

# City of North Port Florida



## Fiscal Year 2017 ADOPTED BUDGET

A City where you can Achieve Anything

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# City of North Port



## Office of the City Manager

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July 15, 2016

Honorable Mayor and Members of the City Commission:

In accordance with the City Charter and Code of Ordinances and the laws of the State of Florida, I have prepared and now present the proposed budget for Fiscal Year 2017 (FY 2017). The proposed FY 2017 budget reflects revenue estimates and expenditures based upon an ongoing review of operations. Copies of the proposed budget are available for public inspection in the Office of the City Clerk. Additionally, a user-friendly copy of the budget is located on the City's website.

Public hearing dates for the review of the FY 2017 Proposed Budget are Thursday, September 8, 2016 and Thursday, September 22, 2016, at 6:00 p.m. in the City Hall Commission Chambers. I invite and encourage our neighbors to attend the meetings and participate in the budget process.

### **Budget Overview**

The FY 2017 total proposed budget for all funds is **\$126,834,530<sup>1</sup>**. This is approximately \$12,362,530 more than the FY 2016 Adopted Budget of \$114,472,000.

Included in the Proposed Budget are General Fund appropriations of \$33,773,160<sup>1</sup>. The Proposed Budget is a strategic budget that aligns financial and employee resources with the Commission's priorities. It reflects continued investments in infrastructure and enhanced citywide public safety.

The City's economy appears to be slowly recovering after the downturn that has faced the entire nation. In 2017, the City is continuing with the uptick in property values. While there are signs of improvement it has not changed this administration's goal to deliver high quality services to our neighbors in a cost effective manner. We have made significant progress over the past five years in aligning the priorities within the organizations to the Commission's expectations and managing within our means while planning for the future. Dedicated staff members have produced a budget that I believe achieves the goals and guidelines set out by the Commission

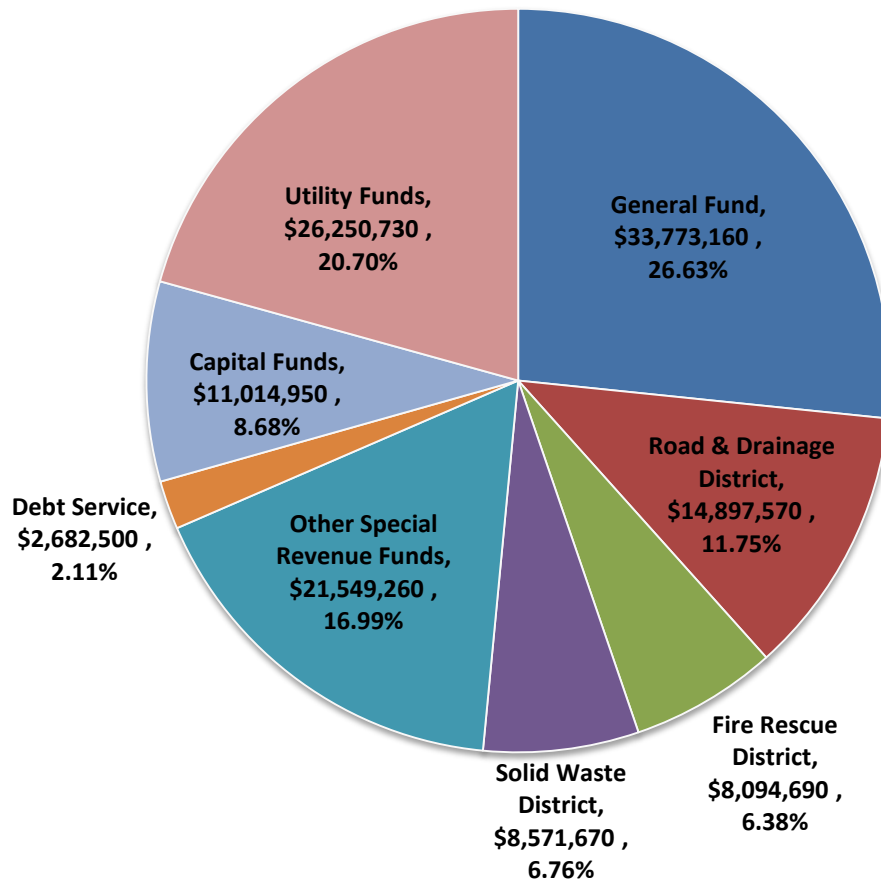
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<sup>1</sup> Excludes interfund transfers and retained earnings.

in the budget development process. This is due to the Commission’s efforts to lead the City through continued economic challenges with forethought and deliberation.

In that spirit, I submit the FY 2017 Proposed budget for your consideration along with the pledge that the City of North Port will continue to maintain its outstanding services and high quality of life.

### FY 2017 All Funds Proposed Budget - \$126.8 million (In Millions)



The FY 2017 Proposed Budget was developed with a look toward the past, present and the anticipated future financial conditions of the City. The framework for the Proposed Budget was established under the goal to maintain resources at sustainable levels to ensure services are delivered. The guiding principles are as follows:

- ➡ Protect key services on which the public depends
- ➡ Continue with vital infrastructure improvements
- ➡ Maintain adequate reserves
- ➡ Promote an economically sustainable community













North Port has a reputation as a beautiful, growing, and affordable location. As an organization and as a community, we cannot take for granted that great cities don't just happen. They are built through the leadership of their elected officials, the dedication and hard work of their employees, and the active participation of an informed community.

The proposed budget maintains services, increases total positions by 25.55 FTEs, and meets required reserve levels. The proposed budget assumes: an increase in the level of funding for two of the Districts (Solid Waste District is remaining the same), water and wastewater rates will be indexed as indicated in the City's Code of Ordinances, no impacts from dental or vision insurance plans, assumes payroll savings projected from turnover and a 10% increase in medical insurance plans. The budget also provides for a 3% performance based increase for all employees. The actual increases for the union employees are subject to collective bargaining.

### **General Fund -Highlights**

The proposed **General Fund** budget totals \$33,773,160<sup>2</sup>, representing an increase of \$1,650,370 or 5.14% compared to the FY 2016 adopted budget. Modest revenue growth allows for funding enhancement in the Proposed Budget including City Commission priorities, strategic initiatives, and necessary community investments. I am proposing a millage rate of 3.5402 per \$1,000 assessed taxable valuation, which is a lower than the millage rate from the prior year of 3.5974.

While the City projects an increase in some revenue, other changes and strategies have been deployed to balance the budget. The FY 2017 Proposed General Fund Budget includes funding enhancements for the following new positions and initiatives:

-  Staff Assistant I
-  Management Analyst-Budget
-  Network Technician
-  Service Desk Technician
-  Administrative Services Specialist
-  Forensic Supervisor
-  Crime Scene Specialist
-  2 Community Services Officers
-  Background/Investigation Training Coordinator
-  Recreation Supervisor
-  Housing Program Initiative
-  Impinging Growth Initiative

These proposed recommendations will serve to restore the staffing levels back to a more suitable level for the continued heightened volume of work that we now are facing. The total General Fund personnel complement for FY 2017 is proposed at 268.55 full-time equivalents (FTEs), which include full-time and permanent part-time (year round). The General Fund is lower than the FY 2008 level of 270.82 FTE's.

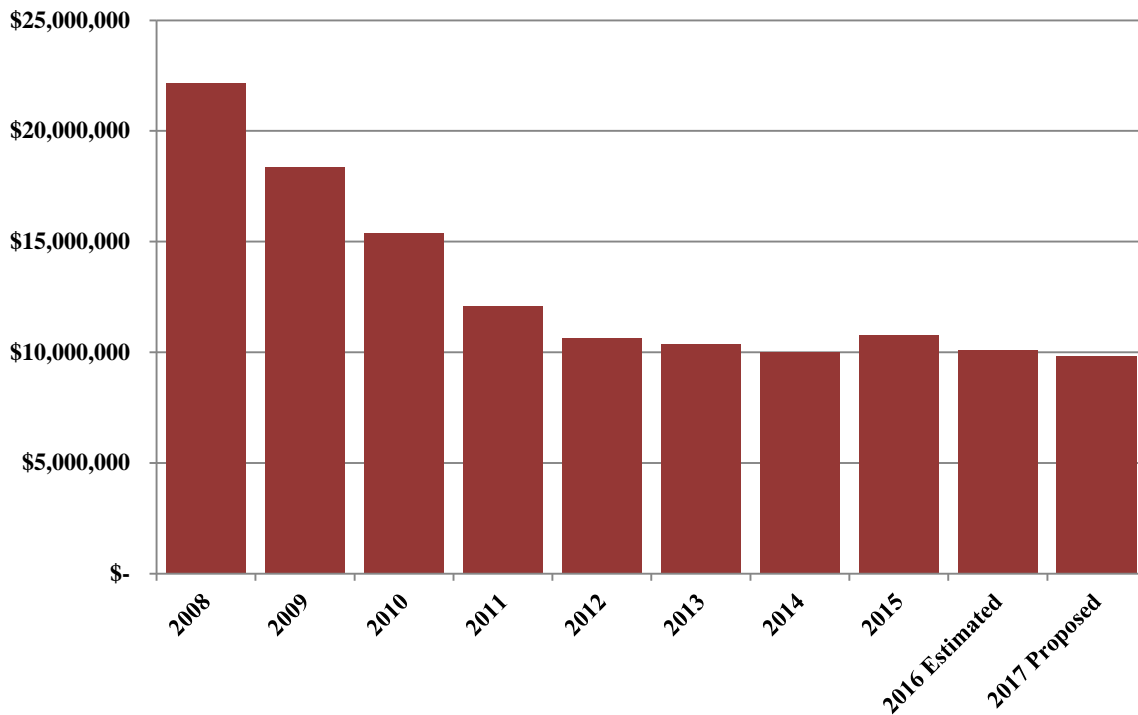
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<sup>2</sup> Excludes interfund transfers.

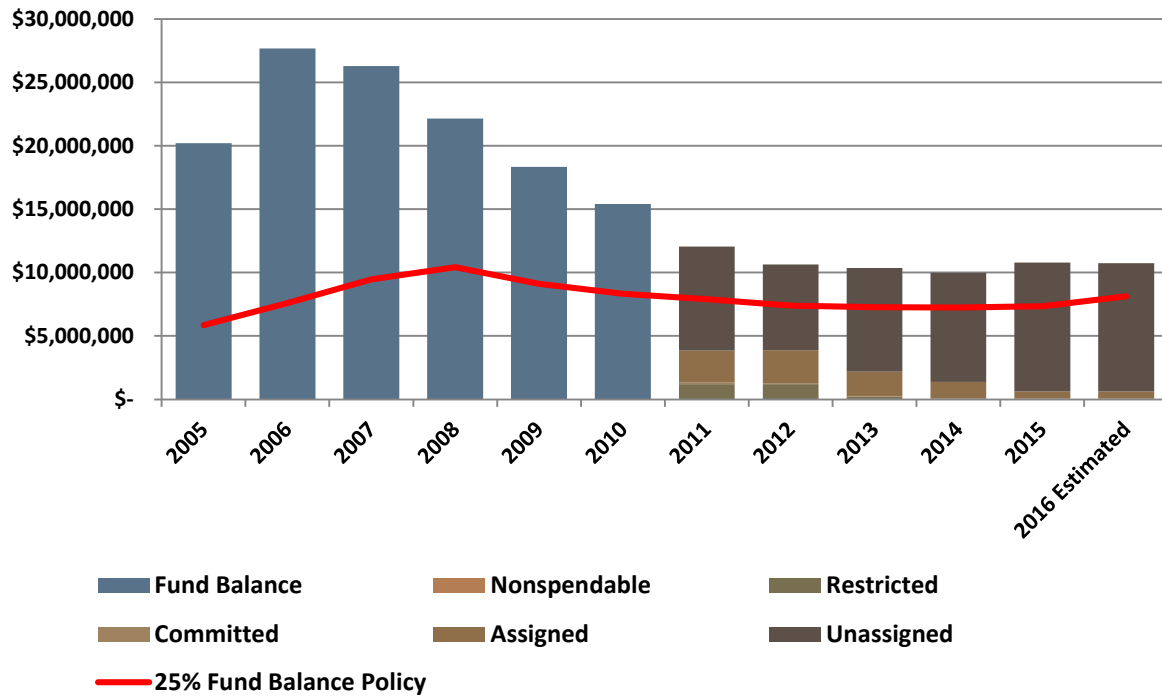
### General Fund – Fund Balances

The City Commission policy for the General Fund, fund balance, is a maximum of 25% of the following year’s budgeted expenditures. The Proposed 2017 General Fund Budget is based upon an estimated unreserved fund balance as of September 30, 2016 of \$10,095,989. However, a \$274,070 use of fund balance is appropriated for the FY 2017 budget which is all for one-time purchases that are either capital or non-recurring. The FY 2017 Proposed General Fund Budget meets the fund balance policy with total fund balance of \$9,821,919 or 29% as shown in the chart below. This fund balance includes \$8,443,290 in required reserves, and \$274,070 in committed and assigned funds. That brings the available fund balance to an estimated \$1,378,629 or 4.1% for the 2017 Proposed Budget. The chart below presents a ten-year history of the General Fund, fund balances.

### General Fund – Fund Balance



### Compared to 25% Fund Balance Policy



The General Fund, fund balance provides a measure of the financial resources available for future spending or appropriation. While the fund balance itself does not reflect the general health of the government, the increase or decrease in the unassigned fund balance is an important indicator. It is equally important to look at the likelihood of potential unanticipated costs or revenue reductions that can strain City reserves. Some of their potential issues include natural disasters, emergency repairs to city infrastructure, and cuts to intergovernmental revenues. We will continue to monitor and assess the unassigned fund balance to ensure that the level of available funds is commensurate with the level of risk associated with revenue and expenditures variability that could serve to strain the City’s finances.

### Property Taxes

The City of North Port’s total certified taxable assessed valuation is \$3,263,539,753, an increase of \$381,362,447, or 13.23%, from the prior year final valuation. The net new construction assessed valuation during the past year totaled \$145,158,578, which was more than the prior year total of \$71,624,081. Revenue from ad valorem taxes is projected at \$11,206,890, which represents 33.2% of the General Fund revenue, excluding appropriated use of fund balance. The table below shows the City’s taxable values and net new construction for a ten-year period.



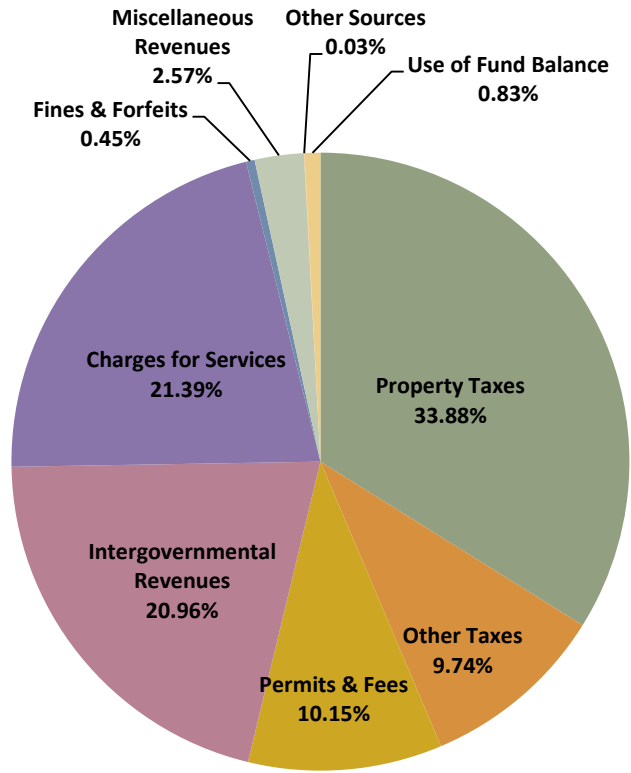
<b>Taxable Values - 10-Year Comparison</b>			
<b>Tax Year</b>	<b>Net New Construction</b>	<b>Total Value</b>	<b>Change from Prior Year</b>
<b>2016 Certified</b>	\$145,158,578	\$3,263,539,753	13.23%
<b>2015 Final</b>	71,624,081	2,882,331,970	8.22%
<b>2014 Final</b>	46,794,335	2,645,438,254	9.26%
<b>2013 Final</b>	37,930,320	2,421,145,391	6.68%
<b>2012 Final</b>	23,386,595	2,269,565,210	-0.24%
<b>2011 Final</b>	24,614,397	2,274,923,027	-7.96%
<b>2010 Final</b>	25,823,031	2,471,693,077	-16.56%
<b>2009 Final</b>	68,626,459	2,962,341,393	-22.45%
<b>2008 Final</b>	193,762,214	3,819,906,684	-32.12%
<b>2007 Final</b>	654,574,880	5,627,237,486	14.12%

The FY 2017 budget includes an operating millage rate of 3.5402 per \$1,000 assessed taxable valuation, which is lower than the rate of 3.5974 from the prior year. The collection rate was established based on historical trends and is set at 97%. The chart below shows the FY 2017 estimated property taxes on a property with the homestead exemption valued at \$125,000.

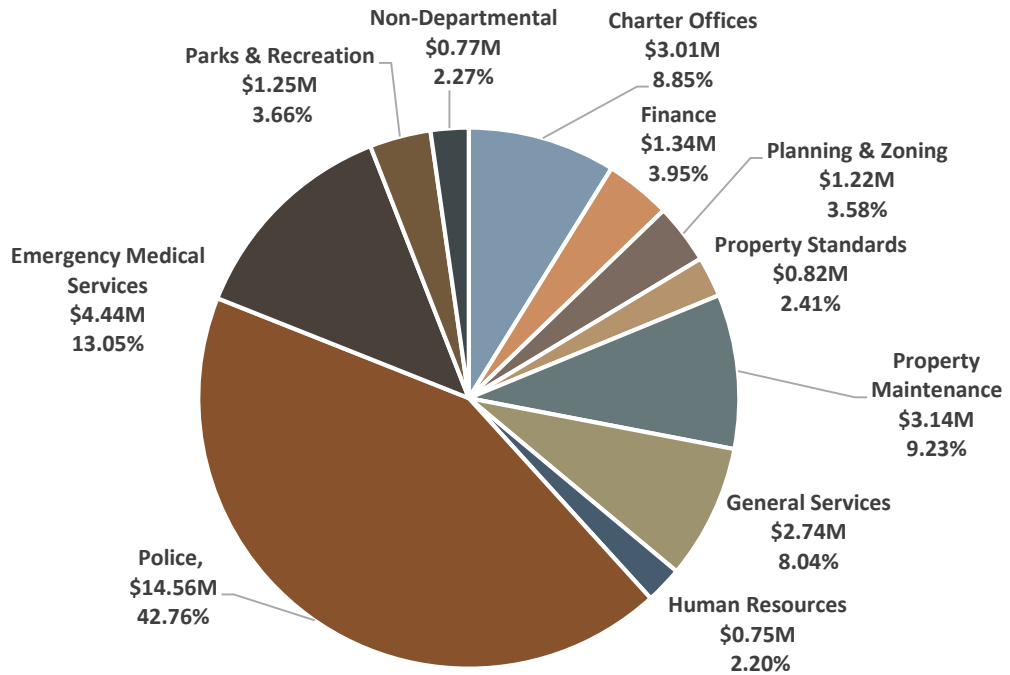
<b>Assessed Value</b>	<b>\$125,000</b>
<b>Homestead exemption</b>	<b>(\$50,000)</b>
<b>Taxable Value</b>	<b>\$ 75,000</b>
<b>Taxable Value</b>	<b>\$ 75,000</b>
<b>Proposed millage rate per \$1,000 of taxable value</b>	<b>3.5402</b>
<b>North Port Property Taxes</b>	<b>\$ 265.52</b>

Obviously this example only applies to homes with this assessed value and would vary by that assessed value.

### Where the General Fund Money Comes From



### Where the General Fund Money Goes (in Millions)



## **Districts Funds** **Public Works**

The proposed **Road & Drainage District Fund budget** totals \$14,897,570<sup>3</sup> and includes: appropriations to operate the City's roads, drainage, infrastructure, and engineering services, repayment of the debt service on the existing capital lease purchases, and to making capital improvements to the City's infrastructure system, and equipment and machinery purchases in order to ensure continued operation and expansion to meet the needs of property owners in the City. This budget includes a 3.5% increase in assessment rates.

The Road & Drainage District continues expansion of the infrastructure system with construction of new sidewalks and the completion of existing road widening projects. The Road and Drainage District will continue to use bond proceeds of \$41,000,000 in order to reconstruct approximately 266 miles of roads that are not up to standard in the City. This project is potentially the most significant project the City has ever undertaken. Phases 1-3 started in FY 2014 with the remaining phases to be completed in the coming fiscal year. This effort includes the Commission's commitment to making sure there are adequate ongoing funds to ensure that our roads never return to the poor condition they were in prior to the Bond project.

The proposed **Solid Waste District Fund budget** totals \$8,571,670<sup>4</sup> and includes: appropriations to operate the City's solid waste collection and disposal. For the 10<sup>th</sup> consecutive year the Solid Waste assessment has either stayed the same or decreased.

## **Fire Rescue District**

The proposed **Fire Rescue District Fund budget** totals \$8,094,690<sup>5</sup> and includes: appropriations to operate the City's fire protection and preventions services, emergency management services, construction of fire stations to meet level of service demands, and purchasing of emergency vehicles and fire apparatus in order to maintain operations and expansion to meet the needs of property owners in the City. This budget includes a 3.5% decrease in assessment rates.

The Fire Rescue District continues with the construction of Fire Station 85 in the vicinity of Price and Biscayne Boulevards.

## **Utilities Fund**

The proposed **Utilities Funds budget** totals \$26,250,730<sup>6</sup> and includes: appropriations to operate the City's water and sewer divisions, repayment of the debt service on the existing bonds and maintain required bond reserves, and making capital improvements to the system in order to ensure continued operation and expansion to meet the needs of property owners in the City.

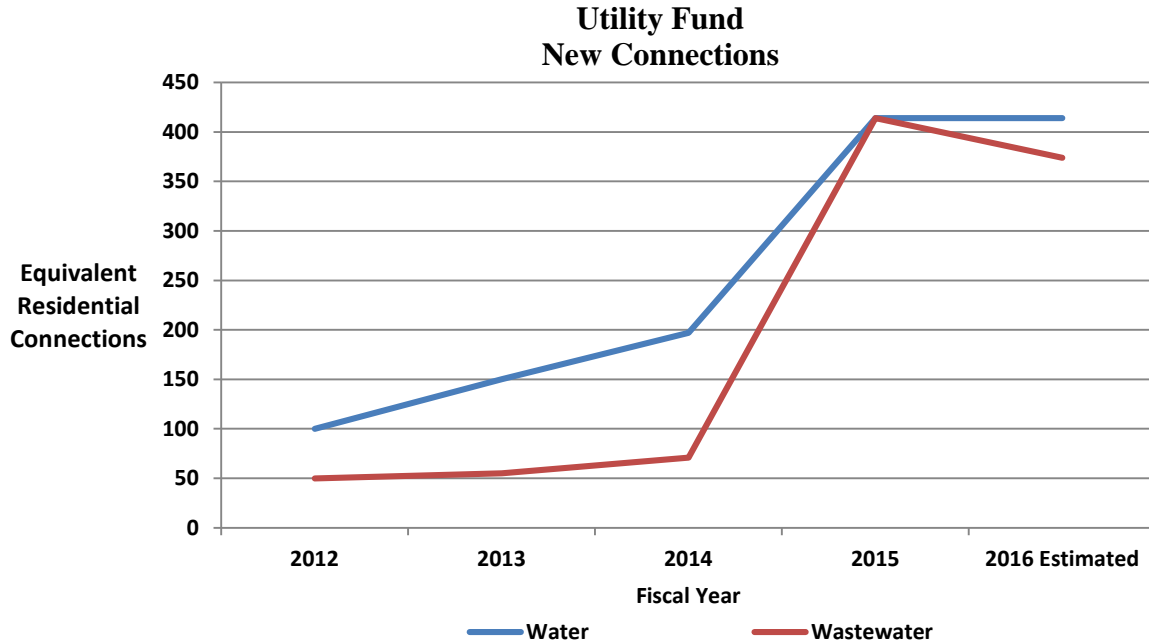
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<sup>3</sup> Excludes interfund transfers.

<sup>4</sup> Excludes interfund transfers.

<sup>5</sup> Excludes interfund transfers.

<sup>6</sup> Excludes interfund transfers and retained earnings.



In accordance with Sections 78-38 and 78-39 of the Code of the City of North Port, an annual rate adjustment is made to all water and sewer rates, charges, and fees equal to the current index of the Miami-Fort Lauderdale Consumer Price Index (all urban consumers) as reported by the Bureau of Labor Statistics as of January each year.

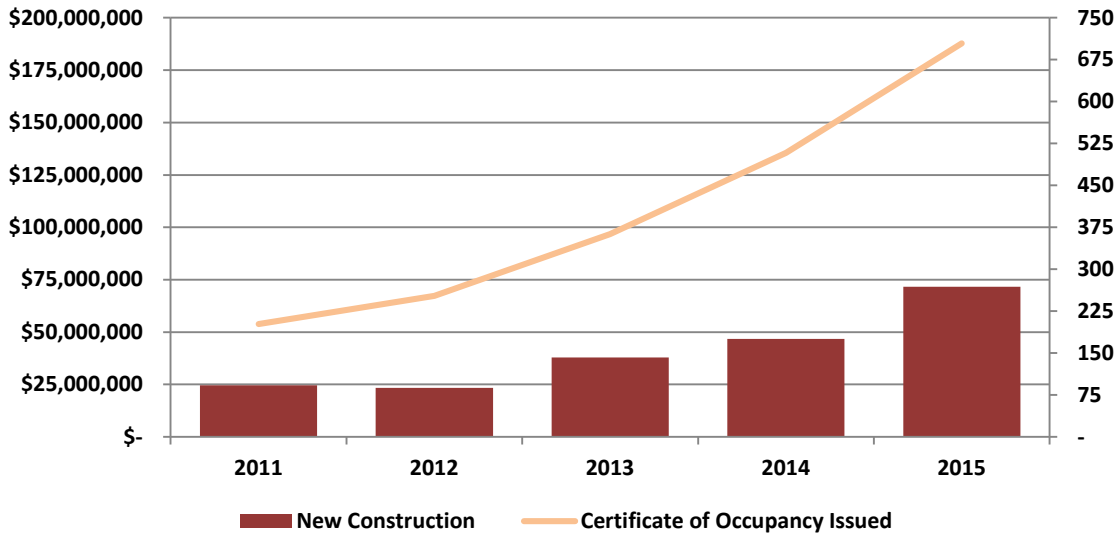
The budget is based upon an estimated unreserved retained earnings balance in the Utility Operating Fund as of September 30, 2016 of \$14,827,821, while maintaining debt service coverage.

### Building Fund

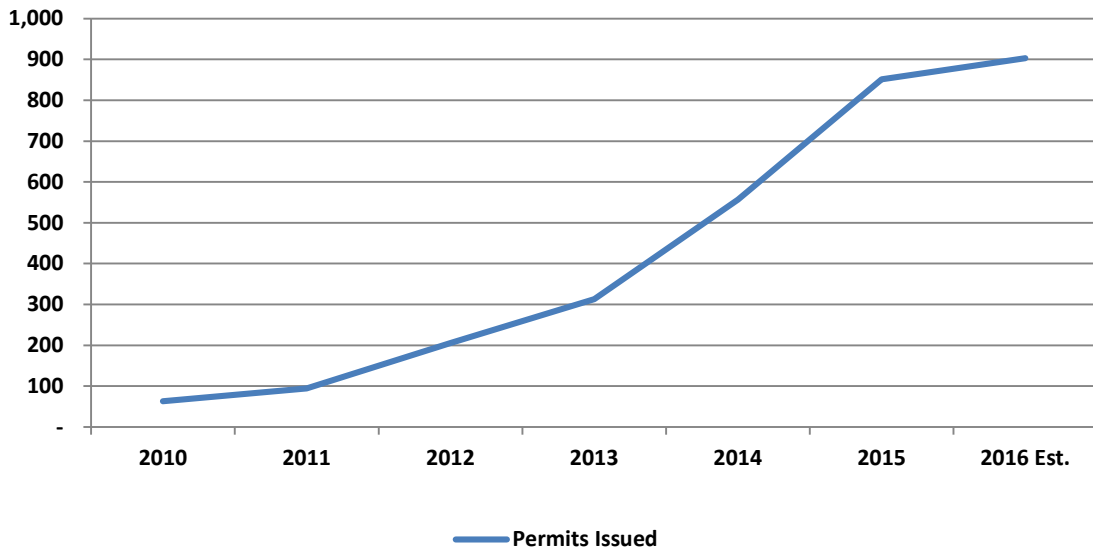
The proposed **Building Fund** budget, which totals \$2,191,880<sup>7</sup>, includes appropriations to operate the City’s building permitting and inspection services and is funded through user fees charged for permitting and inspection services. The budget represents an increase of \$756,540 over the FY 2016 budget. This level of funding preserves our level of service established by funding allocated in FY 2016. The following chart represents the history of new construction as compared to the number of permits issued which received a certificate of occupancy.

<sup>7</sup> Excludes interfund transfers.

### New Construction Value vs. Certificate of Occupancy






### Home Permits Issued by Year



### Impact Fee Funds


Proposed projects contained within the [Impact Fee Funds](#) for FY 2017 include:


-  Police Department staff vehicles for \$105,040.
-  Fire Department staff vehicle for \$32,500.
-  Parks projects:
  - Blueways & Greenways Access for \$300,000.

- Snover Waterway Access for \$30,000,
- Disc Golf Course for \$50,000,
- North Port pool for \$450,000,
- Sumter Boulevard Fitness Equipment for \$50,000.


### **Infrastructure Surtax III Fund**

Proposed projects contained within the [Surtax III Fund](#) for FY 2017 include:


 Public Safety projects for Police totaling \$1,015,380 providing for the purchase of replacement police vehicles and \$590,000 for Fire ambulances.

 \$2,805,000 for Parks projects:


- Butler Park multi-purpose fields for \$250,000,
- City Center improvements for \$70,000,
- Environmental Park improvements for \$40,000,
- Narramore Park lift station replacement for \$50,000,
- North Port pool for \$1,850,000,
- Park amenities improvements for \$50,000,
- Pine Park sidewalks and lighting for \$275,000,
- Boundless playground for \$220,000.

 Public Works projects for Road and Drainage include: the utilization of \$3,659,890 for the following projects:

- Water Control Structure
- Neighborhood improvements
- Bridge Repair and Rehabilitation
- Routine Road Maintenance
- Construction of sidewalks and pedestrian bridges

 Utilities projects to include: the utilization of \$480,000 for:



- Water Transmission Service improvements,
- Utility improvements on U.S. 41,
- Water pipeline bridge replacements.


 City Facilities projects totaling \$970,000 for:

- Emergency Operations Center

### **Capital Acquisition Fund**

The Capital Acquisition Fund is primarily utilized to provide for the replacement or purchase of new rolling stock and equipment for the City. The proposed expenditures for FY 2017 include:

-  \$150,000 for the purchase of thermal imaging cameras and renovations at Fire Station in the Fire Department,
-  Solid Waste replacement Curotto cans acquisitions \$218,430, and

 Road & Drainage replacement purchases of \$1,123,150.

### **Fleet Management Fund**

The **Fleet Management Fund** is established to consolidate fleet maintenance costs into one central fund. Each year the user departments and agencies are charged a cost allocation based on previous years' maintenance and repair costs.

The Fleet Management Fund proposes a budget of \$3,623,650<sup>8</sup>. In addition to the repair and maintenance of the City's rolling stock, Fleet Services includes: administration of the fuel card system and in-house fueling program, the development, implementation and administration of the City's Vehicle Replacement and Vehicle Use Policies, and the recommendations, procurement and delivery of the City's rolling stock.

### **Employee Health Fund**

The City maintains an Employee Benefits internal service fund for the purpose of providing employees with health, dental, vision, life, accidental death and disability, and short-term disability insurance benefits.

Typically, medical insurance increases by 12-15% on an annual basis. The City will experience a slight increase in dental and vision insurance costs for FY 2017. The health insurance will be provided by the City for its employees through United Health Care with some changes which will limit the increase in premiums to 11.2%. These changes in plan options will be presented to Commission in late July, which include addition of deductibles for some plans and co-pay increases designed to reduce overall costs for employees. The proposed budget for Employee Benefits is \$6,867,170. The City will contribute \$5,135,170 toward the benefits and the employees will contribute \$1,732,000.

### **Personnel**

As our economy seems to be pushing forward, we must consider the multiple factors that foster and support economic development, and understand that those factors are often more than bricks and mortar projects. I believe that our employees, our community builders, are both the City's greatest asset and our most important investment in providing services to our community. It is imperative to recognize that the City employees are continuing to service our community well, and performing admirably in our revitalized and fast paced environment. As part of the FY 2017 Proposed Budget I am recommending an increase in the staffing for key areas of the City including 3 positions directly related to Public Utilities, 4 in the Police Department, 3 in Public Works, 7 in Fire Rescue, and 2 in the Building Fund.

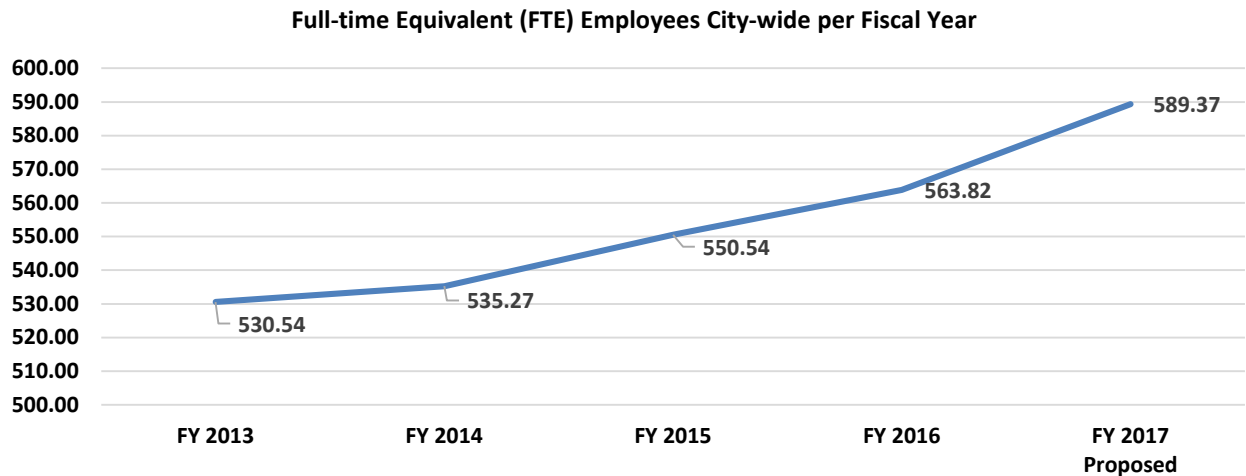
The number of **full time equivalent employees**<sup>9</sup> for FY 2017 totals 589.37 positions, which includes a net increase of 25.55 FTEs from the FY 2016 Amended Budget. The FTEs are

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<sup>8</sup> Excludes interfund transfers.

<sup>9</sup> The calculations take each part-time employee and transfer hours budgeted into a fraction of a full time employee.


budgeted within Service Level Adjustment (SLA) requests. The chart below shows the City's 4-year history of full-time equivalent personnel as well as FY 2017.



The proposed budget for personnel also includes required pension plan contributions and wage increases based upon performance.

### Other Significant Issues

The City of North Port is currently undertaking several ventures, which may require amendment of the proposed budget either prior to adoption or during the fiscal year.

 The City has applied for several grants. If awarded these grants, budget adjustments will be made based upon the City Commission's acceptance of the awarded funds.

### Conclusion

The FY 2017 budget development process was improved by the implementation of additional workshops with the Commission earlier in the process that allowed for the development of a budget based on Commission priorities. It is through a combination of revenue enhancements and expenditure cuts that I am able to present to you a structurally balanced budget for Fiscal Year 2017. For the second time since the beginning of the recession the City is not using any reserves to balance recurring expenditures. It is also the second time since the beginning of the recession that the City is using under \$500,000 total from General Fund reserves.

I believe this operating and capital improvement budget proposal positions the City and our community for the future and places the emphasis on funding some of the most critical areas of concern. Over the next year, we anticipate favorable economic conditions to set the parameters of the City's fiscal environment which we expect to be characterized by measured growth. Real estate values should continue to grow modestly and cuts from the State appear to be leveling off.

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\*Denotes the position is changing from part-time to full-time.



While the future trajectory of the economy still remains unclear, current trends suggest that North Port will be largely prepared to manage its fiscal challenges, meet its commitments, and take advantage of opportunities that arise. Moving forward, we will continue to rely upon the Commission's Strategic Plan as a guide in making calculated decisions about where to invest our limited resources.

As this budget process has reflected, there is often more than one way to solve a problem and mitigate challenges. Staff has worked hard to create a plan and establish a platform from which we will work toward success.

In summary, I have submitted a balanced budget with enhanced service delivery in the area of public safety and property standards. This proposed budget also provides the means to fund the ongoing maintenance and improvements to the City's infrastructure plus providing the tools, training and equipment needed by our most valuable resource, our employees.

I wish to thank the Mayor and City Commission for sharing your proactive leadership in providing ideas and priorities for the City so they could be reflected in the Proposed Budget. I also extend my appreciation to the Department Directors and their staff for their active participation and valuable contributions to the development of the FY 2017 budget. As a service based organization, the employees remain the city's most valuable resources.

The FY 2017 proposed budget maintains adequate fund balance in all funds, continues funding the major capital projects, and maintains core services. I firmly believe that the budget is both responsive and responsible. It is responsive to the community for the service requirements and responsible in recognizing changes in the economic climate.

We look forward to the Commission's continued direction as we work to finalize the 2017 budget which will serve as a tool to convey your vision for the services provided in our community. I remain confident that with the Commission's direction we will continue to position North Port as a great place where you can Achieve Anything.

It is my honor to be the City Manager of this wonderful City. I look forward to examining our opportunities, overcoming our challenges, and celebrating our successes with you. On behalf of all the City of North Port employees, we thank you for the opportunity to serve.

Respectfully submitted,

Jonathan R. Lewis, ICMA-CM  
City Manager

# City of North Port Florida Commissioners



*Cheryl Cook*

*Rhonda DiFranco  
(Vice-Mayor)*

*Tom Jones*

*Jacqueline Moore  
(Mayor)*

*Linda Yates*

## Charter Offices

*City Attorney  
Mark C. Moriarty*

*City Manager  
Jonathan R. Lewis*

*City Clerk  
Patsy Adkins*

*Deputy City Clerk  
vacant*

## Executive Management

*Assistant City Manager – Danny Schult  
Chief of Fire Rescue – William Taaffe  
Finance Director – Peter Lear  
Public Utilities Director – Rick Newkirk  
Human Resources – Christine McDade*

*Neighborhood Development Services Director – Scott Williams  
Chief of Police – Kevin Vespia  
General Services Director – Robin Carmichael  
Public Works Director – Juliana Bellia*

## *Vision*

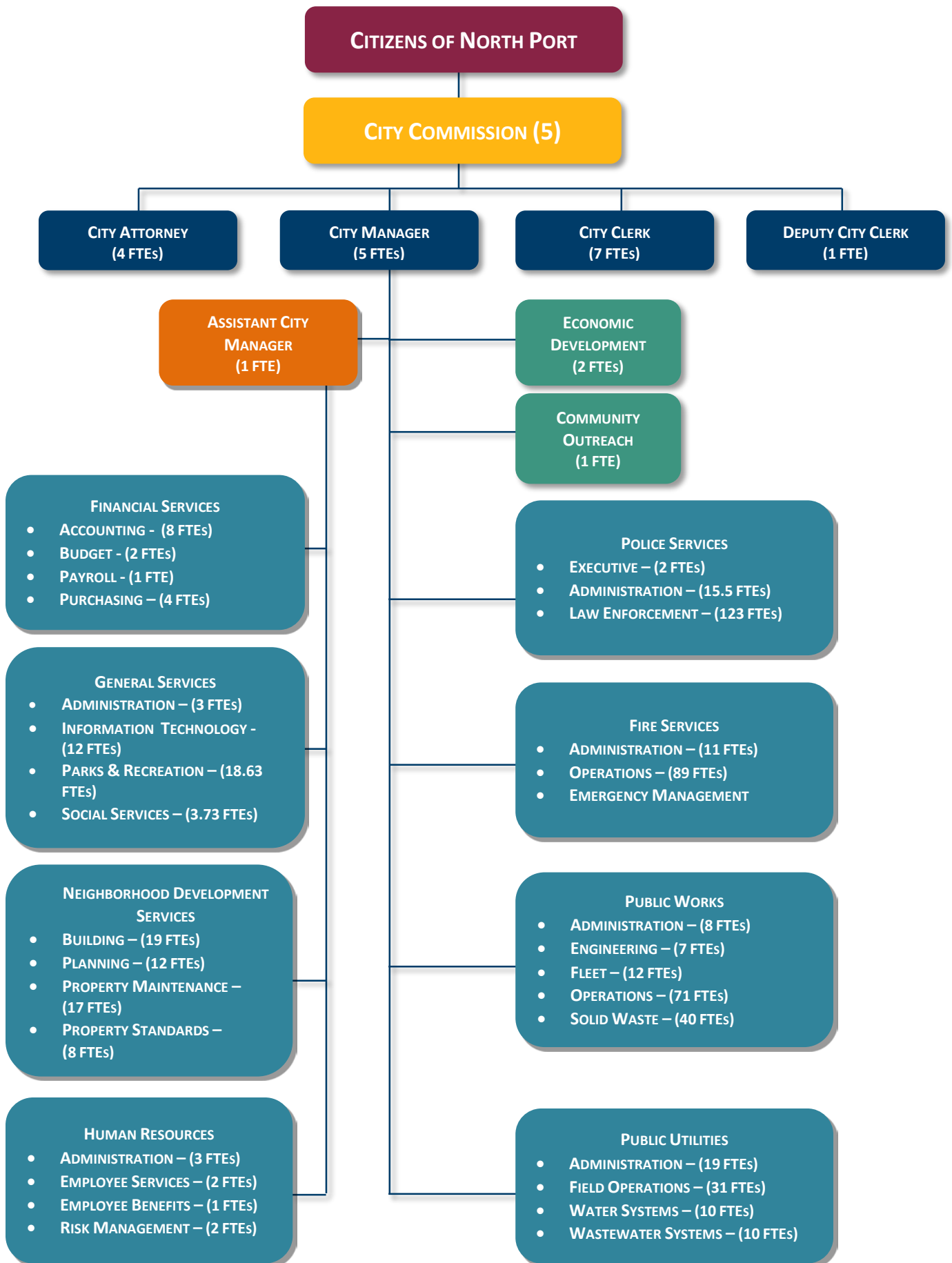
*Ensuring our community values by  
providing a viable and sustainable  
quality of life for our residents*

## *Mission*

*To act in a financially responsible manner,  
To provide quality municipal services,  
To engage residents in governance and service  
delivery*

## *Values*

*Effective governance  
Encourage economic growth and  
community prosperity  
Enhanced quality of life  
Ensure a safe community  
Excellent stewardship of the natural and  
built environment*





The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida** for its annual budget for the fiscal year beginning **October 1, 2015**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

## HISTORY

In the mid-1950s, General Development Corporation (GDC), started by the Mackle Company, Inc. of Miami Florida, took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte. On June 16, 1959, by a unanimous vote of all 21 employees of the company, North Port Charlotte became incorporated. Two days later on June 18<sup>th</sup>, then Florida Governor LeRoy Collins signed the city charter for North Port Charlotte officially incorporating the city. In 1986, homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990. North Port was no longer a company town.

There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, *Warm Mineral Springs* and *Little Salt Spring* and the third, *Nona's Site* is privately owned. *Warm Mineral Springs* is a world renowned spa reputed to provide healing for a wide range of ailments. *Little Salt Spring* is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the *Big Slough* watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River.

Through annexation of company-owned land, the City's boundaries have expanded to 104 square miles of land; however, the City grew slowly in population. The City is the fourth largest city in land mass in the state of Florida. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 41 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed.

In 2009, the City celebrated its 50<sup>th</sup> Birthday. Today, the City of North Port is the largest city in Sarasota County with an estimated population of 64,472. Commercial development and the housing industry slowed significantly during the recession, but are currently beginning to show increased activity. The following table presents significant dates in the history of North Port:

### *Significant Milestones*

**1959** Incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. The first election of a governing board was held consisting of GDC employees.

**1960** Opening of American Police Museum Hall of Fame, a national museum. In 1990, the museum headquarters is moved to Miami.



*American Police Museum Hall of Fame*

**1961** Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.

**1962** North Port's first church to have its own building, First Baptist Church of North Port Charlotte opened in July. The church has been meeting since July, 1960.

**1974** City drops "Charlotte" from its name to become "North Port".

**1975** North Port Library is established and the City's first fire station opens on North Port Boulevard.

**1982** Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.

**1982** First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.

**1991** November, 1991 referendum passes to change the form of City government from Mayoral/Commission to Commission/City Manager form of government. Myakkahatchee Environmental Park is opened.



*Environmental Park*

**1992** The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimate damages of more than \$5 million. It was dubbed the 100-year storm.

**1995** Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.

**2001** North Port High School opens – the first high school in the City.



*North Port High School*

**2003** Heron Creek Middle School opens – the first middle school in the City.

**2006** New City Hall and Police Station open.



*City Hall*



*Police Station*

**2008** First Charter school opens, Imagine Schools of North Port. North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



*Wastewater Treatment Plant Expansion*

**2009** North Port celebrates its 50<sup>th</sup> Anniversary. Family Services Center opens new facility.



*Family Services Center*

**2010** First dog park, the Canine Club, opens in North Port. Morgan Family Community Center opens to the public.



*Canine Club*



*Morgan Family Community Center*

**2011** Atwater Community Park opens to the public with the completion of Phases 1 & 2 which include Little League ball fields and a Press Box with restroom facilities.



*Atwater Community Park – Little League Fields*

**2012** Public Works facility is completed including a Fleet Maintenance garage, public works administration offices, and fueling station. Wastewater Treatment Plant Expansion project completed. Fire Station 84 construction is completed.



*Wastewater Treatment Plant*



*Fire Station 84*

**2013** Reverse Osmosis water treatment facility is completed and operational. Upgrades to the George Mullen Activity Center are completed.



*Reverse Osmosis Plant*



**2014** Build out of the 2<sup>nd</sup> floor of the Family Services Center is completed and available to lease to other agencies.

The City becomes the sole owner of Warm Mineral Springs Resort; Florida's only naturally formed warm water mineral spring.



*Warm Mineral Springs*

**2015** Sumter Boulevard widening project is completed.



*Sumter Boulevard*

**2015** Atwater Community Park splash pad and playground equipment project completed.



*Atwater Community Park*

**2015** Hope & LaBrea Parks received much needed refurbishments.



*Hope Park*

**2016** Connector Bridge project completed. Allows equine and pedestrian traffic connecting the Environmental Park and the Carlton Reserve.



*Connector Bridge*

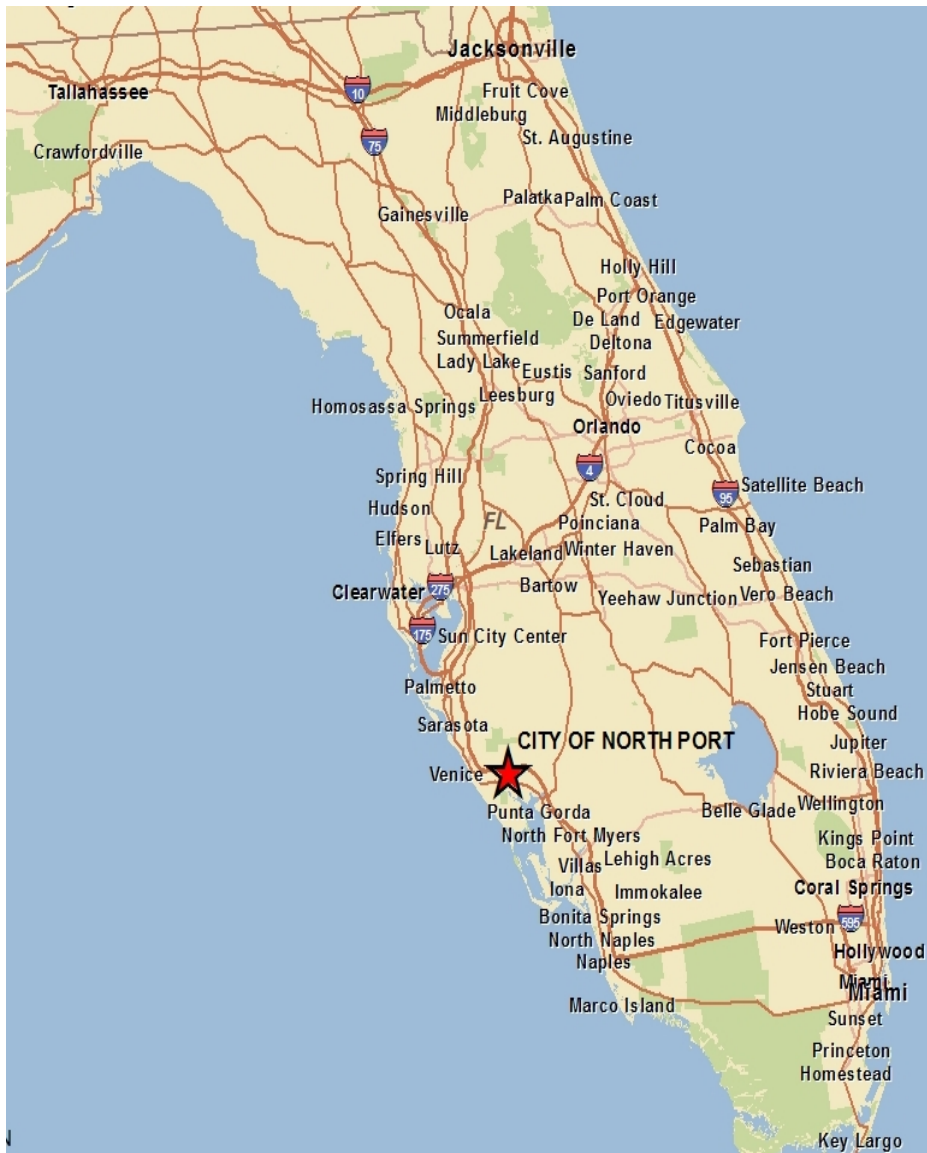
The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission and professional staff hired by the City Manager. Policymaking and legislative authority are vested in the governing commission which consists of a Mayor and four Commission members. The City Commission is vested with policy setting authority, adopting the annual budget, approving purchases and services of the governmental operations, appointing committees and hiring the City Manager, City Attorney, City Clerk, and Deputy City Clerk. The City Manager is responsible for recommending and carrying out the policies and ordinances of the City Commission, appointing the directors of the City's departments, submitting the proposed annual budget, advising the Commission as to the financial condition of the City, and overseeing the day-to-day operations of the City. The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community. In a continuing effort to create and maintain a healthy balance of new growth and development in proportion to environmental and resource conservation, the City looks forward to the advancements that lie ahead and takes pride in its accomplishments of the past.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

## LOCAL ECONOMY

North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 to the 2010 census of 57,357 residents. Based upon the Bureau of Economic and Business Research's (BEBR) estimate, the City's population for 2016 is 64,472. The city is projecting an

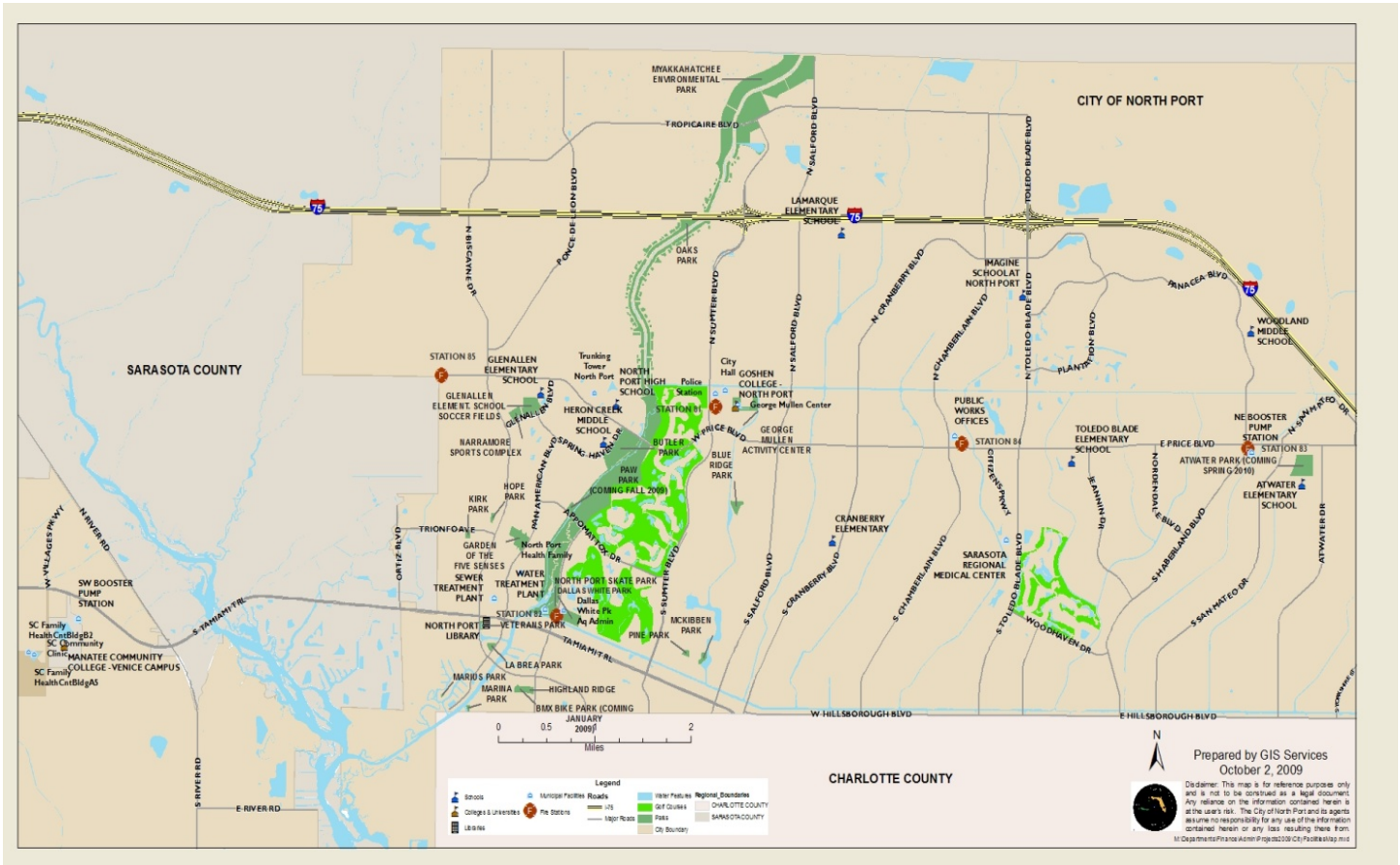


average annual growth of approximately 3,000 new residents and 1,200 new households a year over the next four years. At this projected growth rate, the City anticipates reaching 66,562 permanent residents by 2017.

North Port has a relatively young population with an average age of 41.7 compared to Sarasota County's average age of 54.2 and is only 3.60 years higher than the United States average age of 38.1. The majority of North Port's approximately 27,115 workforce commutes to employment opportunities outside the City. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County which is bordered on the south by Charlotte County, on the east by DeSoto County and to the north by Manatee County. North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in

addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping, upgraded new commercial building appearance standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure. The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and two high schools. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45-minute drive, and its main Tampa campus within a 90-minute drive. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Florida SouthWestern State College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45-minute drive.



**Municipal Complex**

(Includes City Hall, Police Station and Fire Station #81)  
 City Hall  
 4970 City Hall Boulevard  
 North Port, FL 34286  
 (941) 429-7000

**Police Station**

4980 City Hall Boulevard  
 North Port, FL 34286  
 (941) 429-7300

**Fire Station #81**

4980 City Center Boulevard  
 North Port, FL 34286  
 (941) 240-8150

**Fire Station #82**

5650 North Port Boulevard  
 North Port, FL 34287  
 (941) 423-8281

**Fire Station #83**

3601 E. Price Boulevard  
 North Port, FL 34288  
 (941) 240-8192

**Fire Station #84**

1350 Citizens Parkway  
 North Port, FL 34288  
 (941) 423-2106

**Fire Station #85**

1045 N. Calera Street  
 North Port, FL 34286  
 (941) 426-0468

**Public Works**

(Includes Administration, Road & Drainage, Solid Waste and Fleet Management Operations)  
 1100 N. Chamberlain Boulevard  
 North Port, FL 34286  
 (941) 240-8050

**Fleet Management Services**

1100 N. Chamberlain Boulevard  
 North Port, FL 34286  
 (941) 240-8530

**North Port Utilities**

(Includes Administration and Operations)  
 6644 Price Boulevard  
 North Port, FL 34291  
 (941) 240-8000

*City at a Glance*

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2017 Budget (excludes inter-fund transfers)	\$127.1 million
Assessed Taxable Property Valuation	\$3.26 billion

*City Demographics*

<b>POPULATION (as of April 1<sup>st</sup> each year)</b>		<b>ECONOMIC ENVIRONMENT</b>	
2012 (BEER)	58,674	<b>BUSINESS LICENSES</b>	
2013 (BEER)	59,231	2012	975
2014 (BEER)	60,295	2013	1,112
2015 (BEER)	62,325	2014	1,054
2016 (BEER)	64,472	2015	1,126
2017 (projected)	66,562	2016	1,362
<b>RESIDENT STATISTICS</b>		<b>TOP TEN EMPLOYERS</b>	
Median Age	41.7	<b>COMPANY**</b>	<b># of Employees</b>
Average Household Size	2.58	School Board of Sarasota County	5,564
Median Household Income	\$52,260	Sarasota County Government	3,447
<b>RACIAL COMPOSITION*</b>		Sarasota Memorial Hospital	3,099
Caucasian	81.5%	PGT Industries (Vinyl Tech)	1,700
Hispanic	8.7%	Publix Supermarkets	1,335
Black	7.0%	Venice Regional Medical Center	
Asian	1.2%	Bon Secours - Venice Hospital	1,200
American Indian and Alaska Native	0.3%	FCCI Insurance Group	720
Other Race	0.1%	Sun Hydraulics Corporation	702
Two or more Races	2.2%	Goodwill Industries	682
<b>LAND COMPOSITION</b>		Sunset Automotive Group	650
Residential	58.34 sq. miles	<i>**Statistics are for Sarasota County; not available for City of North Port; taken from City of North Port 2015 CAFR</i>	
Commercial	10.07 sq. miles	<b>BOND RATINGS</b>	
Light Industrial	0.05 sq. miles	<b>GENERAL GOVERNMENT</b>	<b>Rating</b>
Recreational/Open Spaces	5.35 sq. miles	Moody's	Aa3
Conservation (State Forest)	15.75 sq. miles	S & P	AA/Stable
ROW/UTI	14.51 sq. miles	Fitch	A/Positive
Developed	34.34 sq. miles		
Undeveloped	69.73 sq. miles		

\* Taken from 2010 Census

*Public Safety*

<b>POLICE PROTECTION (FY 2016)</b>		<b>FIRE PROTECTION (FY 2016)</b>	
Sworn Police Officers	103	Suppression Units	14
Civilian Employees	<u>33</u>	Rescue Units	6
<b>TOTAL</b>	136	Fire Stations	5
		Employees	93
		ISO Class (Scale of 1 - 10)	1/1Y

Education

AREA SCHOOLS	ENROLLMENT*	SCHOOL*** REPORT CARD	FCAT RESULTS*** ELEMENTARY	READING **NP/COUNTY	MATH NP/COUNTY	SCIENCE NP/COUNTY
<b>ELEMENTARY</b>						
Atwater	699	C	Grade 3	306/308	306/307	-
Cranberry	749	A	Grade 4	313/317	317/321	-
Glenallen	708	C	Grade 5	322/327	324/331	203/207
Lamarque	806	C	MIDDLE			
Toledo Blade	715	B	Grade 6	330/333	329/332	-
Imagine at North Port	537	A	Grade 7	335/338	335/337	-
<b>MIDDLE SCHOOLS</b>			Grade 8	342/346	340/351	201/204
Heron Creek	877	C	HIGH SCHOOL			
Imagine at North Port	345	A	Grade 9	343/349	-	-
Woodland	826	B	Grade 10	351/355	-	-
<b>HIGH SCHOOL</b>						
North Port	2,328	B	**City of North Port			
Imagine at North Port	307	A	*** Florida Dept. of Education			
<b>TOTAL*</b>	<b>8,897</b>					

\*Source: Sarasota County School Board

The above FSA results are for 2016. A new test, the Florida Standards Assessment, replaced the FCAT for FY 14-15 school year.

UNIVERSITY OF SOUTH FLORIDA NORTH PORT	STATE COLLEGE OF FLORIDA VENICE	FLORIDA SOUTHWESTERN STATE COLLEGE CHARLOTTE COUNTY
Programs of Study:	Programs of Study:	Programs of Study:
<b><u>ON-SITE BACHELOR'S-LEVEL COURSEWORK</u></b>	Associate in Arts	<b><u>SCHOOLS OF ARTS, HUMANITIES &amp; SOCIAL SCIENCES</u></b>
- Criminology	Associate in Science	AA in General Studies
- Elementary Education	- Arts and Design Programs	<b><u>SCHOOL OF BUSINESS AND TECHNOLOGY**</u></b>
- Interdisciplinary Social Science	- Education Programs	BAS in Public Safety Administration
- Psychology	- Business & Technology Programs	BAS in Supervision and Management
<b><u>ONLINE BACHELOR'S-LEVEL COURSEWORK</u></b>	- Health and Science Programs	<b><u>SCHOOL OF EDUCATION</u></b>
- Hospitality Management	- Law and Public Safety Programs	BS in Elementary Education
- Information Technology	BAS in Energy Technology Mgt.	BS in Middle Grades Language Arts Education
<b><u>CERTIFICATE COURSEWORK</u></b>	BAS in Health Services Admin	BS in Middle Grades Mathematics Education
- Leadership Studies	BAS in Homeland Security	BS in Middle Grades Science Education
	BAS in Intl Business and Trade	BS in Secondary Biology Education
	BAS in Public Safety Admin.	BS in Secondary Mathematics Education
	BAS in Technology Mgmt.	<b><u>SCHOOL OF HEALTH PROFESSIONS**</u></b>
	BS in Early Childhood Education	BAS in Cardiopulmonary Science
	BS in Nursing Degree (RN-BSN)	BS in Nursing

\*\* AS degrees offered also

*Service Statistics*

<b>ELECTIONS</b>		<b>STREETS &amp; SIDEWALKS</b>	
Registered Voters	41,522	Miles of Paved Public Streets	813
Voter Turnout (Nov. 2012)	21,347	Arterial	39
		Collector	72
		Local	702
<b>ANNEXATIONS</b>			
Original Acreage (1959)	3,602	Miles of Paved Private Streets	70
12 Annexations	<u>63,004</u>	Miles of Sidewalks	158
Total Acreage	66,606		
<b>SURFACE WATER</b>		<b>SOLID WASTE COLLECTION</b>	
Miles of Canals	81	Residential Collections	29,479
Water Control Structures	69	Commercial Accounts	339

*Utilities*

<b>ACTIVE ACCOUNTS (As of 09/30/16)</b>		Miles of Water Mains	320
Water Only	4,702	Miles of Sewer Force Mains	78
Water/Sewer	15,275	Miles of Gravity Sewer	142
Irrigation	43	Miles of Reuse Mains	20
Reclaimed	33		
<b>CAPACITY PER DAY (Million Gallons)</b>		<b>FIRE HYDRANTS</b>	1,790
Water (MGD)	7.50		
Sewer (MGD)	4.40	<b>LIFT STATIONS</b>	101
Reuse Produced (MGD)	0.87		

*Parks & Recreation*

<b>RECREATIONAL PROGRAMS</b>		<b>RECREATIONAL FACILITIES</b>	
Number of General Interest Programs	24	Number of Community/Activity Centers	7
Number of Fitness/Exercise Programs	17	Number of Neighborhood Parks	10
Number of Sports/Leagues Programs	15	Number of Special Use Parks	7
Number of Services Programs	4	Number of Recreational/Sports Facilities	3
Number of Special Events Programs	24		
<b>ANNUAL (FY) PARK ATTENDANCE</b>		Acres of Community Parks	465.56
Skate Park	5,101	Acres of Neighborhood Parks	35.65
Special Events	23,941	Acres of Open Space Reserves	13,504.53
Membership and Daily Drop-In Visits	72,708	<i>taken from Master Comprehensive Plan</i>	
Active Achieve Anything Members	1,263		

## RECREATIONAL FACILITIES AND AMENITIES

The City provides residents with a wide range of high-quality recreational facilities, programs and services. The Parks & Recreation Department provides over forty programs offered to residents of all ages. The following chart is an overview of the facilities currently provided by the parks division.

Park / Facility	Restrooms	Parking Lot	Vending or Concession Stand	Green Space	Picnic Tables	Outdoor Grill	Pavilion / Gazebo / Shelter	Playground	Walking Trails	Basketball Court (outdoor)	Tennis Court	Racquetball Court	Volleyball Court	Pickleball Court	Shuffleboard Court	Fishing Dock	Boat Ramp	Gymnasium	Fitness Center	Multi-Purpose Meeting Rooms	Baseball Fields	Multi-Purpose Playing Fields (football/soccer)	Canoe and Kayak Launch	Splash Pad	Softball Fields	Batting Cages		
<b>Neighborhood Parks</b>																												
Blue Ridge Park	•	•		•	•	•	•	•								•											•	
Highland Ridge Park	•	•		•	•	•	•	•		•	•			•	•													
Hope Park				•	•	•	•	•																				
Kirk Park		•		•	•	•	•	•		•			•															
LaBrea Park		•		•	•	•	•	•		•												•						
Marius Park				•	•	•																						
McKibben Park	•	•		•	•	•	•	•		•	•	•			•												•	
Oak Park		•		•																								
Pine Park		•		•	•	•	•	•					•															
Veteran's Park				•																								
<b>Community Parks/Activity Centers</b>																												
Butler Park	•	•	•		•		•	•														•	•	•				•
Morgan Family Community Center	•	•	•	•	•		•	•	•	•								•	•	•								
Larry Thoennissen Athletic Fields	•		•																			•						
George Mullen Activity Center	•	•						•					•	•				•	•	•								
Dallas White Park	•	•		•	•	•	•	•		•			•				•								•		•	
Scout House (Dallas White Park)	•	•			•	•															•							
Community Educational Center	•	•					•								•						•							
<b>Recreational/Sports Facilities</b>																												
Atwater Community Park	•	•	•	•	•	•	•	•														•		•			•	•
Narramore Sports Complex	•	•	•		•																					•		•
Sumter Blvd Linear Park				•			•		•																			
<b>Special Use</b>																												
Canine Club	•	•		•	•		•																					
Garden of the Five Senses	•	•		•	•		•		•																			
Marina Park		•			•	•	•										•											
Myakkahatchee Environmental Park	•	•		•	•		•		•																			
Skate Park	•		•		•		•																					
City Center - Front Green		•		•	•																							
City Center - Rear Courtyard		•		•																								



**SUMMARY OF 2016/2017 AD VALOREM TAXES**

**FOR MUNICIPALITIES WITHIN SARASOTA COUNTY**

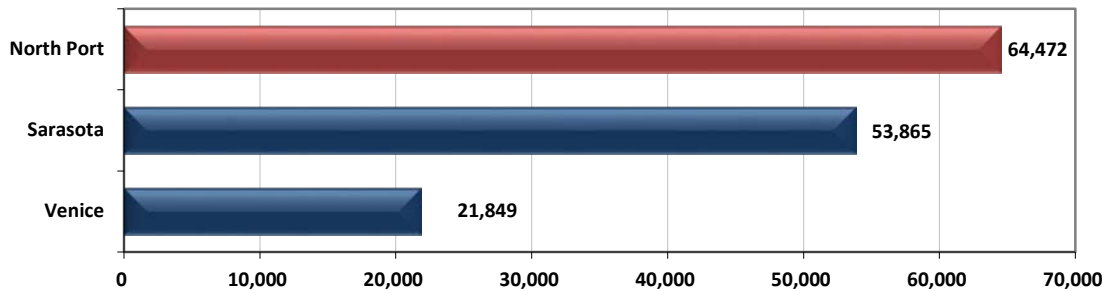
Municipality	Total Taxable Value	Population	Taxable Value Per Capita	Total Millage	Ad Valorem Tax Bill Per Capita
Longboat Key	3,900,168,329	4,467	873,107	2.1691	1,894
<b>North Port</b>	<b>3,263,539,753</b>	<b>64,472</b>	<b>50,619</b>	<b>3.4770</b>	<b>176</b>
Sarasota	8,738,042,730	53,865	162,221	3.4748	564
Venice	3,527,614,748	21,849	161,454	3.7660	608

Notes: City population figures are provided by the University of Florida, Bureau of Economic Research as of April 1, 2016, taxable value as of July, 2016 and the proposed millage rates are effective October 1, 2016. Total millage includes separate debt service rate.

**THREE CITY COMPARISONS**

The following charts compare tax revenues, general fund expenditures and authorized employee positions to the population for North Port and two similar cities in Sarasota County using data from the FY 2017 budget.

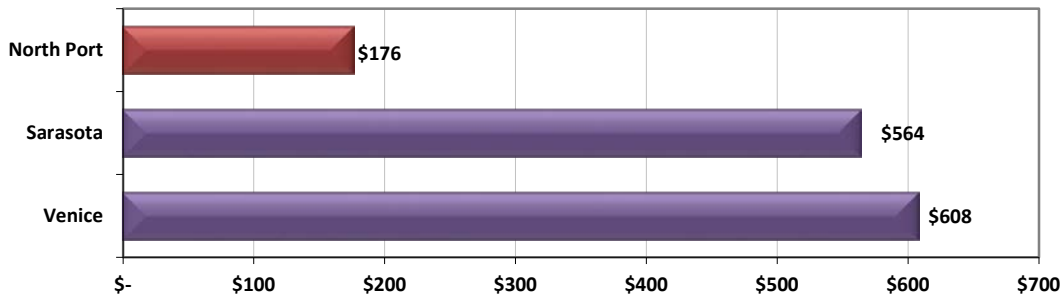
*Population*



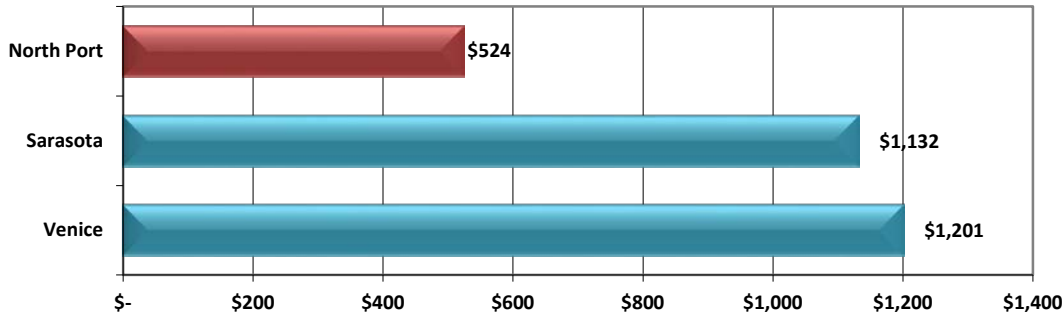
Population figures used are from the April 1, 2016 BEBR Report.

*Ad Valorem Property Tax Revenues Per Capita*

This chart illustrates the amount of revenue per capita projected to be collected by each municipality for FY 2017. Ad valorem taxes are based on the value of the home or property. North Port has the lowest per capita ad valorem revenue rates of the cities in Sarasota County.



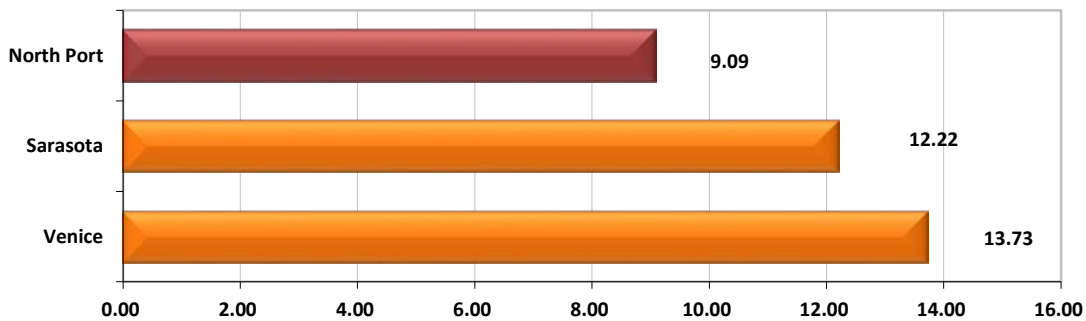
*Total General Fund Expenditures (excluding transfers) Per Capita*



This chart illustrates the budgeted General Fund expenditures per capita of each municipality. These expenditures are usually funded by taxes, state shared revenues and charges for services revenues. North Port has the lowest per capita expenditure rates of the cities in Sarasota County.

*Employees per 1,000 in Population*

This chart illustrates the number of employees per 1,000 in population of the municipality. North Port has the lowest number of employees per 1,000 residents of the cities in Sarasota County.



**COMMISSION – MANAGER GOVERNMENT**

The City of North Port uses the Commission-Manager form of government. Each Commissioner is elected “at large” for a four-year term. Annually at the first regular commission meeting in November, a mayor and vice mayor are elected by the five commissioners to serve in those capacities for a one-year term. The regular city commission meetings are held on the second and fourth Tuesdays of each month. The Commission represents all of the citizens of North Port and has the responsibility for setting municipal policies not designated by state legislation, such as adopting ordinances and resolutions, voting on appropriations, approving the budget, and setting tax and fee rates. The mayor presides at meetings of the commission and is recognized as head of the city government for all official functions. The vice mayor serves as acting mayor in the absence of the mayor.

The City Manager is appointed by and is directly responsible to the City Commission. The manager is chosen solely on the basis of administrative qualifications and experience in municipal affairs. As the administrative head of the City, the manager carries out the policies that are established by the commission and directs and coordinates the work of all city departments. The manager is responsible to inform the commission of the conditions and needs of the city and to make recommendations for action as the need arises. The manager also prepares the annual budget for the commission’s consideration and upon its enactment sees that its provisions are upheld. The Commission – Manager form of government is ideal for a maturing city, such as North Port, as it affords the unification of authority and political responsibility in a professional administrator. The system fosters democracy and efficiency in a government that is highly responsive to the needs of the City’s citizens.

## HOW TO USE THE BUDGET DOCUMENT

The City's Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2017 and the future. It includes the day-to-day operating funds and capital improvement funds.

The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public. The Capital Improvement Plan and a budget-in-brief document titled, **Community Connection – Citizen's Guide to the FY 2017 Budget** are available as separate documents on the City's website at [www.cityofnorthport.com](http://www.cityofnorthport.com)

**The following describes each of the major sections in this document:**

### **INTRODUCTION**

The *Introduction* contains the Vision and Mission statements, the City's Elected officials, a history and map of the City's locations, the City at a Glance which lists general demographic facts and figures for the City of North Port, a How-To-Use guide for the document, and both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County as well as city comparisons.

### **STRATEGIC PLANNING**

The *Strategic Planning* section describes where the City has been and where it is going in the upcoming year and in future years. It provides a broad perspective of the City's "**Vision-2028**" plan and includes the economic outlook, legislative issues and emerging issues the City is analyzing for future budgets. The section also provides a broad picture look at performance measurement.

### **REVENUE & EXPENDITURE ANALYSIS**

The *Revenue & Expenditure Analysis* presents a five-year financial outlook for the City. The forecast includes assumptions and projection for the budget years of 2018-2022. The section includes forecasts of revenues and expenditures. Historical trends and data are reviewed and considered in developing revenue forecasts. New residential developments and anticipated increase in levels of service provide the backdrop for estimating future expenditures.

### **BUDGET STRUCTURE**

The *Budget Structure* section serves to describe the budget process, budget calendar, and fund structure. The section includes the financial and budgetary policies of the City.

### **BUDGET OVERVIEW**

The *Budget Overview* presents an overview of the FY 2017 Budget for all funds including the budget calendar and budget process for fiscal year 2017 budget preparation. This section describes sources of funds or revenue use of funds or expenditures; forecasts of future impacts to the budget; assumptions made for the forecasts; and presents changes in fund balances. It also contains a narrative, comparative tables, charts and graphs to make the information more understandable and comprehensive.

### **ORGANIZATION AND DEPARTMENT SUMMARIES**

This section provides an overview of each department/division including overall staffing, an organization chart, core services and outputs, the budget by department/division and selected performance measures. To improve clarity and flow, the budget document is organized by fund. The department summary section is ordered as follows:

<b>MISSION</b>	A statement of purpose for each divisional unit
<b>CORE SERVICES &amp; OUTPUTS</b>	The primary roles or tasks performed by each divisional unit
<b>STRUCTURE</b>	Shows the organization of each divisional unit
<b>OPERATING BUDGET DETAIL</b>	Compares actual and budget revenues (if applicable) and expenditures by type for fiscal years 2013 through 2017
<b>STAFFING</b>	Details the authorized position count for the department/division for five years
<b>PERFORMANCE MEASURES</b>	The measurement of the tactical and operational objectives attempted by the department/division

### **CAPITAL IMPROVEMENT PROGRAM**

The *Capital Improvement Program* contains a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2017 through 2021. The programmed projects for FY 2017 are adopted as a part of the budget.

**SUPPLEMENTAL INFORMATION**

The *Supplemental Information* portion contains Budget Ordinances and a glossary of frequently used terms including acronyms used throughout the budget document.

The “How to Use the Budget Document” section aids the reader in finding and understanding information contained in the City’s budget document. If additional information is desired, please call the Finance Department at (941) 429-7107.

The budget document is also located on the City of North Port website, [www.cityofnorthport.com](http://www.cityofnorthport.com). A copy of the document can be obtained by contacting the City Clerk’s Office.



## STRATEGIC PLANNING

**Vision** – *The City of North Port is committed to ensuring our community values by providing a viable and sustainable quality of life for our residents.*

**Mission** – *The City of North Port is committed to act in a FINANCIALLY RESPONSIBLE manner, to provide QUALITY MUNICIPAL SERVICES, and to ENGAGE RESIDENTS in governance and service delivery.*

### Values

North Port's five fundamental values are the long-term financial and operational goals that provide the basis for annual departmental business plans which become the budget and capital improvement program. Each value has corresponding strategic initiatives, or focus areas, for projects, programs, and key measures which position North Port for the future.

The following lists each value and corresponding definition statements which further describe the goals to achieving the fundamental value.

#### **Good governance**

- Models stewardship and sustainability of the city's assets and resources
- Supports strategic decision making with timely, reliable and accurate data and analysis
- Encourages collaboration and citizen participation
- Provides effective and superior customer service in all city business
- Complies with regulatory and policy directives

#### **Encourage economic growth and community prosperity**

- Promotes an environment that attracts, sustains and retains diverse businesses and creative entrepreneurs
- Encourages sustainable development supported by reliable and affordable city services
- Helps to maintain a qualified and diversified workforce
- Provides, maintains and invests in a well-planned public infrastructure network
- Develops and prepares integrated, comprehensive long-range zoning and land use plans

#### **Enhanced quality of life**

- Encourages vibrant Town Centers
- Supports an aesthetically pleasing community
- Promotes and sustains a safe, clean and attractive place to live, work and play
- Aids in the development of quality healthcare and quality of life opportunities
- Provides for multi-generational community enrichment and community engagement

#### **Ensure a safe community**

- Fosters a feeling of personal safety through a visible and approachable presence
- Protects the community by justly enforcing the law, promptly responding to calls for service, and being prepared for all emergency situations
- Ensures regulatory compliance to protect property, the environment, and the lives of its residents and visitors
- Provides safe traffic flow, safe roads, and a well-maintained transportation system
- Offers a variety of safe activities and safety education

#### **Excellent stewardship of the natural and built environment**

- Fosters a sustainable community
- Protects community character
- Preserves natural resources, parks, creeks, canals, and open spaces
- Promotes a responsible development and environmentally sound transportation systems
- Maintains facilities, streets, and other infrastructure

## COMPREHENSIVE PLAN

Local Comprehensive Plans are used to guide future growth and development to provide an overall vision for communities. The planning framework of the Comprehensive Plan was developed as part of the 2005 Evaluation and Appraisal Report (EAR) of the 1997 comprehensive plan update. The framework is designed to bring together stakeholders including citizens of North Port, city officials, and the public to provide valuable input into the visioning focus of the city at build out.

The Comprehensive Plan is comprised of the following elements:

- Future Land Use – outlines the principles and performance standards to be followed for the control and distribution of land development intensity and population densities
- Transportation – defines the development of an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction practices by establishing internal and external transportation linkages between residential neighborhoods and activity centers
- Utilities – linked to the Future Land Use element in relationship to the density and intensity of land use and how it guides the expansion of utility services
- Conservation and Coastal Zone Management – establishes a method of protecting, conserving, and enhancing the natural environment and historic resources
- Recreation and Open Space – profiles the diversification of various amenities to create a healthy environment for growth
- Intergovernmental Coordination – identifies and eliminates incompatible goals, objectives, policies, and development proposed in local comprehensive plans, and responds to the need for coordination with adjacent local and county governments and federal, state, and regional agencies
- Housing – identifies potential deficits in the housing supply by analyzing trends and potential housing problems
- Public School Facility – collaborates and coordinates with the School Board of Sarasota County to provide and maintain a high quality public education system which meets the needs of the City’s existing and future population
- Capital Improvement – concentrates on adequately providing needed public facilities for existing and future residents in a timely and efficient manner consistent with available resources to promote orderly growth.

**LONG-RANGE NON-FINANCIAL GOALS**

The long-range non-financial goals for the City of North Port are set forth in the adopted City Comprehensive Plan. The chart that follows identifies the long-term goals and links them to the City Commission’s strategic short-term goals and implementation.

LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	SHORT-TERM GOALS: CITY COMMISSION	IMPLEMENTATION: DEPARTMENTS & PROGRAMS
<b>Maximize land uses to achieve a sustainable mix of urban development</b>	Climate for economic growth and community prosperity	Economic Development; Neighborhood Development Services-Planning Division; Implement Economic Development Strategic Plan; Ambassador Program; Activity Center 6 Master Plan
<b>Develop an effective multi-modal transportation system which optimizes safety, convenience, cost and pollution reduction</b>	Great neighborhoods Climate for economic growth and community prosperity	Public Works; sidewalks; Sumter Blvd. widening; road reconstruction & rehabilitation
<b>Provide safe, high quality, adequate supply, distribution, and conservation system of potable water</b>	Preserve environment and natural resources Climate for economic growth and community prosperity	Public Utilities; Backflow Cross Connection Program; Myakkahatchee Creek Reliability Project; Neighborhood Water and Sewer Extension Program
<b>Provide adequate collection, treatment, and disposal of sewage</b>	Preserve environment and natural resources Climate for economic growth and community prosperity	Public Utilities; Neighborhood Water and Sewer Extension Program; Reject Line Project; Reclaimed Water Project

LONG-TERM GOALS: CITY COMPREHENSIVE PLAN	SHORT-TERM GOALS: CITY COMMISSION	IMPLEMENTATION: DEPARTMENTS & PROGRAMS
Develop a stormwater management system which protects real and personal properties and preserves natural resources	Preserve environment and natural resources Great neighborhoods	Public Works; Big Slough Project and implementation; water control structures rehabilitation & replacement
Protect, conserve and enhance the City's natural, environmental and historical resources	Preserve environment and natural resources Quality of life opportunities Your "Hometown"	City & County Executive Management; General Services-Parks & Recreation Division; Myakkahatchee Creek Corridor Project; Warm Mineral Springs Development
Develop and maintain a community park and recreation system	Exceptional outdoor experiences within a pristine natural area Quality of life opportunities Your "Hometown"	General Services – Parks & Recreation Division; Atwater Community Park Project; Butler Park Community Pool; Neighborhood Park Improvements
Promote the preservation and development of high-quality, balanced, and diverse housing options	Your "Hometown" Great Neighborhoods "Alive" Town Centers I-75 interchanges as major activity centers and destinations	Neighborhood Development Services – Planning Division; Economic Development; Activity Centers 5 & 6 Master Plans; Unified Land Development Code and Comprehensive Plan updates
Adequately provide the needed public facilities for both existing and future residents	Your "Hometown" Great Neighborhoods Quality local healthcare Preserved environment and natural resources	Public Works; Public Utilities; Public Safety; General Services – Parks & Recreation Division; Transportation; Water & Sewer; and Parks & Recreation Projects. Fire Stations and Police Sub-stations projects.

**VISION 2030**

**North Port 2030** is your *"Hometown"* that has *"Preserved the Environment and Natural Resources"* and provides *"Exceptional Outdoor Experiences within a Pristine Natural Area"*.

**North Port 2030** offers a *"Climate for Economic Growth and Community Prosperity"*, *"Quality Local Healthcare"*, and *"Quality of Life Opportunities"*.

**North Port 2030** has *"Alive Town Centers"*, *"I-75 Interchanges as Major Activity Centers and Destinations"*, and a choice of *"Great Neighborhoods"*.

In December 2014, the North Port City Commission began the process of updating the Strategic Plan 2015-2020-2030 for the City. The plan defines the vision for the city in the year 2030 and establishes strategic goals to reach the 2030 destination.

The consultant interviewed Commissioners and City Staff to help frame the focus of the discussion which included:

- a review of prior year successes,
- a 15 year look forward at goals and expectations,
- revisiting the Plan from 2013 and determining the changes needed for the next 15 years,

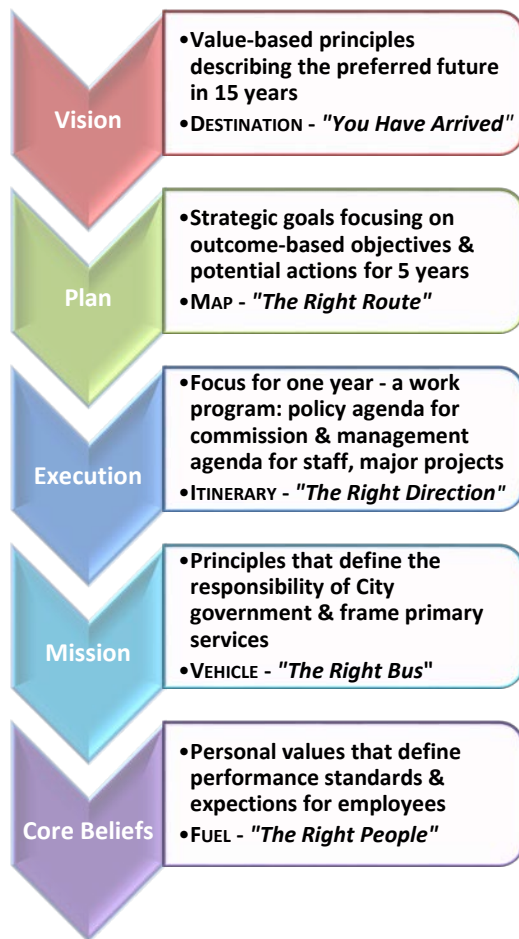


- reviewing the City’s mission and purpose of City government,
- selecting attainable goals in five years and one year, and
- reviewing the goals, objectives, challenges and opportunities.

The Commission continued its Strategic Planning discussion in March 2015 and adopted the final 2015-2020-2030 plan on May 11, 2015.

Below is an illustration of the Strategic Planning Model used in developing *Vision 2030*.

## Strategic Planning Model



### 2017 PRIMARY BUDGET GOALS


Based on the City Commission’s direction, the budget was developed with the following goals in mind:

- Protect key services on which the public depends
- Continue with vital infrastructure improvements
- Maintain adequate reserves
- Promote an economically sustainable community

City staff began the budget development process by focusing on these primary goals. As the Commission continued their discussions on the Vision 2030 Strategic Plan, staff obtained more definitive objectives for the 2017 Budget and was able to adjust their proposals to meet those objectives.


The Strategic Plan implements the Vision and Mission through five fundamental values and provides the basis for the departmental business plans, capital improvement plans, and the financial and business plans for North Port. The Strategic Plan is focused on sustainability and a strong position for the present and future. The nine guiding principles of *Vision 2030* serve to execute the fundamental values of the City. Each year strategic initiatives are developed to meet two primary municipal services objectives: Core Business objective, which includes “no choice” and “choice for daily living” services, and “quality of life” objective.

The fifteen year strategic plan is divided into five-year segments with specific goals, and annual objectives are developed to meet those goals. The strategic plan, goals, and objectives are reviewed each year to determine the City’s progress toward *Vision 2030*. The review process is a major component in the overall budget process.




**Fundamental Values**

- Good Governance
- Encourage Economic Growth & Community Prosperity
- Enhanced Quality of Life
- Ensure a Safe Community
- Excellent Stewardship of the Natural & Built Environment




**Guiding Principles**

- Hometown
- Preserved Environment & Natural Resources
- Exceptional Outdoor Experiences within a Pristine Natural Area
- Climate for Economic Growth & Community Prosperity
- Quality Local Healthcare
- Quality of Life Opportunities
- "Alive" Town Centers
- I-75 Interchanges as Major Activity Centers & Destinations
- Great Neighborhoods




**Initiatives**

- Develop & review policies, processes, & fees
- Continue infrastructure upgrades, expansion, & maintenance
- Complete Master Plans for Parks, Activity Center 5, & Utilities
- Develop a plan of action for Warm Mineral Springs
- Review City-owned land to determine future acquisition or disposition



**Objectives**

- Core Business: No Choice Services & Choice for Daily Living Services
- Quality of Life Services
- Community Add-On



**Vision 2030**

- Financially Responsible
- Quality Municipal Services
- Engaged Residents

**STRATEGIC/BUDGET INITIATIVES**

The strategic initiatives for fiscal year 2017 include policy and management agenda priorities. The following chart illustrates those priorities and how they relate to the city-wide values and the strategic vision guiding principles.

**CITY OF NORTH PORT  
STRATEGIC INITIATIVES SUMMARY  
FISCAL YEAR 2016-17**

VALUE	PRINCIPLE	PRIORITY	ACTION	OUTCOMES	STATUS	DEPARTMENT
<b>Good Governance</b>	Climate for Economic Growth & Community Prosperity	1	Develop policies for Zoning & Code Enforcement, and Capital Acquisition policy	Streamlining permit, planning & zoning process, and fees	On-going	City Manager & Neighborhood Development Services
				City-wide Vehicle & Equipment replacement plan and funding mechanism	On-going	Finance and Fleet Maintenance
<b>Encourage Economic Growth &amp; Community Prosperity</b>	Hometown	1	Land use & development review: Comprehensive Plan & Land Development Code	Economic development organization review	On-going	City Manager & Neighborhood Development Services
	Great Neighborhoods				On-going	City Manager & Neighborhood Development Services
	Climate for Economic Growth & Community Prosperity	1	Activity Center 6: The Shire Land Use & Zoning		On-going	City Manager
<b>Enhanced Quality of Life</b>	Exceptional Outdoor Experience	1	Myakkahatchee Creek Greenway Trail	Improve outdoor experience	On-going	General Services – Parks & Recreation
	Climate for Economic Growth & Community Prosperity	1	Master Plan for: Activity Center #6,	Creating opportunities for education and workforce development	On-going	Neighborhood Development Services – Planning Division
		1	Suncoast Technical College		On-going	City Manager
<b>Ensure a Safe Community</b>	Climate for Economic Growth & Community Prosperity	1	Road reconstruction project, Price Boulevard widening project	Road project bond issuance, safe routes to schools (sidewalks)	On-going	City Manager, Finance, and Road & Drainage
	Great Neighborhoods	1		Proactive & preventative policing actions, pro-active code enforcement	On-going	Police Department, Neighborhood Development Services

**GOOD GOVERNANCE**

Commission, as the governing board of the City of North Port, has three primary roles: to establish policies, to make significant and strategic decisions, and to oversee the organization’s activity. The top priority policy agenda for 2017 includes the review or establishment of the following:

- **Comprehensive Plan and Land Development Code review** –The review and update initiated in 2014 to provide an opportunity to continue to address legislative policy changes and to improve the usability of the document is continuing in

2017. The City Commission approved the addition of a Zoning Coordinator to work closely with the consultant working on the Land Development Code. The City's Comprehensive Plan is scheduled to begin a review process also.

- **Zoning and Code Enforcement policies** – In 2013, the City Commission began discussions on reviewing and updating zoning and code enforcement policies. In the 2017 budget, the Commission continues to review the existing process.
- **Capital Acquisition policy** – A Capital Acquisition policy will be presented in 2017 to establish the funding and expenditure priorities for replacing capital vehicles and equipment.

#### ENCOURAGE ECONOMIC GROWTH AND COMMUNITY PROSPERITY

In October 2012, the City adopted an updated economic development strategic plan for the five-year period of 2013-2018.

As a result of significant public input, five major goals were developed; each having defined objectives along with several strategic actions to attain the desired goal. The City Commission has incorporated several of these goals into their *Vision 2030* strategic plan. The fiscal year 2017 initiatives are as follows:

- **Activity Center 6, The Shire** – Review the land use and zoning for the area as well as review the transportation plans of the Metropolitan Planning Organization (MPO) for the activity center area.
- **Heritage Town Center** – Begin the visioning process for creating a Heritage Town Center.
- **Historic District Designation** – Begin the vetting process of determining the possibility and location of a Historic District.
- **Warm Mineral Springs** – Plan future development and capital improvements.

#### ENHANCED QUALITY OF LIFE

Quality of life opportunities continue to be a major focus for city leaders. From the development of the *Vision 2030* Strategic Plan the City continues to promote quality of life opportunities. The following priorities are scheduled for fiscal year 2017:

- **Myakkahatchee Creek Greenway Trail** – The development of the trail will provide greater open space opportunities for the community. The project is in the early stages of development and planning.
- **Activity Center #6 Master Plan** – The development of a master plan for Activity Center #6 continues in 2017.
- **Suncoast Technical College** – Develop a joint use plan with the college to provide greater educational opportunities within the City.

#### ENSURE A SAFE COMMUNITY

Several projects are supported on an annual basis which provide for the safety of the community. In fiscal year 2017, there are specific budget initiatives as well as the annual projects supported by city resources.

- **Road Reconstruction** – Fiscal year 2014 marks the beginning of the City's most ambitious road project to date. The Road and Drainage District anticipates completion of the reconstruction of approximately 266 miles of sub-standard public roads in 2017.
- **Price Boulevard Widening** – In fiscal year 2014 the City Commission revisited the widening project to ease traffic congestion on this major east-west roadway. The fiscal year 2015 budget provided funding to begin the design portion of the project. The multi-year project will be constructed in several phases.
- **Fire Station 85 Construction** – The completion of this project is scheduled for completion late in 2017.
- **Water Control Structures** – The Road and Drainage District is responsible for maintaining adequate storm water flow throughout the city, hence, the district developed a strategic plan for rehabilitating or replacing the 69 water control structures in the city. Each year at least one structure is schedule for maintenance.
- **Transportation and Mobility Projects** – Annual appropriations are made for the following projects: 1) Sidewalk construction, 2) Pedestrian bridges, 3) Walkway lighting, 4) Intersection improvements, and 5) Neighborhood beautification.

- **Capital Vehicles and Equipment Replacement** – Over the next five years, the Police Department is scheduled to replace its entire fleet of vehicles without the assumption of debt. In fiscal year 2017, the department is scheduled to replace twenty-two vehicles. In fiscal year 2017, two ambulances are scheduled for replacement. Public Works, including Road and Drainage and Solid Waste, will replace vehicles and equipment based upon the established replacement schedule without incurring debt.

#### EXCELLENT STEWARDSHIP OF THE NATURAL AND BUILT ENVIRONMENT

By continuously investigating technological advances, studying the environmental indicators, educating the public and working as a team with all concerned agencies, North Port is taking responsibility for protecting natural resources while reducing environmental impacts. In addition, the City continues to make a concerted effort to address aging infrastructure and preserving newer facilities by providing the resource necessary to maintain infrastructure and invest in upgrades to systems to care for the health of residents, businesses and employees, while enhancing safety, and addressing emergency needs.

- **Reclaimed Water Program** – In FY 2017, North Port Utilities continues the expansion and construction of reclaimed water system in the City. This will be the fourth phase of the Reuse Master Plan expansion, which includes a tank and re-pumping facilities in the Price/Sumter vicinity for future customers in the eastern portion of the city.
- **Blueways Phase 2** – Phase two of the project will complete the connectivity between Dallas White and Butler parks. The project includes removal of invasive trees, addition of docks and access points near water control structures, bank improvements, ADA accessibility, landscaping and signage.
- **City-Owned Land Disposition and Acquisition** – The City is reviewing the city-owned parcels and other available parcels within the city to determine the importance of each parcel to the City’s long-range development plans. City staff will assess each parcel and make recommendations to the City Commission either for disposition or acquisition.

#### STRATEGIC PLAN FUNDING OBJECTIVES

The two main funding objectives of North Port’s Strategic Plan are: 1) core business and 2) quality of life. Core business is divided into “No Choice” and “Choice”. Choice services are further expanded into “Quality of Life” services. A fourth tier of funding is “Community Add-Ons” which are premium selected services which exceed quality of life. Projects and programs are assigned to one of four service tiers, based on its relative priority as a municipal service and its fit with the Mission and Vision.

*No Choice – Services mandated by or affected by mandate of federal or state government*

*Choice Core Services – Core services not required by law, but are a principal municipal function*

*Quality of Life Services – Choice services which are provided to enhance the customer experience*

*Community Add-ons – Premium selected services exceeding quality of life enhancements*

The assignment of the programs and projects into these tiers serves to identify the hierarchy of North Port’s services into essential core services or services which leaders make a choice to provide and/or improve the customer experience. An essential element of the provision includes support services that are provided by many departmental divisions within North Port. Not shown specifically in hierarchy, but core to its operation and support of all primary businesses are:

- Legal services
- Financial services
- Public records
- Human resources
- Facilities and equipment
- Procurement
- Information services

- Risk management
- Property and real estate management
- Community information and marketing.

### **CHALLENGES AND OPPORTUNITIES**

A step in the strategic planning process is to identify challenges and opportunities for operations improvement. Staff members from all functions review and identify the most important issues to stakeholders. Department business plans are then built to address challenges and opportunities.

### **CUSTOMERS**

A sound business plan identifies the entity's primary customers so that all stakeholders have knowledge of the citizens they service and can maximize service delivery. The value of each city service to these customers helps to determine its relative ranking in regards to funding objectives. The City identifies the following customers by relative impact on services provided:

#### **Primary Customers**

- Taxpayers and ratepayers
- Annual residents
- Seasonal residents
- Water and wastewater customers
- Business owners, both current and future

#### **Secondary Customers**

- Homeowners
- Tourists and guests
- Community & service organizations
- Developers
- Landlords and renters

#### **Other Important Customers**

- Youth
- Seniors
- Schools
- Sports associations
- Other municipalities
- Legislators

### **DEPARTMENT BUSINESS PLANS**

Department business plans outline the functions, goals and performance expectations of the operating divisions. These plans are aligned with the Strategic Plan as part of the budget preparation, review and monitoring cycle. In the annual budget process, departments build from their core business services to determine what resources are needed to perform their specific services.

### **GOALS AND OUTCOMES**

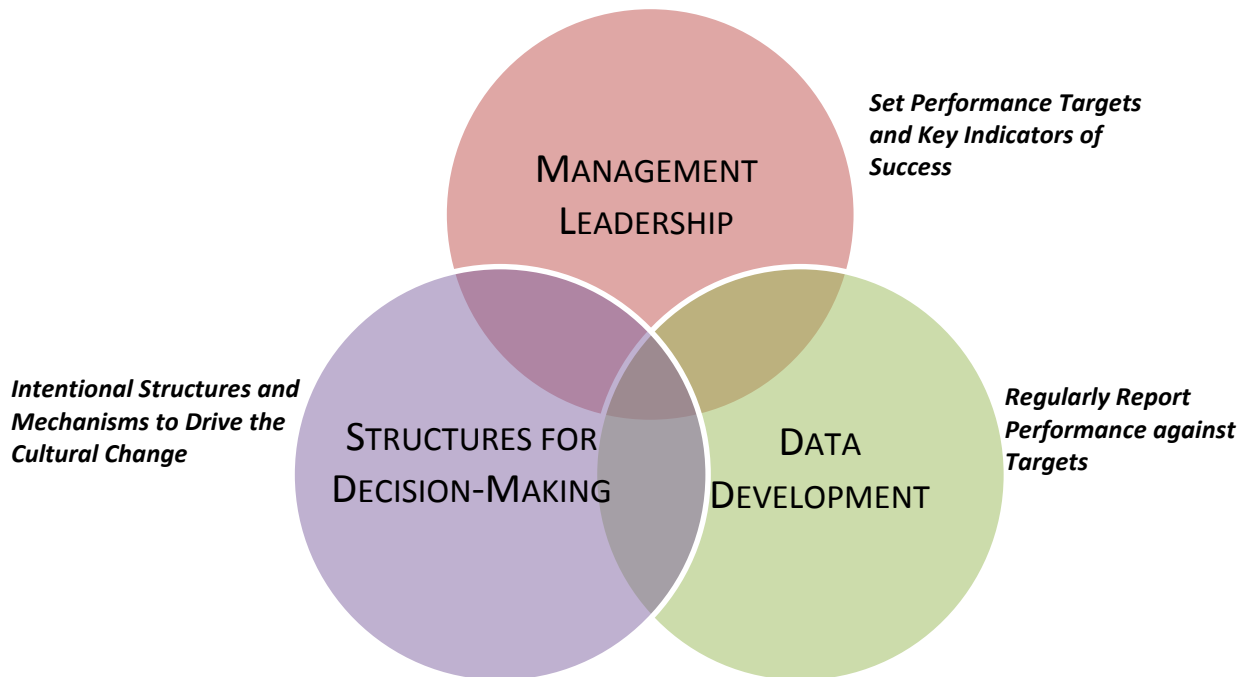
North Port's vision and mission are the basis from which the City's fundamental values are established and maintained. In the annual strategic planning process, the city's leaders revisit and refine priorities to continually adjust to the current social and economic environment to support the values, mission and vision for the city. Departments review and align business plans to achieve the city-wide policy and management goals for the year. Progress toward the policy and management actions are defined and reported in the departmental performance measures.

### **PERFORMANCE COUNTS!**

The budget planning and development process involves the setting of goals and objectives for the new fiscal year while evaluating the achievement of prior years' goals and objectives. To provide an assessment method, departments and divisions establish a series of measures derived from the workload inputs and outputs performed by each area. Workload indicators are quantified and reported to determine the level of service required of each division and to provide the data to track resources used, productivity and quality of service evaluation.

Each year, North Port's management and supervisors may realign their workload indicators and performance measures to better reflect overall city-wide key outcomes and individual department objectives.

**Performance Counts** is an ongoing systematic approach to improving results through evidence-based decision making, continuous organizational learning, and a focus on accountability for performance. The city implemented *Performance Counts* in FY 2013 as the program used to measure key indicators in departments/divisions. Three key ingredients provide the framework in **Performance Counts**.



#### Management leadership efforts

- reflect visible leadership to support and drive the cultural change;
- set clear expectations in terms of priorities and goals, and targets;
- communicates and reinforces the importance of focused resources.

#### Data development

- establishes the required data report system;
- prioritizes data collection that will yield initial practices;
- provides regular report schedules and protocols.

#### Structures for decision-making

- integrates performance results by reviewing, evaluating and acting upon reported data;
- increases transparency and visibility of data;
- communicates to staff specific decisions that are intended to improve performance targets.

**Performance Counts** helps to translate the city's mission and vision into tangible objectives. The core purpose of measuring performance is to determine if all desired outcomes are being achieved. The measures also provide insight into the effectiveness and efficiency of departments and programs.

**Performance Counts** helps the city to





- fill performance gaps and improve service delivery;
- create a results-focused culture;
- prepare each year's budget;
- reset the balance between responsibility and accountability.

#### Core Values and Elements





**Performance Counts** originates with the city's core values and includes four elements that define the performance mission.

#### Core Values





- Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.

-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.

**Elements**

-  **Department Core Services** – an essential job task performed by a department that is aligned with what the customer expects and sees and when successfully delivered, the department is on course to achieve its mission.
-  **Primary Customer Group** – anyone who directly receives or benefits from a department’s core service.
-  **Customer Requirements** – the expectations or needs that customers have about the core service including effectiveness, efficiency, quantity, and quality.
-  **Performance Measures** – tactical measures describing the expected key results and used by department management to align core services; operational measures describing work performed and used by crew leaders and supervisors to align core services.

**Performance Counts** uses the results of performance measures to

-  prioritize job tasks;
-  ensure maximum efficiency in use of personnel and equipment;
-  make budget resource decisions;
-  make better informed decisions.

**Performance Counts** measures are shown in the individual department/division sections of this document.

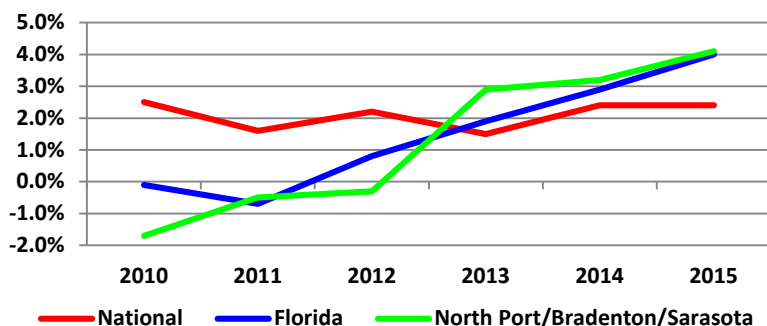
**ECONOMIC OUTLOOK & FORECAST ASSUMPTIONS**

**ECONOMIC GROWTH**

As a predominantly residential community, the economic environment of the City is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the cost of housing (including housing values, foreclosure rates, insurance and taxes), the regional job market, new construction, weather events and retail activity. Consideration of the impact of these economic indicators is critical as the City endeavors to develop its resources and facilities to meet the demand of its residents. All available information and indicators are utilized in forecasting the City’s budget revenues and expenditures.

For the last three years, the North Port/Bradenton/Sarasota Metropolitan Statistical Area’s (MSA) annual rate of economic growth has averaged 3.4%. The Real Gross State Product (RGSP) growth in Florida is expected to grow at a faster pace than the forecast for the U.S. economy over the next four years as projected by the Institute for Economic Competiveness. The Florida Office of Economic and Demographic Research states the following. *“Real Gross State Product (RGSP) will expand 3.1% in 2016 and 2.9% in 2017. It will expand 2.6% in 2018 before growth eases further to 2.4% in 2019. Average growth during 2016-2019 is expected to be 0.7 percent points faster than our forecasted average for U.S. Real GDP growth over the same period. Growth of RGSP in the first year of the state’s recovery, 2012, showed Florida’s economy expanding at a 1.7% pace, while U.S. GDP was growing at 2.2%. In 2013, Florida’s economy accelerated with a growth rate of 2.3% as rising consumer confidence, progress in the housing market recover, population growth, and healing of the damage in the labor market helped lay the foundation for even faster economic growth in the state. Meanwhile, growth in the U.S. economy slowed to 1.7% in 2013. The improvement of the underpinnings of the state’s economy have helped accelerate growth in 2015, when RSGP is expected to have expanded at 3.1%, the fastest growth rate in the recover to date. In 2016 through 2019, however, growth will decelerate as more restrictive monetary policy and a still sputtering national economy will put on the brakes and the global economic environment continues to be a drag.* (Florida & Metro Forecast 2016-2019).

**Real Gross Domestic Product**



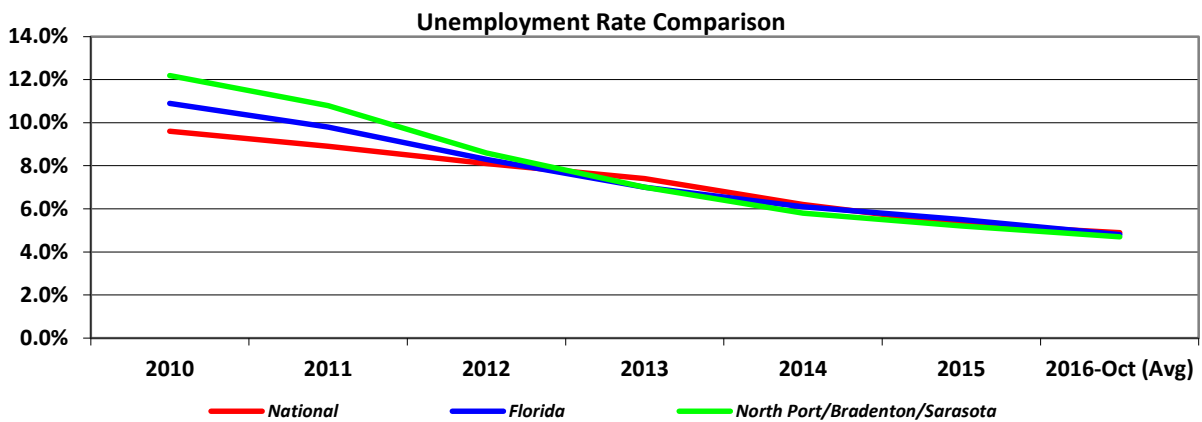
Prior to 2007, Florida’s GDP was higher than the national average, but has suffered during the recession in 2009 due to the housing debacle. Florida’s Real Gross State Product continues to creep upwards. The economy has not returned to pre-recession levels, but improvement is steady. Much of the credit can be attributed to a rebound in housing. Housing prices have made a strong upward movement during 2014 and 2015 since the plunge during the housing crisis. Home sales and prices are rising, and new commercial and residential developments are also showing improvement. Tourism remains robust, and banks continue to be more open

to lending. With the recent downturn in oil prices, and the continued projected decrease for the coming months, motor vehicle sales are also trending to increase for the remainder of 2016 and into the first part of 2017. Florida’s growth is the fourth largest in the nation.

The City anticipates receiving moderate increases in fiscal year 2017 for demand-driven revenues such as Half-Cent Sales Tax and State Shared revenue. The City has seen promising growth in 2013 and 2014 as indicated by an increase in building permits issued. In January 2015, the City Commission removed all moratoriums on impact fees. As such, for fiscal year 2017, the city is projecting higher, but conservative revenues from building permits and impact fees.

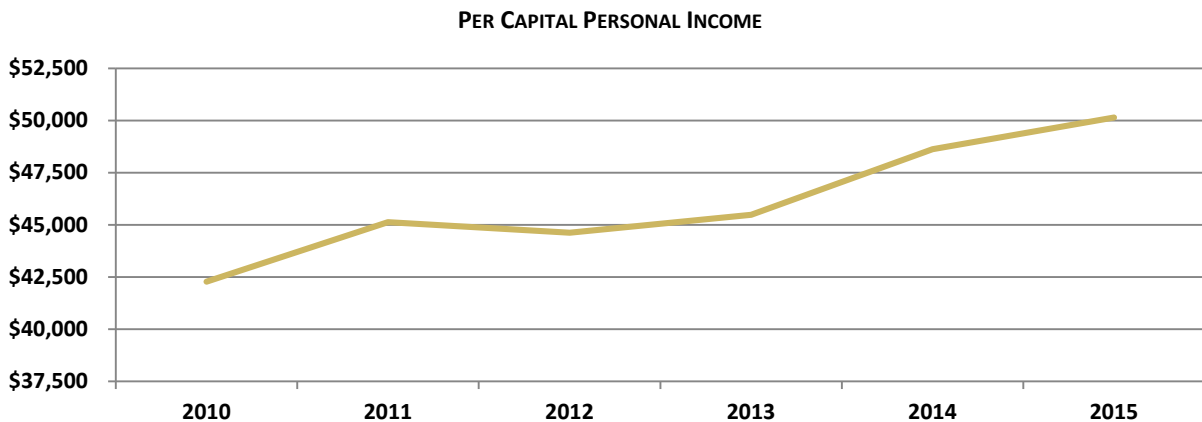
**EMPLOYMENT**

The pace of Florida’s labor market recovery continues to exceed the recovery of the national job market. In 2015, payroll job growth was very strong at 3.5%. The Florida Office of Economic and Demographic Research states: “Although job growth is expected to decelerate through our short-run forecast horizon, Florida will continue to outpace national job growth over the entire forecast horizon (2016-2019) by an average of 0.9 percentage points”. The average national unemployment rate through October 2016 was 4.9% which showed a slight improvement over the annual average unemployment rate for December 2015 of 5.3%. The unemployment rate in Florida has fallen considerably from its peak level of 11.2% in January 2010 and stands at 4.37% as of October 2016. After many years well above the national rate of unemployment, Florida’s October 2016 unemployment rate was below the national unemployment rate. In the early part of the decade, the unemployment rate in Florida had been lower than the national average. However, beginning in 2007, the unemployment rate in Florida has been higher than the national average until 2013 when the average unemployment rate fell below the national average by 0.4%. Hiring across Florida has shown significant improvement, as the average unemployment rate declined to 5.5% at the end of 2015, a decrease of 5.4% from 2010. The unemployment rate in the North Port MSA declined from a high of 12.2% in 2010 to an average unemployment rate of 5.2% in 2015. Locally, experts are expecting strong economic growth in South Florida due to foreign investment, population growth, and tourism.



The per capita personal income for the North Port MSA continues to climb. Since 2004, the per capita personal income has steadily increased until 2008 when it dropped approximately 2.7%. Personal income in the North Port MSA has grown 14.4% from 2009 to 2014, and during the same period, the State personal income has grown 14.0%. Personal income growth during 2015-2018 is anticipate to average 5.4% in Florida.

The following chart reflects this trend based on the Bureau of Economic Analysis data for the North Port MSA.





**HOUSING MARKET**

At the national level, the housing market continues to gain strength and over the past year, new housing starts for both single-family and multi-family units have increased. The strengthening homebuilding activity is an important indicator that existing home inventory is shrinking. Based on the Florida Realtors Yearly Market Summary for 2014 on single family homes, the number of months' supply of inventory has decreased to 5.5 months, and as of September 2015 the supply of inventory has dropped to 4.4 months.

Sarasota County's housing market continues to show steady growth. Realtors Association of Sarasota and Manatee reports a record of six consecutive months of over 1,000 units sold. With the first three quarters of 2015 on a record pace, the Association anticipates the highest number of sales in the region's history by year-end. The median days on the market has dropped from 46 in September 2014 to 35 in September 2015, a 23.9% decrease. The area is experiencing a lower inventory supply which seems to have impacted the median sale price. In Sarasota County, the median sale price has climbed to \$223,500 (September 2015) from \$189,000 (September 2014) as reported by the Florida Realtors Association.

As the economy continues to expand and reflect improved revenue sources, the City proactively evaluates service levels and streamlines its programs to meet the requirements of its residents, constantly balancing available resources with competing priorities. During fiscal year 2015, the City reallocated staffing based on the needs and demands of the City, adding a total of fifteen FTEs. A significant change to the staffing needs of the City was implemented due to the Commission decision to bring city legal services in-house rather than contracting with a legal firm. For fiscal year 2017, the City added net positions of 26.54 FTEs representing: one staff assistant, one management analyst-budget, one network technician, one service desk technician, one administrative services specialist, changed two part-time recreation attendants to full-time, one recreation supervisor, one police background investigation trainer/coordinator, two community service officers, one criminalistics specialist, one forensic supervisor, one traffic control technician II/electrician, six firefighter/paramedic, one fire plans examiner/inspector, one customer representative II, one solid waste equipment operator, one utility engineering manager, one wastewater operator A, one collection & distribution technician II, and one building plans examiner/inspector.

The City's gross taxable value increased 13.3% for 2016 as compared to 2015, indicating a recovery of the housing market in North Port. The 2016 increase in taxable value comes on the heels of a 9.15% increase in 2015. Of this amount, \$145,158,578 (or 4.4%) is attributed to new construction and additions. However, gross taxable values are far from where they were before the downturn in the housing market. The City experienced a loss of \$3,357,672,276 of taxable value from the 2007 to 2012 due to State constitutional amendments and the decline in the real estate market. Taxable values are expected to show a modest increase over the next four years.

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, the City experienced considerable growth in its tax base which provided increased annual tax revenues without increases to the property tax rate. In the last six years, this trend was replaced by a more gradual growth, decreases in property values, and limits on tax revenues through state tax reform legislation. Forecasts include modest increases in property values with moderate growth in population.

North Port is currently on track to meet the Institute for Economic Competiveness' Florida forecast for 2015-2018 in several of the measured indicators. Housing starts for the past three years have increased an average of 68% each year. Gran Paradiso, a large tract of land purchased by Lennar in September, 2013 began construction of mixed use housing in 2014. In 2015 another large tract of land was purchased by Mattamy. The City anticipates that housing construction will begin in the Mattamy development within the next two years. An early estimate by the developer plans 11,000 new homes. The housing starts for 2017 are anticipated to meet or exceed the 2016 level.

The following table shows the City of North Port's taxable value and new value since 2010.

## CITY OF NORTH PORT TAXABLE VALUE &amp; NEW VALUE 2010 – 2016

Tax Year	Adjusted Value	New Value	Gross Taxable Value	Percent Change In Value
2010	2,445,870,046	25,823,031	2,471,693,077	-16.56%
2011	2,250,308,630	24,614,397	2,274,923,027	-7.96%
2012	2,246,178,615	23,386,595	2,269,565,210	-0.24%
2013	2,383,215,071	37,930,320	2,421,145,391	6.68%
2014	2,598,643,919	46,794,335	2,645,438,254	9.26%
2015	2,815,848,672	71,624,081	2,887,472,753	9.15%
2016	<b>3,121,501,357</b>	<b>145,158,578</b>	<b>3,266,659,935</b>	<b>13.13%</b>

As land usage in North Port is primarily residential, much of the City's property tax revenues are derived from individual home owners. Changes in home values and foreclosure rates have a great impact on North Port's revenues. The composition of North Port's tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded, qualifying for an exemption of \$50,000 and the majority of homesteaded properties have a taxable value less than \$200,000. Approximately 60% of the City is vacant, undeveloped land which provides considerably less in tax revenue to the City. The following chart illustrates the principal property tax payers in 2014 as compared to 2005.

## PRINCIPAL PROPERTY TAX PAYERS

Taxpayer	2015 Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value	2006 Taxable Assessed Value	Rank	Percentage to Total City Taxable Assessed Value
Benderson Properties	\$ 30,904,061	1	1.17%	-		-
Lennar Homes LLC	20,156,900	2	0.76	-		-
North Port Woodspring LLC	18,539,620	3	0.70	-		-
Lakes at North Port Realty LP	17,014,000	4	0.64	-		-
Walgreen Co	14,207,400	5	0.54	-		-
Wal-Mart Stores East LP	13,776,200	6	0.52	-		-
Marsh Creek Holdings Ltd	12,296,700	7	0.46	19,074,000	1	0.39%
Heron Creek	12,058,600	8	0.46	-		-
Lowe's Home Centers LLC	11,315,100	9	0.43	-		-
Pacolet Milliken Enterprises Inc.	9,916,600	10	0.37	-		-
Dennis J. Fullenkamp Realty				13,725,600	2	0.28
North Port Park of Commerce				11,927,360	3	0.24
Vestcor Fund XVII				11,175,000	4	0.23
Sumter Crossing LLC				9,360,300	5	0.19
Toledo Club Apartments LLC				7,573,000	6	0.15
JSD Limited Partnership				7,290,200	7	0.15
Shoppes of North Port Ltd.				6,905,000	8	0.14
Heron Creek 3S LLC				6,865,000	9	0.14
Florida Power & Light				6,841,100	10	0.14
	<b>\$160,185,181</b>		<b>6.05%</b>	<b>\$100,736,560</b>		<b>2.05%</b>

**MAINTAINING BUSINESS GROWTH**

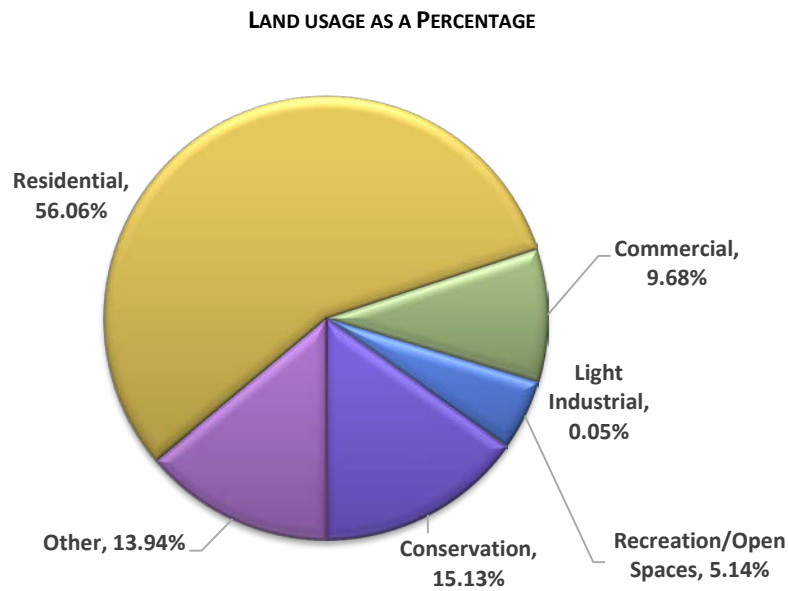
The growth and development of the City is dependent upon the economic environment of the country, south Florida, and particularly that of Sarasota County. With the exceptional quality of life, its inviting family-oriented environment, and numerous business advantages, the City of North continues to attract new investment.

In September, 2015 Forbes named North Port as one of the top 100 places in the nation for business and careers for the second consecutive year. The announcement stated that the North Port-Bradenton-Sarasota, FL Metropolitan Statistical Area (MSA) ranked 52<sup>nd</sup> on the top 200 places in the nation for business and careers, a drop from the 2015 ranking of 22<sup>nd</sup>. Forbes factors in employment and job growth, housing and household income growth, education of the workforce and quality of life in ranking the top places to live and work in the country.

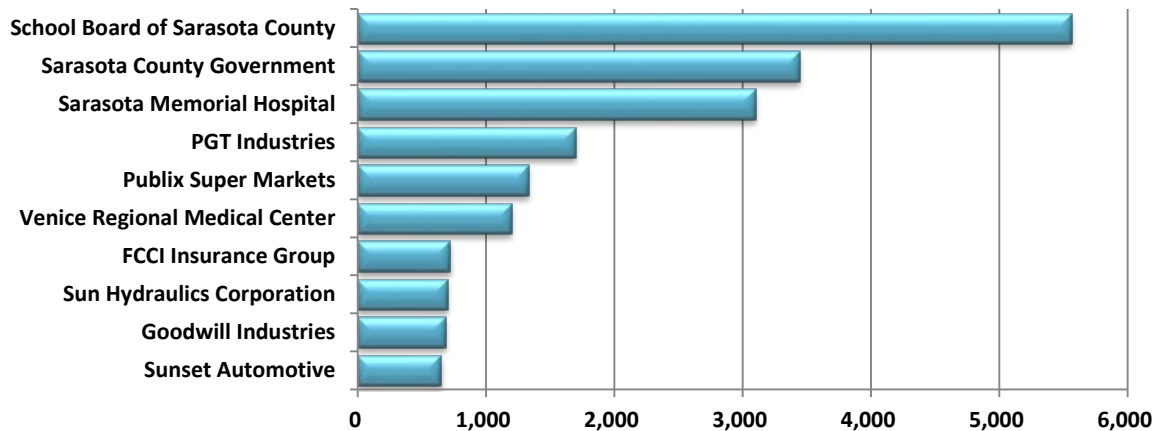
In 2007, the first Economic Development Strategic Plan was adopted and put into action. Over the course of the next five years (2007-2012), many changes in the local economy and the national and global economy occurred. In October, 2012, the City adopted an updated economic development strategic plan. As a result of significant public input, five major goals were developed to implement over the next five-year period; from 2013-2018. The following is a listing of the goals.

- Goal 1:** *Foster economic growth and expansion of existing businesses*
- Goal 2:** *Develop product – land & buildings*
- Goal 3:** *Develop infrastructure*
- Goal 4:** *Develop talent and workforce*
- Goal 5:** *Improve quality of life – community development*

The following chart illustrates the land usage, as a percentage, for the City of North Port.



**TOP TEN EMPLOYERS**

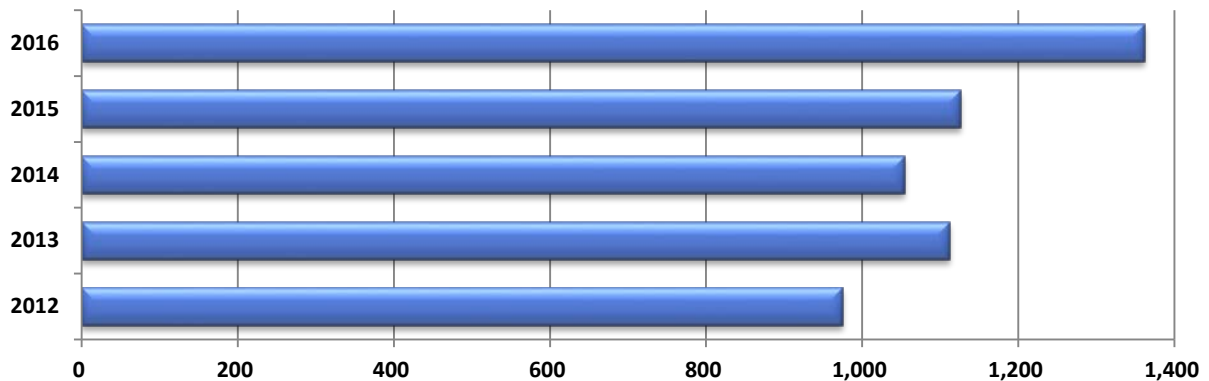


Note: Source: Sarasota County Comprehensive Annual Report - Statistics only available for Sarasota County; not for the City of North Port.

Business Tax Receipts are a tax on any individual or entity conducting business in the City. In the past, these receipts were called "Occupational Licenses" which caused confusion because they were never a license to conduct business, but rather a tax on doing business. The updated City ordinance was adopted in FY 2009 which officially changed the term from "Occupational License" to "Business Tax Receipt."

As the following chart shows, the number of business tax receipts issued by the City continues to increase. The majority of businesses provide general services; however, retail, insurance, and repair and maintenance businesses are growing each year.

**BUSINESS TAX RECEIPTS BY YEAR**

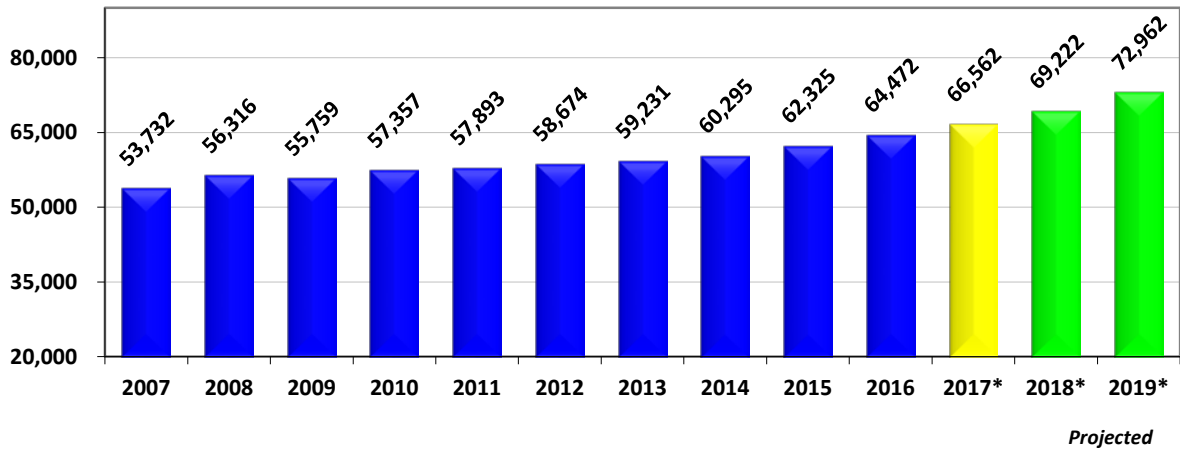


**POPULATION**

The City of North Port has experienced strong growth and from 2000 to 2009 has approximately tripled. An estimated increase of 1,993 residents is projected for 2016. Population estimates are provided by the Bureau of Economic and Business Research (BEBR). However, the City is only 25% built out and projects a build out population of over 200,000 residents. The 2010 U.S. Census reported the population in North Port as being 57,357. Since some state shared revenues are linked to population growth, *Census 2010* did impact the City's future revenues. Population estimates are used to determine: revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state and local legislative districts; forecasts of housing, recreation and transportation needs; and disaster relief.

The following chart illustrates North Port's historical and projected permanent population.

**NORTH PORT 2007 – 2019 HISTORICAL AND PROJECTED POPULATION**



Every ten years the Census Bureau conducts a complete accounting of every resident in the United States. The 2010 Census results revealed a large increase in the population of the City of North Port from 22,797 in 2000 to 57,357 in 2010, a 151.6% increase, and the City was determined to be the largest city in Sarasota County and the lead city in the MSA-North Port-Bradenton-Sarasota. Since then, the population has shown steady growth, and is expected to continue to increase over the next several years. The 2010 Census results were used to determine:

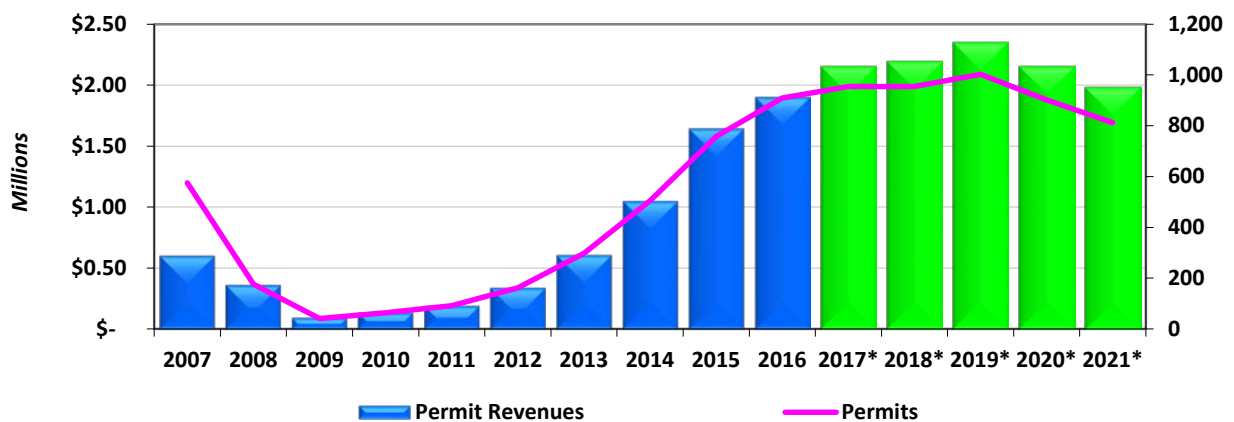
- Revenue Sharing from State and Federal governments
- New school construction
- Healthcare services for the elderly
- Federal, state and local legislative districts
- Forecasts of housing and transportation needs
- Disaster relief
- New roads

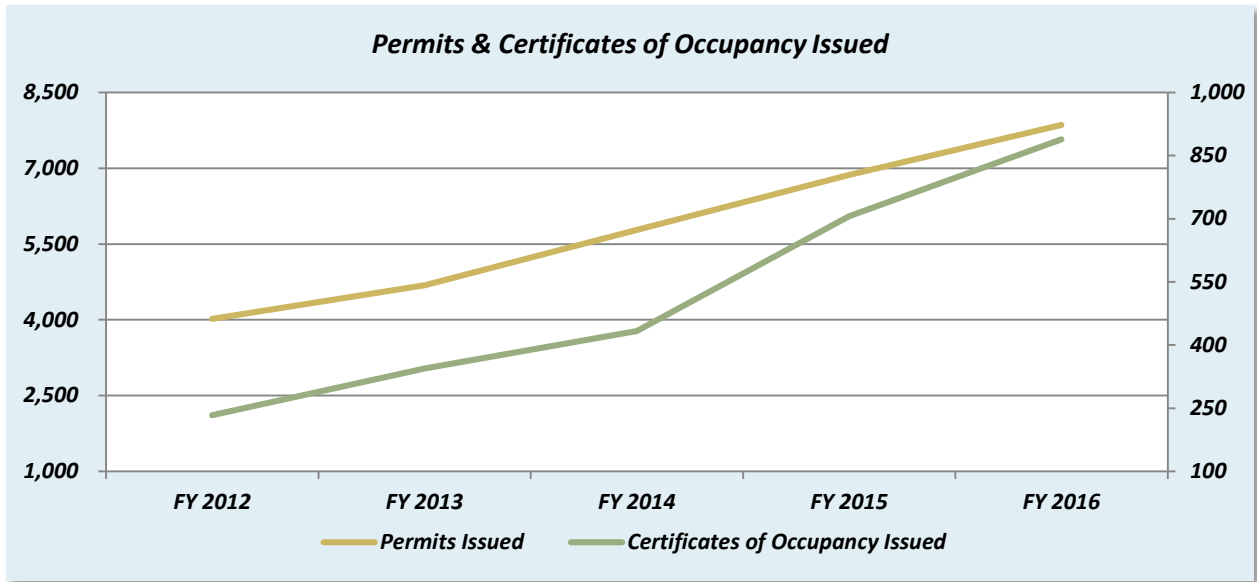
**EXPANSION**

Since the economic downturn of 2007 and 2008, construction activity is showing a growth trend in the North Port area. Building permits issued have shown a gradual increase over the past two years. The actual data shows slow, but steady growth. In fiscal year 2016, the City issued 909 single family residential permits, and 49 commercial permits. In fiscal year 2017, the City anticipates an increase in permits issued based upon the plans to construct mixed use housing in the Gran Paradiso, Islandwalk and Mattamy areas. Over the next few years, as the development moves forward, the City projects that commercial activity will increase. The following chart compares the number of single family building permits issued to the generated permit revenue.

**2007 – 2021 HISTORICAL AND PROJECTED SINGLE FAMILY BUILDING PERMITS**

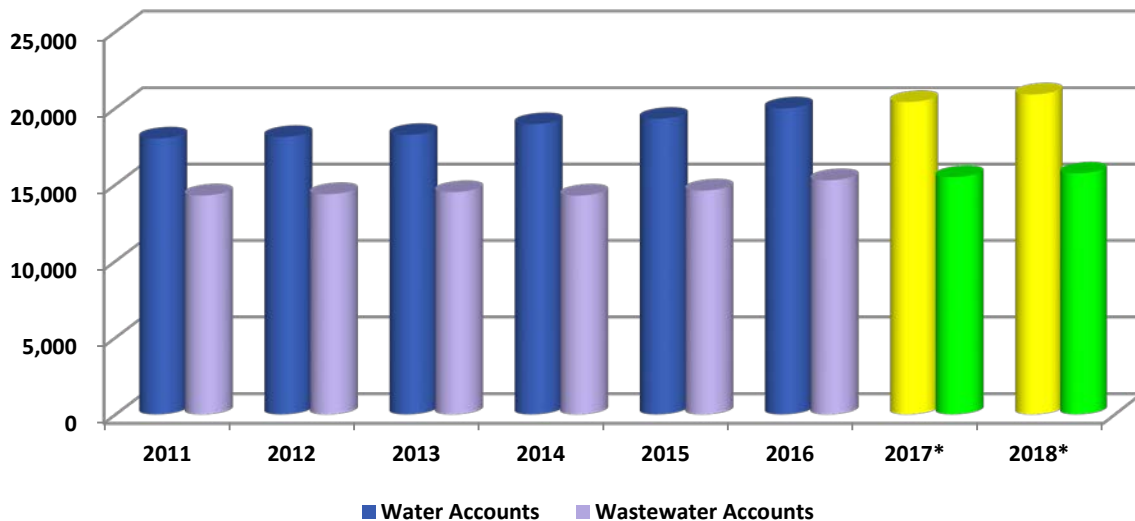
Other building permit activity for commercial construction and additions has grown over the past four years. The following chart shows the total building permit activity compared to certificates of occupancy.





The fiscal year 2015 Utilities Master Plan was completed and is under consideration with the City Commission. The master plan will aid in developing the most efficient course to expand utility service to commercial and residential neighborhoods. Plans for expansion are incorporated into the utility business model and include various features such as: 1) reimbursable customer agreements to make connections more affordable, 2) acquisition of a directional drill rig to support expansion in areas where utility staff can perform the necessary drilling, and 3) outsourcing of larger projects. The reclaimed water expansion project continues in fiscal year 2016, which is critical to the sustainability of the City as it preserves potable water for potable purposes. The following chart illustrates the growth in water and wastewater active accounts over the past four years and projects out three years.

**2010 – 2018 HISTORICAL AND PROJECTED WATER & WASTEWATER ACCOUNTS**  
AS OF FISCAL YEAR END – SEPTEMBER 30<sup>TH</sup>



Despite the slow recovery of the economy and the overall decline in the real estate market since 2009, the City has remained financially stable. Taxable values have shown a moderate increase, and the demand-driven revenues such as Half-Cent Sales Tax and Shared Revenues are predicted to have a modest increase. The City anticipates an increase in building permits and impact fees for fiscal year 2017. Overall growth for the past several years has been slow and is anticipated to shown modest improvements for the next few years.

## LEGISLATIVE ISSUES

The City's legislative concerns, especially in the long term, fall into two basic categories:

- The issue of "home rule", where the authority of the City's elected officials is being assumed by other higher levels of government. The City's ability to make decisions, both administratively and fiscally, allows for the development and implementation of community-based solutions for community-based issues, which are an essential component of an effective, efficient government.
- Unfunded mandates are a significant financial threat to the City. These mandates may appear in the form of requiring additional services or additional benefits to residents and employees, without a corresponding funding source. These unfunded mandates can compromise the City's ability to provide essential and discretionary services deemed appropriate by the local community.

Of the more than 1,600 bills filed this year, only 272 made it to the governor for signature. Of the bills submitted for signature and passed into law, none had a significant impact on the City of North Port.

### PROPERTY TAX

Property tax relief is a continuous topic in Florida Legislation. Although this year there were no significant tax relief bills that directly affected the City of North Port, the Homestead Exemption for low-income elderly homeowners was amended in this year's Legislative Session. The existing bill provided a full exemption to low-income elderly individuals that are long-term (25 years or more) residents whose home values do not exceed \$250,000. Once the home value exceeded the \$250,000 the exemption was lost. The amendment provides the \$250,000 home value limit is only applicable at the time the exemption is acquired. This amendment will be effective January 1, 2017 and operate retroactively to January 1, 2013 for any person who received the exemption prior to January 1, 2017. This amendment will minimally impact the City's tax base.

### OTHER LEGISLATIVE ISSUES

Perhaps the biggest accomplishment of the 2016 Legislative Session was a \$400 million tax cut package. This was primarily accomplished by reduction of the local property tax burden paid by property owners to fund education. Of the \$400 million tax cut package, \$290 million is attributed to a reduction in the state property tax rate for schools, with the remaining \$110 million tax savings resulting from a shortened back-to-school tax break, permanent sales tax cuts on manufacturing equipment, an exemption on food and drinks sold by veterans' organization, and the phasing out of sales tax on asphalt used by the government over a three-year period.

In light of recent national events, bills affecting law enforcement agencies' operations were passed. With the increased usage of body cameras for officers, it is only appropriate that legislature governing their use would be warranted. A bill was signed into law that requires any law enforcement agency that permits their law enforcement officers to wear body cameras to establish policies and procedures addressing the training of personnel as well as the proper use, maintenance, and storage of cameras and data.

Other proposals relating to immigration, health care, economic incentives, gambling, equal pay, education, guns, elections, and criminal justice were presented, but did not gain sufficient momentum to move forward. However, these topics are likely to come up for discussion at the next Legislative Session, which could increase the City's unfunded mandates and may have an effect on the City of North Port residents or employees.

The City continuously evaluates current and potential legislative issues and actively seeks ways to reduce the impact on service levels. The City has to constantly evaluate current services and differentiate needs versus wants in order to ensure an economic sustainable future. Each year the City Commission approves its State Legislative Priorities. The following list is the 2016 State Legislative Priorities for the City of North Port.

### Home Rule

The City of North Port supports:

- Efforts to strengthen the Sober Home legislation that was passed in 2015;
- Efforts to ensure any revisions to the Communications Services Tax (CST) are revenue neutral and allow for growth.

The City of North Port opposes:

- Impeding the authority of municipalities to implement the Local Business Tax;
- Restricting municipal authority over zoning and rezoning decisions, setting impact fees or transportation concurrency; and
- Legislation that would subject local governments to an unfunded mandate by the state.

**Infrastructure**

The City of North Port supports:

- Promoting partnerships that use local funds to leverage state dollars for local infrastructure construction projects;
- Securing direct state funding for arterial roads and state highways in the Florida Department of Transportation work program;
- Securing financial support for new infrastructure projects to improve the City of North Port's overall quality of life, such as widening Price Boulevard and expanding the Legacy Trail; and
- Creating programs that assist local governments with funding or mitigating the cost of public infrastructure projects that require relocation of public or private utility equipment.

The City of North Port opposes:

- Any legislation that would mandate additional costs to local governments for the relocation of private utility equipment within public easements or require local government to bear the cost of relocating private utility equipment within the public rights-of-way.

**Environmental**

The City of North Port supports:

- Securing direct state funding for aquifer storage and recovery systems and storm water mitigation programs;
- Enhancing the Myakkahatchee Creek area, including the environmental park and greenway; and
- Obtaining financial assistance related to the protection, enhancement, and preservation of Warm Mineral Springs and its historical significance.

**General**

The City of North Port supports:

- Eliminating the incentive for intentional schemes designed to generate alleged violations of public records laws to create civil liability;
- Prohibiting a person from recreationally discharging a firearm outdoors in a primarily residential area less than four acres;
- Repealing the Certificate of Need process to build a hospital in Florida; and
- Holding Community Development districts and other government entities accountable for meeting property standard codes as set forth by municipalities.

Moreover, the City of North Port supports the following:

- The Florida League of Cities Legislative Program unless specific issues conflict with the City of North Port Commission positions;
- The legislative priorities of the other municipalities within the County unless specific issues conflict with the City of North Port Commission positions; and
- The legislative priorities of Sarasota County and Charlotte County unless specific issues conflict with the North Port Commission positions.

**EMERGING ISSUES****PRESERVATION OF ENVIRONMENT AND NATURAL RESOURCES**

**Warm Mineral Springs Resort** – On September 26, 2014 the City of North Port became the sole owner of Warm Mineral Springs Resort. The naturally warm spring is surrounded by an 81-acre private resort and day spa. Visitors are attracted to Warm Mineral Springs for its mineral-rich waters. The city secured a long-term operator for the springs in 2015. Currently, the city is in the process of developing future plans for the land surrounding the environmentally sensitive area.

**Storm Water** – Controlling the flow of storm water is a major safety issue in Florida, and hurricanes and tropical storm surges pose a real threat to the community. The Road and Drainage District of the City of North Port is responsible for maintaining adequate storm water flow throughout the city, hence, the district developed a strategic plan for rehabilitating or replacing the 69 water control structures in the city. Each year at least one structure is scheduled for maintenance.



**MAINTAINED/UPGRADED/EXPANDED CITY INFRASTRUCTURE**

**Water and Wastewater** – The Aquifer, Storage and Recovery (ASR) Project has been substantially complete since 2004. However, due to new regulatory requirements, the project has been delayed. The ASR project is grant funded by the Southwest Florida Water Management District (SWFWMD), and, as required by the permit, will continue to be monitored and tested until final approval of the facility is obtained. The City will be able to store approximately one (1) million gallons of water. The project is crucial to maintaining an adequate supply of potable water.

The 2008 Reuse Master Plan triggered the construction and expansion of a reclaimed water system in the City. SWFWMD has offered its support to the second phase by funding 50% of the cost of the project. The reclaimed water expansion project is critical to the sustainability of the City as it preserves potable water for potable purposes.

Neighborhood water and wastewater expansion is a challenge for the City and very costly. The Demand Analysis was completed in 2014 and the City implemented in 2015 a pilot program to expand water service to selected neighborhoods.

**City Mobility** – Several projects are supported on an annual basis which offer effective transportation and mobility options that provide for a sustainable future as part of the ongoing operations of the City. Funding for these projects come from various sources including district assessments, infrastructure surtax, and the Florida Department of Transportation Local Agency Program (LAP). The citizens continue to demand more sidewalks to provide safe travel for school children and other pedestrians. One of the challenges facing the Commission is determining the roles and responsibilities for sidewalk construction.

In 2009, a Price Boulevard Study was presented to City Commission that addressed several options to provide safe travel on this major east-west roadway. The project will address several mobility issues including: 1) improved traffic flow 2) much needed connectivity to neighborhoods to improve emergency response times, and 3) pedestrian-friendly and safe mobility options. In the fiscal year 2015 budget, appropriations are adopted to begin the planning and design of the widening of Price Boulevard and the purchase of land for the widening improvements.

**“ALIVE” TOWN CENTERS**

**City Town Center and Historical Town Center** – The City Commission approved the development of a master plan for the Shire Activity Center (#6) for fiscal year 2014. The small area master plan will bring continuity to the four-quadrant development to meet city outcomes for the activity center and will assist developers in creating an economically and financially sustainable development. In addition, the City is working with the community and business organizations to determine what is of historical significance to North Port to determine the location and development of a Historic Town Center.

## REVENUE & EXPENDITURE ANALYSIS

### LONG-TERM FINANCIAL PLANNING

In preparing the following long-range financial plan, staff based the analyses on historical data and the current economic environment. Revenues within the City’s legislative control including property taxes, district assessments, water/wastewater rates and other charges for services were forecasted to meet expenditure requirements while maintaining a structurally balanced budget. Other considerations included capital replacement schedules, no changes in service levels in the five forecast years, and sustaining a 25% fund balance reserve in each operating fund.

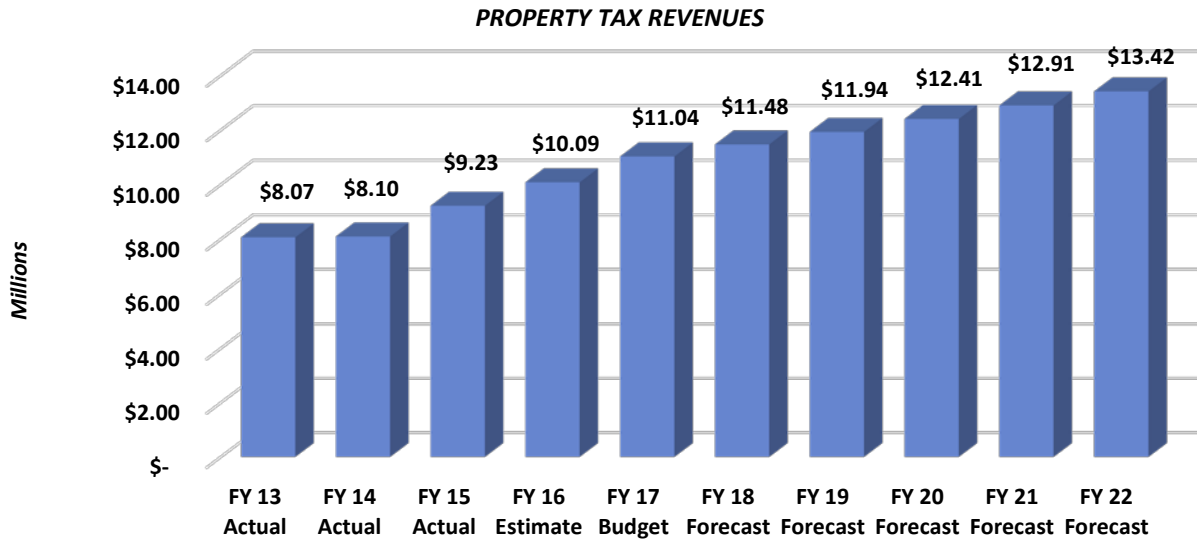
Consideration was given to future economic impacts to the City and city services. Based upon the most recent economic forecast, changes to growth patterns may start to level off in 2019 and begin to decline in 2020. The forecast supports the normal economic cycle of seven to eight years. Staff incorporated economic change into the trends and forecasts presented in this section.

### ANALYSIS OF REVENUE SOURCES

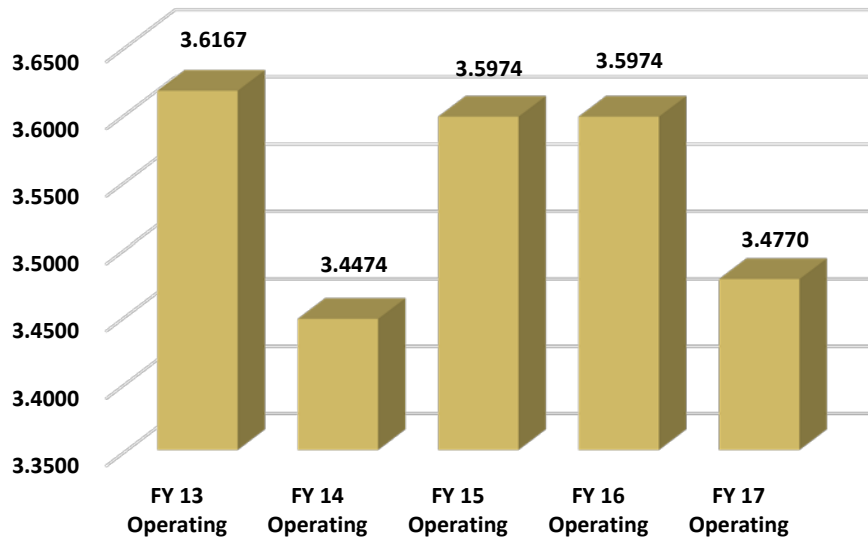
#### TRENDS AND FORECASTS

##### Property Tax

The major revenue source funding the City’s General Fund operations continues to be property taxes. The graph below illustrates the historic and FY 2016 estimated property tax revenues for the City. The “Property Tax Millage Rates” chart displays five years of millage rates. The rate for FY 2017 is a 3.3% decrease from FY 2016, and the City does not have any debt millage. Although the City has decreased the millage rate, property tax revenue is expected to increase by \$930,000. The increase is attributed to an increase in taxable value due to re-assessments and new construction of \$680,000 plus an increase in service levels of \$250,000. The financial forecast analysis prepared by staff is based on recent legislative decisions and continued growth in new construction and re-assessed taxable value. In forecasting property tax revenue, staff considers the expenditure needs of the City to meet current and future service levels, and to maintain a structurally balanced budget while meeting fund balance reserve policy.



**PROPERTY TAX MILLAGE RATES**

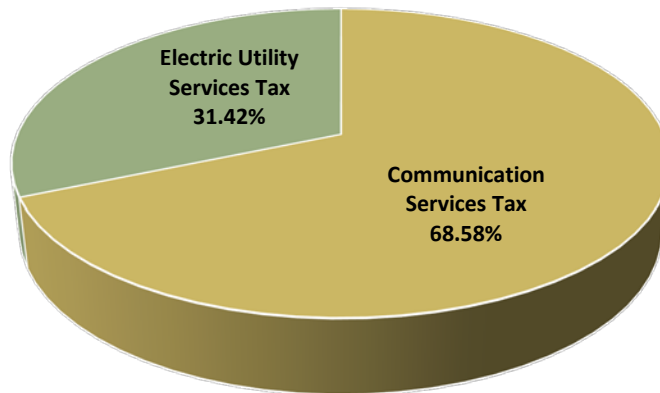


**TRENDS AND FORECASTS**

**UTILITY TAXES**

The City collects utility taxes for electric and communication services. The graph below illustrates each utility tax as a percentage of total utility taxes (\$2,675,150) for FY 2017.

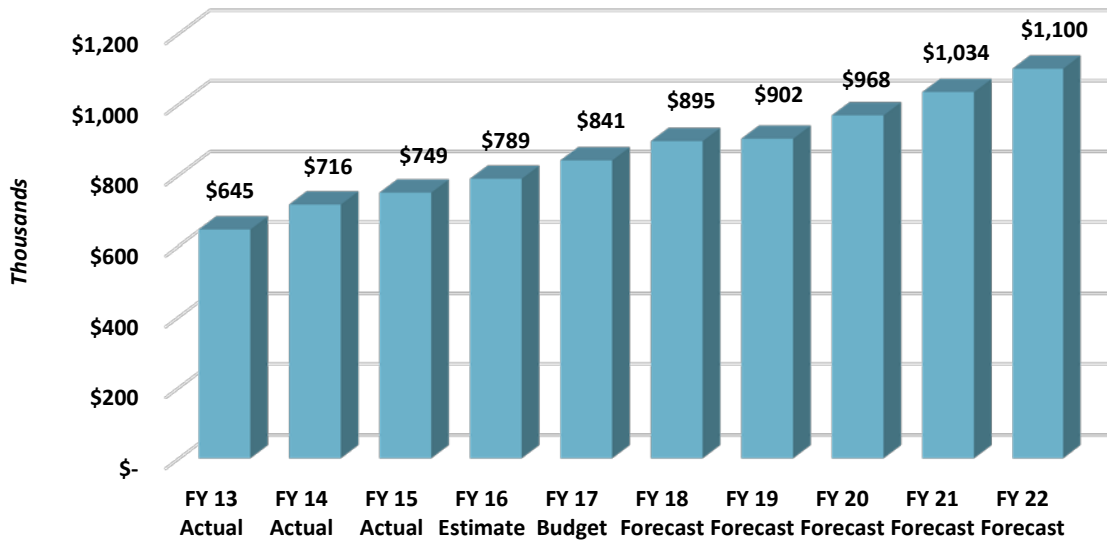
**FY 2017 UTILITY TAXES**



**Utility Tax-Electric**

The City collects utility taxes for electricity equal to 2% of the payments received by Florida Power & Light (FPL) from the purchaser of electricity. Purchase of electricity means the purchase of electric power by a person who will consume it within the City. Over the past four years, the City has experienced an average growth of 5.5% in Electric Utility Tax revenue as new developments are completed. Based upon historical data and the current economic environment, financial forecasts prepared by staff reflect continued revenue increases in Electric Utility Tax revenue.

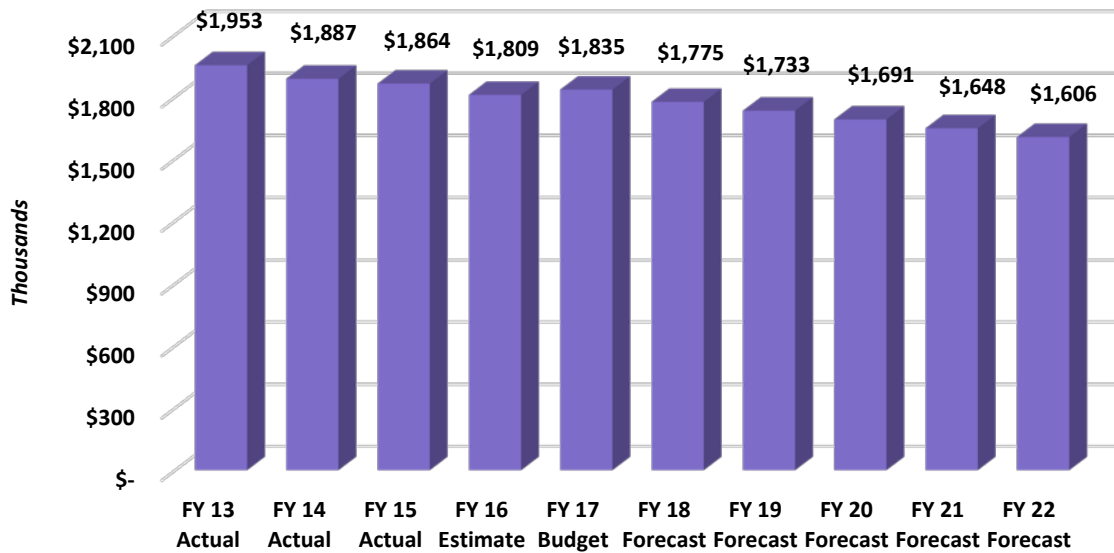
**UTILITY TAX - ELECTRIC**



**Utility Tax-Communication Services Tax (CST)**

As of 2001, Communication Services Tax (CST) replaced the Telecommunications Utility Service Tax, Telecommunications Franchise Fees, and Cable TV Franchise Fees. The CST is charged at the maximum rate per Florida Statute at 5.72% on all communication services, including voice, data, audio, video or any other information or signal transmitted by any medium that originates with the City and terminates within the State. CST is collected and distributed by the State of Florida. Revenue estimates are projected by the State to be used by local agencies during budget preparation. In 2012, the State legislature adopted changes to Florida Statute 202.18(3) which provided for adjustments to the amount of CST revenue distributed to local governments. The changes in the statute has resulted in a decline in CST revenue to the City. Revenue forecasts were determined based on a financial analysis prepared by staff on historical data and the current economic and political environments.

**UTILITY TAX - COMMUNICATION SERVICES TAX (CST)**



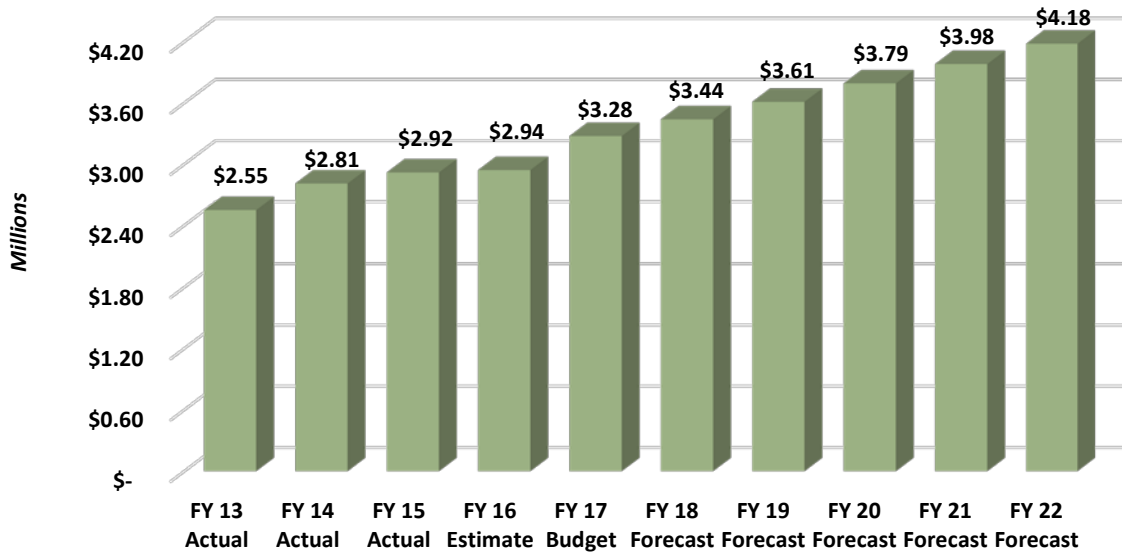
**TRENDS AND FORECASTS**

**FRANCHISE FEES**

**Franchise Fees-Electric**

Franchise Fees are negotiated fixed fees to a company or utility for the use of municipal rights-of-way (poles, lines, pipes, etc.) and may include the value of the right for the utility to be the exclusive provider of its services within the City. The City has franchise agreements for electricity and natural gas. The revenue received from natural gas purchases averages \$35,000 annually. The City’s largest franchise agreement is for electricity. The franchise fee for electricity is a fee charged to Florida Power & Light (FPL) to provide services to the customers of North Port. The current fee is 5.9% of billed revenues less actual write offs from the sale of electrical energy to commercial, industrial, residential customers within the incorporated areas of the City. Revenues from electric franchise fees are expected to continue to grow at a rate of 5% annually. The City continues to experience growth in commercial and residential development. Based on historical data and the current economic environment, staff developed the following financial forecast analysis.

**ELECTRIC FRANCHISE FEES**



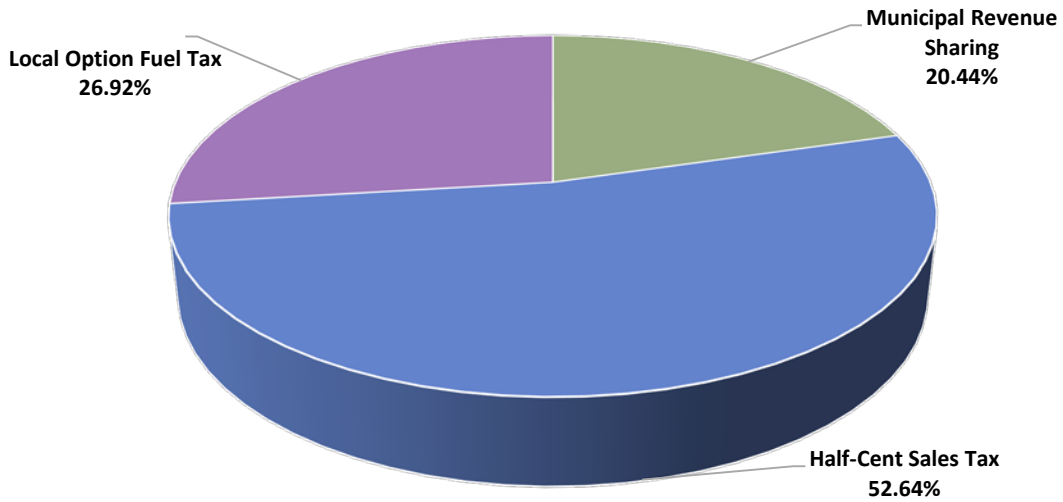
**TRENDS AND FORECASTS**

**INTERGOVERNMENTAL REVENUES**

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of State Sales Tax, State Shared Revenue, and Local Option Fuel Tax. Other revenues in this category consist of federal, state, and local grants and shared revenue from the County.

The graph below illustrates the percentage of the major intergovernmental revenue type against the total of the major intergovernmental revenues (\$10,920,780) for FY 2017.

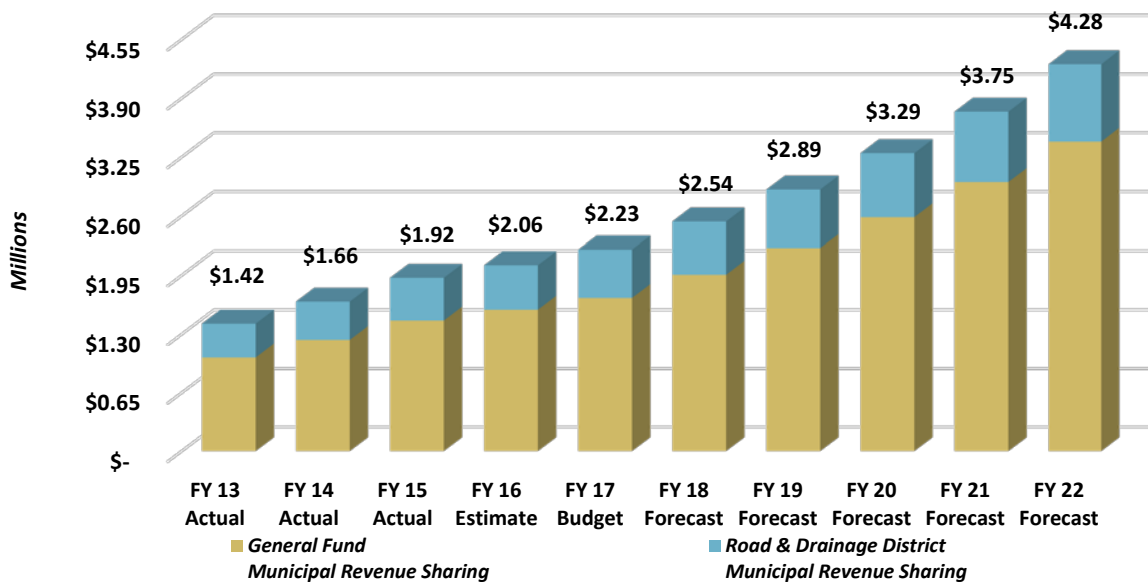
**FY 2017 INTERGOVERNMENTAL REVENUES**



**Municipal Revenue Sharing**

State shared revenue is generated from three sources: 1) a percentage of sales and use tax collections, 2) 12.5% of the state alternative fuel user decal fee collections, and 3) the net collections from a one-cent municipal fuel tax. The State of Florida collects the revenue and disburses directly to municipalities. An allocation formula serves as the basis for the distribution of these revenues, which is provided by the State of Florida. General Fund collects an average of 75% of the total with the remaining 25% accounted for in the Road and Drainage District, special revenue fund. Over the past four years, the actual revenue received from the Municipal Revenue Sharing program has exceeded the State projections. Population is a major component of the allocation formula the State uses to disburse revenue. The City of North Port is the largest city in Sarasota County. The growth in population is expected to continue through the five-year forecast model. Based on historical revenue receipts and estimated population growth within the city, staff determines the forecasted revenues to increase from 13% to 14%, annually.

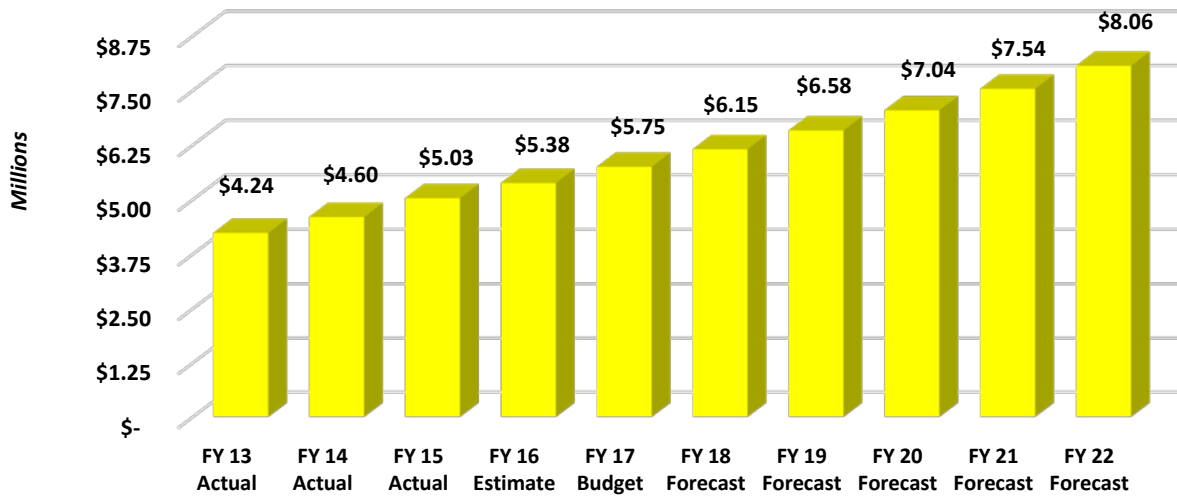
**MUNICIPAL REVENUE SHARING**



**Local Government Half-Cent Sales Tax**

The State of Florida collects the Local Government Half-Cent Sales Tax. The state distributes net sales tax revenues to counties and municipalities that meet strict eligibility requirements. Allocation formulas serve as the basis for this distribution and its primary focus is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenues for local programs. A major component of the distribution allocation is population. As North Port continues to grow, this revenue will increase. Staff estimates an average growth of 7% in revenue from Half-Cent Sales Tax. Revenue forecasts were determined based on a financial analysis prepared by staff reflecting historical data and the current economic environment.

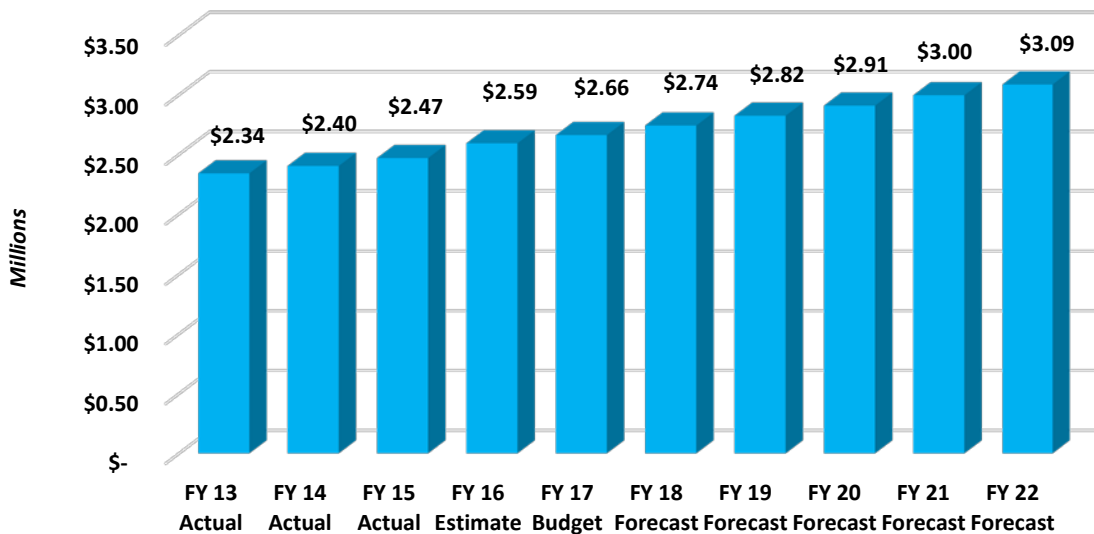
**HALF-CENT SALES TAX**



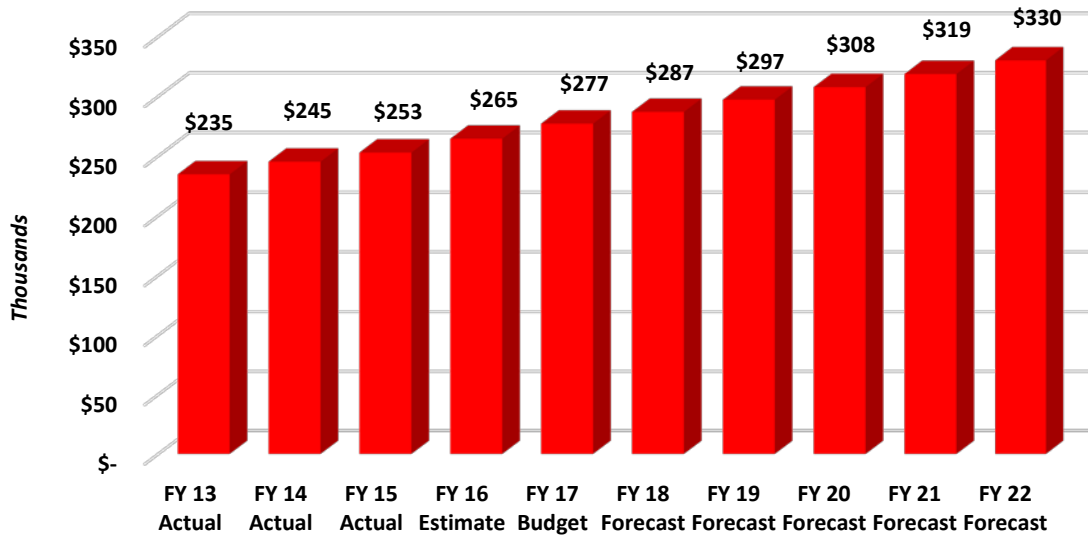
**Local Option Fuel Tax**

Sarasota County levies a total of 12 cents per gallon which is shared with the cities. The 12 cents is comprised of the full six cents allowed by Florida Statute 336.025(1)(a) and an additional five cents allowed by Florida Statute 336.025(1)(b), and a County one cent levy as allowed by Florida Statute 336.021. The first tax is applicable to all motor fuel and diesel fuel sold at wholesale in the County, while the second exempts diesel fuel. The local option gas taxes are shared with the City through Interlocal agreements. The City of North Port receives all of the above taxes, and revenue estimates are provided each year from the State. Based on historical data, current economic trends and growth in population, staff forecasts revenues from local option fuel taxes to increase 3% each year.

**LOCAL OPTION FUEL TAXES- 1ST & 2ND OPTIONS**



**COUNTY 9TH CENT FUEL TAX**

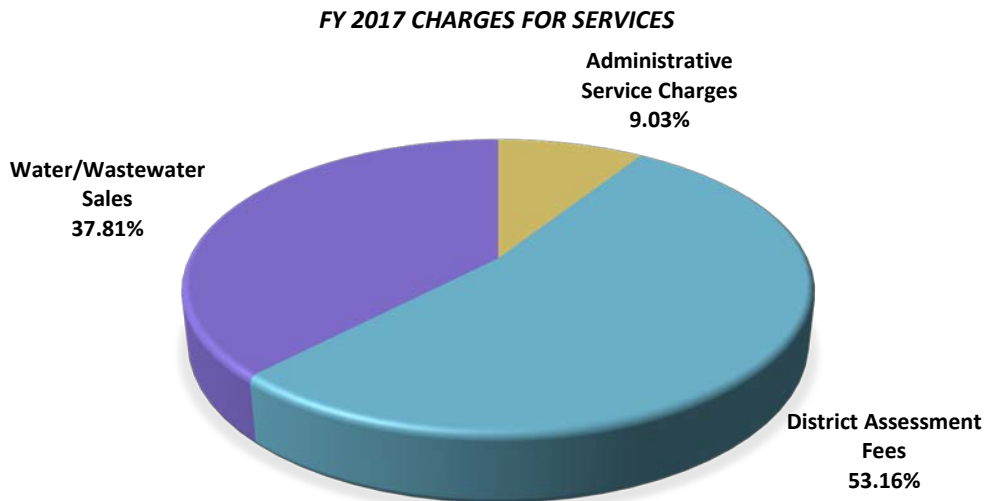


**TRENDS AND FORECASTS**

**CHARGES FOR SERVICES**

Charges for Services represent fees charged as a result of direct benefit or in lieu of other charges. District assessments account for a significant portion of revenues in the charges for services category. The other major revenues in this category include Water/Wastewater Sales and Administrative Charges. Other charges for services includes parks and recreation fees, miscellaneous police fees, EMS transport fees, and other miscellaneous fees.

The graph below illustrates the percentage of the three major charges for services type against the total of all the major charges for services (\$49,872,930) for FY 2017.

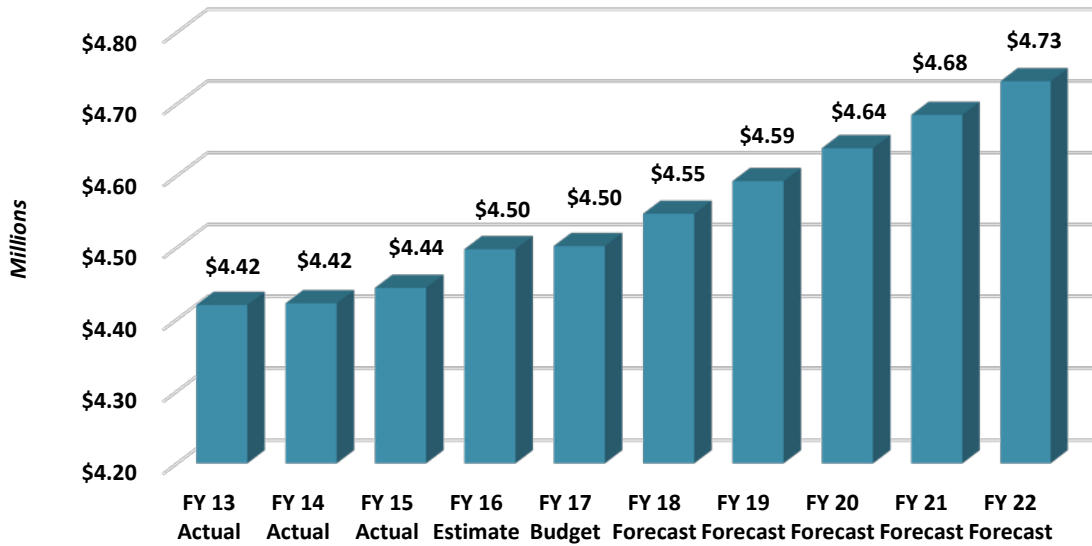




**Administrative Service Charges**

Administrative service charges are paid by the three Districts, Building Fund, Utilities, Fleet Maintenance Fund, and Warm Mineral Springs special revenue fund to the General Fund. These charges support the General Fund provision of support services for information technology, human resources, risk management, finance, executive administration (City Manager, City Attorney, and City Clerk), budget, payroll, and purchasing. These revenues are based on a cost allocation method and will increase based on the respective annual increase and change in level of service required for each service department. These charges are offset by an expense in each fund that utilizes the services.

**ADMINISTRATIVE SERVICES CHARGES**

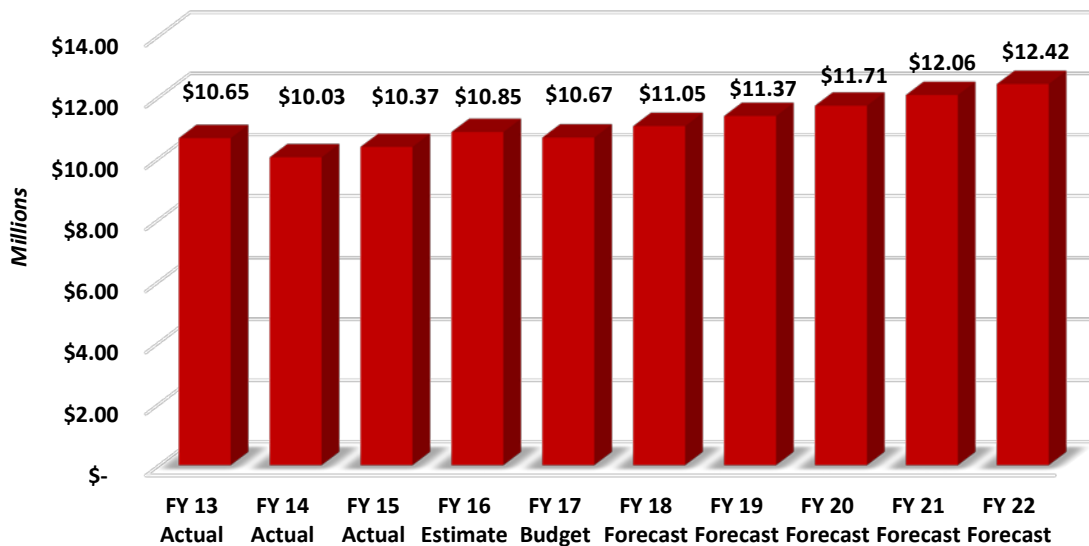


The City is unique in having three dependent districts within the City: the Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and are supported by adopted methodologies.

**District Assessments-Road & Drainage District**

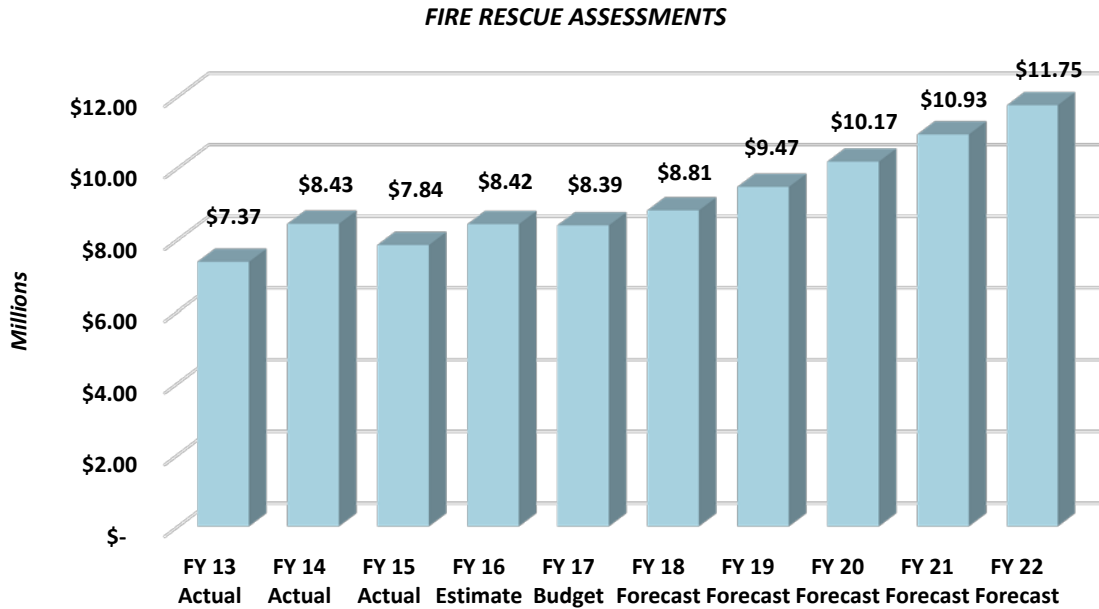
Road and Drainage assessment fees are collected to support the maintenance and repair of roadways, bridge, sidewalks, other mobility infrastructure, and to maintain the stormwater system throughout the city. The assessment revenue generated is restricted to use for general operating costs associated with the District. As the City continues to grow, the demand for services increase. The following bar graph shows the forecasted impact of these changes.

**ROAD & DRAINAGE DISTRICT ASSESSMENTS**



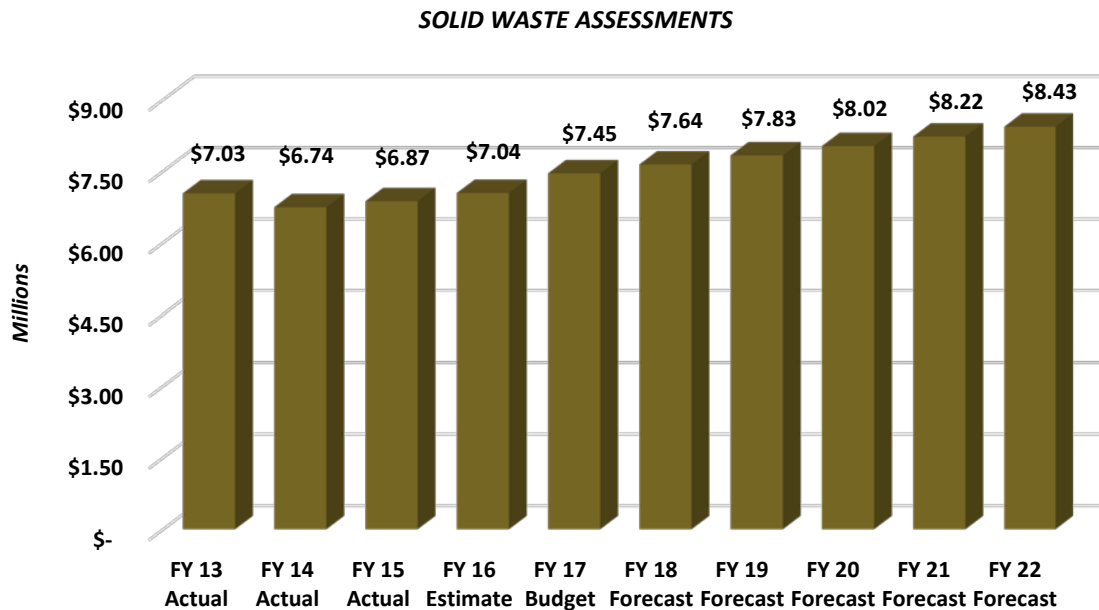
**District Assessments-Fire Rescue District**

Fire Rescue assessment fees are collected to provide fire protection and suppression services to the citizens of North Port. The revenues are restricted for use by the District to pay for the general operating costs associated with personnel, operations and capital purchases. Beginning in FY 2018, staff forecasts a 7.5% increase in assessment revenue to prepare for the opening of a new fire station in FY 2019. The new station increases the District’s level of service.



**District Assessments-Solid Waste District**

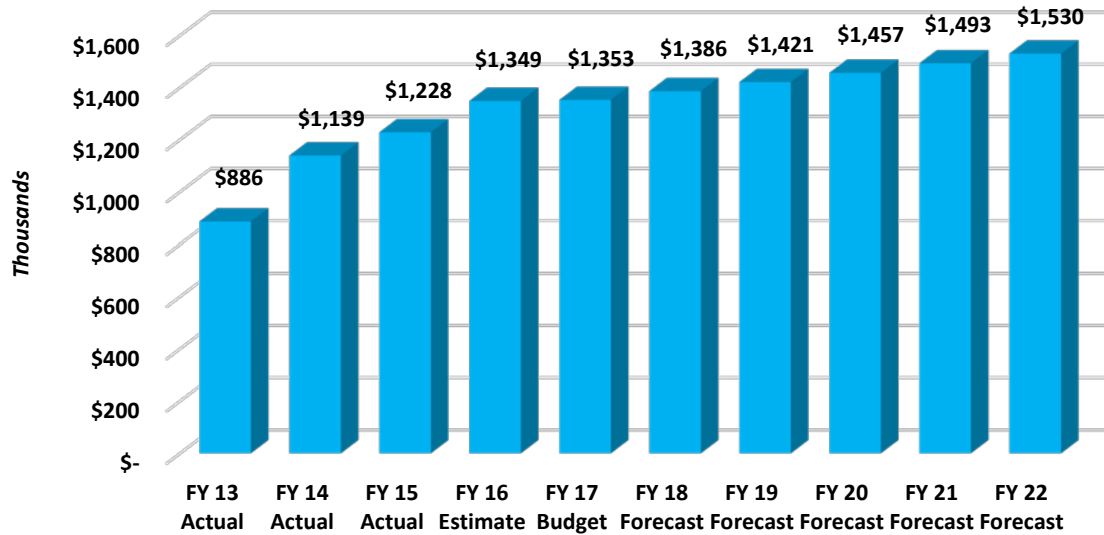
Solid Waste assessments pay for solid waste collection and disposal including recycling services for residential houses. The revenues are restricted for use by the District to pay for operating costs associated with providing services. The City continues to increase in residential houses as the construction industry is growing. Assessment revenue is forecasted to grow 2.5% annually over the five-year period from 2018 to 2022.



**Commercial Collections-Solid Waste District**

Commercial collections pay for solid waste collection and disposal including recycling services for all commercial businesses within the city. The revenues are restricted for use by the District to pay for operating costs associated with providing services. Commercial collections continue to grow as development is completed.

**COMMERCIAL COLLECTIONS**



**ANALYSIS OF EXPENDITURE REQUIREMENTS**

**TRENDS AND FORECASTS**

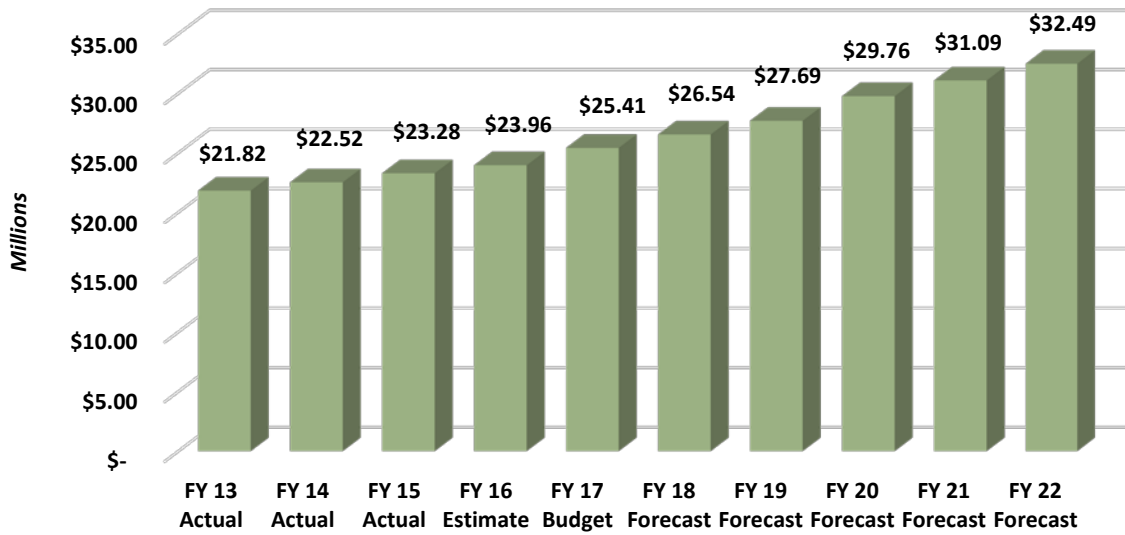
**Personnel Costs**

Personnel costs account for over 75% of the City’s General Fund operating budget. In other high service driven funds such as Building and Fire Rescue, personnel expenditures are the largest portion of the budget. Assumptions used in developing future personnel costs include the following:

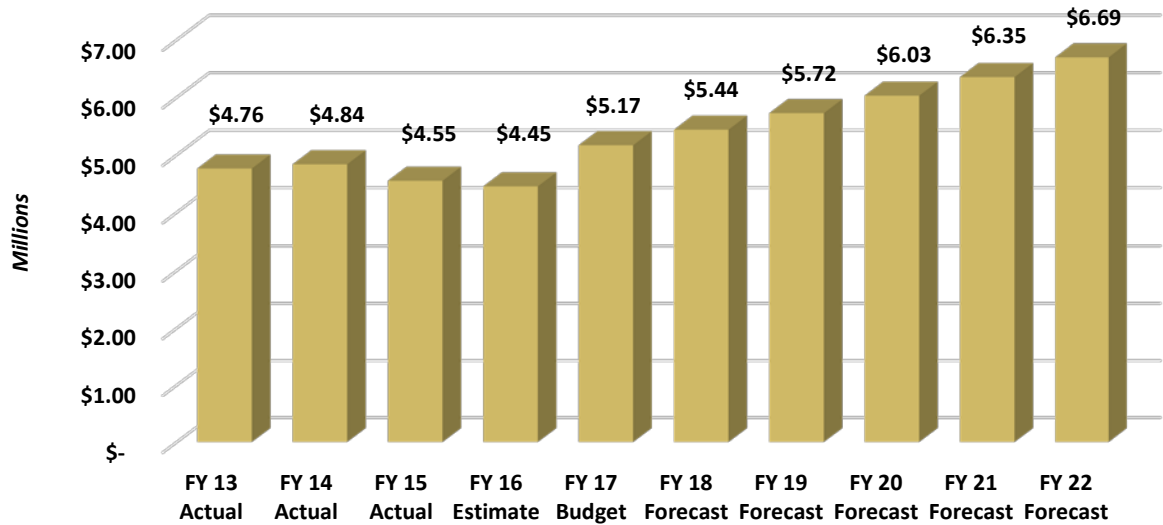
- Salaries/Wages 3.0% per year
- Payroll Taxes 3.0% per year
- Florida Retirement System 3.0% per year
- Other Pensions 1.5% per year
- Health Insurance 10.0% per year
- Impact of New Positions 2.0% per year

The average overall increase in personnel costs is estimated at 4.4% per year. However, in FY 2020, the City anticipates adding a new fire station including additional personnel. In FY 2020, the General Fund and Fire Rescue District personnel costs are forecasted to increase 7.5%.

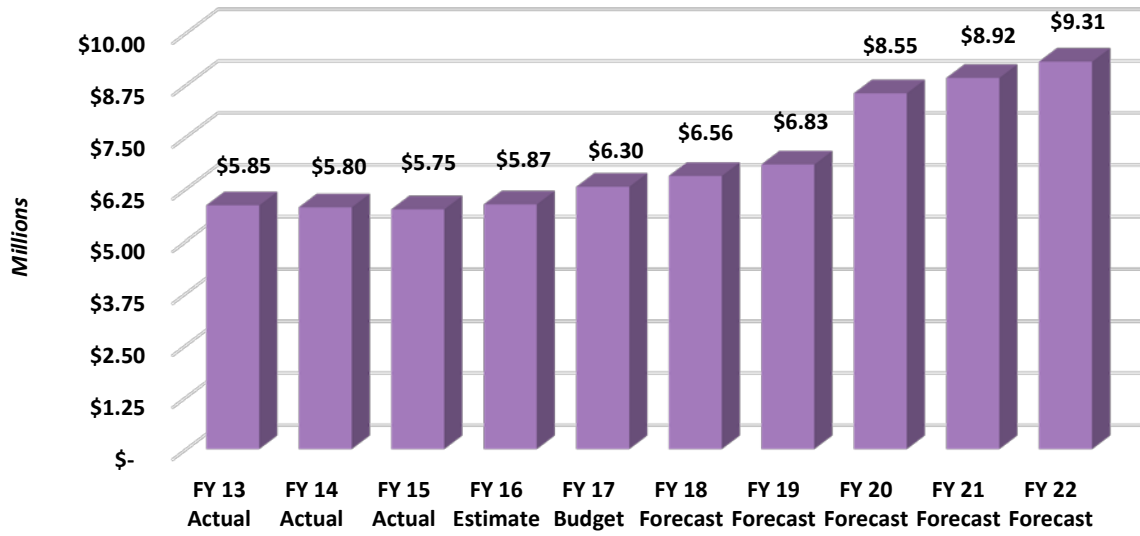
**GENERAL FUND - PERSONNEL COSTS**



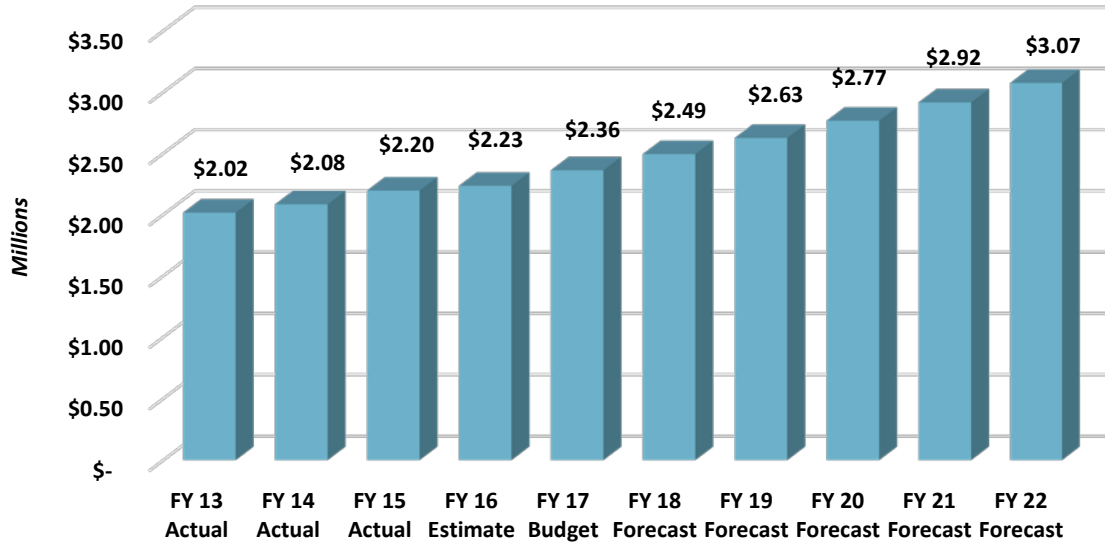
**ROAD & DRAINAGE DISTRICT - PERSONNEL COSTS**



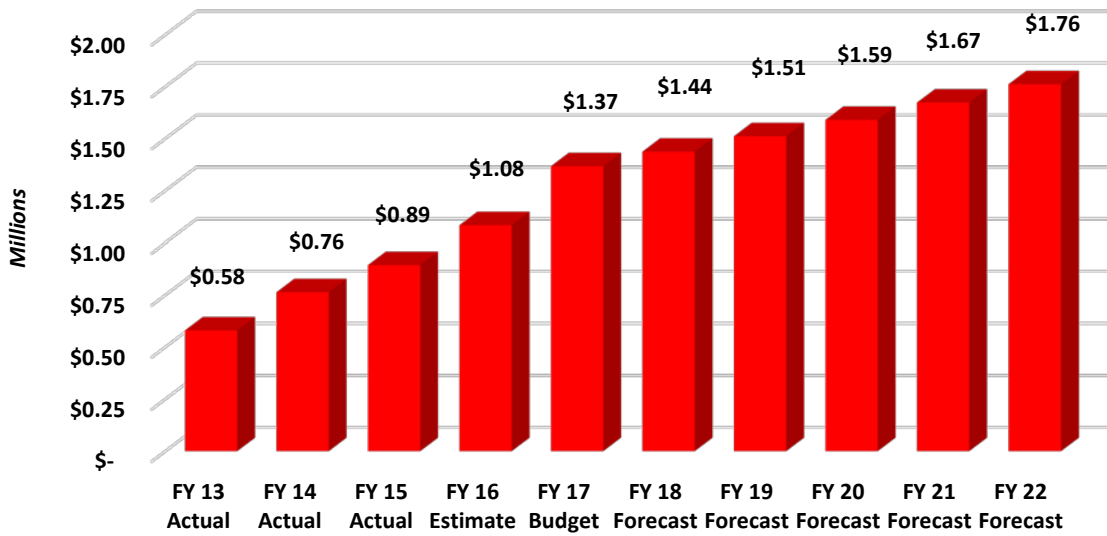
**FIRE RESCUE DISTRICT - PERSONNEL COSTS**



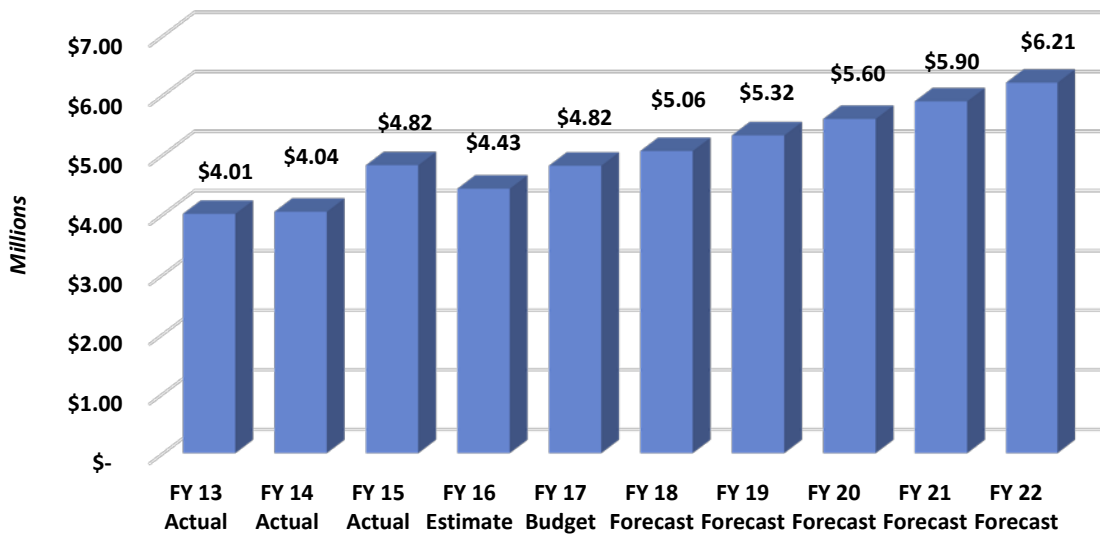
**SOLID WASTE DISTRICT - PERSONNEL COSTS**



**BUILDING FUND - PERSONNEL COSTS**



**UTILITIES - PERSONNEL COSTS**



**Operating Costs**

Operating costs in funds requiring regular repair and maintenance services to meet citizen demands include the Road and Drainage District, Solid Waste District and Utilities. These funds reflect operating expenditures significantly greater than personnel costs. Assumptions used in developing future operational costs include the following:

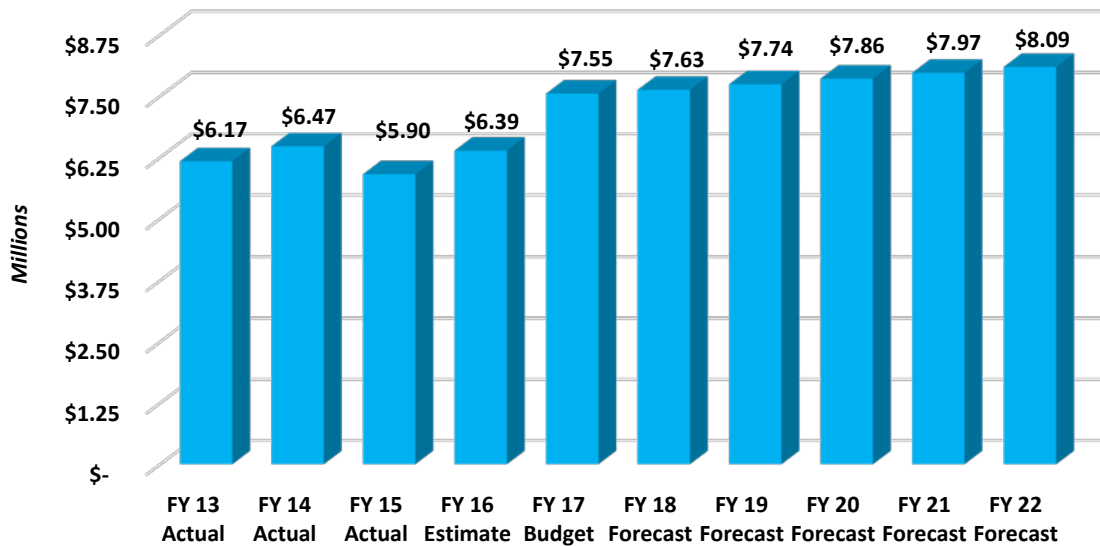
- Consumer Price Index (CPI) increase of one percent (1%) for FY 2018 in the General Fund
- CPI increase of 1.5% for fiscal years 2019-2022 in the General Fund
- Districts and other fund percentage increases are based on historical data
- No changes in current service levels
- No additional services

The following graphs illustrate historical data and financial forecast analysis prepared by staff.

**General Fund-Operating Costs**

In FY 2017, two additional service programs were added in the General Fund which is indicated by the 18% increase in expenditures. Both programs are funded by an increase in the millage rate. The *Housing Program*, a response to the Florida Low Income Housing Tax Credit provides funding for an eligible and approved *Housing Program* application of \$50,000. The *Impinging Growth Program* covers the cost of hiring contractors to remove impinging growth along property lines between neighboring properties. Both programs are anticipated to continue through the forecast period.

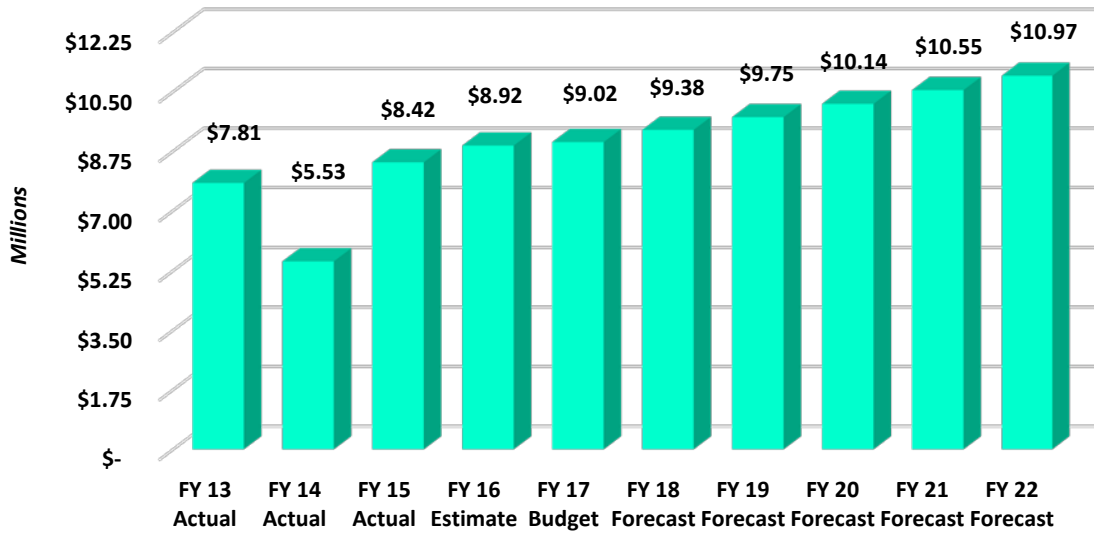
**GENERAL FUND - OPERATING EXPENDITURES**



**Road and Drainage District-Operating Costs**

Operating costs are estimated to increase an average of 4% per year.

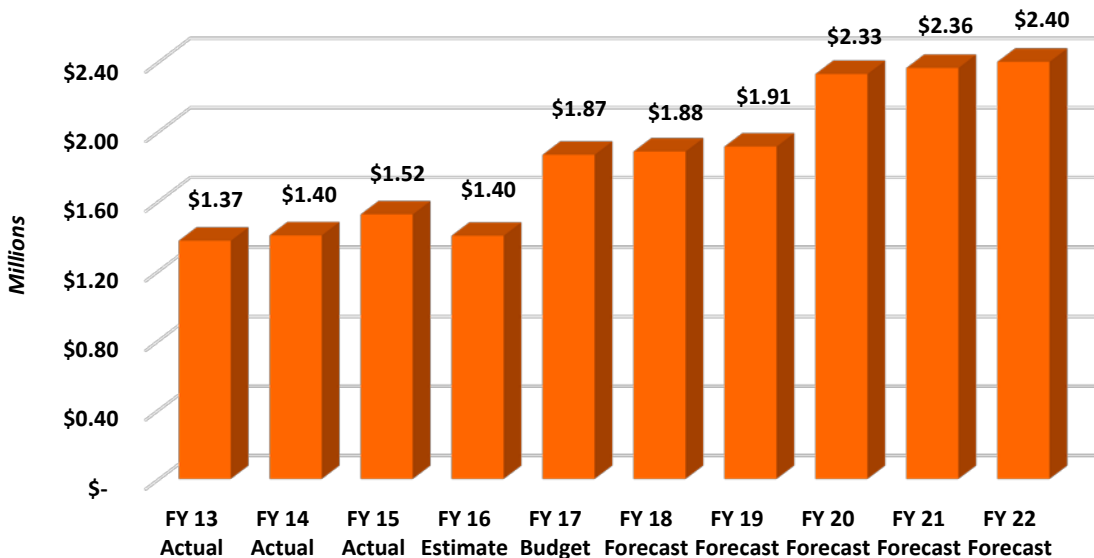
**ROAD & DRAINAGE DISTRICT - OPERATING EXPENDITURES**



**Fire Rescue District-Operating Costs**

As described in the Personnel Costs section of this chapter, a new fire station will be added to the City’s infrastructure. The addition of the new station impacts the operating budget of the District with a 22% rise in costs. Generally, operating costs are anticipated to increase 1.5%, annually.

**FIRE RESCUE DISTRICT - OPERATING EXPENDITURES**

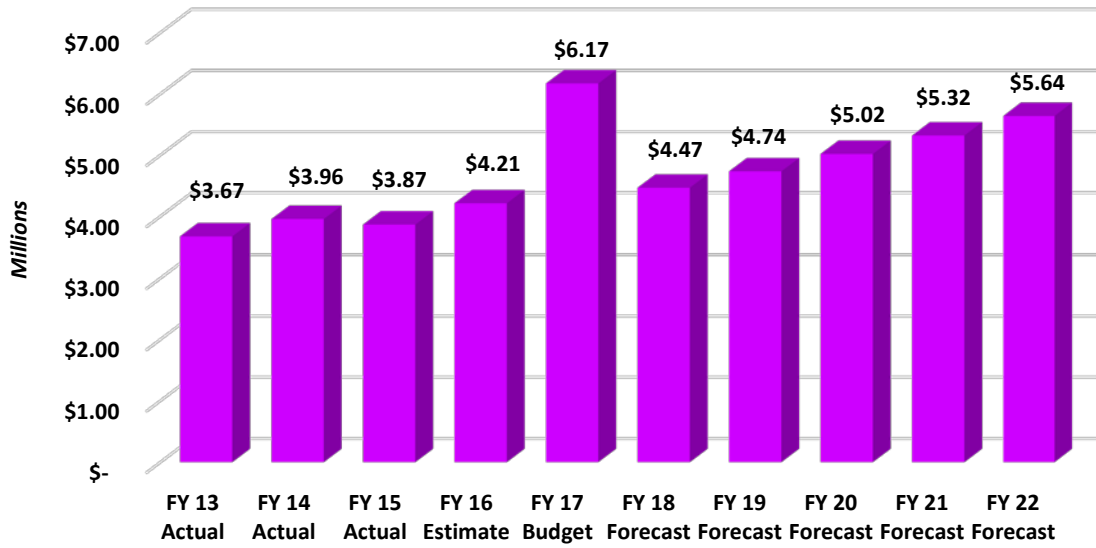


**Solid Waste District-Operating Costs**

In FY 2017, the Solid Waste District is purchasing a little over \$2 million in recycling totes to implement a new recycling program. This is a one-time operating expenditure increase, therefore, the forecast years reflect a return to an average annual increase of 6%.



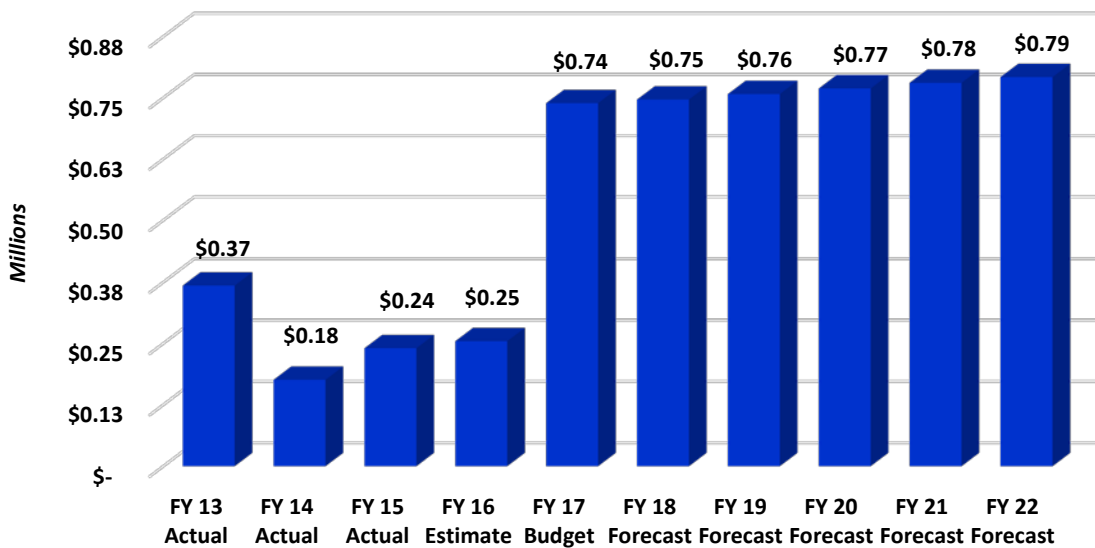
**SOLID WASTE DISTRICT - OPERATING EXPENDITURES**



**Building Fund-Operating Costs**

In FY 2017, the Building Fund added a new service level with the *House Abatement Program* at a cost of \$100,000. The service provides for the abatement of incomplete, unfinished and abandoned structures within the City as a result of the economic downturn in 2008. Also, the department increased contracted services \$100,000 to provide plans review and inspection services to a new residential and commercial development starting in 2017. It is expected these two services will continue through fiscal year 2022. The operating costs in the forecast years are estimated to increase 1.3% each year.

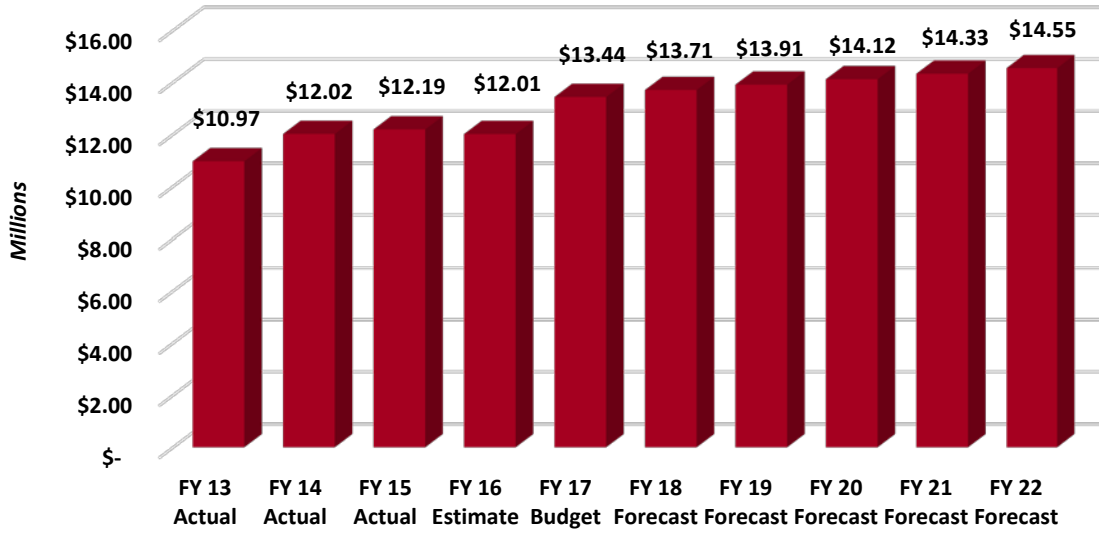
**BUILDING FUND - OPERATING EXPENDITURES**



**Utilities-Operating Costs**

Operating costs are estimated to increase an average of 1.5% per year.

**UTILITIES - OPERATING EXPENSES**





**BUDGET PROCESS**

The budget process incorporates the development, implementation and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The City's budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The budget process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The chart below is the North Port Budget Calendar approved by Commission for the FY 2017 budget preparation process.

**BUDGET CALENDAR**

TASK	DATE
Assumptions, Projections & Priorities Workshop with Commission for FY 2016-17	March 3
One-on-One meetings with Departments	March 7 & 11
Department requested CIP due to Budget Office	April 26
Department budget requests and summaries due to Budget Office	April 29
Budget Office and Department meetings to discuss Departments' budget requests	May 5, 6, 9
Departments' budget re-submittals due to Budget Office	May 9-11
Departments' budget reviews with City Manager	May 16, 17, 23
All budget requests and completed forms due to Budget Office	May 26
Preliminary Assessed Value due from Property Appraiser	June 1
Budget workshop – Districts and CIP Budgets	June 21
Budget workshop – Non-Districts and Utilities Budgets	June 23
Commission meeting to approve "Not-To-Exceed" rate resolutions	June 23
Final Property Valuation due from Property Appraiser	July 1
Deadline for providing Tax Collector with tax roll information for proposed notices	July 15
Budget Workshop – City-wide budget; Special meeting following workshop to set maximum millage rates	July 28
Deadline for advising Property Appraiser of proposed millage, rolled-back rate and date, time and place of tentative budget hearing	August 4
First public hearing on budget ordinances and millage resolution and districts assessment roll adoption	September 8
Advertise millage and budget summary per TRIM requirements	September 17
Second public hearing on budget ordinances and millage resolution and final budget adoption	September 22
Property Appraiser notifies the City of final adjusted tax roll	October 1
Certification of TRIM compliance due to the Florida Department of Revenue	October 21

*Note: The above timetable meets the requirements of the State of Florida.*

Through the budget process, an annual budget is developed that integrates priorities and short and long-term goals as established by Commission in order to meet the needs and goals of the City and establish annual resource allocations. These resource decisions address: desired quality and levels of service; staffing levels; technology needs, equipment and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port's fiscal year starts on October 1 and ends September 30. The following diagram illustrates the budget process.

## BUDGET PROCESS

**Action plans** provide specific steps toward achieving objectives. Performance measurement, economic indicators, and environmental conditions are analyzed and reported so that planning and budget adjustments can be made. The budget cycle is a continuous process of:

- Forecasting
- Requesting
- Reviewing
- Adopting &
- Monitoring

The **annual budget** including: departmental budgets and capital improvements program (CIP) are developed based on the strategic plan, strategic initiatives, department business plans.



The **Strategic Plan** drives the service priorities and initiatives for the new fiscal year, and the process links the plan to the involved divisions through departmental business plans, objectives and action plans. All divisions work within a unified plan toward shared goals and priorities set by the Commission.

**Strategic Initiatives** are developed by senior management and communicated prior to budget development so that department action plans are updated to reflect the overall strategic direction. The short and long term initiatives guide the budget process.

**Department business plans** outline the mission, functions, goals and performance expectations of the operating divisions. These plans are aligned with the strategic goals and initiatives as part of the budget preparation, review and monitoring cycle.

### POLICY AND STRATEGY PHASE

#### January – March

- Beginning Step In Budget Process
- Outline Process
- Budget Assumptions are determined
- CIP Process Begins
- Prepare General Fund Forecast
- Commission Workshops

The City utilizes the framework and structural support of the City’s mission and vision statements as well as the City fundamental values to develop the annual budget. Additionally, citizen input is received through various public workshops and meetings including bi-monthly commission meetings, advisory board meetings, oversight committees, and neighborhood meetings.

Throughout the year, City Commission has formulated strategies and priorities through decisions adopted at scheduled Commission meetings. These decisions provide the foundation on which staff builds recommended goals and priorities for the next budget year. Staff presents to Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue and other revenue), any additional expenditures and the budget calendar. Setting budget priorities for the City is one of the most important responsibilities of City Commission; these goals and directives set the tone for its development. In this phase, City Commission and staff has the opportunity to reassess goals and objectives in order to provide direction to the resource allocation and budgetary decision-making process.

**ASSESSMENT PHASE**

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process.

**DEVELOPMENT PHASE****February – June**

- **Train Staff**
- **Position Changes**
- **Payroll Projections**
- **Department Requests**
- **Departmental Goals & Objectives**
- **Revenue Projections**
- **Preliminary Taxable Value received from Property Appraiser**

A budget manual, which includes worksheets, charts, tips and instructions, is available online to each department to aid in the preparation of budget requests. The goals and priorities as established by Commission are included to assist with the preparation of the proposed department budget.

If a “current service level” or a “continuation of service” is determined, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including startup expenses) and capital equipment necessary to maintain the current level of service would initially be requested through a Service Level Adjustments form (SLA).

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement requests for the Capital Improvement Program. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department has identified tasks that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City’s Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning and Zoning Department. Projects that may be funded by grants, either fully or partially, must be an approved “committed funding source” for the first three years of the schedule and for years four and five, the application process is underway.

During the budget cycle, each department director reviews the CIP as adopted during the preceding budget year. Each department is requested to inform the CIP committee of any modifications or additions that are necessary. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects are updated based on current information. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues.

The CIP committee reviews all CIP requests and compiles a combined Capital Improvement Program document to be reviewed by the City Manager and management staff. Each project is evaluated individually and as a part of the long-range goals of the City. The plan is either submitted to Commission or returned to the departments for recommended revisions. Projects proposed for the first year are included in the annual budget.

**REVIEW PHASE****March – September**

- **City Manager Review**
- **Executive Management Meetings**
- **Balance the Budget**
- **CIP reviewed and presented to Commission**
- **Final Certification of Taxable Value**

In May, all departmental budgets are due to the City Manager and the Finance Budget Division. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies. Each department meets with the City Manager, Finance Director, and Budget Administrator who perform an overall review of the budget request. Recommended funding levels and operational budget proposals are provided based on the City Commission's goals and priorities directives, and program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

## **ADOPTION PHASE**

### **June – September**

- **Final Step in Budget Process**
- **City Manager Proposed Budget**
- **Tentative Adoption**
- **TRIM Notice**
- **Public Hearings**
- **TRIM Advertisement**
- **Final Adoption of Budget**

During June, the City Manager presents a preliminary City budget to the City Commission for the fiscal year commencing October 1. The preliminary budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The preliminary budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the preliminary budget. Taking into consideration the Commission and the public's suggestions, the City Manager then presents the City Manager Proposed Budget in August.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by ordinance of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage ordinance to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. The Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital and enterprise funds. The procedures for establishing the budgetary data are as follows:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

## **IMPLEMENTING, MONITORING AND AMENDING PHASE – BUDGETARY CONTROL**

### **October – September**

- **Occurs Year Round**
- **Budget Rolled into new Fiscal Year**
- **Transmit Adopted Millage**
- **TRIM Compliance Package sent to Department of Revenue**
- **Review Requisitions**
- **Commission Agendas**
- **Budget Amendments**
- **Monthly Financial Reports**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals with the budget. Quarterly budget meetings are held with Commission where presentations are given on revenues, departmental updates, and the Capital Improvement Plan. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although during the year budgetary control is maintained at the category of expenditure level, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget. As described in the budget ordinance, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires City Commission approval as well. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation ordinance, a budget adjustment for legally binding encumbrances outstanding at the end of the previous year and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regards to projects adopted within the Capital Improvement Program, appropriations in these funds remain open and carry over to succeeding years until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

#### **BASIS OF ACCOUNTING, MEASUREMENT FOCUS AND FINANCIAL STATEMENT PRESENTATION**

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds and Capital Funds
- Enterprise Funds: Includes Water and Wastewater Utility Systems, Capacity Fee Funds and Utility Construction Fund.

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts.

#### **FUND STRUCTURE**

The Department/Fund matrix displays the relationship between the City's functional units (department/division), major funds, and non-major funds in aggregate. As seen below, most departments are funded from the General Fund. However, there are some departments that are funded from other funds as well. Funds are allocated for each department in order to continue operations while maintaining a high quality work place throughout the entire fiscal year. Allocated funds are based on a number of variables include, but not limited to: programs, funding restrictions, staffing, operations, projects, and other specific functions with each individual department.



Department/Division	General Fund (Major)	Road & Drainage District (Major)	Fire Rescue District (Major)	Solid Waste District (Major)	Water & Wastewater (Major)	Non-Major Funds (in aggregate)
<b>City Commission</b>	X					
<b>City Attorney</b>	X					
<b>City Manager:</b>						
City Manager	X					
Economic Development	X					
Community Outreach	X					
<b>City Clerk</b>	X					
<b>Finance</b>	X					
<b>Neighborhood Development:</b>						
Planning & Zoning	X					
Property Standards	X					
Property Maintenance	X					
Building						X
<b>General Services:</b>						
Administration	X					
Information Technology	X					X
Social Services	X					
Parks & Recreation	X					X
<b>Human Resources:</b>						
Human Resources	X					
Risk Management	X					
Police	X					
<b>Fire Rescue:</b>						
Emergency Medical Services	X					
Fire Protection & Suppression			X			X
<b>Public Works:</b>						
Road & Drainage		X				X
Solid Waste				X		X
Fleet Management						X
<b>Utilities:</b>						
Water & Sewer					X	X
Field Operations					X	

Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City’s fund structure is as follows.

**Major Governmental Funds**

The main operating fund for the City of North Port, the **General Fund**, accounts for all general government activity not accounted for in other funds. It includes most tax revenues and such services as public safety, parks, recreation, planning, and administration. The **Road and Drainage District Fund**, **Fire Rescue District Fund** and the **Solid Waste District Fund**, the City’s three major Special

Revenue Funds, are used to account for transportation and drainage related activities, fire prevention and protection services, and the collection and disposal of solid waste.

#### **Major Proprietary Funds**

Proprietary Funds account for the acquisition, operation and maintenance of government facilities and services, which are entirely self-supported by user charges. The City's **Water and Sewer Utility** is comprised of a number of areas working towards a mission to operate and maintain a quality water supply system and to collect, convey and treat wastewater effectively and economically within the Commission's rate structure and to construct water and/or sewer projects by contract for infrastructure improvements consistent with the City's Comprehensive Plan and Utility Master Plan.

#### **Non-Major Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include: Inspector Education Fund, Law Enforcement Trust Fund, Police Education Fund, Tree Fund, Warm Mineral Springs Fund, Building Fund, Escheated Lots Funds, Impact Fee Funds, Fleet Maintenance Fund, and Employee Benefit Fund.

#### **Non-Major Capital Funds**

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include: Surtax II and Surtax III Funds, Capital Acquisition Fund and Road Reconstruction Fund.

#### **Non-Major Debt Service Funds**

Debt Service funds are used to account for resources that are restricted, committed or assigned to expenditure for principal and interest on short-term or long-term debt. The City has one debt service fund: Road Reconstruction Bond Debt Service Fund.

The City has fiduciary funds, such as special service areas and agency funds, which are excluded because assets are held by the City in a trustee capacity for other entities.

### **GOVERNMENTAL FUNDS**

#### **GENERAL FUND (FUND 001)**

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning and administration are provided by the General Fund.

#### **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

#### **Inspector Education (Fund 102)**

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners and inspectors.

#### **Law Enforcement Trust (Fund 105)**

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The Law Enforcement Trust Fund provides for special community events such as "National Night Out" and "Do the Right Thing".

#### **Road and Drainage District Fund (Fund 107)**

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

#### **Police Education Fund (Fund 108)**

Revenues are generated from a portion of fines and are used to provide training for police officers.

#### **Fire Rescue District Fund (Fund 110)**

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

#### **Tree Fund (Fund 115)**

The Tree Fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases and the personnel and operating costs of a full time arborist for the City.

**Solid Waste District Fund (Fund 120)**

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste and recyclable material.

**Warm Mineral Springs Fund (Fund 125)**

The Warm Mineral Springs special revenue fund accounts for the generated revenue and related expenditures in relation to the operations of the spring.

**Building Fund (Fund 135)**

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

**Escheated Lots Fund (Fund 144)**

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

**Escheated Lots Fund – Parks (Fund 146)**

This fund accounts for the Commission appropriated monies transferred from the Escheated Lots Fund that are restricted for park improvements.

**Law Enforcement Impact Fee Fund (Fund 150)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to law enforcement public safety.

**Fire Impact Fee Fund (Fund 151)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to fire public safety.

**Parks and Recreation Impact Fee Fund (Fund 152)**

Revenues are derived from new residential construction and are restricted to growth-related projects as they pertain to parks and recreation.

**Transportation Impact Fee Fund (Fund 153)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to transportation.

**Solid Waste Impact Fee Fund (Fund 156)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the collection and removal of solid waste.

**General Government Impact Fee Fund (Fund 157)**

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the general services of the City.

**Department of Environmental Protection Management Fund (Fund 170)**

Revenues were derived from a grant and are utilized to purchase properties along the Myakkahatchee Creek to protect the creek. The revenues are restricted for this purpose only.

**Fleet Maintenance Fund (Fund 520)**

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

**Self-Insurance Fund (Fund 530)**

Revenues are derived through fee charges to the departments within the City. These fees are restricted to funding the expenditures associated with the provision of risk insurance coverage to City departments.

**DEBT SERVICE FUNDS**

Debt service funds are used to account for resources that are restricted, committed or assigned to expenditure for principal and interest on short-term or long-term debt.

**Road Reconstruction Bond Debt Service (Fund 205)**

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond.

**CAPITAL PROJECTS FUNDS**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

**Infrastructure Surtax II-One Cent Sales Tax Fund (Fund 305)**

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects.

**Infrastructure Surtax III-One Cent Sales Tax Fund (Fund 306)**

Revenues are derived from sales tax collected. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15 year extension of the One Cent Sales Surtax program.

**Capital Acquisition Fund (Fund 325)**

The Capital Acquisition Fund provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Maintenance division.

**Road Reconstruction Fund (Fund 330)**

Revenues are derived from the bond proceeds received and are restricted to reconstructing the City's roads.

**PROPRIETARY FUNDS****ENTERPRISE FUNDS**

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Utility Funds (Funds 420-431)**

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. All revenues post to the Utility Funds.

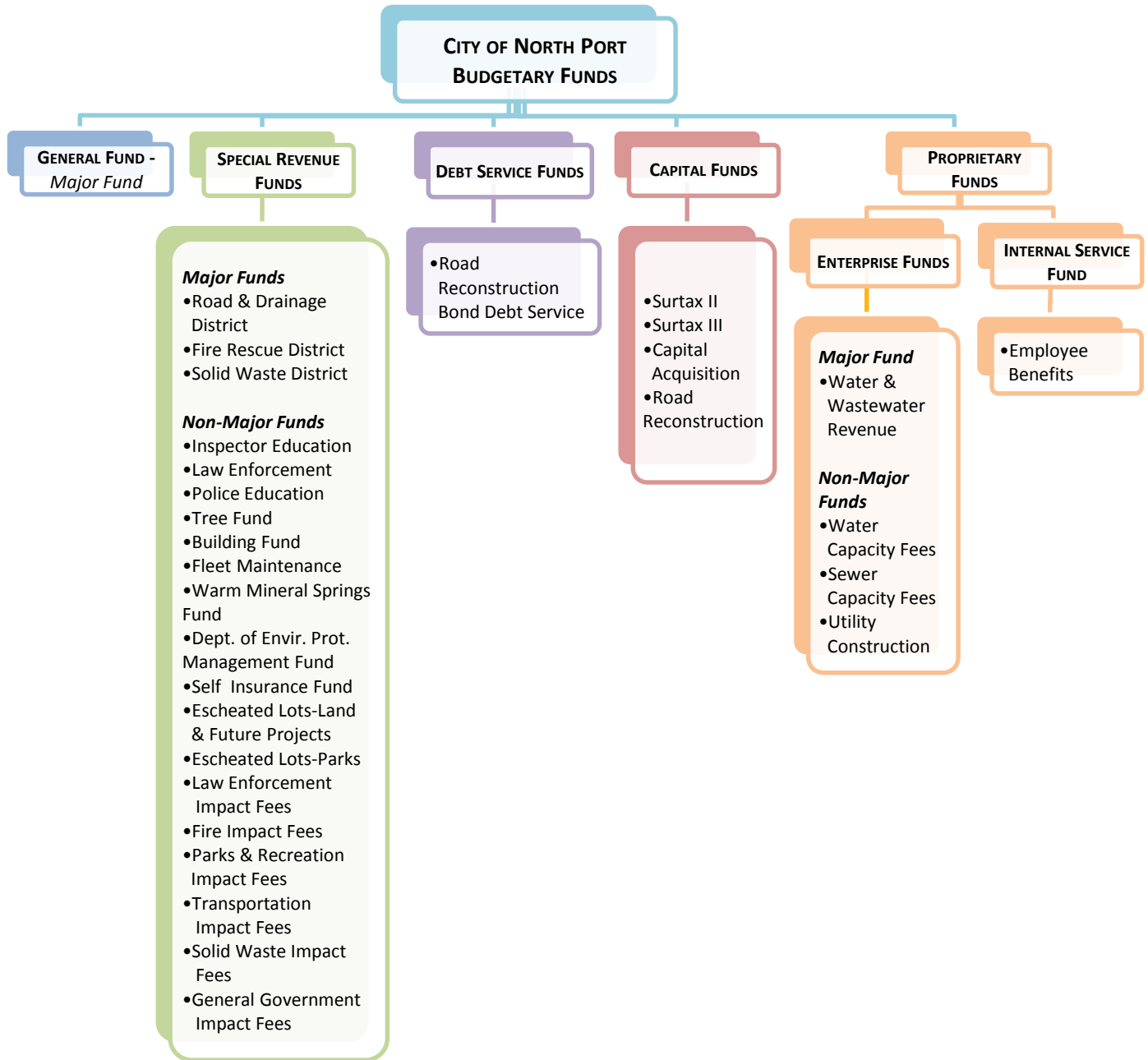
**INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

**Employee Benefit Fund (Fund 810)**

The Employee Benefit Fund provides the City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

The following chart represents the budgetary funds for the City of North Port.



## FINANCIAL POLICIES AND PROCEDURES

The Government Finance Officers Association encourages an active and ongoing discussion of the financial policies of the City, and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

### GENERAL POLICIES

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

### ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

The City's financial accounting system is maintained in accordance with the United States of America accounting principles generally accepted (GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Comprehensive Annual Financial Report (CAFR) is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

### OPERATING BUDGET POLICIES

Florida Statute, 166.241 requires each municipality to establish a fiscal year beginning October 1 of each year and ending September 30 of the following year. The City Commission adopts a budget each fiscal year by ordinance. The statute further establishes that the amount available from taxation and other sources, including balances brought forward from prior fiscal years, **must** equal the total appropriations for expenditures and reserves.

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a Commission approved ordinance. The City forwards the final budget ordinances and millage resolution to the property appraiser, tax collector and the Department of Revenue within three days of final adoption.

**Budget Link to Financial and Strategic Plans**

The city's annual budget is developed in accordance with the policies and priorities as established in the comprehensive plan, the strategic plan *Vision 2030*, city commission priorities, the needs of the community, and federal and state laws. Departmental priorities and service levels will be established by the aforementioned plans.

**Budget Scope**

Prior to July 31, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The proposed budget is sent to the City Commission, the local press, and posted on the City's website. Commission reviews the full City budget and workshops are conducted to provide an opportunity for city management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget. The budget contains the following:

- 1) A letter from the manager discussing the proposed budget for the next fiscal year, a review of the major changes from the previous year's activities and the current financial condition of the city.
- 2) Proposed capital, operations and maintenance, and debt service expenditures by department or division and type of expenditure for the budget year, along with comparisons to adopted expenditures for the current year and actual expenditures for three prior years.
- 3) Proposed receipts, by source, for the budget year, along with comparisons to adopted receipts for the current year and actual receipts for three prior years.
- 4) Proposed Service Level Adjustments (SLA) necessary to meet established priorities and goals.
- 5) A table of organization with proposed staffing levels by department and/or division along with comparisons to staffing levels for the current year.
- 6) A summary of budgeted revenues, expenditures and changes in fund balance for the General Fund

**Budget Form**

The City of North Port's operating budget is developed on an annual basis. The budget is presented in a fund/department format and includes all costs and revenues where appropriate. Line item detail is presented in the proposed budget along with performance measures and anticipated measurement results.

- 1) Developed with the goal of maintaining a structurally balanced budget, which means a balance between operating expenditures and operating revenues.
- 2) Recurring revenues, the portion of the City's revenues that are expected to continue year to year, such as property taxes, will be used for recurring expenditures that appear in the budget each year, such as salaries, benefits, maintenance costs, materials and supplies
- 3) Non-recurring revenues and reserves will be used for non-recurring expenditures such as one-time capital expenditures
- 4) Reserves will not go below the minimum undesignated fund balance based upon the City's Fund Balance policy.

**Budget Calendar**

The Budget Calendar is developed in conjunction with Florida State Statute requirements and local ordinances. The calendar lists major events for all parties involved, and other minor milestones are included in the budget manual for staff.

**Budgetary Control**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary control throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

- 1) Department directors and managers are accountable for their budgets.
- 2) Budgetary control is maintained at the category of expenditure level but, the legal control is maintained at the fund level.
- 3) Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget.
- 4) Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval.
- 5) An increase in budgeted appropriates requires City Commission approval.
- 6) Assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.
- 7) The annual budget includes an original appropriation ordinance, a budget adjustment for encumbrances outstanding at the end of the previous year and other budget amendments adopted by ordinance.
- 8) Unexpended appropriations for these funds lapse at the end of the fiscal year.

- 9) Project appropriations adopted within the Capital Improvement Program remain open and carry over to succeeding years until they are amended or canceled.

The City maintains a budgetary control system that ensures adherence to the budget.

#### ***Budget Preparation – Roles and Responsibilities***

Responsibility of initiating the budget cycle rests with the City Manager. The budget preparation process relies upon several staff members to be successful. The management of the process is provided by the Budget Administrator through the Finance Director and City Manager.

- 1) Budget manual preparation including: instructions, submission of information, description of budget process, budget calendar, assumptions to be used for requests and forms with instructions is prepared by the Budget Administrator.
- 2) Department/division requests are the responsibility of the department director and/or division manager.
- 3) Finance Director and Budget Administrator review the department/division budget requests to ensure compliance with priorities and objectives, revenues and expenditures balance, and revenue estimates are realistic and within guidelines.
- 4) City Manager reviews department/division requests with appropriate organizational staff.
- 5) Budget Administrator compiles the City Manager Proposed budget for presentation to the City Commission for consideration.
- 6) Finance Director and Budget Administrator ensure the City is in compliance with Florida Statute 200 – Truth in Millage (TRIM) requirements.
- 7) Finance Director and Budget Administrator implements adopted budget to start the new fiscal year.
- 8) Finance staff monitors the budget and the progress towards the objectives.
- 9) Budget Administrator is responsible to annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

#### ***Budget Preparation – Process of Budgeting for Salaries and Wages***

The City utilizes a business process management software, SunGard, that allows the organization to use a system of integrated applications to manage functions related to human resources, financial planning, management, and city services. The personnel tracking system tracks all types of employees, not just full-time. In addition, the system tracks authorized budgeted positions including start dates, compensation levels, and vacancies. Also, positions which are frozen or eliminated are tracked within the personnel system.

#### ***Basis of Budgeting***

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Capital Funds and Debt Service Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting except for the exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.



- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require City Commission approval by ordinance. Increases in total appropriations require City Commission approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires City Commission approval by ordinance.

#### **FUND BALANCE POLICIES**

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Classifications of fund balance are established as authorized by City Resolution No. 2011-R-14 (included in the appendix of this document). Fund balance is reported in up to five components – non-spendable, restricted, committed, assigned and unassigned.

- *Non-spendable Fund Balance* – consists of funds that are (a) not in spendable form or (b) legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid items) and long-term loans and notes receivable.
- *Restricted Fund Balance* – consists of funds that can be spent only for specific purposes stipulated by (a) external resource providers such as creditors (by debt covenants), grantors, contributors or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
- *Committed Fund Balance* – consists of funds that are set aside for a specific purpose by the City’s highest level of decision making authority (ordinance). Formal action must be taken prior to the end of the fiscal year, but the amount, which will be subject to the constraint, may be determined in the subsequent period. The same formal action must be taken to remove or change the limitations placed on the funds.
- *Assigned Fund Balance* – consists of funds that are set aside with the intent to be used for a specific purpose. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual City Manager or Finance Director. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or committed. Assigned funds cannot cause a deficit in unassigned fund balance.
- *Unassigned Fund Balance* – consists of excess funds that have not been classified in the previous four categories. All funds in this category also provide the resources necessary to meet unexpected expenditures and revenue shortfalls.

When a governmental fund has multiple classifications of fund balance, fund balance is generally depleted in order of restricted, committed, assigned and unassigned.

The City’s formal General Fund, fund balance policy establishes a targeted minimum spendable fund balance range between 15% and 25% of the ensuing year’s General Fund budgeted expenditures. The unassigned portion of the fund balance is targeted at 5% to 10% of the ensuing year’s General Fund budgeted expenditures. The formal fund balance policy also includes the City’s three dependent districts (Road & Drainage, Fire Rescue and Solid Waste). The targeted minimum fund balance range of these three districts is 20% - 25% of the ensuing year’s annual budgeted expenditures of each respective fund. In addition to the maximum fund balance policy of 25%, the City Commission approved a financial sustainability fund balance of 10% of the ensuing year’s budgeted expenditures to provide a mechanism to help stabilize millage rates and district assessments.

**DEBT POLICIES**

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning. The outstanding governmental bonded debt amounts have insured ratings of A2/A+/A from Moody's Investors Service, Standard & Poor's and Fitch Rating, Inc., respectively. The enterprise bond rating from Fitch is A-.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regards to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City does not have a formal policy on the mix of long-term debt and current revenues, and under what conditions short-term debt will be issued. The City continues to primarily subscribe to the pay-as-you-go method of financing rather than assuming debt.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

**REVENUE POLICIES**

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

- 1) The City's revenue manual is reviewed and updated periodically as necessary.
- 2) Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies or reliable economic forecasters when available.
- 3) Five-year revenue forecasts are developed annually.
- 4) The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs) taking into consideration similar charges/fees being levied by other organizations.
- 5) City staff reviews service charges and user fees annually with any proposed changes being presented to the City Manager for approval.
- 6) Changes in fees are based on three considerations: 1) fee is not covering its cost 2) fee is covering its costs and generates excess revenue that subsidizes other services or 3) fee is not comparable to those of surrounding jurisdictions.
- 7) The maximum millage rate by state statute is ten (10) mills. The City cannot adopt a millage in excess of 10 mills.
- 8) The rolled-back rate is the millage rate necessary to remain ad valorem revenue neutral when compared to the previous year. The rolled-back rate is typically the standard by which any rate change is acceptable.
- 9) Non-ad valorem district assessments are reviewed and recommended changes are submitted to the City by an outside provider who develops both a rate methodology and schedule.

**CASH MANAGEMENT / INVESTMENT POLICIES**

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest bearing account. The balance of the City funds is invested according to the City's investment policy.

The City is authorized by City Ordinance 2016-10, adopted April 26, 2016 (included in the appendix of this document), to invest surplus funds in accordance with Florida Statute 218.415. This investment policy formally established guidelines and authorized the City to invest in the following:

- 1) The Florida Local Government Surplus Funds Trust Fund under the management of the State Board of Administration (SBA).
- 2) Negotiable direct obligations or obligations in which the principal and interest are unconditionally guaranteed by the United States Government.
- 3) Bonds, debentures, notes or callable instruments issued or guaranteed by the United States Government's agencies, provided such obligations are backed by the full faith and credit of the United States Government.
- 4) Bonds, debentures, notes or callable instruments issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
  - Federal Farm Credit Bank (FFCB)
  - Federal Home Loan Bank or its district banks (FHLB)
  - Federal National Mortgage Association (FNMA)
  - Federal Home loan Mortgage Corporation (Freddie-Mac) including Federal Home Loan Mortgage Corporation participation certificates
  - Student Loan Marketing Association (Sallie-Mae)
- 5) Non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida statutes. Additionally, the bank shall not be listed with any recognized credit watch information service.
- 6) Repurchase agreements composed of only those investments based on requirements set forth by the City's Master Repurchase Agreement. Securities authorized for collateral are negotiable direct obligations of the United States Government, Government Agencies, and Federal Instrumentalities with maturities under five (5) years and must have a fair value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement.
- 7) Commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two nationally recognized rating agencies.
- 8) Bankers' acceptances issued by a domestic bank or a federally chartered domestic office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P-1" by Moody's Investors Services and "A-1" Standards and Poor's.
- 9) Corporate obligations issued by financial institutions that participate in the FDIC's Temporary Liquidity Guarantee Program and are fully insured by the FDIC and are guaranteed by the full faith and credit of the United States Government.
- 10) State and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "Aa" by Moody's and "AA" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.
- 11) Registered investment companies (mutual funds) shares in open-end, no-load provided such funds are registered under the Federal Investment Company Act of 1940 and operated in accordance with 17 C.F.R. § 270.2a-7. In addition, the Finance Director may invest in other types of mutual funds provided such funds are registered under the Federal

Investment Company Act of 1940, invest exclusively in the securities specifically permitted under the investment policy and are similarly diversified.

- 12) Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

All funds participate in the pooled cash investment program. Investment income and loss is allocated to individual funds based upon their average daily balance in cash pool. Each fund's individual equity in the City's investment pool is considered to be a cash equivalent, since the funds can deposit or withdraw cash at any time without prior notice or penalty. Investments for the City are reported at fair value based upon quoted market prices, other than the investment in Fund B. If quoted market prices are not available, fair values are based on quoted market prices of comparable instruments or values obtained from independent pricing services. The reported value of the City's investment in the Florida Local Government Surplus Funds Trust Fund external investment pool (Fund B) is fluctuating net asset value.

### **CAPITAL IMPROVEMENT PROGRAM POLICIES**

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. The threshold for fixed assets is \$5,000.

### **COMPREHENSIVE PLANNING AND CAPITAL PROGRAMMING**

The City's Comprehensive Plan provides the framework within which all development actions should occur. The Capital Improvement Program (CIP) is an important tool for implementing the City's Comprehensive Plan. The CIP is used to plan and manage resources needed to sustain critical, necessary and desired services to the residents. Along with the Unified Land Development Code (ULDC), the CIP bridges the gap between the day-to-day operations of City government and the City's long-range development goals. The capital improvement programming process gives the community an opportunity to review overall development goals and/or service level related projects, annually.

Each year a program is prepared by staff in accordance with the goals and policies of the City Commission and the City's Comprehensive Plan.

### **CAPITAL PLANNING**

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects. The five major categories for ranking projects, in no particular priority, are as follows:

- Strategic plan of the City Commission.
- Health, safety and welfare.
- Compliance with the capital improvement element of the Comprehensive Plan.
- Level of service.
- Sustainability.

An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

**CAPITAL IMPROVEMENT GOALS**

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

**CAPITAL IMPROVEMENT GUIDELINES**

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax money; or
- Improvements to, or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital Projects consist of projects/equipment with a cost estimate of at least \$100,000 and an asset life of at least five (5) years; or
- Capital preservation/improvement items costing \$25,000 or more for infrastructure other than technology and energy and meeting the improvements and expansion guidelines; or
- Technology capital preservation/improvement items costing \$10,000 or more.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

**CAPITAL IMPROVEMENT DEVELOPMENT**

- Annually, a five-year Capital Improvement Program (CIP) will be developed showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process
- The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the City's Comprehensive Plan and/or meet current and future planning needs.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without Commission approval.
- All amendments during the year must be approved by the Commission.
- All Comprehensive Plan capital projects shall be added, deleted or amended in compliance with Plan amendment procedures.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.
- Impact fees shall be used only for new capital improvements or infrastructure identified as needed to accommodate new growth.
- Capacity fees shall be used to finance capital expenditures and for the payment of city indebtedness associated with the expansion of the City's water treatment and transmission system and the wastewater transmission, treatment, and effluent disposal system.

**PROJECT FINANCING**

The City shall utilize a combination of pay-as-you-go and debt financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP. The City recognizes three basic methods of financing capital requirements.

- Current revenues
- Fund balance/retained earnings

- Issuance of debt

Funding for capital projects comes from a variety of sources, but generally falls into one of several categories: one cent sales surtax, impact or capacity fees, grants and debt financing.

- **INFRASTRUCTURE SURTAX (PENNY TAX)** – Sales surtax revenues are assessed at one percent and apply to the first \$5,000 of any single taxable item. Surtax proceeds and any accrued interest shall be expended for any of the following purposes as defined by the applicable surtax ordinance:
  - To finance, plan, and construct infrastructure.
  - To acquire land for public recreation, conservation, or protection of natural resources.
  - To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the DEP.
- **IMPACT FEES** – Impact fees are fees imposed on “new” construction to help fund additional infrastructure needed to support the added load on City infrastructure resulting from the new construction. The City collects impact fees for: law enforcement, fire, parks & recreation, transportation, solid waste, general government; and water and sewer capacity fees.
- **CAPACITY FEES** – Capacity fees are imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission; and the effluent disposal system.
 

Impact and capacity fees collected in each category are restricted to projects which **add capacity** to the respective infrastructure within that category. Impact and capacity fees are governed by City ordinance.
- **DEVELOPER AGREEMENT** – Developer agreement is a contract between two legal entities which defines the development and/or improvement to land pursuant to the terms of the contract including monetary and/or capital contributions.
- **GRANTS** – Grant revenues may come from various sources including the federal and state governments, other local jurisdictions and agencies. Use of grant funds is restricted to the specific purpose defined by the party providing the grant.
- **DEBT FINANCING** – Financing of capital projects uses various types of financing instruments. Lease-purchase debt may be used to finance capital equipment. General obligation debt is used to finance capital projects benefiting the community as a whole. Bonding debt requires a referendum as detailed in the City’s Charter.
- **OTHER FINANCING** - Financing mechanisms such as revenue bonds or special assessments may be used to place the burden of financing capital improvements on those receiving the benefit.

#### **CAPITAL PROJECT EVALUATION**

Capital project evaluation includes assessing the need to increase capacity, to replace or repair existing capital assets and a post-implementation evaluation.

The following elements will be considered in evaluating existing capital assets.

- Capital asset for replacement or repair to meet the Capital Improvement Guidelines policy.
- Frequency of physical condition rating and asset inventory updates conducted based on several factors, including the asset age and type, likelihood of degradation, and ease at which assessments may be conducted.
- Evaluation of existing assets based on professional standards and mandated safety requirements when such information is available.
- Evaluation of existing assets to determine if the asset still provides the most appropriate method to deliver services.
- Maintenance and replacement plans for existing assets prioritized in accordance with overall City goals and objectives to maintain expected service levels.

A post-implementation evaluation completed on construction type projects with the following considerations.

- Identify lessons learned.
- Assess projected versus realized benefits.
- Suggested improvements to maximize future returns.

**PROCUREMENT POLICIES**

The Purchasing Division of the Finance Department is responsible for developing and implementing all policies and procedures related to procurement for the City of North Port.

**RESPONSIBILITIES AND FUNCTIONS**

- 1) Establish and administer the Procurement Code as approved by the City Commission. (See Chapter 2, Article VIII of the City of North Port Code.)
- 2) Act as a representative on all matters pertaining to purchasing and contracts including: (a) assembling specifications in cooperation with using departments, (b) promoting good will and public relations between the City and its vendors, (c) keep informed of current developments in the field of procurement, (d) ascertain the identity of all vendors who default on contracts with the City and suspend or debar as appropriate.
- 3) Encourage full and open competition whenever possible
- 4) Assure fair and equitable business dealings will all vendors

**FULL AND OPEN COMPETITION**

- 1) The city's procurement code provides that the procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed bids process, except as state in City Code, Chapter 2, Article VII, Sec. 2-404 (a), items (1) through (3).
- 2) The city's procurement code provides that non-exempt procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed proposals process when: (a) the city is incapable of specifically defining the scope of work for which the goods or services is required, (b) the city is requiring the proposer to meet the specifications of the request for proposals (RFP), (c) a broad range of options are available, (d) the procurement is for a professional service describe in F.S. 287.055, or (e) a competitive sealed bidding is not otherwise practical.

**ASSIGNMENT OF AUTHORITY**

- 1) No officer or employee of the City subject to the authority of City Commissioners shall execute any contract nor recommend payment of any amount claimed to be due under any contract.
- 2) Administrative change orders for contracts provide the following authority levels:
  - City project manager or representative may approve change order request in an amount up to \$2,500 and may approve requests for contract time extensions not to exceed five calendar days.
  - Purchasing Manager will approve change orders in a singularly or cumulatively amount of \$2,500 and up to \$15,000 and authorize contract extension time in excess of five days and non-monetary changes not considered minor.
  - City Manager will approve all change orders in an amount of \$15,000 and not to exceed the contingency funds amount of the contract.
  - City Commission will approve contract amendments which include, but are not limited to, change orders exceeding the awarded contract amount including contingency funds.

**INSURANCE REQUIREMENTS**

All vendors doing a service for the City are required to furnish the City with Certificates of Insurance and a City of North Port Hold Harmless Agreement. The city has three insurance requirement levels, and they are as follows:

- 1) Level 1 – Used when a project/service will not exceed 30 calendar days, the cost will not exceed \$50,000, and there are no unusual or high hazards
- 2) Level 2 – Used when a project/service will not exceed 180 calendar days, the cost will not exceed \$500,000, and there are no unusual or high hazards present.

- 3) Level 3 – Used when a project/service will exceed 180 calendar days in duration, the cost is \$1,000,000 or more, and there are extremely high or unusual hazards present.

**OTHER PROCUREMENT POLICIES**

The City of North Port Procurement Code provides that the procurement of goods and/or services can be made without competitive bids or proposals when it is determined:

- 1) In writing that there is only one source (*Chapter 2, Article VII, Sec. 2-407*)
- 2) To be an emergency (*Chapter 2, Article VIII, Sec. 2-408*)





**BUDGET OVERVIEW**

The City of North Port adopted its Fiscal Year (FY) 2017 Annual Budget on September 22, 2016. Two public hearings were held for input from the citizens of North Port. The FY 2017 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port's annual budget is the result of a strategic planning process which aligns the budget with the City's mission, vision and goals, and is prioritized for the provision of Commission initiatives.

**FISCAL YEAR 2017 ANNUAL BUDGET**

	<b>Governmental Funds</b>	<b>Enterprise Funds</b>	<b>Total</b>
<b>REVENUES</b>			
<b>Ad Valorem</b>	\$ 11,036,890	\$ -	\$ 11,036,890
<b>Non Ad Valorem Assessments</b>	26,512,750	-	26,512,750
<b>Other Taxes</b>	15,584,940	-	15,584,940
<b>Permits &amp; Special Assessments</b>	9,550,960	-	9,550,960
<b>Intergovernmental Revenue</b>	8,055,960	-	8,055,960
<b>Charges for Services</b>	16,264,010	19,598,860	35,862,870
<b>Fines &amp; Forfeitures</b>	380,050	100	380,150
<b>Interest Income</b>	420,450	139,500	559,950
<b>Miscellaneous Revenues</b>	7,689,720	21,700	7,711,420
<b>Impact Fees</b>	3,042,430	-	3,042,430
<b>Capacity Fees</b>	-	1,310,000	1,310,000
<b>Other Sources</b>	24,950	-	24,950
Sub-Total before Transfers & Reserves	\$ 98,563,110	\$ 21,070,160	\$ 119,633,270
<b>Transfers in</b>	2,133,860	200,000	2,333,860
<b>Fund Balances/Reserves/Net Assets</b>	2,244,260	5,175,840	7,420,100
<b>Total Revenues &amp; Other Financing Sources</b>	\$ 102,941,230	\$ 26,446,000	\$ 129,387,230
<b>Expenditures</b>			
<b>General Government</b>	\$ 23,434,520	\$ -	\$ 23,434,520
<b>Public Safety</b>	30,023,540	-	30,023,540
<b>Physical Environment</b>	8,896,610	18,254,230	27,150,840
<b>Transportation</b>	17,343,930	-	17,343,930
<b>Economic Environment</b>	310,210	-	310,210
<b>Human Services</b>	219,280	-	219,280
<b>Culture/Recreation</b>	2,201,950	-	2,201,950
<b>Capital</b>	13,879,000	4,406,850	18,285,850
<b>Debt &amp; Lease Service</b>	4,498,330	3,584,920	8,083,250
<b>Other Uses</b>	2,133,860	200,000	2,333,860
Sub-Total including Transfers & Reserves	\$ 102,941,230	\$ 26,446,000	\$ 129,387,230
<b>Increase(Decrease) to Reserves (memo only)</b>	(2,244,260)	(5,175,840)	(7,420,100)
<b>Increase (Decrease) to Capacity Fee Accounts (memo only)</b>	-	307,520	307,520
<b>Total Expenditures</b>	\$ 102,941,230	\$ 26,446,000	\$ 129,387,230

Notes: Governmental Funds include General, Special Revenue, Debt Service and Capital Funds. Enterprise Funds include Water and Wastewater Utility Funds.

**FISCAL YEAR 2017 BUDGET POSITION**

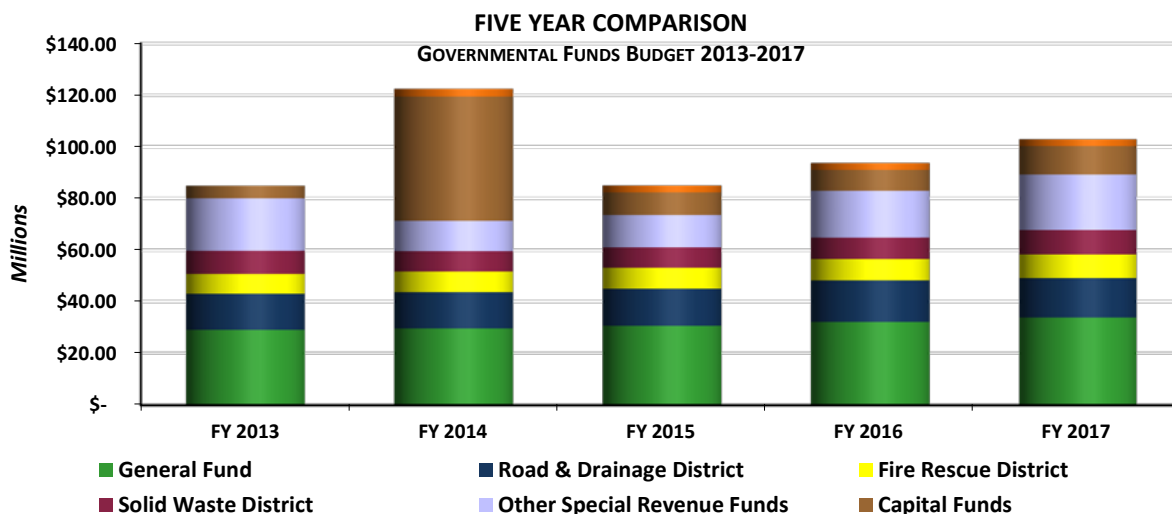
The City’s Adopted FY 2017 Budget totals \$129,387,230 (includes transfers and reserves) for all funds, an increase of \$12,024,200 (10.25%) from the total FY 2016 Budget.

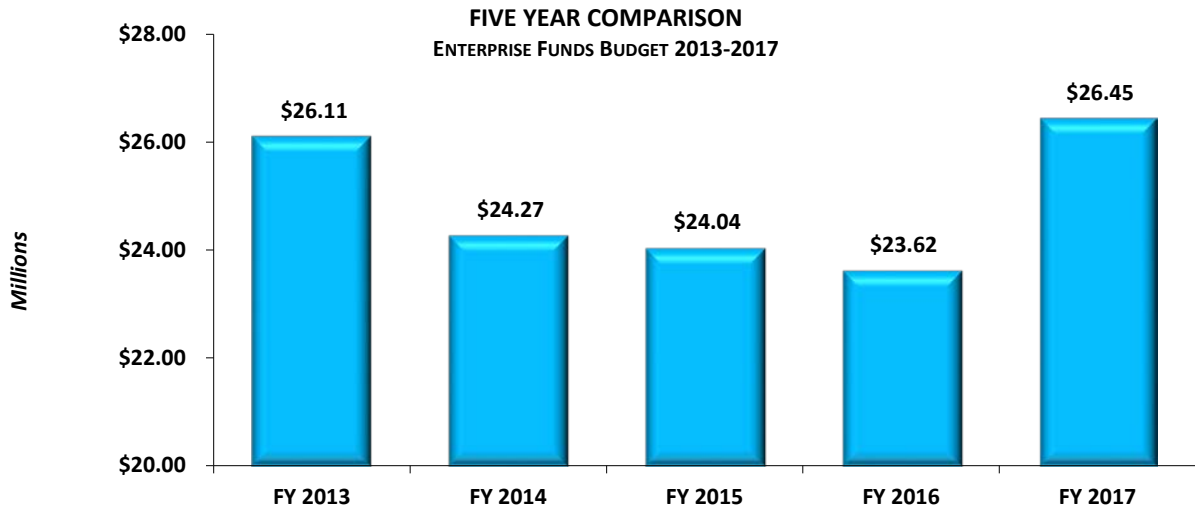
The total FY 2017 Budget for the General Fund, the primary governmental operating fund, is \$33,875,050, which is \$1,725,260 more than the prior year or an increase of 5.37%. Governmental Special Revenue Funds expenditures increased \$4,578,750 or 9.02% and Governmental Capital Funds expenditures were raised \$2,896,590 (35.68%) for FY 2017. The Debt Service Fund remained the same as FY 2016, while the enterprise funds increased \$2,823,600 or 11.95%. The City’s General Fund and District funds reserves are projected to remain at 25% of the operating budget.

Significant changes in the FY 2017 City-wide Budget are:

- Net addition of twenty-five positions – net total of ten positions added to the General Fund: eleven positions added and one position in the General Fund was eliminated; two positions added to the Building Department; one position added to the Road and Drainage District; seven positions added to the Fire Rescue District; two positions added to the Solid Waste District; and three positions added to the Utilities Department;
- Budget provides for 3% salary/wage increases for all non-union and union employees;
- Increase in the Florida Retirement System employer contributions of approximately \$671,100;
- Decreases of \$426,040 and \$573,450 in the Police Pension Plan employer contributions and the Fire Pension Plan employer contributions, respectively;
- Increase in health insurance costs of approximately \$579,000;
- Budget anticipates a decrease in fuel purchase costs of approximately \$436,000 due to lower fuel prices and having three full years of data from the City’s in-house fueling program to provide a more accurate usage estimate.
- Decrease in insurance (general liability, property, etc.) of \$34,900.
- Increase in Utility Services (water, sewer, electricity) of approximately \$171,690 mainly due to a pending electric rate increase;
- Increase in professional services of approximately \$595,610 mainly due to \$50,000 for Planning contracted services, \$50,000 for the Housing Program, \$107,390 for contracted employee services, \$140,000 for pavement inspection services, \$100,000 for a Hillsborough/Cranberry intersection feasibility study, \$70,000 for a traffic flows and speed studies, \$51,960 for the extended hours swim program at Warm Mineral Springs, \$100,000 for the design of potable water service at the Springs and \$75,000 for a Fire Rescue District Organizational Management Study.

Interfund transfers and net changes to reserves are included in the following chart totals and reflect movement of revenues from the fund where received to the fund where the expenditure is recorded. These transfers have generally been excluded in the subsequent tables, graphs and comparisons throughout the document. The following charts compare the City’s annual budget by fund and fund type over the last five years.



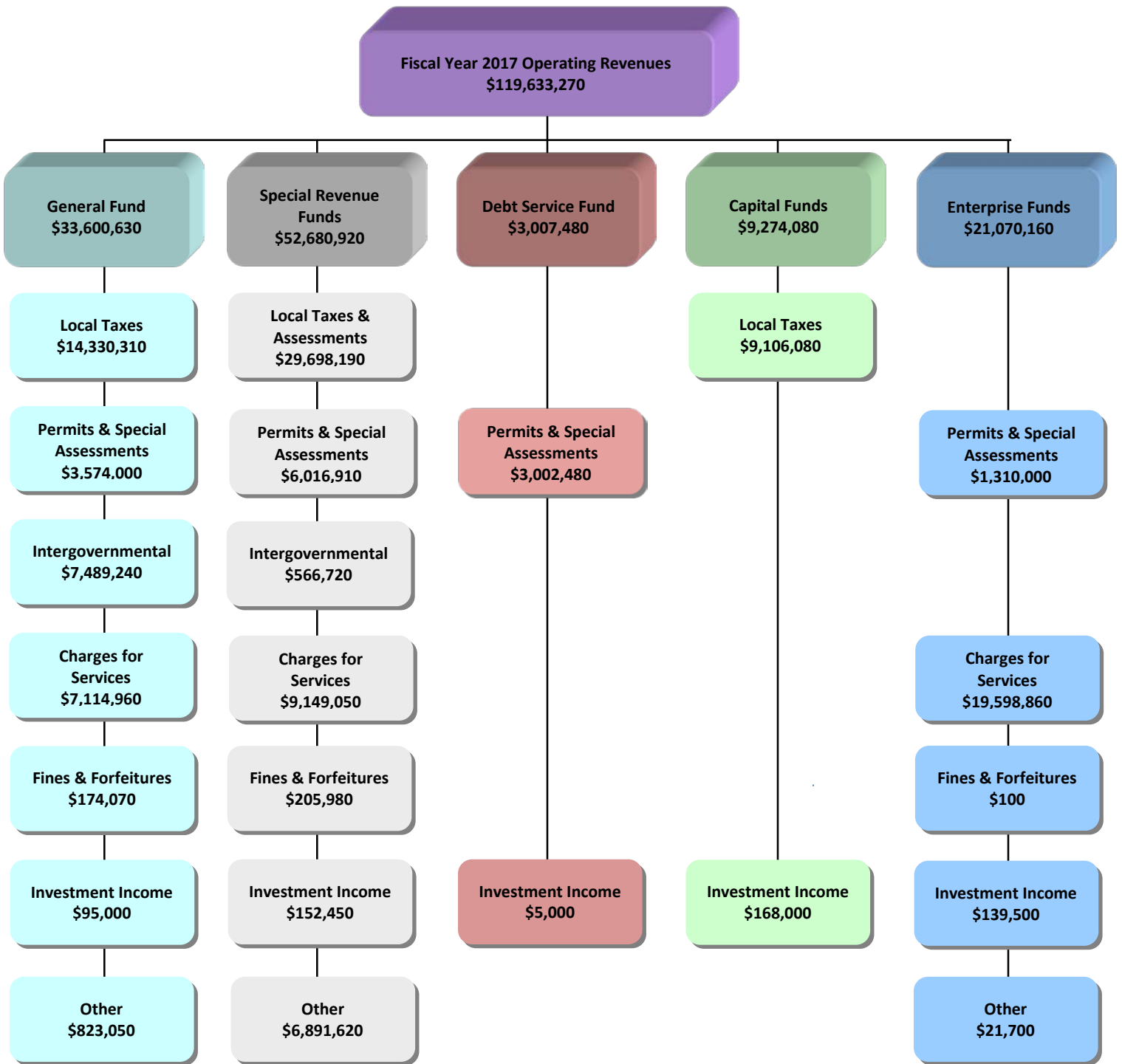


**TOTAL BUDGET BY FUND TYPE**  
% OF TOTAL BUDGET

<b>General Fund (26.18%)</b>		
001	General Fund	\$ 33,875,050 26.18%
<b>Special Revenue Funds (42.80%)</b>		
107	Road & Drainage District	15,272,020 11.80%
110	Fire Rescue District	9,141,690 7.07%
120	Solid Waste District	9,484,760 7.33%
1XX	Other Special Revenue Funds	7,887,090 6.10%
14X	Escheated Lots Funds	66,000 0.05%
15X	Impact Fee Funds	5,298,800 4.10%
530	Self-Insurance Fund	1,351,200 1.04%
810	Employee Benefit	6,867,170 5.31%
<b>Debt Service Fund (2.07%)</b>		
205	Road Reconstruction Bond Debt Service Fund	2,682,500 2.07%
<b>Capital Funds (8.51%)</b>		
306	Surtax III	9,520,270 7.36%
325	Capital Acquisition Fund	1,491,580 1.15%
330	Road Reconstruction Fund	3,100 0.00%
<b>Enterprise Funds (20.44%)</b>		
420	Water and Wastewater	24,858,860 19.21%
423	Water Capacity Fees	680,000 0.53%
424	Sewer Capacity Fees	907,140 0.70%
<b>TOTAL BUDGET</b>		<b>\$ 129,387,230 100.00%</b>

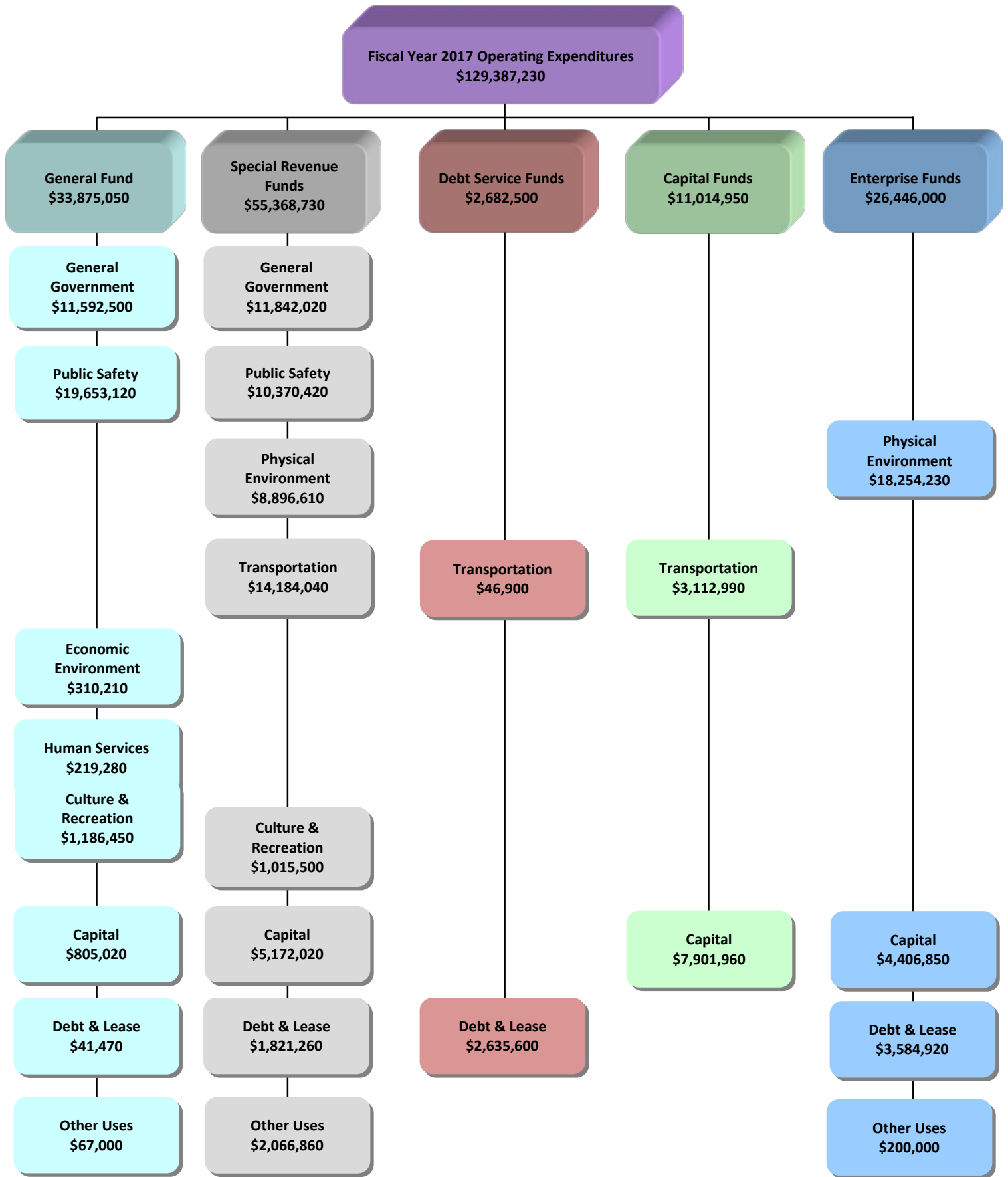
The following charts illustrate the adopted FY 2017 total operating revenues and expenditures.

**BREAKDOWN OF TOTAL OPERATING REVENUES – ALL FUNDS**



*NOTE: THE ABOVE CHART EXCLUDES ALL TRANSFERS IN AND INCREASES/DECREASES TO RESERVES.*

BREAKDOWN OF TOTAL OPERATING EXPENDITURES – ALL FUNDS



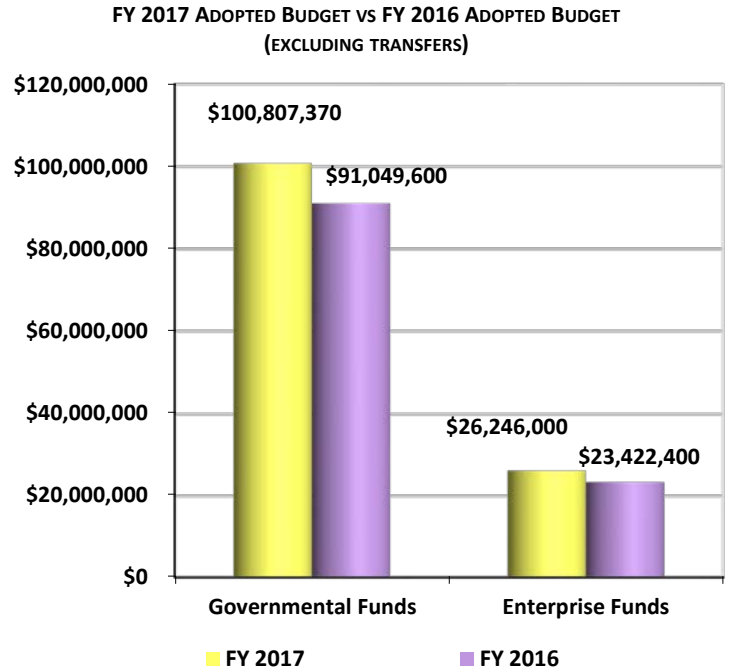
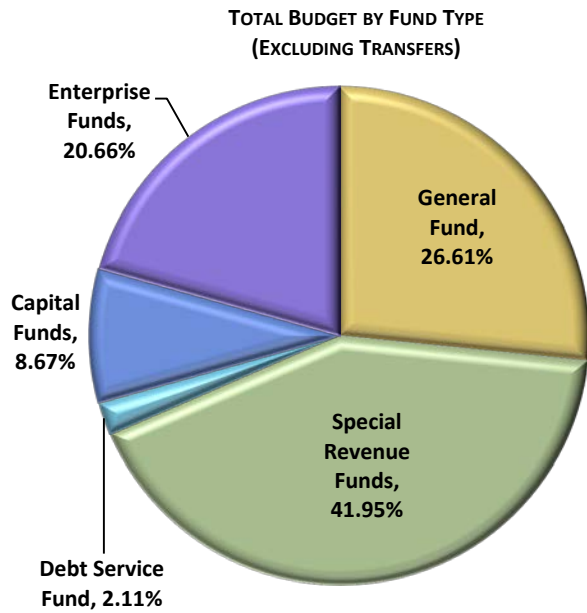
**BUDGET HIGHLIGHTS**

The budget is a plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period. The budget is the legal authorization to expend City funds during the fiscal year.

**BUDGET SUMMARY**

The total City-Wide FY 2017 Budget is shown below and is a balanced budget.

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	TOTAL CITY-WIDE BUDGET
<b>Revenues</b>							
Ad Valorem Taxes	\$11,036,890	\$ -	\$ -	\$ -	\$ 11,036,890	\$ -	\$ 11,036,890
Non-Ad Valorem Assessments	-	26,512,750	-	-	26,512,750	-	26,512,750
Other Taxes	3,293,420	3,185,440	-	9,106,080	15,584,940	-	15,584,940
Permits & Special Assessments	3,574,000	2,974,480	3,002,480	-	9,550,960	-	9,550,960
Intergovernmental Revenue	7,489,240	566,720	-	-	8,055,960	-	8,055,960
Charges for Services	7,114,960	9,149,050	-	-	16,264,010	19,598,860	35,862,870
Fines & Forfeitures	174,070	205,980	-	-	380,050	100	380,150
Interest Income	95,000	152,450	5,000	168,000	420,450	139,500	559,950
Miscellaneous Revenues	813,050	6,876,670	-	-	7,689,720	21,700	7,711,420
Impact Fees	-	3,042,430	-	-	3,042,430	-	3,042,430
Capacity Fees	-	-	-	-	-	1,310,000	1,310,000
Other Sources	10,000	14,950	-	-	24,950	-	24,950
Transfers In	-	-	-	2,133,860	2,133,860	200,000	2,333,860
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$33,600,630</b>	<b>\$52,680,920</b>	<b>\$3,007,480</b>	<b>\$11,407,940</b>	<b>\$100,696,970</b>	<b>\$21,270,160</b>	<b>\$121,967,130</b>
<b>Expenditures</b>							
General Government	\$ 11,592,500	\$ 11,842,020	\$ -	\$ -	\$ 23,434,520	\$ -	\$ 23,434,520
Public Safety	19,653,120	10,370,420	-	-	30,023,540	-	30,023,540
Physical Environment	-	8,896,610	-	-	8,896,610	18,254,230	27,150,840
Transportation	-	14,184,040	46,900	3,112,990	17,343,930	-	17,343,930
Economic Environment	310,210	-	-	-	310,210	-	310,210
Human Services	219,280	-	-	-	219,280	-	219,280
Culture & Recreation	1,186,450	1,015,500	-	-	2,201,950	-	2,201,950
Capital	805,020	5,172,020	-	7,901,960	13,879,000	4,406,850	18,285,850
Debt & Lease	41,470	1,821,260	2,635,600	-	4,498,330	3,584,920	8,083,250
Other Uses	67,000	2,066,860	-	-	2,133,860	200,000	2,333,860
<b>Total Expenditures</b>	<b>\$ 33,875,050</b>	<b>\$ 55,368,730</b>	<b>\$2,682,500</b>	<b>\$ 11,014,950</b>	<b>\$ 102,941,230</b>	<b>\$ 26,446,000</b>	<b>\$129,387,230</b>
Excess (Deficiency) of Revenues	(274,420)	(2,687,810)	324,980	392,990	(2,244,260)	(5,175,840)	(7,420,100)
<b>Fund Balance Beginning (unaudited)</b>	<b>\$ 10,095,989</b>	<b>\$ 26,538,558</b>	<b>\$1,016,874</b>	<b>\$ 22,352,739</b>	<b>\$ 60,004,160</b>	<b>\$109,785,500</b>	<b>\$169,789,660</b>
<b>Fund Balance Ending (estimated)</b>	<b>\$ 9,821,569</b>	<b>\$ 23,850,748</b>	<b>\$1,341,854</b>	<b>\$ 22,745,729</b>	<b>\$ 57,759,900</b>	<b>\$104,609,660</b>	<b>\$162,369,560</b>



**SUMMARY OF BUDGETED FUNDS BY FUND TYPE (EXCLUDES INTERFUND TRANSFERS)**

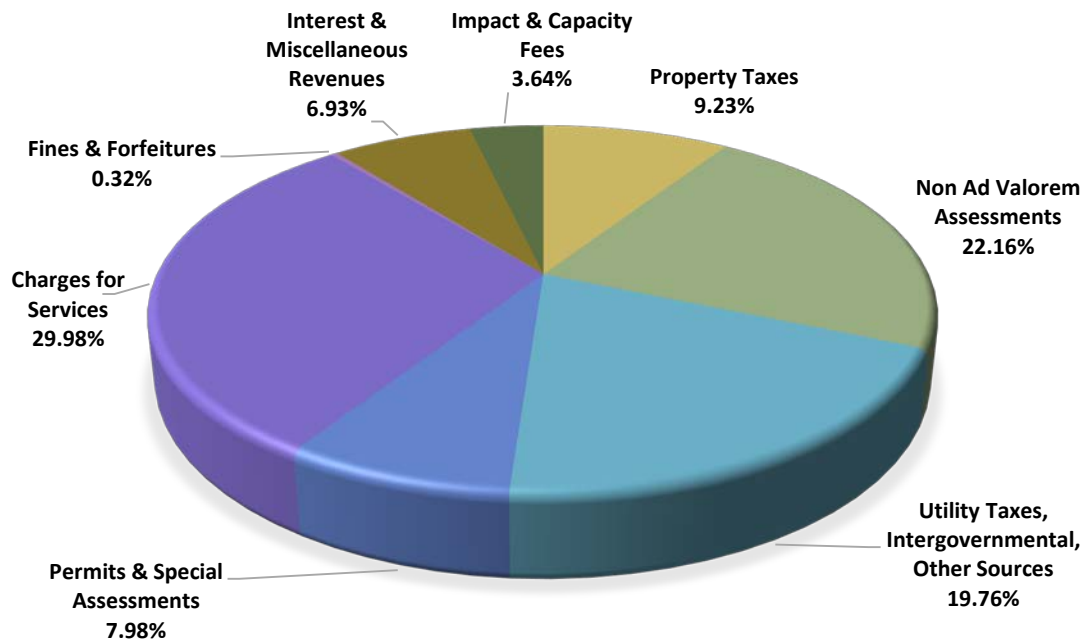
FUND	FY 2017	PERCENT OF TOTAL	FY 2016	PERCENT OF TOTAL	DOLLAR CHANGE	PERCENT CHANGE
General Fund	\$ 33,808,050	26.61%	\$ 32,122,790	28.06%	\$ 1,685,260	5.25%
Special Revenue Funds	53,301,870	41.95%	48,125,950	42.04%	5,175,920	10.75%
Debt Service Fund	2,682,500	2.11%	2,682,500	2.35%	-	0%
Capital Funds	11,014,950	8.67%	8,118,360	7.09%	2,896,590	35.68%
Enterprise Funds	26,246,000	20.66%	23,422,400	20.46%	2,823,600	12.06%
<b>TOTAL</b>	<b>\$ 127,053,370</b>	<b>100%</b>	<b>\$ 114,472,000</b>	<b>100%</b>	<b>\$ 12,581,370</b>	<b>10.99%</b>

**REVENUES**

The primary budget policy consideration in the FY 2017 revenue budget development was the current and future economic conditions and how to best utilize these resources to deliver city services. The following chart illustrates the City’s revenues for fiscal year 2017.



**FISCAL YEAR 2017**  
**WHERE THE MONEY COMES FROM – ALL FUNDS**



*Note: Excludes all interfund transfers and increases/decreases to reserves.*

**GOVERNMENTAL REVENUE SOURCES**

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. North Port utilizes most of its allowable revenue sources. However, there are still several options available should the City determine the need to raise revenue. Some of these include: increasing utility taxes; charging for services which currently are provided at low or no cost; and adding water to the current utility tax structure.

The City of North Port’s primary revenue source is the local tax base. With the passing of the Property Tax Reform Bill-HB 1B, the Property Tax Amendment and the decrease in property values, the City’s reliance on the local tax base is presenting new challenges. Therefore, it is becoming more important to improve the tax base diversification by shifting from the heavy residential base, as well as diversifying the overall revenue stream.

As illustrated in the following chart, Governmental Funds are funded 10.95% by Ad Valorem property taxes and 26.30% by Non-Ad Valorem assessments.

The following is a summary of the City’s governmental revenue sources excluding transfers and fund balance.

**REVENUE SOURCES – GOVERNMENTAL FUNDS**

**Governmental**

Revenues	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Adopted
Ad Valorem Taxes	\$ 8,071,414	\$ 8,102,022	\$ 9,228,706	\$ 10,087,024	\$ 11,036,890
Non-Ad Valorem Assessments	25,055,136	25,198,813	25,073,663	26,312,106	26,512,750
Other Taxes	12,912,852	13,503,025	14,361,410	15,027,277	15,584,940
Permits & Special Assessments	4,030,982	8,039,685	8,835,214	8,856,661	9,550,960
Intergovernmental Revenue	6,319,650	9,722,334	12,371,117	8,255,483	8,055,960
Charges for Services	11,390,926	13,974,122	14,558,553	17,052,295	16,264,010
Fines & Forfeitures	288,529	357,802	398,564	583,336	380,050
Interest Income	355,816	338,583	898,719	898,381	420,450
Miscellaneous Revenues	6,264,719	6,049,641	6,439,319	6,879,634	7,689,720
Impact Fees	298,944	434,021	1,181,968	3,095,639	3,042,430
Other Sources	352,519	45,697,325	74,375	70,544	24,950
<b>Total</b>	<b>\$ 75,341,487</b>	<b>\$ 131,417,373</b>	<b>\$ 93,421,608</b>	<b>\$ 97,118,380</b>	<b>\$ 98,563,110</b>

North Port met the legislative and economic challenges by re-evaluating the way services are delivered and how City business is conducted. The City continues to ensure the preservation of core services and the continued viability of the government. One of the budget priorities of the City Commission for FY 2017 is to minimize any increase in taxes on the citizens in order to maintain the same level of service. For FY 2017, there is a \$0.1204 decrease in the millage rate from the prior year; the millage rate is \$3.4770. The FY 2017 budget reflects a decrease of 3.5% in the Fire Rescue non-ad valorem assessments; no increase in the Road and Drainage non-ad valorem assessments; and no increase/decrease in the Solid Waste District non-ad valorem assessments which will remain at \$249/household. Due to the road reconstruction bond, an annual assessment of \$46 per parcel is effective to fund the debt service. Despite the annual assessment, the City maintains the position as having the lowest per capita property taxes in Sarasota County. The following district rate schedules detail the revised rates for FY 2017:

**Fire Rescue District Rate Schedule**

Benefit Tier	Equivalent Benefit Unit (EBU)	Applicable to	Rate per EBU
<b>Tier 1 - Response Readiness Availability</b>	Improved Property - Per Parcel Un-improved Property Under 5 acres – per parcel Over 5 acres – per 5 acres (Parcel EBU), rounded down to nearest 5 acres	All Non-exempt Parcels – Improved and Un-improved	\$72.77
<b>Tier 2 - Protection from Loss of Structures</b>	Per \$5,000 of Structure Value (Structure EBU), rounded down to nearest \$5,000	Non-exempt Improved Parcels	\$4.68

**Road and Drainage District Rate Schedule**

Assessments	Roads			Drainage				Mowing	
	Admin	Base	Enhanced	Admin	Primary-I	Secondary-II	Tertiary-III	Admin	Mowing
<b>Residential</b>	\$ 4.09	\$ 11.11	\$ 28.40	\$ 4.90	\$ 32.09	\$ 18.64	\$ 19.80	\$ 3.71	\$ 48.04
<b>Commercial</b>	\$ 4.09	\$ 11.11	\$ 28.40	\$ 4.90	\$ 32.09	\$ 18.64	\$ 19.80	\$ 3.71	\$ 48.04
<b>Basis of Assessment</b>	ERU			DBU				Per Parcel	

The following table highlights changes in governmental revenues from last year to illustrate the impact of economic and environmental influences on the City budget. Growth and economy driven revenues are projected to increase by \$3,809,580 and charges for services are budgeted to increase by \$4,182,350. Due to the anticipated lifting of the impact fee moratorium on transportation impact fees and increased construction activity, revenues from impact fees are budgeted to increase \$1,245,920 from fiscal year 2015. Increased construction activity is also the cause of the rise in permits and special assessment revenue.

**HOW GOVERNMENTAL REVENUE SOURCES CHANGED**

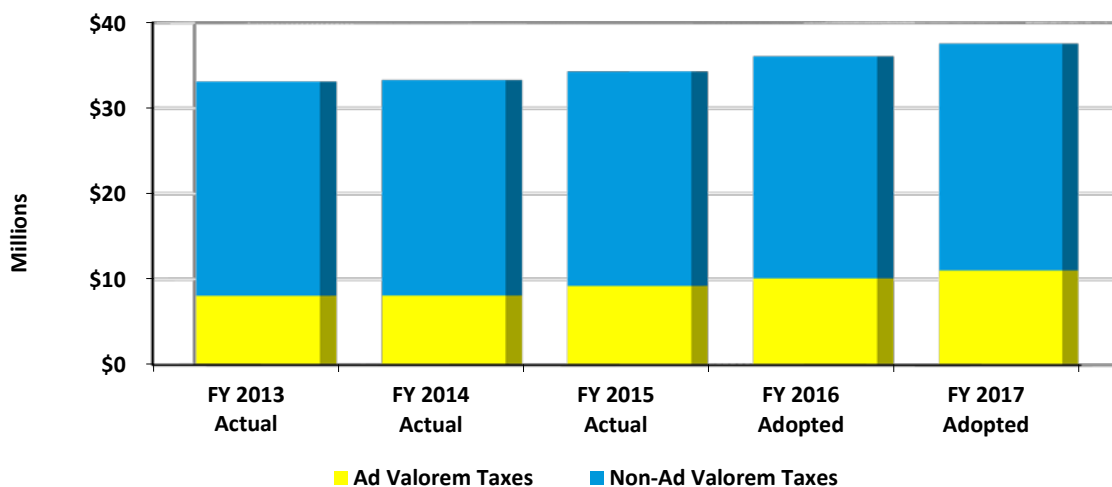
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Funds	Total Governmental Funds
Net 2016 Revenue Budget (excludes all interfund transfers and increases/ decreases to reserves)	\$31,798,670	\$49,300,310	\$ 3,007,480	\$ 8,255,640	\$ 92,362,100
<b>Impact of Assessed Value &amp; Tax Reform</b>	928,120	-	-	-	<b>928,120</b>
<b>Growth &amp; Economy Driven Revenues</b>	771,580	1,795,120	-	966,440	<b>3,533,140</b>
<b>Charges for Services</b>	20,390	683,000	-	-	<b>703,390</b>
<b>Investment Income</b>	-	43,850	-	52,000	<b>95,850</b>
<b>Other</b>	81,870	858,640	-	-	<b>940,510</b>
Net Change in Revenue Sources	<b>1,801,960</b>	<b>3,380,610</b>	-	<b>1,018,440</b>	6,201,010
<b>Total Governmental Revenues for FY 2017</b>	<b>\$33,600,630</b>	<b>\$52,680,920</b>	<b>\$ 3,007,480</b>	<b>\$ 9,274,080</b>	<b>\$ 98,563,110</b>

**PROPERTY TAX MILLAGE AND ASSESSED VALUATION**

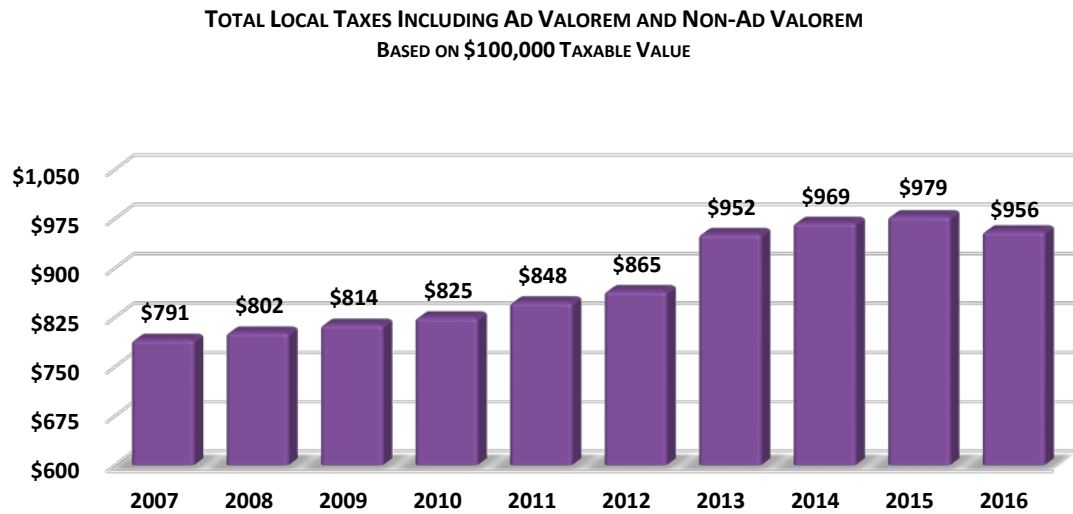
Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Appraiser is assigned the responsibility for assessing property within the City. Florida Statutes require the Appraiser to provide a timely estimate of property values to the City, to aid in the budget process. The Appraiser provides the City with a preliminary assessment by June 1, and the certification of taxable value by July 1. Beginning no earlier than July 1, the Value Adjustment Board meets to hear appeals of exemptions, deferrals, or classifications of property owners. In October, the City receives the Final Certification of Taxable Value from the Appraiser. Throughout the year, other adjustments may be made to the final taxable value.

The chart below illustrates the breakdown of Ad Valorem Taxes (General Fund) and Non-Ad Valorem Assessments (Special Revenue Funds) for the City of North Port from FY 2013 through FY 2017.

**AD VALOREM TAXES (GENERAL FUND) AND  
NON-AD VALOREM ASSESSMENTS (SPECIAL REVENUE FUNDS)**



The following chart provides a history of the total taxes and assessments paid to the City of North Port by a local taxpayer. The chart uses a taxable value of \$100,000 to calculate the combined total.



Total taxes and assessments for the taxpayer have remained rather consistent over the past several years. In 2013 due to the changes in methodology, the Road and Drainage and Fire Rescue Non Ad-Valorem Assessments both increased slightly and the Road Bond Assessment of \$46 was initiated for 2013. Partially offsetting these increases in 2013 were decreases in the millage rate and the decrease of \$18/household in the Solid Waste Non Ad-Valorem Assessment. In 2014, the millage rate increased \$0.15 and both the Road and Drainage and Fire Rescue Non Ad-Valorem Assessments were raised. The Solid Waste Non Ad-Valorem Assessment and the Road Bond Assessment remained the same as 2013. In 2015, there was no increase in the millage rate; the Road and Drainage and Fire Rescue Non Ad-Valorem Assessments increased 4% and 1%, respectively; finally, the Solid Waste Non Ad-Valorem Assessment and the Road Bond Assessment remained the same as FY 2014. In 2016, the millage rate decreased \$0.1204 and the Fire Rescue Non Ad-Valorem Assessments decreased 3.5%; finally, the Road and Drainage Non Ad-Valorem Assessments, the Solid Waste Non Ad-Valorem Assessment and the Road Bond Assessment remained the same as 2015.

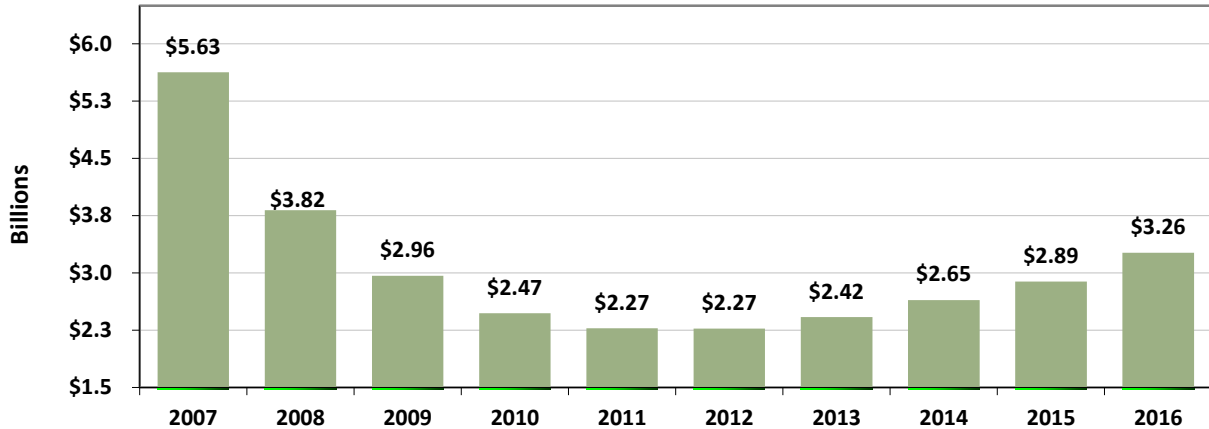
**IMPACT ON SAMPLE TAXPAYER**

Ad Valorem Taxes	2016 Taxable Value	2016-2017 Millage Rates	2015-2016* Tax Bill	2015 Taxable Value	2015-2016 Millage Rates	2014-2015* Tax Bill	Change from Prior Year
<i>City of North Port</i>	119,763	3.4770	\$ 416.42	118,583	3.5974	\$ 426.59	\$ (10.17)
<i>Sarasota County</i>	119,763	3.1962	382.79	118,583	3.1983	379.26	3.53
<i>Sarasota Co. Debt Service</i>	119,763	0.1420	17.01	118,583	0.1458	17.29	(0.28)
<i>Mosquito Control</i>	119,763	0.0530	6.35	118,583	0.0471	5.59	0.76
<i>Sarasota Memorial Hospital</i>	119,763	1.0525	126.05	118,583	1.0525	124.81	1.24
<i>SW FL Mmgt Dist.</i>	119,763	0.3317	39.73	118,583	0.3488	41.36	(1.63)
<i>West Coast Inland Navigation</i>	119,763	0.0394	4.72	118,583	0.0394	4.67	0.05
<i>Sarasota School Dist.</i>	144,763	5.9330	858.88	143,583	6.2630	899.26	(40.38)
<i>School Capital Improvement</i>	144,763	1.5000	217.15	143,583	1.5000	215.38	1.76
<b>Total Ad Valorem</b>		<b>15.7248</b>	<b>\$ 2,069.09</b>		<b>16.1923</b>	<b>\$ 2,114.21</b>	<b>\$ (45.12)</b>
<b>Non Ad Valorem Taxes</b>							
<i>Fire Rescue District</i>			\$ 264.60			\$ 254.74	\$ 9.86
<i>Solid Waste District</i>			249.00			249.00	-
<i>Road &amp; Drainage District</i>			119.03			119.03	-
<i>North Port R&amp;D Capital Imp</i>			46.00			46.00	-
<b>Total Non Ad Valorem</b>			<b>678.63</b>			<b>668.77</b>	<b>9.86</b>
<b>Total Tax Bill</b>			<b>\$ 2,747.72</b>			<b>\$ 2,782.98</b>	<b>\$ (35.26)</b>

\*Additional homestead exemption of \$25,000 not applied to School Board

The City of North Port has experienced a rapid growth in population, new construction and taxable value since the year 2000. Over the past several years, the trend temporarily reversed due to the economic slow decline; but starting in FY 2013 the taxable value started to rise again. For FY 2016, the certification of final assessed gross taxable value of all properties within the City is \$3,266,659,935 which reflects a 13.13% increase in assessed taxable value from that of 2015. The chart below shows the change in taxable value over the past ten years.

**TAXABLE VALUE BY YEAR (IN BILLIONS)**



**PROPERTY TAXES AND ASSESSMENTS**

The City, like many Florida communities, ultimately has a limited number of revenue options. The City Commission and professional staff continuously evaluate resources and processes to provide the taxpayer with the highest level of service. The public’s demand for fiscal conservatism often conflicts with demands for increased services. The dilemma is how to provide the quantity and quality of services the residents demand within fiscal constraints. The FY 2017 budget reflects a decrease in the millage rate of \$0.1204 and a 3.5% decrease in the Fire Rescue Non Ad-Valorem Assessments; and no change in the Road and Drainage Non Ad-Valorem Assessments, the Solid Waste Non Ad-Valorem Assessment and the Road Bond Assessment.

**AD VALOREM (PROPERTY) TAXES**

**Analysis/Assumptions:**

The Adopted FY 2017 millage rate for the City of North Port is 3.4770 mills, which means the property owner pays \$3.4770 for each \$1,000 of taxable value. Based on this rate, the City would expect to collect a maximum of \$11,347,328. In accordance with Florida Statutes, the City can reduce this projection by up to five percent to allow for uncollected funds and prepayment discounts. Commission adopted a three percent discount for FY 2017 for a budget amount of \$11,006,890 in ad valorem taxes.

As part of the budget process, the City is required by Florida Statutes to advertise the “rolled-back rate”, which is the millage rate that would provide the same amount of taxes as the previous year, excluding new construction. This year’s rolled-back rate allows for a millage rate of 3.3249.

**Legal Authorization:**

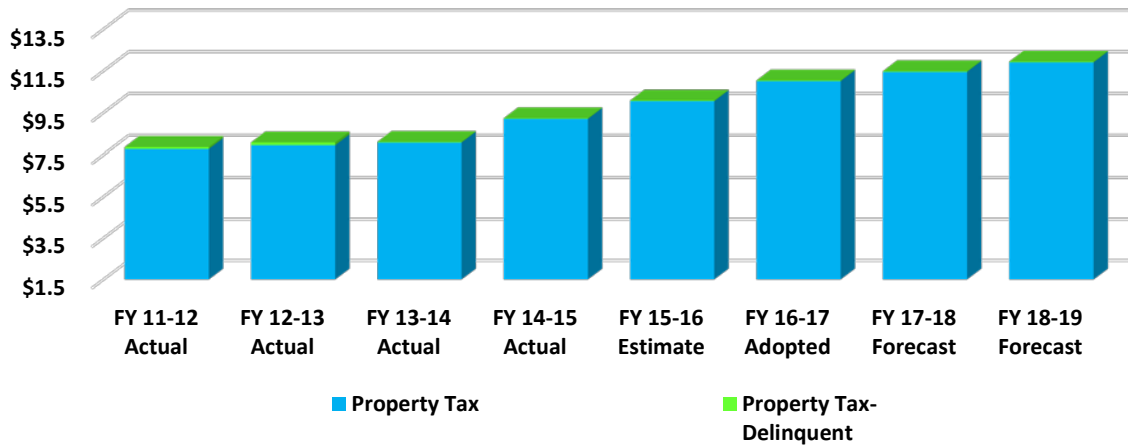
Authorized by Article VII Section 9 of State Constitution, Florida Statutes Chapters 192-197 and 200.

**Uses and Restrictions:**

Levied against commercial and residential property within city limits. Generally restricted to lawful budgeted purposes for which they were authorized, such as funding public safety, parks, and other various city departments.

The following chart shows how property tax revenues have changed over the past five years and includes the adopted budget for FY 2017 and the FY 2018 projected revenue.

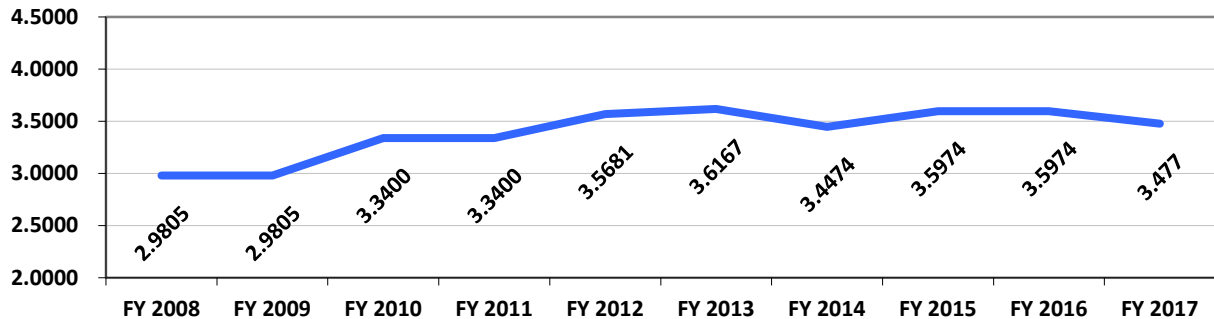
**Property Tax Revenues (in millions)**



In Millions	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
Property Tax	\$ 7.76	\$ 7.94	\$ 8.07	\$ 9.20	\$ 10.05	\$ 11.01	\$ 11.45	\$ 11.91
Property Tax-Delinquent	0.09	0.13	0.03	0.03	0.03	0.03	0.03	0.03
<b>Total</b>	<b>\$ 7.85</b>	<b>\$ 8.07</b>	<b>\$ 8.10</b>	<b>\$ 9.23</b>	<b>\$ 10.08</b>	<b>\$ 11.04</b>	<b>\$ 11.48</b>	<b>\$ 11.94</b>

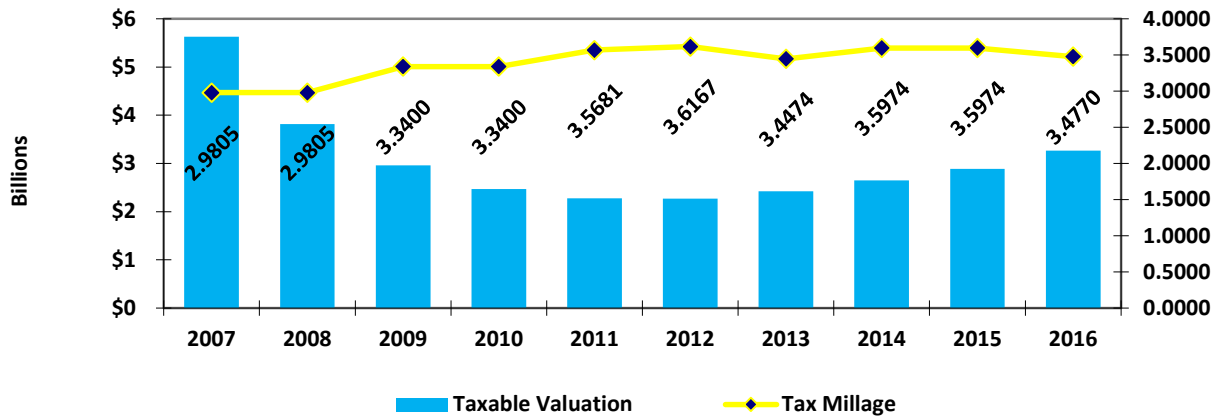
The following chart shows the City’s millage rates for the past ten years.

**TEN YEARS OF MILLAGE RATES**



Applying the approved millage rate of 3.4770 mills to the City’s total taxable assessed valuation of approximately \$3.26 billion and adjusting by 3% for delinquencies and discounts, the total ad valorem revenues are projected to be \$11,006,890 which is 11.17% of the total governmental revenues (excluding transfers and reserves). The adopted millage rate of 3.4770 is a decrease of .1204 from FY 2016.

Millage rates are influenced by the taxable value of properties within the City. Annually, the Sarasota County Property Appraiser establishes the City’s taxable value. During the five-year recession period, the City has experienced decreases in property values of 59.7%. In 2013, the City experienced its first increase in taxable value since 2007. In 2015, the taxable value increased \$242.3 million or 9.15% over 2014. Again in 2016, the taxable value increased \$379.2 million or 13.13% over 2015. The FY 2017 budget is based upon the 2016 taxable value.



**NON-AD VALOREM ASSESSMENTS**

**Analysis/Assumptions:**

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: the Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and account for 26.90% of the total governmental revenues (excluding transfers and reserves).

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire protection and suppression services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$249 annually per residence.

In FY 2014, a new methodology was adopted by the Commission for both the Fire Rescue and Road and Drainage Districts for calculating non-ad valorem assessments on the properties in the City of North Port. The FY 2017 Budget reflects this methodology.

The Fire Rescue District projected assessment revenues for FY 2017 are \$8,350,150, a \$161,510 or 1.97% increase from FY 2016. Also, delinquent assessments of \$40,000 are budgeted in FY 2017, a decrease of \$50,000 from FY 2016.

The Road and Drainage District projected assessment revenues for FY 2017 are \$10,596,560, a 0.25% decrease from FY 2016. Also, delinquent assessments of \$75,000 are budgeted in FY 2017, a decrease of \$75,000 from FY 2016.

The Solid Waste District assesses a flat rate of \$249 annually for residential collection and disposal of solid waste. The projected assessment revenue for FY 2017 is \$7,451,040. This projection includes eight hundred new residents prorated at 50% of the year and a two percent discount for early payment of the assessment. The total projected revenue is an increase of \$545,940 or 7.91%.

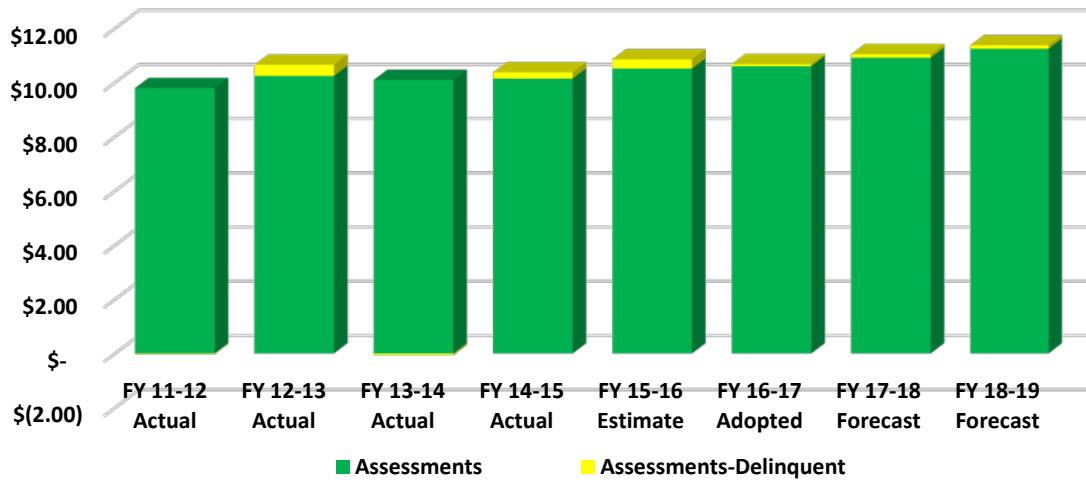
**Legal Authorization:**

Authorized by, Florida Statutes, Title XIII Chapter 189, Section 189.4041 and Title XIV, Chapter 197, Sections 197.3632 and 197.3635.

**Uses and Restrictions:**

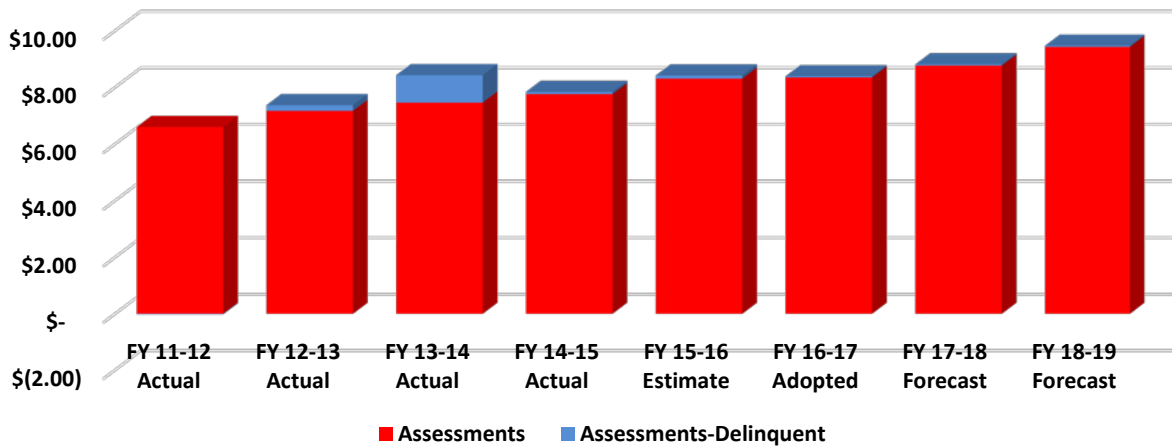
Levied against property within the city limits and based on property’s received benefit. Restricted to lawful budgeted purposes for which they were authorized, such as funding transportation and drainage services, fire protection services, and the collection and disposal of solid waste.

**ROAD & DRAINAGE DISTRICT ASSESSMENT REVENUE**



In Millions	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
Assessments	\$9.79	\$10.24	\$10.09	\$10.14	\$10.51	\$10.60	\$10.91	\$11.24
Assessments-Delinquent	\$(0.02)	\$0.41	\$(0.06)	\$0.23	\$0.34	\$0.07	\$0.13	\$0.13
<i>Total</i>	<i>\$9.77</i>	<i>\$10.65</i>	<i>\$10.03</i>	<i>\$10.37</i>	<i>\$10.85</i>	<i>\$10.67</i>	<i>\$11.04</i>	<i>\$11.37</i>

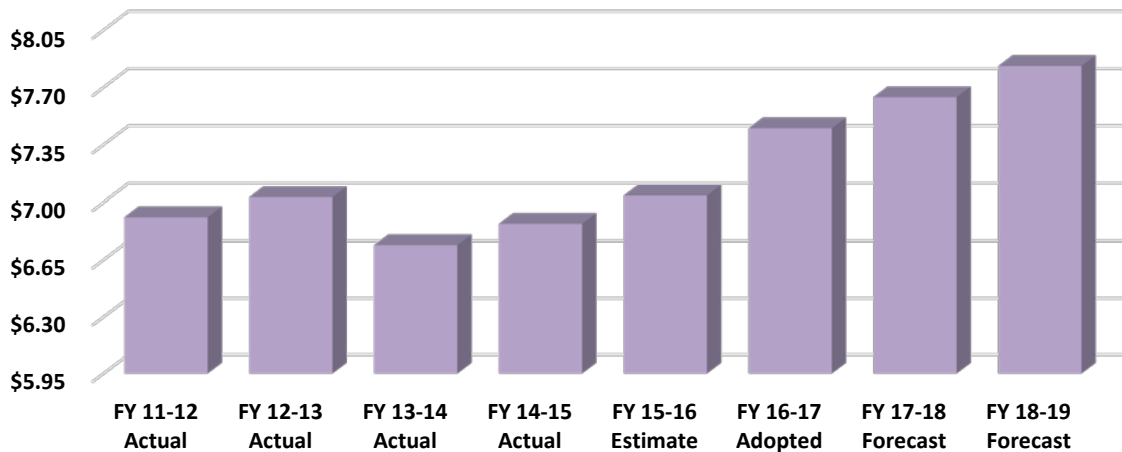
**FIRE RESCUE DISTRICT ASSESSMENT REVENUE**



In Millions	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
Assessments	\$6.47	\$6.60	\$7.17	\$7.46	\$7.76	\$8.19	\$8.25	\$8.25
Assessments-Delinquent	\$0.06	\$(0.01)	\$0.20	\$0.97	\$0.08	\$0.09	\$0.08	\$0.08
<i>Total</i>	<i>\$6.53</i>	<i>\$6.59</i>	<i>\$7.37</i>	<i>\$8.43</i>	<i>\$7.84</i>	<i>\$8.28</i>	<i>\$8.33</i>	<i>\$8.33</i>



**SOLID WASTE DISTRICT ASSESSMENT REVENUE**



In Millions	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
Assessments	\$6.91	\$7.03	\$6.74	\$6.87	\$7.04	\$7.45	\$7.64	\$7.83

**OTHER MAJOR GOVERNMENTAL REVENUES**

The other major Governmental Funds revenue sources and their portion of the governmental revenue budget (excluding transfers and reserves) include:

- Charges for Services – 16.50%
- State Revenue Sharing (Half-cent sales tax, local option gas taxes, municipal revenue sharing) – 11.08%
- Fines and Forfeitures and Miscellaneous – 8.61%
- One Cent Sales Surtax – 9.24%
- Franchise Fees – 3.36%
- Local Communication Service Taxes – 1.86%
- Impact Fees – 3.09%
- Utility Taxes – 0.85%
- Other Taxes – 0.88%
- Permits & Special Assessments (excluding Franchise Fees) – 6.33%

The sum of these revenues is expected to increase by \$4,706,700 or 8.37% from the prior year projections due to the increases of \$975,180 and \$603,060 in permits and special assessments and intergovernmental revenues, respectively. Also, impact fees are budgeted to rise \$803,210 and an increase of \$966,440 in one cent sales surtax is projected for FY 2017; this estimate is received from the state. Finally, miscellaneous revenues are anticipated to rise \$848,700.

Permits and special assessment revenues are estimated to show an increase due to an upturn in construction activity within the City. Increases in building permit fees are projected at \$754,600. Also, franchise fees are expected to increase \$176,000.

State shared revenues, including local gas option taxes, municipal revenue sharing program and the half-cent sales tax, are expected to increase by \$750,320 or 7.38% from FY 2016.

Finally, miscellaneous revenues are projected to rise mainly due to the \$771,490 increase in the contributions to the City’s employee benefits fund; medical insurance premiums are budgeted to rise approximately 10%.

**LOCAL COMMUNICATIONS SERVICES TAX**

**Analysis/Assumptions:**

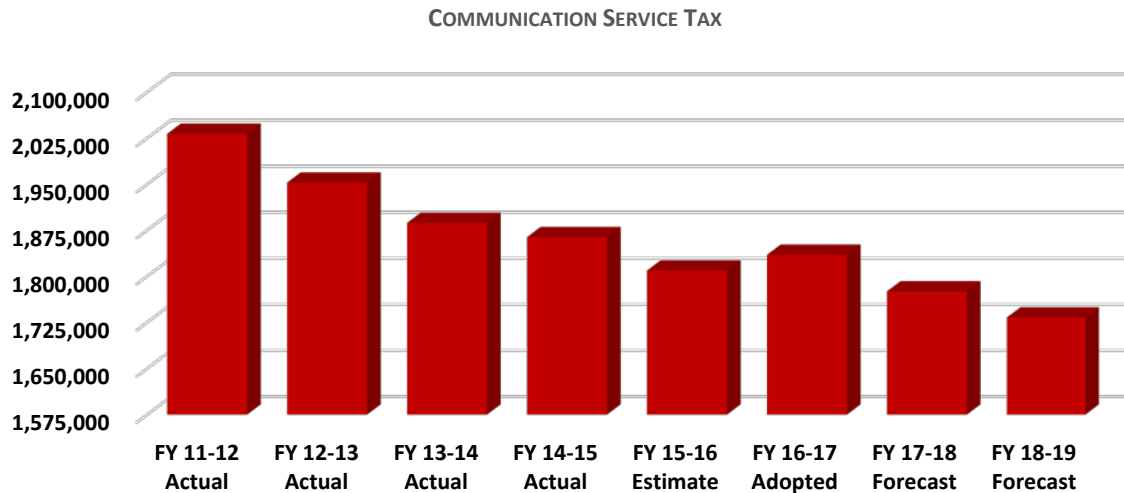
During the 2000 Regular Session, the Florida Legislature created the Communications Services Tax Simplification Law. The legislation attempted to create a new simplified tax structure for communications services by combining telephone utility tax and cable franchise fees. The City adopted resolution 2001-R-38 setting the City’s Communications Services Tax rate at 5.72%. Based on state forecasts, the City is budgeted to bring in \$1,834,900 or approximately 1.86% of total Governmental Funds revenues (5.46% of General Fund revenues) for FY 2017.

**Legal Authorization:**

Authorized by Florida Statutes, Title XIV, Chapter 202, Section 202.19.

**Uses and Restrictions:**

Revenues are available for any general governmental purpose.



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Communication Tax</b>	\$2,032,026	\$1,952,550	\$1,886,925	\$1,863,757	\$1,809,323	\$1,834,900	\$1,775,370	\$1,732,930

**ELECTRIC UTILITY TAXES**

**Analysis/Assumptions:**

Electric utility taxes increased significantly between FY 2008 and FY 2009, a result of increased electrical demand and increased fuel costs. Since FY 2009, revenues have been relatively constant with slow growth. Increases in fees from electricity have offset decreases that resulted from the economy and the increase in the number of vacant homes. The City is projected to receive \$840,520 in electric utility taxes for FY 2017, an increase of \$40,020 from the prior year. The revenue decreases in the past several years that resulted from the economy and the rise in the number of vacant homes appear to have leveled off.

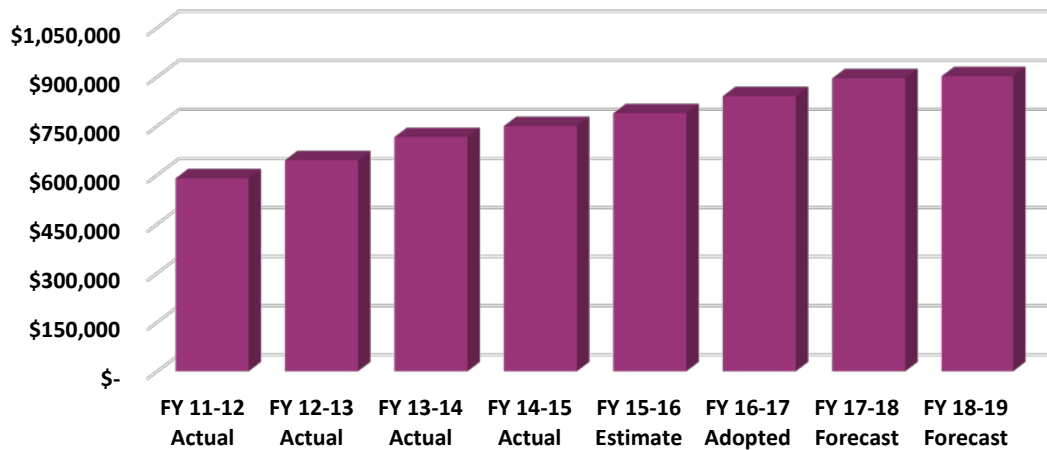
**Legal Authorization:**

Authorized by Florida Statutes, Title XII, Chapter 166, Part III, Section 166.231; City of North Port Ordinance 98-27.

**Uses and Restrictions:**

Revenues are available for any general governmental purpose.

UTILITY SERVICE TAX



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
Utility Service Tax	\$589,511	\$644,998	\$715,620	\$749,292	\$788,561	\$840,520	\$895,150	\$901,800

STATE SHARED REVENUE

**Analysis/Assumptions:**

State shared revenue is available to municipalities under Chapter 218 of the Florida Statutes. These revenues are distributed at the State level and include Half-Cent Sales Tax, Beverage Tax and general State Revenue Sharing.

The Local Government Half-Cent Sales Tax Program distributes a portion of the State Sales Tax revenue to counties and municipalities that meet eligibility requirements. This is the largest source of intergovernmental revenue for the City. The revenue is distributed based upon a formula which takes into consideration the sales tax collections and population. Projections for this revenue source are based on the State of Florida’s Legislative Committee on Intergovernmental Relations (FLCIR). This group annually prepares documentation that includes a projection of all state-shared revenues; information which is also available on their web site. North Port’s share of this revenue increased considerably due to the 2010 census that proved an increase in the city’s population. For FY 2017, the LCIR population estimate for North Port is 62,235. The City is projected to receive \$5,749,410 in Half-Cent Sales Tax revenue for FY 2017, a 5.97% increase from FY 2016.

The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula’s components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 23.80% of the revenue to be used for transportation; therefore, this amount is distributed to the Road and Drainage District. The balance of the Revenue Sharing monies is distributed to the General Fund. Municipal Revenue Sharing revenues total \$2,231,930 or approximately 2.26% of the total Governmental Funds revenues. The General Fund portion of Municipal Shared revenues (\$1,700,730) is 5.06% of the total General Fund Revenues (excluding transfers and reserves).

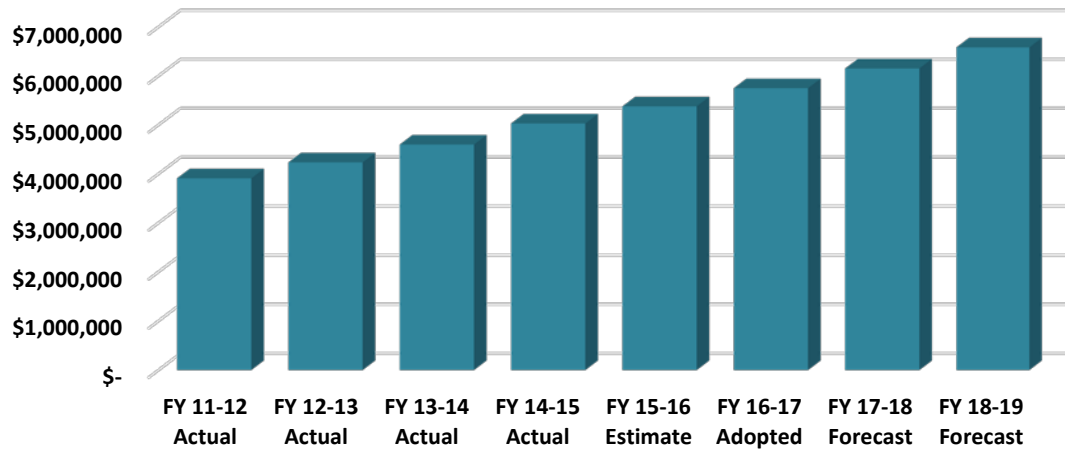
**Legal Authorization:**

Authorized by Florida Statutes, Title XIV, Chapter 218 Part II, Chapter 210 Part I, Sections 210.20 (3), and Chapter 212, Section 212.20.

**Uses and Restrictions:**

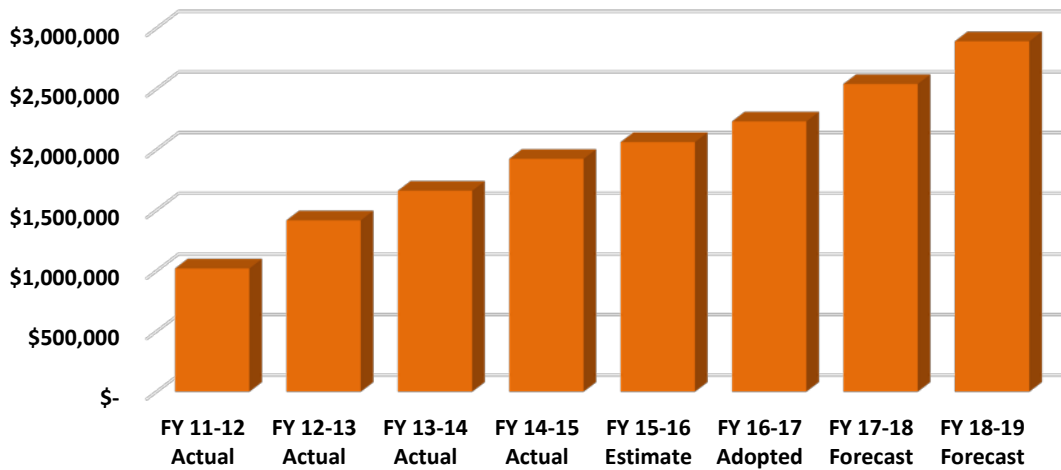
At least 20-30% of the Municipal Revenue Sharing funds must be used for transportation related purposes with the balance available for any general government purpose.

**HALF CENT SALES TAX**



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Half Cent Sales Tax</b>	\$3,908,879	\$4,235,193	\$4,598,533	\$5,028,895	\$5,378,559	\$5,749,410	\$6,151,870	\$6,582,500

**MUNICIPAL SHARED REVENUE**



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Municipal Shared Revenues</b>	\$1,020,354	\$1,416,814	\$1,660,627	\$1,923,208	\$2,061,300	\$2,231,930	\$2,540,160	\$2,891,970

**GAS TAX**

**Analysis/Assumptions:**

County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute, sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2017 projected revenues are \$277,160; an increase of \$18,270.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provide the legal authorization to collect the tax. The use of the revenue is restricted to transportation expenditures. Once fuel dealers submit the tax to the State, the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State. FY 2017 projected revenues are \$1,529,140; an increase of \$86,960 or 6.03%.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuel, except diesel fuel sold in Sarasota County. Legal authorization is provided by Florida Statute section 336.025 and county ordinance 2000-029. Use of the revenue is restricted to transportation expenditures. Fuel dealers submit the tax to the State who in turn redistributes to the counties and cities. Revenue estimates are provided by the State. The revenue projection for FY 2016 is \$1,133,140, an increase of \$52,340 or 4.84%.

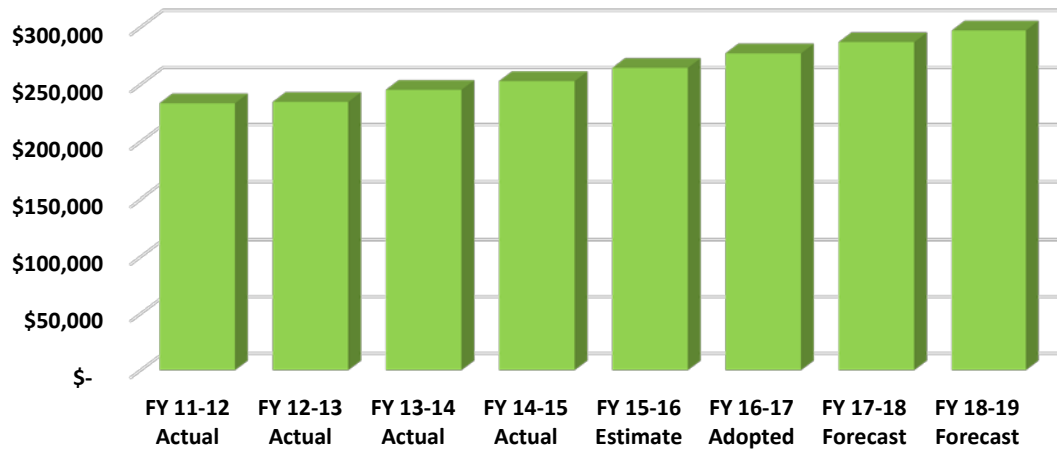
**Legal Authorization:**

Authorized by Florida Statutes, Title XIV, Chapter 206, Section 206.41 and 206.87, Chapter 336, Section 336.025 and county ordinances 88-09 and 2000-029.

**Uses and Restrictions:**

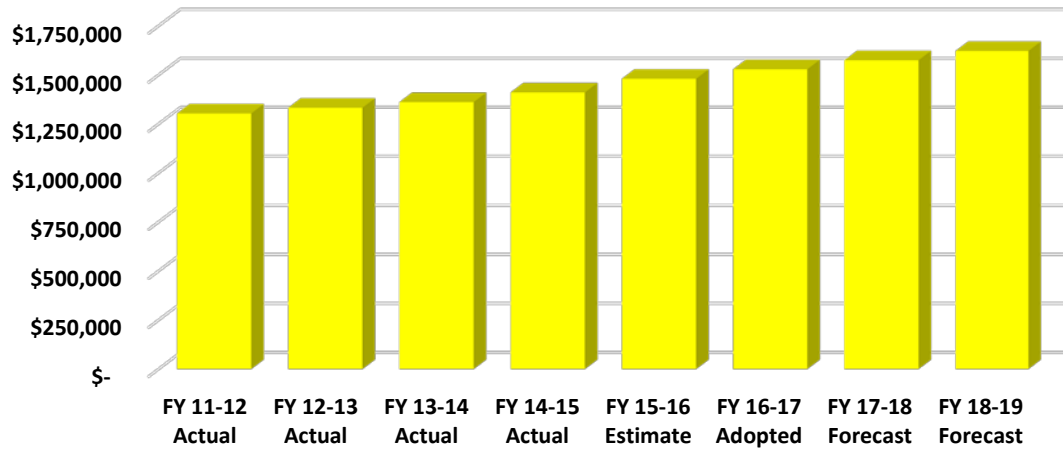
The local option fuel taxes and ninth cent fuel tax are used for transportation related items. (i.e. road construction/repairs, bridge maintenance, traffic signs, and right-of-way maintenance).

**NINTH CENT FUEL TAX**



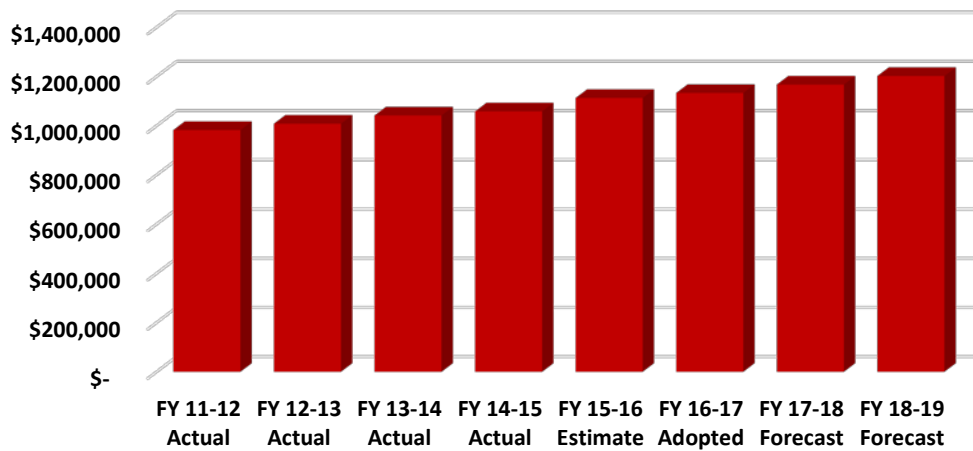
	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Ninth Cent Fuel Tax</b>	\$233,551	\$234,714	\$245,293	\$252,922	\$264,504	\$277,160	\$286,980	\$297,170

FIRST LOCAL OPTION GAS TAX



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>1<sup>st</sup> Local Option Fuel Tax</b>	\$1,303,652	\$1,332,855	\$1,361,697	\$1,410,943	\$1,480,618	\$1,529,140	\$1,575,010	1,622,250

SECOND LOCAL OPTION GAS TAX



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>2<sup>nd</sup> Local Option Fuel Tax</b>	\$982,402	\$1,008,298	\$1,041,694	\$1,058,229	\$1,112,869	\$1,133,140	\$1,167,130	\$1,202,140

**BUSINESS TAX**

Business Tax Receipts are collected from businesses, professionals or occupations providing goods and/or services within the city limits. These licenses are billed annually in July and become due on September 30<sup>th</sup>. The total Business Tax Receipts expected for FY 2017 is \$141,000, no change from FY 2016.

**PERMITS AND SPECIAL ASSESSMENTS**

**Electric Franchise Fees**

**Analysis/Assumptions:**

Permits and Special Assessments revenues are generated primarily from Electricity Fees which are charged on electric providers for the privilege of operating within the City limits. The charge is levied based on a percentage of 5.9%. For fiscal year 2017 Electricity Fees total \$3,275,000 or approximately 3.32% of total Governmental Funds revenues (9.75% of General Fund revenues).

As the electric service provider to the City of North Port, Florida Power and Light (FPL) compiles information regarding electricity fees expected to be collected by the City. The FY 2017 projection reflects an increase of \$175,000 from FY 2016 based on historical data that was used to forecast estimated revenues.

**Legal Authorization:**

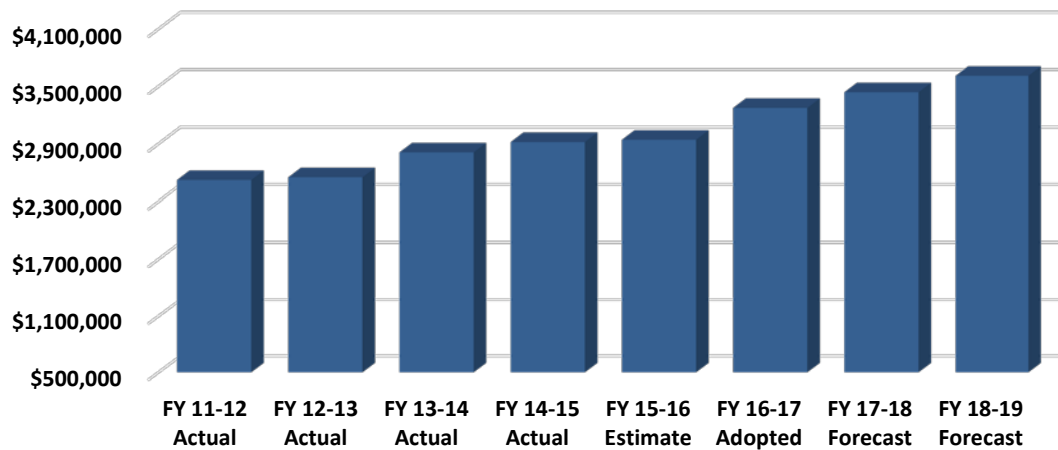
Authorized by the City of North Port Ordinance 2007-22.

**Uses and Restrictions:**

Levied against a corporation or an individual, usually an electric or gas company, conducting business within the boundaries of the City of North Port.

Franchise fees are used to offset the expenses associated with regulation of the rights-of-way (ROW) and to provide a fair compensation for the rental value of the ROW. Revenues are available for any general governmental purpose.

**ELECTRIC FRANCHISE FEES**



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Electric Franchise Fees</b>	\$2,521,691	\$2,549,869	\$2,810,119	\$2,918,342	\$2,941,992	\$3,275,000	\$3,438,750	\$3,610,690

The Natural Gas Franchise Fees are collected through an agreement with Peoples Gas System that allows for the non-exclusive right and privilege of supplying natural gas and other services for the City free of competition. Ordinance 00-10 provides the legal authorization for this revenue. The City receives 6% of the billed revenues. The customer remits payment to Peoples Gas System who in turn remits payment to the City of North Port. In FY 2012, this revenue was moved from the Road and Drainage District budget to the General Fund budget. The revenue projection for FY 2017 is \$35,000, a \$1,000 increase from FY 2016.

**Building/Construction Permit Revenues**

**Analysis/Assumptions:**

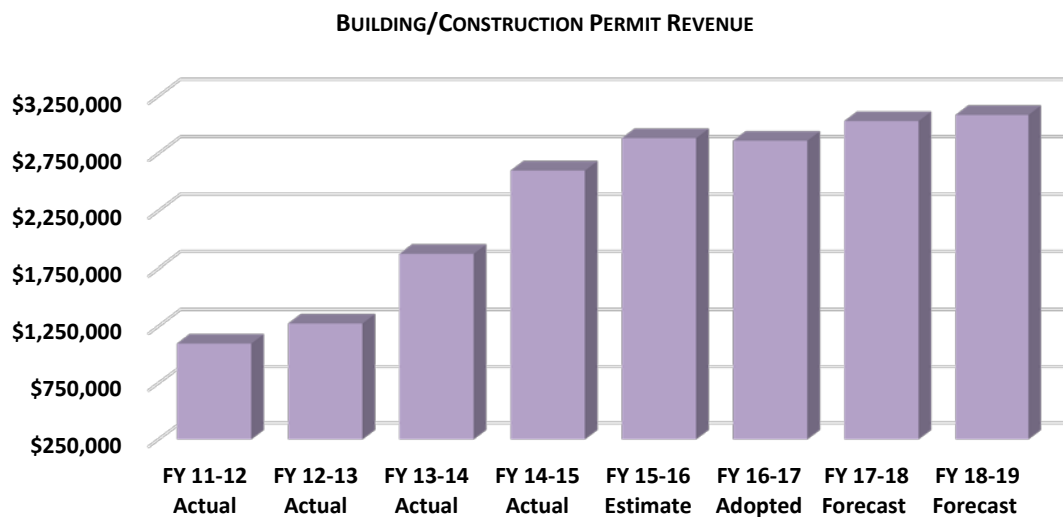
Decreasing revenues from construction permits reflect how hard the recession has affected the housing industry. From a high of \$4.4 million in FY 2005, annual construction permit revenues remained at approximately \$700,000 since FY 2009 until FY 13 which increased to over \$1 million. Building permit fees are projected to provide \$2,860,400 in revenue in FY 2017, an increase of \$754,600. The collection of these fees is restricted to be used by the Building Special Revenue fund. The total permits and special assessments revenue estimated for collection in FY 2017 excluding the franchise fees and road reconstruction assessments is \$3,238,480; an increase of \$799,180 from FY 2016.

**Legal Authorization:**

Authorized by the City of North Port Ordinance 2011-19.

**Uses and Restrictions:**

Levied against all individuals or entities seeking to make changes to an existing structure(s) or for the construction of new structure(s). Provides a revenue source to offset the cost of services involving zoning or regulated trades where inspections or reviews are required by State Statutes and local ordinances to ensure that the public’s safety and interests are protected.



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Building Permits</b>	\$1,098,510	\$1,273,547	\$1,874,577	\$2,600,137	\$2,882,775	\$2,860,400	\$3,031,124	\$3,084,500

**ROAD RECONSTRUCTION ASSESSMENTS**

Road reconstruction assessments of \$3,002,480 are projected for FY 2017; the same as FY 2016. This was a new assessment effective in FY 2014 which is restricted to funding the road reconstruction bond debt service.

**FINES AND FORFEITURES**

The primary sources of fines are traffic-type citations and other violation notices issued by the North Port Police Department. These revenues are collected by the Sarasota County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. The remainder of other collectable fines is for violations of local ordinances, including code violations and false alarms. The FY 2017 revenue estimate for fines and forfeitures is \$380,050.

**CHARGES FOR SERVICES**

Charges for Services primarily result from General Fund administrative charges to other operating funds for services provided. For example, the Finance Department, in the General Fund, provides all accounting, check writing, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. Fleet Management services to the City departments are a significant portion of the City-wide charges for services. Fees for parks and recreation programs and solid waste collection for commercial accounts provide additional revenues. The total Charges for Services for FY 2017 is projected at \$16,264,010, or approximately 16.50% of the Governmental Funds revenues.



**MISCELLANEOUS**

Miscellaneous revenues consist primarily of rental income; proceeds from auction of used equipment; public records request copies and other miscellaneous revenues. Another source of miscellaneous revenue in the General Fund is the return on investment (ROI) totaling \$412,690. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment from the North Port Utility. In addition, the City is participating in a P-Card and E-Payables rebate program. The estimated revenue from this program is \$75,000, the same as FY 2016.

**INTEREST**

Interest is typically budgeted conservatively to counteract the impact of fluctuations in the market. The City's total investment earnings are projected at \$420,450 for FY 2017, an increase of \$95,850 from FY 2016.

**IMPACT FEES**

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. In FY 2007, the City saw a dramatic decline in new construction. As a possible means of jump starting the City's economy, during the budget workshops, the Commission directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay the impact fee rate increase for one year. In Fiscal Years 2008 and 2009, the Commission adopted ordinances to maintain the same impact fee rates as set in December 2007. In FY 2011 and FY 2012 impact fees dramatically declined. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two-year moratorium on Transportation and Solid Waste Impact Fees. At the January 27, 2014 Commission meeting, it was decided to extend the moratorium on Transportation Impact Fees only for another year until January 31, 2015. At the January 11, 2015 meeting, the Commission chose to take no action on the current impact fee ordinance which allowed for the lifting of the moratorium as of January 31, 2015. Therefore, transportation impact fees became effective on 01/31/15. Also due to the continuing rise in construction activity over the past year, impact fee revenues are projected at \$3,042,430, an increase of \$803,210 from FY 2016 projections.

**ENTERPRISE REVENUES**

In addition to the general government operations, the City also operates a water and wastewater utility system which is budgeted and accounted for as an enterprise fund.

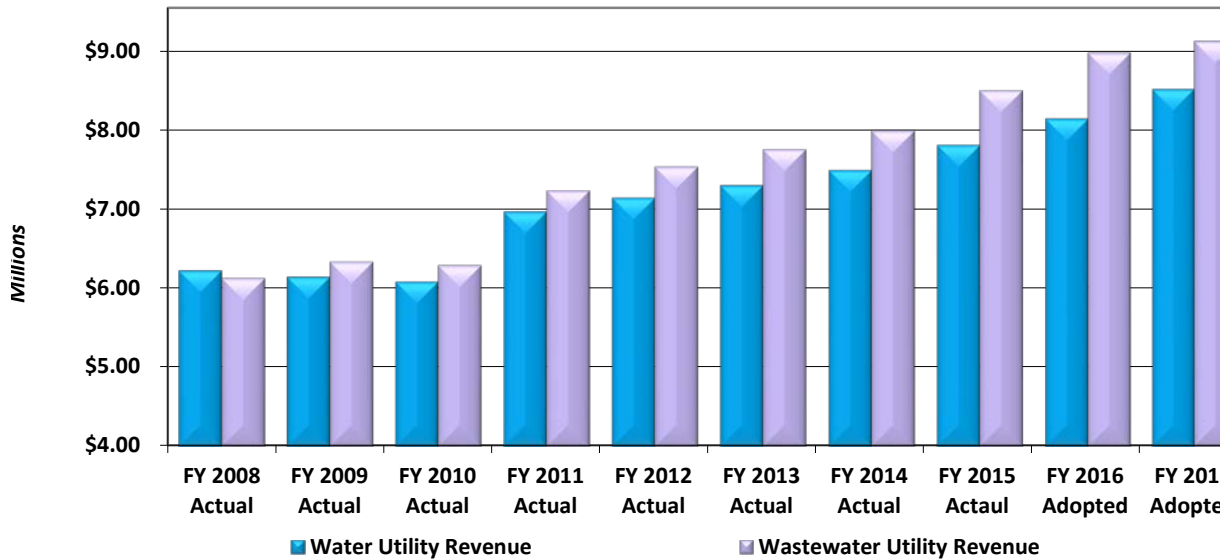
**HOW ENTERPRISE REVENUE SOURCES CHANGED**

	Water & Wastewater Utility System
Net 2016 Revenue Budget (excludes all transfers in and increases/decrease to reserves)	\$ 20,184,140
<b>Charges for Water and Wastewater</b>	<b>485,890</b>
<b>Growth &amp; Economy Driven Revenues</b>	<b>307,520</b>
<b>Charges for Services</b>	<b>101,710</b>
<b>Investment Income</b>	<b>(5,500)</b>
<b>Other</b>	<b>(3,600)</b>
Net Change in Revenue Sources	886,020
<b>Total Enterprise Revenues for FY 2017</b>	<b>\$ 21,070,160</b>

As shown in the above table, water and wastewater revenues are projected to increase a total of \$485,890 or 2.57%, attributable mainly to increases in the water and wastewater charges. Also, growth and economy driven revenues are projected to increase \$307,520 due to increased construction activity.

In FY 2006, the Utility Department introduced the results of a rate study to the City Commission. At that time, both water and sewer rates were increased. Then in FY 2007, rates were increased again. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates would automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. In FY 2015, another rate analysis was done. The FY 2017 budget includes an anticipated rate increase for both water and sewer. The following chart illustrates water and wastewater rate revenues for the past ten years.

**WATER & WASTEWATER RATE REVENUES 2008-2017**



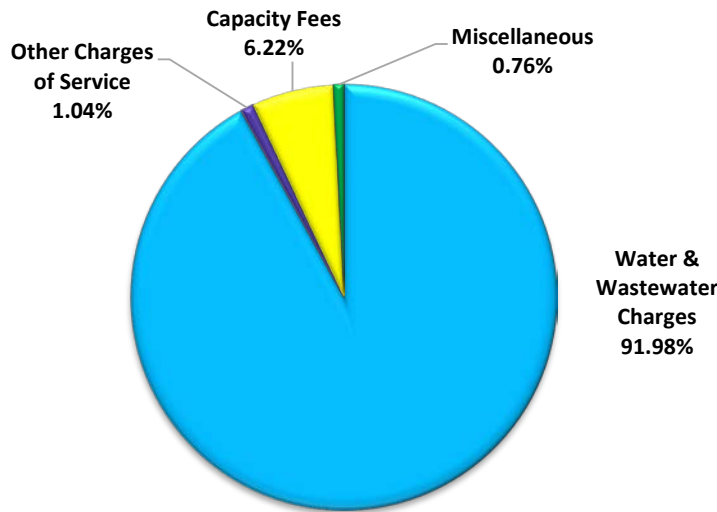
**ENTERPRISE REVENUE SOURCES**

Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business. Enterprises rely principally on revenue derived from user fees to fund operations. The chart below shows the total revenues of the North Port Utilities Department for a five-year period beginning with FY 2013, and excluding interfund transfers and fund balance.

**TOTAL REVENUES ENTERPRISE FUNDS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Adopted
<b>Revenues</b>					
Permits & Special Assessments	\$ 5,590	\$ 60,326	\$ 5,408	\$ 17,980	\$ -
Intergovernmental	1,380,725	250,607	16,558	4,873	-
Water & Wastewater Charges	16,703,319	17,308,472	18,216,049	18,050,846	<b>19,379,860</b>
Other Charges for Service	56,264	261,792	313,263	272,652	<b>219,000</b>
Fines & Forfeitures	50	-	(200)	-	<b>100</b>
Capacity Fees	231,251	976,806	1,931,159	5,833,277	<b>1,310,000</b>
Miscellaneous Revenues	125,392	80,980	244,417	215,195	<b>161,200</b>
Other Sources	1,756,207	637,378	2,256,038	1,664,468	-
<b>Total</b>	<b>\$ 20,258,798</b>	<b>\$ 19,576,361</b>	<b>\$ 22,982,692</b>	<b>\$ 26,059,291</b>	<b>\$ 21,070,160</b>

**TOTAL ENTERPRISE FUNDS**



The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges. Neither general governmental revenues nor non-ad valorem assessments are used to pay for North Port Utilities and vice versa. Guaranteed revenues represent charges to developers for “readiness to serve”. The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$19,379,860 or approximately 91.98% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

**Water Charges**

**Analysis/Assumptions:** In FY 2016, the City Commission adopted Resolution 2015-R-29 establishing a rate program for Utility Water charges.

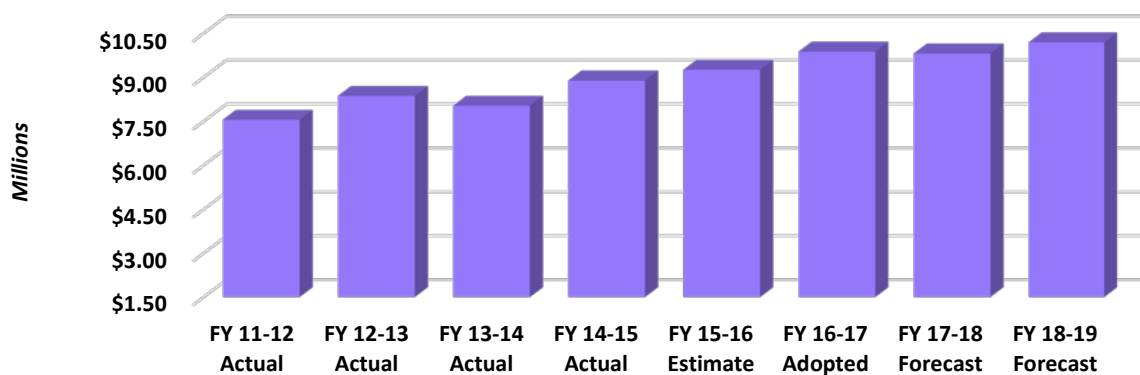
**Legal Authorization:**

Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

**Uses and Restrictions:**

Water fees are used to cover the costs associated with the planning, construction, operation, and maintenance of the City’s Water Management Systems.

**WATER CHARGES FOR SERVICE**



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Water Charges</b>	\$7,552,093	\$8,364,873	\$8,029,633	\$8,887,840	\$9,257,327	\$9,873,300	\$9,808,040	\$10,191,910

**Wastewater Charges**

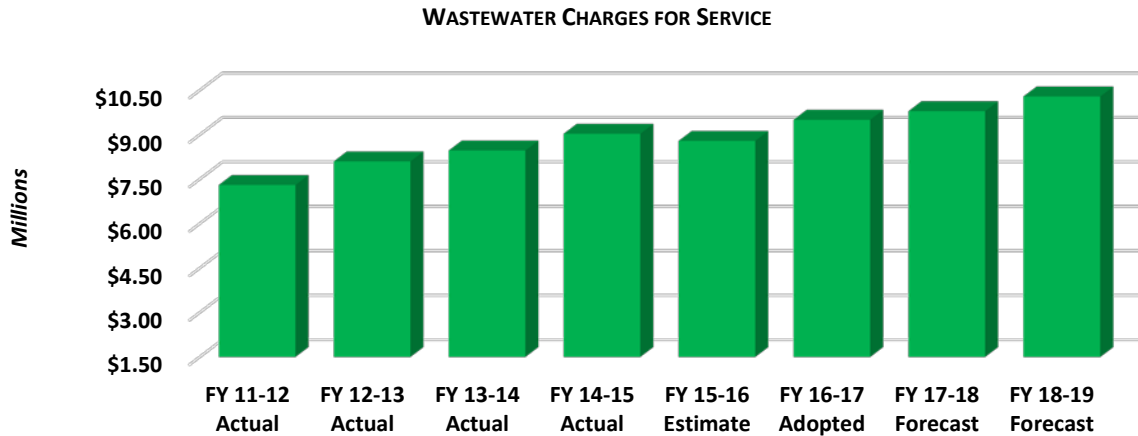
**Analysis/Assumptions:** In FY 2016, the City Commission adopted Resolution 2015-R-29 establishing a rate program for Utility Wastewater charges.

**Legal Authorization:**

Authorized by Florida Statutes, Title XII, Chapter 180, Section 180.13, the City of North Port Ordinance 2006-09, Section 19 and Section 78-39 of the Code of North Port.

**Uses and Restrictions:**

Wastewater fees are used to cover the costs associated with providing sanitary sewer services, including the planning, construction, operation, and maintenance of the City’s Wastewater Systems.



	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY 17 Adopted	FY 18 Forecast	FY 19 Forecast
<b>Wastewater Charges</b>	\$7,305,441	\$8,101,933	\$8,468,356	\$9,034,012	\$8,793,519	\$9,506,560	\$9,798,070	\$10,292,190

**EXPENDITURES**

In FY 2017, the adopted budget was developed with a look toward the past, present and the anticipated future financial conditions of the City. The framework for the adopted budget was established under the goal to maintain resources at sustainable levels to ensure high quality services are delivered in a cost effective manner.

The following policies guided the development of the FY 2017 personnel budget of the City.

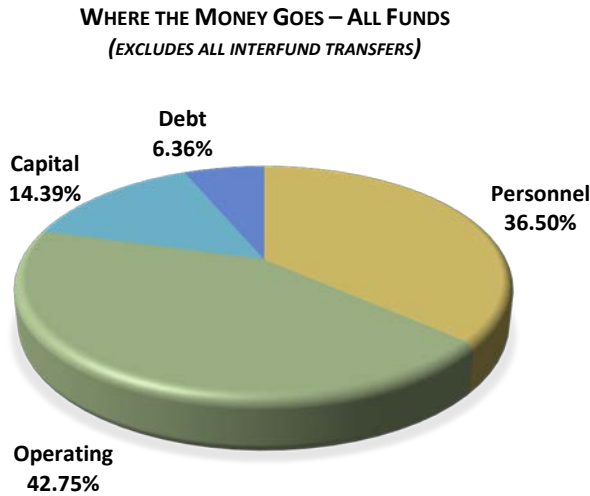
- ✓ An attrition hiring lag of 0.5% - 2.0% in salaries and wages based upon departmental historical trends.
- ✓ New positions are budgeted to start on January 1<sup>st</sup> or later, if service levels allow.
- ✓ Account for unfunded positions for FY 2017.
- ✓ Record eliminated or frozen positions.
- ✓ Include retirements and any payout of accrued benefits based upon personnel policy.

The following chart illustrates the impact to the personnel budget based upon the above policies.

DESCRIPTION	AMOUNT
Attrition hiring lag	\$ (351,190)
New position staggered hire dates	(342,200)
Frozen or eliminated positions	(728,700)
Retirement payout of benefit accruals	26,320
<b>TOTAL</b>	<b>\$ (1,395,770)</b>

During budget development, major new programs or one-time costs were adopted. These operating expenditures are discussed in the Fund Summary section of this document.

The following graph depicts the budget categories and the percentage of funding allocated to each.



**GOVERNMENTAL EXPENDITURES**

The following chart shows the total governmental expenditures for the five-year period beginning with FY 2013.

**TOTAL GOVERNMENTAL EXPENDITURES**

EXPENDITURES	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Adopted
General Government	\$ 16,833,691	\$ 18,564,009	\$ 18,676,737	\$ 21,613,497	\$ 23,434,520
Public Safety	26,204,602	27,727,275	27,628,169	27,485,138	30,023,540
Physical Environment	5,804,932	6,171,244	6,138,389	6,620,286	8,896,610
Transportation	13,020,376	11,528,271	14,111,649	13,481,912	17,343,930
Economic Environment	435,328	338,201	213,424	246,143	310,210
Human Services	327,101	298,161	280,302	304,826	219,280
Culture & Recreation	972,033	992,752	1,888,022	2,129,517	2,201,950
Capital	3,856,905	22,241,012	17,232,408	19,428,956	13,879,000
Debt & Lease	11,460,177	3,053,304	4,619,067	2,677,059	4,498,330
Other Uses	1,771,235	3,548,922	3,163,840	4,425,290	2,133,860
<b>Total Expenditures</b>	<b>\$ 80,686,380</b>	<b>\$ 94,463,151</b>	<b>\$ 93,952,007</b>	<b>\$ 98,412,624</b>	<b>\$ 102,941,230</b>

The rise in personnel costs in the Governmental Funds is due mainly to the following factors: the addition of twenty-three positions and one position eliminated – eleven positions added to the General Fund (one position eliminated), one position added to the Road and Drainage District; seven positions added to the Fire Rescue District; two positions added to the Solid Waste District; and two positions added to the Building Department; 3% salary/wage increases for non-union and union employees; an increase in the Florida Retirement System employer contributions of approximately \$635,560; and an increase in medical insurance contributions of approximately \$505,960. Partially offsetting the increase in personnel costs was the \$999,490 decrease in the employer pension contributions. Operating expenditures increased mainly due to the following: an increase of \$70,960 in utility costs due to an anticipated electric rate increase by Florida Power & Light; a rise of \$502,270 in professional services costs for various studies and contracted services; an increase in other contractual services of \$679,430 mainly due to the \$200,000 budgeted for impinging growth removal and rise of \$255,220 in solid waste tipping fees; an increase of \$1,445,660 in road maintenance costs; \$211,500 for

trees for Biscayne Drive and Spring Haven Drive; and the \$2,115,270 rise in recycling tote costs due to the new recycling program to be implemented in FY 2017. Also, capital expenditures increased approximately \$2.4 million. Overall, there was a total increase in governmental expenditures from FY 2016 to FY 2017 of approximately \$9.8 million.

The following table shows the expenditure changes by type in the FY 2017 governmental funds budgets.

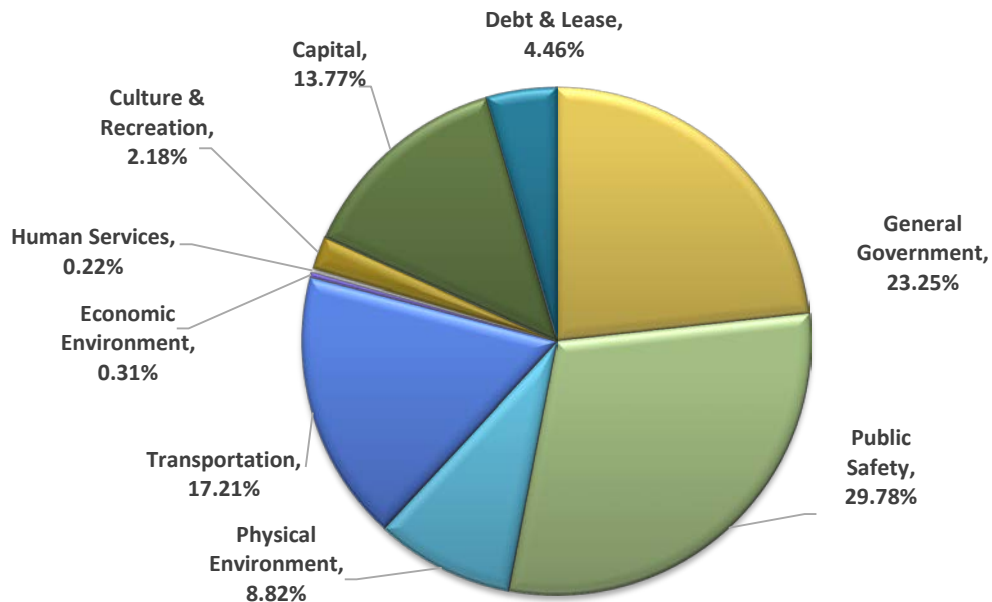
**HOW GOVERNMENTAL EXPENDITURES CHANGED**

Changes from FY 2016	General Fund	Road & Drainage District	Fire Rescue District	Solid Waste District	Other Special Revenue Funds	Debt Service Fund	Capital Funds	Total Governmental Funds
Net 2016 Expenditure Budget	\$32,149,790	\$16,110,200	\$8,271,740	\$8,301,360	\$18,106,680	\$2,682,500	\$8,118,360	\$93,740,630
Personnel Expenditures	456,440	46,870	102,960	40,330	291,630	-	-	938,230
Operating Expenditures	632,020	(303,870)	342,740	2,161,740	1,340,100	-	2,199,090	6,371,820
Capital Outlay	596,790	(511,180)	321,250	(475,500)	1,818,860	-	697,500	2,447,720
Debt Service	10	-	-	-	(10)	-	-	-
Other-Transfers/Subsidies	40,000	(70,000)	103,000	(543,170)	(87,000)	-	-	(557,170)
Net Change in Expenditures	1,725,260	(838,180)	869,950	1,183,400	3,363,580	-	2,896,590	9,200,600
Total Expenditures	\$33,875,050	\$15,272,020	\$9,141,690	\$9,484,760	\$21,470,260	\$2,682,500	\$11,014,950	\$102,941,230

**EXPENDITURES BY FUNCTION**

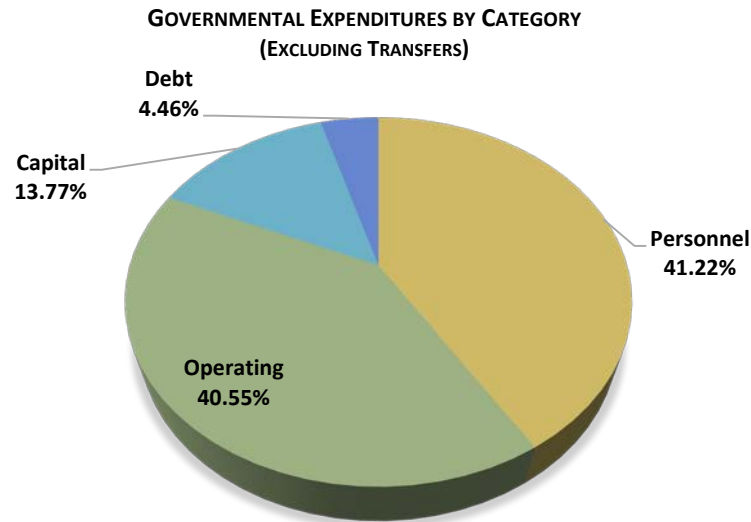
The following graph illustrates the governmental expenditures by function excluding transfers. As indicated on the diagram, General Government and Public Safety expenditures consume the largest portion of the governmental expenditures.

**GOVERNMENTAL EXPENDITURES BY FUNCTION**



**EXPENDITURES BY CATEGORY**

Expenditures by category segregate the budget into four basic groups: Personnel Expenditures; Operating Expenditures; Capital Outlay and Debt Service. This type of presentation provides a picture of the City’s utilization of resources to accomplish its goals.



#### GENERAL GOVERNMENT

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; General Services – including Information Technology and Social Services; Human Resources and Risk Management; Fleet Management; Employee Benefits; Self Insurance; and Non-Departmental.
- *Neighborhood Development Services:* - Planning and Zoning; Building – including Property Standards and Property Maintenance.

#### PUBLIC SAFETY

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services.

The Police Department operates as a community policing agency and employees 103 sworn officers, 33 civilian employees consisting of telecommunications, records personnel and administrative staff. During the school year, the department provides school crossing guards. Five new positions have been budgeted for FY 2017; three are effective January 1, 2017 (forensic supervisor, community services officer, and background investigator/training coordinator) and two are effective April 1, 2017 (crime scene specialist and a second community services officer).

Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 93 full-time employees. The department operates three shifts with 21 fire/medic personnel for each shift. Seven new positions – six firefighters/medics and a fire plans examiner/inspector – are budgeted for FY 2017 effective January 1, 2017.

#### PHYSICAL ENVIRONMENT

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Thirty-eight full-time employees provide garbage collection and recycling services to the residents of North Port. The Business Services Coordinator is shared between the Road and Drainage District (70%), the Solid Waste District (15%) and Fleet Management (15%). Two new positions – a solid waste equipment operator and a customer service representative II – are budgeted for FY 2017 effective January 1, 2017.

#### TRANSPORTATION

A major portion of the City's Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 813 miles of roadways, 81 miles of canals and 69 water control structures. The

Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair, and extensive road rehabilitation. The District provides these services with a staff of 87 employees, with the Business Services Coordinator shared with physical environment and fleet. One new position – traffic control tech II/electrician – is budgeted for FY 2017 effective January 1, 2017.

#### CULTURE AND RECREATION

The City maintains ten neighborhood parks, seven community/activity centers, three recreational/sports facilities and seven special use parks. Currently, the Parks and Recreation Department has three projects under construction. The recreational and cultural activities provided for the community by the department serve to enhance the City's Safety and Neighborhood Services.

#### CAPITAL PROJECTS

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. Over the past ten years the City has budgeted over \$427 million in projects of all types, and an additional \$20.1 million is appropriated for FY 2017. Below are charts showing the projected governmental and enterprise sources to fund the Five Year Capital Improvement Program for Fiscal Years 2017 - 2021.

#### CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – FY 2017

FISCAL YEAR 2017	BUDGET
<b>GOVERNMENTAL SOURCES</b>	
General (Operating) Revenues	\$ 3,619,260
Capital Funds	10,235,270
Escheated Lots Funds	66,000
Impact Fees Funds	3,477,540
<b>TOTAL GOVERNMENTAL SOURCES - FY 2017</b>	<b>17,398,070</b>
<b>ENTERPRISE SOURCES</b>	
General (Operating) Revenues	800,000
Capacity Fees	1,387,140
Capital Funds	480,000
<b>TOTAL ENTERPRISE SOURCES - FY 2017</b>	<b>2,667,140</b>
<b>TOTAL PROJECTED CAPITAL PROJECTS - FY 2017</b>	<b>\$ 20,065,210</b>

#### CITY OF NORTH PORT FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – FY 2018-2021

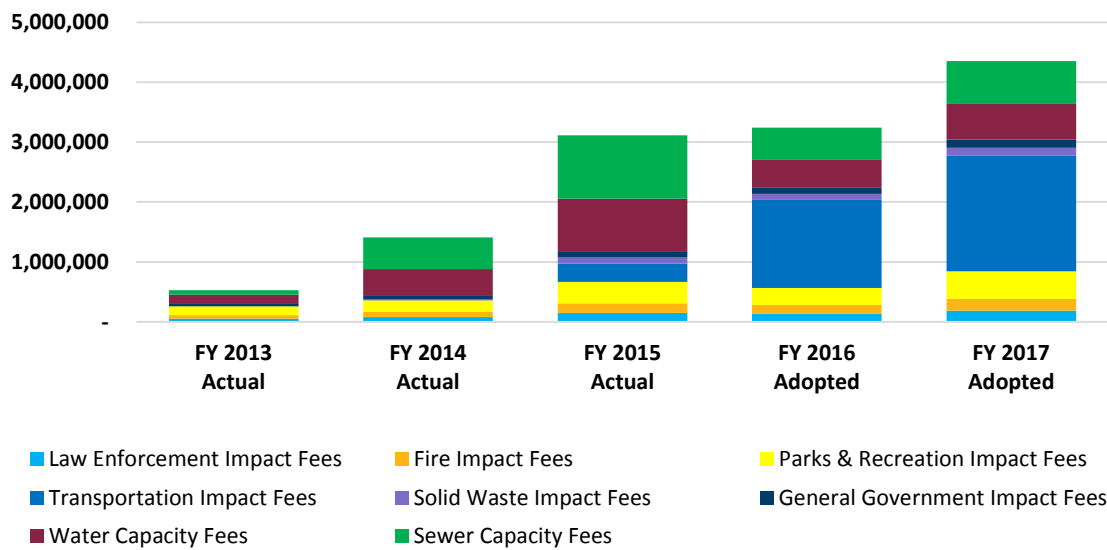
FISCAL YEARS 2018 - 2021	BUDGET
<b>GOVERNMENTAL SOURCES</b>	
General (Operating) Revenues	\$ 31,970,274
Impact Fees Funds	5,034,950
Capital Funds	45,163,955
<b>TOTAL GOVERNMENTAL SOURCES - FY 2018 - 2021</b>	<b>82,169,179</b>
<b>ENTERPRISE SOURCES</b>	
General (Operating) Revenues	4,550,000
Capital Funds	6,040,000
Capacity Fees	5,935,000
<b>TOTAL ENTERPRISE SOURCES - FY 2018 - 2021</b>	<b>16,525,000</b>
<b>TOTAL PROJECTED CAPITAL PROJECTS - FY 2018 - 2021</b>	<b>\$ 98,694,179</b>



During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. A major consideration in the capital project planning process for FY 2017 was the availability of growth-related revenues in the future. The decline in the rapid growth experienced in prior years and the three-year moratorium on transportation impact fees has reduced impact and capacity fee collections. These revenues have decreased substantially, limiting the available resources for new projects. But with the increase in construction activity the past three years, impact fees are beginning to rise.

The following chart illustrates actual and projected revenues from impact and capacity fees for the five-year period of 2013 through 2017. The economic downturn began in FY 2007 and continued through FY 2013. FY 2017 adopted revenues anticipate a continued upturn in the economy and therefore reflect an increase of \$803,210 from FY 2016. The two-year moratorium on Transportation and Solid Waste Impact Fees ended January 30, 2014, but Commission decided to extend the moratorium on Transportation Impact Fees only until January 30, 2015 at which time the moratorium was lifted and transportation impact fees became effective again on January 31, 2015.

**GROWTH-RELATED CAPITAL FUNDING SOURCES 2013 – 2017**



Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2017 or a subsequent year:

- Fire/Police Training Tower
- Fire Station 85
- Suncoast Technical College Conference Center
- Pedestrian/Equine Connector Bridge
- Butler Park Multi-Purpose Fields
- Spring Haven Drive Extension
- Emergency Operations Center
- Boundless Playground

The five-year capital plan includes the following major multi-year projects:

- Myakkahatchee Creek Greenway Development
- Price Boulevard Widening – Phase I
- Public Works Facility Phase II
- Fire Stations 86 and 87
- Road Rehabilitation
- Neighborhood Water and Sewer Line Extensions
- Sidewalks and Pedestrian Bridges

The FY 2017 Adopted Budget includes \$20,065,210 in appropriated capital outlay. Governmental projects and asset replacements total \$17,398,070; and \$2,667,140 is budgeted in utility capital expenses. Detailed information on the City's adopted capital plan and projects is located in the Capital Improvement Plan chapter of this document.

### **MULTI-YEAR MAINTENANCE PROGRAMS**

The FY 2017 Budget represents a continuation of the City's philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement.
- Aggressive canal re-sloping and re-dredging.
- Neighborhood Park renovations.
- Repairing and rehabilitating City roadways.
- Lift station preventative maintenance.
- Annual sidewalk construction.
- Bridge rehabilitation.
- Backflow Prevention program.

### **CAPITAL OPERATING IMPACT**

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process. These costs are added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments come on line.

Some capital improvements will provide a decrease in maintenance costs, such as replacement vehicles and road reconstruction. When adequate information is available and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

### **NON-DEPARTMENTAL EXPENDITURES**

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City; promotional activities; and any global salary increases within the General Fund departments.

### **INTERFUND ALLOCATION**

Indirect costs are allocated among the City departments; the methodology used to determine the costs allocated to the internal service recipients is based on a percentage calculation of the total city budget. It incorporates the costs associated with the categories of personnel, operating and capital. Personnel costs are allocated based on the number of authorized positions in each department/division as a percentage of the city-wide total. The city-wide operating costs are segregated by fund/department/division to determine the percentage of each segment to the city-wide total. Transfers and administrative cost allocations included in the operating budgets are removed before determining the operating costs percentage. The capital outlay allocation is determined in the same manner as the operating category and only includes those costs within the internal service providers' budgets. The costs with the Capital Improvement Program (CIP) are also allocated to those internal service recipients who have active CIP projects. A two-step allocation method is applied prior to distributing the costs to the service recipients.

The finalized cost allocation is charged to the separate funds by interfund transfers. The result of the allocation helps determine if cost centers are recovering all the costs associated with the activities performed.

**ENTERPRISE EXPENSES**

The following table shows the expense changes by type in the FY 2017 enterprise fund budget.

**HOW ENTERPRISE EXPENSES CHANGED**

	Water & Wastewater Utility Systems
<b>Changes from FY 2016</b>	Water & Wastewater Utility Systems
<b>FY 2016 Expenses Budget</b>	<b>\$23,622,400</b>
<b>Personnel Expenses</b>	<b>289,180</b>
<b>Operating Expenses</b>	<b>632,780</b>
<b>Capital Outlay</b>	<b>1,968,200</b>
<b>Debt Service</b>	<b>(66,560)</b>
<b>Other-Transfers/Subsidies</b>	<b>-</b>
<b>Net Change in Expenses</b>	<b>2,823,600</b>
<b>Total Expenses</b>	<b>\$26,446,000</b>

**UTILITY ENTERPRISE EXPENSES**

The following table shows the total expenditures of the enterprise funds from FY 2013 through FY 2017, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as budgeted expenses; although, both of these items are balance sheet items in the City's Comprehensive Annual Financial Report as required by GAAP.

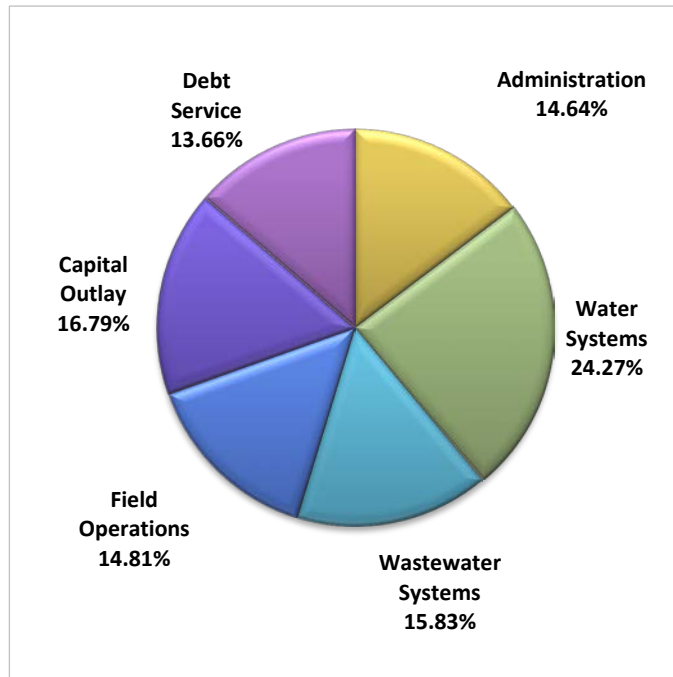
**TOTAL EXPENSES ENTERPRISE FUNDS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Adopted
<b>EXPENSES</b>					
<b>General and Administration</b>	\$ 3,416,586	\$ 3,804,029	\$ 3,992,077	\$ 3,766,223	\$ 3,843,470
<b>Water Systems</b>	5,098,382	5,404,683	5,762,760	5,590,684	6,369,170
<b>Wastewater Systems</b>	3,478,467	3,733,280	3,602,083	3,564,458	4,154,670
<b>Field Operations</b>	2,979,921	3,270,676	3,659,954	3,542,700	3,886,920
<b>Capital Outlay</b>	-	-	-	2,412,268	4,406,850
<b>Debt Service</b>	1,583,532	1,390,032	1,196,452	1,193,407	3,584,920
<b>Total</b>	<b>\$ 16,556,888</b>	<b>\$ 17,602,700</b>	<b>\$ 18,213,326</b>	<b>\$20,069,740</b>	<b>\$26,246,000</b>

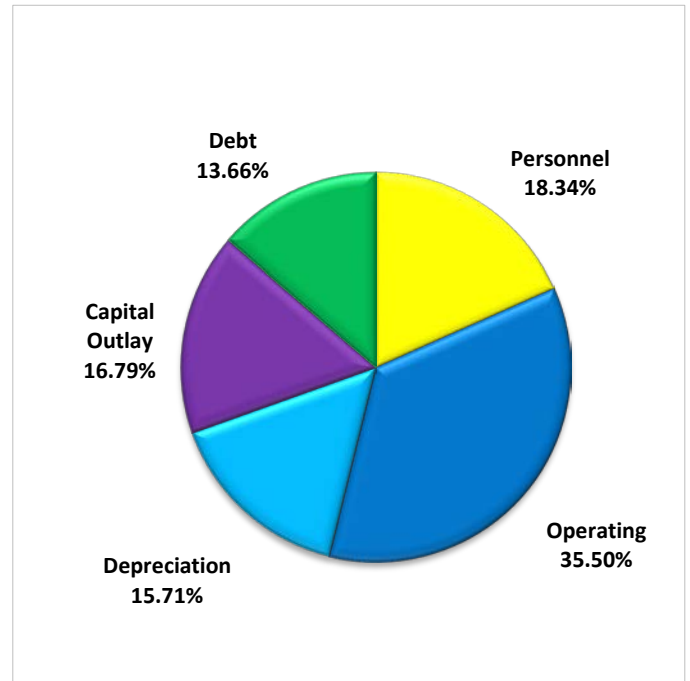
No taxes or district assessments are used to support utility operations; all expenses are funded by the sale of utility services to customers. In FY 2017, the Utilities Enterprise Fund is budgeted to pay the General Fund \$1.3 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review is prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service.

The following two graphs illustrate the North Port Utilities expenses by function and by category, respectively.

**TOTAL EXPENSES BY FUNCTION  
(EXCLUDING TRANSFERS)**



**EXPENSES BY CATEGORY**



**GOVERNMENTAL PROJECTIONS**

**GROWTH ASSUMPTIONS**

Based on the Bureau of Economic and Business Research (BEBR) report, North Port has increased in population by 2,147 people in the past year. Using a density of 2.58 persons per unit, the City has increased by approximately 832 households. Actual population figures are provided by BEBR and are based on permanent population. Projection population numbers are provided by city staff. BEBR has updated future projections since the Census 2010 data was released. New homes are placed on the tax roll one year after receiving a certificate of occupancy. The projections for new construction include new homes, commercial and reappraisals. The chart below presents five-year growth projections for the City.

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	2018 Projection
Population	59,231	60,295	62,325	64,472	66,562	<b>69,222</b>
Growth Rate	0.95%	1.80%	3.37%	3.44%	3.24%	<b>4.00%</b>
Taxable value (000's)	2,421,145	2,646,084	2,888,332	3,263,540	3,511,876	<b>3,950,868</b>
Growth in taxable value	6.76%	9.29%	9.15%	12.99%	7.51%	<b>12.50%</b>
New Construction (000's)	<b>37,930</b>	<b>46,794</b>	<b>71,624</b>	<b>145,159</b>	<b>139,682</b>	<b>147,037</b>

**REVENUES AND EXPENDITURES**

The accompanying projections of revenues and expenditures are provided to show how current economic trends may influence future cash balances and tax levies. As with any financial projection, known quantities, such as actual revenues and expenditures, interact with a set of key assumptions to determine a possible scenario. The number of unknowns in this analysis tends to reduce its validity in the longer term. However, forecasting is a useful tool in financial plan development and supports proactive decision making. While this financial projection is intended to advise decision makers on the current and potential financial conditions of the City, it does not represent a legal obligation.

Revenue projections in the financial plan are conservative. A conservative approach in budgeting ensures that public services will be provided, even if revenues fall short of projections. In cases where expenditures exceed revenues, rates may be increased and fund

balances may be appropriated to the extent they are available. The revenue and expenditure figures for all years have been adjusted to negate the effects of internal transfers and, therefore, differ from numbers presented in other sections of the budget.

Through the strategic planning process, staff explores the current economic indicators and how those indicators will change in the future. Currently, the City is experiencing steady but slow growth in the housing market. Vacant and foreclosed properties are beginning to decrease as housing starts are increasing. Business tax receipts, revenue generated by businesses allowed to operate in the City, are trending upwards. Existing businesses are growing and expanding into other areas of the City and new businesses are coming into the City. Staff projects that both revenue sources will show a steady increase in the next five years. With the steady growth in development, the City anticipates additional property tax revenue and district assessment revenue from the expanded tax base. In addition, the taxable value of the City has begun to rise. In 2014, the taxable value increased over 9%, primarily due to appreciating property values. In 2015, the taxable value increased 9.18%, again primarily due to appreciating property values. In 2016, the taxable value has again increased 12.99%, with appreciating property values being the key factor.

City staff utilizes several quantitative methods in developing the five year forecast for both revenues and expenditures. The City uses forecasting software as well as staff’s analytical knowledge of the trends and economic indicators of the City. Several capital projects are underway and will be completed in the next two to three years. These projects will impact the City’s expenditure budget, but the economic indicators support a structurally balanced budget for the City.

This section includes five year projections for only operating-type governmental funds. The funds included in this section are: the General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included since these funds are primarily the appropriation of the applicable revenue source for specified purposes. Internal Service Funds are not included since any projected cost increases of Internal Service Funds are passed on to and factored into the five year projections of the operating funds. It is important to note the following significant items which have not been included:

- New services – programs or departments other than those included in the current year budget.
- New revenue sources – except for those included in the current year budget.
- Unresolved issues – except those in the current year budget.
- Annexations or changes in boundaries or service areas.
- Future tax reform mandates by the State of Florida.

The following outlines the more specific assumptions used in calculating the current year estimates as well as the projections in the five year forecast for each major revenue and expenditure category:

	FY 2017 Budget	Five Year Forecast FY 2018 – FY 2022
<b>REVENUES</b>		
<b>Ad Valorem Taxes</b>	Millage (3.4770 mils) on tax base of \$3.26 billion per property appraiser; assumes 97% collections	Projected growth in tax base from new Construction and increased market values is projected at 7.51% for 2017 with an average increase of 12.70% In taxable value for the following four years. Millage is projected to show a slight decrease in FY 2018 with a gradual decrease over the next four years as taxable values increase.
<b>Non-Ad Valorem Assessments</b>	Road & Drainage District based upon methodology study and adjusted for changes in projected costs.	FY 2017 assessment revenues remain flat as compared to FY 2016. The rates for FY 2017 reflect a 3.5% increase. FY 2018-2022 assessment revenues are forecasted to increase to meet service demands
	Solid Waste District - \$249/household (no change from FY 2016)	The rate remains the same for fiscal year 2017. The assessment rate is forecasted to remain the same over the next four years
	Fire Rescue District based upon methodology study and adjusted for changes in projected costs.	FY 2017 assessment rates reflect a 3.5% decrease from FY 2016. Overall assessment revenue is forecast to increase over the next four years to meet service demands.

<b>Other Taxes: Utility Taxes &amp; Communication Services Tax</b>	State estimate	5.00% annual growth in Utility Taxes; and Communication Services tax are forecasted to decrease and average of 2.65% through 2022 based upon changes anticipated in the calculation of the tax and subsequent distribution.
<b>Permits &amp; Special Assessment</b>	Based on forecast model projections and historical trends	Fiscal years 2017-2022 forecast increases of 5.00%, annually.
<b>Intergovernmental: Half Cent Sales Tax, Gas Tax, State Revenue Sharing</b>	State estimate	Half Cent Sales Tax – 7.00% annually Gas Tax – 3.00% annually Municipal Revenue Sharing – 13.00% annually
<b>Charges for Services</b>	Based on budget staff projections	2.5% increase in FY 2017 and annually increasing an average of 3.80% through fiscal year 2022.
<b>Fines &amp; Forfeitures</b>	Based on budget staff projections	A 1.00% increase in fiscal years 2017-2022 based upon historical trends.
<b>Investment Income</b>	Based upon current investment trends	Annual increases of approximately 1.25% based upon current market trends and cash balances.
<b>Miscellaneous</b>	Based on current data trends	2.00% annual growths.
<b>EXPENDITURES</b>		
<b>Personnel Services</b>	Based on economic and political trends	Based on 4.60% average annual growth in personnel costs for all classes of employees city-wide.
<b>Operating Expenditures</b>	Based on economic and political trends	Based on estimated CPI of 1.00% in 2017 and 1.50 % in 2018-2022.
<b>Capital Outlay</b>	Based on current Fleet replacement plan	Based on a fixed amount.
<b>Debt Service</b>	Per debt service schedule	Per debt service schedule with no anticipated increase in debt.

**FIVE YEAR PROJECTIONS BASED ON FY 2017 BUDGET  
INCLUDES MAJOR OPERATING GOVERNMENTAL FUNDS**

	FIVE YEAR PROJECTIONS					
	FY 2017 Adopted	FY 2018 Forecast	FY 2019 Forecast	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast
<b>GOVERNMENTAL REVENUES</b>						
Taxes - Ad Valorem	\$ 11,036,890	\$ 11,477,170	\$ 11,935,060	\$ 12,411,260	\$ 12,906,510	\$ 13,421,570
Assessments - Non-Ad Valorem	26,512,750	27,490,440	28,667,110	29,907,680	31,216,300	32,597,340
Other Taxes	6,478,860	6,580,030	6,640,380	6,763,070	6,888,750	7,017,440
Permits/Special Assessments	6,459,480	6,799,380	7,037,890	7,120,510	7,217,230	7,327,850
Intergovernmental	8,055,960	8,798,820	9,581,260	10,443,690	11,395,410	12,446,910
Charges for Service	9,712,870	9,946,130	10,273,270	10,644,820	11,071,090	11,562,660
Fines & Forfeitures	174,070	175,810	177,570	179,350	181,150	182,960
Investment Income	210,000	262,350	269,070	275,970	283,060	290,340
Return on Investment	412,690	433,330	455,000	477,750	501,640	526,730
Miscellaneous Revenues	490,860	491,450	501,310	511,390	521,700	532,230
Other Sources	24,950	20,050	20,100	20,150	20,200	20,250
<b>TOTAL REVENUES</b>	<b>\$ 69,569,380</b>	<b>\$ 72,474,960</b>	<b>\$ 75,558,020</b>	<b>\$ 78,755,640</b>	<b>\$ 82,203,040</b>	<b>\$ 85,926,280</b>

<b>GOVERNMENTAL EXPENDITURES</b>						
Personal Services	\$ 40,603,530	\$ 42,465,630	\$ 44,387,270	\$ 48,692,570	\$ 50,944,020	\$ 53,330,610
Operating	25,343,040	24,101,340	24,898,380	26,117,030	26,988,260	27,896,270
Capital Outlay	1,933,500	2,483,080	2,459,060	2,455,680	2,259,410	2,372,450
Debt Service	41,470	-	-	-	-	-
Other Uses	2,083,860	2,956,150	3,198,880	2,851,080	2,845,560	2,644,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 70,005,400</b>	<b>\$ 72,006,200</b>	<b>\$ 74,943,590</b>	<b>\$ 80,116,360</b>	<b>\$ 83,037,250</b>	<b>\$ 86,243,330</b>
Changes in Reserves	(436,020)	468,760	614,430	(1,360,720)	(834,210)	(317,050)
Fund Balance-Beginning Estimate	\$ 35,619,040	\$ 35,183,020	\$ 35,651,780	\$ 36,266,210	\$ 34,905,490	\$ 34,071,280
Fund Balance-Ending Estimate	\$ 35,183,020	\$ 35,651,780	\$ 36,266,210	\$ 34,905,490	\$ 34,071,280	\$ 33,754,230

**ENTERPRISE PROJECTIONS**

This section contains the five year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2017 budget and currently known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for the majority of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections.

The following chart shows the water and wastewater utility growth assumptions.

**UTILITY GROWTH ASSUMPTIONS**

	ACTUAL		BUDGET	FIVE YEAR PROJECTIONS			
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<b>CUSTOMERS (AVERAGE ANNUAL):</b>							
# of Water Customers	19,977	20,397	20,889	21,464	22,007	22,592	23,155
Growth Rate	3.52%	2.10%	2.42%	2.75%	2.53%	2.66%	2.49%
# of Wastewater Customers	15,275	15,485	15,722	15,983	16,350	16,726	17,032
Growth Rate	4.62%	1.38%	1.53%	1.66%	2.30%	2.30%	1.83%
<b>UTILITY RATES:</b>							
<b>Water</b>							
Average Monthly Residential	\$ 41.08	\$ 41.49	\$ 42.11	\$ 42.74	\$ 43.38	\$ 44.03	\$ 44.69
User Charge (4,000 Gallons)	3.80	3.84	3.90	3.96	4.02	4.08	4.14
<b>Net Change</b>	3.5%	1.0%	1.5%	1.5%	1.5%	1.5%	1.5%
<b>Wastewater</b>							
Average Monthly Residential	\$ 27.72	\$ 28.00	\$ 28.41	\$ 28.84	\$ 29.27	\$ 29.71	\$ 30.16
User Charge (4,000 Gallons)	6.08	6.14	6.23	6.33	6.42	6.52	6.62
<b>Net Change</b>	1.5%	1.0%	1.5%	1.5%	1.5%	1.5%	1.5%

As indicated in the above table, it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by North Port Utilities and are based on the 2015 Rate Study. With the exception of water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate.

North Port Utilities completed a Demand for Service study in 2014 and the Rate Study was completed in fiscal year 2015 which is based upon the results of the demand study. The recently adopted rate ordinance for Utilities allows for an annual rate adjustment based upon the January Consumer Price Index (CPI) for all goods for the Miami Florida region. The assumptions used for the Utilities forecast utilize the current rate study and ordinance.

#### UTILITIES FORECAST ASSUMPTIONS

	FY 2017 BUDGET	FIVE YEAR FORECAST FY 2018-FY 2022
<b>REVENUES</b>		
Water	A 1.0% increase in rates over prior year with a customer growth rate of 2.10%	Anticipated customer growth rates based on Utilities 2015 adopted rate study and water rate adjustments based on assumed consumer price indexing for subsequent years.
Wastewater	A 1.0% increase in rates over prior year with a customer growth rate of 1.38%	Anticipated customer growth rates based on Utilities 2015 adopted rate study and water rates adjustments based on assumed consumer price indexing for subsequent years.
Other Charges for Service	Fees charged on approved rate structure.	Annual 1.0% increase.
Fines and Forfeitures	A minimal revenue source.	No annual growth projected.
Investment Income	Earnings on operating cash balances at anticipated rate of 1.25%	Earnings on operating cash balances at anticipate Rate of 1.25%. Forecast earnings decrease slightly each year based upon reduced cash balances
Miscellaneous	A minimal revenue source.	No annual growth projected
Capacity Fees	Based on Utility forecasting model.	Based on Utility forecasting model and historical trends.
<b>EXPENDITURES</b>		
Personnel Services	Based on economic and political trends	Based on 5.0% average annual growth in personnel costs for all classes of employees city-wide.
Operating Expenditures	Based on economic and political trends	Based on estimated CPI of 1.00% in 2017 and 1.50 % in 2018-2022.
Depreciation	Based on depreciation schedules.	Annual growth based on 0.5% increase as capital projects are completed.
Debt Service	Projected debt service is a budget amount, but the actual adjustment for the principal is a reduction in the debt liability and is not reflected in the actual amounts for each fiscal year.	Annual determined by debt service schedule.

The following table shows the five-year revenue and expenditure projections for the Utility Enterprise Funds. The Utility Department is researching possible revenue sources to fund the required projects.



**FIVE YEAR PROJECTIONS BASED ON CURRENT YEAR BUDGET  
UTILITY ENTERPRISE FUND**

	FIVE YEAR PROJECTIONS					
	FY 2017 ADOPTED	FY 2018 FORECAST	FY 2019 FORECAST	FY 2020 FORECAST	FY 2021 FORECAST	FY 2022 FORECAST
<b>REVENUES</b>						
Permits & Special Assessments	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Capacity Fees	1,310,000	1,505,000	974,120	974,120	974,120	974,120
Intergovernmental	-	230,000	-	-	-	-
Water & Wastewater Charges	19,010,270	19,236,530	20,108,500	21,027,320	21,985,950	22,989,430
Other Charges for Service	588,590	594,140	599,750	605,430	611,160	616,970
Fines & Forfeitures	100	100	100	100	100	100
Investment Income	139,500	157,000	156,370	155,090	153,830	152,590
Miscellaneous Revenues	21,700	25,000	25,000	25,000	25,000	25,000
Other Sources	200,000	200,000	1,700,000	200,000	200,000	200,000
<b>TOTAL REVENUES</b>	<b>\$ 21,270,160</b>	<b>\$ 21,951,770</b>	<b>\$ 23,567,840</b>	<b>\$ 22,991,060</b>	<b>\$ 23,954,160</b>	<b>\$ 24,962,210</b>
<b>EXPENDITURES</b>						
Personal Services	\$ 4,815,000	\$ 5,062,280	\$ 5,324,420	\$ 5,602,360	\$ 5,897,260	\$ 6,210,300
Operating Expenditures	13,439,230	13,707,110	13,912,720	14,121,420	14,333,250	14,548,260
Capital Outlay	4,406,850	4,175,000	4,790,000	2,765,000	4,299,790	4,761,790
Debt Service	3,584,920	3,582,480	3,769,290	3,771,510	3,773,080	3,773,080
Other Uses	200,000	200,000	200,000	200,000	200,000	200,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 26,446,000</b>	<b>\$ 26,726,870</b>	<b>\$ 27,996,430</b>	<b>\$ 26,460,290</b>	<b>\$ 28,503,380</b>	<b>\$ 29,493,430</b>
<b>FUNDS AVAILABLE (FUNDS REQUIRED)</b>	<b>(5,175,840)</b>	<b>(4,775,100)</b>	<b>(4,428,590)</b>	<b>(3,469,230)</b>	<b>(4,549,220)</b>	<b>(4,531,220)</b>

**DEBT ADMINISTRATION**

The source of the following information is the City of North Port's Comprehensive Annual Financial Report. The City of North Port has outstanding debt as of September 30, 2015 consisting of the following:

**GOVERNMENTAL DEBT**

Transportation Improvement Assessment Bonds (Bonds payable)	\$ 36,995,000
State Revolving Loans	7,294,019
Capital Leases	80,860
<b>TOTAL GOVERNMENTAL DEBT</b>	<b>\$ 44,369,879</b>

**ENTERPRISE FUND DEBT**

Revenue Bonds (Bonds Payable)	\$ 15,351,548
Less deferred amount on refunding:	(859,568)
State Revolving Loans	21,504,673
<b>TOTAL ENTERPRISE DEBT</b>	<b>\$ 35,996,653</b>

**BOND DEBT**

The transportation improvement assessment bond debt is paid by the Debt Service Fund; the State Revolving Loan is paid by the Surtax III Fund. The enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

DESCRIPTION OF DEBT	GOVERNMENTAL	ENTERPRISE
\$39,525,000 Series 2013 Transportation Improvement Assessment Bonds, due in annual installments of \$855,000 - \$2,510,000 beginning July 1, 2014 through July 1, 2039; interest between 1.00% and 5.00%; secured by a pledge of non-ad valorem capital assessments.	\$36,995,000	\$ -
\$9,098,714 State Infrastructure Bank Loan, due in annual installments of \$1,821,260 beginning October 1, 2014 until loan is paid in full; interest at 2.5%; secured by transportation impact fees and the discretionary sales surtax revenues.	7,294,019	-
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by a pledge of the net revenues of the system operations and impact fees.		5,999,548
\$11,670,000 Series 2014A (\$10,000,000) and 2014B (\$1,670,000) Utility System Refunding Revenue Notes, due in annual installments of \$1,092,000 - \$1,423,000 beginning September 30, 2014 through September 30, 2022; interest at 2.15% for A and 2.1% for B; secured by a pledge of the net revenues of the system operations and impact fees.		9,352,000
\$23,400,800 State Revolving Fund Loan, due in semi-annual installments of \$447,888 - \$768,979 beginning July 15, 2011 through January 15, 2031; interest between 2.49% and 3.12%; secured by a pledge of the net revenues of the system operations and impact fees.		19,477,159
\$2,579,567 State Revolving Fund Loan, due in semi-annual installments of \$78,212 - \$162,860 beginning July 15, 2013 through January 15, 2027; interest at 2.32%; secured by a pledge of the net revenues of the system operations and impact fees.		2,027,514
<b>TOTAL BONDS</b>	<b>\$44,289,019</b>	<b>\$36,856,221</b>

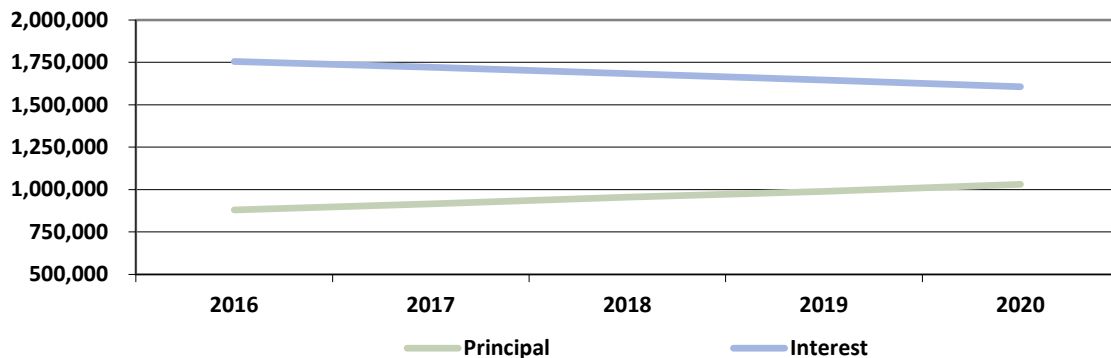
**DEBT MATURITY**

The following chart shows the debt service requirements at September 30, 2015.

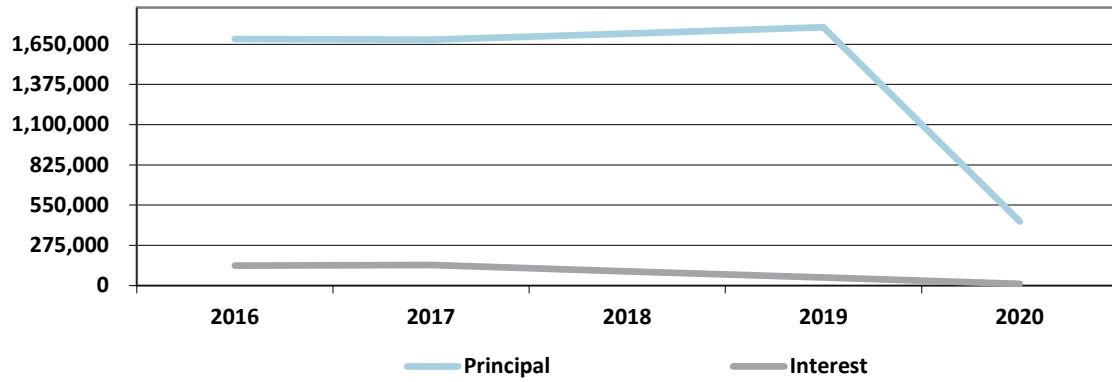
GOVERNMENTAL FUNDS	TRANSPORTATION	
TRANSPORTATION IMPROVEMENT ASSESSMENT BONDS		
Year Ended September 30	<u>Principal</u>	<u>Interest</u>
2016	\$ 880,000	\$ 1,755,594
2017	915,000	1,720,394
2018	955,000	1,683,794
2019	990,000	1,645,593
2020	1,030,000	1,605,994
2021 – 2025	5,940,000	7,249,619
2026 – 2030	7,495,000	5,693,831
2031 – 2035	9,435,000	3,751,225
2036 – 2039	9,355,000	1,197,750
<b>TOTAL</b>	<b>\$36,995,000</b>	<b>\$ 26,303,794</b>

STATE REVOLVING LOANS		
Year Ended September 30	<u>Principal</u>	<u>Interest</u>
2016	1,684,571	136,689
2017	1,681,024	140,236
2018	1,723,049	98,211
2019	1,766,126	55,134
2020	439,249	10,981
<b>TOTAL</b>	<b>\$7,294,019</b>	<b>\$ 441,251</b>
<b>ENTERPRISE FUNDS</b>		
<b>WATER &amp; SEWER UTILITY</b>		
<b>REVENUE BONDS</b>		
Year Ended September 30	<u>Principal</u>	<u>Interest</u>
2016	\$ 1,276,870	\$ 445,599
2017	1,305,513	417,107
2018	1,492,553	388,639
2019	1,714,957	353,050
2020	1,760,689	309,538
2021 – 2025	5,065,673	930,957
2026 – 2030	2,735,293	343,753
<b>TOTAL</b>	<b>\$15,351,548</b>	<b>\$ 3,188,643</b>
<b>STATE REVOLVING LOANS</b>		
Year Ended September 30	<u>Principal</u>	<u>Interest</u>
2016	\$ 1,113,309	\$ 587,974
2017	1,144,349	556,934
2018	1,176,264	525,019
2019	1,209,080	492,203
2020	1,242,823	458,460
2021 – 2025	6,754,568	1,751,847
2026 – 2030	7,753,232	753,182
2031 – 2033	1,111,048	22,845
<b>Total</b>	<b>\$21,504,673</b>	<b>\$ 5,148,464</b>

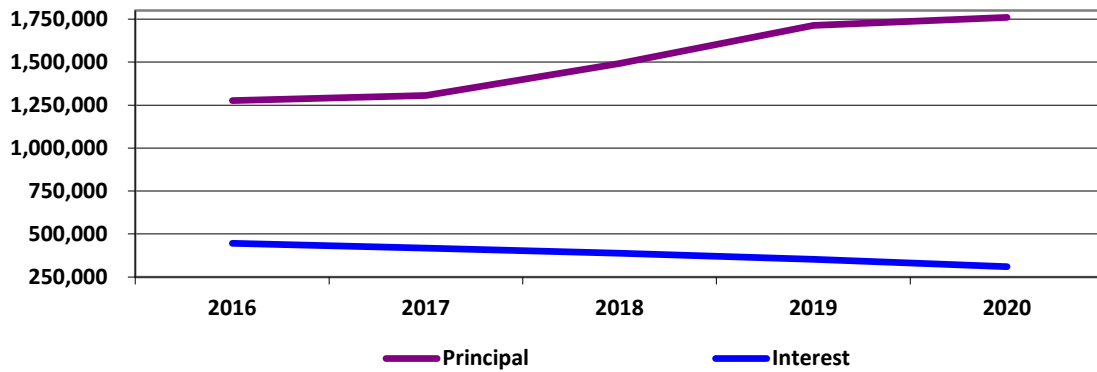
**GOVERNMENTAL FUNDS DEBT SERVICE-TRANSPORTATION IMPROVEMENT ASSESSMENT BONDS**  
**PRINCIPAL AND INTEREST – 2016 – 2020**



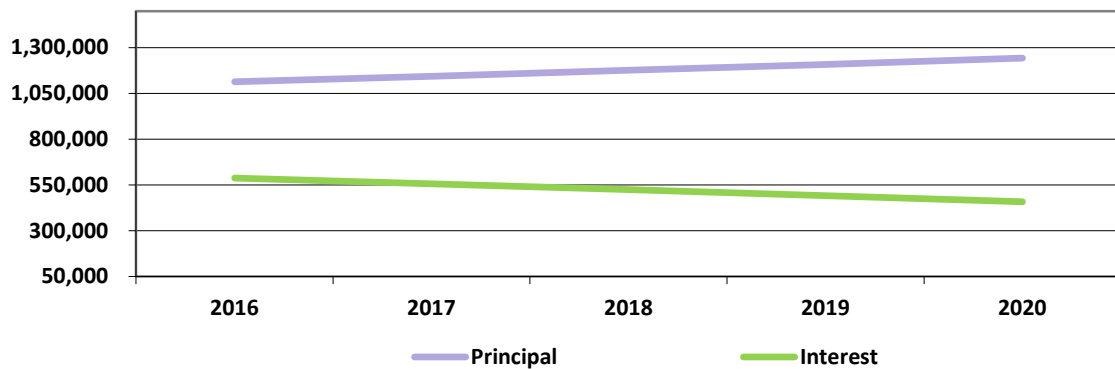
**GOVERNMENTAL FUNDS DEBT SERVICE-STATE INFRASTRUCTURE BANK LOAN - TRANSPORTATION**  
**PRINCIPAL AND INTEREST – 2016 – 2020**



**ENTERPRISE FUNDS DEBT SERVICE-REVENUE BONDS**  
**PRINCIPAL AND INTEREST – 2016 – 2020**



**ENTERPRISE FUNDS DEBT SERVICE-STATE REVOLVING LOANS**  
**PRINCIPAL AND INTEREST – 2016 – 2020**



**BOND ISSUE COSTS AND REFUNDING LOSSES**

A refunding loss of \$817,039 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2005, is being amortized over the life of the bonds - 25 years. Amortization of the refunding loss \$40,746 for the year ended September 30, 2015 is included as a component of interest expense. Unamortized refunding loss of \$341,096 is recorded as deferred outflows on the statements of net position.

A refunding loss of \$820,427 incurred in conjunction with the issuance of the Utility System Refunding Revenue Bonds, Series 2014, is being amortized over the life of the bonds - 9 years. Amortization of the refunding loss \$143,567 for the year ended September 30, 2015 is included as a component of interest expense. Unamortized refunding loss of \$518,472 is recorded as deferred outflows on the statements of net position.

Prepaid bond insurance costs of \$115,167 incurred in conjunction with the issuance of the Transportation Improvement Assessment Bonds, Series 2013, are being amortized over the life of the bonds – 26 years. Amortization of insurance costs on the Series 2013 bonds was \$7,031 for the year ended September 30, 2015. The unamortized balance at September 30, 2015 is \$100,794.

A bond premium of \$1,217,230 incurred in conjunction with the issuance of the Transportation Improvement Assessment Bonds, Series 2013, is being amortized over the life of the bonds – 26 years. Amortization of the bond premium on the Series 2013 bonds was \$74,314 for the year ended September 30, 2015, and is included as a component of interest expense. The unamortized balance of \$1,065,314 is netted against bonds payable on the statements of net position.

**FUTURE DEBT**

Fiscal year 2014 marked the beginning of the City’s most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage District began the reconstruction of approximately 266 miles of sub-standard public roads. The project will be funded by revenue bonds and the debt service will be made through a capital assessment. The City does not anticipate acquiring any further debt in the next three to five years.

**CAPITAL LEASES**

The City has entered into lease agreements as lessee for financing the acquisition of equipment such as refuse vehicles, recycling trucks, fire vehicles, defibrillators/monitors, tractors, mowers, vehicles, loaders, excavators and backhoes. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. Currently, the City has no capital lease agreements.

ASSETS ACQUIRED	GOVERNMENTAL ACTIVITIES
EQUIPMENT	\$ 7,855,174
Less: accumulated depreciation	(6,246,427)
<b>TOTAL</b>	<b>\$ 1,608,747</b>

**FUND BALANCE**

Fund balance is typically the most discussed single item in a local government’s financial statements. Governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Fund balance is also a crucial consideration in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government’s general fund to evaluate a government’s creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens’ groups can consider high levels excessive.

During the economic boom, the City was able to generate healthy reserves. The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases.

The City is using some of its surplus reserves as follows:

- To maintain prior year service levels.
- To fund capital equipment purchases.

The following chart shows the projected fund balances for FY 2017. Notable changes are projected in the following funds:

- General Fund: A decrease of \$274,420 to fund one-time expenditures.

- Road and Drainage District Fund: A decrease of \$35,840 to purchase capital equipment.
- Fire Rescue District Fund: A decrease of \$331,680 to purchase capital equipment.
- Solid Waste District Fund: A decrease of \$461,700 to purchase capital equipment.
- Building Fund: An increase of \$667,620 reserved for future use.
- Enterprise Funds: A decrease of \$4,938,200 to provide for the inflow and infiltration project and other smaller projects and to purchase capital equipment.
- Surtax III Capital Fund: A decrease of \$314,190 for capital outlay.
- Capital Acquisition Fund: An increase of \$666,280 reserved for future use.

The City Commission has set a minimum target for reserves of 25% of operating expenditures for the General Fund and 25% of operating expenditures for the dependent special district funds. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 25% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates, can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.

**GOVERNMENTAL FUNDS**  
**MAJOR AND NON-MAJOR FUNDS IN THE AGGREGATE**

REVENUES	GENERAL FUND			ROAD & DRAINAGE DISTRICT			OTHER SPECIAL REVENUE FUNDS		
	FY 2015 Actual	2016 Estimated	2017 Budget	FY 2015 Actual	2016 Estimated	2017 Budget	FY 2015 Actual	2016 Estimated	2017 Budget
Taxes	\$12,458,436	\$13,342,995	\$14,330,310	\$ 2,722,094	\$ 2,857,991	\$ 2,939,440	\$ 237,016	\$ 234,218	\$ 246,000
Permits & Special Assessments	3,200,188	2,862,074	3,574,000	-	-	-	3,856,430	6,063,903	6,016,910
Intergovernmental	6,588,193	7,071,629	7,489,240	1,346,592	739,231	531,200	4,385,822	444,623	35,520
Assessments	-	-	-	10,366,707	10,850,918	10,671,560	14,706,956	15,461,188	15,841,190
Charges for Services	6,965,967	7,192,002	7,114,960	1,195,424	1,533,464	986,250	6,397,161	8,326,829	8,162,800
Fines and Forfeitures	190,904	114,655	174,070	-	-	-	207,661	468,681	205,980
Miscellaneous	1,092,758	1,026,782	908,050	165,073	343,048	92,780	5,661,485	6,003,412	6,936,340
Other Sources	26,777	17,310	10,000	22,716	29,751	14,950	4,567	23,483	-
<b>TOTAL REVENUES</b>	<b>\$30,523,223</b>	<b>\$31,627,447</b>	<b>\$33,600,630</b>	<b>\$15,818,606</b>	<b>\$16,354,403</b>	<b>\$15,236,180</b>	<b>\$35,457,098</b>	<b>\$37,026,337</b>	<b>\$37,444,740</b>
<b>EXPENDITURES</b>									
General Government	\$ 9,367,483	\$10,268,570	\$11,592,500	\$ -	\$ -	\$ -	\$ 9,309,254	\$10,624,801	\$11,842,020
Public Safety	18,340,039	18,625,295	19,653,120	-	-	-	8,389,590	8,685,506	10,370,420
Physical Environment	-	-	-	-	-	-	6,138,390	6,619,933	8,896,610
Transportation	-	-	-	12,973,248	13,372,614	14,184,040	-	-	-
Economic Environment	213,424	213,540	310,210	-	-	-	-	-	-
Human Services	280,302	304,826	219,280	-	-	-	-	-	-
Culture/Recreation	983,866	1,005,653	1,186,450	-	-	-	796,771	1,055,322	1,015,500
Capital	436,894	318,653	805,020	2,014,240	935,002	707,980	3,163,300	912,955	4,464,040
Debt & Lease	41,465	41,465	41,470	-	-	-	120,097	-	1,821,260
Other Uses	67,000	27,000	67,000	850,000	450,000	380,000	2,246,840	3,948,290	1,686,860
<b>TOTAL EXPENDITURES</b>	<b>\$29,730,473</b>	<b>\$30,805,002</b>	<b>\$33,875,050</b>	<b>\$15,837,488</b>	<b>\$14,757,616</b>	<b>\$15,272,020</b>	<b>\$30,164,242</b>	<b>\$31,846,807</b>	<b>\$40,096,710</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>\$ 792,750</b>	<b>\$ 822,445</b>	<b>\$(274,420)</b>	<b>\$(18,882)</b>	<b>\$ 1,596,787</b>	<b>\$(35,840)</b>	<b>\$ 5,292,856</b>	<b>\$ 5,179,530</b>	<b>\$(2,651,970)</b>
<b>FUND BALANCES - BEGINNING</b>	<b>\$ 9,986,787</b>	<b>\$10,779,537</b>	<b>\$11,601,982</b>	<b>\$10,630,170</b>	<b>\$10,611,288</b>	<b>\$12,208,075</b>	<b>\$17,598,091</b>	<b>\$22,890,947</b>	<b>\$28,070,477</b>
<b>FUND BALANCES - ENDING</b>	<b>\$10,779,537</b>	<b>\$11,601,982</b>	<b>\$11,327,562</b>	<b>\$10,611,288</b>	<b>\$12,208,075</b>	<b>\$12,172,235</b>	<b>\$22,890,947</b>	<b>\$28,070,477</b>	<b>\$25,418,507</b>

REVENUES	DEBT SERVICE FUND			CAPITAL FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY 2015 Actual	2016 Estimated	2017 Budget	FY 2015 Actual	2016 Estimated	2017 Budget	FY 2015 Actual	2016 Estimated	2017 Budget
Taxes	\$ -	\$ -	\$ -	\$ 8,172,571	\$ 8,679,097	\$ 9,106,080	\$ 23,590,117	\$ 25,114,301	\$ 26,621,830
Permits & Special Assessments	3,011,073	3,026,324	3,002,480	-	-	-	10,067,691	11,952,301	12,593,390
Intergovernmental	-	-	-	-	-	-	12,320,607	8,255,483	8,055,960
Assessments	-	-	-	-	-	-	25,073,663	26,312,106	26,512,750
Charges for Services	-	-	-	-	-	-	14,558,552	17,052,295	16,264,010
Fines and Forfeitures	-	-	-	-	-	-	398,565	583,336	380,050
Miscellaneous	7,570	16,959	5,000	411,152	387,814	168,000	7,338,038	7,778,015	8,110,170
Other Sources	-	-	-	3,184,154	2,604,030	2,133,860	3,238,214	2,674,574	2,158,810
<b>Total Revenues</b>	<b>\$ 3,018,643</b>	<b>\$ 3,043,283</b>	<b>\$ 3,007,480</b>	<b>\$ 11,767,877</b>	<b>\$ 11,670,941</b>	<b>\$ 11,407,940</b>	<b>\$ 96,585,447</b>	<b>\$ 99,722,411</b>	<b>\$ 100,696,970</b>
<b>EXPENDITURES</b>									
General Government	\$ -	\$ -	\$ -	\$ -	\$ 720,126	\$ -	\$ 18,676,737	\$ 21,613,497	\$ 23,434,520
Public Safety	-	-	-	898,541	174,337	-	27,628,170	27,485,138	30,023,540
Physical Environment	-	-	-	-	353	-	6,138,390	6,620,286	8,896,610
Transportation	32,760	32,603	46,900	1,105,641	109,298	3,112,990	14,111,649	13,514,515	17,343,930
Economic Environment	-	-	-	-	-	-	213,424	213,540	310,210
Human Services	-	-	-	-	-	-	280,302	304,826	219,280
Culture/Recreation	-	-	-	107,385	68,542	-	1,888,022	2,129,517	2,201,950
Capital	-	-	-	11,617,974	17,262,346	7,901,960	17,232,408	19,428,956	13,879,000
Debt & Lease	2,636,244	2,635,594	2,635,600	1,821,260	-	-	4,619,066	2,677,059	4,498,330
Other Uses	-	-	-	-	-	-	3,163,840	4,425,290	2,133,860
<b>Total Expenditures</b>	<b>\$ 2,669,004</b>	<b>\$ 2,668,197</b>	<b>\$ 2,682,500</b>	<b>\$ 15,550,801</b>	<b>\$ 18,335,002</b>	<b>\$ 11,014,950</b>	<b>\$ 93,952,008</b>	<b>\$ 98,412,624</b>	<b>\$ 102,941,230</b>
<b>Net Change in Fund Balances</b>	<b>\$ 349,639</b>	<b>\$ 375,086</b>	<b>\$ 324,980</b>	<b>\$(3,782,924)</b>	<b>\$(6,664,061)</b>	<b>\$ 392,990</b>	<b>\$ 2,633,439</b>	<b>\$ 1,309,787</b>	<b>\$(2,244,260)</b>
<b>Fund Balances - Beginning</b>	<b>\$ 332,255</b>	<b>\$ 681,894</b>	<b>\$ 1,056,980</b>	<b>\$ 66,281,577</b>	<b>\$ 62,498,653</b>	<b>\$ 55,834,592</b>	<b>\$ 104,828,880</b>	<b>\$ 107,462,319</b>	<b>\$ 108,772,106</b>
<b>Fund Balances - Ending</b>	<b>\$ 681,894</b>	<b>\$ 1,056,980</b>	<b>\$ 1,381,960</b>	<b>\$ 62,498,653</b>	<b>\$ 55,834,592</b>	<b>\$ 56,227,582</b>	<b>\$ 107,462,319</b>	<b>\$ 108,772,106</b>	<b>\$ 106,527,846</b>



REVENUES	ENTERPRISE FUNDS			TOTAL FUNDS		
	FY 2015 Actual	2016 Estimated	2017 Budget	FY 2015 Actual	2016 Estimated	2017 Budget
Taxes	\$ -	\$ -	\$ -	\$ 23,590,117	\$ 25,114,301	\$ 26,621,830
Permits & Special Assessments	1,936,567	5,851,257	1,310,000	12,004,258	17,803,558	13,903,390
Intergovernmental	16,558	4,873	-	12,337,165	8,260,356	8,055,960
Assessments/Water & Wastewater Charges	18,215,863	18,050,846	19,379,860	43,289,526	44,362,952	45,892,610
Charges for Services	313,450	272,652	219,000	14,872,002	17,324,947	16,483,010
Fines and Forfeitures	(200)	-	100	398,365	583,336	380,150
Miscellaneous	244,417	215,196	161,200	7,582,455	7,993,211	8,271,370
Other Sources	9,511,305	1,864,468	200,000	12,749,519	4,539,042	2,358,810
<b>Total Revenues</b>	<b>\$ 30,237,960</b>	<b>\$ 26,259,292</b>	<b>\$ 21,270,160</b>	<b>\$ 126,823,407</b>	<b>\$ 125,981,703</b>	<b>\$ 121,967,130</b>
<b>EXPENDITURES</b>						
General Government	\$ -	\$ -	\$ -	\$ 18,676,737	\$ 21,613,497	\$ 23,434,520
Public Safety	-	-	-	27,628,170	27,485,138	30,023,540
Physical Environment	17,016,872	16,451,978	18,254,230	23,155,262	23,072,264	27,150,840
Transportation	-	-	-	14,111,649	13,514,515	17,343,930
Economic Environment	-	-	-	213,424	213,540	310,210
Human Services	-	-	-	280,302	304,826	219,280
Culture/Recreation	-	-	-	1,888,022	2,129,517	2,201,950
Capital	-	2,424,355	4,406,850	17,232,408	21,853,311	18,285,850
Debt & Lease	1,196,452	1,193,407	3,584,920	5,815,518	3,870,466	8,083,250
Other Uses	7,255,268	200,000	200,000	10,419,108	4,625,290	2,333,860
<b>Total Expenditures</b>	<b>\$ 25,468,592</b>	<b>\$ 20,269,740</b>	<b>\$ 26,446,000</b>	<b>\$ 119,420,600</b>	<b>\$ 118,682,364</b>	<b>\$ 129,387,230</b>
<b>Change in Net Assets</b>	<b>\$ 4,769,368</b>	<b>\$ 5,989,552</b>	<b>\$ (5,175,840)</b>	<b>\$ 7,402,807</b>	<b>\$ 7,299,339</b>	<b>\$ (7,420,100)</b>
Adjustments	\$ (1,309,059)	\$ -	\$ -	\$ (1,309,059)	\$ -	\$ -
<b>Net Assets - Beginning</b>	<b>\$ 105,256,642</b>	<b>\$ 108,716,951</b>	<b>\$ 114,706,503</b>	<b>\$ 210,085,522</b>	<b>\$ 216,179,270</b>	<b>\$ 223,478,609</b>
<b>Net Assets - Ending</b>	<b>\$ 108,716,951</b>	<b>\$ 114,706,503</b>	<b>\$ 109,530,663</b>	<b>\$ 216,179,270</b>	<b>\$ 223,478,609</b>	<b>\$ 216,058,509</b>

**RISK MANAGEMENT**

During fiscal year 2015, the City procured consulting services to analyze the viability of alternative risk financing by becoming self-insured. Listed below are advantages to becoming self-insured:

- Reduction in overall risk management costs, cost stability, predictability,
- Improved cash flow,
- Allows Risk Management to directly control claims for more effective processing and lower settlement costs, and
- In-house safety, loss control and subrogation.

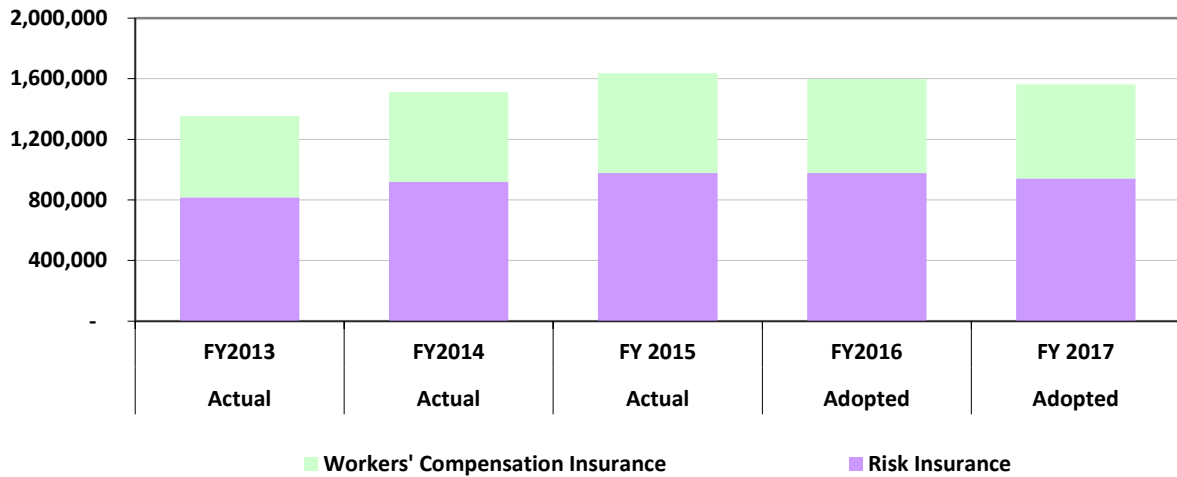
The City selected a Third Party Administrator (TPA) and secured insurance policies to meet the coverage specifications as directed by the City Commission. Beginning in fiscal year 2016 and continuing for a total of three years, departments will contribute a total of \$1,500,000 to the Self-Insurance fund to build a strong base of funding to cover insurance premiums and to pay deductibles and claims costs.

The following table shows the schedules of coverage for the City of North Port. Due to the conversion to a self-funded plan, some of the limits and deductibles have changed from the prior year.

Following the table is a chart illustrating the cost of risk insurance from FY 2012 through FY 2017. Workers' Compensation is segregated from the balance of the remaining insurance.

Type	Limits
<b>Property</b>	
Real & Personal Property	\$10,000,000 Replacement Cost of Real & Personal Property per occurrence; \$50,000 deductible, except Special Named Storm, Flood, and Earth Movement limits and deductibles apply. Named Windstorm deductible is 5% each location, with \$100,000 minimum per any one occurrence.
<b>Comprehensive General Liability</b>	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
<b>Automobile Liability</b>	
Liability	\$2,000,000 each claim.
Personal Injury Protection	Statutory.
<b>Public Officials Liability</b>	
Public Officials Liability	\$2,000,000 per claim; \$2,000,000 annual aggregate.
Employment-Related Practices Liability	\$2,000,000 per claim; \$2,000,000 annual aggregate. POL/EPL Defense Costs do not erode the limit.
<b>Excess Workers' Compensation &amp; Employers Liability for a Group</b>	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$1,000,000 each accident.
<b>Employee Benefits</b>	
Employee Benefits-per person	\$2,000,000 each occurrence.
<b>Crime</b>	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence. \$500,000 Forgery or Alteration; \$1,000 deductible per occurrence. \$500,000 Employee Dishonesty; \$1,000 deductible per occurrence.
<b>Pollution and Remediation Legal Liability</b>	
	\$3,000,000 Aggregate, all Pollution Conditions; \$2,000,000 per Pollution Condition; \$25,000 Retention per Pollution Condition.
<b>Florida Statutory Accidental Death &amp; Dismemberment for Police and Fire</b>	
	Statutory.

**RISK INSURANCE COSTS  
FY 2013-2017**



**PERSONNEL SERVICES**

North Port, like most municipalities, expends a large portion of its budget on personnel services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personnel services costs are evaluated and positions are assessed.

The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community. With the change in the rate of growth in the local population and economy, the City began evaluating staffing reductions in FY 2007 and eliminating non-essential vacancies.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. FY 2012 reflected a reduction of 0.10 FTEs. Due to the recovering economy, 4.73 FTEs were added in FY 2014. The total city-wide change in FTEs for FY 2015 was an increase of 15.27 FTEs. In FY 2016, FTEs increased by 12.28. Again in FY 2017, FTEs increased by 28.04. The following chart shows the change in full time equivalent units beginning in FY 2012 and reflects only permanent positions. The City hires seasonal employees as crossing guards and camp counselors. The number of seasonal employees hired is based upon the need to adequately provide the service.

**FULL TIME EQUIVALENT EMPLOYEES**

Fund	Amended FY 2013	Amended FY 2014	Amended FY 2015	Adopted FY 2016	Adopted FY 2017	4 Year Change
<b>General Fund</b>	231.54	235.27	243.54	249.82	262.86	<b>31.32</b>
<b>Road &amp; Drainage District</b>	86.00	86.00	87.00	85.00	86.00	<b>0.00</b>
<b>Fire Rescue District</b>	92.00	92.00	92.00	93.00	100.00	<b>8.00</b>
<b>Solid Waste District</b>	36.00	36.00	37.00	38.00	40.00	<b>4.00</b>
<b>Tree Fund</b>	1.00	1.00	1.00	1.00	1.00	<b>0.00</b>
<b>Building - Inspections &amp; Permits</b>	13.00	14.00	15.00	17.00	19.00	<b>6.00</b>
<b>Fleet Management</b>	12.00	12.00	12.00	12.00	12.00	<b>0.00</b>
<b>Utilities</b>	59.00	59.00	63.00	67.00	70.00	<b>11.00</b>
<b>Total FTEs</b>	<b>530.54</b>	<b>535.27</b>	<b>550.54</b>	<b>562.82</b>	<b>590.86</b>	<b>60.32</b>

Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. In FY 2014 five positions were added, the most significant increase in personnel since the downturn in 2008. As the construction industry continued to improve and the demand for services increased, the City added fifteen new positions in fiscal year 2015. The FY 2016 budget reflects further restructuring and reclassifying of positions and personnel to meet the strategic plan for the City. A total of twenty-two new positions were adopted in the FY 2016 budget; three positions were eliminated; and a few

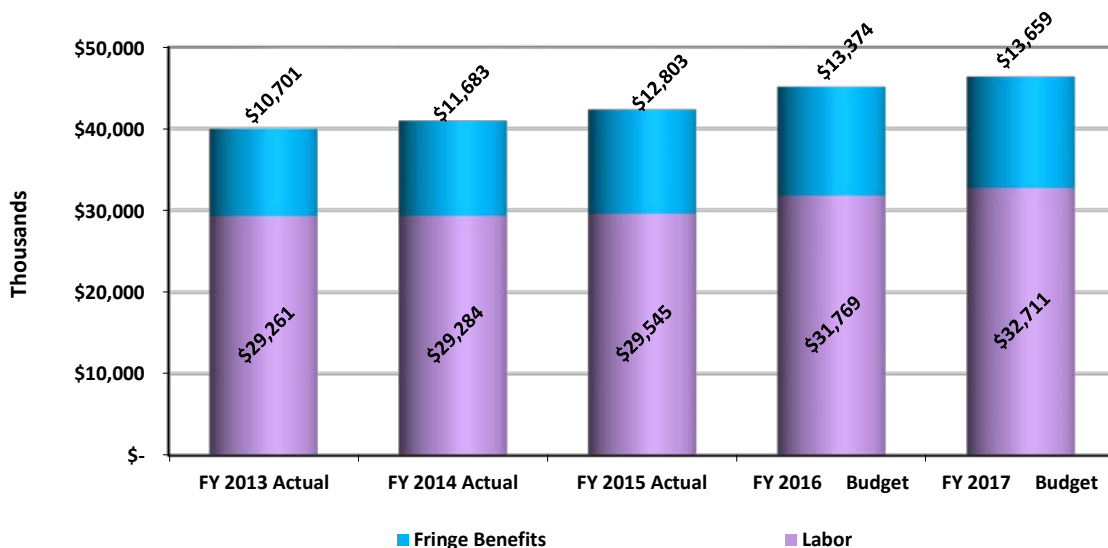
employees received promotions resulting in the elimination of funding for the previous job and two part-time positions were moved to full-time. Further restructuring and reclassifying of positions and personnel occurred in FY 2017. A total of twenty-six positions were adopted this fiscal year including: (1) Staff Assistant I, (1) Budget Analyst, (1) Network Technician, (1) Service Desk Technician, (1) Administrative Services Specialist, (1) Forensic Supervisor, (1) Criminalistics Specialist, (2) Community Services Officers, (1) Background/Training Coordinator, (1) Recreation Supervisor, (1) Traffic Control Technician II/Electrician, (1) Refuse Equipment Operator, (1) Customer Service Representative II, (2) Plans Examiner/Inspector, (6) Firefighter/Paramedics, (1) Fire Plans Examiner/Inspector, (1) Engineer I, (1) Water Plant Trainee, and (1) Collection Distribution Technician II. Several positions were reclassified to more accurately reflect the duties being performed. Two part-time positions were moved to full-time; and finally, one position was eliminated due to restructuring. The chart below shows the changes in authorized positions since FY 2015.

**ADOPTED FY 2017 AUTHORIZED POSITIONS**

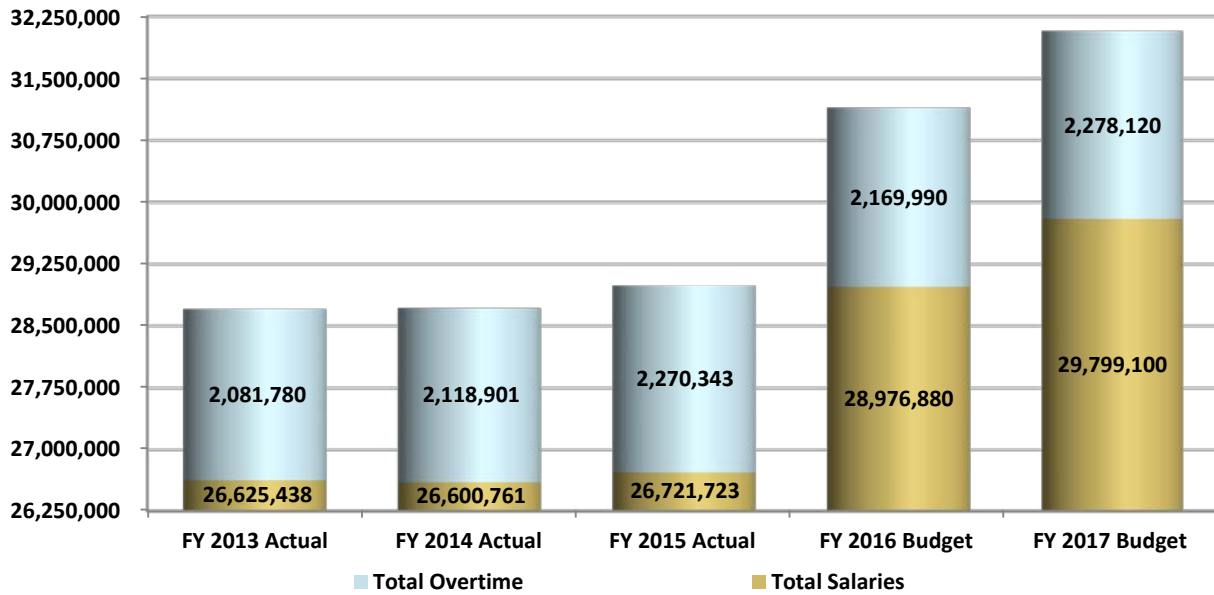
Fund	FY 2015 Amended Positions	FY 2016 Amended Positions	FY 2017 Part-time to Full-time	FY 2017 Eliminated or Unfunded Positions	FY 2017 Added Positions	FY 2017 Adopted Position
<b>General Fund</b>	247	255	(2)	(1)	13	<b>265</b>
<b>Road &amp; Drainage</b>	87	85	0	0	1	<b>86</b>
<b>Fire Rescue</b>	92	93	0	0	7	<b>100</b>
<b>Tree Fund</b>	1	1	0	0	0	<b>1</b>
<b>Solid Waste</b>	37	38	0	0	2	<b>40</b>
<b>Building Fund</b>	15	17	0	0	2	<b>19</b>
<b>Fleet Management</b>	12	12	0	0	0	<b>12</b>
<b>Utilities</b>	63	67	0	0	3	<b>70</b>
<b>Total</b>	<b>554</b>	<b>568</b>	<b>(2)</b>	<b>(1)</b>	<b>29</b>	<b>593</b>

The following charts illustrate the total labor and fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2013. In FY 2007, the City Commission adopted a Compensation Study Plan for employees that afforded an increase in salaries and wages to bring the compensation of employees up to local and regional pay ranges. As a result, the City realized a 27% increase in labor costs. In FY 2009, the City negotiated a new health insurance package that provided an overall savings to the City. For FY 2012, 2013 & 2014 there were no increases in the health insurance package to the employees. In FY 2015, the City's dental and vision plans remained the same as the prior year; but the medical insurance plan increased 10%. Like FY 2015, The City's dental and vision plans remained the same for FY 2016; but the medical insurance plan increased 5%. For FY 2017, the medical insurance plan increased approximately 10%; there was no change in the dental and vision plans.

**TOTAL LABOR AND FRINGE BENEFIT COSTS**  
**ACTUAL COSTS FY 2013-2015 & BUDGET PROJECTIONS FY 2016 & 2017**

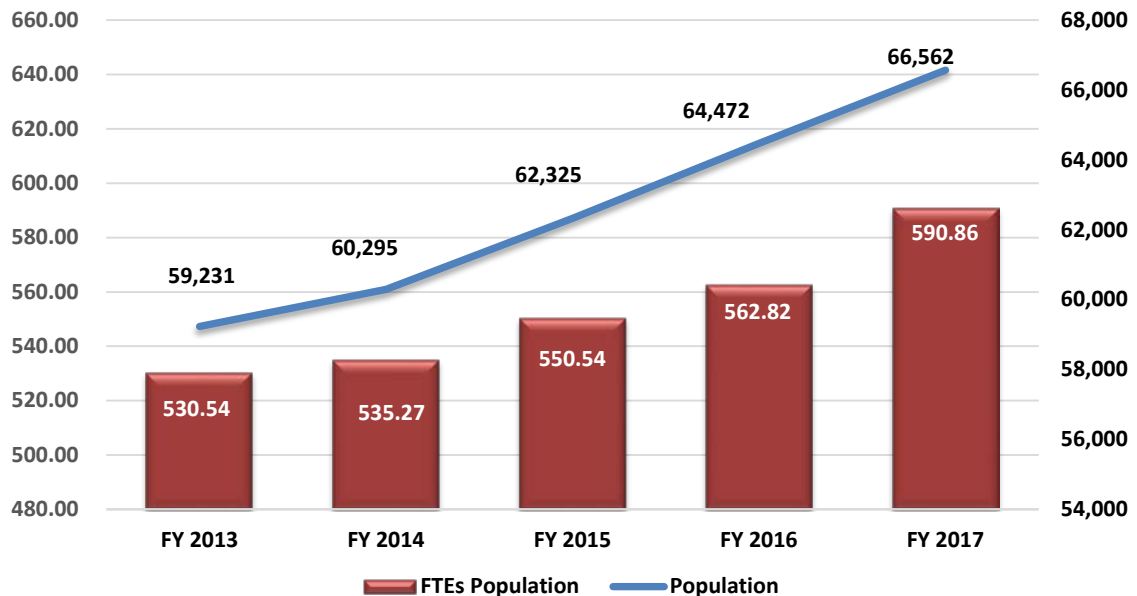


**TOTAL SALARIES VS TOTAL OVERTIME  
FY 2013 – FY 2017**



The City of North Port continues to maintain one of the lowest ratios of employees to population among the cities in Sarasota County. The chart below illustrates the growing gap of increasing population as employee counts are reduced.

**FULL-TIME EQUIVALENT EMPLOYEES  
COMPARED TO TOTAL POPULATION**



**GENERAL FUND****GENERAL FUND SUMMARY**

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

The total General Fund Adopted Budget for FY 2017 is \$33,875,050 which is an increase of \$1,725,260, or 5.37% from FY 2016. The following chart is a summary budget of the General Fund for FY 2017.

**FISCAL YEAR 2017**  
**GENERAL FUND BUDGET**

<b>General Fund Revenues</b>	
Ad Valorem Taxes	\$ 11,036,890
Other Taxes	3,293,420
Permits & Special Assessments	3,574,000
Intergovernmental Revenue	7,489,240
Charges for Services	7,114,960
Fines & Forfeitures	174,070
Investment Income	95,000
Miscellaneous Revenues	813,050
Other Sources	10,000
Appropriated Fund Balance	274,420
<i>Total Revenues &amp; Other Financing Sources</i>	<i>\$ 33,875,050</i>
<b>Expenditures</b>	
City Commission	\$ 403,440
City Attorney	685,100
City Manager	1,337,360
City Clerk	589,550
Finance	1,340,030
General Services	2,739,080
Parks & Recreation	1,246,450
Human Resources	751,670
Police	14,555,280
Emergency Medical	4,442,330
Building – Planning & Zoning	1,224,000
Building - Property Standards	821,220
Building - Property Maintenance	3,166,580
Non-Departmental	572,960
<i>Total Expenditures</i>	<i>\$ 33,875,050</i>

**REVENUES****TAXES**

The primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$14,330,310, comprise approximately 42.65% of the General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$11,036,890 for FY 2017, which is a 9.18% increase from FY 2016.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes, formerly known as Occupational Licenses. The Local Communications Services tax rate is 5.72% with estimated revenue of \$1,834,900. The Utility Service Tax and the Business Taxes are projected at \$840,520 and \$141,000, respectively.

Also, other taxes include the insurance premium taxes for both fire and police. Participating cities are eligible to receive annual distributions of state premium tax collections on property and casualty insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. Chapter 185 levies a 0.85 percent tax on all casualty insurance premiums written within the city limits of the participating plan. These amounts are collected by the Department of Revenue and reported on the DR-908 tax return, and then transferred to the Police Officers and Firefighters' Premium Tax Trust Funds at the Division of Retirement. These funds are then available for distribution on or before July 1 to the participating pension plans on an annual basis, once the plan has been determined to be in compliance with all applicable statutory requirements. FY 2017 projected fire and police insurance premium taxes are \$145,000 and \$332,000, respectively.

The following chart shows the historical and projected tax revenues for the General Fund.

**GENERAL FUND TAX REVENUES**  
**HISTORICAL AND ADOPTED**  
**FY 2013 – FY 2017**

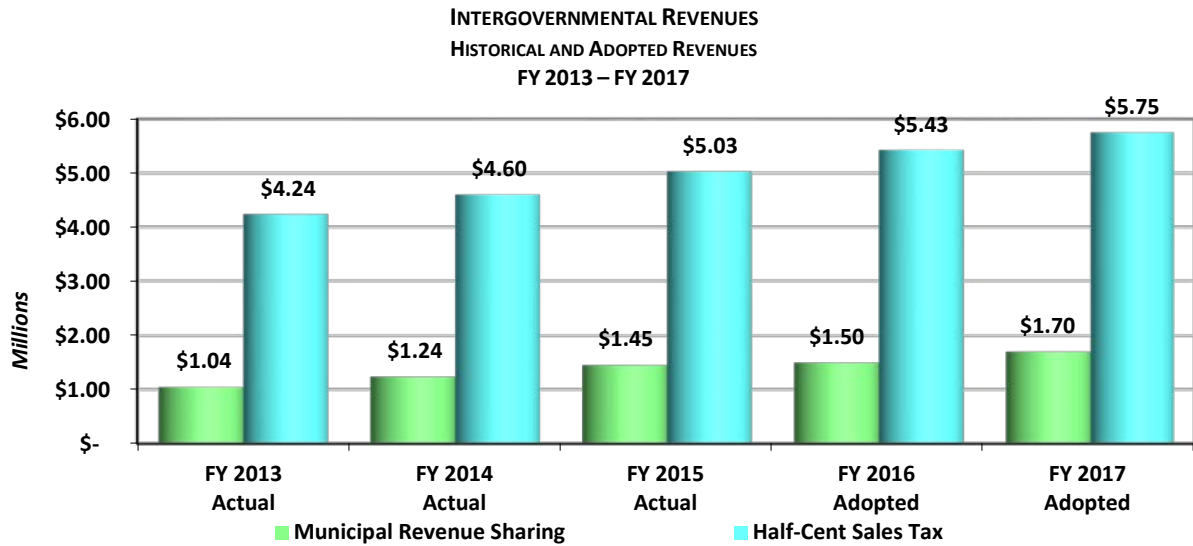
	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
Ad Valorem	\$ 8,071,414	\$ 8,102,022	\$ 9,228,706	\$ 10,108,770	\$ <b>11,036,890</b>
Local and County Business Taxes	154,888	133,502	136,049	141,000	<b>141,000</b>
Utility Service Taxes	644,998	715,620	749,292	800,500	<b>840,520</b>
Local Communication Service Taxes	1,952,550	1,886,925	1,863,758	1,847,240	<b>1,834,900</b>
Insurance Premium Taxes	447,167	449,949	480,630	477,000	<b>477,000</b>
<i>Total Taxes</i>	\$11,271,017	\$11,288,018	\$12,458,435	\$13,374,510	\$ <b>14,330,310</b>

**PERMITS AND SPECIAL ASSESSMENTS**

The General Fund is budgeted to collect \$3,574,000 in permits and special assessments for FY 2017. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$3,275,000.

**INTERGOVERNMENTAL REVENUES**

Intergovernmental Revenues in the General Fund are budgeted at \$7,489,240. The largest source of intergovernmental revenue is the half-cent local sales tax, budgeted at \$5,749,410. Another large tax collected is from the Municipal Revenue Sharing Program, formerly called the 11-cent Cigarette Tax. This tax is expected to bring \$1,700,730 to the General Fund. The following graph illustrates five years of Intergovernmental Revenues.

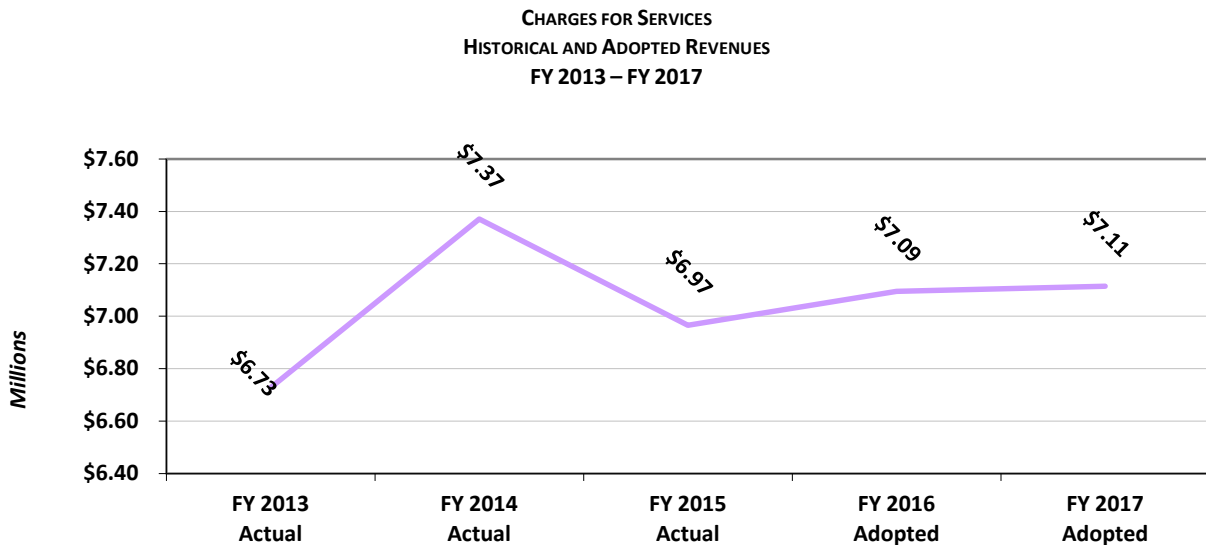


**CHARGES FOR SERVICES**

The General Fund is budgeted to collect \$7,114,960 in Charges for Services. A small portion of this is collected from minor fees such as boating fees and copy and records charges. However, the primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, check writing and payroll management to other funds. The administrative charge is an attempt to recoup those costs.

The amount charged to each fund is based on cost allocations; a two-step allocation method is applied prior to distributing the costs to the service recipients. The General Fund administrative charges for FY 2017 total \$4,501,960.

Also included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$1,419,000. Charges for Services increased \$20,390 or 0.29% from FY 2016. The chart below illustrates the five-year revenue analysis.



**FINES AND FORFEITURES**

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$174,070 for FY 2017.



**MISCELLANEOUS INCOME**

A major source of miscellaneous revenue is the return on investment (ROI) totaling \$412,690. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility.

A primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2017 General Fund interest income projection is \$95,000.

Rental Income is estimated at \$265,310. Approximately \$111,380 of rental income is from agencies leasing office space in the Family Services Center. The balance of the rent revenues is from three cell tower leases, the Bay flight lease and the Community Education Center room rentals.

**OTHER SOURCES**

In FY 2017, the City anticipates a use of fund balance in the amount of \$274,420, which is anticipated to be used for one-time expenditures.

**DEPARTMENTAL FUNCTIONS**

The General Fund departmental functions are categorized in the following chart by type of service provided.

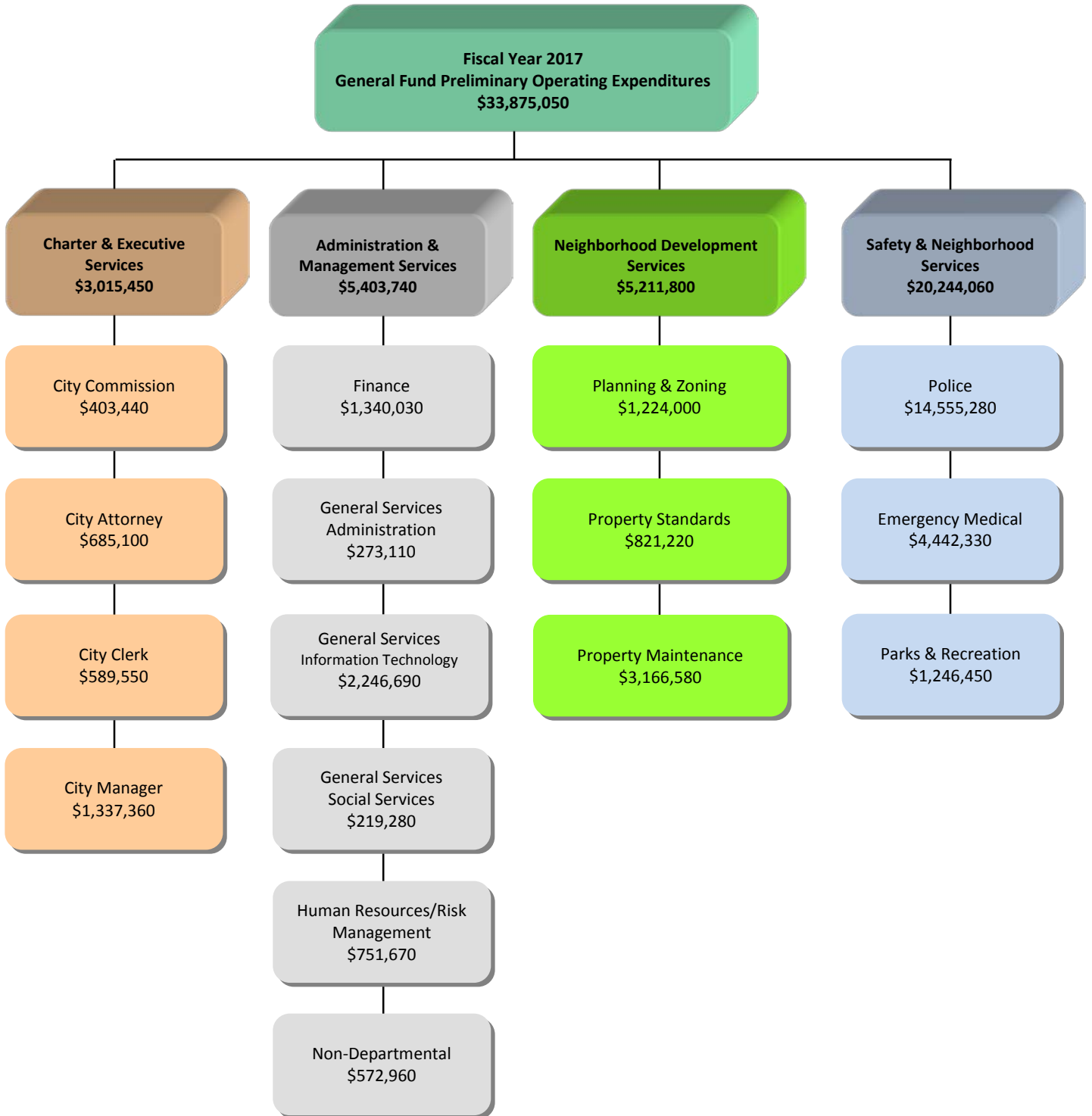
**DEPARTMENTAL FUNCTIONS**

SERVICE CATEGORY	SERVICE FUNCTION
<b><i>Charter &amp; Executive Services</i></b>	
City Commission	Legislative actions and policies.
City Attorney	Legal services.
City Clerk	Maintains the City records and disseminates information as requested.
City Manager	Overall management of the City and oversight of economic development and community outreach.
<b><i>Administration &amp; Management Services</i></b>	
Finance	All financial services including: accounting, budget, payroll, procurement, investing and cash management.
Information Technology	All aspects of information technology including the City's internal network, website, and phone system.
Social Services	Community-based programs to provide assistance and support to citizens in need.
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.
Non-Departmental	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
Property Maintenance	Overall management and maintenance of all city properties.
<b><i>Development Services</i></b>	
Planning & Zoning	Provides the planning and zoning services for the development of the City.
Property Standards	Property standards including plans review and code enforcement of city regulatory standards.
<b><i>Safety &amp; Community Services</i></b>	
Police	Community safety including law enforcement, reduction of drug usage and community partnerships.
Emergency Medical Services	Responds to requests for assistance including ambulance services, basic and advanced life support services.
Parks & Recreation	Recreational and cultural art activities for the community.

**EXPENDITURES**

The following chart illustrates the General Fund FY 2017 Adopted Operating Budget within the service categories.

**BREAKDOWN OF GENERAL FUND OPERATING EXPENDITURES**



**SERVICE LEVEL CHANGES AND INITIATIVES**

The fiscal year 2017 incorporates two major service level changes and one initiative which will have a departmental-wide impact. The following three charts describe the allocations and their impact on the budget.

<b>INITIATIVE:</b>	<b>HOUSING PROGRAM</b>	<b>FUND</b>	<b>General Fund</b>
<b>DEPARTMENT:</b>	<b>Neighborhood Development Services</b>	<b>DIVISION:</b>	<b>Planning &amp; Zoning</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services.		
<b>DESCRIPTION:</b>	On July 26, 2016 the City Commission established a formal process to those applying to the Florida Low Income Housing Tax Credit Program in the City of North Port. Applicants to the State of Florida for the tax credit program are required to have a commitment by the municipality for a minimum of \$50,000 either monetary or in kind. This service level adjustment provides funding for an eligible and approved Housing Program application.	<b>OPERATING BUDGET IMPACT:</b>	\$50,000
<b>REVENUE SOURCE:</b>	Millage rate increase of 0.0158	<b>REVENUE AMOUNT:</b>	\$50,000
<b>TERM:</b>	Recurring expenditure		

<b>INITIATIVE:</b>	<b>IMPINGING GROWTH</b>	<b>FUND</b>	<b>General Fund</b>
<b>DEPARTMENT:</b>	<b>Neighborhood Development Services</b>	<b>DIVISION:</b>	<b>Property Standards</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services.		
<b>DESCRIPTION:</b>	The funding for this program is to cover the cost of hiring contractors to remove impinging growth along property lines between neighbors within the City of North Port. Code Enforcement will city owners for vegetation that impinges onto other properties. Once cited, it is the owner's responsibility to rectify the violation.	<b>OPERATING BUDGET IMPACT:</b>	\$200,000
<b>REVENUE SOURCE:</b>	Millage rate increase of 0.0623	<b>REVENUE AMOUNT:</b>	\$200,000
<b>TERM:</b>	Recurring expenditure		

<b>INITIATIVE:</b>	<b>COMPENSATION/CLASSIFICATION STUDY</b>	<b>FUND</b>	<b>General Fund</b>
<b>DEPARTMENT:</b>	<b>Human Resources</b>	<b>DIVISION:</b>	<b>N/A</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services.		
<b>DESCRIPTION:</b>	It has been ten years since the City conducted a compensation and classification study. The initiative will enhance the City's ability to more effectively comply with statutory requirements regarding pay equity legislation, update job classification plan and job descriptions	<b>OPERATING BUDGET IMPACT:</b>	\$40,00
<b>REVENUE SOURCE:</b>	N/A	<b>REVENUE AMOUNT:</b>	
<b>TERM:</b>	One-time Expenditure		

**GENERAL FUND EXPENDITURES**

FY 2017 General Fund personnel expenditures reflect an increase of \$456,440, or 1.83% from FY 2016. As a service organization, the majority of the General Fund expenditures are associated with personnel costs, with approximately 75.02 % of the expenditures being labor related. Major items contributing to the change in personnel costs are:

- ✓ Increased salaries and wages - \$434,170
- ✓ Increased FICA - \$16,660
- ✓ Increased FRS - \$354,650
- ✓ Decreased Pension - \$638,210
- ✓ Medical healthcare insurance plan increases - \$296,510
- ✓ Decreased Unemployment costs - \$9,560

For FY 2017, eleven new full-time positions were added to the General Fund, one position was eliminated and two part-time positions were transferred to full-time status, causing the increases in salaries/wages and FICA. Also, 3% salary/wage increases for all employees for FY 2017 account for the rise in personnel costs.

FY 2017 General Fund operating expenditures increased \$632,020 or 9.14% from FY 2016. Utility costs are proposed to increase \$39,720 primarily due to an anticipated electric rate increase by Florida Power & Light (FPL). Other contractual services were raised \$227,390, due mainly to the \$200,000 budgeted for impinging growth, and other current charges increased \$70,510 mainly due to the \$50,000 reserved for the Housing Program. Other increases include: training and travel, \$34,870, due to additional police commander/detective training; minor operating expenditures, \$76,020, \$40,000 for replacement equipment in the Chambers and \$45,000 for moving the Information Technology office to another area in City Hall; communications, \$68,730, \$14,180 for a FPL Fibernet internet connection, \$13,440 for additional bandwidth to the City's public Wi-Fi network, and \$23,750 for cell phones for police patrol officers; and books, publications and subscriptions, \$280,170 due to the transition to iCloud based programs. Partially offsetting the increase in operating expenditures was a decrease of \$192,390 in repairs and maintenance, mainly due to a transition from typical Information Technology maintenance agreements with SunGard to a subscription based iCloud membership (\$190,250).

Capital expenditures increased \$596,790 primarily due to the purchase of a Tegile Storage Area Network unit (\$145,000) and the City Center Complex streetlight replacement program (\$234,000). This is a three-year program with a planned replacement of 39 streetlights per year.

Interfund transfers increased \$40,000 from FY 2016.

In summary, the following major impacts to the budget were addressed:

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 434,170
Increased FICA	16,660
Decreased Pension / Retirement Contributions	(283,560)
Increased Health Insurance Contributions	296,510
Decreased Unemployment	(9,560)
Increased remaining Personnel Services	2,220
Increased Professional Services	11,440
Increased Other Contractual Services	227,390
Increased Investigations	9,910
Increased Water, Sewer, and Electricity	39,720
Decreased Repairs and Maintenance	(192,390)
Increased Other Current Charges	70,510
Increased Travel and Training	34,870
Increased Minor Operating Expenditures	76,020
Increased Communications	68,730
Increased Rentals and Leases	5,630
Increased Books and Publications	280,170
Increased remaining Operating Expenditures	20
<b>Total</b>	<b>\$ 1,088,460</b>

## DEPARTMENTAL HIGHLIGHTS

The FY 2017 Adopted General Fund operating budget includes the following highlights, the details of which are included in each departmental section of the budget. Comparisons to FY 2016 are made with the Adopted Budget, rather than the Amended Budget.

### CITY COMMISSION

The City Commission operating expenditures increased \$6,220 (4.13%) mainly due to additional funds for membership fees.

The General Fund appropriations of the City Commission increased by \$10,250 or 2.61%. Personnel expenditures increased by \$14,030 (6.03%) as a result of increases in the Florida Retirement System (FRS) contributions and the health insurance costs. In FY 2017, capital expenditures decreased \$10,000.

### CITY ATTORNEY

The City Attorney's office is considered a charter office as established under Article XV of the North Port City Charter and he or she is appointed by the City Commission. In FY 2014, the Commission decided to bring legal services in-house rather than using outside contracted services. Therefore, in September 2014, an in-house City Attorney was hired. The General Fund appropriation of \$685,100 for fiscal year 2017 is a \$37,240 increase or 5.75% over fiscal year 2016.

Personnel expenditures increased \$77,420 due to salary and wage increases of \$24,710, and the resulting payroll benefits increases of \$10,480 for FICA and \$25,600 in pension benefits. A health insurance increase of \$16,630 is anticipated for fiscal year 2017 due to higher premiums. Operating expenditures decreased \$40,180 due to accumulating historical data to more accurately estimate the use of outside sources for services provided.

### CITY CLERK

The City Clerk's budget reflects an increase of \$12,040 or 2.46% increase in personnel expenditures mainly due to the addition of a staff assistant position and the promotion of the records coordinator to records management liaison. Operating expenditures decreased \$5,350 due to one-time purchases made in fiscal year 2016. Capital outlay increased \$6,650 over fiscal year 2016 for a vehicle replacement. The General Fund appropriation for the City Clerk increased by \$13,340 or 2.32%.

### CITY MANAGER

The City Manager is Chief Administrative Officer of the City, reporting directly to the City Commission. The City Manager's department personnel expenditures increased \$52,730 (7.72%) mainly due to the addition of the City Manager Intern position,

salary and wage increases along with the associated impact to payroll benefits, and health insurance. Operating expenditures increased \$17,750 (38.01%) mainly due to the addition of Citizen Relationship Management software.

The General Fund appropriation for the City Manager's budget reflects a \$70,480 or 9.66% increase.

Also under the City Manager's department is Economic Development. Personnel expenditures increased \$79,180 (107.00%) mainly due to the addition of an economic development program manager during fiscal year 2016 as part of the expansion of economic development services. Operating expenditures decreased \$92,840 (37.16%) due to the implementation of the expansion of services; FY 2016 included \$90,000 in professional services for this expansion. Overall, the General Fund appropriation for Economic Development decreased \$13,660 or 4.22%.

The Community Outreach division helps to foster inter-relationships among citizens and various organizations within the community and region. The operating budget for this division decreased \$5,690 (3.82%) due to the one-time printing cost of an environmental guide for the City in FY 2016. Personnel expenditures decreased \$400 (0.47%) due to a decrease in educational assistance. Overall the General Fund appropriation for Community Outreach was lowered \$6,090 or 2.61%.

#### **FINANCE**

The Finance Department is responsible for the administrative services provided in the areas of accounting; fixed assets; receivables; payables; revenue; purchasing; payroll; budget development and control; investment management; and debt service management. The department's personnel expenditures increased \$73,630 (6.55%) mainly due to the addition of a budget analyst position at \$44,810 for fiscal year 2017. The salary and wage increases plus associated impact to payroll benefits, and health insurance increased costs round out the personnel costs. Operating expenditures were raised by \$8,260 (6.19%) mainly due to the \$3,960 increase in other professional services for the biennial OPEB valuation as required by GASB 45 and travel and training increased costs of \$2,330.

Overall, the Finance Department's budget increased \$81,890 or 6.51% from FY 2016.

#### **GENERAL SERVICES**

The General Services Department oversees the operations of four divisions: Administration; Information Technology; Social Services; and Parks and Recreation. The combined increased cost of the four divisions, in the General Fund, is \$700,900.

**Administration:** A \$21,900 (8.95%) increase in personnel costs is attributable to wage and salary, FICA, FRS and health insurance increases and a position reclassification from an administrative services specialist to a customer service coordinator. Operating expenditures increased \$1,320 (24.81%) mainly due to the \$750 increase in promotional items. The General Fund appropriation for General Services - Administration increased overall by \$23,220 or 9.29%.

**Information Technology:** The Information Technology (IT) Division provides for the technology needs of all the departments within the City. Capital expenditures are proposed to increase \$73,160, or 56.44% in FY 2017. The increase is primarily due to a SAN expansion infrastructure project of \$145,000. The operating budget for this division reflects an increase of \$260,820 (29.39%) mainly due to the following: \$14,180 for FPL Fibernet internet connection, \$197,890 in minor operating for security cameras in city parks (\$14,340), replacement of equipment in City Commission Chambers (\$40,000), backup replication solutions (\$18,000), and moving IT division to another location in City Hall (\$45,000).

Personnel expenditures were raised \$120,240 (15.51%) mainly due to the addition of two new positions (\$77,960 for FY 2017) and increases in wages, FICA, Florida retirement system, and healthcare benefits. The General Fund budget for IT increased overall \$454,220, or 25.34%.

**Social Services:** The Social Services Division increased operating expenditures by \$3,490 (13.82%) primarily for the one-time purchase of replacement conference room tables at \$2,500. Personnel expenditures are scheduled to increase \$31,900 (20.11%) mainly due to the retirement of a long-term employee and the associated benefits payout. The Division's budget reflects an overall increase of \$35,390, or 19.25%.

**Parks & Recreation:** The Parks & Recreation Division oversees the design and construction of park projects and conducts many major special events. The division's personnel costs increased \$55,310 (6.39%) due to wage/salary, FICA and health insurance costs increases, the addition of one recreation supervisor and the moving of two part-time recreation attendants to full-time. The operating expenditures were raised \$72,760 (37.83%) mainly due to the increases of \$14,050 in rentals and leases for events, \$2,910 in printing for event brochures, \$6,020 in operating supplies, and \$42,250 in minor operating equipment for the purchase of canopy benches with charging units and furniture replacement at the Morgan Family Center. Capital outlay increased \$60,000 for the rehabilitation of the parking lot at the Community Education Center (\$54,000) and for the purchase of pickle ball court dividers (\$6,000). The General Fund budget for Parks and Recreation increased \$188,070 or 17.77%.

**HUMAN RESOURCES/RISK MANAGEMENT**

In prior years, Human Resources and Risk Management were a division of the General Services Department; effective FY 2016, HR and Risk Management are now a department separate from General Services. Personnel expenditures in Human Resources/Risk Management increased \$66,790 or 12.95% mainly due to the addition of one administrative services specialist and the promotion of a human resource specialist to human resources coordinator. Personnel costs include increases in wages and salaries plus the associated impact to payroll benefits, and healthcare costs. Operating expenditures raised \$53,840 (46.70%) due mainly to a proposed compensation study (\$40,000) and a subscription to an onboarding program (\$8,200). The General Fund budget for Human Resources/Risk Management increased \$120,630, or 19.12%.

**POLICE**

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department operating expenditures reflects a decrease of \$127,990 (8.40%) from FY 2016 mainly due to the \$101,920 decrease in minor operating equipment, a fuel decrease of \$82,300 and a uniform expenditure reduction of \$46,270. In fiscal year 2016, six commander positions were added, creating a need for additional uniforms and minor operating equipment. Also in fiscal year 2016, \$75,970 was budgeted for equipment for the Special Response Team. However, significant increases in travel and training (\$56,110), communication services (\$35,180) and repairs and maintenance of office equipment (\$20,500) minimized the savings in other areas. Additional training for the commanders and detectives accounts for the increase in travel and training; the purchase of cell phones for the department's patrol officers raised communications; and the increase of over \$24,000 in annual software maintenance and support costs caused the increase in repairs and maintenance of office equipment. Personnel expenditures decreased \$178,740 mainly due to a significant decrease (\$426,040) in the required pension contribution. The potential savings in personnel was counteracted by the addition of five new positions and salary/wage increases including the impact of those increases on payroll benefits. Healthcare costs increased approximately \$58,190. Capital expenditures of \$57,240 are scheduled for FY 2017; \$14,000 for the special investigation unit, \$13,000 to purchase two all-terrain vehicles, and a key track system for \$30,240. Overall, the General Fund budget for Police reflects a decrease of \$178,740, or 1.21%.

**EMERGENCY MEDICAL SERVICES**

Emergency Medical Services (EMS) is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. Operating expenditures were raised \$78,070 (14.88%) due mainly to increases in professional services (\$17,920), software licenses (\$12,330), EMS supplies and batteries and chargers for portable radios (\$10,280), protective gear (\$14,250), and other minor operating equipment (\$12,500). Purchases of conditioning equipment and the replacement of station furniture and appliances contributed to the increase in minor operating equipment.

Personnel expenditures increased only \$9,210 or 0.24% due to a decrease in the required pension contribution of \$208,640. However, the addition of six firefighter/paramedic positions along with salary and wage increases offset most of the decrease. A transfer out of \$67,000 to the Capital Acquisitions Fund is scheduled for FY 2017, an increase of \$40,000. Overall, the EMS budget increased \$127,280, or 2.95%.

**NEIGHBORHOOD DEVELOPMENT SERVICES – PLANNING AND ZONING**

Planning and Zoning provides planning services including community development and long-range planning. The operating budget for Planning and Zoning reflects an increase of \$83,630 (26.46%) mainly attributable to the \$50,000 increase in professional services for planning contracted services and a \$25,000 increase in surveying services for culvert rights-of-way permits. These increases are offset by a reduction of \$35,000 in consultant fees. Other current charges include \$50,000 for the Housing Program. Personnel expenditures were raised by \$37,140 (4.72%) due to increases in salaries & wages, FICA, FRS and health insurance costs. The Planning and Zoning budget increased \$97,770 or 8.68% for FY 2017.

**NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY STANDARDS**

Property Standards is responsible for inspections and compliance with statutory and local ordinances on residential and commercial property standards within the City. Operating expenditures were raised by \$225,930 (194.35%), primarily attributable to the \$200,000 budgeted for impinging growth and the purchase of a code enforcement mobility module at a cost of \$17,350. Personnel expenditures decreased \$24,060 or 4.78%, mainly due to a vacancy in a position currently held by a long-term employee (\$32,260). The General Fund budget for Property Standards shows an overall increase of \$201,870, or 32.59%.

**NEIGHBORHOOD DEVELOPMENT SERVICES – PROPERTY MAINTENANCE**

Property Maintenance provides several services including landscaping services to public areas throughout the City, parks maintenance and upkeep and overseeing regular building maintenance and custodial services. Personnel costs decreased \$66,760 (6.21%); one position was eliminated in FY 2017 and 50% of the cost of the project manager is being transferred to the Building department. Operating expenditures increased \$71,910 (4.33%) mainly attributable to a pending electric rate increase (\$32,850) and raises in custodial services (\$30,960) and landscaping services (\$21,500). Repairs & maintenance of buildings decreased \$49,000 due to the one-time cost of exterior painting of City Center buildings in FY 2016. Finally, capital expenditures for FY 2017 are

proposed at \$424,500 including irrigation replacement at the City Center Complex (\$63,000), purchase of replacement equipment (\$127,500) and the start of a three-year streetlight replacement program at the City Center Complex (\$234,000). Overall, the General Fund budget for Property Maintenance reflects an increase of \$429,650 or 15.70%.

#### NON-DEPARTMENTAL

The purpose of the Non-Departmental account is to serve as the budgetary division for the General Fund for all non-department specific costs that need to be allocated to all General Fund departments. The non-departmental operating expenditures increased \$20,070 or 3.97% primarily attributable to asset management and bank fees (\$24,200). Personnel expenditures decreased \$26,460 or 75.04%. Capital expenditures are proposed at \$38,840 to replace two pool vehicles. Overall, the General Fund budget for the Non-Departmental account increased \$32,450 or 6.00% in FY 2017.

#### GENERAL FUND BUDGET COMPARISONS

The following chart shows the actual revenues and expenditures for the General Fund for Fiscal Years 2013 through 2015; the adopted for FY 2016 and FY 2017. The chart provides a comparative view of the General Fund for a five-year period.

#### GENERAL FUND BUDGET COMPARISON FY 2013 THROUGH FY 2017

	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Adopted	FY 16-17 Adopted
<b>Revenue</b>					
Taxes	\$11,271,017	\$ 11,288,018	\$12,458,435	\$ 13,374,510	\$ 14,330,310
Permits & Special Assessments	2,713,963	3,018,730	3,200,188	3,366,400	3,574,000
Intergovernmental	5,442,301	6,048,613	6,588,193	6,952,940	7,489,240
Charges for Service	6,727,507	7,370,522	6,965,968	7,094,570	7,114,960
Fines and Forfeitures	191,000	173,626	190,904	149,270	174,070
Miscellaneous Income	1,219,695	773,343	1,092,758	850,980	908,050
Transfers	208,422	254,240	-	-	-
Other Sources	178,278	13,807	26,777	361,120	284,420
<b>Total</b>	<b>\$27,952,183</b>	<b>\$ 28,940,899</b>	<b>\$30,523,223</b>	<b>\$ 32,149,790</b>	<b>\$ 33,875,050</b>
<b>Expenditures</b>					
Commission	\$ 362,078	\$ 340,832	\$ 360,378	\$ 393,190	\$ 403,440
Legal/City Attorney	565,646	604,669	539,296	647,860	685,100
City Clerk	534,359	514,771	529,469	576,210	589,550
City Manager	1,118,241	1,059,429	1,084,318	1,286,630	1,337,360
Finance	1,055,990	1,122,612	1,150,936	1,258,140	1,340,030
General Services	1,994,192	1,963,001	2,392,772	2,226,250	2,739,080
Parks and Recreation	897,334	986,327	983,866	1,058,380	1,246,450
Human Resources/Risk Management	347,415	386,161	561,220	631,040	751,670
Police Department	12,974,697	13,860,199	13,942,114	14,734,020	14,555,280
Emergency Medical Services	3,986,058	3,975,541	3,956,462	4,315,050	4,442,330
Building – Planning & Zoning	534,316	440,580	702,960	1,126,230	1,224,000
Building - Property Standards	659,378	561,476	554,778	619,350	821,220
Building - Property Maintenance	2,674,571	2,492,897	2,508,627	2,736,930	3,166,580
Non Departmental	516,907	1,003,927	463,277	540,510	572,960
<b>Total</b>	<b>\$28,221,182</b>	<b>\$ 29,312,422</b>	<b>\$ 29,730,473</b>	<b>\$ 32,149,790</b>	<b>\$ 33,875,050</b>



**FUND BALANCE**

There is a projected use of fund balance of \$274,420 in the General Fund to balance the FY 2016-17 Adopted Budget. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 estimated year-end revenues and expenditures (unaudited).
- ✓ A 25% maximum fund balance policy reserve of operating expenditures for FY 2017 for unanticipated events.
- ✓ A 10% financial sustainability reserve of operating expenditures for FY 2017. Of the \$3,380,800 needed, the City projects \$2,478,306 is available.
- ✓ FY 2016 re-appropriation of \$397,246 to meet multi-year contractual agreements is committed fund balance.

**GENERAL FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 10,779,537</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>31,627,447</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(30,805,002)</b>
<b>Estimated Fund Balance as of 09/30/16</b>	<b>\$ 11,601,982</b>
<b>Committed Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(397,246)</b>
<b>Assigned Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(274,420)</b>
<b>Maximum Fund Balance Policy - 25% of FY 2017 Expenditures</b>	<b>(8,452,010)</b>
<b>Financial Sustainability – 10% of FY 2017 Expenditures - \$3,380,809</b>	<b>(2,478,306)</b>
<b>Projected "Available" Fund Balance as of 09/30/17</b>	<b>\$ -</b>

**PUBLIC WORKS****PUBLIC WORKS SUMMARY**

Public Works includes two dependent districts, Road and Drainage and Solid Waste; and Fleet Management services. This division provides development and transportation services; and safety and neighborhood services to the citizens of North Port.

This section provides a summary of the Public Works FY 2017 Adopted Budget. More detailed presentations and description of the FY 2017 Adopted Budget for each department is provided in the specific fund segment.

**PUBLIC WORKS BUDGET SUMMARY**  
**FY 2017 ADOPTED BUDGET**

Revenue	Road & Drainage District	Solid Waste District	Fleet Management	Total
Non-Ad Valorem Taxes	\$ 10,671,560	\$ 7,451,040	\$ -	\$ 18,122,600
Other Taxes	2,939,440	-	-	2,939,440
Intergovernmental Revenue	531,200	-	-	531,200
Charges for Services	986,250	1,543,020	3,593,520	6,122,790
Investment Income	50,000	25,000	1,000	76,000
Miscellaneous Revenues	42,780	4,000	500	47,280
Other Sources	50,790	461,700	78,630	591,120
<b>Total Revenue &amp; Other Financing Sources</b>	<b>\$ 15,272,020</b>	<b>\$ 9,484,760</b>	<b>\$ 3,673,650</b>	<b>\$ 28,430,430</b>
<b>Expenditures</b>				
General Government	\$ -	\$ -	\$ 3,623,650	\$ 3,623,650
Physical Environment	-	8,532,900	-	8,532,900
Transportation	14,184,040	-	-	14,184,040
Capital	707,980	10,000	-	717,980
Other Uses	380,000	941,860	50,000	1,371,860
<b>Total Expenditures</b>	<b>\$ 15,272,020</b>	<b>\$ 9,484,760</b>	<b>\$ 3,673,650</b>	<b>\$ 28,430,430</b>

**DEPARTMENTAL FUNCTIONS**

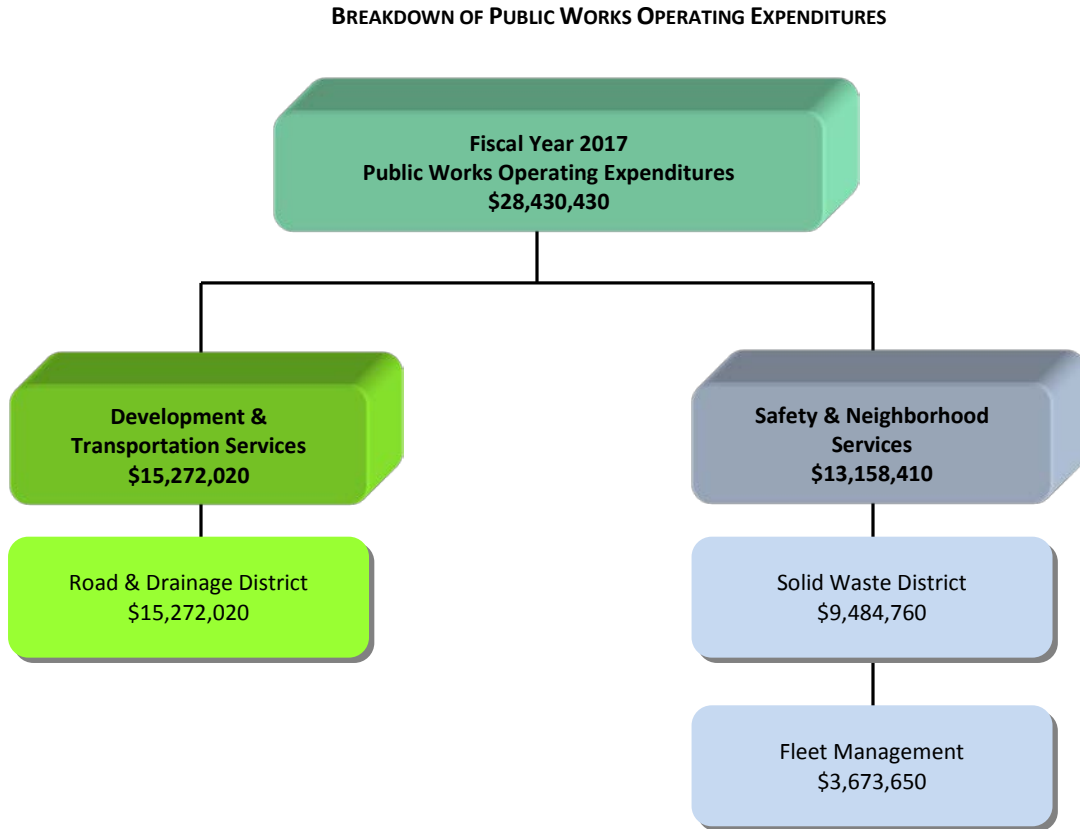
The Public Works departmental functions are categorized in the following chart by type of service provided.

**DEPARTMENTAL FUNCTIONS**

SERVICE CATEGORY	SERVICE FUNCTION
<b>Development &amp; Transportation Services</b>	
Road and Drainage District	Maintenance of public roadways, water control structures, drainage maintenance including waterways and stormwater management.
<b>Safety &amp; Community Services</b>	
Solid Waste District	Collection and disposal of solid waste.
Fleet Management	Management of City-owned vehicles and equipment.

**EXPENDITURES**

The following chart illustrates the Public Works FY 2017 Adopted Operating Budget within the service categories shown above.



## ROAD AND DRAINAGE DISTRICT

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained and new ones are built to the highest standards when necessary; and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

### ROAD AND DRAINAGE DISTRICT BUDGET COMPARISON FY 2013 THROUGH FY 2017

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
<b>Non-Ad Valorem Taxes</b>	\$10,652,898	\$10,026,310	\$10,366,707	\$10,773,130	<b>\$10,671,560</b>
<b>Other Taxes</b>	2,575,867	2,648,684	2,722,094	2,781,870	<b>2,939,440</b>
<b>Intergovernmental Revenue</b>	824,836	1,741,243	1,346,592	465,280	<b>531,200</b>
<b>Charges for Services</b>	450,554	835,971	1,195,424	959,930	<b>986,250</b>
<b>Interest Income</b>	43,676	36,702	110,011	40,000	<b>50,000</b>
<b>Miscellaneous Revenues</b>	31,862	37,194	55,062	46,960	<b>42,780</b>
<b>Other Sources</b>	161,321	9,493	22,717	1,043,030	<b>50,790</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$14,741,014</b>	<b>\$15,335,597</b>	<b>\$15,818,607</b>	<b>\$16,110,200</b>	<b>\$15,272,020</b>
<b>Expenditures</b>					
<b>Transportation</b>	\$12,575,735	\$10,360,545	\$12,973,249	\$14,441,040	<b>\$14,184,040</b>
<b>Capital</b>	1,512,462	2,482,057	2,014,240	1,219,160	<b>707,980</b>
<b>Debt &amp; Lease</b>	192,268	-	-	-	-
<b>Other Uses</b>	-	400,000	850,000	450,000	<b>380,000</b>
<b>Total Expenditures</b>	<b>\$14,280,465</b>	<b>\$13,242,602</b>	<b>\$15,837,489</b>	<b>\$16,110,200</b>	<b>\$15,272,020</b>

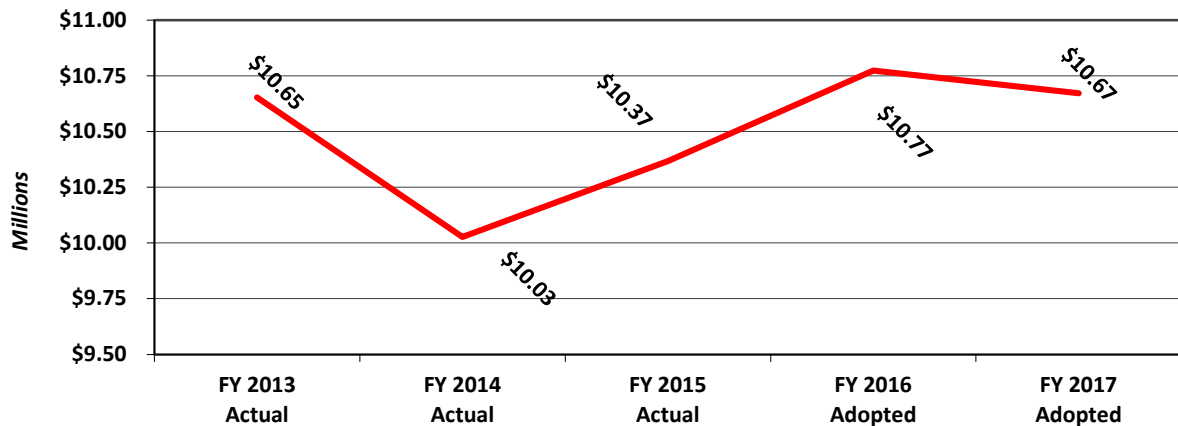
## REVENUES

### NON-AD VALOREM ASSESSMENTS

In FY 2017, there is no increase in the non-ad valorem rates; total non-ad valorem revenue is estimated to decrease \$26,570 from FY 2016, with an additional decrease of \$75,000 in the delinquent assessments budgeted for FY 2017.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2013. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.

### ROAD & DRAINAGE DISTRICT NON-AD VALOREM ASSESSMENTS FY 2013 – FY 2017



**FUEL TAXES**

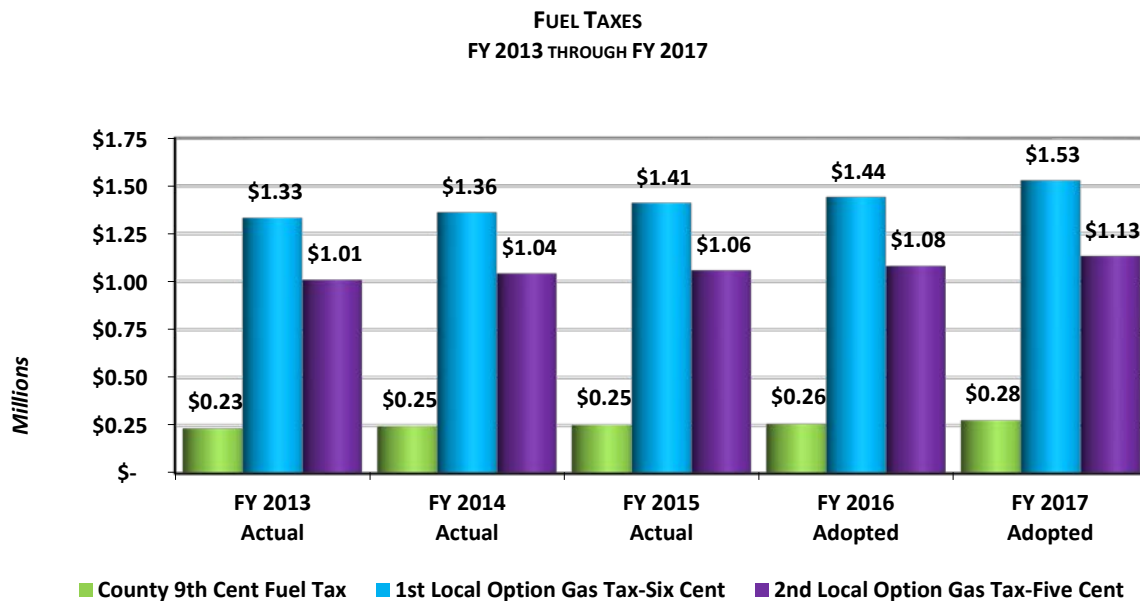
County 9<sup>th</sup> Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and an inter-local agreement C89-454. FY 2017 projected revenues are \$277,160, an increase of 7.06% from the prior fiscal year.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute, sections 206.87 and 336.025 along with the county ordinance 86-65, allowing for the collection of six cents per gallon, provides the legal authorization to collect the tax. FY 2017 projected revenues are \$1,529,140, an increase of 6.03% from FY 2016.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuels, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statutes, section 336.025 and county ordinance 200-029. The revenue projection for FY 2017 is \$1,133,140, a 4.84% increase from FY 2016.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the State; and the State redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the State.

The following chart shows the actual and projected revenues for the fuel taxes for the District for the five-year period beginning in FY 2013.

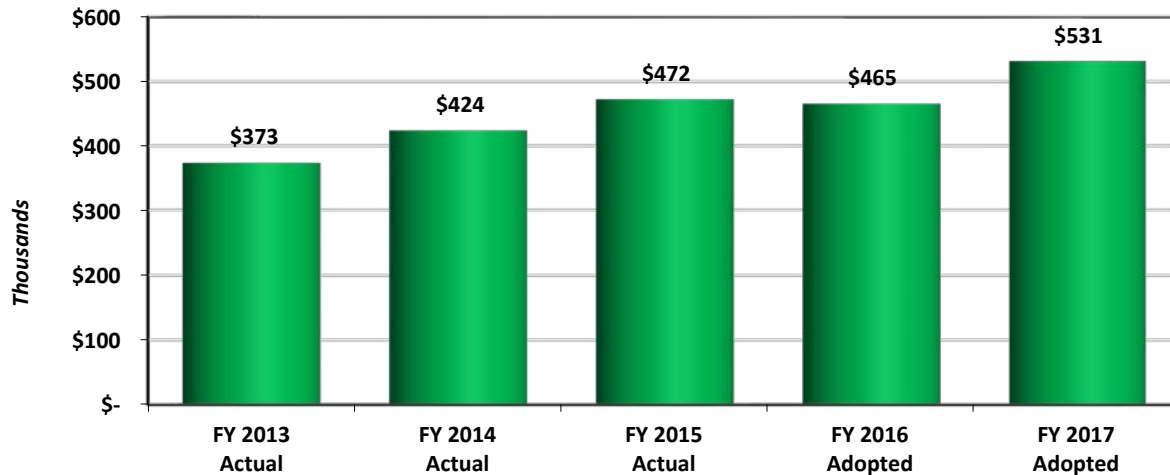


**INTERGOVERNMENTAL**

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program; a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. The FY 2017 projected Municipal Gas Tax revenue is \$531,200, a 14.17% increase from FY 2016.

The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five-year period of FY 2013 through FY 2017 for the Road and Drainage District.

**MUNICIPAL GAS TAX  
ACTUAL AND PROJECTED REVENUES  
FY 2013 THROUGH FY 2017**

**CHARGES FOR SERVICE**

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Department of Transportation based on agreements established with the City. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road rehabilitation within the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Staff prepares the revenue projection based on projected residential and commercial growth. In anticipation of an increase in construction the FY 2017 projected revenue is \$902,500, an increase of \$13,500 or 1.52% from FY 2016.

The Department of Transportation agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Projections of revenue are provided by the Florida Department of Transportation. The FY 2017 projected revenue is \$61,750, an increase of \$12,820 over FY 2016.

**MISCELLANEOUS REVENUE**

The primary miscellaneous revenue is interest income, which is estimated by multiplying an assumed interest rate by a projected fund balance. FY 2017 projected interest income is \$50,000.

Rental income is budgeted at \$29,880. This includes Road and Drainage District facilities rented to other city departments and rental revenue received for the use of city land by a cell tower company.

Disposal of Fixed Assets is projected at \$200. The City conducts an auction of surplus property at least once every year and usually takes in more than \$200 in revenue city-wide. However, this is not a consistent revenue source to the District.

Contributions and donations of \$10,000 are projected for FY 2017. These revenues will be used to fund the community outreach annual ROAD-E-O event held by Public Works.

**TRANSFERS AND FUND BALANCE**

For FY 2017 a total of \$35,840 in fund balance is budgeted for use.

**EXPENDITURES****SERVICE LEVEL CHANGES AND INITIATIVES**

The fiscal year 2017 incorporates one major service level change and one initiative which will impact future operations. The following two charts describe the allocations and their impact on the budget.

<b>INITIATIVE:</b>	<b>OUTFALL PIPING PROGRAM</b>	<b>FUND</b>	<b>Road &amp; Drainage District</b>
<b>DEPARTMENT:</b>	<b>Public Works</b>	<b>DIVISION:</b>	<b>Road &amp; Drainage District</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Preservation of Environment and Natural Resources Maintained/Upgraded/Expanded City Infrastructure		
<b>DESCRIPTION:</b>	Due to the large number of drainage issues raised by residents, the Outfall Piping Program is planned to include complete regrading of all swales and piping of outfalls within the City. The project will reduce future mowing services, re-sodding and re-grading of outfalls. This is a multi-year project anticipated to be completed in five years.	<b>OPERATING BUDGET IMPACT:</b>	\$122,040
<b>REVENUE SOURCE:</b>	Existing District revenues	<b>REVENUE AMOUNT:</b>	
<b>TERM:</b>	Recurring expenditure until program is completed.		

<b>INITIATIVE:</b>	<b>PAVEMENT ASSESSMENT INITIATIVE</b>	<b>FUND</b>	<b>Road &amp; Drainage District</b>
<b>DEPARTMENT:</b>	<b>Public Works</b>	<b>DIVISION:</b>	<b>Road &amp; Drainage District</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services. Maintained/upgraded/expanded City infrastructure		
<b>DESCRIPTION:</b>	The department is finishing the final phase of a four-year major road reconstruction project. To develop the Road Routine Maintenance Program five-year plan, the department is contracting services to do a pavement assessment of all the roads in the city. This assessment will be used to prioritize routine maintenance.	<b>OPERATING BUDGET IMPACT:</b>	\$140,000
<b>REVENUE SOURCE:</b>	Existing District revenues	<b>REVENUE AMOUNT:</b>	
<b>TERM:</b>	One-time expenditure.		

**ROAD & DRAINAGE DISTRICT EXPENDITURES**

The District's total adopted budget for FY 2017 is \$15,272,020, a decrease of \$838,180 (5.20%) from FY 2016. The District maintains 813 miles of public roads and drainage systems including swales, canals, waterways and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers and signals; mowing of public rights-of-way; and the control of aquatic weeds.

Personnel services increased \$46,870 (0.92%) attributable to attrition, the addition of one position, promotion of other positions and restructuring of existing personnel costs.

Operating expenditures decreased by \$303,870 or 3.26%. The major decreases occurred in the road maintenance program - \$848,500, fuel costs - \$156,670, and drainage supplies - \$199,950, from last fiscal year. Increases in the adopted budget include engineering services for pavement inspection, \$140,000, and a feasibility study for the Hillsborough/Cranberry intersection, \$100,000. Other professional services include \$107,390 for contracted employee services and \$79,500 for traffic counts and flows and speed studies. Electric for the department is projected to increase \$24,350 due to an anticipated rate increase from Florida Power & Light. Landscaping costs increased due to the District's addition of two more mowing cycles at a cost of \$55,320 and drainage costs were raised due to the increase in sodding services of \$146,000. There are several increases and decreases noted in the budget due to the restructuring of accounts to assist staff in segregating road work from drainage work.

Capital outlay decreased overall \$511,180 compared to FY 2016; the replacement of machinery and equipment increased \$387,440, but infrastructure expenditures (sidewalks, pedestrian bridges, water control structure design and construction) decreased \$898,620.

An interfund transfer of \$380,000 to the Capital Acquisitions Fund, a decrease of \$70,000 over last fiscal year, is scheduled for FY 2017.

The following summary shows the major impacts to the operating budget of the Road and Drainage District.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 5,110
Increased FICA	3,510
Increased Pension / Retirement Contributions	8,460
Decreased Clothing Allowance	(90)
Increased Health Insurance Contributions	22,460
Increased Unemployment Compensation Costs	7,420
Increased Professional Services	382,340
Increased Communication Services	19,140
Increased Travel, Training & Education	23,680
Increased Electricity	24,350
Decreased Rentals & Leases	(3,110)
Decreased Risk Insurance	(7,140)
Decreased Repairs and Maintenance	(496,610)
Increased Other Current Charges	35,080
Decreased Minor Operating Expenditures	(230,930)
Decreased Road Materials & Supplies	(50,160)
Decreased Other Operating Expenditures	(510)
<b>Total</b>	<b>\$ (257,000)</b>



**FUND BALANCE**

In FY 2017, there is a budgeted use of fund balance in the amount of \$35,840 for the Road and Drainage District. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 estimated revenues and expenditures (unaudited).
- ✓ A maximum fund balance policy of 25% reserve of operating expenditures for FY 2017 for unanticipated events.
- ✓ A 10% financial sustainability reserve of operating expenditures for FY 2017.
- ✓ FY 2016 re-appropriation of \$5,599,571 to meet multi-year contractual agreements is committed fund balance.

**ROAD AND DRAINAGE DISTRICT  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 10,611,288</b>
<b>15/16 Estimated Revenue (Unaudited)</b>	<b>16,354,403</b>
<b>15/16 Estimated Expenditures (Unaudited)</b>	<b>(14,757,616)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 12,208,075</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(5,599,571)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(35,840)</b>
<b>Maximum Fund Balance Policy - 25% of FY 2017 Expenditures</b>	<b>(3,723,010)</b>
<b>Financial Sustainability – 10% of FY 2017 Expenditures - \$1,489,200</b>	<b>(1,489,200)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 1,360,454</b>

**SOLID WASTE DISTRICT**

The Solid Waste District is a dependent district of the City of North Port. The District provides for the pickup and disposal of solid waste for the City of North Port.

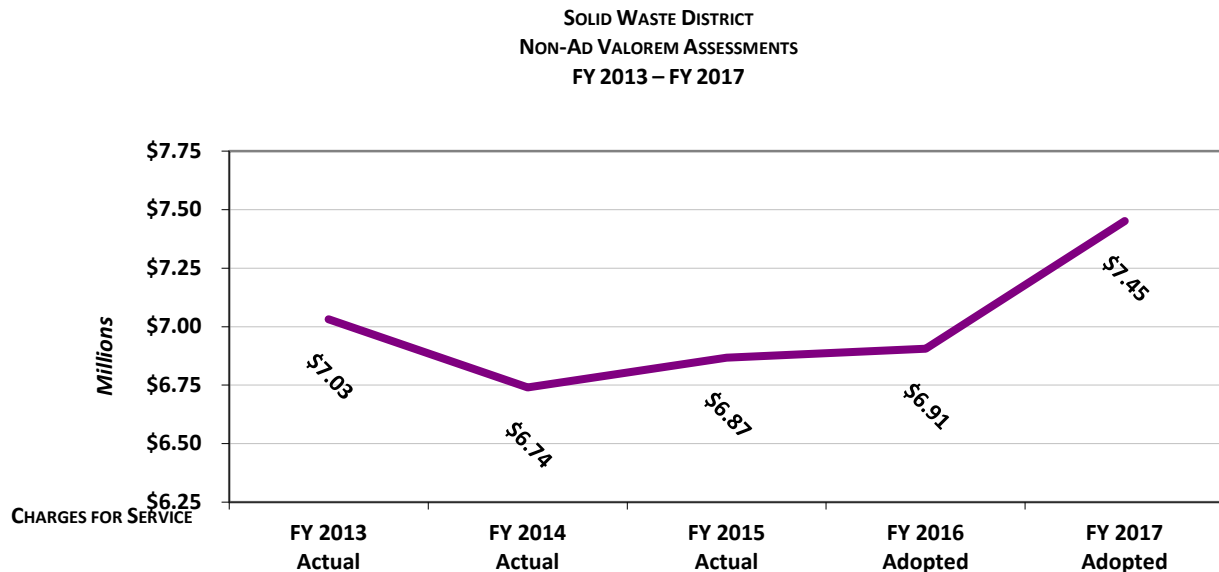
**SOLID WASTE DISTRICT  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
<b>Non-Ad Valorem Taxes</b>	\$7,032,165	\$6,739,835	\$6,866,831	\$6,905,100	<b>\$7,451,040</b>
<b>Charges for Services</b>	987,528	1,392,228	1,483,129	1,421,530	<b>1,543,020</b>
<b>Interest Income</b>	22,425	20,647	31,811	20,000	<b>25,000</b>
<b>Miscellaneous Revenues</b>	3,291	10,737	4,258	3,500	<b>4,000</b>
<b>Other Sources</b>	-	76,534	-	(48,770)	<b>461,700</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$8,045,409</b>	<b>\$8,239,981</b>	<b>\$8,386,029</b>	<b>\$8,301,360</b>	<b>\$9,484,760</b>
<b>Expenditures</b>					
<b>Physical Environment</b>	\$5,688,678	\$6,168,374	\$6,061,460	\$6,330,830	<b>\$8,532,900</b>
<b>Capital</b>	207,312	2,202,141	-	485,500	<b>10,000</b>
<b>Debt &amp; Lease</b>	505,638	372,916	120,097	-	-
<b>Other Uses</b>	-	1,390,350	1,440,030	1,485,030	<b>941,860</b>
<b>Total Expenditures</b>	<b>\$6,401,628</b>	<b>\$10,133,781</b>	<b>\$7,621,587</b>	<b>\$8,301,360</b>	<b>\$9,484,760</b>

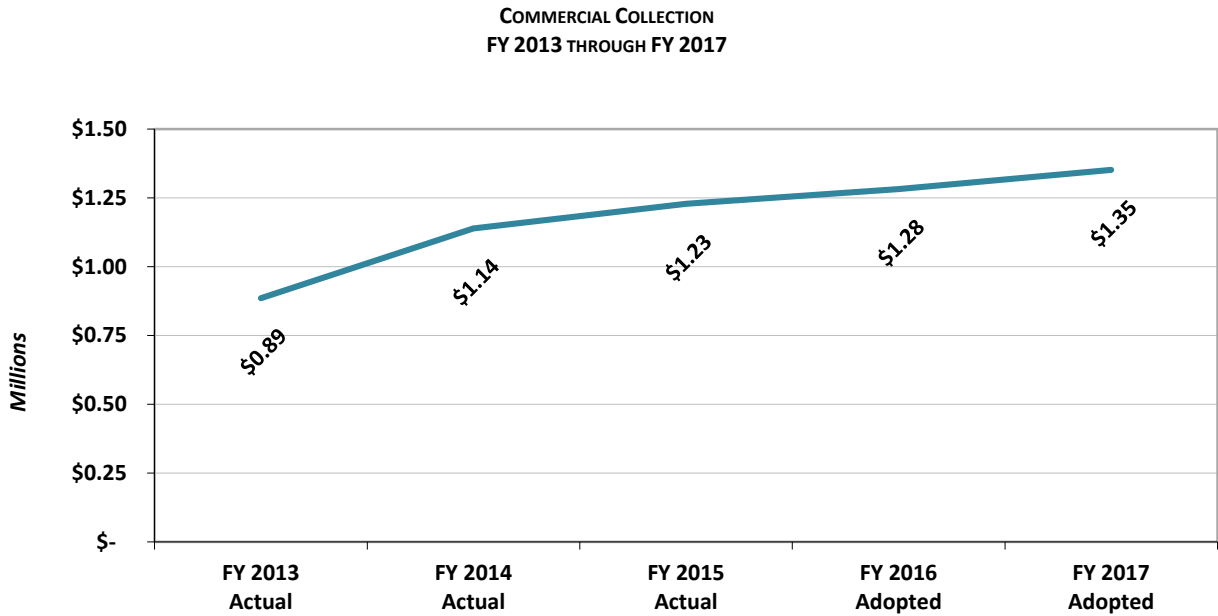
**REVENUES****NON-AD VALOREM ASSESSMENTS**

The primary funding source for the Solid Waste District is non-ad valorem assessments. FY 2017 assessment revenue reflects a rate of \$249 per household, which is the same rate as FY 2016. The projected revenue from district assessments increased \$545,940 or 7.91%. There are an additional 827 residential units over FY 2016 counts and 820 new homes anticipated to receive a certificate of occupancy in FY 2017 which accounts for the increase in the Solid Waste assessment revenue.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2013. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



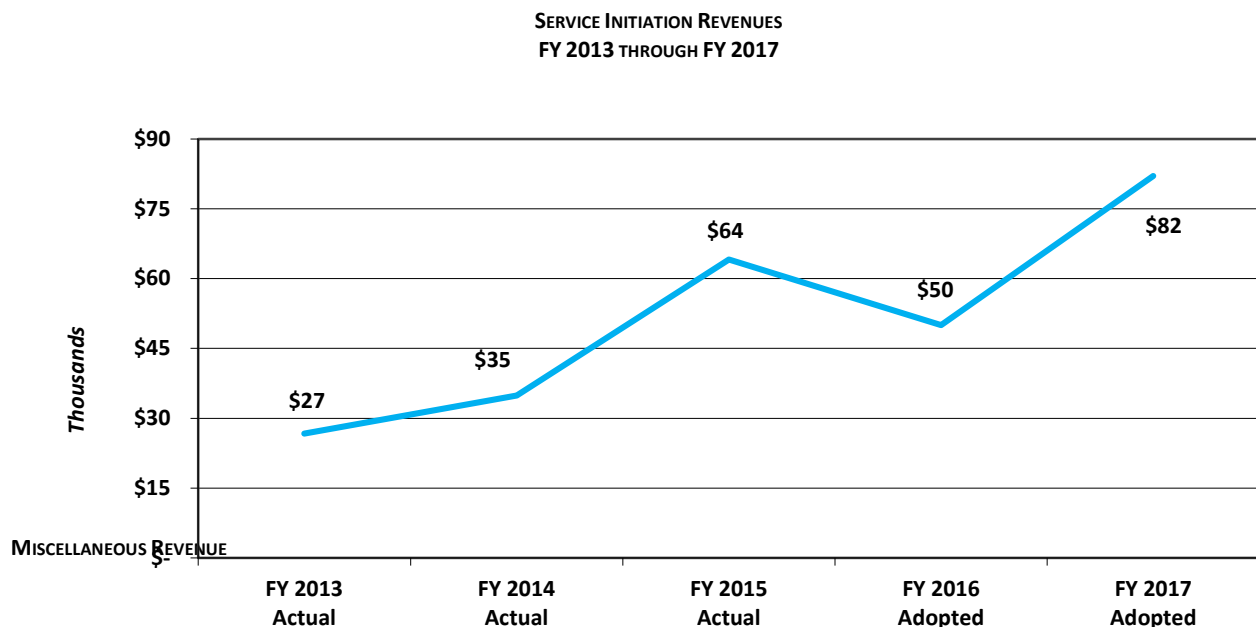
Other charges for service include commercial collections, special pickups, trash container rentals, service initiation fees and charges to other city funds for solid waste services. Commercial collections are projected to garner \$1,352,520 in revenue in FY 2017. Commercial collections are estimated to increase \$70,640, or 5.51% due to the growth in commercial accounts. The following chart shows commercial collection revenue for a five-year period beginning in FY 2013.



Special pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$14,000 from special pickups, an increase of \$6,000 from FY 2016.

Trash container rentals are fees charged to Solid Waste customers for use of city-owned trash containers, in addition to the one provided upon service initiation. For FY 2017, the District will continue offering 95-gallon recycling and yard waste totes to residents that wish to lease the wheeled containers. Revenues are projected at \$3,500, a decrease of \$500 from FY 2016.

Service initiation fees are charges to begin solid waste services at a residence. The fee is part of the application for a building permit. The projected revenue of \$82,000 is an increase of \$32,000 from FY 2016. It is anticipated that there will be 820 new residences in FY 2017, 320 more than the prior year.



MISCELLANEOUS REVENUE

Interest income is the largest contributor to miscellaneous revenues at \$25,000, with revenues from late payments by commercial customers at \$4,000.

#### TRANSFERS AND FUND BALANCE

For FY 2017 a total of \$461,700 in fund balance is appropriated for use.

#### EXPENDITURES

##### SERVICE LEVEL CHANGES AND INITIATIVES

The fiscal year 2017 incorporates one major initiative which will have a city-wide impact. The following chart describes the allocation and its impact on the budget.

<b>INITIATIVE:</b>	<b>NEW RECYCLING PROGRAM</b>	<b>FUND</b>	<b>Solid Waste District</b>
<b>DEPARTMENT:</b>	<b>Public Works</b>	<b>DIVISION:</b>	<b>Solid Waste District</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services. Preservation of environment and natural resources.		
<b>DESCRIPTION:</b>	In April 2016, the City Commission approved a new recycling program for the City. In early 2017, residents will be provided with two recycling totes with color-coded lids and collection between the two recycling totes will rotate every other week. Due to the size limitations of recycling bins, Solid Waste has been investigating better ways to collect recyclables within the restraints of a dual-stream system. The goal of the new recycling program is to increase recycling rates, driver safety and efficiency. The startup cost of the new program is the purchase of the totes.	<b>OPERATING BUDGET IMPACT:</b>	\$2,115,270
<b>REVENUE SOURCE:</b>	Existing District revenues	<b>REVENUE AMOUNT:</b>	
<b>TERM:</b>	One-time startup cost.		

#### SOLID WASTE DISTRICT EXPENDITURES

The District's total budget appropriation for FY 2017 is \$9,484,760, an increase of \$1,183,400 (14.26%) from FY 2016. Included in the services provided by the District are: once a week collection of residential household garbage, recyclable material and yard waste; special collection of residential bulk waste, appliances, e-waste, trash and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste and construction debris.

Personnel services increased \$40,330 (1.74%) attributable mainly to the addition of one solid waste equipment operator, one customer service representative II, reallocation of 20% of the Assistant Public Works Director's personnel costs and decreases in the allocation of one customer service coordinator and customer service representative I to the Road and Drainage District. Also, health insurance costs increased \$60,610.

Operating expenditures increased \$2,161,740 or 53.91%. The major increase contributing to this change is a \$2,115,270 increase in recycling totes to implement the new recycling program city-wide. This expenditure will be off-set by revenues. Tipping fees are estimated to increase \$255,220 in FY 2017. Repair and maintenance costs increased due to the rise in the fleet allocation of

\$47,380. Decreases in operating expenditures include a reduction of \$124,410 in the District's administrative cost paid to the General Fund and \$137,950 reduction in fuel costs.

Capital outlay of \$10,000 for a metal storage canopy is scheduled for FY 2017.

An interfund transfer of \$941,860 to the Capital Acquisitions Fund is scheduled for FY 2017.

The following summary shows the major impacts to the operating budget of the Solid Waste District.

Continuation Expenses	Amount
Decreased Salaries and Wages	\$ (26,590)
Increased Overtime	4,790
Decreased FICA	(2,850)
Increased Clothing Allowance	180
Increased Pension / Retirement Contributions	8,200
Increased Health Insurance Contributions	60,610
Decreased Unemployment Compensation Costs	(1,010)
Decreased Educational Assistance	(3,000)
Increased Professional Services	10,540
Increased Other Contractual Services	255,220
Decreased Communication Services	(3,970)
Increased Utility Services	160
Decreased Risk Insurance	(3,900)
Increased Repairs & Maintenance	40,010
Decreased Other Current Charges	(116,810)
Increased Minor Operating Expenditures	1,980,490
<b>Total</b>	<b>\$ 2,202,070</b>

## FUND BALANCE

For FY 2017 a total of \$461,700 in fund balance is budgeted to be used. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 adjusted revenues and expenditures (unaudited).
- ✓ A 25% maximum fund balance policy reserve of operating expenditures for FY 2017 for unanticipated events.
- ✓ A 10% financial sustainability reserve of operating expenditures for FY 2017. Of the \$854,290 needed, the City projects \$354,054 is available.
- ✓ FY 2016 re-appropriation of \$185,514 to meet multi-year contractual agreements is committed fund balance.

**SOLID WASTE DISTRICT  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 2,667,917</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>8,708,591</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(8,239,510)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 3,136,998</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(185,514)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(461,700)</b>
<b>Maximum Fund Balance Policy - 25% of FY 2017 Expenditures</b>	<b>(2,135,725)</b>
<b>Financial Sustainability – 10% of FY 2017 Expenditures - \$854,290</b>	<b>(354,054)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17*</b>	<b>\$ -</b>

**FLEET MANAGEMENT**

Fleet Management provides several services including: the repair and maintenance of city vehicles and equipment; recommending, procuring and delivery of the City's rolling stock; administering the Wright Express fuel card system; managing the City's in-house fuel program; and developing, implementing and administering the City's Vehicle Replacement Policy and Vehicle Use Policy.

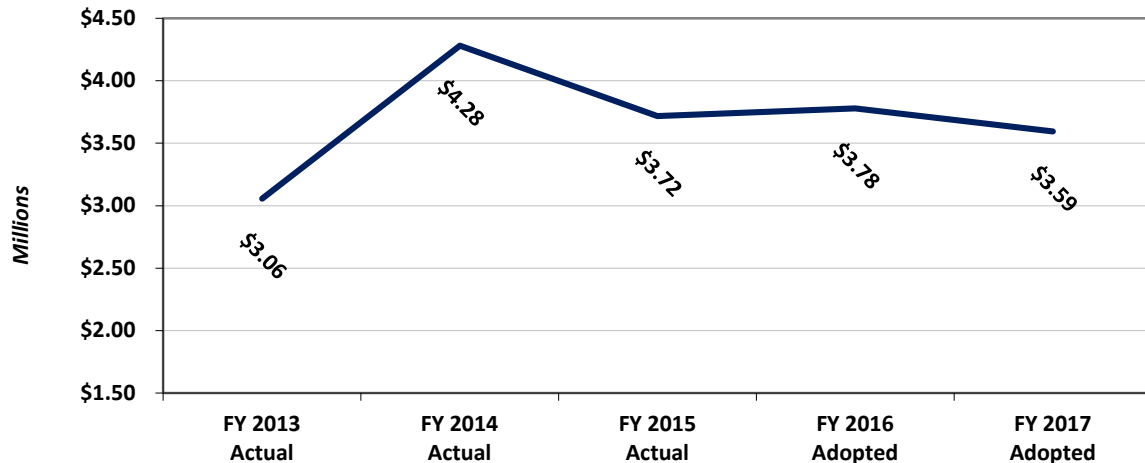
**FLEET MANAGEMENT  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Charges for Services	\$ 3,056,817	\$ 4,280,758	\$ 3,718,160	\$ 3,777,570	\$ 3,593,520
Interest Income	4,928	1,087	2,384	1,500	1,000
Miscellaneous Revenues	6,360	6,634	1,783	500	500
Other Sources	12,920	11,388	761	297,540	78,630
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 3,081,025</b>	<b>\$ 4,299,867</b>	<b>\$ 3,723,088</b>	<b>\$ 4,077,110</b>	<b>\$ 3,673,650</b>
<b>Expenditures</b>					
General Government	\$ 3,059,660	\$ 4,203,642	\$ 3,764,998	\$ 3,940,110	\$ 3,623,650
Capital	75,395	-	6,875	-	-
Other Uses	-	349,500	137,000	137,000	50,000
<b>Total Expenditures</b>	<b>\$ 3,135,055</b>	<b>\$ 4,553,142</b>	<b>\$ 3,908,873</b>	<b>\$ 4,077,110</b>	<b>\$ 3,673,650</b>

**REVENUES****CHARGES FOR SERVICE**

The revenue for the Fleet Management Fund comes from the charges to other City departments for labor, parts, outsourcing costs and fuel for the vehicles and equipment assigned to the various City departments. Charges for service for FY 2017 are budgeted at \$3,593,520, a decrease of \$184,050 or 4.87% from FY 2016, which is mainly attributable to a reduction in fuel costs. The following chart illustrates the charges for service revenue for the Division over a five-year period beginning in FY 2013.

**CHARGES FOR SERVICE  
FY 2013 THROUGH FY 2017**



**MISCELLANEOUS REVENUE**

Interest income is projected at \$1,000. Other miscellaneous revenues of \$500 are budgeted for FY 2017.

**TRANSFERS AND FUND BALANCE**

Fleet Management anticipates using an appropriated fund balance in the amount of \$78,630 for FY 2017.

**EXPENDITURES**

The Division's total budget appropriation for FY 2017 is \$3,673,650, a decrease of \$403,460 (9.90%) from FY 2016.

Personnel services increased \$39,560 (4.68%) mainly attributable to the sharing of the cost of the Assistant Public Works Director among the three divisions.

Operating expenditures decreased \$356,020 or 11.50%. Fuel costs decreased \$441,000 due to anticipated changes in fuel prices and quantity purchased. Other contractual services for the in-house parts supplier decreased \$14,040. The quantity and costs of parts for repair are estimated to increase \$123,870 and outsourced services are expected to decrease \$64,580. Fleet's payment to the General Fund was raised \$16,600 in FY 2017.

No capital outlay is scheduled for FY 2017.

An interfund transfer of \$50,000 to the Capital Acquisitions Fund is scheduled for FY 2017 that will be used to support the on-going capital acquisitions program that enables Fleet to replace fully depreciated, technologically unsound assets with minimal or no service life remaining.

The following summary shows the major impacts to the operating budget of Fleet Management.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 27,960
Increased FICA	2,490
Decreased Clothing Allowance	(90)
Increased Pension / Retirement Contributions	7,120
Increased Health Insurance Contributions	2,080
Increased Professional Services	7,330
Decreased Other Contractual Services	(14,040)
Decreased Communication Services	(2,300)
Increased Electricity	2,360
Decreased Rentals & Leases	(1,690)
Decreased Risk Insurance	(1,540)
Increased Repairs & Maintenance	67,540
Increased Other Current Charges	16,540
Decreased Minor Operating Expenditures	(430,420)
Increased Other Operating Expenditures	200
<b>Total</b>	<b>\$ (316,460)</b>

**FUND BALANCE**

In FY 2017, there is a budgeted use of fund balance of \$78,630 for Fleet Management. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 estimated revenues and expenditures (unaudited)
- ✓ FY 2016 re-appropriation of \$2,800 to meet existing contractual agreements is committed fund balance.



**FLEET MANAGEMENT FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 426,313</b>
<b>15/16 Estimated Revenues (Unaudited)</b>	<b>3,823,840</b>
<b>15/16 Estimated Expenditures (Unaudited)</b>	<b>(3,776,038)</b>
<b><i>Projected Restricted Fund Balance as of 09/30/16</i></b>	<b>\$ 474,115</b>
<b><i>Committed Restricted Fund Balance as of 09/30/16</i></b>	
<b><i>15/16 Re-appropriated Projects &amp; Encumbrances</i></b>	<b>(2,800)</b>
<b><i>Assigned Restricted Fund Balance as of 10/01/16</i></b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(78,630)</b>
<b><i>Projected "Available" Restricted Fund Balance as of 09/30/17</i></b>	<b>\$ 392,685</b>

**FIRE RESCUE DISTRICT**

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

**FIRE RESCUE DISTRICT  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Non-Ad Valorem Taxes</b>	\$7,370,073	\$8,432,668	\$7,840,125	\$8,278,640	<b>\$8,390,150</b>
<b>Insurance Premium Taxes</b>	254,006	244,009	237,016	246,000	<b>246,000</b>
<b>Permits &amp; Special Assessments</b>	9,240	16,330	11,895	22,100	<b>25,080</b>
<b>Intergovernmental Revenue</b>	41,711	32,478	30,811	34,680	<b>35,520</b>
<b>Charges for Services</b>	19,090	63,498	18,367	27,700	<b>38,540</b>
<b>Interest Income</b>	13,002	9,061	36,520	16,000	<b>35,000</b>
<b>Miscellaneous Revenues</b>	25,783	38,152	22,188	15,900	<b>39,720</b>
<b>Other Sources</b>	-	-	-	(369,280)	<b>331,680</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$7,732,905</b>	<b>\$8,836,196</b>	<b>\$8,196,922</b>	<b>\$8,271,740</b>	<b>\$9,141,690</b>
<b>Expenditures</b>					
<b>Public Safety</b>	\$7,465,918	\$7,171,758	\$7,154,171	\$7,715,990	<b>\$8,161,690</b>
<b>Capital</b>	-	-	6,115	3,750	<b>325,000</b>
<b>Other Uses</b>	282,000	447,000	597,000	552,000	<b>655,000</b>
<b>Total Expenditures</b>	<b>\$7,747,918</b>	<b>\$7,618,758</b>	<b>\$7,757,286</b>	<b>\$8,271,740</b>	<b>\$9,141,690</b>

**DEPARTMENTAL FUNCTION**

The Fire Rescue District departmental function is categorized in the following chart by type of service provided.

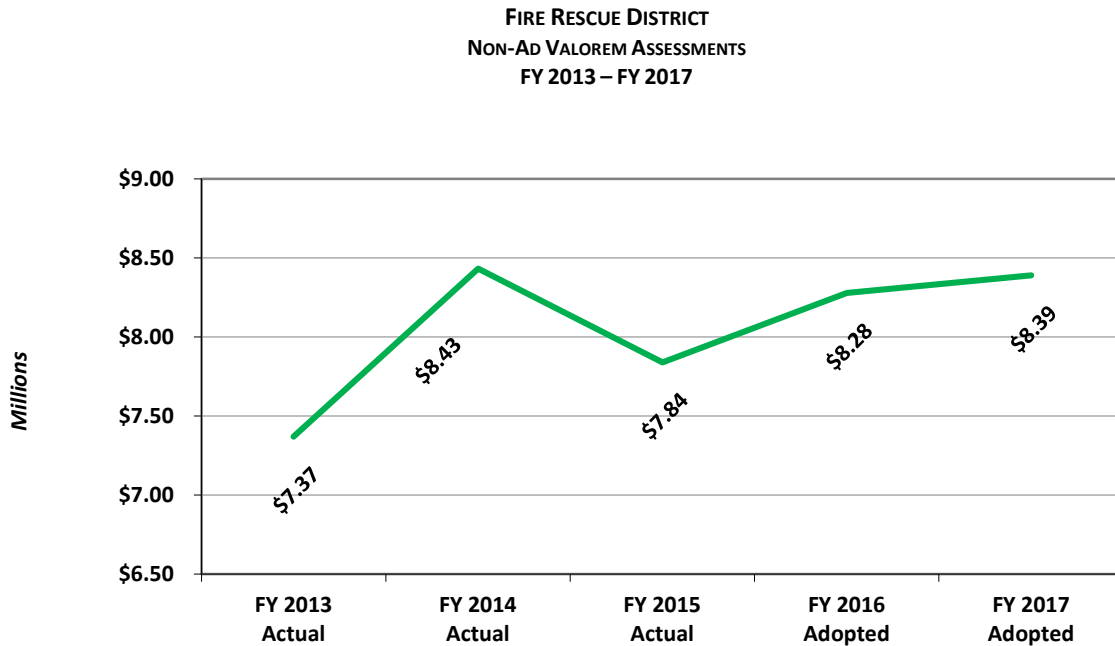
**DEPARTMENTAL FUNCTION**

<b>SERVICE CATEGORY</b>	<b>SERVICE FUNCTION</b>
<b>Safety &amp; Community Services</b>	
Fire Rescue District	Fire protection services and emergency management services.

**REVENUES****NON-AD VALOREM ASSESSMENTS**

In FY 2014, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port. For FY 2017 there is a budgeted decrease of 3.5% in the non ad-valorem rates. The District non-ad valorem assessments for FY 2017 increased \$161,510, or 1.97%, partially offset by a decrease of \$50,000 in the delinquent assessments budgeted for FY 2017. The estimated assessment revenue was reduced 4% for early payment discounts non-payment.

The following graph shows the actual and projected non-ad valorem assessment revenue for the District beginning in FY 2013. A portion of the total income from non-ad valorem assessments includes delinquent assessments collected each year.



**OTHER TAXES**

Other taxes include the insurance premium taxes for fire. Participating cities and special fire control districts are eligible to receive annual distributions of state premium tax collections on property insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. These amounts are collected by the Department of Revenue and are then available for distribution to the participating pension plans on an annual basis. FY 2017 projected fire insurance premium taxes are \$246,000, the same as FY 2016.

**PERMITS AND SPECIAL ASSESSMENTS**

Permit fees for FY 2017 are projected at \$25,080, a \$2,980 increase over the prior year.

**INTERGOVERNMENTAL**

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$35,520 in revenue from this program, an increase of \$840 from FY 2016.

**CHARGES FOR SERVICE**

In addition to the District non-ad valorem assessments, discussed at the beginning of this section, other charges for service include projected revenues for services provided for special events. Other charges for service projected at \$38,540 increased \$10,840 for FY 2017.

**MISCELLANEOUS REVENUE**

Interest Income, which is estimated by multiplying an assumed interest rate by a projected fund balance, is projected at \$35,000 for FY 2017.

Rental revenue received for the use of city land by a cell tower company is budgeted at \$29,560 for FY 2017.

**TRANSFERS AND FUND BALANCE**

For FY 2017, \$331,680 in fund balance is budgeted for use.

**EXPENDITURES****SERVICE LEVEL CHANGES AND INITIATIVES**

The fiscal year 2017 incorporates one new major initiative. The following chart describes the allocation and its impact on the budget.

<b>INITIATIVE:</b>	<b>ORGANIZATIONAL MANAGEMENT STUDY</b>	<b>FUND</b>	<b>Fire Rescue District</b>
<b>DEPARTMENT:</b>	<b>Fire rescue</b>	<b>DIVISION:</b>	<b>Fire Rescue District</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services.		
<b>DESCRIPTION:</b>	The ability to provide proper fire, medical, emergency management, fire prevention and administrative service to a growing city needs to be studied to ensure the latest and best management practices and operation procedures are being met. The management and organizational study along with an update to the twelve plus year old station, apparatus and staffing plan will provide the District with opportunities to improve effectiveness and efficiency of operations and oversight.	<b>OPERATING BUDGET IMPACT:</b>	\$75,000
<b>REVENUE SOURCE:</b>	Existing District revenues	<b>REVENUE AMOUNT:</b>	
<b>TERM:</b>	One-time expenditure		

**FIRE RESCUE DISTRICT EXPENDITURES**

The District's total budget appropriation for FY 2017 is \$9,141,690, an increase of \$869,950 (10.52%) from FY 2016. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personnel services increased \$102,960 (1.66%) due to the addition of seven new positions and healthcare costs and educational assistance increased \$87,750 and \$16,680, respectively. An increase of \$238,730 in FRS is offset by a large decrease (\$361,280) in the required pension contribution.

Operating expenditures increased \$342,740 or 22.51%. For fiscal year 2017, other professional services include \$75,000 for an organizational management study. Repairs and maintenance increased by \$60,820 due mainly to the \$43,700 budgeted for the restoration of the 1946 Seagrave Engine. The District's administrative fee paid to the General Fund increased \$88,050 for FY 2017. Minor operating expenditures were raised due to the increase of \$12,910 in uniforms, \$34,420 increase in protective gear and the \$74,740 increase in minor operating equipment. Several computers are scheduled for replacement in FY 2017 at the cost of \$66,410.

For FY 2017, capital outlay of \$325,000 includes \$8,000 for the purchase a training simulator for forcible entry and \$317,000 for additional funds needed for the construction of Fire Station #85.

An interfund transfer of \$655,000 to the Capital Acquisitions Fund for several replacement programs (tools, SCBA, thermal imaging camera, vehicles, and building components) is scheduled for FY 2017.

The following summary shows the major impacts to the operating budget of the Fire Rescue District.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 144,240
Decreased FICA	(23,160)
Decreased Pension / Retirement Contributions	(122,550)
Increased Health Insurance Contributions	87,750
Increased Educational Assistance	16,680
Increased Professional Services	81,970
Increased Travel, Training and Education	7,470
Increased Communication Services	4,130
Increased Water, Sewer and Electricity	5,120
Decreased Risk Insurance	(3,760)
Increased Repairs and Maintenance	60,820
Decreased Printing and Binding	(300)
Increased Minor Operating Expenditures	102,660
Increased Other Current Charges	83,530
Increased Other Operating Expenditures	1,100
<b>Total</b>	<b>\$ 445,700</b>

## FUND BALANCE

In FY 2017, there is a budgeted use of fund balance in the amount of \$331,680. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 estimated revenues and expenditures (unaudited).
- ✓ A maximum fund balance policy of 25% reserve of operating expenditures for FY 2017 for unanticipated events.
- ✓ A 10% financial sustainability reserve of operating expenditures for FY 2017.
- ✓ FY 2016 re-appropriation of \$200,000 to meet multi-year contractual agreements is committed fund balance.

### FIRE RESCUE DISTRICT FUND BALANCE REPORT

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 3,271,631</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>8,863,194</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(7,837,355)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 4,297,470</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(200,000)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(331,680)</b>
<b>Maximum Fund Balance Policy - 25% of FY 2017 Expenditures</b>	<b>(2,121,670)</b>
<b>Financial Sustainability – 10% of FY 2017 Expenditures</b>	<b>(848,670)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 795,450</b>

**BUILDING FUND**

The Building Fund was established in FY 2007, in accordance with Florida Statute, section 553.80, to account for the property tracking of both revenues and expenditures, related to fees collected for the enforcement of the Florida Building Code.

The following chart shows the revenues and expenditures in the Building Fund for a five-year period beginning in FY 2013.

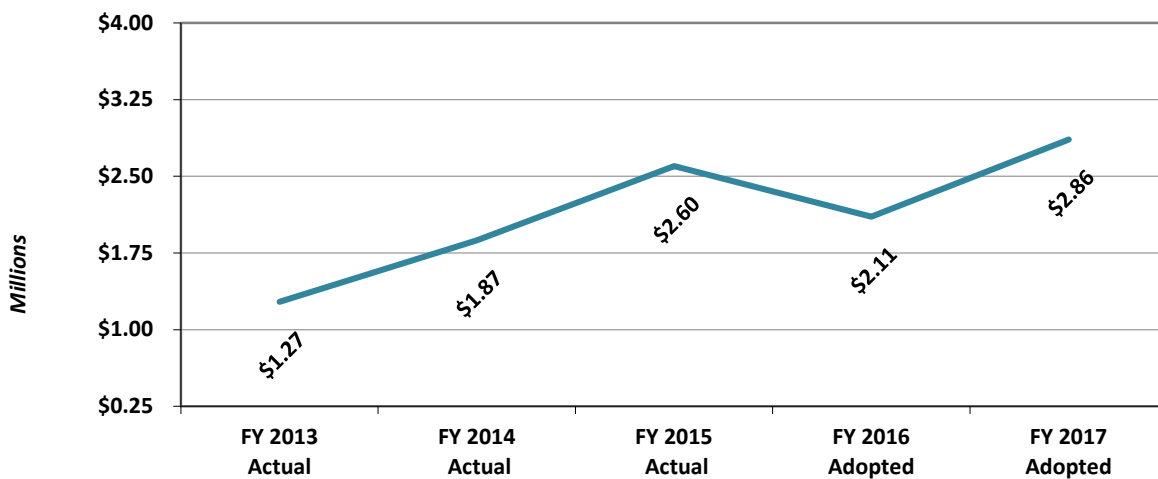
**BUILDING FUND  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
Permits & Special Assessments	\$ 1,273,547	\$ 1,874,577	\$ 2,600,137	\$ 2,105,800	\$ 2,860,400
Charges for Services	149,430	29,145	34,227	30,200	30,100
Interest Income	703	1,813	16,689	5,000	5,000
Miscellaneous Revenues	6,172	7,895	5,674	4,000	4,000
Other Sources	-	-	-	(669,660)	(667,620)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,429,852</b>	<b>\$ 1,913,430</b>	<b>\$ 2,656,727</b>	<b>\$ 1,475,340</b>	<b>\$ 2,231,880</b>
<b>Expenditures</b>					
Public Safety	\$ 948,245	\$ 939,711	\$ 1,134,616	\$ 1,412,340	\$ 2,106,380
Capital	-	1,009	16,950	23,000	85,500
Other Uses	-	76,000	72,810	40,000	40,000
<b>Total Expenditures</b>	<b>\$ 948,245</b>	<b>\$ 1,016,720</b>	<b>\$ 1,224,376</b>	<b>\$ 1,475,340</b>	<b>\$ 2,231,880</b>

**REVENUES****PERMITS AND SPECIAL ASSESSMENTS**

The primary funding source for the Building Fund is permit fees; accounting for 98.65% of the projected revenues. The projected revenue for FY 2017 increased \$754,600 or 35.83% due to the increase in permit and construction activity. The following graph illustrates the permit and special assessments revenue for the Department since FY 2013.

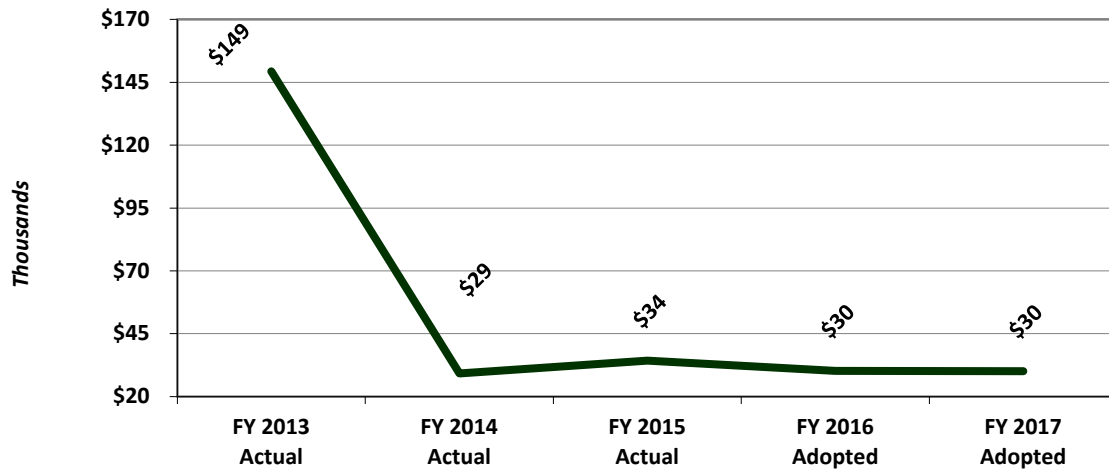
**PERMITS AND SPECIAL ASSESSMENTS  
FY 2013 THROUGH FY 2017**



**CHARGES FOR SERVICE**

The Department charges fees for various services based on the City-wide fee ordinance 09-30. The projected charges for service revenue are \$30,100, a \$100 decrease from FY 2016. In FY 2011, Foreclosed Home Regulatory Fees were adopted to help recover costs associated with the additional Code Enforcement workload as a result of the growing quantity of foreclosed homes. In the past the revenue from these fees had been split fifty/fifty between the General Fund and the Building Fund while Building staff was providing a portion of this service along with Code Enforcement staff. In FY 2014, Code Enforcement staff solely provided this service; therefore, these fees were entirely allocated to the General Fund. For FY 2017, Code Enforcement staff will continue to solely provide this service and these fees will be entirely allocated to the General Fund. This explains the large decrease in charges for service since FY 2013. Below is a graph showing the revenues from this source since FY 2013.

**CHARGES FOR SERVICE  
FY 2013 THROUGH FY 2017**



**MISCELLANEOUS REVENUE**

Interest income of \$5,000 and other miscellaneous revenue of \$4,000 are projected for FY 2017.

**TRANSFERS AND FUND BALANCE**

A total of \$667,620 in fund balance is reserved for future use.

**EXPENDITURES**

**SERVICE LEVEL CHANGES AND INITIATIVES**

The fiscal year 2017 incorporates one major service level change which will have a city-wide impact. The following chart describes the allocation and its impact on the budget.

<b>INITIATIVE:</b>	<b>HOUSE ABATEMENT PROGRAM</b>	<b>FUND</b>	<b>Building Fund</b>
<b>DEPARTMENT:</b>	<b>Neighborhood Development Services</b>	<b>DIVISION:</b>	<b>Building</b>
<b>STRATEGIC PLAN GOAL(S):</b>	Financially responsible City providing quality municipal services.		
<b>DESCRIPTION:</b>	The program provides for the abatement of incomplete, unfinished and abandoned structures. This funding will cover the cost of hiring contractors to demolish and remove structures and debris from real property within the City of North Port. Removal of these dangerous structures fights blight and slum conditions, and will help the City maintain its strategic plan of protecting the neighborhood character and property values.	<b>OPERATING BUDGET IMPACT:</b>	\$100,000
<b>REVENUE SOURCE:</b>	Existing revenue resources	<b>REVENUE AMOUNT:</b>	
<b>TERM:</b>	Recurring expenditure		

**BUILDING FUND EXPENDITURES**

Personnel services increased \$247,910 (22.15%) mainly due to the following: the addition of a plans examiner/inspector position mid-year; 50% of the cost of the project manager to be transferred to the Building department from Property Maintenance in FY 2017; the reassignment of a plans examiner/inspector from Property Standards to the Building department this fiscal year; and wage/salary increases. Corresponding increases in FICA (\$14,650) and retirement contributions (\$22,920) also contributed to the rise in personnel services. Also, health insurance costs increased \$33,170 due to higher premiums.

Operating expenditures increased \$446,130 or 152.27% due to the following: \$100,000 for contracted plan review and inspection services; \$100,000 for the abatement of incomplete, unfinished and abandoned structures; a \$9,450 increase in the fleet allocation; and a \$193,360 increase in the administrative fee paid to the General Fund. Also, minor operating expenditures were raised \$23,750 for iPads (\$6,830) to be used by the inspectors in the field, \$4,920 for two new computers and \$8,400 for replacement computers per the schedule established by Information Technology.

Capital outlay of \$85,500 for three vehicles is scheduled for FY 2017. A transfer of \$40,000 to the Capital Acquisition Fund is scheduled for FY 2017 for the future purchase of replacement and/or new vehicles.

The following summary shows the major impacts to the operating budget of the Building Fund.



Continuation Expenses	Amount
Increased Salaries and Wages	\$ 181,890
Increased FICA	14,650
Increased Pension / Retirement Contributions	18,200
Increased Health Insurance Contributions	33,170
Decreased Professional Services	(10,860)
Increased Other Contractual Services	210,860
Increased Communication Services	1,050
Increased Repairs and Maintenance	9,450
Increased Office Supplies	3,000
Increased Minor Operating Expenditures	23,750
Increased Other Current Charges	207,360
Increased Other Operating Expenditures	1,520
<b>Total</b>	<b>\$ 694,040</b>

## FUND BALANCE

A total of \$667,620 in fund balance is reserved for future use. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2016.
- ✓ Contractual agreements that are re-appropriated from FY 2016.

### BUILDING FUND FUND BALANCE REPORT

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 2,773,239</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>2,952,874</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(1,450,373)</b>
<b>Projected Restricted Fund Balance as of 9/30/16</b>	<b>\$ 4,275,740</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>667,620</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 4,943,360</b>

**OTHER FUNDS****OTHER FUNDS SUMMARY**

This section provides information on various minor funds most of which are special revenue funds. The following summary shows a breakdown of revenues and expenditures in six categories. The Building Fund is the only operating fund of the group.

**OTHER FUNDS BUDGET SUMMARY  
FY 2017 ADOPTED**

Revenue	Other Special Revenue Funds	Escheated Lots Funds	Impact Fee Funds	Debt Service Fund	Capital Funds	Total
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ 9,106,080	\$ 9,106,080
Permits & Special Assessments	89,000	-	-	3,002,480	-	3,091,480
Charges for Services	2,957,620	-	-	-	-	2,957,620
Fines & Forfeitures	205,980	-	-	-	-	205,980
Interest Income	9,700	-	26,750	5,000	168,000	209,450
Miscellaneous Revenues	6,785,670	-	-	-	-	6,785,670
Impact Fees	-	-	3,042,430	-	-	3,042,430
Transfers In	-	-	-	-	2,133,860	2,133,860
Appropriated Fund Balance	151,960	66,000	2,229,620	(324,980)	(392,990)	1,729,610
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$10,199,930</b>	<b>\$ 66,000</b>	<b>\$ 5,298,800</b>	<b>\$ 2,682,500</b>	<b>\$11,014,950</b>	<b>\$29,262,180</b>
<b>Expenditures</b>						
General Government	\$ 8,218,370	\$ -	\$ -	\$ -	\$ -	\$ 8,218,370
Public Safety	102,350	-	-	-	-	102,350
Transportation	-	-	-	46,900	3,112,990	3,159,890
Physical Environment	363,710	-	-	-	-	363,710
Culture and Recreation	1,015,500	-	-	-	-	1,015,500
Capital	500,000	66,000	3,477,540	-	7,901,960	11,945,500
Debt Service	-	-	1,821,260	2,635,600	-	4,456,860
Other Uses	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$10,199,930</b>	<b>\$ 66,000</b>	<b>\$ 5,298,800</b>	<b>\$ 2,682,500</b>	<b>\$11,014,950</b>	<b>\$29,262,180</b>

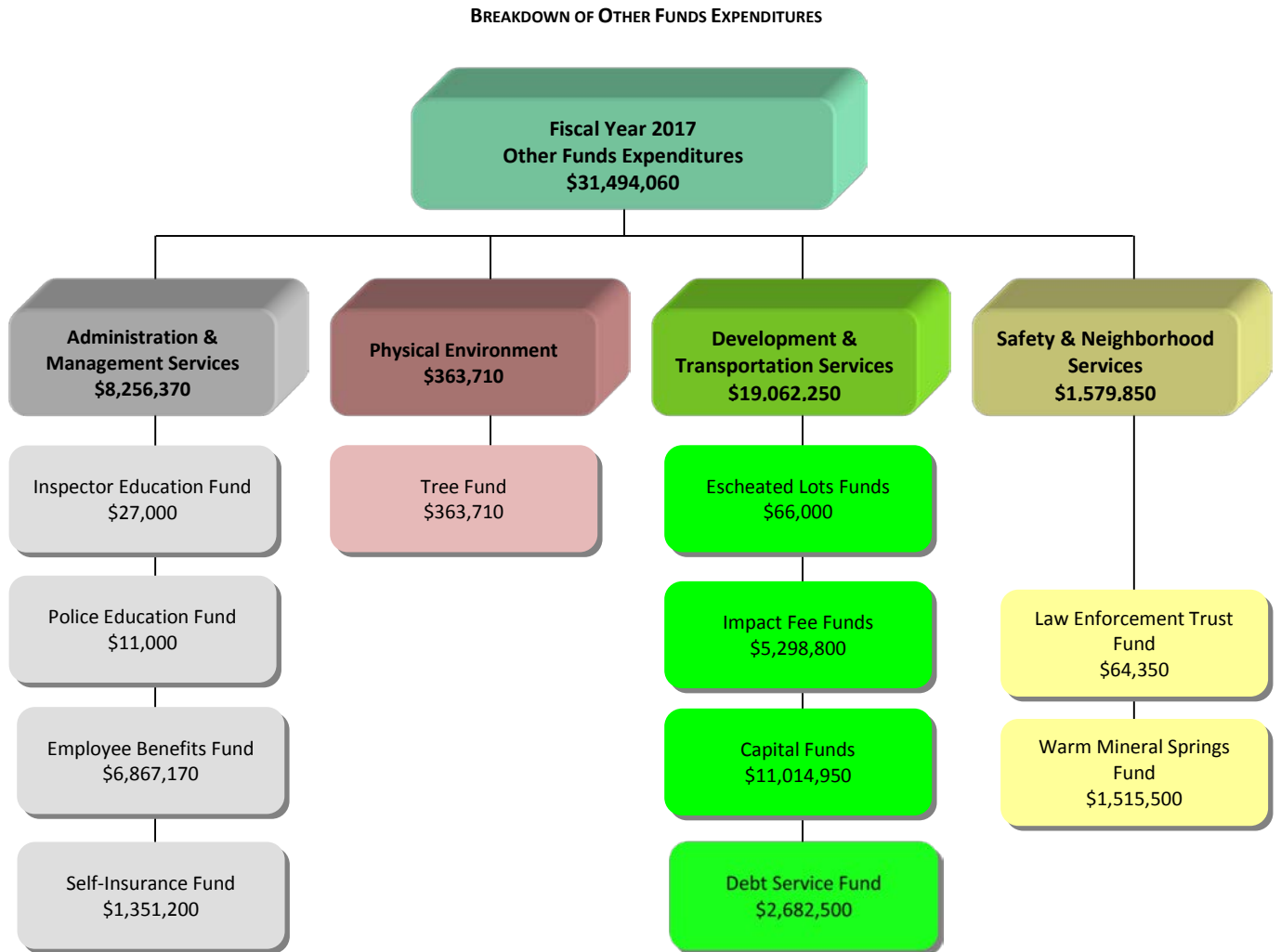
**DEPARTMENTAL FUNCTIONS**

The Other Funds departmental functions are categorized in the following chart by type of service provided.

<b>DEPARTMENTAL FUNCTIONS</b>	
<b>SERVICE CATEGORY</b>	<b>SERVICE FUNCTION</b>
<b><i>Administration &amp; Management Services</i></b>	
Inspector Education	Provides for continuing education opportunities for building inspectors and plans examiners.
Police Education	Provides funds for training of law enforcement officers.
Employee Benefits	Provides employee benefits including health, dental, vision, life and disability and flex plan spending program.
Self-Insurance Fund	Provides overall management of the City's risk insurance.
<b><i>Development &amp; Transportation Services</i></b>	
Escheated Lots Funds	Provides for the funding of various capital type projects as Commission directs.
Impact Fee Funds	Provides for the funding of growth related projects pertaining to each category of impact fees.
Capital Funds	Provides for specific capital projects.
Debt Service Fund	Establishes a reserve to service interest and principal payments on short- and long-term debt.
<b><i>Safety &amp; Community Services</i></b>	
Department of Environmental Protection Management Fund	Provides recreational and cultural art activities for the community.
Law Enforcement Trust	Provides for special community events related to law enforcement.
Warm Mineral Springs Fund	Provides recreational and cultural art activities for the community.
Tree Fund	Provides for the purchase of trees and maintenance of trees throughout the City.

**EXPENDITURES**

The following chart illustrates the Other Funds FY 2017 Adopted Budgets within the service categories shown above.



**OTHER FUNDS DETAIL INFORMATION**

Included in the fund reports are the following:

- ✓ Brief description of the purpose of the fund.
- ✓ Historical and projected revenues and expenditures for a five-year period.
- ✓ Fund balance report of each fund.

## INSPECTOR EDUCATION

The Inspector Education Fund was established to provide for continuing education and certification of building department staff as required by Florida Statute. Revenue projections for this fund are based on a 2% surcharge added to each building permit.

The following chart shows the revenues and expenditures in the Inspector Education Fund for a five-year period beginning in FY 2013.

### INSPECTOR EDUCATION BUDGET COMPARISON FY 2013 THROUGH FY 2017

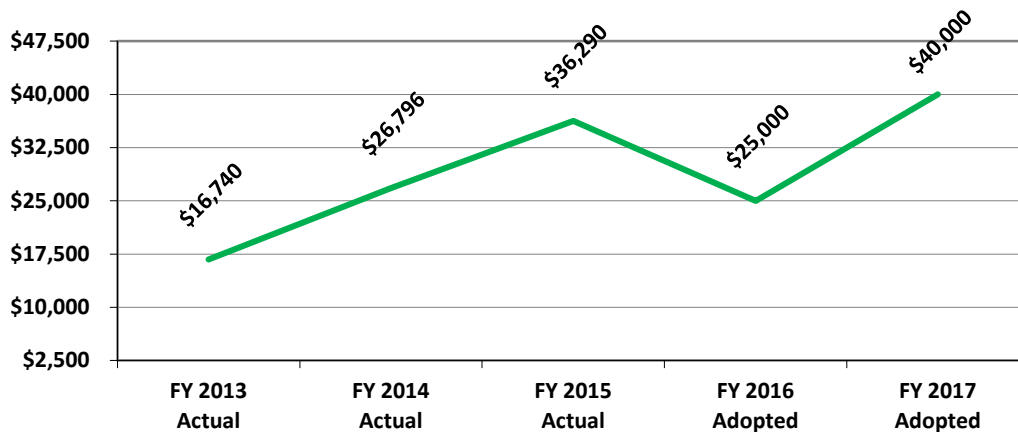
	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Permits & Special Assessments	\$ 24,792	\$ 37,149	\$ 50,510	\$ 59,000	\$ 79,000
Interest Income	213	164	887	300	400
Other Sources	-	-	-	(32,300)	(52,400)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 25,005</b>	<b>\$ 37,313</b>	<b>\$ 51,397</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
<b>Expenditures</b>					
Public Safety	\$ 18,600	\$ 15,320	\$ 24,199	\$ 27,000	\$ 27,000
<b>Total Expenditures</b>	<b>\$ 18,600</b>	<b>\$ 15,320</b>	<b>\$ 24,199</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>

## REVENUES

### PERMITS AND SPECIAL ASSESSMENTS – EDUCATION SURCHARGE

The FY 2017 revenue projection for education surcharge is \$40,000, a \$15,000 increase from FY 2016 due to the projected rise in permits. The following graph illustrates the education surcharge revenue for the fund since FY 2013.

### PERMITS AND SPECIAL ASSESSMENTS - EDUCATION SURCHARGE FY 2013 THROUGH FY 2017



Other permit surcharges – BCAIB (Building Code Administrators and Inspectors) and DBPR (Department of Business and Professional Regulations) for FY 2017 - are \$39,000, a \$5,000 increase from FY 2016, again due to the projected rise in permits. A surcharge of 2% is charged for each department.

### TRANSFERS AND FUND BALANCE

A total of \$52,400 in fund balance is reserved for future use.

**EXPENDITURES**

Expenditures for FY 2017 are \$27,000, no change from FY 2016.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**INSPECTOR EDUCATION  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 91,163</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>56,146</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(25,041)</b>
<b><i>Projected Restricted Fund Balance as of 09/30/16</i></b>	<b><i>\$ 122,268</i></b>
<b><i>Assigned Restricted Fund Balance as of 10/01/16</i></b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>52,400</b>
<b><i>Projected "Available" Restricted Fund Balance as of 09/30/17</i></b>	<b><i>\$ 174,668</i></b>

**LAW ENFORCEMENT TRUST**

The Law Enforcement Trust Fund derives revenues from the sale of forfeiture items and must be used for law enforcement related expenditures as stated in the Florida Contraband Forfeiture Act.

The following chart shows the revenues and expenditures in the Law Enforcement Trust Fund for a five-year period beginning in FY 2013.

**LAW ENFORCEMENT TRUST  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Charges for Services</b>	\$ -	\$ 2,000	\$ -	\$ -	\$ -
<b>Fines &amp; Forfeitures</b>	84,562	90,173	8,663	7,990	-
<b>Interest Income</b>	400	259	490	50	<b>50</b>
<b>Other Sources</b>	-	-	-	10,700	<b>64,300</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 84,962</b>	<b>\$ 92,432</b>	<b>\$ 9,153</b>	<b>\$ 18,740</b>	<b>\$ 64,350</b>
<b>Expenditures</b>					
<b>Public Safety</b>	\$ 86,095	\$ 75,646	\$ 64,116	\$ 18,740	<b>\$ 64,350</b>
<b>Capital</b>	-	7,500	-	-	-
<b>Other Uses</b>	-	10,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 86,095</b>	<b>\$ 93,146</b>	<b>\$ 64,116</b>	<b>\$ 18,740</b>	<b>\$ 64,350</b>

**REVENUES****FINES AND FORFEITURES**

No fines and forfeiture revenue is projected for FY 2017. Interest earnings of \$50 are expected for FY 2017.

**TRANSFERS AND FUND BALANCE**

A total of \$64,300 in fund balance is appropriated for FY 2017.

**EXPENDITURES**

Operating expenditures for FY 2017 are \$64,350, an increase of \$45,610 mainly due to the increases of \$31,910 in minor operating equipment (\$8,500 for polygraph equipment; \$20,000 for replacement Tasers; \$4,000 for an evidence drying cabinet), \$3,700 in operating supplies for community shirts; and \$9,000 in promotional activities (\$5,000 for the explorer competition and \$4,000 for the junior citizens' police academy). This budget provides for the Citizens Public Safety Academy, volunteer appreciation banquet, the "National Night Out" event and the purchase of K9 and scuba diving equipment in addition to the items listed above.

No capital outlay is scheduled for FY 2017.

**FUND BALANCE**

There is a projected use of fund balance of \$64,300 to balance the Law Enforcement Trust Fund. The following schedule shows the projected fund balance at September 30, 2017.

**LAW ENFORCEMENT TRUST  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 20,520</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>96,427</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(41,999)</b>
<b>Projected Restricted Fund Balance as of 9/30/16</b>	<b>\$ 74,948</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>(64,300)</b>
<b>Projected "Available" Restricted Fund Balance as of 9/30/17</b>	<b>\$ 10,648</b>



## POLICE EDUCATION

The Police Education Fund provides for the training of police officers. Florida Statute (938.15) allows for the assessment of an additional \$2 on fines to provide for training and education of law enforcement officers.

The following chart shows the revenues and expenditures in the Police Education Fund for a five-year period beginning in FY 2013.

**POLICE EDUCATION  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

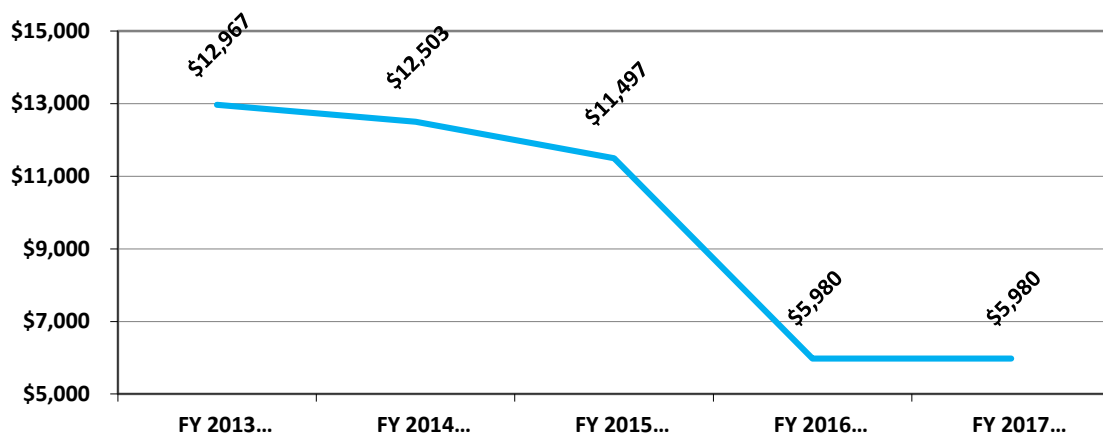
	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Fines & Forfeitures	\$ 12,967	\$ 12,503	\$ 11,497	\$ 5,980	\$ 5,980
Interest Income	90	48	199	50	50
Other Sources	-	-	-	5,530	4,970
<i>Total Revenues &amp; Other Financing Sources</i>	<i>\$ 13,057</i>	<i>\$ 12,551</i>	<i>\$ 11,696</i>	<i>\$ 11,560</i>	<i>\$ 11,000</i>
<b>Expenditures</b>					
Public Safety	\$ 15,046	\$ 12,804	\$ 12,489	\$ 11,560	\$ 11,000
<i>Total Expenditures</i>	<i>\$ 15,046</i>	<i>\$ 12,804</i>	<i>\$ 12,489</i>	<i>\$ 11,560</i>	<i>\$ 11,000</i>

## REVENUES

### FINES AND FORFEITURES

Projected revenues for FY 2017 are \$5,980, no change from FY 2016. The following graph illustrates the fines and forfeitures revenue for the fund since FY 2013.

**FINES AND FORFEITURES  
FY 2013 THROUGH FY 2017**



### TRANSFERS AND FUND BALANCE

A total of \$4,970 in fund balance is appropriated for use in FY 2017.

## EXPENDITURES

Expenditures for FY 2017 are \$11,000, a decrease of \$560, or 4.84%. The budget provides for several opportunities for law enforcement officer training.

**FUND BALANCE**

There is a projected use of fund balance of \$4,970 in the Police Education Fund to balance the FY 2017 budget. The following schedule shows the projected fund balance at September 30, 2017.

**POLICE EDUCATION  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 16,621</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>10,127</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(9,802)</b>
<b><i>Projected Restricted Fund Balance as of 9/30/16</i></b>	<b>\$ 16,946</b>
<b><i>Assigned Restricted Fund Balance as of 10/01/16</i></b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(4,970)</b>
<b><i>Projected "Available" Restricted Fund Balance as of 09/30/17</i></b>	<b>\$ 11,976</b>

**TREE FUND**

In FY 2007, the Tree Fund was set up to account for proceeds of fines and assessments that are restricted for tree maintenance and purchases. Prior to the segregation of these proceeds, the revenues and expenditures were accounted for in detailed line items in the General Fund.

The following chart shows the revenues and expenditures in the Tree Fund for a five-year period beginning in FY 2013.

**TREE FUND  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

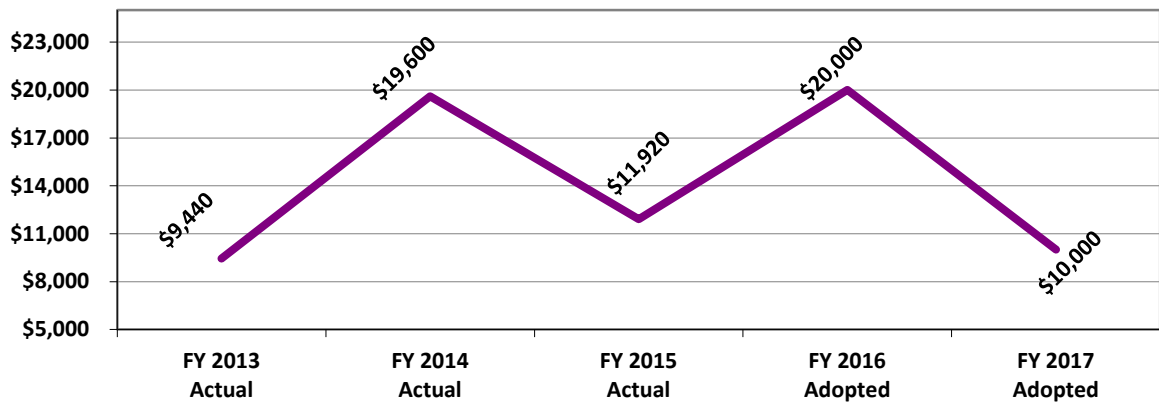
	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Permits & Special Assessments	\$ 9,440	\$ 19,600	\$ 11,920	\$ 20,000	\$ 10,000
Fines & Forfeitures	-	81,500	187,500	125,000	200,000
Interest Income	2,745	1,613	5,451	3,000	3,500
Other Sources	-	170	308	3,900	150,210
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 12,185</b>	<b>\$ 102,883</b>	<b>\$ 205,179</b>	<b>\$ 151,900</b>	<b>\$ 363,710</b>
<b>Expenditures</b>					
Physical Environment	\$ 116,254	\$ 130,060	\$ 76,929	\$ 151,900	\$ 363,710
<b>Total Expenditures</b>	<b>\$ 116,254</b>	<b>\$ 130,060</b>	<b>\$ 76,929</b>	<b>\$ 151,900</b>	<b>\$ 363,710</b>

**REVENUES**

**PERMITS AND SPECIAL ASSESSMENTS**

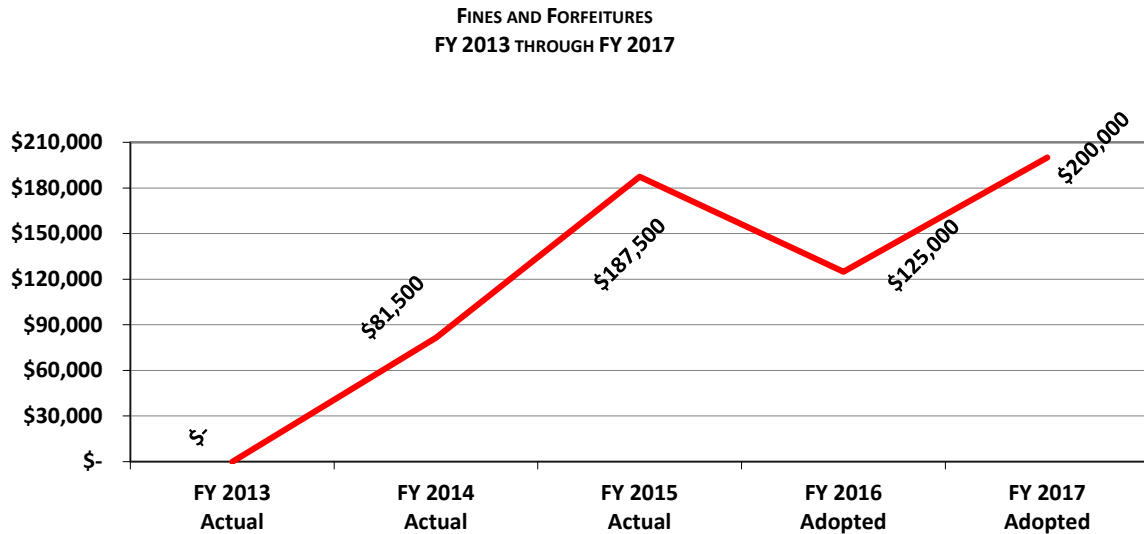
Mitigation assessment fees charged for tree removals are a funding source for the Tree Fund. FY 2017 projected revenue from assessments is \$10,000, a \$10,000 decrease from FY 2016. The following chart shows the revenues from assessment fees since FY 2013.

**PERMITS AND SPECIAL ASSESSMENTS-MITIGATION ASSESSMENT FEES  
FY 2013 THROUGH FY 2017**



**FINES AND FORFEITURES**

Revenues are derived from fines related to violations of the City's tree ordinance. Projected revenues for FY 2017 include fines of \$200,000, an increase of \$75,000 from FY 2016 due to increased construction activity. The following graph illustrates fine revenue since FY 2013.

**MISCELLANEOUS REVENUES**

Interest income of \$3,500 is projected for FY 2017.

**TRANSFERS AND FUND BALANCE**

A use of fund balance of in the amount of \$150,210 is scheduled for FY 2017.

**EXPENDITURES**

The Tree Ordinance allows for the funding of personnel costs incurred as related to the preservation of trees within the City. Personnel services are appropriated at \$66,070 for FY 2017, an increase of \$4,160 or 6.72% due to the increases of \$720 and \$3,380 in salaries and wages and health insurance contributions, respectively, due to wage/salary increases for FY 2017 and higher insurance premiums.

Operating expenditures are budgeted at \$297,640 for FY 2017, an increase of \$207,650 or 230.75% mainly due to the increase of \$211,500 for trees. This fund will provide trees for two current projects: \$171,500 for the Biscayne Boulevard beautification project and \$90,000 for the Spring Haven Drive extension project.

No capital outlay is scheduled for FY 2017. The total FY 2017 Tree Fund budget is \$363,710.

**FUND BALANCE**

There is a projected use of fund balance of \$150,210 in the Tree Fund to balance the FY 2017 budget. The following schedule shows the projected fund balance at September 30, 2017. Included in the fund balance report are the following:

- ✓ FY 2016 actual revenues and expenditures (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2016.
- ✓ Contractual agreements that are re-appropriated from FY 2016.

TREE FUND  
FUND BALANCE REPORT

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 600,716</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>382,794</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(168,239)</b>
<b><i>Projected Restricted Fund Balance as of 09/30/16</i></b>	<b>\$ 815,270</b>
<b><i>Committed Restricted Fund Balance as of 09/30/16</i></b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(50,000)</b>
<b><i>Assigned Restricted Fund Balance as of 10/01/16</i></b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>(150,210)</b>
<b><i>Projected "Available" Restricted Fund Balance as of 09/30/17</i></b>	<b>\$ 615,060</b>

**ESCHEATED LOTS**

The Escheated Lots Fund was established through the one-time sale of escheated lots. In FY 2007, the City Commission, through a budget amendment, appropriated a portion of the funds to roads and parks projects. The remaining balance is used to fund other projects as directed by Commission.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS**

The following chart shows the revenues and expenditures in the Escheated Lots – Land & Future Projects Fund since FY 2013.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Interest Income</b>	\$ 17,112	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous Revenues</b>	-	-	8,000	-	-
<b>Other Sources</b>	-	-	-	1,850,000	46,000
<i><b>Total Revenues &amp; Other Financing Sources</b></i>	<b>\$ 17,112</b>	<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 1,850,000</b>	<b>\$ 46,000</b>
<b>Expenditures</b>					
<b>Operating</b>	\$ 36,348	\$ 1,992	\$ 72,381	\$ -	\$ -
<b>Capital</b>	9,938	2,760,395	-	1,850,000	46,000
<b>Other Uses</b>	-	-	-	-	-
<i><b>Total Expenditures</b></i>	<b>\$ 46,286</b>	<b>\$ 2,762,387</b>	<b>\$ 72,381</b>	<b>\$ 1,850,000</b>	<b>\$ 46,000</b>

**REVENUES**

No revenue is projected for the Escheated Lots-Land and Future Projects Fund for FY 2017.

**TRANSFERS AND FUND BALANCE**

A total of \$46,000 in fund balance is appropriated for use in FY 2017.

**EXPENDITURES**

Capital outlay of \$46,000 is scheduled for FY 2017 for the Community Education Center parking lot.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**ESCHEATED LOTS – LAND & FUTURE PROJECTS  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 2,221,046</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>302</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(128,253)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 2,093,095</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(2,045,020)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>(46,000)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 2,075</b>

**ESCHEATED LOTS – PARKS**

The City Commission established the Escheated Lots – Parks Fund in FY 2007 by transferring \$8,000,000 from the Escheated Lots Fund for future parks appropriations. Primarily, the Commission directed to fund a future Youth Community Center and other park improvement related projects.

The following chart shows the revenues and expenditures in the Escheated Lots – Parks Fund since FY 2013.

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Interest Income</b>	\$ 1,274	\$ -	\$ -	\$ -	\$ -
<b>Other Sources</b>	-	-	-	120,000	20,000
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,274</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 20,000</b>
<b>Expenditures</b>					
<b>Operating</b>	\$ 25,828	\$ 1,400	\$ 28,825	\$ 20,000	\$ -
<b>Capital</b>	95,806	101,297	6,075	100,000	20,000
<b>Total Expenditures</b>	<b>\$ 121,634</b>	<b>\$ 102,697</b>	<b>\$ 34,900</b>	<b>\$ 120,000</b>	<b>\$ 20,000</b>

**REVENUES**

No revenue is projected for the Escheated Lots-Parks Fund for FY 2017.

**TRANSFERS AND FUND BALANCE**

The Escheated Lots – Parks fund anticipates using an appropriated fund balance of \$20,000 for FY 2017.

**EXPENDITURES**

Capital expenditures totaling \$20,000 for the Community Education Center parking lot are appropriated for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**ESCHEATED LOTS – PARKS  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 144,360</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>-</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(113,158)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 31,202</b>
<b>Assigned Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(20,000)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 11,202</b>



**WARM MINERAL SPRINGS FUND**

The Warm Mineral Springs special revenue fund accounts for the generated revenue and related expenditures in relation to the operations of the spring.

The following chart shows the revenues and expenditures in the Warm Mineral Springs Fund since FY 2015.

**WARM MINERAL SPRINGS FUND  
BUDGET COMPARISON  
FY 2015 THROUGH FY 2017**

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>			
<b>Charges for Service</b>	\$ 1,143,279	\$ 1,205,000	\$ 1,357,620
<b>Interest Income</b>	1,662	600	2,000
<b>Other Sources</b>	-	(425,900)	155,880
<i><b>Total Revenues &amp; Other Financing Sources</b></i>	<b>\$ 1,144,941</b>	<b>\$ 779,700</b>	<b>\$ 1,515,500</b>
<b>Expenditures</b>			
<b>Culture and Recreation</b>	\$ 669,412	\$ 769,700	\$ 1,015,500
<b>Capital</b>	-	10,000	500,000
<i><b>Total Expenditures</b></i>	<b>\$ 669,412</b>	<b>\$ 779,700</b>	<b>\$ 1,515,500</b>

**REVENUES****CHARGES FOR SERVICE**

A total of \$1,357,620 in charges for service is projected for FY 2017. Interest earnings of \$2,000 are expected for FY 2017.

**TRANSFERS AND FUND BALANCE**

A total of \$155,880 in fund balance is appropriated for use in FY 2017.

**EXPENDITURES**

Operating expenditures for FY 2017 are \$1,015,500. Other professional services are budgeted at \$743,410; \$591,450 for the management of the springs; \$51,960 for the extended hours swim program; and \$100,000 for the design of potable water service. Landscaping is budgeted at \$85,000, \$35,000 for landscaping services and \$50,000 for invasive species removal. The administrative fee paid to the General Fund is \$80,840 for FY 2017, an increase of \$19,140. Minor operating equipment includes \$30,000 for amenities needed by the tenant.

Capital outlay of \$500,000 for the rehabilitation of the spring's buildings is scheduled for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**WARM MINERAL SPRINGS FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 475,529</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>1,220,781</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(931,026)</b>
<b>Projected Restricted Fund Balance as of 9/30/16</b>	<b>\$ 765,284</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(110,303)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(155,880)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 499,101</b>

**IMPACT FEES**

Impact Fees are fees imposed on new development in order to fund the cost of additional facilities made necessary by the growth. These fees are used to fund capital projects related to growth. Since FY 2007, the City has experienced a dramatic decline in new construction, although the past two years have shown moderate increases. Also, the City Commission has directed staff to change the collection of impact fees from building permit to certificate of occupancy; and to delay any impact fee rate increases.

Six impact fees are imposed in the City of North Port and include: law enforcement; fire; parks and recreation; transportation; solid waste; and general government. Each of these impact fees is restricted to specific uses.

**LAW ENFORCEMENT IMPACT FEES**

The following chart shows the revenues and expenditures in the Law Enforcement Impact Fee Fund for a five-year period beginning in FY 2013.

**LAW ENFORCEMENT IMPACT FEES  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

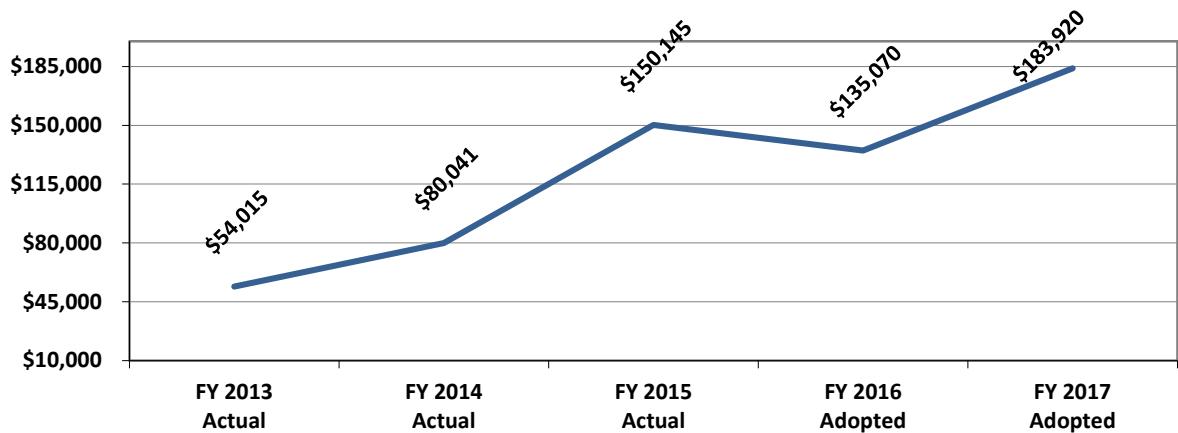
	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Impact Fees	\$ 54,015	\$ 80,041	\$ 150,145	\$ 135,070	\$ 183,920
Interest Income	905	534	2,683	500	2,750
Miscellaneous Revenues	-	-	185	-	-
Other Sources	-	-	3,498	(57,390)	(81,630)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 54,920</b>	<b>\$ 80,575</b>	<b>\$ 156,511</b>	<b>\$ 78,180</b>	<b>\$ 105,040</b>
<b>Expenditures</b>					
Public Safety	\$ 53,110	\$ 13,013	\$ -	\$ -	\$ -
Capital	53,703	6,909	18,300	78,180	105,040
<b>Total Expenditures</b>	<b>\$ 106,813</b>	<b>\$ 19,922</b>	<b>\$ 18,300</b>	<b>\$ 78,180</b>	<b>\$ 105,040</b>

**REVENUES**

The purpose of the Law Enforcement Impact Fees is to provide a financial mechanism to fund growth-related projects as they pertain to public safety. Impact fee revenue projections for FY 2017 show an increase of \$48,850, or 36.17% due to increased construction activity. Interest earnings are projected at \$2,750.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2013.

**LAW ENFORCEMENT IMPACT FEE REVENUE  
FY 2013 THROUGH FY 2017**



**TRANSFERS AND FUND BALANCE**

A total of \$81,630 in fund balance is reserved for future use.

**EXPENDITURES**

Capital expenditures of \$105,040 for three new vehicles are scheduled for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**LAW ENFORCEMENT IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 350,900</b>
<b>15/16 Estimated Revenue (unaudited)</b>	<b>193,943</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(70,917)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 473,926</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>81,630</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 555,556</b>

**FIRE IMPACT FEES**

The following chart shows the revenues and expenditures in the Fire Impact Fee Fund for a five-year period beginning in FY 2013.

**FIRE IMPACT FEES  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Impact Fees</b>	\$ 57,480	\$ 85,078	\$ 159,025	\$ 149,240	\$ 198,590
<b>Interest Income</b>	3,968	2,931	10,113	2,000	4,000
<b>Other Sources</b>	-	-	-	(121,240)	(170,090)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 61,448</b>	<b>\$ 88,009</b>	<b>\$ 169,138</b>	<b>\$ 30,000</b>	<b>\$ 32,500</b>
<b>Expenditures</b>					
<b>Public Safety</b>	\$ -	\$ 156	\$ -	\$ -	\$ -
<b>Capital</b>	-	16,121	75,848	30,000	32,500
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 16,277</b>	<b>\$ 75,848</b>	<b>\$ 30,000</b>	<b>\$ 32,500</b>

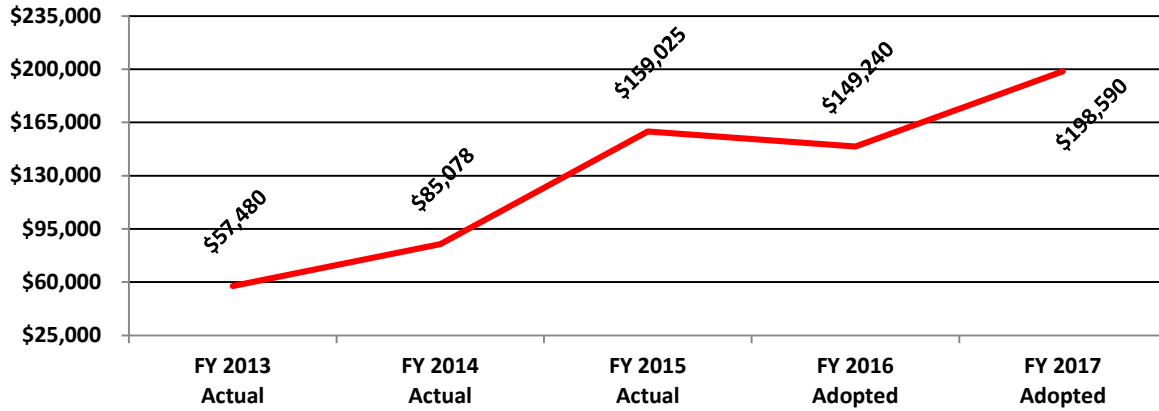
**REVENUES**

The Fire Impact Fee Fund provides revenues derived from new construction to fund growth-related projects as they relate to public safety.

Impact fee revenue projections for FY 2017 are expected to increase \$49,350, or 33.07%, again due to increased construction activity. Interest earnings are projected at \$4,000.

The following chart shows the economic impact to the Fire Impact Fees for a five-year period beginning in FY 2013.

**FIRE IMPACT FEE REVENUE  
FY 2013 THROUGH FY 2017**



**TRANSFERS AND FUND BALANCE**

A total of \$170,090 in fund balance is reserved for future use.

**EXPENDITURES**

Capital expenditures of \$32,500 for one vehicle are scheduled for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**FIRE IMPACT FEE FUND  
FUND BALANCE REPORT**

09/30/2015 Audited Fund Balance	\$ 1,011,717
15/16 Estimated Revenues (unaudited)	210,249
15/16 Estimated Expenditures (unaudited)	(187,709)
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 1,034,257</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(521,719)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>170,090</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 682,628</b>

**PARKS & RECREATION IMPACT FEES**

The following chart shows the revenues and expenditures in the Parks & Recreation Impact Fee Fund for a five-year period beginning in FY 2013.

**PARKS & RECREATION IMPACT FEES  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Impact Fees	\$ 147,545	\$ 194,490	\$ 355,817	\$ 279,440	\$ 458,280
Interest Income	6,676	5,062	16,562	2,000	2,000
Other Sources	-	-	-	(281,440)	369,720
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 154,221</b>	<b>\$ 199,552</b>	<b>\$ 372,379</b>	<b>\$ -</b>	<b>\$ 830,000</b>
<b>Expenditures</b>					
Culture and Recreation	\$ -	\$ -	\$ 22,708	\$ -	\$ -
Capital	-	-	379,077	-	830,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 401,785</b>	<b>\$ -</b>	<b>\$ 830,000</b>

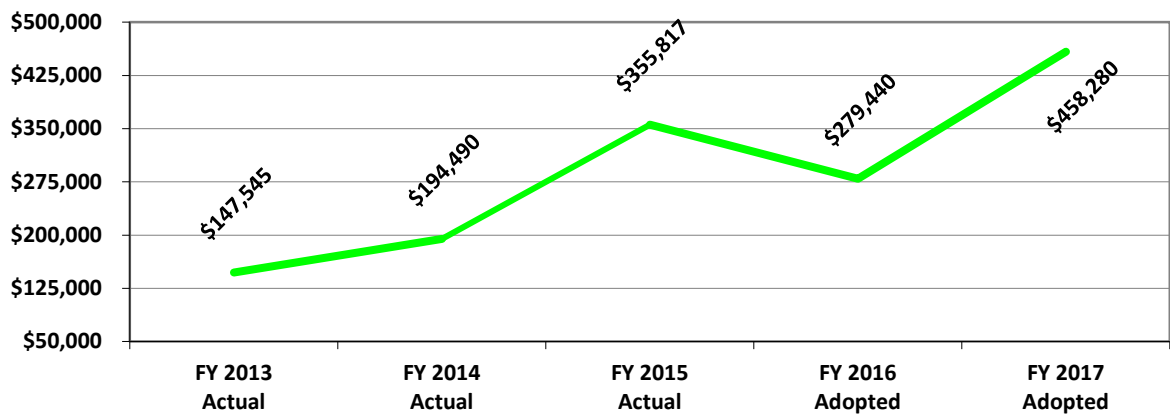
## REVENUES

Parks & Recreation Impact Fee revenues are derived from new residential construction and provide for growth-related projects as they pertain to parks and recreation.

Projected revenues from impact fees related to parks equal \$458,280; an increase of \$178,840 or 64.00% from FY 2016 due to increased construction activity. Interest earning estimates are \$2,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2013.

**PARKS & RECREATION IMPACT FEE REVENUE  
FY 2013 THROUGH FY 2017**



## TRANSFERS AND FUND BALANCE

A total of \$369,720 in fund balance is appropriated for use in FY 2017.

## EXPENDITURES

Capital outlay totaling \$830,000 is scheduled for FY 2017 for the following projects: \$300,000 for the Blueways-Greenways Access; \$30,000 for the Blueways-Snover Waterway Access; \$50,000 for the Disc Golf Course; and \$450,000 for the North Port pool.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**PARKS & RECREATION IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 1,619,032</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>514,262</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(108,734)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 2,024,560</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(36,142)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(369,720)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 1,618,698</b>

**TRANSPORTATION IMPACT FEES**

The following chart shows the revenues and expenditures in the Transportation Impact Fee Fund for a five-year period beginning in FY 2013.

**TRANSPORTATION IMPACT FEES  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Impact Fees</b>	\$ 16	\$ -	\$ 305,963	\$ 1,480,430	\$ 1,930,690
<b>Intergovernmental Revenue</b>	10,802	1,900,000	-	-	-
<b>Interest Income</b>	22,967	16,068	71,817	15,000	15,000
<b>Other Sources</b>	-	4,843,703	4,355,011	325,840	2,385,570
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 33,785</b>	<b>\$ 6,759,771</b>	<b>\$ 4,732,791</b>	<b>\$ 1,821,270</b>	<b>\$ 4,331,260</b>
<b>Expenditures</b>					
<b>Transportation</b>	\$ -	\$ 6,200	\$ -	\$ -	\$ -
<b>Capital</b>	747,138	6,676,716	2,647,987	-	2,510,000
<b>Debt &amp; Lease</b>	-	-	-	1,821,270	1,821,260
<b>Total Expenditures</b>	<b>\$ 747,138</b>	<b>\$ 6,682,916</b>	<b>\$ 2,647,987</b>	<b>\$ 1,821,270</b>	<b>\$ 4,331,260</b>

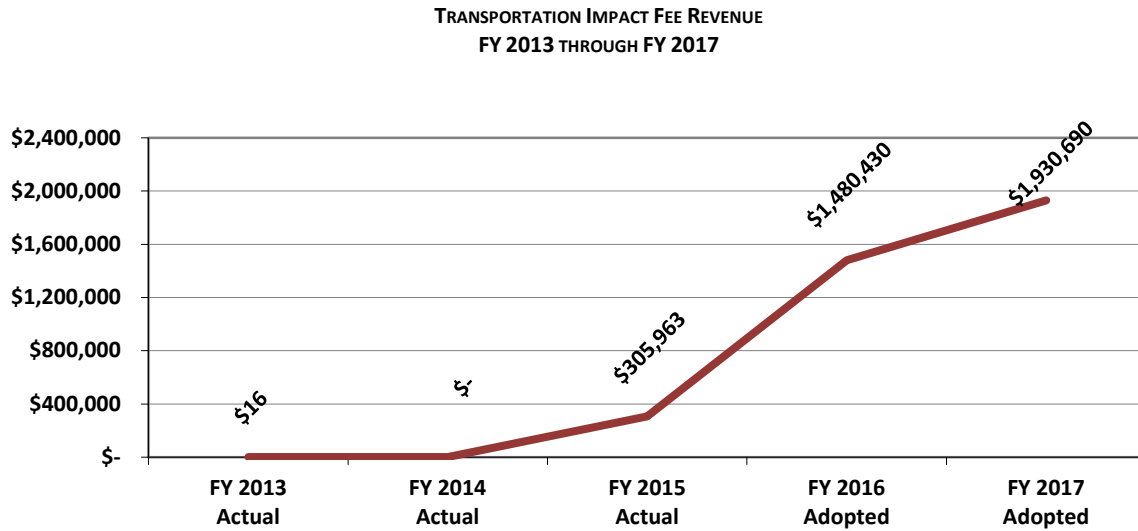
**REVENUES**

The purpose of Transportation Impact Fees is to provide a mechanism to fund growth-related projects as they relate to road systems. Revenues are derived from new residential and commercial construction.

Projected estimated revenues from transportation impact fees are \$1,930,690 for FY 2017, an increase of \$450,260 or 30.41% due to increased construction activity. No transportation impact fees were collected in FY 2012 through 2014. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two-year moratorium on Transportation and Solid Waste Impact Fees. At the January 27, 2014 Commission meeting, it was decided to extend the moratorium on Transportation Impact Fees only for another year until January 31, 2015. At the January 11, 2015 meeting, the Commission chose to take no action on the current impact fee ordinance which allowed for the lifting of the moratorium as of

January 31, 2015. Therefore, transportation impact fees became effective on 01/31/15. Interest earnings are projected to be \$15,000.

The following chart shows the economic impact on the Transportation Impact Fees for a five-year period beginning in FY 2013.



**TRANSFERS AND FUND BALANCE**

A total of \$2,385,570 in fund balance is appropriated for use in FY 2017.

**EXPENDITURES**

Capital outlay of \$2,510,000 for the Spring Haven Drive extension is scheduled for FY 2017. Debt payments of \$1,821,260 are budgeted for FY 2017 due to the State Infrastructure Bank loan in the amount of \$10,000,000 which was drawn on in fiscal years 2014, 2015 and 2016.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**TRANSPORTATION IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 6,177,638</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>2,365,596</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(1,821,763)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 6,721,471</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(449,480)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(2,385,570)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 3,886,421</b>



**SOLID WASTE IMPACT FEES**

The following chart shows the revenues and expenditures in the Solid Waste Fee Fund for a five-year period beginning in FY 2013.

**SOLID WASTE IMPACT FEES  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

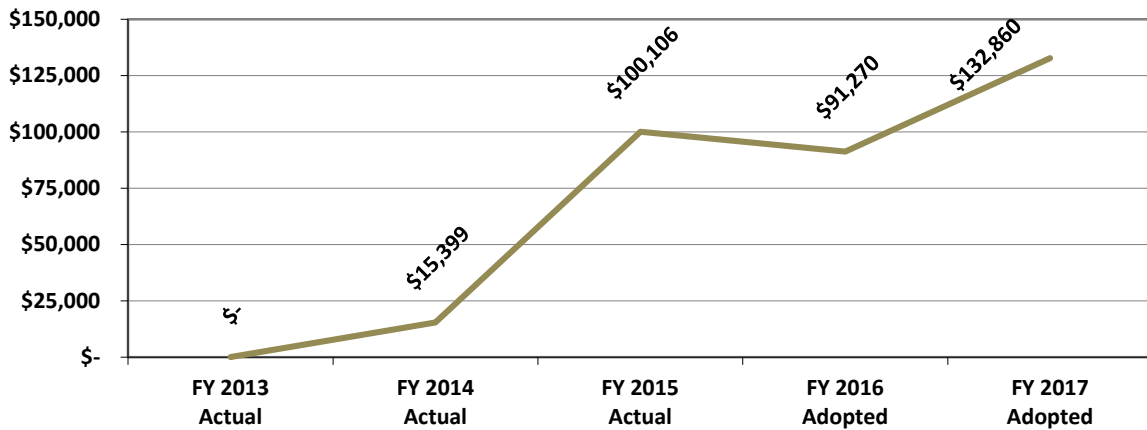
	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
<b>Revenues</b>					
Impact Fees	\$ -	\$ 15,399	\$ 100,106	\$ 91,270	\$ 132,860
Interest Income	12	-	512	100	1,400
Other Sources	-	-	-	8,630	(134,260)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 12</b>	<b>\$ 15,399</b>	<b>\$ 100,618</b>	<b>\$ 100,000</b>	<b>\$ -</b>
<b>Expenditures</b>					
Physical Environment	\$ -	\$ 2	\$ -	\$ -	\$ -
Capital	-	-	-	100,000	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 2</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>

**REVENUES**

Solid Waste Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they pertain to solid waste services. The fees were implemented in FY 2008. The projected impact fee revenue for FY 2017 is \$132,860, an increase of \$41,590 or 45.57% due to increased construction activity. No solid waste impact fees were collected in FY 2012 & 2013. At the January 30, 2012 Commission meeting, the City Commission approved an impact fee ordinance which contained a two-year moratorium on Transportation and Solid Waste Impact Fees. At the January 27, 2014 Commission meeting, it was decided to extend the moratorium on Transportation Impact Fees only; therefore, the moratorium on Solid Waste impact fees was lifted and effective January 28, 2014.

The following chart illustrates the revenues from Solid Waste Impact Fees for a five-year period beginning in FY 2013.

**SOLID WASTE IMPACT FEE REVENUE  
FY 2013 THROUGH FY 2017**



**TRANSFERS AND FUND BALANCE**

A total of \$134,260 in fund balance is reserved for future use.

**EXPENDITURES**

No capital expenditures are scheduled for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**SOLID WASTE IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 118,348</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>154,724</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>-</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 273,072</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(100,000)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>134,260</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 307,332</b>

**GENERAL GOVERNMENT IMPACT FEES**

The following chart shows the revenues and expenditures in the General Government Impact Fee Fund for a five-year period beginning in FY 2013.

**GENERAL GOVERNMENT IMPACT FEES  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Impact Fees</b>	\$ 39,888	\$ 59,013	\$ 110,913	\$ 103,770	\$ 138,090
<b>Interest Income</b>	294	228	1,063	200	1,600
<b>Other Sources</b>	-	-	-	(103,970)	(139,690)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 40,182</b>	<b>\$ 59,241</b>	<b>\$ 111,976</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
<b>Capital</b>	\$ 43,707	\$ 40,000	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 43,707</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

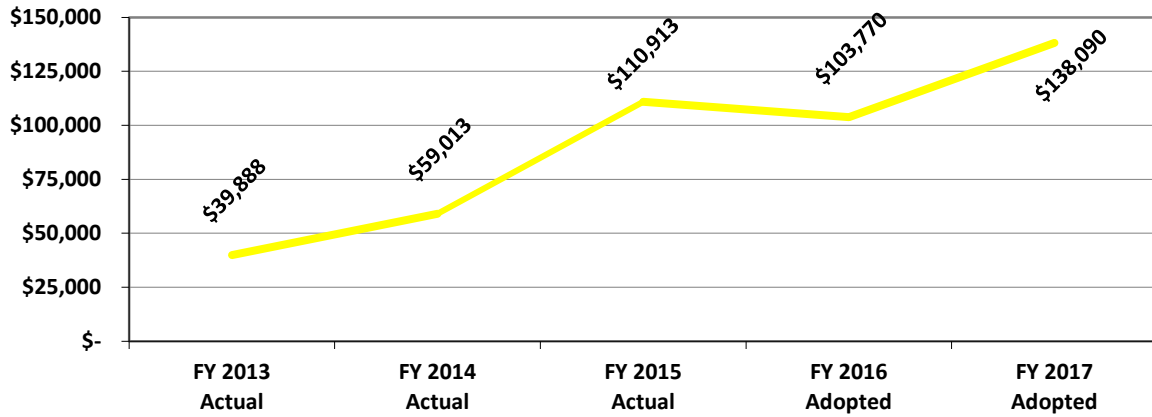
**REVENUES**

General Government Impact Fee revenues are derived from new residential and commercial construction and provide for growth-related projects as they relate to the general services of the City. The fees were implemented in FY 2007.

Impact fee revenue of \$138,090, an increase of \$34,320 or 30.94% over FY 2016, and interest income of \$1,600 are projected for FY 2017. Again, impact fees are expected to rise due to the increased construction activity.

The following chart illustrates the revenues from General Government Impact Fees for a five-year period beginning in FY 2013.

**GENERAL GOVERNMENT IMPACT FEE REVENUE  
FY 2013 THROUGH FY 2017**



**TRANSFERS AND FUND BALANCE**

A total of \$139,690 in fund balance is reserved for future use.

**EXPENDITURES**

No appropriations are budgeted for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**GENERAL GOVERNMENT IMPACT FEE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 181,713</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>142,756</b>
<b>15/16 Amended Expenditures (estimated) 15/16 Estimated Expenditures (unaudited)</b>	<b>-</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 324,469</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>139,690</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 464,159</b>

**DEPARTMENT OF ENVIRONMENTAL PROTECTION MANAGEMENT FUND**

The purpose of the Department of Environmental Protection Management Fund is to fund the expenditures associated with the acquisition of land along the Myakkahatchee Creek corridor, an environmentally sensitive area.

The following chart shows the revenues and expenditures in the Department of Environmental Management Fund for a five-year period beginning in FY 2013.

**DEPARTMENT OF ENVIRONMENTAL PROTECTION MANAGEMENT FUND  
BUDGET COMPARISON  
FY 2013 – 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
Interest Income	\$ 2,692	\$ 1,874	\$ 5,207	\$ 100	\$ 1,000
Other Sources	-	-	-	118,900	(1,000)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 2,692</b>	<b>\$ 1,874</b>	<b>\$ 5,207</b>	<b>\$ 119,000</b>	<b>\$ -</b>
<b>Expenditures</b>					
Culture and Recreation	\$ -	\$ -	\$ 51	\$ -	\$ -
Capital	-	-	6,072	119,000	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,123</b>	<b>\$ 119,000</b>	<b>\$ -</b>

**REVENUES**

Interest earnings of \$1,000 are expected for FY 2017.

**TRANSFERS AND FUND BALANCE**

A total of \$1,000 in fund balance is reserved for future use.

**EXPENDITURES**

No capital outlay is scheduled for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**DEPARTMENT OF ENVIRONMENTAL PROTECTION MANAGEMENT FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 549,226</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>3,957</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(21,967)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 531,216</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(525,326)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>1,000</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 6,890</b>

**SELF-INSURANCE FUND**

This fund was established in FY 2016. The purpose of the Self Insurance Fund is to provide for the overall management of the City's risk insurance.

The following chart shows the revenues and expenditures in the Self Insurance Fund for FY 2016 and FY 2017.

**SELF INSURANCE FUND  
BUDGET COMPARISON  
FY 2016 THROUGH FY 2017**

	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>		
<b>Charges for Service</b>	\$ 1,600,000	\$ 1,600,000
<b>Interest Income</b>	1,200	1,200
<b>Other Sources</b>	(250,000)	(250,000)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,351,200</b>	<b>\$ 1,351,200</b>
<b>Expenditures</b>		
<b>General Government</b>	\$ 1,351,200	\$ 1,351,200
<b>Total Expenditures</b>	<b>\$ 1,351,200</b>	<b>\$ 1,351,200</b>

**REVENUES****CHARGES FOR SERVICE**

A total of \$1,600,000 in charges for service is projected for FY 2017, no change from FY 2016. Interest earnings of \$1,200 are expected for FY 2017, again no change from FY 2016.

**TRANSFERS AND FUND BALANCE**

A total of \$250,000 in fund balance is reserved for future use.

**EXPENDITURES**

Operating expenditures for FY 2017 are \$1,351,200. Insurance costs of \$782,390, self-insurers assessment of \$25,000, professional services of \$27,500, bank transaction fees of \$1,310 and claims of \$515,000 are budgeted for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**SELF-INSURANCE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Unreserved Fund Balance</b>	\$ -
<b>15/16 Estimated Revenues (unaudited)</b>	<b>1,630,745</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(946,803)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 683,942</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>250,000</b>
<b>Projected Restricted Fund Balance as of 09/30/17</b>	<b>\$ 933,942</b>

**INTERNAL SERVICE FUND****EMPLOYEE BENEFITS FUND**

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost effective benefit programs. The benefit programs are funded through all operating funds of the City. Employees have the opportunity to purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund.

The following chart shows the revenues and expenditures in the Employee Benefits Fund for a five-year period beginning in FY 2013.

**EMPLOYEE BENEFITS FUND  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Interest Income</b>	\$ 1,740	\$ 665	\$ 4,521	\$ 1,000	\$ 1,500
<b>Miscellaneous Revenues</b>	5,002,833	5,228,434	5,410,826	6,014,180	6,785,670
<b>Other Sources</b>	-	-	-	80,500	80,000
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 5,004,573</b>	<b>\$ 5,229,099</b>	<b>\$ 5,415,347</b>	<b>\$ 6,095,680</b>	<b>\$ 6,867,170</b>
<b>Expenditures</b>					
<b>General Government</b>	\$ 4,958,221	\$ 5,275,960	\$ 5,541,268	\$ 6,095,680	\$ 6,867,170
<b>Total Expenditures</b>	<b>\$ 4,958,221</b>	<b>\$ 5,275,960</b>	<b>\$ 5,541,268</b>	<b>\$ 6,095,680</b>	<b>\$ 6,867,170</b>

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**EMPLOYEE BENEFITS FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Unreserved Fund Balance</b>	<b>\$ 173,318</b>
<b>15/16 Actual Revenue (Unaudited)</b>	<b>5,694,999</b>
<b>15/16 Actual Expenditures (Unaudited)</b>	<b>(5,968,121)</b>
<b>Projected Restricted Fund Balance as of 9/30/16</b>	<b>\$ (99,804)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(80,000)</b>
<b>Projected Restricted Fund Balance as of 9/30/17</b>	<b>\$ (179,804)</b>



**DEBT SERVICE FUND****ROAD RECONSTRUCTION BOND DEBT SERVICE FUND**

This was a new fund for FY 2014. The purpose of the Road Reconstruction Bond Debt Service Fund is to fund the expenditures – interest and principal - associated with the road reconstruction bonds.

The following chart shows the revenues and expenditures in the Road Reconstruction Bond Debt Service Fund for the past four years.

**BOND RECONSTRUCTION BOND DEBT SERVICE FUND  
BUDGET COMPARISON  
FY 2014-17**

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>				
<b>Permits and Special Assessments</b>	\$ 3,073,299	\$ 3,011,074	\$ 3,002,480	\$ 3,002,480
<b>Interest Income</b>	5,618	7,570	5,000	5,000
<b>Other Sources</b>	-	-	(324,980)	(324,980)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 3,078,917</b>	<b>\$ 3,018,644</b>	<b>\$ 2,682,500</b>	<b>\$ 2,682,500</b>
<b>Expenditures</b>				
<b>Transportation</b>	\$ 32,706	\$ 32,760	\$ 46,900	\$ 46,900
<b>Debt Service</b>	2,638,924	2,636,244	2,635,600	2,635,600
<b>Other Uses</b>	75,032	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,746,662</b>	<b>\$ 2,669,004</b>	<b>\$ 2,682,500</b>	<b>\$ 2,682,500</b>

**REVENUES**

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond. Assessments of \$3,002,480 are projected for FY 2017, the same as FY 2016.

**TRANSFERS AND FUND BALANCE**

A total of \$324,980 in fund balance is reserved for future use.

**EXPENDITURES**

Operating expenditures include \$46,900 for tax collector fees. Debt payments of \$2,635,600 are budgeted for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**ROAD RECONSTRUCTION BOND DEBT SERVICE FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 681,895</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>3,043,283</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(2,668,197)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 1,056,981</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>324,980</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 1,381,961</b>





**CAPITAL FUNDS**

Capital funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The capital funds used by the City are Infrastructure Sales Surtax II, Infrastructure Sales Surtax III, Capital Acquisition, and Bond Reconstruction.

**INFRASTRUCTURE SALES SURTAX II (ONE CENT SALES TAX)**

In fiscal year 2013 the City called the 2003 Series bonds used for the construction of City Hall and the Police Department. The Surtax II funds were used to pay off the debt in full.

The following chart shows the revenues and expenditures in the Surtax II Fund for a five-year period beginning in FY 2013.

**INFRASTRUCTURE SALES SURTAX II  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Interest Income</b>	\$ 62,215	\$ 10,868	\$ 40,110	\$ 10,000	\$ 9,000
<b>Miscellaneous Revenues</b>	10,979	-	-	-	-
<b>Other Sources</b>	-	-	-	17,000	(9,000)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 73,194</b>	<b>\$ 10,868</b>	<b>\$ 40,110</b>	<b>\$ 27,000</b>	<b>\$ -</b>
<b>Expenditures</b>					
<b>General Government</b>	\$ 20,175	\$ -	\$ -	\$ -	\$ -
<b>Capital</b>	790	-	-	27,000	-
<b>Debt Service</b>	10,762,271	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,783,236</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,000</b>	<b>\$ -</b>

**REVENUES**

The Infrastructure Sales Surtax II (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax II revenues ended in 2009. A 15-year extension was approved by voters to continue the one cent sales tax which is accounted for as Surtax III revenues.

Interest income accounts for any new revenues added to the fund which is projected at \$9,000 for FY 2017.

**TRANSFERS AND FUND BALANCE**

In FY 2017, a total of \$9,000 in fund balance is reserved for future use.

**EXPENDITURES**

There are no capital expenditures for FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**INFRASTRUCTURE SALES SURTAX II FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 3,230,372</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>19,100</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(689,153)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 2,560,319</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(2,504,727)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>9,000</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 64,592</b>

**INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)**

Infrastructure Sales Surtax III is the 15-year extension of the One Cent Sales Tax program. FY 2010 was the first year of collection of Surtax III revenues. The following chart shows the revenues and expenditures in the Surtax III Fund since FY 2013.

**INFRASTRUCTURE SALES SURTAX III  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Other Taxes</b>	\$ 6,883,376	\$ 7,424,336	\$ 8,172,571	\$ 8,139,640	\$ 9,106,080
<b>Interest Income</b>	63,550	55,758	160,061	60,000	100,000
<b>Other Sources</b>	-	-	20,267	(2,852,400)	314,190
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 6,946,926</b>	<b>\$ 7,480,094</b>	<b>\$ 8,352,899</b>	<b>\$ 5,347,240</b>	<b>\$ 9,520,270</b>
<b>Expenditures</b>					
<b>Public Safety</b>	\$ 43,110	\$ 1,210,115	\$ 215,875	\$ -	\$ -
<b>Transportation</b>	147,485	768,625	1,075,503	897,400	3,109,890
<b>Culture and Recreation</b>	48,523	5,025	107,385	-	-
<b>Capital</b>	890,464	1,291,982	2,572,544	4,449,840	6,410,380
<b>Debt</b>	-	-	1,821,260	-	-
<b>Other Uses</b>	1,329,235	489,800	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,458,817</b>	<b>\$ 3,765,547</b>	<b>\$ 5,792,567</b>	<b>\$ 5,347,240</b>	<b>\$ 9,520,270</b>

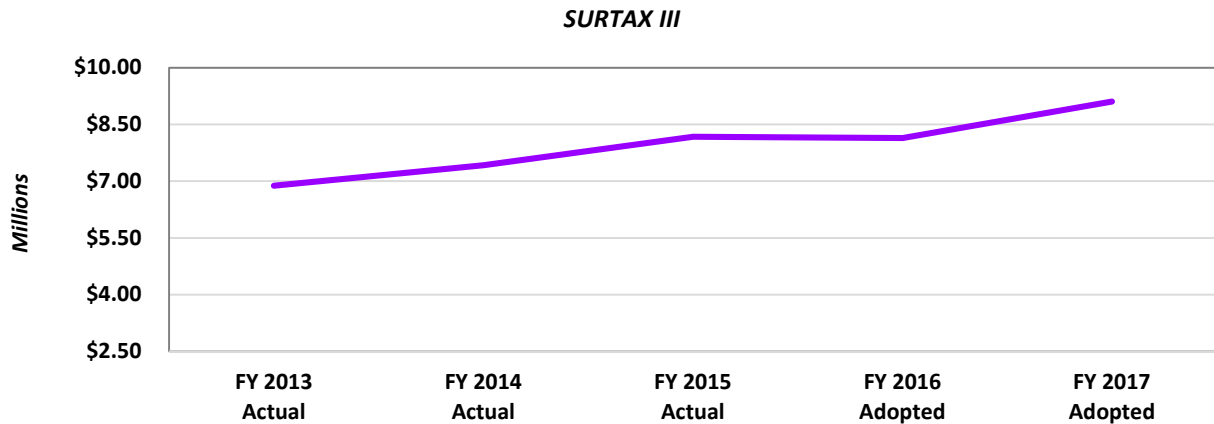
**REVENUES**

The Infrastructure Sales Surtax III (One Cent) provides funding for the acquisition and/or construction of specific capital projects. The monies are from sales tax collected.

Surtax III revenue is projected at \$9,106,080 for FY 2017, an increase of \$966,440 (11.87%) from FY 2016. Revenue estimates are provided by the State of Florida in July of each year. Interest income is estimated at \$100,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2013.

**INFRASTRUCTURE SALES SURTAX III REVENUE  
FY 2013 THROUGH FY 2017**



**TRANSFERS AND FUND BALANCE**

A total of \$314,190 in fund balance is appropriated for use in FY 2017.

**EXPENDITURES**

FY 2017 expenditures of \$9,520,270 include the following:

- ✓ General Government: Emergency Operations Center (\$970,000)
- ✓ Police Department: twenty-two replacement vehicles (\$1,015,380)
- ✓ Fire Department: two replacement ambulances (\$590,000)
- ✓ Parks & Recreation: Butler Park multi-purpose fields (\$250,000), City Center improvements (\$70,000), Environmental Park improvements (\$40,000), Narramore lift station replacement (\$50,000), North Port pool (\$1,850,000), park amenities improvement (\$50,000), boundless playground (\$220,000) and Pine Park sidewalks and lighting (\$275,000)
- ✓ Road & Drainage: water control structure 106 professional services (\$168,500), neighborhood improvements-Biscayne Drive (\$110,690), routine road maintenance (\$2,016,880), bridge rehabilitation (\$213,820), North Sumter Boulevard improvements I-75 to Tropicaire (\$600,000) and sidewalk construction-Eldron Avenue (\$550,000)
- ✓ Utilities: Spring Haven Drive transmission extension (\$160,000), Utility improvements on Route 41 (\$170,000) and water pipeline bridge replacements (\$150,000).

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**INFRASTRUCTURE SALES SURTAX III FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 22,049,503</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>8,852,028</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(5,104,016)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 25,797,515</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(9,066,854)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Use of Fund Balance</b>	<b>(314,190)</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 16,416,471</b>

**CAPITAL ACQUISITION FUND**

The Capital Acquisition Fund was established in 2012 and provides for the purchase of new and replacement vehicles and equipment. Revenues are accumulated from the various operating funds to provide sufficient funding. The allocation from each operating fund is based upon a replacement schedule as determined by the Fleet Management division.

**CAPITAL ACQUISITION FUND  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Interest Income</b>	\$ 22,782	\$ 22,596	\$ 73,725	\$ 15,000	\$ 24,000
<b>Transfer</b>	1,651,235	3,219,650	3,163,840	2,691,030	2,133,860
<b>Other Sources</b>	-	-	-	21,590	(666,280)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 1,674,017</b>	<b>\$ 3,242,246</b>	<b>\$ 3,237,565</b>	<b>\$ 2,727,620</b>	<b>\$ 1,491,580</b>
<b>Expenditures</b>					
<b>Public Safety</b>	\$ -	\$ -	\$ 682,666	\$ -	\$ -
<b>Capital</b>	-	959,012	2,470,556	2,727,620	1,491,580
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 959,012</b>	<b>\$ 3,153,222</b>	<b>\$ 2,727,620</b>	<b>\$ 1,491,580</b>

**REVENUES**

Revenues acquired in the Capital Acquisition Fund are from transfers in from other funds. In FY 2017, the following transfers are scheduled (\$2,133,860): Emergency Medical Services (General Fund) - \$67,000; Road and Drainage District - \$380,000; Fire Rescue District - \$655,000; Solid Waste District - \$941,860; Building Fund - \$40,000; and Fleet Fund - \$50,000.

Interest income of \$24,000 is projected for FY 2017.

**TRANSFERS AND FUND BALANCE**

In FY 2017, a total of \$666,280 in fund balance is reserved for future use.

**EXPENDITURES**

For FY 2017 the following capital expenditures are appropriated (\$1,491,580): \$100,000 for renovations at Station 81; \$50,000 for a thermal imaging camera; \$218,430 for nine curotto cans; and \$1,123,150 to replace three excavators, two dump trucks and one F-150 truck.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**CAPITAL ACQUISITION FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 8,498,066</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>2,670,369</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(1,451,095)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 9,717,340</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(3,240,221)</b>
<b>Assigned Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>666,280</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 7,143,399</b>

**ROAD RECONSTRUCTION FUND**

The Road Reconstruction Fund was established in 2014 and provides for the rehabilitation of approximately 266 miles of roads.

The following chart shows the revenues and expenditures in the Road Reconstruction Fund for the past four years.

**BOND RECONSTRUCTION FUND  
BUDGET COMPARISON  
FY 2014-2017**

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>				
<b>Interest Income</b>	\$ 89,933	\$ 137,256	\$ 31,000	\$ 35,000
<b>Other Sources</b>	40,817,262	47	(14,500)	(31,900)
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 40,907,195</b>	<b>\$ 137,303</b>	<b>\$ 16,500</b>	<b>\$ 3,100</b>
<b>Expenditures</b>				
<b>Transportation</b>	\$ 360,195	\$ 30,139	\$ 16,500	\$ 3,100
<b>Capital</b>	5,358,579	6,574,873	-	-
<b>Total Expenditures</b>	<b>\$ 5,718,774</b>	<b>\$ 6,605,012</b>	<b>\$ 16,500</b>	<b>\$ 3,100</b>

**REVENUES**

Interest income of \$35,000 is scheduled for FY 2017.

**TRANSFERS AND FUND BALANCE**

A total of \$31,900 in fund balance is reserved for future use.

**EXPENDITURES**

Operating expenditures of \$3,100 are budgeted for FY 2017 for bank fees. Rehabilitation of approximately 266 miles (3-year project) of sub-standard public roads and improvements to road related storm water drainage will continue in FY 2017.

**FUND BALANCE**

The following schedule shows the projected fund balance at September 30, 2017.

**ROAD RECONSTRUCTION FUND  
FUND BALANCE REPORT**

<b>09/30/2015 Audited Fund Balance</b>	<b>\$ 28,720,712</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>129,444</b>
<b>15/16 Estimated Expenditures (unaudited)</b>	<b>(11,090,739)</b>
<b>Projected Restricted Fund Balance as of 09/30/16</b>	<b>\$ 17,759,417</b>
<b>Committed Restricted Fund Balance as of 09/30/16</b>	
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(17,382,331)</b>
<b>Assigned Restricted Fund Balance as of 10/01/16</b>	
<b>16/17 Appropriated Reserve of Fund Balance</b>	<b>31,900</b>
<b>Projected "Available" Restricted Fund Balance as of 09/30/17</b>	<b>\$ 408,986</b>

**ENTERPRISE FUNDS****NORTH PORT UTILITIES SUMMARY**

The North Port Utilities (Utilities) is an enterprise fund in the City of North Port. Utilities provides the water and wastewater needs of the broader community.

The total Adopted Utilities Budget for FY 2017 is \$26,446,000 which is an increase of \$2,823,600 or 11.95% from FY 2016. The following chart is a summary budget of the Utilities Department for FY 2017.

**FISCAL YEAR 2017  
NORTH PORT UTILITY FUND  
BUDGET SUMMARY**

<b>Utility Revenues</b>	
<b>Charges for Services</b>	<b>\$ 19,598,860</b>
<b>Fines &amp; Forfeitures</b>	<b>100</b>
<b>Interest Income</b>	<b>139,500</b>
<b>Miscellaneous Revenues</b>	<b>21,700</b>
<b>Capacity Fees</b>	<b>1,310,000</b>
<b>Transfers In</b>	<b>200,000</b>
<b>Appropriated Fund Balance</b>	<b>5,175,840</b>
<b><i>Total Revenues &amp; Other Financing Sources</i></b>	<b><i>\$ 26,446,000</i></b>
<b>Expenses</b>	
<b>Utilities - Administration</b>	<b>\$ 7,428,390</b>
<b>Utilities - Water Systems</b>	<b>7,372,470</b>
<b>Utilities - Wastewater Systems</b>	<b>5,119,320</b>
<b>Utilities - Field Operations</b>	<b>4,938,680</b>
<b>Water Capacity Fees</b>	<b>680,000</b>
<b>Wastewater Capacity Fees</b>	<b>907,140</b>
<b>Utility Construction Fund</b>	<b>-</b>
<b><i>Total Expenses</i></b>	<b><i>\$ 26,446,000</i></b>

**UTILITIES REVENUE FUND**

The Utilities Revenue Fund accounts for the operational activities administration, water systems, wastewater systems, and field operations. The following information shows revenue resources and operational expenses as they relate to the four divisions. Capacity fees and utility construction will be presented later in the document.

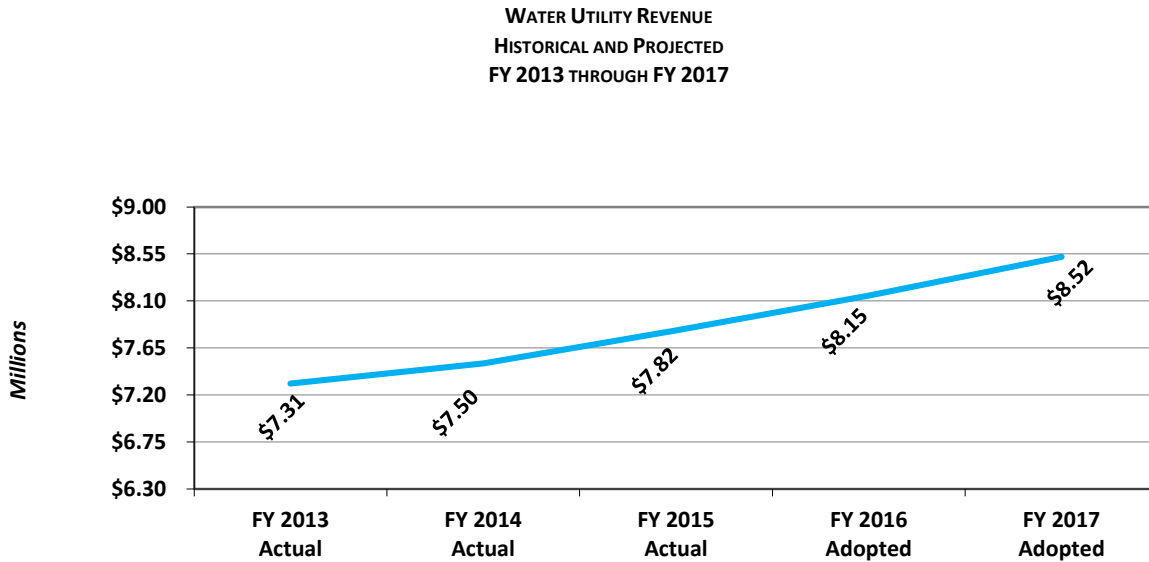
**REVENUES****CHARGES FOR SERVICE**

Charges for service are based on consumption. The department regularly contracts services to conduct rate studies to ensure the financial stability of the entity is maintained.

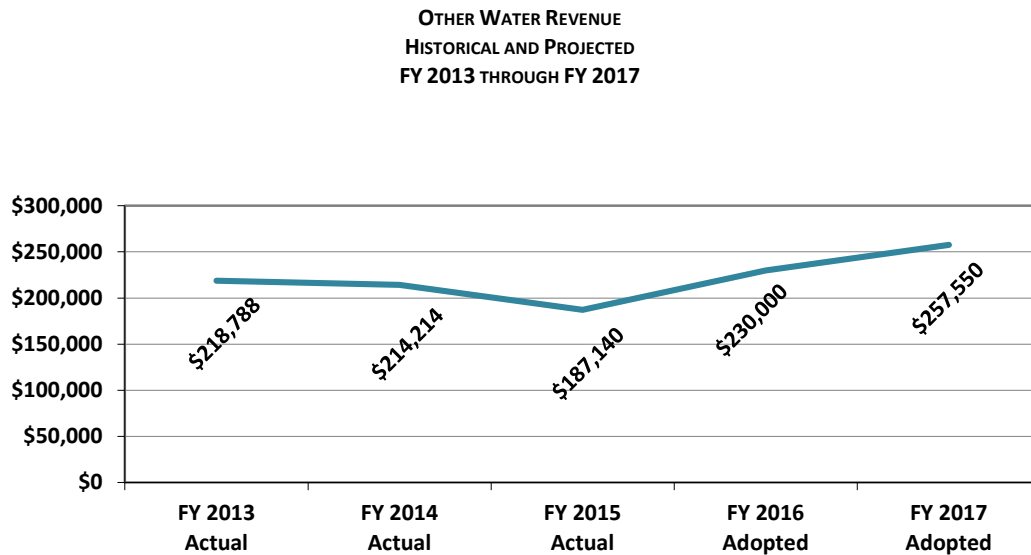


**Water Charges for Service**

**Water Utility Revenue** is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates would automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. In FY 2015, another rate analysis was done; the FY 2017 budget includes an anticipated rate increase for both water and sewer. Water Utility Revenue is projected at \$8,523,620 for FY 2017. This reflects an \$371,810 increase. The following chart shows the Water Utility Revenue for a five-year period beginning in FY 2013.

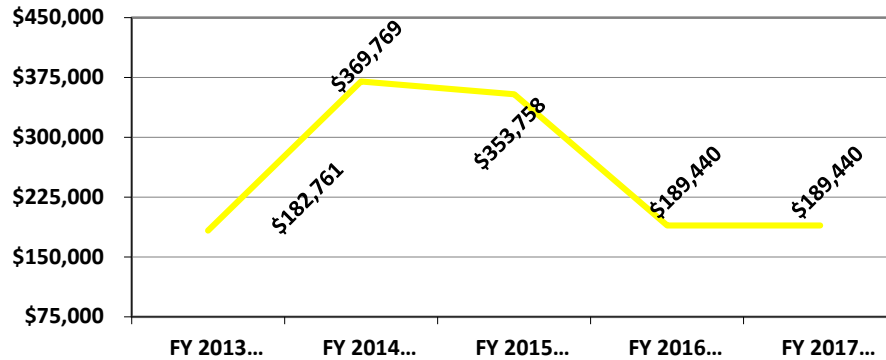


**Other Water Revenue** includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$257,550 for FY 2017; a \$27,550 increase from FY 2016. In FY 2008 there was a sharp revenue increase which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009, City Commission implemented a 10-day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity. Below is a graphical presentation of the Other Water Revenues received or projected over a five-year period beginning in FY 2013.



**Water Guaranteed Revenues** are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. With the slowdown in new construction, guaranteed revenues have also decreased. FY 2017 projected Water Guaranteed Revenues are \$189,440, no change from FY 2016. The chart below shows the Water Guaranteed Revenues for a five-year period beginning in FY 2013.

**WATER GUARANTEED REVENUES  
HISTORICAL AND PROJECTED  
FY 2013 THROUGH FY 2017**



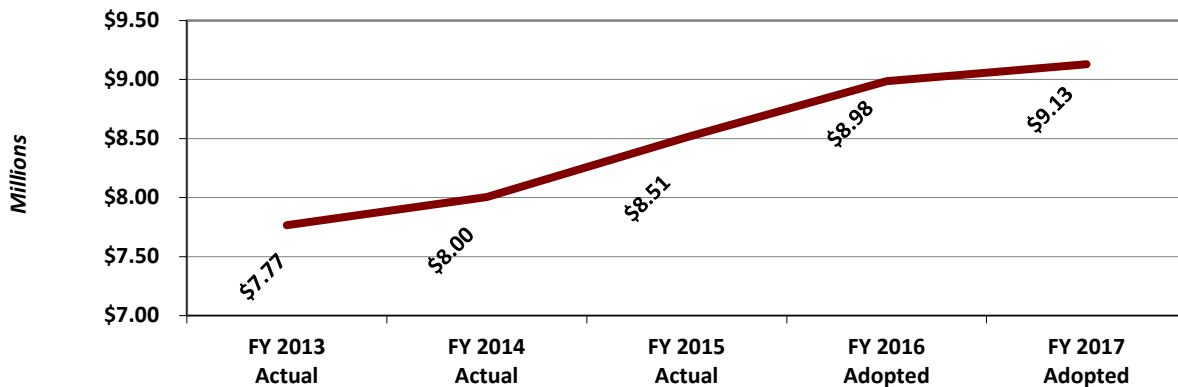
**Installation Fees** are revenues derived from new connections for water service within the City. The total estimated income from new connections for FY 2017 is \$224,930, an \$87,560 increase from FY 2016.

**Backflow Revenue** began in FY 2009 as part of the Backflow Cross Connection Program. This program was implemented to help lessen the potential of contamination of the City’s potable water supply; the program is reaching its end and therefore, revenues for FY 2017 show a decrease. The revenue projection for FY 2017 is \$58,000, a \$190,600 decrease over FY 2016.

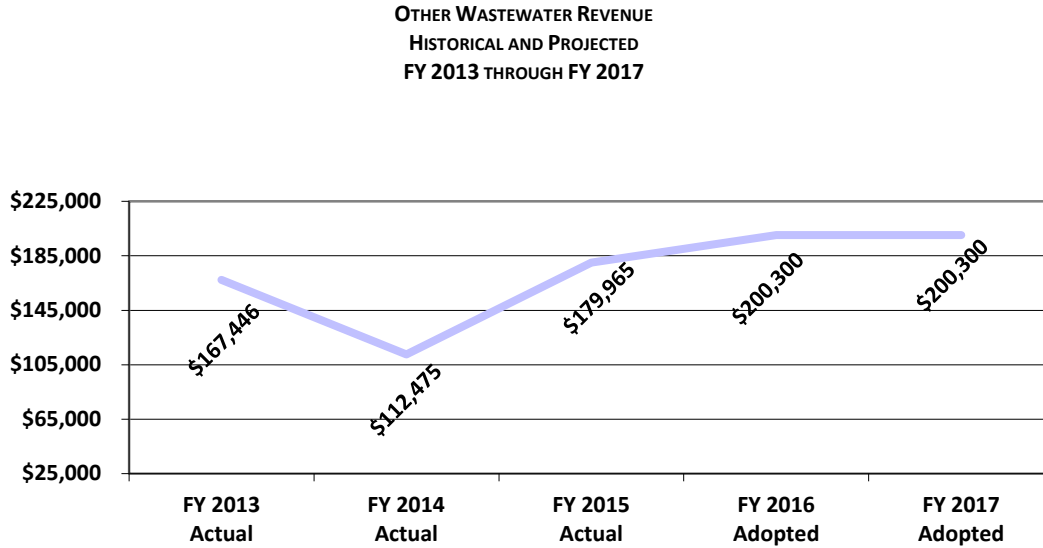
**Wastewater Charges for Service**

**Wastewater Utility Revenue** is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates would automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. In FY 2015, another rate analysis was done; the FY 2017 budget includes an anticipated rate increase for both water and sewer. Wastewater Utility Revenue is projected at \$9,128,660; an increase of \$144,380 over FY 2016. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2013.

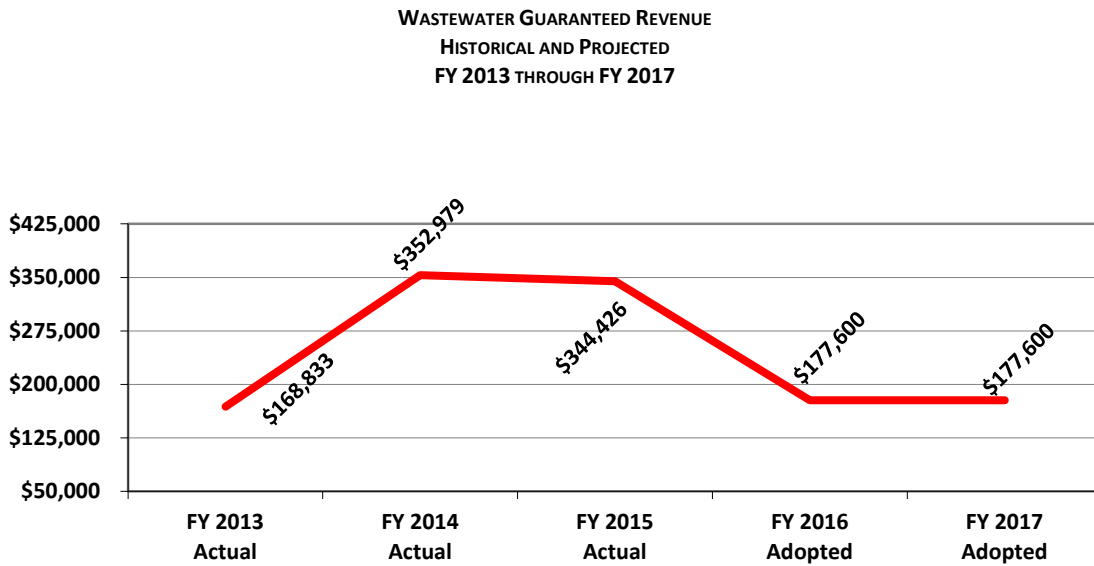
**WASTEWATER UTILITY REVENUE  
HISTORICAL AND PROJECTED  
FY 2013 THROUGH FY 2017**



**Other Wastewater Revenue** is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2017 is \$200,300, no change from FY 2016. The following chart shows the actual and projected revenues for the five-year period beginning in FY 2013.



**Wastewater Guaranteed Revenues** are paid by all developers in accordance with their utility developer agreements. Similar to Water Guaranteed Revenues, the slowdown in the economy has decreased the amount of Wastewater Guaranteed Revenues collected. FY 2017 projected Wastewater Guaranteed Revenues is \$177,600, no change from FY 2016. The following graph shows the Wastewater Guaranteed Revenues for a five-year period beginning in FY 2013.



**FINES AND FORFEITURES**

**Violation Fees** are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$100, no change from FY 2016.

**MISCELLANEOUS REVENUE**

One of the largest sources of miscellaneous revenue is from interest income. The projected interest income for FY 2017 is \$100,000, no change from FY 2016. Another source of miscellaneous revenue is the charges to place and remove liens; this projected source of

income is budgeted at \$12,000 for FY 2017. Finally, projected revenues of \$4,500 are expected for billing services from the Solid Waste Division for FY 2017.

**TRANSFERS AND RESERVES**

The FY 2017 Budget includes a transfer in of \$200,000 from the Sewer Impact Fee Fund to cover the portion of the debt service paid for by Sewer Impact Fees.

The Department anticipates an appropriated use of net assets of \$4,938,200.

**DEPARTMENTAL FUNCTIONS**

The North Port Utilities departmental functions are categorized in the following chart by type of service provided.

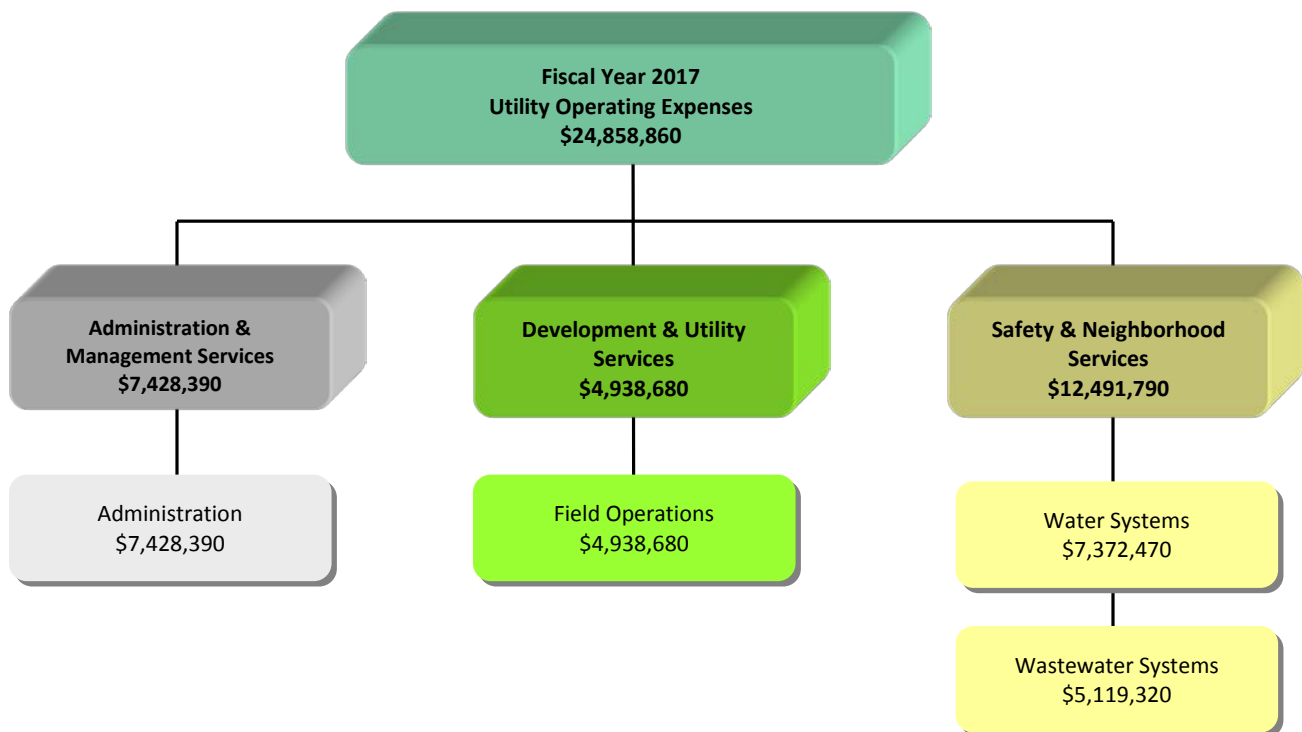
**DEPARTMENTAL FUNCTIONS**

SERVICE CATEGORY	SERVICE FUNCTION
<b>Administration &amp; Management Services</b>	
Utilities - Administration	All administrative services including business management and public relations services.
<b>Development &amp; Utility Services</b>	
Utilities – Field Operations	Repair and maintenance of utility infrastructure; oversight of meter installations and meter readings; and coordination of construction projects.
<b>Safety &amp; Community Services</b>	
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

**EXPENSES**

The following chart illustrates the Utilities FY 2017 Operating Budget within the service categories.

**BREAKDOWN OF UTILITY OPERATING EXPENSES**



FY 2017 Utilities personnel expenses reflect an increase of \$289,180 or 6.39% from FY 2016, mainly due to the addition of three new positions (an Engineering Division Manager, a Water Plant Trainee and a Collection and Distribution Technician II), salary/wage increases, and increases in FICA (\$15,540), in retirement contributions (\$35,540) and health insurance costs (\$72,970). Rises in premiums contributed to the increase in health insurance costs.

Overall, operating expenses increased \$632,780 or 4.94% from FY 2016. Professional services were raised \$93,340 mainly due to the \$100,000 budgeted for the review of the West Villages Improvement District wastewater treatment plant design, the \$25,000 reserved for the Wastewater Treatment Plant FDEP operating permit and the \$195,000 scheduled for the deep injection well mechanical integrity test which occurs every five years. Offsetting these large increases in professional services were decreases of \$105,000 (FY 2016 included \$60,000 for a hydraulic model that takes into account water quality and \$45,000 an alum sludge management analysis) and \$130,000 (backflow cross connection program). Water, sewer and electricity increased \$100,730 mainly attributable to a pending Florida Power and Light electric rate increase. Repairs and maintenance costs were raised \$101,070 due mainly to the following: a \$46,740 increase in the fleet administrative fee; a \$32,000 increase in repair and maintenance collection costs; and a \$12,000 increase in repair and maintenance distribution costs. Minor operating expenses (\$92,560) were raised due to the following: a \$72,000 increase in the budget for meters, \$33,900 for work order/asset management software and \$18,500 for SCADA software. Other accounts scheduled to increase are: communication services \$13,480 (\$14,440 increase in data hosting due to the upgrade in the Neptune drive-by units); depreciation \$354,590 (new assets and projects completed); postage (\$13,350); and training, travel and education (\$31,710). Other current charges were reduced \$147,130 due to the \$209,660 decrease in the General Fund cost allocation. Offsetting this large decrease were increases in the return on investment (\$24,760) and credit card fees (\$25,000). Finally, risk insurance decreased \$18,330.

Capital outlay increased \$1,597,920 or 112.39%; FY 2017 includes \$100,000 for water treatment plant improvements, \$500,000 for the Reverse Osmosis production total dissolved solids (TDS) enhancements, \$60,000 for water and wastewater transmission relocation due to the U.S. 41 widening, \$125,000 for water and wastewater transmission relocation and repairs, \$635,000 for lift station rehabilitation, \$37,760 for safety railings, \$20,800 for lift station mixers, \$30,000 for lift station pumps and panels, \$16,780 for a security system upgrade, \$135,060 for the replacement and leveling of clarifier #2 column, \$600,000 for the inflow and infiltration project, \$200,000 for booster station ammonia system upgrades, \$55,000 for filter instrumentation and control panels, \$19,300 for spare pumps at the Reverse Osmosis Plant, \$43,100 for lift station SCADA equipment and \$441,910 for new and replacement vehicles and equipment. Utilities' debt payments decreased \$66,560.

The following summary shows the major impacts to the operating budget of the North Port Utilities Department.

Continuation Expenses	Amount
Increased Salaries and Wages	\$ 169,800
Increased FICA	15,540
Increased Pension / Retirement Contributions	35,540
Increased Health Insurance Contributions	72,970
Decreased Unemployment Compensation	(3,170)
Decreased Educational Assistance	(1,500)
Increased Professional Services	93,340
Increased Communication Services	13,480
Increased Training, Travel, and Education	31,710
Increased Postage	13,350
Increased Water, Sewer, and Electricity	100,730
Decreased Risk Insurance	(18,330)
Increased Repairs and Maintenance	101,070
Decreased Other Current Charges	(147,130)
Increased Minor Operating Expenses	92,560
Increased Depreciation	354,590
Decreased Other Operating Expenses	(2,590)
<b>Total</b>	<b>\$ 921,960</b>

**UTILITIES REVENUE FUND BUDGET COMPARISONS**

The following chart shows the actual revenues and expenses for the Utilities Revenue Fund for Fiscal Years 2013 through 2015, the adopted revenues and expenses for FY 2016 and FY 2017. The chart provides a comparative view of the Utilities Revenue Fund for a five-year period.

**UTILITIES REVENUE FUND BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenue</b>					
<b>Permits &amp; Special Assessments</b>	\$ 5,590	\$ 60,326	\$ 5,408	\$ -	\$ -
<b>Intergovernmental</b>	-	-	480	-	-
<b>Charges for Service</b>	16,759,583	17,570,264	18,520,126	19,011,260	<b>19,598,860</b>
<b>Fines and Forfeitures</b>	50	-	(200)	100	<b>100</b>
<b>Miscellaneous Income</b>	96,037	64,305	177,065	125,300	<b>121,700</b>
<b>Transfers</b>	722,384	10,245,528	7,227,510	200,000	<b>200,000</b>
<b>Other Sources</b>	1,756,207	637,379	2,256,038	3,068,880	<b>4,938,200</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 19,339,851</b>	<b>\$ 28,577,802</b>	<b>\$ 28,186,427</b>	<b>\$ 22,405,540</b>	<b>\$ 24,858,860</b>
<b>Expenses</b>					
<b>Utilities - Administration</b>	\$ 5,000,118	\$ 5,194,061	\$ 5,188,529	\$ 7,530,260	<b>\$ 7,428,390</b>
<b>Utilities - Water Systems</b>	5,098,382	5,386,783	5,762,760	6,493,180	<b>7,372,470</b>
<b>Utilities - Wastewater Systems</b>	3,478,467	3,597,644	3,602,083	4,132,740	<b>5,119,320</b>
<b>Utilities - Field Operations</b>	2,979,921	3,270,676	3,659,954	4,249,360	<b>4,938,680</b>
<b>Utilities - Interfund Transfers</b>	2,458,791	-	27,757	-	-
<b>Total Expenses</b>	<b>\$ 19,015,679</b>	<b>\$ 17,449,164</b>	<b>\$ 18,241,083</b>	<b>\$ 22,405,540</b>	<b>\$ 24,858,860</b>

**NET ASSETS**

In FY 2017, there is a projected use of net assets of \$4,938,200 in the Utilities Revenue Fund. Included in the net assets report are the following:

- ✓ FY 2016 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2016.
- ✓ Contractual agreements that are re-appropriated from FY 2016.
- ✓ Less non-cash assets and restricted cash.

**UTILITIES REVENUE FUND  
NET ASSETS REPORT**

<b>09/30/2015 Net Assets</b>	<b>\$ 102,420,842</b>
<b>15/16 Amended Revenues (estimated)</b>	<b>20,359,106</b>
<b>15/16 Amended Expenses (estimated)</b>	<b>(19,021,924)</b>
<b>Projected Net Assets as of 9/30/16</b>	<b>\$ 103,758,024</b>
<b>15/16 Assets Due from Other Governments</b>	<b>10</b>
<b>Less: Fixed Assets/Construction in Progress</b>	<b>(548,476)</b>
<b>Less: 15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(2,568,293)</b>
<b>Proposed Change in Net Assets for FY 2017</b>	<b>(4,734,374)</b>
<b>Projected Net Assets at 09/30/17</b>	<b>\$ 95,906,891</b>

**CAPACITY FEES and UTILITY CONSTRUCTION**

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction.

The Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

The following chart shows the revenues and expenses in the Capacity Fees and Utility Construction Funds for a five-year period beginning in FY 2013.

**CAPACITY FEES AND UTILITY CONSTRUCTION  
BUDGET COMPARISON  
FY 2013 THROUGH FY 2017**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>
<b>Revenues</b>					
<b>Intergovernmental Revenue</b>	\$ 1,380,725	\$ 250,607	\$ 16,078	\$ -	\$ -
<b>Charges for Services</b>	-	-	9,188	-	-
<b>Interest Income</b>	29,355	16,675	67,352	45,000	39,500
<b>Capacity Fees</b>	231,251	976,806	1,931,160	1,002,480	1,310,000
<b>Transfers in</b>	2,458,791	-	27,757	-	-
<b>Appropriated Fund Balance</b>	-	-	-	169,380	237,640
<b><i>Total Revenues &amp; Other Financing Sources</i></b>	<b>\$ 4,100,122</b>	<b>\$ 1,244,088</b>	<b>\$ 2,051,535</b>	<b>\$ 1,216,860</b>	<b>\$ 1,587,140</b>
<b>Expenses</b>					
<b>Water Capacity System Expenses</b>	\$ 119,211	\$ 6,018,927	\$ 5,903,583	\$ 150,000	\$ 680,000
<b>Wastewater Capacity System Expenses</b>	513,360	4,360,421	1,323,927	966,860	907,140
<b>Utility Construction</b>	89,813	19,716	-	100,000	-
<b><i>Total Expenses</i></b>	<b>\$ 722,384</b>	<b>\$ 10,399,064</b>	<b>\$ 7,227,510</b>	<b>\$ 1,216,860</b>	<b>\$ 1,587,140</b>

**WATER CAPACITY FEES**

Water Capacity Fees provide funding for the expansion of water capacity systems.

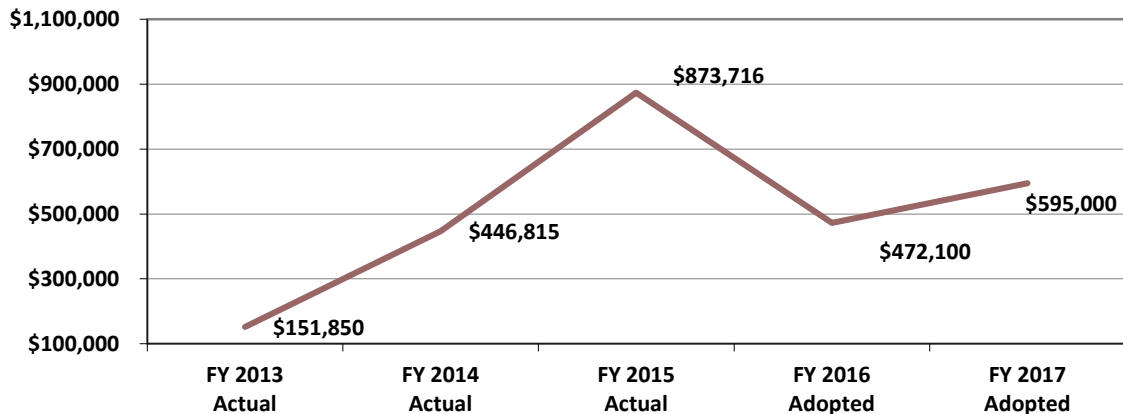
**REVENUES**

The purpose of the Water Capacity Fee is to provide a financial mechanism to fund grow-related projects for the expansion of water capacity systems.

With the rise in construction activity, water capacity fee revenue projections for FY 2017 total \$595,000, an increase of \$122,900 over FY 2016. Interest earnings are projected at \$19,000.

The following chart illustrates the economic impact to water capacity fees for a five-year period beginning in FY 2013.

**WATER CAPACITY FEE REVENUE  
FY 2013 THROUGH FY 2017**

**TRANSFERS AND RESERVES**

A total of \$66,000 in net assets is appropriated for use in FY 2017.

**EXPENSES**

The total capital expense for FY 2017 is \$680,000 which is appropriated to the following capital projects:

- Water Treatment Plant 24" pipeline - \$60,000
- Booster station ammonia upgrades - \$50,000
- Aquifer, Storage and Recovery permanent facilities - \$220,000
- Water transmission – Myakkahatchee Creek Water Treatment Plant to Ortiz-Phase I - \$250,000
- Water transmission oversizing - \$100,000.

**NET ASSETS**

The following schedule shows the projected net assets at September 30, 2017. Included in the net assets report are the following:

- ✓ FY 2016 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2016.
- ✓ Contractual agreements that are re-appropriated from FY 2016.
- ✓ Less fixed assets and/or construction in progress.

**WATER CAPACITY FEE FUND  
NET ASSETS REPORT**

<b>09/30/2015 Net Assets</b>	<b>\$ 3,141,568</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>2,530,241</b>
<b>15/16 Estimated Expenses (unaudited)</b>	<b>(467,019)</b>
<b>Projected Net Assets as of 09/30/16</b>	<b>\$ 5,204,790</b>
<b>Less: Fixed Assets/Construction in Progress</b>	<b>(141,431)</b>
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(867,136)</b>
<b>Proposed increase (use) of Fund Balance for FY 2017</b>	<b>(66,000)</b>
<b>Projected Net Assets at 09/30/17</b>	<b>\$ 4,130,223</b>



## WASTEWATER CAPACITY FEES

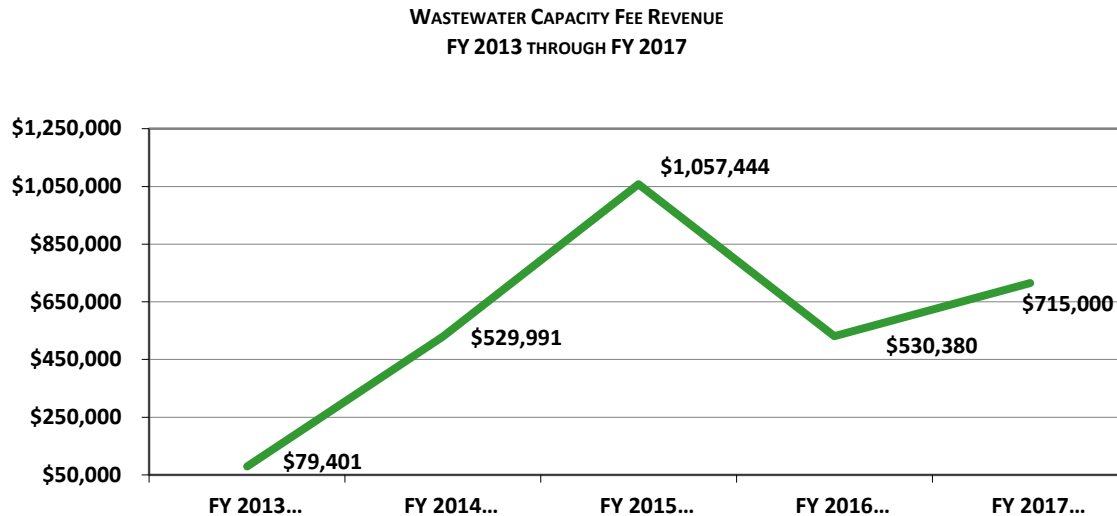
Wastewater Capacity Fees provide funding for the expansion of wastewater capacity systems.

### REVENUES

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater capacity systems.

Like the water capacity fees, wastewater capacity fee revenues are also projected to increase for FY 2017 due to the rise in construction activity – revenues total \$715,000, an increase of \$184,620. Interest earnings are projected at \$20,000.

The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2013.



### TRANSFERS AND RESERVES

A total of \$172,140 in net assets is appropriated for use for FY 2017.

### EXPENSES

The total capital expense for FY 2017 is \$707,140 which is appropriated to the following capital projects:

- Wastewater Transmission Oversizing - \$50,000
- Reclaimed Water Expansion Phase 3 - \$537,140
- Reclaimed Water Expansion Phase 4 - \$120,000

A transfer out of \$200,000 is scheduled to pay debt service related to wastewater expansion.

### NET ASSETS

The following schedule shows the projected net assets balance at September 30, 2017. Included in the net assets report are the following:

- ✓ FY 2016 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2016.
- ✓ Contractual agreements that are re-appropriated from FY 2016.
- ✓ Less fixed assets and/or construction in progress.

**WASTEWATER CAPACITY FEE FUND  
NET ASSETS REPORT**

<b>09/30/2015 Net Assets</b>	<b>\$ 3,154,761</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>3,369,932</b>
<b>15/16 Estimated Expenses (unaudited)</b>	<b>(776,797)</b>
<b>Projected Net Assets as of 09/30/16</b>	<b>\$ 5,747,896</b>
<b>Less: Fixed Assets/Construction in Progress</b>	<b>(130,610)</b>
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(1,919,471)</b>
<b>Proposed increase (use) of Fund Balance for FY 2017</b>	<b>(172,140)</b>
<b>Projected Net Assets at 09/30/17</b>	<b>\$ 3,525,675</b>

**UTILITY CONSTRUCTION FUND**

The Utility Construction Fund provides a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

**REVENUES**

The Utilities Department does not anticipate receiving any loan funding from the State Revolving Loan for FY 2017. Interest revenue of \$500 is projected for FY 2017.

**TRANSFERS AND RESERVES**

A total of \$500 in net assets is reserved for future use.

**EXPENSES**

There is no capital expense scheduled for FY 2017.

**NET ASSETS**

This fund is used strictly for the purpose of accounting for bond and loan proceeds for construction projects. The timing of the receipt of the revenues is often not aligned with the actual expenses. The following schedule shows the projected net assets at September 30, 2017. Included in the net assets report are the following:

- ✓ FY 2016 actual revenues and expenses (unaudited).
- ✓ Re-appropriation of multi-year projects which rolled from FY 2016.
- ✓ Contractual agreements that are re-appropriated from FY 2016.

**UTILITY CONSTRUCTION FUND  
NET ASSETS REPORT**

<b>09/30/2015 Net Assets</b>	<b>\$ (220)</b>
<b>15/16 Estimated Revenues (unaudited)</b>	<b>13</b>
<b>15/16 Estimated Expenses (unaudited)</b>	<b>(4,000)</b>
<b>Projected Net Assets as of 09/30/16</b>	<b>\$ (4,207)</b>
<b>15/16 Re-appropriated Projects &amp; Encumbrances</b>	<b>(552,152)</b>
<b>Proposed increase (use) of Fund Balance for FY 2017</b>	<b>500</b>
<b>Projected Net Assets at 09/30/17</b>	<b>\$ (555,859)</b>



## City Commission

### Fund

001-General Fund

### Department/Division






0100-Commission Department

### Mission

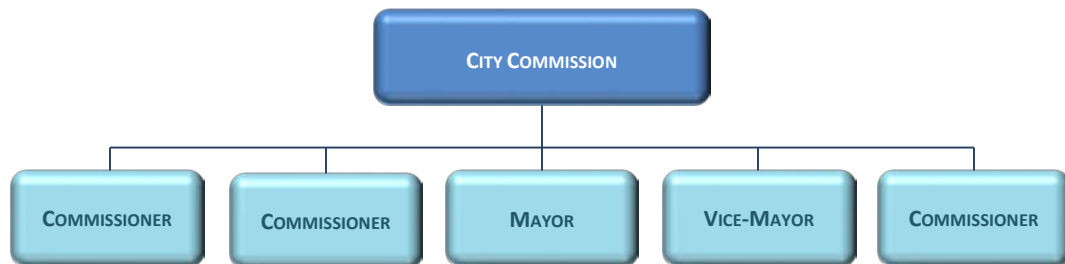
The mission of the City Commission is to achieve the City’s vision by providing policy direction.

The City Commission serves as the legislative body for the City of North Port to establish city policies through resolutions and ordinances and is committed to act in a financially responsible manner, to provide quality municipal services, and to engage residents in governance and service delivery.

### Core Services

-  **Customer Focused Service** – an accessible government that is focused and diligent in listening to the community and responding to their needs.
-  **Enhanced Quality of Life** – an aesthetically pleasing, environmentally-friendly community that is safe and provides for an improved quality of life for our citizens.
-  **Fiscally Responsible** – a fiscally responsible government that provides quality services in a cost effective manner to our residents.
-  **Public Health and Safety** – a responsible government that efficiently and equitably provides the health, safety and welfare services which are needed by our citizens.
-  **Sustainability** – a source of values that focus on renewable resources for a viable community.

### Structure



### Policy Agenda Accomplishments

- Contracted with the University of Florida Board of Trustees for the benefit of Florida Resilient Communities Initiatives to provide the review and update of the City’s Comprehensive Plan & Land Development Code.
- Contracted for the design of Price Boulevard Widening project.
- Reviewed Parks and Recreation Master Plan and gave recommendations.
- Contracted and reviewed with consultant the City’s options for submitting a Certificate of Need for a hospital.

### Policy Initiatives

- Define the next steps in the full utilization of Warm Mineral Springs Resort.
- Continue efforts with Suncoast Technical College for the use and construction of additional facilities.
- Ascertain future impacts of Mattamy Development.
- Research alternative service delivery options.

**Operating Budget Detail**

DESCRIPTION	FY 2013 <u>ACTUAL</u>	FY 2014 <u>ACTUAL</u>	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>
Salaries & Wages	\$ 147,769	\$ 147,061	\$ 147,061	\$ 147,460	\$ 147,060
Employee Benefits	42,760	79,767	82,571	85,170	99,600
<b>PERSONNEL EXPENDITURES</b>	<b>190,529</b>	<b>226,828</b>	<b>229,632</b>	<b>232,630</b>	<b>246,660</b>
Professional/Contracted Services	99,595	56,100	56,796	56,100	56,700
Current Operating Charges	39,111	31,179	39,679	54,430	54,530
Operating Supplies	32,843	26,725	34,271	40,030	45,550
<b>OPERATING EXPENDITURES</b>	<b>171,549</b>	<b>114,004</b>	<b>130,746</b>	<b>150,560</b>	<b>156,780</b>
<b>CAPITAL EXPENDITURES</b>	-	-	-	<b>10,000</b>	-
	-	-	-		-
<b>TOTALS</b>	<b>\$ 362,078</b>	<b>\$ 340,832</b>	<b>\$ 360,378</b>	<b>\$ 393,190</b>	<b>\$ 403,440</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 <u>AMENDED</u>	FY 2014 <u>AMENDED</u>	FY 2015 <u>AMENDED</u>	FY 2016 <u>AMENDED</u>	FY 2017 <u>ADOPTED</u>
Commissioner – Charter position	5	5	5	5	5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## City Attorney

### Fund

001-General Fund







### Department/Division

0200-Legal Department

### Mission

The mission of the City Attorney’s office is to provide objective, timely and cost-effective legal advice and advocacy in support of the City of North Port’s policy goals and to ensure that the official actions of the City, its elected officials and employees comply with the law.

The City Attorney represents the City as legal advisor and counsel for all departments in matters relating to official duties.

-  Provide representation for the City in legal matters.
-  Provide communications on city legal matters.
-  Ensure the City remains within legal boundaries to promote community values.
-  Partner with City leaders to find creative approaches to the opportunities and challenges facing North Port.
-  Draft contracts, legislation, legal opinions, and other legal documents and negotiate on behalf of the City
-  Enforce the municipal code and defend the City when it is sued

### Core Services and Outputs

#### *Commission, Employees, and Advisory Boards Prosecuting and Defending Lawsuit Services*

**Primary Customer Group:** City Commissioners, other charter officers, city employees and advisory boards

**Customer Requirements:** Timely, accurate, and responsive

**Definition Statement:** To represent the City and its elected officials, employees, and advisory boards in litigation matters (except when the City’s representation is provided either by contract or law by a third party) and in administrative and quasi-judicial proceedings. This includes challenges to city ordinances, development regulations, inverse condemnation, employment actions, civil rights actions, torts, tax liability issues and foreclosure of city liens.

#### *City, Commission, Employees, and Advisory Boards Advisory Services*

**Primary Customer Group:** City Commissioners, other charter officers, city employees and advisory boards

**Customer Requirements:** Timely, accurate and responsive

**Definition Statement:** Attend all Commission meetings and board/committee meetings as required or as requested to advise the City on the law regarding policy development and program implementation and to interpret and apply the law to factual situations.

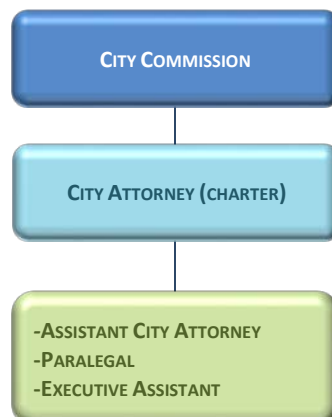
#### *City Commission, Employees, and Advisory Boards Document Preparation Services*

**Primary Customer Group:** City Commissioners, other charter officers, city employees and advisory boards

**Customer Requirements:** Timely, accurate and responsive

**Definition Statement:** To provide written legal opinions interpreting and applying the law to factual situations in response to requests for legal services; draft ordinances and resolutions, interlocal agreements, contracts and settlements and other legal documents.

### Structure



## Accomplishments

- Successfully litigated the forfeiture of a residential property that was being used as a drug house.
- Defended approximately 40 lawsuits to date (foreclosures, forfeitures, general civil matters) in both state and federal courts.
- Successfully appealed the denial of the tax exemption for Warm Mineral Springs to the Sarasota County Value Adjustment Board, saving the City \$59,336.69 per year in taxes.
- Began a comprehensive review of the City's Charter with the Charter Review Advisory Board for the first time since 1988.
- Successfully transacted eight properties for the Myakkahatchee Creek Acquisition Project; 2 additional purchases are pending to date.
- Drafted the City Commission's Rules of Procedures Ordinance, the Commission Districts Legal Description and Maps Ordinance, the Hearing Officer Ordinance, the Human Rights Ordinance and the City Commission's Policy for Permissible Uses of City Facilities.
- Provided 57 responses to Requests for Legal Opinions to date.
- Successfully hired Amber L. Slayton, Esquire as the City's first Assistant City Attorney.

## Initiatives

- Support the City's effort to self-insure property and casualty losses. Litigate all claims presented to the Human Resources Department's Risk Management Division in-house. The City self-funded these losses beginning in fiscal year 2016.
- Assist drafting new Principles of Agreement with the West Village Improvement District.

## Goals and Objectives

### GOAL 1

Review of departmental processes and procedures within the City to ensure legal compliance.

#### OBJECTIVES:

- Provide practical and effective advice and education that includes creative solutions to difficult problems.
- Propose alternative, legally acceptable ways to accomplish public objectives.
- Regularly brief City employees on legal developments that impact their areas of service.

### GOAL 2

Evaluate all litigation promptly, resolving disputes where appropriate, and vigorously prosecuting or defending the City's interests.

#### OBJECTIVES:

- Thoroughly investigate to promptly and appropriately resolve cases.
- Increase transparency by publicly reporting filings and resolutions.
- Advocate effectively when legal actions are brought against the City.

### GOAL 3

Identify and reduce exposure to legal risks.

#### OBJECTIVES:

- Identify legal risks and craft strategies to reduce the City's legal exposures.
- Provide relevant training and information to City officials and staff to reduce legal risk exposure.
- Create user-friendly tools to assist new and existing employees to comply with public service requirements, such as ethics, conflicts of interest, open meetings and public record laws.

## Key Performance Measures

The City Attorney's Office has opened 850 files within its Legal Files Case Management System since the initiation of its operation in-house in September of 2014, approximately 85-90 percent of which have been closed. The City Attorney's Office will continue to process and turn around its workload promptly and efficiently.

Workload Measures

	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2016 Actual	FY 2017 Projected
Number of files	203	522	N/A	383	575

Operating Budget Summary

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ -	\$ 6,445	\$ 183,939	\$ 287,810	\$ 334,510
Employee Benefits	-	2,987	84,996	118,070	148,790
<b>PERSONNEL EXPENDITURES</b>	<b>-</b>	<b>9,432</b>	<b>268,935</b>	<b>405,880</b>	<b>483,300</b>
Professional/Contracted Services	565,646	594,560	244,409	200,000	175,000
Current Operating Charges	-	677	5,029	18,380	10,600
Operating Supplies	-	-	13,948	23,600	16,200
<b>OPERATING EXPENDITURES</b>	<b>565,646</b>	<b>595,237</b>	<b>263,386</b>	<b>241,980</b>	<b>201,800</b>
<b>CAPITAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>6,975</b>	<b>-</b>	<b>-</b>
<b>TOTALS</b>	<b>\$ 565,646</b>	<b>\$ 604,669</b>	<b>\$ 539,296</b>	<b>\$ 647,860</b>	<b>\$ 685,100</b>

Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
City Attorney	n/a	n/a	1	1	1
Paralegal	-	-	1	1	1
Assistant City Attorney	-	-	-	1	1
Executive Assistant	-	-	-	1	1
<b>TOTAL</b>	<b>n/a</b>	<b>n/a</b>	<b>2</b>	<b>4</b>	<b>4</b>



## City Clerk

### Fund

001-General Fund




### Department/Division

0300-City Clerk’s Office

### Mission

The mission of the City Clerk’s office is to strive to be value-driven and dedicated to responsive, respectful and courteous customer service.

In order to accomplish this mission, the City Clerk’s office will:

-  provide a link between citizens and government through transparency and the dissemination of information;
-  ensure the preservation, protection, access and integrity of public records; and
-  provide oversight of records management and retention in accordance with State regulations.

### Core Services and Outputs

The City Clerk serves as the election official of the City, maintains and provides public records, liaising with boards and committees and communicating through legal advertisements and public records. The city clerk’s office provides the following core services:

#### Commission and Advisory Boards Services

**Primary Customer Group:** City Commissioners, city employees and citizens

**Customer Requirements:** Timely, accurate, and responsive

**Definition Statement:** To preserve all city records, attest to all written contracts on behalf of the City, prepare legal ads and official notices of public meetings, prepare and distribute agendas and agenda packages and prepare and distribute minutes and other various daily administrative duties.

#### Official Documents and Records Retention Services

**Primary Customer Group:** City Commissioners, city employees and citizens

**Customer Requirements:** Accurate and responsive

**Definition Statement:** To preserve all official city documents, attest to all written contracts/instruments on behalf of the City, fulfill public records requests, archive official meeting documents, and other various daily administrative duties.

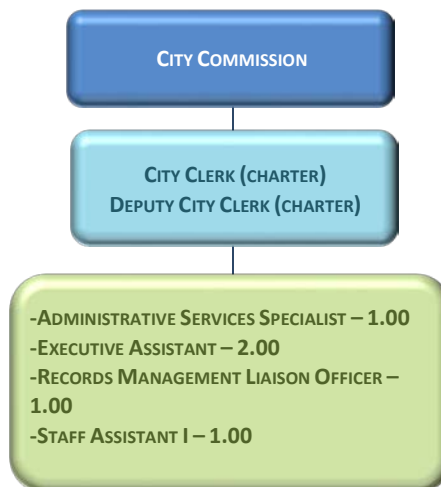
#### City Commission Administrative Support Services

**Primary Customer Group:** City Commissioners

**Customer Requirements:** Accurate and responsive

**Definition Statement:** To schedule meetings and maintain calendars, prepare and monitor the City Commission budget, respond to requests for official records, prepare travel arrangements, register election candidates and prepare election reports, attest to all written contracts/instruments on behalf of the City, and other various daily administrative duties.

### Structure



## Accomplishments

- Continued the cross training of City Clerk staff.
- Continued reorganization of the City records filing system.
- Continued training of city employees on the use of the Legistar program.
- Prepared and published 56 City Commission agendas and packets to date.

## Initiatives

- Successfully manage November 2016 election for city commission members, and any measures approved for the ballot by the City Commission.
- Add staff assistant to maintain quality municipal services.

## Goals and Objectives

### GOAL 1

Lead the agenda management process and records management program promoting transparency, accountability, and effective service deliver.

#### OBJECTIVES:

- Ensure that preparation and distribution of the Commission's agenda packets are timely, accurate, and responsive.
- Transcribe post Commission action minutes within one week of meeting date.
- Effectively manage the annual records retention/destruction process for all City Departments.

### GOAL 2

Respond to the legislative needs of the City Commission, staff, and the community in a timely and effective manner.

#### OBJECTIVES:

- Utilize technology to enhance access of legislative items, such as agendas, reports, ordinance, resolutions, and minutes on the City Commission and City Clerk webpages.
- Oversee the filing of campaign candidacies in compliance with Florida Statute 99 and the North Port City Charter.

### GOAL 3

Effectively administer appointments to advisory boards.

#### OBJECTIVES:

- Improve the recruitment process to advisory boards including application accessibility, advertising strategies, and interview processes.
- Create and maintain community partnerships to enhance the public's knowledge of, and interest in, serving on advisory boards.
- Provide Sunshine Law presentations for advisory board members (presentations and booklets).

## Key Performance Measures

### PERCENTAGE OF ACTION MINUTES POSTED WITHIN ONE MONTH AFTER THE COMMISSION MEETING

<b>Goal</b>	Lead the agenda management process and records management program promoting transparency, accountability, and effective service delivery.				
<b>Objective</b>	Transcribe and post Commission action minutes within one month of meeting date.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percentage of commission meeting minutes that are released within one month of the City Commission meeting	N/A	N/A	95%	95%	95%
<b>Description</b>	After each Commission meeting, the City Clerk’s Office transcribes and posts the actions the Commission took online.				
<b>Purpose</b>	This supports transparency and informed decision making, by providing the public with Commission actions in a timely manner.				
<b>Status</b>	This is the second year for this measure.				

### PERCENTAGE OF COMMISSION MEETING AGENDA PACKET MATERIALS POSTED ON THE TUESDAY PRIOR TO THE TUESDAY CITY COMMISSION MEETING

<b>Goal</b>	Lead the agenda management process and records management program promoting transparency, accountability, and effective service delivery.				
<b>Objective</b>	Ensure that preparation and distribution of the Commission’s agenda packets are time, accurate, and responsive.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percentage of City Commission agenda packets that are posted online on the Tuesday before the meeting	N/A	N/A	98%	99%	98%
<b>Description</b>	We strive to get all agenda packets out to the City Commission and public the Tuesday before the next Tuesday meeting.				
<b>Purpose</b>	Provide the public with adequate time to review upcoming issues that will be discussed by the City Commission, ensuring transparency of Commission proceedings.				
<b>Status</b>	This is the second year for this measure.				

## Workload Measures

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Number of commission meeting minutes posted annually	78	77	78	89	78
Number of commission meeting agenda packets produced annually	78	77	78	87	78
Number of public records requests received annually	226	254	N/A	593	250
Number of advisory board minutes processed.	85	82	82	83	85

## Operating Budget Summary

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 386,975	\$ 348,671	\$ 353,851	\$ 372,360	\$ 379,160
Employee Benefits	87,397	97,070	107,789	116,110	121,350
<b>PERSONNEL EXPENDITURES</b>	<b>474,372</b>	<b>445,741</b>	<b>461,640</b>	<b>488,470</b>	<b>500,510</b>
Professional/Contracted Services	12,010	29,701	15,742	18,650	19,730
Current Operating Charges	42,613	32,369	43,144	46,790	40,990
Operating Supplies	5,364	6,960	8,944	7,300	6,670
<b>OPERATING EXPENDITURES</b>	<b>59,987</b>	<b>69,030</b>	<b>67,830</b>	<b>72,740</b>	<b>67,390</b>
CAPITAL EXPENDITURES	-	-	-	15,000	21,650
<b>TOTAL EXPENDITURES</b>	<b>\$ 534,359</b>	<b>\$ 514,771</b>	<b>\$ 529,470</b>	<b>\$ 576,210</b>	<b>\$ 589,550</b>
DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
<b>DEPARTMENT GENERATED REVENUES</b>					
PERMITS AND SPECIAL ASSESSMENTS	\$ (200)	\$ (250)	\$ (1,900)	\$ (2,250)	\$ (2,350)
CHARGES FOR SERVICES	(38,065)	(2,356)	(2,191)	(3,990)	(4,100)
<b>TOTAL GENERATED REVENUES</b>	<b>(38,265)</b>	<b>(2,606)</b>	<b>(4,091)</b>	<b>(6,240)</b>	<b>(6,450)</b>
<b>NET EXPENDITURES</b>	<b>\$ 496,094</b>	<b>\$ 512,165</b>	<b>\$ 525,379</b>	<b>\$ 569,970</b>	<b>\$ 583,100</b>

## Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Executive Assistant	1	2	2	2	2
Records Management Liaison Officer	-	-	-	-	1
Records Coordinator	1	1	1	1	-
Staff Assistant I	1	-	-	-	1
Administrative Services Coordinator	1	1	-	-	-
Administrative Services Specialist	-	-	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>7</b>

## City Manager

### Fund

001-General Fund

### Department/Division






0800-City Manager Office

### Mission

The mission of the City Manager is to achieve community outcomes through organization leadership. The City Manager’s Office provides leadership and professional management to the City government in service to City Commission policies, priorities and the community’s civic values.

The City Manager serves to ensure efficient operation of departments in carrying out Commission directives.

### Core Services

-  Ensures that commission directives and policies are implemented.
-  Provides guidance to improve customer service for citizens.
-  Develops and recommends alternative solutions to community problems for commission consideration.
-  Plans and develops new programs to meet future needs of the City.
-  Provides strategic leadership and guidance to the City operations and services

### Structure



### Management Agenda Accomplishments

- Continued the Sidewalk Program as part of the “Safe Routes to Schools” initiative.
- Provided guidance for the Road Bond project and collaborated with Public Works and Utilities to resolve drainage and utility line issues arising from the project.
- Executed economic development organization changes with the hiring of a Business Advocate, presenting a retail gap analysis which described the type of retail the City should target as the city grows.
- Implemented a Capital Improvement Program monthly status update with staff to improve departmental communication related to projects.
- Led the Strategic Planning update with City Commission.
- Presented the annual “State of the City” address to the North Port Chamber of Commerce.
- Delivered the Utilities Demand Study and Rate Analysis.
- Led the infrastructure strategy planning and funding strategy.

## Management Initiatives

- Partner with the Planning and Zoning Division on the Comprehensive Plan and Land Development Review project.
- Collaborate with Public Works on infrastructure strategy and funding, specifically the widening of Price Boulevard and the extension of Spring Haven Drive.
- Guide the Information Technology Division in expanding technology.
- Enhance organizational strategic planning, work plans, and performance management.
- Complete recruitment of vacant positions to increase support for operating departments.
- Expand social media outreach and further link updates with priorities.

## Goals and Objectives

### GOAL 1

Implement the City Commission's policy direction and ensure their goals and objectives are achieved in a timely manner.

#### OBJECTIVES:

- Provide timely, accurate, and results-oriented financial and operational reports.
- Lead the development of city-wide business plans that support achievement of the Commission's policies and priorities.
- Maintain a highly qualified, engaged, and effective workforce to successfully attain the City's goals and objectives.

### GOAL 2

Lead the City's management team to ensure the provision of high-quality, cost-effective, and customer-focused services.

#### OBJECTIVES:

- Improve the efficiency of the City's infrastructure, facilities, and equipment to support environmental and fiscal sustainability.
- Provide data and analytics to support informed decision-making processes.
- Facilitate a high level of citizen satisfaction with City services.

### GOAL 3

Advocate sound financial planning by developing and implementing Operating and Capital Improvement Program (CIP) budgets.

#### OBJECTIVES:

- Advance structural reforms to ensure the City lives within our means.
- Expand the use of innovations, performance management, and community partnerships to maintain and/or enhance public services.
- Balance and manage economic growth and sustainability initiatives.

### GOAL 4

Promote and sustain citizen participation and engagement in public matters.

#### OBJECTIVES:

- Expand outreach efforts to broaden citizen participation in local government and community matters.
- Ensure timely and responsive resolution to citizens' inquiries.
- Preserve transparency and enhance communication with the public.

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 405,356	\$ 405,369	\$ 455,015	\$ 524,690	\$ 529,880
Employee Benefits	112,806	155,711	177,511	198,100	205,700
<b>PERSONNEL EXPENDITURES</b>	<b>518,162</b>	<b>561,080</b>	<b>632,526</b>	<b>722,790</b>	<b>735,580</b>
Professional/Contracted Services	15,313	3,237	26,537	13,360	14,490
Current Operating Charges	19,650	13,601	14,117	15,920	16,920
Operating Supplies	14,248	12,277	20,632	17,420	33,040
<b>OPERATING EXPENDITURES</b>	<b>49,211</b>	<b>29,115</b>	<b>61,286</b>	<b>46,700</b>	<b>64,450</b>
<b>TOTALS</b>	<b>\$ 567,373</b>	<b>\$ 590,195</b>	<b>\$ 693,812</b>	<b>\$ 769,490</b>	<b>\$ 800,030</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Public Information Officer	-	-	1	1	1
Intern	-	-	1	1	1
Senior Executive Assistant	1	1	1	1	1
Staff Assistant II	1	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Economic Development

### Fund

001-General Fund




### Department/Division

0830-Economic Development

### Mission

The mission of the Economic Development Division is to achieve community outcomes by strengthening the community’s economic viability and diversity.

In order to accomplish this mission, the Economic Development Division serves to provide management and guidance in implementing the strategies within the economic development plan by:

-  promoting economically sustainable development;
-  creating a fiscally stable economy to improve the quality of life; and
-  promoting community values and goals.

### Core Services and Outputs

#### Business Attraction and Recruitment Services

**Primary Customer Group:** New businesses interested in coming to North Port or those identified as being a good fit for the community.

**Customer Requirements:** Provide site selection and general assistance to businesses and development to efficiently and effectively navigate the development and permitting processes.

**Definition Statement:** Promote business-friendly actions that encourage business attraction and relocation.

#### Local Business Retention and Expansion Services

**Primary Customer Group:** Existing businesses.

**Customer Requirements:** Development, expansion and growth.

**Definition Statement:** To help existing businesses with their current needs and increase their capacity to grow.

#### Business Climate Improvement Services

**Primary Customer Group:** New and existing businesses.

**Customer Requirements:** Promote existing resources available to businesses, as well as influencing outcomes that would ultimately benefit the conduct of private enterprise in the City.

**Definition Statement:** Setting the table to allow innovation, creativity and entrepreneurialism to thrive.

### Structure



### Accomplishments

- Designed and implemented the business advocacy program to assist businesses going through the City’s development process; this program received positive reception from the business community.
- Analyzed the Unified Land Development Code (from an economic development perspective) and presented to Commission the discovery of an ingrained development hurdle to recruiting industrial and manufacturing firms, thus facilitating the discussion within the overall re-write of the code to open up development to this sector.
- Provided oversight of the Retail Gap Assessment which served to help determine the retail opportunities the City should target as it continues to grow.



- Represented the City at monthly Sarasota County Economic Development Corporation, the Suncoast CareerSource and other regional groups to enhance North Port's role in the region.
- Participated in the North Port Chamber of Commerce monthly meetings to further the City's business retention and recruitment efforts.
- Established the process to welcome new businesses coming to North Port to ensure for them a greater chance of success by providing information on resources available to them.
- Strengthened the City's support of various programs designed to provide technical assistance to businesses.
- Partnered with regional groups and stakeholders to provide more resources available to local businesses.

### Initiatives

- Continue to advocate for businesses facing regulatory issues.
- Support and aid in the smooth flow of new developments as they go through the planning and permitting process.
- Assist the needs of local businesses as these needs pertain to the achievement of stronger, more resilient business enterprises in the City of North Port.
- Work with regional economic development partners in the creation of a more coordinated, complementary and flexible entrepreneurial support system.
- Design and implement a viable and effective business attraction and recruitment plan to enhance the quality and diversity of the local economy.

### Goals and Objectives

#### GOAL 1

Lead the local economic development services program to help existing and future businesses to expand and increase their capacity for growth.

##### OBJECTIVES:

- Respond to inquiries and requests for assistance in the permitting process.
- Improve the service delivery to businesses by providing creative solutions to difficult problems.
- Effectively manage the business advocacy program.

#### GOAL 2

Evaluate plans and create opportunities to increase awareness and use of local, state and regional resources that assist with retention, attraction and growth.

##### OBJECTIVES:

- Create innovative partnerships to support existing businesses and expansion.
- Coordinate the City's sponsorship of the MicroEnterprise Program and the Lunch and Learn workshops - both of which provide ways and tactics to help would-be entrepreneurs, business owners and managers on a daily basis.

#### GOAL 3

Identify opportunities to increase business recruitment and attraction.

##### OBJECTIVES:

- Research target retail businesses as identified in the Retail Gap analysis study.
- Create user-friendly tools to assist in business recruitment and attraction.
- Employ various marketing tactics to help attract businesses that fit the City's business make-up.
- Implement City Commission's economic development plans for the City.

**Key Performance Measures**

**PERCENTAGE OF BUSINESS REGULATORY ISSUES RESPONDED TO WITHIN ONE WEEK OF REQUEST**

<b>Goal 1</b>	Lead the local economic development services program to help existing and future businesses to expand and increase their capacity for growth.				
<b>Objective A</b>	Respond to business regulatory issues within one week of request.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percentage of responses to business regulatory issues within one week of request.	N/A	N/A	100%	100%	100%
<b>Description</b>	Upon receiving an inquiry or request for assistance in the permitting process, the Business Advocate will respond to resolve any issues for the business.				
<b>Purpose</b>	This supports the Business Advocacy Program to improve the service delivery to businesses.				
<b>Status</b>	This is the second fiscal year in which this measure will be used.				

**BUSINESS ADVOCACY ISSUES RESOLUTION**

<b>Goal 1</b>	Lead the local economic development services program to help existing and future businesses to expand and increase their capacity for growth.				
<b>Objective B</b>	Improve the service delivery to businesses by providing creative solutions to difficult problems.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percent of advocacy clients who indicate they agree or strongly agree that the resolution provided was satisfactory.	N/A	N/A	80%	80%	80%
<b>Description</b>	Resolve issues presented to the Business Advocate to the satisfaction of the customer.				
<b>Purpose</b>	This supports the Business Advocacy Program to improve the service delivery to businesses.				
<b>Status</b>	This is the second fiscal year in which this measure will be used.				

**BUSINESSES FINDING VALUE WITH OUTSIDE PROGRAM REFERRALS**

<b>Goal 2</b>	Evaluate plans and create opportunities to increase awareness and use of local, state and regional resources that assist with retention, attraction and growth.				
<b>Objective A</b>	Create innovative partnerships to support existing businesses and expansion.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percent of business retention and expansion clients who indicate satisfaction with referrals to outside programs available through partnerships.	N/A	N/A	N/A	N/A	67%
<b>Description</b>	Upon conducting an assessment of the small business' needs, staff will identify external programs that may prove useful to the business.				
<b>Purpose</b>	This is to enhance the various offerings available to existing businesses by working with regional partners.				
<b>Status</b>	This is a new measure.				

**BUSINESSES FINDING VALUE WITH CITY-SPONSORED PROGRAM**

<b>Goal 2</b>	Evaluate plans and create opportunities to increase awareness and use of local, state and regional resources that assist with retention, attraction and growth.				
<b>Objective B</b>	Coordinate the City’s sponsorship of the MicroEnterprise Program and the Lunch and Learn workshops.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Good number of attendees to the Lunch and Learn Workshop series	N/A	N/A	N/A	N/A	30
<b>Description</b>	This workshop series is designed for existing small business owners and managers to have a forum in which to receive further training in business management in a conducive and value-added manner.				
<b>Purpose</b>	This is to ensure the small business owner and manager continues to stay abreast on the new and innovative ways to effectively run a business.				
<b>Status</b>	This is a new measure.				

**LEAD GENERATION THROUGH RESEARCH AND OUTREACH**

<b>Goal 3</b>	Identify opportunities to increase business recruitment and attraction.				
<b>Objective A</b>	Research target retail businesses as identified in the Retail Gap Analysis Study.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Number of retail prospects identified and studied	N/A	N/A	N/A	N/A	15
<b>Description</b>	The Retail Gap Study identifies retailers by name and describes specific strategies to attempt to recruit these retailers to North Port.				
<b>Purpose</b>	Researching these prospects is a step toward marketing to them, which will hopefully lead to a successful location of some of these businesses to the City.				
<b>Status</b>	This is a new measure.				

**LEAD GENERATION THROUGH PROVISION OF A SITE PORTAL**

<b>Goal 3</b>	Identify opportunities to increase business recruitment and attraction.				
<b>Objective B</b>	Create user-friendly tools to assist in business recruitment and attraction.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Number of inquiries hosted through the site	N/A	N/A	N/A	N/A	25
<b>Description</b>	To put in place GIS-based portal through which users will be able to conduct research on the various sites and buildings available within the City.				
<b>Purpose</b>	To make it easier for site selectors to find suitable sites in North Port.				
<b>Status</b>	This is a new measure.				

**LEAD GENERATION THROUGH PARTICIPATION AT EVENTS AND TRADE SHOWS**

<b>Goal 3</b>	Identify opportunities to increase business recruitment and attraction.				
<b>Objective C</b>	Employ various marketing tactics to help attract businesses that fit the City's business make-up.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Number of trade shows/conferences/events attended per fiscal year	N/A	N/A	N/A	N/A	2-3
<b>Description</b>	To attend specialty events designed for deal-making.				
<b>Purpose</b>	To meet and have fact time with decision makers of companies that fit North Port's business make-up.				
<b>Status</b>	This is a new measure.				

**Workload Measures**

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Number of Business Advocacy issues.	N/A	N/A	25	30	30
Number of Recruitment Prospects	N/A*	N/A*	N/A*	N/A*	15

\*New workload measure

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 144,631	\$ 151,606	\$ 56,343	\$ 117,320	\$ 113,270
Employee Benefits	32,847	37,517	19,003	41,450	39,910
<b>PERSONNEL EXPENDITURES</b>	<b>177,478</b>	<b>189,123</b>	<b>75,346</b>	<b>158,770</b>	<b>153,180</b>
Professional/Contracted Services	16,241	6,115	52,700	56,430	45,120
Current Operating Charges	134,027	74,921	17,229	34,860	37,240
Operating Supplies	71,582	68,042	68,150	73,810	74,670
<b>OPERATING EXPENDITURES</b>	<b>221,850</b>	<b>149,078</b>	<b>138,079</b>	<b>165,100</b>	<b>157,030</b>
<b>TOTALS</b>	<b>\$ 399,328</b>	<b>\$ 338,201</b>	<b>\$ 213,425</b>	<b>\$ 323,870</b>	<b>\$ 310,210</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
Economic Development Manager	1	1	-	-	-
Economic Development Coordinator	1	1	-	-	-
Economic Development Program Manager	-	-	-	1	1
Business Advocate	-	-	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>

# Community Outreach

## Fund

001-General Fund




## Department/Division

0850-Community Outreach

## Mission

The mission of Community Outreach is to achieve community outcomes by promoting a stronger sense of community.

In order to accomplish this mission, Community Outreach serves to provide management and guidance in strengthening a sense of community among the City’s constituents by:

-  creating an environment to help promote a physically and socially connected community;
-  fostering community values; and
-  encouraging sustainability through the communications of community values and goals.

## Core Services

### Community Connection Services

**Primary Customer Group:** Citizens and visitors

**Customer Requirements:** Communications and opportunities

**Definition Statement:** To provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.

### Community Communication Services

**Primary Customer Group:** Citizens and visitors

**Customer Requirements:** Communication and opportunities

**Definition Statement:** To create a strategic and coordinated communication to the public.

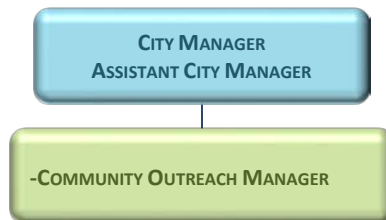
### Fostering Community Values

**Primary Customer Group:** Citizens, visitors and businesses

**Customer Requirements:** Collaboration

**Definition Statement:** To explore other methods of outreach to improve interaction with the community.

## Structure



## Accomplishments

- Successfully led the City of North Port's first ever Citizen Services Survey.
- Created a system to measure social media and digital communications for the City of North Port on a regular basis.
- Successfully launched City Government Day program, which included a mock City Commission meeting with North Port High School.
- Maintained and updated the City's new website, [www.cityofnorthport.com](http://www.cityofnorthport.com), which launched in September 2016.
- Organized a monthly Homeowner Association President coffee hour with the City Manager.
- Served as project coordinator for City events and activities, including several groundbreaking and ribbon cutting activities, North Port Newcomer Day and others.
- Launched a strategic marketing initiative that places the City on radio, online and in print with measurable results.
- Continued to create new outreach methods to showcase the City's visitor attractions, including the ecotourism opportunities and Warm Mineral Springs.
- Set in motion a welcome packet distribution process for new residents signing up for Utilities and Solid Waste Division services.

## Initiatives

- Continue to implement the City's social media and digital communication strategy.
- Market North Port as a visitor destination (including its ecotourism opportunities) as well as tell the story of North Port as a quality place to live.
- Provide quality public relation programs, including City Government Month, North Port Newcomer Day, HOA President Coffee Time, Community Conversations on What's Important to You and others.
- Expand efforts to reach new residents.
- Provide for an annual Citizen Services Survey in FY 2017 to measure the public perception of the City's programs and services.

## Goals and Objectives

### GOAL 1

Lead the City's efforts to offer opportunities for residents to connect with their City and other residents.

#### OBJECTIVES:

- Respond to inquiries and requests for assistance in discovering North Port.
- Provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.
- Effectively manage the telling of North Port's story.

### GOAL 2

Evaluate plans and create opportunities to broaden the communication services to the public.

#### OBJECTIVES:

- Develop a strategy to measure the results of the division's outreach efforts.
- Create user-friendly tools, systems and programs to assist in reaching a broader audience.
- Continue to develop measurable tactics that communicate with the public.

### GOAL 3

Identify opportunities to foster community values.

#### OBJECTIVES:

- Expand efforts to increase the overall audience that is reached.
- Continue to brand the City of North Port as a destination.
- Focus telling the story based on the City Commission's strategic plan.

**Key Performance Measures**

**PERCENTAGE OF RESIDENTS REACHED THROUGH COMMUNICATION AND OUTREACH PROGRAMS**

<b>Goal 1</b>	Lead the City’s efforts to offer opportunities for residents to connect with their City and other residents.				
<b>Objective A</b>	Provide a forum for open, accurate, consistent and accessible local government information, resources and relationships.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Estimated</b>	<b>FY 2017 Projected</b>
Reach 10,000 residents each month through communication and outreach programs 75% of the time.	N/A	N/A	N/A	N/A	75%
<b>Description</b>	Create user-friendly tools, systems, and programs to assist in reaching a broader audience.				
<b>Purpose</b>	To provide greater opportunities for residents to connect with their City and other residents.				
<b>Status</b>	This is a new measure.				

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 62,797	\$ 62,812	\$ 64,678	\$ 66,620	\$ 66,660
Employee Benefits	12,630	14,145	16,663	17,740	17,300
<b>PERSONNEL EXPENDITURES</b>	<b>75,427</b>	<b>76,957</b>	<b>81,341</b>	<b>84,360</b>	<b>83,960</b>
Professional/Contracted Services	51,904	26,820	48,083	69,000	66,000
Current Operating Charges	19,172	22,547	37,590	66,130	63,250
Operating Supplies	5,037	4,709	10,067	13,720	13,910
<b>OPERATING EXPENDITURES</b>	<b>76,113</b>	<b>54,076</b>	<b>95,740</b>	<b>148,850</b>	<b>143,160</b>
<b>TOTALS</b>	<b>\$ 151,540</b>	<b>\$ 131,033</b>	<b>\$ 177,081</b>	<b>\$ 233,210</b>	<b>\$ 227,120</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
Community Outreach Manager	1	1	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Finance

### Fund




001-General Fund

### Department/Division

0401-Finance

### Mission

The mission of the Finance Department is to achieve community outcomes by preserving the financial integrity and fiscal management of the organization, while assuring the availability of funds to accomplish the City's goals, by:

-  maintaining the financial stability of the City;
-  ensuring operations are consistent with organization values; and
-  ensuring departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

In order to accomplish this mission, the Finance Department will provide the following services: accounting, budget development and oversight, payroll, and purchasing.

### Core Services and Outputs

#### *Accounting Services*

**Primary Customer Group:** City staff, residents and other outside agencies

**Customer Requirements:** Accurate, timely and compliant

**Definition Statement:** Provide our staff, residents and other outside agencies accurate and timely financial accounting services while ensuring compliance with applicable policies, regulations and reporting requirements.

#### *Budget Development and Oversight*

**Primary Customer Group:** City staff, commissioners, residents and other outside agencies

**Customer Requirements:** Accurate, timely and compliant

**Definition Statement:** Provide commissioners, residents and other outside agencies with an accurate and timely budget and assist city staff in preparing and operating within the budget while ensuring compliance with all statutory requirements and local policies.

#### *Payroll Services*

**Primary Customer Group:** City staff and other outside agencies

**Customer Requirements:** Accurate, timely and compliant

**Definition Statement:** Provide city staff with accurate and timely paychecks and supporting earnings statements and other outside agencies with pertinent payroll reports in accordance with all applicable policies and government regulations.

#### *Purchasing Services*

**Primary Customer Group:** City staff and vendors

**Customer Requirements:** Timely, compliant and economical

**Definition Statement:** Provide all city staff with assistance procuring goods and services required by the City in a timely manner, at the lowest possible cost, consistent with the quality required and in compliance with all applicable policies and procurement legislation.



**Structure**



**Accomplishments**

- Earned an unmodified audit opinion for fiscal year 2015.
- Received the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for fiscal year 2014; the nineteenth consecutive year.
- Continued training of city employees on procurement processes and laws.
- Utilized new cost allocation software to prepare the city’s administrative cost allocation in accordance with all federal laws.
- Received the GFOA Distinguished Budget Presentation Award for the fiscal year 2015 adopted budget; the ninth consecutive year.
- Improved bond ratings from “Stable” to “Positive”.

**Initiatives**

- Continue to assess and analyze processes to improve customer service.
- Receive the GFOA awards for Excellence in Financial Reporting and Distinguished Budget.
- Develop a Capital Replacement Program for city-wide infrastructure.

**Goals and Objectives**

**GOAL 1**

Ensure the City of North Port’s short and long-term financial status is healthy and sound.

**OBJECTIVES:**

- Analyze alternative service delivery models.
- Review opportunities for new and/or enhanced revenues.
- Continue strategic balanced budget planning within Commission approved reserve levels.

**GOAL 2**

Provide timely and accurate financial reporting and transactions.

**OBJECTIVES:**

- Ensure that payroll processing, vendor payments, budget, and annual financial reporting are clear, timely, and accurate.
- Review the existing accounting structure with a view to simplification and to ensure that particular business needs of the departments are being met.
- Enhance financial reporting mechanisms to ensure that departmental financial information is relevant and timely.

**GOAL 3**

Ensure public funds and assets are invested prudently and are well-managed.

**OBJECTIVES:**

- Ensure sufficient cash is always available to meet current expenditures.
- Maintain a reasonable rate of return on investments.

**GOAL 4**

Implement programs to support and enhance communication, accountability, and positive outcomes.

**OBJECTIVES:**

- Continue refining the Comprehensive Annual Financial Report and budget documents to enhance communication.
- Continue developing and implementing Procurement process improvements.
- Explore additional technological tools to assist in customer service and efficiencies.
- Implement improvements for purchasing process.

**Key Performance Measures – Accounting Services**

**OBTAIN THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions.				
<b>Objective</b>	Enhance financial reporting mechanisms to ensure that departmental financial information is relevant and timely.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Obtain the Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
<b>Description</b>	The program ensures the users of the City’s financial statements have the information needed for informed decision-making.				
<b>Purpose</b>	This supports transparency and financial accountability.				
<b>Status</b>	The City has received this award for nineteen consecutive years.				

**PERCENTAGE OF VENDOR INVOICES ENTERED ARE PAID WITHIN 42 DAYS OF DATE OF RECEIPT**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions.				
<b>Objective</b>	Ensure that payroll processing, vendor payments, budget, and annual financial reporting are clear, timely, and accurate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Pay 95% of vendor invoice entries within 42 days of date of receipt	98%	97%	95%	94.57%	95%
<b>Description</b>	The timely payment of vendor invoices.				
<b>Purpose</b>	This models the City’s value of excellent stewardship and sustainability of city assets and resources.				
<b>Status</b>	The City’s annual goal is to achieve 95% efficiency in timely vendor payments within the prescribe time.				

**CLOSE EACH FINANCIAL REPORTING MONTH BY THE NINTH (9<sup>TH</sup>) WORKING DAY OF THE FOLLOWING MONTH**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions.				
<b>Objective</b>	Ensure that payroll processing, vendor payments, budget, and annual financial reporting are clear, timely, and accurate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Close each financial reporting month by the ninth (9 <sup>th</sup> ) working day of the following month 90% of the time.	92%	100%	90%	100%	90%
<b>Description</b>	The closing of each month enhances financial reporting mechanisms.				
<b>Purpose</b>	This supports transparency and full disclosure in financial reporting.				
<b>Status</b>	The City’s annual goal is to achieve 90% efficiency in monthly closings within the prescribe time.				

**Output Measures**

Reconcile and post all cash receipts by noon of the first working day each month.
Reconcile the bank statement by the ninth (9 <sup>th</sup> ) working day of the following month.
Post all adjusting journal entries by the ninth (9 <sup>th</sup> ) working day of the following month.
Provide a complete draft of the Comprehensive Annual Financial Report to the auditors by March 15 <sup>th</sup> of each year.

**Key Performance Measures – Budget Development and Oversight**

**ATTAIN THE DISTINGUISH BUDGET PRESENTATION AWARD ANNUALLY**

<b>Goal</b>	Implement programs to support and enhance communication, accountability, and positive outcomes.				
<b>Objective</b>	Continue refining the budget documents to enhance communication.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Attain the Distinguish Budget Presentation Award Annually	Yes	Yes	Yes	Yes	Yes
<b>Description</b>	The program encourages and assists state and local government to prepare budget documents of the highest quality.				
<b>Purpose</b>	This supports transparency financial accountability.				
<b>Status</b>	The City has received this award for nine consecutive years.				

**ANNUAL REVENUE AND EXPENDITURE VARIANCES**

<b>Goal</b>	Ensure the City of North Port’s short and long-term financial status is healthy and sound.				
<b>Objective</b>	Continue strategic balanced budget planning within Commission approved reserve levels.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain a variance of +/- 5% between estimated and actual revenues by operating fund	4.77%	6.59%	+/- 5%	3.62%	+/- 5%
Maintain a variance of +/- 10% between estimated and actual expenditures by operating fund	(5.54%)	(6.27%)	+/- 10%	(6.34%)	+/- 10%
<b>Description</b>	The provision of the best possible estimates of revenues and expenditures.				
<b>Purpose</b>	This supports the City’s plan to actively provide a structurally balanced budget.				
<b>Status</b>	The City continues to review and analyze revenues as the economy grows.				

**Output Measures**

Ensure compliance with Truth In Millage (TRIM) requirements to meet Florida State Statutes.

**Key Performance Measures – Payroll Services**

**TIMESHEET CORRECTIONS**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions.				
<b>Objective</b>	Ensure that payroll processing is timely, and accurate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Reduce the number of timesheet corrections needed to prepare an accurate payroll from 5% to 4.5%	3.7%	4.76%	4.5%	3.97%	4.5%
<b>Description</b>	This measure reflects the accuracy of timesheets.				
<b>Purpose</b>	This supports payroll services training efforts to reduce timesheet errors and corrections.				
<b>Status</b>	The City utilizes a time and attendance program to help reduce timesheet errors and corrections. In fiscal year 2015, the city rolled out an updated version of the program which may have impacted the 2015 percent.				

**FEDERAL PAYROLL REPORTING REQUIREMENTS**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions.				
<b>Objective</b>	Ensure that payroll processing is timely, and accurate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Complete the quarterly reconciliation and required payroll reports by the tenth (10 <sup>th</sup> ) of the month following quarter end 90% of the time	100%	75%	90%	75%	90%
<b>Description</b>	The reporting requirements are set by federal law.				
<b>Purpose</b>	This measure ensures the federally required reports are submitted in a timely fashion to meet federal guidelines.				
<b>Status</b>	The City meets all federally required deadlines.				

**Output Measures**

Review all timesheets by 5:00 p.m. the first business day following the end of the pay period with all corrections completed by supervisors no later than 8:00 a.m. the second business day.

Reconcile the preliminary payroll register by 4:00 p.m. the second business day following the end of the pay period.

Submit the direct deposit file to the bank for processing before the end of the day two (2) days prior to pay day.

**Key Performance Measures – Purchasing Services**

**REQUISITION APPROVAL**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions. Implement programs to support and enhance communication, accountability, and positive outcomes.				
<b>Objective</b>	Continue developing and implementing Procurement process improvements.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Process 90% of all authorized requisitions subject to the receipt of all required documentation within three working days of submission	93.05%	92.2%	90%	99.2%	90%
<b>Description</b>	The ability of departments to procure goods and services while satisfying all procurement requirements.				
<b>Purpose</b>	This supports providing effective, efficient and timely customer service.				
<b>Status</b>	The City utilizes several levels of authorization established by policy and procurement dollar threshold guidelines, and required supporting data.				

**CLOSING OF THE MONTH**

<b>Goal</b>	Provide timely and accurate financial reporting and transactions.				
<b>Objective</b>	Ensure purchasing services remain timely and accurate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Close the month by the tenth (10 <sup>th</sup> ) of the new month, or the first business day thereafter, 90% of the time.	100%	100%	90%	100%	90%
<b>Description</b>	The monthly closing is part of the on-going annual maintenance of the Purchasing/Inventory Module.				
<b>Purpose</b>	This measure ensures that transactions remain up-to-date and the system continues to function properly.				
<b>Status</b>	The division continues to meet the requirement 100%.				

**Output Measures**

Review and verify that all required vendor information has been received from departments before processing requisitions.
Review and verify that all required procurement procedures have been followed before approving purchase requisitions.
Post all purchasing/inventory transactions at the end of each business day.

**Operating Budget Summary**

DESCRIPTION	FY 2013 <u>ACTUAL</u>	FY 2014 <u>ACTUAL</u>	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>
Salaries & Wages	\$ 782,270	\$ 805,252	\$ 817,608	\$ 892,450	\$ 940,040
Employee Benefits	164,130	197,625	211,410	237,985	258,260
<b>PERSONNEL EXPENDITURES</b>	<b>946,400</b>	<b>1,002,877</b>	<b>1,029,018</b>	<b>1,130,435</b>	<b>1,198,300</b>
Professional/Contracted Services	71,949	72,188	65,402	80,550	84,510
Current Operating Charges	19,661	27,742	22,498	26,760	27,600
Operating Supplies	17,980	19,805	34,016	26,160	29,620
<b>OPERATING EXPENDITURES</b>	<b>109,590</b>	<b>119,735</b>	<b>121,916</b>	<b>133,470</b>	<b>141,730</b>
<b>TOTALS</b>	<b>\$ 1,055,990</b>	<b>\$ 1,122,612</b>	<b>\$ 1,150,934</b>	<b>\$ 1,263,905</b>	<b>\$ 1,340,030</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 <u>AMENDED</u>	FY 2014 <u>AMENDED</u>	FY 2015 <u>AMENDED</u>	FY 2016 <u>AMENDED</u>	FY 2017 <u>ADOPTED</u>
Finance Director	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Sr. Mgmt. Analyst-Budget	1	-	-	-	-
Budget Administrator	-	1	1	1	1
Budget Analyst	-	-	-	-	1
Management Analyst	1	1	1	1	1
Payroll Coordinator	1	1	1	1	1
Purchasing Manager	1	1	1	1	1
Sr. Mgmt. Analyst-Revenue	1	1	1	1	1
Accountant	1	1	1	1	1
Contract Specialist	1	1	1	1	1
Senior Contract Specialist	-	-	-	1	1
Land Management Specialist	1	1	1	-	-
Revenue Specialist	-	-	-	1	1
Business Services Professional	-	1	1	1	1
Accounting Technician	1	-	-	-	-
Account Specialist	2	2	1	1	1
Purchasing Specialist	-	-	1	1	1
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>15</b>

## General Services

### Fund





001-General Fund

### Department/Division

0705-Administration

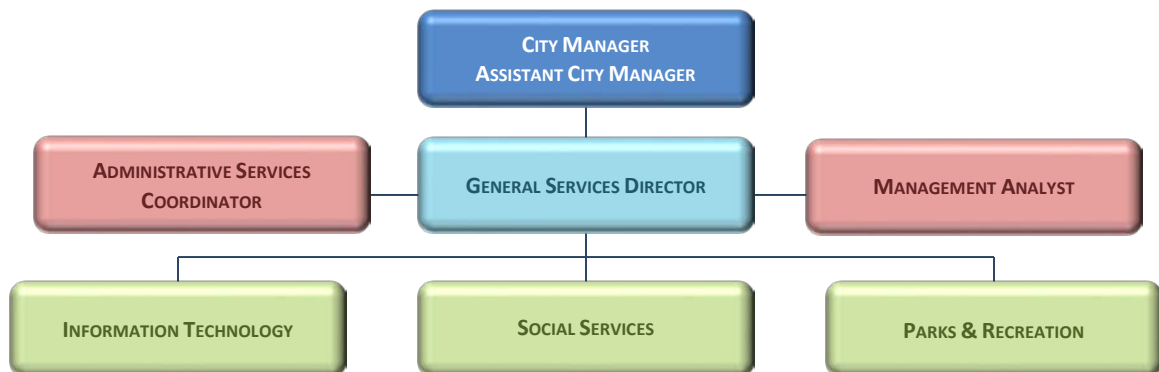
### Mission

The mission of the General Services Administration Division is to oversee the Information Technology, Social Services and Parks and Recreation divisions and Warm Mineral Springs fund to accomplish city designated goals by:

-  providing coordinated and cost-effective services across three operational divisions;
-  providing oversight of information and technology support services;
-  providing oversight of community-based social services; and
-  ensuring the availability of park and recreation opportunities.

In order to accomplish this mission, the General Services Administration Division serves to provide our customers community-based programs, customer-focused services, and technology-driven information ensuring the citizens of North Port enjoy a viable and sustainable quality of life.

### Structure



### Accomplishments

- Moved Warm Mineral Springs under General Services in FY 15/16.
- Contracted for the historic review of Warm Mineral Springs.
- Held inaugural General Services Department Volunteer Appreciation Brunch.
- Completed Blueways Phase 1; Atwater Park Phase III; Morgan Center Trophy Case and improvements at Oaks Park.

### Initiatives

- Build image and awareness in the community by enhancing brand recognition utilizing the City’s website and social media.
- Continue oversight of contracted management for the operations of Warm Mineral Springs.
- Budget and coordinate implementation of capital projects.
- Continue oversight of grant funding.
- Transition to new Social Services Manager.

### Goals

- Deliver coordinated and cost-effective services across all four divisions.
- Assure efficient resource utilization, maximizing organizational effectiveness.
- Develop customer focused outreach programs.
- Enhance the department’s social media/press coverage.
- Provide financial oversight for expenditure and budgetary compliance.

- Develop the department’s budget.
- Develop a departmental CIP program supporting the Commission’s adopted strategic plan.
- Manage the department’s Commission agenda items, inquiries and communications.
- Ensure administrative policies and procedures are established, understood and properly implemented.

**Operating Budget Summary**

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 157,973	\$ 171,064	\$ 173,865	\$ 185,520	\$ 197,200
Employee Benefits	37,086	57,084	59,960	64,815	69,270
<b>PERSONNEL EXPENDITURES</b>	<b>195,059</b>	<b>228,148</b>	<b>233,825</b>	<b>250,335</b>	<b>266,470</b>
Current Operating Charges	3,095	1,705	4,461	3,170	4,190
Operating Supplies	993	1,085	3,495	2,150	2,450
<b>OPERATING EXPENDITURES</b>	<b>4,088</b>	<b>2,790</b>	<b>7,956</b>	<b>5,320</b>	<b>6,640</b>
<b>TOTALS</b>	<b>\$ 199,147</b>	<b>\$ 230,938</b>	<b>\$ 241,781</b>	<b>\$ 255,655</b>	<b>\$ 273,110</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Director	1	1	1	1	1
Management Analyst	1	1	1	1	1
Administrative Services Specialist	-	-	-	1	-
Customer Services Coordinator	-	-	-	-	1
Administrative Services Coordinator	1	1	1	-	-
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>



## General Services

### Fund




001-General Fund

### Department/Division

0710-Information Technology

### Mission

The mission of the Information Technology Division is to achieve community outcomes by ensuring the integrity of and access to information by:

-  providing excellent technology support services to internal customers;
-  ensuring availability of information through technological services to increase community awareness; and
-  supporting community values through updated technology.

In order to accomplish this mission, the Information Technology Division promotes the use of technology wherever it enables efficient and effective business processes improving service to all of the City’s customers.

### Core Services and Outputs

#### Access to Information

**Primary Customer Group:** Employees and citizens

**Customer Requirements:** Reliability, anytime/anywhere accessibility

**Definition Statement:** To provide reliable, anytime, anywhere access to information to meet the needs of our employees and citizens.

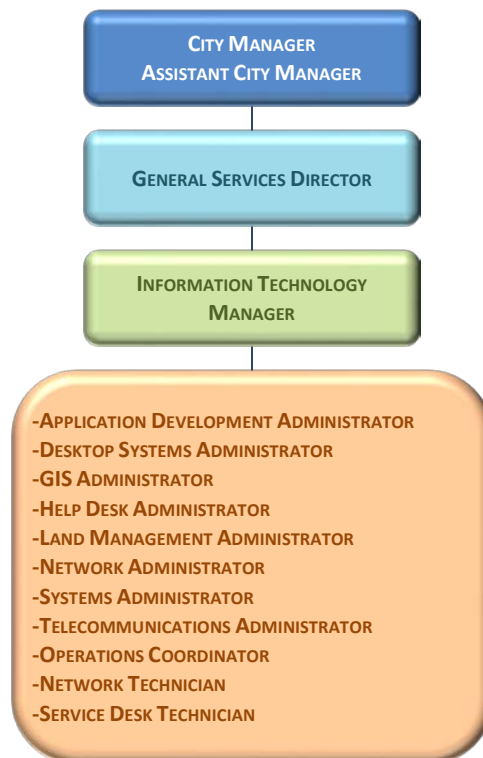
#### Support the Use of Technology

**Primary Customer Group:** Employees and citizens

**Customer Requirements:** Current technology, functional technology, accessible, timely

**Definition Statement:** To ensure technology tools are current and functional and employees are offered proper training and support.

### Structure



### Accomplishments

- Established disaster recovery center for continuity of datacenter resources.
- Implemented phone system for improved city-wide voice communication services.
- Implemented Microsoft Office 365 for improved email and current versions of Office software.
- Implemented new Police data network infrastructure for improved reliability and performance.
- Implemented new reporting and analytics application to improve access to information.
- Implemented new performance management application to help Human Resources enhance their process.
- Implemented a redesigned City website and a City mobile app.
- Continued to expand wireless networks throughout City facilities, enhancing staff and public access to the Internet.

### Initiatives

- Continue to enhance online services for external customers.
- Strengthen IT involvement in department process analysis and business solutions.
- Continue to promote use of geographic information and applications.
- Promote training opportunities for City business systems and software applications.

### Goals and Objectives

#### GOAL 1

Ensure a secure and reliable technology infrastructure.

##### OBJECTIVES:

- Analyze alternative service delivery models.
- Review opportunities for new and/or enhanced technology services.
- Continue strategic information technology planning.

#### GOAL 2

Ensure and support the use of technology.

##### OBJECTIVES:

- Develop technology solutions that improve our external customers’ ability to interact with the City.
- Provide access to information that allows for better decision making and strategic planning.
- Provide excellent technology support services to internal customers.

### Key Performance Measures

#### MANAGING SERVICE LEVEL AGREEMENTS

<b>Goal</b>	Ensure and support the use of technology.				
<b>Objective</b>	Provide effective and superior customer service to all city business.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain 80% of service level agreements assigned to categories of service orders	N/A	N/A	80%	97.3%	80%
<b>Description</b>	The division categorizes Help Desk requests based upon projected completion time.				
<b>Purpose</b>	This measure assists the division’s ability in meeting standardized response and completion times for service requests.				
<b>Status</b>	This is the second fiscal year in which this measure will be used.				

**AVAILABILITY OF INFORMATION SYSTEM TECHNOLOGY**

<b>Goal</b>	Ensure the reliability and accessibility to information.				
<b>Objective</b>	Provide effective and superior customer service to all city business.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain 97% of information systems (network, email, desk phones) uptime/availability.	99.9%	99.9%	97%	99.61%	97%
<b>Description</b>	The division ensures the availability of information systems city-wide.				
<b>Purpose</b>	This measure tracks the availability of information systems (network, email, desk phones).				
<b>Status</b>	The division consistently exceeds the performance mark of 97%.				

**ACCESS TO APPLICATIONS AND INFORMATION**

<b>Goal</b>	Ensure the reliability and accessibility to information.				
<b>Objective</b>	Provide effective and superior customer service to all city business.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain uptime/availability above 95%	N/A	N/A	95%	98.14%	95%
<b>Description</b>	The division ensures the reliability and accessibility to information city-wide.				
<b>Purpose</b>	This measure tracks the availability of information.				
<b>Status</b>	This is the second fiscal year in which this measure will be used.				

**Output Measures**

- Staff Help Desk 2,080 hours per year.
- Provide on-call service (support) 128 hours per week.
- Coordinate twelve (12) user training opportunities annually.

**Operating Budget Summary**

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 578,325	\$ 507,731	\$ 547,601	\$ 612,320	\$ 708,120
Employee Benefits	129,436	127,291	142,524	162,930	187,370
<b>PERSONNEL EXPENDITURES</b>	<b>707,761</b>	<b>635,022</b>	<b>690,125</b>	<b>775,250</b>	<b>895,490</b>
Professional/Contracted Services	34,450	16,929	99,341	44,520	34,270
Current Operating Charges	520,259	515,980	571,585	557,870	393,850
Operating Supplies	122,832	93,541	210,530	285,200	720,290
<b>OPERATING EXPENDITURES</b>	<b>677,541</b>	<b>626,450</b>	<b>881,456</b>	<b>887,590</b>	<b>1,148,410</b>
<b>CAPITAL EXPENDITURES</b>	<b>77,542</b>	<b>79,957</b>	<b>164,954</b>	<b>129,630</b>	<b>202,790</b>
<b>TOTALS</b>	<b>\$ 1,462,844</b>	<b>\$ 1,341,429</b>	<b>\$ 1,736,535</b>	<b>\$ 1,792,470</b>	<b>\$ 2,246,690</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 <u>AMENDED</u></b>	<b>FY 2014 <u>AMENDED</u></b>	<b>FY 2015 <u>AMENDED</u></b>	<b>FY 2016 <u>AMENDED</u></b>	<b>FY 2017 <u>ADOPTED</u></b>
IT Manager	1	1	1	1	1
IT Network Administrator	1	1	1	1	1
GIS Administrator	1	1	1	1	1
IT Systems Administrator	1	1	1	1	1
Applications Development Administrator	1	1	1	1	1
Telecommunications Administrator	1	1	1	1	1
Help Desk Administrator	1	1	1	1	1
IT Operations Coordinator	1	1	1	1	1
IT Systems Technician	1	1	1	-	-
Desktop Systems Administrator	-	-	-	1	1
Land Management Administrator	-	-	-	1	1
Network Technician	-	-	-	-	1
Service Desk Technician	-	-	-	-	1
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>12</b>

## General Services

### Fund




001-General Fund

### Department/Division

0730-Social Services

### Mission

The mission of the Social Services Division is to achieve community outcomes by improving the social and economic well-being of our citizens by:

-  increasing awareness of community assistance available to individuals and families;
-  bringing additional programming and services to the community; and
-  creating a bridge between socio-economic groups.

In order to accomplish this mission, the Social Services Division coordinates community-based programs.

### Core Services and Outputs

*Community Enrichment Services and Support*

**Primary Customer Group:** Residents

**Customer Requirements:** Improve access to services, enhance, timely

**Definition Statement:** To provide access to resources and services to support the social and economic well-being of North Port residents.

### Structure



### Accomplishments

- Received community assistance grants totaling \$67,908.
- Received Community Development grant for staff totaling \$52,800.
- Through the Toy Chest Program, received donations and distributed gifts to 973 children ages 0-14.
- Through the Back to Scholl Resource Fair, educated 222 families on vital resources available within our community while receiving donations and distributing 585 backpacks with school supplies to North Port students grades K-12.

### Initiatives

- Partner with Salvation Army Sarasota to administer the Low Income Home Energy Assistance Program (LIHEAP) to assist families with their electric bills.
- Partner with Area Agency on Aging for Southwest Florida to administer the Emergency Home Energy Assistance Program (EHEAP) to assist individuals age 60 or older with their electric bills.

- Increase community outreach utilizing the City’s website, newsletters and community events.
- Enhance networking and outreach efforts through partnerships formed at the Family Service Center, the North Port Interagency Council and Sun Coast Partnership to End Homelessness.
- Continue to explore new agency partnerships that will complement services provided at the Family Service Center.

**Goals and Objectives**

**GOAL 1**

Offer community enrichment services and support.

**OBJECTIVES:**

- Aid in the development of quality of life opportunities.
- Coordinate annual events to serve the needs of the community.
- Respond to the social and economic issues of residents.
- Bring additional programming and services to the community through public and private sector partners.
- Create a bridge between socio-economic groups and develop a greater sense of community.

**GOAL 2**

Identify and create opportunities to increase awareness of programs and services available to residents.

**OBJECTIVES:**

- Ensure inquiries and requests for assistance are responded to in a timely manner.
- Research and apply for available grant funding.
- Partner with other community agencies to provide funding assistance.

**Key Performance Measures**

**RESPOND TO CALLS FOR ASSISTANCE**

<b>Goal</b>	Offer community enrichments services and support.				
<b>Objective</b>	Provide effective and superior customer service to all requests for assistance.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Respond to 90% of calls for housing assistance within two (2) days of request.	100%	100%	90%	99.25%	90%
<b>Description</b>	The division provides housing assistance to residents.				
<b>Purpose</b>	Ensures the division is responsive in a timely manner.				
<b>Status</b>	The division continues to consistently meet the projected measurement.				

**REVIEW AND PROCESSING OF HOUSING ASSISTANCE APPLICATIONS**

<b>Goal</b>	Offer community enrichments services and support.				
<b>Objective</b>	Provide effective and superior customer service to all requests for assistance.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Complete review and processing of Housing Assistance applications within five (5) business days 95% of the time	100%	100%	95%	100%	95%
<b>Description</b>	The division provides housing assistance to residents.				
<b>Purpose</b>	Ensures the division is responsive in a timely manner.				
<b>Status</b>	The division continues to consistently meet the projected measurement.				

**Output Measures**

Sponsor/coordinate three (3) community events each year.

Apply for two (2) grant opportunities for housing assistance each year.

Partner with four (4) agencies in the community to provide funding assistance.

**Operating Budget Summary**

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 188,638	\$ 182,778	\$ 168,356	\$ 122,200	\$ 149,770
Employee Benefits	38,069	47,816	44,915	36,430	40,760
<b>PERSONNEL EXPENDITURES</b>	<b>226,707</b>	<b>230,594</b>	<b>213,271</b>	<b>158,630</b>	<b>190,530</b>
Current Operating Charges	99,242	64,687	66,335	24,390	25,280
Operating Supplies	1,152	2,880	695	870	3,470
<b>OPERATING EXPENDITURES</b>	<b>100,394</b>	<b>67,567</b>	<b>67,030</b>	<b>25,260</b>	<b>28,750</b>
<b>CAPITAL EXPENDITURES</b>	<b>5,100</b>	<b>92,473</b>	<b>134,158</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 332,201</b>	<b>\$ 390,634</b>	<b>\$ 414,459</b>	<b>\$ 183,890</b>	<b>\$ 219,280</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Grant Revenues	\$ (139,831)	\$ (207,333)	\$ (100,420)	\$ -	\$ -
Charges for Service	(35,745)	(29,071)	(11,441)	-	-
Miscellaneous Revenues	(121,429)	(87,050)	(124,102)	(129,180)	(134,580)
<b>TOTAL GENERATED REVENUES</b>	<b>(297,005)</b>	<b>(323,454)</b>	<b>(235,963)</b>	<b>(129,180)</b>	<b>(134,580)</b>
<b>NET EXPENDITURES</b>	<b>\$ 35,196</b>	<b>\$ 67,180</b>	<b>\$ 178,496</b>	<b>\$ 54,710</b>	<b>\$ 84,700</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Social Services Manager	1	1	1	1	1
Staff Assistant II	1	1	1	-	-
Staff Assistant I (PT)	-	-	-	1	1
Case Worker	-	-	-	2	2
Program Assistant (FT)	1	1	1	-	-
Program Assistant (PT)	1	3	2	-	-
<b>TOTAL</b>	<b>4</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>4</b>

## General Services

### Fund





001-General Fund

### Department/Division

3036-Parks and Recreation

### Mission

The mission of the Parks & Recreation Division is to achieve community outcomes by enriching life experiences through recreation by:

-  ensuring a safe and aesthetically pleasing park system;
-  providing recreational opportunities to enhance the quality of life;
-  ensuring availability of community programs and activities; and
-  creating a balanced park system reflecting the diversity of the community to improve sustainability.

In order to accomplish this mission, the Parks and Recreation Division is responsible for providing diverse year round recreational opportunities through the preservation of open space, park settings, recreational facilities and programs that meet the physical, mental, cultural and social needs of our residents and non-residents of all ages based on the community needs and priorities.

### Core Services and Outputs

#### Community Park System

**Primary Customer Group:** Citizens

**Customer Requirements:** Variety, cleanliness, safety, attractive, playful

**Definition Statement:** To provide a variety of park facilities for the enjoyment of a diverse community.

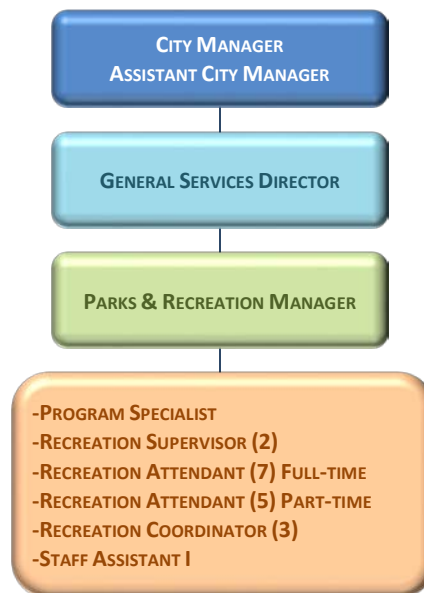
#### Community Enrichment

**Primary Customer Group:** North Port residents

**Customer Requirements:** Variety

**Definition Statement:** To provide a variety of recreational programming opportunities and community events for North Port residents to enrich life experiences.

### Structure





## Accomplishments

- Completed Parks Master Plan, Canine Club renovations; Highland Ridge Park playground equipment; Park Welcome signs; installed water bottle refilling stations and automated basketball hoop adjusters at Community Centers; and installed new fitness equipment at GMAC.
- Implemented the Tribute Tree, bench and paver program.
- Secured Adopt-A-Park agreements for six parks.
- Secured sponsorships and collaborations to support special events totaling \$8,050 cash and approximately \$24,967 in-kind.
- Collaborated with local non-profits, community organizations and residents to secure 628 hours of volunteer services in support of Parks and Recreation events from October 1 – April 30.
- Expanded recreational services to the community by offering 18 new programs and events.
- Increased awareness of Parks and Recreation activities and promoted positive community relations through participation in community based events.

## Initiatives

- Maximize usage of the Community Centers and increase programming at off site facilities.
- Implement new programs that focus on health and wellness.
- Promote efficient operation and coordination of facilities and improve communication.
- Promote use of our natural resources for education purposes and outdoor experiences.
- Continue to support youth education and enrichment programming.
- Consider and implement recommendations from the Parks & Recreation Master Plan.

## Goals and Objectives

### GOAL 1

Provide high quality, relevant, and diverse services and programs to the public.

#### OBJECTIVES:

- Achieve a high level of customer satisfaction for all programs and services offered by the Division.
- Increase public awareness of and participation in recreational services.
- Ensure programs are responsive to a broad range of needs within the community.
- Ensure availability and accessibility of community programs and activities.
- Create a balanced park system reflecting the diversity of the community.

### GOAL 2

Provide innovative, well-managed recreational opportunities to enhance quality of life and promote healthy lifestyles.

#### OBJECTIVES:

- Increase and diversify community involvement and volunteerism.
- Monitor cost recovery to facilitate sustainability of programs and services.
- Explore partnerships with other agencies to maximize services for the public.

## Key Performance Measures

### PARK FACILITY RENTAL CUSTOMER SATISFACTION

<b>Goal</b>	Provide high quality, relevant, and diverse services and programs to the public.				
<b>Objective</b>	Achieve a high level of customer satisfaction for all programs and services offered by the Division.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percent of survey respondents who agree or strongly agree that the overall rental facility experience is satisfactory-85% goal.	94.5%	89.75%	85%	95%	85%
<b>Description</b>	The division coordinates the rental of park facilities to the public.				
<b>Purpose</b>	This feedback assists the division in determining its customer service and improves communication with the renters of city facilities.				
<b>Status</b>	The division has annually met this performance measure.				

### PARK FACILITY RENTAL REQUEST FULFILLED

<b>Goal</b>	Provide high quality, relevant, and diverse services and programs to the public.				
<b>Objective</b>	Ensure programs are responsive to a broad range of needs within the community.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain 90% goal for park rental requests fulfilled for facility requested or alternative facilities.	99.3%	100%	90%	100%	90%
<b>Description</b>	The division coordinates the rental of park facilities to the public.				
<b>Purpose</b>	The division processes rental requests on a first come, first served basis. When requested facilities are scheduled, the division provides alternative facilities that may meet the requestors' need.				
<b>Status</b>	The division has been successful in renting park facilities through innovative and alternative methods.				

## Output Measures

Conduct four (4) joint assessments of park facilities annually.
Evaluate twelve (12) maintenance inspections annually.
Host community events in three (3) different parks annually.

**FITNESS CLASS CUSTOMER SATISFACTION**

<b>Goal</b>	Provide high quality, relevant, and diverse services and programs to the public.				
<b>Objective</b>	Ensure programs are responsive to a broad range of needs within the community.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Percent of survey respondents who agree or strongly agree that the overall fitness class experience is satisfactory-90% goal	100%	100%	90%	100%	90%
<b>Description</b>	The division coordinates the rental of park facilities to the public.				
<b>Purpose</b>	The division processes rental requests on a first come, first served basis. When requested facilities are scheduled, the division provides alternative facilities that may meet the requestors' need.				
<b>Status</b>	The division has annually met this performance measure.				

**SPECIAL EVENT PROJECTS**

<b>Goal</b>	Provide innovative, well-managed programs and services.				
<b>Objective</b>	Monitor cost recovery to facilitate sustainability of programs and services.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
90% of special events are completed within budget.	81.3%	100%	90%	97.5%	90%
<b>Description</b>	The division hosts special events throughout the year that are open to the public.				
<b>Purpose</b>	The division estimates a budget amount for each of the projects.				
<b>Status</b>	Projects that require additional funding above the adopted budget must go through a budget approval process in order to add funds for any project.				

**Output Measures**

Provide ten (10) different programs each month.
Host twelve (12) community events annually.
Publish and distribute two (2) comprehensive activity guides per year.

## Operating Budget Summary

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 607,995	\$ 631,666	\$ 617,548	\$ 676,620	\$ 724,510
Employee Benefits	124,675	152,567	166,714	189,440	196,860
<b>PERSONNEL EXPENDITURES</b>	<b>732,670</b>	<b>784,233</b>	<b>784,262</b>	<b>866,060</b>	<b>921,370</b>
Professional/Contracted Services	74,509	78,855	78,342	81,290	77,720
Current Operating Charges	51,213	66,123	56,681	58,690	85,180
Operating Supplies	38,942	57,116	64,579	52,340	102,180
<b>OPERATING EXPENDITURES</b>	<b>164,664</b>	<b>202,094</b>	<b>199,602</b>	<b>192,320</b>	<b>265,080</b>
CAPITAL EXPENDITURES	-	-	-	-	60,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 897,334</b>	<b>\$ 986,327</b>	<b>\$ 983,864</b>	<b>\$ 1,058,380</b>	<b>\$ 1,246,450</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	\$ (335,738)	\$ (306,402)	\$ (308,367)	\$ (322,080)	\$ (330,050)
Miscellaneous Revenues	(2,226)	(4,475)	(427)	(15,900)	(19,000)
<b>TOTAL GENERATED REVENUES</b>	<b>(337,964)</b>	<b>(310,877)</b>	<b>(308,794)</b>	<b>(337,980)</b>	<b>(349,050)</b>
<b>NET EXPENDITURES</b>	<b>\$ 559,370</b>	<b>\$ 675,450</b>	<b>\$ 675,070</b>	<b>\$ 720,400</b>	<b>\$ 897,400</b>

## Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Parks & Recreation Manager	1	1	1	1	1
Recreation Supervisor	1	1	1	1	2
Program Coordinator	1	-	-	-	-
Recreation Coordinator	2	-	-	-	-
Recreation Program Coordinator	-	3	3	3	3
Recreation Attendant	3	4	5	5	7
Recreation Attendant – PT	8	7	7	7	5
Program Specialist	1	1	1	1	1
Staff Assistant	2	2	1	1	1
<b>TOTAL</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>

## Capital Projects

### Major Initiatives

- **Myakkahatchee Creek Corridor** – The acquisition of land along the Myakkahatchee Creek to protect and preserve the natural beauty of the creek and mitigate the effects of flooding.
- **Myakkahatchee Creek Greenway** – The project will construct a trail section between Price Boulevard and Appomattox Drive on North Port Boulevard. The design of the project supports the linear park concept. Design and permitting are complete and the City is awaiting the receipt of the developer contribution for the project.
- **Blueways** – The Blueways project is to develop the canal and creek system in the City to improve existing launch sites to provide connectivity to various parks and points of interest and to promote water-based activities. Phase one (1) of the project is complete and the department is currently working on Phase two (1). There are a total of five (5) phases.
- **Butler Park Multi-Purpose Fields** – The project will change the existing ball fields into multi-purpose sports fields. The project includes the multi-purpose fields, small & large concession/restroom buildings, additional lighting and sidewalks, and drainage improvements.
- **Park Refurbishments** – The addition of sidewalks, lighting, dark fiber connectivity, benches, trash receptacles, and new playground equipment with shade coverings are part of the improvements the City is doing at parks.
- **Park Land Acquisition** – The project supports the community demand for an enhanced park system.

## Human Resources

### Fund




001-General Fund

### Department/Division

0900-Human Resources & Risk Management

### Mission

The mission of the Human Resources Department is to achieve community outcomes through fostering workforce excellence by:

-  providing oversight of human resources and risk management policies and programs;
-  providing quality recruitment to ensure a sustainable workforce; and
-  providing training opportunities to ensure community values which improve the quality of life.

In order to accomplish this mission, the Human Resource Department is responsible for recruitment and selection; classification and compensation; employee relations and training; and personnel processing for the City.

### Core Services and Outputs

*Workforce Recruitment, Retention, and Support*

**Primary Customer Group:** City organization

**Customer Requirements:** Knowledgeable/skilled staff, professionalism, timeliness

**Definition Statement:** To attract qualified applicants and provide resources/support to retain a quality workforce for the organization.

*Risk Management*

**Primary Customer Group:** City organization

**Customer Requirements:** Safe, knowledgeable, accurate, timely, professional

**Definition Statement:** To promote a safe work environment by managing the City’s risk management program which includes: workers’ compensation, safety, property and auto liability, and insurance coverage?

### Structure



## Accomplishments

- Coordinated and presented city-wide training sessions.
- Continued to review existing job descriptions and paygrades to align with job tasks and responsibilities.
- Coordinated all pre-employment testing.

## Initiatives

- Implement the U.S. Department of Labor regulations defining and delimiting the exemptions for “white collar” employees.
- Continue to review pay and classification of existing city jobs.
- Monitor and refine newly implemented Self-Insurance risk program.
- Define ways to implement goals and objectives.
- Increase accountability for performance and results.
- Contract a Compensation/Classification Study.

## Goals and Objectives

### GOAL 1

Enable the City to attract, develop, and retain a committed workforce.

#### OBJECTIVES:

- Collaborate with each department to develop a staffing plan that identifies key roles and successors.
- Review the recruitment process to decrease time to fill and increase quality of hires.
- Reduce first year turnover with higher quality of hires and closer performance coaching.

### GOAL 2

Enhance City culture of engagement and innovation.

#### OBJECTIVES:

- Ensure employee attendance rate is high.
- Enhance learning opportunities through an employee development plan.
- Increase employee communication through all media, including an enhanced department website.
- Enhance the City’s Wellness Program with 20 percent employee participation.

### GOAL 3

Reduce liability exposure to the City.

#### OBJECTIVES:

- Reduce liability exposure to the City for employee-involved vehicle collisions.
- Reduce the number of claims related to City vehicle collision losses.
- Track claims involving City employees driving City vehicles.

### GOAL 4

Provide a safe environment for employees.

#### OBJECTIVES:

- Provide workplace safety training for all departments.
- Conduct a minimum of six (6) safety meetings each year.

### GOAL 5

Minimize loss of productivity and disruption of services.

#### OBJECTIVES:

- Facilitate early return to work program.
- Reduce the number of costly lost time claims filed and days away from work.

**Key Performance Measures**

**MAINTAIN 80% OF VACANCIES (NON-SWORN) FILLED WITHIN 90 DAYS OF APPROVED REQUISITION**

<b>Goal</b>	Enable the City to attract, develop, and retain a committed workforce.				
<b>Objective</b>	Maintain the City's workforce.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Fill 80% of vacancies within 90 days of approved requisition	N/A	N/A	80%	84%	80%
<b>Description</b>	The timely filling of vacancies.				
<b>Purpose</b>	This contributes to the improvement of the recruitment process to decrease time to fill and increase quality of hires.				
<b>Status</b>	This is the second year for this measure.				

**MAINTAIN 80% ON-THE-JOB INJURIES RESULT IN LESS THAN 7 WORK DAYS LOST**

<b>Goal</b>	Minimize loss of productivity and disruption of services.				
<b>Objective</b>	Reduce the number of costly lost time claims filed and days away from work.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain 80% of the on-the-job injuries to less than 7 work days lost	N/A	N/A	80%	95.1%	80%
<b>Description</b>	The reduction of days away from work for on-the-job injuries.				
<b>Purpose</b>	This supports the City's goal to minimize loss of productivity and disruption of services due to on-the-job injuries.				
<b>Status</b>	This is the second year for this measure.				

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 249,977	\$ 269,793	\$ 299,514	\$ 402,250	\$ 453,250
Employee Benefits	52,057	62,087	69,891	113,490	129,280
<b>PERSONNEL EXPENDITURES</b>	<b>302,034</b>	<b>331,880</b>	<b>369,405</b>	<b>515,740</b>	<b>582,530</b>
Professional/Contracted Services	17,184	21,312	151,764	80,360	122,360
Current Operating Charges	12,067	13,702	12,929	15,280	16,390
Operating Supplies	16,130	19,267	27,122	19,660	30,390
<b>OPERATING EXPENDITURES</b>	<b>45,381</b>	<b>54,281</b>	<b>191,815</b>	<b>115,300</b>	<b>169,140</b>
<b>TOTALS</b>	<b>\$ 347,415</b>	<b>\$ 386,161</b>	<b>\$ 561,220</b>	<b>\$ 631,040</b>	<b>\$ 751,670</b>



**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 <u>AMENDED</u></b>	<b>FY 2014 <u>AMENDED</u></b>	<b>FY 2015 <u>AMENDED</u></b>	<b>FY 2016 <u>AMENDED</u></b>	<b>FY 2017 <u>ADOPTED</u></b>
Human Resources Director	-	-	-	1	1
Human Resources Manager	-	1	1	1	1
Employee Benefits Coordinator	1	1	1	-	-
Benefits/Wellness Coordinator	-	-	-	1	1
Employee Services Coordinator	1	1	1	-	-
Human Resources Coordinator	-	-	-	1	2
Risk Management Coordinator	1	1	2	2	2
Administrative Services Specialist	-	-	-	-	1
Human Resource Specialist	2	2	1	1	-
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>8</b>

## Non-Departmental

### Fund

001-General Fund

### Department/Division

9100-Non-Departmental

### Mission

The mission of the Non-Departmental division is to serve as the budgetary division for all non-department specific costs that need to be allocated to all General Fund departments.

In order to accomplish this mission, the Non-Departmental division serves to budget global activities for the General Fund including general insurance premiums and contingency.

### Operating Budget Summary

DESCRIPTION	FY 2013 <u>ACTUAL</u>	FY 2014 <u>ACTUAL</u>	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>
Employee Benefits	\$ 12,556	\$ 9,075	\$ 6,831	\$ 18,360	\$ 8,800
<b>PERSONNEL EXPENDITURES</b>	<b>12,556</b>	<b>9,075</b>	<b>6,831</b>	<b>18,360</b>	<b>8,800</b>
Professional/Contracted Services	119,970	546,802	94,769	89,000	113,200
Current Operating Charges	344,381	448,050	361,677	416,250	412,120
<b>OPERATING EXPENDITURES</b>	<b>464,351</b>	<b>994,852</b>	<b>456,446</b>	<b>505,250</b>	<b>525,320</b>
<b>CAPITAL EXPENDITURES</b>	-	-	-	-	<b>38,840</b>
<b>OTHER USES</b>	<b>40,000</b>	-	-	-	-
<b>TOTALS</b>	<b>\$ 516,907</b>	<b>\$ 1,003,927</b>	<b>\$ 463,277</b>	<b>\$ 523,610</b>	<b>\$ 572,960</b>

## Neighborhood Development Services

### Fund




001-General Fund

### Department/Division

0605-Planning & Zoning Division

### Mission

The mission of the Planning & Zoning Division is to achieve community outcomes by advancing the community development vision by:

-  providing direction to aid in creating a sustainable community;
-  ensuring development enhances the quality of life for the residents; and
-  encouraging adequate balance of development.

In order to accomplish this mission, Planning & Zoning serves to enforce the City’s land development code and stewardship of the City’s future through enforcement of the Comprehensive Plan.

### Core Services and Outputs

#### Current Planning

**Primary Customer Group:** Property owners and developers

**Customer Requirements:** Consistency and educational

**Definition Statement:** To ensure that all development proposals are consistent and in compliance with the City’s Unified Land Development Code (ULDC), approved master plans, pattern books and the City’s adopted Comprehensive Plan, and are administered in a professional manner that promotes and protects the public interest, while creating livable and aesthetically pleasing communities.

#### Comprehensive Planning

**Primary Customer Group:** Residents, city staff and developers

**Customer Requirements:** Livable and sustainable

**Definition Statement:** To ensure that all long-range planning, transportation planning and master planning activities address the needs and aspirations of the community, efficient growth management, sustainability with energy conservation and neighborhood preservation to provide community long-term goals and short-term objectives and policies.

### Structure



**Accomplishments**

- Continued efforts with the University of Florida to provide the review and update of the City’s Comprehensive Plan & Land Development Code.
- Continued to work with the Business Advocate to improve development review processes.
- Contracted with the University of Florida for the preparation of the Evaluation and Appraisal Report (EAR).
- Continued to research the feasibility of the City instituting mobility fees.

**Initiatives**

- Continue with the total rewrite of the Unified Land Development Code.
- Coordinate the development of Activity Center 5 with developers.
- Develop the Activity Center 6 master plan.
- Implement electronic plans review for all development processes.
- Use of I-Pads for real time zoning inspections through the mobility application.
- Continue to revise and enhance the development review process to meet the priorities established by the City Commission in the Strategic Plan.

**Goals and Objectives**

**GOAL 1**

Encourage sustainable development.

**OBJECTIVES:**

- Ensure all development proposals are consistent and in compliance with City codes and plans.
- Review all submitted formal petitions.
- Encourage and support sustainable development.

**GOAL 2**

Ensure and support an aesthetically pleasing community.

**OBJECTIVES:**

- Review all comprehensive plan amendments to meet community values.
- Review all Unified Land Development (ULDC) amendments to comply with the Comprehensive Plan and strategic initiatives.

**Key Performance Measures**

**REVIEW OF FORMAL PETITIONS**

<b>Goal</b>	Encourage sustainable development.				
<b>Objective</b>	Ensure all development proposals are consistent and in compliance with City codes and plans.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Ensure that 75% of formal petitions submitted are processed and reviewed within four (4) months of submittal	87%	100%	90%	86.75%	75%
<b>Description</b>	The division reviews all formal development petitions for the City which includes major sites, subdivisions, plats, infrastructure, special exceptions, variances, text amendments, rezoning, and architectural reviews.				
<b>Purpose</b>	This measure is to assist in delivering reliable city services.				
<b>Status</b>	In fiscal year 2016, the Division added a Zoning Coordinator position. By the beginning of fiscal year 2016, the Division was adequately staffed. The additional position has provided the necessary resources to meet the projected performance measure.				

**Output Measures**

Twenty (20) formal petitions reviewed annually by appropriate boards.

Updates to Comprehensive Plan text and maps.

Annexations, rezone, large scale Comprehensive Plan amendment & text amendments.

**Workload Measures**

	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2016 Actual	FY 2017 Projected
Number of petitions reviewed	183	N/A	179	221	185

**Operating Budget Summary**

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 412,493	\$ 370,604	\$ 524,231	\$ 612,250	\$ 618,520
Employee Benefits	85,252	93,833	151,373	174,950	205,820
<b>PERSONNEL EXPENDITURES</b>	<b>497,745</b>	<b>464,437</b>	<b>675,604</b>	<b>787,200</b>	<b>824,340</b>
Professional/Contracted Services	2,161	(43,514)	220	278,600	318,600
Current Operating Charges	13,612	9,723	12,242	18,340	67,240
Operating Supplies	13,269	9,934	14,895	19,090	13,820
<b>OPERATING EXPENDITURES</b>	<b>29,042</b>	<b>(23,857)</b>	<b>27,357</b>	<b>316,030</b>	<b>399,660</b>
<b>CAPITAL EXPENDITURES</b>	<b>7,529</b>	<b>-</b>	<b>-</b>	<b>23,000</b>	<b>-</b>
<b>TOTALS</b>	<b>\$ 534,316</b>	<b>\$ 440,580</b>	<b>\$ 702,961</b>	<b>\$ 1,126,230</b>	<b>\$1,224,000</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Charges for Service	\$ (85,626)	\$ (138,173)	\$ (223,993)	\$ (202,100)	\$ (232,900)
<b>NET EXPENDITURES</b>	<b>\$ 448,690</b>	<b>\$ 302,407</b>	<b>\$ 478,968</b>	<b>\$ 924,130</b>	<b>\$ 991,100</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Director (split between 4 divisions)	-	-	-	-	-
Planning Division Manager	-	1	1	1	1
Planner	3	3	4	4	4
Zoning Plans Examiner	-	-	2	2	2
Zoning Coordinator	-	-	-	1	1
Development Tech II	1	1	2	2	2
Development Tech I	1	1	2	2	2
Grants & Environmental Coordinator	1	1	-	-	-
Executive Assistant	1	1	-	-	-
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>11</b>	<b>12</b>	<b>12</b>

## Neighborhood Development Services

### Fund




001-General Fund

### Department/Division

0760-Property Maintenance

### Mission

The mission of the Property Maintenance Division is to achieve community outcomes by preserving the character of the community by:

-  ensuring the sustainable maintenance of City buildings to provide a safe, secure and clean environment;
-  ensuring innovative and cost-effective resource management; and
-  ensuring the City maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable.

In order to accomplish this mission, Property Maintenance is responsible for the maintenance and operations of all city facilities.

### Core Services and Outputs

#### City Facility and Property Maintenance

**Primary Customer Group:** City of North Port residents and employees

**Customer Requirements:** Quality, effectiveness

**Definition Statement:** To maintain the quality of City facilities, parks and grounds for residents and employees.

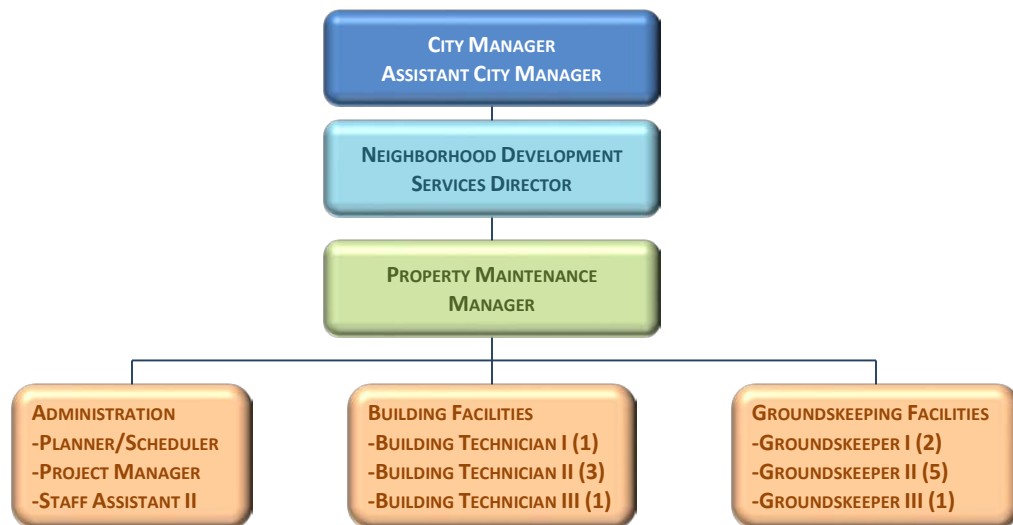
#### Coordination of Special Events

**Primary Customer Group:** City of North Port employees

**Customer Requirements:** Responsiveness, corrective action

**Definition Statement:** To assist City employees in a responsive manner with the coordination, set up and breakdown of City sponsored events.

### Structure



**Accomplishments**

- Continued effort to move to all alternative service providers for City landscaping services.
- Maintained all city facilities including: buildings, parks and grounds.
- Reduced the number of Groundskeeping positions by one supporting the transition to alternative service providers.
- Provided project management oversight to several parks projects and other City projects.
- Completed the painting of George Mullen Center, City Hall and the Police Station.

**Initiatives**

- Continue to provide project management oversight to parks projects and other City projects.
- Increase data collection and define routine maintenance through the work order system.
- Increase quality of contracted services.

**Goals and Objectives**

**GOAL 1**

Ensure and protect the community’s character.

**OBJECTIVES:**

- Provide Groundskeeping services for city facilities.
- Oversee project management for parks and other city projects.

**GOAL 2**

Ensure excellent stewardship of city facilities and other infrastructure.

**OBJECTIVES:**

- Maintain city building to industry standards.
- Ensure safety of all city facilities.

**Key Performance Measures**

**MAINTENANCE OF CITY PARK FACILITIES**

<b>Goal</b>	Ensure excellent stewardship of city facilities and other infrastructure.				
<b>Objective</b>	Ensure park quality by conducting monthly safety inspections.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Complete corrective safety inspection actions within 24 hours of the inspection 95% of the time	98%	99%	90%	100%	95%
<b>Description</b>	The division ensures the safety of all city facilities.				
<b>Purpose</b>	This measure is to assist in delivering reliable city services.				
<b>Status</b>	The division continues to meet the projected requirement.				

**Output Measures**

Complete eleven (11) safety inspections of playground equipment every month.

## Operating Budget Summary

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 918,534	\$ 806,605	\$ 783,778	\$ 775,100	\$ 708,130
Employee Benefits	280,635	266,112	258,564	299,770	299,980
<b>PERSONNEL EXPENDITURES</b>	<b>1,199,169</b>	<b>1,072,717</b>	<b>1,042,342</b>	<b>1,074,870</b>	<b>1,008,110</b>
Professional/Contracted Services	139,544	178,537	176,363	206,150	237,110
Current Operating Charges	1,085,503	1,006,205	1,033,635	1,286,070	1,326,880
Operating Supplies	194,522	197,766	130,328	169,840	169,980
<b>OPERATING EXPENDITURES</b>	<b>1,419,569</b>	<b>1,382,508</b>	<b>1,340,326</b>	<b>1,662,060</b>	<b>1,733,970</b>
<b>CAPITAL EXPENDITURES</b>	<b>55,833</b>	<b>37,672</b>	<b>125,957</b>	<b>-</b>	<b>424,500</b>
<b>TOTALS</b>	<b>\$ 2,674,571</b>	<b>\$ 2,492,897</b>	<b>\$ 2,508,625</b>	<b>\$ 2,736,930</b>	<b>\$ 3,166,580</b>

## Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Building Director (split between four divisions)					
Property Maintenance Manager	1	1	1	1	1
Project Manager (shared equally w/Building)	-	1	1	1	1
Property Maintenance Superintendent	1	-	-	-	-
Building Technician III	-	-	1	1	1
Building Technician II	3	3	3	3	3
Building Technician I	2	2	2	1	1
Grounds Supervisor	1	-	-	-	-
Groundskeeper III	1	1	1	1	1
Groundskeeper II	8	8	7	6	5
Groundskeeper I	3	3	2	2	2
Planner/Scheduler	-	-	1	1	1
Staff Assistant II	1	1	1	1	1
<b>TOTAL</b>	<b>21</b>	<b>20</b>	<b>20</b>	<b>18</b>	<b>17</b>



## Neighborhood Development Services

### Fund




001-General Fund

### Department/Division

2750-Property Standards

### Mission

The mission of the Property Standards Division is to assure and maintain the community standards by:

-  monitoring construction to ensure community values are sustained;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, Property Standards is responsible for the inspection and compliance with statutory and local ordinances on residential and commercial property standards within the City.

### Core Services and Outputs

#### Code Enforcement

**Primary Customer Group:** Citizens

**Customer Requirements:** Compliance

**Definition Statement:** To work with citizens to bring code violations into compliance in accordance with City Code, Unified Land Development Code, Florida Building Code, and Florida Statutes to ensure the health, safety, and welfare of all citizens and maintain community standards.

### Structure



### Accomplishments

- Continued a pro-active code enforcement policy as set by Commission.
- Continued to enforce the City’s Abandoned Home regulations.

**Initiatives**

- Maintain compliance to zoning codes which assist in property values throughout the City.
- Reduce the number of cases brought before the Special Magistrate.
- Institute I-Pads/I-Phones in trucks of each inspector to check active permits and pull information needed in the field utilizing the mobility app.
- Continue aggressive action on unsafe and abandoned homes.

**Goals and Objectives**

**GOAL 1**

Ensure regulatory compliance to protect property, the environment and the lives of residents and visitors.

**OBJECTIVES:**

- Respond, inspect, and investigate code enforcement complaints.
- Re-inspect enforcement complaints to check for compliance.
- Encourage and support a safe community.

**Key Performance Measures**

**ACTIVE CASES BROUGHT INTO COMPLIANCE**

<b>Goal</b>	Encourage sustainable development. Ensure regulatory compliance to protect property, the environment and the lives of residents and visitors.				
<b>Objective</b>	Active cases brought into compliance without going to the Special Magistrate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain 90% of active cases brought into compliance without property owners going to the Special Magistrate	84.3%	89.7%	90%	86.03%	90%
<b>Description</b>	The division responds to, inspects, and investigates all code enforcement complaints.				
<b>Purpose</b>	This measure is to assist in bringing properties up to standard without involving the Special Magistrate.				
<b>Status</b>	In fiscal year 2015, the Commission made a policy change to move from the use of a Code Enforcement Board of Appeals to using the services of a Special Magistrate. This policy change positively impacted the number of cases resolved without using the services of a Special Magistrate.				

**Output Measures**

Process, schedule and inspect or investigate 510 code enforcement complaints monthly.
Conduct 609 re-inspections to check for compliance monthly.
Close 510 active code enforcement cases brought into compliance monthly.
Submit to Special magistrate sixty-one (61) code enforcement cases for non-compliance monthly.

**Operating Budget Summary**

DESCRIPTION	FY 2013 <u>ACTUAL</u>	FY 2014 <u>ACTUAL</u>	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>
Salaries & Wages	\$ 463,416	\$ 386,769	\$ 367,690	\$ 384,690	\$ 354,420
Employee Benefits	112,537	106,407	108,830	118,410	124,620
<b>PERSONNEL EXPENDITURES</b>	<b>575,953</b>	<b>493,176</b>	<b>476,520</b>	<b>503,100</b>	<b>479,040</b>
Professional/Contracted Services	50,968	41,038	39,789	80,000	280,000
Current Operating Charges	14,116	15,460	16,211	16,490	27,100
Operating Supplies	18,341	11,802	22,260	19,760	35,080
<b>OPERATING EXPENDITURES</b>	<b>83,425</b>	<b>68,300</b>	<b>78,260</b>	<b>116,250</b>	<b>342,180</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 659,378</b>	<b>\$ 561,476</b>	<b>\$ 554,780</b>	<b>\$ 619,350</b>	<b>\$ 821,220</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenue	\$(154,888)	\$(133,502)	\$(136,049)	\$(141,000)	\$ (141,000)
Permits & Special Assessments	(114,268)	(169,660)	(236,590)	(228,150)	(259,650)
Charges for Service	(257,873)	(356,437)	(243,718)	(256,310)	(200,000)
Fines and Forfeitures	(102,213)	(80,360)	(90,518)	(50,000)	(90,000)
<b>TOTAL GENERATED REVENUES</b>	<b>(629,242)</b>	<b>(739,959)</b>	<b>(706,875)</b>	<b>(675,460)</b>	<b>(690,650)</b>
<b>NET EXPENDITURES</b>	<b>\$ 30,136</b>	<b>\$ (178,483)</b>	<b>\$ (152,095)</b>	<b>\$ (56,110)</b>	<b>\$ 130,570</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 <u>AMENDED</u>	FY 2014 <u>AMENDED</u>	FY 2015 <u>AMENDED</u>	FY 2016 <u>AMENDED</u>	FY 2017 <u>ADOPTED</u>
Building Director (split between four divisions)					
Zoning Plans Examiner	1	1	-	-	-
Property Standards Manager	1	1	1	1	1
Property Standards Inspector	1	2	5	5	5
Executive Assistant	1	-	-	-	-
Staff Assistant I	-	-	1	1	1
Lien Specialist	-	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>8</b>

## Neighborhood Development Services

### Fund





135-Building Fund

### Department/Division

2700-Building

### Mission

The mission of the Building Division is to provide for the safety, health and welfare of our citizens by assuring and maintaining a safely built structural environment by:

-  monitoring construction to ensure community values are sustained;
-  maintaining and enforcing building codes;
-  ensuring community property standards are maintained; and
-  providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, the Building Division is responsible for enforcement of Florida Statutes on construction, permitting, and inspection services; and for the coordination of permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

### Core Services and Outputs

#### Permitting, Plans Review, and Inspections

**Primary Customer Group:** Licensed Contractors

**Customer Requirements:** Promptness

**Definition Statement:** To promptly regulate and enforce the permitting, plans review, and inspection of the construction of buildings and structures by licensed contractors in accordance with the Florida Building Code and other local, state, and federal laws.

#### Contractor and Business Licensing

**Primary Customer Group:** Regulated contractors and businesses

**Customer Requirements:** Promptness

**Definition Statement:** To promptly regulate and administer regulated contractor and business licensing according to local and state laws.

### Structure



### Accomplishments

- Continued ongoing review of permitting and inspection processes to improve customer service.
- Reviewed and issued twenty-eight (28) commercial permits through May.
- Reviewed and issued 631 residential permits through May.
- Reviewed and issued 4,512 miscellaneous permits through May.
- Issued fifty (50) commercial certificates of occupancy through May.
- Issued 570 residential certificates of occupancy through May.

### Initiatives

- Full utilization of the OptiView software, with the continued digital scanning of plans.
- Expansion of digital plans review training and live plans review for all development review personnel.
- Continue with changes to the mobility application on I-Pads and real time resulting of inspections from the field.
- Reduction of hard copy plans required from contractors.
- Create a satellite inspections office for the West Villages Improvement District to reduce cost and drive times.

### Goals and Objectives

#### GOAL 1

Ensure a high level of customer service through application review, processing and permit issuance times.

#### OBJECTIVES:

- Interpret and apply the building code through inspection and enforcement.
- Process and review residential applications within ten (10) business days.
- Process and review miscellaneous multi-review applications within five (5) business days.
- Process and review miscellaneous single/double review applications within three (3) business days.

### Key Performance Measures

#### PROCESSING AND REVIEWING OF MISCELLANEOUS SINGLE/DOUBLE REVIEW APPLICATIONS

<b>Goal</b>	Ensure a high level of customer service through application review, processing and permit issuance times.				
<b>Objective</b>	Process and review miscellaneous single/double review applications within three (3) business days.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Process and review 90% of miscellaneous single/double review applications within three (3) business days	N/A	95%	90%	93.81%	90%
<b>Description</b>	This measure tracks the percentage of applications processed and reviewed by the division.				
<b>Purpose</b>	This measure assists the division in developing efficiencies in the processing and reviewing time of applications.				
<b>Status</b>	Fiscal year 2015 was the first year this measure was tracked.				

**PROCESSING AND REVIEWING OF MISCELLANEOUS MULTI-REVIEW REVIEW APPLICATIONS**

<b>Goal</b>	Ensure a high level of customer service through application review, processing and permit issuance times.				
<b>Objective</b>	Process and review miscellaneous multi-review applications within five (5) business days.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Process and review 90% of miscellaneous multi-review applications within five (5) business days	N/A	83.6%	90%	95.98%	90%
<b>Description</b>	This measure tracks the percentage of applications processed and reviewed by the division.				
<b>Purpose</b>	This measure assists the division in developing efficiencies in the processing and reviewing time of applications.				
<b>Status</b>	Fiscal year 2015 was the first year this measure was tracked.				

**PROCESSING AND REVIEWING OF RESIDENTIAL APPLICATIONS**

<b>Goal</b>	Ensure a high level of customer service through application review, processing and permit issuance times.				
<b>Objective</b>	Process and review residential applications within ten (10) business days.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Process and review 90% of residential applications within ten (10) business days	N/A	77.6%	90%	97.48%	90%
<b>Description</b>	This measure tracks the percentage of applications processed and reviewed by the division.				
<b>Purpose</b>	This measure assists the division in developing efficiencies in the processing and reviewing time of applications.				
<b>Status</b>	Fiscal year 2015 was the first year this measure was tracked.				

**Workload Measures**

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Number of commercial applications reviewed and permits issued	51	43	N/A	49	50
Number of residential applications reviewed and permits issued	505	758	N/A	909	1,000
Number of miscellaneous applications reviewed and permits issued	5,223	6,068	N/A	6,901	7,000
Number of commercial certificates of occupancy issued	83	27	N/A	75	45
Number of residential certificates of occupancy issued	350	640	N/A	862	1,000

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 468,293	\$ 603,887	\$ 698,403	\$ 876,570	\$ 1,080,700
Employee Benefits	111,820	159,867	195,900	242,790	286,570
<b>PERSONNEL EXPENDITURES</b>	<b>580,113</b>	<b>763,754</b>	<b>894,303</b>	<b>1,119,360</b>	<b>1,367,270</b>
Professional/Contracted Services	-	672	-	50,860	250,860
Current Operating Charges	355,288	146,440	210,211	205,320	424,700
Operating Supplies	12,844	28,845	30,100	36,800	63,550
<b>OPERATING EXPENDITURES</b>	<b>368,132</b>	<b>175,957</b>	<b>240,311</b>	<b>292,980</b>	<b>739,110</b>
<b>CAPITAL EXPENDITURES</b>	<b>-</b>	<b>1,009</b>	<b>16,950</b>	<b>23,000</b>	<b>85,500</b>
<b>OTHER USES</b>	<b>-</b>	<b>76,000</b>	<b>72,810</b>	<b>40,000</b>	<b>40,000</b>
<b>TOTALS</b>	<b>\$ 948,245</b>	<b>\$ 1,016,720</b>	<b>\$ 1,224,374</b>	<b>\$ 1,475,340</b>	<b>\$ 2,231,880</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
Building Director (split between four divisions)	1	1	1	1	1
Building Division Manager	1	1	1	1	1
Building Official	1	1	1	1	1
Chief Building Inspector	-	-	-	-	-
Administrative Division Manager	1	-	-	1	1
Admin Services Coordinator	-	1	1	-	-
Admin Services Specialist	-	-	-	1	1
Chief Plans Examiner	1	1	1	1	1
Development Tech I	1	1	1	1	1
Development Tech II	1	1	1	1	1
Standard Inspector	3	1	-	-	-
Plans Examiner/Inspector	3	6	8	9	11
Permit Technician	-	-	-	-	-
Executive Assistant	-	-	-	-	-
<b>TOTAL</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>17</b>	<b>19</b>

## Public Safety – Police

### Fund







001-General Fund

### Department/Division

2100-Police Department

### Mission

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to

-  protect life and property;
-  preserve the peace;
-  prevent, reduce, and deter crime and the fear of crime;
-  enforce the law fairly;
-  protect individual rights;
-  provide a safe and secure environment for all citizens.

In order to accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community-oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

### Core Services and Outputs

#### *Law Enforcement Patrol Services*

**Primary Customer Group:** Residents and businesses

**Customer Requirements:** Problem solving

**Definition Statement:** To protect North Port citizens and business owners by preventing, reducing and deterring crime and the fear of crime.

#### *Criminal Investigations*

**Primary Customer Group:** Victims

**Customer Requirements:** Thoroughness

**Definition Statement:** To conduct thorough criminal investigations and provide closure for victims and witnesses of crimes.

#### *Community Education*

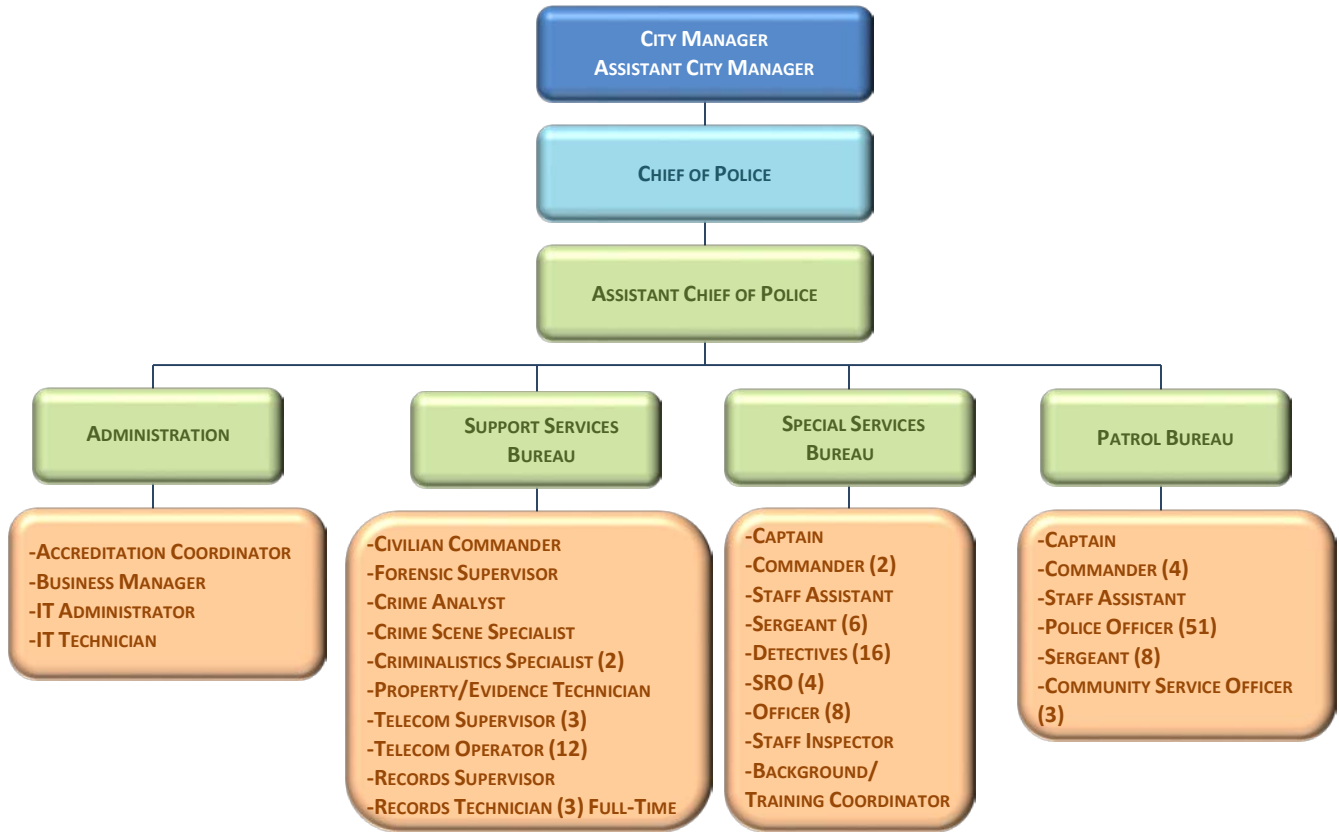
**Primary Customer Group:** North Port residents

**Customer Requirements:** Collaboration

**Definition Statement:** Have a proactive approach in developing partnerships and educating our community as it relates to crime trends and how they can prevent becoming victims of crime.



**Structure**



Other Programs  
 -Explorers  
 -School Crossing Guards  
 -Volunteers

**Accomplishments**

- Completed 2015 Citizen’s Public Safety Academy.
- Replaced 25 police vehicles.
- Helped over 60 children during our Shop with a Cop event.
- Completed and external Department analysis by the Center for Public Safety Management.
- Launched the North Port Police Department (NPPD) TIPS mobile application.
- Introduced NPPD social media pages for Facebook and Twitter.
- Completed in-service training on ethics and delivering professional law enforcement service to build community relations and improve community outreach efforts.
- Received re-accreditation with EXCELSIOR status.
- Provided numerous educational seminars to our citizens.

**Initiatives**

- Promote public trust and legitimacy.
- Enhance policy and oversight.
- Promote technology and social media.
- Enhance community policing and crime reduction.
- Increase training and education.
- Promote officer safety and wellness.

## Goals and Objectives

### GOAL 1

Protect and serve the public through proactive and effective policing, animal services, and emergency preparedness.

#### OBJECTIVES:

- Reduce crime rates, traffic violations and accidents.
- Respond promptly to urgent calls for service.
- Apprehend and assist with prosecution of offenders.
- Provide assistance, enforcement, and guidance to the community regarding animal services.
- Provide assistance to the community in the event of a disaster.

### GOAL 2

Cultivate, enhance, and foster trustworthy relationships with the community.

#### OBJECTIVES:

- Train and educate all employees in the community oriented policing program.
- Create opportunities for increased communication, visibility, and interaction with community members.
- Maintain and enhance the community’s satisfaction with police services.

## Key Performance Measures

### FOSTER A FEELING OF PERSONAL SAFETY THROUGH A VISIBLE AND APPROACHABLE PRESENCE

<b>Goal</b>	Cultivate, enhance, and foster trustworthy relationships with the community.				
<b>Objective</b>	Create opportunities for increased communication, visibility, and interaction with community members.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain a percentage rate of 80% of residents who feel that North Port has remained a safe place to live	87.7%	86.4%	80%	92.9%	80%
<b>Description</b>	The department conducts surveys to ascertain the level of safety people believe exists in North Port.				
<b>Purpose</b>	This measure is to assist in delivering policing services which provide opportunities to interact with community members and increase police visibility in the city.				
<b>Status</b>	The department consistently conducts surveys to determine the community’s feeling of personal safety.				

### MAINTAIN THE NATIONAL AVERAGE FOR UNIFORM CRIME REPORTS (UCR) FOR PERSON CRIMES

<b>Goal</b>	Protect and serve the public through proactive and effective policing.				
<b>Objective</b>	Reduce crime rates.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain the national average of four (4) UCR Person Crimes per 1,000 residents	1.0 p/1,000	1.7 p/1,000	4.0 p/1,000	1.7 p/1,000	4.0 p/1,000
<b>Description</b>	The department utilizes the national average to measure the Police Department’s effectiveness.				
<b>Purpose</b>	This measure is used to reflect the effectiveness of the policing services provided by the department.				
<b>Status</b>	The department consistently remains below the national average.				

**MAINTAIN THE NATIONAL AVERAGE FOR UNIFORM CRIME REPORTS (UCR) FOR PPROPERTY CRIMES**

<b>Goal</b>	Protect and serve the public through proactive and effective policing.				
<b>Objective</b>	Reduce crime rates.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain the national average of thirty-two (32) UCR Property Crimes per 1,000 residents	17.0 p/1,000	14.9 p/1,000	32.0 p/1,000	14.9 p/1,000	32.0 p/1,000
<b>Description</b>	The department utilizes the national average to measure the Police Department’s effectiveness.				
<b>Purpose</b>	This measure is used to reflect the effectiveness of the policing services provided by the department.				
<b>Status</b>	The department consistently remains below the national average.				

**MAINTAIN AN AVERAGE RESPONSE TIME FOR ALL PRIORITY SERVICE CALLS AT TEN (10) MINUTES**

<b>Goal</b>	Protect and serve the public through proactive and effective policing.				
<b>Objective</b>	Respond promptly to urgent calls for service.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain an average response time for all priority service calls at ten (10) minutes	8:45	9:06	10:00	8:92	10:00
<b>Description</b>	The average response time of ten (10) minutes for all priority service calls.				
<b>Purpose</b>	Priority calls require the most timely police response because they are generally life threatening or represent higher danger crimes in progress.				
<b>Status</b>	The department consistently remains below the ten (10) minute average response time.				

**Output Measures**

- Conduct citizen surveys from 30% of UCR Part 1 crimes reported by victims per month.
- Maintain two (2) districts city-wide with a minimum of three (3) officers per district to answer all calls for service.
- Provide a minimum of thirty (30) minutes of zone officer’s unencumbered time per shift towards the directed patrol of hot spot areas with an emphasis on citizen contacts.

**MAINTAIN THE NATIONAL AVERAGE FOR PERSON CLEARANCE CRIME RATE**

<b>Goal</b>	Protect and serve the public through proactive and effective policing.				
<b>Objective</b>	Apprehend and assist with prosecution of offenders.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain the national average person clearance crime rate of 48.4%	67.4%	79.48%	48.8%	96.7%	48.4%
<b>Description</b>	The department utilizes the national average to measure the Police Department’s effectiveness.				
<b>Purpose</b>	This measure is used to reflect the effectiveness of the department in meeting the criteria established by the Federal Bureau of Investigation (FBI) for clearing an offense by arrest or exceptional means.				
<b>Status</b>	The department consistently exceeds the national average.				

**MAINTAIN THE NATIONAL AVERAGE FOR PROPERTY CLEARANCE CRIME RATE**

<b>Goal</b>	Protect and serve the public through proactive and effective policing.				
<b>Objective</b>	Respond promptly to urgent calls for service.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain the national average person clearance crime rate of 20.10%	33.8%	24.73%	20.10%	32.25%	20.10%
<b>Description</b>	The department utilizes the national average to measure the Police Department’s effectiveness.				
<b>Purpose</b>	This measure is used to reflect the effectiveness of the department in meeting the criteria established by the Federal Bureau of Investigation (FBI) for clearing an offense by arrest or exceptional means.				
<b>Status</b>	The department consistently exceeds the national average.				

**Output Measures**

- 80% of all persons crimes assigned to the Criminal Investigation Branch (CIB) are investigated by a “person crimes” detective and not a property crimes detective.
- 80% of all property crimes assigned to the Criminal Investigation Branch (CIB) is investigated by a “property crimes” detective and not a person crimes detective.

**SATISFACTION RATE OF NEIGHBORHOOD WATCH MEETINGS**

<b>Goal</b>	Cultivate, enhance, and foster trustworthy relationships with the community.				
<b>Objective</b>	Create opportunities for increased communication, visibility, and interaction with community members.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain a 75% satisfaction rate of residents who participate in the monthly Neighborhood Watch meetings.	100%	100%	75%	100%	75%
<b>Description</b>	The department conducts monthly Neighborhood Watch meetings.				
<b>Purpose</b>	This measure is used to determine the effectiveness of the meetings as related to developing partnerships with the North Port Police Department.				
<b>Status</b>	Overall the Police Department has maintained a high level of customer satisfaction year over year.				

**SATISFACTION RATE OF PARTICIPANTS IN THE CITIZEN PUBLIC SAFETY ACADEMY**

<b>Goal</b>	Cultivate, enhance, and foster trustworthy relationships with the community.				
<b>Objective</b>	Create opportunities for increased communication, visibility, and interaction with community members.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain a 75% satisfaction rate of residents who participate in the annual Citizen Public Safety Academy	100%	100%	75%	100%	75%
<b>Description</b>	The department conducts an annual Citizen Public safety Academy.				
<b>Purpose</b>	This measure is used to determine the effectiveness of the meetings as related to developing partnerships with the North Port Police Department.				
<b>Status</b>	Overall the Police Department has maintained a high level of customer satisfaction year over year.				

## Output Measures

Conduct one (1) Citizen Public Safety Academy per year with a minimum of ten (10) civilians and a maximum of twenty (20).

Monthly Neighborhood Watch groups meeting twelve (12) times per year.

## Operating Budget Summary

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 7,742,310	\$ 8,097,304	\$ 8,146,794	\$ 8,571,360	\$ 8,692,290
Employee Benefits	3,764,847	4,215,800	4,467,246	4,572,550	4,368,850
<b>PERSONNEL EXPENDITURES</b>	<b>11,507,157</b>	<b>12,313,104</b>	<b>12,614,040</b>	<b>13,143,910</b>	<b>13,061,140</b>
Professional/Contracted Services	42,532	90,339	55,640	30,380	54,220
Current Operating Charges	710,464	800,506	649,725	718,480	765,930
Operating Supplies	668,889	614,785	576,394	774,560	575,280
<b>OPERATING EXPENDITURES</b>	<b>1,421,885</b>	<b>1,505,630</b>	<b>1,281,759</b>	<b>1,523,420</b>	<b>1,395,430</b>
<b>CAPITAL EXPENDITURES</b>	<b>45,655</b>	<b>-</b>	<b>4,850</b>	<b>30,600</b>	<b>57,240</b>
<b>DEBT SERVICE</b>	<b>-</b>	<b>41,465</b>	<b>41,465</b>	<b>41,460</b>	<b>41,470</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,974,697</b>	<b>\$ 13,860,199</b>	<b>\$ 13,942,114</b>	<b>\$ 14,739,390</b>	<b>\$ 14,555,280</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenue	\$ (297,989)	\$ (306,642)	\$ (341,432)	\$ (332,000)	\$ (332,000)
Grant Revenues	(23,751)	(24,481)	(10,272)	(8,880)	(18,350)
Charges for Service	(285,815)	(341,965)	(346,547)	(348,240)	(328,710)
Fines and Forfeitures	(88,786)	(93,266)	(89,706)	(99,270)	(84,070)
Miscellaneous Revenue	-	(521)	(149)	-	-
<b>TOTAL GENERATED REVENUES</b>	<b>(696,341)</b>	<b>(766,875)</b>	<b>(788,106)</b>	<b>(788,390)</b>	<b>(763,130)</b>
<b>NET EXPENDITURES</b>	<b>\$ 12,278,356</b>	<b>\$ 13,093,324</b>	<b>\$ 13,154,008</b>	<b>\$ 13,951,000</b>	<b>\$ 13,792,150</b>

## Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 <u>AMENDED</u>	FY 2014 <u>AMENDED</u>	FY 2015 <u>AMENDED</u>	FY 2016 <u>AMENDED</u>	FY 2017 <u>ADOPTED</u>
Chief of Police	1	1	1	1	1
Assistant Chief of Police	-	1	1	1	1
Captain	2	2	2	2	2
Lieutenant	5	4	4	-	-
Police Commander (Sworn)	-	-	-	6	6
Police Commander (Civilian)	-	-	-	1	1
Sergeant	13	13	13	14	14
Police Officers	81	81	80	79	79
Staff Inspector	-	-	1	1	1
Business Manager	1	1	1	1	1
Information Technology Administrator	1	1	1	1	1
Information Technology Technician	1	1	1	1	1
Accreditation Coordinator	1	1	1	1	1
Animal Control Officer	1	1	1	-	-
Community Service Officer	-	-	-	1	3
Telecommunication	15	15	15	15	15
Background/Training Coordinator	-	-	-	-	1
Forensic Supervisor	-	-	-	-	1
Crime Scene Specialist	-	-	-	-	1
Criminalistics Specialist	2	2	2	2	2
Crime Data Specialist/Analyst	1	1	1	1	1
Property/Evidence Technician	-	1	1	1	1
Records Supervisor	1	1	1	1	1
Records Technician	2	2	2	3	3
Records Technician (part-time)	2	2	2	1	1
Staff Assistant	2	1	1	2	2
<b>TOTAL</b>	<b>132</b>	<b>132</b>	<b>132</b>	<b>136</b>	<b>141</b>

## Public Safety – Emergency Medical Services

### Fund




001-General Fund

### Department/Division

2222-Emergency Medical Services

### Mission

The mission of Emergency Medical Services is to achieve community outcomes by providing exceptional public safety services in a safe, compassionate and professional manner by:

-  maintaining timely, efficient and quality responses to requests for assistance;
-  providing emergency medical services; and
-  ensuring the safety and health of the community by maintaining the highest quality of preparedness.

In order to accomplish this mission, the Emergency Medical Services division provides ambulance response including basic and advanced life support treatment, educates the public on the prevention of emergencies, and responds to and mitigates the effects of medical and natural disaster situations.

### Core Services and Outputs

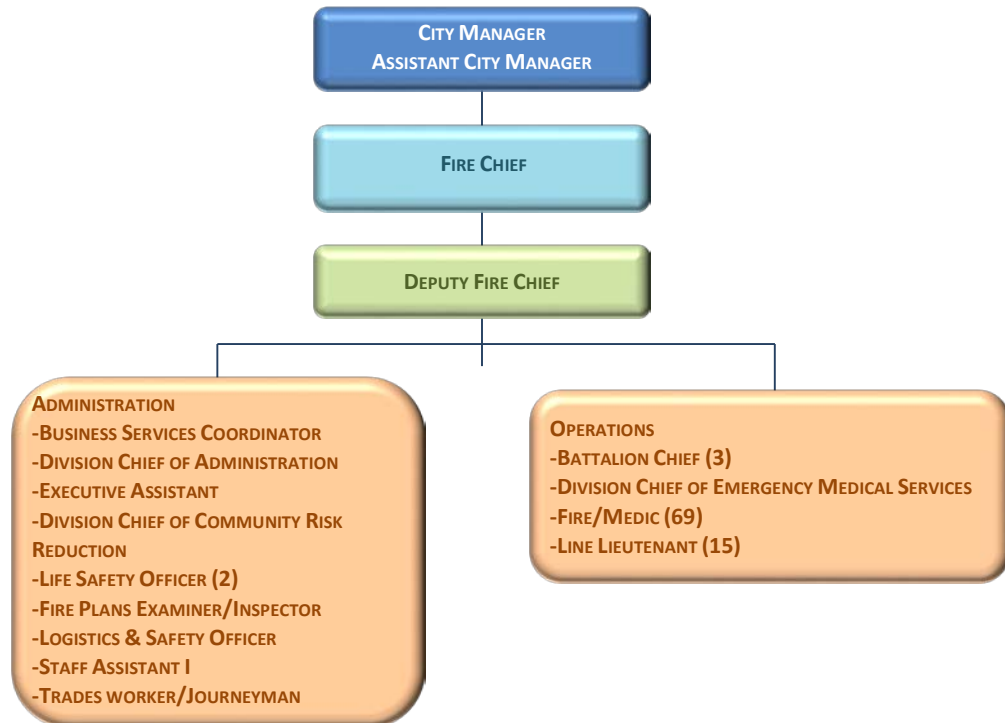
*Emergency Medical Services*

**Primary Customer Group:** Direct caller (person with medical emergency) and indirect caller (person expecting emergency aid when requested)

**Customer Requirements:** Resolution, timely, safe, courteous

**Definition Statement:** To provide emergency medical services for the treatment and/or transport of individuals requesting medical evaluation and treatment.

### Structure



NOTE: All positions, except Logistics & Safety Officer, Desktop Administrator and Trades worker, are budgeted at 37% in the General Fund and 63% in the Fire Rescue District.

**Accomplishments**

- Replaced a Ladder Truck and Fire Engine.
- Received a Class 1 rating from the ISO, becoming one of only 70 departments in the United States to receive this distinction. This allows North Port residents and businesses to purchase low cost fire insurance.
- Began the construction of Fire Station 85.
- Completed collective bargaining resulting in a three-year agreement.

**Initiatives**

- Increase operational efficiency and scene safety through the addition of six firefighters/paramedics.
- Continue cross-training of firefighters as paramedics.
- Enter into a collaborative arrangement with Suncoast Technical College to locate the Fire/Police training tower at the new college campus.
- Remain a fiscally sustainable department by continuing with the Commission adopted rate study recommendations.

**Goals and Objectives**

**GOAL 1**

Arrive at the scene of emergencies safely and in a timely manner within the Department’s targeted response times.

**OBJECTIVES:**

- Promote timely adherence to North Port’s Emergency Medical Services (EMS) protocols.
- Ensure consistent medical care in both Advanced and Basic Life Support (ALD/BLS) to the North Port community.
- Provide the highest level of patient care and response standards by ensuring North Port ambulances respond to all ambulance calls for service.
- EMS average response time of six (6) minutes or less for 90% of EMS calls.

**GOAL 2**

Enhance training and maintain all certifications.

**OBJECTIVES:**

- Maintain records of training related to EMS and EMT/Paramedic certification.
- All Paramedics and EMTs will participate in at least one (1) annual mandatory skills evaluation.
- Provide an education incentive program to send employees to Paramedic school to receive certification.

**Key Performance Measures**

**CUSTOMER SATISFACTION OF QUALITY OF CARE PROVIDED**

<b>Goal</b>	Arrive at the scene of emergencies safely and in a timely manner within the Department’s targeted response times.				
<b>Objective</b>	Ensure consistent medical care in both Advanced and Basic Life Support (ALD/BLS) to the North Port community.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain a percentage rate of 95% of persons requiring medical treatment that feel the quality of care was satisfactory	99.29%	99.47%	95%	98.92%	95%
<b>Description</b>	The department conducts surveys to obtain feedback on the customer satisfaction of the quality of care provided.				
<b>Purpose</b>	This feedback assists the department in determining our effectiveness and improves communication with the community.				
<b>Status</b>	The department consistently provides surveys to persons treated and billed for feedback on service provided.				



**COMPLIANCE RATE AS OUTLINED IN EMS PROTOCOLS**

<b>Goal</b>	Enhance training and compliance.				
<b>Objective</b>	Promote timely adherence to North Port’s Emergency Medical Services (EMS) protocols.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain 97% compliance rate as outlined in current EMS protocols	99.73%	99.82%	97%	99.86%	97%
<b>Description</b>	The department utilizes established protocols to effectively provide EMS services.				
<b>Purpose</b>	This measure is used to reflect the effectiveness of meeting all established protocols.				
<b>Status</b>	The department consistently exceeds the required minimum.				

**EMERGENCY MEDICAL SERVICE RESPONSE TIMES**

<b>Goal</b>	Arrive at the scene of emergencies safely and in a timely manner within the Department’s targeted response times.				
<b>Objective</b>	EMS average response time of six (6) minutes or less for 90% of EMS calls.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
EMS average response time of six (6) minutes or less for 90% of EMS calls	90.48%	87.21%	90%	86.02%	90%
<b>Description</b>	This measure tracks the percentage of calls for service that are within established response times’ percentiles.				
<b>Purpose</b>	Quick response times can mean the difference between short and long-term recovery, the extent and severity of injury, and most importantly, the difference between life and death.				
<b>Status</b>	In fiscal years 2013 and 2014, the department met the 90% goal measurement.				

**Output Measures**

Quality Care-Provide surveys to persons treated and billed for feedback on service provided.
Compliance Rates-Review 100% of all EMS Patient Care reports each month; all paramedics and EMTs will complete annual field coaching ride-along with and EMS Field Training Officer; all line paramedics & EMTs will participate in at least one (1) annual mandatory skills evaluation including a written evaluation summary for documentation purposes.
Response Times-Review maps of response areas a minimum of two (2) hours per month.

## Operating Budget Summary

DESCRIPTION	FY 2013 <u>ACTUAL</u>	FY 2014 <u>ACTUAL</u>	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>
Salaries & Wages	\$ 2,421,357	\$ 2,391,829	\$ 2,376,180	\$ 2,571,900	\$ 2,638,520
Employee Benefits	1,060,789	1,053,782	1,019,991	1,191,620	1,134,210
<b>PERSONNEL EXPENDITURES</b>	<b>3,482,146</b>	<b>3,445,611</b>	<b>3,396,171</b>	<b>3,763,520</b>	<b>3,772,730</b>
Professional/Contracted Services	116,694	118,291	113,403	122,520	141,390
Current Operating Charges	154,658	165,048	181,491	181,880	208,450
Operating Supplies	232,560	179,591	198,396	220,130	252,760
<b>OPERATING EXPENDITURES</b>	<b>503,912</b>	<b>462,930</b>	<b>493,290</b>	<b>524,530</b>	<b>602,600</b>
<b>OTHER USES</b>	-	<b>67,000</b>	<b>67,000</b>	<b>27,000</b>	<b>67,000</b>
	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,986,058</b>	<b>\$ 3,975,541</b>	<b>\$ 3,956,461</b>	<b>\$ 4,315,050</b>	<b>\$ 4,442,330</b>
<b>DEPARTMENT GENERATED REVENUES</b>					
Tax Revenues	\$ (149,178)	\$ (143,307)	\$ (139,200)	\$ (145,000)	\$ (145,000)
Grant Revenues	(10,971)	(4,185)	(3,994)	(4,500)	(4,500)
Charges for Service	(1,207,303)	(1,206,768)	(1,315,490)	(1,377,730)	(1,421,740)
Bay Flight Lease	(15,765)	(17,904)	(17,904)	(17,900)	(17,900)
Other Miscellaneous	-	(48)	(57)	(30)	(50)
<b>TOTAL GENERATED REVENUES</b>	<b>(1,383,217)</b>	<b>(1,372,212)</b>	<b>(1,476,645)</b>	<b>(1,545,160)</b>	<b>(1,589,190)</b>
<b>NET EXPENDITURES</b>	<b>\$ 2,602,841</b>	<b>\$ 2,603,329</b>	<b>\$ 2,479,816</b>	<b>\$ 2,769,890</b>	<b>\$ 2,853,140</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 <u>AMENDED</u></b>	<b>FY 2014 <u>AMENDED</u></b>	<b>FY 2015 <u>AMENDED</u></b>	<b>FY 2016 <u>AMENDED</u></b>	<b>FY 2017 <u>ADOPTED</u></b>
Fire Chief	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1
Fire Marshal	1	1	1	1	-
Division Chief of Community Risk Reduction	-	-	-	-	1
Emergency Management Coordinator	1	1	1	-	-
Division Chief of Emergency Medical Services	-	-	-	1	1
Division Chief of Administration	-	-	-	1	1
Battalion Chief	4	4	4	3	3
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	69
Logistics & Safety Officer	-	-	-	1	1
Life Safety Officer	2	2	2	2	2
Fire Plans Examiner/Inspector	-	-	-	-	1
Trade Worker Journeyman	1	1	1	1	1
Administrative Services Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant I	1	1	1	1	1
<b>TOTAL</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>93</b>	<b>100</b>

## Public Safety – Fire Rescue

### Fund





110-Fire Rescue District

### Department/Division

2222-Fire Rescue

### Mission

The mission of the Fire Rescue Department is to achieve community outcomes by providing exceptional public safety services in a safe, compassionate and professional manner by:

-  enhancing sustainability by providing fire protection services for the community;
-  providing community education to improve the quality of life;
-  ensuring public safety and health; and
-  providing risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

In order to accomplish this mission, the Fire Rescue division is responsible for protecting public safety and limiting economic loss.

### Core Services and Outputs

#### Life Safety/Fire Prevention Services

**Primary Customer Group:** Residents and businesses

**Customer Requirements:** Safe, correct, prompt, value, knowledge, and courteous

**Definition Statement:** To provide life safety and fire prevention services.

#### Emergency Services

**Primary Customer Group:** Direct caller

**Customer Requirements:** Reliable, safe, prompt, resolution, courteous, and knowledgeable.

**Definition Statement:** To provide emergency services that will respond to and mitigate emergencies within the City of North Port for individuals requesting fire rescue services.

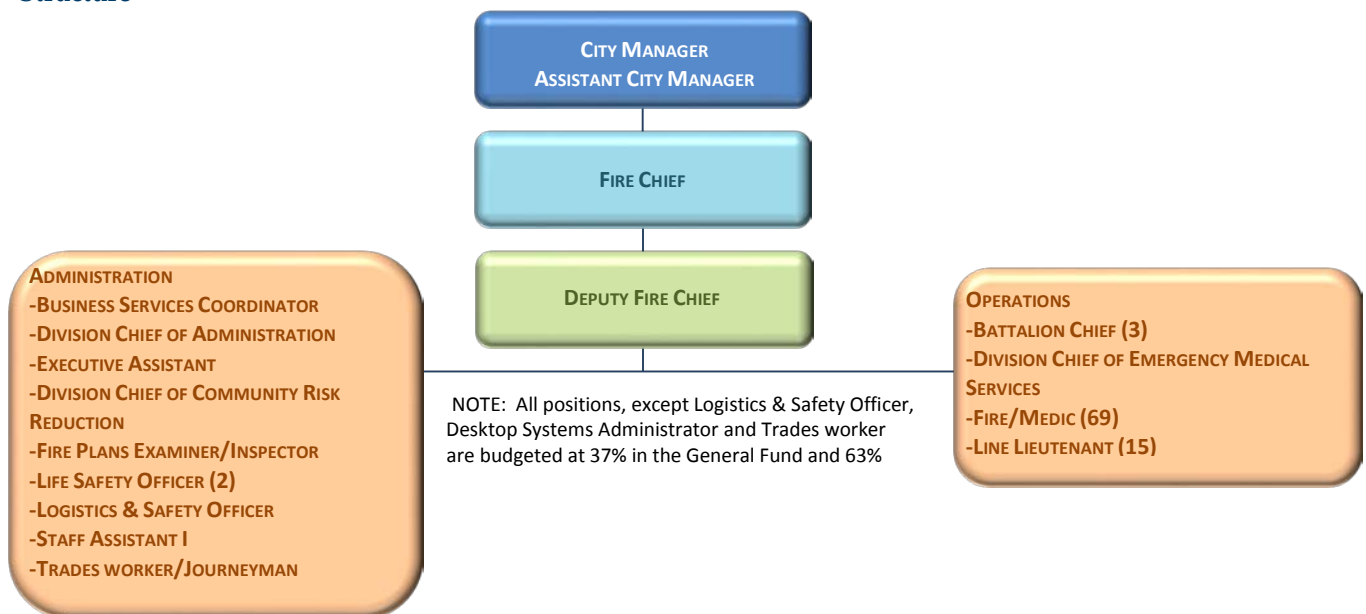
#### Public Education

**Primary Customer Group:** Residents and businesses

**Customer Requirements:** Knowledgeable, reliable, safe, and courteous

**Definition Statement:** To provide information to assist with the preparation, prevention, and management of a fire, emergency medical services, and disaster.

### Structure



## Accomplishments

- Received a Class 1 rating from the ISO, becoming one of only 70 departments in the United States to receive this distinction. This allows North Port residents and businesses to purchase low cost fire insurance.
- Replaced a Ladder Truck and Fire Engine.
- Began construction of Fire Station 85.
- Completed collective bargaining resulting in a three-year agreement.

## Initiatives

- Increase operational efficiency and scene safety through the addition of six firefighters/paramedics.
- Provide adequate life safety services to the community by the addition of a fire plans examiner/inspector.
- Continue cross-training of firefighters as paramedics.
- Enter into a collaborative arrangement with Suncoast Technical College to locate the Fire/Police training tower at the new college campus.
- Remain a fiscally sustainable department by continuing with the Commission adopted rate study recommendations.

## Goals and Objectives

### GOAL 1

Arrive at the scene of emergencies safely and in a timely manner within the Department's targeted response times.

#### OBJECTIVES:

- Protect the community by promptly responding to calls for service.
- Ensure preparedness for all emergency situations.
- Fire average response time of seven (7) minutes or less for 90% of fire service calls.

### GOAL 2

Ensure reasonable life safety conditions through inspection programs.

#### OBJECTIVES:

- Perform periodic inspections of all facilities within Department's designated target cycle time.
- Ensure regulatory compliance to protect property, the environment and the lives of the residents and visitors.
- Identify and direct abatement of conditions or operating procedures which could cause an increase in probability or severity of a fire or hazardous materials release.

### GOAL 3

Develop, maintain, and sustain a comprehensive community risk reduction program that engages the whole community.

#### OBJECTIVES:

- Offer a variety of safe activities and safety education.
- Conduct community educational classes.

### GOAL 4

Enhance training and maintain all certifications required.

#### OBJECTIVES:

- Line personnel will complete a minimum of one (1) fire related training evolution per month.
- Fire certified personnel will complete a minimum of one (1) live fire training evolution per year.
- Maintain records of training related to all fire personnel.

## Key Performance Measures

### FIRE INSPECTION SERVICES

<b>Goal</b>	Ensure reasonable life safety conditions through inspection programs.				
<b>Objective</b>	Ensure regulatory compliance to protect property, the environment and the lives of the residents and visitors.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Inspection 100% of all businesses located with the City of North Port annually.	100%	97.5%	100%	100%	100%
<b>Description</b>	The department conducts inspections of all businesses within the City.				
<b>Purpose</b>	This measure identifies and directs abatement of conditions or operating procedures which could cause an increase in probability or severity of a fire or hazardous materials release.				
<b>Status</b>	The department consistently meets the measurement requirement.				

### FIRE INSPECTION SERVICES COMPLIANCE

<b>Goal</b>	Ensure reasonable life safety conditions through inspection programs.				
<b>Objective</b>	Ensure regulatory compliance to protect property, the environment and the lives of the residents and visitors.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Within forty-five (45) days of initial fire safety inspection, have 100% compliance when applicable	100%	77%	100%	83%	100%
<b>Description</b>	The department conducts follow-up inspections of all businesses not in compliance with fire codes.				
<b>Purpose</b>	This measure identifies and directs abatement of conditions or operating procedures which could cause an increase in probability or severity of a fire or hazardous materials release.				
<b>Status</b>	In fiscal year 2015 the Fire Inspection Division experienced an unusual increase in volume due to the increase in new construction inspections requests and plans review.				

## Output Measures

Conduct approximately fifty (50) annual fire safety inspections per month.
Conduct fire safety re-inspections on all businesses with violations within forty-five (45) days of initial inspection.

### FIRE SERVICE RESPONSE TIMES

<b>Goal</b>	Arrive at the scene of emergencies safely and in a timely manner within the Department's targeted response times.				
<b>Objective</b>	Fire average response time of seven (7) minutes or less for 90% of fire service calls.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Average fire response time of seven (7) minutes or less for 90% of fire service calls	93.75%	92.68%	90%	90.38%	90%
<b>Description</b>	This measure tracks the percentage of fire service calls that are within established response times' percentiles.				
<b>Purpose</b>	Quick response times can mean the difference between short and long-term recovery, the extent and severity of injury, and most importantly, the difference between life and death.				
<b>Status</b>	The department consistently meets the measurement requirement.				

**FIRE ATTACK ACTIONS**

<b>Goal</b>	Arrive at the scene of emergencies safely and in a timely manner within the Department’s targeted response times.				
<b>Objective</b>	Protect the community by promptly responding to calls for service.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Upon arrival of the first fire apparatus, apply water to the fire in under three (3) minutes 90% of the time	90.6%	91.02%	90%	94.29%	90%
<b>Description</b>	This measure tracks the percentage of fire service calls that are within established response times’ percentiles.				
<b>Purpose</b>	Quick response times can mean the difference between short and long-term recovery, the extent and severity of injury, and most importantly, the difference between life and death.				
<b>Status</b>	Since fiscal year 2013, the Fire Department has consistency met the measurement requirement.				

**FIRE CONTAINMENT ACTIONS**

<b>Goal</b>	Arrive at the scene of emergencies safely and in a timely manner within the Department’s targeted response times.				
<b>Objective</b>	Protect the community by promptly responding to calls for service.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Contain the fire to area of involvement for 90% of fires	91.51%	91.4%	90%	93.03%	90%
<b>Description</b>	This measure tracks the percentage of fire service calls that are within established response times’ percentiles.				
<b>Purpose</b>	Quick response times can mean the difference between short and long-term recovery, the extent and severity of injury, and most importantly, the difference between life and death.				
<b>Status</b>	The department consistently meets or exceeds the measurement requirement.				

**Output Measures**

Response Times-Review maps of response areas a minimum of two (2) hours per month.
Effective Water Supply-Review water supply standard operating guidelines (SOG) at a minimum of one (1) time per month. Conduct training on water supply operations a minimum of one (1) time per month.
Effective Fire Attack-Review all actions taken during: structure fire incident, vehicle fire incident, outside fire incident.
Effective Fire Ground Training Evolutions-Line personnel will complete a minimum of one (1) fire related training evolution per month. Fire certified personnel will complete a minimum of one (1) live fire training evolution per year.

**CUSTOMER SATISFACTION OF QUALITY OF COMMUNITY EMERGENCY PREPAREDNESS EDUCATION**

<b>Goal</b>	Develop, maintain, and sustain a comprehensive community risk reduction program that engages the whole community.				
<b>Objective</b>	Offer a variety of safe activities and safety education.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain a percentage rate of 95% of residents/business contacts who feel information provided by the Fire Department will help prepare them for an emergency	100%	100%	95%	100%	95%
<b>Description</b>	The department conducts surveys to obtain feedback on the customer satisfaction of the quality of community emergency preparedness education.				
<b>Purpose</b>	This feedback assists the department in determining the effectiveness of community educational classes and community sponsored events.				
<b>Status</b>	The department consistently provides surveys to participants in educational classes and sponsored events.				

**Output Measures**

Conduct forty-eight (48) community educational classes per year.
Participate in eight (8) community sponsored events per year.

**Operating Budget Summary**

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$3,974,769	\$3,919,335	\$3,917,348	\$4,079,350	\$ 4,284,600
Employee Benefits	1,873,334	1,880,735	1,834,416	2,113,860	2,011,570
<b>PERSONNEL EXPENDITURES</b>	<b>5,848,103</b>	<b>5,800,070</b>	<b>5,751,764</b>	<b>6,193,210</b>	<b>6,296,170</b>
Professional/Contracted Services	114,516	57,201	65,635	99,660	181,630
Current Operating Charges	1,277,605	1,125,023	1,177,018	1,164,420	1,316,510
Operating Supplies	225,694	189,464	159,754	258,700	367,380
<b>OPERATING EXPENDITURES</b>	<b>1,617,815</b>	<b>1,371,688</b>	<b>1,402,407</b>	<b>1,522,780</b>	<b>1,865,520</b>
<b>CAPITAL EXPENDITURES</b>	-	-	<b>6,115</b>	<b>3,750</b>	<b>325,000</b>
<b>OTHER USES</b>	<b>282,000</b>	<b>447,000</b>	<b>597,000</b>	<b>552,000</b>	<b>655,000</b>
<b>TOTALS</b>	<b>\$7,747,918</b>	<b>\$7,618,758</b>	<b>\$7,757,286</b>	<b>\$8,271,740</b>	<b>\$ 9,141,690</b>



## Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 <u>AMENDED</u>	FY 2014 <u>AMENDED</u>	FY 2015 <u>AMENDED</u>	FY 2016 <u>AMENDED</u>	FY 2017 <u>ADOPTED</u>
Fire Chief	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1
Fire Marshal	1	1	1	1	-
Division Chief of Community Risk Reduction	-	-	-	-	1
Emergency Management Coordinator	1	1	1	-	-
Division Chief of Emergency Medical Services	-	-	-	1	1
Battalion Chiefs	4	4	4	3	3
Division Chief of Administration	-	-	-	1	1
Lieutenant	15	15	15	15	15
Fire/Medics	63	63	63	63	69
Life Safety Officer	2	2	2	2	2
Fire Plans Examiner/inspector	-	-	-	-	1
Logistics & Safety Officer	-	-	-	1	1
Administrative Services Coordinator	1	1	1	1	1
Trade Worker Journeyman	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Staff Assistant I	1	1	1	1	1
<b>TOTAL</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>93</b>	<b>100</b>

## Capital Projects

### Major Initiatives

- **Fire Station 85 Construction** – The new fire station building is located at the corner of Biscayne and Ponce de Leon Boulevards. The fire station is supported by the Fire Rescue Master Plan and provides for maintaining the adopted level of service. The station will be a hardened facility to further strengthen the City’s emergency management plan.
- **Fire/Police Training Tower** – The tower will provide greater training opportunities for both police and fire staff to expand training opportunities within city boundaries.
- **Capital Replacement Program** – The Fire Rescue District has an extensive capital replacement program. The City established a Capital Acquisition Fund in fiscal year 2013 to provide a mechanism for departments to reserve funding for future acquisitions.

## Public Works – Road & Drainage District

### Fund




107-Road & Drainage District Fund

### Department/Division

5000-Road & Drainage District

### Mission

The mission of the Road & Drainage Department is to achieve community outcomes by efficiently maintaining the public infrastructure and providing services to ensure the safety, health and well-being of our customers by:

-  providing on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment;
-  ensuring structurally sound roadways to promote vehicular safety;
-  maintaining and providing reliable public water structures.

In order to accomplish this mission, the Road & Drainage Department is responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, street lighting, sidewalk construction, water control structure maintenance and overall drainage within the City.

### Core Services and Outputs

#### Road Infrastructure

**Primary Customer Group:** North Port residents and businesses

**Customer Requirements:** Cost-effectiveness and timeliness

**Definition Statement:** To construct and maintain city roads for the safe and efficient movement of people and goods using a cost-effective and timely approach for the North Port residents and businesses.

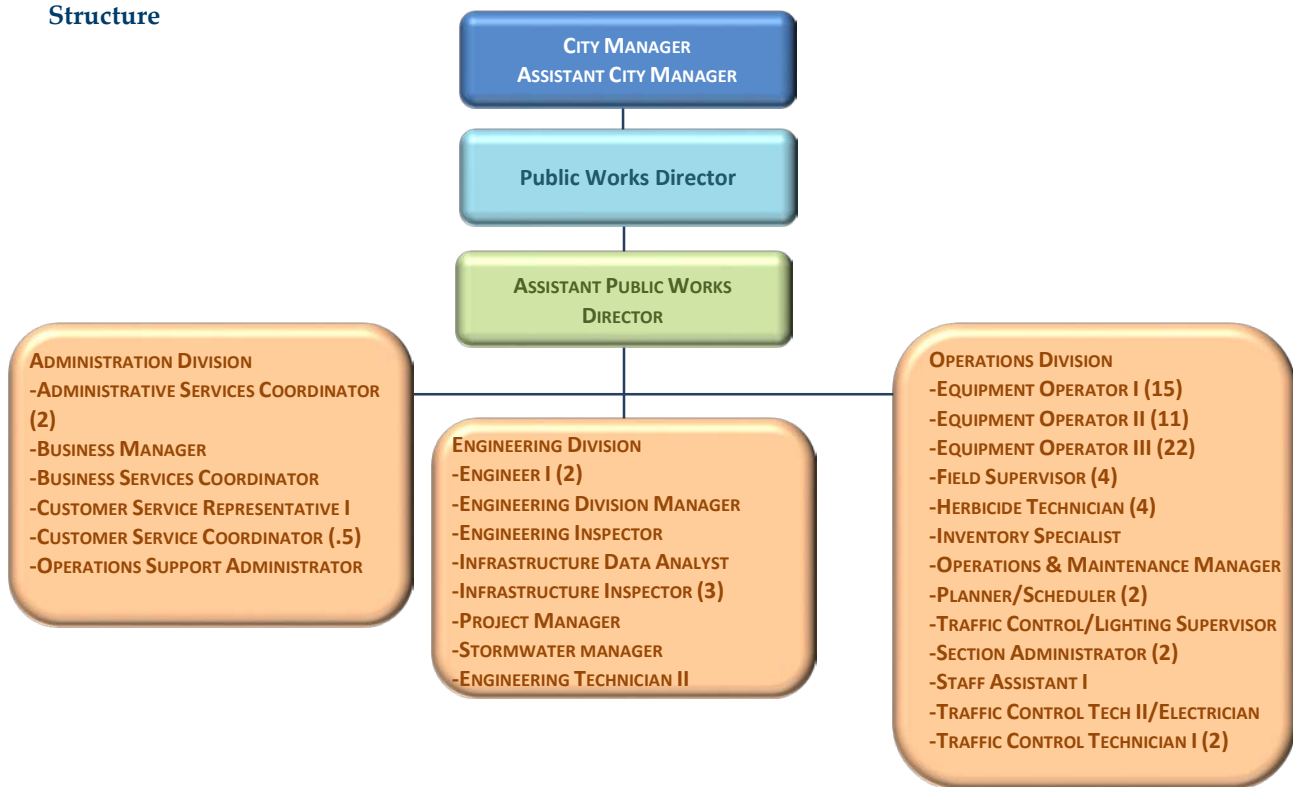
#### Stormwater Control

**Primary Customer Group:** North Port residents and businesses

**Customer Requirements:** Stormwater conveyance

**Definition Statement:** To manage stormwater conveyance systems to prevent flooding and improve water quality for North Port residents and businesses.

### Structure



## Accomplishments

- Completed the 2015 phase of the Road Bond project and began construction of the 2016 phase.
- Completed the design to re-construct Water Control Structure #115 (located on the Snover Waterway adjacent to North Chamberlain Boulevard).
- Completed the construction of sidewalks along Hillsborough Boulevard.
- Completed 15% of the design for the widening of Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard.
- Began the design of the Spring Haven Drive extension from Pan American Boulevard to Butler Park.
- Completed phase 2 of the structural inspection of pedestrian bridges within the City.
- Completed the redesign of South Biscayne Drive landscaping and irrigation and design of new median curbing.
- Completed construction of US41 pedestrian walkway and lighting from South Biscayne Drive to Almonte Terrace.
- Began design on sidewalks along Eldron Avenue.
- Began construction of linear parking areas along Tamiami Trail frontage road south of US 14 between Bolander Terrace and North Port Boulevard and between Landover Terrace and Almonte Terrace.

## Initiatives

- Complete the final year of the Road Reconstruction bond project.
- Complete construction of South Biscayne Drive median landscaping, irrigation and median curbing.
- Complete design and begin construction of the Spring Haven Drive extension from Pan American Boulevard to Butler Park.
- Begin construction of sidewalks along Eldron Avenue.
- Continue the annual structural inspection of pedestrian bridges in the City.
- Continue the annual routine road maintenance program on public roads.
- Begin design to reconstruct Water Control Structure #106 (located on the Cocoplum Waterway on North Port Boulevard).
- Design Sumter Boulevard improvements from I-75 to Tropicaire Boulevard.
- Pipe outfalls and construct catch basins in Grid 205 (located south of I-75 bordered by the Cosmic Waterway, Creighton Waterway and Snover Waterway).
- Complete construction of linear parking areas along Tamiami Trail frontage road south of US 41 between Bolander Terrace and North Port Boulevard and between Landover Terrace and Almonte Terrace.
- Continue to repair bridges throughout the City as identified in the annual assessment report provided by the Florida Department of Transportation.
- Continue structural inspections of pedestrian bridges in the City.
- Conduct two studies in an effort to alleviate both localized and regional flooding.
- Complete the design for the widening of Price Boulevard from Sumter Boulevard to Toledo Blade Boulevard and begin acquisition of rights-of-way and land needed for retention areas.
- Establish in-house Traffic Control Devise section for repair and maintenance of District owned streetlights and City traffic signals.
- Develop a five-year and ten-year city-wide stormwater maintenance and improvement plan.

## Goals and Objectives

### GOAL 1

Ensure the City's infrastructure inventory is updated and well-maintained.

#### OBJECTIVES:

- Maintain and enhance the overall condition of the City's streets while effectively communicating the program's accomplishments to the public.
- Complete work orders for pothole and asphalt patching within seven (7) days of request.
- Ensure the work management system supports planning, budgeting, and accountability for the City's assets.

### GOAL 2

Provide high quality, cost-effective oversight of the department's capital improvement and maintenance programs.

#### OBJECTIVES:

- Complete the Road Reconstruction Bond Project.
- Continue with the Sidewalk Construction Program.
- Provide oversight to the city roadway widening projects and extensions of roadways.
- Provide cost-effective maintenance services for roadways, sidewalks, street lights, and rights-of-way.

**GOAL 3**

Effectively manage the storm drainage system to ensure adequate local drainage.

**OBJECTIVES:**

- Maintain and enhance the City’s drainage system.
- Continue the Water Control Structure Rehabilitation Program.
- Provide cost-effective maintenance services for drainage systems and water control structures.

**Key Performance Measures**

**RESPONSE TO POTHOLE NOTIFICATION PROGRAM**

<b>Goal</b>	Ensure the City’s infrastructure inventory is updated and well-maintained.				
<b>Objective</b>	Complete work orders for pothole and asphalt patching within seven (7) days of request.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Complete work orders for pothole and asphalt patching within an average of seven (7) days	5.65 days	5.2 days	7 days	6.2 days	7 days
<b>Description</b>	This measure records the average number of days to complete work orders for pothole and asphalt patching.				
<b>Purpose</b>	The Department has set a goal of repairing potholes within seven (7) days in order to ensure streets are maintained and repaired in a timely manner.				
<b>Status</b>	The department consistently meets the set performance measure.				

**COMPLETION OF ANNUAL ROAD REHABILITATION AND MAINTENANCE PROGRAM**

<b>Goal</b>	Ensure the City’s infrastructure inventory is updated and well-maintained.				
<b>Objective</b>	Maintain and enhance the overall condition of the City’s streets while effectively communicating the program’s accomplishments to the public.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Complete annual road rehabilitation and maintenance projects on schedule	Yes	No (Road Bond rescheduled)	Yes (based on new schedule)	Yes (based on new schedule)	Yes
<b>Description</b>	This measure assesses the Department’s ability to complete scheduled projects.				
<b>Purpose</b>	The Department has a goal to maintain and enhance the overall condition of the City’s streets to prevent future road failures.				
<b>Status</b>	The department consistently meets the set performance measure.				

**Output Measures**

Complete thirty (30) tons of asphalt pothole repair each month. This may drop as Road Bond Project is completed.
Complete 30 miles of road maintenance each year.

**CORRECTIVE DRAINAGE ISSUES**

<b>Goal</b>	Effectively manage the storm drainage system to ensure adequate local drainage.				
<b>Objective</b>	Maintain and enhance the City’s drainage system.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Complete 90% of customer orders for corrective drainage issues at the same location without repeating the service in a 3-year period.	92.8%	96%	90%	94%	90%
<b>Description</b>	This measure assesses the Department’s effectiveness in maintaining the drainage system.				
<b>Purpose</b>	The drainage system must be improved and maintained on a regular basis so that it will continue to provide service to the community.				
<b>Status</b>	The department consistently meets or exceeds the set performance measure.				

**Output Measures**

Complete four (4) miles of swale regrading per month.
Hydro-seed/SOD 3,000 square yards of swales per month.
Complete 25,000 linear feet of line and grade per month.

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 3,730,599	\$ 3,644,430	\$ 3,386,168	\$ 3,702,590	\$ 3,830,590
Employee Benefits	1,031,650	1,190,777	1,163,002	1,291,540	1,335,960
<b>PERSONNEL EXPENDITURES</b>	<b>4,762,249</b>	<b>4,835,207</b>	<b>4,549,170</b>	<b>4,994,130</b>	<b>5,166,550</b>
Professional/Contracted Services	986,843	456,317	405,900	270,070	526,860
Current Operating Charges	5,728,656	3,999,079	7,105,791	8,116,100	7,693,780
Operating Supplies	1,097,986	1,069,942	912,385	1,060,740	796,850
<b>OPERATING EXPENDITURES</b>	<b>7,813,485</b>	<b>5,525,338</b>	<b>8,424,076</b>	<b>9,446,910</b>	<b>9,017,490</b>
<b>CAPITAL EXPENDITURES</b>	<b>1,512,463</b>	<b>2,482,057</b>	<b>2,014,240</b>	<b>1,219,160</b>	<b>707,980</b>
<b>DEBT SERVICE</b>	<b>192,268</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER USES</b>	<b>-</b>	<b>400,000</b>	<b>850,000</b>	<b>450,000</b>	<b>380,000</b>
<b>TOTALS</b>	<b>\$ 14,280,465</b>	<b>\$ 13,242,602</b>	<b>\$ 15,837,486</b>	<b>\$ 16,110,200</b>	<b>\$ 15,272,020</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 <u>AMENDED</u></b>	<b>FY 2014 <u>AMENDED</u></b>	<b>FY 2015 <u>AMENDED</u></b>	<b>FY 2016 <u>AMENDED</u></b>	<b>FY 2017 <u>ADOPTED</u></b>
Public Works Director	1	1	1	1	1
Business Manager	1	1	1	1	1
Operations & Maintenance Manager	1	1	1	1	1
Project Engineer	1	1	1	1	1
Stormwater Manager	1	1	1	1	1
Engineering Manager	1	1	1	1	1
Project Administrator	1	1	1	-	-
Assistant Public Works Director	-	-	-	1	1
Administrative Services Coordinator	1	1	1	-	-
Administrative Services Specialist	-	-	-	1	2
Road Section Administrator	1	1	1	1	1
Drainage Section Administrator	-	1	1	1	1
Drainage Superintendent	1	-	-	-	-
Waterways & Structures Superintendent	1	1	1	-	-
Operations Support Administrator	1	1	1	1	1
Engineer	1	1	1	2	2
Engineering Inspector	1	1	1	1	1
Field Supervisor	6	5	5	4	4
Equipment Operator III	17	16	16	16	22
Equipment Operator II	15	15	15	15	11
Herbicide Technician	2	2	2	2	4
Traffic Control Technician	2	2	2	2	2
Inventory Specialist	-	-	-	1	1
Equipment Operator I	20	20	20	19	15
Infrastructure Inspector	6	5	5	4	3
Planner Scheduler	-	3	3	3	2
Traffic Control/Lighting Supervisor	-	-	-	-	1
Traffic Control Tech II/Electrician	-	-	-	-	1
Engineering Technician II	-	-	-	-	1
Infrastructure Data Analyst	1	1	1	1	1
Executive Assistant	1	1	1	1	-
Business Services Coordinator	-	-	1	1	1
Customer Service Representative I (shared with SW thru FY 2016)	1	1	1	1	1
Staff Assistant I	1	1	1	1	1
<b>TOTAL</b>	<b>86</b>	<b>86</b>	<b>87</b>	<b>85</b>	<b>86</b>

## Capital Projects

### Major Initiatives

- **Road Reconstruction Bond Project** – The rehabilitation of approximately 266 miles of sub-standard public roads within three calendar years. Improvements to stormwater drainage are part of the road project.
- **Price Boulevard Widening Phase 1** – Price Boulevard is the main east-west road through the City. The project began in fiscal year 2015 with the design. In fiscal year 2016, the City will begin the process of acquiring land primarily for stormwater retention. The project will be completed in two segments: 1) the section from Sumter Boulevard to Cranberry Boulevard; 2) Cranberry Boulevard to Toledo Blade Boulevard. The widening of Price Boulevard is critical to the emergency evacuation of the City because it connects the two major evacuation routes.
- **Rehabilitation of Water Control Structures** – Water Control Structures reduce the changes of flooding in the City. The structures give the City the ability to control water levels, minimize adverse impacts from a storm and supplement the City's potable water supply. The City has over 100 water control structures. The rehabilitation program helps to mitigate any failures.
- **Spring Haven Drive Extension** – The project completes the connection of the roadway from Pan American Boulevard to Price Boulevard. The project includes bicycle lanes, sidewalks, roadway lighting, irrigation and landscaping. Spring Haven Drive is a collector road, so the completion of this segment improves the connectivity in the City and alleviates traffic flow in more residential areas.
- **Sidewalks & Pedestrian Bridges** – Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. The program provides safe pedestrian travel to schools and all arterial and collector roads.
- **Big Slough Watershed Project** – Recently, the Big Slough Watershed Study was completed providing the hydraulic model of the entire system. In fiscal year 2016 the City is procuring consultant services to further define feasible solutions to reduce flooding in the city and surrounding areas.

## Public Works – Solid Waste District

### Fund





120-Solid Waste District Fund

### Department/Division

3032-Solid Waste District

### Mission

The mission of the Solid Waste Department is to achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management by:

-  ensuring the safety and health of citizens through the proper and efficient collection and disposal of solid waste;
-  exploring viable options to improve solid waste collection;
-  ensuring environmental sustainability through the proper disposal of solid waste; and
-  encouraging citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

In order to accomplish this mission, the Solid Waste Department is responsible for providing residents and commercial customers with trash, recycling and yard waste collection and disposal.

### Core Services and Outputs

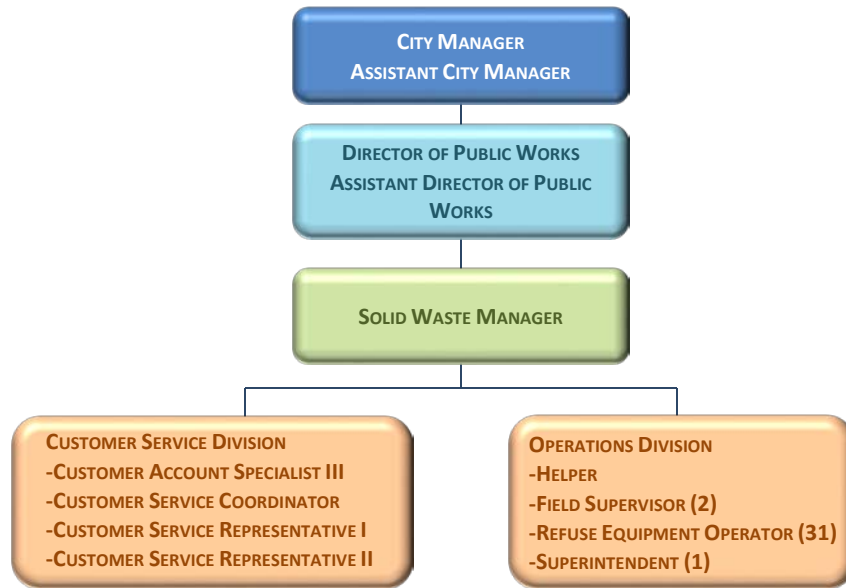
#### Solid Waste Collection

**Primary Customer Group:** North Port residents and businesses

**Customer Requirements:** Reliability

**Definition Statement:** To provide reliable solid waste collection that will enhance the public health and environment for North Port residents and businesses.

### Structure





**Accomplishments**

- Recycling – conducted a new automated recycling collection program pilot in two neighborhoods with statistics, information and citizen opinion gathered to support recommending the program be initiated city-wide.
- Outreach – utilized social media to inform citizens of many Solid Waste activities, programs and procedures; created a holiday lip-sync video which was highlighted on numerous media sources and received over 362,000 Facebook views; over 900 citizens attended the 3<sup>rd</sup> Annual Public Works Road-E-O on Saturday, January 30, 2016.
- Equipment Replacement – replaced four front load trucks and two curotto cans; purchased a new rear load truck, claw truck and sedan.
- Service Efficiencies – expanded mobile work system processing to commercial collection and increased efficiency by eliminating steps in the work management process.

**Initiatives**

- Implement new recycling program city-wide.
- Increase diversion of recyclables and organics by 15%.
- Enhance outreach programs to improve waste diversion.

**Goals and Objectives**

**GOAL 1**

Minimize waste generation and maximize recycling and reuse programs.

**OBJECTIVES:**

- Promote recycling, composting, and reuse programs through educational programs and outreach.
- Increase waste diversion from landfills through recycling, composting, and reuse.

**GOAL 2**

Effectively manage the City’s solid waste, hazardous waste, and yard waste.

**OBJECTIVES:**

- Promote increased participation with the City’s household hazardous waste programs through education programs and outreach.
- Promote the reuse of goods and materials.
- Implement efficiencies and cost-saving measures to reduce costs to the Solid Waste District.

**Key Performance Measures**

**PROTECT THE COMMUNITY CHARACTER BY LIMITED MISSED COLLECTIONS**

<b>Goal</b>	Effectively manage the City’s solid waste, hazardous waste, and yard waste.				
<b>Objective</b>	Implement efficiencies and cost-saving measures to reduce costs to the Solid Waste District.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Limit Solid Waste missed collections to five (5) per week	2.5/week	2.5/week	5/week	1.3/week	5/week
<b>Description</b>	This measure records the average number of missed collections.				
<b>Purpose</b>	The Department has set a goal of limiting missed collections to five (5) per week.				
<b>Status</b>	The department consistently meets the set performance measure.				

**Output Measures**

Collect 500 tons of recycling material per month.

Conduct two (2) safety meetings per month.

Grease all utilized collection equipment weekly.

## Operating Budget Summary

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$1,516,504	\$1,533,997	\$1,597,603	\$1,686,610	\$ 1,672,010
Employee Benefits	499,327	549,505	597,821	634,560	689,490
<b>PERSONNEL EXPENDITURES</b>	<b>2,015,831</b>	<b>2,083,502</b>	<b>2,195,424</b>	<b>2,321,170</b>	<b>2,361,500</b>
Professional/Contracted Services	1,386,277	1,511,827	1,615,843	1,669,230	1,934,990
Current Operating Charges	1,585,072	1,649,450	1,571,720	1,575,910	1,491,400
Operating Supplies	701,498	796,403	678,474	764,520	2,745,010
<b>OPERATING EXPENDITURES</b>	<b>3,672,847</b>	<b>3,957,680</b>	<b>3,866,037</b>	<b>4,009,660</b>	<b>6,171,400</b>
<b>CAPITAL EXPENDITURES</b>	<b>207,312</b>	<b>2,329,333</b>	<b>-</b>	<b>485,500</b>	<b>10,000</b>
<b>DEBT SERVICE</b>	<b>505,638</b>	<b>372,916</b>	<b>120,098</b>	<b>-</b>	<b>-</b>
<b>OTHER USES</b>	<b>-</b>	<b>1,390,350</b>	<b>1,440,030</b>	<b>1,485,030</b>	<b>941,860</b>
<b>TOTALS</b>	<b>\$6,401,628</b>	<b>\$10,133,781</b>	<b>\$7,621,589</b>	<b>\$8,301,360</b>	<b>\$ 9,484,760</b>

## Staffing – Funded Authorized Positions

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Solid Waste Manager	1	1	1	1	1
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Field Supervisor	2	2	2	2	2
Solid Waste Equipment Operator	29	29	29	30	31
Solid Waste Helper	1	1	1	1	1
Executive Assistant	1	1	-	-	-
Customer Account Specialist III	-	-	1	1	1
Customer Service Coordinator (shared equally with R&D)	-	-	1	1	1
Customer Service Representative II	-	-	-	-	1
Customer Service Representative I	1	1	1	1	1
<b>TOTAL</b>	<b>36</b>	<b>36</b>	<b>37</b>	<b>38</b>	<b>40</b>

## Capital Projects

### Major Initiatives

- Capital Replacement Program** – The Solid Waste District has an extensive capital replacement program. The City established a Capital Acquisition Fund in fiscal year 2013 to provide a mechanism for departments to reserve funding for future acquisitions.

## Public Works – Fleet Management

### Fund




520-Fleet Management Fund

### Department/Division

3035-Fleet Management

### Mission

The mission of the Fleet Management Department is to achieve community outcomes by ensuring city services are delivered using safe and reliable equipment by:

-  providing cost-effective fleet services;
-  effectively and efficiently maintaining the City’s vehicles and equipment; and
-  providing reliable and financially responsible fleet services.

In order to accomplish this mission, the Fleet Management Department is responsible to maintain and repair all city vehicles and equipment to provide safe operating conditions and to ensure the safety of all employees, residents and the public.

### Core Services and Outputs

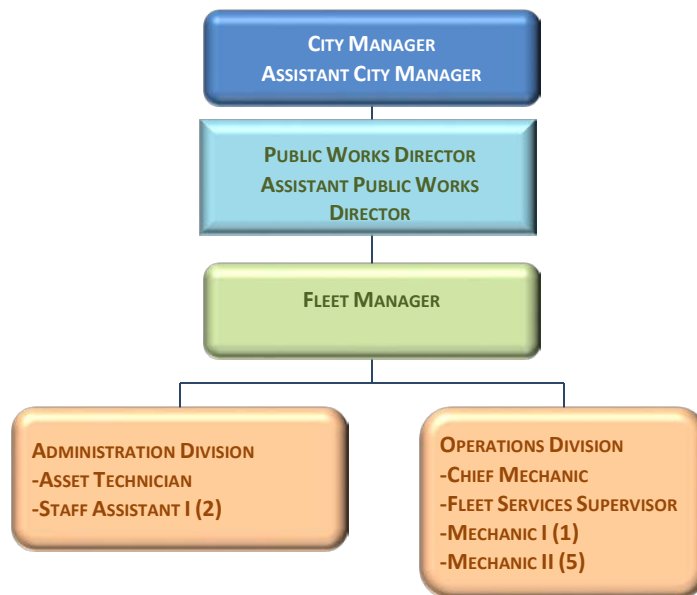
#### Fleet Management

**Primary Customer Group:** City Employees

**Customer Requirements:** Availability

**Definition Statement:** To maximize the availability and safety of the City’s vehicles and equipment by providing maintenance and repair services for employees.

### Structure



### Accomplishments

- Completed conversion of role of Fleet Maintenance Division to the Fleet Management Division.
- Completed a list of services to be provided by the Fleet Management Division for vehicles and equipment including but not limited to analysis, specification writing, coordination, monitoring, purchasing, distribution and coordination with the Finance Department for the disposal of decommissioned city fleet assets.
- Completed the critique and update of a Vehicle Replacement Program.
- Completed the establishment of a city-wide Capital Acquisition Program for vehicles and equipment; conducted meetings with department representatives to ensure the most effective vehicles and equipment are being purchased at the least prices.
- Completed the identification of efficiencies thereby reducing the maintenance allocations in FY 2017.

**Initiatives**

- Continue to explore efficiencies in fleet maintenance and the work management system.
- Continue to refine the Fleet Management process and organization.
- Develop cost saving methods through benchmarking and flat rate measures.
- Explore alternatives to the vehicle and equipment disposal process.
- Participate in the national 100 Best Fleet programs to promote increased level of productivity and operational effectiveness.
- Continue critiquing and updating the Vehicle Replacement Program.
- Continue the Capital Acquisition Program for vehicles and equipment and conducting meetings with department representatives to ensure the most effective vehicles and equipment will be purchased at the least prices.

**Goals and Objectives**

**GOAL 1**

Ensure the safety and reliability of City vehicles and equipment.

**OBJECTIVES:**

- Provide operational training to staff that will allow continued safe operations and maintenance for enhanced reliability and public safety.
- Participate in the national 100 Best Fleet programs to promote increased level of productivity and operational effectiveness.
- Continue to explore efficiencies in fleet maintenance and the work management system.

**GOAL 2**

Provide cost-effective preventative maintenance and repair services.

**OBJECTIVES:**

- Routinely review and update the vehicle and replacement plan to achieve maximum cost-effectiveness.
- Initiate cost saving methods through benchmarking and flat rate measures.
- Develop the fleet management process and organization.

**Key Performance Measures**

**AVAILABILITY OF VEHICLES AND EQUIPMENT TO CUSTOMER**

<b>Goal</b>	Provide cost-effective preventative maintenance and repair services.				
<b>Objective</b>	Maintain availability of vehicles and equipment at a 90% monthly rate.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain availability of vehicles and equipment at a 90% rate	95%	93%	90%	95%	90%
<b>Description</b>	This measure records the effectiveness of Fleet Services.				
<b>Purpose</b>	The Division has set a goal to maintain the availability of vehicles and equipment at a minimum of 90% of the time.				
<b>Status</b>	The department consistently meets the set performance measure.				

**Output Measures**

Complete 400 jobs per month.
Complete forty (40) preventative maintenance services per month.

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 656,663	\$ 648,120	\$ 610,550	\$ 644,480	\$ 677,110
Employee Benefits	175,658	194,959	181,578	201,010	207,940
<b>PERSONNEL EXPENDITURES</b>	<b>832,321</b>	<b>843,079</b>	<b>792,128</b>	<b>845,490</b>	<b>885,050</b>
Professional/Contracted Services	193,702	190,783	189,775	222,150	215,440
Current Operating Charges	1,723,413	1,643,015	1,616,370	1,458,570	1,539,480
Operating Supplies	310,224	1,526,765	1,166,726	1,413,900	983,680
<b>OPERATING EXPENDITURES</b>	<b>2,227,339</b>	<b>3,360,563</b>	<b>2,972,871</b>	<b>3,094,620</b>	<b>2,738,600</b>
<b>CAPITAL EXPENDITURES</b>	<b>75,395</b>	<b>-</b>	<b>6,875</b>	<b>-</b>	<b>-</b>
<b>OTHER USES</b>	<b>-</b>	<b>349,500</b>	<b>137,000</b>	<b>137,000</b>	<b>50,000</b>
<b>TOTALS</b>	<b>\$ 3,135,055</b>	<b>\$ 4,553,142</b>	<b>\$ 3,908,874</b>	<b>\$ 4,077,110</b>	<b>\$ 3,673,650</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
Fleet Manager	1	1	1	1	1
Supervisor	-	-	1	1	1
Chief Mechanic	2	2	1	1	1
Mechanic II	5	5	5	5	5
Mechanic I	2	2	1	1	1
Asset Technician	-	-	1	1	1
Staff Assistant I	2	2	2	2	2
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

## North Port Utilities - Administration

### Fund





420-Utilities Fund

### Department/Division

6060-Administration

### Mission

The mission of North Port Utilities - Administration is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  providing safe drinking water;
-  exploring viable options to improve water quality;
-  disposing of wastewater in a sound and environmentally approved method; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Administration is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

### Core Services and Outputs

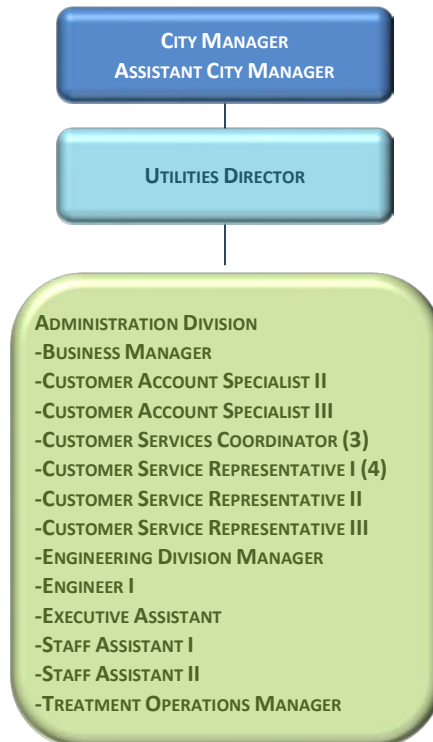
*Utility Billing/Quality Customer Service*

**Primary Customer Group:** Utility customers

**Customer Requirements:** courtesy

**Definition Statement:** To provide prompt service and accurate billing information to utility customers in a courteous manner.

### Structure



**Accomplishments**

- Continued training and education program to enhance customer service, support educational opportunities to staff, and provide opportunities to receive certifications.
- Purchased replacement computers based upon Information Technology (IT) replacement schedule.
- Provided utility billing and cashiering services.
- Applied for and was awarded funding through the State of Florida General Appropriations Act Program (GAAP) for two rehabilitation projects, Inflow and Infiltration and Lift Station Rehabilitation related to the wastewater collection system.

**Initiatives**

- Add a Utilities Engineering Division Manager to enable the utilities to have a more inclusive command over project management.
- Continue with the computer replacement program as recommended by IT.
- Support staff with various training and education opportunities.

**Goals and Objectives**

**GOAL 1**

Provide effective and excellent customer service.

**OBJECTIVES:**

- Maintain a high level of customer satisfaction.
- Continue annual training of customer service staff.

**GOAL 2**

Ensure fiscally sound and cost-effective services.

**OBJECTIVES:**

- Review staffing needs department wide to ensure the best possible utilization of human capital resources.
- Analyze the cost of delivering services through best management practices.

**Key Performance Measures – Accounting Services**

**CUSTOMER SATISFACTION**

<b>Goal</b>	Provide effective and excellent customer service.				
<b>Objective</b>	Maintain a high level of customer satisfaction.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Maintain an 80% satisfaction rating for utility billing customers based on promptness, accuracy of information, and courteous behavior	99%	99.25%	90%	99%	80%
<b>Description</b>	This measure provides feedback on customer service satisfaction.				
<b>Purpose</b>	This measure supports the division’s goal of providing effective and excellent customer service.				
<b>Status</b>	The division continues to meet or exceed the requirement measure.				

**Output Measures**

- Answer phones within three (3) rings 95% of the time to address customer requests.
- Address customer requests verbally or issue a work order within one (1) hour to the appropriate division/department.
- Collect previous day’s phone log and randomly select two (2) customers to call back and survey how satisfied they were with the service provided.

**ELECTRONIC BILLING UTILIZATION**

<b>Goal</b>	Improve billing efficiency and customer satisfaction, reducing billing costs and paper.				
<b>Objective</b>	Increase saturation of ebill notification among utilities customers.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Estimated</b>	<b>FY 2017 Projected</b>
Exceed industry average saturation for ebill notifications among Utilities customers (based on 2014 average of 19%)	N/A	N/A	N/A	N/A	20%
<b>Description</b>	This measure provides feedback on customer utilization of utilities ebill notifications.				
<b>Purpose</b>	This measure supports the division’s goals of providing effective and excellent customer service and ensuring fiscally sound and cost-effective services.				
<b>Status</b>	This is a new performance measure for FY 2017.				

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 923,831	\$ 889,781	\$ 854,532	\$ 915,090	\$ 1,005,580
Employee Benefits	234,236	236,254	481,683	299,120	301,420
<b>PERSONNEL EXPENSES</b>	<b>1,158,067</b>	<b>1,126,035</b>	<b>1,336,215</b>	<b>1,214,210</b>	<b>1,307,000</b>
Professional/Contracted Services	53,770	179,671	98,673	31,370	30,730
Current Operating Charges	2,172,335	2,470,387	2,525,210	2,593,560	2,440,200
Operating Supplies	32,415	27,936	31,979	39,640	65,540
<b>OPERATING EXPENSES</b>	<b>2,258,520</b>	<b>2,677,994</b>	<b>2,655,862</b>	<b>2,664,570</b>	<b>2,536,470</b>
<b>DEBT SERVICE</b>	<b>1,583,531</b>	<b>1,390,032</b>	<b>1,196,452</b>	<b>3,651,480</b>	<b>3,584,920</b>
<b>TOTALS</b>	<b>\$ 5,000,118</b>	<b>\$ 5,194,061</b>	<b>\$ 5,188,529</b>	<b>\$ 7,530,260</b>	<b>\$ 7,428,390</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
Utilities Director	1	1	1	1	1
Assistant Utilities Director	1	-	-	-	-
Business Manager	1	1	1	1	1
Engineering Division Manager	-	-	-	-	1
Engineer	1	1	1	1	1
Water & Wastewater Operations Manager	1	1	1	1	1
Customer Service Coordinator Outreach	1	1	1	1	1
Executive Assistant	2	1	1	1	1
<b>DESCRIPTION</b>	<b>FY 2013 ADOPTED</b>	<b>FY 2014 ADOPTED</b>	<b>FY 2015 ADOPTED</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Staff Assistant II	1	1	1	1	1



Staff Assistant I	-	-	-	1	1
Customer Services Coordinator Business	-	1	1	1	1
Customer Service Coordinator Operations	1	1	1	1	1
Customer Account Specialist III	1	1	1	1	1
Customer Account Specialist II	1	1	1	1	1
Customer Service Rep III	1	1	1	1	1
Customer Service Rep II	1	1	1	1	1
Customer Service Rep I	4	4	4	4	4
<b>TOTAL</b>	<b>18</b>	<b>17</b>	<b>17</b>	<b>18</b>	<b>19</b>

## Capital Projects

### Major Initiatives

- **Residential Neighborhood Expansion** – The pilot project includes two small neighborhood zones, determined by the Water Demand Analysis to be in the top eleven (11) neighborhood zones for demand. The engineering, permitting, and bidding for the two small zones were completed in fiscal year 2015. Construction will begin early in fiscal year 2016.
- **Reclaimed Water Transmission Expansion** – The next phase of reclaimed water expansion will continue through fiscal year 2016. One segment was redesigned to go along the existing right-of-way on Spring Haven Boulevard instead of along the Myakkahatchee Creek, thereby protecting the existing natural flora and fauna along the bank of the creek. In addition to improving the reliability of the reclaim water system for existing and future development, this phase will also allow an existing city park to become a new reclaimed water irrigation user, protecting our water resources by reducing the demand on potable water sources.
- **Completing the final portions of the Myakkahatchee Creek Water Treatment Plant Reliability Project** – Two projects remain to be completed at the conventional surface water plant including the Train 2 clarifier and transfer pump. These projects are anticipated to be completed in fiscal year 2016.
- **Complete upgrades to the Reverse Osmosis (RO) System** – Increasing conductivity in the Myakkahatchee Creek wellfield has created treatment challenges with the existing RO process. Short-term solutions will be implemented in fiscal year 2016.
- **Deep Injection Well Pumps** – The deep injection well pumps have reached the end of useful life and will be replaced in-kind. In addition, associated soft start and electrical panel are at the end of useful life and will be replaced before the end of fiscal year 2016.
- **Dewatering System** – The aerated sludge storage system will be expanded in fiscal year 2016 by modifying the existing tankage and aeration system.
- **Price Boulevard Widening** – During this road project, one existing water line will need to be upsized and relocated; two existing wastewater lines will need to be deflected/relocated as necessary for stormwater piping; and one new reclaimed water line will need to be installed. The design of this project will be completed during 2016.
- **Aquifer, Storage & Recovery (ASR)** – With changes to the regulatory position on using partially treated surface water, we anticipate completing the improvements necessary to connect the conventional water plant at the Myakkahatchee Creek to the ASR system over the next couple of years.
- **Hydraulic Modeling System Reliability** – A complete hydraulic model of the current potable water supply system will be created and field calibrated, with respect to pressures, in fiscal year 2015. This will allow for analysis of the system in determining recommendations for pipeline connections, upsizing, or other options for meeting existing and projected water demands and fire flows.
- **Water Transmission Improvements** – The water line on the bridge over Cocoplum Canal at Cranberry Boulevard and the lines along North Port Boulevard are being designed in fiscal year 2015 and will be constructed in fiscal year 2016. The lines along Chesebro/Italy will be designed and constructed in fiscal year 2016. The department has received preliminary approval from the Southwest Florida Water Management District (SWFWMD) for cooperative funding.

## North Port Utilities – Water Systems

### Fund




420-Utilities Fund

### Department/Division

6061-Water Systems

### Mission

The mission of North Port Utilities – Water Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  providing safe drinking water;
-  exploring viable options to improve water quality; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Water Systems is responsible for providing safe drinking water.

### Core Services and Outputs

*Water Treatment/Distribution*

**Primary Customer Group:** Regulatory agencies

**Customer Requirements:** compliance

**Definition Statement:** To provide safe, reliable and quality water that meets all State and Federal guidelines to utility customers.

### Structure



### Accomplishments

- Completed construction of water expansion to the Pilot Program areas.
- Completed rebuild and reinstallation of the conventional surface water plant train 2 clarifier.
- Completed the construction of the ASR temporary facilities needed to perform Cycle Test 5.
- Selected contractor for the construction of the Chesboro/Italy Looping project and began construction with completion anticipated by October 31, 2016.
- Replaced the water line crossing the Cocoplum Canal at Cranberry Boulevard.
- Completed upgrades to the Reverse Osmosis system.
- Replaced the deep injection well soft starts and electrical panel.

### Initiatives

- Promote two water plant operator B to operators A based upon meeting all testing and hours requirements.
- Additional upgrades to the Reverse Osmosis system.
- Replace the deep injection well pumps.
- Upsize and relocate one existing water line into two parallel lines to accommodate the Price Boulevard Widening project.
- In conjunction with the Spring Haven Boulevard road installation, design, construct and install a water pipeline prior to the road construction.
- Upgrade the Ammonia System at the Myakkahatchee Creek Water Treatment Plant and two booster stations.
- Apply for the operational permit for the ASR, assuming the test results are favorable.
- Construct water transmission line from the MCWTP to Ortiz Boulevard.
- Replace two control panels for the surface water filters.
- Purchase one (1) replacement vehicle based upon Fleet Management recommendation.

### Goals and Objectives

#### GOAL 1

Provide safe and clean drinking water for our customers.

##### OBJECTIVES:

- Ensure drinking water meets all regulatory standards.
- Ensure adequate water supplies are available to meeting existing and future water demands.

#### GOAL 2

Increase environmental sustainability of water supply system.

##### OBJECTIVES:

- Increase water conservation and efficiency participation.
- Continue to evaluate and expand water delivery system.

### Key Performance Measures – Accounting Services

#### QUALITY CONTROL REGULATIONS

<b>Goal</b>	Provide safe and clean drinking water for our customers.				
<b>Objective</b>	Ensure drinking water meets all regulatory standards.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulation 100% of the time	100%	100%	100%	100%	100%
<b>Description</b>	The City Water Utility regularly collects and tests water samples to be in compliance with state and federal regulations.				
<b>Purpose</b>	Complying with regulations guarantees the City maintains its high standards of water quality and avoids fines.				
<b>Status</b>	The city drinking water continues to be in complete compliance with all existing standards for water quality.				

**QUALITY CONTROL REGULATIONS**

<b>Goal</b>	Provide safe and clean drinking water for our customers.				
<b>Objective</b>	Ensure drinking water meets all regulatory standards.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Monitor PH and alkalinity every two (2) hours, seven (7) days a week according to the langelier index in order to reduce calcium build up in water mains	100%	100%	100%	100%	100%
<b>Description</b>	The City Water Utility regularly monitors water samples to be in compliance with state and federal regulations.				
<b>Purpose</b>	Complying with regulations guarantees the City maintains its high standards of water quality and avoids fines.				
<b>Status</b>	The city drinking water continues to be in complete compliance with all existing standards for water quality.				

**Output Measures**

Perform one thousand (1,000) water quality tests per month as required by State and Federal guidelines.
Complete operational process testing, flushing and calibration of infrastructure equipment.
Operate fire hydrant valves twice annually and perform quarterly flushing of all dead end mains.

**Operating Budget Summary**

DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
Salaries & Wages	\$ 419,152	\$ 436,686	\$ 471,928	\$ 499,510	\$ 539,570
Employee Benefits	114,098	134,296	219,022	144,900	155,760
<b>PERSONNEL EXPENSES</b>	<b>533,250</b>	<b>570,982</b>	<b>690,950</b>	<b>644,410</b>	<b>695,330</b>
Professional/Contracted Services	154,620	186,347	284,408	345,580	278,260
Current Operating Charges	3,059,871	3,169,802	3,002,020	3,327,970	3,412,520
Operating Supplies	1,350,641	1,459,652	1,785,382	1,764,870	1,983,060
<b>OPERATING EXPENSES</b>	<b>4,565,132</b>	<b>4,815,801</b>	<b>5,071,810</b>	<b>5,438,420</b>	<b>5,673,840</b>
<b>CAPITAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,350</b>	<b>1,003,300</b>
<b>TOTALS</b>	<b>\$ 5,098,382</b>	<b>\$ 5,386,783</b>	<b>\$ 5,762,760</b>	<b>\$ 6,493,180</b>	<b>\$ 7,372,470</b>

**Staffing – Funded Authorized Positions**

DESCRIPTION	FY 2013 AMENDED	FY 2014 AMENDED	FY 2015 AMENDED	FY 2016 AMENDED	FY 2017 ADOPTED
Water Superintendent	1	1	1	1	1
Chief Operator	1	1	1	1	1
Instrument Plant Control Technician	1	1	1	1	-
Plant Equipment Specialist	-	-	-	-	1
Operators	4	4	5	6	6
Trainee	1	1	1	-	1
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>10</b>

## North Port Utilities – Wastewater Systems

### Fund



420-Utilities Fund

### Department/Division

6062-Wastewater Systems

### Mission

The mission of North Port Utilities – Wastewater Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  disposing of wastewater in a sound and environmentally approved method; and
-  increasing the capacity of the water and wastewater treatment to enhance community sustainability.

In order to accomplish this mission, the North Port Utilities – Wastewater Systems is responsible for providing environmentally sound wastewater and reuse services to the community.

### Core Services and Outputs

*Wastewater Collection and Treatment*

**Primary Customer Group:** Regulatory agencies

**Customer Requirements:** compliance

**Definition Statement:** To provide a safe and environmentally sound wastewater collection and treatment process that meets all State and Federal guidelines for the community.

### Structure



### Accomplishments

- Completed the reclaimed water expansion segment along Appomattox Boulevard to enable a City park to connect to the reclaimed water system.
- Maintained and repaired special equipment.
- Continued with the Lift Station Rehabilitation Program.

**Initiatives**

- Promote one (1) Wastewater Plant Operator B to Operator A and one (1) Wastewater Plant Operator C to Operator B.
- Complete all annual inspections and reporting requirements.
- Expand the aerated sludge storage system by modifying the existing tank and aeration system.
- Deflect/relocate two existing wastewater lines as necessary for storm water piping and install one new reclaimed water line to accommodate the Price Boulevard Widening project.
- Create and field-calibrate a complete hydraulic model of the current wastewater system.
- In conjunction with the Spring Haven Boulevard road installation, design, construct and install a reclaimed water pipeline prior to the road construction.
- Continue reclaimed water line to accommodate serving the George Mullen Center and the two football fields.
- Continue with the Lift Station Rehabilitation Program.
- Purchase one (1) Gator based upon Fleet Management recommendation.
- Install safety railings on filter walls at the wastewater treatment plant.
- Upgrade the wastewater treatment plant security system.
- Replace and level Clarifier #2 center column.
- Install lift station mixers.

**Goals and Objectives**

**GOAL 1**

Protect the environment and public’s health.

**OBJECTIVES:**

- Conduct regular inspections of commercial permits to ensure compliance with all regulations.
- Ensure compliance with all state and federal regulations.

**GOAL 2**

Operate high quality, cost-effective facilities.

**OBJECTIVES:**

- Mitigate cost increase through effective maintenance of equipment and analysis of potential operational efficiencies.

**Key Performance Measures – Accounting Services**

**QUALITY CONTROL REGULATIONS**

<b>Goal</b>	Protect the environment and public’s health.				
<b>Objective</b>	Ensure compliance with all state and federal regulations.				
	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Projected</b>
Meet daily, monthly, and quarterly compliance testing in accordance with all State and Federal regulation 100% of the time	100%	100%	100%	100%	100%
<b>Description</b>	The plant has numerous effluent limits and requirements to meet state and federal compliance levels.				
<b>Purpose</b>	Complying with regulations guarantees the City maintains its high standards of quality control and avoids fines.				
<b>Status</b>	The City continues to be in complete compliance with all existing standards for quality control.				

**Output Measures**

- Perform one hundred and sixty-six (166) wastewater quality tests per month as required by State and Federal guidelines.
- Perform process tests to produce a safe wastewater effluent that can be used as an alternative for potable water for irrigation.
- Perform ninety-nine (99) inspections five (5) days a week on lift stations.

**Operating Budget Summary**

<b>DESCRIPTION</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>
Salaries & Wages	\$ 349,044	\$ 369,123	\$ 412,588	\$ 506,020	\$ 480,760
Employee Benefits	83,114	97,460	196,970	149,090	152,450
<b>PERSONNEL EXPENSES</b>	<b>432,158</b>	<b>466,583</b>	<b>609,558</b>	<b>655,110</b>	<b>633,210</b>
Professional/Contracted Services	409,138	413,597	141,254	221,160	524,160
Current Operating Charges	354,307	403,647	426,385	484,260	510,100
Operating Supplies	2,282,864	2,313,817	2,424,886	2,425,540	2,487,200
<b>OPERATING EXPENSES</b>	<b>3,046,309</b>	<b>3,131,061</b>	<b>2,992,525</b>	<b>3,130,960</b>	<b>3,521,460</b>
<b>CAPITAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>346,670</b>	<b>964,650</b>
<b>TOTALS</b>	<b>\$ 3,478,467</b>	<b>\$ 3,597,644</b>	<b>\$ 3,602,083</b>	<b>\$ 4,132,740</b>	<b>\$ 5,119,320</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 AMENDED</b>	<b>FY 2014 AMENDED</b>	<b>FY 2015 AMENDED</b>	<b>FY 2016 AMENDED</b>	<b>FY 2017 ADOPTED</b>
Wastewater Superintendent	1	1	1	1	1
Instrument Control Tech	-	-	1	1	1
Chief Operator	-	-	1	1	1
Operators	5	5	5	6	6
Trainee	-	1	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>7</b>	<b>9</b>	<b>10</b>	<b>10</b>

## North Port Utilities – Field Operations

### Fund




420-Utilities Fund

### Department/Division

6063-Field Operations

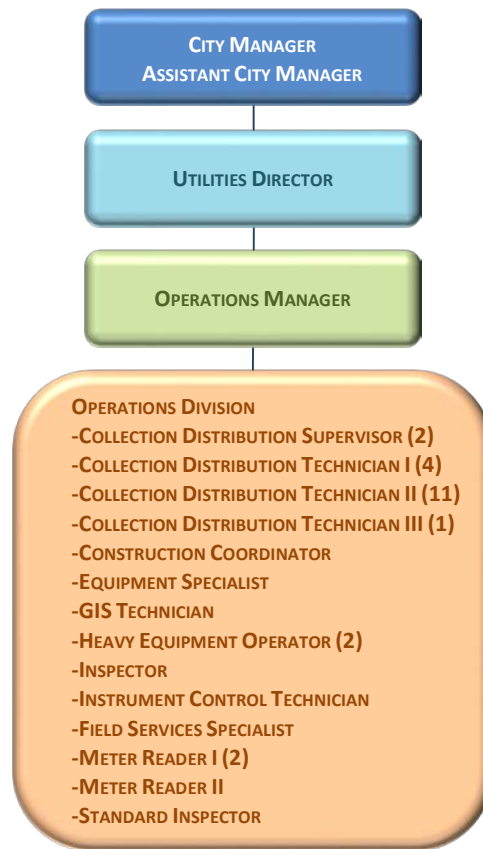
### Mission

The mission of North Port Utilities – Field Operations is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

-  providing safe drinking water;
-  exploring viable options to improve water quality; and
-  disposing of wastewater in a sound and environmentally approved method.

In order to accomplish this mission, the North Port Utilities – Field Operations is responsible for providing safe drinking water and environmentally sound wastewater and reuse services to the community.

### Structure





**Accomplishments**

- Continued with the Backflow Cross Connection Installations.
- Coordinated Backflow Cross Connection Testing.
- Performed annual maintenance and repair of specialized equipment.
- Ensured all licenses, fees, and permits were current.
- Continued with the Meter Change Out Program.
- Provided training for staff to maintain certifications and increase knowledge of operations.
- Replaced vehicles and equipment based upon Fleet Management recommendations.
- Continued with the Inflow & Infiltration Program.

**Initiatives**

- Add and hire one (1) Collection & Distribution (C&D) Technician II.
- Educate customers about backflow preventions as part of the City’s Backflow Cross Connection Program.
- Perform annual maintenance of specialized equipment.
- Ensure all software maintenance is up-to-date.
- Develop and train staff to achieve division’s goals.
- Continue with the Meter Change Out and the Inflow & Infiltration Programs.

**Goals and Objectives**

**GOAL 1**

Provide safe and clean drinking water for our customers.

**OBJECTIVES:**

- Educate customers about backflow prevention as part of the City’s Backflow Cross Connection Program.
- Maintain and update water infrastructure to ensure reliable service.
- Ensure adequate water supplies are available to meeting existing and future water demands.

**GOAL 2**

Maintain and provide reliable wastewater services to City customers.

**OBJECTIVES:**

- Maintain a low level of inflow and infiltration into the City’s wastewater system.
- Conduct ongoing operation and maintenance.

**Operating Budget Summary**

DESCRIPTION	FY 2013 <u>ACTUAL</u>	FY 2014 <u>ACTUAL</u>	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>
Salaries & Wages	\$ 1,475,067	\$ 1,432,923	\$ 1,464,529	\$ 1,521,390	\$ 1,633,960
Employee Benefits	407,805	445,084	722,244	490,700	545,500
<b>PERSONNEL EXPENSES</b>	<b>1,882,872</b>	<b>1,878,007</b>	<b>2,186,773</b>	<b>2,012,090</b>	<b>2,179,460</b>
Professional/Contracted Services	183,292	160,613	151,614	211,910	68,770
Current Operating Charges	405,469	570,146	574,654	603,770	713,750
Operating Supplies	508,288	661,910	746,913	756,820	924,940
<b>OPERATING EXPENSES</b>	<b>1,097,049</b>	<b>1,392,669</b>	<b>1,473,181</b>	<b>1,572,500</b>	<b>1,707,460</b>
<b>CAPITAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>664,770</b>	<b>1,051,760</b>
<b>TOTALS</b>	<b>\$ 2,979,921</b>	<b>\$ 3,270,676</b>	<b>\$ 3,659,954</b>	<b>\$ 4,249,360</b>	<b>\$ 4,938,680</b>

**Staffing – Funded Authorized Positions**

<b>DESCRIPTION</b>	<b>FY 2013 <u>AMENDED</u></b>	<b>FY 2014 <u>AMENDED</u></b>	<b>FY 2015 <u>AMENDED</u></b>	<b>FY 2016 <u>AMENDED</u></b>	<b>FY 2017 <u>ADOPTED</u></b>
Field Operations Manager	1	1	1	1	1
Warehouse Controller	-	-	-	-	-
GIS Technician	1	1	1	1	1
Field C & D Supervisor	2	2	2	2	2
Heavy Equipment Operator	2	2	2	2	2
C & D Technician III	-	-	-	1	1
C & D Technician II	8	8	9	10	11
C & D Technician I	4	4	4	4	4
Utility Equipment Specialist	1	1	1	1	1
Plant Instrument Control Technician	1	1	1	1	1
Meter Reader II	1	1	1	1	1
Meter Reader I	2	2	2	2	2
Construction Coordinator	1	1	1	1	1
Standard Inspector	1	1	1	1	1
Inspector	1	1	1	1	1
Field Services Specialist	-	-	-	-	1
Inventory Specialist	1	1	1	1	-
<b>TOTAL</b>	<b>27</b>	<b>27</b>	<b>28</b>	<b>30</b>	<b>31</b>











## CAPITAL IMPROVEMENT PROGRAM

### **WHAT ARE CAPITAL IMPROVEMENTS?**

The Capital Improvement Plan (CIP) is a ten-year roadmap for creating, maintaining and paying for North Port's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the City will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost \$50,000 or more and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.







Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the City's existing infrastructure, and respond to and anticipate the future growth of the City. A wide range of projects comprise capital improvements as illustrated by the examples below:

-  fire and police stations;
-  parks, trails, open space, recreation centers and other related facilities;
-  water and wastewater treatment plants, transmission pipes, storage facilities and pump stations;
-  roads, bridges, traffic signals and other traffic control devices;
-  landscape beautification projects;
-  computer software and hardware systems other than personal computers and printers;
-  water control structures, stormwater retention ponds;
-  and major equipment purchases such as police and fire vehicles, sanitation trucks and heavy road equipment.

Growing municipalities such as North Port face a special set of complex problems. These cities need to build new roads, add public amenities such as parks and expand public safety service to accommodate new residential and non-residential development. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system.

### **PAYING FOR CAPITAL IMPROVEMENTS**

In many respects, the city planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options and an establishment of realistic completion timeframes. The analysis process involves many familiar questions.








-  Do I need a new home or car or just "want" one?
-  Can I wait another year or two?
-  Are there other alternatives such as remodeling, using public transit or carpooling?
-  What other purchases will I need to forego?
-  What can I afford and how can I pay for it?
-  Do I need outside financing and what will it cost?

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The City, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable; a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses.

### **GUIDELINES AND POLICIES USED IN DEVELOPING THE CIP**

Strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

-  Does a project support City Commission's strategic goals?
-  Does a project qualify as a capital project, i.e., costs more than \$25,000 and has an expected useful life of at least five years?
-  Does a project support the city's favorable investment ratings and financial integrity?
-  Does a project prevent the deterioration of the city's existing infrastructure, and respond to and anticipate future growth in the City?
-  Does a project encourage and sustain quality economic development?
-  Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?
-  Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?

Master plans also help determine which projects should be included in the CIP and the timeframes in which the projects should be completed. The Water and Sewer Master Plan and the Fire Rescue Master Plan provide valuable guidance in preparation of the CIP.

Economic forecasts also are a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

#### ***NORTH PORT'S ANNUAL CIP DEVELOPMENT PROCESS***

In conjunction with the annual budgeting process, the Finance department coordinates the city-wide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Commission's commitment to the needs and desires of North Port's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Commission. The remaining nine years are for planning purposes and funding is not guaranteed to occur in the year planned. City Commission makes the final decision about whether and when to fund a project.

Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Commission's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time emergency services when needed.

The City Commission reviews the recommended CIP during the summer budget workshops. Commission also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

#### **CAPITAL PROGRAM LONG-RANGE FINANCIAL PLAN**

North Port primarily uses the "pay as you go" philosophy to construct governmental capital projects. Two exceptions to this philosophy are the Road Reconstruction Bond project and the widening of the final section of Sumter Boulevard. The City secured bond proceeds when the citizens passed a bond referendum brought to them November, 2012. In 2013, the City secured funding from the State of Florida through its State Infrastructure Bank program to complete the widening of Sumter Boulevard.

The majority of capital projects are funded from impact fees and the county infrastructure surtax program. Impact fees are an imposed fee on new development as a total or partial reimbursement for the cost of additional facilities made necessary for growth. Impact fees are restricted to use on capital projects which are necessary to add infrastructure capacity. Currently, the City imposes six impact fees: 1) Law Enforcement; 2) Fire; 3) Transportation; 4) Parks; 5) Solid Waste; and 6) General Government.

The City is reviewing the possibility of a mobility fee to replace transportation impact fees. A mobility fee is similar to the existing impact fee with the exception of focusing on a total transportation system. For example, a mobility fee plans for multi-modal types (sidewalks, bike lanes, roadways, rail systems, trolley systems) of transportation rather than an impact fee which only regulates road capacity.

The Infrastructure Surtax is a "penny tax" applied to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. The tax is restricted to capital improvements and cannot be used for operating expenditures. The most recent surtax program was adopted in 2009 and is a fifteen (15) year program ending in 2024. The City receives a portion of the tax proceeds based upon a distribution formula developed by the Florida Department of Revenue. Population is the key component to the calculation.

Following is a chart of impact fee projections for fiscal year 2017 – 2021 to be used for city projects. The projections are conservative and staff estimates funding to steadily decline in the following five (5) years 2022 – 2026, based upon local economists’ projections.

City Projections	Transportation	Parks	Law Enforcement	Fire	General Government	Solid Waste	Total
<b>FY 2017</b>	\$ 1,930,680	\$ 458,280	\$ 183,920	\$ 198,580	\$ 138,090	\$ 132,860	\$ 3,042,410
<b>FY 2018</b>	\$ 2,443,970	\$ 584,030	\$ 233,230	\$ 251,690	\$ 175,030	\$ 168,830	\$ 3,856,780
<b>FY 2019</b>	\$ 3,192,660	\$ 771,060	\$ 303,280	\$ 326,910	\$ 227,320	\$ 221,190	\$ 5,042,420
<b>FY 2020</b>	\$ 2,912,960	\$ 739,620	\$ 281,160	\$ 301,910	\$ 209,950	\$ 208,030	\$ 4,653,630
<b>FY 2021</b>	\$ 2,566,990	\$ 661,820	\$ 249,340	\$ 267,390	\$ 185,940	\$ 185,110	\$ 4,116,590
<b>Total</b>	<b>\$ 13,047,260</b>	<b>\$ 3,214,810</b>	<b>\$ 1,250,930</b>	<b>\$ 1,346,480</b>	<b>\$ 936,330</b>	<b>\$ 916,020</b>	<b>\$ 20,711,830</b>

City Projections	Transportation	Parks	Law Enforcement	Fire	General Government	Solid Waste	Total
<b>FY 2022-2026</b>	<b>\$ 5,500,000</b>	<b>\$ 1,275,000</b>	<b>\$ 575,000</b>	<b>\$ 603,170</b>	<b>\$ 695,000</b>	<b>\$ 350,000</b>	<b>\$ 8,998,170</b>

The state provides an annual estimate of proceeds from infrastructure surtax to the City. Future year projections are developed by city staff based upon historical trends and estimated growth in population. Following is a chart of the projected proceeds from infrastructure surtax through the end of the program in 2024. City staff projects an annual average increase of 7.5%.

FY 2017	FY 2018	FY 2019	FY2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
<b>\$8,750,113</b>	<b>\$9,406,371</b>	<b>\$10,111,849</b>	<b>\$10,617,442</b>	<b>\$11,148,314</b>	<b>\$12,181,935</b>	<b>\$12,791,032</b>	<b>\$13,430,584</b>	<b>\$88,437,640</b>

During the 2015 Strategic Planning session, City Commission developed the following list of major capital projects as top or high priority in reaching the 2030 Vision for the City. The funding for these projects will be solidified at a future date.

**Major Projects**

- Blueways – phases 3-5
- Atwater Park – continue development of park site
- Butler Park – continue development of park site
- Regional Community Park
- Sidewalk Program – sidewalk expansion to improve connectivity
- Price Boulevard Widening – complete phase one (1) and continue with the widening of the entire roadway. This project may meet the requirements to receive state funding through the State Infrastructure Bank (SIB).
- Intersection improvements along US 41
- Information Technology infrastructure
- Emergency Operations Center – utilize an existing facility or construct a stand-alone building
- Water Control Structure rehabilitation
- Police Sub-Stations at Fire Station sites
- Implementation of the Big Slough Watershed Study – reduce effects of regional flooding
- Water & Wastewater Treatment

**IMPACT OF THE CIP ON THE OPERATING BUDGET**

North Port’s operating budget is directly affected by the CIP. Almost every new capital improvement entails ongoing expenses for routine operation, repair and maintenance upon completion or acquisition. Also, many new capital facilities require the addition of new positions. Existing city facilities and equipment that were once considered state-of-the-art will require rehabilitation, renovation or upgrades to accommodate new uses and/or address safety and structural improvements. Older facilities usually involve higher maintenance and repair costs as well. Pay-as-you-go capital projects, grant-matching funds and lease/purchase capital expense also come directly from the operating budget. The costs of future operations and maintenance for new CIP projects are estimated by each department.

Operating costs are carefully considered in deciding which projects move forward in the CIP because it is not possible for the City to fund concurrently several large-scale projects that have significant operating budget impacts. Therefore, implementation timetables are established that stagger projects over time.

Commission reviews operating and maintenance costs associated with capital projects scheduled to come on-line in the upcoming fiscal year during the annual summer budget workshops.

The Capital Improvement Program (CIP) is a five-year plan for major capital additions or replacements within the City of North Port. The City Commission adopts the first year of the multi-year plan as an integral part of the budget; those projects are presented in detail in the following pages. A grand summary of the five-year program is presented below.

## CAPITAL IMPROVEMENT PROGRAM GUIDE

### WHAT IS THE DIFFERENCE BETWEEN A CAPITAL ASSET AND A CAPITAL PROJECT?

The following definitions for a capital asset and a capital project help distinguish the difference between the two types of capital items and how they are handled in the budget process.

**Definition of a Capital Asset** – *An item with a value of \$5,000 or more and an expected life of more than one year, such as equipment, furniture and automobiles.*

These items will continue to be included in the operating budget. Police patrol vehicles are included in the CIP because the funding of these assets comes from Surtax revenues. Surtax funded projects are included in the CIP based upon City policy to provide transparent accounting to the Citizen Tax Oversight Committee required by state statute.

**Definition of a Capital Project** – *A project expected to have a useful life greater than ten years and an estimated Cost of \$50,000 or more. Capital projects include the construction, purchase, or major renovation of buildings, Utility systems, or other structures; purchase of land and major machinery and equipment.*

Projects meeting the above definition will be included in the Capital Improvement Program and will be tied to the operating budget within each defined fund.

### WHAT IS IMPORTANT TO KNOW WHEN REVIEWING THE CAPITAL IMPROVEMENT PROGRAM (CIP)?

- The CIP is a long-range planning tool, but only the dollars included in the first year of the program are actually adopted by the Commission.
- The CIP provides an overall perspective to capital planning, as it includes projects that are funded from all funds.
- The CIP is a planning document to be used as a companion to the Operating Budget document.
- The CIP represents the current goals and intentions of the City Commission. The CIP is a dynamic process that will include changes over time. These changes may be necessitated by organizational changes, funding uncertainties, unforeseen emergencies, project delays, or plans by other entities that can throw off even the most meticulously planned and analyzed CIP. Even though changes will occur, there are many benefits to the long-term planning and analysis that go into the development of the CIP.
- Summaries of CIP information are included to show CIP data in table and graph form to help the reader in understanding the Capital Improvement Program of the City.

### WHAT SUMMARY INFORMATION IS INCLUDED IN THE CIP DOCUMENT?

- **FY 2017 CIP by Category – All Funds** provides an overview of the first year of funding for the CIP by department/function and project type including all project funding sources.
- **FY 2017 CIP Project Funding Summary** provides a more detailed summary that includes individual project information for the first year of funding for the CIP by department/function, funding source and project category.
- **FY 2017 CIP Operating Impact** provides a project listing with the estimated operating budget impact by fiscal year.
- **FY 2017-2021 CIP by Funding Source** provides an overall summary of the 5-year CIP by funding type with the following five years in aggregate for a 10-year total CIP.
- **FY 2017-2021 CIP Project Funding Summary** provides five years of funding information on all projects in the CIP and also includes prior year appropriations on the projects. This summary is organized by department/function and includes the projects in the same order as the detailed project forms included in the document.

- Following are several summaries of all CIP project information by individual fund source and includes the project expense type – new asset, improvement of existing asset, replacement or renovation of existing asset and the funding for the ten-year CIP period.

Following the summaries are a one-page detailed summary of every capital project included in the 10-year Capital Improvement Program. These project pages are to provide the reader with a basic understanding of each project, including such items as what the project entails, need and location of the project. Each project request summarizes the following information:

**Project Title** – A descriptive name given to each project.

**Project Code** – The number sequence assigned in SunGard, used primarily for tracking the project.

**Project Type** – Identifies the project as a new project, improvement project, or a replacement/renovation project.

**Priority** – The priority level is assigned based upon a ranking system which includes rankings of the project as to the impact on operating and maintenance costs, conformance to adopted plans, goals, objectives and policies, impact on quality of life, legal mandates or safety issues to name a few. The total of the ranking information is summarized into a priority listing. Projects with a priority ranking of one or two are considered **HIGH**, rankings of three or four are **MEDIUM**, and projects ranking five or more are **LOW** priority.

**Project Category** – The department/function within the City that is responsible for the project.

**Project City Values & Strategic Goals** – Provides information on the project's impact on the City values and strategic goals as set forth by the City Commission.

**Project Description and Justification** – Includes a description and specific justification for the project. If the project is needed to meet service demands, environmental impacts, health or safety issues, or is mandated by law, it will be discussed in this part of the form. Also, the location and type of work performed will be included.

**Operating Budget Impact** – Provides narrative on the impact to the operating budget and includes the **Total Estimated Cost** of the project.

**Capital Improvement Element of Comprehensive Plan** – Includes information on the project's impact on the City's Comprehensive Plan which assists the City in determining if the project meets state statutory requirements.

**Carryover** – The majority of CIP projects are multi-year efforts. This section provides numerical data reflecting the project's expenditures-to-date and any anticipated re-appropriation of funds to occur in the new fiscal year.

**Funding Source** – This section includes the proposed funding source(s) for the project. In most cases, the funding sources will be impact/capacity fees or Surtax funding. Some of the City's new asset expansion projects include funding from *Developer Agreements*. These projects are noted as such in project detail information. Typically, a *Developer Agreement* provides for the City to reimburse costs associated with the new asset over a period of years.

**Expenditure Type** – This table outlines the proposed expenditures for the project in each of the five to ten years. Expenditures are separated into the following categories:

- Planning & Design – any outside contractual service needed to complete a project.
- Land – any purchase of land needed to complete a project.
- Construction – any outside contractual service of construction crews needed to complete a project.
- Equipment, Materials, Furniture – any purchase of these items needed to complete the project.

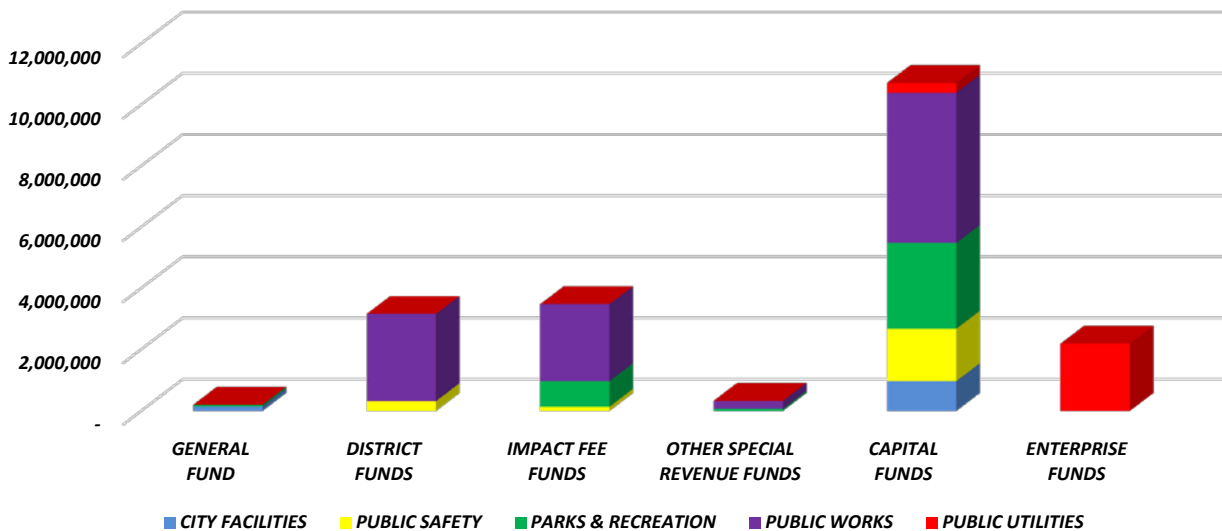
**Operating Impacts** – The last section of each project form includes the projected impact the project has on the operating budget. Many projects can significantly impact the operating budget such as maintenance, staffing, utilities, and equipment. It is important to consider these issues prior to adopting the project so additional savings or costs are factored into the decision making process.



2017 ADOPTED CAPITAL IMPROVEMENT PROGRAM (CIP)  
CIP BY CATEGORY - ALL FUNDS

DEPARTMENT	PROJECT CATEGORY	GENERAL FUND	DISTRICT FUNDS	IMPACT FEE FUNDS	OTHER SPECIAL REVENUE FUNDS	CAPITAL FUNDS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
CITY FACILITIES	Communication Equipment	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000
	Structures & Improvements	-	-	-	-	970,000	-	970,000
	<b>TOTAL CITY FACILITIES</b>	<b>145,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>970,000</b>	<b>-</b>	<b>1,115,000</b>
PUBLIC SAFETY	Structures & Improvements	-	317,000	-	-	100,000	-	417,000
	Vehicles & Equipment	-	-	137,540	-	1,605,380	-	1,742,920
	<b>TOTAL PUBLIC SAFETY</b>	<b>-</b>	<b>317,000</b>	<b>137,540</b>	<b>-</b>	<b>1,705,380</b>	<b>-</b>	<b>2,159,920</b>
PARKS & RECREATION	Amenities Improvements	-	-	-	-	50,000	-	50,000
	Blueways/Greenways	-	-	330,000	-	40,000	-	370,000
	Structures & Improvements	54,000	-	500,000	66,000	2,715,000	-	3,335,000
	<b>TOTAL PARKS &amp; RECREATION</b>	<b>54,000</b>	<b>-</b>	<b>830,000</b>	<b>66,000</b>	<b>2,805,000</b>	<b>-</b>	<b>3,755,000</b>
PUBLIC WORKS	Drainage Improvements	-	122,040	-	-	168,500	-	290,540
	Mobility Improvements (other than roadways)	-	-	-	-	550,000	-	550,000
	Rights-of-Ways Improvements	-	198,500	-	171,500	110,690	-	480,690
	Transportation Improvements	-	2,329,220	2,510,000	90,000	2,990,700	-	7,919,920
	Vehicles & Equipment	-	192,000	-	-	1,095,000	-	1,287,000
	<b>TOTAL PUBLIC WORKS</b>	<b>-</b>	<b>2,841,760</b>	<b>2,510,000</b>	<b>261,500</b>	<b>4,914,890</b>	<b>-</b>	<b>10,528,150</b>
PUBLIC UTILITIES	Reclaimed Water Expansion	-	-	-	-	-	657,140	657,140
	Sanitary Sewer Collection	-	-	-	-	-	50,000	50,000
	Water Distribution	-	-	-	-	320,000	1,380,000	1,700,000
	Water Plant(s) Improvements	-	-	-	-	-	100,000	100,000
	<b>TOTAL PUBLIC UTILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>320,000</b>	<b>2,187,140</b>	<b>2,507,140</b>
<b>TOTAL 2017 CIP</b>		<b>\$ 199,000</b>	<b>\$ 3,158,760</b>	<b>\$ 3,477,540</b>	<b>\$ 327,500</b>	<b>\$10,715,270</b>	<b>\$ 2,187,140</b>	<b>\$20,065,210</b>

FY 2017 CIP FUNDING SOURCE BY DEPARTMENT



2017 ADOPTED CAPITAL IMPROVEMENT PROGRAM (CIP)  
PROJECT FUNDING SUMMARY

PROJECT CODE	2017 PROJECT LISTING	GENERAL FUND	DISTRICT FUNDS	IMPACT FEE FUNDS	OTHER SPECIAL REVENUE FUNDS	CAPITAL FUNDS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
<b>CITY FACILITIES</b>								
IT17SR	SAN Replacement	145,000						145,000
	Communication Equipment	145,000	-	-	-	-	-	145,000
CF16EO	Emergency Operations Center	-	-	-	-	970,000	-	970,000
	Structures & Improvements	-	-	-	-	970,000	-	970,000
	<b>TOTAL CITY FACILITIES</b>	<b>145,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>970,000</b>	<b>-</b>	<b>1,115,000</b>
<b>PUBLIC SAFETY</b>								
F06F55	Fire Station 85	-	317,000	-	-	-	-	317,000
F1781R	Fire Station 81	-	-	-	-	100,000	-	100,000
	Structures & Improvements	-	317,000	-	-	100,000	-	417,000
F17AMB	Ambulance Replacement Program	-	-	-	-	590,000	-	590,000
F17VEH	Fire Staff Vehicle	-	-	32,500	-	-	-	32,500
PD17RV	Replace Fully Equipped Vehicles	-	-	-	-	1,015,380	-	1,015,380
PD17VH	Additional Fully Equipped Vehicles	-	-	105,040	-	-	-	105,040
	Vehicles & Equipment	-	-	137,540	-	1,605,380	-	1,742,920
	<b>TOTAL PUBLIC SAFETY</b>	<b>-</b>	<b>317,000</b>	<b>137,540</b>	<b>-</b>	<b>1,705,380</b>	<b>-</b>	<b>2,159,920</b>
<b>PARKS &amp; RECREATION</b>								
P17PAI	Park Amenities	-	-	-	-	50,000	-	50,000
	Amenities Improvements	-	-	-	-	50,000	-	50,000
P17BGA	Blueways/Greenways Access	-	-	300,000	-	-	-	300,000
P17BSA	Blueways Improvement-Snover Waterway	-	-	30,000	-	-	-	30,000
P17EPI	Environmental Park	-	-	-	-	40,000	-	40,000
	Blueways/Greenways	-	-	330,000	-	40,000	-	370,000
P14BMF	Butler Park Multi-Purpose Fields	-	-	-	-	250,000	-	250,000
P17PPI	Pine Park Sidewalks & Lighting	-	-	-	-	275,000	-	275,000
P17NLS	Narramore Park Lift Station	-	-	-	-	50,000	-	50,000
P17DGC	Disc Golf Course	-	-	50,000	-	-	-	50,000
P17CCI	City Center Improvements	-	-	-	-	70,000	-	70,000
P17CEC	Community Education Center-Parking Lot Improvements	54,000	-	-	66,000	-	-	120,000
P17NPP	North Port Pool	-	-	450,000	-	1,850,000	-	2,300,000
P17BPG	Boundless Playground	-	-	-	-	220,000	-	220,000
	Structures & Improvements	54,000	-	500,000	66,000	2,715,000	-	3,335,000
	<b>TOTAL PARKS &amp; RECREATION</b>	<b>54,000</b>	<b>-</b>	<b>830,000</b>	<b>66,000</b>	<b>2,805,000</b>	<b>-</b>	<b>3,755,000</b>
<b>PUBLIC WORKS</b>								
R17S06	Rehabilitation of Water Control Structure 106	-	-	-	-	168,500	-	168,500
R17POF	Piping of Outfalls and Catch Basins	-	122,040	-	-	-	-	122,040
	Drainage Improvements	-	122,040	-	-	168,500	-	290,540
R16SEL	Sidewalks-Eldron Ave	-	-	-	-	550,000	-	550,000
	Mobility Improvements (other than roadways)	-	-	-	-	550,000	-	550,000
R13NHI	Neighborhood Improvements	-	198,500	-	171,500	110,690	-	480,690
	Rights-of-Ways Improvements	-	198,500	-	171,500	110,690	-	480,690
R15SHD & U15WSH	Spring Haven Drive Extension	-	-	2,510,000	90,000	160,000	-	2,760,000
R17BRR	Bridge Rehabilitation	-	-	-	-	213,820	-	213,820
R17RRM	2017-Routine Road Maintenance	-	2,329,220	-	-	2,016,880	-	4,346,100

PROJECT CODE	2017 PROJECT LISTING	GENERAL FUND	DISTRICT FUNDS	IMPACT FEE FUNDS	OTHER SPECIAL REVENUE FUNDS	CAPITAL FUNDS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
R17NSI	Sumter Boulevard Improvements-I-75 to Tropicaire Boulevard	-	-	-	-	600,000	-	600,000
	<b>Transportation Improvements</b>	-	2,329,220	2,510,000	90,000	2,990,700	-	7,919,920
R17VEH	Additional Capital Equipment over \$50,000	-	192,000	-	-	-	-	192,000
R17VER	Capital Equipment Replacement over \$50,000	-	-	-	-	1,095,000	-	1,095,000
	<b>Vehicles &amp; Equipment</b>	-	192,000	-	-	1,095,000	-	1,287,000
	<b>TOTAL PUBLIC WORKS</b>	-	2,841,760	2,510,000	261,500	4,914,890	-	10,528,150
	<b>PUBLIC UTILITIES</b>							
U15RW3	Reclaimed Water Expansion-Phase 3	-	-	-	-	-	537,140	537,140
U17RW4	Reclaimed Water Expansion-Phase 4	-	-	-	-	-	120,000	120,000
	<b>Reclaimed Water Expansion</b>	-	-	-	-	-	657,140	657,140
U17STO	Wastewater Transmission Oversizing	-	-	-	-	-	50,000	50,000
	<b>Sanitary Sewer Collection</b>	-	-	-	-	-	50,000	50,000
U13WPP	Pipeline coming from the MCWTP	-	-	-	-	-	60,000	60,000
U17AMM	Ammonia Upgrade at Booster Pump Station	-	-	-	-	-	250,000	250,000
U17ASR	Aquifer, Storage and Recovery-Permanent Facilities	-	-	-	-	-	220,000	220,000
U17U41	Utilities Improvements on Route 41-Phase 1	-	-	-	-	170,000	-	170,000
U17WBR	Water Pipeline Bridge Replacements	-	-	-	-	150,000	-	150,000
U17WT1	Water Transmission from Myakkahatchee Creek Water Treatment Plant to Ortiz-Phase 1	-	-	-	-	-	250,000	250,000
U17WRO	Reverse Osmosis (RO) Production Total Dissolved Solids (TDS) Enhancements	-	-	-	-	-	500,000	500,000
U17WTO	Water Transmission Oversizing	-	-	-	-	-	100,000	100,000
	<b>Water Distribution</b>	-	-	-	-	320,000	1,380,000	1,700,000
U17WPI	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	-	-	-	-	-	100,000	100,000
	<b>Water Plant(s) Improvements</b>	-	-	-	-	-	100,000	100,000
	<b>TOTAL PUBLIC UTILITIES</b>	-	-	-	-	320,000	2,187,140	2,507,140
	<b>TOTAL 2017 CIP</b>	\$ 199,000	\$ 3,158,760	\$ 3,477,540	\$ 327,500	\$ 10,715,270	\$ 2,187,140	\$ 20,065,210

**2017 ADOPTED CAPITAL IMPROVEMENT PROGRAM (CIP)  
IMPACT ON OPERATING BUDGET**

<b>PROJECT CODE</b>	<b>PROJECT NAME</b>	<b>FY2017 CIP</b>	<b>FY2017 IMPACT</b>	<b>FY2018 IMPACT</b>	<b>FY2019 IMPACT</b>	<b>FY2020 IMPACT</b>	<b>FY2021 IMPACT</b>	<b>TOTAL 5 YEAR</b>
<b>CITY FACILITIES</b>								
IT17SR	SAN Replacement	145,000	-	2,646	2,646	2,646	2,646	10,584
CF16EO	Emergency Operations Center	970,000	-	-	-	-	-	-
<b>TOTAL CITY FACILITIES</b>		<b>1,115,000</b>	<b>-</b>	<b>2,646</b>	<b>2,646</b>	<b>2,646</b>	<b>2,646</b>	<b>10,584</b>
<b>PUBLIC SAFETY</b>								
F06FS5	Fire Station 85	317,000	8,217	32,868	33,525	34,196	34,880	143,686
F15FPT	Fire/Police Training Tower	-	-	13,600	13,911	14,120	14,340	55,971
F1781R	Fire Station 81	100,000	-	-	-	-	-	-
F17SAS	Station Alerting System	-	-	-	-	-	-	-
F17AMB	Ambulance Replacement Program	590,000	-	-	-	-	-	-
F17VEH	Fire Staff Vehicle	32,500	2,000	2,045	2,090	2,140	2,190	10,465
PD17RV	Replace Fully Equipped Vehicles	1,015,380	-	-	-	-	-	-
PD17VH	Additional Fully Equipped Vehicles	105,040	5,200	5,400	5,600	5,800	6,000	28,000
<b>TOTAL PUBLIC SAFETY</b>		<b>2,159,920</b>	<b>15,417</b>	<b>53,913</b>	<b>55,126</b>	<b>56,256</b>	<b>57,410</b>	<b>238,122</b>
<b>PARKS &amp; RECREATION</b>								
P10MCG	Myakkahatchee Creek Greenway	-	-	8,000	8,120	8,242	8,365	32,727
P14BMF	Butler Park Multi-Purpose Fields	250,000	14,000	14,210	14,423	14,639	14,859	72,132
P15MCC	Myakkahatchee Creek Corridor-Land Acquisition	-	-	-	-	-	-	-
P17BGA	Blueways/Greenways Access	300,000	3,000	3,150	3,308	3,473	3,647	16,577
P17BSA	Blueways Improvement-Snover Waterway	30,000	1,000	1,050	1,103	1,158	1,216	5,526
P17EPI	Environmental Park Improvements	40,000	-	-	3,000	3,150	3,308	9,458
P17PPI	Pine Park Sidewalks & Lighting	275,000	-	750	761	773	784	3,068
P17NLS	Narramore Park Lift Station	50,000	-	-	-	-	-	-
P17DGC	Disc Golf Course	50,000	250	263	276	289	304	1,381
P17PAI	Park Amenities	50,000	1,500	1,575	1,654	1,736	1,823	8,288
P17CCI	City Center Improvements	70,000	-	-	-	-	-	-
P17CEC	Community Education Center-Parking Lot Improvements	120,000	-	-	-	-	-	-
P17NPP	North Port Pool	2,300,000	-	-	-	-	-	-
P17BPG	Boundless Playground	220,000	-	-	-	-	-	-
<b>TOTAL PARKS &amp; RECREATION</b>		<b>3,755,000</b>	<b>19,750</b>	<b>28,998</b>	<b>32,644</b>	<b>33,460</b>	<b>34,305</b>	<b>149,157</b>
<b>PUBLIC WORKS</b>								

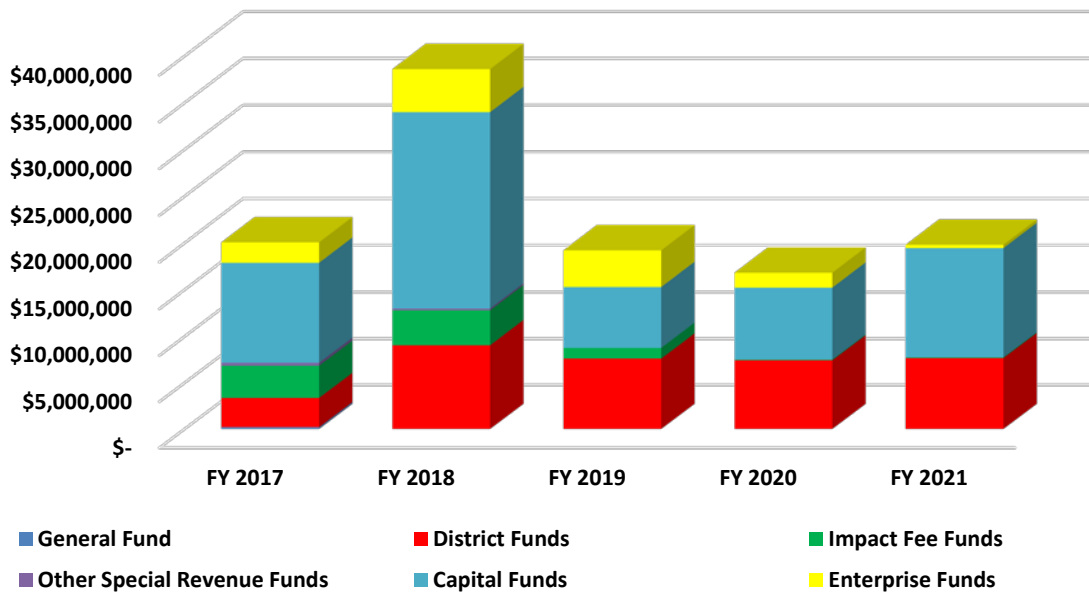
PROJECT CODE	PROJECT NAME	FY2017 CIP	FY2017 IMPACT	FY2018 IMPACT	FY2019 IMPACT	FY2020 IMPACT	FY2021 IMPACT	TOTAL 5 YEAR
R14RRC	Road Rehabilitation-Bond Program	-	2,635,400	2,638,800	2,635,600	2,636,000	2,639,500	13,185,300
R15PW1 & U15PW1	Price Boulevard Widening	-	-	-	-	2,130,000	2,130,000	4,260,000
R15SHD & U15WSH	Spring Haven Drive Extension	2,760,000	-	-	20,550	20,863	21,177	62,590
R13NHI	Neighborhood Improvements	480,690	2,680	5,355	5,490	5,625	5,710	24,860
R15S15	Rehabilitation of Water Control Structure 115	-	-	440	445	450	500	1,835
R16RSS	Big Slough Watershed Implementation Study	-	-	-	-	-	-	-
R16TTP	Tamiami Trail Parking Areas	-	-	500	525	550	2,579	4,154
R16SEL	Sidewalks-Eldron Ave	550,000	-	-	800	840	880	2,520
R17BRR	Bridge Rehabilitation	213,820	-	-	-	-	-	-
R17S06	Rehabilitation of Water Control Structure 106	168,500	-	-	450	500	550	1,500
R17RRM	2017-Routine Road Maintenance	4,346,100	-	-	-	-	-	-
R17NSI	Sumter Boulevard Improvements-I-75 to Tropicaire Boulevard	600,000	-	-	-	-	-	-
R17POF	Piping of Outfalls and Catch Basins in Grid 205	122,040	-	(5,000)	(5,000)	(5,000)	(5,000)	(20,000)
R17VEH	Additional Capital Equipment over \$50,000	192,000	-	5,000	6,000	8,000	11,000	30,000
R17VER	Capital Equipment Replacement over \$50,000	1,095,000	-	-	-	-	-	-
<b>TOTAL PUBLIC WORKS</b>		<b>10,528,150</b>	<b>2,638,080</b>	<b>2,645,095</b>	<b>2,664,860</b>	<b>4,797,828</b>	<b>4,806,896</b>	<b>17,552,759</b>
<b>PUBLIC UTILITIES</b>								
U13WPP	Pipeline coming from the MCWTP	60,000	315	331	347	365	383	1,741
U15ASR	Aquifer, Storage and Recovery-Partially Treated	-	16,000	-	-	-	-	16,000
U15DIW	Deep Injection Well Pump Replacement	-	-	-	-	-	-	-
U15DMS	Dewatering Management System-Phase 2	-	10,000	15,300	15,734	16,182	16,640	73,856
U15RW3	Reclaimed Water Expansion-Phase 3	537,140	-	50	100	105	110	365
U15WT2	Water Transmission Service Improvements	-	-	-	-	-	-	-
U15WTP	Myakkahatchee Creek Water Treatment Plant (MCWTP)	-	10,200	9,210	8,221	8,232	8,243	44,105
U17AMM	Ammonia Upgrade at Booster Pump Station	250,000	2,800	1,790	780	768	757	6,895
U17ASR	Aquifer, Storage and Recovery-Permanent Facilities	220,000	45,220	47,276	49,432	51,669	54,252	247,850
U17WBR	Water Pipeline Bridge Replacements	150,000	-	(100)	(103)	(106)	(109)	(418)
U17WPI	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	100,000	-	-	2,500	2,625	2,756	7,881
U17WRO	Reverse Osmosis (RO) Production Total Dissolved Solids (TDS) Enhancements	500,000	-	-	55,000	57,750	60,638	173,388
U17WT1	Water Transmission from Myakkahatchee Creek Water Treatment Plant to Ortiz-Phase 1	250,000	-	100	103	106	109	418
U17WTO	Water Transmission Oversizing	100,000	-	-	-	-	-	-

<i>PROJECT CODE</i>	<i>PROJECT NAME</i>	<i>FY2017 CIP</i>	<i>FY2017 IMPACT</i>	<i>FY2018 IMPACT</i>	<i>FY2019 IMPACT</i>	<i>FY2020 IMPACT</i>	<i>FY2021 IMPACT</i>	<i>TOTAL 5 YEAR</i>
U17U41	Utilities Improvements on Route 41-Phase 1	170,000	-	100	103	106	109	418
U17RW4	Reclaimed Water Expansion-Phase 4	120,000	-	100	200	206	212	718
U17STO	Wastewater Transmission Oversizing	50,000	-	-	-	-	-	-
<b>TOTAL PUBLIC UTILITIES</b>		<b>2,507,140</b>	<b>84,535</b>	<b>74,157</b>	<b>132,417</b>	<b>138,008</b>	<b>144,101</b>	<b>573,217</b>
<b>TOTAL ALL PROJECTS</b>		<b>20,065,210</b>	<b>2,757,782</b>	<b>2,804,808</b>	<b>2,887,693</b>	<b>5,028,198</b>	<b>5,045,358</b>	<b>18,523,839</b>

**2017 - 2021 CAPITAL IMPROVEMENT PROGRAM (CIP)  
SUMMARY OF ALL PROJECTS BY FUNDING TYPE**

<b>FUNDING TYPE</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022 - 2026</b>	<b>TOTAL 10-Year CIP</b>
<i>General Fund</i>	\$ 199,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,000
<i>District Funds</i>	3,158,760	9,055,771	7,618,781	7,426,501	7,669,221	28,803,165	\$63,732,199
<i>Impact Fee Funds</i>	3,477,540	3,734,950	1,150,000	75,000	75,000	6,268,378	\$14,780,868
<i>Other Special Revenue</i>	327,500	200,000	-	-	-	-	\$ 527,500
<i>Capital Funds</i>	10,715,270	21,002,002	6,515,323	7,717,657	11,708,973	39,977,155	\$97,636,380
<i>Enterprise Funds</i>	2,187,140	4,610,000	3,925,000	1,600,000	350,000	3,810,000	\$16,482,140
<b>PROJECTS TOTAL</b>	<b>20,065,210</b>	<b>38,602,723</b>	<b>19,209,104</b>	<b>16,819,158</b>	<b>19,803,194</b>	<b>78,858,698</b>	<b>193,358,087</b>
<i>Debt Service</i>	-	-	-	2,130,000	2,130,000	6,390,000	\$10,650,000
<b>GRAND TOTAL</b>	<b>20,065,210</b>	<b>38,602,723</b>	<b>19,209,104</b>	<b>18,949,158</b>	<b>21,933,194</b>	<b>85,248,698</b>	<b>204,008,087</b>

**FY 2017-2021 CIP BY FUNDING SOURCE**



2017 - 2021 CAPITAL IMPROVEMENT PROGRAM (CIP)  
PROJECT FUNDING SUMMARY

PROJECT CODE	5-YEAR PROJECT LISTING	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	PRE-FY 2017	TOTAL COST
<b>CITY FACILITIES</b>								
IT17SR	SAN Replacement	145,000	-	-	-	-	80,000	225,000
CF16EO	Emergency Operations Center	970,000	-	-	-	-	50,000	1,020,000
<b>TOTAL CITY FACILITIES</b>		<b>1,115,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>1,245,000</b>
<b>PUBLIC SAFETY</b>								
F06FS5	Fire Station 85	317,000	-	-	-	-	3,120,000	3,437,000
F15FPT	Fire/Police Training Tower	-	-	-	-	-	755,000	755,000
F1781R	Fire Station 81	100,000	-	-	-	-	-	100,000
F17SAS	Station Alerting System	-	165,000	-	-	-	-	165,000
F17AMB	Ambulance Replacement Program	590,000	-	-	-	-	-	590,000
F17VEH	Fire Staff Vehicle	32,500	-	-	-	-	-	32,500
F18R86	New Rescue (ambulance)-Station 86	-	-	25,000	25,000	25,000	-	75,000
F19R83	New Rescue (ambulance)-Station 83	-	-	400,000	-	-	-	400,000
F19FS6	Fire Station 86-West Villages Independent District	-	-	400,000	25,000	25,000	-	450,000
F19E86	New Engine-Station 86-West Villages	-	-	25,000	25,000	25,000	-	75,000
Program	Ambulance Replacement Program	-	619,500	650,475	-	-	-	1,269,975
Program	Fire Apparatus Replacement Program	-	993,000	315,000	698,916	-	-	2,006,916
PD17RV	Replace Fully Equipped Vehicles	1,015,380	-	-	-	-	-	1,015,380
PD17VH	Additional Fully Equipped Vehicles	105,040	-	-	-	-	-	105,040
PD18MC	Mobile Citation Project	-	159,950	-	-	-	-	159,950
Program	Replace Fully Equipped Vehicles	-	883,780	523,700	552,740	700,620	-	2,660,840
<b>TOTAL PUBLIC SAFETY</b>		<b>2,159,920</b>	<b>2,821,230</b>	<b>2,339,175</b>	<b>1,326,656</b>	<b>775,620</b>	<b>3,875,000</b>	<b>13,297,601</b>
<b>PARKS &amp; RECREATION</b>								
P10MCG	Myakkahatchee Creek Greenway	-	-	-	-	-	1,425,005	1,425,005
P14BMF	Butler Park Multi-Purpose Fields	250,000	-	-	-	-	1,940,000	2,190,000
P15MCC	Myakkahatchee Creek Corridor-Land Acquisition	-	-	-	-	-	4,094,284	4,094,284
P17BGA	Blueways/Greenways Access	300,000	-	-	-	-	-	300,000
P17BSA	Blueways Improvement-Snover Waterway	30,000	-	-	-	-	-	30,000
P17EPI	Environmental Park Improvements	40,000	100,000	350,000	-	-	-	490,000
P17PPI	Pine Park Sidewalks & Lighting	275,000	-	-	-	-	-	275,000
P17NLS	Narramore Park Lift Station	50,000	-	-	-	-	-	50,000
P17DGC	Disc Golf Course	50,000	-	-	-	-	-	50,000
P17PAI	Park Amenities	50,000	-	-	-	-	-	50,000
P17CCI	City Center Improvements	70,000	260,000	-	-	-	-	330,000
P17CEC	Community Education Center-Parking Lot Improvements	120,000	-	-	-	-	-	120,000
P17NPP	North Port Pool	2,300,000	-	-	-	-	-	2,300,000
P17BPG	Boundless Playground	220,000	-	-	-	-	-	220,000
P18BRE	Blue Ridge Park Playground-Equipment Replacement	-	150,000	-	-	-	-	150,000
P18BRL	Butler Park Multi-Purpose Fields-Lighting	-	250,000	-	-	-	-	250,000
P18DWP	Dallas White Park Pavilion	-	30,000	270,000	-	-	-	300,000



Capital Improvement Program

PROJECT CODE	5-YEAR PROJECT LISTING	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	PRE-FY 2017	TOTAL COST
P18DWD	Dallas White Park-Dock Improvements	-	10,000	90,000	-	-	-	100,000
P19PAW	Second Dog Park	-	-	300,000	-	-	-	300,000
N/A	Canal Creek Master Plan-Phase 2	-	-	-	503,130	-	-	503,130
N/A	Canal Creek Master Plan-Phase 3	-	-	-	-	1,455,790	-	1,455,790
<b>TOTAL PARKS &amp; RECREATION</b>		<b>3,755,000</b>	<b>800,000</b>	<b>1,010,000</b>	<b>503,130</b>	<b>1,455,790</b>	<b>7,459,289</b>	<b>14,983,209</b>
<b>PUBLIC WORKS</b>								
R14RRC	Road Rehabilitation-Bond Program	-	-	-	-	-	40,742,230	40,742,230
R15PW1 & U15PW1	Price Boulevard Widening	-	16,425,000	-	-	-	5,351,270	21,776,270
R15SHD & U15WSH	Spring Haven Drive Extension	2,760,000	-	-	-	-	155,000	2,915,000
R15RRM	2015-Routine Road Maintenance	-	-	-	-	-	2,500,000	2,500,000
R13NHI	Neighborhood Improvements	480,690	-	-	-	-	451,236	931,926
R15S15	Rehabilitation of Water Control Structure 115	-	-	-	-	-	905,000	905,000
R16RSS	Big Slough Watershed Implementation Study	-	-	-	-	-	300,000	300,000
R16TTP	Tamiami Trail Parking Areas	-	-	-	-	-	341,200	341,200
R16RRM	2016-Routine Road Maintenance	-	-	-	-	-	4,600,440	4,600,440
R16SEL	Sidewalks-Eldron Ave	550,000	476,000	-	-	-	120,000	1,146,000
R17BRR	Bridge Rehabilitation	213,820	-	-	-	-	-	213,820
R17S06	Rehabilitation of Water Control Structure 106	168,500	1,646,200	-	-	-	-	1,814,700
R17RRM	2017-Routine Road Maintenance	4,346,100	-	-	-	-	-	4,346,100
R17NSI	Sumter Boulevard Improvements-I-75 to Tropicaire Boulevard	600,000	-	-	-	-	-	600,000
R17POF	Piping of Outfalls and Catch Basins in Grid 205	122,040	-	-	-	-	-	122,040
R17VEH	Additional Capital Equipment over \$50,000	192,000	-	-	-	-	-	192,000
R17VER	Capital Equipment Replacement over \$50,000	1,095,000	-	-	-	-	-	1,095,000
R19GSP	Glenallen Boulevard Swale Piping	-	-	250,000	-	-	-	250,000
R20BBL	Biscayne Boulevard Bike Lanes	-	-	-	57,500	-	-	57,500
R21FAC	Public Works Facility	-	-	-	-	300,000	-	300,000
Program	Drainage Improvement Program	-	4,178,000	4,178,000	4,178,000	4,178,000	-	16,712,000
Program	Bridge Rehabilitation & Repair Program	-	220,820	221,030	221,250	221,470	-	884,570
Program	Routine Road Maintenance Program	-	4,000,000	4,000,000	4,000,000	4,000,000	-	16,000,000
Program	Sidewalk and Pedestrian Bridges Program	-	80,000	600,000	600,000	600,000	-	1,880,000
Program	Capital Equipment Replacement over \$50,000	-	1,610,600	1,179,310	84,690	870,630	-	3,745,230
Program	Solid Waste Trucks & Equipment Replacement Program - over \$50,000	-	2,329,873	1,146,589	3,209,932	2,864,684	-	9,551,078
<b>TOTAL PUBLIC WORKS</b>		<b>10,528,150</b>	<b>30,966,493</b>	<b>11,574,929</b>	<b>12,351,372</b>	<b>13,034,784</b>	<b>55,466,376</b>	<b>133,922,104</b>
<b>PUBLIC UTILITIES</b>								
U13WPP	Pipeline coming from the MCWTP	60,000	-	-	-	-	350,000	410,000
U15ASR	Aquifer, Storage and Recovery-Partially Treated	-	-	-	-	-	785,342	785,342
U15DIW	Deep Injection Well Pump Replacement	-	-	-	-	-	699,607	699,607
U15DMS	Dewatering Management System-Phase 2	-	-	-	-	-	1,376,074	1,376,074
U15RW3	Reclaimed Water Expansion-Phase 3	537,140	-	-	-	-	782,860	1,320,000
U15WT2	Water Transmission Service Improvements	-	-	-	-	-	393,200	393,200

Capital Improvement Program

PROJECT CODE	5-YEAR PROJECT LISTING	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	PRE-FY 2017	TOTAL COST
U15WTP	Myakkahatchee Creek Water Treatment Plant (MCWTP)	-	-	-	-	-	617,402	617,402
U17AMM	Ammonia Upgrade at Booster Pump Station	250,000	-	-	-	-	-	250,000
U17ASR	Aquifer, Storage and Recovery-Permanent Facilities	220,000	460,000	-	-	-	-	680,000
U17WBR	Water Pipeline Bridge Replacements	150,000	-	-	-	-	-	150,000
U17WPI	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	100,000	500,000	-	-	-	-	600,000
U17WRO	Reverse Osmosis (RO) Production Total Dissolved Solids (TDS) Enhancements	500,000	1,000,000	600,000	-	-	-	2,100,000
U17WT1	Water Transmission from Myakkahatchee Creek Water Treatment Plant to Ortiz-Phase 1	250,000	-	-	-	-	-	250,000
U17WTO	Water Transmission Oversizing	100,000	-	-	-	-	-	100,000
U17U41	Utilities Improvements on Route 41-Phase 1	170,000	-	-	-	-	-	170,000
U18PWM	Potable Water Meter at Charlotte County Interconnect	-	150,000	-	-	-	-	150,000
Program	Neighborhood Water Line Extensions	-	-	-	788,000	3,937,000	-	4,725,000
Program	Water Distribution System Improvements	-	300,000	200,000	250,000	250,000	-	1,000,000
Program	Utilities Improvements on Route 41	-	250,000	300,000	300,000	250,000	-	1,100,000
Program	Water Pipeline Bridge Replacements	-	155,000	160,000	-	-	-	315,000
Program	Water Transmission from Myakkahatchee Creek Water Treatment Plant (MCWTP) to Ortiz	-	600,000	700,000	700,000	-	-	2,000,000
Program	Water Transmission Oversizing	-	50,000	50,000	50,000	50,000	-	200,000
Program	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements Program	-	200,000	200,000	200,000	-	-	600,000
U17RW4	Reclaimed Water Expansion-Phase 4	120,000	-	-	-	-	-	120,000
U17STO	Wastewater Transmission Oversizing	50,000	-	-	-	-	-	50,000
U19SMP	Master Pumping Station and Forcemain	-	-	2,025,000	-	-	-	2,025,000
Program	Wastewater Treatment Plant (WWTP) Improvement Program	-	300,000	-	300,000	-	-	600,000
Program	Wastewater Transmission Oversizing	-	50,000	50,000	50,000	50,000	-	200,000
<b>TOTAL PUBLIC UTILITIES</b>		<b>2,507,140</b>	<b>4,015,000</b>	<b>4,285,000</b>	<b>2,638,000</b>	<b>4,537,000</b>	<b>5,004,485</b>	<b>22,986,625</b>
<b>Debt Service</b>		-	-	-	<b>2,130,000</b>	<b>2,130,000</b>	-	<b>6,390,000</b>
<b>TOTAL 2017-2021 CIP</b>		<b>\$ 20,065,210</b>	<b>\$ 38,602,723</b>	<b>\$ 19,209,104</b>	<b>\$ 18,949,158</b>	<b>\$ 21,933,194</b>	<b>\$ 71,935,150</b>	<b>\$ 192,824,539</b>

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

001 - General Fund		Category: Other						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<i>New Assets</i>								
		-	-	-	-	-	-	
<i>Improvement of Existing Assets</i>								
IT17SR	SAN Replacement	2,000	145,000	-	-	-	-	
P17CEC	Community Education Center- Parking Lot Improvements	-	54,000	-	-	-	-	
<i>Replacement of Existing Assets</i>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>2,000</b>	<b>199,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital Project Expenses:</b>		<b>2,000</b>	<b>199,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total FY 16-17 Funding:</b>			<b>201,000</b>				<b>-</b>	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

107 - Road & Drainage District		Category: Other						
			FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<b>New Assets</b>								
R16SEL	Sidewalks-Eldron Ave	120,000	-	220,160	-	-	-	-
R21FAC	Public Works Facility	-	-	-	-	-	180,000	5,235,000
Program	Sidewalk and Pedestrian Bridges Program	-	-	80,000	344,160	344,160	344,160	1,775,755
<b>Improvement of Existing Assets</b>								
R13NHI	Neighborhood Improvements	-	198,500	-	-	-	-	-
R15RRM	2015-Routine Road Maintenance	1,297,411	-	-	-	-	-	-
R16RRM	2016-Routine Road Maintenance	3,459,617	-	-	-	-	-	-
R17RRM	2017-Routine Road Maintenance	-	2,329,220	-	-	-	-	-
R17POF	Piping of Outfalls and Catch Basins in Grid 205	-	122,040	-	-	-	-	-
R19GSP	Glenallen Boulevard Swale Piping	-	-	-	250,000	-	-	-
R20BBL	Biscayne Boulevard Bike Lanes	-	-	-	-	57,500	-	-
Program	Drainage Improvement Program	-	-	3,365,291	3,365,291	3,365,291	3,365,291	-
Program	Bridge Rehabilitation & Repair Program	-	-	7,000	7,210	7,430	7,650	41,810
Program	Routine Road Maintenance Program	-	-	3,652,120	3,652,120	3,652,120	3,652,120	18,260,600
<b>Replacement of Existing Assets</b>								
R15S15	Rehabilitation of Water Control Structure 115	852,717	-	-	-	-	-	-
R17S06	Rehabilitation of Water Control Structure 106	-	-	1,646,200	-	-	-	-
R17VEH	Additional Capital Equipment over \$50,000	-	192,000	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>5,729,745</b>	<b>2,841,760</b>	<b>8,970,771</b>	<b>7,618,781</b>	<b>7,426,501</b>	<b>7,549,221</b>	<b>25,313,165</b>
<b>Total Capital Project Expenses:</b>		<b>5,729,745</b>	<b>2,841,760</b>	<b>8,970,771</b>	<b>7,618,781</b>	<b>7,426,501</b>	<b>7,549,221</b>	<b>25,313,165</b>
<b>Total FY 16-17 Funding:</b>			<b>8,571,505</b>					

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

110 Fire District		Category: Other						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<b>New Assets</b>								
F06FSS	Fire Station 85	200,000	317,000	-	-	-	-	
F17SAS	Station Alerting System	-	-	85,000	-	-	-	
<b>Improvement of Existing Assets</b>							-	
<b>Replacement of Existing Assets</b>							-	
<b>Sub-total - New, Existing, Replacement Assets</b>		200,000	317,000	85,000	-	-	-	
<b>Total Capital Project Expenses:</b>		200,000	317,000	85,000	-	-	-	
<b>Total FY 16-17 Funding:</b>			517,000					

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

115 - Tree Fund		Category: Other						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<b>New Assets</b>								
R15SHD & U15WSH	Spring Haven Drive Extension	-	90,000	-	-	-	-	
<b>Improvement of Existing Assets</b>								
R13NHI	Neighborhood Improvements	50,000	171,500	-	-	-	-	
R15PW1 & U15PW1	Price Boulevard Widening	-	-	200,000	-	-	-	
<b>Replacement of Existing Assets</b>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>50,000</b>	<b>261,500</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital &amp; Operating Project Expenses:</b>		<b>50,000</b>	<b>261,500</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total FY 16-17 Funding:</b>			<b>\$ 311,500</b>					

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

120 - Solid Waste District		Category: Other					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
CAPITAL PROJECT EXPENSES		Carryover	New Funding				
<i>New Assets</i>							
R21FAC	Public Works Facility	-	-	-	-	120,000	3,490,000
<i>Improvement of Existing Assets</i>							
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Sub-total - New &amp; Replacement Assets</i>		-	-	-	-	120,000	3,490,000
<b>Total Capital Project Expenses:</b>		-	-	-	-	<b>120,000</b>	<b>3,490,000</b>
<b>Total FY 16-17 Funding:</b>			-				

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

144 - Escheated Lots-Land & Future Projects		Category: Other						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
Estimated Available Beginning Balance:		\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
		-	-	-	-	-	-	
<i>Improvement of Existing Assets</i>								
R15PW1 & U15PW1	Price Boulevard Widening	1,850,000	-	-	-	-	-	
P17CEC	Community Education Center- Parking Lot Improvements	-	46,000	-	-	-	-	
<i>Replacement of Existing Assets</i>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>1,850,000</b>	<b>46,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital &amp; Operating Project Expenses:</b>		<b>1,850,000</b>	<b>46,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Estimated Ending Balance:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



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Fund and Project Summary

146 - Escheated Lots-Parks		Category: Other						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
Estimated Available Beginning Balance:		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
<i>Improvement of Existing Assets</i>								
P17CEC	Community Education Center- Parking Lot Improvements	-	20,000	-	-	-	-	
<i>Replacement of Existing Assets</i>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		-	20,000	-	-	-	-	
<b>Total Capital Project Expenses:</b>		-	20,000	-	-	-	-	
<b>Estimated Ending Balance:</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

150 - Impact Fees - Law Enforcement		Category: Impact Fees						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 160,018	\$ 168,708	\$ 142,378	\$ 325,088	\$ 470,338	\$ 588,518	
<b>REVENUE</b>								
Impact Fees		110,980	131,120	180,210	142,750	115,680	375,000	
Investment Income		2,750	2,500	2,500	2,500	2,500	12,500	
<b>Total Revenue &amp; Balances:</b>		<b>273,748</b>	<b>302,328</b>	<b>325,088</b>	<b>470,338</b>	<b>588,518</b>	<b>976,018</b>	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
PD17VH	Additional Fully Equipped Vehicles	-	105,040	-	-	-	-	
PD18MC	Mobile Citation Project	-	-	159,950	-	-	-	
<b>Improvement of Existing Assets</b>								
		-	-	-	-	-	-	
<b>Replacement of Existing Assets</b>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>-</b>	<b>105,040</b>	<b>159,950</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital Project Expenses:</b>		<b>-</b>	<b>105,040</b>	<b>159,950</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Estimated Ending Balance:</b>		<b>\$ 168,708</b>	<b>\$ 142,378</b>	<b>\$ 325,088</b>	<b>\$ 470,338</b>	<b>\$ 588,518</b>	<b>\$ 976,018</b>	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

150 - Impact Fees - Law Enforcement-WVID		Category: Impact Fees					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
Estimated Available Beginning Balance		\$ 242,397	\$ 315,337	\$ 417,447	\$ 540,517	\$ 678,927	\$ 812,587
<b>REVENUE</b>							
Impact Fees		72,940	102,110	123,070	138,410	133,660	200,000
<b>Total Revenue &amp; Balances:</b>		<b>315,337</b>	<b>417,447</b>	<b>540,517</b>	<b>678,927</b>	<b>812,587</b>	<b>1,012,587</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
	-	-	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
<b>Estimated Ending Balance:</b>		<b>\$ 315,337</b>	<b>\$ 417,447</b>	<b>\$ 540,517</b>	<b>\$ 678,927</b>	<b>\$ 812,587</b>	<b>\$ 1,012,587</b>

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

151 - Impact Fees - Fire Rescue		Category: Impact Fees						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 56,933	\$ 149,553	\$ 294,803	\$ 91,733	\$ 247,553	\$ 374,633	
<b>REVENUE</b>								
Impact Fees		121,120	143,250	194,930	153,820	125,080	403,170	
Investment Income		4,000	2,000	2,000	2,000	2,000	10,000	
<b>Total Revenue &amp; Balances:</b>		<b>182,053</b>	<b>294,803</b>	<b>491,733</b>	<b>247,553</b>	<b>374,633</b>	<b>787,803</b>	
<b>CAPITAL PROJECT EXPENSES</b>								
	<b>Carryover</b>	<b>New Funding</b>						
<b>New Assets</b>								
F06FS5	Fire Station 85	526,387	-	-	-	-	-	
F17VEH	Fire Staff Vehicle	-	32,500	-	-	-	-	
F19R83	New Rescue (ambulance)-Station 83	-	-	400,000	-	-	-	
F22FS7	Fire Station 87-Panacea	-	-	-	-	-	4,063,050	
F22E87	New Engine-Fire Station 87	-	-	-	-	-	861,000	
F22R87	New Rescue-Fire Station 87	-	-	-	-	-	474,000	
<b>Improvement of Existing Assets</b>								
		-	-	-	-	-	-	
<b>Replacement of Existing Assets</b>								
Program	Ambulance Replacement Program	-	-	-	-	-	495,328	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>526,387</b>	<b>32,500</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>5,893,378</b>	
<b>Total Capital Project Expenses:</b>		<b>526,387</b>	<b>32,500</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>5,893,378</b>	
<b>Estimated Ending Balance:</b>								
		\$ 149,553	\$ 294,803	\$ 91,733	\$ 247,553	\$ 374,633	\$(5,105,575)	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

151 - Impact Fees - Fire Rescue-WVID		Category: Impact Fees						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 397,597	\$ 475,057	\$ 583,497	\$ 265,477	\$ 338,567	\$ 405,877	
<b>REVENUE</b>								
Impact Fees		77,460	108,440	131,980	148,090	142,310	200,000	
<b>Total Revenue &amp; Balance:</b>		<b>77,460</b>	<b>108,440</b>	<b>131,980</b>	<b>148,090</b>	<b>142,310</b>	<b>200,000</b>	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
F18R86	New Rescue (ambulance)-Station 86	-	-	25,000	25,000	25,000	125,000	
F19FS6	Fire Station 86-West Villages Independent District	-	-	400,000	25,000	25,000	125,000	
F19E86	New Engine-Station 86-West Villages	-	-	25,000	25,000	25,000	125,000	
<b>Improvement of Existing Assets</b>								
		-	-	-	-	-	-	
<b>Replacement of Existing Assets</b>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>-</b>	<b>-</b>	<b>450,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>	
<b>Total Capital Project Expenses:</b>		<b>-</b>	<b>-</b>	<b>450,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>	
<b>Estimated Ending Balance:</b>		<b>\$ 475,057</b>	<b>\$ 583,497</b>	<b>\$ 265,477</b>	<b>\$ 338,567</b>	<b>\$ 405,877</b>	<b>\$ 230,877</b>	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

152 - Impact Fees - Parks & Recreation		Category: Impact Fees					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<b>Estimated Available Beginning Balance:</b>		\$ 680,494	\$ 108,194	\$ 406,314	\$ 555,134	\$ 925,014	\$ 1,217,094
<b>REVENUE</b>							
Impact Fees		248,700	290,620	441,320	362,380	284,580	675,000
Investment Income		9,000	7,500	7,500	7,500	7,500	37,500
<b>Total Revenue &amp; Balances:</b>		<b>938,194</b>	<b>406,314</b>	<b>855,134</b>	<b>925,014</b>	<b>1,217,094</b>	<b>1,929,594</b>
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>				
<b>New Assets</b>							
P17BGA	Blueways/Greenways Access	-	300,000	-	-	-	-
P17BSA	Blueways Improvement-Snover Waterway	-	30,000	-	-	-	-
P17DGC	Disc Golf Course	-	50,000	-	-	-	-
P19PAW	Second Dog Park	-	-	-	300,000	-	-
<b>Improvement of Existing Assets</b>							
P17NPP	North Port Pool	-	450,000	-	-	-	-
<b>Replacement of Existing Assets</b>							
		-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>-</b>	<b>830,000</b>	<b>-</b>	<b>300,000</b>	<b>-</b>	<b>-</b>
<b>Total Capital Project Expenses:</b>		<b>-</b>	<b>830,000</b>	<b>-</b>	<b>300,000</b>	<b>-</b>	<b>-</b>
<b>Estimated Ending Balance:</b>		<b>\$ 108,194</b>	<b>\$ 406,314</b>	<b>\$ 555,134</b>	<b>\$ 925,014</b>	<b>\$ 1,217,094</b>	<b>\$ 1,929,594</b>

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

152 - Impact Fees - Parks & Recreation-WVID		Category: Impact Fees						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
Estimated Available Beginning Balance		\$ 1,075,102	\$ 1,284,682	\$ 1,578,092	\$ 1,907,832	\$ 2,285,072	\$ 2,662,312	
<b>REVENUE</b>								
Impact Fees		209,580	293,410	329,740	377,240	377,240	600,000	
<b>Total Revenue &amp; Balance:</b>	\$ -	209,580	293,410	329,740	377,240	377,240	600,000	
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>						
<i>New Assets</i>								
<i>Improvement of Existing Assets</i>								
	-	-	-	-	-	-	-	
<i>Replacement of Existing Assets</i>								
	-	-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-	
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-	
<b>Estimated Ending Balance:</b>	\$ -	\$ 1,284,682	\$ 1,578,092	\$ 1,907,832	\$ 2,285,072	\$ 2,662,312	\$ 3,262,312	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

153 - Impact Fees - Transportation		Category: Impact Fees						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 5,401,793	\$ 3,025,213	\$ 92,923	\$ 1,484,323	\$ 2,596,023	\$ 5,183,013	
<b>REVENUE</b>								
Impact Fees		1,930,680	2,443,970	3,192,660	2,912,960	2,566,990	5,500,000	
Investment Income		24,000	20,000	20,000	20,000	20,000	100,000	
<b>Total Revenue &amp; Balances:</b>		<b>7,356,473</b>	<b>5,489,183</b>	<b>3,305,583</b>	<b>4,417,283</b>	<b>5,183,013</b>	<b>10,783,013</b>	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
R15SHD & U15WSH	Spring Haven Drive Extension	-	2,510,000	-	-	-	-	
<b>Improvement of Existing Assets</b>								
R15PW1 & U15PW1	Price Boulevard Widening	-	-	3,575,000	-	-	-	
<b>Replacement of Existing Assets</b>								
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>-</b>	<b>2,510,000</b>	<b>3,575,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital Project Expenses:</b>		<b>-</b>	<b>2,510,000</b>	<b>3,575,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt Service</b>								
	State Infrastructure Bank Loan - Reimbursement	-	1,821,260	1,821,260	1,821,260	1,821,260	-	
<b>Estimated Ending Balance:</b>		<b>\$ 3,025,213</b>	<b>\$ 92,923</b>	<b>\$ 1,484,323</b>	<b>\$ 2,596,023</b>	<b>\$ 5,183,013</b>	<b>\$ 10,783,013</b>	



FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

156 - Impact Fees - Solid Waste		Category: Impact Fees					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<b>Estimated Available Beginning Balance:</b>		\$ 109,718	\$ 243,978	\$ 414,308	\$ 636,998	\$ 846,528	\$ 1,033,138
<b>REVENUE</b>							
Impact Fees		132,860	168,830	221,190	208,030	185,110	350,000
Investment Income		1,400	1,500	1,500	1,500	1,500	7,500
<b>Total Revenue &amp; Balances:</b>		<b>243,978</b>	<b>414,308</b>	<b>636,998</b>	<b>846,528</b>	<b>1,033,138</b>	<b>1,390,638</b>
<b>CAPITAL PROJECT EXPENSES</b>							
	Carryover	New Funding					
<i>New Assets</i>							
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Sub-total - New, Existing, Replacement Assets</i>		-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>		-	-	-	-	-	-

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

157 - Impact Fees - General Government		Category: Impact Fees					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<b>Estimated Available Beginning Balance:</b>		\$ 90,434	\$ 176,254	\$ 277,614	\$ 414,904	\$ 523,614	\$ 612,334
<b>REVENUE</b>							
Impact Fees		84,220	99,610	135,540	106,960	86,970	275,000
Investment Income		1,600	1,750	1,750	1,750	1,750	8,750
<b>Total Revenue &amp; Balances:</b>		<b>176,254</b>	<b>277,614</b>	<b>414,904</b>	<b>523,614</b>	<b>612,334</b>	<b>896,084</b>
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>							
<i>Improvement of Existing Assets</i>							
	-	-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
	-	-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-
<b>Estimated Ending Balance:</b>		<b>\$ 176,254</b>	<b>\$ 277,614</b>	<b>\$ 414,904</b>	<b>\$ 523,614</b>	<b>\$ 612,334</b>	<b>\$ 896,084</b>

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

157 - Impact Fees - General Government-WVID		Category: Impact Fees						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
Estimated Available Beginning Balance		\$ 195,249	\$ 249,119	\$ 324,539	\$ 416,319	\$ 519,309	\$ 618,279	
<b>REVENUE</b>								
Impact Fees		53,870	75,420	91,780	102,990	98,970	420,000	
		-	-	-	-	-	-	
<b>Total Revenue &amp; Balances:</b>	\$ -	249,119	324,539	416,319	519,309	618,279	420,000	
<b>CAPITAL PROJECT EXPENSES</b>	<b>Carryover</b>	<b>New Funding</b>						
<i>New Assets</i>								
	-	-	-	-	-	-	-	
<i>Improvement of Existing Assets</i>								
	-	-	-	-	-	-	-	
<i>Replacement of Existing Assets</i>								
	-	-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>	-	-	-	-	-	-	-	
<b>Total Capital Project Expenses:</b>	-	-	-	-	-	-	-	
<b>Estimated Ending Balance:</b>	\$ -	\$ 249,119	\$ 324,539	\$ 416,319	\$ 519,309	\$ 618,279	\$ 420,000	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

170 - Department of Environmental Protection (DEP)		Category: Grant					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<b>Estimated Available Beginning Balance:</b>		\$ 2,032	\$ 2,032	\$ 2,032	\$ 2,032	\$ 2,032	\$ 2,032
<b>REVENUE</b>							
Investment Income		-	-	-	-	-	-
<b>Total Revenue &amp; Balances:</b>		2,032	2,032	2,032	2,032	2,032	2,032
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>				
<i>New Assets</i>							
P15MCC	Myakkahatchee Creek Corridor-Land Acquisition	525,375	-	-	-	-	-
<i>Improvement of Existing Assets</i>							
		-	-	-	-	-	-
<i>Replacement of Existing Assets</i>							
		-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>		525,375	-	-	-	-	-
<b>Total Capital Project Expenses:</b>		525,375	-	-	-	-	-
<b>Estimated Ending Balance:</b>		\$ 2,032	\$ 2,032	\$ 2,032	\$ 2,032	\$ 2,032	\$ 2,032

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

305 - Surtax II		Category: Infrastructure Surtax						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 43,372	\$ 52,372	\$ 53,372	\$ 53,372	\$ 53,372	\$ 53,372	
<b>REVENUE</b>								
Investment Income		9,000	1,000	-	-	-	-	
<b>Total Revenue &amp; Balances:</b>		52,372	53,372	53,372	53,372	53,372	53,372	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
F06F55	Fire Station 85	1,750,000	-	-	-	-	-	
F15FPT	Fire/Police Training Tower	755,000	-	-	-	-	-	
<i>Improvement of Existing Assets</i>								
<b>Sub-total - New Assets, Improvement</b>		2,505,000	-	-	-	-	-	
<b>Total Capital Project Expenses:</b>		2,505,000	-	-	-	-	-	
<b>Estimated Ending Balance:</b>		\$ 52,372	\$ 53,372	\$ 53,372	\$ 53,372	\$ 53,372	\$ 53,372	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

306 - Surtax III		Category: Infrastructure Surtax						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 16,184,337	\$ 15,484,680	\$ 8,872,522	\$ 15,119,947	\$ 19,893,270	\$ 20,947,925	
<b>REVENUE</b>								
	Taxes	8,750,113	9,406,371	10,111,849	10,617,442	11,148,314	36,902,313	
	Investment Income	70,500	50,000	10,000	10,000	10,000	50,000	
	Future Projects Designations	-	-	-	-	-	(18,102,564)	
<b>Total Revenue &amp; Balances:</b>		<b>25,004,950</b>	<b>24,941,051</b>	<b>18,994,371</b>	<b>25,747,389</b>	<b>31,051,584</b>	<b>39,797,674</b>	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
<i>City Facilities</i>								
CF16EO	Emergency Operations Center	50,000	970,000	-	-	-	-	
<i>Fire</i>								
F06FS5	Fire Station 85	200,000	-	-	-	-	-	
F17SAS	Station Alerting System	-	-	80,000	-	-	-	
<i>Parks</i>								
P10MCG	Myakkahatchee Creek Greenway	1,382,468	-	-	-	-	-	
P17CCI	City Center Improvements	-	70,000	260,000	-	-	-	
P17BPG	Boundless Playground	-	220,000	-	-	-	-	
P18DWP	Dallas White Park Pavilion	-	-	30,000	270,000	-	-	
N/A	Canal Creek Master Plan-Phase 2	-	-	-	503,130	-	-	
N/A	Canal Creek Master Plan-Phase 3	-	-	-	-	1,455,790	-	
<i>Road and Drainage</i>								
R15SHD & U15WSH	Spring Haven Drive Extension	155,000	160,000	-	-	-	-	
R16RSS	Big Slough Watershed Implementation Study	300,000	-	-	-	-	-	
R16SEL	Sidewalks-Eldron Ave	-	550,000	255,840	-	-	-	
R16TTP	Tamiami Trail Parking Areas	310,211	-	-	-	-	-	
Program	Sidewalk and Pedestrian Bridges Program	-	-	-	255,840	255,840	512,560	
<i>Utilities</i>								
U17U41	Utilities Improvements on Route 41-Phase 1	-	170,000	-	-	-	-	
Program	Neighborhood Water Line Extensions	-	-	-	788,000	3,937,000	9,577,000	

			FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
Program	Water Distribution System Improvements	-	-	300,000	200,000	250,000	250,000	542,416
<b>Improvement of Existing Assets</b>								
<i>Parks</i>								
P14BMF	Butler Park Multi-Purpose Fields	1,825,739	250,000	-	-	-	-	-
P17EPI	Environmental Park Improvements	-	40,000	100,000	350,000	-	-	-
P17PPI	Pine Park Sidewalks & Lighting	-	275,000	-	-	-	-	-
P17NLS	Narramore Park Lift Station	-	50,000	-	-	-	-	-
P17PAI	Park Amenities	-	50,000	-	-	-	-	-
P18BRE	Blue Ridge Park Playground-Equipment Replacement	-	-	150,000	-	-	-	-
P18BRL	Butler Park Multi-Purpose Fields-Lighting	-	-	250,000	-	-	-	-
P18DWD	Dallas White Park-Dock Improvements	-	-	10,000	90,000	-	-	-
P17NPP	North Port Pool	-	1,850,000	-	-	-	-	-
<i>Road and Drainage</i>								
R13NHI	Neighborhood Improvements	316,516	110,690	-	-	-	-	-
R15PW1 & U15PW1	Price Boulevard Widening	1,960,945	-	11,600,000	-	-	-	-
R15RRM	2015-Routine Road Maintenance	37,725	-	-	-	-	-	-
R17NSI	Sumter Boulevard Improvements-I-75 to Tropicaire Boulevard	-	600,000	-	-	-	-	-
R16RRM	2016-Routine Road Maintenance	347,880	-	-	-	-	-	-
R17BRR	Bridge Rehabilitation	-	213,820	-	-	-	-	-
R17RRM	2017-Routine Road Maintenance	-	2,016,880	-	-	-	-	-
Program	Drainage Improvement Program	-	-	812,709	812,709	812,709	812,709	2,438,127
Program	Bridge Rehabilitation & Repair Program	-	-	213,820	213,820	213,820	213,820	650,478
Program	Routine Road Maintenance Program	-	-	347,880	347,880	347,880	347,880	1,043,570
<b>Replacement of Existing Assets</b>								
<i>Fire</i>								
F24PSC	Public Safety Communication Replacement	-	-	-	-	-	-	2,206,300
F17AMB	Ambulance Replacement Program	-	590,000	-	-	-	-	-
Program	Ambulance Replacement Program	-	-	619,500	650,475	-	-	3,184,275

			FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<i>Police</i>								
PD17RV	Replace Fully Equipped Vehicles	-	1,015,380	-	-	-	-	-
Program	Replace Fully Equipped Vehicles	-	-	883,780	523,700	552,740	700,620	2,432,020
<i>Road and Drainage</i>								
R17S06	Rehabilitation of Water Control Structure 106	-	168,500	-	-	-	-	-
<i>Utilities</i>								
U15WT2	Water Transmission Service Improvements	346,358	-	-	-	-	-	-
U17WBR	Water Pipeline Bridge Replacements	-	150,000	-	-	-	-	-
Program	Water Pipeline Bridge Replacements	-	-	155,000	160,000	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>7,232,842</b>	<b>9,520,270</b>	<b>16,068,529</b>	<b>3,874,424</b>	<b>3,724,119</b>	<b>7,973,659</b>	<b>22,586,746</b>
<i>Debt Service</i>								
R15PW1 & U15PW1	Price Boulevard Widening	-	-	-	-	2,130,000	2,130,000	6,390,000
<b>Total Capital Project Expenses:</b>		<b>7,232,842</b>	<b>9,520,270</b>	<b>16,068,529</b>	<b>3,874,424</b>	<b>5,854,119</b>	<b>10,103,659</b>	<b>28,976,746</b>
<b>Estimated Ending Balance:</b>			<b>\$ 15,484,680</b>	<b>\$ 8,872,522</b>	<b>\$ 15,119,947</b>	<b>\$ 19,893,270</b>	<b>\$ 20,947,925</b>	<b>\$ 10,820,928</b>



FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

325 - Capital Acquisition		Category: Capital Acquisition							
		FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 6,141,280	\$ 7,104,140	\$ 4,981,397	\$ 5,372,558	\$ 4,074,310	\$ 4,074,310	\$ 3,030,046	
<b>REVENUE</b>	Estimated Fund Balance @ 09/30/16								
	<i>Information Purposes</i>								
Transfer In - Building Fund	78,120	40,000	40,000	40,000	40,000	40,000	40,000	190,000	
Transfer In - Fleet Fund	526,690	137,000	50,000	50,000	50,000	50,000	50,000	250,000	
Transfer In - Road & Drainage District	1,172,980	450,000	380,000	850,000	1,000,000	700,000	700,000	3,400,000	
Transfer In - Solid Waste District	3,088,200	1,485,030	941,860	1,124,730	1,196,060	1,159,290	1,155,050	5,000,000	
Transfer In - Fire Rescue District & EMS	1,275,290	579,000	722,000	722,000	722,000	722,000	722,000	3,610,000	
Investment Income	-	15,000	24,000	24,000	24,000	24,000	24,000	100,000	
<b>Total Revenue &amp; Balances:</b>	<b>6,141,280</b>	<b>2,706,030</b>	<b>8,299,140</b>	<b>9,914,870</b>	<b>8,013,457</b>	<b>8,067,848</b>	<b>6,765,360</b>	<b>15,580,046</b>	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>						
<i>Fire</i>									
F1781R	Fire Station 81	-	100,000	-	-	-	-	-	
Program	Fire Apparatus Replacement Program	-	-	993,000	315,000	698,916	-	4,023,820	
<i>Road and Drainage</i>									
R17VER	Capital Equipment Replacement over \$50,000	-	1,095,000	-	-	-	-	-	
Program	Capital Equipment Replacement over \$50,000	-	-	1,610,600	1,179,310	84,690	870,630	3,401,290	
<i>Solid Waste</i>									
Program	Solid Waste Trucks & Equipment Replacement	-	-	2,329,873	1,146,589	3,209,932	2,864,684	9,965,299	
<i>Building</i>									
<i>Fleet</i>									
<i>Police</i>									
<b>Sub-total - New, Existing, Replacement Assets</b>		-	1,195,000	4,933,473	2,640,899	3,993,538	3,735,314	17,390,409	
<i>Debt Service</i>									
<b>Total Capital Project Expenses:</b>		-	1,195,000	4,933,473	2,640,899	3,993,538	3,735,314	17,390,409	
<b>Estimated Ending Balance:</b>		\$ 2,706,030	\$ 7,104,140	\$ 4,981,397	\$ 5,372,558	\$ 4,074,310	\$ 3,030,046	\$ (1,810,363)	

\* Departments may have capital and equipment expenditures that do not meet CIP document threshold of \$50,000.

See the detailed budget for additional information.

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

330 - Bond Proceeds		Category: Bonds					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<b>Estimated Available Beginning Balance:</b>		\$ 24,894	\$ 59,894	\$ 59,894	\$ 59,894	\$ 59,894	\$ 59,894
<b>REVENUE</b>							
Bond Proceeds		-	-	-	-	-	-
Investment Income		35,000	-	-	-	-	-
<b>Total Revenue:</b>		<b>35,000</b>	-	-	-	-	-
<b>CAPITAL PROJECT EXPENSES</b>		<b>Estimated Annual Expenditures</b>	<b>New Funding</b>				
<b><i>New Assets</i></b>							
		-	-	-	-	-	-
<b><i>Improvement of Existing Assets</i></b>							
R14RRC	Bond Road Rehabilitation FY 2014	5,714,808					
	Bond Road Rehabilitation FY 2015	6,574,873					
	Bond Road Rehabilitation FY 2016	14,340,018					
	FY 17 Carryover	14,112,531					
<b><i>Replacement of Existing Assets</i></b>							
		-	-	-	-	-	-
<b><i>Sub-total - New, Existing, Replacement Assets</i></b>		<b>40,742,230</b>	-	-	-	-	-
<b>Total Capital Project Expenses:</b>		<b>40,742,230</b>	-	-	-	-	-
<b>Estimated Ending Balance:</b>		\$ 59,894	\$ 59,894	\$ 59,894	\$ 59,894	\$ 59,894	\$ 59,894

<b>PROJECT TITLE:</b>	Emergency Operations Center			<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	CF16EO				
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>					
<b>CONSTRUCTION START DATE:</b>					
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b> City Facilities

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design and construct a freestanding joint facility for the City Emergency Operations and Fire Rescue's headquarters.  
 In 2016, a project had been submitted to improve City Hall's function as an EOC. However, staff would like to make sure that the project is well vetted prior to construction.  
 Staff is evaluating the feasibility of a stand alone EOC versus the use of City Hall.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

This project will have no material impact on operating costs for the current budget year. Future operating impacts include building maintenance and repair, utilities and miscellaneous supplies for training purposes.

**TOTAL ESTIMATED COST:** To be determined

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 50,000	\$ 970,000	\$ -	\$ -	\$ -	\$ -	\$ 970,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 50,000</b>	<b>\$ 970,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 970,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		970,000					970,000	
<b>TOTAL COST</b>	<b>\$ 50,000</b>	<b>\$ 970,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 970,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	SAN Replacement				CITY VALUE(s):	Good governance
PROJECT CODE:	IT17SR					
PROJECT TYPE:	New	Improvement	Replacement /Renovation	X		
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Financially Responsible City Providing Quality Municipal Services

BID DATE:

CONSTRUCTION START DATE

EXPECTED COMPLETION DAT

CATEGORY: Information Technology

**PROJECT DESCRIPTION AND JUSTIFICATION**

In FY2016, staff proposed that the city purchase a new Storage Area Network (SAN) unit for our Disaster Recovery site so that city data can be replicated at a remote, secure location. For FY2017, staff proposes a Tegile SAN purchase that increases our storage at both the main City Hall datacenter and the Sarasota Disaster Recovery datacenter. The additional funds are necessary to accommodate the movement of all Police datacenter servers to the City's storage and disaster recovery infrastructure, and it also accounts for growth in the City's data.



**OPERATING BUDGET IMPACT**

Each SAN purchased includes a five year maintenance agreement. There are SAN switch purchases in FY2017 that do require maintenance costs in years 2-5, at \$2,646/year.

**TOTAL ESTIMATED COST:** \$ 225,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 80,000	\$ (78,000)	\$ -	\$ 2,000	\$ 2,000

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
001-General Fund	\$ 80,000	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ 145,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 80,000</b>	<b>\$ 145,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ 80,000	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ 145,000	\$ -
<b>TOTAL COST</b>	<b>\$ 80,000</b>	<b>\$ 145,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ -</b>

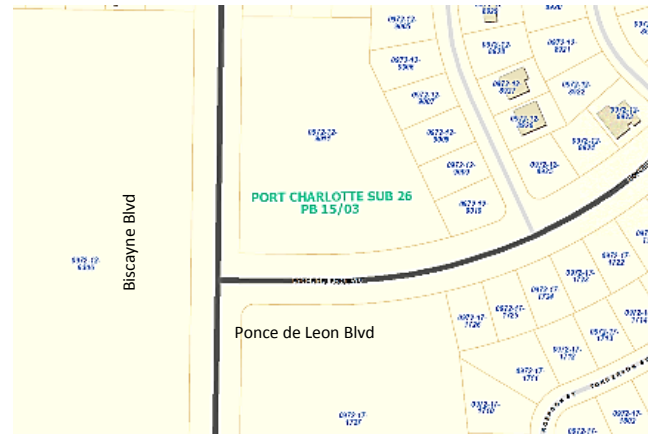
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ 2,646	\$ 2,646	\$ 2,646	\$ 2,646	\$ 10,584	\$ 13,230
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 2,646</b>	<b>\$ 2,646</b>	<b>\$ 2,646</b>	<b>\$ 2,646</b>	<b>\$ 10,584</b>	<b>\$ 13,230</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Fire Station 85				<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	F06FS5					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>	May-16					
<b>CONSTRUCTION START DATE:</b>	October-16					
<b>EXPECTED COMPLETION DATE</b>	October-17				<b>CATEGORY:</b>	Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Fire Station 85 will be located on the southeast corner of Biscayne and Ponce de Leon Boulevards and is planned to be completed in September 2016. Required to provide and maintain an adopted level of service from a hardened facility; the project is supported by the Fire Rescue Master Plan.



**OPERATING BUDGET IMPACT**

Operating impacts include building maintenance and utilities for the new building.

**TOTAL ESTIMATED COST:** \$ 3,437,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 3,120,000	\$ (443,977)	\$ (57,468)	\$ 2,618,555	\$ 2,676,023

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
305-Surtax II	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
151-Fire Impact Fees	970,000	-	-	-	-	-	-	-
306-Surtax III	200,000	-	-	-	-	-	-	-
110-Fire Rescue District	200,000	317,000	-	-	-	-	\$ 317,000	-
<b>TOTAL FUNDING</b>	<b>\$ 3,120,000</b>	<b>\$ 317,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 317,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Land	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	2,820,000	317,000	-	-	-	-	317,000	-
<b>TOTAL COST</b>	<b>\$ 3,120,000</b>	<b>\$ 317,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 317,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 1,207	\$ 4,828	\$ 4,925	\$ 5,023	\$ 5,124	\$ 21,106	\$ 27,560
Supplies	\$ 2,210	\$ 8,840	\$ 9,017	\$ 9,197	\$ 9,381	\$ 38,645	51,585
Utilities	\$ 4,800	\$ 19,200	\$ 19,584	\$ 19,976	\$ 20,375	83,935	83,015
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 8,217</b>	<b>\$ 32,868</b>	<b>\$ 33,525</b>	<b>\$ 34,196</b>	<b>\$ 34,880</b>	<b>\$ 143,686</b>	<b>\$ 162,160</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Fire/Police Training Tower				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	F15FPT					Ensure a safe community
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b>	Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

An interlocal agreement is being developed to potentially locate the Fire and Police Training Tower at the new Suncoast Technical College campus at I-75 and Toledo Blade Boulevard. Planning meetings are in process to determine specifics for features, placement, access, etc. The project is necessary to provide training for Fire/EMS/Police to meet adopted level of service in accordance with the Fire Rescue Master Plan.



**OPERATING BUDGET IMPACT**

This project will have no material impact on operating costs for the current budget year. Operating impacts include building maintenance, utilities and miscellaneous supplies for training purposes.

**TOTAL ESTIMATED COST:** \$ 755,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 755,000	\$ -	\$ -	\$ 755,000	\$ 755,000

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
305-Surtax II	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 755,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 755,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 3,600	\$ 3,660	\$ 3,710	\$ 3,770	\$ 14,740	\$ 19,690
Supplies	-	4,000	4,161	4,230	4,290	16,681	22,420
Utilities	-	6,000	6,090	6,180	6,280	24,550	32,810
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 13,600</b>	<b>\$ 13,911</b>	<b>\$ 14,120</b>	<b>\$ 14,340</b>	<b>\$ 55,971</b>	<b>\$ 74,920</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Fire Station 81				CITY VALUE(s):	Excellent stewardship of the natural & built environment
PROJECT CODE:	F1781R					
PROJECT TYPE:	New	Improvement	Replacement /Renovation	X		
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Maintained/Upgraded/Expanded City Infrastructure

BID DATE:

CONSTRUCTION START DATE:

EXPECTED COMPLETION DATE September-17

CATEGORY: Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design and renovate Fire Station 81’s classroom, kitchen, and crew quarters. The current station interior is dated, inefficient and in need of overhaul.



**OPERATING BUDGET IMPACT**

No operating impacts are expected because this is a renovation of an existing facility.

**TOTAL ESTIMATED COST:** \$ 100,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
325-Capital Acquisition	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Station Alerting System				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	F17SAS					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	Low	X	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE:</b>	September-18				<b>CATEGORY:</b>	Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Fire Rescue will have retrofit and installation costs for new, advanced Station Alerting systems. This automated system will speed response time, and reduce stress and sleep deprivation on emergency personnel. The system is comprised of additional hardware which receives IP- and radio-based signals from Sarasota County dispatch and translates them to LED boards and video screens, bunkroom lighting and station tones which gradually rise. Mechanical relays turn-off kitchen appliances. Studies have demonstrated the harmful impacts to the cardio-vascular system when "shocked" by traditional alerting systems. The benefits of which are to reduce the bodies response to loud, bright stimuli while at rest; and eliminate hazardous conditions if kitchen appliances are not turned-off when leaving the station. There is a pending regional grant with Sarasota and Manatee counties which may be awarded in FY 2017 to help fund some of the units.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

This project will have no material impact on operating costs.

**TOTAL ESTIMATED COST:** \$ 300,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000	\$ -
Grants	-	135,000	-	-	-	-	\$ 135,000	-
110-Fire Rescue District	-	-	85,000	-	-	-	\$ 85,000	-
<b>TOTAL FUNDING</b>	\$ -	\$ 135,000	\$ 165,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ 135,000	\$ 165,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 135,000	\$ 165,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Ambulance Replacement Program				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	F17AMB					
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE** September-17

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

The vehicle replacement program is designed to support scheduled replacement of ambulance vehicles. Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency, as well as changing industry standards. In FY 2017, CID # 71316 & 71479 will be replaced.



**OPERATING BUDGET IMPACT**

This project will no material impact on operating costs, because fuel and maintenance costs are already accounted for in the operating budget as these are replacement vehicles.

**TOTAL ESTIMATED COST:** \$ 590,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Fire Staff Vehicle				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F17VEH					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE** January-17

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

New staff vehicle for the Fire Plans Examiner - Inspector position. The vehicle is necessary to facilitate transportation to and from construction sites.



**OPERATING BUDGET IMPACT**

The project operating impacts include fuel, maintenance and miscellaneous supplies for the vehicle.

**TOTAL ESTIMATED COST:** \$ 32,500

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
151-Fire Impact Fees	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture		\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500	\$ -
<b>TOTAL COST</b>	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500	\$ 5,000
Supplies	1,500	1,545	1,590	1,640	1,690	\$ 7,965	\$ 9,240
<b>TOTAL OPERATING IMPACTS</b>	\$ 2,000	\$ 2,045	\$ 2,090	\$ 2,140	\$ 2,190	\$ 10,465	\$ 14,240

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	New Rescue (ambulance)-Station 86				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F18R86					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Purchase new rescue unit for Fire Station 86, West Villages Independent District (WVID) area, as part of the Principles of Agreement with WVID. WVID purchases the unit, dedicates the asset to the city, and the city pays back the cost of the unit from impact fees collected from West Villages. Required to provide adopted level of service in accordance with the Fire Rescue Master Plan adopted level of service.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

The project will impact the operating costs with additional fuel, medical supplies, and vehicle repairs.

**TOTAL ESTIMATED COST:** \$ 305,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Developer Contribution	\$ -	\$ -	\$ 305,000	\$ -	\$ -	\$ -	\$ 305,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 305,000	\$ -	\$ -	\$ -	\$ 305,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ 305,000	\$ -	\$ -	\$ -	\$ 305,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ 305,000	\$ -	\$ -	\$ -	\$ 305,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 5,590	\$ 5,680	\$ 5,794	\$ 17,064	\$ 29,710
Supplies	-	-	9,140	9,280	9,466	27,886	48,500
Developer Reimbursement	-	-	25,000	25,000	25,000	75,000	125,000
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 39,730	\$ 39,960	\$ 40,259	\$ 119,949	\$ 203,210

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	New Rescue (ambulance)-Station 83				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F19R83					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

New Rescue (ambulance) - Station 83. This would require two additional personnel per shift which is a total of six. Required to provide continued level of service with increased calls for service. This will be a new ambulance for Station 83. Currently the station is serviced by an ALS Engine and backed-up with an ambulance from another station.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

The project will impact the operating costs with additional personnel, fuel, medical supplies, and vehicle repairs.

**TOTAL ESTIMATED COST:** \$ 400,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 5,590	\$ 5,680	\$ 5,794	\$ 17,064	\$ 29,750
Supplies	-	-	9,140	9,280	9,466	27,886	48,560
Personnel	-	-	458,309	472,058	486,220	1,416,587	3,351,314
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 473,039	\$ 487,018	\$ 501,479	\$ 1,461,536	\$ 3,429,624

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Fire Station 86-West Villages Independent District				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F19FS6					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

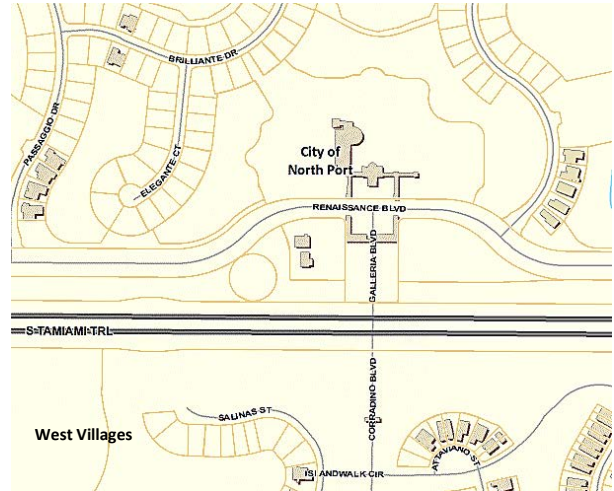
**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE:**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Fire Station 86, West Village (WVID) area, is funded by the developer according to the Principles of Agreement. The developer will build the facility and dedicate it to the city. The debt is repaid by the district with impact fees collected from West Villages development at a variable rate determined by collections currently estimated at \$25,000 per year after completion. Required to provide adopted level of service and in accordance with the Fire Rescue Master Plan. Based on the Principles of Agreement, the city will pay the developer an amount not to exceed the developer investment and shall only be obligated as collected.



**OPERATING BUDGET IMPACT**

This project will have a significant impact on operational and personnel costs. With the opening of the new Fire Station, additional staffing will be needed to meet the service level needs of the District. These costs are detailed below.

**TOTAL ESTIMATED COST:** \$ 3,410,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Developer Contribution	\$ -	\$ -	\$ -	\$ 3,410,000	\$ -	\$ -	\$ 3,410,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 3,410,000	\$ -	\$ -	\$ 3,410,000	\$ -
Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ -	\$ 3,410,000	\$ -	\$ -	\$ 3,410,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 3,410,000	\$ -	\$ -	\$ 3,410,000	\$ -
Operating Impacts		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Personnel		\$ -	\$ -	\$ 804,174	\$ 1,755,299	\$ 1,807,958	\$ 4,367,431	\$ 9,187,715
Repairs & Maintenance		-	-	4,910	5,008	5,108	15,027	31,750
Supplies		-	-	9,160	9,343	9,530	28,033	54,670
Utilities		-	-	15,650	15,963	16,282	47,895	85,990
Developer Reimbursement		-	-	400,000	25,000	25,000	450,000	125,000
<b>TOTAL OPERATING IMPACTS</b>		\$ -	\$ -	\$ 1,233,894	\$ 1,810,613	\$ 1,863,879	\$ 4,908,386	\$ 9,485,125

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	New Engine-Station 86- West Villages				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F19E86					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Purchase of a new engine for Fire Station 86 - West Villages Independent District (WVID). This is included in part of the Principles of Agreement with WVID. WVID purchases the engine, dedicates the asset to the city and the city pays back the cost of the engine from impact fees collected from West Villages. Required to provide adopted level of service in accordance with the Fire Rescue Master Plan. The purchase of the engine is included in the WVID Principles of Agreement. The project date is dependent on growth conditions.



**OPERATING BUDGET IMPACT**

This project will impact operating costs with additional fuel and vehicle repairs.

**TOTAL ESTIMATED COST:** \$ 993,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Developer Contribution	\$ -	\$ -	\$ -	\$ 993,000	\$ -	\$ -	\$ 993,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 993,000	\$ -	\$ -	\$ 993,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ 993,000	\$ -	\$ -	\$ 993,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 993,000	\$ -	\$ -	\$ 993,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 24,872	\$ 25,369	\$ 25,877	\$ 76,118	\$ 134,720
Supplies	\$ -	\$ -	\$ 11,936	\$ 12,175	\$ 12,418	\$ 36,529	\$ 64,730
Developer Reimbursement	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 75,000	\$ 125,000
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 61,808	\$ 62,544	\$ 63,295	\$ 187,647	\$ 324,450

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Fire Station 87-Panacea				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F22FS7					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is for the purchase of property, design and construction of a new fire station (tentatively Fire Station 87) in the area north of I-75 at N. Toledo Blade Blvd. The station (and its associated vehicles) is projected to be funded using Fire Rescue Impact Fees. Based upon projected new development and the resulting Impact Fees, we do not believe there will be sufficient funds reserved at the time the facility is required. We will try to negotiate some form of developer donation for property or other needs however the project funding will still remain short.



**OPERATING BUDGET IMPACT**

This project will have a significant impact on operational and personnel costs. With the opening of the new Fire Station, additional staffing will be needed to meet the service level needs of the District. These costs will be added when they become more defined.

**TOTAL ESTIMATED COST:** \$ 4,063,050

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,063,050
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,063,050

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 623,000
Construction	-	-	-	-	-	-	-	3,440,050
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,063,050

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,862,197
Repairs & Maintenance	-	-	-	-	-	-	\$ 5,364
Supplies	-	-	-	-	-	-	\$ 10,007
Utilities	-	-	-	-	-	-	\$ 10,007
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,887,574

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	New Engine-Fire Station 87				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F22E87					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Purchase of a new engine for Fire Station 87 - Panacea. Required to provide adopted level of service in accordance with the Fire Rescue Master Plan.



**OPERATING BUDGET IMPACT**

This project will impact operating costs with additional fuel and vehicle repairs.

**TOTAL ESTIMATED COST:** \$ 861,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 861,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 861,000</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 861,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 861,000</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,720
Supplies							64,730
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 199,450</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	New Rescue-Fire Station 87				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F22R87					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

Purchase of a new rescue for Fire Station 87 - Panacea. Required to provide adopted level of service in accordance with the Fire Rescue Master Plan.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

This project will impact operating costs with additional fuel and vehicle repairs.

**TOTAL ESTIMATED COST:** \$ 474,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
151-Fire Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 474,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 474,000</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 474,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 474,000</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,710
Supplies							48,500
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,210</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Public Safety Communication Replacement				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	F24PSC					
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure

BID DATE:

CONSTRUCTION START DATE:

EXPECTED COMPLETION DATE

CATEGORY: Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

The radio system purchased in FY 2014 will need to be replaced in FY 2024. This project is essential to maintaining multi-jurisdictional communications. Sarasota County is replacing the entire county-wide radio system infrastructure. There will be varied levels of cost associated for North Port Police Dept. and North Port Fire Rescue to continue to use the county system.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

No operating impact is expected.

**TOTAL ESTIMATED COST:** \$ 2,206,300

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DCA	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,206,300
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,206,300

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,206,300
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,206,300

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Ambulance Replacement Program				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	Program					
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

The vehicle replacement program is designed to support scheduled replacement of ambulance vehicles. The program is intended to be funded through Surtax III and/or General Fund direct purchases or appropriations to the Capital Acquisition Fund. Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency, as well as changing industry standards. Over the course of three years, all rescues will be replaced at a rate of two per year. In 2024, one new rescue vehicle is proposed using impact fees.



**OPERATING BUDGET IMPACT**

This project will no material impact on operating costs, because fuel and maintenance costs are already accounted for in the operating budget as these are replacement vehicles.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 619,500	\$ 650,475	\$ -	\$ -	\$ 1,269,975	\$ 3,184,275
151-Fire Impact Fees	-	-	-	-	-	-	-	495,328
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 619,500</b>	<b>\$ 650,475</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,269,975</b>	<b>\$ 3,679,603</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ 619,500	\$ 650,475	\$ -	\$ -	\$ 1,269,975	\$ 3,679,603
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 619,500</b>	<b>\$ 650,475</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,269,975</b>	<b>\$ 3,679,603</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Fire Apparatus Replacement Program				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	Program					
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Public Safety-Fire Rescue

**PROJECT DESCRIPTION AND JUSTIFICATION**

The vehicle replacement program is designed to support scheduled replacement of large fire vehicles. The program is intended to be funded through District contributions to the capital acquisition fund. Vehicle and capital equipment replacement is determined through a combination of mileage, age, hours and efficiency, as well as changing industry standards. In FY2017-18, Truck 82 will be replaced. In FY2018-19, Tanker 83 will be replaced. In 19-20 Engine 81 will be replaced.



**OPERATING BUDGET IMPACT**

This project will no material impact on operating costs, because fuel and maintenance costs are already accounted for in the operating budget as these are replacement vehicles.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
325-Capital Acquisition	\$ -	\$ -	\$ 993,000	\$ 315,000	\$ 698,916	\$ -	\$ 2,006,916	\$ 4,023,820
	-	-	-	-	-	-	\$ -	-
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 993,000	\$ 315,000	\$ 698,916	\$ -	\$ 2,006,916	\$ 4,023,820

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Vehicles and Equipment	\$ -	\$ -	\$ 993,000	\$ 315,000	\$ 698,916	\$ -	\$ 2,006,916	\$ 4,023,820
<b>TOTAL COST</b>	\$ -	\$ -	\$ 993,000	\$ 315,000	\$ 698,916	\$ -	\$ 2,006,916	\$ 4,023,820

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Myakkahatchee Creek Greenway				<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	P10MCG					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	X	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is a one mile trail section between Price and Appomattox Drive along North Port Blvd. The design is part of the Myakkahatchee Creek Greenway supporting the linear park concept. Design and permitting are complete. Upon receipt of developer contribution for construction, the request for bid will be issued.

Further development increases recreational opportunities for citizens.

Estimated Cost:

- Phase I design \$43,287
- Phase I construction \$1,381,718



**OPERATING BUDGET IMPACT**

Reduce damages caused by potential flooding; annual tree trimming to clear boardwalk, resulting in potential savings to operations.

**TOTAL ESTIMATED COST:** \$ 1,425,005

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 1,425,005	\$ (42,537)	\$ (2,260)	\$ 1,380,208	\$ 1,382,468

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 1,425,005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 1,425,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 43,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,381,718	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 1,425,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 6,000	\$ 6,090	\$ 6,181	\$ 6,274	\$ 24,545	\$ 31,370
Supplies	-	2,000	2,030	2,060	2,091	8,182	10,457
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 8,120</b>	<b>\$ 8,242</b>	<b>\$ 8,365</b>	<b>\$ 32,727</b>	<b>\$ 41,827</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Butler Park Multi-Purpose Fields				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P14BMF					
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Butler Park Multi-Purpose Fields include drainage improvements to the site, along with the installation of three new multi-purpose fields, ADA enhancements (including sidewalks and parking) and a restroom building. This project expands athletic opportunities by providing much needed additional multipurpose fields. FY15/16 – a budget amendment moved FY 16/17 funding to the current year; drainage improvements and construction of new multipurpose fields, small restroom building; FY16/17 \$250,000 field furniture/fixtures & equipment (FF&E) including: goal posts (8), bleachers, canopies over bleachers, benches, soccer goals and field marking.



**OPERATING BUDGET IMPACT**

This operating impact of this project includes field maintenance, through an interlocal between City/County; retention area maintenance; utilities for restroom operations; cleaning for restroom areas.

**TOTAL ESTIMATED COST:** \$ 2,190,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 1,940,000	\$ (114,261)	\$ (4,750)	\$ 1,820,989	\$ 1,825,739

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 1,940,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 1,940,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,860,000	-	-	-	-	-	-	-
Equipment, Materials, Furniture	-	250,000	-	-	-	-	250,000	-
<b>TOTAL COST</b>	<b>\$ 1,940,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 6,000	\$ 6,090	\$ 6,181	\$ 6,274	\$ 6,368	\$ 30,914	\$ 31,841
Supplies	3,000	3,045	3,091	3,137	3,184	15,457	\$ 15,920
Utilities	5,000	5,075	5,151	5,228	5,307	25,761	\$ 26,534
	-	-	-	-	-	-	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 14,000</b>	<b>\$ 14,210</b>	<b>\$ 14,423</b>	<b>\$ 14,639</b>	<b>\$ 14,859</b>	<b>\$ 72,132</b>	<b>\$ 74,295</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Myakkahatchee Creek Corridor-Land Acquisition			<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	P15MCC				
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b> Preservation of Environment and Natural Resources

BID DATE:

CONSTRUCTION START DATE

EXPECTED COMPLETION DAT

CATEGORY: Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project will protect and preserve the natural beauty of the creek. Myakkahatchee Creek Corridor has 47 vacant and 14 improved properties along the creek corridor originally identified as desirous to the City. The City has requested that Sarasota County include these properties in the Environmentally Sensitive Parkland acquisition program.

In prior years, \$3,546,990 was expended under project number P07MCC. Funds were from escheated lots, park impact fees, Surtax, and the Department of Environmental Protection.



**OPERATING BUDGET IMPACT**

No operation impact is expected.

**TOTAL ESTIMATED COST:** \$ 4,094,284

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 4,094,284	\$ (3,568,909)	\$ -	\$ 525,375	\$ 525,375

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
144-Escheated Lots	2,416,062	-	-	-	-	-	-	-
152-Parks Impact Fees	501,315							
170-Dept. Environmental Protection	717,188							
305-Surtax II	459,719							
<b>TOTAL FUNDING</b>	<b>\$ 4,094,284</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 6,510	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	4,085,199							
Improvements, Repairs & Maint.	2,575							
<b>TOTAL COST</b>	<b>\$ 4,094,284</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Blueways/Greenways Access				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P17BGA					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

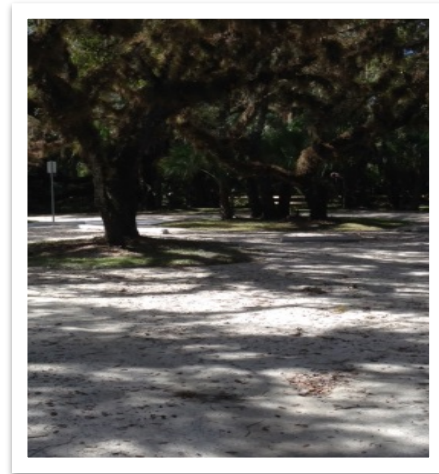
**CATEGORY:** Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Locate and develop access points-natural parking lots along the Myakkahatchee Creek trail system and Blueways.

Locations are:

- North Port Blvd - \$100,000
- Blue Ridge Park - \$50,000
- Hennessy Street - \$75,000
- Delmar Drive - \$75,000



**OPERATING BUDGET IMPACT**

This operating impact of this project includes increases in mowing, tree trimming, trash removal.

**TOTAL ESTIMATED COST:** \$ 300,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr. Total	FY 22-26
152-Parks Impact Fees	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr. Total	FY 22-26
Planning & Design	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Construction	-	225,000	-	-	-	-	225,000	-
<b>TOTAL COST</b>	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr. Total	FY 22-26
Repairs & Maintenance	3,000	3,150	3,308	3,473	3,647	16,577	17,406
<b>TOTAL OPERATING IMPACTS</b>	\$ 3,000	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647	\$ 16,577	\$ 17,406

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Blueways Improvement- Snover Waterway				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P17BSA					
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Install a canoe / kayak launch on the Snover Waterway behind City Hall to support City blueway programming opportunities.



**OPERATING BUDGET IMPACT**

This project minimally impacts operations with minor mowing around the entrance and maintenance of kayak launch.

**TOTAL ESTIMATED COST:** \$ 30,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
152-Parks Impact Fees	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	1,000	1,050	1,103	1,158	1,216	5,526	5,802
<b>TOTAL OPERATING IMPACTS</b>	\$ 1,000	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216	\$ 5,526	\$ 5,802

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Environmental Park Improvements			<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	P17EPI				
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b> Preservation of Environment and Natural Resources

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Improvements to the Myakkahatchee Creek Environmental Park including:

- FY 16/17 Design new entrance on Sumter (\$20,000)
- FY 16/17 Foot bridge design/permitting/construct (\$20,000)
- FY 17/18 Entrance construction (\$100,000)
- FY 18/19 Water/sewer expansion future restrooms (\$350,000)



**OPERATING BUDGET IMPACT**

This project will have no material impact on operating costs for the current year budget. However, in future year's budget additional maintenance costs on the parking lot, mowing and utilities.

**TOTAL ESTIMATED COST:** \$ 490,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Yes Level of Service (LOS) Restored  
 Project to go to DEO Yes Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 40,000	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ 490,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 40,000	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ 490,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Construction	-	20,000	100,000	350,000	-	-	470,000	-
<b>TOTAL COST</b>	\$ -	\$ 40,000	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ 490,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	-	-	3,000	3,150	3,308	9,458	9,930
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 3,000	\$ 3,150	\$ 3,308	\$ 9,458	\$ 9,930

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Pine Park Sidewalks & Lighting				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	P17PPI					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	Medium	X	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure

BID DATE:

CONSTRUCTION START DATE:

EXPECTED COMPLETION DATE September-17

CATEGORY: Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

The playground and lighting/sidewalk design was completed under project P12PPE. Construction was put on hold in FY 2015 to wait for the results of the Parks Master Plan. This project is for the construction of designed sidewalks and lighting at Pine Park. The sidewalks will enhance the City's park system by connecting to McKibben Park and to sidewalks within the surrounding neighborhood.



**OPERATING BUDGET IMPACT**

This operating impact of this project includes electric for the installed sidewalk lighting which will be minimal.

**TOTAL ESTIMATED COST:** \$ 275,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	\$ -	\$ 750	\$ 761	\$ 773	\$ 784	\$ 3,068	\$ 3,921
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ 750	\$ 761	\$ 773	\$ 784	\$ 3,068	\$ 3,921

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Narramore Park Lift Station				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	P17NLS					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	<u>New</u>	<u>Improvement</u>	<u>Replacement /Renovation</u>	<u>X</u>		
<b>PRIORITY:</b>	<u>High</u>	<u>Medium</u>	<u>Low</u>	<u>X</u>	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

The Utilities Department is recommending the replacement of the lift station at Narramore Sports Complex.



**OPERATING BUDGET IMPACT**

This project replaces an existing lift station. Any operating costs are already included in the budget.

**TOTAL ESTIMATED COST:** \$ 50,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

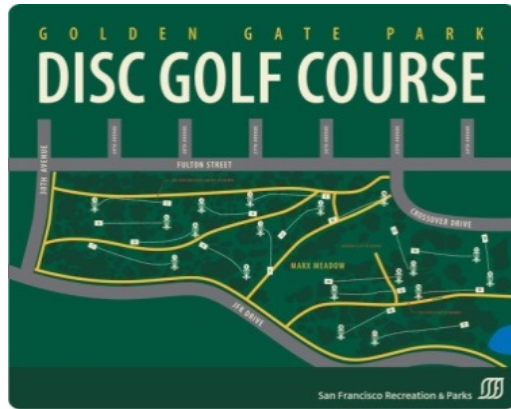
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Disc Golf Course				<b>CITY VALUE(s):</b>	Enhanced quality of life	
<b>PROJECT CODE:</b>	P17DGC						
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation			
<b>PRIORITY:</b>	High		Medium	Low	X	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>							Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Parks & Recreation	

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is to install multiple disc golf courses in along the Myakkahatchee Creek Greenway.



For illustration purposes only

**OPERATING BUDGET IMPACT**

This operating impact of this project includes trail maintenance along the course.

**TOTAL ESTIMATED COST:** \$ 50,000

<b>Capital Improvement Element of Comprehensive Plan</b>	
Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
152-Parks Impact Fees	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	250	263	276	289	304	1,381	1,450
<b>TOTAL OPERATING IMPACTS</b>	\$ 250	\$ 263	\$ 276	\$ 289	\$ 304	\$ 1,381	\$ 1,450

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Park Amenities				<b>CITY VALUE(s):</b>	Enhanced quality of life	
<b>PROJECT CODE:</b>	P17PAI						
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation			
<b>PRIORITY:</b>	High	Medium		Low	X	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>							Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Parks & Recreation	

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is for general park improvements including:

- Veterans Park three concrete chess tables & reading area (\$15,000)
- Installation of trail markers and educational signage along greenway trail system (\$15,000)
- McKibben Park sidewalk (\$10,000)
- Park bench swings at Blue Ridge, McKibben, Pine Park, Kirk Park, Morgan Center and City Hall. Also includes two water fountains (\$10,000)



For illustration purposes

**OPERATING BUDGET IMPACT**

This operating impact of this project includes utilities for water fountains and repairs and maintenance.

**TOTAL ESTIMATED COST:** \$ 50,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	1,000	1,050	1,103	1,158	1,216	5,526	5,802
Utilities	500	525	551	579	608	2,763	3,040
<b>TOTAL OPERATING IMPACTS</b>	\$ 1,500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823	\$ 8,288	\$ 8,842

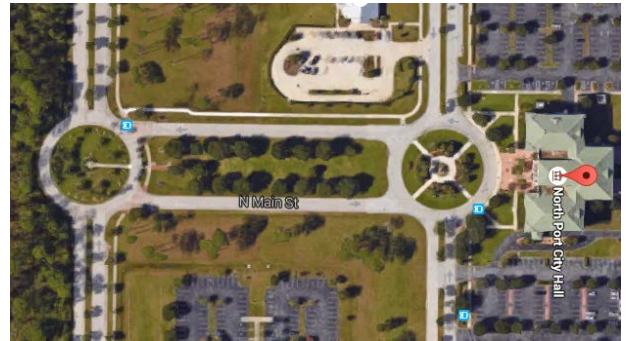
Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	City Center Improvements				<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment	
<b>PROJECT CODE:</b>	P17CCI						
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation			
<b>PRIORITY:</b>	High	Medium		Low	X	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>	Financially Responsible City Providing Quality Municipal Services						
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>	March-19				<b>CATEGORY:</b>	Parks & Recreation	

**PROJECT DESCRIPTION AND JUSTIFICATION**

The City Center area has become a major destination for various activities including City-sponsored signature events, weekly farmer's market from October 1st - April 1st, and various festivals. The area is in need of the following improvements to enhance quality of life and to provide excellent stewardship of the natural and built environment.

- Engineer drainage system along interior swales of city center green (\$30,000)
- Comply with ADA access requirements within round-about sidewalks in front of City Hall (\$20,000)
- Dark fiber conduit to connect to Price Blvd. during road expansion (\$20,000)
- FY17/18 drainage system construction (\$260,000)



**OPERATING BUDGET IMPACT**

The project will have no material impact on operating costs.

**TOTAL ESTIMATED COST:** \$ 330,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 70,000	\$ 260,000	\$ -	\$ -	\$ -	\$ 330,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ 70,000	\$ 260,000	\$ -	\$ -	\$ -	\$ 330,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Construction	-	40,000	260,000	-	-	-	300,000	-
<b>TOTAL COST</b>	\$ -	\$ 70,000	\$ 260,000	\$ -	\$ -	\$ -	\$ 330,000	\$ -

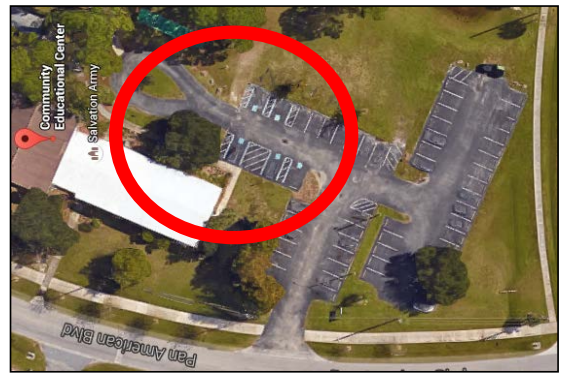
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Community Education Center- Parking Lot Improvements				<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	P17CEC					
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	Medium	X	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

The Community Education Center serves as a destination for many senior citizen activities. The residents utilizing this facility have requested the City to improve the existing parking area. This project includes engaging a consultant to evaluate existing parking lot and to determine options to increase handicap parking. Possibilities include turning the circular driveway into a parking lot.



**OPERATING BUDGET IMPACT**

No additional impact is projected on operating costs.

**TOTAL ESTIMATED COST:** \$ 120,000

**Capital Improvement Element of Comprehensive Plan**  
 Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
144-Escheated Lots	\$ -	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000	\$ -
146-Escheated Lots-Parks	-	20,000	-	-	-	-	20,000	-
001-General Fund	-	54,000	-	-	-	-	54,000	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Construction	-	100,000	-	-	-	-	100,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	North Port Pool			<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P17NPP			<b>GOAL(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

**BID DATE:**

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE**

**CATEGORY:** Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

In response to resident requests, the City plans to construct a 50-meter pool at the Morgan Center, Butler Park.



**OPERATING BUDGET IMPACT**

This project will have an operating impact. At this time any impact to City operating expenditures is unknown due to discussions with the County on the possibility of sharing in the cost of the pool.

**TOTAL ESTIMATED COST:** \$ 2,300,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Yes Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000	\$ -
152-Parks Impact Fees	-	450,000	-	-	-	-	450,000	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Boundless Playground				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P17BPG				<b>GOAL(s):</b>	Good governance
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

The Florida Greenways and Trails Foundation describes Boundless Playgrounds as "playgrounds enable all children including those with physical, developmental, cognitive and sensory disabilities to experience independent, self-directed play."

This project allows the City to increase opportunities for all residents to be a part of the City's "Playful City USA" designation.

The project is to install a boundless playground at a location determined by the Parks and Recreation Advisory Board.

The Board will be consulted in FY 2017.



**OPERATING BUDGET IMPACT**

No anticipated impact on operating costs.

**TOTAL ESTIMATED COST:** \$ 220,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	220,000	-	-	-	-	220,000	-
<b>TOTAL COST</b>	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Blue Ridge Park Playground- Equipment Replacement				<b>CITY VALUE(s):</b>	Enhanced quality of life	
<b>PROJECT CODE:</b>	P18BRE					Excellent stewardship of the natural & built environment	
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation			
<b>PRIORITY:</b>	High	Medium	X	Low	<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure	
<b>BID DATE:</b>						Financially Responsible City Providing Quality Municipal Services	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Replace aging playground equipment and shade structures at Blue Ridge Park (includes removal and disposal of existing equipment).



**OPERATING BUDGET IMPACT**

No operating impact is expected.

**TOTAL ESTIMATED COST:** \$ 150,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Butler Park Multi-Purpose Fields-Lighting			<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P18BRL				Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	
<b>PRIORITY:</b>	High	Medium	X	Low	<b>STRATEGIC GOAL(s):</b>
<b>BID DATE:</b>					Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b> Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Butler Park Multi-Purpose Fieldslight one additional field so that there are two fields available in the evening hours. Without the lighting, play time will be limited. This project expands athletic opportunities by providing much needed additional multipurpose field availability.



**OPERATING BUDGET IMPACT**

Operating impact includes lighting costs.

**TOTAL ESTIMATED COST:** \$ 250,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored
Project to go to DEO	Yes	Consistent with MPO long-range plan
Proportionate Fair Share shown		Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Construction	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 25,000
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 25,000

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Dallas White Park Pavilion				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	P18DWP				<b>STRATEGIC GOAL(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	Low	X	Preservation of Environment and Natural Resources
<b>BID DATE:</b>					<b>STRATEGIC GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b>	Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design and install a new pavilion at Dallas White Park. This improvement will create a gathering area for events and family activities.



**OPERATING BUDGET IMPACT**

No additional operating impact expected.

**TOTAL ESTIMATED COST: \$ 300,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 30,000	\$ 270,000	\$ -	\$ -	\$ 300,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Construction	-	-	-	270,000	-	-	270,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Dallas White Park-Dock Improvements			<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	P18DWD				
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	
<b>PRIORITY:</b>	High	Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Maintained/Upgraded/Expanded City Infrastructure

BID DATE:

CONSTRUCTION START DATE:

EXPECTED COMPLETION DATE

CATEGORY: Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Replace the wooden docks on each side of the Dallas White boat launch. The docks are worn and are in need of repair.



**OPERATING BUDGET IMPACT**

No additional operating impact expected.

**TOTAL ESTIMATED COST:** \$ 100,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ 100,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ 100,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
Construction	-	-	-	90,000	-	-	90,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ 100,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Second Dog Park				CITY VALUE(s):	Excellent stewardship of the natural & built environment
PROJECT CODE:	P19PAW					Enhanced quality of life
PROJECT TYPE:	New	X	Improvement	Replacement /Renovation		
PRIORITY:	High		Medium	Low	X	STRATEGIC GOAL(s): Preservation of Environment and Natural Resources

BID DATE:

CONSTRUCTION START DATE:

EXPECTED COMPLETION DATE

CATEGORY: Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Designate and develop a new park, the City's second dog park. Location options include land along Boca Chica Ave. The Parks and Recreation Advisory Board will be utilized in FY 2018 to help determine location.



**OPERATING BUDGET IMPACT**

Impact to be developed as design is completed.

**TOTAL ESTIMATED COST: \$ 300,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
152-Parks Impact Fees	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
Construction	-	-	-	250,000	-	-	250,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Canal Creek Master Plan-Phase 2				<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	N/A					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	Low	X	<b>STRATEGIC GOAL(s):</b> Preservation of Environment and Natural Resources
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Implementation of Creek Canal Master Plan Phase 2, as adopted May 2010; includes portages at 6 water control structure (WCS) locations and access points at 4 locations. Portage sites are WCS107, WCS117, WCS124, WCS125, WCS127 and WCS128. Access points include 2 on the Mac Caughey Waterway, 1 on the Lagoon Waterway, and 1 on the Snover Waterway at WCS113.

Budget request is based upon the 2010 Master Plan, cost estimates will need revision upon funding of the project.



**OPERATING BUDGET IMPACT**

As construction is funded, impacts of operations will need to be identified.

**TOTAL ESTIMATED COST:** \$ 503,130

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Yes Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ -	\$ -	\$ 503,130	\$ -	\$ 503,130	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ 503,130	\$ -	\$ 503,130	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ -	\$ -	\$ 503,130	\$ -	\$ 503,130	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ 503,130	\$ -	\$ 503,130	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Canal Creek Master Plan-Phase 3				<b>CITY VALUE(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT CODE:</b>	N/A					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	Low	X	<b>STRATEGIC GOAL(s):</b> Preservation of Environment and Natural Resources
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Parks & Recreation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Implementation of Creek Canal Master Plan Phase 3, as adopted May 2010; includes portages at 3 water control structure (WCS) locations, 2 drainage structure (DS) locations and access points at 5 locations. Portage sites are WCS113, WCS114, WCS115, DS120, DS123. Access points include Snover/Blue Ridge Waterway, Mac Caughey Waterway, Creighton Waterway, Snover Waterway, and Myakkahatchee Creek at Oaks Park.

Budget request is based upon the 2010 Master Plan, cost estimates will need revision upon funding of the project.



**OPERATING BUDGET IMPACT**

As construction is funded, impacts of operations will need to be identified.

**TOTAL ESTIMATED COST:** \$ 1,455,790

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Yes Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,455,790	\$ 1,455,790	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,455,790	\$ 1,455,790	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,455,790	\$ 1,455,790	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,455,790	\$ 1,455,790	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Replace Fully Equipped Vehicles				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	PD17RV					Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Public Safety-Police

**PROJECT DESCRIPTION AND JUSTIFICATION**

Replace vehicles that have outlived their usefulness due to excess mileage, maintenance and overall safety issues. We will replace 22 fully equipped police vehicles based on vehicle replacement plan criteria.

CID #s 70048, 70138, 70408, 70542, 70544, 70547, 70556, 70587, 70589, 70631, 70645, 70649, 70650, 70655, 70656, 70692, 71037, 71040, 71051, 71056, 71060, and 71161.



**OPERATING BUDGET IMPACT**

Fuel and maintenance costs are already accounted for in the General Fund budget as these are replacements.

**TOTAL ESTIMATED COST: \$ 1,015,380**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/16	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/17
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 1,015,380	\$ -	\$ -	\$ -	\$ -	\$ 1,015,380	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 1,015,380	\$ -	\$ -	\$ -	\$ -	\$ 1,015,380	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ 1,015,380	\$ -	\$ -	\$ -	\$ -	\$ 1,015,380	\$ -
<b>TOTAL COST</b>	\$ -	\$ 1,015,380	\$ -	\$ -	\$ -	\$ -	\$ 1,015,380	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Additional Fully Equipped Vehicles				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	PD17VH					Ensure a safe community
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Enhanced quality of life
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Public Safety-Police

**PROJECT DESCRIPTION AND JUSTIFICATION**

Purchase fully equipped vehicles for two additional Community Service Aide's and one Background Investigator. We are requesting new positions which will require vehicles. The Community Service Aide's will need vehicles with lights, decals, radio, etc. and the civilian Background Investigator will need a base vehicle for conducting day to day business.



**OPERATING BUDGET IMPACT**

This project will impact the budget by adding repairs & maintenance costs as well as fuel.

**TOTAL ESTIMATED COST:** \$ 105,040

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/16	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/17
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
150-Law Enforcement Impact Fees	\$ -	\$ 105,040	\$ -	\$ -	\$ -	\$ -	\$ 105,040	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 105,040	\$ -	\$ -	\$ -	\$ -	\$ 105,040	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ 105,040	\$ -	\$ -	\$ -	\$ -	\$ 105,040	\$ -
<b>TOTAL COST</b>	\$ -	\$ 105,040	\$ -	\$ -	\$ -	\$ -	\$ 105,040	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 5,200	\$ 5,400	\$ 5,600	\$ 5,800	\$ 6,000	\$ 28,000	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ 5,200	\$ 5,400	\$ 5,600	\$ 5,800	\$ 6,000	\$ 28,000	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Mobile Citation Project				<b>CITY VALUE(s):</b>	Good governance	
<b>PROJECT CODE:</b>	PD18MC					Ensure a safe community	
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation			
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure	
<b>BID DATE:</b>							
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Public Safety-Police

**PROJECT DESCRIPTION AND JUSTIFICATION**

Improve quality of service for road patrol officers and streamline ticket processing with the courts and the Department of Highway Safety and Motor Vehicles. Currently, the Records Division and the Clerk of the Court have difficulty reading handwriting. This project would allow for a more legible court document as well as the completion of the documents in a more efficient time. 100 units will be purchased.



**OPERATING BUDGET IMPACT**

There will be additional annual maintenance for maintenance of RMS Citation Module and associated forms. This is included in the first year, however, subsequent years will incur additional software maintenance fees.

**TOTAL ESTIMATED COST:** \$ 159,950

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/16	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/17
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
150-Law Enforcement Impact Fees	\$ -	\$ -	\$ 159,950	\$ -	\$ -	\$ -	\$ 159,950	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 159,950	\$ -	\$ -	\$ -	\$ 159,950	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ 159,950	\$ -	\$ -	\$ -	\$ 159,950	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ 159,950	\$ -	\$ -	\$ -	\$ 159,950	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 10,660	\$ 10,980	\$ 21,640	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ 10,660	\$ 10,980	\$ 21,640	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Replace Fully Equipped Vehicles				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	Program					Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b>	Public Safety-Police

**PROJECT DESCRIPTION AND JUSTIFICATION**

Yearly replacement of patrol cars. Replace vehicles that have outlived their usefulness due to excess mileage, maintenance and overall safety issues.



**OPERATING BUDGET IMPACT**

Fuel and maintenance costs are already accounted for in the General Fund budget as these are replacements.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/16	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/17
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 883,780	\$ 523,700	\$ 552,740	\$ 700,620	\$ 2,660,840	\$ 2,432,020
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 883,780	\$ 523,700	\$ 552,740	\$ 700,620	\$ 2,660,840	\$ 2,432,020

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Equipment, Materials, Furniture	\$ -	\$ -	\$ 883,780	\$ 523,700	\$ 552,740	\$ 700,620	\$ 2,660,840	\$ 2,432,020
<b>TOTAL COST</b>	\$ -	\$ -	\$ 883,780	\$ 523,700	\$ 552,740	\$ 700,620	\$ 2,660,840	\$ 2,432,020

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Road Rehabilitation-Bond Program				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	R14RRC					Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>	October-14					
<b>EXPECTED COMPLETION DATE</b>	January-17				<b>CATEGORY:</b>	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Rehabilitation of approximately 266 miles of sub-standard public roads within three plus years. Of these roads, 47 miles were rehabilitated in calendar year 2014 and another 83 miles in calendar year 2015. 90 miles are scheduled to be completed in calendar year 2016 and 88 miles are projected to be completed in calendar year 2017. As with all road rehabilitation work, improvements to road related stormwater drainage will be part of the project.

Total estimated cost equals the Gross Bond Proceeds the City received from an estimated \$41,000,000.



**OPERATING BUDGET IMPACT**

This project will impact the operating budget for many years with an annual bond debt service. Also, routine road maintenance will continue to maintain the city roadways in excellent condition.

**TOTAL ESTIMATED COST:** \$ 40,742,230

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 40,742,230	\$ (20,310,326)	\$ (6,319,373)	\$ 14,112,531	\$ 20,431,904

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
330-Road Reconstruction	\$40,742,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$40,742,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ 5,714,808	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	6,574,873							
	28,452,549							
<b>TOTAL COST</b>	<b>\$40,742,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

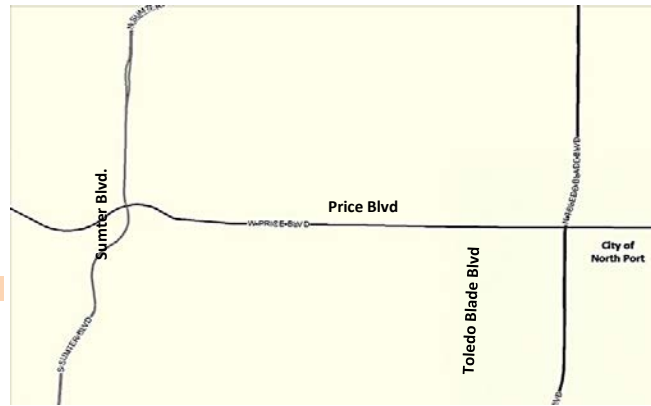
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Debt Service	\$ 7,910,774	\$ 2,635,400	\$ 2,638,800	\$ 2,635,600	\$ 2,636,000	\$ 2,639,500	\$ 13,185,300
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 2,635,400</b>	<b>\$ 2,638,800</b>	<b>\$ 2,635,600</b>	<b>\$ 2,636,000</b>	<b>\$ 2,639,500</b>	<b>\$ 13,185,300</b>	<b>\$ 13,188,470</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Price Boulevard Widening				CITY VALUE(s):	Encourage economic growth & community prosperity
PROJECT CODE:	R15PW1 & U15PW1					Ensure a safe community
PROJECT TYPE:	New	Improvement	X	Replacement /Renovation		Excellent stewardship of the natural & built environment
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Financially Responsible City Providing Quality Municipal Services
BID DATE:						Alive Activity Centers
CONSTRUCTION START DATE:						Maintained/Upgraded/Expanded City Infrastructure
EXPECTED COMPLETION DATE					CATEGORY:	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Phase I of this project is to design and prepare engineering plans, specifications and estimates for public bidding to award a contract for the widening, and conduct land acquisition needed to expand Price Boulevard to four lanes within the existing 100-foot right-of-way of Price Boulevard between Sumter Boulevard and Toledo Blade Boulevard. Construction includes Sumter Boulevard to Toledo Blade Boulevard. Project also includes water and reclaimed water. Staff will evaluate potential financing.



**OPERATING BUDGET IMPACT**

Addition of road median landscape maintenance and irrigation. Future maintenance costs for utilities include the water line and fire hydrants. Debt service is for the potential financing.

**TOTAL ESTIMATED COST:** \$ 22,826,270

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 5,351,270	\$ (457,388)	\$ (1,936,798)	\$ 2,957,084	\$ 4,893,882

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
115-Tree Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
144-Escheated Lots	1,850,000	-	-	-	-	-	\$ -	-
153-Transportation Impact Fees	-	-	3,575,000	-	-	-	\$ 3,575,000	-
306-Surtax III	2,350,000	-	11,600,000	-	-	-	\$ 11,600,000	-
420-Utilities-Water	494,870	-	-	-	-	-	\$ -	-
420-Utilities-Wastewater	273,020	-	-	-	-	-	\$ -	-
424-Sewer Capacity Fees	383,380	-	1,050,000	-	-	-	\$ 1,050,000	-
Grants	-	-	1,050,000	-	-	-	\$ 1,050,000	-
<b>TOTAL FUNDING</b>	<b>\$ 5,351,270</b>	<b>\$ -</b>	<b>\$ 17,475,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,475,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Land	2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Design	3,351,270	-	-	-	-	-	-	-
Construction	-	-	17,475,000	-	-	-	17,475,000	-
<b>TOTAL COST</b>	<b>\$ 5,351,270</b>	<b>\$ -</b>	<b>\$ 17,475,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,475,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Debt Service	-	-	-	2,130,000	2,130,000	4,260,000	6,390,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,130,000</b>	<b>\$ 2,130,000</b>	<b>\$ 4,260,000</b>	<b>\$ 6,390,000</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Spring Haven Drive Extension			<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	R15SHD & U15WSH				Ensure a safe community
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>	February-17				Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>	June-17				
<b>EXPECTED COMPLETION DATE</b>	November-17			<b>CATEGORY:</b>	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construct the missing segment of Spring Haven Drive from Pan American Boulevard to Butler Park. This project includes bicycle lanes, sidewalks, roadway lighting, irrigation, landscaping, and utilities.



**OPERATING BUDGET IMPACT**

Operating budget increases include electrical, irrigation and landscape maintenance. Addition of utilities pipeline inherently increases maintenance costs as system ages.

**TOTAL ESTIMATED COST: \$ 2,915,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 155,000	\$ -	\$ -	\$ 155,000	\$ 155,000

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
153-Transportation Impact Fees	\$ -	\$ 2,510,000	\$ -	\$ -	\$ -	\$ -	\$ 2,510,000	\$ -
115-Tree Fund	-	90,000	-	-	-	-	90,000	-
306-Surtax III	155,000	160,000	-	-	-	-	160,000	-
<b>TOTAL FUNDING</b>	<b>\$ 155,000</b>	<b>\$ 2,760,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,760,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	2,760,000	-	-	-	-	2,760,000	-
<b>TOTAL COST</b>	<b>\$ 155,000</b>	<b>\$ 2,760,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,760,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 20,050	\$ 20,355	\$ 20,661	\$ 61,066	\$ 333
Utilities	-	-	500	508	516	1,524	-
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,550</b>	<b>\$ 20,863</b>	<b>\$ 21,177</b>	<b>\$ 62,590</b>	<b>\$ 333</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



PROJECT TITLE:	2015-Routine Road Maintenance			CITY VALUE(s):	Good governance
PROJECT CODE:	R15RRM				Ensure a safe community
PROJECT TYPE:	New	Improvement	X	Replacement /Renovation	Excellent stewardship of the natural & built environment
PRIORITY:	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
BID DATE:					Maintained/Upgraded/Expanded City Infrastructure
CONSTRUCTION START DATE:	October-15				
EXPECTED COMPLETION DATE	January-17			CATEGORY:	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Resurfacing, surface rejuvenation, micro-surfacing, and crack sealing of at least 30 miles of public roads a year as part of a viable seven year road maintenance program to prevent roads from falling into sub-standard conditions.



**OPERATING BUDGET IMPACT**

This project work is part of the city's ongoing routine road maintenance program, and is preventative in nature. So, there are no anticipated operational impacts to the budget at this time.

**TOTAL ESTIMATED COST:** \$ 2,500,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 2,500,000	\$ (1,164,864)	\$ (1,218,554)	\$ 116,582	\$ 1,335,136

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ 2,162,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	337,440	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

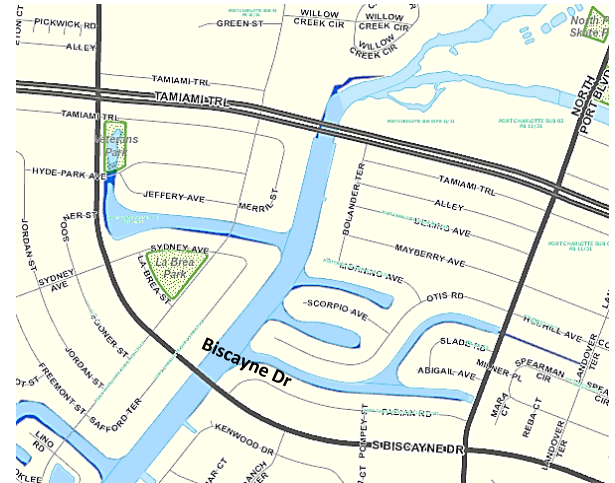
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Neighborhood Improvements				CITY VALUE(s):	Ensure a safe community
PROJECT CODE:	R13NHI				STRATEGIC GOAL(s):	Excellent stewardship of the natural & built environment
PROJECT TYPE:	New	Improvement	X	Replacement /Renovation		
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Alive Activity Centers
BID DATE:	November-16					Maintained/Upgraded/Expanded City Infrastructure
CONSTRUCTION START DATE:	January-17					
EXPECTED COMPLETION DATE	June-17				CATEGORY:	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Neighborhood improvements for FY 2017: To complete the beautification of Biscayne Dr. including median landscaping, trees, and turf with minimal irrigation and Florida native plantings. Original design began in FY 2013, with a re-design in FY 2016 to include concrete curb along all center median perimeters. Construction to begin and be completed in FY 2017.



**OPERATING BUDGET IMPACT**

This project will impact operating costs with additional expenses for irrigation and landscape maintenance.

**TOTAL ESTIMATED COST:** \$ 931,926

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 451,236	\$ (84,720)	\$ (67,871)	\$ 298,645	\$ 366,516

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 401,236	\$ 110,690	\$ -	\$ -	\$ -	\$ -	\$ 110,690	\$ -
115-Tree Fund	50,000	171,500	-	-	-	-	171,500	-
107-Road & Drainage District	-	198,500	-	-	-	-	198,500	-
<b>TOTAL FUNDING</b>	<b>\$ 451,236</b>	<b>\$ 480,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 480,690</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ 451,236	\$ 480,690	\$ -	\$ -	\$ -	\$ -	\$ 480,690	\$ -
<b>TOTAL COST</b>	<b>\$ 451,236</b>	<b>\$ 480,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 480,690</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 2,680	\$ 5,355	\$ 5,490	\$ 5,625	\$ 5,710	\$ 24,860	\$ 30,300
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 2,680</b>	<b>\$ 5,355</b>	<b>\$ 5,490</b>	<b>\$ 5,625</b>	<b>\$ 5,710</b>	<b>\$ 24,860</b>	<b>\$ 30,300</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Rehabilitation of Water Control Structure 115			<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	R15S15				Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>
<b>BID DATE:</b>	February-17				Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>	July-17				Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	May-18			<b>CATEGORY:</b>	Public Works-Drainage

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and reconstruct Water Control Structure No. 115 located on Snover Waterway just west of Chamberlain Boulevard.



**OPERATING BUDGET IMPACT**

This project will add electrical costs for automated motorized gates with telemetry to the operating budget.

**TOTAL ESTIMATED COST:** \$ 905,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 905,000	\$ (52,283)	\$ (47,653)	\$ 805,064	\$ 852,717

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ 905,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 905,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improvements, Repairs & Maint.	815,000							
<b>TOTAL COST</b>	<b>\$ 905,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	\$ -	\$ 440	\$ 445	\$ 450	\$ 500	\$ 1,835	\$ 2,250
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 440</b>	<b>\$ 445</b>	<b>\$ 450</b>	<b>\$ 500</b>	<b>\$ 1,835</b>	<b>\$ 2,250</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Big Slough Watershed Implementation Study			CITY VALUE(s):	Good governance
PROJECT CODE:	R16RSS				Enhanced quality of life
PROJECT TYPE:	New	X	Improvement	Replacement /Renovation	Ensure a safe community
PRIORITY:	High	X	Medium	Low	Preservation of Environment and Natural Resources
BID DATE:	N/A				Maintained/Upgraded/Expanded City Infrastructure
CONSTRUCTION START DATE: N/A					
EXPECTED COMPLETION DATE	October-17			CATEGORY:	Public Works-Drainage

**PROJECT DESCRIPTION AND JUSTIFICATION**

With the completion of the Big Slough Watershed Study, the hydraulic model of the entire system is now available for additional studies to further define feasible solutions to reduce flooding in portions of the city. The project will fine tune regional solutions, such as a large reservoir to hold back the stormwater upstream of the city. The study will identify the costs and benefits of alternatives to advance the best solution to a preliminary design, permitting requirements and exploration of funding sources. Phase I will include the area near the Myakkahatchee Creek just north and south of Interstate I-75, and also the Jockey Club area west of the Myakkahatchee Creek bounded by Appomattox Drive to the north, Pan American Boulevard to the west and Kappa Place to the south. This will include a survey of the study area and evaluation and recommendations of cost effective solutions to reduce flooding during various storm events.



**OPERATING BUDGET IMPACT**

This project will have no material impact on operating costs. When the City begins the implementation of the recommendations from the study, the costs associated with the implementation will result in future projects.

**TOTAL ESTIMATED COST:** \$ 300,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 300,000

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Tamiami Trail Parking Areas			CITY VALUE(s):	Encourage economic growth & community prosperity
PROJECT CODE:	R16TTP				Ensure a safe community
PROJECT TYPE:	New	X	Improvement	Replacement /Renovation	
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s): Alive Activity Centers
BID DATE:	November-16				Maintained/Upgraded/Expanded City Infrastructure
CONSTRUCTION START DATE:	March-17				
EXPECTED COMPLETION DATE	July-17			CATEGORY:	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is for the construction of a series of linear parking spaces along the Tamiami Trail frontage road south of US 41 between Bolander Terrace and North Port Boulevard, and between Landover Terrace and Almonte Terrace. It is anticipated to provide angle parking similar to the angle parking on the north side of US 41, west of Pan American Boulevard.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

Additional maintenance costs to include litter pick up and landscape maintenance. Periodically, the parking stripes will need repainted and asphalt repairs made.

**TOTAL ESTIMATED COST: \$341,200**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 341,200	\$ (30,989)	\$ (4,884)	\$ 305,327	\$ 310,211

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 341,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 341,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 35,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	305,600	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 341,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 500	\$ 525	\$ 550	\$ 2,579	\$ 4,154	\$ 15,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 525</b>	<b>\$ 550</b>	<b>\$ 2,579</b>	<b>\$ 4,154</b>	<b>\$ 15,000</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	2016-Routine Road Maintenance				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	R16RRM					Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>	April-16					
<b>EXPECTED COMPLETION DATE</b>	December-17				<b>CATEGORY:</b>	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Resurfacing, surface rejuvenation, micro-surfacing, and crack sealing of public roads as part of a viable seven year road maintenance program to prevent roads from falling into sub-standard conditions. The resurfacing of Sumter Blvd from Sylvania Ave. to Tropicaire Blvd. will be part of the FY16 program.



**OPERATING BUDGET IMPACT**

This project work is part of the city's ongoing routine road maintenance program, and is preventative in nature. So, there are no anticipated operational impacts to the budget at this time.

**TOTAL ESTIMATED COST:** \$ 4,600,440

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 4,600,440	\$ (792,943)	\$ (3,491,038)	\$ 316,459	\$ 3,807,497

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ 4,252,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306-Surtax III	347,880	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 4,600,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ 4,600,440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ 4,600,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Sidewalks-Eldron Ave			<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	R16SEL				Ensure a safe community
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>
<b>BID DATE:</b>	February-17				Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>	May-17				Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	October-17			<b>CATEGORY:</b>	Public Works-Mobility other than Roads

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design of sidewalks along Eldron Avenue from Crittendon Street to Salford Boulevard began in FY 2016 and will be completed in FY 2017. Construction will be phased in FY 2017 and FY 2018.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

Addition of finished mowing costs and sidewalk repairs.

**TOTAL ESTIMATED COST:** \$1,146,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 120,000	\$ -	\$ -	\$ 120,000	\$ 120,000

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ 120,000	\$ -	\$ 220,160	\$ -	\$ -	\$ -	\$ 220,160	\$ -
306-Surtax III	-	550,000	255,840	-	-	-	805,840	-
<b>TOTAL FUNDING</b>	<b>\$ 120,000</b>	<b>\$ 550,000</b>	<b>\$ 476,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,026,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	550,000	476,000	-	-	-	1,026,000	-
<b>TOTAL COST</b>	<b>\$ 120,000</b>	<b>\$ 550,000</b>	<b>\$ 476,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,026,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 800	\$ 840	\$ 880	\$ 2,520	\$ 1,600
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 840</b>	<b>\$ 880</b>	<b>\$ 2,520</b>	<b>\$ 1,600</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Bridge Rehabilitation			CITY VALUE(s):	Ensure a safe community
PROJECT CODE:	R17BRR				Excellent stewardship of the natural & built environment
PROJECT TYPE:	New	Improvement	X	Replacement /Renovation	
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):
BID DATE:	Financially Responsible City Providing Quality Municipal Services				
	Maintained/Upgraded/Expanded City Infrastructure				

CONSTRUCTION START DATE:

EXPECTED COMPLETION DATE CATEGORY: Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

- BRIDGE # LOCATION
- 175003 Collingswood Blvd Over Cocoplum Waterway
  - 175004 Chamberlain Blvd / Cocoplum Waterway
  - 175006 S. Salford Blvd Over Cocoplum Waterway
  - 175010 Cranberry Blvd Over Snover Waterway
  - 175012 Salford Blvd Over Snover Waterway
  - 175027 East Price Blvd Over Amnesty Waterway
  - 175028 Price Blvd Over Cocoplum Waterway
  - 175029 East Price Blvd. Over Newman Waterway
  - 175036 S Haberland Blvd Over Cocoplum Waterway
  - 175038 Starview Ave Over Starview Canal



**OPERATING BUDGET IMPACT**

No operating budget impact anticipated.

**TOTAL ESTIMATED COST:** \$ 213,820

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 213,820	\$ -	\$ -	\$ -	\$ -	\$ 213,820	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 213,820	\$ -	\$ -	\$ -	\$ -	\$ 213,820	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ 213,820	\$ -	\$ -	\$ -	\$ -	\$ 213,820	\$ -
<b>TOTAL COST</b>	\$ -	\$ 213,820	\$ -	\$ -	\$ -	\$ -	\$ 213,820	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Rehabilitation of Water Control Structure 106			<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	R17S06				Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>
<b>BID DATE:</b>					Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>					Preservation of Environment and Natural Resources
<b>EXPECTED COMPLETION DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
					<b>CATEGORY:</b> Public Works-Drainage

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and reconstruction of Water Control Structure No. 106 located on Cocoplum Waterway west of North Port Boulevard. Existing concrete columns framing the gates and supporting the catwalk are deteriorating faster than expected. A new structure with fully automated motorized gates with telemetry is proposed. Design in FY 2017 and construct in FY 2018.



**OPERATING BUDGET IMPACT**

Addition of electrical costs for automated motorized gates with telemetry.

**TOTAL ESTIMATED COST:** \$1,814,700

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 168,500	\$ -	\$ -	\$ -	\$ -	\$ 168,500	\$ -
107-Road & Drainage District	-	-	1,646,200	-	-	-	1,646,200	-
<b>TOTAL FUNDING</b>	\$ -	\$ 168,500	\$ 1,646,200	\$ -	\$ -	\$ -	\$ 1,814,700	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	168,500	\$ -	\$ -	\$ -	\$ -	\$ 168,500	\$ -
Construction	-	-	1,646,200	-	-	-	1,646,200	-
<b>TOTAL COST</b>	\$ -	\$ 168,500	\$ 1,646,200	\$ -	\$ -	\$ -	\$ 1,814,700	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	\$ -	\$ -	\$ 450	\$ 500	\$ 550	\$ 1,500	\$ 2,250
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 450	\$ 500	\$ 550	\$ 1,500	\$ 2,250

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	2017-Routine Road Maintenance				CITY VALUE(s):	Good governance	
PROJECT CODE:	R17RRM					Ensure a safe community	
PROJECT TYPE:	New	Improvement	X	Replacement /Renovation		Excellent stewardship of the natural & built environment	
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure	
BID DATE:							
CONSTRUCTION START DATE:							
EXPECTED COMPLETION DATE						CATEGORY:	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Thin overlay, surface rejuvenation and micro-surfacing of at least 30 miles of public roads a year as part of a variable seven year maintenance program to prevent roads from falling into sub-standard conditions. Project includes replacing deteriorated corrugated metal pipe cross drains.



**OPERATING BUDGET IMPACT**

This project work is part of the city's ongoing routine road maintenance program, and is preventative in nature. So, there are no anticipated operational impacts to the budget at this time.

**TOTAL ESTIMATED COST:** \$ 4,346,100

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ 2,329,220	\$ -	\$ -	\$ -	\$ -	\$ 2,329,220	\$ -
306-Surtax III	-	2,016,880	-	-	-	-	2,016,880	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 4,346,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,346,100</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.		\$ 4,346,100	\$ -	\$ -	\$ -	\$ -	\$ 4,346,100	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 4,346,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,346,100</b>	<b>\$ -</b>

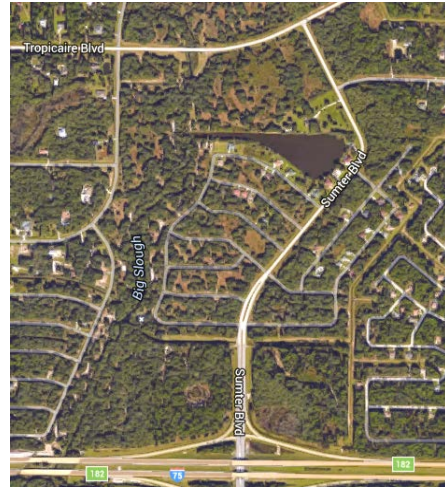
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Sumter Boulevard Improvements- I-75 to Tropicaire Boulevard				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	R17NSI					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Toledo Blade & Sumter Interchanges as Major Destinations Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	<b>CATEGORY: Public Works-Transportation</b>					

**PROJECT DESCRIPTION AND JUSTIFICATION**

Project is for the addition of five-foot wide bicycle lanes on each side of Sumter Boulevard. Included is milling of the existing pavement and an asphalt overlay. The speed limit will be reduced to 30 MPH and the sharp curve near Ulman Avenue will be superelevated to help traffic negotiate this curve. In addition, the existing culvert pipes under the curve will be replaced. Design in-house in FY 2016 and construction in FY 2017.



**OPERATING BUDGET IMPACT**

No operating budget impact anticipated.

**TOTAL ESTIMATED COST: \$ 600,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Piping of Outfalls and Catch Basins in Grid 205			<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	R17POF			<b>STRATEGIC GOAL(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	Preservation of Environment and Natural Resources
<b>BID DATE:</b>	Maintained/Upgraded/Expanded City Infrastructure				
<b>CONSTRUCTION START DATE:</b>					
<b>EXPECTED COMPLETION DATE</b>	<b>CATEGORY:</b> Public Works-Drainage				

**PROJECT DESCRIPTION AND JUSTIFICATION**

Grid No. 205 is a residential neighborhood located north of Snover Waterway and west of Creighton Waterway. Due to the large number of drainage issues raised by residents, a project is planned to include complete regrading of all swales in the neighborhood and piping of outfalls within this Grid No. 205. Design will be done in-house and the project budget includes material costs for piping, catch basins, sod, fill and erosion control where the outfall discharges.



**OPERATING BUDGET IMPACT**

This project will reduce mowing services, re-sodding and re-grading of the outfalls. The improvement to the drainage systems may reduce the number of calls for service.

**TOTAL ESTIMATED COST:** \$ 122,040

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ 122,040	\$ -	\$ -	\$ -	\$ -	\$ 122,040	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 122,040	\$ -	\$ -	\$ -	\$ -	\$ 122,040	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ 122,040	\$ -	\$ -	\$ -	\$ -	\$ 122,040	\$ -
<b>TOTAL COST</b>	\$ -	\$ 122,040	\$ -	\$ -	\$ -	\$ -	\$ 122,040	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (20,000)	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (20,000)	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Additional Capital Equipment over \$50,000				CITY VALUE(s):	Good governance
PROJECT CODE:	R17VEH					Excellent stewardship of the natural & built environment
PROJECT TYPE:	New	X	Improvement	Replacement /Renovation		
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
BID DATE:						
CONSTRUCTION START DATE:						
EXPECTED COMPLETION DATE	September-17				CATEGORY:	Public Works-Fleet

**PROJECT DESCRIPTION AND JUSTIFICATION**

Purchase of a new boom mower. The need for more vertical landscape clearing for effective drainage necessitates an additional boom mower.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

This project will impact the operating costs with an increase fuel and maintenance costs.

**TOTAL ESTIMATED COST:** \$ 192,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Vehicles & Equipment		\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 5,000	\$ 6,000	\$ 8,000	\$ 11,000	\$ 30,000	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ 5,000	\$ 6,000	\$ 8,000	\$ 11,000	\$ 30,000	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Capital Equipment Replacement over \$50,000				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	R17VER					Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Public Works-Fleet

**PROJECT DESCRIPTION AND JUSTIFICATION**

Replacement of equipment in accordance with the city-wide Fleet Equipment Replacement Program:

CID71272 - Walking Excavator, CID71389 - Dump Truck, CID71390 - Dump Truck, CID70357 - 325 Excavator, CID70403 - Gradall Excavator will be replaced in FY 2017.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

Fuel and maintenance costs are already accounted for in the operating budget as this is a replacement item.

**TOTAL ESTIMATED COST:** \$ 1,095,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
325-Capital Acquisition	\$ -	\$ 1,095,000	\$ -	\$ -	\$ -	\$ -	\$ 1,095,000	\$ -
<b>TOTAL FUNDING</b>		<b>\$ 1,095,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,095,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Vehicles & Equipment	\$ -	\$ 1,095,000	\$ -	\$ -	\$ -	\$ -	\$ 1,095,000	\$ -
<b>TOTAL COST</b>		<b>\$ 1,095,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,095,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Glenallen Boulevard Swale Piping				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	R19GSP					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	Medium	X	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Public Works-Drainage

**PROJECT DESCRIPTION AND JUSTIFICATION**

Pipe existing roadside swale on Glenallen Boulevard between Narramore Street and West Price Boulevard. Design will be done in-house and improvement construction contracted out due to sizing of pipe.



**OPERATING BUDGET IMPACT**

This project will impact the operating budget with a reduction in swale mowing and re-grading.

**TOTAL ESTIMATED COST:** \$ 250,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -

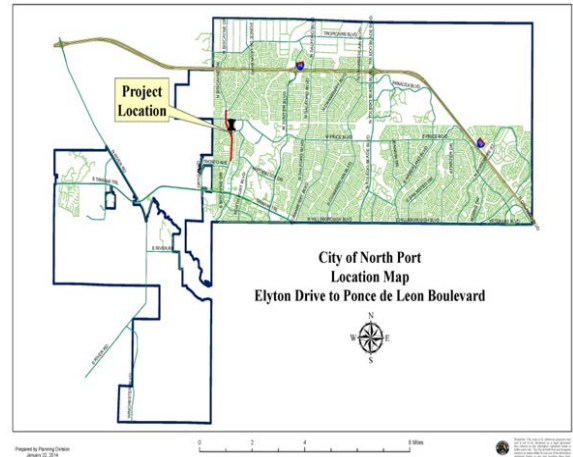
Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ (1,000)	\$ (1,000)	\$ (2,000)	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ (1,000)	\$ (1,000)	\$ (2,000)	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Biscayne Boulevard Bike Lanes				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity	
<b>PROJECT CODE:</b>	R20BBL					Ensure a safe community	
<b>PROJECT TYPE:</b>	<u>        </u> New	<u>        </u> Improvement	<u>        </u> X	<u>        </u> Replacement /Renovation		Excellent stewardship of the natural & built environment	
<b>PRIORITY:</b>	<u>        </u> High	<u>        </u> Medium	<u>        </u> X	<u>        </u> Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services	
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Public Works-Mobility other than Roads

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construct five feet wide asphalt paved bicycle lanes abutting the travel lanes on each side of Biscayne Drive, from Elyton Drive to Ponce de Leon Boulevard, including pavement markings and signage. This is a Transportation Alternatives Program project with construction to be fully funded by the Federal Highway Administration in FY 20-21. Design is the responsibility of the city and will be performed in FY 19-20.



**OPERATING BUDGET IMPACT**

No operating budget impact anticipated.

**TOTAL ESTIMATED COST:** \$ 657,500

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Proportionate Fair Share shown		Consistent with MPO long-range plan	Yes
Project to go to DEO	Yes	Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -
107-Road & Drainage District	-	-	-	-	57,500	-	57,500	-
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ 57,500	\$ 600,000	\$ 657,500	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ 57,500	\$ -	\$ 57,500	\$ -
Construction	-	-	-	-	-	600,000	600,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ -	\$ 57,500	\$ 600,000	\$ 657,500	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Public Works Facility				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	R21FAC					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> City Facilities

**PROJECT DESCRIPTION AND JUSTIFICATION**

Phase I of the Public Works Facility Master Site Plan was completed in 2012 with construction of the Fleet/Administration building and parking areas. Phase II is anticipated for 2021 and includes permanent crew and storage buildings, and parking areas. The existing modular buildings that house Engineering and Solid Waste Staff and the dated building that houses Operations staff would be removed for the new facility. Additional storm water and parking areas would be constructed with the complete Phase II footprint on the existing site. A preliminary space needs assessment was completed in 2010 and a master design concept was completed in 2011, but both would need to be revised with current information.



**OPERATING BUDGET IMPACT**

When the project has appropriated funding, any operating impacts will be determined at that time.

**TOTAL ESTIMATED COST:** \$ 9,025,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Proportionate Fair Share shown	Consistent with MPO long-range plan
Project to go to DEO	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 180,000	\$ 5,235,000
120-Solid Waste District	-	-	-	-	-	120,000	120,000	3,490,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 8,725,000</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -
Construction	-	-	-	-	-	-	-	8,725,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 8,725,000</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
							\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Drainage Improvement Program				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity	
<b>PROJECT CODE:</b>	Program					Enhanced quality of life	
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		Ensure a safe community	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources	
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Public Works-Drainage

**PROJECT DESCRIPTION AND JUSTIFICATION**

Annual water control structure and piping replacement, outfall piping and culvert installation, swale rehabilitation, retention ditch maintenance and rehabilitation, and waterway maintenance as part of a viable drainage program to control potential flooding and maintain water quality.



**OPERATING BUDGET IMPACT**

This project will impact the operating budget with a reduction in swale mowing and re-grading of the outfalls.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Proportionate Fair Share shown	Consistent with MPO long-range plan
Project to go to DEO	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ -	\$ 3,365,291	\$ 3,365,291	\$ 3,365,291	\$ 3,365,291	\$ 13,461,164	\$ -
306-Surtax III	-	-	812,709	812,709	812,709	812,709	3,250,836	2,438,127
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,178,000</b>	<b>\$ 4,178,000</b>	<b>\$ 4,178,000</b>	<b>\$ 4,178,000</b>	<b>\$ 16,712,000</b>	<b>\$ 2,438,127</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ -	\$ 4,178,000	\$ 4,178,000	\$ 4,178,000	\$ 4,178,000	\$ 16,712,000	\$ 2,438,127
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,178,000</b>	<b>\$ 4,178,000</b>	<b>\$ 4,178,000</b>	<b>\$ 4,178,000</b>	<b>\$ 16,712,000</b>	<b>\$ 2,438,127</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Bridge Rehabilitation & Repair Program			<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	Program				Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b> Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>					Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b> Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Annual project for rehabilitation of city bridges. City bridges are inspected annually by the Florida Department of Transportation and a report is provided. Deficiencies identified in the report are reviewed and corrective actions are taken by the city.



**OPERATING BUDGET IMPACT**

No operating budget impact anticipated.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored	Yes
Project to go to DEO	Consistent with MPO long-range plan	
Proportionate Fair Share shown	Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 213,820	\$ 213,820	\$ 213,820	\$ 213,820	\$ 855,280	\$ 650,478
107-Road & Drainage District	-	-	7,000	7,210	7,430	7,650	29,290	41,810
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,820</b>	<b>\$ 221,030</b>	<b>\$ 221,250</b>	<b>\$ 221,470</b>	<b>\$ 884,570</b>	<b>\$ 692,288</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ -	\$ 220,820	\$ 221,030	\$ 221,250	\$ 221,470	\$ 884,570	\$ 692,288
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,820</b>	<b>\$ 221,030</b>	<b>\$ 221,250</b>	<b>\$ 221,470</b>	<b>\$ 884,570</b>	<b>\$ 692,288</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Routine Road Maintenance Program				<b>CITY VALUE(s):</b>	Good governance	
<b>PROJECT CODE:</b>	Program					Ensure a safe community	
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		Excellent stewardship of the natural & built environment	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services	
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Public Works-Transportation

**PROJECT DESCRIPTION AND JUSTIFICATION**

Resurfacing, surface rejuvenation, micro-surfacing, and crack sealing of at least 30 miles of public roads annually as part of a viable seven year road maintenance program to prevent roads from falling into sub-standard conditions.



**OPERATING BUDGET IMPACT**

No operating budget impact anticipated.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ -	\$ 3,652,120	\$ 3,652,120	\$ 3,652,120	\$ 3,652,120	\$ 14,608,480	\$ 18,260,600
306-Surtax III	-	-	347,880	347,880	347,880	347,880	1,391,520	1,043,570
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 16,000,000</b>	<b>\$ 19,304,170</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Improvements, Repairs & Maint.	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 16,000,000	\$ 19,304,170
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 16,000,000</b>	<b>\$ 19,304,170</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Sidewalk and Pedestrian Bridges Program				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	Program					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Ensure a safe community
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Public Works-Mobility other than Roads

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. Every year funding is appropriated to design and construct sidewalks and pedestrian bridges to provide safe pedestrian travel primarily within a two mile radius of schools, and secondarily, on all arterial and collector roads. Considered for future improvements: San Mateo Drive, from Pasadena Lane to Adelaide Avenue; San Mateo Drive, from Adelaide Avenue to Hillsborough Boulevard, including a Pedestrian Bridge over the Cocoplum Waterway; Jeannin Drive, from Geranium Avenue to Price Boulevard; Woodhaven Drive, from the Twin Lakes Waterway to Haberland Boulevard; and Ponce De Leon Boulevard, from Skyview Drive to Hornbuckle Boulevard.



For illustrative purposes only

**OPERATING BUDGET IMPACT**

This program impacts the operating costs with the addition of finished mowing costs and sidewalk repairs.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
107-Road & Drainage District	\$ -	\$ -	\$ 80,000	\$ 344,160	\$ 344,160	\$ 344,160	\$ 1,112,480	\$ 1,775,755
306-Surtax III	-	-	-	255,840	255,840	255,840	767,520	512,560
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 80,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 1,880,000	\$ 2,288,315

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 320,000	\$ 320,000
Construction	-	-	-	520,000	520,000	520,000	1,560,000	1,968,315
<b>TOTAL COST</b>	\$ -	\$ -	\$ 80,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 1,880,000	\$ 2,288,315

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 800	\$ 800	\$ 800	\$ 2,400	\$ 1,600
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 800	\$ 800	\$ 800	\$ 2,400	\$ 1,600

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Capital Equipment Replacement over \$50,000				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	Program					Ensure a safe community
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>						
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b>	Public Works-Fleet

**PROJECT DESCRIPTION AND JUSTIFICATION**

Replacement of equipment in accordance with the city-wide Fleet Equipment Replacement Program.



**OPERATING BUDGET IMPACT**

Fuel and maintenance costs are already accounted for in the operating budget as this is a replacement item.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
325-Capital Acquisition	\$ -	\$ -	\$ 1,610,600	\$ 1,179,310	\$ 84,690	\$ 870,630	\$ 3,745,230	\$ 3,401,290
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 1,610,600	\$ 1,179,310	\$ 84,690	\$ 870,630	\$ 3,745,230	\$ 3,401,290

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Vehicles & Equipment	\$ -	\$ -	\$ 1,610,600	\$ 1,179,310	\$ 84,690	\$ 870,630	\$ 3,745,230	\$ 3,401,290
<b>TOTAL COST</b>	\$ -	\$ -	\$ 1,610,600	\$ 1,179,310	\$ 84,690	\$ 870,630	\$ 3,745,230	\$ 3,401,290

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Solid Waste Trucks & Equipment Replacement Program - over \$50,000				CITY VALUE(s):	Good governance	
PROJECT CODE:	Program					Ensure a safe community	
PROJECT TYPE:	New	Improvement	Replacement /Renovation	X			
PRIORITY:	High	X	Medium	Low	STRATEGIC GOAL(s):	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure	
BID DATE:							
CONSTRUCTION START DATE:							
EXPECTED COMPLETION DATE						CATEGORY:	Public Works-Fleet

**PROJECT DESCRIPTION AND JUSTIFICATION**

Replacement of Solid Waste fleet as per the replacement schedule.



**OPERATING BUDGET IMPACT**

Fuel and maintenance costs are already accounted for in the Operating Budget as this is a replacement item.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO		Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
325-Capital Acquisition	\$ -	\$ -	\$ 2,329,873	\$ 1,146,589	\$ 3,209,932	\$ 2,864,684	\$ 9,551,078	\$ 9,965,299
<b>TOTAL FUNDING</b>		\$ -	\$ 2,329,873	\$ 1,146,589	\$ 3,209,932	\$ 2,864,684	\$ 9,551,078	\$ 9,965,299

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Vehicles & Equipment	\$ -	\$ -	\$ 2,329,873	\$ 1,146,589	\$ 3,209,932	\$ 2,864,684	\$ 9,551,078	\$ 9,965,299
<b>TOTAL COST</b>	\$ -	\$ -	\$ 2,329,873	\$ 1,146,589	\$ 3,209,932	\$ 2,864,684	\$ 9,551,078	\$ 9,965,299

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

420 - Utility Revenue Fund		Category: Other						
			FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
CAPITAL PROJECT EXPENSES		Carryover	New Funding					
<b>New Assets</b>								
U18PWM	Potable Water Meter at Charlotte County Interconnect	-	-	150,000	-	-	-	-
<b>Improvement of Existing Assets</b>								
R15PW1 & U15PW1	Price Boulevard Widening	721,486	-	-	-	-	-	-
U15WTP	Myakkahatchee Creek Water Treatment	328,766	-	-	-	-	-	-
U17AMM	Ammonia Upgrade at Booster Pump Station	-	200,000	-	-	-	-	-
U17WPI	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	-	100,000	500,000	-	-	-	-
U17WRO	Reverse Osmosis (RO) Production Total Dissolved Solids (TDS) Enhancements	-	500,000	1,000,000	600,000	-	-	1,000,000
Program	Wastewater Treatment Plant (WWTP) Improvement Program	-	-	300,000	-	300,000	-	-
Program	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements Program	-	-	200,000	200,000	200,000	-	-
<b>Replacement of Existing Assets</b>								
U15DIW	Deep Injection Well Pump Replacement	71,405	-	-	-	-	-	-
Program	Utilities Improvements on Route 41	-	-	250,000	300,000	300,000	250,000	-
<b>Sub-total - New, Existing, Replacement Assets</b>		<b>1,121,657</b>	<b>800,000</b>	<b>2,400,000</b>	<b>1,100,000</b>	<b>800,000</b>	<b>250,000</b>	<b>1,000,000</b>
		-	-	-	-	-	-	-
<b>Total Capital Project Expenses:</b>		<b>1,121,657</b>	<b>800,000</b>	<b>2,400,000</b>	<b>1,100,000</b>	<b>800,000</b>	<b>250,000</b>	<b>1,000,000</b>
<b>Total FY 16-17 Funding:</b>			<b>1,921,657</b>					



FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

423 - Capacity Fees - Utility Water Systems		Category: Utility					
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26
<b>Estimated Available Beginning Balance:</b>		\$ 2,188,760	\$ 2,327,760	\$ 2,152,760	\$ 1,889,860	\$ 1,626,960	\$ 2,064,060
<b>REVENUE</b>							
Capacity Fees		690,000	690,000	472,100	472,100	472,100	2,360,500
Investment Income		19,000	15,000	15,000	15,000	15,000	75,000
Grants	229,250	110,000	230,000				
Developer Agreement		-	-	-	-	-	-
<b>Total Revenue:</b>		\$ 229,250	819,000	935,000	487,100	487,100	2,435,500
<b>CAPITAL PROJECT EXPENSES</b>							
	<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>							
U13WPP	Pipeline coming from the MCWTP	309,475	60,000	-	-	-	-
U15ASR	Aquifer, Storage and Recovery-Partially Treated	397,102	-	-	-	-	-
U17ASR	Aquifer, Storage and Recovery-Permanent Facilities	-	220,000	460,000	-	-	-
U17WT1	Water Transmission from Myakkahatchee Creek Water Treatment Plant to Ortiz-	-	250,000	-	-	-	-
U17WTO	Water Transmission Oversizing	-	100,000	-	-	-	-
Program	Water Transmission from Myakkahatchee Creek Water Treatment Plant	-	-	600,000	700,000	700,000	-
Program	Water Transmission Oversizing	-	-	50,000	50,000	50,000	250,000
<b>Improvement of Existing Assets</b>							
U15WTP	Myakkahatchee Creek Water Treatment Plant (MCWTP)	254,566	-	-	-	-	-
U17AMM	Ammonia Upgrade at Booster Pump Station	-	50,000	-	-	-	-
<b>Replacement of Existing Assets</b>							
		-	-	-	-	-	-
<b>Sub-total - New, Existing, Replacement Assets</b>		961,143	680,000	1,110,000	750,000	750,000	50,000
<b>Total Capital Project Expenses:</b>			680,000	1,110,000	750,000	750,000	250,000
<b>Estimated Ending Balance:</b>		\$ 229,250	\$ 2,327,760	\$ 2,152,760	\$ 1,889,860	\$ 1,626,960	\$ 2,064,060
							\$ 4,249,560

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

424 - Capacity Fees - Utility Wastewater Systems		Category: Utility						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ 2,669,270	\$ 2,865,700	\$ 2,398,200	\$ 640,220	\$ 907,240	\$ 1,174,260	
<b>REVENUE</b>								
Capacity Fees		815,000	815,000	502,020	502,020	502,020	2,510,100	
Investment Income		20,000	17,500	15,000	15,000	15,000	75,000	
Grants	391,430	268,570					210,000	
Developer Agreement								
<b>Total Revenue:</b>		\$ 391,430	1,103,570	832,500	517,020	517,020	2,795,100	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<i>New Assets</i>								
U15RW3	Reclaimed Water Expansion-Phase 3	316,126	537,140	-	-	-	-	
U17STO	Wastewater Transmission Oversizing	-	50,000	-	-	-	-	
U17RW4	Reclaimed Water Expansion-Phase 4	-	120,000	-	-	-	2,310,000	
U19SMP	Master Pumping Station and Forcemain	-	-	2,025,000	-	-	-	
Program	Wastewater Transmission Oversizing	-	-	50,000	50,000	50,000	250,000	
<i>Improvement of Existing Assets</i>								
U15DMS	Dewatering Management System-Phase 2	1,310,429	-	-	-	-	-	
R15PW1 & U15PW1	Price Boulevard Widening	361,450	1,050,000	-	-	-	-	
<i>Replacement of Existing Assets</i>								
		-	-	-	-	-	-	
<b>Sub-total - New, Existing, Replacement Assets</b>		1,988,005	707,140	1,100,000	2,075,000	50,000	2,560,000	
<b>Total Capital Project Expenses:</b>		1,988,005	707,140	1,100,000	2,075,000	50,000	2,560,000	
<b>DEBT SERVICE</b>								
Debt Service			200,000	200,000	200,000	200,000	1,000,000	
<b>Estimated Ending Balance:</b>		\$ 391,430	\$ 2,865,700	\$ 2,398,200	\$ 640,220	\$ 907,240	\$ 1,174,260	
							\$ 409,360	

FY 2017 - 2026 Capital Improvement Plan  
Fund and Project Summary

431 - Utility Construction Fund		Category: Utility						
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FYs 22-26	
<b>Estimated Available Beginning Balance:</b>		\$ (555,972)	\$ (456,472)	\$ (456,972)	\$ 1,042,528	\$ 1,042,028	\$ 1,041,528	
<b>REVENUE</b>								
Loan Proceeds (reimbursement)		100,000	-	1,500,000	-	-	1,500,000	
Investment Income		(500)	(500)	(500)	(500)	(500)	(2,500)	
<b>Total Revenue:</b>		-	99,500	(500)	1,499,500	(500)	(500)	
<b>CAPITAL PROJECT EXPENSES</b>		<b>Carryover</b>	<b>New Funding</b>					
<b>New Assets</b>								
<i>Improvement of Existing Assets</i>								
		-	-	-	-	-	-	
<i>Replacement of Existing Assets</i>								
U15DIW	Deep Injection Well Pump Replacement	555,752	-	-	-	-	-	
<b>Sub-total - New &amp; Existing Assets</b>		555,752	-	-	-	-	-	
<b>Total Capital Project Expenses:</b>		555,752	-	-	-	-	-	
<b>Estimated Ending Balance:</b>		\$ (456,472)	\$ (456,972)	\$ 1,042,528	\$ 1,042,028	\$ 1,041,528	\$ 2,539,028	

<b>PROJECT TITLE:</b>	Pipeline coming from the MCWTP				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE</b>	U13WPP					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	X	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low		Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>	November-16					Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>	January-17					
<b>EXPECTED COMPLETION DATE</b>	July-17				<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

The project will add a 24" water main with 16-inch meter assembly, parallel to the existing 16" water main with 10-inch meter assembly, at the Myakkahatchee Creek Water Treatment Plant (MCWTP) on North Port Blvd. It is anticipated that this project will be completed by Winter 2016. The MCWTP is currently limited in delivering its rated capacity due to the size of the water main leaving the facility to North Port Blvd. Parallel lines from the MCWTP significantly increase system reliability and capacity for providing potable water to the distribution system. A parallel and larger pipe from the MCWTP will also decrease wear and tear on the pumps and smaller existing pipeline. In addition, the existing finished water line is an old AC line and it is very beneficial to have a back-up to this old AC line.



**OPERATING BUDGET IMPACT**

Project adds a parallel finished water line and meter; thereby, increasing maintenance costs and reporting requirements through the addition of a second meter. However, it is anticipated that the parallel finished water line will reduce the strain on the high service pumps and decrease the maintenance costs of the pumps.

**TOTAL ESTIMATED COST:** \$ 410,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 350,000	\$ (40,525)	\$ (815)	\$ 308,660	\$ 309,475

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ 350,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 350,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 44,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	305,260	60,000	-	-	-	-	60,000	-
<b>TOTAL COST</b>	<b>\$ 350,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 315	\$ 331	\$ 347	\$ 365	\$ 383	\$ 1,741	\$ 10,188
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 315</b>	<b>\$ 331</b>	<b>\$ 347</b>	<b>\$ 365</b>	<b>\$ 383</b>	<b>\$ 1,741</b>	<b>\$ 10,188</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Aquifer, Storage and Recovery- Partially Treated			<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U15ASR				Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>					Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	February-17			<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Cycle Test 5 being performed using partially-treated surface water source. SWFWMD and the city negotiated a new funding contract for this methodology. Diversifying raw water sources is important for water supply reliability. With respect to costs of treatment, brackish groundwater sources is more costly to treat than surface water. With respect to availability, surface waters are readily available during summer rainy season as opposed to winter dry season when seasonal populations and water demands are at their highest. An ASR system allows for the storage of surface water during the rainy season and recovery of that water during the dry season, when demands are at their highest. Project potential is 60+ million gallons of storage. Performance of Cycle Test 5 completes U15ASR. Project anticipated to be complete by February 2017.



**OPERATING BUDGET IMPACT**

Operation of ASR well adds maintenance and operations costs. Electrical costs increase with pumping water into storage and when withdrawing water out of storage. Pre-treatment chemicals, if determined to be needed, will increase chemical costs. Chemical costs will be more initially and anticipated to decrease over time with maturity of aquifer bubble.

**TOTAL ESTIMATED COST:** \$ 785,342

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 785,342	\$ (388,240)	\$ (182,303)	\$ 214,799	\$ 397,102

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ 556,092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	229,250	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 785,342</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	685,342	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 785,342</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	\$ 10,000						
Supplies	6,000						
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 16,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Deep Injection Well Pump Replacement				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U15DIW					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>	November-16					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	August-17				<b>CATEGORY:</b>	Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

The new Deep Injection Well was completed in 2013. Existing pumps are at end of life and need to be replaced in-kind. Cost-benefit analysis indicated pump upsizing is not needed until the future. Under the pump replacement approach, the existing hydroneumatic tank needs to be repaired and repainted. The existing starters and control panel, all at end of life, need to be replaced with soft-starts and a new panel, respectively. Associated DIW flow meter is also being replaced as part of this project. Additional budget requested to cover these costs is within SRF available funding. The pumps are located at the Wastewater Treatment Plant on Pan American Blvd.



**OPERATING BUDGET IMPACT**

This project should reduce operating costs as maintenance of pumps and flow meter should decrease following replacement with new equipment. After the first year of operation, an estimated annual savings will be projected.

**TOTAL ESTIMATED COST:** \$ 699,607

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 699,607	\$ (72,450)	\$ (518,611)	\$ 108,546	\$ 627,157

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
431-Utilities-Construction Fund	\$ 555,752	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
420-Utilities-Wastewater	143,855	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 699,607</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 66,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	632,652	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 699,607</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Dewatering Management System-Phase 2				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U15DMS					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>	November-16					Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>	January-17					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	November-17				<b>CATEGORY:</b>	Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction of the first phase of the project was completed in 2014. The second phase of the project includes design and construction of a system that will increase aerated sludge storage volume by modifying existing tankage and aeration system, and increasing the withdrawal of supernatant back to the headworks at the Wastewater Treatment Plant (WWTP) on Pan American Blvd. The first phase of the project has significantly reduced sludge hauling costs. The second phase of the project will increase the capacity of the aerated sludge storage volume at the plant. As inflows to the WWTP continue to increase, this additional sludge storage volume is required and increases efficiency of dewatering. Construction of the final phase of the project is anticipated to be complete in 2017.



**OPERATING BUDGET IMPACT**

This project is significantly increasing the size of the aerated sludge storage system, thereby increasing equipment to be maintained and area of aeration. As blowers are replaced with new, efficiencies will increase and electrical costs will decrease.

**TOTAL ESTIMATED COST:** \$ 1,376,074

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 1,376,074	\$ (65,645)	\$ (32,807)	\$ 1,277,622	\$ 1,310,429

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
424-Sewer Capacity Fees	\$ 1,376,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 1,376,074</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ 1,226,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Design	150,000	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 1,376,074</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	10,000	10,300	10,609	10,927	11,255	53,091	55,746
Repairs & Maintenance	-	5,000	5,125	5,255	5,385	20,765	29,010
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 10,000</b>	<b>\$ 15,300</b>	<b>\$ 15,734</b>	<b>\$ 16,182</b>	<b>\$ 16,640</b>	<b>\$ 73,856</b>	<b>\$ 84,756</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Reclaimed Water Expansion-Phase 3				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U15RW3					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>	January-17					Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>	April-17					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE:</b>	November-17				<b>CATEGORY:</b>	Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and construct the expansion of the reclaimed water system in various locations throughout the city. This will be for the third phase of the Reuse Master Plan expansion, which includes going from Pan American via Appomattox to North Port Blvd. and from Pan American to Price via Spring Haven. The project is partially funded through SWFWMD for cooperative funding to improve reliability of reclaimed water system and expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes.



**OPERATING BUDGET IMPACT**

Increasing length of pipe in the system increases maintenance costs minimally.

**TOTAL ESTIMATED COST:** \$ 1,320,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 782,860	\$ (466,734)	\$ (161,938)	\$ 154,188	\$ 316,126

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
424-Sewer Capacity Fees	\$ 391,430	\$ 268,570	\$ -	\$ -	\$ -	\$ -	\$ 268,570	\$ -
Grants	391,430	268,570	-	-	-	-	268,570	-
<b>TOTAL FUNDING</b>	<b>\$ 782,860</b>	<b>\$ 537,140</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 537,140</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	612,860	537,140	-	-	-	-	537,140	-
<b>TOTAL COST</b>	<b>\$ 782,860</b>	<b>\$ 537,140</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 537,140</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	\$ -	\$ 50	\$ 100	\$ 105	\$ 110	\$ 365	\$ 579
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ 50</b>	<b>\$ 100</b>	<b>\$ 105</b>	<b>\$ 110</b>	<b>\$ 365</b>	<b>\$ 579</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Water Transmission Service Improvements				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U15WT2					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>	November-16					Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>	January-17					
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

To improve the potable water distribution system reliability, fire flow, water quality and pressure to the residents of the city as well as reduce the amount of flushing necessary to maintain water quality. This project consists of design and construction of 16-inch water lines from the new 24-inch line at the WTP to the north and south along North Port Blvd. This project is critical to realizing the benefits of the new 24-inch finished water line from the WTP. The project accomplishes the following: 1) removes a segment of old AC pipe and two AC/steel pipe adaptors; 2) removes a segment of old steel pipe at the bridge crossing; 3) eliminates existing constriction in pipe heading south from the WTP; and, 4) increases volume of flow to north of WTP.



**OPERATING BUDGET IMPACT**

Replacing existing AC and steel pipe will reduce maintenance costs. Addition of new pipe inherently increases maintenance costs over time. Because of reduction in maintenance costs for old steel and AC pipes being replaced, the increase in operation cost for new lines is not anticipated for many years.

**TOTAL ESTIMATED COST:** \$ 393,200

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/14	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/15
\$ 393,200	\$ (46,842)	\$ (25,671)	\$ 320,687	\$ 346,358

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ 393,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 393,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 72,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	320,685							
<b>TOTAL COST</b>	<b>\$ 393,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Myakkahatchee Creek Water Treatment Plant (MCWTP)				<b>CITY VALUE(s):</b>	Ensure a safe community
<b>PROJECT CODE:</b>	U15WTP				<b>GOAL(s):</b>	Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>PRIORITY:</b>	High	X	Medium	Low	<b>GOAL(s):</b>	Maintained/Upgraded/Expanded City Infrastructure
<b>BID DATE:</b>	October-16				<b>CATEGORY:</b>	Utilities-Water Systems
<b>CONSTRUCTION START DATE:</b>	November-16					
<b>EXPECTED COMPLETION DATE</b>	April-17				<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

The project consists of upgrades to the WTP surface water treatment system for sustainability, reliability, and to meet water quality standards. This project is for transfer pump upgrades and capacity increase; and, ammonia system upgrades. Transfer pump upgrades will remove a current bottleneck in the transfer of treated water to storage tanks. Ammonia system upgrades will improve staff safety and reduce maintenance issues associated with old ammonia gas system. New upgraded ammonia system will include controls for improved chemical feed injection and improve water quality leaving the plant. Improved chemical feed is anticipated to reduce flushing in the distribution system.



**OPERATING BUDGET IMPACT**

Maintenance costs increase through the addition of a new transfer pump. Labor hours for distribution system flushing are anticipated to decrease following improvements to ammonia feed system. It may take time to balance out the system and see the reductions. The ammonia systems at the booster pump stations also need to be upgraded for full benefit.

**TOTAL ESTIMATED COST:** \$ 617,402

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ 617,402	\$ (34,070)	\$ (35,320)	\$ 548,012	\$ 583,332

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ 362,836	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
423-Water Capacity Fees	254,566	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 617,402</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	507,402	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 617,402</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	200	210	221	232	243	1,105	1,160
Supplies	10,000	9,000	8,000	8,000	8,000	43,000	64,500
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 10,200</b>	<b>\$ 9,210</b>	<b>\$ 8,221</b>	<b>\$ 8,232</b>	<b>\$ 8,243</b>	<b>\$ 44,105</b>	<b>\$ 65,660</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Ammonia Upgrade at Booster Pump Station				<b>CITY VALUE(s):</b>	Good governance	
<b>PROJECT CODE:</b>	U17AMM					Excellent stewardship of the natural & built environment	
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation			
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services Maintained/Upgraded/Expanded City Infrastructure	
<b>BID DATE:</b>							
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

The project consists of ammonia system upgrades at two booster pump stations for safety, sustainability, and reliability. Ammonia system upgrades will improve safety of personnel and general public, and reduce maintenance issues associated with gaseous ammonia system. Historically, most WTPs in Florida that had chlorination for disinfection used anhydrous ammonia (a.k.a. "gaseous ammonia") as their ammonia source. In the past 10 years, many utilities in Florida began switching their gaseous ammonia systems to liquid ammonia for safety and risk management reasons. Until more recently, there have not been suppliers of ammonium sulfate in Florida, although used extensively through the US. Improved chemical feed system controls are also anticipated to reduce distribution system flushing.



**OPERATING BUDGET IMPACT**

Labor hours for distribution system flushing are anticipated to decrease following improvements to ammonia feed system. It may take time to balance out the system and see the reductions. The ammonia system upgrades at the booster pump stations will compliment the ammonia system upgrades at the WTP. All are required to obtain full benefit.

**TOTAL ESTIMATED COST:** \$ 250,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
423-Water Capacity Fees	-	50,000	-	-	-	-	50,000	-
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Construction		190,000	-	-	-	-	190,000	-
<b>TOTAL COST</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	(200)	(210)	(221)	(232)	(243)	(1,105)	(1,160)
Supplies	3,000	2,000	1,000	1,000	1,000	8,000	5,000
<b>TOTAL OPERATING IMPACTS</b>	\$ 2,800	\$ 1,790	\$ 780	\$ 768	\$ 757	\$ 6,895	\$ 3,840

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Aquifer, Storage and Recovery-Permanent Facilities			<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	U17ASR				Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>	July-17			<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>	October-17				Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE:</b>	December-19			<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is permitting and installation of permanent facilities following completion of Cycle Test 5. SWFWMD has preliminarily approved funding for this project at 50%. Obtaining this continued level of funding for this project was a significant achievement. Diversifying raw water sources is important for water supply reliability. With respect to costs of treatment, the treatment of brackish groundwater sources is more costly than for surface water. With respect to availability, surface waters are readily available during the summer rainy season as opposed to the winter dry season when seasonal populations and water demands are at their highest. An ASR system allows for the storage of surface water during the rainy season and recovery of that water during the dry season, when demands are at their highest.



Aquifer Storage & Recovery Piping

**OPERATING BUDGET IMPACT**

Operation of ASR well adds maintenance and operations costs. Electrical costs increase with pumping water into storage and when withdrawing water out of storage. Pre-treatment chemicals, if determined to be needed, will increase chemical costs. Chemical costs will be more initially and anticipated to decrease over time with maturity of aquifer bubble.

**TOTAL ESTIMATED COST: \$ 680,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ -	\$ 110,000	\$ 230,000	\$ -	\$ -	\$ -	\$ 340,000	\$ -
Grants	-	110,000	230,000	-	-	-	340,000	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 220,000</b>	<b>\$ 460,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 680,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ -
Construction	-	60,000	460,000	-	-	-	520,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 220,000</b>	<b>\$ 460,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 680,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ 25,000	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388	\$ 138,141	\$ 178,600.00
Supplies	5,100	5,150	5,200	5,225	5,486	26,161	33,600.00
Utilities	15,120	15,876	16,670	17,503	18,378	83,548	108,000.00
	-	-	-	-	-	-	-
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 45,220</b>	<b>\$ 47,276</b>	<b>\$ 49,432</b>	<b>\$ 51,669</b>	<b>\$ 54,252</b>	<b>\$ 247,850</b>	<b>\$ 320,200</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Water Pipeline Bridge Replacements				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity	
<b>PROJECT CODE:</b>	U17WBR					Enhanced quality of life	
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		Excellent stewardship of the natural & built environment	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources	
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, one each for three years. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss. FY16/17 replacement will be on the Salford/Cocoplum bridge, unless circumstances change and require expedition of a different bridge crossing. Two additional bridge crossings are planned for FY17/18 and FY18/19.



**OPERATING BUDGET IMPACT**

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

**TOTAL ESTIMATED COST:** \$ 150,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
			\$ -	

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Construction	-	125,000	-	-	-	-	\$ 125,000	-
<b>TOTAL COST</b>	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ (100)	\$ (103)	\$ (106)	\$ (109)	\$ (418)	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ (100)	\$ (103)	\$ (106)	\$ (109)	\$ (418)	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	U17WPI					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project will implement two improvements at the Myakkahatchee Creek Water Treatment Plant (MCWTP). One part will implement alum sludge handling improvements at the WTP to eliminate process disruption when alum sludge is sent to the City's Wastewater Treatment Plant. As the MCWTP continues to treat higher volumes of surface water, more alum sludge is produced. The MCWTP site is limited and the size of existing alum sludge drying beds have reached maximum capacity. The second part of the project will implement Powdered Activated Carbon (PAC) handling improvements. A PAC addition system will improve health and safety of personnel. Current system involves staff lifting, opening, and pouring cumbersome heavy bags of PAC into equipment resulting in PAC dust that is windblown in area and across WTP site.



**OPERATING BUDGET IMPACT**

New alum sludge handling equipment will require more labor hours to operate and another piece of equipment to maintain. With new alum sludge handling at the WTP, the WTP operating budget will increase whereas the WWTP operating budget will decrease. For the new PAC handling system, new equipment is added that will require maintenance.

**TOTAL ESTIMATED COST: \$ 600,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 600,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Construction	-	-	500,000	-	-	-	500,000	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	-	-	500	525	551	1,576	2,894
Utilities	-	-	2,000	2,100	2,205	6,305	11,576
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,625</b>	<b>\$ 2,756</b>	<b>\$ 7,881</b>	<b>\$ 14,470</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Reverse Osmosis (RO) Production Total Dissolved Solids (TDS) Enhancements			<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U17WRO				Enhanced quality of life
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>					Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

The project, located at the Myakkahatchee Creek Water Treatment Plant, is intended to upgrade the Reverse Osmosis (RO) system in order to treat the increasing levels of wellfield conductivity and total dissolved solids (TDS). The total RO nameplate production capacity is 1.5-million gallons per day (MGD). Due to the wellfield conductivity and TDS increasing to levels higher than anticipated, short-term improvements were implemented in FY16 to maintain the ability of the RO plant to produce its nameplate capacity. Wellfield evaluation indicates levels of conductivity and TDS can be expected to continue to increase. Current RO system not able to treat projected increases and will need to be modified.



**OPERATING BUDGET IMPACT**

If RO process is converted from Low Pressure RO to High Pressure RO, electrical demand will increase significantly. Additionally, volume of brine will increase, therefore more source water will need to be pumped to maintain current capacity.

**TOTAL ESTIMATED COST:** \$ 3,100,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -		\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ -	\$ 500,000	\$ 1,000,000	\$ 600,000	\$ -	\$ -	\$ 2,100,000	\$ 1,000,000
<b>TOTAL FUNDING</b>	\$ -	\$ 500,000	\$ 1,000,000	\$ 600,000	\$ -	\$ -	\$ 2,100,000	\$ 1,000,000

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 150,000
Construction	-	-	1,000,000	600,000	-	-	\$ 1,600,000	850,000
<b>TOTAL COST</b>	\$ -	\$ 500,000	\$ 1,000,000	\$ 600,000	\$ -	\$ -	\$ 2,100,000	\$ 1,000,000

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities		\$ -	\$ 50,000	\$ 52,500	\$ 55,125	\$ 157,625	\$ 281,138
Repairs & Maintenance			5,000	5,250	5,513	\$ 15,763	\$ 28,114
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 55,000	\$ 57,750	\$ 60,638	\$ 173,388	\$ 309,251

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Water Transmission from Myakkahatchee Creek Water Treatment Plant to Ortiz-Phase 1			<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U17WT1				Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>					Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and construct phase 1 of a pipeline from the Myakkahatchee Creek Water Treatment Plant (MCWTP) to Ortiz Blvd. As demands throughout the system increase, the Utilities' hydraulic model indicates this pipeline is required to maintain service to western reaches of the City, including supply to the Southwest Booster Pump Station. Due to the expense of the overall project, this pipeline will be installed in phases. First phase of this project is proposed in FY16/17. Phase 1 is needed to eliminate a significant bottleneck in this area of the system.



**OPERATING BUDGET IMPACT**

Addition of new pipeline to distribution and transmission systems inherently increases operation costs over time. However, the pumping system becomes more efficient as this pipeline will result in elimination of bottlenecks that cause significant pressure losses that need to be overcome by the pumping systems.

**TOTAL ESTIMATED COST: \$ 250,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 50,000			\$ -	\$ -	\$ 50,000	\$ -
Construction		200,000	-	-	-	-	200,000	-
<b>TOTAL COST</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 100	\$ 103	\$ 106	\$ 109	\$ 418	\$ 563
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ 100	\$ 103	\$ 106	\$ 109	\$ 418	\$ 563

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Water Transmission Oversizing				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	U17WTO					Encourage economic growth & community prosperity
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	September-17				<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction cost of oversizing water mains in various locations throughout the City due to development. Specific locations of project are unknown at this time. As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.



**OPERATING BUDGET IMPACT**

Addition of new pipeline to distribution and transmission systems inherently increases operation costs over time.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -		\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

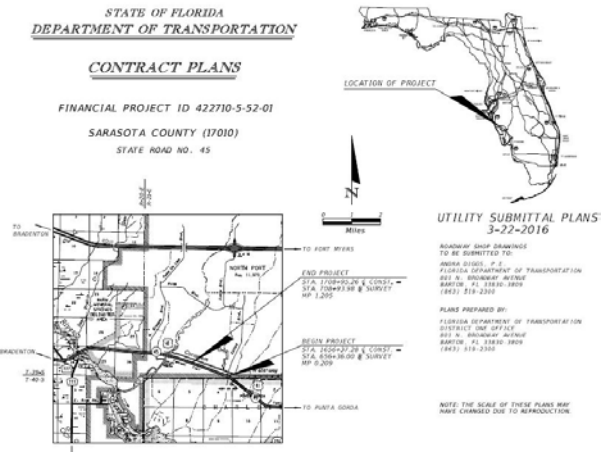
<b>PROJECT TITLE:</b>	Utilities Improvements on Route 41-Phase 1				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U17U41					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure

**CONSTRUCTION START DATE:**

**EXPECTED COMPLETION DATE** **CATEGORY:** Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and construct phase 1 of pipeline improvements on Route 41. This phase includes abandoning an existing 12-inch AC line beneath Salford Blvd at the Route 41 intersection. This location is within upcoming FDOT route 41 widening project. The FDOT plans include milling, resurfacing, and adding a turning lane on Salford Blvd. The existing AC line is believed to be within approximately 3 feet of ground surface at this roadway crossing where this work is planned. FDOT generally requires all AC main within 3 feet of ground surface be replaced/relocated prior to FDOT roadway project. This requirement is because AC pipe near the ground surface has a tendency to break during heavy construction. Future phases planned under a future Program project.



**OPERATING BUDGET IMPACT**

Improvements to AC pipe will minimize risk of potential catastrophic pipe failure during FDOT construction. Upgrading pipe type increases life expectancy of pipeline and minimizes maintenance in the near future.

**TOTAL ESTIMATED COST:** \$ **170,000**

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Construction	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ 100	\$ 103	\$ 106	\$ 109	\$ 418	\$ 563
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ 100	\$ 103	\$ 106	\$ 109	\$ 418	\$ 563

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Potable Water Meter at Charlotte County Interconnect				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	U18PWM					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	X	Low	<b>STRATEGIC GOAL(s):</b> Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and construct a potable water meter at the interconnect between North Port Utilities and Charlotte County Utilities. Meter is proposed to be installed at the Hillsborough Booster Pump Station location. Meter assembly and connection piping will be coordinated with Charlotte County Utilities. Currently the interconnect is not metered at this location. The new interconnect is proposed at the Hillsborough Booster Pump Station location. This will be one of two formal interconnects with Charlotte County. Other miscellaneous un-metered interconnects are in the process of being removed.



**OPERATING BUDGET IMPACT**

Addition of new facilities inherently increases operation costs over time.

**TOTAL ESTIMATED COST:** \$ 150,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -
Construction	-	-	115,000	-	-	-	115,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 100	\$ 103	\$ 106	\$ 109	\$ 418	\$ 563
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ 100	\$ 103	\$ 106	\$ 109	\$ 418	\$ 563

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Southwest Water Treatment Plant				CITY VALUE(s):	Encourage economic growth & community prosperity
PROJECT CODE:	U20WWV					Excellent stewardship of the natural & built environment
PROJECT TYPE:	New	X	Improvement	Replacement /Renovation		
PRIORITY:	High		Medium	Low	X	STRATEGIC GOAL(s): Financially Responsible City Providing Quality Municipal Services
BID DATE:						Alive Activity Centers
CONSTRUCTION START DATE:						Maintained/Upgraded/Expanded City Infrastructure
EXPECTED COMPLETION DATE						CATEGORY: Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Ground water supply study and construction of the Southwest Water Treatment Plant in West Villages Improvement District. The developer in WVID is required to design, permit, construct and dedicate to the city a water treatment plant. The developer's agreement requires construction of the plant to begin when the annual test for either available system transmission capacity or available water treatment plant supply capacity requires it.

It is anticipated that a new deep injection well (DIW) will be constructed and dedicated to the City as part of the WWTP project in FY18-19. This dedication is included on this CIP spreadsheet since the DIW is required for construction/operation of the new WTP. At this time it is anticipated that the WTP itself will be constructed and dedicated in the FY22-26 time period.



**OPERATING BUDGET IMPACT**

This project has a significant impact on operating budget. Once the new WTP is built, it will be turned over to NPU to staff and operate. Project will require addition of personnel.

**TOTAL ESTIMATED COST:** \$ 40,000,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Developer Contribution	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 38,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 38,000,000</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 38,000,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 38,000,000</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
Repairs & Maintenance	-	-	-	-	-	-	400,000
Supplies	-	-	-	-	-	-	80,000
Utilities	-	-	-	-	-	-	600,000
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,680,000</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Neighborhood Water Line Extensions				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	Program					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

The project is to extend water to residents throughout the city in a methodical, economical manner to maximize efficiency and minimize costs. A Water Demand Analysis was completed in 2014. The Demand Analysis assumed fire hydrants for neighborhood projects will be paid for by other funding. The first two areas (Madagascar 28.2 & 28.3), concerned the pilot project, were constructed in 2016. As customers connect, payments toward the line extension will go back to the Surtax III fund, serving as a revolving fund for future expansions. The next expansions are anticipated in FY18, 19, and 20; and, will continue depending on success of connections and future funding.



**OPERATING BUDGET IMPACT**

Addition of new pipeline to distribution system inherently increases operation costs over time. Also, Utilities for high service and booster pumping anticipated to increase as distribution system expands. However, customer connections to new distribution lines increases revenue.

**TOTAL ESTIMATED COST:** \$ 14,302,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ -	\$ -	\$ 788,000	\$ 3,937,000	\$ 4,725,000	\$ 9,577,000
<b>TOTAL FUNDING</b>		\$ -	\$ -	\$ -	\$ 788,000	\$ 3,937,000	\$ 4,725,000	\$ 9,577,000

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ 788,000	\$ -	\$ 788,000	\$ 1,500,000
Construction	-	-	-	-	-	3,937,000	3,937,000	8,077,000
<b>TOTAL COST</b>		\$ -	\$ -	\$ -	\$ 788,000	\$ 3,937,000	\$ 4,725,000	\$ 9,577,000

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Utilities	-	-	-	-	-	-	5,000
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Water Distribution System Improvements				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	Program					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old A/C lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits, from these projects since the water system supplies water to institutional/commercial/industrial developments.



**OPERATING BUDGET IMPACT**

Addition of new pipeline to distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and replacing old AC main with new, as applicable.

**TOTAL ESTIMATED COST:** \$ 1,542,416

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	Yes
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/14	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/15
			\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 300,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 542,416
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 300,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 542,416

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 60,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 110,000
Construction	-	-	240,000	160,000	200,000	200,000	800,000	432,416
<b>TOTAL COST</b>	\$ -	\$ -	\$ 300,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 542,416

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 100	\$ 200	\$ 300	\$ 600	\$ 1,100
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 100	\$ 200	\$ 300	\$ 600	\$ 1,100

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Utilities Improvements on Route 41				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity	
<b>PROJECT CODE:</b>	Program					Excellent stewardship of the natural & built environment	
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X			
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources	
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and construct phase pipeline improvements on Route 41. Project includes upsizing and replacing AC pipe crossing 41 at Tuscola Blvd; upsizing and replacing AC pipes crossing 41 at Pan American Blvd and Biscayne Blvd; and, replacing AC pipe at Ortiz. If FDOT continues Route 41 widening through North Port, this work should be done ahead of that schedule. As of 4/20/16, there are no current plans to widen 41 within City of North Port limits west of Tuscola.



**OPERATING BUDGET IMPACT**

Improvements to AC pipe will minimize risk of potential catastrophic pipe failure events on Route 41 as pipe continues to age and reliability becomes uncertain. Pipes scheduled for improvements are old AC pipe that cross beneath Route 41 at roadway intersections.

**TOTAL ESTIMATED COST:** \$ 1,100,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ -	\$ -	\$ 250,000	\$ 300,000	\$ 300,000	\$ 250,000	\$ 1,100,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 250,000	\$ 300,000	\$ 300,000	\$ 250,000	\$ 1,100,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 50,000	\$ 60,000	\$ 60,000	\$ 50,000	\$ 220,000	\$ -
Construction	\$ -	\$ -	\$ 200,000	\$ 240,000	\$ 240,000	\$ 200,000	\$ 880,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ -	\$ 250,000	\$ 300,000	\$ 300,000	\$ 250,000	\$ 1,100,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ 100	\$ 103	\$ 106	\$ 309	\$ 546
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 100	\$ 103	\$ 106	\$ 309	\$ 546

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Water Pipeline Bridge Replacements				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity	
<b>PROJECT CODE:</b>	Program					Enhanced quality of life	
<b>PROJECT TYPE:</b>	New	Improvement	Replacement /Renovation	X		Excellent stewardship of the natural & built environment	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Preservation of Environment and Natural Resources	
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure	
<b>CONSTRUCTION START DATE:</b>							
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b>	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, one each for three years. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss. FY17/18 replacement will be Cranberry/Snover bridge; FY18/19 replacement will be Salford/Snover bridge, unless circumstances change and require expedition of one over the other.



**OPERATING BUDGET IMPACT**

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

**TOTAL ESTIMATED COST:** \$ 315,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
			\$ -	

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
306-Surtax III	\$ -	\$ -	\$ 155,000	\$ 160,000	\$ -	\$ -	\$ 315,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 155,000	\$ 160,000	\$ -	\$ -	\$ 315,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 28,000	\$ 30,000	\$ -	\$ -	\$ 58,000	\$ -
Construction	-	-	127,000	130,000	-	-	\$ 257,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ 155,000	\$ 160,000	\$ -	\$ -	\$ 315,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ (200)	\$ (300)	\$ (300)	\$ (800)	\$ (1,575)
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ (200)	\$ (300)	\$ (300)	\$ (800)	\$ (1,575)

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Water Transmission from Myakkahatchee Creek Water Treatment Plant (MCWTP) to Ortiz			<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	Program				Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation	Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>					Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit and construct a pipeline from the Myakkahatchee Creek Water Treatment Plant to Ortiz Blvd. The US41 Corridor Study dictated the projects necessary to serve the commercial properties along US41. The project will be constructed in accordance with the analysis. As demands throughout the system increase, the Utilities' hydraulic model indicates this pipeline is required to maintain service to western reaches of the City, including supply to the Southwest Booster Pump Station. Due to the expense of the overall project, this pipeline will be installed in phases. Phasing may change if FDOT decides to widen 41 in these areas.



**OPERATING BUDGET IMPACT**

Addition of new pipeline to distribution and transmission systems inherently increases operation costs over time. However, the pumping system becomes more efficient as this pipeline will result in elimination of bottlenecks that cause significant pressure losses that need to be overcome by the pumping systems.

**TOTAL ESTIMATED COST:** \$ 2,000,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ -	\$ -	\$ 600,000	\$ 700,000	\$ 700,000	\$ -	\$ 2,000,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 600,000	\$ 700,000	\$ 700,000	\$ -	\$ 2,000,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 85,000	\$ 100,000	\$ 100,000	\$ -	\$ 285,000	\$ -
Construction	-	-	515,000	600,000	600,000	-	1,715,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ 600,000	\$ 700,000	\$ 700,000	\$ -	\$ 2,000,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ -	\$ 100	\$ 200	\$ 200	\$ 500	\$ 1,030
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 100	\$ 200	\$ 200	\$ 500	\$ 1,030

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

PROJECT TITLE:	Water Transmission Oversizing				CITY VALUE(s):	Good governance
PROJECT CODE:	Program					Encourage economic growth & community prosperity
PROJECT TYPE:	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
PRIORITY:	High		Medium	Low	X	Financially Responsible City Providing Quality Municipal Services
BID DATE:						Alive Activity Centers
CONSTRUCTION START DATE:						Maintained/Upgraded/Expanded City Infrastructure
EXPECTED COMPLETION DATE					CATEGORY:	Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction cost of oversizing water mains in various locations throughout the city due to development. Specific locations of project are unknown at this time. As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.



**OPERATING BUDGET IMPACT**

No operating impact is expected at this time.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -		\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
423-Water Capacity Fees	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
<b>TOTAL COST</b>	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements Program			<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	Program				Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation	
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>
<b>BID DATE:</b>					Financially Responsible City Providing Quality Municipal Services
<b>CONSTRUCTION START DATE:</b>					Preservation of Environment and Natural Resources
<b>EXPECTED COMPLETION DATE:</b>					Maintained/Upgraded/Expanded City Infrastructure
					<b>CATEGORY:</b> Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is to program rehabilitation and improvement projects at the Myakkahatchee Creek Water Treatment Plant (MCWTP). Improvements in FY17 are presented under project U17PWI. In FY18, MCWTP rehab and upgrades/improvements will include rebuild/rehab of Clarifier #1 and expansion of the save-all-ponds. In FY18/19 and 19/20, the WTP rehab and upgrades will include filter evaluation and improvements, installation of VFDs on raw water intake pumps, installation of canopies over filters, and replacement of raw water flow meter.



**OPERATING BUDGET IMPACT**

In many cases these projects will decrease maintenance costs, at least initially until the improvements age. In some cases these projects will increase maintenance costs if new or more complex equipment is installed.

**TOTAL ESTIMATED COST:** \$ 600,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE) Level of Service (LOS) Restored  
 Project to go to DEO Consistent with MPO long-range plan  
 Proportionate Fair Share shown Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Water	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 600,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 50,000	\$ 75,000	\$ -	\$ -	\$ 125,000	\$ -
Construction	-	-	150,000	125,000	200,000	-	475,000	-
	-	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance			500	525	551	1,576	2,894
Utilities			2,000	2,100	2,205	6,305	11,576
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,625</b>	<b>\$ 2,756</b>	<b>\$ 7,881</b>	<b>\$ 14,470</b>

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Reclaimed Water Expansion-Phase 4				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U17RW4					Enhanced quality of life
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE:</b>						<b>CATEGORY:</b> Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Design, permit, construct expansion of reclaimed water system in various locations throughout the city. This will be for the fourth phase of the Reuse Master Plan expansion, which includes a tank and repumping facilities in the Price/Sumter vicinity for future customers in the eastern portion of the city. The project will be submitted to SWFWMD for cooperative funding to expand the customer base of the reclaimed water system in order to preserve potable water for potable purposes. This phase is necessary to connect existing golf courses, major activity centers and gated communities in the eastern portion of the city. First part of this project will connect City facilities and commercial developments northeast of the Price/Sumter intersection and plan for storage tank in this area, which will be built once reclaim line is extended down Price Blvd to Toledo Blade Blvd.



**OPERATING BUDGET IMPACT**

Expansion/addition of pipelines and facilities inherently increases operation costs for maintenance of systems. Electrical demand will increase once new tank and pump station are constructed.

**TOTAL ESTIMATED COST:** \$ 2,430,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
424-Sewer Capacity Fees	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 2,100,000
Grants	-	-	-	-	-	-	-	210,000
<b>TOTAL FUNDING</b>	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 2,310,000

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 400,000
Construction	-	100,000	-	-	-	-	100,000	1,910,000
<b>TOTAL COST</b>	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 2,310,000

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	\$ -	\$ 100	\$ 200	\$ 206	\$ 212	\$ 718	\$ 1,114
Utilities							20,000
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ 100	\$ 200	\$ 206	\$ 212	\$ 718	\$ 21,114

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Wastewater Transmission Oversizing				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	U17STO				<b>STRATEGIC GOAL(s):</b>	Encourage economic growth & community prosperity Excellent stewardship of the natural & built environment Financially Responsible City Providing Quality Municipal Services
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low		
<b>BID DATE:</b>					<b>CATEGORY:</b>	Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>	September-17					Utilities-Water Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction cost of oversizing of wastewater mains in various locations throughout the City due to development. Specific locations of project are unknown at this time. As developers install the necessary mains and lift stations to serve the development, the city will oversize these lines if needed to serve future growth/connections. This could include new schools, assisted living facilities, strip malls, or could include development of one of the Activity Centers not currently served or underserved by utilities.



**OPERATING BUDGET IMPACT**

Addition of new pipeline to collection and transmission systems inherently increases operation costs over time.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
424-Sewer Capacity Fees	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL COST</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Master Pumping Station and Forcemain				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	U19SMP				<b>STRATEGIC GOAL(s):</b>	Encourage economic growth & community prosperity Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Financially Responsible City Providing Quality Municipal Services
<b>PRIORITY:</b>	High		Medium	X	Low	Toledo Blade & Sumter Interchanges as Major Destinations
<b>BID DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>CONSTRUCTION START DATE:</b>						
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construct a master pumping station in the vicinity of Toledo Blade and Price Blvds., and a forcemain in the same vicinity. The project was designed and permitted under project U11MSF, however, due to delays in anticipated development, the actual construction portion of the project was moved out in the CIP. Site specific design may change due to further changes in location of the facility. Construction of the pumping station will begin when growth from the Toledo Blade/Price area requires it. Current plans reflect construction beginning in FY 2018-19. Schedule will continue to be evaluated over this coming year.



**OPERATING BUDGET IMPACT**

Project adds a new facility to the wastewater collection and transmission system, which will inherently increase costs for maintenance and utilities (e.g. electric) to operate.

**TOTAL ESTIMATED COST:** \$ 2,025,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
424-Sewer Capacity Fees	\$ -	\$ -	\$ -	\$ 2,025,000	\$ -	\$ -	\$ 2,025,000	\$ -
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 2,025,000	\$ -	\$ -	\$ 2,025,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -
Planning & Design	-	-	-	25,000	-	-	25,000	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ -	\$ 2,025,000	\$ -	\$ -	\$ 2,025,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Utilities	\$ -	\$ -	\$ 600	\$ 1,300	\$ 1,300	\$ 3,200	\$ 16,320.00
Repairs & Maintenance	-	-	100	210	210	520	2,652.00
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 700	\$ 1,510	\$ 1,510	\$ 3,720	\$ 18,972

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Southwest Wastewater Treatment Plant				<b>CITY VALUE(s):</b>	Encourage economic growth & community prosperity
<b>PROJECT CODE:</b>	U20SWV					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		
<b>PRIORITY:</b>	High		Medium	Low	X	<b>STRATEGIC GOAL(s):</b> Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction of the Southwest Wastewater Treatment Plant in West Villages Improvement District. The developer in WVID is required to design, permit, construct and dedicate to the city a wastewater treatment plant. The developer's agreement requires construction of the plant to begin when the annual test for either available system transmission capacity or available wastewater treatment plant supply capacity requires it. It is currently anticipated that the WVID developer will initiate review of existing design and permit in FY16-17. The design and permitting review and update may take about 1 year. The construction is anticipated to take 2+ years. It is anticipated that the new WWTP may be dedicated to the City in FY19-20.



**OPERATING BUDGET IMPACT**

This project has a significant impact on operating budget. Once the new WWTP is built, it will be turned over to NPU to staff and operate. Project will require addition of personnel.

**TOTAL ESTIMATED COST:** \$ 35,700,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/14	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/15
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Developer Agreement	\$ -	\$ -	\$ -	\$ -	\$ 35,700,000	\$ -	\$ 35,700,000	\$ -
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,700,000</b>	<b>\$ -</b>	<b>\$ 35,700,000</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ -	\$ -	\$ 35,700,000	\$ -	\$ 35,700,000	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,700,000</b>	<b>\$ -</b>	<b>\$ 35,700,000</b>	<b>\$ -</b>

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
Repairs & Maintenance	-	-	-	-	-	-	400,000
Supplies	-	-	-	-	-	-	80,000
Utilities	-	-	-	-	-	-	600,000
Developer Reimbursement	-	-	-	-	2,000,000	2,000,000	2,100,000

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

<b>PROJECT TITLE:</b>	Wastewater Treatment Plant (WWTP) Improvement Program				<b>CITY VALUE(s):</b>	Enhanced quality of life
<b>PROJECT CODE:</b>	Program					Excellent stewardship of the natural & built environment
<b>PROJECT TYPE:</b>	New	Improvement	X	Replacement /Renovation		
<b>PRIORITY:</b>	High	X	Medium	Low	<b>STRATEGIC GOAL(s):</b>	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Preservation of Environment and Natural Resources
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>						<b>CATEGORY:</b> Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

This project is to program rehabilitation and improvement projects at the City's Wastewater Treatment Plant (WWTP). In FY18, WWTP rehab and upgrades/improvements will include replacement and relocation of return activated sludge (RAS) pump motor control center (MCC), which has reached the end of its useful service life and its position blocks access to pump systems; and, electrical upgrades to improve generator operation. In FY20, the WWTP rehab and upgrades will include replacement of Clarifier #3 mechanism, installation of canopy over filer clearwells to minimize algae and maintenance and rebuild/replacement of grit classifier.



**OPERATING BUDGET IMPACT**

In many cases these projects will decrease maintenance costs, at least initially until the improvements age. In some cases these projects will increase maintenance costs if new or more complex equipment is installed.

**TOTAL ESTIMATED COST:** \$ 600,000

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Level of Service (LOS) Restored
Project to go to DEO	Consistent with MPO long-range plan
Proportionate Fair Share shown	Meets FS 163.3164

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
420-Utilities-Wastewater	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 600,000	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 600,000	\$ -

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Planning & Design	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 150,000	\$ -
Construction	-	-	225,000	-	225,000	-	450,000	-
	-	-	-	-	-	-	-	-
<b>TOTAL COST</b>	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 600,000	\$ -

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Repairs & Maintenance	-	-	500	525	551	1,576	2,894
Utilities	-	-	2,000	2,100	2,205	6,305	11,576
	-	-	-	-	-	-	0
	-	-	-	-	-	-	0
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ 2,500	\$ 2,625	\$ 2,756	\$ 7,881	\$ 14,470

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more



<b>PROJECT TITLE:</b>	Wastewater Transmission Oversizing				<b>CITY VALUE(s):</b>	Good governance
<b>PROJECT CODE:</b>	Program					Encourage economic growth & community prosperity
<b>PROJECT TYPE:</b>	New	X	Improvement	Replacement /Renovation		Excellent stewardship of the natural & built environment
<b>PRIORITY:</b>	High		Medium	Low	X	Financially Responsible City Providing Quality Municipal Services
<b>BID DATE:</b>						Alive Activity Centers
<b>CONSTRUCTION START DATE:</b>						Maintained/Upgraded/Expanded City Infrastructure
<b>EXPECTED COMPLETION DATE</b>					<b>CATEGORY:</b>	Utilities-Wastewater Systems

**PROJECT DESCRIPTION AND JUSTIFICATION**

Construction cost of oversizing of wastewater mains in various locations throughout the city due to development. Specific locations of project are unknown at this time. As developers install the necessary mains and lift stations to serve the development, the city will oversize these lines if needed to serve future growth/connections. This could include new schools, assisted living facilities, strip malls, or could include development of one of the Activity Centers not currently served or underserved by utilities.



**OPERATING BUDGET IMPACT**

No operating impact is expected at this time.

**TOTAL ESTIMATED COST:** Continuous

**Capital Improvement Element of Comprehensive Plan**

Part of Capital Improvement Element (CIE)	Yes	Level of Service (LOS) Restored	Yes
Project to go to DEO	Yes	Consistent with MPO long-range plan	
Proportionate Fair Share shown		Meets FS 163.3164	Yes

**Carryover**

Cumulative Project Budget at 10/01/15	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/16
\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
424-Sewer Capacity Fees	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000

Expenditure Type	Prior Years	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
Construction	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
<b>TOTAL COST</b>	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000

Operating Impacts	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5 Yr Total	FY 22-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING IMPACTS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority Ranking: High: 1 - 2 Medium: 3 - 4 Low: 5 or more

2017 OPERATING CAPITAL OUTLAY  
PROJECT FUNDING SUMMARY

QTY	DESCRIPTION	GENERAL FUND	ROAD & DRAINAGE DISTRICT	FIRE RESCUE DISTRICT	SOLID WASTE DISTRICT	WARM MINERAL SPRINGS	BUILDING	IMPACT FEES	CAPITAL ACQUISITION	ENTERPRISE FUNDS	FY 2017 ADOPTED TOTAL
<b>BUILDINGS</b>											
<b>Warm Mineral Springs</b>											
1	Rehabilitation of Buildings					500,000					500,000
<b>TOTAL BUILDINGS</b>		-	-	-	-	500,000	-	-	-	-	500,000
<b>IMPROVEMENTS OTHER THAN BUILDINGS</b>											
<b>Property Maintenance</b>											
N/A	Replace Irrigation - Fire Station 81	18,000									18,000
N/A	Replace Irrigation - City Center Blvd	45,000									45,000
<b>Solid Waste District</b>											
1	Metal Storage Canopy				10,000						10,000
<b>Utilities-Water Systems</b>											
N/A	Water Transmission Relocation & Repair									75,000	75,000
N/A	Water Transmission Relocation-US 41 Widening									30,000	30,000
<b>Utilities-Wastewater Systems</b>											
N/A	Wastewater Transmission Relocation & Repair									50,000	50,000
N/A	Lift Station Rehabilitation									150,000	150,000
N/A	Safety Railings - Filter Walls									37,760	37,760
N/A	Wastewater Transmission Relocation US 41 Widening									30,000	30,000
N/A	Lift Station Rehabilitation Program									485,000	485,000
N/A	Lift Station Mixers									20,800	20,800
<b>Utilities-Field Operations</b>											
N/A	Inflow & Infiltration Project									600,000	600,000
<b>IMPROVEMENTS OTHER THAN BUILDINGS</b>		63,000	-	-	10,000	-	-	-	-	1,478,560	1,551,560
<b>CAPITAL MACHINERY &amp; EQUIPMENT</b>											
<b>City Clerk</b>											
1	Replacement Vehicle	21,650									21,650
<b>Information Technology</b>											
1	Video Surveillance-City Buildings	26,000									26,000
1	GIS 60" Plotter	8,790									8,790
1	Server Disaster Recovery Expansion	23,000									23,000
<b>Property Maintenance</b>											
1	Replace Kubota Tractor	60,710									60,710
39	Replace Streetlight Poles - City Hall	234,000									234,000
2	Replace Ford F-250 Trucks	66,790									66,790
<b>Police</b>											
N/A	Special Investigations Unit Equipment	14,000									14,000
2	Additional All Terrain Vehicles	13,000									13,000

QTY	DESCRIPTION	GENERAL FUND	ROAD & DRAINAGE DISTRICT	FIRE RESCUE DISTRICT	SOLID WASTE DISTRICT	WARM MINERAL SPRINGS	BUILDING	IMPACT FEES	CAPITAL ACQUISITION	ENTERPRISE FUNDS	FY 2017 ADOPTED TOTAL
1	KeyTrak System	30,240									30,240
	<b>Parks &amp; Recreation</b>										-
1	Pickleball Court Divider	6,000									6,000
	<b>Non-Departmental</b>										-
2	Replace Pool Vehicles	38,840									38,840
	<b>Road &amp; Drainage District</b>										-
1	Conflict Monitor & MMU Tester		12,100								12,100
1	Additional Bucket Truck		128,400								128,400
1	Message Board		15,000								15,000
1	Mud Pump		39,940								39,940
1	Replace Ford F-150								28,150		28,150
	<b>Fire Rescue District</b>										-
1	Forcible Entry Simulator			8,000							8,000
7	Thermal Imaging Cameras								50,000		50,000
	<b>Solid Waste</b>										-
9	Curotto Cans								218,430		218,430
	<b>Building</b>										-
2	Additional Vehicles						52,500				52,500
1	Replacement Vehicle						33,000				33,000
	<b>Utilities-Water Systems</b>										-
2	Filter Instrumentation & Control Panels									55,000	55,000
1	RO Plant Spare Pump									19,300	19,300
1	Replacement Vehicle									24,000	24,000
	<b>Utilities-Wastewater Systems</b>										-
NA	Lift Station Pumps & Panels									30,000	30,000
1	Security System Upgrade									16,780	16,780
1	Replacement John Deere Gator									9,250	9,250
1	Clarifier #2 Column Replacement									135,060	135,060
	<b>Utilities-Field Operations</b>										-
N/A	Lift Station SCADA									43,100	43,100
1	Replacement CL12 Tapping Machine									25,000	25,000
1	Valve Exerciser									58,380	58,380
1	New TV Truck									199,000	199,000
2	Replacement Vehicles									67,430	67,430
1	Neptune Drive-By AMR Upgrade									20,250	20,250
1	Replacement Boat Motor									8,600	8,600
1	Filter Drying Container									15,000	15,000
1	Variable Message Sign Board									15,000	15,000
	<b>TOTAL CAPITAL MACHINERY &amp; EQUIPMENT</b>	543,020	195,440	8,000	-	-	85,500	-	296,580	741,150	1,869,690
	<b>TOTAL OPERATING CAPITAL OUTLAY</b>	\$ 606,020	\$ 195,440	\$ 8,000	\$ 10,000	\$ 500,000	\$ 85,500	\$ -	\$ 296,580	\$ 2,219,710	\$ 3,921,250

## MAJOR CAPITAL IMPROVEMENT PROJECTS COMPLETED

FY 2010 - 2016

<b>Fiscal Year Completed</b>	<b>CIP Project</b>	<b>Total Project Cost</b>
2016	VoIP Phone System	\$ 424,956
2016	Dewatering System at Wastewater Treatment Plant Ph 1	2,820,405
2016	Road Bond Reconstruction Completed in 2016	10,081,528
2016	Sumter Widening Project Phase III	9,510,397
2016	Biscayne Boulevard Intersection Improvements	891,355
2016	Rehabilitation of Water Control Structure WCS 133	558,165
2016	George Mullen Center Sidewalks/Lighting-Phase III	266,545
2016	Playground Equipment - Hope & LaBrea Parks	122,609
2016	Water Treatment Plant Upgrades-includes plant expansion, new wellfield & a reverse osmosis system	12,224,946
2015	Road Bond Reconstruction Completed in 2015	6,574,873
2015	Rehabilitation of Water Control Structure WCS 101	1,299,443
2015	Price/Haberland Intersection	1,230,070
2015	Sumter Blvd Widening - Phase III - City Hall Blvd to Hansard	6,045,278
2015	Atwater Park-Splashpad & Playground	627,415
2015	George Mullen Activity Center Playground and Amenities	202,805
2015	Police Replacement Vehicles	526,999
2015	Forcemain Spring Haven	2,107,463
2014	Road Bond Reconstruction Completed in 2014	5,358,579
2014	Public Safety Communications	1,319,898
2014	Reclaimed Water Expansion	1,654,869
2014	Forcemain Master Pumping	135,636
2013	Fleet Maintenance Facility	7,047,228
2013	Toledo Blade Widening	17,975,453
2013	Morgan Family Center	8,032,914
2012	Fire Station #84	2,463,161
2012	Helipad	156,906
2012	Canine Club	361,125
2011	Atwater Park-includes ball fields	4,498,403
2011	Purchase of Warm Mineral Springs	2,912,597
2010	Intersection Improvement - Price & Cranberry	854,223
2010	Freestyle Bike Park	588,739
2010	Fire Station #82	2,915,676
2010	Wastewater Treatment Plant Expansion	22,713,537
2010	Family Services Center	2,427,196
<b>TOTAL OF MAJOR CIP PROJECTS COMPLETED</b>		<b>\$ 136,931,392</b>





## City of North Port

ORDINANCE NO. 2016-27  
(FY 2016-17 Tax Millage)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, PROVIDING FOR ADOPTION AND CERTIFICATION OF AN AD VALOREM MILLAGE RATE FOR THE 2016-17 FISCAL YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – CERTIFICATION AND ADOPTION

1.01– The City Commission hereby certifies and adopts a tax millage of 3.4770 for the purpose of providing sufficient ad valorem taxes required for the operation of the General Government for Fiscal Year 2016-17. Fiscal Year 2016-17 begins October 1, 2016 and ends September 30, 2017.

SECTION 2 – LEVYING AND ASSESSMENT

2.01 – There is hereby levied and assessed a tax on all taxable property, real and personal, within the corporate limits of the City of North Port, Florida, except homestead exemptions as defined in Article 10 of the Constitution of the State of Florida as amended. It is now or shall be provided for by general law, as follows:

FOR THE GENERAL GOVERNMENT APPROPRIATION FOR OPERATING EXPENSES AND EXPENDITURES CONTAINED IN ORDINANCE 2016-28 A TAX MILLAGE OF 3.4770, WHICH REPRESENTS A 4.57% INCREASE OVER THE ROLLED BACK MILLAGE RATE OF 3.3249.

SECTION 3 – CONFLICTS

3.01 – If there is any conflict between the provisions of this Ordinance and any other resolution or ordinance or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

SECTION 4 – SEVERABILITY

4.01 – If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

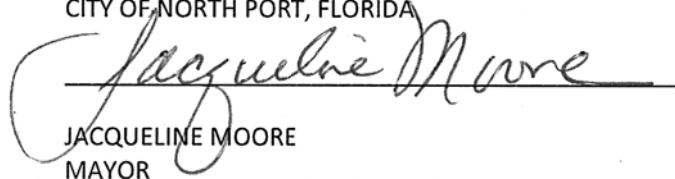
SECTION 5 – EFFECTIVE DATE

5.01 – This Ordinance shall become effective October 1, 2016.

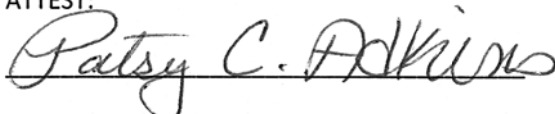
Read in public session this 8<sup>th</sup> day of September, 2016.

PASSED AND ADOPTED on the second and final reading in public session this 22<sup>nd</sup> day of September 2016, 2016.

CITY OF NORTH PORT, FLORIDA

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

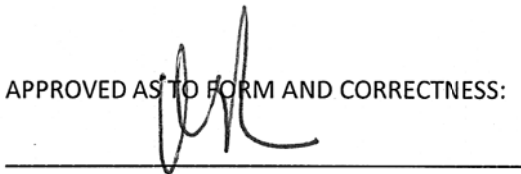
ATTEST:

  
\_\_\_\_\_  
PATSY C. ADKINS, MMC  
CITY CLERK

PATSY C. ADKINS, MMC

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_

MARK MORIARTY

CITY ATTORNEY



## City of North Port

ORDINANCE NO. 2016-28

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017, ADOPTING THE CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Non-District Budget Ordinance of the City of North Port" for its fiscal year 2016-17 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A and Appendix B collectively, shall provide for the revenues and expenditures of each fund excluding the Districts.

SECTION 2 – Appendix A is deemed the Non-District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the General Fund, the following amounts shall be appropriated:



<u>GENERAL FUND</u>	
Legislative/Commission	\$ 403,440
Legal/Attorney	685,100
City Clerk	589,550
Finance	1,340,030
Planning & Zoning	1,224,000
General Services	2,739,080
Property Maintenance	3,166,580
City Manager	1,337,360
Human Resources	751,670
Police	14,555,280
Emergency Medical Services	4,442,330
Property Standards	821,220
Parks & Recreation	1,246,450
Non-Departmental	572,960
<b>TOTAL GENERAL FUND</b>	<b>\$ 33,875,050</b>

2.02 – For the Special Revenue, Debt Service, and Internal Service Funds, the following amounts shall be appropriated.

<u>SPECIAL REVENUE FUNDS</u>	
Inspector Education	\$ 27,000
Law Enforcement Trust	64,350
Police Education	11,000
Tree Fund	363,710
Warm Mineral Springs	1,515,500
Building Fund	2,231,880
Escheated Lots Fund	46,000
Escheated Lots Fund-Parks	20,000
Law Enforcement Impact Fee	105,040
Fire Impact Fee	32,500
Parks and Recreation Impact Fee	830,000
Transportation Impact Fee	4,331,260
Solid Waste Impact Fee	-
General Government Impact Fee	-
DEP Environmental Management	-
Fleet Maintenance	3,673,650
Self-Insurance Trust	1,351,200
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 14,603,090</b>

<u>DEBT SERVICE FUND</u>	
Road Reconstruction Debt Service Fund	\$ 2,682,500
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 2,682,500</b>

<u>INTERNAL SERVICE FUND</u>	
Employee Benefit Fund	\$ 6,867,170
<b>TOTAL INTERNAL SERVICE FUND</b>	<b>\$ 6,867,170</b>

2.03 – For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts shall be appropriated:

<u>UTILITY FUNDS</u>	
Utility Revenue Fund	\$ 24,858,860
Water Capacity Fee	680,000
Sewer Capacity Fee	907,140
Utility Construction	-
<b>TOTAL UTILITY FUNDS</b>	<b>\$ 26,446,000</b>

2.04 – For the Capital Funds the following amounts shall be appropriated:

<u>CAPITAL FUNDS</u>	
One Cent Sales Tax-Surtax II	\$ -
One Cent Sales Tax-Surtax III	9,520,270
Capital Acquisition	1,491,580
Road Reconstruction-Bonds	3,100
<b>TOTAL CAPITAL FUNDS</b>	<b>\$ 11,014,950</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

4.02 – Capital Improvements as defined in Section 5

SECTION 5 – Appendix B represents the City of North Port’s Five Year Capital Improvement Program. The projects were reviewed by the Planning and Zoning Advisory Board to ensure compliance with the Comprehensive Plan. The Five Year Capital Improvement Program is called the Capital Improvement Budget. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2016-17 require City Commission approval.

SECTION 6 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2016 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2015-16. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

SECTION 7 – Certain unencumbered appropriations may exist at September 30, 2016, that will require re-appropriation in the 2016-2017 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.

SECTION 8 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.

SECTION 9 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.

SECTION 10 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.

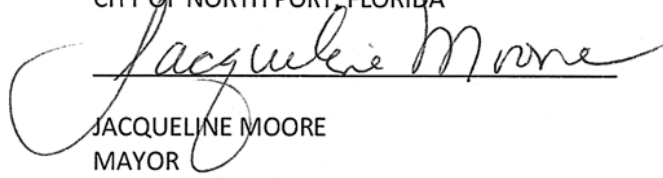
SECTION 11 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 12 – This Ordinance, which includes the City of North Port's Five-Year Capital Improvement Program, shall take effect on October 1, 2016.

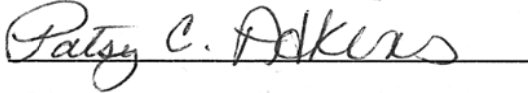
Read in public session this 8<sup>th</sup> day of September, 2016.

PASSED AND ADOPTED on the second and final reading in public session this 22<sup>nd</sup> day of September, 2016.

CITY OF NORTH PORT, FLORIDA

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

ATTEST:

  
\_\_\_\_\_  
PATSY C. ADKINS, MMC  
CITY CLERK

PATSY C. ADKINS, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_

MARK MORIARTY  
CITY ATTORNEY

## City of North Port - Fiscal Year 2016-17

Millage per \$1,000 General Fund 3.4770	General Fund	Other Special Revenue	Debt Service	Capital Projects	Utilities	Total (Memo Only)
<b>ESTIMATED REVENUES</b>						
Ad Valorem Taxes	\$ 11,036,890	\$ -	\$ -	\$ -	\$ -	\$ 11,036,890
Millage per \$1,000 3.4770						-
Sales and Use Taxes	3,293,420	-	-	9,106,080	-	12,399,500
Permits and Fees	3,574,000	5,991,830	3,002,480	-	1,310,000	13,878,310
Intergovernmental	7,489,240	-	-	-	-	7,489,240
Assessments	-	-	-	-	-	-
Charges for Service	7,114,960	6,581,240	-	-	19,598,860	33,295,060
Fines and Forfeits	174,070	205,980	-	-	100	380,150
Miscellaneous	908,050	6,832,620	5,000	168,000	161,200	8,074,870
Other Sources	10,000	-	-	-	-	10,000
<b>Total Sources</b>	<b>33,600,630</b>	<b>19,611,670</b>	<b>3,007,480</b>	<b>9,274,080</b>	<b>21,070,160</b>	<b>86,564,020</b>
Transfers In	-	-	-	2,133,860	200,000	2,333,860
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>\$ 33,600,630</b>	<b>\$ 19,611,670</b>	<b>\$ 3,007,480</b>	<b>\$ 11,407,940</b>	<b>\$ 21,270,160</b>	<b>\$ 88,897,880</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b>10,095,989</b>	<b>14,866,658</b>	<b>1,016,874</b>	<b>22,352,739</b>	<b>109,785,500</b>	<b>158,117,760</b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b>\$ 43,696,619</b>	<b>\$ 34,478,328</b>	<b>\$ 4,024,354</b>	<b>\$ 33,760,679</b>	<b>\$ 131,055,660</b>	<b>\$ 247,015,640</b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>						
General Government	\$ 11,592,500	\$ 11,842,020	\$ -	\$ -	\$ -	\$ 23,434,520
Public Safety	19,653,120	2,208,730	-	-	-	21,861,850
Physical Environment	-	363,710	-	-	18,254,230	18,617,940
Transportation	-	-	46,900	3,112,990	-	3,159,890
Economic Environment	310,210	-	-	-	-	310,210
Human Services	219,280	-	-	-	-	219,280
Culture/Recreation	1,186,450	1,015,500	-	-	-	2,201,950
Capital	805,020	4,129,040	-	7,901,960	4,406,850	17,242,870
Debt and Lease	41,470	1,821,260	2,635,600	-	3,584,920	8,083,250
Other Uses	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>33,808,050</b>	<b>21,380,260</b>	<b>2,682,500</b>	<b>11,014,950</b>	<b>26,246,000</b>	<b>95,131,760</b>
Transfers Out	67,000	90,000	-	-	200,000	357,000
<b>Total Estimated Expenditures and Uses</b>	<b>33,875,050</b>	<b>21,470,260</b>	<b>2,682,500</b>	<b>11,014,950</b>	<b>26,446,000</b>	<b>95,488,760</b>
<b>Ending Fund Balances(Net Assets)</b>	<b>9,821,569</b>	<b>13,008,068</b>	<b>1,341,854</b>	<b>22,745,729</b>	<b>104,609,660</b>	<b>151,526,880</b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b>\$ 43,696,619</b>	<b>\$ 34,478,328</b>	<b>\$ 4,024,354</b>	<b>\$ 33,760,679</b>	<b>\$ 131,055,660</b>	<b>\$ 247,015,640</b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.

## Capital Improvement Projects Completed

Fiscal Year Completed	CIP Project
2016	VoIP Phone System
2016	Connector Bridge Project
2016	Sidewalks on Hillsborough Blvd.
2016	Neighborhood Water Line Extensions (Madagascar)
2016	Dewatering System at Wastewater Treatment Plant Ph 1
2016	Water Transmission Service Improvements Cranberry/Chesebro/Italy
2016	Sumter Widening Project Phase III
2016	George Mullen Center Sidewalks/Lighting-Phase III
2016	US 41 Pedestrian Walkway Lighting Biscayne to North Port Blvd
2015	Park / Facility Enhancements & Amenities
2015	Playground Equipment - Hope & LaBrea Parks
2015	Road Bond Phase One and Two
2015	Atwater Park
2015	Oaks Park & Myakkahatchee Creek Trail
2015	Sumter Boulevard Widening - Heron Creek to City Center Blvd.
2015	Biscayne Boulevard Intersection Improvements
2014	Rehabilitation of Water Control Structure WCS 133
2014	Public Safety Communications
2014	Reclaimed Water Expansion
2014	Rehabilitation of Water Control Structure WCS 101
2014	Price/Haberland Intersection
2014	George Mullen Activity Center Playground and Amenities
2014	SQL Server Database Software
2014	Forcemain Master Pumping
2014	Forcemain Spring Haven
2014	Police Replacement Vehicles
2013	Neighborhood Park Renovations
2013	Reverse Osmosis Plant
2012	Fire Station #84
2012	Fleet Maintenance Facility
2011	Sumter Blvd Widening - Phase III - City Hall Blvd to Hansard
2011	Toledo Blade Widening
2011	Atwater Park
2011	Purchase of Warm Mineral Springs
2011	Helipad
2010	Intersection Improvement - Price & Cranberry
2010	Freestyle Bike Park
2010	Canine Club
2010	Fire Station #82
2010	Morgan Community Center
2010	Wastewater Treatment Plant Expansion
2010	Water Treatment Plant Enhancement
2010	Family Services Center

Appendix B Ordinance 2016-28

FY 2017 - 2026 Capital Improvement Plan  
Summary of ALL Capital Projects by Funding Type

Fund # Name	Carryover	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FYs 22-26
<b>IMPACT FEE FUNDS</b>							
150 Law Enforcement	\$ -	\$ 105,040	\$ 159,950	\$ -	\$ -	\$ -	\$ -
Law Enforcement-WVID	-	-	-	-	-	-	-
151 Fire Rescue	526,387	32,500	-	400,000	-	-	5,893,378
Fire Rescue-WVID	-	-	-	450,000	75,000	75,000	375,000
152 Parks & Recreation	-	830,000	-	300,000	-	-	-
Parks & Recreation-WVID	-	-	-	-	-	-	-
153 Transportation	-	2,510,000	3,575,000	-	-	-	-
156 Solid Waste	-	-	-	-	-	-	-
157 General Government	-	-	-	-	-	-	-
General Government-WVID	-	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 526,387</b>	<b>\$ 3,477,540</b>	<b>\$ 3,734,950</b>	<b>\$ 1,150,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 6,268,378</b>
<b>CAPITAL FUNDS</b>							
305 Surtax II	\$ 2,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306 Surtax III	7,232,842	9,520,270	16,068,529	3,874,424	5,854,119	10,103,659	28,976,746
325 Capital Acquisition	-	1,195,000	4,933,473	2,640,899	3,993,538	3,735,314	17,390,409
330 Bond-Road Reconstruction	14,112,531	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 23,850,373</b>	<b>\$ 10,715,270</b>	<b>\$ 21,002,002</b>	<b>\$ 6,515,323</b>	<b>\$ 9,847,657</b>	<b>\$ 13,838,973</b>	<b>\$ 46,367,155</b>
<b>ENTERPRISE FUNDS</b>							
420 Utility Revenue Fund	\$ 1,121,657	\$ 800,000	\$ 2,400,000	\$ 1,100,000	\$ 800,000	\$ 250,000	\$ 1,000,000
423 Water Capacity Fees	961,143	680,000	1,110,000	750,000	750,000	50,000	250,000
424 Sewer Capacity Fees	1,988,005	707,140	1,100,000	2,075,000	50,000	50,000	2,560,000
431 Utility Construction Fund	555,752	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 4,626,557</b>	<b>\$ 2,187,140</b>	<b>\$ 4,610,000</b>	<b>\$ 3,925,000</b>	<b>\$ 1,600,000</b>	<b>\$ 350,000</b>	<b>\$ 3,810,000</b>
<b>OTHER FUNDS</b>							
001 General Fund	\$ 30,795	\$ 199,000	\$ -	\$ -	\$ -	\$ -	\$ -
107 Road & Drainage District	5,729,745	2,841,760	8,970,771	7,618,781	7,426,501	7,549,221	25,313,165
110 Fire Rescue District	200,000	317,000	85,000	-	-	-	-
115 Tree Fund	50,000	261,500	200,000	-	-	-	-
120 Solid Waste District	-	-	-	-	-	120,000	3,490,000
144 Escheated Lots	1,850,000	46,000	-	-	-	-	-
146 Escheated Lots-Parks	-	20,000	-	-	-	-	-
170 DEP	525,375	-	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 8,385,915</b>	<b>\$ 3,685,260</b>	<b>\$ 9,255,771</b>	<b>\$ 7,618,781</b>	<b>\$ 7,426,501</b>	<b>\$ 7,669,221</b>	<b>\$ 28,803,165</b>
<b>Grand Total</b>	<b>\$ 37,389,232</b>	<b>\$ 20,065,210</b>	<b>\$ 38,602,723</b>	<b>\$ 19,209,104</b>	<b>\$ 18,949,158</b>	<b>\$ 21,933,194</b>	<b>\$ 85,248,698</b>
<b>Total FY 2017 Funding</b>		<b>\$ 57,454,442</b>					



# City of North Port

## ORDINANCE NO. 2016-29

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Fire Rescue District Budget Ordinance of the City of North Port" for its fiscal year 2016-17 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Fire Rescue District Fund.

SECTION 2 – Appendix A is deemed the Fire Rescue District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Fire Rescue District Fund, the following amounts shall be appropriated:

<u>SPECIAL REVENUE FUND</u>	
Fire Rescue District	\$ 9,141,690
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$ 9,141,690</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

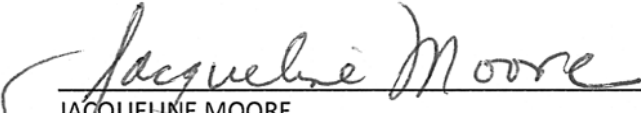


- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2016 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2015-16. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2016, that will require re-appropriation in the 2016-2017 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- SECTION 11 – This Ordinance shall take effect on October 1, 2016.

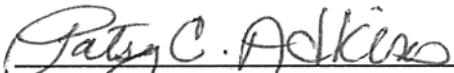
Read in public session this 8<sup>th</sup> day of September, 2016.

PASSED AND ADOPTED on the second and final reading in public session this 22<sup>nd</sup> day of September, 2016.

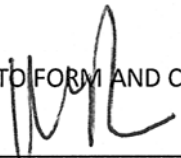
CITY OF NORTH PORT, FLORIDA  
AS THE GOVERNING BODY OF  
THE FIRE RESCUE DISTRICT

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

ATTEST:

  
\_\_\_\_\_  
PATSY C. ADKINS, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY  
CITY ATTORNEY

## City of North Port - Fiscal Year 2016-17

Millage per \$1,000 General Fund 3.4770	Fire Rescue
<b>ESTIMATED REVENUES</b>	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.4770	
Sales and Use Taxes	246,000
Permits and Fees	25,080
Intergovernmental	35,520
Assessments	8,390,150
Charges for Service	38,540
Fines and Forfeits	-
Miscellaneous	74,720
Other Sources	-
<b>Total Sources</b>	<b><u>8,810,010</u></b>
Transfers In	-
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>\$ 8,810,010</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b><u>3,608,563</u></b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b><u>\$ 12,418,573</u></b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>	
General Government	\$ -
Public Safety	8,161,690
Physical Environment	-
Transportation	-
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	325,000
Debt and Lease	-
Other Uses	-
<b>Total Expenditures</b>	<b><u>8,486,690</u></b>
Transfers Out	655,000
<b>Total Estimated Expenditures and Uses</b>	<b>9,141,690</b>
<b>Ending Fund Balances(Net Assets)</b>	<b><u>3,276,883</u></b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b><u>\$ 12,418,573</u></b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



# City of North Port

ORDINANCE NO. 2016-30

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Road and Drainage District Budget Ordinance of the City of North Port" for its fiscal year 2016-17 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Road and Drainage District Fund.

SECTION 2 – Appendix A is deemed the Road and Drainage District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Road and Drainage District Fund, the following amounts shall be appropriated:

<u>SPECIAL REVENUE FUND</u>	
Road and Drainage District	\$ 15,272,020
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$ 15,272,020</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

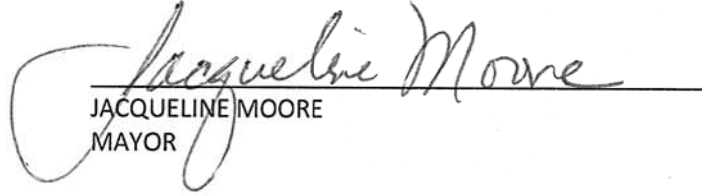
- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2016 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2015-16. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2016, that will require re-appropriation in the 2016-2017 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- SECTION 11 – This Ordinance shall take effect on October 1, 2016.

Read in public session this 8<sup>th</sup> day of September, 2016.

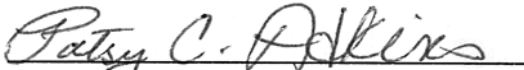
PASSED AND ADOPTED on the second and final reading in public session this 22<sup>nd</sup> day of

September, 2016.

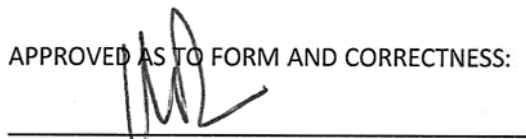
CITY OF NORTH PORT, FLORIDA  
AS THE GOVERNING BODY OF  
THE ROAD AND DRAINAGE DISTRICT

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

ATTEST:

  
\_\_\_\_\_  
PATSY C. ADKINS, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY  
CITY ATTORNEY

## City of North Port - Fiscal Year 2016-17

Millage per \$1,000 General Fund 3.4770	Road and Drainage
<b>ESTIMATED REVENUES</b>	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.4770	
Sales and Use Taxes	2,939,440
Permits and Fees	-
Intergovernmental	531,200
Assessments	10,671,560
Charges for Service	986,250
Fines and Forfeits	-
Miscellaneous	92,780
Other Sources	14,950
<b>Total Sources</b>	<b>15,236,180</b>
Transfers In	-
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>15,236,180</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b>5,348,171</b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b><u>\$ 20,584,351</u></b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>	
General Government	\$ -
Public Safety	-
Physical Environment	-
Transportation	14,184,040
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	707,980
Debt and Lease	-
Other Uses	-
<b>Total Expenditures</b>	<b>14,892,020</b>
Transfers Out	380,000
<b>Total Estimated Expenditures and Uses</b>	<b>15,272,020</b>
<b>Ending Fund Balances(Net Assets)</b>	<b>5,312,331</b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b><u>\$ 20,584,351</u></b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



# City of North Port

ORDINANCE NO. 2016-31

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING A SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017; PRESCRIBING THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND RE-APPROPRIATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – This Ordinance shall be known as the "Solid Waste District Budget Ordinance of the City of North Port" for its fiscal year 2016-17 and shall serve to appropriate the sums provided for herein. When read in conjunction with Appendix A, shall provide for the revenues and expenditures of the Solid Waste District Fund.

SECTION 2 – Appendix A is deemed the Solid Waste District Budget of the City of North Port in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

2.01 – For the Solid Waste District Fund, the following amounts shall be appropriated:

<u>SPECIAL REVENUE FUND</u>	
Solid Waste District	\$ 9,484,760
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$ 9,484,760</b>

SECTION 3 – Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Commission acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.

SECTION 4 – Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager only, excluding

4.01 – The authorization of additional regular positions

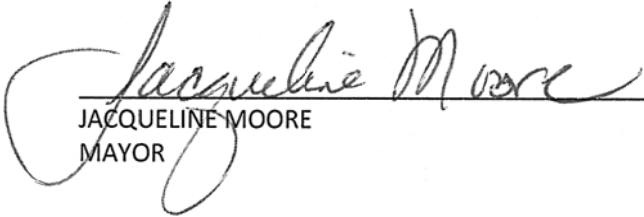


- SECTION 5 – At the direction of the City Manager, the Finance Director is authorized to reserve at September 30, 2016 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2015-16. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- SECTION 6 – Certain unencumbered appropriations may exist at September 30, 2016, that will require re-appropriation in the 2016-2017 Fiscal Year. At the direction of the City Manager, the Finance Director is authorized to automatically re-appropriate any unencumbered appropriations that relate to grants and capital projects. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, must be approved by the City Commission through the adoption of a re-appropriation ordinance.
- SECTION 7 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- SECTION 8 – With respect to any fund balances, not specifically appropriated by the terms hereof, the City Commission may, during the fiscal year, appropriate all or part of said fund balances by adopting an Ordinance for that purpose.
- SECTION 9 – At the direction of the City Manager, the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager, through the Finance Director, shall cause each disbursement to be made upon a city warrant signed by the City Manager and countersigned by the City Clerk. In the absence thereof, the city warrant may be signed by the Finance Director and countersigned by the City Clerk or Deputy City Clerk.
- SECTION 10 – If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- SECTION 11 – This Ordinance shall take effect on October 1, 2016.

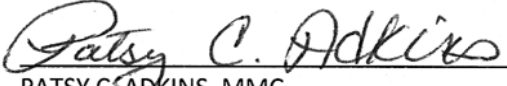
Read in public session this 8<sup>th</sup> day of September, 2016.

PASSED AND ADOPTED on the second and final reading in public session this 22<sup>nd</sup> day of September, 2016.

CITY OF NORTH PORT, FLORIDA  
AS THE GOVERNING BODY OF  
THE SOLID WASTE DISTRICT

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

ATTEST:

  
\_\_\_\_\_  
PATSY C. ADKINS, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY  
CITY ATTORNEY

## City of North Port - Fiscal Year 2016-17

Millage per \$1,000 General Fund 3.4770	Solid Waste
<b>ESTIMATED REVENUES</b>	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.4770	
Sales and Use Taxes	-
Permits and Fees	-
Intergovernmental	-
Assessments	7,451,040
Charges for Service	1,543,020
Fines and Forfeits	-
Miscellaneous	29,000
Other Sources	-
<b>Total Sources</b>	<b>9,023,060</b>
Transfers In	-
<b>Total Estimated Revenues and Other Financing Sources</b>	<b>\$ 9,023,060</b>
<b>Beginning Fund Balances(Net Assets)</b>	<b>2,715,166</b>
<b>Total Estimated Revenues, Sources and Beginning Fund Balances</b>	<b><u>\$ 11,738,226</u></b>
<b>ESTIMATED EXPENDITURES/EXPENSES</b>	
General Government	\$ -
Public Safety	-
Physical Environment	8,532,900
Transportation	-
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	10,000
Debt and Lease	-
Other Uses	-
<b>Total Expenditures</b>	<b>8,542,900</b>
Transfers Out	941,860
<b>Total Estimated Expenditures and Uses</b>	<b>9,484,760</b>
<b>Ending Fund Balances(Net Assets)</b>	<b>2,253,466</b>
<b>Total Appropriations Including Uses and Ending Fund Balances</b>	<b><u>\$ 11,738,226</u></b>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



## City of North Port

### RESOLUTION NO. 2011-R-14 (Fund Balance Policy)

A RESOLUTION OF THE CITY OF NORTH PORT, FLORIDA PROVIDING FOR ADOPTION AND ESTABLISHMENT OF A FUND BALANCE POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City desires to adopt and establish a fund balance policy as a plan to manage its financial resources for selected funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, TO WIT:

#### SECTION 1 – FUND BALANCE POLICY

- 1.01 The City Commission hereby approves the Fund Balance Policy attached hereto and incorporated herein as Exhibit A.

#### SECTION 2 – CONFLICTS

- 2.01 If there is any conflict between the provisions of this Resolution and any other resolution or ordinance or portions thereof, the provisions of this Resolution shall prevail to the extent of such conflict.

#### SECTION 3 – SEVERABILITY

- 3.01 If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

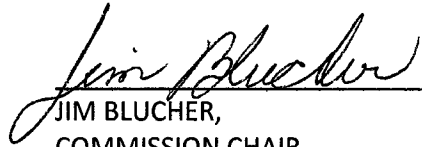
SECTION 4 – EFFECTIVE DATE

4.01 This Resolution shall take effect immediately upon adoption.


PASSED AND DULY ADOPTED by the City Commission of the City of North Port, Florida

this 20th day of April, 2011.

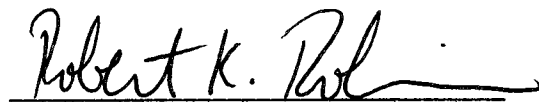
CITY OF NORTH PORT, FLORIDA

  
\_\_\_\_\_  
JIM BLUCHER,  
COMMISSION CHAIR

ATTEST:

  
\_\_\_\_\_  
HELEN M. RAIMBEAU, MMC  
CITY CLERK

Approved as to form and correctness:

  
\_\_\_\_\_  
ROBERT K. ROBINSON  
CITY ATTORNEY

City of North Port  
Fund Balance Policy

**Purpose:**

For increased financial stability, the City of North Port desires to manage its financial resources by establishing fund balance ranges for selected funds. This will ensure that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, natural disasters or unexpected one-time expenditures as well as to provide needed liquidity to continue operations.

**Definitions:**

**Fund Balance:** Fund balance is the difference between current fund assets and current fund liabilities. Fund balance is reported in five categories.

**Nonspendable** – represents assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories or other prepaid items.

**Restricted** – is the portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors or laws.

**Committed** – is the portion of fund balance whose use is constrained by the limitations the City Commission imposes on itself that remain binding until removed in the same manner. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.

**Assigned** – is the portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (Management Team) or delegated to an individual

City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.

Unassigned – is the remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose otherwise they would be accounted for in the General Fund.

**Fund Balance Range:** Is the range of amounts this policy has set which the City means to maintain the total fund balance for financial stability. The range is calculated as a percentage of a fund's ensuing year's budgeted expenditures and does not include the Nonspendable portion of fund balance.

**Spending Priority:** When a governmental fund has multiple classifications of fund balance the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.

**Surplus:** Is the amount by which the fund balance exceeds the upper limit of the fund balance range.

**Shortfall:** is the amount that the fund balance falls below the lower limit of the range.

**Expenditures:** Are all of the uses of financial resources including operating and capital outflows and debt service. For consistency, it does not include other sources and uses of resources in the fund unless there is a recurring transfer.

## **Fund Balance Ranges:**

### **General Fund:**

The General Fund is the primary operating fund in the City. The ranges reflect the multipurpose nature of the fund. The range of the total spendable fund balance should be between 15% and 25%. The Unassigned portion of the fund balance should be 5%-10% of the General Fund expenditures.

### **Road and Drainage District:**

The R&D District is responsible for the maintenance and construction/repair of the streets, roads and drainage system in the City. A large portion of the annual budget is appropriated for capital projects. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

### **The Fire District:**

The Fire District funds the non EMS portion of the total fire service operations. A portion of the annual appropriation is for replacing rolling stock and debt service on existing fire stations. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.

### **Solid Waste District:**

The Solid Waste District is responsible for the collection and disposal of solid waste in North Port. Over 90% of the annual revenue is received from annual assessments while expenditures are made at a level rate throughout the year. The fund balance range should be between 20% and 25% of the annual budgeted expenditures.



**Surplus:**

If it is determined at the fiscal year end that there is a surplus (an amount in excess of the upper limit of the fund balance range for any fund) the operating funds should be appropriated as follows:

1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years
2. To reduce long term debt, if possible
3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate
4. To fund pay-as you go capital projects or expenditures
5. To create a capital asset renewal and replacement fund

**Shortfall:**

If it is determined that there is a shortfall (an amount below the lower limit of the fund balance for any fund), the fund balance is to be rebuilt through the following mechanisms:

1. An appropriation during the next budget process of at least 20% of the shortfall.
2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable range. This plan may require a reduction of services, increase in taxes or fees or some combination, thereof.

This policy can be amended at any time by resolution of the City Commission.



## City of North Port

ORDINANCE NO. 2016-10

(Investment Policy)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, AMENDING THE ORDINANCE NO. 2010-03, RELATING TO INVESTMENT POLICIES, AND RE-ESTABLISHING AN INVESTMENT POLICY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to change the allocation for investment portfolio composition, authorize additional investment types, and change the benchmark for performance measurements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA TO WIT:

**SECTION 1 – AMENDING INVESTMENT POLICY**

- 1.01 - Appendix A is hereby amended and incorporated herein in its entirety as the City of North Port's Investment Policy, in accordance with Florida Statutes, Section 218.415.
- 1.02 - The City Commission identifies the City Manager with responsibility for providing oversight and direction in regard to the management of the investment program; the City Manager has delegated responsibility for the investment program transactions as provided in the investment policy.
- 1.03 - The City Manager is hereby authorized to take such steps and to execute on behalf of the City such documents as may be hereafter required to implement the investment policy.

**SECTION 2 – SEVERABILITY**

- 2.01 - If any section, subsection, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3 - CONFLICTS

3.01 - In the event of any conflict between the provisions of this Ordinance and any other ordinance, resolution, or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

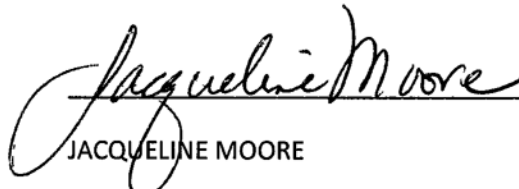
SECTION 4 - EFFECTIVE DATE

4.01 - The provisions of this Ordinance shall become effective immediately upon passage.


Read in public session this 12 day of April, 2016.

PASSED AND ADOPTED on the second and final reading in public session this 26~~th~~ day of April, 2016.

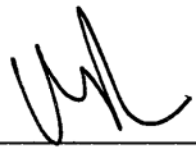
CITY OF NORTH PORT, FLORIDA

  
\_\_\_\_\_  
JACQUELINE MOORE  
MAYOR

ATTEST:

  
\_\_\_\_\_  
HELEN RAIMBEAU, MMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

  
\_\_\_\_\_  
MARK MORIARTY,  
CITY ATTORNEY

**Ordinance No. 2016-10 Appendix A**

**Investment Policy  
The City of North Port, Florida**

**I. PURPOSE**

The purpose of this policy is to set forth the investment objectives and parameters for the management of public funds of the City of North Port, Florida (hereinafter "City"). These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

**II. SCOPE**

In accordance with Section 218.415, Florida Statutes, this investment policy applies to all cash and investments held or controlled by the City with the exception of Pension Funds, Trust Funds, and funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds.

**III. INVESTMENT OBJECTIVES**

*Safety of Principal*

The foremost objective of this investment program is the safety of the principal of those funds within the portfolios. Investment transactions shall seek to keep capital losses at a minimum, whether they are from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

*Maintenance of Liquidity*

The portfolios shall be managed in such a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner.

*Return on Investment*

Investment portfolios shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. However, return is attempted through active management where the Investment Advisor utilizes a total return strategy (which includes both realized and unrealized gains and losses in the portfolio). This total return strategy seeks to increase the value of the portfolio through reinvestment of income and capital gains. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Despite this, an Investment Advisor may trade to recognize a loss from time to time to achieve a perceived relative value based on its potential to enhance the total return of the portfolio.

**IV. DELEGATION OF AUTHORITY**

In accordance with the Charter of the City of North Port, the responsibility for providing oversight and direction in regard to the management of the investment program resides with the City Manager. The daily management responsibility for all City funds in the investment program and

investment transactions is delegated to the Finance Director. The Finance Director shall establish written procedures for the operation of the investment portfolio and a system of internal accounting and administrative controls to regulate the activities of employees. The City may employ an Investment Advisor to assist in managing some of the City's portfolios. Such Investment Advisor must be registered under the Investment Advisers Act of 1940.

## **V. STANDARDS OF PRUDENCE**

The standard of prudence to be used by investment officials shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectation are reported to the City Manager in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. The "Prudent Person" rule states the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

While the standard of prudence to be used by investment officials who are officers or employees is the "Prudent Person" standard, any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of "Prudent Expert". The standard shall be that in investing and reinvesting moneys and in acquiring, retaining, managing, and disposing of investments of these funds, the contractor shall exercise: the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments of the funds, so as to minimize the risk, considering the probable income as well as the probable safety of their capital.

## **VI. ETHICS AND CONFLICTS OF INTEREST**

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Also, employees involved in the investment process shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City's investment program.

## **VII. INTERNAL CONTROLS AND INVESTMENT PROCEDURES**

The Finance Director shall establish a system of internal controls and operational procedures that are in writing and made a part of the City's operational procedures. The internal controls should be designed to prevent losses of funds, which might arise from fraud, employee error, and misrepresentation, by third parties, or imprudent actions by employees. The written procedures should include reference to safekeeping, repurchase agreements, and separation of transaction authority from accounting and recordkeeping, wire transfer agreements, banking service contracts and collateral/depository agreements. No person may engage in an investment transaction except as authorized under the terms of this policy.

Independent auditors as a normal part of the annual financial audit to the City shall conduct a review of the system of internal controls to ensure compliance with policies and procedures.

#### **VIII. CONTINUING EDUCATION**

The Finance Director and other appropriate staff shall annually complete 8 hours of continuing education in subjects or courses of study related to investment practices and products.

#### **IX. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS**

Authorized City staff shall only purchase securities from financial institutions, which are qualified as public depositories by the Treasurer of the State of Florida or institutions designated as "Primary Dealers" by the Federal Reserve Bank of New York.

Authorized City staff shall only enter into repurchase agreements with financial institutions that are state qualified public depositories and primary dealers as designated by the Federal Reserve Bank of New York.

The City's Investment Advisor shall utilize and maintain its own list of approved primary and non-primary dealers.

#### **X. MATURITY AND LIQUIDITY REQUIREMENTS**

To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

Investments of bond reserves, construction funds, and other non-operating funds ("core funds") shall have a term appropriate to the need for funds and in accordance with debt covenants, but in no event shall exceed five and one-half (5.50) years.

The maturities of the underlying securities of a repurchase agreement will follow the requirements of the Master Repurchase Agreement.

#### **XI. RISK AND DIVERSIFICATION**

Assets held shall be diversified to control risks resulting from over concentration of assets in a specific maturity, issuer, instruments, dealer, or bank through which these instruments are bought and sold. The Finance Director shall determine diversification strategies within the established guidelines.

#### **XII. MASTER REPURCHASE AGREEMENT**

The Finance Director will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Securities Industry and Financial Markets Association (SIFMA) Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the SIFMA Master Repurchase Agreement.

#### **XIII. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

After the Finance Director or the Investment Advisor, has determined the approximate maturity date based on cash flow needs and market conditions and has analyzed and selected one or more

optimal types of investments, a minimum of three (3) qualified banks and/or approved broker/dealers must be contacted and asked to provide bids/offers on securities in questions. Bids will be held in confidence until the bid deemed to best meet the investment objectives is determined and selected.

However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased utilizing the comparison to current market price method on an exception basis. Acceptable current market price providers include, but are not limited to:

- A. TradeWeb
- B. Bloomberg Information Systems
- C. Wall Street Journal or a comparable nationally recognized financial publication providing daily market pricing
- D. Daily market pricing provided by the City’s custodian or their correspondent institutions

The Finance Director or the Investment Advisor shall utilize the competitive bid process to select the securities to be purchased or sold. Selection by comparison to a current market price, as indicated above, shall only be utilized when, in judgment of the Finance Director or the Investment Advisor, competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

- A. When time constraints due to unusual circumstances preclude the use of the competitive bidding process
- B. When no active market exists for the issue being traded due to the age or depth of the issue
- C. When a security is unique to a single dealer, for example, a private placement
- D. When the transaction involves new issues or issues in the “when issued” market

Overnight sweep investment agreements will not be bid, but may be placed with the City’s depository bank relating to the demand account for which the investment agreement was purchased.

**XIV. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION**

Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the City’s needs change. However, when the invested funds are needed in whole or in part for the purpose originally intended or for more optimal investments, the Finance Director may sell the investment at the then-prevailing market price and place the proceeds into the proper account at the City’s custodian.

The following are the investment requirements and allocation limits on security types, issuers, and maturities as established by the City. The Finance Director shall have the option to further restrict investment percentages from time to time based on market conditions, risk, and diversification investment strategies. The percentage allocations requirements for investment types and issuers are calculated based on the original cost of each investment, at the time of purchase. Investments not listed in this policy are prohibited.

**Permitted Investments**

Sector	Sector Maximum (%)	Per Issuer Maximum (%)	Minimum Ratings Requirement <sup>1</sup>	Maximum Maturity
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Sector	Sector Maximum (%)	Per Issuer Maximum (%)	Minimum Ratings Requirement <sup>1</sup>	Maximum Maturity
U.S. Treasury	100%	100%	N/A	5.50 Years (5.50 Years avg. life <sup>4</sup> for GNMA)
GNMA		40%		
Other U.S. Government Guaranteed (e.g. AID, GTC)		10%		
Federal Agency/GSE: FNMA, FHLMC, FHLB, FFCB*	75%	40% <sup>3</sup>	N/A	5.50 Years
Federal Agency/GSE other than those above		10%		
Supranationals where U.S. is a shareholder and voting member	25%	10%	Highest ST or Two Highest LT Rating Categories (A-1/P-1, AAA/Aaa, or equivalent)	5.50 Years
Corporates	50% <sup>2</sup>	5%	Highest ST or Three Highest LT Rating Categories (A-1/P-1, A-/A3 or equivalent)	5.50 Years
Municipals	25%	5%	Highest ST or Three Highest LT Rating Categories (SP-1/MIG 1, A-/A3, or equivalent)	5.50 Years
Agency Mortgage-Backed Securities (MBS)	25%	40% <sup>3</sup>	N/A	5.50 Years Avg. Life <sup>4</sup>
Asset-Backed Securities (ABS)	25%	5%	Highest ST or LT Rating (A-1+/P-1, AAA/Aaa, or equivalent)	5.50 Years Avg. Life <sup>4</sup>
Non-Negotiable Collateralized Bank Deposits or Savings Accounts	50%	None, if fully collateralized	None, if fully collateralized.	2 Years
Commercial Paper (CP)	50% <sup>2</sup>	5%	Highest ST Rating Category (A-1/P-1, or equivalent)	270 Days
Repurchase Agreements (Repo or RP)	40%	20%	Counterparty (or if the counterparty is not rated by an NRSRO, then the counterparty's parent) must be rated in the Highest ST Rating Category (A-1/P-1, or equivalent) If the counterparty is a Federal Reserve Bank, no rating is required	1 Year
Money Market Funds (MMFs)	50%	25%	Highest Fund Rating by all NRSROs who rate the fund (AAAm/Aaa-mf, or equivalent)	N/A
Fixed-Income Mutual Funds	20%	10%	N/A	N/A
Intergovernmental Pools (LGIPs)	50%	25%	Highest Fund Quality and Volatility Rating Categories by all NRSROs who rate the LGIP, (AAAm/AAAf, S1, or equivalent)	N/A
Florida Local Government Surplus Funds Trust Funds ("Florida Prime")	25%	N/A	Highest Fund Rating by all NRSROs who rate the fund (AAAm/Aaa-mf, or equivalent)	N/A

**Notes:**

<sup>1</sup> Rating by at least one SEC-registered Nationally Recognized Statistical Rating Organization ("NRSRO"), unless otherwise noted. ST=Short-term; LT=Long-term.

<sup>2</sup> Maximum allocation to all corporate and bank credit instruments is 50% combined.

<sup>3</sup> Maximum exposure to any one Federal agency, including the combined holdings of Agency debt and Agency MBS, is 40%.

<sup>4</sup> The maturity limit for MBS and ABS is based on the expected average life at time of settlement, measured using Bloomberg or other industry standard methods.

\* Federal National Mortgage Association (FNMA); Federal Home Loan Mortgage Corporation (FHLMC); Federal Home Loan Bank or its District banks (FHLB); Federal Farm Credit Bank (FFCB).



- 1) **U.S. Treasury & Government Guaranteed** - U.S. Treasury obligations, and obligations the principal and interest of which are backed or guaranteed by the full faith and credit of the U.S. Government.
- 2) **Federal Agency/GSE** - Debt obligations, participations or other instruments issued or fully guaranteed by any U.S. Federal agency, instrumentality or government-sponsored enterprise (GSE).
- 3) **Supnationals** – U.S. dollar denominated debt obligations of a multilateral organization of governments where U.S. is a shareholder and voting member.
- 4) **Corporates** – U.S. dollar denominated corporate notes, bonds or other debt obligations issued or guaranteed by a domestic or foreign corporation, financial institution, non-profit, or other entity.
- 5) **Municipals** – Obligations, including both taxable and tax-exempt, issued or guaranteed by any State, territory or possession of the United States, political subdivision, public corporation, authority, agency board, instrumentality or other unit of local government of any State or territory.
- 6) **Agency Mortgage Backed Securities** - Mortgage-backed securities (MBS), backed by residential, multi-family or commercial mortgages, that are issued or fully guaranteed as to principal and interest by a U.S. Federal agency or government sponsored enterprise, including but not limited to pass-throughs, collateralized mortgage obligations (CMOs) and REMICs.
- 7) **Asset-Backed Securities** - Asset-backed securities (ABS) whose underlying collateral consists of loans, leases or receivables, including but not limited to auto loans/leases, credit card receivables, student loans, equipment loans/leases, or home-equity loans.
- 8) **Non-Negotiable Certificate of Deposit and Savings Accounts** - Non-negotiable interest bearing time certificates of deposit, or savings accounts in banks organized under the laws of this state or in national banks organized under the laws of the United States and doing business in this state, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.
- 9) **Commercial Paper** – U.S. dollar denominated commercial paper issued or guaranteed by a domestic or foreign corporation, company, financial institution, trust or other entity, only unsecured debt permitted.
- 10) **Repurchase Agreements** - Repurchase agreements (Repo or RP) that meet the following requirements:
  - a. Must be governed by a written SIFMA Master Repurchase Agreement which specifies securities eligible for purchase and resale, and which provides the unconditional right to liquidate the underlying securities should the Counterparty default or fail to provide full timely repayment.
  - b. Counterparty must be a Federal Reserve Bank, a Primary Dealer as designated by the Federal Reserve Bank of New York, or a nationally chartered commercial bank.
  - c. Securities underlying repurchase agreements must be delivered to a third party custodian under a written custodial agreement and may be of deliverable or tri-party form. Securities must be held in the City's custodial account or in a separate account in the name of the City.

- d. Acceptable underlying securities include only securities that are direct obligations of, or that are fully guaranteed by, the United States or any agency of the United States, or U.S. Agency-backed mortgage related securities.
- e. Underlying securities must have an aggregate current market value of at least 102% (or 100% if the counterparty is a Federal Reserve Bank) of the purchase price plus current accrued price differential at the close of each business day.
- f. Final term of the agreement must be 1 year or less.

- 11) **Money Market Funds** - Shares in open-end and no-load money market mutual funds, provided such funds are registered under the Investment Company Act of 1940 and operate in accordance with Rule 2a-7.

A thorough investigation of any money market fund is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus must be obtained.

- 12) **Fixed-Income Mutual Funds** - Shares in open-end and no-load fixed-income mutual funds whose underlying investments would be permitted for purchase under this policy and all its restrictions.

- 13) **Local Government Investment Pools** – State, local government or privately-sponsored investment pools that are authorized pursuant to state law.

A thorough investigation of any intergovernmental investment pool is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus must be obtained.

- 14) **The Florida Local Government Surplus Funds Trust Funds (“Florida Prime”)** A thorough investigation of the Florida Prime is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus or portfolio report must be obtained.

**General Investment and Portfolio Limits**

1. General investment limitations:
  - a. Investments must be denominated in U.S. dollars and issued for legal sale in U.S. markets.
  - b. Minimum ratings are based on the highest rating by any one Nationally Recognized Statistical Ratings Organization (“NRSRO”), unless otherwise specified.
  - c. All limits and rating requirements apply at time of purchase.
  - d. Should a security fall below the minimum credit rating requirement for purchase, the Investment Advisor will notify the Finance Director.
  - e. The maximum maturity (or average life for MBS/ABS) of any investment is 5.50 years. Maturity and average life are measured from settlement date. The final maturity date can be based on any mandatory call, put, pre-refunding date, or other mandatory redemption date.
2. General portfolio limitations:
  - a. The maximum effective duration of the aggregate portfolio is 3 years.

- b. Maximum exposure to issuers in any non-U.S. country cannot exceed 10 percent per country.
3. Investment in the following are permitted, provided they meet all other policy requirements:
    - a. Callable, step-up callable, called, pre-refunded, putable and extendable securities, as long as the effective final maturity meets the maturity limits for the sector
    - b. Variable-rate and floating-rate securities
    - c. Subordinated, secured and covered debt, if it meets the ratings requirements for the sector
    - d. Zero coupon issues and strips, excluding agency mortgage-backed Interest-only structures (I/Os)
    - e. Treasury TIPS
  4. The following are **NOT PERMITTED** investments, unless specifically authorized by statute and with prior approval of the governing body:
    - a. Trading for speculation
    - b. Derivatives (other than callables and traditional floating or variable-rate instruments)
    - c. Mortgage-backed interest-only structures (I/Os)
    - d. Inverse or leveraged floating-rate and variable-rate instruments
    - e. Currency, equity, index and event-linked notes (e.g. range notes), or other structures that could return less than par at maturity
    - f. Private placements and direct loans, except as may be legally permitted by Rule 144A or commercial paper issued under a 4(2) exemption from registration
    - g. Convertible, high yield, and non-U.S. dollar denominated debt
    - h. Short sales
    - i. Use of leverage
    - j. Futures and options
    - k. Mutual funds, other than fixed-income mutual funds and ETFs, and money market funds
    - l. Equities, commodities, currencies and hard assets

## **XV. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS**

Investment in any derivative products or the use of reverse repurchase agreements requires specific City Commission approval prior to their use, unless already specified in Section XII. If the City Commission approves the use of derivative products, the Finance Director shall develop sufficient understanding of the derivative products and have the expertise to manage them. A “derivative” is defined as a financial instrument the value of which depends on, or is derived from, the value of one or more underlying assets or indices or asset values. If the City Commission approves the use of reverse repurchase agreements or other forms of leverage, the investment shall be limited to transactions in which the proceeds are intended to provide liquidity and for which the Finance Director has sufficient resources and expertise to manage them.

## **XVI. PERFORMANCE MEASUREMENTS**

In order to assist in the evaluation of the portfolio’s performance, the City will use performance benchmarks for short-term and long-term portfolios. The use of benchmarks will allow the City to measure its returns against other investors in the same markets.

- A. Investment performance of funds designated as short-term funds and other funds that must maintain a high degree of liquidity will be compared to the return of the S&P Rated GIP Index Government 30-Day Gross of Fees Yield. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

- B. Investment performance of funds designated as core funds and other non-operating funds that have a longer-term investment horizon will be compared to the Merrill Lynch 1-3 Year U.S. Treasury/Agency Note Index. The appropriate index will have a duration and asset mix that approximates the portfolio and will be utilized as a benchmark to be compared to the portfolio's total rate of return.
- C. Investment advisors will report performance on both book value and total rate of return basis and compare results to the above-stated benchmarks.

## **XVII. REPORTING**

The Finance Director shall provide the City Manager and Commission with quarterly investment reports. Schedules in the quarterly report should include the following:

- A. A listing of individual securities held at the end of the reporting period
- B. Percentage of available funds represented by each investment type
- C. Coupon, discount or earning rate
- D. Final maturity of all investments
- E. Par value and market value

On an annual basis, the Finance Director shall prepare and submit to the City Commission a written report on all invested funds. The annual report shall provide all, but not limited to, the following: a complete list of all invested funds, name or type of security in which the funds are invested, the amount invested, the maturity date, earned income, the book value, the market value and the yield on each investment.

The annual report will show performance on both a book value and total rate of return basis and will compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per GASB standards. Investment reports shall be available to the public.

## **XVIII. THIRD-PARTY CUSTODIAL AGREEMENTS**

Securities, with the exception of certificates of deposits, shall be held with a third party custodian; and all securities purchase by, and all collateral obtained by the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. A third party custodian is defined as any bank depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida as defined in Section 658.12, Florida Statutes, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida. Certificates of deposits will be placed in the provider's safekeeping department for the term of the deposit.

The custodian shall accept transaction instructions only from those persons who have been duly authorized by the Finance Director and which authorization has been provided, in writing, to the custodian. No withdrawal of securities, in whole or in part, shall be made from safekeeping, shall be permitted unless by such a duly authorized person.

The custodian shall provide the Finance Director with safekeeping receipts that provide detail information on the securities held by the custodian. Security transactions between a broker/dealer and the custodian involving the purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction. Securities held as collateral shall be held free and clear of any liens.

**XIX. INVESTMENT POLICY ADOPTION**

The investment policy shall be adopted by a City ordinance. The Finance Director shall review the policy annually and shall make recommendations for modification as needed.

**Duly adopted this 26th day of April, 2016.**

**City Ordinance No. 2016-10**

**Attachment A**  
**Glossary of Cash and Investment Management Terms**

The following is a glossary of key investing terms, many of which appear in the City's investment policy. This glossary clarifies the meaning of investment terms generally used in cash and investment management. This glossary has been adapted from the GFOA Sample Investment Policy and the Association of Public Treasurers of the United States and Canada's Model Investment Policy.

**Accrued Interest.** Interest earned but which has not yet been paid or received.

**Agency.** See "Federal Agency Securities."

**Ask Price.** Price at which a broker/dealer offers to sell a security to an investor. Also known as "offered price."

**Asset Backed Securities (ABS).** A fixed-income security backed by notes or receivables against assets other than real estate. Generally issued by special purpose companies that "own" the assets and issue the ABS. Examples include securities backed by auto loans, credit card receivables, home equity loans, manufactured housing loans, farm equipment loans, and aircraft leases.

**Average Life.** The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

**Bankers' Acceptance (BA's).** A draft or bill of exchange drawn upon and accepted by a bank. Frequently used to finance shipping of international goods. Used as a short-term credit instrument, bankers' acceptances are traded at a discount from face value as a money market instrument in the secondary market on the basis of the credit quality of the guaranteeing bank.

**Basis Point.** One hundredth of one percent, or 0.01%. Thus 1% equals 100 basis points.

**Bearer Security.** A security whose ownership is determined by the holder of the physical security. Typically, there is no registration on the issuer's books. Title to bearer securities is transferred by delivery of the physical security or certificate. Also known as "physical securities."

**Benchmark Bills:** In November 1999, FNMA introduced its Benchmark Bills program, a short-term debt securities issuance program to supplement its existing discount note program. The program includes a schedule of larger, weekly issues in three- and six-month maturities and biweekly issues in one-year for Benchmark Bills. Each issue is brought to market via a Dutch (single price) auction. FNMA conducts a weekly auction for each Benchmark Bill maturity and accepts both competitive and non-competitive bids through a web based auction system. This program is in addition to the variety of other discount note maturities, with rates posted on a daily basis, which FNMA offers. FNMA's Benchmark Bills are unsecured general obligations that are issued in book-entry form through the Federal Reserve Banks. There are no periodic payments of interest on Benchmark Bills, which are sold at a discount from the principal amount and payable at par at maturity. Issues under the Benchmark program constitute the same credit standing as other FNMA discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

**Benchmark Notes/Bonds:** Benchmark Notes and Bonds are a series of FNMA "bullet" maturities (non-callable) issued according to a pre-announced calendar. Under its Benchmark Notes/Bonds program, 2, 3, 5, 10, and 30-year maturities are issued each quarter. Each Benchmark Notes new issue has a minimum size of \$4 billion, 30-year new issues having a minimum size of \$1 billion, with re-openings based on investor demand to further enhance liquidity. The amount of non-callable issuance has allowed FNMA to build a yield curve in Benchmark Notes and Bonds in maturities ranging from 2 to 30 years. The liquidity emanating from these large size issues has facilitated favorable financing opportunities through the

development of a liquid overnight and term repo market. Issues under the Benchmark program constitute the same credit standing as other FNMA issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

**Benchmark.** A market index used as a comparative basis for measuring the performance of an investment portfolio. A performance benchmark should represent a close correlation to investment guidelines, risk tolerance, and duration of the actual portfolio's investments.

**Bid Price.** Price at which a broker/dealer offers to purchase a security from an investor.

**Bond.** Financial obligation for which the issuer promises to pay the bondholder (the purchaser or owner of the bond) a specified stream of future cash-flows, including periodic interest payments and a principal repayment.

**Book Entry Securities.** Securities that are recorded in a customer's account electronically through one of the financial markets electronic delivery and custody systems, such as the Fed Securities wire, DTC, and PTC

(as opposed to bearer or physical securities). The trend is toward a certificate-free society in order to cut down on paperwork and to diminish investors' concerns about the certificates themselves. The vast majority of securities are now book entry securities.

**Book Value.** The value at which a debt security is reflected on the holder's records at any point in time. Book value is also called "amortized cost" as it represents the original cost of an investment adjusted for amortization of premium or accretion of discount. Also called "carrying value." Book value can vary over time as an investment approaches maturity and differs from "market value" in that it is not affected by changes in market interest rates.

**Broker/Dealer.** A person or firm transacting securities business with customers. A "broker" acts as an agent between buyers and sellers, and receives a commission for these services. A "dealer" buys and sells financial assets from its own portfolio. A dealer takes risk by owning inventory of securities, whereas a broker merely matches up buyers and sellers. See also "Primary Dealer."

**Bullet Notes/Bonds.** Notes or bonds that have a single maturity date and are non-callable.

**Call Date.** Date at which a call option may be or is exercised.

**Call Option.** The right, but not the obligation, of an issuer of a security to redeem a security at a specified value and at a specified date or dates prior to its stated maturity date. Most fixed-income calls are a par, but can be at any previously established price. Securities issued with a call provision typically carry a higher yield than similar securities issued without a call feature. There are three primary types of call options (1) European - one-time calls, (2) Bermudan - periodically on a predetermined schedule (quarterly, semi-annual, annual), and (3) American - continuously callable at any time on or after the call date. There is usually a notice period of at least 5 business days prior to a call date.

**Callable Bonds/Notes.** Securities which contain an imbedded call option giving the issuer the right to redeem the securities prior to maturity at a predetermined price and time.

**Certificate of Deposit (CD).** Bank obligation issued by a financial institution generally offering a fixed rate of return (coupon) for a specified period of time (maturity). Can be as long as 10 years to maturity, but most CDs purchased by public agencies are one year and under.

**Collateral.** Investment securities or other property that a borrower pledges to secure repayment of a loan, secure deposits of public monies, or provide security for a repurchase agreement.

**Collateralization.** Process by which a borrower pledges securities, property, or other deposits for securing the repayment of a loan and/or security.

**Collateralized Mortgage Obligation (CMO).** A security that pools together mortgages and separates them into short, medium, and long-term positions (called tranches). Tranches are set up to pay different rates of interest depending upon their maturity. Interest payments are usually paid monthly. In “plain vanilla” CMOs, principal is not paid on a tranche until all shorter tranches have been paid off. This system provides interest and principal in a more predictable manner. A single pool of mortgages can be carved up into numerous tranches each with its own payment and risk characteristics.

**Commercial Paper.** Short term unsecured promissory note issued by a company or financial institution. Issued at a discount and matures for par or face value. Usually a maximum maturity of 270 days and given a short-term debt rating by one or more NRSROs.

**Convexity.** A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

**Corporate Note.** A debt instrument issued by a corporation with a maturity of greater than one year and less than ten years.

**Counterparty.** The other party in a two party financial transaction. "Counterparty risk" refers to the risk that the other party to a transaction will fail in its related obligations. For example, the bank or broker/dealer in a repurchase agreement.

**Coupon Rate.** Annual rate of interest on a debt security, expressed as a percentage of the bond's face value.

**Current Yield.** Annual rate of return on a bond based on its price. Calculated as (coupon rate / price), but does not accurately reflect a bond's true yield level.

**Custody.** Safekeeping services offered by a bank, financial institution, or trust company, referred to as the “custodian.” Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement, and market values.

**Dealer.** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

**Delivery Versus Payment (DVP).** Settlement procedure in which securities are delivered versus payment of cash, but only after cash has been received. Most security transactions, including those through the Fed Securities Wire system and DTC, are done DVP as a protection for both the buyer and seller of securities.

**Depository Trust Company (DTC).** A firm through which members can use a computer to arrange for securities to be delivered to other members without physical delivery of certificates. A member of the Federal Reserve System and owned mostly by the New York Stock Exchange, the Depository Trust Company uses computerized debit and credit entries. Most corporate securities, commercial paper, CDs, and BAs clear through DTC.

**Derivatives.** (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities, or commodities). For hedging purposes, common derivatives are options, futures, interest rate swaps, and swaptions.



**Derivative Security.** Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

**Designated Bond.** FFCB's regularly issued, liquid, non-callable securities that generally have a 2 or 3 year original maturity. New issues of Designated Bonds are \$1 billion or larger. Re-openings of existing Designated Bond issues are generally a minimum of \$100 million. Designated Bonds are offered through a syndicate of two to six dealers. Twice each month the Funding Corporation announces its intention to issue a new Designated Bond, reopen an existing issue, or to not issue or reopen a Designated Bond. Issues under the Designated Bond program constitute the same credit standing as other FFCB issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

**Discount Notes.** Unsecured general obligations issued by Federal Agencies at a discount. Discount notes mature at par and can range in maturity from overnight to one year. Very large primary (new issue) and secondary markets exist.

**Discount Rate.** Rate charged by the system of Federal Reserve Banks on overnight loans to member banks. Changes to this rate are administered by the Federal Reserve and closely mirror changes to the "fed funds rate."

**Discount Securities.** Non-interest bearing money market instruments that are issued at discount and redeemed at maturity for full face value. Examples include: U.S. Treasury Bills, Federal Agency Discount Notes, Bankers' Acceptances, and Commercial Paper.

**Discount.** The amount by which a bond or other financial instrument sells below its face value. See also "Premium."

**Diversification.** Dividing investment funds among a variety of security types, maturities, industries, and issuers offering potentially independent returns.

**Dollar Price.** A bond's cost expressed as a percentage of its face value. For example, a bond quoted at a dollar price of 95 ½, would have a principal cost of \$955 per \$1,000 of face value.

**Duff & Phelps.** One of several NRSROs that provide credit ratings on corporate and bank debt issues.

**Duration.** The weighted average maturity of a security's or portfolio's cash-flows, where the present values of the cash-flows serve as the weights. The greater the duration of a security/portfolio, the greater its percentage price volatility with respect to changes in interest rates. Used as a measure of risk and a key tool for managing a portfolio versus a benchmark and for hedging risk. There are also different kinds of duration used for different purposes (e.g. MacAuley Duration, Modified Duration).

**Fannie Mae.** See "Federal National Mortgage Association."

**Fed Money Wire.** A computerized communications system that connects the Federal Reserve System with its member banks, certain U. S. Treasury offices, and the Washington D.C. office of the Commodity Credit Corporation. The Fed Money Wire is the book entry system used to transfer cash balances between banks for themselves and for customer accounts.

**Fed Securities Wire.** A computerized communications system that facilitates book entry transfer of securities between banks, brokers and customer accounts, used primarily for settlement of U.S. Treasury and Federal Agency securities.

**Fed.** See "Federal Reserve System."

**Federal Agency Security.** A debt instrument issued by one of the Federal Agencies. Federal Agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

**Federal Agency.** Government sponsored/owned entity created by the U.S. Congress, generally for the purpose of acting as a financial intermediary by borrowing in the marketplace and directing proceeds to specific areas of the economy considered to otherwise have restricted access to credit markets. The largest Federal Agencies are GNMA, FNMA, FHLMC, FHLB, FFCB, SLMA, and TVA.

**Federal Deposit Insurance Corporation (FDIC).** Federal agency that insures deposits at commercial banks, currently to a limit of \$250,000 per depositor per bank.

**Federal Farm Credit Bank (FFCB).** One of the large Federal Agencies. A government sponsored enterprise (GSE) system that is a network of cooperatively-owned lending institutions that provides credit services to farmers, agricultural cooperatives and rural utilities. The FFCBs act as financial intermediaries that borrow money in the capital markets and use the proceeds to make loans and provide other assistance to farmers and farm-affiliated businesses. Consists of the consolidated operations of the Banks for Cooperatives, Federal Intermediate Credit Banks, and Federal Land Banks. Frequent issuer of discount notes, agency notes and callable agency securities. FFCB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and agricultural industry. Also issues notes under its "designated note" program.

**Federal Funds (Fed Funds).** Funds placed in Federal Reserve Banks by depository institutions in excess of current reserve requirements, and frequently loaned or borrowed on an overnight basis between depository institutions.

**Federal Funds Rate (Fed Funds Rate).** The interest rate charged by a depository institution lending Federal Funds to another depository institution. The Federal Reserve influences this rate by establishing a "target" Fed Funds rate associated with the Fed's management of monetary policy.

**Federal Home Loan Bank System (FHLB).** One of the large Federal Agencies. A government sponsored enterprise (GSE) system, consisting of wholesale banks (currently twelve district banks) owned by their member banks, which provides correspondent banking services and credit to various financial institutions, financed by the issuance of securities. The principal purpose of the FHLB is to add liquidity to the mortgage markets. Although FHLB does not directly fund mortgages, it provides a stable supply of credit to thrift institutions that make new mortgage loans. FHLB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes and callable agency securities. Also issues notes under its "global note" and "TAP" programs.

**Federal Home Loan Mortgage Corporation (FHLMC or "Freddie Mac").** One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides stability and assistance to the secondary market for home mortgages by purchasing first mortgages and participation interests financed by the sale of debt and guaranteed mortgage backed securities. FHLMC debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities, and MBS. Also issues notes under its "reference note" program.

**Federal National Mortgage Association (FNMA or "Fannie Mae").** One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides liquidity to the residential mortgage market by purchasing mortgage loans from lenders, financed by the issuance of debt securities and MBS (pools of mortgages packaged together as a security). FNMA debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities and MBS. Also issues notes under its "benchmark note" program.

**Federal Reserve Bank.** One of the 12 distinct banks of the Federal Reserve System.

**Federal Reserve System (the Fed).** The independent central bank system of the United States that establishes and conducts the nation's monetary policy. This is accomplished in three major ways: (1) raising or lowering bank reserve requirements, (2) raising or lowering the target Fed Funds Rate and Discount Rate, and (3) in open market operations by buying and selling government securities. The Federal Reserve System is made up of twelve Federal Reserve District Banks, their branches, and many national and state banks throughout the nation. It is headed by the seven member Board of Governors known as the "Federal Reserve Board" and headed by its Chairman.

**Financial Industry Regulatory Authority, Inc. (FINRA).** A private corporation that acts as a self-regulatory organization (SRO). FINRA is the successor to the National Association of Securities Dealers, Inc. (NASD). Though sometimes mistaken for a government agency, it is a non-governmental organization that performs financial regulation of member brokerage firms and exchange markets. The government also has a regulatory arm for investments, the Securities and Exchange Commission (SEC).

**Fiscal Agent/Paying Agent.** A bank or trust company that acts, under a trust agreement with a corporation or municipality, in the capacity of general treasurer. The agent performs such duties as making coupon payments, paying rents, redeeming bonds, and handling taxes relating to the issuance of bonds.

**Fitch Investors Service, Inc.** One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

**Floating Rate Security (FRN or "floater").** A bond with an interest rate that is adjusted according to changes in an interest rate or index. Differs from variable-rate debt in that the changes to the rate take place immediately when the index changes, rather than on a predetermined schedule. See also "Variable Rate Security."

**Freddie Mac.** See "Federal Home Loan Mortgage Corporation."

**Ginnie Mae.** See "Government National Mortgage Association."

**Global Notes:** Notes designed to qualify for immediate trading in both the domestic U.S. capital market and in foreign markets around the globe. Usually large issues that are sold to investors worldwide and therefore have excellent liquidity. Despite their global sales, global notes sold in the U.S. are typically denominated in U.S. dollars.

**Government National Mortgage Association (GNMA or "Ginnie Mae").** One of the large Federal Agencies. Government-owned Federal Agency that acquires, packages, and resells mortgages and mortgage purchase commitments in the form of mortgage-backed securities. Largest issuer of mortgage pass-through securities. GNMA debt is guaranteed by the full faith and credit of the U.S. government (one of the few agencies that are actually full faith and credit of the U.S. government).

**Government Securities.** An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, Bonds, and SLGS."

**Government Sponsored Enterprise (GSE).** Privately owned entity subject to federal regulation and supervision, created by the U.S. Congress to reduce the cost of capital for certain borrowing sectors of the economy such as students, farmers, and homeowners. GSEs carry the implicit backing of the U.S. government, but they are not direct obligations of the U.S. government. For this reason, these securities will offer a yield premium over U.S. Treasuries. Examples of GSEs include: FHLB, FHLMC, FNMA, and SLMA.

**Government Sponsored Enterprise Security.** A security issued by a Government Sponsored Enterprise. Considered Federal Agency Securities.

**Index.** A compilation of statistical data that tracks changes in the economy or in financial markets.

**Interest-Only (IO) STRIP.** A security based solely on the interest payments from the bond. After the principal has been repaid, interest payments stop and the value of the security falls to nothing. Therefore, IOs are considered risky investments. Usually associated with mortgage-backed securities.

**Internal Controls.** An internal control structure ensures that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

1. **Control of collusion** - Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
2. **Separation of transaction authority from accounting and record keeping** - A separation of duties is achieved by separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction.
3. **Custodial safekeeping** - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
4. **Avoidance of physical delivery securities** - Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. **Clear delegation of authority to subordinate staff members** - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
6. **Written confirmation of transactions for investments and wire transfers** - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.
7. **Development of a wire transfer agreement with the lead bank and third-party custodian** - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

**Inverse Floater.** A floating rate security structured in such a way that it reacts inversely to the direction of interest rates. Considered risky as their value moves in the opposite direction of normal fixed-income investments and whose interest rate can fall to zero.

**Investment Advisor.** A company that provides professional advice managing portfolios, investment recommendations, and/or research in exchange for a management fee.

**Investment Adviser Act of 1940.** Federal legislation that sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

**Investment Grade.** Bonds considered suitable for preservation of invested capital, including bonds rated a minimum of Baa3 by Moody's, BBB- by Standard & Poor's, or BBB- by Fitch. Although "BBB" rated bonds are considered investment grade, most public agencies cannot invest in securities rated below "A."

**Liquidity.** Relative ease of converting an asset into cash without significant loss of value. Also, a relative measure of cash and near-cash items in a portfolio of assets. Additionally, it is a term describing the marketability of a money market security correlating to the narrowness of the spread between the bid and ask prices.

**Local Government Investment Pool (LGIP).** An investment by local governments in which their money is pooled as a method for managing local funds, (e.g., Florida State Board of Administration's Florida Prime Fund).

**Long-Term Core Investment Program.** Funds that are not needed within a one-year period.

**Market Value.** The fair market value of a security or commodity. The price at which a willing buyer and seller would pay for a security.

**Mark-to-market.** Adjusting the value of an asset to its market value, reflecting in the process unrealized gains or losses.

**Master Repurchase Agreement.** A widely accepted standard agreement form published by the Securities Industry and Financial Markets Association (SIFMA) that is used to govern and document Repurchase Agreements and protect the interest of parties in a repo transaction.

**Maturity Date.** Date on which principal payment of a financial obligation is to be paid.

**Medium Term Notes (MTN's).** Used frequently to refer to corporate notes of medium maturity (5-years and under). Technically, any debt security issued by a corporate or depository institution with a maturity from 1 to 10 years and issued under an MTN shelf registration. Usually issued in smaller issues with varying coupons and maturities, and underwritten by a variety of broker/dealers (as opposed to large corporate deals issued and underwritten all at once in large size and with a fixed coupon and maturity).

**Money Market.** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptance, etc.) are issued and traded.

**Money Market Mutual Fund (MMF).** A type of mutual fund that invests solely in money market instruments, such as: U.S. Treasury bills, commercial paper, bankers' acceptances, and repurchase agreements. Money market mutual funds are registered with the SEC under the Investment Company Act of 1940 and are subject to "rule 2a-7" which significantly limits average maturity and credit quality of holdings. MMF's are managed to maintain a stable net asset value (NAV) of \$1.00. Many MMFs carry ratings by a NRSRO.

**Moody's Investors Service.** One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

**Mortgage Backed Securities (MBS).** Mortgage-backed securities represent an ownership interest in a pool of mortgage loans made by financial institutions, such as savings and loans, commercial banks, or mortgage companies, to finance the borrower's purchase of a home or other real estate. The majority of MBS are issued and/or guaranteed by GNMA, FNMA, and FHLMC. There are a variety of MBS structures

with varying levels of risk and complexity. All MBS have reinvestment risk as actual principal and interest payments are dependent on the payment of the underlying mortgages which can be prepaid by mortgage holders to refinance and lower rates or simply because the underlying property was sold.

**Mortgage Pass-Through Securities.** A pool of residential mortgage loans with the monthly interest and principal distributed to investors on a pro-rata basis. The largest issuer is GNMA.

**Municipal Note/Bond.** A debt instrument issued by a state or local government unit or public agency. The vast majority of municipals are exempt from state and federal income tax, although some non-qualified issues are taxable.

**Mutual Fund.** Portfolio of securities professionally managed by a registered investment company that issues shares to investors. Many different types of mutual funds exist (e.g., bond, equity, and money market funds); all except money market funds operate on a variable net asset value (NAV).

**Negotiable Certificate of Deposit (Negotiable CD).** Large denomination CDs (\$100,000 and larger) that are issued in bearer form and can be traded in the secondary market.

**Net Asset Value.** The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets including securities, cash, and any accrued earnings, then subtracting the total assets from the fund's liabilities, and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

$$[(\text{Total assets}) - (\text{Liabilities})]/(\text{Number of shares outstanding})$$

**NRSRO.** A "Nationally Recognized Statistical Rating Organization" (NRSRO) is a designated rating organization that the SEC has deemed a strong national presence in the U.S. NRSROs provide credit ratings on corporate and bank debt issues. Only ratings of a NRSRO may be used for the regulatory purposes of rating. Includes Moody's, S&P, Fitch, and Duff & Phelps.

**Offered Price.** See also "Ask Price."

**Open Market Operations.** A Federal Reserve monetary policy tactic entailing the purchase or sale of government securities in the open market by the Federal Reserve System from and to primary dealers in order to influence the money supply, credit conditions, and interest rates.

**Par Value.** The face value, stated value, or maturity value of a security.

**Physical Delivery.** Delivery of readily available underlying assets at contract maturity.

**Portfolio.** Collection of securities and investments held by an investor.

**Premium.** The amount by which a bond or other financial instrument sells above its face value. See also "Discount."

**Primary Dealer.** A designation given to certain government securities dealer by the Federal Reserve Bank of New York. Primary dealers can buy and sell government securities directly with the Fed. Primary dealers also submit daily reports of market activity and security positions held to the Fed and are subject to its informal oversight. Primary dealers are the largest buyers and sellers by volume in the U.S. Treasury securities market.

**Prime Paper.** Commercial paper of high quality. Highest rated paper is A-1+/A-1 by S&P and P-1 by Moody's.

**Principal.** Face value of a financial instrument on which interest accrues. May be less than par value if some principal has been repaid or retired. For a transaction, principal is par value times price and includes any premium or discount.

**Prudent Expert Rule.** Standard that requires that a fiduciary manage a portfolio with the care, skill, prudence, and diligence, under the circumstances then prevailing, that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. This statement differs from the “prudent person” rule in that familiarity with such matters suggests a higher standard than simple prudence.

**Prudent Investor Standard.** Standard that requires that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. More stringent than the “prudent person” standard as it implies a level of knowledge commensurate with the responsibility at hand.

**Qualified Public Depository** - Per Subsection 280.02(26), F.S., “qualified public depository” means any bank, savings bank, or savings association that:

1. Is organized and exists under the laws of the United States, the laws of this state or any other state or territory of the United States.
2. Has its principal place of business in this state or has a branch office in this state which is authorized under the laws of this state or of the United States to receive deposits in this state.
3. Has deposit insurance under the provision of the Federal Deposit Insurance Act, as amended, 12 U.S.C. ss.1811 et seq.
4. Has procedures and practices for accurate identification, classification, reporting, and collateralization of public deposits.
5. Meets all requirements of Chapter 280, F.S.
6. Has been designated by the Chief Financial Officer as a qualified public depository.

**Range Note.** A type of structured note that accrues interest daily at a set coupon rate that is tied to an index. Most range notes have two coupon levels; a higher accrual rate for the period the index is within a designated range, the lower accrual rate for the period that the index falls outside the designated range. This lower rate may be zero and may result in zero earnings.

**Rate of Return.** Amount of income received from an investment, expressed as a percentage of the amount invested.

**Realized Gains (Losses).** The difference between the sale price of an investment and its book value. Gains/losses are “realized” when the security is actually sold, as compared to “unrealized” gains/losses which are based on current market value. See “Unrealized Gains (Losses).”

**Reference Bills:** FHLMC’s short-term debt program created to supplement its existing discount note program by offering issues from one month through one year, auctioned on a weekly or on an alternating four-week basis (depending upon maturity) offered in sizeable volumes (\$1 billion and up) on a cycle of

regular, standardized issuance. Globally sponsored and distributed, Reference Bill issues are intended to encourage active trading and market-making and facilitate the development of a term repo market. The program was designed to offer predictable supply, pricing transparency, and liquidity, thereby providing alternatives to U.S. Treasury bills. FHLMC's Reference Bills are unsecured general corporate obligations. This program supplements the corporation's existing discount note program. Issues under the Reference program constitute the same credit standing as other FHLMC discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

**Reference Notes:** FHLMC's intermediate-term debt program with issuances of 2, 3, 5, 10, and 30-year maturities. Initial issuances range from \$2 - \$6 billion with re-openings ranging \$1 - \$4 billion.

The notes are high-quality bullet structures securities that pay interest semiannually. Issues under the Reference program constitute the same credit standing as other FHLMC notes; they simply add organization and liquidity to the intermediate- and long-term Agency market.

**Repurchase Agreement (Repo).** A short-term investment vehicle where an investor agrees to buy securities from a counterparty and simultaneously agrees to resell the securities back to the counterparty at an agreed upon time and for an agreed upon price. The difference between the purchase price and the sale price represents interest earned on the agreement. In effect, it represents a collateralized loan to the investor, where the securities are the collateral. Can be DVP, where securities are delivered to the investor's custodial bank, or "tri-party" where the securities are delivered to a third party intermediary. Any type of security can be used as "collateral," but only some types provide the investor with special bankruptcy protection under the law. Repos should be undertaken only when an appropriate Securities Industry and Financial Markets Association (SIFMA) approved master repurchase agreement is in place.

**Reverse Repurchase Agreement (Reverse Repo).** A repo from the point of view of the original seller of securities. Used by dealers to finance their inventory of securities by essentially borrowing at short-term rates. Can also be used to leverage a portfolio and in this sense, can be considered risky if used improperly.

**Safekeeping.** Service offered for a fee, usually by financial institutions, for the holding of securities and other valuables. Safekeeping is a component of custody services.

**Secondary Market.** Markets for the purchase and sale of any previously issued financial instrument.

**Securities Industry and Financial Markets Association (SIFMA).** The bond market trade association representing the largest securities markets in the world. In addition to publishing a Master Repurchase Agreement, widely accepted as the industry standard document for Repurchase Agreements, the SIFMA also recommends bond market closures and early closes due to holidays.

**Securities Lending.** An arrangement between an investor and a custody bank that allows the custody bank to "loan" the investor's investment holdings, reinvest the proceeds in permitted investments, and shares any profits with the investor. Should be governed by a securities lending agreement. Can increase the risk of a portfolio in that the investor takes on the default risk on the reinvestment at the discretion of the custodian.

**Sinking Fund.** A separate accumulation of cash or investments (including earnings on investments) in a fund in accordance with the terms of a trust agreement or indenture, funded by periodic deposits by the issuer (or other entity responsible for debt service), for the purpose of assuring timely availability of moneys for payment of debt service. Usually used in connection with term bonds.

**Spread.** The difference between the price of a security and similar maturity U.S. Treasury investments, expressed in percentage terms or basis points. A spread can also be the absolute difference in yield between two securities. The securities can be in different markets or within the same securities market between different credits, sectors, or other relevant factors.



**Standard & Poor's.** One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

**STRIPS (Separate Trading of Registered Interest and Principal of Securities).** Acronym applied to U.S. Treasury securities that have had their coupons and principal repayments separated into individual zero-coupon Treasury securities. The same technique and "strips" description can be applied to non-Treasury securities (e.g., FNMA strips).

**Structured Notes.** Notes that have imbedded into their structure options such as step-up coupons or derivative-based returns.

**Supranational.** Supranational organizations are international financial institutions that are generally established by agreements among nations, with member nations contributing capital and participating in management. These agreements provide for limited immunity from the laws of member countries. Bonds issued by these institutions are part of the broader class of Supranational, Sovereign, and Non-U.S. Agency (SSA) sector bonds. Supranational bonds finance economic and infrastructure development and support environmental protection, poverty reduction, and renewable energy around the globe. For example, the World Bank, International Finance Corporation (IFC), and African Development Bank (AfDB) have "green bond" programs specifically designed for energy resource conservation and management. Supranational bonds, which are issued by multi-national organizations that transcend national boundaries. Examples include the World Bank, African Development Bank, and European Investment Bank.

**Swap.** Trading one asset for another.

**TAP Notes:** Federal Agency notes issued under the FHLB TAP program. Launched in 6/99 as a refinement to the FHLB bullet bond auction process. In a break from the FHLB's traditional practice of bringing numerous small issues to market with similar maturities, the TAP Issue Program uses the four most common maturities and reopens them up regularly through a competitive auction. These maturities (2, 3, 5, and 10 year) will remain open for the calendar quarter, after which they will be closed and a new series of TAP issues will be opened to replace them. This reduces the number of separate bullet bonds issued, but generates enhanced awareness and liquidity in the marketplace through increased issue size and secondary market volume.

**Tennessee Valley Authority (TVA).** One of the large Federal Agencies. A wholly owned corporation of the United States government that was established in 1933 to develop the resources of the Tennessee Valley region in order to strengthen the regional and national economy and the national defense. Power operations are separated from non-power operations. TVA securities represent obligations of TVA, payable solely from TVA's net power proceeds, and are neither obligations of nor guaranteed by the United States. TVA is currently authorized to issue debt up to \$30 billion. Under this authorization, TVA may also obtain advances from the U.S. Treasury of up to \$150 million. Frequent issuer of discount notes, agency notes, and callable agency securities.

**Total Return.** Investment performance measured over a period of time that includes coupon interest, interest on interest, and both realized and unrealized gains or losses. Total return includes, therefore, any market value appreciation/depreciation on investments held at period end.

**Treasuries.** Collective term used to describe debt instruments backed by the U.S. government and issued through the U.S. Department of the Treasury. Includes Treasury bills, Treasury notes, and Treasury bonds. Also a benchmark term used as a basis by which the yields of non-Treasury securities are compared (e.g., "trading at 50 basis points over Treasuries").

**Treasury Bills (T-Bills).** Short-term direct obligations of the United States government issued with an original term of one year or less. Treasury bills are sold at a discount from face value and do not pay

interest before maturity. The difference between the purchase price of the bill and the maturity value is the interest earned on the bill. Currently, the U.S. Treasury issues 4-week, 13-week, and 26-week T-Bills.

**Treasury Bonds.** Long-term interest-bearing debt securities backed by the U.S. government and issued with maturities of ten years and longer by the U.S. Department of the Treasury.

**Treasury Notes.** Intermediate interest-bearing debt securities backed by the U.S. government and issued with maturities ranging from one to ten years by the U.S. Department of the Treasury. The Treasury currently issues 2-year, 3-year, 5-year, and 10-year Treasury Notes.

**Trustee.** A bank designated by an issuer of securities as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the bond documents and to represent bondholders in enforcing their contract with the issuer.

**Uniform Net Capital Rule.** SEC Rule 15c3-1 that outlines the minimum net capital ratio (ratio of indebtedness to net liquid capital) of member firms and non-member broker/dealers.

**Unrealized Gains (Losses).** The difference between the market value of an investment and its book value. Gains/losses are "realized" when the security is actually sold, as compared to "unrealized" gains/losses which are based on current market value. See also "Realized Gains (Losses)."

**Variable-Rate Security.** A bond that bears interest at a rate that varies over time based on a specified schedule of adjustment (e.g., daily, weekly, monthly, semi-annually, or annually). See also "Floating Rate Note."

**Weighted Average Maturity (or just "Average Maturity").** The average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. A simple measure of risk of a fixed-income portfolio.

**Weighted Average Maturity to Call.** The average maturity of all securities and investments of a portfolio, adjusted to substitute the first call date per security for maturity date for those securities with call provisions.

**Yield Curve.** A graphic depiction of yields on like securities in relation to remaining maturities spread over a time line. The traditional yield curve depicts yields on U.S. Treasuries, although yield curves exist for Federal Agencies and various credit quality corporates as well. Yield curves can be positively sloped (normal) where longer-term investments have higher yields, or "inverted" (uncommon) where longer-term investments have lower yields than shorter ones.

**Yield to Call (YTC).** Same as "Yield to Maturity," except the return is measured to the first call date rather than the maturity date. Yield to call can be significantly higher or lower than a security's yield to maturity.

**Yield to Maturity (YTM).** Calculated return on an investment, assuming all cash-flows from the security are reinvested at the same original yield. Can be higher or lower than the coupon rate depending on market rates and whether the security was purchased at a premium or discount. There are different conventions for calculating YTM for various types of securities.

**Yield.** There are numerous methods of yield determination. In this glossary, see also "Current Yield," "Yield Curve," "Yield to Call," and "Yield to Maturity."

**Attachment B**  
**Investment Pool/Fund Questionnaire**

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

**-A-**

Account Number - In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – Late for “value-based” tax and commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by the City Commissions for the next fiscal year.

AFSCME – American Eederation of State, County and Municipal Employees. The union and bargaining unit for certain city employees.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by the City Commission.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget ordinance.

ASR – Aquifer, Storage and Recovery. An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Assigned Fund Balance – A portion of fund balance that reflects a government's *intended* use of resources. Such *intent* would have to be established at either the highest level of decision making, or by a body or an official designated for that purpose.

Authorized Positions – Number of positions authorized by the City Commissions in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

**-B-**

Balanced Budget – For the budget cycle and by fund, the total revenue sources equals the total appropriations for expenditures and reserves.

BEA – Bureau of Economic Analysis - A division of the United States Federal Government's Department of Commerce that is responsible for the analysis and reporting of economic data used to confirm and predict economic trends and business cycles.

Bond - A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and water and sewer systems.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) as a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and the citizens describing the government's fiscal and management plan for the upcoming fiscal year.

-C-

CAFR – Comprehensive Annual Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Capital Asset – Acquired asset having a unit cost of at least \$1,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery and equipment and results in additions to a fixed asset inventory.

CDBG – Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units. Charges for Service – Charges for service include water/sewer fees, solid waste fees, and recreation and cultural activity admissions.

CIP – Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Click2Gov – Software that facilitates on-line payments for customers of the City.

COLA – Cost Of Living Ajustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits and matters affecting health and safety of employees).

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. "Comprehensive" means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. "General" means that the plan includes general policies and designations, not detailed regulations. "Long Range" means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Commercial Paper – An unsecured, short-term debt instrument issued by a corporation whose maturities rarely range any longer than 270 days. The debt is usually issued at a discount, reflecting prevailing market interest rates.

Committed Fund Balance – A portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation would need to occur no later than the close of the reporting period.

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Cost Allocation – A method used to distribute the costs of central administrative functions such as accounting and personnel to non-general government funds.

CPI – Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**-D-**

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

DEP – Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

**-E-**

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, the North Port Utilities is the sole enterprise operation.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures and debt service payments that require current or future use of current assets.

**-F-**

**FDIC** – **Federal Deposit Insurance Corporation** – The United States corporation originated in 1933 to insure deposits in the United States against bank failure. The FDIC was created to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices. The FDIC will insure deposits of up to US\$250,000 per institution as long as the bank is a member firm.

**FEMA** – **Federal Emergency Management Agency**. The federal agency providing assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

**Fines and Forfeits** – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations and for neglect of official duty. These revenues include court fines, confiscated property and parking violations.

**Fiscal Year** – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

**Fixed Asset** – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements.

**Franchise Fee** – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

**Fringe Benefits** – For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health and life insurance.

**FTE** – **Full-Time Equivalent** – A measurement of positions in the City. Two part-time positions may equal one FTE.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

**Fund Balance** – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

**Fund Type** – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service and trust and agency.

**-G-**

**GAAP** – **Generally Accepted Accounting Principles** – The Uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity. These acceptable practices are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

**GASB** – **Governmental Accounting Standards Board** – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

**GDP** – **Gross Domestic Product** – The monetary value of all the finished goods and services produced within a country's borders in a specific time period, though GDP is usually calculated on an annual basis. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory. GDP is commonly used as an indicator of the economic health of a country, as well as to gauge a country's standard of living.

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police protection, landscape maintenance, neighborhood services and general administration are provided by the General Fund.

GFOA – Government Finance Officers Association. GFOA is the professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity or facility.

GIS – Geographic Information System. A computer program that uses specific data points to locate infrastructure and structures within the City.

**-H-**

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$25,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

**-I-**

IAFF – International Association of Fire Fighters - This is the union and bargaining unit for the fire fighters and paramedics.

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools and water and sewer systems.

Infrastructure Surtax – A penny tax applied to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. The tax is restricted to capital improvements and cannot be used for operating expenditures.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.



Intergovernmental Revenue – Revenue received from Federal, State and other government sources including grants, and shared revenues.

Inter-local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Credit (LOC) – A letter from a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount. In the event that the buyer is unable to make payment on the purchase, the bank will be required to cover the full or remaining amount of the purchase.

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits and other miscellaneous permits.

Line Items – the classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30 year tax, begun in 1983 to fund transportation related improvements in the City.

-M-

Major Fund – A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are determined by a mathematical calculation. Any other government or enterprise fund may be reported a major fund if the government's officials believe that fund is particularly important to financial statement users.

Mill – The monetary unit equal to of one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Mobility Fee – A fee imposed on new development based upon a long-range transportation plan to provide multi-modal forms of transit.

Modified Accrual Basis of Accounting – The "basis of accounting" refers to *when* a transaction is recognized. In the modified accrual basis of accounting, revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Moody's – A credit rating agency that ranks the creditworthiness of borrowers using a standardized ratings scale which measures expected investor loss in the event of default. Securities are assigned a rating from Aaa to C, with Aaa being the highest quality and C the lowest quality.

MPO – Metropolitan Planning Organization - A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

MSA – Metropolitan Statistical Area – A geographical region with a relatively high population density at its core and close economic ties throughout the area. MSAs are established by the Office of Management and Budget, a division of the United States Government, and serve to group counties and cities into specific geographic areas for the purposes of a population census and the compilation of related statistical data.

Multi-modal Transportation – A description of a transportation system having multiple or many modes of travel. Example: sidewalks, bike lanes, roadways, railways.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

**-N-**

Non Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre or per residence.

Non-major Fund – A governmental fund or enterprise fund reported in the aggregate in a separate column in the basic fund financial statements. If a governmental or enterprise fund does not qualify as a major fund either through the mathematical calculation or due to the government's officials decision to include the fund as a major fund, it is considered a nonmajor fund.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

Non-spendable Fund Balance – A portion of fund balance that is inherently non-spendable from the vantage point of the current period. Examples of non-spendable fund balance include: 1) assets that will never convert to cash such as inventories of supplies; 2) assets that will not convert to cash soon enough to affect the current period such as long-term portion of loans receivable or foreclosed properties; and 3) resources that must be maintained intact pursuant to legal or contractual requirements such as the principal of an endowment or capital of a revolving loan fund.

**-O-**

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personal Services, Operating Supplies, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Personal Services
- Materials and Supplies
- Contractual Services
- Contractual Maintenance
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year then removed.

Open-end, no-load Mutual Funds – A type of mutual fund that does not have restrictions on the amount of shares the fund will issue (open-end) and in which the shares are sold without a commission or sales charge (no-load). Open-end funds also buy back shares when investors wish to sell.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

**-P-**

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes. Performance measurement is a systematic process of evaluating outcomes of specific government programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

**-R-**

Real Gross Domestic Product – An inflation-adjusted measure that reflects the value of all goods and services produced in a given year, expressed in base-year prices. Real GDP accounts for changes in the price level and provides a more accurate figure.

Re-appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A vote by the people.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Repurchase Agreement – A form of short-term borrowing for dealers in government securities where the dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers and beginning fund balances.

Restricted Fund Balance – A portion of fund balance that reflects resources that are subject to *externally enforceable* legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors (through debt covenants), grantors, contributors, and other governments (through laws and regulations).

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

SBA – State Board of Administration – The agency responsible for investing, managing and safeguarding the assets of the Florida Retirement System Trust Fund as well as the assets of a variety of other funds.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

Standard & Poor's – An American financial services company that publishes financial research and analysis on stocks and bonds. The company issues credit ratings for the debt of public and private corporations and is considered one of the Big Three credit-rating agencies, along with Moody's and Fitch Ratings.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

State Infrastructure Bank (SIB) – A revolving loan and credit enhancement program through the Florida Department of Transportation used to leverage funds to improve project feasibility. The SIB can provide loans and other financial assistance to public or private entities. As existing loans are repaid, those repayments are revolved and available for future lending on other eligible SIB projects.

Statute – A written law enacted by a duly organized and constituted legislative body.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disability, government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in Millage – One of many provisions of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers and pedestrians including the provision and maintenance of roads and streets, transit systems and parking facilities.

**-U-**

Unassigned Fund Balance – The general fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four fund balance categories. If so, that surplus is presented as unassigned fund balance. If resources were not at least assigned, they could not properly be reported in a fund other than the general fund, therefore, only the general fund can report a positive amount of unassigned fund balance. Any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**-V-**

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

**-W-**

Working Capital – Current assets minus current liabilities. Working capital indicates whether the government has enough short term assets to cover its short term debt. It is a measure of both the government's efficiency and its short-term financial health.

Workload Indicator – A statistical parameter used to indicate the demand for service within a given department or division. Workload indicator is a type of performance measure utilized by departments or divisions to assess its level of service.