

# 2015

**NORTH PORT, FLORIDA**

A city where you can  
*“Achieve Anything”*



**City of North Port**

**Annual Budget**

**2014-2015**

We will never bring disgrace to this our city, by any  
act of dishonesty or cowardice;  
nor ever desert our suffering comrades in the ranks;  
we will fight for the ideal and sacred things of the  
city, both alone and with many;  
we will revere and obey the city's laws and do our  
best to incite a like respect in those above us who are  
prone to annul or set them at naught;  
we will strive unceasingly to quicken the public's  
sense of civic duty.

Thus, in all these ways, we will transmit this city not  
only, not less, but greater and more beautiful than it  
was transmitted to us.

- *The Athenian Oath*

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# *City of North Port*

## **Office of the City Manager**

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August 28, 2014

Honorable Mayor and Members of the City Commission:

In accordance with the City Charter and Code of Ordinances and the laws of the State of Florida, I have prepared and now present the proposed budget for Fiscal Year 2015 (FY 2015). The proposed FY 2015 budget reflects revenue estimates and expenditures based upon an ongoing review of operations. Copies of the proposed budget are available for public inspection in the Office of the City Clerk. Additionally, a user-friendly copy of the budget is located on the City's website.

Public hearing dates for the review of the FY 2015 Proposed Budget are Thursday, September 11, 2014 and Thursday, September 25, 2014, at 6:00 p.m. in the City Hall Commission Chambers. I invite and encourage our neighbors to attend the meetings and participate in the budget process.

### **Budget Overview**

The FY 2015 total proposed budget for all funds is **\$105,697,450<sup>1</sup>**. This is approximately \$37,408,301 less than the FY 2014 Adopted Budget of \$143,105,751.

Included in the Proposed Budget are General Fund appropriations of \$30,613,865<sup>1</sup>. The Proposed Budget is a strategic budget that aligns financial and employee resources with the Commission's priorities. It reflects an increase in service level for property standards, continued investments in infrastructure, and enhanced citywide public safety.

The City's economy appears to be slowly recovering after the downturn that has faced the entire nation. In 2014 and for 2015 there has been an uptick in property values. While there are signs of improvement it has not changed this administration's goal to deliver high quality services to our neighbors in a cost effective manner. We have made significant progress over the past three years in aligning the priorities within the organizations to the Commission's expectations and managing within our means while planning for the future. Dedicated staff members have produced a budget that I believe achieves the goals and guidelines set out by

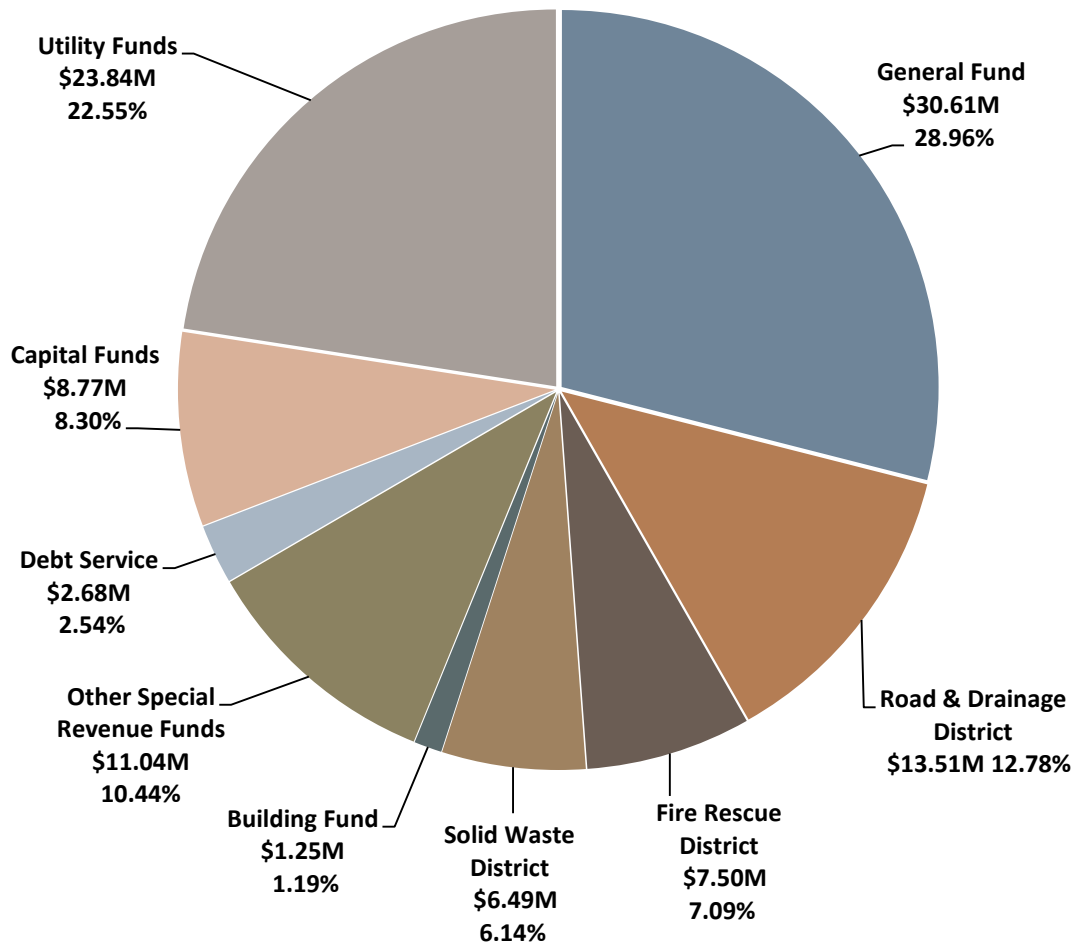
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<sup>1</sup> Excludes interfund transfers and retained earnings.



the Commission in the budget development process. This is due to the Commission’s efforts to lead the City through continued economic challenges with forethought and deliberation.



In that spirit, I submit the FY 2015 Proposed budget for your consideration along with the pledge that the City of North Port will continue to maintain its outstanding services and high quality of life.

### FY 2015 All Funds Proposed Budget - \$105.7 million (In Millions)



The FY 2015 Proposed Budget was developed with a look toward the past, present and the anticipated future financial conditions of the City. The framework for the Proposed Budget was established under the goal to maintain resources at sustainable levels to ensure services are delivered. The guiding principles are as follows:

-  Protect key services on which the public depends
-  Continue with vital infrastructure improvements

-  Maintain adequate reserves
-  Enhance property values by investing in property standards services











North Port has a reputation as a beautiful, growing, and affordable location. As an organization and as a community, we cannot take for granted that great cities don't just happen. They are built through the leadership of their elected officials, the dedication and hard work of their employees, and the active participation of an informed community.

The proposed budget maintains services, increases total positions by 14.63 FTEs, and meets required reserve levels. The proposed budget assumes: an increase in the level of funding for two of the Districts (Solid Waste District is remaining the same), water and wastewater rates will be indexed as indicated in the City's Code of Ordinances, no impacts from dental or vision insurance plans, assumes payroll savings projected from turnover and a 10% increase in medical insurance plans.

### General Fund -Highlights

The proposed **General Fund** budget totals \$30,613,865<sup>2</sup>, representing an increase of \$1,031,585 or 3.49% compared to the FY 2014 adopted budget. Modest revenue growth allows for funding enhancement in the Proposed Budget including City Commission priorities, strategic initiatives, and necessary community investments. I am proposing a millage rate of 3.5974 per \$1,000 assessed taxable valuation, which is a \$0.1500 or 4.35% increase from the prior year.

While the City projects an increase in some revenue, other changes and strategies have been deployed to balance the budget. The FY 2015 Proposed General Fund Budget includes funding enhancements for the following new positions and initiatives:

-  Reclassification of Officer to Staff Inspector - \$39,210
-  New Public Information Officer - \$59,530
-  New Zoning Plans Examiner - \$56,950
-  New Development Tech I - \$39,900
-  2 new Property Standards Inspectors, 1 new Staff Assistant, and 0.1 of a Property Standards Inspector moved from Building to the Property Standards Division to support the initiative to move the organization toward proactive property standards enforcement \$192,380.
-  New Planner Scheduler - \$49,090
-  Quality of Life initiative - \$50,000
-  Labor negotiations - \$30,000
-  0.63 of a seasonal camp counselor to enhance safety and interaction for summer camp. As well to increase coverage for before/after care.
-  Creation of in house City Attorney and anticipate for potential one-time costs - \$250,000.

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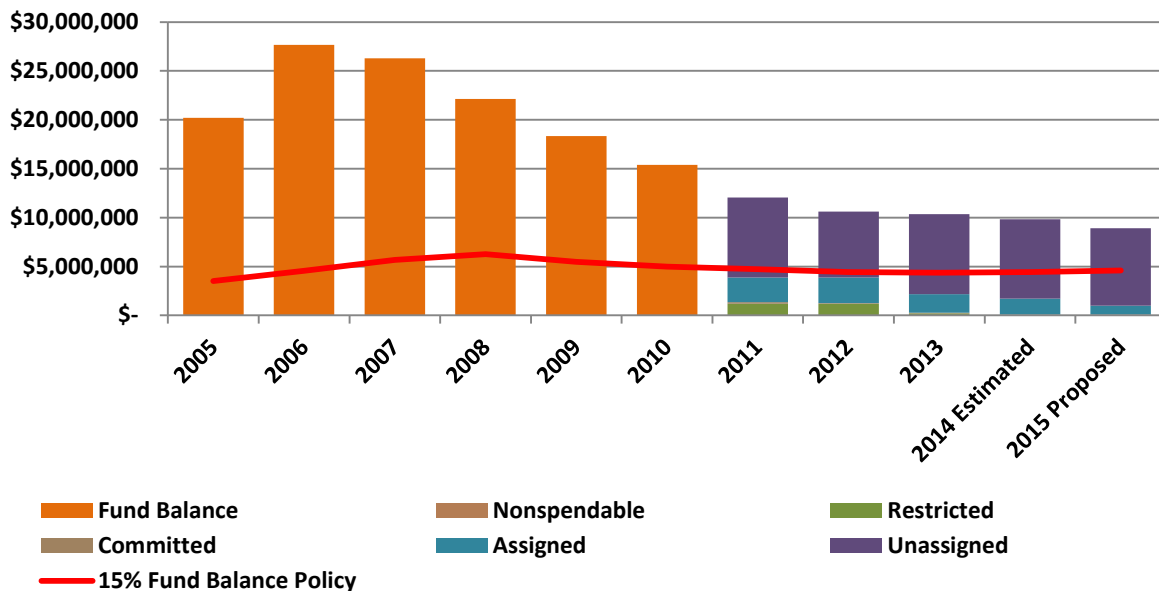
<sup>2</sup> Excludes interfund transfers.

These proposed recommendations will serve to restore the staffing levels back to a more suitable level for the continued heightened volume of work that we now are facing. The total General Fund personnel complement for FY 2015 is proposed at 247.98 full-time equivalents (FTEs), which include full-time, part-time (year round) and seasonal employees (year round for a fixed period of time). The General fund is lower than the FY 2008 level of 280.19 FTE's.

### General Fund – Fund Balances

The City Commission policy for the General Fund fund balance is a minimum of 15% of the following year's budgeted expenditures. The Proposed 2015 General Fund Budget is based upon an estimated unreserved fund balance as of September 30, 2014 of \$9,843,022. However, a \$922,905 use of fund balance is appropriated for the FY 2015 budget which includes the use of \$65,445 for ongoing operating expenditures as well as \$857,460 for one-time purchases that are either capital or non-recurring. The FY 2015 Proposed General Fund Budget meets the fund balance policy with total fund balance of \$8,920,117 or 29% as shown in the chart below. This fund balance includes \$4,602,130 in required reserves, and \$988,755 in committed and assigned funds. That brings the available fund balance to an estimated \$3,329,232 or 10.9% for the 2015 Proposed Budget. The chart below presents a ten-year history of the General Fund fund balances.

**General Fund – Fund Balance  
 Compared to 15% Fund Balance Policy**



(In 2011, GASB 54 went into effect to break out fund balance into new categories)

The General Fund fund balance provides a measure of the financial resources available for future spending or appropriation. While the fund balance itself does not reflect the general health of the government, the increase or decrease in the unassigned fund balance is an important indicator. It is equally important to look at the likelihood of potential unanticipated costs or revenue reductions that can strain City reserves. Some of their potential issues include



natural disasters, emergency repairs to city infrastructure, and cuts to intergovernmental revenues such as the Communications Services Tax. We will continue to monitor and assess the unassigned fund balance to ensure that the level of available funds is commensurate with the level of risk associated with revenue and expenditures variability that could serve to strain the City's finances.

### Property Taxes

The City of North Port's total certified taxable assessed valuation is \$2,655,030,789, an increase of \$233,885,398, or 9.66%, from the prior year final valuation. The net new construction assessed valuation during the last fiscal year totaled \$46,794,335, which was more than the prior year total of \$37,930,320. Revenue from ad valorem taxes is projected at \$9,360,390, which represents 31.5% of the General Fund revenue, excluding appropriated use of fund balance. The table below shows the City's taxable values and net new construction for a ten-year period.

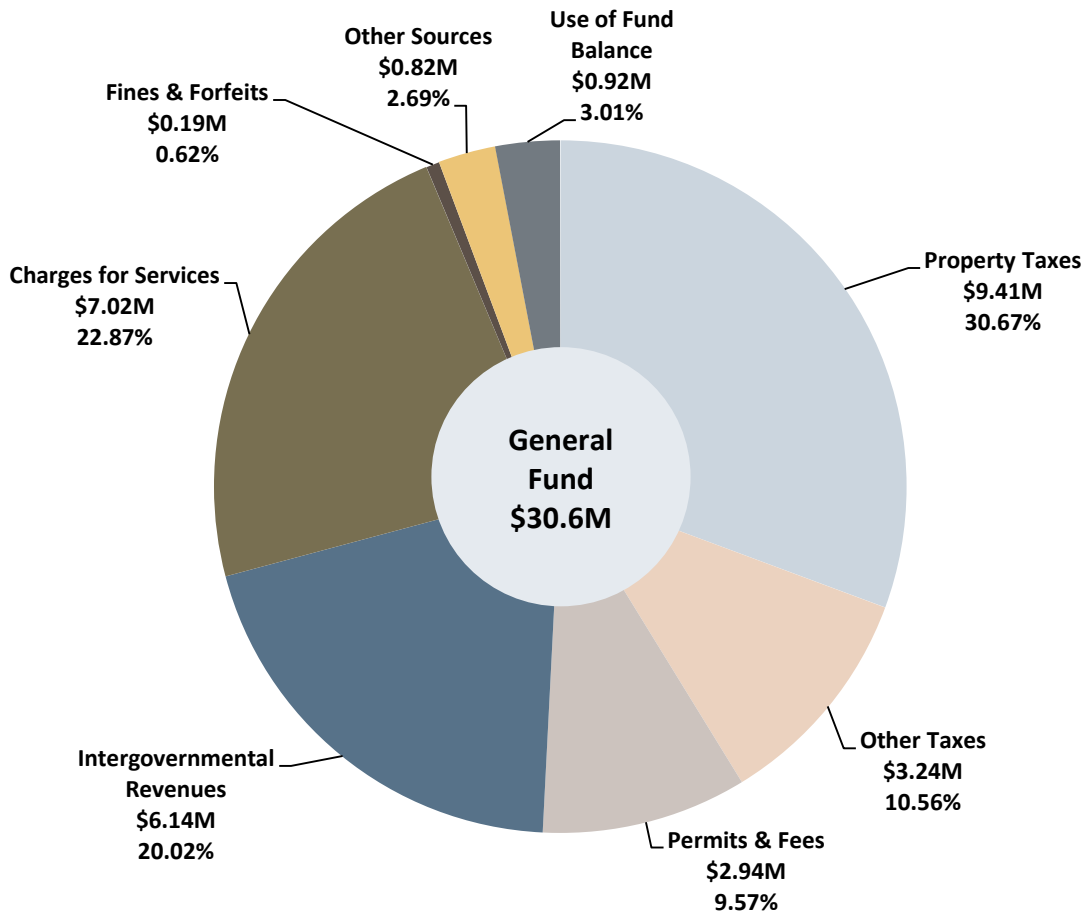
Taxable Values - 10-Year Comparison			
Tax Year	Net New Construction	Total Value	Change from Prior Year
<b>2014 Certified</b>	\$46,794,335	\$2,655,030,789	9.66%
<b>2013 Final</b>	37,930,320	2,421,145,391	6.68%
<b>2012 Final</b>	23,386,595	2,269,565,210	-0.24%
<b>2011 Final</b>	24,614,397	2,274,923,027	-7.96%
<b>2010 Final</b>	25,823,031	2,471,693,077	-16.56%
<b>2009 Final</b>	68,626,459	2,962,341,393	-22.45%
<b>2008 Final</b>	193,762,214	3,819,906,684	-32.12%
<b>2007 Final</b>	654,574,880	5,627,237,486	14.12%
<b>2006 Final</b>	484,526,954	4,931,137,038	66.76%
<b>2005 Final</b>	279,034,525	2,956,957,289	65.18%

The FY 2015 budget includes an operating millage rate of 3.5974 per \$1,000 assessed taxable valuation, which is a \$0.1500 or 4.35% increase from the prior year. The collection rate was established based on historical trends and is set at 98%. The chart below shows the FY 2015 estimated property taxes on a property with the homestead exemption valued at \$125,000.

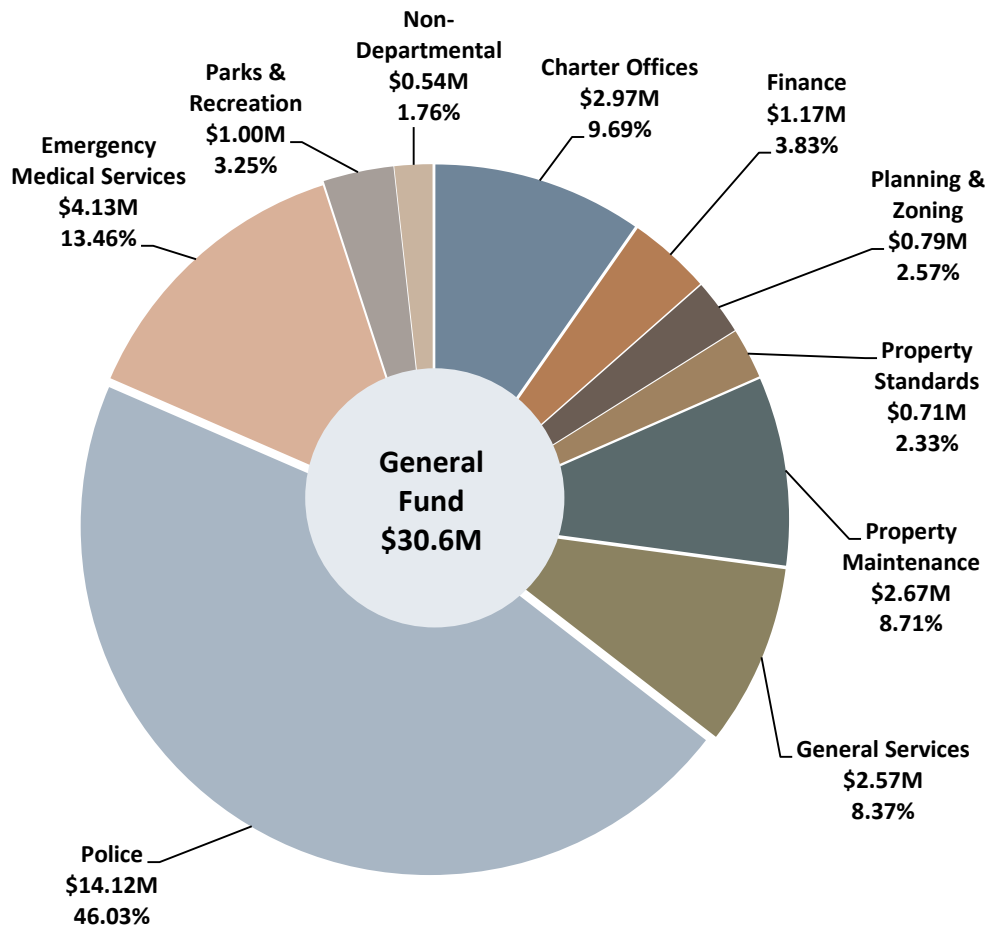
<b>Assessed Value</b>	<b>\$125,000</b>
<b>Homestead exemption</b>	(\$50,000)
<b>Taxable Value</b>	\$ 75,000
<b>Taxable Value</b>	\$ 75,000
<b>Proposed millage rate per \$1,000 of taxable value</b>	3.5974
<b>North Port Property Taxes</b>	\$ 270

Obviously this example only applies to homes with this taxable value and would vary by that assessed value.

### Where the General Fund Money Comes From (In Millions)



**Where the General Fund Money Goes  
 (In Millions)**



**Districts Funds**

**Public Works**

The proposed [Road & Drainage District Fund budget](#) totals \$13,507,730<sup>3</sup> and includes: appropriations to operate the City’s roads, drainage, infrastructure, and engineering services, and to making capital improvements to the City’s infrastructure system, and equipment and machinery purchases in order to ensure continued operation and expansion to meet the needs of property owners in the City.

The Road & Drainage District continues expansion of the infrastructure system with construction of new sidewalks and the completion of existing road widening projects. The Road and Drainage District will continue to use bond proceeds of \$41,000,000 in order to reconstruct approximately 266 miles of roads that are not up to standard in the City. This project is potentially the most significant project the City has ever undertaken. Phases 1-3

<sup>3</sup> Excludes interfund transfers.

started in FY 2014 with the remaining 5 phases to be done in FY 2015 and FY 2016. This effort includes the Commission’s commitment to making sure there are adequate ongoing funds to ensure that our roads never return to the poor condition they were in prior to the Bond project.

The proposed **Solid Waste District Fund budget** totals \$6,493,180<sup>4</sup> and includes: appropriations to operate the City’s solid waste collection and disposal, and repayment of the debt service on the existing capital lease purchases. For the 8<sup>th</sup> consecutive year the Solid Waste assessment has either stayed the same or decreased.

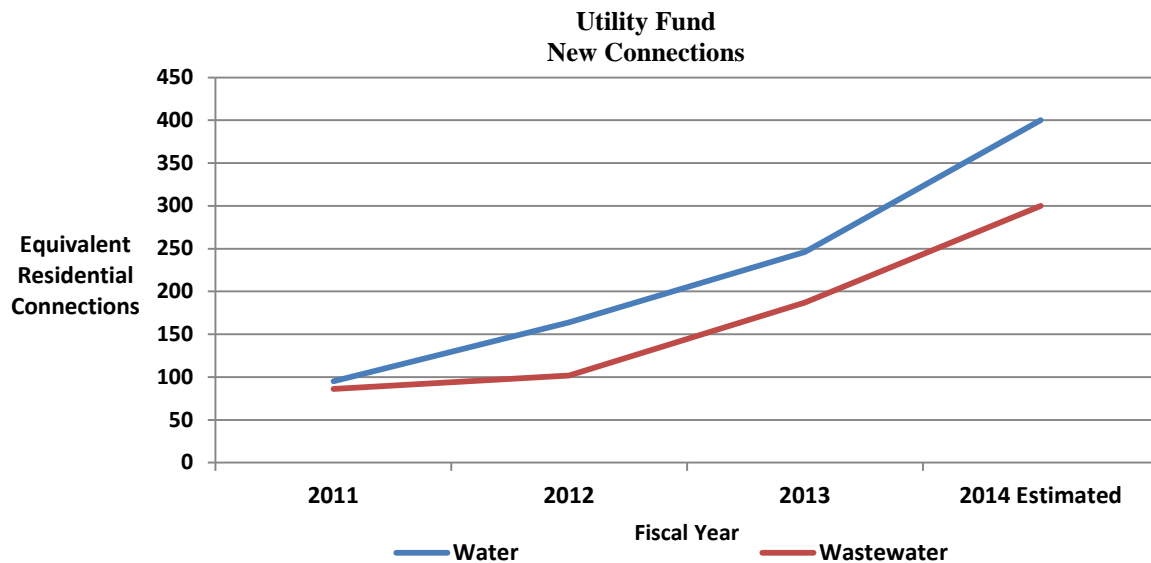
**Fire Rescue District**

The proposed **Fire Rescue District Fund budget** totals \$7,497,390<sup>4</sup> and includes: appropriations to operate the City’s fire protection and preventions services, emergency management services, construction of fire stations to meet level of service demands, and purchasing of emergency vehicles and fire apparatus in order to maintain operations and expansion to meet the needs of property owners in the City.

The Fire Rescue District continues with the construction of Fire Station 85 in the vicinity of Price and Biscayne Boulevards.

**Utilities Fund**

The proposed **Utilities Funds budget** totals \$23,838,340<sup>5</sup> and includes: appropriations to operate the City’s water and sewer divisions, repayment of the debt service on the existing bonds and maintain required bond reserves, and making capital improvements to the system in in order to ensure continued operation and expansion to meet the needs of customers.



<sup>4</sup> Excludes interfund transfers.

<sup>5</sup> Excludes interfund transfers and retained earnings.

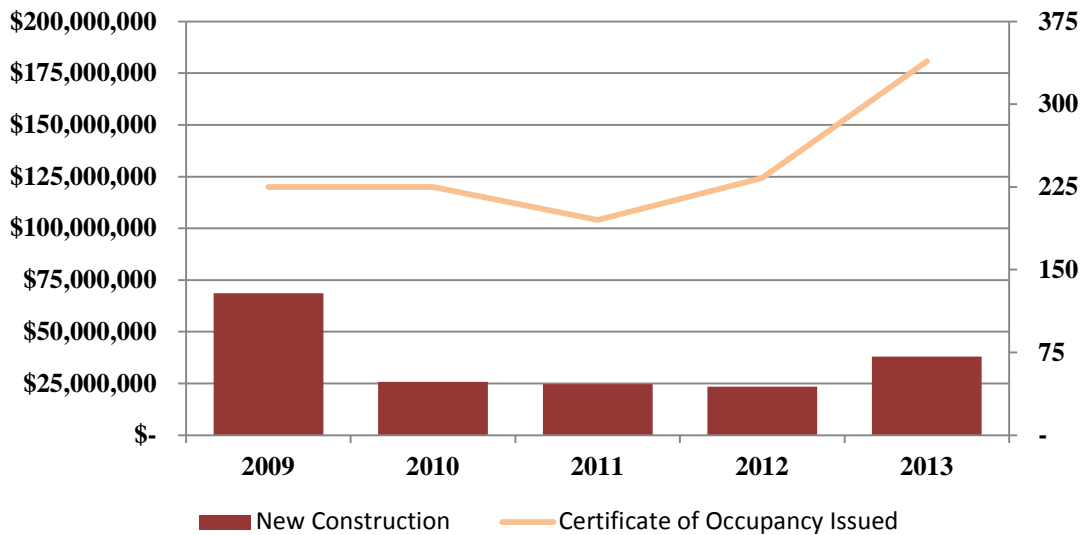
In accordance with Sections 78-38 and 78-39 of the Code of the City of North Port, an annual rate adjustment is made to all water and sewer rates, charges, and fees equal to the current index of the Miami-Fort Lauderdale Consumer Price Index (all urban consumers) as reported by the Bureau of Labor Statistics as of April each year. For FY 2015 this adjustment is 2.5%. The average single-family residential customer using 3,000 gallons of water and wastewater service each month will pay an additional \$0.78 per month for water service, \$1.26 per month for wastewater service.

The budget is based upon an estimated unreserved retained earnings balance in the Utility Operating Fund as of September 30, 2014 of \$14,451,899, while maintaining debt service coverage.

### Building Fund

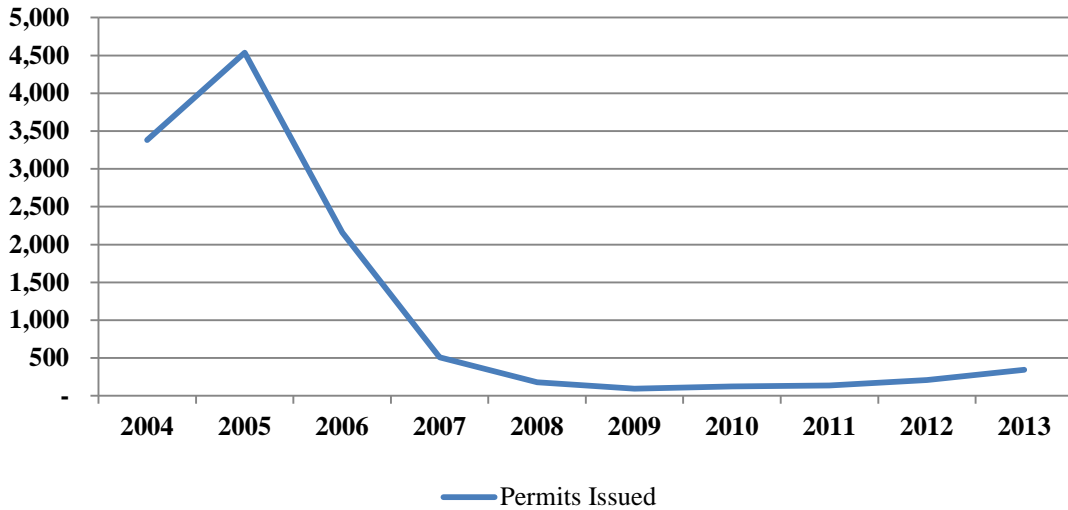
The proposed **Building Fund** budget, which totals \$1,253,910<sup>6</sup>, includes appropriations to operate the City’s building permitting and inspection services and is funded through user fees charged for permitting and inspection services. The budget represents an increase of \$348,730 over the FY 2014 budget. This level of funding preserves our level of service established by funding allocated in FY 2014. The following chart represents the history of new construction as compared to the number of permits issued which received a certificate of occupancy.

**New Construction Value vs Certificate of Occupancy**







<sup>6</sup> Excludes interfund transfers.

**Permits Issued by Year**






**Impact Fee Funds**

Proposed projects contained within the **Impact Fee Funds** for FY 2015 include:

-  Oaks Park & Myakkahatchee Creek Trail for \$75,000.
-  Atwater Park for \$250,000.
-  Staff Inspector vehicle for \$16,000.
-  Blueways – Phase 2 for \$200,000.






**Infrastructure Surtax III Fund**

Proposed projects contained within the **Surtax III Fund** for FY 2015 include:

-  Public Safety projects for Police totaling \$824,720 providing for the purchase of replacement police vehicles.
-  \$1,063,240 for Parks projects:
  - the Myakkahatchee Creek Greenway System in the amount of \$461,240,
  - Pine Park amenities for \$150,000,
  - George Mullen Center sidewalks and lighting for \$182,000,
  - Hope & LaBrea Parks equipment for \$125,000
  - Land acquisition for \$50,000
  - Park facilities improvements for \$95,000.
-  Public Works projects for Road and Drainage include: the utilization of \$3,275,210 to continue the following projects:
  - Bridge Repair & Rehabilitation
  - Road Routine Maintenance
  - construction of sidewalks and pedestrian bridges
  - the continuation of other neighborhood improvements, and
  - Price Boulevard Widening Phase 1.

### **Capital Acquisition Fund**

The Capital Acquisition Fund is primarily utilized to provide for the replacement or purchase of new rolling stock and equipment for the City. The proposed expenditures for FY 2015 include:

-  \$178,500 for the purchase of 3 staff vehicles in the Fire Department,
-  Neighborhood Development Services replacement vehicles \$60,000,
-  Fleet Department vehicle \$20,500,
-  Solid Waste replacement trucks and Curotto cans acquisitions \$275,000, and
-  Road & Drainage replacement purchases of \$678,000.

### **Fleet Services Fund**

The **Fleet Services Fund** is established to consolidate fleet maintenance costs into one central fund. Each year the user departments and agencies are charged a cost allocation for administration as well as billed for parts and labor.

The Fleet Services Fund proposes a budget of \$4,258,070<sup>7</sup>. In addition to the repair and maintenance of the City's rolling stock, Fleet Services includes: administration of the Wright Express fuel card system and in-house fueling program, the development, implementation and administration of the City's Vehicle Replacement and Vehicle Use Policies, and the recommendations, procurement and delivery of the City's rolling stock.

### **Employee Health Fund**

The City maintains an Employee Benefits internal service fund for the purpose of providing employees with health, dental, vision, life, accidental death and disability, and short-term disability insurance benefits.

Typically medical insurance increases by 12-15% on an annual basis. The City will experience no increase in dental or vision insurance costs for FY 2015. The health insurance provided by the City for its employees will change from Blue Cross Blue Shield to Cigna in order to limit the increase in premiums to 10%. The proposed budget for Employee Benefits is \$5,932,640. The City will contribute \$3,907,400 toward the benefits and the employees will contribute \$1,887,790, with the remaining \$137,450 being wellness and incentive money.

### **Personnel**

As our economy seems to be pushing forward, we must consider the multiple factors that foster and support economic development, and understand that those factors are often more than bricks and mortar projects. I believe that our employees, our community builders, are both the City's greatest asset and our most important investment in providing services to our community. It is imperative to recognize that the City employees are continuing to service our

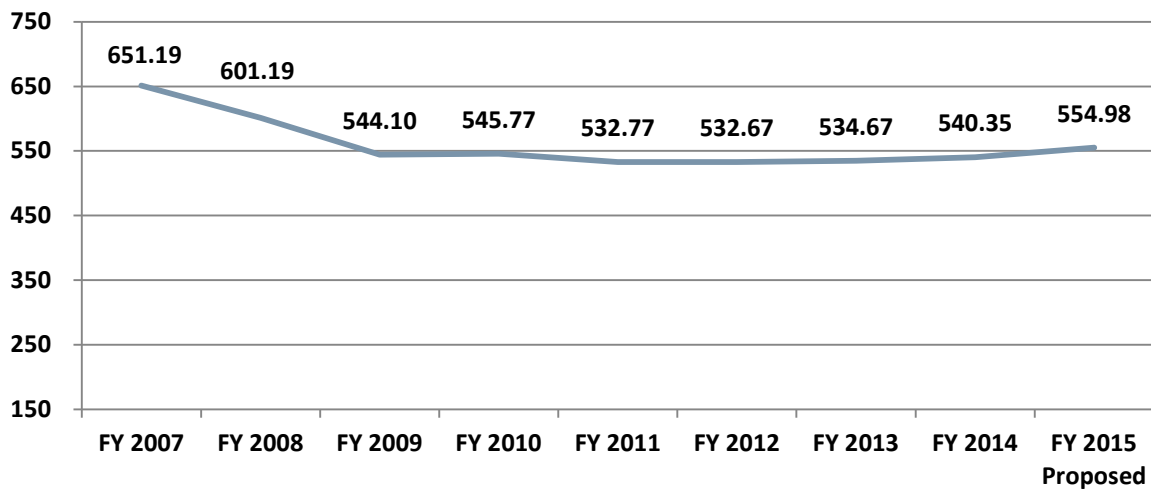
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<sup>7</sup> Excludes interfund transfers.

community well, and performing admirably in our revitalized and fast paced environment. As part of the FY 2015 Proposed Budget I am recommending an increase in the staffing for key areas of the City including 4 positions directly related to Public Utilities, 4 dedicated to communicated and assisting with disseminating information and service requests, 3 dedicated to property standards, and 4 in positions where we are experiencing heightened service requirements as the residential and commercial building has increase.

The number of **full time equivalent employees**<sup>8</sup> for FY 2015 totals 554.98 positions, which includes a net increase of 14.63 FTEs from the FY 2014 Amended Budget. The FTEs are budgeted within Service Level Adjustment (SLA) requests. The chart below shows the City’s 8 year history of full-time equivalent personnel.

**Full-time Equivalent (FTE) Employees City-wide per Fiscal Year**



The proposed budget for personnel also includes required pension plan contributions and wage increase. The City is in negotiations on collective bargaining agreements with the PBA, PBA Lieutenants, IAFF and AFSCME which will determine the actual costs of the contracts.

**Other Significant Issues**

The City of North Port is currently undertaking several ventures, which may require amendment of the proposed budget either prior to adoption or during the fiscal year.

- 🌱 The collective bargaining agreement between the City and its 4 collective bargaining units (IAFF, PBA, PBA Lieutenants, AFSCME). The FY 2015 Proposed Budget is based upon the City’s current proposals to those collective bargaining units.
- 🌱 The City has applied for several grants. If awarded these grants, budget adjustments will be made based upon the City Commission’s acceptance of the awarded funds.
- 🌱 Warm Mineral Springs

<sup>8</sup> The calculations take each part-time employee and transfer hours budgeted into a fraction of a full time employee.



## Conclusion

The FY 2015 budget development process was improved by the implementation of additional workshops with the Commission earlier in the process that allowed for the development of a budget based on Commission priorities. It is through a combination of revenue enhancements and expenditure cuts that I am able to present to you a structurally balanced budget for Fiscal Year 2015. For the first time since the beginning of the recession the City is using less than \$100,000 of reserves to balance recurring expenditures. It is also the first time since the beginning of the recession that the City is using under \$1,000,000 total from General Fund reserves.

I believe this operating and capital improvement budget proposal positions the City and our community for the future and places the emphasis on funding some of the most critical areas of concern. Over the next year, we anticipate favorable economic conditions to set the parameters of the City's fiscal environment which we expect to be characterized by measured growth. Real estate values should continue to grow modestly and cuts from the State appear to be leveling off.

While the future trajectory of the economy still remains unclear, current trends suggest that North Port will be largely prepared to manage its fiscal challenges, meet its commitments, and take advantage of opportunities that arise. Moving forward, we will continue to rely upon the Commission's Strategic Plan as a guide in making calculated decisions about where to invest our limited resources.

As this budget process has reflected, there is often more than one way to solve a problem and mitigate challenges. Staff has worked hard to create a plan and establish a platform from which we will work toward success.

In summary, I have submitted a balanced budget with enhanced service delivery in the areas of public safety and property standards. This proposed budget also provides the means to fund the ongoing maintenance and improvements to the City's infrastructure plus providing the tools, training and equipment needed by our most valuable resource, our employees.

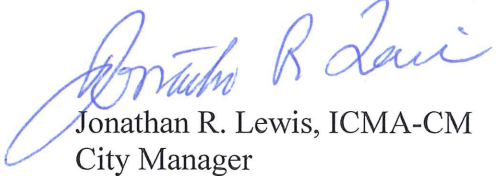
I wish to thank the Mayor and City Commission for sharing your proactive leadership in providing ideas and priorities for the City so they could be reflected in the Proposed Budget. I also extend my appreciation to the Department Directors and their staff for their active participation and valuable contributions to the development of the FY 2015 budget. As a service based organization, the employees remain the city's most valuable resources.

The FY 2015 proposed budget maintains adequate fund balance in all funds, continues funding the major capital projects, and maintains core services. I firmly believe that the budget is both responsive and responsible. It is responsive to the community for the service requirements and responsible in recognizing changes in the economic climate.

We look forward to the Commission's continued direction as we work to finalize the 2015 budget which will serve as a tool to convey your vision for the services provided in our community. I remain confident that with the Commission's direction we will continue to position North Port as a great place where you can Achieve Anything.

It is my honor to be the City Manager of this wonderful City. I look forward to examining our opportunities, overcoming our challenges, and celebrating our successes with you. On behalf of all the City of North Port employees, we thank you for the opportunity to serve.

Respectfully submitted,



Jonathan R. Lewis, ICMA-CM  
City Manager



## *City of North Port Florida Commissioners*



*Tom Jones    Rhonda DiFranco – Vice Mayor    Linda Yates    Cheryl Cook    Jim Blucher - Mayor*

### Charter Offices

*City Attorney  
Mark C. Moriarty*

*City Manager  
Jonathan R. Lewis*

*City Clerk  
Helen Raimbeau*

*Deputy City Clerk  
Patsy Adkins*

### Executive Management

*Assistant City Manager – Danny Schult  
Chief of Fire Rescue – William Taaffe  
Finance Director – Peter Lear  
Public Utilities Director – Rick Newkirk*

*Neighborhood Development Services Director – Scott Williams  
Chief of Police – Kevin Vespia  
General Services Director – Robin Carmichael  
Public Works Director – Branford Adumuah*



## *Vision*

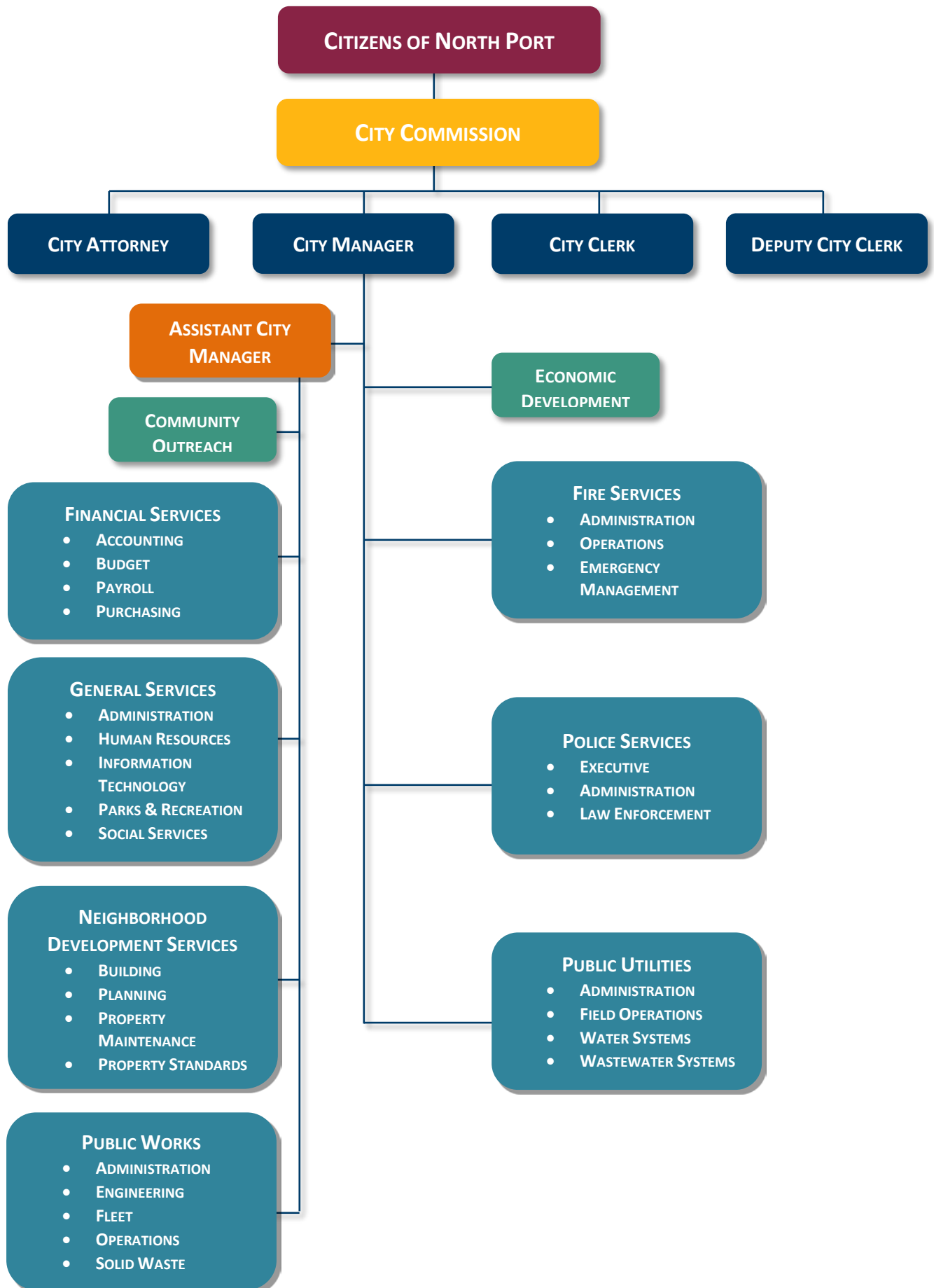
*Ensuring our community values by providing a viable and sustainable quality of life for our residents*

## *Mission*

*To act in a financially responsible manner,  
To provide quality municipal services,  
To engage residents in governance and service delivery*

## *Values*

*Effective governance  
Encourage economic growth and community prosperity  
Enhanced quality of life  
Ensure a safe community  
Excellent stewardship of the natural and built environment*





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of North Port  
Florida**

For the Fiscal Year Beginning

**October 1, 2013**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida** for its annual budget for the fiscal year beginning **October 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



## HISTORY

In the mid-1950s, General Development Corporation (GDC), started by the Mackle Company, Inc. of Miami Florida, took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte. On June 16, 1959, by a unanimous vote of all 21 employees of the company, North Port Charlotte became incorporated. Two days later on June 18<sup>th</sup>, then Florida Governor LeRoy Collins signed the city charter for North Port Charlotte officially incorporating the city. In 1986, homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990. North Port was no longer a company town.

There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, *Warm Mineral Springs* and *Little Salt Spring* and the third, *Nona's Site* is privately owned. *Warm Mineral Springs* is a world renowned spa reputed to provide healing for a wide range of ailments. *Little Salt Spring* is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the *Big Slough* watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River.

Through annexation of company-owned land, the City's boundaries have expanded to 104 square miles of land; however, the City grew slowly in population. The City is the fourth largest city in land mass in the state of Florida. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 39 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed.

In 2009, the City celebrated its 50<sup>th</sup> Birthday. Today, the City of North Port is the largest city in Sarasota County with an estimated population of 60,295. Commercial development and the housing industry slowed significantly over the past five years, but are currently beginning to show increased activity. The following table presents significant dates in the history of North Port

### *Significant Milestones*

**1959** Incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. The first election of a governing board was held consisting of GDC employees.

**1960** Opening of American Police Museum Hall of Fame, a national museum. In 1990, the museum headquarters is moved to Miami.



*American Police Museum Hall of Fame*

**1961** Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.

**1962** North Port's first church to have its own building, First Baptist Church of North Port Charlotte opened in July. The church has been meeting since July, 1960.

**1974** City drops "Charlotte" from its name to become "North Port".

**1975** North Port Library is established and the City's first fire station opens on North Port Boulevard.

**1982** Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.

**1982** First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.

**1991** November, 1991 referendum passes to change the form of City government from Mayoral/Commission to Commission/City Manager form of government. Myakkahatchee Environmental Park is opened.



*Environmental Park*



**1992** The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimate damages of more than \$5 million. It was dubbed the 100-year storm.

**1995** Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.

**2001** North Port High School opens – the first high school in the City.



*North Port High School*

**2003** Heron Creek Middle School opens – the first middle school in the City.

**2006** New City Hall and Police Station open.



*City Hall*



*Police Station*

**2008** First Charter school opens, Imagine Schools of North Port.

North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



*Wastewater Treatment Plant Expansion*

**2009** North Port celebrates its 50<sup>th</sup> Anniversary. Family Services Center opens new facility.



*Family Services Center*





**2010** First dog park, the Canine Club, opens in North Port. Morgan Family Community Center opens to the public.



*Canine Club*



*Morgan Family Community Center*

**2011** Atwater Community Park opens to the public with the completion of Phases 1 & 2 which include Little League ball fields and a Press Box with restroom facilities.



*Atwater Community Park – Little League Fields*

**2012** Public Works facility is completed including a Fleet Maintenance garage, public works administration offices, and fueling station. Wastewater Treatment Plant Expansion project completed. Fire Station 84 construction is completed.



*Wastewater Treatment Plant*



*Fire Station 84*

**2013** Reverse Osmosis water treatment facility is completed and operational. Upgrades to the George Mullen Activity Center are completed.



*Reverse Osmosis Plant*



**2014** Build out of the 2<sup>nd</sup> floor of the Family Services Center is completed and available to lease to other agencies.

The City becomes the sole owner of Warm Mineral Springs Resort; Florida's only naturally formed warm water mineral spring.



*Warm Mineral Springs*

The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission and professional staff hired by the City Manager. Policymaking and legislative authority are vested in the governing commission which consists of a Mayor and four Commission members. The City Commission is vested with policy setting authority, adopting the annual budget, approving purchases and services of the governmental operations, appointing committees and hiring the City Manager, City Attorney, City Clerk and Deputy City Clerk, and the City Auditor. The City Manager is responsible for recommending and carrying out the policies and ordinances of the City Commission, appointing the directors of the City's departments, submitting the proposed annual budget, advising the Commission as to the financial condition of the City, and overseeing the day-to-day operations of the City.

The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community. In a continuing effort to create and maintain a healthy balance of new growth and development in proportion to environmental and resource conservation, the City looks forward to the advancements that lie ahead and takes pride in its accomplishments of the past.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

## **LOCAL ECONOMY**

North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 to the 2010 census of 57,357 residents. Due to the slowdown in the economy and subsequent decline in the construction industry, the City's population is expected to grow at a much slower rate. The city is projecting an average annual growth of approximately 850 new residents and 340 new households a year over the next four years. At this projected growth rate, the City anticipates reaching 61,919 permanent residents by 2016.

North Port has a relatively young population with an average age of 40.9 compared to Sarasota County's average age of 53.3 and is only 3.3 years higher than the United States average age of 37.6. The majority of North Port's approximately 28,855 workforce

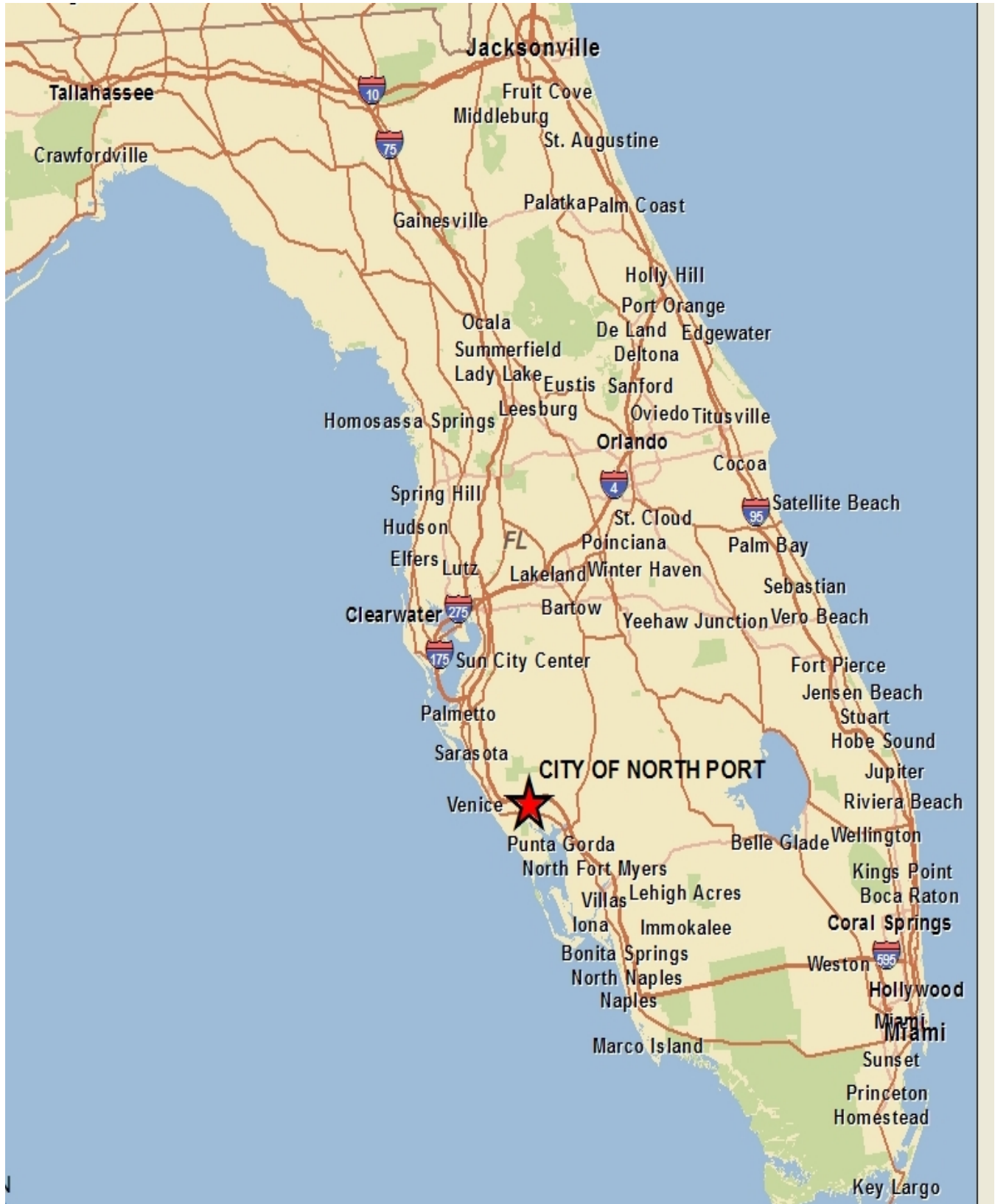


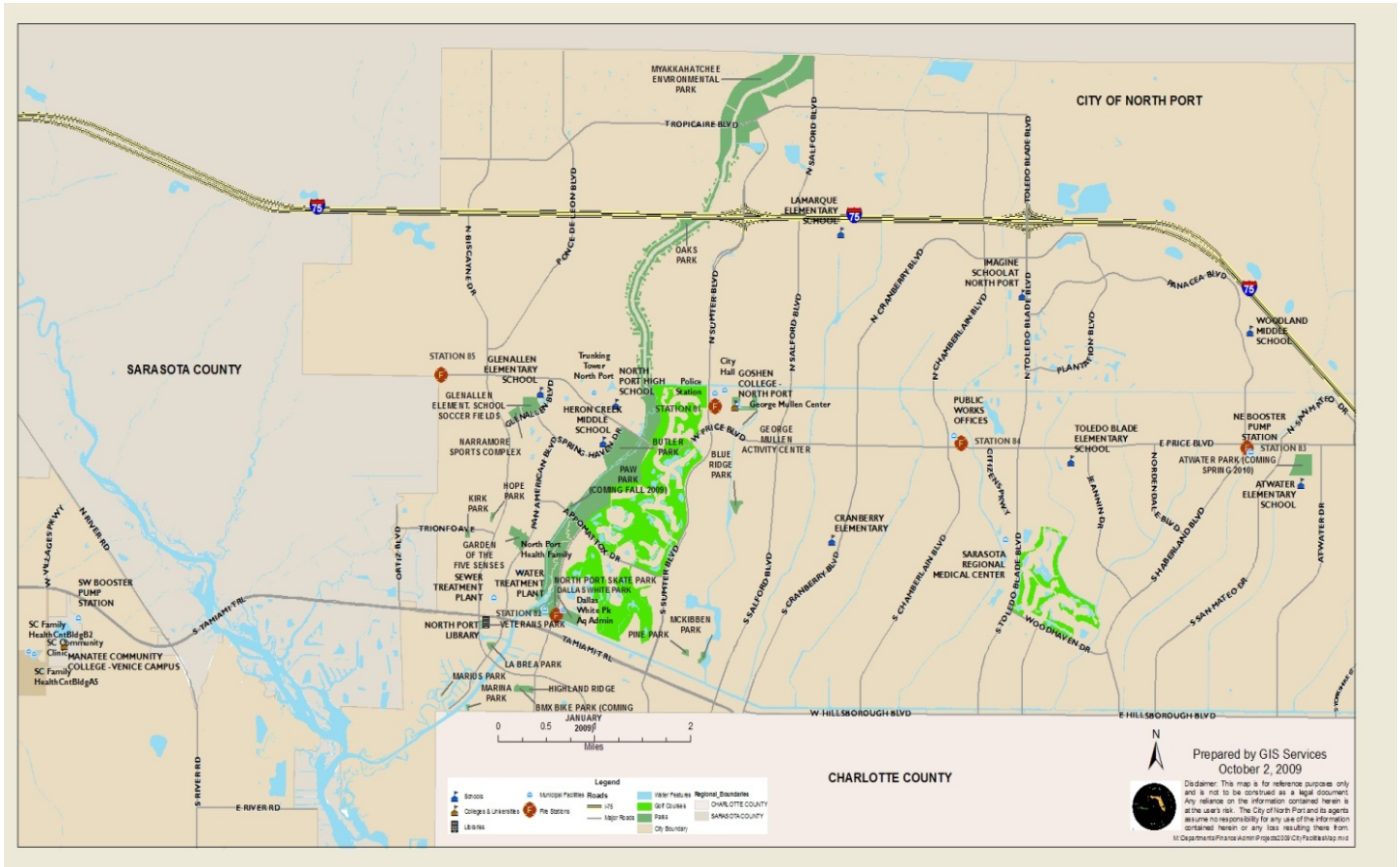
commutes to employment opportunities outside the City. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County.

North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping, upgraded new commercial building appearance standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure.

The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and two high schools. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45 minute drive, and its main Tampa campus within a 90 minute drive. In August, 2010 the University of South Florida Sarasota-Manatee opened a new branch location in North Port. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Florida SouthWestern State College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45 minute drive.





**Municipal Complex**

(Includes City Hall, Police Station and Fire Station #81)  
 City Hall  
 4970 City Hall Boulevard  
 North Port, FL 34286  
 (941) 429-7000

**Police Station**

4980 City Hall Boulevard  
 North Port, FL 34286  
 (941) 429-7300

**Fire Station #81**

4980 City Center Boulevard  
 North Port, FL 34286  
 (941) 240-8150

**Fire Station #82**

5650 North Port Boulevard  
 North Port, FL 34287  
 (941) 423-8281

**Fire Station #83**

3601 E. Price Boulevard  
 North Port, FL 34288  
 (941) 240-8192

**Fire Station #84**

1350 Citizens Parkway  
 North Port, FL 34288  
 (941) 423-2106

**Fire Station #85**

1045 N. Calera Street  
 North Port, FL 34286  
 (941) 426-0468

**Public Works**

(Includes Administration, Road & Drainage, Solid Waste and Fleet Management Operations)  
 1100 N. Chamberlain Boulevard  
 North Port, FL 34286  
 (941) 240-8050

**Fleet Management Services**

1100 N. Chamberlain Boulevard  
 North Port, FL 34286  
 (941) 240-8530

**North Port Utilities**

(Includes Administration and Operations)  
 6644 Price Boulevard  
 North Port, FL 34291  
 (941) 240-8000

*City at a Glance*

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2014 Budget (excludes inter-fund transfers)	\$105.7 million
Assessed Taxable Property Valuation	\$2.65 billion

*City Demographics*

<b>POPULATION (as of April 1<sup>st</sup> each year)</b>		<b>ECONOMIC ENVIRONMENT</b>	
2010 (Census)	57,357	<b>BUSINESS LICENSES</b>	
2011 (BEER)	57,893	2010	954
2012 (BEER)	58,674	2011	960
2013 (BEER)	59,231	2012	975
2014 (BEER)	60,295	2013	1,112
2015 (projected)	61,095	2014	1,054
<b>RESIDENT STATISTICS</b>		<b>TOP TEN EMPLOYERS</b>	
Median Age	40.9	<b>COMPANY**</b>	<b># of Employees</b>
Average Household Size	2.55	School Board of Sarasota County	4,664
Median Household Income (2010)	\$49,239	Sarasota County Government	3,354
<b>RACIAL COMPOSITION*</b>		Sarasota Memorial Hospital	3,099
Caucasian	81.5%	PGT Industries (Vinyl Tech)	1,440
Hispanic	8.7%	Publix Supermarkets	1,335
Black	7.0%	Venice Regional Medical Center	
Asian	1.2%	Bon Secours - Venice Hospital	1,200
American Indian and Alaska Native	0.3%	FCCI Insurance Group	720
Other Race	0.1%	Sun Hydraulics Corporation	702
Two or more Races	2.2%	Goodwill Industries	682
<b>LAND COMPOSITION</b>		Tervis Tumbler	619
Residential	58.34 sq. miles	<i>**Statistics are for Sarasota County; not available for City of North Port; taken from City of North Port 2013 CAFR</i>	
Commercial	10.07 sq. miles	<b>BOND RATINGS</b>	
Light Industrial	0.05 sq. miles	<b>GENERAL GOVERNMENT</b>	
Recreational/Open Spaces	5.35 sq. miles	Moody's	<b>Rating</b>
Conservation (State Forest)	15.75 sq. miles	S & P	Aa3
ROW/UTI	14.51 sq. miles	Fitch	AA/Stable
Developed	34.34 sq. miles		A/Stable
Undeveloped	69.73 sq. miles		

\* Taken from 2010 Census

*Public Safety*

<b>POLICE PROTECTION</b>		<b>FIRE PROTECTION</b>	
Sworn Police Officers	101	Suppression Units	10
Civilian Employees	31	Rescue Units	6
Crossing Guards	25	Fire Stations	5
		Employees	92
<b>TOTAL</b>	<b>157</b>	ISO Class (Scale of 1 - 10)	<b>1/1Y</b>

*Education*

AREA SCHOOLS		SCHOOL***	FCAT RESULTS***	READING	MATH	SCIENCE
ELEMENTARY	ENROLLMENT*	REPORT CARD	ELEMENTARY	**NP/COUNTY	NP/COUNTY	NP/COUNTY
Atwater	713	B	Grade 3	206/208	203/205	-
Cranberry	791	B	Grade 4	216/220	217/221	-
Glenallen	698	B	Grade 5	223/227	222/227	204/208
Lamarque	797	B	MIDDLE			
Toledo Blade	737	B	Grade 6	229/232	230/234	-
Imagine at North Port	496	A	Grade 7	234/237	239/244	-
<b>MIDDLE SCHOOLS</b>			Grade 8	239/244	245/249	199/206
Heron Creek	864	B	HIGH SCHOOL			
Imagine at North Port	319	A	Grade 9	244/247	-	-
Woodland	854	B	Grade 10	250/253	-	-
<b>HIGH SCHOOL</b>						
North Port	2,330	B	<b>**City of North Port</b>			
Imagine at North Port (9th-11th)	217	A				
<b>TOTAL*</b>	<b>8,816</b>					

\*Source: Sarasota County School Board

\*\*\* Florida Dept. of Education

**AREA COLLEGES/UNIVERSITIES****UNIVERSITY OF SOUTH FLORIDA NORTH PORT***Programs of Study:***ON-SITE BACHELOR'S-LEVEL COURSEWORK**

- Criminology
- Elementary Education
- Interdisciplinary Social Science
- Psychology

**ONLINE BACHELOR'S-LEVEL COURSEWORK**

- Hospitality Management
- Information Technology

**CERTIFICATE COURSEWORK**

- Leadership Studies

**STATE COLLEGE OF FLORIDA VENICE***Programs of Study:*

- Associate in Arts
- Associate in Science
- Arts and Design Programs
- Education Programs
- Business & Technology Programs
- Health and Science Programs
- Law and Public Safety Programs
- BAS in Energy Technology Mgt.
- BAS in Health Services Admin
- BAS in Homeland Security
- BAS in Intl Business and Trade
- BAS in Public Safety Admin.
- BAS in Technology Mgmt.
- BS in Early Childhood Education
- BS in Nursing Degree (RN-BSN)

**FLORIDA SOUTHWESTERN STATE COLLEGE****CHARLOTTE COUNTY***Programs of Study:***SCHOOLS OF ARTS, HUMANITIES & SOCIAL SCIENCES**

AA in General Studies

**SCHOOL OF BUSINESS AND TECHNOLOGY\*\***

BAS in Public Safety Administration

BAS in Supervision and Management

**SCHOOL OF EDUCATION**

BS in Elementary Education

BS in Middle Grades Language Arts Education

BS in Middle Grades Mathematics Education

BS in Middle Grades Science Education

BS in Secondary Biology Education

BS in Secondary Mathematics Education

**SCHOOL OF HEALTH PROFESSIONS\*\***

BAS in Cardiopulmonary Science

BS in Nursing

\*\* AS degrees offered also

*Service Statistics*

<b>ELECTIONS</b>		<b>STREETS &amp; SIDEWALKS</b>	
Registered Voters	41,195	Miles of Paved Public Streets	813
Voter Turnout (Nov. 2012)	27,619	Arterial	39
		Collector	72
		Local	702
<b>ANNEXATIONS</b>			
Original Acreage (1959)	3,602	Miles of Paved Private Streets	70
12 Annexations	<u>63,004</u>	Miles of Sidewalks	152.1
Total Acreage	66,606		
<b>SURFACE WATER</b>		<b>SOLID WASTE COLLECTION</b>	
Miles of Canals	81	Residential Collections	28,042
Water Control Structures	69	Commercial Accounts	308

*Utilities*

<b>ACTIVE ACCOUNTS (AS OF 09/30/13)</b>		Miles of Water Mains	304
Water Only	4,675	Miles of Sewer Force Mains	77
Water/Sewer	14,271	Miles of Gravity Sewer	137
Irrigation	40	Miles of Reuse Mains	19
Reclaimed	24		
<b>CAPACITY PER DAY (Million Gallons)</b>		<b>FIRE HYDRANTS</b>	1,710
Water (MGD)	7.50		
Sewer (MGD)	4.40	<b>LIFT STATIONS</b>	100
Reuse Produced (MGD)	0.45		

*Parks & Recreation*

<b>RECREATIONAL PROGRAMS</b>		<b>RECREATIONAL FACILITIES</b>	
<b>YOUTH</b>		Number of Community/Activity Centers	9
Programs	14	Number of Neighborhood Parks	10
Participants	18,307	Number of Special Use Parks	8
		Number of Recreational/Sports Facilities	3
<b>GENERAL ADULT</b>		<b>ANNUAL (FY) PARK ATTENDANCE</b>	
Programs	12	Skate Park	4,751
Participants	14,082	Bike Park	1,073
		Special Events	20,065
<b>SENIOR</b>		Community Center Visits	70,324
Programs	5		
Participants	6,658	Acres of Community Parks	465.56
		Acres of Neighborhood Parks	35.65
<b>SPECIAL EVENTS</b>		Acres of Open Space Reserves	13,504.53
Programs	23	<i>taken from Master Comprehensive Plan</i>	
Participants	20,065		





## RECREATIONAL FACILITIES AND AMENITIES

The City provides residents with a wide range of high-quality recreational facilities, programs and services. The Parks & Recreation Department provides over forty programs offered to residents of all ages. The following chart is an overview of the facilities currently provided by the parks division.

Park / Facility	Restrooms	Parking Lot	Vending or Concession Stand	Green Space	Picnic Tables	Outdoor Grill	Pavilion / Gazebo / Shelter	Playground	Walking Trails and/or Fitness Stations	Basketball Court (outdoor)	Tennis Court	Racquetball Court	Volleyball Court	Shuffleboard Court	Boat Ramp	Gymnasium	Fitness Center	Multi-Purpose Meeting Rooms	Baseball Fields	Little League Fields	Multi-Purpose Playing Fields (football/soccer)	Canoe and Kayak Launch	Softball Fields	Batting Cages
<b>Neighborhood Parks</b>																								
Blue Ridge Park	•	•		•	•	•	•	•																•
Highland Ridge Park	•	•		•	•	•	•	•		•	•	•		•										
Hope Park				•	•	•	•	•																
Kirk Park		•		•	•	•	•	•		•			•											
LaBrea Park		•		•	•	•	•	•		•									•					
Marius Park				•	•	•																		
McKibben Park	•	•		•	•	•	•	•		•	•	•	•	•										•
Oak Park				•																				
Pine Park		•		•	•	•	•	•					•											
Veteran's Park				•																				
<b>Community Parks/Activity Centers</b>																								
Butler Park	•	•	•		•		•	•	•	•										•	•	•	•	•
Morgan Family Community Center	•	•	•	•	•												•	•	•					
Larry Thoennissen Athletic Fields	•		•				•														•			
George Mullen Activity Center	•	•						•				•					•	•	•					
Dallas White Park	•	•		•	•	•	•	•		•			•		•									•
Scout House (Dallas White Park)	•	•			•	•													•					
Community Educational Center	•	•		•			•							•					•					
<b>Recreational / Sports Facilities</b>																								
Atwater Community Park	•	•	•	•	•	•	•												•	•				•
Narramore Sports Complex	•	•	•		•		•														•		•	•
Sumter Blvd Linear Park				•					•															
<b>Special Use</b>																								
BMX Bike Park (@Highland Ridge)	•	•	•		•		•																	
Canine Club	•	•		•	•		•																	
Garden of the Five Senses		•		•	•		•		•															
Marina Park		•			•	•	•							•										
Myakkahatchee Environmental Park	•	•		•	•		•		•															
Skate Park	•		•	•	•		•																	
City Center - Front Green		•		•																				
City Center - Rear Courtyard		•		•																				



### SUMMARY OF 2013/2014 AD VALOREM TAXES

#### FOR MUNICIPALITIES WITHIN SARASOTA COUNTY

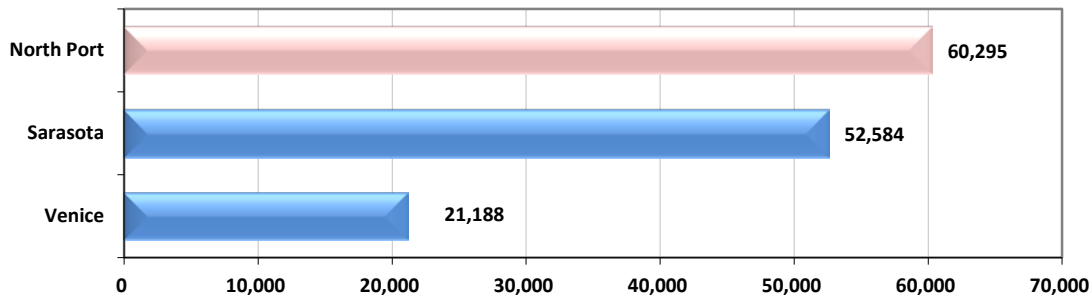
Municipality	Total Taxable Value	Population	Taxable Value Per Capita	Total Millage	Ad Valorem Tax Bill Per Capita
Longboat Key	3,579,862,920	4,454	803,741	2.2368	1,798
<b>North Port</b>	<b>2,655,030,789</b>	<b>60,295</b>	<b>44,034</b>	<b>3.5974</b>	<b>158</b>
Sarasota	7,591,158,499	52,584	144,363	3.5605	514
Venice	3,020,689,268	21,188	142,566	3.2920	469

Notes: City population figures are provided by the University of Florida, Bureau of Economic Research as of April 1, 2014, taxable value as of July, 2014 and the proposed millage rates are effective October 1, 2014. Total millage includes separate debt service rate.

### THREE CITY COMPARISONS

The following charts compare tax revenues, general fund expenditures and authorized employee positions to the population for North Port and two similar cities in Sarasota County using data from the FY 2014 budget.

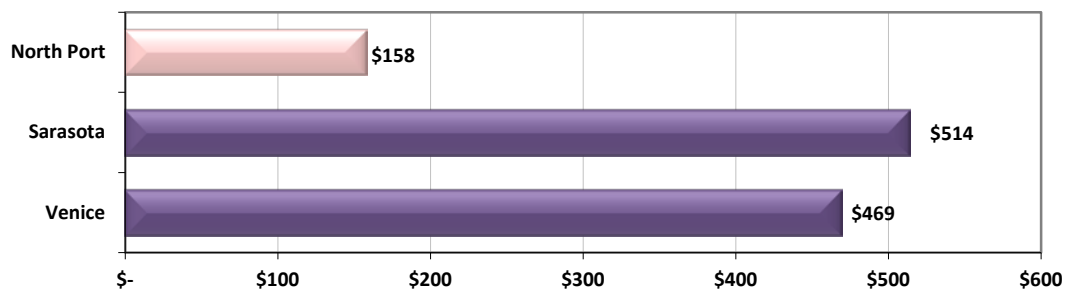
#### Population



Population figures used are from the April 1, 2014 BEBR Report.

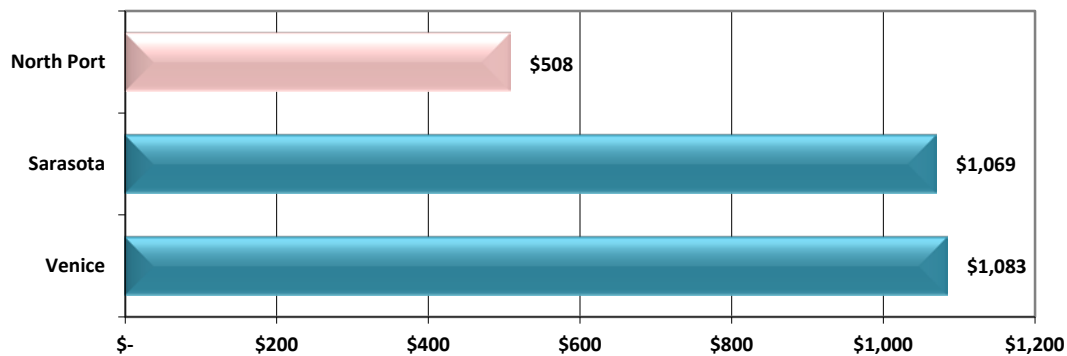
#### Ad Valorem Property Tax Revenues Per Capita

This chart illustrates the amount of revenue per capita projected to be collected by each municipality for FY 2014. Ad valorem taxes are based on the value of the home or property. North Port has the lowest per capita ad valorem revenue rates of the cities in Sarasota County.





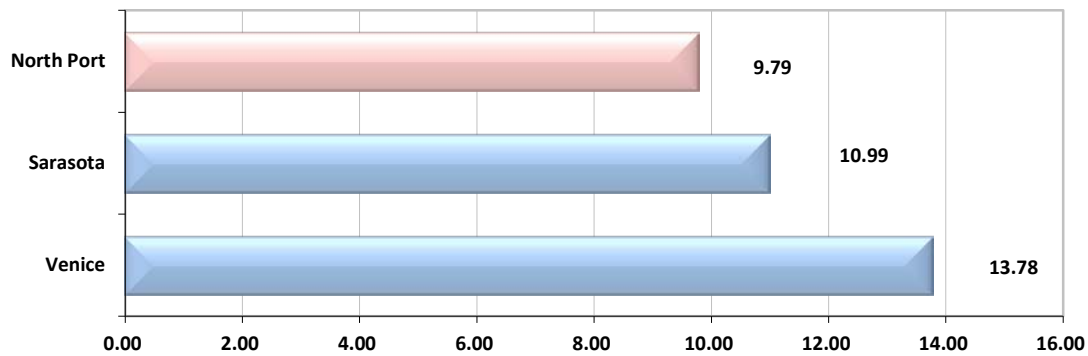
*Total General Fund Expenditures (excluding transfers) Per Capita*



This chart illustrates the budgeted General Fund expenditures per capita of each municipality. These expenditures are usually funded by taxes, state shared revenues and charges for services revenues. North Port has the lowest per capita expenditure rates of the cities in Sarasota County.

*Employees per 1,000 in Population*

This chart illustrates the number of employees per 1,000 in population of the municipality. North Port has the lowest number of employees per 1,000 residents of the cities in Sarasota County.



**COMMISSION – MANAGER GOVERNMENT**

The City of North Port uses the Commission-Manager form of government. Each Commissioner is elected “at large” for a four-year term. Annually at the first regular commission meeting in November, a mayor and vice mayor are elected by the five commissioners to serve in those capacities for a one-year term. The regular city commission meetings are held on the second and fourth Mondays of each month. The Commission represents all of the citizens of North Port and has the responsibility for setting municipal policies not designated by state legislation, such as adopting ordinances and resolutions, voting on appropriations, approving the budget, and setting tax and fee rates. The mayor presides at meeting of the commission and is recognized as head of the city government for all official functions. The vice mayor serves as acting mayor in the absence of the mayor.



The City Manager is appointed by and is directly responsible to the City Commission. The manager is chosen solely on the basis of administrative qualifications and experience in municipal affairs. As the administrative head of the City, the manager carries out the policies that are established by the commission and directs and coordinates the work of all city departments. The manager is responsible to inform the commission of the conditions and needs of the city and to make recommendations for action as the need arises. The manager also prepares the annual budget for the commission's consideration and upon its enactment sees that its provisions are upheld. The Commission – Manager form of government is ideal for a maturing city, such as North Port, as it affords the unification of authority and political responsibility in a professional administrator. The system fosters democracy and efficiency in a government that is highly responsive to the needs of the City's citizens.

## HOW TO USE THE BUDGET DOCUMENT

The City's Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2015 and the future. It includes the day-to-day operating funds and capital improvement funds.

The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public. The Capital Improvement Plan and a budget-in-brief document titled, **Community Connection – The 2014-2015 Budget Story** are available as separate documents on the City's website at [www.cityofnorthport.com](http://www.cityofnorthport.com)

**The following describes each of the major sections in this document:**

### INTRODUCTION

The *Introduction* contains the Vision and Mission statements, the City's Elected officials, a history and map of the City's locations, the City at a Glance which lists general demographic facts and figures for the City of North Port, a How-To-Use guide for the document, and both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County as well as city comparisons.

### STRATEGIC PLANNING AND BUDGET STRUCTURE

The *Strategic Planning* section describes where the City has been and where it is going in the upcoming year and in future years. It provides a broad perspective of the City's "Vision-2028" plan and includes the economic outlook, legislative issues and emerging issues the City is analyzing for future budgets. The section also provides a broad picture look at performance measurement. The *Budget Structure* section serves to describe the budget process, budget calendar, and fund structure. The section includes the financial and budgetary policies of the City.

### BUDGET OVERVIEW

The *Budget Overview* presents an overview of the FY 2015 Budget for all funds including the budget calendar and budget process for fiscal year 2015 budget preparation. This section describes sources of funds or revenue use of funds or expenditures; forecasts of future impacts to the budget; assumptions made for the forecasts; and presents changes in fund balances. It also contains a narrative, comparative tables, charts and graphs to make the information more understandable and comprehensive.

### ORGANIZATION AND DEPARTMENT SUMMARIES

This section provides an overview of each department/division including overall staffing, an organization chart, core services and outputs, the budget by department/division and selected performance measures. To improve clarity and flow, the budget document is organized by fund. The department summary section is ordered as follows:

<b>MISSION</b>	A statement of purpose for each divisional unit
<b>CORE SERVICES &amp; OUTPUTS</b>	The primary roles or tasks performed by each divisional unit
<b>STRUCTURE</b>	Shows the organization of each divisional unit
<b>OPERATING BUDGET DETAIL</b>	Compares actual and budget revenues (if applicable) and expenditures by type for fiscal years 2011 through 2015
<b>STAFFING</b>	Details the authorized position count for the department/division for five years
<b>PERFORMANCE MEASURES</b>	The measurement of the tactical and operational objectives attempted by the department/division



**CAPITAL IMPROVEMENT PROGRAM**

The *Capital Improvement Program* contains a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2015 through 2019. The programmed projects for FY 2015 are adopted as a part of the budget.

**SUPPLEMENTAL INFORMATION**

The *Supplemental Information* portion contains Budget Ordinances and a glossary of frequently used terms including acronyms used throughout the budget document.

The “How to Use the Budget Document” section aids the reader in finding and understanding information contained in the City’s budget document. If additional information is desired, please call the Finance Department at (941) 429-7107.

The budget document is also located on the City of North Port website, [www.cityofnorthport.com](http://www.cityofnorthport.com). A copy of the document can be obtained by contacting the City Clerk’s Office.





## STRATEGIC PLANNING

**Vision** – *The City of North Port is committed to ensuring our community values by providing a viable and sustainable quality of life for our residents.*

**Mission** – *The City of North Port is committed to act in a FINANCIALLY RESPONSIBLE manner, to provide QUALITY MUNICIPAL SERVICES, and to ENGAGE RESIDENTS in governance and service delivery.*

### Values

North Port's five fundamental values are the long-term financial and operational goals that provide the basis for annual departmental business plans which become the budget and capital improvement program. Each value has corresponding strategic initiatives, or focus areas, for projects, programs, and key measures which position North Port for the future.

The following lists each value and corresponding definition statements which further describe the goals to achieving the fundamental value.

#### ***Good governance***

- Models stewardship and sustainability of the city's assets and resources
- Supports strategic decision making with timely, reliable and accurate data and analysis
- Encourages collaboration and citizen participation
- Provides effective and superior customer service in all city business
- Complies with regulatory and policy directives

#### ***Encourage economic growth and community prosperity***

- Promotes an environment that attracts, sustains and retains diverse businesses and creative entrepreneurs
- Encourages sustainable development supported by reliable and affordable city services
- Helps to maintain a qualified and diversified workforce
- Provides, maintains and invests in a well-planned public infrastructure network
- Develops and prepares integrated, comprehensive long-range zoning and land use plans

#### ***Enhanced quality of life***

- Encourages vibrant Town Centers
- Supports an aesthetically pleasing community
- Promotes and sustains a safe, clean and attractive place to live, work and play
- Aids in the development of quality healthcare and quality of life opportunities
- Provides for multi-generational community enrichment and community engagement

#### ***Ensure a safe community***

- Fosters a feeling of personal safety through a visible and approachable presence
- Protects the community by justly enforcing the law, promptly responding to calls for service, and being prepared for all emergency situations
- Ensures regulatory compliance to protect property, the environment, and the lives of its residents and visitors
- Provides safe traffic flow, safe roads, and a well-maintained transportation system
- Offers a variety of safe activities and safety education

#### ***Excellent stewardship of the natural and built environment***

- Fosters a sustainable community
- Protects community character
- Preserves natural resources, parks, creeks, canals, and open spaces
- Promotes a responsible development and environmentally sound transportation systems
- Maintains facilities, streets, and other infrastructure

## COMPREHENSIVE PLAN

Local Comprehensive Plans are used to guide future growth and development to provide an overall vision for communities. The planning framework of the Comprehensive Plan was developed as part of the 2005 Evaluation and Appraisal Report (EAR) of the 1997 comprehensive plan update. The framework is designed to bring together stakeholders including citizens of North Port, city officials, and the public to provide valuable input into the visioning focus of the city at build out.



The Comprehensive Plan is comprised of the following elements:

- Future Land Use – *outlines the principles and performance standards to be followed for the control and distribution of land development intensity and population densities*
- Transportation – *defines the development of an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction practices by establishing internal and external transportation linkages between residential neighborhoods and activity centers*
- Utilities – *linked to the Future Land Use element in relationship to the density and intensity of land use and how it guides the expansion of utility services*
- Conservation and Coastal Zone Management – *establishes a method of protecting, conserving, and enhancing the natural environment and historic resources*
- Recreation and Open Space – *profiles the diversification of various amenities to create a healthy environment for growth*
- Intergovernmental Coordination – *identifies and eliminates incompatible goals, objectives, policies, and development proposed in local comprehensive plans, and responds to the need for coordination with adjacent local and county governments and federal, state, and regional agencies*
- Housing – *identifies potential deficits in the housing supply by analyzing trends and potential housing problems*
- Public School Facility – *collaborates and coordinates with the School Board of Sarasota County to provide and maintain a high quality public education system which meets the needs of the City’s existing and future population*
- Capital Improvement – *concentrates on adequately providing needed public facilities for existing and future residents in a timely and efficient manner consistent with available resources to promote orderly growth.*

**LONG-RANGE NON-FINANCIAL GOALS**

The long-range non-financial goals for the City of North Port are set forth in the adopted City Comprehensive Plan. The chart that follows identifies the long-term goals and links them to the City Commission’s strategic short-term goals and implementation.

LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	SHORT-TERM GOALS: CITY COMMISSION	IMPLEMENTATION: DEPARTMENTS & PROGRAMS
<b>Maximize land uses to achieve a sustainable mix of urban development</b>	Climate for economic growth and community prosperity	Economic Development; Neighborhood Development Services-Planning Division; Implement Economic Development Strategic Plan; Ambassador Program; Activity Center 6 Master Plan
<b>Develop an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction</b>	Great neighborhoods Climate for economic growth and community prosperity	Public Works; sidewalks; Sumter Blvd. widening; road reconstruction & rehabilitation
<b>Provide safe, high quality, adequate supply, distribution, and conservation system of potable water</b>	Preserve environment and natural resources Climate for economic growth and community prosperity	Public Utilities; Backflow Cross Connection Program; Myakkahatchee Creek Reliability Project; Neighborhood Water and Sewer Extension Program
<b>Provide adequate collection, treatment, and disposal of sewage</b>	Preserve environment and natural resources Climate for economic growth and community prosperity	Public Utilities; Neighborhood Water and Sewer Extension Program; Reject Line Project; Reclaimed Water Project
<b>Develop a stormwater management system which protects real and personal properties and preserves natural resources</b>	Preserve environment and natural resources Great neighborhoods	Public Works; Big Slough Project and implementation; water control structures rehabilitation & replacement





LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	LONG-TERM GOALS: CITY COMPREHENSIVE PLAN
<b>Protect, conserve and enhance the City’s natural, environmental and historical resources</b>	Preserve environment and natural resources Quality of life opportunities Your “Hometown”	City & County Executive Management; General Services-Parks & Recreation Division; Myakkahatchee Creek Corridor Project; Warm Mineral Springs Development
<b>Develop and maintain a community park and recreation system</b>	Exceptional outdoor experiences within a pristine natural area Quality of life opportunities Your “Hometown”	General Services – Parks & Recreation Division; Atwater Community Park Project; Butler Park Community Pool; Neighborhood Park Improvements
<b>Promote the preservation and development of high-quality, balanced, and diverse housing options</b>	Your “Hometown” Great Neighborhoods “Alive” Town Centers I-75 interchanges as major activity centers and destinations	Neighborhood Development Services – Planning Division; Economic Development; Activity Centers 5 & 6 Master Plans; Unified Land Development Code and Comprehensive Plan updates
<b>Adequately provide the needed public facilities for both existing and future residents</b>	Your “Hometown” Great Neighborhoods Quality local healthcare Preserved environment and natural resources	Public Works; Public Utilities; Public Safety; General Services – Parks & Recreation Division; Transportation; Water & Sewer; and Parks & Recreation Projects. Fire Stations and Police Sub-stations projects.

### VISION 2028

**North Port 2028** is your *“Hometown”* that has *“Preserved the Environment and Natural Resources”* and provides *“Exceptional Outdoor Experiences within a Pristine Natural Area”*.

**North Port 2028** offers a *“Climate for Economic Growth and Community Prosperity”*, *“Quality Local Healthcare”*, and *“Quality of Life Opportunities”*.

**North Port 2028** has *“Alive Town Centers”*, *“I-75 Interchanges as Major Activity Centers and Destinations”*, and a choice of *“Great Neighborhoods”*.

In September 2013, the North Port City Commission approved the Strategic Plan 2013-2018-2028 for the City. The plan defines the vision for the city in the year 2028 and establishes strategic goals to reach the 2028 destination.

North Port residents were invited to a Citizen Summit in April 2013, to help shape the direction and goals for the City. At the Summit, residents were led in a conversation about the City of North Port. The goals of the Summit were to:

- increase awareness about North Port and the issues and challenges facing the city government and community,
- gain resident input on the desired direction and goals for the City over the next five years and beyond along with specific issues to target for action, and
- gain valuable input to serve as an elemental component of the development of a strategic plan for the city.

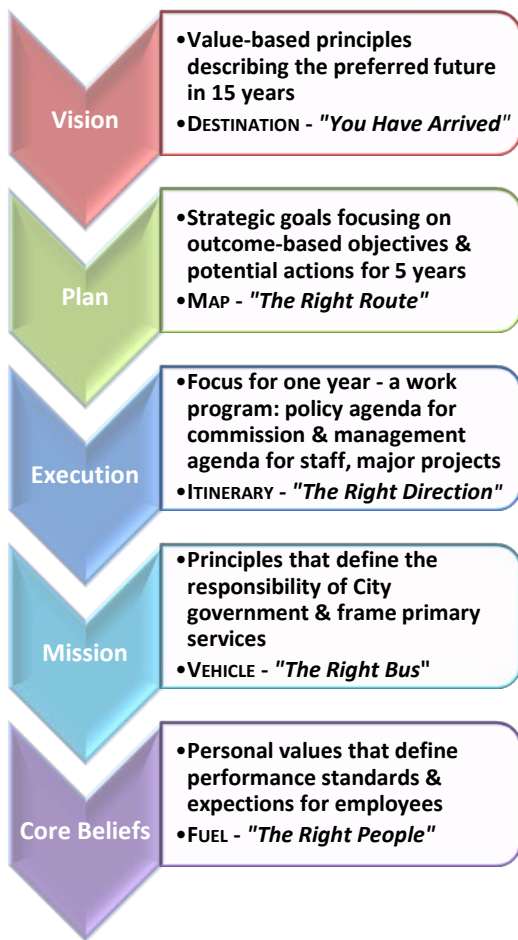
In addition, city departments were asked to provide their perspective on: 1) the major challenges facing the city over the next five years, 2) projects or issues the department is currently working on and 3) the projects or issues the City should address in fiscal year 2013-2014.



The Commission met several times with an outside consultant to work through the strategic planning process and took into consideration the input from the Citizen Summit, city departments, town hall phone meetings, and many other stakeholders.

Below is an illustration of the Strategic Planning Model used in developing *Vision 2028*.

## Strategic Planning Model



### 2015 PRIMARY BUDGET GOALS

Based on the City Commission’s direction, the budget was developed with the following goals in mind:

- Protect key services on which the public depends
- Continue with vital infrastructure improvements
- Maintain adequate reserves
- Enhance property values by investing in property standards services

City staff began the budget development process by focusing on these primary goals. As the Commission continued their discussions on the Vision 2028 Strategic Plan, staff obtained more definitive objectives for the 2015 Budget and was able to adjust their proposals to meet those objectives.

The Strategic Plan implements the Vision and Mission through five fundamental values and provides the basis for the departmental business plans, capital improvement plans, and the financial and business plans for North Port. The Strategic Plan is focused on sustainability and a strong position for the present and future. The nine guiding principles of *Vision 2028* serve to execute the fundamental values of the City. Each year strategic initiatives are developed to meet two primary municipal services objectives: Core Business objective, which includes “no choice” and “choice for daily living” services, and “quality of life” objective.

The fifteen year strategic plan is divided into five-year segments with specific goals, and annual objectives are developed to meet those goals. The strategic plan, goals, and objectives are reviewed each year to determine the City’s progress toward *Vision 2028*. The review process is a major component in the overall budget process.

**Fundamental Values**

- Good Governance
- Encourage Economic Growth & Community Prosperity
- Enhanced Quality of Life
- Ensure a Safe Community
- Excellent Stewardship of the Natural & Built Environment

**Guiding Principles**

- Hometown
- Preserved Environment & Natural Resources
- Exceptional Outdoor Experiences within a Pristine Natural Area
- Climate for Economic Growth & Community Prosperity
- Quality Local Healthcare
- Quality of Life Opportunities
- "Alive" Town Centers
- I-75 Interchanges as Major Activity Centers & Destinations
- Great Neighborhoods

**Initiatives**

- Develop & review policies, processes, & fees
- Continue infrastructure upgrades, expansion, & maintenance
- Complete Master Plans for Parks, Activity Center 5, & Utilities
- Develop a plan of action for Warm Mineral Springs
- Review City-owned land to determine future acquisition or disposition

**Objectives**

- Core Business: No Choice Services & Choice for Daily Living Services
- Quality of Life Services
- Community Add-On

**Vision 2028**

- Financially Responsible
- Quality Municipal Services
- Engaged Residents



**STRATEGIC/BUDGET INITIATIVES**

The strategic initiatives for fiscal year 2015 include policy and management agenda priorities. The following chart illustrates those priorities and how they relate to the city-wide values and the strategic vision guiding principles.

**CITY OF NORTH PORT  
STRATEGIC INITIATIVES SUMMARY  
FISCAL YEAR 2014-15**

VALUE	PRINCIPLE	PRIORITY	ACTION	OUTCOMES	STATUS	DEPARTMENT
<b>Good Governance</b>	Climate for Economic Growth & Community Prosperity	1	Develop policies for Zoning & Code Enforcement, Special Events Sponsorships, Capital Acquisition, and Tree policy	Streamlining permit, planning & zoning process, and fees	Early planning	City Manager & Neighborhood Development Services
				City-wide Vehicle & Equipment replacement plan and funding mechanism	On-going	Finance and Fleet Maintenance
<b>Encourage Economic Growth &amp; Community Prosperity</b>	Hometown	1	Land use & development review: Comprehensive Plan & Land Development Code	Economic development organization review	On-going	City Manager & Neighborhood Development Services
	Great Neighborhoods				On-going	City Manager & Neighborhood Development Services
	Climate for Economic Growth & Community Prosperity	1			Activity Center 6: The Shire Land Use & Zoning	On-going
	Climate for Economic Growth & Community Prosperity	1	Heritage town center & historic district			City Manager & Neighborhood Development Services
<b>Enhanced Quality of Life</b>	Exceptional Outdoor Experience	1	Atwater Park-Phase 3	Complete Phase 3 of the Atwater project	On-going	General Services – Parks & Recreation
	Climate for Economic Growth & Community Prosperity	1	Master Plans for: Activity Center #5, Parks & Recreation, & Utilities	Utilities infrastructure master plan	On-going	Neighborhood Development Services – Planning Division
			Warm Mineral Springs	Long-term contract for the operation of Warm Mineral Springs		General Services – Parks & Recreation Utilities
						City Manager
<b>Ensure a Safe Community</b>	Climate for Economic Growth & Community Prosperity	1	Road reconstruction project, Price Boulevard widening project	Road project bond issuance, safe routes to schools (sidewalks)	On-going	City Manager, Finance, and Road & Drainage
	Great Neighborhoods	1		Proactive & preventative policing actions, pro-active code enforcement	On-going	Police Department, Neighborhood Development Services
<b>Excellent Stewardship of the Natural &amp; Built Environment</b>	Preserved Environment & Natural Resources	1	Blueways Phase 1, City-owned land: Disposition & Acquisition	Blueways-Phase 1	On-going	General Service – Parks & Recreation
				City-owned land	On-going	City Manager
			Warm Mineral Springs	Development & long-term contract	On-going	



### GOOD GOVERNANCE

Commission, as the governing board of the City of North Port, has three primary roles: to establish policies, to make significant and strategic decisions, and to oversee the organization's activity. The top priority policy agenda for 2015 includes the review or establishment of the following:

- **Comprehensive Plan and Land Development Code review** – The City's Unified Land Development Code (ULDC) went through an extensive review, re-write, and vetting process beginning in 2008 which incorporated numerous stakeholders including citizens, developers, community groups, advisory boards, the Chamber of Commerce, city staff, and commission. The amended ULDC was adopted in June, 2010 and since then has undergone several more amendments. The review and update initiated in 2014 to provide an opportunity to continue to address legislative policy changes and to improve the usability of the document is continuing in 2015. The City's Comprehensive Plan is scheduled to begin a review process also.
- **Zoning and Code Enforcement policies** – In 2013, the City Commission began discussions on reviewing and updating zoning and code enforcement policies. In the 2015 budget, the Commission provides for the implementation of a proactive code enforcement policy.
- **Tree policy revision** – The City's Tree ordinance is scheduled for revision in 2015 and will take into consideration the suggestions of various stakeholders. The City of North Port has the distinction of being a Tree City USA. To qualify as a Tree City USA community, a city must meet four standards established by The Arbor Day Foundation and the National Association of State Foresters, which include: 1) a Tree Board or Department, 2) a Tree Care ordinance, 3) a Community Forestry Program with an annual budget of at least \$2 per capita, and 4) an Arbor Day Observance and Proclamation.
- **Capital acquisition policy** – A Capital Acquisition policy will be developed in 2015 to establish the funding and expenditure priorities for replacing capital vehicles and equipment.

### ENCOURAGE ECONOMIC GROWTH AND COMMUNITY PROSPERITY

In 2007, the first Economic Development Strategic Plan was adopted and put into action. Over the course of the next five years (2007-2012), many changes in the local economy and the national and global economy occurred. In October 2012, the City adopted an updated economic development strategic plan for the five-year period of 2013-2018.

As a result of significant public input, five major goals were developed; each having defined objectives along with several strategic actions to attain the desired goal. The City Commission has incorporated several of these goals into their *Vision 2028* strategic plan. The fiscal year 2015 initiatives are as follows:

- **Activity Center 6, The Shire** – Review the land use and zoning for the area as well as review the transportation plans of the Metropolitan Planning Organization (MPO) for the activity center area.
- **Heritage Town Center** – Begin the visioning process for creating a Heritage Town Center.
- **Historic District Designation** – Begin the vetting process of determining the possibility and location of a Historic District.
- **Retail Market Analysis** – Contract with an outside consultant to provide a retail market analysis for the City.

### ENHANCED QUALITY OF LIFE

Quality of life opportunities continue to be a major focus for city leaders. From the development of the *Vision 2028* Strategic Plan to master plans for parks and utilities; and from the Economic Development Strategic Plan to master plans for active town centers, the City continues to promote quality of life opportunities. The following priorities are scheduled for fiscal year 2015:

- **Atwater Park-Phase 3 completion** – Atwater Park is a community park located on the east side of the city. The development of the park land has been in progress since 2006, and capital improvements have been accomplished in three phases. In fiscal year 2014, the third phase of the project including public restroom facilities, playground area and a splash pad will be completed.
- **Parks & Recreation Master Plan** – In 2006, a Parks & Recreation Master Plan was developed and discussed with Commission, but was never formally adopted. Commission directed staff to revisit the master plan to determine current and future needs, and implementation. In fiscal year 2014 the budget provided for the review of the 2006 plan or a new master plan. The plan is anticipated to be completed in fiscal year 2015.



- **Utilities Master Plan** – The Utility Demand Analysis which provides the necessary information to begin the expansion of services, specifically water, to the platted lot community was completed in fiscal year 2014. Based on the results of the Demand Analysis, the fiscal year 2015 Utilities Master Plan will be developed. The master plan will aid in developing the most efficient course to expand utility services to commercial and residential neighborhoods.
- **Warm Mineral Springs** – Secure a long-term operation contract with an outside provider.

#### **ENSURE A SAFE COMMUNITY**

Several projects are supported on an annual basis which provide for the safety of the community. In fiscal year 2014, there are specific budget initiatives as well as the annual projects supported by city resources.

- **Road Reconstruction** – Fiscal year 2014 marks the beginning of the City's most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage District will begin the reconstruction of approximately 266 miles of sub-standard public roads.
- **Price Boulevard Widening** – In 2009, a Price Boulevard Widening study was completed in which the City was given several options for easing traffic congestion on this major east-west roadway. The City Commission revisited the widening project in fiscal year 2014 as one of its top priorities. The fiscal year 2015 budget provides funding to begin the design portion of the project. The multi-year project will be constructed in several phases.
- **Fire Station 85 Construction** – The completion of this project is scheduled for completion late in 2015.
- **Water Control Structures** – The Road and Drainage District is responsible for maintaining adequate storm water flow throughout the city, hence, the district developed a strategic plan for rehabilitating or replacing the 69 water control structures in the city. Each year at least one structure is schedule for maintenance.
- **Transportation and Mobility Projects** – Annual appropriations are made for the following projects: 1) Sidewalk construction, 2) Pedestrian bridges, 3) Walkway lighting, 4) Intersection improvements, and 5) Neighborhood beautification.
- **Capital Vehicles and Equipment Replacement** – Over the next six years, the Police Department is scheduled to replace its entire fleet of vehicles without the assumption of debt. The department is scheduled to replace twenty vehicles in fiscal year 2015. The Fire Department plans to use a combination of cash and lease purchases to maintain its vehicle replacement schedule. In fiscal year 2015, three fire department staff vehicles are scheduled for purchase. Public Works, including Road and Drainage and Solid Waste, will replace vehicles and equipment based upon the established replacement schedule without incurring debt.

#### **EXCELLENT STEWARDSHIP OF THE NATURAL AND BUILT ENVIRONMENT**

By continuously investigating technological advances, studying the environmental indicators, educating the public and working as a team with all concerned agencies, North Port is taking responsibility for protecting natural resources while reducing environmental impacts. In addition, the City continues to make a concerted effort to address aging infrastructure and preserving newer facilities by providing the resource necessary to maintain infrastructure and invest in upgrades to systems to care for the health of residents, businesses and employees, while enhancing safety, and addressing emergency needs.

- **Myakkahatchee Creek Reliability Project** – The Myakkahatchee Creek and Cocoplum Waterway are the major sources of water to the city. Because of seasonal variability in both flow and quality of water from these two water sources, the City broke ground, in November 2011, on a Reliability Project to provide a reliable, sustainable and cost-effective water supply. The project has been constructed in phases and is anticipated to be completed by the end of fiscal year 2014.
- **Blueways Phase 1** – The Blueways project focuses on the development of the canal and creek system linking water-based recreation at Blue Ridge, McKibben, Dallas White, and Butler Parks. The project includes improvements to existing launch sites, addition of canoe/kayak launches, docks, portal access points at water control structures, a fishing pier, bank improvements, ADA accessibility, and miscellaneous landscaping and signage. Phase two of the project is scheduled to begin in FY 2015.
- **City-Owned Land Disposition and Acquisition** – The City is reviewing the city-owned parcels and other available parcels within the city to determine the importance of each parcel to the City's long-range development plans. City staff will assess each parcel and make recommendations to the City Commission either for disposition or acquisition.



- **Warm Mineral Springs** – On September 26, 2014 the City of North Port became the sole owner of the Warm Mineral Springs Resort. As Florida’s only naturally formed warm water mineral spring, the constant 87 degree waters provide soothing comfort that have been enjoyed for generations. The naturally warm spring is surrounded by an 81-acre private resort and day spa. Currently, the City is in the process of securing a long-term operator for the springs and developing future plans for the land surrounding the environmentally sensitive area.

## STRATEGIC PLAN FUNDING OBJECTIVES

The two main funding objectives of North Port’s Strategic Plan are: 1) core business and 2) quality of life. Core business is divided into “No Choice” and “Choice”. Choice services are further expanded into “Quality of Life” services. A fourth tier of funding is “Community Add-Ons” which are premium selected services which exceed quality of life. Projects and programs are assigned to one of four service tiers, based on its relative priority as a municipal service and its fit with the Mission and Vision.

*No Choice – Services mandated by or affected by mandate of federal or state government*

*Choice Core Services – Core services not required by law, but are a principal municipal function*

*Quality of Life Services – Choice services which are provided to enhance the customer experience*

*Community Add-ons – Premium selected services exceeding quality of life enhancements*

The assignment of the programs and projects into these tiers serves to identify the hierarchy of North Port’s services into essential core services or services which leaders make a choice to provide and/or improve the customer experience. An essential element of the provision includes support services that are provided by many departmental divisions within North Port. Not shown specifically in hierarchy, but core to its operation and support of all primary businesses are:

- Legal services
- Financial services
- Public records
- Human resources
- Facilities and equipment
- Procurement
- Information services
- Risk management
- Property and real estate management
- Community information and marketing.

## CHALLENGES AND OPPORTUNITIES

A step in the strategic planning process is to identify challenges and opportunities for operations improvement. Staff members from all functions review and identify the most important issues to stakeholders. Department business plans are then built to address challenges and opportunities.

## CUSTOMERS

A sound business plan identifies the entity’s primary customers so that all stakeholders have knowledge of the citizens they service and can maximize service delivery. The value of each city service to these customers helps to determine its relative ranking in regards to funding objectives. The City identifies the following customers by relative impact on services provided:

### Primary Customers

- Taxpayers and ratepayers
- Annual residents
- Seasonal residents
- Water and wastewater customers
- Business owners, both current and future

**Secondary Customers**

- Homeowners
- Tourists and guests
- Community & service organizations
- Developers
- Landlords and renters

**Other Important Customers**

- Youth
- Seniors
- Schools
- Sports associations
- Other municipalities
- Legislators

**DEPARTMENT BUSINESS PLANS**

Department business plans outline the functions, goals and performance expectations of the operating divisions. These plans are aligned with the Strategic Plan as part of the budget preparation, review and monitoring cycle. In the annual budget process, departments build from their core business services to determine what resources are needed to perform their specific services.

**GOALS AND OUTCOMES**

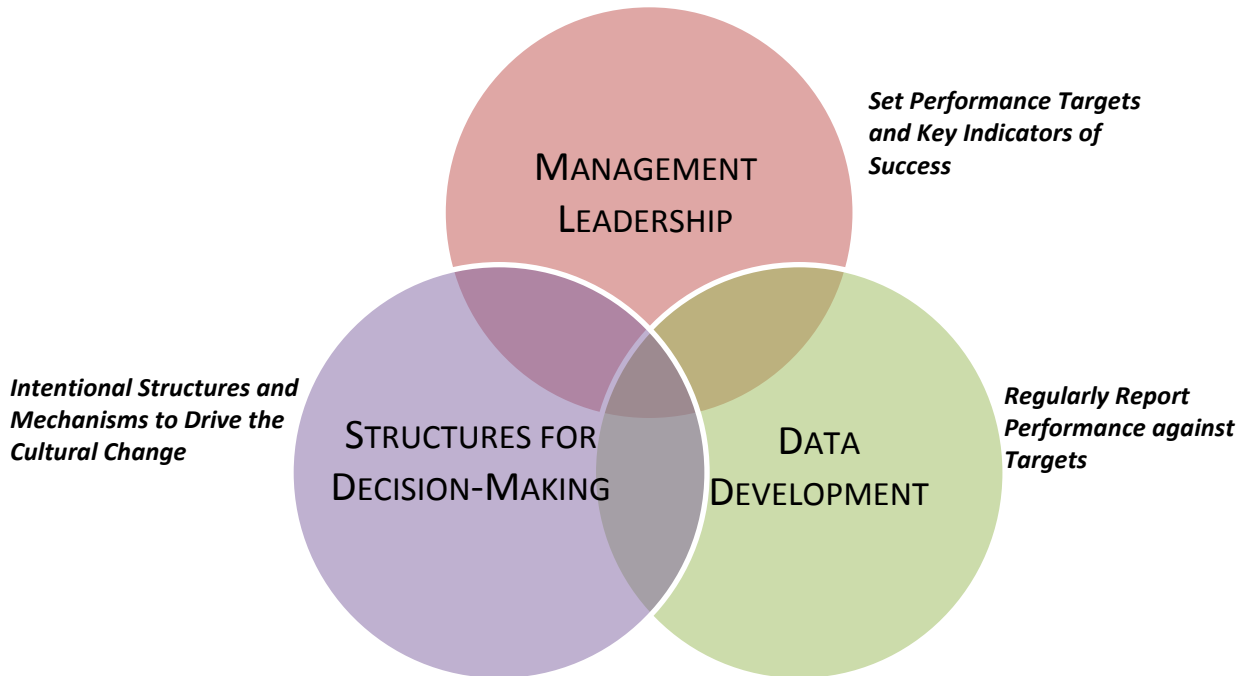
North Port's vision and mission are the basis from which the City's fundamental values are established and maintained. In the annual strategic planning process, the city's leaders revisit and refine priorities to continually adjust to the current social and economic environment to support the values, mission and vision for the city. Departments review and align business plans to achieve the city-wide policy and management goals for the year. Progress toward the policy and management actions are defined and reported in the departmental performance measures.

**PERFORMANCE COUNTS!**

The budget planning and development process involves the setting of goals and objectives for the new fiscal year while evaluating the achievement of prior years' goals and objectives. To provide an assessment method, departments and divisions establish a series of measures derived from the workload inputs and outputs performed by each area. Workload indicators are quantified and reported to determine the level of service required of each division and to provide the data to track resources used, productivity and quality of service evaluation.

Each year, North Port's management and supervisors may realign their workload indicators and performance measures to better reflect overall city-wide key outcomes and individual department objectives.

***Performance Counts*** is an ongoing systematic approach to improving results through evidence-based decision making, continuous organizational learning, and a focus on accountability for performance. The city implemented *Performance Counts* in FY 2013 as the program used to measure key indicators in departments/divisions. Three key ingredients provide the framework in ***Performance Counts***.



Management leadership efforts

- reflect visible leadership to support and drive the cultural change;
- set clear expectations in terms of priorities and goals, and targets;
- communicates and reinforces the importance of focused resources.

Data development

- establishes the required data report system;
- prioritizes data collection that will yield initial practices;
- provides regular report schedules and protocols.

Structures for decision-making

- integrates performance results by reviewing, evaluating and acting upon reported data;
- increases transparency and visibility of data;
- communicates to staff specific decisions that are intended to improve performance targets.

**Performance Counts** helps to translate the city’s mission and vision into tangible objectives. The core purpose of measuring performance is to determine if all desired outcomes are being achieved. The measures also provide insight into the effectiveness and efficiency of departments and programs.

**Performance Counts** helps the city to

- fill performance gaps and improve service delivery;
- create a results-focused culture;
- prepare each year’s budget;
- reset the balance between responsibility and accountability.

**Core Values and Elements**

**Performance Counts** originates with the city’s core values and includes four elements that define the performance mission.

**Core Values**

- Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.





- Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
- Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
- Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
- Sustainability** – a source of values that focus on renewable resources for a viable community.

### *Elements*

- Department Core Services** – an essential job task performed by a department that is aligned with what the customer expects and sees and when successfully delivered, the department is on course to achieve its mission.
- Primary Customer Group** – anyone who directly receives or benefits from a department’s core service.
- Customer Requirements** – the expectations or needs that customers have about the core service including effectiveness, efficiency, quantity, and quality.
- Performance Measures** – tactical measures describing the expected key results and used by department management to align core services; operational measures describing work performed and used by crew leaders and supervisors to align core services.

**Performance Counts** uses the results of performance measures to

- prioritize job tasks;
- ensure maximum efficiency in use of personnel and equipment;
- make budget resource decisions;
- make better informed decisions.

**Performance Counts** measures are shown in the individual department/division sections of this document. For FY 2015 actual data from FY 2013 and FY 2014 is included.

### **ECONOMIC OUTLOOK & FORECAST ASSUMPTIONS**

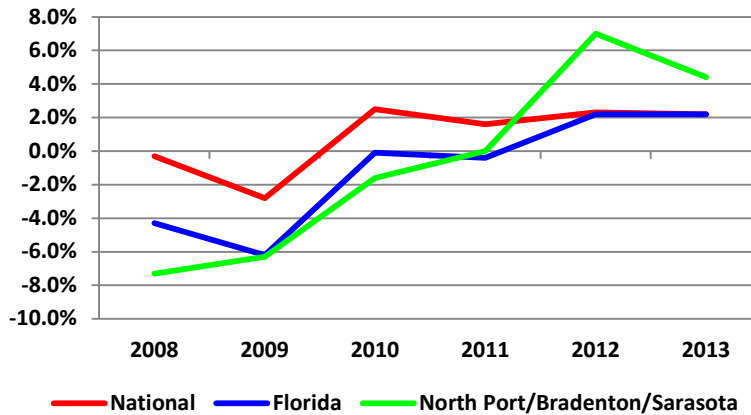
As a predominantly residential community, the economic environment of the City is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the cost of housing (including housing values, foreclosure rates, insurance and taxes), the regional job market, new construction, weather events and retail activity. Consideration of the impact of these economic indicators is critical as the City endeavors to develop its resources and facilities to meet the demand of its residents. All available information and indicators are utilized in forecasting the City’s budget revenues and expenditures.

For the last four years, the North Port/Bradenton/Sarasota Metropolitan Statistical Area’s (MSA) annual rate of economic growth has averaged just over 2%. Recently revised data for Real Gross Domestic Product (RGDP) in the North Port MSA revealed that the economy effectively remained in recession until the end of 2010 while Florida’s economy continued in recession through the end of 2011. For the North Port area, there was essentially no growth in 2011, but in 2012 the economy grew 7% and the latest data for 2013 shows growth of 4.4%. The RGDP for Florida shows steady growth of 2.2% for 2012 and 2013. Economic activity is expected to accelerate in 2015, as home building and consumer spending drive growth. The economy is also getting an unexpected growth spurt from lower gas prices and the recent pull back in long-term interest rates. Federal government spending continues to lag behind and is slowing future growth. However, many state and local governments’ spending is slightly stronger, reflecting improving tax revenues. Consumer spending for big ticket items, most notably motor vehicles and household appliances, remains relatively strong. The improvement has been driven primarily by the continued decline in the unemployment rate, which has increased job security for those with jobs. However, the pace of hiring has not improved significantly.

According to the U.S. Bureau of Economic Analysis (BEA), the national economy increased by 5.0% in the third quarter of 2014 as measured by an increase in Real Gross Domestic Product (RGDP). The RGDP has shown increases during the last three years, peaking in the third quarter of 2014 at 5.0%. According to the Institute for Economic Competitiveness Florida & Metro Forecast report of December 2014, the state’s economy will accelerate growth in 2014-2017 expecting 2.6% growth in 2014 and ending 2017 at 3.0%. *“This average growth of 2.8% through 2017 may be small in comparison to the 6.7% growth rate the state experienced in 2005, but it is based more on improvements in the fundamental drivers of the state’s economy and a more sustainable fiscal situation in state and local government. It is also higher than the average of our forecasted growth for the U.S. economy.”* (Florida & Metro Forecast 2014-2017).



### Real Gross Domestic Product



Prior to 2007, Florida’s GDP was higher than the national average, but has suffered during the recession in 2009 due to the housing debacle. Florida’s Real Gross State Product continues to creep upwards. The economy has not returned to pre-recession levels, but improvement is steady. Much of the credit can be attributed to a rebound in housing. Housing prices have made a strong upward movement during 2013 and 2014 since the plunge during the housing crisis. Home sales and prices are rising, and new commercial and residential developments are also showing improvement. Tourism remains robust, and banks continue to be more open to lending. Consumer confidence has also picked up and now at a respectable 92.4. Motor vehicle sales

are now showing signs of topping out, but spending for services is anticipated to strengthen as housing continues to recover. Business fixed income spending appears to be slightly stronger and the economy is benefiting from increased energy production.

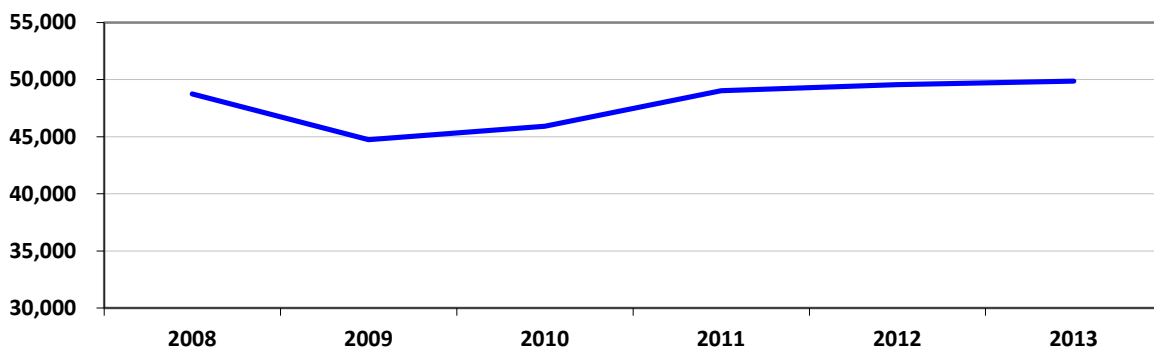
The City anticipates receiving moderate increases in fiscal year 2015 for demand-driven revenues such as Half-Cent Sales Tax and State Shared revenue. The City has seen promising growth in 2013 and 2014 as indicated by an increase in building permits issued. The City Commission extended a two-year moratorium on impact fees for transportation. The moratorium is slated to be removed in January 2015. As such, for fiscal year 2015, the city is projecting higher, but conservative revenues from building permits and impact fees.

The average national unemployment rate through November 2014 was 5.8% which showed significant improvement over the annual average unemployment rate for November 2014 of 7.5%. In the early part of the decade, the unemployment rate in Florida had been lower than the national average. However, beginning in 2007, the unemployment rate in Florida has been higher than the national average until 2013 when the average unemployment rate fell below the national average by 1.1%. Hiring across Florida has shown significant improvement, as the unemployment rate declined to 6.3% at the end of 2013, a decrease of 5.1% from 2009. The unemployment rate in the North Port MSA declined from 8.1% in 2012 to 7.0% in 2013. Locally, experts are expecting strong economic growth in South Florida due to foreign investment, population growth, and tourism.

The per capita personal income for the North Port MSA continues to climb. Since 2004, the per capita personal income has steadily increased until 2009 when it dropped approximately 8.2%. Personal income in the North Port MSA has grown 11.4% from 2009 to 2013, and during the same period, the State personal income has grown 11.1%. Over the next three years, personal income in the state is expected to grow an average of 5.1% annually.

The following chart reflects this trend based on the Bureau of Economic Analysis data for the North Port MSA.

### PER CAPITA PERSONAL INCOME

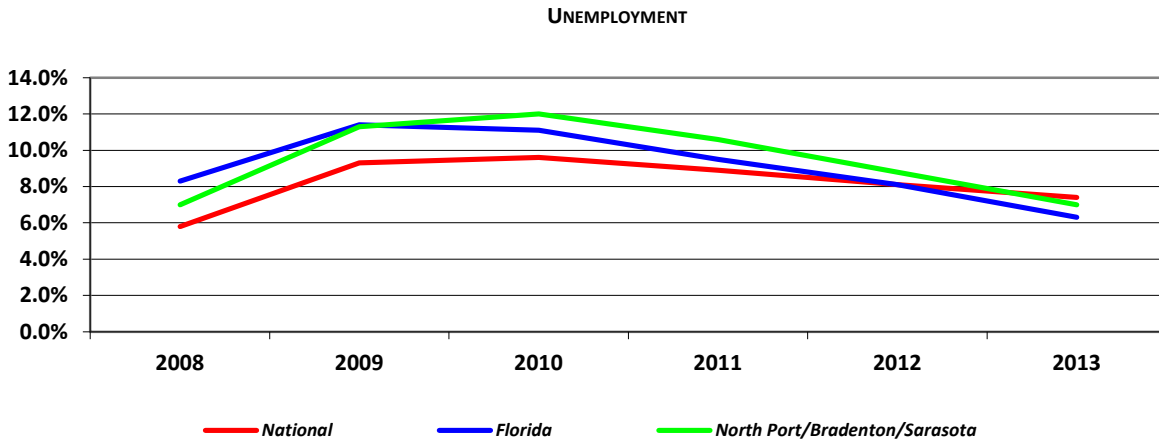


SOURCE: US BUREAU OF ECONOMIC ANALYSIS

The unemployment rate in Florida continues to fall, standing at 6.3% at the end of 2013. As illustrated in the chart below, the unemployment rate for the North Port MSA is slightly lower than both the state and national rates. A major contributor to the City’s and region’s economy is the construction business. Due to a decrease in residential and commercial construction, the state



and local economies have experienced elevated unemployment, but with the increase in building activity since 2012, the unemployment rate has decreased significantly.



SOURCE: US BUREAU OF LABOR STATISTICS

**HOUSING MARKET**

At the national level, the housing market continues to gain strength and over the past year, new housing starts for both single-family and multi-family units have increased. The strengthening homebuilding activity is an important indicator that existing home inventory is shrinking. Based on the Florida Realtors Yearly Market Summary for 2013 on single family homes, the number of months' supply of inventory remained the same as in 2012 of 5.5 months.

South Florida's housing market continues to show steady, but slow growth. Sarasota Association of Realtors reports total units sold in October 2014 increased 23.3% over October 2013. Sales in 2013 ended as the second highest level in the county's history. If the current 2014 pace continues, the total sales could surpass the historic year of 2004 when 11,482 sales were recorded in the county. The median sales price for single-family homes for the 12-month period ending October 2014 was 10% higher than October 2013's 12-month period. For condos, the median sale price was up about 12%, for the same time period. In October 2014, 24% of total sales were short sales or foreclosure sales. Last October, the figure was 25.8%, slightly above the current figure. Distressed listings in October 2014 represented 10.1% of all available properties. This percentage has ranged from 10% - 12% throughout the year.

As the economy continues to expand and reflect improved revenue sources, the City proactively evaluates service levels and streamlines its programs to meet the requirements of its residents, constantly balancing available resources with competing priorities. During fiscal year 2014, the City reallocated staffing based on the needs and demands of the City, adding a total of two FTEs. A significant change to the staffing needs of the City was implemented due to the Commission decision to bring city legal services in-house rather than contracting with a legal firm. Late in fiscal year 2014, the City added a City Attorney position with the intent of adding future staffing to the department in subsequent year. For fiscal year 2015, the City added net positions of 13.63 FTEs representing: two property standards inspectors, one staff assistant, one zoning plans examiner, one development tech, 0.63 summer camp FTEs, one public information officer, one intern, one business services coordinator, one customer service coordinator, one water plant trainee, one wastewater plant trainee, one instrument & control tech, and one collection and distribution tech.

The City's gross taxable value increased 9.76% for 2014 as compared to 2013, indicating a recovery of the housing market in North Port. The 2014 increase in taxable value comes on the heels of a 6.58% increase in 2013, which was the first increase since 2008. Of this amount, \$46,794,335 (or 1.76%) is attributed to new construction and additions. However, gross taxable values are far from where they were before the downturn in the housing market. The City experienced a loss of \$3,357,672,276 of taxable value from the 2007 to 2012 due to State constitutional amendments and the decline in the real estate market. Taxable values are expected to show a modest increase over the next four years.

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, the City experienced considerable growth in its tax base which provided increased annual tax revenues without increases to the property tax rate. In the last six years, this trend was replaced by a more gradual growth, decreases in property values, and limits on tax revenues through state tax reform legislation. Forecasts include modest increases in property values with moderate growth in population.

North Port is currently on track to meet the Institute for Economic Competiveness' Florida forecast for 2014-2017 in several of the measured indicators. Housing starts for the past three years have increased an average of 75% each year. Gran Paradisio, a large



tract of land purchased by Lennar in September, 2013 began construction of mixed use housing in 2014. The housing starts for 2015 are anticipated to meet or exceed the 2014 level.

The following table shows the City of North Port's taxable value and new value since 2010.

**CITY OF NORTH PORT TAXABLE VALUE & NEW VALUE 2010 – 2014**

Tax Year	Adjusted Value	New Value	Gross Taxable Value	Percent Change In Value
2010	2,445,870,046	25,823,031	2,471,693,077	-16.56%
2011	2,250,308,630	24,614,397	2,274,923,027	-7.96%
2012	2,246,178,615	23,386,595	2,269,565,210	-0.24%
2013	2,381,001,205	37,930,320	2,418,931,525	6.58%
2014	2,608,236,454	46,794,335	2,655,030,789	9.76%

As land usage in North Port is primarily residential, much of the City's property tax revenues are derived from individual home owners. Changes in home values and foreclosure rates have a great impact on North Port's revenues. The composition of North Port's tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded, qualifying for an exemption of \$50,000 and the majority of homesteaded properties have a taxable value less than \$200,000. Approximately 60% of the City is vacant, undeveloped land which provides considerably less in tax revenue to the City. The following chart illustrates the principal property tax payers in 2013 as compared to 2004.

**PRINCIPAL PROPERTY TAX PAYERS**

Taxpayer	2013 Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value	2004 Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value
North Port Woodspring LLC	\$ 15,322,000	1	0.68%	-	-	-
Marsh Creek Holdings Ltd	15,104,500	2	0.67	\$ 15,460,700	1	0.93%
Benderson Properties	14,506,300	3	0.64	-	-	-
Walgreen Co.	14,058,300	4	0.62	-	-	-
Wal-Mart Stores East LP	13,817,800	5	0.61	-	-	-
Gran Paradiso LLC	11,221,871	6	0.49	-	-	-
Lowe's Home Centers Inc.	11,217,500	7	0.49	-	-	-
DiVosta Homes LP	8,743,981	8	0.39	-	-	-
Home Depot USA Inc.	8,082,200	9	0.36	-	-	-
Centex Homes	7,797,800	10	0.34	-	-	-
Dennis J. Fullenkamp Realty				10,772,900	2	0.65
Vestcor				9,698,000	3	0.58
Cargor Partners				7,322,300	4	0.44
North Port Park of Commerce				7,315,600	5	0.44
Heron Creek LLC				6,508,600	6	0.39
Shoppes of North Port Ltd.				6,450,100	7	0.39
JSD Limited Partnership				5,611,200	8	0.34
KEB, Inc./Bobcat Trail				5,484,938	9	0.33
Florida Power & Light				4,558,800	10	0.27
	<b>\$119,872,252</b>		<b>5.29%</b>	<b>\$ 79,183,138</b>		<b>4.76%</b>



**MAINTAINING BUSINESS GROWTH**

The growth and development of the City is dependent upon the economic environment of the country, south Florida, and particularly that of Sarasota County. With the exceptional quality of life, its inviting family-oriented environment, and numerous business advantages, the City of North continues to attract new investment.

In 2007, the first Economic Development Strategic Plan was adopted and put into action. Over the course of the next five years (2007-2012), many changes in the local economy and the national and global economy occurred. In October, 2012, the City adopted an updated economic development strategic plan. As a result of significant public input, five major goals were developed to implement over the next five-year period; from 2013-2018. The following is a listing of the goals.

**Goal 1:** Foster economic growth and expansion of existing businesses

**Goal 2:** Develop product – land & buildings

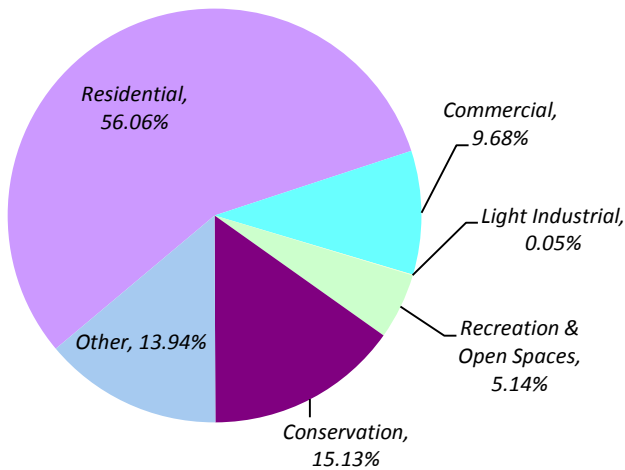
**Goal 3:** Develop infrastructure

**Goal 4:** Develop talent and workforce

**Goal 5:** Improve quality of life – community development

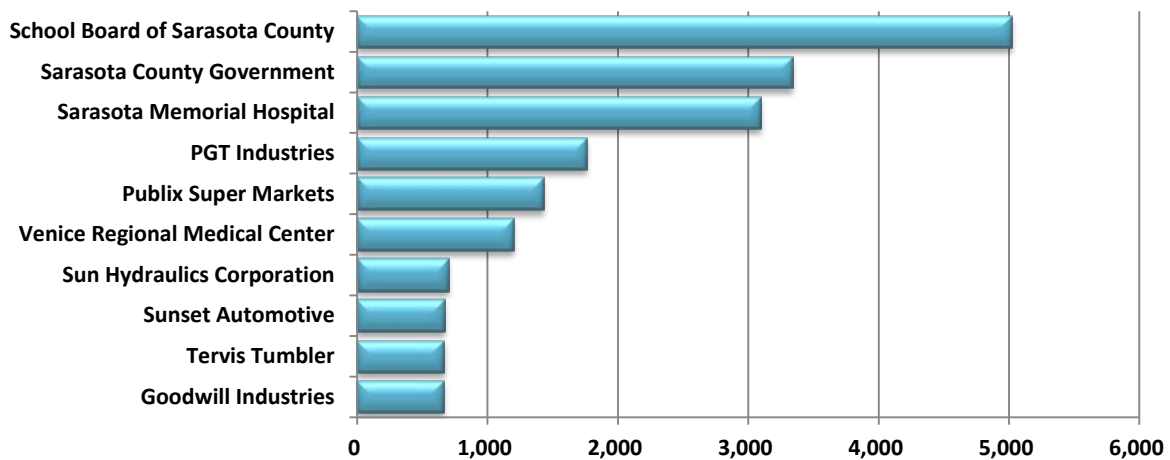
The following chart illustrates the land usage as a percentage for the City of North Port.

**LAND USAGE AS A PERCENTAGE**



In September, 2014 Forbes named North Port as one of the top 100 places in the nation for business and careers. The announcement stated that the North Port-Bradenton-Sarasota, FL Metropolitan Statistical Area (MSA) ranked 69<sup>th</sup> on the top 200 places in the nation for business and careers. Forbes factors in employment and job growth, housing and household income growth, education of the workforce and quality of life in ranking the top places to live and work in the country.

**TOP TEN EMPLOYERS**

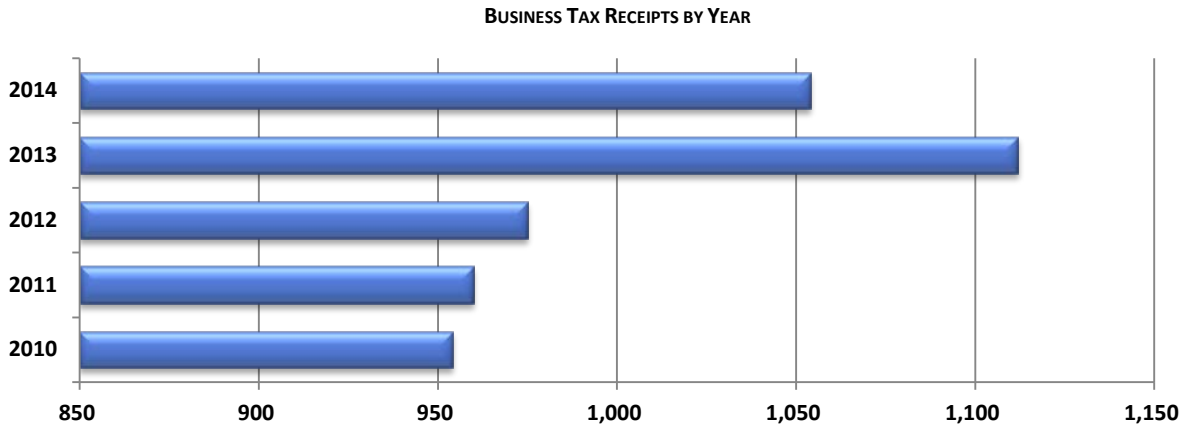


Note: Source: Sarasota County Comprehensive Annual Report - Statistics only available for Sarasota County; not for the City of North Port.



Business Tax Receipts are a tax on any individual or entity conducting business in the City. In the past, these receipts were called "Occupational Licenses" which caused confusion because they were never a license to conduct business, but rather a tax on doing business. The updated City ordinance was adopted in FY 2009 which officially changed the term from "Occupational License" to "Business Tax Receipt."

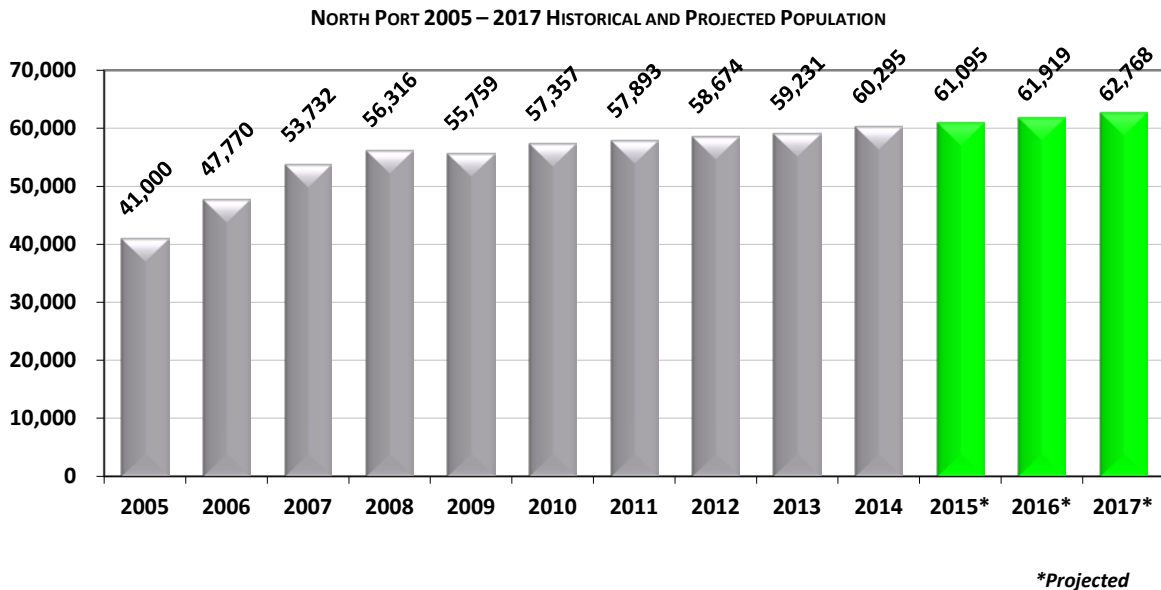
As the following chart shows, the number of business tax receipts issued by the City has increased for the past four years. The majority of businesses provide general services; however, retail, insurance, and repair and maintenance businesses are growing each year.



**POPULATION**

The City of North Port has experienced strong growth and from 2000 to 2009 has approximately tripled. An estimated increase of 557 residents is projected for 2013. Population estimates are provided by the Bureau of Economic and Business Research (BEBR). However, the City is only 25% built out and projects a build out population of over 200,000 residents. The 2010 U.S. Census reported the population in North Port as being 57,357. Since some state shared revenues are linked to population growth, *Census 2010* did impact the City's future revenues. Population estimates are used to determine: revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state and local legislative districts; forecasts of housing, recreation and transportation needs; and disaster relief.

The following chart illustrates North Port's historical and projected population.



Every ten years the Census Bureau conducts a complete accounting of every resident in the United States. The 2010 Census results revealed a large increase in the population of the City of North Port from 22,797 in 2000 to 57,357 in 2010, a 151.6% increase, and the City was determined to be the largest city in Sarasota County and the lead city in the MSA-North Port-



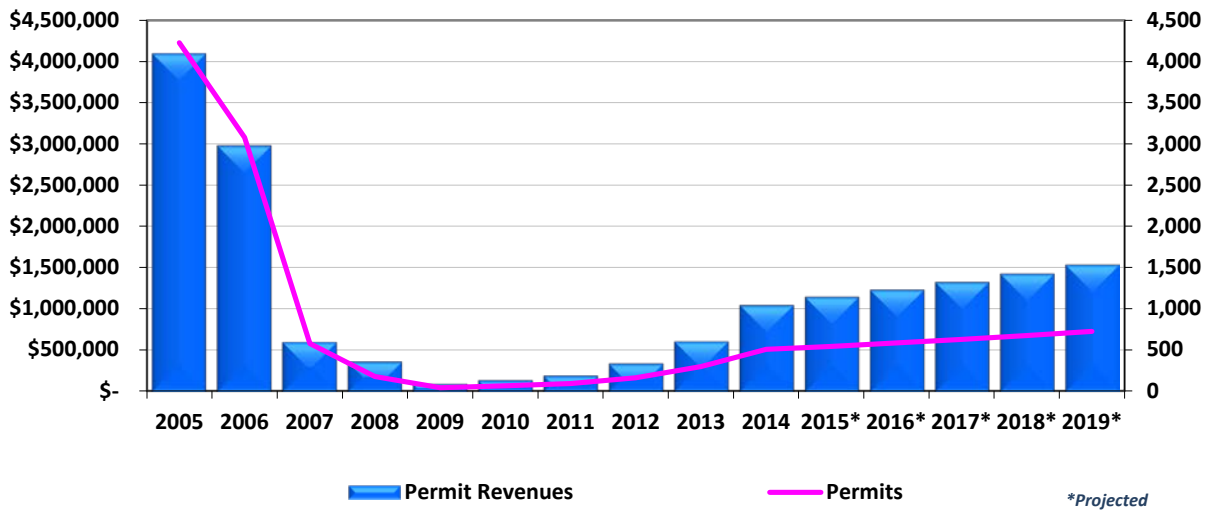
Bradenton-Sarasota. Since then, the population has shown steady growth, and is expected to continue to increase over the next several years. The 2010 Census results were used to determine:

- Revenue Sharing from State and Federal governments
- New school construction
- Healthcare services for the elderly
- Federal, state and local legislative districts
- Forecasts of housing and transportation needs
- Disaster relief
- New roads

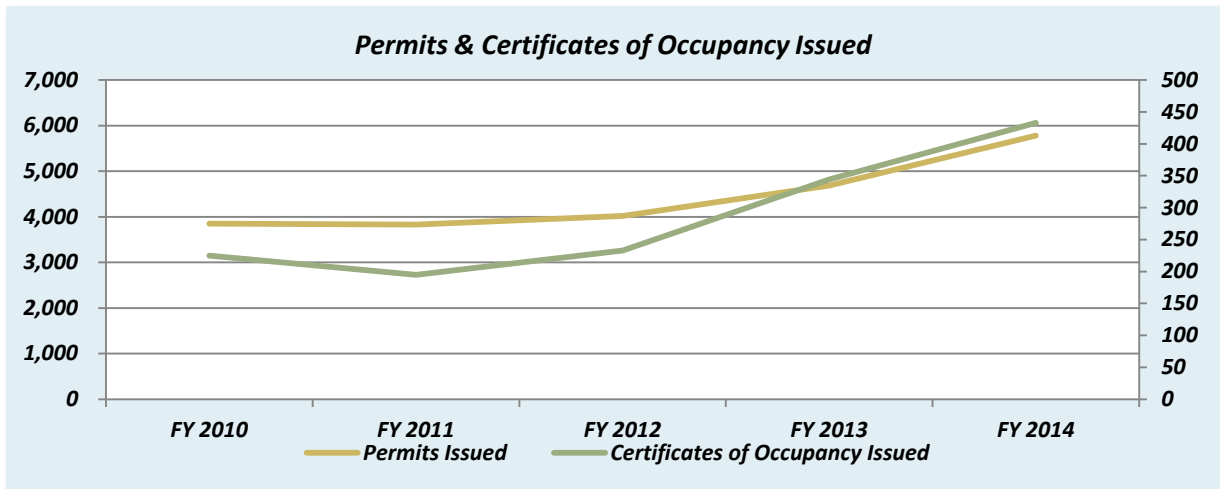
**EXPANSION**

Since the economic downturn of 2007 and 2008, construction activity is showing a growth trend in the North Port area. Building permits issued have shown a gradual increase over the past two years. The actual data shows slow, but steady growth. In fiscal year 2014, the City issued 505 single family residential permits, and 51 commercial permits. In fiscal year 2015, the City anticipates an increase in permits issued based upon the plans to construct mixed use housing in the Gran Paradisio, Islandwalk and Thomas Ranch areas. Over the next few years, as the development moves forward, the City projects that commercial activity will increase. The following chart compares the number of single family building permits issued to the generated permit revenue.

**2006 – 2019 HISTORICAL AND PROJECTED SINGLE FAMILY BUILDING PERMITS**



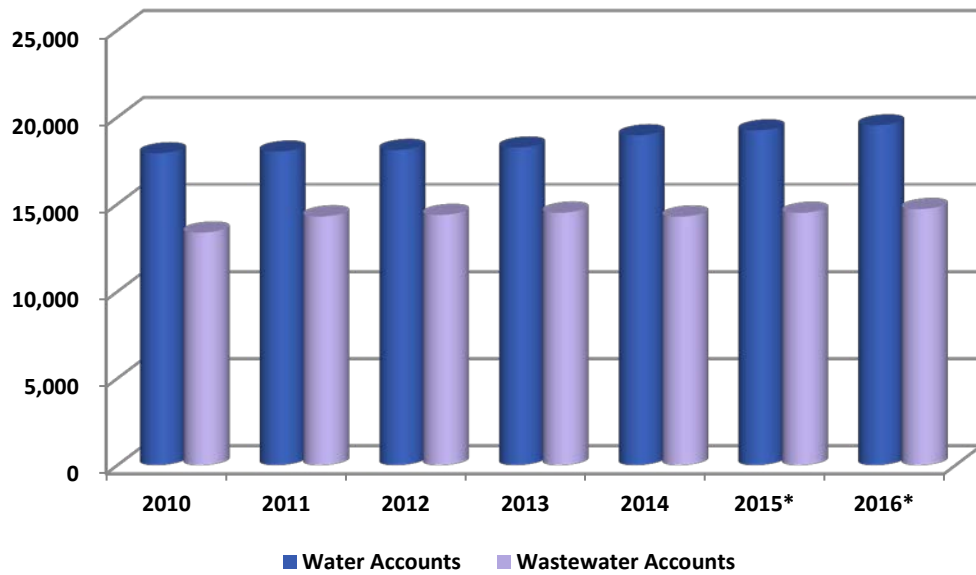
Other building permit activity for commercial construction and additions has grown over the past four years. The following chart shows the total building permit activity compared to certificates of occupancy.





Based on the results of a Demand Analysis, which is currently underway, the fiscal year 2014 Utilities Master Plan will be developed. The master plan will aid in developing the most efficient course to expand utility service to commercial and residential neighborhoods. Plans for expansion are incorporated into the utility business model and include various features such as: 1) reimbursable customer agreements to make connections more affordable, 2) acquisition of a directional drill rig to support expansion in areas where utility staff can perform the necessary drilling, and 3) outsourcing of larger projects. The reclaimed water expansion project continues in fiscal year 2014, which is critical to the sustainability of the City as it preserves potable water for potable purposes. The following chart illustrates the growth in water and wastewater active accounts over the past four years and projects out three years.

**2010 – 2016 HISTORICAL AND PROJECTED WATER & WASTEWATER ACCOUNTS  
AS OF FISCAL YEAR END – SEPTEMBER 30<sup>TH</sup>**



Despite the slow recovery of the economy and the overall decline in the real estate market since 2009, the City has remained financially stable. Taxable values have shown a moderate increase, and the demand-driven revenues such as Half-Cent Sales Tax and Shared Revenues are predicted to have a modest increase. The City anticipates an increase in building permits and impact fees for fiscal year 2014. Overall growth for the past several years has been slow and is anticipated to show only modest improvements for the next few years.

**LEGISLATIVE ISSUES**

The City’s legislative concerns, especially in the long term, fall into two basic categories:

- The issue of “home rule”, where the authority of the City’s elected officials is being assumed by other higher levels of government.
- Unfunded mandates are a significant financial threat to the City.

**PROPERTY TAX LEGISLATION**

Property tax relief proposals and counter-proposals continue to be major topics on the legislative agenda. The Legislature passed several property tax relief proposals from 2007 through 2009. These proposals included rolling back tax revenue to the 2007 levels, in addition to an additional growth penalty of 9% and implementing the *Save Our Homes* portability, additional homestead exemption, tangible person property exemption, and the non-homestead property assessment caps. Additionally, in 2009, Amendment 2 received voter approval and became effective January 2011. Amendment 2 requires the legislature to provide an additional homestead property tax exemption for deployed military personnel.

There were twelve amendments placed on the November 2012 ballot, of which five related to property taxes. Three of the amendments passed and are as follows:





**Amendment 2:** Veteran's Property Tax Discount. The amendment expands availability of homestead property tax discount for veterans who become disabled as a result of combat injury to include those who were not Florida residents when they entered military service.

**Amendment 9:** Homestead Exemption. The amendment provides for an exemption for surviving spouses of veterans and first responders who died in the line of duty. The amendment authorizes the Legislature to totally exempt or partially exempt such surviving spouse's homestead property from ad valorem taxation.

**Amendment 11:** Additional Homestead Exemption. The amendment provides for an exemption for low income senior citizens with market values of less than \$250,000. Additionally, the owner must have resided at the property for the past 25 years.

The amendments were effective January 2013. The financial impact on the City was minimal.

During the 2013 Legislative Session, the State of Florida approved additional property tax proposals, including the following:

- Assessment of Residential and Non-homestead Real Property (CC/CS/HB 277). The proposal provides for a definition of "renewable energy source device" and provides that a property appraiser may not consider the increase in the just value attributed to the installation of a renewable energy source device when determining the assessed value of new and existing residential real property. The provisions of the bill will have no impact on local government revenues in fiscal year 2014. The effect on the City of North Port is unknown.
- Ad Valorem Tax Exemptions (CS/SB 354). The proposal recognizes in statute that leaseholds and improvements constructed and used to provide housing to active duty military persons and their families pursuant to the federal Military Housing Initiative on land owned by the federal government are exempt from ad valorem taxation. The bill will likely have a positive fiscal impact to local governments and a negative fiscal impact to the private sector. The effective date of the bill is dependent upon becoming a law and shall apply retroactively to January 1, 2007.

Beginning in tax year 2008, the housing market began to correct itself, and houses started to rapidly devalue, leading to an overall decrease in taxable value for the City of North Port. The decrease was in addition to all the property tax relief provided to taxpayers during the past several years. The reduction in taxable value created a strain on many local governments' budgets, and severely affected local government's ability to continue to maintain current service levels. The City implemented policy decisions to ensure the City's sustainability during the recession including: 1) reducing staff by the equivalent of 62 full-time positions, 2) reducing the General fund budget from \$41.7 million in 2008 to \$29.6 million in 2014, and 3) spending down excess reserves while maintaining adequate reserves.

#### **OTHER LEGISLATIVE ISSUES**

Tax and fee cuts were a priority at this year's session. The bulk of the tax and fee cuts were a result of rolling back vehicle registration fees that were increased in 2009. These cuts total nearly \$400 million statewide. Lawmakers also approve smaller proposes, such as holding a back-to-school tax holiday in August and tax breaks for the purchase of hurricane supplies, youth bike helmets, medicinal pet food and college meal plans.

Other proposals relating to access of public records, energy efficiency credits/rebates, Medicaid expansion, pension reform, gambling, the "Stand Your Ground Law", and elections were presented, but did not gain sufficient momentum to move forward. However, these topics are likely to come up for discussion at the next legislative session and could increase the City's unfunded mandates and may have an effect on the City of North Port residents or employees.

The City continuously evaluates current and potential legislative issues and actively seeks ways to reduce the impact on service levels. The City constantly evaluates current services and differentiates *needs* versus *wants* in order to ensure an economic sustainable future. Each year the City Commission approves its State Legislative Priorities. The following list is the 2015 State Legislative Priorities for the City of North Port.

- Supports protecting the local Communication Services Tax (CST) revenues while looking at options to modernize.
- Supports protecting against legislation that would impeded the authority of municipalities to implement the Local Business Tax.
- Supports protection against changes to 175/185 that might contradict recent interpretations by the Division of Retirement.
- Supports and encourages legislation to recognize the dangers created by the passage of House Bill 45 in 2010, and to enact restrictions and/or regulations to backyard gun ranges.



- Supports monitoring the current “Charlotte’s Web” law that allows for medical use of low-THC marijuana and emphasize maintaining local municipalities’ home rule to enact ordinances regarding the businesses that may emerge as a result of the law.
- Supports seeking funding for local water projects, including, but not limited to, aquifer storage and recovery systems and stormwater mitigation programs.
- Supports amending the Consultant’s Competitive Negotiation Act (CCNA) to allow local municipalities to consider the “best value basis” when procuring professional services in addition to the existing qualifications based selection method.
- Opposes reductions to the current per officer funding for training law enforcement officers. The current rate is \$67 per officer.
- Supports seeking funding to enhance the Myakkahatchee Creek Environmental Park currently owned by the city and maintain by the county.

## EMERGING ISSUES

### PRESERVATION OF ENVIRONMENT AND NATURAL RESOURCES

**Warm Mineral Springs Resort** – On September 26, 2014 the City of North Port became the sole owner of Warm Mineral Springs Resort. The naturally warm spring is surrounded by an 81-acre private resort and day spa. Visitors are attracted to Warm Mineral Springs for its mineral-rich waters. Currently, the city is in the process of securing a long-term operator for the springs and developing future plans for the land surrounding the environmentally sensitive area.

**Storm Water** – Controlling the flow of storm water is a major safety issue in Florida, and hurricanes and tropical storm surges pose a real threat to the community. The Road and Drainage District of the City of North Port is responsible for maintaining adequate storm water flow throughout the city, hence, the district developed a strategic plan for rehabilitating or replacing the 69 water control structures in the city. Each year at least one structure is scheduled for maintenance.

### MAINTAINED/UPGRADED/EXPANDED CITY INFRASTRUCTURE

**Water and Wastewater** – The Aquifer, Storage and Recovery (ASR) Project has been substantially complete since 2004. However, due to new regulatory requirements, the project has been delayed. The ASR project is grant funded by the Southwest Florida Water Management District (SWFWMD), and, as required by the permit, will continue to be monitored and tested until final approval of the facility is obtained. The City will be able to store approximately one (1) million gallons of water. The project is crucial to maintaining an adequate supply of potable water.

The 2008 Reuse Master Plan triggered the construction and expansion of a reclaimed water system in the City. SWFWMD has offered its support to the second phase by funding 50% of the cost of the project. The reclaimed water expansion project is critical to the sustainability of the City as it preserves potable water for potable purposes.

Neighborhood water and wastewater expansion is a challenge for the City and very costly. The Demand Analysis was completed in 2014 and the City is implementing a 2015 pilot program to expand water service to selected neighborhoods.

**City Mobility** – Several projects are supported on an annual basis which offer effective transportation and mobility options that provide for a sustainable future as part of the ongoing operations of the City. Funding for these projects come from various sources including district assessments, infrastructure surtax, and the Florida Department of Transportation Local Agency Program (LAP). The citizens continue to demand more sidewalks to provide safe travel for school children and other pedestrians. One of the challenges facing the Commission is determining the roles and responsibilities for sidewalk construction.

In 2009, a Price Boulevard Study was presented to City Commission that addressed several options to provide safe travel on this major east-west roadway. The project will address several mobility issues including: 1) improved traffic flow 2) much needed connectivity to neighborhoods to improve emergency response times, and 3) pedestrian-friendly and safe mobility options. In the fiscal year 2015 budget, appropriations are adopted to begin the planning and design of the widening of Price Boulevard.

### “ALIVE” TOWN CENTERS

**City Town Center and Historical Town Center** – The City Commission approved the development of a master plan for the Shire Activity Center (#6) for fiscal year 2014. The small area master plan will bring continuity to the four-quadrant development to meet city outcomes for the activity center and will assist developers in creating an economically and financially sustainable development. In addition, the City is working with the community and business organizations to determine what is of historical significance to North Port to determine the location and development of a Historic Town Center.



## BUDGET PROCESS

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City's budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2015 budget preparation process.

### BUDGET CALENDAR

TASK	DATE
Assumptions, Projections & Priorities Workshop with Commission for FY 2014-15	March 18
Budget kickoff meeting with departments and budget manual & instructions are distributed	March 24
Departments meet with Capital Improvement Program (CIP) Committee to discuss/review proposed projects	April 18
District budget requests and summaries due to Budget Office	May 1
Budget Office and District meetings to discuss Districts' budget requests	May 7
Districts' budget re-submittals due to Budget Office	May 13
Departments meet with City Manager to present FY 2015-19 CIP and CIP project updates	May 14
Districts' budget reviews with City Manager	May 19
All CIP budget requests and completed forms due to Budget Office	May 22
Preliminary Assessed Value due from Property Appraiser	June 1
Non-District departments and Utility budgets due to Budget Office	June 4
Budget workshop – Districts and CIP	June 12
Budget Office and Non-District departments and Utilities meet to discuss budget requests	June 11-13
Non-District departments & Utility's budget re-submittals	June 17
Commission meeting to approve "Not-To-Exceed" rate resolutions	June 23
Non-District departments & Utility's budget review with City Manager	June 24-26
Final Property Valuation due from Property Appraiser	July 1
Deadline for providing Tax Collector with tax roll information for proposed notices	July 11
Budget Workshop – Non-District departments and Utilities	July 15
Budget Workshop – City-wide budget; Special meeting following workshop to set maximum millage rates	July 24
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 1
Deadline for newspaper advertising of non-ad valorem assessments	August 14
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 11
Advertise millage and budget summary per TRIM requirements	September 20
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 25
Property Appraiser notifies the City of final adjusted tax roll	October 3
Certification of TRIM compliance due to the Florida Department of Revenue	October 24

*Note: The above timetable meets the requirements of the State of Florida.*

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions addresses: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port's fiscal year starts on October 1 and ends September 30. The following diagram illustrates the budget process.



## BUDGET PROCESS

**Action plans** provide specific steps toward achieving objectives. Performance measurement, economic indicators, and environmental conditions are analyzed and reported so that planning and budget adjustments can be made. The budget cycle is a continuous process of:

- Forecasting
- Requesting
- Reviewing
- Adopting &
- Monitoring

The **annual budget** including: departmental budgets and capital improvements program (CIP) are developed based on the strategic plan, strategic initiatives, department business plans.



The **Strategic Plan** drives the service priorities and initiatives for the new fiscal year, and the process links the plan to the involved divisions through departmental business plans, objectives and action plans. All divisions work within a unified plan toward shared goals and priorities set by the Commission.

**Strategic Initiatives** are developed by senior management and communicated prior to budget development so that department action plans are updated to reflect the overall strategic direction. The short and long term initiatives guide the budget process.

**Department business plans** outline the mission, functions, goals and performance expectations of the operating divisions. These plans are aligned with the strategic goals and initiatives as part of the budget preparation, review and monitoring cycle.

### POLICY AND STRATEGY PHASE

#### January – March

- **Beginning Step In Budget Process**
- **Outline Process**
- **Budget Assumptions are determined**
- **CIP Process Begins**
- **Prepare General Fund Forecast**
- **Commission Workshops**

The City utilizes the framework and structural support of the City’s mission and vision statements as well as the City fundamental values to develop the annual budget. Additionally, citizen input is received through various public workshops and meetings including bi-monthly commission meetings, advisory board meetings, oversight committees, and neighborhood meetings.

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.



## ASSESSMENT PHASE

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

## DEVELOPMENT PHASE

### February – June

- **Train Staff**
- **Position Changes**
- **Payroll Projections**
- **Department Requests**
- **Departmental Goals & Objectives**
- **Revenue Projections**
- **Preliminary Taxable Value received from Property Appraiser**

A budget manual, which includes worksheets, charts, tips and instructions, is available online to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a “current service level” or a “continuation of service” is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a Service Level Adjustments form (SLA).

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement requests for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City’s Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning and Zoning Department. Projects that may be funded by grants, either fully or partially, must be an approved “committed funding source” for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the CIP committee of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The CIP committee reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

## REVIEW PHASE

### March – September

- **City Manager Review**
- **Executive Management Meetings**
- **Balance the Budget**
- **CIP reviewed and presented to Commission**
- **Final Certification of Taxable Value**

In May and June, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget



policies. Each department meets with the City Manager, Finance Director, and Budget Administrator who perform an overall review of the budget request. Recommended funding levels and operational budget proposals are provided based on the City Commission's goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

## **ADOPTION PHASE**

### July – September

- **Final Step in Budget Process**
- **City Manager Proposed Budget**
- **Tentative Adoption**
- **TRIM Notice**
- **Public Hearings**
- **TRIM Advertisement**
- **Final Adoption of Budget**

During July, the City Manager presents a preliminary City budget to the City Commission for the fiscal year commencing October 1. The preliminary budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The preliminary budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the preliminary budget. Taking into consideration the Commission and the public's suggestions, the City Manager then presents the City Manager Proposed Budget in August.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by ordinance of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage ordinance to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

## **IMPLEMENTING, MONITORING AND AMENDING PHASE – BUDGETARY CONTROL**

### October – September

- **Occurs Year Round**
- **Budget Rolled into new Fiscal Year**
- **Transmit Adopted Millage**
- **TRIM Compliance Package sent to Department of Revenue**
- **Review Requisitions**
- **Commission Agendas**
- **Budget Amendments**
- **Monthly Financial Reports**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.



Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals with the budget. Quarterly budget meetings are held with Commission where presentations are given on revenues, departmental updates, and the Capital Improvement Plan. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the category of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval as well. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for legally binding encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

#### **BASIS OF ACCOUNTING, MEASUREMENT FOCUS AND FINANCIAL STATEMENT PRESENTATION**

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts.

#### **FUND STRUCTURE**

Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows.

##### **Major Governmental Funds**

The main operating fund for the City of North Port, the **General Fund**, accounts for all general government activity not accounted for in other funds. It includes most tax revenues and such services as public safety, parks, recreation, planning, and administration. The **Road and Drainage District Fund**, **Fire Rescue District Fund** and the **Solid Waste District Fund**, the City's



three major Special Revenue Funds, are used to account for transportation and drainage related activities, fire prevention and protection services, and the collection and disposal of solid waste.

#### ***Major Proprietary Funds***

Proprietary Funds account for the acquisition, operation and maintenance of government facilities and services, which are entirely self-supported by user charges. The City's **Water and Sewer Utility** is comprised of a number of areas working towards a mission to operate and maintain a quality water supply system and to collect, convey and treat wastewater effectively and economically within the Commission's rate structure and to construct water and/or sewer projects by contract for infrastructure improvements consistent with the City's Comprehensive Plan and Utility Master Plan.

#### ***Non-Major Special Revenue Funds***

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include: Inspector Education Fund, Law Enforcement Trust Fund, Police Education Fund, Tree Fund, Building Fund, Escheated Lots Funds, Impact Fee Funds, Fleet Maintenance Fund, and Employee Benefit Fund.

#### ***Non-Major Capital Funds***

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include: Surtax II and Surtax III Funds, Maintenance Facility Construction Fund, Capital Acquisition Fund and Road Reconstruction Fund.

#### ***Non-Major Debt Service Funds***

Debt Service funds are used to account for resources that are restricted, committed or assigned to expenditure for principal and interest on short-term or long-term debt. The City has one debt service fund: Road Reconstruction Bond Debt Service Fund.

The City has fiduciary funds, such as special service areas and agency funds, which are excluded because assets are held by the City in a trustee capacity for other entities.

### **GOVERNMENTAL FUNDS**

#### **GENERAL FUND (FUND 001)**

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

#### **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

#### ***Inspector Education (Fund 102)***

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

#### ***Law Enforcement Trust (Fund 105)***

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as "National Night Out" and "Do the Right Thing".

#### ***Road and Drainage District Fund (Fund 107)***

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

#### ***Police Education Fund (Fund 108)***

Revenues are generated from a portion of fines and are used to provide training for police officers.

#### ***Fire Rescue District Fund (Fund 110)***

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

#### ***Tree Fund (Fund 115)***

The Tree Fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases and the personnel and operating costs of a full time arborist for the City.



**Solid Waste District Fund (Fund 120)**

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

**Building Fund (Fund 135)**

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

**Escheated Lots Fund (Fund 144)**

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

**Escheated Lots Fund – Parks (Fund 146)**

This fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for park improvements.

**Law Enforcement Impact Fee Fund (Fund 150)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to law enforcement public safety.

**Fire Impact Fee Fund (Fund 151)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to fire public safety.

**Parks and Recreation Impact Fee Fund (Fund 152)**

Revenues are derived from new residential construction and are restricted to growth-related projects as they pertain to parks and recreation.

**Transportation Impact Fee Fund (Fund 153)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to transportation.

**Solid Waste Impact Fee Fund (Fund 156)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the collection and removal of solid waste.

**General Government Impact Fee Fund (Fund 157)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the general services of the City.

**Fleet Maintenance Fund (Fund 520)**

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

**DEBT SERVICE FUNDS**

Debt service funds are used to account for resources that are restricted, committed or assigned to expenditure for principal and interest on short-term or long-term debt.

**Road Reconstruction Bond Debt Service (Fund 205)**

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond.

**CAPITAL PROJECTS FUNDS**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

**Infrastructure Surtax II-One Cent Sales Tax Fund (Fund 305)**

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects.

**Infrastructure Surtax III-One Cent Sales Tax Fund (Fund 306)**

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15 year extension of the One Cent Sales Surtax program.

**Capital Acquisition Fund (Fund 325)**

The Capital Acquisition Fund provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division.

**Road Reconstruction Fund (Fund 330)**

Revenues are derived from the bond proceeds received and are restricted to reconstructing the City's roads.

**PROPRIETARY FUNDS****ENTERPRISE FUNDS**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Utility Funds (Funds 420-431)**

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. All revenues post to the Utility Funds.

**INTERNAL SERVICE FUNDS**

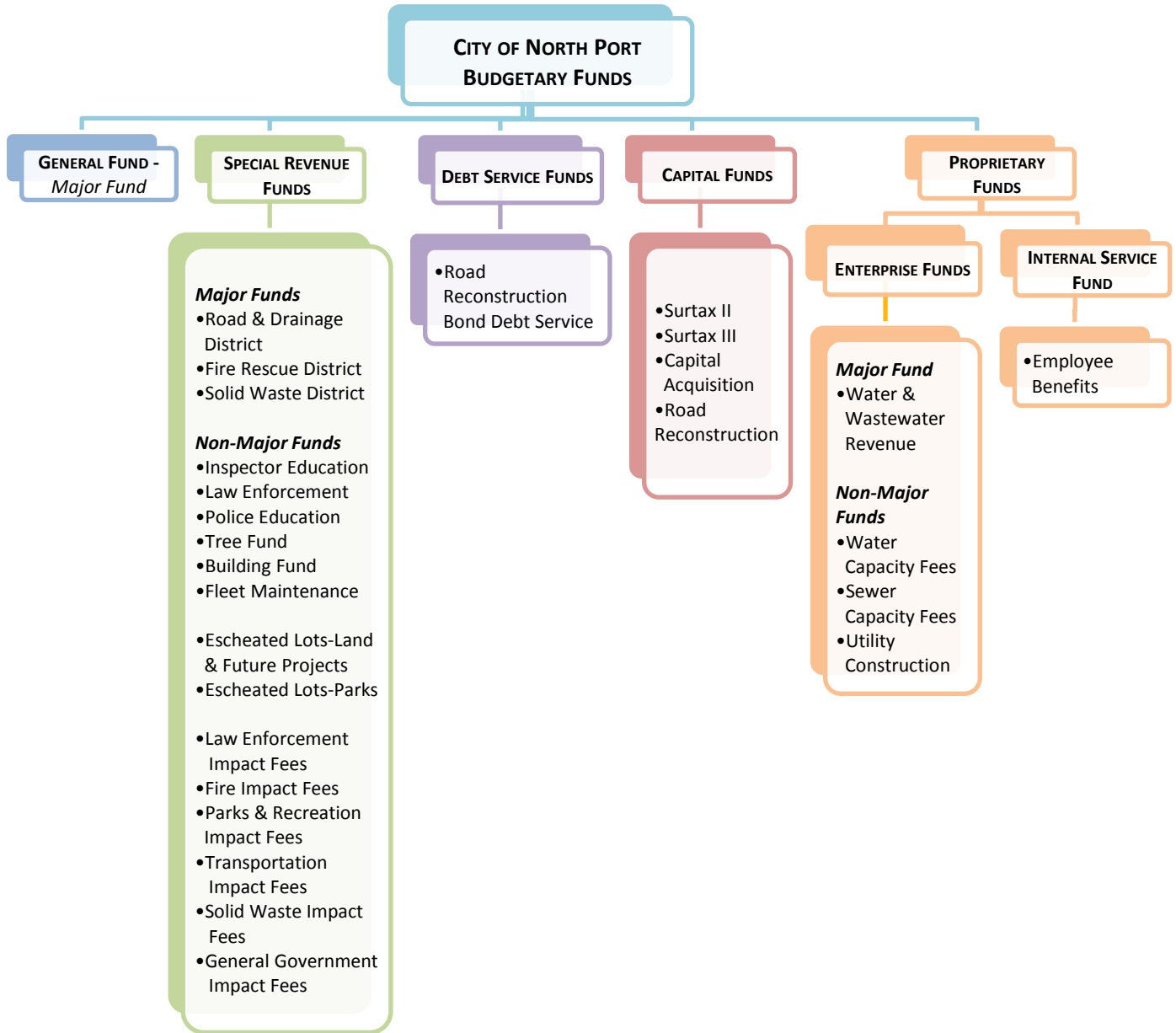
Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

**Employee Benefit Fund (Fund 810)**

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.



The following chart represents the budgetary funds for the City of North Port.





## FINANCIAL POLICIES AND PROCEDURES

The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

### GENERAL POLICIES

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

### ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

The City's financial accounting system is maintained in accordance with the United States of America accounting principles generally accepted (GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Comprehensive Annual Financial Report (CAFR) is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

### OPERATING BUDGET POLICIES

Florida Statute, 166.241 requires each municipality to establish a fiscal year beginning October 1 of each year and ending September 30 of the following year. The City Commission adopts a budget each fiscal year by ordinance. The statute further establishes that the amount available from taxation and other sources, including balances brought forward from prior fiscal years, **must** equal the total appropriations for expenditures and reserves.

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage resolution to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

**Budget Link to Financial and Strategic Plans**

The city's annual budget is developed in accordance with the policies and priorities as established in the comprehensive plan, the strategic plan *Vision 2028*, city commission priorities, the needs of the community, and federal and state laws. Departmental priorities and service levels will be established by the aforementioned plans.

**Budget Scope**

Prior to July 15, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The proposed budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for city management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget. The budget contains the following:

- 1) A letter from the manager discussing the proposed budget for the next fiscal year, a review of the major changes from the previous year's activities and the current financial condition of the city.
- 2) Proposed capital, operations and maintenance, and debt service expenditures by department or division and type of expenditure for the budget year, along with comparisons to adopted expenditures for the current year and actual expenditures for three prior years.
- 3) Proposed receipts, by source, for the budget year, along with comparisons to adopted receipts for the current year and actual receipts for three prior years.
- 4) Proposed Service Level Adjustments (SLA) necessary to meet established priorities and goals.
- 5) A table of organization with proposed staffing levels by department and/or division along with comparisons to staffing levels for the current year.
- 6) A summary of budgeted revenues, expenditures and changes in fund balance for the General Fund

**Budget Form**

The City of North Port's operating budget is developed on an annual basis. The budget is presented in a fund/department format and includes all costs and revenues where appropriate. Line item detail is presented in the proposed budget along with performance measures and anticipated measurement results.

- 1) Developed with the goal of maintaining a structurally balanced budget, which means a balance between operating expenditures and operating revenues.
- 2) Recurring revenues, the portion of the City's revenues that are expected to continue year to year, such as property taxes, will be used for recurring expenditures that appear in the budget each year, such as salaries, benefits, maintenance costs, materials and supplies
- 3) Non-recurring revenues and reserves will be used for non-recurring expenditures such as one-time capital expenditures
- 4) Reserves will not go below the minimum undesignated fund balance based upon the City's Fund Balance policy.

**Budget Calendar**

The Budget Calendar is developed in conjunction with Florida State Statute requirements and local ordinances. The calendar lists major events for all parties involved, and other minor milestones are included in the budget manual for staff.

**Budgetary Control**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

- 1) Department directors and managers are accountable for their budgets.
- 2) Budgetary control is maintained at the category of expenditure level but, the legal control is maintained at the fund level.
- 3) Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget.
- 4) Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval.
- 5) An increase in budgeted appropriates requires City Commission approval.
- 6) Assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.



- 7) The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by ordinance.
- 8) Unexpended appropriations for these funds lapse at the end of the fiscal year.
- 9) Project appropriations adopted within the Capital Improvement Program remain open and carry over to succeeding years until they are amended or canceled.

The City maintains a budgetary control system that ensures adherence to the budget.

#### ***Budget Preparation – Roles and Responsibilities***

Responsibility of initiating the budget cycle rests with the City Manager. The budget preparation process relies upon several staff members to be successful. The management of the process is provided by the Budget Administrator through the Finance Director and City Manager.

- 1) Budget manual preparation including: instructions, submission of information, description of budget process, budget calendar, assumptions to be used for requests and forms with instructions is prepared by the Budget Administrator.
- 2) Department/division requests are the responsibility of the department director and/or division manager.
- 3) Finance Director and Budget Administrator review the department/division budget requests to ensure compliance with priorities and objectives, revenues and expenditures balance, and revenue estimates are realistic and within guidelines.
- 4) City Manager reviews department/division requests with appropriate organizational staff.
- 5) Budget Administrator compiles the City Manager Proposed budget for presentation to the City Commission for consideration.
- 6) Finance Director and Budget Administrator ensure the City is in compliance with Florida Statute 200 – Truth in Millage (TRIM) requirements.
- 7) Finance Director and Budget Administrator implements adopted budget to start the new fiscal year.
- 8) Finance staff monitors the budget and the progress towards the objectives.
- 9) Budget Administrator is responsible to annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

#### ***Basis of Budgeting***

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Capital Funds and Debt Service Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting except for the exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.



Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

#### **FUND BALANCE POLICIES**

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Classifications of fund balance are established as authorized by City Resolution No. 2011-R-14 (included in the appendix of this document). Fund balance is reported in up to five components – nonspendable, restricted, committed, assigned and unassigned.

- *Nonspendable Fund Balance* – consists of funds that are (a) not in spendable form or (b) legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid items) and long-term loans and notes receivable.
- *Restricted Fund Balance* – consists of funds that can be spent only for specific purposes stipulated by (a) external resource providers such as creditors (by debt covenants), grantors, contributors or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
- *Committed Fund Balance* – consists of funds that are set aside for a specific purpose by the City’s highest level of decision making authority (ordinance). Formal action must be taken prior to the end of the fiscal year, but the amount, which will be subject to the constraint, may be determined in the subsequent period. The same formal action must be taken to remove or change the limitations placed on the funds.
- *Assigned Fund Balance* – consists of funds that are set aside with the intent to be used for a specific purpose. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual City Manager or Finance Director. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or committed. Assigned funds cannot cause a deficit in unassigned fund balance.
- *Unassigned Fund Balance* – consists of excess funds that have not been classified in the previous four categories. All funds in this category also provide the resources necessary to meet unexpected expenditures and revenue shortfalls.

When a governmental fund has multiple classifications of fund balance, fund balance is generally depleted in order of restricted, committed, assigned and unassigned.

The City’s formal General Fund fund balance policy establishes a targeted minimum spendable fund balance range between 15% and 25% of the ensuing year’s General Fund budgeted expenditures. The unassigned portion of the fund balance is targeted at 5% to 10% of the ensuing year’s General Fund budgeted expenditures. The formal fund balance policy also includes the City’s three dependent districts (Road & Drainage, Fire Rescue and Solid Waste). The targeted minimum fund balance range of these three districts is 20% - 25% of the ensuing year’s annual budgeted expenditures of each respective fund.

#### **DEBT POLICIES**

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.



The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning. The outstanding governmental bonded debt amounts have insured ratings of A2/A+/A from Moody's Investors Service, Standard & Poor's and Fitch Rating, Inc., respectively. The enterprise bond rating from Fitch is A-.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regards to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City does not have a formal policy on the mix of long-term debt and current revenues, and under what conditions short-term debt will be issued. The City continues to primarily subscribe to the pay-as-you-go method of financing rather than assuming debt.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

#### **REVENUE POLICIES**

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

- 1) The City's revenue manual is reviewed and updated periodically as necessary.
- 2) Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies or reliable economic forecasters when available.
- 3) Five-year revenue forecasts are developed annually.
- 4) The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs) taking into consideration similar charges/fees being levied by other organizations.
- 5) City staff reviews service charges and user fees annually with any proposed changes being presented to the City Manager for approval.
- 6) Changes in fees are based on three considerations: 1) fee is not covering its cost 2) fee is covering its costs and generates excess revenue that subsidizes other services or 3) fee is not comparable to those of surrounding jurisdictions.
- 7) The maximum millage rate by state statute is ten (10) mills. The City cannot adopt a millage in excess of 10 mills.
- 8) The rolled-back rate is the millage rate necessary to remain ad valorem revenue neutral when compared to the previous year. The rolled-back rate is typically the standard by which any rate change is acceptable.
- 9) Non-ad valorem district assessments are reviewed and recommended changes are submitted to the City by an outside provider who develops both a rate methodology and schedule.





## CASH MANAGEMENT / INVESTMENT POLICIES

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest bearing account. The balance of the City funds is invested according to the City's investment policy.

The City is authorized by City Ordinance 2010-03, adopted January 25, 2010 (included in the appendix of this document), to invest surplus funds in accordance with Florida Statute 218.415. This investment policy formally established guidelines and authorized the City to invest in the following:

- 1) The Florida Local Government Surplus Funds Trust Fund under the management of the State Board of Administration (SBA).
- 2) Negotiable direct obligations or obligations in which the principal and interest are unconditionally guaranteed by the United States Government.
- 3) Bonds, debentures, notes or callables issued or guaranteed by the United States Government's agencies, provided such obligations are backed by the full faith and credit of the United States Government.
- 4) Bonds, debentures, notes or callables issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
  - Federal Farm Credit Bank (FFCB)
  - Federal Home Loan Bank or its district banks (FHLB)
  - Federal National Mortgage Association (FNMA)
  - Federal Home loan Mortgage Corporation (Freddie-Mac) including Federal Home Loan Mortgage Corporation participation certificates
  - Student Loan Marketing Association (Sallie-Mae)
- 5) Non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida statutes. Additionally, the bank shall not be listed with any recognized credit watch information service.
- 6) Repurchase agreements composed of only those investments based on requirements set forth by the City's Master Repurchase Agreement. Securities authorized for collateral are negotiable direct obligations of the United States Government, Government Agencies, and Federal Instrumentalities with maturities under five (5) years and must have a fair value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement.
- 7) Commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two nationally recognized rating agencies.
- 8) Bankers' acceptances issued by a domestic bank or a federally chartered domestic office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P-1" by Moody's Investors Services and "A-1" Standards and Poor's.
- 9) Corporate obligations issued by financial institutions that participate in the FDIC's Temporary Liquidity Guarantee Program and are fully insured by the FDIC and are guaranteed by the full faith and credit of the United States Government.
- 10) State and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "Aa" by Moody's and "AA" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.



- 11) Registered investment companies (mutual funds) shares in open-end, no-load provided such funds are registered under the Federal Investment Company Act of 1940 and operated in accordance with 17 C.F.R. § 270.2a-7. In addition, the Finance Director may invest in other types of mutual funds provided such funds are registered under the Federal Investment Company Act of 1940, invest exclusively in the securities specifically permitted under the investment policy and are similarly diversified.
- 12) Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

All funds participate in the pooled cash investment program. Investment income and loss is allocated to individual funds based upon their average daily balance in cash pool. Each fund's individual equity in the City's investment pool is considered to be a cash equivalent, since the funds can deposit or withdraw cash at any time without prior notice or penalty.

Investments for the City are reported at fair value based upon quoted market prices, other than the investment in Fund B. If quoted market prices are not available, fair values are based on quoted market prices of comparable instruments or values obtained from independent pricing services. The reported value of the City's investment in the Florida Local Government Surplus Funds Trust Fund external investment pool (Fund B) is fluctuating net asset value.

### **CAPITAL IMPROVEMENT PROGRAM POLICIES**

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. The threshold for fixed assets is \$5,000.

### **COMPREHENSIVE PLANNING AND CAPITAL PROGRAMMING**

The City's Comprehensive Plan provides the framework within which all development actions should occur. The Capital Improvement Program (CIP) is an important tool for implementing the City's Comprehensive Plan. The CIP is used to plan and manage resources needed to sustain critical, necessary and desired services to the residents. Along with the Unified Land Development Code (ULDC), the CIP bridges the gap between the day-to-day operations of City government and the City's long-range development goals. The capital improvement programming process gives the community an opportunity to review overall development goals and/or service level related projects, annually.

Each year a program is prepared by staff in accordance with the goals and policies of the City Commission and the City's Comprehensive Plan.

### **CAPITAL PLANNING**

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects. The five major categories for ranking projects, in no particular priority, are as follows:

- Strategic plan of the City Commission.
- Health, safety and welfare.
- Compliance with the capital improvement element of the Comprehensive Plan.
- Level of service.
- Sustainability.



An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

#### **CAPITAL IMPROVEMENT GOALS**

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

#### **CAPITAL IMPROVEMENT GUIDELINES**

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax money; or
- Improvements to, or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital Projects consist of projects/equipment with a cost estimate of at least \$100,000 and an asset life of at least five (5) years; or
- Capital preservation/improvement items costing \$25,000 or more for infrastructure other than technology and energy and meeting the improvements and expansion guidelines; or
- Technology capital preservation/improvement items costing \$10,000 or more.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

#### **CAPITAL IMPROVEMENT DEVELOPMENT**

- Annually, a five-year Capital Improvement Program (CIP) will be developed showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process
- The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the City's Comprehensive Plan and/or meet current and future planning needs.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without Commission approval.
- All amendments during the year must be approved by the Commission.
- All Comprehensive Plan capital projects shall be added, deleted or amended in compliance with Plan amendment procedures.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.
- Impact fees shall be used only for new capital improvements or infrastructure identified as needed to accommodate new growth.
- Capacity fees shall be used to finance capital expenditures and for the payment of city indebtedness associated with the expansion of the City's water treatment and transmission system and the wastewater transmission, treatment, and effluent disposal system.

#### **PROJECT FINANCING**

The City shall utilize a combination of pay-as-you-go and debt financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP. The City recognizes three basic methods of financing capital requirements.



- Current revenues
- Fund balance/retained earnings
- Issuance of debt

Funding for capital projects comes from a variety of sources, but generally falls into one of several categories: one cent sales surtax, impact or capacity fees, grants and debt financing.

- **INFRASTRUCTURE SURTAX (PENNY TAX)** – Sales surtax revenues are assessed at one percent and apply to the first \$5,000 of any single taxable item. Surtax proceeds and any accrued interest shall be expended for any of the following purposes as defined by the applicable surtax ordinance:
  - To finance, plan, and construct infrastructure.
  - To acquire land for public recreation, conservation, or protection of natural resources.
  - To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the DEP.
- **IMPACT FEES** – Impact fees are fees imposed on “new” construction to help fund additional infrastructure needed to support the added load on City infrastructure resulting from the new construction. The City collects impact fees for: law enforcement, fire, parks & recreation, transportation, solid waste, general government; and water and sewer capacity fees.
- **CAPACITY FEES** – Capacity fees are imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission; and the effluent disposal system.

Impact and capacity fees collected in each category are restricted to projects which **add capacity** to the respective infrastructure within that category. Impact and capacity fees are governed by City ordinance.

- **DEVELOPER AGREEMENT** – Developer agreement is a contract between two legal entities which defines the development and/or improvement to land pursuant to the terms of the contract including monetary and/or capital contributions.
- **GRANTS** – Grant revenues may come from various sources including the federal and state governments, other local jurisdictions and agencies. Use of grant funds is restricted to the specific purpose defined by the party providing the grant.
- **DEBT FINANCING** – Financing of capital projects uses various types of financing instruments. Lease-purchase debt may be used to finance capital equipment. General obligation debt is used to finance capital projects benefiting the community as a whole. Bonding debt requires a referendum as detailed in the City’s Charter.
- **OTHER FINANCING** - Financing mechanisms such as revenue bonds or special assessments may be used to place the burden of financing capital improvements on those receiving the benefit.

#### CAPITAL PROJECT EVALUATION

Capital project evaluation includes assessing the need to increase capacity, to replace or repair existing capital assets and a post-implementation evaluation.

The following elements will be considered in evaluating existing capital assets.

- Capital asset for replacement or repair to meet the Capital Improvement Guidelines policy.
- Frequency of physical condition rating and asset inventory updates conducted based on several factors, including the asset age and type, likelihood of degradation, and ease at which assessments may be conducted.
- Evaluation of existing assets based on professional standards and mandated safety requirements when such information is available.
- Evaluation of existing assets to determine if the asset still provides the most appropriate method to deliver services.
- Maintenance and replacement plans for existing assets prioritized in accordance with overall City goals and objectives to maintain expected service levels.

A post-implementation evaluation completed on construction type projects with the following considerations.



- Identify lessons learned.
- Assess projected versus realized benefits.
- Suggested improvements to maximize future returns.

#### **PROCUREMENT POLICIES**

The Purchasing Division of the Finance Department is responsible for developing and implementing all policies and procedures related to procurement for the City of North Port.

#### **RESPONSIBILITIES AND FUNCTIONS**

- 1) Establish and administer the Procurement Code as approved by the City Commission. (See Chapter 2, Article VIII of the City of North Port Code.)
- 2) Act as a representative on all matters pertaining to purchasing and contracts including: (a) assembling specifications in cooperation with using departments, (b) promoting good will and public relations between the City and its vendors, (c) keep informed of current developments in the field of procurement, (d) ascertain the identity of all vendors who default on contracts with the City and suspend or debar as appropriate.
- 3) Encourage full and open competition whenever possible
- 4) Assure fair and equitable business dealings will all vendors

#### **FULL AND OPEN COMPETITION**

- 1) The city's procurement code provides that the procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed bids process, except as state in City Code, Chapter 2, Article VII, Sec. 2-404 (a), items (1) through (3).
- 2) The city's procurement code provides that non-exempt procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed proposals process when: (a) the city is incapable of specifically defining the scope of work for which the goods or services is required, (b) the city is requiring the proposer to meet the specifications of the request for proposals (RFP), (c) a broad range of options are available, (d) the procurement is for a professional service describe in F.S. 287.055, or (e) a competitive sealed bidding is not otherwise practical.

#### **ASSIGNMENT OF AUTHORITY**

- 1) No officer or employee of the City subject to the authority of City Commissioners shall execute any contract nor recommend payment of any amount claimed to be due under any contract.
- 2) Administrative change orders for contracts provide the following authority levels:
  - City project manager or representative may approve change order request in an amount up to \$2,500 and may approve requests for contract time extensions not to exceed five calendar days.
  - Purchasing Manager will approve change orders in a singularly or cumulatively amount of \$2,500 and up to \$15,000 and authorize contract extension time in excess of five days and non-monetary changes not considered minor.
  - City Manager will approve all change orders in an amount of \$15,000 and not to exceed the contingency funds amount of the contract.
  - City Commission will approve contract amendments which include, but are not limited to, change orders exceeding the awarded contract amount including contingency funds.

#### **INSURANCE REQUIREMENTS**

All vendors doing a service for the City are required to furnish the City with Certificates of Insurance and a City of North Port Hold Harmless Agreement. The city has three insurance requirement levels, and they are as follows:



- 1) Level 1 – Used when a project/service will not exceed 30 calendar days, the cost will not exceed \$50,000, and there are no unusual or high hazards
- 2) Level 2 – Used when a project/service will not exceed 180 calendar days, the cost will not exceed \$500,000, and there are no unusual or high hazards present.
- 3) Level 3 – Used when a project/service will exceed 180 calendar days in duration, the cost is \$1,000,000 or more, and there are extremely high or unusual hazards present.

**OTHER PROCUREMENT POLICIES**

The City of North Port Procurement Code provides that the procurement of goods and/or services can be made without competitive bids or proposals when it is determined:

- 1) In writing that there is only one source (*Chapter 2, Article VII, Sec. 2-407*)
- 2) To be an emergency (*Chapter 2, Article VIII, Sec. 2-408*)

**BUDGET OVERVIEW**

The City of North Port adopted its Fiscal Year (FY) 2015 Annual Budget on September 25, 2014. Two public hearings were held for input from the citizens of North Port. The FY 2015 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port's annual budget is the result of a strategic planning process which aligns the budget with the City's mission, vision and goals, and is prioritized for the provision of Commission initiatives.

**FISCAL YEAR 2015 ANNUAL BUDGET**

	<b>Governmental Funds</b>	<b>Enterprise Funds</b>	<b>Total</b>
<b>REVENUES</b>			
Ad Valorem	\$ 9,410,390	\$ -	\$ 9,410,390
Non Ad Valorem Assessments	24,845,960	-	24,845,960
Other Taxes	13,812,730	-	13,812,730
Permits & Special Assessments	7,478,190	-	7,478,190
Intergovernmental Revenue	6,607,350	-	6,607,350
Charges for Services	13,045,060	17,806,180	30,851,240
Fines & Forfeitures	212,220	100	212,320
Interest Income	325,580	135,000	460,580
Miscellaneous Revenues	6,660,710	21,700	6,682,410
Impact Fees	993,300	-	993,300
Capacity Fees	-	823,890	823,890
Other Sources	12,450	-	12,450
<b>Sub-Total before Transfers &amp; Reserves</b>	<b>\$ 83,403,940</b>	<b>\$ 18,786,870</b>	<b>\$ 102,190,810</b>
Transfers In	3,163,840	200,000	3,363,840
Fund Balances/Reserves/Net Assets	(1,544,830)	5,051,470	3,506,640
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 85,022,950</b>	<b>\$ 24,038,340</b>	<b>\$ 109,061,290</b>
<b>Expenditures</b>			
General Government	\$ 20,387,530	\$ -	\$ 20,387,530
Public Safety	27,619,795	-	27,619,795
Physical Environment	6,516,585	16,984,410	23,500,995
Transportation	13,530,480	-	13,530,480
Economic Environment	177,850	-	177,850
Human Services	193,330	-	193,330
Culture/Recreation	1,035,350	-	1,035,350
Capital	7,779,100	3,179,950	10,959,050
Debt & Lease Service	4,619,090	3,673,980	8,293,070
Other Uses	3,163,840	200,000	3,363,840
<b>Sub-Total including Transfers &amp; Reserves</b>	<b>\$ 85,022,950</b>	<b>\$ 24,038,340</b>	<b>\$ 109,061,290</b>
Increase(Decrease) to Reserves ( <i>memo only</i> )	1,544,830	(5,051,470)	(3,506,640)
Increase (Decrease) to Capacity Fee Accounts ( <i>memo only</i> )	-	474,420	474,420
<b>Total Expenditures</b>	<b>\$ 85,022,950</b>	<b>\$ 24,038,340</b>	<b>\$ 109,061,290</b>

Notes: Governmental Funds include General, Special Revenue, Debt Service and Capital Funds. Enterprise Funds include Water and Wastewater Utility Funds.



## FISCAL YEAR 2015 BUDGET POSITION

The City's Adopted FY 2015 Budget totals \$109,061,290 (*includes transfers and reserves*) for all funds, a decrease of \$37,682,511 (25.68%) from the total FY 2014 Budget. The FY 2014 budget included \$41,000,000 in bond proceeds which were appropriated for the rehabilitation of approximately 266 miles of sub-standard roads.

The total FY 2015 Budget for the General Fund, the primary governmental operating fund, is \$30,680,865, which is \$1,031,585 more than the prior year or an increase of 3.48%. Governmental Special Revenue Funds expenditures increased \$1,212,059 or 2.91% while Governmental Capital Funds expenditures decreased \$39,371,535 (81.78%) for FY 2015. As was mentioned above, the Governmental Capital Funds included \$41,000,000 in road reconstruction bond proceeds for FY 2014. Last year a Debt Service Fund – Road Reconstruction Fund was added; this fund was created for all expenditures associated with the road reconstruction bond. The Debt Service Fund decreased \$318,710 or 10.62% from FY 2014. The City's General Fund reserves are projected to remain at 15% of the operating budget and the District Funds and Utility Revenue Fund reserves are projected to remain at 20% of the operating budgets.

Significant changes in the FY 2015 City-wide Budget are:

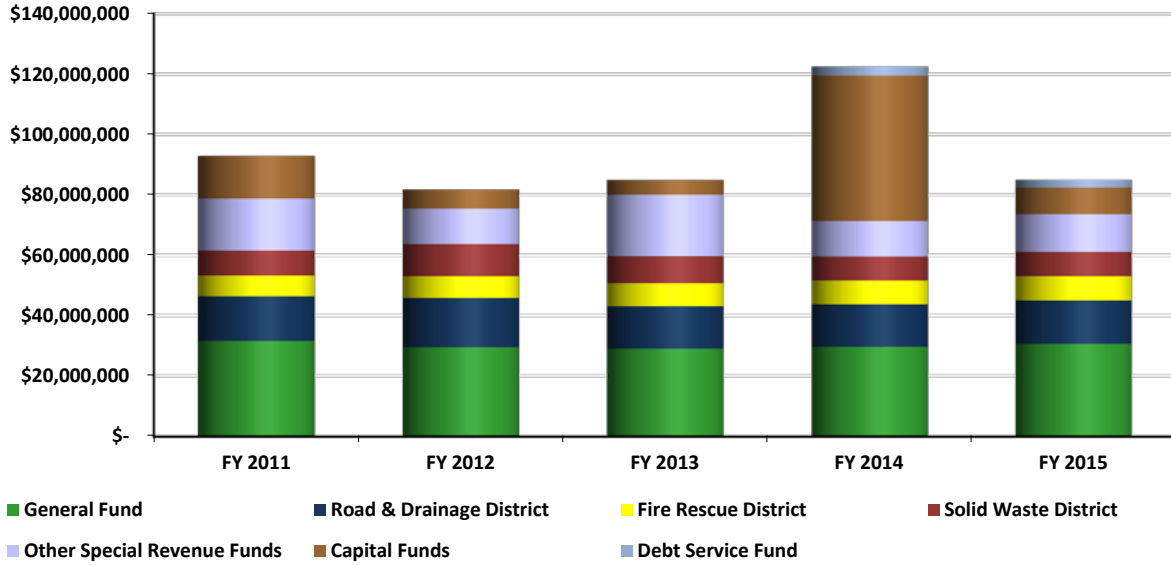
- Net addition of sixteen positions – net total of nine positions added to the General Fund: four positions are part-time, one position transferred from the Building department, and three positions in the General Fund were eliminated; two positions added to the Building Department and one position was transferred to the General Fund; one position added to the Road and Drainage District; one position added to the Solid Waste District; and four positions added to the Utilities Department.
- Budget provides for 3% salary/wage increases or lump-sum payouts for all non-union employees; also, provides for a 1% proposed increase for the City's four unions; at the time the budget was adopted, no union contracts had been ratified; negotiations with the unions are on-going.
- Increase in the Florida Retirement System employer contributions of \$160,650.
- Decrease of \$74,450 in the Fire Pension Plan employer contributions.
- Increase in health insurance costs of approximately \$535,400.
- Increase in workers' compensation costs of approximately \$67,180.
- Professional services increased approximately \$311,600 primarily due to the inclusion of an additional \$250,000 in the City Attorney Budget for potential one-time costs associated with the creation of an in-house city attorney department. Other increases to professional services include: \$4,000 for the bi-annual OPEB valuation; \$33,000 for risk broker services; \$30,000 for a labor negotiator; \$16,180 increase for fire assessment roll services; \$25,000 for the inspection of pedestrian bridges; \$11,800 for the piping of Glenallen Boulevard swales; and \$95,000 for a Utilities rate analysis. Partially offsetting these increases was a reduction of \$117,290 in Utilities professional services due to the decrease in the number of backflow cross connection installations and inspections needed (this program started in FY 2013 and is expected to continue to fiscal year 2015 but with considerably fewer backflow installations needed). Also, there were decreases of \$13,000 in bank service fees and \$27,330 in economic development professional marketing services which were reduced due to the shifting away from active recruitment, attraction and marketing efforts to business advocacy and retention.
- Budget anticipates a decrease in fuel costs of approximately \$173,200 due to having a full year of data from the City's in-house fueling program to provide a more accurate usage estimate.
- Electric, water and sewer services increased approximately \$235,460 due mainly to the rise in Utilities water purchases for resale that increased \$195,680 from FY 2014 because of a calculation adjustment to the previous year's water purchases budget, a \$10,000 increase in electricity due to increased demand and new lift stations being added to the City's infrastructure, a \$5,000 increase in electricity for the three booster stations due to increased water demands and a change in electrical rate tiers, and a \$48,050 increase in the electricity for the Wastewater Treatment Plant. In FY 2014 Utilities had anticipated participating in Florida Power and Light's load control energy program which would have resulted in a considerable reduction in electrical expenses for the plant. Unfortunately, a subsequent change in Environmental Protection Agency emission control standards resulted in an additional compliance burden with further costs that far outweighed the savings associated with load control participation. Accordingly, the electric budget for the Wastewater Treatment Plant was increased to cover power costs without load control program participation.
- Increase in insurance (general liability, property, etc.) of \$113,390.

Interfund transfers and net changes to reserves are included in the following chart totals and reflect movement of revenues from the fund where received to the fund where the expenditure is recorded. These transfers have generally been excluded in the subsequent tables, graphs and comparisons throughout the document. The following charts compare the City's annual budget by fund and fund type over the last five years.

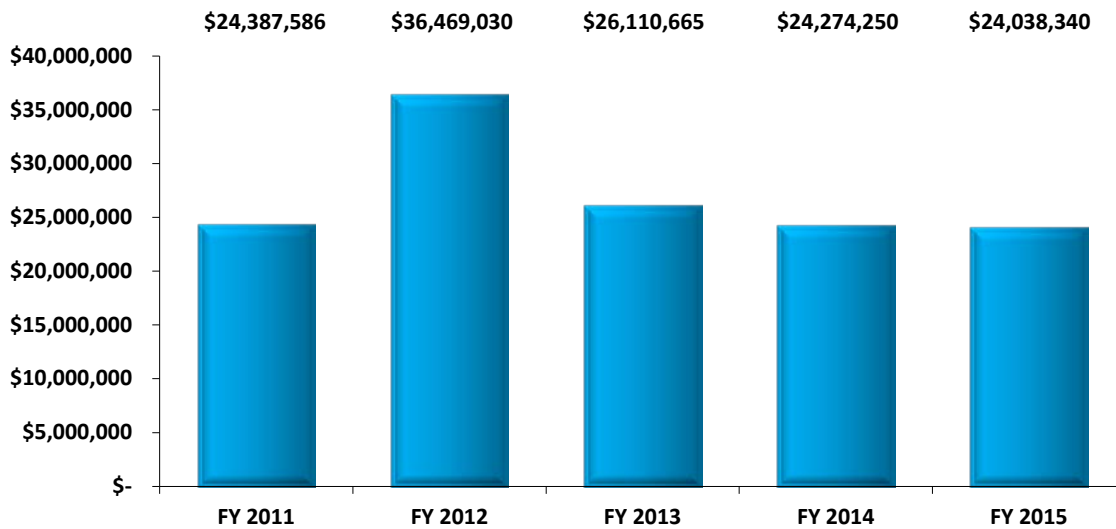




### FIVE YEAR COMPARISON GOVERNMENTAL FUNDS BUDGET 2011 – 2015



### FIVE YEAR COMPARISON ENTERPRISE FUNDS BUDGET 2011 – 2015





**TOTAL BUDGET BY FUND TYPE**  
**% OF TOTAL BUDGET**

**General Fund (28.13%)**

001	General Fund	\$ 30,680,865	28.13%
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**Special Revenue Funds (39.33%)**

107	Road & Drainage District	14,357,730	13.17%
110	Fire Rescue District	8,094,390	7.42%
120	Solid Waste District	7,933,210	7.27%
1XX	Other Special Revenue Funds	5,982,045	5.49%
14X	Escheated Lots Funds	47,000	0.04%
15X	Impact Fee Funds	541,000	0.50%
810	Employee Benefit	5,932,640	5.44%

**Debt Service Fund (2.46%)**

205	Road Reconstruction Bond Debt Service Fund	2,681,290	2.46%
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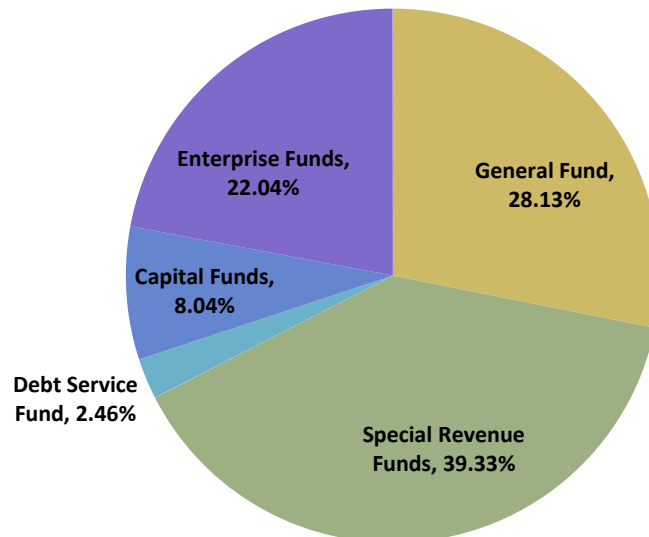
**Capital Funds (8.04%)**

305	Surtax II	-	0.00%
306	Surtax III	7,529,780	6.90%
325	Capital Acquisition Fund	1,212,000	1.11%
330	Road Reconstruction Fund	31,000	0.03%

**Enterprise Funds (22.04%)**

420	Water and Wastewater	23,130,960	21.21%
423	Water Capacity Fees	208,000	0.19%
424	Sewer Capacity Fees	699,380	0.64%

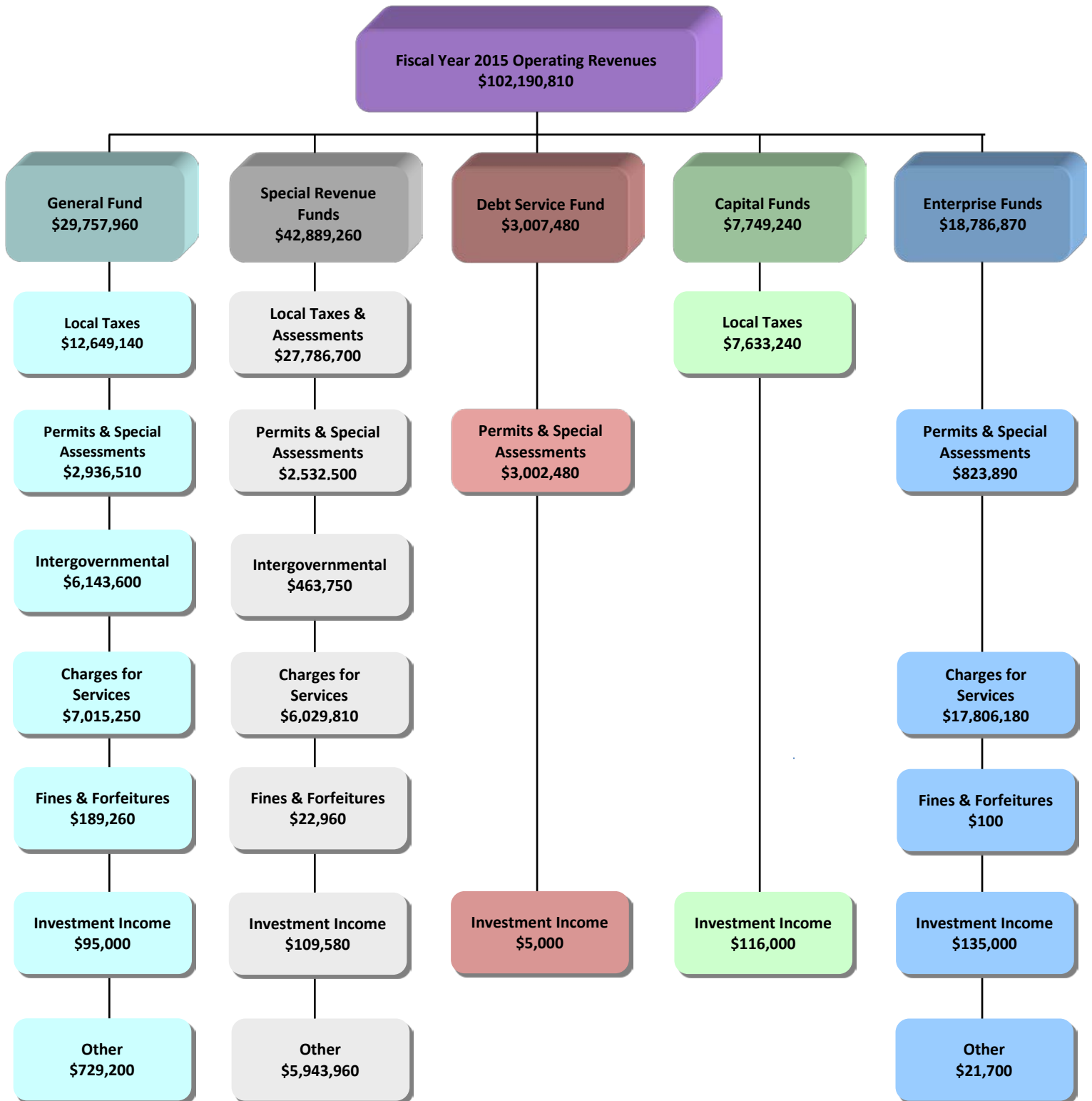
<b>TOTAL BUDGET</b>	<b>\$ 109,061,290</b>	<b>100.00%</b>
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The following charts illustrate the adopted FY 2015 total operating revenues and expenditures.

**BREAKDOWN OF TOTAL OPERATING REVENUES – ALL FUNDS**

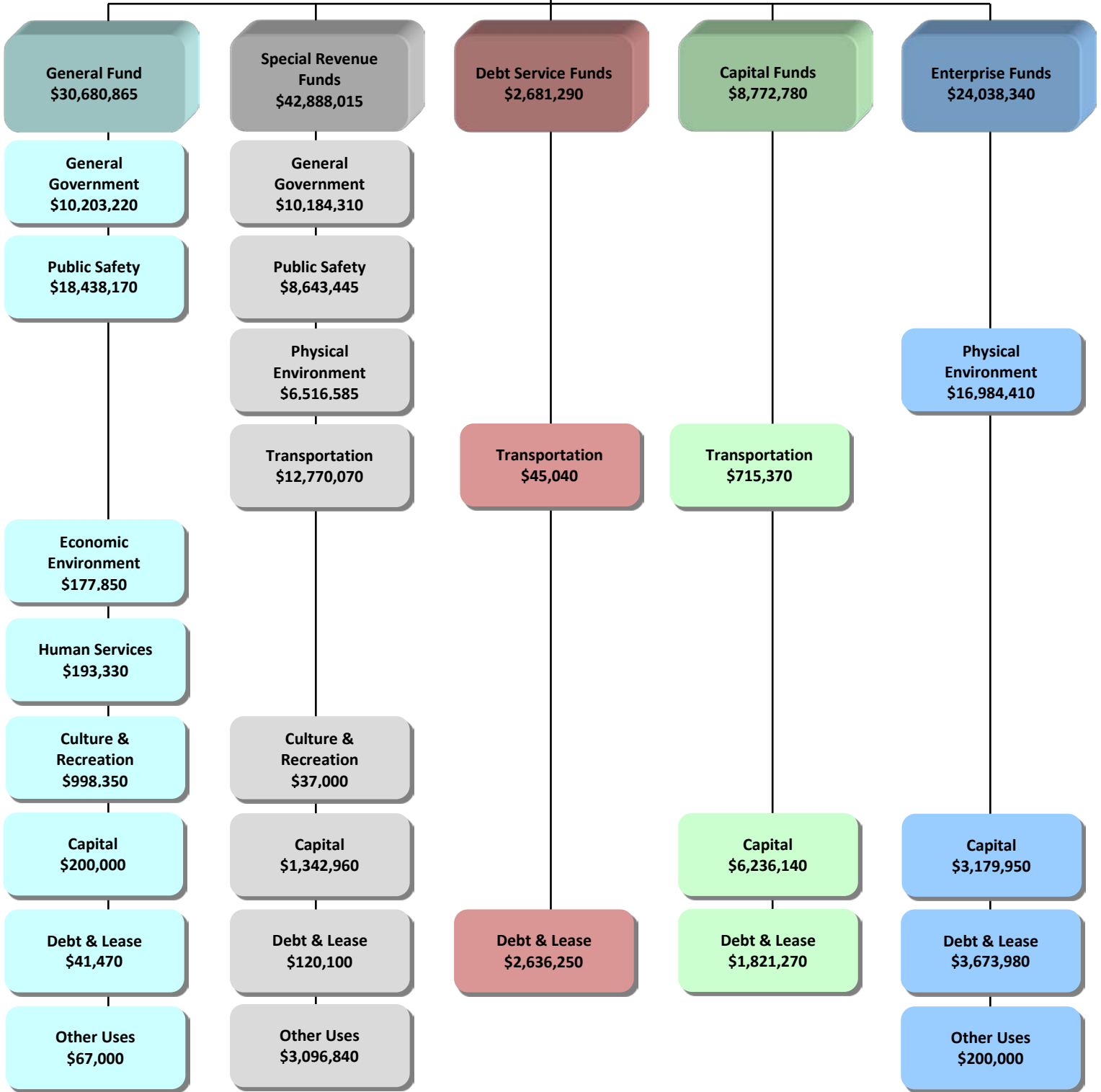


NOTE: THE ABOVE CHART EXCLUDES ALL TRANSFERS IN AND INCREASES/DECREASES TO RESERVES.



BREAKDOWN OF TOTAL OPERATING EXPENDITURES – ALL FUNDS

Fiscal Year 2015 Operating Expenditures  
\$109,061,290



**BUDGET HIGHLIGHTS**

The budget is a plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period. The budget is the legal authorization to expend City funds during the fiscal year.

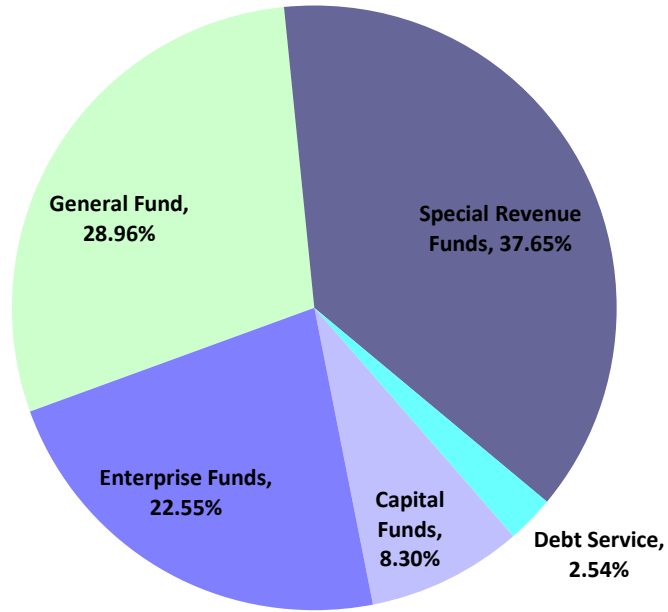
**BUDGET SUMMARY**

The total City-Wide FY 2015 Budget is shown below and is a balanced budget.

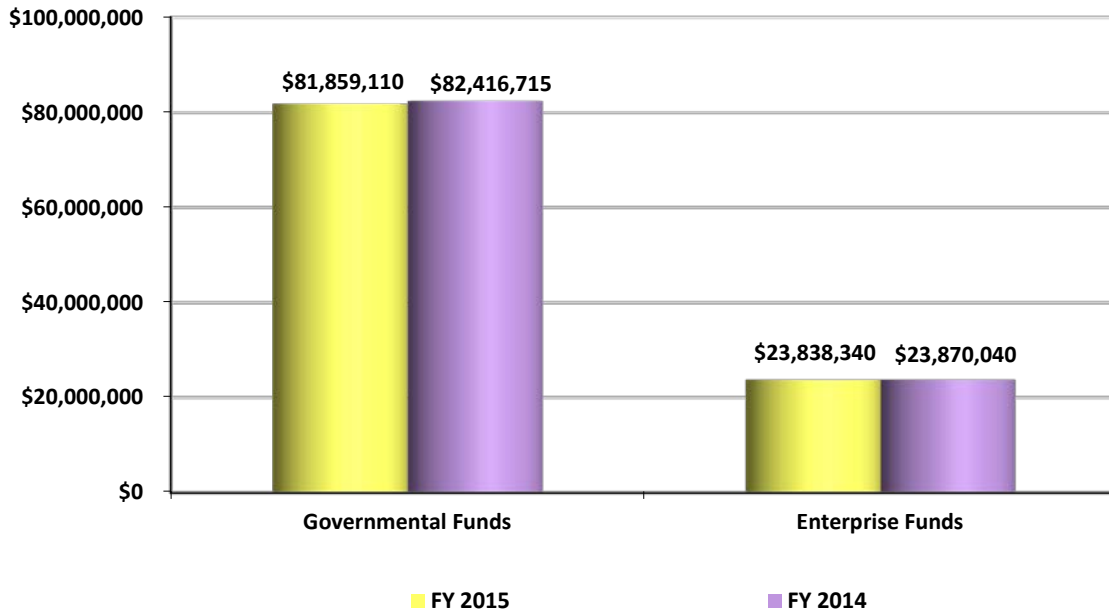
	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	TOTAL CITY-WIDE BUDGET
<b>Revenues</b>							
Ad Valorem Taxes	\$ 9,410,390	\$ -	\$ -	\$ -	\$ 9,410,390	\$ -	\$ 9,410,390
Non-Ad Valorem Taxes	-	24,845,960	-	-	24,845,960	-	24,845,960
Other Taxes	3,238,750	2,940,740	-	7,633,240	13,812,730	-	13,812,730
Permits & Special Assessments	2,936,510	1,539,200	3,002,480	-	7,478,190	-	7,478,190
Intergovernmental Revenue	6,143,600	463,750	-	-	6,607,350	-	6,607,350
Charges for Services	7,015,250	6,029,810	-	-	13,045,060	17,806,180	30,851,240
Fines & Forfeitures	189,260	22,960	-	-	212,220	100	212,320
Interest Income	95,000	109,580	5,000	116,000	325,580	135,000	460,580
Miscellaneous Revenues	721,700	5,939,010	-	-	6,660,710	21,700	6,682,410
Impact Fees	-	993,300	-	-	993,300	-	993,300
Capacity Fees	-	-	-	-	-	823,890	823,890
Other Sources	7,500	4,950	-	-	12,450	-	12,450
Transfers In	-	-	-	3,163,840	3,163,840	200,000	3,363,840
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$29,757,960</b>	<b>\$42,889,260</b>	<b>\$3,007,480</b>	<b>\$10,913,080</b>	<b>\$86,567,780</b>	<b>\$18,986,870</b>	<b>\$105,554,650</b>
<b>Expenditures</b>							
General Government	\$ 10,203,220	\$ 10,184,310	\$ -	\$ -	\$ 20,387,530	\$ -	\$ 20,387,530
Public Safety	18,799,645	8,820,150	-	-	27,619,795	-	27,619,795
Physical Environment	-	6,516,585	-	-	6,516,585	16,984,410	23,500,995
Transportation	-	12,770,070	45,040	715,370	13,530,480	-	13,530,480
Economic Environment	177,850	-	-	-	177,850	-	177,850
Human Services	193,330	-	-	-	193,330	-	193,330
Culture & Recreation	998,350	37,000	-	-	1,035,350	-	1,035,350
Capital	200,000	1,342,960	-	6,236,140	7,779,100	3,179,950	10,959,050
Debt & Lease	41,470	120,100	2,636,250	1,821,270	4,619,090	3,673,980	8,293,070
Other Uses	67,000	3,096,840	-	-	3,163,840	200,000	3,363,840
<b>Total Expenditures</b>	<b>\$ 30,680,865</b>	<b>\$ 42,888,015</b>	<b>\$ 2,681,290</b>	<b>\$ 8,772,780</b>	<b>\$ 85,022,950</b>	<b>\$ 24,038,340</b>	<b>\$109,061,290</b>
Excess (Deficiency) of Revenues over Expenditures	(922,905)	1,245	326,190	2,140,300	1,544,830	(5,051,470)	(3,506,640)
<b>Fund Balance Beginning (unaudited)</b>	<b>\$ 9,924,451</b>	<b>\$ 27,674,342</b>	<b>\$ 332,255</b>	<b>\$ 65,843,043</b>	<b>\$ 103,774,091</b>	<b>\$103,159,896</b>	<b>\$206,933,987</b>
<b>Fund Balance Ending (estimated)</b>	<b>\$ 9,001,546</b>	<b>\$ 27,675,587</b>	<b>\$ 658,445</b>	<b>\$ 67,983,343</b>	<b>\$ 105,318,921</b>	<b>\$ 98,108,426</b>	<b>\$203,427,347</b>



**TOTAL BUDGET BY FUND TYPE  
(EXCLUDING TRANSFERS)**



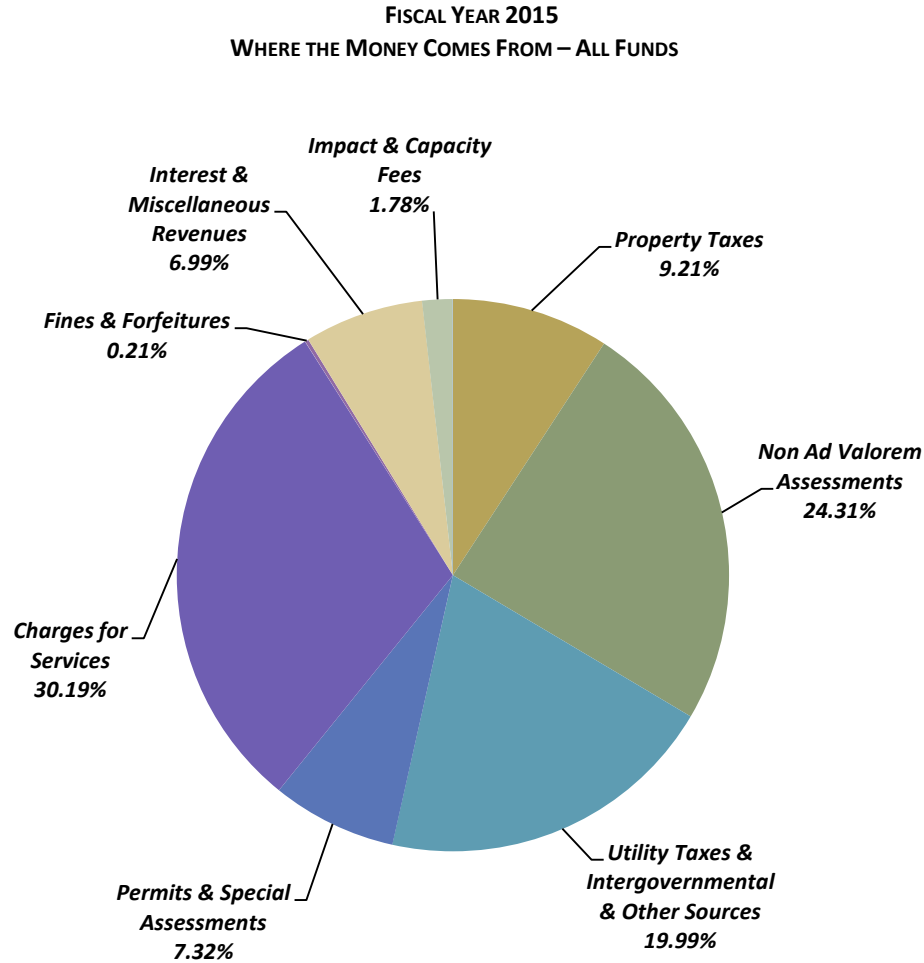
**FY 2015 ADOPTED BUDGET VS FY 2014 ADOPTED BUDGET  
(EXCLUDING TRANSFERS)**





### REVENUES

The primary budget policy consideration in the FY 2015 revenue budget development was the current and future economic conditions. The following chart illustrates the City's revenues.



*Note: Excludes all interfund transfers and increases/decreases to reserves.*

### GOVERNMENTAL REVENUE SOURCES

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. North Port utilizes most of its allowable revenue sources. However, there are still several options available should the City determine the need to raise revenue. Some of these include: increasing utility taxes; charging for services which currently are provided at low or no cost; and adding water to the current utility tax structure.

The City of North Port's primary revenue source is the local tax base. With the passing of the Property Tax Reform Bill-HB 1B, the Property Tax Amendment and the decrease in property values, the City's reliance on the local tax base is presenting new challenges. Therefore, it is becoming more important to improve the tax base diversification by shifting from the heavy residential base, as well as diversifying the overall revenue stream.

As illustrated in the following chart, Governmental Funds are funded 11.28% by Ad Valorem property taxes and 29.79% by Non-Ad Valorem assessments.

The following is a summary of the City's governmental revenue sources excluding transfers and fund balance.



**REVENUE SOURCES – GOVERNMENTAL FUNDS**

Governmental					
Revenues	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
Ad Valorem Taxes	\$ 8,035,010	\$ 7,850,463	\$ 8,071,414	\$ 8,272,250	\$ 9,410,390
Non-Ad Valorem Taxes	23,565,989	23,265,364	25,055,136	24,651,290	24,845,960
Other Taxes	10,969,238	12,097,396	12,912,852	12,932,180	13,812,730
Permits & Special Assessments	3,772,056	3,798,753	4,030,982	6,982,660	7,478,190
Intergovernmental Revenue	7,139,198	5,489,049	6,319,650	5,968,920	6,607,350
Charges for Services	11,736,263	10,897,469	11,390,926	12,954,540	13,045,060
Fines & Forfeitures	188,921	179,808	288,529	162,880	212,220
Interest Income	972,059	755,747	355,816	315,280	325,580
Miscellaneous Revenues	5,645,307	5,768,674	5,933,468	6,034,891	6,660,710
Impact Fees	496,305	503,022	298,944	520,700	993,300
Other Sources	5,267	70,068	352,519	41,508,650	12,450
<b>Total</b>	<b>\$ 72,525,613</b>	<b>\$ 70,675,813</b>	<b>\$ 75,010,236</b>	<b>\$ 120,304,241</b>	<b>\$ 83,403,940</b>

North Port met the legislative and economic challenges by re-evaluating the way services are delivered and how City business is conducted. The City continues to ensure the preservation of core services and the continued viability of the government. One of the budget priorities of the City Commission for FY 2015 is to minimize any increase in taxes on the citizens in order to maintain the same level of service. The FY 2015 Budget reflects a \$0.1500 or 4.35% increase in the millage rate from the prior year. Also, the FY 2015 budget reflects a small increase of 0.05% in the Fire Rescue non-ad valorem assessments and a 1% increase in the Road and Drainage non-ad valorem assessments while the Solid Waste District non-ad valorem assessments will remain at \$249/household, the same as FY 2014. Due to the road reconstruction bond, an annual assessment of \$46 per parcel is effective to fund the debt service. The following district rate schedules detail the revised rates for FY 2015:

**Fire Rescue District Rate Schedule**

Benefit Tier	Equivalent Benefit Unit (EBU)	Applicable to	Rate per EBU
<b>Tier 1 - Response Readiness Availability</b>	<ul style="list-style-type: none"> <li>• Improved Property - Per Parcel</li> <li>• Un-improved Property               <ul style="list-style-type: none"> <li>- Under 5 acres – per parcel</li> <li>- Over 5 acres – per 5 acres (Parcel EBU), rounded down to nearest 5 acres</li> </ul> </li> </ul>	All Non-exempt Parcels – Improved and Un-improved	\$74.66
<b>Tier 2 - Protection from Loss of Structures</b>	Per \$5,000 of Structure Value (Structure EBU), rounded down to nearest \$5,000	Non-exempt Improved Parcels	\$4.80

**Road and Drainage District Rate Schedule**

Assessments	Roads			Drainage				Mowing	
	Admin	Base	Enhanced	Admin	Primary-I	Secondary-II	Tertiary-III	Admin	Mowing
Residential	\$ 3.93	\$ 10.68	\$ 27.31	\$ 4.71	\$ 30.86	\$ 17.92	\$ 19.04	\$ 3.57	\$ 46.19
Commercial	\$ 3.93	\$ 10.68	\$ 27.31	\$ 4.71	\$ 30.86	\$ 17.92	\$ 19.04	\$ 3.57	\$ 46.19
Basis of Assessment	ERU			DBU				Per Parcel	





Despite the overall nominal increase in the millage rate and non-ad valorem assessments, the City maintains the position as having the lowest per capita property taxes in Sarasota County.

The following table highlights changes in governmental revenues from last year to illustrate the impact of economic and environmental influences on the City budget. Growth and economy driven revenues are projected to increase by \$2,487,110. Due to the anticipated lifting of the impact fee moratorium on transportation impact fees and increased construction activity, revenues from impact fees are budgeted to increase \$472,600 from fiscal year 2014. Increased construction activity is also the cause of the rise in permits and special assessment revenue. Other revenues decreased over \$40,000,000; other revenues for FY 2014 included \$41,000,000 in bond proceeds and \$500,000 in capital lease proceeds.

HOW GOVERNMENTAL REVENUE SOURCES CHANGED

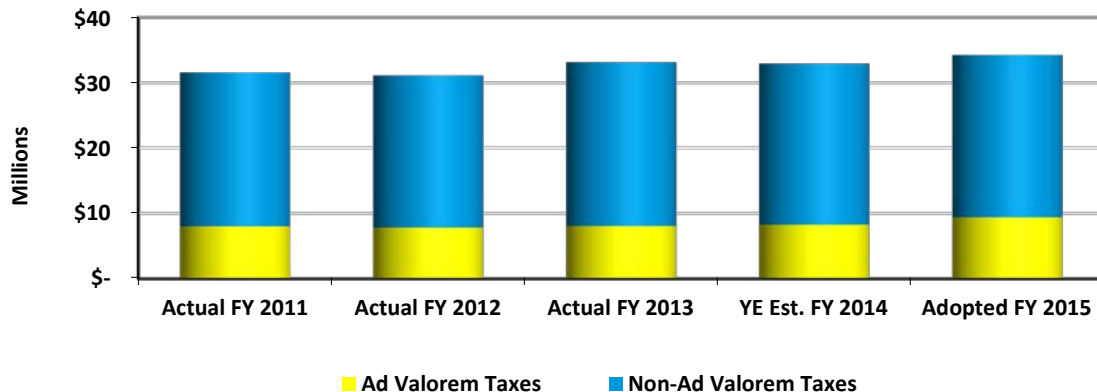
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Funds	Total Governmental Funds
<b>Net 2014 Revenue Budget (excludes all interfund transfers and increases/ decreases to reserves)</b>	<b>\$ 27,792,600</b>	<b>\$ 41,073,111</b>	<b>\$ 3,000,000</b>	<b>\$48,438,530</b>	<b>\$ 120,304,241</b>
Impact of Assessed Value & Tax Reform	1,138,140	-	-	-	1,138,140
Growth & Economy Driven Revenues	738,690	981,230	2,480	764,710	2,487,110
Charges for Services	15,590	269,600	-	-	285,190
Investment Income	(22,000)	(18,700)	5,000	46,000	10,300
Other	94,940	584,019	-	(41,500,000)	(40,821,041)
<b>Net Change in Revenue Sources</b>	<b>1,965,360</b>	<b>1,816,149</b>	<b>7,480</b>	<b>(40,689,290)</b>	<b>(36,900,301)</b>
<b>Total Governmental Revenues for FY 2015</b>	<b>\$ 29,757,960</b>	<b>\$42,889,260</b>	<b>\$ 3,007,480</b>	<b>\$ 7,749,240</b>	<b>\$ 83,403,940</b>

PROPERTY TAX MILLAGE AND ASSESSED VALUATION

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Appraiser is assigned the responsibility for assessing property within the City. Florida Statutes require the Appraiser to provide a timely estimate of property values to the City, to aid in the budget process. The Appraiser provides the City with a preliminary assessment by June 1, and the certification of taxable value by July 1. Beginning no earlier than July 1, the Value Adjustment Board meets to hear appeals of exemptions, deferrals, or classifications of property owners. In October, the City receives the Final Certification of Taxable Value from the Appraiser. Throughout the year, other adjustments may be made to the final taxable value.

The chart below illustrates the breakdown of Ad Valorem Taxes (General Fund) and Non-Ad Valorem Assessments (Special Revenue Funds) for the City of North Port from FY 2011 through FY 2015.

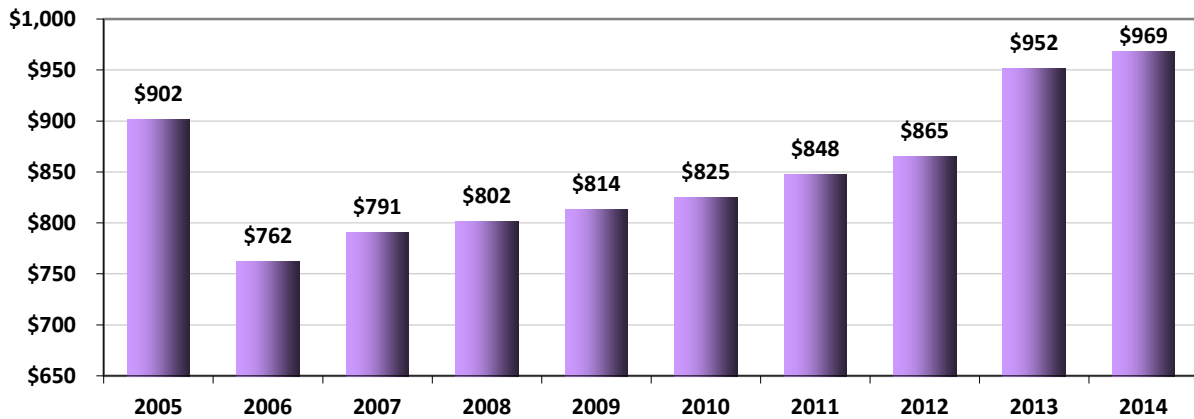
AD VALOREM TAXES (GENERAL FUND) AND NON-AD VALOREM ASSESSMENTS (SPECIAL REVENUE FUNDS)





The following chart provides a history of the total taxes and assessments paid to the City of North Port by a local taxpayer. The chart uses a taxable value of \$100,000 to calculate the combined total.

**TOTAL LOCAL TAXES INCLUDING AD VALOREM AND NON-AD VALOREM  
BASED ON \$100,000 TAXABLE VALUE**



Total taxes and assessments for the taxpayer have remained rather consistent over the past eight years with the exception of 2005. In 2005, the total taxes and assessments spiked, but were realigned in the following year. For FY 2013 due to the changes in methodology, the Road and Drainage and Fire Rescue Non Ad-Valorem Assessments both increased slightly and the Road Bond Assessment of \$46 was initiated for 2013. Partially offsetting these increases in FY 2013 were decreases in the millage rate and the decrease of \$18/household in the Solid Waste Non Ad-Valorem Assessment. For FY 2014, the millage rate increased \$0.15 and both the Road and Drainage and Fire Rescue Non Ad-Valorem Assessments were raised. The Solid Waste Non Ad-Valorem Assessment and the Road Bond Assessment remained the same as FY 2013.

**IMPACT ON SAMPLE TAXPAYER**

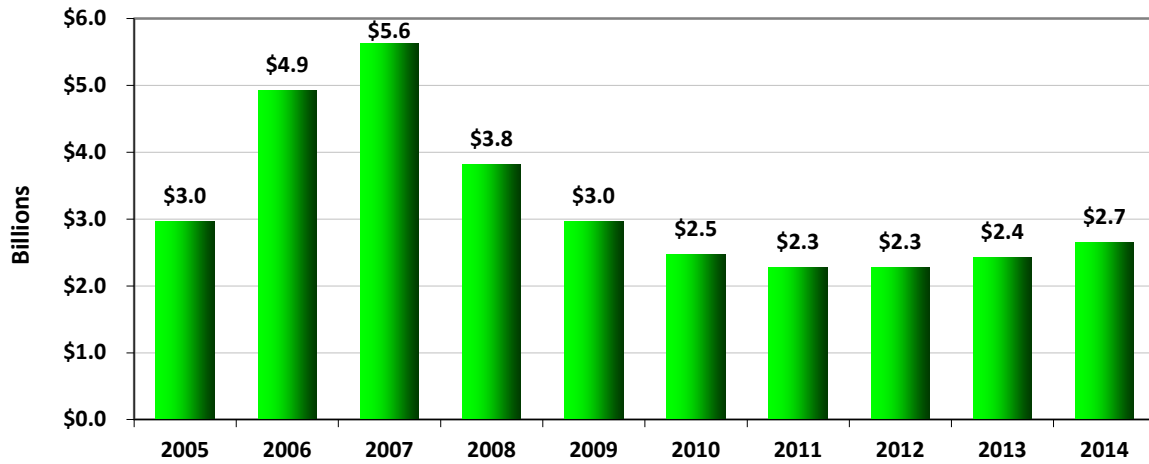
Ad Valorem Taxes	2014 Taxable Value	2014-2015 Millage Rates	2013-2014* Tax Bill	2013 Taxable Value	2013-2014 Millage Rates	2012-2013* Tax Bill	Change from Prior Year
<i>City of North Port</i>	117,245	3.5974	\$ 421.78	114,773	3.4474	\$ 395.67	\$ 26.11
<i>Sarasota County</i>	117,245	3.1386	367.99	114,773	3.1276	358.96	9.02
<i>Sarasota Co. Debt Service</i>	117,245	0.1721	20.18	114,773	0.1831	21.01	(0.84)
<i>Mosquito Control</i>	117,245	0.0805	9.44	114,773	0.0805	9.24	0.20
<i>Sarasota Memorial Hospital</i>	117,245	1.0863	127.36	114,773	1.0863	124.68	2.69
<i>SW FL Mmgt Dist.</i>	117,245	0.3658	42.89	114,773	0.3818	43.82	(0.93)
<i>West Coast Inland Navigation</i>	117,245	0.0394	4.62	114,773	0.0394	4.52	0.10
<i>Sarasota School Dist.</i>	142,245	6.2770	892.87	139,773	6.4700	904.33	(11.46)
<i>School Capital Improvement</i>	142,245	1.5000	213.37	139,773	1.5000	209.66	3.71
<b>Total Ad Valorem</b>		<b>16.2571</b>	<b>\$ 2,100.50</b>		<b>16.3161</b>	<b>\$ 2,071.89</b>	<b>\$ 28.60</b>
<b>Non Ad Valorem Taxes</b>							
<i>Fire Rescue District</i>			\$ 242.66			\$ 217.69	\$ 24.97
<i>Solid Waste District</i>			249.00			249.00	-
<i>Road &amp; Drainage District</i>			114.45			113.30	1.15
<i>North Port R&amp;D Capital Imp</i>			46.00			46.00	-
<b>Total Non Ad Valorem</b>			<b>652.11</b>			<b>625.99</b>	<b>26.12</b>
<b>Total Tax Bill</b>			<b>\$ 2,752.61</b>			<b>\$ 2,697.88</b>	<b>\$ 54.72</b>

\*Additional homestead exemption of \$25,000 not applied to School Board

The City of North Port has experienced a rapid growth in population, new construction and taxable value since the year 2000. Over the past several years, the trend has temporarily reversed due to the economic slow decline. But for FY 2015, the certification of final assessed gross taxable value of all properties within the City is \$2,655,030,789 which reflects a 9.66% increase in assessed taxable value from that of 2014. The chart below shows the change in taxable value over the past ten years.



TAXABLE VALUE BY YEAR (IN BILLIONS)



**PROPERTY TAXES AND ASSESSMENTS**

The City, like many Florida communities, ultimately has a limited number of revenue options. The City Commission and professional staff continuously evaluate resources and processes to provide the taxpayer with the highest level of service. The public’s demand for fiscal conservatism often conflicts with demands for increased services. The dilemma is how to provide the quantity and quality of services the residents demand within fiscal constraints. The FY 2015 Budget reflects a \$0.1500 or 4.35% increase in the millage rate. Also, the FY 2015 budget reflects an increase of 0.5% and 1.0% in the Fire Rescue District and Road and Drainage District non-ad valorem assessments, respectively. The Solid Waste District non-ad valorem assessment remains at \$249/household.

**AD VALOREM (PROPERTY) TAXES**

**Analysis/Assumptions:**

The Adopted FY 2015 millage rate for the City of North Port is 3.5974 mills, which means the property owner pays \$3.5974 for each \$1,000 of taxable value. Based on this rate, the City would expect to collect a maximum of \$9,551,208. In accordance with Florida Statutes, the City can reduce this projection by up to five percent to allow for uncollected funds and prepayment discounts. Commission adopted a two percent discount for FY 2015 for a budget amount of \$9,360,390 in ad valorem taxes.

As part of the budget process, the City is required by Florida Statutes to advertise the “rolled-back rate”, which is the millage rate that would provide the same amount of taxes as the previous year, excluding new construction. This year’s rolled-back rate allows for a millage rate of 3.2001.

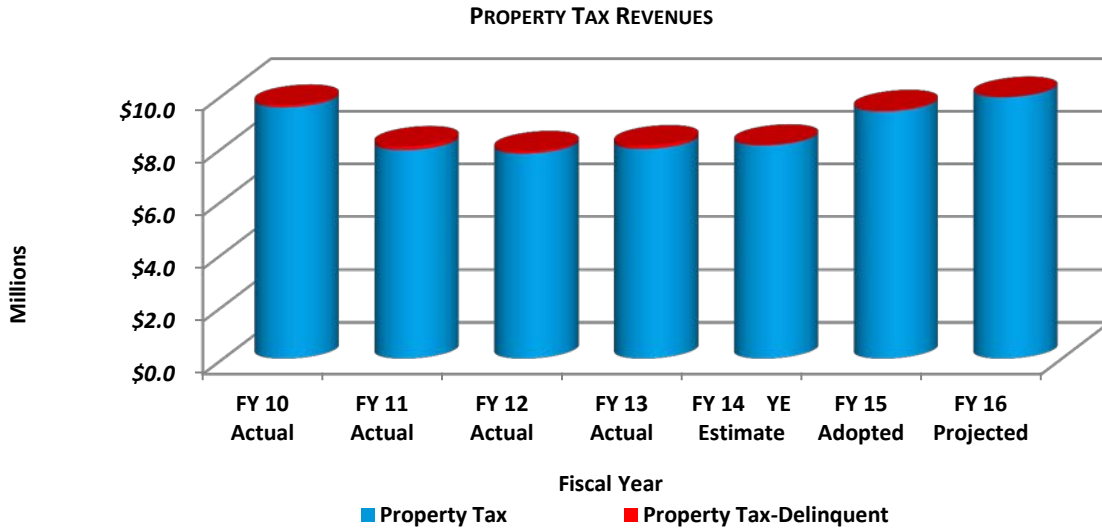
**Legal Authorization:**

Authorized by Article VII Section 9 of State Constitution, Florida Statutes Chapters 192-197 and 200.

**Uses and Restrictions:**

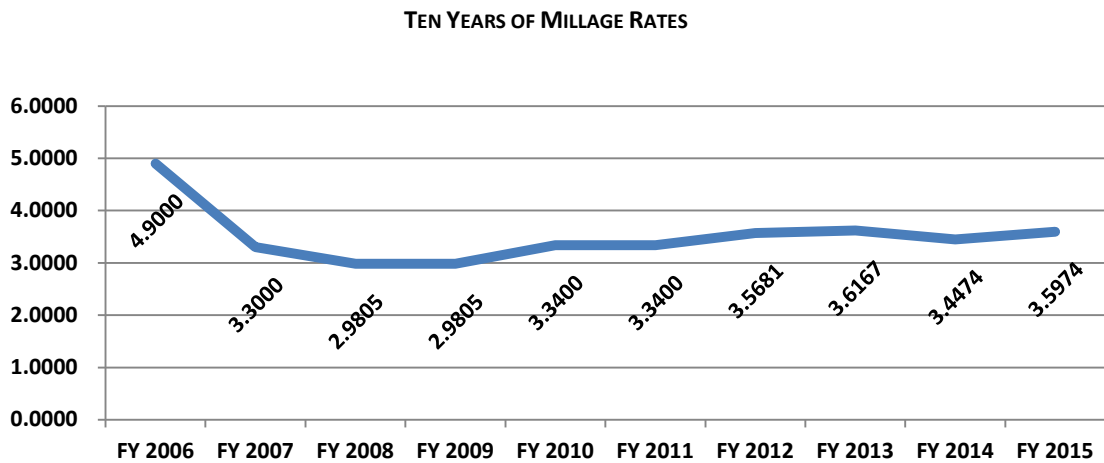
Levied against commercial and residential property within city limits. Generally restricted to lawful budgeted purposes for which they were authorized, such as funding public safety, parks, and other various city departments.

The following chart shows how property tax revenues have changed over the past five years and includes the adopted budget for FY 2015 and the FY 2016 projected revenue.



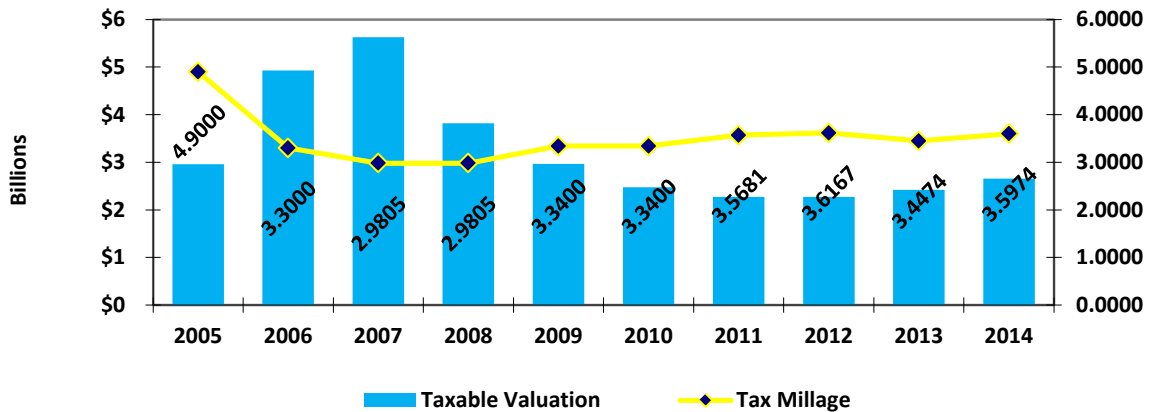
In Millions	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Property Tax	\$9.52	\$7.90	\$7.76	\$7.94	\$8.07	\$9.36	\$9.90
Property Tax-Delinquent	0.09	0.14	0.09	0.13	0.03	0.05	0.01
<b>Total</b>	<b>\$9.61</b>	<b>\$8.04</b>	<b>\$7.85</b>	<b>\$8.07</b>	<b>\$8.10</b>	<b>\$9.41</b>	<b>\$9.91</b>

The following chart shows the City’s millage rates for the past ten years.



Applying the approved millage rate of 3.5974 mills to the City’s total taxable assessed valuation of approximately \$2.66 billion and adjusting by 2% for delinquencies and discounts, the total ad valorem revenues are projected to be \$9,360,390 which is 11.22% of the total governmental revenues (excluding transfers and reserves). The adopted millage rate of 3.5974 is \$0.15 or a 4.35% increase from FY 2014.

Millage rates are influenced by the taxable value of properties within the City. Annually, the Sarasota County Property Appraiser establishes the City’s taxable value. During the five year recession period, the City has experienced decreases in property values of 59.7%. In 2013, the City experienced its first increase in taxable value since 2007. Again in 2014, the taxable value increased \$233.9 million or 9.66% over 2013. The FY 2015 budget is based upon the 2014 taxable value.



**NON-AD VALOREM ASSESSMENTS**

**Analysis/Assumptions:**

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: the Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and account for 29.79% of the total governmental revenues (excluding transfers and reserves).

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire protection and suppression services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$249 annually per residence.

In FY 2014, a new methodology was adopted by the Commission for both the Fire Rescue and Road and Drainage Districts for calculating non-ad valorem assessments on the properties in the City of North Port. The FY 2015 Budget reflects this new methodology.

The Fire Rescue District projected assessment revenues for FY 2015 are \$7,574,690, a \$36,140 or 0.47% decrease from FY 2014. Also, delinquent assessments of \$90,000 are budgeted in FY 2015, an increase of \$15,000 from FY 2014.

The Road and Drainage District projected assessment revenues for FY 2015 are \$10,233,600; approximately a 1.45% increase from FY 2014. Also, delinquent assessments of \$150,000 are budgeted in FY 2015, a decrease of \$20,000 from FY 2014.

The Solid Waste District assesses a flat rate of \$249 annually for residential collection and disposal of solid waste. The projected assessment revenue for FY 2015 is \$6,797,670. This projection includes three hundred new residents prorated at 50% of the year and a four percent discount on 70% of the residents for early payment of the assessment. The total projected revenue is an increase of \$88,930.

**Legal Authorization:**

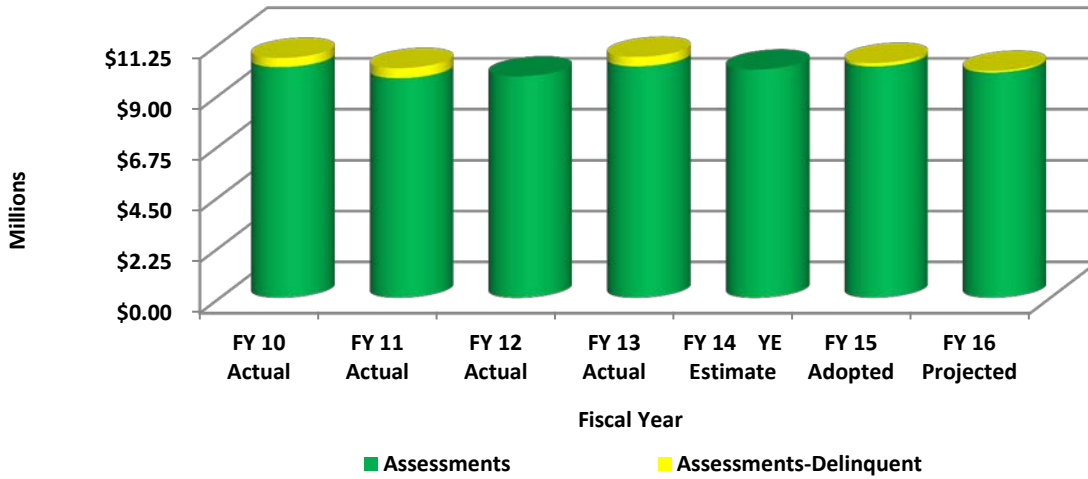
Authorized by, Florida Statutes, Title XIII Chapter 189, Section 189.4041 and Title XIV, Chapter 197, Sections 197.3632 and 197.3635.

**Uses and Restrictions:**

Levied against property within the city limits and based on property's received benefit. Restricted to lawful budgeted purposes for which they were authorized, such as funding transportation and drainage services, fire protection services, and the collection and disposal of solid waste.

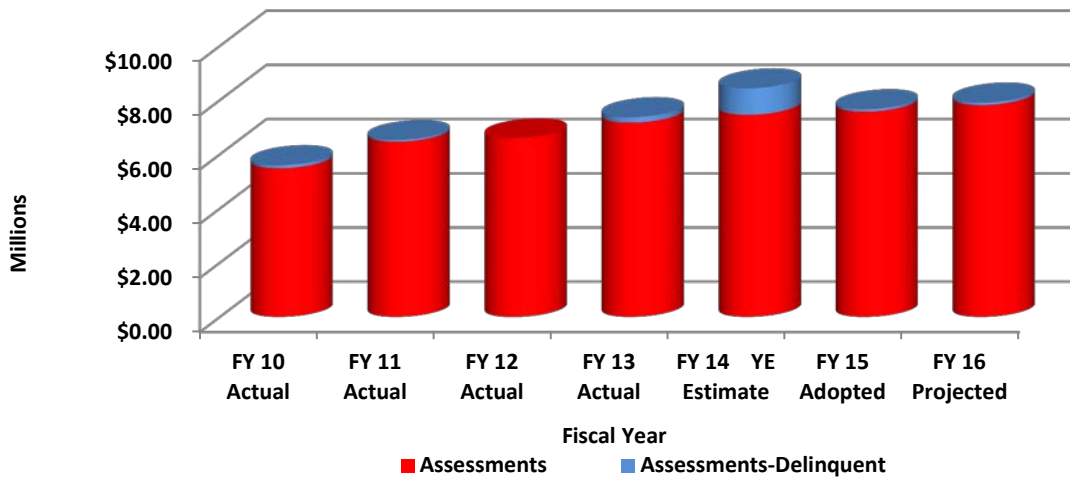


**ROAD & DRAINAGE DISTRICT ASSESSMENT REVENUE**



In Millions	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Assessments	\$10.20	\$9.71	\$9.79	\$10.24	\$10.09	\$10.23	\$9.96
Assessments-Delinquent	0.40	0.44	(0.02)	0.41	(0.06)	0.15	0.08
<b>Total</b>	<b>\$10.60</b>	<b>\$10.15</b>	<b>\$9.77</b>	<b>\$10.65</b>	<b>\$10.03</b>	<b>\$10.38</b>	<b>\$10.04</b>

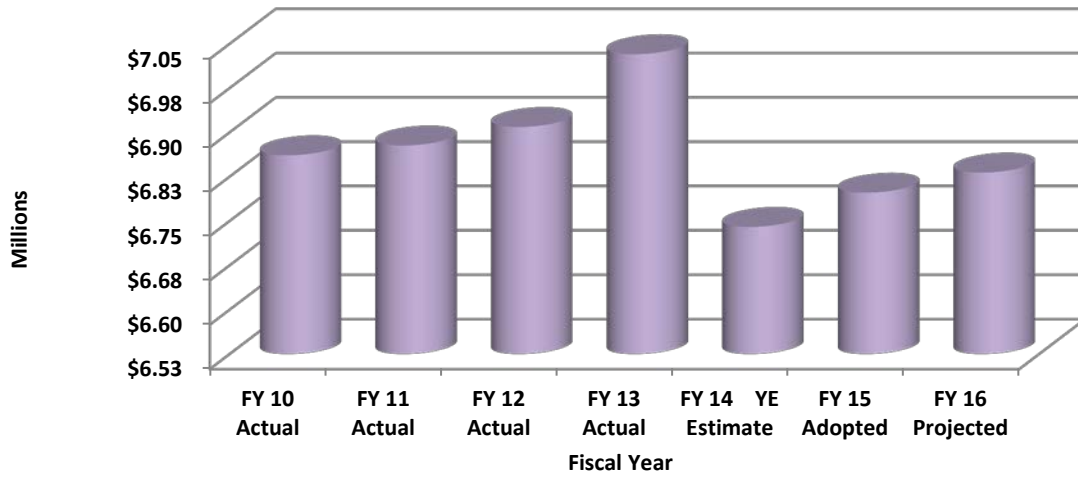
**Fire Rescue District Assessment Revenue**



In Millions	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Assessments	\$5.49	\$6.47	\$6.60	\$7.17	\$7.46	\$7.57	\$7.82
Assessments-Delinquent	0.11	0.06	(0.01)	0.20	0.97	0.90	0.09
<b>Total</b>	<b>\$5.60</b>	<b>\$6.53</b>	<b>\$6.59</b>	<b>\$7.37</b>	<b>\$8.43</b>	<b>\$8.47</b>	<b>\$7.91</b>



### Solid Waste District Assessment Revenue



In Millions	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Assessments	\$6.86	\$6.88	\$6.91	\$7.03	\$6.74	\$6.80	\$6.83

#### OTHER MAJOR GOVERNMENTAL REVENUES

The other major Governmental Funds revenue sources and their portion of the governmental revenue budget include:

- Charges for Services – 15.64%
- State Revenue Sharing (Half-cent sales tax, local option gas taxes, municipal revenue sharing) – 10.73%
- Fines and Forfeitures and Miscellaneous – 8.63%
- One Cent Sales Surtax – 9.15%
- Franchise Fees – 3.34%
- Local Communication Service Taxes – 2.25%
- Impact Fees – 1.19%
- Utility Taxes – 0.82%
- Other Taxes – 1.51%
- Permits & Special Assessments (excluding Franchise Fees) – 5.63%

The sum of these revenues is expected to increase by \$3,213,089 or 6.99% from the prior year projections mainly due to the increases of \$495,530 and \$638,430 in permits and special assessments and intergovernmental revenues, respectively. An increase of \$764,710 in one cent sales surtax is also projected for FY 2015; this estimate is received from the state.

Charges for services revenue is forecasted to show a \$90,520 or 0.70% increase over FY 2014 mainly due to the increase of \$83,750 in construction traffic road fees as a result of rising construction activity. Also, the Solid Waste District is projecting an increase of \$108,830 in charges for services due to the following: the City of North Port’s business community and associated Solid Waste commercial accounts have been growing and therefore, commercial collection revenues are projected to increase 2%; also, for the first time ever, Solid Waste is receiving revenue for the traditional recyclable materials collected curbside which accounts for \$72,600 in projected recycling revenue. Finally, the General Fund and the Fire Rescue District are projecting small increases of \$15,590 and \$13,470, respectively. Offsetting these increases is a large decrease of \$131,910 in fleet services mainly due to the reduction in fuel revenue. The in-house fleet fueling program began in May 2013. City departments were incrementally brought into the program with full implementation in November 2013. The FY 2014 projection for fuel revenue was estimated based on an incomplete usage history and unstable fuel prices. The FY 2015 projection for fuel is based on actual usage during the past year.

Permits and special assessment revenues are estimated to show an increase due to an upturn in construction activity within the City. Increases in building permit fees and impact fees are projected at \$320,500 and \$472,600, respectively.



State shared revenues, including local gas option taxes, municipal revenue sharing program and the half-cent sales tax, are expected to increase by \$746,730 or 9.11% from FY 2014.

Finally, miscellaneous revenues increased over \$600,000 in FY 2015; the contributions to the City’s employee benefits fund are projected to rise over \$578,000 due to the 10% increase in medical insurance premiums.

**LOCAL COMMUNICATIONS SERVICES TAX**

**Analysis/Assumptions:**

During the 2000 Regular Session, the Florida Legislature created the Communications Services Tax Simplification Law. The legislation attempted to create a new simplified tax structure for communications services by combining telephone utility tax and cable franchise fees. The City adopted resolution 2001-R-38 setting the City’s Communications Services Tax rate at 5.72%. Based on state forecasts, the City is budgeted to bring in \$1,876,220 or approximately 2.25% of total Governmental Funds revenues (6.30% of General Fund revenues).

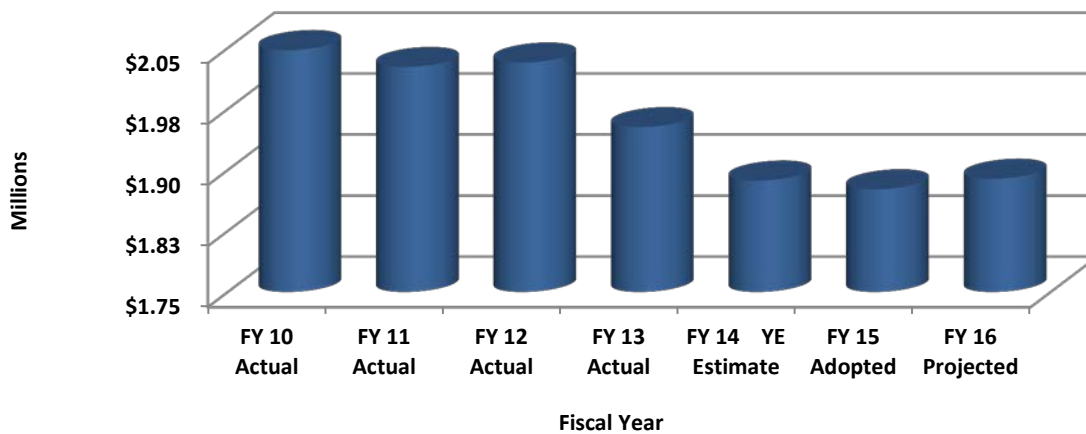
**Legal Authorization:**

Authorized by Florida Statutes, Title XIV, Chapter 202, Section 202.19.

**Uses and Restrictions:**

Revenues are available for any general governmental purpose.

**LOCAL COMMUNICATION SERVICES TAX**



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Communication Tax	\$2,047,309	\$2,026,549	\$2,032,026	\$1,952,550	\$1,886,925	\$1,876,220	\$1,889,130

**ELECTRIC UTILITY TAXES**

**Analysis/Assumptions:**

Electric utility taxes increased significantly between FY 2008 and FY 2009, a result of increased electrical demand and increased fuel costs. Since FY 2009, revenues have been relatively constant with slow growth. Increases in fees from electricity have offset decreases that resulted from the economy and the increase in the number of vacant homes. The City is projected to receive \$680,000 in electric utility taxes for FY 2015, an increase of \$72,500 from the prior year. The revenue decreases in the past several years that resulted from the economy and the rise in the number of vacant homes appear to be leveling off.

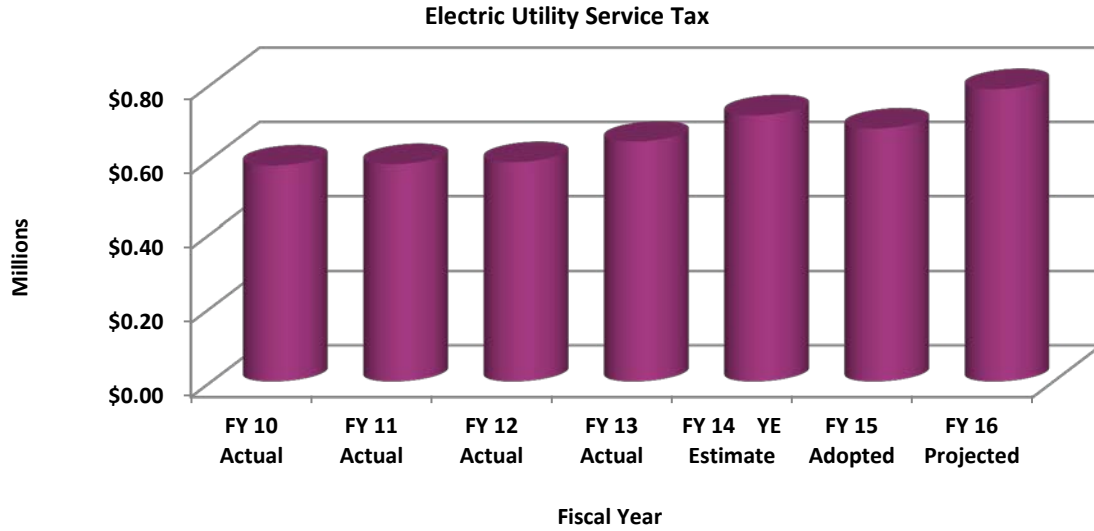
**Legal Authorization:**

Authorized by Florida Statutes, Title XII, Chapter 166, Part III, Section 166.231; City of North Port Ordinance 98-27.

**Uses and Restrictions:**

Revenues are available for any general governmental purpose.





	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Utility Service Tax	\$580,485	\$584,193	\$589,511	\$644,998	\$715,620	\$680,000	\$785,990

**STATE SHARED REVENUE**

**Analysis/Assumptions:**

State shared revenue is available to municipalities under Chapter 218 of the Florida Statutes. These revenues are distributed at the State level and include Half-Cent Sales Tax, Beverage Tax and general State Revenue Sharing.

The Local Government Half-Cent Sales Tax Program distributes a portion of the State Sales Tax revenue to counties and municipalities that meet eligibility requirements. This is the largest source of intergovernmental revenue for the City. The revenue is distributed based upon a formula which takes into consideration the sales tax collections and population. Projections for this revenue source are based on the State of Florida’s Legislative Committee on Intergovernmental Relations (FLCIR). This group annually prepares documentation that includes a projection of all state-shared revenues; information which is also available on their web site. North Port’s share of this revenue increased considerably due to the 2010 census that proved an increase in the city’s population. For FY 2015, the LCIR population estimate for North Port is 59,231. The City is projected to receive \$4,801,320 in Half-Cent Sales Tax revenue for FY 2015, a 9.24% increase from FY 2014.

The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula’s components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 24.86% of the revenue to be used for transportation; therefore this amount is distributed to the Road and Drainage District. The balance of the Revenue Sharing monies is distributed to the General Fund. Municipal Revenue Sharing revenues total \$1,729,590 or approximately 2.07% of the total Governmental Funds revenues. The General Fund portion of Municipal Shared revenues (\$1,303,160) is 4.38% of the total General Fund Revenues.

**Legal Authorization:**

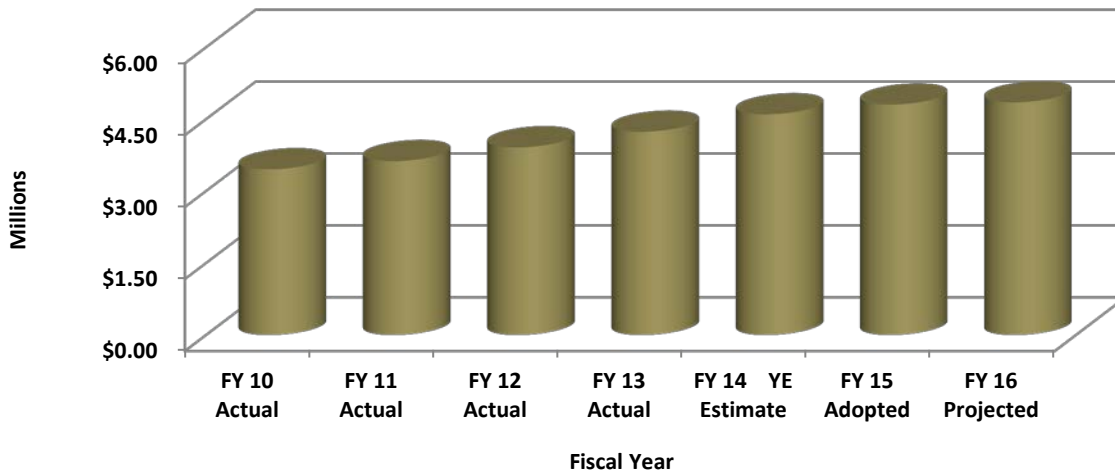
Authorized by Florida Statutes, Title XIV, Chapter 218 Part II, Chapter 210 Part I, Sections 210.20 (3), and Chapter 212, Section 212.20.

**Uses and Restrictions:**

At least 20-30% of the Municipal Revenue Sharing funds must be used for transportation related purposes with the balance available for any general government purpose.

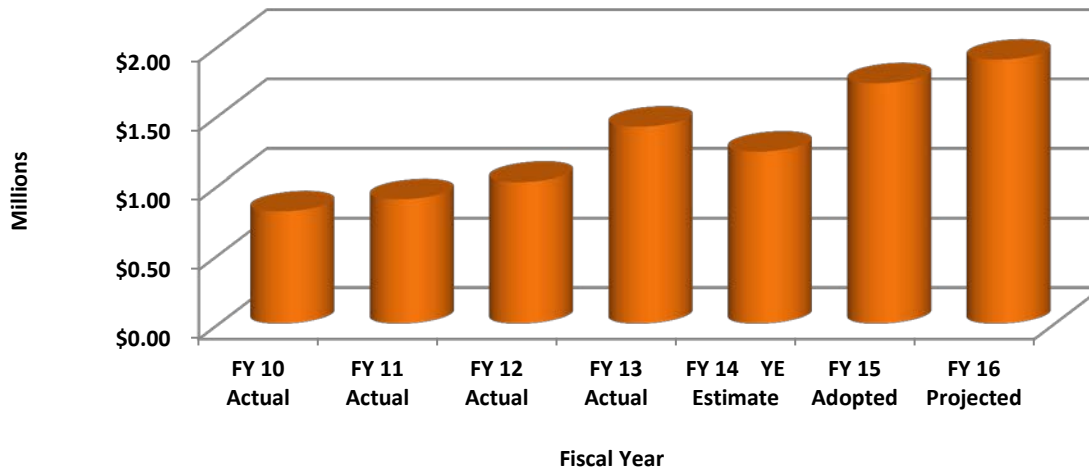


### HALF CENT SALES TAX



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Half Cent Sales Tax	\$3,450,586	3,620,781	\$3,908,879	\$4,235,193	\$4,598,533	\$4,801,320	\$4,849,640

### MUNICIPAL SHARED REVENUES



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Municipal Shared Revenues	\$809,890	\$897,465	\$1,020,354	\$1,416,814	\$1,236,899	\$1,729,590	\$1,899,980

### GAS TAX

#### Analysis/Assumptions:

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute, sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2015 projected revenues are \$213,640; a decrease of \$22,110.



The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provide the legal authorization to collect the tax. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2015 projected revenues are \$1,380,150; an increase of \$65,160 or 4.95%.

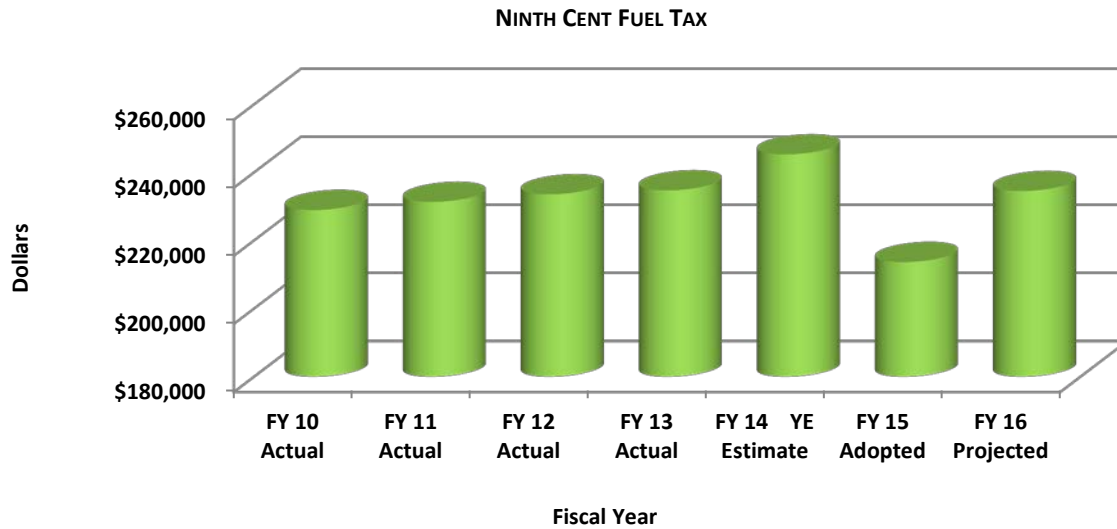
The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuel, except diesel fuel sold in Sarasota County. Legal authorization is provided by Florida Statute section 336.025 and county ordinance 2000-029. Use of the revenue is restricted to transportation expenditures. Fuel dealers submit the tax to the State who in turn redistributes to the counties and cities. Revenue estimates are provided by the State. The revenue projection for FY 2015 is \$1,035,010, an increase of \$51,240 or 5.20%.

**Legal Authorization:**

Authorized by Florida Statutes, Title XIV, Chapter 206, Section 206.41 and 206.87, Chapter 336, Section 336.025 and county ordinances 88-09 and 2000-029.

**Uses and Restrictions:**

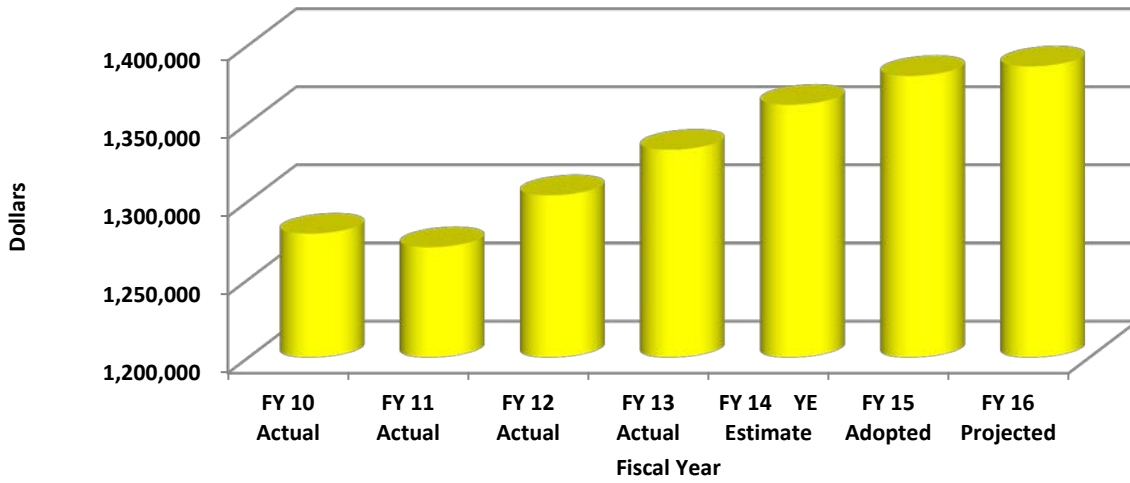
The local option fuel taxes and ninth cent fuel tax are used for transportation related items. (i.e. road construction/repairs, bridge maintenance, traffic signs, and right-of-way maintenance).



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Ninth Cent Fuel Tax	\$228,918	\$231,295	\$233,551	\$234,714	\$245,293	\$213,640	\$234,520

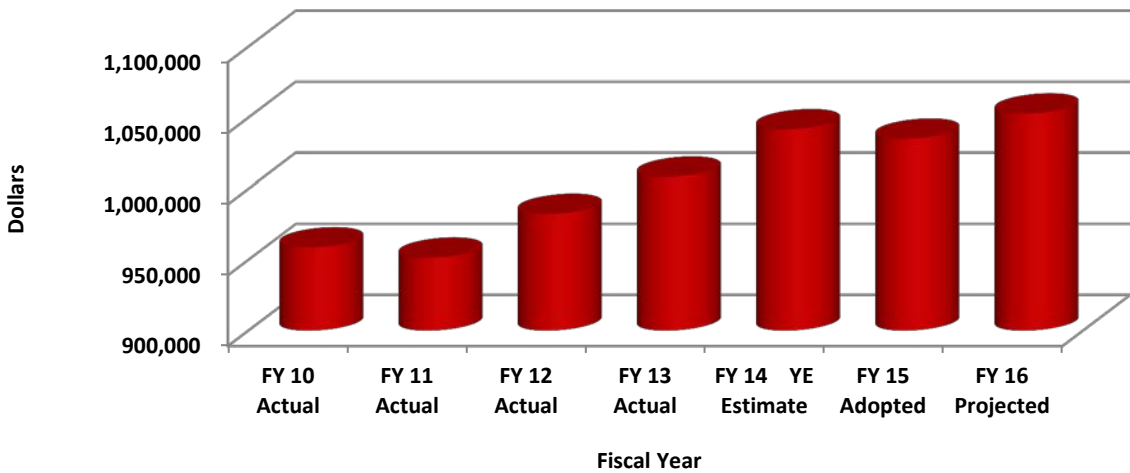


FIRST LOCAL OPTION GAS TAX



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
1 <sup>st</sup> Local Option Fuel Tax	\$1,279,113	\$1,270,432	\$1,303,652	\$1,332,855	\$1,361,697	\$1,380,150	\$1,386,270

SECOND LOCAL OPTION GAS TAX



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
2 <sup>nd</sup> Local Option Fuel Tax	\$958,755	\$951,544	\$982,402	\$1,008,298	\$1,041,694	\$1,035,010	\$1,052,780

BUSINESS TAX

Business Tax Receipts are collected from businesses, professionals or occupations providing goods and/or services within the city limits. These licenses are billed annually in July and become due on September 30<sup>th</sup>. The total Business Tax Receipts expected for FY 2015 is \$151,000, the same as last fiscal year.



**PERMITS AND SPECIAL ASSESSMENTS**

**Electric Franchise Fees**

**Analysis/Assumptions:**

Permits and Special Assessments revenues are generated primarily from Electricity Fees which are charged on electric providers for the privilege of operating within the City limits. The charge is levied based on a percentage of 5.9%. For fiscal year 2015 Electricity Fees total \$2,750,000 or approximately 3.30% of total Governmental Funds revenues (9.24% of General Fund revenues).

As the electric service provider to the City of North Port, Florida Power and Light (FPL) compiles information regarding electricity fees expected to be collected by the City. The FY 2015 projection reflects an increase of \$75,000 from FY 2014 based on historical data that was used to forecast estimated revenues.

**Legal Authorization:**

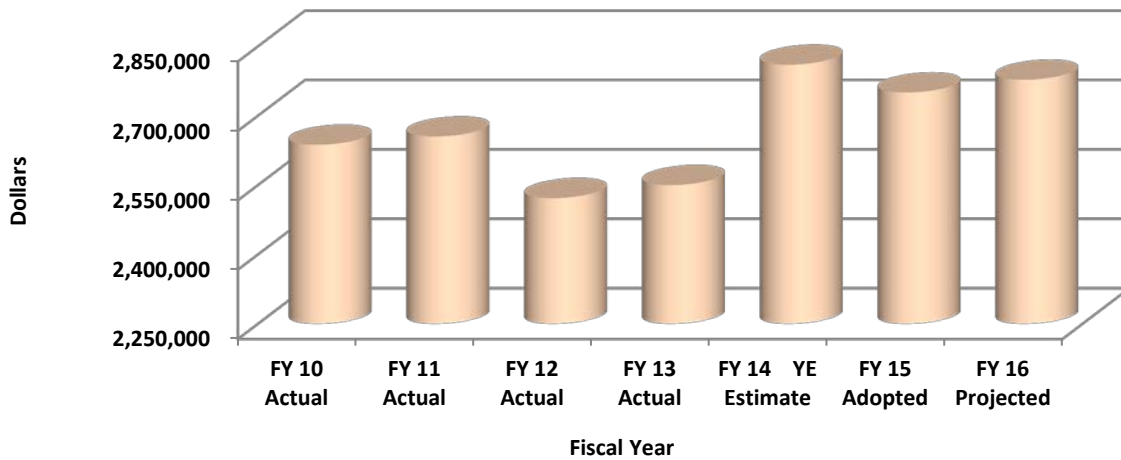
Authorized by the City of North Port Ordinance 2007-22.

**Uses and Restrictions:**

Levied against a corporation or an individual, usually an electric or gas company, conducting business within the boundaries of the City of North Port.

Franchise fees are used to offset the expenses associated with regulation of the rights-of-way (ROW) and to provide a fair compensation for the rental value of the ROW. Revenues are available for any general governmental purpose.

**ELECTRIC FRANCHISE FEES**



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
<b>Electric Franchise Fees</b>	<b>\$2,637,138</b>	<b>\$2,654,895</b>	<b>\$2,521,691</b>	<b>\$2,549,869</b>	<b>\$2,810,119</b>	<b>\$2,750,000</b>	<b>\$2,777,560</b>

The Natural Gas Franchise Fees are collected through an agreement with Peoples Gas System that allows for the non-exclusive right and privilege of supplying natural gas and other services for the City free of competition. Ordinance 00-10 provides the legal authorization for this revenue. The City receives 6% of the billed revenues. The customer remits payment to Peoples Gas System who in turn remits payment to the City of North Port. In FY 2012, this revenue was moved from the Road and Drainage District budget to the General Fund budget. The revenue projection for FY 2015 is \$34,000, a \$3,500 increase from FY 2014.



**Building/Construction Permit Revenues**

**Analysis/Assumptions:**

Decreasing revenues from construction permits reflect how hard the recession has affected the housing industry. From a high of \$4.4 million in FY 2005, annual construction permit revenues remained at approximately \$700,000 since FY 2009 until FY 13 which increased to over \$1 million. Building permit fees are projected to provide \$1,457,500 in revenue in FY 2015, an increase of \$320,500. The collection of these fees is restricted to be used by the Building Special Revenue fund. The total permits and special assessments revenue estimated for collection in FY 2015 excluding the franchise fees and road reconstruction assessments is \$1,691,710; an increase of \$414,550 from FY 2014.

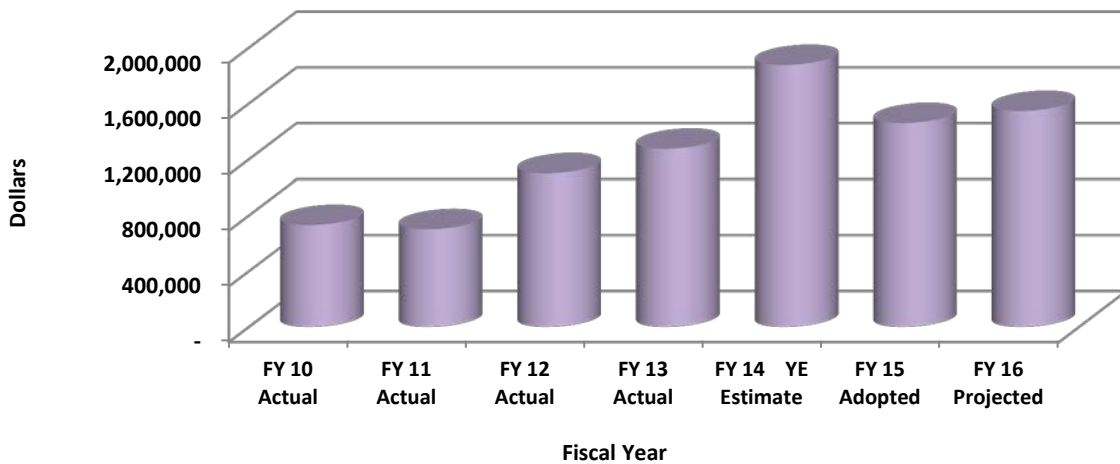
**Legal Authorization:**

Authorized by the City of North Port Ordinance 2011-19.

**Uses and Restrictions:**

Levied against all individuals or entities seeking to make changes to an existing structure(s) or for the construction of new structure(s). Provides a revenue source to offset the cost of services involving zoning or regulated trades where inspections or reviews are required by State Statutes and local ordinances to ensure that the public's safety and interests are protected.

**BUILDING/CONSTRUCTION PERMIT REVENUES**



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
<b>Building Permits</b>	\$730,389	\$700,447	\$1,098,510	\$1,273,547	\$1,874,577	\$1,457,500	\$1,544,530

**ROAD RECONSTRUCTION ASSESSMENTS**

Road reconstruction assessments of \$3,002,480 are projected for FY 2015; this was a new assessment effective in FY 2014. The assessments are restricted to funding the road reconstruction bond debt service.

**FINES AND FORFEITURES**

The primary sources of fines are traffic-type citations and other violation notices issued by the North Port Police Department. These revenues are collected by the Sarasota County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. The remainder of other collectable fines is for violations of local ordinances, including code violations and false alarms. The FY 2015 revenue estimate for fines and forfeitures is \$212,220.

**CHARGES FOR SERVICES**

Charges for Services primarily result from General Fund administrative charges to other operating funds for services provided. For example, the Finance Department, in the General Fund, provides all accounting, check writing, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. Fleet Management services to the City departments are a significant portion of the City-wide charges for services. Fees for parks and recreation programs and solid waste collection for commercial accounts provide additional revenues. The total Charges for Services for FY 2015 is projected at \$13,045,060, or approximately 15.64% of the Governmental Funds revenues.

**MISCELLANEOUS**

Miscellaneous revenues consist primarily of rental income; proceeds from auction of used equipment; public records request copies and other miscellaneous revenues. Another source of miscellaneous revenue in the General Fund is the return on investment (ROI) totaling \$357,530. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment from the North Port Utility. In addition, the City is participating in a P-Card and E-Payables rebate program. The estimated revenue from this program is \$100,000, an increase of \$25,000 from FY 2014.

**INTEREST**

Interest is typically budgeted conservatively to counteract the impact of fluctuations in the market. The City's total investment earnings projected for FY 2015 are slightly higher as compared to FY 2014 by \$10,300.

**IMPACT FEES**

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. In FY 2007, the City saw a dramatic decline in new construction. As a possible means of jump starting the City's economy, during the budget workshops, the Commission directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay the impact fee rate increase for one year. In Fiscal Years 2008 and 2009, the Commission adopted ordinances to maintain the same impact fee rates as set in December 2007. In FY 2011 and FY 2012 impact fees dramatically declined. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. At the January 27, 2014 Commission meeting, it was decided to extend the moratorium on Transportation Impact Fees only for another year until January 31, 2015. But due to the rise in construction activity over the past year, impact fee revenues are projected at \$993,300, an increase of \$472,600 from FY 2014 projections.

**ENTERPRISE REVENUES**

In addition to the general government operations, the City also operates a water and wastewater utility system which is budgeted and accounted for as an enterprise fund.

**HOW ENTERPRISE REVENUE SOURCES CHANGED**

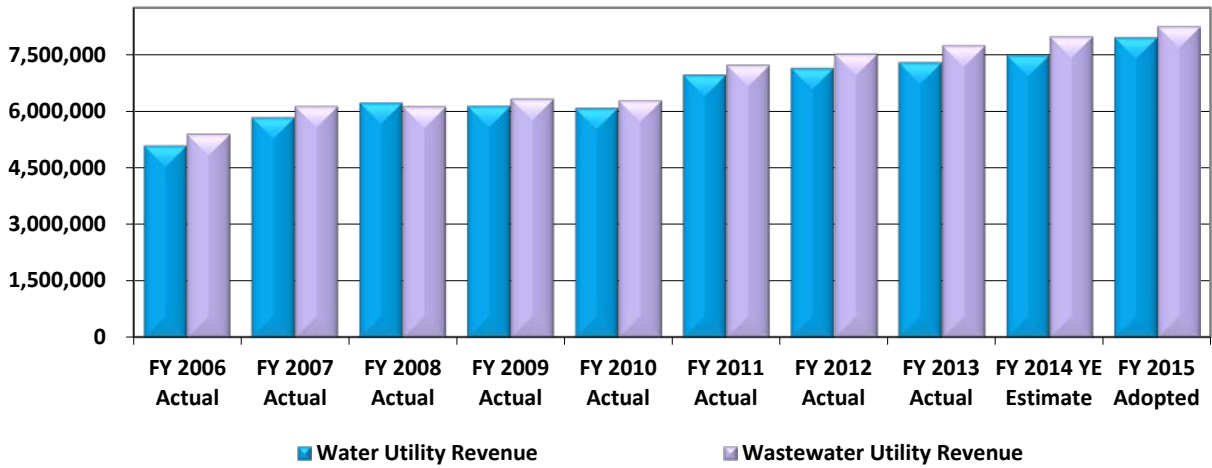
	<b>Water &amp; Wastewater Utility System</b>
<b>Net 2014 Revenue Budget (excludes all transfers in and increases/decrease to reserves)</b>	<b>\$ 17,779,170</b>
Charges for Water and Wastewater	511,280
Growth & Economy Driven Revenues	474,420
Charges for Services	30,000
Investment Income	(10,000)
Other	2,000
<b>Net Change in Revenue Sources</b>	<b>1,007,700</b>
<b>Total Enterprise Revenues for FY 2015</b>	<b>\$ 18,786,870</b>

As shown in the above table, water and wastewater revenues are projected to increase a total of \$511,280 or 2.97%, attributable mainly to increases in the water and wastewater charges. Also, growth and economy driven revenues are projected to increase \$474,420 due to increased construction activity.

In FY 2006, the Utility Department introduced the results of a rate study to the City Commission. At that time, both water and sewer rates were increased. Then in FY 2007, rates were increased again. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. For FY 2015 this adjustment is 2.5%. The following chart illustrates water and wastewater rate revenues for the past ten years.



**WATER AND WASTEWATER RATE REVENUES 2006 – 2015**



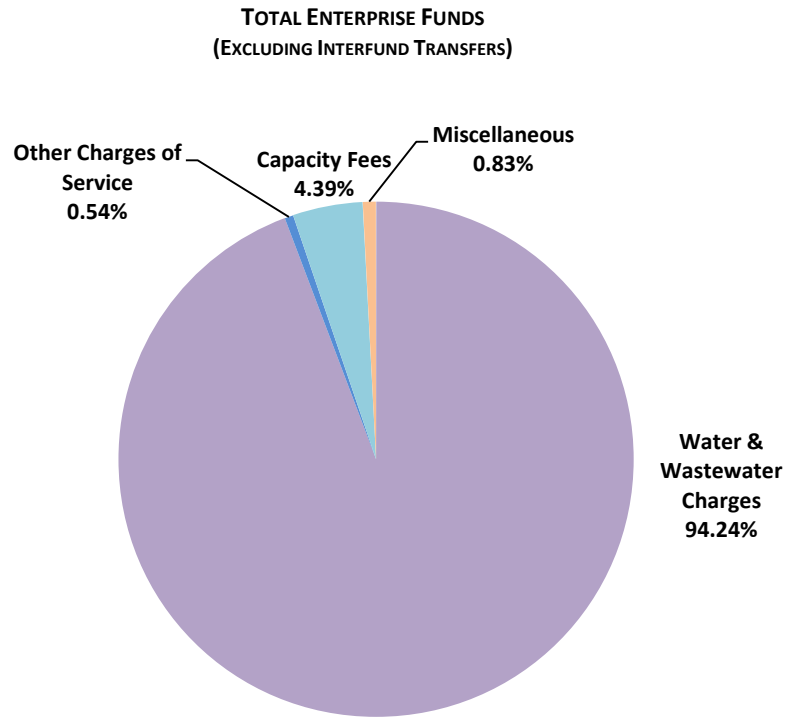
**ENTERPRISE REVENUE SOURCES**

Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business. Enterprises rely principally on revenue derived from user fees to fund operations. The chart below shows the total revenues of the North Port Utilities Department for a five year period beginning with FY 2011, and excluding interfund transfers.

**TOTAL REVENUES ENTERPRISE FUNDS**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Permits & Special Assessments	\$ 6,494	\$ (70,474)	\$ 5,590	\$ -	\$ -
Intergovernmental	841,993	1,131,936	1,380,725	-	-
Water & Wastewater Charges	16,428,871	14,857,533	16,703,319	16,973,710	17,704,480
Other Charges for Service	84,433	54,426	56,264	291,190	101,700
Fines & Forfeitures	-	100	50	100	100
Capacity Fees	306,319	(213,231)	231,251	349,470	823,890
Miscellaneous Revenues	318,330	(79,315)	140,478	164,700	156,700
Other Sources	311,210	1,461,403	1,741,121	-	-
<b>Total</b>	<b>\$ 18,297,650</b>	<b>\$ 17,142,378</b>	<b>\$ 20,258,798</b>	<b>\$ 17,779,170</b>	<b>\$ 18,786,870</b>





The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges. Neither general governmental revenues nor non-ad valorem assessments are used to pay for North Port Utilities and vice versa. Guaranteed revenues represent charges to developers for “readiness to serve”. The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$17,543,010 or approximately 93.37% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

**Water Charges**

**Analysis/Assumptions:** In FY 2009, the City Commission adopted Resolution 09-R-45 establishing a rate program for Utility Water charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region.

**Legal Authorization:**

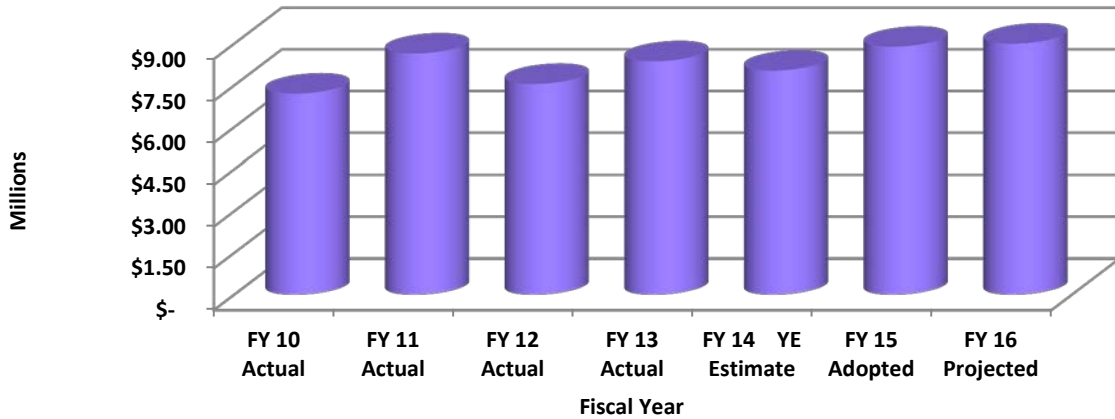
Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

**Uses and Restrictions:**

Water fees are used to cover the costs associated with the planning, construction, operation, and maintenance of the City’s Water Management Systems.



### Water Charges for Service



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Water Charges	\$7,203,539	\$8,645,158	\$7,552,093	\$8,364,873	\$8,029,633	\$8,887,840	\$8,997,970

### Wastewater Charges

**Analysis/Assumptions:** In FY 2009, the City Commission adopted Resolution 09-R-45 establishing a rate program for Utility Wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region.

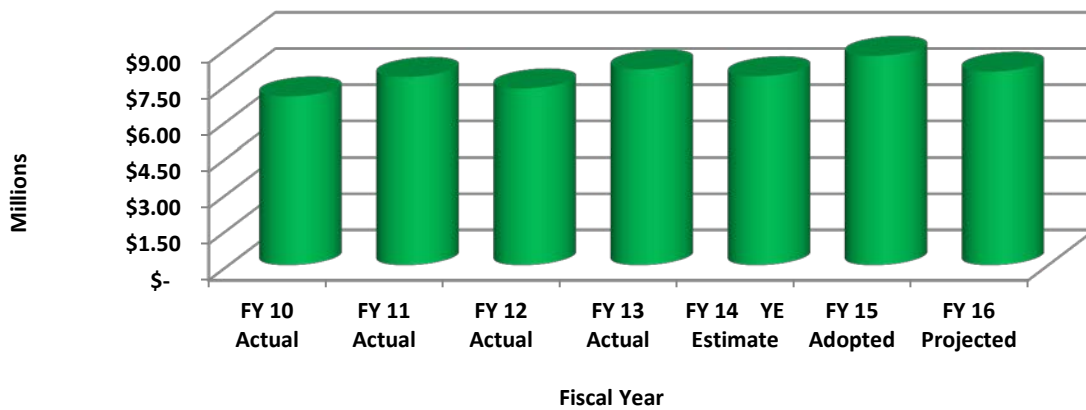
#### Legal Authorization:

Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

#### Uses and Restrictions:

Wastewater fees are used to cover the costs associated with providing sanitary sewer services, including the planning, construction, operation, and maintenance of the City's Wastewater Systems.

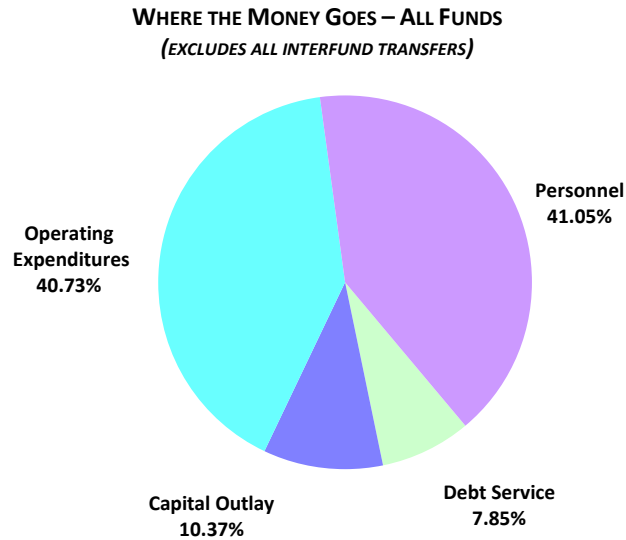
### Wastewater Charges for Service



	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 YE Estimate	FY 15 Adopted	FY 16 Projected
Wastewater Charges	\$6,972,763	\$7,783,713	\$7,305,441	\$8,101,933	\$7,812,340	\$8,655,170	\$8,001,520

**EXPENDITURES**

In FY 2015, the adopted budget was developed with a look toward the past, present and the anticipated future financial conditions of the City. The framework for the adopted budget was established under the goal to maintain resources at sustainable levels to ensure high quality services are delivered in a cost effective manner.

**GOVERNMENTAL EXPENDITURES**

The following chart shows the total governmental expenditures for the five year period beginning with FY 2011.

**TOTAL GOVERNMENTAL EXPENDITURES**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	YE Estimate FY 2014	Adopted FY 2015
<b>Expenditures</b>					
General Government	\$ 17,530,424	\$ 17,003,444	\$ 16,833,691	\$ 18,917,661	\$ 20,387,530
Public Safety	25,552,521	26,340,925	26,204,602	27,081,615	27,619,795
Physical Environment	5,748,068	5,501,984	5,804,932	6,127,290	6,516,585
Transportation	13,987,561	10,781,257	13,020,376	12,894,350	13,530,480
Economic Environment	713,120	506,687	435,328	652,560	177,850
Human Services	394,535	350,767	327,101	215,660	193,330
Culture & Recreation	1,215,151	953,516	972,033	1,144,590	1,035,350
Capital	15,717,426	10,722,773	3,856,905	48,583,365	7,779,100
Debt & Lease	2,852,508	2,080,292	11,460,177	3,414,410	4,619,090
Other Uses	2,093,590	6,539,495	1,771,235	3,438,050	3,163,840
<b>Total Expenditures</b>	<b>\$ 85,804,904</b>	<b>\$ 80,781,140</b>	<b>\$ 80,686,380</b>	<b>\$ 122,469,551</b>	<b>\$ 85,022,950</b>

The rise in personnel costs in the Governmental Funds is due mainly to the following factors: the addition of fifteen positions – eleven positions added to the General Fund (two positions are part-time and three positions were eliminated), one position added to the Road and Drainage District; one position added to the Solid Waste District; and two positions added to the Building Department (one position was transferred to the General Fund); salary/wage increases or lump-sum payments for non-union employees and a 1% proposed increase for the City's four unions (at the time the budget was adopted, no union contracts had



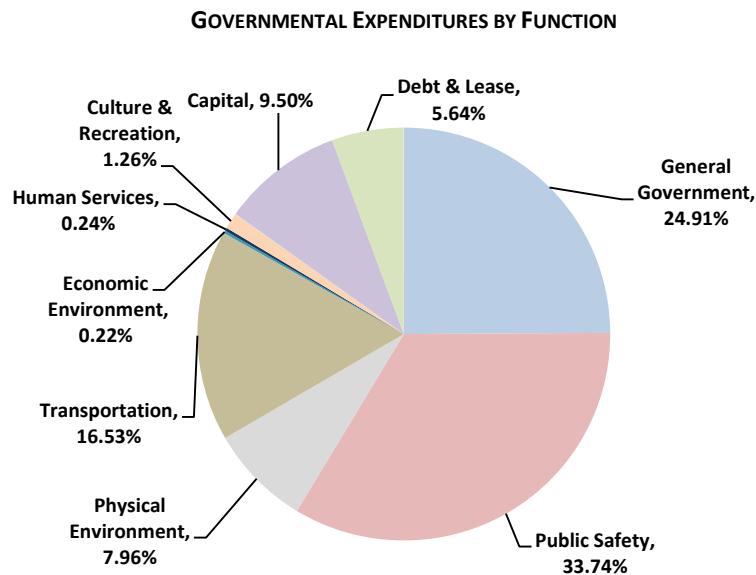
been ratified); an increase in the Florida Retirement System employer contributions of approximately \$124,140; an increase in medical insurance contributions of approximately \$472,600; and an increase of \$56,330 in workers compensation costs. Operating expenditures increased mainly due to the following: a rise of \$330,600 in professional services; a rise in risk insurance costs of \$104,310; and a rise of \$635,610 in road maintenance costs. Despite the increases in personnel and operating expenditures, there was a total overall decrease in governmental expenditures from FY 2014 to FY 2015 of approximately \$37.5 million. The prior fiscal year capital expenditures included \$41,000,000 appropriated for road reconstruction. The following table shows the expenditure changes by type in the FY 2015 governmental funds budgets.

HOW GOVERNMENTAL EXPENDITURES CHANGED

Table with 9 columns: Changes from FY 2014, General Fund, Road & Drainage District, Fire Rescue District, Solid Waste District, Other Special Revenue Funds, Debt Service Fund, Capital Funds, Total Governmental Funds. Rows include Net 2014 Expenditure Budget, Personnel Expenditures, Operating Expenditures, Capital Outlay, Debt Service, Other-Transfers/Subsidies, Net Change in Expenditures, and Total Expenditures.

EXPENDITURES BY FUNCTION

The following graph illustrates the governmental expenditures by function. As indicated on the diagram, General Government and Public Safety expenditures consume the largest portion of the governmental expenditures.

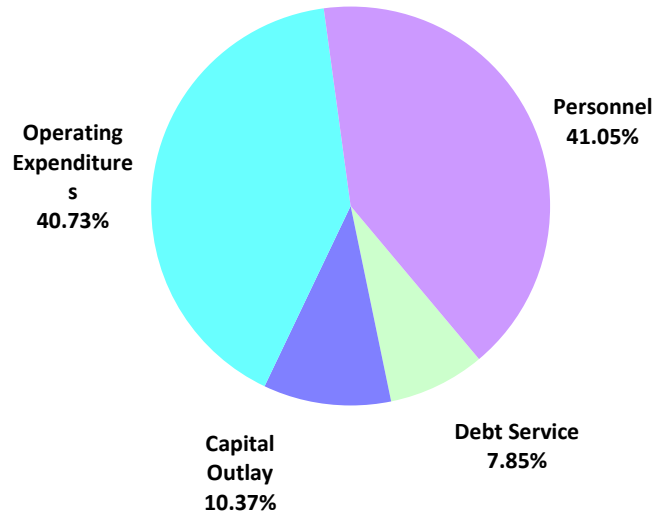


EXPENDITURES BY CATEGORY

Expenditures by category segregate the budget into four basic groups: Personnel Expenditures; Operating Expenditures; Capital Outlay and Debt Service. This type of presentation provides a picture of the City's utilization of resources to accomplish its goals.



**GOVERNMENTAL EXPENDITURES BY CATEGORY  
(Excluding Transfers)**



**GENERAL GOVERNMENT**

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; General Services – including Information Technology, Human Resources and Risk Management; Fleet Management, Employee Benefits, and Non-Departmental.
- *Neighborhood Development Services:* - Planning and Zoning; Building – including Property Standards and Property Maintenance.

**PUBLIC SAFETY**

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services.

The Police Department operates as a community policing agency and employees 101 sworn officers, 31 civilian employees consisting of telecommunications, records personnel and administrative staff and 25 school crossing guards.

Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 92 full-time employees. The department operates three shifts with 21 fire/medic personnel for each shift.

**PHYSICAL ENVIRONMENT**

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Thirty-seven full-time employees provide garbage collection and recycling services to the residents of North Port. The Business Services Coordinator is shared between the Road and Drainage District (70%), the Solid Waste District (15%) and Fleet Management (15%); one customer service position is shared between the Solid Waste District (50%) and the Road and Drainage District (50%).

**TRANSPORTATION**

A major portion of the City’s Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 813 miles of roadways, 81 miles of canals and 69 water control structures.



The Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair, and extensive road rehabilitation. The District provides these services with a staff of 87 employees, with one customer service position shared between transportation and physical environment and the Business Services Coordinator shared with physical environment and fleet.

#### CULTURE AND RECREATION

The City maintains ten neighborhood parks, nine community/activity centers, three recreational/sports facilities and eight special use parks. Currently, the Parks and Recreation Department has two projects under construction. The recreational and cultural activities provided for the community by the department serve to enhance the City's Safety and Neighborhood Services.

#### CAPITAL PROJECTS

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. Over the past nine years the City has budgeted over \$400 million in projects of all types, and an additional \$11.5 million is appropriated for FY 2015. Below are charts showing the projected governmental and enterprise sources to fund the Five Year Capital Improvement Program for Fiscal Years 2015 - 2019.

#### CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – FY 2015

Fiscal Year 2015	Budget
<b>Governmental Sources</b>	
General (Operating) Revenues	\$ 2,696,720
Capital Funds	6,173,670
Escheated Lots Funds	30,000
Impact Fees Funds	275,000
<b>Total Governmental Sources - FY 2015</b>	<b>9,175,390</b>
<b>Enterprise Sources</b>	
General (Operating) Revenues	1,267,890
Capacity Fees	707,380
Capital Funds	332,840
<b>Total Enterprise Sources - FY 2015</b>	<b>2,308,110</b>
<b>Total Projected Capital Projects - FY 2015</b>	<b>\$ 11,483,500</b>

#### CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – FY 2016-19

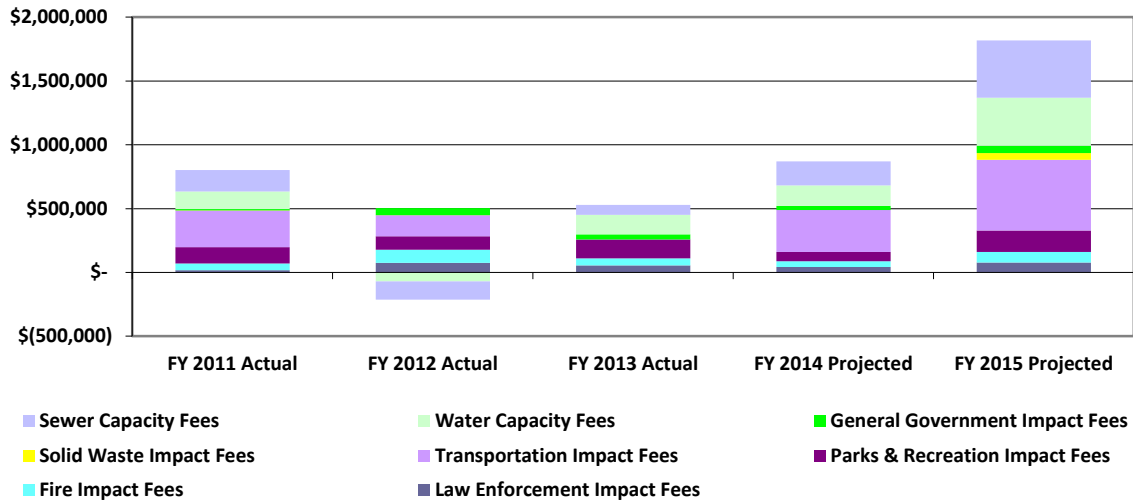
Fiscal Years 2016 - 2019	Budget
<b>Governmental Sources</b>	
General (Operating) Revenues	\$ 18,520,380
Escheated Lots Funds	2,000,000
Impact Fees Funds	8,084,460
Capital Funds	31,876,130
<b>Total Governmental Sources - FY 2016 - 2019</b>	<b>60,480,970</b>
<b>Enterprise Sources</b>	
Capital Funds	6,249,330
Capacity Fees	6,684,310
Construction Fund	3,294,395
<b>Total Enterprise Sources - FY 2016 - 2019</b>	<b>16,228,035</b>
<b>Total Projected Capital Projects - FY 2016 - 2019</b>	<b>\$ 76,709,005</b>

During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. A major consideration in the capital project planning process for FY 2015 was the availability of growth-related revenues in the future. The decline in the rapid growth experienced in prior years and the three-year moratorium on transportation impact fees has reduced impact and capacity fee collections. These revenues have decreased substantially, limiting the available resources for new projects. But with the increase in construction activity, impact fees are beginning to rise.



The following chart illustrates actual and projected revenues from impact and capacity fees for the five year period of 2011 through 2015. The economic downturn began in FY 2007 and continued through FY 2013. FY 2015 projections anticipate an upturn in the economy and therefore reflect an increase of \$947,020 from FY 2014. The two year moratorium on Transportation and Solid Waste Impact Fees ended January 30, 2014, but Commission decided to extend the moratorium on Transportation Impact Fees only until January 30, 2015.

**GROWTH-RELATED CAPITAL FUNDING SOURCES 2011 – 2015**



Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2015 or a subsequent year:

- Fire/Police Training Tower
- Sumter Boulevard widening – Heron Creek to City Center Boulevards
- Fire Station 85
- Pedestrian/Equine Connector Bridge
- Butler Park Multi-Purpose Fields

The five year capital plan includes the following major multi-year projects:

- Myakkahatchee Creek Greenway Development
- Atwater Park – Phases III and IV
- Price Boulevard Widening – Phase I
- Garden of the Five Senses – Phases II and III
- City-wide Joint Use Maintenance Facility
- Fire Stations 86 and 87
- Road Rehabilitation
- Neighborhood Water and Sewer Line Extensions

The FY 2015 Adopted Budget includes \$11,483,500 in appropriated capital outlay. Governmental projects and asset replacements total \$9,175,390; and \$2,308,110 is budgeted in utility capital expenses. Detailed information on the City’s adopted capital plan and projects is located in Capital Improvement Plan chapter of this document.

**MULTI-YEAR MAINTENANCE PROGRAMS**

The FY 2015 Budget represents a continuation of the City’s philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement.



- Aggressive canal re-sloping and re-dredging.
- Neighborhood Park renovations.
- Repairing and rehabilitating City roadways.
- Lift station preventative maintenance.
- Annual sidewalk construction.
- Bridge rehabilitation.
- Backflow Prevention program.

**CAPITAL OPERATING IMPACT**

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process. These costs are added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments come on line.

Some capital improvements will provide a decrease in maintenance costs, such as replacement vehicles and road reconstruction. When adequate information is available and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

**NON-DEPARTMENTAL EXPENDITURES**

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City; promotional activities; and any global salary increases within the General Fund departments.

**INTERFUND ALLOCATION**

Indirect costs are allocated among the City departments; the methodology used to determine the costs allocated to the internal service recipients is based on a percentage calculation of the total city budget. It incorporates the costs associated with the categories of personnel, operating and capital. Personnel costs are allocated based on the number of authorized positions in each department/division as a percentage of the city-wide total. The city-wide operating costs are segregated by fund/department/division to determine the percentage of each segment to the city-wide total. Transfers and administrative cost allocations included in the operating budgets are removed before determining the operating costs percentage. The capital outlay allocation is determined in the same manner as the operating category and only includes those costs within the internal service providers' budgets. The costs with the Capital Improvement Program (CIP) are also allocated to those internal service recipients who have active CIP projects. A two-step allocation method is applied prior to distributing the costs to the service recipients.

The finalized cost allocation is charged to the separate funds by interfund transfers. The result of the allocation helps determine if cost centers are recovering all the costs associated with the activities performed.

**ENTERPRISE EXPENSES**

The following table shows the expense changes by type in the FY 2015 enterprise fund budget.

**HOW ENTERPRISE EXPENSES CHANGED**

<b>Water &amp; Wastewater Utility Systems</b>	
<b>Changes from FY 2014</b>	<b>Water &amp; Wastewater Utility Systems</b>
<b>FY 2014 Expenses Budget</b>	<b>\$24,274,250</b>
<b>Personnel Expenses</b>	334,960
<b>Operating Expenses</b>	462,570
<b>Capital Outlay</b>	(832,620)
<b>Debt Service</b>	(200,820)
<b>Other-Transfers/Subsidies</b>	-
<b>Net Change in Expenses</b>	<b>(235,910)</b>
<b>Total Expenses</b>	<b>\$24,038,340</b>





### UTILITY ENTERPRISE EXPENSES

The following table shows the total expenditures of the enterprise funds from FY 2011 through FY 2015, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as budgeted expenses; although, both of these items are balance sheet items in the City’s Comprehensive Annual Financial Report as required by GAAP.

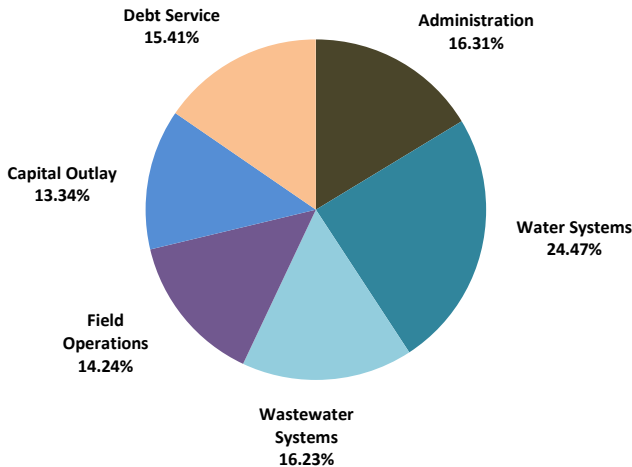
#### TOTAL EXPENSES ENTERPRISE FUNDS

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>EXPENSES</b>					
General and Administration	\$ 3,007,906	\$ 3,056,816	\$ 3,416,586	\$ 3,765,220	\$ 3,888,930
Water Systems	4,376,647	4,587,209	5,098,382	5,525,740	5,833,110
Wastewater Systems	3,892,466	3,492,033	3,478,467	3,591,910	3,868,720
Field Operations	4,021,879	3,049,689	2,979,920	3,304,010	3,393,650
Capital Outlay	-	-	-	4,012,570	3,179,950
Debt Service	1,432,575	1,863,232	1,583,532	3,874,800	3,673,980
<i>Total</i>	<i>\$ 16,731,473</i>	<i>\$ 16,048,979</i>	<i>\$ 16,225,637</i>	<i>\$24,074,250</i>	<i>\$23,838,340</i>

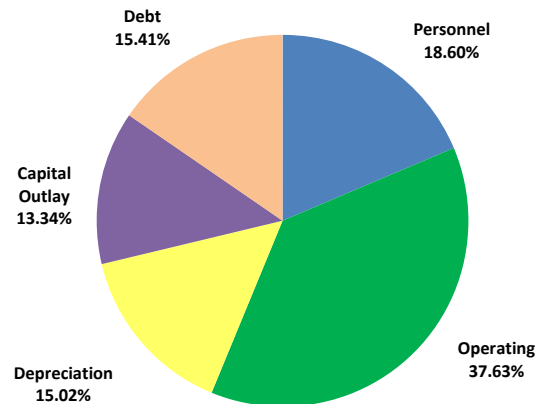
No taxes or district assessments are used to support utility operations; all expenses are funded by the sale of utility services to customers. In FY 2015, the Utilities Enterprise Fund is budgeted to pay the General Fund \$1.5 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review is prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service.

The following two graphs illustrate the North Port Utilities expenses by function and by category, respectively.

**TOTAL EXPENSES BY FUNCTION  
(EXCLUDING TRANSFERS)**



**EXPENSES BY CATEGORY**



### GOVERNMENTAL PROJECTIONS

#### GROWTH ASSUMPTIONS

Based on the Bureau of Economic and Business Research (BEBR) report, North Port has increased in population by 1,064 people in the past year. Using a density of 2.55 persons per unit, the City has increased by approximately 417 households. Actual population figures are provided by BEBR and are based on permanent population. Projection population numbers are provided



by city staff. BEBR has updated future projections since the Census 2010 data was released. New homes are placed on the tax roll one year after receiving a certificate of occupancy. The projections for new construction include new homes, commercial and reappraisals. The chart below presents five year growth projections for the City.

	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Projection 2015	Projection 2016
<b>Population</b>	57,893	58,674	59,231	60,295	61,330	62,380
<b>Growth Rate</b>	0.93%	1.35%	0.95%	1.80%	1.72%	1.71%
<b>Taxable value (000's)</b>	2,278,775	2,267,768	2,421,145	2,646,084	2,812,085	2,992,001
<b>Growth in taxable value</b>	-7.58%	-0.72%	6.76%	9.29%	6.27%	6.40%
<b>New Construction (000's)</b>	24,614	23,387	37,930	46,794	33,696	39,312

## REVENUES AND EXPENDITURES

The accompanying projections of revenues and expenditures are provided to show how current economic trends may influence future cash balances and tax levies. As with any financial projection, known quantities, such as actual revenues and expenditures, interact with a set of key assumptions to determine a possible scenario. The number of unknowns in this analysis tends to reduce its validity in the longer term. However, forecasting is a useful tool in financial plan development and supports proactive decision making. While this financial projection is intended to advise decision makers on the current and potential financial conditions of the City, it does not represent a legal obligation.

Revenue projections in the financial plan are conservative. A conservative approach in budgeting ensures that public services will be provided, even if revenues fall short of projections. In cases where expenditures exceed revenues, rates may be increased and fund balances may be appropriated to the extent they are available. The revenue and expenditure figures for all years have been adjusted to negate the effects of internal transfers and, therefore, differ from numbers presented in other sections of the budget.

Through the strategic planning process, staff explores the current economic indicators and how those indicators will change in the future. Currently, the City is experiencing steady but slow growth in the housing market. Vacant and foreclosed properties are beginning to decrease as housing starts are increasing. Business tax receipts, revenue generated by businesses allowed to operate in the City, are trending upwards. Existing businesses are growing and expanding into other areas of the City and new businesses are coming into the City. During the past two years, revenues from Communication Services Tax and Electric Franchise Fees have decreased as a direct result of the economic downturn. A considerable amount of revenue was written off by the electric company which impacted the amount of revenue the City received from the franchise. Staff projects that both revenue sources will show a steady increase in the next five years. With the steady growth in development, the City anticipates additional property tax revenue and district assessment revenue from the expanded tax base. In addition, the taxable value of the City has begun to rise. In 2014, the taxable value increased over 9%, primarily due to appreciating property values.

City staff utilizes several quantitative methods in developing the five year forecast for both revenues and expenditures. The City uses forecasting software as well as staff's analytical knowledge of the trends and economic indicators of the City. Several capital projects are underway and will be completed in the next two to three years. These projects will impact the City's expenditure budget, but the economic indicators support a structurally balanced budget for the City.

This section includes five year projections for only operating-type governmental funds. The funds included in this section are: the General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included since these funds are primarily the appropriation of the applicable revenue source for specified purposes. Internal Service Funds are not included since any projected cost increases of Internal Service Funds are passed on to and factored into the five year projections of the operating funds. It is important to note the following significant items which have not been included:

- New services – programs or departments other than those included in the current year budget.
- New revenue sources – except for those included in the current year budget.
- Unresolved issues – except those in the current year budget.
- Annexations or changes in boundaries or service areas.
- Future tax reform mandates by the State of Florida.



The following outlines the more specific assumptions used in calculating the current year estimates as well as the projections in the five year forecast for each major revenue and expenditure category:

	FY 2015 Budget	Five Year Forecast FY 2016 – FY 2020
<b>Revenues</b>		
Ad Valorem Taxes	Millage (3.5974 mils) on tax base of \$2.65 billion per property appraiser; assumes 98% collections	Projected growth in tax base from new construction is projected at 6.27% for 2015 with an average increase of 6.50% in taxable value for the following four years. Millage is projected to remain the same in FY 2016 with a gradual decrease over the next four years as taxable values increase.
Non-Ad Valorem Assessments	Road & Drainage District based upon methodology study and adjusted for changes in projected costs.	FY 2016 projection reflects a 2.50% decrease to adjust for faster growth in state shared revenues. An average increase of 1.65% is projected in the subsequent years.
	Solid Waste District - \$249/household (no change from FY 2014)	0.5% annual increase in assessment revenues based on projected new customers.
	Fire Rescue District based upon methodology study and adjusted for changes in projected costs.	2.5% annual increase in assessment revenues.
Other Taxes: Utility Taxes & Communication Services Tax	State estimate	8% annual growth in Utility Taxes; and Communication Services tax remains level through 2020 based upon major changes anticipated in the calculation of the tax and subsequent distribution.
Permits & Special Assessment	Based on forecast model projections and historical trends	Fiscal years 2016 and 2017 project increases of 2.60% - 3.60%. Projections for the last three years anticipate a decrease in growth to 2% annually, primarily due to a leveling off of new construction.
Intergovernmental: Half Cent Sales Tax, Gas Tax, State Revenue Sharing	State estimate	Half Cent Sales Tax – 5% annually Gas Tax – 2% annual Municipal Revenue Sharing – 9% annually
Charges for Services	Based on budget staff projections	0.3% increase in FY 2016 and gradually increasing to 0.5% in FY 2020.
Fines & Forfeitures	Based on budget staff projections	A 6% decrease in FY 2016 based upon historical trends with annual increases thereafter of 0.5%
Investment Income	Based upon current investment trends	Annual decreases based upon current market trends and less cash to invest.
Miscellaneous	Based on current data trends	0.5% annual growth.
<b>Expenditures</b>		
Personnel Services	Based on economic and political trends	Based on 1.50% average annual growth in personnel costs for all classes of employees city-wide.
Operating Expenditures	Based on economic and political trends	Based on 2% annual growth.
Capital Outlay	Based on current Fleet replacement plan	Based on a fixed amount.
Debt Service	Per debt service schedule	Per debt service schedule with no anticipated increase in debt.



**FIVE YEAR PROJECTIONS BASED ON FY 2015 BUDGET  
INCLUDES MAJOR OPERATING GOVERNMENTAL FUNDS**

	Five Year Projections					
	Adopted FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
<b>Governmental Revenues</b>						
Taxes - Ad Valorem	\$ 9,410,390	\$ 9,913,870	\$ 10,066,400	\$ 10,150,020	\$ 9,948,850	\$ 9,866,400
Assessments - Non-Ad Valorem	24,845,960	24,778,080	25,184,820	25,782,300	26,129,970	26,348,720
Other Taxes	6,179,490	6,333,010	6,457,050	6,587,460	6,713,010	6,839,370
Permits/Special Assessments	4,415,710	4,520,350	4,685,710	4,694,670	4,860,750	4,884,690
Intergovernmental	6,607,350	6,859,950	7,274,920	7,705,210	8,152,330	8,617,880
Charges for Service	8,827,600	9,168,660	9,428,350	9,688,350	9,954,410	10,214,470
Fines & Forfeitures	189,260	177,770	178,650	179,540	180,420	181,320
Investment Income	176,830	150,170	129,160	113,350	101,490	92,540
Return on Investment	357,530	367,060	376,240	385,650	395,290	405,170
Miscellaneous Revenues	454,490	451,950	454,020	456,110	458,210	460,330
Other Sources	12,450	9,540	9,580	9,620	9,660	9,700
<b>Total Revenues</b>	<b>\$ 61,477,060</b>	<b>\$ 62,730,410</b>	<b>\$ 64,244,900</b>	<b>\$ 65,752,280</b>	<b>\$ 66,904,390</b>	<b>\$ 67,920,590</b>
<b>Governmental Expenditures</b>						
Personal Services	\$ 38,306,055	38,524,980	39,097,670	39,681,090	40,155,780	40,758,280
Operating Expenditures	19,912,890	20,395,630	20,803,560	21,219,630	21,644,020	22,076,880
Capital Outlay	985,560	981,970	1,012,440	1,228,170	1,183,440	1,003,450
Debt Service	161,570	41,470	41,470	-	-	-
Other Uses	3,026,840	3,591,830	3,567,330	3,552,140	3,549,950	3,550,650
<b>Total Expenditures</b>	<b>\$ 62,392,915</b>	<b>\$ 63,535,880</b>	<b>\$ 64,522,470</b>	<b>\$ 65,681,030</b>	<b>\$ 66,533,190</b>	<b>\$ 67,389,260</b>
<b>Changes in Reserves</b>	<b>(915,855)</b>	<b>(805,470)</b>	<b>(277,570)</b>	<b>71,250</b>	<b>371,200</b>	<b>531,330</b>
<b>Fund Balance-Beginning Estimate</b>	<b>\$ 26,644,478</b>	<b>\$ 25,728,623</b>	<b>\$ 24,923,153</b>	<b>\$ 24,645,583</b>	<b>\$ 24,716,833</b>	<b>\$ 25,088,033</b>
<b>Fund Balance-Ending Estimate</b>	<b>\$ 25,728,623</b>	<b>\$ 24,923,153</b>	<b>\$ 24,645,583</b>	<b>\$ 24,716,833</b>	<b>\$ 25,088,033</b>	<b>\$ 25,619,363</b>

## ENTERPRISE PROJECTIONS

This section contains the five year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2015 budget and currently known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for the majority of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections.

The following chart shows the water and wastewater utility growth assumptions.



**UTILITY GROWTH ASSUMPTIONS**

	Actual FY 2013	Actual FY 2014	Budget FY 2015	FY 2016	Five Year Projections			
					FY 2017	FY 2018	FY 2019	FY 2020
<b>Customers (average annual):</b>								
# of Water Customers	18,242	18,946	19,041	19,136	19,232	19,328	19,424	19,522
Growth Rate	0.19%	3.72%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
# of Wastewater Customers	14,496	14,271	14,292	14,314	14,335	14,357	14,378	14,400
Growth Rate	0.17%	(1.58%)	0.15%	0.15%	0.15%	0.15%	0.15%	0.15%
<b>Utility Rates:</b>								
<b>Water</b>								
Average Monthly Residential	\$ 38.38	\$ 39.03	\$ 39.15	\$ 39.77	\$ 40.47	\$ 41.20	\$ 41.91	\$ 42.64
User Charge (4,000 Gallons)	3.52	3.58	3.65	3.71	3.77	3.84	3.91	3.98
Net Change	1.1%	1.7%	2.0%	1.6%	1.8%	1.8%	1.7%	1.8%
<b>Wastewater</b>								
Average Monthly Residential	\$ 26.41	\$ 26.86	\$ 26.94	\$ 27.37	\$ 27.85	\$ 28.35	\$ 28.84	\$ 29.34
User Charge (4,000 Gallons)	5.74	5.84	5.96	6.05	6.16	6.27	6.38	6.49
Net Change	1.0%	1.7%	2.0%	1.6%	1.8%	1.8%	1.7%	1.8%

As indicated in the above table, it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by North Port Utilities and are based on the 2009 Rate Study. With the exception of water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate. North Port Utilities is currently conducting a Demand for Service study and will follow up with a Rate Study based upon the results of the demand study. Currently, the rate ordinance for Utilities allows for an annual rate adjustment based upon the April Consumer Price Index (CPI) for all goods for the Miami Florida region. The assumptions used for the Utilities forecast utilize the current rate study and ordinance.

**UTILITIES FORECAST ASSUMPTIONS**

	FY 2015 Budget	Five Year Forecast FY 2016-FY 2020
<b>Revenues</b>		
Water	A 2.5% increase in rates over prior year with an average customer growth rate of 0.50%	Anticipated customer growth rates based on forecasting module and water rates adjustments based on assumed consumer price indexing for subsequent years.
Wastewater	A 2% increase in rates over prior year with an average customer growth rate of 0.15%	Anticipated customer growth rates based on forecasting module and wastewater rates adjustments based on assumed consumer price indexing for subsequent years.
Other Charges for Service	Fees charged on approved rate structure.	No annual growth projected.
Fines and Forfeitures	A minimal revenue source.	No annual growth projected.
Investment Income	Earnings on operating cash balances at anticipated rate of 0.25%	Earnings on operating cash balances at anticipate Rate of 0.25%
Miscellaneous	A minimal revenue source.	Incremental increases over five year period
Capacity Fees	Based on Utility forecasting model.	Based on Utility forecasting model.



<b>Expenditures</b>		
Personnel Services	Based on economic and political trends	Based on 1.50% average annual growth in personnel costs for all classes of employees city-wide.
Operating Expenditures	Based on economic and political trends	Annual growth based on 0.5% increase.
Depreciation	Based on depreciation schedules.	Annual growth based on 0.5% increase as capital projects are completed.
Debt Service	Projected debt service is a budget amount, but the actual adjustment for the principal is a reduction in the debt liability and is not reflected in the actual amounts for each fiscal year.	Annual determined by debt service schedule.

The following table shows the five year revenue and expenditure projections for the Utility Enterprise Funds. The Utility Department is researching possible revenue sources to fund the required projects.

**FIVE YEAR PROJECTIONS BASED ON CURRENT YEAR BUDGET  
UTILITY ENTERPRISE FUND**

	Five Year Projections					
	Adopted FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
<b>Revenues</b>						
Permits & Special Assessments	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Capacity Fees	823,890	779,710	797,430	815,950	835,300	855,520
Intergovernmental	-	-	363,000	1,031,790	-	-
Water & Wastewater Charges	17,543,010	16,999,490	17,329,450	17,666,810	18,011,810	18,350,290
Other Charges for Service	263,170	250,000	250,000	1,250,000	1,250,000	1,250,000
Fines & Forfeitures	100	100	100	100	100	100
Investment Income	135,000	97,840	97,180	96,520	95,860	95,200
Miscellaneous Revenues	21,700	21,000	21,000	21,000	21,000	21,000
Other Sources	200,000	5,319,200	200,000	200,000	200,000	200,000
<b>Total Revenues</b>	<b>\$ 18,986,870</b>	<b>\$ 23,471,340</b>	<b>\$ 19,062,160</b>	<b>\$ 21,086,170</b>	<b>\$ 20,418,070</b>	<b>\$ 20,776,110</b>
<b>Expenditures</b>						
Personal Services	\$ 4,434,920	\$ 4,490,820	\$ 4,559,490	\$ 4,629,240	\$ 4,700,110	\$ 4,772,090
Operating Expenditures	12,549,490	12,612,240	12,675,310	12,738,690	12,802,390	12,866,400
Capital Outlay	3,179,950	1,931,000	2,459,000	7,629,710	4,284,200	3,522,620
Debt Service	3,673,980	3,967,530	3,638,880	3,302,560	2,958,390	2,606,190
Other Uses	200,000	200,000	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>	<b>\$ 24,038,340</b>	<b>\$ 23,201,590</b>	<b>\$ 23,532,680</b>	<b>\$ 28,500,200</b>	<b>\$ 24,945,090</b>	<b>\$ 23,967,300</b>
<b>Funds Available (Funds Required)</b>	<b>(5,051,470)</b>	<b>269,750</b>	<b>(4,470,520)</b>	<b>(7,414,030)</b>	<b>(4,527,020)</b>	<b>(3,191,190)</b>

**DEBT ADMINISTRATION**

The source of the following information is the City of North Port's Comprehensive Annual Financial Report. The City of North Port has outstanding debt as of September 30, 2013 consisting of the following:

<b>Governmental Debt</b>	
Capital Leases	638,712
<b>Total Governmental Debt</b>	<b>\$ 638,712</b>
<b>Enterprise Fund Debt</b>	
Revenue Bonds (Bonds Payable)	\$ 17,716,761
Less deferred amount on refunding:	(1,244,718)
State Revolving Loans	23,846,934
<b>Total Enterprise Debt</b>	<b>\$ 40,318,977</b>

**BOND DEBT**

The enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

Description of Debt	Enterprise
<b>\$6,211,908</b> Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by a pledge of the net revenues of the system operations and impact fees.	6,045,783
<b>\$14,932,256</b> Series 2010 Utility System Refunding Revenue Bonds, due in annual installments of \$1,055,749 - \$1,452,067 beginning September 30, 2011 through September 30, 2022; interest at 2.94%; secured by a pledge of the net revenues of the system operations and impact fees.	11,670,978
<b>\$23,400,800</b> State Revolving Funds, due in semi-annual installments of \$447,888 - \$768,979 beginning July 15, 2011 through January 15, 2031; interest between 2.49% and 3.12%; secured by a pledge of the net revenues of the system operations and impact fees.	21,430,227
<b>\$2,579,567</b> State Revolving Funds, due in semi-annual installments of \$2,142 - \$162,860 beginning July 15, 2013 through January 15, 2027; interest at 2.32%; secured by a pledge of the net revenues of the system operations and impact fees.	2,416,707
<b>Total Bonds</b>	<b>\$41,563,695</b>

**DEBT MATURITY**

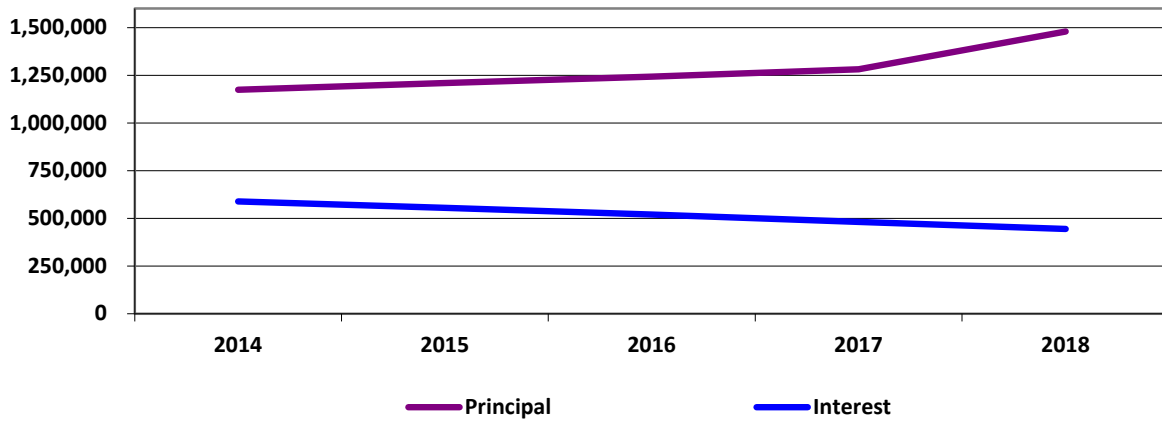
The following chart shows the debt service requirements at September 30, 2013.

Enterprise Funds	Water & Sewer Utility	
Revenue Bonds		
Year Ended September 30	<u>Principal</u>	<u>Interest</u>
2014	\$ 1,174,287	\$ 589,543
2015	1,209,068	554,761
2016	1,244,212	519,617
2017	1,281,733	482,096
2018	1,479,706	444,123
2019 – 2023	7,639,857	1,427,851
2024 – 2028	2,527,420	554,377
2029 – 2030	1,160,478	71,441
<b>Total</b>	<b>\$17,716,761</b>	<b>\$ 4,643,809</b>

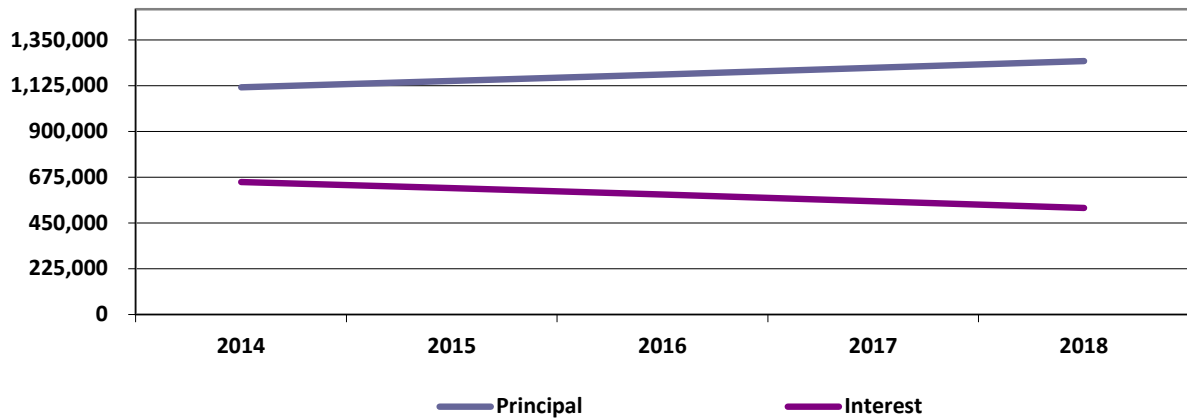


State Revolving Loans		
Year Ended September 30	Principal	Interest
2014	\$ 1,117,138	\$ 651,922
2015	1,147,977	621,082
2016	1,179,678	589,381
2017	1,212,267	556,792
2018	1,245,766	523,293
2019 – 2023	6,765,101	2,080,194
2024 – 2028	7,439,597	1,093,763
2029 – 2031	3,739,410	159,733
<b>Total</b>	<b>\$23,846,934</b>	<b>\$ 6,276,160</b>

**ENTERPRISE FUNDS DEBT SERVICE-REVENUE BONDS  
PRINCIPAL AND INTEREST – 2014 – 2018**



**ENTERPRISE FUNDS DEBT SERVICE-STATE REVOLVING LOANS  
PRINCIPAL AND INTEREST – 2014 – 2018**





**BOND ISSUE COSTS AND REFUNDING LOSSES**

Bond issuance costs of \$65,494 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, are being amortized over the life of the bonds - 25 years. The unamortized balance at September 30, 2013 is \$44,535.

A refunding loss of \$817,039 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, is being amortized over the life of the bonds - 25 years. Amortization of the refunding loss \$44,091 for the year ended September 30, 2013 is included as a component of interest expense. Unamortized refunding loss of \$424,291 is netted against bonds payable on the statements of net position.

Bond issuance costs of \$80,147 incurred in conjunction with the issuance of Utility System Refunding Revenue Bonds, Series 2010, are being amortized over the life of the bonds - 12 years. The unamortized balance at September 30, 2013 is \$60,110.

A refunding loss of \$1,383,540 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2010, is being amortized over the life of the bonds - 12 years. Amortization of the refunding loss \$173,133 for the year ended September 30, 2013 is included as a component of interest expense. Unamortized refunding loss of \$820,427 is netted against bonds payable on the statements of net position.

Loan issuance costs of \$450,000 incurred in conjunction with the issuance of the State Revolving Loan WW668010 are being amortized over the life of the loan – 20 years. Amortization of the issuance costs on the loans was \$22,500 for the year ended September 30, 2013. The unamortized balance at September 30, 2013 is \$382,500.

Loan issuance costs of \$49,176 incurred in conjunction with the issuance of the State Revolving Loan WW580700 are being amortized over the life of the loan – 20 years. Amortization of the issuance costs on the loans was \$2,459 for the year ended September 30, 2013. The unamortized balance at September 30, 2013 is \$46,717.

**FUTURE DEBT**

Fiscal year 2014 marked the beginning of the City's most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage District began the reconstruction of approximately 266 miles of sub-standard public roads. The project will be funded by revenue bonds and the debt service will be made through a capital assessment. The City does not anticipate acquiring any further debt in the next three to five years.

**CAPITAL LEASES**

The City has entered into lease agreements as lessee for financing the acquisition of equipment such as refuse vehicles, recycling trucks, fire vehicles, defibrillators/monitors, tractors, mowers, vehicles, loaders, excavators and backhoes. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The following table shows the equipment assets acquired and the future minimum lease payments.

<b>Assets Acquired</b>	<b>Governmental Activities</b>
Equipment	\$ 10,190,485
Less: accumulated depreciation	(7,358,105)
<b>Total</b>	<b>\$ 2,832,380</b>
 <b>Minimum Lease Obligations</b>	
2014	414,381
2015	161,562
2016	41,465
2017	41,465
<b>Total minimum lease payments</b>	<b>658,873</b>
Less: amounts representing interest	(20,161)
<b>Present value of minimum lease payments</b>	<b>\$ 638,712</b>



## FUND BALANCE

Fund balance is typically the most discussed single item in a local government's financial statements. Governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Fund balance is also a crucial consideration in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups can consider high levels excessive.

During the economic boom, the City was able to generate healthy reserves. The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases.

The City is using some of its surplus reserves as follows:

- To maintain prior year service levels.
- To fund capital equipment purchases.

The following chart shows the projected fund balances for FY 2015. Notable changes are projected in the following funds:

- General Fund: A decrease of \$922,905 to maintain prior year service levels and to fund one-time expenditures.
- Road and Drainage District Fund: A decrease of \$319,150 to purchase capital equipment.
- Fire Rescue District Fund: An increase of \$3,000 reserved for future use.
- Solid Waste District Fund: An increase of \$161,220 reserved for future use.
- Building Fund: An increase of \$161,980 reserved for future use.
- Enterprise Funds: A decrease of \$5,051,470 to provide for the water treatment plant reliability project and other smaller projects.
- Surtax III Capital Fund: An increase of \$163,460 reserved for future use.
- Capital Acquisition Fund: An increase of \$1,966,840 reserved for future use.

The City Commission has set a target for reserves of 15% of operating expenditures for the General Fund and 20% of operating expenditures for the dependent special district funds and the enterprise fund. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 15/20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates, can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.



**GOVERNMENTAL FUNDS  
MAJOR AND NON-MAJOR FUNDS IN THE AGGREGATE**

REVENUES	General Fund			Special Revenue Fund Road & Drainage District			Special Revenue Fund Other Special Revenue Funds		
	2013 Actual	2014 Estimated	2015 Budget	2013 Actual	2014 Estimated	2015 Budget	2013 Actual	2014 Estimated	2015 Budget
Taxes	\$ 11,271,017	\$ 11,288,018	\$ 12,649,140	\$ 2,575,867	\$ 2,648,684	\$ 2,628,800	\$ 254,006	\$ 244,009	\$ 311,940
Permits & Special Assessments	2,713,963	3,018,730	2,936,510	-	-	-	1,615,962	2,381,675	2,532,500
Intergovernmental	5,442,301	6,048,613	6,143,600	824,836	1,741,243	426,430	52,513	6,776,181	37,320
Assessments	-	-	-	10,652,898	10,026,310	10,383,600	14,402,238	15,172,503	14,462,360
Charges for Services	6,727,507	7,370,522	7,015,250	450,554	835,971	493,420	4,212,865	5,767,629	5,536,390
Fines & Forfeitures	191,000	173,626	189,260	-	-	-	97,528	184,175	22,960
Miscellaneous	1,219,695	773,342	816,700	75,538	73,896	101,380	5,144,850	5,352,029	5,947,210
Other Sources	386,701	268,047	7,500	161,321	9,493	4,950	12,920	88,093	-
<b>Total Revenues</b>	<b>\$ 27,952,184</b>	<b>\$ 28,940,898</b>	<b>\$ 29,757,960</b>	<b>\$ 14,741,014</b>	<b>\$ 15,335,597</b>	<b>\$ 14,038,580</b>	<b>\$ 25,792,882</b>	<b>\$ 35,966,294</b>	<b>\$ 28,850,680</b>
<b>EXPENDITURES</b>									
General Government	\$ 8,791,282	\$ 9,134,959	\$ 10,203,220	\$ -	\$ -	\$ -	\$ 4,958,221	\$ 5,277,952	\$ 5,932,640
Public Safety	17,574,479	18,298,497	18,799,645	-	-	-	8,703,268	8,372,220	8,963,655
Physical Environment	-	-	-	-	-	-	8,748,338	10,244,708	10,624,750
Transportation	-	-	-	12,575,734	10,361,079	12,770,070	297,156	6,200	-
Economic Environment	399,328	338,201	177,850	-	-	-	36,000	-	-
Human Services	327,101	298,162	193,330	-	-	-	-	-	-
Culture/Recreation	897,333	986,372	998,350	-	-	-	26,176	1,400	37,000
Capital	191,659	210,102	200,000	1,512,463	2,482,057	737,660	1,213,948	11,928,884	605,300
Debt & Lease	-	41,465	41,470	192,268	-	-	505,638	372,916	120,100
Other Uses	40,000	67,000	67,000	-	400,000	850,000	292,000	2,413,025	2,246,840
<b>Total Expenditures</b>	<b>\$ 28,221,182</b>	<b>\$ 29,374,758</b>	<b>\$ 30,680,865</b>	<b>\$ 14,280,465</b>	<b>\$ 13,243,136</b>	<b>\$ 14,357,730</b>	<b>\$ 24,780,745</b>	<b>\$ 38,617,305</b>	<b>\$ 28,530,285</b>
<b>Net Change in Fund Balances</b>	<b>(268,998)</b>	<b>(433,860)</b>	<b>(922,905)</b>	<b>460,549</b>	<b>2,092,461</b>	<b>(319,150)</b>	<b>1,012,137</b>	<b>(2,651,011)</b>	<b>320,395</b>
<b>Fund Balances - Beginning</b>	<b>\$ 10,627,309</b>	<b>\$ 10,358,311</b>	<b>\$ 9,924,451</b>	<b>\$ 8,076,626</b>	<b>\$ 8,537,175</b>	<b>\$ 10,629,636</b>	<b>\$ 18,683,580</b>	<b>\$ 19,695,717</b>	<b>\$ 17,044,706</b>
<b>Fund Balances - Ending</b>	<b>\$ 10,358,311</b>	<b>\$ 9,924,451</b>	<b>\$ 9,001,546</b>	<b>\$ 8,537,175</b>	<b>\$ 10,629,636</b>	<b>\$ 10,310,486</b>	<b>\$ 19,695,717</b>	<b>\$ 17,044,706</b>	<b>\$ 17,365,101</b>



	Debt Service Fund			Capital Funds			Total Governmental Funds		
	2013 Actual	2014 Estimated	2015 Budget	2013 Actual	2014 Estimated	2015 Budget	2013 Actual	2014 Estimated	2015 Budget
<b>REVENUES</b>									
Taxes	\$ -	\$ -	\$ -	\$ 6,883,376	\$ 7,424,336	\$ 7,633,240	\$ 20,984,266	\$ 21,605,047	\$ 23,223,120
Permits & Special Assessments	-	3,073,299	3,002,480	-	-	-	4,329,925	8,473,704	8,471,490
Intergovernmental	-	-	-	-	-	-	6,319,650	14,566,037	6,607,350
Assessments	-	-	-	-	-	-	25,055,136	25,198,813	24,845,960
Charges for Services	-	-	-	-	-	-	11,390,926	13,974,122	13,045,060
Fines & Forfeitures	-	-	-	-	-	-	288,528	357,801	212,220
Miscellaneous	-	5,618	5,000	148,955	183,336	116,000	6,589,038	6,388,221	6,986,290
Other Sources	-	-	-	1,651,235	44,036,912	3,163,840	2,212,177	44,402,545	3,176,290
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 3,078,917</b>	<b>\$ 3,007,480</b>	<b>\$ 8,683,566</b>	<b>\$ 51,644,584</b>	<b>\$ 10,913,080</b>	<b>\$ 77,169,646</b>	<b>\$ 134,966,290</b>	<b>\$ 86,567,780</b>
<b>EXPENDITURES</b>									
General Government	\$ -	\$ -	\$ -	\$ 24,530	\$ -	\$ -	\$ 13,774,033	\$ 14,412,911	\$ 16,135,860
Public Safety	-	-	-	43,110	1,210,115	-	26,320,857	27,880,832	27,763,300
Physical Environment	-	-	-	-	-	-	8,748,338	10,244,708	10,624,750
Transportation	-	32,706	45,040	147,485	1,128,820	715,370	13,020,375	11,528,805	13,530,480
Economic Environment	-	-	-	-	-	-	435,328	338,201	177,850
Human Services	-	-	-	-	-	-	327,101	298,162	193,330
Culture/Recreation	-	-	-	48,523	5,025	-	972,032	992,797	1,035,350
Capital	-	-	-	907,337	8,048,106	6,236,140	3,825,407	22,669,149	7,779,100
Debt & Lease	-	2,638,924	2,636,250	10,762,271	-	1,821,270	11,460,177	3,053,305	4,619,090
Other Uses	-	75,032	-	1,439,235	593,865	-	1,771,235	3,548,922	3,163,840
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 2,746,662</b>	<b>\$ 2,681,290</b>	<b>\$ 13,372,491</b>	<b>\$ 10,985,931</b>	<b>\$ 8,772,780</b>	<b>\$ 80,654,883</b>	<b>\$ 94,967,792</b>	<b>\$ 85,022,950</b>
<b>Net Change in Fund Balances</b>	<b>(631,642)</b>	<b>(742,698)</b>	<b>159,175</b>	<b>(4,688,925)</b>	<b>40,658,653</b>	<b>2,140,300</b>	<b>(3,485,237)</b>	<b>39,998,498</b>	<b>1,544,830</b>
<b>Fund Balances - Beginning</b>	<b>\$ 16,530,086</b>	<b>\$ 15,898,444</b>	<b>\$ 15,155,746</b>	<b>\$ 29,873,315</b>	<b>\$ 25,184,390</b>	<b>\$ 65,843,043</b>	<b>\$ 67,260,830</b>	<b>\$ 63,775,593</b>	<b>\$ 103,774,091</b>
<b>Fund Balances - Ending</b>	<b>\$ 15,898,444</b>	<b>\$ 15,155,746</b>	<b>\$ 15,314,921</b>	<b>\$ 25,184,390</b>	<b>\$ 65,843,043</b>	<b>\$ 67,983,343</b>	<b>\$ 63,775,593</b>	<b>\$ 103,774,091</b>	<b>\$ 105,318,921</b>



REVENUES	Enterprise Funds			Total Funds		
	2013 Actual	2014 Estimated	2015 Budget	2013 Actual	2014 Estimated	2015 Budget
Taxes	\$ -	\$ -	\$ -	\$ 20,984,266	\$ 21,605,047	\$ 23,223,120
Permits & Special Assessments	236,841	1,037,132	823,890	4,566,766	9,510,836	9,295,380
Intergovernmental	1,380,725	242,719	-	7,700,375	14,808,756	6,607,350
Assessments/ Water & Wastewater Charges	16,703,319	17,359,073	17,704,480	41,758,455	42,557,886	42,550,440
Charges for Services	56,264	261,793	101,700	11,447,190	14,235,915	13,146,760
Fines and Forfeitures	50	-	100	288,578	357,801	212,320
Miscellaneous	125,392	140,154	156,700	6,714,430	6,528,375	7,142,990
Other Sources	4,937,382	824,461	200,000	7,149,559	45,227,006	3,376,290
<b>Total Revenues</b>	<b>\$ 23,439,973</b>	<b>\$ 19,865,332</b>	<b>\$ 18,986,870</b>	<b>\$ 100,609,619</b>	<b>\$ 154,831,622</b>	<b>\$ 105,554,650</b>
<b>Expenses/Expenditures</b>						
General Government	\$ -	\$ -	\$ -	\$ 13,774,033	\$ 14,412,911	\$ 16,135,860
Public Safety	-	-	-	26,320,857	27,880,832	27,763,300
Physical Environment	14,973,356	16,095,688	16,984,410	23,721,694	26,340,396	27,609,160
Transportation	-	-	-	13,020,375	11,528,805	13,530,480
Economic Environment	-	-	-	435,328	338,201	177,850
Human Services	-	-	-	327,101	298,162	193,330
Culture/Recreation	-	-	-	972,032	992,797	1,035,350
Capital	-	2,302,698	3,179,950	3,825,407	24,971,847	10,959,050
Debt & Lease	1,583,532	1,390,032	3,673,980	13,043,709	4,443,337	8,293,070
Other Uses	3,181,176	733,863	200,000	4,952,411	4,282,785	3,363,840
<b>Total Expenditures</b>	<b>\$ 19,738,064</b>	<b>\$ 20,522,281</b>	<b>\$ 24,038,340</b>	<b>\$ 100,392,947</b>	<b>\$ 115,490,073</b>	<b>\$ 109,061,290</b>
<b>Net Change in Assets/Fund Balances</b>	<b>3,701,909</b>	<b>(656,949)</b>	<b>(5,051,470)</b>	<b>216,672</b>	<b>39,341,549</b>	<b>(3,506,640)</b>
<b>Net Assets/Fund Balances - Beginning</b>	<b>\$ 100,114,936</b>	<b>\$ 103,816,845</b>	<b>\$ 103,159,896</b>	<b>\$ 167,375,766</b>	<b>\$ 167,592,438</b>	<b>\$ 206,933,987</b>
<b>Net Assets/Fund Balances - Ending</b>	<b>\$ 103,816,845</b>	<b>\$ 103,159,896</b>	<b>\$ 98,108,426</b>	<b>\$ 167,592,438</b>	<b>\$ 206,933,987</b>	<b>\$ 203,427,347</b>

**RISK MANAGEMENT**

The City is a member of the Public Risk Management Association; a local government liability/risk pool. Public Risk Management administers insurance activities relating to property, general, automobile and public officials' liability, workers compensation and auto physical damage. Public Risk Management absorbs losses up to a specified amount annually and purchases excess and other specific coverage from third-party carriers.

Public Risk Management assesses each member its pro rata share of the estimated amount required to meet current year losses and operating expenses. If total member assessments do not produce sufficient funds to meet its obligations, Public Risk management can make additional assessments. The City's membership includes all City departments.

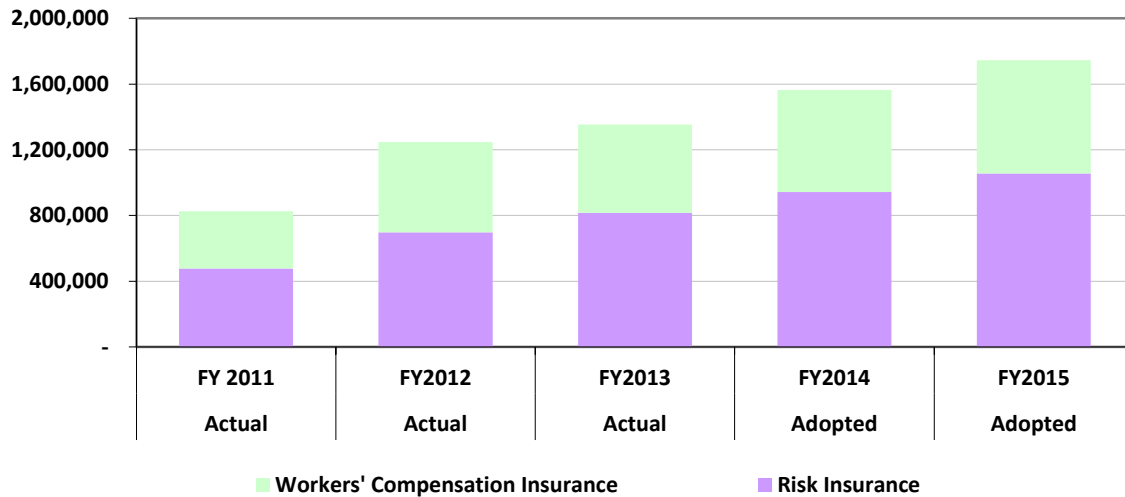
The following table shows the schedules of coverage for the City of North Port. The limits and deductibles have remained constant.

Following the table is a chart illustrating the cost of risk insurance from FY 2010 through FY 2015. Workers' Compensation is segregated from the balance of the remaining insurance.

Type	Limits
<b>Property</b>	
Real & Personal Property	Replacement Cost of Real & Personal Property per occurrence; \$1,000 deductible. Shared Wind Deductibles; 5% of total values at each building, per any one occurrence.
<b>Comprehensive General Liability</b>	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
<b>Automobile Liability</b>	
Liability	\$2,000,000 each claim.
Personal Injury Protection	Statutory.
<b>Public Officials Errors &amp; Omissions</b>	
Public Officials Errors & Omissions	\$2,000,000 each occurrence; \$6,000,000 annual aggregate.
Sexual Harassment	\$2,000,000 each claim; Part of \$6,000,000 Public Officials Errors & Omissions annual aggregate.
<b>Excess Workers' Compensation &amp; Employers Liability for a Group</b>	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$3,000,000 each accident.
<b>Employee Benefits</b>	
Employee Benefits-per claim	\$2,000,000 each occurrence.
<b>Crime</b>	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence. \$500,000 Forgery or Alteration; \$1,000 deductible per occurrence. \$500,000 Employee Dishonesty; \$1,000 deductible per occurrence.
<b>Pollution and Remediation Legal Liability</b>	
	\$1,250,000 each loss, remediation expense or legal defense expense; \$1,000,000 each pollution condition (exclusive of legal expenses); \$1,000,000 all pollution conditions (exclusive of legal expenses); \$250,000 legal expenses for each pollution condition; \$250,000 legal expenses for all pollution conditions. \$25,000 self-insured retention.
<b>Florida Statutory Accidental Death &amp; Dismemberment for Police and Fire</b>	
	Statutory.



**RISK INSURANCE COSTS  
FY 2011-2015**



**PERSONNEL SERVICES**

North Port, like most municipalities, expends a large portion of its budget on personnel services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personnel services costs are evaluated and positions are assessed.

The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community. With the change in the rate of growth in the local population and economy, the City began evaluating staffing reductions in FY 2007 and eliminating non-essential vacancies.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. The FY 2008 budget reflected a reduction of 33 FTEs. FY 2008 mid-year layoffs and elimination of vacant positions accounted for another 14 FTEs. In FY 2009, the City management restructured departments and tasks within the departments to eliminate 32 more FTEs. The amended staffing level of FY 2009 reflected another reduction of 24 FTEs. In FY 2011, the City management again restructured departments and tasks within the departments to eliminate 14.83 FTEs. FY 2012 reflected a reduction of 0.10 FTEs. Due to the recovering economy, for FY 2013 two FTEs were added. The total city-wide change in FTEs for FY 2014 was an increase of 6.68 FTEs. Finally, for FY 2015 13.83 FTEs were added. The following chart shows the change in full time equivalent units beginning in FY 2011.

**FULL TIME EQUIVALENT EMPLOYEES**

Fund	Amended FY 2011	Amended FY 2012	Amended FY 2013	Amended FY 2014	Adopted FY 2015	3 Year Change
<b>General Fund</b>	241.77	238.67	236.67	241.35	247.98	<b>9.31</b>
<b>Road &amp; Drainage District</b>	83.00	86.00	86.00	86.00	87.00	<b>1.00</b>
<b>Fire Rescue District</b>	92.00	92.00	92.00	92.00	92.00	<b>0.00</b>
<b>Solid Waste District</b>	34.00	34.00	36.00	36.00	37.00	<b>3.00</b>
<b>Tree Fund</b>	1.00	1.00	1.00	1.00	1.00	<b>0.00</b>
<b>Building - Inspections &amp; Permits</b>	13.00	12.00	12.00	14.00	15.00	<b>3.00</b>
<b>Fleet Management</b>	11.00	12.00	12.00	12.00	12.00	<b>0.00</b>
<b>Utilities</b>	57.00	57.00	59.00	59.00	63.00	<b>6.00</b>
<b>Total FTEs</b>	<b>532.77</b>	<b>532.67</b>	<b>534.67</b>	<b>541.35</b>	<b>554.98</b>	<b>22.31</b>

Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. The adopted FY 2009 budget included 602 permanent positions. In FY 2009, a reorganization and alignment of departmental duties were implemented. Planning & Zoning was combined with Engineering to become the



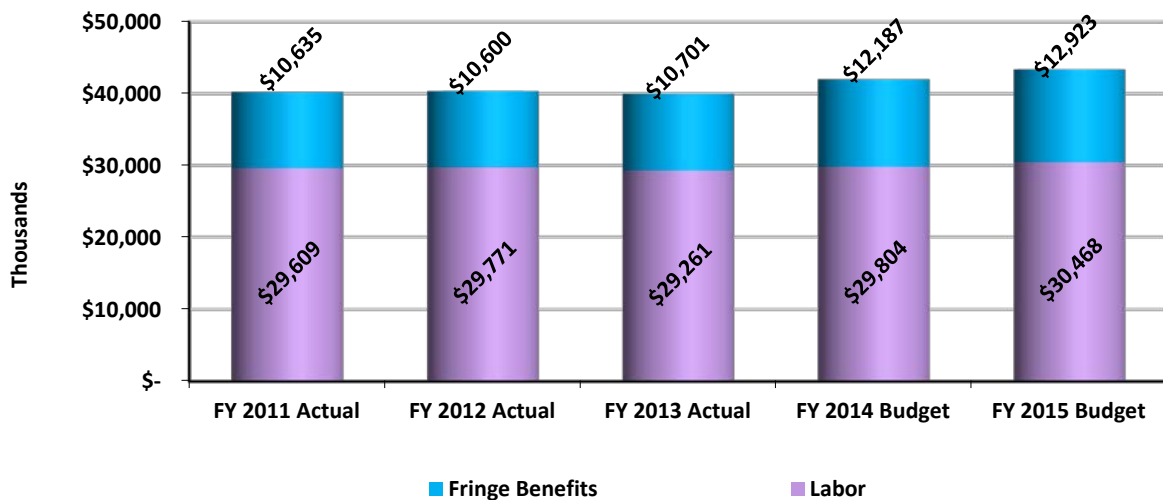
Planning, Zoning and Engineering Department. Parks & Recreation grounds and facility maintenance was moved to the Facility Maintenance Department which was reorganized as Property Maintenance. During FY 2009, ten vacant positions were eliminated and 14 employees were laid off and the respective positions were eliminated. Positions added to the FY 2010 Adopted Budget included one (1) Economic Development Coordinator; one (1) part-time program attendant in Social Services; and four (4) positions - one recreation coordinator and three recreation attendants in Parks and Recreation. In FY 2011, no additional positions were added; ten vacant positions were eliminated, 3 part-time positions were eliminated, and three employees were laid off and the respective positions were eliminated. In FY 2012, one position was added; two full-time positions were eliminated; 3 part-time positions were eliminated; one part-time position was changed to full-time; three full-time positions were transferred from the General Fund to the Road and Drainage District. For FY 2013, three positions were added and one position was eliminated. In FY 2014 five positions were added: Human Resource Manager, Property Standards Inspector, Administrative Services Coordinator, Plans Examiner and Inspector, and a Wastewater Plant Operator Trainee. Also, one position, Recreation Attendant, went from part-time to full-time. Finally, two positions went from full-time to part-time: Utilities Director and a Social Services Program Attendant. For FY 2015, twenty positions were added (including two part-time) and three positions were eliminated. The chart below shows the changes in authorized positions since FY 2013.

**ADOPTED FY 2015 AUTHORIZED POSITIONS**

Fund	FY 2013 Amended Positions	FY 2014 Adopted Positions	FY 2014 Amendments	FY 2014 Amended Positions	FY 2015 Transfers	FY 2015 Eliminated Positions	FY 2015 Added Positions	FY 2015 Adopted Position
<b>General Fund</b>	269	272	2	274	1	(3)	11	<b>283</b>
<b>Road &amp; Drainage</b>	86	86	0	86	0	0	1	<b>87</b>
<b>Fire Rescue</b>	92	92	0	92	0	0	0	<b>92</b>
<b>Tree Fund</b>	1	1	0	1	0	0	0	<b>1</b>
<b>Solid Waste</b>	36	36	0	36	0	0	1	<b>37</b>
<b>Building Fund</b>	12	14	0	14	(1)	0	2	<b>15</b>
<b>Fleet Management</b>	12	12	0	12	0	0	0	<b>12</b>
<b>Utilities</b>	59	59	0	59	0	0	4	<b>63</b>
<b>Total</b>	<b>567</b>	<b>572</b>	<b>1</b>	<b>574</b>	<b>0</b>	<b>(3)</b>	<b>19</b>	<b>590</b>

The following charts illustrate the total labor and fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2011. In FY 2007, the City Commission adopted a Compensation Study Plan for employees that afforded an increase in salaries and wages to bring the compensation of employees up to local and regional pay ranges. As a result, the City realized a 27% increase in labor costs. In FY 2009, the City negotiated a new health insurance package that provided an overall savings to the City. For FY 2012, 2013 & 2014 there were no increases in the health insurance package to the employees. In FY 2015, the City's dental and vision plans remained the same as the prior year; but the medical insurance plan increased 10%.

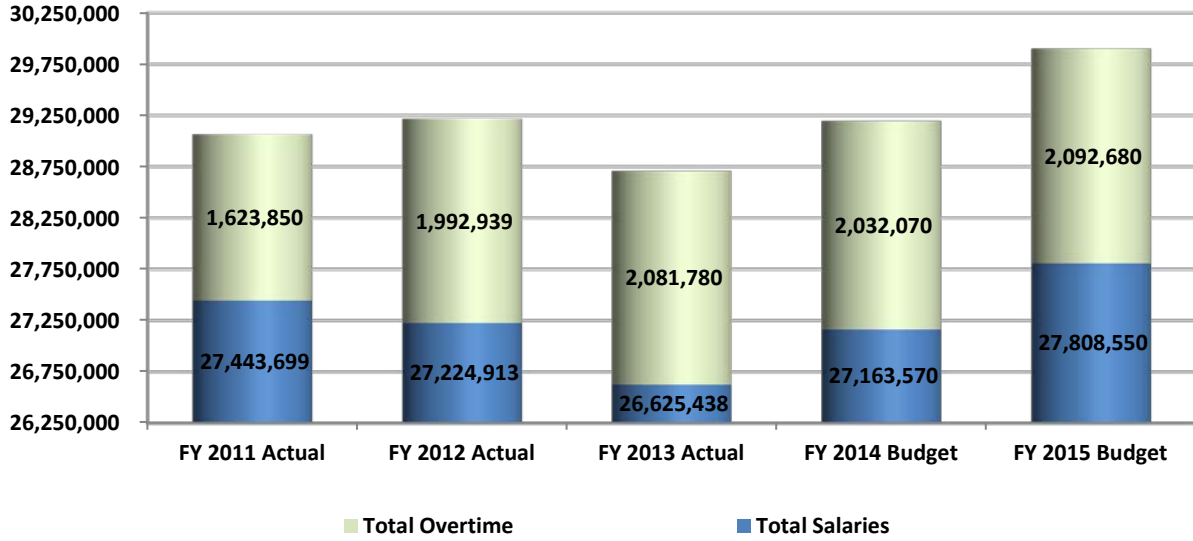
**TOTAL LABOR AND FRINGE BENEFIT COSTS**  
**ACTUAL COSTS FY 2011-2013 & BUDGET PROJECTIONS FY 2014 & 2015**





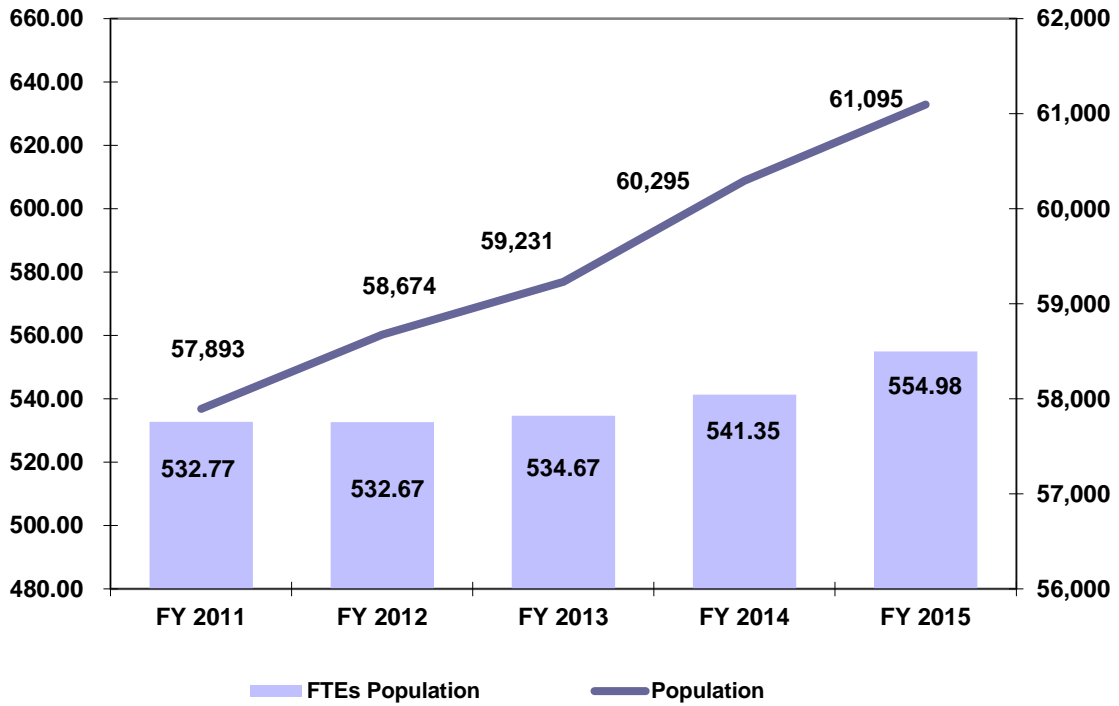


### TOTAL SALARIES VS TOTAL OVERTIME FY 2011 – FY 2015



The City of North Port continues to maintain one of the lowest ratios of employees to population among the cities in Sarasota County. The chart below illustrates the growing gap of increasing population as employee counts are reduced.

### FULL-TIME EQUIVALENT EMPLOYEES COMPARED TO TOTAL POPULATION





**GENERAL FUND****GENERAL FUND SUMMARY**

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

The total General Fund budget for FY 2015 is \$30,680,865 which is an increase of \$1,031,585, or 3.48% from FY 2014. The following chart is a summary budget of the General Fund for FY 2015.

**FISCAL YEAR 2015  
GENERAL FUND BUDGET**

<b>General Fund Revenues</b>	
Ad Valorem Taxes	\$ 9,410,390
Other Taxes	3,238,750
Permits & Special Assessments	2,936,510
Intergovernmental Revenue	6,143,600
Charges for Services	7,015,250
Fines & Forfeitures	189,260
Interest Income	95,000
Miscellaneous Revenues	721,700
Transfers In	-
Other Sources	7,500
Appropriated Fund Balance	922,905
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 30,680,865</b>
<b>Expenditures</b>	
City Commission	\$ 388,070
City Attorney	926,000
City Manager	1,122,860
City Clerk	535,480
Finance	1,174,910
General Services	2,567,240
Parks & Recreation	998,350
Police	14,123,125
Emergency Medical	4,130,910
Building – Planning & Zoning	788,570
Building - Property Standards	714,080
Building - Property Maintenance	2,671,390
Non-Departmental	539,880
<b>Total Expenditures</b>	<b>\$ 30,680,865</b>



## REVENUES

### TAXES

The primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$12,649,140, comprise approximately 42.51% of the General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$9,410,390 for FY 2015, which is a 13.76% increase from FY 2014.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes, formerly known as Occupational Licenses. The Local Communications Services tax rate is 5.72% with estimated revenue of \$1,876,220. The Utility Service Tax and the Business Taxes are projected at \$680,000 and \$151,000, respectively.

Also, other taxes include the insurance premium taxes for both fire and police. Participating cities are eligible to receive annual distributions of state premium tax collections on property and casualty insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. Chapter 185 levies a 0.85 percent tax on all casualty insurance premiums written within the city limits of the participating plan. These amounts are collected by the Department of Revenue and reported on the DR-908 tax return, and then transferred to the Police Officers and Firefighters' Premium Tax Trust Funds at the Division of Retirement. These funds are then available for distribution on or before July 1 to the participating pension plans on an annual basis, once the plan has been determined to be in compliance with all applicable statutory requirements. FY 2015 projected fire and police insurance premium taxes are \$183,210 and \$348,320, respectively.

The following chart shows the historical and projected tax revenues for the General Fund.

#### GENERAL FUND TAX REVENUES HISTORICAL AND PROJECTED FY 2011 – FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
<b>Ad Valorem</b>	\$ 8,035,010	\$ 7,850,463	\$ 8,071,414	\$ 8,272,250	\$ 9,410,390
<b>Local and County Business Taxes</b>	103,573	150,948	154,888	151,000	151,000
<b>Utility Service Taxes</b>	584,193	589,511	644,998	607,500	680,000
<b>Local Communication Service Taxes</b>	2,026,549	2,032,026	1,952,550	1,951,750	1,876,220
<b>Insurance Premium Taxes</b>	-	440,133	447,167	516,040	531,530
<i>Total Taxes</i>	\$10,749,325	\$11,063,081	\$11,271,017	\$11,498,540	\$12,649,140

### PERMITS AND SPECIAL ASSESSMENTS

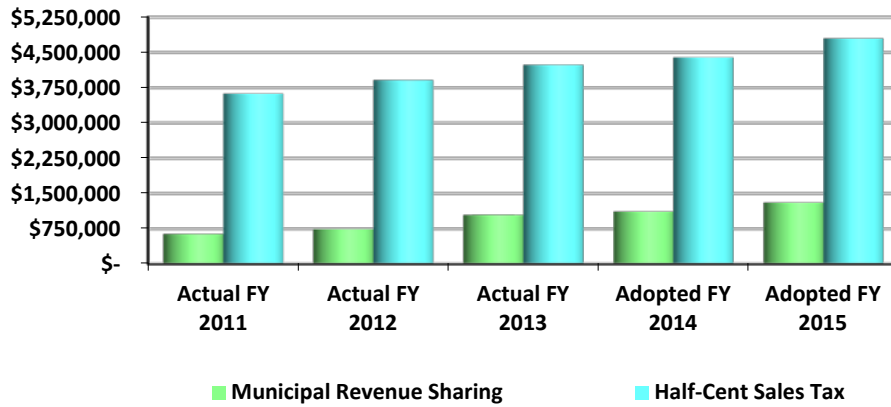
The General Fund is budgeted to collect \$2,936,510 in permits and special assessments for FY 2015. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$2,750,000.

### INTERGOVERNMENTAL REVENUES

Intergovernmental Revenues in the General Fund are budgeted at \$6,143,600. The largest source of intergovernmental revenue is the half-cent local sales tax, budgeted at \$4,801,320. Another large tax collected is from the Municipal Revenue Sharing Program, formerly called the 11-cent Cigarette Tax. This is expected to bring \$1,303,160 to the fund. The following graph illustrates five years of Intergovernmental Revenues.



INTERGOVERNMENTAL REVENUES  
HISTORICAL AND PROJECTED REVENUES  
FY 2011 – FY 2015



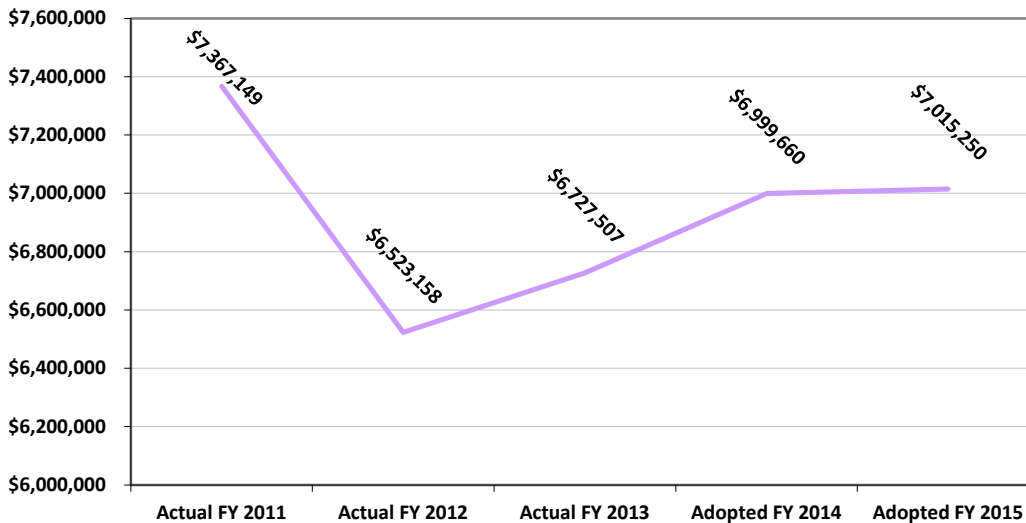
**CHARGES FOR SERVICES**

The General Fund is budgeted to collect \$7,015,250 in Charges for Services. A small portion of this is collected from minor fees such as boating fees and copy and records charges. However, the primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, check writing and payroll management to other funds. The administrative charge is an attempt to recoup those costs.

The amount charged to each fund is based on cost allocations; a two-step allocation method is applied prior to distributing the costs to the service recipients.

Also included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$1,375,170. Charges for Services increased \$15,590 or 0.22% from FY 2014. The chart below illustrates the five-year revenue analysis.

CHARGES FOR SERVICES  
HISTORICAL AND PROJECTED REVENUES  
FY 2011 – FY 2015



**FINES AND FORFEITURES**

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$189,260 for FY 2015.

**MISCELLANEOUS INCOME**

A major source of miscellaneous revenue is the return on investment (ROI) totaling \$357,530. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility.

A primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2015 General Fund interest income projection is \$95,000.

Rental Income is estimated at \$241,840. Approximately \$104,830 of rental income is from agencies leasing office space in the Family Service Center. The balance of the rent revenues is from two cell tower leases and the Bay flight lease.

**OTHER SOURCES**

In FY 2015, the City anticipates a use of fund balance in the amount of \$922,905. The largest portion of the fund balance, \$857,460, is anticipated to be used for one-time expenditures and the remaining \$65,445 is anticipated to be used for ongoing operating expenditures.

**DEPARTMENTAL FUNCTIONS**

The General Fund departmental functions are categorized in the following chart by type of service provided.

**DEPARTMENTAL FUNCTIONS**

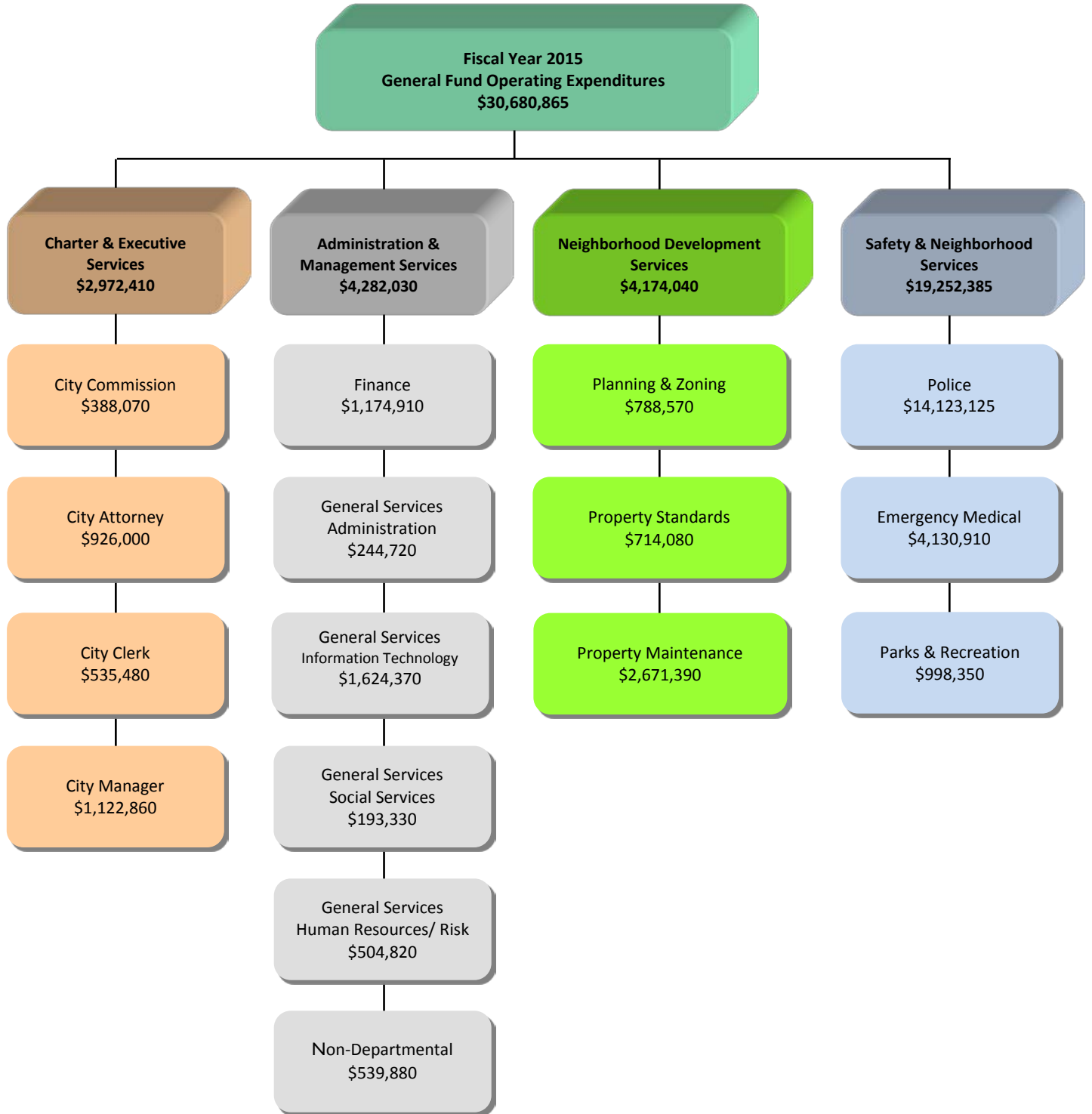
SERVICE CATEGORY	SERVICE FUNCTION
<b><i>Charter &amp; Executive Services</i></b>	
City Commission	Legislative actions and policies.
City Attorney	Legal services.
City Clerk	Maintains the City records and disseminates information as requested.
City Manager	Overall management of the City and oversight of economic development and community outreach.
<b><i>Administration &amp; Management Services</i></b>	
Finance	All financial services including: accounting, budget, payroll, procurement, investing and cash management.
Information Technology	All aspects of information technology including the City's internal network, website, and phone system.
Social Services	Community-based programs to provide assistance and support to citizens in need.
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.
Non-Departmental	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
<b><i>Neighborhood Development Services</i></b>	
Planning & Zoning	Provides the planning and zoning services for the development of the City.
Building	Property standards code enforcement and property maintenance of City facilities including City buildings, parks and landscaping.
<b><i>Safety &amp; Neighborhood Services</i></b>	
Police	Community safety including law enforcement, reduction of drug usage and community partnerships.
Emergency Medical Services	Responds to requests for assistance including ambulance services, basic and advanced life support services.
Parks & Recreation	Recreational and cultural art activities for the community.



### EXPENDITURES

The following chart illustrates the General Fund FY 2015 Operating Budget within the service categories.

**BREAKDOWN OF GENERAL FUND OPERATING EXPENDITURES**





FY 2015 General Fund personnel expenditures reflect an increase of \$439,985, or 1.91% from FY 2014. As a service organization, the majority of the General Fund expenditures are associated with personnel costs, with approximately 76.47% of the expenditures being labor related. Major items contributing to the increase are:

- ✓ Increased salaries and wages - \$147,665
- ✓ Increased pension and retirement contributions - \$40,680
- ✓ Medical healthcare insurance plan increases - \$229,090
- ✓ Workers' compensation cost increases - \$9,590
- ✓ Increased educational assistance - \$11,500

For FY 2015, twelve new positions were added to the General Fund (two part-time and one position was created for the in-house city attorney - previously outside contracted services were employed), three positions were eliminated and one position was transferred from the Building Fund to the General Fund, causing the increases in salaries/wages. Also, 3% salary/wage increases or lump-sum payouts for all non-union employees are budgeted for FY 2015 as well as a 1% proposed wage/salary increase for union employees. At the time this budget was adopted, no union contracts had been ratified. Negotiations with the unions are on-going. Increases in rates and premiums caused the rises in the retirement contributions, medical healthcare insurance and workers' compensation costs.

FY 2015 General Fund operating expenditures increased \$589,070 or 9.32% from FY 2014. Professional services increased \$277,760 mainly due to the inclusion of an additional \$250,000 in the City Attorney Budget for potential one-time costs associated with the creation of an in-house city attorney. Other increases to professional services include: \$4,000 for the bi-annual OPEB valuation; \$33,000 for risk broker services; and \$30,000 for a labor negotiator. Partially offsetting the increase in professional services is the decrease of \$13,000 in bank service fees and the reduction of \$27,330 in economic development professional marketing services due to the shifting away from active recruitment, attraction and marketing efforts to business advocacy and retention. Other contractual services were raised \$61,840 mainly due to the additional lawn care services of \$40,400 at Fire Stations 83 and 84 and the Public Works Complex, the right of way mowing at Narramore and Butler Parks of \$10,200, and the additional custodial contract increases of \$15,060. Communication services increased \$9,060; \$15,570 for a one-year agreement for voice calling services and an increase of \$5,870 for police wireless services. A decrease of \$9,440 in the EMS air card and cell phone service contracts partially offset the increase in communication services. Insurance costs increased \$42,810 and travel, training and education were raised \$57,150 mainly due to the additional \$30,700 for police staff training. Minor operating expenditures rose \$190,000 due to the following: \$59,990 increase in computer, laptop and software purchases; \$4,750 for GPS service for all property maintenance vehicles; \$137,140 increase for police computers, laptops, servers, software, and a new fingerprint system; \$7,880 increase in police uniforms and body armor; \$6,240 increase for new batteries and pads for the City's automatic external defibrillators; \$5,700 for EMS operating equipment; \$10,380 for desks and computers for additional Neighborhood Development Services staff. A decrease of \$45,820 in fuel partially offset this increase in minor operating expenditures. Finally, books and publications increased \$82,935 mainly due to the \$63,000 for Office 365 software licenses and \$17,900 for offsite server and data replication services. Water, sewer and electricity utility costs decreased \$20,460 due to more accurate estimates based on historical data for our newer facilities that have now been on line for over two years. Repairs and maintenance expenditures decreased \$21,160 due to the \$14,250 decrease in the General Fund's fleet cost allocation and the \$53,020 reduction in the Motorola radio maintenance agreement; new radios were purchased in FY 2014 and are under warranty. Partially offsetting this decrease in repairs and maintenance expenditures is the additional \$7,000 for fibar mulch and the increase of \$31,690 in the Police department's annual Sungard/OSSI software support; FY 2014 included a one-time cost reduction of \$37,225 because the renewal of the contract was prorated so that the coverage period would match the City's fiscal year. Also, promotional expenditures were reduced by \$61,970 due mainly to the following: FY 2014 included \$61,400 for a Retail Market Assessment to help grow the City's retail sector; this was not a recurring item and therefore a reduction will be realized in FY 2015. Finally, other current charges were reduced by \$24,350 due to the following: the elimination of the property taxes for Warm Mineral Springs totaling \$15,000; FY 2014 included a one-time expenditure of \$8,190 for the National Institute of Governmental Purchasing License; and the Economic Development's budget for ads and public notices decreased \$55,100 due to the new business advocacy focus mentioned above. Partially offsetting this decrease in ads and public notices is \$50,000 for a new marketing focus on the quality of life and natural amenities in the City and a \$6,360 increase for EMS bi-annual licenses.

Capital and debt service expenditures had small increases of \$2,520 and \$10, respectively.





In summary, the following major impacts to the budget are addressed:

<b>Continuation Expenses</b>	<b>Amount</b>
Increased Salaries and Wages	\$ 147,665
Increased FICA	2,290
Increased Pension / Retirement Contributions	40,680
Increased Health Insurance	229,090
Increased Workers' Compensation Costs	9,590
Decreased Unemployment Compensation Costs	(830)
Increased Educational Assistance	11,500
Increased Professional Services	277,760
Increased Other Contractual Services	61,840
Increased Travel and Training	57,150
Increased Communications	9,060
Decreased Water, Sewer, and Electricity	(20,460)
Increased Insurance	42,810
Decreased Repairs and Maintenance	(21,160)
Decreased Promotional Activities	(61,970)
Decreased Other Current Charges	(24,350)
Increased Minor Operating Expenditures	190,000
Increased Books, Publications and Subscriptions	82,935
Decreased Remaining Operating Expenditures	(4,545)
<b>Total</b>	<b>\$ 1,029,055</b>

## DEPARTMENTAL HIGHLIGHTS

The FY 2015 General Fund operating budget includes the following highlights, the details of which are included in each departmental section of the budget. Comparisons to FY 2014 are made with the Adopted Budget, rather than the Amended Budget.

### CITY COMMISSION

The City Commission operating expenditures increased by \$6,960 (4.87%) due to the \$6,800 increase in travel, training and education; in FY 2014 a one-time decrease of \$6,800 was made to this expenditure.

The General Fund appropriations of the City Commission increased by \$30,370 or 8.49%. Personnel expenditures were raised by \$23,410 (10.90%) as a result of increases in the Florida Retirement System (FRS) contributions and the health insurance costs and operating expenditures increased by \$6,960 (4.87%).

**CITY ATTORNEY**

The City Attorney's office is considered a charter office as established under Article XV of the North Port City Charter and he or she is appointed by the City Commission. In FY 2014, the Commission decided to bring legal services in-house rather than using outside contracted services. Therefore, in September 2014, an in-house City Attorney was hired. The General Fund appropriation of \$926,000 for the City Attorney increased \$250,000 or 36.98% in anticipation of potential one-time costs due to this change.

**CITY CLERK**

The City Clerk's budget reflects an increase of \$2,920 (4.75%) in operating expenditures due to the following: \$2,140 increase in travel, education and training (the Deputy City Clerk will be attending an annual conference and the City Clerk will be attending an additional conference), \$500 for shredding services and \$580 for Adobe Acrobat Pro updates.

The General Fund appropriation for the City Clerk increased by \$42,630 or 8.65%. Personnel expenditures increased \$39,710 (9.20%) due to rises in wages/salaries, Florida Retirement System (FRS) contributions and health insurance costs; operating expenditures increased \$2,920 (4.75%).

**CITY MANAGER**

The City Manager is Chief Administrative Officer of the City, reporting directly to the City Commission. The City Manager's department operating expenditures were raised \$3,510 (7.59%) mainly due to the \$3,500 increase in strategic planning expenditures.

The General Fund appropriation for the City Manager's budget reflects a \$132,350 or 21.89% increase. Personnel expenditures increased \$128,840 or 23.08% due to the addition of two new positions - a public information officer and an intern - and wage and salary, FRS and health insurance increases; operating expenditures increased \$3,510 (7.59%).

Also under the City Manager's department is Economic Development. For FY 15 the City is shifting its economic development efforts away from active recruitment, attraction and marketing efforts to business advocacy and retention to help new and existing businesses navigate the development process and assist with the organic growth of existing companies. Due to this shift, operating expenditures decreased \$166,330 or 60.80% with reductions of \$27,330 in professional services, \$11,270 in travel, training and education, \$62,950 in promotional activities and \$55,100 in ads and public notices. Personnel expenditures decreased 60.55% or \$108,380 due to the elimination of the Economic Development Manager position. Overall, the General Fund appropriation for Economic Development decreased \$274,710 or 60.70%.

The Community Outreach division helps to foster inter-relationships among citizens and various organizations within the community and region. The operating budget for this division increased \$48,600 (62.01%); an additional \$50,000 was included in the ads and public notices budget due to a new marketing focus on the quality of life and natural amenities in the City. Personnel expenditures also increased \$4,790 (6.27%) due to salary, FRS and health insurance increases and \$1,500 in educational assistance. Overall the General Fund appropriation for Community Outreach was raised \$53,390 or 34.50%.

**FINANCE**

The Finance Department is responsible for the administrative services provided in the areas of accounting; fixed assets; receivables; payables; revenue; purchasing; payroll; budget development and control; investment management and debt service management. The department's operating expenditures were reduced by \$5,090 (3.75%); FY 2014 included a one-time expenditure of \$8,190 for the National Institute of Governmental Purchasing License.

Personnel costs increased \$52,050 (5.25%) due to wage and salary increases and rises in overtime, FRS contributions and health insurance costs. Overall, the Finance Department's budget increased \$46,960 or 4.16% from FY 2014.

**GENERAL SERVICES**

The General Services Department oversees the operations of five divisions: Administration; Information Technology; Social Services; Human Resources/Risk Management; and Parks and Recreation. The combined increased cost of the five divisions, in the General Fund, is \$209,530.

Administration: A \$12,840 (5.71%) increase in personnel costs is attributable to wage and salary, FRS and health insurance increases and \$1,500 in educational assistance; operating expenditures also increased \$4,220 (148.07%) mainly due to the \$4,690 increase in travel, training and education. An additional employee will be attending an annual conference. The General Fund appropriation for General Services - Administration increased overall by \$17,060 or 7.49%.



Information Technology: The Information Technology (IT) Division provides for the technology needs of all the departments within the City. Capital expenditures are scheduled to decrease \$16,980, or 14.52% in FY 2015. The operating budget for this division reflects an increase of \$169,650 (25.75%) mainly due to the following: \$15,570 for a one-year agreement for voice calling services, \$59,990 increase in computer, laptop and software purchases, \$63,000 for Office 365 software licenses and \$17,900 for offsite server and data replication services.

Personnel expenditures were reduced \$2,120 (0.30%) due to the turnover in the IT manager position. The General Fund budget for IT increased overall \$150,550, or 10.21%.

Social Services: The Social Services Division decreased operating expenditures by \$740 (2.86%). The major contributor to the reduction in operating costs is the \$480 reduction in the fleet cost allocation. Personnel expenditures are scheduled to decrease \$21,590 (11.37%); one employee went from full-time to part-time and three part-time employees' wages are expected to be reimbursed with a grant and therefore will be budgeted once the grant is received. The Division's budget reflects an overall decrease of \$22,330, or 10.35%.

Human Resources/Risk Management: Human Resources Division increased operating expenditures \$65,760 or 139.62%. Professional services were raised \$66,000; \$33,000 for risk broker services, \$30,000 for a labor negotiator, and \$2,500 for guest speakers for Public Service Week. Personnel expenditures decreased \$5,270 (1.33%) due to employee turnover. The General Fund budget for Human Resources/Risk Management increased \$60,490, or 13.61%.

Parks & Recreation: The Parks & Recreation Division oversees the design and construction of park projects and conducts many major special events. The division's personnel costs increased \$24,090 (3.05%) due to wage/salary, FRS and health insurance costs increases and \$1,500 in educational assistance. The operating expenditures decreased \$20,330 (9.97%) mainly due to the \$23,820 reduction in contracted services. The General Fund budget for Parks and Recreation increased \$3,760, or 0.38%.

#### **POLICE**

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department operating expenditures reflects an increase of \$121,650 (9.16%) from FY 2014. Travel, training and education was raised \$30,700; there have been several promotions and assignments to supervisory ranks and specialty units; thus the need for additional training. In FY 2014 the police department's annual Sungard/OSSI software support included a one-time cost reduction of \$37,225; the renewal of the contract was prorated so that the coverage period would match the City's fiscal year. Also, minor operating equipment was raised \$137,140 for police computers, laptops, servers, software, and a new fingerprint system. Police uniforms and body armor increased \$7,880. Partially offsetting these increases are decreases in fuel (\$40,090) and in repair and maintenance of communication equipment (\$53,020). New radios were purchased in FY 2014 and are under warranty; therefore, the Motorola maintenance agreement was no longer needed.

The department shows a \$254,655 (2.06%) increase in personnel expenditures due to increases in salaries and wages, overtime, FRS costs, and health insurance costs. For FY 2015, the debt lease payment increased \$10, for a total payment of \$41,470. Overall, the General Fund budget for Police reflects an increase of \$376,315, or 2.75%.

#### **EMERGENCY MEDICAL SERVICES**

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. Operating expenditures were raised \$8,360 (1.67%) with increases in purchases of operating supplies (\$6,240) and minor operating equipment (\$5,700). Several license renewals and recertifications are due in FY 2015 causing a \$6,360 increase. The fleet cost allocation was raised \$5,760 for FY 2015. Partially offsetting these increases are reductions of \$2,960 in repair and maintenance costs and \$10,690 in communication services; there were significant savings in the air card and cell phone service contracts negotiated for FY 2015.

Personnel expenditures decreased \$55,850 (1.55%) mainly due to reductions in the paramedic differential and pension fund contributions. A transfer out of \$67,000 to the Capital Acquisitions Fund is again scheduled for FY 2015. Overall, the EMS budget decreased \$47,490, or 1.16%.

#### **NEIGHBORHOOD DEVELOPMENT SERVICES – PLANNING AND ZONING**

Effective in FY 2012, the Planning and Zoning Department, along with the Property Standards and the Property Maintenance divisions, were restructured under one department titled Neighborhood Development Services. Planning and Zoning provides planning services including community development and long-range planning. The operating budget for Planning and Zoning reflects a decrease of \$2,060 (2.13%) mainly attributable to the \$4,000 decrease in professional services.



Personnel expenditures increased by \$127,560 (22.51%). With the current increase in permits, two positions were added: a development technician and a zoning plans examiner. Also, over the past several years, various personnel in the Neighborhood Development Services (NDS) Division have performed duties for more than one of the departments. Now as construction has increased, the need to remove the split funding of the positions has become necessary. Therefore, the Zoning Plans Examiner position which was previously split between Property Standards and the Tree Fund will move to the Planning and Zoning Department. Also, there were increases in FRS and health insurance costs. The Planning and Zoning budget increased \$125,500 or 18.93% for FY 2015.

#### **NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY STANDARDS**

Property Standards is responsible for inspections and compliance with statutory and local ordinances on residential and commercial property standards within the City. Due to the initiative to move the department toward proactive property standards enforcement in FY 2015, the addition of three positions was necessary – one staff assistant and two property standards inspectors. But due to the removal of the split funding of positions in the NDS Division as was mentioned above, personnel expenditures actually decreased \$4,870 (0.94%). Operating expenditures were raised \$37,530 (36.45%), primarily attributable to the following: \$20,000 increase in contractual services, \$6,730 for computers and desks for the new positions, \$3,750 in travel, training and education, and \$1,450 for uniforms. Capital expenditures of \$60,000 are scheduled for FY 2015 - two new trucks for the inspectors and a replacement truck for one of the existing staff.

The General Fund budget for Property Standards shows an overall increase of \$92,660, or 14.91%.

#### **NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY MAINTENANCE**

Property Maintenance provides several services including landscaping services to public areas throughout the city, parks maintenance and upkeep and overseeing regular building maintenance and custodial services. Personnel costs decreased \$29,050 (2.46%); a planner/scheduler position was added, but two other positions were eliminated. Operating expenditures increased \$43,990 (3.07%). Other contractual services were raised \$65,660 due to the additional lawn care services of \$40,400 at Fire Stations 83 and 84 and the Public Works Complex, the right of way mowing at Narramore and Butler Parks of \$10,200, and the additional custodial contract increases of \$15,060. Partially offsetting this increase is the \$20,000 decrease in electricity; this reduction was based on historical data review of the departmental budget usage. Capital expenditures decreased \$40,500; data center improvements of \$40,000 are budgeted for FY 2015. Overall, the General Fund budget for Property Maintenance reflects a reduction of \$25,560 or 0.95%.

#### **NON-DEPARTMENTAL**

The purpose of the Non-Departmental account is to serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments. The non-departmental operating expenditures increased \$20,470 or 4.05%. Reductions occurred in other professional services (\$13,000) and tags, fees and licenses (\$15,000) while increases occurred in postage (\$3,500), the fleet cost allocation (\$2,160) and the general liability, automobile and property insurance (\$42,810). Personnel expenditures decreased only \$830. Overall, the General Fund budget for the Non-Departmental account increased \$19,640 or 3.78% in FY 2015.

#### **GENERAL FUND BUDGET COMPARISONS**

The following chart shows the actual revenues and expenditures for the General Fund for Fiscal Years 2011 through 2013; the adopted for FY 2014 and FY 2015. The chart provides a comparative view of the General Fund for a five year period.



**GENERAL FUND BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Adopted</b>	<b>FY 14-15 Adopted</b>
<b>Revenue</b>					
Taxes	\$ 10,749,325	\$ 11,063,081	\$ 11,271,017	\$ 11,498,540	\$ 12,649,140
Permits & Special Assessments	2,772,137	2,657,779	2,713,963	2,808,860	2,936,510
Intergovernmental	4,967,880	4,972,921	5,442,301	5,545,020	6,143,600
Charges for Service	7,367,149	6,523,158	6,727,507	6,999,660	7,015,250
Fines and Forfeitures	149,312	101,607	191,000	126,500	189,260
Miscellaneous Income	561,036	514,892	888,444	810,520	816,700
Transfers	1,402,581	1,583,157	539,673	218,400	-
Other Sources	172	3,149	178,278	1,641,780	930,405
<b>Total</b>	<b>\$ 27,969,592</b>	<b>\$ 27,419,744</b>	<b>\$ 27,952,183</b>	<b>\$ 29,649,280</b>	<b>\$ 30,680,865</b>
<b>Expenditures</b>					
Commission	\$ 374,380	\$ 374,799	362,078	\$ 357,700	\$ 388,070
Legal/City Attorney	651,808	588,896	565,646	676,000	926,000
City Clerk	655,147	637,099	534,359	492,850	535,480
City Manager	1,729,031	1,254,794	1,118,241	1,211,830	1,122,860
Finance	1,217,516	1,065,645	1,055,990	1,127,950	1,174,910
General Services	2,647,599	2,549,851	2,341,607	2,361,470	2,567,240
Parks and Recreation	903,170	887,634	897,334	994,590	998,350
Police Department	12,555,919	13,160,521	12,974,697	13,746,810	14,123,125
Emergency Medical Services	4,134,849	3,964,614	3,986,058	4,178,400	4,130,910
Building – Planning & Zoning	934,162	667,477	534,316	663,070	788,570
Building - Property Standards	769,395	673,786	659,378	621,420	714,080
Building - Property Maintenance	2,611,982	2,566,875	2,674,571	2,696,950	2,671,390
Non Departmental	2,121,205	462,603	516,907	520,240	539,880
<b>Total</b>	<b>\$ 31,306,163</b>	<b>\$ 28,854,594</b>	<b>\$ 28,221,182</b>	<b>\$ 29,649,280</b>	<b>\$ 30,680,865</b>

### FUND BALANCE

There is a projected use of fund balance of \$922,905 in the General Fund to balance the FY 2014-15 Budget. The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.



- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ A 15% reserve of operating expenditures for FY 2015 for unanticipated events.

**GENERAL FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 10,358,311</b>
13/14 Actual Revenue (Unaudited)	28,940,898
13/14 Actual Expenditures (Unaudited)	(29,364,933)
<b><i>Projected Fund Balance as of 9/30/14</i></b>	<b>\$ 9,934,276</b>
<b><i>Committed Fund Balance as of 09/30/14</i></b>	
13/14 Re-appropriated Projects & Encumbrances	(442,871)
<b><i>Assigned Fund Balance as of 10/01/14</i></b>	
14/15 Appropriated Use of Fund Balance	(922,905)
<b><i>Fund Balance Policy – 15% of FY 2015 Expenditures</i></b>	<b>(4,602,130)</b>
<b><i>Projected Unassigned Fund Balance as of 9/30/15</i></b>	<b>\$ 3,966,370</b>



## City Commission

### Fund

001-General Fund

### Department/Division




0100-Commission Department

### Mission

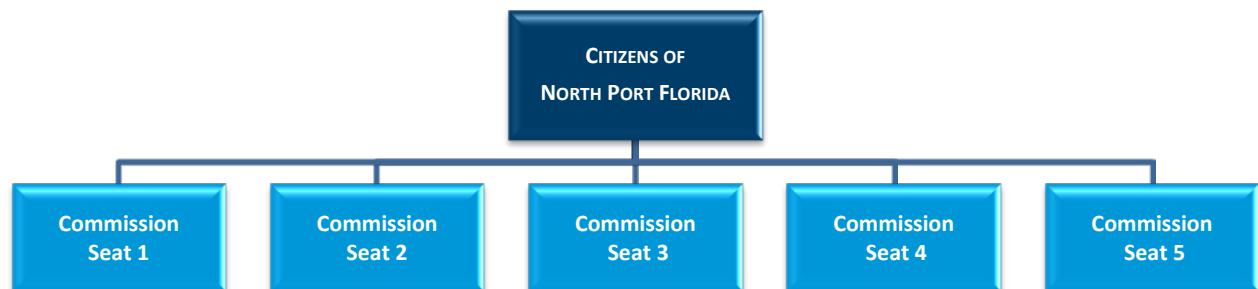
The mission of the City Commission is to achieve community outcomes by providing policy direction.

The City Commission serves as the legislative body for the City of North Port to establish city policies through resolutions and ordinances.

### Core Services

-  Establish city policies based on community goals and values.
-  Create policies that ensure the health, safety and welfare of the residents.
-  Ensure that community services are provided equitably to enhance the quality of life of the residents.

### Structure








### Operating Budget Detail

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 140,115	\$ 147,060	\$ 147,769	\$ 147,060	\$ 147,060
Employee Benefits	41,046	36,168	42,760	67,770	91,180
<b>PERSONNEL EXPENDITURES</b>	<b>181,161</b>	<b>183,228</b>	<b>190,529</b>	<b>214,830</b>	<b>238,240</b>
Professional/Contracted Services	122,313	116,100	99,595	56,100	56,100
Current Operating Charges	29,602	40,760	39,111	50,020	53,500
Operating Supplies	41,304	34,711	32,843	36,750	40,230
<b>OPERATING EXPENDITURES</b>	<b>193,219</b>	<b>191,571</b>	<b>171,549</b>	<b>142,870</b>	<b>149,830</b>
<b>TOTALS</b>	<b>\$ 374,380</b>	<b>\$ 374,799</b>	<b>\$ 362,078</b>	<b>\$ 357,700</b>	<b>\$ 388,070</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Commissioner – Charter position	5	5	5	5	5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

*Core Values*

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.





# City Attorney

## Fund

001-General Fund

## Department/Division




0200-Legal Department

## Mission

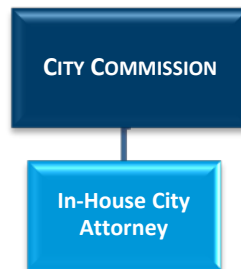
The mission of the City Attorney is to achieve community outcomes through sound legal counsel.

The City Attorney represents the City as legal advisor and counsel for all departments in matters relating to official duties.

## Core Services

-  Provide representation for the City in legal matters.
-  Provide communications on city legal matters.
-  Ensure the City remains within legal boundaries to promote community values.

## Structure



## Operating Budget Detail

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Professional/Contracted Services	\$ 651,808	\$ 588,896	\$ 565,646	\$ 676,000	\$ 926,000
<b>OPERATING EXPENDITURES</b>	<b>651,808</b>	<b>588,896</b>	<b>565,646</b>	<b>676,000</b>	<b>926,000</b>
<b>TOTALS</b>	<b>\$ 651,808</b>	<b>\$ 588,896</b>	<b>\$ 565,646</b>	<b>\$ 676,000</b>	<b>\$ 926,000</b>

## Staffing – Authorized Positions

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Attorney – Charter position	n/a	n/a	n/a	n/a	1
<b>TOTAL</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>1</b>



## *City Clerk*

### *Fund*

001-General Fund




### *Department/Division*

0300-City Clerk's Office

### *Mission*

The mission of the City Clerk's office is to achieve community outcomes by ensuring the integrity of legislative processes and management of public records.

In order to accomplish this mission, the City Clerk's office will:

-  provide a link between citizens and government through transparency and the dissemination of information;
-  ensure the preservation, protection, access and integrity of public records; and
-  provide oversight of records management and retention in accordance with State regulations.

### *Core Services and Outputs*

The City Clerk serves as the election official of the City, maintains and provides public records, liaising with boards and committees and communicating through legal advertisements and public records. The city clerk's office provides the following core services:

#### *Commission and Advisory Boards Services*

**Primary Customer Group:** City Commissioners, city employees and citizens

**Customer Requirements:** Timely, accurate, and responsive

**Definition Statement:** To preserve all city records, attest to all written contracts on behalf of the City, prepare legal ads and official notices of public meetings, prepare and distribute agendas and agenda packages and prepare and distribute minutes and other various daily administrative duties.

#### *Official Documents and Records Retention Services*

**Primary Customer Group:** City Commissioners, city employees and citizens

**Customer Requirements:** Accurate and responsive

**Definition Statement:** To preserve all official city documents, attest to all written contracts/instruments on behalf of the City, fulfill public records requests, archive official meeting documents, and other various daily administrative duties.

#### *City Commission Administrative Support Services*

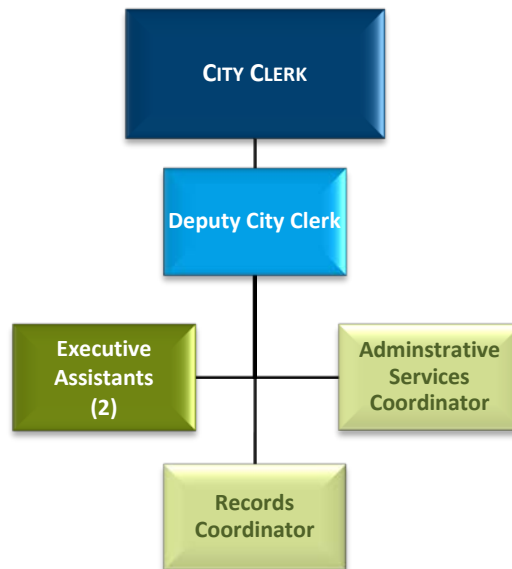
**Primary Customer Group:** City Commissioners

**Customer Requirements:** Accurate and responsive

**Definition Statement:** To schedule meetings and maintain calendars, prepare and monitor the City Commission budget, respond to requests for official records, prepare travel arrangements, register election candidates and prepare election reports, attest to all written contracts/instruments on behalf of the City, and other various daily administrative duties.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 447,973	\$ 448,888	\$ 386,975	\$ 337,680	\$ 361,820
Employee Benefits	118,624	101,119	87,397	93,750	109,320
<b>PERSONNEL EXPENDITURES</b>	<b>566,597</b>	<b>550,007</b>	<b>474,372</b>	<b>431,430</b>	<b>471,140</b>
Professional/Contracted Services	38,612	36,477	12,010	16,570	17,070
Current Operating Charges	45,471	44,686	42,613	38,800	39,950
Operating Supplies	4,467	5,929	5,364	6,050	7,320
<b>OPERATING EXPENDITURES</b>	<b>88,550</b>	<b>87,092</b>	<b>59,987</b>	<b>61,420</b>	<b>64,340</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 655,147</b>	<b>\$ 637,099</b>	<b>\$ 534,359</b>	<b>\$ 492,850</b>	<b>\$ 535,480</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
PERMITS AND SPECIAL ASSESSMENTS	\$ -	\$ (3,164)	\$ (200)	\$ (200)	\$ (150)
CHARGES FOR SERVICES	(4,183)	(37,663)	(38,065)	(33,540)	(2,470)
<b>TOTAL GENERATED REVENUES</b>	<b>(4,183)</b>	<b>(40,827)</b>	<b>(38,265)</b>	<b>(33,740)</b>	<b>(2,620)</b>
<b>NET EXPENDITURES</b>	<b>\$ 650,964</b>	<b>\$ 596,272</b>	<b>\$ 496,094</b>	<b>\$ 459,110</b>	<b>\$ 532,860</b>

*Staffing – Authorized Positions*

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>DESCRIPTION</b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Records Supervisor	1	1	1	-	-
Executive Assistant	3	3	2	2	2
Records Coordinator	-	-	-	1	1
Staff Assistant I	1	1	1	-	-
Administrative Services Coordinator	-	-	-	1	1
Records Technician	1	1	1	-	-
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>6</b>



# City Manager

## Fund

001-General Fund

## Department/Division





0800-City Manager Office

## Mission

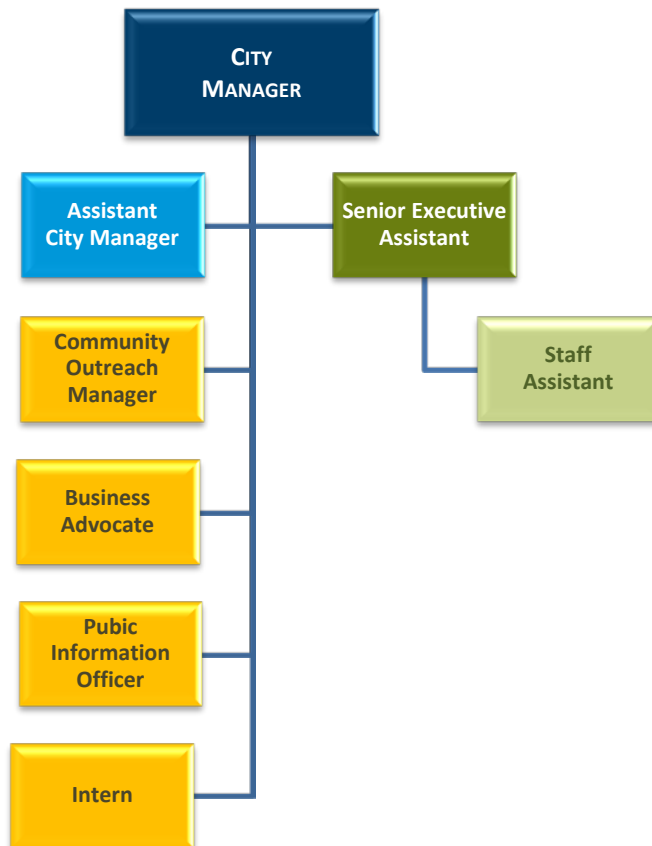
The mission of the City Manager is to achieve community outcomes through organization leadership.

The City Manager serves to ensure efficient operation of departments in carrying out Commission directives.

## Core Services

-  Ensures that commission directives and policies are implemented.
-  Provides guidance to improve customer service for citizens.
-  Develops and recommends alternative solutions to community problems for commission consideration.
-  Plans and develops new programs to meet future needs of the City.

## Structure








*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 484,700	\$ 406,467	\$ 405,356	\$ 403,760	\$ 514,910
Employee Benefits	123,709	111,064	112,806	154,510	172,200
<b>PERSONNEL EXPENDITURES</b>	<b>608,409</b>	<b>517,531</b>	<b>518,162</b>	<b>558,270</b>	<b>687,110</b>
Professional/Contracted Services	20,267	51,913	15,313	15,000	18,360
Current Operating Charges	271,034	11,703	19,650	15,990	15,600
Operating Supplies	10,216	12,345	14,248	15,250	15,790
<b>OPERATING EXPENDITURES</b>	<b>301,517</b>	<b>75,961</b>	<b>49,211</b>	<b>46,240</b>	<b>49,750</b>
<b>TOTALS</b>	<b>\$ 909,926</b>	<b>\$ 593,492</b>	<b>\$ 567,373</b>	<b>\$ 604,510</b>	<b>\$ 736,860</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Public Information Officer	-	-	-	-	1
Intern	-	-	-	-	1
Senior Executive Assistant	1	1	1	1	1
Staff Assistant II	1	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>6</b>

*Core Values*

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.



## *Economic Development*

### *Fund*

001-General Fund




### *Department/Division*

0830-Economic Development

### *Mission*

The mission of the Economic Development Division is to achieve community outcomes by strengthening the community's economic viability and diversity.

In order to accomplish this mission, the Economic Development Division serves to provide management and guidance in implementing the strategies adopted within the economic development plan by:

-  promoting economically sustainable development;
-  creating a fiscally stable economy to improve the quality of life; and
-  promoting community values and goals.

### *Core Services and Outputs*

#### *Local Economic Development Services*

**Primary Customer Group:** Residents and businesses.

**Customer Requirements:** Development, expansion and growth.

**Definition Statement:** To help existing and future businesses to expand and increase their capacity for growth.

#### *Local Business Retention Services*

**Primary Customer Group:** Existing businesses.

**Customer Requirements:** Increase the awareness and use of local, state and regional resources that assist with retention, attraction and growth.

**Definition Statement:** To create innovative partnerships to support existing businesses and expansion.

#### *Local Business Administration Services*

**Primary Customer Group:** Existing and new business and development.

**Customer Requirements:** Provide general assistance to businesses and development to efficiently and effectively navigate development and permitting processes.

**Definition Statement:** Promote business friendly actions that encourage business attraction and retention.

*Structure**Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 150,741	\$ 147,208	\$ 144,631	\$ 143,150	\$ 32,220
Employee Benefits	39,150	34,202	32,847	35,850	38,400
<b>PERSONNEL EXPENDITURES</b>	<b>189,891</b>	<b>181,410</b>	<b>177,478</b>	<b>179,000</b>	<b>70,620</b>
Professional/Contracted Services	62,417	83,294	16,241	27,330	-
Current Operating Charges	313,092	155,742	134,027	166,090	36,460
Operating Supplies	70,720	66,241	71,582	80,140	70,770
<b>OPERATING EXPENDITURES</b>	<b>446,229</b>	<b>305,277</b>	<b>221,850</b>	<b>273,560</b>	<b>107,230</b>
<b>TOTALS</b>	<b>\$ 636,120</b>	<b>\$ 486,687</b>	<b>\$ 399,328</b>	<b>\$ 452,560</b>	<b>\$ 177,850</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Economic Development Manager	1	1	1	1	-
Economic Development Coordinator	1	1	1	1	-
Business Advocate	-	-	-	-	<b>1</b>
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>





# Community Outreach

## Fund

001-General Fund

## Department/Division

0850-Community Outreach

## Mission

The mission of Community Outreach is to achieve community outcomes by promoting a stronger sense of community.

In order to accomplish this mission, Community Outreach serves to provide management and guidance in strengthening a sense of community among the City’s constituents by:

- creating an environment to help promote a physically and socially connected community;
- fostering community values; and
- encouraging sustainability through the communications of community values and goals.

## Core Services

### Community Connection Services

**Primary Customer Group:** Residents and visitors

**Customer Requirements:** Availability, opportunities, and accessibility

**Definition Statement:** To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.

### Community Communication Services

**Primary Customer Group:** City Commission, citizens, and visitors

**Customer Requirements:** Communication and opportunities

**Definition Statement:** To create a strategic and coordinated communication to the public.

### Fostering Community Values

**Primary Customer Group:** City Commissions, citizens, visitors and businesses

**Customer Requirements:** Collaboration

**Definition Statement:** To explore other methods of outreach to improve interaction with the community.

## Structure



*Operating Budget Detail*

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>DESCRIPTION</b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
Salaries & Wages	\$ 65,463	\$ 63,583	\$ 62,797	\$ 62,620	\$ 64,500
Employee Benefits	15,911	13,396	12,630	13,770	16,680
<b>PERSONNEL EXPENDITURES</b>	<b>81,374</b>	<b>76,979</b>	<b>75,427</b>	<b>76,390</b>	<b>81,180</b>
Professional/Contracted Services	52,456	64,936	51,904	53,550	43,200
Current Operating Charges	43,883	28,697	19,172	20,600	73,780
Operating Supplies	5,272	4,003	5,037	4,220	9,990
<b>OPERATING EXPENDITURES</b>	<b>101,611</b>	<b>97,636</b>	<b>76,113</b>	<b>78,370</b>	<b>126,970</b>
<b>TOTALS</b>	<b>\$ 182,985</b>	<b>\$ 174,615</b>	<b>\$ 151,540</b>	<b>\$ 154,760</b>	<b>\$ 208,150</b>

*Staffing – Authorized Positions*

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>DESCRIPTION</b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>
Community Outreach Manager	1	1	1	1	1
Intern	1	-	-	-	-
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



## Finance

### Fund




001-General Fund

### Department/Division

0401-Finance

### Mission

The mission of the Finance Department is to achieve community outcomes by ensuring the financial integrity and fiscal management of the organization by:

-  maintaining the financial stability of the City;
-  ensuring operations are consistent with organization values; and
-  ensuring departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

In order to accomplish this mission, the Finance Department will provide the following services: accounting, budget development and oversight, payroll, and purchasing.

### Core Services and Outputs

#### Accounting Services

**Primary Customer Group:** City staff, residents and other outside agencies

**Customer Requirements:** Accurate, timely and compliant

**Definition Statement:** Provide our staff, residents and other outside agencies accurate and timely financial accounting services while ensuring compliance with applicable policies, regulations and reporting requirements.

#### Budget Development and Oversight

**Primary Customer Group:** City staff, commissioners, residents and other outside agencies

**Customer Requirements:** Accurate, timely and compliant

**Definition Statement:** Provide commissioners, residents and other outside agencies with an accurate and timely budget and assist city staff in preparing and operating within the budget while ensuring compliance with all statutory requirements and local policies.

#### Payroll Services

**Primary Customer Group:** City staff and other outside agencies

**Customer Requirements:** Accurate, timely and compliant

**Definition Statement:** Provide city staff with accurate and timely paychecks and supporting earnings statements and other outside agencies with pertinent payroll reports in accordance with all applicable policies and government regulations.

#### Purchasing Services

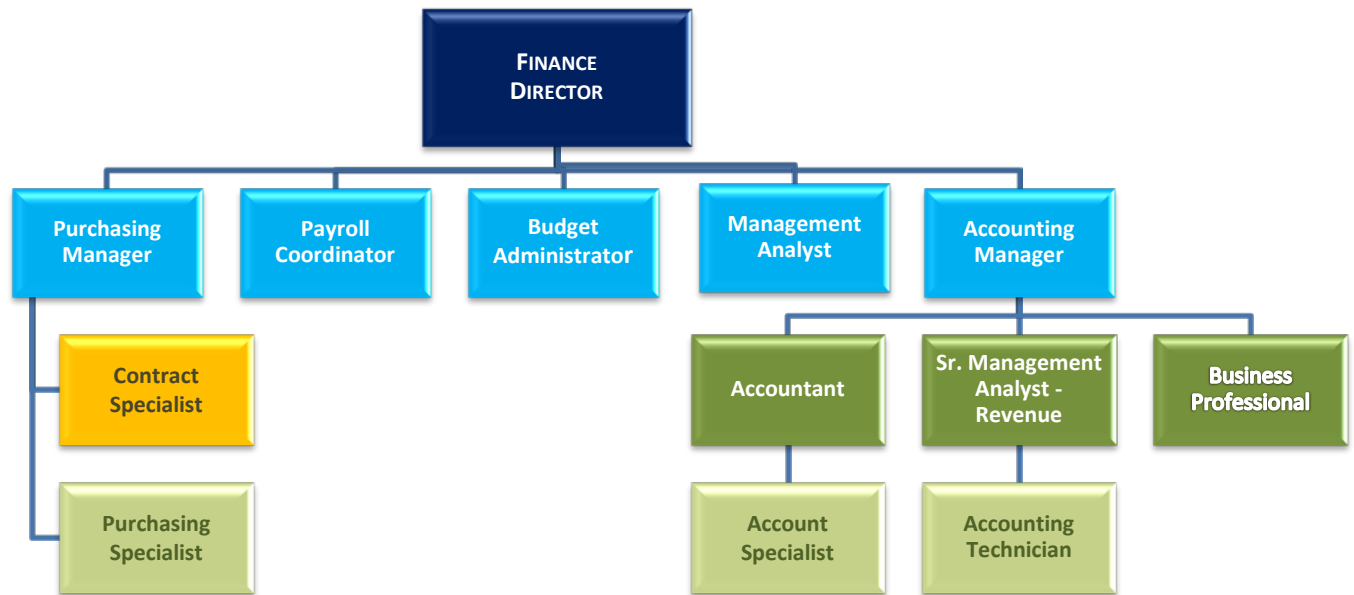
**Primary Customer Group:** City staff and vendors

**Customer Requirements:** Timely, compliant and economical

**Definition Statement:** Provide all city staff with assistance procuring goods and services required by the City in a timely manner, at the lowest possible cost, consistent with the quality required and in compliance with all applicable policies and procurement legislation.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 874,722	\$ 783,521	\$ 782,270	\$ 799,300	\$ 830,110
Employee Benefits	228,428	175,705	164,130	192,870	214,110
<b>PERSONNEL EXPENDITURES</b>	<b>1,103,150</b>	<b>959,226</b>	<b>946,400</b>	<b>992,170</b>	<b>1,044,220</b>
Professional/Contracted Services	75,602	66,825	71,949	77,930	78,330
Current Operating Charges	20,152	19,553	19,661	34,370	28,290
Operating Supplies	18,612	20,041	17,980	23,480	24,070
<b>OPERATING EXPENDITURES</b>	<b>114,366</b>	<b>106,419</b>	<b>109,590</b>	<b>135,780</b>	<b>130,690</b>
<b>TOTALS</b>	<b>\$ 1,217,516</b>	<b>\$ 1,065,645</b>	<b>\$ 1,055,990</b>	<b>\$ 1,127,950</b>	<b>\$ 1,174,910</b>

*Staffing – Authorized Positions*

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>DESCRIPTION</b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>
Finance Director	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Budget Manager	1	-	-	-	-
Sr. Mgmt. Analyst-Budget	-	1	1	-	-
Budget Administrator	-	-	-	1	1
Financial & Investment Analyst	1	-	-	-	-
Management Analyst	1	-	1	1	1
Payroll Manager	1	-	-	-	-
Payroll Coordinator	-	1	1	1	1
Purchasing Manager	1	1	1	1	1
Revenue Manager	1	-	-	-	-
Sr. Mgmt. Analyst-Revenue	-	1	1	1	1
Accountant	1	1	1	1	1
Contract Specialist	1	1	1	1	1
Land Management Specialist	1	-	-	-	-
Accounting Technician	1	2	2	1	1
Business Professional	-	-	-	1	1
Account Specialist	2	2	2	2	1
Purchasing Specialist	-	-	-	-	1
Executive Assistant	1	1	-	-	-
Staff Assistant I/Cashiers	1	-	-	-	-
<b>TOTAL</b>	<b>16</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>



## Performance Measures

**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city's assets and resources

**Core Service:** Accounting Services

Measure Type: Tactical – Quality Measure		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Obtain the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR) annually.	100%	100%	100%	100%
Measure Type: Tactical – Effectiveness				
Measure				
Pay 95% of vendor invoice entries within 42 days of date of receipt.	95%	98%	97.8%	95%
Close each financial reporting month by the ninth (9 <sup>th</sup> ) working day of the following month 90% of the time.	90%	100%	92%	90%
Measure Type: Operational – Output				
Measure				
Reconcile and post all cash receipts by noon of the first working day each month.				
Reconcile the bank statement by the ninth (9 <sup>th</sup> ) working day of the following month.				
Post all adjusting journal entries by the ninth (9 <sup>th</sup> ) working day of the following month.				
Provide a complete draft of the Comprehensive Annual Financial Report to the auditors by March 15 <sup>th</sup> of each year.				

**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city's assets and resources

**Core Service:** Budget Development and Oversight

Measure Type: Tactical – Quality Measure		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Attain the Distinguished Budget Presentation Award annually.	100%	100%	100%	100%
Measure Type: Tactical – Effectiveness				
Measure				
To maintain a variance of +/- 5% or less between estimated and actual revenues by operating fund City- wide.	+/- 5%	(2.64)%	4.77%	+/- 5%
To maintain a variance of +/- 10% or less between estimated and actual expenditures by operating fund City-wide.	+/- 10%	(6.18)%	(5.54)%	+/- 10%
Measure Type: Operational - Output				
Measure				
Ensure compliance with Truth in Millage (TRIM) requirements.				



**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city's assets and resources

**Core Service:** Payroll Services

<b>Measure Type: Tactical - Effectiveness</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Reduce the number of timesheet corrections needed to prepare an accurate payroll from 5% to 4.5%.	5.0%	<b>3.8%</b>	<b>3.71%</b>	5.0%
Complete the quarterly reconciliation and required payroll reports by the tenth (10 <sup>th</sup> ) of the month following quarter end 90% of the time.	90%	<b>75%</b>	<b>100%</b>	90%
<b>Measure Type: Operational - Output</b>				
<b>Measure</b>				
Review all timesheets by 5:00 p.m. the first business day following the end of the pay period with all corrections completed by supervisors no later than 8:00 a.m. the second business day.				
Reconcile the preliminary payroll register by 4:00 p.m. the second business day following the end of the pay period.				
Submit direct deposit file to the bank for processing before the end of the day two (2) days prior to pay day.				

**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city's assets and resources

**Core Service:** Purchasing Services

<b>Measure Type: Tactical – Effectiveness</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Process 90% of all authorized requisitions subject to the receipt of all required documentation within three working days of submission.	90%	<b>96.7%</b>	<b>93.5%</b>	90%
Close the month by the tenth (10 <sup>th</sup> ) of the new month (or first business day thereafter) 90% of the time.	90%	<b>100%</b>	<b>100%</b>	90%
<b>Measure Type: Operational - Output</b>				
<b>Measure</b>				
Review and verify that all required vendor information has been received from departments before processing requisitions.				
Review and verify that all required procurement procedures have been followed before approving purchase requisitions.				
Post all purchasing/inventory transactions at the end of each business day.				



## General Services

### Fund






001-General Fund

### Department/Division

0705-Administration

### Mission

The mission of the General Services Administration Division is to ensure every City department has the right personnel and technology to accomplish city designated goals by:

-  providing coordinated and cost-effective services across four operational divisions;
-  providing oversight of information and technology support services;
-  providing oversight of community-based social services;
-  providing oversight of internal personnel services; and
-  ensuring the availability of park and recreation opportunities.

In order to accomplish this mission, the General Services Administration Division serves to provide our customers community-based programs, customer-focused services, technology-driven information, by a highly talented workforce ensuring the citizens of North Port enjoy a viable and sustainable quality of life.

### Structure





*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 201,634	\$ 233,720	\$ 157,973	\$ 170,060	\$ 175,580
Employee Benefits	47,991	48,115	37,086	54,750	62,070
<b>PERSONNEL EXPENDITURES</b>	<b>249,625</b>	<b>281,835</b>	<b>195,059</b>	<b>224,810</b>	<b>237,650</b>
Current Operating Charges	1,003	1,534	3,095	1,390	4,440
Operating Supplies	1,400	1,655	993	1,460	2,630
<b>OPERATING EXPENDITURES</b>	<b>2,403</b>	<b>3,189</b>	<b>4,088</b>	<b>2,850</b>	<b>7,070</b>
<b>TOTALS</b>	<b>\$ 252,028</b>	<b>\$ 285,024</b>	<b>\$ 199,147</b>	<b>\$ 227,660</b>	<b>\$ 244,720</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Director	1	1	1	1	1
Senior Management Analyst	-	1	1	-	-
Management Analyst	-	-	-	1	1
Executive Assistant	1	1	-	-	-
Administrative Services Coordinator	-	-	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>



## General Services

### Fund




001-General Fund

### Department/Division

0710-Information Technology

### Mission

The mission of the Information Technology Division is to achieve community outcomes by ensuring the integrity of and access to information by:

-  providing excellent technology support services to internal customers;
-  ensuring availability of information through technological services to increase community awareness; and
-  supporting community values through updated technology.

In order to accomplish this mission, the Information Technology Division promotes the use of technology wherever it enables efficient and effective business processes improving service to all of the City’s customers.

### Core Services and Outputs

#### Access to Information

**Primary Customer Group:** Employees and citizens

**Customer Requirements:** Reliability, anytime/anywhere accessibility

**Definition Statement:** To provide reliable, anytime, anywhere access to information to meet the needs of our employees and citizens.

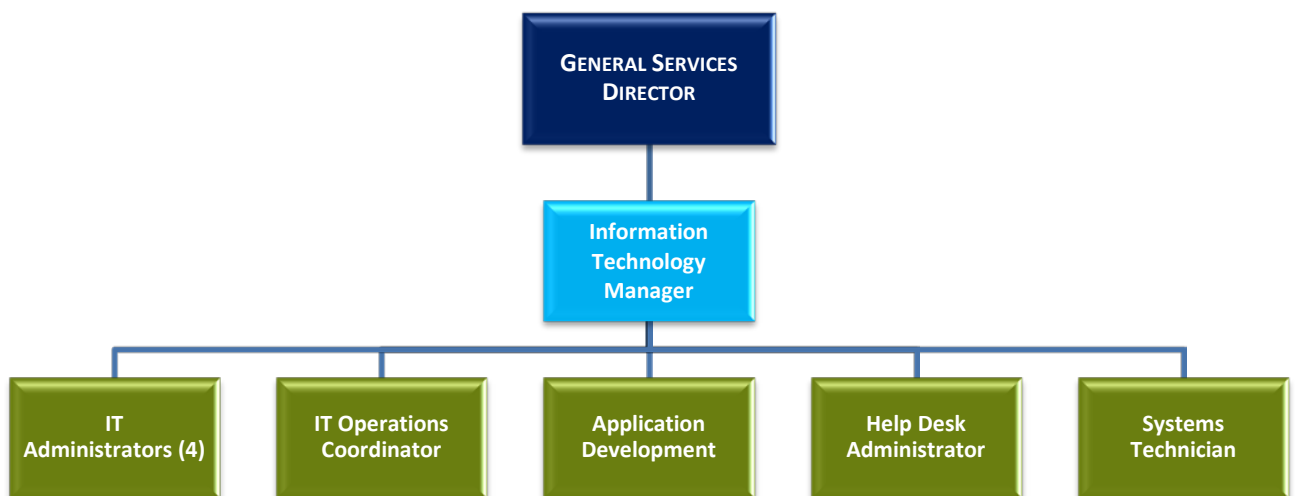
#### Support the Use of Technology

**Primary Customer Group:** Employees

**Customer Requirements:** Current technology, functional technology, accessible, timely

**Definition Statement:** To ensure technology tools are current and functional and employees are offered proper training and support.

### Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 598,783	\$ 597,398	\$ 578,325	\$ 558,870	\$ 545,050
Employee Benefits	156,207	135,489	129,436	139,190	150,890
<b>PERSONNEL EXPENDITURES</b>	<b>754,990</b>	<b>732,887</b>	<b>707,761</b>	<b>698,060</b>	<b>695,940</b>
Professional/Contracted Services	32,535	27,483	34,450	27,020	27,020
Current Operating Charges	471,776	511,136	520,259	539,740	563,580
Operating Supplies	70,801	142,497	122,832	92,020	237,830
<b>OPERATING EXPENDITURES</b>	<b>575,112</b>	<b>681,116</b>	<b>677,541</b>	<b>658,780</b>	<b>828,430</b>
<b>CAPITAL EXPENDITURES</b>	<b>183,547</b>	<b>114,305</b>	<b>77,542</b>	<b>116,980</b>	<b>100,000</b>
<b>TOTALS</b>	<b>\$ 1,513,649</b>	<b>\$ 1,528,308</b>	<b>\$ 1,462,844</b>	<b>\$ 1,473,820</b>	<b>\$ 1,624,370</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
IT Manager	1	1	1	1	1
Network Administrator	1	1	1	1	1
GIS Administrator	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Applications Development	1	1	1	1	1
Network Analyst	1	1	-	-	-
Telecommunications Administrator	-	-	1	1	1
Help Desk Administrator	1	1	1	1	1
IT Operations Coordinator	1	1	1	1	1
Information Systems Technician	1	1	1	1	1
Staff Assistant	1	1	1	-	-
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>



*Performance Measures*

**Core Value:** Good Governance

**Value Statement:** Provides effective and superior customer service to all city business

**Core Service:** Access to Information

Measure Type: Tactical - Efficiency		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain utilization of overtime for audio visual support at less than 10% of total division overtime costs.	< 10%	6%	0%	< 10%
Measure Type: Tactical – Effectiveness				
Measure				
Maintain 95% of information systems (network, email, desk phones) uptime/availability.	95%	99.8%	99.9%	95%
Measure Type: Operational - Output				
Measure				
Staff to attend four (4) training sessions in area of expertise annually.				
365 nightly backups.				
Hold two (2) strategic planning sessions with each department annually.				

**Core Value:** Good Governance

**Value Statement:** Provides effective and superior customer service to all city business

**Core Service:** Support the use of Technology

Measure Type: Tactical – Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain number of work orders requiring multiple technician visits below 5%.	< 5%	0.70%	0.32%	< 5%
Measure Type: Operational – Output				
Measure				
Staff Help Desk 2,080 hours per year.				
Provide on-call service (support) 128 hours per week.				
Coordinate twelve (12) user training opportunities annually.				



## General Services

### Fund

001-General Fund

### Department/Division

0730-Social Services

### Mission

The mission of the Social Services Division is to achieve community outcomes by improving the social and economic well-being of our citizens by:

- 🏡 increasing awareness of community assistance available to individuals and families;
- 🏡 bringing additional programming and services to the community; and
- 🏡 creating a bridge between socio-economic groups.

In order to accomplish this mission, the Social Services Division coordinates community-based programs.

### Core Services and Outputs

Community Enrichment Services and Support

**Primary Customer Group:** Residents

**Customer Requirements:** Improve access to services, enhance, timely

**Definition Statement:** To provide access to resources and services to support the social and economic well-being of North Port residents.

### Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 177,726	\$ 178,821	\$ 188,638	\$ 151,990	\$ 134,270
Employee Benefits	43,048	39,622	38,069	37,820	33,950
<b>PERSONNEL EXPENDITURES</b>	<b>220,774</b>	<b>218,443</b>	<b>226,707</b>	<b>189,810</b>	<b>168,220</b>
Current Operating Charges	171,805	131,121	99,242	24,380	23,790
Operating Supplies	1,956	1,203	1,152	1,470	1,320
<b>OPERATING EXPENDITURES</b>	<b>173,761</b>	<b>132,324</b>	<b>100,394</b>	<b>25,850</b>	<b>25,110</b>
<b>CAPITAL EXPENDITURES</b>	<b>94,878</b>	<b>-</b>	<b>5,100</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 489,413</b>	<b>\$ 350,767</b>	<b>\$ 332,201</b>	<b>\$ 215,660</b>	<b>\$ 193,330</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Grant Revenues	\$ (238,321)	\$ (107,414)	\$ (139,831)	\$ -	\$ -
Charges for Service	(36,464)	(31,153)	(35,745)	(37,280)	(22,880)
Miscellaneous Revenues	(129,517)	(120,634)	(121,429)	(116,900)	(118,830)
<b>TOTAL GENERATED REVENUES</b>	<b>(404,302)</b>	<b>(259,201)</b>	<b>(297,005)</b>	<b>(154,180)</b>	<b>(141,710)</b>
<b>NET EXPENDITURES</b>	<b>\$ 85,111</b>	<b>\$ 91,566</b>	<b>\$ 35,196</b>	<b>\$ 61,480</b>	<b>\$ 51,620</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Social Services Manager	1	1	1	1	1
Staff Assistant	1	1	1	1	1
Facility Attendant (PT)	1	-	-	-	-
Program Attendant (FT)	-	1	1	1	1
Program Attendant (PT)	1	1	1	1	3
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>6</b>



### *Performance Measures*

**Core Value:** Enhanced Quality of Life

**Value Statement:** Aids in the development of quality healthcare & quality of life opportunities

**Core Service:** Community Enrichment Services and Support

Measure Type: Tactical – Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
90% of calls for housing assistance are responded to within two (2) business days.	90%	97.2%	100%	90%
95% of housing assistance applications received will be completed within five (5) business days.	95%	97.2%	100%	95%
Measure Type: Operational - Output				
Measure				
Sponsor/coordinate three (3) community outreach events per year.				
Apply for two (2) grant opportunities for housing assistance.				
Partner with four (4) agencies in the community to provide funding assistance.				



# General Services

## Fund




001-General Fund

## Department/Division

0740-Human Resources & Risk Management

## Mission

The mission of the Human Resources Division is to achieve community outcomes through workforce excellence by:

-  providing oversight of human resources and risk management policies and programs;
-  providing quality recruitment to ensure a sustainable workforce; and
-  providing training opportunities to ensure community values which improve the quality of life.

In order to accomplish this mission, the Human Resource Division is responsible for recruitment and selection; classification and compensation; employee relations and training; and personnel processing for the City.

## Core Services and Outputs

### Risk Management

**Primary Customer Group:** City organization

**Customer Requirements:** Safe, knowledgeable, accurate, timely, professional

**Definition Statement:** To promote a safe work environment by managing the City’s risk management program which includes: workers’ compensation, safety, property and auto liability, and insurance coverage.

### Workforce Recruitment, Retention, and Support

**Primary Customer Group:** City organization

**Customer Requirements:** Knowledgeable/skilled staff, professionalism, timeliness

**Definition Statement:** To attract qualified applicants and provide resources/support to retain a quality workforce for the organization.

## Structure





*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 273,498	\$ 280,615	\$ 249,977	\$ 338,510	\$ 309,510
Employee Benefits	72,109	59,621	52,057	58,720	82,450
<b>PERSONNEL EXPENDITURES</b>	<b>345,607</b>	<b>340,236</b>	<b>302,034</b>	<b>397,230</b>	<b>391,960</b>
Professional/Contracted Services	18,406	19,722	17,184	12,860	77,360
Current Operating Charges	14,002	10,897	12,067	14,260	16,680
Operating Supplies	14,494	14,897	16,130	19,980	18,820
<b>OPERATING EXPENDITURES</b>	<b>46,902</b>	<b>45,516</b>	<b>45,381</b>	<b>47,100</b>	<b>112,860</b>
<b>TOTALS</b>	<b>\$ 392,509</b>	<b>\$ 385,752</b>	<b>\$ 347,415</b>	<b>\$ 444,330</b>	<b>\$ 504,820</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Human Resources Manager	-	-	-	1	1
Employee Benefits Coordinator	1	1	1	1	1
Employee Services Coordinator	1	1	1	1	1
Risk Management Coordinator	1	1	1	1	2
Human Resource Specialist	2	2	2	2	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

*Performance Measures*

**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city's assets and resources

**Core Service:** Risk Management

Measure Type: Tactical – Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain 80% on-the-job injuries result in less than seven (7) work days lost.	80%	86.2%	97.2%	80%
<b>Measure Type: Operational - Output</b>				
<b>Measure</b>				
Hold six (6) safety meetings per year.				
Conduct sixty (60) random drug tests on CDL drivers annually.				
Conduct twenty-four (24) random drug tests on Police Department employees annually.				



**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city’s assets and resources

**Core Service:** Workforce Recruitment, Retention and Support

<b>Measure Type: Tactical – Effectiveness</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Maintain 80% of vacancies (non-sworn) are filled within 90 days of approved requisition.	80%	<b>79.6%</b>	<b>78.9%</b>	80%
<b>Measure Type: Operational - Output</b>				
<b>Measure</b>				
Conduct twelve (12) new employee orientations per year.				
Coordinate four (4) employee meetings during the annual open enrollment period.				
Schedule eight (8) retirement benefit information sessions per year.				



## *General Services*

### *Fund*





001-General Fund

### *Department/Division*

3036-Parks and Recreation

### *Mission*

The mission of the Parks & Recreation Division is to achieve community outcomes by enriching life experiences through recreation by:

-  ensuring a safe and aesthetically pleasing park system;
-  providing recreational opportunities to enhance the quality of life;
-  ensuring availability of community programs and activities; and
-  creating a balanced park system to improve sustainability.

In order to accomplish this mission, the Parks and Recreation Division is responsible for providing quality recreation and athletic programming for residents and non-residents of all ages based on the community needs and priorities.

### *Core Services and Outputs*

#### *Community Park System*

**Primary Customer Group:** Citizens

**Customer Requirements:** Variety, cleanliness, safety, attractive, playful

**Definition Statement:** To provide a variety of park facilities for the enjoyment of a diverse community.

#### *Community Enrichment*

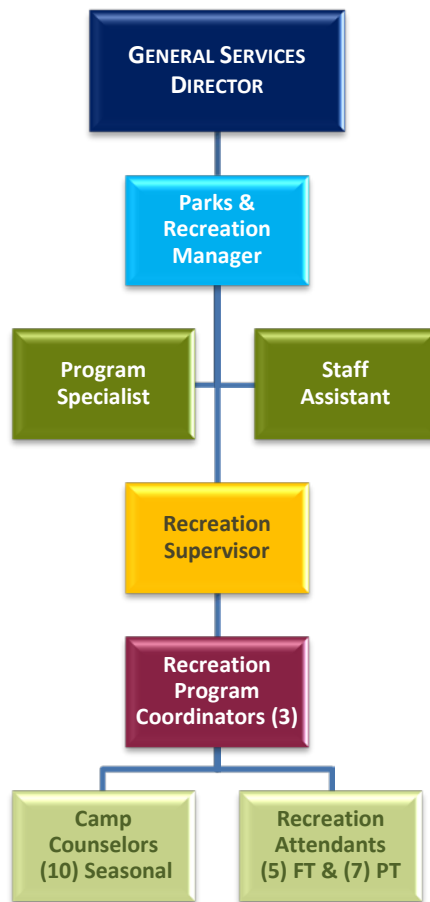
**Primary Customer Group:** North Port residents

**Customer Requirements:** Variety

**Definition Statement:** To provide a variety of recreational programming opportunities and community events for North Port residents to enrich life experiences.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 610,470	\$ 609,239	\$ 607,995	\$ 639,440	\$ 638,280
Employee Benefits	147,521	117,293	124,675	151,140	176,390
<b>PERSONNEL EXPENDITURES</b>	<b>757,991</b>	<b>726,532</b>	<b>732,670</b>	<b>790,580</b>	<b>814,670</b>
Professional/Contracted Services	55,188	69,685	74,509	105,110	81,290
Current Operating Charges	53,037	54,453	51,213	55,670	55,360
Operating Supplies	36,954	36,964	38,942	43,230	47,030
<b>OPERATING EXPENDITURES</b>	<b>145,179</b>	<b>161,102</b>	<b>164,664</b>	<b>204,010</b>	<b>183,680</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 903,170</b>	<b>\$ 887,634</b>	<b>\$ 897,334</b>	<b>\$ 994,590</b>	<b>\$ 998,350</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	\$ (189,554)	\$ (348,905)	\$ (335,738)	\$ (390,510)	\$ (359,030)
Miscellaneous Revenues	(1,150)	(1,750)	(2,226)	-	-
<b>TOTAL GENERATED REVENUES</b>	<b>(190,704)</b>	<b>(350,655)</b>	<b>(337,964)</b>	<b>(390,510)</b>	<b>(359,030)</b>
<b>NET EXPENDITURES</b>	<b>\$ 712,466</b>	<b>\$ 536,979</b>	<b>\$ 559,370</b>	<b>\$ 604,080</b>	<b>\$ 639,320</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Parks & Recreation Manager	1	1	1	1	1
Recreation Supervisor	1	1	1	1	1
Program Coordinator	1	1	1	-	-
Recreation Coordinator	2	2	2	-	-
Recreation Program Coordinator	-	-	-	3	3
Recreation Attendant	11	11	11	11	12
Camp Counselors	8	8	8	8	10
Program Specialist	1	1	1	1	1
Staff Assistant	1	1	1	2	1
<b>TOTAL</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>27</b>	<b>29</b>

*Performance Measures***Core Value:** Enhanced Quality of Life**Value Statement:** Provides for multi-generational community enrichment & community engagement**Core Service:** Community Park System

Measure Type: Tactical – Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
85% of customers surveyed will rate their overall rental experience as “satisfactory”.	85%	93.8%	94.5%	85%
<b>Measure Type: Tactical - Effectiveness</b>				
<b>Measure</b>				
90% of park rental requests will be fulfilled.	90%	100%	99.3%	90%
<b>Measure Type: Operational - Output</b>				
<b>Measure</b>				
Conduct four (4) joint assessments of park facilities annually.				
Evaluate twelve (12) maintenance inspections annually.				
Host community events in three (3) different parks annually.				

**Core Value:** Enhanced Quality of Life**Value Statement:** Provides for multi-generational community enrichment & community engagement**Core Service:** Community Enrichment

Measure Type: Tactical – Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
90% of customers will rate fitness orientation class as “satisfactory” overall.	90%	100%	100%	90%
<b>Measure Type: Tactical - Effectiveness</b>				
<b>Measure</b>				
90% of special event projects are completed within budget.	90%	91.8%	81.3%	90%
<b>Measure Type: Operational - Output</b>				
<b>Measure</b>				
Provide ten (10) different programs each month.				
Host twelve (12) community events annually.				
Publish and distribute two (2) comprehensive activity guides per year.				



## *Public Safety - Police*

### *Fund*







001-General Fund

### *Department/Division*

2100-Police Department

### *Mission*

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to

-  protect life and property;
-  preserve the peace;
-  prevent, reduce, and deter crime and the fear of crime;
-  enforce the law fairly;
-  protect individual rights;
-  provide a safe and secure environment for all citizens.

In order to accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community-oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

### *Core Services and Outputs*

#### *Law Enforcement Patrol Services*

**Primary Customer Group:** Residents and businesses

**Customer Requirements:** Problem solving

**Definition Statement:** To protect North Port citizens and business owners by preventing, reducing and deterring crime and the fear of crime.

#### *Criminal Investigations*

**Primary Customer Group:** Victims

**Customer Requirements:** Thoroughness

**Definition Statement:** To conduct thorough criminal investigations and provide closure for victims and witnesses of crimes.

#### *Community Education*

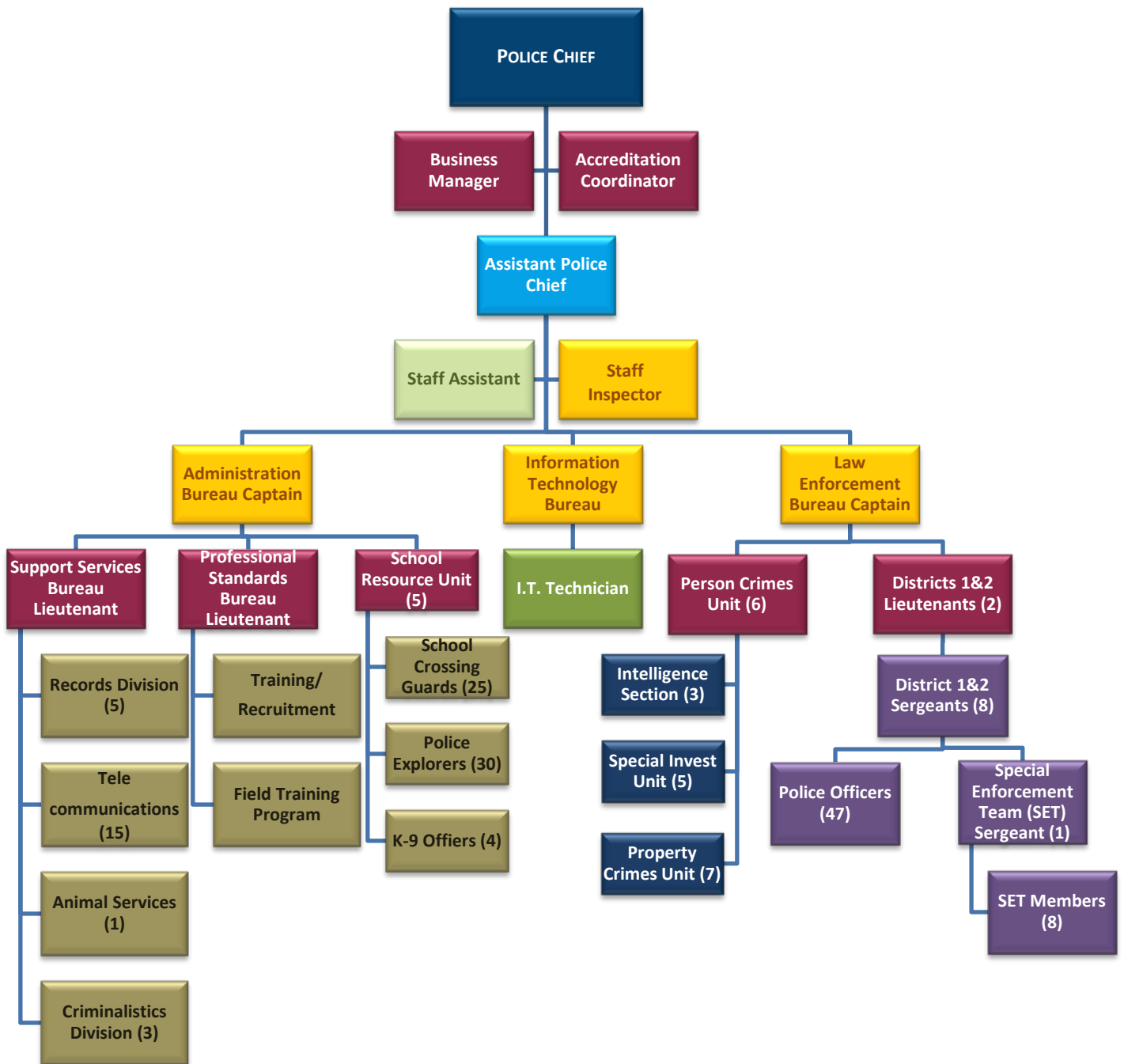
**Primary Customer Group:** North Port residents

**Customer Requirements:** Collaboration

**Definition Statement:** Have a proactive approach in developing partnerships and educating our community as it relates to crime trends and how they can prevent becoming victims of crime.



Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 7,860,436	\$ 8,110,230	\$ 7,742,310	\$ 7,948,460	\$ 8,095,355
Employee Benefits	3,378,415	3,793,556	3,764,847	4,428,920	4,536,680
<b>PERSONNEL EXPENDITURES</b>	<b>11,238,851</b>	<b>11,903,786</b>	<b>11,507,157</b>	<b>12,377,380</b>	<b>12,632,035</b>
Professional/Contracted Services	18,990	23,907	42,532	25,360	30,230
Current Operating Charges	708,712	739,878	710,464	721,590	709,480
Operating Supplies	581,866	481,366	668,889	581,020	709,910
<b>OPERATING EXPENDITURES</b>	<b>1,309,568</b>	<b>1,245,151</b>	<b>1,421,885</b>	<b>1,327,970</b>	<b>1,449,620</b>
<b>CAPITAL EXPENDITURES</b>	<b>7,500</b>	<b>11,584</b>	<b>45,655</b>	-	-
<b>DEBT SERVICE</b>	-	-	-	<b>41,460</b>	<b>41,470</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,555,919</b>	<b>\$ 13,160,521</b>	<b>\$ 12,974,697</b>	<b>\$ 13,746,810</b>	<b>\$ 14,123,125</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenue	\$ -	\$ (282,743)	\$ (297,989)	\$ (338,170)	\$ (348,320)
Grant Revenues	(35,611)	(12,641)	(23,751)	(3,600)	(16,370)
Charges for Service	(250,056)	(265,711)	(285,815)	(307,820)	(321,990)
Fines and Forfeitures	(84,349)	(76,322)	(88,786)	(76,500)	(89,260)
Donations	-	(13,172)	-	-	-
<b>TOTAL GENERATED REVENUES</b>	<b>(370,016)</b>	<b>(650,589)</b>	<b>(696,341)</b>	<b>(726,090)</b>	<b>(775,940)</b>
<b>NET EXPENDITURES</b>	<b>\$ 12,185,903</b>	<b>\$ 12,509,933</b>	<b>\$ 12,278,356</b>	<b>\$ 13,020,720</b>	<b>\$ 13,347,185</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Chief of Police	1	1	1	1	1
Assistant Chief of Police	-	-	-	1	1
Captain	2	2	2	2	2
Lieutenant	5	5	5	4	4
Sergeant	12	12	12	13	13
Police Officers	83	82	82	81	80
Staff Inspector	-	-	-	-	1
Business Manager	1	1	1	1	1
Network Specialist	1	1	1	-	-
Information Technology Bureau	-	-	-	1	1





	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Information Technology Technician	-	1	1	1	1
Accreditation Coordinator	1	1	1	1	1
Animal Control Officer	2	2	1	1	1
Telecommunication	15	15	15	15	15
Criminalistics Specialist	2	2	2	2	2
Crime Data Specialist/Analyst	1	1	1	1	1
Property/Evidence Technician	-	-	-	1	1
Records Supervisor	1	1	1	1	1
Records Technician	2	2	2	2	2
Records Technician (part-time)	2	2	2	2	2
Staff Assistant	2	2	2	1	1
School Crossing Guard (part-time)	27	25	25	25	25
<b>TOTAL</b>	<b>163</b>	<b>160</b>	<b>158</b>	<b>157</b>	<b>157</b>

*Performance Measures*

**Core Value:** Ensure a Safe Community

**Value Statement:** Fosters a feeling of personal safety through a visible and approachable presence

**Core Service:** Law Enforcement Patrol Services

Measure Type: Tactical – Quality Measure		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain the percentage of residents who feel that North Port has remained a safe place to live at 80%.	80%	85.2%	87.7%	80%
<b>Measure Type: Tactical - Effectiveness</b>				
<b>Measure</b>				
Maintain the national average of four (4) Uniform Crime Reports (UCR) Person Crimes per 1,000 residents.	4/p 1,000	2 p/1000	1.0 p/1000	4/p 1,000
Maintain the national average of thirty-two (32) UCR Property Crimes per 1,000 residents.	32/p 1,000	17 p/1000	1.7 p/1000	32/p 1,000
Maintain an average response time for all priority service calls at 10 minutes.	10 minutes	8 min 15 sec	8.75 min	10 minutes
<b>Measure Type: Operational – Output</b>				
<b>Measure</b>				
Conduct citizen surveys from 30% of UCR Part 1 crimes reported by victims per month.				
Maintain two (2) districts city-wide with a minimum of three (3) officers per district to answer all calls for service.				
Provide a minimum of thirty (30) minutes of zone officer’s unencumbered time per shift towards the directed patrol of hot spot areas with an emphasis on citizen contacts.				



**Core Value:** Ensure a Safe Community

**Value Statement:** Protects the community by justly enforcing the law, promptly responding to calls for service and being prepared for all emergency situations

**Core Service:** Criminal Investigation Services

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain person clearance crime rate of 47.6% meeting the national average.	48.4%	71.5%	67.4%	48.4%
Maintain property crimes clearance rate of 20.0% meeting the national average.	20.1%	28.3%	33.8%	20.1%

**Measure Type: Operational – Output**

**Measure**

80% of all persons crimes assigned to the Criminal Investigation Branch (CIB) are investigated by a “persons crimes” detective and not a property crimes detective.

80% of all property crimes assigned to the Criminal Investigation Branch (CIB) is investigated by a property crimes detective and not a “persons crimes” detective.

**Core Value:** Ensure a Safe Community

**Value Statement:** Offers a variety of safe activities and safety education

**Core Service:** Community Education

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain a 75% satisfaction rate of residents who participate in the monthly Neighborhood Watch meetings as it relates to effective methods in developing partnerships with the North Port Police Department.	75%	96.6%	100%	75%
Maintain a 75% satisfaction rate of residents who participate in the annual Citizen Public Safety Academy as it relates to effective methods in developing partnerships with the North Port Police Department.	75%	100%	100%	75%

**Measure Type: Operational – Output**

**Measure**

Conduct one (1) Citizen Public Safety Academy per year with a minimum of ten (10) civilians and a maximum of twenty (20).

Monthly neighborhood watch groups meetings twelve (12) times per year.



## *Public Safety – Emergency Medical Services*

### *Fund*




001-General Fund

### *Department/Division*

2222-Emergency Medical Services

### *Mission*

The mission of Emergency Medical Services is to achieve community outcomes by preserving life and property by:

-  maintaining timely, efficient and quality responses to requests for assistance;
-  providing emergency medical services; and
-  ensuring the safety and health of the community by maintaining the highest quality of preparedness.

In order to accomplish this mission, the Emergency Medical Services division provides ambulance response including basic and advanced life support treatment, educates the public on the prevention of emergencies, and responds to and mitigates the effects of medical and natural disaster situations.

### *Core Services and Outputs*

#### *Emergency Medical Services*

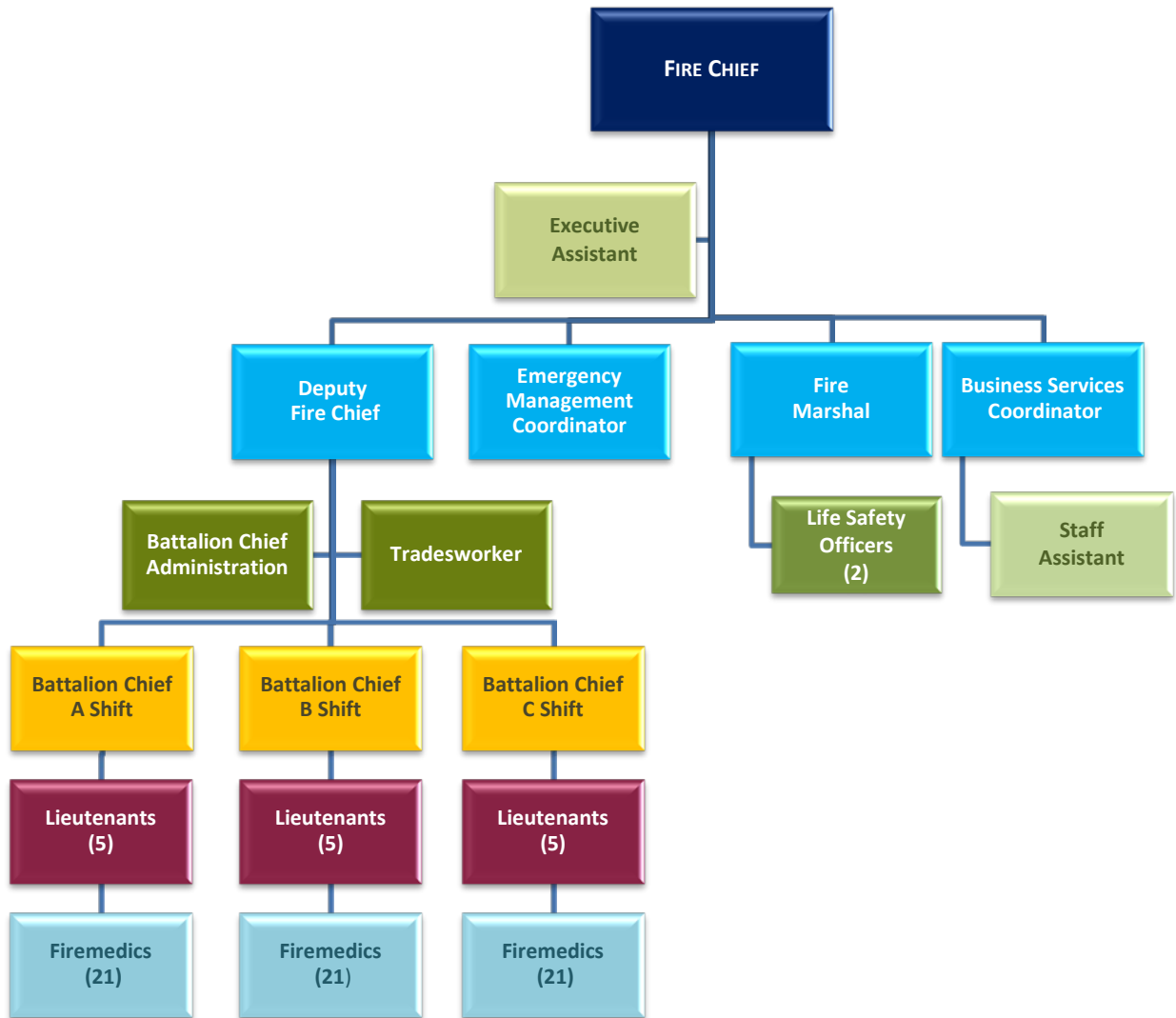
**Primary Customer Group:** Direct caller (person with medical emergency) and indirect caller (person expecting emergency aid when requested)

**Customer Requirements:** Resolution, timely, safe, courteous

**Definition Statement:** To provide emergency medical services for the treatment and/or transport of individuals requesting medical evaluation and treatment.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 2,347,276	\$ 2,408,594	\$ 2,421,357	\$ 2,476,950	\$ 2,420,950
Employee Benefits	932,418	1,072,930	1,060,789	1,133,120	1,133,270
<b>PERSONNEL EXPENDITURES</b>	<b>3,279,694</b>	<b>3,481,524</b>	<b>3,482,146</b>	<b>3,610,070</b>	<b>3,554,220</b>
Professional/Contracted Services	104,305	108,879	116,694	121,330	121,880
Current Operating Charges	135,414	125,863	154,658	185,340	182,420
Operating Supplies	170,419	244,396	232,560	194,660	205,390
<b>OPERATING EXPENDITURES</b>	<b>410,138</b>	<b>479,138</b>	<b>503,912</b>	<b>501,330</b>	<b>509,690</b>
<b>CAPITAL EXPENDITURES</b>	<b>445,017</b>	<b>3,952</b>	-	-	-
<b>OTHER USES</b>	-	-	-	<b>67,000</b>	<b>67,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,134,849</b>	<b>\$ 3,964,614</b>	<b>\$ 3,986,058</b>	<b>\$ 4,178,400</b>	<b>\$ 4,130,910</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenues	\$ -	\$ (157,391)	\$ (149,178)	\$ (177,870)	\$ (183,210)
Grant Revenues	(202,943)	(91,015)	(10,971)	(5,000)	(5,000)
Charges for Service	(1,030,397)	(1,048,946)	(1,207,303)	(1,377,170)	(1,378,630)
Bay Flight Lease	-	-	(15,765)	(17,900)	(17,900)
Other Miscellaneous	-	-	-	-	(30)
<b>TOTAL GENERATED REVENUES</b>	<b>(1,233,340)</b>	<b>(1,297,352)</b>	<b>(1,383,217)</b>	<b>(1,577,940)</b>	<b>(1,584,770)</b>
<b>NET EXPENDITURES</b>	<b>\$ 2,901,509</b>	<b>\$ 2,667,262</b>	<b>\$ 2,602,841</b>	<b>\$ 2,600,460</b>	<b>\$ 2,546,140</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Fire Chief	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Captain	4	4	4	-	-
Battalion Chief	-	-	-	4	4
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	63
Fire Inspector	2	2	2	-	-
Life Safety Officers	-	-	-	2	2



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Trade Worker Journeyman	1	1	1	1	1
Administrative Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
<b>TOTAL</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>

*Performance Measures*

**Core Value:** Ensure a Safe Community

**Value Statement:** Protects the community by promptly responding to calls for service and being prepared for all emergency situations

**Core Service:** Emergency Medical Services

Measure Type: Tactical - Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain 95% of persons requiring medical treatment that feel the quality of care provided was satisfactory.	95%	100%	99.3%	95%
<b>Measure Type: Tactical - Effectiveness</b>				
<b>Measure</b>				
Maintain 97% compliance rate as outlined per current EMS protocols.	97%	99.9%	99.7%	97%
Average an EMS response time of six (6) minutes or less for 90% of EMS service calls.	90%	90.4%	90.5%	90%
<b>Measure Type: Operational – Output</b>				
<b>Measure – Quality of Care</b>				
Provide surveys to persons treated and billed for feedback on service provided.				
<b>Measure – Compliance Rates</b>				
Review 100% of all EMS Patient Care reports each month.				
All line paramedics and EMTs will complete annual field coaching ride-alongs with an EMS Field Training Officer.				
All Paramedics and EMTs will participate in at least one (1) annual mandatory skills evaluation. A written evaluation summary will also be completed for documentation purposes.				
<b>Measure – EMS Response Times</b>				
Review maps of response areas a minimum of two (2) hours per month.				



## *Neighborhood Development Services*

### *Fund*




001-General Fund

### *Department/Division*

0605-Planning & Zoning Division

### *Mission*

The mission of the Planning & Zoning Division is to achieve community outcomes by advancing the community development vision by:

-  providing direction to aid in creating a sustainable community;
-  ensuring development enhances the quality of life for the residents; and
-  encouraging adequate balance of development.

In order to accomplish this mission, Planning & Zoning serves to enforce the City's land development code and stewardship of the City's future through enforcement of the Comprehensive Plan.

### *Core Services and Outputs*

#### *Current Planning*

**Primary Customer Group:** Property owners and developers

**Customer Requirements:** Consistency and educational

**Definition Statement:** To ensure that all development proposals are consistent and in compliance with the City's Unified Land Development Code (ULDC), approved master plans, pattern books and the City's adopted Comprehensive Plan, and are administered in a professional manner that promotes and protects the public interest, while creating livable and aesthetically pleasing communities.

#### *Comprehensive Planning*

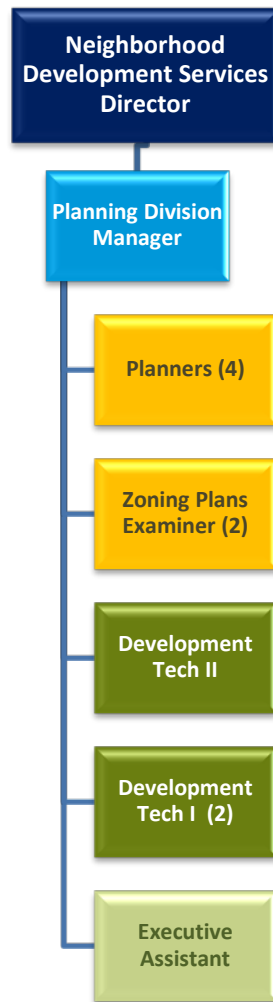
**Primary Customer Group:** Residents, city staff and developers

**Customer Requirements:** Livable and sustainable

**Definition Statement:** To ensure that all long-range planning, transportation planning and master planning activities address the needs and aspirations of the community, efficient growth management, sustainability with energy conservation and neighborhood preservation to provide community long-term goals and short-term objectives and policies.



*Structure*







*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 455,290	\$ 364,208	\$ 412,493	\$ 456,910	\$ 558,320
Employee Benefits	160,093	88,608	85,252	109,660	135,810
<b>PERSONNEL EXPENDITURES</b>	<b>615,383</b>	<b>452,816</b>	<b>497,745</b>	<b>566,570</b>	<b>694,130</b>
Professional/Contracted Services	267,454	187,193	2,161	67,600	63,600
Current Operating Charges	31,892	15,207	13,612	18,100	17,200
Operating Supplies	19,433	12,261	13,269	10,800	13,640
<b>Operating Expenditures</b>	<b>318,779</b>	<b>214,661</b>	<b>29,042</b>	<b>96,500</b>	<b>94,440</b>
<b>CAPITAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>7,529</b>	<b>-</b>	<b>-</b>
<b>TOTALS</b>	<b>\$ 934,162</b>	<b>\$ 667,477</b>	<b>\$ 534,316</b>	<b>\$ 663,070</b>	<b>\$ 788,570</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	\$ (25,253)	\$ (54,824)	\$ (85,626)	\$ (63,500)	\$ (92,100)
<b>NET EXPENDITURES</b>	<b>\$ 908,909</b>	<b>\$ 612,653</b>	<b>\$ 448,690</b>	<b>\$ 599,570</b>	<b>\$ 696,470</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Director (split between 4 divisions in FY 2013)	1	-	-	-	-
Planning Division Manager	-	-	-	1	1
Planner	3	3	3	3	4
Planning & Zoning Technician II	1	-	-	-	-
Planning & Zoning Technician I	1	-	-	-	-
Zoning Plans Examiner	-	-	-	-	2
Development Tech II	-	1	1	1	1
Development Tech I	-	1	1	1	2
Stormwater Manager	1	-	-	-	-
Project Manager	1	-	-	-	-
Grants & Environmental Coordinator	-	1	1	1	-
Environmental Specialist	1	-	-	-	-
Engineering Inspector	1	-	-	-	-
Executive Assistant	1	1	1	1	1
<b>TOTAL</b>	<b>11</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>11</b>



*Performance Measures*

**Core Value:** Encourages Economic Growth & Community Prosperity  
**Value Statement:** Encourages sustainable development supported by reliable & affordable city services  
**Core Service:** Current Planning

**Core Value:** Enhanced Quality of Life  
**Value Statement:** Supports an aesthetically pleasing community  
**Core Service:** Current Planning

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Ensure that 90% of formal petitions submitted are processed and reviewed by the appropriate staff and boards within four (4) months of submittal.	90%	74.5%	87%	90%
<b>Measure Type: Operational - Output</b>				
Fifteen (15) formal petitions reviewed annually by appropriate boards.				
Formal petitions include: major sites, subdivisions, plats, infrastructure, special exception, variances, text amendments, rezoning, and Tamiami Trail Architectural Advisory Board (TTAAB).				

**Core Value:** Good Governance  
**Value Statement:** Models stewardship & sustainability of the city's assets and resources  
**Core Service:** Comprehensive Planning

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
One (1) City initiated amendment to the North Port adopted Comprehensive Plan.	no goal	Just output	Just output	no goal
<b>Measure Type: Operational - Output</b>				
<b>Output</b>				
Continuing to work on four separate petitions for property in Warm Mineral Springs:				
Annexation, Rezone, Large Scale Comprehensive Plan Amendment & Text Amendments				



## *Neighborhood Development Services*

### *Fund*




001-General Fund

### *Department/Division*

0760-Property Maintenance

### *Mission*

The mission of the Property Maintenance Division is to achieve community outcomes by preserving the character of the community by:

-  ensuring the sustainable maintenance of City buildings to provide a safe, secure and clean environment;
-  ensuring innovative and cost-effective resource management; and
-  ensuring the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.

In order to accomplish this mission, Property Maintenance is responsible for the maintenance and operations of all city facilities.

### *Core Services and Outputs*

#### *City Facility and Property Maintenance*

**Primary Customer Group:** City of North Port residents and employees

**Customer Requirements:** Quality, effectiveness

**Definition Statement:** To maintain the quality of City facilities, parks and grounds for residents and employees.

#### *Coordination of Special Events*

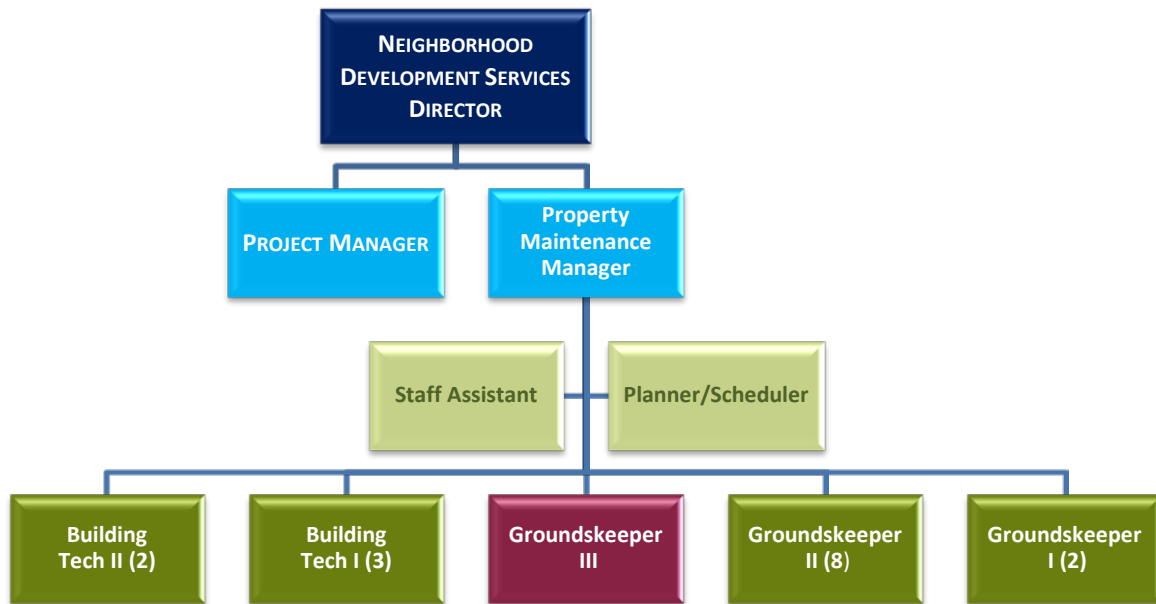
**Primary Customer Group:** City of North Port employees

**Customer Requirements:** Responsiveness, corrective action

**Definition Statement:** To assist City employees in a responsive manner with the coordination, set up and breakdown of City sponsored events.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 941,932	\$ 965,055	\$ 918,534	\$ 892,540	\$ 876,860
Employee Benefits	318,334	271,746	280,635	290,550	277,180
<b>PERSONNEL EXPENDITURES</b>	<b>1,260,266</b>	<b>1,236,801</b>	<b>1,199,169</b>	<b>1,183,090</b>	<b>1,154,040</b>
Professional/Contracted Services	159,195	167,638	139,544	212,330	277,990
Current Operating Charges	940,652	980,334	1,085,503	1,043,010	1,021,610
Operating Supplies	155,811	172,321	194,522	178,020	177,750
<b>OPERATING EXPENDITURES</b>	<b>1,255,658</b>	<b>1,320,293</b>	<b>1,419,569</b>	<b>1,433,360</b>	<b>1,477,350</b>
<b>CAPITAL EXPENDITURES</b>	<b>96,058</b>	<b>9,781</b>	<b>55,833</b>	<b>80,500</b>	<b>40,000</b>
<b>TOTALS</b>	<b>\$ 2,611,982</b>	<b>\$ 2,566,875</b>	<b>\$ 2,674,571</b>	<b>\$ 2,696,950</b>	<b>\$ 2,671,390</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between four divisions)					
Property Maintenance Manager	1	1	1	1	1
Project Manager	-	-	-	-	1
Property Maintenance Superintendent	1	1	1	1	-
Building Technician II	3	3	3	3	3
Building Technician I	2	2	2	2	2
Grounds Supervisor	1	1	1	1	-
Groundskeeper III	1	1	1	1	1
Groundskeeper II	8	8	8	8	8
Groundskeeper I	3	3	3	3	2
Planner/Scheduler	-	-	-	-	1
Staff Assistant	-	-	1	1	1
<b>TOTAL</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>21</b>	<b>20</b>



### *Performance Measures*

**Core Value:** Excellent Stewardship of the Natural & Built Environment

**Value Statement:** Protects community character and maintains facilities and other infrastructure

**Core Service:** City Facility and Property Maintenance

<b>Measure Type: Tactical - Quality</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Ensure park quality for residents by conducting monthly safety inspections and completing corrective action within 24 hours of the inspection on the playground equipment in our parks.	24 hrs.	91.5%	98%	24 hrs.
<b>Measure Type: Operational - Output</b>				
Complete nine (9) safety inspections of playground equipment every month.				



## Neighborhood Development Services

### Fund




001-General Fund

### Department/Division

2750-Property Standards

### Mission

The mission of the Property Standards Division is to assure and maintain the community standard by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, Property Standards is responsible for the inspection and compliance with statutory and local ordinances on residential and commercial property standards within the City.

### Core Services and Outputs

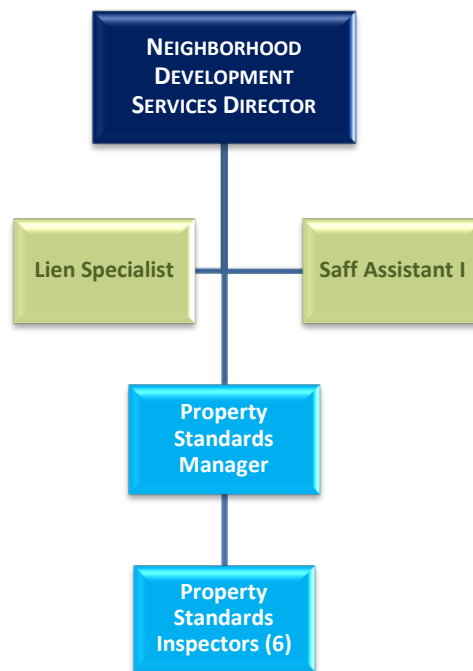
#### Code Enforcement

**Primary Customer Group:** Citizens

**Customer Requirements:** Compliance

**Definition Statement:** To work with citizens to bring code violations into compliance in accordance with City Code, Unified Land Development Code, Florida Building Code, and Florida Statutes to ensure the health, safety, and welfare of all citizens and maintain community standards.

### Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 499,684	\$ 439,116	\$ 463,416	\$ 416,200	\$ 421,130
Employee Benefits	137,581	110,074	112,537	102,250	92,450
<b>PERSONNEL EXPENDITURES</b>	<b>637,265</b>	<b>549,190</b>	<b>575,953</b>	<b>518,450</b>	<b>513,580</b>
Professional/Contracted Services	107,122	93,366	50,968	67,000	92,000
Current Operating Charges	12,223	15,216	14,116	16,160	22,010
Operating Supplies	12,785	16,014	18,341	19,810	26,490
<b>OPERATING EXPENDITURES</b>	<b>132,130</b>	<b>124,596</b>	<b>83,425</b>	<b>102,970</b>	<b>140,500</b>
<b>CAPITAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 769,395</b>	<b>\$ 673,786</b>	<b>\$ 659,378</b>	<b>\$ 621,420</b>	<b>\$ 714,080</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenue	\$ (103,573)	\$ (150,948)	\$ (154,888)	\$ (151,000)	\$ (151,000)
Permits & Special Assessments	(85,819)	(101,716)	(114,268)	(101,800)	(151,000)
Charges for Service	(249,622)	(248,326)	(257,873)	(315,000)	(329,780)
Fines and Forfeitures	(65,457)	(25,284)	(102,213)	(50,000)	(100,000)
<b>TOTAL GENERATED REVENUES</b>	<b>(504,471)</b>	<b>(526,274)</b>	<b>(629,242)</b>	<b>(617,800)</b>	<b>(731,780)</b>
<b>NET EXPENDITURES</b>	<b>\$ 264,924</b>	<b>\$ 147,512</b>	<b>\$ 30,136</b>	<b>\$ 3,620</b>	<b>\$ (17,700)</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Building Director (split between three divisions)					
Chief Zoning Inspector	1	-	-	-	-
Zoning Plans Review/Inspector	1	1	1	1	-
Property Standards Manager	1	1	1	1	1
Property Standards Inspector	1	2	2	3	6
Staff Assistant I	-	-	-	-	1
Lien Specialist	-	-	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>9</b>





### Performance Measures

**Core Value:** Ensures a Safe Community

**Value Statement:** Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

**Core Service:** Code Enforcement

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Maintain 90% of active cases brought into compliance without property owners needing to go to the Code Enforcement Board.	90%	88.3%	84.3%	90%
<b>Measure Type: Operational - Output</b>				
Process, schedule and inspect/investigate 115 code enforcement complaints monthly.				
Conduct 135 monthly re-inspections to check for compliance.				
Close 124 active code enforcement cases brought in compliance monthly.				
Submit to code enforcement board twelve (12) code enforcement cases for non-compliance monthly.				



## *Non-Departmental*

### *Fund*

001-General Fund

### *Department/Division*

9100-Non-Departmental

### *Mission*

The mission of the Non-Departmental division is to serve as the budgetary division for all non-department specific costs that need to be allocated to all General Fund departments.

In order to accomplish this mission, the Non-Departmental division serves to budget global activities for the General Fund including general insurance premiums and contingency.

### *Operating Budget Details*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Employee Benefits	\$ -	\$ -	\$ 12,556	\$ 14,260	\$ 13,430
<b>PERSONNEL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>12,556</b>	<b>14,260</b>	<b>13,430</b>
Professional/Contracted Services	211,662	155,463	119,970	105,000	92,000
Current Operating Charges	163,913	307,140	344,381	400,980	434,450
<b>OPERATING EXPENDITURES</b>	<b>375,575</b>	<b>462,603</b>	<b>464,351</b>	<b>505,980</b>	<b>526,450</b>
<b>DEBT SERVICE</b>	<b>1,204,621</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER USES</b>	<b>541,009</b>	<b>-</b>	<b>40,000</b>	<b>-</b>	<b>-</b>
<b>TOTALS</b>	<b>\$ 2,121,205</b>	<b>\$ 462,603</b>	<b>\$ 516,907</b>	<b>\$ 520,240</b>	<b>\$ 539,880</b>

**PUBLIC WORKS****PUBLIC WORKS SUMMARY**

Public Works includes two dependent districts, Road and Drainage and Solid Waste; and Fleet Management services. This division provides development and transportation services; and safety and neighborhood services to the citizens of North Port.

This section provides a summary of the Public Works FY 2015 Adopted Budget. More detailed presentations and description of the FY 2015 Adopted Budget for each department is provided in the specific fund segment.

**PUBLIC WORKS BUDGET SUMMARY  
FY 2015 ADOPTED**

<b>Revenue</b>	<b>Road &amp; Drainage District</b>	<b>Solid Waste District</b>	<b>Fleet Management</b>	<b>Total</b>
Non-Ad Valorem Taxes	\$ 10,383,600	\$ 6,797,670	\$ -	\$ 17,181,270
Other Taxes	2,628,800	-	-	2,628,800
Intergovernmental Revenue	426,430	-	-	426,430
Charges for Services	493,420	1,268,260	4,217,460	5,979,140
Interest Income	50,000	25,000	1,500	76,500
Miscellaneous Revenues	51,380	3,500	2,500	57,380
Other Sources	324,100	(161,220)	173,610	336,490
<b>Total Revenue &amp; Other Financing Sources</b>	<b>\$ 14,357,730</b>	<b>\$ 7,933,210</b>	<b>\$ 4,395,070</b>	<b>\$ 26,686,010</b>
<b>Expenditures</b>				
General Government	\$ -	\$ -	\$ 4,251,670	\$ 4,251,670
Physical Environment	-	6,373,080	-	6,373,080
Transportation	12,770,070	-	-	12,770,070
Capital	737,660	-	6,400	744,060
Debt & Lease	-	120,100	-	120,100
Other Uses	850,000	1,440,030	137,000	2,427,030
<b>Total Expenditures</b>	<b>\$ 14,357,730</b>	<b>\$ 7,933,210</b>	<b>\$ 4,395,070</b>	<b>\$ 26,686,010</b>



### DEPARTMENTAL FUNCTIONS

The Public Works departmental functions are categorized in the following chart by type of service provided.

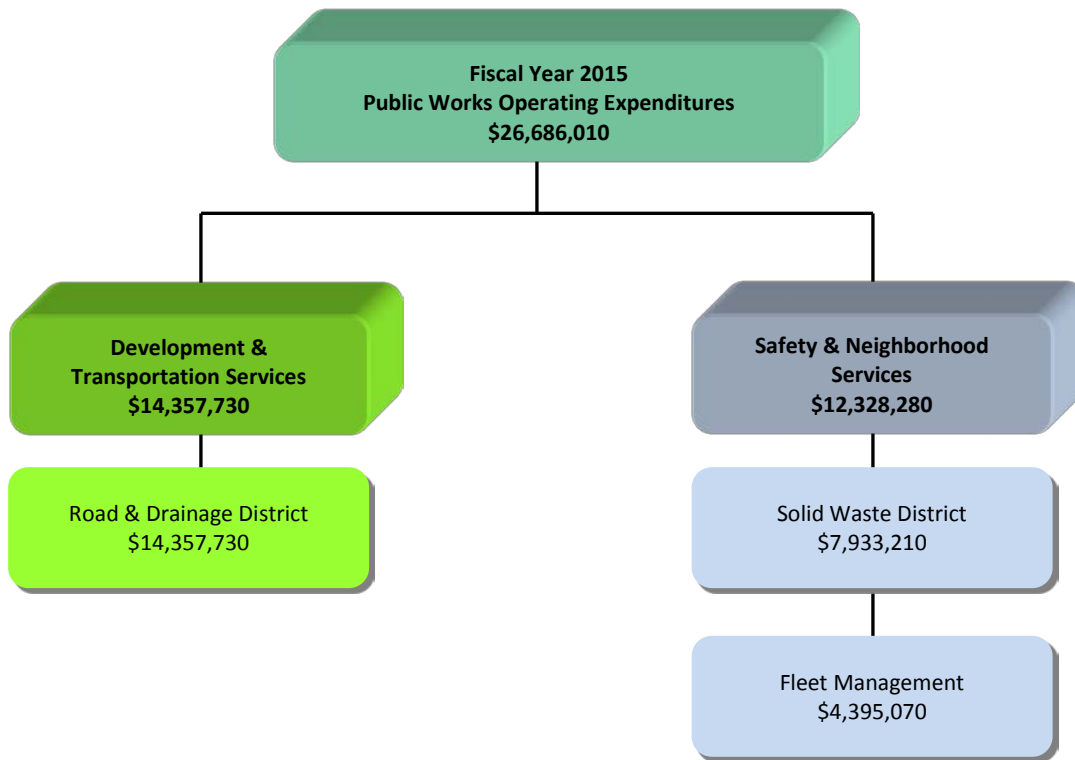
#### DEPARTMENTAL FUNCTIONS

SERVICE CATEGORY	SERVICE FUNCTION
<i>Development &amp; Transportation Services</i>	
Road and Drainage District	Maintenance of public roadways, water control structures, drainage maintenance including waterways and stormwater management.
<i>Safety &amp; Neighborhood Services</i>	
Solid Waste District	Collection and disposal of solid waste.
Fleet Management	Management of City-owned vehicles and equipment.

### EXPENDITURES

The following chart illustrates the Public Works FY 2015 Operating Budget within the service categories shown above.

#### BREAKDOWN OF PUBLIC WORKS OPERATING EXPENDITURES



**ROAD AND DRAINAGE DISTRICT**

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained and new ones are built to the highest standards when necessary; and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

**ROAD AND DRAINAGE DISTRICT  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Non-Ad Valorem Taxes	\$10,156,518	\$ 9,774,233	\$10,652,898	\$ 10,256,720	\$ 10,383,600
Other Taxes	2,453,271	2,519,605	2,575,867	2,534,510	2,628,800
Permits & Special Assessments	32,851	-	-	-	-
Intergovernmental Revenue	257,724	286,456	824,836	387,660	426,430
Charges for Services	212,796	419,223	450,554	408,880	493,420
Interest Income	133,906	107,851	43,676	65,000	50,000
Miscellaneous Revenues	68,848	102,618	31,862	33,810	51,380
Other Sources	369	27,715	161,321	377,860	324,100
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$13,316,283</b>	<b>\$ 13,237,701</b>	<b>\$ 14,741,014</b>	<b>\$ 14,064,440</b>	<b>\$ 14,357,730</b>
<b>Expenditures</b>					
Transportation	\$13,083,042	\$10,652,983	\$12,575,735	\$ 11,943,470	\$ 12,770,070
Capital	911,797	1,364,066	1,512,462	1,720,970	737,660
Debt & Lease	792,340	371,658	192,268	-	-
Other Uses	-	1,200,000	-	400,000	850,000
<b>Total Expenditures</b>	<b>\$14,787,179</b>	<b>\$13,588,707</b>	<b>\$14,280,465</b>	<b>\$ 14,064,440</b>	<b>\$ 14,357,730</b>

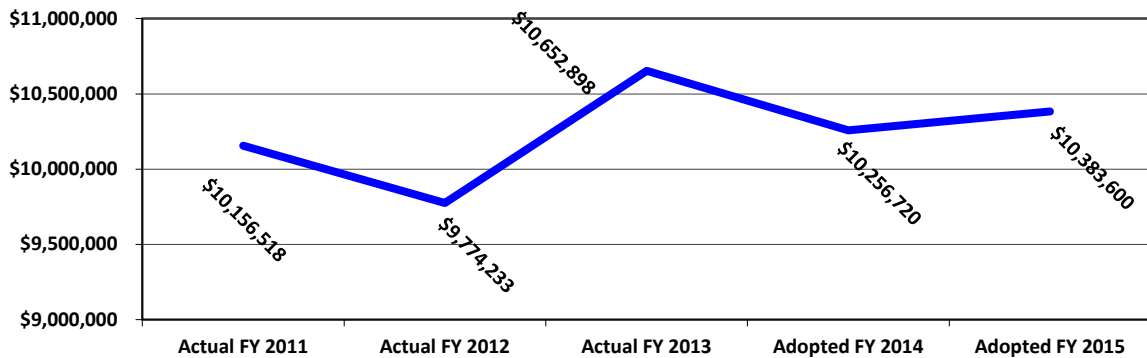
**REVENUES****NON-AD VALOREM ASSESSMENTS**

In FY 2014, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port. In FY 2015, the non-ad valorem rates reflect a 1% increase; total assessment revenue is estimated to increase by \$126,880 from FY 2014, \$146,880 increase in district assessments but a \$20,000 decrease in delinquent assessments.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2011. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



**ROAD & DRAINAGE DISTRICT  
NON-AD VALOREM ASSESSMENTS  
FY 2011 – FY 2015**



**FUEL TAXES**

County 9<sup>th</sup> Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. FY 2015 projected revenues are \$213,640, a decrease of 9.38% from the prior fiscal year.

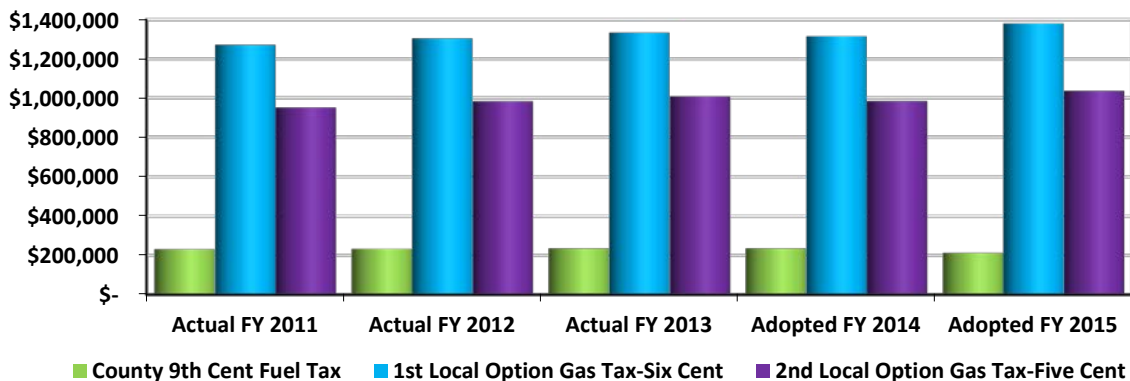
The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. FY 2015 projected revenues are \$1,380,150; an increase of 4.96% from FY 2014.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statutes, section 336.025 and county ordinance 200-029. The revenue projection for FY 2015 is \$1,035,010; a 5.21% increase from FY 2014.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the State; and the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State.

The following chart shows the actual and projected revenues for the fuel taxes for the District for the five year period beginning in FY 2011.

**FUEL TAXES  
FY 2011 THROUGH FY 2015**



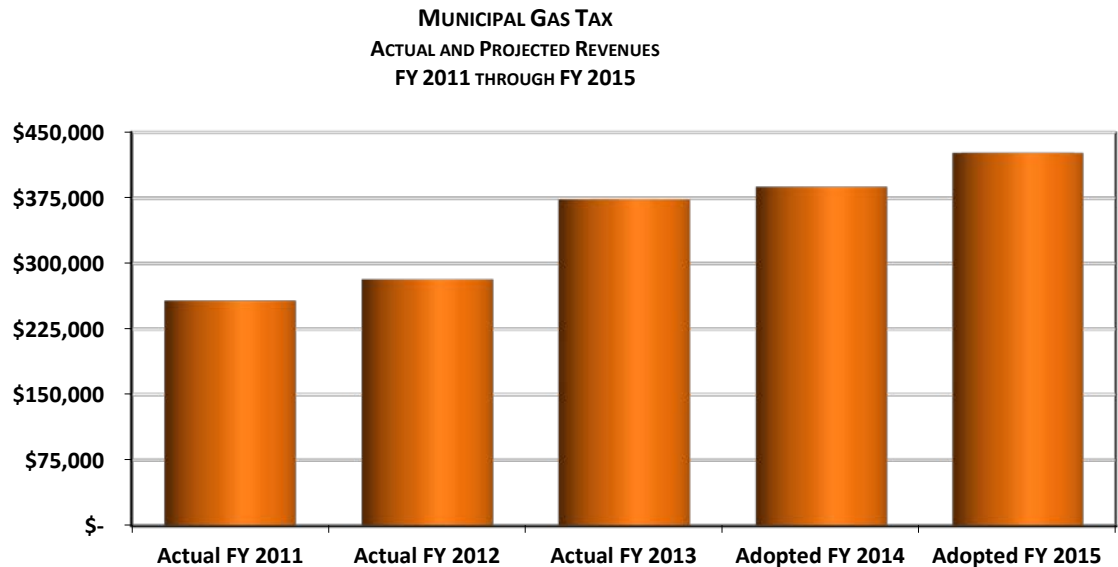
**INTERGOVERNMENTAL**

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through



the Municipal Revenue Sharing Program; a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. For FY 2015, the percentage is 24.86%. The annual revenue projection is determined by the State and remitted to the municipalities. The FY 2015 projected Municipal Gas Tax revenue is \$426,430; a 10.00% increase from FY 2014.

The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five year period of FY 2011 through FY 2015 for the Road and Drainage District.



**CHARGES FOR SERVICE**

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Department of Transportation based on agreements established with the City. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road rehabilitation within the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Staff prepares the revenue projection based on projected residential and commercial growth. In anticipation of an increase in construction the FY 2015 projected revenue is \$446,250, an increase of \$83,750 or 23.10% from FY 2014.

The Department of Transportation agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Projections of revenue are provided by the Florida Department of Transportation. The FY 2015 projected revenue is \$37,170, an increase of \$790 over FY 2014.

**MISCELLANEOUS REVENUE**

The primary miscellaneous revenue is interest income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2015 projected interest income is \$50,000.

Rental income is budgeted at \$28,680. This includes Road and Drainage District facilities rented to other city departments and rental revenue received for the use of city land by a cell tower company.

Disposal of Fixed Assets is projected at \$5,000. The City conducts an auction of surplus property at least once every year and usually takes in more than \$5,000 in revenue city-wide. However, this is not a consistent revenue source to the District.

Contributions and donations of \$15,000 are projected for FY 2015. These revenues will be used to fund the community outreach ROAD-E-O event held by Public Works.

**TRANSFERS AND FUND BALANCE**

The District anticipates using an appropriated fund balance in the amount of \$319,150 for FY 2015.

**EXPENDITURES**

The District's total budget appropriation for FY 2015 is \$14,357,730, an increase of \$293,290 (2.09%) from FY 2014. The District maintains 813 miles of public roads and drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way; and the control of aquatic weeds.

Personnel services increased \$279,860 (5.59%) attributable mainly to the addition of one position – Business Services Coordinator – to be funded 70% by the Road and Drainage District (15% by the Solid Waste District and 15% by Fleet Management), 3% salary/wage increases or lump-sum payouts for all non-union employees and 1% proposed salary/wage increases for union employees, \$27,080 increase in the pension/retirement contributions, \$104,900 increase in health insurance costs, and the \$32,260 increase in workers compensation costs. Rises in the FRS rates, health insurance premiums, and the workers' compensation insurance premiums caused these increases.

Operating expenditures increased by \$546,740 or 7.88%. The major increase occurred in the road maintenance program - \$635,610 over last fiscal year. Insurance increased \$30,350 and rentals and leases were raised \$14,040 due to the \$15,000 increase in emergency equipment rentals. Also, professional services increased \$28,770 mainly due to the \$25,000 for inspection of pedestrian bridges and \$11,800 for the piping of Glenallen Boulevard swales. Partially offsetting the increase in professional services is the \$9,000 savings in the district assessment maintenance fees. Finally, promotional activities increased \$15,000 for a second annual community outreach ROAD-E-O event. Partially offsetting these increases in operating expenditures are the following major decreases: other contractual services was reduced \$37,000 because FY 2014 included the one-time expenditure of \$37,000 for the relocation of the City's entryway monument; road materials and supplies decreased \$134,000. For FY 2015 asphalt and miscellaneous road materials will only be required for potholes and culvert replacements in areas outside of the Road Bond and Road Maintenance projects.

Capital outlay decreased overall \$983,310 compared to FY 2014; the replacement of machinery and equipment increased \$278,500 but infrastructure expenditures (sidewalks, pedestrian bridges, water control structure design and construction) decreased \$1,201,810 and land purchases decreased \$60,000.

The District finished paying all lease purchase agreements in FY 2013.

An interfund transfer of \$850,000 to the Capital Acquisitions Fund, an increase of \$450,000 over last fiscal year, is scheduled for FY 2015.

The following summary shows the major impacts to the operating budget of the Road and Drainage District.

<b>Continuation Expenses</b>	<b>Amount</b>
Increased Salaries and Wages	\$ 111,740
Increased FICA	4,140
Increased Pension / Retirement Contributions	27,080
Increased Health Insurance Contributions	104,900
Increased Workers' Compensation Costs	32,260
Decreased Unemployment Compensation Costs	(260)
Increased Professional Services	28,770
Decreased Other Contractual Services	(37,000)
Increased Rentals and Leases	14,040
Increased Risk Insurance	30,350
Increased Repairs and Maintenance	635,170
Increased Promotional Activities	15,000
Decreased Road Materials and Supplies	(134,000)
Decreased Other Operating Expenditures	(5,590)
<b>Total</b>	<b>\$ 826,600</b>



**FUND BALANCE**

In FY 2015, there is a budgeted use of fund balance of \$319,150 for the Road and Drainage District. The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ A 20% reserve of operating expenditures for FY 2015 for unanticipated events.

**ROAD AND DRAINAGE DISTRICT  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 8,537,175</b>
13/14 Actual Revenue (Unaudited)	15,335,597
13/14 Actual Expenditures (Unaudited)	(13,241,396)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 10,631,376</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(5,212,343)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	(319,150)
<b>Fund Balance Policy - 20% of FY 2015 Expenditures</b>	<b>(2,871,546)</b>
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 2,228,337</b>



## *Public Works – Road & Drainage District*

### *Fund*




107-Road & Drainage District Fund

### *Department/Division*

5000-Road & Drainage District

### *Mission*

The mission of the Road & Drainage Department is to achieve community outcomes by providing for transportation through safe infrastructure by:

-  providing on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment;
-  ensuring structurally sound roadways to promote vehicular safety;
-  maintaining and providing reliable public water structures.

In order to accomplish this mission, the Road & Drainage Department is responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, street lighting, sidewalk construction, water control structure maintenance and overall drainage within the City.

### *Core Services and Outputs*

#### *Road Infrastructure*

**Primary Customer Group:** North Port residents and businesses

**Customer Requirements:** Cost-effectiveness and timeliness

**Definition Statement:** To construct and maintain city roads for the safe and efficient movement of people and goods using a cost-effective and timely approach for the North Port residents and businesses.

#### *Stormwater Control*

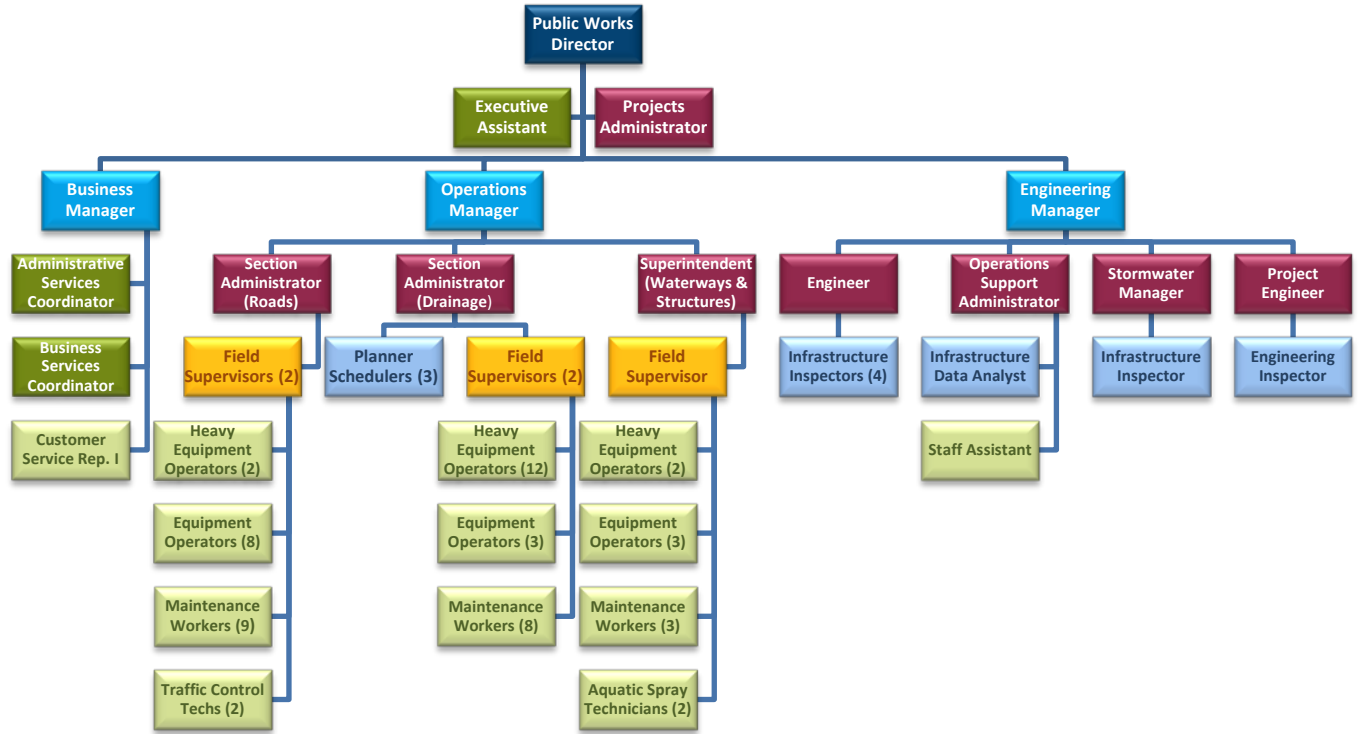
**Primary Customer Group:** North Port residents and businesses

**Customer Requirements:** Stormwater conveyance

**Definition Statement:** To manage stormwater conveyance systems to prevent flooding and improve water quality for North Port residents and businesses.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 3,813,314	\$ 3,821,113	\$ 3,730,599	\$ 3,802,670	\$ 3,924,030
Employee Benefits	1,195,203	982,142	1,031,650	1,206,710	1,365,210
<b>PERSONNEL EXPENDITURES</b>	<b>5,008,517</b>	<b>4,803,255</b>	<b>4,762,249</b>	<b>5,009,380</b>	<b>5,289,240</b>
Professional/Contracted Services	696,673	756,772	986,843	482,000	473,770
Current Operating Charges	6,126,302	3,805,224	5,728,656	5,177,880	5,873,720
Operating Supplies	1,251,550	1,287,732	1,097,986	1,274,210	1,133,340
<b>OPERATING EXPENDITURES</b>	<b>8,074,525</b>	<b>5,849,728</b>	<b>7,813,485</b>	<b>6,934,090</b>	<b>7,480,830</b>
<b>CAPITAL EXPENDITURES</b>	<b>911,797</b>	<b>1,364,066</b>	<b>1,512,463</b>	<b>1,720,970</b>	<b>737,660</b>
<b>DEBT SERVICE</b>	<b>792,340</b>	<b>371,658</b>	<b>192,268</b>	-	-
<b>OTHER USES</b>	-	<b>1,200,000</b>	-	<b>400,000</b>	<b>850,000</b>
<b>TOTALS</b>	<b>\$ 14,787,179</b>	<b>\$ 13,588,707</b>	<b>\$ 14,280,465</b>	<b>\$ 14,064,440</b>	<b>\$ 14,357,730</b>

*Staffing – Authorized Positions*

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>DESCRIPTION</b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>
Public Works Director	1	1	1	1	1
Business Manager	1	1	1	1	1
Operations Manager	1	1	1	1	1
Project Engineer	1	1	1	1	1
Stormwater Manager	-	1	1	1	1
Engineering Manager	-	1	1	1	1
Project Administrator	1	1	1	1	1
Administrative Services Coordinator	1	1	1	1	1
Road Section Administrator	1	1	1	1	1
Drainage Section Administrator	-	-	-	1	1
Drainage Superintendent	1	1	1	-	-
Waterways & Structures Superintendent	1	1	1	1	1
Operations Support Administrator	1	1	1	1	1
Engineer	1	1	1	1	1
Engineering Inspector	-	1	1	1	1
Field Supervisor	6	6	6	5	5
Heavy Equipment Operator	19	17	17	16	16
Equipment Operator	15	15	15	15	15
Aquatic Spray Technician	-	2	2	2	2
Traffic Control Technician	2	2	2	2	2
Maintenance Worker	21	21	21	20	20
Infrastructure Inspector	6	6	6	5	5
Planner Scheduler	-	-	-	3	3
Infrastructure Data Analyst	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Business Services Coordinator (shared w/ SW and Fleet)	-	-	-	-	1
Customer Service Rep I (shared with Solid Waste)	-	1	1	1	1
Staff Assistant I	1	-	-	1	1
<b>TOTAL</b>	<b>83</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>87</b>

*Performance Measures***Core Value:** Ensure a Safe Community**Value Statement:** Provides safe traffic flow, safe roads & well-maintained transportation system**Core Service:** Road Infrastructure

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Complete work orders for pothole and asphalt patching within seven (7) days.	7 days	3.35 days	5.65 days	7 days
Complete annual road rehabilitation and maintenance projects on schedule.	Yes	Yes	Yes	Yes
Measure Type – Operational - Output				
Measure				
Complete thirty (30) tons of asphalt pothole repair each month.				
Complete 75,000 square feet of road remediation and large patching each month.				

**Core Value:** Excellent Stewardship of the Natural & Built Environment**Value Statement:** Maintains facilities, streets & other infrastructure**Core Service:** Stormwater Control

Measure Type: Tactical - Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Resolve 90% of customer orders for corrective drainage issues at the same location without repeating the service in a 3-year period.	90%	94.5%	92.8%	90%
Measure Type: Operational – Output				
Measure				
Complete four (4) miles of swale regrading per month.				
Hydro-seed 3,000 square yards of swale per month.				
Complete 25,000 linear feet of line and grade per month.				



**SOLID WASTE DISTRICT**

The Solid Waste District is a dependent district of the City of North Port. The District provides for the pickup and disposal of solid waste for the City of North Port.

**SOLID WASTE DISTRICT  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Non-Ad Valorem Taxes	\$6,877,556	\$6,908,968	\$7,032,165	\$6,708,740	\$6,797,670
Charges for Services	827,118	895,516	987,528	1,159,430	1,268,260
Interest Income	75,755	66,531	22,425	25,000	25,000
Miscellaneous Revenues	23,047	2,991	3,291	3,000	3,500
Other Sources	27	795	-	(5,600)	(161,220)
<i><b>Total Revenues &amp; Other Financing Sources</b></i>	<i><b>\$7,803,503</b></i>	<i><b>\$7,874,801</b></i>	<i><b>\$8,045,409</b></i>	<i><b>\$7,890,570</b></i>	<i><b>\$7,933,210</b></i>
<b>Expenditures</b>					
Physical Environment	\$5,748,068	\$5,501,984	\$5,688,678	\$6,127,290	\$6,373,080
Capital	1,288,697	150,245	207,312	-	-
Debt & Lease	855,547	505,638	505,638	372,930	120,100
<b>Other Uses</b>	-	3,756,338	-	1,390,350	1,440,030
<i><b>Total Expenditures</b></i>	<i><b>\$7,892,312</b></i>	<i><b>\$9,914,205</b></i>	<i><b>\$6,401,628</b></i>	<i><b>\$7,890,570</b></i>	<i><b>\$7,933,210</b></i>

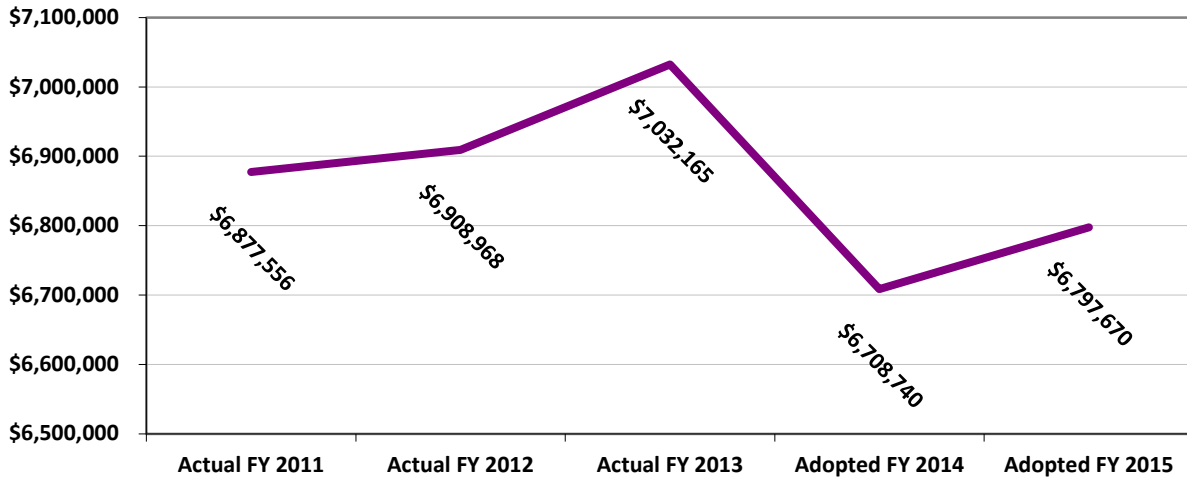
**REVENUES****NON-AD VALOREM ASSESSMENTS**

The primary funding source for the Solid Waste District is non-ad valorem assessments. FY 2015 assessment revenue reflects a rate of \$249 per household, which is the same rate as FY 2014. The projected revenue from district assessments increased \$88,930 or 1.33%. There are an additional 316 residential units over FY 2014 counts and 300 new homes anticipated to receive a certificate of occupancy in FY 2015 which accounts for the increase in the Solid Waste assessment revenue.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2011. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



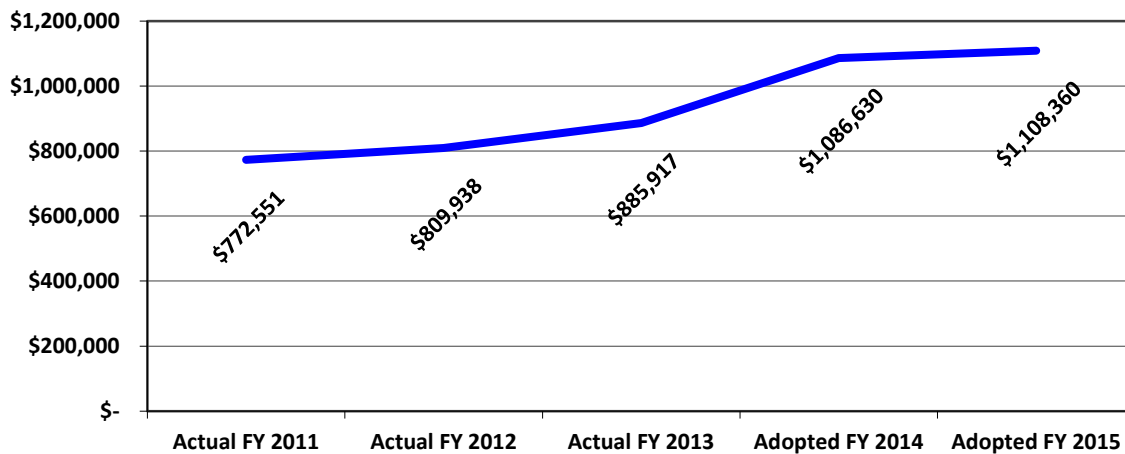
SOLID WASTE DISTRICT  
NON-AD VALOREM ASSESSMENTS  
FY 2011 – FY 2015



**CHARGES FOR SERVICE**

Other charges for service include commercial collections and roll off revenue, special pickups, trash container rentals, service initiation fees and charges to other city funds for solid waste services. Commercial collections and roll off revenue are projected to garner \$1,108,360 in revenue in FY 2015. Roll off revenue is a charge to customers in possession of a roll off container. The charge is assessed because these large containers must be removed from the property, emptied and returned for reuse. For FY 2015, commercial collections and roll off revenue increased \$21,730, or 2.00% due to the growth in commercial accounts. The following chart shows commercial collection/roll off revenue for a five year period beginning in FY 2011.

COMMERCIAL COLLECTION & ROLL OFF REVENUES  
FY 2011 THROUGH FY 2015



Special pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$8,000 from special pickups, a \$1,500 increase from FY 2014.

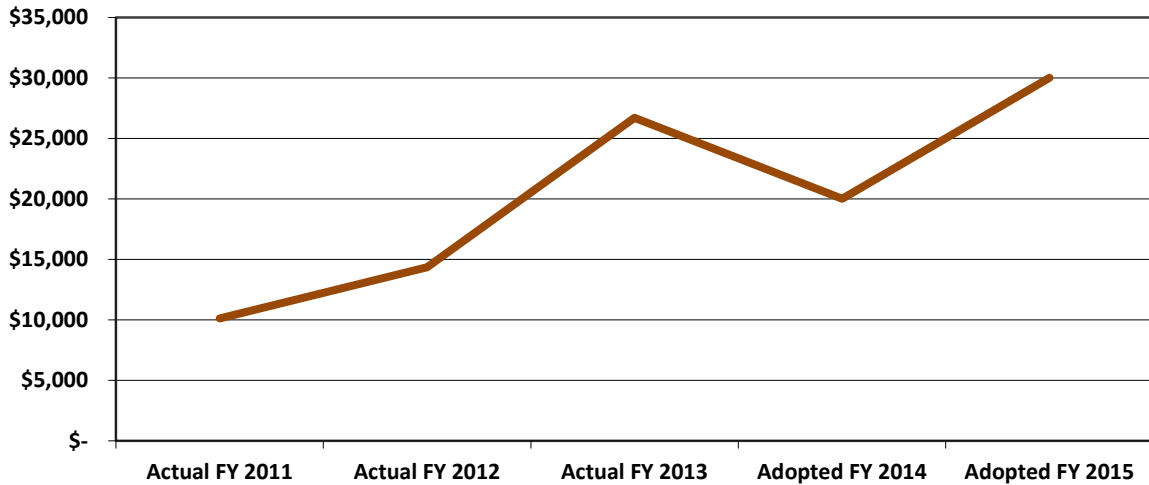
Trash container rentals are fees charged to Solid Waste customers for use of City-owned trash containers, in addition to the one provided upon service initiation. For FY 2015, the District will be offering 95-gallon recycling and yard waste totes to residents that wish to lease the wheeled containers. Revenues are projected at \$4,000, an increase of \$3,000 due to this additional alternative to the traditional recycling bins and customer-provided yard waste containers.





Service initiation fees are charges to begin solid waste services at a residence. The fee is part of the application for a building permit. The projected revenue of \$30,000 is an increase of \$10,000 from FY 2014. It is anticipated that there will be 300 new residences in FY 2015, 100 more than the prior year.

**SERVICE INITIATION REVENUES  
FY 2011 THROUGH FY 2015**



**MISCELLANEOUS REVENUE**

Interest income is the largest contributor to miscellaneous revenues at \$25,000 with revenues from late payments by commercial customers at \$3,500.

**TRANSFERS AND FUND BALANCE**

For FY 2015 a total of \$161,220 in fund balance is reserved for future use.

**EXPENDITURES**

The District’s total budget appropriation for FY 2015 is \$7,933,210, an increase of \$42,640 (0.54%) from FY 2014. Included in the services provided by the District are: once a week collection of residential household garbage, recyclable material and yard waste; special collection of residential bulk waste, appliances, e-waste, trash and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

Personnel services increased \$219,580 (10.45%) attributable mainly to the addition of a customer service coordinator (100% funded by Solid Waste) and a Business Services Coordinator (15% funded by Solid Waste), 3% salary/wage increases or lump-sum payouts for all non-union employees, a 1% proposed increase for union employees, \$15,220 increase in the pension/retirement contributions and \$65,440 increase in health insurance costs caused by raises in the FRS rates and health insurance premiums. Also, educational assistance increased 6,000.

Operating expenditures increased only \$26,210 or 0.65%. Insurance increased \$20,570 and other current charges were raised \$13,630 due to the \$3,000 for six new licenses for iPad access and the \$9,380 increase in the General Fund allocation. Repairs and maintenance decreased approximately \$10,000 due to the reduction in the fleet cost allocation; partially offsetting this decrease was the increase of \$1,650 in office equipment maintenance due to additional software maintenance.

No capital outlay is scheduled for FY 2015. The District’s debt payments decreased \$252,830 for FY 2015.

An interfund transfer of \$1,440,030 to the Capital Acquisitions Fund is scheduled for FY 2015. An assortment of trucks and two curotto cans will be replaced with the remainder of the monies remaining in the fund for future purchases of vehicles and equipment.

The following summary shows the major impacts to the operating budget of the Solid Waste District.



<b>Continuation Expenses</b>	<b>Amount</b>
Increased Salaries and Wages	\$ 122,200
Increased FICA	7,960
Increased Pension / Retirement Contributions	15,220
Increased Health Insurance Contributions	65,440
Increased Workers' Compensation Costs	4,810
Decreased Unemployment Compensation Costs	(2,050)
Increased Educational Assistance	6,000
Increased Risk Insurance	20,570
Increased Other Current Charges	13,630
Decreased Repairs and Maintenance	(8,420)
Increased Other Operating Expenditures	430
<b>Total</b>	<b>\$ 245,790</b>

**FUND BALANCE**

For FY 2015 a total of \$161,220 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ A 20% reserve of operating expenditures for FY 2015 for unanticipated events.

**SOLID WASTE DISTRICT  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 3,797,275</b>
13/14 Actual Revenue (Unaudited)	8,240,119
13/14 Actual Expenditures (Unaudited)	(10,133,574)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 1,903,820</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	-
<b>Assigned Fund Balance as of 10/01/14</b>	
13/14 Appropriated Reserve of Fund Balance	161,220
<b>Fund Balance Policy - 20% of FY 2015 Expenditures</b>	<b>(1,586,642)</b>
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 478,398</b>



## *Public Works – Solid Waste District*

### *Fund*





120-Solid Waste District Fund

### *Department/Division*

3032-Solid Waste District

### *Mission*

The mission of the Solid Waste Department is to achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management by:

-  ensuring the safety and health of citizens through the proper and efficient collection and disposal of solid waste;
-  exploring viable options to improve solid waste collection;
-  ensuring environmental sustainability through the proper disposal of solid waste; and
-  encouraging citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

In order to accomplish this mission, the Solid Waste Department is responsible for providing residents and commercial customers with trash, recycling and yard waste collection and disposal.

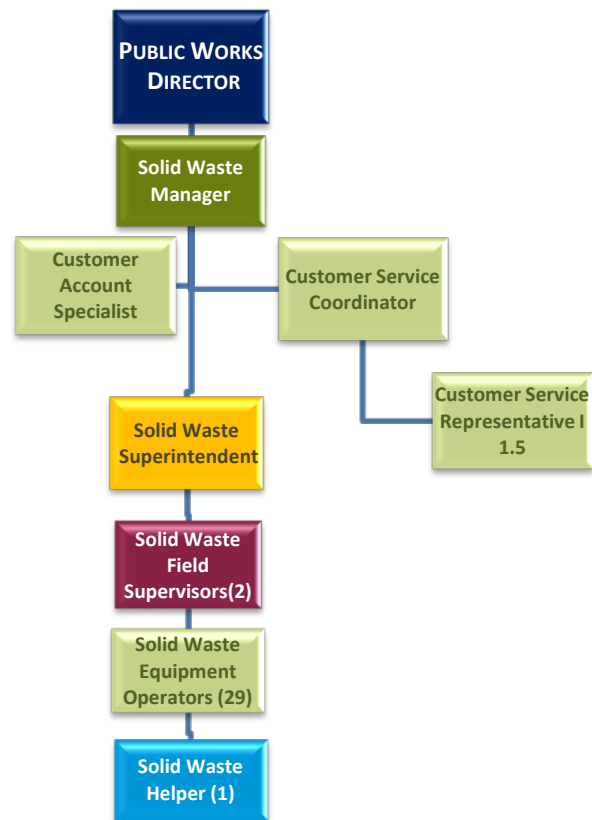
### *Core Services and Outputs*

#### *Solid Waste Collection*

**Primary Customer Group:** North Port residents and businesses

**Customer Requirements:** Reliability

**Definition Statement:** To provide reliable solid waste collection that will enhance the public health and environment for North Port residents and businesses.

*Structure**Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 1,510,423	\$ 1,480,906	\$ 1,516,504	\$ 1,548,200	\$ 1,685,640
Employee Benefits	497,367	414,277	499,327	552,260	634,400
<b>PERSONNEL EXPENDITURES</b>	<b>2,007,790</b>	<b>1,895,183</b>	<b>2,015,831</b>	<b>2,100,460</b>	<b>2,320,040</b>
Professional/Contracted Services	1,244,400	1,264,560	1,386,277	1,598,650	1,593,270
Current Operating Charges	1,832,553	1,646,525	1,585,072	1,611,050	1,638,760
Operating Supplies	663,325	695,716	701,498	817,130	821,010
<b>OPERATING EXPENDITURES</b>	<b>3,740,278</b>	<b>3,606,801</b>	<b>3,672,847</b>	<b>4,026,830</b>	<b>4,053,040</b>
<b>CAPITAL EXPENDITURES</b>	<b>1,288,697</b>	<b>150,245</b>	<b>207,312</b>	-	-
<b>DEBT SERVICE</b>	<b>855,547</b>	<b>505,638</b>	<b>505,638</b>	<b>372,930</b>	<b>120,100</b>
<b>OTHER USES</b>	-	<b>3,756,338</b>	-	<b>1,390,350</b>	<b>1,440,030</b>
<b>TOTALS</b>	<b>\$ 7,892,312</b>	<b>\$ 9,914,205</b>	<b>\$ 6,401,628</b>	<b>\$ 7,890,570</b>	<b>\$ 7,933,210</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Solid Waste Manager	1	1	1	1	1
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Field Supervisor	1	1	2	2	2
Solid Waste Equipment Operator	27	27	29	29	29
Solid Waste Helper	2	2	1	1	1
Executive Assistant	1	1	1	1	-
Customer Account Specialist	-	-	-	-	1
Customer Service Coordinator	-	-	-	-	1
Customer Service Representative I ( & one position shared with Road & Drainage)	1	1	1	1	1
<b>TOTAL</b>	<b>34</b>	<b>34</b>	<b>36</b>	<b>36</b>	<b>37</b>

*Performance Measures*

**Core Value:** Excellent Stewardship of the Natural & Built Environment

**Value Statement:** Protects community character

**Core Service:** Solid Waste Collection

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Limit Solid Waste missed collections to five (5) per week.	5/week	2.98/ week	2.5/ week	5/week
Measure Type – Operational - Output				
Measure				
Collect 375 tons of recycling material per month.				
Conduct one (1) safety meeting per month.				
Grease all utilized collection equipment weekly.				



**FLEET MANAGEMENT**

Fleet Management provides several services including: the repair and maintenance of city vehicles and equipment; recommending, procuring and delivery of the City's rolling stock; administering the Wright Express fuel card system; managing the City's in-house fuel program; and developing, implementing and administering the City's Vehicle Replacement Policy and Vehicle Use Policy.

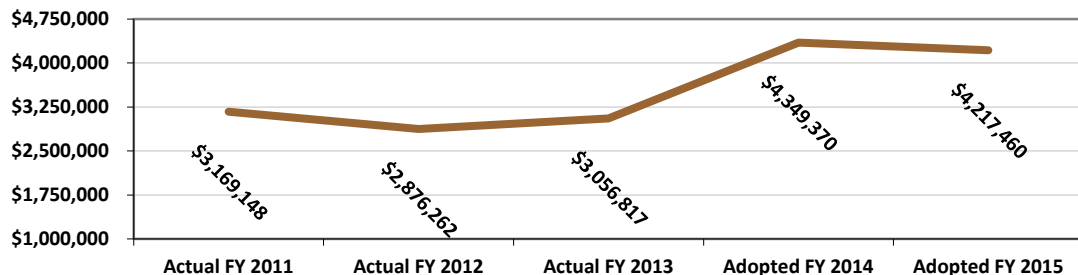
**FLEET MANAGEMENT  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Charges for Services	\$ 3,169,148	\$ 2,876,262	\$ 3,056,817	\$ 4,349,370	\$ 4,217,460
Interest Income	-	8,922	4,928	5,000	1,500
Miscellaneous Revenues	12,963	5,482	6,360	3,000	2,500
Other Sources	3,789	38,409	12,920	341,660	173,610
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 3,185,900</b>	<b>\$ 2,929,075</b>	<b>\$ 3,081,025</b>	<b>\$ 4,699,030</b>	<b>\$ 4,395,070</b>
<b>Expenditures</b>					
General Government	\$ 2,833,611	\$ 2,514,350	\$ 3,059,660	\$ 4,349,530	\$ 4,251,670
Capital	12,600	31,080	75,395	-	6,400
Other Uses	-	-	-	349,500	137,000
<b>Total Expenditures</b>	<b>\$ 2,846,211</b>	<b>\$ 2,545,430</b>	<b>\$ 3,135,055</b>	<b>\$ 4,699,030</b>	<b>\$ 4,395,070</b>

**REVENUES****CHARGES FOR SERVICE**

The revenue for the Fleet Management Fund comes from the charges to other City departments for labor, parts, outsourcing costs and fuel for the vehicles and equipment assigned to the various City departments. Charges for service for FY 2015 are budgeted at \$4,217,460, a decrease of \$131,910 or 3.03% from FY 2014. For FY 2014 a new methodology was implemented; the fleet management cost allocation to the various departments and districts is based on the previous year's adopted budget and incorporates the administrative and service costs associated with operations of the Fleet Management organization. The following chart illustrates the charges for service revenue for the Division over a five year period beginning in FY 2011.

**CHARGES FOR SERVICE  
FY 2011 THROUGH FY 2015**



**MISCELLANEOUS REVENUE**

Interest income is projected at \$1,500. Other miscellaneous revenues of \$2,500 are budgeted for FY 2015.

**TRANSFERS AND FUND BALANCE**

Fleet Management anticipates using an appropriated fund balance in the amount of \$173,610 for FY 2015.

**EXPENDITURES**

The Division's total budget appropriation for FY 2015 is \$4,395,070, a decrease of \$303,960 (6.47%) from FY 2014.

Personnel services decreased \$8,730 (1.00%) mainly attributable to the decrease of \$13,190 in workers compensation costs and \$5,720 reduction in salaries and wages due to employee turnover. Offsetting these decreases were increases of \$2,650 and \$8,300 in pension/retirement contributions and health insurance costs, respectively, due to rises in the FRS rates and health insurance premiums.

Operating expenditures decreased \$89,130 or 2.57%. Minor operating expenditures were reduced \$106,020 mainly due to the \$98,040 decrease in fuel costs. The in-house fleet fueling program began in May 2013. City departments were incrementally brought into the program with full implementation in November 2013. The FY 2014 budget for fuel was estimated on incomplete usage history and unstable fuel prices. The FY 2015 fuel budget was based on actual usage. Other current charges decreased \$27,375 mainly due to the reduction of \$26,110 in the General Fund cost allocation. Other contractual services were reduced \$ 8,640 because some annual maintenance agreements were moved from this account to repairs and maintenance. Offsetting these decreases was a large increase of \$50,360 in repairs and maintenance. Expenditures of approximately \$20,000 in other contractual services and operating supplies were reclassified to the repair and maintenance account to correctly account for maintenance and inspection services and fleet outsourced costs were raised \$35,980. Finally, risk insurance increased approximately \$4,000 due to higher rates.

Capital outlay of \$6,400 is scheduled for FY 2015. When the 30,000 gallon above-ground fuel tank was installed at the new Fleet facility, no ladder or platform for getting onto or standing on top of the fuel tank was installed. A platform (catwalk) is scheduled for construction in FY 2015 as staff periodically needs to get up on top of the tank to inspect and clean the tank and test fuel levels.

An interfund transfer of \$137,000 to the Capital Acquisitions Fund is scheduled for FY 2015 that will be used to support the on-going capital acquisitions program that enables Fleet to replace fully depreciated, technologically unsound assets with minimal or no service life remaining.

The following summary shows the major impacts to the operating budget of Fleet Management.

<b>Continuation Expenses</b>	<b>Amount</b>
Decreased Salaries and Wages	\$ (5,720)
Decreased FICA	(740)
Increased Pension / Retirement Contributions	2,650
Increased Health Insurance Contributions	8,300
Decreased Workers' Compensation Costs	(13,190)
Decreased Unemployment Compensation Costs	(30)
Decreased Other Contractual Services	(8,640)
Increased Risk Insurance	4,020
Increased Repairs and Maintenance	50,360
Decreased Other Current Charges	(27,375)
Decreased Minor Operating Expenditures	(106,020)
Decreased Other Operating Expenditures	(1,475)
<b>Total</b>	<b>\$ (97,860)</b>





**FUND BALANCE**

In FY 2015, there is a budgeted use of fund balance of \$173,610 for Fleet Management. The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ A 20% reserve of operating expenditures for FY 2015 for unanticipated events.

**FLEET MANAGEMENT FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 865,374</b>
13/14 Actual Revenue (Unaudited)	4,297,669
13/14 Actual Expenditures (Unaudited)	(4,552,585)
<b>Projected Committed Fund Balance as of 9/30/14</b>	<b>\$ 610,458</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Use of Fund Balance	(173,610)
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 436,848</b>



# Public Works – Fleet Management

## Fund

520-Fleet Management Fund

## Department/Division

3035-Fleet Maintenance

## Mission

The mission of the Fleet Maintenance Department is to achieve community outcomes by ensuring city services are delivered using safe and reliable equipment by:

- providing cost-effective fleet services;
- effectively and efficiently maintaining the City’s vehicles and equipment; and
- providing reliable and financially responsible fleet services.

In order to accomplish this mission, the Fleet Maintenance Department is responsible to maintain and repair all city vehicles and equipment to provide safe operating conditions and to ensure the safety of all employees, residents and the public.

## Core Services and Outputs

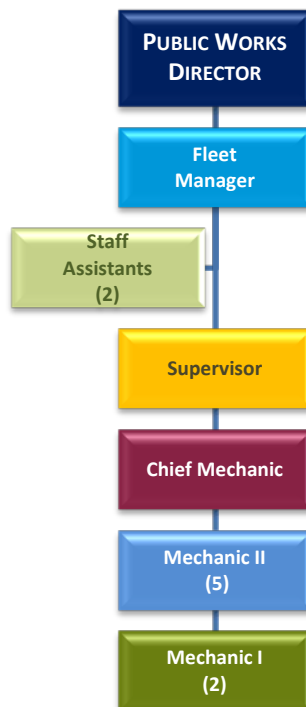
### Fleet Maintenance

**Primary Customer Group:** City Employees

**Customer Requirements:** Availability

**Definition Statement:** To maximize the availability and safety of the City’s vehicles and equipment by providing maintenance and repair services for employees.

## Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 681,173	\$ 620,911	\$ 656,663	\$ 671,620	\$ 666,910
Employee Benefits	198,811	157,855	175,658	204,170	200,150
<b>PERSONNEL EXPENDITURES</b>	<b>879,984</b>	<b>778,766</b>	<b>832,321</b>	<b>875,790</b>	<b>867,060</b>
Professional/Contracted Services	151,201	180,936	193,702	195,740	187,100
Current Operating Charges	1,740,629	1,546,511	1,723,413	1,494,575	1,520,605
Operating Supplies	61,797	8,137	310,224	1,783,425	1,676,905
<b>OPERATING EXPENDITURES</b>	<b>1,953,627</b>	<b>1,735,584</b>	<b>2,227,339</b>	<b>3,473,740</b>	<b>3,384,610</b>
<b>CAPITAL EXPENDITURES</b>	<b>12,600</b>	<b>31,080</b>	<b>75,395</b>	<b>-</b>	<b>6,400</b>
<b>OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>349,500</b>	<b>137,000</b>
<b>TOTALS</b>	<b>\$ 2,846,211</b>	<b>\$ 2,545,430</b>	<b>\$ 3,135,055</b>	<b>\$ 4,699,030</b>	<b>\$ 4,395,070</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fleet Manager	-	1	1	1	1
Superintendent	-	-	-	1	-
Supervisor	-	-	-	-	1
Chief Mechanic	2	2	2	-	1
Technician III	-	-	-	1	-
Technician II	-	-	-	5	-
Technician I	-	-	-	2	-
Mechanic II	5	5	5	-	5
Mechanic I	2	2	2	-	2
Staff Assistant I	2	2	2	2	2
<b>TOTAL</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>



### *Performance Measures*

**Core Value:** Good Governance

**Value Statement:** Models stewardship & sustainability of the city's assets and resources

**Core Service:** Fleet Maintenance

<b>Measure Type: Tactical - Effectiveness</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Maintain availability of Fleet vehicles and equipment at 90% monthly.	90%	93%	95%	90%
<b>Measure Type – Operational - Output</b>				
<b>Measure</b>				
Complete 400 jobs per month.				
Complete forty (40) preventative maintenance services per month.				

**FIRE RESCUE DISTRICT**

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

**FIRE RESCUE DISTRICT  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Non-Ad Valorem Taxes	\$6,531,915	\$6,582,163	\$7,370,073	\$7,685,830	\$7,664,690
Insurance Premium Taxes	-	267,990	254,006	302,850	311,940
Permits & Special Assessments	8,305	18,725	9,240	10,800	21,700
Intergovernmental Revenue	44,321	229,672	41,711	36,240	37,320
Charges for Services	13,715	26,875	19,090	17,000	30,470
Interest Income	40,026	30,726	13,002	7,680	3,830
Miscellaneous Revenues	33,273	36,467	25,783	26,290	27,440
Other Sources	-	-	-	(124,720)	(3,000)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$6,671,555</b>	<b>\$7,192,618</b>	<b>\$7,732,905</b>	<b>\$7,961,970</b>	<b>\$8,094,390</b>
<b>Expenditures</b>					
Public Safety	\$6,839,355	\$7,459,621	\$7,465,918	\$7,514,970	\$7,489,490
Capital	93,076	6,728	-	-	7,900
Other Uses	-	-	282,000	447,000	597,000
<b>Total Expenditures</b>	<b>\$6,932,431</b>	<b>\$7,466,349</b>	<b>\$7,747,918</b>	<b>\$7,961,970</b>	<b>\$8,094,390</b>

**DEPARTMENTAL FUNCTION**

The Fire Rescue District departmental function is categorized in the following chart by type of service provided.

**DEPARTMENTAL FUNCTION**

SERVICE CATEGORY	SERVICE FUNCTION
<b>Safety &amp; Neighborhood Services</b>	
<b>Fire Rescue District</b>	<b>Fire protection services and emergency management services.</b>

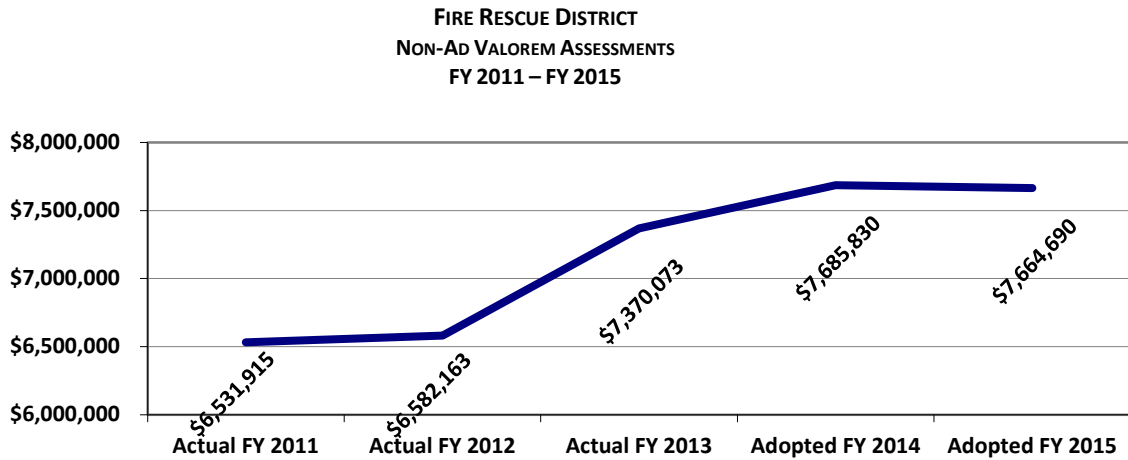


## REVENUES

### NON-AD VALOREM ASSESSMENTS

In FY 2014, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port. For FY 2015 the non ad-valorem rates reflect a 0.5% increase. The District assessments for FY 2015 decreased \$21,140, or 0.28%. The estimated assessment revenue was reduced 3% for early payment discounts and non-payment while delinquent assessments were increased \$15,000 for FY 2015.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2011. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



### OTHER TAXES

Other taxes include the insurance premium taxes for fire. Participating cities and special fire control districts are eligible to receive annual distributions of state premium tax collections on property insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. These amounts are collected by the Department of Revenue and are then available for distribution to the participating pension plans on an annual basis. FY 2015 projected fire insurance premium taxes are \$311,940.

### PERMITS AND SPECIAL ASSESSMENTS

Permit fees for FY 2015 are projected at \$21,700, a \$10,900 increase over the prior year.

### INTERGOVERNMENTAL

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$37,320 in revenue from this program, an increase of \$1,080 from FY 2014.

### CHARGES FOR SERVICE

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include projected revenues for services provided for special events. Other charges for service increased \$13,470 for FY 2015.

### MISCELLANEOUS REVENUE

Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance, is projected at \$3,830 for FY 2015.

Rental revenue received for the use of city land by a cell tower company is budgeted at \$27,330 for FY 2015.

### TRANSFERS AND FUND BALANCE

A total of \$3,000 in fund balance is reserved for future use.

**EXPENDITURES**

The District's total budget appropriation for FY 2015 is \$8,094,390, an increase of \$132,420 (1.66%) from FY 2014. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personnel services decreased \$18,640 (0.31%) due to the reduction in wages and salaries of \$29,460, the decrease in FICA of \$6,950 and the decrease of \$46,970 in pension fund payments (the contribution rate is changing to 20.93% of payroll from 22.39% in FY 2014). Despite the 3% salary/wage increases or lump-sum payouts for all non-union employees and the 1% proposed increase for union employees budgeted for FY 2015, wages decreased due to employee turnover. Partially offsetting these decreases were increases in health insurance and workers' compensation costs of \$42,490 and \$21,360, respectively. Rises in premiums contributed to these increases.

Operating expenditures decreased \$6,840 or 0.46%. Communication services were reduced \$8,590 due to a better negotiated cellular service plan and a reduction in the number of air cards necessary to efficiently operate. Repairs and maintenance decreased by \$12,880 due mainly to the reduction of \$17,630 in the fleet management cost allocation. Minor operating expenditures were reduced \$9,580; decreases of \$6,000 in fuel and \$6,350 in minor operating equipment account for this reduction. Fewer computer replacements are needed in FY 2015. Finally, other current charges decreased \$7,260 due to the lower General Fund cost allocation for the District in FY 2015. Partially offsetting these decreases are increases of \$7,000 in travel, training and education and \$9,000 in risk insurance. Professional services were raised \$16,180 due to the increase in assessment roll services.

Capital outlay of \$7,900 is budgeted for FY 2015 to purchase a Kevlar strut/tripod kit used to provide advanced vehicle stabilization.

The District finished paying all lease purchase agreements in FY 2009.

An interfund transfer of \$597,000 to the Capital Acquisitions Fund for several replacement programs (tools, SCBA, thermal imaging camera, vehicles, and building components) is scheduled for FY 2015.

The following summary shows the major impacts to the operating budget of the Fire Rescue District.

<b>Continuation Expenses</b>	<b>Amount</b>
Decreased Salaries and Wages	\$ (29,460)
Decreased FICA	(6,950)
Decreased Pension / Retirement Contributions	(46,520)
Increased Health Insurance Contributions	42,490
Increased Workers' Compensation Costs	21,360
Increased Unemployment Compensation Costs	440
Increased Professional Services	16,180
Increased Travel, Training, Education	7,000
Decreased Communication Services	(8,590)
Increased Risk Insurance	9,000
Decreased Repairs and Maintenance	(12,880)
Decreased Other Current Charges	(7,260)
Decreased Minor Operating Expenditures	(9,580)
Decreased Other Operating Expenditures	(710)
<b>Total</b>	<b>\$ (25,480)</b>



**FUND BALANCE**

In FY 2015, a total of \$3,000 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ A 20% reserve of operating expenditures for FY 2015 for unanticipated events.

**FIRE RESCUE DISTRICT  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 1,614,557</b>
13/14 Actual Revenue (Unaudited)	8,836,196
13/14 Actual Expenditures (Unaudited)	(7,633,542)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 2,817,211</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	3,000
<b>Fund Balance Policy - 20% of FY 2015 Expenditures</b>	<b>(1,618,878)</b>
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 1,201,333</b>





## *Public Safety – Fire Rescue*

### *Fund*





110-Fire Rescue District

### *Department/Division*

2222-Fire Rescue

### *Mission*

The mission of the Fire Rescue Department is to achieve community outcomes by preserving life and property by:

-  enhancing sustainability by providing fire protection services for the community;
-  providing community education to improve the quality of life;
-  ensuring public safety and health; and
-  providing risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

In order to accomplish this mission, the Fire Rescue division is responsible for protecting public safety and limiting economic loss.

### *Core Services and Outputs*

#### *Life Safety/Fire Prevention Services*

**Primary Customer Group:** Residents and businesses

**Customer Requirements:** Safe, correct, prompt, value, knowledge, and courteous

**Definition Statement:** To provide life safety and fire prevention services.

#### *Emergency Services*

**Primary Customer Group:** Direct caller

**Customer Requirements:** Reliable, safe, prompt, resolution, courteous, and knowledgeable.

**Definition Statement:** To provide emergency services that will respond to and mitigate emergencies within the City of North Port for individuals requesting fire rescue services.

#### *Public Education*

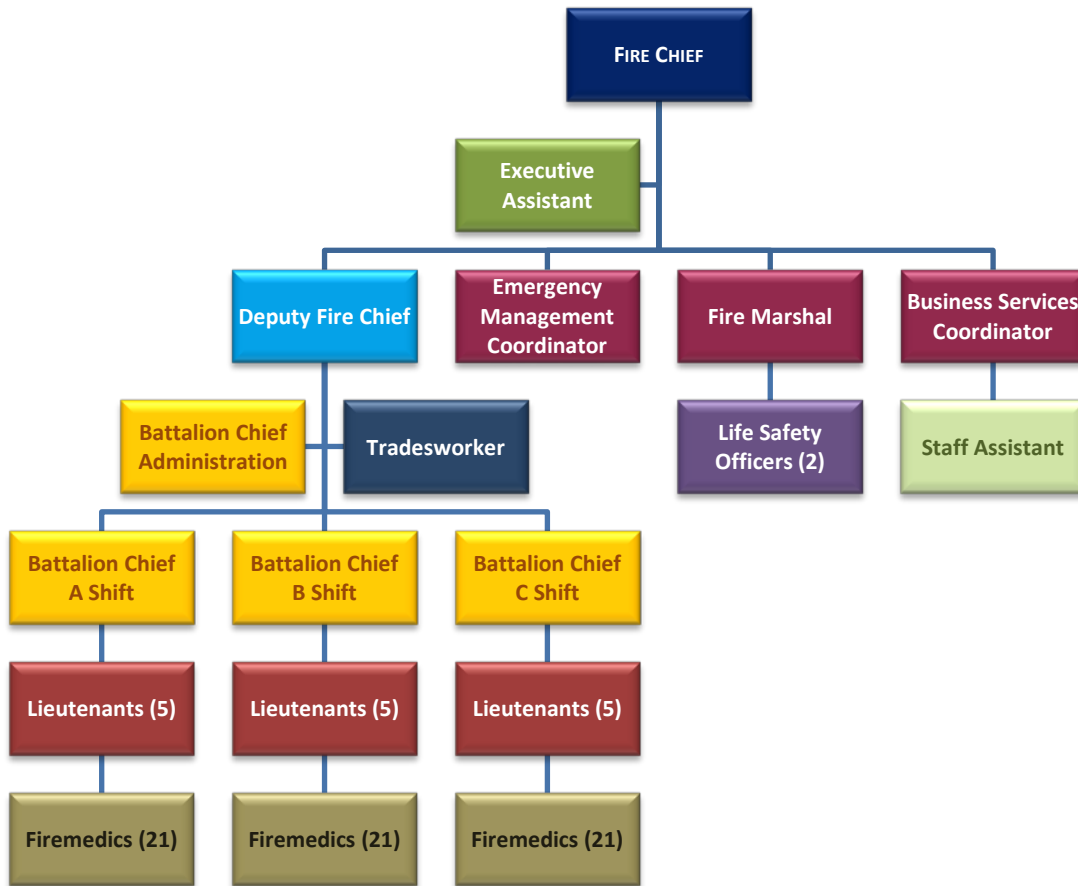
**Primary Customer Group:** Residents and businesses

**Customer Requirements:** Knowledgeable, reliable, safe, and courteous

**Definition Statement:** To provide information to assist with the preparation, prevention, and management of a fire, emergency medical services, and disaster.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 3,852,669	\$ 3,956,827	\$ 3,974,769	\$ 4,019,580	\$ 3,990,120
Employee Benefits	1,681,915	1,883,627	1,873,334	2,010,080	2,020,900
<b>PERSONNEL EXPENDITURES</b>	<b>5,534,584</b>	<b>5,840,454</b>	<b>5,848,103</b>	<b>6,029,660</b>	<b>6,011,020</b>
Professional/Contracted Services	63,883	139,267	114,516	66,550	82,730
Current Operating Charges	1,048,234	1,121,631	1,277,605	1,185,890	1,165,400
Operating Supplies	192,654	358,269	225,694	232,870	230,340
<b>OPERATING EXPENDITURES</b>	<b>1,304,771</b>	<b>1,619,167</b>	<b>1,617,815</b>	<b>1,485,310</b>	<b>1,478,470</b>
<b>CAPITAL EXPENDITURES</b>	<b>93,076</b>	<b>6,728</b>	-	-	<b>7,900</b>
<b>OTHER USES</b>	-	-	<b>282,000</b>	<b>447,000</b>	<b>597,000</b>
<b>TOTALS</b>	<b>\$ 6,932,431</b>	<b>\$ 7,466,349</b>	<b>\$ 7,747,918</b>	<b>\$ 7,961,970</b>	<b>\$ 8,094,390</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Fire Chief	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Battalion Chiefs	-	-	-	4	4
Captain	4	4	4	-	-
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	63
Life Safety Officer	-	-	-	2	2
Fire Inspector	2	2	2	-	-
Business Services Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant	1	1	1	1	1
<b>TOTAL</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>

*Performance Measures*

**Core Value:** Ensure a Safe Community

**Value Statement:** Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

**Core Service:** Life Safety/Fire Prevention

Measure Type: Tactical - Effectiveness		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Inspect 100% of all businesses located within the City of North Port annually.	100%	87%***	100%	100%
Within forty-five (45) days of initial fire safety inspection, have 100% compliance with applicable Fire & Life Safety Codes.	100%	100%	100%	100%
***The Fire Inspection Division was short one person in the 4 <sup>th</sup> quarter due to a retirement.				
Measure Type: Operational – Output				
Measure				
Conduct approximately fifty (50) annual fire safety inspections per month.				
Conduct fire safety re-inspections on all businesses with violations within forty-five (45) days of initial inspection.				



**Core Value:** Ensure a Safe Community

**Value Statement:** Protects the community by promptly responding to calls for service and being prepared for all emergency situations

**Core Service:** Emergency Services

<b>Measure Type: Tactical - Effectiveness</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Average fire response time of seven (7) minutes or less for 90% of fire service calls.	90%	91.2%	93.8%	90%
Upon arrival of the first fire apparatus, apply water to the fire in under three (3) minutes 90% of the time.	90%	84.5%	90.6%	90%
Contain the fire to area of involvement for 90% of fires.	90%	97.7%	91.5%	90%
<b>Measure Type: Operational – Output</b>				
<b>Measure – Fire Response Times</b>				
Review maps of response areas a minimum of two (2) hours per month.				
<b>Measure – Effective Water Supply</b>				
Review water supply standard operating guidelines (SOG) at a minimum of one (1) time per month.				
Conduct training on water supply operations a minimum of one (1) time per month.				
<b>Measure – Effective Fire Attack</b>				
Review all actions taken during structure fire incident.				
Review all actions taken during vehicle fire incident.				
Review all actions taken during outside fire incident.				
<b>Measure – Effective Fire Ground Training Evolutions</b>				
Line personnel will complete a minimum of one (1) fire related training evolution per month.				
Fire certified personnel will complete a minimum of one (1) live fire training evolution per year.				

**Core Value:** Ensure a Safe Community

**Value Statement:** Offers a variety of safe activities and safety education

**Core Service:** Public Education

<b>Measure Type: Tactical - Quality</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Maintain 95% of residents/businesses contacts who feel information provided by the Fire Department will help prepare them for an emergency.	95%	100%	100%	95%
<b>Measure Type: Operational – Output</b>				
<b>Measure</b>				
Conduct forty-eight (48) community educational classes per year.				
Participate in eight (8) community sponsored events per year.				

**ENTERPRISE FUNDS****NORTH PORT UTILITIES SUMMARY**

The North Port Utilities (Utilities) is an enterprise fund in the City of North Port. Utilities provides the water and wastewater needs of the broader community.

The total Utilities Budget for FY 2015 is \$24,038,340 which is a decrease of \$235,910 or 0.97% from FY 2014. The following chart is a summary budget of the Utilities Department for FY 2015.

**FISCAL YEAR 2015  
NORTH PORT UTILITY FUND  
BUDGET SUMMARY**

<b>Utility Revenues</b>	
Charges for Services	\$ 17,806,180
Fines & Forfeitures	100
Interest Income	135,000
Miscellaneous Revenues	21,700
Capacity Fees	823,890
Transfers In	200,000
Appropriated Fund Balance	5,051,470
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 24,038,340</b>
<b>Expenses</b>	
Utilities - Administration	\$ 7,562,910
Utilities - Water Systems	6,909,480
Utilities - Wastewater Systems	4,339,540
Utilities - Field Operations	4,319,030
Water Capacity Fees	208,000
Wastewater Capacity Fees	699,380
<b>Total Expenses</b>	<b>\$ 24,038,340</b>

**UTILITIES REVENUE FUND**

The Utilities Revenue Fund accounts for the operational activities administration, water systems, wastewater systems, and field operations. The following information shows revenue resources and operational expenses as they relate to the four divisions. Capacity fees and utility construction will be presented later in the document.

**REVENUES****CHARGES FOR SERVICE**

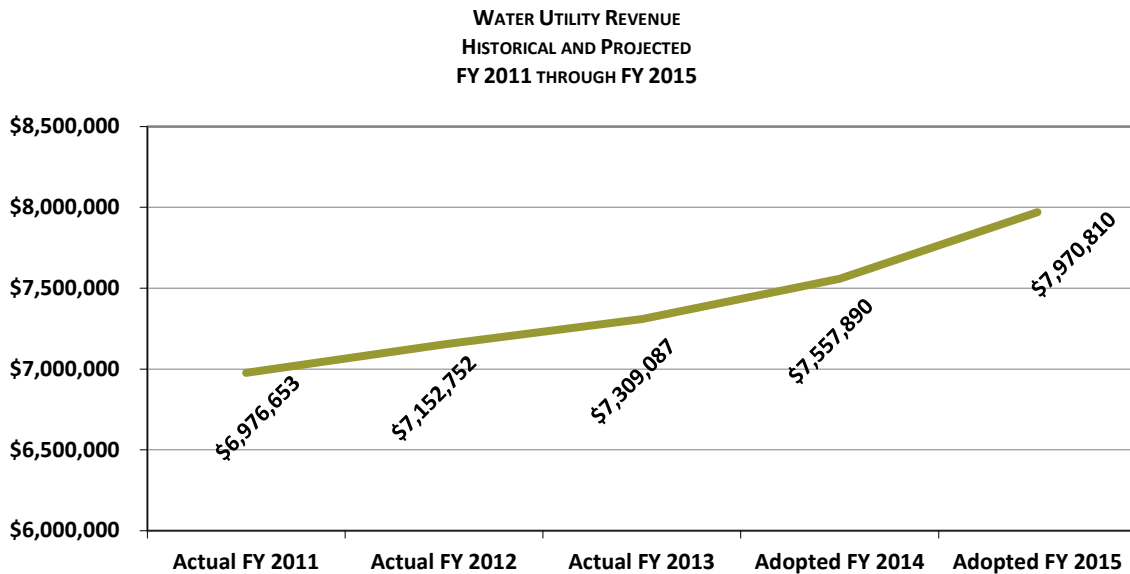
Charges for service are based on consumption. The department regularly contracts services to conduct rate studies to ensure the financial stability of the entity is maintained.

**Water Charges for Service**

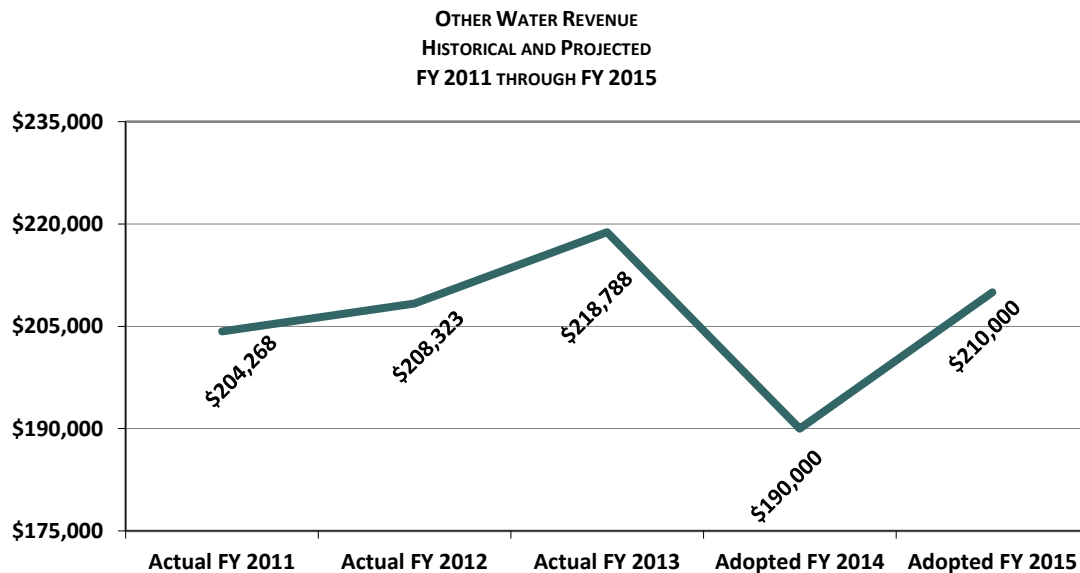
**Water Utility Revenue** is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates will automatically be adjusted based on 100% of the April



Consumer Price Index for Miami-Fort Lauderdale region. For FY 2015 this adjustment is 2.5%. Water Utility Revenue is projected at \$7,970,810 for FY 2015. This reflects a \$412,920 increase. The following chart shows the Water Utility Revenue for a five-year period beginning in FY 2011.



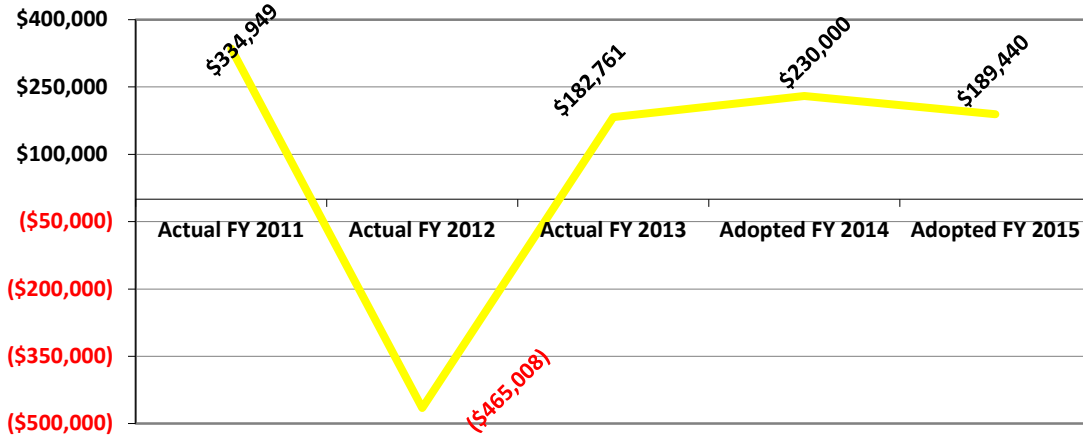
**Other Water Revenue** includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$210,000 for FY 2015; a \$20,000 increase from FY 2014. In FY 2008 there was a sharp revenue increase which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009, City Commission implemented a 10 day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity. Below is a graphical presentation of the Other Water Revenues received or projected over a five-year period beginning in FY 2011.



**Water Guaranteed Revenues** are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. With the slowdown in new construction, guaranteed revenues have also decreased. FY 2015 projected Water Guaranteed Revenues is \$189,440, a decrease of \$40,560 from FY 2014. The chart below shows the Water Guaranteed Revenues for a five-year period beginning in FY 2011.



**WATER GUARANTEED REVENUES  
HISTORICAL AND PROJECTED  
FY 2011 THROUGH FY 2015**



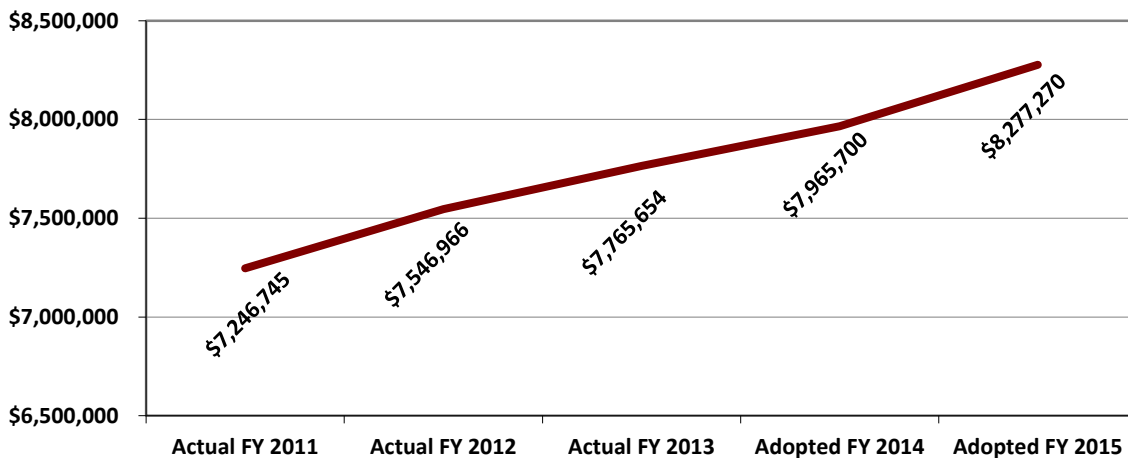
**Installation Fees** are revenues derived from new connections for water service within the City. The total estimated income from new connections for FY 2015 is \$106,470, a \$1,080 increase from FY 2014.

**Backflow Revenue** began in FY 2009 as part of the Backflow Cross Connection Program. This program was implemented to help lessen the potential of contamination of the City’s potable water supply. The revenue projection for FY 2015 is \$159,500, a \$106,650 decrease over FY 2014 as fewer backflows need to be installed.

**Wastewater Charges for Service**

**Wastewater Utility Revenue** is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates will automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. For FY 2015 this adjustment is 2.5%. Wastewater Utility Revenue is projected at \$8,277,270; an increase of \$311,570 over FY 2014. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2011.

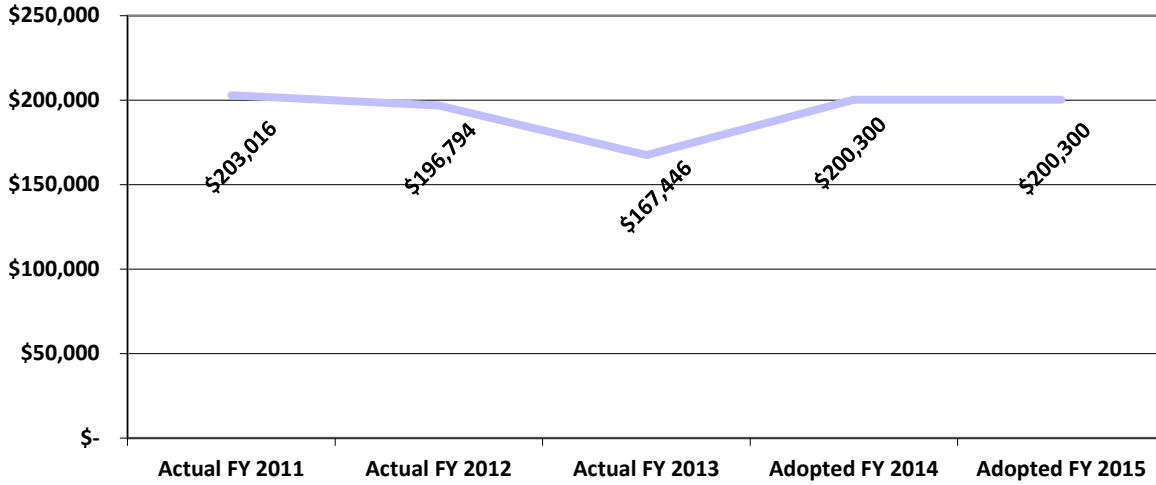
**WASTEWATER UTILITY REVENUE  
HISTORICAL AND PROJECTED  
FY 2011 THROUGH FY 2015**



**Other Wastewater Revenue** is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2015 is \$200,300, no change from FY 2014. The following chart shows the actual and projected revenues for the five-year period beginning in FY 2011.

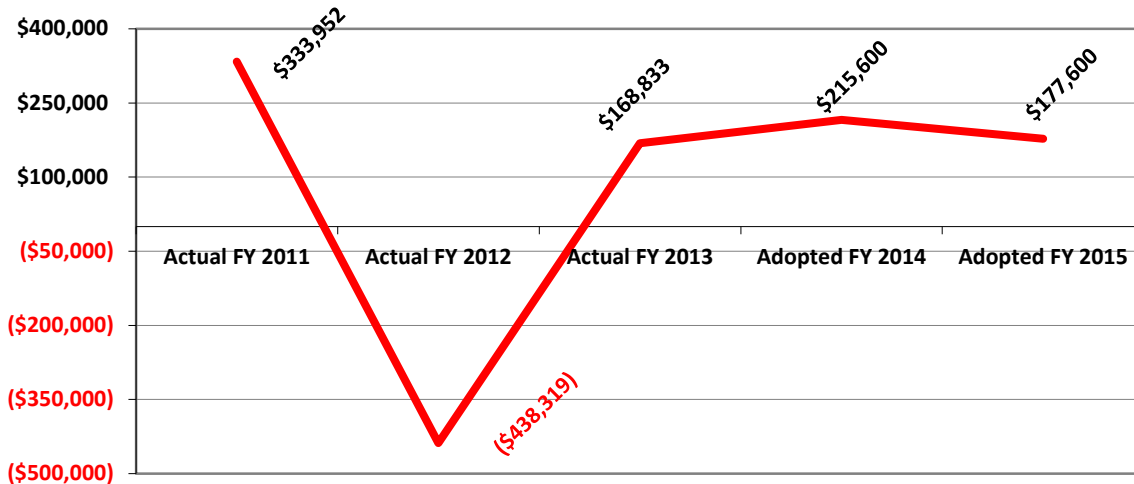


**OTHER WASTEWATER REVENUE  
HISTORICAL AND PROJECTED  
FY 2011 THROUGH FY 2015**



**Wastewater Guaranteed Revenues** are paid by all developers in accordance with their utility developer agreements. Similar to Water Guaranteed Revenues, the slowdown in the economy has decreased the amount of Wastewater Guaranteed Revenues collected. FY 2015 projected Wastewater Guaranteed Revenues is \$177,600, a \$38,000 decrease from FY 2014. The following graph shows the Wastewater Guaranteed Revenues for a five-year period beginning in FY 2011.

**WASTEWATER GUARANTEED REVENUE  
HISTORICAL AND PROJECTED  
FY 2011 THROUGH FY 2015**



**FINES AND FORFEITURES**

**Violation Fees** are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$100, no change from FY 2014.

**MISCELLANEOUS REVENUE**

One of the largest sources of miscellaneous revenue is from interest income. The projected interest income for FY 2015 is \$90,000, a decrease of \$10,000 from FY 2014. Another source of miscellaneous revenue is the charges to place and remove liens; this projected source of income is budgeted at \$12,200 for FY 2015. Finally, projected revenues of \$4,500 are expected for billing services from the Solid Waste Division for FY 2015.





**TRANSFERS AND RESERVES**

The FY 2015 Budget includes a transfer in of \$200,000 from the Sewer Impact Fee Fund to cover the portion of the debt service paid for by Sewer Impact Fees.

The Department anticipates an appropriated use of net assets of \$5,012,980.

**DEPARTMENTAL FUNCTIONS**

The North Port Utilities departmental functions are categorized in the following chart by type of service provided.

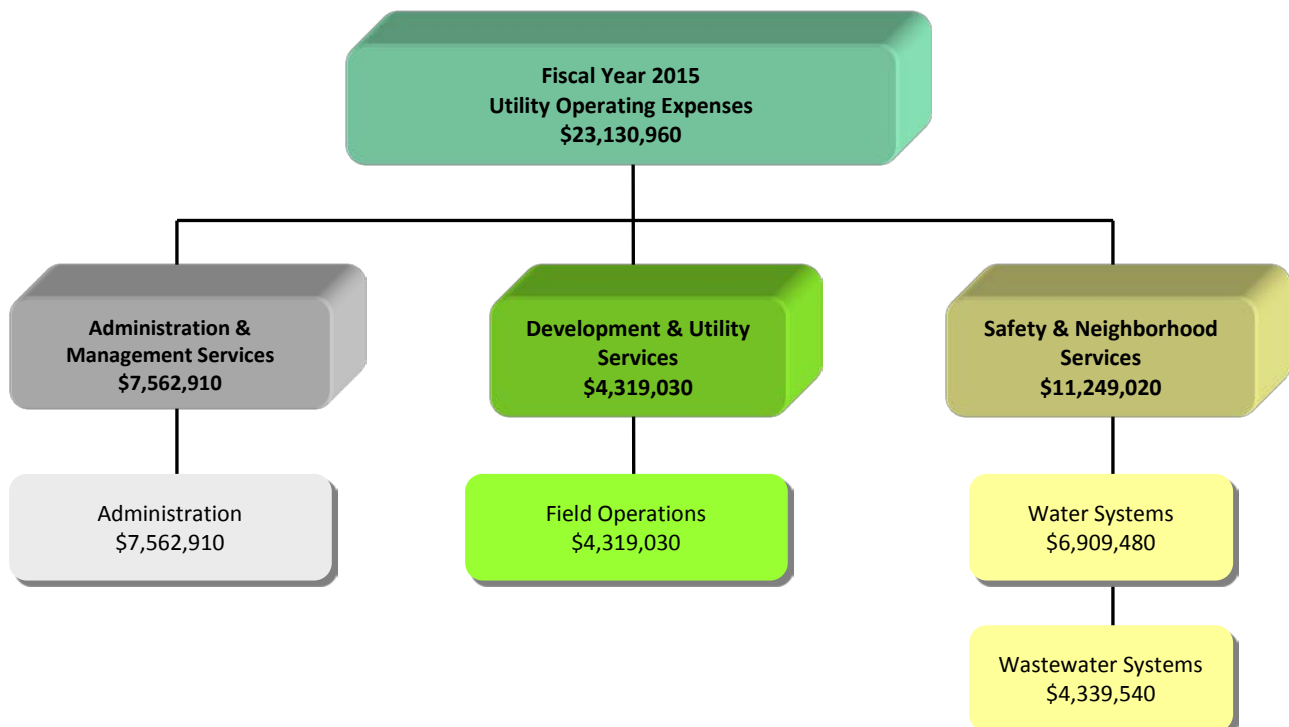
**DEPARTMENTAL FUNCTIONS**

SERVICE CATEGORY	SERVICE FUNCTION
<i>Administration &amp; Management Services</i>	
Utilities - Administration	All administrative services including business management and public relations services.
<i>Development &amp; Utility Services</i>	
Utilities – Field Operations	Repair and maintenance of utility infrastructure; oversight of meter installations and meter readings; and coordination of construction projects.
<i>Safety &amp; Neighborhood Services</i>	
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

**EXPENSES**

The following chart illustrates the Utilities FY 2015 Operating Budget within the service categories.

**BREAKDOWN OF UTILITY OPERATING EXPENSES**





FY 2015 Utilities personnel expenses reflect an increase of \$334,960 or 8.17% from FY 2014, mainly due to the addition of four new positions (Water Treatment Plant Trainee, Wastewater Plant Instrument Control Technician, Wastewater Plant Trainee, and Collection and Distribution Technician II), 3% salary/wage increases or lump-sum payouts for all non-union employees and a 1% proposed increase for union employees, and increases in FICA (\$13,830), retirement contributions (\$36,510), health insurance costs (\$62,800) and workers' compensation costs (\$10,850). Rises in premiums contributed to the increases in health insurance and workers' compensation.

Overall, operating expenses increased \$462,570 or 3.83% from FY 2014. The increase of \$259,470 in water, sewer and electricity costs is mainly due to the following: water purchases for resale was raised \$195,680 from FY 2014 due to an error in calculating the previous year's water purchases budget, a \$10,000 increase in electricity due to increased demand and new lift stations being added to the City's infrastructure, a \$5,000 increase in electricity for the three booster stations due to increased water demands and a change in electrical rate tiers, and a \$48,050 increase in the electricity for the Wastewater Treatment Plant. In FY 2014 Utilities had anticipated participating in Florida Power and Light's load control energy program which would have resulted in a considerable reduction in electrical expenses for the plant. Unfortunately, a subsequent change in Environmental Protection Agency emission control standards resulted in an additional compliance burden with extra costs that far outweighed cost savings associated with load control participation. Accordingly, the electric budget for the Wastewater Treatment Plant was increased to cover power costs without load control program participation. Repairs and maintenance increased \$18,040. In FY 2014 Utilities implemented the Interactive Voice Response System (IVR); the recurring Sungard IVR annual maintenance, usage and support fees of \$17,950 are budgeted for FY 2015. Some accounts are scheduled to increase: Insurance (\$9,080), training, travel and education \$9,180, depreciation \$160,090 (new assets and projects completed), and other current charges \$14,120 (the payment to the General Fund from Utilities was raised \$2,390 and the return on investment was raised \$7,620). Professional services were reduced by \$19,000 due to the decreased number of backflow cross connection installations and inspections needed (\$117,290). The City has provided a plumbing pool for installation and testing of backflows for customers who opt-in to the program. This program started in FY 2013 and is expected to continue to fiscal year 2015 but with considerably fewer backflow installations needed. Offsetting this large decrease in professional services is \$95,000 for a rate analysis. In order to ensure fiscal sustainability and comply with bond requirements, a rate analysis is performed periodically.

Capital outlay increased \$1,005,000 or 68.48%; FY 2015 includes \$500,000 for the water treatment plant reliability project, \$767,870 for the Price Boulevard water main and wastewater relocation, \$125,000 for water and wastewater transmission relocation and repairs, \$55,000 for a carport enclosure, \$29,500 for lift station upgrades, \$16,500 for a shed, \$300,000 for inflow and infiltration improvements, \$30,000 for new pumps and panels, and over \$648,000 for new and replacement vehicles and equipment. Utilities' debt payments decreased \$200,820.

The following summary shows the major impacts to the operating budget of the North Port Utilities Department.

<b>Continuation Expenses</b>	<b>Amount</b>
Increased Salaries and Wages	\$ 212,130
Increased FICA	13,830
Increased Pension / Retirement Contributions	36,510
Increased Health Insurance Contributions	62,800
Increased Workers' Compensation Costs	10,850
Increased Compensated Absences	1,000
Decreased Unemployment Compensation	(2,160)
Decreased Professional Services	(19,000)
Increased Training, Travel, and Education	9,180
Increased Water, Sewer, and Electricity	259,470
Increased Risk Insurance	9,080
Increased Repairs and Maintenance	18,040
Increased Other Current Charges	14,120
Increased Depreciation	160,090
Increased Other Operating Expenses	11,590
<b>Total</b>	<b>\$ 797,530</b>

**UTILITIES REVENUE FUND BUDGET COMPARISONS**

The following chart shows the actual revenues and expenses for the Utilities Revenue Fund for Fiscal Years 2011 through 2013, the adopted revenues and expenses for FY 2014 and FY 2015. The chart provides a comparative view of the Utilities Revenue Fund for a five-year period.

**UTILITIES REVENUE FUND BUDGET COMPARISON  
FY 2010 THROUGH FY 2015**

	<b>FY 10-11 Actual</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Adopted</b>	<b>FY 14-15 Adopted</b>
<b>Revenue</b>					
Permits & Special Assessments	\$ 6,494	\$ (70,474)	\$ 5,590	\$ -	\$ -
Intergovernmental	-	399,855	-	-	-
Charges for Service	16,513,304	14,911,959	16,759,583	17,264,900	17,806,180
Fines and Forfeitures	-	100	50	100	100
Miscellaneous Income	175,357	(182,218)	96,037	119,700	111,700
Transfers	10,286,012	3,978,789	722,384	200,000	200,000
Other Sources	311,210	1,461,403	1,756,207	3,944,550	5,012,980
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 27,292,377</b>	<b>\$ 20,499,414</b>	<b>\$ 19,339,851</b>	<b>\$ 21,529,250</b>	<b>\$ 23,130,960</b>
<b>Expenses</b>					
Utilities - Administration	\$ 4,440,481	\$ 4,920,048	\$ 4,668,867	\$ 7,667,920	\$ 7,562,910
Utilities - Water Systems	4,376,647	4,587,209	5,098,382	5,727,240	6,909,480
Utilities - Wastewater Systems	3,892,466	3,492,033	3,478,467	3,797,910	4,339,540
Utilities - Field Operations	4,021,879	3,049,689	2,979,921	4,336,180	4,319,030
Utilities – Interfund Transfers	2,500,000	3,583,000	2,790,042	-	-
<b>Total Expenses</b>	<b>\$ 19,231,473</b>	<b>\$ 19,631,979</b>	<b>\$ 19,015,679</b>	<b>\$ 21,529,250</b>	<b>\$ 23,130,960</b>

**NET ASSETS**

In FY 2015, there is a projected use of net assets of \$5,012,980 in the Utilities Revenue Fund. Included in the net assets report are the following:

- ✓ FY 2014 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ Less non-cash assets and restricted cash.
- ✓ A 20% reserve of operating expenses for FY 2015 for unanticipated events.

**UTILITIES REVENUE FUND  
NET ASSETS REPORT**

<b>09/30/2013 Net Assets</b>	<b>\$ 83,189,783</b>
13/14 Actual Revenue (Unaudited)	17,194,405
13/14 Actual Expenses (Unaudited)	(18,158,020)
GASB 55 Implementation	(533,863)
<b><i>Estimated Net Assets as of 9/30/14</i></b>	<b>\$ 81,692,305</b>
13/14 Assets Due from Other Governments	299
13/14 Re-appropriated Projects & Encumbrances	(1,570,876)
Less: Fixed Assets/Construction in Progress	(321,742)
Proposed Change in Net Assets for FY 2015	(5,012,980)
<b><i>Projected Net Assets as of 09/30/15</i></b>	<b>\$ 74,787,006</b>



## *North Port Utilities - Administration*

### *Fund*





420-Utilities Fund

### *Department/Division*

6060-Administration

### *Mission*

The mission of North Port Utilities - Administration is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  providing safe drinking water;
-  exploring viable options to improve water quality;
-  disposing of wastewater in a sound and environmentally approved method; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Administration is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

### *Core Services and Outputs*

*Utility Billing/Quality Customer Service*

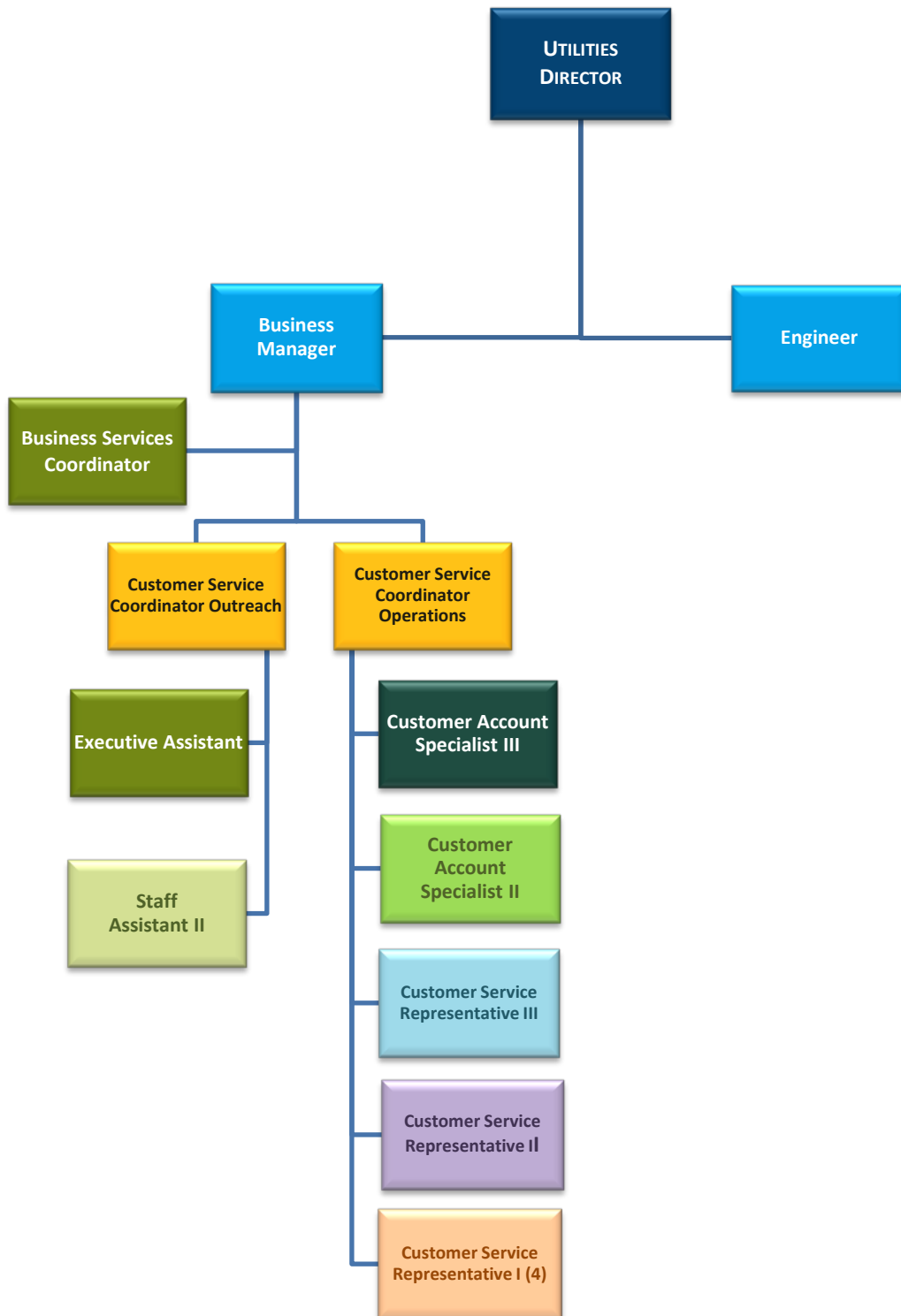
**Primary Customer Group:** Utility customers

**Customer Requirements:** courtesy

**Definition Statement:** To provide prompt service and accurate billing information to utility customers in a courteous manner.



Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 878,152	\$ 964,529	\$ 923,831	\$ 943,090	\$ 916,140
Employee Benefits	289,427	238,891	234,236	272,190	268,300
<b>PERSONNEL EXPENSES</b>	<b>1,167,579</b>	<b>1,203,420</b>	<b>1,158,067</b>	<b>1,215,280</b>	<b>1,184,440</b>
Professional/Contracted Services	31,496	21,901	53,770	31,630	124,660
Current Operating Charges	1,762,397	1,783,141	2,172,335	2,490,500	2,542,150
Operating Supplies	46,433	48,354	32,415	27,810	37,680
<b>OPERATING EXPENSES</b>	<b>1,840,326</b>	<b>1,853,396</b>	<b>2,258,520</b>	<b>2,549,940</b>	<b>2,704,490</b>
<b>CAPITAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,900</b>	<b>-</b>
<b>DEBT SERVICE</b>	<b>1,432,576</b>	<b>1,863,232</b>	<b>1,583,531</b>	<b>3,874,800</b>	<b>3,673,980</b>
<b>TOTALS</b>	<b>\$ 4,440,481</b>	<b>\$ 4,920,048</b>	<b>\$ 5,000,118</b>	<b>\$ 7,667,920</b>	<b>\$ 7,562,910</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Utilities Director	1	1	1	1	1
Assistant Utilities Director	-	-	-	1	-
Business Manager	1	1	1	1	1
Engineer	1	1	1	1	1
Water & Wastewater Treatment Plant Manager	1	1	1	1	1
Public Relations Supervisor	1	1	1	-	-
Customer Service Coordinator Outreach	-	-	-	1	1
Executive Assistant	3	2	2	1	1
Staff Assistant II	1	1	1	1	1
Staff Assistant I	1	-	-	-	-
Billing Specialist I	1	-	-	-	-
Billing Specialist II	1	-	-	-	-
Cashiering Supervisor	1	-	-	-	-
Business Services Coordinator	-	-	-	1	1
Cashier	2	-	-	-	-
Customer Service Coordinator Operations	-	1	1	1	1
Customer Account Specialist III	-	1	1	1	1
Customer Account Specialist II	-	1	1	1	1
Customer Service Rep III	-	1	1	1	1
Customer Service Rep II	-	1	1	1	1
Customer Service Rep I	-	4	4	4	4
<b>TOTAL</b>	<b>15</b>	<b>17</b>	<b>17</b>	<b>18</b>	<b>17</b>



*Performance Measures*

**Core Value:** Good Governance

**Value Statement:** Provides effective and superior customer service in all city business

**Core Service:** Utility Billing/Quality Customer Service

<b>Measure Type: Tactical - Quality</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Maintain an 80% satisfaction rating for utility billing customers based on promptness, accurate information and courtesy.	80%	98%	99%	80%
<b>Measure Type – Operational - Output</b>				
<b>Measure</b>				
Answer phones within three (3) rings 95% of the time to address customer requests.				
Address customer requests verbally or issue work order within an hour to the appropriate department.				
Collect previous days phone logs and randomly select two (2) customers to call back and survey how satisfied they were with the service provided.				
Enter all data collected from surveys by the close of the work day onto a spreadsheet.				





# North Port Utilities – Water Systems

## Fund

420-Utilities Fund

## Department/Division

6061-Water Systems

## Mission

The mission of North Port Utilities – Water Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- providing safe drinking water;
- exploring viable options to improve water quality; and
- increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Water Systems is responsible for providing safe drinking water.

## Core Services and Outputs

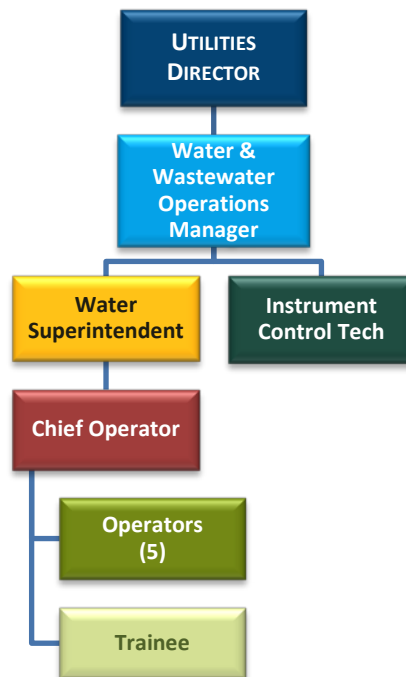
### Water Treatment/Distribution

**Primary Customer Group:** Regulatory agencies

**Customer Requirements:** compliance

**Definition Statement:** To provide safe, reliable and quality water that meets all State and Federal guidelines to utility customers.

## Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 397,541	\$ 398,828	\$ 419,152	\$ 422,560	\$ 521,100
Employee Benefits	111,905	101,143	114,098	124,860	130,850
<b>PERSONNEL EXPENSES</b>	<b>509,446</b>	<b>499,971</b>	<b>533,250</b>	<b>547,420</b>	<b>651,950</b>
Professional/Contracted Services	118,058	154,414	154,620	255,190	273,760
Current Operating Charges	2,425,810	2,657,484	3,059,871	3,159,000	3,343,960
Operating Supplies	1,323,333	1,275,340	1,350,641	1,564,130	1,563,440
<b>OPERATING EXPENSES</b>	<b>3,867,201</b>	<b>4,087,238</b>	<b>4,565,132</b>	<b>4,978,320</b>	<b>5,181,160</b>
<b>CAPITAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>201,500</b>	<b>1,076,370</b>
<b>TOTALS</b>	<b>\$ 4,376,647</b>	<b>\$ 4,587,209</b>	<b>\$ 5,098,382</b>	<b>\$ 5,727,240</b>	<b>\$ 6,909,480</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Water Superintendent	1	1	1	1	1
Chief Operator	1	1	1	1	1
Instrument Plant Control Technician	1	1	1	1	1
Operators	4	4	4	4	5
Trainee	-	-	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>9</b>

*Performance Measures*

**Core Value:** Ensure a Safe Community

**Value Statement:** Ensures regulatory compliance to protect the environment & the lives of its residents & visitors

**Core Service:** Water Treatment/Distribution

Measure Type: Tactical - Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulations 100% of the time.	100%	100%	100%	100%
<b>Measure Type: Tactical - Efficiency</b>				
<b>Measure</b>				
Monitor PH and alkalinity every two (2) hours seven (7) days a week according to the langular index in order to reduce calcium build up in water mains.	100%	100%	100%	100%
<b>Measure Type – Operational - Output</b>				
<b>Measure</b>				
Perform one thousand (1,000) water quality tests per month required by State and Federal guidelines.				
Complete operational process testing, flushing and calibration of infrastructure equipment.				
Operate fire hydrant valves twice annually and perform quarterly flushing of all dead end mains.				



## North Port Utilities – Wastewater Systems

### Fund

420-Utilities Fund

### Department/Division

6062-Wastewater Systems

### Mission

The mission of North Port Utilities – Wastewater Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- 🌱 disposing of wastewater in a sound and environmentally approved method; and
- 🌱 increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Wastewater Systems is responsible for providing environmentally sound wastewater and reuse services to the community.

### Core Services and Outputs

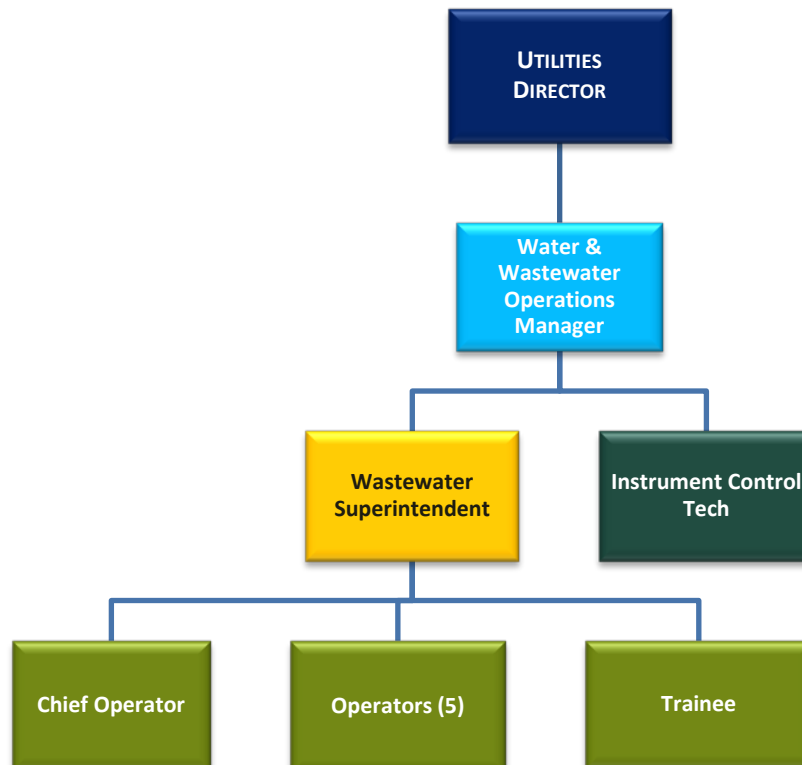
#### Wastewater Collection and Treatment

**Primary Customer Group:** Regulatory agencies

**Customer Requirements:** compliance

**Definition Statement:** To provide a safe and environmentally sound wastewater collection and treatment process that meets all State and Federal guidelines for the community.

### Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	Actual	Actual	Actual	Adopted	Adopted
Salaries & Wages	\$ 357,800	\$ 366,172	\$ 349,044	\$ 391,570	\$ 476,350
Employee Benefits	106,804	89,857	83,114	91,400	113,020
<b>PERSONNEL EXPENSES</b>	<b>464,604</b>	<b>456,029</b>	<b>432,158</b>	<b>482,970</b>	<b>589,370</b>
Professional/Contracted Services	438,104	419,500	409,138	389,000	375,380
Current Operating Charges	314,532	360,640	354,307	419,790	436,340
Operating Supplies	2,675,226	2,255,864	2,282,864	2,300,150	2,467,630
<b>OPERATING EXPENSES</b>	<b>3,427,862</b>	<b>3,036,004</b>	<b>3,046,309</b>	<b>3,108,940</b>	<b>3,279,350</b>
CAPITAL EXPENSES	-	-	-	206,000	470,820
<b>TOTALS</b>	<b>\$ 3,892,466</b>	<b>\$ 3,492,033</b>	<b>\$ 3,478,467</b>	<b>\$ 3,797,910</b>	<b>\$ 4,339,540</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
Wastewater Superintendent	1	1	1	1	1
Instrument Control Tech	-	-	-	-	1
Chief Operator	-	-	-	-	1
Operators	5	5	5	5	5
Trainee	-	-	-	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>9</b>

*Performance Measures*

**Core Value:** Ensure a Safe Community

**Value Statement:** Ensures regulatory compliance to protect the environment & the lives of its residents & visitors

**Core Service:** Wastewater Collection and Treatment

Measure Type: Tactical - Quality		FY 2013	FY 2014	FY 2015
Measure	Goal	Actual	Actual	Projected
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulations 100% of the time.	100%	100%	100%	100%
Measure Type – Operational - Output				
Measure				
Perform eight (8) wastewater quality tests per week required by State and Federal agencies.				
Perform process tests to produce a safe wastewater effluent that can be used as an alternative for potable water for irrigation.				
Perform ninety-nine (99) inspections five (5) days a week on lift stations.				



## North Port Utilities – Field Operations

### Fund

420-Utilities Fund

### Department/Division

6063-Field Operations

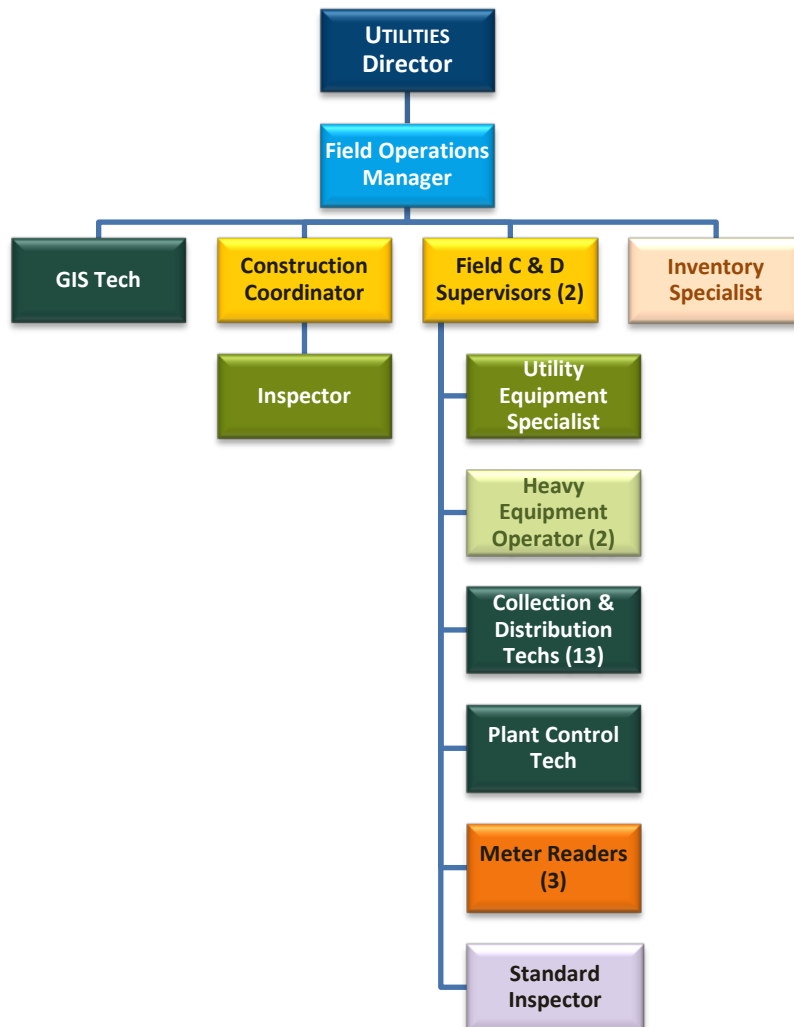
### Mission

The mission of North Port Utilities – Field Operations is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- providing safe drinking water;
- exploring viable options to improve water quality; and
- disposing of wastewater in a sound and environmentally approved method.

In order to accomplish this mission, the North Port Utilities – Field Operations is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

### Structure



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 1,485,293	\$ 1,460,989	\$ 1,475,067	\$ 1,422,210	\$ 1,515,640
Employee Benefits	442,833	397,895	407,805	432,080	493,520
<b>PERSONNEL EXPENSES</b>	<b>1,928,126</b>	<b>1,858,884</b>	<b>1,882,872</b>	<b>1,854,290</b>	<b>2,009,160</b>
Professional/Contracted Services	1,009,873	282,032	183,292	273,700	156,720
Current Operating Charges	436,042	360,464	405,469	477,960	535,410
Operating Supplies	647,838	548,309	508,288	698,060	692,360
<b>OPERATING EXPENSES</b>	<b>2,093,753</b>	<b>1,190,805</b>	<b>1,097,049</b>	<b>1,449,720</b>	<b>1,384,490</b>
<b>CAPITAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,032,170</b>	<b>925,380</b>
<b>TOTALS</b>	<b>\$ 4,021,879</b>	<b>\$ 3,049,689</b>	<b>\$ 2,979,921</b>	<b>\$ 4,336,180</b>	<b>\$ 4,319,030</b>

*Staffing – Authorized Positions*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
Field Operations Manager	1	1	1	1	1
Warehouse Controller	1	-	-	-	-
GIS Technician	1	1	1	1	1
Field C & D Supervisor	2	2	2	2	2
Heavy Equipment Operator	2	2	2	2	2
C & D Technician II	8	8	8	8	8
C & D Technician I	5	5	5	5	5
Utility Equipment Specialist	1	1	1	1	1
Plant Control Technician	1	1	1	1	1
Meter Reader Supervisor	1	-	-	-	-
Meter Reader II	1	1	1	1	1
Meter Reader I	2	2	2	2	2
Construction Coordinator	1	1	1	1	1
Inspector	1	1	1	1	2
Inventory Specialist	0	1	1	1	1
<b>TOTAL</b>	<b>28</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>28</b>

**CAPACITY FEES and UTILITY CONSTRUCTION**

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction.

The Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

The following chart shows the revenues and expenses in the Capacity Fees and Utility Construction Funds for a five-year period beginning in FY 2011.

**CAPACITY FEES AND UTILITY CONSTRUCTION  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Intergovernmental Revenue	\$ 841,993	\$ 732,081	\$ 1,380,725	\$ -	\$ -
Interest Income	142,973	102,903	29,355	45,000	45,000
Capacity Fees	306,319	(213,231)	231,251	349,470	823,890
Transfers In	2,500,000	3,704,356	2,458,791	-	-
Appropriated Fund Balance	-	-	-	2,350,530	38,490
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 3,791,285</b>	<b>\$ 4,326,109</b>	<b>\$ 4,100,122</b>	<b>\$ 2,745,000</b>	<b>\$ 907,380</b>
<b>Expenses</b>					
Water Capacity System Expenses	\$ -	\$ 876,936	\$ 119,211	\$ 550,000	\$ 208,000
Wastewater Capacity System Expenses	10,286,012	860,073	513,360	2,195,000	699,380
Utility Construction	-	2,363,135	89,813	-	-
<b>Total Expenses</b>	<b>\$ 10,286,012</b>	<b>\$ 4,100,144</b>	<b>\$ 722,384</b>	<b>\$ 2,745,000</b>	<b>\$ 907,380</b>

**WATER CAPACITY FEES**

Water Capacity Fees provide funding for the expansion of water capacity systems.

**REVENUES**

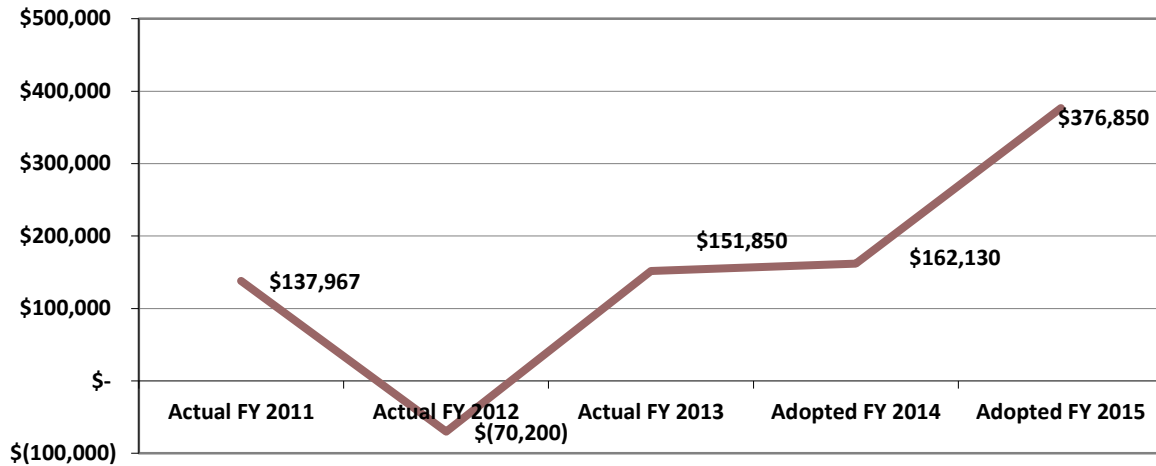
The purpose of the Water Capacity Fee is to provide a financial mechanism to fund grow-related projects for the expansion of water capacity systems.

With the rise in construction activity, water capacity fee revenue projections for FY 2015 total \$376,850, an increase of \$214,720 over FY 2014. Interest earnings are projected at \$15,000.

The following chart illustrates the economic impact to water capacity fees for a five-year period beginning in FY 2011.



**WATER CAPACITY FEE REVENUE  
FY 2011 THROUGH FY 2015**



**TRANSFERS AND RESERVES**

A total of \$183,850 is reserved for future use.

**EXPENSES**

The total capital expense for FY 2015 is \$208,000 which is appropriated to the following capital projects:

- Water Transmission Oversizing - \$50,000
- Aquifer Storage Recovery - \$108,000
- Pipeline coming from Myakkahatchee Creek Water Treatment Plant - \$50,000.

**NET ASSETS**

The following schedule shows the projected net assets at September 30, 2015. Included in the net assets report are the following:

- ✓ FY 2014 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ Less fixed assets and/or construction in progress.

**WATER CAPACITY FEE FUND  
NET ASSETS REPORT**

<b>09/30/2013 Net Assets</b>	<b>\$ 13,672,525</b>
13/14 Actual Revenue (Unaudited)	459,033
13/14 Actual Expenses (Unaudited)	(44,073)
13/14 Assets Due from Other Governments	9,494
Less: Fixed Assets/Construction in Progress	(5,908,705)
<b>Estimated Net Assets as of 9/30/14</b>	<b>\$ 8,188,274</b>
13/14 Re-appropriated Projects & Encumbrances	(1,126,785)
Proposed Change in Net Assets for FY 2015	183,850
<b>Projected Net Assets as of 09/30/15</b>	<b>\$ 7,245,339</b>





### WASTEWATER CAPACITY FEES

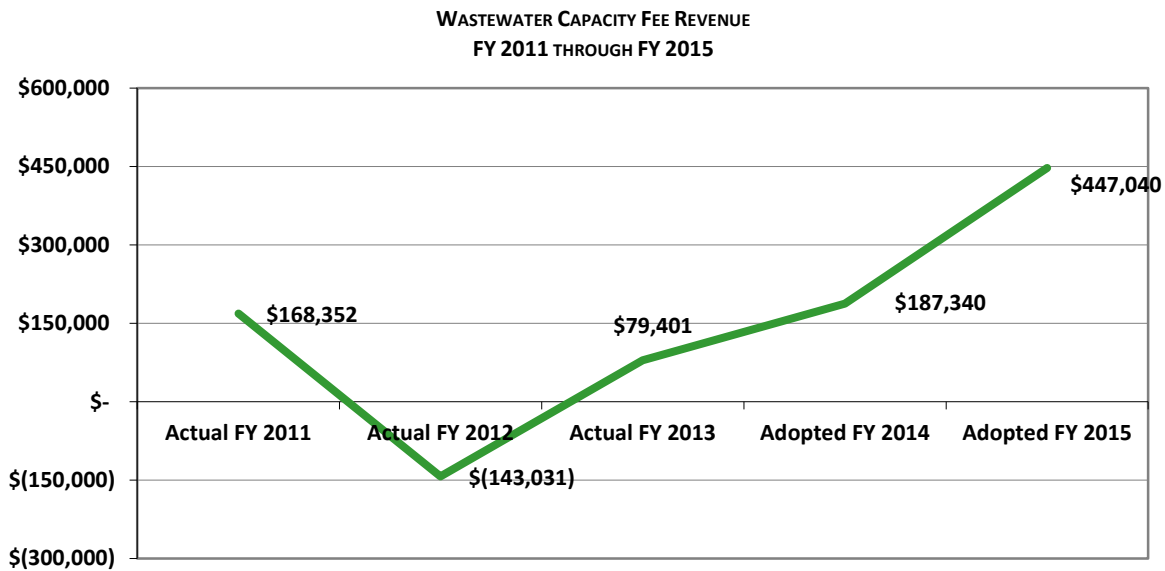
Wastewater Capacity Fees provide funding for the expansion of wastewater capacity systems.

### REVENUES

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater capacity systems.

Like the water capacity fees, wastewater capacity fee revenues are also projected to increase for FY 2015 due to the rise in construction activity – revenues total \$447,040, an increase of \$259,700. Interest earnings are projected at \$30,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2011.



### TRANSFERS AND RESERVES

A total of \$222,340 in net assets is appropriated for use for FY 2015.

### EXPENSES

The total capital expense for FY 2015 is \$499,380 which is appropriated to the following capital projects:

- Wastewater Transmission Oversizing - \$50,000
- Reclaimed Water Expansion Phase 3 design - \$66,000
- Price Boulevard reclaimed water expansion Phase 4 design - \$383,380.

A transfer out of \$200,000 is scheduled to pay debt service related to wastewater expansion.

### NET ASSETS

The following schedule shows the projected net assets balance at September 30, 2015. Included in the net assets report are the following:

- ✓ FY 2014 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ Less fixed assets and/or construction in progress.



**WASTEWATER CAPACITY FEE FUND  
NET ASSETS REPORT**

<b>09/30/13 Net Assets</b>	<b>\$ 6,962,539</b>
13/14 Actual Revenue (Unaudited)	776,755
13/14 Actual Expenses (Unaudited)	(1,818,852)
13/14 Assets Due from Other Governments	-
Less: Fixed Assets/Construction in Progress	(940,678)
<b>Estimated Net Assets as of 9/30/14</b>	<b>\$ 4,979,764</b>
13/14 Re-appropriated Projects & Encumbrances	(1,559,322)
Proposed Change in Net Assets for FY 2015	(222,340)
<b>Projected Net Assets as of 09/30/15</b>	<b>\$ 3,198,102</b>

**UTILITY CONSTRUCTION FUND**

The Utility Construction Fund provides a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

**REVENUES**

The Utilities Department does not anticipate receiving any loan funding from the State Revolving Loan for FY 2015.

**EXPENSES**

No capital expense is scheduled for FY 2015.

**NET ASSETS**

This fund is used strictly for the purpose of accounting for bond and loan proceeds for construction projects. The timing of the receipt of the revenues is often not aligned with the actual expenses. The following schedule shows the projected net assets at September 30, 2015. Included in the net assets report are the following:

- ✓ FY 2014 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ Less fixed assets and/or construction in progress.

**UTILITY CONSTRUCTION FUND  
NET ASSETS REPORT**

<b>09/30/13 Net Assets</b>	<b>\$ (8,002)</b>
13/14 Actual Revenue (Unaudited)	(39)
13/14 Actual Expenses (Unaudited)	(19,716)
<b>Estimated Net Assets as of 9/30/14</b>	<b>\$ (27,757)</b>
13/14 Re-appropriated Projects & Encumbrances	(455,750)
<b>Projected Net Assets at 09/30/15</b>	<b>\$ (483,507)</b>

**OTHER FUNDS****OTHER FUNDS SUMMARY**

This section provides information on various minor funds most of which are special revenue funds. The following summary shows a breakdown of revenues and expenditures in six categories. The Building Fund is the only operating fund of the group.

**OTHER FUNDS BUDGET SUMMARY  
FY 2015 ADOPTED**

Revenue	Building Fund	Other Special Revenue Funds	Escheated Lots Funds	Impact Fee Funds	Debt Service Fund	Capital Funds	Total
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,633,240	\$ 7,633,240
Permits & Special Assessments	1,457,500	60,000	-	-	3,002,480	-	4,519,980
Charges for Services	20,200	-	-	-	-	-	20,200
Fines & Forfeitures	-	22,960	-	-	-	-	22,960
Interest Income	3,000	4,800	-	11,450	5,000	116,000	140,250
Miscellaneous Revenues	8,000	5,846,190	-	-	-	-	5,854,190
Impact Fees	-	-	-	993,300	-	-	993,300
Transfers In	-	-	-	-	-	3,163,840	3,163,840
Appropriated Fund Balance	(161,980)	258,945	47,000	(463,750)	(326,190)	(2,140,300)	(2,786,275)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,326,720</b>	<b>\$ 6,192,895</b>	<b>\$ 47,000</b>	<b>\$ 541,000</b>	<b>\$ 2,681,290</b>	<b>\$ 8,772,780</b>	<b>\$19,561,685</b>
<b>Expenditures</b>							
General Government	\$ -	\$ 5,932,640	\$ -	\$ -	\$ -	\$ -	\$ 5,932,640
Public Safety	1,213,910	116,750	-	-	-	-	1,330,660
Transportation	-	-	-	-	45,040	715,370	760,410
Physical Environment	-	143,505	-	-	-	-	143,505
Culture and Recreation	-	-	37,000	-	-	-	37,000
Capital	40,000	-	10,000	541,000	-	6,236,140	6,827,140
Debt Service	-	-	-	-	2,636,250	1,821,270	4,457,520
Other Uses	72,810	-	-	-	-	-	72,810
<b>Total Expenditures</b>	<b>\$ 1,326,720</b>	<b>\$ 6,192,895</b>	<b>\$ 47,000</b>	<b>\$ 541,000</b>	<b>\$ 2,681,290</b>	<b>\$ 8,772,780</b>	<b>\$19,561,685</b>

**DEPARTMENTAL FUNCTIONS**

The Other Funds departmental functions are categorized in the following chart by type of service provided.

**DEPARTMENTAL FUNCTIONS**

SERVICE CATEGORY	SERVICE FUNCTION
<i>Administration &amp; Management Services</i>	
Inspector Education	Provides for continuing education opportunities for building inspectors and plans examiners.
Police Education	Provides funds for training of law enforcement officers.
Employee Benefits	Provides employee benefits including health, dental, vision, life and disability and flex plan spending program.
<i>Development &amp; Transportation Services</i>	
Building Fund	Monitors construction within the City including plans review, inspections and permit issuances.
Escheated Lots Funds	Provides for the funding of various capital type projects as Commission directs.
Impact Fee Funds	Provides for the funding of growth related projects pertaining to each category of impact fees.
Capital Funds	Provides for specific capital projects.
Debt Service Fund	Establishes a reserve to service interest and principal payments on short- and long-term debt.
<i>Safety &amp; Neighborhood Services</i>	
Law Enforcement Trust	Provides for special community events related to law enforcement.
<i>Physical Environment</i>	
Tree Fund	Provides for the purchase of trees and maintenance of trees throughout the City.



### EXPENDITURES

The following chart illustrates the Other Funds FY 2015 Adopted Budgets within the service categories shown above.

**BREAKDOWN OF OTHER FUNDS EXPENDITURES**



### OTHER FUNDS DETAIL INFORMATION

Included in the fund reports are the following:

- ✓ Brief description of the purpose of the fund.
- ✓ Historical and projected revenues and expenditures for a five year period.
- ✓ Fund balance report of each fund.





**BUILDING FUND**

The Building Fund was established in FY 2007, in accordance with Florida Statute, section 553.80, to account for the property tracking of both revenues and expenditures, related to fees collected for the enforcement of the Florida Building Code.

The following chart shows the revenues and expenditures in the Building Fund for a five-year period beginning in FY 2011.

**BUILDING FUND  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

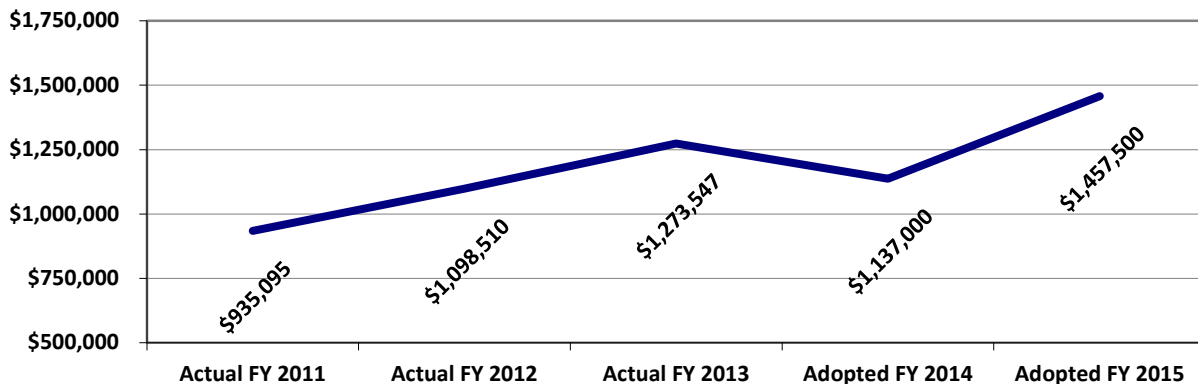
	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Permits & Special Assessments	\$ 935,095	\$ 1,098,510	\$ 1,273,547	\$ 1,137,000	\$ 1,457,500
Charges for Services	146,338	156,435	149,430	20,200	20,200
Interest Income	(6,237)	(2,354)	703	200	3,000
Miscellaneous Revenues	11,704	12,580	6,172	8,000	8,000
Other Sources	691,009	-	-	(184,220)	(161,980)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,777,909</b>	<b>\$ 1,265,171</b>	<b>\$ 1,429,852</b>	<b>\$ 981,180</b>	<b>\$ 1,326,720</b>
<b>Expenditures</b>					
Public Safety	\$ 1,533,417	\$ 905,752	\$ 948,245	\$ 905,180	\$ 1,213,910
Capital	-	-	-	-	40,000
Other Uses	-	-	-	76,000	72,810
<b>Total Expenditures</b>	<b>\$ 1,533,417</b>	<b>\$ 905,752</b>	<b>\$ 948,245</b>	<b>\$ 981,180</b>	<b>\$ 1,326,720</b>

**REVENUES**

**PERMITS AND SPECIAL ASSESSMENTS**

The primary funding source for the Building Fund is permit fees; accounting for 97.90% of the projected revenues. The projected revenue for FY 2015 increased \$320,500 or 28.19% due to the increase in permit and construction activity. The following graph illustrates the permit and special assessments revenue for the Department since FY 2011.

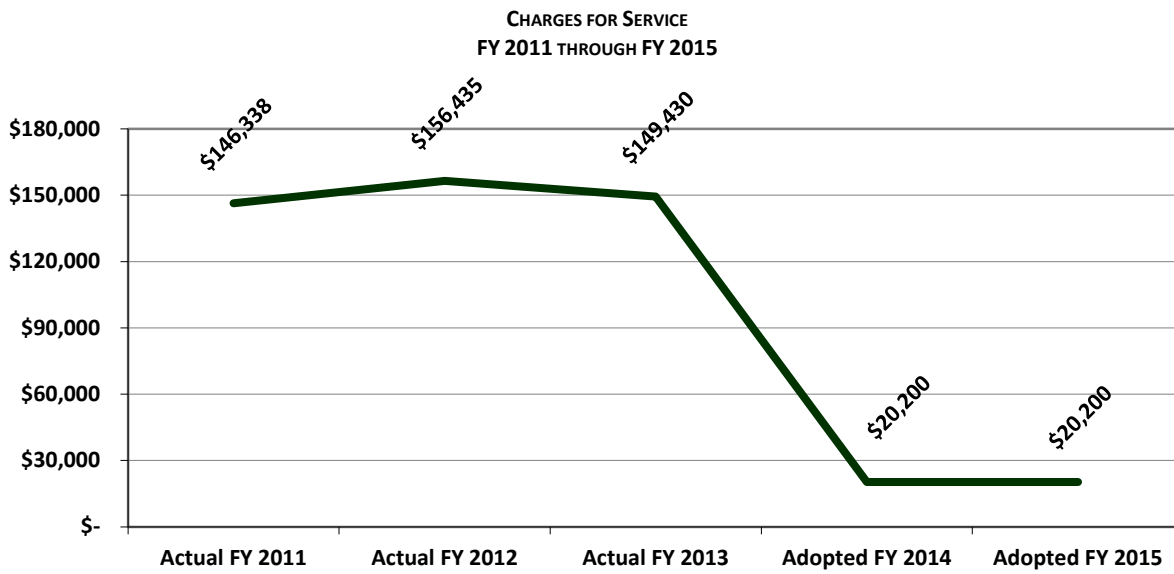
**PERMITS AND SPECIAL ASSESSMENTS  
FY 2011 THROUGH FY 2015**





**CHARGES FOR SERVICE**

The Department charges fees for various services based on the City-wide fee ordinance 09-30. The projected charges for service revenue are \$20,200, same as FY 2014. In FY 2011, Foreclosed Home regulatory Fees were adopted to help recover costs associated with the additional Code Enforcement workload as a result of the growing quantity of foreclosed homes. In the past the revenue from these fees had been split fifty/fifty between the General Fund and the Building Fund while Building staff was providing a portion of this service along with Code Enforcement staff. In FY 2014, Code Enforcement staff solely provided this service; therefore, these fees were entirely allocated to the General Fund. For FY 2015, Code Enforcement staff will continue to solely provide this service and these fees will be entirely allocated to the General Fund. Below is a graph showing the revenues from this source since FY 2011.



**MISCELLANEOUS REVENUE**

Interest income of \$3,000 and other miscellaneous revenue of \$8,000 are projected for FY 2015.

**TRANSFERS AND FUND BALANCE**

A total of \$161,980 in fund balance is reserved for future use.

**EXPENDITURES**

Personnel services increased \$170,560 (21.97%) mainly due to the reallocation of staff time from other divisions, the addition of two new positions and 3% wage/salary increases or lump-sum payouts (\$119,680). With the increase in construction activity it was necessary to shift staff back to this division and add two positions to handle the rising workload. Corresponding increases in FICA (\$9,160) and retirement contributions (\$14,500) also contributed to the rise in personnel services. Health insurance costs (\$24,140) and workers' compensation costs (\$1,640) increased due to higher premiums and educational assistance increased \$1,500.

Operating expenditures also increased \$138,170 or 107.10% due to the following: professional services rose \$10,820 due mainly to plan review inspection services of \$10,500; repairs and maintenance increased \$16,860 due to the renewal of the electronic storage software program (Advance Process Imaging) and the Interactive Voice Response System (IVR) currently in use by the division; minor operating expenditures were raised \$34,560 for purchases of the framework and licenses for NaviLine Mobility and 3 computers; and other current charges increased \$75,000 mainly due to the \$32,000 increase in bank and transaction fees and the \$36,880 increase in the General Fund cost allocation.

Capital outlay of \$40,000 for two trucks is scheduled for FY 2015. A transfer of \$72,810 to the Capital Acquisition Fund is scheduled for FY 2015 for the future purchase of replacement and/or new vehicles.

The following summary shows the major impacts to the operating budget of the Building Fund.





<b>Continuation Expenses</b>	<b>Amount</b>
Increased Salaries and Wages	\$ 119,680
Increased FICA	9,160
Increased Pension / Retirement Contributions	14,500
Increased Health Insurance Contributions	24,140
Increased Workers' Compensation Costs	1,640
Increased Educational Assistance	1,500
Decreased Unemployment Compensation Costs	(60)
Increased Professional Services	10,820
Increased Repairs and Maintenance	16,860
Increased Minor Operating Expenditures	34,560
Increased Other Current Charges	75,000
Increased Other Operating Expenditures	930
<b>Total</b>	<b>\$ 308,730</b>

#### FUND BALANCE

A total of \$161,980 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.
- ✓ A 20% reserve of operating expenditures for FY 2015 for unanticipated events.

#### BUILDING FUND FUND BALANCE REPORT

<b>09/30/13 Audited Fund Balance</b>	<b>\$ 444,178</b>
13/14 Actual Revenue (Unaudited)	1,913,430
13/14 Actual Expenditures (Unaudited)	(1,015,564)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>1,342,044</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	161,980
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 1,504,024</b>



## *Neighborhood Development Services*

### *Fund*




135-Building Fund

### *Department/Division*

2700-Building

### *Mission*

The mission of the Building Division is to assure and maintain a safely built structural environment by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, the Building Division is responsible for enforcement of Florida Statutes on construction, permitting, and inspection services; and for the coordination of permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

### *Core Services and Outputs*

#### *Permitting, Plans Review, and Inspections*

**Primary Customer Group:** Licensed Contractors

**Customer Requirements:** Promptness

**Definition Statement:** To promptly regulate and enforce the permitting, plans review, and inspection of the construction of buildings and structures by licensed contractors in accordance with the Florida Building Code and other local, state, and federal laws.

#### *Contractor and Business Licensing*

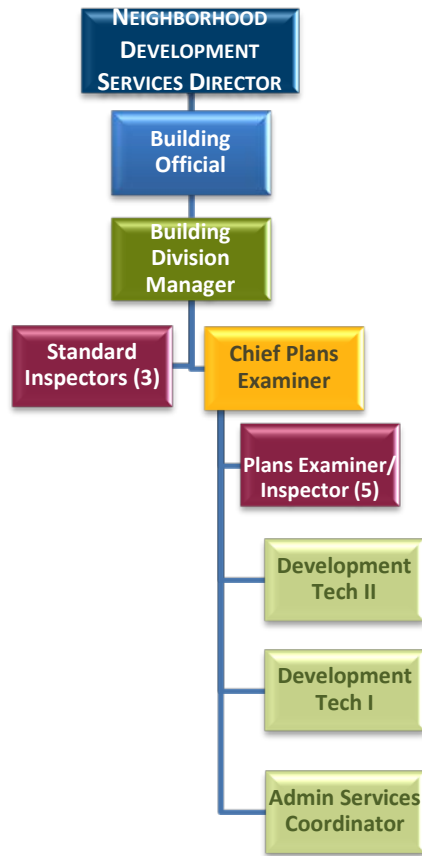
**Primary Customer Group:** Regulated contractors and businesses

**Customer Requirements:** Promptness

**Definition Statement:** To promptly regulate and administer regulated contractor and business licensing according to local and state laws.



*Structure*



*Operating Budget Detail*

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
DESCRIPTION	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Salaries & Wages	\$ 410,993	\$ 439,394	\$ 468,293	\$ 627,500	\$ 749,510
Employee Benefits	130,141	105,989	111,820	148,670	197,220
<b>PERSONNEL EXPENDITURES</b>	<b>541,134</b>	<b>545,383</b>	<b>580,113</b>	<b>776,170</b>	<b>946,730</b>
Professional/Contracted Services	10	-	-	-	10,820
Current Operating Charges	982,153	341,707	355,288	110,630	203,420
Operating Supplies	10,120	18,662	12,844	18,380	52,940
<b>OPERATING EXPENDITURES</b>	<b>992,283</b>	<b>360,369</b>	<b>368,132</b>	<b>129,010</b>	<b>267,180</b>
<b>CAPITAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>
<b>OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>76,000</b>	<b>72,810</b>
<b>TOTALS</b>	<b>\$ 1,533,417</b>	<b>\$ 905,752</b>	<b>\$ 948,245</b>	<b>\$ 981,180</b>	<b>\$ 1,326,720</b>

*Staffing – Authorized Positions*

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>DESCRIPTION</b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>	<b><u>ADOPTED</u></b>
Building Director (split between four divisions)	1	1	1	1	1
Building Division Manager	-	1	1	1	1
Building Official	-	-	1	1	1
Chief Building Inspector	1	1	-	-	-
Administration Manager (split between three divisions)	1	-	-	-	-
Admin Services Coordinator	-	-	-	1	1
Chief Plans Examiner	1	1	1	1	1
Development Tech I	-	-	1	1	1
Development Tech II	-	-	1	1	1
Standard Inspector	4	3	3	4	3
Plans Examiner/Inspector	2	3	3	3	5
Permit Technician	2	2	-	-	-
Executive Assistant	1	-	-	-	-
<b>TOTAL</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>14</b>	<b>15</b>

*Performance Measures*

**Core Value:** Ensure a Safe Community

**Value Statement:** Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors

**Core Service:** Inspections

<b>Measure Type: Tactical - Effectiveness</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Measure</b>	<b>Goal</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Conduct 99% of requested inspections within 24 hours of the date requested.	99%	99.95%	100%	99%
<b>Measure Type: Operational – Output</b>				



### INSPECTOR EDUCATION

The Inspector Education Fund was established to provide for continuing education and certification of building department staff as required by Florida Statute. Revenue projections for this fund are based on a 2% surcharge added to each building permit.

The following chart shows the revenues and expenditures in the Inspector Education Fund for a five-year period beginning in FY 2011.

INSPECTOR EDUCATION  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015

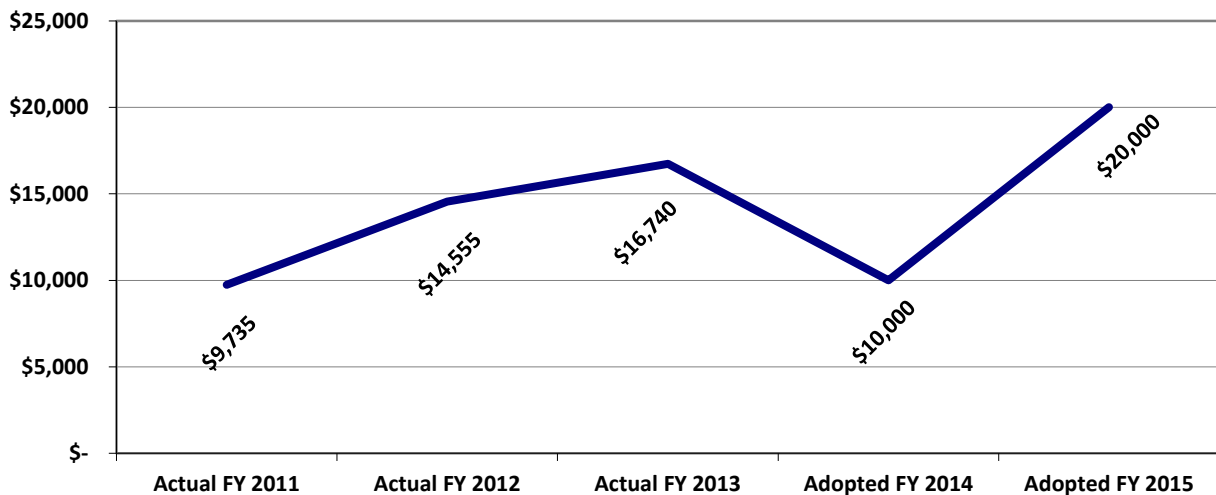
	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Permits & Special Assessments	\$ 19,331	\$ 18,258	\$ 24,792	\$ 21,000	\$ 50,000
Interest Income	1,103	505	213	300	300
Other Sources	-	-	-	5,700	(23,300)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 20,434</b>	<b>\$ 18,763</b>	<b>\$ 25,005</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
<b>Expenditures</b>					
Public Safety	\$ 12,586	\$ 28,012	\$ 18,600	\$ 27,000	\$ 27,000
Other Uses	150,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 162,586</b>	<b>\$ 28,012</b>	<b>\$ 18,600</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>

### REVENUES

#### PERMITS AND SPECIAL ASSESSMENTS – EDUCATION SURCHARGE

The FY 2015 revenue projection for education surcharge is \$20,000, a \$10,000 increase from FY 2014 due to the projected rise in permits. The following graph illustrates the permits and special assessments revenue for the fund since FY 2011.

PERMITS AND SPECIAL ASSESSMENTS - EDUCATION SURCHARGE  
FY 2011 THROUGH FY 2015





Other permit surcharges – BCAIB (Building Code Administrators and Inspectors) and DBPR (Department of Business and Professional Regulations) for FY 2015 - are \$30,000, a \$19,000 increase from FY 2014, again due to the projected rise in permits. A surcharge of 2% is charged for each department.

**TRANSFERS AND FUND BALANCE**

A total of \$23,300 in fund balance is reserved for future use.

**EXPENDITURES**

Expenditures for FY 2015 are \$27,000, no change from FY 2014.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**INSPECTOR EDUCATION  
FUND BALANCE REPORT**

<b>09/30/13 Audited Fund Balance</b>	<b>\$ 41,971</b>
13/14 Actual Revenue (Unaudited)	37,313
13/14 Actual Expenditures (Unaudited)	(14,922)
<b><i>Projected Committed Fund Balance as of 9/30/14</i></b>	<b>\$ 64,362</b>
<b><i>Assigned Fund Balance as of 10/01/14</i></b>	
14/15 Appropriated Reserve of Fund Balance	23,300
<b><i>Projected "Available" Committed Fund Balance as of 9/30/15</i></b>	<b>\$ 87,662</b>

**LAW ENFORCEMENT TRUST**

The Law Enforcement Trust Fund derives revenues from the sale of forfeiture items and must be used for law enforcement related expenditures as stated in the Florida Contraband Forfeiture Act.

The following chart shows the revenues and expenditures in the Law Enforcement Trust Fund for a five-year period beginning in FY 2011.

**LAW ENFORCEMENT TRUST  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Fines & Forfeitures	\$ 26,419	\$ 54,844	\$ 84,562	\$ 14,000	\$ -
Interest Income	414	630	400	550	400
Other Sources	-	1,000	-	7,030	70,500
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 26,833</b>	<b>\$ 56,474</b>	<b>\$ 84,962</b>	<b>\$ 21,580</b>	<b>\$ 70,900</b>
<b>Expenditures</b>					
Public Safety	\$ 20,573	\$ 20,485	\$ 86,095	\$ 13,080	\$ 70,900
Capital	-	-	-	8,500	-
<b>Total Expenditures</b>	<b>\$ 20,573</b>	<b>\$ 20,485</b>	<b>\$ 86,095</b>	<b>\$ 21,580</b>	<b>\$ 70,900</b>

**REVENUES****FINES AND FORFEITURES**

No revenue is projected for FY 2015. Interest earnings of \$400 are expected for FY 2015.

**TRANSFERS AND FUND BALANCE**

A total of \$70,500 in fund balance is appropriated for FY 2015.

**EXPENDITURES**

Operating expenditures for FY 2015 are \$70,900, an increase of \$57,820 mainly due to the increase of \$12,000 in professional services (covert operations), \$24,220 in minor operating equipment acquisitions and the purchase of Class A and Honor Guard uniforms and brass totaling \$19,600. The budget provides for the Citizens Law Enforcement Academy, "Do the Right Thing" Annual County-wide banquet, the "National Night Out" event, and the purchase of SWAT team equipment, scuba diving equipment, Ultimate Training Munitions protective equipment and munitions and various other equipment.

No capital outlay is scheduled for FY 2015, a decrease of \$8,500 from FY 2014.



**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

<b>LAW ENFORCEMENT TRUST</b>	
<b>FUND BALANCE REPORT</b>	
<b>09/30/13 Audited Fund Balance</b>	<b>\$ 76,197</b>
13/14 Actual Revenue (Unaudited)	92,431
13/14 Actual Expenditures (Unaudited)	(93,146)
<b><i>Projected Restricted Fund Balance as of 9/30/14</i></b>	<b>\$ 75,482</b>
<b><i>Assigned Fund Balance as of 10/01/14</i></b>	
13/14 Appropriated Use of Fund Balance	(70,500)
<b><i>Projected "Available" Restricted Fund Balance as of 9/30/15</i></b>	<b>\$ 4,982</b>



**POLICE EDUCATION**

The Police Education Fund provides for the training of police officers. Florida Statute (938.15) allows for the assessment of an additional \$2 on fines to provide for training and education of law enforcement officers.

The following chart shows the revenues and expenditures in the Police Education Fund for a five-year period beginning in FY 2011.

**POLICE EDUCATION  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Fines & Forfeitures	\$ 11,940	\$ 12,660	\$ 12,967	\$ 10,380	\$ 10,960
Interest Income	153	174	90	90	100
Other Sources	-	-	-	6,600	7,790
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 12,093</b>	<b>\$ 12,834</b>	<b>\$ 13,057</b>	<b>\$ 17,070</b>	<b>\$ 18,850</b>
<b>Expenditures</b>					
Public Safety	\$ 10,943	\$ 10,688	\$ 15,046	\$ 17,070	\$ 18,850
<b>Total Expenditures</b>	<b>\$ 10,943</b>	<b>\$ 10,688</b>	<b>\$ 15,046</b>	<b>\$ 17,070</b>	<b>\$ 18,850</b>

**REVENUES****FINES AND FORFEITURES**

Projected revenues for FY 2015 are \$10,960 which is an increase of \$580, or 5.59%.

**TRANSFERS AND FUND BALANCE**

A total of \$7,790 in fund balance is appropriated for FY 2015.

**EXPENDITURES**

Expenditures for FY 2015 are \$18,850, an increase of \$1,780, or 10.43%. The budget provides for several opportunities for law enforcement officer training.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**POLICE EDUCATION  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 17,667</b>
13/14 Actual Revenue (Unaudited)	12,551
13/14 Actual Expenditures (Unaudited)	(12,804)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 17,414</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Use of Fund Balance	(7,790)
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 9,624</b>



### TREE FUND

In FY 2007, the Tree Fund was set up to account for proceeds of fines and assessments that are restricted for tree maintenance and purchases. Prior to the segregation of these proceeds, the revenues and expenditures were accounted for in detailed line items in the General Fund.

The following chart shows the revenues and expenditures in the Tree Fund for a five-year period beginning in FY 2011.

**TREE FUND  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

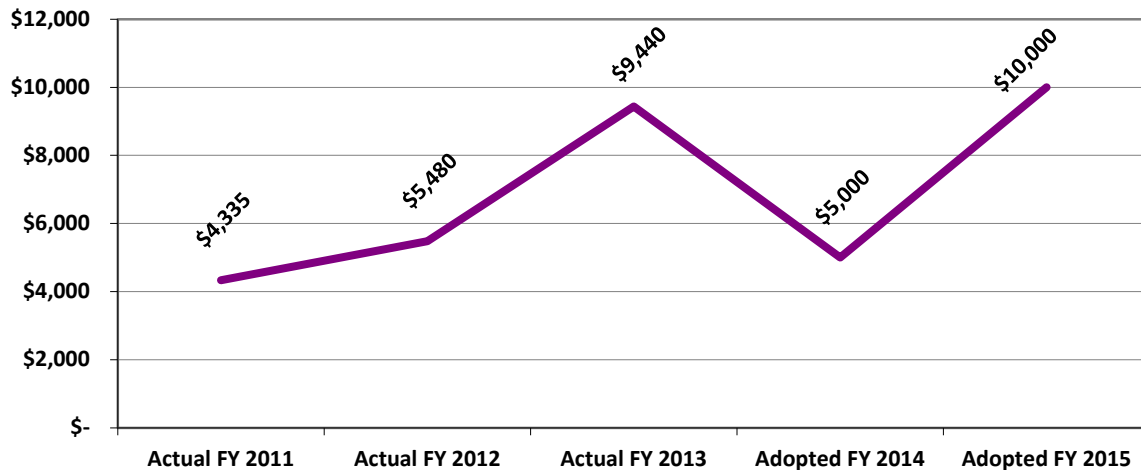
	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Permits & Special Assessments	\$ 4,335	\$ 5,480	\$ 9,440	\$ 5,000	\$ 10,000
Fines & Forfeitures	1,250	10,698	-	12,000	12,000
Interest Income	8,827	6,588	2,745	8,500	3,000
Other Sources	-	-	-	140,645	118,505
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 14,412</b>	<b>\$ 22,766</b>	<b>\$ 12,185</b>	<b>\$ 166,145</b>	<b>\$ 143,505</b>
<b>Expenditures</b>					
Physical Environment	\$ 128,002	\$ 132,981	\$ 116,254	\$ 166,145	\$ 143,505
<b>Total Expenditures</b>	<b>\$ 128,002</b>	<b>\$ 132,981</b>	<b>\$ 116,254</b>	<b>\$ 166,145</b>	<b>\$ 143,505</b>

### REVENUES

#### PERMITS AND SPECIAL ASSESSMENTS

Mitigation assessment fees charged for tree removals are the primary funding source for the Tree Fund. FY 2015 projected revenue from assessments is \$10,000, a \$5,000 increase from FY 2014 due to increased construction activity. The following chart shows the revenues from assessment fees since FY 2011.

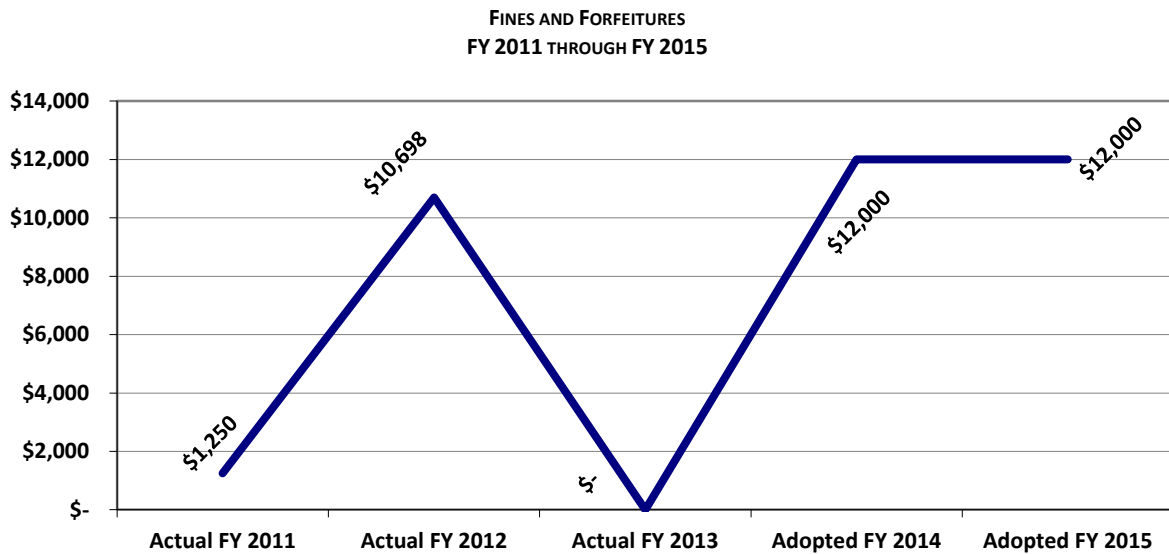
**PERMITS AND SPECIAL ASSESSMENTS-MITIGATION ASSESSMENT FEES  
FY 2011 THROUGH FY 2015**





**FINES AND FORFEITURES**

Revenues are derived from fines related to violations of the City’s tree ordinance. Projected revenues for FY 2015 include fines of \$12,000, no change from FY 2014. The following graph illustrates fine revenue since FY 2011.



**MISCELLANEOUS REVENUES**

Interest income of \$3,000 is projected for FY 2015.

**TRANSFERS AND FUND BALANCE**

A use of fund balance of in the amount of \$118,505 is scheduled for FY 2015.

**EXPENDITURES**

The Tree Ordinance allows for the funding of personnel costs incurred as related to the preservation of trees within the City. For FY 2015, only the arborist position resides in the Tree Fund with all budgeted personnel costs related to the position. In previous years, this fund included 25-50% of the zoning plans examiner position and all related personnel costs. With increased activity in construction and planning, it was necessary to shift hours back to the Planning and Zoning Department. Personnel services are appropriated at \$59,340 for FY 2015, a decrease of \$17,830 or 23.10% for the reason listed above.

Operating expenditures are budgeted at \$84,165 for FY 2015, a decrease of \$4,810 or 5.41%. Reductions in the Fleet cost allocation of \$2,700 and the General Fund cost allocation of \$1,260 are the major decreases for FY 2015.

No capital outlay is scheduled for FY 2015. The total FY 2015 Tree Fund budget is \$143,505.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015. Included in the fund balance report are the following:

- ✓ FY 2014 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2014.
- ✓ Contractual agreements that are re-appropriated from FY 2014.

**TREE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$</b>	<b>499,643</b>
13/14 Actual Revenue (Unaudited)		102,883
13/14 Actual Expenditures (Unaudited)		(130,064)
<b><i>Projected Restricted Fund Balance as of 9/30/14</i></b>	<b>\$</b>	<b>472,462</b>
<b><i>Projected Committed Fund Balance as of 9/30/14</i></b>		
13/14 Re-Appropriated Projects & Encumbrances		(35,184)
<b><i>Assigned Fund Balance as of 10/01/14</i></b>		
14/15 Appropriated Use of Fund Balance		(118,505)
<b><i>Projected "Available" Committed Fund Balance as of 9/30/15</i></b>	<b>\$</b>	<b>318,773</b>

**ESCHEATED LOTS**

The Escheated Lots Fund was established through the one-time sale of escheated lots. In FY 2007, the City Commission, through a budget amendment, appropriated a portion of the funds to roads and parks projects. The remaining balance is used to fund other projects as directed by Commission.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS**

The following chart shows the revenues and expenditures in the Escheated Lots – Land & Future Projects since FY 2011.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Interest Income	\$ 72,236	\$ 50,058	\$ 17,112	\$ -	\$ -
Other Sources	-	-	-	400,000	-
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 72,236</b>	<b>\$ 50,058</b>	<b>\$ 17,112</b>	<b>\$ 400,000</b>	<b>\$ -</b>
<b>Expenditures</b>					
Operating	\$ 356,783	\$ 20,599	\$ 36,348	\$ 350,000	\$ -
Capital	349,969	23,088	9,938	50,000	-
Other Uses	-	1,000,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 706,752</b>	<b>\$ 1,043,687</b>	<b>\$ 46,286</b>	<b>\$ 400,000</b>	<b>\$ -</b>

**REVENUES**

No revenue is projected for the Escheated Lots Fund for FY 2015.

**EXPENDITURES**

No expenditures are scheduled for this fund for FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 5,047,813</b>
13/14 Actual Revenue (Unaudited)	-
13/14 Actual Expenditures (Unaudited)	(2,751,992)
<b>Projected Committed Fund Balance as of 9/30/14</b>	<b>\$ 2,295,821</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(477,008)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	-
<b>Projected "Available" Committed Fund Balance as of 9/30/15</b>	<b>\$ 1,818,813</b>

**ESCHEATED LOTS – ROADS**

In FY 2007, the City Commission appropriated \$18,000,000 from the Escheated Lots Fund to the Escheated Lots – Roads Fund specifically designated for road rehabilitation and the Toledo Blade Boulevard widening project. The major road rehabilitation project was completed in FY 2008 and the Toledo Blade Boulevard project was completed in FY 2010.

This fund was closed in FY 2014 as all designated projects had been finalized and the remaining funds were from either savings or investment earnings.

**ESCHEATED LOTS – PARKS**

The City Commission established the Escheated Lots – Parks Fund in FY 2007 by transferring \$8,000,000 from the Escheated Lots Fund for future parks appropriations. Primarily, the Commission directed to fund a future Youth Community Center and other park improvement related projects.

**TRANSFERS AND FUND BALANCE**

The escheated lots – parks fund anticipates using an appropriated fund balance in the amount of \$47,000 for FY 2015.

**EXPENDITURES**

Operating expenditures include the purchase of TRX fitness equipment, replacement chairs at the George Mullen Activity Center and replacement picnic tables and park benches for a total of \$37,000.

Capital expenditures totaling \$10,000 for a built-in display/trophy case at the Morgan Family Community Center are appropriated for FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**ESCHEATED LOTS – PARKS  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 281,957</b>
13/14 Actual Revenue (Unaudited)	-
13/14 Actual Expenditures (Unaudited)	(102,697)
<b>Projected Committed Fund Balance as of 9/30/14</b>	<b>\$ 179,260</b>
<b>Committed Fund Balance as of 09/30/13</b>	
13/14 Re-appropriated Projects & Encumbrances	-
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	(47,000)
<b>Projected "Available" Committed Fund Balance as of 9/30/15</b>	<b>\$ 132,260</b>



### IMPACT FEES

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. Since FY 2007, the City has experienced a dramatic decline in new construction. Also, the City Commission has directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay any impact fee rate increases.

Six impact fees are imposed in the City of North Port and include: law enforcement; fire; parks and recreation; transportation; solid waste; and general government. Each of these impact fees is restricted to specific uses.

### LAW ENFORCEMENT IMPACT FEES

The following chart shows the revenues and expenditures in the Law Enforcement Impact Fee Fund for a five-year period beginning in FY 2011.

LAW ENFORCEMENT IMPACT FEES  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015

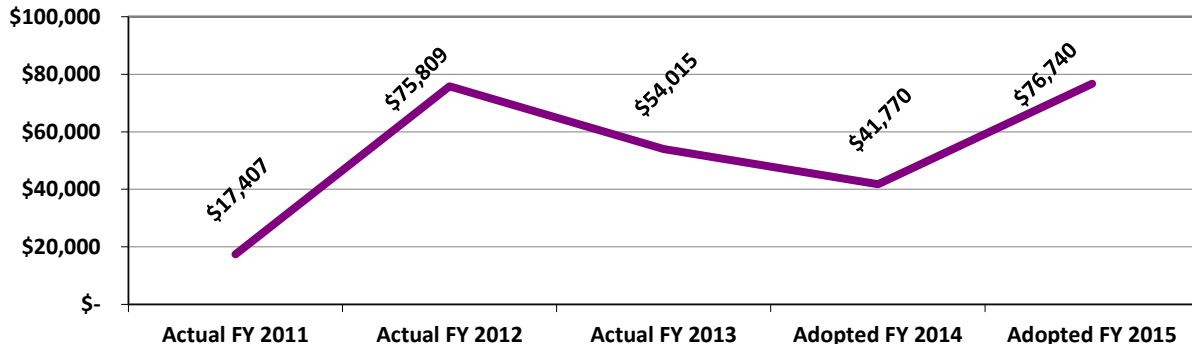
	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Impact Fees	\$ 17,407	\$ 75,809	\$ 54,015	\$ 41,770	\$ 76,740
Interest Income	1,374	1,574	905	100	1,350
Other Sources	-	-	-	(41,870)	(62,090)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 18,781</b>	<b>\$ 77,383</b>	<b>\$ 54,920</b>	<b>\$ -</b>	<b>\$ 16,000</b>
<b>Expenditures</b>					
Public Safety	\$ -	\$ -	\$ 53,110	\$ -	\$ -
Capital	-	-	53,703	-	16,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 106,813</b>	<b>\$ -</b>	<b>\$ 16,000</b>

### REVENUES

The purpose of the Law Enforcement Impact Fees is to provide a financial mechanism to fund growth-related projects as they pertain to public safety. Impact fee revenue projections for FY 2015 show an increase of \$34,970, or 83.72% due to increased construction activity. Interest earnings are projected at \$1,350.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2011.

LAW ENFORCEMENT IMPACT FEE REVENUE  
FY 2011 THROUGH FY 2015



**TRANSFERS AND FUND BALANCE**

A total of \$62,090 in fund balance is reserved for future use.

**EXPENDITURES**

Capital expenditures of \$16,000 for a new vehicle are scheduled for FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**LAW ENFORCEMENT IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 152,036</b>
13/14 Actual Revenue (Unaudited)	80,575
13/14 Actual Expenditures (Unaudited)	(19,921)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 212,690</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(8,175)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Use of Fund Balance	62,090
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 266,605</b>

**FIRE IMPACT FEES**

The following chart shows the revenues and expenditures in the Fire Impact Fee Fund for a five-year period beginning in FY 2011.

**FIRE IMPACT FEES  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Impact Fees	\$ 51,643	\$ 101,289	\$ 57,480	\$ 46,430	\$ 84,150
Interest Income	12,957	7,598	3,968	100	1,400
Other Sources	-	-	-	(46,530)	(85,550)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 64,600</b>	<b>\$ 108,887</b>	<b>\$ 61,448</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
Capital	\$ 963,135	\$ 132,735	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 963,135</b>	<b>\$ 132,735</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



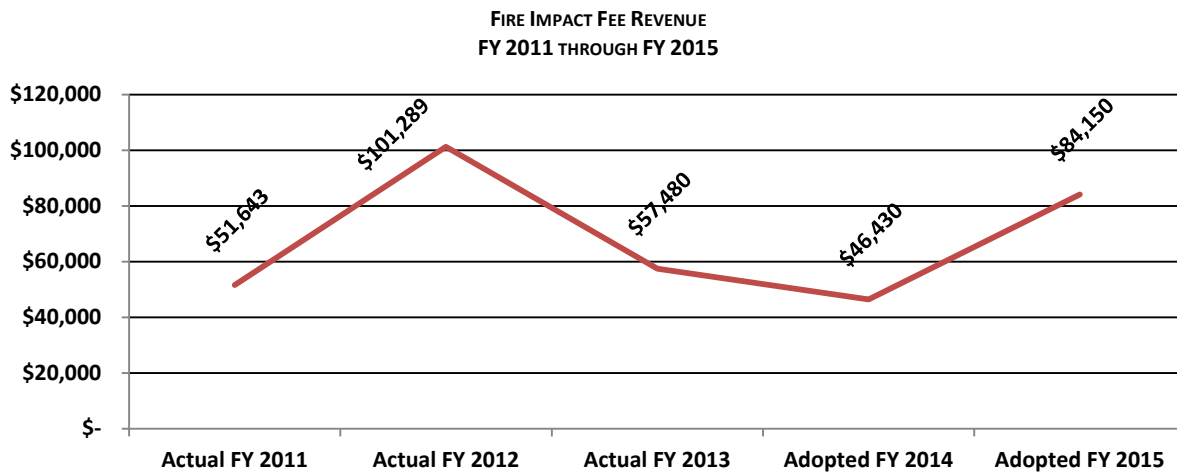


**REVENUES**

The Fire Impact Fee Fund provides revenues derived from new construction to fund growth-related projects as they relate to public safety.

Impact fee revenue projections for FY 2015 are expected to increase \$37,720, or 81.24%, again due to increased construction activity. Interest earnings are projected at \$1,400.

The following chart shows the economic impact to the Fire Impact Fees for a five-year period beginning in FY 2011.



**TRANSFERS AND FUND BALANCE**

A total of \$85,550 in fund balance is reserved for future use.

**EXPENDITURES**

There are no expenditures scheduled for FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**FIRE IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 846,695</b>
13/14 Actual Revenue (Unaudited)	88,009
13/14 Actual Expenditures (Unaudited)	(16,277)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 918,427</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(540,275)
<b>Assigned Fund Balance as of 10/01/13</b>	
14/15 Appropriated Reserve of Fund Balance	85,550
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 463,702</b>



### PARKS & RECREATION IMPACT FEES

The following chart shows the revenues and expenditures in the Parks & Recreation Impact Fee Fund for a five-year period beginning in FY 2011.

**PARKS & RECREATION IMPACT FEES  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Impact Fees	\$ 128,793	\$ 107,076	\$ 147,545	\$ 73,160	\$ 167,660
Interest Income	14,350	12,438	6,676	180	2,200
Other Sources	-	-	-	(73,340)	355,140
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 143,143</b>	<b>\$ 119,514</b>	<b>\$ 154,221</b>	<b>\$ -</b>	<b>\$ 525,000</b>
<b>Expenditures</b>					
Capital	\$ 190,243	\$ 16,980	\$ -	\$ -	\$ 525,000
<b>Total Expenditures</b>	<b>\$ 190,243</b>	<b>\$ 16,980</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 525,000</b>

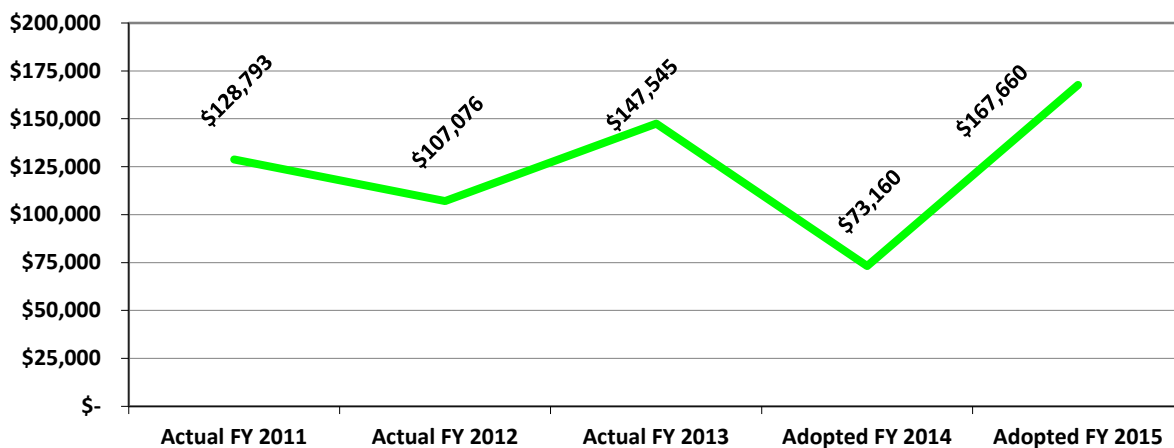
### REVENUES

Parks & Recreation Impact Fee revenues are derived from new residential construction and provide for growth-related projects as they pertain to parks and recreation.

Projected revenues from impact fees related to parks equal \$167,660; an increase of \$94,500, or 129.17% from FY 2014 due to increased construction activity. Interest earning estimates are \$2,200.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2011.

**PARKS & RECREATION IMPACT FEE REVENUE  
FY 2011 THROUGH FY 2015**



**TRANSFERS AND FUND BALANCE**

A total of \$355,140 in fund balance is appropriated for FY 2015.

**EXPENDITURES**

Capital expenditures totaling \$525,000 are scheduled for FY 2015. Expenditures include: \$75,000 for the Oaks Park/Myakkahatchee Creek Trail Project; \$250,000 for Atwater Park; and \$200,000 for the Blueways Phase II Project.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**PARKS & RECREATION IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 1,455,268</b>
13/14 Actual Revenue (Unaudited)	199,552
13/14 Actual Expenditures (Unaudited)	-
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 1,654,820</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(200,000)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Use of Fund Balance	(355,140)
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 1,099,680</b>

**TRANSPORTATION IMPACT FEES**

The following chart shows the revenues and expenditures in the Transportation Impact Fee Fund for a five-year period beginning in FY 2011.

**TRANSPORTATION IMPACT FEES  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Impact Fees	\$ 288,091	\$ 164,410	\$ 16	\$ 327,060	\$ 553,490
Intergovernmental Revenue	1,869,274	-	10,802	-	-
Interest Income	78,011	62,129	22,967	15,000	15,000
Other Sources	-	-	-	(342,060)	(568,490)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 2,235,376</b>	<b>\$ 226,539</b>	<b>\$ 33,785</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
Capital	\$ 1,588,318	\$ 2,493,489	\$ 747,138	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 1,588,318</b>	<b>\$ 2,493,489</b>	<b>\$ 747,138</b>	<b>\$ -</b>	<b>\$ -</b>

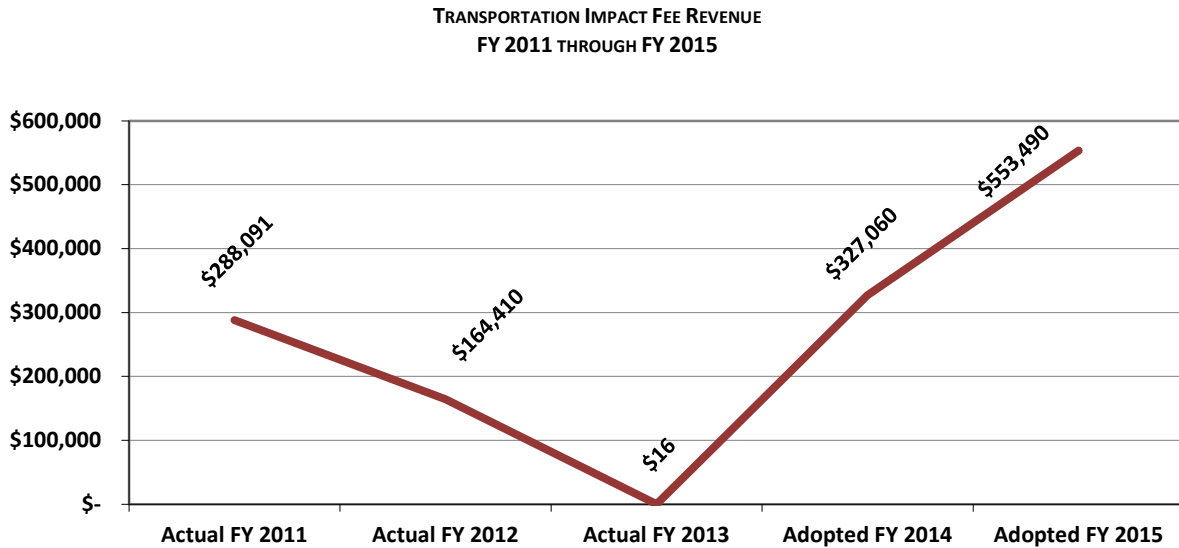


**REVENUES**

The purpose of Transportation Impact Fees is to provide a mechanism to fund growth-related projects as they relate to road systems. Revenues are derived from new residential and commercial construction.

Projected estimated revenues from transportation impact fees are \$553,490 for FY 2015, an increase of \$226,430 or 69.23%. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. At the January 27, 2014 Commission meeting, it was decided to extend the moratorium on Transportation Impact Fees only for another year until January 31, 2015. Interest earnings are projected to be \$15,000.

The following chart shows the economic impact on the Transportation Impact Fees for a five-year period beginning in FY 2011.



**TRANSFERS AND FUND BALANCE**

A total of \$568,490 in fund balance is reserved for future use.

**EXPENDITURES**

No capital expenditures are scheduled for FY 2015. However, the City received a State Infrastructure Bank loan in the amount of \$10,000,000 which will be drawn on in fiscal year 2015. The drawdown of funds will eliminate the deficit in the following fund balance report.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.



**TRANSPORTATION IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 4,015,979</b>
13/14 Actual Revenue (Unaudited)	6,759,771
13/14 Actual Expenditures (Unaudited)	(6,682,916)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 4,092,834</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(3,402,634)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Use of Fund Balance	568,490
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 1,258,690</b>

**SOLID WASTE IMPACT FEES**

The following chart shows the revenues and expenditures in the Solid Waste Fee Fund for a five-year period beginning in FY 2011.

**SOLID WASTE IMPACT FEES  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Impact Fees	\$ 1,249	\$ 532	\$ -	\$ -	\$ 52,750
Interest Income	53	22	12	-	500
Other Sources	-	-	-	-	(53,250)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,302</b>	<b>\$ 554</b>	<b>\$ 12</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
Capital	\$ 22,000	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**REVENUES**

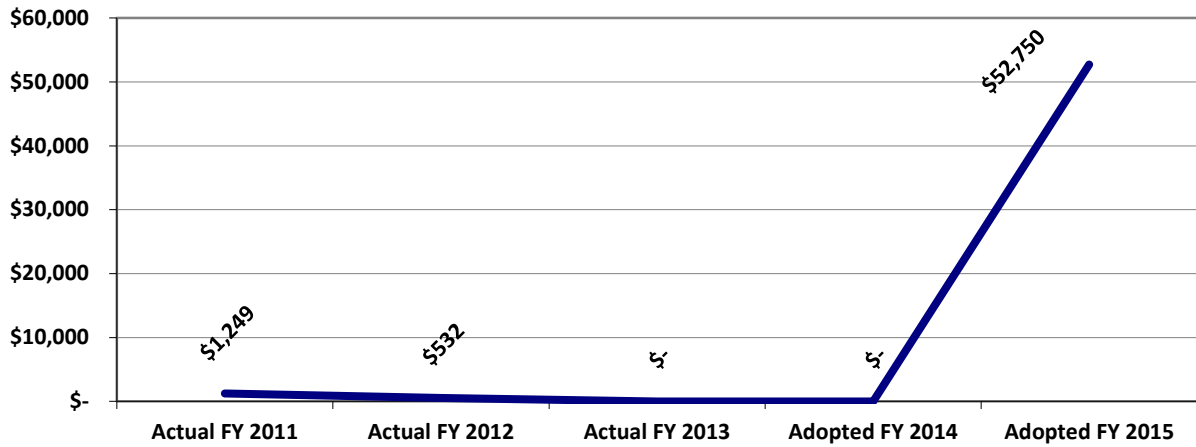
Solid Waste Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they pertain to solid waste services. The fees were implemented in FY 2008.

The projected impact fee revenue for FY 2015 is \$52,750, an increase of \$52,750 or 100%. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two year moratorium on Transportation and Solid Waste Impact Fees. Due to the lifting of the moratorium and the increase in construction activity, solid waste impact fees are projected to increase as mentioned above.

The following chart illustrates the revenues from Solid Waste Impact Fees for a five-year period beginning in FY 2011.



**SOLID WASTE IMPACT FEE REVENUE  
FY 2011 THROUGH FY 2015**



**EXPENDITURES**

No capital expenditures are scheduled for FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**SOLID WASTE IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 2,333</b>
13/14 Actual Revenue (Unaudited)	15,397
13/14 Actual Expenditures (Unaudited)	-
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 17,730</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Use of Fund Balance	53,250
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 70,980</b>

**GENERAL GOVERNMENT IMPACT FEES**

The following chart shows the revenues and expenditures in the General Government Impact Fee Fund for a five-year period beginning in FY 2011.



**GENERAL GOVERNMENT IMPACT FEES  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Impact Fees	\$ 9,122	\$ 53,906	\$ 39,888	\$ 32,280	\$ 58,510
Interest Income	383	431	294	80	1,000
Other Sources	-	-	-	(32,360)	(59,510)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 9,505</b>	<b>\$ 54,337</b>	<b>\$ 40,182</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
General Government	\$ -	\$ 3,273	\$ -	\$ -	\$ -
Capital	-	33,795	43,707	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 37,068</b>	<b>\$ 43,707</b>	<b>\$ -</b>	<b>\$ -</b>

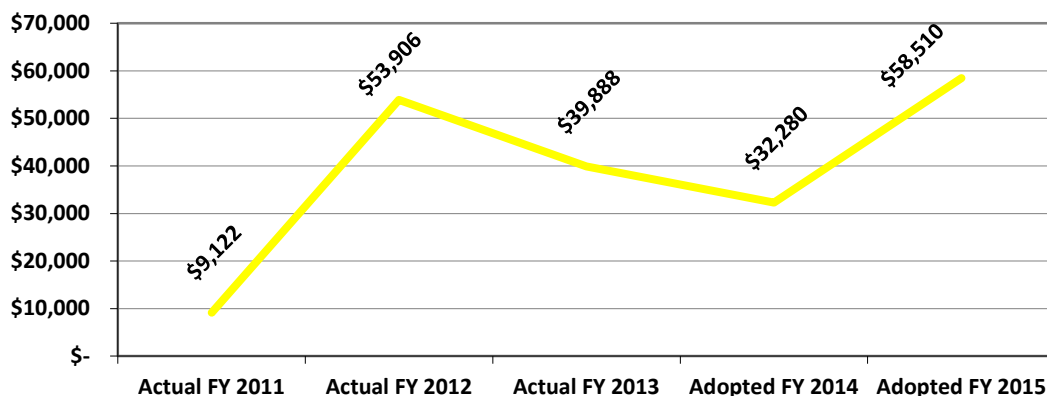
**REVENUES**

General Government Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they relate to the general services of the City. The fees were implemented in FY 2007.

Impact fee revenue of \$58,510, an increase of \$26,230 or 81.26% over FY 2014, and interest income of \$1,000 is projected for FY 2015. Again, impact fees are expected to rise due to the increased construction activity.

The following chart illustrates the revenues from General Government Impact Fees for a five-year period beginning in FY 2011.

**GENERAL GOVERNMENT IMPACT FEE REVENUE  
FY 2011 THROUGH FY 2015**



**TRANSFERS AND FUND BALANCE**

A total of \$59,510 in fund balance is reserved for future use.



**EXPENDITURES**

No appropriations are budgeted for FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**GENERAL GOVERNMENT IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 50,497</b>
13/14 Actual Revenue (Unaudited)	59,241
13/14 Actual Expenditures (Unaudited)	(40,000)
<b><i>Projected Restricted Fund Balance as of 9/30/14</i></b>	<b>\$ 69,738</b>
<b><i>Assigned Fund Balance as of 10/01/14</i></b>	
14/15 Appropriated Reserve of Fund Balance	59,510
<b><i>Projected "Available" Restricted Fund Balance as of 9/30/15</i></b>	<b>\$ 129,248</b>



**DEBT SERVICE FUND****ROAD RECONSTRUCTION BOND DEBT SERVICE FUND**

This was a new fund for FY 2014. The purpose of the Road Reconstruction Bond Debt Service Fund is to fund the expenditures – interest and principal - associated with the road reconstruction bonds.

The following chart shows the revenues and expenditures in the Road Reconstruction Bond Debt Service Fund for the past two years.

**BOND RECONSTRUCTION BOND DEBT SERVICE FUND  
BUDGET COMPARISON  
FY 2014-15**

	<b>Adopted FY 2014</b>	<b>Adopted FY 2015</b>
<b>Revenues</b>		
Permits and Special Assessments	\$ 3,000,000	\$ 3,002,480
Interest Income	-	5,000
Other Sources	-	(326,190)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 3,000,000</b>	<b>\$ 2,681,290</b>
<b>Expenditures</b>		
Transportation	\$ 76,880	\$ 45,040
Debt Service	2,923,120	2,636,250
<b>Total Expenditures</b>	<b>\$ 3,000,000</b>	<b>\$ 2,681,290</b>

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**ROAD RECONSTRUCTION BOND DEBT SERVICE FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ -</b>
13/14 Actual Revenue (Unaudited)	3,078,917
13/14 Actual Expenditures (Unaudited)	(2,746,662)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 332,255</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	326,190
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 658,445</b>

**INTERNAL SERVICE FUND****EMPLOYEE BENEFITS FUND**

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all operating funds of the City. Employees have the opportunity to purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund.

The following chart shows the revenues and expenditures in the Employee Benefits Fund for a five-year period beginning in FY 2011.

**EMPLOYEE BENEFITS FUND  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Interest Income	\$ 996	\$ 2,397	\$ 1,740	\$ -	\$ 1,000
Miscellaneous Revenues	5,117,678	5,223,716	5,002,833	5,267,271	5,846,190
Other Sources	-	-	-	58,500	85,450
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 5,118,674</b>	<b>\$ 5,226,113</b>	<b>\$ 5,004,573</b>	<b>\$ 5,325,771</b>	<b>\$ 5,932,640</b>
<b>Expenditures</b>					
General Government	\$ 4,904,751	\$ 5,087,484	\$ 4,958,221	\$ 5,325,771	\$ 5,932,640
<b>Total Expenditures</b>	<b>\$ 4,904,751</b>	<b>\$ 5,087,484</b>	<b>\$ 4,958,221</b>	<b>\$ 5,325,771</b>	<b>\$ 5,932,640</b>

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**EMPLOYEE BENEFITS FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 346,101</b>
13/14 Actual Revenue (Unaudited)	5,229,098
13/14 Actual Expenditures (Unaudited)	(5,275,960)
<b>Projected Fund Balance as of 9/30/14</b>	<b>\$ 299,239</b>
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	(85,450)
<b>Projected Fund Balance as of 9/30/15</b>	<b>\$ 213,789</b>

**CAPITAL FUNDS**

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The capital funds used by the City are Infrastructure Sales Surtax II, Infrastructure Sales Surtax III, Capital Acquisition, and Bond Reconstruction.

**INFRASTRUCTURE SALES SURTAX II (ONE CENT SALES TAX)**

In fiscal year 2013 the City called the 2003 Series bonds used for the construction of City Hall and the Police Department. The Surtax II funds were used to pay off the debt in full.

The following chart shows the revenues and expenditures in the Surtax II Fund for a five-year period beginning in FY 2011.

**INFRASTRUCTURE SALES SURTAX II  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Interest Income	\$ 189,502	\$ 148,001	\$ 62,215	\$ 5,000	\$ 10,000
Miscellaneous Revenues	-	5	10,979	-	-
Other Sources	-	-	-	(5,000)	(10,000)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 189,502</b>	<b>\$ 148,006</b>	<b>\$ 73,194</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
General Government	\$ -	\$ -	\$ 20,175	\$ -	\$ -
Capital	3,216,663	(12,584)	790	-	-
Debt Service	-	1,202,996	10,762,271	-	-
Other Uses	1,204,621	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 4,421,284</b>	<b>\$ 1,190,412</b>	<b>\$ 10,783,236</b>	<b>\$ -</b>	<b>\$ -</b>

**REVENUES**

The Infrastructure Sales Surtax II (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax II revenues ended in 2009. A 15 year extension was approved by voters to continue the one cent sales tax which is accounted for as Surtax III revenues.

Interest income accounts for any new revenues added to the fund which is projected at \$10,000 for FY 2015.

**TRANSFERS AND FUND BALANCE**

A total of \$10,000 in fund balance is reserved for future use.

**EXPENDITURES**

There are no capital expenditures scheduled for FY 2015. The Series 2003 bond debt service was paid in full in FY 2013.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**INFRASTRUCTURE SALES SURTAX II FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Unreserved Fund Balance</b>	<b>\$ 3,179,394</b>
13/14 Actual Revenue (Unaudited)	10,868
13/14 Actual Expenditures (Unaudited)	-
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 3,190,262</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(2,505,000)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	10,000
<b>Projected Restricted Fund Balance as of 9/30/15</b>	<b>\$ 695,262</b>

**INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)**

Infrastructure Sales Surtax III is the 15 year extension of the One Cent Sales Tax program. FY 2010 was the first year of collection of Surtax III revenues. The following chart shows the revenues and expenditures in the Surtax III Fund since FY 2011.

**INFRASTRUCTURE SALES SURTAX III  
BUDGET COMPARISON  
FY 2011 THROUGH FY 2015**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>					
Other Taxes	\$ 5,801,652	\$ 6,097,183	\$ 6,883,376	\$ 6,868,530	\$ 7,633,240
Interest Income	50,639	81,520	63,550	50,000	60,000
Other Sources	911	-	-	(3,375,705)	(163,460)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 5,853,202</b>	<b>\$ 6,178,703</b>	<b>\$ 6,946,926</b>	<b>\$ 3,542,825</b>	<b>\$ 7,529,780</b>
<b>Expenditures</b>					
Public Safety	\$ -	\$ -	\$ 43,110	\$ -	\$ -
Transportation	904,519	98,728	147,485	874,000	684,370
Culture and Recreation	-	37,097	48,523	-	-
Capital	3,386,655	799,863	890,464	2,179,025	5,024,140
Debt	-	-	-	-	1,821,270
Other Uses	197,960	-	1,329,235	489,800	-
<b>Total Expenditures</b>	<b>\$ 4,489,134</b>	<b>\$ 935,688</b>	<b>\$ 2,458,817</b>	<b>\$ 3,542,825</b>	<b>\$ 7,529,780</b>

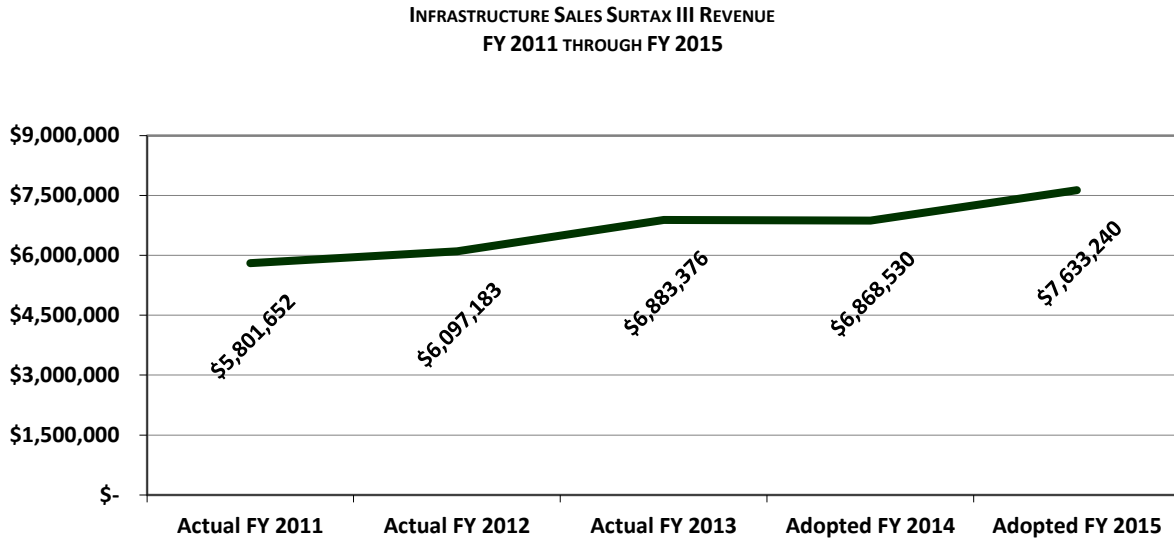


**REVENUES**

The Infrastructure Sales Surtax III (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax III revenue is projected at \$7,633,240 for FY 2015, an increase of \$764,710 (11.13%) from FY 2014. Revenue estimates are provided by the State of Florida in August of each year. Interest income is estimated at \$60,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2011.



**TRANSFERS AND FUND BALANCE**

A total of \$163,460 in fund balance is reserved for future use.

**EXPENDITURES**

FY 2015 expenditures of \$7,529,780 include the following:

- ✓ General Government: new phone system (\$212,500)
- ✓ Police Department: twenty replacement vehicles (\$824,720)
- ✓ Parks & Recreation: neighborhood park renovations (\$95,000), Myakkahatchee Creek Greenway (\$461,240), park land acquisition (\$50,000), playground equipment at LaBrea and Hope Parks (\$125,000), George Mullen Activity Center sidewalk/lighting improvements (\$182,000) and Pine Park amenities (\$150,000)
- ✓ Road & Drainage: routine road maintenance (\$337,440), bridge repair and rehabilitation (\$210,630), beautification of Biscayne Boulevard (\$136,300), Price Boulevard widening design (\$2,200,000), Spring Haven extension design (\$135,000), sidewalk construction (\$255,840), and debt service principal and interest payments for Sumter widening (\$1,821,270)
- ✓ Utilities: water transmission service improvements (\$332,840).

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**INFRASTRUCTURE SALES SURTAX III FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 15,774,624</b>
13/14 Actual Revenue (Unaudited)	7,480,094
13/14 Actual Expenditures (Unaudited)	(3,763,081)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 19,491,637</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(5,568,610)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve of Fund Balance	163,460
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 14,086,487</b>

**MAINTENANCE FACILITY CONSTRUCTION FUND**

This fund was closed in FY 2014 as the Maintenance Facility has been completed.

**CAPITAL ACQUISITION FUND**

The Capital Acquisition Fund was established in 2012 and provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division.

**REVENUES**

Revenues acquired in the Capital Acquisition Fund are from transfers in from other funds. In FY 2015, the following transfers are scheduled (\$3,163,840): Emergency Medical Services (General Fund) - \$67,000; Road and Drainage District - \$850,000; Fire Rescue District - \$597,000; Solid Waste District \$1,440,030; Building Fund - \$72,810; and Fleet Fund - \$137,000.

Interest income of \$15,000 is projected for FY 2015.

**TRANSFERS AND FUND BALANCE**

A total of \$1,966,840 in fund balance is reserved for future use.

**EXPENDITURES**

For FY 2015 the following capital expenditures are appropriated (\$1,212,000): \$178,500 for three fire vehicles; \$60,000 for three trucks for Building; \$275,000 for four replacement solid waste trucks and two curotto cans; \$20,500 for a replacement pool vehicle; and \$678,000 to replace two excavators, one boom mower and one tractor with bush hog.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**CAPITAL ACQUISITION FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$ 6,130,488</b>
13/14 Actual Revenue (Unaudited)	3,242,247
13/14 Actual Expenditures (Unaudited)	(1,398,011)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$ 7,974,724</b>
<b>Committed Fund Balance as of 09/30/14</b>	
13/14 Re-appropriated Projects & Encumbrances	(1,553,087)
<b>Assigned Fund Balance as of 10/01/14</b>	
14/15 Appropriated Reserve (Use) of Fund Balance	1,966,840
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$ 8,388,477</b>

**ROAD RECONSTRUCTION FUND**

The Road Reconstruction Fund was established in 2014 and provides for the rehabilitation of approximately 266 miles of roads.

The following chart shows the revenues and expenditures in the Road Reconstruction Fund for the past two years.

**BOND RECONSTRUCTION FUND  
BUDGET COMPARISON  
FY 2014-15**

	Adopted FY 2014	Adopted FY 2015
<b>Revenues</b>		
Interest Income	\$ -	\$ 31,000
Other Sources	41,000,000	-
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 41,000,000</b>	<b>\$ 31,000</b>
<b>Expenditures</b>		
Transportation	\$ -	\$ 31,000
Capital	41,000,000	-
<b>Total Expenditures</b>	<b>\$ 41,000,000</b>	<b>\$ 31,000</b>

**REVENUES**

Interest income of \$31,000 is scheduled for FY 2015.

**EXPENDITURES**

Operating expenditures of \$31,000 are budgeted for FY 2015 for bank fees. Rehabilitation of approximately 266 miles (3 year project) of sub-standard public roads and improvements to road related storm water drainage will continue in FY 2015.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2015.

**ROAD RECONSTRUCTION FUND  
FUND BALANCE REPORT**

<b>09/30/2013 Audited Fund Balance</b>	<b>\$</b>	<b>-</b>
13/14 Actual Revenue (Unaudited)		40,907,195
13/14 Actual Expenditures (Unaudited)		(5,718,774)
<b>Projected Restricted Fund Balance as of 9/30/14</b>	<b>\$</b>	<b>35,188,421</b>
<b>Committed Fund Balance as of 09/30/14</b>		
13/14 Re-appropriated Projects & Encumbrances		(35,195,557)
<b>Assigned Fund Balance as of 10/01/14</b>		
14/15 Appropriated Reserve of Fund Balance		-
<b>Projected "Available" Restricted Fund Balance as of 9/30/15</b>	<b>\$</b>	<b>(7,136)</b>













## CAPITAL IMPROVEMENT PROGRAM

### WHAT ARE CAPITAL IMPROVEMENTS?

The Capital Improvement Plan (CIP) is a ten-year roadmap for creating, maintaining and paying for North Port’s present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the City will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city’s existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

-  fire and police stations;
-  parks, trails, open space, recreation centers and other related facilities;
-  water and wastewater treatment plants, transmission pipes, storage facilities and pump stations;
-  roads, bridges, traffic signals and other traffic control devices;
-  landscape beautification projects;
-  computer software and hardware systems other than personal computers and printers;
-  water control structures, stormwater retention ponds;
-  and major equipment purchases such as police and fire vehicles, sanitation trucks and heavy road equipment.

Growing municipalities such as North Port face a special set of complex problems. These cities need to build new roads, add public amenities such as parks and expand public safety service to accommodate new residential and non-residential development. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system.

North Port has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings. Notable projects completed since 2005 include the following:

2014	Reclaimed Water Expansion
2014	Rehabilitation of Water Control Structure WCS 101
2014	Price/Haberland Intersection
2014	Forcemain Master Pumping
2014	Forcemain Spring Haven
2014	Police Replacement Vehicles
2013	Neighborhood Park Renovations
2013	Reverse Osmosis Plant
2012	Fire Station #84
2012	Fleet Maintenance Facility
2011	Sumter Blvd Widening - Phase III - City Hall Blvd to Hansard
2011	Toledo Blade Widening
2011	Atwater Park
2011	Purchase of Warm Mineral Springs
2011	Helipad
2010	Intersection Improvement - Price & Cranberry
2010	Freestyle Bike Park
2010	Canine Club
2010	Fire Station #82
2010	Morgan Community Center



2010	Wastewater Treatment Plant Expansion
2010	Family Services Center
2009	Sumter Blvd Widening - Phase II
2009	Intersection Improvement - Price & Chamberlain
2009	Fire Station #83
2008	Garden of the Five Senses
2008	Narramore Sports Park Expansion & Improvements
2007	Intersection Improvement - Price & Salford
2006	Traffic Signal - Sumter & City Hall Boulevard
2006	Narramore Sports Park - Soccer Fields
2006	Water Treatment Plant Upgrades
2006	City Hall
2006	Police Station
2006	Sumter Blvd Widening - Phase I
2005	Salford and US41 Turn Lane
2005	Wastewater Treatment Plant Expansion

#### ***PAYING FOR CAPITAL IMPROVEMENTS***

In many respects, the city planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options and an establishment of realistic completion timeframes. The analysis process involves many familiar questions.

- Do I need a new home or car or just “want” one?
- Can I wait another year or two?
- Are there other alternatives such as remodeling, using public transit or carpooling?
- What other purchases will I need to forego?
- What can I afford and how can I pay for it?
- Do I need outside financing and what will it cost?

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable; a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year’s revenue stream or by simply increasing income or decreasing expenses.

#### ***GUIDELINES AND POLICIES USED IN DEVELOPING THE CIP***

Strategic goals and key objectives and the city’s financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Commission’s strategic goals?
- Does a project qualify as a capital project, i.e., costs more than \$25,000 and has an expected useful life of at least five years?
- Does a project support the city’s favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city’s existing infrastructure, and respond to and anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?



Master plans also help determine which projects should be included in the CIP and the timeframes in which the projects should be completed. The Water and Sewer Master Plan and the Fire Rescue Master Plan provide valuable guidance in preparation of the CIP.

Economic forecasts also are a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

#### **NORTH PORT'S ANNUAL CIP DEVELOPMENT PROCESS**

In conjunction with the annual budgeting process, the Finance department coordinates the city-wide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Commission's commitment to the needs and desires of North Port's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Commission. The remaining nine years are for planning purposes and funding is not guaranteed to occur in the year planned. City Commission makes the final decision about whether and when to fund a project.

Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Commission's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time emergency services when needed.

The City Commission reviews the recommended CIP during the summer budget workshops. Commission also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

#### **IMPACT OF THE CIP ON THE OPERATING BUDGET**

North Port's operating budget is directly affected by the CIP. Almost every new capital improvement entails ongoing expenses for routine operation, repair and maintenance upon completion or acquisition. Also, many new capital facilities require the addition of new positions. Existing city facilities and equipment that were once considered state-of-the-art will require rehabilitation, renovation or upgrades to accommodate new uses and/or address safety and structural improvements. Older facilities usually involve higher maintenance and repair costs as well. Pay-as-you-go capital projects, grant-matching funds and lease/purchase capital expense also come directly from the operating budget. The costs of future operations and maintenance for new CIP projects are estimated by each department.

Operating costs are carefully considered in deciding which projects move forward in the CIP because it is not possible for the city to fund concurrently several large-scale projects that have significant operating budget impacts. Therefore, implementation timetables are established that stagger projects over time.

Commission reviews operating and maintenance costs associated with capital projects scheduled to come on-line in the upcoming fiscal year during the annual summer budget workshops. The following chart reflects those anticipated operating costs.

The following chart reflects those anticipated operating impact costs for all projects in the FY 2015-2019 CIP.

Project Type	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Information Technology Projects	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ 54,000
Fire Rescue Projects	2,430	136,110	1,974,450	2,004,110	2,034,220
Police Projects	(11,220)	(11,600)	(8,590)	(5,250)	3,600
Park Projects	13,000	41,750	72,010	76,000	80,450
Transportation Projects	4,837,240	4,866,000	4,904,460	4,919,050	4,922,850
Solid Waste Projects	-	(5,000)	-	-	-
Water & Sewer Projects	(26,900)	(94,330)	(88,590)	(82,730)	(77,710)
<b>TOTAL OPERATING IMPACT</b>	<b>\$ 4,814,550</b>	<b>\$ 4,941,930</b>	<b>\$ 6,862,740</b>	<b>\$ 6,920,180</b>	<b>\$ 7,017,410</b>



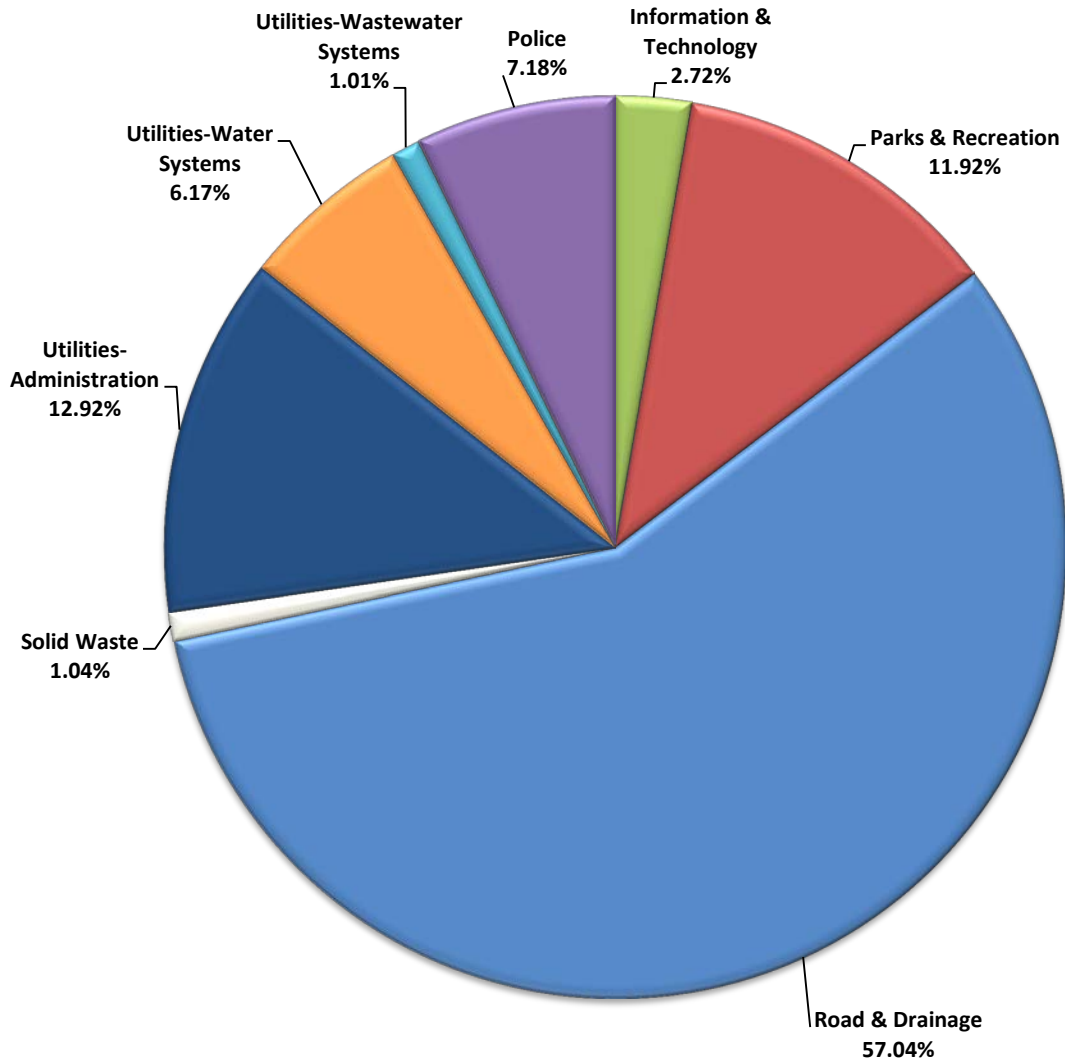
The Capital Improvement Program (CIP) is a five-year plan for major capital additions or replacements within the City of North Port. The City Commission adopts the first year of the multi-year plan as an integral part of the budget; those projects are presented in detail in the following pages. A grand summary of the five-year program is presented below.

**FISCAL YEAR 2015**  
**CAPITAL IMPROVEMENT PROGRAM**  
**FIVE-YEAR BUDGET SUMMARY**

PROJECT COSTS	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Five-Year Total
Information & Technology	\$ 312,500	\$ 232,500	\$ 60,000	\$ -	\$ 30,000	\$ 635,000
Parks & Recreation	1,368,240	635,000	550,000	400,000	-	2,953,240
Transportation & Drainage	6,549,930	6,881,990	8,277,520	19,347,800	6,630,760	47,688,000
Solid Waste	120,000	1,972,950	2,256,480	2,621,630	1,155,950	8,127,010
Utilities-Administration	1,484,110	1,070,540	2,332,840	5,170,345	1,513,110	11,570,945
Utilities-Water Systems	708,000	50,000	50,000	200,000	2,164,200	3,172,200
Utilities-Wastewater Systems	116,000	116,000	644,000	2,562,000	355,000	3,793,000
Fire Rescue District	-	2,426,710	929,060	2,002,510	1,026,270	6,384,550
Police	824,720	736,940	901,750	698,650	706,500	3,868,560
<b>Total Project Costs</b>	<b>\$ 11,483,500</b>	<b>\$ 14,122,630</b>	<b>\$ 16,001,650</b>	<b>\$ 33,002,935</b>	<b>\$ 13,581,790</b>	<b>\$ 88,192,505</b>
<b>FINANCING SOURCES</b>						
Impact Fees - Law Enforcement	\$ -	\$ -	\$ 187,490	\$ -	\$ -	\$ 187,490
Impact Fees - Fire	-	-	268,020	-	-	268,020
Impact Fees - West Villages - Fire	-	-	125,000	125,000	125,000	375,000
Impact Fees - Parks & Recreation	275,000	200,000	200,000	200,000	-	875,000
Impact Fees - Transportation	-	-	-	6,653,950	-	6,653,950
Capacity Fees - Water	208,000	50,000	50,000	200,000	2,164,200	2,672,200
Capacity Fees - Wastewater	499,380	116,000	644,000	3,105,110	355,000	4,719,490
Escheated Lots - Land	-	2,000,000	-	-	-	2,000,000
Escheated Lots - Parks	30,000	-	-	-	-	30,000
One Cent Sales Surtax-III	5,708,510	4,658,030	7,019,680	9,532,920	3,037,150	29,956,290
Capital Acquisition	798,000	3,595,880	2,525,740	4,849,840	2,906,220	14,675,680
Operating Funds -General Fund	100,000	20,000	60,000	-	30,000	210,000
Operating Funds - Road & Drainage District	2,596,720	3,482,720	4,831,720	4,941,720	4,964,220	20,817,100
Operating Funds - Tree Fund	-	-	90,000	100,000	-	190,000
Operating Funds - Utilities	1,267,890	-	-	-	-	1,267,890
Utilities - Construction Fund	-	-	-	2,559,600	-	2,559,600
Grants - Wastewater	-	-	-	734,795	-	734,795
<b>Total Financing Sources</b>	<b>\$ 11,483,500</b>	<b>\$ 14,122,630</b>	<b>\$ 16,001,650</b>	<b>\$ 33,002,935</b>	<b>\$ 13,581,790</b>	<b>\$ 88,192,505</b>



The following graph illustrates the Capital Projects for FY 2015 by function type.



**PROJECT INFORMATION**

Information on projects with fiscal 2015 appropriations is presented by function type and includes the following:

- ✓ Project number, name, and description.
- ✓ City goals the project supports.
- ✓ Summary of budget costs and estimated annual maintenance costs when available.
- ✓ Available financing sources.
- ✓ Detail project sheets which include total estimated project cost; completion dates; and a more detailed description of the project.

**INFORMATION AND TECHNOLOGY PROJECTS**

The Information and Technology category includes three new projects.

**IT15MA - MOBILE APPLICATIONS**

This project provides for the creation of mobile applications for citizens to access city services including Police, Public Works, bill payments and service requests.

**Project supports these City goals:**

- Good Governance – Provides effective and superior customer service in all city business.

**Impact on operating budget:**

The impact to the operating budget will be the ongoing annual maintenance of \$9,000.

**IT15PS – VoIP PHONE SYSTEM**

This project provides for the replacement of the City’s current Siemens phone system with a Voice over IP phone system which will be implemented over the next two years.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city’s assets and resources.

**Impact on operating budget:**

The City is not projected to incur estimated maintenance and repairs costs of \$45,000 until FY 18-19.

**IT15SR – SERVER INFRASTRUCTURE PROJECT**

This project provides for the addition of one virtual server, the replacement of data storage and the expansion of the VMWare infrastructure.

**Project supports these City goals:**

- Good Governance – Provides effective and superior customer service in all city business.

**Impact on operating budget:**

The purchase of the server includes a five year service contract.

**INFORMATION AND TECHNOLOGY  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
IT15MA*	Mobile Applications	\$ 20,000	\$ 9,000
IT15PS*	VoIP Phone System	212,500	45,000
IT15SR*	Server Infrastructure Project	80,000	-
<b>Total Cost</b>		<b>\$ 312,500</b>	<b>\$ 54,000</b>
<b>PROJECT FINANCING</b>			
<b>Fund #</b>	<b>Fund Name</b>		
001	Operating Funds - General Fund	\$ 100,000	
306	One Cent Sales Surtax III	212,500	
<b>Total Financing Sources</b>		<b>\$ 312,500</b>	

NOTE: Asterisk (\*) indicates new project.

**POLICE PROJECT**

The Police category includes funding for one on-going project.

**PD15RV - POLICE VEHICLE REPLACEMENT**

This project provides for police vehicles scheduled for replacement. Funding will be through Surtax contributions for the specific purchase of replacement police vehicles.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city’s assets and resources.



- Ensures a Safe Community – Protects the community by promptly responding to calls for service and being prepared for all emergency situations.

**Impact on operating budget:**

The Police Department’s fleet of police pursuit vehicles is significantly overdue for replacement. The department anticipates a reduction in repairs and maintenance costs as it begins the complete turnover of its fleet. The department anticipates a savings of \$11,220 in fiscal year 2015 with additional savings of \$11,600, \$8,590 and \$8,800 in fiscal years 2016, 2017 and 2018, respectively.

**POLICE  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
<b>PD15RV</b>	Police Vehicle Replacement	\$ 824,720	\$ (11,220)
	<b>Total Cost</b>	<b>\$ 824,720</b>	<b>\$ (11,220)</b>
<b>PROJECT FINANCING</b>			
<b>Fund #</b>	<b>Fund Name</b>		
<b>306</b>	One Cent Sales Surtax III	\$ 824,720	
	<b>Total Financing Sources</b>	<b>\$ 824,720</b>	

**PARKS AND RECREATION PROJECTS**

The Parks and Recreation category includes continued funding of four existing projects, two on-going projects and two new projects.

**P10MCG – Myakkahatchee Creek Greenway**

Phase I of this project provides for a one mile trail section between Price and Appomattox Drive. The trail and boardwalk are part of the Myakkahatchee Creek Greenway.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city’s assets and resources.
- Enhanced Quality of Life – Promotes and sustains a safe, clean & attractive place to live, work & play.
- Excellent Stewardship of the Natural & Built Environment – Preserves natural resource, parks, creeks, canals & open spaces.

**Impact on operating budget:**

Repairs and maintenance costs and supplies are anticipated to be \$8,000 in fiscal year 2016 and increase annually approximately 1.5%.

**P12PPE – PINE PARK-AMENITIES**

Pine Park additional enhancements include sidewalks and lighting.

**Project supports these City goals:**

- Good Governance – Provides effective and superior customer service.
- Enhanced Quality of Life – Aids in the development of quality of life opportunities. Provides for multi-generational community enrichment & community engagement.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Protects community character.

**Impact on operating budget:**

The operating budget is anticipated to increase \$770 for utilities in fiscal year 2016. Each fiscal year, utility costs are projected to increase 1.5%.

**P15BW2 – BLUEWAYS – PHASE II**

Phase II will complete the connectivity between Dallas White Park and Butler Park and will include access near a water control structure and removal of invasive trees.

**Project supports these City goals:**

- Enhanced Quality of Life – Promotes & sustains a safe, clean & attractive place to live, work & play. Provides for multi-generational community enrichment & community engagement.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Maintains facilities and other infrastructure.

**Impact on operating budget:**

The estimated annual operating impact, beginning in fiscal year 2017, for repairs and maintenance on this project is \$1,000 and \$500 for supplies. An increase of 1.5% is calculated on each future year.

**P15GMC – GEORGE MULLEN CENTER SIDEWALKS/LIGHTING-PHASE III**

This project includes sidewalks, lighting and dark-fiber connectivity between City Hall and the George Mullen Center.

**Project supports these City goals:**

- Enhanced Quality of Life – Promotes & sustains a safe, clean & attractive place to live, work & play. Provides for multi-generational community enrichment & community engagement.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Maintains facilities and other infrastructure.

**Impact on operating budget:**

The estimated annual operating impact for utilities on this project is \$1,000 beginning in fiscal year 2015. An increase of 1.5% is calculated on each future year.

**P15OPT – OAKS PARK AND MYAKKAHATCHEE CREEK TRAIL**

This project includes park signage, trail markers, parking (including swale crossing), fencing and other amenities as needed to develop recreational opportunities at this park.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city's assets and resources.
- Enhanced Quality of Life – Promotes & sustains a safe, clean & attractive place to live, work & play. Provides for multi-generational community enrichment & community engagement.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Maintains facilities and other infrastructure.

**Impact on operating budget:**

The estimated operating impact for repairs and maintenance on this project is \$1,000 beginning in fiscal year 2017 and increasing 1.5% annually.

**P15PLA – PARK LAND ACQUISITION**

This project provides for the strategic acquisition of additional park lands.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city's assets and resources.
- Enhanced Quality of Life – Promotes and sustains a safe, clean & attractive place to live, work & play.
- Excellent Stewardship of the Natural & Built Environment – Preserves natural resource, parks, creeks, canals & open spaces.

**Impact on operating budget:**

Any impact on the operating budget would not be determined until property is actually purchased due to the many different variables that contribute to the maintenance of greenspace areas.

**P15HLE – PLAYGROUND EQUIPMENT – HOPE AND LABREA PARKS**

This project provides for the replacement of playground equipment at Hope and LaBrea Parks.

**Project supports these City goals:**

- Enhanced Quality of Life – Promotes & sustains a safe, clean & attractive place to live, work & play. Provides for multi-generational community enrichment & community engagement.





- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Maintains facilities and other infrastructure.

**Impact on operating budget:**

The estimated operating impact for repairs and maintenance on this project is \$500 beginning in fiscal year 2017 and increasing 1.5% annually.

**P15PRF – PARK/FACILITY ENHANCEMENTS AND AMENITIES**

This project provides for site amenities and improvements such as benches, tables, shade structures, lighting, restrooms, trash receptacles, and parking lot improvements.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city’s assets and resources.
- Enhanced Quality of Life – Promotes and sustains a safe, clean & attractive place to live, work & play.
- Excellent Stewardship of the Natural & Built Environment – Preserves natural resource, parks, creeks, canals & open spaces.

**Impact on operating budget:**

The estimated annual operating impact, beginning in fiscal year 2016, for repairs and maintenance on this project is \$500 and \$770 for utilities. An increase of 1.5% is calculated on each future year. In fiscal year 2019, an estimated replacement cost of \$1,000 for items such as picnic tables, trash receptacle, and park benches is scheduled to begin and continue through the next five-year period.

**PARKS AND RECREATION  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
<b>P10MCG</b>	Myakkahatchee Creek Greenway	\$ 461,240	\$ 8,000
<b>P12PPE</b>	Pine Park Amenities	150,000	770
<b>P15BW2</b>	Blueways - Phase II	200,000	1,500
<b>P15GMC</b>	George Mullen Center Sidewalks/Lighting-Phase III	182,000	1,000
<b>P15OPT*</b>	Oaks Park & Myakkahatchee Creek Trail	75,000	1,000
<b>P15PLA</b>	Park Land Acquisition	50,000	-
<b>P15HLE*</b>	Playground Equipment-Hope & LaBrea Parks	125,000	500
<b>P15PRF</b>	Park/Facility Enhancements and Amenities	125,000	1,270
	<b>Total Cost</b>	<b>\$ 1,368,240</b>	<b>\$ 14,040</b>
<b>PROJECT FINANCING</b>			
<b>146</b>	Escheated Lots - Parks	\$ 30,000	
<b>152</b>	Impact Fees - Parks & Recreation	275,000	
<b>306</b>	One Cent Surtax III	1,063,240	
	<b>Total Financing Sources</b>	<b>\$ 1,368,240</b>	

NOTE: Asterisk (\*) indicates new project.



## TRANSPORTATION AND DRAINAGE PROJECTS

The Road and Drainage category includes five on-going projects and three new projects to the Capital Improvement Program.

### **R13NHI – NEIGHBORHOOD IMPROVEMENTS**

This project provides for neighborhood improvements. The FY 14-15 allotment is for the completion of the beautification of Biscayne Drive including median landscaping, trees, turf with minimal irrigation and Florida native plantings. Funding for these improvements will continue for several more years.

#### **Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city's assets and resources.
- Enhanced Quality of Life – Supports an aesthetically pleasing community.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Protects community character.

#### **Impact on operating budget:**

The District estimates an increase in operations of \$5,355 in fiscal year 2016 and a 2.5% increase annually in repairs and maintenance costs.

### **R15BRR – BRIDGE REPAIR AND REHABILITATION**

This project is a multi-year endeavor to provide needed maintenance and repair of City bridges.

#### **Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city's assets and resources.
- Ensure a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

#### **Impact on operating budget:**

Repairs and maintenance costs for bridges are currently included in the operating budget. The estimated operating impact include for this project reflects an anticipated increase of for all bridges based on an inflationary projection of 1.5% annually.

### **R15S15 – REHABILITATION OF WATER CONTROL STRUCTURES**

This is an on-going project to rehabilitate/repair water control structures throughout the City. The FY 14-15 allotment is for the design of the reconstruction of Water Control Structure 115 located on Snover Waterway just west of Chamberlain Boulevard. Reconstruction of the structure is scheduled for Fiscal year 2016.

#### **Project supports these City goals:**

- Ensures a Safe Community – Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

#### **Impact on operating budget:**

The estimated annual operating impact for utilities on this project is \$440 beginning in fiscal year 2017. An increase of 1.15% is calculated on each future year.

### **R15PW1 – PRICE BOULEVARD WIDENING PHASE I**

Phase I of this multi-year project provides for the design and construction of the expansion of Price Boulevard to four lanes within the existing 100-foot right-of-way of the boulevard between Sumter Boulevard and Toledo Blade Boulevard.

#### **Project supports these City goals:**

- Ensure a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Promotes a responsible development and environmentally sound transportation system.

#### **Impact on operating budget:**

The project is in the earliest phases of planning and design and there is little data to support an estimated impact on the operating budget. Staff projects the project will include impacts on utilities and repairs and maintenance. The City is currently planning on a pay-as-you-go funding, however, it may be necessary to take on debt in order to complete all of the phases of the project.

**R15RRM – ROUTINE ROAD MAINTENANCE**

This project is a multi-year project that focuses on routine repaving and micro-surfacing/chip sealing of those streets that are not required to be completely rehabilitated.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city’s assets and resources.
- Ensures a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Maintains facilities, streets & other infrastructure.

**Impact on operating budget:**

The routine maintenance of the city’s roadway system will provide long-term savings by reducing the need of future road reconstruction. An estimate of the savings is unavailable at this time. Further data must be collected and analyzed.

**R15SHD – SPRING HAVEN DRIVE EXTENSION**

This project provides for the construction of the missing segment of Spring Haven Drive from Pan American Boulevard to Butler Park and also includes bicycle lanes, sidewalks, roadway lighting, irrigation and landscaping. Design of the project will begin in FY 2015 with final completion expected FY 2017.

**Project supports these City goals:**

- Ensure a Safe Community – Provides safe traffic flow, safe roads & a well-maintained transportation system.
- Excellent Stewardship of the Natural & Built Environment – Promotes a responsible development and environmentally sound transportation system.

**Impact on operating budget:**

The estimated annual operating impact for repairs and maintenance and utilities on this project is \$20,000 and \$500, respectively, beginning in fiscal year 2018. An increase of 1.5% is calculated on each future year.

**R15SWC – SIDEWALKS AND PEDESTRIAN BRIDGES**

This project provides for the construction of sidewalks, pedestrian bridges and overpasses based on the sidewalk master plan. Funding for these improvements will continue for several more years.

**Project supports these City goals:**

- Enhanced Quality of Life – Supports an aesthetically pleasing community. Promotes & sustains a safe, clean & attractive place to live, work & play.
- Encourages Economic Growth & Community Prosperity – Provides maintains & invest in a well-planned public infrastructure network.
- Ensure a Safe Community – Fosters a feeling of personal safety.

**Impact on operating budget:**

Repairs and maintenance costs for sidewalks average approximately \$1,000 annually.

**R15VER - CAPITAL EQUIPMENT OVER \$100,000**

This project provides for the replacement of capital equipment over \$100,000 per the City-wide replacement program.

**Project supports these City goals:**

- Good Governance – Models stewardship & sustainability of the city’s assets and resources. Supports strategic decision making with timely, reliable and accurate data and analysis.

**Impact on operating budget:**

The District estimates a savings in operations of \$21,485 in fiscal year 2015 with the replacement of capital equipment. The District projects additional savings each year in operations for repairs and maintenance as new equipment is purchased.



**ROAD AND DRAINAGE  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
<b>R13NHI</b>	Neighborhood Improvements	136,300	\$ 5,360
<b>R15BRR</b>	Bridge Repair and Rehabilitation	\$ 210,630	1,060
<b>R15S15*</b>	Rehabilitation of Water Control Structure 115	90,000	440
<b>R15PW1*</b>	Price Boulevard Widening Phase I	2,200,000	-
<b>R15RRM</b>	Routine Road Maintenance	2,500,000	-
<b>R15SHD*</b>	Spring Haven Drive Extension	135,000	20,500
<b>R15SWC</b>	Sidewalks and Pedestrian Bridges	600,000	1,000
<b>R15VER</b>	Capital Equipment over \$100,000	678,000	(21,480)
	<b>Total Cost</b>	<b>\$ 6,549,930</b>	<b>\$ 6,880</b>
<b>PROJECT FINANCING</b>			
<b>Fund #</b>			
<b>107</b>	Operating Funds - Road & Drainage District	\$ 2,596,720	
<b>306</b>	One Cent Surtax III	3,275,210	
<b>325</b>	Capital Acquisition	678,000	
	<b>Total Financing Sources</b>	<b>\$ 6,549,930</b>	

NOTE: Asterisk (\*) indicates new project.

### SOLID WASTE PROJECT

The Solid Waste category includes continued funding of one on-going project.

#### SW15TE - SOLID WASTE TRUCKS AND EQUIPMENT

This project provides for the on-going funding of new solid waste trucks. The project contributes to establishing a sufficient fleet of trucks for the collection and disposal of solid waste within the City.

#### Project supports these City goals:

- Good Governance – Models stewardship & sustainability of the city's assets and resources.
- Ensures a Safe Community – Ensures regulatory compliance to protect property, the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community. Protects community character.

#### Impact on operating budget:

The District estimates a savings in operations of \$5,000 in fiscal year 2016 with the replacement of capital equipment. The District projects any future savings will be offset by the demand for more repairs and maintenance on existing equipment due to aging.



**SOLID WASTE  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
<b>SW15TE</b>	Solid Waste Trucks and Equipment	\$ 120,000	\$ (5,000)
<b>Total Cost</b>		<b>\$ 120,000</b>	<b>\$ (5,000)</b>
<b>PROJECT FINANCING</b>			
<b>Fund #</b>	Fund Name		
<b>325</b>	Capital Acquisition	\$ 120,000	
<b>Total Financing Sources</b>		<b>\$ 120,000</b>	

### UTILITIES – ADMINISTRATION

The Utilities – Administration category includes funding of two new projects.

#### **U15PW1 – PRICE BOULEVARD WIDENING UTILITIES TRANSMISSION-PHASE I**

Due to the widening of Price Boulevard to four lanes, the water and wastewater lines will need to be relocated or oversized as necessary for the segment between Sumter and Toledo Blade Boulevards. The planning and design of this project is scheduled for FY 2015.

#### **Project supports these City goals:**

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Ensure a Safe Community – Ensures regulatory compliance to protect the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

#### **Impact on operating budget:**

The project is in the earliest phases of planning and design and there is little data to support an estimated impact on the operating budget. Staff projects the project will include impacts on utilities and repairs and maintenance. The City is currently planning on a pay-as-you-go funding, however, it may be necessary to take on debt in order to complete all of the phases of the project.

#### **U15WT2 – WATER TRANSMISSION SERVICE IMPROVEMENTS**

This multi-year project includes the improvement of the potable water distribution system, fire flow, water quality and pressure to the residents of the City as well as reduces the amount of flushing necessary to maintain water quality.

#### **Project supports these City goals:**

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Ensure a Safe Community – Ensures regulatory compliance to protect the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

#### **Impact on operating budget:**

The project is expected to reduce the amount of flushing to maintain water quality. The reduction of the amount of flushing provides an opportunity to increase revenues since there will be less potable water lost due to flushing of the water lines and more potable water available for customer consumption. The project is classified more as a cost avoidance opportunity.



**UTILITIES - ADMINISTRATION  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
<b>U15PW1*</b>	Price Blvd. Widening Utilities Transmission-Phase I	\$ 1,151,270	\$ -
<b>U15WT2*</b>	Water Transmission Service Improvements	332,840	-
	<b>Total Cost</b>	<b>\$ 1,484,110</b>	<b>\$ -</b>
<b>PROJECT FINANCING</b>			
<b>Fund #</b>	<b>Fund Name</b>		
<b>306</b>	One Cent Surtax III	\$ 332,840	
<b>420</b>	Operating Funds - Utilities	767,890	
<b>424</b>	Impact Fees - Wastewater	383,380	
	<b>Total Financing Sources</b>	<b>\$ 1,484,110</b>	

NOTE: Asterisk (\*) indicates new project.

### UTILITIES – WATER SYSTEMS

The Utilities – Water Systems category includes funding of four existing projects.

#### U08ASR – AQUIFER, STORAGE AND RECOVERY

This project located at the Myakkahatchee Creek Water Treatment Plant on North Port Boulevard is intended to provide one million gallons of water storage for the City.

#### Project supports these City goals:

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Ensure a Safe Community – Ensures regulatory compliance to protect the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

#### Impact on operating budget:

Utility Department estimates a \$72,100 operating impact to the budget beginning in fiscal year 2015 for repairs and maintenance, utilities and supplies, and an increase of 2.5% annually for repairs and maintenance and supplies and an increase of 5% for utilities.

#### U08PEI – MCWTP RELIABILITY PROJECT

This project provides for upgrades to the current conventional plant, a new well field system and a reverse osmosis system for sustainability, reliability and in order to meet water quality standards. This is a multi-year project.

#### Project supports these City goals:

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Ensure a Safe Community – Ensures regulatory compliance to protect the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

#### Impact on operating budget:

Utility Department estimates a \$1,000 operating impact to the budget beginning in fiscal year 2016 for supplies, and then annual increases each year thereafter.

#### U13WPP – PIPELINE COMING FROM THE MCWTP

This project provides for the addition of a 24" water main besides the existing 16" water main at the Myakkahatchee Creek Water Treatment Plant on North Port Boulevard.

**Project supports these City goals:**

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Ensure a Safe Community – Ensures regulatory compliance to protect the environment & the lives of its residents & visitors.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

**Impact on operating budget:**

The project allows the City to improve the rated capacity in distributing water to its customers. As customers are added to the water utility, the department will recognize an increase in revenue. The project provides for future development, so estimated data for projecting revenues is not available at this time.

**U15WTO – WATER TRANSMISSION OVERSIZING**

This is a multi-year project that is budgeted annually to provide for the required need to oversize water transmission pipes as a result of developer construction.

**Project supports these City goals:**

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Encourages Economic Growth and Community Prosperity – Provides, maintains & invest in a well-planned public infrastructure network.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

**Impact on operating budget:**

The project does not impact the operating budget because it is only adding capacity and not additional piping.

**UTILITIES – WATER SYSTEMS  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
<b>PROJECT COSTS</b>			
<b>U08ASR</b>	Aquifer, Storage and Recovery	\$ 108,000	\$ 72,100
<b>U08PEI</b>	MCWTP Reliability Project	500,000	1,000
<b>U13WPP</b>	Pipeline Coming from the MCWTP	50,000	1,750
<b>U15WTO</b>	Water Transmission Oversizing	50,000	-
	<b>Total Cost</b>	<b>\$ 708,000</b>	<b>\$ 74,850</b>
<b>PROJECT FINANCING</b>			
<b>Fund #</b>	<b>Fund Name</b>		
<b>420</b>	Operating Funds - Utilities	\$ 500,000	
<b>423</b>	Impact Fees - Water	208,000	
	<b>Total Financing Sources</b>	<b>\$ 708,000</b>	

**UTILITIES – WASTEWATER SYSTEMS**

The Utilities – Wastewater Systems category includes continued funding for two existing projects.

**U15RW3 – RECLAIMED WATER EXPANSION-PHASE III**

This project provides for the design, permit and expansion of the reclaimed water system in various locations throughout the City. Phase III includes expansion from Pan American to Appomattox to Price just west of the Myakkahatchee Creek.

**Project supports these City goals:**

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.



- Encourages Economic Growth and Community Prosperity – Provides, maintains & invest in a well-planned public infrastructure network.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

**Impact on operating budget:**

The operating impact to the department estimates a \$1,000 operating impact to the budget beginning in fiscal year 2017 for repairs and maintenance and a \$750 operating impact for supplies, and then annual increases each year thereafter based on a 1.5% increase.

**U15STO – WASTEWATER TRANSMISSION OVERSIZING**

This is a multi-year project that is budgeted annually to provide for the required need to oversize sewer transmission pipes as a result of developer construction.

**Project supports these City goals:**

- Good Governance – Supports strategic decision making with timely, reliable and accurate data and analysis.
- Encourages Economic Growth and Community Prosperity – Provides, maintains & invest in a well-planned public infrastructure network.
- Excellent Stewardship of the Natural & Built Environment – Fosters a sustainable community.

**Impact on operating budget:**

The project does not impact the operating budget because it is only adding capacity and not additional piping.

**UTILITIES – WASTEWATER SYSTEMS  
PROJECT SUMMARY**

PROJECT NUMBER	PROJECT NAME	APPROVED BUDGET	ESTIMATED ANNUAL MAINTENANCE COST
PROJECT COSTS			
<b>U15RW3</b>	Reclaimed Water Expansion Phase III	66,000	\$ -
<b>U15STO</b>	Wastewater Transmission Oversizing	\$ 50,000	-
<b>Total Cost</b>		<b>\$ 116,000</b>	<b>\$ -</b>
PROJECT FINANCING			
<b>Fund #</b>	Fund Name		
424	Impact Fees - Wastewater	\$ 116,000	
<b>Total Financing Sources</b>		<b>\$ 116,000</b>	





FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

001 - General Fund		Category: Other					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<b><i>New Assets</i></b>							
IT15MA	Mobile Applications (N)	-	20,000	-	-	-	-
<b><i>Improvement of Existing Assets</i></b>							
IT15SR	Server Infrastructure Project (I)	-	80,000	20,000	60,000	-	30,000
<b><i>Replacement of Existing Assets</i></b>							
<b>Sub-total - New, Existing, Replacement Assets</b>		-	100,000	20,000	60,000	-	30,000
<b>Total Capital Project Expenses:</b>		-	100,000	20,000	60,000	-	30,000
<b>Total FY 14-15 Funding:</b>			100,000				-



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

107 - Road & Drainage District		Category: Other						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>REVENUE</b>								
Grants		-	-	-	-	-	600,000	
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>						
<b>New Assets</b>								
R14SWC	Sidewalks and Pedestrian Bridges (N)	1,065,620	-	-	-	-	-	
R15SWC	Sidewalks and Pedestrian Bridges (N)	-	344,160	344,160	344,160	344,160	2,109,915	
<b>Improvement of Existing Assets</b>								
R14RRM	Routine Road Maintenance (I)	1,500,598	-	-	-	-	-	
R19BBL	Biscayne Boulevard Bike Lanes (I)	-	-	-	-	57,500	600,000	
R15RRM	Routine Road Maintenance (I)	-	2,162,560	2,162,560	2,162,560	2,162,560	10,812,800	
<b>Replacement of Existing Assets</b>								
R14WCS	Rehabilitation of Water Control Structure 133 (R)	414,519	-	-	-	-	-	
R15S15	Rehabilitation of Water Control Structure 115 (R)	-	90,000	810,000	-	-	-	
R16S13	Rehabilitation of Water Control Structure 113 (R)	-	-	166,000	2,150,000	-	-	
R17S06	Rehabilitation of Water Control Structure 106 (R)	-	-	-	175,000	2,250,000	-	
R18S08	Rehabilitation of Water Control Structure 108 (R)	-	-	-	-	185,000	2,400,000	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>2,980,737</b>	<b>2,596,720</b>	<b>3,482,720</b>	<b>4,831,720</b>	<b>4,941,720</b>	<b>4,964,220</b>	
<b>Total Capital Project Expenses:</b>		<b>2,980,737</b>	<b>2,596,720</b>	<b>3,482,720</b>	<b>4,831,720</b>	<b>4,941,720</b>	<b>4,964,220</b>	
<b>Total FY 14-15 Funding:</b>			<b>5,577,457</b>					



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

115 - Tree Fund		Category: Other					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>REVENUE</b>							
Revenue		-	-	90,000	100,000	-	100,000
Investment Income		-	-	-	-	-	-
<b>Total Revenue:</b>		-	-	<b>90,000</b>	<b>100,000</b>	-	<b>100,000</b>
<b>CAPITAL PROJECT EXPENSES</b>							
	<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>							
R15SHD	Spring Haven Drive Extension (N)	-	-	90,000	-	-	-
<b>Improvement of Existing Assets</b>							
R15PW1	Price Boulevard Widening Phase I (I)	-	-	-	100,000	-	100,000
R13NHI	Neighborhood Improvements (I)	50,000	-	-	-	-	-
<b>Replacement of Existing Assets</b>							
<b>Sub-total - New, Existing, Replacement Assets</b>							
	50,000	-	-	90,000	100,000	-	100,000
<b>OPERATING PROJECT EXPENSES</b>							
<b>Total Capital &amp; Operating Project Expenses:</b>							
	50,000	-	-	90,000	100,000	-	100,000
<b>Total FY 14-15 Funding:</b>							
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

144 - Escheated Lots-Land & Future Projects		Category: Other						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
Estimated Beginning Balance:		\$ 4,568,810	\$ 4,568,810	\$ 2,568,810	\$ 2,568,810	\$ 2,568,810	\$ 2,568,810	
<b>REVENUE</b>								
Revenue		-	-	-	-	-	-	
		-	-	-	-	-	-	
<b>Total Revenue:</b>		-	-	-	-	-	-	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
<i>Improvement of Existing Assets</i>								
R15PW1	Price Boulevard Widening Phase I (I)	-	2,000,000	-	-	-	-	
<i>Replacement of Existing Assets</i>								
<i>Sub-total - New, Existing, Replacement Assets</i>		-	2,000,000	-	-	-	-	
<b>OPERATING PROJECT EXPENSES</b>								
<b>Total Capital &amp; Operating Project Expenses:</b>		-	2,000,000	-	-	-	-	
<b>Estimated Ending Balance:</b>		\$ 4,568,810	\$ 2,568,810	\$ 2,568,810	\$ 2,568,810	\$ 2,568,810	\$ 2,568,810	



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

146 - Escheated Lots-Parks		Category: Other						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
Estimated Beginning Balance:		\$ 179,760	\$ 149,760	\$ 149,760	\$ 149,760	\$ 149,760	\$ 149,760	
<b>REVENUE</b>								
Revenue		-	-	-	-	-	-	
		-	-	-	-	-	-	
<b>Total Revenue:</b>		-	-	-	-	-	-	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
<i>Improvement of Existing Assets</i>								
P15PRF	Park / Facility Enhancements & Amenities (I)	-	30,000	-	-	-	-	
<i>Replacement of Existing Assets</i>								
<i>Sub-total - New, Existing, Replacement Assets</i>		-	30,000	-	-	-	-	
<b>Total Capital Project Expenses:</b>		-	30,000	-	-	-	-	
<b>Estimated Ending Balance:</b>		\$ 149,760	\$ 149,760	\$ 149,760	\$ 149,760	\$ 149,760	\$ 149,760	



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

150 - Impact Fees - Law Enforcement		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
		\$ 74,140	\$ 120,130	\$ 177,650	\$ 52,560	\$ 133,550	\$ 213,870
<b>REVENUE</b>							
Impact Fees		44,640	55,870	60,600	78,740	78,320	150,000
Investment Income		1,350	1,650	1,800	2,250	2,000	4,500
<b>Total Revenue:</b>		<b>45,990</b>	<b>57,520</b>	<b>62,400</b>	<b>80,990</b>	<b>80,320</b>	<b>154,500</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
PD17MC	Mobile Citation Project (N)	-	-	187,490	-	-	-
<i>Improvement of Existing Assets</i>							
<i>Replacement of Existing Assets</i>							
<i>Sub-total - New, Existing, Replacement Assets</i>							
		-	-	187,490	-	-	-
<b>Total Capital Project Expenses:</b>		<b>-</b>	<b>-</b>	<b>187,490</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Estimated Ending Balance:</b>		<b>\$ 120,130</b>	<b>\$ 177,650</b>	<b>\$ 52,560</b>	<b>\$ 133,550</b>	<b>\$ 213,870</b>	<b>\$ 368,370</b>



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

150 - Impact Fees - Law Enforcement-WVID		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
Estimated Beginning Balance:		\$ 128,730	\$ 160,820	\$ 194,860	\$ 231,330	\$ 273,190	\$ 306,255
<b>REVENUE</b>							
Impact Fees		32,090	34,040	36,470	41,860	33,065	40,000
		-	-	-	-	-	-
<b>Total Revenue:</b>	\$ -	<b>32,090</b>	<b>34,040</b>	<b>36,470</b>	<b>41,860</b>	<b>33,065</b>	<b>40,000</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
<b>Estimated Ending Balance:</b>	\$ -	\$ 160,820	\$ 194,860	\$ 231,330	\$ 273,190	\$ 306,255	\$ 346,255



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

151 - Impact Fees - Fire Rescue		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
Estimated Beginning Balance:		\$ 133,040	\$ 184,510	\$ 248,800	\$ 50,630	\$ 140,740	\$ 230,570
<b>REVENUE</b>							
Impact Fees		50,070	62,490	67,850	87,610	87,330	175,000
Investment Income		1,400	1,800	2,000	2,500	2,500	5,000
<b>Total Revenue:</b>		<b>51,470</b>	<b>64,290</b>	<b>69,850</b>	<b>90,110</b>	<b>89,830</b>	<b>180,000</b>
<b>CAPITAL PROJECT EXPENSES</b>							
	<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>							
F17R83	New Rescue (Ambulance)-Station 83 (N)	-	-	268,020	-	-	-
F06FS5	Fire Station 85 (N)	770,000	-	-	-	-	-
<b>Improvement of Existing Assets</b>							
		-	-	-	-	-	-
<b>Replacement of Existing Assets</b>							
		-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>	<b>770,000</b>	<b>-</b>	<b>-</b>	<b>268,020</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Project Expenses:</b>	<b>770,000</b>	<b>-</b>	<b>-</b>	<b>268,020</b>	<b>-</b>	<b>-</b>	<b>-</b>
Estimated Ending Balance:		\$ 184,510	\$ 248,800	\$ 50,630	\$ 140,740	\$ 230,570	\$ 410,570





FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

151 - Impact Fees - Fire Rescue-WVID		Category: Impact Fees						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
Estimated Beginning Balance:		\$ 244,930	\$ 279,010	\$ 315,160	\$ 228,890	\$ 148,340	\$ 58,450	
<b>REVENUE</b>								
Impact Fees		34,080	36,150	38,730	44,450	35,110	50,000	
Investment Income		-	-	-	-	-	-	
<b>Total Revenue:</b>		<b>34,080</b>	<b>36,150</b>	<b>38,730</b>	<b>44,450</b>	<b>35,110</b>	<b>50,000</b>	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
F17FS6	Fire Station 86 - Thomas Ranch (N)	-	-	50,000	50,000	50,000	250,000	
F17E86	New Engine-Fire Station 86 (N)	-	-	25,000	25,000	25,000	125,000	
F17R86	New Rescue (Ambulance)-Station 86 (N)	-	-	50,000	50,000	50,000	130,000	
<i>Improvement of Existing Assets</i>								
<i>Replacement of Existing Assets</i>								
<b>Sub-total - New, Existing, Replacement Assets</b>		-	-	125,000	125,000	125,000	505,000	
<b>Total Capital Project Expenses:</b>		-	-	125,000	125,000	125,000	505,000	
Estimated Ending Balance:		\$ 279,010	\$ 315,160	\$ 228,890	\$ 148,340	\$ 58,450	\$ (396,550)	



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

152 - Impact Fees - Parks & Recreation		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
<b>Estimated Beginning Balance:</b>		\$ 855,030	\$ 657,680	\$ 558,280	\$ 466,070	\$ 417,120	\$ 563,630
<b>REVENUE</b>							
Impact Fees		75,450	97,800	104,790	147,050	142,510	250,000
Investment Income		2,200	2,800	3,000	4,000	4,000	7,500
<b>Total Revenue:</b>		<b>77,650</b>	<b>100,600</b>	<b>107,790</b>	<b>151,050</b>	<b>146,510</b>	<b>257,500</b>
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>				
<b>New Assets</b>							
P15OPT	Oaks Park & Myakkahatchee Creek Trail (N)	-	75,000	-	-	-	-
<b>Improvement of Existing Assets</b>							
P07CMP	Atwater Park (I)	150,505	-	-	-	-	-
P15BW2	Blueways-Phase 2 (I)	-	200,000	200,000	200,000	200,000	-
<b>Replacement of Existing Assets</b>							
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>150,505</b>	<b>275,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
<b>Total Capital Project Expenses:</b>		<b>150,505</b>	<b>275,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
<b>Estimated Ending Balance:</b>		\$ 657,680	\$ 558,280	\$ 466,070	\$ 417,120	\$ 563,630	\$ 821,130



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

152 - Impact Fees - Parks & Recreation-WVID		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
Estimated Beginning Balance:		\$ 664,550	\$ 756,760	\$ 854,560	\$ 959,350	\$ 1,079,660	\$ 1,174,670
<b>REVENUE</b>							
Impact Fees		92,210	97,800	104,790	120,310	95,010	250,000
Investment Income		-	-	-	-	-	-
<b>Total Revenue:</b>	\$ -	92,210	97,800	104,790	120,310	95,010	250,000
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
<b>Estimated Ending Balance:</b>	\$ -	\$ 756,760	\$ 854,560	\$ 959,350	\$ 1,079,660	\$ 1,174,670	\$ 1,424,670



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

153 - Impact Fees - Transportation		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
		\$ (1,076,760)	\$ 4,364,620	\$ 5,021,470	\$ 5,734,470	\$ -	\$ 907,240
<b>REVENUE</b>							
	Impact Fees	342,550	641,850	698,000	904,480	892,240	2,500,000
	State Infrastructure Bank Loan-Reimbursement	4,983,830	-	-	-	-	-
	Investment Income	15,000	15,000	15,000	15,000	15,000	50,000
	Grants	-	-	-	-	-	-
	Funds from Sarasota County	100,000	-	-	-	-	-
<b>Total Revenue:</b>		<b>5,441,380</b>	<b>656,850</b>	<b>713,000</b>	<b>919,480</b>	<b>907,240</b>	<b>2,550,000</b>
<b>CAPITAL PROJECT EXPENSES</b>							
		<b>Carryover</b>	<b>New Funding</b>				
<b>New Assets</b>							
<b>Improvement of Existing Assets</b>							
R13R41	Biscayne Boulevard Intersection Improvements (I)	819,518	-	-	-	-	-
R13SB3	Sumter Boulevard Widening - Heron Creek to City Center Blvds. (I)	5,535,468	-	-	-	-	-
R13USL	US 41 Pedestrian Walkway Lighting Biscayne Dr. to North Port Blvd (I)	492,916	-	-	-	-	-
R15PW1	Price Boulevard Widening Phase I (I)	-	-	-	6,653,950	-	3,457,240
<b>Replacement of Existing Assets</b>							
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>6,847,902</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,653,950</b>	<b>3,457,240</b>
<b>Total Capital Project Expenses:</b>		<b>6,847,902</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,653,950</b>	<b>3,457,240</b>
<b>Estimated Ending Balance:</b>		<b>\$ 4,364,620</b>	<b>\$ 5,021,470</b>	<b>\$ 5,734,470</b>	<b>\$ -</b>	<b>\$ 907,240</b>	<b>\$ -</b>



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

153 - Impact Fees - Transportation-WVID		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
Estimated Beginning Balance:		\$ 1,295,580	\$ 1,506,520	\$ 1,843,960	\$ 2,205,500	\$ 2,630,920	\$ 2,958,720
REVENUE							
Impact Fees		210,940	337,440	361,540	425,420	327,800	1,000,000
			-	-	-	-	-
<b>Total Revenue:</b>	\$ -	<b>210,940</b>	<b>337,440</b>	<b>361,540</b>	<b>425,420</b>	<b>327,800</b>	<b>1,000,000</b>
CAPITAL PROJECT EXPENSES	Carryover	New Funding					
<i>New Assets</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
Estimated Ending Balance:	\$ -	\$ 1,506,520	\$ 1,843,960	\$ 2,205,500	\$ 2,630,920	\$ 2,958,720	\$ 3,958,720



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

157 - Impact Fees - General Government		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
Estimated Beginning Balance:		\$ (10,480)	\$ 25,330	\$ 70,080	\$ 118,650	\$ 181,260	\$ 243,780
<b>REVENUE</b>							
Impact Fees		34,810	43,450	47,170	60,910	60,720	150,000
Investment Income		1,000	1,300	1,400	1,700	1,800	4,500
<b>Total Revenue:</b>		<b>35,810</b>	<b>44,750</b>	<b>48,570</b>	<b>62,610</b>	<b>62,520</b>	<b>154,500</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
<i>Improvement of Existing Assets</i>							
<i>Replacement of Existing Assets</i>							
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
<b>Estimated Ending Balance:</b>		<b>\$ 25,330</b>	<b>\$ 70,080</b>	<b>\$ 118,650</b>	<b>\$ 181,260</b>	<b>\$ 243,780</b>	<b>\$ 398,280</b>



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

157 - Impact Fees - General Government-WVID		Category: Impact Fees					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
Estimated Beginning Balance:		\$ 78,840	\$ 102,540	\$ 127,680	\$ 154,610	\$ 185,520	\$ 209,940
<b>REVENUE</b>							
Impact Fees		23,700	25,140	26,930	30,910	24,420	75,000
		-	-	-	-	-	-
<b>Total Revenue:</b>	\$ -	<b>23,700</b>	<b>25,140</b>	<b>26,930</b>	<b>30,910</b>	<b>24,420</b>	<b>75,000</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
<b>Estimated Ending Balance:</b>	\$ -	\$ 102,540	\$ 127,680	\$ 154,610	\$ 185,520	\$ 209,940	\$ 284,940



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

170 - Department of Environmental Protection (DEP)		Category: Grant					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
<b>Estimated Beginning Balance:</b>		\$ 116,350	\$ 118,350	\$ 119,850	\$ 120,850	\$ 121,350	\$ 121,850
<b>REVENUE</b>							
Investment Income		2,000	1,500	1,000	500	500	500
<b>Total Revenue:</b>		<b>2,000</b>	<b>1,500</b>	<b>1,000</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>							
P07MCC	Myakkahatchee Creek Corridor-Land Acquisition (N)	434,416	-	-	-	-	-
<b>Improvement of Existing Assets</b>							
<b>Replacement of Existing Assets</b>							
<b>Sub-total - New, Existing, Replacement Assets</b>	<b>434,416</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Project Expenses:</b>	<b>434,416</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Estimated Ending Balance:</b>		\$ 118,350	\$ 119,850	\$ 120,850	\$ 121,350	\$ 121,850	\$ 122,350





FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

305 - Surtax II		Category: Infrastructure Surtax					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
<b>Estimated Beginning Balance:</b>		\$ 679,400	\$ 689,400	\$ 691,400	\$ 691,400	\$ 691,400	\$ 691,400
<b>REVENUE</b>							
Investment Income		-	-	-	-	-	-
		10,000	2,000	-	-	-	-
		-	-	-	-	-	-
<b>Total Revenue:</b>		<b>10,000</b>	<b>2,000</b>	-	-	-	-
<b>CAPITAL PROJECT EXPENSES</b>							
		<b>Carryover</b>	<b>New Funding</b>				
<b><i>New Assets</i></b>							
F06FS5	Fire Station 85	1,750,000	-	-	-	-	-
F11FPT	Fire/Police Training Tower (N)	755,000	-	-	-	-	-
<b><i>Sub-total - New Assets</i></b>		<b>2,505,000</b>	-	-	-	-	-
<b>Total Capital Project Expenses:</b>		<b>2,505,000</b>	-	-	-	-	-
<b>Estimated Ending Balance:</b>		\$ 689,400	\$ 691,400	\$ 691,400	\$ 691,400	\$ 691,400	\$ 691,400



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

306 - Surtax III		Category: Infrastructure Surtax						
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
<b>Estimated Beginning Balance:</b>		\$ 12,903,010	\$ 10,451,600	\$ 5,187,020	\$ 3,346,320	\$ 2,156,010		\$ 2,231,910
<b>REVENUE</b>								
	Taxes		7,633,240	8,205,730	8,821,160	9,482,750	10,193,960	59,144,450
	Investment Income		60,000	50,000	50,000	50,000	50,000	150,000
	Debt Service - SIB Loan		(1,821,260)	(1,821,260)	(1,821,260)	(1,821,260)	(1,821,260)	(1,821,260)
	Future Projects Designations		(2,614,880)	(7,041,020)	(1,870,920)	631,120	(5,309,650)	(21,850,490)
<b>Total Revenue:</b>			<b>3,257,100</b>	<b>(606,550)</b>	<b>5,178,980</b>	<b>8,342,610</b>	<b>3,113,050</b>	<b>35,622,700</b>
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
CF14CB	Connector Bridge Project (N)	200,000	-	-	-	-	-	-
P10MCG	Myakkahatchee Creek Greenway (N)	922,078	461,240	-	-	-	-	-
R14SWC	Sidewalks & Pedestrian Bridges (N)	225,260	-	-	-	-	-	-
R15SHD	Spring Haven Drive Extension (N)	-	135,000	-	2,269,000	-	-	-
R15SWC	Sidewalks and Pedestrian Bridges (N)	-	255,840	255,840	255,840	255,840	255,840	1,279,166
U12WTI	Water Transmission Service Improvements (N)	343,721	-	-	-	-	-	-
U15WT2	Water Transmission Service Improvements (N)	-	332,840	332,840	332,840	332,840	332,840	-
U11NEP	Neighborhood Water and Sewer Line Extensions (N)	1,735,074	-	-	-	-	-	-
U16NE2	Neighborhood Water and Sewer Line Extensions (N)	-	-	737,700	2,000,000	1,000,000	1,180,270	6,710,977
<b>Improvement of Existing Assets</b>								
IT15PS	VoIP Phone System (I)	-	212,500	212,500	-	-	-	-
PD15RV	Replace Fully Equipped Vehicles (R)	-	824,720	736,940	714,260	698,650	706,500	3,900,780
P07CMP	Atwater Park (I)	650,000	-	-	-	-	-	-
P12BW1	Blueways-Phase 1 (I)	369,878	-	-	-	-	-	-
P14BMF	Butler Park Multi-Purpose Fields (I)	440,000	-	-	-	-	-	-
P12PPE	Pine Park-Amenities (I)	7,569	150,000	-	-	-	-	-
P15GMC	George Mullen Center Sidewalks/Lighting-Phase III (I)	-	182,000	-	-	-	-	-
P15PLA	Park Land Acquisition (N)	-	50,000	-	-	-	-	-
P15PRF	Park / Facility Enhancements & Amenities (I)	-	95,000	-	-	-	-	-
P16G5S	Garden of the Five Senses (I)	-	-	435,000	350,000	200,000	-	-
R15BRR	Bridge Rehabilitation and Repair (I)	-	210,630	213,820	213,820	213,820	213,820	1,069,087
R13NHI	Neighborhood Improvements (I)	283,121	136,300	-	-	-	-	-
R14RRM	Routine Road Maintenance (I)	337,050	-	-	-	-	-	-
R15RRM	Routine Road Maintenance (I)	-	337,440	347,880	347,880	347,880	347,880	1,739,329
R15PW1	Price Boulevard Widening Phase I (I)	-	2,200,000	-	-	5,921,050	-	8,796,760
<b>Replacement of Existing Assets</b>								
P15HLE	Playground Equipment - Hope & LaBrea Parks (R)	-	125,000	-	-	-	-	-
FP16PC	Public Safety Communications (R)	38,996	-	300,000	-	-	-	-
F16AMB	Ambulance Replacement (R)	-	-	510,510	536,040	562,840	-	2,054,061
F16ENG	Fire Apparatus Replacement (R)	-	-	575,000	-	-	-	1,420,000
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>5,552,747</b>	<b>5,708,510</b>	<b>4,658,030</b>	<b>7,019,680</b>	<b>9,532,920</b>	<b>3,037,150</b>	<b>26,970,160</b>
<b>Total Capital Project Expenses:</b>		<b>5,552,747</b>	<b>5,708,510</b>	<b>4,658,030</b>	<b>7,019,680</b>	<b>9,532,920</b>	<b>3,037,150</b>	<b>26,970,160</b>
<b>Estimated Ending Balance:</b>		\$ 10,451,600	\$ 5,187,020	\$ 3,346,320	\$ 2,156,010	\$ 2,231,910		\$ 10,884,450



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

325 - Capital Acquisition			Category: Capital Acquisition						
			FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
<b>Estimated Beginning Balance:</b>			\$ 6,203,590	\$ 8,569,430	\$ 8,025,370	\$ 8,505,330	\$ 6,611,840		\$ 6,644,370
<b>REVENUE</b>	Fund Balance @ 09/30/13	Information Purposes							
Transfer In - Fire Rescue District & EMS	1,652,117	514,000	664,000	400,000	400,000	400,000	400,000	400,000	2,000,000
Transfer In - Road & Drainage District	1,205,933	400,000	850,000	850,000	850,000	850,000	850,000	850,000	4,250,000
Transfer In - Solid Waste District	3,272,438	1,233,090	1,440,030	1,717,820	1,689,200	1,656,350	1,619,000	1,619,000	7,583,920
Transfer In - Building Fund	-	76,000	72,810	34,000	16,500	-	-	19,750	101,750
Transfer In - Fleet Fund	-	349,500	137,000	50,000	50,000	50,000	50,000	50,000	250,000
Transfer In - Surtax 3-Fire Rescue	-	-	-	-	-	-	-	-	-
Transfer In - Surtax 3-Police	-	489,800	-	-	-	-	-	-	-
Investment Income	-	15,000	-	-	-	-	-	-	-
<b>Total Revenue:</b>	<b>6,130,488</b>		<b>3,163,840</b>	<b>3,051,820</b>	<b>3,005,700</b>	<b>2,956,350</b>	<b>2,938,750</b>		<b>14,185,670</b>
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>						
<i>New Assets</i>									
<i>Improvement of Existing Assets</i>									
<i>Replacement of Existing Assets</i>									
R15VER	Capital Equipment over \$100,000 (R)	-	678,000	581,730	269,260	913,540	849,000		4,201,590
SW15TE	Solid Waste Trucks and Equipment (N,R)	-	120,000	1,972,950	2,256,480	2,621,630	1,155,950		12,646,120
F16ENG	Fire Apparatus Replacement (R)	-	-	1,041,200	-	1,314,670	901,270		463,490
<b>Sub-total - New, Existing, Replacement Assets</b>			<b>-</b>	<b>798,000</b>	<b>3,595,880</b>	<b>2,525,740</b>	<b>4,849,840</b>	<b>2,906,220</b>	<b>17,311,200</b>
<i>Debt Service</i>									
<b>Total Capital Project Expenses:</b>			<b>-</b>	<b>798,000</b>	<b>3,595,880</b>	<b>2,525,740</b>	<b>4,849,840</b>	<b>2,906,220</b>	<b>17,311,200</b>
<b>Estimated Ending Balance:</b>			\$ -	\$ 8,569,430	\$ 8,025,370	\$ 8,505,330	\$ 6,611,840	\$ 6,644,370	\$ 3,518,840



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

330 - Bond Proceeds		Category: Bonds					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
<b>Estimated Beginning Balance:</b>		\$ 26,020,000	\$ 13,977,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
<b>REVENUE</b>							
Bond Proceeds		-	-	-	-	-	-
Investment Income		31,000	5,000	-	-	-	-
		-	-	-	-	-	-
<b>Total Revenue:</b>		<b>31,000</b>	<b>5,000</b>	-	-	-	-
<b>CAPITAL PROJECT EXPENSES</b>							
	<b>Estimated Annual Expenditures</b>						
	<b>New Funding</b>						
<i>New Assets</i>							
<i>Improvement of Existing Assets</i>							
R14RRC	Bond Road Rehabilitation (I)	15,050,000	-	-	-	-	-
R14RRC	Bond Road Rehabilitation (I) - FY 2015	12,074,000					
R14RRC	Bond Road Rehabilitation (I) - FY 2016	13,876,000					
<i>Replacement of Existing Assets</i>							
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>41,000,000</b>	-	-	-	-	-
<b>Total Capital Project Expenses:</b>		<b>41,000,000</b>	-	-	-	-	-
<b>Estimated Ending Balance:</b>		<b>\$ 26,051,000</b>	<b>\$ 13,982,000</b>	<b>\$ 106,000</b>	<b>\$ 106,000</b>	<b>\$ 106,000</b>	<b>\$ 106,000</b>



City Facilities-Neighborhood Dev. Svcs.

Connector Bridge Project (N)

CF14CB

**PROJECT INFORMATION**

**PROJECT RANKING**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The project provides for a pedestrian/equine connector bridge between the city's Environmental Park and the Carlton Reserve. The project cost of \$200,000 represents approximately 50% of the total cost of the project. Sarasota County is expected to fund the other 50%.



For illustrative purposes only

**PROJECT JUSTIFICATION**

The project expands the access of trails for both pedestrian and equestrian recreational enjoyment.

**TOTAL ESTIMATED COST: \$ 200,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 200,000

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
						\$ -	
						-	
						-	
						-	
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



**PROJECT INFORMATION**

**PROJECT RANKING 4**

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

Create new mobile applications for citizens to access city services.



**PROJECT JUSTIFICATION**

The City Manager's Office and the Outreach Office have been researching the introduction of a mobile application for the city. The goals are to improve citizen engagement with the city, provide timely information to our citizens, and provide citizen access to the resources such as Police, Public Works, bill payments and service requests. Outreach and IT have been researching available options, and we have been discussing our needs with vendors and other cities. We have budgeted an estimated amount, which is based on two quotes we have received from two vendors, City Sourced and GovQA. We feel that the addition of one or more mobile applications would be well received by our citizens, and allow us to provide better service in a very efficient manner.

**TOTAL ESTIMATED COST: \$ 20,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
001-General Fund	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 36,000	
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 36,000</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



**PROJECT INFORMATION**

**PROJECT RANKING 3**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Replace current Siemens phone system at City Hall and all outlying facilities with a Voice over IP phone system. \*\* 2-year implementation plan \*\*

**PROJECT JUSTIFICATION**

There are several factors that drive our need to upgrade and consolidate our phone systems:

- Features/functionality - modernize our phones to allow us to work better
- Interoperability between systems and end-user equipment
- Consolidate overall cost, including annual maintenance, end-user devices, networking, system maintenance and trunking
- System administration: Simplify telephony infrastructure, combining systems and having expertise on one system
- Trunking flexibility: Consolidate voice trunks, and change them to a newer IP-based technology. This will reduce cost, simplify and diversify our connections to the carriers, and provide more redundancy
- Increased redundancy/fault tolerance



**TOTAL ESTIMATED COST: \$ 425,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 212,500	\$ 212,500	\$ -	\$ -	\$ -	\$ 425,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 212,500	\$ 212,500	\$ -	\$ -	\$ -	\$ 425,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ -	\$ 212,500	\$ 212,500	\$ -	\$ -	\$ -	\$ 425,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 212,500	\$ 212,500	\$ -	\$ -	\$ -	\$ 425,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



**PROJECT INFORMATION**

**PROJECT RANKING 2**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Add one virtual server, replace data storage, and expand VMWare infrastructure. Server comes with a five year service contract.



**PROJECT JUSTIFICATION**

In 2015, one of our two production SANs (data storage array) will reach end of life. We will need to replace this SAN with one from the same Equalogics family of SANs, so that we can integrate the remaining Equalogics production SAN with the new one. The SAN that will have reached end of life will no longer be supported by the vendor. We will move this older SAN into a TEST storage pool, so that we can do migration and server testing outside of our production environment. Also needed in 2015 will be one more physical VMWare server. This will be added to the existing pool of two VMWare servers, giving us the necessary capacity to virtualize all physical servers. This will also position us to provide full redundancy in the data center.

**TOTAL ESTIMATED COST: \$ 80,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
001-General Fund	\$ -	\$ 80,000	\$ 20,000	\$ 60,000	\$ -	\$ 30,000	\$ 190,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 80,000	\$ 20,000	\$ 60,000	\$ -	\$ 30,000	\$ 190,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ -	\$ 80,000	\$ 20,000	\$ 60,000	\$ -	\$ 30,000	\$ 190,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 80,000	\$ 20,000	\$ 60,000	\$ -	\$ 30,000	\$ 190,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





Fire Rescue

Fire Station 85 (N)

F06F55

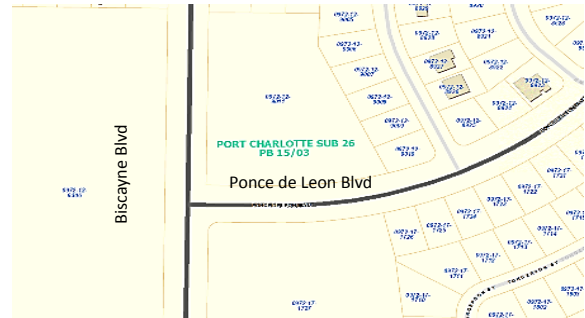
**PROJECT INFORMATION**

**PROJECT RANKING** 1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Fire Station 85 will be located on the southeast corner of Biscayne and Ponce de Leon Boulevards and is planned to be completed in August 2015.



**PROJECT JUSTIFICATION**

Required to provide and maintain an adopted level of service from a hardened facility; the project is supported by the Fire Rescue Master Plan.

**TOTAL ESTIMATED COST:** \$ 2,520,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 2,520,000	\$ (229,724)	\$ -	\$ 2,290,276	\$ 2,290,276

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
305-Surtax II	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
151-Fire Impact Fees	770,000	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 2,520,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Land	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	2,220,000	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 2,520,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ 400	\$ 4,830	\$ 4,910	\$ 4,990	\$ 5,070	\$ 20,200	\$ 27,560
Supplies	750	9,020	9,160	9,300	9,440	37,670	51,590
Utilities	1,280	15,410	15,650	15,890	16,130	64,360	83,020
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 2,430</b>	<b>\$ 29,260</b>	<b>\$ 29,720</b>	<b>\$ 30,180</b>	<b>\$ 30,640</b>	<b>\$ 122,230</b>	<b>\$ 162,170</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

Fire/Police Training Tower (N)

F11FPT

**PROJECT INFORMATION**

**PROJECT RANKING**

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The Fire/Police Training Tower project is scheduled to begin at the beginning of FY 2015. The preferred location is at the police driving track on West Price Boulevard. Currently the property is leased to Sarasota County. We anticipate that they will release the property back to us in October 2014.

**PROJECT JUSTIFICATION**

The project is necessary to provide training for Fire/EMS/Police to meet adopted level of service in accordance with the Fire Rescue Master Plan.



For illustrative purposes only

**TOTAL ESTIMATED COST: \$ 755,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 755,000	\$ -	\$ -	\$ 755,000	\$ 755,000

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
305-Surtax II	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 755,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 755,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 1,800	\$ 3,660	\$ 3,710	\$ 3,770	\$ 12,940	\$ 19,690
Supplies	-	2,050	4,160	4,230	4,290	14,730	22,420
Utilities	-	3,000	6,090	6,180	6,280	21,550	32,810
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 6,850</b>	<b>\$ 13,910</b>	<b>\$ 14,120</b>	<b>\$ 14,340</b>	<b>\$ 49,220</b>	<b>\$ 74,920</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

Public Safety Communications (R)

FP16PC

**PROJECT INFORMATION**

**PROJECT RANKING** 2

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Communications software and hardware to utilize the new county communications system has been purchased. The project is out for a consultant RFP and we anticipate system build and completion over the next 18-24 months. Once the infrastructure is complete, Fire Rescue will have retrofit installation costs for new, advanced Station Alerting systems. It is anticipated the radios purchased in FY 2014 will need to be replaced in FY 2024. Staff is preparing a replacement schedule with estimated annual contributions to meet the 10 year replacement schedule.



For illustrative purposes only

**PROJECT JUSTIFICATION**

Sarasota County is replacing the entire county-wide radio system infrastructure. There will be varied levels of cost associated for North Port Police Dept. and North Port Fire Rescue to continue to use the county system. Without the project, we lose our primary and essential communications for routine events and emergency incidents.

**TOTAL ESTIMATED COST: \$ 3,864,360**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 1,355,840	\$ (1,316,844)	\$ -	\$ 38,996	\$ 38,996

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 1,355,840	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 1,355,840</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ 1,355,840	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -
<b>TOTAL COST</b>	<b>\$ 1,355,840</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 100,000	\$ 101,500	\$ 103,020	\$ 104,570	\$ 409,090	\$ 546,860
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 101,500</b>	<b>\$ 103,020</b>	<b>\$ 104,570</b>	<b>\$ 409,090</b>	<b>\$ 546,860</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

Ambulance Replacement (R)

F16AMB

**PROJECT INFORMATION**

**PROJECT RANKING** 1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The vehicle replacement program is designed to support scheduled replacement of ambulance vehicles. The program is intended to be funded through Surtax III. FY 2016 expenditures are for the replacement of two ambulances, CID 71614 and 71479.

**PROJECT JUSTIFICATION**

Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency, as well as changing industry standards.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III		\$ -	\$ 510,510	\$ 536,040	\$ 562,840	\$ -	\$ 1,609,390	\$ 2,054,061
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 510,510	\$ 536,040	\$ 562,840	\$ -	\$ 1,609,390	\$ 2,054,061

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture		\$ -	\$ 510,510	\$ 536,040	\$ 562,840	\$ -	\$ 1,609,390	\$ 2,054,061
<b>TOTAL COST</b>	\$ -	\$ -	\$ 510,510	\$ 536,040	\$ 562,840	\$ -	\$ 1,609,390	\$ 2,054,061

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
						\$ -	
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

Fire Apparatus Replacement (R)

F16ENG

**PROJECT INFORMATION**

**PROJECT RANKING** 1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The vehicle replacement program is designed to support scheduled replacement of large fire vehicles. The program is intended to be funded through Surtax III and District contributions to the capital acquisition fund. FY 2016 expenditures are for the replacement of two fire trucks, CID 71148 and 70427.



**PROJECT JUSTIFICATION**

Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency, as well as changing industry standards.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
325-Capital Acquisition	\$ -	\$ -	\$ 1,041,200	\$ -	\$ 1,314,670	\$ 901,270	\$ 3,257,140	\$ 463,490
306-Surtax III			575,000	-	-	-	\$ 575,000	1,420,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,616,200</b>	<b>\$ -</b>	<b>\$ 1,314,670</b>	<b>\$ 901,270</b>	<b>\$ 3,832,140</b>	<b>\$ 1,883,490</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture		\$ -	\$ 1,616,200	\$ -	\$ 1,314,670	\$ 901,270	\$ 3,832,140	\$ 1,883,490
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,616,200</b>	<b>\$ -</b>	<b>\$ 1,314,670</b>	<b>\$ 901,270</b>	<b>\$ 3,832,140</b>	<b>\$ 1,883,490</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
						\$ -	
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

Fire Station 86 - Thomas Ranch (N)

F17FS6

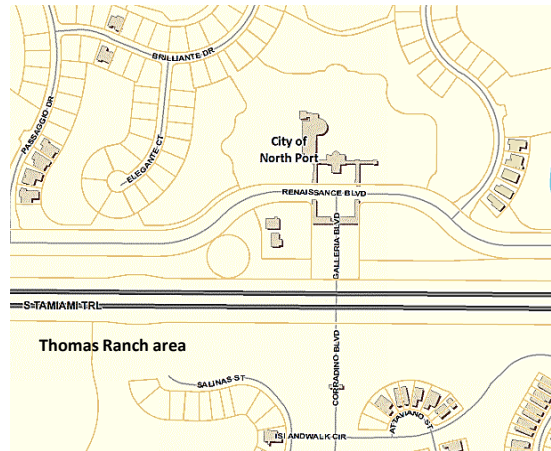
**PROJECT INFORMATION**

**PROJECT RANKING** 3

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Fire Station 86, Thomas Ranch area, funded by the developer according to the Principles of Agreement. The developer will build the facility and dedicate it to the city. The debt is repaid by the district with impact fees collected from West Villages development at a variable rate determined by collections currently estimated at \$50,000 per year commencing after completion. There is a significant operational impact with the opening of this station.



**PROJECT JUSTIFICATION**

Required to provide adopted level of service and in accordance with the Fire Rescue Master Plan. Based on the Principles of Agreement, the city will pay the developer an amount not to exceed the developer investment and shall only be obligated as collected.

**TOTAL ESTIMATED COST:** \$ 2,520,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 250,000
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 250,000

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Developer Reimbursement	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 250,000
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 250,000

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Personnel	\$ -	\$ -	\$ 1,730,920	\$ 1,756,880	\$ 1,783,240	\$ 5,271,040	\$ 9,187,720
Repairs & Maintenance	-	-	5,750	5,840	5,930	17,520	31,750
Supplies	-	-	9,900	10,050	10,200	30,150	54,670
Utilities	-	-	16,750	17,000	17,260	51,010	85,990
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 1,763,320	\$ 1,789,770	\$ 1,816,630	\$ 5,369,720	\$ 9,360,130

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

New Rescue (Ambulance)-Station 83 (N)

F17R83

**PROJECT INFORMATION**

**PROJECT RANKING** 3

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

New Rescue (ambulance) - Station 83



For illustrative purposes only

**PROJECT JUSTIFICATION**

Required to provide continued level of service with increased calls for service. This will be a new ambulance for Station 83. Currently the station is serviced by an ALS Engine and backed-up with an ambulance from another station.

**TOTAL ESTIMATED COST:** \$ 268,019

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ 268,020	\$ -	\$ -	\$ 268,020	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 268,020	\$ -	\$ -	\$ 268,020	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ 268,020	\$ -	\$ -	\$ 268,020	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 268,020	\$ -	\$ -	\$ 268,020	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 5,500	\$ 5,590	\$ 5,680	\$ 16,770	\$ 29,750
Supplies	\$ -	\$ -	9,000	9,140	9,280	27,420	48,560
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 14,500	\$ 14,730	\$ 14,960	\$ 44,190	\$ 78,310

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Fire Rescue

New Engine-Fire Station 86 (N)

F17E86

**PROJECT INFORMATION**

**PROJECT RANKING** 3

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Purchase of a new engine for Fire Station 86 - Thomas Ranch. This is included in part of the Principles of Agreement with the West Villages Independent District (WVID). WVID purchases the engine, dedicates the asset to the city and the city pays back the cost of the engine from impact fees collected from West Villages.



**PROJECT JUSTIFICATION**

Required to provide adopted level of service in accordance with the Fire Rescue Master Plan. The purchase of the engine is included in the Thomas Ranch Principles of Agreement. The project date is dependent on growth conditions.

**TOTAL ESTIMATED COST: \$ 650,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 75,000	\$ 125,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 75,000</b>	<b>\$ 125,000</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Developer Reimbursement	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 75,000	\$ 125,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 75,000</b>	<b>\$ 125,000</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 25,000	\$ 25,380	\$ 25,760	\$ 76,140	\$ 134,720
Supplies			12,000	12,180	12,370	36,550	64,730
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,000</b>	<b>\$ 37,560</b>	<b>\$ 38,130</b>	<b>\$ 112,690</b>	<b>\$ 199,450</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





Fire Rescue

New Rescue (Ambulance)-Station 86 (N)

F17R86

**PROJECT INFORMATION**

**PROJECT RANKING** 3

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Purchase new rescue unit for Fire Station 86, Thomas Ranch area, as part of the Principles of Agreement with West Villages Independent District (WVID). WVID purchases the unit, dedicates the asset to the city and the city pays back the cost of the unit from impact fees collected from West Villages.



For illustrative purposes only

**PROJECT JUSTIFICATION**

Required to provide adopted level of service in accordance with the Fire Rescue Master Plan adopted level of service.

**TOTAL ESTIMATED COST:** \$ 280,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
151-Fire Impact Fees-WVID	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 130,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 150,000</b>	<b>\$ 130,000</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Developer Reimbursement		\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 130,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 150,000</b>	<b>\$ 130,000</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 5,500	\$ 5,590	\$ 5,680	\$ 16,770	\$ 29,710
Supplies			9,000	9,140	9,270	27,410	48,500
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,500</b>	<b>\$ 14,730</b>	<b>\$ 14,950</b>	<b>\$ 44,180</b>	<b>\$ 78,210</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Police

Replace Fully Equipped Vehicles (R)

PD15RV

**PROJECT INFORMATION**

**PROJECT RANKING**

**1**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Replace 20 fully equipped police vehicles based on vehicle replacement plan criteria. CID #s 70048, 70138, 70382,70392, 70408, 70555, 70084, 70088,70651, 70786, 71045, 71050, 71054, 71055, 71058, 71164, 71034, 71035, 71059, 71053.

**PROJECT JUSTIFICATION**

Replace vehicles that have outlived their usefulness due to excess mileage, maintenance and overall safety issues. Fuel and maintenance costs are already accounted for in the General Fund budget as these are replacements.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 824,720	\$ 736,940	\$ 714,260	\$ 698,650	\$ 706,500	\$ 3,681,070	\$ 3,900,780
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 824,720</b>	<b>\$ 736,940</b>	<b>\$ 714,260</b>	<b>\$ 698,650</b>	<b>\$ 706,500</b>	<b>\$ 3,681,070</b>	<b>\$ 3,900,780</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ -	\$ 824,720	\$ 736,940	\$ 714,260	\$ 698,650	\$ 706,500	\$ 3,681,070	\$ 3,900,780
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 824,720</b>	<b>\$ 736,940</b>	<b>\$ 714,260</b>	<b>\$ 698,650</b>	<b>\$ 706,500</b>	<b>\$ 3,681,070</b>	<b>\$ 3,900,780</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ (11,220)	\$ (11,600)	\$ (8,590)	\$ (8,800)	\$ -	\$ (40,210)	\$ (18,530)
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ (11,220)</b>	<b>\$ (11,600)</b>	<b>\$ (8,590)</b>	<b>\$ (8,800)</b>	<b>\$ -</b>	<b>\$ (40,210)</b>	<b>\$ (18,530)</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Police

Mobile Citation Project (N)

PD17MC

**PROJECT INFORMATION**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Mobile Citation Project.

**PROJECT JUSTIFICATION**

Improve quality of service for road patrol officers and streamline ticket processing with the courts and the Department of Highway Safety and Motor Vehicles. Currently, the Records Division and the Clerk of the Court have difficulty reading handwriting. This project would allow for a more legible court document as well as the completion of the documents in a more efficient time. 100 units will be purchased.

**PROJECT RANKING**



For illustrative purposes only

**TOTAL ESTIMATED COST: \$ 187,487**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
150-Law Enforcement Impact Fees	\$ -	\$ -	\$ -	\$ 187,490	\$ -	\$ -	\$ 187,490	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 187,490	\$ -	\$ -	\$ 187,490	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ 187,490	\$ -	\$ -	\$ 187,490	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 187,490	\$ -	\$ -	\$ 187,490	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 3,550	\$ 3,600	\$ 7,150	\$ 18,270
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ 3,550	\$ 3,600	\$ 7,150	\$ 18,270

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Atwater Park (I)

P07CMP

**PROJECT INFORMATION**

**PROJECT RANKING**

1

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

Atwater Park - 4475 Skyway Drive. Design and construction of Phase III amenities including a playground, splash pad and restroom/concession building.

**PROJECT JUSTIFICATION**

Community interest and demand to accommodate growth. This project maintains and enhances the city's park system. Phase I and II are complete.

Estimated Cost Phase III:

Design \$75,000  
Construction \$786,629



**TOTAL ESTIMATED COST: \$ 5,049,012**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 5,049,012	\$ (4,248,507)	\$ (24,550)	\$ 775,955	\$ 800,505

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
001-General Fund	\$ 1,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152-Parks Impact Fees	417,124	-	-	-	-	-	-	-
305-Surtax II	3,979,913	-	-	-	-	-	-	-
306-Surtax III	650,000	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 5,049,012</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	4,874,012	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 5,049,012</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 1,500	\$ 1,730	\$ 1,990	\$ 2,290	\$ 7,510	\$ 15,380
Supplies	-	3,000	3,450	3,970	4,570	14,990	\$ 30,770
Utilities	-	14,000	16,100	18,520	21,300	69,920	\$ 143,560
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 18,500</b>	<b>\$ 21,280</b>	<b>\$ 24,480</b>	<b>\$ 28,160</b>	<b>\$ 92,420</b>	<b>\$ 189,710</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Myakkahatchee Creek Corridor-Land Acquisition (N)

P07MCC

**PROJECT INFORMATION**

**PROJECT RANKING**

3

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Myakkahatchee Creek Corridor has 91 properties remaining along the creek corridor originally identified as desirous to the city, which include five tier one properties (two improved, three vacant); and 86 tier two properties (15 improved, 71 vacant).

**PROJECT JUSTIFICATION**

This project will protect and preserve the natural beauty of the creek and mitigate the effects of flooding. This project maintains and enhances the city's adopted level of service.



**TOTAL ESTIMATED COST: \$ 3,975,283**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 3,975,283	\$ (3,540,867)	\$ -	\$ 434,416	\$ 434,416

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
144-Escheated Lots	\$ 2,416,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152-Parks Impact Fees	501,315	-	-	-	-	-	-	-
170-DEP	598,187	-	-	-	-	-	-	-
305-Surtax II	459,719	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 3,975,283</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Land	\$ 3,961,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Design	6,459	-	-	-	-	-	-	-
Improvements, Repairs & Maint.	7,575	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 3,975,283</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Myakkahatchee Creek Greenway (N)

P10MCG

PROJECT INFORMATION

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

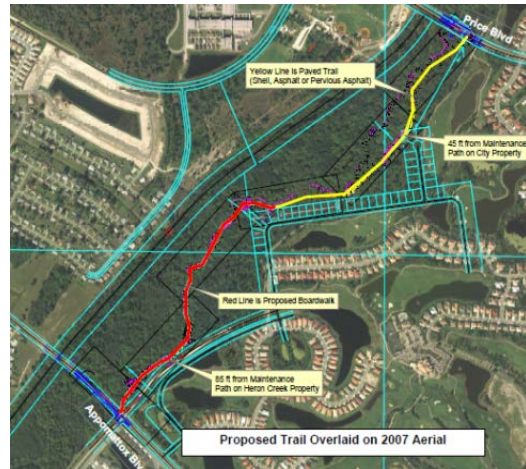
Phase I is a one mile trail section between Price and Appomattox Drive on North Port Blvd. The design is part of the Myakkahatchee Creek Greenway supporting the linear park concept. Design and permitting complete; upon receipt of developer contribution the construction request for bid will be issued.

**PROJECT JUSTIFICATION**

Further development increases recreational opportunities for citizens. The project maintains and enhances the city's adopted level of service. Anticipated developer contribution is \$258,005.

Estimated Cost:

- Phase I design \$43,287
- Phase I construction \$1,381,718



**TOTAL ESTIMATED COST: \$ 1,425,005**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 963,765	\$ (41,687)	\$ (2,450)	\$ 919,628	\$ 922,078

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 963,765	\$ 461,240	\$ -	\$ -	\$ -	\$ -	\$ 461,240	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 963,765</b>	<b>\$ 461,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 461,240</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 43,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	920,478	461,240	-	-	-	-	461,240	-
<b>TOTAL COST</b>	<b>\$ 963,765</b>	<b>\$ 461,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 461,240</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 6,000	\$ 6,090	\$ 6,180	\$ 6,270	\$ 24,540	\$ 31,350
Supplies	-	2,000	2,030	2,060	2,090	8,180	10,450
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 8,120</b>	<b>\$ 8,240</b>	<b>\$ 8,360</b>	<b>\$ 32,720</b>	<b>\$ 41,800</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Blueways-Phase 1 (I)

P12BW1

**PROJECT INFORMATION**

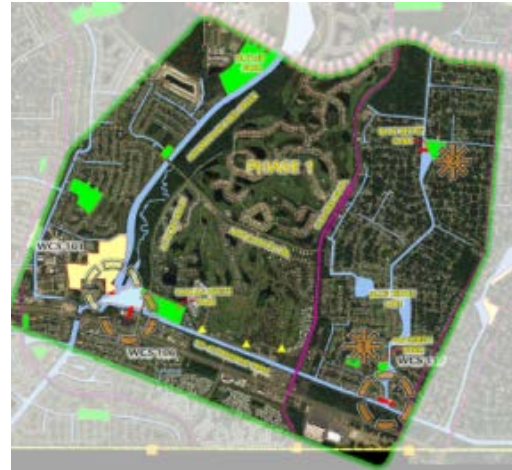
**PROJECT RANKING**

not ranked

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Blueways-Phase I development of canal and creek system linking water-based recreation at Blue Ridge Park, McKibben Park, and Dallas White Park. Includes improvements to existing launch sites, canoe/kayak launches, addition of docks, portal access points at two water control structures, a fishing pier, bank improvements, ADA accessibility, landscaping and signage. Construction is expected to be complete by early summer 2015.



**PROJECT JUSTIFICATION**

To create connectivity to various parks and points of interest and to promote water based recreation using the canal and creek system prevalent in North Port as identified in the Canal & Creek Master Plan. A total of five phases are identified in the plan.

Design \$62,456

Construction \$387,544

**TOTAL ESTIMATED COST: \$ 450,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 450,000	\$ (80,122)	\$ (43,416)	\$ 326,462	\$ 369,878

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 62,456	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	387,544	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ 9,000	\$ 9,140	\$ 9,280	\$ 9,420	\$ 9,560	\$ 46,400	\$ 47,800
Supplies	3,000	3,050	3,100	3,150	3,200	15,500	16,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 12,000</b>	<b>\$ 12,190</b>	<b>\$ 12,380</b>	<b>\$ 12,570</b>	<b>\$ 12,760</b>	<b>\$ 61,900</b>	<b>\$ 63,800</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Pine Park-Amenities (I)

P12PPE

**PROJECT INFORMATION**

**PROJECT RANKING**

4

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Pine Park additional enhancements include sidewalks and lighting. Design began March 2014 and enhancements are estimated to be complete in FY2015.



**PROJECT JUSTIFICATION**

Meet needs of neighborhood and safety requirements.

Estimated Cost:

Phase I playground equipment \$25,936 (complete)

Phase II design \$27,745

Phase II construction \$150,000

**TOTAL ESTIMATED COST: \$ 205,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 55,000	\$ (47,431)	\$ (6,350)	\$ 1,219	\$ 7,569

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	55,000	150,000	-	-	-	-	150,000	-
<b>TOTAL FUNDING</b>	<b>\$ 55,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ 25,940	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Design	27,740	-	-	-	-	-	-	-
Construction	1,320	150,000	-	-	-	-	150,000	-
<b>TOTAL COST</b>	<b>\$ 55,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ -	\$ 770	\$ 780	\$ 790	\$ 800	\$ 3,140	\$ 4,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 770</b>	<b>\$ 780</b>	<b>\$ 790</b>	<b>\$ 800</b>	<b>\$ 3,140</b>	<b>\$ 4,000</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





Parks & Recreation

Butler Park Multi-Purpose Fields (I)

P14BMF

PROJECT INFORMATION

PROJECT RANKING

6

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

The project provides for the construction of multi-purpose fields at Butler Park.

**PROJECT JUSTIFICATION**

The project maintains and enhances the city's adopted level of service.



For illustrative purposes only



**TOTAL ESTIMATED COST: \$ 440,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 440,000	\$ -	\$ -	\$ 440,000	\$ 440,000

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 440,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	400,000	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 440,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 5,080	\$ 5,160	\$ 5,240	\$ 15,480	\$ 26,200
Supplies	-	-	2,540	2,580	2,620	7,740	\$ 13,100
Utilities	-	-	4,000	4,060	4,120	12,180	\$ 20,600
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,620</b>	<b>\$ 11,800</b>	<b>\$ 11,980</b>	<b>\$ 35,400</b>	<b>\$ 59,900</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Blueways-Phase 2 (I)

P15BW2

**PROJECT INFORMATION**

**PROJECT RANKING**

**2**

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Blueways-Phase 2 will complete the connectivity between Dallas White Park and Butler Park, and will include water access near a water control structure and removal of invasive trees. Upon completion, staff will determine and implement additional amenities as identified in the Canal & Creek Master Plan, which may include launch sites, canoe/kayak launches, addition of docks, portal access points at water control structures, bank improvements, ADA accessibility, landscaping and signage.



**PROJECT JUSTIFICATION**

To create connectivity to various parks and points of interest and to promote water based recreation using the canal and creek system prevalent in North Port as identified in the Canal & Creek Master Plan. A total of five phases are identified in the plan.

Connectivity between Dallas White & Butler Parks \$200,000  
Continued improvements FY15/16 - FY17/18 \$600,000

**TOTAL ESTIMATED COST: \$ 800,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
152-Parks Impact Fees	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 800,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Construction	-	200,000	125,000	200,000	200,000	-	725,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,020	\$ 1,030	\$ 3,050	\$ 5,150
Supplies	-	-	500	510	520	1,530	2,600
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,530</b>	<b>\$ 1,550</b>	<b>\$ 4,580</b>	<b>\$ 7,750</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

George Mullen Center Sidewalks/Lighting-Phase III (I)

P15GMC

**PROJECT INFORMATION**

PROJECT RANKING

3

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

This phase includes sidewalks, lighting, and dark-fiber connectivity between City Hall and GMAC.

**PROJECT JUSTIFICATION**

Community interest and enhancement to all activities hosted at the George Mullen Activity Center and City Hall front lawn.

Estimated Cost:

Phase III design/construction (sidewalks/electrical/fiber connectivity) \$182,000



**TOTAL ESTIMATED COST: \$ 182,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 182,000	\$ -	\$ -	\$ -	\$ -	\$ 182,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 182,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 182,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ -	\$ 182,000	\$ -	\$ -	\$ -	\$ -	\$ 182,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 182,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 182,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ 1,000	\$ 1,020	\$ 1,040	\$ 1,060	\$ 1,080	\$ 5,200	\$ 5,400
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 1,000</b>	<b>\$ 1,020</b>	<b>\$ 1,040</b>	<b>\$ 1,060</b>	<b>\$ 1,080</b>	<b>\$ 5,200</b>	<b>\$ 5,400</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Oaks Park & Myakkahatchee Creek Trail (N)

P15OPT

**PROJECT INFORMATION**

**PROJECT RANKING**

**2**

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Oaks Park - 5430 Mandrake Terrace. This project includes: park signage, trail markers, parking (including swale crossing), fencing, and other amenities as needed to develop recreational opportunities at this park.



**PROJECT JUSTIFICATION**

Further development increases recreational opportunities for citizens. The project maintains and enhances the city's adopted level of service. Future plans will link this park and the Myakkahatchee Creek Trail between Appomattox Blvd. and Price Blvd.

**TOTAL ESTIMATED COST: \$ 75,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
152-Parks Impact Fees	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,020	\$ 1,030	\$ 3,050	\$ 5,390
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 1,000	\$ 1,020	\$ 1,030	\$ 3,050	\$ 5,390

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

4

STRATEGIC GOAL(S) Preservation of Environment and Natural Resources

PROJECT DESCRIPTION

Strategic acquisition of additional park lands.

PROJECT JUSTIFICATION

Community demand for enhanced park system and recommendations from Parks and Recreation Advisory Board (PRAB).

Additional properties to purchase for future neighborhood or community parks may be identified through the master plan update.



TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Land	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Playground Equipment - Hope & LaBrea Parks (R)

P15HLE

PROJECT INFORMATION

PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Replace playground equipment at Hope Park, at 8161 Lombra Avenue and LaBrea Park, at 6340 LaBrea Street.



PROJECT JUSTIFICATION

Replacement of the aging playground equipment with shade structures will enhance these neighborhood parks. All neighborhood parks' playground equipment will be updated once this project is complete. The playground equipment will be for children ages 6 - 12, however, staff will survey the surrounding neighborhood prior to playground equipment being ordered.



TOTAL ESTIMATED COST: \$ 125,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/13 Cumulative Project Expenditures Current YTD Encumbrances Current Remaining Balance Estimated Carryover at 09/30/14

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 500	\$ 510	\$ 520	\$ 1,530	\$ 2,600
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 510</b>	<b>\$ 520</b>	<b>\$ 1,530</b>	<b>\$ 2,600</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Park / Facility Enhancements & Amenities (I)

P15PRF

PROJECT INFORMATION

PROJECT RANKING

5

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Park/facility enhancements and site amenities include benches, tables, shade structures, lighting, restrooms, trash receptacles and parking lot improvements as needed.

PROJECT JUSTIFICATION

Upgrades and refurbishments to existing parks and facilities to maintain or meet service levels and address safety issues. FY 2015 plans include (but not limited to):

- Handicap door access to GMAC/MFCC (\$6,000)
- Replacement picnic tables (\$15,000)
- Replacement park benches (\$15,000)
- Office furniture/storage shed at Skate Park (\$10,000)
- Pickleball/tennis court striping (\$10,000)
- Park signage (\$50,000)

**TOTAL ESTIMATED COST: \$ 125,000**



Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
146-Escheated Lots-Parks	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
306-Surtax III	-	95,000	-	-	-	-	95,000	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -
Equipment, Materials, Furniture	-	115,000	-	-	-	-	115,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 500	\$ 510	\$ 520	\$ 530	\$ 2,060	\$ 2,650
Utilities	-	770	780	790	800	3,140	4,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 1,270</b>	<b>\$ 1,290</b>	<b>\$ 1,310</b>	<b>\$ 1,330</b>	<b>\$ 5,200</b>	<b>\$ 6,650</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Parks & Recreation

Garden of the Five Senses (I)

P16G55

**PROJECT INFORMATION**

**PROJECT RANKING**

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Garden of the Five Senses - 4299 Pan American Blvd. Future enhancements to include hedge/trees for buffer areas between park and neighboring properties along with updated ADA compliant interpretive signage throughout the park to improve the self-guided tour experience.



**PROJECT JUSTIFICATION**

The project maintains and enhances the city's adopted level of service. Amenities at the garden will be addressed through the Master Plan update.

**TOTAL ESTIMATED COST: \$ 985,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ -	\$ 435,000	\$ 350,000	\$ 200,000	\$ -	\$ 985,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>	<b>\$ 350,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 985,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Construction	-	-	235,000	350,000	200,000	-	785,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>	<b>\$ 350,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 985,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 6,000	\$ 6,090	\$ 6,180	\$ 18,270	\$ 30,900
Supplies	-	-	2,500	\$ 2,540	\$ 2,580	7,620	\$ 12,900
Utilities	-	-	4,000	\$ 4,060	\$ 4,120	12,180	\$ 20,600
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 12,690</b>	<b>\$ 12,880</b>	<b>\$ 38,070</b>	<b>\$ 64,400</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





PROJECT INFORMATION

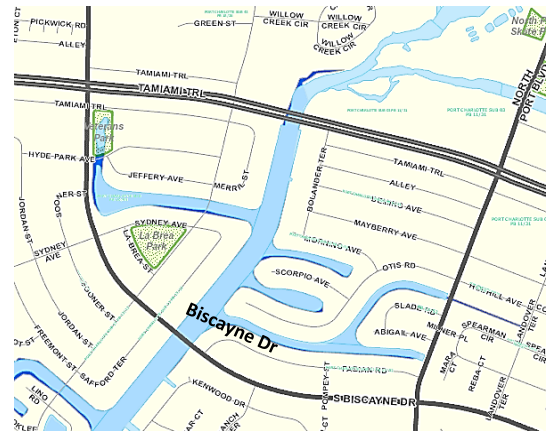
PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Neighborhood improvements for FY 2015: To complete the beautification of Biscayne Dr. including median landscaping, trees, and turf with minimal irrigation and Florida native plantings. Design began in FY 2013, with phase one construction to begin in FY 2014 and all phases to be completed in FY 2015.



PROJECT JUSTIFICATION

Neighborhood improvements, beautification and streetscaping.

TOTAL ESTIMATED COST: \$458,136

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 321,836	\$ (38,715)	\$ (18,985)	\$ 264,136	\$ 283,121

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 271,836	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ 136,300	\$ -
115-Tree Fund	50,000	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 321,836</b>	<b>\$ 136,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 136,300</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ 321,836	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ 136,300	\$ -
<b>TOTAL COST</b>	<b>\$ 321,836</b>	<b>\$ 136,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 136,300</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 5,360	\$ 5,490	\$ 5,630	\$ 5,710	\$ 22,190	\$ 30,300
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 5,360</b>	<b>\$ 5,490</b>	<b>\$ 5,630</b>	<b>\$ 5,710</b>	<b>\$ 22,190</b>	<b>\$ 30,300</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

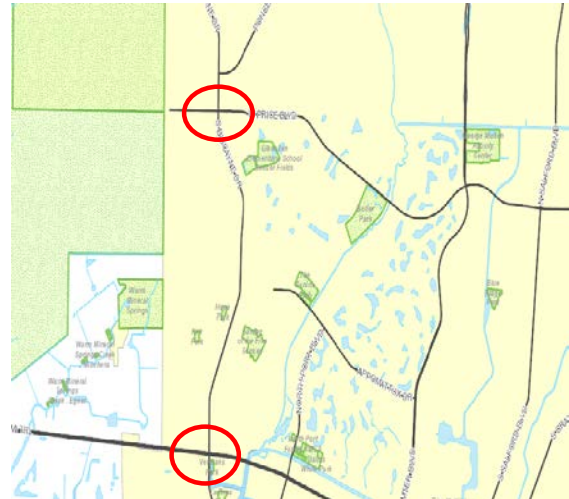
STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Construct a dedicated southbound right turn lane on the north leg of Biscayne Drive at the US 41 intersection and dedicated right turn lane for the west bound traffic on Price Boulevard at Biscayne Drive. Project is expected to be completed by December 2014.

PROJECT JUSTIFICATION

Construction of a dedicated right turn lane from Biscayne Drive with sufficient length for traffic volume will accommodate traffic movement and reduce the wait time for vehicles making this turning movement. A reimbursable Federal Highway Administration Congestion Management System grant was awarded in the amount of \$653,339 for the construction of this project. The Price Boulevard right turn lane at Biscayne Drive will substantially improve west bound traffic flow at this intersection. As the project's estimated cost is low, the schedule was accelerated in the Sarasota-Manatee MPO Transportation Program. Construction costs, in the amount of \$137,112, are also funded by a reimbursable Federal Highway Administration Congestion Management System grant.



TOTAL ESTIMATED COST: \$ 875,451

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 911,938	\$ (92,420)	\$ (819,745)	\$ (227)	\$ 819,518

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
153-Transportation Impact Fees	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	790,451	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 875,951</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	790,451	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 875,951</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 5,740	\$ 5,890	\$ 6,030	\$ 6,180	\$ 23,840	\$ 33,290
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 5,740</b>	<b>\$ 5,890</b>	<b>\$ 6,030</b>	<b>\$ 6,180</b>	<b>\$ 23,840</b>	<b>\$ 33,290</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Widen Sumter Boulevard to four lanes - including the Price Blvd. intersection through Activity Center 2 from Heron Creek Blvd to City Center Blvd. Funds are coming from Sarasota County and the State Infrastructure Bank (SIB) Grant. \$100,000 from Sarasota County Transportation Impact Fees will be coming in after October 1, 2014 and will offset the SIB funds.



PROJECT JUSTIFICATION

To complete the widening to four lanes of Sumter Blvd. from US 41 to I-75 as it functions as an emergency evacuation route and a designated truck route. It connects three of the city's six activity centers and the road is classified as an arterial roadway.

TOTAL ESTIMATED COST: \$ 10,000,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 10,000,000	\$ (4,464,532)	\$ (5,350,064)	\$ 185,404	\$ 5,535,468

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
State Infrastructure Bank	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
153-Transportation Impact Fees	2,000,000	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ 30,000	\$ 30,000	\$ 61,500	\$ 63,040	\$ 64,620	\$ 249,160	\$ 345,130
Utilities	2,600	2,600	5,180	5,260	5,340	20,980	27,840
Debt Service	1,821,260	1,821,260	1,821,260	1,821,260	1,821,260	9,106,300	1,821,260
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 1,853,860</b>	<b>\$ 1,853,860</b>	<b>\$ 1,887,940</b>	<b>\$ 1,889,560</b>	<b>\$ 1,891,220</b>	<b>\$ 9,376,440</b>	<b>\$ 2,194,230</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

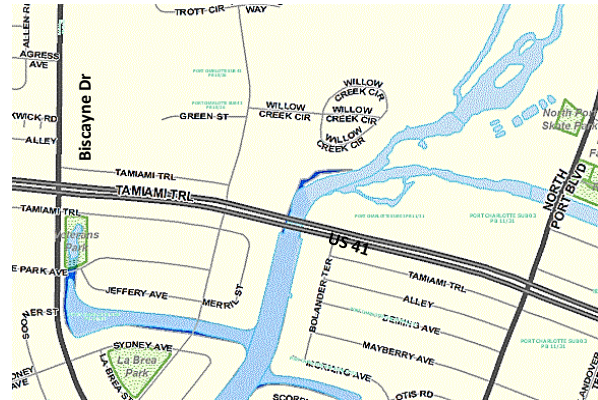
STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Construct a minimum of three semi-circular rest areas thirty feet in diameter with bike racks, benches, trash receptacles, landscaping and pedestrian lighting in the greenbelt area between US 41 and the frontage road on the south side. The project is intended to be sustainable using solar lighting and zero-scaping which will require no irrigation and minimal maintenance. Project is expected to be complete by March 2015.

PROJECT JUSTIFICATION

To accommodate and promote alternative transportation along the commercial area of US 41 where practicable. The city was awarded a reimbursable Federal Highway Administration Transportation Enhancement grant of up to \$491,258 in FY 2011-12 for construction of these improvements, to be constructed in FY 2012-13. The design was completed in FY 2011-12 using funds from the Sarasota County grant awarded to the city in FY 2008.



TOTAL ESTIMATED COST: \$ 501,138

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 501,138	\$ (8,222)	\$ (1,769)	\$ 491,147	\$ 492,916

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Grants	\$ 501,138	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 501,138</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ 501,138	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 501,138</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 5,020	\$ 5,150	\$ 5,280	\$ 5,410	\$ 20,860	\$ 29,140
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 5,020</b>	<b>\$ 5,150</b>	<b>\$ 5,280</b>	<b>\$ 5,410</b>	<b>\$ 20,860</b>	<b>\$ 29,140</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Rehabilitation of approximately 266 miles of sub-standard public roads within three calendar years. Of these roads, 89 miles are anticipated to be rehabilitated in calendar year 2014, another 89 miles in calendar year 2015, and 88 miles in calendar year 2016. As with all road rehabilitation work, improvements to road related stormwater drainage will be part of the project.



PROJECT JUSTIFICATION

Rehabilitation of the sub-standard roads would provide for safe roads for the motoring public and allow for the implementation of a viable seven-year road maintenance program to prevent roads from falling into sub-standard conditions. The total project cost was appropriated in prior years, and this CIP reflects how the dollars will be spent in future years:

- FY 2014: \$15,050,000
- FY 2015: \$12,074,000
- FY 2016: \$13,876,000

**TOTAL ESTIMATED COST: \$ 41,000,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 41,000,000	\$ (177,473)	\$ (6,533,928)	\$ 34,288,599	\$ 40,822,527

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Bonds	\$ 15,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	12,074,000							
	13,876,000							
<b>TOTAL FUNDING</b>	<b>\$ 41,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ 15,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	12,074,000							
Construction	13,876,000							
<b>TOTAL COST</b>	<b>\$ 41,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Debt Service	\$ 3,000,000	\$ 3,002,480	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,002,480	\$ 15,000,000
<b>TOTAL OPERATING IMPACTS</b>		<b>\$ 3,002,480</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 15,002,480</b>	<b>\$ 15,000,000</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Road & Drainage

Routine Road Maintenance (I)

R14RRM

**PROJECT INFORMATION**

**PROJECT RANKING**

**1**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Resurfacing, surface rejuvenation, micro-surfacing, and crack sealing of at least 30 miles of public roads a year as part of a viable seven year road maintenance program to prevent roads from falling into sub-standard conditions.

**PROJECT JUSTIFICATION**

Routine maintenance of roads in fair condition will prevent those roads from falling into sub-standard conditions that would later require costly rehabilitation.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 1,864,000	\$ (26,352)	\$ (476,542)	\$ 1,361,106	\$ 1,837,648

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ 1,526,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	337,440	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 1,864,390</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ 1,864,390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 1,864,390</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The city is lacking in adequate sidewalks and this project will incrementally build sidewalks on all arterial, collector and school walking paths. The FY 2014 plan is to design sidewalks along Hillsborough for construction in FY 2015, along with construction of sidewalks along Price Blvd. and sidewalks and a pedestrian bridge on Chamberlain Blvd. in FY 2014.



For illustrative purposes only

**PROJECT JUSTIFICATION**

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. Every year funding is appropriated to design and construct sidewalks and pedestrian bridges to provide safe pedestrian travel.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 1,291,230	\$ (350)	\$ -	\$ 1,290,880	\$ 1,290,880

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ 1,065,970	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,109,915
306-Surtax III	225,260	-	-	-	-	-	-	1,279,200
<b>TOTAL FUNDING</b>	<b>\$ 1,291,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,389,115</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 559,000
Construction	1,166,230	-	-	-	-	-	-	2,830,115
<b>TOTAL COST</b>	<b>\$ 1,291,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,389,115</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ 2,380	\$ 3,680	\$ 2,500	\$ 2,500	\$ 4,500	\$ 15,560	\$ 16,950
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 2,380</b>	<b>\$ 3,680</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 4,500</b>	<b>\$ 15,560</b>	<b>\$ 16,950</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Road & Drainage

Rehabilitation of Water Control Structure 133 (R)

R14WCS

PROJECT INFORMATION

PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Reconstruction of Water Control Structure No. 133 located on Bass Point Waterway and Price Boulevard. Construction is expected to be complete by December 2014.



PROJECT JUSTIFICATION

In adherence to the city's Comprehensive Plan, water control structures throughout the city must be properly maintained to ensure stormwater control.

TOTAL ESTIMATED COST: \$ 570,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 570,000	\$ (155,481)	\$ (414,484)	\$ 35	\$ 414,519

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ 570,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 570,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improvements, Repairs & Maint.	500,000	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 570,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





PROJECT INFORMATION

PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

In FY 2015, the following bridges will be repaired:

- #175040 on South Biscayne Drive
- #175041 on Coalingo Street
- #170122 on Toledo Blade Blvd.
- #175006 on S. Salford Blvd.
- #175014 on Price Blvd.
- #175027 on E. Price Blvd.
- #170529 on Price Blvd.
- #175035 on W. Price Blvd.
- #175037 on Woodhaven Dr.
- #175040 on N. Biscayne Dr



PROJECT JUSTIFICATION

City bridges are inspected annually by the Florida Department of Transportation and a report is provided. Deficiencies identified in the report are reviewed and corrective actions are taken by the city.

TOTAL ESTIMATED COST: Continuous

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 210,630	\$ 213,820	\$ 213,820	\$ 213,820	\$ 213,820	\$ 1,065,910	\$ 1,069,087
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 210,630</b>	<b>\$ 213,820</b>	<b>\$ 213,820</b>	<b>\$ 213,820</b>	<b>\$ 213,820</b>	<b>\$ 1,065,910</b>	<b>\$ 1,069,087</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ -	\$ 210,630	\$ 213,820	\$ 213,820	\$ 213,820	\$ 213,820	\$ 1,065,910	\$ 1,069,087
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 210,630</b>	<b>\$ 213,820</b>	<b>\$ 213,820</b>	<b>\$ 213,820</b>	<b>\$ 213,820</b>	<b>\$ 1,065,910</b>	<b>\$ 1,069,087</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 1,060	\$ 1,080	\$ 1,100	\$ 1,120	\$ 4,360	\$ 5,600
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 1,060</b>	<b>\$ 1,080</b>	<b>\$ 1,100</b>	<b>\$ 1,120</b>	<b>\$ 4,360</b>	<b>\$ 5,600</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Road & Drainage

Rehabilitation of Water Control Structure 115 (R)

R15S15

**PROJECT INFORMATION**

**PROJECT RANKING**

**1**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Design, permit and reconstruction of Water Control Structure No. 115 located on Snover Waterway just west of Chamberlain Boulevard.



**PROJECT JUSTIFICATION**

Reconstruction of water control structures are necessary to control potential flooding and maintain water quality.

**TOTAL ESTIMATED COST: \$ 900,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ -	\$ 90,000	\$ 810,000	\$ -	\$ -	\$ -	\$ 900,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 810,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Improvements, Repairs & Maint.	-	-	810,000	-	-	-	810,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 810,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ -	\$ -	\$ 440	\$ 450	\$ 460	\$ 1,350	\$ 2,300
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 440</b>	<b>\$ 450</b>	<b>\$ 460</b>	<b>\$ 1,350</b>	<b>\$ 2,300</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

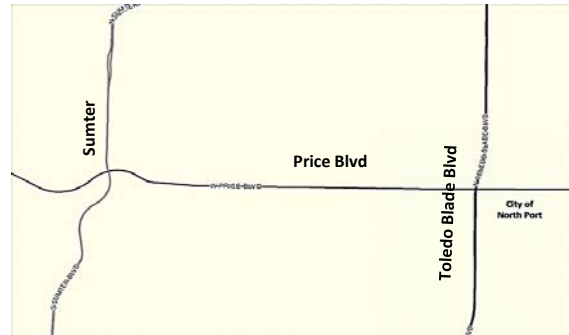
PROJECT RANKING

1

**STRATEGIC GOAL(S)** Toledo Blade & Sumter Interchanges as Major Destinations

PROJECT DESCRIPTION

Phase I of this project is to design and prepare engineering plans, specifications and estimates for public bidding to award a contract of the widening, and conduct land acquisition needed to expand Price Blvd. to four lanes within the existing 100-foot right-of-way of Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard. Phase I includes construction of the section of Price from Sumter Blvd. to Cranberry Blvd. The estimated cost in FY 20-24 is for Phase II construction.



PROJECT JUSTIFICATION

The 2009 Price Boulevard Corridor study was discussed during City Commission Workshop on April 15, 2014. City Commission recommended proceeding with the design for widening to four lanes of the Price Boulevard segment between Sumter Boulevard and Toledo Blade. The project is being split into two phases. Phase I includes design, specifications and land acquisition of Price Blvd. between Sumter Blvd. and Toledo Blade Blvd., and construction of the segment from Sumter Blvd. to Cranberry Blvd. Phase II will be construction of the segment from Cranberry Blvd. to Toledo Blade Blvd.

**TOTAL ESTIMATED COST: \$ 29,229,000**

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
115-Tree Fund	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 100,000
144-Escheated Lots	-	-	2,000,000	-	-	-	2,000,000	\$ -
153-Transportation Impact Fees	-	-	-	-	6,653,950	-	6,653,950	3,457,240
306-Surtax III	-	2,200,000	-	-	5,921,050	-	8,121,050	8,796,760
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 12,675,000</b>	<b>\$ -</b>	<b>\$ 16,875,000</b>	<b>\$ 12,354,000</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Land	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -
Planning & Design	-	\$ 2,200,000	-	-	-	-	2,200,000	-
Construction	-	-	-	-	12,675,000	-	12,675,000	12,354,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 12,675,000</b>	<b>\$ -</b>	<b>\$ 16,875,000</b>	<b>\$ 12,354,000</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Resurfacing, surface rejuvenation, micro-surfacing, and crack sealing of at least 30 miles of public roads a year as part of a viable seven year road maintenance program to prevent roads from falling into sub-standard conditions.

**PROJECT JUSTIFICATION**

Routine maintenance of roads in fair condition will prevent those roads from falling into sub-standard conditions that would later require costly rehabilitation.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ -	\$ 2,162,560	\$ 2,162,560	\$ 2,162,560	\$ 2,162,560	\$ 2,162,560	\$ 10,812,800	\$ 10,812,800
306-Surtax III	-	337,440	347,880	347,880	347,880	347,880	1,728,960	1,739,329
<b>TOTAL FUNDING</b>	\$ -	\$ 2,500,000	\$ 2,510,440	\$ 2,510,440	\$ 2,510,440	\$ 2,510,440	\$ 12,541,760	\$ 12,552,129

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Improvements, Repairs & Maint.	\$ -	\$ 2,500,000	\$ 2,510,440	\$ 2,510,440	\$ 2,510,440	\$ 2,510,440	\$ 12,541,760	\$ 12,552,129
<b>TOTAL COST</b>	\$ -	\$ 2,500,000	\$ 2,510,440	\$ 2,510,440	\$ 2,510,440	\$ 2,510,440	\$ 12,541,760	\$ 12,552,129

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Road & Drainage

Spring Haven Drive Extension (N)

R15SHD

**PROJECT INFORMATION**

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Construct the missing segment of Spring Haven Drive from Pan American Boulevard to Butler Park. This project includes bicycle lanes, sidewalks, roadway lighting, irrigation and landscaping.



**PROJECT JUSTIFICATION**

Construct an approximate 0.61 mile missing segment of a collector road. This project will improve mobility from the Pan American and North Port Boulevard sections of the City to Butler Park, North Port High School and Heron Creek Middle School.

**TOTAL ESTIMATED COST: \$ 2,494,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 135,000	\$ -	\$ 2,269,000	\$ -	\$ -	\$ 2,404,000	\$ -
115-Tree Fund	-	-	-	90,000	-	-	90,000	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ 2,359,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,494,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -
Construction	-	-	-	2,359,000	-	-	2,359,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ 2,359,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,494,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,300	\$ 40,300	\$ 101,500
Utilities	-	-	-	500	510	1,010	2,550
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,500</b>	<b>\$ 20,810</b>	<b>\$ 41,310</b>	<b>\$ 104,050</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Road & Drainage

Sidewalks and Pedestrian Bridges (N)

R15SWC

PROJECT INFORMATION

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The FY 2015 plan is to construct sidewalks along Hillsborough and Nordendale Boulevards, and design sidewalks along Haberland Blvd. from Jeannin Dr. to Hillsborough Blvd. or, based on further review of needs, within a two mile radius of schools per City Commission guidance for construction in FY 2016.



For illustrative purposes only

**PROJECT JUSTIFICATION**

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. Every year funding is appropriated to design and construct sidewalks and pedestrian bridges to provide safe pedestrian travel primarily within a two mile radius of schools, and secondarily, on all arterial and collector roads.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ -	\$ 344,160	\$ 344,160	\$ 344,160	\$ 344,160	\$ 344,160	\$ 1,720,800	\$ 2,109,915
306-Surtax III	-	255,840	255,840	255,840	255,840	255,840	1,279,200	1,279,166
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,389,081</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 60,000	\$ 60,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 330,000	\$ 350,000
Construction	-	540,000	540,000	530,000	530,000	530,000	2,670,000	3,039,081
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,389,081</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 2,000	\$ 5,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>	<b>\$ 5,000</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Road & Drainage

Capital Equipment over \$100,000 (R)

R15VER

PROJECT INFORMATION

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

Replacement of equipment in accordance with the city-wide Fleet Equipment Replacement Program: CID 70356 Wheeled Excavator (\$206,500), CID 70360 Wheeled Excavator (\$206,500), CID 70790 Boom Mower (\$165,000), CID 70145 Tractor with bush hog (\$100,000).

**PROJECT JUSTIFICATION**

Replacement of capital equipment over \$100,000 as recommended by the Fleet Maintenance Replacement Schedule for FY2015



For illustrative purposes only

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
325-Capital Acquisition	\$ -	\$ 678,000	\$ 581,730	\$ 269,260	\$ 913,540	\$ 849,000	\$ 3,291,530	\$ 4,201,590
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 678,000</b>	<b>\$ 581,730</b>	<b>\$ 269,260</b>	<b>\$ 913,540</b>	<b>\$ 849,000</b>	<b>\$ 3,291,530</b>	<b>\$ 4,201,590</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Vehicles & Equipment	\$ -	\$ 678,000	\$ 581,730	\$ 269,260	\$ 913,540	\$ 849,000	\$ 3,291,530	\$ 4,201,590
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 678,000</b>	<b>\$ 581,730</b>	<b>\$ 269,260</b>	<b>\$ 913,540</b>	<b>\$ 849,000</b>	<b>\$ 3,291,530</b>	<b>\$ 4,201,590</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ (21,480)	\$ (8,720)	\$ (4,030)	\$ (13,700)	\$ (15,000)	\$ (62,930)	\$ (63,020)
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ (21,480)</b>	<b>\$ (8,720)</b>	<b>\$ (4,030)</b>	<b>\$ (13,700)</b>	<b>\$ (15,000)</b>	<b>\$ (62,930)</b>	<b>\$ (63,020)</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset

**PROJECT INFORMATION**

**PROJECT RANKING**

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Design, permit and reconstruct Water Control Structure No. 113 located on Snover Waterway just east of Myakkahatchee Creek.



**PROJECT JUSTIFICATION**

Reconstruction of deteriorated water control structures are necessary to control potential flooding and maintain water quality.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ -	\$ -	\$ 166,000	\$ 2,150,000	\$ -	\$ -	\$ 2,316,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 166,000	\$ 2,150,000	\$ -	\$ -	\$ 2,316,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ 166,000	\$ -	\$ -	\$ -	\$ 166,000	\$ -
Construction	-	-	-	2,150,000	-	-	2,150,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ 166,000	\$ 2,150,000	\$ -	\$ -	\$ 2,316,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ -	\$ -	\$ -	\$ 700	\$ 720	\$ 1,420	\$ 3,600
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ 700	\$ 720	\$ 1,420	\$ 3,600

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



**PROJECT INFORMATION**

**PROJECT RANKING**

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Design, permit and reconstruct Water Control Structure No. 106 located on Cocoplum Waterway near the Water Treatment Plant.

**PROJECT JUSTIFICATION**

Reconstruction of deteriorated water control structures are necessary to control potential flooding and maintain water quality.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ -	\$ -	\$ -	\$ 175,000	\$ 2,250,000	\$ -	\$ 2,425,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 175,000	\$ 2,250,000	\$ -	\$ 2,425,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ 175,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ 2,250,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 175,000	\$ 2,250,000	\$ -	\$ 2,425,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 720	\$ 3,600
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 720	\$ 3,600

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset

**PROJECT INFORMATION**

**PROJECT RANKING**

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Design, permit and reconstruct Water Control Structure No. 108 located on Cocoplum Waterway just west of Collingswood Boulevard.



**PROJECT JUSTIFICATION**

Reconstruction of water control structures are necessary to control potential flooding and maintain water quality.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
107-Road & Drainage District	\$ -	\$ -	\$ -	\$ -	\$ 185,000	\$ 2,400,000	\$ 2,585,000	\$ -
							-	
							-	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,000</b>	<b>\$ 2,400,000</b>	<b>\$ 2,585,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ 185,000	\$ -	\$ 185,000	\$ -
Construction	-	-	-	-	-	2,400,000	2,400,000	-
							-	
							-	
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,000</b>	<b>\$ 2,400,000</b>	<b>\$ 2,585,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,750
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,750</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

3

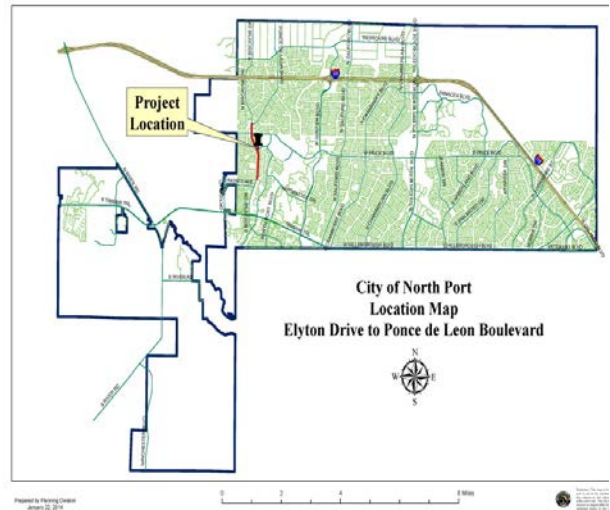
STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Construct five feet wide asphalt paved bicycle lanes abutting the travel lanes on each side of Biscayne Drive, from Elyton Drive to Ponce de Leon Boulevard, including pavement markings and signage. This is a Transportation Alternatives Program project with construction to be fully funded by the Federal Highway Administration in FY 19-20. Design is the responsibility of the city and will be performed in FY 18-19.

PROJECT JUSTIFICATION

Bicycle lanes exist on Biscayne Drive from US41 north to Elyton Drive. This project will extend the bicycle lanes to Ponce de Leon, with future phases extending bicycle lanes on Ponce de Leon from Biscayne Drive to Tropicaire Boulevard, on Tropicaire Boulevard to Toledo Blade Boulevard, with connections to existing bicycle lanes or paved shoulders on these two arterial roadways.



TOTAL ESTIMATED COST: \$ 657,500

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown	Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
107-Road & Drainage District	-	-	-	-	-	57,500	57,500	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,500</b>	<b>\$ 57,500</b>	<b>\$ 600,000</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	-	\$ -	\$ -	\$ -	\$ -	\$ 57,500	\$ 57,500	-
Construction	-	-	-	-	-	-	-	600,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,500</b>	<b>\$ 57,500</b>	<b>\$ 600,000</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Public Works-Solid Waste

Solid Waste Trucks and Equipment (N,R)

SW15TE

**PROJECT INFORMATION**

**PROJECT RANKING**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Replace one (1) container delivery truck.

**PROJECT JUSTIFICATION**

Asset# 71291, 2006 Freightliner container delivery truck, 19,041 miles.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
325-Capital Acquisition	\$ -	\$ 120,000	\$ 1,972,950	\$ 2,256,480	\$ 2,621,630	\$ 1,155,950	\$ 8,127,010	\$ 12,646,120
<b>TOTAL FUNDING</b>		<b>\$ 120,000</b>	<b>\$ 1,972,950</b>	<b>\$ 2,256,480</b>	<b>\$ 2,621,630</b>	<b>\$ 1,155,950</b>	<b>\$ 8,127,010</b>	<b>\$ 12,646,120</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Vehicles & Equipment	\$ -	\$ 120,000	\$ 1,972,950	\$ 2,256,480	\$ 2,621,630	\$ 1,155,950	\$ 8,127,010	\$ 12,646,120
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 1,972,950</b>	<b>\$ 2,256,480</b>	<b>\$ 2,621,630</b>	<b>\$ 1,155,950</b>	<b>\$ 8,127,010</b>	<b>\$ 12,646,120</b>

OPERATING IMPACTS		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance		\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ (5,000)	\$ -
<b>TOTAL OPERATING IMPACTS</b>		<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

420 - Utility Revenue Fund		Category: Other					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>							
U15PW1	Price Blvd. Widening Utilities Transmission-Phase I (N)	- 767,890	- -	- -	- -	- -	- -
<b>Improvement of Existing Assets</b>							
U08PEI	MCWTP Reliability Project (I)	- 500,000	- -	- -	- -	- -	- -
<b>Replacement of Existing Assets</b>							
		-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>		-	1,267,890	-	-	-	-
<b>Total Capital Project Expenses:</b>		-	1,267,890	-	-	-	-
<b>Total FY 14-15 Funding:</b>			1,267,890				



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

423 - Capacity Fees - Utility Water Systems		Category: Utility						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
<b>Estimated Beginning Balance:</b>		\$ 1,063,660	\$ 1,236,010	\$ 1,585,190	\$ 1,950,700	\$ 3,190,900	\$ 2,493,080	
<b>REVENUE</b>								
Capacity Fees		376,850	395,680	411,510	436,200	462,380	2,082,610	
Investment Income		3,500	3,500	4,000	4,000	4,000	20,000	
Developer Agreement					1,000,000	1,000,000		
Grants								
<b>Total Revenue:</b>		\$ -	380,350	399,180	415,510	1,440,200	1,466,380	2,102,610
<b>CAPITAL PROJECT EXPENSES</b>								
		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
U08ASR	Aquifer, Storage and Recovery (N)	687,954	108,000	-	-	-	-	
U08PEI	MCWTP Reliability Project (I)	698,657	-	-	-	-	-	
<b>Improvement of Existing Assets</b>								
U13WPP	Pipeline coming from the MCWTP (I)	200,000	50,000	-	-	-	-	
U15WTO	Water Transmission Oversizing (I)	-	50,000	50,000	50,000	50,000	250,000	
U18ORT	Water Transmission from Ortiz to MCWTP (I)	-	-	-	150,000	1,114,200	-	
U19SWW	Southwest Water Treatment Plant (N)	-	-	-	-	1,000,000	39,000,000	
<b>Replacement of Existing Assets</b>								
<b>Sub-total - New, Existing, Replacement Assets</b>		1,586,611	208,000	50,000	50,000	200,000	2,164,200	39,250,000
<b>Total Capital Project Expenses:</b>			208,000	50,000	50,000	200,000	2,164,200	39,250,000
<b>Estimated Ending Balance:</b>		\$ -	\$ 1,236,010	\$ 1,585,190	\$ 1,950,700	\$ 3,190,900	\$ 2,493,080	\$ (34,654,310)



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

424 - Capacity Fees - Utility Wastewater Systems		Category: Utility						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
<b>Estimated Beginning Balance:</b>		\$ (115,440)	\$ (347,780)	\$ (189,390)	\$ (177,230)	\$ (2,665,890)	\$ (2,670,390)	
<b>REVENUE</b>								
Capacity Fees		447,040	469,390	488,160	517,450	548,500	2,470,540	
Investment Income		20,000	5,000	5,000	2,000	2,000	10,000	
Grant		-	-	363,000	297,000	-	1,525,000	
Debt Service		(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(1,000,000)	
<b>Total Revenue:</b>		\$ -	267,040	274,390	656,160	616,450	350,500	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
U15RW3	Reclaimed Water Expansion Ph 3 (N)	-	66,000	66,000	594,000	594,000	-	
U18MP2	Master Pumping Station and Forcemain (N)	-	-	-	1,918,000	-	-	
U19RW4	Reclaimed Water Expansion Ph 4 (N)	-	-	-	-	305,000	2,745,000	
U15PW1	Price Blvd. Widening Utilities Transmission-Phase I (N)	-	383,380	-	543,110	-	543,110	
<b>Improvement of Existing Assets</b>								
U11DMS	Dewatering System at Wastewater Treatment Plant (I)	1,955,061	-	-	-	-	-	
U15STO	Wastewater Transmission Oversizing (I)	-	50,000	50,000	50,000	50,000	250,000	
<b>Replacement of Existing Assets</b>								
<b>Sub-total - New, Existing, Replacement Assets</b>		1,955,061	499,380	116,000	644,000	3,105,110	3,538,110	
<b>Total Capital Project Expenses:</b>		1,955,061	499,380	116,000	644,000	3,105,110	3,538,110	
<b>Estimated Ending Balance:</b>		\$ -	\$ (347,780)	\$ (189,390)	\$ (177,230)	\$ (2,665,890)	\$ (2,670,390)	



FY 2015 - 2024 Capital Improvement Plan  
Fund and Project Summary

431 - Utility Construction Fund		Category: Utility						
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FYs 20-24	
<b>Estimated Beginning Balance:</b>		\$ (483,550)	\$ -	\$ 5,119,200	\$ 5,119,200	\$ 2,559,600	\$ 2,559,600	
<b>REVENUE</b>								
Loan Proceeds (reimbursement)		483,550	5,119,200	-	-	-	-	
Investment Income		-	-	-	-	-	-	
Grants		-	-	-	734,795	-	734,795	
<b>Total Revenue:</b>		<b>483,550</b>	<b>5,119,200</b>	<b>-</b>	<b>734,795</b>	<b>-</b>	<b>734,795</b>	
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>						
<b>New Assets</b>								
U15PW1								
Price Blvd. Widening Utilities					3,294,395		2,559,600	
Transmission-Phase I (N)								
<b>Improvement of Existing Assets</b>								
U11DIW								
Deep Injection Well (Pump upgrades)	609,985							
(I)								
<b>Sub-total - New &amp; Existing Assets</b>	<b>609,985</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,294,395</b>	<b>-</b>	<b>2,559,600</b>	
<b>Total Capital Project Expenses:</b>	<b>609,985</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,294,395</b>	<b>-</b>	<b>2,559,600</b>	
<b>Estimated Ending Balance:</b>		\$ -	\$ 5,119,200	\$ 5,119,200	\$ 2,559,600	\$ 2,559,600	\$ 734,795	





Utilities - Administration

Neighborhood Water and Sewer Line Extensions (N)

U11NEP

**PROJECT INFORMATION**

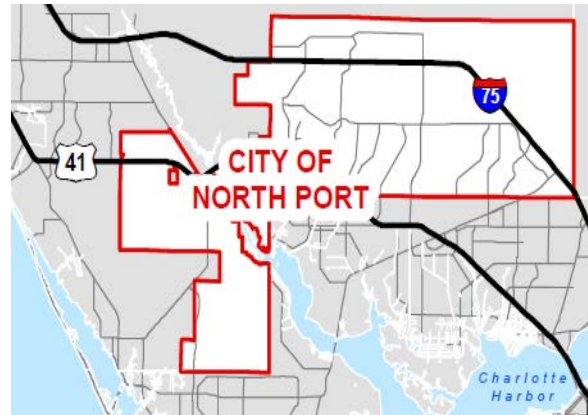
**PROJECT RANKING**

**1**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The project is to extend water and/or sewer to residents throughout the city in a methodical, economical manner to maximize efficiency and minimize costs. We are designing and permitting the water and wastewater lines to I-75 on Sumter and Toledo Blade. The Demand Analysis for expansion assumes the fire hydrants will be paid for by other funding. As customers connect, payments toward the line extension will go back to the Surtax III fund, serving as a revolving fund for future expansions.



**PROJECT JUSTIFICATION**

Adding customers throughout the service area will help reduce overall costs to customers sparsely spread throughout the city. The residents showed their commitment to the environment and this project with their approval of the Infrastructure Surtax III referendum. The city has been working on a Demand Analysis that will help dictate the proper order for improvements to occur. The results of that will be incorporated into the 2013/14 Master Plan which will also help indicate which major transmission will also be needed in the designated areas.

**TOTAL ESTIMATED COST:** Continuous

Capital Improvement Element of Comprehensive Plan			
Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 1,753,064	\$ (17,990)	\$ (117,734)	\$ 1,617,340	\$ 1,735,074

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 1,753,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 1,753,064</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 308,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,444,975	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 1,753,064</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 200	\$ 210	\$ 220	\$ 230	\$ 860	\$ 1,150
Personnel	-	-	-	-	-	-	50,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 210</b>	<b>\$ 220</b>	<b>\$ 230</b>	<b>\$ 860</b>	<b>\$ 51,150</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Utilities - Administration

Water Transmission Service Improvements (N)

U12WTI

PROJECT INFORMATION

PROJECT RANKING

3

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

To improve the potable water distribution system, fire flow, water quality and pressure to the residents of the city as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations throughout the city. The current project out for bid is the Glenallen water line.



**PROJECT JUSTIFICATION**

Some of the existing potable water system exceeds 40 years of age, the scattered design of water "distribution" lines, many being less than 6" in diameter is detrimental to the overall system. Staff has prioritized locations throughout the city where we intend to install improvements to increase fire flow, water quality and pressure and reduce flushing.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 1,013,106	\$ (669,385)	\$ (6,841)	\$ 336,880	\$ 343,721

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ 1,013,106	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 1,013,106</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,013,106	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 1,013,106</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

The city intends to widen Price Blvd. to four lanes as a major east-west thoroughway for the city. The water and wastewater lines will need to be relocated or oversized as necessary for the entire length of the road project for the segment between Sumter and Toledo Blade. Reclaimed water lines will be installed while the road is being built. Installation of reclaimed water lines in this area are contained in the City of North Port Reuse Master Plan. Funding will need to be discussed for this project, but is possible that one-third to one-fourth of this cost could have been funded by capacity fees for oversizing of the line, however with the escalation of the timing, funds may not be available. Grant funding will be sought for the reclaimed water portion. Construction costs are split to coincide with the two phases of road construction.



PROJECT JUSTIFICATION

The only real direct east-west thoroughway to get from one end of the City to the other is either on Price Blvd. or US41. This widening is important to the evacuation process and for times when US41 or I-75 is shut down due to an accident or construction.

TOTAL ESTIMATED COST: \$ 8,826,280

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
			\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
420-Utilities-Water	\$ -	\$ 494,870	\$ -	\$ -	\$ -	\$ -	\$ 494,870	\$ -
420-Utilities-Wastewater	-	273,020	-	-	-	-	273,020	-
424-Sewer Capacity Fees	-	383,380	-	-	\$ 543,110	-	926,490	543,110
431-Utilities-Construction Fund	-	-	-	-	\$ 2,559,600	-	2,559,600	2,559,600
Grants	-	-	-	-	734,795	-	734,795	734,795
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,151,270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,837,505</b>	<b>\$ -</b>	<b>\$ 4,988,775</b>	<b>\$ 3,837,505</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 1,151,270	\$ -	\$ -	\$ -	\$ -	\$ 1,151,270	\$ -
Construction	-	-	-	-	\$ 3,837,505	-	3,837,505	3,837,505
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 1,151,270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,837,505</b>	<b>\$ -</b>	<b>\$ 4,988,775</b>	<b>\$ 3,837,505</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Utilities - Administration

Water Transmission Service Improvements (N)

U15WT2

PROJECT INFORMATION

PROJECT RANKING

4

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

To improve the potable water distribution system, fire flow, water quality and pressure to the residents of the city as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations throughout the city. The next five year plan will be permitted at one time to maximize efficiency and construction will continue for the next five year period. The following five years will be a new project. Project location unknown at this time.



**PROJECT JUSTIFICATION**

Some of the existing potable water system exceeds 40 years of age. The design of water distribution lines are scattered, many being less than 6" in diameter, are detrimental to the overall system. Staff has prioritized locations throughout the city where we intend to install improvements to increase fire flow, water quality and pressure and reduce flushing.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
		\$	-	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ 332,840	\$ 332,840	\$ 332,840	\$ 332,840	\$ 332,840	\$ 1,664,200	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 332,840	\$ 332,840	\$ 332,840	\$ 332,840	\$ 332,840	\$ 1,664,200	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Construction	-	82,840	332,840	332,840	332,840	332,840	1,414,200	-
<b>TOTAL COST</b>	\$ -	\$ 332,840	\$ 332,840	\$ 332,840	\$ 332,840	\$ 332,840	\$ 1,664,200	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



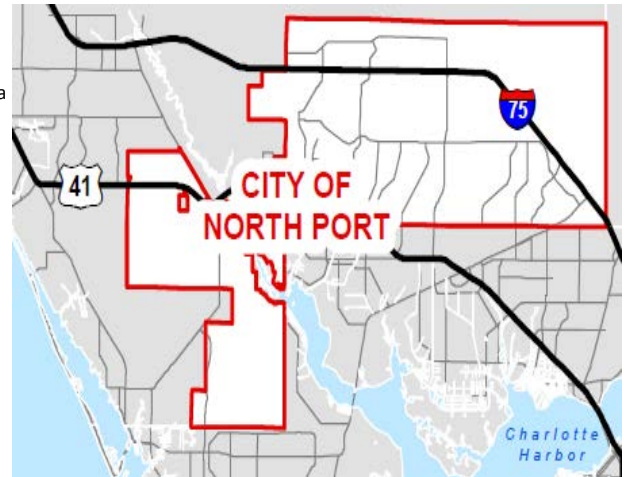
**PROJECT INFORMATION**

**PROJECT RANKING**

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The project is to extend water and/or sewer to residents throughout the city in a methodical, economical manner to maximize efficiency and minimize costs. If the pilot plan is successful, the City Commission may direct staff to pursue the next area identified in the Demand Analysis for expansion and to use the same assumptions regarding fire hydrant funding, revolving fund, etc. To maximize efficiency, one permit would be pulled for multiple areas that could be completed within a five year period. In addition, areas will be selected to minimize mobilization/demobilization costs for greatest economic benefit. Construction would be anticipated to run approximately three years.



**PROJECT JUSTIFICATION**

Adding customers throughout the service area will help reduce overall costs to customers sparsely spread throughout the city. The residents showed their commitment to the environment and this project with their approval of the Infrastructure Surtax III referendum. The city has been working on a Demand Analysis that will help dictate the proper order for improvements to occur. The results of that will be incorporated into the 2013/14 Master Plan which will also help indicate which major transmission will also be needed in the designated areas.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
306-Surtax III	\$ -	\$ -	\$ 737,700	\$ 2,000,000	\$ 1,000,000	\$ 1,180,270	\$ 4,917,970	\$ 6,710,977
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 737,700</b>	<b>\$ 2,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,180,270</b>	<b>\$ 4,917,970</b>	<b>\$ 6,710,977</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ 737,700	\$ -	\$ -	\$ -	\$ 737,700	\$ 1,006,647
Construction	-	-	-	2,000,000	1,000,000	1,180,270	4,180,270	5,704,330
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 737,700</b>	<b>\$ 2,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,180,270</b>	<b>\$ 4,917,970</b>	<b>\$ 6,710,977</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ 200	\$ 210	\$ 220	\$ 230	\$ 860	\$ 1,150
Personnel							50,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 210</b>	<b>\$ 220</b>	<b>\$ 230</b>	<b>\$ 860</b>	<b>\$ 51,150</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

2

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The project, located at the Myakkahatchee Creek Water Treatment Plant on North Port Blvd., is intended to provide one (1) million gallons of water storage for the city. Although the project has been substantially constructed since 2004, new federal regulatory requirements have delayed the project from being placed into service.



Aquifer Storage & Recovery Piping

**PROJECT JUSTIFICATION**

The project is SWFWMD grant funded. New technologies have been studied with a similar system to determine feasibility and SWFWMD and the city are negotiating a new funding contract to be able to finalize the construction to use the R/O system and add chemical feed to bring this project to closure. The city will continue to perform monitoring and testing on the ASR system as required by the permit in the meantime.

**TOTAL ESTIMATED COST: \$ 1,110,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 1,002,000	\$ (314,046)	\$ (40,614)	\$ 647,340	\$ 687,954

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
423-Water Capacity Fees	\$ 869,700	\$ 108,000	\$ -	\$ -	\$ -	\$ -	\$ 108,000	\$ -
Grants	132,300	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 1,002,000</b>	<b>\$ 108,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 108,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ 802,000	\$ 108,000	\$ -	\$ -	\$ -	\$ -	\$ 108,000	\$ -
Planning & Design	200,000	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 1,002,000</b>	<b>\$ 108,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 108,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ 32,000	\$ 32,800	\$ 33,620	\$ 34,460	\$ 34,250	\$ 167,130	\$ 182,655
Supplies	8,900	9,120	9,350	9,590	9,800	46,760	51,640
Utilities	31,200	32,760	34,400	36,120	37,930	172,410	189,650
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 72,100</b>	<b>\$ 74,680</b>	<b>\$ 77,370</b>	<b>\$ 80,170</b>	<b>\$ 81,980</b>	<b>\$ 386,300</b>	<b>\$ 423,945</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

The project consists of upgrades to the current conventional plant (Myakkahatchee Creek Water Treatment Plant) located on North Port Blvd., a new wellfield system, and a Reverse Osmosis system for sustainability, reliability and in order to meet water quality standards.

PROJECT JUSTIFICATION

The city has a surface water system that is highly seasonal. In order to meet increased demands, reliably and consistently, changes to the current plant are necessary. The project will be done in phases and be completed by the end of fiscal year 2015. Grant funding has been reduced; therefore, funds have moved from other projects to complete this project. The RO system has been installed and the conventional plant upgrades are in progress. The conventional plant upgrades include chemical tank replacement, transfer pumps and the clarifiers.



TOTAL ESTIMATED COST: \$ 13,248,539

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 12,770,019	\$ (12,071,362)	\$ (443,573)	\$ 255,084	\$ 698,657

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
420-Utilities-Water	\$ 824,923	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
423-Water Capacity Fees	10,523,616	-	-	-	-	-	-	-
Grants	1,400,000	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 12,748,539</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 2,661,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	10,087,331	500,000	-	-	-	-	500,000	-
<b>TOTAL COST</b>	<b>\$ 12,748,539</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	1,000	1,030	2,060	3,120	7,210	35,120
Utilities							
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,030</b>	<b>\$ 2,060</b>	<b>\$ 3,120</b>	<b>\$ 7,210</b>	<b>\$ 35,120</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Utilities - Water Systems

Pipeline coming from the MCWTP (I)

U13WPP

PROJECT INFORMATION

PROJECT RANKING

2

STRATEGIC GOAL(S) Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

The project will add a 24" water main in addition to the existing 16" water main at the Myakkahatchee Creek Water Treatment Plant on North Port Blvd.



PROJECT JUSTIFICATION

The Myakkahatchee Creek Water Treatment Plant is currently limited in delivering it's rated capacity due to the size of the water main leaving the facility to North Port Blvd. A water plant consulting engineer was recently selected and this project will be the first one to be designed, engineered and constructed. It is anticipated that this project will be completed by Spring 2015.

TOTAL ESTIMATED COST: \$ 250,000

Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

Carryover

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 200,000	\$ -	\$ (40,740)	\$ 159,260	\$ 200,000

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
423-Water Capacity Fees	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 40,500		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	159,500	50,000	-	-	-	-	50,000	-
<b>TOTAL COST</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Repairs & Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,020	\$ 1,040	\$ 3,060	\$ 5,200
Supplies			750	760	770	2,280	3,850
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750</b>	<b>\$ 1,780</b>	<b>\$ 1,810</b>	<b>\$ 5,340</b>	<b>\$ 9,050</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





PROJECT INFORMATION

PROJECT RANKING

3

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Construction cost of oversizing of water mains in various locations throughout the city due to development. Specific locations of project is unknown at this time.



**PROJECT JUSTIFICATION**

As developers install the necessary mains to serve the development, the city will oversize these lines as modeled to serve future growth/connections.

**TOTAL ESTIMATED COST:** Continuous

Capital Improvement Element of Comprehensive Plan			
Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -		\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
423-Water Capacity Fees	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Design, permit and construct a pipeline from the Myakkahatchee Creek Water Treatment Plant to Ortiz Blvd.



**PROJECT JUSTIFICATION**

The US41 Corridor Study dictated the projects necessary to serve the commercial properties along US41. The project will be constructed in accordance with the analysis.

**TOTAL ESTIMATED COST: \$ 1,264,200**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
423-Water Capacity Fees	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,114,200	\$ 1,264,200	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,114,200	\$ 1,264,200	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,114,200	\$ 1,114,200	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,114,200	\$ 1,264,200	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Utilities - Water Systems

Southwest Water Treatment Plant (N)

U19SWW

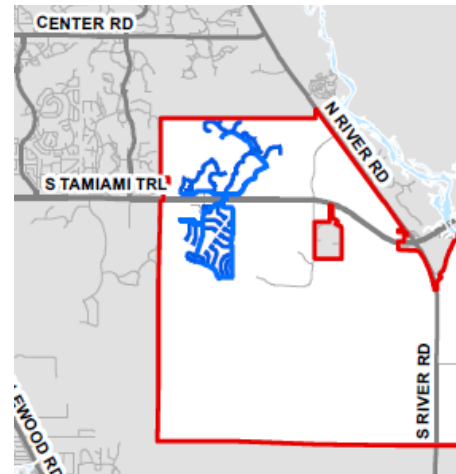
PROJECT INFORMATION

PROJECT RANKING

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

PROJECT DESCRIPTION

Ground water supply study and construction of the southwest water treatment plant in West Villages Improvement District.



PROJECT JUSTIFICATION

The developer in WVID is required to design, permit, construct and dedicate to the city a water treatment plant. The developer's agreement requires construction of the plant to begin when the annual test for either available system transmission capacity or available water treatment plant supply capacity requires it.

**TOTAL ESTIMATED COST: \$ 40,000,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Developer Agreement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 39,000,000
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 39,000,000

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 39,000,000
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 39,000,000

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
Repairs & Maintenance							400,000
Supplies							80,000
Utilities							600,000
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,680,000

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Utilities - Wastewater Systems

Deep Injection Well (Pump upgrades) (I)

U11DIW

PROJECT INFORMATION

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

The new Deep Injection Well was completed in 2013. The project originally included converting the pumps from constant speed to variable frequency drive pumps to make the plant more efficient. The pumps are located at the Wastewater Treatment Plant on Pan American Blvd.



**PROJECT JUSTIFICATION**

This portion of the project was not originally covered by SRF funding, so it was going to be completed over a four year funding plan. Last summer, SRF expressed they would now cover this portion of the project so we rolled the remaining funds on the project into this year to purchase and install all the pumps at one time. This is the only remaining item under this project number.

**TOTAL ESTIMATED COST: \$ 3,419,756**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 3,419,756	\$ (2,809,771)	\$ (91,477)	\$ 518,508	\$ 609,985

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
431-Utilities-Construction Fund	\$ 2,928,415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
420-Utilities-Wastewater	491,341	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 3,419,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ 408,963	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	3,010,793	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 3,419,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



**PROJECT INFORMATION**

**PROJECT RANKING**

**2**

**STRATEGIC GOAL(S)** Financially Responsible City Providing Quality Municipal Services

**PROJECT DESCRIPTION**

Design and construction of a system that will increase digester volume by the withdrawal of supernatant back to the headworks at the Wastewater Treatment Plant on Pan American Blvd.



Sludge Hauling

**PROJECT JUSTIFICATION**

The project is to increase the capacity of the digester volume potential at the plant. The project is anticipated to reduce the sludge hauling costs (budgeted at \$445,000 next year) approximately in half. Construction of the first part of the project is under contract and should be completed in 2014. The final part of the project is anticipated to be designed and constructed in 2015.

**TOTAL ESTIMATED COST: \$ 2,500,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ 2,500,000	\$ (544,939)	\$ (547,438)	\$ 1,407,623	\$ 1,955,061

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
424-Sewer Capacity Fees	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Supplies	\$ 40,000	\$ 41,000	\$ 42,030	\$ 43,080	\$ 44,150	\$ 210,260	\$ 237,870
Utilities	6,000	6,090	6,180	6,280	6,370	30,920	33,310
Supplies	(145,000)	(222,500)	(222,500)	(222,500)	(222,500)	(1,035,000)	(1,112,500)
Repairs & Maintenance	-	5,000	5,130	5,260	5,390	20,780	29,010
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ (99,000)</b>	<b>\$ (170,410)</b>	<b>\$ (169,160)</b>	<b>\$ (167,880)</b>	<b>\$ (166,590)</b>	<b>\$ (773,040)</b>	<b>\$ (812,310)</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

1

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Design, permit and construct the expansion of the reclaimed water system in various locations throughout the city. This will be for the third phase of the Reuse Master Plan expansion, which includes going from Pan American to Apomattox to Price just west of the Myakkahatchee Creek.

**PROJECT JUSTIFICATION**

The project will be submitted to SWFWMD for cooperative funding to expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes.



**TOTAL ESTIMATED COST: \$ 1,320,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
424-Sewer Capacity Fees		\$ 66,000	\$ 66,000	\$ 231,000	\$ 297,000	\$ -	\$ 660,000	\$ -
Grants		-	-	363,000	297,000	-	660,000	-
<b>TOTAL FUNDING</b>	\$ -	\$ 66,000	\$ 66,000	\$ 594,000	\$ 594,000	\$ -	\$ 1,320,000	\$ -

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ 66,000	\$ 66,000	\$ -	\$ -	\$ -	\$ 132,000	\$ -
Construction	-	-	-	594,000	594,000	-	1,188,000	-
<b>TOTAL COST</b>	\$ -	\$ 66,000	\$ 66,000	\$ 594,000	\$ 594,000	\$ -	\$ 1,320,000	\$ -

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



PROJECT INFORMATION

PROJECT RANKING

3

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Construction cost of oversizing of wastewater mains in various locations throughout the city due to development. Specific locations of project is unknown at this time.

**PROJECT JUSTIFICATION**

As developers install the necessary mains and lift stations to serve the development, the city will oversize these lines as modeled to serve future growth/connections. This could include new schools, assisted living foundations, strip malls, or could include development of one of the Activity Centers not currently served or underserved by utilities.



**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
424-Sewer Capacity Fees		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



Utilities - Wastewater Systems

Master Pumping Station and Forcemain (N)

U18MP2

PROJECT INFORMATION

PROJECT RANKING

**STRATEGIC GOAL(S)** Maintained/Upgraded/Expanded City Infrastructure

**PROJECT DESCRIPTION**

Construct a master pumping station in the vicinity of Toledo Blade and Price Blvds., and a forcemain in the same vicinity.



**PROJECT JUSTIFICATION**

The project was designed and permitted under project U11MSF, however, due to construction delays, the actual construction portion of the project was moved out in the CIP. Site specific design may change due to further changes in location of the facility. Construction of the pumping station will begin when growth from the Toledo Blade/Price area requires it. Current plans reflect construction beginning in FY 2017-18.

**TOTAL ESTIMATED COST: \$ 1,918,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
424-Sewer Capacity Fees	\$ -	\$ -		\$ -	\$ 1,918,000	\$ -	\$ 1,918,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,918,000</b>	<b>\$ -</b>	<b>\$ 1,918,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,918,000	\$ -	\$ 1,918,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,918,000</b>	<b>\$ -</b>	<b>\$ 1,918,000</b>	<b>\$ -</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Utilities	\$ -	\$ -	\$ -	\$ 600	\$ 1,300	\$ 1,900	\$ 6,500
Repairs & Maintenance		-	-	100	210	310	1,050
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 1,510</b>	<b>\$ 2,210</b>	<b>\$ 7,550</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset





PROJECT INFORMATION

PROJECT RANKING

**STRATEGIC GOAL(S)** Preservation of Environment and Natural Resources

**PROJECT DESCRIPTION**

Design, permit and construct the expansion of the reclaimed water system in various locations throughout the city. This will be for the fourth phase of the Reuse Master Plan expansion, which includes a tank and repumping facilities in the Price/Sumter vicinity for future customers in the eastern portion of the city.

**PROJECT JUSTIFICATION**

The project will be submitted to SWFWMD for cooperative funding to expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes. This phase is necessary to connect existing golf courses, major activity centers and gated communities in the eastern portion of the city.



**TOTAL ESTIMATED COST: \$ 3,050,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/13	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/14
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
424-Sewer Capacity Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000	\$ 305,000	\$ 1,220,000
Grants	-	-	-	-	-	-	-	1,525,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 305,000</b>	<b>\$ 305,000</b>	<b>\$ 2,745,000</b>

Expenditure Type	Prior Years	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000	\$ 305,000	\$ 305,000
Construction	-	-	-	-	-	-	-	2,440,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 305,000</b>	<b>\$ 305,000</b>	<b>\$ 2,745,000</b>

OPERATING IMPACTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	5 Yr Total	FY 20-24
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

N=New Asset, R=Replacement of Existing Asset, I=Improvement of Existing Asset



**-A-**

Account Number - In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – Late for “value-based” tax and commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by the City Commissions for the next fiscal year.

AFSCME – American Federation of State, County and Municipal Employees. The union and bargaining unit for certain city employees.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by the City Commission.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget ordinance.

ASR – Aquifer, Storage and Recovery. An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Assigned Fund Balance – A portion of fund balance that reflects a government's *intended* use of resources. Such *intent* would have to be established at either the highest level of decision making, or by a body or an official designated for that purpose.

Authorized Positions – Number of positions authorized by the City Commissions in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

**-B-**

Balanced Budget – For the budget cycle and by fund, the total revenue sources equals the total appropriations for expenditures and reserves.

BEA – Bureau of Economic Analysis - A division of the United States Federal Government's Department of Commerce that is responsible for the analysis and reporting of economic data used to confirm and predict economic trends and business cycles.

Bond - A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and water and sewer systems.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and the citizens describing the government's fiscal and management plan for the upcoming fiscal year.

-C-

CAFR – Comprehensive Annual Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Capital Asset – Acquired asset having a unit cost of at least \$1,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery and equipment and results in additions to a fixed asset inventory.

CDBG – Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units. Charges for Service – Charges for service include water/sewer fees, solid waste fees, and recreation and cultural activity admissions.

CIP – Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Click2Gov – Software that facilitates on-line payments for customers of the City.

COLA – Cost Of Living Ajustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits and matters affecting health and safety of employees).

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. "Comprehensive" means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. "General" means that the plan includes general policies and designations, not detailed regulations. "Long Range" means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Commercial Paper – An unsecured, short-term debt instrument issued by a corporation whose maturities rarely range any longer than 270 days. The debt is usually issued at a discount, reflecting prevailing market interest rates.

Committed Fund Balance – A portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation would need to occur no later than the close of the reporting period.

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Cost Allocation – A method used to distribute the costs of central administrative functions such as accounting and personnel to non-general government funds.

CPI – Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**-D-**

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

DEP – Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

**-E-**

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, the North Port Utilities is the sole enterprise operation.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures and debt service payments that require current or future use of current assets.

**-F-**

**FDIC** – **Federal Deposit Insurance Corporation** – The United States corporation originated in 1933 to insure deposits in the United States against bank failure. The FDIC was created to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices. The FDIC will insure deposits of up to US\$250,000 per institution as long as the bank is a member firm.

**FEMA** – **Federal Emergency Management Agency**. The federal agency providing assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

**Fines and Forfeits** – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations and for neglect of official duty. These revenues include court fines, confiscated property and parking violations.

**Fiscal Year** – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

**Fixed Asset** – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

**Franchise Fee** – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

**Fringe Benefits** – For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health and life insurance.

**FTE** – **Full-Time Equivalent** – A measurement of positions in the City. Two part-time positions may equal one FTE.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

**Fund Balance** – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

**Fund Type** – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service and trust and agency.

**-G-**

**GAAP** – **Generally Accepted Accounting Principles** – The Uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity. These acceptable practices are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

**GASB** – **Governmental Accounting Standards Board** – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

**GDP** – **Gross Domestic Product** – The monetary value of all the finished goods and services produced within a country's borders in a specific time period, though GDP is usually calculated on an annual basis. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory. GDP is commonly used as an indicator of the economic health of a country, as well as to gauge a country's standard of living.

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity or facility.

GIS – Geographic Information System. A computer program that uses specific data points to locate infrastructure and structures within the City.

#### -H-

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$25,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

#### -I-

IAFF – International Association of Fire Fighters - This is the union and bargaining unit for the fire fighters and paramedics.

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools and water and sewer systems.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources including grants, and shared revenues.

Inter-local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Credit (LOC) – A letter from a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount. In the event that the buyer is unable to make payment on the purchase, the bank will be required to cover the full or remaining amount of the purchase.

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits and other miscellaneous permits.

Line Items – the classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30 year tax, begun in 1983 to fund transportation related improvements in the City.

-M-

Major Fund – A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are determined by a mathematical calculation. Any other government or enterprise fund may be reported a major fund if the government's officials believe that fund is particularly important to financial statement users.

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Modified Accrual Basis of Accounting – The "basis of accounting" refers to *when* a transaction is recognized. In the modified accrual basis of accounting, revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Moody's – A credit rating agency that ranks the creditworthiness of borrowers using a standardized ratings scale which measures expected investor loss in the event of default. Securities are assigned a rating from Aaa to C, with Aaa being the highest quality and C the lowest quality.

MPO – Metropolitan Planning Organization - A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

MSA – Metropolitan Statistical Area – A geographical region with a relatively high population density at its core and close economic ties throughout the area. MSAs are established by the Office of Management and Budget, a division of the United States Government, and serve to group counties and cities into specific geographic areas for the purposes of a population census and the compilation of related statistical data.



Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

**-N-**

Non Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre or per residence.

Non-major Fund – A governmental fund or enterprise fund reported in the aggregate in a separate column in the basic fund financial statements. If a governmental or enterprise fund does not qualify as a major fund either through the mathematical calculation or due to the government’s officials decision to include the fund as a major fund, it is considered a nonmajor fund.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

Non-spendable Fund Balance – A portion of fund balance that is inherently non-spendable from the vantage point of the current period. Examples of non-spendable fund balance include: 1) assets that will never convert to cash such as inventories of supplies; 2) assets that will not convert to cash soon enough to affect the current period such as long-term portion of loans receivable or foreclosed properties; and 3) resources that must be maintained intact pursuant to legal or contractual requirements such as the principal of an endowment or capital of a revolving loan fund.

**-O-**

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personal Services, Operating Supplies, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Personal Services
- Materials and Supplies
- Contractual Services
- Contractual Maintenance
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year then removed.

Open-end, no-load Mutual Funds – A type of mutual fund that does not have restrictions on the amount of shares the fund will issue (open-end) and in which the shares are sold without a commission or sales charge (no-load). Open-end funds also buy back shares when investors wish to sell.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes. Performance measurement is a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Real Gross Domestic Product – An inflation-adjusted measure that reflects the value of all goods and services produced in a given year, expressed in base-year prices. Real GDP accounts for changes in the price level and provides a more accurate figure.

Re-appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A vote by the people.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Repurchase Agreement – A form of short-term borrowing for dealers in government securities where the dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers and beginning fund balances.

Restricted Fund Balance – A portion of fund balance that reflects resources that are subject to *externally enforceable* legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors (through debt covenants), grantors, contributors, and other governments (through laws and regulations).

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

SBA – State Board of Administration – The agency responsible for investing, managing and safeguarding the assets of the Florida Retirement System Trust Fund as well as the assets of a variety of other funds.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

Standard & Poor's – An American financial services company that publishes financial research and analysis on stocks and bonds. The company issues credit ratings for the debt of public and private corporations and is considered one of the Big Three credit-rating agencies, along with Moody's and Fitch Ratings.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disability, government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in Millage – One of many provisions of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers and pedestrians including the provision and maintenance of roads and streets, transit systems and parking facilities.

**-U-**

Unassigned Fund Balance – The general fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four fund balance categories. If so, that surplus is presented as unassigned fund balance. If resources were not at least assigned, they could not properly be reported in a fund other than the general fund, therefore, only the general fund can report a positive amount of unassigned fund balance. Any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**-V-**

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

**-W-**

Working Capital – Current assets minus current liabilities. Working capital indicates whether the government has enough short term assets to cover its short term debt. It is a measure of both the government's efficiency and its short-term financial health.

Workload Indicator – A statistical parameter used to indicate the demand for service within a given department or division. Workload indicator is a type of performance measure utilized by departments or divisions to assess its level of service.



## City of North Port

ORDINANCE NO. 2014-34  
(FY 2014-15 Tax Millage)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, PROVIDING FOR ADOPTION AND CERTIFICATION OF AN AD VALOREM MILLAGE RATE FOR THE 2014-15 FISCAL YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – CERTIFICATION AND ADOPTION

1.01– The City Commission hereby certifies and adopts a tax millage of 3.5974 for the purpose of providing sufficient ad valorem taxes required for the operation of the General Government for Fiscal Year 2014-15. Fiscal Year 2014-15 begins October 1, 2014 and ends September 30, 2015.

SECTION 2 – LEVYING AND ASSESSMENT

2.01 – There is hereby levied and assessed a tax on all taxable property, real and personal, within the corporate limits of the City of North Port, Florida, except homestead exemptions as defined in Article 10 of the Constitution of the State of Florida as amended. It is now or shall be provided for by general law, as follows:

FOR THE GENERAL GOVERNMENT APPROPRIATION FOR OPERATING EXPENSES AND EXPENDITURES CONTAINED IN ORDINANCE 2014-35 A TAX MILLAGE OF 3.5974, WHICH REPRESENTS A 12.42% INCREASE OVER THE ROLLED BACK MILLAGE RATE OF 3.2001.

SECTION 3 – CONFLICTS

3.01 – If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

SECTION 4 – SEVERABILITY

4.01 – If any section, subsection, sentence, clause, phrase or portion of this

SECTION 4 – SEVERABILITY

4.01 – If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

SECTION 5 – EFFECTIVE DATE

5.01 – This Ordinance shall become effective October 1, 2014.

Read in public session this 11 day of September, 2014.

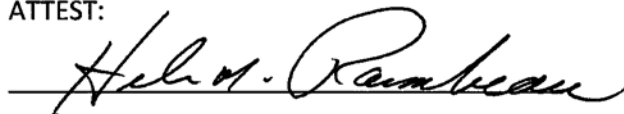
PASSED AND ADOPTED on the second and final reading in public session this 25~~th~~ day of September, 2014.

CITY OF NORTH PORT, FLORIDA



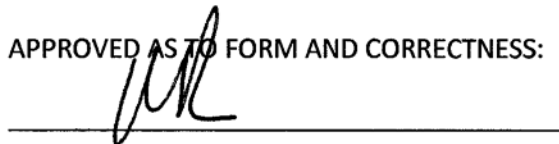
JAMES BLUCHER  
MAYOR

ATTEST:



HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



MARK MORIARTY  
CITY ATTORNEY



## City of North Port

ORDINANCE NO. 2014-35

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015, ADOPTING THE CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Non-District Budget Ordinance of the City of North Port" for its fiscal year 2014-15 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A and Appendix B collectively, shall provide for the revenues and expenditures of each fund excluding the Districts.

SECTION 2 – Appendix A is deemed the Non-District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the General Fund, the following amounts shall be appropriated:

CERTIFIED BY:  
PATSY C. ADKINS, DEPUTY CITY CLERK  
*Patsy C. Adkins*  
DATE: 9-26-14

<u>GENERAL FUND</u>	
Legislative/Commission	\$ 388,070
Legal/Attorney	926,000
City Clerk	535,480
Finance	1,174,910
Planning & Zoning	788,570
General Services	2,567,240
Property Maintenance	2,671,390
City Manager	1,122,860
Police	14,123,125
Emergency Medical Services	4,130,910
Property Standards	714,080
Parks & Recreation	998,350
Non-Departmental	539,880
<b>TOTAL GENERAL FUND</b>	<b>\$ 30,680,865</b>

2.02 – For the Special Revenue, Debt Service, and Internal Service Funds, the following amounts shall be appropriated.

<u>SPECIAL REVENUE FUNDS</u>	
Inspector Education	\$ 27,000
Law Enforcement Trust	70,900
Police Education	18,850
Tree Fund	143,505
Building Fund	1,326,720
Escheated Lots Fund	-
Escheated Lots Fund-Parks	47,000
Law Enforcement Impact Fee	16,000
Fire Impact Fee	-
Parks and Recreation Impact Fee	525,000
Transportation Impact Fee	-
Solid Waste Impact Fee	-
General Government Impact Fee	-
Fleet Maintenance	4,395,070
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 6,570,045</b>

<u>DEBT SERVICE FUND</u>	
Road Reconstruction Debt Service Fund	\$ 2,681,290
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 2,681,290</b>

<u>INTERNAL SERVICE FUND</u>	
Employee Benefit Fund	\$ 5,932,640
<b>TOTAL INTERNAL SERVICE FUND</b>	<b>\$ 5,932,640</b>

CERTIFIED BY:

PATSY C. ADKINS, DEPUTY CITY CLERK

DATE: 09-26-14  
City of North Port, Florida



2.03 – For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts shall be appropriated:

<u>UTILITY FUNDS</u>	
Utility Revenue Fund	\$ 23,130,960
Water Capacity Fee	208,000
Sewer Capacity Fee	699,380
Utility Construction	-
<b>TOTAL UTILITY FUNDS</b>	<b>\$ 24,038,340</b>

2.04 – For the Capital Funds the following amount shall be appropriated:

<u>CAPITAL FUNDS</u>	
One Cent Sales Tax-Surtax II	\$ -
One Cent Sales Tax-Surtax III	7,529,780
Capital Acquisition	1,212,000
Road Reconstruction-Bonds	31,000
<b>TOTAL CAPITAL FUNDS</b>	<b>\$ 8,772,780</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

4.02 – Capital Improvements as defined in Section 5

SECTION 5 – Appendix B represents the City of North Port's Five Year Capital Improvement Program. The projects were reviewed by the Planning and Zoning Advisory Board to ensure compliance with the Comprehensive Plan. The Five Year Capital Improvement Program is called the Capital Improvement Budget. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2014-15 require City Commission approval.

SECTION 6 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2014 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2013-14. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried

CERTIFIED BY:

PATSY C. ADKINS, DEPUTY CITY CLERK

*Patsy C. Adkins*

DATE: 9/26/14 City of North Port Florida

forward into the next fiscal year as additions to the respective budgets.

SECTION 7 – Certain unencumbered appropriations may exist at September 30, 2014, that will require re-appropriation in the 2014-2015 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.

SECTION 8 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 9 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 10 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

SECTION 11 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 12 – This Ordinance, which includes the City of North Port's Five-Year Capital Improvement Program, shall take effect on October 1, 2014.

Read in public session this 11 day of September, 2014.

CERTIFIED BY:  
PATSY C. ADKINS, DEPUTY CITY CLERK  
*Patsy C. Adkins*  
DATE 9-26-14

PASSED AND ADOPTED on the second and final reading in public session this 25<sup>th</sup> day  
of September, 2014.

CITY OF NORTH PORT, FLORIDA

James Blucher  
JAMES BLUCHER  
MAYOR

ATTEST:

Helen Raimbeau  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

MR  
MARK MORIARTY  
CITY ATTORNEY

✓  
CERTIFIED BY:  
PATSY C. ADKINS, DEPUTY CITY CLERK  
Patsy C. Adkins  
DATE: 9-26-14

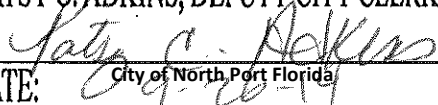
Appendix A Ordinance 2014-35 2014-0911

City of North Port - Fiscal Year 2014-15

Millage per \$1,000 General Fund 3.5974	General Fund	Other Special Revenue	Debt Service	Capital Projects	Utilities	Total (Memo Only)
<b>Estimated Cash Balance</b>						
<b>Brought Forward</b>	9,380,430	14,761,820	315,500	70,401,880	15,392,890	110,252,520
<b>Estimated Revenue</b>						
Ad Valorem Taxes	9,410,390	0	0	0	0	9,410,390
Millage per \$1,000 3.5974						
Other Taxes	3,238,750	0	0	7,633,240	0	10,871,990
Permits and Fees	2,936,510	2,510,800	3,002,480	0	823,890	9,273,680
Intergovernmental	6,143,600	0	0	0	0	6,143,600
Assessments	0	0	0	0	0	0
Charges for Service	7,015,250	4,237,660	0	0	17,806,180	29,059,090
Fines and Forfeits	189,260	22,960	0	0	100	212,320
Miscellaneous	816,700	5,887,440	5,000	116,000	156,700	6,981,840
Other Sources	930,405	(156,175)	(326,190)	1,023,540	5,251,470	6,723,050
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>30,680,865</b>	<b>12,502,685</b>	<b>2,681,290</b>	<b>8,772,780</b>	<b>24,038,340</b>	<b>78,675,960</b>
Fund Balance Used (memo only)	922,905	(156,175)	(326,190)	(2,140,300)	5,051,470	3,351,710
<b>Total Estimated Revenues and Balances</b>	<b>39,138,390</b>	<b>27,420,680</b>	<b>3,322,980</b>	<b>81,314,960</b>	<b>34,379,760</b>	<b>185,576,770</b>
<b>Estimated Expenditure/Expenses</b>						
General Government	10,203,220	10,184,310	0	0	0	20,387,530
Public Safety	18,799,645	1,330,660	0	0	0	20,130,305
Physical Environment	0	143,505	0	0	16,984,410	17,127,915
Transportation	0	0	45,040	715,370	0	760,410
Economic Environment	177,850	0	0	0	0	177,850
Human Services	193,330	0	0	0	0	193,330
Culture/Recreation	998,350	37,000	0	0	0	1,035,350
Capital	200,000	597,400	0	6,236,140	3,179,950	10,213,490
Debt and Lease	41,470	0	2,636,250	1,821,270	3,673,980	8,172,970
Other Uses	67,000	209,810	0	0	200,000	476,810
<b>Total Expenditures &amp; Uses</b>	<b>30,680,865</b>	<b>12,502,685</b>	<b>2,681,290</b>	<b>8,772,780</b>	<b>24,038,340</b>	<b>78,675,960</b>
Reserves	8,457,525	14,917,995	641,690	72,542,180	10,341,420	106,900,810
<b>Total Expenditures, Uses and Reserves</b>	<b>39,138,390</b>	<b>27,420,680</b>	<b>3,322,980</b>	<b>81,314,960</b>	<b>34,379,760</b>	<b>185,576,770</b>

CERTIFIED BY:

PATSY C. ADKINS, DEPUTY CITY CLERK

DATE:                       
  
 City of North Port Florida

Appendix B Ordinance 2014-35 2014-0911

FY 2015 - 2024 Capital Improvement Plan  
Summary of ALL Capital Projects by Funding Type

Fund # Name	Carryover	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FYs 20-24
<b>IMPACT FEE FUNDS</b>							
150 Law Enforcement	\$ -	\$ -	\$ -	\$ 187,490	\$ -	\$ -	\$ -
Law Enforcement-WVID	-	-	-	-	-	-	-
151 Fire Rescue	770,000	-	-	268,020	-	-	-
Fire Rescue-WVID	-	-	-	125,000	125,000	125,000	505,000
152 Parks & Recreation	150,505	275,000	200,000	200,000	200,000	-	-
Parks & Recreation-WVID	-	-	-	-	-	-	-
153 Transportation	6,847,902	-	-	-	6,653,950	-	3,457,240
Transportation-WVID	-	-	-	-	-	-	-
156 Solid Waste	-	-	-	-	-	-	-
Solid Waste-WVID	-	-	-	-	-	-	-
157 General Government	-	-	-	-	-	-	-
General Government-WVID	-	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 7,768,407</b>	<b>\$ 275,000</b>	<b>\$ 200,000</b>	<b>\$ 780,510</b>	<b>\$ 6,978,950</b>	<b>\$ 125,000</b>	<b>\$ 3,962,240</b>
<b>CAPITAL FUNDS</b>							
305 Surtax II	\$ 2,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306 Surtax III	5,552,747	5,708,510	4,658,030	7,019,680	9,532,920	3,037,150	26,970,160
325 Capital Acquisition	-	798,000	3,595,880	2,525,740	4,849,840	2,906,220	17,311,200
330 Bond-Road Reconstruction	41,000,000	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 49,057,747</b>	<b>\$ 6,506,510</b>	<b>\$ 8,253,910</b>	<b>\$ 9,545,420</b>	<b>\$ 14,382,760</b>	<b>\$ 5,943,370</b>	<b>\$ 44,281,360</b>
<b>ENTERPRISE FUNDS</b>							
420 Utility Revenue Fund	\$ -	\$ 1,267,890	\$ -	\$ -	\$ -	\$ -	\$ -
423 Water Capacity Fees	1,586,611	208,000	50,000	50,000	200,000	2,164,200	39,250,000
424 Sewer Capacity Fees	1,955,061	499,380	116,000	644,000	3,105,110	355,000	3,538,110
431 Utility Construction Fund	609,985	-	-	-	2,559,600	-	2,559,600
<b>Sub-total</b>	<b>\$ 4,151,657</b>	<b>\$ 1,975,270</b>	<b>\$ 166,000</b>	<b>\$ 694,000</b>	<b>\$ 5,864,710</b>	<b>\$ 2,519,200</b>	<b>\$ 45,347,710</b>
<b>OTHER FUNDS</b>							
001 General Fund	\$ -	\$ 100,000	\$ 20,000	\$ 60,000	\$ -	\$ 30,000	\$ -
107 Road & Drainage District	2,980,737	2,596,720	3,316,720	2,506,720	2,506,720	2,564,220	13,522,715
115 Tree Fund	50,000	-	-	90,000	100,000	-	100,000
120 Solid Waste District	-	-	-	-	-	-	-
144 Escheated Lots	-	-	2,000,000	-	-	-	-
146 Escheated Lots-Parks	-	30,000	-	-	-	-	-
170 DEP	434,416	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 3,415,153</b>	<b>\$ 2,726,720</b>	<b>\$ 5,336,720</b>	<b>\$ 2,656,720</b>	<b>\$ 2,606,720</b>	<b>\$ 2,594,220</b>	<b>\$ 13,622,715</b>
<b>Grand Total</b>	<b>\$ 64,392,964</b>	<b>\$ 11,483,500</b>	<b>\$ 13,956,630</b>	<b>\$ 13,676,650</b>	<b>\$ 29,833,140</b>	<b>\$ 11,181,790</b>	<b>\$ 107,214,025</b>
<b>Total FY 2015 Funding</b>		<b>\$ 75,876,464</b>					

✓  
**CERTIFIED BY:**  
**PATSY C. ADKINS, DEPUTY CITY CLERK**  
*Patsy C. Adkins*  
**DATE:** 9-26-14



# City of North Port

ORDINANCE NO. 2014-36

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Road and Drainage District Budget Ordinance of the City of North Port" for its fiscal year 2014-15 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Road and Drainage District Fund.

SECTION 2 – Appendix A is deemed the Road and Drainage District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Road and Drainage District Fund, the following amounts shall be appropriated:

<u>SPECIAL REVENUE FUND</u>	
Road and Drainage District	\$ 14,357,730
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$ 14,357,730</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

- 4.01 – The authorization of additional regular positions
- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2014 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2013-14. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2014, that will require re-appropriation in the 2014-2015 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- SECTION 11 – This Ordinance shall take effect on October 1, 2014.

Read in public session this 11th day of September, 2014.

PASSED AND ADOPTED on the second and final reading in public session this 25<sup>th</sup> day of

September, 2014.

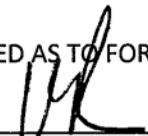
CITY OF NORTH PORT, FLORIDA  
AS THE GOVERNING BODY OF  
THE ROAD AND DRAINAGE DISTRICT

  
\_\_\_\_\_  
JAMES BLUCHER  
MAYOR

ATTEST:

  
\_\_\_\_\_  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY  
CITY ATTORNEY



## City of North Port - Fiscal Year 2014-15

Millage per \$1,000 General Fund 3.5974	Road and Drainage
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	11,384,120
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 3.5974	
Other Taxes	2,628,800
Licenses and Permits	0
Intergovernmental	426,430
Assessments	10,383,600
Charges for Service	493,420
Fines and Forfeits	0
Miscellaneous	101,380
Other Sources	324,100
Total Estimated Revenues and Other Financing Sources	14,357,730
Fund Balance Used <i>(memo only)</i>	319,150
Total Estimated Revenues and Balances	<u>25,422,700</u>
<b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	0
Physical Environment	0
Transportation	12,770,070
Economic Environment	0
Human Services	0
Culture/Recreation	0
Capital	737,660
Debt and Lease	0
Other Uses	850,000
Total Expenditures and Uses	14,357,730
Reserves	<u>11,064,970</u>
Total Expenditures, Uses, and Reserves	<u>25,422,700</u>



## City of North Port

ORDINANCE NO. 2014-37

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Fire Rescue District Budget Ordinance of the City of North Port" for its fiscal year 2014-15 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Fire Rescue District Fund.

SECTION 2 – Appendix A is deemed the Fire Rescue District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Fire Rescue District Fund, the following amounts shall be appropriated:

SPECIAL REVENUE FUND

Fire Rescue District	\$	8,094,390
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$</b>	<b>8,094,390</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

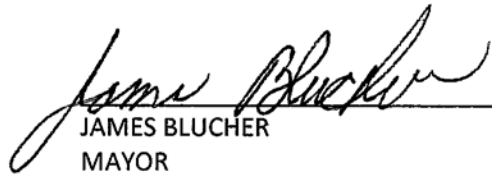
- 4.01 – The authorization of additional regular positions
- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2014 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2013-14. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2014, that will require re-appropriation in the 2014-2015 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- SECTION 11 – This Ordinance shall take effect on October 1, 2014.

Read in public session this 11th day of September, 2014.

PASSED AND ADOPTED on the second and final reading in public session this 25<sup>th</sup> day of

September, 2014.

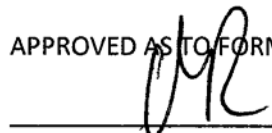
CITY OF NORTH PORT, FLORIDA  
AS THE GOVERNING BODY OF  
THE FIRE RESCUE DISTRICT

  
\_\_\_\_\_  
JAMES BLUCHER  
MAYOR

ATTEST:

  
\_\_\_\_\_  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY  
CITY ATTORNEY

## City of North Port - Fiscal Year 2014-15

Millage per \$1,000 General Fund 3.5974	Fire Rescue
<b>Estimated Cash Balance Brought Forward</b>	<u>2,942,730</u>
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 3.5974	
Other Taxes	311,940
Permits and Fees	21,700
Intergovernmental	37,320
Assessments	7,664,690
Charges for Service	30,470
Fines and Forfeits	0
Miscellaneous	31,270
Other Sources	<u>(3,000)</u>
Total Estimated Revenues and Other Financing Sources	8,094,390
Fund Balance Used (memo only)	(3,000)
Total Estimated Revenues and Balances	<u><u>11,040,120</u></u>
<b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	7,489,490
Physical Environment	0
Transportation	0
Economic Environment	0
Human Services	0
Culture/Recreation	0
Capital	7,900
Debt and Lease	0
Other Uses	<u>597,000</u>
Total Expenditures and Uses	8,094,390
Reserves	<u>2,945,730</u>
Total Expenditures, Uses, and Reserves	<u><u>11,040,120</u></u>



# City of North Port

ORDINANCE NO. 2014-38

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Solid Waste District Budget Ordinance of the City of North Port" for its fiscal year 2014-15 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Solid Waste District Fund.

SECTION 2 – Appendix A is deemed the Solid Waste District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Solid Waste District Fund, the following amounts shall be appropriated:

<u>SPECIAL REVENUE FUND</u>	
Solid Waste District	\$ 7,933,210
<b>TOTAL SPECIAL REVENUE FUND:</b>	<b>\$ 7,933,210</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2014 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2013-14. Said amounts

reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2014, that will require re-appropriation in the 2014-2015 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11 – This Ordinance shall take effect on October 1, 2014.

Read in public session this 11th day of September, 2014.

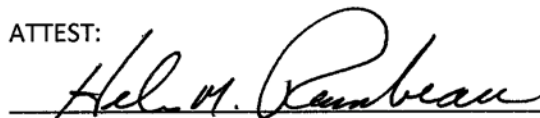
PASSED AND ADOPTED on the second and final reading in public session this 25<sup>th</sup> day of

September, 2014.

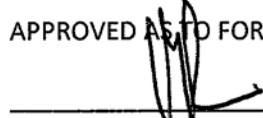
CITY OF NORTH PORT, FLORIDA  
AS THE GOVERNING BODY OF  
THE SOLID WASTE DISTRICT

  
\_\_\_\_\_  
JAMES BLUCHER  
MAYOR

ATTEST:

  
\_\_\_\_\_  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY  
CITY ATTORNEY



## City of North Port - Fiscal Year 2014-15

Millage per \$1,000 General Fund 3.5974	Solid Waste
<b>Estimated Cash Balance</b>	
<b>Brought Forward</b>	2,504,310
<b>Estimated Revenue</b>	
Ad Valorem Taxes	0
Millage per \$1,000 3.5974	
Other Taxes	0
Licenses and Permits	0
Intergovernmental	0
Assessments	6,797,670
Charges for Service	1,268,260
Fines and Forfeits	0
Miscellaneous	28,500
Other Sources	(161,220)
Total Estimated Revenues and Other Financing Sources	7,933,210
Fund Balance Used (memo only)	(161,220)
Total Estimated Revenues and Balances	<u>10,598,740</u>
<b>Estimated Expenditure/Expenses</b>	
General Government	0
Public Safety	0
Physical Environment	6,373,080
Transportation	0
Human Services	0
Culture/Recreation	0
Capital	0
Debt and Lease	120,100
Other Uses	1,440,030
Total Expenditures & Uses	7,933,210
Reserves	2,665,530
Total Expenditures, Uses and Reserves	<u>10,598,740</u>



## City of North Port

### RESOLUTION NO. 2011-R-14 (Fund Balance Policy)

A RESOLUTION OF THE CITY OF NORTH PORT, FLORIDA PROVIDING FOR ADOPTION AND ESTABLISHMENT OF A FUND BALANCE POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City desires to adopt and establish a fund balance policy as a plan to manage its financial resources for selected funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, TO WIT:

#### SECTION 1 – FUND BALANCE POLICY

- 1.01 The City Commission hereby approves the Fund Balance Policy attached hereto and incorporated herein as Exhibit A.

#### SECTION 2 – CONFLICTS

- 2.01 If there is any conflict between the provisions of this Resolution and any other resolution or ordinance or portions thereof, the provisions of this Resolution shall prevail to the extent of such conflict.

#### SECTION 3 – SEVERABILITY

- 3.01 If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

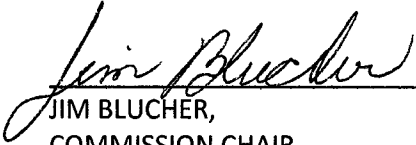
SECTION 4 – EFFECTIVE DATE

4.01 This Resolution shall take effect immediately upon adoption.


PASSED AND DULY ADOPTED by the City Commission of the City of North Port, Florida

this 20th day of April, 2011.

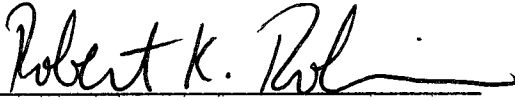
CITY OF NORTH PORT, FLORIDA

  
\_\_\_\_\_  
JIM BLUCHER,  
COMMISSION CHAIR

ATTEST:

  
\_\_\_\_\_  
HELEN M. RAIMBEAU, MMC  
CITY CLERK

Approved as to form and correctness:

  
\_\_\_\_\_  
ROBERT K. ROBINSON  
CITY ATTORNEY

City of North Port  
Fund Balance Policy

**Purpose:**

For increased financial stability, the City of North Port desires to manage its financial resources by establishing fund balance ranges for selected funds. This will ensure that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, natural disasters or unexpected one-time expenditures as well as to provide needed liquidity to continue operations.

**Definitions:**

**Fund Balance:** Fund balance is the difference between current fund assets and current fund liabilities. Fund balance is reported in five categories.

**Nonspendable** – represents assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories or other prepaid items.

**Restricted** – is the portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors or laws.

**Committed** – is the portion of fund balance whose use is constrained by the limitations the City Commission imposes on itself that remain binding until removed in the same manner. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.

**Assigned** – is the portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual

City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.

Unassigned – is the remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose otherwise they would be accounted for in the General Fund.

**Fund Balance Range:** Is the range of amounts this policy has set which the City means to maintain the total fund balance for financial stability. The range is calculated as a percentage of a fund's ensuing year's budgeted expenditures and does not include the Nonspendable portion of fund balance.

**Spending Priority:** When a governmental fund has multiple classifications of fund balance the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.

**Surplus:** Is the amount by which the fund balance exceeds the upper limit of the fund balance range.

**Shortfall:** is the amount that the fund balance falls below the lower limit of the range.

**Expenditures:** Are all of the uses of financial resources including operating and capital outflows and debt service. For consistency, it does not include other sources and uses of resources in the fund unless there is a recurring transfer.

## **Fund Balance Ranges:**

### **General Fund:**

The General Fund is the primary operating fund in the City. The ranges reflect the multipurpose nature of the fund. The range of the total spendable fund balance should be between 15% and 25%. The Unassigned portion of the fund balance should be 5%-10% of the General Fund expenditures.

### **Road and Drainage District:**

The R&D District is responsible for the maintenance and construction/repair of the streets, roads and drainage system in the City. A large portion of the annual budget is appropriated for capital projects. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

### **The Fire District:**

The Fire District funds the non EMS portion of the total fire service operations. A portion of the annual appropriation is for replacing rolling stock and debt service on existing fire stations. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

### **Solid Waste District:**

The Solid Waste District is responsible for the collection and disposal of solid waste in North Port. Over 90% of the annual revenue is received from annual assessments while expenditures are made at a level rate throughout the year. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

**Surplus:**

If it is determined at the fiscal year end that there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund) the operating funds should be appropriated as follows:

1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years
2. To reduce long term debt, if possible
3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate
4. To fund pay-as you go capital projects or expenditures
5. To create a capital asset renewal and replacement fund

**Shortfall:**

If it is determined that there is a shortfall (an amount below the lower limit of the fund balance for any fund), the fund balance is to be rebuilt through the following mechanisms:

1. An appropriation during the next budget process of at least 20% of the shortfall.
2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable range. This plan may require a reduction of services, increase in taxes or fees or some combination, thereof.

This policy can be amended at any time by resolution of the City Commission.

