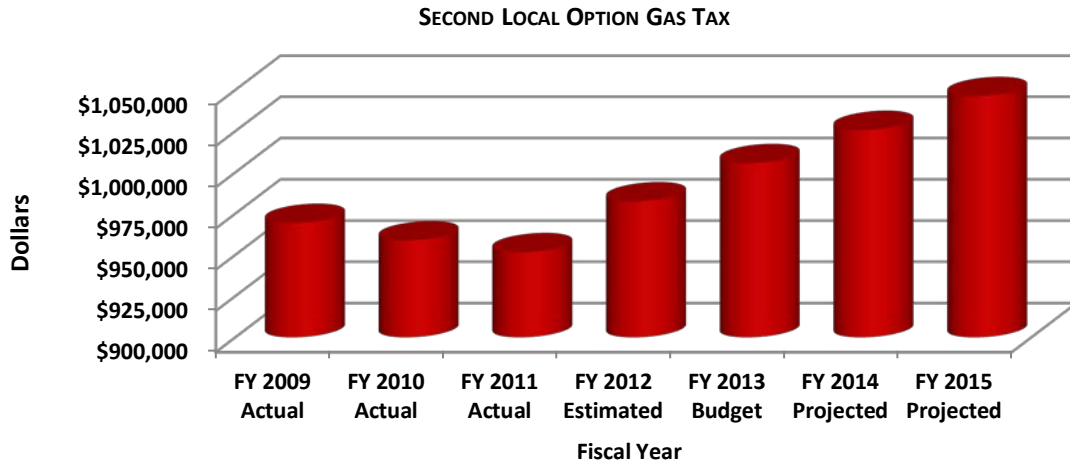


	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Ninth Cent Fuel Tax	\$ 219,348	\$ 228,918	\$ 231,295	\$ 233,551	\$ 239,308	\$ 248,276	\$ 255,468

FIRST LOCAL OPTION GAS TAX



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
1 st Local Option Fuel Tax	\$1,208,845	\$1,279,113	\$1,270,432	\$1,303,652	\$1,339,831	\$1,373,327	\$1,442,851



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
2 nd Local Option Fuel Tax	\$ 969,261	\$ 958,755	\$ 951,544	\$ 982,402	\$1,005,548	\$1,025,659	\$1,046,172

BUSINESS TAX

Business Tax Receipts are collected from businesses, professionals or occupations providing goods and/or services within the city limits. These licenses are billed annually in July and become due on September 30th. The total Business Tax Receipts expected for FY 2013 is \$126,500.

PERMITS AND SPECIAL ASSESSMENTS

Electric Franchise Fees

Analysis/Assumptions:

Permits and Special Assessments revenues are generated primarily from Electricity Fees which are charged on electric providers for the privilege of operating within the City limits. The charge is levied based on a percentage of 5.9%. For fiscal year 2013 Electricity Fees total \$2,675,000 or approximately 3.26% of total Governmental Funds revenues (10.11% of General Fund revenues).

As the electric service provider to the City of North Port, Florida Power and Light (FPL) compiles information regarding electricity fees expected to be collected by the City. The FY 2013 projection reflects an estimated 3.14% decrease based on historical data that was used to forecast estimated revenues.

Legal Authorization:

Authorized by the City of North Port Ordinance 2007-22.

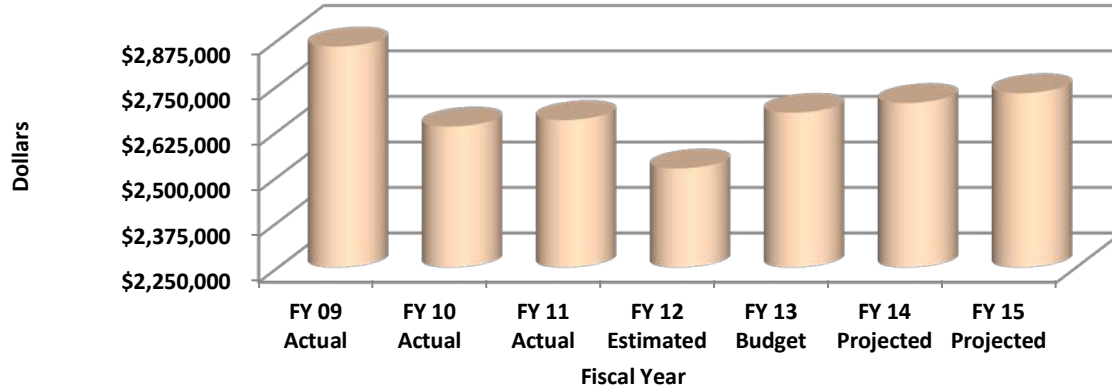
Uses and Restrictions:

Levied against a corporation or an individual, usually an electric or gas company, conducting business within the boundaries of the City of North Port.

Franchise fees are used to offset the expenses associated with regulation of the rights-of-way (ROW) and to provide a fair compensation for the rental value of the ROW. Revenues are available for any general governmental purpose.



ELECTRIC FRANCHISE FEES



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Electric Franchise Fees	\$2,856,743	\$2,637,138	\$2,654,895	\$2,521,691	\$2,675,000	\$2,701,750	\$2,728,768

The Natural Gas Franchise Fees are collected through an agreement with Peoples Gas System that allows for the non-exclusive right and privilege of supplying natural gas and other services for the City free of competition. Ordinance 00-10 provides the legal authorization for this revenue. The City receives 6% of the billed revenues. The customer remits payment to Peoples Gas System who in turn remits payment to the City of North Port. In FY 2012, this revenue was moved from the Road and Drainage District budget to the General Fund budget. The revenue projection for FY 2013 is \$30,000; no change from FY 2012.

Building/Construction Permit Revenues

Analysis/Assumptions:

Decreasing revenues from construction permits reflect how hard the recession has affected the housing industry. From a high of \$4.4 million in FY 2005, annual construction permit revenues remained at approximately \$700,000 since FY 2009 until FY 12 which increased to \$1 million. Building permit fees are projected to provide \$940,200 in revenue in FY 2013. The collection of these fees is restricted to be used by the Building Special Revenue fund. The total permits and special assessments revenue estimated for collection in FY 2013 excluding the franchise fees is \$1,059,770; an increase of \$8,470 from FY 2012.

Legal Authorization:

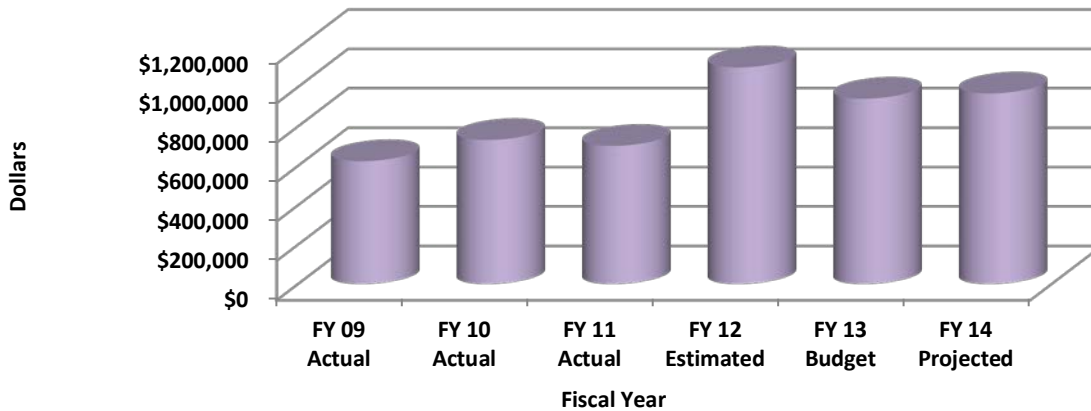
Authorized by the City of North Port Ordinance 2011-19.

Uses and Restrictions:

Levied against all individuals or entities seeking to make changes to an existing structure(s) or for the construction of new structure(s). Provides a revenue source to offset the cost of services involving zoning or regulated trades where inspections or reviews are required by State Statutes and local ordinances to ensure that the public's safety and interests are protected.



BUILDING/CONSTRUCTION PERMIT REVENUES



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Building Permits	\$ 622,512	\$ 730,389	\$ 700,447	\$1,002,075	\$ 940,200	\$ 966,420	\$1,018,727

FINES AND FORFEITURES

The primary sources of fines are traffic-type citations and other violation notices issued by the North Port Police Department. These revenues are collected by the Sarasota County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. The remainder of other collectable fines is for violations of local ordinances, including code violations and false alarms. The FY 2013 revenue estimate for fines and forfeitures is \$142,662.

CHARGES FOR SERVICES

Charges for Services primarily result from General Fund administrative charges to other operating funds for services provided. For example, the Finance Department, in the General Fund, provides all accounting, check writing, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. Fleet Management services to the City departments are a significant portion of the City-wide charges for services. Fees for parks and recreation programs and solid waste collection for commercial accounts provide additional revenues. The total Charges for Services for FY 2013 is projected at \$11,218,204, or approximately 13.7% of the Governmental Funds revenues.

MISCELLANEOUS

Miscellaneous revenues consist primarily of rental income; proceeds from auction used equipment; public records request copies and other miscellaneous revenues. A new source of miscellaneous revenue for this fiscal year in the General Fund is the return on investment (ROI) totaling \$331,251. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility. In addition, the City is participating in a P-Card rebate program. The estimated revenue from this program is \$40,500.

INTEREST

Interest is typically budgeted conservatively to counteract the impact of fluctuations in the market. The City's total investment earnings projected for FY 2013 are slightly higher as compared to FY 2012 by \$24,044. This is the result of fewer large infrastructure project expenditures in FY 2012, which increased the average daily balance available for investment.

IMPACT FEES

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. In FY 2007, the City saw a dramatic decline in new construction. As a possible means of jump starting the City's economy, during the budget workshops, the Commission directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay the impact fee rate increase for one year. In Fiscal Years 2008 and 2009, the Commission adopted ordinances to maintain the same impact fee rates as set in December 2007. Over the past two years, impact fee revenues have dramatically declined. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. Impact Fee revenues are projected at \$179,572 a decrease of \$1,540,582 from FY 2012 projections.



GOVERNMENTAL EXPENDITURES

The following chart shows the total governmental expenditures for the five year period beginning with FY 2009.

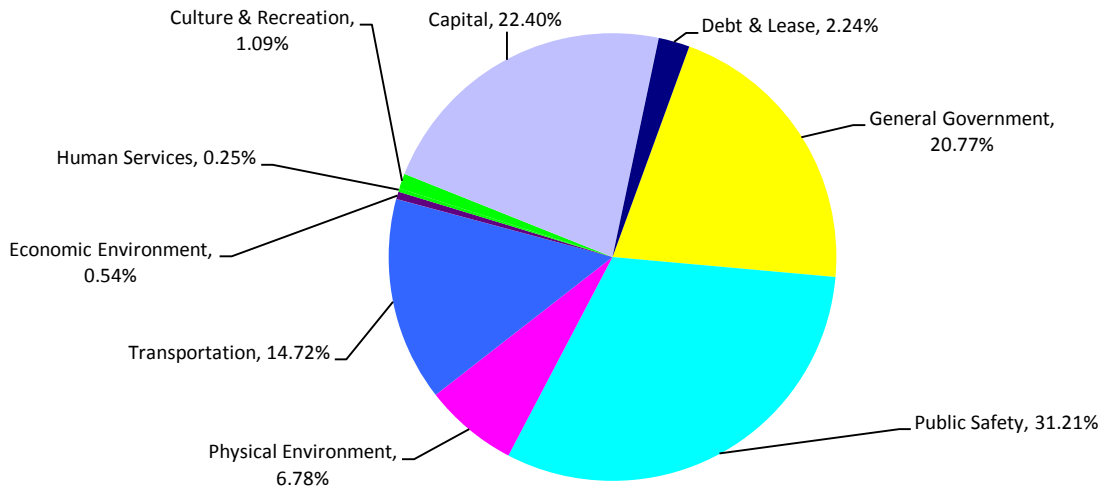
TOTAL GOVERNMENTAL EXPENDITURES

Expenditures	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
General Government	\$ 19,420,732	\$ 18,676,600	\$ 17,530,424	\$ 17,778,171	\$ 17,615,012
Public Safety	25,488,179	25,267,407	25,552,521	26,322,610	26,475,778
Physical Environment	5,498,287	5,452,346	5,748,068	5,923,399	5,746,836
Transportation	12,659,468	13,406,404	13,987,561	14,293,867	12,489,710
Economic Environment	216,834	439,145	713,120	498,739	454,747
Human Services	345,493	356,620	394,535	221,488	216,066
Culture & Recreation	848,549	1,039,934	1,215,151	985,284	922,935
Capital	20,518,253	21,220,367	15,717,426	6,248,660	19,001,898
Debt & Lease	3,611,376	3,141,927	2,852,508	2,080,293	1,900,179
Other Uses	4,996,504	2,018,007	2,093,590	7,456,338	120,000
Total Expenditures	\$93,603,675	\$91,018,757	\$ 85,804,904	\$ 81,808,849	\$ 84,943,161

EXPENDITURES BY FUNCTION

The following graph illustrates the governmental expenditures by function. As indicated on the diagram, General Government and Public Safety expenditures consume the largest portion of the governmental expenditures.

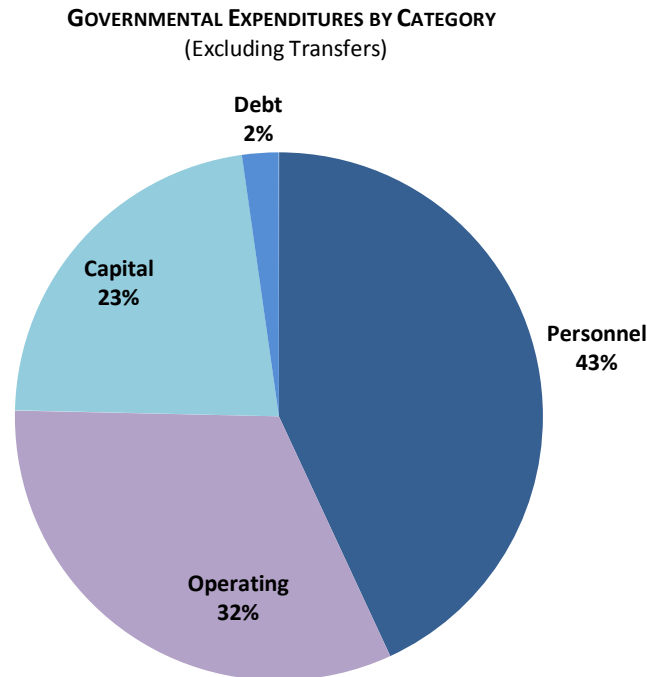
GOVERNMENTAL EXPENDITURES BY FUNCTION





EXPENDITURES BY CATEGORY

Expenditures by category segregate the budget into four basic groups: Personnel Expenditures; Operating Expenditures; Capital Outlay and Debt Service. This type of presentation provides a picture of the City’s utilization of resources to accomplish its goals.



GENERAL GOVERNMENT

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; General Services – including information and technology, human resources and risk management; Fleet Management, Employee Benefits, and Non-Departmental.
- *Neighborhood Development Services:* - Planning and Zoning; Building – including property standards and property maintenance.

PUBLIC SAFETY

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services.

The Police Department operates as a community policing agency and employs 103 sworn officers, 29 civilian employees consisting of telecommunications, records personnel and administrative staff and 25 school crossing guards.

Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 92 full-time employees. The department operates three shifts with 21 fire/medic personnel for each shift.

PHYSICAL ENVIRONMENT

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Thirty-six full-time employees provide garbage collection and recycling services to the residents of North Port. One customer service position is shared between the Solid Waste District and the Road and Drainage District. Beginning October 1, 2013, the District will assume collection of twenty



commercial accounts. Due to this growth, two new positions will be added to the District starting the fourth quarter of fiscal year 2013. This will allow time to hire and train the new employees by October 1, 2013.

TRANSPORTATION

A major portion of the City's Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 813 miles of roadways, 81 miles of canals and 69 water control structures. The Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair; and extensive road rehabilitation. The District provides these services with a staff of 86 employees, with one customer service position shared between transportation and physical environment.

CULTURE AND RECREATION

The City maintains ten neighborhood parks, nine community/activity centers, three recreational/sports facilities and eight special use parks. Currently, the Parks and Recreation Department has no projects under construction. The recreational and cultural activities provided for the community by the department serve to enhance the City's Safety and Neighborhood Services.

CAPITAL PROJECTS

Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2013 or the subsequent year:

- Butler Park pool
- Blueways – Phase I
- Fire/Police Training Tower
- Sumter Boulevard widening – Heron Creek to City Center Boulevards
- Fire Station 85

The five year capital plan includes the following major multi-year projects:

- Myakkahatchee Creek Greenway Development
- Atwater Park – Phases III and IV
- Price Boulevard Corridor Connectivity - Bridges
- Garden of the Five Senses – Phases II and III
- City-wide Joint Use Maintenance Facility
- Fire Stations 86 and 87
- Road Rehabilitation
- Neighborhood Water and Sewer Line Extensions

The FY 2013 Adopted Budget includes \$25,913,818 in appropriated capital outlay. Governmental projects and asset replacements total \$19,818,818; and \$6,095,000 is budgeted in utility capital expenses. Detailed information on the City's adopted capital plan and projects is located in chapter nine of this document.

MULTI-YEAR MAINTENANCE PROGRAMS

The FY 2013 Budget represents a continuation of the City's philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement.
- Aggressive canal re-sloping and re-dredging.
- Neighborhood Park renovations.
- Repairing and rehabilitating City roadways.
- Lift station preventative maintenance.
- Annual sidewalk construction.
- Bridge rehabilitation.
- Backflow Prevention program.

CAPITAL OPERATING IMPACT

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process. These costs are



added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments come on line.

Some capital improvements will provide a decrease in maintenance costs, such as replacement vehicles and road reconstruction. When adequate information is available and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

NON-DEPARTMENTAL EXPENDITURES

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City; promotional activities; and any global salary increases within the General Fund departments.

INTERFUND ALLOCATION

Indirect costs are allocated among the City departments based on a double step-down methodology. Basically, the organizational structure of the City is analyzed to determine which departments or cost pools provide services to other departments. These cost pools become the “Central Service Departments” in the cost allocation plan. There are three main layers of costs included in the allocation methodology:

- Specific employee salary and benefit costs which are allocated to the departments/divisions they serve.
- Specific department costs are allocated within the department to each department/division they serve.
- Administrative costs are allocated to each department/division they serve.

The finalized cost allocation is charged to the separate funds by interfund transfers. The result of the allocation helps determine if cost centers are recovering all the costs associated with the activities performed.

GOVERNMENTAL PROJECTIONS

GROWTH ASSUMPTIONS

Based on the Bureau of Economic and Business Research (BEER) report, North Port has increased in population by 781 people in the past year. Using a density of 2.59 persons per unit, the City has increased by approximately 302 households. Actual population figures are provided by BEER and are based on permanent population. Projection population numbers are provided by city staff. BEER has updated future projections since the Census 2010 data was released. New homes are placed on the tax roll one year after receiving a certificate of occupancy. The projections for new construction include new homes, commercial and reappraisals. The chart below presents five year growth projections for the City.

	Actual 2009	Actual 2010	Actual 2011	Projection 2012	Projection 2013	Projection 2014
Population	55,759	57,357	57,893	58,674	61,057	63,045
Growth Rate	-0.99%	2.87%	0.93%	1.35%	4.06%	3.26%
Taxable value (000's)	2,962,341	2,471,693	2,278,775	2,267,768	2,279,107	2,301,898
Growth in taxable value	-22.45%	-16.56%	-7.58%	-0.72%	0.50%	1.00%
New Construction (000's)	68,626	25,823	24,614	23,387	23,620	23,975

REVENUES AND EXPENDITURES

The accompanying projections of revenues and expenditures are provided to show how current economic trends may influence future cash balances and tax levies. As with any financial projection, known quantities, such as actual revenues and expenditures, interact with a set of key assumptions to determine a possible scenario. The number of unknowns in this analysis tends to reduce its validity in the longer term. However, forecasting is a useful tool in financial plan development and supports proactive decision making. While this financial projection is intended to advise decision makers on the current and potential financial conditions of the City, it does not represent a legal obligation.

Revenue projections in the financial plan are conservative. A conservative approach in budgeting ensures that public services will be provided, even if revenues fall short of projections. In cases where expenditures exceed revenues, rates may be increased



and fund balances may be appropriated to the extent they are available. The revenue and expenditure figures for all years have been adjusted to negate the effects of internal transfers and, therefore, differ from numbers presented in other sections of the budget.

This section includes five year projections for only operating-type governmental funds. The funds included in this section are: the General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included since these funds are primarily the appropriation of the applicable revenue source for specified purposes. Internal Service Funds are not included since any projected cost increases of Internal Service Funds are passed on to and factored into the five year projections of the operating funds. It is important to note the following significant items which have not been included:

- New services - programs or departments other than those included in the current year budget.
- New revenue sources - except for those included in the current year budget.
- Unresolved issues – except those in the current year budget.
- Annexations or changes in boundaries or service areas.
- Future tax reform mandates by the State of Florida.

The following outlines the more specific assumptions used in calculating the current year estimates as well as the projections in the five year forecast for each major revenue and expenditure category:

	FY 2013 Budget	Five Year Forecast FY 2014 - FY 2018
Revenues		
Ad Valorem Taxes	Millage (3.6167 mills) on tax base of \$2.27 billion per Tax Appraiser; Assumes 98% collections	Projected growth in tax base from new construction is projected at -0.5% for 2013 and increasing 0.5% each year after; a 0.5% increase in taxable value for 2013 and each of the following years. Millage is based on the rolled-back rate.
Non-Ad Valorem Assessments	Road & Drainage District remained the same	1% average annual growth in projected non-ad valorem revenue through 2018.
	Solid Waste District remained the same	1% average annual growth in projected non-ad valorem revenue through 2018.
	Fire Rescue District rates increased 11%	1% average annual growth in projected non-ad valorem revenue through 2018.
Other Taxes: Utility Taxes & Communication Services Tax	State estimate	1% annual growth in Utility Taxes; and 0.5% annual growth in Communication Services Tax through 2018.
Permits & Special Assessments	Based on projections from a forecast model	1% annual growth.
Intergovernmental: Half Cent Sales Tax, Gas Tax, State Revenue Sharing	State estimate	5% annual growth based on actual revenues.
Charges for Services	Based on budget staff projections	0.5% annual growth.
Fines & Forfeitures	Based on budget staff projections	0.5% annual growth.
Investment Income	Based on current data trends	0.25% annual growth.
Miscellaneous	Based on current data trends	0.5% annual growth.
Expenditures		
Personnel Services	Based on economic and political trends	Based on 0.75% annual growth for all classes of employees city-wide.
Operating Expenditures	Based on economic and political trends	Based on 0.5% annual growth.
Capital Outlay	Based on current Fleet replacement plan	Based on a fixed amount.
Debt Service	Per debt service schedule	Per debt service schedule



**FIVE YEAR PROJECTIONS BASED ON FY 2013 BUDGET
INCLUDES MAJOR OPERATING GOVERNMENTAL FUNDS**

	Five Year Projections					
	Adopted FY 2013	Projected FY 2014	Projected FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018
Governmental Revenues						
Taxes - Ad Valorem	\$ 8,138,438	\$ 8,221,689	\$ 8,305,392	\$ 8,389,124	\$ 8,472,458	\$ 8,554,975
Assessments - Non-Ad Valorem	24,640,885	24,990,200	25,187,683	25,386,886	25,587,824	25,790,514
Other Taxes	5,338,692	5,402,541	5,489,812	5,578,854	5,669,704	5,762,405
Permits/Special Assessments	3,738,770	3,755,655	3,880,809	3,963,527	4,051,787	4,146,111
Intergovernmental	6,219,194	5,585,471	5,844,146	6,115,660	6,400,652	6,699,799
Charges for Service	8,070,144	7,911,743	7,990,617	8,070,546	8,151,549	8,233,652
Fines & Forfeitures	105,300	107,500	108,003	108,508	109,015	109,525
Interest Income	280,790	281,994	282,700	283,408	284,116	284,828
Return on Investment	331,251	332,907	334,571	336,243	337,924	339,613
Miscellaneous Revenues	355,180	362,902	364,325	365,757	367,194	368,639
Other Sources	120,200	450	450	450	450	450
Total Revenues	\$ 57,338,844	\$ 56,953,052	\$ 57,788,508	\$ 58,598,963	\$ 59,432,673	\$ 60,290,511
Governmental Expenditures						
Personal Services	\$ 35,601,037	\$ 36,053,608	\$ 36,324,478	\$ 36,597,387	\$ 36,872,347	\$ 37,149,375
Operating Expenditures	19,112,570	19,171,428	19,229,436	19,287,641	19,346,041	19,404,636
Capital Outlay	5,233,769	2,395,000	2,395,002	2,395,004	2,395,006	2,395,008
Debt Service	697,907	372,917	120,098	-	-	-
Other Uses	-	-	-	-	-	-
Total Expenditures	\$ 60,645,283	\$ 57,992,953	\$ 58,069,014	\$ 58,280,032	\$ 58,613,394	\$ 58,949,019
Changes in Reserves	(3,306,439)	(1,039,901)	(280,506)	318,931	819,279	1,341,492
Fund Balance-Beginning Estimate	\$ 22,538,587	\$ 19,232,148	\$ 18,192,247	\$ 17,911,741	\$ 18,230,672	\$ 19,049,951
Fund Balance-Ending Estimate	\$ 19,232,148	\$ 18,192,247	\$ 17,911,741	\$ 18,230,672	\$ 19,049,951	\$ 20,391,443

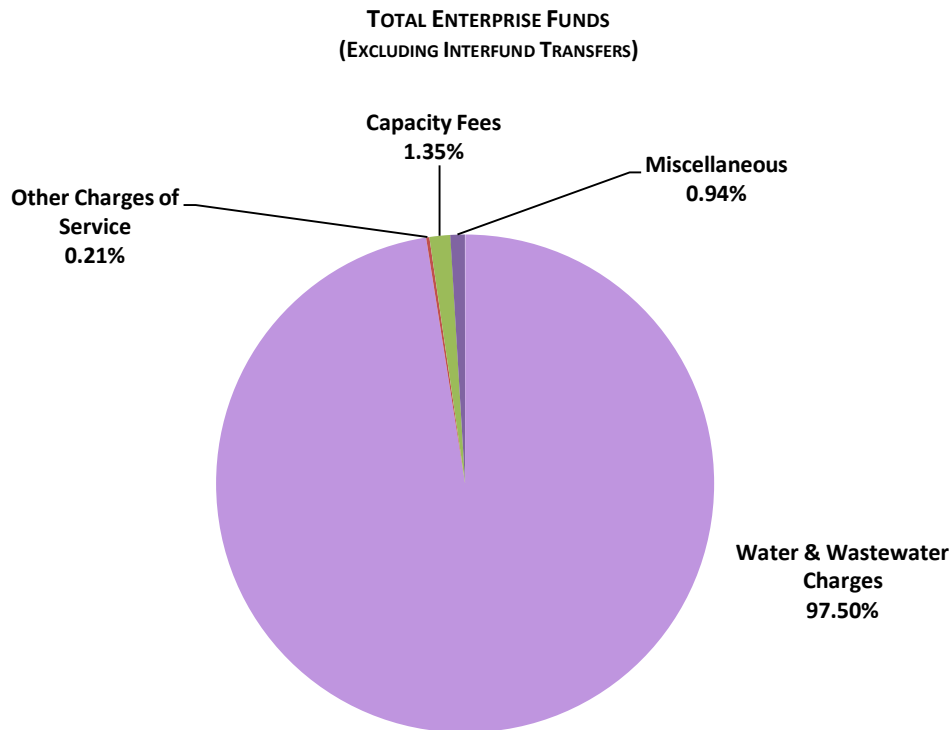


ENTERPRISE REVENUE SOURCES

Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business. Enterprises rely principally on revenue derived from user fees to fund operations. The chart below shows the total revenues of the North Port Utilities Department for a five year period beginning with FY 2009, and excluding interfund transfers.

TOTAL REVENUES ENTERPRISE FUNDS

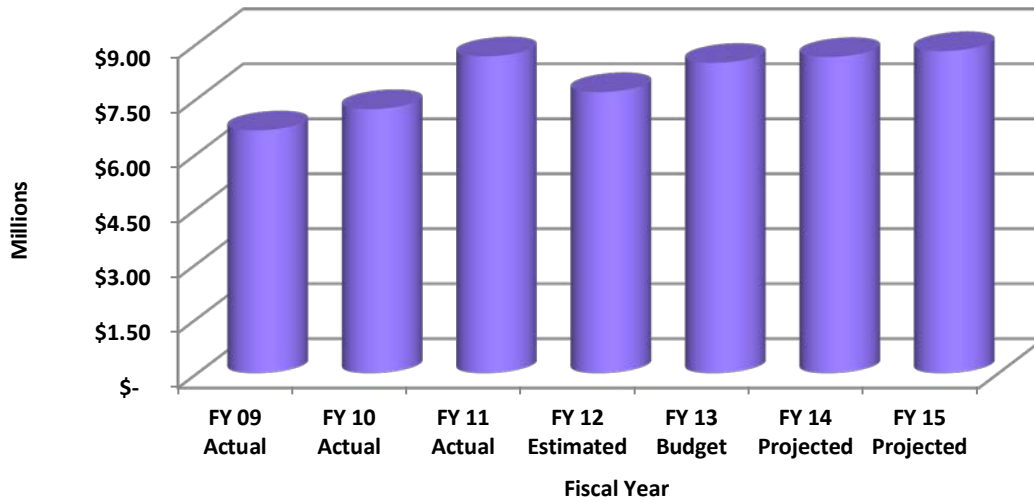
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Permits & Special Assessments	\$ 54,829	\$ 26,266	\$ 6,494	\$ -	\$ -
Intergovernmental	942,709	569,077	841,993	-	-
Water & Wastewater Charges	13,138,226	14,176,302	16,428,871	16,471,483	16,937,452
Other Charges for Service	56,004	20,585	84,433	34,920	36,500
Fines & Forfeitures	12,150	1,238	-	1,000	1,000
Capacity Fees	(196,708)	294,557	306,319	234,887	234,887
Miscellaneous Revenues	813,855	646,434	318,330	64,300	162,990
Other Sources	2,340,004	1,047,975	311,210	-	-
Total	\$ 17,161,069	\$ 16,782,434	\$ 18,297,650	\$ 16,806,590	\$ 17,372,829





The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges. Neither general governmental revenues nor non-ad valorem assessments are used to pay for North Port Utilities and vice versa. Guaranteed revenues represent charges to developers for “readiness to serve”. The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$16,937,452 or approximately 97.50% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

WATER CHARGES FOR SERVICE



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Water Charges	\$ 6,623,156	\$ 7,203,539	\$ 8,645,158	\$ 7,669,042	\$ 8,467,783	\$ 8,627,933	\$ 8,788,247

Water Charges

Analysis/Assumptions: In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for Utility Water charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region.

Legal Authorization:

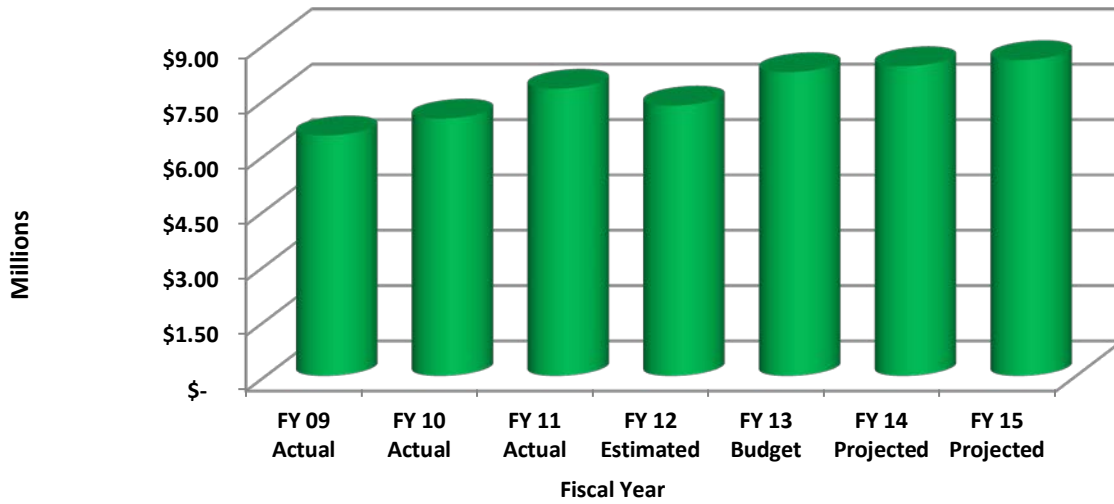
Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

Uses and Restrictions:

Water fees are used to cover the costs associated with the planning, construction, operation, and maintenance of the City’s Water Management Systems.



WASTEWATER CHARGES FOR SERVICE



	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Budget	FY 14 Projected	FY 15 Projected
Wastewater Charges	\$ 6,515,069	\$ 6,972,763	\$ 7,783,713	\$ 7,325,181	\$ 8,233,155	\$ 8,394,571	\$ 8,559,198

Wastewater Charges

Analysis/Assumptions: In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for Utility Wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region.

Legal Authorization:

Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

Uses and Restrictions:

Wastewater fees are used to cover the costs associated with providing sanitary sewer services, including the planning, construction, operation, and maintenance of the City's Wastewater Systems.

UTILITY ENTERPRISE EXPENDITURES

The direct operating expenses, excluding debt service, capital outlays and interfund transfers, of the North Port Utilities are budgeted to increase approximately \$979,217 or 8.71% from FY 2012 operating expenses. The following accounts increased: insurance (\$23,307), depreciation (\$335,568), water, sewer and electric (\$170,844), minor operating expenditures (\$22,537), repairs and maintenance (\$285,683) and other current charges (\$314,491). Painting of the water plant (\$300,000) is scheduled to occur in FY 2013 causing the repairs and maintenance costs to increase; a return on investment (ROI) of \$331,251 is scheduled to be paid to the General Fund out of the other current charges causing the large increase as this is the first year the ROI will be paid. Offsetting these increases was a decrease in professional services of \$181,745. Fiscal year 2012 professional services included \$135,000 in professional services for a master plan which is done every three years.

The following table shows the total expenditures of the enterprise funds from FY 2009 through FY 2013, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as a budgeted expenditure; although, both of these items are balance sheet items in the City's Comprehensive Annual Financial Report as required by GAAP.



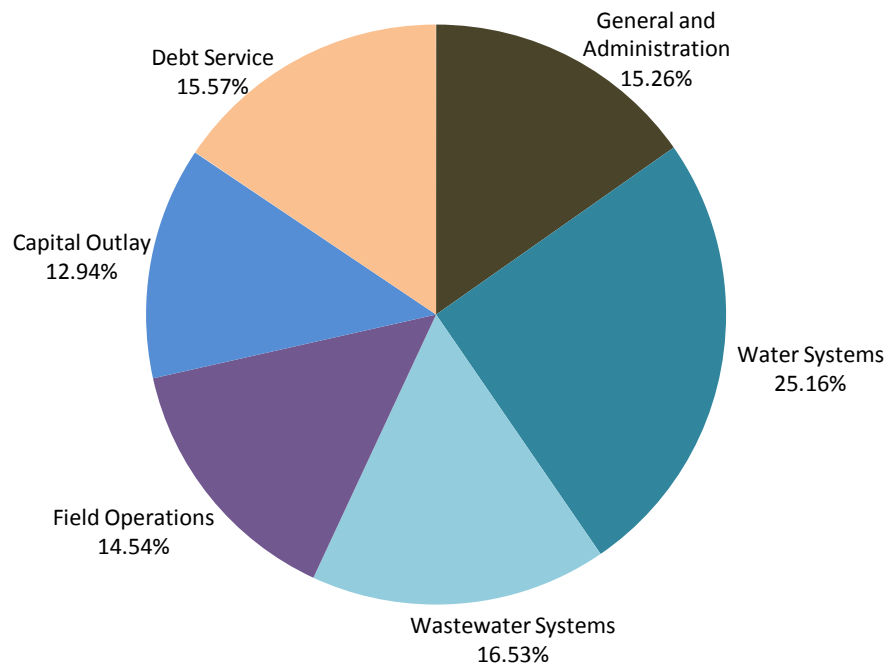
TOTAL EXPENDITURES ENTERPRISE FUNDS

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Expenditures					
General and Administration	\$ 2,977,989	\$ 2,846,434	\$ 3,007,906	\$ 3,350,288	\$ 3,473,172
Water Systems	4,224,213	4,174,940	4,376,647	5,000,879	5,726,582
Wastewater Systems	2,813,315	3,316,149	3,892,466	3,701,490	3,763,257
Field Operations	3,656,484	3,304,712	4,021,879	3,218,601	3,310,577
Renewal and Replacement	118,113	18,948	-	-	-
Capital Outlay	-	-	-	12,156,665	2,946,587
Debt Service	1,419,229	1,353,439	1,432,575	3,353,941	3,545,490
Total	\$ 15,209,343	\$ 15,014,622	\$ 16,731,473	\$ 30,781,864	\$ 22,765,665

No taxes or district assessments are used to support utility operations; all expenditures are funded by the sale of utility services to customers. In FY 2013, the Utilities Enterprise Fund is budgeted to pay the General Fund \$1.26 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review is prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service.

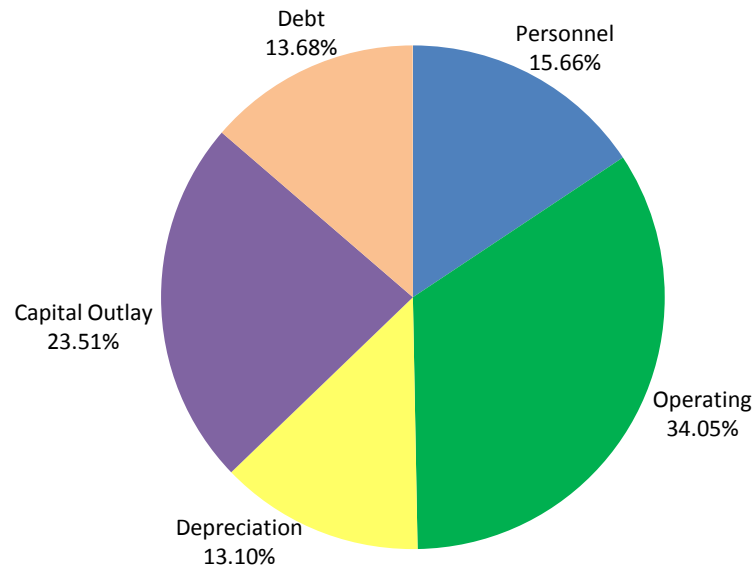
The following two graphs illustrate the North Port Utilities expenditures by function and by category, respectively.

**TOTAL EXPENDITURES BY FUNCTION
(EXCLUDING TRANSFERS)**





EXPENDITURES BY CATEGORY



ENTERPRISE PROJECTIONS

This section contains the five year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2013 budget and currently known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for the majority of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections.

The following chart shows the water and wastewater utility growth assumptions.

UTILITY GROWTH ASSUMPTIONS

	Actual FY 2010	Actual FY 2011	Actual FY 2012	FY 2013	Five Year Projections			
					FY 2014	FY 2015	FY 2016	FY 2017
Customers (average annual):								
# of Water Customers	18,013	18,108	18,208	18,313	18,415	18,516	18,619	18,724
Growth Rate	0.56%	0.52%	0.55%	0.58%	0.55%	0.55%	0.56%	0.56%
# of Wastewater Customers	14,280	14,366	14,472	14,568	14,665	14,763	14,864	14,963
Growth Rate	6.50%	0.60%	0.73%	0.67%	0.67%	0.67%	0.68%	0.67%
Utility Rates:								
Water								
Average Monthly Residential	\$ 33.95	\$ 36.50	\$ 37.96	\$ 38.72	\$ 39.49	\$ 40.28	\$ 41.09	\$ 41.91
User Charge (4,000 Gallons)	3.12	3.35	3.48	3.55	3.62	3.69	3.77	3.84
Net Change	0%	7%	4%	2%	2%	2%	2%	2%



Wastewater

Average Monthly Residential	\$ 23.37	\$ 25.12	\$ 26.12	\$ 26.64	\$ 27.18	\$ 27.72	\$ 28.27	\$ 28.84
User Charge (4,000 Gallons)	5.08	5.46	5.68	5.79	5.91	6.03	6.15	6.27
Net Change	7%	7%	4%	2%	2%	2%	2%	2%

As indicated in the above table, it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by North Port Utilities and are based on the 2009 Rate Study. With the exception of water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate.

UTILITIES FORECAST ASSUMPTIONS

	FY 2013 Budget	Five Year Forecast FY 2014-FY 2018
Revenues		
Water	A 2% increase in rates over prior year with a 0.55% customer growth.	Anticipated customer growth rates based on forecasting module and water rates adjustments based on assumed consumer price indexing for subsequent years.
Wastewater	A 2% increase in rates over prior year with a 0.55% customer growth.	Anticipated customer growth rates based on forecasting module and wastewater rates adjustments based on assumed consumer price indexing for subsequent years.
Other Charges for Service	Fees charged on approved rate structure.	No annual growth projected.
Fines and Forfeitures	A minimal revenue source.	No annual growth
Interest	Earnings on operating cash balances at anticipated rate of 0.25%	Earnings on operating cash balances at anticipate Rate of 0.25%
Miscellaneous	A minimal revenue source.	Incremental increases over five year period
Capacity Fees	A 40% increase over FY 2012 unaudited actuals.	FY 2014 no growth over FY 2013 with a 100% growth in FY 2015 and no growth in the remaining three years. Based on Utility forecasting model.
Expenditures		
Personal Services Salaries and Wages Employee Benefits	Only 0.57% increase from prior year Salary freeze for FY 2013 and no increase in employee benefits costs.	Annual growth of 0.75%
Operating Expenditures	A 9% increase from prior year.	Annual growth based on 0.5% increase.
Depreciation	An 11% increase from prior year.	Annual growth based on 0.5% increase.
Debt Service	Increased 5.71%.	Annual determined by debt service schedule.
Payment to General Fund	No change from prior year.	Annual growth based on 1% increase.

The following table shows the five year revenue and expenditure projections for the Utility Enterprise Funds. In FY 2015, Utilities anticipates receiving loan proceeds to fund capital projects. The Utility Department is researching possible revenue sources to fund the required projects.



**FIVE YEAR PROJECTIONS BASED ON CURRENT YEAR BUDGET
UTILITY ENTERPRISE FUND**

	Five Year Projections					
	Adopted FY 2013	Projected FY 2014	Projected FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018
Revenues						
Permits & Special Assessments	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Capacity Fees	234,887	234,887	666,277	666,277	666,277	666,277
Intergovernmental	-	972,500	-	-	-	-
Water & Wastewater Charges	16,700,938	17,022,504	17,347,445	17,678,893	18,016,988	18,361,855
Other Charges for Service	273,014	195,975	196,954	197,938	198,927	199,921
Fines & Forfeitures	1,000	1,000	1,000	1,000	1,000	1,000
Interest Income	139,790	133,458	128,729	124,002	122,027	122,302
Miscellaneous Revenues	23,200	19,692	20,074	20,457	20,842	21,231
Other Sources	200,000	200,000	2,118,000	200,000	200,000	200,000
Total Revenues	\$ 17,572,829	\$ 18,784,016	\$ 20,482,479	\$ 18,892,567	\$ 19,230,061	\$ 19,576,586
Expenditures						
Personal Services	4,057,355	4,087,783	4,118,439	4,149,326	4,180,443	4,211,795
Operating Expenditures	12,216,233	12,277,312	12,338,697	12,400,389	12,462,389	12,524,699
Capital Outlay	6,291,587	2,785,000	2,824,000	906,000	1,824,000	840,000
Debt Service	3,545,490	3,518,546	3,518,004	3,517,464	3,516,925	3,516,387
Other Uses	-	-	-	-	-	-
Total Expenditures	\$ 26,110,665	\$ 22,668,641	\$ 22,799,140	\$ 20,973,179	\$ 21,983,757	\$ 21,092,881
Funds Available (Funds Required)	\$ (8,537,836)	\$ (3,884,625)	\$ (2,316,661)	\$ (2,080,612)	\$ (2,753,696)	\$ (1,516,295)

DEBT ADMINISTRATION

The source of the following information is the City of North Port's Comprehensive Annual Financial Report. The City of North Port has outstanding debt as of September 30, 2011 consisting of the following:

Governmental Debt	
Revenue Bonds (Bonds Payable)	\$ 11,055,000
Capital Leases	1,962,455
Total Governmental Debt	\$ 13,017,455
Enterprise Fund Debt	
Revenue Bonds (Bonds Payable)	\$ 19,964,320
Less deferred amount on refunding:	(1,695,424)
State Revolving Loans	22,960,814
Total Enterprise Debt	\$ 41,229,710



BOND DEBT

Payments on bonds that pertain to the City’s governmental activities are made by the General Fund and the enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

Description of Debt	Governmental	Enterprise
\$15,000,000 Series 2003 Sales Tax Revenue Bonds, due in annual installments of \$620,000 - \$1,150,000 beginning September 30, 2006 through September 30, 2023; interest at 1.65% - 4.50%; secured by a pledge of future half-cent sales tax revenues.	11,055,000	
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by a pledge of the net revenues of the system operations and impact fees.		6,087,814
\$14,932,256 Series 2010 Utility System Refunding Revenue Bonds, due in annual installments of \$1,055,749 - \$1,452,067 beginning September 30, 2011 through September 30, 2022; interest at 2.94%; secured by a pledge of the net revenues of the system operations and impact fees.		13,876,506
\$23,400,800 State Revolving Funds, due in semi-annual installments of \$439,986 - \$758,329 beginning July 15, 2011 through January 15, 2031; interest between 2.49% and 3.12%; secured by a pledge of the net revenues of the system operations and impact fees.		22,960,814
Total Bonds	\$ 11,055,000	\$42,925,134

DEBT MATURITY

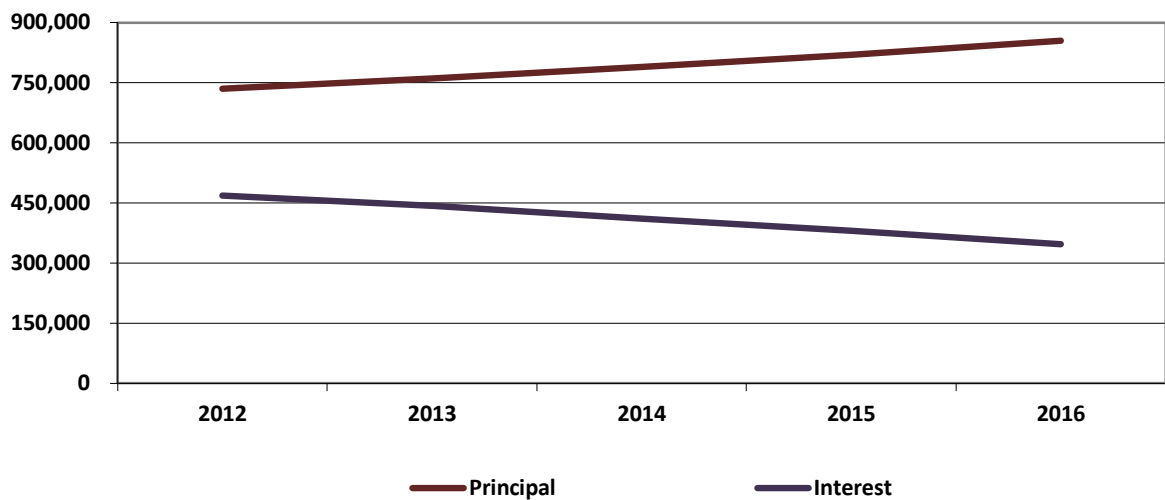
The following chart shows the debt service requirements at September 30, 2011.

Governmental Funds		
Revenue Bonds	Sales Tax Revenue Bonds	
Year Ended September 30	Principal	Interest
2012	735,000	467,996
2013	760,000	442,271
2014	790,000	411,871
2015	820,000	380,271
2016	855,000	346,447
2017 – 2021	4,845,000	1,168,503
2022 - 2023	2,250,000	153,000
Total	\$ 11,055,000	\$ 3,370,359



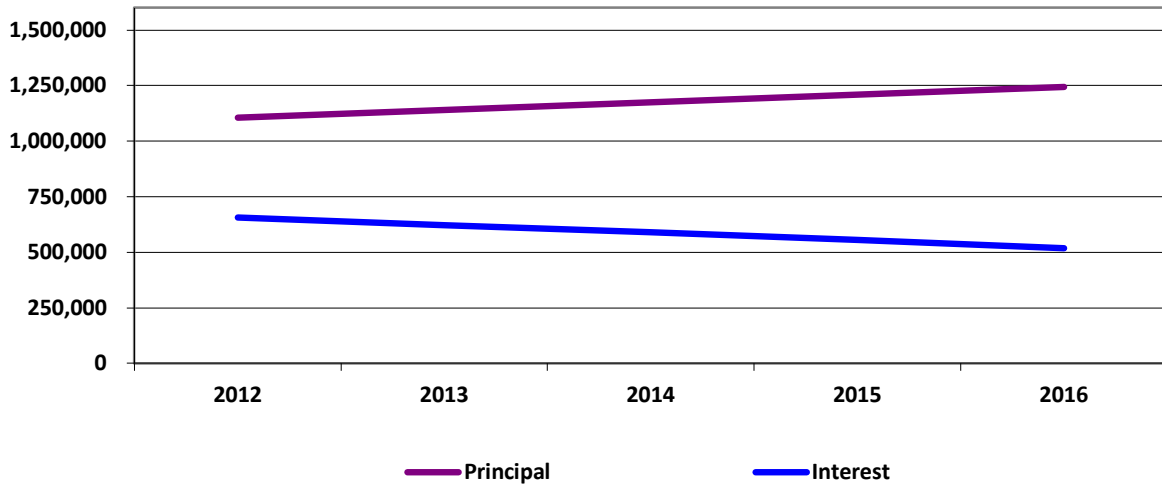
Enterprise Funds		
Revenue Bonds	Water & Sewer Utility	
Year Ended September 30	Principal	Interest
2012	\$ 1,107,051	\$ 656,778
2013	1,140,508	623,321
2014	1,174,287	589,543
2015	1,209,068	554,761
2016	1,244,212	519,617
2017 – 2021	8,067,441	1,956,500
2022 – 2026	3,789,433	791,121
2027 – 2030	2,232,320	232,267
Total	\$ 19,964,320	\$ 5,923,908
State Revolving Loans		
	Water & Sewer Utility	
Year Ended September 30	Principal	Interest
2012	\$ 898,565	\$ 639,470
2013	923,944	614,091
2014	950,048	587,987
2015	976,896	561,140
2016	1,004,510	533,525
2017 – 2021	5,465,163	2,225,013
2022 – 2026	6,283,945	1,406,231
2027 – 2031	6,457,743	463,415
Total	\$ 22,960,814	\$ 7,030,872

**GOVERNMENTAL FUNDS DEBT SERVICE
PRINCIPAL AND INTEREST – 2012 – 2016**

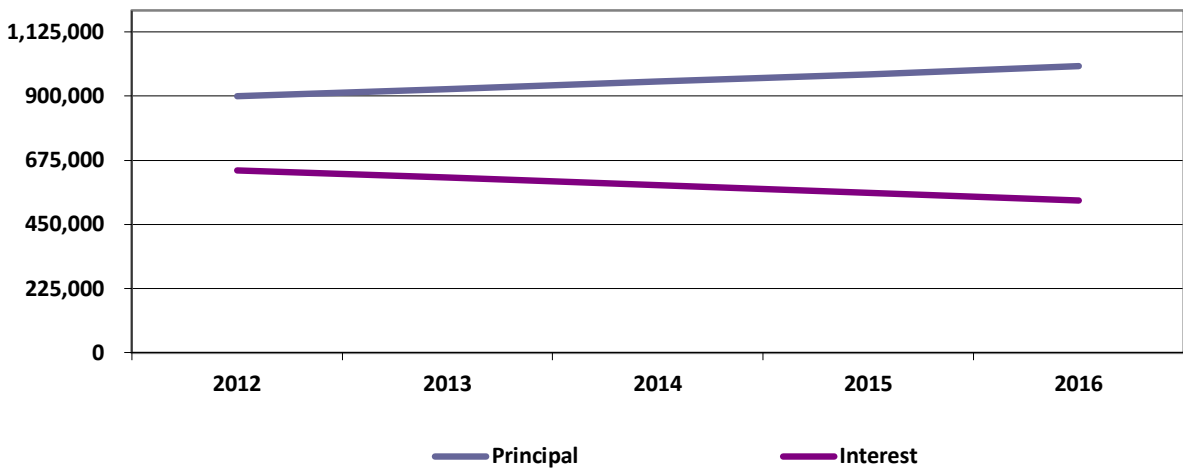




**ENTERPRISE FUNDS DEBT SERVICE-REVENUE BONDS
PRINCIPAL AND INTEREST – 2012 – 2016**



**ENTERPRISE FUNDS DEBT SERVICE-STATE REVOLVING LOANS
PRINCIPAL AND INTEREST – 2012 – 2016**



BOND ISSUE COSTS AND REFUNDING LOSSES

Bond issuance costs of \$333,874 and an original issue discount of \$29,255 incurred in conjunction with the issuance of the Sales Tax Revenue Bonds, Series 2003, are being amortized over the life of the bonds - 20 years. The unamortized balance at September 30, 2011 is \$212,528.

Bond issuance costs of \$65,494 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, are being amortized over the life of the bonds - 25 years. The unamortized balance at September 30, 2011 is \$49,775.

A refunding loss of \$817,039 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, is being amortized over the life of the bonds - 25 years. Amortization of the refunding loss \$47, 127 for the year ended



September 30, 2011 is included as a component of interest expense. Unamortized refunding loss of \$514,020 is netted against bonds payable on the statements of net assets.

Bond issuance costs of \$80,147 incurred in conjunction with the issuance of utility System Refunding Revenue Bonds, Series 2008, are being amortized over the life of the bonds - 14 years. The unamortized balance at September 30, 2011 is \$73,468.

A refunding loss of \$1,383,540 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2010, is being amortized over the life of the bonds - 12 years. Amortization of the refunding loss \$202,136 for the year ended September 30, 2011 is included as a component of interest expense. Unamortized refunding loss of \$1,181,404 is netted against bonds payable on the statements of net assets.

Loan issuance costs of \$450,000 incurred in conjunction with the issuance of the State Revolving Loans will be amortized over the life of the loan – 20 years. Amortization of the issuance costs on the loans was \$22,500 for the year ended September 30, 2011. The unamortized balance at September 30, 2011 is \$427,500.

FUTURE DEBT

The City is in the process of reviewing capital funding for infrastructure projects that are anticipated to be delayed due to the recent economic slowdown. When the impact of any possible delays is determined, future debt, such as general obligation bonds or revenue bonds, may be considered.

CAPITAL LEASES

The City has entered into lease agreements as lessee for financing the acquisition of equipment such as refuse vehicles, recycling trucks, fire vehicles, defibrillators/monitors, tractors, mowers, vehicles, loaders, excavators and backhoes. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The following table shows the equipment assets acquired and the future minimum lease payments.

Assets Acquired	Governmental Activities
Equipment	\$ 10,530,752
Less: accumulated depreciation	(6,370,788)
Total	\$ 4,159,964
 Minimum Lease Obligations	
2012	877,295
2013	697,906
2014	372,916
2015	120,098
Total minimum lease payments	2,068,215
Less: amounts representing interest	(105,760)
Present value of minimum lease payments	\$ 1,962,455

FUND BALANCE

Fund balance is typically the most discussed single item in a local government's financial statements. Governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Fund balance is also a crucial consideration in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups can consider high levels excessive.

During the economic boon, the City was able to generate healthy reserves. The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases.



The City is using some of its surplus reserves as follows:

- To maintain prior year service levels.
- To fund capital equipment purchases.

The following chart shows the projected fund balances for FY 2013. Notable changes are projected in the following funds:

- General Fund: A decrease of \$2,519,420 to maintain prior year service levels and to fund one-time capital purchases.
- Road and Drainage District Fund: An increase of \$156,581 reserved for future use.
- Fire Rescue District Fund: No use of fund balance scheduled for FY 2013.
- Solid Waste District Fund: A decrease of \$1,035,544 to purchase capital equipment.
- Enterprise Funds: A decrease of \$8,537,836 to provide for the reclaimed water expansion project and other smaller projects.
- Surtax II Capital Fund: A decrease of \$1,157,272 for the city hall/police building debt service.

The City Commission has set a target for reserves of 15% of operating expenditures for the General Fund and 20% of operating expenditures for the dependent special district funds and the enterprise fund. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 15/20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates, can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.



**GOVERNMENTAL FUNDS
MAJOR AND NON-MAJOR FUNDS IN THE AGGREGATE**

	General Fund			Special Revenue Fund Solid Waste District			Special Revenue Fund Road & Drainage District		
	2011 Actual	2012 Estimated	2013 Budget	2011 Actual	2012 Estimated	2013 Budget	2011 Actual	2012 Estimated	2013 Budget
REVENUES									
Taxes	\$10,749,325	\$11,063,081	\$10,892,443	\$ -	\$ -	\$ -	\$ 2,453,271	\$ 2,519,605	\$ 2,584,687
Permits & Fees	2,772,137	2,657,779	2,787,770	-	-	-	32,851	-	-
Intergovernmental	4,967,880	4,972,995	5,113,369	-	-	-	257,724	286,456	1,072,705
Assessments	-	-	-	6,877,556	6,908,968	6,998,123	10,156,518	10,179,379	10,082,068
Charges for Services	7,367,149	6,548,960	6,802,700	827,117	895,516	870,304	212,796	14,077	299,440
Fines & Forfeitures	149,312	103,350	105,300	-	-	-	-	-	-
Miscellaneous	561,036	514,892	761,923	98,802	69,522	52,000	202,754	210,469	94,332
Other Sources	1,402,753	1,586,306	120,000	27	795	-	368	27,715	200
Total Revenues	\$27,969,592	\$27,447,363	\$26,583,505	\$ 7,803,502	\$ 7,874,801	\$ 7,920,427	\$13,316,282	\$ 13,237,701	\$14,133,432
EXPENDITURES									
General Government	\$ 9,792,062	\$ 9,687,427	\$ 9,352,358	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	17,007,646	17,773,023	17,911,946	-	-	-	-	-	-
Physical Environment	-	-	-	5,748,068	5,496,657	5,746,836	-	-	-
Transportation	-	-	-	-	-	-	13,083,041	10,649,351	11,791,483
Economic Environment	636,120	486,671	454,747	-	-	-	-	-	-
Human Services	394,535	350,764	216,066	-	-	-	-	-	-
Culture/Recreation	903,170	887,616	922,935	-	-	-	-	-	-
Capital	827,000	140,336	244,873	1,288,697	150,245	2,703,496	911,797	1,364,066	1,993,100
Debt & Lease	1,204,621	-	-	855,547	505,638	505,639	792,340	371,658	192,268
Other Uses	541,009	-	-	-	3,756,338	-	-	1,200,000	-
Total Expenditures	\$ 31,306,163	\$29,325,837	\$29,102,925	\$ 7,892,312	\$ 9,908,878	\$ 8,955,971	\$ 14,787,178	\$ 13,585,075	\$ 13,976,851
Net Change in Fund Balances	(3,336,571)	(1,878,474)	(2,519,420)	(88,810)	(2,034,077)	(1,035,544)	(1,470,896)	(347,374)	156,581
Fund Balances - Beginning	\$15,398,730	\$12,062,159	\$10,183,685	\$ 4,281,708	\$ 4,192,898	\$ 2,158,821	\$ 9,898,528	\$ 8,427,632	\$ 8,080,258
Fund Balances - Ending	\$12,062,159	\$10,183,685	\$ 7,664,265	\$ 4,192,898	\$ 2,158,821	\$ 1,123,277	\$ 8,427,632	\$ 8,080,258	\$ 8,236,839



REVENUES	Special Revenue Fund Other Special Revenue Funds			Capital Funds			Total Governmental Funds		
	2011 Actual	2012 Estimated	2013 Budget	2011 Actual	2012 Estimated	2013 Budget	2011 Actual	2012 Estimated	2013 Budget
Taxes	\$ -	\$ 267,989	\$ -	\$ 5,801,653	\$ 6,097,183	\$ 6,120,005	\$19,004,249	\$ 19,947,858	\$ 19,597,135
Permits & Fees	1,463,371	1,643,995	1,156,572	-	-	-	4,268,359	4,301,774	3,944,342
Intergovernmental	1,913,595	229,672	10,033,120	-	-	-	7,139,199	5,489,123	16,219,194
Assessments	6,531,915	6,582,163	7,560,694	-	-	-	23,565,989	23,670,510	24,640,885
Charges for Services	3,329,201	3,059,572	3,245,760	-	-	-	11,736,263	10,518,125	11,218,204
Fines & Forfeitures	39,609	78,202	37,362	-	-	-	188,921	181,552	142,662
Miscellaneous	5,422,454	5,470,035	5,306,532	332,317	259,089	74,000	6,617,363	6,524,007	6,288,787
Other Sources	694,798	38,409	-	911	4,956,338	-	2,098,857	6,609,563	120,200
Total Revenues	\$ 19,394,943	\$17,370,037	\$27,340,040	\$ 6,134,881	\$11,312,610	\$ 6,194,005	\$74,619,200	\$ 77,242,512	\$ 82,171,409
EXPENDITURES									
General Government	\$ 9,412,366	\$ 7,690,995	\$ 8,262,654	\$ -	\$ 217,416	\$ -	\$19,204,428	\$ 17,595,838	\$ 17,615,012
Public Safety	6,870,870	8,561,193	8,563,832	-	-	-	23,878,516	26,334,216	26,475,778
Physical Environment	-	-	-	-	-	-	5,748,068	5,496,657	5,746,836
Transportation	-	29,547	-	904,519	98,728	698,227	13,987,560	10,777,626	12,489,710
Economic Environment	77,000	20,000	-	-	-	-	713,120	506,671	454,747
Human Services	-	-	-	-	-	-	394,535	350,764	216,066
Culture/Recreation	311,980	28,785	-	-	37,097	-	1,215,150	953,498	922,935
Capital	4,893,819	2,706,472	11,193,345	7,796,113	6,190,007	2,867,084	15,717,426	10,551,126	19,001,898
Debt & Lease	-	-	-	-	1,202,997	1,202,272	2,852,508	2,080,293	1,900,179
Other Uses	150,000	1,000,000	10,000	1,402,581	583,157	110,000	2,093,590	6,539,495	120,000
Total Expenditures	\$ 21,716,035	\$20,036,992	\$28,029,831	\$10,103,213	\$ 8,329,402	\$ 4,877,583	\$85,804,901	\$ 81,186,184	\$ 84,943,161
Net Change in Fund Balances	(2,321,092)	(2,666,955)	(689,791)	(3,968,332)	2,983,208	1,316,422	(11,185,701)	(3,943,672)	(2,771,752)
Fund Balances - Beginning	\$ 21,563,982	\$19,242,890	\$16,575,935	\$30,869,419	\$26,901,087	\$ 29,884,295	\$82,012,367	\$ 70,826,666	\$ 66,882,994
Fund Balances - Ending	\$ 19,242,890	\$16,575,935	\$15,886,144	\$26,901,087	\$29,884,295	\$ 31,200,717	\$70,826,666	\$ 66,882,994	\$ 64,111,242



REVENUES	Enterprise Funds		
	2011 Actual	2012 Estimated	2013 Budget
Permits & Special Assessments	\$ 312,813	\$ 150,244	\$ 234,887
Intergovernmental	841,993	1,009,783	-
Water & Wastewater Charges	16,428,871	14,994,933	16,937,452
Charges for Services	84,433	53,715	36,500
Fines and Forfeitures	-	100	1,000
Miscellaneous	318,330	289,700	162,990
Other Sources	13,097,222	5,315,356	200,000
Total Revenues	\$ 31,083,662	\$ 21,813,831	\$ 17,572,829
Expenditures			
General Government	\$ -	\$ -	\$ -
Public Safety	-	-	-
Physical Environment	15,298,898	13,967,913	16,273,588
Transportation	-	-	-
Economic Environment	-	-	-
Human Services	-	-	-
Culture/Recreation	-	-	-
Capital	-	13,349,308	6,091,587
Debt & Lease	1,432,575	1,556,279	3,545,490
Other Uses	12,786,012	4,104,355	200,000
Total Expenditures	\$ 29,517,485	\$ 32,977,855	\$ 26,110,665
Net Change in Fund Balances	1,566,177	(11,164,024)	(8,537,836)
Fund Balances - Beginning	\$ 97,455,359	\$ 99,021,536	\$ 87,857,512
Fund Balances - Ending	\$ 99,021,536	\$ 87,857,512	\$ 79,319,676

RISK MANAGEMENT

The City is a member of the Public Risk Management Association; a local government liability/risk pool. Public Risk Management administers insurance activities relating to property, general, automobile and public officials' liability, workers compensation and auto physical damage. Public Risk Management absorbs losses up to a specified amount annually and purchases excess and other specific coverage from third-party carriers.

Public Risk Management assesses each member its pro rata share of the estimated amount required to meet current year losses and operating expenses. If total member assessments do not produce sufficient funds to meet its obligations, Public Risk management can make additional assessments. The City's membership includes all City departments.

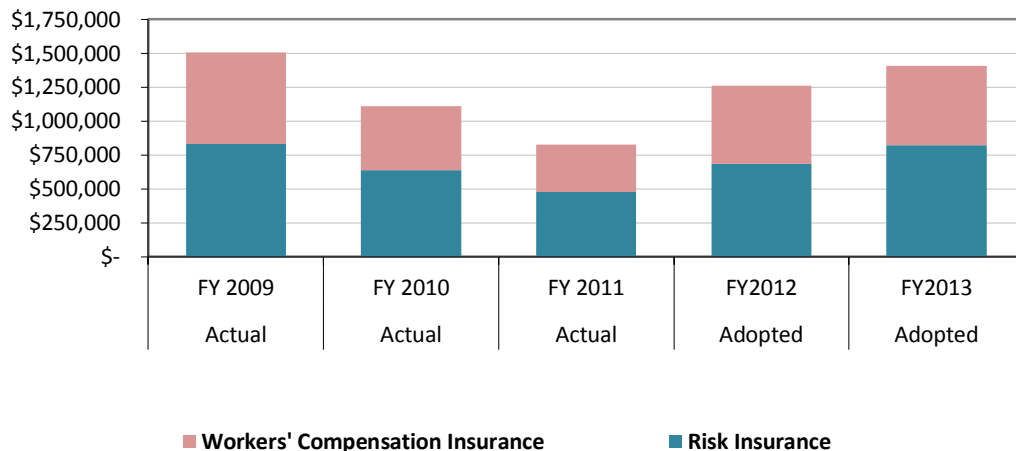
The following table shows the schedules of coverage for the City of North Port. The limits and deductibles have remained constant.

Following the table is a chart illustrating the cost of risk insurance from FY 2009 through FY 2013. Workers' Compensation is segregated from the balance of the remaining insurance.



Type	Limits
Property	
Real & Personal Property	Replacement Cost of Real & Personal Property per occurrence; \$1,000 deductible.
	Shared Wind Deductibles; 5% of total values at each building, per any one occurrence.
Comprehensive General Liability	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
Automobile Liability	
Liability	\$2,000,000 each claim.
Personal Injury Protection	Statutory.
Public Officials Errors & Omissions	
Public Officials Errors & Omissions	\$2,000,000 each occurrence.
Sexual Harassment	\$2,000,000 each claim.
Excess Workers' Compensation & Employers Liability for a Group	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$3,000,000 each accident.
Employee Benefits	
Employee Benefits-per claim	\$2,000,000 each occurrence.
Crime	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence.
	\$500,000 Forgery or Alteration; \$1,000 deductible per occurrence.
	\$500,000 Employee Dishonesty; \$1,000 deductible per occurrence.
Pollution and Remediation Legal Liability	\$1,250,000 each loss, remediation expense or legal defense expense.
Florida Statutory Accidental Death & Dismemberment for Police & Fire	Statutory.

**RISK INSURANCE COSTS
FY 2009-2013**





PERSONNEL SERVICES

North Port, like most municipalities, expends a large portion of its budget on personnel services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personnel services costs are evaluated and positions are assessed.

The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community. With the change in the rate of growth in the local population and economy, the City began evaluating staffing reductions in FY 2007 and eliminating non-essential vacancies.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. The FY 2008 budget reflected a reduction of 33 FTEs. FY 2008 mid-year layoffs and elimination of vacant positions accounted for another 14 FTEs. In FY 2009, the City management restructured departments and tasks within the departments to eliminate 32 more FTEs. The amended staffing level of FY 2009 reflects another reduction of 24 FTEs. In FY 2011, the City management again restructured departments and tasks within the departments to eliminate 14 FTEs. FY 2012 reflected a reduction of 0.70 FTEs. For FY 2013, three FTEs have been added – two positions to the Solid Waste District due to upcoming commercial growth and one position to the Utilities Department – and one position has been eliminated in the General Fund. The following chart shows the change in full time equivalent units beginning in FY 2009.

FULL TIME EQUIVALENT EMPLOYEES

Fund	Amended FY 2009	Amended FY 2010	Amended FY 2011	Adopted FY 2012	Adopted FY 2013	3 Year Change
General Fund	255.10	253.19	242.36	237.66	236.66	(16.53)
Road & Drainage District	84.00	84.00	83.00	86.00	86.00	2.00
Fire Rescue District	93.00	93.00	92.00	92.00	92.00	(1.00)
Solid Waste District	34.00	34.00	34.00	34.00	36.00	2.00
Tree Fund	0.00	1.00	1.00	1.00	1.00	0.00
Building - Inspections & Permits	13.00	13.00	13.00	13.00	13.00	0.00
Fleet Management	12.00	12.00	11.00	12.00	12.00	0.00
Utilities	53.00	58.00	57.00	57.00	58.00	0.00
Total FTEs	544.10	548.19	533.36	532.66	534.66	(13.53)

Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. The adopted FY 2009 budget included 602 permanent positions. In FY 2009, a reorganization and alignment of departmental duties were implemented. Planning & Zoning was combined with Engineering to become the Planning, Zoning and Engineering Department. Parks & Recreation grounds and facility maintenance was moved to the Facility Maintenance Department which was reorganized as Property Maintenance. During FY 2009, ten vacant positions were eliminated and 14 employees were laid off and the respective positions were eliminated. Positions added to the FY 2010 Adopted Budget included one (1) Economic Development Coordinator; one (1) part-time program attendant in Social Services; and four (4) positions - one recreation coordinator and three recreation attendants in Parks and Recreation. In FY 2011, no additional positions were added; ten vacant positions were eliminated, 3 part-time positions were eliminated, and three employees were laid off and the respective positions were eliminated. In FY 2012, one position was added; two full-time positions were eliminated; 3 part-time positions were eliminated; one part-time position was changed to full-time; three full-



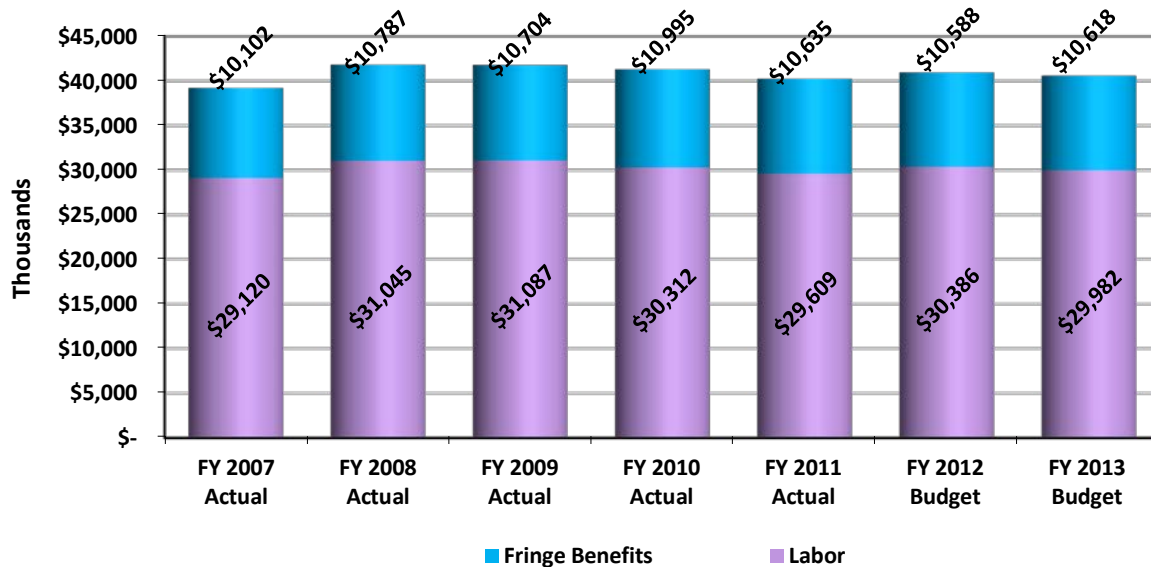
time positions were transferred from the General Fund to the Road and Drainage District. For FY 2013, three positions were added and one position was eliminated. The chart below shows the changes in authorized positions since FY 2011.

ADOPTED FY 2013 AUTHORIZED POSITIONS

Fund	FY 2011 Amended Positions	FY 2012 Adopted Positions	FY 2012 Amendments	FY 2012 Amended Positions	FY 2013 Transfers	FY 2013 Eliminated Positions	FY 2013 Added Positions	FY 2013 Adopted Positions
General Fund	278	270		270		-1		269
Road & Drainage	83	86		86				86
Fire Rescue	92	92		92				92
Solid Waste	34	34		34			2	36
Tree Fund	1	1		1				1
Building Fund	13	13		13				13
Fleet Management	11	12		12				12
Utilities	57	57		57			1	58
Total	569	565	0	565	0	-1	3	567

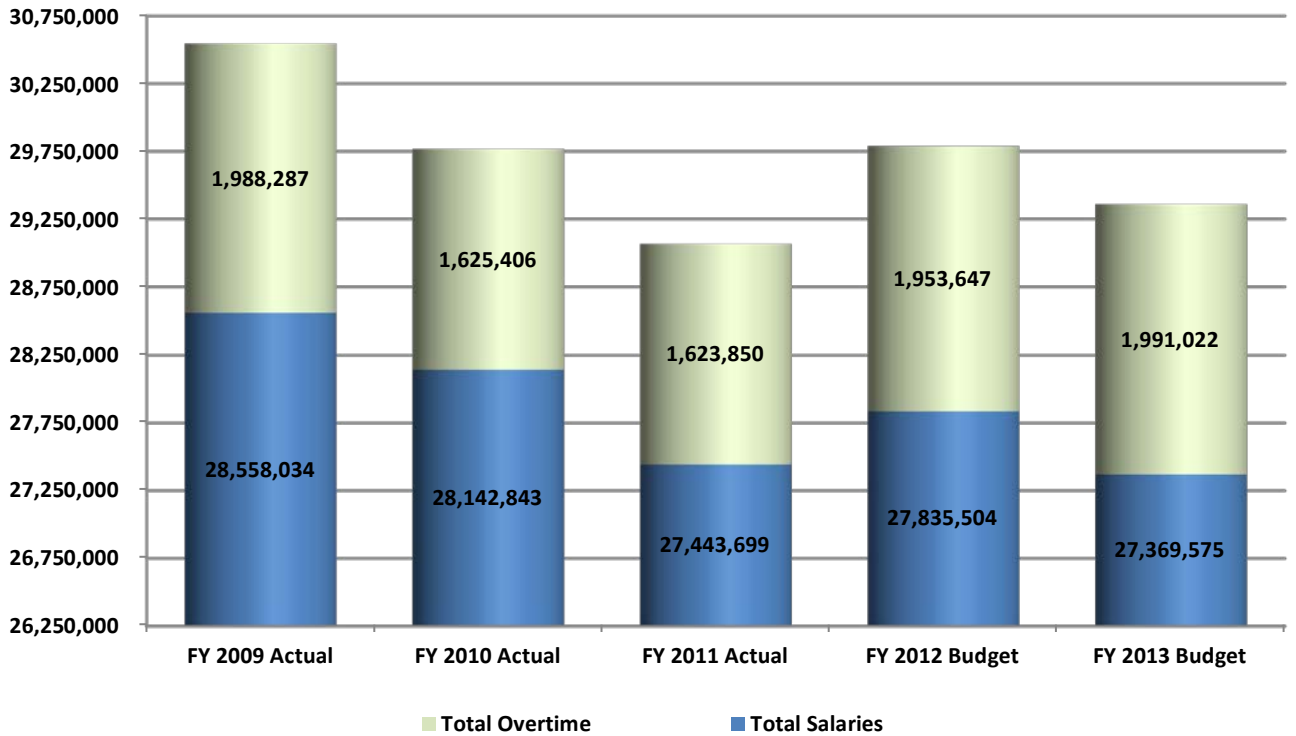
The following charts illustrate the total labor and fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2007. In FY 2007, the City Commission adopted a Compensation Study Plan for employees that afforded an increase in salaries and wages to bring the compensation of employees up to local and regional pay ranges. As a result, the City realized a 27% increase in labor costs. In FY 2009, the City negotiated a new health insurance package that provided an overall savings to the City. For FY 2012 & 2013 there were no increases in the health insurance package to the employees.

TOTAL LABOR AND FRINGE BENEFIT COSTS
ACTUAL COSTS FY 2007-2011 & BUDGET PROJECTIONS FY 2012 & 2013



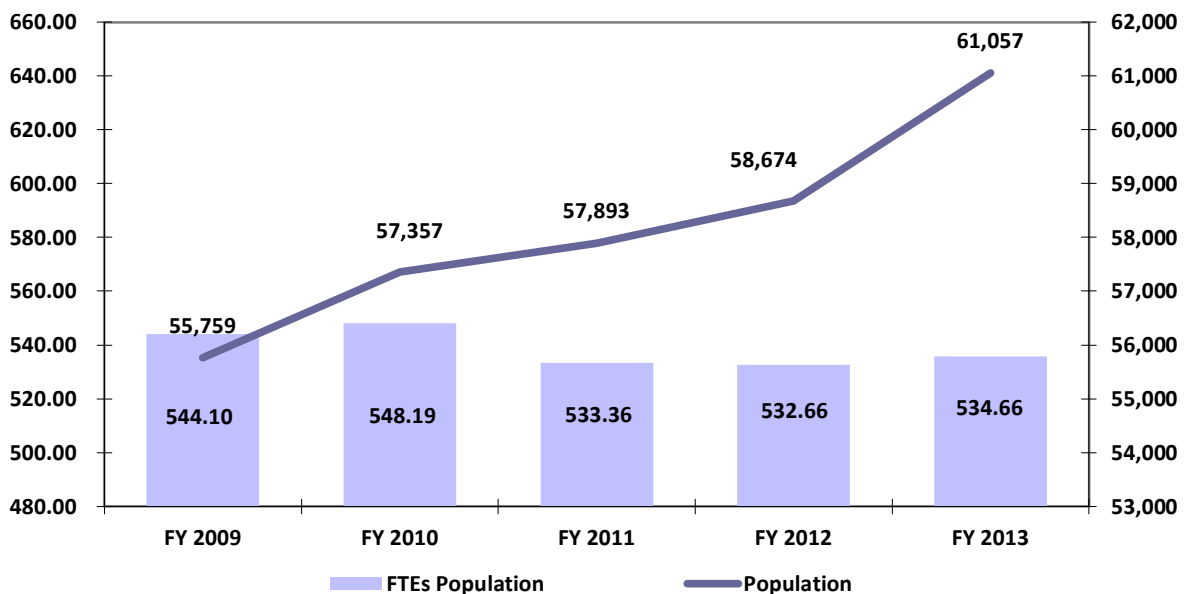


TOTAL SALARIES VS. TOTAL OVERTIME FY 2009 – FY 2013



The City of North Port continues to maintain one of the lowest ratios of employees to population among the cities in Sarasota County. The chart below illustrates the growing gap of increasing population as employee counts are reduced.

FULL-TIME EQUIVALENT EMPLOYEES COMPARED TO TOTAL POPULATION





**GENERAL FUND****GENERAL FUND SUMMARY**

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

The total General Fund budget for FY 2013 is \$29,102,925 which is a reduction of \$480,913, or 1.63% from FY 2012. The following chart is a summary budget of the General Fund for FY 2013.

**FISCAL YEAR 2013
GENERAL FUND BUDGET**

General Fund Revenues	
Ad Valorem Taxes	\$ 8,138,438
Other Taxes	2,754,005
Permits & Special Assessments	2,787,770
Intergovernmental Revenue	5,113,369
Charges for Services	6,802,700
Fines & Forfeitures	105,300
Interest Income	146,000
Miscellaneous Revenues	615,923
Transfers In	120,000
Appropriated Fund Balance	2,519,420
<i>Total Revenues & Other Financing Sources</i>	<i>\$ 29,102,925</i>
Expenditures	
City Commission	\$ 402,806
City Attorney	676,000
City Manager	1,172,201
City Clerk	571,517
Finance	1,097,734
General Services	2,403,168
Parks & Recreation	922,935
Police	13,354,236
Emergency Medical	4,109,640
Building – Planning & Zoning	561,017
Building-Property Standards	687,587
Building-Property Maintenance	2,808,847
Non-Departmental	335,237
<i>Total Expenditures</i>	<i>\$ 29,102,925</i>



REVENUES

TAXES

The primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$10,892,443, comprise approximately 41.16% of the General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$8,138,438 for FY 2013, which is a 0.70% increase from FY 2012.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes, formerly known as Occupational Licenses. The Local Communications Services tax rate is 5.72% with estimated revenue of \$2,011,505. The Utility Service Tax and the Business Taxes are projected at \$600,000 and \$142,500, respectively.

The following chart shows the historical and projected tax revenues for the General Fund.

**GENERAL FUND TAX REVENUES
HISTORICAL AND PROJECTED
FY 2009 – FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2012
Revenues					
Ad Valorem	\$ 11,078,235	\$ 9,614,476	\$ 8,035,010	\$ 8,082,490	\$8,138,438
Local and County Business Taxes	135,851	137,444	103,573	142,500	142,500
Utility Service Taxes	527,522	580,485	584,193	620,000	600,000
Local Communication Service Taxes	2,234,310	2,047,309	2,026,549	2,065,872	2,011,505
Total Taxes	\$13,975,918	\$12,379,714	\$10,749,325	\$10,910,862	\$10,892,443

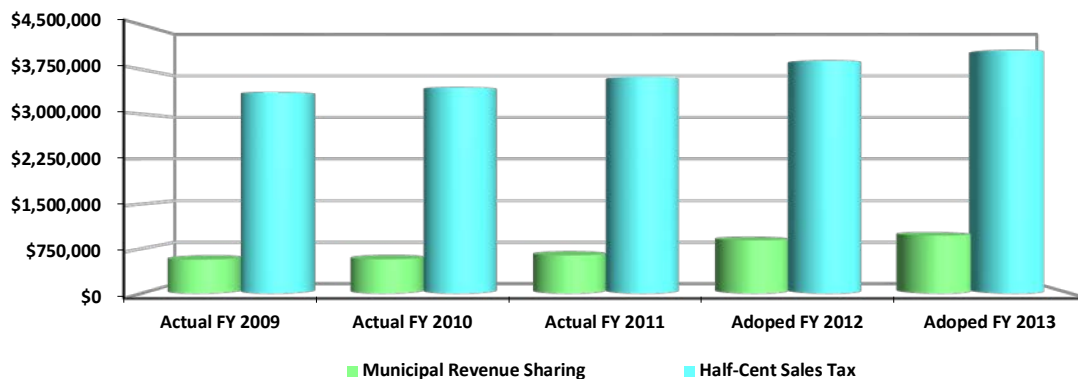
PERMITS AND SPECIAL ASSESSMENTS

The General Fund is budgeted to collect \$2,787,770 in permits and special assessments for FY 2013. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$2,675,000.

INTERGOVERNMENTAL REVENUES

Intergovernmental Revenues in the General Fund are budgeted at \$5,113,369. The largest source of intergovernmental revenue is the half-cent local sales tax, budgeted at \$4,074,528. Another large tax collected is from the Municipal Revenue Sharing Program, formerly called the 11-cent Cigarette Tax. This is expected to bring \$972,741 to the fund. The following graph illustrates five years of Intergovernmental Revenues.

**INTERGOVERNMENTAL REVENUES
HISTORICAL AND PROJECTED REVENUES
FY 2009 – FY 2013**



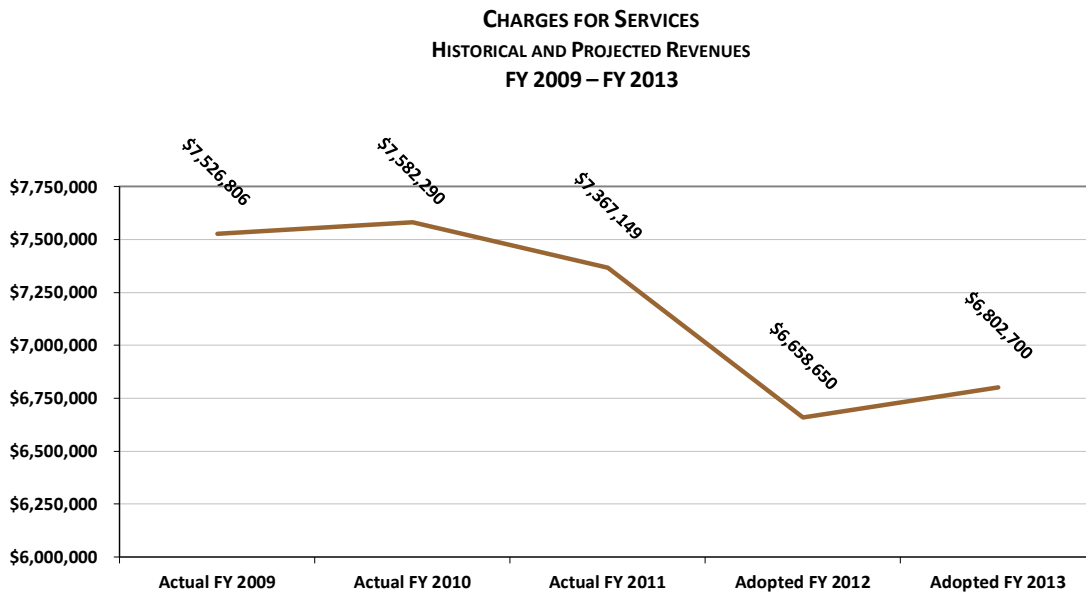


CHARGES FOR SERVICES

The General Fund is budgeted to collect \$6,802,700 in Charges for Services. A small portion of this is collected from minor fees such as boating fees and copy and records charges. However, the primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, check writing and payroll management to other funds. The administrative charge is an attempt to recoup those costs.

The amount charged to each fund is based on cost allocations determined by an independent firm. The firm applies a double step-down methodology in its cost allocation procedures.

Also included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$1,287,500. Charges for Services increased \$144,050 or 2.16% from FY 2012. The chart below illustrates the five-year revenue analysis.



FINES AND FORFEITURES

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$105,300 for FY 2013.

MISCELLANEOUS INCOME

A new source of miscellaneous revenue for this fiscal year is the return on investment (ROI) totaling \$331,251. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility.

The primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2013 General Fund interest income projection is \$146,000.

Rental Income is estimated at \$224,572. Approximately \$98,000 of rental income is from agencies leasing office space in the Family Service Center. The balance of the rent revenues is from two cell tower leases, the Community Education Center rentals and the Bay flight lease.

OTHER SOURCES

In FY 2013, the City anticipates a use of fund balance in the amount of \$2,519,420. A portion of the fund balance, \$519,420, is anticipated to be used for one-time capital purchases and the remaining \$2,000,000 is anticipated to be used to balance the budget.

**DEPARTMENTAL FUNCTIONS**

The General Fund departmental functions are categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTIONS

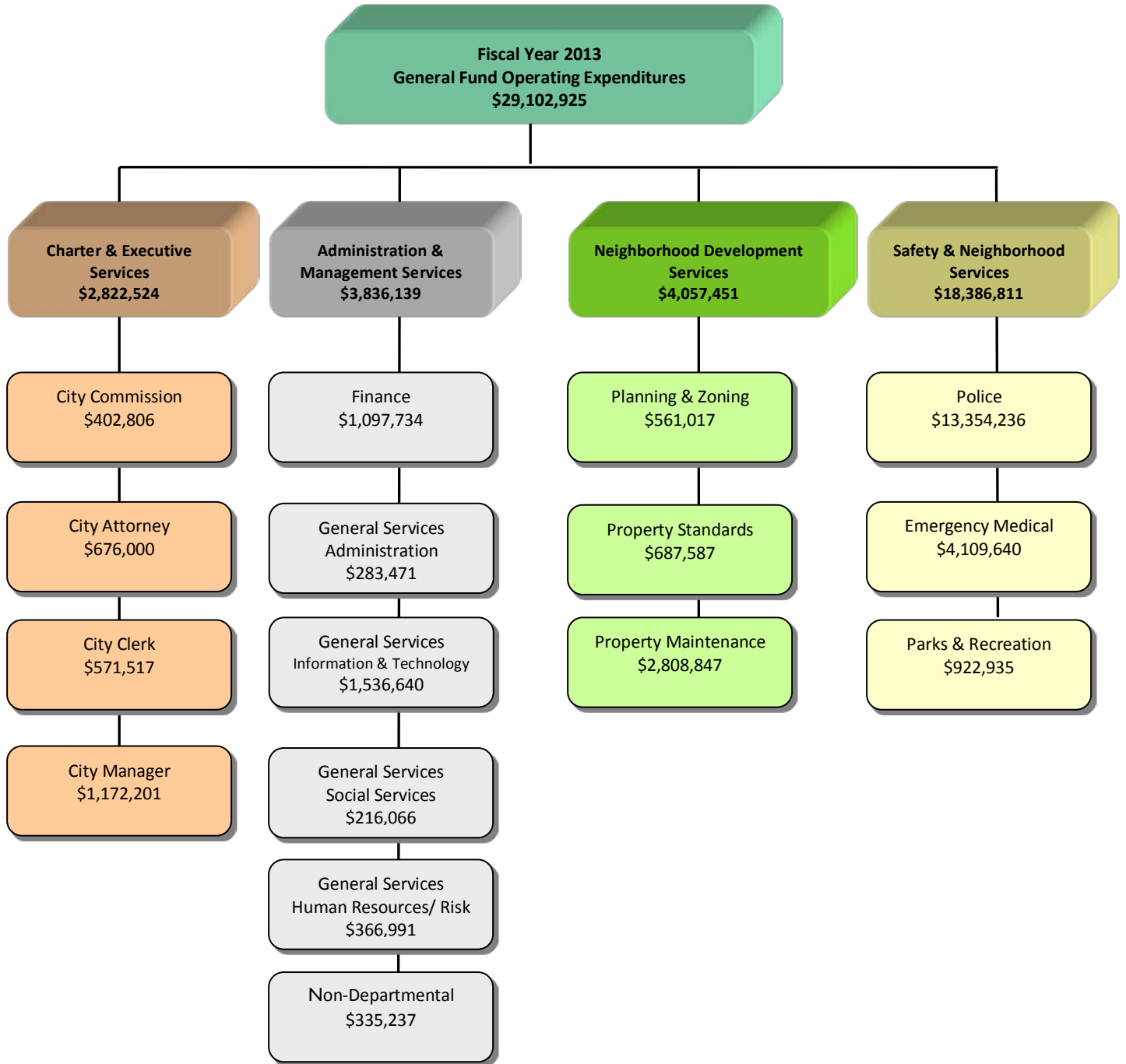
SERVICE CATEGORY	SERVICE FUNCTION
<i>Charter & Executive Services</i>	
City Commission	Legislative actions and policies.
City Attorney	Legal services.
City Clerk	Maintains the City records and disseminates information as requested.
City Manager	Overall management of the City and oversight of economic development and community outreach.
<i>Administration & Management Services</i>	
Finance	All financial services including: accounting, budget, payroll, procurement, investing and cash management.
Information & Technology	All aspects of information and technology including the City's internal network, website, and phone system.
Social Services	Community-based programs to provide assistance and support to citizens in need.
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.
Non-Departmental	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
<i>Neighborhood Development Services</i>	
Planning & Zoning	Provides the planning and zoning services for the development of the City.
Building	Property standards code enforcement and property maintenance of City facilities including City buildings, parks and landscaping.
<i>Safety & Neighborhood Services</i>	
Police	Community safety including law enforcement, reduction of drug usage and community partnerships.
Emergency Medical Services	Responds to requests for assistance including ambulance services, basic and advanced life support services.
Parks & Recreation	Recreational and cultural art activities for the community.



EXPENDITURES

The following chart illustrates the General Fund FY 2013 Operating Budget within the service categories.

BREAKDOWN OF GENERAL FUND OPERATING EXPENDITURES





FY 2013 General Fund personnel expenditures reflect a decrease of \$471,931, or 2.08% from FY 2012. As a service organization, the majority of the General Fund expenditures are associated with personnel costs, with approximately 76% of the expenditures being labor related. Major items contributing to the decrease are:

- ✓ Funding reductions of vacant positions - \$137,277
- ✓ Payroll salary/wage adjustment savings - \$186,338
- ✓ FICA decreases - \$28,227
- ✓ Healthcare insurance plan decreases - \$60,677
- ✓ Workers' compensation cost decreases - \$96,363
- ✓ Unemployment compensation cost decreases - \$127,776

Partially offsetting this decrease is the \$301,414 increase in the City's contribution to the PBA pension plan; rates for non-sworn members increased from 4.91% to 5.11% and rates for sworn members increased from 29.77% to 35.11%. But due to the early implementation of increased contribution rates, the PBA pension plan has a prepayment of \$199,517 that will be used this fiscal year to offset the large pension contribution increase. Also, City contributions to the IAFF pension plan increased \$55,433, again based on the current actuary reports.

FY 2013 General Fund operating expenditures decreased \$130,023 from FY 2012. Professional services decreased \$160,675 mainly due to the renegotiated city attorney contract (\$100,000), the elimination of the economic development strategic plan facilitator/consultant costs (\$15,000), the community outreach TV show costs (\$15,000) and the economic development professional photography and videography costs (\$13,850). Other contractual services were reduced by \$77,107 due to the \$36,000 decrease in Parks and Recreation class instructors and athletic official expenditures and the \$25,000 decrease in Property Standard's contractual services for maintenance on abandoned homes. Also, security guard services were eliminated, reducing other contractual services by \$26,000. Water, sewer and electricity utility costs decreased \$33,236; rentals and leases decreased \$9,568; and communication services decreased \$6,646. Finally, other current charges were reduced by \$71,250 mainly due to the reduction of \$41,553 in the contingency fund and \$13,800 in advertising. Insurance costs increased \$30,828; promotional costs increased \$19,600; and repairs and maintenance expenditures increased \$68,106 due to additional office equipment, vehicle and building maintenance costs. Minor operating expenditures were raised by \$108,265 due to higher fuel and equipment costs.

In summary, the following major impacts to the budget have been addressed:

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (323,615)
Decreased FICA	(28,227)
Increased Pension / Retirement Contributions	161,727
Decreased Health Insurance Contributions	(60,677)
Decreased Workers' Compensation Costs	(96,363)
Decreased Unemployment Compensation Costs	(127,776)
Increased remaining Personnel Services	3,000
Decreased Professional Services	(160,675)
Decreased Other Contractual Services	(77,107)
Decreased Communications	(6,646)
Decreased Water, Sewer, and Electricity	(33,236)
Decreased Rentals and Leases	(9,568)
Increased Insurance	30,828
Increased Repairs and Maintenance	68,106
Increased Promotional Activities	19,600
Decreased Other Current Charges	(71,250)
Increased Minor Operating Expenditures	108,265
Increased remaining Operating Expenditures	1,660
Total	\$ (601,954)



DEPARTMENTAL HIGHLIGHTS

The FY 2013 General Fund operating budget includes the following highlights, the details of which are included in each departmental section of the budget. Comparisons to FY 2012 are made with the Adopted Budget, rather than the Amended Budget.

CITY COMMISSION

The City Commission operating expenditures decreased by \$2,255 (1.05%). Memberships were reduced by \$17,208 because the County assumed the Southwest Florida Regional Planning Council membership dues for the entire county. Offsetting this decrease, though, were increases of \$10,000 for a citizen survey and \$3,600 for wireless service for the commissioners' ipads.

The General Fund appropriations of the City Commission increased by \$5,366 or 1.35%. Personnel expenditures were raised by \$7,621 (4.18%) as a result of health insurance increases and operating expenditures decreased by \$2,255 (1.05%).

CITY ATTORNEY

The City Attorney's office is considered a charter office as established under Article XV of the North Port City Charter. He or she is appointed by the City Commission and operates under a two (2) year contract. The General Fund appropriation for the City Attorney decreased by \$100,000 (12.89%) in FY 2013 due to a renegotiated contract.

CITY CLERK

The City Clerk's budget reflects a decrease of \$31,474 (27.28%) in operating expenditures; the security guard services of \$26,000 were eliminated for this fiscal year.

The General Fund appropriation for the City Clerk decreased by \$96,269 or 14.42%. Personnel expenditures decreased \$64,795 (11.73%) due to the transfer of one executive assistant position to the Property Standards department and operating expenditures decreased \$31,474 (27.28%).

CITY MANAGER

The City Manager is Chief Administrative Officer of the City, reporting directly to the City Commission. The City Manager's department decreased operating expenditures \$8,552 (15.61%). The primary contributing factor to the decrease was the \$13,000 decrease in professional services for telephone town hall meetings and miscellaneous consultants.

The General Fund appropriation for the City Manager's budget reflects a \$6,065 or 1.07% decrease. Personnel expenditures increased \$2,487 or 0.49% and operating expenditures decreased \$8,552 or 15.61%.

Also under the City Manager's department is Economic Development. Operating expenditures decreased \$43,224 or 13.40% and personnel expenditures decreased 0.44% or \$768. Therefore, the General Fund appropriation for Economic Development decreased \$43,992 or 8.82%. Professional services decreased \$28,685 mainly due to the elimination of the economic development strategic plan facilitator/consultant costs (\$15,000) and the economic development professional photography and videography costs (\$13,850). Also, advertising costs were reduced by \$10,800.

The Community Outreach division helps to foster inter-relationships among citizens and various organizations within the community and region. The operating budget for this division decreased \$16,275 (16.67%) and personnel expenditures also decreased \$650 (0.86%) providing a \$16,925 or 9.76% decrease overall in the General Fund appropriation for Community Outreach. The major reduction to the operating budget was the elimination of the TV show for a \$15,000 cost savings.

FINANCE

The Finance Department is responsible for the administrative services provided in the areas of accounting; fixed assets; receivables; payables; revenue; purchasing; payroll; budget development and control; investment management and debt service management. The department's operating expenditures have increased \$10,670 (9.11%) from FY 2012. The most significant increases are: Professional Services increased \$9,328 due to the GASB 45 valuation (\$3,700) which is required every other year and the financial advisor retainer of \$6,000; training and travel increased \$4,905 mainly due to the Government Finance Officers Association national conference costs.

Personnel costs were reduced \$16,861 (1.71%) due to the \$16,440 reduction in workers' compensation. Overall, the Finance Department's budget shows a reduction of \$6,191 or 0.56% from FY 2012.

**GENERAL SERVICES**

The General Services Department oversees the operations of five divisions: Administration; Information & Technology; Social Services; Human Resources/Risk Management; and Parks and Recreation. The combined decreased cost of the five divisions, in the General Fund, is \$136,292.

Administration: A \$4,265 (1.51%) decrease in personnel costs is attributable to the \$4,027 reduction in workers' compensation costs; operating expenditures increased \$963 (21.72%) mainly due to the \$1,449 increase in Rentals & Leases; a copier lease from Social Services was reassigned to this division. The General Fund appropriation for General Services - Administration decreased by \$3,302 or 1.15%.

Information & Technology: The Information & Technology (I & T) Division provides for the technology needs of all the departments within the City. Capital expenditures are scheduled to increase \$13,917, or 13.15% in FY 2013. The operating budget for this division reflects a decrease of \$37,407 (5.10%). The data communications budget was reduced by \$36,000 due to improved technology.

Personnel expenditures decreased \$20,709 (2.79%) due to reductions in overtime, FICA, insurance costs, and workers' compensation. The General Fund budget for I & T decreased overall \$44,199, or 2.80%.

Social Services: The Social Services Division decreased operating expenditures by \$3,512 (10.77%). The major contributor to the reduction in operating costs is the \$2,500 decrease in community assistance for financial aid. Personnel expenditures are scheduled to decrease \$1,910 (1.01%). The Division's budget reflects an overall decrease of \$5,422, or 2.45%.

Human Resources/Risk Management: Human Resources Division increased operating expenditures \$1,563 or 3.00%. Personnel expenditures decreased \$22,583 (6.72%) due to the reductions in FICA, insurance costs, and workers' compensation. The General Fund budget for Human Resources/Risk Management decreased \$21,020, or 5.42%.

Parks & Recreation: The Parks & Recreation Division oversees the design and construction of park projects and conducts many major special events. The division's personnel costs decreased \$21,688 (2.96%) due to reductions in workers' compensation and unemployment compensation costs and operating expenditures decreased \$40,661 (16.18%). The major decrease occurred in professional services; this account was reduced by \$38,107 due to decreases in class instructor and athletic official costs. The General Fund budget for Parks and Recreation decreased \$62,349, or 6.33%.

POLICE

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department operating expenditures reflects an increase of \$39,932 (3.00%) from FY 2012. Due to rising gas prices, fuel costs increased \$15,000; uniforms and badges increased \$8,426 due to a budgeted purchase of body armor; minor operating equipment increased \$16,525 due to the replacement of several desktop computers.

The department shows a \$190,020 (1.56%) decrease in personnel expenditures. Although the City's pension fund contribution increase \$301,414, funding reductions of vacant positions resulted in \$137,277 in savings and the reduction of one animal control position created a savings of \$51,107. Decreases in FICA, health insurance costs, workers' compensation and unemployment compensation also contributed to the reduction in personnel expenditures. Overall, the General Fund budget for Police reflects a decrease of \$150,088, or 1.11%.

EMERGENCY MEDICAL SERVICES

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. For FY 2013, capital costs of \$40,000 are budgeted for the life pak replacement program. Operating expenditures also reflects an increase of \$130,880 (29.06%). The most significant increases are \$19,310 in communication services (mobile computing connectivity \$4,710 and fiber optic connectivity upgrade \$16,500), \$23,283 in the fleet service charge, \$6,000 in fuel, \$27,500 in protective gear, and \$44,510 in minor operating equipment (mobile computing \$10,147, IV pump replacements \$21,000 and automatic external defibrillator replacements \$11,563).

Personnel Expenditures increased \$91,917 (2.71%) due to raises in overtime, paramedic differential, FICA, and pension fund contributions. Overall, the EMS budget increased \$262,797, or 6.83%.

NEIGHBORHOOD DEVELOPMENT SERVICES – PLANNING AND ZONING

Effective in FY 2012, the Planning and Zoning Department, along with the Property Standards and the Property Maintenance divisions, were restructured under one department titled Neighborhood Development Services. Planning and Zoning



provides planning services including community development and long-range planning. The operating budget for Planning and Zoning reflects a reduction of \$21,774 (31.13%) mainly attributable to the \$24,700 decrease in professional services (traffic and engineering studies \$13,000; scanning services \$4,700; and consultant services \$7,000). Personnel expenditures are reduced by \$31,647 (5.90%) due to decreases in FICA, retirement/pension system contributions, health insurance, and unemployment compensation contributions. Capital expenditures of \$8,124 for a new scanner are scheduled for this fiscal year. The Planning and Zoning budget decreased \$45,297 or 7.47% for FY 2013.

NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY STANDARDS

Property Standards is responsible for inspection and compliance with statutory and local ordinances on residential and commercial property standards within the City. Personnel expenditures increased \$31,801 (5.87%) due to the transfer of one executive assistant position from the City Clerk department to this department. Operating expenditures were reduced \$11,866 (9.41%), primarily attributable to an overall \$10,000 decrease in contractual services related to maintenance on abandoned homes.

The General Fund budget for Property Standards shows an increase of \$19,935, or 2.99%.

NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY MAINTENANCE

Property Maintenance provides several services including landscaping services to public areas throughout the city, parks maintenance and upkeep and overseeing regular building maintenance and custodial services. Personnel costs decreased \$46,140 (3.63%) due to reductions in FICA, insurance costs, and unemployment compensation costs. Operating expenditures increased \$17,182 (1.15%). Increases occurred in building repair and maintenance (\$34,900) which includes \$23,000 for the sealing and striping of the City Hall and Police Department parking lots, landscaping (\$10,000), operating supplies (\$13,000) and minor operating equipment (\$11,900) which includes \$12,000 for the Police Department security system upgrade. Decreases occurred in water, sewer and electric charges (\$35,486) and the fleet service charge (\$10,632). Capital expenditures increased \$59,000; building improvements, air conditioning units and the purchase of three replacement lawn mowers are budgeted for FY 2013. Overall, the General Fund budget for Property Maintenance reflects an increase of \$30,042 or 1.08%.

NON-DEPARTMENTAL

The purpose of the Non-Departmental account is to serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments. The non-departmental operating expenditures decreased \$14,213 or 2.67%. Reductions occurred in other professional services (\$15,000), postage (\$4,100) and the contingency fund (\$41,553) while increases occurred in insurance (\$30,828) and Tags and Licenses (\$15,000). Personnel expenditures decreased by \$183,721. Early implementation of increased pension contribution rates for the PBA pension plan resulted in a prepayment (credit) of \$199,517 that will be used this fiscal year to offset the large pension contribution increase in the police budget. Partially offsetting this decrease is a \$15,796 increase in unemployment compensation costs in FY 2013. Overall, the General Fund budget for the Non-Departmental account decreased \$197,934 or 37.12% in FY 2013.

GENERAL FUND BUDGET COMPARISONS

The following chart shows the actual revenues and expenditures for the General Fund for Fiscal Years 2009 through 2011; the adopted for FY 2012 and FY 2013. The chart provides a comparative view of the General Fund for a five year period.



**GENERAL FUND BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 12-13 Adopted
Revenue					
Taxes	\$ 13,975,918	\$ 12,379,714	\$ 10,749,325	\$ 10,910,862	\$ 10,892,443
Permits & Special Assessments	3,526,878	2,813,555	2,772,137	2,875,012	2,787,770
Intergovernmental	4,053,639	4,250,258	4,967,880	4,958,579	5,113,369
Charges for Service	7,526,806	7,582,290	7,367,149	6,658,650	6,802,700
Fines and Forfeitures	324,948	211,396	149,312	143,500	105,300
Miscellaneous Income	1,083,201	813,183	561,036	372,447	761,923
Transfers	1,204,370	1,351,370	1,402,581	1,500,000	120,000
Other Sources	-	31	172	2,164,788	2,519,420
Total	\$ 31,695,760	\$ 29,401,797	\$ 27,969,592	\$ 29,583,838	\$ 29,102,925
Expenditures					
Commission	\$ 379,524	\$ 398,875	\$ 374,380	\$ 397,440	\$ 402,806
Legal/City Attorney	966,030	941,549	651,808	776,000	676,000
City Clerk	711,897	689,047	655,147	667,786	571,517
City Manager	958,464	1,314,758	1,729,031	1,239,183	1,172,201
Finance	1,978,853	1,829,723	1,217,516	1,103,925	1,097,734
General Services	2,526,347	2,608,692	2,647,599	2,477,111	2,403,168
Parks and Recreation	1,128,795	1,380,854	903,170	985,284	922,935
Police Department	11,558,844	12,078,852	12,555,919	13,504,324	13,354,236
Emergency Medical Services	4,852,025	3,729,078	4,134,849	3,846,843	4,109,640
Emergency Management	16,000	-	-	-	-
Building – Planning & Zoning	1,779,481	1,433,008	934,162	606,314	561,017
Building - Property Standards	998,420	839,757	769,395	667,652	687,587
Building - Property Maintenance	2,851,867	2,686,888	2,611,982	2,778,805	2,808,847
Non Departmental	4,790,915	2,415,052	2,121,205	533,171	335,237
Total	\$ 35,497,462	\$ 32,346,133	\$ 31,306,163	\$ 29,583,838	\$ 29,102,925

**FUND BALANCE**

There is a projected use of fund balance of \$2,519,420 in the General Fund to balance the FY 2012-13 Budget. The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ A 15% reserve of operating expenditures for FY 2013 for unanticipated events.

**GENERAL FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 12,062,159
11/12 Actual Revenue (Unaudited)	27,447,363
11/12 Actual Expenditures (Unaudited)	(28,843,932)
Projected Fund Balance as of 9/30/12	\$ 10,665,590
Committed Fund Balance as of 09/30/12	
11/12 Re-appropriated Projects & Encumbrances	(154,041)
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Use of Fund Balance	(2,519,420)
Fund Balance Policy – 15% of FY 2013 Expenditures	(4,365,439)
Projected "Available" Fund Balance as of 9/30/13	\$ 3,626,690



City Commission

Fund

001-General Fund

Department/Division




0100-Commission Department

Mission

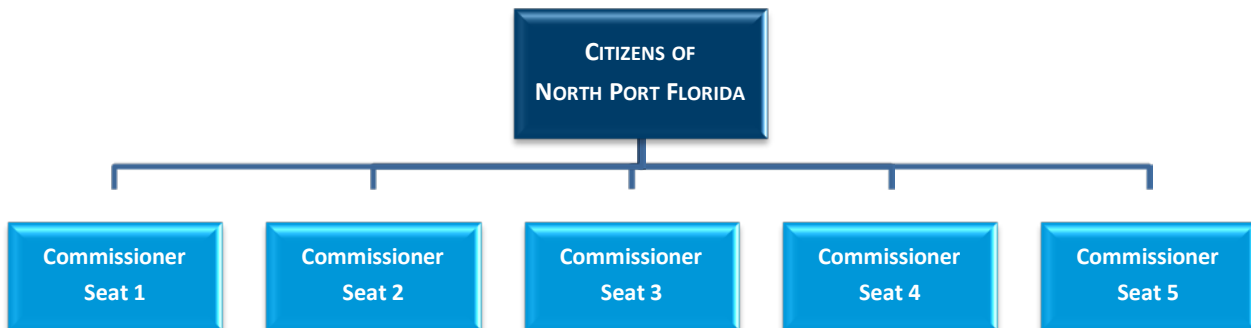
The mission of the City Commission is to achieve community outcomes by providing policy direction.

The City Commission serves as the legislative body for the City of North Port to establish city policies through resolutions and ordinances.

Core Services

-  Establish city policies based on community goals and values.
-  Create policies that ensure the health, safety and welfare of the residents.
-  Ensure that community services are provided equitably to enhance the quality of life of the residents.

Structure








*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 127,200	\$ 133,500	\$ 140,115	\$ 147,061	\$ 147,061
Employee Benefits	28,560	60,542	41,046	35,214	42,835
PERSONNEL EXPENDITURES	155,760	194,042	181,161	182,275	189,896
Professional/Contracted Services	141,481	129,921	122,313	116,100	126,100
Current Operating Charges	44,086	32,972	29,602	46,950	48,880
Operating Supplies	38,197	41,938	41,304	52,115	37,930
OPERATING EXPENDITURES	223,764	204,831	193,219	215,165	212,910
TOTALS	\$ 379,524	\$ 398,873	\$ 374,380	\$ 397,440	\$ 402,806

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Commissioner – Charter position	5	5	5	5	5
TOTAL	5	5	5	5	5

Core Values

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.



City Attorney

Fund

001-General Fund

Department/Division




0200-Legal Department

Mission

The mission of the City Attorney is to achieve community outcomes through sound legal counsel.

The City Attorney represents the City as legal advisor and counsel for all departments in matters relating to official duties.

Core Services

-  Provide representation for the City in legal matters.
-  Provide communications on city legal matters.
-  Ensure the City remains within legal boundaries to promote community values.

Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Professional/Contracted Services	\$ 965,691	\$ 941,548	\$ 651,808	\$ 776,000	\$ 676,000
Operating Supplies	339	-	-	-	-
OPERATING EXPENDITURES	966,030	941,548	651,808	776,000	676,000
TOTALS	\$ 966,030	\$ 941,548	\$ 651,808	\$ 776,000	\$ 676,000

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Attorney – Charter position	n/a	n/a	n/a	n/a	n/a
TOTAL	n/a	n/a	n/a	n/a	n/a



City Clerk

Fund

001-General Fund




Department/Division

0300-City Clerk's Office

Mission

The mission of the City Clerk's office is to achieve community outcomes by ensuring the integrity of legislative processes and management of public records.

In order to accomplish this mission, the City Clerk's office will:

-  provide a link between citizens and government through transparency and the dissemination of information;
-  ensure the preservation, protection, access and integrity of public records; and
-  provide oversight of records management and retention in accordance with State regulations.

Core Services and Outputs

The City Clerk serves as the election official of the City, maintains and provides public records, liaising with boards and committees and communicating through legal advertisements and public records. The city clerk's office provides the following core services:

Commission and Advisory Boards Services

Primary Customer Group: City Commissioners, city employees and citizens

Customer Requirements: Timely, accurate, and responsive

Definition Statement: To preserve all city records, attest to all written contracts on behalf of the City, prepare legal ads and official notices of public meetings, prepare and distribute agendas and agenda packages and prepare and distribute minutes and other various daily administrative duties.

Official Documents and Records Retention Services

Primary Customer Group: City Commissioners, city employees and citizens

Customer Requirements: Accurate and responsive

Definition Statement: To preserve all official city documents, attest to all written contracts/instruments on behalf of the City, fulfill public records requests, archive official meeting documents, and other various daily administrative duties.

City Commission Administrative Support Services

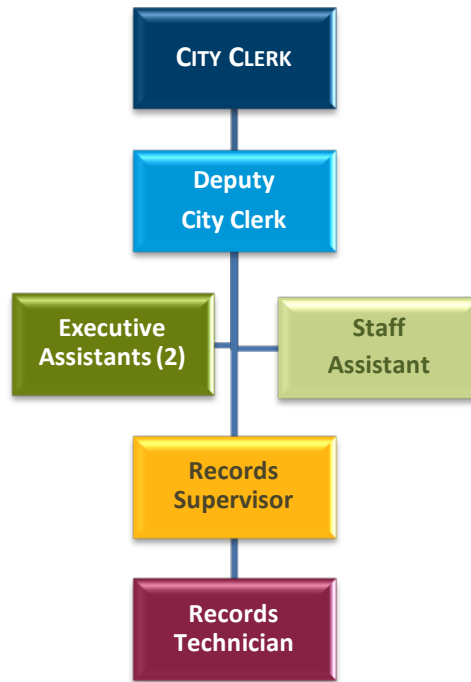
Primary Customer Group: City Commissioners

Customer Requirements: Accurate and responsive

Definition Statement: To schedule meetings and maintain calendars, prepare and monitor the City Commission budget, respond to requests for official records, prepare travel arrangements, register election candidates and prepare election reports, attest to all written contracts/instruments on behalf of the City, and other various daily administrative duties.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 467,588	\$ 460,346	\$ 447,973	\$ 448,032	\$ 390,165
Employee Benefits	135,793	125,642	118,624	104,380	97,452
PERSONNEL EXPENDITURES	603,381	585,988	566,597	552,412	487,617
Professional/Contracted Services	39,878	40,225	38,612	41,588	12,040
Current Operating Charges	61,885	54,665	45,471	67,481	65,337
Operating Supplies	6,754	8,169	4,467	6,305	6,523
OPERATING EXPENDITURES	108,517	103,059	88,550	115,374	83,900
TOTAL EXPENDITURES	\$ 711,898	\$ 689,047	\$ 655,147	\$ 667,786	\$ 571,517
DEPARTMENT GENERATED REVENUES					
CHARGES FOR SERVICES	(196)	(323)	(4,183)	(3,440)	(33,977)
NET EXPENDITURES	\$ 711,702	\$ 688,724	\$ 650,964	\$ 664,346	\$ 537,540

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Records Supervisor	1	1	1	1	1
Executive Assistant	3	3	3	3	2
Senior Staff Assistant	1	0	0	0	0
Staff Assistant I	1	2	1	1	1
Records Technician	2	1	1	1	1
TOTAL	10	9	8	8	7



Performance Measures

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: Commission and Advisory Boards Services

Measure Type: Tactical - Effectiveness		FY 2013	
Measure	Goal	Actual	
Prepare and distribute City Commission packets by the close of the Tuesday prior to the regular Commission meeting and post to the website on the Thursday before the meeting.	98%		

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: Official Documents and Records Retention Services

Measure Type: Tactical - Effectiveness		FY 2013	
Measure	Goal	Actual	
Maintain an average two (2) working days response time for requests received by the City Clerk’s office for copies of official city records from the public.	100%		
Maintain an average one (1) working day response time for requests received by the City Clerk’s office for copies of official city records from City of North Port representatives.	100%		

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: City Commission Administrative Support

Measure Type: Tactical - Effectiveness		FY 2013	
Measure	Goal	Actual	
Update and maintain on a daily basis individual calendars for each City Commissioner	100%		



City Manager

Fund

001-General Fund

Department/Division

0800-City Manager Office

Mission

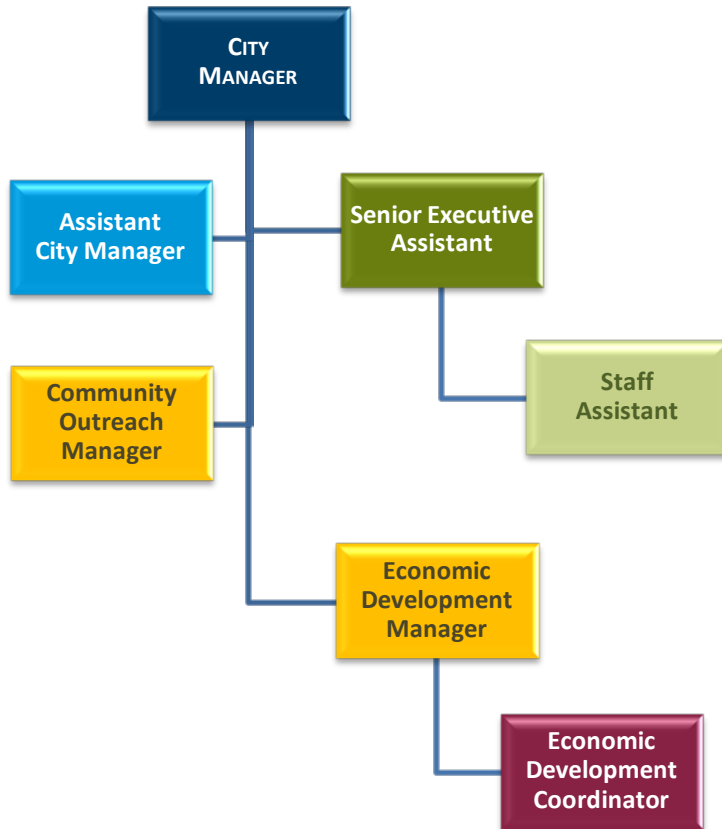
The mission of the City Manager is to achieve community outcomes through organization leadership.

The City Manager serves to ensure efficient operation of departments in carrying out Commission directives.

Core Services

- Ensures that commission directives and policies are implemented.
- Provides guidance to improve customer service for citizens.
- Develops and recommends alternative solutions to community problems for commission consideration.
- Plans and develops new programs to meet future needs of the City.

Structure








*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 420,012	\$ 420,963	\$ 484,700	\$ 403,813	\$ 403,765
Employee Benefits	131,470	134,528	123,709	108,492	111,027
PERSONNEL EXPENDITURES	551,482	555,491	608,409	512,305	514,792
Professional/Contracted Services	47,888	27,038	20,267	26,000	13,000
Current Operating Charges	11,379	135,396	271,034	12,400	17,180
Operating Supplies	9,679	12,569	10,216	16,395	16,063
OPERATING EXPENDITURES	68,946	175,003	301,517	54,795	46,243
TOTALS	\$ 620,428	\$ 730,494	\$ 909,926	\$ 567,100	\$ 561,035

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Senior Executive Assistant	1	1	1	1	1
Staff Assistant II	1	1	1	1	1
TOTAL	4	4	4	4	4

Core Values

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.



Economic Development

Fund

001-General Fund




Department/Division

0830-Economic Development

Mission

The mission of the Economic Development Division is to achieve community outcomes by strengthening the community's economic viability and diversity.

In order to accomplish this mission, the Economic Development Division serves to provide management and guidance in implementing the strategies adopted within the economic development plan by:

-  promoting economically sustainable development;
-  creating a fiscally stable economy to improve the quality of life; and
-  promoting community values and goals.

Core Services and Outputs

Local Economic Development Services

Primary Customer Group: Residents and businesses

Customer Requirements: Development, expansion and growth

Definition Statement: To help existing and future businesses to expand and increase their capacity for growth.

City Marketing Services

Primary Customer Group: City Commission, citizens, businesses and developers

Customer Requirements: North Port as a choice location for businesses and new development

Definition Statement: To promote the City of North Port to local, national and international markets to develop opportunities to diversify the City's economic base.

Regional Economic Development Services

Primary Customer Group: City and County Commissions, citizens, businesses and developers

Customer Requirements: Collaboration

Definition Statement: Promote regionalism and partnerships in order to leverage and maximize economic development resources.



Structure



Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 90,562	\$ 120,085	\$ 150,741	\$ 141,718	\$ 143,150
Employee Benefits	19,895	29,976	39,150	34,549	32,349
PERSONNEL EXPENDITURES	110,457	150,061	189,891	176,267	175,499
Professional/Contracted Services	19,448	56,704	62,417	68,044	39,359
Current Operating Charges	30,618	165,801	313,092	173,845	160,964
Operating Supplies	56,309	66,579	70,720	80,583	78,925
OPERATING EXPENDITURES	106,375	289,084	446,229	322,472	279,248
TOTALS	\$ 216,832	\$ 439,145	\$ 636,120	\$ 498,739	\$ 454,747

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Economic Dev. Manager	1	1	1	1	1
Economic Dev. Coordinator	0	1	1	1	1
TOTAL	1	2	2	2	2



Community Outreach

Fund

001-General Fund




Department/Division

0850-Community Outreach

Mission

The mission of Community Outreach is to achieve community outcomes by promoting a stronger sense of community.

In order to accomplish this mission, Community Outreach serves to provide management and guidance in strengthening a sense of community among the City's constituents by:

-  Creating an environment to help promote a physically and socially connected community;
-  Fostering community values; and
-  Encouraging sustainability through the communications of community values and goals.

Core Services

Community Connection Services

Primary Customer Group: Residents and visitors

Customer Requirements: Availability, opportunities, and accessibility

Definition Statement: To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.

Community Communication Services

Primary Customer Group: City Commission, citizens, and visitors

Customer Requirements: Communication and opportunities

Definition Statement: To create a strategic and coordinated communication to the public.

Fostering Community Values

Primary Customer Group: City Commissions, citizens, visitors and businesses

Customer Requirements: Collaboration

Definition Statement: To explore other methods of outreach to improve interaction with the community.

Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 61,342	\$ 63,830	\$ 65,463	\$ 61,999	\$ 62,625
Employee Benefits	15,971	15,860	15,911	13,700	12,424
PERSONNEL EXPENDITURES	77,313	79,690	81,374	75,699	75,049
Professional/Contracted Services	6,807	17,158	52,456	59,950	50,550
Current Operating Charges	33,084	43,129	43,883	33,430	25,580
Operating Supplies	3,995	5,140	5,272	4,265	5,240
OPERATING EXPENDITURES	43,886	65,427	101,611	97,645	81,370
TOTALS	\$ 121,199	\$ 145,117	\$ 182,985	\$ 173,344	\$ 156,419

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Community Outreach Mgr.	1	1	1	1	1
Intern	1	1	1	0	0
TOTAL	2	2	2	1	1



Finance

Fund




001-General Fund

Department/Division

0401-Finance

Mission

The mission of the Finance Department is to achieve community outcomes by ensuring the financial integrity and fiscal management of the organization by:

-  maintaining the financial stability of the City;
-  ensuring operations are consistent with organization values; and
-  ensuring departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

In order to accomplish this mission, the Finance Department will provide the following services: accounting, budget development and oversight, payroll, and purchasing.

Core Services and Outputs

Accounting Services

Primary Customer Group: City staff, residents and other outside agencies

Customer Requirements: Accurate, timely and compliant

Definition Statement: Provide our staff, residents and other outside agencies accurate and timely financial accounting services while ensuring compliance with applicable policies, regulations and reporting requirements.

Budget Development and Oversight

Primary Customer Group: City staff, commissioners, residents and other outside agencies

Customer Requirements: Accurate, timely and compliant

Definition Statement: Provide commissioners, residents and other outside agencies with an accurate and timely budget and assist city staff in preparing and operating within the budget while ensuring compliance with all statutory requirements and local policies.

Payroll Services

Primary Customer Group: City staff and other outside agencies

Customer Requirements: Accurate, timely and compliant

Definition Statement: Provide city staff with accurate and timely paychecks and supporting earnings statements and other outside agencies with pertinent payroll reports in accordance with all applicable policies and government regulations.

Purchasing Services

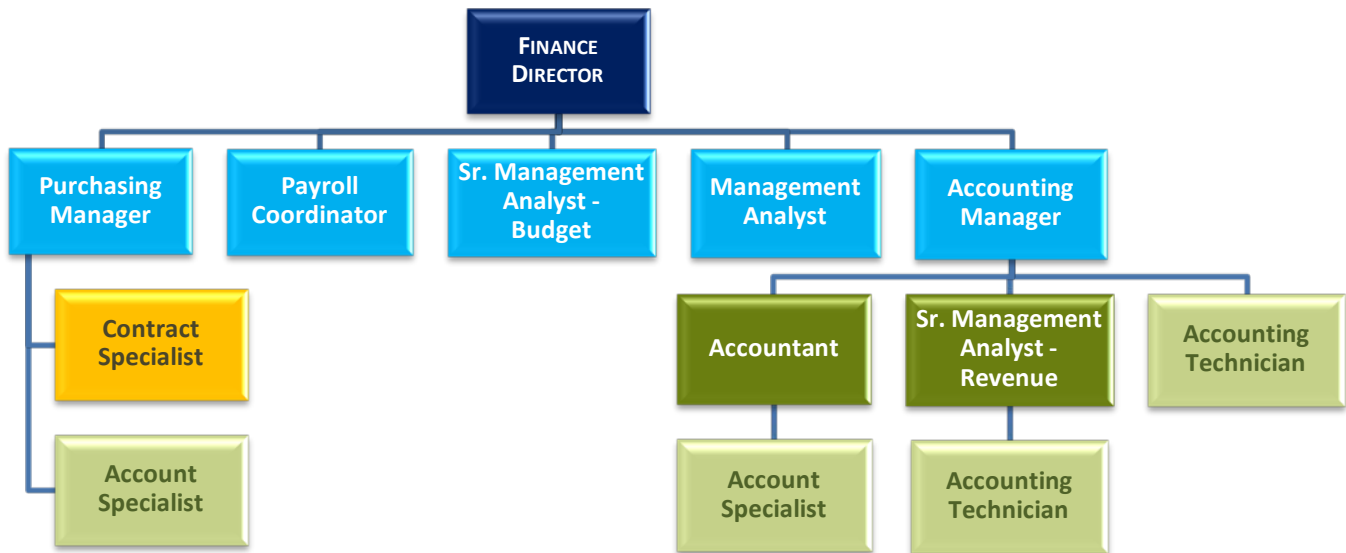
Primary Customer Group: City staff and vendors

Customer Requirements: Timely, compliant and economical

Definition Statement: Provide all city staff with assistance procuring goods and services required by the City in a timely manner, at the lowest possible cost, consistent with the quality required and in compliance with all applicable policies and procurement legislation.



Structure



Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 1,249,798	\$ 1,244,205	\$ 874,722	\$ 775,843	\$ 800,458
Employee Benefits	347,298	353,493	228,428	210,923	169,447
PERSONNEL EXPENDITURES	1,597,096	1,597,698	1,103,150	986,766	969,905
Professional/Contracted Services	101,326	75,333	75,602	68,168	79,208
Current Operating Charges	243,615	128,592	20,152	27,504	26,864
Operating Supplies	36,816	28,100	18,612	21,487	21,757
OPERATING EXPENDITURES	381,757	232,025	114,366	117,159	127,829
TOTALS	\$ 1,978,853	\$ 1,829,723	\$ 1,217,516	\$ 1,103,925	\$ 1,097,734

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Finance Director	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Budget Manager	1	1	1	-	-



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Sr. Mgmt. Analyst-Budget	-	-	-	1	1
Fiscal Operations Manager	1	-	-	-	-
Financial & Investment Analyst	1	1	1	-	-
Management Analyst	-	1	1	-	1
Payroll Manager	1	1	1	-	-
Purchasing Manager	1	1	1	1	1
Revenue Manager	1	1	1	-	-
Sr. Mgmt. Analyst-Revenue	-	-	-	1	1
Accountant	1	1	1	1	1
Contract Specialist	1	1	1	1	1
Purchasing Buyer	1	-	-	-	-
Land Management Specialist	1	1	1	-	-
Cashiering Supervisor	1	1	-	-	-
Accounting Technician	1	1	1	2	2
Payroll Coordinator	-	-	-	1	1
Billing & Collection Specialist	2	2	-	-	-
Purchasing Specialist	-	1	-	-	-
Account Specialist	2	2	2	2	2
Executive Assistant	1	1	1	1	-
Staff Assistant I/Cashiers	3	3	1	-	-
TOTAL	22	22	16	13	13

Performance Measures

Core Value: Fiscally Responsible

Value Statement: A fiscally responsible government that provides quality services in a cost effective manner to our residents.

Core Service: Accounting Services

Measure Type: Tactical – Quality Measure	FY 2013	
Measure	Goal	Actual
Obtain the Certificate of Achievement for Excellence in Financial Reporting for the City’s Comprehensive Annual Financial Report (CAFR) annually.	100%	
Measure Type: Tactical – Effectiveness		
Measure		
Pay 95% of vendor invoice entries within 42 days of date of receipt.	95%	
Close each financial reporting month by the ninth (9 th) working day of the following month 90% of the time.	90%	
Measure Type: Operational – Output		
Measure		
Reconcile and post all cash receipts by noon of the first working day each month.		
Reconcile the bank statement by the ninth (9 th) working day of the following month.		
Post all adjusting journal entries by the ninth (9 th) working day of the following month.		
Provide a complete draft of the Comprehensive Annual Financial Report to the auditors by March 15 th of each year.		



Core Value: Fiscally Responsible

Value Statement: A fiscally responsible government that provides quality services in a cost effective manner to our residents.

Core Service: Budget Development and Oversight

Measure Type: Tactical – Quality Measure	FY 2013	
Measure	Goal	Actual
Attain the Distinguished Budget Presentation Award annually.	100%	
Measure Type: Tactical – Effectiveness		
Measure		
To maintain a variance of +/- 5% or less between estimated and actual revenues by operating fund City-wide.	+/- 5%	
To maintain a variance of +/- 10% or less between estimated and actual expenditures by operating fund City-wide.	+/- 10%	
Measure Type: Operational - Output		
Measure		
Ensure compliance with Truth in Millage (TRIM) requirements.		

Core Value: Fiscally Responsible

Value Statement: A fiscally responsible government that provides quality services in a cost effective manner to our residents.

Core Service: Payroll Services

Measure Type: Tactical - Efficiency	FY 2013	
Measure	Goal	Actual
Increase direct deposit participation from 94% to 96%.	96%	
Measure Type: Tactical - Effectiveness		
Measure		
Reduce the number of timesheet corrections needed to prepare an accurate payroll from 5% to 4.5%.	4.5%	
Complete the quarterly reconciliation and required payroll reports by the tenth (10 th) of the month following quarter end 90% of the time.	90%	
Measure Type: Operational - Output		
Measure		
Review all timesheets by 5:00 p.m. the first business day following the end of the pay period with all corrections completed by supervisors no later than 8:00 a.m. the second business day.		
Reconcile the preliminary payroll register by 4:00 p.m. the second business day following the end of the pay period.		
Submit direct deposit file to the bank for processing before the end of the day two (2) days prior to pay day.		

Core Value: Fiscally Responsible

Value Statement: A fiscally responsible government that provides quality services in a cost effective manner to our residents.

Core Service: Purchasing Services

Measure Type: Tactical – Effectiveness	FY 2013	
Measure	Goal	Actual
Process 90% of all authorized requisitions subject to the receipt of all required documentation within three working days of submission.	90%	
Close the month by the tenth (10 th) of the new month (or first business day thereafter) 90% of the time.	90%	
Measure Type: Operational - Output		
Measure		
Review and verify that all required vendor information has been received from departments before processing requisitions.		
Review and verify that all required procurement procedures have been followed before approving purchase requisitions.		
Post all purchasing/inventory transactions at the end of each business day.		



General Services

Fund






001-General Fund

Department/Division

0705-Administration

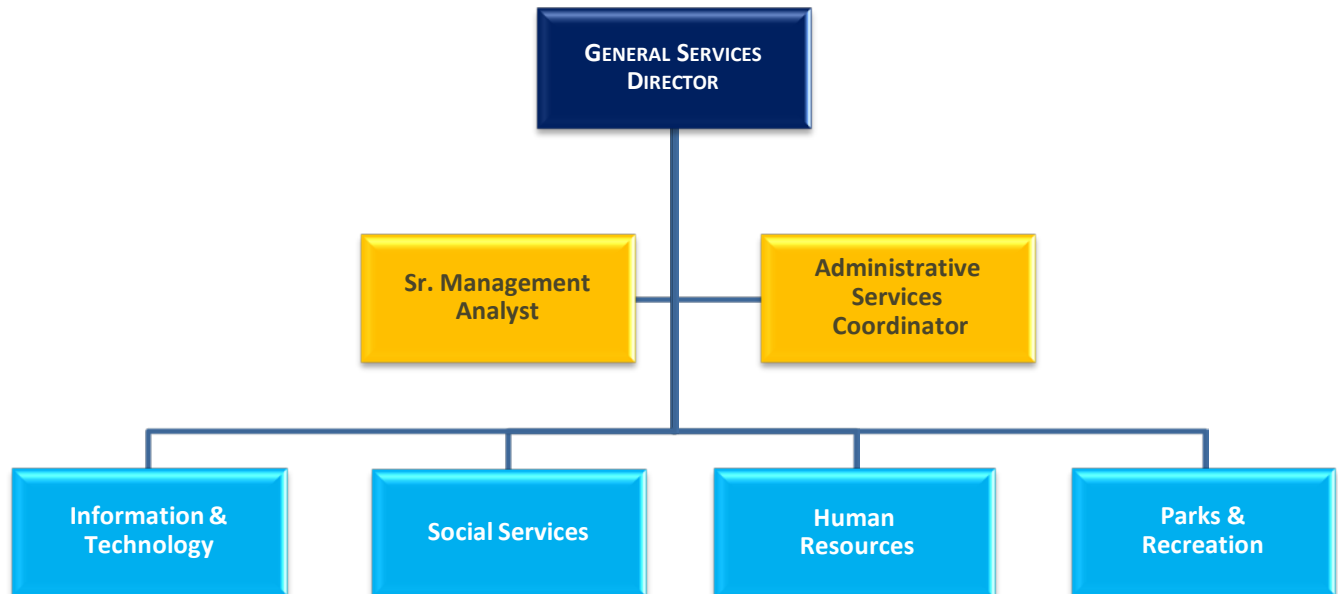
Mission

The mission of the General Services Administration Division is to ensure every City department has the right personnel and technology to accomplish city designated goals by:

-  providing coordinated and cost-effective services across four operational divisions;
-  providing oversight of information and technology support services;
-  providing oversight of community-based social services;
-  providing oversight of internal personnel services; and
-  ensuring the availability of park and recreation opportunities.

In order to accomplish this mission, the General Services Administration Division serves to provide our customers community-based programs, customer-focused services, technology-driven information, by a highly talented workforce ensuring the citizens of North Port enjoy a viable and sustainable quality of life.

Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 155,896	\$ 161,767	\$ 201,634	\$ 234,753	\$ 232,227
Employee Benefits	38,093	42,160	47,991	47,587	45,848
PERSONNEL EXPENDITURES	193,989	203,927	249,625	282,340	278,075
Current Operating Charges	808	833	1,003	1,488	3,317
Operating Supplies	1,682	2,094	1,400	2,945	2,079
OPERATING EXPENDITURES	2,490	2,927	2,403	4,433	5,396
TOTALS	\$ 196,479	\$ 206,854	\$ 252,028	\$ 286,773	\$ 283,471

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Director	1	1	1	1	1
Senior Management Analyst	-	-	-	1	1
Executive Assistant	1	1	1	1	-
Administrative Services Coordinator	-	-	-	-	1
TOTAL	2	2	2	3	3



General Services

Fund

001-General Fund

Department/Division

0710-Information & Technology

Mission

The mission of the Information and Technology Division is to achieve community outcomes by ensuring the integrity of and access to information by:

- 🏡 providing excellent technology support services to internal customers;
- 🏡 ensuring availability of information through technological services to increase community awareness; and
- 🏡 supporting community values through updated technology.

In order to accomplish this mission, the Information and Technology Division promotes the use of technology wherever it enables efficient and effective business processes improving service to all of the City's customers.

Core Services and Outputs

Access to Information

Primary Customer Group: Employees and citizens

Customer Requirements: Reliability, anytime/anywhere accessibility

Definition Statement: To provide reliable, anytime, anywhere access to information to meet the needs of our employees and citizens.

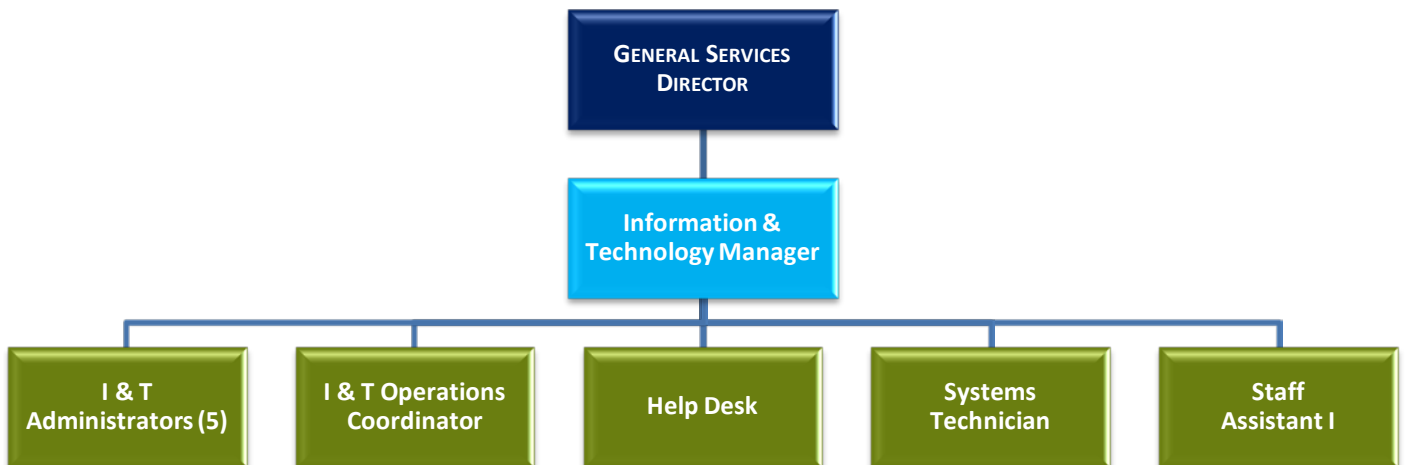
Support the Use of Technology

Primary Customer Group: Employees

Customer Requirements: Current technology, functional technology, accessible, timely

Definition Statement: To ensure technology tools are current and functional and employees are offered proper training and support.

Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 585,820	\$ 595,358	\$ 598,783	\$ 601,285	\$ 591,374
Employee Benefits	163,086	163,355	156,207	139,758	128,960
PERSONNEL EXPENDITURES	748,906	758,713	754,990	741,043	720,334
Professional/Contracted Services	57,064	14,248	32,535	34,290	37,540
Current Operating Charges	266,745	544,012	471,776	568,644	537,580
Operating Supplies	70,385	63,891	70,801	131,030	121,437
OPERATING EXPENDITURES	394,194	622,151	575,112	733,964	696,557
CAPITAL EXPENDITURES	157,193	95,973	183,547	105,832	119,749
TOTALS	\$ 1,300,293	\$ 1,476,837	\$ 1,513,649	\$ 1,580,839	\$ 1,536,640

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
I & T Manager	1	1	1	1	1
Network Administrator	1	1	1	1	1
GIS Administrator	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Applications Dev. Administrator	1	1	1	1	1
Network Analyst	1	1	1	1	-
Telecommunications Administrator	-	-	-	-	1
Help Desk Administrator	1	1	1	1	1
I & T Coordinator	1	1	1	1	1
Information Systems Technician	1	1	1	1	1
Staff Assistant	1	1	1	1	1
TOTAL	10	10	10	10	10



Performance Measures

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: Access to Information

Measure Type: Tactical - Efficiency	FY 2013	
Measure	Goal	Actual
Maintain utilization of overtime for audio visual support at less than 10% of total division overtime costs.	< 10%	
Measure Type: Tactical – Effectiveness		
Measure		
Maintain 95% of information systems (network, email, desk phones) uptime/availability.	95%	
Measure Type: Operational - Output		
Measure		
Staff to attend four (4) training sessions in area of expertise annually.		
365 nightly backups.		
Hold two (2) strategic planning sessions with each department annually.		

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: Support the use of Technology

Measure Type: Tactical – Quality	FY 2013	
Measure	Goal	Actual
Maintain number of work orders requiring multiple technician visits below 5%.	< 5%	
Measure Type: Operational – Output		
Measure		
Staff Help Desk 2,080 hours per year.		
Provide on-call service (support) 128 hours per week.		
Coordinate twelve (12) user training opportunities annually.		



General Services

Fund

001-General Fund

Department/Division

0730-Social Services

Mission

The mission of the Social Services Division is to achieve community outcomes by improving the social and economic well-being of our citizens by:

- 🏡 increasing awareness of community assistance available to individuals and families;
- 🏡 bringing additional programming and services to the community; and
- 🏡 creating a bridge between socio-economic groups.

In order to accomplish this mission, the Social Services Division coordinates community-based programs.

Core Services and Outputs

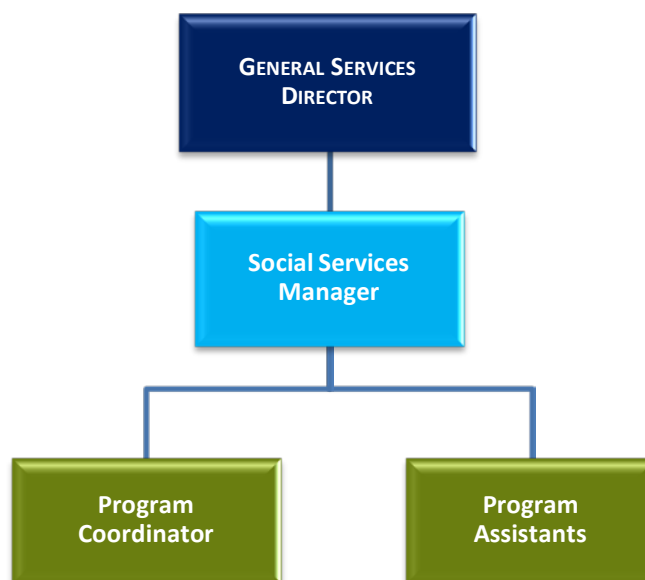
Community Enrichment Services and Support

Primary Customer Group: Residents

Customer Requirements: Improve access to services, enhance, timely

Definition Statement: To provide access to resources and services to support the social and economic well-being of North Port residents.

Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 123,587	\$ 135,882	\$ 177,726	\$ 151,984	\$ 153,051
Employee Benefits	30,595	35,874	43,048	36,900	33,923
PERSONNEL EXPENDITURES	154,182	171,756	220,774	188,884	186,974
Current Operating Charges	135,059	156,269	171,805	30,821	27,492
Operating Supplies	56,251	28,595	1,956	1,783	1,600
OPERATING EXPENDITURES	191,310	184,864	173,761	32,604	29,092
CAPITAL EXPENDITURES	288,655	173,649	94,878	-	-
TOTAL EXPENDITURES	\$ 634,147	\$ 530,269	\$ 489,413	\$ 221,488	\$ 216,066
DEPARTMENT GENERATED REVENUES					
Grant Revenues	(117,684)	(155,222)	(238,321)	-	-
Charges for Service	(15,505)	(35,670)	(36,464)	(36,464)	(37,284)
Miscellaneous Revenues	(55,629)	(124,774)	(129,517)	(126,804)	(122,072)
TOTAL GENERATEED REVENUES	(188,818)	(315,666)	(404,302)	(163,268)	(159,356)
NET EXPENDITURES	\$ 445,329	\$ 214,603	\$ 85,111	\$ 58,220	\$ 56,710

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Social Services Manager	1	1	1	1	1
Staff Assistant	-	1	1	1	1
Facility Attendant (PT)	1	1	1	-	-
Program Attendant (FT)	-	-	-	1	1
Program Attendant (PT)	-	1	1	1	1
Program Specialist	1	-	-	-	-
TOTAL	3	4	4	4	4



Performance Measures

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: Community Enrichment Services and Support

Measure Type: Tactical – Effectiveness	FY 2013	
	Goal	Actual
Measure		
90% of calls for housing assistance are responded to within two (2) business days.	90%	
95% of housing assistance applications received will be completed within five (5) business days.	95%	
Measure Type: Operational - Output		
Measure		
Sponsor/coordinate three (3) community outreach events per year.		
Apply for two (2) grant opportunities for housing assistance.		
Partner with four (4) agencies in the community to provide funding assistance.		



General Services

Fund




001-General Fund

Department/Division

0740-Human Resources & Risk Management

Mission

The mission of the Human Resources Division is to achieve community outcomes through workforce excellence by:

-  providing oversight of human resources and risk management policies and programs;
-  providing quality recruitment to ensure a sustainable workforce; and
-  providing training opportunities to ensure community values which improve the quality of life.

In order to accomplish this mission, the Human Resource Division is responsible for recruitment and selection; classification and compensation; employee relations and training; and personnel processing for the City.

Core Services and Outputs

Risk Management

Primary Customer Group: City organization

Customer Requirements: Safe, knowledgeable, accurate, timely, professional

Definition Statement: To promote a safe work environment by managing the City’s risk management program which includes: workers’ compensation, safety, property and auto liability, and insurance coverage.

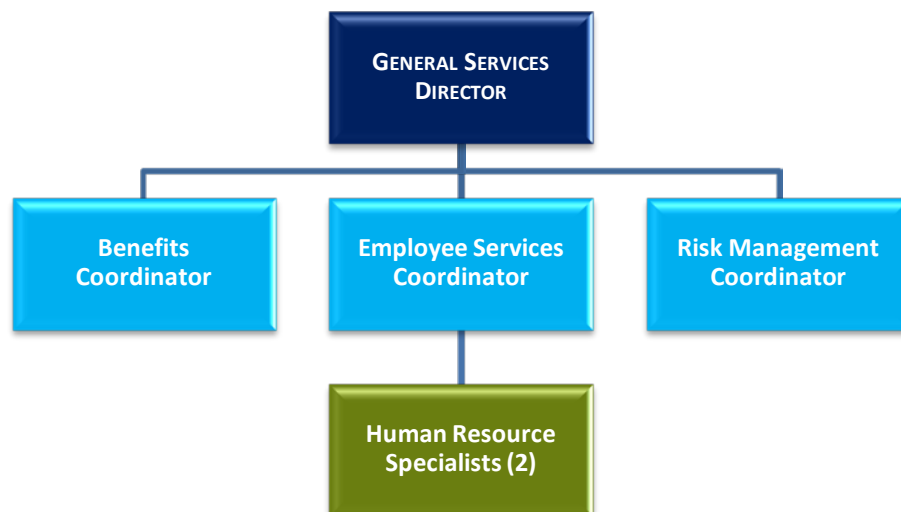
Workforce Recruitment, Retention, and Support

Primary Customer Group: City organization

Customer Requirements: Knowledgeable/skilled staff, professionalism, timeliness

Definition Statement: To attract qualified applicants and provide resources/support to retain a quality workforce for the organization.

Structure





Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 265,275	\$ 273,484	\$ 273,498	\$ 272,497	\$ 261,178
Employee Benefits	74,002	79,658	72,109	63,393	52,129
PERSONNEL EXPENDITURES	339,277	353,142	345,607	335,890	313,307
Professional/Contracted Services	16,768	18,935	18,406	22,542	24,287
Current Operating Charges	28,488	15,206	14,002	15,241	12,867
Operating Supplies	10,893	7,449	14,494	14,338	16,530
OPERATING EXPENDITURES	56,149	41,590	46,902	52,121	53,684
TOTALS	\$ 395,426	\$ 394,732	\$ 392,509	\$ 388,011	\$ 366,991

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Benefits Coordinator	1	1	1	1	1
Employee Services Coordinator	1	1	1	1	1
Risk Management Coordinator	1	1	1	1	1
Human Resource Specialist	2	2	2	2	2
TOTAL	5	5	5	5	5

Performance Measures

Core Value: Sustainability

Value Statement: A source of values that focus on renewable resources for a viable community

Core Service: Risk Management

Measure Type: Tactical – Effectiveness	FY 2013	
Measure	Goal	Actual
Maintain 80% on-the-job injuries result in less than seven (7) work days lost.	80%	
Measure Type: Operational - Output		
Measure		
Hold six (6) safety meetings per year.		
Conduct sixty (60) random drug tests on CDL drivers annually.		
Conduct twenty-four (24) random drug tests on Police Department employees annually.		



Core Value: Sustainability

Value Statement: A source of values that focus on renewable resources for a viable community

Core Service: Workforce Recruitment, Retention and Support

Measure Type: Tactical – Effectiveness	FY 2013	
	Goal	Actual
Measure		
Maintain 80% of vacancies (non-sworn) are filled within 90 days of approved requisition.	80%	
Measure Type: Operational - Output		
Measure		
Conduct twelve (12) new employee orientations per year.		
Coordinate four (4) employee meetings during the annual open enrollment period.		
Schedule eight (8) retirement benefit information sessions per year.		



General Services

Fund





001-General Fund

Department/Division

3036-Parks and Recreation

Mission

The mission of the Parks & Recreation Division is to achieve community outcomes by enriching life experiences through recreation by:

-  ensuring a safe and aesthetically pleasing park system;
-  providing recreational opportunities to enhance the quality of life;
-  ensuring availability of community programs and activities; and
-  creating a balanced park system to improve sustainability.

In order to accomplish this mission, the Parks and Recreation Division is responsible for providing quality recreation and athletic programming for residents and non-residents of all ages based on the community needs and priorities.

Core Services and Outputs

Community Park System

Primary Customer Group: Citizens

Customer Requirements: Variety, cleanliness, safety, attractive, playful

Definition Statement: To provide a variety of park facilities for the enjoyment of a diverse community.

Community Enrichment

Primary Customer Group: North Port residents

Customer Requirements: Variety

Definition Statement: To provide a variety of recreational programming opportunities and community events for North Port residents to enrich life experiences.



Structure



Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 521,894	\$ 555,965	\$ 610,470	\$ 595,960	\$ 596,796
Employee Benefits	144,693	146,690	147,521	137,978	115,454
PERSONNEL EXPENDITURES	666,587	702,655	757,991	733,938	712,250
Professional/Contracted Services	31,206	96,232	55,188	146,759	108,652
Current Operating Charges	115,300	108,628	53,037	64,469	61,368
Operating Supplies	35,456	22,664	36,954	40,118	40,665
OPERATING EXPENDITURES	181,962	227,524	145,179	251,346	210,685
CAPITAL EXPENDITURES	280,246	450,675	-	-	-
TOTAL EXPENDITURES	\$ 1,128,795	\$ 1,380,854	\$ 903,170	\$ 985,284	\$ 922,935
DEPARTMENT GENERATED REVENUES					
Charges for Service	(134,046)	(137,099)	(189,554)	(330,450)	(420,853)
Miscellaneous Revenues	(630)	(2,500)	(1,150)	(5,500)	-
TOTAL GENERATED REVENUES	(134,676)	(139,599)	(190,704)	(335,950)	(420,853)
NET EXPENDITURES	\$ 994,119	\$ 1,241,255	\$ 712,466	\$ 649,334	\$ 502,082



Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Parks & Recreation Manager	1	1	1	1	1
Administration Coordinator	-	-	-	-	-
Recreation Supervisor	1	1	1	1	1
Parks Maintenance Supervisor	-	-	-	-	-
Program Coordinator	1	1	1	1	1
Recreation Coordinator	1	2	2	2	2
Recreation Attendant	11	14	11	11	11
Camp Counselors	8	8	8	8	8
Program Specialist	1	1	1	1	1
Facility Attendant	1	-	-	-	-
Staff Assistant	-	-	1	1	1
Skate Park Attendant	-	-	-	-	-
Bike Park Attendant	-	-	-	-	-
Groundskeeper	-	-	-	-	-
Landscape Maintenance Coordinator	-	-	-	-	-
Maintenance Worker	-	-	-	-	-
TOTAL	25	28	26	26	26

Performance Measures

Core Value: Enhanced Quality of Life

Value Statement: An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens

Core Service: Community Park System

Measure Type: Tactical – Quality	FY 2013	
Measure	Goal	Actual
85% of customers surveyed will rate their overall rental experience as “satisfactory”.	85%	
Measure Type: Tactical - Effectiveness		
Measure		
90% of park rental requests will be fulfilled.	90%	
Measure Type: Operational - Output		
Measure		
Conduct four (4) joint assessments of park facilities annually.		
Evaluate twelve (12) maintenance inspections annually.		
Host community events in three (3) different parks annually.		



Core Value: Enhanced Quality of Life

Value Statement: An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens

Core Service: Community Enrichment

Measure Type: Tactical – Quality	FY 2013	
	Goal	Actual
Measure		
90% of customers will rate fitness orientation class as “satisfactory” overall.	90%	
Measure Type: Tactical - Effectiveness		
Measure		
90% of special event projects are completed within budget.	90%	
Measure Type: Operational - Output		
Measure		
Provide ten (10) different programs each month.		
Host twelve (12) community events annually.		
Publish and distribute two (2) comprehensive activity guides per year.		



Public Safety - Police

Fund







001-General Fund

Department/Division

2100-Police Department

Mission

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to

-  protect life and property;
-  preserve the peace;
-  prevent, reduce, and deter crime and the fear of crime;
-  enforce the law fairly;
-  protect individual rights;
-  provide a safe and secure environment for all citizens.

In order to accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community-oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

Core Services and Outputs

Law Enforcement Patrol Services

Primary Customer Group: Residents and businesses

Customer Requirements: Problem solving

Definition Statement: To protect North Port citizens and business owners by preventing, reducing and deterring crime and the fear of crime.

Criminal Investigations

Primary Customer Group: Victims

Customer Requirements: Thoroughness

Definition Statement: To conduct thorough criminal investigations and provide closure for victims and witnesses of crimes.

Community Education

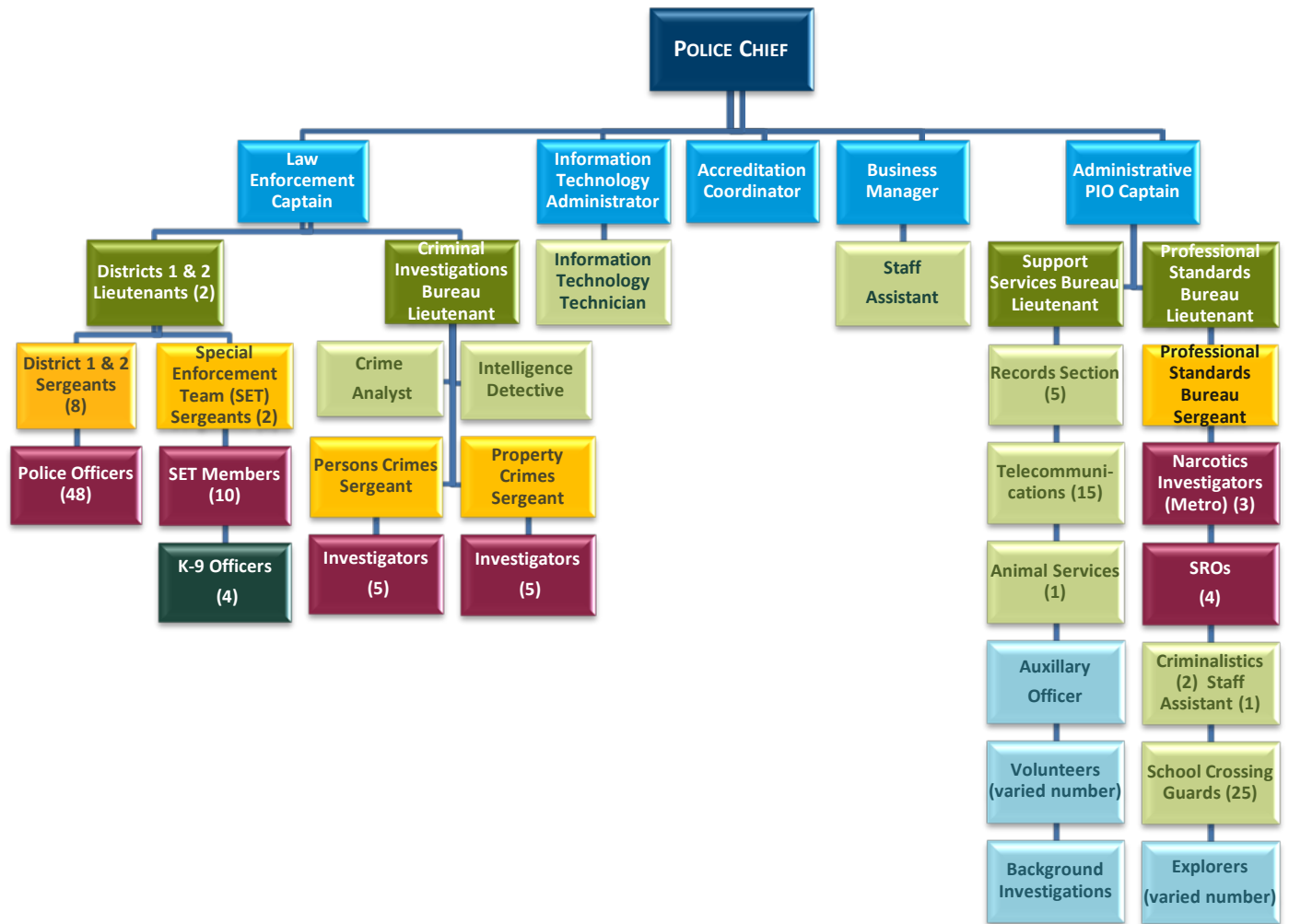
Primary Customer Group: North Port residents

Customer Requirements: Collaboration

Definition Statement: Have a proactive approach in developing partnerships and educating our community as it relates to crime trends and how they can prevent becoming victims of crime.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 7,670,408	\$ 7,700,414	\$ 7,860,436	\$ 8,405,275	\$ 8,008,868
Employee Benefits	2,823,430	3,135,985	3,378,415	3,769,584	3,975,971
PERSONNEL EXPENDITURES	10,493,838	10,836,399	11,238,851	12,174,859	11,984,839
Professional/Contracted Services	22,291	34,746	18,990	25,990	29,900
Current Operating Charges	612,313	714,932	708,712	737,375	741,781
Operating Supplies	430,402	477,775	581,866	566,100	597,716
OPERATING EXPENDITURES	1,065,006	1,227,453	1,309,568	1,329,465	1,369,397
CAPITAL EXPENDITURES	-	15,000	7,500	-	-
TOTAL EXPENDITURES	\$ 11,558,844	\$ 12,078,852	\$ 12,555,919	\$ 13,504,324	\$ 13,354,236
DEPARTMENT GENERATED REVENUES					
Grant Revenues	(5,319)	(80,005)	(35,611)	(6,860)	(12,600)
Charges for Service	(393,179)	(339,828)	(250,056)	(266,450)	(280,327)
Fines and Forfeitures	(166,927)	(89,181)	(84,349)	(64,500)	(65,300)
TOTAL GENERATED REVENUES	(565,425)	(509,014)	(370,016)	(337,810)	(358,227)
NET EXPENDITURES	\$10,993,419	\$11,569,838	\$ 12,185,903	\$ 13,166,514	\$ 12,996,009

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Chief of Police	1	1	1	1	1
Captain	2	2	2	2	2
Lieutenant	5	5	5	5	5
Sergeant	12	12	12	12	12
Police Officers	83	83	83	82	82
Business Manager	1	1	1	1	1
Network Specialist	1	1	1	1	1
Information Technology Technician	0	0	0	1	1
Accreditation Coordinator	1	1	1	1	1
Animal Control Officer	2	2	2	2	1
Telecommunication	15	15	15	15	15
Criminalistics Specialist	2	2	2	2	2



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Crime Data Specialist	1	1	1	1	1
Records Supervisor	1	1	1	1	1
Records Technician	2	2	2	2	2
Records Technician (part-time)	2	2	2	2	2
Staff Assistant	2	2	2	2	2
School Crossing Guard (part-time)	30	30	27	25	25
TOTAL	163	163	160	158	157

Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Law Enforcement Patrol Services

Measure Type: Tactical – Quality Measure	FY 2013	
Measure	Goal	Actual
Maintain the percentage of residents who feel that North Port has remained a safe place to live at 80%.	80%	
Measure Type: Tactical - Effectiveness		
Measure		
Maintain the national average of four (4) Uniform Crime Reports (UCR) Person Crimes per 1,000 residents.	4/p 1,000	
Maintain the national average of thirty-two (32) UCR Property Crimes per 1,000 residents.	32/p 1,000	
Maintain an average response time for all priority service calls at 10 minutes.	10 minutes	
Measure Type: Operational – Output		
Measure		
Conduct citizen surveys from 30% of UCR Part 1 crimes reported by victims per month.		
Maintain two (2) districts city-wide with a minimum of three (3) officers per district to answer all calls for service.		
Provide a minimum of thirty (30) minutes of zone officer’s unencumbered time per shift towards the directed patrol of hot spot areas with an emphasis on citizen contacts.		

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Criminal Investigation Services

Measure Type: Tactical - Effectiveness	FY 2013	
Measure	Goal	Actual
Maintain person clearance crime rate of 47.6% meeting the national average.	47.6%	
Maintain property crimes clearance rate of 20.0% meeting the national average.	20.0%	
Measure Type: Operational – Output		
Measure		
80% of all persons crimes assigned to the Criminal Investigation Branch (CIB) are investigated by a persons crimes detective and not a property crimes detective.		
80% of all property crimes assigned to the Criminal Investigation Branch (CIB) are investigated by a property crimes detective and not a persons crimes detective.		

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.



Core Service: Community Education

Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Maintain a 75% satisfaction rate of residents who participate in the monthly Neighborhood Watch meetings as it relates to effective methods in developing partnerships with the North Port Police Department.	75%	
Maintain a 75% satisfaction rate of residents who participate in the annual Citizen Public Safety Academy as it relates to effective methods in developing partnerships with the North Port Police Department.	75%	
Measure Type: Operational – Output		
Measure		
Conduct one (1) Citizen Public Safety Academy per year with a minimum of ten (10) civilians and a maximum of twenty (20).		
Monthly neighborhood watch groups meetings twelve (12) times per year.		



Public Safety – Emergency Medical Services

Fund




001-General Fund

Department/Division

2222-Emergency Medical Services

Mission

The mission of Emergency Medical Services is to achieve community outcomes by preserving life and property by:

-  maintaining timely, efficient and quality responses to requests for assistance;
-  providing emergency medical services; and
-  ensuring the safety and health of the community by maintaining the highest quality of preparedness.

In order to accomplish this mission, the Emergency Medical Services division provides ambulance response including basic and advanced life support treatment, educates the public on the prevention of emergencies, and responds to and mitigates the effects of medical and natural disaster situations.

Core Services and Outputs

Emergency Medical Services

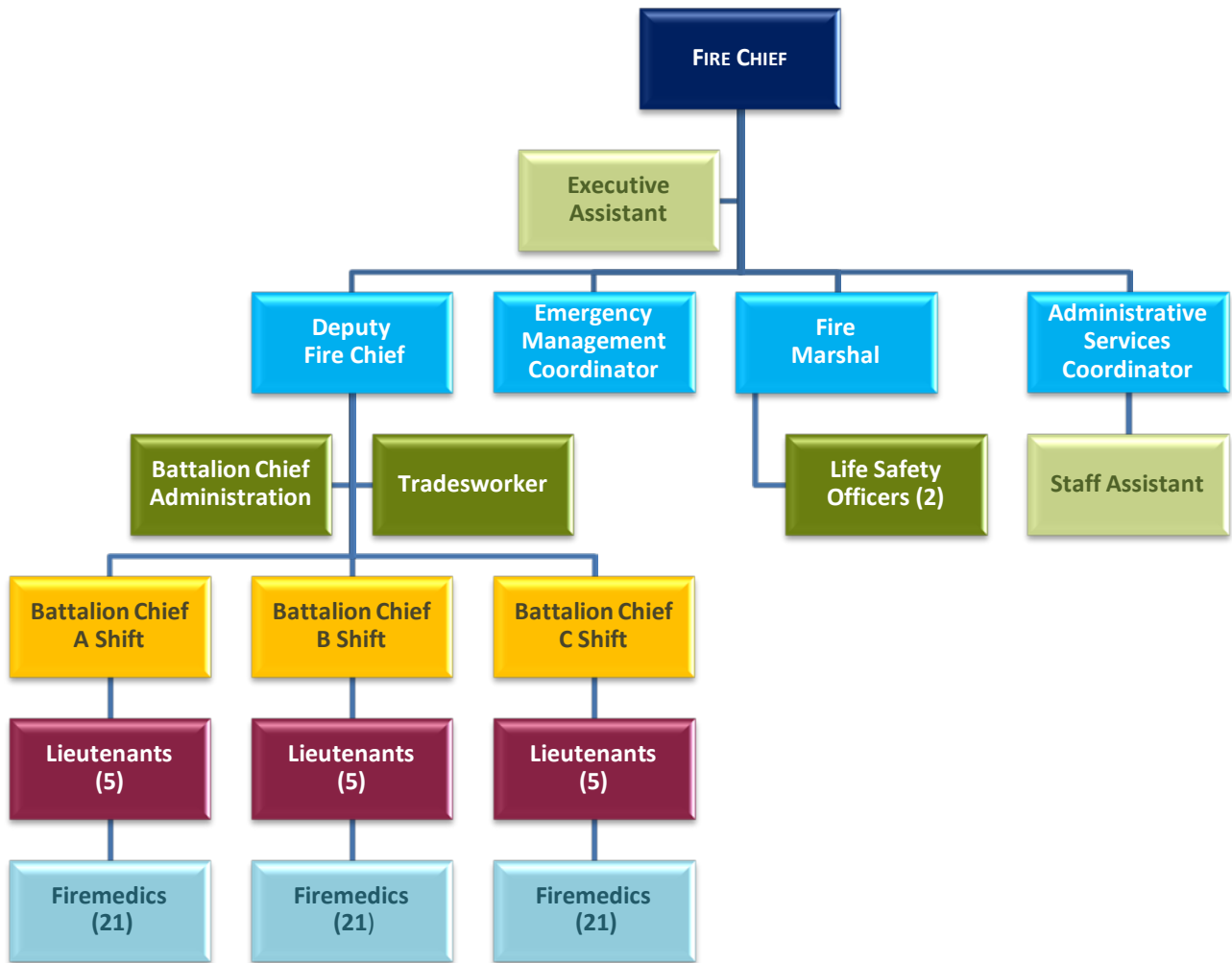
Primary Customer Group: Direct caller (person with medical emergency) and indirect caller (person expecting emergency aid when requested)

Customer Requirements: Resolution, timely, safe, courteous

Definition Statement: To provide emergency medical services for the treatment and/or transport of individuals requesting medical evaluation and treatment.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 3,195,798	\$ 2,390,128	\$ 2,347,276	\$ 2,457,981	\$ 2,499,664
Employee Benefits	1,163,815	936,940	932,418	938,468	988,702
PERSONNEL EXPENDITURES	4,359,613	3,327,068	3,279,694	3,396,449	3,488,366
Professional/Contracted Services	110,400	101,930	104,305	119,580	123,005
Current Operating Charges	135,387	131,737	135,414	149,426	194,839
Operating Supplies	235,990	153,748	170,419	181,388	263,430
OPERATING EXPENDITURES	481,777	387,415	410,138	450,394	581,274
CAPITAL EXPENDITURES	26,635	14,595	445,017	-	40,000
TOTAL EXPENDITURES	\$ 4,868,025	\$ 3,729,078	\$ 4,134,849	\$ 3,846,843	\$ 4,109,640
DEPARTMENT GENERATED REVENUES					
Grant Revenues	(24,024)	(7,531)	(202,943)	(5,000)	(5,000)
Charges for Service	(978,847)	(1,020,714)	(1,030,397)	(1,250,000)	(1,287,500)
Rental Income	-	-	-	-	(7,000)
TOTAL GENERATED REVENUES	(1,002,871)	(1,028,245)	(1,233,340)	(1,255,000)	(1,299,500)
NET EXPENDITURES	\$ 3,849,154	\$ 2,700,833	\$ 2,901,509	\$ 2,591,843	\$ 2,810,140

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Fire Chief	1	1	1	1	1
Deputy Fire Chief	2	2	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Captain	4	4	4	4	4
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	63
Fire Inspector	3	2	2	2	2
Administrative Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
TOTAL	94	93	92	92	92



Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Emergency Medical Services

Measure Type: Tactical - Quality	FY 2013	
	Goal	Actual
Measure Maintain 95% of persons requiring medical treatment that feel the quality of care provided was satisfactory.	95%	
Measure Type: Tactical - Effectiveness		
Measure Maintain 97% compliance rate as outlined per current EMS protocols.	97%	
Average an EMS response time of six (6) minutes or less for 90% of EMS service calls.	90%	
Measure Type: Operational – Output		
Measure – Quality of Care Provide surveys to persons treated and billed for feedback on service provided.		
Measure – Compliance Rates Review 100% of all EMS Patient Care reports each month. All line paramedics and EMTs will complete annual field coaching ride-alongs with an EMS Field Training Officer. All Paramedics and EMTs will participate in at least one (1) annual mandatory skills evaluation. A written evaluation summary will also be completed for documentation purposes.		
Measure – EMS Response Times Review maps of response areas a minimum of two (2) hours per month.		



Neighborhood Development Services

Fund




001-General Fund

Department/Division

0605-Planning & Zoning Division

Mission

The mission of the Planning & Zoning Division is to achieve community outcomes by advancing the community development vision by:

-  providing direction to aid in creating a sustainable community;
-  ensuring development enhances the quality of life for the residents; and
-  encouraging adequate balance of development.

In order to accomplish this mission, Planning & Zoning serves to enforce the City's land development code and stewardship of the City's future through enforcement of the Comprehensive Plan.

Core Services and Outputs

Current Planning

Primary Customer Group: Property owners and developers

Customer Requirements: Consistency and educational

Definition Statement: To ensure that all development proposals are consistent and in compliance with the City's Unified Land Development Code (ULDC), approved master plans, pattern books and the City's adopted Comprehensive Plan, and are administered in a professional manner that promotes and protects the public interest, while creating livable and aesthetically pleasing communities.

Comprehensive Planning

Primary Customer Group: Residents, city staff and developers

Customer Requirements: Livable and sustainable

Definition Statement: To ensure that all long-range planning, transportation planning and master planning activities address the needs and aspirations of the community, efficient growth management, sustainability with energy conservation and neighborhood preservation to provide community long-term goals and short-term objectives and policies.



Structure





Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,227,571	\$ 963,500	\$ 455,290	\$ 361,988	\$ 412,514
Employee Benefits	383,720	292,568	160,093	174,378	92,205
PERSONNEL EXPENDITURES	1,611,291	1,256,068	615,383	536,366	504,719
Professional/Contracted Services	70,583	124,968	267,454	37,300	12,600
Current Operating Charges	59,777	27,017	31,892	18,423	22,631
Operating Supplies	37,830	24,955	19,433	14,225	12,943
Operating Expenditures	168,190	176,940	318,779	69,948	48,174
CAPITAL EXPENDITURES	-	-	-	-	8,124
TOTALS	\$ 1,779,481	\$ 1,433,008	\$ 934,162	\$ 606,314	\$ 561,017
DEPARTMENT GENERATED REVENUES					
<i>CHARGES FOR SERVICE</i>	(180,494)	(95,954)	(25,253)	(85,735)	(33,100)
NET EXPENDITURES	\$ 1,598,987	\$ 1,337,054	\$ 908,909	\$ 520,579	\$ 527,917

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Director (split between 4 divisions in FY 2013)	1	1	1	-	-
Administration Manager (split between 3 divisions)	-	-	-	-	-
Senior Planner	2	1	-	-	-
Planner	4	3	3	3	3
Planning & Zoning Technician II	1	1	1	-	-
Planning & Zoning Technician I	2	1	1	-	-
Development Tech II	-	-	-	1	1
Development Tech I	-	-	-	1	1
Stormwater Manager	1	1	1	-	-
Project Manager	1	1	1	-	-
Real Estate Manager	1	1	-	-	-
Grant Writer	1	-	-	-	-
Grants & Environmental Coordinator	-	-	-	1	1
Environmental Specialist	1	1	1	-	-
Chief Engineering Inspector	1	1	-	-	-
Engineering Inspector	3	1	1	-	-
Executive Assistant	1	1	1	1	1
Staff Assistant I	1	1	-	-	-
TOTAL	21	15	11	7	7



Performance Measures

Core Value: Enhanced Quality of Life and Sustainability

Value Statement: Enhanced Quality of Life – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens. **Sustainability** – a source of values that focus on renewable resources for a viable community.

Core Service: Current Planning

Measure Type: Tactical - Effectiveness		FY 2013	
Measure	Goal	Actual	
Ensure that 90% of formal petitions submitted are processed and reviewed by the appropriate staff and boards within four (4) months of submittal.	90%		
Measure Type: Operational - Output			
Fifteen (15) formal petitions reviewed annually by appropriate boards.			
Formal petitions include: major sites, subdivisions, plats, infrastructure, special exception, variances, text amendments, rezoning, and Tamiami Trail Architectural Advisory Board (TTAAB).			

Core Value: Enhanced Quality of Life and Sustainability

Value Statement: Enhanced Quality of Life – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens. **Sustainability** – a source of values that focus on renewable resources for a viable community.

Core Service: Comprehensive Planning

Measure Type: Tactical - Effectiveness		FY 2013	
Measure	Goal	Actual	
One (1) City initiated amendment to the North Port adopted Comprehensive Plan.	1		
Measure Type: Operational - Output			
Measure			
One (1) Comprehensive Plan amendment – currently underway.			
One (1) Annexation petition – currently underway.			
One (1) Development of Regional Impact (DRI) – currently underway.			
Complete 3 rd Party Energy Survey/Audit of City properties and facilities.			
Implement programs to complete Energy Survey/Audit of City properties and facilities.			



Neighborhood Development Services

Fund




001-General Fund

Department/Division

0760-Property Maintenance

Mission

The mission of the Property Maintenance Division is to achieve community outcomes by preserving the character of the community by:

-  ensuring the sustainable maintenance of City buildings to provide a safe, secure and clean environment;
-  ensuring innovative and cost-effective resource management; and
-  ensuring the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.

In order to accomplish this mission, Property Maintenance is responsible for the maintenance and operations of all city facilities.

Core Services and Outputs

City Facility and Property Maintenance

Primary Customer Group: City of North Port residents and employees

Customer Requirements: Quality, effectiveness

Definition Statement: To maintain the quality of City facilities, parks and grounds for residents and employees.

Coordination of Special Events

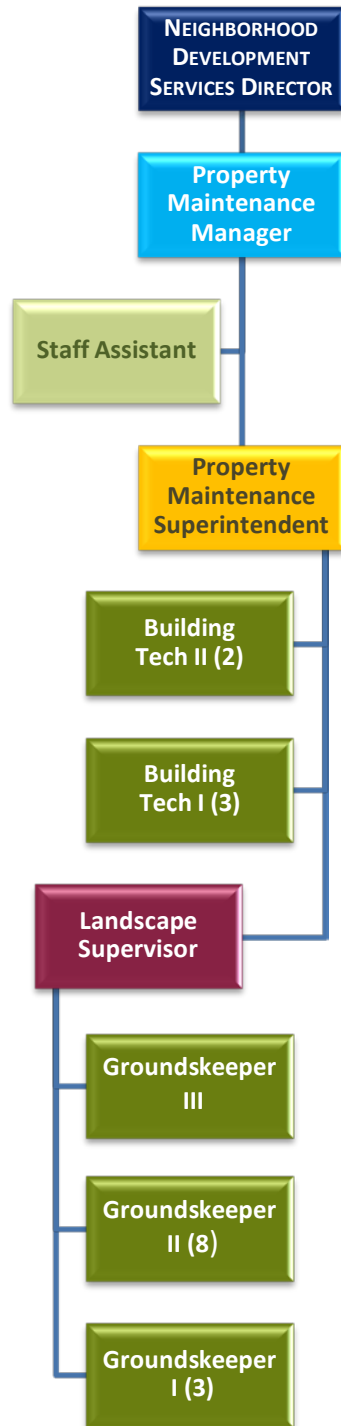
Primary Customer Group: City of North Port employees

Customer Requirements: Responsiveness, corrective action

Definition Statement: To assist City employees in a responsive manner with the coordination, set up and breakdown of City sponsored events.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 952,678	\$ 979,471	\$ 941,932	\$ 965,489	\$ 938,260
Employee Benefits	363,142	353,603	318,334	304,324	285,413
PERSONNEL EXPENDITURES	1,315,820	1,333,074	1,260,266	1,269,813	1,223,673
Professional/Contracted Services	147,063	127,036	159,195	199,000	199,000
Current Operating Charges	1,157,490	1,012,443	940,652	1,125,759	1,122,574
Operating Supplies	151,209	126,205	155,811	166,233	186,600
OPERATING EXPENDITURES	1,455,762	1,265,684	1,255,658	1,490,992	1,508,174
CAPITAL EXPENDITURES	80,285	88,130	96,058	18,000	77,000
TOTALS	\$ 2,851,867	\$ 2,686,888	\$ 2,611,982	\$ 2,778,805	\$ 2,808,847

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between four divisions)					
Property Maintenance Manager	1	1	1	1	1
Property Maintenance Superintendent	1	1	1	1	1
Building Technician III	1	1	1	1	1
Building Technician II	2	2	2	2	2
Building Technician I	3	3	2	2	2
Grounds Supervisor	1	1	1	1	1
Groundskeeper III	1	1	1	1	1
Groundskeeper II	8	8	8	8	8
Groundskeeper I	3	3	3	3	3
Staff Assistant	-	-	-	-	1
TOTAL	21	21	20	20	21



Performance Measures

Core Value: Enhanced Quality of Life

Value Statement: An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens

Core Service: City Facility and Property Maintenance

Measure Type: Tactical - Quality		FY 2013	
Measure	Goal	Actual	
Ensure park quality for residents by conducting monthly safety inspections and completing corrective action within 24 hours of the inspection on the playground equipment in our parks.	24 hrs.		
Measure Type: Operational - Output			
Complete nine (9) safety inspections of playground equipment every month.			

Core Value: Customer Focused Service

Value Statement: An accessible government that is focused and diligent in listening to the community and responding to their needs.

Core Service: Coordination of Special Events

Measure Type: Tactical - Effectiveness		FY 2013	
Measure	Goal	Actual	
Ensure set up for events is completed within two (2) hours of the commencement of the event 90% of the time.	90%		
Measure Type: Operational - Output			
Measure			
Complete the set up and breakdown of five (5) special events per month.			



Neighborhood Development Services

Fund




001-General Fund

Department/Division

2750-Property Standards

Mission

The mission of the Property Standards Division is to assure and maintain the community standard by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, Property Standards is responsible for the inspection and compliance with statutory and local ordinances on residential and commercial property standards within the City.

Core Services and Outputs

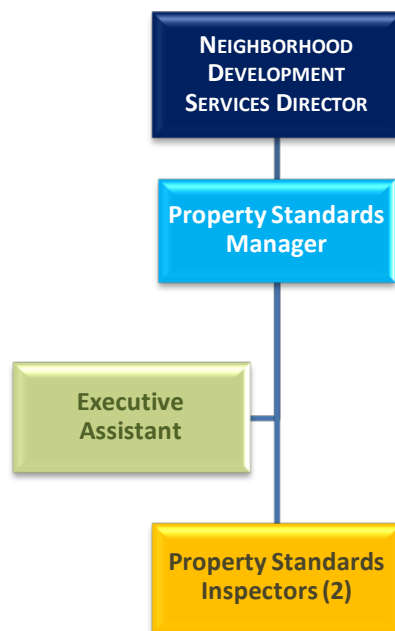
Code Enforcement

Primary Customer Group: Citizens

Customer Requirements: Compliance

Definition Statement: To work with citizens to bring code violations into compliance in accordance with City Code, Unified Land Development Code, Florida Building Code, and Florida Statutes to ensure the health, safety, and welfare of all citizens and maintain community standards.

Structure





Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 683,771	\$ 554,768	\$ 499,684	\$ 412,086	\$ 472,993
Employee Benefits	178,395	169,403	137,581	129,533	100,427
PERSONNEL EXPENDITURES	862,166	724,171	637,265	541,619	573,420
Professional/Contracted Services	82,936	69,267	107,122	93,000	82,000
Current Operating Charges	40,669	31,075	12,223	18,123	18,690
Operating Supplies	12,649	15,244	12,785	14,910	13,477
OPERATING EXPENDITURES	136,254	115,586	132,130	126,033	114,167
TOTAL EXPENDITURES	\$ 998,420	\$ 839,757	\$ 769,395	\$ 667,652	\$ 687,587
DEPARTMENT GENERATED REVENUES					
Tax Revenue	(135,851)	(137,444)	(103,573)	(142,500)	(142,500)
Permits & Special Assessments	(43,252)	(87,084)	(85,819)	(82,500)	(80,820)
Charges for Service	(187,571)	(359,817)	(249,622)	(206,000)	(252,000)
Fines and Forfeitures	(62,623)	(126,172)	(65,457)	(79,000)	(40,000)
TOTAL GENERATED REVENUES	(429,297)	(710,517)	(504,471)	(510,000)	(515,320)
NET EXPENDITURES	\$ 569,123	\$ 129,240	\$ 264,924	\$ 157,652	\$ 172,267

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Building Director (split between three divisions)					
Chief Zoning Inspector	1	1	1	-	-
Zoning Plans Examiner	1	1	1	1	1
Zoning Inspector	1	-	-	-	-
Arborist	1	-	-	-	-
Property Standards Manager	1	1	1	1	1
Property Standards Inspector	4	1	1	1	1
Executive Assistant	-	-	-	-	1
TOTAL	9	4	4	3	4



Performance Measures

Core Value: Enhanced Quality of Life

Value Statement: An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens

Core Service: Code Enforcement

Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Maintain 90% of active cases brought into compliance without property owners needing to go to the Code Enforcement Board.	90%	
Measure Type: Operational - Output		
Process, schedule and inspect/investigate 115 code enforcement complaints monthly.		
Conduct 135 monthly re-inspections to check for compliance.		
Close 124 active code enforcement cases brought in compliance monthly.		
Submit to code enforcement board twelve (12) code enforcement cases for non-compliance monthly.		



Non-Departmental

Fund

001-General Fund

Department/Division

9100-Non-Departmental

Mission

The mission of the Non-Departmental division is to serve as the budgetary division for all non-department specific costs that need to be allocated to all General Fund departments.

In order to accomplish this mission, the Non-Departmental division serves to budget global activities for the General Fund including general insurance premiums and contingency.

Operating Budget Details

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ (183,721)
PERSONNEL EXPENDITURES	-	-	-	-	(183,721)
Professional/Contracted Services	181,804	160,931	211,662	138,425	123,425
Current Operating Charges	413,756	237,363	163,913	394,746	395,533
OPERATING EXPENDITURES	595,560	398,294	375,575	533,171	518,958
DEBT SERVICE	1,203,221	1,200,121	1,204,621	-	-
OTHER USES	2,992,134	816,637	541,009	-	-
TOTALS	\$ 4,790,915	\$ 2,415,052	\$ 2,121,205	\$ 533,171	\$ 335,237



**PUBLIC WORKS****PUBLIC WORKS SUMMARY**

Public Works includes two dependent districts, Road and Drainage and Solid Waste; and Fleet Management services. The department provides development and transportation services; and safety and neighborhood services to the citizens of North Port.

This section provides a summary of the Public Works FY 2013 Adopted Budgets. More detailed presentations and description of the FY 2013 Adopted Budget for each division is provided in the specific fund segment.

**PUBLIC WORKS BUDGET SUMMARY
FY 2013 ADOPTED**

Revenue	Road & Drainage District	Solid Waste District	Fleet Management	Total
Non-Ad Valorem Taxes	\$10,082,068	\$6,998,123	\$ -	\$17,080,191
Other Taxes	2,584,687	-	-	2,584,687
Intergovernmental Revenue	1,072,705	-	-	1,072,705
Charges for Services	299,440	870,304	3,148,060	4,317,804
Interest Income	62,000	50,000	5,000	117,000
Miscellaneous Revenues	32,332	2,000	2,000	36,332
Other Sources	(156,381)	1,035,544	-	879,163
Total Revenue & Other Financing Sources	\$13,976,851	\$8,955,971	\$3,155,060	\$26,087,882
Expenditures				
General Government	\$ -	\$ -	\$3,086,560	\$ 3,086,560
Physical Environment	-	5,746,836	-	5,746,836
Transportation	11,791,483	-	-	11,791,483
Capital	1,993,100	2,703,496	68,500	4,765,096
Debt & Lease	192,268	505,639	-	697,907
Other Uses	-	-	-	-
Total Expenditures	\$ 13,976,851	\$8,955,971	\$3,155,060	\$26,087,882



DEPARTMENTAL FUNCTIONS

The Public Works departmental functions are categorized in the following chart by type of service provided.

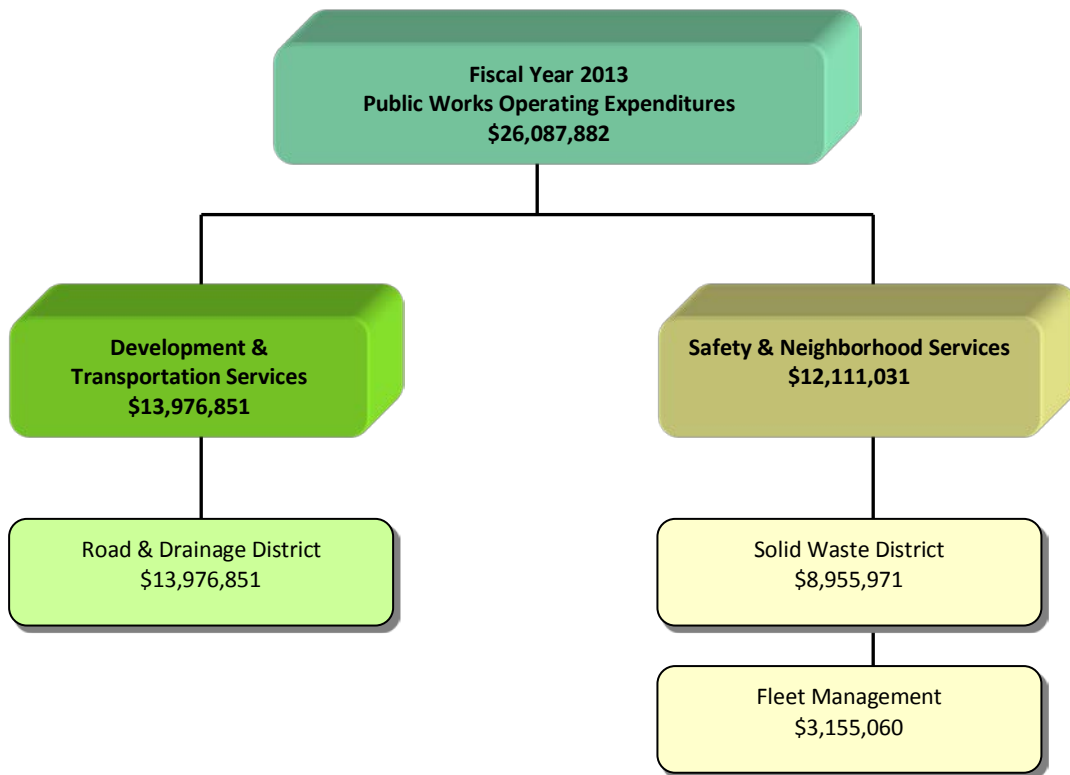
DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
<i>Development & Transportation Services</i>	
Road and Drainage District	Maintenance of public roadways, water control structures, drainage maintenance including waterways and stormwater management.
<i>Safety & Neighborhood Services</i>	
Solid Waste District	Collection and disposal of solid waste.
Fleet Management	Management of City-owned vehicles and equipment.

EXPENDITURES

The following chart illustrates the Public Works FY 2013 Operating Budget within the service categories shown above.

BREAKDOWN OF PUBLIC WORKS OPERATING EXPENDITURES



**ROAD AND DRAINAGE DISTRICT**

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained and new ones are built to the highest standards when necessary; and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

**ROAD AND DRAINAGE DISTRICT
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Non-Ad Valorem Taxes	\$12,418,808	\$10,606,543	\$10,156,518	\$10,290,544	\$10,082,068
Other Taxes	2,397,454	2,466,786	2,453,271	2,521,020	2,584,687
Permits & Special Assessments	37,636	35,283	32,851	-	-
Intergovernmental Revenue	941,619	309,225	257,724	349,072	1,072,705
Charges for Services	243,969	236,796	212,796	234,640	299,440
Interest Income	463,931	320,540	133,906	68,000	62,000
Miscellaneous Revenues	64,583	29,575	68,848	32,332	32,332
Other Sources	100,000	230	369	2,815,416	(156,381)
Total Revenues & Other Financing Sources	\$16,668,000	\$14,004,978	\$13,316,283	\$16,311,024	\$13,976,851
Expenditures					
Transportation	\$12,659,468	\$12,919,643	\$13,083,042	\$13,436,866	\$11,791,483
Capital	2,084,999	1,599,499	911,797	1,302,500	1,993,100
Debt & Lease	1,020,917	1,033,633	792,340	371,658	192,268
Other Uses	500,000	-	-	1,200,000	-
Total Expenditures	\$16,265,384	\$15,552,775	\$14,787,179	\$16,311,024	\$13,976,851

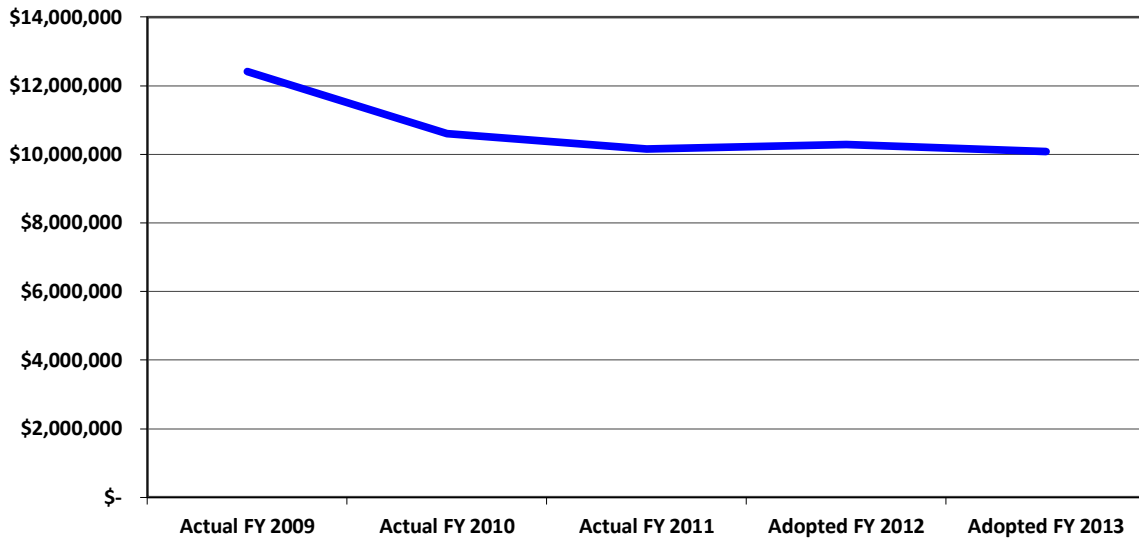
REVENUES**NON-AD VALOREM ASSESSMENTS**

In FY 2008, the methodology and rate study for the Road and Drainage District were reviewed to further delineate the cost centers driving the methodology. As a result, the individual property assessments vary due to rates being based on property type and use. In FY 2013, the total assessment revenue is estimated to decrease by \$208,476 from FY 2012.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2009. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



**ROAD & DRAINAGE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2009 – FY 2013**



FUEL TAXES

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. FY 2013 projected revenues are \$239,308; a decrease of 3.02%.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. FY 2013 projected revenues are \$1,339,831; an increase of 2.44%.

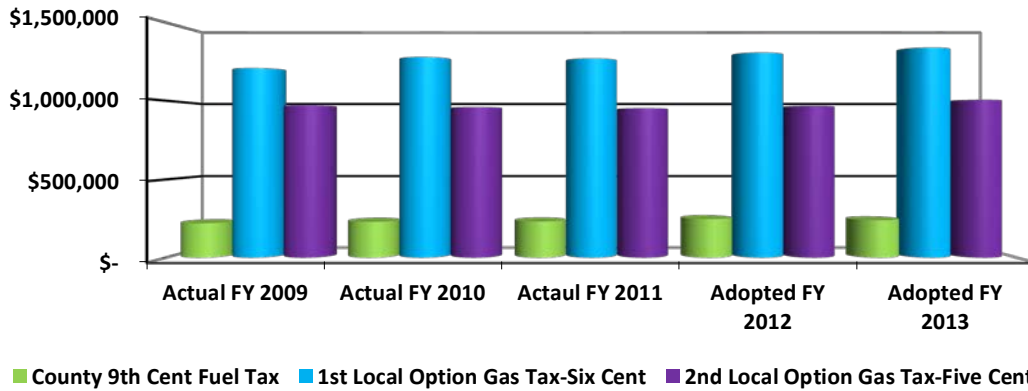
The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statutes, section 336.025 and county ordinance 200-029. The revenue projection for FY 2013 is \$1,005,548; a 4.06% increase from FY 2012.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the State; and the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State.

The following chart shows the actual and projected revenues for the fuel taxes for the District for the five year period beginning in FY 2009.



FUEL TAXES FY 2009 THROUGH FY 2013

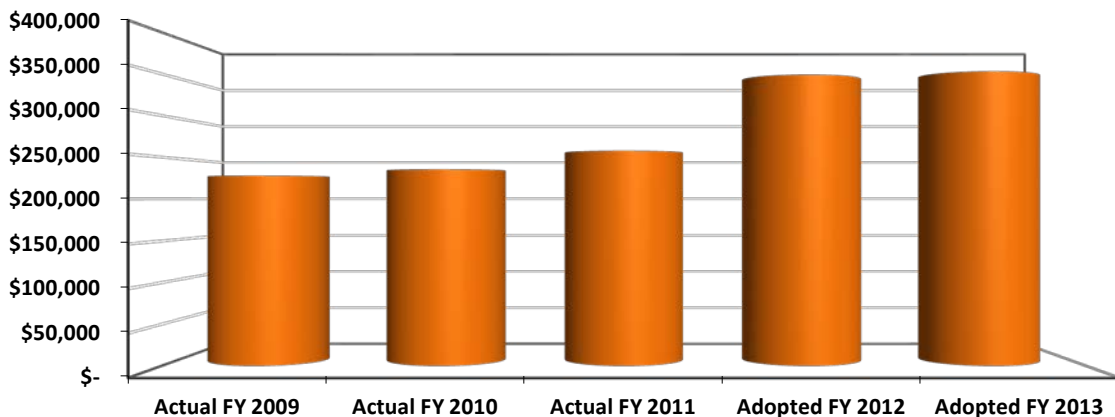


INTERGOVERNMENTAL

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program; a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. For FY 2013, the percentage is 26.63%. The annual revenue projection is determined by the State and remitted to the municipalities. The FY 2013 projected Municipal Gas Tax revenue is \$353,061; a 1.14% increase from FY 2012.

The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five year period of FY 2009 through FY 2013 for the Road and Drainage District.

MUNICIPAL GAS TAX ACTUAL AND PROJECTED REVENUES FY 2009 THROUGH FY 2013



**CHARGES FOR SERVICE**

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Department of Transportation based on agreements established with the City. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road rehabilitation within the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Staff prepares the revenue projection based on projected residential and commercial growth. In anticipation of an increase in construction the FY 2013 projected revenue is \$265,051, an increase of \$64,801 or 32.36% from FY 2012.

The Department of Transportation agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Projections of revenue are provided by the Florida Department of Transportation. The FY 2013 projected revenue is \$30,589, no increase over FY 2012.

MISCELLANEOUS REVENUE

The primary miscellaneous revenue is Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2013 projected interest income is \$62,000.

Rental Income is budgeted at \$26,832. This includes Road and Drainage District facilities rented to other city departments and rental revenue received for the use of city land by a cell tower company.

Disposal of Fixed Assets is projected at \$5,000. The City conducts an auction of surplus property at least once every year and usually takes in more than \$5,000 in revenue city-wide. However, this is not a consistent revenue source to the District.

TRANSFERS AND FUND BALANCE

Neither transfers nor capital lease proceeds are appropriated for FY 2013.

A total of \$156,581 in fund balance is reserved for future use.

EXPENDITURES

The District's total budget appropriation for FY 2013 is \$13,976,851, a decrease of \$2,334,173 (14.31%) from FY 2012. The District maintains 813 miles of public roads and drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way; and the control of aquatic weeds.

Personnel services decreased \$50,848 (1.02%) attributable mainly to the 50% allocation of one customer service representative's salary to the Solid Waste Division (\$24,507), the \$11,412 decrease in unemployment compensation costs, and the \$11,831 decrease in health insurance costs.

Operating expenditures were reduced by \$1,594,535 or 18.91%. Professional services decreased \$249,424; the road inventory and condition assessment update for year 2 decreased \$20,840 and the \$130,000 budgeted for the repair design of Water Control Structure 101 for FY 2012 was a one-time expenditure. Among the other expenditures that decreased are the following: communication services were reduced \$15,453 due to consolidation of operations and elimination of lines no longer needed; rentals and leases decreased \$52,726 because truck rental is no longer needed to transport swale spoils to the Charlotte County Landfill; road rehabilitation was reduced \$1,271,300; minor operating expenditures decreased \$185,920 (fuel \$91,701; aquatic chemicals \$25,000; and minor operating equipment \$48,494); and road materials and supplies were reduced \$45,200 due to the decrease in asphalt needed. Water, sewer and electricity costs increased \$15,145; insurance increased \$25,810; and other current charges increased \$13,545.

Capital outlay increased overall \$690,600 over FY 2012, with the major expenditure of improvements to Water Control Structure 101 costing \$1,400,000. Replacement of machinery and equipment decreased to \$593,100 for FY 2013, a savings of \$318,800. The District's debt payments decreased \$179,390.

No interfund transfers are scheduled for FY 2013.

The following summary shows the major impacts to the operating budget of the Road and Drainage District.



	Amount
Decreased Salaries and Wages	\$ (74,204)
Decreased FICA	(3,703)
Increased Pension / Retirement Contributions	8,479
Decreased Health Insurance Contributions	(11,831)
Increased Workers' Compensation Costs	41,823
Decreased Unemployment Compensation Costs	(11,412)
Decreased Professional Services	(249,424)
Decreased Communication Services	(15,453)
Increased Water, Sewer, and Electricity	15,145
Decreased Rentals and Leases	(52,726)
Increased Risk Insurance	25,810
Decreased Repairs and Maintenance	(1,104,304)
Increased Other Current Charges	13,545
Decreased Minor Operating expenditures	(185,920)
Decreased Road Materials & Supplies	(45,200)
Increased Other Operating Expenditures	3,992
Total	\$ (1,645,383)

FUND BALANCE

In FY 2013, a total of \$156,581 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ A 20% reserve of operating expenditures for FY 2013 for unanticipated events.

**ROAD AND DRAINAGE DISTRICT
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 8,427,632
11/12 Actual Revenue (Unaudited)	13,237,701
11/12 Actual Expenditures (Unaudited)	(13,585,075)
Projected Restricted Fund Balance as of 9/30/12	\$ 8,080,258
Committed Fund Balance as of 09/30/12	
11/12 Re-appropriated Projects & Encumbrances	(4,055,858)
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Reserve of Fund Balance	156,581
Fund Balance Policy - 20% of FY 2013 Expenditures	(2,795,370)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$ 1,385,611



Public Works – Road & Drainage District

Fund




107-Road & Drainage District Fund

Department/Division

5000-Road & Drainage District

Mission

The mission of the Road & Drainage Department is to achieve community outcomes by providing for transportation through safe infrastructure by:

-  providing on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment;
-  ensuring structurally sound roadways to promote vehicular safety;
-  maintaining and providing reliable public water structures.

In order to accomplish this mission, the Road & Drainage Department is responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, street lighting, sidewalk construction, water control structure maintenance and overall drainage within the City.

Core Services and Outputs

Road Infrastructure

Primary Customer Group: North Port residents and businesses

Customer Requirements: Cost-effectiveness and timeliness

Definition Statement: To construct and maintain city roads for the safe and efficient movement of people and goods using a cost-effective and timely approach for the North Port residents and businesses.

Stormwater Control

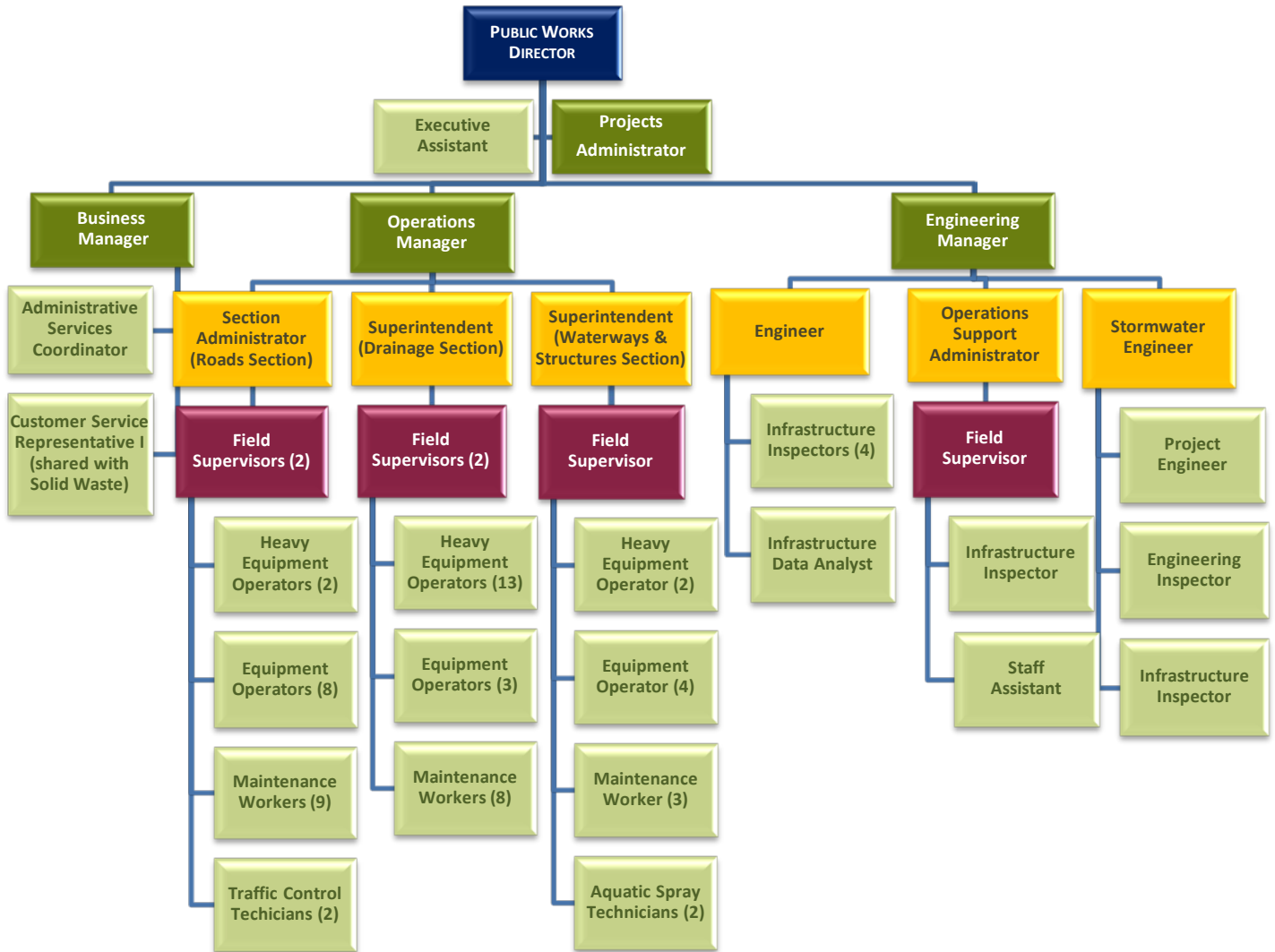
Primary Customer Group: North Port residents and businesses

Customer Requirements: Stormwater conveyance

Definition Statement: To manage stormwater conveyance systems to prevent flooding and improve water quality for North Port residents and businesses.



Structure





Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 3,942,098	\$ 3,768,522	\$ 3,813,314	\$ 3,940,374	\$ 3,866,170
Employee Benefits	1,355,225	1,301,427	1,195,203	1,066,417	1,089,773
PERSONNEL EXPENDITURES	5,297,323	5,069,949	5,008,517	5,006,791	4,955,943
Professional/Contracted Services	810,524	556,958	696,673	1,049,891	800,297
Current Operating Charges	4,967,132	6,078,930	6,126,302	5,872,503	4,759,330
Operating Supplies	1,584,486	1,213,806	1,251,550	1,507,681	1,275,913
OPERATING EXPENDITURES	7,362,142	7,849,694	8,074,525	8,430,075	6,835,540
CAPITAL EXPENDITURES	2,084,999	1,599,499	911,797	1,302,500	1,993,100
DEBT SERVICE	1,020,917	1,033,633	792,340	371,658	192,268
OTHER USES	500,000	-	-	1,200,000	-
TOTALS	\$ 16,265,381	\$ 15,552,775	\$ 14,787,179	\$ 16,311,024	\$ 13,976,851

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Public Works Director	1	1	1	1	1
Business Manager	1	1	1	1	1
Operations Manager	1	1	1	1	1
Operations Engineer	1	1	1	1	1
Stormwater Manager	0	0	0	1	1
Engineering Project Manager	0	0	0	1	1
Projects Administrator	1	1	1	1	1
Administrative Services Coordinator	1	1	1	1	1
Road Section Administrator	1	1	1	1	1
Drainage Superintendent	1	1	1	1	1
Waterways & Structures Superintendent	1	1	1	1	1
Operations Support Administrator	1	1	1	1	1
Engineer	1	1	1	1	1
Engineering Inspector	0	0	0	1	1
Field Supervisor	6	6	6	6	6
Heavy Equipment Operator	19	19	19	17	17



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Equipment Operator	15	15	15	15	15
Aquatic Spray Supervisor	0	0	0	0	0
Aquatic Spray Technician	0	0	0	2	2
Traffic Control Technician	2	2	2	2	2
Maintenance Worker	22	22	21	21	21
Infrastructure Inspector	6	6	6	6	6
Infrastructure Data Analyst	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Customer Service Rep I (shared with Solid Waste)	0	0	0	1	1
Staff Assistant I	1	1	1	0	0
TOTAL	84	84	83	86	86

Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Road Infrastructure

Measure Type: Tactical - Effectiveness	FY 2013	
Measure	Goal	Actual
Complete work orders for pothole and asphalt patching within seven (7) days.	7 days	
Complete annual road rehabilitation and maintenance projects on schedule.	Yes	
Measure Type – Operational - Output		
Measure		
Complete thirty (30) tons of asphalt pothole repair each month.		
Complete 75,000 square feet of road remediation and large patching each month.		

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Stormwater Control

Measure Type: Tactical - Quality	FY 2013	
Measure	Goal	Actual
Resolve 90% of customer orders for corrective drainage issues at the same location without repeating the service in a 3-year period.	90%	
Measure Type: Operational – Output		
Measure		
Complete four (4) miles of swale regrading per month.		
Hydro-seed 3,000 square yards of swale per month.		
Complete 25,000 linear feet of line and grade per month.		



**SOLID WASTE DISTRICT**

The Solid Waste District is a dependent district of the City of North Port. The District provides for the pickup and disposal of solid waste for the City of North Port.

**SOLID WASTE DISTRICT
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Non-Ad Valorem Taxes	\$6,842,745	\$6,860,966	\$6,877,556	\$6,945,486	\$6,998,123
Intergovernmental Revenue	33,914	31,274	-	-	-
Charges for Services	783,200	774,931	827,118	796,600	870,304
Interest Income	161,316	106,726	75,755	50,000	50,000
Miscellaneous Revenues	4,083	16,860	23,047	2,500	2,000
Other Sources	1,297,500	1,105,072	27	2,827,396	1,035,544
<i>Total Revenues & Other Financing Sources</i>	<i>\$9,122,758</i>	<i>\$8,895,829</i>	<i>\$7,803,503</i>	<i>\$10,621,982</i>	<i>\$8,955,971</i>
Expenditures					
Physical Environment	\$5,498,287	\$5,452,347	\$5,748,068	\$5,923,399	\$5,746,836
Capital	276,511	2,025,297	1,288,697	436,607	2,703,496
Debt & Lease	871,401	908,173	855,547	505,638	505,639
Other Uses	-	-	-	3,756,338	-
Total Expenditures	\$6,646,199	\$8,385,817	\$7,892,312	\$10,621,982	\$8,955,971

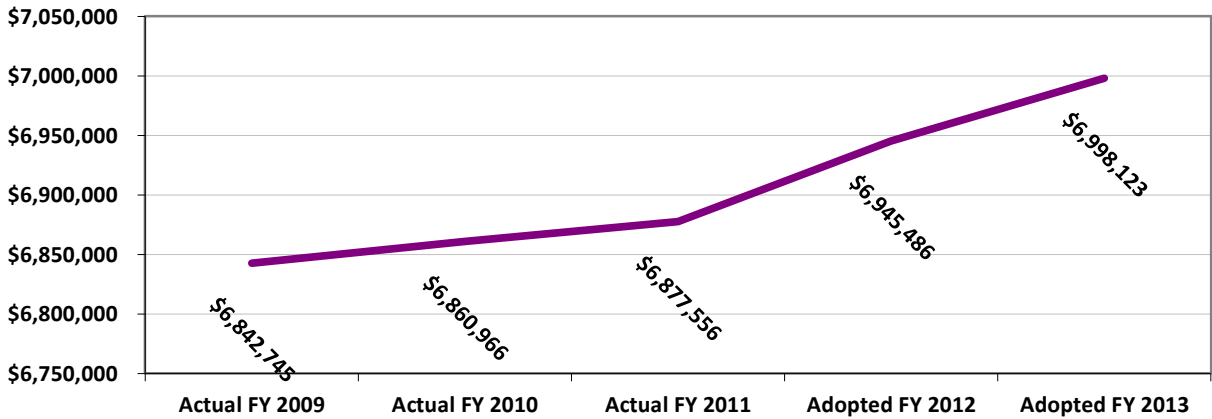
REVENUES**NON-AD VALOREM ASSESSMENTS**

The primary funding source for the Solid Waste District is non-ad valorem assessments. FY 2013 assessment revenue reflects a rate of \$267 per household. The projected revenue from district assessments increased \$52,637 or 0.76%.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2009. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



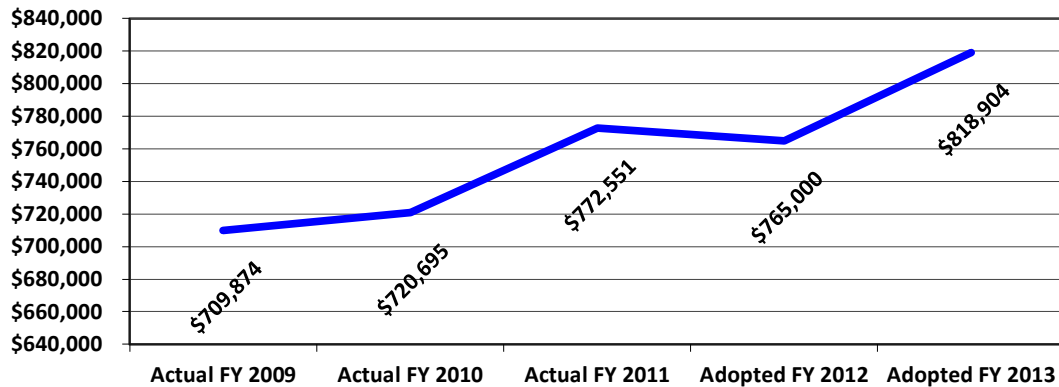
**SOLID WASTE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2009 – FY 2013**



CHARGES FOR SERVICE

Other charges for service include commercial collections and roll off revenue, special pickups, trash container rentals, service initiation fees and charges to other city funds for solid waste services. Commercial collections and roll off revenue are projected to garner \$818,904 in revenue in FY 2013. Roll off revenue is a charge to customers in possession of a roll off container. The charge is assessed because these large containers must be removed from the property, emptied and returned for reuse. For FY 2013, commercial collections and roll off revenue increased \$53,904, or 7.05%. The following chart shows commercial collection/roll off revenue for a five year period beginning in FY 2009.

**COMMERCIAL COLLECTION & ROLL OFF REVENUES
FY 2009 THROUGH FY 2013**



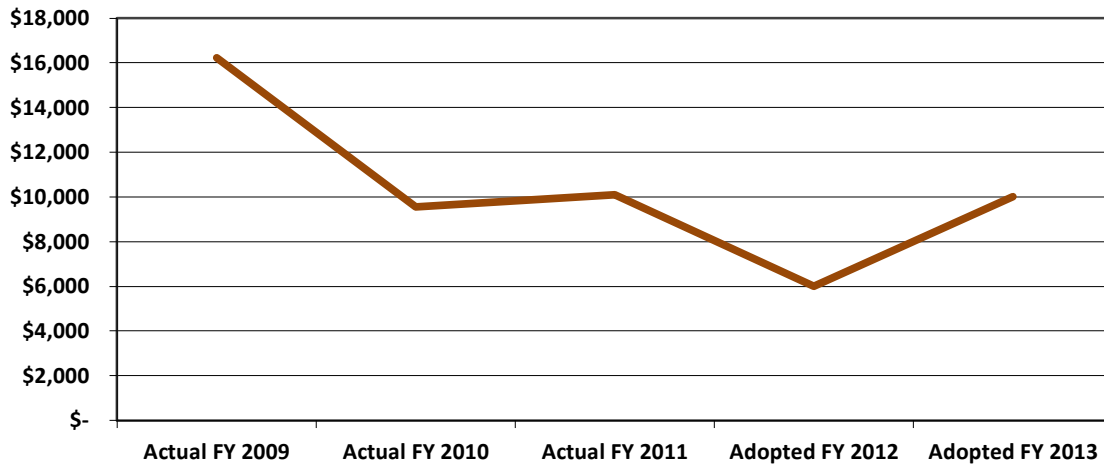
Special pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$5,500 from special pickups, a \$2,000 decrease from FY 2012.

Trash container rentals are fees charged to Solid Waste customers for use of City-owned trash containers, in addition to the one provided upon service initiation. Projected revenues are based on 7 rentals for a total of \$700; no change from FY 2012.



Service initiation fees are charges to begin solid waste services at a residence. The fee is part of the application for a building permit. The anticipated revenue of \$10,000 is an increase of \$4,000 from FY 2012.

**SERVICE INITIATION REVENUES
FY 2009 THROUGH FY 2013**



MISCELLANEOUS REVENUE

Interest income is the largest contributor to miscellaneous revenues at \$50,000 with revenues from late payments by commercial customers at \$2,000.

TRANSFERS AND FUND BALANCE

The District anticipates using an appropriated fund balance in the amount of \$1,035,544 for FY 2013.

EXPENDITURES

The District’s total budget appropriation for FY 2013 is \$8,955,971, a decrease of \$1,666,011 (15.68%) from FY 2012. Included in the services provided by the District are: once a week collection of residential household garbage, recyclable material and yard waste; special collection of residential bulk waste, appliances, e-waste, trash and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

Personnel services increased \$62,313 (3.07%) attributable to the 50% allocation of one customer service representative’s salary to Solid Waste (\$24,507); the addition of 2 positions budgeted for the 4th quarter of FY 2013 (\$22,135); an increase of \$22,812 in health insurance contributions; and a \$72,875 increase in workers’ compensation costs. Partially offsetting these increases are reductions in overtime, FICA, and unemployment compensation costs.

Operating expenditures decreased \$238,876 or 6.13%. Tipping fees were reduced \$121,026 and the fleet service charge decreased \$153,777. Minor operating supplies increased \$17,434 and communication services increased \$5,331.

Capital outlay increased \$2,266,889 from FY 2012; the expenditures are based on the equipment replacement schedule. Also, \$107,900 is budgeted for a new modular building for FY 2013. There was no change in the District’s debt payments.

No interfund transfers are scheduled for FY 2013.



The following summary shows the major impacts to the operating budget of the Solid Waste District.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (22,911)
Decreased FICA	(572)
Increased Pension / Retirement Contributions	4,925
Increased Health Insurance Contributions	22,812
Increased Workers' Compensation Costs	72,875
Decreased Unemployment Compensation Costs	(14,816)
Decreased Other Contractual Services	(120,548)
Increased Communication Services	5,331
Decreased Repairs and Maintenance	(150,777)
Increased Minor Operating Expenditures	17,434
Increased Other Operating Expenditures	9,684
Total	\$ (176,563)

FUND BALANCE

In FY 2013, there is a projected use of fund balance of \$1,035,544 for the Solid Waste District. The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ A 20% reserve of operating expenditures for FY 2013 for unanticipated events.

SOLID WASTE DISTRICT FUND BALANCE REPORT

09/30/2011 Audited Fund Balance	\$ 4,192,898
11/12 Actual Revenue (Unaudited)	7,874,801
11/12 Actual Expenditures (Unaudited)	(9,908,878)
Projected Restricted Fund Balance as of 9/30/12	\$ 2,158,821
Committed Fund Balance as of 09/30/12	
11/12 Re-appropriated Projects & Encumbrances	(253,460)
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Use of Fund Balance	(1,035,544)
Fund Balance Policy - 20% of FY 2013 Expenditures*	(869,817)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$ -
*Does not meet 20% fund balance policy	



Public Works – Solid Waste District

Fund





120-Solid Waste District Fund

Department/Division

3032-Solid Waste District

Mission

The mission of the Solid Waste Department is to achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management by:

-  ensuring the safety and health of citizens through the proper and efficient collection and disposal of solid waste;
-  exploring viable options to improve solid waste collection;
-  ensuring environmental sustainability through the proper disposal of solid waste; and
-  encouraging citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

In order to accomplish this mission, the Solid Waste Department is responsible for providing residents and commercial customers with trash, recycling and yard waste collection and disposal.

Core Services and Outputs

Solid Waste Collection

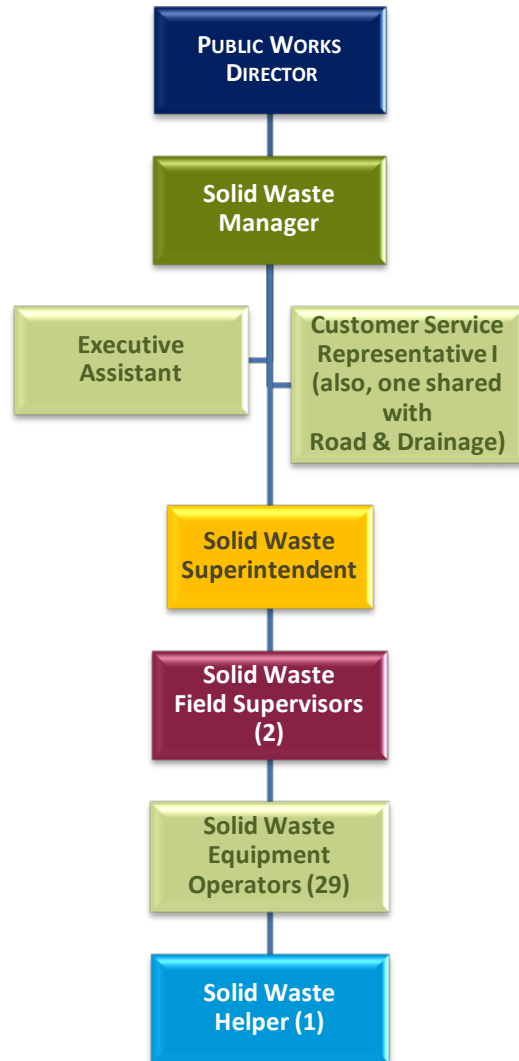
Primary Customer Group: North Port residents and businesses

Customer Requirements: Reliability

Definition Statement: To provide reliable solid waste collection that will enhance the public health and environment for North Port residents and businesses.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,480,267	\$ 1,575,934	\$ 1,510,423	\$ 1,599,775	\$ 1,576,864
Employee Benefits	557,369	558,667	497,367	429,916	515,140
PERSONNEL EXPENDITURES	2,037,636	2,134,601	2,007,790	2,029,691	2,092,004
Professional/Contracted Services	1,216,167	1,223,977	1,244,400	1,424,734	1,304,306
Current Operating Charges	1,668,243	1,532,555	1,832,553	1,647,074	1,509,995
Operating Supplies	576,241	561,214	663,325	821,900	840,531
OPERATING EXPENDITURES	3,460,651	3,317,746	3,740,278	3,893,708	3,654,832
CAPITAL EXPENDITURES	276,511	2,025,297	1,288,697	436,607	2,703,496
DEBT SERVICE	871,401	908,173	855,547	505,638	505,639
OTHER USES	-	-	-	3,756,338	-
TOTALS	\$ 6,646,199	\$ 8,385,817	\$ 7,892,312	\$ 10,621,982	\$ 8,955,971

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Solid Waste Manager	1	1	1	1	1
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Supervisor	1	1	1	1	2
Solid Waste Equipment Operator	27	27	27	27	29
Solid Waste Helper	2	2	2	2	1
Executive Assistant	1	1	1	1	1
Customer Service Representative I (one position shared with Road & Drainage)	1	1	1	1	1
TOTAL	34	34	34	34	36



Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Solid Waste Collection

Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Limit Solid Waste missed collections to five (5) per week.	5/week	
Measure Type – Operational - Output		
Measure		
Collect 375 tons of recycling material per month.		
Conduct one (1) safety meeting per month.		
Grease all utilized collection equipment weekly.		



FLEET MANAGEMENT

Fleet Management provides several services including: the repair and maintenance of city vehicles and equipment; recommending, procuring and delivery of the City’s rolling stock; administering the Wright Express fuel card system; and developing, implementing and administering the City’s Vehicle Replacement Policy and Vehicle Use Policy.

**FLEET MANAGEMENT
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

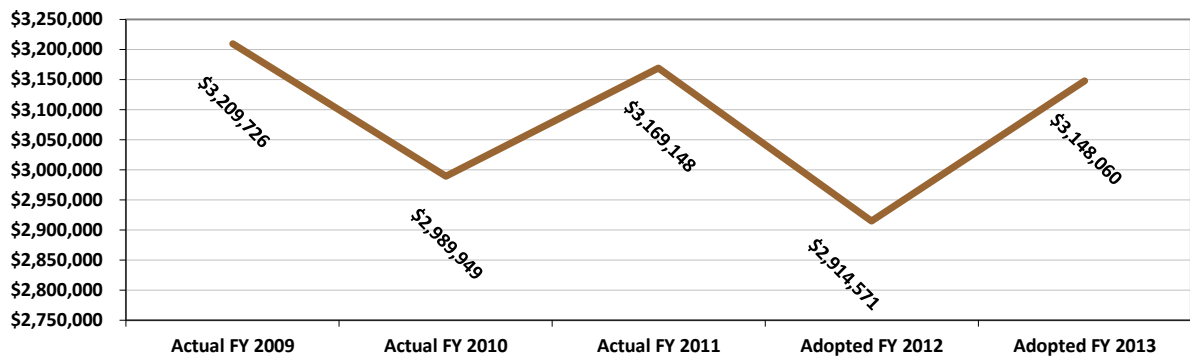
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Intergovernmental Revenue	\$ 287	\$ -	\$ -	\$ -	\$ -
Charges for Services	3,209,726	2,989,949	3,169,148	2,914,571	3,148,060
Interest Income	22,262	25,687	-	1,501	5,000
Miscellaneous Revenues	-	3,952	12,963	-	2,000
Other Sources	1,047,617	24,658	3,789	-	-
Total Revenues & Other Financing Sources	\$ 4,279,892	\$ 3,044,246	\$ 3,185,900	\$ 2,916,072	\$ 3,155,060
Expenditures					
General Government	\$ 3,080,140	\$ 3,007,267	\$ 2,833,611	\$ 2,861,301	\$ 3,086,560
Capital	-	21,000	12,600	54,771	68,500
Total Expenditures	\$ 3,080,140	\$ 3,028,267	\$ 2,846,211	\$ 2,916,072	\$ 3,155,060

REVENUES

CHARGES FOR SERVICE

The revenue for the Fleet Management Fund comes from the charges to other City departments for labor, parts and fuel for the vehicles and equipment assigned to the various City departments. Charges for service for FY 2013 are budgeted at \$3,148,060, an increase of \$233,489 or 8.01% from FY 2012. The following chart illustrates the charges for service revenue for the Division over a five year period beginning in FY 2009.

**CHARGES FOR SERVICE
FY 2009 THROUGH FY 2013**



**MISCELLANEOUS REVENUE**

Interest income is the largest contributor to miscellaneous revenues at \$5,000. Other miscellaneous revenues of \$2,000 are budgeted for FY 2013.

TRANSFERS AND FUND BALANCE

No transfers or appropriated use of fund balance is budgeted for FY 2013.

EXPENDITURES

The Division's total budget appropriation for FY 2013 is \$3,155,060, an increase of \$238,988 (8.20%) from FY 2012.

Personnel services decreased \$62,999 (6.93%) mainly attributable to the \$63,695 decrease in salaries and wages and the \$13,929 decrease in unemployment compensation costs. Partially offsetting these reductions were increases of \$2,274 and \$10,331 in pension/retirement contributions and workers compensation costs, respectively.

Operating expenditures increased \$288,258 or 14.77%. Repairs and maintenance increased \$41,132 due to the rise in parts costs. Insurance increased \$21,221 and water, sewer and electricity charges raised \$33,058. Minor operating expenditures increased \$227,357 due to increased fuel charges. Other contractual services decreased \$33,150.

Capital outlay increased \$13,729 over FY 2012.

The following summary shows the major impacts to the operating budget of Fleet Management.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (63,695)
Increased FICA	1,310
Increased Pension / Retirement Contributions	2,274
Increased Health Insurance Contributions	710
Increased Workers' Compensation Costs	10,331
Decreased Unemployment Compensation Costs	(13,929)
Decreased Other Contractual Services	(33,150)
Increased Water, Sewer and Electricity	33,058
Increased Risk Insurance	21,221
Increased Repairs and Maintenance	41,132
Increased Minor Operating Expenditures	227,357
Decreased Other Operating Expenditures	(1,360)
Total	\$ 225,259

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ A 20% reserve of operating expenditures for FY 2013 for unanticipated events.



**FLEET MANAGEMENT FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	535,758
11/12 Actual Revenue (Unaudited)		2,929,075
11/12 Actual Expenditures (Unaudited)		(2,631,318)
Projected Committed Fund Balance as of 9/30/12	\$	833,515
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(12,700)
Assigned Fund Balance as of 10/01/12		-
Projected "Available" Committed Fund Balance as of 9/30/13	\$	820,815



Public Works – Fleet Maintenance

Fund




520-Fleet Maintenance Fund

Department/Division

3035-Fleet Maintenance

Mission

The mission of the Fleet Maintenance Department is to achieve community outcomes by ensuring city services are delivered using safe and reliable equipment by:

-  providing cost-effective fleet services;
-  effectively and efficiently maintaining the City's vehicles and equipment; and
-  providing reliable and financially responsible fleet services.

In order to accomplish this mission, the Fleet Maintenance Department is responsible to maintain and repair all city vehicles and equipment to provide safe operating conditions and to ensure the safety of all employees, residents and the public.

Core Services and Outputs

Fleet Maintenance

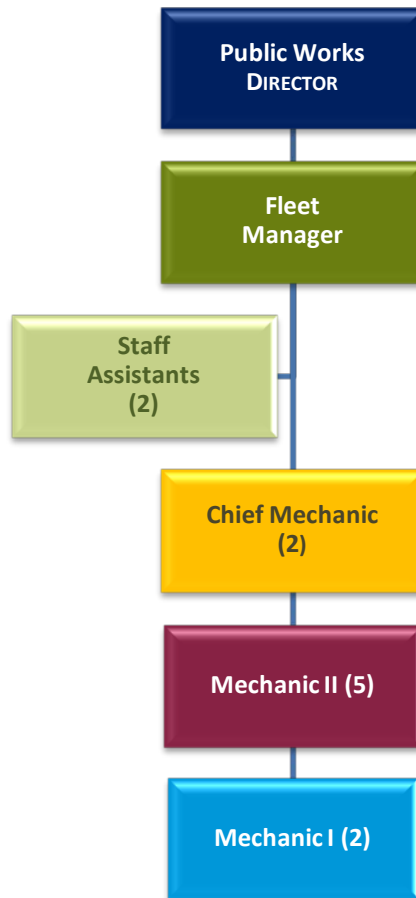
Primary Customer Group: City Employees

Customer Requirements: Availability

Definition Statement: To maximize the availability and safety of the City's vehicles and equipment by providing maintenance and repair services for employees.



Structure



Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 713,736	\$ 737,784	\$ 681,173	\$ 725,972	\$ 662,277
Employee Benefits	208,264	222,591	198,811	183,554	184,250
PERSONNEL EXPENDITURES	922,000	960,375	879,984	909,526	846,527
Professional/Contracted Services	(22,225)	(20,732)	151,201	220,926	186,526
Current Operating Charges	2,148,492	2,014,106	1,740,629	1,574,545	1,669,611
Operating Supplies	31,876	53,516	61,797	156,304	383,896
OPERATING EXPENDITURES	2,158,143	2,046,890	1,953,627	1,951,775	2,240,033
CAPITAL EXPENDITURES	-	21,000	12,600	54,771	68,500
TOTALS	\$ 3,080,143	\$ 3,028,265	\$ 2,846,211	\$ 2,916,072	\$ 3,155,060

*Staffing – Authorized Positions*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fleet Manager	1	1	0	1	1
Chief Mechanic	2	2	2	2	2
Mechanic II	5	5	5	5	5
Mechanic I	2	2	2	2	2
Staff Assistant I	2	2	2	2	2
TOTAL	12	12	11	12	12

Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Fleet Maintenance

Measure Type: Tactical - Effectiveness	FY 2013	
Measure	Goal	Actual
Maintain availability of Fleet vehicles and equipment at 90% monthly.	90%	
Measure Type – Operational - Output		
Measure		
Complete 400 jobs per month.		
Complete forty (40) preventative maintenance services per month.		



FIRE RESCUE DISTRICT

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

**FIRE RESCUE DISTRICT
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Non-Ad Valorem Taxes	\$5,853,054	\$5,601,599	\$6,531,915	\$6,758,214	\$7,560,694
Permits & Special Assessments	9,455	11,135	8,305	10,800	10,800
Intergovernmental Revenue	62,940	48,556	44,321	34,320	33,120
Charges for Services	21,033	19,018	13,715	17,500	17,500
Interest Income	195,965	89,422	40,026	26,250	23,790
Miscellaneous Revenues	275	25,984	33,273	27,096	28,176
Other Sources	-	-	-	294,459	-
Total Revenues & Other Financing Sources	\$6,142,722	\$5,795,714	\$6,671,555	\$7,168,639	\$7,674,080
Expenditures					
Public Safety	\$6,120,495	\$6,956,645	\$6,839,355	\$7,168,639	\$7,381,780
Capital	585,396	7,060	93,076	-	292,300
Debt & Lease	515,837	-	-	-	-
Other Uses	100,000	-	-	-	-
Total Expenditures	\$7,321,728	\$6,963,705	\$6,932,431	\$7,168,639	\$7,674,080

DEPARTMENTAL FUNCTION

The Fire Rescue District departmental function is categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTION

SERVICE CATEGORY	SERVICE FUNCTION
Safety & Neighborhood Services	
Fire Rescue District	Fire protection services and emergency management services.



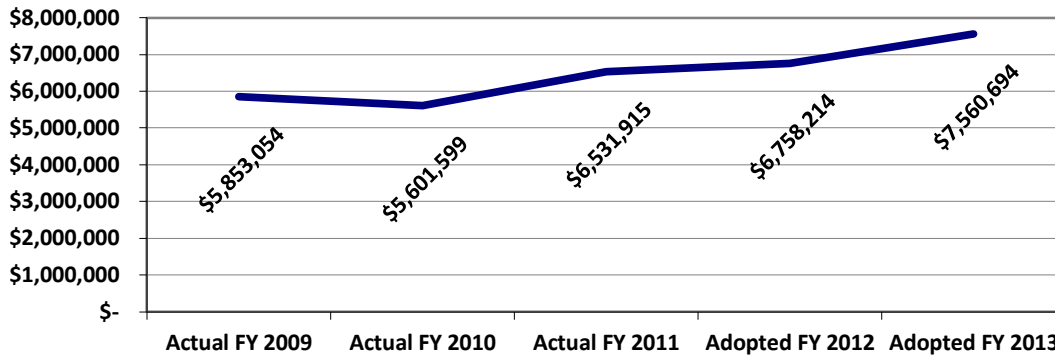
REVENUES

NON-AD VALOREM ASSESSMENTS

In FY 2012, the District completed a methodology and rate study, but the new methodology was not adopted by the Commission. The FY 2013 Budget reflects the same method of calculating non-ad valorem assessments on the properties in the City of North Port used in FY 2009 through FY 2011 with an 11% increase in rates. The District assessments for FY 2013 increased \$802,480, or 11.87%.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2009. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.

**FIRE RESCUE DISTRICT
NON-AD VALOREM ASSESSMENTS
FY 2009 – FY 2013**



PERMITS AND SPECIAL ASSESSMENTS

There is no change in permit fees for FY 2013.

INTERGOVERNMENTAL

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$33,120 in revenue from this program, a decrease of \$1,200 from FY 2012.

CHARGES FOR SERVICE

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include projected revenues for services provided for special events. Other charges for service remained the same for FY 2013.

MISCELLANEOUS REVENUE

The primary miscellaneous revenue is Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2013 projected interest income is \$23,790.

Rental revenue received for the use of city land by a cell tower company is budgeted at \$28,076 for FY 2013.

TRANSFERS AND FUND BALANCE

The District does not anticipate using any appropriated fund balance for FY 2013.

**EXPENDITURES**

The District's total budget appropriation for FY 2013 is \$7,674,080, an increase of \$505,441 (7.05%) from FY 2012. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personnel services increased \$130,928 (2.32%) due to the \$16,942 increase in overtime and the \$94,209 increase in pension/retirement contributions. Also, health insurance costs and educational assistance raised \$10,391 and \$3,000, respectively. Partially offsetting these increases is the \$8,728 decrease in unemployment compensation costs and the \$3,622 decrease in workers' compensation.

Operating expenditures increased \$82,213 or 5.35%. Travel and training increased \$22,175 due to the addition of emergency services leadership training and technical rescue training. Communication services were raised \$15,785 due to the upgrade to fiber optic connectivity. Other increases occurred in the following accounts: risk insurance \$31,629; repairs and maintenance \$35,006 (due to the increase in the fleet service charge of \$34,656); and minor operating expenditures \$22,650 (\$10,099 mobile computing; \$5,000 rapid attack monitors; \$6,013 automatic external defibrillator replacements). Professional services were reduced by \$49,200; the FY 2012 budget included \$50,000 for the assessment methodology study.

Capital outlay expenditures of \$292,300 are budgeted for FY 2013 including the major expenditure of \$200,000 for self-contained breathing apparatus.

The District finished paying all lease purchase agreements in FY 2009.

The following summary shows the major impacts to the operating budget of the Fire Rescue District.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 34,465
Increased FICA	1,213
Increased Pension / Retirement Contributions	94,209
Increased Health Insurance Contributions	10,391
Decreased Workers' Compensation Costs	(3,622)
Decreased Unemployment Compensation Costs	(8,728)
Increased Educational Assistance	3,000
Decreased Professional Services	(49,200)
Increased Travel, Training, Education	22,175
Increased Communication Services	15,785
Increased Risk Insurance	31,629
Increased Repairs and Maintenance	35,006
Increased Minor Operating Expenditures	22,650
Increased Other Operating Expenditures	4,168
Total	\$ 213,141

FUND BALANCE

For FY 2013 no fund balance is appropriated for use by the Fire Rescue District. The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ A 20% reserve of operating expenditures for FY 2013 for unanticipated events.

**FIRE RESCUE DISTRICT
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	1,903,302
11/12 Actual Revenue (Unaudited)		7,192,617
11/12 Actual Expenditures (Unaudited)		(7,470,109)
Projected Restricted Fund Balance as of 9/30/12	\$	1,625,810
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(67)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		-
Fund Balance Policy - 20% of FY 2013 Expenditures		(1,534,816)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$	90,927



Public Safety – Fire Rescue

Fund





110-Fire Rescue District

Department/Division

2222-Fire Rescue

Mission

The mission of Fire Rescue Department is to achieve community outcomes by preserving life and property by:

-  Enhancing sustainability by providing fire protection services for the community;
-  providing community education to improve the quality of life;
-  ensuring public safety and health; and
-  providing risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

In order to accomplish this mission, the Fire Rescue division is responsible for protecting public safety and limiting economic loss.

Core Services and Outputs

Life Safety/Fire Prevention Services

Primary Customer Group: Residents and businesses

Customer Requirements: Safe, correct, prompt, value, knowledge, and courteous

Definition Statement: To provide life safety and fire prevention services.

Emergency Services

Primary Customer Group: Direct caller

Customer Requirements: Reliable, safe, prompt, resolution, courteous, and knowledgeable.

Definition Statement: To provide emergency services that will respond to and mitigate emergencies within the City of North Port for individuals requesting fire rescue services.

Public Education

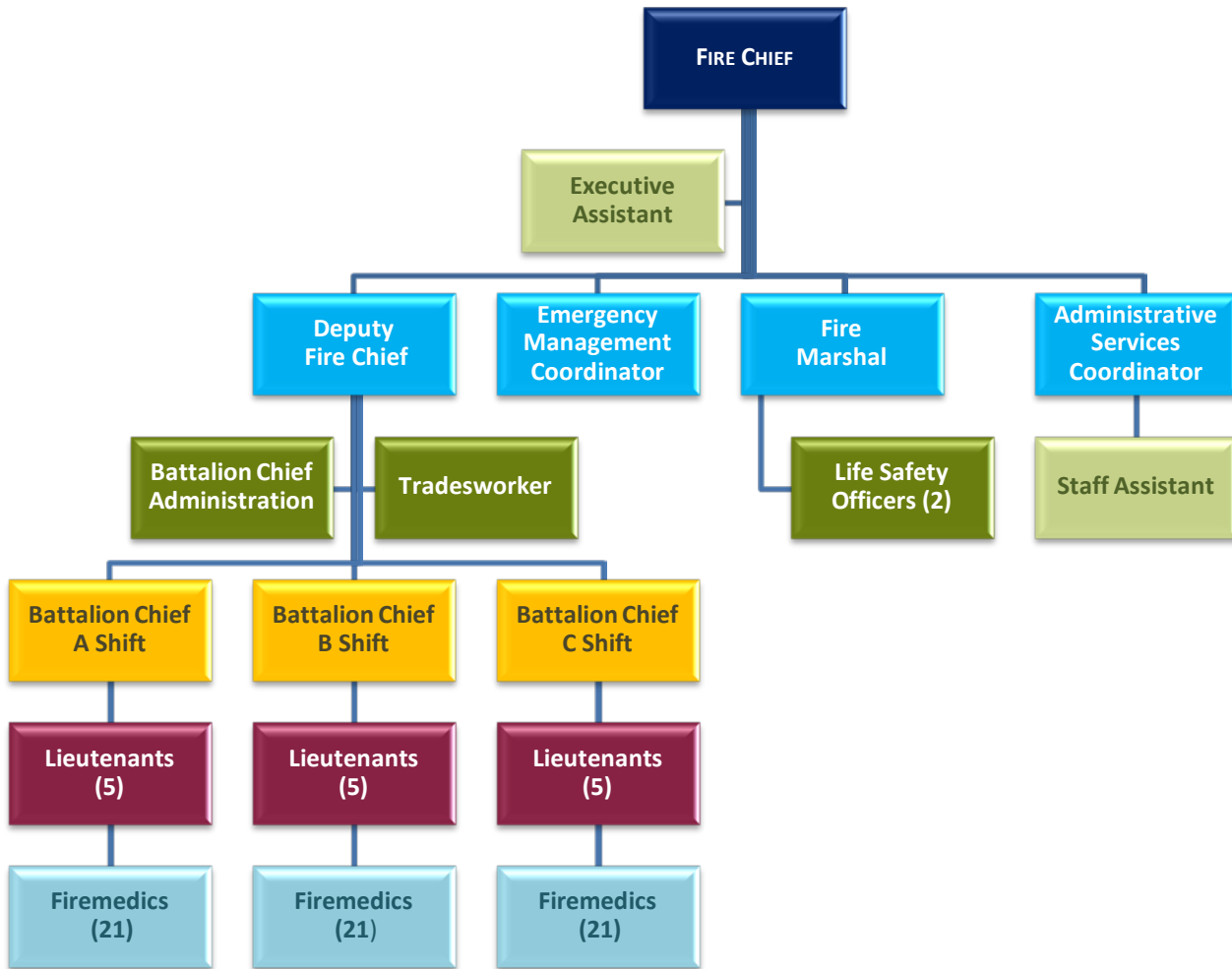
Primary Customer Group: Residents and businesses

Customer Requirements: Knowledgeable, reliable, safe, and courteous

Definition Statement: To provide information to assist with the preparation, prevention, and management of a fire, emergency medical services, and disaster.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 3,397,793	\$ 3,931,763	\$ 3,852,669	\$ 3,982,466	\$ 4,016,931
Employee Benefits	1,279,015	1,696,886	1,681,915	1,650,682	1,747,145
PERSONNEL EXPENDITURES	4,676,808	5,628,649	5,534,584	5,633,148	5,764,076
Professional/Contracted Services	99,016	207,742	63,883	120,470	71,270
Current Operating Charges	1,043,697	937,436	1,048,234	1,167,998	1,259,768
Operating Supplies	300,973	182,817	192,654	247,023	286,666
OPERATING EXPENDITURES	1,443,686	1,327,995	1,304,771	1,535,491	1,617,704
CAPITAL EXPENDITURES	585,396	7,060	93,076	-	292,300
DEBT SERVICE	515,837	-	-	-	-
OTHER USES	100,000	-	-	-	-
TOTALS	\$ 7,321,727	\$ 6,963,704	\$ 6,932,431	\$ 7,168,639	\$ 7,674,080

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fire Chief	1	1	1	1	1
Deputy Fire Chief	2	2	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Captain	4	4	4	4	4
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	63
Fire Inspector	3	2	2	2	2
Administrative Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
TOTAL	94	93	92	92	92

*Performance Measures***Core Value:** Public Health and Safety**Value Statement:** A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.**Core Service:** Life Safety/Fire Prevention

Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Inspect 100% of all businesses located within the City of North Port annually.	100%	
Within forty-five (45) days of initial fire safety inspection, have 100% compliance with applicable Fire & Life Safety Codes.	100%	
Measure Type: Operational – Output		
Measure		
Conduct approximately fifty (50) annual fire safety inspections per month.		
Conduct fire safety re-inspections on all businesses with violations within forty-five (45) days of initial inspection.		

Core Value: Public Health and Safety**Value Statement:** A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.**Core Service:** Emergency Services

Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Average fire response time of seven (7) minutes or less for 90% of fire service calls.	90%	
Upon arrival of the first fire apparatus, apply water to the fire in under three (3) minutes 90% of the time.	90%	
Contain the fire to area of involvement for 90% of fires.	90%	
Measure Type: Operational – Output		
Measure – Fire Response Times		
Review maps of response areas a minimum of two (2) hours per month.		
Measure – Effective Water Supply		
Review water supply standard operating guidelines (SOG) at a minimum of one (1) time per month.		
Conduct training on water supply operations a minimum of one (1) time per month.		
Measure – Effective Fire Attack		
Review all actions taken during structure fire incident.		
Review all actions taken during vehicle fire incident.		
Review all actions taken during outside fire incident.		
Measure – Effective Fire Ground Training Evolutions		
Line personnel will complete a minimum of one (1) fire related training evolution per month.		
Fire certified personnel will complete a minimum of one (1) live fire training evolution per year.		

Core Value: Public Health and Safety**Value Statement:** A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.**Core Service:** Public Education

Measure Type: Tactical - Quality	FY 2013	
	Goal	Actual
Measure		
Maintain 95% of residents/businesses contacts who feel information provided by the Fire Department will help prepare them for an emergency.	95%	
Measure Type: Operational – Output		
Measure		
Conduct forty-eight (48) community educational classes per year.		
Participate in eight (8) community sponsored events per year.		

**ENTERPRISE FUNDS****NORTH PORT UTILITIES SUMMARY**

The North Port Utilities (Utilities) is an enterprise fund in the City of North Port. Utilities provides the water and wastewater needs of the broader community.

The total Utilities Budget for FY 2013 is \$26,110,665 which is a decrease of \$10,358,365 or 28.40% from FY 2012. The following chart is a summary budget of the Utilities Department for FY 2013.

**FISCAL YEAR 2013
NORTH PORT UTILITY FUND
BUDGET SUMMARY**

Utility Revenues	
Charges for Services	\$ 16,973,952
Fines & Forfeitures	1,000
Interest Income	139,790
Miscellaneous Revenues	23,200
Capacity Fees	234,887
Other Sources	-
Transfers In	200,000
Appropriated Fund Balance	8,537,836
Total Revenues & Other Financing Sources	\$ 26,110,665
Expenses	
Utilities - Administration	\$ 7,032,487
Utilities - Water Systems	5,808,082
Utilities - Wastewater Systems	5,669,135
Utilities - Field Operations	4,255,961
Water Capacity Fees	250,000
Wastewater Capacity Fees	3,095,000
Utility Construction	-
Transfers Out	-
Total Expenses	\$ 26,110,665

UTILITIES REVENUE FUND

The Utilities Revenue Fund accounts for the operational activities administration, water systems, wastewater systems, and field operations. The following information shows revenue resources and operational expenses as they relate to the four divisions. Capacity fees and utility construction will be presented later in the document.

REVENUES**CHARGES FOR SERVICE**

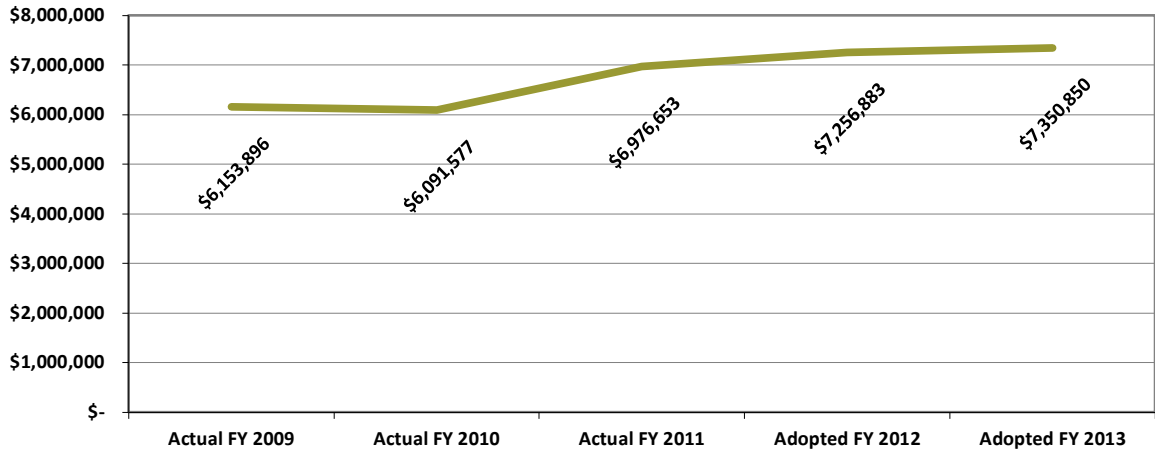
Charges for service are based on consumption. The department regularly contracts services to conduct rate studies to ensure the financial stability of the entity is maintained.



Water Charges for Service

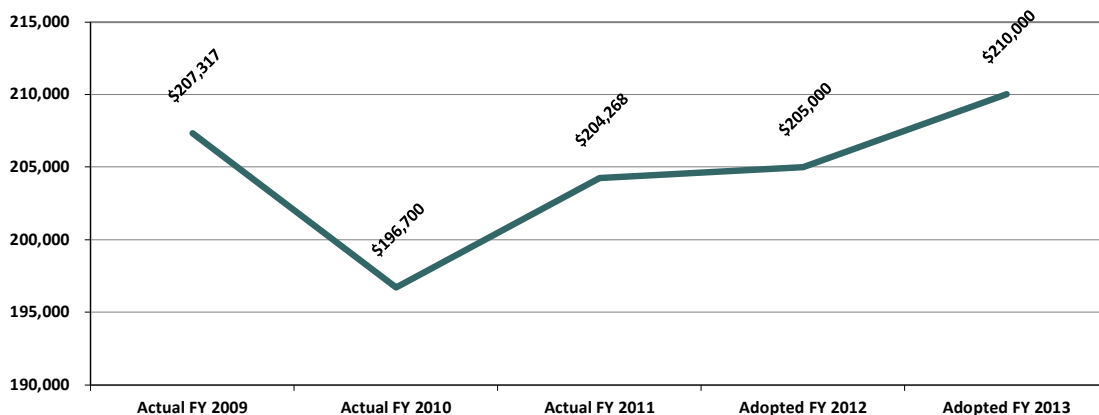
Water Utility Revenue is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. Water Utility Revenue is projected at \$7,350,850 for FY 2013. This reflects a \$93,967 increase. The following chart shows the Water Utility Revenue for a five-year period beginning in FY 2009.

**WATER UTILITY REVENUE
HISTORICAL AND PROJECTED
FY 2009 THROUGH FY 2013**



Other Water Revenue includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$210,000 for FY 2013; a \$5,000 increase from FY 2012. In FY 2008 there was a sharp revenue increase which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009, City Commission implemented a 10 day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity. Below is a graphical presentation of the Other Water Revenues received or projected over a five-year period beginning in FY 2009.

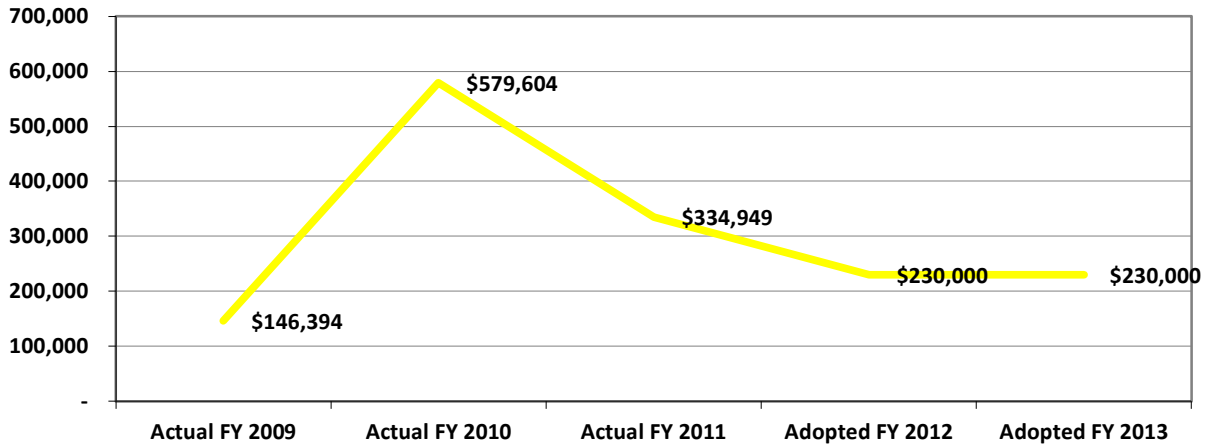
**OTHER WATER REVENUE
HISTORICAL AND PROJECTED
FY 2009 THROUGH FY 2013**





Water Guaranteed Revenues are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. With the slowdown in new construction, guaranteed revenues have also decreased. The chart below shows the Water Guaranteed Revenues for a five-year period beginning in FY 2009.

WATER GUARANTEED REVENUES
HISTORICAL AND PROJECTED
FY 2009 THROUGH FY 2013



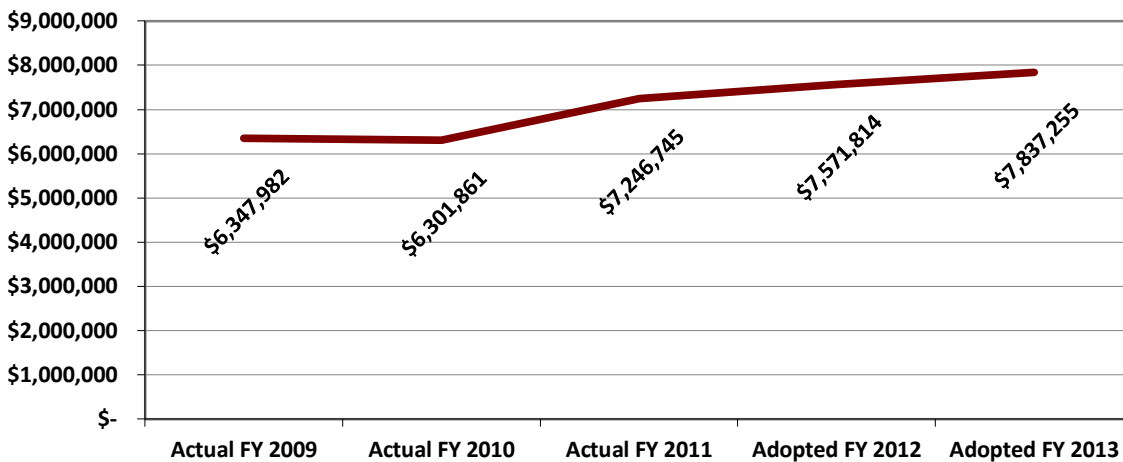
Installation Fees are revenues derived from new connections for water service within the City. The total estimated income from new connections for FY 2013 is \$49,205, no change from FY 2012.

Backflow Revenue began in FY 2009 as part of the Backflow Cross Connection Program. This program was implemented to help lessen the potential of contamination of the City’s potable water supply. The revenue projection for FY 2013 is \$393,088, a \$135,722 decrease over FY 2012.

Wastewater Charges for Service

Wastewater Utility Revenue is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. Wastewater Utility Revenue is projected at \$7,837,255; an increase of \$265,441 over FY 2012. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2009.

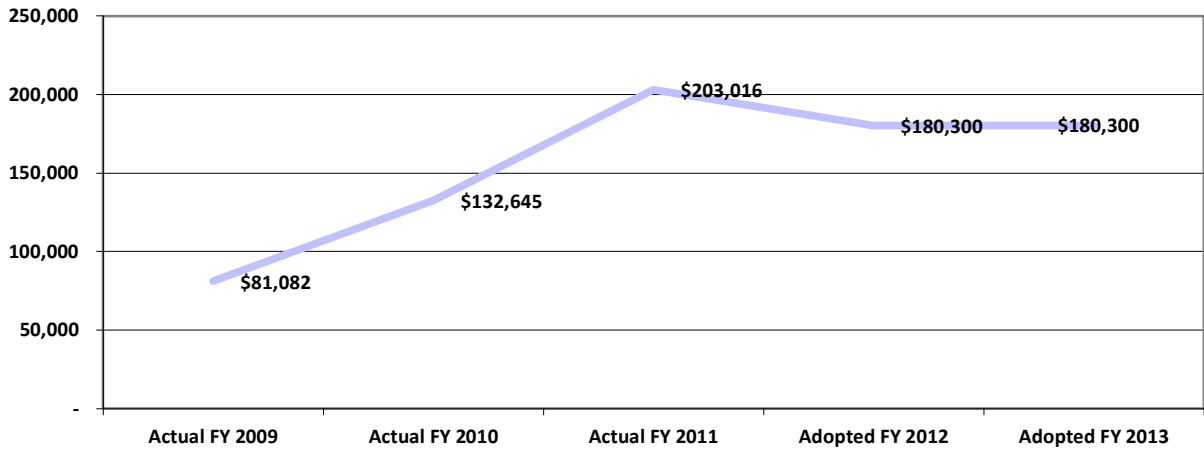
WASTEWATER UTILITY REVENUE
HISTORICAL AND PROJECTED
FY 2009 THROUGH FY 2013





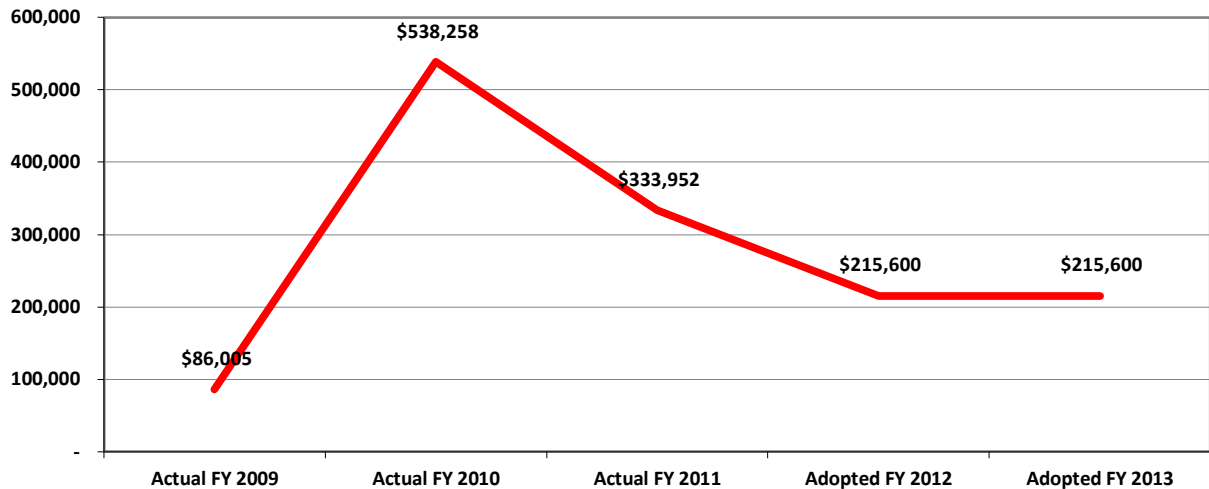
Other Wastewater Revenue is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2013 is \$180,300, no change from FY 2012. The following chart shows the actual and projected revenues for the five-year period beginning in FY 2009.

OTHER WASTEWATER REVENUE
HISTORICAL AND PROJECTED
FY 2009 THROUGH FY 2013



Wastewater Guaranteed Revenues are paid by all developers in accordance with their utility developer agreements. Similar to Water Guaranteed Revenues, the slowdown in the economy has decreased the amount of Wastewater Guaranteed Revenues collected. FY 2013 projected Wastewater Guaranteed Revenues is \$215,600, no change from FY 2012. The following graph shows the Wastewater Guaranteed Revenues for a five-year period beginning in FY 2009.

WASTEWATER GUARANTEED REVENUE
HISTORICAL AND PROJECTED
FY 2009 THROUGH FY 2013





FINES AND FORFEITURES

Violation Fees are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$1,000, no change from FY 2012.

MISCELLANEOUS REVENUE

One of the largest sources of miscellaneous revenue is from interest income. The projected interest income for FY 2013 is \$110,688, an increase of \$100,688 from FY 2012. Another source of miscellaneous revenue is the charges to place and remove liens; this projected source of income is budgeted at \$15,200 for FY 2013. Finally, projected revenues of \$4,500 are expected for billing services from the Solid Waste Division for FY 2013.

TRANSFERS AND RESERVES

The FY 2013 Budget includes a transfer in of \$200,000 from the Sewer Impact Fee Fund to cover the portion of the debt service paid for by Sewer Impact Fees.

The Department anticipates an appropriated use of fund balance of \$5,456,825.

DEPARTMENTAL FUNCTIONS

The North Port Utilities departmental functions are categorized in the following chart by type of service provided.

DEPARTMENTAL FUNCTIONS

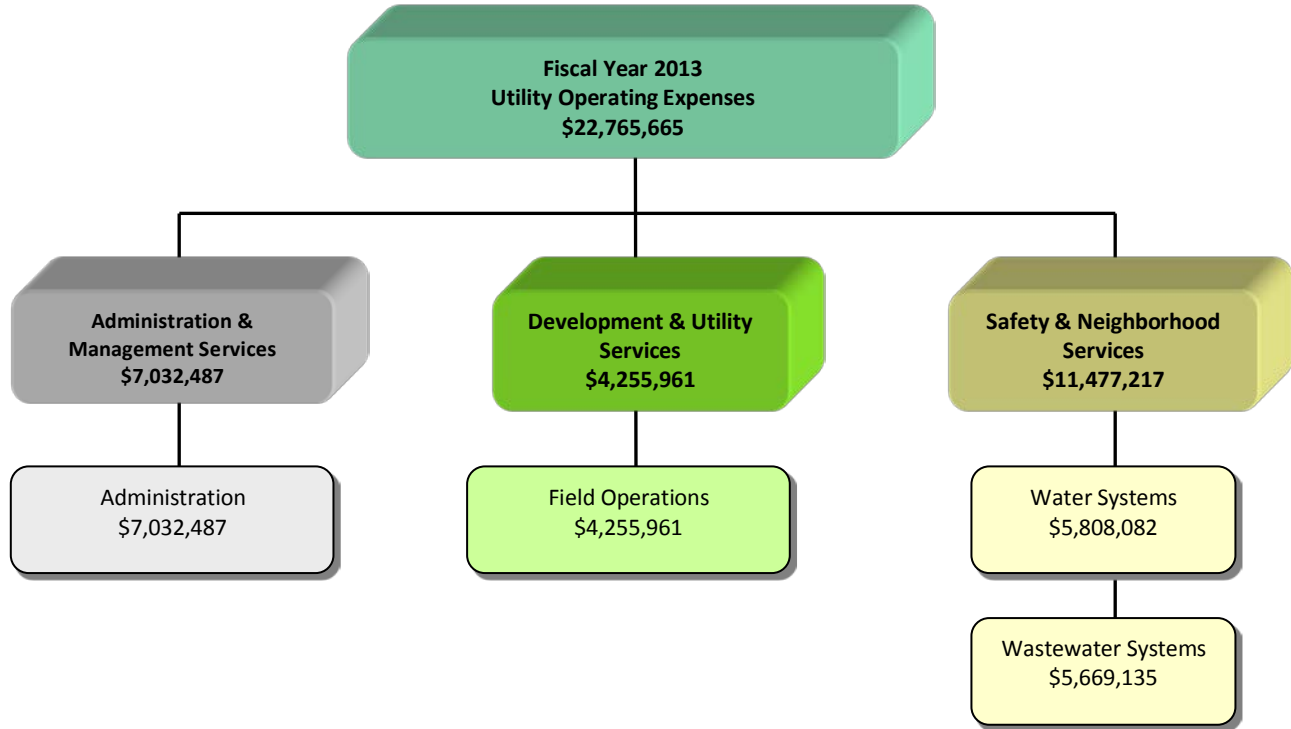
SERVICE CATEGORY	SERVICE FUNCTION
<i>Administration & Management Services</i>	
Utilities - Administration	All administrative services including business management and public relations services.
<i>Development & Utility Services</i>	
Utilities – Field Operations	Repair and maintenance of utility infrastructure; oversight of meter installations and meter readings; and coordination of construction projects.
<i>Safety & Neighborhood Services</i>	
Utilities – Water System	Operate and maintain the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.



EXPENSES

The following chart illustrates the Utilities FY 2013 Operating Budget within the service categories.

BREAKDOWN OF UTILITY OPERATING EXPENSES



FY 2013 Utilities personnel expenses reflect an increase of \$23,113 or 0.57% from FY 2012. Salaries and wages increased \$41,823 mainly due to the addition of a water plant operator trainee position. Other increases occurred in the following accounts: FICA (\$1,858), pension/retirement contributions (\$11,245), health insurance contributions (\$1,762), and educational assistance (\$3,000). Worker’s compensation costs (\$12,511), unemployment compensation costs (\$22,425) and compensated absences (\$1,639) decreased for FY 2013.

Overall, operating expenses increased \$979,217 or 8.71% from FY 2012. Communication services increased \$41,048 mainly due to the scheduled purchase of an interactive voice recognition system totaling \$36,365. The rise of \$170,844 in the water, sewer and electricity costs is due to the electricity for the new reverse osmosis system which will be operational beginning in FY 2013. Insurance increased \$23,307; repairs and maintenance increased \$285,683 mainly due to the \$300,000 appropriated for the painting of the water plant; depreciation increased \$335,568; minor operating expenses raised \$22,537 due to the \$6,000 increase in diesel fuel for the new generator and the increased costs for minor operating equipment and fuel; and finally, other current charges are higher by \$314,491 due to the \$331,251 return on investment (ROI) scheduled for payment to the General Fund. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens’ return on investment in the North Port Utility. Decreases in the following accounts helped to offset these large increases: Professional services were reduced by \$181,745 mainly because FY 2012 included \$135,000 for the utility master plan which is completed every three years and \$30,000 for the wastewater treatment plant permit renewal. Rentals and leases decreased \$24,870 and printing and binding was reduced by \$13,845. The lease for the stuffer/sorter expires in December 2013; at that time the Utility Department plans to outsource the process of producing and mailing of the utility bills. The rental of the stuffer/sorter will be eliminated and this will save on the purchase of paper and envelopes.

Capital outlay increased \$1,911,835 over FY 2012. Machinery and equipment increased \$721,287 for capital equipment new and replacement items, improvements other than buildings increased \$1,164,548 (includes a major forcemain project totaling \$1,600,000), and buildings increased \$26,000. Utilities’ debt payments increased \$191,549.



The following summary shows the major impacts to the operating budget of the North Port Utilities Department.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 41,823
Increased FICA	1,858
Increased Pension / Retirement Contributions	11,245
Increased Health Insurance Contributions	1,762
Decreased Workers' Compensation Costs	(12,511)
Decreased Compensated Absences	(1,639)
Decreased Unemployment Compensation	(22,425)
Increased Educational Assistance	3,000
Decreased Professional Services	(181,745)
Increased Communication Services	41,048
Increased Water, Sewer, and Electricity	170,844
Decreased Rentals and Leases	(24,870)
Increased Risk Insurance	23,307
Increased Repairs and Maintenance	285,683
Increased Other Current Charges	314,491
Increased Minor Operating expenditures	22,537
Decreased Printing and Binding	(13,845)
Increased Depreciation	335,568
Increased Other Operating Expenses	6,199
Total	\$ 1,002,330

UTILITIES REVENUE FUND BUDGET COMPARISONS

The following chart shows the actual revenues and expenses for the Utilities Revenue Fund for Fiscal Years 2009 through 2011, the adopted revenues and expenses for FY 2012 and FY 2013. The chart provides a comparative view of the Utilities Revenue Fund for a five-year period.



**UTILITIES REVENUE FUND BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 12-13 Adopted
Revenue					
Permits & Special Assessments	\$ 54,829	\$ 26,266	\$ 6,494	\$ -	\$ -
Intergovernmental	62,286	12,379	-	-	-
Charges for Service	13,194,230	14,196,888	16,513,304	16,506,403	16,973,952
Fines and Forfeitures	12,150	1,238	-	1,000	1,000
Miscellaneous Income	450,469	279,240	175,357	30,200	133,888
Transfers	3,195,764	24,864,012	10,286,012	1,400,000	200,000
Other Sources	2,340,004	1,047,975	311,210	7,009,514	5,456,825
Total Revenues & Other Financing Sources	\$ 19,309,732	\$ 40,427,998	\$ 27,292,377	\$ 24,947,117	\$ 22,765,665
Expenses					
Utilities - Administration	\$ 4,397,218	\$ 4,199,873	\$ 4,440,481	\$ 6,704,229	\$ 7,032,487
Utilities - Water Systems	4,224,213	4,174,940	4,376,647	5,325,879	5,808,082
Utilities - Wastewater Systems	2,813,315	3,316,149	3,892,466	4,028,642	5,669,135
Utilities - Field Operations	3,656,484	3,304,712	4,021,879	3,601,201	4,255,961
Utilities - Renewal & Replacement	118,113	18,948	-	-	-
Utilities – Interfund Transfers	11,022,047	10,000,000	2,500,000	5,287,166	-
Total Expenses	\$ 26,231,390	\$ 25,014,622	\$ 19,231,473	\$ 24,947,117	\$ 22,765,665

FUND BALANCE

In FY 2013, there is a projected use of fund balance of \$5,456,825 in the Utilities Revenue Fund. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ Less non-cash assets and restricted cash.
- ✓ A 20% reserve of operating expenses for FY 2013 for unanticipated events.

**UTILITIES REVENUE FUND
FUND BALANCE REPORT**

09/30/2011 Net Assets	\$ 81,998,176
11/12 Actual Revenue (Unaudited)	17,251,176
11/12 Actual Expenses (Unaudited)	(20,033,285)
Projected Net Assets as of 9/30/12	\$ 79,216,067
11/12 Re-appropriated Projects & Encumbrances	(1,005,625)
Proposed Change in Net Assets for FY 2013	(5,456,825)
Projected Net Assets at 09/30/13	\$ 72,753,617



North Port Utilities - Administration

Fund





420-Utilities Fund

Department/Division

6060-Administration

Mission

The mission of North Port Utilities - Administration is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  Providing safe drinking water;
-  exploring viable options to improve water quality;
-  disposing of wastewater in a sound and environmentally approved method; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Administration is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

Core Services and Outputs

Utility Billing/Quality Customer Service

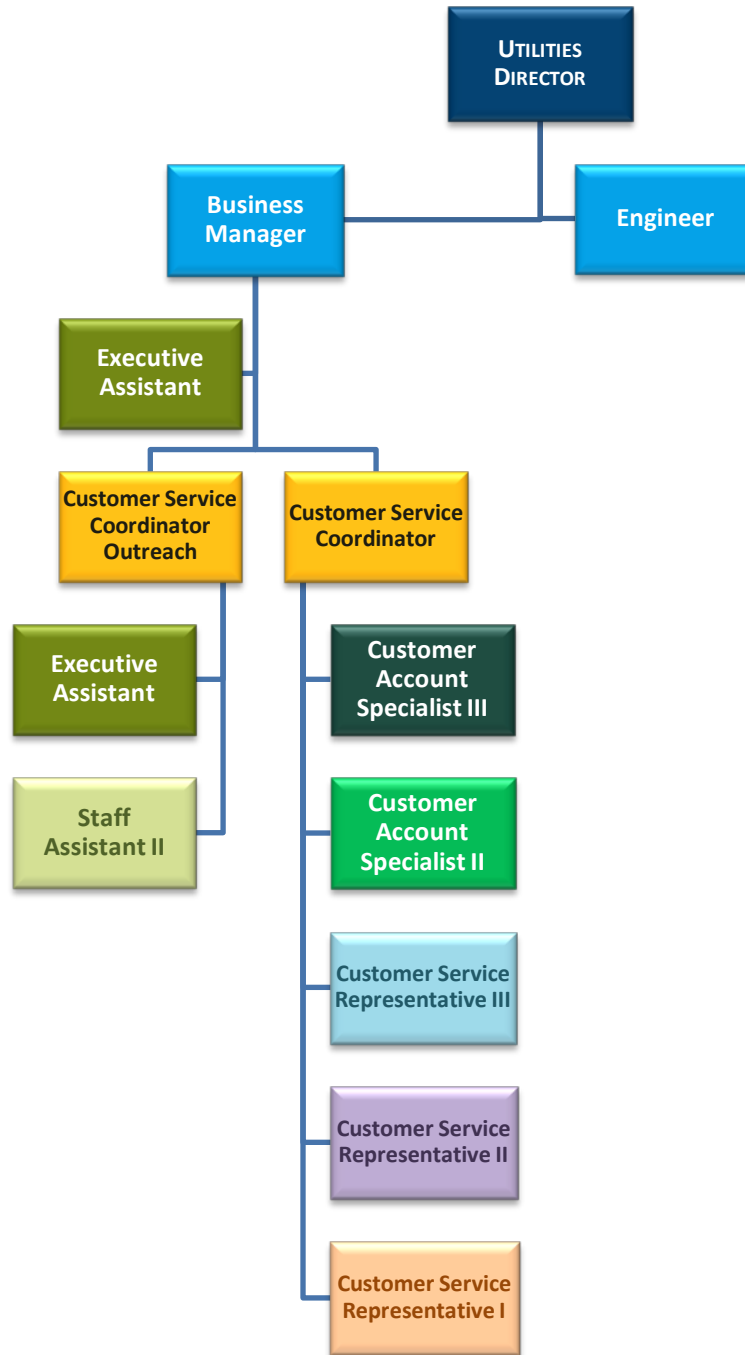
Primary Customer Group: Utility customers

Customer Requirements: courtesy

Definition Statement: To provide prompt service and accurate billing information to utility customers in a courteous manner.



Structure





Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 755,971	\$ 738,344	\$ 878,152	\$ 980,197	\$ 978,328
Employee Benefits	218,567	221,002	289,427	275,887	248,217
PERSONNEL EXPENSES	974,538	959,346	1,167,579	1,256,084	1,226,545
Professional/Contracted Services	140,169	22,299	31,496	169,915	54,365
Current Operating Charges	1,748,544	1,748,166	1,762,397	1,863,441	2,156,221
Operating Supplies	114,735	116,625	46,433	60,848	36,041
OPERATING EXPENSES	2,003,448	1,887,090	1,840,326	2,094,204	2,246,627
CAPITAL EXPENSES	-	-	-	-	13,825
DEBT SERVICE	1,419,229	1,353,439	1,432,576	3,353,941	3,545,490
OTHER USES	-	-	-	5,287,166	-
TOTALS	\$4,397,215	\$4,199,875	\$4,440,481	\$11,991,395	\$ 7,032,487

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Utilities Director	1	1	1	1	1
Assistant Utilities Director	0	0	0	0	0
Business Manager	1	1	1	1	1
Engineer	1	1	1	1	1
Water & Wastewater Treatment Plant Manager	1	1	1	1	1
Public Relations Supervisor	1	1	1	1	1
Executive Assistant	3	3	3	2	2
Staff Assistant II	1	1	1	1	1
Staff Assistant I	1	1	1	0	0
Billing Specialist I	0	0	1	0	0
Billing Specialist II	0	0	1	0	0
Cashiering Supervisor	0	0	1	0	0
	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013



DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Cashier	0	0	2	0	0
Customer Service Coordinator	0	0	0	1	1
Customer Account Specialist III	0	0	0	1	1
Customer Account Specialist II	0	0	0	1	1
Customer Service Rep III	0	0	0	1	1
Customer Service Rep II	0	0	0	1	1
Customer Service Rep I	0	0	0	4	4
TOTAL	10	10	15	17	17

Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Utility Billing/Quality Customer Service

Measure Type: Tactical - Quality	FY 2013	
	Goal	Actual
Measure		
Maintain an 80% satisfaction rating for utility billing customers based on promptness, accurate information and courtesy.	80%	
Measure Type – Operational - Output		
Measure		
Answer phones within three (3) rings 95% of the time to address customer requests.		
Address customer requests verbally or issue work order within an hour to the appropriate department.		
Collect previous days phone logs and randomly select two (2) customers to call back and survey how satisfied they were with the service provided.		
Enter all data collected from surveys by the close of the work day onto a spreadsheet.		



North Port Utilities – Water Systems

Fund




420-Utilities Fund

Department/Division

6061-Water Systems

Mission

The mission of North Port Utilities – Water Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  Providing safe drinking water;
-  exploring viable options to improve water quality; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Water Systems is responsible for providing safe drinking water.

Core Services and Outputs

Water Treatment/Distribution

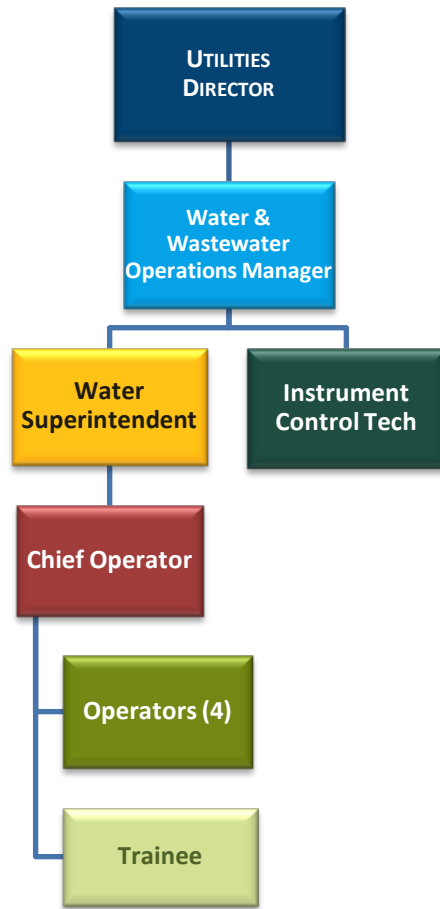
Primary Customer Group: Regulatory agencies

Customer Requirements: compliance

Definition Statement: To provide safe, reliable and quality water that meets all State and Federal guidelines to utility customers.



Structure



Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 455,954	\$ 430,318	\$ 397,541	\$ 399,589	\$ 433,540
Employee Benefits	155,965	155,796	111,905	104,064	116,858
PERSONNEL EXPENSES	611,919	586,114	509,446	503,653	550,398
Professional/Contracted Services	207,863	190,672	118,058	194,600	204,740
Current Operating Charges	2,182,268	2,133,314	2,425,810	2,909,201	3,400,426
Operating Supplies	1,222,162	1,264,837	1,323,333	1,393,425	1,571,018
OPERATING EXPENSES	3,612,293	3,588,823	3,867,201	4,497,226	5,176,184
CAPITAL EXPENSES	-	-	-	325,000	81,500
TOTALS	\$ 4,224,212	\$ 4,174,937	\$ 4,376,647	\$ 5,325,879	\$ 5,808,082



Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Water Superintendent	1	1	1	1	1
Chief Operator	1	1	1	1	1
Instrument Plant Control Technician (split with wastewater division)	1	1	1	1	1
Operators	5	5	4	4	4
Trainee	0	0	0	0	1
TOTAL	8	8	7	7	8

Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Water Treatment/Distribution

Measure Type: Tactical - Quality	FY 2013	
Measure	Goal	Actual
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulations 100% of the time.	100%	
Measure Type: Tactical - Efficiency		
Measure	Goal	Actual
Monitor PH and alkalinity every two (2) hours seven (7) days a week according to the langular index in order to reduce calcium build up in water mains.	100%	
Measure Type – Operational - Output		
Measure		
Perform one thousand (1,000) water quality tests per month required by State and Federal guidelines.		
Complete operational process testing, flushing and calibration of infrastructure equipment.		
Operate fire hydrant valves twice annually and perform quarterly flushing of all dead end mains.		



North Port Utilities – Wastewater Systems

Fund

420-Utilities Fund

Department/Division

6062-Wastewater Systems

Mission

The mission of North Port Utilities – Wastewater Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- 🌱 Disposing of wastewater in a sound and environmentally approved method; and
- 🌱 increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Wastewater Systems is responsible for providing environmentally sound wastewater and reuse services to the community.

Core Services and Outputs

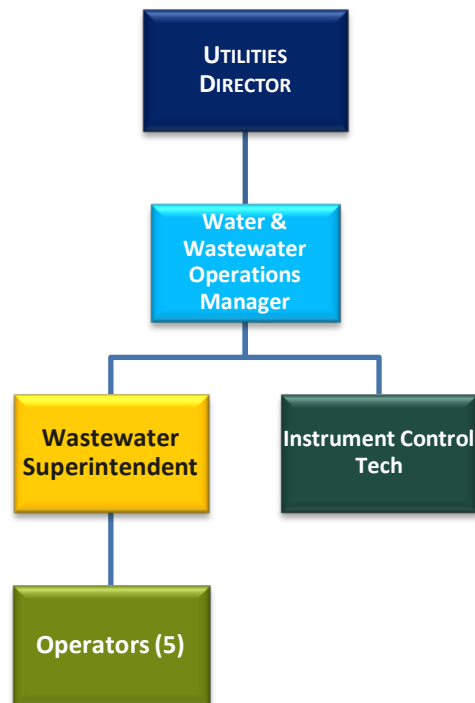
Wastewater Collection and Treatment

Primary Customer Group: Regulatory agencies

Customer Requirements: compliance

Definition Statement: To provide a safe and environmentally sound wastewater collection and treatment process that meets all State and Federal guidelines for the community.

Structure





Operating Budget Detail

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 403,263	\$ 399,292	\$ 357,800	\$ 361,256	\$ 367,984
Employee Benefits	113,049	79,782	106,804	93,662	94,330
PERSONNEL EXPENSES	516,312	479,074	464,604	454,918	462,314
Professional/Contracted Services	361,118	391,210	438,104	633,100	503,100
Current Operating Charges	435,250	359,598	314,532	497,570	468,474
Operating Supplies	1,500,634	2,086,265	2,675,226	2,115,902	2,329,369
OPERATING EXPENSES	2,297,002	2,837,073	3,427,862	3,246,572	3,300,943
CAPITAL EXPENSES	-	-	-	327,152	1,905,878
TOTALS	\$ 2,813,314	\$ 3,316,147	\$ 3,892,466	\$ 4,028,642	\$ 5,669,135

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Wastewater Superintendent	1	1	1	1	1
Chief Operator	1	1	0	0	0
Operators	4	4	5	5	5
Trainee	0	0	0	0	0
TOTAL	6	6	6	6	6

Performance Measures

Core Value: Public Health and Safety

Value Statement: A responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.

Core Service: Wastewater Collection and Treatment

Measure Type: Tactical - Quality	FY 2013	
Measure	Goal	Actual
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulations 100% of the time.	100%	
Measure Type – Operational - Output		
Measure		
Perform eight (8) wastewater quality tests per week required by State and Federal agencies.		
Perform process tests to produce a safe wastewater effluent that can be used as an alternative for potable water for irrigation.		
Perform ninety-nine (99) inspections five (5) days a week on lift stations.		



North Port Utilities – Field Operations

Fund




420-Utilities Fund

Department/Division

6063-Field Operations

Mission

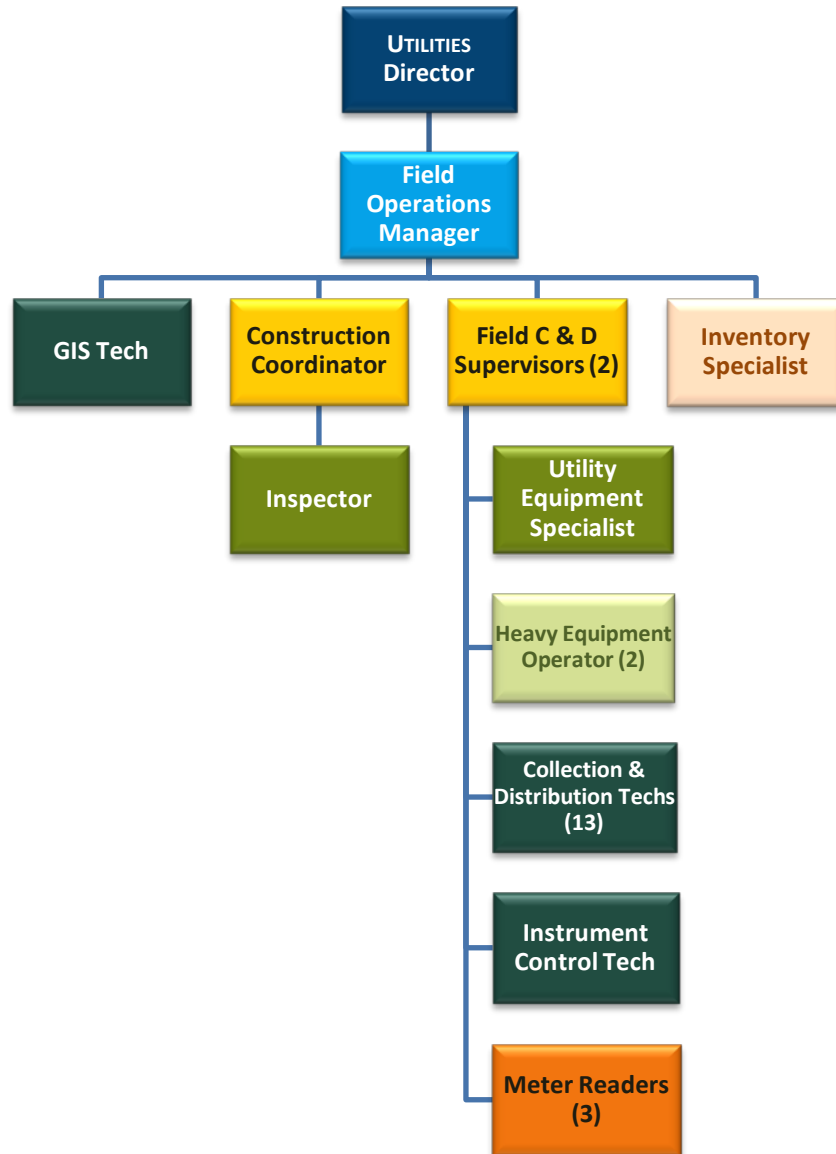
The mission of North Port Utilities – Field Operations is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  Providing safe drinking water;
-  exploring viable options to improve water quality; and
-  disposing of wastewater in a sound and environmentally approved method.

In order to accomplish this mission, the North Port Utilities – Field Operations is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Salaries & Wages	\$ 1,532,994	\$ 1,494,619	\$ 1,485,293	\$ 1,426,183	\$ 1,429,196
Employee Benefits	512,532	525,890	442,833	393,404	388,902
PERSONNEL EXPENSES	2,045,526	2,020,509	1,928,126	1,819,587	1,818,098
Professional/Contracted Services	66,237	157,234	1,009,873	328,160	381,825
Current Operating Charges	573,001	509,031	436,042	433,548	479,912
Operating Supplies	971,718	617,936	647,838	637,306	630,742
OPERATING EXPENSES	1,610,956	1,284,201	2,093,753	1,399,014	1,492,479
CAPITAL EXPENSES	-	-	-	382,600	945,384
TOTALS	\$ 3,656,482	\$ 3,304,710	\$ 4,021,879	\$ 3,601,201	\$ 4,255,961

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Field Operations Manager	1	1	1	1	1
Warehouse Controller	1	1	1	0	0
GIS Technician	1	1	1	1	1
Field C & D Supervisor	2	2	2	2	2
Heavy Equipment Operator	2	2	2	2	2
C & D Technician II	7	8	8	8	8
C & D Technician I	7	6	5	5	5
Utility Equipment Specialist	1	1	1	1	1
Instrument Control Technician	1	1	1	1	1
Meter Reader Supervisor	1	1	1	0	0
Meter Reader II	1	1	1	1	1
Meter Reader I	2	2	2	2	2
Construction Coordinator	1	1	1	1	1
Inspector	1	1	1	1	1
Inventory Specialist	0	0	0	1	1
TOTAL	29	29	28	27	27

**CAPACITY FEES and UTILITY CONSTRUCTION**

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction.

The Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

The following chart shows the revenues and expenses in the Capacity Fee and Utility Construction Funds for a five-year period beginning in FY 2009.

**CAPACITY FEES AND UTILITY CONSTRUCTION
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Intergovernmental Revenue	\$ 880,423	\$ 556,698	\$ 841,993	\$ -	\$ -
Interest Income	363,386	367,194	142,973	34,100	29,102
Capacity Fees	(196,708)	294,557	306,319	234,887	234,887
Other Sources	-	-	-	5,332,747	-
Transfers In	11,022,047	10,000,000	2,500,000	5,287,166	-
Appropriated Fund Balance	-	-	-	633,013	3,081,011
Total Revenues & Other Financing Sources	\$ 12,069,148	\$ 11,218,449	\$ 3,791,285	\$ 11,521,913	\$ 3,345,000
Expenses					
Water Capacity System Expenses	\$ 2,586,336	\$ 1,831,277	\$ -	\$ 5,337,166	\$ 250,000
Wastewater Capacity System Expenses	585,607	864,174	10,286,012	852,000	3,095,000
Utility Construction	34,577	22,168,561	-	5,332,747	-
Total Expenses	\$ 3,206,520	\$ 24,864,012	\$ 10,286,012	\$ 11,521,913	\$ 3,345,000

WATER CAPACITY FEES

Water Capacity Fees provide funding for the expansion of water capacity systems.

REVENUES

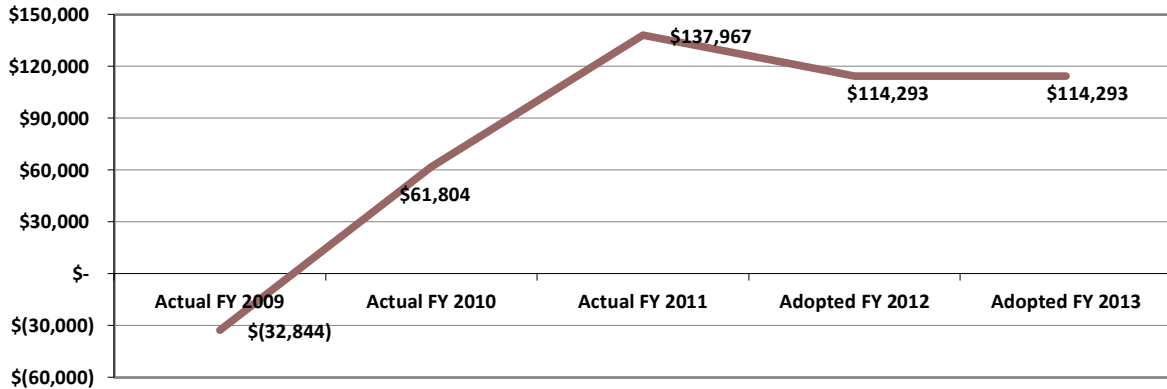
The purpose of the Water Capacity Fee is to provide a financial mechanism to fund grow-related projects for the expansion of water capacity systems.

Water capacity fee revenue projections for FY 2013 show no increase from last year (\$114,293). Interest earnings are projected at \$342.

The following chart illustrates the economic impact to water capacity fees for a five-year period beginning in FY 2009.



**WATER CAPACITY FEE REVENUE
FY 2009 THROUGH FY 2013**



TRANSFERS AND FUND BALANCE

A total of \$135,365 in fund balance is appropriated for use in FY 2013.

EXPENSES

The total capital expense for FY 2013 is \$250,000 which is appropriated to the following capital projects:

- Water Transmission Oversizing - \$50,000
- Water Treatment Plant Pipeline - \$200,000.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ Less fixed assets and/or construction in progress.

**WATER CAPACITY FEE FUND
FUND BALANCE REPORT**

09/30/2011 Net Assets	\$ 10,165,961
11/12 Actual Revenue (Unaudited)	4,321,671
11/12 Actual Expenses (Unaudited)	(9,113,904)
Projected Net Assets as of 9/30/12	\$ 5,373,728
11/12 Re-appropriated Projects & Encumbrances	(2,630,194)
Less: Fixed Assets/Construction in Progress	(2,253)
Proposed increase (use) of Fund Balance for FY 2013	(135,365)
Projected Net Assets at 09/30/13	\$ 2,605,916



WASTEWATER CAPACITY FEES

Wastewater Capacity Fees provide funding for the expansion of wastewater capacity systems.

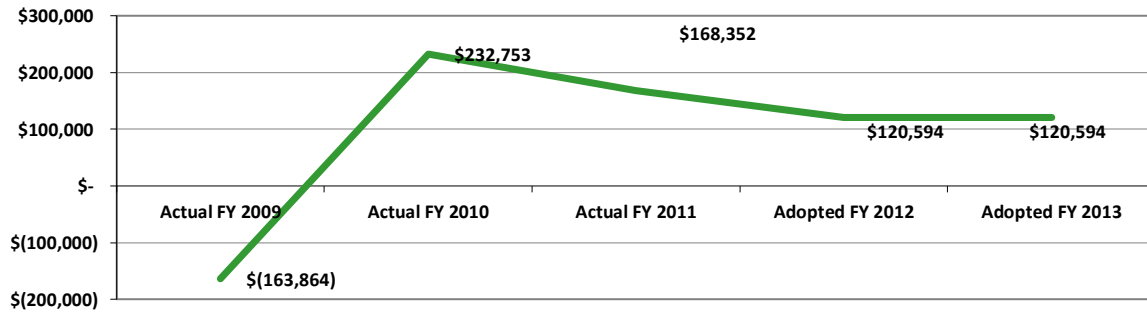
REVENUES

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater capacity systems.

Wastewater capacity fee revenue projections for FY 2013 show no change from last year (\$120,594). Interest earnings are projected at \$28,760.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2009.

**WASTEWATER CAPACITY FEE REVENUE
FY 2009 THROUGH FY 2013**



TRANSFERS AND FUND BALANCE

A total of \$2,945,646 in fund balance is appropriated for use for FY 2013.

EXPENSES

The total capital expense for FY 2013 is \$2,895,000 which is appropriated to the following capital projects:

- Wastewater Transmission Oversizing - \$50,000
- Reclaimed Water Expansion - \$1,945,000
- Forcemain Project - \$900,000.

A transfer out of \$200,000 is scheduled to pay debt service related to wastewater expansion.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ Less fixed assets and/or construction in progress.



**WASTEWATER CAPACITY FEE FUND
FUND BALANCE REPORT**

09/30/2011 Net Assets	\$ 6,978,343
11/12 Actual Revenue (Unaudited)	125,446
11/12 Actual Expenses (Unaudited)	(1,467,531)
Projected Net Assets as of 9/30/12	\$ 5,636,258
11/12 Re-appropriated Projects & Encumbrances	(2,683,667)
Less: Fixed Assets/Construction in Progress	(154,697)
Proposed increase (use) of Fund Balance for FY 2013	(2,945,646)
Projected Net Assets at 09/30/13	\$ (147,752)

UTILITY CONSTRUCTION FUND

The Utility Construction Fund provides a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

REVENUES

The Utilities Department does not anticipate receiving any loan funding from the State Revolving Loan for FY 2013.

EXPENSES

No capital expense is scheduled for FY 2013.

FUND BALANCE

This fund is used strictly for the purpose of accounting for bond and loan proceeds for construction projects. The timing of the receipt of the revenues is often not aligned with the actual expenses. The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2011 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ Less fixed assets and/or construction in progress.

**UTILITY CONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2011 Net Assets	\$ (120,944)
11/12 Actual Revenue (Unaudited)	115,537
11/12 Actual Expenses (Unaudited)	(2,363,134)
Projected Net Assets as of 9/30/12	\$ (2,368,541)
11/12 Re-appropriated Projects & Encumbrances	(565,281)
Less: Fixed Assets/Construction in Progress	-
Proposed increase (use) of Fund Balance for FY 2013	-
Projected Net Assets at 09/30/13	\$ (2,933,822)



**OTHER FUNDS****OTHER FUNDS SUMMARY**

This section provides information on various minor funds most of which are special revenue funds. The following summary shows a breakdown of revenues and expenditures in five categories. The Building Fund is the only operating fund of the group.

**OTHER FUNDS BUDGET SUMMARY
FY 2013 ADOPTED**

Revenue	Building Fund	Other Special Revenue Funds	Escheated Lots Funds	Impact Fee Funds	Capital Funds	Total
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ 6,120,005	\$ 6,120,005
Permits & Special Assessments	940,200	26,000	-	-	-	966,200
Intergovernmental Revenue	-	-	-	10,000,000	-	10,000,000
Charges for Services	80,200	-	-	-	-	80,200
Fines & Forfeitures	-	37,362	-	-	-	37,362
Interest Income	(1,000)	9,180	25,500	6,825	74,000	114,505
Miscellaneous Revenues	8,000	5,199,061	-	-	-	5,207,061
Impact Fees	-	-	-	179,572	-	179,572
Transfers In	-	-	-	-	-	-
Appropriated Fund Balance	(91,944)	163,222	(15,500)	634,013	(1,316,422)	(626,631)
Total Revenues & Other Financing Sources	\$ 935,456	\$ 5,434,825	\$ 10,000	\$ 10,820,410	\$ 4,877,583	\$ 22,078,274
Expenditures						
General Government	\$ -	\$ 5,176,094	\$ -	\$ -	\$ -	\$ 5,176,094
Public Safety	935,456	246,596	-	-	-	1,182,052
Transportation	-	-	-	-	698,227	698,227
Capital	-	12,135	-	10,820,410	2,867,084	13,699,629
Debt Service	-	-	-	-	1,202,272	1,202,272
Other Uses	-	-	10,000	-	110,000	120,000
Total Expenditures	\$ 935,456	\$ 5,434,825	\$ 10,000	\$ 10,820,410	\$ 4,877,583	\$ 22,078,274

DEPARTMENTAL FUNCTIONS

The Other Funds departmental functions are categorized in the following chart by type of service provided.

**DEPARTMENTAL FUNCTIONS**

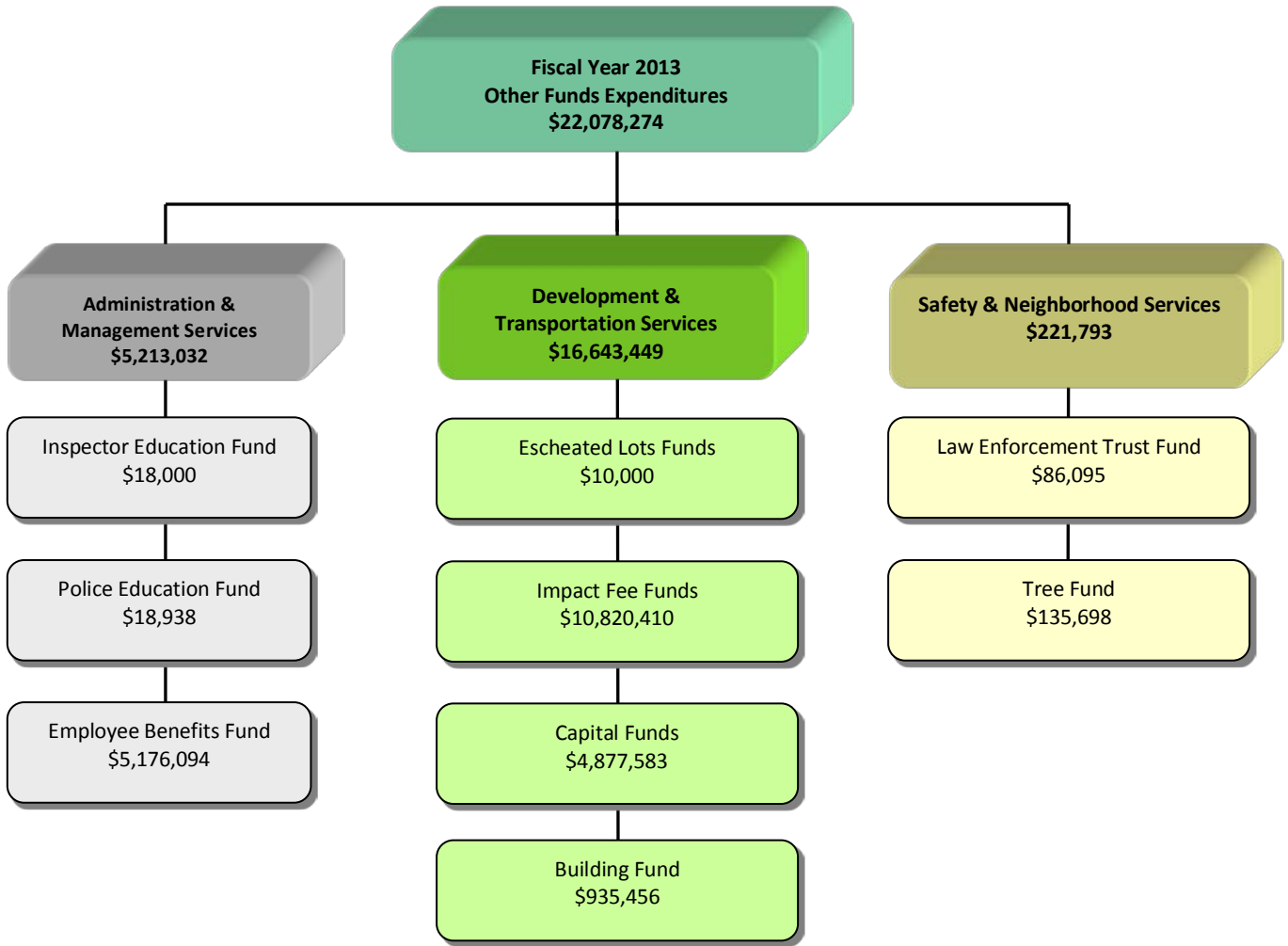
SERVICE CATEGORY	SERVICE FUNCTION
<i>Administration & Management Services</i>	
Inspector Education	Provides for continuing education opportunities for building inspectors and plans examiners.
Police Education	Provides funds for training of law enforcement officers.
Employee Benefits	Provides employee benefits including health, dental, vision, life and disability and flex plan spending program.
<i>Development & Transportation Services</i>	
Building Fund	Monitors construction within the City including plans review, inspections and permit issuances.
Escheated Lots Funds	Provides for the funding of various capital type projects as Commission directs.
Impact Fee Funds	Provides for the funding of growth related projects pertaining to each category of impact fees.
Capital Funds	Provides for specific capital projects.
<i>Safety & Neighborhood Services</i>	
Law Enforcement Trust	Provides for special community events related to law enforcement.
Tree Fund	Provides for the purchase of trees and maintenance of trees throughout the City.



EXPENDITURES

The following chart illustrates the Other Funds FY 2013 Adopted Budgets within the service categories shown above.

BREAKDOWN OF OTHER FUNDS EXPENDITURES



OTHER FUNDS DETAIL INFORMATION

Included in the fund reports are the following:

- ✓ Brief description of the purpose of the fund.
- ✓ Historical and projected revenues and expenditures for a five year period.
- ✓ Fund balance report of each fund.





BUILDING FUND

The Building Fund was established in FY 2007, in accordance with Florida Statute, section 553.80, to account for the property tracking of both revenues and expenditures, related to fees collected for the enforcement of the Florida Building Code.

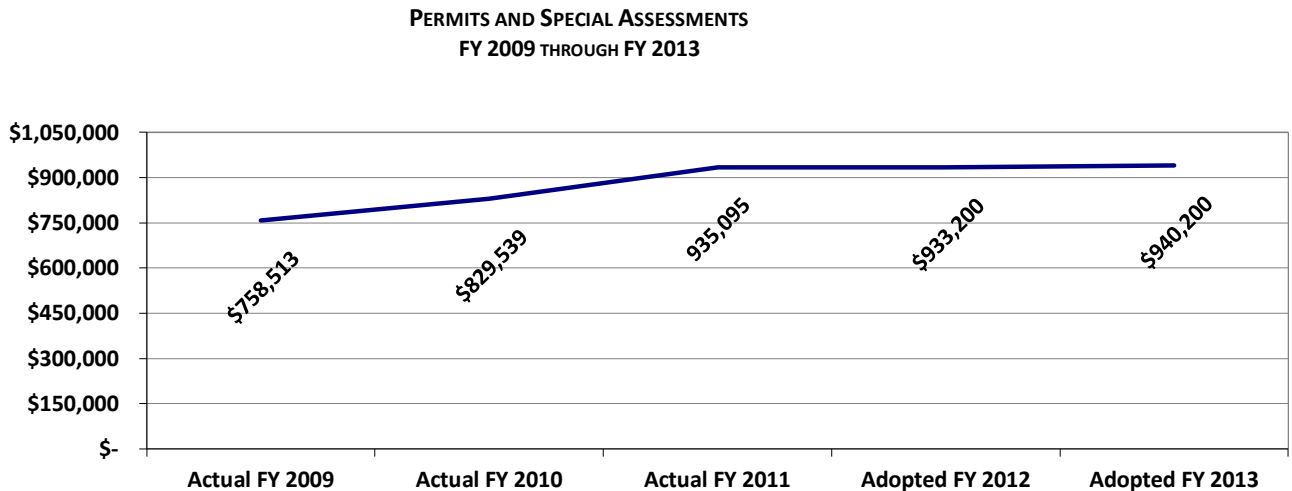
The following chart shows the revenues and expenditures in the Building Fund for a five-year period beginning in FY 2009.

BUILDING FUND BUDGET COMPARISON FY 2009 THROUGH FY 2013					
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Permits & Special Assessments	\$758,513	\$ 829,539	\$ 935,095	\$ 933,200	\$ 940,200
Charges for Services	45,074	72,324	146,338	84,350	80,200
Interest Income	(26,789)	(18,042)	(6,237)	1,000	(1,000)
Miscellaneous Revenues	4,220	11,167	11,704	6,000	8,000
Other Sources	966,473	816,637	691,009	(95,381)	(91,944)
Total Revenues & Other Financing Sources	\$1,747,491	\$1,711,625	\$1,777,909	\$ 929,169	\$ 935,456
Expenditures					
Public Safety	\$1,903,627	\$1,589,510	\$1,533,417	\$ 929,169	\$ 935,456
Total Expenditures	\$ 1,903,627	\$ 1,589,510	\$ 1,533,417	\$ 929,169	\$ 935,456

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

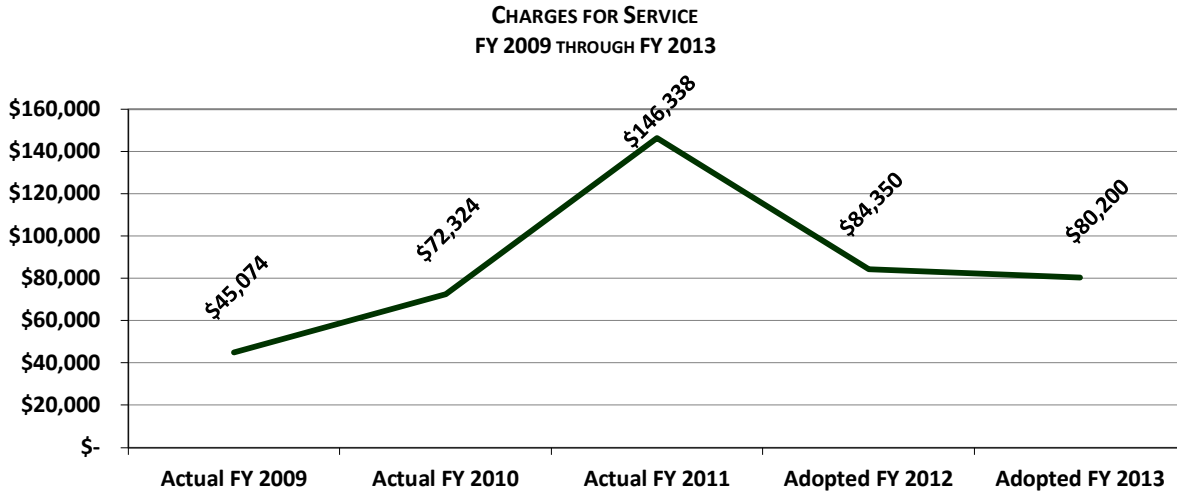
The primary funding source for the Building Fund is permit fees; accounting for 91.51% of the projected revenues. The projected revenue for FY 2013 increased \$7,000 or 0.75%. The following graph illustrates the permit and special assessments revenue for the Department since FY 2009.





CHARGES FOR SERVICE

The Department charges fees for various services based on the City-wide fee ordinance 09-30. The projected charges for service revenue are \$80,200, a decrease of \$4,150, or 4.92% from FY 2012. Below is a graph showing the revenues from this source since FY 2009.



TRANSFERS AND FUND BALANCE

A total of \$91,944 in fund balance is reserved for future use.

EXPENDITURES

Personnel services increased \$10,698 (1.90%) due to the following: salaries and wages increased \$22,011 (one position was reclassified causing \$4,084 of the increase); FICA increased \$3,566; pension/retirement contributions increased \$3,078; and health insurance contributions increased \$3,315. Workers’ compensation costs and unemployment compensation costs decreased \$1,443 and \$19,829, respectively, partially offsetting the increase.

Operating expenditures decreased \$4,411 or 1.21% mainly due to the \$9,356 reduction in minor operating expenditures (\$9,117 decrease in computer and monitor replacements). Communication services were reduced \$1,755 and other current charges were reduced \$2,000. Other accounts showing increases: Postage \$3,000; risk insurance \$3,002; and repairs and maintenance \$2,698.

No capital outlay is scheduled for FY 2013.

The following summary shows the major impacts to the operating budget of the Building Fund.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 22,011
Increased FICA	3,566
Increased Pension / Retirement Contributions	3,078
Increased Health Insurance Contributions	3,315
Decreased Workers' Compensation Costs	(1,443)
Decreased Unemployment Compensation Costs	(19,829)
Decreased Communication Services	(1,755)
Increased Postage	3,000
Increased Risk Insurance	3,002
Increased Repairs and Maintenance	2,698
Decreased Minor Operating Expenditures	(9,356)
Decreased Other Current Charges	(2,000)
Total	\$ (6,287)

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.
- ✓ A 20% reserve of operating expenditures for FY 2013 for unanticipated events.

**BUILDING FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	(396,848)
11/12 Actual Revenue (Unaudited)		1,265,171
11/12 Actual Expenditures (Unaudited)		(905,689)
<i>Projected Restricted Fund Balance as of 9/30/12</i>	\$	<i>(37,366)</i>
<i>Assigned Fund Balance as of 10/01/12</i>		
12/13 Appropriated Reserve of Fund Balance		91,944
<i>Projected "Available" Restricted Fund Balance as of 9/30/13</i>	\$	<i>54,578</i>



Neighborhood Development Services

Fund




135-Building Fund

Department/Division

2700-Building

Mission

The mission of the Building Division is to assure and maintain a safely built structural environment by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, the Building Division is responsible for enforcement of Florida Statutes on construction, permitting, and inspection services; and for the coordination of permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

Core Services and Outputs

Permitting, Plans Review, and Inspections

Primary Customer Group: Licensed Contractors

Customer Requirements: Promptness

Definition Statement: To promptly regulate and enforce the permitting, plans review, and inspection of the construction of buildings and structures by licensed contractors in accordance with the Florida Building Code and other local, state, and federal laws.

Contractor and Business Licensing

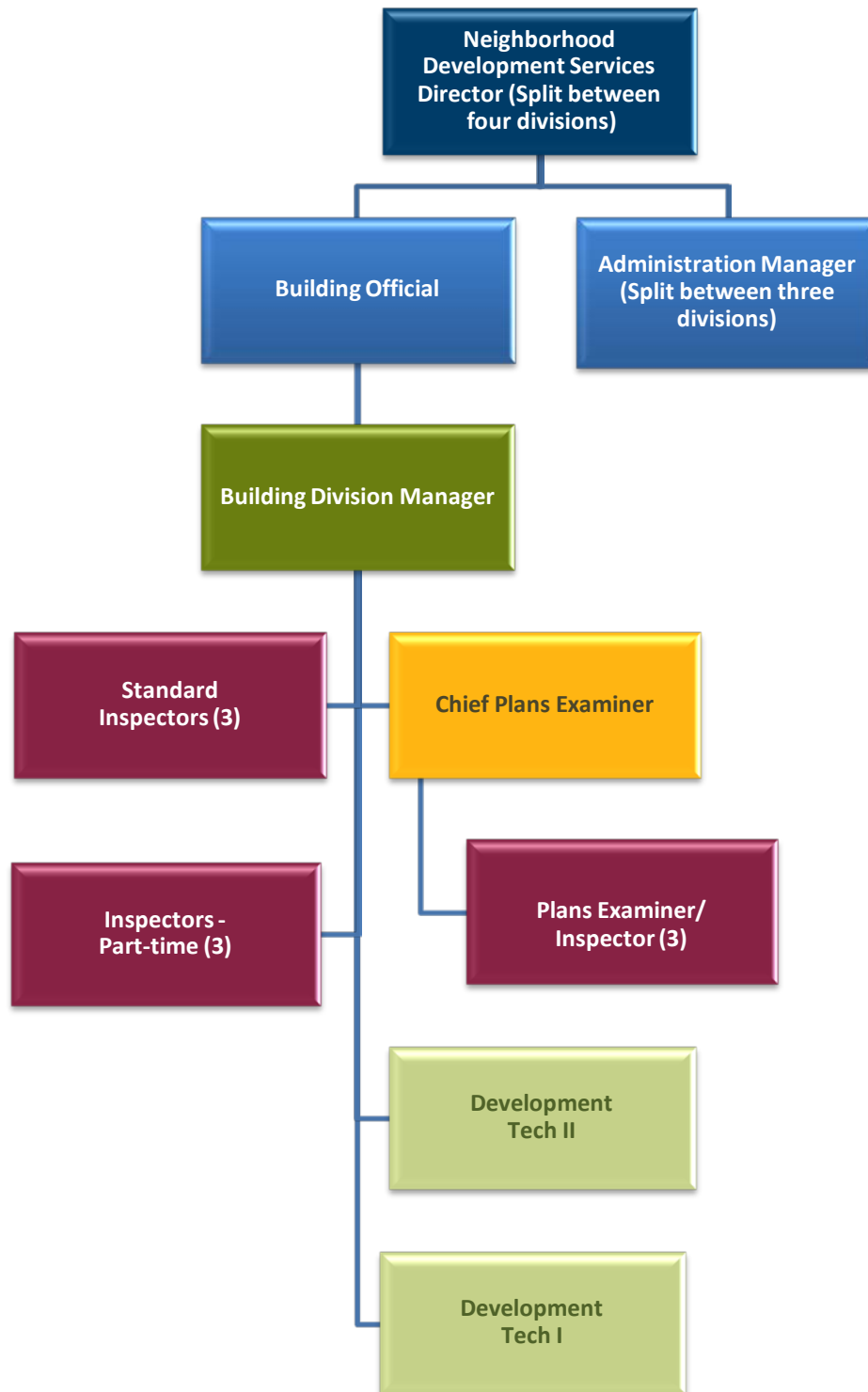
Primary Customer Group: Regulated contractors and businesses

Customer Requirements: Promptness

Definition Statement: To promptly regulate and administer regulated contractor and business licensing according to local and state laws.



Structure



*Operating Budget Detail*

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Salaries & Wages	\$ 605,811	\$ 437,577	\$ 410,993	\$ 439,242	\$ 461,253
Employee Benefits	261,960	143,568	130,141	124,080	112,767
PERSONNEL EXPENDITURES	867,771	581,145	541,134	563,322	574,020
Professional/Contracted Services	-	-	10	-	-
Current Operating Charges	1,020,753	1,001,629	982,153	341,611	346,556
Operating Supplies	15,104	6,736	10,120	24,236	14,880
OPERATING EXPENDITURES	1,035,857	1,008,365	992,283	365,847	361,436
TOTALS	\$ 1,903,628	\$ 1,589,510	\$ 1,533,417	\$ 929,169	\$ 935,456

Staffing – Authorized Positions

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Building Director (split between four divisions)	1	1	1	1	1
Building Division Manager	-	-	-	1	1
Building Official	-	-	-	-	1
Chief Building Inspector	1	1	1	1	-
Administration Manager (split between three divisions)	1	1	1	1	1
Chief Plans Examiner	1	1	1	1	1
Development Tech I	-	-	-	-	1
Development Tech II	-	-	-	-	1
Standard Inspector	5	4	4	3	3
Building Supervisor	1	-	-	-	-
1 & 2 Family Dwelling Inspector	2	-	-	-	-
Plans Examiner/Inspector	2	2	2	3	3
Permit Tech Supervisor	1	-	-	-	-
Permit Technician	2	2	2	2	-
Executive Assistant	1	1	1	-	-
TOTAL	18	13	13	13	13

Performance Measures

Core Value: Enhanced Quality of Life

Value Statement: An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens

Core Service: Permitting, Plan Review and Inspections



Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Process and issue 80% of commercial permit applications within 2 weeks of submittal to the Building Division.	80%	
Measure Type: Operational - Output		
Conduct 350 building inspections monthly.		
Conduct 125 mechanical inspections monthly.		
Conduct 135 electrical inspections monthly.		
Conduct 120 plumbing inspections monthly.		
Conduct 150 zoning inspections monthly.		
Conduct 110 building plan reviews monthly.		
Conduct 65 zoning plan reviews monthly.		

Core Value: Enhanced Quality of Life

Value Statement: An aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens

Core Service: Contractor and Business Licensing

Measure Type: Tactical - Effectiveness	FY 2013	
	Goal	Actual
Measure		
Process and issue 95% of applications for NEW occupational licenses and certificates of competency within three (3) business days of submittal to the Building Division.	95%	
Measure Type: Operational – Output		
Measure		
Process and issue 20 NEW occupational licenses per month.		
Process and issue 24 NEW certificates of competency licenses per month.		





INSPECTOR EDUCATION

The Inspector Education Fund was established to provide for continuing education and certification of building department staff as required by Florida Statute. Revenue projections for this fund are based on a 2% surcharge added to each building permit.

The following chart shows the revenues and expenditures in the Inspector Education Fund for a five-year period beginning in FY 2009.

**INSPECTOR EDUCATION
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

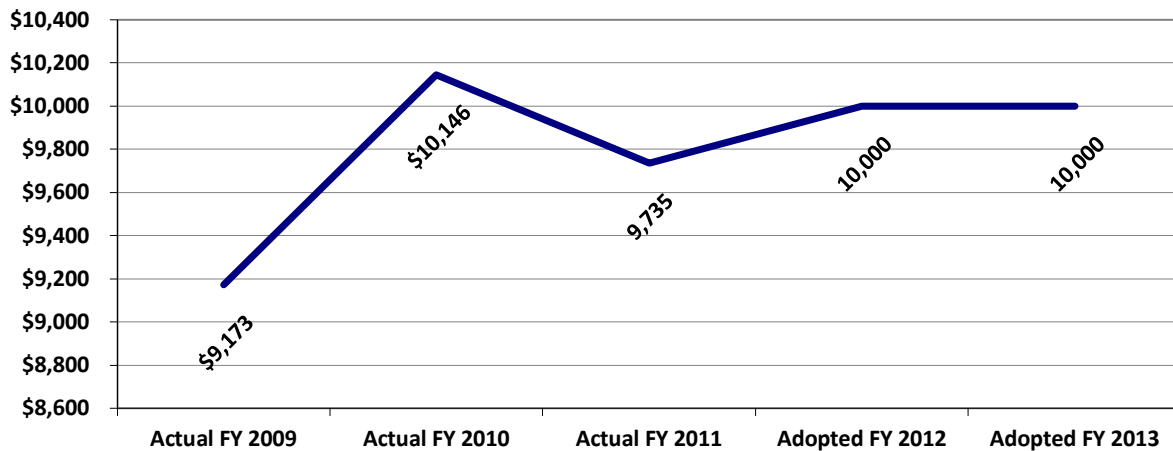
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Permits & Special Assessments	\$ 9,173	\$ 10,146	\$ 19,331	\$ 23,000	\$ 21,000
Interest Income	6,879	4,576	1,103	500	400
Other Sources	-	-	-	(5,500)	(3,400)
Total Revenues & Other Financing Sources	\$ 16,052	\$ 14,722	\$ 20,434	\$ 18,000	\$ 18,000
Expenditures					
Public Safety	\$ 8,783	\$ 10,000	\$ 12,586	\$ 18,000	\$ 18,000
Other Uses	-	-	150,000	-	-
Total Expenditures	\$ 8,783	\$ 10,000	\$ 162,586	\$ 18,000	\$ 18,000

REVENUES

PERMITS AND SPECIAL ASSESSMENTS – EDUCATION SURCHARGE

The FY 2013 revenue projection for education surcharge is \$10,000; no change from FY 2012. The following graph illustrates the permits and special assessments revenue for the fund since FY 2009.

**PERMITS AND SPECIAL ASSESSMENTS - EDUCATION SURCHARGE
FY 2009 THROUGH FY 2013**





Other permit surcharges – DCA (Department of Community Affairs) and DBPR (Department of Business and Professional Regulations) for FY 2013 - are \$11,000; this is a \$2,000 decrease from FY 2012. A surcharge of 2% is charged for each department.

TRANSFERS AND FUND BALANCE

A total of \$3,400 in fund balance is reserved for future use.

EXPENDITURES

Expenditures for FY 2013 are \$18,000; no change from FY 2012.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**INSPECTOR EDUCATION
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	44,815
11/12 Actual Revenue (Unaudited)		18,763
11/12 Actual Expenditures (Unaudited)		(28,012)
Projected Committed Fund Balance as of 9/30/12	\$	35,566
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		3,400
Projected "Available" Committed Fund Balance as of 9/30/13	\$	38,966

**LAW ENFORCEMENT TRUST**

The Law Enforcement Trust Fund derives revenues from the sale of forfeiture items and must be used for law enforcement related expenditures as stated in the Florida Contraband Forfeiture Act.

The following chart shows the revenues and expenditures in the Law Enforcement Trust Fund for a five-year period beginning in FY 2009.

**LAW ENFORCEMENT TRUST
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Fines & Forfeitures	\$ 10,339	\$ 12,679	\$ 26,419	\$ 10,000	\$ 14,000
Interest Income	986	812	414	100	100
Miscellaneous Revenues	-	2,000	-	-	-
Other Sources	-	-	-	10,385	71,995
<i>Total Revenues & Other Financing Sources</i>	\$ 11,325	\$ 15,491	\$ 26,833	\$ 20,485	\$ 86,095
Expenditures					
Public Safety	\$ 4,199	\$ 3,992	\$ 20,573	\$ 20,485	\$ 73,960
Capital	-	-	-	-	12,135
Other Uses	3,000	-	-	-	-
<i>Total Expenditures</i>	\$ 7,199	\$ 3,992	\$ 20,573	\$ 20,485	\$ 86,095

REVENUES**FINES AND FORFEITURES**

The revenue projection for FY 2013 is \$14,000, an increase of \$4,000 from FY 2012. Interest earnings of \$100 are expected for FY 2013.

TRANSFERS AND FUND BALANCE

A total of \$71,995 in fund balance is appropriated for FY 2013.

EXPENDITURES

Operating expenditures for FY 2013 are \$73,960; an increase of \$53,475. The budget provides for the Citizens Law Enforcement Academy, "Do the Right Thing" Annual County-wide banquet, the "National Night Out" event, and the purchase of tasers, a video interview system, in-car replacement printers, SWAT team equipment, scuba diving equipment, and various other equipment.

Capital expenditures of \$12,135 are scheduled for FY 2013 for a device that extracts information from cell phones and a Global Positioning System tracker.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.



**LAW ENFORCEMENT TRUST
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	41,342
11/12 Actual Revenue (Unaudited)		56,474
11/12 Actual Expenditures (Unaudited)		(20,485)
<i>Projected Restricted Fund Balance as of 9/30/12</i>	\$	77,331
<i>Assigned Fund Balance as of 10/01/12</i>		
12/13 Appropriated Use of Fund Balance		(71,995)
<i>Projected "Available" Restricted Fund Balance as of 9/30/13</i>	\$	5,336

**POLICE EDUCATION**

The Police Education Fund provides for the training of police officers. Florida Statute (938.15) allows for the assessment of an additional \$2 on fines to provide for training and education of law enforcement officers.

The following chart shows the revenues and expenditures in the Police Education Fund for a five-year period beginning in FY 2009.

**POLICE EDUCATION
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Fines & Forfeitures	\$ 15,560	\$ 13,216	\$ 11,940	\$ 8,000	\$ 11,362
Interest Income	2,148	626	153	100	180
Other Sources	-	-	-	2,588	7,396
Total Revenues & Other Financing Sources	\$ 17,708	\$ 13,842	\$ 12,093	\$ 10,688	\$ 18,938
Expenditures					
Public Safety	\$ 52,421	\$ 32,519	\$ 10,943	\$ 10,688	\$ 18,938
Total Expenditures	\$ 52,421	\$ 32,519	\$ 10,943	\$ 10,688	\$ 18,938

REVENUES**FINES AND FORFEITURES**

Projected revenues for FY 2013 are \$11,362 which is an increase of \$3,362, or 42.03%.

TRANSFERS AND FUND BALANCE

A total of \$7,396 in fund balance is appropriated for FY 2013.

EXPENDITURES

Expenditures for FY 2013 are \$18,938; an increase of \$8,250, or 77.19%. The budget provides for several opportunities for law enforcement officer training.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**POLICE EDUCATION
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 17,510
11/12 Actual Revenue (Unaudited)	12,834
11/12 Actual Expenditures (Unaudited)	(10,688)
Projected Restricted Fund Balance as of 9/30/12	\$ 19,656
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Use of Fund Balance	(7,396)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$ 12,260



TREE FUND

In FY 2007, the Tree Fund was set up to account for proceeds of fines and assessments that are restricted for tree maintenance and purchases. Prior to the segregation of these proceeds, the revenues and expenditures were accounted for in detailed line items in the General Fund.

The following chart shows the revenues and expenditures in the Tree Fund for a five-year period beginning in FY 2009.

**TREE FUND
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

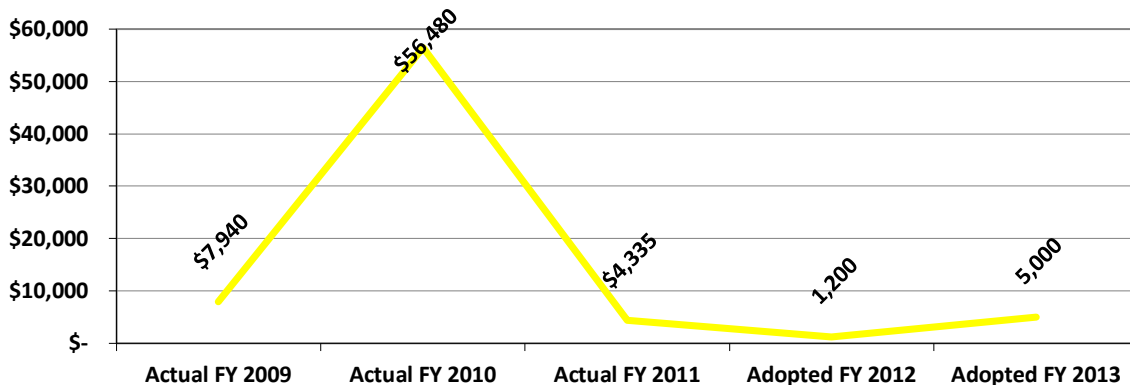
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Permits & Special Assessments	\$ 7,940	\$ 56,480	\$ 4,335	\$ 1,200	\$ 5,000
Fines & Forfeitures	14,090	975	1,250	500	12,000
Interest Income	34,901	20,593	8,827	8,500	8,500
Other Sources	-	-	-	146,610	110,198
Total Revenues & Other Financing Sources	\$ 56,931	\$ 78,048	\$ 14,412	\$ 156,810	\$ 135,698
Expenditures					
Public Safety	\$ 38,175	\$ 67,766	\$ 128,002	\$ 156,810	\$ 135,698
Capital	89,670	-	-	-	-
Total Expenditures	\$ 127,845	\$ 67,766	\$ 128,002	\$ 156,810	\$ 135,698

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

Mitigation assessment fees charged for tree removals are the primary funding source for the Tree Fund. FY 2013 projected revenue from assessments is \$5,000; an increase of \$3,800, or 316.67%. The slowdown in construction activity has affected the amount of mitigation assessment fees received. The following chart shows the revenues from assessment fees since FY 2009.

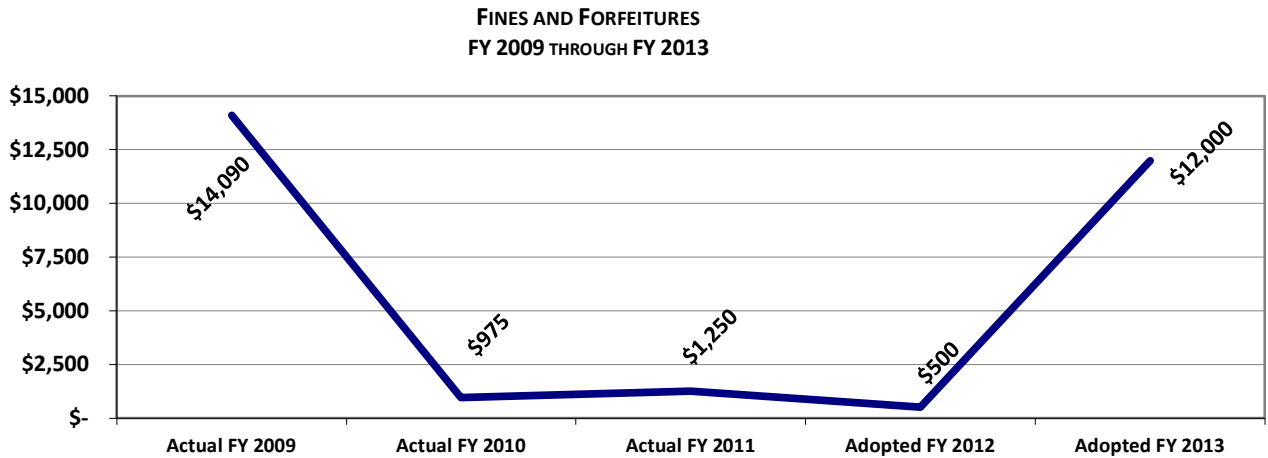
**PERMITS AND SPECIAL ASSESSMENTS-MITIGATION ASSESSMENT FEES
FY 2009 THROUGH FY 2013**





FINES AND FORFEITURES

Revenues are derived from fines related to violations of the City’s tree ordinance. Projected revenues for FY 2013 include fines of \$12,000, which is an increase of \$11,500 from FY 2012. The following graph illustrates fine revenue since FY 2009.



TRANSFERS AND FUND BALANCE

A use of fund balance of \$110,198 is scheduled for FY 2013.

EXPENDITURES

The Tree Ordinance allows for the funding of personnel costs incurred as related to the preservation of trees within the City. As of FY 2013, the arborist position and 50% of the zoning plans examiner position resides in the Tree Fund with all budgeted personnel costs related to the positions. Personal services are appropriated at \$94,953 for FY 2013, a decrease of \$14,937 or 13.59%. In FY 2012 50% of one inspector position was included in this fund.

Operating expenditures are budgeted at \$40,745 for FY 2013, a decrease of \$6,175 or 13.16%. The major expenditures are \$20,000 for street tree projects and \$14,630 for the cost allocation charged to the Tree Fund by the General Fund.

No capital outlay is scheduled for FY 2013. The total FY 2013 Tree Fund budget is \$135,698.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013. Included in the fund balance report are the following:

- ✓ FY 2012 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2012.
- ✓ Contractual agreements that are re-appropriated from FY 2012.

**TREE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 713,927
11/12 Actual Revenue (Unaudited)	22,765
11/12 Actual Expenditures (Unaudited)	(132,939)
Projected Committed Fund Balance as of 9/30/12	\$ 603,753
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Use of Fund Balance	(110,198)
Projected "Available" Committed Fund Balance as of 9/30/13	\$ 493,555

**ESCHEATED LOTS**

The Escheated Lots Fund was established through the one-time sale of escheated lots. In FY 2007, the City Commission, through a budget amendment, appropriated a portion of the funds to roads and parks projects. The remaining balance is used to fund other projects as directed by Commission.

ESCHEATED LOTS – LAND & FUTURE PROJECTS

The following chart shows the revenues and expenditures in the Escheated Lots – Land & Future Projects since FY 2009.

ESCHEATED LOTS – LAND & FUTURE PROJECTS
BUDGET COMPARISON
FY 2009 THROUGH FY 2013

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Interest Income	\$ 279,880	\$ 172,853	\$ 72,236	\$ 17,100	\$ 25,000
Other Sources	28,050	-	-	982,900	(25,000)
Total Revenues & Other Financing Sources	\$ 307,930	\$ 172,853	\$ 72,236	\$1,000,000	\$ -
Expenditures					
Operating	\$ -	\$ 43,246	\$ 356,783	\$ -	\$ -
Capital	1,331,749	399,624	349,969	-	-
Other Uses	-	-	-	1,000,000	-
Total Expenditures	\$1,331,749	\$ 442,870	\$ 706,752	\$1,000,000	\$ -

REVENUES

The only revenue projected for the Escheated Lots Fund is interest income. For Escheated Lots – Land & Future Projects, interest income is budgeted at \$25,000.

TRANSFERS AND FUND BALANCE

A total of \$25,000 in fund balance is reserved for future use.

EXPENDITURES

No expenditures are scheduled for FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.



**ESCHEATED LOTS – LAND & FUTURE PROJECTS
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	6,070,615
11/12 Actual Revenue (Unaudited)		50,058
11/12 Actual Expenditures (Unaudited)		(1,043,686)
Projected Committed Fund Balance as of 9/30/12	\$	5,076,987
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(3,551,605)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		25,000
Projected "Available" Committed Fund Balance as of 9/30/13	\$	1,550,382

ESCHEATED LOTS – ROADS

In FY 2007, the City Commission appropriated \$18,000,000 from the Escheated Lots Fund to the Escheated Lots – Roads Fund specifically designated for road rehabilitation and the Toledo Blade Boulevard widening project. The major road rehabilitation project is completed and the Toledo Blade Boulevard project was completed in FY 2010.

REVENUES

No revenues are projected for FY 2013.

TRANSFERS AND FUND BALANCE

A total of \$10,000 in fund balance is appropriated for FY 2013.

EXPENDITURES

There are no capital expenditures appropriated for the FY 2013. A transfer of \$10,000 to the General Fund is scheduled for FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**ESCHEATED LOTS – ROADS
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	452,170
11/12 Actual Revenue (Unaudited)		4,718
11/12 Actual Expenditures (Unaudited)		(9,044)
Projected Committed Fund Balance as of 9/30/12	\$	447,844
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(444,848)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Use of Fund Balance		(10,000)
Projected "Available" Committed Fund Balance as of 9/30/13	\$	(7,004)



ESCHEATED LOTS – PARKS

The City Commission established the Escheated Lots – Parks Fund in FY 2007 by transferring \$8,000,000 from the Escheated Lots Fund for future parks appropriations. Primarily, the Commission directed to fund a future Youth Community Center and other park improvement related projects.

The only revenue projected for the Escheated Lots – Parks Fund is \$500 in interest income.

TRANSFERS AND FUND BALANCE

A total of \$500 in fund balance is reserved for future use.

EXPENDITURES

There are no capital expenditures appropriated for the FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**ESCHEATED LOTS – PARKS
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	530,220
11/12 Actual Revenue (Unaudited)		4,645
11/12 Actual Expenditures (Unaudited)		(132,548)
Projected Committed Fund Balance as of 9/30/12	\$	402,317
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(403,525)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		500
Projected "Available" Committed Fund Balance as of 9/30/13	\$	(708)

**IMPACT FEES**

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. Since FY 2007, the City has experienced a dramatic decline in new construction. Also, the City Commission has directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay any impact fee rate increases.

Six impact fees are imposed in the City of North Port and include: law enforcement; fire; parks and recreation; transportation; solid waste; and general government. Each of these impact fees is restricted to specific uses.

LAW ENFORCEMENT IMPACT FEES

The following chart shows the revenues and expenditures in the Law Enforcement Impact Fee Fund for a five-year period beginning in FY 2009.

LAW ENFORCEMENT IMPACT FEES
BUDGET COMPARISON
FY 2009 THROUGH FY 2013

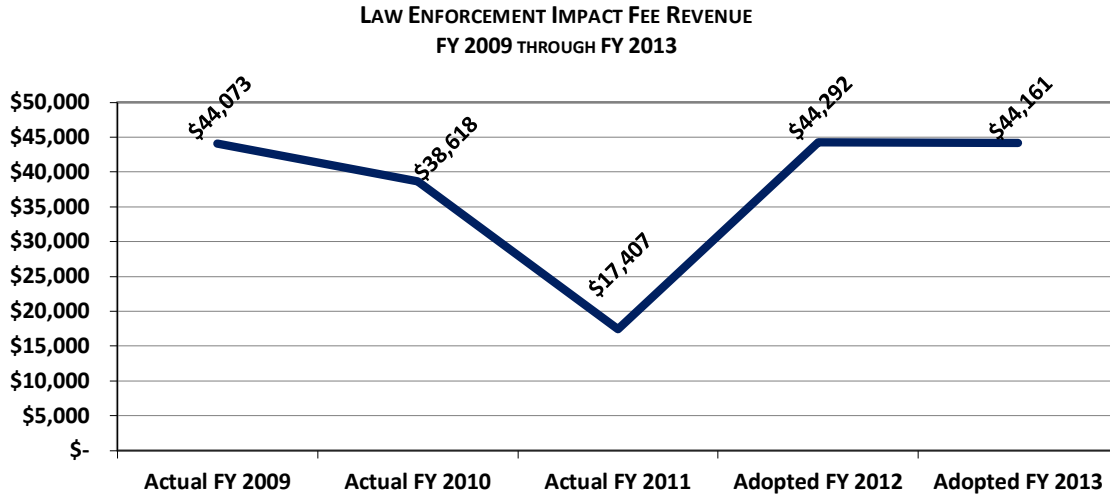
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Impact Fees	\$ 44,073	\$ 38,618	\$ 17,407	\$ 44,292	\$ 44,161
Interest Income	16,161	3,189	1,374	600	400
Other Sources	-	-	-	(44,892)	90,349
<i>Total Revenues & Other Financing Sources</i>	\$ 60,234	\$ 41,807	\$ 18,781	\$ -	\$ 134,910
Expenditures					
Capital	\$ 280,572	\$ 145,036	\$ -	\$ -	\$ 134,910
<i>Total Expenditures</i>	\$ 280,572	\$ 145,036	\$ -	\$ -	\$ 134,910

REVENUES

The purpose of the Law Enforcement Impact Fees is to provide a financial mechanism to fund grow-related projects as they pertain to public safety.

Impact fee revenue projections for FY 2013 show only a decrease of \$131, or 0.29%. Interest earnings are projected at \$400.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2009.



TRANSFERS AND FUND BALANCE

A total of \$90,349 in fund balance is appropriated for use for FY 2013.

EXPENDITURES

Capital expenditures of \$134,910 are scheduled for FY 2013 for a virtualization project and network capacity improvements.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**LAW ENFORCEMENT IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	126,546
11/12 Actual Revenue (Unaudited)		77,383
11/12 Actual Expenditures (Unaudited)		-
Projected Restricted Fund Balance as of 9/30/12	\$	203,929
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Use of Fund Balance		(90,349)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$	113,580



FIRE IMPACT FEES

The following chart shows the revenues and expenditures in the Fire Impact Fee Fund for a five-year period beginning in FY 2009.

**FIRE IMPACT FEES
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Impact Fees	\$ 131,247	\$ 114,762	\$ 51,643	\$ 132,000	\$ 46,911
Interest Income	84,429	46,499	12,957	1,400	450
Other Sources	-	-	-	(133,400)	(47,361)
Total Revenues & Other Financing Sources	\$ 215,676	\$ 161,261	\$ 64,600	\$ -	\$ -
Expenditures					
Capital	\$ 642,626	\$ 298,912	\$ 963,135	\$ -	\$ -
Total Expenditures	\$ 642,626	\$ 298,912	\$ 963,135	\$ -	\$ -

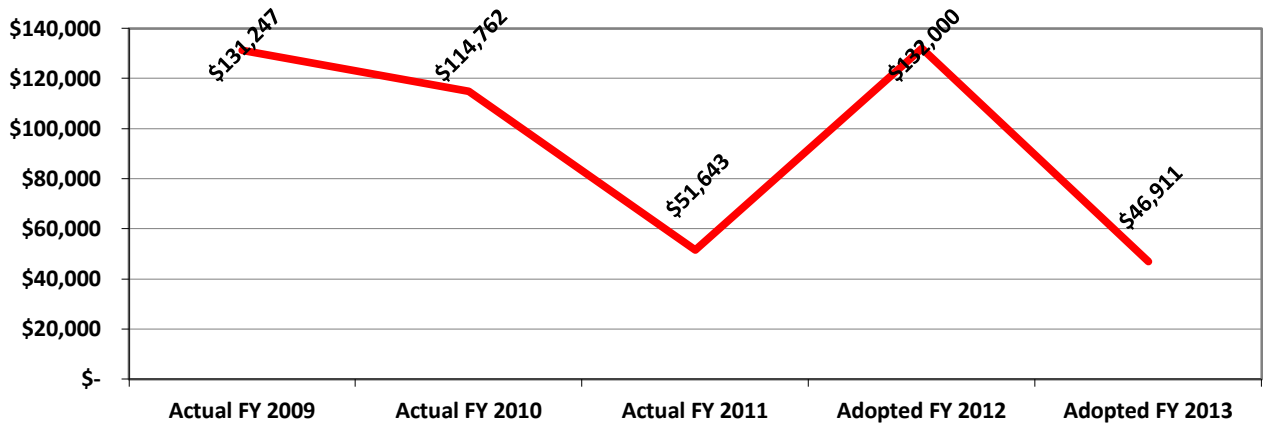
REVENUES

The Fire Impact Fee Fund provides revenues derived from new construction to fund growth-related projects as they relate to public safety.

Impact fee revenue projections for FY 2013 are expected to decrease \$85,089, or 64.46%. Interest earnings are projected at \$450.

The following chart shows the economic impact to the Fire Impact Fees for a five-year period beginning in FY 2009.

**FIRE IMPACT FEE REVENUE
FY 2009 THROUGH FY 2013**





TRANSFERS AND FUND BALANCE

A total of \$47,361 in fund balance is reserved for future use.

EXPENDITURES

There are no expenditures scheduled for FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**FIRE IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 809,095
11/12 Actual Revenue (Unaudited)	108,887
11/12 Actual Expenditures (Unaudited)	(132,735)
Projected Restricted Fund Balance as of 9/30/12	\$ 785,247
Committed Fund Balance as of 09/30/12	
11/12 Re-appropriated Projects & Encumbrances	(556,553)
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Reserve of Fund Balance	47,361
Projected "Available" Restricted Fund Balance as of 9/30/13	\$ 276,055

PARKS & RECREATION IMPACT FEES

The following chart shows the revenues and expenditures in the Parks & Recreation Impact Fee Fund for a five-year period beginning in FY 2009.

**PARKS & RECREATION IMPACT FEES
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Impact Fees	\$ 140,763	\$ 84,264	\$ 128,793	\$ 122,400	\$ 55,888
Interest Income	42,182	29,724	14,350	2,000	500
Other Sources	-	-	-	(24,400)	43,612
Total Revenues & Other Financing Sources	\$ 182,945	\$ 113,988	\$ 143,143	\$ 100,000	\$ 100,000
Expenditures					
Capital	\$ 70,009	\$ 3,450	\$ 190,243	\$ 100,000	\$ 100,000
Total Expenditures	\$ 70,009	\$ 3,450	\$ 190,243	\$ 100,000	\$ 100,000



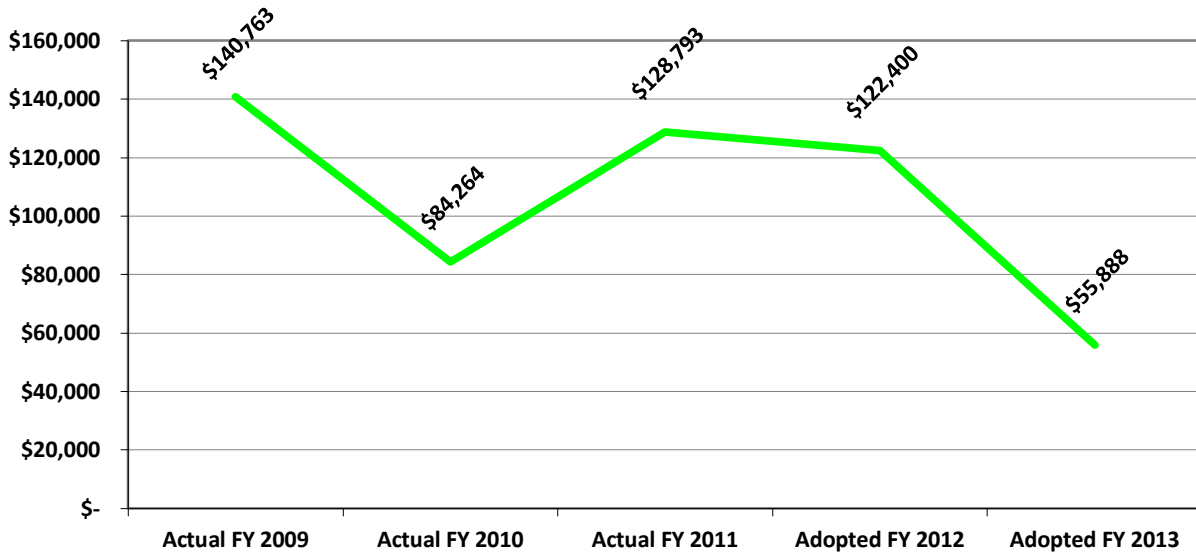
REVENUES

Parks & Recreation Impact Fee revenues are derived from new residential construction and provide for growth-related projects as they pertain to parks and recreation.

Projected revenues from impact fees related to parks equal \$55,888; a decrease of \$66,512, or 54.34% from FY 2012. Interest earning estimates are \$500.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2009.

**PARKS & RECREATION IMPACT FEE REVENUE
FY 2009 THROUGH FY 2013**



TRANSFERS AND FUND BALANCE

A total of \$43,612 in fund balance is appropriated for use in FY 2013.

EXPENDITURES

Capital expenditures of \$100,000 are scheduled for FY 2013 for improvements to Atwater Park.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.



**PARKS & RECREATION IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	1,198,514
11/12 Actual Revenue (Unaudited)		119,514
11/12 Actual Expenditures (Unaudited)		(16,780)
Projected Restricted Fund Balance as of 9/30/12	\$	1,301,248
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(979,021)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Use of Fund Balance		(43,612)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$	278,615

TRANSPORTATION IMPACT FEES

The following chart shows the revenues and expenditures in the Transportation Impact Fee Fund for a five-year period beginning in FY 2009.

**TRANSPORTATION IMPACT FEES
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Impact Fees	\$ 969,882	\$ 854,260	\$ 288,091	\$ 1,390,805	\$ -
Intergovernmental Revenue	624,649	754,699	1,869,274	-	10,000,000
Interest Income	561,011	211,214	78,011	17,800	5,000
Other Sources	-	-	-	(398,605)	580,500
Total Revenues & Other Financing Sources	\$ 2,155,542	\$ 1,820,173	\$ 2,235,376	\$ 1,010,000	\$ 10,585,500
Expenditures					
Capital	\$ 7,813,642	\$ 6,251,886	\$ 1,588,318	\$ 1,010,000	\$ 10,585,500
Total Expenditures	\$ 7,813,642	\$ 6,251,886	\$ 1,588,318	\$ 1,010,000	\$ 10,585,500

REVENUES

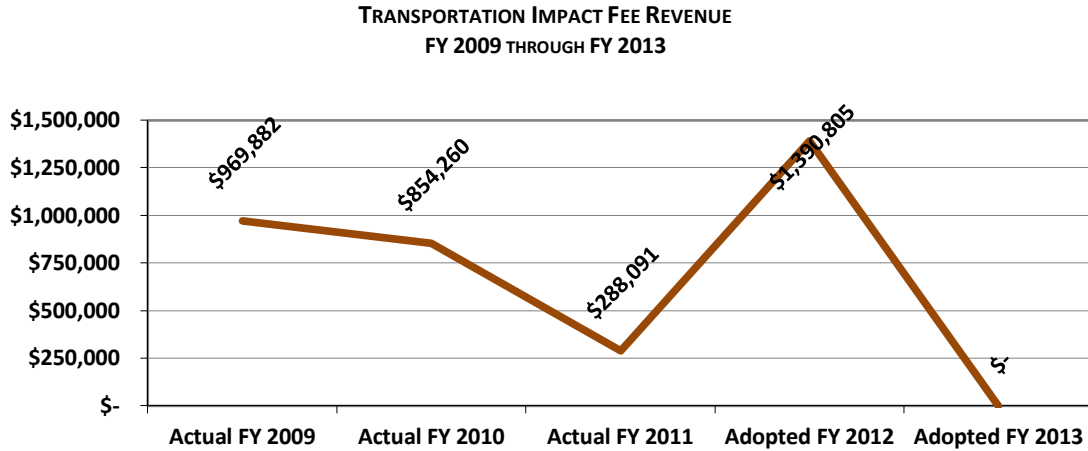
The purpose of Transportation Impact Fees is to provide a mechanism to fund growth-related projects as they relate to road systems. Revenues are derived from new residential and commercial construction.

Projected estimated revenues from transportation impact fees are \$0 for FY 2013. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. For FY 2013 a Federal Department of Transportation State Infrastructure Bank loan in the



amount of \$10,000,000 is projected for the completion of the Sumter Boulevard widening project. Interest earnings are projected to be \$5,000.

The following chart shows the economic impact on the Transportation Impact Fees for a five-year period beginning in FY 2009.



TRANSFERS AND FUND BALANCE

A total of \$580,500 in fund balance is appropriated for use in FY 2013.

EXPENDITURES

Capital expenditures of \$10,585,500 are scheduled for FY 2013 for the design of a right turn lane on Biscayne Drive (\$85,500) and the completion of the widening of Sumter Boulevard (\$10,500,000).

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**TRANSPORTATION IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 6,996,283
11/12 Actual Revenue (Unaudited)	226,538
11/12 Actual Expenditures (Unaudited)	(2,378,205)
Projected Restricted Fund Balance as of 9/30/12	\$ 4,844,616
Committed Fund Balance as of 09/30/12	
11/12 Re-appropriated Projects & Encumbrances	(1,147,539)
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Use of Fund Balance	(580,500)
Projected "Available" Restricted Fund Balance as of 9/30/13	\$ 3,116,577



SOLID WASTE IMPACT FEES

The following chart shows the revenues and expenditures in the Solid Waste Fee Fund for a five-year period beginning in FY 2009.

**SOLID WASTE IMPACT FEES
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Impact Fees	\$ 1,985	\$ 704	\$ 1,249	\$ 1,050	\$ -
Interest Income	772	546	53	-	100
Other Sources	-	-	-	(1,050)	(100)
Total Revenues & Other Financing Sources	\$ 2,757	\$ 1,250	\$ 1,302	\$ -	\$ -
Expenditures					
Capital	\$ -	\$ -	\$ 22,000	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ 22,000	\$ -	\$ -

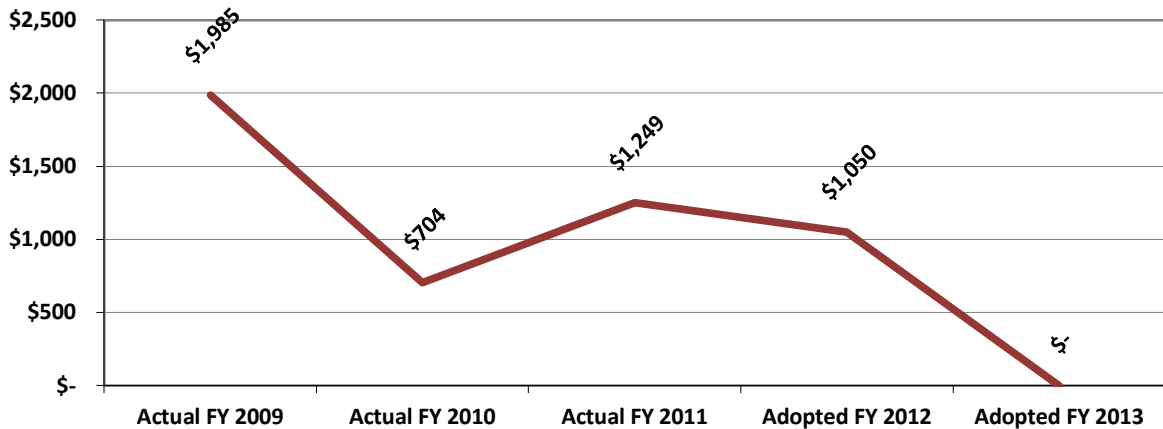
REVENUES

Solid Waste Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they pertain to solid waste services. The fees were implemented in FY 2008.

The projected impact fee revenue for FY 2013 is \$0. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. Interest earnings are projected to be \$100.

The following chart illustrates the revenues from Solid Waste Impact Fees for a five-year period beginning in FY 2009.

**SOLID WASTE IMPACT FEE REVENUE
FY 2009 THROUGH FY 2013**





TRANSFERS AND FUND BALANCE

A total of \$100 in fund balance is reserved for future use.

EXPENDITURES

No capital expenditures are scheduled for FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**SOLID WASTE IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	1,768
11/12 Actual Revenue (Unaudited)		554
11/12 Actual Expenditures (Unaudited)		-
Projected Restricted Fund Balance as of 9/30/12	\$	2,322
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		-
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		100
Projected "Available" Restricted Fund Balance as of 9/30/13	\$	2,422

GENERAL GOVERNMENT IMPACT FEES

The following chart shows the revenues and expenditures in the General Government Impact Fee Fund for a five-year period beginning in FY 2009.

**GENERAL GOVERNMENT IMPACT FEES
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Impact Fees	\$ 22,867	\$ 21,959	\$ 9,122	\$ 29,607	\$ 32,612
Interest Income	6,718	2,255	383	200	375
Other Sources	-	-	-	(29,807)	(32,987)
Total Revenues & Other Financing Sources	\$ 29,585	\$ 24,214	\$ 9,505	\$ -	\$ -
Expenditures					
Capital	\$ -	\$ 190,000	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 190,000	\$ -	\$ -	\$ -

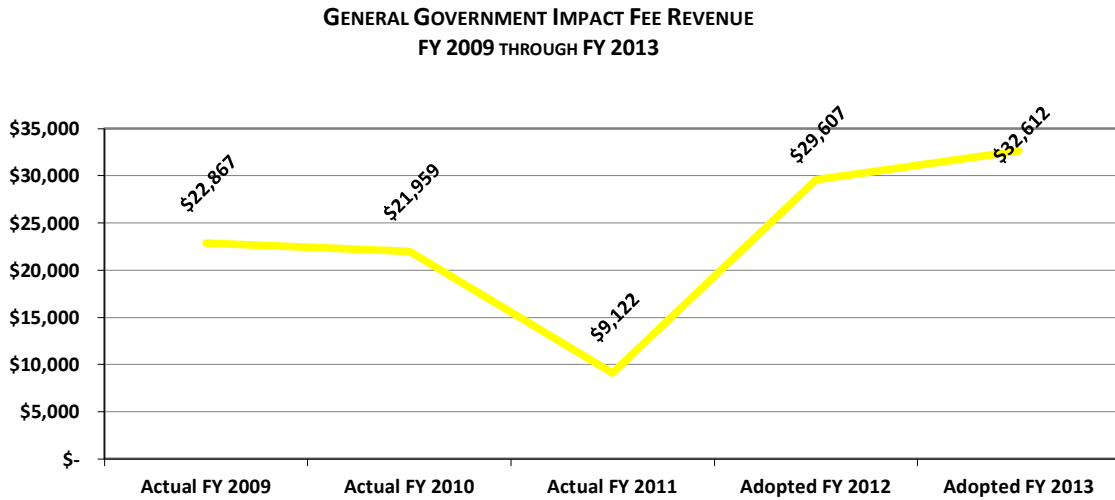


REVENUES

General Government Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they relate to the general services of the City. The fees were implemented in FY 2007.

Impact fee revenue of \$32,612 and interest income of \$375 is projected for FY 2013.

The following chart illustrates the revenues from General Government Impact Fees for a five-year period beginning in FY 2009.



TRANSFERS AND FUND BALANCE

A total of \$32,987 in fund balance is reserved for future use.

EXPENDITURES

No appropriations are budgeted for FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**GENERAL GOVERNMENT IMPACT FEE FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	36,753
11/12 Actual Revenue (Unaudited)		54,337
11/12 Actual Expenditures (Unaudited)		(37,068)
Projected Restricted Fund Balance as of 9/30/12	\$	54,022
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		32,987
Projected "Available" Restricted Fund Balance as of 9/30/13	\$	87,009

**INTERNAL SERVICE FUND****EMPLOYEE BENEFITS FUND**

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all operating funds of the City. Employees have the opportunity to purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund.

The following chart shows the revenues and expenditures in the Employee Benefits Fund for a five-year period beginning in FY 2009.

**EMPLOYEE BENEFITS FUND
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Interest Income	\$ 2,019	\$ (3,822)	\$ 996	\$ -	\$ -
Miscellaneous Revenues	4,481,134	4,565,092	5,117,678	5,106,194	5,199,061
Other Sources	-	-	-	75,000	(22,967)
Total Revenues & Other Financing Sources	\$ 4,483,153	\$ 4,561,270	\$ 5,118,674	\$ 5,181,194	\$ 5,176,094
Expenditures					
General Government	\$ 4,642,854	\$ 4,510,908	\$ 4,904,751	\$ 5,181,194	\$ 5,176,094
Total Expenditures	\$ 4,642,854	\$ 4,510,908	\$ 4,904,751	\$ 5,181,194	\$ 5,176,094

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**EMPLOYEE BENEFITS FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$ 161,121
11/12 Actual Revenue (Unaudited)	5,225,702
11/12 Actual Expenditures (Unaudited)	(5,087,484)
Projected Fund Balance as of 9/30/12	\$ 299,339
Assigned Fund Balance as of 10/01/12	
12/13 Appropriated Reserve of Fund Balance	22,967
Projected Fund Balance as of 9/30/13	\$ 322,306



**CAPITAL FUNDS**

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The capital funds used by the City are Infrastructure Sales Surtax II, Infrastructure Sales Surtax III, and Maintenance Facility Construction.

INFRASTRUCTURE SALES SURTAX II (ONE CENT SALES TAX)

The following chart shows the revenues and expenditures in the Surtax II Fund for a five-year period beginning in FY 2009.

**INFRASTRUCTURE SALES SURTAX II
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Other Taxes	\$ 5,413,033	\$ -	\$ -	\$ -	\$ -
Interest Income	800,032	538,841	189,502	50,000	45,000
Other Sources	-	-	-	1,152,997	1,157,272
Total Revenues & Other Financing Sources	\$ 6,213,065	\$ 538,841	\$ 189,502	\$1,202,997	\$1,202,272
Expenditures					
Capital	\$ 2,109,309	\$ 2,701,085	\$ 3,216,663	\$ -	\$ -
Debt Service	-	-	-	1,202,997	1,202,272
Other Uses	1,401,370	1,201,370	1,204,621	-	-
Total Expenditures	\$ 3,510,679	\$ 3,902,455	\$ 4,421,284	\$1,202,997	\$1,202,272

REVENUES

The Infrastructure Sales Surtax II (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax II revenues ended in 2009. A 15 year extension was approved by voters to continue the one cent sales tax which is accounted for as Surtax III revenues.

Interest income accounts for any new revenues added to the fund which is projected at \$45,000 for FY 2013.

TRANSFERS AND FUND BALANCE

A total of \$1,157,272 in fund balance is appropriated for use for FY 2013.

EXPENDITURES

FY 2013 expenditures include \$1,202,272 for the debt service on the Series 2003 bonds.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2013. The committed fund balance required for the Series 2003 debt service for bond years 2013 – 2023 is included in the fund balance schedule to more accurately represent the fund balance.

**INFRASTRUCTURE SALES SURTAX II FUND
FUND BALANCE REPORT**

09/30/2011 Audited Unreserved Fund Balance	\$	14,931,842
11/12 Actual Revenue (Unaudited)		148,006
11/12 Actual Expenditures (Unaudited)		(1,179,433)
Projected Restricted Fund Balance as of 9/30/12	\$	13,900,415
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(2,515,969)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		(1,157,272)
Outstanding Debt Service for 2003 Bonds (2014-2023)		(12,020,091)
Projected Restricted Fund Balance as of 9/30/13	\$	(1,792,917)

INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)

Infrastructure Sales Surtax III is the 15 year extension of the One Cent Sales Tax program. FY 2010 was the first year of collection of Surtax III revenues. The following chart shows the revenues and expenditures in the Surtax III Fund since its inception in FY 2010.

**INFRASTRUCTURE SALES SURTAX III
BUDGET COMPARISON
FY 2010 THROUGH FY 2013**

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues				
Other Taxes	\$ 5,554,577	\$ 5,801,652	\$5,794,117	\$6,120,005
Interest Income	50,792	50,639	18,000	29,000
Other Sources	-	911	(2,180,166)	(2,583,694)
Total Revenues & Other Financing Sources	\$ 5,605,369	\$ 5,853,202	\$3,631,951	\$3,565,311
Expenditures				
Transportation	\$ 486,762	\$ 904,519	\$ 411,001	\$ 698,227
Capital	439,176	3,386,655	3,220,950	2,867,084
Other Uses	-	197,960	-	-
Total Expenditures	\$ 925,938	\$ 4,489,134	\$3,631,951	\$3,565,311

**REVENUES**

The Infrastructure Sales Surtax III (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax III revenue is projected at \$6,120,005 for FY 2013, an increase of \$325,888 (5.62%) from FY 2012. Revenue estimates are provided by the State of Florida in August of each year.

Interest income is estimated at \$29,000.

TRANSFERS AND FUND BALANCE

A total of \$2,583,694 in fund balance is reserved for future use.

EXPENDITURES

FY 2013 expenditures of \$3,565,311 include the following:

- ✓ Police Department: capital equipment purchases of \$476,000
- ✓ Fire Department: capital equipment purchases of \$500,000
- ✓ Solid Waste: capital equipment purchases of \$216,084
- ✓ Parks & Recreation: neighborhood park renovations (\$50,000), park land acquisition (\$50,000), and Atwater Park (\$150,000)
- ✓ Road & Drainage: road rehabilitation (\$337,051), bridge repair and rehabilitation (\$225,260), neighborhood improvements (\$135,916), and sidewalk and pedestrian bridge design (\$75,000)
- ✓ Utilities: neighborhood expansion program (\$1,350,000).

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.

**INFRASTRUCTURE SALES SURTAX III FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	6,043,500
11/12 Actual Revenue (Unaudited)		6,178,703
11/12 Actual Expenditures (Unaudited)		(935,688)
Projected Restricted Fund Balance as of 9/30/12	\$	11,286,515
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(6,209,435)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Reserve of Fund Balance		2,583,694
Projected "Available" Restricted Fund Balance as of 9/30/13	\$	7,660,774

**MAINTENANCE FACILITY CONSTRUCTION FUND**

The following chart shows the revenues and expenditures in the Maintenance Facility Construction Fund for a five-year period beginning in FY 2009.

**MAINTENANCE FACILITY CONSTRUCTION
BUDGET COMPARISON
FY 2009 THROUGH FY 2013**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Adopted FY 2013
Revenues					
Interest Income	\$ 226,656	\$ 201,788	\$ 92,176	\$ 2,900	\$ -
Transfers In	1,600,000	-	-	500,000	-
Other Sources	-	-	-	997,100	110,000
Total Revenues & Other Financing Sources	\$ 1,826,656	\$ 201,788	\$ 92,176	\$ 1,500,000	\$ 110,000
Expenditures					
Capital	\$ -	\$ 115,299	\$ 1,192,795	\$ -	\$ -
Other Uses	-	-	-	1,500,000	110,000
Total Expenditures	\$ -	\$ 115,299	\$ 1,192,795	\$1,500,000	\$ 110,000

REVENUES

Revenues acquired in the Maintenance Facility Construction Fund were primarily from transfers in from other funds to provide the funding for the construction of a joint use facility for the City. The General Fund transferred \$5,000,000 in FY 2008; and in FY 2009, the following transfers occurred: Public Works - \$500,000, Fire Rescue District - \$100,000, and the General Fund - \$1,000,000. In FY 2012 the Solid Waste District transferred \$500,000 to this fund.

The remaining revenues were from interest income.

TRANSFERS AND FUND BALANCE

A total of \$110,000 in fund balance is appropriated for use in FY 2013.

EXPENDITURES

For FY 2013 there are no capital expenditures appropriated. The fleet maintenance building was completed in FY 2012. A transfer out of \$110,000 to the General Fund is scheduled for FY 2013.

FUND BALANCE

The following schedule shows the projected fund balance at September 30, 2013.



**MAINTENANCE FACILITY CONSTRUCTION FUND
FUND BALANCE REPORT**

09/30/2011 Audited Fund Balance	\$	5,925,745
11/12 Actual Revenue (Unaudited)		529,430
11/12 Actual Expenditures (Unaudited)		(6,214,281)
Projected Committed Fund Balance as of 9/30/12	\$	240,894
Committed Fund Balance as of 09/30/12		
11/12 Re-appropriated Projects & Encumbrances		(82,098)
Assigned Fund Balance as of 10/01/12		
12/13 Appropriated Use of Fund Balance		(110,000)
Projected "Available" Committed Fund Balance as of 9/30/13	\$	48,796













CAPITAL IMPROVEMENT PROGRAM

WHAT ARE CAPITAL IMPROVEMENTS?

The Capital Improvement Plan (CIP) is a ten-year roadmap for creating, maintaining and paying for North Port's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the City will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

-  fire and police stations;
-  parks, trails, open space, recreation centers and other related facilities;
-  water and wastewater treatment plants, transmission pipes, storage facilities and pump stations;
-  roads, bridges, traffic signals and other traffic control devices;
-  landscape beautification projects;
-  computer software and hardware systems other than personal computers and printers;
-  water control structures, stormwater retention ponds;
-  and major equipment purchases such as police and fire vehicles, sanitation trucks and heavy road equipment.

Growing municipalities such as North Port face a special set of complex problems. These cities need to build new roads, add public amenities such as parks and expand public safety service to accommodate new residential and non-residential development. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system.

North Port has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings. Notable projects completed since 2000 include the following:

2012	Fire Station #84
2012	Fleet Maintenance Facility
2011	Sumter Blvd Widening - Phase III – City Hall Blvd to Hansard
2011	Toledo Blade Widening
2011	Atwater Park
2011	Purchase of Warm Mineral Springs
2011	Helipad
2010	Intersection Improvement - Price & Cranberry
2010	Freestyle Bike Park









2010	Canine Club
2010	Fire Station #82
2010	Morgan Community Center
2010	Wastewater Treatment Plant Expansion
2010	Water Treatment Plant Enhancement
2010	Family Services Center
2009	Sumter Blvd Widening - Phase II
2009	Intersection Improvement - Price & Chamberlain
2009	Aqua Storage Recovery Well
2009	Fire Station #83
2009	Myakkahatchee Creek Corridor
2008	Pedestrian Bridge - Snover & Cranberry
2008	Garden of the Five Senses
2008	Narramore Sports Park Expansion & Improvements
2007	Intersection Improvement - Price & Salford
2007	Pedestrian Bridge - Price & Biscayne
2006	Traffic Signal - Sumter & City Hall Boulevard
2006	Narramore Sports Park - Soccer Fields
2006	Water Treatment Plant Upgrades
2006	City Hall
2006	Police Station
2006	Sumter Blvd Widening - Phase I
2005	Salford and US41 Turn Lane
2005	Wastewater Treatment Plant Expansion
2004	Traffic Signal - Price and Salford
2001	Narramore Sports Park
2001	Traffic Signal - Price and Toledo Blade
2000	Skate Park



PAYING FOR CAPITAL IMPROVEMENTS

In many respects, the city planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options and an establishment of realistic completion timeframes. The analysis process involves many familiar questions.








-  Do I need a new home or car or just “want” one?
-  Can I wait another year or two?
-  Are there other alternatives such as remodeling, using public transit or carpooling?
-  What other purchases will I need to forego?
-  What can I afford and how can I pay for it?
-  Do I need outside financing and what will it cost?

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable; a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year’s revenue stream or by simply increasing income or decreasing expenses.

GUIDELINES AND POLICIES USED IN DEVELOPING THE CIP

Strategic goals and key objectives and the city’s financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

-  Does a project support City Commission’s strategic goals?
-  Does a project qualify as a capital project, i.e., costs more than \$25,000 and has an expected useful life of at least five years?
-  Does a project support the city’s favorable investment ratings and financial integrity?
-  Does a project prevent the deterioration of the city’s existing infrastructure, and respond to and anticipate future growth in the city?
-  Does a project encourage and sustain quality economic development?
-  Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?
-  Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?

Master plans also help determine which projects should be included in the CIP and the timeframes in which the projects should be completed. The Water and Sewer Master Plan and the Fire Rescue Master Plan provide valuable guidance in preparation of the CIP.

Economic forecasts also are a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation for construction materials, the value of land, and other variables that may affect the city’s ability to finance needed services and capital projects.

**NORTH PORT'S ANNUAL CIP DEVELOPMENT PROCESS**

In conjunction with the annual budgeting process, the Finance department coordinates the city-wide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Commission's commitment to the needs and desires of North Port's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Commission. The remaining nine years are for planning purposes and funding is not guaranteed to occur in the year planned. City Commission makes the final decision about whether and when to fund a project.

Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Commission's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing service and one-time emergency services when needed.

The City Commission reviews the recommended CIP during the summer budget workshops. Commission also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

IMPACT OF THE CIP ON THE OPERATING BUDGET

North Port's operating budget is directly affected by the CIP. Almost every new capital improvement entails ongoing expenses for routine operation, repair and maintenance upon completion or acquisition. Also, many new capital facilities require the addition of new positions. Existing city facilities and equipment that were once considered state-of-the-art will require rehabilitation, renovation or upgrades to accommodate new uses and/or address safety and structural improvements. Older facilities usually involve higher maintenance and repair costs as well. Pay-as-you-go capital projects, grant-matching funds and lease/purchase capital expense also come directly from the operating budget. The costs of future operations and maintenance for new CIP projects are estimated by each department.

Operating costs are carefully considered in deciding which projects move forward in the CIP because it is not possible for the city to fund concurrently several large-scale projects that have significant operating budget impacts. Therefore, implementation timetables are established that stagger projects over time.

Commission reviews operating and maintenance costs associated with capital projects scheduled to come on-line in the upcoming fiscal year during the annual summer budget workshops. The following chart reflects those anticipated operating costs.

Project Type	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Information & Technology Projects	\$ -	\$ 2,256	\$ 2,256	\$ 2,256	\$ 2,256
Fire Rescue Projects	35,026	37,814	40,648	58,097	1,861,708
Police Projects	-	-	-	8,336	8,336
Park Projects	32,000	573,047	595,273	620,456	593,110
Transportation Projects	10,685	102,786	112,169	1,946,636	1,950,982
Water & Sewer Projects	346,200	363,656	375,892	379,561	496,800
TOTAL OPERATING IMPACT	\$ 423,911	\$ 1,079,559	\$ 1,126,238	\$ 3,015,342	\$ 4,913,192



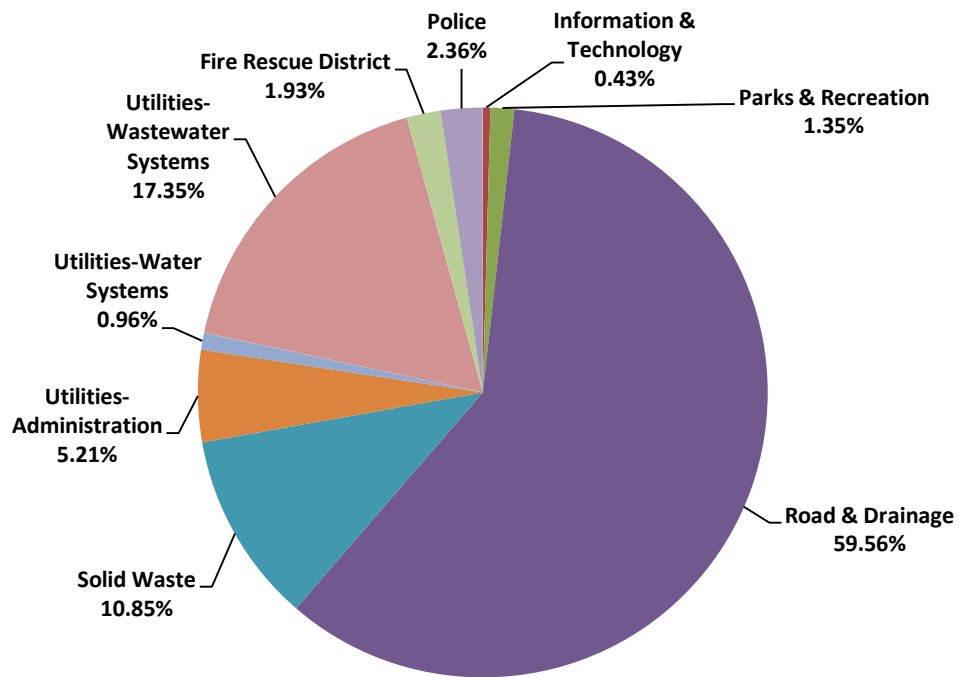
The Capital Improvement Program (CIP) is a five-year plan for major capital additions or replacements within the City of North Port. The City Commission adopts the first year of the multi-year plan as an integral part of the budget; those projects are presented in detail in the following pages. A grand summary of the five-year program is presented below.

FISCAL YEAR 2013
CAPITAL IMPROVEMENT PROGRAM
FIVE-YEAR BUDGET SUMMARY

Project Costs	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Five-Year Total
City Facilities	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Information & Technology	110,749	86,770	11,000	11,000	11,000	230,519
Parks & Recreation	350,000	1,085,000	1,050,000	900,000	-	3,385,000
Road & Drainage	15,435,479	6,022,462	6,455,029	5,759,963	5,283,927	38,956,860
Solid Waste	2,811,680	2,093,093	530,423	2,023,424	2,705,727	10,164,347
Utilities-Administration	1,350,000	1,350,000	1,350,000	1,636,130	1,636,129	7,322,259
Utilities-Water Systems	250,000	50,000	50,000	50,000	320,000	720,000
Utilities-Wastewater Systems	4,495,000	1,995,000	2,034,000	116,000	764,000	9,404,000
Fire Rescue District	500,000	836,073	1,007,002	1,429,328	1,565,992	5,338,395
Police	610,910	474,280	766,580	936,900	676,330	3,465,000
Total Project Costs	\$25,913,818	\$14,042,678	\$13,254,034	\$12,862,745	\$12,963,105	\$79,036,380
Financing Sources						
Impact Fees - Law Enforcement	\$ 134,910	\$ -	\$ -	\$ 49,700	\$ -	\$ 184,610
Impact Fees – Fire	-	-	-	100,000	-	100,000
Impact Fees – West Villages – Fire	-	-	-	-	200,000	200,000
Impact Fees - Parks & Recreation	100,000	100,000	100,000	100,000	-	400,000
Impact Fees – Transportation	10,585,500	-	-	-	-	10,585,500
Impact Fees – Water	250,000	50,000	50,000	50,000	320,000	720,000
Impact Fees - Wastewater	1,922,500	1,022,500	116,000	116,000	764,000	3,941,000
One Cent Sales Surtax-II	-	50,000	-	-	-	50,000
One Cent Sales Surtax-III	3,565,311	6,410,700	6,512,893	7,418,006	6,117,762	30,024,672
Operating Funds -General Fund	110,749	86,770	11,000	11,000	11,000	230,519
Operating Funds - Road & Drainage District	2,865,850	2,898,865	3,510,700	3,210,700	3,060,700	15,546,815
Operating Funds - Solid Waste District	2,595,596	1,877,009	314,339	1,807,339	2,489,643	9,083,926
Operating Funds – Utilities Wastewater	1,600,000	-	-	-	-	1,600,000
Bonds – Utility Con (SRF Bonds)	-	-	1,918,000	-	-	1,918,000
Grants – Road & Drainage	1,210,902	574,334	721,102	-	-	2,506,338
Grants – Wastewater	972,500	972,500	-	-	-	1,945,000
Total Financing Sources	\$25,913,818	\$14,042,678	\$13,254,034	\$12,862,745	\$12,963,105	\$79,036,380



The following graph illustrates the Capital Projects for FY 2013 by function type.



PROJECT INFORMATION

Information on projects is presented by function type and includes the following:

- ✓ Project number, name, and description.
- ✓ City goals the project supports.
- ✓ Summary of budget costs and estimated annual maintenance costs when available.
- ✓ Available financing sources.
- ✓ Detail project sheets which include total estimated project cost; completion dates; and a more detailed description of the project.

FIRE RESCUE PROJECTS

The Fire Rescue category includes one on-going project.

FP12PC - PUBLIC SAFETY COMMUNICATIONS

This project provides for the replacement of obsolete communications hardware and software for Fire Rescue and Police. This replacement will allow Fire Rescue and Police to continue to utilize Sarasota County's Communications System.

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.
- Public Health and Safety – Ensure public health and safety.



**FIRE RESCUE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
FP12PC	Public Safety Communications	\$ 500,000	\$ -
	Total Cost	\$ 500,000	\$ -
Project Financing			
Fund #	Fund Name		
306	One Cent Sales Surtax III	\$ 500,000	
	Total Financing Sources	\$ 500,000	

INFORMATION AND TECHNOLOGY PROJECTS

The Information and Technology category includes four new projects.

IT13CE - SUNGARD PS CLICK2GOV CODE ENFORCEMENT MODULE

This new module from SunGard enables browsing and payment collection for code enforcement over the internet.

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.

IT13NS – REPLACEMENT NETWORK SWITCHES

This project provides for the replacement of two new switches annually.

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.

IT13RS – REPLACEMENT SERVERS

This project provides for the replacement of three servers: Geographic Information System (GIS), Digital Imaging, and Firehouse Structured Query Language (SQL).

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.

IT13SS – SERVER STORAGE FOR MAIN STORAGE AREA NETWORK (SAN)

This project allows for additional server storage for the Storage Area Network (SAN) which is needed to facilitate additional virtual servers and transition toward disk-to-disk rather than disk-to-tape backup of all server data.

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.



**INFORMATION AND TECHNOLOGY
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
IT13CE*	SunGard PS Click2Gov Code Enforcement Module	\$ 15,174	\$ -
IT13NS*	Replacement Network Switches	11,000	-
IT13RS*	Replacement Servers	31,875	-
IT13SS*	Server Storage for Main Storage Area Network (SAN)	52,700	-
	Total Cost	\$ 110,749	\$ -
Project Financing			
Fund #	Fund Name		
001	Operating Funds - General Fund	\$ 110,749	
	Total Financing Sources	\$ 110,749	

NOTE: Asterisk () indicates new project.*

PARKS AND RECREATION PROJECTS

The Parks and Recreation category includes continued funding of three existing projects.

P07CMP – ATWATER PARK

This project provides for the installation of a playground and restroom facility.

Project supports these City goals:

- Customer Service – Ensure a safe and aesthetically pleasing park system.
- Public Health and Safety – Provide recreational opportunities to enhance the quality of life.
- Sustainability – Create a balanced park system to improve sustainability.

P12PRF – NEIGHBORHOOD PARK RENOVATIONS

This project provides for site amenities and improvements such as benches, tables, shade structures, playground systems, lighting, restrooms, trash receptacles, and parking lot improvements.

Project supports these City goals:

- Customer Service – Ensure a safe and aesthetically pleasing park system.
- Public Health and Safety – Provide recreational opportunities to enhance the quality of life.
- Sustainability – Create a balanced park system to improve sustainability.

P12PLA - PARK LAND ACQUISITION

This project allows for the strategic acquisition of additional parklands.

Project supports these City goals:

- Customer Service – Ensure availability of community programs and activities.
- Enhanced Quality of Life – Provide recreational opportunities to enhance the quality of life.
- Sustainability – Create a balanced park system to improve sustainability.



**PARKS AND RECREATION
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
P07CMP	Atwater Park – Phase III	\$ 250,000	\$ 11,000
P12PRF	Neighborhood Park Renovations	50,000	11,000
P12PLA	Park Land Acquisition	50,000	1,000
	Total Cost	\$ 350,000	\$ 23,000
Project Financing			
Fund #	Fund Name		
152	Impact Fees – Parks & Recreation	\$ 100,000	
306	Once Cent Surtax III	250,000	
	Total Financing Sources	\$ 350,000	

POLICE PROJECT

The Police category includes funding for one on-going project and one new project.

PD13RV - POLICE VEHICLE REPLACEMENT

This project is provided through the Infrastructure Surtax revenue for police vehicles scheduled for replacement.

Project supports these City goals:

- Customer Service – Improve the safety of the community.
- Public Health and Safety – Provide fast and efficient response to community emergencies.

PD13NV - NETWORK CAPACITY IMPROVEMENT AND VIRTUALIZATION PROJECT

This project provides protection to information stored on the City’s computer systems and reduces the risk of unauthorized access to state and federal crime information systems.

Project supports these City goals:

- Customer Service – Improve the safety of the community.
- Public Health and Safety – Provide fast and efficient response to community emergencies.

**POLICE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
PD13RV	Police Vehicle Replacement	\$ 476,000	\$ -
PD13NV*	Network Capacity Improvement/Virtualization Project	134,910	-
	Total Cost	\$ 610,910	\$ -
Project Financing			
Fund #	Fund Name		
150	Law Enforcement Impact Fees	\$ 134,910	
306	One Cent Surtax III	476,000	
	Total Financing Sources	\$ 610,910	

NOTE: Asterisk (*) indicates new project.



ROAD AND DRAINAGE PROJECTS

The Road and Drainage category includes six on-going projects, one existing project, as well as three new projects to the Capital Improvement Program.

R12BRP – BRIDGE REPAIR AND REHABILITATION

This project is a multi-year endeavor to provide needed maintenance and repair of City bridges.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.
- Sustainability – Provide the best possible roadway system for those who live, work, travel and conduct business in the City to improve sustainability.

R13RRH – ROAD REHABILITATION

This project is a multi-year project that focuses on paving and rehabilitating arterial, collector and local roads.

Project supports these City goals:

- Enhanced Quality of Life – Ensure structurally sound roadways to promote vehicular safety.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.
- Sustainability – Provide the best possible roadway system for those who live, work, travel and conduct business in the City to improve sustainability.

R13SWC – SIDEWALKS AND PEDESTRIAN BRIDGES

This project provides for the construction of sidewalks, pedestrian bridges and overpasses based on the sidewalk master plan. Funding for these improvements will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R12WCS – REHABILITATION OF WATER CONTROL STRUCTURES

This is an on-going project to rehabilitate/repair water control structures throughout the City. The FY 12-13 allotment is for the construction/rehabilitation of Water Control Structure 101 on Myakkahatchee Creek adjacent to the water treatment plant.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R13VER - CAPITAL EQUIPMENT OVER \$100,000

This project provides for the replacement of capital equipment over \$100,000 per the City-wide replacement program.

Project supports these City goals:

- Customer Service – Improve the safety of life and community assets.

R13NHI – NEIGHBORHOOD IMPROVEMENTS

This project provides for neighborhood improvements. The FY 12-13 allotment is for the beautification of Biscayne Drive. Funding for these improvements will continue for several more years.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R07SB3 – SUMTER BOULEVARD WIDENING

This project has been in progress for several years. Fiscal year 2012-13 is for the widening of Sumter Boulevard from Heron Creek Boulevard to City Center Boulevard. With the completion of this section, Sumter Boulevard will be four lanes from US 41 to I-75.



Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R13R41 – BISCAYNE DRIVE RIGHT TURN LANE AT US 41

This project provides for the design and construction of a dedicated south-bound right turn lane on the north leg of Biscayne Drive at the US 41 intersections.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment

R13USL - US 41 PEDESTRIAN WALKWAY LIGHTING – BISCAYNE DRIVE TO US 41

This project provides for the construction of a minimum of three rest areas with bike racks, benches, trash receptacles, landscaping and pedestrian lighting in the greenbelt area between US 41 and the frontage road on the south side.

Project supports these City goals:

- Enhanced Quality of Life – Maintain and provide reliable public infrastructure.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.

R13RRM – ROUTINE ROAD MAINTENANCE

This project is a multi-year project that focuses on routine repaving and micro-surfacing/chip sealing of those streets that are not required to be completely rehabilitated.

Project supports these City goals:

- Enhanced Quality of Life – Ensure structurally sound roadways to promote vehicular safety.
- Public Health and Safety – Provide on-going public infrastructure to create a safe environment.
- Sustainability – Provide the best possible roadway system for those who live, work, travel and conduct business in the City to improve sustainability.

**ROAD AND DRAINAGE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
R12BRP	Bridge Repair & Rehabilitation	\$ 225,260	\$ -
R13VER	Capital Equipment over \$100,000	443,000	-
R13NHI	Neighborhood Improvements	135,916	5,075
R12WCS	Rehabilitation of Water Control Structures	1,400,000	-
R13RRH	Road Rehabilitation	1,829,545	-
R13SWC	Sidewalks and Pedestrian Bridges	75,000	5,610
R07SB3	Sumter Blvd. Widening – Phase III	10,500,000	-
R13USL*	US41 Pedestrian Walkway Lighting – Biscayne Drive to US41	491,258	-
R13RRM*	Routine Road Maintenance	250,000	-
R13R41*	Biscayne Drive Right Turn Lane at US41	85,500	-



Total Cost		\$ 15,435,479	\$ 10,685
Project Financing			
Fund #	Fund Name		
107	Operating Funds - Road & Drainage District	\$ 2,865,850	
153	Impact Fees – Transportation	585,500	
306	One Cent Surtax III	773,227	
	State Infrastructure Bank	10,000,000	
	Grants – Road & Drainage	1,210,902	
Total Financing Sources		\$ 15,435,479	

NOTE: Asterisk (*) indicates new project.

SOLID WASTE PROJECT

The Solid Waste category includes continued funding of one existing project and no new projects.

SW13TE - SOLID WASTE TRUCKS AND EQUIPMENT

This project provides for the on-going funding of new solid waste trucks as programmed into the One Cent Sales Surtax III initiative. The project contributes to establishing a sufficient fleet of trucks for the collection and disposal of solid waste within the City.

Project supports these City goals:

- Customer Service – Provide for the collection and disposal of solid waste.
- Public Health and Safety – Ensure the safety and health of citizens through the proper and efficient collection and disposal of solid waste.
- Sustainability – Ensure environmental sustainability through the proper disposal of solid waste.

**SOLID WASTE
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
SW13TE	Solid Waste Trucks and Equipment	\$ 2,811,680	\$ -
	Total Cost	\$ 2,811,680	\$ -
Project Financing			
Fund #	Fund Name		
120	Operating Funds – Solid Waste District	\$ 2,595,596	
306	One Cent Surtax III	216,084	
Total Financing Sources		\$ 2,811,680	



UTILITIES – ADMINISTRATION

The Utilities – Administration category includes one on-going project.

U11NEP – NEIGHBORHOOD WATER AND SEWER EXTENSIONS

This project is to extend water and sewer to residents throughout the City in a methodical, economical manner to maximize efficiency and minimize costs. This is a multi-year project and will continue for several years.

Project supports these City goals:

- Customer Service – To provide safe water and wastewater needs for the community.
- Public Health and Safety – Provide safe drinking water and dispose of wastewater in a sound and environmentally approved method.
- Sustainability – Provide safe water and wastewater needs in a sustainable manner.

**UTILITIES – ADMINISTRATION
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
U11NEP	Neighborhood Water and Sewer Line Extensions	\$ 1,350,000	\$ -
	Total Cost	\$ 1,350,000	\$ -
Project Financing			
Fund #	Fund Name		
306	One Cent Surtax III	\$ 1,350,000	
	Total Financing Sources	\$ 1,350,000	

UTILITIES – WATER SYSTEMS

The Utilities – Water Systems category includes funding of one existing project and one new project.

U13WTO – WATER TRANSMISSION OVERSIZING

This is a multi-year project that is budgeted annually to provide for the required need to oversize water transmission pipes as a result of developer construction.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of water to enhance community sustainability.
- Sustainability – Provide safe water needs in a sustainable manner consistent with the values and standards of the community.

U13PPL – PIPELINE COMING FROM THE MCWTP

This project will upsize the current 10” water main to a 24” water main at the Myakkahatchee Creek Water Treatment Plant on North Port Boulevard.

Project supports these City goals:

- Customer Service – Provide safe drinking water.
- Sustainability – Explore viable options to improve water quality.
- Fiscally Responsible – Increase the capacity of water to enhance community sustainability.



**UTILITIES – WATER SYSTEMS
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
U13WTO	Water Transmission Oversizing	\$ 50,000	\$ -
U13PPL*	Pipeline coming from the MCWTP	200,000	-
	Total Cost	\$ 250,000	\$ -
Project Financing			
Fund #	Fund Name		
423	Impact Fees – Water	\$ 250,000	
	Total Financing Sources	\$ 250,000	

NOTE: Asterisk (*) indicates new project.

UTILITIES – WASTEWATER SYSTEMS

The Utilities – Wastewater Systems category includes continued funding for three existing projects.

U13STO – WASTEWATER TRANSMISSION OVERSIZING

This is a multi-year project that is budgeted annually to provide for the required need to oversize sewer transmission pipes as a result of developer construction.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of wastewater treatment to enhance community sustainability.
- Sustainability – Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community.

U11RWE – RECLAIMED WATER EXPANSION

This project provides for the design, permit and construction of the reclaimed water system in various locations throughout the City.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of wastewater treatment to enhance community sustainability.
- Sustainability – Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community.

U11MSF – MASTER PUMPING STATION AND FORCEMAIN

This project provides for the construction of the Price Boulevard master pumping station and two forcemains – one on East Price Boulevard and one on Pan American Boulevard.

Project supports these City goals:

- Fiscally Responsible – Increase the capacity of wastewater treatment to enhance community sustainability.
- Sustainability – Provide safe wastewater needs in a sustainable manner consistent with the values and standards of the community.

**UTILITIES – WASTEWATER SYSTEMS
PROJECT SUMMARY**

Project Number	Project Name	Approved Budget	Estimated Annual Maintenance Cost
Project Costs			
U11RWE	Reclaimed Water Expansion	\$ 1,945,000	\$ -
U11MSF	Master Pumping Station and Forcemain	2,500,000	-
U13STO	Wastewater Transmission Oversizing	50,000	-
	Total Cost	\$ 4,495,000	\$ -
Project Financing			
Fund #	Fund Name		
420	Operating Funds – Utilities Wastewater	\$ 1,600,000	
424	Impact Fees - Wastewater	1,922,500	
	Grants – Wastewater	972,500	
	Total Financing Sources	\$ 4,495,000	



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

001 - General Fund Category: Other

			FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES		Carryover	New Projects					
<i>New Assets</i>								
IT13CE	SunGard Code Enforcement Module	-	15,174	-	-	-	-	-
IT13DI	Optiview Digital Imaging Solution	-	-	59,775	-	-	-	-
IT13SS	Server Storage for Main (SAN)	-	52,700	-	-	-	-	-
<i>Improvement of Existing Assets</i>								
		-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>								
E10SEP	Energy, Efficiency & Conservation	22,724	-	-	-	-	-	-
IT13GP	GIS Plotter	-	-	15,995	-	-	-	-
IT13NS	Network Switches (2)	-	11,000	11,000	11,000	11,000	11,000	55,000
IT13RS	Servers (3)	-	31,875	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		22,724	110,749	86,770	11,000	11,000	11,000	55,000
Total Capital Project Expenses:		22,724	110,749	86,770	11,000	11,000	11,000	55,000
Total FY 12-13 Funding:			133,473					



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

107 - Road & Drainage District Category: Other

			FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant			1,210,902	574,334	721,102	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
New Assets								
R13SWC	Sidewalk & Pedestrian Bridges	390,600	-	150,000	-	150,000	-	2,109,915
R14P41	Pedestrian Bridge over US 41	-	-	108,165	721,102	-	-	-
Improvement of Existing Assets								
R07PII	Price-Haberland Intersection (Grant)	1,199,824	-	-	-	-	-	-
R13R41	US 41 Right Turn Lane-Biscayne	-	-	574,334	-	-	-	-
R13RRH	Road Rehabilitation	3,013,794	1,492,494	1,610,700	1,610,700	1,610,700	1,610,700	8,064,742
R13RRM	Routine Road Maintenance	-	250,000	250,000	250,000	250,000	250,000	1,250,000
R13USL	US 41 Pedestrian Walkway Lighting	-	491,258	-	-	-	-	-
R14WCS	Water Control Structure	-	-	130,000	950,000	500,000	500,000	5,800,000
Replacement of Existing Assets								
R12WCS	Water Control Structure-101	130,000	1,400,000	-	-	-	-	-
R13VER	Vehicle & Equipment Replacement	-	443,000	650,000	700,000	700,000	700,000	6,751,000
Sub-total - New, Existing, Replacement Assets		4,734,218	4,076,752	3,473,199	4,231,802	3,210,700	3,060,700	23,975,657
Total Capital Project Expenses:		4,734,218	4,076,752	3,473,199	4,231,802	3,210,700	3,060,700	23,975,657
Total FY 12-13 Funding:			8,810,970					



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

120 - Solid Waste District **Category: Other**

			FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			-	-	-	-	-	-
CAPITAL PROJECT EXPENSES	Carryover	New Funding						
<i>New Assets</i>								
SW13TE	Trucks & Equipment Replacement	-	308,460	-	-	-	-	-
<i>Improvement of Existing Assets</i>								
		-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>								
SW13TE	Trucks & Equipment Replacement	75,000	2,287,136	1,877,009	314,339	1,807,339	2,489,643	-
		-	-	-	-	-	-	-
Sub-total - New & Replacement Assets		75,000	2,595,596	1,877,009	314,339	1,807,339	2,489,643	-
Total Capital Project Expenses:		75,000	2,595,596	1,877,009	314,339	1,807,339	2,489,643	-
Total FY 12-13 Funding:			2,670,596					



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

144 - Escheated Lots-Land & Future Projects Category: Other

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 1,508,405	\$ 1,508,405	\$ 1,508,405	\$ 1,508,405	\$ 1,508,405	\$ 1,508,405
REVENUE							
Revenue		-	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Total Revenue:		-	-	-	-	-	-
CAPITAL PROJECT EXPENSES							
	Carryover						
	New Funding						
New Assets							
P11BPP	Butler Park Pool	630,000	-	-	-	-	-
E11EDI	Economic Development Incentives	2,911,000	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		3,541,000	-	-	-	-	-
Total Capital Project Expenses:		3,541,000	-	-	-	-	-
Estimated Ending Balance:		\$ 1,508,405	\$ 1,508,405	\$ 1,508,405	\$ 1,508,405	\$ 1,508,405	\$ 1,508,405



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

145 - Escheated Lots-Roads Category: Other

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE							
Revenue		-	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Transfer Out		(10,000)	-	-	-	-	-
Total Revenue:		(10,000)	-	-	-	-	-
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
R12RRH Road Rehabilitation	446,000	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		446,000	-	-	-	-	-
Total Capital Project Expenses:		446,000	-	-	-	-	-
Estimated Ending Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

146 - Escheated Lots-Parks Category: Other

			FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:			\$ (35,510)	\$ (35,510)	\$ (35,510)	\$ (35,510)	\$ (35,510)	\$ (35,510)
REVENUE								
Revenue			-	-	-	-	-	-
Investment Income			-	-	-	-	-	-
Total Revenue:			-	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<i>New Assets</i>								
P11BPP	Butler Park Pool	197,600	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>								
P12BRP	Blue Ridge Park Refurbishments	18,165	-	-	-	-	-	-
P12GMP	George Mullen Playground Equipt	168,000	-	-	-	-	-	-
P12MCS	Morgan Family Center Streaming	50,000	-	-	-	-	-	-
P12PRF	Neighborhood Park Renovations	6,219	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>								
P12PPE	Pine Park Playground Equipment	10,000	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		449,984	-	-	-	-	-	-
Total Capital Project Expenses:		449,984	-	-	-	-	-	-
Estimated Ending Balance:			\$ (35,510)	\$ (35,510)	\$ (35,510)	\$ (35,510)	\$ (35,510)	\$ (35,510)



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

150 - Impact Fees - Law Enforcement		Category: Impact Fees						
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22	
Estimated Beginning Balance:		\$ 103,844	\$ 3,770	\$ 28,124	\$ 67,493	\$ 57,162	\$ 96,531	
REVENUE								
Impact Fees		34,436	24,054	38,919	38,919	38,919	194,595	
Investment Income		400	300	450	450	450	2,000	
Total Revenue:		34,836	24,354	39,369	39,369	39,369	196,595	
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
New Assets								
PD13NV	Network Capacity & Virtualization	-	134,910	-	-	-	-	
PD16MC	Mobile Citation	-	-	-	49,700	-	-	
Improvement of Existing Assets								
		-	-	-	-	-	-	
Replacement of Existing Assets								
		-	-	-	-	-	-	
Sub-total - New, Existing, Replacement Assets		-	134,910	-	49,700	-	-	
Total Capital Project Expenses:		-	134,910	-	49,700	-	-	
Estimated Ending Balance:		\$ 3,770	\$ 28,124	\$ 67,493	\$ 57,162	\$ 96,531	\$ 293,126	



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

150 - Impact Fees - Law Enforcement-WVID		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 59,841	\$ 69,566	\$ 76,860	\$ 84,154	\$ 91,448	\$ 98,742
REVENUE							
Impact Fees		9,725	7,294	7,294	7,294	7,294	36,470
Investment Income		-	-	-	-	-	-
Total Revenue:		9,725	7,294	7,294	7,294	7,294	36,470
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
		-	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	-	-	-	-	-
Total Capital Project Expenses:		-	-	-	-	-	-
Estimated Ending Balance:		\$ 69,566	\$ 76,860	\$ 84,154	\$ 91,448	\$ 98,742	\$ 135,212



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

151 - Impact Fees - Fire Rescue		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 44,679	\$ 81,712	\$ 108,095	\$ 153,613	\$ 99,131	\$ 144,649
REVENUE							
Impact Fees		36,583	26,083	45,018	45,018	45,018	225,090
Investment Income		450	300	500	500	500	2,500
Total Revenue:		37,033	26,383	45,518	45,518	45,518	227,590
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
F06FS5	Fire Station 85	556,553	-	-	-	-	-
F16R83	New Rescue Vehicle	-	-	-	100,000	-	-
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		556,553	-	-	100,000	-	-
Total Capital Project Expenses:		556,553	-	-	100,000	-	-
Estimated Ending Balance:		\$ 81,712	\$ 108,095	\$ 153,613	\$ 99,131	\$ 144,649	\$ 372,239



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

151 - Impact Fees - Fire Rescue-WVID Category: Impact Fees

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 171,766	\$ 182,094	\$ 189,839	\$ 197,585	\$ 205,331	\$ 13,077
REVENUE							
Impact Fees		10,328	7,745	7,746	7,746	7,746	38,730
Investment Income		-	-	-	-	-	-
Total Revenue:		10,328	7,745	7,746	7,746	7,746	38,730
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
F17FS6	Fire Station 86-Thomas Ranch	-	-	-	-	100,000	-
F17E86	New Engine-Fire Station 86	-	-	-	-	50,000	-
F17R86	New Rescue-Fire Station 86					50,000	
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	-	-	-	200,000	-
Total Capital Project Expenses:		-	-	-	-	200,000	-
Estimated Ending Balance:		\$ 182,094	\$ 189,839	\$ 197,585	\$ 205,331	\$ 13,077	\$ 51,807



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

152 - Impact Fees - Parks & Recreation		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ (214,548)	\$ (286,104)	\$ (364,746)	\$ (443,388)	\$ (522,030)	\$ (500,672)
REVENUE							
Impact Fees		27,944	20,958	20,958	20,958	20,958	104,790
Investment Income		500	400	400	400	400	2,000
Total Revenue:		28,444	21,358	21,358	21,358	21,358	106,790
CAPITAL PROJECT EXPENSES							
		Carryover	New Funding				
New Assets							
P11BPP	Butler Park Pool	896,000	-	-	-	-	-
Improvement of Existing Assets							
P07CMP	Atwater Park	104,020	100,000	100,000	100,000	100,000	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		1,000,020	100,000	100,000	100,000	100,000	-
Total Capital Project Expenses:		1,000,020	100,000	100,000	100,000	100,000	-
Estimated Ending Balance:		\$ (286,104)	\$ (364,746)	\$ (443,388)	\$ (522,030)	\$ (500,672)	\$ (393,882)



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

152 - Impact Fees - Parks & Recreation-WVID		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 466,600	\$ 494,544	\$ 515,502	\$ 536,460	\$ 557,418	\$ 578,376
REVENUE							
Impact Fees		27,944	20,958	20,958	20,958	20,958	104,790
Investment Income		-	-	-	-	-	-
Total Revenue:		27,944	20,958	20,958	20,958	20,958	104,790
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
		-	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		-	-	-	-	-	-
Total Capital Project Expenses:		-	-	-	-	-	-
Estimated Ending Balance:		\$ 494,544	\$ 515,502	\$ 536,460	\$ 557,418	\$ 578,376	\$ 683,166



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

153 - Impact Fees - Transportation **Category: Impact Fees**

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 1,812,994	\$ 1,232,494	\$ 1,481,299	\$ 207,684	\$ (566,982)	\$ (566,982)
REVENUE							
Impact Fees		-	245,905	543,145	543,145	543,145	2,715,725
State Infrastructure Bank Loan		10,000,000	-	-	-	-	-
Investment Income		5,000	2,900	4,500	4,500	4,500	22,500
Debt Service - SIB Loan		-	-	(1,821,260)	(1,322,311)	(547,645)	(2,738,225)
Total Revenue:		10,005,000	248,805	(1,273,615)	(774,666)	-	-
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
New Assets							
	-	-	-	-	-	-	-
Improvement of Existing Assets							
R07PII	Price-Haberland Intersection	10,000	-	-	-	-	-
R07SB3	Sumter Blvd. Widening Project	1,204,253	10,500,000	-	-	-	-
R07TBI	Toledo Blade Widening	226,198	-	-	-	-	-
R11S41	US 41 Right Turn Lane-Sumter	6,096	-	-	-	-	-
R13R41	US 41 Right Turn Lane-Biscayne	-	85,500	-	-	-	-
Replacement of Existing Assets							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		1,446,547	10,585,500	-	-	-	-
Total Capital Project Expenses:		1,446,547	10,585,500	-	-	-	-
Estimated Ending Balance:		\$ 1,232,494	\$ 1,481,299	\$ 207,684	\$ (566,982)	\$ (566,982)	\$ (566,982)



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

153 - Impact Fees - Transportation-WVID		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 1,295,579	\$ 1,295,579	\$ 1,343,719	\$ 1,416,028	\$ 1,488,337	\$ 1,560,646
REVENUE							
Impact Fees		-	48,140	72,309	72,309	72,309	361,545
Investment Income		-	-	-	-	-	-
Total Revenue:		-	48,140	72,309	72,309	72,309	361,545
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
New Assets							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Improvement of Existing Assets							
	-	-	-	-	-	-	-
Replacement of Existing Assets							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 1,295,579	\$ 1,343,719	\$ 1,416,028	\$ 1,488,337	\$ 1,560,646	\$ 1,922,191



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

156 - Impact Fees - Solid Waste		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ (4,315)	\$ (4,315)	\$ 3,274	\$ 21,955	\$ 40,636	\$ 59,317
REVENUE							
Impact Fees		-	7,489	18,456	18,456	18,456	92,280
Investment Income		-	100	225	225	225	1,125
Total Revenue:		-	7,589	18,681	18,681	18,681	93,405
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
New Assets							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Improvement of Existing Assets							
	-	-	-	-	-	-	-
Replacement of Existing Assets							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ (4,315)	\$ 3,274	\$ 21,955	\$ 40,636	\$ 59,317	\$ 152,722



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

156 - Impact Fees - Solid Waste-WVID		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 6,637	\$ 6,637	\$ 10,369	\$ 15,975	\$ 21,581	\$ 27,187
REVENUE							
Impact Fees		-	3,732	5,606	5,606	5,606	28,030
Investment Income		-	-	-	-	-	-
Total Revenue:		-	3,732	5,606	5,606	5,606	28,030
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
New Assets							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Improvement of Existing Assets							
	-	-	-	-	-	-	-
Replacement of Existing Assets							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 6,637	\$ 10,369	\$ 15,975	\$ 21,581	\$ 27,187	\$ 55,217



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

157 - Impact Fees - General Government		Category: Impact Fees					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ (6,931)	\$ 18,799	\$ 37,128	\$ 68,717	\$ 100,306	\$ 131,895
REVENUE							
Impact Fees		25,430	18,129	31,289	31,289	31,289	156,445
Investment Income		300	200	300	300	300	1,500
Total Revenue:		25,730	18,329	31,589	31,589	31,589	157,945
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
		-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
F10MFC Fleet Maintenance Facility	6,274	-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>		6,274	-	-	-	-	-
Total Capital Project Expenses:		6,274	-	-	-	-	-
Estimated Ending Balance:		\$ 18,799	\$ 37,128	\$ 68,717	\$ 100,306	\$ 131,895	\$ 289,840



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

157 - Impact Fees - General Government-WVID Category: Impact Fees

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 27,960	\$ 35,142	\$ 40,529	\$ 45,916	\$ 51,303	\$ 56,690
REVENUE							
Impact Fees		7,182	5,387	5,387	5,387	5,387	26,935
Investment Income		-	-	-	-	-	-
Total Revenue:		7,182	5,387	5,387	5,387	5,387	26,935
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	-	-	-	-	-	-	-
Total Capital Project Expenses:	-	-	-	-	-	-	-
Estimated Ending Balance:		\$ 35,142	\$ 40,529	\$ 45,916	\$ 51,303	\$ 56,690	\$ 83,625



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

305 - Surtax II		Category: Infrastructure Surtax					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 11,332,265	\$ 10,174,994	\$ 8,963,123	\$ 7,797,852	\$ 6,626,406	\$ 5,449,160
REVENUE							
Taxes		-	-	-	-	-	-
Investment Income		45,000	40,000	35,000	30,000	25,000	100,000
Debt Service		(1,202,271)	(1,201,871)	(1,200,271)	(1,201,446)	(1,202,246)	(7,214,257)
Total Revenue:		(1,157,271)	(1,161,871)	(1,165,271)	(1,171,446)	(1,177,246)	(7,114,257)
CAPITAL PROJECT EXPENSES							
		Carryover	New Funding				
New Assets							
F06FS5	Fire Station 85	1,750,000	-	-	-	-	-
FP07TR	Fire/Police Training Tower	755,000	-	-	-	-	-
L14LDS	Library - design only	-	-	50,000	-	-	-
Sub-total - New Assets		2,505,000	-	50,000	-	-	-
Total Capital Project Expenses:		2,505,000	-	50,000	-	-	-
Estimated Ending Balance:		\$ 10,174,994	\$ 8,963,123	\$ 7,797,852	\$ 6,626,406	\$ 5,449,160	\$ (1,665,097)



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

306 - Surtax III **Category: Infrastructure Surtax**

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 5,047,204	\$ 7,552,895	\$ 7,459,254	\$ 7,508,978	\$ 6,399,697	\$ 5,514,181
REVENUE							
Taxes		6,042,002	6,286,559	6,531,117	6,775,674	7,020,231	38,769,517
Investment Income		29,000	30,500	31,500	32,000	33,275	387,695
Debt Service - SIB Loan	-	-	-	-	(498,949)	(1,821,260)	(2,177,900)
Total Revenue:		6,071,002	6,317,059	6,562,617	6,308,725	5,232,246	36,979,312
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
New Assets							
F16R83	New Rescue-Station 83	-	-	-	-	130,000	-
P11BPP	Butler Park Pool	2,174,000	-	-	-	-	-
P12PLA	Park Land Acquisition	50,000	50,000	50,000	50,000	50,000	-
R11PLA	Price Blvd. Land Acquisition	409,745	-	1,450,000	1,450,000	1,450,000	1,450,000
R13SWC	Sidewalks & Pedestrian Bridges	176,161	75,000	401,034	75,000	401,034	75,000
U11NEP	Neighborhood Water & Sewer	403,064	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000
U12WTI	Water Transmission Improvements	979,951	-	-	-	286,130	286,129
Improvement of Existing Assets							
P07CMP	Atwater Park	150,000	150,000	250,000	300,000	300,000	-
P13G5S	Garden of the Five Senses	-	-	435,000	350,000	200,000	-
P10MCG	Myakkahatchee Creek Greenway	479,597	-	200,000	200,000	200,000	-
P12BW1	Blueways-Phase 1	417,800	-	-	-	-	-
P12PRF	Neighborhood Park Renovations	-	50,000	50,000	50,000	50,000	-
R12BRP	Bridge Rehabilitation & Repair	176,161	225,260	225,261	225,260	225,261	225,260
R13NHI	Neighborhood Improvements	140,929	135,916	135,916	135,916	135,916	135,916
R13RRH	Road Rehabilitation	93,911	337,051	337,052	337,051	337,052	337,051
Replacement of Existing Assets							
F12RVH	Vehicle & Equipt Replacement (Fire)	18,057	-	336,073	507,002	699,328	865,992
FP12PC	Public Safety Communications	355,840	500,000	500,000	500,000	500,000	500,000
PD13RV	Replace Fully Equipped Veh. (Police)	-	476,000	474,280	766,580	887,200	676,330
P12PPE	Pine Park Playground Equipment	55,000	-	-	-	-	-
SW13TE	Solid Waste Trucks & Equipment	211,393	216,084	216,084	216,084	216,085	216,084
Sub-total - New, Existing, Replacement Assets		6,291,609	3,565,311	6,410,700	6,512,893	7,418,006	6,117,762
Total Capital Project Expenses:		6,291,609	3,565,311	6,410,700	6,512,893	7,418,006	6,117,762
Estimated Ending Balance:		\$ 7,552,895	\$ 7,459,254	\$ 7,508,978	\$ 6,399,697	\$ 5,514,181	\$ 22,676,199



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

320 - Maintenance Facility Construction **Category: Other**

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE							
Revenue		-	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Transfer Out		(110,000)	-	-	-	-	-
Total Revenue:		(110,000)	-	-	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
		-	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Replacement of Existing Assets							
F10MFC	Fleet Maintenance Facility	135,854	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		135,854	-	-	-	-	-
Total Capital Project Expenses:		135,854	-	-	-	-	-
Estimated Ending Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Funding appropriated to provide economic development incentives to potential economic development in the City.

PROJECT JUSTIFICATION

Commission directed for economic development incentives.



TOTAL ESTIMATED COST: \$ 3,000,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 3,000,000	\$ (89,000)	\$ -	\$ 2,911,000	\$ 2,911,000

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
144-Escheated Lots	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUNDING	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Land	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COST	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
						\$ -	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Implement various projects submitted to and approved by the U.S. Department of Energy as related to an Energy Efficiency and Conservation Block Grant.

PROJECT JUSTIFICATION

In compliance with the City's green initiative.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 476,100

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 476,100	\$ (413,943)	\$ (39,433)	\$ 22,724	\$ 22,724

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Grants	\$ 476,100						\$ -	
							-	
							-	
TOTAL FUNDING	\$ 476,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 142,830						\$ -	
Equipment, Materials, Furniture	333,270						-	
							-	
							-	
TOTAL COST	\$ 476,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
						\$ -	
						-	
						-	
						-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Purchase the Click2Gov Code Enforcement module for the SunGard Public Sector (PS) Enterprise Resource Planning (ERP).

PROJECT JUSTIFICATION

This is the final Click2Gov module needed to add to the SunGard PS system. It enables the browsing and payment collection for code enforcements over the internet. Previous installations for Utilities, Neighborhood Development Services, and Planning have been extremely successful at reducing workload and providing a more expeditious way for citizens to access and make payments toward specific information.

Code Enforcement

Welcome, John Miller

- My Pending Requests: 11
- My Cases: 35
- Assign Contractor: 4
- Check Property History: 3
- Enter Property Information: 9
- Enter Vehicle Information: 3
- Initial Inspection Requested: 9
- Mail Notice Letter: 2
- Post Notice: 5
- Print and Mail Invoice: 1
- Print Notice Letter: 4
- Ready for Re-Inspection: 2

- Module Administration
- Log a Request - Quick Log
- View Requests
- Add a Case
- Cases
- Archives
- Vehicle Cases
- Search Cases
- Generate Reports
- Download Forms
- Location Records

Screenshot

Since January 01, 2007

Case	Cases				Total	%	Activity		
	Active	Archive	Request				New	Notice	Abate
Health Violations									
Grass & Weeds	10	0	1	11	(23%)	2	1	0	
Trash and Debris	2	0	0	2	(4%)	0	0	0	
Appliance	3	0	4	7	(15%)	3	0	0	
Dead Tree	1	0	1	2	(4%)	0	0	0	
Vehicles and Parking									

For illustrative purposes only

TOTAL ESTIMATED COST: \$ 15,174

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DCA Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
001-General Fund	\$ -	\$ 15,174	\$ -	\$ -	\$ -	\$ -	\$ 15,174	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 15,174	\$ -	\$ -	\$ -	\$ -	\$ 15,174	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ 15,174	\$ -	\$ -	\$ -	\$ -	\$ 15,174	\$ -
TOTAL COST	\$ -	\$ 15,174	\$ -	\$ -	\$ -	\$ -	\$ 15,174	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ 2,256	\$ 2,256	\$ 2,256	\$ 2,256	\$ 9,024	\$ 11,280
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 2,256	\$ 2,256	\$ 2,256	\$ 2,256	\$ 9,024	\$ 11,280

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Replace aged network equipment in City Hall.

PROJECT JUSTIFICATION

Network switches have an optimal operational life cycle of 5 years. The established replacement plan requires two new switches annually.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 11,000 Annually

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
001-General Fund	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 55,000	\$ 55,000
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 55,000	\$ 55,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture		\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 55,000	\$ 55,000
							-	-
							-	-
TOTAL COST	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 55,000	\$ 55,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Three (3) replacement servers: Geographic Information System (GIS), Digital Imaging, and Firehouse Structured Query Language (SQL).

PROJECT JUSTIFICATION

Replace old servers due to age (5 years) and performance; needed to support software upgrades that require newer technology, increased performance and storage requirements.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 31,875

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
001-General Fund	\$ -	\$ 31,875	\$ -	\$ -	\$ -	\$ -	\$ 31,875	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 31,875	\$ -	\$ -	\$ -	\$ -	\$ 31,875	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ 31,875	\$ -	\$ -	\$ -	\$ -	\$ 31,875	\$ -
TOTAL COST	\$ -	\$ 31,875	\$ -	\$ -	\$ -	\$ -	\$ 31,875	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

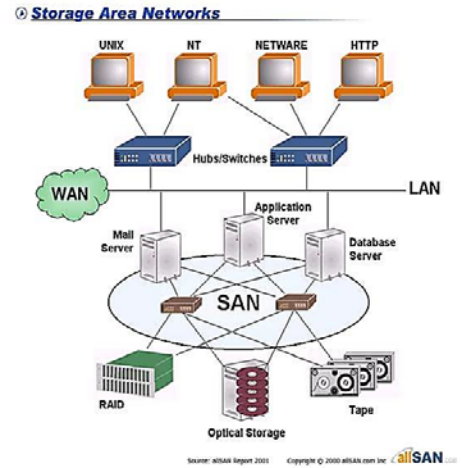
PROJECT DESCRIPTION

Additional storage for the Storage Area Network (SAN)

PROJECT JUSTIFICATION

Additional storage required to facilitate additional virtual servers and transition toward disk-to-disk rather than disk-to-tape backup of all server data.

PROJECT RANKING



TOTAL ESTIMATED COST: \$ 52,700

For illustrative purposes only

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DCA

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
001-General Fund	\$ -	\$ 52,700	\$ -	\$ -	\$ -	\$ -	\$ 52,700	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 52,700	\$ -	\$ -	\$ -	\$ -	\$ 52,700	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ 52,700	\$ -	\$ -	\$ -	\$ -	\$ 52,700	\$ -
TOTAL COST	\$ -	\$ 52,700	\$ -	\$ -	\$ -	\$ -	\$ 52,700	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset

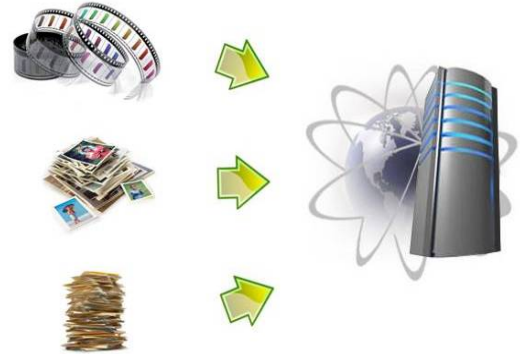


PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Expand digital imaging capabilities enabling enterprise wide usage for scanning, tagging and managing digital content.



PROJECT JUSTIFICATION

The digital imaging solution integrates with the SunGard Public Sector system modules allowing documents to be attached to corresponding data in both the SunGard and other City systems. This solution will enable digitizing paper documents as much as possible and improving the search and security of other historical records.

TOTAL ESTIMATED COST: \$ 59,775

For illustrative purposes only

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
Project to go to DCA Consistent with MPO long-range plan
Proportionate Fair Share shown Meets FS 163.3164

Carryover

Table with 5 columns: Cumulative Project Budget at 09/30/12, Cumulative Project Expenditures, Current YTD Encumbrances, Current Remaining Balance, Estimated Project Balance at 09/30/12. Values are all zero.

Table with 9 columns: Funding Source, Prior Years, FY 12-13, FY 13-14, FY 14-15, FY 15-16, FY 16-17, 5 Yr Total, FY 18-22. Shows funding from 001-General Fund totaling \$59,775.

Table with 9 columns: Expenditure Type, Prior Years, FY 12-13, FY 13-14, FY 14-15, FY 15-16, FY 16-17, 5 Yr Total, FY 18-22. Shows equipment, materials, furniture totaling \$59,775.

Table with 9 columns: OPERATING IMPACTS, FY 12-13, FY 13-14, FY 14-15, FY 15-16, FY 16-17, 5 Yr Total, FY 18-22. Shows zero operating impacts.

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Replacement of large format plotter to support Geographic Information System (GIS) users.



PROJECT JUSTIFICATION

The large format plotter used by Geographic Information System (GIS) users is no longer supported under maintenance by Hewlett Packard (HP). Due to the age of the plotter (7+ years), parts are harder to find and the usage continues to increase.

TOTAL ESTIMATED COST: \$ 15,995

For illustrative purposes only

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DCA

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
001-General Fund	\$ -	\$ -	\$ 15,995	\$ -	\$ -	\$ -	\$ 15,995	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ 15,995	\$ -	\$ -	\$ -	\$ 15,995	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ -	\$ 15,995	\$ -	\$ -	\$ -	\$ 15,995	\$ -
TOTAL COST	\$ -	\$ -	\$ 15,995	\$ -	\$ -	\$ -	\$ 15,995	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Design costs for the construction of a 2nd library in the City of North Port.

PROJECT JUSTIFICATION

This is a county-wide service in which the county government is responsible for the funding and implementation. The City pledged \$50,000 for design. Also, the project implements an interlocal agreement.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 50,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
305-Surtax II	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -
							-	
							-	
TOTAL FUNDING	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
						\$ -	
						-	
						-	
						-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

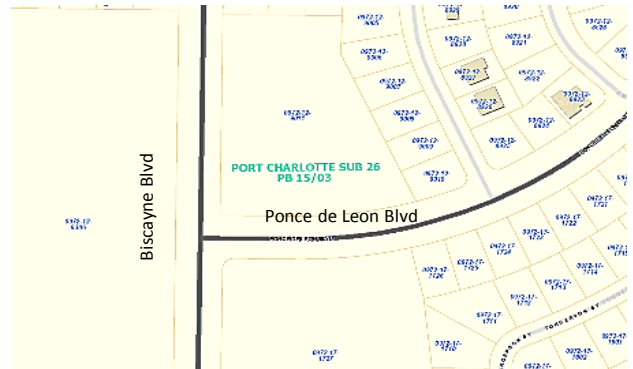
PROJECT RANKING

PROJECT DESCRIPTION

Fire Station 85 will be located on the southeast corner of Biscayne and Ponce de Leon Blvds. and is planned to be completed in FY 2013.

PROJECT JUSTIFICATION

Required to provide Comprehensive Plan adopted level of service and Fire Rescue Master Plan.



TOTAL ESTIMATED COST: \$ 2,520,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 2,520,000	\$ (213,447)	\$ -	\$ 2,306,553	\$ 2,306,553

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
305-Surtax II	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
151-Fire Impact Fees	770,000							
TOTAL FUNDING	\$ 2,520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Land	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	2,220,000							
TOTAL COST	\$ 2,520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 3,750	\$ 4,250	\$ 4,750	\$ 5,250	\$ 5,750	\$ 23,750	
Supplies	8,000	8,400	8,800	9,300	9,900	44,400	
Utilities	13,776	14,464	15,188	15,947	16,745	76,120	
TOTAL OPERATING IMPACTS	\$ 25,526	\$ 27,114	\$ 28,738	\$ 30,497	\$ 32,395	\$ 144,270	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Surtax III funding designated for a future fire station of \$969,248 has been redirected to future vehicle/equipment replacement. Also, Surtax III funding designated for Fire apparatus in fiscal years 2011, 2015, 2019, and 2023 will be used as part of the equipment replacement program. With projected slow growth, sufficient funding will be available in future years for the station project. Establishing funding for vehicle and equipment replacement through a lease purchase program along with future District reserves will promote sustainability of the replacement program.



For illustrative purposes only

PROJECT JUSTIFICATION

Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency as well as changing industry standards.

TOTAL ESTIMATED COST: Ongoing

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 54,450	\$ (36,393)	\$ -	\$ 18,057	\$ 18,057

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 54,450	\$ -	\$ 336,073	\$ 507,002	\$ 699,328	\$ 865,992	\$ 2,408,395	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 54,450	\$ -	\$ 336,073	\$ 507,002	\$ 699,328	\$ 865,992	\$ 2,408,395	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Lease Purchase Payment	\$ 54,450	\$ -	\$ 336,073	\$ 507,002	\$ 699,328	\$ 865,992	\$ 2,408,395	\$ -
TOTAL COST	\$ 54,450	\$ -	\$ 336,073	\$ 507,002	\$ 699,328	\$ 865,992	\$ 2,408,395	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

New Rescue (ambulance) - Station 83

PROJECT JUSTIFICATION

Required to provide Comprehensive Plan adopted level of service and increased calls for service. SPECIAL NOTE: The Surtax III funds appropriated to this project will come from the Equipment Replacement Program.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 230,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -
306-Surtax III	-	-	-	-	130,000	-	130,000	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture		\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ -
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 5,400	\$ 5,500	\$ 10,900	
Supplies	-	-	-	9,000	9,000	18,000	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 14,400	\$ 14,500	\$ 28,900	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT DESCRIPTION

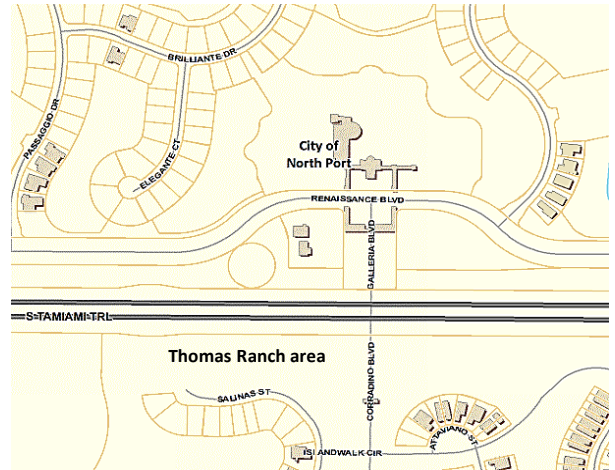
Fire Station 86, Thomas Ranch area, funded by the developer according to the Principles of Agreement. The Developer will build the facility and dedicate it to the City. The debt is repaid by the District with impact fees collected from West Villages development at a variable rate determined by collections; currently estimated at \$100,000 per year commencing after completion.

PROJECT JUSTIFICATION

Required to provide Comprehensive Plan adopted level of service and Fire Rescue Master Plan. Based on the Principles of Agreement, the City will pay the Developer an amount not to exceed the Developer investment and shall only be obligated as collected.

TOTAL ESTIMATED COST: \$ 2,520,000

PROJECT RANKING



Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
							-	
							-	
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Developer Reimbursement		\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 1,730,918	\$ 1,730,918	
Repairs & Maintenance	-	-	-	-	5,750	5,750	
Supplies	-	-	-	-	9,900	9,900	
Utilities	-	-	-	-	16,745	16,745	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ 1,763,313	\$ 1,763,313	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Purchase of a new engine for Fire Station 86-Thomas Ranch- part of the Principles of Agreement with the West Villages Independent District (WVID). WVID purchases the engine, dedicates the asset to the City and the City pays back the cost of the engine from impact fees collected from West Villages.

PROJECT JUSTIFICATION

Required to provide Comprehensive Plan and Fire Rescue Master Plan adopted level of service. This is included in the Thomas Ranch Principles of Agreement. Moved back one year based on slower growth.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 550,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
							-	
							-	
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Developer Reimbursement		\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 450,000
							-	
							-	
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 450,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	
Supplies	-	-	-	-	12,000	12,000	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ 37,000	\$ 37,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Purchase new rescue unit for Fire Station 86, Thomas Ranch area, as part of the Principles of Agreement with West Villages Independent District (WVID). WVID purchases the engine, dedicates the asset to the City and the City pays back the cost of the engine from impact fees collected from West Villages.

PROJECT JUSTIFICATION

Required to provide Comprehensive Plan and Fire Rescue Master Plan adopted level of service. Moved back one year based on slower growth.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 230,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Developer Reimbursement		\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 180,000
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 180,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500	
Supplies	-	-	-	-	9,000	9,000	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ 14,500	\$ 14,500	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Fire/Police Training Tower.

PROJECT JUSTIFICATION

Necessary to provide training for Fire/EMS/Police to meet Comprehensive Plan adopted level of service.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 755,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 755,000	\$ -	\$ -	\$ 755,000	\$ 755,000

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
305-Surtax II	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							-	
							-	
TOTAL FUNDING	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							-	
							-	
TOTAL COST	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 2,500	\$ 3,000	\$ 3,500	\$ 4,000	\$ -	\$ 13,000	
Supplies	3,000	3,500	4,000	4,500	-	15,000	
Utilities	4,000	4,200	4,410	4,700	-	17,310	
						-	
TOTAL OPERATING IMPACTS	\$ 9,500	\$ 10,700	\$ 11,910	\$ 13,200	\$ -	\$ 45,310	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Communications software and hardware to utilize the new county communications system. The system is in discussion; design will follow and then implementation phase. FY 2012 appropriation is not expended due to inability to predict future system requirements.



For illustrative purposes only

PROJECT JUSTIFICATION

Sarasota County is planning to replace the entire county-wide radio system infrastructure. Depending on the type of system, there will be varied levels of cost associated for North Port Police Dept. and North Port Fire Rescue to continue to use the county system.

TOTAL ESTIMATED COST: \$ 2,855,840

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 355,840	\$ -	\$ -	\$ 355,840	\$ 355,840

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 355,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 355,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ 355,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -
TOTAL COST	\$ 355,840	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Network Capacity Improvement and Virtualization Project provides compliance with a federal mandate, adds protection to information stored on the systems, and reduces the risk of unauthorized access to state and federal crime information system.

PROJECT JUSTIFICATION

Network capacity improvement and virtualization is needed to enable the Police department to meet augmented workload demands upon the department, staff, system loads and calls for service. The project also fills an unfunded federal mandate to ensure mobile system security in the field, and the mandate is required to be implemented by September, 2013. The FBI has mandated an additional security feature to be added to all mobile devices that access Criminal Justice Information Systems (CJIS) data which this project provides.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 134,910

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
150-Law Enforcement Impact Fees	\$ -	\$ 134,910	\$ -	\$ -	\$ -	\$ -	\$ 134,910	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 134,910	\$ -	\$ -	\$ -	\$ -	\$ 134,910	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ 134,910	\$ -	\$ -	\$ -	\$ -	\$ 134,910	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 134,910	\$ -	\$ -	\$ -	\$ -	\$ 134,910	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 4,000	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 4,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Replace fully equipped Police vehicles based on vehicle replacement plan criteria.

PROJECT JUSTIFICATION

Replace vehicles that have outlived their usefulness due to excess mileage, maintenance and overall safety issues. Fuel and maintenance costs are already accounted for in the General Fund budget as these are replacements.



For illustrative purposes only

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ -	\$ 476,000	\$ 474,280	\$ 766,580	\$ 887,200	\$ 676,330	\$ 3,280,390	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 476,000	\$ 474,280	\$ 766,580	\$ 887,200	\$ 676,330	\$ 3,280,390	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ 476,000	\$ 474,280	\$ 766,580	\$ 887,200	\$ 676,330	\$ 3,280,390	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 476,000	\$ 474,280	\$ 766,580	\$ 887,200	\$ 676,330	\$ 3,280,390	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Mobile Citation Project

PROJECT JUSTIFICATION

Improve quality of service for road patrol officers and to streamline ticket processing with the courts and the Department of Highway Safety and Motor Vehicles.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 49,700

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
150-Law Enforcement Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 49,700	\$ -	\$ 49,700	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 49,700	\$ -	\$ 49,700	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ -	\$ 49,700	\$ -	\$ 49,700	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 49,700	\$ -	\$ 49,700	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 6,336	\$ 6,336	\$ 12,672	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 6,336	\$ 6,336	\$ 12,672	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT DESCRIPTION

Atwater Park - 4475 Skyway Drive. Installation of playground and restroom facility.

PROJECT JUSTIFICATION

Community interest and demand to accommodate growth of youth athletic programs. This project maintains and enhances the City's adopted level of service.



TOTAL ESTIMATED COST: \$ 5,953,032

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 4,453,032	\$ (4,199,012)	\$ (21,000)	\$ 233,020	\$ 233,020

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
001-General Fund	\$ 1,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152-Parks Impact Fees	321,145	100,000	100,000	100,000	100,000	-	400,000	
305-Surtax II	3,979,912	-	-	-	-	-	-	
306-Surtax III	150,000	150,000	250,000	300,000	300,000		1,000,000	
TOTAL FUNDING	\$ 4,453,032	\$ 250,000	\$ 350,000	\$ 400,000	\$ 400,000	\$ -	\$ 1,400,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Construction	4,353,032	250,000	100,000	400,000	400,000		1,150,000	
							-	
TOTAL COST	\$ 4,453,032	\$ 250,000	\$ 350,000	\$ 400,000	\$ 400,000	\$ -	\$ 1,400,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 4,000	\$ 5,000	\$ 6,000	\$ 7,000	\$ -	\$ 22,000	
Supplies	1,000	1,500	2,000	2,500	-	7,000	
Utilities	6,000	6,000	6,000	6,000	-	24,000	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ 11,000	\$ 12,500	\$ 14,000	\$ 15,500	\$ -	\$ 53,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

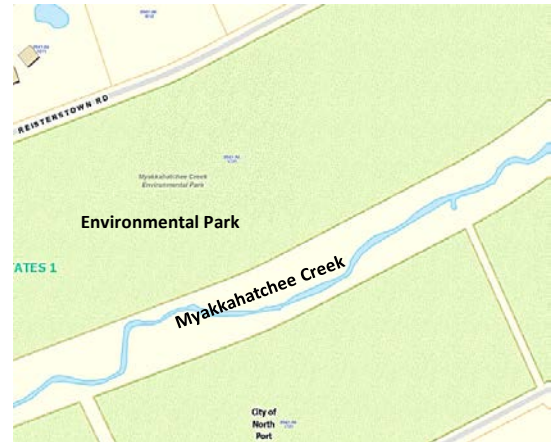
PROJECT RANKING

PROJECT DESCRIPTION

Myakkahatchee Creek Corridor - 6968 Reistertown Rd. Project would begin with design for the Environmental Park and improvements, then move south along the corridor when funds become available.

PROJECT JUSTIFICATION

The City needs to protect and preserve the natural beauty of the Creek and deal with the effects of flooding. This project maintains and enhances the City's adopted level of service.



TOTAL ESTIMATED COST: \$ 3,975,283

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 3,975,283	\$ (3,537,339)	\$ -	\$ 437,944	\$ 437,944

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
144-Escheated Lots	\$ 2,416,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152-Parks Impact Fees	501,315	-	-	-	-	-	-	-
170-DEP	598,187	-	-	-	-	-	-	-
305-Surtax II	459,719	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 3,975,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Land	\$ 3,961,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Design	6,459	-	-	-	-	-	-	-
Improvements, Repairs & Maint.	7,575	-	-	-	-	-	-	-
TOTAL COST	\$ 3,975,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Trail and boardwalk work as part of the Myakkahatchee Creek Greenway and trailhead parking to support the linear park concept.

PROJECT JUSTIFICATION

Further development increases recreational opportunities for citizens. This project maintains and enhances the City's adopted level of service.



TOTAL ESTIMATED COST: \$ 1,350,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 500,000	\$ (20,403)	\$ -	\$ 479,597	\$ 479,597

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 600,000	\$ -
Developer Contributions	250,000	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 250,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 600,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	700,000	-	200,000	200,000	200,000	-	600,000	-
TOTAL COST	\$ 750,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 600,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ 6,000	\$ 7,000	\$ 8,000	\$ -	\$ 21,000	
Supplies	-	2,000	3,000	3,500	-	8,500	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ 8,000	\$ 10,000	\$ 11,500	\$ -	\$ 29,500	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

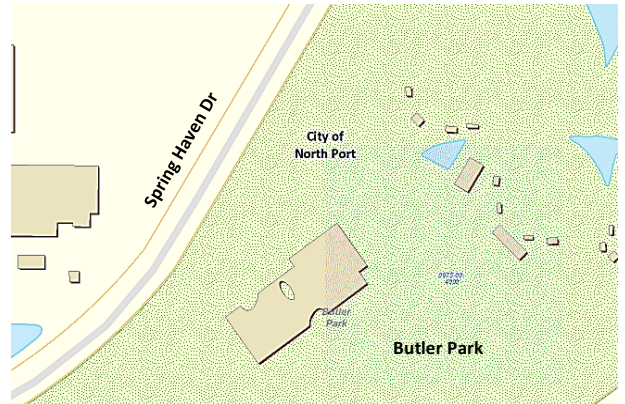
PROJECT RANKING

PROJECT DESCRIPTION

Butler Park Pool-6205 W. Price Blvd. Construction of a medium sized family aquatic center including a 25 meter x 25 yard lap pool, recreation pool, lazy river, bath house/concession building & pump/filtration building.

PROJECT JUSTIFICATION

To meet community aquatic interest and demand. This project maintains and enhances the City's adopted level of service.



TOTAL ESTIMATED COST: \$ 5,435,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 4,300,000	\$ (318,900)	\$ (105,300)	\$ 3,875,800	\$ 3,875,800

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
144-Escheated Lots	\$ 630,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146-Escheated Lots-Parks	200,000	-	-	-	-	-	-	-
152-Parks Impact Fees	896,000	-	-	-	-	-	-	-
306-Surtax III	2,574,000	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 4,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	3,300,000	-	-	-	-	-	-	-
TOTAL COST	\$ 4,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Personnel	\$ -	\$ 285,798	\$ 294,372	\$ 303,203	\$ 312,299	\$ 1,195,672	
Repairs & Maintenance	-	100,930	103,958	107,077	110,289	422,254	
Supplies	-	42,404	43,676	44,986	46,336	177,402	
Utilities	-	78,415	80,767	83,190	85,686	328,058	
TOTAL OPERATING IMPACTS	\$ -	\$ 507,547	\$ 522,773	\$ 538,456	\$ 554,610	\$ 2,123,386	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT DESCRIPTION

Blueways-The canal and creek system would consist of a fishing pier and canoe/kayak launch at Blue Ridge Park and its waterway to McKibben Park, portal access points and bank improvements along the CocoPlum Waterway to include landscaping and signage.

PROJECT JUSTIFICATION

To create connectivity to various parks and points of interest and to promote the use of the canal and creek system prevalent in North Port.

PROJECT RANKING



TOTAL ESTIMATED COST: \$ 450,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 450,000	\$ -	\$ (32,200)	\$ 417,800	\$ 417,800

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	400,000	-	-	-	-	-	-	-
TOTAL COST	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 7,000	\$ 9,000	\$ 11,000	\$ 13,000	\$ 15,000	\$ 55,000	
Supplies	2,000	3,000	3,000	4,000	4,000	16,000	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 9,000	\$ 12,000	\$ 14,000	\$ 17,000	\$ 19,000	\$ 71,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Design and install playground system and improve handicap access.

PROJECT JUSTIFICATION



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 175,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 175,000	\$ (7,000)	\$ (400)	\$ 167,600	\$ 167,600

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
146-Escheated Lots-Parks	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Improvements, Repairs & Maint.	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Strategic acquisition of additional park lands.

PROJECT JUSTIFICATION

Community demand for enhanced park system and recommendations from Parks and Recreation Advisory Board (PRAB).



TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Land	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000	\$ 10,000	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000	\$ 10,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT DESCRIPTION

Pine Park enhancements, including replacement of playground equipment.

PROJECT JUSTIFICATION

Meet needs of neighborhood and safety requirements.

PROJECT RANKING



TOTAL ESTIMATED COST: \$ 65,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DCA

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 65,000	\$ -	\$ -	\$ 65,000	\$ 65,000

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
146-Escheated Lots-Parks	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	55,000	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Improvements, Repairs & Maint.	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Neighborhood Park Renovations - Site amenities and improvements such as benches, tables, shade structures, playground systems, lighting, restrooms, trash receptacles, parking lot improvements - to be assessed year by year.

PROJECT JUSTIFICATION

The existing neighborhood parks are in need of upgrades and refurbishment. Improvements will bring the parks to an expedited service level. The restoration and enhancement of level of service supports meeting the City's adopted level of service. Specific park refurbishment plan for FY 2012-13 to be presented for approval.



For illustrative purposes only

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 9,663	\$ (3,444)	\$ -	\$ 6,219	\$ 6,219

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
146-Escheated Lots-Parks	\$ 9,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	-	50,000	50,000	50,000	50,000	-	200,000	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 9,663	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ 9,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improvements, Repairs & Maint.	-	50,000	50,000	50,000	50,000	-	200,000	
TOTAL COST	\$ 9,663	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 3,000	\$ 4,000	\$ 5,000	\$ 5,000	\$ -	\$ 17,000	
Supplies	1,000	1,000	1,000	1,000	-	4,000	
Utilities	7,000	14,000	14,000	15,000	-	50,000	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ 11,000	\$ 19,000	\$ 20,000	\$ 21,000	\$ -	\$ 71,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

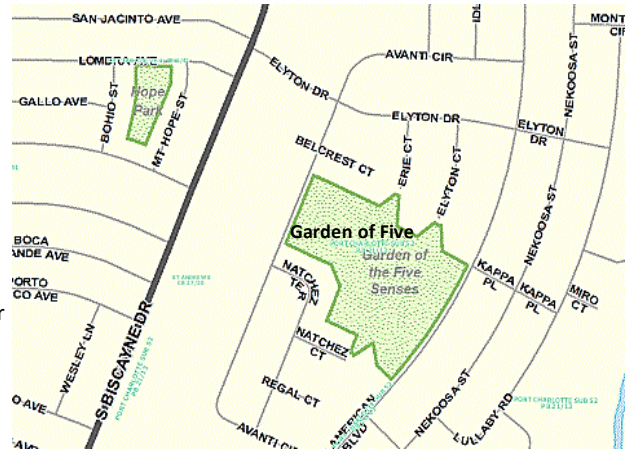
PROJECT RANKING

PROJECT DESCRIPTION

Garden of the Five Senses - 4299 Pan American Blvd. Installation of restroom building and Disc Golf Course.

PROJECT JUSTIFICATION

These amenities will increase park utilization and recreational opportunities for all age groups. This project maintains and enhances the City's adopted level of service.



TOTAL ESTIMATED COST: \$ 985,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Construction	-	-	235,000	350,000	200,000	-	785,000	-
TOTAL COST	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ 6,000	\$ 6,000	\$ 7,000	\$ 8,000	\$ 27,000	
Supplies	-	2,500	2,500	2,500	2,500	10,000	
Utilities	-	4,000	4,000	5,000	6,000	19,000	
TOTAL OPERATING IMPACTS	\$ -	\$ 12,500	\$ 12,500	\$ 14,500	\$ 16,500	\$ 56,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Joint use facility for Public Works - Fleet Maintenance (Phase 1). The FY 09-10 design of \$75,000 is for the design of the master plan for the facility. FY 10-11 is for Phase 1 construction of the Fleet Maintenance Building, fueling station and wash rack. The out years are for future expansion of public works including operations, administration, Solid Waste and Property Maintenance.



PROJECT JUSTIFICATION

Replace scattered and obsolete facilities with modern, centralized operations center to improve efficiencies and streamline services. Expediting the Fleet Maintenance function will address the most urgent need.

TOTAL ESTIMATED COST: \$ 7,156,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DCA Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 7,156,000	\$ (6,335,924)	\$ (677,948)	\$ 142,128	\$ 142,128

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
157-General Gov't Impact Fees	\$ 41,273	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
320-Facility Maintenance	7,114,727	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 7,156,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 53,024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment, Materials, Furniture	222,743	-	-	-	-	-	-	-
Land	5,112	-	-	-	-	-	-	-
Construction	6,875,121	-	-	-	-	-	-	-
TOTAL COST	\$ 7,156,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Add turn lanes and a traffic signal at the Price/Haberland/Panacea Blvds intersection. A reimbursable Federal Highway Administration Congestion Management System grant in an amount no to exceed \$1,199,824 was awarded to this project in FY 2011-12 for the construction of the intersection improvements to commence in FY 2012-13.



PROJECT JUSTIFICATION

A new middle school opened in August, 2008 approximately one mile north of the intersection, with provisions (land) for a high school and an elementary school. Emergency interruption incorporated into the traffic signal for Fire Station 83, located at the southeast corner of the intersection will enhance emergency response.

TOTAL ESTIMATED COST: \$ 1,363,178

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 1,363,178	\$ (139,859)	\$ (13,495)	\$ 1,209,824	\$ 1,209,824

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
153-Transportation Impact Fees	\$ 163,354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	1,199,824	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$1,363,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 163,354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,199,824	-	-	-	-	-	-	-
TOTAL COST	\$1,363,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 56,000	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 56,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Widen Sumter Boulevard to four lanes - including the Price Blvd. intersection through Activity Center 2 from Heron Creek Blvd to City Center Blvd.

PROJECT JUSTIFICATION

To complete the widening to four lanes of Sumter Blvd. from US 41 to I-75 as it functions as an emergency evacuation route, a designated truck route, connects three of the City's six activity centers and is classified as an arterial roadway.



TOTAL ESTIMATED COST: \$ 10,500,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 6,370,706	\$ (5,134,982)	\$ (813,832)	\$ 421,892	\$ 421,892

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
153-Transportation Impact Fees	\$ 1,000,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
State Infrastructure Bank	-	10,000,000	-	-	-	-	10,000,000	-
TOTAL FUNDING	\$ 1,000,000	\$ 10,500,000	\$ -	\$ -	\$ -	\$ -	\$ 10,500,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Land	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		10,500,000	-	-	-	-	10,500,000	-
TOTAL COST	\$ 1,000,000	\$ 10,500,000	\$ -	\$ -	\$ -	\$ -	\$ 10,500,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ 60,000	\$ 61,200	\$ 65,000	\$ 66,300	\$ 252,500	
Utilities	-	5,000	5,100	5,202	5,307	20,609	
Debt Service	-	-	-	1,821,260	1,821,260	3,642,520	
TOTAL OPERATING IMPACTS	\$ -	\$ 65,000	\$ 66,300	\$ 1,891,462	\$ 1,892,867	\$ 3,915,629	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Acquire property over the waterways both north and south of Price Blvd. between Sumter Blvd. and Toledo Blade Blvd. and construct twenty-one (21) bridges between Sumter Blvd. and Toledo Blade Blvd., between US 41 and I-75.



PROJECT JUSTIFICATION

The recommendations of the 2009 Price Boulevard Corridor study identified thirteen (13) links, requiring twenty-one (21) bridges over waterways would mitigate the need for six travel lanes on Price Blvd. between Sumter and Toledo Blade Blvds.

TOTAL ESTIMATED COST: \$ 2,694,322

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 445,345	\$ (35,600)	\$ -	\$ 409,745	\$ 409,745

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 445,345	\$ -	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 5,800,000	\$ 6,625,000
	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	
TOTAL FUNDING	\$ 445,345	\$ -	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 5,800,000	\$ 6,625,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Land	\$ 445,345	\$ -	\$ 1,450,000	\$ 1,450,000	\$ -	\$ -	\$ 2,900,000	\$ -
Planning & Design	-	-	-	-	75,000	75,000	150,000	
Construction	-	-	-	-	1,375,000	1,375,000	2,750,000	
TOTAL COST	\$ 445,345	\$ -	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 5,800,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 13,750	\$ 13,750	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ 13,750	\$ 13,750	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Rehabilitation and repair of any of the 45 bridges throughout the City.



PROJECT JUSTIFICATION

City bridges are inspected annually by the Florida Department of Transportation. Deficiencies are reviewed and corrective actions are taken. This program addresses all known deficiencies.

TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 176,161	\$ -	\$ -	\$ 176,161	\$ 176,161

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 176,161	\$ 225,260	\$ 225,261	\$ 225,260	\$ 225,261	\$ 225,260	\$ 1,126,302	\$ 1,126,303
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 176,161	\$ 225,260	\$ 225,261	\$ 225,260	\$ 225,261	\$ 225,260	\$ 1,126,302	\$ 1,126,303

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Improvements, Repairs & Maint.	\$ 176,161	\$ 225,260	\$ 225,261	\$ 225,260	\$ 225,261	\$ 225,260	\$ 1,126,302	\$ 1,126,303
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 176,161	\$ 225,260	\$ 225,261	\$ 225,260	\$ 225,261	\$ 225,260	\$ 1,126,302	\$ 1,126,303

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Rehabilitation/repair of water control structures throughout the City. FY 2013: Replacement of WCS 101 on Myakkahatchee Creek adjacent to the water treatment plant.

PROJECT JUSTIFICATION

Water control structures throughout the City are in disrepair, severely corroded and in need of rehabilitation or replacement.



Water Control Structure 101

TOTAL ESTIMATED COST: \$ 1,530,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 130,000	\$ -	\$ (129,340)	\$ 660	\$ 660

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ 130,000	\$ 680,356	\$ -	\$ -	\$ -	\$ -	\$ 680,356	\$ -
Grants	-	719,644	-	-	-	-	719,644	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 130,000	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	1,400,000	-	-	-	-	1,400,000	-
TOTAL COST	\$ 130,000	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

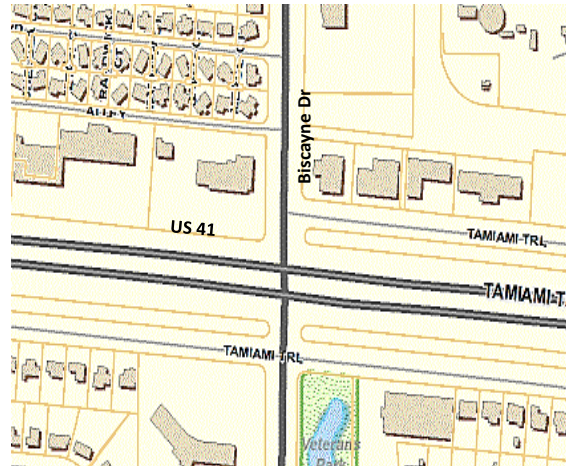
PROJECT RANKING

PROJECT DESCRIPTION

Construct a dedicated southbound right turn lane on the north leg of Biscayne Drive at the US 41 intersection.

PROJECT JUSTIFICATION

Currently, the north leg of the intersection is marked for a dedicated left turn and an unmarked area in which vehicles typically form a straight through travel line and a right turn lane. A marked bicycle lane also terminates just north of the intersection. Construction of a dedicated right turn lane with sufficient length for the traffic volume will accommodate this traffic movement and reduce the wait time for vehicles making this turning movement. A reimbursable Federal Highway Administration Congestion Management System grant was awarded to this project in the amount of \$574,334 for the construction of this project.



TOTAL ESTIMATED COST: \$ 659,834

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
153-Transportation Impact Fees	\$ -	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ 85,500	\$ -
Grants	-	-	574,334	-	-	-	574,334	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 85,500	\$ 574,334	\$ -	\$ -	\$ -	\$ 659,834	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ 85,500	\$ -
Construction	-	-	574,334	-	-	-	574,334	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 85,500	\$ 574,334	\$ -	\$ -	\$ -	\$ 659,834	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ 5,743	\$ 5,857	\$ 5,795	\$ 17,395	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ 5,743	\$ 5,857	\$ 5,795	\$ 17,395	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Neighborhood Improvements for FY 2013: Beautification of Biscayne Dr.

PROJECT JUSTIFICATION

Neighborhood improvements, beautification and streetscaping



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DCA Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 140,929	\$ -	\$ (140,929)	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 140,929	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 679,580	\$ 679,579
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 140,929	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 679,580	\$ 679,579

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Improvements, Repairs & Maint.	\$ 140,929	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 679,580	\$ 679,579
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 140,929	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 135,916	\$ 679,580	\$ 679,579

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 5,075	\$ 5,152	\$ 5,229	\$ 5,307	\$ 5,440	\$ 26,203	\$ 27,200
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 5,075	\$ 5,152	\$ 5,229	\$ 5,307	\$ 5,440	\$ 26,203	\$ 27,200

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Rehabilitation of arterial, collector and local roads.

PROJECT JUSTIFICATION

Safer movement of traffic and required maintenance and protection of the City roadway system.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DCA Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 3,553,705	\$ -	\$ (3,553,705)	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ 3,013,794	\$ 1,492,494	\$ 1,610,700	\$ 1,610,700	\$ 1,610,700	\$ 1,610,700	\$ 7,935,294	\$ 8,064,742
306-Surtax III	93,911	337,051	337,052	337,051	337,052	337,051	1,685,257	1,685,258
145-Escheated Lots-Roads	446,000	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 3,553,705	\$ 1,829,545	\$ 1,947,752	\$ 1,947,751	\$ 1,947,752	\$ 1,947,751	\$ 9,620,551	\$ 9,750,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Improvements, Repairs & Maint.	\$ 3,553,705	\$ 1,829,545	\$ 1,947,752	\$ 1,947,751	\$ 1,947,752	\$ 1,947,751	\$ 9,620,551	\$ 9,750,000
							-	
							-	
TOTAL COST	\$ 3,553,705	\$ 1,829,545	\$ 1,947,752	\$ 1,947,751	\$ 1,947,752	\$ 1,947,751	\$ 9,620,551	\$ 9,750,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Routine repaving, micro-surfacing/chip sealing of streets as part of a routine maintenance program for those streets that are not required to be completely rehabilitated.

PROJECT JUSTIFICATION

Safer movement of traffic and required maintenance and protection of the City roadway system.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	\$ 1,250,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	\$ 1,250,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Improvements, Repairs & Maint.	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	\$ 1,250,000
							-	
							-	
TOTAL COST	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	\$ 1,250,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

The City is lacking in adequate sidewalks and this project will incrementally build sidewalks on all arterial, collector and school walking paths consistent with the Sidewalk Master Plan and concurrency requirements. FY 2013 plan is to design sidewalks for construction in FY 2014.

PROJECT JUSTIFICATION

To provide safe pedestrian travel and compliance with Sidewalk Master Plan.



For illustrative purposes only

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 556,761	\$ -	\$ -	\$ 556,761	\$ 556,761

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ 390,600	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ 300,000	\$ 2,109,915
306-Surtax III	176,161	75,000	401,034	75,000	401,034	75,000	1,027,068	1,190,085
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 566,761	\$ 75,000	\$ 551,034	\$ 75,000	\$ 551,034	\$ 75,000	\$ 1,327,068	\$ 3,300,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ 225,000	\$ 559,000
Construction	566,761	-	551,034	-	551,034	-	1,102,068	2,741,000
							-	
TOTAL COST	\$ 566,761	\$ 75,000	\$ 551,034	\$ 75,000	\$ 551,034	\$ 75,000	\$ 1,327,068	\$ 3,300,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 5,610	\$ 5,722	\$ 5,837	\$ 6,000	\$ 6,180	\$ 29,349	\$ 30,900
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 5,610	\$ 5,722	\$ 5,837	\$ 6,000	\$ 6,180	\$ 29,349	\$ 30,900

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Rehabilitation/repair of water control structures throughout the City.

PROJECT JUSTIFICATION

Water control structures throughout the City are in disrepair, severely corroded and in need of rehabilitation or replacement.



TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DCA	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ -	\$ -	\$ 130,000	\$ 950,000	\$ 500,000	\$ 500,000	\$ 2,080,000	\$ 5,800,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ -	\$ 130,000	\$ 950,000	\$ 500,000	\$ 500,000	\$ 2,080,000	\$ 5,800,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ -	\$ 130,000	\$ -	\$ 50,000	\$ 50,000	\$ 230,000	\$ 800,000
Improvements, Repairs & Maint.	-	-	-	950,000	450,000	450,000	1,850,000	5,000,000
							-	
TOTAL COST	\$ -	\$ -	\$ 130,000	\$ 950,000	\$ 500,000	\$ 500,000	\$ 2,080,000	\$ 5,800,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Replacement of capital equipment over \$100,000

PROJECT JUSTIFICATION

Replacement equipment per City-wide Replacement Program
 Asset# 70013: Tractor, condition poor, replacement cost \$135,000
 Asset# 5859: Excavator, condition poor, replacement cost \$150,000
 Asset# 5668: Tractor/trailer, condition poor, replacement cost \$158,000



For illustrative purposes only

TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ -	\$ 443,000	\$ 650,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,193,000	\$ 6,751,000
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 443,000	\$ 650,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,193,000	\$ 6,751,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ -	\$ 443,000	\$ 650,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,193,000	\$ 6,751,000
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 443,000	\$ 650,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,193,000	\$ 6,751,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Construct a minimum of three semi-circular rest areas thirty feet in diameter with bike racks, benches, trash receptacles, landscaping and pedestrian lighting in the greenbelt area between US 41 and the frontage road on the south side. This project is intended to be sustainable using solar lighting and zero-scaping which will require no irrigation and minimal maintenance.

PROJECT JUSTIFICATION

To accommodate and promote alternative transportation along the commercial area of US 41 where practicable. The City was awarded a reimbursable Federal Highway Administration Transportation Enhancement grant of up to \$491,258 in FY 2011-12 for construction of these improvements, to be constructed in FY 2012-13. The design will be complete in FY 2011-12 using funds from the Sarasota County Grant awarded to the City in FY 2008.



TOTAL ESTIMATED COST: \$ 491,258

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored
 Project to go to DCA Consistent with MPO long-range plan
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Grants	\$ -	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ 491,258	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ 491,258	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ -	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ 491,258	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 491,258	\$ -	\$ -	\$ -	\$ -	\$ 491,258	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ 4,912	\$ 5,060	\$ 5,300	\$ 5,600	\$ 20,872	\$ 28,000
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ 4,912	\$ 5,060	\$ 5,300	\$ 5,600	\$ 20,872	\$ 28,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

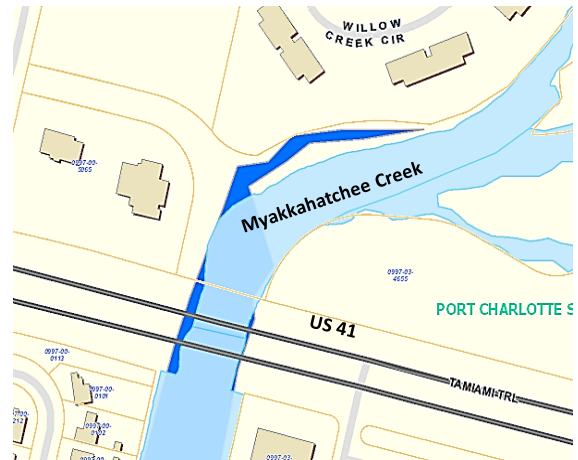
PROJECT DESCRIPTION

Add a pedestrian bridge along the north side of US 41 crossing Myakkahatchee Creek.

PROJECT JUSTIFICATION

Currently pedestrians using the sidewalk along the north side of US 41 are directed to the paved shoulder of the vehicular bridge for the west-bound traffic. The pedestrian bridge will provide a safe passage across the Myakkahatchee Creek. A reimbursable Federal Highway Administration Transportation Enhancement grant in the amount of \$721,102 was awarded for the construction of the pedestrian bridge, scheduled for FY 2014-15.

PROJECT RANKING



TOTAL ESTIMATED COST: \$ 829,267

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
107-Road & Drainage District	\$ -	\$ -	\$ 108,165	\$ -	\$ -	\$ -	\$ 108,165	\$ -
Grants	-	-	-	721,102	-	-	721,102	-
TOTAL FUNDING	\$ -	\$ -	\$ 108,165	\$ 721,102	\$ -	\$ -	\$ 829,267	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ -	\$ 108,165	\$ -	\$ -	\$ -	\$ 108,165	\$ -
Construction	-	-	-	721,102	-	-	721,102	-
TOTAL COST	\$ -	\$ -	\$ 108,165	\$ 721,102	\$ -	\$ -	\$ 829,267	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 7,210	\$ 7,350	\$ 14,560	\$ 36,750
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ 7,210	\$ 7,350	\$ 14,560	\$ 36,750

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Replace seven (7) garbage trucks and two (2) claw trucks; purchase new one (1) garbage truck and one (1) pickup truck.

PROJECT JUSTIFICATION

Replace Asset# 70960, 2007 Sterling Claw, mileage 113,065, poor condition;
 Asset# 70963, 2007 Sterling Claw, mileage 114,308, poor condition;
 Asset# 70774, 2006 Mack garbage, mileage 115,553, poor condition;
 Asset# 70789, 2006 Mack garbage, mileage 117,500, poor condition;
 Asset# 70972, 2006 Autocar garbage, mileage 72,389, poor condition;
 Asset# 70973, 2006 Autocar garbage, mileage 94,565, poor condition;
 Asset# 70989, 2006 Autocar garbage, hours 6,935, poor condition;
 Asset# 71211, 2007 Autocar garbage, mileage 91,467, poor condition;
 Asset# 71212, 2007 Autocar garbage, mileage 42,741, poor condition.
 An additional garbage truck and pickup truck are needed to keep pace with the increasing work demand.



For illustrative purposes only

TOTAL ESTIMATED COST: \$ 2,811,680

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 648,000	\$ (130,050)	\$ (231,589)	\$ 286,362	\$ 286,362

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
120-Solid Waste District	\$ 436,607	\$ 2,595,596	\$ 1,877,009	\$ 314,339	\$ 1,807,339	\$ 2,489,643	\$ 9,083,926	\$ -
306-Surtax III	211,393	216,084	216,084	216,084	216,085	216,084	1,080,421	1,080,421
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 648,000	\$ 2,811,680	\$ 2,093,093	\$ 530,423	\$ 2,023,424	\$ 2,705,727	\$ 10,164,347	\$ 1,080,421

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Equipment, Materials, Furniture	\$ 648,000	\$ 2,811,680	\$ 2,093,093	\$ 530,423	\$ 2,023,424	\$ 2,705,727	\$ 10,164,347	\$ 1,080,421
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 648,000	\$ 2,811,680	\$ 2,093,093	\$ 530,423	\$ 2,023,424	\$ 2,705,727	\$ 10,164,347	\$ 1,080,421

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

420 - Utility Revenue Fund **Category: Other**

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
U11MSF	Master Pumping Station & Forcemain	-	1,600,000	-	-	-	601,746
U11RWL	Reject Water Line	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
U08PEI	Water Plant Expansion Phase 1	574,165	-	-	-	-	-
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		574,165	1,600,000	-	-	-	601,746
Total Capital Project Expenses:		574,165	1,600,000	-	-	-	601,746
Total FY 12-13 Funding:			2,174,165				



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

423 - Capacity Fees - Utility Water Systems Category: Utility

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 1,619,572	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE							
Capacity Fees		114,293	114,293	280,376	280,376	280,376	1,401,880
Investment Income		15,000	10,000	7,500	5,000	2,750	10,000
Total Revenue:		129,293	124,293	287,876	285,376	283,126	1,411,880
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
New Assets							
U08ASR	Aquifer, Storage & Recovery	283,426	-	-	-	-	-
U11NEP	Neighborhood Expansion Program	10,000	-	-	-	120,000	-
Improvement of Existing Assets							
U08PEI	Water Plant Expansion Phase 1	8,119,333	-	-	-	-	-
U13PPL	Pipeline from MCWTP	-	200,000	-	-	-	-
U13WTO	Water Transmission Oversizing	-	50,000	50,000	50,000	200,000	1,000,000
Replacement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets		8,412,759	250,000	50,000	50,000	320,000	1,000,000
Total Capital Project Expenses:		8,412,759	250,000	50,000	50,000	320,000	1,000,000
Estimated Ending Balance:		\$ 1,498,865	\$ 74,293	\$ 237,876	\$ 235,376	\$ (36,874)	\$ 411,880



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

424 - Capacity Fees - Utility Wastewater Systems Category: Utility

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:		\$ 2,995,289	\$ 1,008,383	\$ (81,023)	\$ (1,122)	\$ 76,279	\$ (494,320)
REVENUE							
Capacity Fees		120,594	120,594	385,901	385,901	385,901	1,929,505
Investment Income		15,000	12,500	10,000	7,500	7,500	25,000
Grant		972,500	972,500	-	-	-	4,276,000
Debt Service		(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(1,000,000)
Total Revenue:		908,094	905,594	195,901	193,401	193,401	5,230,505
CAPITAL PROJECT EXPENSES							
	Carryover	New Funding					
New Assets							
U11NEP Neighborhood Expansion Program	13,574	-	-	-	-	120,000	-
U11RWL Reject Water Line	354,752	-	-	-	-	-	-
U11MSF Master Pumping Station	-	900,000	-	-	-	-	-
	-	-	-	-	-	-	-
Improvement of Existing Assets							
U11DMS Dewatering Management System	2,361,839	-	-	-	-	-	-
U11RWE Reclaimed Water Expansion	212,532	1,945,000	1,945,000	66,000	66,000	594,000	8,552,000
U13STO Sewer Transmission Oversizing	-	50,000	50,000	50,000	50,000	50,000	250,000
Replacement of Existing Assets							
	-	-	-	-	-	-	-
Sub-total - New, Existing, Replacement Assets	2,942,697	2,895,000	1,995,000	116,000	116,000	764,000	8,802,000
Total Capital Project Expenses:	2,942,697	2,895,000	1,995,000	116,000	116,000	764,000	8,802,000
Estimated Ending Balance:		\$ 1,008,383	\$ (81,023)	\$ (1,122)	\$ 76,279	\$ (494,320)	\$ (4,065,815)



FY 2013 - 2022 Capital Improvement Plan
Fund and Project Summary

431 - Utility Construction Fund		Category: Utility					
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FYs 18-22
Estimated Beginning Balance:			\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE							
Loan Proceeds		-	-	1,918,000	-	-	-
Investment Income		-	-	-	-	-	-
Total Revenue:		-	-	1,918,000	-	-	-
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
New Assets							
U11MSF Master Pumping Station		-	-	1,918,000	-	-	-
		-	-	-	-	-	-
Improvement of Existing Assets							
		-	-	-	-	-	-
Sub-total - New & Existing Assets		-	-	1,918,000	-	-	-
Total Capital Project Expenses:		-	-	1,918,000	-	-	-
Total FY 12-13 Funding:			-				
Estimated Ending Balance:			\$ -	\$ -	\$ -	\$ -	\$ -



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

To improve the potable water distribution system, fire flow, water quality and pressure to the residents of the City as well as reduce the amount of flushing necessary to maintain water quality. This project is in various locations throughout the City.



PROJECT JUSTIFICATION

Some of the existing potable water system exceeds 40 years of age, the scattered design of water "distribution" lines, many being less than 6" in diameter is detrimental to the overall system. This will provide proper fire flow, quality and pressure.

TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 1,013,106	\$ (33,156)	\$ (4,032)	\$ 975,918	\$ 975,918

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 1,013,106	\$ -	\$ -	\$ -	\$ 286,130	\$ 286,129	\$ 572,259	\$ 1,430,648
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 1,013,106	\$ -	\$ -	\$ -	\$ 286,130	\$ 286,129	\$ 572,259	\$ 1,430,648

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ 28,613	\$ 28,612	\$ 57,225	\$ 143,066
Construction	1,013,106	-	-	-	257,517	257,517	515,034	1,287,582
TOTAL COST	\$ 1,013,106	\$ -	\$ -	\$ -	\$ 286,130	\$ 286,129	\$ 572,259	\$ 1,430,648

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

This project is to extend water and sewer to residents throughout the City in a methodical, economical manner to maximize efficiency and minimize costs. The available funding from Surtax III has been moved to the MCWTP Reliability Project, therefore, the other funding will not move forward at this time, either.

PROJECT JUSTIFICATION

Adding customers throughout the service area will help reduce overall costs to customers sparsely spread throughout the City. The residents showed their commitment to the environment and this project with their approval of the One Cent Surtax III referendum. We anticipate a plan that will dictate the proper order for improvements to occur. The plan will be developed as part of the 2013 Master Plan and Demand Study.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 426,638	\$ -	\$ -	\$ 426,638	\$ 426,638

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
306-Surtax III	\$ 403,064	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 6,750,000	\$ 6,000,000
423-Water Capacity Fees	10,000	-	-	-	-	120,000	120,000	-
424-Sewer Capacity Fees	13,574	-	-	-	-	120,000	120,000	-
TOTAL FUNDING	\$ 426,638	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,590,000	\$ 6,990,000	\$ 6,000,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 159,000	\$ 699,000	\$ 600,000
Construction	426,638	1,215,000	1,215,000	1,215,000	1,215,000	1,431,000	6,291,000	5,400,000
							-	
TOTAL COST	\$ 426,638	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,590,000	\$ 6,990,000	\$ 6,000,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

This project, located at the Myakkahatchee Creek Water Treatment Plant on North Port Blvd., is intended to provide one (1) million gallons of water storage for the City. Although this project has been substantially constructed since 2004, new regulatory requirements have delayed the project from being placed into service.

PROJECT JUSTIFICATION

This is a SWFWMD grant funded project. New technologies are being studied with a similar system to determine feasibility. The City will continue to monitor the ASR system as required in the permit until the approval to move forward on the project and a solution to the regulatory issues has been provided.



Water Treatment Plant

TOTAL ESTIMATED COST: \$ 502,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 502,000	\$ (218,574)	\$ (9,099)	\$ 274,327	\$ 274,327

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
423-Water Capacity Fees	\$ 328,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	173,277	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 502,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ 502,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 502,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Repairs & Maintenance	\$ 66,000	\$ 32,000	\$ 32,000	\$ 34,000	\$ 34,000	\$ 198,000	\$ 170,000
Supplies	8,600	8,800	8,900	9,000	9,000	44,300	45,000
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 74,600	\$ 40,800	\$ 40,900	\$ 43,000	\$ 43,000	\$ 242,300	\$ 215,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

This project consists of upgrades to the current conventional plant located on North Port Blvd., a new Riverbank Filtration system, and a Reverse Osmosis system for sustainability, reliability and in order to meet water quality standards.

PROJECT JUSTIFICATION

The City has a surface water system that is highly seasonal. In order to meet increased demands, reliably and consistently, changes to the current plant are necessary. The project will be done in phases and completed by 2012. One increase expected is to construct a reject line from the MCWTP to the wastewater plant to send the brine to the deep injection well. Grant funding has been reduced. Therefore, funds have moved from other projects to complete this project.



Reverse Osmosis System

TOTAL ESTIMATED COST: \$ 15,905,163

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 15,905,163	\$ (7,211,666)	\$ (2,560,645)	\$ 6,132,852	\$ 6,132,852

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
420-Utilities-Water	\$ 858,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
423-Water Capacity Fees	15,047,163	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 15,905,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ 2,661,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	13,243,955	-	-	-	-	-	-	-
TOTAL COST	\$ 15,905,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Personnel	\$ 36,050	\$ 37,856	\$ 38,992	\$ 40,161	\$ 150,000	\$ 303,059	\$ 750,000
Supplies	25,000	25,000	30,000	30,000	32,000	142,000	160,000
Utilities	201,550	250,000	255,000	255,000	260,000	1,221,550	1,300,000
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ 262,600	\$ 312,856	\$ 323,992	\$ 325,161	\$ 442,000	\$1,666,609	\$ 2,210,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

This project will upsize the current 10" water main to a 24" water main at the Myakkahatchee Creek Water Treatment Plant on North Port Blvd.

PROJECT JUSTIFICATION

The Myakkahatchee Creek Water Treatment Plant is currently limited in delivering it's rated capacity due to the size of the water main leaving the facility to North Port Blvd.



TOTAL ESTIMATED COST: \$ 200,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
423-Water Capacity Fees	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Construction cost of oversized of water mains in various locations throughout the City due to development.



PROJECT JUSTIFICATION

As developers install the necessary mains to serve the development, the City will oversize these lines as modeled to serve future growth/connections.

TOTAL ESTIMATED COST: **Continuous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
423-Water Capacity Fees	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 400,000	\$ 1,000,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 400,000	\$ 1,000,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 400,000	\$ 1,000,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 400,000	\$ 1,000,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Design and construction of a system that will increase digester volume by the withdrawal of supernatant back to the headworks at the Wastewater Treatment Plant on Pan American Blvd.



Wastewater Treatment Plant

PROJECT JUSTIFICATION

This is to increase the capacity of the digester volume potential at the plant. This project is anticipated to reduce the sludge hauling costs (budgeted at \$445,000 next year) approximately in half.

TOTAL ESTIMATED COST: \$ 2,500,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 2,500,000	\$ (138,162)	\$ (44,892)	\$ 2,316,946	\$ 2,316,946

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
424-Sewer Capacity Fees	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING IMPACTS		FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Supplies		\$ 3,500	\$ 4,000	\$ 4,500	\$ 4,700	\$ 4,900	\$ 21,600	\$ 24,500
Utilities		5,500	6,000	6,500	6,700	6,900	31,600	34,500
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS		\$ 9,000	\$ 10,000	\$ 11,000	\$ 11,400	\$ 11,800	\$ 53,200	\$ 59,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset

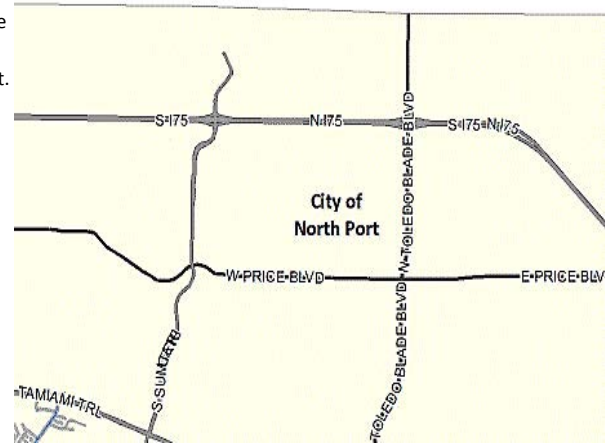


PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Design, permit and construct a master pumping station in the vicinity of Toledo Blade and Price Blvds., and a forcemain in the same vicinity; and from Sumter and Price Blvds. to Springhaven Blvd. to Pan American Blvd. to the wastewater treatment plant.



PROJECT JUSTIFICATION

This project is designed and permitted. Construction of the pumping station will begin when growth from the Toledo Blade/Price area requires it. Current plans reflect construction beginning in FY 2013-14. The E. Price Blvd. forcemain, Pan American forcemain and Price Blvd. Master Pumping Station were all consolidated into the new Master Pumping and Forcemain project. The three westside forcemain projects are being proposed to be constructed with the Reclaimed Water project along the same route, and the widening of Sumter; both are projected to begin in FY 2012-13. The cumulative project funds originated in project numbers U06TLS, U06WPF, U06PAM and U06PTR.

TOTAL ESTIMATED COST: \$ 5,218,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 198,254	\$ (9,186)	\$ (189,068)	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
420-Utilities-Wastewater	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ 601,746
424-Sewer Capacity Fees	198,254	900,000	-	-	-	-	900,000	
431-Utilities-Construction Fund	-	-	-	1,918,000	-	-	1,918,000	
TOTAL FUNDING	\$ 198,254	\$ 2,500,000	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 4,418,000	\$ 601,746

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ 198,254	\$ 2,500,000	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 4,418,000	\$ 601,746
	-	-	-	-	-	-	-	-
TOTAL COST	\$ 198,254	\$ 2,500,000	\$ -	\$ 1,918,000	\$ -	\$ -	\$ 4,418,000	\$ 601,746

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Design, permit and construct the expansion of the reclaimed water system in various locations throughout the City.

PROJECT JUSTIFICATION

This project has been submitted and selected for SWFWMD funding to expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes. SWFWMD will fund 50% of the cost for the project.



TOTAL ESTIMATED COST: **Continous**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ 389,000	\$ (176,468)	\$ (183,148)	\$ 29,384	\$ 29,384

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
424-Sewer Capacity Fees	\$ 389,000	\$ 972,500	\$ 972,500	\$ 66,000	\$ 66,000	\$ 594,000	\$ 2,671,000	\$ 4,276,000
Grants	-	972,500	972,500	-	-	-	1,945,000	4,276,000
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 389,000	\$ 1,945,000	\$ 1,945,000	\$ 66,000	\$ 66,000	\$ 594,000	\$ 4,616,000	\$ 8,552,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Planning & Design	\$ -	\$ -	\$ -	\$ 66,000	\$ 66,000	\$ -	\$ 132,000	\$ 1,532,000
Construction	389,000	1,945,000	1,945,000	-	-	594,000	4,484,000	7,020,000
							-	
TOTAL COST	\$ 389,000	\$ 1,945,000	\$ 1,945,000	\$ 66,000	\$ 66,000	\$ 594,000	\$ 4,616,000	\$ 8,552,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

PROJECT DESCRIPTION

Construction cost of oversized of wastewater mains in various locations throughout the City due to development.

PROJECT JUSTIFICATION

As developers install the necessary mains and lift stations to serve the development, the City will oversize these lines as modeled to serve future growth/connections.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DCA	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 09/30/12	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Project Balance at 09/30/12
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
424-Sewer Capacity Fees	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

Expenditure Type	Prior Years	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL COST	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

OPERATING IMPACTS	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	5 Yr Total	FY 18-22
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING IMPACTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset

FINANCIAL CONTROL

TAX STRUCTURE

Ad Valorem Tax Millage Rate

The City of North Port is only one of several taxing authorities for which property owners are assessed property taxes. Each year, the Sarasota County Property Appraiser's Office determines the "assessed value" of each parcel in the county. Parcel owners subsequently receive two notices: the "Notice of Proposed Property Taxes" (TRIM) from the Property Appraiser and the "Notice of Non-Ad Valorem Assessments" from the Tax Collector.

The notices are designed to inform property owners of the proposed millage rates, assessment amounts and exemption, if any, that each taxing authority proposes to levy, plus the time and location of public hearings required to be conducted by each authority.

Taxable Property

The Sarasota County Tax Collector collects property taxes on behalf of each municipality within county boundaries. By May 31st during each year for which taxes are levied, all taxes have been collected and remitted to the City or the delinquent taxes are raised by public auction or tax certificates and the proceeds are remitted to the City shortly after the certificates are sold.

The major dates in this process are:

June 30 th	Property Appraiser certifies the taxable value to the taxing authority.
September 10 th	Millage ordinance approved.
October 1 st	Beginning of City's fiscal year for which tax is to be levied.
November 1 st	Tax bills mailed.
November 1 st – March 31 st	Property taxes due.
April 1 st	Taxes delinquent.
May 31 st	Tax certificates sold by County.

Other Tax Rates

Electric Franchise Tax	5.9% of billed revenues within the City less actual write offs – A franchise agreement with Florida Power & Light.
Electric Utility Service Tax	2% of payments received by the seller Florida Power & Light
Communications Services Tax	6.32% tax on monthly usage of communication devices.
Discretionary Sales Surtax	One (1) cent sales tax voted county-wide and distributed based on population
County 9 th Cent Fuel Tax	One (1) cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. Fuel dealers submit the tax to the state. The state redistributed to the City based on State population formula.
First Local Option Gas Tax	Six (6) cents per gallon on motor fuels sold in Sarasota County. Collected by the state and redistributed to the City based on State population formula.
Second Local Option Gas Tax	Five (5) cents per gallon on motor fuels sold in Sarasota County. Collected by the state and redistributed to the City based on State population formula.
Natural Gas Franchise Tax	6% of billed revenues within the City – An agreement with Peoples Gas Systems.

FINANCIAL STRUCTURE

The accounting of the operations of the City is organized on the basis of funds each of which is considered a separate accounting entity. In accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts which is established to record cash and other financial resources, liabilities, fund equity and changes thereto. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Recent changes to governmental reporting requirements have created a definition that separates major funds and non-major funds. Major funds are those with revenues, expenditures, assets or liabilities that make up at least ten (10) percent of the total for the fund category or type (governmental and enterprise types) and at least five (5) percent of the aggregate amount of all governmental and enterprise funds. The City budgets for all

of its major funds and non-major funds. The following funds are used in accounting for the financial operations of the City. The specific funds that are subject to appropriation in the annual budget are enumerated.

GOVERNMENTAL FUNDS

General Fund

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

INSPECTOR EDUCATION (FUND 102)

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

LAW ENFORCEMENT TRUST (FUND 105)

Revenues are derived from the sale of forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as “National Night Out” and “Do the Right Thing”.

ROAD AND DRAINAGE DISTRICT FUND (FUND 107)

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

POLICE EDUCATION FUND (FUND 108)

Revenues are generated from fines and are used to provide training for police officers.

FIRE RESCUE DISTRICT FUND (FUND 110)

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire emergency services and public safety.

TREE FUND (FUND 115)

The fund accounts for proceeds of fines and assessments that are restricted for tree maintenance and tree purchases.

SOLID WASTE DISTRICT FUND (FUND 120)

The Solid Waste District special revenue fund is used to account for proceeds of district assessments that are restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

BUILDING FUND (FUND 135)

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

ESCHEATED LOTS FUND (FUND 144)

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

ESCHEATED LOTS FUND – ROADS (FUND 145)

The fund accounts for the Commission appropriated monies from the Escheated Lots Fund that are restricted for road improvements.

ESCHEATED LOTS FUND – PARKS (FUND 146)

The fund accounts for the Commission appropriated monies from the Escheated Lots Fund that are restricted for park improvements.

LAW ENFORCEMENT IMPACT FEE FUND (FUND 150)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to law enforcement public safety.

FIRE IMPACT FEE FUND (FUND 151)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they relate specifically to fire public safety.

PARKS AND RECREATION IMPACT FEE FUND (FUND 152)

Revenues derived from new residential construction that is restricted to growth-related projects as they are related to parks and recreation.

TRANSPORTATION IMPACT FEE FUND (FUND 153)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to transportation.

SOLID WASTE IMPACT FEE FUND (FUND 156)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they are related to the collection and removal of solid waste.

GENERAL GOVERNMENT IMPACT FEE FUND (FUND 157)

Revenues derived from new construction in both the commercial and residential sectors that are restricted to growth-related projects as they related to the general services of the City.

DEPARTMENT OF ENVIRONMENTAL PROTECTION (FUND 170)

Revenues derived from grants provided by the Department of Environmental Protection and are restricted to specific projects as written in the grant documents.

FLEET MAINTENANCE FUND (FUND 520)

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

Debt Service Funds

The City does not use debt service funds to account for bond related activity. Payments on bonds that pertain to the City's governmental activities are made by the general fund. The remaining bond payments, specifically the Utility System Refunding Revenue Bonds, are made by the Utilities Enterprise Fund.

Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

INFRASTRUCTURE SURTAX-ONE CENT SALES SURTAX II (FUND 305)

Revenues are derived from sales tax collected. This is the first 10-year extension of the One Cent Sales Tax. This fund provides for the acquisition and/or construction of specific capital projects.

INFRASTRUCTURE SURTAX-ONE CENT SALES SURTAX III (FUND 306)

Revenues are derived from sales tax collected. This is the 15-year extension that was approved by voters in 2008. This fund provides for the acquisition and/or construction of specific capital projects.

MAINTENANCE FACILITY CONSTRUCTION FUND (FUND 320)

The Maintenance Facility Construction Fund provides funds for the construction of a City-wide maintenance facility. For the FY 2008 Adopted Budget, \$5,000,000 is appropriated from the General Fund fund balance towards project.

CAPITAL ACQUISITION FUND (FUND 325)

The Capital Acquisition Fund provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division

PROPRIETARY FUNDS

Enterprise Funds

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

UTILITY FUNDS (FUNDS 420-424)

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, financing and related debt service. The billing and collection services are provided by the Finance Department in the General Fund. All revenues post to the Utility Funds.

Internal Service Funds

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

EMPLOYEE BENEFIT FUND (FUND 810)

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the budget because the resources of those funds are not available to support the City’s own programs.

Trust Funds

Trust funds are used to administer resources reserved and held by a governmental unit as the trustee or as the agent for others. Use of these trust funds facilitates the discharge of responsibilities placed upon the governmental unit by virtue of law or other authority.

POLICE OFFICERS’ PENSION TRUST FUND

This fund is used to account for receipts and disbursements, as authorized by the respective pension board.

FIREFIGHTERS’ PENSION TRUST FUND

This fund is used to account for receipts and disbursements, as authorized by the respective pension board.

Agency Funds

COUNTY ROAD IMPACT FEES FUND

This fund is used to account for county road impact fees collected for and disbursed to Sarasota County.

EDUCATION IMPACT FEES FUND

This fund is used to account for education impact fees collected for and disbursed to the Sarasota County School Board.

GENERAL GOVERNMENT FACILITIES IMPACT FEES FUND

This fund is used to account for general government facilities impact fees to fund the cost of services created by new residents of the municipalities and the County collected for and disbursed to Sarasota County.

JUSTICE FACILITIES IMPACT FEES FUND

This fund is used to account for justice facilities impact fees to fund the cost of services created by new residents of the municipalities and the County collected for and disbursed to Sarasota County.

BASIS OF ACCOUNTING, MEASUREMENT FOCUS AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus: however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City’s budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

BUDGETARY CONTROL

BUDGET PROCESS

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City’s budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2012 budget preparation process.

BUDGET CALENDAR

Task	Date
Budget kickoff meeting with departments and budget manual & instructions are distributed	March 28
Departments meet with Capital Improvement Program (CIP) Committee to discuss/review proposed projects	April 17
Strategic Budget Planning meeting with Commission for FY 2012-13	April 26
CIP budget requests finalized	May 11
Departmental budget requests and summaries due to budget office	May 11
Budget office and departments meetings to discuss department budget requests	May 21-25
Preliminary Assessed Value due from Property Appraiser	June 1
Final department budget requests due to budget office	June 1

Departmental budget review meetings with City Manager and Finance	June 5-15
Departments submit budget based on City Manager recommended changes	June 22
Commission meeting to approve “Not-To-Exceed” rate resolutions	June 25
Final Property Valuation due from Property Appraiser	July 1
FY 2013 Projected Budget and CIP to Commission	July 13
Deadline for providing Tax Collector with tax roll information for Proposed Notices	July 15
City-wide Budget Workshops	July 24-25
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 1
Follow up budget workshop – Discussion of Proposed Budget and Tax Rate	August 9
Deadline for newspaper advertising of non-ad valorem assessments	August 16
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 6
Advertise millage and budget summary per TRIM requirements	September 15
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 18
Property Appraiser notifies the City of final adjusted tax roll	October 5
Certification of TRIM compliance due to the Florida Department of Revenue	October 19

Note: The above timetable meets the requirements of the State of Florida.

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions addresses: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port’s fiscal year starts on October 1 and ends September 30.

Policy and Strategy Phase

The City utilizes the framework and structural support of the City’s mission and vision statements as well as the City goals to develop the annual budget. Additionally, the results of the Annual Citizens Survey offer insights into developing the annual budget.

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.

Assessment Phase

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

Development Phase

A budget manual, which includes worksheets, charts, tips and instructions, is distributed to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a “current service level” or a “continuation of service” is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a budget request.

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement request for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City’s Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning, Zoning and Engineering Department. In addition, the adoption of Senate Bill 360 includes requirements for funding the CIP. Essentially, the bill requires that sufficient revenues are available or will be available from “committed funding sources” to fund the projects in the first three years of the five-year CIP schedule. Projects that may be funded by grants, either fully or partially, must be an approved “committed funding source” for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the CIP Committee of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The CIP Committee reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

Review Phase

Late in May, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies. Departments make any Finance Department recommended changes and resubmit departmental requests which are presented to the City Manager for review. Each department meets with the City Manager, the Finance Director, and the Senior Management Budget Analyst who perform an overall review of the budget request. The City Manager provides recommended funding levels and operational budget proposals based on the City Commission’s goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

Adoption Phase

Prior to July 15, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The proposed budget is sent to the City Commission, the local press, and posted on the City’s website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget.

The budget is adopted in compliance with requirements in the City’s Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage resolution to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

The following diagram illustrates the budget process.

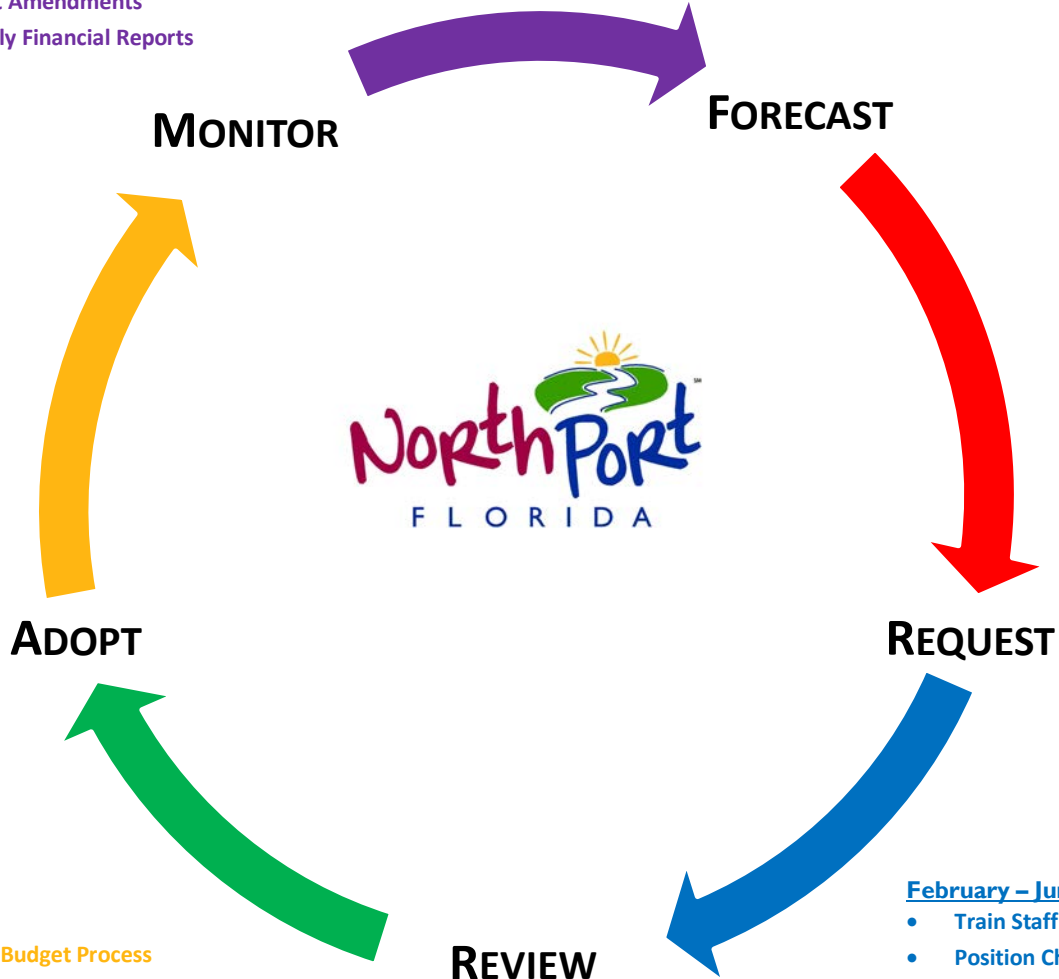
BUDGET PROCESS

October – September

- Occurs Year Round
- Budget Rolled into new Fiscal Year
- Transmit Adopted Millage
- TRIM Compliance Package sent to Department of Revenue
- Review Requisitions
- Commission Agendas
- Budget Amendments
- Monthly Financial Reports

January – March

- Beginning Step In Budget Process
- Outline Process
- Budget Assumptions are determined
- CIP Process Begins
- Prepare General Fund Forecast
- Commission Workshops



July – September

- Final Step in Budget Process
- City Manager Proposed Budget
- Tentative Adoption
- TRIM Notice
- Public Hearings
- TRIM Advertisement
- Final Adoption of Budget

March – September

- City Manager Review
- Executive Management Meetings
- Balance the Budget
- CIP reviewed and presented to Commission
- Final Certification of Taxable Value

February – June

- Train Staff
- Position Changes
- Payroll Projections
- Department Requests
- Departmental Goals & Objectives
- Revenue Projections
- Preliminary Taxable Value received from Property

Implementing, Monitoring and Amending Phase – Budgetary Control

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals as compared to the budget. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the line item or object of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

BUDGETARY ACCOUNTING

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds and Capital Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance.

Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

FINANCIAL POLICIES AND PROCEDURES

The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

GENERAL POLICIES

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City’s financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City’s investment policy.

Accounting, Auditing and Financial Reporting Policies

The City’s financial accounting system is maintained in accordance with Generally Accepted Accounting Principles (GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Comprehensive Annual Financial Report (CAFR) is prepared and presented to the City Commission and community at a public meeting. It is the City’s goal to maintain accounting records, processes and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

FUND BALANCE POLICIES

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

The General Fund seeks to maintain a 15% reserve of annual expenditure budget in its fund balance and the dependent special district funds and enterprise fund seek to maintain a 20% reserve of annual expenditure budget in its fund balance. These reserves are designed to be used in the event of significant financial emergency. Appropriations of fund balances may be set aside for specific purposes, such as capital projects, for known significant future cost items or one-time, non-recurring

expenditures. For operating budgets, the fund balance shall be maintained such that emergency needs may be met and sufficient funds are available to operate before tax proceeds are received.

All fund balances, whether reserved or unreserved, are presented in the annual budget.

DEBT POLICIES

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning. The outstanding governmental bonded debt amounts have insured ratings of A2/A+/A from Moody's Investors Service, Standard & Poor's and Fitch Rating, Inc., respectively. The enterprise bond rating from Fitch is A-.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regards to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

REVENUE POLICIES

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies or reliable economic forecasters when available.

The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs) taking into consideration similar charges/fees being levied by other organizations.

OPERATING BUDGET POLICIES

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The City maintains a budgetary control system that ensures adherence to the budget.

The budget will provide for adequate maintenance and repair of capital physical assets and for their orderly replacement.

The budget will provide sufficient funding to cover annual debt retirement costs.

The City finance department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

At least annually a public auction is held of surplus and obsolete property.

All enterprise fund operations are self-supporting and pay administrative and other appropriate service charges to the General Fund for all support provided.

The City coordinates the Capital Improvement Program (CIP) budget and operating budget in terms of operating costs associated with CIP items.

The City will annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

Cash Management / Investment Policies

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest bearing account. The balance of the City funds is invested according to the City's investment policy.

The City follows its adopted investment policy when handling public funds. In accordance with Florida Statute 218.415 to invest surplus funds, the City adopted a separate investment policy on April 11, 2005, City Ordinance 2005-13. Topics in this detailed policy include objectives, ethical standards and prudence, authorized investments and diversification, internal controls and reporting.

CAPITAL IMPROVEMENT PROGRAM POLICIES

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. For FY 2008, the threshold for fixed assets is increased from \$1,000 to \$5,000.



City of North Port

RESOLUTION NO. 2011-R-14 (Fund Balance Policy)

A RESOLUTION OF THE CITY OF NORTH PORT, FLORIDA PROVIDING FOR ADOPTION AND ESTABLISHMENT OF A FUND BALANCE POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City desires to adopt and establish a fund balance policy as a plan to manage its financial resources for selected funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, TO WIT:

SECTION 1 – FUND BALANCE POLICY

- 1.01 The City Commission hereby approves the Fund Balance Policy attached hereto and incorporated herein as Exhibit A.

SECTION 2 – CONFLICTS

- 2.01 If there is any conflict between the provisions of this Resolution and any other resolution or ordinance or portions thereof, the provisions of this Resolution shall prevail to the extent of such conflict.

SECTION 3 – SEVERABILITY

- 3.01 If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

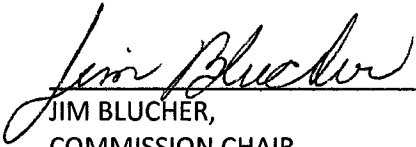
SECTION 4 – EFFECTIVE DATE

4.01 This Resolution shall take effect immediately upon adoption.

PASSED AND DULY ADOPTED by the City Commission of the City of North Port, Florida


this 20th day of April, 2011.

CITY OF NORTH PORT, FLORIDA



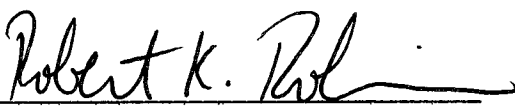
JIM BLUCHER,
COMMISSION CHAIR

ATTEST:



HELEN M. RAIMBEAU, MMC
CITY CLERK

Approved as to form and correctness:



ROBERT K. ROBINSON
CITY ATTORNEY

City of North Port
Fund Balance Policy

Purpose:

For increased financial stability, the City of North Port desires to manage its financial resources by establishing fund balance ranges for selected funds. This will ensure that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, natural disasters or unexpected one-time expenditures as well as to provide needed liquidity to continue operations.

Definitions:

Fund Balance: Fund balance is the difference between current fund assets and current fund liabilities. Fund balance is reported in five categories.

Nonspendable – represents assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories or other prepaid items.

Restricted – is the portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors or laws.

Committed – is the portion of fund balance whose use is constrained by the limitations the City Commission imposes on itself that remain binding until removed in the same manner. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.

Assigned – is the portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual

City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.

Unassigned – is the remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose otherwise they would be accounted for in the General Fund.

Fund Balance Range: Is the range of amounts this policy has set which the City means to maintain the total fund balance for financial stability. The range is calculated as a percentage of a fund's ensuing year's budgeted expenditures and does not include the Nonspendable portion of fund balance.

Spending Priority: When a governmental fund has multiple classifications of fund balance the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.

Surplus: Is the amount by which the fund balance exceeds the upper limit of the fund balance range.

Shortfall: is the amount that the fund balance falls below the lower limit of the range.

Expenditures: Are all of the uses of financial resources including operating and capital outflows and debt service. For consistency, it does not include other sources and uses of resources in the fund unless there is a recurring transfer.

Fund Balance Ranges:

General Fund:

The General Fund is the primary operating fund in the City. The ranges reflect the multipurpose nature of the fund. The range of the total spendable fund balance should be between 15% and 25%. The Unassigned portion of the fund balance should be 5%-10% of the General Fund expenditures.

Road and Drainage District:

The R&D District is responsible for the maintenance and construction/repair of the streets, roads and drainage system in the City. A large portion of the annual budget is appropriated for capital projects. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

The Fire District:

The Fire District funds the non EMS portion of the total fire service operations. A portion of the annual appropriation is for replacing rolling stock and debt service on existing fire stations. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

Solid Waste District:

The Solid Waste District is responsible for the collection and disposal of solid waste in North Port. Over 90% of the annual revenue is received from annual assessments while expenditures are made at a level rate throughout the year. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

Surplus:

If it is determined at the fiscal year end that there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund) the operating funds should be appropriated as follows:

1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years
2. To reduce long term debt, if possible
3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate
4. To fund pay-as you go capital projects or expenditures
5. To create a capital asset renewal and replacement fund

Shortfall:

If it is determined that there is a shortfall (an amount below the lower limit of the fund balance for any fund), the fund balance is to be rebuilt through the following mechanisms:

1. An appropriation during the next budget process of at least 20% of the shortfall.
2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable range. This plan may require a reduction of services, increase in taxes or fees or some combination, thereof.

This policy can be amended at any time by resolution of the City Commission.



CITY POLICIES FOR CAPITAL IMPROVEMENTS



COMPREHENSIVE PLANNING AND CAPITAL PROGRAMMING

The City's Comprehensive Plan provides the framework within which all development actions should occur. The Capital Improvement Program (CIP) is an important tool for implementing the City's Comprehensive Plan. The CIP is used to plan and manage resources needed to sustain critical, necessary and desired services to the residents. Along with the Unified Land Development Code (ULDC), the CIP bridges the gap between the day-to-day operations of City government and the City's long-range development goals. The capital improvement programming process gives the community an opportunity to review overall development goals and/or service level related projects, annually.

Each year a program is prepared by staff in accordance with the goals and policies of the City Commission and the City's Comprehensive Plan.

CAPITAL PLANNING

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects. The five major categories for ranking projects, in no particular priority, are as follows:

- Strategic plan of the City Commission.
- Health, safety and welfare.
- Compliance with the capital improvement element of the Comprehensive Plan.
- Level of service.
- Sustainability.

An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

CAPITAL IMPROVEMENT GOALS

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

CAPITAL IMPROVEMENT GUIDELINES

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax money; or
- Improvements to, or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital Projects consist of projects/equipment with a cost estimate of at least \$100,000 and an asset life of at least five (5) years; or
- Capital preservation/improvement items costing \$25,000 or more for infrastructure other than technology and energy and meeting the improvements and expansion guidelines; or
- Technology capital preservation/improvement items costing \$10,000 or more.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

CAPITAL IMPROVEMENT DEVELOPMENT

- Annually, a five-year Capital Improvement Program (CIP) will be developed showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process
- The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the City's Comprehensive Plan and/or meet current and future planning needs.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without Commission approval.
- All amendments during the year must be approved by the Commission.
- All Comprehensive Plan capital projects shall be added, deleted or amended in compliance with Plan amendment procedures.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.
- Impact fees shall be used only for new capital improvements or infrastructure identified as needed to accommodate new growth.
- Capacity fees shall be used to finance capital expenditures and for the payment of city indebtedness associated with the expansion of the City's water treatment and transmission system and the wastewater transmission, treatment, and effluent disposal system.

PROJECT FINANCING

The City shall utilize a combination of pay-as-you-go and debt financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP. The City recognizes three basic methods of financing capital requirements.

- Current revenues
- Fund balance/retained earnings
- Issuance of debt

Funding for capital projects comes from a variety of sources, but generally falls into one of several categories: one cent sales surtax, impact or capacity fees, grants and debt financing.

- **INFRASTRUCTURE SURTAX (PENNY TAX)** – Sales surtax revenues are assessed at one percent and apply to the first \$5,000 of any single taxable item. Surtax proceeds and any accrued interest shall be expended for any of the following purposes as defined by the applicable surtax ordinance:
 - To finance, plan, and construct infrastructure.
 - To acquire land for public recreation, conservation, or protection of natural resources.
 - To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the DEP.
- **IMPACT FEES** – Impact fees are fees imposed on “new” construction to help fund additional infrastructure needed to support the added load on City infrastructure resulting from the new construction. The City collects impact fees for: law enforcement, fire, parks & recreation, transportation, solid waste, general government; and water and sewer capacity fees.
- **CAPACITY FEES** – Capacity fees are imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission; and the effluent disposal system.

Impact and capacity fees collected in each category are restricted to projects which **add capacity** to the respective infrastructure within that category. Impact and capacity fees are governed by City ordinance.
- **DEVELOPER AGREEMENT** – Developer agreement is a contract between two legal entities which defines the development and/or improvement to land pursuant to the terms of the contract including monetary and/or capital contributions.
- **GRANTS** – Grant revenues may come from various sources including the federal and state governments, other local jurisdictions and agencies. Use of grant funds is restricted to the specific purpose defined by the party providing the grant.
- **DEBT FINANCING** – Financing of capital projects uses various types of financing instruments. Lease-purchase debt may be used to finance capital equipment. General obligation debt is used to finance capital projects benefiting the community as a whole. Bonding debt requires a referendum as detailed in the City’s Charter.
- **OTHER FINANCING** - Financing mechanisms such as revenue bonds or special assessments may be used to place the burden of financing capital improvements on those receiving the benefit.

CAPITAL PROJECT EVALUATION

Capital project evaluation includes assessing the need to increase capacity, to replace or repair existing capital assets and a post-implementation evaluation.

The following elements will be considered in evaluating existing capital assets.

- Capital asset for replacement or repair to meet the Capital Improvement Guidelines policy.
- Frequency of physical condition rating and asset inventory updates conducted based on several factors, including the asset age and type, likelihood of degradation, and ease at which assessments may be conducted.
- Evaluation of existing assets based on professional standards and mandated safety requirements when such information is available.
- Evaluation of existing assets to determine if the asset still provides the most appropriate method to deliver services.
- Maintenance and replacement plans for existing assets prioritized in accordance with overall City goals and objectives to maintain expected service levels.

A post-implementation evaluation completed on construction type projects with the following considerations.

- Identify lessons learned.
- Assess projected versus realized benefits.
- Suggested improvements to maximize future returns.

GLOSSARY

AD VALOREM TAX	A tax assessed “according to value” of real or personal property.
AMENDED BUDGET	The original adopted budget plus any amendments passed as of a certain date.
APPROPRIATION	Action taken by the legislative body of a government that permits officials to incur obligations against, and to make expenditures of governmental resources. Appropriations usually made for fixed amounts and typically are granted for a one-year period. Synonyms: allocation, budgeted
BOND	A written promise to pay a specified sum of money (called “principal”) at a specified future date (the “maturity date”) along with periodic interest paid as a percentage of the principal. Bonds are issued for long-term debt and must be approved by the City’s constituents via referendum.
BUDGET (CAPITAL)	A plan of proposed expenditures for capital assets and the means of financing them, usually the first year of the capital improvement program. The capital budget typically is enacted as part of the total annual budget, which includes both operating and capital outlays.
BUDGET (OPERATING)	A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates).
CAPACITY FEE	A fee imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission; and the effluent disposal system.
CAPITAL ASSETS	Assets of significant value and having a useful life of more than one year and must exceed minimum capitalization threshold requirements as determined by current financial guidelines. Synonym: assets, fixed assets.
CAPITAL EXPENDITURES	Expenditures made for the purpose of acquiring capital assets; exclude expenditures for routine maintenance of capital assets.
CAPITAL IMPROVEMENT ELEMENT (CIE)	Used to tie the implementing goals, objectives and policies of the Comprehensive Plan as a whole with the funded improvements to support them. Fulfills the mandates of Chapter 163, Florida Statutes, and Rule 9J-5, Florida Administrative Code, which provides a strategy to meet the infrastructure requirements of the Comprehensive Plan and identify the means by which to fund these requirements. The resulting element demonstrates the financial feasibility of the Comprehensive Plan by identification of the expenditures required to construct future infrastructure needs and viable revenue sources to fund those needs.

CAPITAL IMPROVEMENT PROGRAM (CIP)	A plan for capital expenditures to be incurred each year over a fixed period of several years (usually five or six) setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of paying for those expenditures.
CAPITAL PROJECTS	Projects that result in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment and have a useful life of at least five years.
CITY IDENTIFICATION NUMBER (CID)	The number assigned to assets, meeting requirements of current financial guidelines, for tracking purposes.
COMPREHENSIVE PLAN	A plan adopted by the legislative body which governs the growth and/or development of a community. The Plan may include land use, transportation, environmental, or other component plans.
CONTINGENCY	A budgetary reserve to provide for emergency or unanticipated expenditures.
CONCURRENCY	Chapter 163, Florida Statutes, states that local governments could not issue a development order or permit which results in a reduction in the level of services for the affected public facilities below the adopted levels of service in the Comprehensive Plan. In other words, public facilities need to be in place at the time development occurs.
DEBT	A legal obligation to repay principal and interest on borrowed funds.
DEPARTMENT OF COMMUNITY AFFAIRS	(DCA) is the state's land planning and community development agency. Its role is to assist Florida's communities as they meet the needs of Florida's ever-expanding population. The department ensures that new growth complies with the state's vital growth management laws, while also helping established communities revitalize their older or traditional neighborhoods.
DEVELOPER AGREEMENT	Any person, individual, partnership, association, syndicate, firm, corporation, trust or legal entity which enters into a contract, pursuant to the development and/or improvement of land, with another legal governing unit.
ENCUMBRANCE	A commitment of funds against an appropriation. It may be in the form of a purchase order or contract until such time as the goods or services are received and funds are expended.
FUND	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE	The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.
GENERAL OBLIGATION (GO) BONDS	Bonds that are secured by the issuer's "full faith and credit" pledge to repay debt. GO bonds issued by local governments usually are repaid from ad valorem taxes and other general revenue sources.
GRANT	A contribution of assets (usually cash and for specified purposes) by one governmental entity to another.
IMPACT FEE	A fee charged to developers by governmental entities to cover the infrastructure costs associated with new development.
LEVEL OF SERVICE	An indicator to the extent or degree of service provided by, or proposed to be provided by, a facility, based on and related to the operational characteristics of the facility.
METROPOLITAN PLANNING ORGANIZATION	The Sarasota/Manatee Metropolitan Planning Organization (MPO) is a regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues. The MPO was created by Federal and State law to develop transportation plans and programs which encourage and promote the implementation of transportation facilities which include all modes of transportation in a manner that will maximize the mobility of people and goods.
OPERATING EXPENDITURES	Expenditures for day-to-day operations, such as office supplies, routine maintenance of equipment, and travel. Expenditures for capital purposes are excluded.
PAY-AS-YOU-GO	A financing strategy used to pay for projects using current revenues or fund balances.
PAY-AS-YOU-USE	A financing strategy which attempts to match benefit streams to cost streams as closely as possible. In debt financing, pay-as-you-use is employed to begin using the capital asset immediately. For example, a project expected to have a useful life of twenty years, with a relatively constant benefit yield each year, the government would attempt to arrange financing for the project with relatively equal payments over a twenty-year period.
PERSONNEL SERVICES	Costs related to compensating employees, including salaries and wages and fringe benefits.
PROGRAMMED FUNDING	The classification of anticipated revenues among a group of projects and/or categories.
PROPORTIONATE FAIR SHARE	A method used by a local government to determine a developer's fair-share of costs to meet concurrency.

PURCHASE ORDER	A purchaser's written document to a vendor formalizing all the terms and conditions of a proposed transaction. The transaction provides for encumbering or committing funds to cover the purchase.
PURCHASE REQUISITION	Information or document transmitted by a department requesting the Purchasing division to affect a contract (i.e. purchase order) for a particular need.
RE-APPROPRIATION	The remaining funds on an appropriated project that are carried over to the next fiscal year which are needed to complete the project.
REVENUE	Funds that the government receives as income.
REVENUE BONDS	Securities for which debt service payments are generated from a specific revenue source.
REVENUE ESTIMATE	A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a future fiscal year.
ROLLOVERS	See Re-Appropriation.
SOURCE OF REVENUE	The point of origin of a particular revenue or group of revenues.
SPECIAL ASSESSMENT	A compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to benefit primarily those parties.
SURTAX	Discretionary sales surtax (aka local option county sales tax) is a sales tax imposed by most Florida counties at a rate of 0.5 or 1 percent (Sarasota County is 1%). The surtax applies to most transactions subject to sales or use tax. The tax is enacted by a majority vote of the county's governing body and approved by voters in a countywide referendum for a specific period of time. The tax may be extended by voter approval in a county wide referendum. Generally, the proceeds must be expended to finance, plan, and construct infrastructure; to acquire land for public recreation, conservation, or protection of natural resources.
SUSTAINABILITY	A source of values that focus on renewable resources for a viable community. This relates to capital improvements as projects that meet the needs of the present without compromising the ability of future generations to meet their own needs.
UNIFIED LAND DEVELOPMENT CODE	(ULDC) is the regulations that govern the development and use of land within the incorporated area of a governing entity and is adopted by the legislative body, pursuant to state statute, containing land development regulations that are consistent with and implement, the entity's Comprehensive Plan.



City of North Port

ORDINANCE NO. 2012-19 (FY 2012-13 Tax Millage)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, PROVIDING FOR ADOPTION AND CERTIFICATION OF AN AD VALOREM MILLAGE RATE FOR THE 2012-13 FISCAL YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – CERTIFICATION AND ADOPTION

- 1.01 – The City Commission hereby certifies and adopts a tax millage of 3.6167 for the purpose of providing sufficient ad valorem taxes required for the operation of the General Government for Fiscal Year 2012-13. Fiscal Year 2012-13 begins October 1, 2012 and ends September 30, 2013.

SECTION 2 – LEVYING AND ASSESSMENT

- 2.01 – There is hereby levied and assessed a tax on all taxable property, real and personal, within the corporate limits of the City of North Port, Florida, except homestead exemptions as defined in Article 10 of the Constitution of the State of Florida as amended. It is now or shall be provided for by general law, as follows:

FOR THE GENERAL GOVERNMENT APPROPRIATION FOR OPERATING EXPENSES AND EXPENDITURES CONTAINED IN ORDINANCE 2012-20 A TAX MILLAGE OF 3.6167, WHICH REPRESENTS A 0.00% INCREASE OVER THE ROLLED BACK MILLAGE RATE OF 3.6167.

SECTION 3 – CONFLICTS

- 3.01 – If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

Ordinance 2012-19

SECTION 4 – SEVERABILITY

4.01 – If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

SECTION 5 – EFFECTIVE DATE

5.01 – This Ordinance shall become effective October 1, 2012.

Read in public session this 6th day of September, 2012.

PASSED AND ADOPTED on the second and final reading in public session this 8th day of September, 2012.

CITY OF NORTH PORT, FLORIDA

Tom Jones
TOM JONES
COMMISSION CHAIR

ATTEST:

Helen Raimbeau
HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

Robert K. Robinson
ROBERT K. ROBINSON,
CITY ATTORNEY



City of North Port

ORDINANCE NO. 2012-20

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING ON SEPTEMBER 30, 2013, ADOPTING THE CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Non-District Budget Ordinance of the City of North Port" for its fiscal year 2012-13 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A and Appendix B collectively, shall provide for the revenues and expenditures of each fund excluding the Districts.

SECTION 2 – Appendix A is deemed the Non-District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the General Fund, the following amounts shall be appropriated:

GENERAL FUND

Legislative/Commission	\$ 402,806
Legal/City Attorney	676,000
City Clerk	571,517
Finance	1,097,734
Planning & Zoning	561,017
Property Standards	687,587
Property Maintenance	2,808,847
General Services	2,403,168
City Manager	1,172,201
Police	13,354,236
Emergency Medical Services	4,109,640
Parks & Recreation	922,935
Non-Departmental	335,237
Total General Fund	<u>\$29,102,925</u>

2.02 – For the Internal Service and Special Revenue Funds, the following amounts shall be appropriated.

INTERNAL SERVICE FUNDS

Employee Benefit Fund	<u>\$ 5,176,094</u>
Total Internal Service Fund	\$ 5,176,094

SPECIAL REVENUE FUNDS

Inspector Education	\$ 18,000
Law Enforcement Trust	86,095
Police Education Fund	18,938
Tree Fund	135,698
Building Fund	935,456
Escheated Lots Fund	0
Escheated Lots Proceeds-Roads	10,000
Escheated Lots Proceeds-Parks	0
Law Enforcement Impact Fee	134,910
Fire Impact Fee	0
Parks and Recreation Impact Fee	100,000
Transportation Impact Fee	10,585,500
Solid Waste Impact Fee	0
General Government Impact Fee	0
Fleet Maintenance Fund	<u>3,155,060</u>
Total Special Revenue Funds	<u>\$15,179,657</u>

2.03 – For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts shall be appropriated:

<u>UTILITY FUNDS</u>	
Utility Revenue Fund	\$22,765,665
Water Impact Fee	250,000
Sewer Impact Fee	3,095,000
Utility Construction Fund	<u>-</u>
Total Utility Funds	\$26,110,665

2.04 – For the Capital Funds the following amount shall be appropriated:

<u>CAPITAL FUNDS</u>	
One Cent Sales Tax-Surtax II	\$ 1,202,272
One Cent Sales Tax-Surtax III	\$ 3,565,311
Maintenance Facility Construction	<u>\$ 110,000</u>
Total Capital Funds	\$ 4,877,583

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

- 4.01 – The authorization of additional regular positions
- 4.02 – Capital Improvements as defined in Section 5

SECTION 5 – Appendix B represents the City of North Port’s Five Year Capital Improvement Program. The projects were reviewed by the Planning and Zoning Advisory Board to ensure compliance with the Comprehensive Plan. The Five Year Capital Improvement Program is called the Capital Improvement Budget. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2012-13 require City Commission approval.

SECTION 6 – The Finance Director is authorized to reserve at September 30, 2012 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2011-12. Said amounts reserved shall be designated as reservations of fund

balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 7 – Certain unencumbered appropriations may exist at September 30, 2012, that will require re-appropriation in the 2012-2013 Fiscal Year. The Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation resolution.

SECTION 8 – The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 9 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 10 – The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 11 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 12 – This Ordinance, which includes the City of North Port's Five-Year Capital Improvement Program, shall take effect on October 1, 2012.

Read in public session this 6th day of September, 2012.

PASSED AND ADOPTED on the second and final reading in public session this 18th day of September, 2012.

CITY OF NORTH PORT, FLORIDA




TOM JONES
COMMISSION CHAIR

ATTEST.



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



ROBERT K. ROBINSON,
CITY ATTORNEY

City of North Port - Fiscal Year 2012-13

Millage per \$1,000 General Fund 3.6167	General Fund	Other Special Revenue	Capital Projects	Utilities	Total (Memo Only)
Estimated Cash Balance Brought Forward	9,008,586	14,879,211	25,427,765	21,820,942	71,136,504
Estimated Revenue					
Ad Valorem Taxes	8,138,438	0	0	0	8,138,438
Millage per \$1,000 3.6167					
Other Taxes	2,754,005	0	6,120,005	0	8,874,010
Permits and Fees	2,787,770	1,145,772	0	234,887	4,168,429
Intergovernmental	5,113,369	10,000,000	0	0	15,113,369
Assessments	0	0	0	0	0
Charges for Service	6,802,700	3,228,260	0	16,973,952	27,004,912
Fines and Forfeitures	105,300	37,362	0	1,000	143,662
Miscellaneous	761,923	5,254,566	74,000	162,990	6,253,479
Other Sources	2,639,420	689,791	(1,316,422)	8,737,836	10,750,625
Total Estimated Revenues and Other Financing Sources	29,102,925	20,355,751	4,877,583	26,110,665	80,446,924
Fund Balance Used (memo only)	2,519,420	689,791	(1,316,422)	8,537,836	10,430,625
Total Estimated Revenues and Balances	35,592,091	34,545,171	31,621,770	39,393,771	141,152,803
Estimated Expenditure/Expenses					
General Government	9,352,358	8,262,654	0	0	17,615,012
Public Safety	17,911,946	1,182,052	0	0	19,093,998
Physical Environment	0	0	0	16,273,588	16,273,588
Transportation	0	0	698,227	0	698,227
Economic Environment	454,747	0	0	0	454,747
Human Services	216,066	0	0	0	216,066
Culture/Recreation	922,935	0	0	0	922,935
Capital	244,873	10,901,045	2,867,084	6,091,587	20,104,589
Debt and Lease	0	0	1,202,272	3,545,490	4,747,762
Other Uses	0	10,000	110,000	200,000	320,000
Total Expenditures & Uses	29,102,925	20,355,751	4,877,583	26,110,665	80,446,924
Reserves	6,489,166	14,189,420	26,744,187	13,283,106	60,705,879
Total Expenditures, Uses and Reserves	35,592,091	34,545,171	31,621,770	39,393,771	141,152,803



City of North Port

ORDINANCE NO. 2012-21

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING ON SEPTEMBER 30, 2013; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Fire Rescue District Budget Ordinance of the City of North Port" for its fiscal year 2012-13 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Fire Rescue District Fund.

SECTION 2 – Appendix A is deemed the Fire Rescue District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Fire Rescue District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND

FIRE RESCUE DISTRICT	7,674,080
----------------------	-----------

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be

deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

SECTION 5 – The Finance Director is authorized to reserve at September 30, 2012 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2011-12. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2012, that will require re-appropriation in the 2012-2013 Fiscal Year. The Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation resolution.

SECTION 7 – The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 9 – The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2012.

Read in public session this 6th day of September, 2012.

PASSED AND ADOPTED on the second and final reading in public session this 18th day of September, 2012.

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE FIRE RESCUE DISTRICT

Tom Jones
TOM JONES
COMMISSION CHAIR

ATTEST:

Helen Raimbeau
HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

Robert K. Robinson
ROBERT K. ROBINSON,
CITY ATTORNEY

City of North Port - Fiscal Year 2012-13

Millage per \$1,000
General Fund 3.6167

	<u>Fire Rescue</u>
Estimated Cash Balance	
Brought Forward	1,905,096
Estimated Revenue	
Ad Valorem Taxes	0
Millage per \$1,000 3.6167	
Other Taxes	0
Permits and Fees	10,800
Intergovernmental	33,120
Assessments	7,560,694
Charges for Service	17,500
Fines and Forfeits	0
Miscellaneous	51,966
Other Sources	<u>0</u>
Total Estimated Revenues and Other Financing Sources	7,674,080
 Fund Balance Used	 0
<i>(memo only)</i>	
Total Estimated Revenues and Balances	<u><u>9,579,176</u></u>
Estimated Expenditure/Expenses	
General Government	0
Public Safety	7,381,780
Physical Environment	0
Transportation	0
Economic Environment	0
Human Services	0
Culture/Recreation	0
Capital	292,300
Debt and Lease	0
Other Uses	<u>0</u>
Total Expenditures and Uses	7,674,080
Reserves	<u>1,905,096</u>
Total Expenditures, Uses, and Reserves	<u><u>9,579,176</u></u>



City of North Port

ORDINANCE NO. 2012-22

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING ON SEPTEMBER 30, 2013; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Road and Drainage District Budget Ordinance of the City of North Port" for its fiscal year 2012-13 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Road and Drainage District Fund.

SECTION 2 – Appendix A is deemed the Road and Drainage District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Road and Drainage District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND

ROAD AND DRAINAGE DISTRICT 13,976,851

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be

deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

SECTION 5 – The Finance Director is authorized to reserve at September 30, 2012 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2011-12. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2012, that will require re-appropriation in the 2012-2013 Fiscal Year. The Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation resolution.

SECTION 7 – The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 9 – The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2012.

Read in public session this 6th day of September, 2012.

PASSED AND ADOPTED on the second and final reading in public session this 1st day of September, 2012.

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE ROAD AND DRAINAGE DISTRICT

Tom Jones
TOM JONES
COMMISSION CHAIR

ATTEST:

Helen Raimbeau
HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

Robert K. Robinson for
ROBERT K. ROBINSON,
CITY ATTORNEY

City of North Port - Fiscal Year 2012-13

Millage per \$1,000 General Fund 3.6167	
	<u>Road and Drainage</u>
Estimated Cash Balance Brought Forward	8,089,666
Estimated Revenue	
Ad Valorem Taxes	0
Millage per \$1,000 3.6167	
Other Taxes	2,584,687
Licenses and Permits	0
Intergovernmental	1,072,705
Assessments	10,082,068
Charges for Service	299,440
Fines and Forfeits	0
Miscellaneous	94,332
Other Sources	<u>(156,381)</u>
Total Estimated Revenues and Other Financing Sources	13,976,851
Fund Balance Used <i>(memo only)</i>	(156,581)
Total Estimated Revenues and Balances	<u><u>22,223,098</u></u>
Estimated Expenditure/Expenses	
General Government	0
Public Safety	0
Physical Environment	0
Transportation	11,791,483
Economic Environment	
Human Services	0
Culture/Recreation	0
Capital	1,993,100
Debt and Lease	192,268
Other Uses	<u>0</u>
Total Expenditures and Uses	13,976,851
Reserves	<u>8,246,247</u>
Total Expenditures, Uses, and Reserves	<u><u>22,223,098</u></u>



City of North Port

ORDINANCE NO. 2012-23

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING ON SEPTEMBER 30, 2013; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Solid Waste District Budget Ordinance of the City of North Port" for its fiscal year 2012-13 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Solid Waste District Fund.

SECTION 2 – Appendix A is deemed the Solid Waste District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Solid Waste District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND

SOLID WASTE DISTRICT	8,955,971
----------------------	-----------

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be

deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

SECTION 5 – The Finance Director is authorized to reserve at September 30, 2012 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2011-12. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2012, that will require re-appropriation in the 2012-2013 Fiscal Year. The Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation resolution.

SECTION 7 – The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 9 – The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2012.

Read in public session this 6th day of September, 2012.

PASSED AND ADOPTED on the second and final reading in public session this 18th day of September, 2012.

CITY OF NORTH PORT, FLORIDA
AS THE GOVERNING BODY OF
THE SOLID WASTE DISTRICT

Tom Jones
TOM JONES
COMMISSION CHAIR

ATTEST:

Helen M. Raimbeau
HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

Robert K. Robinson
ROBERT K. ROBINSON,
CITY ATTORNEY

City of North Port - Fiscal Year 2012-13 *

Millage per \$1,000
 General Fund 3.6167

	<u>Solid Waste</u>
Estimated Cash Balance	
Brought Forward	3,240,422
Estimated Revenue	
Ad Valorem Taxes	0
Millage per \$1,000 3.6167	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	0
Assessments	6,998,123
Charges for Service	870,304
Fines and Forfeits	0
Miscellaneous	52,000
Other Sources	<u>1,035,544</u>
Total Estimated Revenues and	
Other Financing Sources	8,955,971
Fund Balance Used	1,035,544
<i>(memo only)</i>	
Total Estimated Revenues	
and Balances	<u><u>11,160,849</u></u>
Estimated Expenditure/Expenses	
General Government	0
Public Safety	0
Physical Environment	5,746,836
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	2,703,496
Debt and Lease	505,639
Other Uses	<u>0</u>
Total Expenditures & Uses	8,955,971
Reserves	<u>2,204,878</u>
Total Expenditures, Uses	
and Reserves	<u><u>11,160,849</u></u>

-A-

Account Number - In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – Late for “value-based” tax and commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by the City Commissions for the next fiscal year.

AFSCME – American Federation of State, County and Municipal Employees. The union and bargaining unit for certain city employees.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by the City Commission.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget ordinance.

ASR – Aquifer, Storage and Recovery. An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Assigned Fund Balance – A portion of fund balance that reflects a government's *intended* use of resources. Such *intent* would have to be established at either the highest level of decision making, or by a body or an official designated for that purpose.

Authorized Positions – Number of positions authorized by the City Commissions in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

-B-

Balanced Budget – For the budget cycle and by fund, the total revenue sources equals the total appropriations for expenditures and reserves.

Bond - A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and water and sewer systems.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and the citizens describing the government's fiscal and management plan for the upcoming fiscal year.

-C-

CAFR – Comprehensive Annual Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Capital Asset – Acquired asset having a unit cost of at least \$1,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery and equipment and results in additions to a fixed asset inventory.

CDBG – Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units. Charges for Service – Charges for service include water/sewer fees, solid waste fees, and recreation and cultural activity admissions.

CIP – Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Click2Gov – Software that facilitates on-line payments for customers of the City.

COLA – Cost Of Living Adjustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits and matters affecting health and safety of employees).

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. "Comprehensive" means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. "General" means that the plan includes general policies and designations, not detailed regulations. "Long Range" means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Committed Fund Balance – A portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation would need to occur no later than the close of the reporting period.

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Cost Allocation – A method used to distribute the costs of central administrative functions such as accounting and personnel to non-general government funds.

CPI – Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

-D-

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

DEP – Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

-E-

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, the North Port Utilities is the sole enterprise operation.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures and debt service payments that require current or future use of current assets.

-F-

FEMA – Federal Emergency Management Agency. The federal agency providing assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

Fines and Forfeits – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations and for neglect of official duty. These revenues include court fines, confiscated property and parking violations.

Fiscal Year – Any period of 12 consecutive months designated as the budget year. The City’s fiscal year begins October 1 and ends September 30, the same as the Federal Government.

Fixed Asset – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

Franchise Fee – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

Fringe Benefits – For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health and life insurance.

FTE – Full-Time Equivalent – A measurement of positions in the City. Two part-time positions may equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

Fund Balance – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

Fund Type – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service and trust and agency.

-G-

GAAP – Generally Accepted Accounting Priniples – The Uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity. These acceptable practices are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA’s issues the audit and accounting guides and statements of position.

GASB – Governmental Accounting Standards Board – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity or facility.

GIS – Geographic Information System. A computer program that uses specific data points to locate infrastructure and structures within the City.

-H-

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$25,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

-I-

IAFF – International Association of Fire Fighters. This is the union and bargaining unit for the fire fighters and paramedics.

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools and water and sewer systems.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources including grants, and shared revenues.

Inter-local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits and other miscellaneous permits.

Line Items – the classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30 year tax, begun in 1983 to fund transportation related improvements in the City.

-M-

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Modified Accrual Basis of Accounting – The “basis of accounting” refers to *when* a transaction is recognized. In the modified accrual basis of accounting, revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

MPO – Metropolitan Planning Organization. A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

-N-

Non Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre or per residence.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

Non-spendable Fund Balance – A portion of fund balance that is inherently non-spendable from the vantage point of the current period. Examples of non-spendable fund balance include: 1) assets that will never convert to cash such as inventories of supplies; 2) assets that will not convert to cash soon enough to affect the current period such as long-term portion of loans receivable or foreclosed properties; and 3) resources that must be maintained intact pursuant to legal or contractual requirements such as the principal of an endowment or capital of a revolving loan fund.

-O-

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personal Services, Operating Supplies, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Personal Services
- Materials and Supplies
- Contractual Services
- Contractual Maintenance
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year then removed.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes. Performance measurement is a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Re-appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A vote by the people.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers and beginning fund balances.

Restricted Fund Balance – A portion of fund balance that reflects resources that are subject to *externally enforceable* legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors (through debt covenants), grantors, contributors, and other governments (through laws and regulations).

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disability, government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in Millage – One of many provisions of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers and pedestrians including the provision and maintenance of roads and streets, transit systems and parking facilities.

-U-

Unassigned Fund Balance – The general fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four fund balance categories. If so, that surplus is presented as unassigned fund balance. If resources were not at least assigned, they could not properly be reported in a fund other than the general fund, therefore, only the general fund can report a positive amount of unassigned fund balance. Any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

-V-

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

-W-

Working Capital – Reserves kept on hand ensuring a positive cash flow.

Workload Indicator – A statistical parameter used to indicate the demand for service within a given department or division. Workload indicator is a type of performance measure utilized by departments or divisions to assess its level of service.

