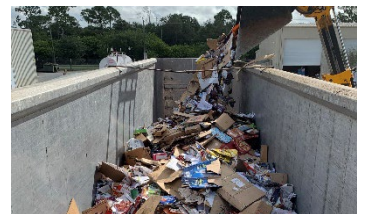


Fiscal Year 2022-23 Adopted Budget

City of North Port, FL



A Community of Unity



Table of Contents

CHAPTER 1 - INTRODUCTION		CHAPTER 6 – FUND STRUCTURES & SUMMARIES	
Commissioners, Charter Officers, Executive Management	1	Fund Structures	111
Vision, Mission and Values	2	Fund Summaries	114
City Organizational Chart	3	General Fund (001)	114
Distinguished Budget Presentation Award	4	Road & Drainage District Fund (107)	122
History	5	Fire Rescue District Fund (110)	125
Local Economy	11	Solid Waste District Fund (120)	127
City at a Glance - Statistics and Demographics	13	Fleet Management Fund (520)	129
Recreational Facilities and Amenities	16	Building Fund (135)	130
Commission - Manager Government	17	Debt Service Fund (205)	132
How to Use the Budget Document	17	Infrastructure Sales Surtax III (306)	133
CHAPTER 2 – EXECUTIVE SUMMARY		Enterprise Funds	135
City Manager's Message	19	Utility Funds Summary	135
Executive Summary	34	Utility Revenue Fund (420)	135
Budget Overview	35	Capacity Fee and Utility Construction Funds	139
Revenues	40	Water Capacity Fee Fund (423)	140
Governmental Revenue Sources	40	Wastewater Capacity Fee Fund (424)	141
Proprietary Revenue Sources	42	Utility Construction Fund (431)	142
Enterprise Revenue Sources	43	Internal Service Funds	142
Internal Service Revenue Sources	43	Self-Insurance Risk Fund (530)	143
Expenditures	44	Employee Benefits Fund (810)	144
Capital Outlay	48	Self-Insurance Medical Fund (540)	145
Projections	50	Other Special Revenue Funds Summary	146
Debt Administration	52	Other Capital Projects Funds Summary	147
Fund Balance	54	Fund Descriptions	148
Funds Aggregate Chart	55	CHAPTER 7 – DEPARTMENTAL SUMMARIES	
Risk Management	58	Departments	151
Personnel Services	59	City Commission (0100)	152
Changes Between Recommended and Adopted Budget	62	City Attorney's Office (0200)	155
CHAPTER 3 – BUDGET & STRATEGIC PLANNING		City Clerk's Office (0300)	158
Non-Financial Strategy	63	City Manager's Office (0800)	162
Strategic Planning	64	Communications (0850)	166
Department Plans	68	Economic Development (0830)	169
Budget by Strategic Pillar	69	Information Technology (0710)	173
Economic Outlook & Forecast Assumptions	71	Social Services (0730)	177
CHAPTER 4 – REVENUE & EXPENDITURE ANALYSIS		Finance (0401)	181
Long-term Financial Planning	79	Human Resources & Risk Management (0900)	185
Analysis of Revenue Sources	79	Non-Departmental (9100)	189
Analysis of Expenditure Requirements	88	Neighborhood Development Services	190
CHAPTER 5 – BUDGET PROCESS & POLICIES		Planning & Zoning Division (0605)	191
Budget Process	93	Code Enforcement Division (2750)	195
Budget Calendar	93	Building Division (2700)	198
Budget Process Phases	96	Parks & Recreation (3036)	201
Basis of Accounting and Financial Statement	100	North Port Aquatic Center (3037)	206
Financial Policies and Procedures	100	Parks Maintenance (3038)	209

Table of Contents

Police Department (2100)	212	Operating Budget CIP Impact by Category & Status	303
Fire Rescue	217	CIP Detail Sheets	304
Emergency Medical Services (2222)	218	NDS - Building	304
Fire Rescue District (2222)	220	City Facilities - City Manager	307
Public Works	224	IT - Administration & Management	308
Road & Drainage District (5000)	224	Parks & Recreation - Public Services	310
Solid Waste District (3032)	229	City Facilities - Fire Rescue	339
Fleet Management (3035)	233	Public Safety - Fire Rescue	340
Facilities Maintenance (0760)	236	Public Safety - Police Department	347
Utilities	239	Public Works - Facilities Maintenance	353
Administration (6060)	240	Public Works - Road & Drainage	354
Water Systems (6061)	243	Public Works - Solid Waste	391
Wastewater Systems (6062)	246	City Facilities - Administration & Management	392
Field Operations (6063)	249	Public Works - Road & Drainage	393
Engineering (6065)	252	Utilities - Water & Sewer	398
CHAPTER 8 – CAPITAL IMPROVEMENT PROGRAM		CHAPTER 9 – SUPPLEMENTAL	
What are Capital Improvements?	255	Investment Policy Ordinance	431
CIP Assessment Process	255	Millage Resolution	457
Guidelines and Policies Used in Developing the CIP	255	Non-District Budget Resolution	460
Annual CIP Development Process	257	Fire Rescue District Budget Resolution	469
Capital Program Long-Range Financial Plan	257	Road & Drainage District Budget Resolution	473
Impact of CIP on Operating Budget Chart	258	Solid Waste District Budget Resolution	478
Capital Improvement Program Guide	259	Fund Balance Policy Resolution	482
FY 2022 - 2026 CIP Summary	261	CHAPTER 10 – GLOSSARY	
FY 2022 - 2026 CIP Category Financial Plan	263	Glossary	489
CIP Expenditure Budget by Category & Status	275	Acronyms	499
CIP Expenditure Budget by Fund & Category	287		

City of North Port Florida Commissioners



Charter Officers

*City Attorney
Amber L. Slayton*

*City Manager
A. Jerome Fletcher II*

*City Clerk
Heather Faust*

Executive Management

Assistant City Managers – Jason Yarborough, Juliana B. Bellia
Chief of Fire Rescue – Scott Titus
Finance Director – Kimberly Williams
Utilities Director – Nancy Gallinaro
Human Resources – Christine McDade
Neighborhood Development Services Director – Alaina Ray
Chief of Police – Todd Garrison
Parks & Recreation Director – Sandra Pfundheller
Public Works Director – Charles Speake

Vision

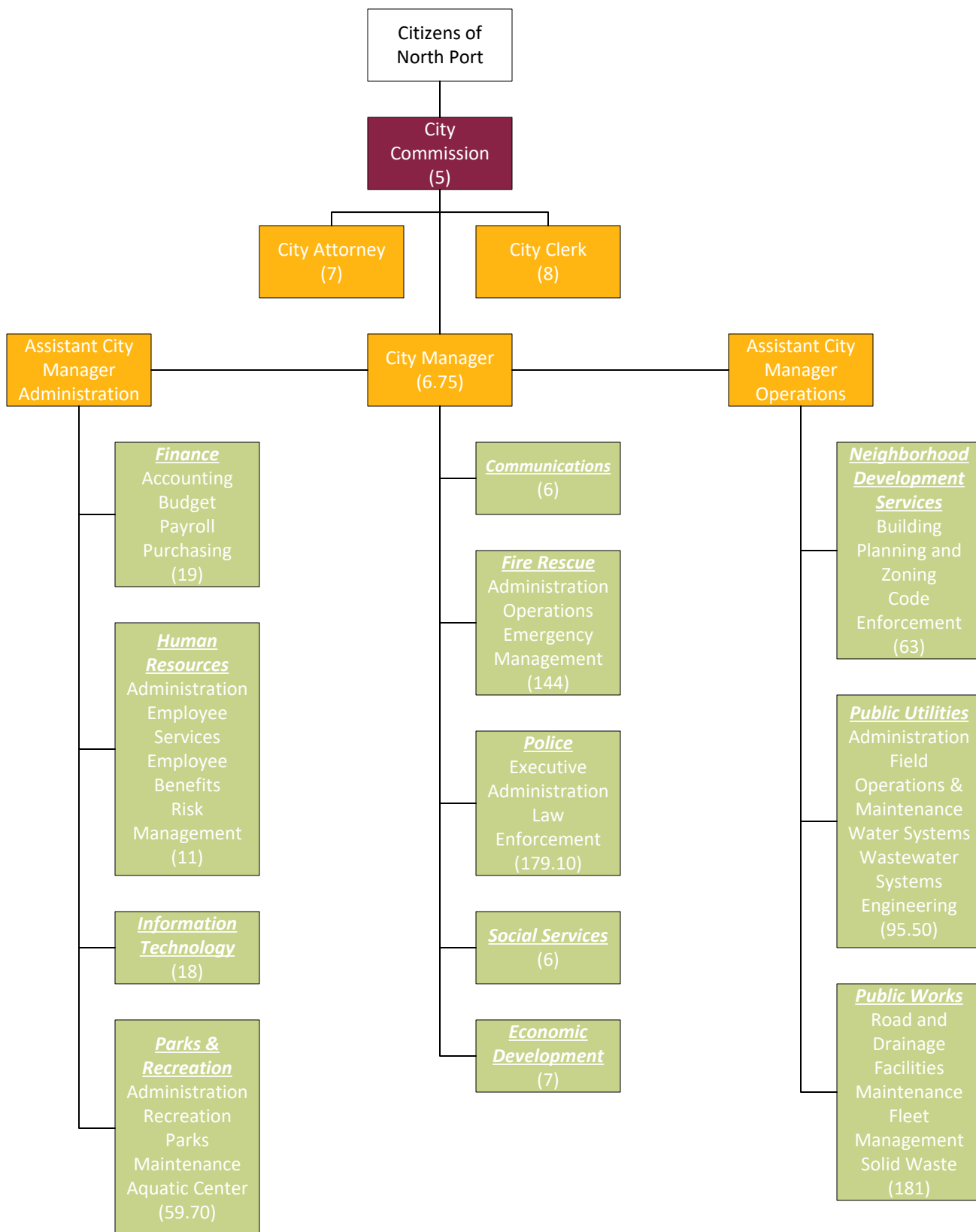
An innovative, friendly, engaging, and sustainable community where residents, businesses, and visitors can flourish.

Mission

To provide exceptional service to our entire community for the continuous enrichment of quality of life through transparency, engagement and respect.

Values

*Accountability
Integrity
Teamwork
Customer Service
Empowered Employees
Cultural Diversity
Innovation*



(Full-Time Equivalent or FTEs)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of North Port
Florida**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of North Port, Florida**, for its Annual Budget for the fiscal year beginning **October 01, 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

HISTORY

The City of North Port, located in Sarasota County, Florida occupies 104 square miles. The city is geographically situated in beautiful Southwest Florida between Tampa and Ft. Myers. North Port is a young, vibrant city with an adventurous spirit: a City where you can "Achieve Anything". Residents, on average, enjoy 252 days of sunshine per year; access to 3 airports less than 60 minutes from the city center (including 2 International Airports) and access to 22 beaches within less than 60 miles: including famous Siesta Key Public Beach which has been recognized as the #1 beach in the United States and is a frequent contender on lists honoring the top 25 beaches in the world. These amenities have attracted the attention of residents and visitors alike from its early history to today.

What is now known as the City of North Port began in the mid-1950s, when General Development Corporation (GDC), started by the Mackle Company, Inc. of Miami, Florida took an interest in 5.5 square miles of land in Sarasota County known as the Charlotte Springs section of Port Charlotte, Florida. The area, at that time, was primarily Florida cattle land, pine trees, palmetto palms and scrub brush. The story is told that Frank Mackle Jr. in the mid-1950's showed the area to his 10-year-old son and proudly told him, "Someday this will all be a great city."

Residents of the Charlotte Springs area were all newcomers, company employees and their families. On June 16, 1959, by a unanimous vote of all 21 employees of the company, "North Port Charlotte" became incorporated. Two days later, on June 18, 1959 then Florida Governor LeRoy Collins signed the city charter officially incorporating the city as "North Port Charlotte".

At the time, no one was aware that hidden in the wilderness areas and beneath the waters of lakes and marshland within the city limits, were the remains of an earlier human habitation. There are four known prehistoric sites in North Port, three of which are sinkholes. Two are designated National Historic Sites, Warm Mineral Springs and Little Salt Spring and the third, Nona's Site is privately owned. Warm Mineral Springs is a world-renowned spa reputed to provide healing for a wide range of ailments. Little Salt Spring is recognized by the National Park Service as one of the oldest sites of human habitation in North America. Artifacts more than 12,000 years old have been unearthed from the upper ledges of the spring. North Port's unspoiled natural environment includes the 8,593-acre Myakka State Forest, the only state forest completely contained within one city's corporate boundaries.

Shortly after the creation of GDC in 1954 the Mackle Brothers began experimenting with new marketing ideas to reach potential new residents, including advertising 'lots' nationally in the *Saturday Evening Post*. Throughout the next 30 years through various corporate iterations, lots were sold to prospective new residents.

In the 1970s, General Development Corporation constructed 164 miles of man-made canals throughout the City which are interconnected and feed into the Myakkahatchee Creek. There are two major east-west canals, the Snover and Cocoplum which interconnect with multiple north-south canals. The entire waterway system is part of the Big Slough watershed. This system provides three main sources of potable water for the City: Myakkahatchee Creek; the Cocoplum canal; and the Peace River, which flows into Charlotte Harbor and to the Gulf of Mexico.

The city grew slowly in population, with only 12 percent of its land developed in the first 40 years. GDC's influence began to wane in 1986, as some homeowners began filing lawsuits claiming the company sold overvalued properties. The company was forced to establish a restitution fund leading to the GDC filing for bankruptcy in 1990.

But growth was coming. The first elementary school opened in 1985 and in the late 1990s, funding became available to build the first middle school and high school. The addition of these two schools precipitated major changes to the City: the average age dropped from 60 years to 42 years; the population nearly tripled in a 10-year period; and commercial development and housing construction boomed. The City is the fourth largest city in land mass in the state of Florida but is estimated to be only 10 percent populated.

Today, the City of North Port is the largest city in Sarasota County with an estimated population of 81,823. The City celebrated its 60th Birthday in 2019. Country-wide commercial development and the housing industry slowed during The Great Recession: December 2007 – June 2009, but current trends in North Port show exciting activity. *US News and World Report ranks the North Port-Sarasota-Bradenton Metropolitan Statistical Area as the 2nd fastest growing place in Florida and 9th best place to live in the county. With our business focused mindset we have a future full of possibilities.* In North Port, residents can truly make a difference. Thank you for being part of a city, where working together, we can "Achieve Anything."

Significant Milestones

1959 Incorporated as North Port Charlotte, a project of the General Development Corporation. Florida Governor, LeRoy Collins signs the City Charter. The first election of a governing board was held consisting of GDC employees.

1960 Opening of American Police Museum Hall of Fame, a national museum. In 1990, the museum headquarters is moved to Miami.



American Police Museum Hall of Fame

1961 Volunteer Fire Department organized; first fire truck purchased and first response to structural fire.

1962 North Port's first church to have its own building, First Baptist Church of North Port Charlotte opened in July. The church has been meeting since July, 1960.

1974 City drops "Charlotte" from its name to become "North Port".

1975 North Port Library is established and the City's first fire station opens on North Port Boulevard.

1982 Little Salt Springs plus 113 acres of surrounding land is donated to the University of Miami.

1982 First elementary school, North Port Elementary opens. Later the name is changed to Glenallen Elementary.

1991 November 1991 referendum passes to change the form of City government from Mayoral/Commission to Commission/City Manager form of government. Myakkahatchee Environmental Park is opened.



Environmental Park

1992 The City buys General Development Corporation Utilities and renames it North Port Utilities. Severe storms, dropping 20 inches of rain in six days, descend on the City with estimate damages of more than \$5 million. It was dubbed the 100-year storm.

1995 Myakka State Forest is dedicated. North Port is the first city to have a state forest within the city limits.

2001 North Port High School opens – the first high school in the City.



North Port High School

2003 Heron Creek Middle School opens – the first middle school in the City.

2006 New City Hall and Police Station open.



City Hall



Police Station

- 2008** First Charter school opens, Imagine Schools of North Port.
North Port Utilities begins construction of expansion of Wastewater Treatment Plant.



Wastewater Treatment Plant Expansion

- 2009** North Port celebrates its 50th Anniversary.
Family Services Center opens new facility.



50th Anniversary Celebration



Family Services Center

- 2010** First dog park, the Canine Club, opens in North Port.
Morgan Family Community Center opens to the public.



Canine Club



Morgan Family Community Center

- 2011** Atwater Community Park opens to the public with the completion of Phases 1 & 2 which include Little League ball fields and a Press Box with restroom facilities.



Atwater Community Park – Little League Fields

2012 Public Works facility is completed including a Fleet Maintenance garage, public works administration offices, and fueling station.
Wastewater Treatment Plant Expansion project completed.
Fire Station 84 construction is completed.



Wastewater Treatment Plant



Fire Station 84

2013 Reverse Osmosis water treatment facility is completed and operational.
Upgrades to the George Mullen Activity Center are completed.



Reverse Osmosis Plant

2014 Build out of the 2nd floor of the Family Services Center is completed and available to lease to other agencies.
The City becomes the sole owner of Warm Mineral Springs Resort; Florida's only naturally formed warm water mineral spring.



Warm Mineral Springs

2015 Atwater Community Park splash pad and playground equipment project completed.
Sumter Boulevard widening project is completed.
Hope & LaBrea Parks received much needed refurbishments.



Atwater Community Park



Sumter Widening Project



Hope Park

2016 Connector Bridge project completed. Allows equine and pedestrian traffic connecting the Environmental Park and the Carlton Reserve.



Connector Bridge

2017 Butler Park Multi-Purpose Fields construction is completed.
Biscayne median beautification project is completed.
Fire Station 85 construction is completed.



Butler Park Multi-Purpose Fields



Biscayne Median



Fire Station 85

2018 Construction on Water Control Structure #115 is completed, providing the City residents with storm water and drainage improvements.
Field lighting at the Butler Park Multi-Purpose Fields is completed.



Water Control Structure 115

2019 The North Port Aquatic Center opens. The Aquatic Center includes a 25-meter stretch pool, lazy river, kids' activity pool with zero entry, two body flumes (or slides), bowl slide, shade structures, bath house with locker rooms, small concession area and more.



North Port Aquatic Center

2020 The Boundless Adventures Playground in the Garden of the Five Senses is the City of North Port's first designed for all children, including those with physical, developmental, cognitive, and sensory disabilities.



Boundless Adventures Playground

2021 City leaders helped break ground on Downtown Wellen Park in North Port. Certain to become a destination for all who visit and call south Sarasota County home.



Downtown Wellen Park

2022 On September 28, 2022, Hurricane Ian made landfall in SW FL as a Category 4 storm with 150+ mph winds. After visiting the City, Gov. Ron DeSantis advised that the worst standing water left from the storm was in North Port.

28 Sept



Past, Present & Future:

The City of North Port, Florida, incorporated in 1959, grows and develops under the direction of five elected North Port City Commissioners, a City Manager selected by the City Commission and professional staff hired by the City Manager. Policymaking and legislative authority are vested in the governing commission which consists of a Mayor and four Commission members. The City Commission is vested with policy setting authority, adopting the annual budget, approving purchases and services of the governmental operations, appointing committees and hiring the City Manager, City Attorney, City Clerk, and Deputy City Clerk. The City Manager is responsible for recommending and carrying out the policies and ordinances of the City Commission, appointing the directors of the City's departments, submitting the proposed annual budget, advising the Commission as to the financial condition of the City, and overseeing the day-to-day operations of the City. The vision and guiding principles for the City's future growth are set forth in the North Port Comprehensive Plan. The Comprehensive Plan is an evolving document that changes with the community. In a continuing effort to create and maintain a healthy balance of new growth and development in proportion to environmental and resource conservation, the City looks forward to the advancements that lie ahead and takes pride in its accomplishments of the past.

Over the last few years, the City of North Port has seen tremendous change. What was once a small retirement community is blossoming into a vibrant, diverse and growing city. As the City grows, residents are expressing the desire for more lifestyle choices, community amenities and economic opportunities.

Today, North Port is challenged with a commuting workforce and few high-skills, high-wage employers. The residents and business community have defined community, business and economic development as important elements for North Port's future and are encouraging the City and business community to work together to build a stronger economy and provide lifestyle and amenity choices for residents.

LOCAL ECONOMY

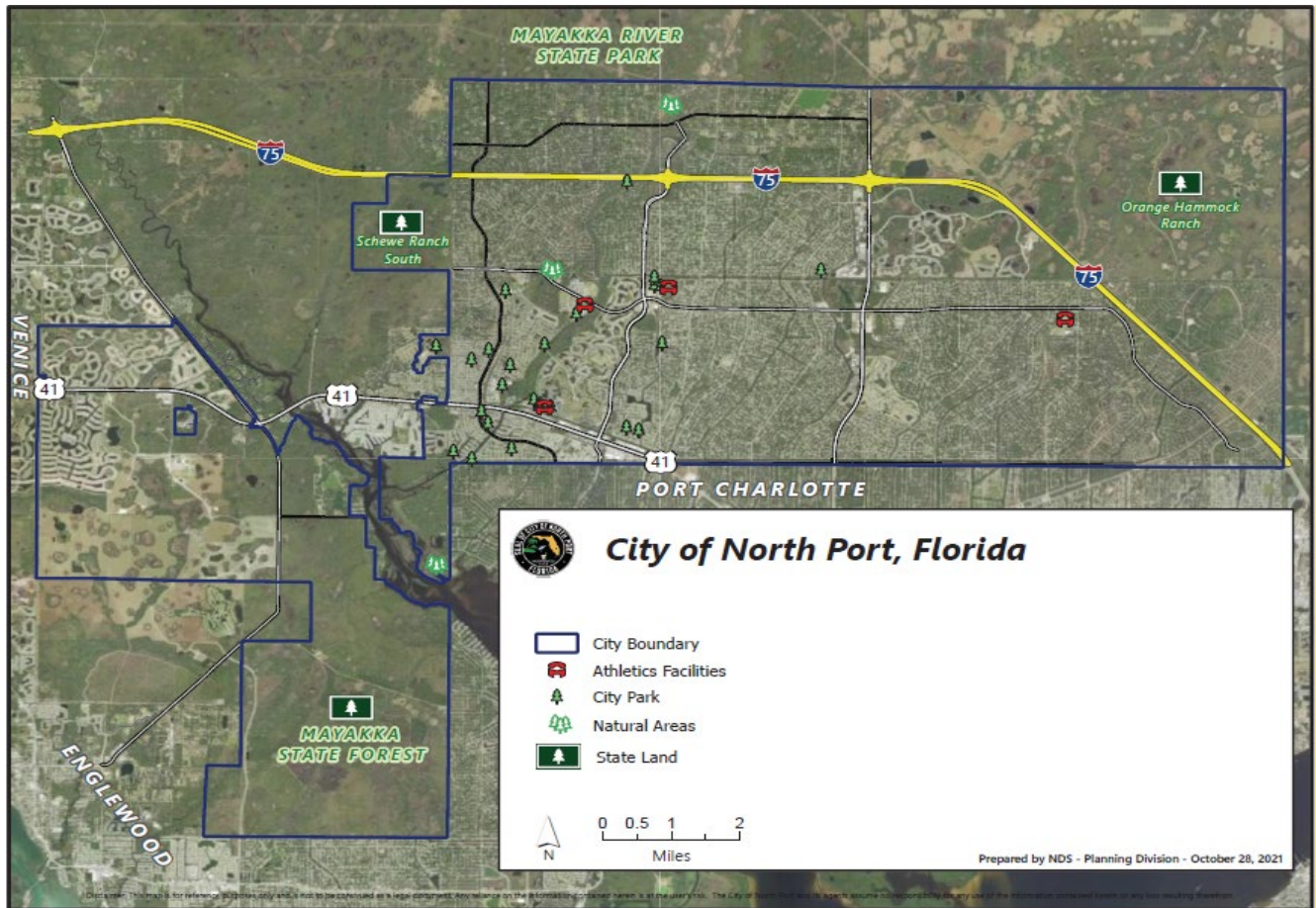
North Port is a young and vibrant community that started in 1959 with only 23 residents. The pace of growth has been rapid as the population has more than doubled since the 2000 census count of 22,797 to the 2010 census of 57,357 residents. Based upon the Bureau of Economic and Business Research's (BEBR) estimate, the City's population for 2021 is 81,823. The city is projecting an average annual growth of approximately 3,000 new residents and 1,200 new households a year over the next several years.



North Port has a relatively young population with a median age of 48.8 compared to Sarasota County's median age of 56.6 and is 10.7 years higher than the United States median age of 38.1. North Port has been considered a bedroom community for Sarasota and Charlotte Counties due to the relative affordability of its homes and its convenient location along I-75.

The City of North Port is located approximately twelve miles east of the Gulf of Mexico. It is positioned on the southwest side of Florida in the southernmost part of Sarasota County, which is bordered on the south by Charlotte County, on the east by Desoto County and to the north by Manatee County. North Port offers diverse residential lifestyle choices with master planned communities providing golf courses and other amenities, in addition to affordable homes on platted lots. A new urban land planning approach, plus recent land annexations, encourages future master planned communities. Attractive landscaping upgraded new commercial building appearance

standards, an aggressive utility and roadway expansion program, a new government complex, new schools, and other proactive activities, have set the stage for North Port to be a model community of the future. As a growing community, the City has challenges keeping up with its infrastructure needs which includes developing business and light industrial sites with appropriate infrastructure. The Sarasota public school system is ranked first in Florida in both mathematics and reading comprehension and as a part of this system, North Port has six elementary schools, three middle schools, and two high schools. Easy access to post-secondary and training includes: The University of South Florida's (USF) South Sarasota Campus located on the western border of North Port, USF's City of Sarasota Campus within a 45-minute drive, and its main Tampa campus within a 90-minute drive. State College of Florida serves North Port through its Venice Campus five minutes west of North Port on US 41. The Florida SouthWestern State College Charlotte County campus is easily accessible via I-75 approximately 25 minutes south, and Florida Gulf Coast University (FGCU) in Fort Myers is approximately a 45-minute drive.



Municipal Complex

(Includes City Hall, Police Station and Fire Station #81)

City Hall

4970 City Hall Boulevard

North Port, FL 34286

(941) 429-7000

Police Station

4980 City Hall Boulevard

North Port, FL 34286

(941) 429-7300

Fire Station #81

4980 City Center Boulevard

North Port, FL 34286

(941) 240-8150

Fire Station #82

5650 North Port Boulevard

North Port, FL 34287

(941) 423-8281

Fire Station #83

3601 E. Price Boulevard

North Port, FL 34288

(941) 240-8192

Fire Station #84

1350 Citizens Parkway

North Port, FL 34288

(941) 423-2106

Fire Station #85

1308 N. Biscayne Drive

North Port, FL 34291

(941) 426-0468

Fire Station #86

8020 S Tamiami Trail

North Port, FL 34293

Public Works

(Includes Administration, Road & Drainage, Facilities Maintenance, Solid Waste and Fleet Mgt. Operations)

1100 N. Chamberlain Boulevard

North Port, FL 34286

(941) 240-8050

Fleet Management Services

1100 N. Chamberlain Boulevard

North Port, FL 34286

(941) 240-8530

North Port Utilities

(Includes Administration and Operations)

6644 Price Boulevard

North Port, FL 34291

(941) 240-8000

City at a Glance

Date of Incorporation	June 18, 1959
Form of Government	Commission/City Manager
Area	104 Square Miles
Total Adopted Fiscal Year 2023 Budget (excludes inter-fund transfers)	\$212.30 million
Assessed Taxable Property Valuation	\$7.28 billion

City Demographics

POPULATION (as of April 1 st each year)		ECONOMIC ENVIRONMENT	
2017 (BEER)	67,196	BUSINESS LICENSES	
2018 (BEER)	70,631	2018	1,245
2019 (BEER)	73,652	2019	1,524
2020 (BEER)	77,561	2020	1,772
2021 (BEER)	78,129	2021	1,979
2022 (BEER)	81,823	2022	1,638
RESIDENT STATISTICS		TOP TEN EMPLOYERS	
Median Age	48.8	COMPANY**	# of Employees
Average Household Size	2.68	Sarasota Memorial Hospital	7,704
Median Household Income	\$64,543	School Board of Sarasota County	5,811
RACIAL COMPOSITION*		Publix Supermarkets, Inc.	3,999
Caucasian	87.5%	Sarasota County Government	3,583
Hispanic or Latino	8.5%	PGT Innovations (Vinyl Tech)	2,228
Black or African American	6.3%	Venice Regional Bayfront Health	1,305
American Indian and Alaska Native	0.1%	City of Sarasota	785
Asian	2.1%	City of North Port	712
Two or More Races	3.2%	Helios Technologies, Inc	678
		Doctors Hospital of Sarasota	589
		<i>**Statistics are for Sarasota County; not available for City of North Port; taken from the Sarasota County 2021 Comprehensive Annual Financial Report.</i>	
LAND COMPOSITION		BOND RATINGS	
Residential	41.17 sq. miles	GENERAL GOVERNMENT	Rating
Commercial	1.31 sq. miles	Moody's	Aa3
Light Industrial	0.20 sq. miles	Fitch	AA-
Government Use	1.54 sq. miles		
Conservation	14.25 sq. miles		
Agriculture	8.31 sq. miles		
No Zoning Designation	11.22 sq. miles		
Planned Community Development	10.35 sq. miles		
Utility Industrial Corridor	0.50 sq. miles		
Village	15.30 sq. miles		

* Taken from 2020 Census

Public Safety

POLICE PROTECTION (FY 2023)		FIRE PROTECTION (FY 2023)	
Sworn Police Officers	131.0	Suppression Units	19
Civilian Employees	<u>49.0</u>	Rescue Units	10
TOTAL	180.0	Fire Stations	6
		Employees	144
		ISO Class (Scale of 1 - 10)	1/1Y

Education

AREA SCHOOLS	SCHOOL***	FSA RESULTS***	ENGLISH LANGUAGE ARTS	MATH	SCIENCE	
ELEMENTARY	ENROLLMENT*	REPORT CARD	**NP/COUNTY	NP/COUNTY	NP/COUNTY	
Atwater	641	A	Grade 3	304/305	304/305	-
Cranberry	660	B	Grade 4	318/320	317/322	-
Glenallen	638	A	Grade 5	320/327	320/324	201/204
Lamarque	856	A	MIDDLE			
Toledo Blade	737	A	Grade 6	323/330	317/327	-
			Grade 7	327/335	331/336	-
MIDDLE SCHOOLS			Grade 8	334/341	329/335	201/204
Heron Creek	833	B	Grade 8			
Woodland	959	B	HIGH SCHOOL			
HIGH SCHOOL			Grade 9	343/348	-	-
North Port	2,451	A	Grade 10	349/352	-	-
CHARTER SCHOOL			*Sarasota County School Board 5-Day Count			
Imagine at North Port	1,199	B	**City of North Port			
TOTAL*	8,974		*** Florida Department of Education results 2018			

Testing information for 2022

AREA COLLEGES/UNIVERSITIES

UNIVERSITY OF SOUTH FLORIDA NORTH PORT

Programs of Study:

ON-SITE BACHELOR'S-LEVEL COURSEWORK

- Criminology
- Elementary Education
- Interdisciplinary Social Science
- Psychology

ONLINE BACHELOR'S-LEVEL COURSEWORK

- Hospitality Management
- Information Technology

CERTIFICATE COURSEWORK

- Leadership Studies

STATE COLLEGE OF FLORIDA VENICE

Programs of Study:

- Associate in Arts
- Associate in Science
 - Arts and Design Programs
 - Education Programs
 - Business & Technology Programs
 - Health and Science Programs
 - Law and Public Safety Programs
- BAS in Energy Technology Mgt.
- BAS in Health Services Admin
- BAS in Homeland Security
- BAS in Intl Business and Trade
- BAS in Public Safety Admin.
- BAS in Technology Mgmt.
- BS in Early Childhood Education
- BS in Nursing Degree (RN-BSN)

**FLORIDA SOUTHWESTERN STATE COLLEGE
CHARLOTTE COUNTY**

Programs of Study:

- SCHOOLS OF ARTS, HUMANITIES & SOCIAL SCIENCES**
 - AA in General Studies
 - SCHOOL OF BUSINESS AND TECHNOLOGY****
 - BAS in Public Safety Administration
 - BAS in Supervision and Management
 - SCHOOL OF EDUCATION**
 - BS in Elementary Education
 - BS in Middle Grades Language Arts Education
 - BS in Middle Grades Mathematics Education
 - BS in Middle Grades Science Education
 - BS in Secondary Biology Education
 - BS in Secondary Mathematics Education
 - SCHOOL OF HEALTH PROFESSIONS****
 - BAS in Cardiopulmonary Science
 - BS in Nursing
- ** AS degrees offered also**

Service Statistics

ELECTIONS		STREETS & SIDEWALKS	
Registered Voters	68,043	Miles of Paved Public Streets	826.18
Voter Turnout (Nov. 2018)	27,609	Arterial	41.52
		Collector	80.23
		Local	704.43
ANNEXATIONS			
Original Acreage (1959)	3,602	Miles of Paved Private Streets	104.03
12 Annexations	<u>63,004</u>	Miles of Sidewalks	179.16
Total Acreage	66,606		
SURFACE WATER		SOLID WASTE COLLECTION	
Miles of Canals	464	Residential Collections	34,505
Water Control Structures	64	Commercial Accounts	411

Utilities

ACTIVE ACCOUNTS		Miles of Water Mains	381
Water Only	5,431	Miles of Sewer Force Mains	91
Water/Sewer	19,792	Miles of Gravity Sewer	178
Irrigation	51	Miles of Reuse Mains	23
Reclaimed	54		
CAPACITY PER DAY (Million Gallons)		FIRE HYDRANTS	2,353
Water (MGD)	7.50		
Sewer (MGD)	6.90		
Reuse Sold per day (MGD)	1.48	LIFT STATIONS	120

Parks & Recreation

RECREATIONAL PROGRAMS		RECREATIONAL FACILITIES	
Number of General Interest Programs	28	Number of Community/Activity Centers	3
Number of Fitness/Exercise Programs	9	Number of Neighborhood Parks	10
Number of Sports/Leagues Programs	9	Number of Special Use Parks	8
Number of Services Programs	4	Number of Recreational/Sports Facilities	5
Number of Special Events Programs	24		
ANNUAL (FY) PARK ATTENDANCE		Acres of Community Parks	465.56
Special Events	27,081	Acres of Neighborhood Parks	35.65
Membership and Daily Drop-In Visits	51,712	Acres of Open Space Reserves	13,504.53
Warm Mineral Springs Park	152,806	<i>taken from Master Comprehensive Plan</i>	
North Port Aquatic Center	98,208		
Active Achieve Anything Members	1,086		

RECREATIONAL FACILITIES AND AMENITIES

The City provides residents with a wide range of high-quality recreational facilities, programs and services. The Parks & Recreation Department provides over forty programs offered to residents of all ages. The following chart is an overview of the facilities currently provided by the park's division.

PARKS & AMENITIES																														
Park/Facility	Basball	Basketball	Football	Recapball	Shuffleboard	Soccer	Softball	Volleyball	Pickleball	Tennis/Pickleball (shared)	Tennis	Boat Ramp	Canoes/Kayak Launch	Fishing	Natural Spring	Splash pad	Swimming	Dog Friendly	Off Leash Park	Service Animals Only	Equestrian	Natural Trail	Paved Trail	Pavilion	Pavilion Electricity	Grill	Outdoor Fitness Equipment	Playground	Restroom	
	FIELDS & COURTS										WATER FUN				PETS	TRAILS	AMENITIES													
Athletic Complexes/Community Parks																														
Atwater Community Park	*																			*					*	*	*	*	*	*
Butler Park		*	*			*							*						*				*		*	*	*	*	*	*
Dallas White Park							*	*		*			*	*					*				*		*	*	*	*	*	*
Larry T. Fields			*																	*								*	*	*
Narramore Sports Complex						*	*												*				*		*	*	*	*	*	*
Neighborhood Parks																														
Blue Heron Park ¹																		*	*			*					*	*	*	*
Blue Ridge Park													*	*					*				*		*	*	*	*	*	*
Highland Ridge Park		*	*	*					*	*									*				*		*	*	*	*	*	*
Hope Park																			*				*		*	*	*	*	*	*
Kirk Park		*							*	*									*				*		*	*	*	*	*	*
LaBrea Park		*					*												*				*		*	*	*	*	*	*
Marius Park																			*				*		*	*	*	*	*	*
McGibben Park		*	*	*					*	*		*	*						*				*		*	*	*	*	*	*
Pine Park							*												*				*		*	*	*	*	*	*
Veterans Park																			*				*		*	*	*	*	*	*
Natural Area Parks																														
Myakkahatchee Creek													*					*	*	*	*	*	*	*	*	*	*	*	*	*
Oaks Park														*					*			*		*		*	*	*	*	*
Special Use Facilities																														
Canine Club																		*	*			*		*		*	*	*	*	*
City Center Front Green							*					*	*					*				*		*		*	*	*	*	*
Garden of the Five Senses																		*		*	*	*	*	*	*	*	*	*	*	*
Marina Park												*	*	*				*				*		*	*	*	*	*	*	*
Skate Park																		*	*			*		*	*	*	*	*	*	*
Sumter Blvd. Linear Park																		*				*		*	*	*	*	*	*	*
Warm Mineral Springs Park															*		*	*				*		*	*	*	*	*	*	*
Recreation Centers																														
	Art Rm.	Basketball Courts	Dance Rm.	Kitchen	Meeting/Party Rms.	Fitness Ctr.	Gym	Swimming	Table Tennis (Indoor)	Table Tennis (Outdoor)	Teen Lounge	Volleyball	Wifi (Public)																	
George Mullen Act. Ctr.	*	*		*	*	*	*					*	*																	
Morgan Fam. Comm. Ctr.	*	*	*	*	*	*	*		*			*	*																	
North Port Aquatic Ctr.								*																						
Scout House				*	*																									

COMMISSION – MANAGER GOVERNMENT

The City of North Port uses the Commission-Manager form of government. Each Commissioner is elected “at large” for a four-year term. Annually at the first regular commission meeting in November, a mayor and vice mayor are elected by the five commissioners to serve in those capacities for a one-year term. The regular city commission meetings are held on the second and fourth Tuesdays of each month. The Commission represents all the citizens of North Port and has the responsibility for setting municipal policies not designated by state legislation, such as adopting ordinances and resolutions, voting on appropriations, approving the budget, and setting tax and fee rates. The mayor presides at meetings of the commission and is recognized as head of the city government for all official functions. The vice mayor serves as acting mayor in the absence of the mayor.

The City Manager is appointed by and is directly responsible to the City Commission. The manager is chosen solely based on administrative qualifications and experience in municipal affairs. As the administrative head of the City, the manager carries out the policies that are established by the commission and directs and coordinates the work of all city departments. The manager is responsible to inform the commission of the conditions and needs of the city and to make recommendations for action as the need arises. The manager also prepares the annual budget for the commission’s consideration and upon its enactment sees that its provisions are upheld. The Commission – Manager form of government is ideal for a maturing city, such as North Port, as it affords the unification of authority and political responsibility in a professional administrator. The system fosters democracy and efficiency in a government that is highly responsive to the needs of the City’s citizens.

HOW TO USE THE BUDGET DOCUMENT

The City’s Adopted Annual Budget provides a framework for the overall fiscal management of the City of North Port for Fiscal Year (FY) 2022 and the future. It includes the day-to-day operating funds and capital improvement funds. The budget presentation is intended to be a policy document, a financial plan, an operations guide and a communications device. The purpose of this section is to provide the reader with a guide to the document’s contents: where and how to find the information and how to understand or use the information. The budget document has been prepared in a summary format intended to be easily understood by the general public. A budget-in-brief document titled, **Community Connection – Citizen’s Guide to the FY 2022 Budget** is available as a separate document on the City’s website at www.cityofnorthport.com.

The following describes each of the major sections in this document:

INTRODUCTION - The *Introduction* contains the Vision and Mission statements, the City’s Elected officials, a history and map of the City’s locations, the City at a Glance which lists general demographic facts and figures for the City of North Port and a How-To-Use guide for the document.

EXECUTIVE SUMMARY – The *Executive Summary* section contains the Manager’s Letter and a budget summary to the City Commission. This budget in brief includes information that went into the decision-making process for the budget, key services, millage history and a total budget overview including fund summaries. This section also includes forecasts of future impacts to the budget; assumptions made for the forecasts; and presents changes in fund balances. It also contains a narrative, comparative tables, charts and graphs to make the information more understandable and comprehensive.

STRATEGIC PLANNING - The *Strategic Planning* section describes where the City has been and where it is going in the upcoming year and in future years. It provides a broad perspective of the City’s strategic plan and includes the economic outlook, legislative issues and emerging issues the City is analyzing for future budgets. This section also contains both a summary of ad valorem taxes and millage rates for all municipalities within Sarasota County.

REVENUE & EXPENDITURE ANALYSIS - The *Revenue & Expenditure Analysis* presents a five-year financial outlook for the City. The forecast includes assumptions and projection for the budget years of 2023-2027. The section includes forecasts of revenues and expenditures. Historical trends and data are reviewed and considered in developing revenue forecasts. New residential developments and anticipated increase in levels of service provide the backdrop for estimating future expenditures.

BUDGET PROCESS & POLICIES - The *Budget Process & Policies* section serves to describe the budget process, calendar, and staff roles and responsibilities. The section also includes the basis of accounting, measurement focus, and financial statement presentation. Finally, financial and budgetary policies, including the basis of budgeting, are presented.

FUND STRUCTURES & SUMMARIES – The *Fund Structures & Summaries* section provides an overview of the City’s fund structure, descriptions, historical revenue and expenditure analysis, and balances. Organized by fund, the section describes sources of funds or revenue, use of funds or expenditures, and presents changes in fund balances. It also contains a narrative, comparative tables, and charts to make the information easily understandable and more comprehensive.

DEPARTMENTAL SUMMARIES – The summaries include: an organizational chart; the mission; core services and outputs; accomplishments; initiatives; selected performance measures; the budget by department/division and overall staffing. The department summary section is ordered as follows:

STRUCTURE	Shows the organization of each divisional unit
MISSION	A statement of purpose for each divisional unit
CORE SERVICE AREAS	The primary tasks performed by each divisional unit that provide benefits to citizens, businesses and other stakeholders.
STRATEGIC PILLARS AND PRIORITIES	Focus areas developed and adopted by City Commission and supported by services delivered Department/Divisions to citizens
ACCOMPLISHMENTS	Department/Division accomplishments from the prior fiscal year
INITIATIVES	Department/Division initiatives supported by the Adopted Budget
GOALS AND PERFORMANCE MEASURES	Desired accomplishments that support core service areas and related outcome measures that indicate progress toward goal achievement
OPERATING BUDGET DETAIL	Compares actual and budget revenues (if applicable) and expenditures by type for fiscal years 2019 through 2023
STAFFING	Details the authorized position count for the department/division for five years

CAPITAL IMPROVEMENT PROGRAM – The *Capital Improvement Program* contains a summarized version of the Five-Year Capital Improvement Program (CIP) for fiscal years 2023 through 2027. The programmed projects for FY 2023 are adopted as a part of the budget.

SUPPLEMENTAL INFORMATION

The *Supplemental Information* portion contains Budget Ordinances and Resolutions.

GLOSSARY OF TERMS AND ACRONYMS

The *Glossary of Terms and Acronyms* is a glossary of frequently used terms including acronyms used throughout the budget document.

If additional information is desired, please contact the Finance Department at (941) 429-7107. [The budget document is also located on the City of North Port website.](#) A copy of this document can be obtained by contacting the City Clerk’s Office.

City of North Port



Office of the City Manager

4970 City Hall Boulevard
North Port, Florida 34286

www.northportfl.gov

(941) 429-7077

Fax: (941) 429-7079

December 16, 2022

Honorable Mayor and Members of the City Commission:

In accordance with the City Charter and Code of Ordinances and the laws of the State of Florida, I have prepared and now present the adopted budget for Fiscal Year (FY) 2023. The FY 2023 budget reflects revenue estimates and expenditures based upon an ongoing review of operations. Copies of the budget are available for public inspection in the Office of the City Clerk. Additionally, a user-friendly copy of the budget is located on the City's website.

Public hearing dates for the review of the FY 2023 Proposed Budget were Thursday, September 8, 2022 and Thursday, September 22, 2022, at 5:01 p.m. in the City Hall Commission Chambers.





The FY 2023 Budget represents one of the most important documents presented to and approved by the City Commission. It establishes an operational and financial plan for the delivery of city services. Whether local, state, or federal, each governmental agency functions with a unique set of challenges and circumstances based on its past decisions, financial conditions, and expectations from constituents.

Development of the budget began several months ago with planning, analysis, review and assessments. Utilizing the 2022-2025 City of North Port Strategic Pillars and Priorities as well as requests and concerns heard from the City Commission and constituents in a variety of forums throughout the year, this FY 2023 budget recognizes and addresses our community needs and culminates in a financial plan that expands public safety services, continues investment in capital projects and city infrastructure, improves operational efficiency, and promotes economic development.

The City's FY 2021 budget included many reduced revenue projections due to the uncertainty of COVID-19. The city has been very fortunate that the reductions were not as drastic as predicted. Therefore, the FY 2022 and FY 2023 revenues are trending a little higher as compared to the FY 2021 budget while remaining conservative for the future. The city received \$2,022,694 from the Sarasota CARES Program funding in FY 2021 most of which has been reserved for use in the FY 2022 General and Fire District budgets. The City also received \$4,213,679 in ARPA (American Rescue Plan Act) funds during FY 2021 and FY 2022. Those funds are budgeted for Utility capital projects at I-75 and Sumter and Toledo Blade Boulevards;

partial funding of the Wellen Park General Government Building; Hillsboro and Cranberry Intersection Improvements and City Website Improvements.

The FY 2023 Adopted Budget was developed with a look toward the City's past, present, and anticipated future financial conditions. The framework for the Adopted Budget was established to maintain resources at sustainable levels to ensure services are delivered. The guiding principles are as follows:

-  Protect key services on which the public depends
-  Promote an economically sustainable community
-  Continue with vital infrastructure improvements
-  Maintain adequate reserves as determined by the City Commission

North Port has a reputation as a beautiful, growing, and affordable location. As an organization and as a community, we cannot take for granted that great cities don't just happen. They are built through the leadership of their elected officials, the dedication and hard work of their employees, and the active participation of an informed community.

Protect Key Services

PUBLIC SAFETY

Police

The Police Department continues to be a Triple Excelsior Accredited Agency. For FY 2021-2022, the Police Department implemented a conservation officer to protect natural resources and to combat illegal dumping and environmental crimes. The department expanded the drone team to provide 24/7 available coverage. This unit was called by the Police, Fire and other city departments for assistance.

Police staffing changes in the FY 2022 - 2023 budget include a Captain, Commander, Detective, 3 Police Officers, 2 Public Safety Telecommunicators, Accreditation Specialist and an Asset Specialist.

Fire

Growth continues to put increased demand on fire and rescue services. Fire Rescue applied for and is awaiting award determination on a Staffing for Adequate Fire and Emergency Response (SAFER) grant through the Federal Emergency Management Agency (FEMA). This increased staffing will ensure appropriate staffing levels for the increased demand of fire and emergency medical services now and in the future. The Strategic Plan and Community Risk Assessment - Standard of Cover documents for Fire Rescue will be updated this year to ensure up to date written policies and procedures that determine the distribution, concentration, and reliability of fixed and mobile response forces for fire, emergency medical services, hazardous materials and

other technical types of response. Fire Rescue is also pursuing two professional accreditations, Commission on Accreditation of Ambulance Services (CAAS) and Commission on Fire Accreditation International (CFAI).

Economically Sustainable Community

PROPERTY TAXES

The City continues to see sustained growth in net new construction added to the property tax roll this year. Assessed taxable value from new construction totals \$488,303,424 which will add approximately \$1,774,917 in new property tax revenue for FY 2023.

The City of North Port’s total certified taxable assessed valuation is \$7,280,706,476, an increase of \$1,512,099,159, or 26.21%, from the prior year's final valuation. Revenue from ad valorem taxes is projected at \$26,464,390, representing 41.31% of the General Fund revenue, excluding appropriated use of fund balance. The table below shows the City’s taxable values and net new construction for ten years.

Taxable Values - 10-Year Comparison			
Tax Year	Net New Construction	Total Value	Change from Prior Year
2022 Certified	\$488,303,424	\$7,280,706,476	26.21%
2021 Final	\$301,515,880	\$5,768,607,317	12.89%
2020 Final	\$261,552,931	\$5,109,695,927	10.96%
2019 Final	\$232,905,493	\$4,604,781,627	11.76%
2018 Final	\$165,042,772	\$4,120,260,362	12.41%
2017 Final	\$167,908,011	\$3,665,491,838	12.33%
2016 Final	\$145,158,578	\$3,263,539,753	13.22%
2015 Final	71,624,081	2,882,331,970	8.95%
2014 Final	46,794,335	2,645,438,254	9.26%
2013 Final	37,930,320	2,421,145,391	6.68%

The FY 2023 budget includes an operating millage rate of 3.7667 per \$1,000 assessed taxable valuation, which is the same as the FY 2021 and 2022 rates. The collection rate was established based on historical trends and is set at 96.5%. The table below shows the City’s ad valorem tax revenue and millage rates for ten years.

Millage and Ad Valorem Tax Revenue			
Tax Year	Millage Rate	Ad Valorem Tax Revenue	Change from Prior Year
FY 2023 Adopted	3.7667	\$26,464,390	26.05%
FY 2022 Adopted	3.7667	\$20,994,800	13.31%
FY 2021 Actual	3.7667	\$18,528,294	7.66%
FY 2020 Actual	3.8735	\$17,210,539	26.65%
FY 2019 Actual	3.4070	\$13,589,529	12.50%
FY 2018 Actual	3.4070	\$12,079,876	9.65%
FY 2017 Actual	3.4770	\$11,017,059	9.22%
FY 2016 Actual	3.5974	\$10,087,023	9.30%
FY 2015 Actual	3.5974	\$9,228,705	13.91%
FY 2014 Actual	3.4474	\$8,102,021	0.38%

Continue with Vital Infrastructure Improvements

PARKS AND RECREATION

The mission of City of North Port Parks & Recreation is “to promote health and socially rewarding activities through the preservation of cultural resources and the provisions of diverse, high-quality parks and natural spaces.” We provide essential services that strengthen communities by improving health and wellness, driving economic opportunity, and uniting people.

Our department has earned national accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation & Parks Association (NRPA) placing our agency among the top 2.5% of agencies across that nation. CAPRA measures an agency’s overall quality of operation, management and service to its’ residents.

According to the NRPA’s “Engagement with Parks” report, 87% of people agree that Parks & Recreation is an important service within their community. The National Recreation and Park Association reports that “People with access to parks and green spaces live longer, healthier lives”. In addition, they have reported that “Employers and employees are more likely to locate near high-quality park and recreation amenities.” Parks strengthen community ties, bring diverse populations together, and are at the center of so many experiences and memories.

In addition to recreational programming and services, the Parks & Recreation Department works diligently to provide safe, well-maintained park facilities and amenities. The FY 2022-23 budget includes several capital improvements including a 9-hole Disc Golf course, development of a linear park/nature trail along Myakkahatchee Creek, completion of accessibility connections in parks, a replacement playground, sport court rehabilitation, and continued investments in placemaking initiatives to expand park amenities through additional seating, shade, trash receptacles, and drinking fountains. In addition, the Department is pursuing a potential public-private partnership to support the historic buildings and unique environmental assets at Warm Mineral Springs Park.

TRANSPORTATION

Price Boulevard is the only major east-west thoroughfare that extends from the western City limits to the eastern City limits. The Price Boulevard Widening Phase I Project has been in planning and design since 2015. Phase I of the project, including the design, preparation of engineering plans and lot acquisition for retention ponds, is scheduled to be completed in October 2023. The project is a major infrastructure improvement that is funded through various resources, including escheated lots, transportation and impact fees, surtax, transportation bonds, and utility capacity fees.

Other Road and Drainage District projects include the following:

- Hillsborough Boulevard/Cranberry Boulevard Intersection Improvements
- I-75 Road Infrastructure Improvements —at the intersections of Toledo Blade Boulevard, and Sumter Boulevard
- Toledo Blade Boulevard Road Reconstruction
- Multi-modal expansion in various areas, including bicycle lanes, sidewalks and pedestrian bridges

The Road and Drainage District continues its road and bridge rehabilitation projects in FY 2023.

DRAINAGE

The Drainage System Improvement Project provides for the annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. This includes pipe replacement, outfall piping and culvert installation, rehabilitation of swales, retention ditches and drainage canals. These improvements are part of a viable drainage program to maintain water quality and control potential flooding.

UTILITIES

Utilities continues its Neighborhood Expansion Project in FY 2023 with the continuation of the design for the vacuum station that will be located within the first sewershed. This project will allow the expansion of water and wastewater services into neighborhoods through a methodical, economical manner to maximize efficiency and minimize cost. Once design and permitting is complete, construction of the improvements of the first phase is anticipated to be brought to Commission next summer.

Water Distribution System Improvements provide potable water reliability through the City's water utility system. In addition, the project improves fire flow, water quality and pressure, and reduces the amount of flushing necessary to maintain water quality.

Utilities purchased a parcel of land during FY 2022 for the construction of the new Administration and Warehouse Facility to be located on Pan American Boulevard. Design is in progress and construction will follow design completion. The building is anticipated to be completed in early 2025.

Utilities will be installing water and wastewater infrastructure at the Toledo Blade & Sumter Boulevard I-75 interchanges with the funding received from the American Rescue Plan Act. Both interchanges are anticipated to be complete by the end of 2023.

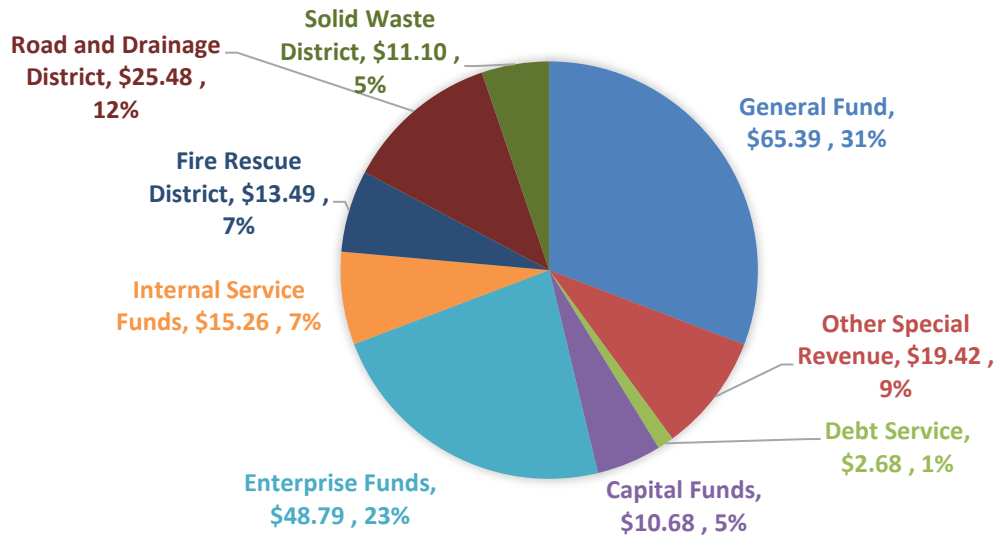
BUDGET OVERVIEW

The FY 2023 total adopted budget excluding transfers and retained earnings for all funds is \$212,298,630. This is \$23,868,000 more than the FY 2022 Adopted Budget of \$188,430,630.

Included in the adopted budget are General Fund appropriations of \$66,046,420. The adopted budget is a strategic budget that aligns financial and employee resources with the Commission's Strategic Pillars and Priorities. It reflects continued investments in infrastructure and enhanced citywide public safety.

In 2023, the City saw a large uptick in property values, but the immediate future is still uncertain. Though the City has been fortunate thus far in that we have not seen the significant loss of revenue that was predicted for FY 21, the effects of the COVID-19 pandemic on the economy could last for years to come. This has not changed this administration's goal to deliver high-quality services to our neighbors in a cost-effective manner. We have made significant progress over the past in aligning the priorities within the organization to the Commission's expectations and managing within our means while planning for the future. Dedicated staff members have produced a budget that I believe achieves the goals and guidelines set out by the Commission in the budget development process. This is due to the Commission's efforts to lead the city with forethought and deliberation.

FY 2023 All Funds Proposed Budget - \$212.3 million (In Millions)



The proposed budget increases service levels and increases total positions by forty-eight FTEs. The proposed budget assumes a 14% decrease in the assessment for the Fire Rescue District and no changes to the Solid Waste District and Road and Drainage District. Water and wastewater rates will increase 8% and 8%, respectively, for FY 2023 according to the current rate study. The City transitioned to a self-insured medical health plan in fiscal year 2019. The plan is funded based upon historical and projected claims and employee benefit costs are increasing by 13%. Dental insurance plans and vision insurance are projected with no increase. The budget also provides an average of a 3.5% performance-based increase for all non-bargaining employees, an annual consumer price index applied to paygrades and a 1% increase due to the increase in the minimum wage. The results of the recent pay study are also implemented which resulted in the majority of non-union employees receiving an additional 5% increase on October 1. The actual increases for the union employees are subject to collective bargaining agreements.

General Fund -Highlights

The proposed General Fund budget excluding transfers totals \$65,388,420, representing an increase of \$10,612,600 or 19.37% compared to the FY 2022 adopted budget. The approved millage rate of 3.7667 per \$1,000 assessed taxable valuation is the same as the millage rate from the prior year.

While the City projects an increase in some revenue, other changes and strategies have been implemented to balance the budget. The FY 2023 General Fund Budget includes funding enhancements for the following new positions and initiatives:

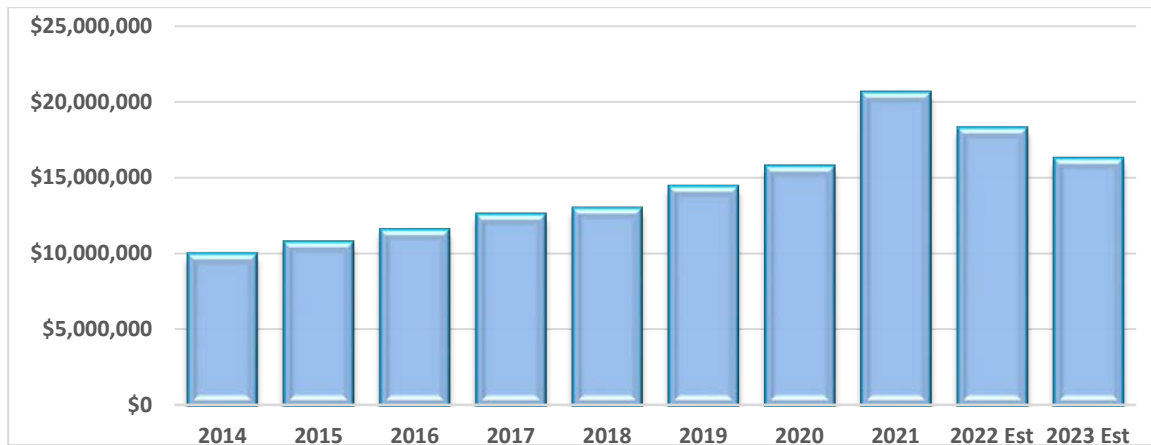
-  Assistant Finance Director
-  Administrative Services Specialist
-  Impact Fee Administrator
-  Planning Technician II
-  Application Development Administrator
-  Junior Security Administrator
-  Service Desk Technician
-  Building Technician II
-  Building Technician III
-  Special Events Coordinator
-  Economic Development Specialist
-  Digital Marketing Strategist
-  Business Support Specialist
-  Customer Service Representative
-  HR Generalist
-  Accreditation Specialist
-  Police Captain
-  Police Commander
-  Police Detective
-  Police Officer (3)
-  Public Safety Telecommunicators (2)
-  Asset Specialist
-  Implementation of Salary Study
-  Enhancements to IT division for increased security
-  Expansion of the Economic Development
-  Addition of a City Manager Contingency Account

General Fund – Fund Balances

The City Commission approved on September 17, 2020, a new fund balance policy that strengthens the City’s financial sustainability. The new policy establishes retaining a 20% Emergency and Disaster Reserve and up to an additional 10% for an Economic Stabilization Reserve. The total amount of reserves is calculated on the following year’s budgeted expenditures. The 2023 General Fund Budget was approved based upon an estimated unreserved fund balance as of September 30, 2022, of \$18,272,379. However, a \$1,988,740 use of fund balance was appropriated for the FY 2023 budget. The FY 2023 General Fund Budget meets the 20% reserve policy for Emergency and Disaster with a total fund balance of \$16,273,639 or 24.64% as shown in the chart below.

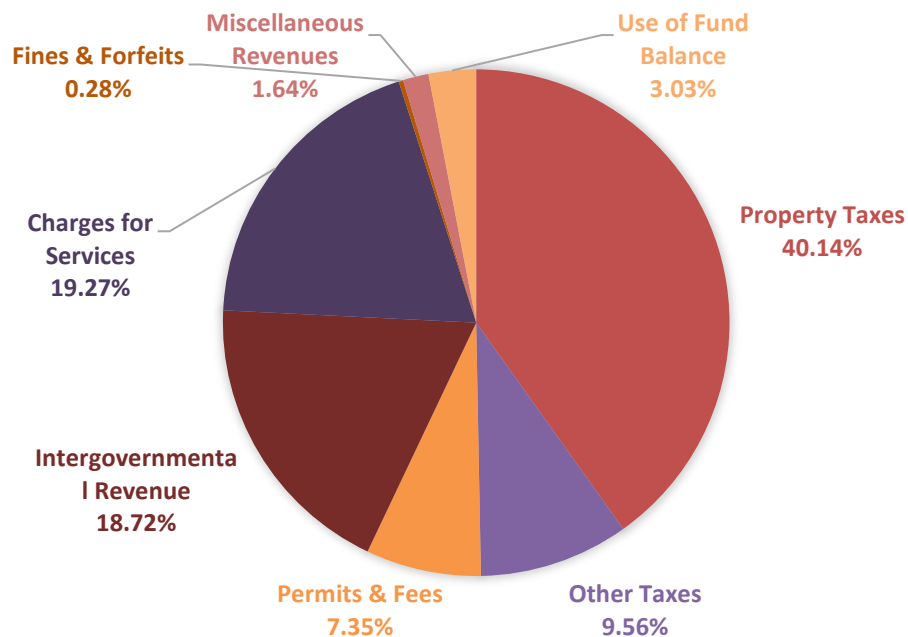
The chart below presents a ten-year history of the General Fund, fund balances.

General Fund – Fund Balance

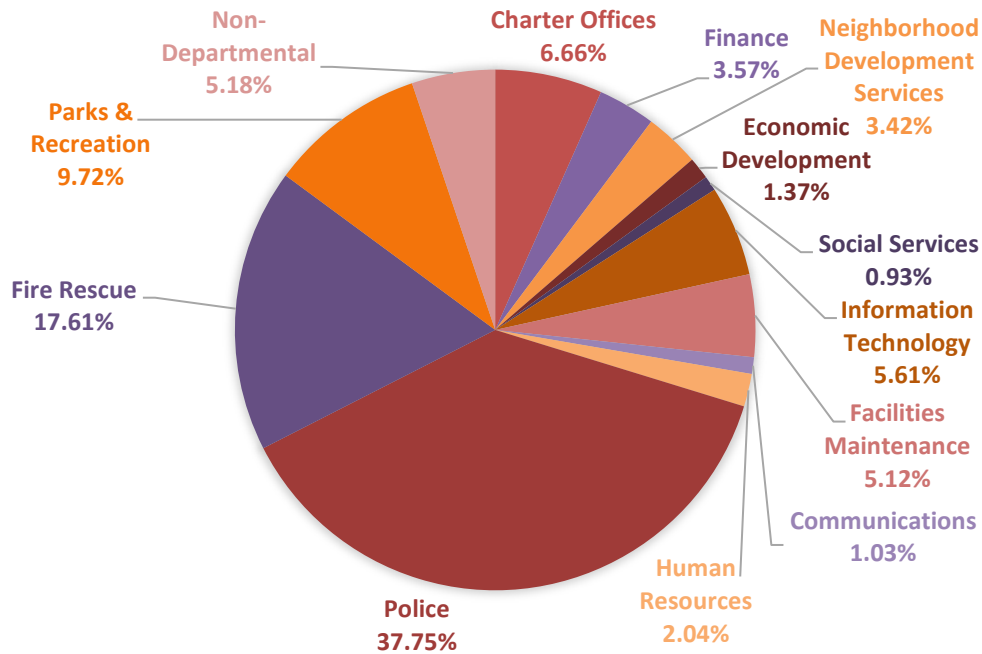


The General Fund, fund balance provides a measure of the financial resources available for future spending or appropriation. While the fund balance does not reflect the general health of the government, the increase or decrease in the unassigned fund balance is an important indicator. It is equally important to look at the likelihood of potential unanticipated costs or revenue reductions that can strain City reserves. Some of their possible issues include natural disasters, emergency repairs to city infrastructure, and cuts to intergovernmental revenues. We will continue to monitor and assess the unassigned fund balance to ensure that the level of available funds is commensurate with the level of risk associated with revenue and expenditure variability that could strain the City's finances.

Where the General Fund Money Comes From



Where the General Fund Money Goes



Districts Funds Public Works

The proposed Road & Drainage District Fund budget excluding transfers totals \$25,484,680^{and} includes: appropriations to operate the City’s roads, drainage, infrastructure, and engineering services, and to make capital improvements to the City’s infrastructure system, and equipment and machinery purchases to ensure continued operation and expansion to meet the needs of property owners in the City. This budget includes no change in assessment rates.

The Road & Drainage District continues expanding the infrastructure system with the construction of new sidewalks and the completion of existing road widening projects. The Road and Drainage District completed the use of \$41,000,000 in bond proceeds to reconstruct approximately 266 miles of roads that are not up to standard in the City in FY 2019. This effort included the Commission’s commitment to annually provide funding necessary to properly maintain the structural integrity of the city’s roads.

The proposed Solid Waste District Fund budget excluding transfers totals \$11,100,010 and includes: appropriations to operate the City’s solid waste collection and disposal. The Solid Waste assessment remained the same at \$250 annually.

Fire Rescue District

The proposed Fire Rescue District Fund budget excluding transfers totals \$13,491,980 and includes: appropriations to operate the City’s fire protection and preventions services, emergency management services, construction of fire stations to meet level of service demands and purchasing of emergency vehicles and fire apparatus to maintain operations and expansion

to meet the needs of property owners in the City. This budget includes a 14% decrease in assessment rates.

The Fire Rescue District continues to recruit new Firefighters/Paramedics in FY 2023 to achieve needed staffing levels to meet increases in population and building construction.

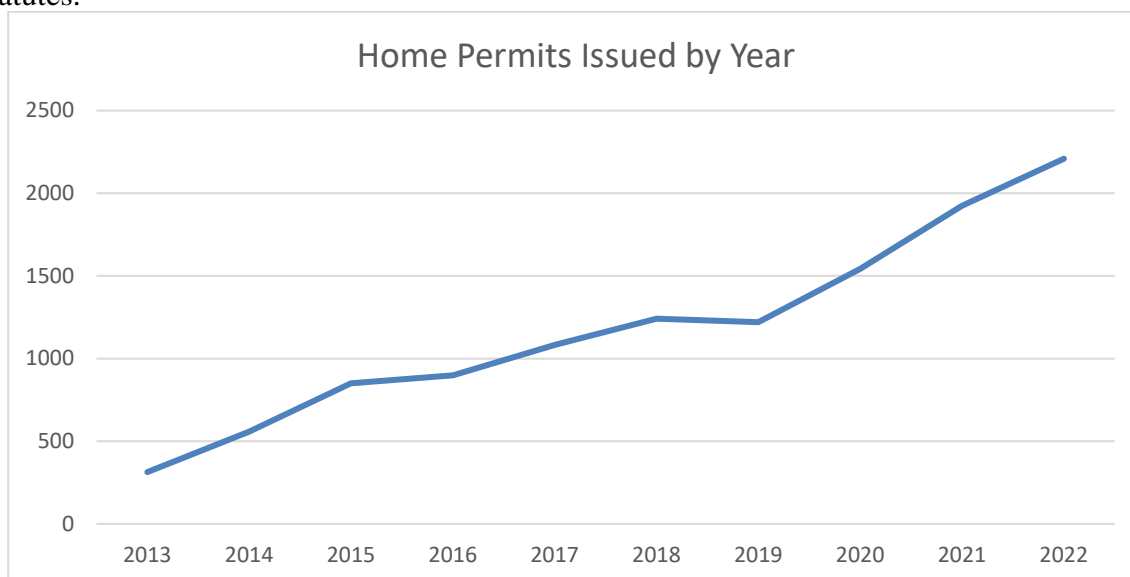
Utilities Fund

The proposed Utilities Funds budget excluding transfers totals \$48,790,330 and includes: appropriations to operate the City's water and sewer divisions, repayment of the debt service on the existing bonds and maintaining required bond reserves and making capital improvements to the system in order to ensure continued operation and expansion to meet the needs of property owners in the City.

In accordance with Sections 78-38 and 78-39 of the Code of the City of North Port, Florida, an annual rate adjustment is made to all water and sewer rates, charges, and fees equal to the current index of the Miami-Fort Lauderdale Consumer Price Index (all urban consumers) as reported by the Bureau of Labor Statistics as of January each year. However, in the year that Utilities conducts a rate analysis study, the rates do not change by the CPI. Utilities conducted a rate study in FY 2019 and Commission approved an 8% water and 8% wastewater increase for fiscal year 2023.






Building Fund

The proposed Building Fund budget excluding transfers, which totals \$5,887,250, includes appropriations to operate the City's building permitting and inspection services and is funded through user fees charged for permitting and inspection services. The budget represents an increase of \$937,050 from the FY 2022 budget. This level of funding preserves our level of service established by funding allocated in FY 2022, which included two capital projects, including a West Villages Development Services Center and a new software for the building division. The Building Fund was established in fiscal year 2007 based upon changes to Florida Statutes.








Impact Fee Funds

Proposed projects contained within the Impact Fee Funds for FY 2023 include:

-  Police Vehicles for five new Police positions - \$301,800
-  Payments to Wellen Park - \$2,614,000
-  Construction of Veterans' Memorial Park - \$500,000
-  Solid Waste vehicles - \$336,000
-  Payment to Sarasota County for improvements to River Road for \$1,100,000.








Infrastructure Surtax Fund

Proposed projects contained within the Surtax Fund for FY 2023 include:

-  Police projects for \$1,729,000 that include:
 - Replacement vehicles
-  Fire Rescue project for \$75,110 that include:
 - Replacement vehicles
-  Parks and Recreation projects for \$630,000 that include:
 - Annual Park Amenities Program
 - Playground Equipment for McKibben Park
 - Boca Chica Neighborhood Park
 - Phased ADA transition plan
-  Public Works projects for \$3,342,300 that include:
 - Drainage System Improvements
 - Routine Road Maintenance
 - Bridge Repair and Maintenance
 - Sidewalk and Pedestrian Bridge
 - Ponce DeLeon Boulevard Multi Use Path
-  Utilities projects for \$1,818,000 that include:
 - Water distribution system improvements
 - Neighborhood water/wastewater expansion
 - Water pipeline bridge replacements

Renewal and Replacement Funds

The Renewal and Replacement Funds are utilized to replace rolling stock and equipment and support the upgrades of City facilities such as building components, playground equipment, shade structures, etc. The proposed expenditures for FY 2023 include:

-  Road and Drainage replacement vehicle and equipment purchases of \$1,770,400
-  Fire District replacement vehicles for \$175,560
-  Fire Station 81 roof for \$250,000
-  Facilities Maintenance replacement vehicles for \$46,120
-  Code Enforcement vehicle for \$34,800
-  Parks Maintenance vehicles for \$106,300
-  Solid Waste replacement vehicles for \$673,810

Fleet Management Fund

The Fleet Management Fund is established to consolidate fleet maintenance costs into one central fund. Each year the user departments and agencies are charged a cost allocation based on previous years' maintenance and repair costs.

The Fleet Management Fund proposes a budget excluding transfers of \$7,030,590. In addition to the repair and maintenance of the City's rolling stock, Fleet Services includes administration of the fuel card system and in-house fueling program, the development, implementation and administration of the City's Vehicle Replacement and Vehicle Use Policies, and the recommendations, procurement and delivery of the City's rolling stock.

Self-Insurance-Health Fund

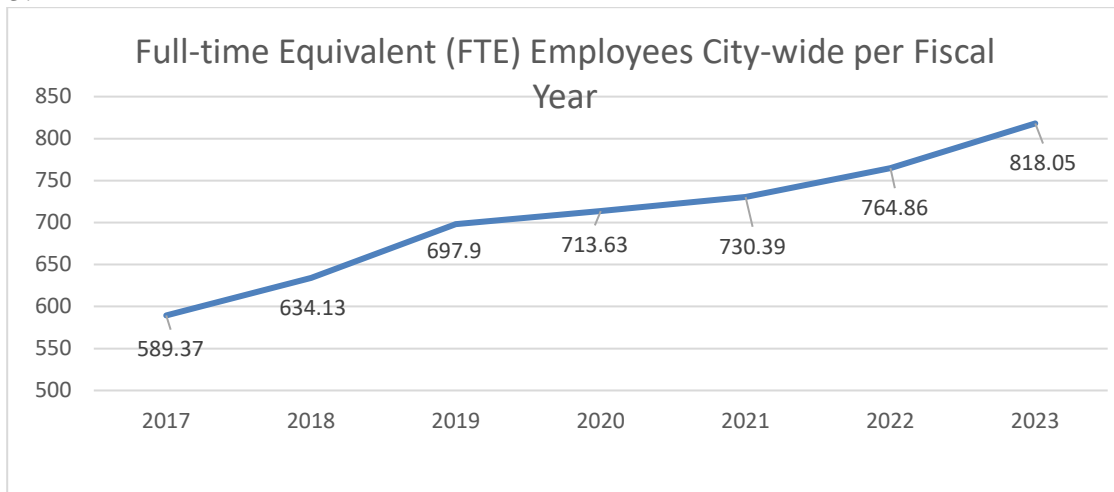
The City is transitioning to self-funded medical health insurance in FY 2019. This fund is only for the purpose of paying medical healthcare claims. The budget reflects an 8.3% increase based on historical and trending medical claims data for the City. The Employee Benefits will continue to fund dental, vision, life, accidental death and disability, and short-term disability insurance benefits.

Typically, medical insurance increases by 12-15% annually. The City has been moving toward self-funded medical healthcare, which will provide opportunities for reducing medical insurance costs in the future. The proposed budget for medical healthcare costs is \$11,618,650. The City will contribute \$9,456,350 toward the benefits and the employees will contribute \$1,586,180.

Personnel

As our economy pushes forward, we must consider the multiple factors that foster and support economic development and understand that those factors are often more than bricks and mortar projects. I believe that our employees, our community builders, are both the City's greatest asset and our most important investment in providing services to our community. It is imperative to recognize that the City employees continue to service our community well and perform admirably in our revitalized and fast-paced environment. As part of the FY 2023 budget, I include an increase in the staffing for critical areas of the City, including ten positions in the Police Department and Utilities, eight positions in the Fire Department, three positions in IT and Economic Development, two positions in Finance, Planning & Zoning, Facilities Maintenance, Solid Waste and Building. In addition, I am adding one position in Parks and Recreation, Communications, Human Resources and Fleet Maintenance.

The number of full-time equivalent employees for FY 2023 totals 818.05 positions, not including seasonal personnel. This is a net increase of 53.19 FTEs from the FY 2022 budget. The chart below shows the City's 6-year history of full-time equivalent personnel as well as FY 2023.



The proposed budget for personnel also includes required pension plan contributions and wage increases based upon performance.

Other Significant Issues

- 👉 The City has applied for several grants. If awarded these grants, then budget adjustments will be made based upon the City Commission's acceptance of the awarded funds.
- 👉 The City implemented an updated salary study in this fiscal year.
- 👉 All ARPA funds have been received and budgeted for use.
- 👉 The City Commission approved Strategic Pillars and Priorities guided the design of this budget.

Conclusion

The FY 2023 budget development process was improved by implementing workshops with the Commission earlier in the process that allowed for the development of a budget based on Commission priorities. With the Commission's approval, reserves were used to balance the budget in the amount of \$1,998,740. The general fund received \$2,670,000 in ARPA funding in FY 2022 that was not spent in that fiscal year and reserved for use in FY 2023. This allowed the City to maintain the 20% required Emergency and Disaster Reserve and maintain the millage rate.

I believe this operating and capital improvement budget proposal positions the City and our community for the future and places emphasis on funding some of the most critical areas of concern.

While the future trajectory of the economy still remains unclear, this budget endeavors to prepare North Port to manage its fiscal challenges, meet its commitments, and take advantage of opportunities that arise. Moving forward, we will continue to rely upon the Commission's

Strategic Plan as a guide in making calculated decisions about where to invest our limited resources.

As this budget process has reflected, there is often more than one way to solve and mitigate challenges. Staff has worked hard to create a plan and establish a platform to work toward success.

In summary, this budget enhances service delivery in public safety, transportation and drainage, and community enrichment. This budget also provides the means to fund the ongoing maintenance and improvements to the City's infrastructure, plus providing the tools, training and equipment needed by our most valuable resource, our employees.

I wish to thank the Mayor and City Commission for sharing your proactive leadership in providing ideas and priorities for the City to be reflected in the budget. I also extend my appreciation to the Department Directors and their staff for their active participation and valuable contributions to developing the FY 2023 budget. As a service-based organization, the employees remain the City's most valuable resources.

The FY 2023 budget continues funding the major capital projects and maintains core services. I firmly believe that the budget is both responsive and responsible. It is responsive to the community for the service requirements and responsible in recognizing changes in the economic climate.

We look forward to the Commission's continued direction as we start work on the 2024 budget which will serve as a tool to convey your vision for the services provided in our community. I remain confident that with the Commission's direction, we will continue to position North Port as a great place where you can Achieve Anything.

I look forward to examining our opportunities, overcoming our challenges, and celebrating our successes with you. On behalf of all the City of North Port employees, we thank you for the opportunity to serve.

Respectfully submitted,



A. Jerome Fletcher II, ICMA-CM, MPA
City Manager

Executive Summary

The City of North Port adopted its Fiscal Year 2023 Annual Budget on September 22, 2022. Two public hearings were held for input from the citizens of North Port. The FY 2023 Adopted Budget is a deliberate balance of revenues and expenditures, prepared according to Florida Statutes. The City of North Port's annual budget is the result of a strategic planning process which aligns the budget with the City's mission, vision and values, and is prioritized for the provision of Commission priorities.

Fiscal Year 2022 – 2023 Comprehensive Annual Budget

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL FUNDS	TOTAL GOVERNMENTAL FUNDS	PROPRIETARY FUNDS	TOTAL CITY-WIDE BUDGET
Revenues							
Ad Valorem Taxes	\$ 26,511,020	\$ -	\$ -	\$ -	\$ 26,511,020	\$ -	\$ 26,511,020
Non-Ad Valorem Assessments	-	36,873,690	-	-	36,873,690	-	36,873,690
Other Taxes	6,315,620	3,863,530	-	14,179,350	24,358,500	-	24,358,500
Permits & Special Assessments	4,857,190	28,070,590	3,070,000	-	35,997,780	1,296,270	37,294,050
Intergovernmental Revenue	12,364,700	2,120,950	-	-	14,485,650	-	14,485,650
Charges for Services	12,729,360	15,016,880	-	-	27,746,240	43,406,830	71,153,070
Fines & Forfeitures	187,200	18,000	-	-	205,200	100	205,300
Miscellaneous Revenues	1,082,590	218,780	-	-	1,301,370	1,583,240	2,884,610
Other Sources	-	4,000	-	-	4,000	-	4,000
Transfers In	-	-	-	3,276,870	3,276,870	1,100,000	4,275,870
Total Revenues & Other Financing Sources	\$64,047,680	\$86,186,420	\$3,070,000	\$17,456,220	\$170,760,320	\$47,286,440	\$218,046,760
Expenditures							
General Government	\$ 18,452,070	\$ 6,971,160	\$ -	\$ -	\$ 25,423,230	\$ 15,263,560	\$ 40,686,790
Public Safety	36,547,810	18,599,410	-	-	55,147,220	-	55,147,220
Physical Environment	-	10,905,010	-	-	10,905,010	29,712,450	40,617,460
Transportation	-	18,510,040	40,000	1,748,580	20,298,620	-	20,298,620
Economic Environment	902,990	-	-	-	902,990	-	902,990
Human Services	587,360	-	-	-	587,360	-	587,360
Culture & Recreation	6,401,970	961,100	-	50,000	7,413,070	-	7,413,070
Capital	2,496,220	10,325,080	-	8,884,890	21,706,190	16,205,690	37,911,880
Debt & Lease	-	-	2,635,070	-	2,635,070	2,265,950	4,901,020
Other Uses	658,500	6,094,850	-	-	6,752,850	1,606,240	8,359,090
Total Expenditures	\$ 66,046,420	\$ 72,366,650	\$2,675,070	\$ 10,683,470	\$ 151,771,610	\$ 65,053,890	\$216,825,500
Excess (Deficiency) of Revenues	(1,998,740)	13,819,770	394,930	6,772,750	18,988,710	(17,767,450)	1,221,260
Fund Balance / Net Position Beginning (unaudited)	\$ 18,272,379	\$ 48,157,299	\$1,571,752	\$ 18,862,637	\$ 86,864,067	\$24,689,830	\$111,553,897
Fund Balance / Net Position Ending (estimated)	\$ 16,273,639	\$ 61,977,069	\$1,966,682	\$ 25,635,387	\$ 105,852,777	\$6,922,380	\$112,775,157

Budget Overview

The guiding principle applied in preparing the City of North Port's annual budget is to bring to the community a fiscally responsible budget which funds the core services and facility needs of its residents. The annual budget incorporates strategic planning including projection of anticipated revenues and expenditures. The capital budget includes all anticipated projects and related operating cost to be initiated within the same five-year period.

Highlights of the FY 2023 Annual Budget:

- The City of North Port adopted FY 2023 budget totals \$216.8 million (*includes transfers and reserves*) for all funds, an increase of \$20,36740 (10.4%) from the FY 2022 budget
- The adopted millage rate of 3.7667 is the same as FY 2021 and FY 2022
- The Fire Rescue District assessment rates decreased 14% over FY 2022
- The Road and Drainage District assessment rates are the same as FY 2022
- Solid Waste District assessment rate is the same as FY 2022
- The General Fund budget for FY 2023 is \$66,046,420, an increase of \$10,790,100 or 19.5% from FY 2022
- General Fund reserves are projected to remain at or above 20% of the operating budget with an emergency/disaster reserve of \$16.3 million.
- In FY 2020, the City became self-insured for medical costs. A projected 8.3% increase in medical costs is included in the budget.
- Utility rates increased 8% for water and 8% for wastewater based on the rate study completed in FY 2019

Significant changes in the FY 2023 City-wide Budget are:

- Total of 823 positions, a net workforce increase of 48 full time positions;
- Increase in wages/salaries of \$6,499,150 due to the Commission budget initiative to implement an annual cost of living increase, multi year increase as minimum wage increases, the implementation of the salary study, new positions and up to a 4% merit increase for non-bargaining employees;
- Budget provides for salary/wage increases for all non-union and union employees ranging from 3% to 8%;
- Funding for capital projects which address traffic issues and non-vehicular transportation to include:
 - Road Rehabilitation
 - Hillsborough/Cranberry Intersection Improvements
 - Ponce De Leon Blvd, Multi-Use Path
- Funding for capital projects which focus on flood reduction and water transmission includes:
 - Rehabilitation of Water Control Structures 113 and 157
 - Drainage System Improvements
 - Dredging of Cocoplum Waterway
- Funding for utility capital projects to include:
 - Extend water and wastewater services
 - Pan American Wastewater Reclamation Facility Centrifuge Building
 - Improve water transmission throughout the City
 - Drying Bed at the SW Wastewater Reclamation Facility
 - Effluent Pumping Station & Pipeline Force Main on Cranberry

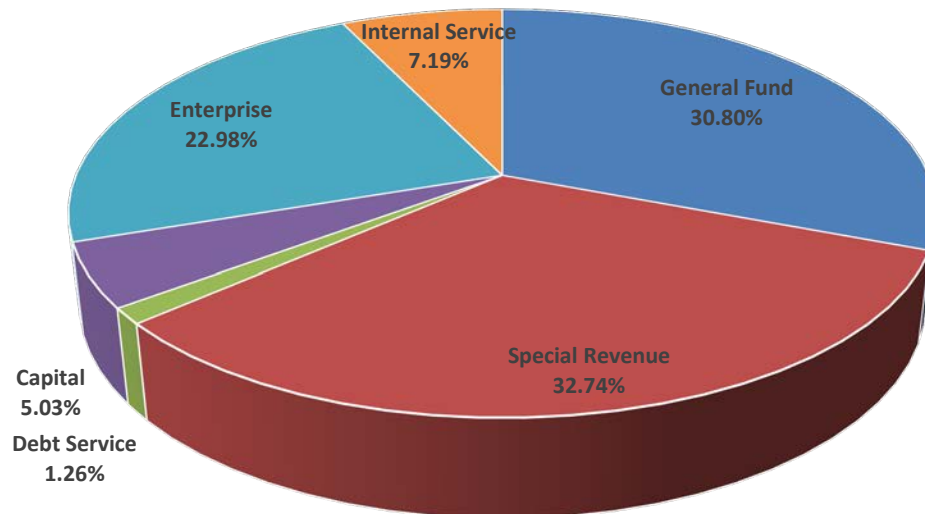
Funds and Fund Types

The budget presentation in this document shows fund groupings as governmental and proprietary funds and presents all appropriated resources.

Governmental fund types are General, Special Revenue, Debt Service and Capital Funds. The General Fund is the primary operating fund and accounts for most governmental activities. Special Revenue funds are used to account for expenditures linked to specific revenues such as building permits, gas taxes and district assessments. Departmental budgets in each fund are shown in the Departmental Summaries section of this document.

**Total Budget by Fund Type
% of Total Budget (excluding transfers)**

GOVERNMENTAL FUNDS		% by Fund Type	% of Total Budget	
General Government		30.80%		
001	General Fund	\$	65,388,420	30.80%
Special Revenue Funds		32.74%		
107	Road & Drainage District		25,484,680	12.00%
110	Fire Rescue District		13,491,980	6.36%
120	Solid Waste District		11,100,010	5.23%
1xx	Other Special Revenue Funds (+Fleet Mgmt)		14,168,720	6.67%
15x	Impact Fee Funds		5,252,390	2.47%
Debt Service Fund		1.26%		
205	Road Reconstruction Bond Debt Service		2,675,070	1.26%
Capital Funds		5.03%		
306	Surtax III		7,594,410	3.58%
3XX	Renewal and Replacement		3,089,060	1.46%
PROPRIETARY FUNDS				
Enterprise Funds		22.98%		
420	Water and Wastewater		48,084,090	22.65%
423	Water Capacity Fees		50,000	0.02%
424	Sewer Capacity Fees		656,240	0.31%
Internal Service Funds		7.19%		
530	Self-Insurance Risk Fund		2,659,490	1.25%
540	Self-Insurance Medical Fund		11,618,650	5.47%
810	Employee Benefit Fund		985,420	0.46%
Total Budget (excluding interfund transfers)			\$ 212,298,630	100.00%



**Summary Comparison of FY 2023 to FY 2022
Budgeted Funds by Fund Type
(excludes interfund transfers)**

<i>FUND</i>	FY 2023	PERCENT OF TOTAL	FY 2022	PERCENT OF TOTAL	DOLLAR CHANGE	PERCENT CHANGE
<i>General Fund</i>	\$ 65,388,420	30.80%	\$ 54,775,820	29.07%	\$ 10,612,600	19.37%
<i>Special Revenue Funds</i>	69,497,780	32.74%	59,963,820	31.82%	9,533,960	15.90%
<i>Debt Service Fund</i>	2,675,070	1.26%	2,671,010	1.42%	4,060	0.15%
<i>Capital Funds</i>	10,683,470	5.03%	15,406,700	8.18%	(4,723,230)	-30.66%
<i>Proprietary Funds</i>	64,053,890	30.17%	55,613,280	29.51%	8,440,610	15.18%
TOTAL	\$ 212,298,630	100%	\$ 188,430,630	100%	\$ 23,868,000	12.67%

Revenue Groups – All Funds

Local Taxes and Assessments – Ad valorem property taxes (based on a millage rate levied on property value), non-ad valorem assessments (levied on a per unit basis), utility and services taxes (communication and utility services, business tax receipts), insurance premium tax for fire and police, gas taxes

Permits, Fees and Special Assessments – building permit fees, franchise fees, impact fees

Intergovernmental – state shared revenues (municipal sales tax, half-cent sales tax), grants (federal, state and local), Community Development Block Grant (CDBG)

Charges for Services – water and wastewater service charges, administrative service charges, admission fees, program fees, inspection and plans review fees, property standards abatement fees, cost recovery income

Fines and Forfeits – traffic fines, violations of local ordinances, code enforcement fines, other judgments and fines

Miscellaneous – investment income, return on investment, rentals, disposition of fixed assets, contributions and donations, purchasing card and E-payable rebates

Other – interfund transfers, lease proceeds, debt proceeds, discounts taken, insurance recoveries, capital contributions, appropriated reserve of fund balance

Expenditure Groups – All Funds

General Government – City Commission, City Attorney, City Clerk, City Manager, Communications, Financial Services, Planning & Zoning, Information Technology, Human Resources, Facilities Management, Fleet Management, Self-Insurance Funds, Employee Benefit Fund, Non-Departmental

Public Safety – Police, Emergency Medical Services, Fire Rescue District, Emergency Management, Building, Property Standards

Physical Environment – Solid Waste District, Water and Wastewater Service, Tree Fund

Transportation – Road and Drainage District

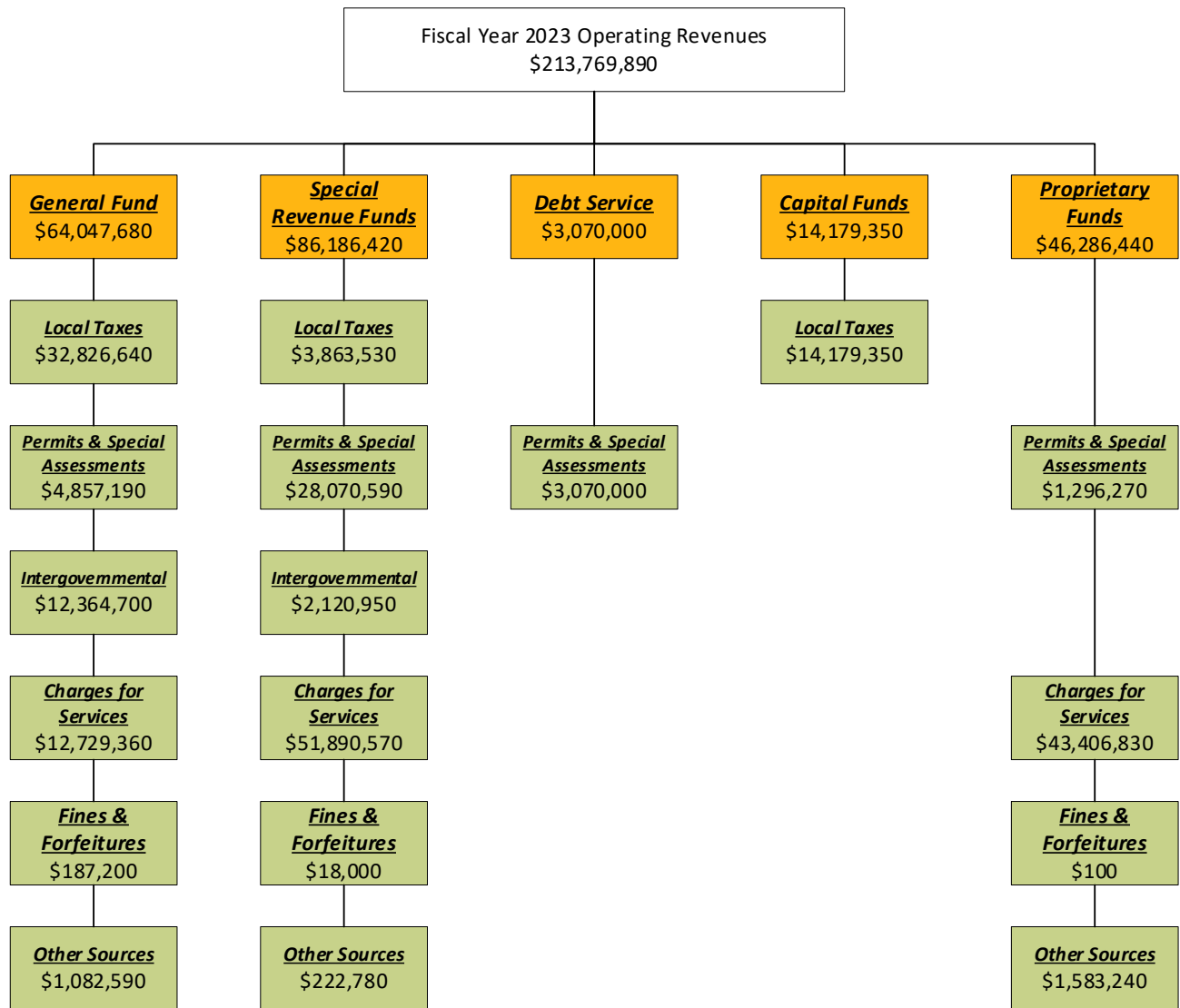
Economic Environment – Economic Development

Human Services – Social Services

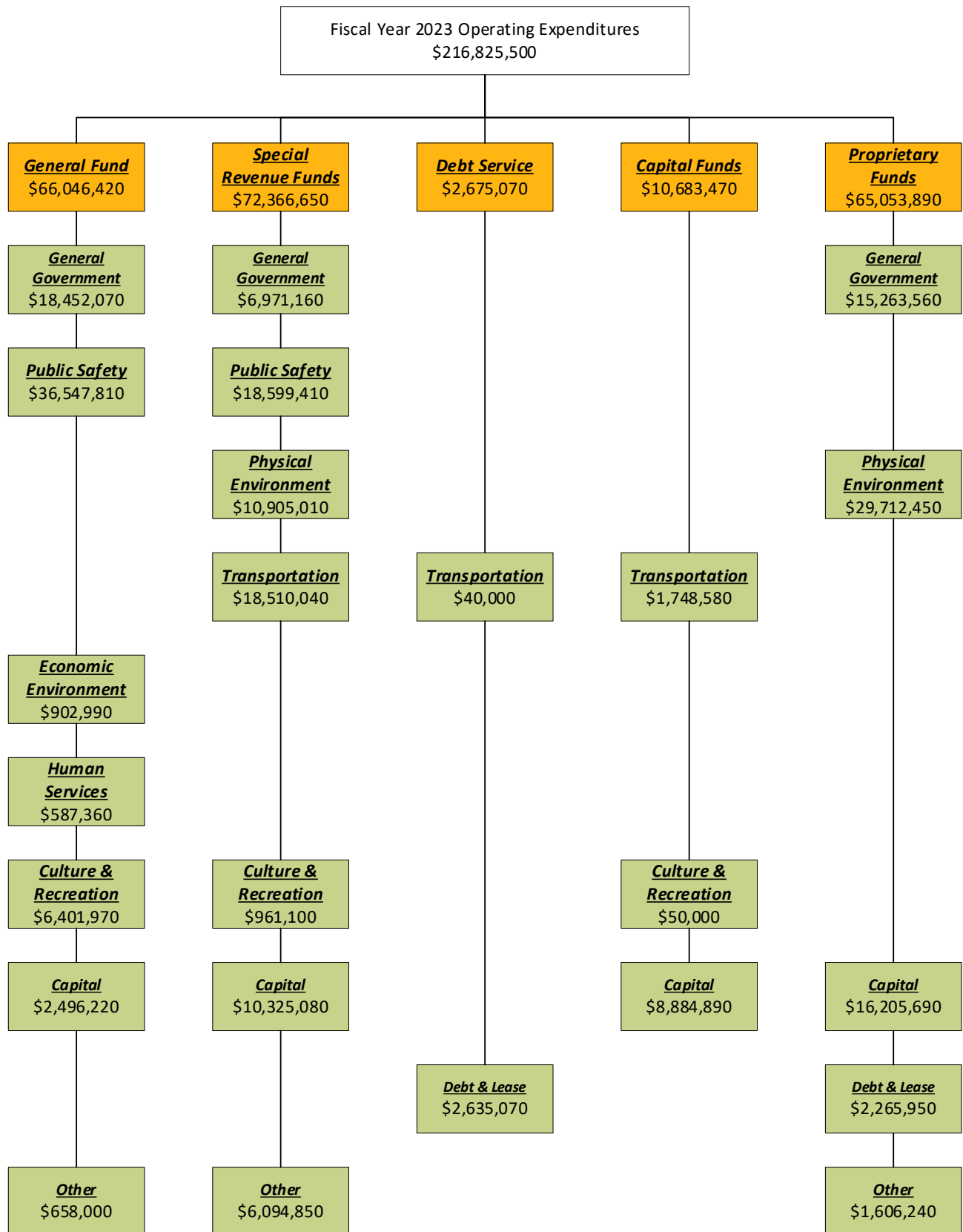
Culture/Recreation – Parks Administration, Recreation, North Port Aquatic Center, Parks Maintenance, Warm Mineral Springs Park

Capital – New and replacement asset expenditures, capital project expenditures

Debt Service – Expenditures for principal and interest paid on bonds and loans

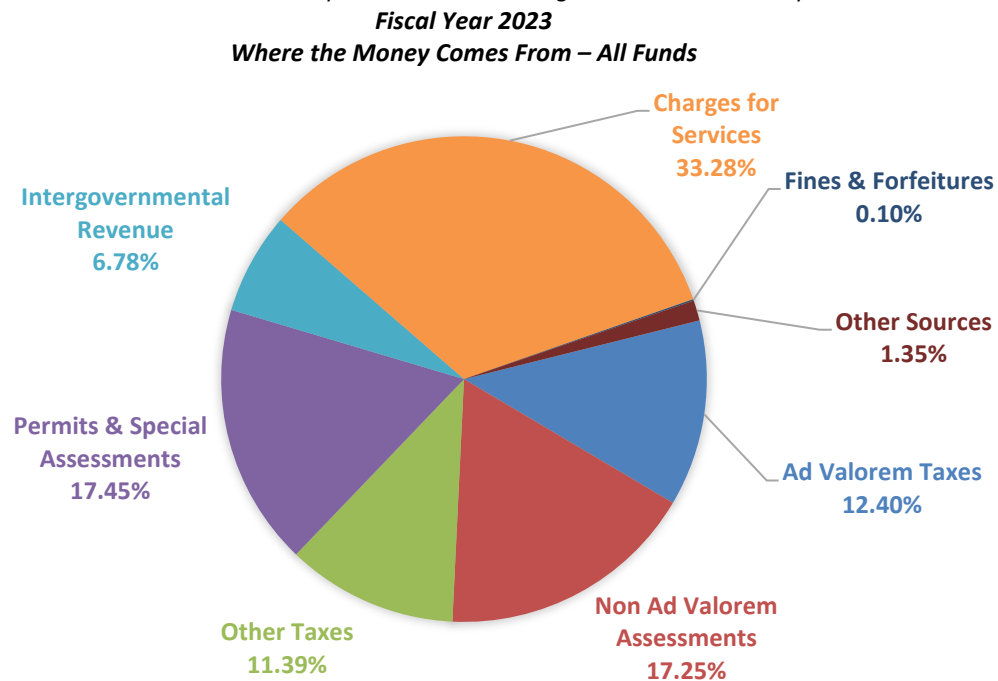


The above chart excludes all transfers in and changes to reserves.



Revenues

The primary budget policy consideration in the FY 2022 revenue budget development was the current and future economic conditions and how to best utilize these resources to deliver city services. The following chart illustrates the City's revenues for fiscal year 2023.



Note: Excludes all interfund transfers and increases/decreases to reserves.

Governmental Revenue Sources

Florida counties and municipalities have limited revenue sources with county and municipal tax sources being restricted by the Florida Constitution and by the Legislature. The City of North Port utilizes most of its allowable revenue sources; however, there are still options available should the City determine the need to raise revenue. These options include: increasing utility taxes; charging for services which currently are provided at low or no cost.

Five-Year Revenue Summary – Governmental Funds (excludes transfers and reserves)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted	Percent of Total Revenue
Governmental Revenues						
Ad Valorem Taxes	\$ 13,589,529	\$ 17,246,920	\$ 18,584,874	\$ 21,029,800	\$ 26,511,020	18.33%
Non-Ad Valorem Taxes	28,713,025	31,726,334	33,479,401	35,308,000	36,873,690	25.50%
Other Taxes	18,113,433	18,033,443	20,813,510	22,025,050	24,358,500	16.85%
Permits & Special Assessments	10,505,925	10,833,814	11,973,596	10,689,380	13,362,260	9.24%
Intergovernmental Revenue	10,927,284	11,209,574	15,176,537	11,394,570	14,485,650	10.02%
Charges for Services	19,892,390	20,661,048	20,403,775	24,397,860	27,746,240	19.19%
Fines & Forfeitures	193,890	273,922	643,383	172,730	205,200	0.14%
Investment Income	3,807,690	3,407,055	361,377	577,500	0	0%
Miscellaneous Revenues	1,307,562	1,106,128	2,074,796	1,203,900	1,301,370	0.90%
Impact Fees	4,125,695	8,121,053	9,431,824	17,793,380	22,635,520	15.65%
Other Sources	52,360	226,733	642,567	4,000	4,000	0.00%
Total	\$ 111,228,783	\$ 122,846,024	\$ 138,585,640	\$ 144,596,170	\$ 167,483,450	100.00%

Property Tax Millage and Assessed Valuation

Ad Valorem Taxes are taxes on property in the City of North Port and the County Property Appraiser is assigned the responsibility for assessing property within the City. Florida Statutes require the Appraiser to provide a timely estimate of property values to the City, to aid in the budget process. The Appraiser provides the City with a preliminary assessment by June 1, and the certification of taxable value by July 1. No earlier than July 1, the Value Adjustment Board meets to hear appeals of exemptions, deferrals, or classifications of property owners, and the City receives the Final Certification of Taxable Value from the Appraiser in October. Throughout the year, other adjustments may be made to the final taxable value. The following chart shows the total taxable value and millage rates since 2015 with the corresponding tax revenue

	Fiscal Year								
	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted
Taxable Valuation (billions)	\$2.65	\$2.88	\$3.26	\$3.67	\$4.12	\$4.60	\$5.11	\$5.76	\$7.28
Tax Millage - Fiscal year	3.5974	3.5974	3.4770	3.4070	3.4070	3.8735	3.7667	3.7667	3.7667
Tax Revenue (millions)	\$9.23	\$10.09	\$11.02	\$12.08	\$13.58	\$17.23	\$18.53	\$20.94	\$26.46

Property Tax Legislation and Limitations

The City of North Port presents and adopts its annual budget in compliance with Truth-in-Millage (TRIM) requirements established by the Florida Legislature in 1980 to ensure taxpayers are fully informed on property tax rates and the taxing authorities that appear on the tax bill. To ensure taxpayers are able to participate in the budget and rate adoption processes of their local government, TRIM requires the following: proper advertisement; scheduling of public hearings; prescribed information that must be presented.

In 2007, the Florida Legislature passed legislation imposing a tax cap on local governments. Taxing authorities became limited in their ability to pass millage rate increases by a simple majority vote of the governing body. Under this legislation, the allowable simple majority millage rate equals the adjusted rolled-back rate increased by the growth in Florida personal income for the previous year. The adjusted rolled-back rate is the rate which would generate the same amount in taxes at the prior year's simple majority rate. This rate is not necessarily the actual adopted rate of the previous year.

Impact on Sample Taxpayer

Ad Valorem Taxes	2022 Taxable Value	2022-2023 Millage Rates	2022-2023 Tax Bill	2021 Taxable Value	2021-2022 Millage Rates	2021-2022 Tax Bill	Change from Prior Year
<i>City of North Port</i>	142,673	3.7667	\$ 537.41	137,061	3.7667	\$ 516.27	\$ 21.14
<i>Sarasota County</i>	142,673	3.2497	463.64	137,061	3.2232	441.78	21.86
<i>Sarasota Co. Debt Service</i>	142,673	0.0915	13.05	137,061	0.1170	16.04	(2.99)
<i>Sarasota County Legacy Trail</i>	142,673	0.0551	7.86	137,061	0.0649	8.90	(1.04)
<i>Mosquito Control</i>	142,673	0.0500	7.13	137,061	0.0510	6.99	0.14
<i>Sarasota Memorial Hospital</i>	142,673	1.0420	148.67	137,061	1.0420	142.82	5.85
<i>SW FL Mmgmt Dist.</i>	142,673	0.2260	32.24	137,061	0.2535	34.75	(2.51)
<i>West Coast Inland Navigation</i>	142,673	0.0394	5.62	137,061	0.0394	5.40	0.22
<i>School District State</i>	167,673	3.0240	507.04	162,061	3.4610	560.89	(53.85)
<i>School District Local</i>	167,673	3.2480	544.60	162,061	3.2480	526.37	18.23
Total Ad Valorem		14.7924	\$ 2,267.26		15.2667	\$ 2,260.21	\$ 7.05
Non-Ad Valorem Taxes							
<i>Fire Rescue District</i>			\$ 444.13			\$ 395.99	\$ 48.14
<i>Solid Waste District</i>			250.00			250.00	-
<i>Road & Drainage District</i>			173.28			173.28	-
<i>North Port R&D Capital Imp</i>			46.00			46.00	-
Total Non-Ad Valorem			913.41			865.27	48.14
Total Tax Bill			\$ 3,180.67			\$ 3,125.48	\$ 55.19

Exemptions

The Florida Constitution provides every permanent resident who is a homeowner a homestead exemption on the first \$25,000 of home value. In 2008, Legislation allowed for an additional \$25,000 exemption applicable to all non-school taxing authorities appearing on the resident’s tax bill. The legislation further provided portability of the “Save Our Homes” exemption up to \$500,000 upon a change in property ownership within Florida.

The “Save Our Homes” initiative limits the annual increase in assessed value of a homesteaded property to the lesser of the prior year United States City Average Consumer Price Index (CPI) or 3%. The maximum increase in the assessed value of homesteaded properties in the current year is 1.4%.

Non-Ad Valorem Assessments

Non-ad valorem assessments are a primary source of revenue in the Special Revenue Funds. There are three dependent districts within the City: The Road and Drainage District, the Fire Rescue District, and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and account for 25.50% of the total governmental revenues (excluding transfers and reserves) and are restricted to lawful budgeted purposes for which they were authorized, such as funding transportation and drainage services, fire protection services, and the collection and disposal of solid waste.

The Road and Drainage assessments pay for the maintenance and repair of roads, bridges, water control structures, street lights, and general operating costs associated with administration, salaries and wages, insurance and fringe benefits, and other indirect costs.

The Fire Rescue District assessments provide fire protection and suppression services to the citizens of North Port. The revenues generated pay for the general operating costs associated with personnel, operations and capital purchases.

The Solid Waste assessments pay for solid waste collection and disposal including recycling services. For these services, the City will collect a total of \$250 annually per residence.

District Assessment Revenue (in millions)	Fiscal Year								
	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Adopted
Road & Drainage Assessment Revenue	\$10.37	\$10.85	\$11.19	\$11.52	\$11.58	\$12.48	\$12.80	\$12.77	\$12.77
Fire Rescue Assessment Revenue	\$7.84	\$8.42	\$8.61	\$8.84	\$9.94	\$11.30	\$12.43	\$13.66	\$14.91
Solid Waste Assessment Revenue	\$6.87	\$7.04	\$7.25	\$6.94	\$7.19	\$7.94	\$8.25	\$8.78	\$8.84

Proprietary Revenue Sources

In addition to the general government operations, the City also operates a water and wastewater utility system (enterprise fund); two self-insurance funds (internal service fund); and an employee benefits fund (internal service fund) which are all budgeted and accounted for as proprietary funds.

As shown in the following table, water and wastewater revenues are projected to increase a total of \$3,036,940 or 12.64%, attributable to additional water and wastewater customers due to increased construction activity and an increase in fees as a result of the 2019 rate study. Internal service fund revenues are expected to increase \$2,089,710 due to the additional employees combined with a 8.3% increase in health insurance.

**Five-Year Revenue Summary – Proprietary Funds
(excludes transfers and reserves)**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted	Percent of Total Revenue
Proprietary Revenues						
Permits & Special Assessments	\$ 5,458	\$ (287)	\$ (418)	\$ -	\$ -	0.00%
Intergovernmental	475,625	124,382	106,932	-	-	0.00%
Water & Wastewater Charges	22,879,629	25,203,379	24,353,020	26,635,730	29,270,010	63.26%
Other Charges for Service	9,055,057	10,910,055	14,916,938	12,864,640	15,122,240	35.62%
Fines & Forfeitures	400	-	500	100	100	0.00%
Capacity Fees	4,503,212	3,103,790	2,462,322	2,121,550	1,296,270	3.05%
Miscellaneous Revenues	2,197,021	2,633,543	1,632,061	728,820	597,820	1.41%
Other Sources (excludes budgeted transfers)	8,655,690	41,913,226	1,951,389	101,200	-	0.00%
Total	\$47,772,092	\$83,888,088	\$45,422,744	\$42,452,040	\$46,286,440	100.00%

Enterprise Revenue Sources

Enterprise funds are used to account for all activities of the water and wastewater systems of North Port Utilities. An enterprise fund records the activities of government that are operated and accounted for as a business and rely principally on revenue derived from user fees to fund operations. The City maintains and operates a water and wastewater utility system, which is funded by utility rate revenues for water and wastewater usage. Debt service and operating expenses for North Port Utilities are paid from utility rate revenues and user charges. General governmental revenues and non-ad valorem assessments are not used to pay for North Port Utilities and vice versa.

Guaranteed revenues represent charges to developers for “readiness to serve”. The enterprise charges capacity fees for water and sewer to fund growth-related projects for the expansion of capacity to new construction. Water and wastewater revenues total \$29,270,010 or approximately 94.35% of the total enterprise revenues. These revenues are largely determined by customer growth and utility developer agreements.

In FY 2019, a rate analysis was completed establishing rates for utility water and wastewater charges. An 8% water increase and 8% wastewater increase was included in the fiscal year 2022 budget. Each year rates were automatically adjusted based on 100% of the January Consumer Price Index for Miami-Fort Lauderdale region

Self-Insurance Risk Fund

The Self-Insurance Risk Fund was established to provide for the overall management of the City’s risk insurance. Beginning in fiscal year 2016 and continuing until complete, departments will contribute a total of \$1,500,000 to the Self-Insurance Fund to build a strong base of funding to cover insurance premiums and to pay deductibles and costs of claims.

Self-Insurance Medical Fund

The Self-Insurance Medical Fund was established and became effective on October 1st of FY 2019 to provide for the overall management of the City’s medical insurance.

Employee Benefits Fund

The Employee Benefits Fund was established to provide City employees with comprehensive and cost-effective benefit programs. The benefit programs are funded through all operating funds of the City and employees may purchase additional coverage for themselves and their families which is reflected in the budgeted revenues. This fund includes all the employee benefits except medical insurance.

Expenditures

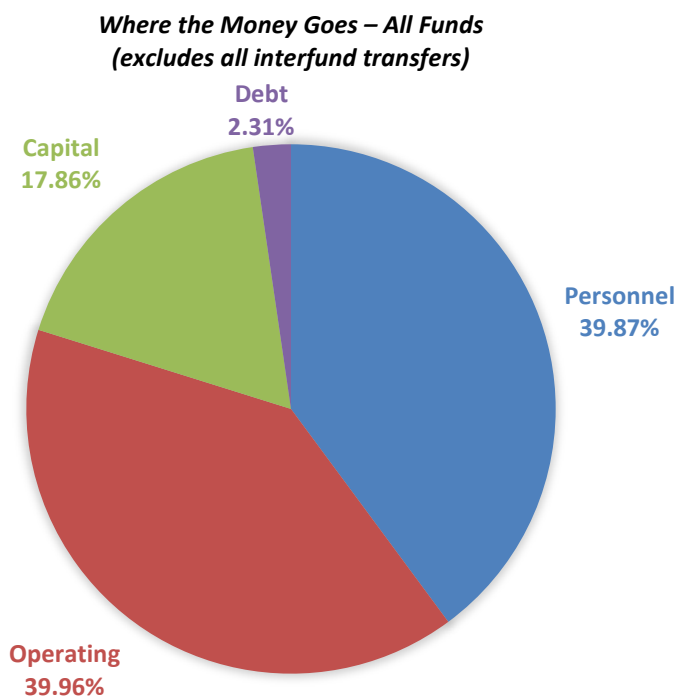
In FY 2023, the adopted budget was developed with a look toward the past, present and the anticipated future financial conditions of the City. The framework for the adopted budget was established under the goal to maintain resources at sustainable levels to ensure high quality services are delivered in a cost-effective manner.

The following policies guided the development of the FY 2023 personnel budget of the City.

- ✓ New positions are budgeted to start on January 1st or later, if service levels allow.
- ✓ Include retirements and any payout of accrued benefits based upon personnel policy.

During budget development, major new programs or one-time costs were adopted. These operating expenditures are discussed in the Fund Summary section of this document.

The following graph depicts the budget categories and the percentage of funding allocated to each.



- Personnel expenditures total \$84,645,310
- Operating expenditures total \$84,840,420
- Capital outlay totals \$37,911,880
- Debt service totals \$4,901,020

Governmental Expenditures

Five-Year Governmental Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Expenditures					
General Government	\$ 16,489,437	\$ 16,860,700	\$ 18,146,823	\$ 20,396,290	\$ 25,423,230
Public Safety	38,115,124	41,067,182	44,380,934	49,895,660	55,147,220
Physical Environment	8,239,713	8,207,773	8,551,097	10,020,330	10,905,010
Transportation	12,707,701	18,126,375	13,903,836	19,191,600	20,298,620
Economic Environment	276,594	416,116	391,455	526,990	902,990
Human Services	403,266	433,905	501,050	486,900	587,360
Culture & Recreation	4,113,334	5,412,478	5,378,953	7,107,330	7,413,070
Capital	25,544,886	12,305,316	13,042,006	19,561,240	21,218,170
Debt & Lease	5,336,087	4,755,629	2,638,817	2,631,010	2,635,070
Other Uses	5,830,561	3,181,860	10,856,511	9,881,130	7,240,870
Total Expenditures	\$ 116,556,708	\$ 110,767,334	\$ 117,791,582	\$ 139,698,480	\$ 151,771,610

The total Governmental Funds budget is \$151,771,610, up \$12,073,130 from FY 2022 adopted.

General Government

General government expenditures include the following departments:

- *Charter & Executive Services:* City Commission, City Attorney, City Manager, and City Clerk.
- *Administration & Management Services:* Finance – including accounting and investing, budgeting and reporting, payroll, purchasing, collections and revenue management; Information Technology; Social Services; Human Resources and Risk Management; Fleet Management; and Non-Departmental.
- *Neighborhood Development Services:* - Planning and Zoning and Code Enforcement.
- *Maintenance and Landscaping Services:* Facilities Maintenance.

Public Safety

Public safety includes the Police Department, Emergency Medical Services and the Fire Rescue District. These departments function as part of the City Safety and Neighborhood Services. The Police Department operates as a community policing agency and employees 131 sworn officers, 49 civilian employees consisting of telecommunications, records personnel and administrative staff. Police staffing changes in the FY 2023 budget include the addition of a Captain, Commander, Detective, three Police Officers, two Public Safety Telecommunicators, Accreditation Specialist and an Asset Specialist. Fire and rescue services are provided through the Fire Rescue District and the Emergency Medical Services Department of the General Fund. These services are provided by 144 full-time employees.

Physical Environment

Physical environment includes the Solid Waste District which provides the collection and disposal of garbage for the citizens. The District functions as part of the Safety and Neighborhood Services provided by the City. Forty six full-time employees provide garbage collection and recycling services to the residents of North Port.

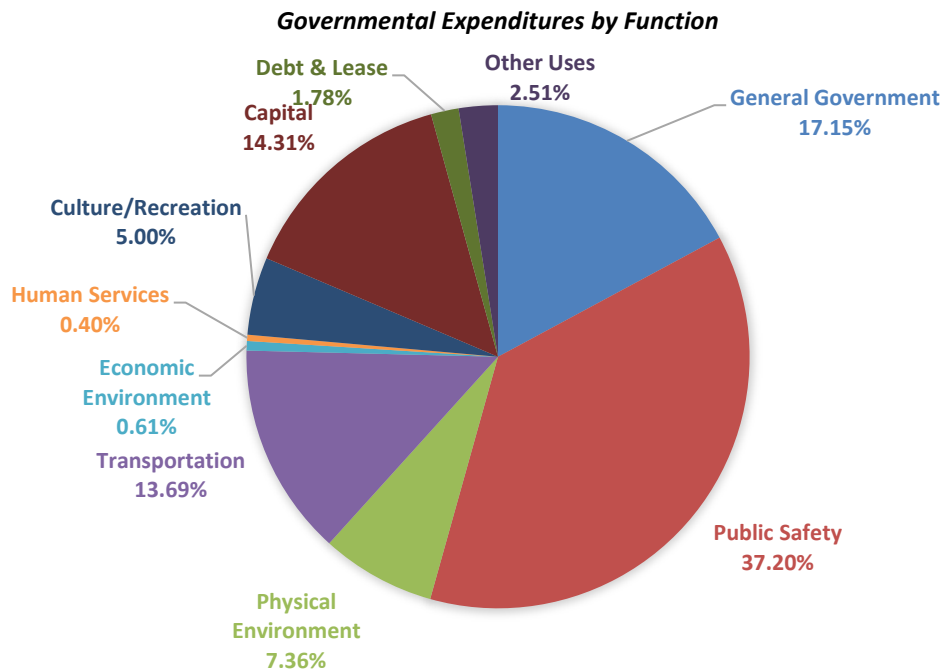
Transportation

A major portion of the City's Development and Transportation Services are provided by the Road and Drainage District. The City is responsible for the maintenance of approximately 813 miles of roadways, 79 miles of canals and 69 water control structures. The Road and Drainage District is the sole provider of these services including the following programs: pothole patching, right-of-way mowing, sidewalk construction, water control structure repair, swale rehabilitation, drainage system improvements and extensive road rehabilitation. The District provides these services with a staff of 107 employees. No new positions are budgeted for FY 2023.

Culture and Recreation

The City maintains five athletic complexes/community parks, nine neighborhood parks, two natural area parks and seven special use facilities. In addition, Blue Heron Park is provided via an agreement with Wellen Park. Currently, the Parks & Recreation Department has approximately 19 projects planned or under construction (including prior year projects) funded in the Capital Improvement Program. In addition, the Department is pursuing a potential public-private partnership to support the historic buildings and unique environmental assets at Warm Mineral Springs Park. The recreational and cultural activities provided for the community by the department, along with the diverse parks, facilities and natural spaces, support health and wellness, enrich life experiences and enhance the quality of life in the community.

The following graph illustrates the governmental expenditures by function excluding transfers. As indicated by the diagram, General Government and Public Safety expenditures consume the largest portion of the governmental expenditures.



Non-Departmental

There are expenditures, within the General Fund, that are non-department specific and are budgeted in the non-departmental account. These costs include: general insurance premiums for the City; promotional activities; and any global salary increases within the General Fund departments.

Interfund Cost Allocation

An interfund cost allocation is used by the City of North Port to recover costs associated with activities performed by administrative cost centers which includes these departments: City Commission, City Attorney, City Clerk, City Manager, Finance, Human Resources, Information Technology, Facilities Maintenance.

The methodology used to determine the costs allocated to the internal service recipients is based on a percentage calculation of the total city budget and indirect costs are allocated among the City departments. The allocation incorporates the costs associated with the categories of personnel, operating and capital. Personnel costs are allocated based on the number of authorized positions in each department/division as a percentage of the city-wide total. The city-wide operating costs are segregated by fund/department/division to determine the percentage of each segment to the city-wide total. Transfers and administrative cost allocations included in the operating budgets are removed before determining the operating cost percentage. The capital outlay allocation is determined in the same manner as the operating category and only includes those costs within the internal service providers' budgets. The costs with the Capital Improvement Program (CIP) are also allocated to those internal service recipients who have active CIP projects. A two-step allocation method is applied prior to distributing the costs to the service recipients. The finalized cost allocation is charged to the separate funds by interfund transfers.

Proprietary Expenses

The total Enterprise funds budget is \$49.8 million, an increase of \$6.2 million.

- Personnel expenses total \$8.39 million
- Operating expenses total \$21.32 million
- Capital outlay total \$16.21 million

The total Internal Service funds budget is \$15.14 million, an increase of \$2,090,710.

Utility Enterprise Expenses

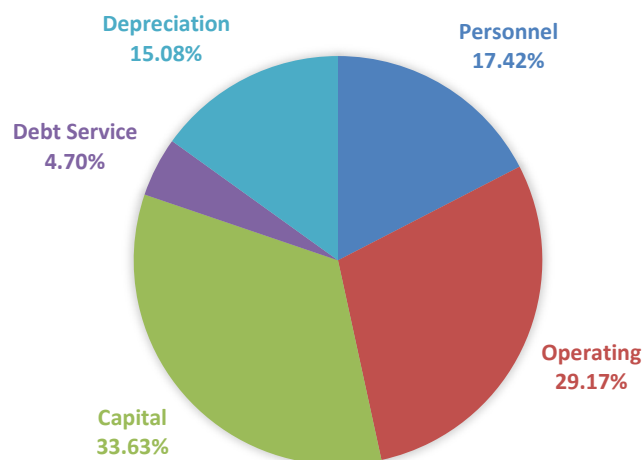
All expenses to support utility operations are funded by the sale of utility services to customers, no taxes or district assessments are used. In FY 2023, the Utilities Enterprise Fund is budgeted to pay the General Fund \$2.12 million as reimbursement for administrative support services and other goods and services supplied to the utility. An annual rate review was prepared to determine if revenues derived from user charges and connection fees are adequate to cover the operating and capital costs, including debt service and resulted in a 8% increase to water and wastewater charges for FY 2023.

The following table shows the total expenditures of the utility enterprise funds from FY 2019 through FY 2023, excluding transfers. As noted under the Budgetary Accounting Section, capital outlay and debt service are reflected as budgeted expenses, although both items are balance sheet items in the City's Comprehensive Annual Financial Report as required by GAAP.

Five-Year Summary of Enterprise Expenses

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
EXPENSES					
General and Administration	\$ 3,731,659	\$ 4,273,110	\$ 4,509,430	\$ 5,016,320	\$ 5,957,670
Water Systems	6,613,536	6,862,660	7,341,097	7,794,820	9,267,080
Wastewater Systems	3,920,531	4,838,803	5,904,865	6,540,350	7,403,910
Field Operations	4,742,644	4,918,102	4,831,884	5,599,390	6,460,410
Engineering	944,112	966,444	883,570	1,394,330	1,229,620
Capital Outlay	-	-	-	12,353,380	16,205,690
Debt Service	949,874	851,962	549,932	3,741,840	2,265,950
Total	\$ 20,902,356	\$ 22,711,081	\$ 24,020,778	\$42,440,430	\$48,790,330

Expenses by Category



Internal Service Funds Expenses

All expenses for the Self-Insurance Risk Fund are funded by all departments in the City and all expenses of the Self-Insurance Medical Fund and Employee Benefits Fund are funded by the City's departments and employees. The Self-Insurance Medical Fund was effective October 1, 2018 and only includes medical benefits; dental, vision and other employee benefits are included in the Employee Benefits Fund.

Five-Year Summary of Internal Service Expenses

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
EXPENSES					
General Government	\$ 10,727,440	\$ 10,935,023	\$ 11,144,713	\$ 13,172,850	\$ 15,263,560
Capital Outlay	-	-	-	-	-
Total	\$ 10,727,440	\$ 10,935,023	\$ 11,144,713	\$13,172,850	\$ 15,263,560

Capital Outlay

The City of North Port continues its commitment to infrastructure improvements, community recreational facilities, and utility expansion projects. During the budget process, City Commission and City Management review and evaluate projects from previous years with the goal of funding only the highest priority projects. \$30.5 million is appropriated for FY 2023. Following are charts showing the projected governmental and enterprise sources to fund the Five-Year Capital Improvement Program for Fiscal Years 2023 - 2027.

City of North Port Capital Improvement Program – FY 2023

	BUDGET
District Funds	\$ 10,395,710
Impact Fee Funds	900,590
Other Special Revenue Funds	3,513,900
Capital Funds	6,040,300
Enterprise Funds	9,671,400
TOTAL PROJECTED CAPITAL PROJECTS - FY 2024	\$ 30,521,900

City of North Port Five Year Capital Improvement Program – FY 2023-2027

	BUDGET
District Funds	\$ 38,759,302
Impact Fees Funds	3,575,590
Other Special Revenue Funds	3,663,900
Capital Funds	47,429,133
Enterprise Funds	43,610,920
TOTAL PROJECTED CAPITAL PROJECTS - FY 2023 - 2027	\$ 137,038,845

Planning, designing and/or construction of the following non-recurring major capital projects began in prior fiscal years and will be completed in FY 2023 or a subsequent year:

- City Hall Generator
- CM Office Renovation
- Circle of Honor
- Hillsborough/Cranberry Intersection Improvements
- Ponce DeLeon Blvd. Multi-Use Path

- Raw Water Intake Structure Rehabilitation
- Water Control Structure 113
- West Villages Development Services Center
- Fire Station 81 Renovation
- Neighborhood Water/Wastewater Line Extensions
- Warm Mineral Springs Building Rehabilitation

The five-year capital plan includes the following major multi-year projects:

- Public Works Facility
- Solid Waste Transfer Station
- Park Amenities Program
- Narramore Soccer Field Rehabilitation and Replacement
- Bridge Rehabilitation and Repair
- Drainage Improvement Program
- Water Pipeline Bridge Replacements
- Wastewater Transmission Oversizing

The FY 2023 Adopted Budget includes \$37,423,860 in appropriated capital outlay. Governmental projects and asset replacements total \$21,218,170; \$16,205,690 is budgeted in utility capital expenses. Detailed information on the City's adopted capital plan and projects is in the Capital Improvement Plan chapter of this document.

Multi-Year Maintenance Programs

The FY 2023 Budget represents a continuation of the City's philosophy of systematic and strategic actions to achieve both long and short-term goals. This approach will assist in maintaining the enhanced quality of life enjoyed by the residents of North Port. The City continues multi-year maintenance programs in the following areas to reduce long-term maintenance costs:

- Annual water control structure scheduled maintenance and replacement
- Repairing and rehabilitating City roadways
- Bridge rehabilitation
- Drainage Improvements
- Sidewalk and Pedestrian Bridges Program
- Park Amenities

Capital Operating Impact

The operating budget assumes the cost of maintaining and operating new capital improvement facilities. The operating impacts of capital projects for future budget planning are included in budget projects used in the annual budget process with these costs being added in the annual operating budget in the year the construction of the asset is complete and operational. Costs of multi-phase projects, such as park expansions, are included when the individual facilities or segments are completed. When vehicles are replaced, and road reconstruction is completed in an area, decreased maintenance costs are realized. When adequate information is available, and a reasonably accurate estimate is possible, long-term operational and maintenance costs, resulting from a capital improvement project, are included with the identified project.

Projections

An important element of the annual budget process for the City of North Port is the preparation of short and long-term financial forecasts and analyses. Projections for the FY 2023 budget include historic and current year data along with published state and industry economic research. Professional rate studies for utility services, City policies, and capital improvement planning are considered in forecast assumptions.

Revenues and Expenditures

Revenue projections included in the financial plan are conservative which ensures that public services will be provided even if revenues fall short of projections. In cases where expenditures exceed revenues, rates may be increased, fund balances may be appropriated to the extent they are available, or the City may elect to issue debt to prevent large increases in taxes. The revenue and expenditure figures for all years have been adjusted to balance the effects of internal transfers and may differ from numbers presented in other sections of the budget.

This section includes five-year projections for only operating-type governmental funds. The funds included in this section are: General Fund; operating-type Special Revenue Funds including the Road and Drainage District; Fire Rescue District; Solid Waste District; and Building Fund. The balance of the Special Revenue Funds is not included because these funds are primarily the appropriation of the applicable revenue source for specified purposes. It is important to note the following significant items which have not been included:

- New services – programs or departments other than those included in the current year budget
- New revenue sources – except for those included in the current year budget
- Unresolved issues – except those in the current year budget
- Annexations or changes in boundaries or service areas
- Future tax reform mandates by the State of Florida

The chart below outlines the City’s forecast of the major governmental fund revenues and expenses for FY 2023 through FY 2028. The forecast shows the potential for challenging future budget preparation as growth in expenditures are expected to outpace growth in revenues. These projections are based on a series of conservative assumptions and do not reflect actions the City will take during this period to close the projected gaps.

This forecast includes growth rate assumptions for revenues and operating expense growth rates based on the Consumer Price Index as projected by the Bureau of Labor and Statistics (8.2% for September 2022). Personnel expenses were based on an assumption of 4%. The increase in ad valorem and non ad valorem revenue is projected at 4%. Any additional adjustments known at this time for expenses (e.g. non recurring capital items or the end of grant periods) were included.

Governmental Projections

Five-Year Governmental Projections
Includes Major Operating Governmental Funds

	FY 2023 Adopted	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast
Governmental Revenues						
Taxes - Ad Valorem	\$26,511,020	\$27,571,460	\$28,674,320	\$29,821,290	\$ 31,014,140	\$ 32,254,710
Assessments - Non-Ad Valorem	36,873,690	38,348,640	39,882,590	41,477,890	43,137,010	44,862,490
Other Taxes	10,179,150	11,013,840	11,916,970	12,894,160	13,951,480	15,095,500
Permits/Special Assessments	9,994,240	10,813,770	11,700,500	12,659,940	13,698,060	14,821,300
Intergovernmental	14,485,650	15,673,470	16,958,690	18,349,300	19,853,940	21,481,960
Charges for Service	18,632,740	20,160,620	21,813,790	23,602,520	25,537,930	27,632,040
Fines & Forfeitures	187,200	202,550	219,160	237,130	256,570	277,610
Miscellaneous Revenues	1,305,370	1,412,410	1,528,230	1,653,540	1,789,130	1,935,840
Total Revenues	\$118,169,060	\$125,196,760	\$132,694,250	\$140,695,770	\$149,238,260	\$158,351,450
Governmental Expenditures						
Personal Services	\$74,630,930	\$77,616,170	\$80,720,820	\$83,949,650	\$ 87,307,640	\$ 90,799,950
Operating Expenditures	35,935,950	38,882,700	42,071,080	45,520,910	49,253,620	53,292,420
Capital Outlay	10,735,460	10,950,170	11,169,170	11,392,550	11,620,400	11,852,810
Other Uses	3,526,870	3,816,070	4,128,990	4,467,570	4,883,910	5,230,290
Total Expenditures	\$124,829,210	\$131,265,110	\$138,090,060	\$145,330,680	\$153,015,570	\$161,175,470
Changes in Reserves	(6,660,150)	(6,068,350)	(5,395,810)	(4,634,910)	(3,777,310)	(2,814,020)
Fund Balance-Beginning Estimate	\$31,257,504	\$24,597,354	\$18,529,004	\$13,133,194	\$ 8,498,284	\$ 4,720,974
Fund Balance-Ending Estimate	\$24,597,354	\$18,529,004	\$13,133,194	\$8,498,284	\$ 4,720,974	\$ 1,906,954

Enterprise Projections

This section contains the five-year forecast of revenues and expenditures for the water and wastewater operations of the City based on amounts reflected in the FY 2023 budget and known future events for which estimates are available. The projections are largely based on growth and development assumptions, which are detailed in the Utilities Rate Study.

The projection of service area needs is critical, since rates and charges for these services account for most of the total revenues. Annual growth projections are impacted by decreases in development or reduced water sales due to such factors as increased customer awareness of the need for water conservation. The ability to meet the financial requirements of the utility is dependent upon valid projections and it is expected that the utility service area will experience gradual growth during the next few years.

The forecast assumptions in the following table are provided by staff and are based on the 2020 Rate Study and recent historical trends. Except for water and wastewater rate increases, other revenues and expenditures are projected at an average escalation rate. The assumptions used for the Utilities forecast utilize the current rate study (an 8% water and wastewater increase with a customer growth rate of 4%), recent trends and the utility rate ordinance.

The following table shows the five-year revenue and expenditure projections for the Utility Enterprise Funds. The Utility Department is researching possible revenue sources to fund the required projects.

Five-Year Enterprise Projections

	Adopted	Five Year Projections				
	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Revenues						
Capacity Fees	1,296,270	1,402,560	2,356,860	2,484,130	2,618,270	2,759,660
Water & Wastewater Charges	29,270,010	32,876,080	36,926,410	41,475,740	46,585,550	52,324,890
Other Charges for Service	434,800	470,450	303,180	319,550	336,810	355,000
Fines & Forfeitures	100	110	120	130	140	150
Miscellaneous Revenues	21,700	23,480	24,100	25,400	26,770	28,220
Other Sources	1,000,000	1,082,000	1,389,970	1,465,030	1,544,140	1,627,520
Total Revenues	\$32,022,880	\$35,854,680	\$40,149,260	\$44,962,860	\$50,358,600	\$56,407,340
Expenditures						
Personal Services	\$ 8,393,600	\$ 8,729,340	\$ 9,078,510	\$ 9,441,650	\$ 9,819,320	\$10,212,090
Operating Expenditures	21,318,850	21,745,230	22,180,130	22,623,730	23,076,200	23,537,720
Capital Outlay	16,205,690	16,529,800	16,860,400	17,197,610	17,541,560	17,892,390
Debt Service	2,265,950	2,240,450	2,242,450	2,238,510	2,238,370	2,238,370
Other Uses	1,606,240	1,628,730	1,651,530	1,674,650	1,698,100	1,721,870
Total Expenditures	\$49,790,330	\$50,873,550	\$52,013,020	\$53,176,150	\$54,373,550	\$55,602,440
Funds Available (Funds Required)	\$(17,767,450)	\$(15,018,870)	\$(11,863,760)	\$(8,213,290)	\$(4,014,950)	\$ 804,900

Debt Administration

The source of the following information is the City of North Port's Annual Comprehensive Financial Report. The City of North Port has outstanding debt as of September 30, 2021 consisting of the following:

GOVERNMENTAL DEBT		
Transportation Improvement Assessment Bonds (Bonds payable)		\$ 32,470,000
Plus, bond premium		-
State Revolving Loans		-
TOTAL GOVERNMENTAL DEBT		\$ 32,470,000
ENTERPRISE FUND DEBT		
Revenue Bonds (Bonds Payable)		\$ 20,788,685
State Revolving Loans		-
TOTAL ENTERPRISE DEBT		\$ 20,788,685

Bond Debt

The transportation improvement assessment bond debt is paid by the Debt Service Fund; the State Revolving Loan is paid by transportation impact fees; the enterprise fund debt is paid by the North Port Utilities. The following table provides a description of debt and associated bond amounts.

DESCRIPTION OF DEBT	GOVERNMENTAL	ENTERPRISE
\$39,525,000 Series 2013 and Series 2020 (Refunding) Transportation Improvement Assessment Bonds, due in annual installments of \$1,590,000 - \$2,510,000 beginning July 1, 2014 through July 1, 2037; interest between 1.00% and 5.00%; secured by a pledge of non-ad valorem capital assessments.	\$32,470,000	\$ -
\$6,211,908 Series 2005 Utility System Refunding Revenue Bonds, due in annual installments of \$17,177 - \$592,317 beginning September 30, 2006 through September 30, 2030; interest at 4.02%; secured by a pledge of the net revenues of the system operations and impact fees.	-	4,569,685
\$11,670,000 Series 2014A (\$10,000,000) and 2014B (\$1,670,000) Utility System Refunding Revenue Notes, due in annual installments of \$1,092,000 - \$1,423,000 beginning September 30, 2014 through September 30, 2022; interest at 2.15% for A and 2.1% for B; secured by a pledge of the net revenues of the system operations and impact fees.	-	1,423,000
\$23,400,800 State Revolving Fund Loan, due in semi-annual installments of \$447,888 - \$768,979 beginning July 15, 2011 through January 15, 2031; interest between 2.49% and 3.12%; secured by a pledge of the net revenues of the system operations and impact fees.	-	14,796,000
TOTAL BONDS	\$32,470,000	\$20,788,685

Debt Maturity

The following chart shows the debt service requirements as of September 30, 2021.

GOVERNMENTAL FUNDS		TRANSPORTATION	
TRANSPORTATION IMPROVEMENT ASSESSMENT BONDS			
Year Ended September 30		<u>Principal</u>	<u>Interest</u>
2022		1,630,000	1,001,013
2023		1,705,000	930,068
2024		1,775,000	855,686
2025		1,830,000	804,033
2026		1,885,000	750,780
2027		1,940,000	695,927
2028-2032		10,570,000	2,599,795
2033-2037		11,405,000	969,176
TOTAL		\$32,740,000	\$ 8,606,478
ENTERPRISE FUNDS		WATER & SEWER UTILITY	
REVENUE BONDS			
Year Ended September 30		<u>Principal</u>	<u>Interest</u>
2022		3,307,956	388,379
2023		1,918,833	323,411
2024		1,951,985	288,463
2025		1,990,619	251,835
2026		2,023,973	214,540
2027		2,061,973	176,396
2028		2,104,869	137,405
2029		2,143,160	96,808
2030		2,185,817	55,381
2031		1,099,500	12,754
TOTAL		\$20,788,686	\$ 1,945,372

Future Debt

Fiscal year 2014 marked the beginning of the City's most ambitious road project to date. Estimated to be a three-year undertaking, the Road and Drainage District began the reconstruction of approximately 266 miles of sub-standard public roads. The project was funded by revenue bonds and the debt service will be made through a capital assessment. The City is reviewing possible funding options for the Price Boulevard Widening Project. Currently, phase one of the project is scheduled for construction; however, there are two additional phases to be completed. The total widening project will exceed \$125 million and issuing debt is one of the avenues city management is considering. On the November 2022 ballot, the residents will vote to borrow funds for this project. The Surtax IV revenues will be pledged for repayment.

Fund Balance

Fund balance is typically the most discussed single item in a local government's financial statements. Fund balance is a crucial consideration in long-term financial planning and governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups may consider high levels excessive.

The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases. The City is using some of its surplus reserves as follows:

- To maintain prior year service levels.
- To reduce the proposed millage increase.

Notable changes are projected in the following funds:

- General Fund: A decrease of \$1,998,740 to fund new initiatives.
- Road and Drainage District Fund: A decrease of \$3,886,310 (which includes ARPA funds received in the previous fiscal year) for capital projects/purchases.
- Enterprise Funds: A decrease of \$17 million for purchase of capital equipment and projects.

The City Commission has set a minimum target for reserves of 20% of operating expenditures for the General Fund and for the dependent special district funds. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues, those based on economic factors and growth estimates, can easily deviate from projections.
- Increases in expenditures: there exists a potential for increase to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.

The following chart shows the projected fund balances for FY 2023.

**Governmental Funds
Major and Non-Major Funds in the Aggregate**

REVENUES	GENERAL FUND			ROAD & DRAINAGE DISTRICT			OTHER SPECIAL REVENUE FUNDS		
	FY 2021 Actual	2022 Budget	2023 Budget	FY 2021 Actual	2022 Budget	2023 Budget	FY 2021 Actual	2022 Budget	2023 Budget
Taxes	\$22,538,531	\$26,296,680	\$32,826,640	\$ 3,475,654	\$ 3,356,880	\$ 3,693,530	\$ 247,148	\$ 221,170	\$ 170,000
Permits & Special Assessments	4,328,856	4,151,690	4,857,190	-	-	-	14,008,215	21,321,070	28,070,590
Intergovernmental	12,841,521	10,414,350	12,364,700	1,521,137	840,930	2,070,950	763,046	139,290	50,000
Assessments	-	-	-	12,797,337	13,026,390	13,022,340	20,682,064	22,281,610	23,851,350
Charges for Services	11,765,541	11,927,360	12,729,360	3,687,996	2,736,270	3,347,220	9,863,394	9,734,230	11,669,660
Fines and Forfeitures	183,216	163,730	187,200	72	-	-	460,095	9,000	18,000
Miscellaneous	1,552,346	1,175,540	1,082,590	181,380	269,500	129,500	526,453	206,360	89,280
Other Sources	623,013	-	-	18,777	4,000	4,000	777	-	-
TOTAL REVENUES	\$53,833,024	\$54,129,350	\$64,047,680	\$21,682,353	\$20,233,970	\$22,267,540	\$46,551,192	\$53,912,730	\$63,918,880
EXPENDITURES									
General Government	\$13,049,330	\$14,530,650	\$18,452,070	\$ -	\$ -	\$ -	\$ 5,084,967	\$ 5,865,640	\$ 6,971,160
Public Safety	29,842,335	32,800,330	36,547,810	-	-	-	14,515,671	16,795,330	18,599,410
Physical Environment	-	-	-	-	-	-	8,546,485	10,020,330	10,905,010
Transportation	-	-	-	13,693,728	17,433,920	18,510,040	-	-	-
Economic Environment	391,455	526,990	902,990	-	-	-	-	-	-
Human Services	501,050	486,900	587,360	-	-	-	-	-	-
Culture/Recreation	4,278,513	5,681,750	6,401,970	-	-	-	1,041,789	1,375,580	961,100
Capital	298,582	749,200	2,496,220	1,248,420	2,591,400	6,974,640	2,001,015	2,881,620	2,862,420
Debt & Lease	-	-	-	-	-	-	-	-	-
Other Uses	605,500	480,500	658,000	850,000	2,950,000	669,170	9,401,011	6,450,630	5,913,700
TOTAL EXPENDITURES	\$48,966,765	\$55,256,320	\$66,046,420	\$15,792,148	\$22,975,320	\$26,153,850	\$40,590,938	\$43,389,130	\$46,212,800
NET CHANGE IN FUND BALANCES	\$ 4,866,259	\$(1,126,970)	\$(1,998,740)	\$5,890,205	\$(2,741,350)	\$(3,886,310)	\$5,960,254	\$10,523,600	\$17,706,080
FUND BALANCES - BEGINNING	\$15,749,594	\$20,615,853	\$19,488,883	\$18,546,069	\$24,436,274	\$21,694,924	\$35,274,540	\$41,234,794	\$51,758,394
FUND BALANCES - ENDING	\$20,615,853	\$19,488,883	\$17,490,143	\$24,436,274	\$21,694,924	\$17,808,614	\$41,234,794	\$51,758,394	\$69,464,474

REVENUES	DEBT SERVICE FUND			CAPITAL FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY 2021 Actual	2022 Budget	2023 Budget	FY 2021 Actual	2022 Budget	2023 Budget	FY 2021 Actual	2022 Budget	2023 Budget
Taxes	\$ -	\$ -	\$ -	\$13,137,051	\$13,180,120	\$ 14,179,350	\$39,398,384	\$43,054,850	\$50,869,520
Permits & Special Assessments	3,069,349	3,010,000	3,070,000	-	-	-	21,405,420	28,482,760	35,997,780
Intergovernmental	-	-	-	50,833	-	-	15,176,537	11,394,570	14,485,650
Assessments	-	-	-	-	-	-	33,479,401	35,308,000	36,873,690
Charges for Services	-	-	-	86,844	-	-	25,403,775	24,397,860	27,746,240
Fines and Forfeitures	-	-	-	-	-	-	643,383	172,730	205,200
Miscellaneous	4,477	5,000	-	1,71,517	125,000	-	2,436,173	1,781,400	1,301,370
Other Sources	-	-	-	3,646,630	6,881,130	3,276,870	4,289,197	6,885,130	3,280,870
Total Revenues	\$ 3,072,826	\$ 3,015,000	\$ 3,070,000	\$17,092,875	\$20,186,250	\$17,456,220	\$142,232,270	\$151,477,300	\$170,760,320
EXPENDITURES									
General Government	\$ -	\$ -	\$ -	\$ 12,626	\$ -	\$ -	\$18,146,923	\$20,396,290	\$ 25,423,230
Public Safety	-	-	-	22,928	300,000	-	44,380,934	49,895,660	55,147,220
Physical Environment	-	-	-	4,612	-	-	8,551,097	10,020,330	10,905,010
Transportation	32,140	40,000	40,000	177,968	1,717,680	1,748,580	13,903,836	19,191,600	20,298,620
Economic Environment	-	-	-	-	-	-	391,455	526,990	902,990
Human Services	-	-	-	-	-	-	501,050	486,900	587,360
Culture/Recreation	-	-	-	58,651	50,000	50,000	5,378,953	7,107,330	7,413,070
Capital	-	-	-	9,493,989	13,339,020	8,884,890	13,042,006	19,561,240	21,218,170
Debt & Lease	2,638,817	2,631,010	2,635,070	-	-	-	2,638,817	2,631,010	2,635,070
Other Uses	-	-	-	-	-	-	10,856,511	9,881,130	7,240,870
Total Expenditures	\$ 2,670,957	\$ 2,671,010	\$ 2,675,070	\$9,770,774	\$15,406,700	\$10,683,470	\$117,791,582	\$139,698,480	\$151,771,610
Net Change in Fund Balances	\$401,869	\$ 343,990	\$ 394,930	\$ 7,322,101	\$4,779,550	\$ 6,772,750	\$ 24,440,688	\$ 11,778,820	\$ 18,988,710
Fund Balances - Beginning	\$ 825,894	\$ 1,227,763	\$ 1,571,753	\$40,200,123	\$47,522,224	\$52,301,774	\$110,596,219	\$135,036,907	\$146,815,727
Fund Balances - Ending	\$ 1,227,763	\$ 1,571,753	\$ 1,966,683	\$47,522,224	\$52,301,774	\$59,074,524	\$135,036,907	\$146,815,727	\$165,804,437

REVENUES	PROPRIETARY FUNDS			TOTAL FUNDS		
	FY 2021 Actual	2022 Budget	2023 Budget	FY 2021 Actual	2022 Budget	2023 Budget
<i>Taxes</i>	\$ -	\$ -	\$ -	\$ 39,398,384	\$ 43,054,850	\$ 50,869,520
<i>Permits & Special Assessments</i>	2,461,904	2,121,550	2,121,550	23,867,324	30,604,310	38,119,330
<i>Intergovernmental</i>	106,932	-	-	15,283,469	11,394,570	14,485,650
<i>Assessments/Water & Wastewater Charges</i>	27,395,065	26,635,730	29,270,010	60,871,466	61,943,730	66,143,700
<i>Charges for Services</i>	11,877,893	12,864,730	15,122,240	37,281,668	37,262,500	42,868,480
<i>Fines and Forfeitures</i>	500	100	100	643,883	172,830	205,300
<i>Miscellaneous</i>	1,632,061	728,820	597,820	4,068,234	2,510,220	1,899,190
<i>Other Sources</i>	3,762,730	1,251,200	1,000,000	8,051,927	8,136,330	4,280,870
Total Revenues	\$ 47,234,085	\$ 43,602,040	\$ 48,111,720	\$ 189,466,355	\$ 195,079,340	\$ 218,872,040
EXPENDITURES						
<i>General Government</i>	\$ 11,144,713	\$ 13,172,850	\$ 15,263,560	\$ 29,291,636	\$ 33,569,140	\$ 40,686,790
<i>Public Safety</i>	-	-	-	44,380,934	49,895,660	55,147,220
<i>Physical Environment</i>	23,995,240	26,345,210	30,318,690	32,546,357	36,365,540	41,223,700
<i>Transportation</i>	-	-	-	13,903,836	19,191,600	20,298,620
<i>Economic Environment</i>	-	-	-	391,455	526,990	902,990
<i>Human Services</i>	-	-	-	501,050	486,900	587,360
<i>Culture/Recreation</i>	-	-	-	5,378,953	7,107,300	7,413,070
<i>Capital</i>	-	12,353,380	16,205,690	13,042,006	31,914,620	37,423,860
<i>Debt & Lease</i>	549,932	3,741,840	2,265,950	3,188,749	6,372,850	4,901,020
<i>Other Uses</i>	1,811,341	1,150,000	1,000,000	12,667,852	11,031,130	8,240,870
Total Expenditures	\$ 37,501,246	\$ 56,763,280	\$ 65,053,890	\$ 155,292,828	\$ 196,461,760	\$ 216,825,500
Change in Fund Balances	\$ 9,732,839	\$ (13,161,240)	\$ (16,492,170)	\$ 34,173,527	\$ (1,382,420)	\$ 2,046,540
Fund Balances - Beginning	\$ 84,643,706	\$ 126,047,561	\$ 81,215,305	\$ 195,239,925	\$ 229,413,452	\$ 228,031,032
Fund Balances - Ending	\$ 94,376,545	\$ 112,886,321	\$ 64,273,135	\$ 229,413,452	\$ 228,031,032	\$ 230,077,572

Risk Management

During fiscal year 2015, the City procured consulting services to analyze the viability of alternative risk financing by becoming self-insured. Listed below are advantages to becoming self-insured:

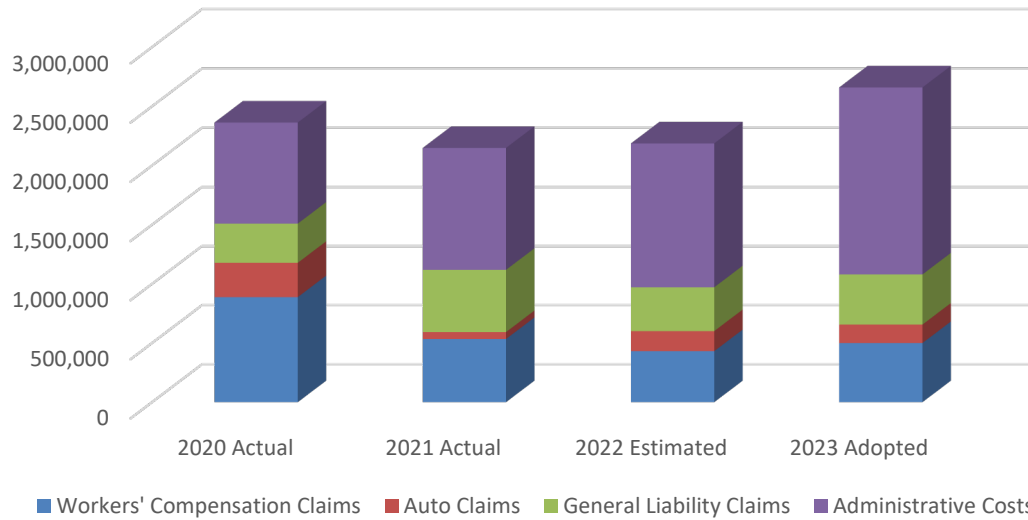
- Reduction in overall risk management costs, cost stability, predictability
- Improved cash flow
- Allows Risk Management to directly control claims for more effective processing and lower settlement costs
- In-house safety, loss control and subrogation

The City selected a Third-Party Administrator (TPA) and secured insurance policies to meet the coverage specifications as directed by the City Commission. Starting in fiscal year 2016 and continuing for a total of three years, departments contributed a total of \$1,500,000 to the Self-Insurance fund to build a strong base of funding to cover insurance premiums and to pay deductibles and claims costs of which the liability claim is \$100,000 per claim and the Worker's Compensation is \$350,000 per claim. Three years of claims data has accumulated which provides basic historical trends to analyze each department claims impact on the risk fund. In 2019, those trends were analyzed to determine a claims budget estimate for each department. In addition to the claims estimates, departments are allocated a portion of the administrative costs which include; third-party administrator, excess insurance coverage, licenses and fees.

Type	Limits
Property	
Master Property	\$10,000,000 Replacement Cost of Real & Personal Property per occurrence; \$50,000 deductible, except Special Named Storm, Flood, and Earth Movement limits and deductibles apply. Named Windstorm deductible is 5% each location, with \$100,000 minimum per any one occurrence.
Utility Property	\$10,000,000 Replacement Cost of Real & Personal Property per occurrence; \$50,000 deductible, except Special Named Storm, Flood and Earth Movement limits and deductibles apply. Named Windstorm deductible is 5% each location with \$250,000 minimum per any one occurrence.
Comprehensive General Liability	
Commercial General Liability	\$2,000,000 each occurrence.
Law Enforcement	\$2,000,000 each occurrence.
Automobile Liability	
Liability	\$2,000,000 each claim.
Personal Injury Protection	Statutory.
Public Officials Liability	
Public Officials Liability	\$2,000,000 per claim.
Employment-Related Practices Liability	\$2,000,000 per claim.
Excess Workers' Compensation & Employers Liability for a Group	
Workers' Compensation	Florida Statutory Limits.
Employer's Liability	\$1,000,000 each accident.
Employee Benefits	
Employee Benefits-per person	\$2,000,000 each occurrence.
Crime	
Crime	\$500,000 Monies & Securities; \$1,000 deductible per occurrence. \$500,000 Forgery or Alteration; \$1,000 deductible per occurrence. \$500,000 Employee Dishonesty; \$1,000 deductible per occurrence.
Pollution and Remediation Legal Liability	\$3,000,000 Aggregate, all Pollution Conditions; \$2,000,000 per Pollution Condition; \$25,000 Retention per Pollution Condition.
Florida Statutory Accidental Death & Dismemberment for Police and Fire	Statutory.

Risk Insurance Costs

FY 2020-2023



RISK INSURANCE DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Adopted
Workers' Compensation Claims	888,315	534,099	413,539	500,040
Auto Claims	289,984	58,460	169,500	156,250
General Liability Claims	331,274	526,232	370,433	424,140
Administrative Costs	853,362	1,029,832	1,215,407	1,579,060

Personnel Services

North Port expends a large portion of its budget on personnel services costs. The City has consistently provided compensation and benefits to employees aimed at attracting and retaining high quality personnel. In the annual budget process, all aspects of personnel services costs are evaluated, and positions are assessed. The City management continually evaluates the need for new positions or reclassification of positions to maintain service levels and to provide effective response to the needs of the community.

The number of employees is measured in Full-Time Equivalent (FTEs) units and total positions (full-time and part-time). One FTE unit represents the equivalent of one full-time employee, 40 hours per week, although the unit may be filled by more than one part-time employee. A "position" refers to one employee; full-time or part-time. The total city-wide change in FTEs are as follows: FY 2019 increase of 60.05, FY 2020 increase of 12.45; FY 2021 increase of 42.13; FY 2022 increase of 15.75 and FY 2023 increase of 47.54. The following chart shows the change in full time equivalent units beginning in FY 2019. The City hires seasonal employees such as camp counselors with the number of seasonal employees being hired based upon the need to adequately provide the service.

Full Time Equivalent Employees

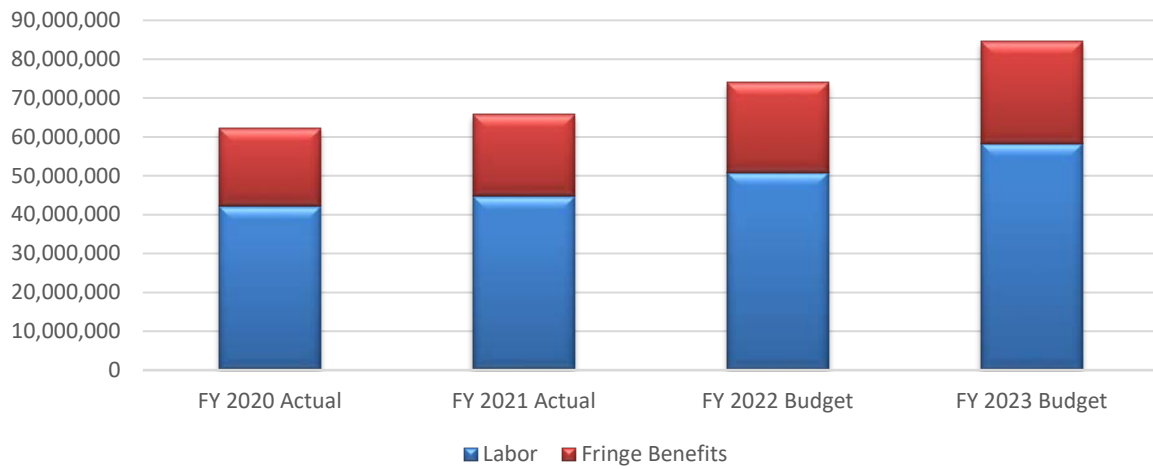
Fund	Amended FY 2019	Amended FY 2020	Amended FY 2021	Amended FY 2022	Adopted FY 2023	4 Year Change
General Fund	312.18	317.63	337.76	346.51	373.05	60.87
Road & Drainage District	93.00	98.00	106.00	106.00	107.00	14.00
Fire Rescue District	135.00	130.00	136.00	136.00	144.00	9.00
Solid Waste District	43.00	44.00	44.00	44.00	46.00	3.00
Building - Inspections & Permits	24.00	26.00	34.00	37.00	36.00	12.00
Fleet Management	13.00	14.00	14.00	15.00	16.00	2.00
Utilities	80.00	88.00	83.00	86.00	96.00	16.00
Total FTEs	700.18	712.63	754.76	770.51	818.05	117.87

Throughout the fiscal year, staffing requirements and workloads are evaluated, and may result in the reclassification or transfer of budgeted positions. The positions added in FY 2022 are as follows:

- Assistant Finance Director
- Administrative Services Specialist (2)
- Impact Fee Administrator
- Planning Technician II
- Application Development Administrator
- Junior Security Administrator
- Service Desk Technician
- Building Technician II
- Building Technician III
- Special Events Coordinator
- Economic Development Specialist
- Digital Marketing Strategist
- Business Support Specialist
- Customer Service Representative
- Human Resources Generalist
- Accreditation Specialist
- Police Captain
- Police Commander
- Police Detective
- Police Officer (3)
- Public Safety Telecommunications (2)
- Asset Specialist
- Firefighter/EMT (6)
- Accreditation Administrator
- Emergency Management Coordinator
- Planner/Scheduler
- Solid Waste Transport Operator
- Assistant Utilities Director
- Sustainability Officer
- PT Customer Service Representative
- Water Operator Trainees (2)
- Meter Operations Supervisor
- Collection and Distribution Technician (2)
- Heavy Equipment Operator
- Plans Examiner
- Arborist
- Shop Assistant

The following charts illustrate the total personnel versus fringe benefit costs and total salaries and wages versus overtime costs. The first graph shows the changes in cost of labor and benefits since 2020.

Total Personnel vs Fringe Benefit Costs



**Total Salaries vs Total Overtime
FY 2020 – FY 2023**



Changes Between Recommended and Adopted Budget

The City Commission held workshops in June to review the City Manager’s Recommended Budget and in July to review the City Manager’s Proposed Budget. The public was welcome to comment and the budget materials and changes were available to the public. Discussions with the City Commission, City Manager and Department Heads were held that shaped the budget that was approved in September.

Below are the changes that were made to the General Fund from the workshops in June until the budget adoption.

REVENUES

Total from Manager's Recommended Budget	63,140,540
Increase to ad valorem for July 1 estimate	335,360
Decrease investment income	-50,000
Adjustment Fire Insurance Premium Tax	-94,880
Adjust Communications Service Tax to State Projections	43,610
Adjust Municipal Revenue Share to state estimate	145,450
Adjust use of fund balance	2,526,340
Total for Manager's Proposed Budget	66,046,420

EXPENSES

Total from Manager's Recommended Budget	63,140,540
IT - BP 2392 reduce Health to 8.3% rate	-300
Police - BP 2368 reduce Health to 8.3% rate	-400
Police - Fund BP 2215 and BP 2217 2 Police Officers	167,840
Police - BP 2397 Replacement Police Vehicle	40,000
Recreation - Delete Educational Assistance	-2,500
Fire - Remove vacancy reduction	154,750
Multi - Increase Fuel Projections	169,790
PD - Unfund BP 2270 Service and Licenses for LPR	-78,700
CM - Decrease BP 2360 CM Contingency	-100,000
Multi - Salary Study Adjustment	768,990
PD and FD Salary Adjustment	35,200
Finance - Increase in auditing costs	5,000
CM - Adjustment for Grants Coordinators' starting salary	19,810
\$2 million for BD20WV from ARPA funds move to general fund	2,000,000
Adjustment Fire Insurance Premium Tax	-94,880
Add 25% of Training and Accreditation Position in R&D to HR	21,050
FIRE - Increase PEMT Expense	28,200
IT - Increase for website Internet Services	27,030
Econ Dev - Unfund BP 2203 Shovel Ready Site Development	-250,000
Social Services - Decrease BP 2190 NP2	-5,000
Total for Manager's Proposed Budget	66,046,420

BUDGET & STRATEGIC PLANNING

Non-Financial Strategy

Non-financial strategies are goals that provide guidance to aid in the accomplishment of the vision for the City beyond financial performance. These goals encourage healthy social-economic relations, strong environmental awareness, and a sustainable community. Influences on the non-financial strategies include the following: Comprehensive Plan, Administrative Code, Unified Land Development Code (ULDC), master plans, and policies.

COMPREHENSIVE PLAN

The [Comprehensive Plan](#) is the document used for envisioning the future growth of the City. This plan is also used to address the constant changes and progression taking place as development and conservation evolves.

The goals of the Comprehensive Plan are long-range in nature and intended to set the vision of the community by guiding the policy decision-making within the community. The framework is designed to bring together stakeholders including citizens of North Port, city officials, and the public to provide valuable input into the visioning focus of the city at build out.

The Comprehensive Plan, comprised of nine chapters or “elements,” guides the development of city codes, master plans, and policies:

- **Future Land Use** – ULDC
- **Transportation** – ULDC, Administrative Code, Policies
- **Utilities** – ULDC, Administrative Code, Master Plan, Policies
- **Conservation and Coastal Zone** – ULDC, Administrative Code, Master Plan, Policies
- **Recreation and Open Space** – ULDC, Administrative Code, Master Plan, Policies
- **Intergovernmental Coordination** – Administrative Code, Policies
- **Housing** – ULDC, Administrative Code, Policies
- **Public Schools Facilities** – Sarasota County Schools Master Plan, ULDC, Policies
- **Capital Improvement** – Master Plan, Policies

ADMINISTRATIVE CODE

The [Administrative Code](#) governs the internal operations of the City and protects the interests of the public. It gives authority to regulate social safety and a healthy environment, as well as the creation of policies for sustainable growth with the interests of public welfare and interaction as its priority.

UNIFIED LAND DEVELOPMENT CODE

The [Unified Land Development Code](#) (ULDC) establishes regulations governing the subdivision, development, and use of all lands lying within the corporate boundaries of the City of North Port. It aids in sustainable growth and secures stable property values by regulating land use and addressing the following:

- **Water Management** – flood prevention, stormwater retention and conveyance, wetland protection
- **Environmental Protection** – Myakka River protection, archeological resource protection, tree regulation and canopy preservation, conservation regulation
- **Land Use** – zoning, subdivision, single family parcel, parking, earthmoving, signage
- **Design Standards** – activity centers, landscaping, façade design

The Planning and Zoning Division of Neighborhood Development Services is currently working to update the ULDC. Project updates are posted to the [Division website](#).

MASTER PLAN

A master plan is a long-term planning document that provides a conceptual layout to guide future growth and development. The plan makes the connection between the built environment and those who experience it. Following are master plans currently used to further define the City’s long and short range non-financial goals.

- **Social-Economic** – [Economic Development](#), [Parks & Recreation](#), [U.S. 41 Corridor](#)
- **Environmental** – [Warm Mineral Springs Park](#), [Canal & Creek System](#), [Myakkahatchee Creek Greenway](#)
- **Sustainability** – [Economic Development](#), [Parks & Recreation](#), Fire, [Utilities](#)

POLICIES

Policies establish procedures for consistency, responsibility, and accountability. These policies address areas of healthy social-economic relations, strong environmental awareness, and a sustainable community.

The non-financial strategies are actively considered when developing a Strategic Plan for the City. The Strategic Plan defines the objectives the City will follow to guide and achieve the non-financial principles described above.

Strategic Planning

Over the past decade, North Port has continued to refine and enhance its strategic planning process. In 2012, the city embarked on its first strategic planning effort. City leaders focused on short and long-term strategies to identify community priorities and actions needed to achieve them. Most recently, the city partnered with Strategic Government Resources (SGR) and the Leadership Class of the International City and County Manager's Association (ICMA) to draft a new 2022-2025 Strategic Vision Plan and develop robust key indicators and action items that will improve accountability and measure success on defined priorities.

In late 2021, City Commission held strategic planning workshops with city staff to discuss focus areas and establish priorities. SGR conducted individual interviews with City Commissioners and the City Manager's Office prior to the public retreat to solicit high level insights regarding their views on the progress of current initiatives and projects, and potential new initiatives that should be considered in North Port's revised Strategic Plan. At the initial retreat, SGR provided an overview of the changing landscape and emerging issues currently facing local government operations and highlighted contemporary good governance strategies, focusing on the importance for both the City Commission and staff to be creative and think differently about how they can identify emerging operational and community issues and develop progressive and innovative response strategies utilizing an interdepartmental focus. City Commission established priorities and/or outcomes under focus areas called Strategic Pillars, which were used by Senior Staff to develop a proposed Implementation Plan, including associated Key Indicators and/or related performance metrics to track the organization's efforts in accomplishing the City Commission's vision for the community.

This process took place over several public workshops. The following links contain the agenda, minutes, and video for each meeting:

- [October 27, 2021](#)
- [December 7, 2021](#)
- [December 8, 2021](#)

STRATEGIC PILLARS AND PRIORITIES

During the strategic planning process, City Commission established six Strategic Pillars which are key focus areas to accomplish Commission objectives. Long-term priorities that support the achievement of the Strategic Pillars were identified by both City Commission and department leadership. The strategic budget initiatives for FY 2023 include policy and management agenda priorities as they relate to the six pillars of the [2022-2025 City of North Port Strategic Vision Plan](#).



**SAFE
COMMUNITY**



“Create and sustain a safe community for residents, businesses, and visitors of North Port.”

Priority 1. Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.

Priority 2. Strive to maintain one of the lowest crime rates among comparable cities.

Priority 3. Build cohesive community partnerships that leverage education & resources to address critical community concerns.

Priority 4. Place facilities and staff to allow ease of access to City services in proximity of geographic needs.

Priority 5. Maintain a Comprehensive Emergency Management training program which addresses the internal and external needs of both the City and supporting jurisdictions/organizations.

Priority 6. Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.

Priority 7. Ensure the physical security of City assets and operations.

**QUALITY OF
LIFE**



“Protect and promote North Port’s natural resources, recreational assets, cultural diversity, ethnic, and historical heritage, as well as overall community wellness.”

Priority 1. Develop strategic partnerships and programs to educate residents and visitors about North Port’s heritage, historical buildings, archives, and unique environmental assets.

Priority 2. Encourage the availability of comprehensive access to acute health care, social, and emotional well-being for all ages in North Port.

Priority 3. Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.

Priority 4. Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.

Priority 5. Promote the natural character and enhance the identity of our neighborhoods to build community cohesiveness and a better “sense of place” for North Port.

Priority 6. Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.

Priority 7. Improve City gateway entry features to convey a sense of arrival in North Port.

Priority 8. Support nonprofits providing programs to our community.

Priority 9. Aid citizens in developing or enhancing fundamental life skills in order to reach self-sufficiency and maintain housing stability.

Priority 10. Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).

Priority 11. Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.

Priority 12. Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.

**ECONOMIC DEVELOPMENT
&
GROWTH MANAGEMENT**



“Promote sustainable growth, investment, and development to achieve a vibrant and diversified economy, offering a mixture of services and local employment opportunities.”

Priority 1. Support workforce development programs in partnership with federal, state, local, and not-for-profit organizations to influence the workforce pipeline supply.

Priority 2. Promote a range of housing options and affordability for current and future residents.

Priority 3. Encourage walkable mixed-use development in the Heron Creek & Midway Activity Centers.

Priority 4. Develop a Master Plan for the Yorkshire Activity Center and include the activity center in the Urban Service Area Boundary through a change to the Comprehensive Plan.

Priority 5. Promote neighborhood commercial centers.

- Priority 6.** Improve & maintain a Business Retention & Expansion (BRE) and Business Recruitment & Attraction (BRA) Plans.
- Priority 7.** Develop and approve a series of economic development incentive programs and policies to encourage targeted development investment opportunities.
- Priority 8.** Support redevelopment of identified sections along the Tamiami Trail commercial corridor.
- Priority 9.** Improve City processes and regulations to support a business climate of innovation, entrepreneurship, and investment.
- Priority 10.** Complete a customer-focused streamlined permitting process to stimulate economic development.
- Priority 11.** Increase the percentage of non-residential tax base year over year.
- Priority 12.** Pursue the development of a diversified economy that supports a wide range of businesses and sectors representative of targeted employers.
- Priority 13.** Implement additional phases of the Warm Mineral Springs Master Plan and support development in North Port's Opportunity Zone, which includes Warm Mineral Springs, and the trailhead for Legacy Trail.
- Priority 14.** Seek opportunities for strategic annexations in support of commercial development.



"North Port seeks to be the role model in the region as a community that values environmental resiliency and sustainability in the design and operation of its facilities, programs, services, and development through forward-thinking policies, ordinances, and education."

- Priority 1.** Consider the feasibility of employing a North Port Sustainability Manager.
- Priority 2.** All new and/or redeveloped public facilities should reflect Leadership in Energy and Environmental Design (LEED)-like standards.
- Priority 3.** North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.
- Priority 4.** Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.
- Priority 5.** Support the protection of native species and habitats via public education, land acquisition, and conservation.
- Priority 6.** Pursue "Green" infrastructure and development standards.



"Develop and maintain the City's public facilities, roads, bridges, water control structures, stormwater drainage, waterways, potable water, wastewater collection and treatment (reclamation) systems, and broadband opportunities, and promote multimodal transportation opportunities throughout the City to meet current and future needs."

- Priority 1.** Partner with Florida Department of Transportation and Charlotte County to enhance connectivity and establish a new I-75 interchange at Yorkshire Street or Raintree Boulevard.
- Priority 2.** Provide public water and water reclamation (wastewater) services to current and future I-75 interchanges.
- Priority 3.** Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Priority 4.** Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.
- Priority 5.** Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.
- Priority 6.** Proactively rehabilitate the water control structures and stormwater conveyances (roadside swales, drainage outfalls, retention ditches and waterways) to design specifications to reduce flooding.
- Priority 7.** Rehabilitate roadways and bridges under the jurisdiction of North Port to ensure integrity, and a safe and reliable transportation network.
- Priority 8.** Develop multi-modal connectivity to historical, cultural, and recreational locations, including neighborhoods, and environmental greenway & blueway points of interests.
- Priority 9.** Improve East-West connectivity of the City's transportation system by widening Price Boulevard and Hillsborough Boulevard.
- Priority 10.** Seek Public-Private Partnerships to enhance the availability of broadband access in North Port.
- Priority 11.** Construct and operate a solid waste transfer station to improve efficiency and prepare for future growth.

Priority 12. Use preventative maintenance methods and future needs analysis to maintain and build City assets in a timely and prioritized process.

Priority 13. Maintain public buildings in a state of good condition with capacity to enable various City staff to provide effective municipal services.

**GOOD
GOVERNANCE**



“Develop and promote transparent City governance where major policy decisions are considered by the City Commission that foster trust and community engagement, utilizing departmental strengths and innovative approaches to facilitate effective and efficient delivery of municipal services and programs.”

Priority 1. Provide enhanced citizen education and engagement processes to assist in elected and appointed officials’ data-driven decision-making.

Priority 2. Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.

Priority 3. Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

Priority 4. Improve 24-7 access to City services through enhanced website portal and related online forms and services.

Priority 5. Provide new North Port Residents and Businesses with Welcome Packages to include utility information, City services offerings, *Florida Friendly* environmental practices, locations of City facilities and parks, contact information, etc.

Priority 6. Consider the feasibility of establishing a Customer Care Center Information system.

Priority 7. Implement a Performance Management System to include internal and external reporting, including development, testing, percentage complete, milestones achieved, staff hours invested, etc.

Priority 8. Continued utilization of 10-year Financial Sufficiency Plan for the Fire Rescue District to ensure sustainability and transparency.

Priority 9. Provide a multi-year budget “snap-shot” to show expenses that will increase over a multi-year period with revenue projections and impacts of different millage rate adoptions.

Priority 10. Implement 10-year planning cycle for Renewal & Replacement Funds.

Priority 11. Leverage outside financial resources and support through partnerships and grants.

Priority 12. Automation of Performance Reporting, Procurement, Records Management, Travel Requests/Authorizations/Reimbursements.

Priority 13. Attract, develop, and support the best talent to be recognized as an Employer of Choice.

PRIORITIES AND KEY INDICATORS

In 2022, departments began working with the new Performance and Accountability Officer to develop Key Indicators that quantify progress toward Strategic Priorities. Key Indicators are established by the departmental divisions and are not voted on by City Commission. Action plans are created to monitor and achieve the indicators by providing specific steps toward fulfilling the appropriate Strategic Priority. Performance Measures are shown in the Departmental Summaries chapter of this document.

PUBLIC ENGAGEMENT

Acknowledging that public engagement helps governments be more accountable, increases responsiveness to community needs, and supports transparency, the City of North Port provides multiple opportunities for the community to provide input in the strategic planning and budget process. After City Commission determined the six Strategic Pillars and identified priorities under these focus areas, the public was engaged to provide feedback on their top priorities in each pillar. A survey was available online through the City's website and social media asking residents to select their top two priorities in each of the six strategic pillars. Results from the survey were used to triangulate the top priorities among City Commission, senior leadership, and the public.

During the FY 2023 planning process, the public was invited to engage early in the decision-making process through a budget survey and community input meetings. The City utilized an online tool that gave residents the opportunity to provide input on how to allocate municipal funds. This tool was available online and advertised through the City's website and social media from April 20, 2022-May 13, 2022. By allocating \$100 in the online budget, residents were able to demonstrate their funding priorities for the city. Results were provided to City Commission during the budget workshops.

The City Manager also hosted six Community Input Budget Meetings for the FY 2023 budget process. After a brief overview of the City's millage rates, historical revenue and expenditures, and budget cycle as well as major department initiatives from staff, the public were invited to ask questions and provide their comments. These meetings were held at various times and geographic locations around the city to allow diverse resident participation. One meeting was streamed live online for residents who were unable to attend in person.

The public's feedback is an important consideration when the departments develop their budget requests and City Manager prepares the Recommended Budget.

Department Plans

Department plans outline the functions and core service areas, goals, and performance expectations of the operating divisions. The plans are aligned with the Strategic Plan Pillars and Priorities as part of the budget preparation, review, and monitoring cycle. In the annual budget process, departments build from their core business services to determine what resources are needed to perform their specific services.

CHALLENGES AND OPPORTUNITIES

A step in the strategic planning process is to identify challenges and opportunities for operations improvement. City Commission members engaged in an interactive exercise during a strategic planning workshop to solicit their thoughts and perceptions on North Port's Strengths, Weaknesses, Opportunities, and Threats (SWOT). Following that exercise, a consultant reviewed the results of the SWOT analysis and individual commissioner statements to compile the challenges and opportunities impacting the future direction of the community. Staff members from all functions review and identify the most important issues to stakeholders. Department plans are then built to address challenges and opportunities.

CUSTOMERS

A sound strategic plan identifies the entity's primary customers so that the diverse needs of all stakeholders can be evaluated and incorporated and service delivery can be maximized. The City seeks to provide quality service to all stakeholders in accordance with their needs.

STRATEGIC GOALS AND OUTCOMES

The City of North Port's vision and mission are the basis from which broad, multi-year goals and departmental action plans are established. During the strategic planning process, the City's leaders revisit and refine strategic priorities to adjust to the current social and economic environment. Departments review and align strategies to achieve the city-wide priorities for the year. Progress toward these actions is defined and reported in the departmental performance measures.

To prepare for the fiscal year, departments met with the Performance and Accountability Officer to review the Strategic Priorities that relate to their core services. Departmental leadership determined the best indicators of accomplishment for the priorities established

by City Commission. This process focused on measurable outcomes that the departments can influence. It also ensured alignment between the departmental performance measures, core services and priorities from the strategic plan.

The budget planning and development process involves the setting of goals for the new fiscal year while evaluating the achievement of prior years' goals. To provide an assessment method, departmental divisions establish a series of measures that track the outcomes of the core services provided to stakeholders. Groundwork was completed to launch online dashboards for reporting performance measures on the City's website, enhancing transparency and enabling residents to better understand the services provided by the City.

PERFORMANCE MANAGEMENT

Each year, the City of North Port's leadership and supervisors evaluate their performance measures to better reflect overall city-wide key priorities and individual department goals.

Each type of measure is significant within the performance management system. Where outcome measures are of universal concern to all stakeholders, input and output measures are important workload indicators that are monitored to determine needed resources. Monitoring of efficiency and effectiveness measures, such as cost of operations and timeliness of service delivery, allow for agile adjustments to maximize resource use and service quality.

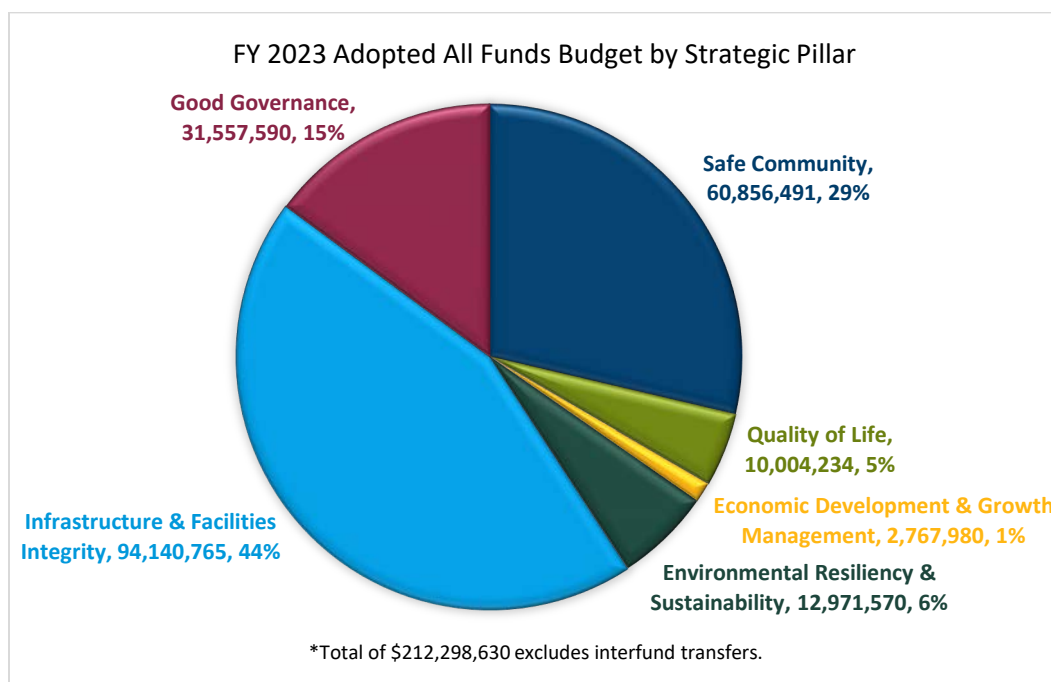
Performance measures help to translate the city's mission and vision into tangible priorities and indicators. There are several key reasons to measure performance including:

- Improving the delivery of public service
- Bringing focus to key priorities
- Making more informed decisions
- Identifying opportunities for improvement
- Improving accountability
- Budgeting resources according to priorities

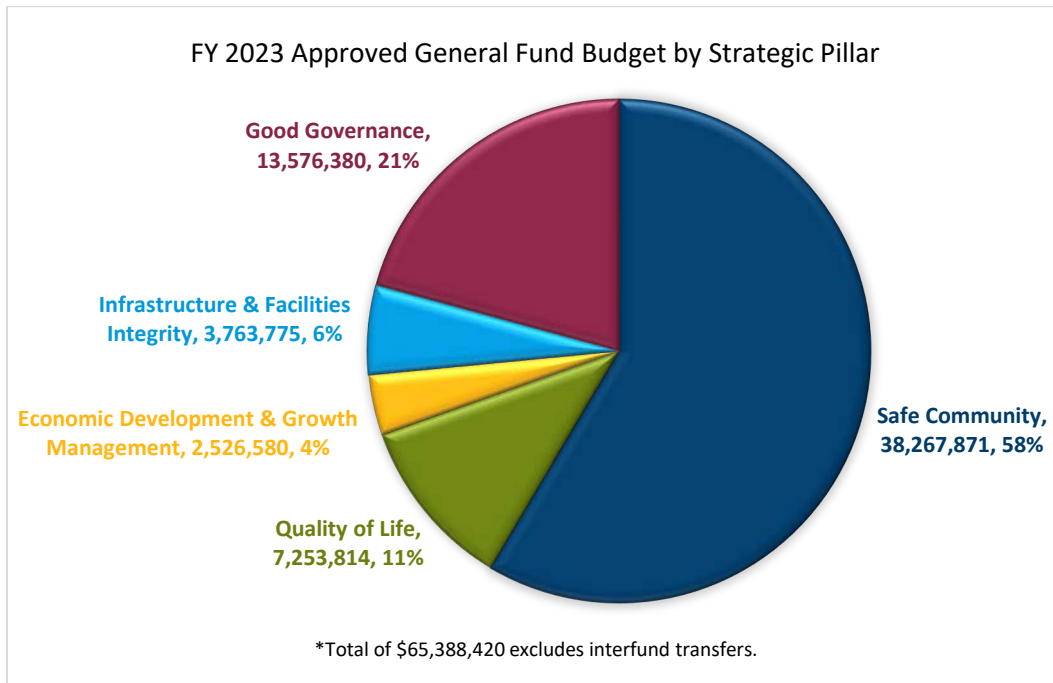
FY 2023 department plans and performance measures are included in the Departmental Summaries chapter.

Budget by Strategic Pillar

As part of the FY 2023 budget process, departments were asked to identify the portions of their requested budget that align with the six Strategic Pillars at the Fund-Department/Division-Activity level. In consultation with the Performance and Accountability Officer, the pillars were selected based on the information in the department plans, such as core services, priorities in the Strategic Plan, and performance measures.



Based on the FY 2023 Adopted All Funds Budget by Strategic Pillar chart on the previous page, Infrastructure & Facilities Integrity is the largest pillar based on expenditures, representing 44% of the budget. The next two largest in the All Funds Budget are Safe Community and Good Governance at 29% and 15%, respectively.



Based on the FY 2023 Adopted General Fund Budget by Strategic Pillar chart, Safe Community is the largest pillar based on expenditures, representing 58% of the budget. The next two largest in the General Fund Budget are Good Governance and Quality of Life at 21% and 11%, respectively. As shown in the chart, Environmental Resiliency & Sustainability Pillar is not funded by the General Fund.

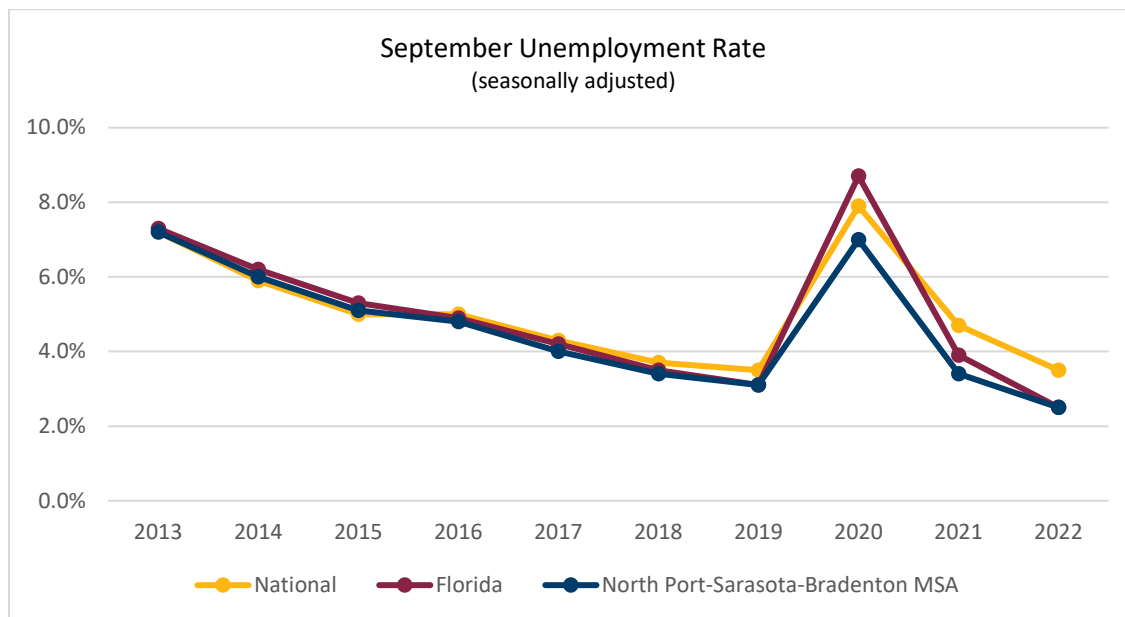
Economic Outlook & Forecast Assumptions

As a predominantly residential community, the City of North Port’s economic environment is dependent upon the overall economic climate of Southwest Florida and particularly Sarasota County. The major economic influences in this area are the regional job market, cost of housing (including housing values, foreclosure rates, insurance, and taxes), new construction, weather events, and retail activity. Consideration of the impact of these indicators is critical as the City endeavors to develop its resources and facilities to meet the needs of its residents. All available information and indicators are utilized in forecasting the City’s revenues and expenditures.

EMPLOYMENT AND INCOME

According to the University of Central Florida Institute for Economic Forecasting, Florida will face a gradual decline into recession with 12 or more months in the downturn followed by a gradual climb out of recession like the rest of the U.S. ([2022-2025 Florida & Metro Forecast, July 2022](#)). However, this will look nothing like the 2008-2009 Great Recession or even the recession following the 2020 Covid-19 outbreak. There was a 4.9% year-over-year job contraction in 2020, “but Florida’s decision to open the economy up and eschew further lockdowns caused job growth to roar back to 4.6% in 2021, which will ease to 3.9% in 2022. In 2023, the effects of the recession will turn job growth negative. Total payroll jobs will contract by 0.6% in 2023, and again by 1.3% in 2024. Job growth will resume in the second half of 2024 and in 2025 job growth will be 0.8% in Florida. Florida’s labor market will slightly underperform the national economy until 2025” (Snaith et al., 2022, p. 11).

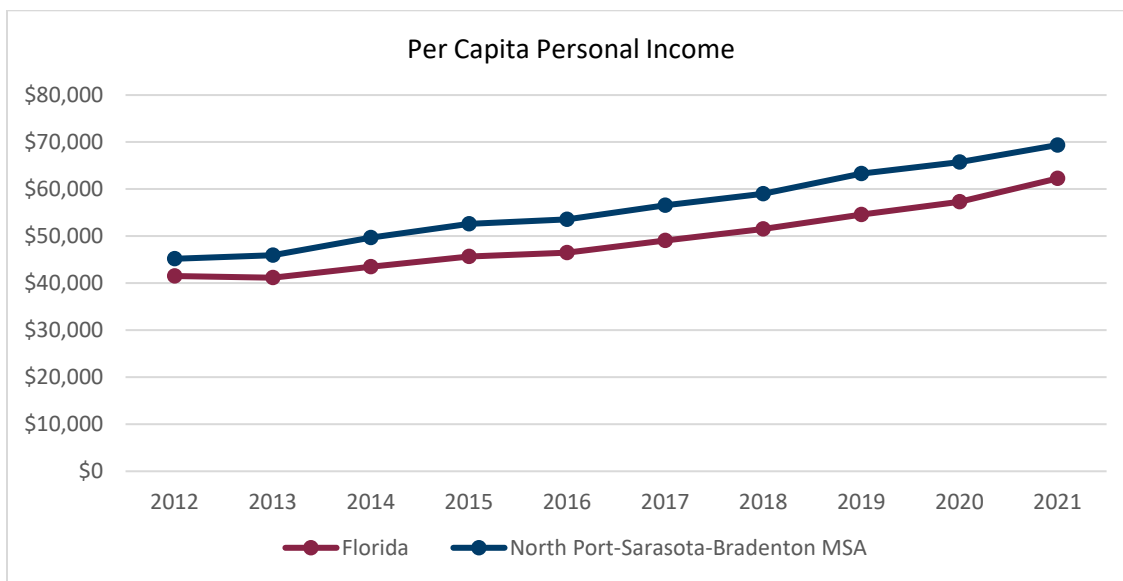
The Florida unemployment rate (seasonally adjusted) returned to pre-Covid-19 levels in September 2021 at 3.9% and decreased an additional 1.4 percentage points to 2.5% in September 2022, which is 1.0 percentage points below the national rate of 3.5%. The unemployment rate in the North Port-Sarasota-Bradenton Metropolitan Statistical Area (MSA) declined from a 10-year high of 7.2% in 2013 to 2.5% in September 2022. Through 2025, employment growth in the North Port-Sarasota-Bradenton MSA “is expected to lead the state at an average rate of 2.5 percent each year while unemployment is expected to be moderate at an average rate of 4.5 percent” (Snaith et al., 2022, p. 80).



Source: U.S. Bureau of Labor Statistics; Florida Department of Economic Opportunity

Per capita personal income for the North Port MSA continues to climb. According to the U.S. Bureau of Economic Assistance, per capital personal income in the North Port-Sarasota-Bradenton MSA has grown 53.53% from \$45,187 in 2012 to \$69,376 in 2021. As shown on the following page, the MSA continues to outpace the state of Florida. Snaith et al. (2022) reported that Florida, “Personal income growth surged to 6.2% (thanks to stimulus and unemployment payments offsetting the recession’s impact) in 2020 and 9.4% in 2021, amid additional federal stimulus spending and tax credits. Real personal income will contract by 2.2% in 2022, then rise by 0.7% in 2023 and 1.9% in 2024 before rising slightly to 2.5% in 2025 as the recession gets further in the rear-view mirror. Real personal income growth during 2022-2025 will average just 0.7% in Florida...” (p. 9-10).

Locally, experts are expecting the area to show strong levels of growth in the economic indicators (Snaith et al, 2022). Based on the trends in employment and income, the City of North Port anticipates receiving modest increases in FY 2023 for demand-driven revenues such as Half-Cent Sales Tax and State Shared revenue.



Source: U.S. Bureau of Economic Analysis

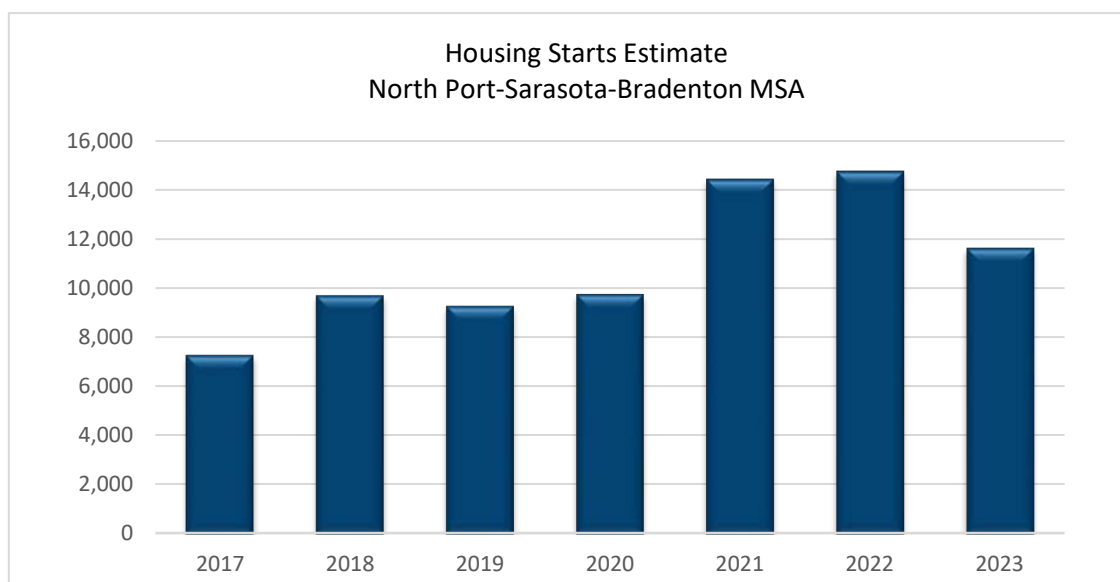
HOUSING MARKET

According to data from Florida Realtors®, statewide closed sales of existing single-family homes totaled 350,516 at the end of 2021, up 12.9% compared to the 2020 figure. The number of months’ supply of inventory for single-family homes in Florida was 1.0 months, a year-over-year decrease of 44.4%. A 5.5 months of inventory is the benchmark used by Florida Realtors® to indicate a balanced market, or a market that is neither a buyers’ nor sellers’ market (<https://www.floridarealtors.org/tools-research/reports/florida-market-reports>). As of September 2022, Florida’s single-family existing homes inventory grew to a 2.5 months’ supply and sales were down 29.0% compared to September 2021; however, the median price was up 13.8%.

The North Port-Sarasota-Bradenton MSA had 19,405 closed single-family home sales, an increase of 12.9% over 2020, according to data from the Florida Realtors®. The median sale price increased by 20.9% to \$405,000 in 2021.

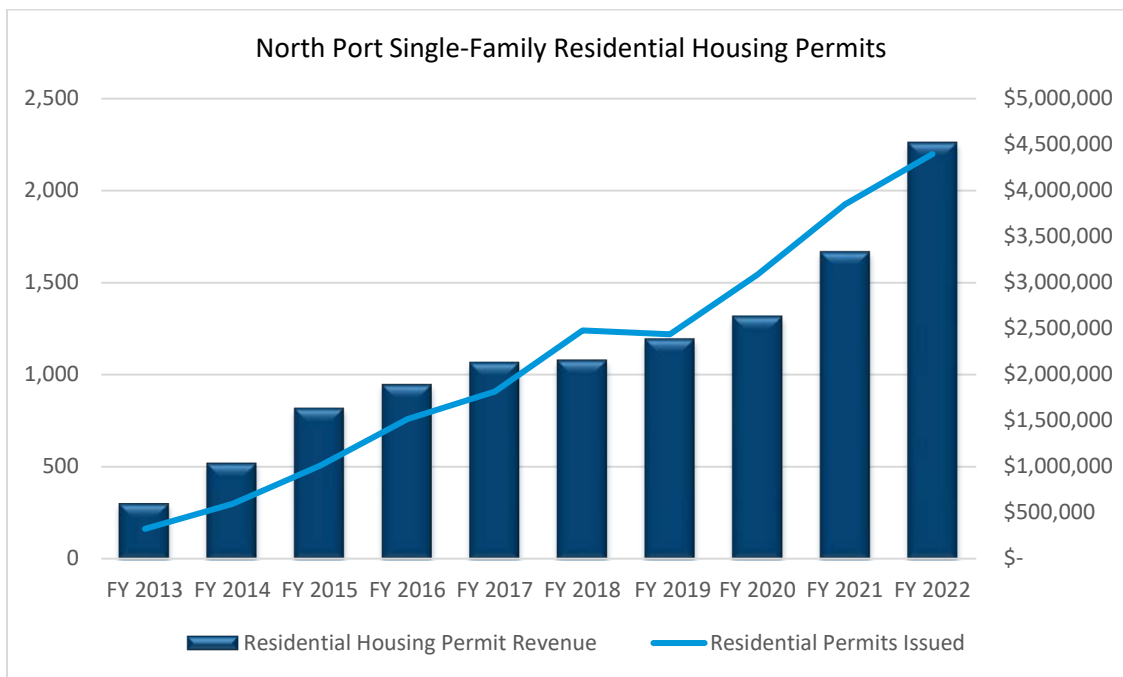
NEW CONSTRUCTION

Over the past several years, the North Port-Sarasota-Bradenton MSA saw a significant increase in new housing starts as shown in the chart below. However, Snaith et al. (2022) is projecting a decline beginning in 2023.



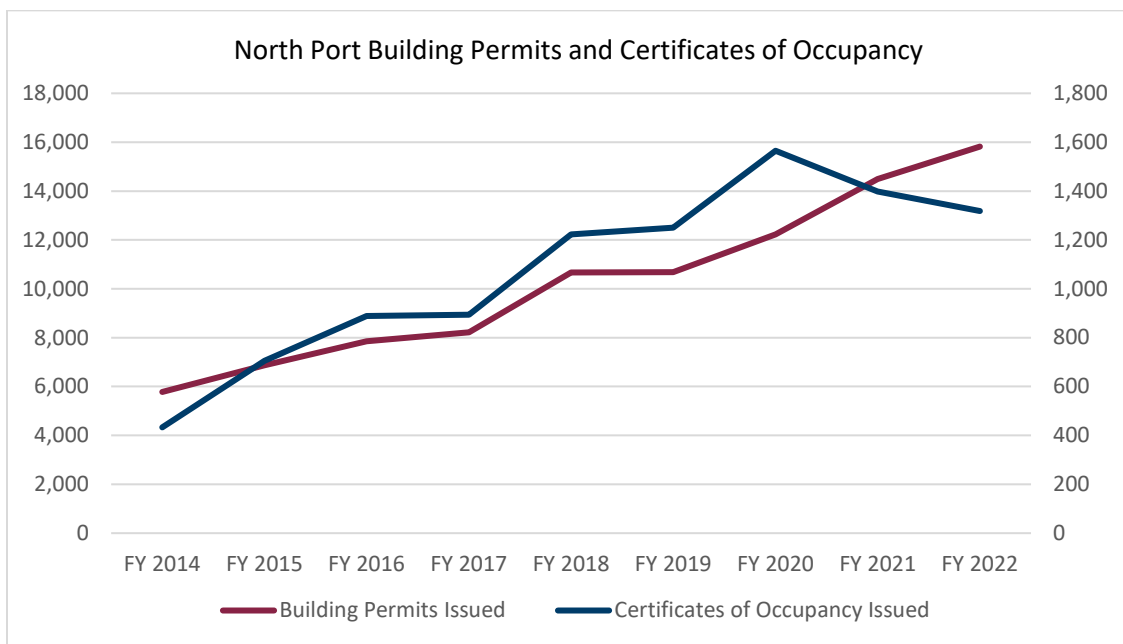
Source: Snaith, S. et al. (2022). 2022-2025 Florida & metro forecast. University of Central Florida Institute for the Economic Forecasting.

Since the economic downturn of 2007 and 2008, construction activity has shown strong growth in the City of North Port. The following chart compares the number of single-family residential housing permits issued with the generated permit revenue. The permits issued over the past 10 years indicate steady growth with a slight decline in FY 2019 and a marked increase between FY 2020 and FY 2022. In FY 2022, the City issued 2,199 single-family residential housing permits as compared to FY 2020 with 1,543, a 42.5% increase.



Source: City of North Port Neighborhood Development Services, Building Activity Reports by Fiscal Year

The following chart shows total building permit activity compared to certificates of occupancy in the City of North Port. The number of commercial building permits issued by Neighborhood Development Services averaged 61 per year between FY 2020 and FY 2022. Over the next few years, the City projects commercial activity will increase through the support of additional economic development efforts.



Source: City of North Port Neighborhood Development Services, Building Activity Reports by Fiscal Year

TAXABLE VALUE AND LAND USE

The City of North Port’s preliminary taxable value of \$7.26 billion is an increase of 26.12% from 2021, indicating continued growth in the City’s housing market. Of this amount, \$488.3 million or 6.71% is attributed to new construction and additions. Gross taxable values have surpassed the previous high that occurred before the downturn in the housing market in 2007. The City experienced a loss of \$3.36 billion of taxable value from the 2007 to 2012 due to State constitutional amendments and the decline in the real estate market. The following table shows the City of North Port’s total taxable value and new value since 2013.

North Port Taxable Values – 10-Year Comparison

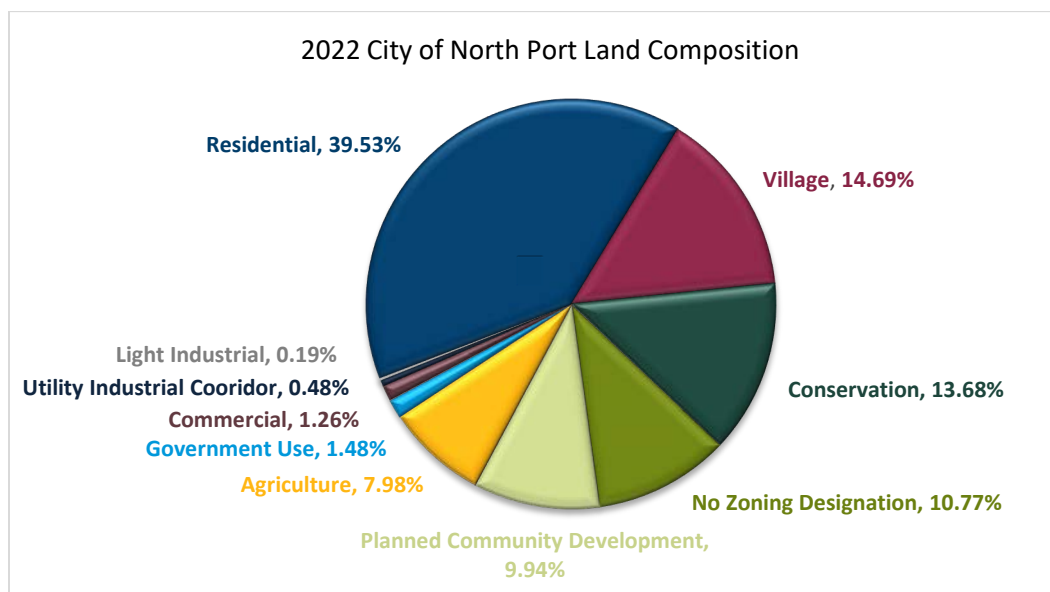
Tax Year	Net New Construction	Total Value	Change from Prior Year
2013 Final	\$37,930,320	\$2,421,145,391	6.68%
2014 Final	\$46,794,335	\$2,645,438,254	9.26%
2015 Final	\$71,624,081	\$2,882,331,970	8.95%
2016 Final	\$145,158,578	\$3,263,539,753	13.22%
2017 Final	\$167,908,011	\$3,665,491,838	12.33%
2018 Final	\$165,042,772	\$4,120,260,362	12.41%
2019 Final	\$232,905,493	\$4,604,781,627	11.76%
2020 Final	\$261,552,931	\$5,109,695,927	10.96%
2021 Final	\$301,515,880	\$5,772,979,693	12.98%
2022 Preliminary	\$488,303,424	\$7,280,706,476	26.12%

Source: Sarasota County Property Tax Appraiser, Forms DR-420 and DR-422

As a rapidly growing city with a large quantity of vacant land parcels available for new residential houses, North Port continues to experience considerable growth in its tax base which has provided increased annual tax revenues. Various forecasts indicate above average increases in property values with continued growth in population in North Port.

Since land usage in North Port is primarily residential, much of the City’s property tax revenues are derived from individual homeowners. Changes in home values and foreclosure rates have a great impact on North Port’s revenues. The composition of North Port’s tax roll provides important information for forecasting property tax revenues. The values and homestead status of properties are indicators of the overall taxable value for City properties. Most residential homes in the City are homesteaded, qualifying for an exemption of \$50,000.

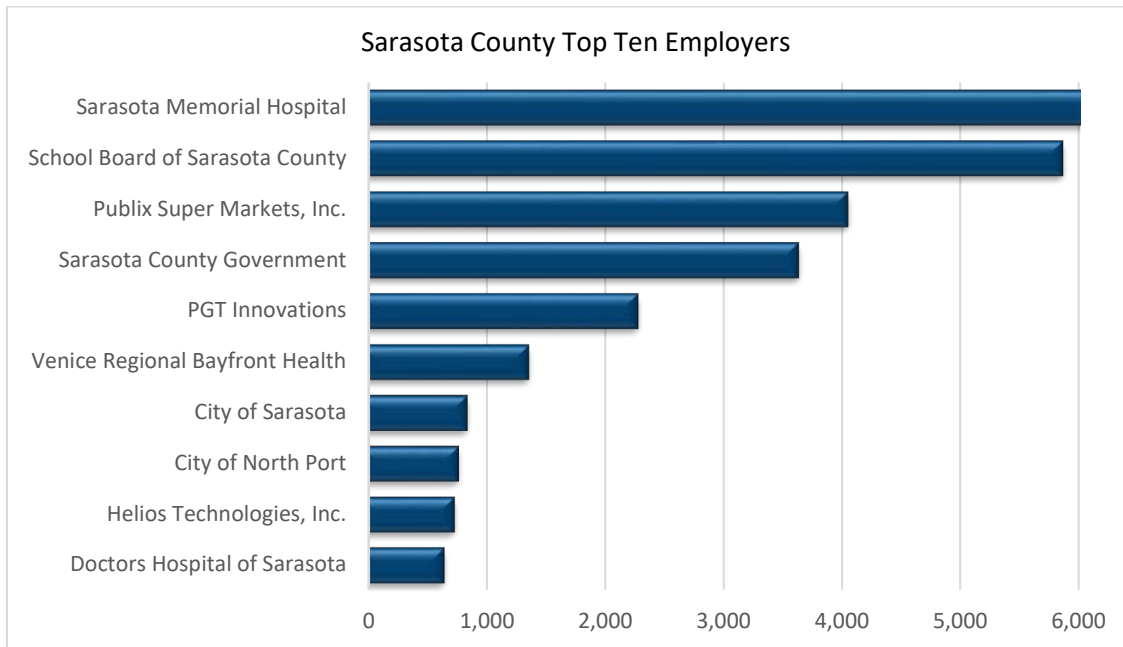
The following chart illustrates the 2022 Land Composition in North Port.



Source: City of North Port Neighborhood Development Services, Planning and Zoning Division

BUSINESS GROWTH

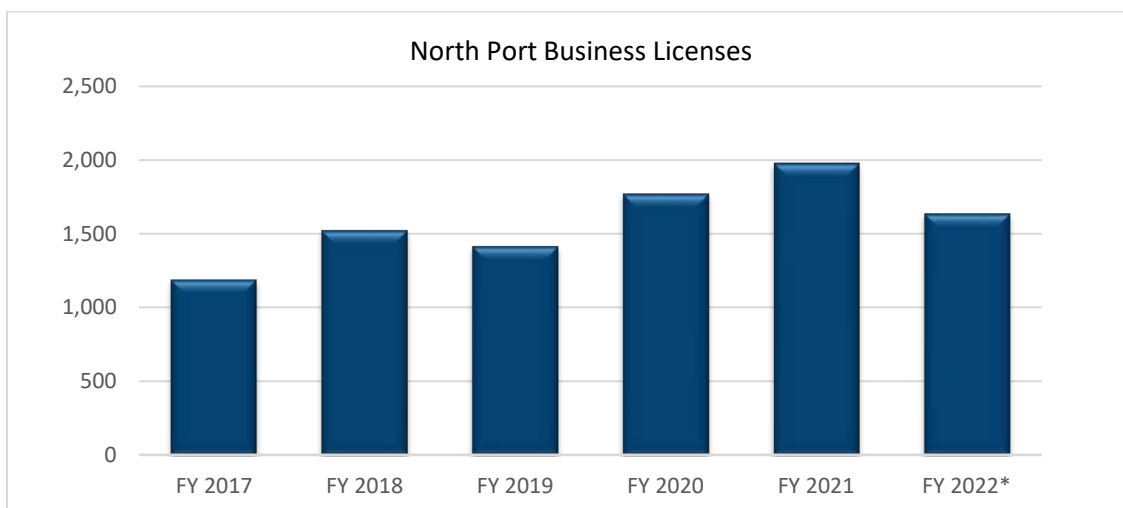
The growth and development of the City is dependent upon the economic environment of the country, south Florida, and particularly Sarasota County. The following chart contains the Top Ten Employers in Sarasota County, which now includes the City of North Port.



Source: City of North Port 2021 Annual Comprehensive Financial Report

With the exceptional quality of life, its inviting family-oriented environment, and numerous business advantages, the City of North Port continues to attract new investment. In September 2015, Forbes named North Port as one of the top 100 places in the nation for business and careers for the second consecutive year. In October 2016, Forbes ranked North Port-Sarasota-Bradenton MSA 52nd on the top 200 places in the nation for business and careers. [In 2019, North Port-Sarasota-Bradenton MSA improved its ranking to 47th.](#) Forbes factors in employment and job growth, housing and household income growth, education of the workforce and quality of life in ranking the top places to live and work in the country.

Any person doing business in the City of North Port must obtain a Business Tax Receipt from the Neighborhood Development Services Building Division. The following chart reflects the number of business licenses issued by the City. Between FY 2017 and FY 2022, the number of business licenses issued increased 37.76%, indicating strong business growth. The majority of businesses in North Port provide general services; however, retail, insurance, and repair and maintenance businesses are growing each year.



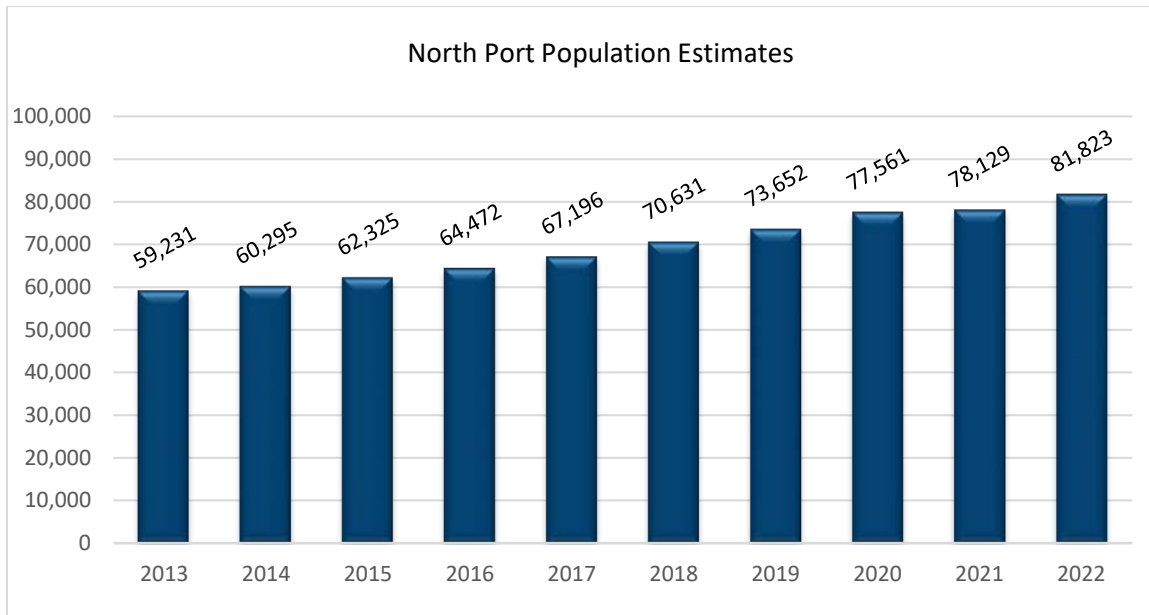
Source: City of North Port Neighborhood Development Services

*The FY 2022 Business Tax Receipt deadline was extended in September 2022 due to the impacts of Hurricane Ian.

POPULATION

Every ten years the U.S. Census Bureau conducts a complete accounting of every resident in the United States. The City of North Port experienced strong growth from 2000 to 2010, seeing the population increase 151.6%, making it the largest city in Sarasota County with 57,357 residents, and the lead city in the North Port-Sarasota-Bradenton MSA. Since then, the population has grown steadily, with the 2020 Census reporting a 30.4% increase since 2010 to 74,793 residents. Since population estimates are used to determine revenue sharing from state and federal governments; new school construction; healthcare services for the elderly; federal, state, and local legislative districts; forecasts of housing, recreation, and transportation needs; and disaster relief, this trend will continue to impact the City's future revenues.

Annual population estimates provided by the University of Florida Bureau of Economic and Business Research (BEBR) estimated the City of North Port has 81,823 residents in 2022 (April 1, 2022). With less than half of the City built out, future projections indicate a population of over 100,000 by 2030.



Source: University of Florida BEBR April 1st estimates

Comparison to Local Communities

A comparison of the City of North Port's 2022 property tax millage, estimated Ad Valorem tax revenues, budgeted General Fund expenditures, and authorized employee positions per capita with other municipalities in Sarasota County can put the local tax burden and government expenditures into perspective.

AD VALOREM TAXES

The following table includes the 2022 Ad Valorem Taxes for municipalities within Sarasota County. Property taxes are collected a year in arrears; therefore, these are revenues projected to be collected by each municipality in FY 2023.

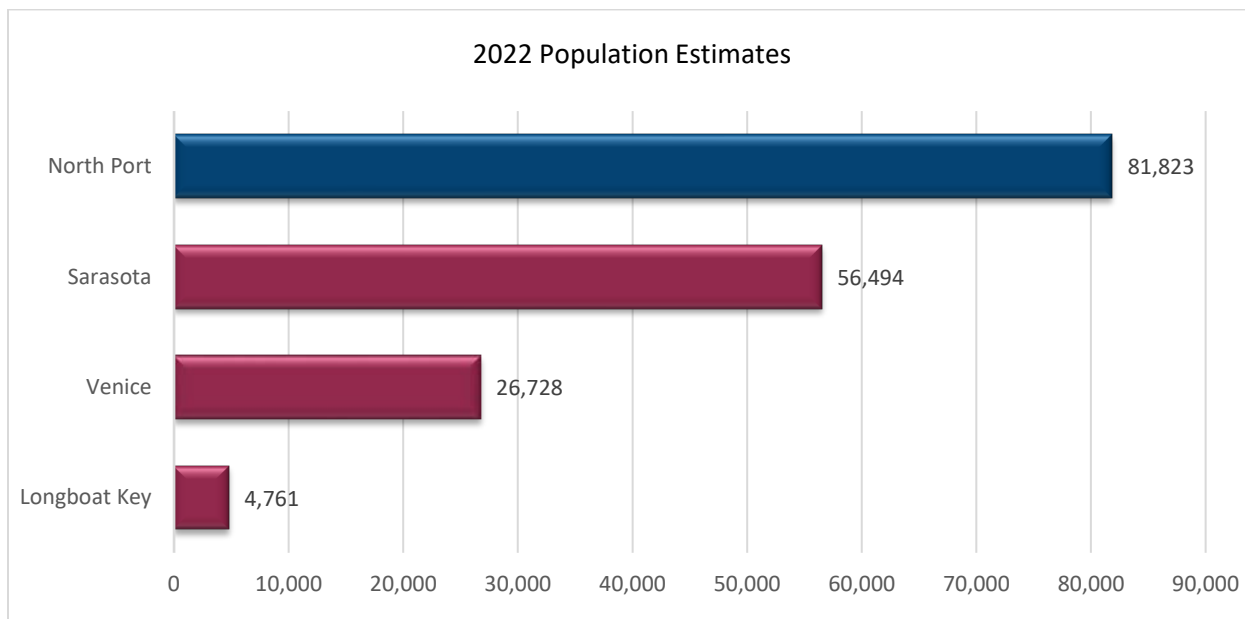
Municipality	2022 Total Taxable Value*	2022 Population**	Taxable Value Per Capita	2022 Total Millage*^	Ad Valorem Tax Bill Per Capita
Town of Longboat Key	\$5,097,407,826	4,761	\$1,070,659	2.2173	\$2,374
City of North Port	\$7,280,706,476	81,823	\$88,981	3.7667	\$335
City of Sarasota	\$14,762,961,792	56,494	\$261,319	3.1782	\$831
City of Venice	\$5,747,901,940	26,728	\$215,052	4.8294	\$1,039

Sources: *Sarasota County Property Appraiser, July Preliminary Tax Roll; **University of Florida BEBR April 1, 2022 estimates

^Total millage includes separate debt service and/or Municipal Service Taxing Unit (MSTU); Longboat Key Bayside millage used

POPULATION ESTIMATES

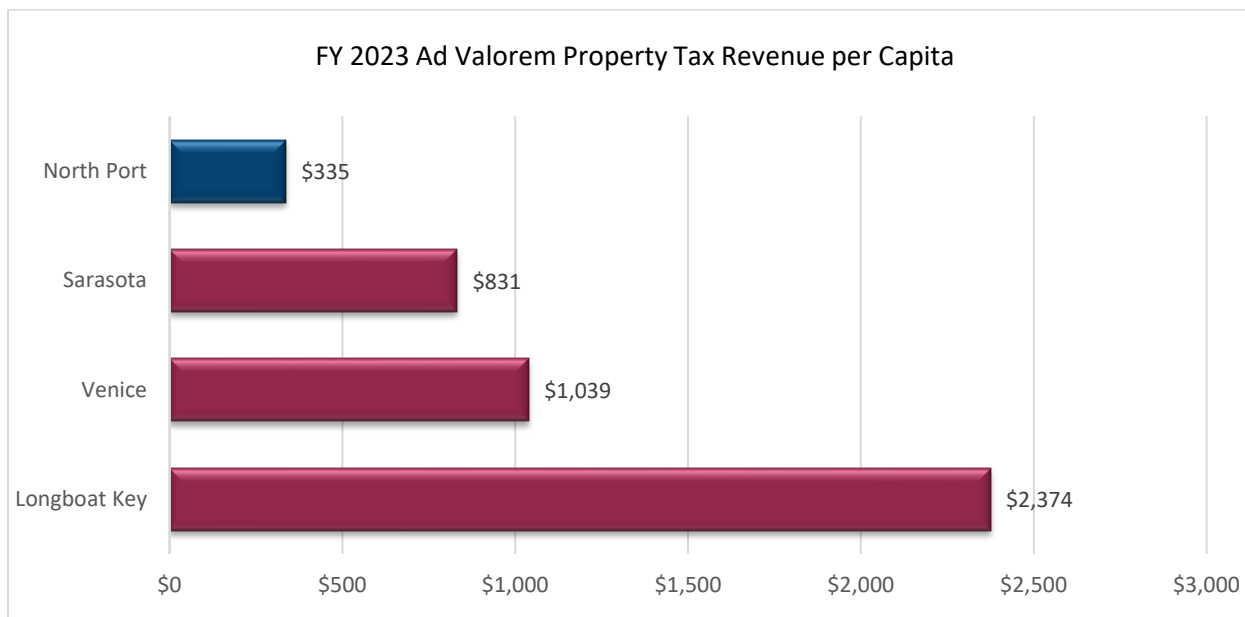
The following chart shows the 2022 Population Estimates for the municipalities in Sarasota County from the University of Florida Bureau of Economic and Business Research. Based on these estimates, North Port remains the largest city in the County.



Source: University of Florida BEBR April 1, 2022 estimates

AD VALOREM PROPERTY TAX REVENUES

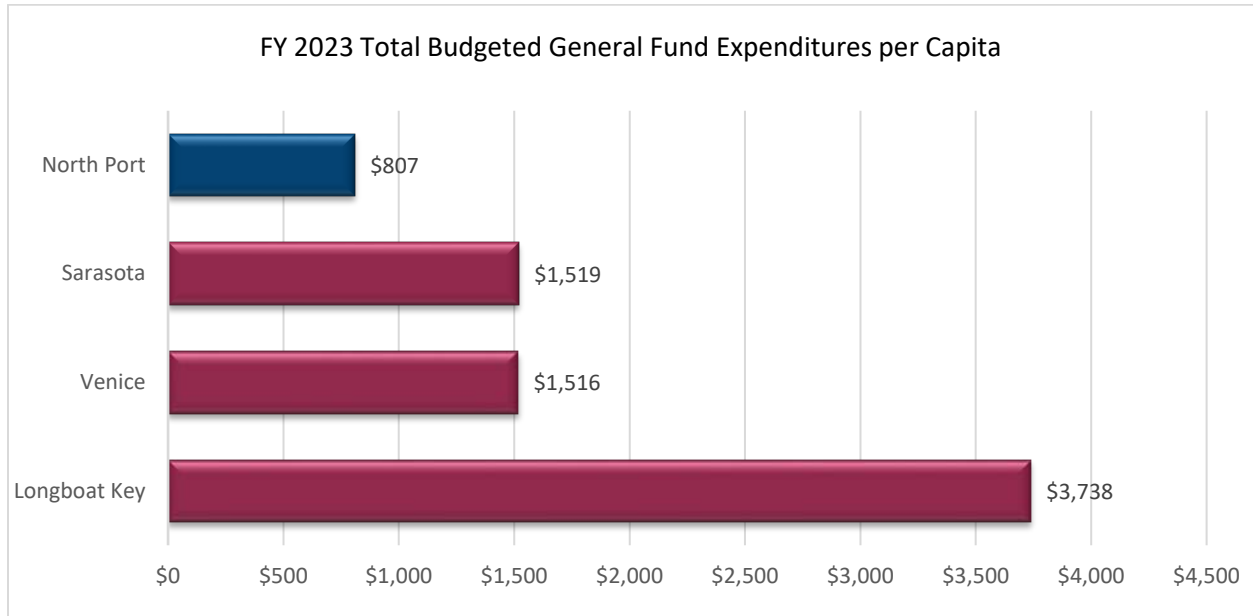
An illustration of the amount of revenue per capita projected to be collected by each municipality in FY 2023 is shown in the chart below. Ad valorem taxes are based on the value of the home or property with an applied millage rate. The City of North Port has the lowest per capita ad valorem revenue rates of municipalities in Sarasota County.



Sources: Sarasota County Property Appraiser, July Preliminary Tax Roll; University of Florida BEBR April 1, 2022 estimates

TOTAL GENERAL FUND EXPENDITURES

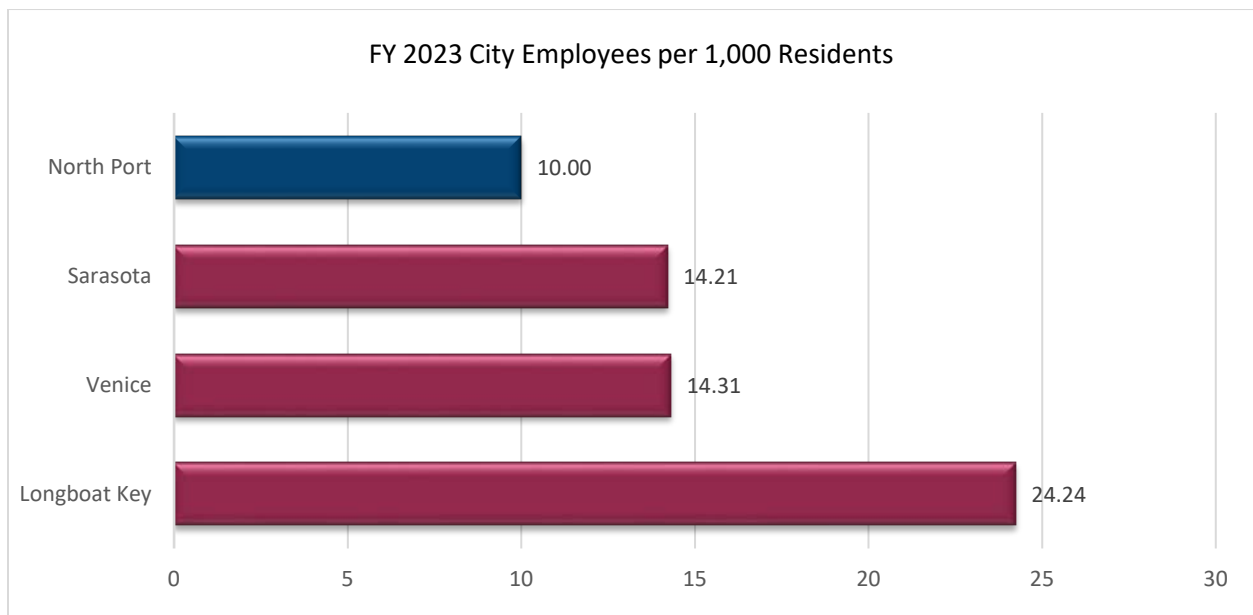
The FY 2023 General Fund expenditures per capita budgeted by each municipality are illustrated below. These expenditures are primarily funded by taxes, state shared revenues, and charges for services revenues. The City of North Port continues to have the lowest per capita expenditure rates of municipalities in Sarasota County.



Sources: City of North Port; City of Sarasota; City of Venice; Town of Longboat Key; University of Florida BEBR April 1, 2022 estimates

CITY EMPLOYEES

The chart below shows the number of city employees per 1,000 residents for each municipality. The City of North Port has the lowest number of city employees per 1,000 residents when compared to other municipalities in Sarasota County.



Sources: City of North Port; City of Sarasota; City of Venice; Town of Longboat Key; University of Florida BEBR April 1, 2022 estimates

REVENUE & EXPENDITURE ANALYSIS

LONG-TERM FINANCIAL PLANNING

In preparing the following long-range financial plan, staff based the analyses on historical data and the current economic environment. Revenues within the City’s legislative control including property taxes, district assessments, water/wastewater rates and other charges for services were forecasted to meet expenditure requirements while maintaining a structurally balanced budget. Other considerations included capital replacement schedules, no changes in service levels in the five forecast years and sustaining a 20% Emergency and Disaster reserve.

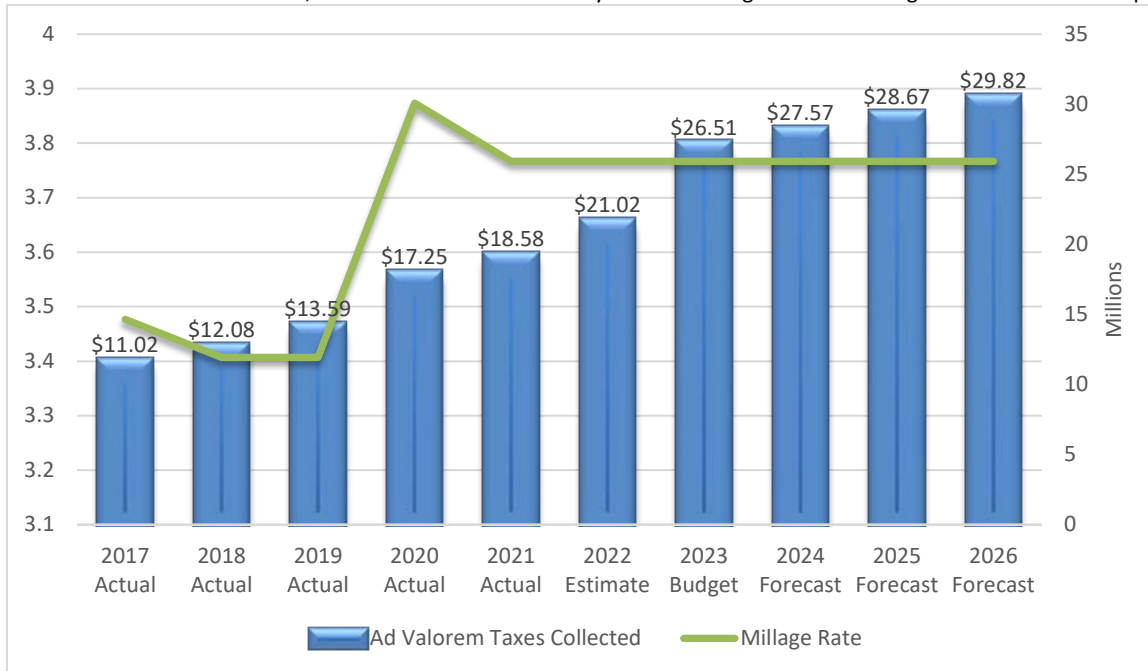
Consideration was given to future economic impacts to the City and city services. Growth in the West Villages Improvement District (WVID) is expected to spur ancillary commercial projects which may include retail gas stations, a supermarket, hotel(s), restaurants and other service-related businesses. There are currently four existing residential communities within two miles of the Atlanta Braves stadium site. This activity will impact our long-term forecasts. For the purposes of the FY23 budget, staff maintained a conservative forecast because the impact of the various proposed projects is unknown until they come into planning. To be clear however, it is expected that this growth will impact all operating funds, Districts and Utilities.

ANALYSIS OF REVENUE SOURCES

TRENDS AND FORECASTS

Property Tax

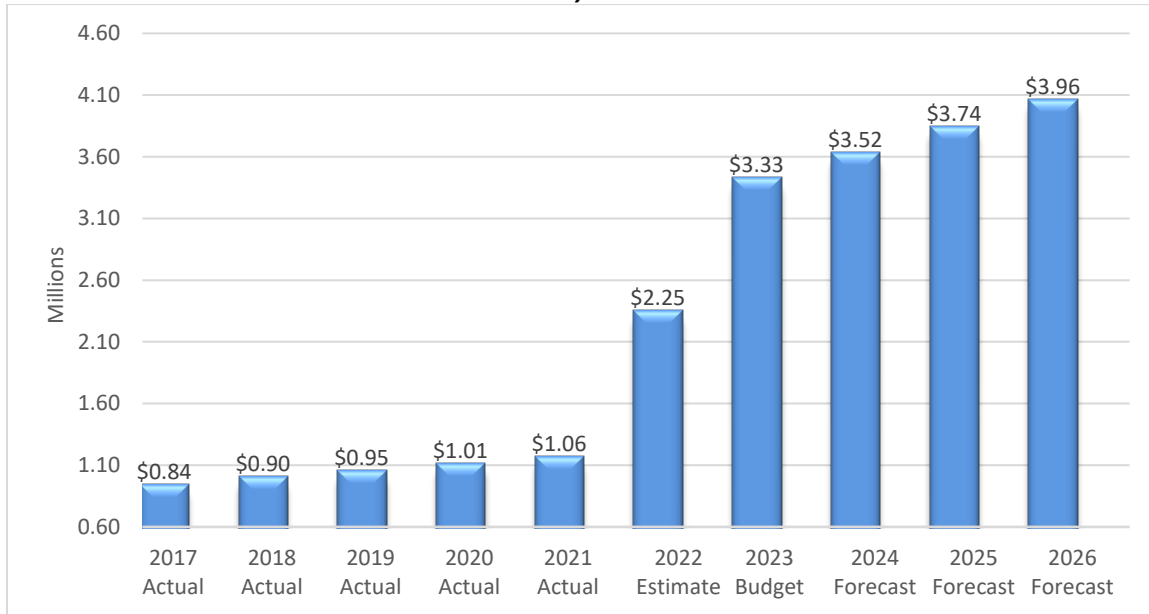
The major revenue source funding the City’s General Fund operations continues to be property taxes. The graph below illustrates the historic and forecast property tax revenues for the City. The “Property Tax Millage Rates” chart displays five years of millage rates. The rate for FY 2023 is unchanged from FY 2022 and the City does not have any debt millage. Although the City has maintained the same millage rate, property tax revenue is expected to increase by over \$5.5 million. The increase is attributed to new construction and an increase in taxable value. The financial forecast analysis is based on recent legislative decisions, continued growth in new construction, and re-assessed taxable value. In forecasting property tax revenue, staff considers the expenditure needs of the City to meet current and future service levels, and to maintain a structurally balanced budget while meeting fund balance reserve policy.



Utility Tax-Electric

The City collected utility taxes for electricity equal to 2% of the payments received by Florida Power & Light (FPL) from the purchaser of electricity. During the budget workshops, the City Commission voted to increase that tax to 6% total (a 4% increase). This increase took effect in April 2022. Purchase of electricity means the purchase of electric power by a person who will consume it within the City. The fiscal year 2022 revenue includes six months of this increase and an anticipated increase based on forecasts from FP&L.

Electric Utility Tax Revenue



Utility Tax-Communication Services Tax (CST)

As of 2001, Communication Services Tax (CST) replaced the Telecommunications Utility Service Tax, Telecommunications Franchise Fees, and Cable TV Franchise Fees. The CST is charged the maximum rate per Florida Statute of 5.72% on all communication services, including voice, data, audio, video or any other information or signal transmitted by any medium that originates within the City and terminates within the State. CST is collected and distributed by the State of Florida. Revenue estimates are projected by the State to be used by local agencies during budget preparation. In 2012, the State legislature adopted changes to Florida Statute 202.18(3) which provided for adjustments to the amount of CST revenue distributed to local governments. The changes in the statute initially resulted in a decline in CST revenue to the City through FY 2016 but the revenue began to increase in FY 2017. Revenue forecasts were determined based on a financial analysis prepared by staff on historical data and the current economic and political environments.

Communications Service Tax Revenue

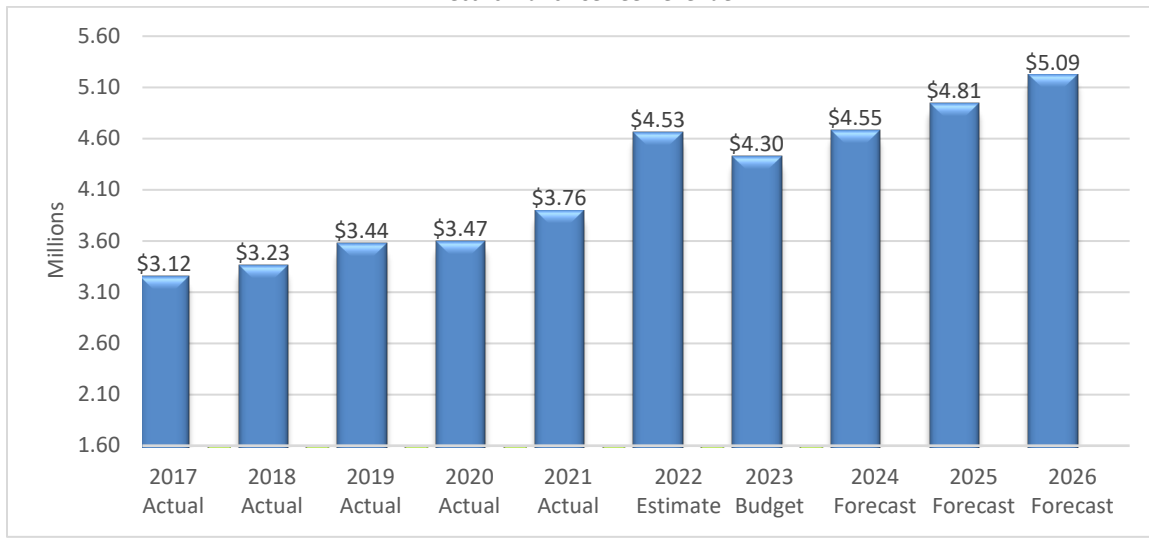


FRANCHISE FEES

Franchise Fees-Electric

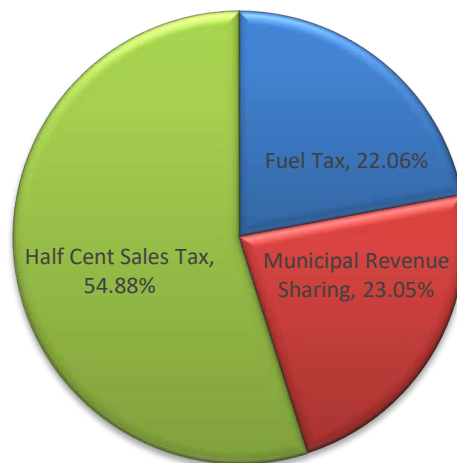
Franchise Fees are negotiated fixed fees to a company or utility for the use of municipal rights-of-way (poles, lines, pipes, etc.) and may include the value of the right for the utility to be the exclusive provider of its services within the City. The City has franchise agreements for electricity and natural gas. The revenue received from natural gas purchases is projected at \$35,000 annually. The City's largest franchise agreement is for electricity. The franchise fee for electricity is a fee charged to Florida Power & Light (FPL) to provide services to the customers of North Port. The current fee is 5.9% of billed revenues less actual write offs from the sale of electrical energy to commercial, industrial, residential customers within the incorporated areas of the City. The City continues to experience growth in commercial and residential development. Based on historical data and the current economic environment, staff developed the following financial forecast.

Electric Franchise Fee Revenue



INTERGOVERNMENTAL REVENUES

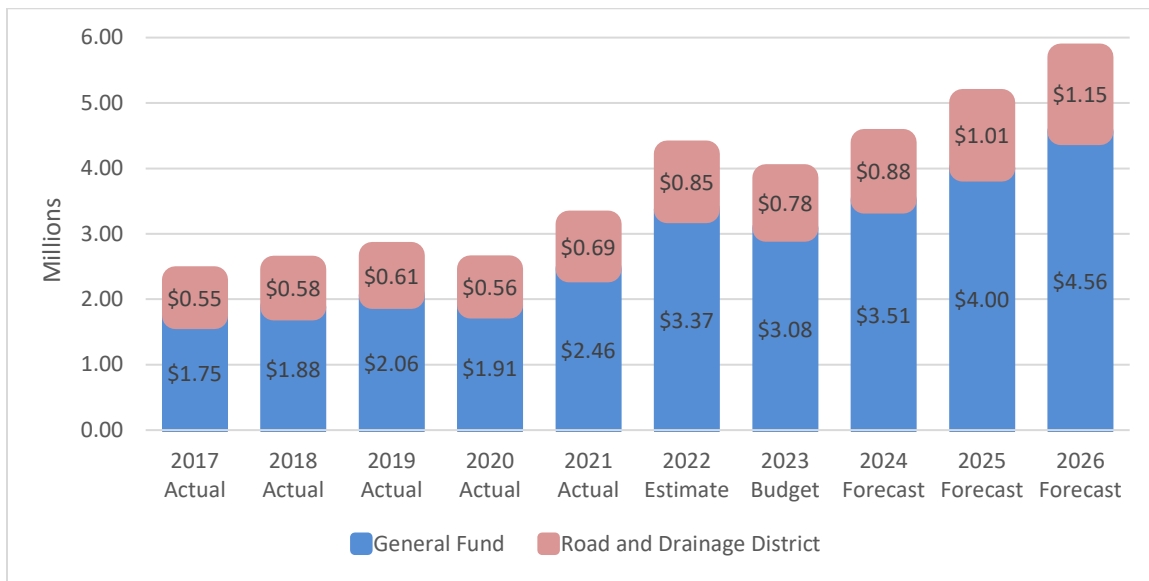
Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of State Sales Tax, State Shared Revenue, and Local Option Fuel Tax (included in Sales and Use Taxes). Other revenues in this category consist of federal, state, and local grants and shared revenue from the County. The graph below illustrates the percentage of the major intergovernmental revenue types.



Municipal Revenue Sharing

State shared revenue is generated from three sources: 1) a percentage of sales and use tax collections, 2) 12.5% of the state alternative fuel user decal fee collections, and 3) the net collections from a one-cent municipal fuel tax. The State of Florida collects the revenue and disburses directly to municipalities. An allocation formula serves as the basis for the distribution of these revenues, which is provided by the State of Florida. General Fund collects an average of 80% of the total with the remaining 20% accounted for in the Road and Drainage District, special revenue fund. Population is a major component of the allocation formula the State uses to disburse revenue. The City of North Port is the largest city in Sarasota County. The growth in population is expected to continue through the five-year forecast model. Based on historical revenue receipts and estimated population growth within the city, staff usually determines the forecasted revenues to increase from 3.5% to 7.5%, annually.

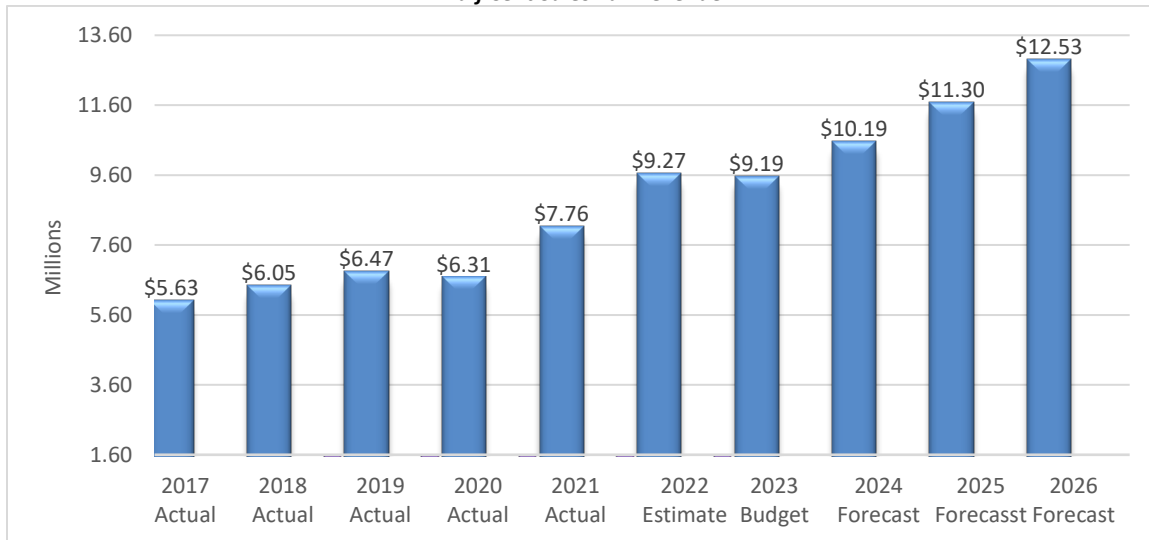
Municipal Revenue Sharing



Local Government Half-Cent Sales Tax

The State of Florida collects the Local Government Half-Cent Sales Tax. The state distributes net sales tax revenues to counties and municipalities that meet strict eligibility requirements. Allocation formulas serve as the basis for this distribution and its primary focus is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenues for local programs. A major component of the distribution allocation is population. As North Port continues to grow, this revenue will increase. Staff estimates an average growth of 6% in revenue from Half-Cent Sales Tax. Revenue forecasts were determined based on a financial analysis prepared by staff reflecting historical data and the current economic environment.

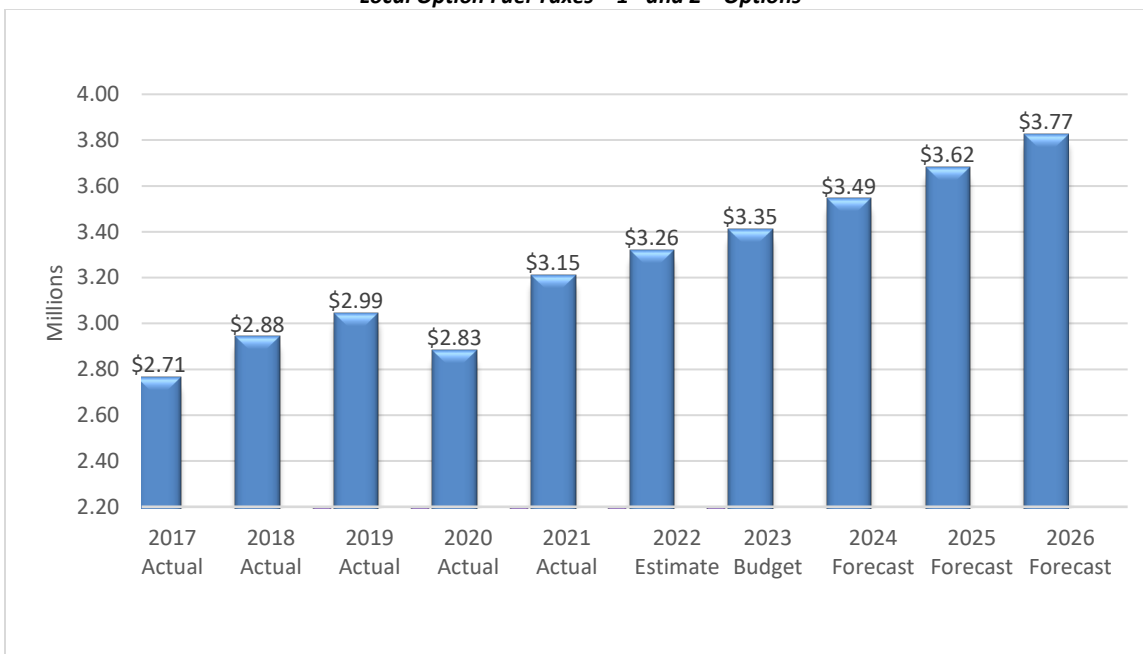
Half Cent Sales Tax Revenue



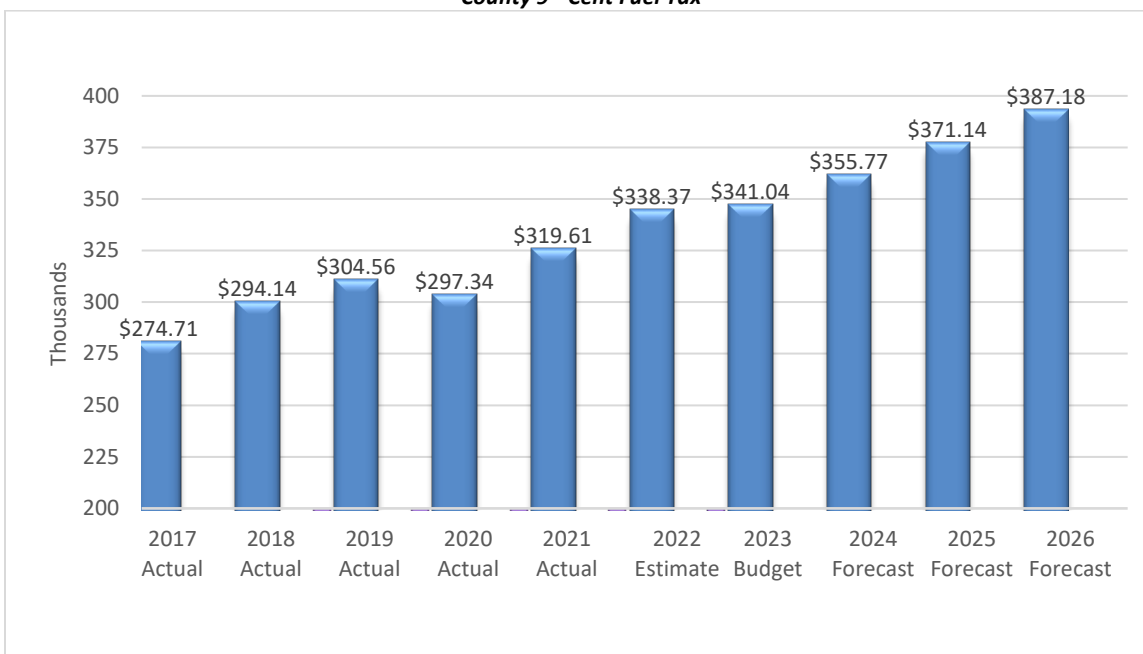
Local Option Fuel Tax

Sarasota County levies a total of 12 cents per gallon which is shared with the cities. The 12 cents is comprised of the full six cents allowed by Florida Statute 336.025(1)(a) and an additional five cents allowed by Florida Statute 336.025(1)(b), and a County one cent levy as allowed by Florida Statute 336.021. The first tax is applicable to all motor fuel and diesel fuel sold at wholesale in the County, while the second exempts diesel fuel. The local option gas taxes are shared with the City through Interlocal agreements. The City of North Port receives all of the above taxes, and revenue estimates are provided each year from the State. Based on historical data, current economic trends and growth in population, staff forecasts revenues from local option fuel taxes to increase 3% each year in typical years. For FY 2023, an increase of \$324,180 is anticipated.

Local Option Fuel Taxes – 1st and 2nd Options



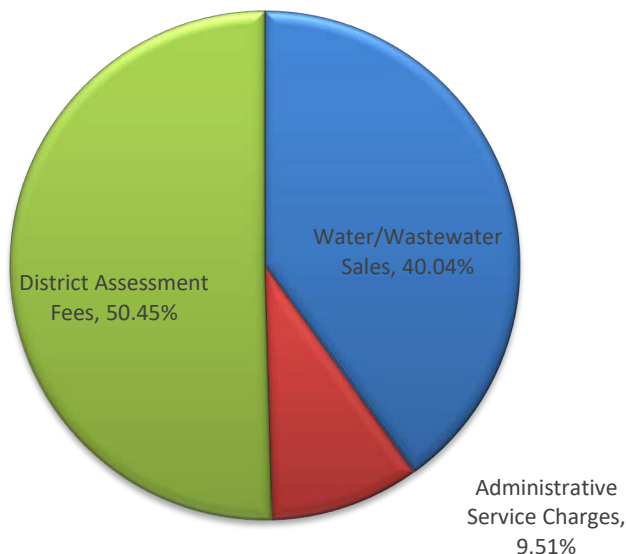
County 9th Cent Fuel Tax



CHARGES FOR SERVICES

Charges for Services represent fees charged as a result of direct benefit or in lieu of other charges. District assessments account for a significant portion of revenues in the charges for services category. The other major revenues in this category include Water/Wastewater Sales and Administrative Charges. Other charges for services includes parks and recreation fees, miscellaneous police fees, EMS transport fees, and other miscellaneous fees.

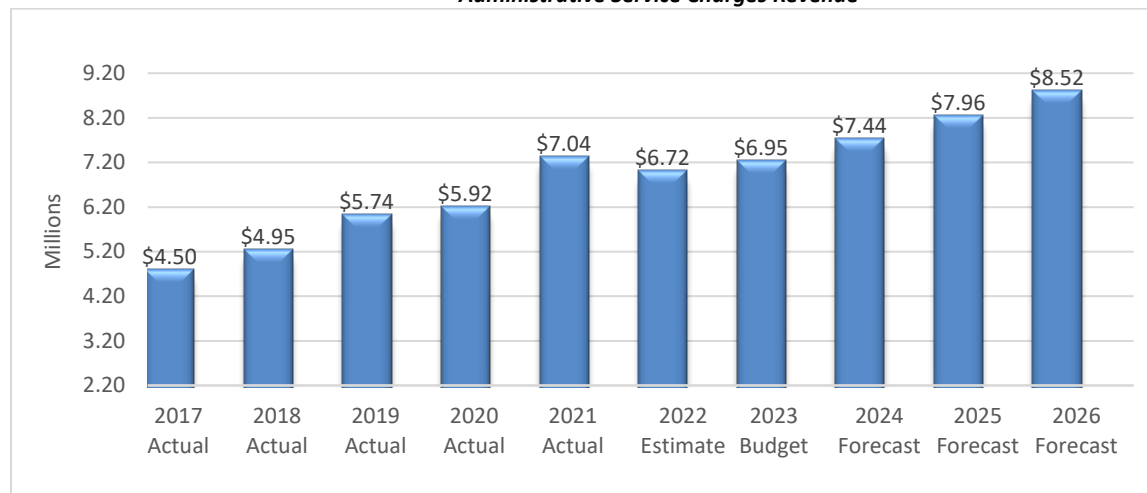
The graph below illustrates the percentage of the three major charges for services (\$73,096,040) for FY 2023.



Administrative Service Charges

Administrative service charges are paid by the three Districts, Building Fund, Utilities and Warm Mineral Springs special revenue fund to the General Fund. These charges support the General Fund provision of support services for information technology, human resources, risk management, finance, executive administration (City Manager, City Attorney, and City Clerk), budget, payroll, and purchasing. These revenues are based on a cost allocation method and will increase based on the respective annual increase and change in level of service required for each service department. These charges are offset by an expense in each fund that utilizes the services.

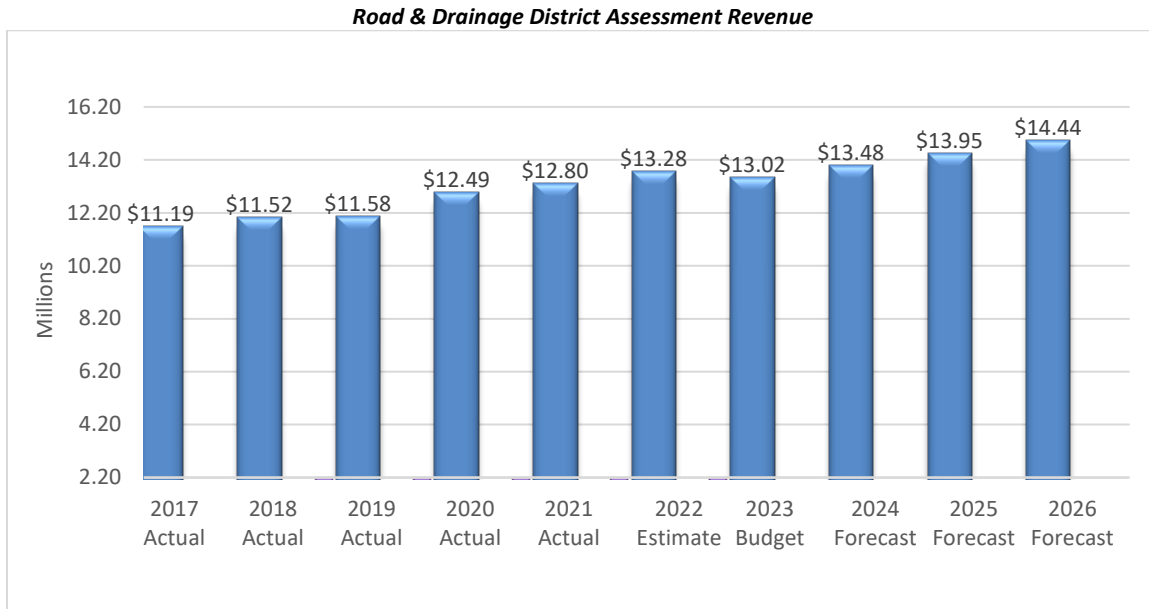
Administrative Service Charges Revenue



The City is unique in having three dependent districts within the City: The Road and Drainage District, the Fire Rescue District and the Solid Waste District. Each district is authorized to levy non-ad valorem assessments based on benefits received by each property within the City. The assessments are not based on property values and are supported by adopted methodologies.

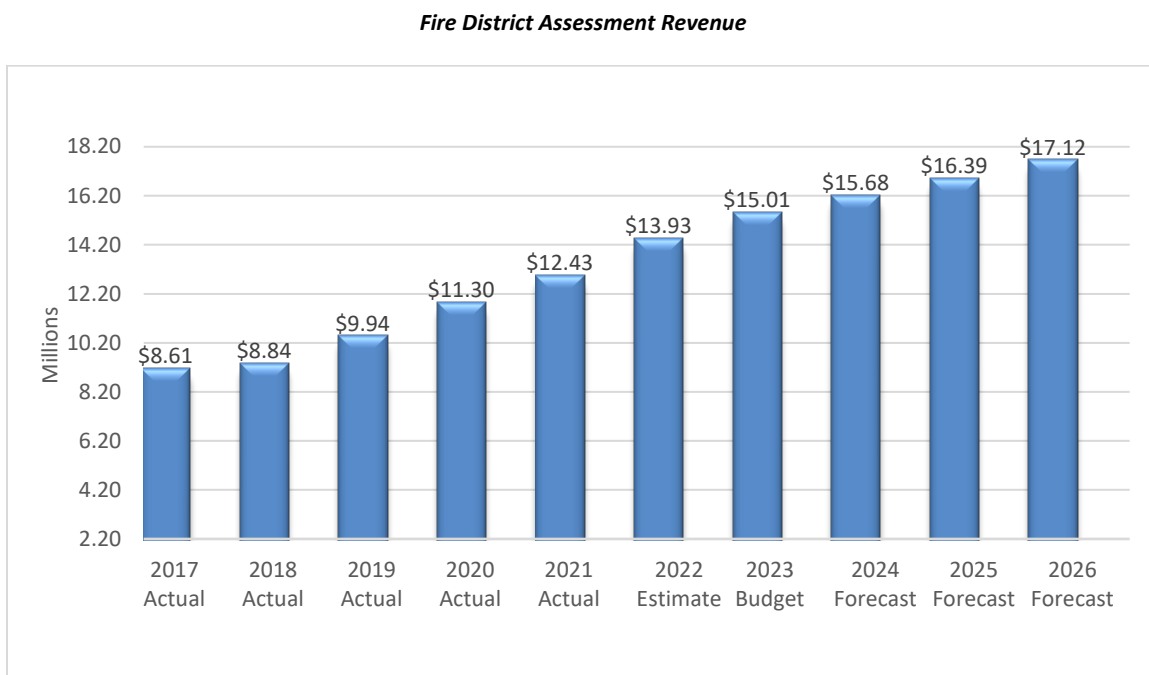
District Assessments-Road & Drainage District

Road and Drainage assessment fees are collected to support the maintenance and repair of roadways, bridge, sidewalks, other mobility infrastructure, and to maintain the stormwater system throughout the city. The assessment revenue generated is restricted to use for general operating costs associated with the District. As the City continues to grow, the demand for services increase. The following bar graph shows the forecasted impact of these changes.



District Assessments-Fire Rescue District

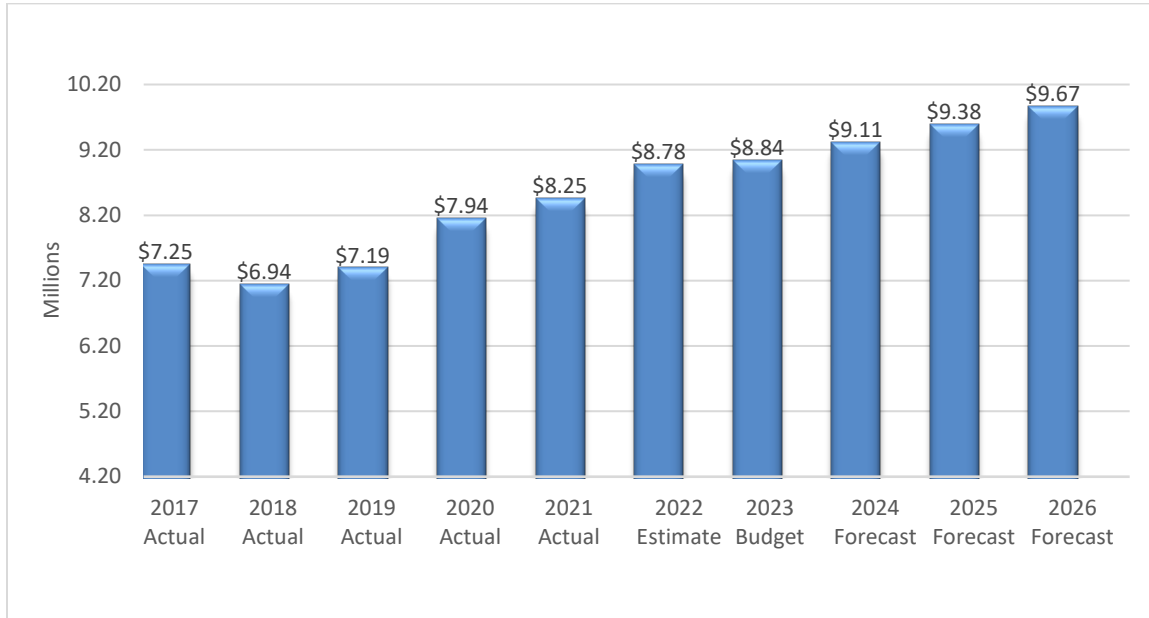
Fire Rescue assessment fees are collected to provide fire protection and suppression services to the citizens of North Port. The revenues are restricted for use by the District to pay for the general operating costs associated with personnel, operations and capital purchases.



District Assessments-Solid Waste District

Solid Waste assessments pay for solid waste collection and disposal including recycling services for residential houses. The revenues are restricted for use by the District to pay for operating costs associated with providing services. The City continues to increase in residential houses as the construction industry is growing. For FY 2022, the Solid Waste assessment increased from \$245 to \$250 per household.

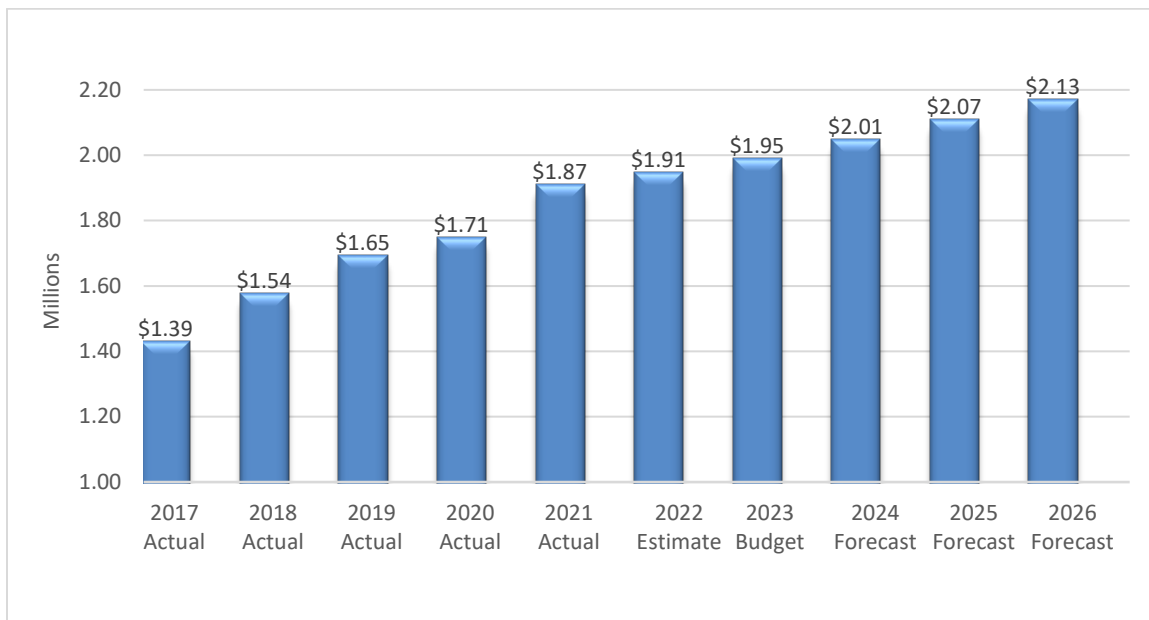
Solid Waste District Assessment Revenue



Commercial Collections-Solid Waste District

Commercial collections pay for solid waste collection and disposal including recycling services for all commercial businesses within the city. The revenues are restricted for use by the District to pay for operating costs associated with providing services. Commercial collections continue to grow as development is completed.

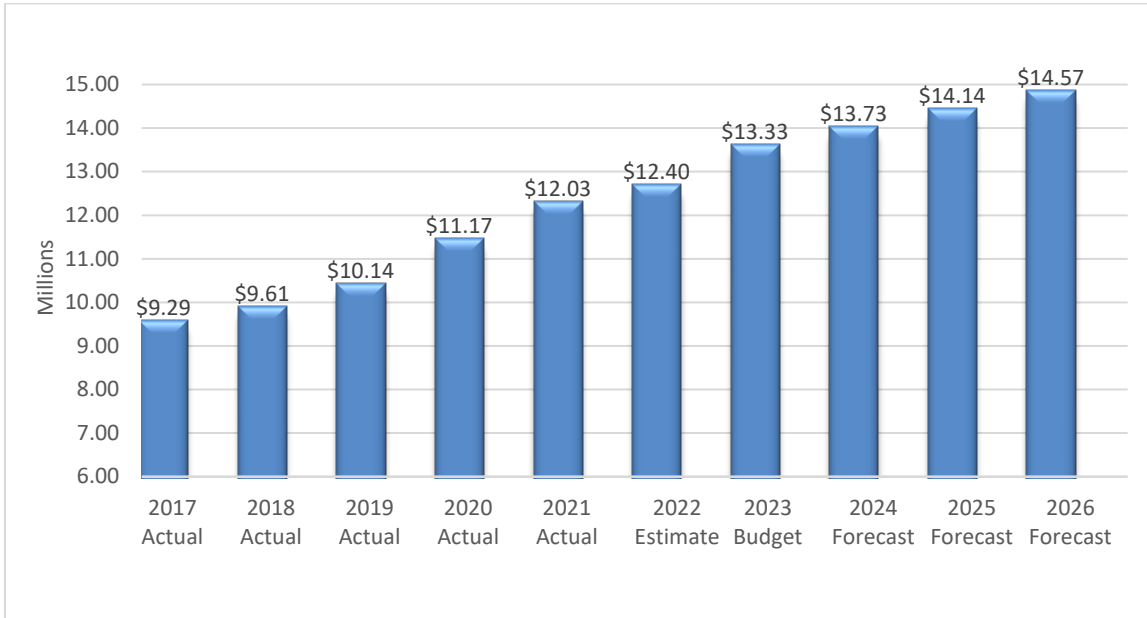
Commercial Collections Revenue



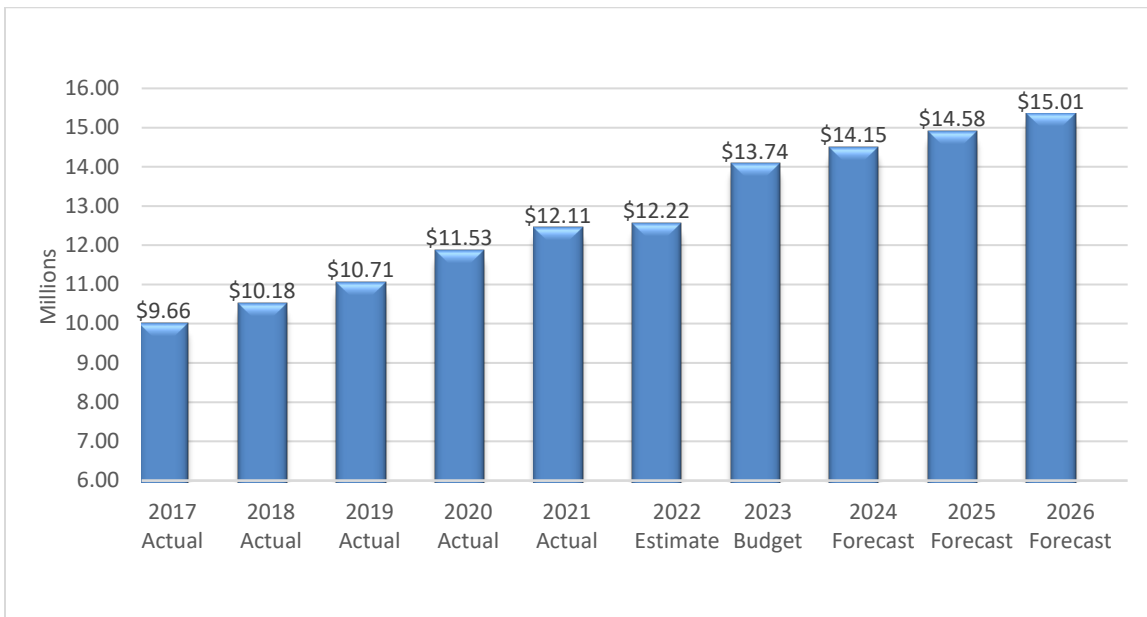
Enterprise Revenues

Water fees are used to cover the costs associated with the planning, construction, operation and maintenance of the City's Water Management Systems, while wastewater fees are used to cover the costs associated with providing sanitary sewer services, including planning, construction, operation and maintenance of the City's Wastewater Systems.

Water Sales Revenue



Wastewater Sales Revenue



ANALYSIS OF EXPENDITURE REQUIREMENTS

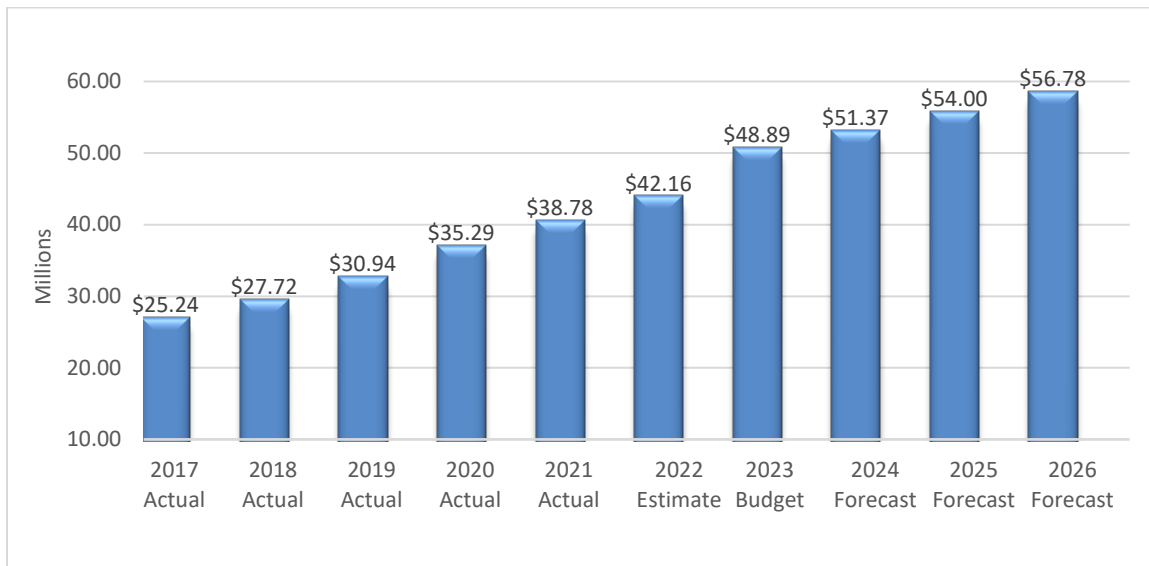
TRENDS AND FORECASTS

Personnel Costs

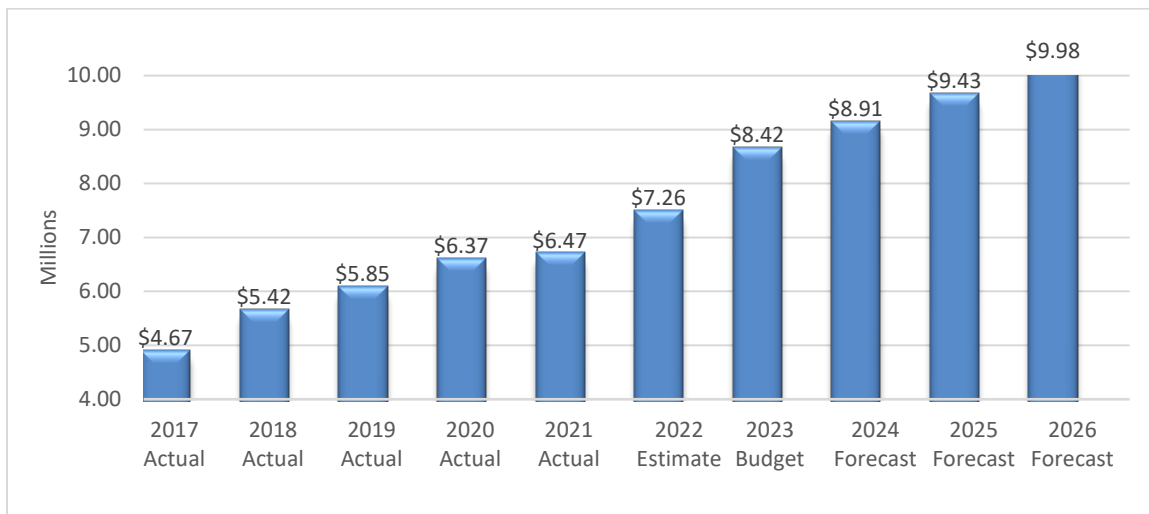
Personnel costs account for 74.03% of the City's General Fund operating budget. In other high service driven funds such as Building and Fire Rescue, personnel expenditures are the largest portion of the budget. Assumptions used in developing future personnel costs include the following:

- Salaries/Wages 4.0% per year
- Payroll Taxes 4.0% per year
- Florida Retirement System 5.5% per year
- Other Pensions 1.5% per year
- Health Insurance 10.0% per year

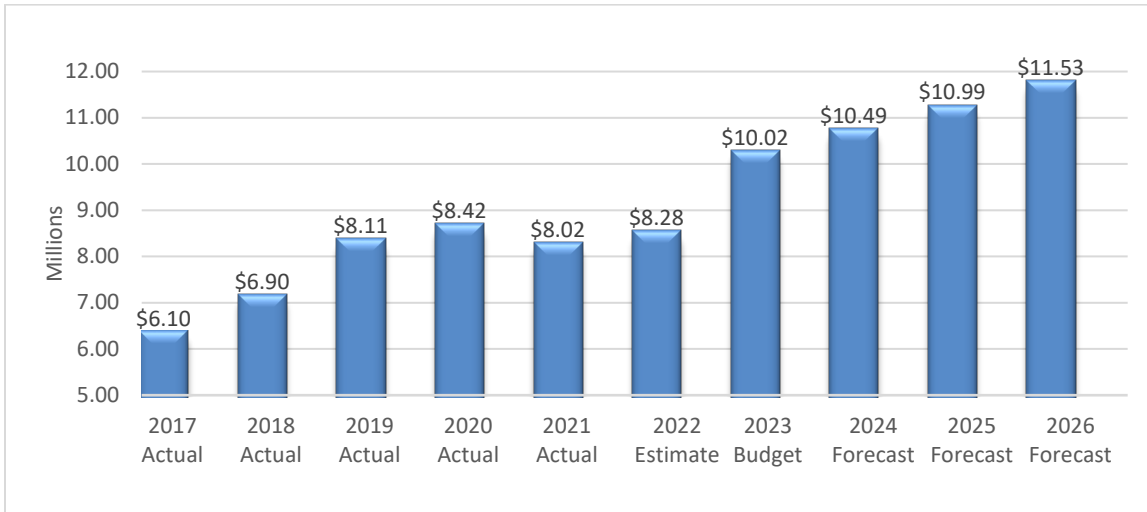
General Fund Personnel Costs



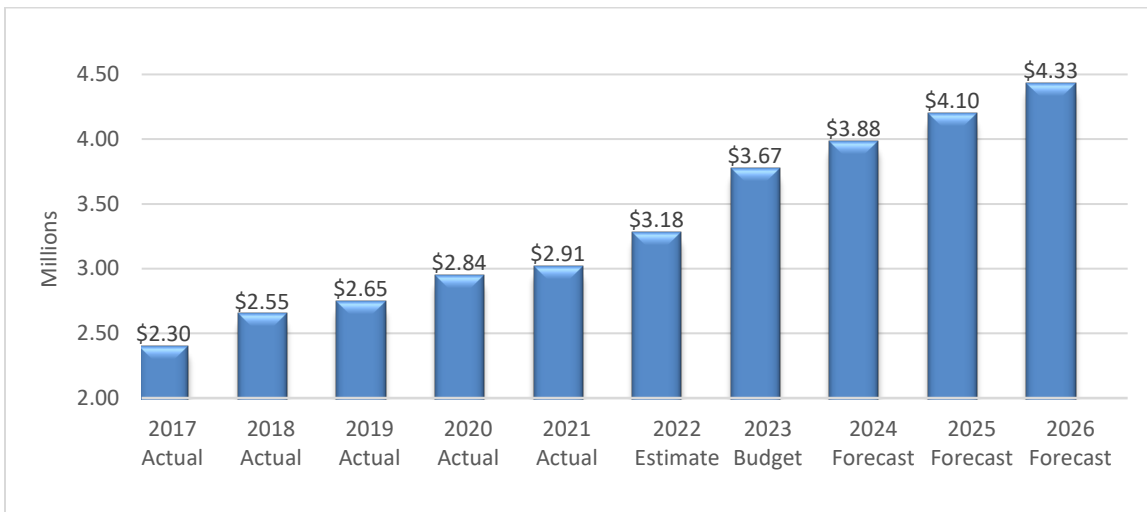
Road and Drainage District Personnel Costs



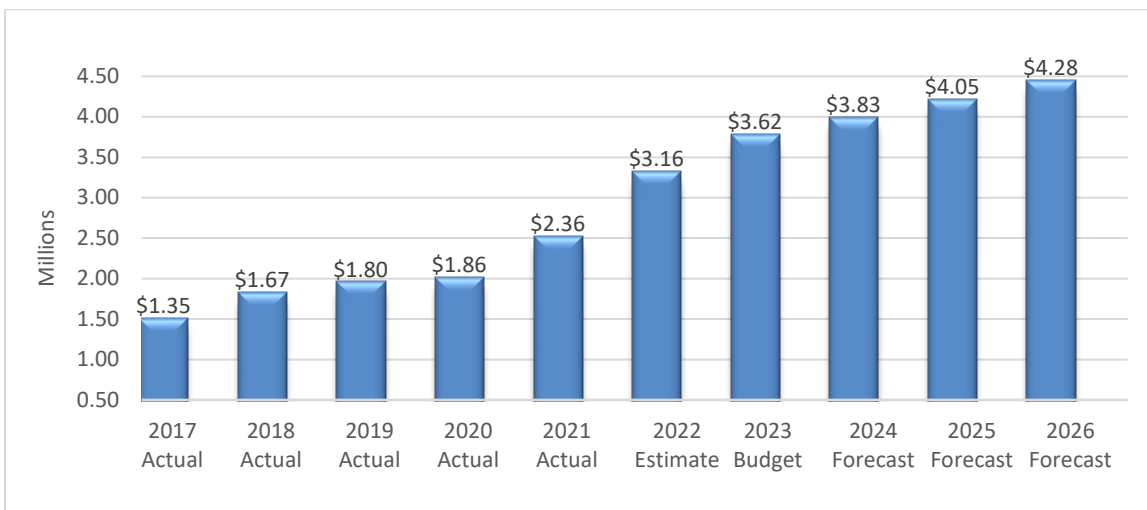
Fire Rescue District Personnel Costs



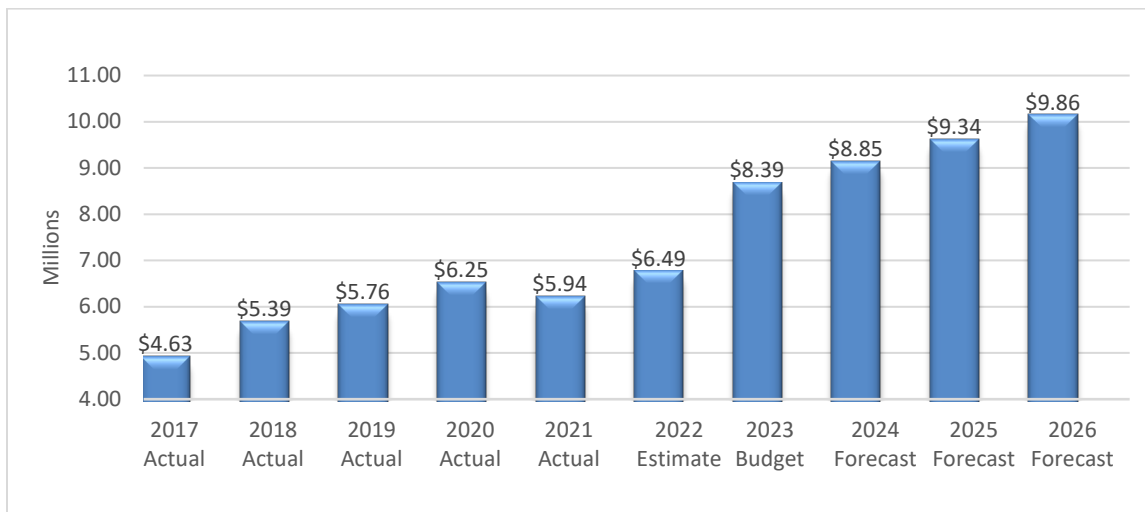
Solid Waste District Personnel Costs



Building Fund Personnel Costs



Utilities Fund Personnel Costs



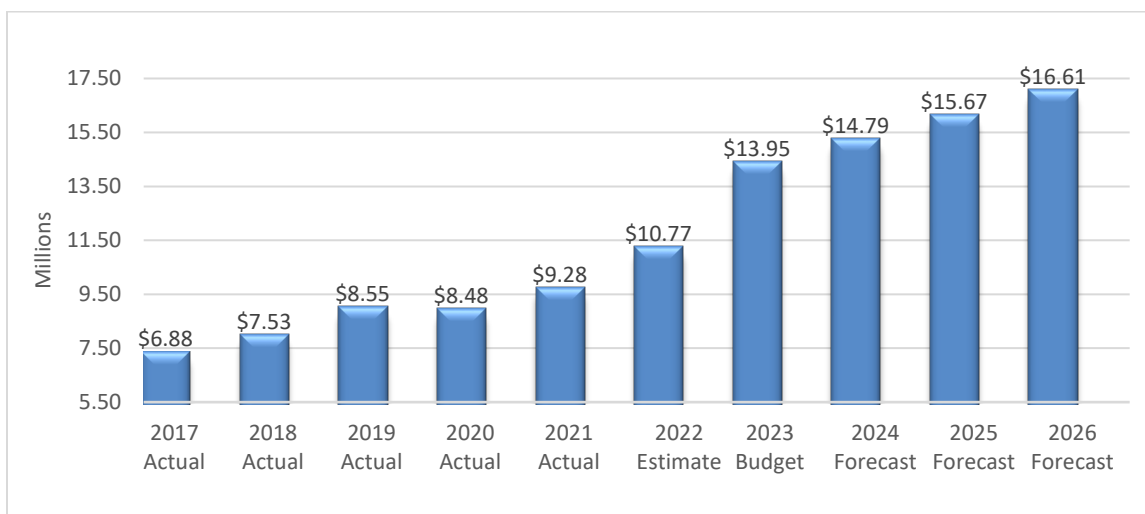
Operating Costs

Operating costs in funds requiring regular repair and maintenance services to meet citizen demands include the Road and Drainage District, Solid Waste District and Utilities. These funds reflect operating expenditures significantly greater than personnel costs. Assumptions used in developing future operational costs include the following:

- Increase of 6.0% for fiscal years 2024-2026 in the General Fund
- Districts and other fund percentage increases are based on historical data
- No changes in current service levels
- No additional services

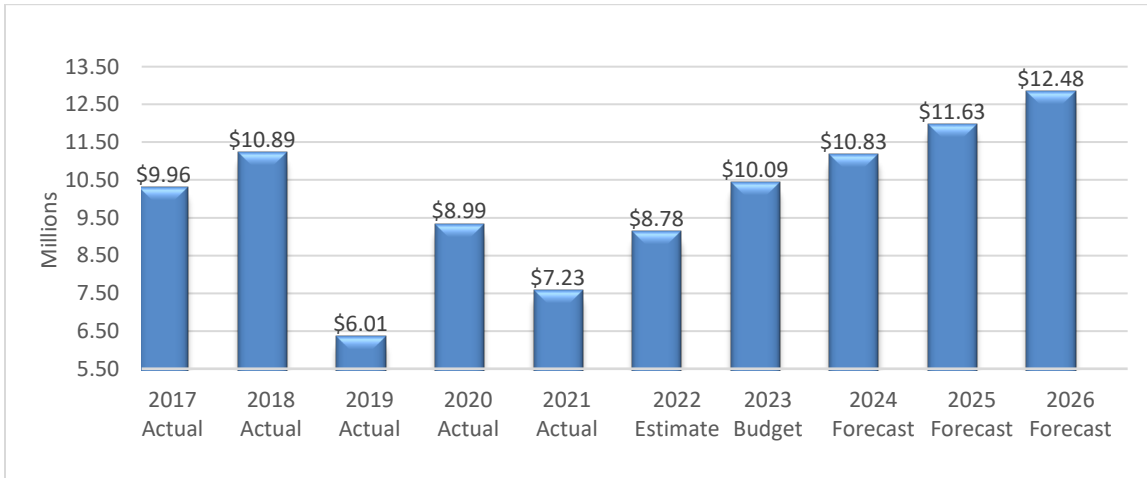
The following graphs illustrate historical data and financial forecast analysis prepared by staff.

General Fund-Operating Costs

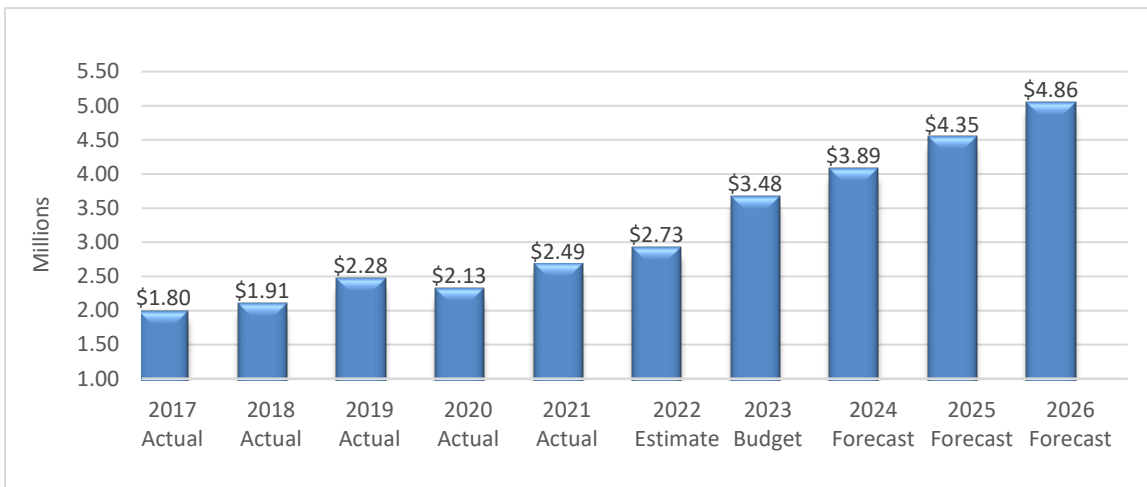


Road and Drainage District-Operating Costs

In FY 19, operating costs decreased due to the completion of the Road Reconstruction Bond, a multi-year, \$39.77 million city wide road reconstruction and rehabilitation program.

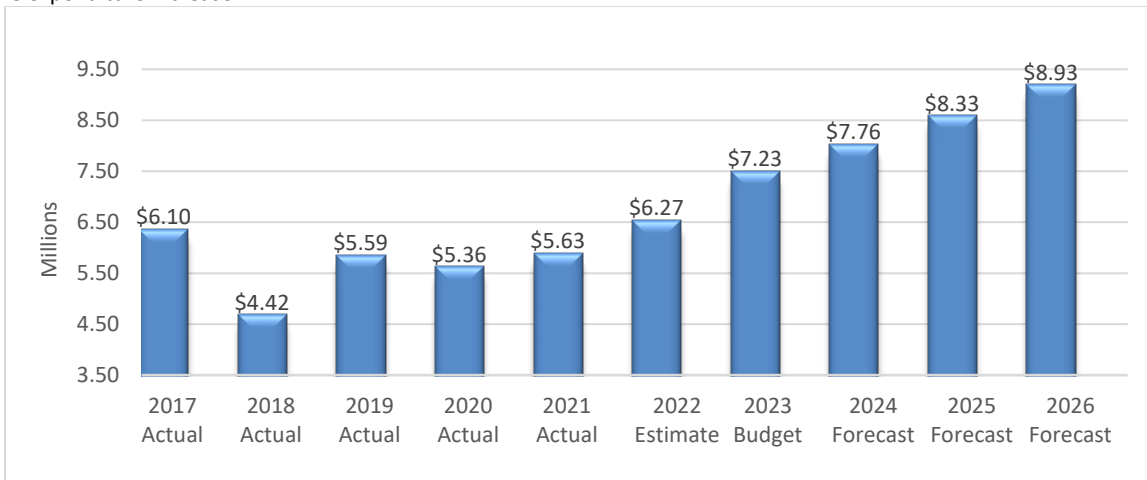


Fire Rescue District-Operating Costs

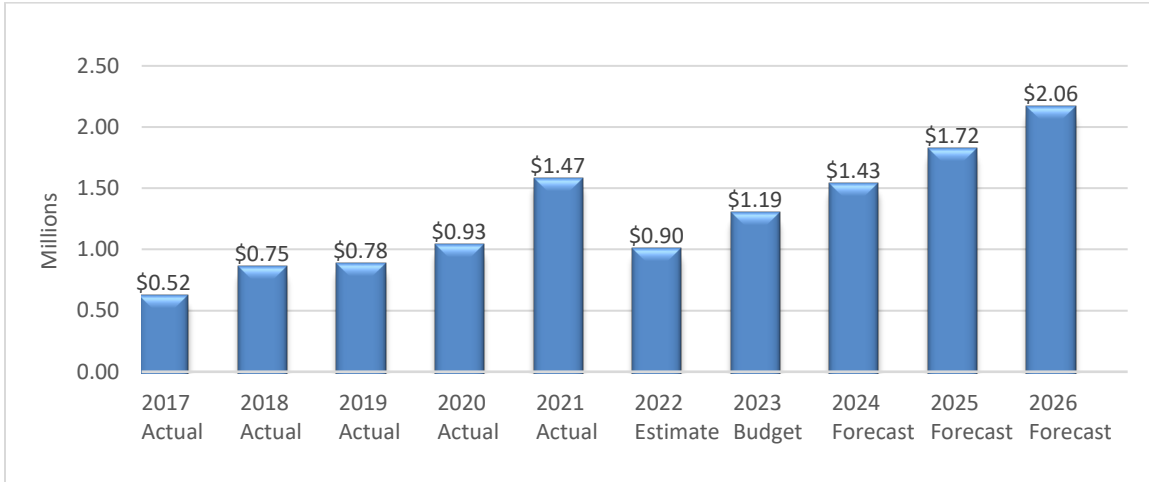


Solid Waste District-Operating Costs

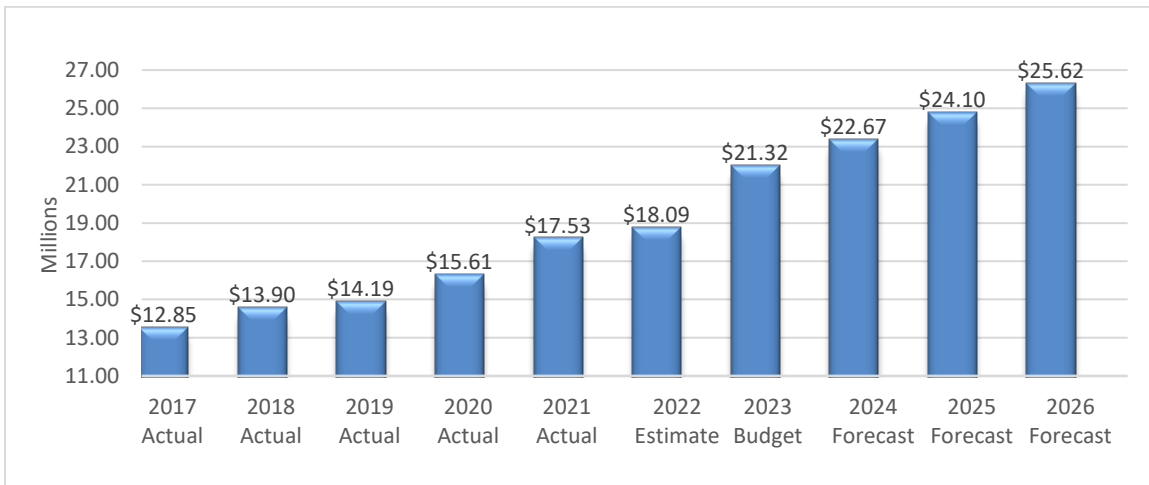
In FY 2017, the Solid Waste District purchased over \$2 million in recycling totes to implement a new recycling program. This was a one-time expenditure increase.



Building Fund-Operating Costs



Utilities-Operating Costs



BUDGET PROCESS AND POLICIES

Budget Process

The City of North Port’s budget process incorporates the development, implementation, and evaluation of a plan for the provision of services and capital assets. The budget serves as a management and control tool by measuring actual performance against budget standards, focuses attention on future operations and plans, and improves communication of goals and objectives. The budget process relies on a timetable of tasks, meetings, and deadlines in order to comply with state requirements for Truth in Millage (TRIM). The process begins with setting a calendar of tasks for the coming months that meet all requirements and is approved by the City Commission. The following is the North Port Budget Calendar for the Fiscal Year (FY) 2023 budget preparation process.

FISCAL YEAR 2023 BUDGET CALENDAR

JAN	S	M	T	W	T	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
2	16	17	18	19	20	21	22
2	23	24	25	26	27	28	29
	30	31					

FEB	S	M	T	W	T	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
2	20	21	22	23	24	25	26
2	27	28					

MAR	S	M	T	W	T	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
2	20	21	22	23	24	25	26
2	27	28	29	30	31		

APR	S	M	T	W	T	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
2	17	18	19	20	21	22	23
2	24	25	26	27	28	29	30

January 10 – Budget meeting between Finance and City Manager (CM) to review and approve budget calendar.

February 14 – New position personnel changes/requests submitted to HR.

February 28 – Overtime, certifications and other adjustments, including any personnel related budget proposals, due to HR.

March 15 - April 12 – One-on-one meetings between Department Directors and their Assistant City Manager or CM. Departments responsible for coordinating these meetings.

March 15 – Capital Improvement Program (CIP) Presentation 2022-26 (new projects and existing projects if adding funding) following CIP status meeting.

March 22 – Commission Workshop – Assumptions, Projections and Priorities FY 2022-23 Budget Development. 9:00 AM – 12:00 PM, City Hall Chambers.

April 8 – First submission budget requests due. Please label all electronic files with: Department and/or division, FY 23 Budget First Submission (e.g. Public Works, R&D, FY 23 Budget First Submission). All items below saved in order, in one file.

- Budget transmittal letter (including mission statement)
- Organizational chart
- Performance measures
- Revenue projections (if applicable)
- GovMax worksheet
- Budget proposals (including all Fleet requests)
- All CIP detail sheets

Electronic submission via SharePoint only.

April 13 – Community Input Budget Meetings 9:00 – 10:30 AM and 6:00 – 7:30 PM, Fire Station 86 (West Villages).

April 19 – CIP Requests final meeting following CIP status update meeting.

April 25 – Community Input Budget Meetings 9:00 – 10:30 AM and 6:00 – 7:30 PM, Suncoast Technical College.

April 29 – Budget Office requested revisions due.

May 4, 5, 6 – CM Recommended budget meetings: Departments meet with CM to discuss departmental budgets.

May 11 – Community Input Budget Meetings 9:00 – 10:30 AM and 6:00 – 7:30 PM, City Hall Chambers.

May 14 – CM requested revisions due to Budget Office.

June 6 – PowerPoint presentations for CM Recommended budget for Commission due to Director of Finance for review and approval.

June 14 - 16 – Commission workshops – CM Recommended budget. 9 AM – 5 PM, City Hall Chambers. Schedule to be approved and included with agenda item.

June 21 – Special Commission meetings to approve Districts' Not To Exceed Rate resolutions. 5 PM, City Hall Chambers.

July 1 – Receive Certificate of Taxable Value, Form DR – 420 from Property Appraiser's Office. The time periods specified herein are determined by using the date of certification of value or July 1, whichever date is later, as Day 1.

July 19 - 20 – Commission workshops – CM Proposed Budget. 9 AM – 5 PM, City Hall Chambers. Schedule to be approved and included in agenda item.

July 20 – 5 PM, City Hall Chambers. Special Commission meeting to include an item establishing a tentative millage rate to be submitted on Form DR-420 by August 4.

	S	M	T	W	T	F	S
M							
A	1	2	3	4	5	6	7
Y	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
2	22	23	24	25	26	27	28
2	29	30	31				

	S	M	T	W	T	F	S
J							
U				1	2	3	4
N	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
2	19	20	21	22	23	24	25
2	26	27	28	29	30		

	S	M	T	W	T	F	S
J							
U						1	2
L	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
2	17	18	19	20	21	22	23
2	24	25	26	27	28	29	30
	31						

AUGUST

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 4 – Within 35 days of certification of value, the City shall advise the Property Appraiser of the following via the completed DR-420 form:

1. Proposed millage rate.
2. Current year rolled back rate.
3. Date, time and place of the tentative budget hearing.

If the City fails to return the completed DR-420 form within 35 days, as indicated above, the City shall be prohibited from levying a millage rate greater than the rolled back rate for the upcoming year. In this instance, the rolled back rate shall be computed by the Property Appraiser.

August 24 – Not later than 55 days after the certification of value, the Property Appraiser shall mail out the Notice of Proposed Property Taxes (TRIM notice).

September 8 – 5:01 PM, City Hall Chambers. Within 80 days of certification of value (September 18), but not earlier than 65 days after certification (September 3), the Commission shall hold a public hearing on the first reading of the budget and millage rate ordinances to include levying a tax and appropriating sums of money. This hearing is publicized via the TRIM notice mailed by the Property Appraiser. Date must not conflict with those of the School Board or Sarasota County. Special District meetings for the first reading of budget ordinances and approval of assessment rates will also be held.

September 17 - 20 – Within 15 days following the first budget hearing, the City shall advertise its intent to adopt a millage and budget. The advertisement is to be published not less than 2 days or more than 5 days from the date of the final public hearing.

September 22 – 5:01 PM, City Hall Chambers. Public Hearing to adopt the budget and millage rate. Special District meetings for the adoption of budget ordinances will also be held.

September 25 – Within 3 days of the final hearing the resolutions adopting the final millage rate shall be forwarded to the Property Appraiser, the Tax Collector, and State Department of Revenue.

October 21 – Not later than 30 days following the adoption of the budget and millage ordinances, the City shall certify its compliance with provisions of Chapter 200, F.S. to the Division of Ad Valorem Tax and the Department of Revenue. This is to be completed via the Certification of Compliance, Form DR-487 and required attachments.

Through the budget process, an annual budget is developed that integrates the Strategic Pillars and Priorities established by the City Commission to meet the needs and goals of the City and establish annual resource allocations. These resource decisions address desired quality and levels of service; staffing levels; technology needs, equipment, and capital improvements; and programs considered to be priorities by the City Commission. The City of North Port’s fiscal year starts on October 1 and ends September 30. The following diagram illustrates the budget process.

CITY OF NORTH PORT BUDGET PROCESS



POLICY AND STRATEGY PHASE

January – March

- ✓ **Beginning Step in Budget Process**
- ✓ **Outline Process**
- ✓ **Budget Assumptions are Determined**
- ✓ **CIP Process Begins**
- ✓ **Prepare General Fund Forecast**
- ✓ **Commission Workshops**

The City utilizes the framework and structural support of the City’s mission and vision statements as well as values to develop the annual budget. During FY 2022, the City Commission formulated six Strategic Pillars and aligned Priorities during a series of scheduled Commission Workshops. These provide the foundation on which staff build recommended goals and performance metrics for the next budget year. Staff presents to the Commission a list of budget discussion items such as service levels for departments, revenue trends (millage rate, non-ad valorem rates, state shared revenue, and other revenue), and any additional expenditures.

Setting budget priorities for the City is one of the most important responsibilities of the City Commission; these directives set the tone for its development. In this phase, the City Commission and staff have the opportunity to reassess goals and objectives in order to provide direction for resource allocation and budgetary decision-making process.

During the budget cycle, each Department Director reviews the CIP as adopted during the preceding budget year. The City Manager or his/her designee, Department Directors, and Finance staff meet to review and monitor the status of all CIP projects. Capital improvement needs are identified for the next five years and projects in progress, or previously approved projects, are updated based on current information.

DEVELOPMENT PHASE

February – June

- ✓ **Train Staff**
- ✓ **Position Changes**
- ✓ **Payroll Projections**
- ✓ **Community Participation**
- ✓ **Department Requests**
- ✓ **Departmental Goals & Objectives**
- ✓ **Revenue Projections**
- ✓ **Preliminary Taxable Value received from Property Appraiser**

A budget manual, which includes worksheets, charts, tips, and instructions, is available online for each department to aid in the preparation of budget requests. The Strategic Pillars and Priorities as established by the City Commission are included to assist with the preparation of the proposed department budget.

As part of the budget process, departments evaluate progress towards meeting current and past goals and objectives. Each department assesses the current conditions, programs, and needs to determine the necessary service levels, efficiency improvements, cost savings opportunities, and required staffing levels. Various financial analyses are performed to assist in budget development. Any proposed changes in service levels, programming, or staffing are evaluated and must include analyses and justification for the request and is reviewed by the Finance Department and City Manager during this process. If a “current service level” or a “continuation of service” is identified, the budget will reflect all costs necessary to maintain City services at the same level as approved in the prior year. Any additional personnel (including start-up expenses) and capital equipment necessary to maintain the current service level is initially requested through a Budget Proposal.

Citizen input, which is received through various public workshops, citizen surveys, and meetings including Commission meetings, advisory board meetings, oversight committees, and neighborhood meetings, is used to inform budget development. During the FY 2023 budget process, the public was engaged in the decision-making process through Community Input Budget Meetings and an online budget tool. The City Manager hosted six Community Input Budget Meetings at three locations across the City in April and May 2022. After a brief overview of the City’s millage rates, historical revenue and expenditures, and budget cycle as well as major department initiatives, the public was invited to ask questions and provide their comments.

An online budget tool was available to the public on the City’s website from April 20 – May 13, 2022. Residents were asked to allocate \$100 based on City Services and their importance to them. The results of the 90 budgets submitted were considered by City staff and leadership while developing the FY 2023 budget.

During the month of April, departments begin preparing their budget requests using line-item budget formats and preparing their capital improvement requests for the CIP. The basic unit of budgeting is at the department level. Department budgets are further delineated to specific service units. Additionally, each department identifies initiatives that are to be accomplished in the fiscal year.

The CIP is developed during, and as an integral part of, the annual budget process. Consistency with the City's Comprehensive Plan is assured by the involvement of the Planning and Zoning Advisory Board and Planning and Zoning Department. Departments must submit justification for each new project proposal and include the estimated source of funding, impact to the operating budget, net cost savings, and potential new revenues. Projects that may be funded by grants, either fully or partially, must be an approved "committed funding source" for the first three years of the schedule and for years four and five, with the application process underway.

REVIEW PHASE

April – September

- ✓ **City Manager Review**
- ✓ **Executive Management Meetings**
- ✓ **Balance the Budget**
- ✓ **City Manager's Recommended Budget**
- ✓ **CIP reviewed and presented to the Commission**
- ✓ **Final Certification of Taxable Value**

In May, all departmental budgets are due to Finance Budget Office and City Manager's Office. The Finance Department performs an administrative review of all departmental budget packages for consistency, accuracy, and compliance with budget policies. Each department meets with the City Manager, Assistant City Managers, Finance Director, and Budget Office staff to provide an overview of the budget request and answer questions. Recommended funding levels and operational Budget Proposals are discussed based on the City Commission's priorities as well as program service needs while maintaining a City-wide perspective that ensures fiscal integrity.

The City Manager, Assistant City Managers, Finance Director, and Budget Office staff also review all CIP requests, and the Finance Department compiles a combined Recommended Capital Improvement Program document to be submitted to City Commission. Each project is evaluated individually and as a part of the long-range goals of the City. Projects proposed for the first year are included in the annual budget.

In June, the City Manager presents the Recommended Budget to City Commission for the fiscal year commencing October 1st. The Recommended Budget includes all operating and capital expenditures and the funding sources intended to finance the budget. The Recommended Budget is sent to City Commission and is posted on the City's website. The City Commission reviews the Recommended Budget and workshops are conducted to provide an opportunity for City management and departments to offer additional information. The public is encouraged to attend the budget workshops and provide comment on the Recommended Budget.

ADOPTION PHASE

June – September

- ✓ **Final Step in Budget Process**
- ✓ **City Manager's Proposed Budget**
- ✓ **Tentative Adoption**
- ✓ **TRIM Notice**
- ✓ **Public Hearings**
- ✓ **TRIM Advertisement**
- ✓ **Final Adoption of Budget**

Taking into consideration the Commission and the public's suggestions, the City Manager then presents the Proposed Budget in July. The City Manager's Proposed Budget is again reviewed by Commission and workshops are conducted to provide an opportunity for City management and departments to offer additional supporting information. The public is encouraged to attend the budget workshops and are allowed time to comment.

Public hearings are held, typically in September, in City Hall Commission Chambers. The public is invited and encouraged to attend the hearings and participate in the budget process.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for budget hearing notices to ensure residents have an opportunity to be heard before final

adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser.

Florida Statute requires that all municipal governments establish budgetary systems and approve annual operating budgets. The City Commission annually adopts an operating budget and appropriates funds for the general, special revenue, capital, and enterprise funds based on these procedures for establishing the budgetary data:

- Prior to September 1, the City Manager submits a proposed operating budget to the Commission for the next fiscal year commencing on October 1. The operating budget includes proposed expenditures and revenues.
- Public hearings are conducted to obtain taxpayer comments.
- The City advises the County Property Appraiser of the proposed millage rate, special assessment levies, and the date, time, and place of the public hearing for budget adoption.
- The budget and related millage rate and special assessment levies are legally enacted by ordinance or resolution.

The final Ad Valorem millage rate and non-ad valorem district assessment rates are adopted by City Commission approved resolutions and the final budgets, including a non-district budget and three district budgets, are adopted by City Commission approved resolutions. The City forwards the final millage resolution, final district assessment rates resolutions, and the final budget resolutions to the Property Appraiser, Tax Collector, and the Department of Revenue within three days of final adoption.

Once all public budget hearings are completed, resolutions adopted, and the Florida Department of Revenue certification is finalized, the Adopted Budget becomes the Financial Plan, Operations Guide, Budget Policy Document, and Communications Device for the upcoming fiscal year.

IMPLEMENTING, MONITORING AND AMENDING PHASE – BUDGETARY CONTROL

October – September

- ✓ **Occurs Year Round**
- ✓ **Budget Rolled into new Fiscal Year**
- ✓ **Transmit Adopted Millage**
- ✓ **TRIM Compliance Package sent to Department of Revenue**
- ✓ **Review Requisitions**
- ✓ **Commission Agendas**
- ✓ **Budget Amendments**
- ✓ **Monthly Financial Reports**

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary controls throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

Department directors and managers are accountable for expenditures over budget. Monthly budget reports are submitted to the Commission and City Manager comparing year-to-date totals with the budget. Periodic presentations are given to City Commission on revenues, departmental updates, and the Capital Improvement Plan. Revenue and expenditure patterns are examined and compared to provide forecasts and recommend corrective action as needed.

Although budgetary control is maintained at the category of expenditure level during the year, the legal control is maintained at the fund level. Amendments to the budget can be either a transfer or an increase. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions or the modification of the intent of the CIP budget. As described in the budget resolution, budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval. An actual increase in budgeted appropriations requires the City Commission approval as well. During the year, assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.

The annual budget includes an original appropriation resolution, a budget adjustment for legally binding encumbrances outstanding at the end of the previous year, and other budget amendments adopted by the City Commission. Unexpended appropriations for these funds lapse at the end of each fiscal year.

In regard to adopted CIP projects, appropriations in these funds remain open and carryover to succeeding years until they are amended or canceled. Since these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information.

BASIS OF ACCOUNTING, MEASUREMENT FOCUS, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the *economic resources measurement focus* and the *accrual basis of accounting* with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Funds
- Proprietary Funds: Includes Enterprise Funds and Internal Service Funds

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. For additional details on the City's fund structure, descriptions, historical revenue and expenditure analysis, and balances, see the Fund Structures & Summaries Chapter.

Financial Policies and Procedures

The Government Finance Officers Association (GFOA) encourages an active and ongoing discussion of the financial policies of the City and requires the policies to be included in the budget. Although only provided for reference purposes at this time, City staff has developed a list of the policies that we use and follow.

GENERAL POLICIES

The City is committed to strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies.

The City is committed to maintain and further develop programs to ensure its long-term ability to pay all costs necessary to provide the level and quality of service required by its citizens.

The City is committed to establish and maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The City's financial accounting system is maintained in accordance with the Generally Accepted Accounting Principles in the United States (US GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process at least once every three years. In accordance with Florida State Statute (218.391), the City establishes an Audit Committee whose primary purpose is to assist in selecting an auditor to conduct the annual financial audit. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Annual Comprehensive Financial Report is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes, and procedures in such a manner as to receive an unqualified audit opinion and to maintain a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

OPERATING BUDGET POLICIES

Florida Statute, 166.241 requires each municipality to establish a fiscal year beginning October 1 of each year and ending September 30 of the following year. The City Commission adopts a budget each fiscal year by resolution. The statute further establishes that the amount available from taxation and other sources, including balances brought forward from prior fiscal years, **must** equal the total appropriations for expenditures and reserves.

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by resolution of the City Commission; and the final budgets, including a non-district budget and three district budgets, are adopted by a City Commission approved resolutions. The City forwards the final budget and millage resolutions to the Property Appraiser, Tax Collector, and the Department of Revenue within three days of final adoption.

BUDGET LINK TO FINANCIAL AND STRATEGIC PLANS

The annual budget is developed in accordance with the Strategic Pillars and Priorities as established in the City of North Port Strategic Vision Plan 2022-2025, City's comprehensive plan, needs of the community, and federal and state laws. Departmental priorities and service levels will be established by the aforementioned plans.

BUDGET SCOPE

Prior to July 31, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures and the funding sources intended to finance the budget. The proposed budget is sent to the City Commission, the local press, and posted on the City's website. The City Commission reviews the full City budget and workshops are conducted to provide an opportunity for city management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget. The budget contains the following:

- 1) A letter from the manager discussing the proposed budget for the next fiscal year, a review of the major changes from the previous year's activities, and the current financial condition of the city.
- 2) Proposed capital, operations and maintenance, and debt service expenditures by department or division and type of expenditure for the budget year, along with comparisons to adopted expenditures for the current year and actual expenditures for three prior years.
- 3) Proposed receipts, by source, for the budget year, along with comparisons to adopted receipts for the current year and actual receipts for three prior years.
- 4) Budget Proposals necessary to meet established priorities and goals.
- 5) A table of organization with proposed staffing levels by department and/or division along with comparisons to staffing levels for the current year.
- 6) A summary of budgeted revenues, expenditures, and changes in fund balance for the General Fund.

BUDGET FORM

The City of North Port's operating budget is developed on an annual basis. The budget is presented in a fund/department format and includes all costs and revenues where appropriate. Line item detail is presented in the proposed budget along with performance measures and anticipated results.

- 1) Developed with the goal of maintaining a structurally balanced budget, which means a balance between operating expenditures and operating revenues.

- 2) Recurring revenues, the portion of the City's revenues that are expected to continue year to year, such as property taxes, will be used for recurring expenditures that appear in the budget each year, such as salaries, benefits, maintenance costs, materials and supplies.
- 3) Non-recurring revenues and reserves will be used for non-recurring expenditures such as one-time capital expenditures.
- 4) Reserves will not go below the minimum undesignated fund balance based upon the City's Fund Balance policy.

BUDGET CALENDAR

The Budget Calendar is developed in conjunction with Florida State Statute requirements and local ordinances. The calendar lists major events for all parties involved, and other minor milestones are included in the budget manual for staff.

BUDGETARY CONTROL

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary controls throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

- 1) Department directors and managers are accountable for their budgets.
- 2) Budgetary control is maintained at the category of expenditure level; however, the legal control is maintained at the fund level.
- 3) Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget.
- 4) Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval.
- 5) An increase in budgeted appropriation requires City Commission approval.
- 6) Assurances are made that the individual departments do not exceed their appropriations through a computerized budget monitoring system.
- 7) The annual budget includes an original appropriation resolution, a budget adjustment for encumbrances outstanding at the end of the previous year, and other budget amendments adopted by resolution.
- 8) Unexpended appropriations for these funds lapse at the end of the fiscal year.
- 9) Project appropriations adopted within the Capital Improvement Program remain open and carry over to succeeding years until they are amended or canceled.

The City maintains a budgetary control system that ensures adherence to the budget.

BUDGET PREPARATION – ROLES AND RESPONSIBILITIES

Responsibility of initiating the budget cycle rests with the City Manager. The budget preparation process relies upon several staff members to be successful. The management of the process is provided by the Budget Administrator through the Finance Director and City Manager.

- 1) Budget manual preparation including: instructions, submission of information, description of budget process, budget calendar, assumptions to be used for requests, and forms with instructions is prepared by the Budget Administrator.
- 2) Department/division requests are the responsibility of the department director and/or division manager.
- 3) Finance Director and Budget Administrator review the department/division budget requests to ensure compliance with priorities and objectives, revenues and expenditures balance, and revenue estimates are realistic and within guidelines.
- 4) City Manager reviews department/division requests with appropriate organizational staff.
- 5) Budget Administrator compiles the City Manager Proposed Budget for presentation to the City Commission for consideration.
- 6) Finance Director and Budget Administrator ensure the City is in compliance with Florida Statute 200 – Truth in Millage (TRIM) requirements.
- 7) Finance Director and Budget Administrator implements adopted budget to start the new fiscal year.
- 8) Finance staff monitors the budget and the progress towards the objectives.
- 9) Budget Administrator is responsible to annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

BUDGET PREPARATION – PROCESS OF BUDGETING FOR SALARIES AND WAGES

The City utilizes a business process management software, CentralSquare Technologies NaviLine, that allows the organization to use a system of integrated applications to manage functions related to human resources, financial planning, management, and city services. The personnel tracking system tracks all types of employees, not just full-time. In addition, the system tracks authorized budgeted positions including start dates, compensation levels, and vacancies. Also, positions which are frozen or eliminated are tracked within the personnel system.

BASIS OF BUDGETING

The annual operating budget balances operating expenditures with operating revenues. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Capital Funds, and Debt Service Funds, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long-term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- ✓ Sales and use taxes are considered to be revenue when received rather than when earned.
- ✓ Project lengths (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending of project length budgets is considered to reduce funds available. The closeout of unspent project length budgets is considered to increase funds available.

The budgets for Enterprise Funds are prepared using the accrual basis of accounting except for the exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- ✓ Capital outlay is budgeted as an expense in the year purchased.
- ✓ Interest capitalized on construction projects is budgeted as interest expense.
- ✓ Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- ✓ Principal payments are shown as expenditures rather than reductions of the liability.
- ✓ Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- ✓ Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- ✓ Purchases of inventory are considered to be expenses when purchased, not when sold or used.
- ✓ Accrued compensated absences are not considered to be expenditures until paid.
- ✓ Project length (continuing appropriations or projects that span more than one year) budgets are considered to be reductions of funds available when appropriated. Overspending of project length budgets is considered to reduce funds available. Close out of unspent project length budgets is considered to increase funds available.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at these levels. Capital project expenditures are controlled at the fund, department, and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with City Manager approval provided that the transfer is within the same fund. Transfers between departments within the same fund require City Manager approval. Transfers between funds require the City Commission approval by resolution. Increases in total appropriations require the City Commission approval by resolution. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished by a supplemental appropriation which requires the City Commission approval by resolution.

FUND BALANCE POLICIES

The City utilizes a variety of accounting funds for recording revenues and expenditures of the City. At each fiscal year-end, the budgeted/appropriated expenditure authority lapses with the exception of capital project spending, and operating expenses that have been incurred but not paid. The remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the City.

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Classifications of fund balance are established as authorized by City Resolution No. 2018-R-13 (included in the Supplemental section of this document). Fund balance is reported in up to five components – non-spendable, restricted, committed, assigned, and unassigned.

- Nonspendable – Assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories, or other prepaid items.
- Restricted – The portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors, or laws.
- Committed – The portion of fund balance constrained by the limitations the City Commission imposes and which remain binding until the City Commission removes them. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.
- Assigned – The portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (management team), or delegated to the City Manager or Finance Director.

Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.

- **Unassigned** – The remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose; otherwise, they would be accounted for in the General Fund.

When a governmental fund has multiple classifications of fund balance, the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.

The City's fund balance reserves as established by Resolution No. 2018-R-13 are as follows:

GENERAL FUND. The components of the General Fund Reserves should include:

- a. Contingency/Emergency/Disaster Relief Reserve
The City should retain a reserve of twenty percent (20%) of the General Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
- b. Budget Stabilization and Economic Uncertainty Reserve
The City should maintain a minimum of five percent (5%) and up to ten percent (10%) reserve of General Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. These funds, if used, must be replenished.

OTHER GENERAL GOVERNMENT OPERATING FUNDS.

- a. Building Fund
 - (1) Contingency/Emergency/Disaster Relief Reserve
The City should retain a reserve of twenty percent (20%) of the Building Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
 - (2) Budget Stabilization and Economic Uncertainty Reserve
The City should maintain a minimum of five percent (5%) and up to ten percent (10%) of Building Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. These funds, if used, must be replenished.
- b. Fire Rescue District Fund
 - (1) Contingency/Emergency/Disaster Relief Reserve
The City should retain a reserve of twenty percent (20%) of the Fire Rescue District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
 - (2) Budget Stabilization and Economic Uncertainty Reserve
The City should maintain a minimum of five percent (5%) and up to ten percent (10%) of Fire Rescue District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. These funds, if used, must be replenished.

c. Road and Drainage District Fund

(1) Contingency/Emergency/Disaster Relief Reserve

The City should retain a reserve of twenty percent (20%) of the Road and Drainage District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

(2) Budget Stabilization and Economic Uncertainty Reserve

The City should maintain a minimum of five percent (5%) and up to ten percent (10%) of the Road and Drainage District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. These funds, if used, must be replenished.

d. Solid Waste District Fund

(1) Contingency/Emergency/Disaster Relief Reserve

The City should retain a reserve of twenty percent (20%) of the Solid Waste District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

(2) Budget Stabilization and Economic Uncertainty Reserve

The City should maintain a minimum of five percent (5%) and up to ten percent (10%) of the Solid Waste District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. These funds, if used, must be replenished.

DEBT POLICIES

The City will not issue debt obligations or use debt proceeds to finance current operations. The use of bonds will only be considered for significant capital and infrastructure improvements. The term of debt will not extend beyond the useful life of the improvements to be financed.

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The factors contributing to the City's rating include strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning.

Prior to issuing any long-term debt, other than revenue or refunding bonds, the City will adopt an appropriate debt limit and debt management policy. Currently, the City does not have a debt limit policy. However, the City Charter provides restrictions in regard to issuing bonds. No general obligation bonds or revenue bonds shall be issued by the City unless approved by vote of a majority of the qualified electors of the City voting on the issuance of such bonds in a general or special election.

The City does not have a formal policy on the mix of long-term debt and current revenues, and under what conditions short-term debt will be issued. The City continues to primarily subscribe to the pay-as-you-go method of financing rather than assuming debt.

The City will consider the refunding of outstanding debt when at least a 4% net present value savings or \$80,000 per year can be obtained.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The City will lease-purchase equipment if the lease terms compare favorably when reviewing the total life cycle cost of the equipment. In no case shall the City lease-purchase equipment whose useful life is not greater than the term of the lease.

REVENUE POLICIES

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

- 1) The City's revenue manual is reviewed and updated periodically as necessary.
- 2) Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies, or reliable economic forecasters when available.
- 3) Five-year revenue forecasts are developed annually.
- 4) The City establishes user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect, and capital costs) taking into consideration similar charges/fees being levied by other organizations.
- 5) City staff reviews service charges and user fees annually with any proposed changes being presented to the City Manager for approval.
- 6) Changes in fees are based on three considerations: 1) fee is not covering its cost, 2) fee is covering its costs and generates excess revenue that subsidizes other services, or 3) fee is not comparable to those of surrounding jurisdictions.
- 7) The maximum millage rate by state statute is ten (10) mills. The City cannot adopt a millage in excess of 10 mills.
- 8) The rolled-back rate is the millage rate necessary to remain ad valorem revenue neutral when compared to the previous year. The rolled-back rate is typically the standard by which any rate change is acceptable.
- 9) Non-ad valorem district assessments are reviewed, and recommended changes are submitted to the City by an outside provider who develops both a rate methodology and schedule.

CASH MANAGEMENT/INVESTMENT POLICIES

The primary objective of the City's investment program is the preservation of capital. Investment transactions are managed so as to avoid loss of principal, whether by security default or by erosion of market value.

Generally, a minimum amount of operating capital is maintained at the local bank in an interest-bearing account. The balance of the City funds is invested according to the City's investment policy.

The City is authorized by City Ordinance 2016-10, adopted April 26, 2016 (included in the appendix of this document), to invest surplus funds in accordance with Florida Statute 218.415. This investment policy formally established guidelines and authorized the City to invest in the following:

- 1) The Florida Local Government Surplus Funds Trust Fund under the management of the State Board of Administration (SBA).
- 2) Negotiable direct obligations or obligations in which the principal and interest are unconditionally guaranteed by the United States Government.
- 3) Bonds, debentures, notes, or callable instruments issued or guaranteed by the United States Government's agencies, provided such obligations are backed by the full faith and credit of the United States Government.
- 4) Bonds, debentures, notes, or callable instruments issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
 - Federal Farm Credit Bank (FFCB)
 - Federal Home Loan Bank or its district banks (FHLB)
 - Federal National Mortgage Association (FNMA)
 - Federal Home Loan Mortgage Corporation (Freddie-Mac) including Federal Home Loan Mortgage Corporation participation certificates
 - Student Loan Marketing Association (Sallie-Mae)
- 5) Non-negotiable interest-bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida statutes. Additionally, the bank shall not be listed with any recognized credit watch information service.
- 6) Repurchase agreements composed of only those investments based on requirements set forth by the City's Master Repurchase Agreement. Securities authorized for collateral are negotiable direct obligations of the United States Government, Government Agencies, and Federal Instrumentalities with maturities under five (5) years and must have a fair value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement.
- 7) Commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two nationally recognized rating agencies.

- 8) Bankers' acceptances issued by a domestic bank or a federally chartered domestic office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P-1" by Moody's Investors Services and "A-1" Standards and Poor's.
- 9) Corporate obligations issued by financial institutions that participate in the FDIC's Temporary Liquidity Guarantee Program and are fully insured by the FDIC and are guaranteed by the full faith and credit of the United States Government.
- 10) State and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "Aa" by Moody's and "AA" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.
- 11) Registered investment companies (mutual funds) shares in open-end, no-load provided such funds are registered under the Federal Investment Company Act of 1940 and operated in accordance with 17 C.F.R. § 270.2a-7. In addition, the Finance Director may invest in other types of mutual funds provided such funds are registered under the Federal Investment Company Act of 1940, invest exclusively in the securities specifically permitted under the investment policy and are similarly diversified.
- 12) Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

All funds participate in the pooled cash investment program. Investment income and losses allocated to individual funds based upon their average daily balance in cash pool. Each fund's individual equity in the City's investment pool is considered to be a cash equivalent, since the funds can deposit or withdraw cash at any time without prior notice or penalty.

Investments for the City are reported at fair value based upon quoted market prices, other than the investment in Fund B. If quoted market prices are not available, fair values are based on quoted market prices of comparable instruments or values obtained from independent pricing services. The reported value of the City's investment in the Florida Local Government Surplus Funds Trust Fund external investment pool (Fund B) is fluctuating net asset value.

CAPITAL IMPROVEMENT PROGRAM POLICIES

Annually, the City develops a five-year capital improvement program. The City adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan.

The City determines the least costly and most beneficial financing method available for all new capital improvement projects. In addition, adherence to the City's Comprehensive Plan and compliance with Senate Bill 360 provides a basis for selecting the projects to be scheduled.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. The threshold for fixed assets is \$5,000.

COMPREHENSIVE PLANNING AND CAPITAL PROGRAMMING

The City's Comprehensive Plan provides the framework within which all development actions should occur. The Capital Improvement Plan (CIP) is an important tool for implementing the City's Comprehensive Plan. The CIP is used to plan and manage resources needed to sustain critical, necessary, and desired services to the residents. Along with the Unified Land Development Code (ULDC), the CIP bridges the gap between the day-to-day operations of City government and the City's long-range development goals. The capital improvement programming process gives the community an opportunity to review overall development goals and/or service level related projects, annually.

Each year a program is prepared by staff in accordance with the goals and policies of the City Commission and the City's Comprehensive Plan.

CAPITAL PLANNING

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects. The five major categories for ranking projects, in no particular priority, are as follows:

- Strategic plan of the City Commission.
- Health, safety and welfare.

- Compliance with the capital improvement element of the Comprehensive Plan.
- Level of service.
- Sustainability.

An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

CAPITAL IMPROVEMENT GOALS

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair, or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

CAPITAL IMPROVEMENT GUIDELINES

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax or Impact Fee funds; or
- Improvements to, or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital projects consist of projects/equipment with a cost estimate of at least \$50,000 and an asset life of at least five (5) years.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

CAPITAL IMPROVEMENT DEVELOPMENT

- Annually, a five-year CIP will be developed showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the City Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process.
- The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the City's Comprehensive Plan and/or meet current and future planning needs.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the City Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without the City Commission approval.
- All amendments during the year must be approved by the City Commission.
- All Comprehensive Plan capital projects shall be added, deleted, or amended in compliance with Plan amendment procedures.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for City Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.
- Impact fees shall be used only for new capital improvements or infrastructure identified as needed to accommodate new growth.
- Capacity fees shall be used to finance capital expenditures and for the payment of city indebtedness associated with the expansion of the City's water treatment and transmission system and the wastewater transmission, treatment, and effluent disposal system.

PROJECT FINANCING

The City shall utilize a combination of pay-as-you-go and debt financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP. The City recognizes three basic methods of financing capital requirements.

- Current revenues.
- Fund balance/retained earnings.
- Issuance of debt.

Funding for capital projects comes from a variety of sources, but generally falls into one of several categories: one cent sales surtax, impact or capacity fees, grants, and debt financing.

- **INFRASTRUCTURE SURTAX (PENNY TAX)** – Sales surtax revenues are assessed at one percent and apply to the first \$5,000 of any single taxable item. Surtax proceeds and any accrued interest shall be expended for any of the following purposes as defined by the applicable surtax ordinance:
 - To finance, plan, and construct infrastructure.
 - To acquire land for public recreation, conservation, or protection of natural resources.
 - To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the Florida Department of Environmental Protection (DEP).

- **IMPACT FEES** – Impact fees are fees imposed on “new” construction to help fund additional infrastructure needed to support the added load on the City infrastructure resulting from the new construction. The City collects impact fees for: law enforcement, fire, parks & recreation, transportation, solid waste, general government, and water and sewer capacity fees.

- **CAPACITY FEES** – Capacity fees are imposed on new construction/development to help fund the expansion of water and wastewater treatment and transmission, and the effluent disposal system.

Note: Impact and capacity fees collected in each category are restricted to projects which **add capacity** to the respective infrastructure within that category. Impact and capacity fees are governed by City ordinance.

- **DEVELOPER AGREEMENT** – Developer agreement is a contract between two legal entities which defines the development and/or improvement to land pursuant to the terms of the contract including monetary and/or capital contributions.
- **GRANTS** – Grant revenues may come from various sources including the federal and state governments, other local jurisdictions, and agencies. Use of grant funds is restricted to the specific purpose defined by the party providing the grant.
- **DEBT FINANCING** – Financing of capital projects uses various types of financing instruments. Lease-purchase debt may be used to finance capital equipment. General obligation debt is used to finance capital projects benefiting the community as a whole. Bonding debt requires a referendum as detailed in the City’s Charter.
- **OTHER FINANCING** - Financing mechanisms such as revenue bonds or special assessments may be used to place the burden of financing capital improvements on those receiving the benefit.

CAPITAL PROJECT EVALUATION

Capital project evaluation includes assessing the need to increase capacity, to replace or repair existing capital assets, and a post-implementation evaluation.

The following elements will be considered in evaluating existing capital assets.

- Capital asset for replacement or repair to meet the Capital Improvement Guidelines policy.
- Frequency of physical condition rating and asset inventory updates conducted based on several factors, including the asset age and type, likelihood of degradation, and ease at which assessments may be conducted.
- Evaluation of existing assets based on professional standards and mandated safety requirements when such information is available.
- Evaluation of existing assets to determine if the asset still provides the most appropriate method to deliver services.
- Maintenance and replacement plans for existing assets prioritized in accordance with overall City goals and objectives to maintain expected service levels.

A post-implementation evaluation completed on construction type projects with the following considerations.

- Identify lessons learned.
- Assess projected versus realized benefits.
- Suggested improvements to maximize future returns.

PROCUREMENT POLICIES

The Purchasing Division of the Finance Department is responsible for developing and implementing all policies and procedures related to procurement for the City of North Port.

RESPONSIBILITIES AND FUNCTIONS

- 1) Establish and administer the Procurement Code as approved by the City Commission. (See Chapter 2, Article VIII of the City of North Port Code.)
- 2) Act as a representative on all matters pertaining to purchasing and contracts including: (a) assembling specifications in cooperation with using departments, (b) promoting good will and public relations between the City and its vendors, (c) keep informed of current developments in the field of procurement, and (d) ascertain the identity of all vendors who default on contracts with the City and suspend or debar as appropriate.
- 3) Encourage full and open competition whenever possible.
- 4) Assure fair and equitable business dealings with all vendors.

FULL AND OPEN COMPETITION

- 1) The city's procurement code provides that the procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed bids process, except as stated in City Code, Chapter 2, Article VII, Sec. 2-404 (a), items (1) through (3).
- 2) The city's procurement code provides that non-exempt procurement of goods or services in excess of \$100,000 shall be made utilizing the competitive sealed proposals process when: (a) the city is incapable of specifically defining the scope of work for which the goods or services is required, (b) the city is requiring the proposer to meet the specifications of the request for proposals (RFP), (c) a broad range of options are available, (d) the procurement is for a professional service describe in F.S. 287.055, or (e) a competitive sealed bidding is not otherwise practical.

ASSIGNMENT OF AUTHORITY

- 1) No officer or employee of the City subject to the authority of City Commissioners shall execute any contract nor recommend payment of any amount claimed to be due under any contract.
- 2) Administrative change orders for contracts provide the following authority levels:
 - City project manager or representative may approve change order request in an amount up to \$2,500 and may approve requests for contract time extensions not to exceed five calendar days.
 - Purchasing Manager will approve change orders in a singularly or cumulatively amount of \$2,500 and up to \$15,000 and authorize contract extension time in excess of five days and non-monetary changes not considered minor.
 - City Manager will approve all change orders in an amount of \$15,000 and not to exceed the contingency funds amount of the contract.
 - City Commission will approve contract amendments which include, but are not limited to, change orders exceeding the awarded contract amount including contingency funds.

INSURANCE REQUIREMENTS

All vendors doing a service for the City are required to furnish the City with Certificates of Insurance and a City of North Port Hold Harmless Agreement. The city has three insurance requirement levels, and they are as follows:

- 1) Level 1 – Used when a project/service will not exceed 30 calendar days, the cost will not exceed \$50,000, and there are no unusual or high hazards.
- 2) Level 2 – Used when a project/service will not exceed 180 calendar days, the cost will not exceed \$500,000, and there are no unusual or high hazards present.
- 3) Level 3 – Used when a project/service will exceed 180 calendar days in duration, the cost is \$1,000,000 or more, and there are extremely high or unusual hazards present.

OTHER PROCUREMENT POLICIES

The City of North Port Procurement Code provides that the procurement of goods and/or services can be made without competitive bids or proposals when it is determined:

- 1) In writing that there is only one source (*Chapter 2, Article VII, Sec. 2-407*).
- 2) To be an emergency (*Chapter 2, Article VIII, Sec. 2-408*).

FUND STRUCTURES & SUMMARIES

Fund Structures

The Department/Fund matrix displays the relationship between the City's functional units (department/division) and the major funds and non-major funds in aggregate in the FY 2023 Adopted Budget. As seen below, most departments are funded from the General Fund. Funds are allocated for each department to continue operations while maintaining a high-quality workplace throughout the entire fiscal year. Allocations are based on a number of variables including programs, funding restrictions, staffing, operations, projects, and other specific functions with each individual department/division.

Department/Division	General Fund (Major)	Road & Drainage District (Major)	Fire Rescue District (Major)	Solid Waste District (Major)	Utility Revenue Fund (Major)	Non-Major Funds (in aggregate)
City Commission	X					
City Attorney	X					
City Clerk	X					
City Manager	X					
Communications	X					
Economic Development	X					
Information Technology	X					
Social Services	X					
Finance	X					
Human Resources & Risk Management	X					X
Neighborhood Development Services						
Planning & Zoning	X					X
Code Enforcement	X					X
Building						X
Parks and Recreation						
Recreation	X					X
North Port Aquatic Center	X					
Parks Maintenance	X					X
Police	X					X
Fire Rescue						
Emergency Medical Services	X					X
Fire Rescue			X			X
Public Works						
Road & Drainage		X				X
Solid Waste				X		X
Fleet Management						X
Facilities Maintenance	X					X
Utilities						
Administration					X	
Water Systems					X	X
Wastewater Systems					X	X
Field Operations					X	X
Engineering					X	

MAJOR FUNDS

As shown in the previous matrix, major funds support significant activities of the City and include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget or represent a District Fund. The breakdown of the City's fund structure is as follows.

MAJOR GOVERNMENTAL FUNDS

The main operating fund for the City of North Port, the **General Fund**, accounts for all general government activity not accounted for in other funds. It includes most tax revenues and services such as public safety, parks, recreation, planning, and administration. The **Road and Drainage District Fund**, **Fire Rescue District Fund**, and **Solid Waste District Fund**, the City's three major Special Revenue Funds, are used to account for transportation and drainage related activities, fire prevention and protection services, and the collection and disposal of solid waste, respectively.

MAJOR PROPRIETARY FUNDS

Proprietary Funds account for the acquisition, operation, and maintenance of government facilities and services, which are entirely self-supported by user charges. The City's **Utility Revenue Fund** is comprised of a number of areas working towards a mission to operate and maintain a quality water supply system and to collect, convey, and treat wastewater effectively and economically within the Commission's rate structure. It also supports the construction of water and/or sewer projects by contract for infrastructure improvements consistent with the City's Comprehensive Plan and Utility Master Plan.

NON-MAJOR FUNDS

Non-major funds represent the remainder of the funds in the FY 2023 Approved Budget.

NON-MAJOR GOVERNMENTAL FUNDS

NON-MAJOR SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include the Inspector Education Fund, Florida Contraband Forfeiture Fund, Police Education Fund, Tree Fund, Warm Mineral Springs Fund, Building Fund, Escheated Lots Funds, Impact Fee Funds, Department of Environmental Protection Management Fund, and Fleet Management Fund.

NON-MAJOR CAPITAL PROJECTS FUNDS

Capital funds account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include Surtax II and Surtax III Funds, Renewal and Replacement Funds, and the Road Reconstruction Fund.

NON-MAJOR DEBT SERVICE FUNDS

Debt Service funds are used to account for resources that are restricted, committed, or assigned to expenditures for principal and interest on short-term or long-term debt. The City's only debt service fund is the Road Reconstruction Bond Debt Service Fund.

NON-MAJOR PROPRIETARY FUNDS

NON-MAJOR ENTERPRISE FUNDS

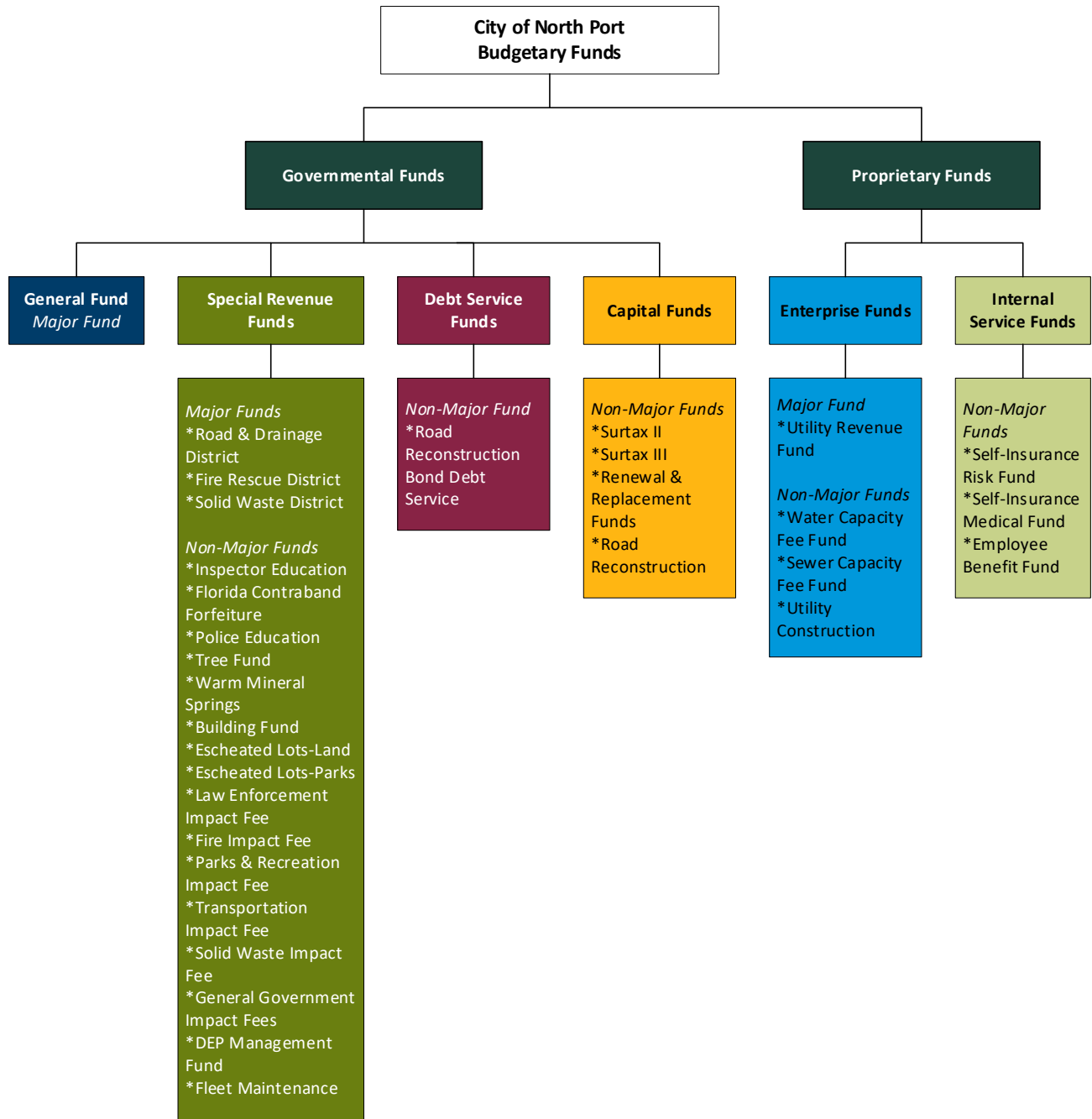
Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Funds include the Water Capacity Fee Fund, Sewer Capacity Fee Fund, and Utility Construction Fee Fund.

NON-MAJOR INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. The City has three internal service funds: Self-Insurance Risk Fund, Self-Insurance Medical Fund, and Employee Benefits Fund.

The City has fiduciary funds, such as special service areas and custodial funds, which are excluded from the Budget Book because assets are held by the City in a trustee capacity for other entities.

The chart on the following page provides a visual representation of the City of North Port budgetary fund structure.



Fund Summaries

Summaries for major and selected large non-major funds include detailed analysis of revenues and expenditures, the departmental functions supported, and fund balance. The FY 2023 Adopted Budget for the remaining non-major funds are listed in tables and descriptions for all funds are included as a reference at the end of this chapter.

GENERAL FUND

The General Fund is the largest major fund of the City of North Port and is used to account for all governmental functions not required to be separately reported by laws or governmental policy. Most of the essential services such as police protection, emergency medical services, landscape maintenance, neighborhood services, and general administration are supported by the General Fund.

The total General Fund Adopted Budget for FY 2023 is \$66,046,420 which is an increase of \$10,790,100 or 19.53% from FY 2022. The following table is a summary budget of the General Fund for FY 2023.

**GENERAL FUND BUDGET
FY 2023 ADOPTED**

General Fund Revenues	
Ad Valorem Taxes	\$ 26,511,020
Other Taxes	6,315,620
Permits & Special Assessments	4,857,190
Intergovernmental Revenue	12,364,700
Charges for Services	12,729,360
Fines & Forfeitures	187,200
Miscellaneous Revenues	1,082,590
Other Sources	1,998,740
Total Revenues & Other Financing Sources	\$ 66,046,240
General Fund Expenditures	
City Commission	\$508,870
City Attorney	1,358,570
City Clerk	993,910
City Manager	2,219,790
Economic Development	902,990
Emergency Medical Services	11,632,850
Facilities Maintenance	3,380,140
Finance	2,358,110
Human Resources	1,344,890
Information Technology	3,707,100
Neighborhood Development Services	2,256,870
Parks & Recreation/Aquatic Center/Parks Maintenance	6,416,970
Police	24,931,160
Social Services	614,660
Non-Departmental	3,419,540
Total Expenditures	\$ 66,046,240

REVENUES

TAXES

As shown in the table below, the primary revenue source of the General Fund is the local tax base. Local taxes, totaling \$32,826,640, comprise approximately 49.70% of General Fund revenues. Ad valorem taxes, more commonly called property taxes, are estimated at \$26,511,020 for FY 2023, which is a 26.06% increase from FY 2022.

Other taxes include the Local Communications Services Tax, a Public Utility Tax, and the Local and County Business Taxes. The Local Communications Services tax rate is 5.72% with estimated revenue of \$2,092,600. The Utility Service Tax increased to 6.00% effective April 1, 2022, resulting in an anticipated 44.42% increase in revenue to \$3,325,270 in FY 2023. Business Taxes are projected at \$146,450.

Other taxes also include the insurance premium taxes for both fire and police. Participating cities are eligible to receive annual distributions of state premium tax collections on property and casualty insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statutes Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. Chapter 185 levies a 0.85 percent tax on all casualty insurance premiums written within the city limits of the participating plan. These amounts are collected by the Department of Revenue and reported on the DR-908 tax return, and then transferred to the Police Officers and Firefighters' Premium Tax Trust Funds at the Division of Retirement. These funds are then available for distribution on or before July 1 to the participating pension plans on an annual basis once the plan has been determined to follow all applicable statutory requirements. FY 2023 projected fire and police insurance premium taxes are \$170,000 and \$581,300, respectively.

GENERAL FUND TAX REVENUES FY 2019 THROUGH FY 2023

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
AD VALOREM	\$13,589,528	\$17,246,920	\$18,584,875	\$21,029,800	\$26,511,020
UTILITY SERVICE TAX	949,894	1,010,751	1,062,393	2,302,500	3,325,270
LOCAL COMMUNICATIONS SERVICE TAX	2,002,556	2,073,080	1,955,564	2,046,460	2,092,600
LOCAL AND COUNTY BUSINESS TAX	130,086	133,248	147,792	137,650	146,450
INSURANCE PREMIUM TAXES	663,300	719,333	787,908	780,270	751,300
TOTAL TAXES	\$17,335,364	\$21,183,332	\$22,538,531	\$26,296,680	\$32,826,640

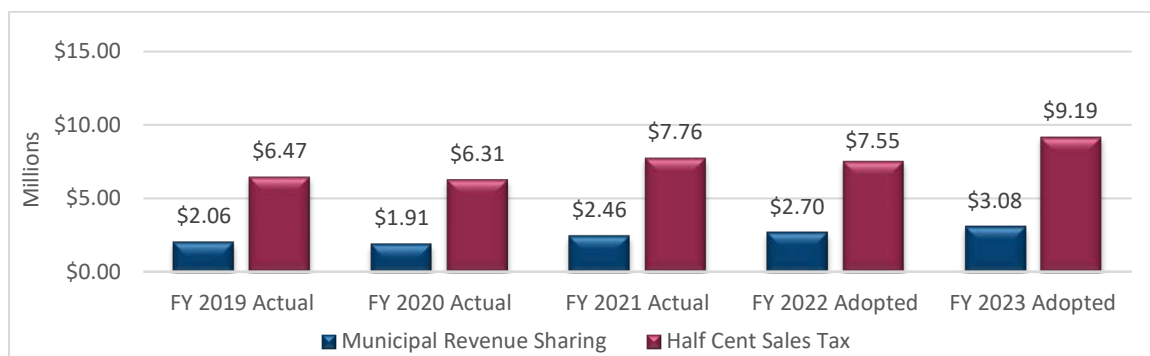
PERMITS AND SPECIAL ASSESSMENTS

The General Fund is budgeted to collect \$4,857,190 in permits and special assessments for FY 2023. The primary revenue in this category is the Electric Franchise Fee with estimated revenue of \$4,298,380.

INTERGOVERNMENTAL REVENUES

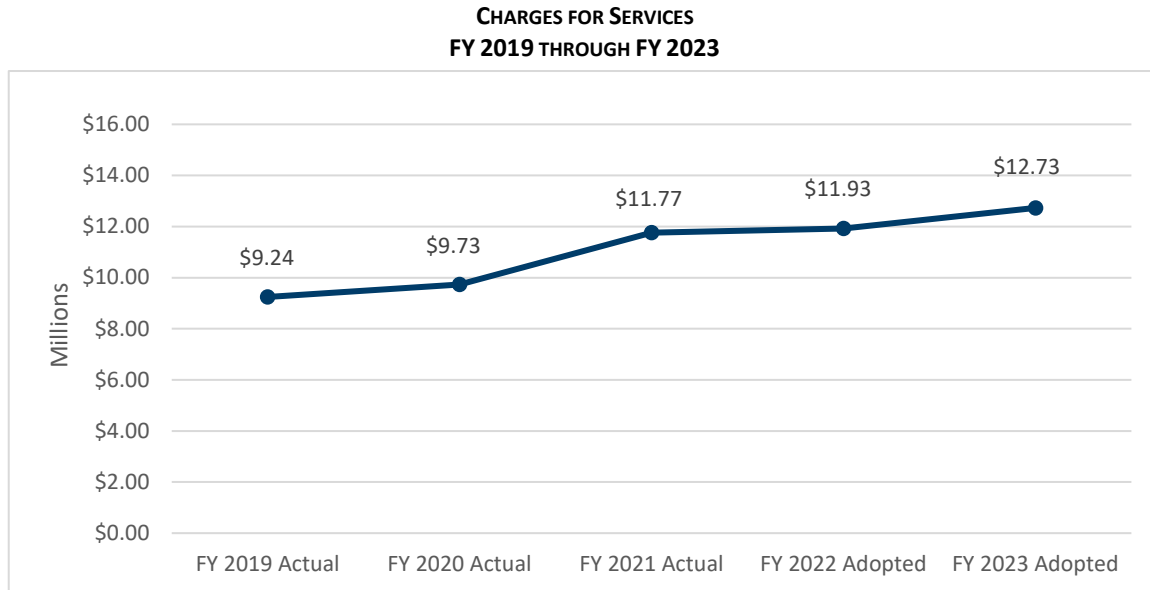
Intergovernmental Revenues in the General Fund are budgeted at \$12,364,700. The largest source of Intergovernmental Revenue is the half-cent local sales tax, budgeted at \$9,188,270. The Municipal Revenue Sharing Program, the second largest source, is expected to bring \$3,083,900 to the General Fund in FY 2023. These taxes are expected to be greater than FY 2022 due to a rebound of tourism and the economy after the COVID-19 pandemic. The following graph illustrates five years of these Intergovernmental Revenues.

INTERGOVERNMENTAL REVENUES FY 2019 THROUGH FY 2023



CHARGES FOR SERVICES

In FY 2023, Charges for Services are budgeted at \$12,729,360. Since 2019, Charges for Services increased \$3,485,082 or 37.70%. The chart below illustrates the five-year revenue trend.



The primary source of Charges for Services is the administrative charges for necessary services provided by the General Fund to other operating funds. For example, the Finance Department, in the General Fund, provides all accounting, ACH/wiring, and payroll management to other funds. The administrative charge is an attempt to recoup those costs. The amount charged to each fund is based on cost allocations. This two-step allocation method is applied prior to distributing the costs to the service recipients. The General Fund administrative charges for FY 2023 total \$6,952,350.

Also, included in the General Fund are charges for ambulance/transportation services. The revenue anticipated from ambulatory transport services is \$2,800,030.

A small portion of Charges for Services is collected from minor fees such as boating fees and charges for copies and records.

FINES AND FORFEITURES

Fines and Forfeitures revenues are generated from traffic-type citations and other violations of local ordinances. The City estimates revenues of \$187,200 for FY 2023.

MISCELLANEOUS INCOME

A major source of Miscellaneous Revenue is the return on investment (ROI) totaling \$637,700 for FY 2023. The North Port Utility is an enterprise or business entity which utilizes city properties to operate its business. The utilization of those properties is considered an investment by the City. The ROI represents the City and its citizens' return on investment in the North Port Utility.

A primary Miscellaneous Income for all funds is usually Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. Since investment income was negative in FY 2022, it was budgeted at \$0 for FY 2023.

Rental Income is estimated at \$231,230. Approximately \$50,000 of rental income is from agencies leasing office space in the Family Services Center. The balance of the rent revenues is from three cell tower leases, Med Flight lease, and Community Education Center room rentals.

OTHER SOURCES

The City anticipates a use of fund balance in the amount of \$1,998,740 in the General Fund to balance the FY 2023 Adopted Budget.

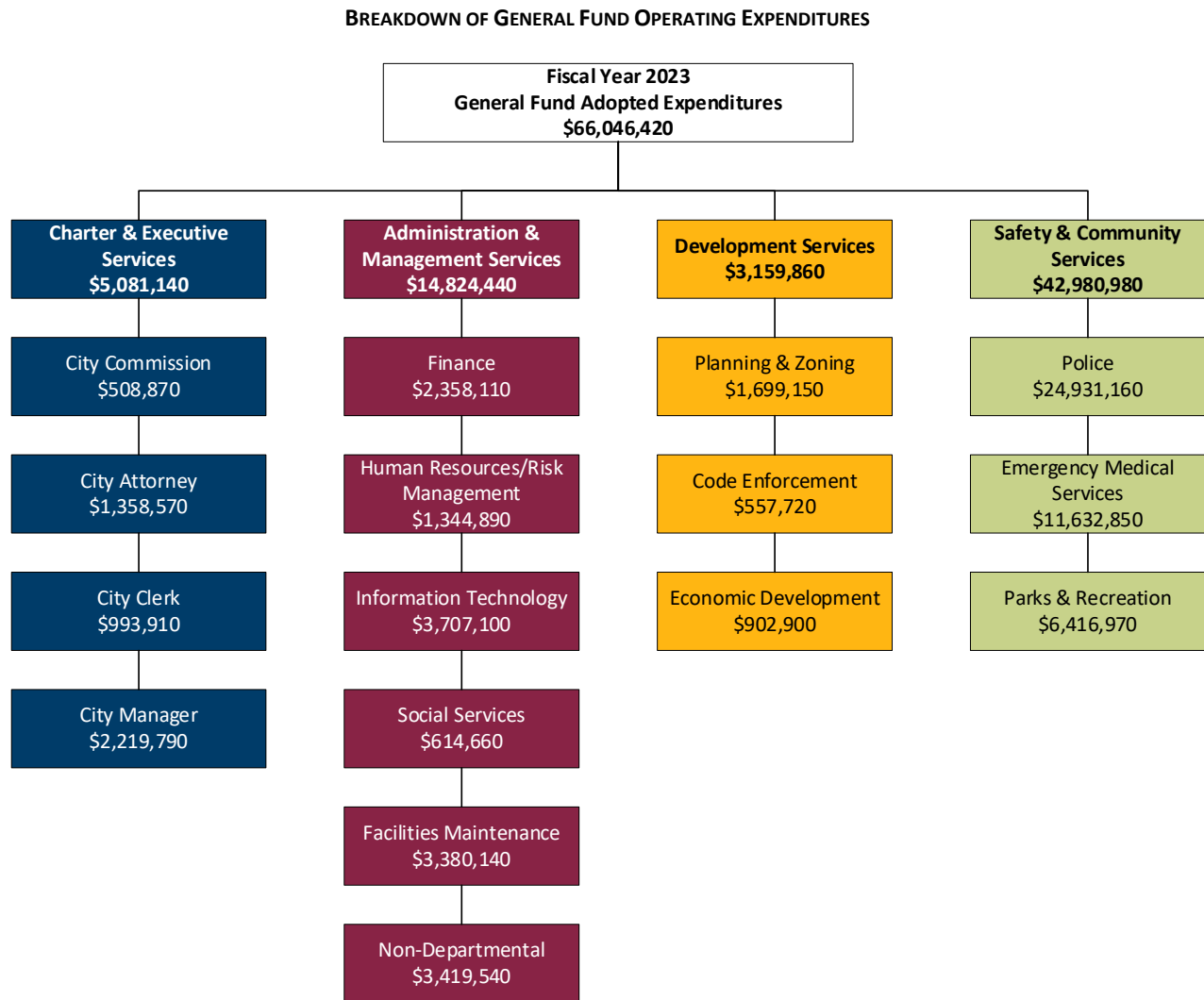
DEPARTMENTAL FUNCTIONS

The General Fund supported departmental functions are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<i>Charter & Executive Services</i>	
City Commission	Legislative actions and policies.
City Attorney	Legal services.
City Clerk	Maintains the City records and disseminates information as requested.
City Manager	Overall management of the City and oversight of Economic Development, Social Services, and Communications.
<i>Administration & Management Services</i>	
Finance	All financial services including accounting, budget, payroll, procurement, investing, and cash management.
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.
Information Technology	All aspects of information technology including the City's internal network, website, and phone system.
Social Services	Community-based programs that provide assistance and support to citizens in need.
Facilities Maintenance	Overall management and maintenance of all city properties excluding Parks & Recreation facilities and properties.
Non-Departmental	Includes general insurance premiums for the City, debt service payments, any General Fund subsidies, city-wide promotional activities, and other non-department specific costs.
<i>Development Services</i>	
Planning & Zoning	Provides the planning and zoning services for the development of the City.
Code Enforcement	Provides plan reviews and code enforcement of city regulatory standards.
Economic Development	Promote growth, sustainability, job creation, and improve quality of life through the attraction of new and the retention of existing businesses.
<i>Safety & Community Services</i>	
Police	Community safety including law enforcement, drug-free programs, substance abuse education/mitigation, and community partnerships.
Emergency Medical Services	Responds to requests for assistance including basic and advanced life support services and ambulance services.
Parks & Recreation	Recreational and cultural art activities for the community.

EXPENDITURES

The following chart illustrates the General Fund FY 2023 Adopted Operating Budget within the service categories.



GENERAL FUND EXPENDITURES

FY 2023 General Fund personnel expenditures reflect an increase of \$6,292,890, or 14.77% from FY 2022. As a service organization, the majority of General Fund expenditures are associated with personnel costs with approximately 74.03% of the expenditures being labor related. Major items contributing to the change in personnel costs are:

- ✓ Increased salaries and wages - \$3,813,210
- ✓ Increased FICA - \$348,010
- ✓ Increased Florida Retirement System (FRS) contributions - \$822,920
- ✓ Increased health insurance - \$667,400

For FY 2023, 28 new full-time equivalent (FTE) positions were added to the General Fund and one was eliminated when compared to the FY 2022 Amended Budget. This increase in staff caused a corresponding increase in all personnel related expenditures, including Regular Salaries and Wages, Overtime, Special Pay, Federal Insurance Contributions Act (FICA) Taxes, Retirement Contributions, Life and Health Insurance, Workers' Compensation, Unemployment Compensation, Educational Assistance, and Car Allowance. Additionally, adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, the implementation of a salary study, and up to a 4% merit increase for non-bargaining employees are included in the adopted budget.

FY 2023 General Fund operating expenditures increased \$2,522,690 or 22.08% from FY 2022. Minor Operating Equipment increased by \$435,110 in FY 2023, which is mostly related to Police Real Time Information Center (RTIC) software (\$118,330), operating and capital budgeting and performance dashboard software (\$93,980), equipment for new sworn Police staff (\$74,000), fitness center

equipment replacement (\$42,000), and an airway trainer manikin for Fire Rescue (\$26,690). Professional Services – Other increased by \$433,850 from FY 2022 related to City website improvements (\$100,000), Information Services (IT) support services (\$65,000), retail attraction and development services (\$40,000), Fire Rescue strategic plan and standards of cover update (\$30,000), executive coaching (\$30,000), and Fire Rescue policy and procedure validation review (\$20,000). The \$272,640 increase in Books, Publications, Subscriptions, and Memberships is due to the Economic Development Corporation Interlocal Per Capita (\$77,570), multifactor authentication (\$17,700) and additions (\$17,500), SIEM Tool subscription (\$13,000), and increasing costs associated with current IT software subscriptions. Due to the increased price of gasoline and diesel, Operating Costs Fuel increased \$254,350 or 48.86% over FY 2022. Based on an estimated 25% increase in the City's rates, General Liability Insurance is \$168,230 more in FY 2023. Finally, the creation of the City Manager's Contingency account was approved in FY 2023 in the amount of \$150,000.

Budgeted capital amounts, which are one-time expenditures, increased \$1,747,020 or 233.78% from FY 2022 due to the inclusion of \$2,000,000 for the West Villages Development Center.

Interfund transfers increased \$177,500 in FY 2023.

DEPARTMENTAL HIGHLIGHTS

The FY 2023 Adopted General Fund Budget includes the following highlights by department. Comparisons to FY 2022 are made with the Adopted Budget, rather than the Amended Budget.

CITY COMMISSION

City Commission expenditures increased \$37,730 or 8.47% to \$508,870 from the prior year. This increase can be attributed to increases in salary and benefits costs (\$19,580) as well as the inclusion of funding for a Commission retreat (\$14,510).

CITY ATTORNEY

The City Attorney's Office is considered a charter office as established under Article XV of the North Port City Charter. The City Attorney is appointed by the City Commission. The General Fund appropriation of \$1,358,570 for FY 2023 is a \$176,610 or 14.94% increase over FY 2022, which is mostly related to staff reclassifications and other salary adjustments and benefits costs.

CITY CLERK

The City Clerk's budget reflects an increase of \$206,780 or 26.27% overall. The increase of \$164,680 for personnel expenditures is mostly due to the increases for retirement payouts, inclusion of a second Records Management Administrator position for six months for succession training, and other salary and benefits costs. Operating expenditure increases include Professional Services for a Municode Hyperlink and ULDC Rewrite (\$29,000) and Other Current Charges for Election Costs (\$15,890).

CITY MANAGER

The City Manager is Chief Administrative Officer of the City and reports directly to City Commission. The FY 2023 budget for the City Manager's Office reflects an increase of \$441,130 or 40.19% mainly due to personnel expenditures for the addition of two Grant Coordinators and a Legislative Analyst (0.75 FTE) during FY 2022 as well as salary adjustments and benefits costs (\$368,720). The FY 2023 Approved Budget also includes Professional Services for executive coaching (\$30,000).

Communications is a Division in the City Manager's Office. Personnel expenditures increased \$250,910 (112.32%) primarily due to the reassignment of a Staff Assistant and two Customer Service Representatives from Neighborhood Development Services' Building Division as well as the addition of a Customer Service Representative to staff a new Customer Care Call Center in City Hall. Salary adjustments and benefits costs also contributed to the increase. Operating expenditures increases are mostly related to Professional Services for City website improvements (\$100,000).

ECONOMIC DEVELOPMENT

The \$376,000 or 71.35% increase to the FY 2023 Economic Development budget is mostly due to the addition of Economic Development Specialist, Digital Marketing Strategist, and Business Support Specialist positions as well as salary adjustments and benefits costs (\$192,120). Increases in operating expenditures include the Economic Development Corporation Interlocal Per Capita (\$77,570) and Retail Attraction and Development (\$40,000). The FY 2023 budget also includes \$50,000 for economic incentives.

EMERGENCY MEDICAL SERVICES (EMS)

EMS is responsible for providing ambulance response including basic and advanced life support treatment to the citizens of North Port. Total expenditures reflect an increase of \$1,798,120 (18.28%) from FY 2022. Personnel expenditures increased \$1,457,630 or 16.92% due to the addition of six Firefighter/EMT/Paramedic, Accreditation Administrator, and Emergency Management Coordinator positions as well as bargaining unit agreement increases, salary adjustments for non-union employees, and benefits costs. FY 2023 funding for EMS positions is 50% Fire Rescue District Fund and 50% General Fund. An interfund transfer of \$408,000 to the EMS Renewal and Replacement Fund is scheduled for FY 2023, which is a \$300,000 increase from FY 2022.

FACILITIES MAINTENANCE – PUBLIC WORKS

Facilities Maintenance provides services such as landscaping for public areas throughout the City and overseeing regular building maintenance and custodial services. The budget increased \$65,620 or 1.98% for FY 2023. Personnel expenditures increased \$190,130 due to the addition of Building Technician II and Building Technician III positions as well as salary adjustments and benefits costs. FY 2023 operating expenditures included security services for City Hall and the Morgan Center (\$90,000) and rental of a modular unit (\$27,000). The increases in the FY 2023 Facilities Maintenance budget were offset by the \$336,600 decrease in capital outlays.

FINANCE

The Finance Department is responsible for the administrative services provided in the areas of accounting, fixed assets, receivables, payables, revenue, purchasing, payroll, budget development and control, investment management, and debt service management. The department's expenditures increased \$480,410 (25.59%) mostly due to the addition of an Assistant Director and Administrative Services Specialist position as well as salary adjustments and benefits costs. New operating expenditures include operating and capital budgeting and performance dashboard software (\$93,980) as well as Lean Six Sigma Green and Yellow Belt Training (\$17,500) and membership in the Florida Benchmarking Consortium (\$3,000).

HUMAN RESOURCES/RISK MANAGEMENT

Personnel expenditures in Human Resources/Risk Management increased \$194,860 or 19.07% due to the addition of a Human Resources Generalist – Employee Relations position as well as salary adjustments and benefits costs.

INFORMATION TECHNOLOGY (IT)

IT provides for the technology needs of all departments within the City. The approved budget for FY 2023 increased by \$295,650 or 8.67% from the previous year. Increases in personnel expenditures include the addition of an Application Development Administrator, Jr. Security Analyst, and Service Desk Technician as well as salary adjustments and benefits costs (\$388,820). Operating expenses increased \$354,330 or 22.41%, which includes replacement computers (\$93,590), IT support services (\$65,000), replacement WiFi access points (\$27,560), firewall management software (\$27,500), Windows server software replacement (\$25,780), penetration testing (\$20,000), SIEM Tool subscription (\$13,000), and multifactor training (\$12,500). These increases for IT were offset by a decrease in Transfers Out to R&R Fund (\$372,500) and Capital Outlay (\$75,000).

NEIGHBORHOOD DEVELOPMENT SERVICES – CODE ENFORCEMENT

Code Enforcement is responsible for compliance with statutory and local ordinances on residential and commercial property standards within the City. The FY 2023 Adopted Budget decreased by \$231,540 (29.34%) and is mostly attributed to a one-time appropriation for tree trimming for impinging growth complaints in FY 2022 (\$325,000). This was partially offset by a \$67,460 or 19.11% increase for salary adjustments and benefits costs.

NEIGHBORHOOD DEVELOPMENT SERVICES – PLANNING AND ZONING

Planning and Zoning provides planning services including community development and long-range planning. The FY 2023 budget reflects an increase of \$514,030 or 43.37%. The \$354,650 or 32.90% increase in personnel expenditures is related to one Planner III position added during FY 2022, Impact Fee Administrator and Planning Technician III positions added in the FY 2023 Adopted Budget, and salary adjustments and benefits costs, which are partially offset by the transfer of one 0.5 FTE Real Estate Coordinator position to Road and Drainage. Operating expenditures increased mainly due to Professional Services Consultants for Activity Center 6 (\$200,000).

PARKS & RECREATION – RECREATION

Effective FY 2019, Parks & Recreation moved from a division of the General Services Department to a department with three divisions: Administration and Recreation, the North Port Aquatic Center, and Parks Maintenance. The Parks & Recreation Department oversees the design and construction of park projects, maintenance of parks, conducts many major special events, and offers a wide variety of recreational opportunities for all ages.

The FY 2023 Adopted Budget is \$2,414,700, which reflects a \$380,690 increase from FY 2022. Personnel expenditures increased \$316,450 or 18.86% over the prior year due to the addition of a Special Events Coordinator position as well as salary adjustments and benefits costs. Operating expenditure increases were mostly related to Fitness Center Equipment Replacement (\$42,000).

PARKS & RECREATION – NORTH PORT AQUATIC CENTER

The FY 2023 Adopted Budget for the North Port Aquatic Center is an increase of \$102,710 or 6.19% compared to FY 2022, which is mostly related to personnel expenditures for salary adjustments and benefits costs. This was partially offset by a \$19,600 decrease in capital outlays.

PARKS & RECREATION – PARKS MAINTENANCE

The overall budget for Parks Maintenance is increasing in FY 2023 by \$202,220 or 9.92%, which is mostly related to personnel expenditures for salary adjustments and benefits costs. Operating expenditures also increased due to Other Contract Services for the MCEP Management Plan update (\$23,000).

POLICE

The mission of the North Port Police Department is to create partnerships within the community and secure the safety of all residents and visitors. The Police Department expenditures reflect an increase of \$2,646,820 (11.88%) from FY 2022. Most of the increase is in personnel expenditures for the addition of an Accreditation Specialist, Captain, Commander, Detective, three Police Officers, two Public Safety Telecommunicators, and Asset Specialist as well as bargaining unit agreement increases, salary adjustments for non-union employees, and benefits costs (\$1,716,720). Increases in operating expenditures include fuel costs (\$219,410), the Police Real Time Information Center (RTIC) software (\$118,330), and equipment for new sworn Police staff (\$74,000). Capital outlays include a server for the digital lab (\$100,000) and replacement vehicle (\$40,000).

SOCIAL SERVICES

The Social Services budget for FY 2023 is \$614,660, which reflects an increase of \$127,760 or 26.24% from FY 2022. This increase is mostly related to the reclassification of the Administrative Services Specialist to Business Operations Coordinator as well as salary adjustments and benefits costs. Operating expenditure increases include the North Port & Non-Profits United (NP2) program (\$20,000) and capital outlays include installation of a monument sign at the Community Education Center (\$14,300) and Family Service Center (\$13,000).

NON-DEPARTMENTAL

The purpose of the Non-Departmental account is to serve as the General Fund budgetary division for non-department specific costs that need to be allocated to all General Fund departments. The FY 2023 non-departmental budget increase of \$2,583,510 or 309.02% is primarily attributed to the inclusion of \$2,000,000 for the West Villages Development Center. Other increases include a 25% increase in the City's General Liability Insurance rates (\$168,230) and the creation of the City Manager's Contingency account (\$150,000).

**GENERAL FUND BUDGET COMPARISONS
FY 2019 THROUGH FY 2023**

REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
TAXES	\$17,335,365	\$21,183,331	\$22,538,531	\$26,296,680	\$32,826,640
PERMITS & SPECIAL ASSESSMENTS	3,792,784	3,887,896	4,328,856	4,151,690	4,857,190
INTERGOVERNMENTAL	8,996,308	9,240,969	12,841,521	10,414,350	12,364,700
CHARGES FOR SERVICES	9,244,278	9,729,515	11,765,541	11,927,360	12,729,360
FINES & FORFEITS	151,403	166,021	183,216	163,730	187,200
MISCELLANEOUS INCOME	1,661,662	1,550,751	1,552,346	1,175,540	1,082,590
TRANSFERS	1,357,650	-	-	-	-
OTHER SOURCES	24,469	117,875	623,013	1,126,970	1,998,740
TOTAL REVENUES	\$42,563,919	\$45,876,358	\$53,833,024	\$55,256,320	\$66,046,420
EXPENDITURES					
COMMISSION	\$422,441	\$426,679	\$397,334	\$469,140	\$508,870
CITY ATTORNEY	699,242	857,471	902,115	1,181,960	1,358,570
CITY CLERK	765,469	734,810	779,379	787,130	993,910
CITY MANAGER	1,096,537	1,126,676	1,370,145	1,403,830	2,219,790
ECONOMIC DEVELOPMENT	276,594	416,115	391,455	526,990	902,990
EMERGENCY MEDICAL SERVICES	6,666,180	7,467,654	8,713,550	9,834,730	11,632,850
FACILITIES MAINTENANCE	2,134,770	2,134,131	2,256,318	3,314,520	3,380,140
FINANCE	1,623,995	1,575,051	1,673,957	1,877,700	2,358,110
HUMAN RESOURCES	946,238	1,012,053	1,065,223	1,135,870	1,344,890
INFORMATION TECHNOLOGY	2,449,772	2,335,021	2,722,717	3,411,450	3,707,100
NEIGHBORHOOD DEVELOPMENT SERVICES	1,809,808	2,199,488	2,086,056	1,974,380	2,256,870
PARKS & RECREATION	2,687,875	3,744,488	4,278,514	5,731,350	6,416,970
POLICE	18,234,949	19,165,927	20,802,573	22,284,340	24,931,160
SOCIAL SERVICES	403,264	433,905	501,050	486,900	614,660
NON-DEPARTMENTAL	902,846	930,130	1,026,380	836,030	3,419,540
TOTAL EXPENDITURES	\$41,119,980	\$44,559,599	\$48,966,766	\$55,256,320	\$66,046,420

FUND BALANCE

There is a projected use of fund balance in the amount of \$1,998,740 in the General Fund to balance the FY 2023 Adopted Budget. The following schedule shows the projected fund balance on September 30, 2023. Included in the fund balance report are the following:

- ✓ FY 2022 estimated year-end revenues and expenditures (unaudited)
- ✓ Emergency and Disaster Reserve \$13,209,284

GENERAL FUND FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$	20,615,851
21/22 Amended Reserve (Use) of Fund Balance		(2,343,472)
Projected Fund Balance as of 9/30/22		18,272,379
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*		(1,998,740)
Emergency and Disaster Reserve of 20%		(13,209,284)
Projected "Available" Fund Balance as of 9/30/23	\$	3,064,355

*THE FY 2023 USE OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/22 DUE TO THE ONE-TIME \$2,000,000 FOR THE GENERAL FUND CONTRIBUTION TO THE WEST VILLAGES DEVELOPMENT SERVICES CENTER.

ROAD AND DRAINAGE DISTRICT FUND

The Road and Drainage District is a dependent district of the City of North Port. The District ensures that existing roadways and bridges are maintained, new ones are built to the highest standards, and ensures that the drainage system which serves the entire City is sufficient for drainage produced during every season.

ROAD AND DRAINAGE DISTRICT FUND COMPARISON FY 2019 THROUGH FY 2023

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
REVENUES	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
NON AD VALOREM TAXES	\$11,577,361	\$12,486,362	\$12,797,337	\$13,026,390	\$13,022,340
OTHER TAXES	3,292,590	3,122,388	3,475,654	3,356,880	3,693,530
INTERGOVERNMENTAL	1,465,545	1,056,941	1,521,137	840,930	2,070,950
CHARGES FOR SERVICES	2,505,461	2,954,752	3,687,996	2,736,270	3,347,220
FINES & FORFEITS	-	290	72	-	-
MISCELLANEOUS INCOME	683,599	710,098	181,380	269,500	129,500
OTHER SOURCES	8,504	58,601	18,777	2,745,350	3,890,310
TOTAL REVENUES	\$19,533,060	\$20,389,432	\$21,682,353	\$22,975,320	\$26,153,850
EXPENDITURES					
TRANSPORTATION	\$11,866,301	\$15,357,404	\$13,693,727	\$17,433,920	\$18,510,040
CAPITAL	1,497,154	2,038,119	1,248,420	2,591,400	6,974,640
OTHER USES	850,000	850,000	850,000	2,950,000	669,170
TOTAL EXPENDITURES	\$14,213,455	\$18,245,523	\$15,792,147	\$22,975,320	\$26,153,850

REVENUES

NON-AD VALOREM ASSESSMENTS

In FY 2020, a new assessment methodology was approved which kept the existing drainage methodology and absorbed mowing services into the Road and Drainage assessment. The reasons for including mowing services were to provide clear line of sight for traffic safety, road signs, and hazards as well as improved drainage network hydraulic functionality. Total FY 2023 non-ad valorem revenue is estimated to remain unchanged from FY 2022.

FUEL TAXES

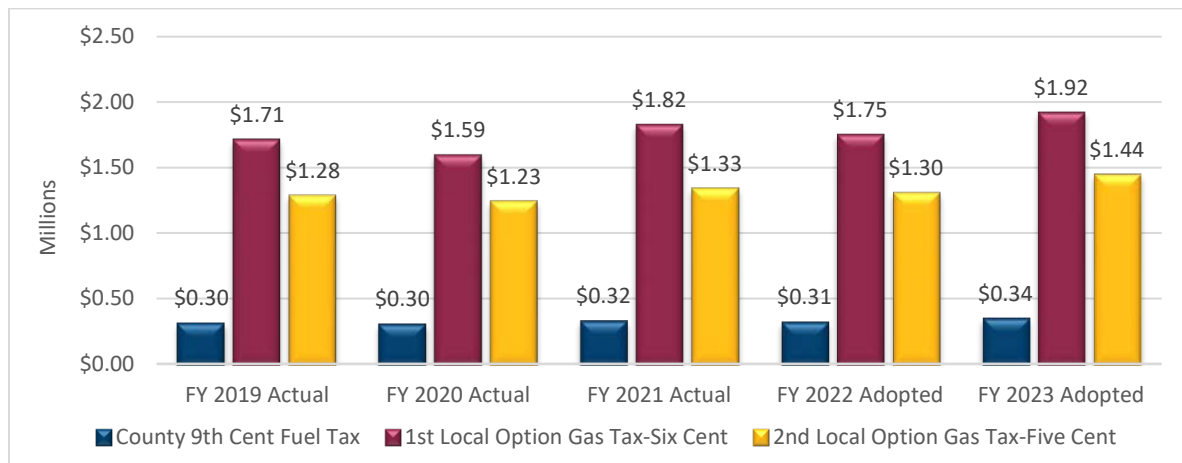
The County 9th Cent Fuel Tax is generated from a one-cent tax on every net gallon of motor and diesel fuel sold within Sarasota County. The tax is authorized for collection by Florida Statute sections 206.41 and 336.021 and further defined by county ordinance 88-09 and interlocal agreement C89-454. FY 2023 projected revenues are \$341,040, an increase of \$28,990 from the prior fiscal year.

The First Local Option Gas Tax is a one to six cent tax on every gallon of motor and diesel fuel sold within Sarasota County. Florida Statute sections 206.87 and 336.025 along with county ordinance 86-65 provide the legal authorization to collect six cents per gallon. FY 2023 projected revenues are \$1,915,080, an increase of \$169,570 or 9.71% from FY 2022.

The Second Local Option Gas Tax generates revenue from a five-cent tax on every net gallon of motor fuel, except diesel fuel, sold in Sarasota County. Legal authorization is provided by Florida Statute section 336.025 and county ordinance 200-029. The revenue projection for FY 2023 is \$1,437,410, a \$138,090 or 10.63% increase from FY 2022.

All three fuel tax revenue sources are restricted to transportation expenditures. Fuel dealers submit the tax to the state then the state redistributes the funds to the cities and counties after deducting administrative fees and collection allowances. Revenue estimates are provided by the state. The following chart shows the actual and projected revenues for the fuel taxes for the District for the five-year period beginning in FY 2019.

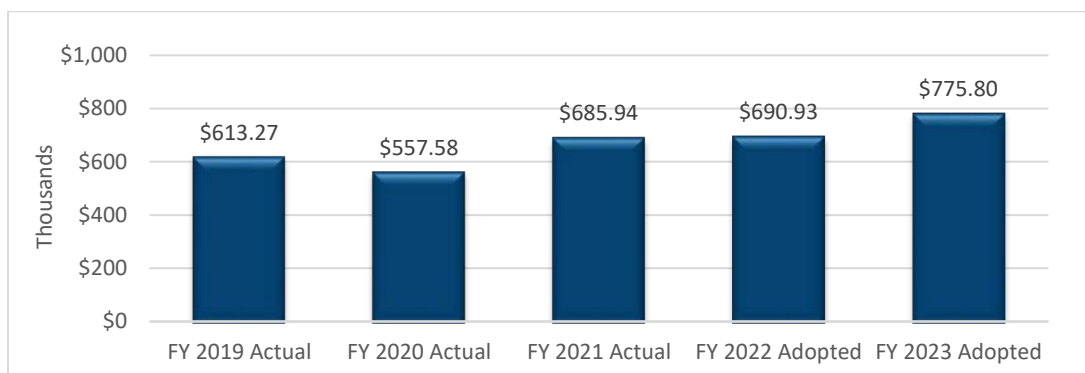
**FUEL TAXES
FY 2019 THROUGH FY 2023**



INTERGOVERNMENTAL

The Municipal Gas Tax is a part of the Florida Revenue Sharing Act of 1972, which was enacted to ensure a minimum level of revenue parity across units of local government. Based on Florida Statute, section 218, the City receives revenues through the Municipal Revenue Sharing Program, a portion of which is specified for transportation related expenditures. The Florida Department of Revenue determines the percentage that is derived from the municipal fuel tax. The FY 2023 projected Municipal Gas Tax revenue is \$775,800, a \$84,870 or 12.28% increase from FY 2022. The following graph shows the actual revenues collected and projected from the Municipal Gas Tax for the five-year period of FY 2019 through FY 2023 for the Road and Drainage District Fund.

**MUNICIPAL GAS TAX
FY 2019 THROUGH FY 2023**



CHARGES FOR SERVICE

In addition to the District Non-Ad Valorem Assessments discussed at the beginning of this section, other charges for service include Construction Traffic Road Fees and those revenues received from the Florida Department of Transportation (DOT) based on agreements established with the City. Since General Development Corporation constructed the roads in 1970, no comprehensive plan of road rehabilitation existed until recently. Construction Traffic Road fees were enacted by City Ordinance 06-30 as a means of establishing a revenue stream to help fund road repairs and maintenance needed due to damages from heavy construction vehicles and equipment using roadways within the City. Staff prepares the revenue projections based on projected residential and commercial growth. The Construction Traffic Road Fees are assessed on new construction and collected at the time a building permit is issued. These funds can only be used for road rehabilitation and are projected to increase \$200,000 to \$2,400,000 in FY 2023.

Florida DOT agreements include a traffic signal agreement and a street light maintenance agreement for US 41. Revenue projections are provided by the Florida DOT. The FY 2023 projected revenue is \$147,220, an increase of \$10,950 over FY 2022.

MISCELLANEOUS REVENUE

The primary source of miscellaneous revenue is investment income, which is estimated by multiplying an assumed interest rate by a projected fund balance. Since investment income was negative in FY 2022, \$0 was budgeted in the Road and Drainage District Fund.

Rental Income is budgeted at \$38,000. This includes Road and Drainage District facilities rented to other city departments and rental revenue received for the use of city land by a cell tower company.

Disposal of Fixed Assets and Sale/Recycle of Surplus are projected at \$80,000 and \$1,500, respectively. The City conducts an auction of surplus property at least once every year; however, this is not a consistent revenue source to the District.

Contributions and Donations of \$10,000 are projected for FY 2023. These revenues will be used to fund the community outreach annual ROAD-E-O event held by Public Works.

DEPARTMENTAL FUNCTIONS

Road and Drainage District Fund supported departmental functions are listed in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<i>Development & Transportation Services</i>	
Road and Drainage District	Maintenance of public roadways, water control structures, and drainage maintenance including waterways and storm water management.

EXPENDITURES

The Road and Drainage District maintains 813 miles of public roads and over 1,000 miles of drainage systems including swales, canals, waterways, and ditches. Also, the District provides for the maintenance of bridges and water control structures; traffic control devices such as signs, markers, and signals; mowing of public rights-of-way; and the control of aquatic weeds. The District’s total Adopted Budget for FY 2023 is \$26,153,850, an increase of \$3,178,530 or 13.83% from FY 2022.

Personnel expenditures increased \$721,910 (9.37%) to \$8,424,140 due to adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, the implementation of a salary study, up to a 4% merit increase for non-bargaining employees, and benefits costs. Additionally, 0.5 FTE of a Real Estate Coordinator position was transferred from NDS – Planning and Zoning to the Road and Drainage District.

Operating expenditures increased \$354,210 or 3.64% to \$10,085,900 in FY 2023, mostly due to the increase in fuel and supply costs.

The capital outlay budget of \$6,974,640 includes infrastructure expenditures for Water Control Structure 113 (\$2,752,500), Hillsborough/Cranberry intersection improvements (\$2,597,430), drainage system improvements (\$390,590); Water Control Structure FW 157 (\$224,000), dredging of Cocoplum Waterway (\$200,000), the Ponce De Leon Boulevard multi-use path (\$116,400), sidewalk and pedestrian bridge construction (\$78,720), and the rehabilitation of pedestrian bridges (\$75,000). The FY 2023 budget also includes the request for a walking excavator (\$490,000).

Interfund transfers includes \$669,710 to the Road and Drainage Renewal and Replacement Fund.

FUND BALANCE

In FY 2023, there is a budgeted use of fund balance in the amount of \$3,886,310 for the Road and Drainage District. The following schedule shows the projected fund balance on September 30, 2023. Included in the fund balance report are the following:

- ✓ FY 2022 estimated year-end revenues and expenditures (unaudited)
- ✓ FY 2022 re-appropriation of \$13,678,412 to meet multi-year contractual agreements in committed fund balance
- ✓ Emergency and Disaster Reserve of \$5,230,770

ROAD AND DRAINAGE DISTRICT FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$ 24,436,273
21/22 Amended Reserve (Use) of Fund Balance	(13,678,412)
Projected Fund Balance as of 9/30/22	10,757,862
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	(3,886,310)
Emergency and Disaster Reserve of 20%	(5,230,770)
Projected "Available" Fund Balance as of 9/30/23	\$ 1,640,782

*THE FY 2023 USE OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/22 DUE TO THE APPROVAL OF INCREASED CAPITAL OUTLAYS EXPENDITURES.

FIRE RESCUE DISTRICT FUND

The Fire Rescue District is a dependent district of the City of North Port. The District is responsible for providing quality emergency response to the citizens of North Port. The primary mission of the Fire District is to protect public safety and limit economic loss.

FIRE RESCUE DISTRICT BUDGET COMPARISON FY 2019 THROUGH FY 2023

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
REVENUES					
NON AD VALOREM TAXES	\$9,943,174	\$11,296,056	\$12,429,206	\$13,739,870	\$15,006,360
OTHER TAXES	251,878	239,896	247,148	221,170	170,000
PERMITS & SPECIAL ASSESSMENTS	26,105	40,340	48,546	25,150	30,800
INTERGOVERNMENTAL	450,429	702,854	762,097	139,290	50,000
CHARGES FOR SERVICES	37,659	59,929	\$64,928	70,390	\$79,610
MISCELLANEOUS INCOME	259,071	243,104	71,724	58,860	59,280
OTHER SOURCES	50	-	-	897,830	(259,070)
TOTAL REVENUES	\$10,968,366	\$12,582,179	\$13,623,649	\$15,152,560	\$15,136,980
EXPENDITURES					
PUBLIC SAFETY	\$10,387,081	\$10,552,870	\$10,510,987	\$12,143,170	\$13,491,980
CAPITAL	57,899	-	22,234	206,190	-
OTHER USES	695,000	1,195,000	1,624,480	2,803,200	1,645,000
TOTAL EXPENDITURES	\$11,139,980	\$11,747,870	\$12,157,701	\$15,152,560	\$15,136,980

REVENUES

NON-AD VALOREM ASSESSMENTS

In FY 2014, a new methodology was adopted by the Commission for calculating non-ad valorem assessments on the properties in the City of North Port. For FY 2023, there is a 14.0% decrease in the Fire Rescue District non-ad valorem rates. Even with the rate decrease, the District non-ad valorem assessment revenue for FY 2023 is proposed to increase \$1,206,490 or 8.81% due to the increase in building values. Delinquent assessments are expected to increase by \$60,000 or 150.00% to \$100,000.

OTHER TAXES

Other taxes include the insurance premium taxes for fire. Participating cities and special fire control districts are eligible to receive annual distributions of state premium tax collections on property insurance policies written within the city/district limits or boundaries of the participating plan. The amount of premium taxes collected under Florida Statute Chapter 175 is equal to 1.85 percent of all property insurance written within the city limits or boundaries (in the case of fire districts) of the participating plan. These amounts

are collected by the Department of Revenue and are then available for distribution to the participating pension plans on an annual basis. FY 2023 projected fire insurance premium taxes are \$170,000, a \$51,170 or 23.14% decrease from FY 2022.

PERMITS AND SPECIAL ASSESSMENTS

Permit fees for FY 2023 are projected at \$25,150, a \$3,400 increase over the prior year.

INTERGOVERNMENTAL

The State of Florida provides a reimbursable education incentive for firefighters to obtain a college degree. The Fire Rescue District expects to receive \$50,000 in revenue for this program, a \$40 decrease from FY 2022.

CHARGES FOR SERVICE

In addition to the Fire Rescue District non-ad valorem assessments, other charges for service include fees for fire inspections, fire plans, and specialty reviews; these fees are projected at \$79,580, a \$9,220 increase from the prior year.

MISCELLANEOUS REVENUE

Investment income, which is estimated by multiplying an assumed interest rate by a projected fund balance, is projected at \$0 due to negative income in FY 2022. Rental revenue received for the use of city land by a cell tower company is budgeted at \$58,890.

OTHER SOURCES

For FY 2023, \$259,070 is expected to be returned to the Fire Rescue District Fund Balance.

DEPARTMENTAL FUNCTIONS

The Fire Rescue District Fund departmental functions are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTION	
Service Category	Service Function
Safety & Community Services	
Fire Rescue District	Fire protection services and emergency management services.

EXPENDITURES

The Fire Rescue District Fund’s total appropriations for FY 2023 is \$15,136,980 which is a 0.10% decrease from the prior fiscal year. The Fire Rescue District improves the safety of life and community assets by providing timely responses to reported emergencies.

Personnel expenditures increased \$999,250 or 11.08% to \$10,015,540 in FY 2023 due to the addition of six Firefighter/EMT/Paramedics, an Accreditation Administrator, and Emergency Management Coordinator as well as bargaining unit agreement increases, salary adjustments for non-union employees, and benefits costs. FY 2023 funding for EMS positions is 50% Fire Rescue District Fund and 50% General Fund.

Operating expenditures increased \$349,560 or 11.18% in FY 2023 due in part to Professional Services for a strategic plan and standards of cover update (\$30,000) and a policy and procedure validation review (\$20,000) as well as increased costs related to fleet repair and maintenance (\$44,830), fuel (\$43,750), payment to the General Fund (\$37,320), and protective gear for the new Firefighter/EMT/Paramedics (\$36,860).

An interfund transfer to the Fire Rescue Renewal and Replacement Fund is scheduled for FY 2023 in the amount of \$1,645,000 for capital vehicle replacements, buildings, Station 81 roof replacement, extrication equipment, Self-Contained Breathing Apparatus (SCBA) equipment, thermal imaging cameras, and TRT capital equipment replacement.

FUND BALANCE

In FY 2023, there is a return of fund balance in the amount of \$259,070 for the Fire Rescue District Fund. The following schedule shows the projected fund balance on September 30, 2023. Included in the fund balance report are the following:

- ✓ FY 2022 estimated year-end revenues and expenditures (unaudited)
- ✓ FY 2022 use of fund balance of \$1,497,830
- ✓ Emergency and Disaster Reserve of \$3,027,396

**FIRE RESCUE DISTRICT
FUND BALANCE REPORT**

09/30/21 Audited Fund Balance	\$ 6,209,585
21/22 Amended Reserve (Use) of Fund Balance	(1,497,830)
Projected Fund Balance as of 9/30/22	4,711,755
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)	259,070
Emergency and Disaster Reserve of 20%	(3,027,396)
Projected "Available" Fund Balance as of 9/30/23	\$ 1,943,429

SOLID WASTE DISTRICT FUND

The Solid Waste District is a dependent district of the City of North Port that provides for the pickup and disposal of solid waste for the City.

**SOLID WASTE DISTRICT BUDGET COMPARISON
FY 2019 THROUGH FY 2023**

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
REVENUES					
NON AD VALOREM TAXES	\$7,192,490	\$7,943,916	\$8,252,858	\$8,541,740	\$8,844,990
INTERGOVERNMENTAL	-	3,825	-	-	-
CHARGES FOR SERVICES	1,899,370	1,990,423	2,476,318	2,195,370	2,417,500
MISCELLANEOUS INCOME	236,747	177,792	372,194	63,000	29,000
OTHER SOURCES	3,005	257	777	(115,150)	273,220
TOTAL REVENUES	\$9,331,612	\$10,116,213	\$11,102,147	\$10,684,960	\$11,564,710
EXPENDITURES					
PHYSICAL ENVIRONMENT	\$8,239,600	\$8,207,773	\$8,540,137	\$10,020,330	\$10,905,010
CAPITAL	1,247,722	44,638	-	107,200	195,000
OTHER USES	450,000	688,860	486,130	557,430	464,700
TOTAL EXPENDITURES	\$9,937,322	\$8,941,271	\$9,026,267	\$10,684,960	\$11,564,710

REVENUE

NON-AD VALOREM ASSESSMENTS

The primary funding source for the Solid Waste District Fund is Non-Ad Valorem Assessments. In FY 2023, the assessment rate remained unchanged at \$250 per residential unit; however due to new residential growth, the revenue from district assessments is projected to increase \$303,250 when compared to the prior year.

CHARGES FOR SERVICES

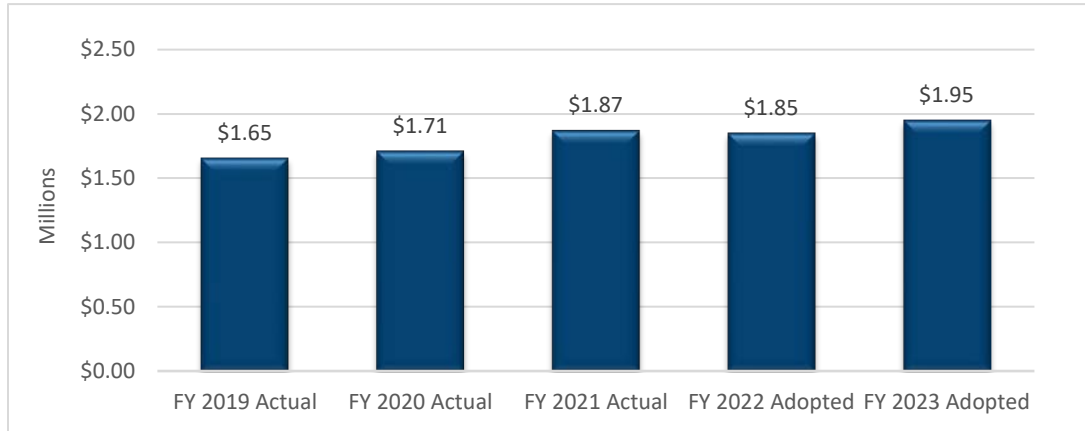
Charges for Services include Commercial Collections, Special Pickups, Trash Container Rentals, Service Initiation Fees, and charges to other city funds for solid waste services. Commercial Collections are projected at \$1,950,000 in FY 2023, an increase of \$100,000, or 5.41% due to the growth in commercial accounts. The chart on the following page shows Commercial Collection revenue for a five-year period beginning in FY 2019.

Special Pickups are requests from residents for solid waste additional service. The District anticipates projected revenues of \$15,000 from special pickups in FY 2023.

Trash Container Rentals are fees charged to solid waste customers for use of city-owned trash containers, in addition to the one provided upon service initiation. For FY 2023, the District will continue offering 95-gallon recycling and yard waste totes to residents that want to lease the wheeled containers. Revenues are projected at \$25,000, an increase of \$5,000 over FY 2022.

Service Initiation Fees are charges for the commencement of solid waste services at a new residence. The fee is part of the application for a building permit. The projected revenue of \$350,000 is a \$110,000 or 45.83% increase from FY 2022.

**COMMERCIAL COLLECTIONS
FY 2019 THROUGH FY 2023**



MISCELLANEOUS REVENUE

Investment income is budgeted at \$0 in FY 2023 due to negative income earned in FY 2022. Revenues for late payments by commercial customers in the amount of \$4,000 reflects a \$1,000 increase from the prior fiscal year.

FUND BALANCE

For FY 2023, there is a projected use of \$273,220 from the fund balance for the year.

DEPARTMENTAL FUNCTIONS

Departmental functions supported by the Solid Waste District Fund are included in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Safety & Community Services	
Solid Waste District	Collection and disposal of solid waste.

EXPENDITURES

The Solid Waste District’s total appropriations for FY 2023 is \$11,564,710, an increase of \$879,750 or 8.23% from FY 2022. Included in the services provided by the District are once a week collection of residential household garbage, recyclable material, and yard waste; special collection of residential bulk waste, appliances, e-waste, trash, and construction debris; and the daily/weekly collection of commercial waste, recyclable material, yard waste, and construction debris.

Personnel expenditures increased \$511,510 (16.18%) which is attributable to the addition of Planner/Scheduler and Solid Waste Transportation Operator positions as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, the implementation of a salary study, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures increased \$373,170 or 5.44%. Notable increases for FY 2023 include \$223,620 fuels costs, \$73,650 for administrative costs to the General Fund, and \$69,360 in fleet repair and maintenance.

Capital outlay expenditures of \$195,000 are budgeted for the Phase II construction of the Public Works facility.

An interfund transfer of \$464,700 to the Solid Waste Renewal and Replacement Fund is scheduled for FY 2023.

FUND BALANCE

For FY 2023, there is a budgeted use of \$273,220 from the Solid Waste District Fund balance. The following schedule shows the projected fund balance on September 30, 2023. Included in the fund balance report are the following:

- ✓ FY 2022 estimated year-end revenues and expenditures (unaudited)
- ✓ Emergency and Disaster Reserve of \$2,312,942

**SOLID WASTE DISTRICT
FUND BALANCE REPORT**

09/30/21 Audited Fund Balance	\$	5,676,913
21/22 Amended Reserve (Use) of Fund Balance		(1,962,185)
Projected Fund Balance as of 9/30/22		3,714,728
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		(273,220)
Emergency and Disaster Reserve of 20%		(2,312,942)
Projected "Available" Fund Balance as of 9/30/23	\$	1,128,566

FLEET MANAGEMENT FUND

Fleet Management provides several services including the repair and maintenance of city vehicles and equipment; recommending, procuring, and delivery of the City's rolling stock; administering the Wright Express fuel card system; managing the City's in-house fuel program; and developing, implementing, and administering the City's Vehicle Replacement Policy and Vehicle Use Policy.

**FLEET MANAGEMENT BUDGET COMPARISON
FY 2019 THROUGH FY 2023**

REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
CHARGES FOR SERVICES	\$4,802,749	\$4,757,674	\$5,491,449	\$6,146,820	\$7,113,500
MISCELLANEOUS INCOME	19,668	5,009	3,968	1,000	-
OTHER SOURCES	-	-	-	(207,180)	(32,910)
TOTAL REVENUES	\$4,822,417	\$4,762,683	\$5,495,417	\$5,940,640	\$7,080,590
EXPENDITURES					
GENERAL GOVERNMENT	\$4,801,360	\$4,742,436	\$5,084,967	\$5,865,640	\$6,971,160
CAPITAL	78,806	-	32,698	25,000	59,430
OTHER USES	50,000	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	\$4,930,166	\$4,792,436	\$5,167,665	\$5,940,640	\$7,080,590

REVENUES

CHARGES FOR SERVICE

The revenue for the Fleet Management Fund comes from the charges to other city departments for labor, parts, outsourcing costs, and fuel for vehicles and equipment assigned to the various city departments. Charges for services for FY 2023 are budgeted at \$7,113,500, an increase of \$966,680 or 15.73% from FY 2022.

MISCELLANEOUS REVENUE

There are no miscellaneous revenues budgeted for FY 2023.

FUND BALANCE

Fleet Management anticipates a return to fund balance in the amount of \$32,910 for FY 2023.

DEPARTMENTAL FUNCTIONS

Departmental functions supported by the Fleet Management Fund are included in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
Administration & Management Services	
Fleet Management	Management of City-owned vehicles and equipment.

EXPENDITURES

Fleet Management Fund appropriations for FY 2023 are \$1,139,950, an increase of \$1,139,950 or 19.19% from the prior fiscal year.

Personnel expenditures increased \$93,140 (6.54%) due to the addition of a Shop Assistant position as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, bargaining unit agreements, the implementation of a salary study, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures increased \$1,012,380 or 22.80%, mostly related to the increases in fuel costs (\$714,850), outsourced fleet repair and maintenance (\$143,000), and quantity and costs of parts for repairs (\$135,770).

Capital outlay includes the purchase of a rotary automotive lift (\$25,530) and ARI-Hetra jack stands (\$8,900).

An interfund transfer of \$50,000 to the Fleet Management Renewal and Replacement Fund is scheduled for FY 2023.

FUND BALANCE

In FY 2023, there is an anticipated return to fund balance of \$32,910 in the Fleet Management Fund. The following schedule shows the projected fund balance on September 30, 2023. Included in the fund balance report are the following:

- ✓ FY 2022 estimated year-end revenues and expenditures (unaudited)
- ✓ Re-appropriation of multi-year projects which rolled from FY 2022

**FLEET MANAGEMENT FUND
FUND BALANCE REPORT**

09/30/21 Audited Fund Balance	\$	663,139
21/22 Amended Reserve (Use) of Fund Balance		149,980
Projected Fund Balance as of 9/30/22		813,119
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		32,910
Projected Fund Balance as of 9/30/23	\$	846,029

BUILDING FUND

The Building Fund was established in FY 2007, in accordance with Florida Statute section 553.80, to account for the tracking of both revenues and expenditures related to fees collected for permits and inspections associated with new construction.

**BUILDING FUND BUDGET COMPARISON
FY 2019 THROUGH FY 2023**

REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
PERMITS & SPECIAL ASSESSMENTS	\$3,420,583	\$3,618,778	\$4,128,929	\$3,215,430	\$5,106,250
INTERGOVERNMENTAL	-	-	838	-	-
CHARGES FOR SERVICES	52,300	55,474	53,275	40,600	59,050
MISCELLANEOUS INCOME	209,585	192,934	19,703	32,000	1,000
OTHER SOURCES	16,332	-	-	1,702,170	760,950
TOTAL REVENUES	\$3,698,800	\$3,867,186	\$4,202,745	\$4,990,200	\$5,927,250
EXPENDITURES					
PUBLIC SAFETY	\$2,574,926	\$2,785,486	\$3,831,853	\$4,274,990	\$4,817,650
CAPITAL	59,128	-	-	675,210	1,069,600
OTHER USES	1,397,650	40,000	40,000	40,000	40,000
TOTAL EXPENDITURES	\$4,031,704	\$2,825,486	\$3,871,853	\$4,990,200	\$5,927,250

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

The primary funding source for the Building Fund is permit fees, which is projected to increase \$1,890,820 or 58.80% to \$5,106,250 in FY 2023.

CHARGES FOR SERVICE

Fees are charged for assorted services based on City-wide fee ordinance 2018-31. The projected charge for service revenue is \$58,750, which is an \$18,350 or 45.42% increase from the prior fiscal year.

MISCELLANEOUS REVENUE

Investment income is \$0 due to negative income earned in FY 2022 while other miscellaneous revenue is projected at \$1,000.

FUND BALANCE

A total of \$760,950 in fund balance is scheduled for use in FY 2023.

DEPARTMENTAL FUNCTIONS

The Building Fund supports the following departmental functions, which are listed in the table by type of service provided.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Development Services	
Code Enforcement	Provides plan reviews and code enforcement of city regulatory standards.

EXPENDITURES

Personnel expenditures increased \$471,740 or 14.96% in FY 2023 mainly due to the addition of Plans Examiner and Arborist positions and adjustments for an annual cost of living increase, multi-year minimum wage increase, the implementation of a salary study, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Operating expenditures increased \$70,920 or 6.32% due to the increase in the transfer to the General Fund for administrative charges (\$145,030), which was partially offset by a \$75,000 decrease in other professional services.

Capital outlays are budgeted for \$1,069,600 in FY 2023, which is a \$500,000 contribution to the West Villages Development Services Center, \$500,000 for online permitting system for the Building Department, and \$69,600 for a vehicle replacement.

A transfer of \$40,000 to the Building Renewal & Replacement Fund is scheduled for FY 2023.

FUND BALANCE

A total of \$760,950 in fund balance is scheduled for use in FY 2023. The following schedule shows the projected fund balance on September 30, 2023. Included in the fund balance report are the following:

- ✓ FY 2022 estimated year-end revenues and expenditures (unaudited)
- ✓ Re-appropriation of multi-year projects which rolled from FY 2022
- ✓ Emergency and Disaster Reserve of \$1,185,450

BUILDING FUND FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$ 7,198,637
21/22 Amended Reserve (Use) of Fund Balance	(4,965,625)
Projected Fund Balance as of 9/30/22	2,233,012
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	(760,950)
Emergency and Disaster Reserve of 20%	(1,185,450)
Projected "Available" Fund Balance as of 9/30/23	\$ 286,612

*THE FY 2023 USE OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/22 DUE TO THE ONE-TIME PURCHASE OF AN ONLINE PERMITTING SYSTEM AND CONTRIBUTION TO THE WEST VILLAGES DEVELOPMENT SERVICES CENTER.

ROAD RECONSTRUCTION BOND DEBT SERVICE FUND

As a new fund in FY 2014, the purpose of the Road Reconstruction Bond Debt Service Fund is to fund the expenditures – interest and principal - associated with road reconstruction bonds.

ROAD RECONSTRUCTION BOND DEBT SERVICE FUND BUDGET COMPARISON FY 2019 THROUGH FY 2023

REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
SPECIAL ASSESSMENTS	\$3,058,700	\$3,111,234	\$3,068,349	\$3,010,000	\$3,070,000
MISCELLANEOUS INCOME	107,489	89,778	4,477	5,000	-
OTHER SOURCES	-	-	-	(343,990)	(394,930)
TOTAL REVENUES	\$3,166,189	\$3,201,012	\$3,072,826	\$2,671,010	\$2,675,070
EXPENDITURES					
TRANSPORTATION	\$32,117	\$129,241	\$32,140	\$40,000	\$40,000
DEBT SERVICE	2,635,594	4,755,629	2,638,817	2,631,010	2,635,070
TOTAL EXPENDITURES	\$2,667,711	\$4,884,870	\$2,670,957	\$2,671,010	\$2,675,070

*FY 2020 DOES NOT INCLUDE THE ONE-TIME REVENUE REFUNDING OF BOND PROCEEDS AND EXPENDITURE PAYMENT TO BOND ESCROW AGENT.

REVENUES

PERMITS AND SPECIAL ASSESSMENTS

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond. Assessments of \$3,070,000 are projected for FY 2023.

FUND BALANCE

A total of \$394,930 in fund balance is reserved for future use.

EXPENDITURES

Operating expenditures include \$40,000 for tax collector fees. Debt payments of \$2,635,070 are budgeted for FY 2023.

DEPARTMENTAL FUNCTIONS

The Debt Service Fund supports the following departmental functions, which are listed in the table by type of service provided.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Development & Transportation Services	
Debt Service	Establishes a reserve to service interest and principal payments on short- and long-term debt.

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

ROAD RECONSTRUCTION BOND DEBT SERVICE FUND
FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$	1,227,762
21/22 Amended Reserve (Use) of Fund Balance		343,990
Projected Fund Balance as of 9/30/22		1,571,752
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*		394,930
Projected "Available" Fund Balance as of 9/30/23	\$	1,966,682

*THE FY 2023 INCREASE IN THE FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/22 DUE TO FUNDS RESERVED FOR FUTURE YEAR ESCALATING BOND PAYMENTS.

INFRASTRUCTURE SALES SURTAX III (ONE CENT SALES TAX)

Approved by voters in FY 2010, the Infrastructure Sales Surtax III is the 15-year extension of the One Cent Sales Tax program.

INFRASTRUCTURE SALES SURTAX III BUDGET COMPARISON
FY 2019 THROUGH FY 2023

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
REVENUES					
OTHER TAXES	\$10,823,129	\$10,734,747	\$13,137,051	\$13,180,120	\$14,179,350
INTERGOVERNMENTAL	15,002	204,985	50,833	-	-
CHARGES FOR SERVICES	49,656	105,875	86,844	-	-
MISCELLANEOUS INCOME	975,400	782,083	138,709	100,000	-
OTHER SOURCES	41,708	-	-	(317,100)	(6,584,940)
TOTAL REVENUES	\$11,904,895	\$11,827,690	\$13,413,437	\$12,963,020	\$7,594,410
EXPENDITURES					
GENERAL GOVERNMENT	\$0	\$7,864	\$12,626	\$0	\$0
PUBLIC SAFETY	146,354	149,951	22,928	300,000	-
TRANSPORTATION	309,165	1,990,560	177,903	1,717,680	1,748,580
CULTURE AND RECREATION	313,198	169,393	58,651	50,000	50,000
CAPITAL	14,556,900	3,728,092	6,417,109	10,895,340	5,795,830
TOTAL EXPENDITURES	\$15,325,617	\$6,045,860	\$6,689,217	\$12,963,020	\$ 7,594,410

REVENUES

OTHER TAXES

The Infrastructure Sales Surtax III (Surtax III) provides funding for the acquisition and/or construction of specific capital projects. Revenues are derived from sales tax collected in Sarasota County. Surtax III revenue is projected at \$14,179,350 for FY 2023, an increase of \$999,230 (7.58%) from FY 2022. Revenue estimates are provided by the State of Florida in July of each year.

MISCELLANEOUS REVENUE

Investment income is budgeted \$0 due to negative income earned in FY 2022.

FUND BALANCE

A total of \$6,584,940 is anticipated to return to fund balance in FY 2023.

DEPARTMENTAL FUNCTIONS

Surtax III supported departmental functions are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<i>Administration & Management Services</i>	
Information Technology	All aspects of information technology including the City’s internal network, website, and phone system.
<i>Development & Transportation Services</i>	
Road and Drainage District	Maintenance of public roadways, water control structures, and drainage maintenance including waterways and storm water management.
<i>Safety & Community Services</i>	
Emergency Medical Services	Responds to requests for assistance including basic and advanced life support services and ambulance services.
Fire Rescue District	Fire protection services and emergency management services.
Parks & Recreation	Recreational and cultural art activities for the community.
Police	Community safety including law enforcement, drug-free programs, substance abuse education/mitigation, and community partnerships.
Solid Waste District	Collection and disposal of solid waste.
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

EXPENDITURES

FY 2023 expenditures of \$7,594,410 include the following:

- Police Department: Vehicle replacement (\$1,729,000)
- Fire Rescue: Vehicle replacement (\$75,110)
- Parks & Recreation: Park amenities (\$50,000), replacement playground equipment for McKibben Park (\$250,000), Boca Chica Neighborhood Park (\$255,000), and phased ADA transition plan (\$75,000)
- Road & Drainage: Routine road rehabilitation (\$1,572,600), drainage system improvements (\$897,500), bridge rehabilitation and repair (\$285,000), sidewalk and pedestrian bridge (\$293,600), and Ponce de Leone Boulevard multi-use Path (\$293,600)
- Utilities: Neighborhood water distribution improvements – construction (\$344,700), water pipeline bridge replacements – plan/design/engineer (\$170,000), and neighborhood water/wastewater line extension – land acquisition (\$200,000) and construction (\$1,103,300)

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

INFRASTRUCTURE SALES SURTAX III FUND FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$ 35,668,427
21/22 Amended Reserve (Use) of Fund Balance	(29,930,766)
Projected Fund Balance as of 9/30/22	5,737,661
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	6,584,940
Projected "Available" Fund Balance as of 9/30/23	\$ 12,322,601

*THE FY 2023 ADDITION OF FUND BALANCE EXCEEDS 10% OF THE PROJECTED FUND BALANCE AS OF 9/30/22 DUE TO PLANNED PROJECTS IN THE CITY'S FIVE YEAR CAPITAL IMPROVEMENT PLAN.

UTILITY FUNDS

The Utility Funds (Utility Revenue Fund, Water Capacity Fund, and Sewer Capacity Fund) are enterprise funds. The Utilities Department provides the water and wastewater needs of the community. The total Adopted Utility Funds Budget for FY 2023 is \$49,790,330 which is an increase of \$6,199,900 or 14.22% from FY 2022. The following table is a summary budget of the Utility Funds for FY 2023.

UTILITY FUNDS BUDGET SUMMARY FY 2023 ADOPTED

Revenues	Utility Revenue	Water Capacity	Sewer Capacity	Total
Permits & Special Assessments	\$0	\$640,030	\$656,240	\$1,296,270
Intergovernmental Revenue	-	-	-	-
Charges for Services	29,704,810	-	-	29,704,810
Fines & Forfeitures	100	-	-	100
Miscellaneous Revenues	21,700	-	-	21,700
Other Sources	18,357,480	409,970	-	18,767,450
Total Revenues & Other Financing Sources	\$48,084,090	\$1,050,000	\$656,240	\$49,790,330
Expenditures				
Physical Environment	\$29,712,450	\$0.00	\$606,240.00	\$30,318,690
Capital	16,105,690	50,000	50,000	16,205,690
Debt Service	2,265,950	-	-	2,265,950
Interfund Transfers	-	1,000,000	-	1,000,000
Total Expenditures	\$48,084,090	\$1,050,000	\$656,240	\$49,790,330

UTILITY REVENUE FUND

The Utility Revenue Fund accounts for the operational activities administration, engineering, water systems, wastewater systems, and field operations. The FY 2023 Adopted Utility Revenue Fund Budget is \$48,084,090, which is an increase of \$6,256,060 or 14.96% from the prior fiscal year. The following information shows revenue resources and operational expenses as they relate to the five divisions.

**UTILITY REVENUE FUND BUDGET COMPARISON
FY 2019 THROUGH FY 2023**

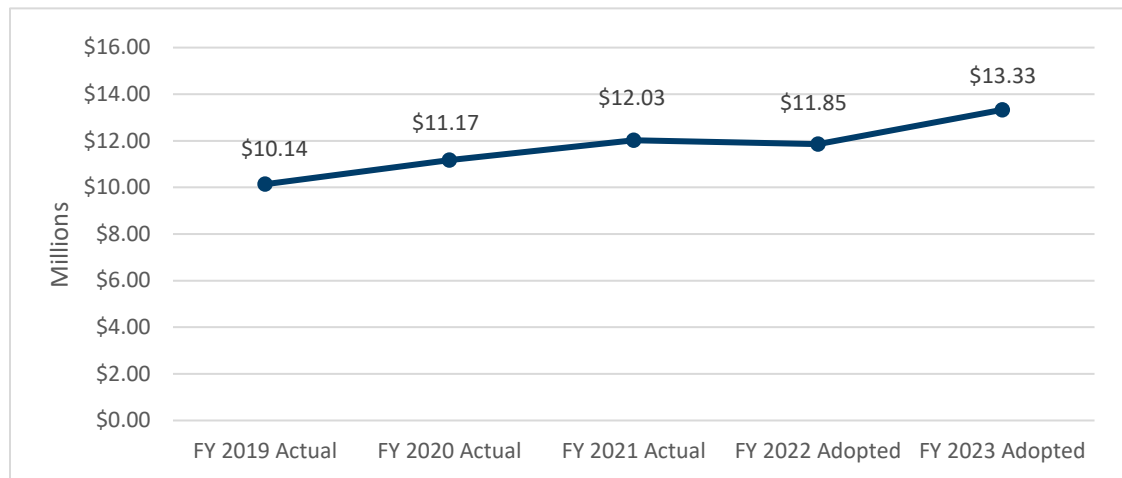
REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
PERMITS & SPECIAL ASSESSMENTS	\$5,458	(\$287)	(\$418)	\$0	\$0
INTERGOVERNMENTAL	453,163	124,382	106,932	-	-
CHARGES FOR SERVICES	23,046,844	26,052,755	28,040,210	26,908,640	29,704,810
FINES AND FORFEITURES	400	-	500	100	100
MISCELLANEOUS INCOME	881,089	911,413	117,727	96,700	21,700
TRANSFERS	713,808	10,470,031	1,811,341	1,150,000	1,000,000
OTHER SOURCES	7,616,121	41,733,648	1,884,098	13,672,590	17,357,480
TOTAL REVENUES	\$32,716,883	\$79,291,942	\$31,960,390	\$41,828,030	\$48,084,090
EXPENDITURES					
ADMINISTRATION	\$4,681,532	\$5,125,072	\$5,059,362	\$8,787,070	\$11,897,620
WATER SYSTEMS	6,613,536	6,862,660	7,338,497	13,576,430	11,714,970
WASTEWATER SYSTEMS	3,920,531	4,838,803	5,904,865	10,949,710	12,677,180
FIELD OPERATIONS	4,742,644	4,918,102	4,831,884	7,041,190	10,564,700
ENGINEERING	944,112	966,444	883,570	1,473,630	1,229,620
TOTAL EXPENDITURES	\$20,902,355	\$22,711,081	\$24,018,178	\$41,828,030	\$48,084,090

REVENUES

CHARGES FOR SERVICE

Charges for service are based on consumption. The department regularly contracts with consultants to conduct rate studies to ensure the financial stability of the entity is maintained.

**WATER UTILITY REVENUE
FY 2019 THROUGH FY 2023**



Water Charges for Service

Water Utility Revenue is derived from billed water service to the residents and commercial businesses of the City. The fee is intended to cover the cost of providing the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year, rates would automatically be adjusted based on 100% of the April Consumer Price Index for the Miami-Fort Lauderdale region. Based on a rate structure and fee analysis study completed in FY 2019, Water Utility rates increased 8.00% with FY 2023 revenue projected at \$13,331,070.

Other Water Revenue includes shut-off and turn-on fees and after-hours fees. The estimated revenues from these fees are budgeted at \$250,000 for FY 2023, which is a \$20,000 decrease from FY 2022. In FY 2008, there was a sharp revenue increase which was primarily due to the economic downturn and resulting rise in unemployment, leading to an increase in shut-off and turn-on activity. In FY 2009,

City Commission implemented a 10-day extension before customer utility accounts become delinquent. This action has helped to decrease shut-off and turn-on activity.

Water Guaranteed Revenues are paid by all developers in accordance with their utility development agreements. Essentially, the developer is reserving capacity for immediate or future development. FY 2023 projected Water Guaranteed Revenues are \$204,590, reflecting a \$15,150 or 8.00% increase from FY 2022.

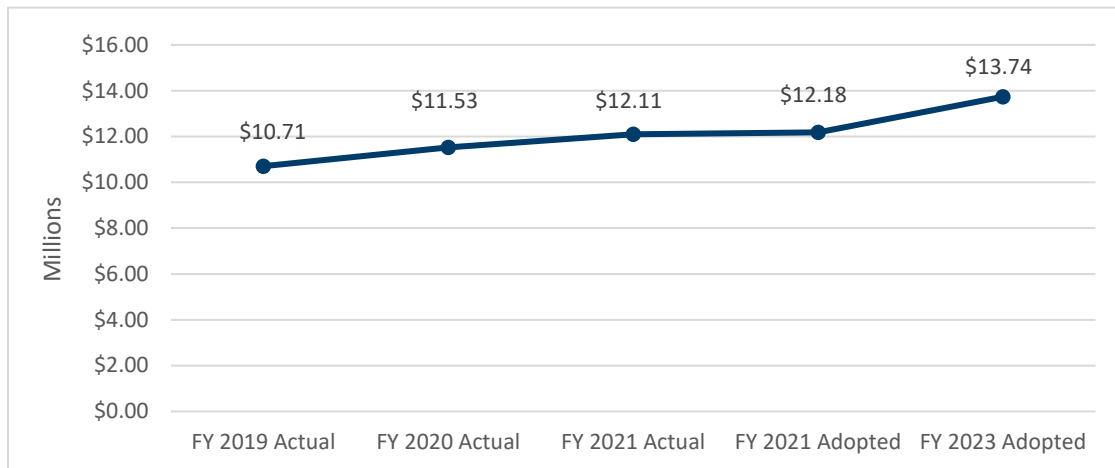
Installation Fees are revenues derived from new connections for water service within the City. The total estimated income from new connections for FY 2023 is \$276,510, a decrease of \$6,440 from FY 2022.

Backflow Revenue began in FY 2009 as part of the Backflow Cross Connection Program. This program was implemented to help lessen the potential of contamination of the City’s potable water supply. Backflow Revenue is budgeted at \$36,000 in FY 2023.

Wastewater Charges for Service

Wastewater Utility Revenue is generated from billed sewer services to the residents of the City. The fee is intended to cover the cost of the service. In FY 2009, the City Commission adopted Resolution 09-45 establishing a rate program for utility water and wastewater charges. Each year rates would automatically be adjusted based on 100% of the April Consumer Price Index for Miami-Fort Lauderdale region. Based on a FY 2019 rate structure and fee analysis study, rates increased 8.00% in FY 2023. Wastewater Utility Revenue is projected at \$13,738,590, an increase of \$1,559,690 over the prior fiscal year. The following graph illustrates growth in Wastewater Utility Revenue for a five-year period beginning in FY 2019.

**WASTEWATER UTILITY REVENUE
FY 2019 THROUGH FY 2023**



Other Wastewater Revenue is a base charge plus usage for the use of City of North Port wastewater utilities. A surcharge is added for residents outside the city limits. The revenue projection for FY 2023 is \$13,738,590, a \$1,559,690 or 12.81% increase from FY 2022.

Wastewater Guaranteed Revenues are paid by all developers in accordance with their utility developer agreements. FY 2023 projected Wastewater Guaranteed Revenues are \$204,590, reflecting \$79,590 or 63.67% from FY 2022.

FINES AND FORFEITURES

Violation Fees are fines imposed on citizens who violate watering restrictions. This revenue stream helps to fund costs incidental to the operation of the utility system. Violation Fees are projected at \$100, reflecting no change from FY 2022.

MISCELLANEOUS REVENUE

Investment income is budgeted \$0 due to negative income earned in FY 2022. Another source of miscellaneous revenue is the charges to place and remove liens, which is budgeted at \$16,700 for FY 2023.

OTHER SOURCES

The FY 2023 Budget includes a transfer of \$1,000,000 from the Water Impact Fees for Peace River Expansion debt service.

The Department anticipates an appropriated use of net assets of \$7,267,380 as well as \$10,090,100 in fund balance.

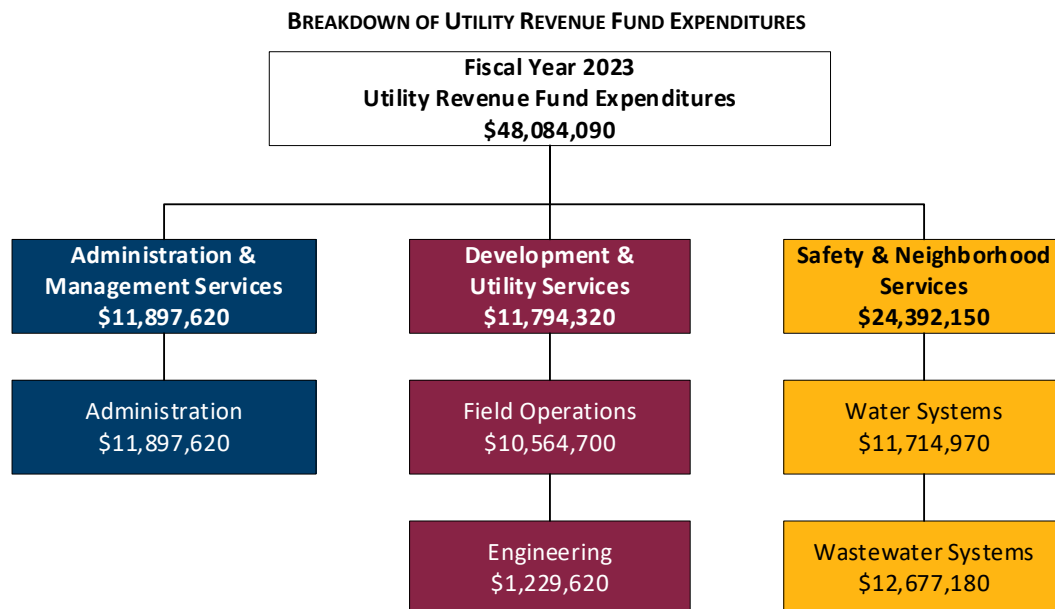
DEPARTMENTAL FUNCTIONS

Utilities Department functions funded by the Utility Revenue Fund are categorized in the following table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
Administration & Management Services	
Utilities - Administration	All administrative services including business management and public relations services.
Development & Utility Services	
Utilities – Field Operations	Repair and maintenance of utility infrastructure and oversight of meter installations and meter readings.
Utilities – Engineering	All engineering services including oversight of utilities construction, expansion of existing systems, inspections and locates, and promotion of environmental stewardship.
Safety & Community Services	
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

EXPENDITURES

The following chart illustrates the FY 2023 Utility Revenue Fund appropriations based on the Utility service categories.



FY 2023 personnel expenses in the amount of \$8,393,600 reflect an increase of \$1,592,140 or 23.41% from FY 2022, mostly related to the addition of Administrative Services Specialist, Assistant Director, Sustainability Officer, 0.50 FTE Customer Service Representative, two Water Operator Trainees, Meter Operations Supervisor, two C&D Technicians, and Heavy Equipment Operator positions as well as adjustments for an annual cost of living increase, multi-year minimum wage increase, the implementation of a salary study, up to a 4% merit increase for non-bargaining employees, and benefits costs.

Overall, operating expenses increased by \$1,795,100 or 9.19% to \$21,318,850. Notable increases include depreciation at \$672,220 and chemical supplies at \$494,800.

The \$16,105,690 capital outlay budget, a \$4,344,710 or 36.94% increase from FY 2022, includes the following major projects:

- \$3,620,000 for construction of a new Utilities administration building
- \$1,453,000 for lift station rehabilitation
- \$1,450,000 for inflow and infiltration
- \$1,256,290 for permanent bypass pumps
- \$1,000,000 for the Southwest Wastewater Reclamation Facility drying bed construction
- \$1,000,000 for an effluent pumping station and pipeline
- \$700,000 for a parallel force main on Cranberry
- \$590,000 for the Myakkahatchee Creek water treatment plant improvements
- \$550,000 for wastewater treatment plant improvements
- \$500,000 for the Hillsborough water main replacement and relocation
- \$430,300 for water distribution system improvements
- \$400,000 for raw water intake structure rehabilitation

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

UTILITY REVENUE FUND FUND BALANCE REPORT

Unrestricted Balance as of 9/30/21	\$ 34,449,730
21/22 Amended Reserve (Use) of Balance	(20,603,389)
Projected Balance as of 9/30/22	13,846,341
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)*	(10,901,100)
Projected "Available" Balance as of 9/30/23	\$ 3,756,241

*THE FY 2023 USE OF BALANCE EXCEEDS 10% OF THE PROJECTED BALANCE AS OF 9/30/22 DUE TO THE USE OF NET ASSETS AND PLANNED CAPITAL PROJECTS.

CAPACITY FEE AND UTILITY CONSTRUCTION FUNDS

Capacity Fees provide a financial mechanism to fund growth-related projects for the expansion of water and wastewater capacity systems. Revenues are derived from capacity fees paid by new construction. The Utility Construction Fund accounts for State Revolving Fund loans and bond proceeds used to fund capital projects.

CAPACITY FEE AND UTILITY CONSTRUCTION FUNDS BUDGET COMPARISON FY 2019 THROUGH FY 2023

REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
PERMITS & SPECIAL ASSESSMENTS	\$4,503,212	\$3,103,790	\$2,462,322	\$2,121,550	\$1,296,270
INTERGOVERNMENTAL	22,462	-	-	-	-
CHARGES FOR SERVICES	3,500	3,500	-	-	-
MISCELLANEOUS INCOME	639,230	523,708	38,305	50,000	-
APPROPRIATED FUND BALANCE	-	-	-	(409,150)	409,970
TOTAL REVENUES	\$5,168,404	\$3,630,998	\$2,500,627	\$1,762,400	\$1,706,240
EXPENDITURES					
WATER CAPACITY SYSTEM	\$513,808	\$1,005,761	\$1,615,511	\$1,090,000	\$1,050,000
WASTEWATER CAPACITY SYSTEM	296,689	553,311	722,845	672,400	656,240
UTILITY CONSTRUCTION	-	-	-	-	-
TOTAL EXPENDITURES	\$810,497	\$1,559,072	\$2,338,356	\$1,762,400	\$1,706,240

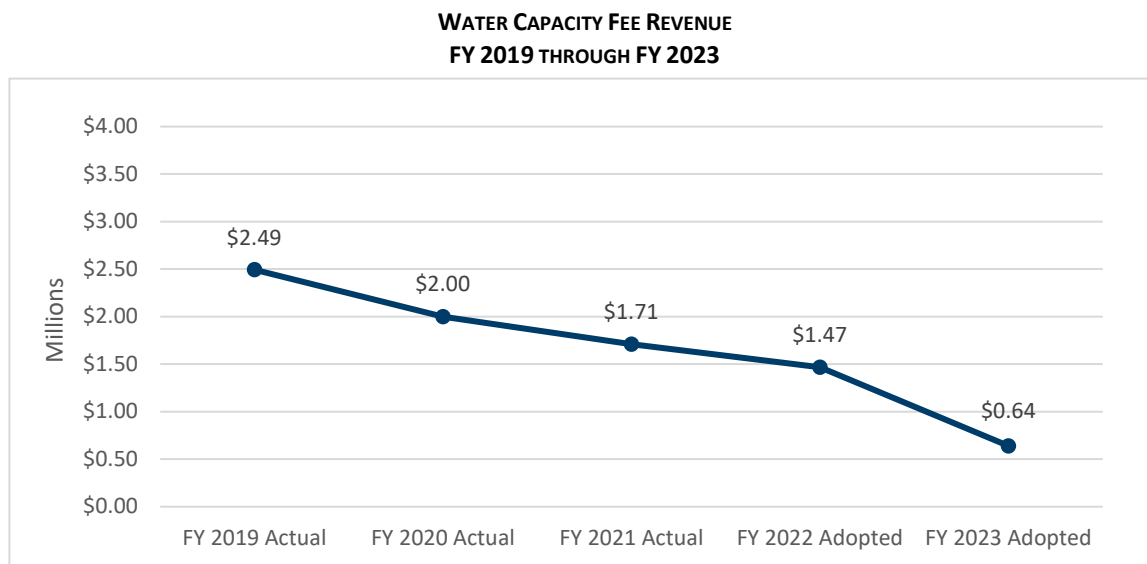
WATER CAPACITY FEE FUND

Water Capacity Fees provide funding for the expansion of water systems.

REVENUES

PERMITS & SPECIAL ASSESSMENTS

The purpose of the Water Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of water systems. Water capacity fee revenue estimates for FY 2023 total \$640,030, a decrease of \$819,120 from FY 2022. The following chart illustrates the economic impact to water capacity fees for a five-year period beginning in FY 2019.



MISCELLANEOUS REVENUE

Due to negative income earned in FY 2022, investment income is budgeted at \$0.

OTHER SOURCES

A total of \$409,970 is anticipated to be used from fund balance in FY 2023.

DEPARTMENTAL FUNCTIONS

Utilities Department functions funded by the Water Capacity Fee Fund are categorized in the table by type of service provided.

DEPARTMENTAL FUNCTIONS	
Service Category	Service Function
<i>Safety & Community Services</i>	
Utilities – Water System	Operation and maintenance of the City’s water supply including improvement of quality potable water, expansion of services and promotion of environmental stewardship.

EXPENDITURES

FY 2023 Capital Outlay is estimated at \$50,000, which is appropriated for water transmission oversizing.

Interfund transfers in the amount of \$1,000,000 is budgeted for the Peace River Expansion Debt.

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

**WATER CAPACITY FEE FUND
FUND BALANCE REPORT**

Unrestricted Balance as of 9/30/21	\$ 12,034,162
21/22 Amended Reserve (Use) of Balance	(4,500,620)
Projected Balance as of 9/30/22	7,533,542
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)	(409,970)
Projected "Available" Balance as of 9/30/23	\$ 7,123,572

WASTEWATER CAPACITY FEE FUND

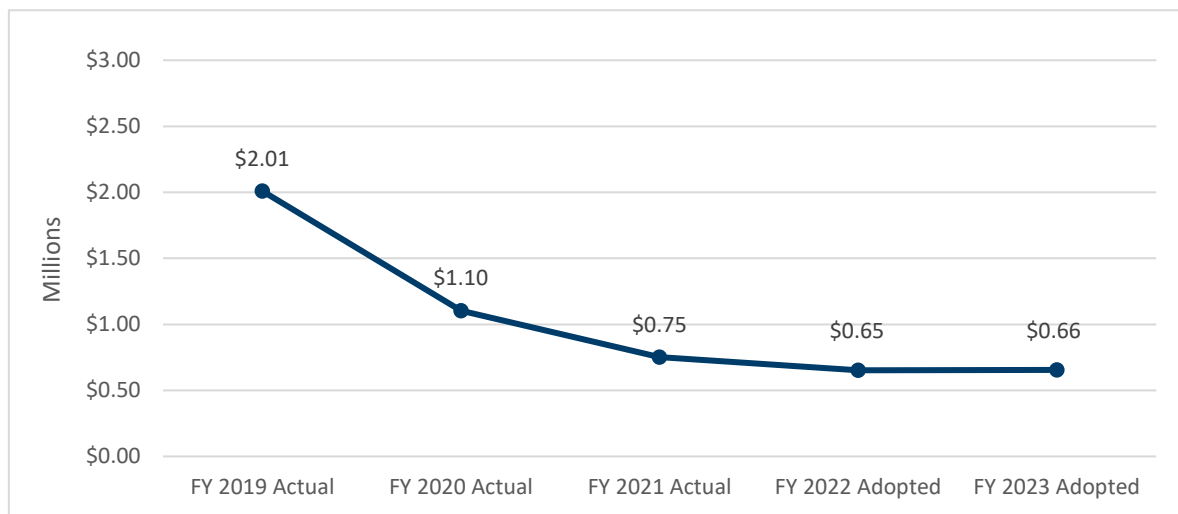
Wastewater Capacity Fees provide funding for the expansion of wastewater systems.

REVENUES

PERMITS & SPECIAL ASSESSMENTS

The purpose of the Wastewater Capacity Fee is to provide a financial mechanism to fund growth-related projects for the expansion of wastewater systems. Projected wastewater capacity fee revenues total \$656,240 an increase of \$3,840. The following chart illustrates the economic impact to this revenue stream for a five-year period beginning in FY 2019.

**WASTEWATER CAPACITY FEE REVENUE
FY 2019 THROUGH FY 2023**



MISCELLANEOUS REVENUE

Due to negative income earned in FY 2022, investment income is budgeted at \$0.

DEPARTMENTAL FUNCTIONS

Utilities Department functions funded by the Wastewater Capacity Fee Fund are categorized in the table by type of service provided.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Safety & Community Services	
Utilities – Wastewater System	Includes disposal of wastewater, expansion of wastewater treatment and promotion of environmental stewardship.

EXPENDITURES

FY 2023 Capital Outlay is estimated at \$50,000, which is appropriated for wastewater transmission oversizing.

Grants and Aids in the amount of \$606,240 is scheduled for developer reimbursement related to the Southwest Wastewater Reclamation Facility.

FUND BALANCE HERE

The following schedule shows the projected fund balance on September 30, 2023.

**WASTEWATER CAPACITY FEE FUND
FUND BALANCE REPORT**

Unrestricted Balance as of 9/30/21	\$	2,886,141
21/22 Amended Reserve (Use) of Balance		(2,500,000)
Projected Balance as of 9/30/22		386,141
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		-
Projected "Available" Balance as of 9/30/23	\$	386,141

UTILITY CONSTRUCTION FUND

The Utility Construction Fund provided a mechanism to account for State Revolving Fund loan and bond proceeds and the related capital improvement construction projects.

REVENUES

The Utilities Department does not anticipate receiving any loan funding from the State Revolving Loan for FY 2023.

No interest revenue is projected for FY 2023.

EXPENDITURES

There are no expenditures anticipated for FY 2023.

INTERNAL SERVICE FUNDS

Internal service funds are a type of fund designed to account for the financing of services provided by one department for other departments within the City. As proprietary funds, services supported by internal service funds are financed and operated like those of a private business. The following table is a summary budget of the Internal Service Funds for FY 2023.

**INTERNAL SERVICE FUNDS BUDGET SUMMARY
FY 2023 ADOPTED**

Revenues	Self-Insurance Risk Fund	Self-Insurance Medical Fund	Employee Benefit Fund	Total
Charges for Services	\$2,659,490	\$11,042,530	\$985,420	\$14,687,440
Miscellaneous Revenues	-	576,120	-	576,120
Other Sources	-	-	-	-
Total Revenues & Other Financing Sources	\$2,659,490	\$11,618,650	\$985,420	\$15,263,560
Expenditures				
General Government	\$2,659,490	\$11,618,650	\$985,420	\$15,263,560
Total Expenditures	\$2,659,490	\$11,618,650	\$985,420	\$15,263,560

SELF INSURANCE RISK FUND

The purpose of Self-Insurance Risk Fund is to provide for the overall management of the City's property & casualty insurance, automobile insurance, and workers' compensation funds.

SELF-INSURANCE RISK FUND BUDGET COMPARISON FY 2019 THROUGH FY 2023

REVENUES	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
CHARGES FOR SERVICES	\$1,437,190	\$1,630,940	\$1,942,270	\$2,114,780	\$2,659,490
MISCELLANEOUS	43,253	17,459	10,768	1,000	-
OTHER SOURCES	14,128	50,332	67,293	(1,000)	-
TOTAL REVENUES	\$1,494,571	\$1,698,731	\$2,020,331	\$2,114,780	\$2,659,490
EXPENSES					
GENERAL GOVERNMENT	\$1,904,886	\$2,362,935	\$2,148,623	\$2,114,780	\$2,659,490
TOTAL EXPENSES	\$1,904,886	\$2,362,935	\$2,148,623	\$2,114,780	\$2,659,490

REVENUES

CHARGES FOR SERVICE

A total of \$2,659,490 in charges for services is projected for FY 2023, an increase of \$544,710 or 25.76% from FY 2022.

MISCELLANEOUS REVENUE

Due to negative income earned in FY 2022, no interest revenue is projected for FY 2023.

DEPARTMENTAL FUNCTIONS

The Self-Insurance Risk Fund supports the following departmental functions, which are listed in the table by type of service provided.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Administration & Management Services	
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.

EXPENDITURES

Operating expenditures for FY 2023 are \$2,659,490, which includes insurance costs (\$1,514,710), insurance claims (\$1,105,430), self-insurers assessment (\$25,000), professional services for a third-party administrator (\$30,250), actuarial services (\$6,600), and bank transaction fees of (\$2,500).

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

SELF-INSURANCE RISK FUND FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$ (574,533)
21/22 Amended Reserve (Use) of Fund Balance	1,000
Projected Fund Balance as of 9/30/22	(573,533)
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)	-
Projected "Available" Fund Balance as of 9/30/23	\$ (573,533)

EMPLOYEE BENEFITS FUND

The purpose of the Employee Benefits Fund is to provide City employees with comprehensive and cost-effective benefit programs. The benefit programs, which include health, dental, vision, life, and disability insurance as well as a flex plan spending program, are funded through all operating funds of the City. Employees can purchase additional coverage for themselves and their families which is reflected in the budgeted revenues and expenditures of the fund. Beginning in FY 2019, medical healthcare was funded through the City's Self-Insurance – Medical Fund.

EMPLOYEE BENEFITS FUND BUDGET COMPARISON FY 2019 THROUGH FY 2023

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
REVENUES	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
MISCELLANEOUS	\$313,772	\$869,321	\$941,578	\$869,660	\$985,420
OTHER SOURCES	-	-	-	-	-
TOTAL REVENUES	\$313,772	\$869,321	\$941,578	\$869,660	\$985,420
EXPENSES					
GENERAL GOVERNMENT	\$842,825	\$822,431	\$807,649	\$869,660	\$985,420
TOTAL EXPENSES	\$842,825	\$822,431	\$807,649	\$869,660	\$985,420

REVENUES

MISCELLANEOUS REVENUE

A total of \$985,420 in miscellaneous revenue is projected for FY 2023, including city contributions (\$684,690), employee contributions (\$174,100), wellness funds (\$75,000), former employee COBRA and retiree contributions (\$41,250).

DEPARTMENTAL FUNCTIONS

The Employee Benefits Fund supports the following departmental functions, which are listed in the table by type of service provided.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Administration & Management Services	
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.

EXPENDITURES

FY 2023 operating expenditures in the amount of \$985,420 include dental coverage (\$577,020, employee life, accidental death and dismemberment (ADD), and disability insurance (\$202,180), vision coverage (\$79,590), and wellness programming (\$75,000).

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

EMPLOYEE BENEFITS FUND FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$	(55,395)
21/22 Amended Reserve (Use) of Fund Balance		-
Projected Fund Balance as of 9/30/22		(55,395)
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		-
Projected "Available" Fund Balance as of 9/30/23	\$	(55,395)

SELF-INSURANCE MEDICAL FUND

The purpose of the Self-Insurance Medical Fund is to provide for the overall management of the City's medical health insurance.

SELF-INSURANCE MEDICAL FUND BUDGET COMPARISON FY 2019 THROUGH FY 2023

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 ADOPTED
REVENUES					
CHARGES FOR SERVICES	\$7,447,152	\$8,426,239	\$9,287,478	\$9,607,290	\$11,042,530
MISCELLANEOUS	319,677	311,642	523,684	581,120	576,120
OTHER SOURCES	1,025,441	129,246	-	-	-
TOTAL REVENUES	\$8,792,270	\$8,867,127	\$9,811,162	\$10,188,410	\$11,618,650
EXPENSES					
GENERAL GOVERNMENT	7,979,729	7,749,657	8,188,441	10,188,410	11,618,650
TOTAL EXPENSES	\$7,979,729	\$7,749,657	\$8,188,441	\$10,188,410	\$11,618,650

REVENUES

CHARGES FOR SERVICE

A total of \$11,042,530 in charges for service is projected for FY 2023, an increase of \$1,435,240 or 14.94% from FY 2022.

MISCELLANEOUS REVENUE

A total of \$576,120 in miscellaneous revenue is projected for FY 2023, including former employee COBRA and retiree contributions (\$316,120) and pharmacy rebates (\$260,000).

DEPARTMENTAL FUNCTIONS

The Self-Insurance Medical Fund supports the following departmental functions, which are listed in the table by type of service.

DEPARTMENTAL FUNCTIONS

Service Category	Service Function
Administration & Management Services	
Human Resources/Risk Management	All aspects of recruitment and retention of City employees including training and risk management.

EXPENDITURES

FY 2023 operating expenditures are \$11,618,650, an increase of \$1,430,240 or 14.04% from FY 2022. Estimated expenditures include claims (\$9,163,490), reinsurance costs (\$1,669,050), city health savings account contributions (\$394,200), administrative costs (\$269,610), and insurance broker professional fees (\$81,000).

FUND BALANCE

The following schedule shows the projected fund balance on September 30, 2023.

SELF-INSURANCE MEDICAL FUND FUND BALANCE REPORT

09/30/21 Audited Fund Balance	\$	3,552,734
21/22 Amended Reserve (Use) of Fund Balance		-
Projected Fund Balance as of 9/30/22		3,552,734
22/23 Appropriated Addition (Use) of Fund Balance (does not include encumbrances)		-
Projected "Available" Fund Balance as of 9/30/23	\$	3,552,734

OTHER FUNDS

OTHER SPECIAL REVENUE FUNDS SUMMARY

This section provides information on the remaining minor funds, most of which are special revenue funds. The following tables show a breakdown of FY 2023 revenues and expenditures for Other Special Revenue Funds.

**OTHER SPECIAL REVENUE FUNDS
FY 2023 ADOPTED**

	Inspector Education	Florida Contraband Forfeiture	Police Education	Tree Fund	Warm Mineral Springs	DEP Environment Management
Revenues						
Permits & Special Assessments	\$98,020	\$0	\$0	\$200,000	\$0	\$0
Charges for Services	-	-	-	-	2,000,000	-
Fines & Forfeitures	-	-	18,000	-	-	-
Miscellaneous	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
Appropriated Fund Balance	(56,200)	31,400	-	(1,440)	(1,038,900)	-
Total Revenues & Other Financing Sources	\$41,820	\$31,400	\$18,000	\$198,560	\$961,100	\$0
Expenditures						
Public Safety	\$41,820	\$31,400	\$18,000	\$198,560	\$961,100	\$0
Transportation	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Total Expenditures	\$41,820	\$31,400	\$18,000	\$198,560	\$961,100	\$0

	Law Enforcement Impact Fee	Fire Impact Fee	Parks & Recreation Impact Fee	Transportation Fee	Solid Waste Impact Fee	General Government Impact Fee	Total Other Special Revenue Funds
Revenues							
Permits & Special Assessments	\$1,935,900	\$2,579,070	\$5,664,420	\$10,253,160	\$1,224,830	\$978,140	\$22,933,540
Charges for Services	-	-	-	-	-	-	2,000,000
Fines & Forfeitures	-	-	-	-	-	-	18,000
Miscellaneous	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-
Appropriated Fund Balance	(1,634,100)	(1,503,090)	(4,631,400)	(8,103,160)	(888,830)	(622,550)	(18,448,270)
Total Revenues & Other Financing Sources	\$301,800	\$1,075,980	\$1,033,020	\$2,150,000	\$336,000	\$355,590	\$6,503,270
Expenditures							
Public Safety	\$0	\$1,075,980	\$0	\$0	\$0	\$0	\$2,326,860
Transportation	-	-	-	2,150,000	-	-	2,150,000
Culture & Recreation	-	-	-	-	-	-	-
Capital	301,800	-	1,033,020	-	336,000	355,590	2,026,410
Total Expenditures	\$301,800	\$1,075,980	\$1,033,020	\$2,150,000	\$336,000	\$355,590	\$6,503,270

OTHER CAPITAL PROJECTS FUNDS SUMMARY

The following table shows a breakdown of FY 2023 revenues and expenditures for Other Capital Projects Funds.

**OTHER CAPITAL PROJECTS FUNDS
FY 2023 ADOPTED**

Revenues	R&R General Fund	R&R Road & Drainage District	R&R Fire District	R&R Solid Waste District	R&R Building	R&R Fleet	Road Reconstruct	Total
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Sources	408,000	669,170	1,645,000	464,700	40,000	50,000	-	3,276,870
Appropriated Fund Balance	(188,710)	1,101,230	(1,219,440)	209,110	(40,000)	(50,000)	-	(187,810)
<i>Total Revenues & Other Financing Sources</i>	\$219,290	\$1,770,400	\$425,560	\$673,810	\$0	\$0	\$0	\$3,089,060
Expenditures								
Capital	\$219,290	\$1,770,400	\$425,560	\$673,810	\$0	\$0	\$0	\$3,089,060
<i>Total Expenditures</i>	\$219,290	\$1,770,400	\$425,560	\$673,810	\$0	\$0	\$0	\$3,089,060

Fund Descriptions

The following section includes descriptions of all funds organized by Fund Groups (Governmental or Proprietary) and Fund Type.

GOVERNMENTAL FUNDS

GENERAL FUND

GENERAL FUND (FUND 001)

The General Fund is used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most tax revenues and governmental services such as police protection, emergency medical services, parks and recreation, planning, and administration are provided by the General Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

INSPECTOR EDUCATION FUND (FUND 102)

Revenues are generated from a 2.0% surcharge added to each building permit to pay for continuing education and required certifications for building officials, plans examiners, and inspectors.

FLORIDA CONTRABAND FORFEITURE FUND (FUND 105)

Revenues are derived from the sale of contraband forfeiture items. According to the Florida Contraband Forfeiture Act, any proceeds from the sale of forfeiture items must be used for law enforcement related expenditures. The fund provides for special community events such as "National Night Out" and "Do the Right Thing."

ROAD AND DRAINAGE DISTRICT FUND (FUND 107)

The Road and Drainage District Fund accounts for proceeds from the local option gas taxes and district assessments. These revenues are restricted to transportation and/or storm water drainage services.

POLICE EDUCATION FUND (FUND 108)

Revenues are generated from a portion of fines and are used to provide training for police officers.

FIRE RESCUE DISTRICT FUND (FUND 110)

The Fire Rescue District Fund accounts for proceeds of district assessments that are restricted for fire protection services.

TREE FUND (FUND 115)

The Tree Fund accounts for proceeds of fines and special assessments which are restricted for tree maintenance, tree purchases, and the personnel and operating costs of full-time arborists for the City.

SOLID WASTE DISTRICT FUND (FUND 120)

The Solid Waste District special revenue fund is used to account for proceeds of district assessments and commercial solid waste fees. The use of proceeds is restricted for solid waste collection and transportation of refuse, yard waste, and recyclable material.

WARM MINERAL SPRINGS FUND (FUND 125)

The Warm Mineral Springs special revenue fund accounts for the generated revenue and related expenditures in relation to the operations of the spring.

BUILDING FUND (FUND 135)

Based on Florida State Statute 553.80 which defines the collection and utilization of fees related to enforcement of the Florida Building Code, the Building Fund accounts for the proper tracking of revenues and expenditures as they are related to the Florida Building Code enforcement.

ESCHEATED LOTS FUND – LAND (FUND 144)

This special revenue fund is used to account for proceeds from a one-time sale of escheated lots.

ESCHEATED LOTS FUND – PARKS (FUND 146)

This fund accounts for Commission appropriated monies transferred from the Escheated Lots – Land Fund that are restricted for park improvements.

LAW ENFORCEMENT IMPACT FEE FUND (FUND 150)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to law enforcement public safety.

FIRE IMPACT FEE FUND (FUND 151)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain specifically to fire public safety.

PARKS AND RECREATION IMPACT FEE FUND (FUND 152)

Revenues are derived from new residential construction and are restricted to growth-related projects as they pertain to parks and recreation.

TRANSPORTATION IMPACT FEE FUND (FUND 153)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to transportation.

SOLID WASTE IMPACT FEE FUND (FUND 156)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the collection and removal of solid waste.

GENERAL GOVERNMENT IMPACT FEE FUND (FUND 157)

Revenues are derived from new construction in both the commercial and residential sectors and are restricted to growth-related projects as they pertain to the general services of the City.

DEPARTMENT OF ENVIRONMENTAL PROTECTION MANAGEMENT FUND (FUND 170)

Revenues were derived from a grant and are utilized to purchase properties along the Myakkahatchee Creek to protect the creek. The revenues are restricted for this purpose only.

FLEET MAINTENANCE FUND (FUND 520)

Revenues are derived through charges for services to the departments within the City. These charges are restricted to funding the expenditures associated with the operation and maintenance of City-owned vehicles and equipment.

DEBT SERVICE FUNDS

Debt service funds are used to account for resources that are restricted, committed, or assigned to expenditure for principal and interest on short-term or long-term debt.

ROAD RECONSTRUCTION BOND DEBT SERVICE (FUND 205)

Revenues are derived through a capital improvement road reconstruction special assessment charged to the City's residents. These charges are restricted to funding the expenditures associated with the road reconstruction bond.

CAPITAL PROJECTS FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

INFRASTRUCTURE SURTAX II-ONE CENT SALES TAX FUND (FUND 305)

Revenues are derived from sales tax collections. This fund provides for the acquisition and/or construction of specific capital projects.

INFRASTRUCTURE SURTAX III-ONE CENT SALES TAX FUND (FUND 306)

Revenues are derived from sales tax collections. This fund provides for the acquisition and/or construction of specific capital projects. This fund represents the 15-year extension of the One Cent Sales Surtax program.

RENEWAL AND REPLACEMENT FUNDS (FUNDS 321, 322, 323, 324, 326 AND 327)

The Renewal and Replacement (R&R) Funds shall be used for the purpose of paying the cost of major extensions, improvements or additions to, or the replacement or renewal of capital assets.

ROAD RECONSTRUCTION FUND (FUND 330)

Revenues are derived from the bond proceeds received and are restricted to reconstructing the City's roads.

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

UTILITY FUNDS (FUNDS 420-431)

The Utilities Funds account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and financing and related debt service. All revenues post to the Utility Funds.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the finance of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

SELF-INSURANCE FUND (FUND 530)

Revenues are derived through fee charges to the departments within the City. These fees are restricted to funding the expenditures associated with the provision of risk insurance coverage to City departments.

SELF-INSURANCE MEDICAL FUND (FUND 540)

Revenues are derived through fee charges to the departments within the City along with employee contributions. These fees are restricted to funding the expenditures associated with the provision of medical insurance coverage to City employees.

EMPLOYEE BENEFIT FUND (FUND 810)

The Employee Benefit Fund provides the City employees with comprehensive and cost-effective benefit programs. The benefit programs are funded through all the operating funds, including the districts, along with employee contributions.

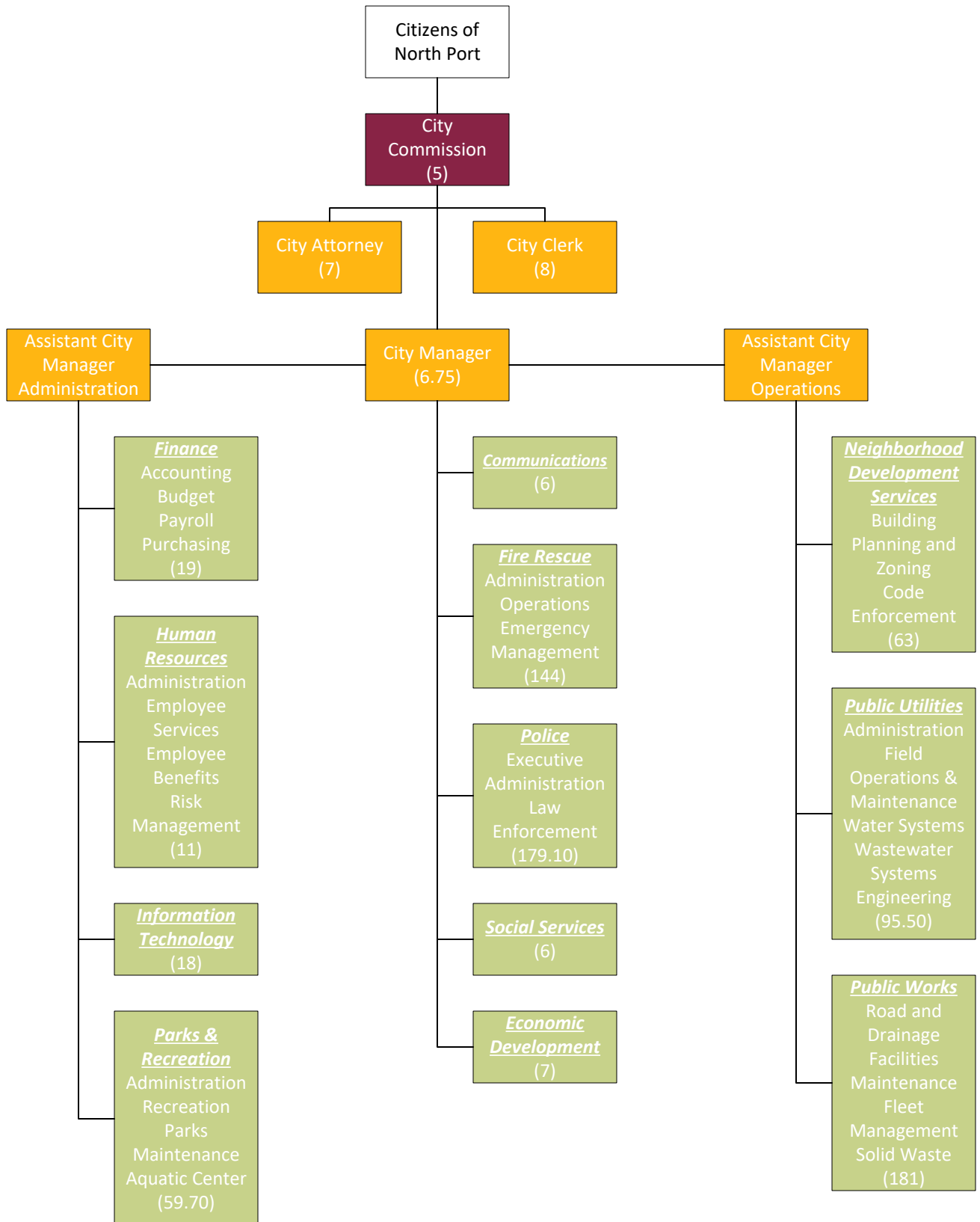
DEPARTMENTAL SUMMARIES

Departments

Summaries for each department are broken down by division, if applicable, and may include the following sections:

- Organizational Chart
- Mission
- Strategic Pillars and Priorities
- Core Service Areas
- Accomplishments from Fiscal Year (FY) 2022
- Initiatives for FY 2023
- Goals and Performance Measures
- Output Measures
- Operating Budget Summary containing the FY 2023 Adopted Budget, FY 2022 Adopted Budget, and FY 2019 – 2021 Actual Expenditures
- Staffing – Funded Authorized Positions from the FY 2023 Adopted Budget and FY 2019 – 2022 Amended Budgets

The Organizational Chart for the City of North Port is included on the following page. As noted in the chart, the elected City Commission, appointees, and employees are accountable to the citizens of North Port.



(Full-Time Equivalent or FTEs)

City Commission (0100)

MISSION

The mission of the City Commission is to provide exceptional service to our entire community for the continuous enrichment of quality of life through transparency, engagement and respect.

The City Commission serves as the legislative body for the City of North Port to establish city policies through resolutions and ordinances and is committed to act in a financially responsible manner, to provide quality municipal services, and to engage residents in governance and service delivery.

CITY COMMISSION STRATEGIC PILLARS

<p>SAFE COMMUNITY </p>	<p>Create and sustain a safe community for residents, businesses, and visitors of North Port.</p>
<p>QUALITY OF LIFE </p>	<p>Protect and promote North Port's natural resources, recreational assets, cultural diversity, ethnic, and historical heritage, as well as overall community wellness.</p>
<p>ECONOMIC DEVELOPMENT & GROWTH MANAGEMENT </p>	<p>Promote sustainable growth, investment, and development to achieve a vibrant and diversified economy, offering a mixture of services and local employment opportunities.</p>
<p>ENVIRONMENTAL RESILIENCY & SUSTAINABILITY </p>	<p>North Port seeks to be the role model in the region as a community that values environmental resiliency and sustainability in the design and operation of its facilities, programs, services, and development through forward-thinking policies, ordinances and education.</p>
<p>INFRASTRUCTURE & FACILITIES </p>	<p>Develop and maintain the City's public facilities, roads, bridges, water control structures, stormwater drainage, waterways, potable water, wastewater collection and treatment (reclamation) systems, and broadband opportunities, and promote multimodal transportation opportunities throughout the City to meet current and future needs.</p>
<p>GOOD GOVERNANCE </p>	<p>Develop and promote transparent City governance where major policy decisions are considered by the City Commission that foster trust and community engagement, utilizing departmental strengths and innovative approaches to facilitate effective and efficient delivery of municipal services and programs.</p>

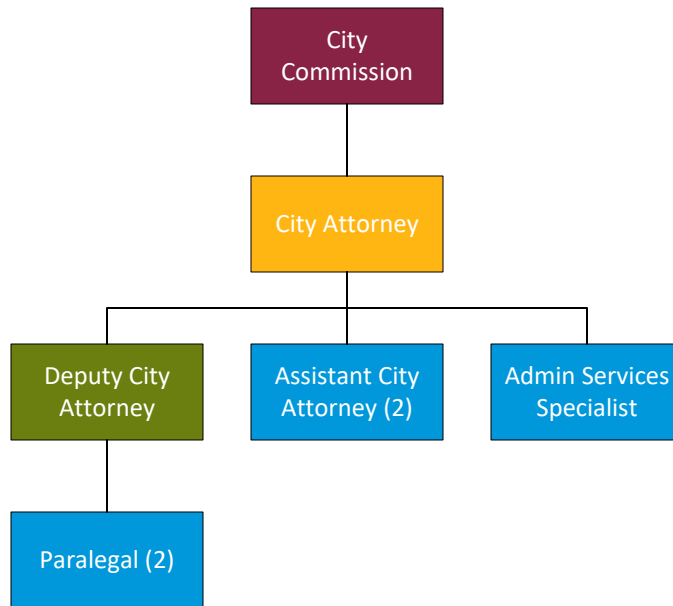
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$285,194	\$306,217	\$293,081	\$323,960	\$343,540
Operating Expenditures	137,246	120,462	104,253	145,180	165,330
TOTAL EXPENDITURES	\$422,440	\$426,679	\$397,334	\$469,140	\$508,870

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Commissioner – Charter position	5	5	5	5	5
TOTAL	5	5	5	5	5

City Attorney
7 Authorized Positions



City Attorney (0200)

MISSION

The City Attorney's Office is committed to providing effective and timely legal representation and advice to the City Commission, City administration, and City boards and committees.

STRATEGIC PILLARS AND PRIORITIES



CORE SERVICE AREAS

Legislative Acts and Legal Instruments
Advisory Services
Claims and Litigation

ACCOMPLISHMENTS

- Continued to define and implement its vision to provide excellent and ethical legal services to the City.
- Launched a template library of 75+ templated legal documents, including resolutions, ordinances, and other instruments for use by City staff.
- In process of hiring a new Assistant City Attorney/Police Legal Advisor.
- Provided legal support for a major computer security incident.
- Negotiated terms and drafted employment contract for new City Manager.
- Worked proactively with departments related to personnel matters, thereby reducing risk and exposure to the City while saving outside counsel fees.
- Litigated multiple Police Department forfeiture actions, including a marijuana grow house and two parcels of real property.

INITIATIVES

- Continue to provide ethical and excellent legal services to the City.
- Maintain employee engagement and performance by maintaining appropriate workload balance of employees and optimizing teambuilding in the City Attorney's Office.
- Continue to evaluate and identify opportunities for efficiencies City-wide in drafting and reviewing legal documents and providing legal services.
- Continue enhancing efficiencies by working with departments to develop, refresh, and revise templates for legal documents.
- Continue defining and developing the role of Police Legal Advisor.
- Continue enhancing proactive legal services by communicating with each department to assess the provision of legal services and identify areas in which the City Attorney's Office can proactively provide legal services to minimize risk or exposure to the City and/or enhance departmental functions.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure the timely delivery of legal services.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Return legal responses on routine files to internal clients within 15 days of receiving all necessary information, data, and documents. *	N/A	N/A	N/A	15
Return legal responses on non-routine files to internal clients within an appropriate period of time for the request, aiming to return most files within 30 days of receiving all necessary information, data, and documents. *	N/A	N/A	N/A	30

Goal	Ensure the timely delivery of legal services			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Increase number of templates in the client-facing template library by at least 15%.*	N/A	N/A	N/A	96
Establish an internal template library with a minimum of 25 templates.*	N/A	N/A	N/A	25

*These are new performance measures and have not been previously tracked.

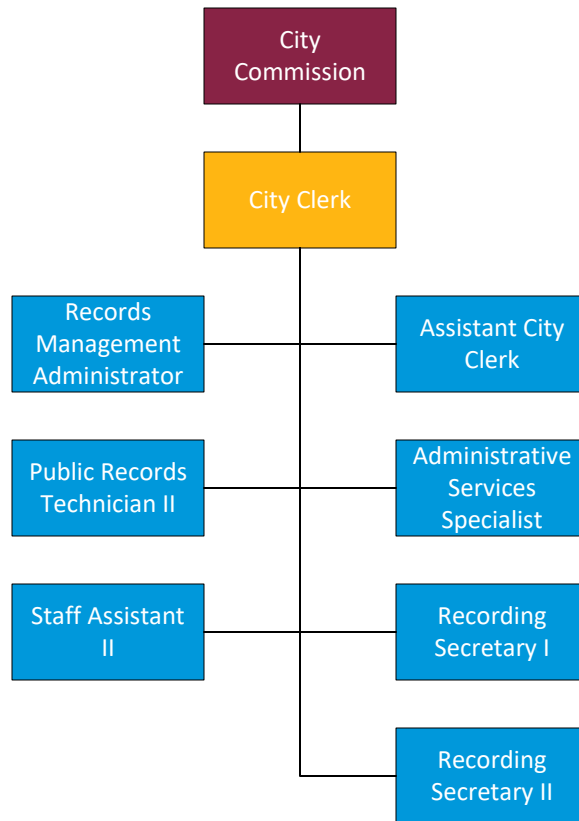
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$500,991	\$646,089	\$749,153	\$902,030	\$1,124,210
Operating Expenditures	198,251	211,381	152,962	279,930	234,360
TOTAL EXPENDITURES	\$699,242	\$857,470	\$902,115	\$1,181,960	\$1,358,570

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
City Attorney	1	1	1	1	1
Deputy City Attorney	-	-	-	1	1
Administrative Services Specialist	-	-	-	1	1
Assistant City Attorney	2	2	2	2	2
Executive Assistant	1	1	1	-	-
Paralegal	1	1	2	2	2
TOTAL	5	5	6	7	7

City Clerk
8 Authorized Positions



City Clerk (0300)

MISSION

The mission of the City Clerk's office is to strive to be value-driven and dedicated to responsive, respectful and courteous customer service.

To accomplish this mission, the City Clerk's office will:

- provide a link between citizens and government through transparency and the dissemination of information; and
- ensure the preservation, protection, access and integrity of public records; and
- provide oversight of records management and retention in accordance with State regulations.

STRATEGIC PILLARS AND PRIORITIES



CORE SERVICE AREAS

The City Clerk serves as the election official of the City, maintains and provides public records, liaising with boards and committees and communicating through legal advertisements and public records. The city clerk's office provides the following core services:

Commission and Advisory Boards Services
Official Documents and Records Retention Services
City Commission Administrative Support Services

ACCOMPLISHMENTS

- Successfully held a General Election and a Special Election.
- Implemented new policies:
 - City Seal policy
 - Commission travel expenses policy
 - Commission supplies policy
 - Rules of Order and Rules of Decorum policy
 - Minutes and records policy
 - Commission meeting schedule, notices, and agendas policy
 - Historical archive policy
 - Purchase of flowers, gifts and food policy
 - Hybrid meetings policy
- Implemented the use of eComment, a great tool for offering online comment to those who are unable to attend meetings.
- Developed and maintained department standard operating procedures (SOPs).

INITIATIVES

- Complete records management project to relocate boxes stored off site to scan into the City's electronic records depository.
- Continue implementation of searchable public facing documents and reorganization of Laserfiche.
- Enhance advertising for advisory board participation.

GOALS AND PERFORMANCE MEASURES

Goal	Lead the agenda management process and records management program promoting transparency, accountability, and effective service delivery.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Percentage of commission meeting minutes that are presented to Commission for review within 14 days of the City Commission meeting.	50.00%	95.00%	95.00%	99.00%
Percentage of City Commission agenda packets that are posted online 48 hours prior to the meeting.	100.00%	100.00%	100.00%	100.00%
Respond to the legislative needs of the City Commission, staff, and the community in a timely and effective manner.	N/A	N/A	100.00%	100.00%
Effectively administer appointments to advisory boards. Provides Sunshine training to Advisory Board Members.	N/A	N/A	99.00%	100.00%
Output Measures				
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Number of commission meeting minutes posted annually.	95	55	66	85
Number of commission meeting agenda packets produced annually.	95	85	66	85
Number of public records requests received annually.	2,000	2,000	2,567	5,500
Number of advisory board minutes processed.	76	109	105	105

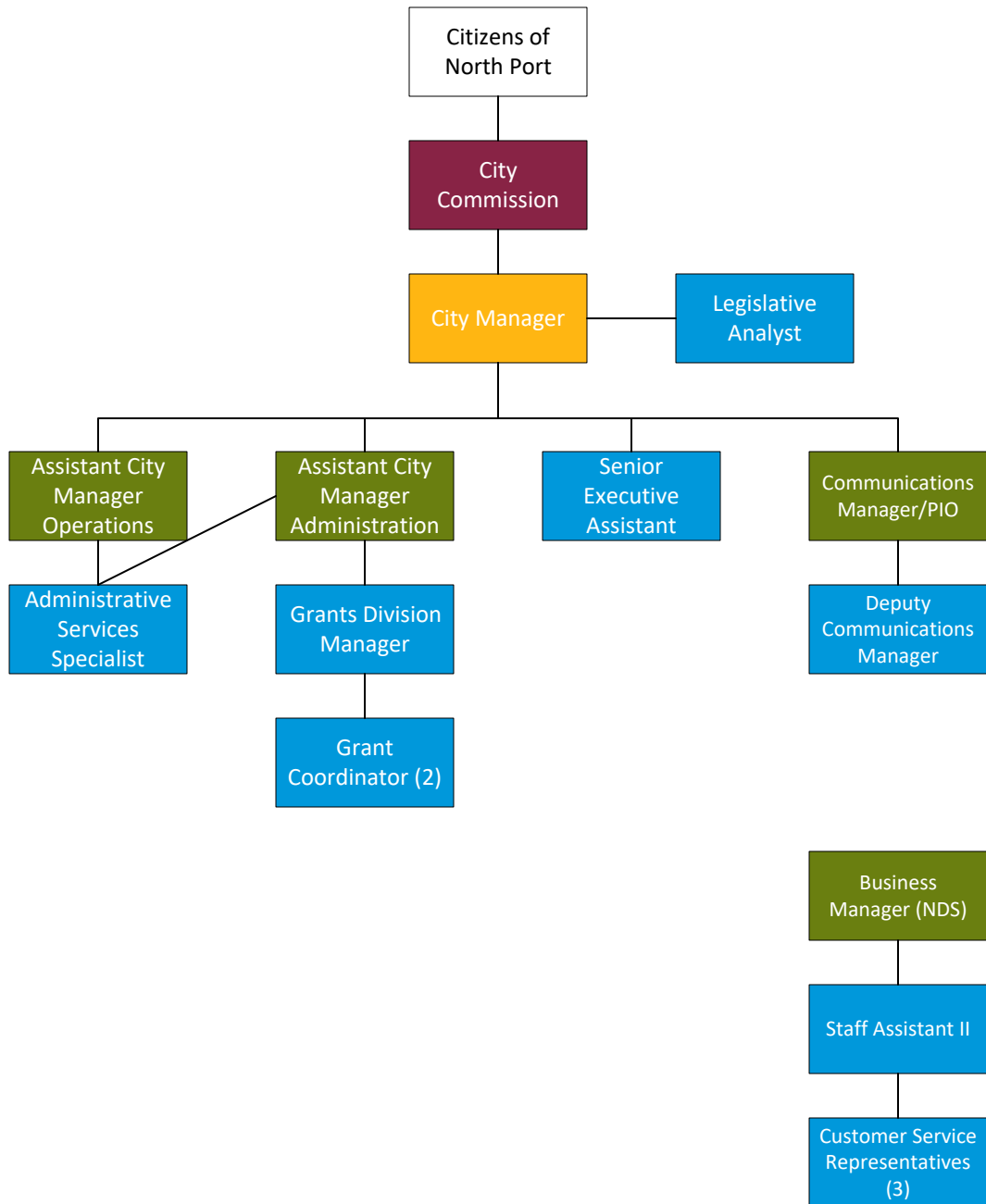
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$641,392	\$648,730	\$627,768	\$671,840	\$836,520
Operating Expenditures	124,078	86,080	146,508	115,290	157,390
Capital Outlay	-	-	5,102	-	-
TOTAL EXPENDITURES	\$765,469	\$734,810	\$779,378	\$787,130	\$993,910
DEPARTMENT GENERATED REVENUES					
Permits and Special Assessments	\$0	\$0	\$0	\$0	\$0
Charges for Services	(700)	(11,021)	(13,021)	(10,220)	(10,280)
TOTAL GENERATED REVENUES	(\$700)	(\$11,021)	(\$13,021)	(\$10,220)	(\$10,280)
NET GENERAL FUND EXPENDITURES	\$764,769	\$723,789	\$766,357	\$776,910	\$983,630

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 <u>Amended</u>	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Adopted</u>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	-	-	-
Assistant City Clerk	-	-	1	1	1
Administrative Services Specialist	2	2	1	1	1
Public Records Technician II	2	1	1	1	1
Records Management Admin	1	1	1	1	1
Recording Secretary I	2	2	2	1	1
Recording Secretary II	-	-	-	1	1
Staff Assistant I	1	1	1	1	1
TOTAL	10	9	8	8	8

City Manager
14.75 Authorized Positions



City Manager (0800)

MISSION

The mission of the City Manager's Office is to achieve community outcomes through organization leadership. The City Manager's Office provides leadership and professional management to the City government in service to City Commission policies, priorities and the community's civic values.

The City Manager's Office serves to ensure efficient operation of departments in carrying out Commission directives.

STRATEGIC PILLARS AND PRIORITIES



CORE SERVICE AREAS

- Implement commission directives and policies*
- Ensure quality customer service for citizens*
- Recommend alternative solutions to community needs for commission consideration*
- Develop programs to meet future needs of the City*
- Strategic leadership and guidance*
- Safeguard public access to timely, relevant, and accurate information*

ACCOMPLISHMENTS

- Filled five vacancies in high-level leadership positions.
- Received a total of \$2,782,645 worth of competitive grant awards and created a Grants Division to centralize grant writing and grant management.
- Initiated successful Employee Satisfaction Survey and development of departmental action plans.

- Led and completed successful Strategic Planning Process and added a Performance & Accountability Officer position to aid staff in tracking and monitoring performance metrics.
- Coordinated with International City/County Management Association (ICMA) to develop Strategic Performance Metrics.
- Encouraged (and engaged in) professional development of all staff.
- Initiated development of Customer Care Section to create City-wide system to track, manage and resolve citizen concerns.
- Completed Compensation Pay Study funded by operational savings.
- Created new project management system to increase efficiency and tracking to allow for projects such as development and infrastructure to remain timely and on budget.
- Streamlined procurement processes with regard to cooperative purchases to improve efficiency.

INITIATIVES

- Centralize grant management duties to proactively seek more grant opportunities and maintain compliance with funding requirements.
- Implement Strategic Planning Process with performance metrics, that will be measurable, on-line and transparent.
- Provide for continued professional development opportunities for all staff.
- Continue budget process improvements to align City efforts to Commission desired outcomes.
- Complete City Manager’s office space reconfiguration.
- Implement the NP² - North Port and Non-Profits United, based on budget funding allocation and level of employee volunteerism.
- Implement recommendations from Compensation Pay Study in phased approach.
- Collaborate with external partners such as non-profits and Sarasota County School District to improve community wellbeing.
- Encourage employee volunteerism to create a culture of Community Service.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure high-quality and timely customer care for internal and external customers.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Receive 80% or higher overall satisfaction rate from internal service departments on internal survey.*	N/A	N/A	N/A	80.00%
Goal	Keep residents and City commission informed on progress of key projects, policy changes, and other concerns.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain an 80% or better rate for submitting timely and complete agendas to the City Clerk for City Commission Meetings.*	N/A	N/A	N/A	80.00%
Goal	Maintain a culture of quality leadership that fosters trust and community engagement to facilitate effective and efficient delivery of municipal services and programs.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Number of community outreach events attended by the City Manager’s Office.*	N/A	N/A	N/A	12
Implementation of departmental action plans based on Employee Survey feedback.*	N/A	N/A	N/A	50% of Action Items Implemented
Create ad hoc inter-departmental teams to address large issues impacting the City.*	N/A	N/A	N/A	Yes

Goal	Diversify funding sources through grant opportunities.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Increase the number of new grant funder applications over the next five years.*	N/A	N/A	N/A	Increase by 3.00%**
Increase the number of grants received for targeted, shovel ready infrastructure projects (engineered, designed, but unfunded).*	N/A	N/A	N/A	5

*These are new performance measures and have not been previously tracked.

**Target is to achieve 15% increase over the next five years.

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund (001)					
Personnel Expenditures	\$767,751	\$815,187	\$984,889	\$923,630	\$1,292,350
Operating Expenditures	87,437	64,403	104,292	174,010	246,420
TOTAL EXPENDITURES	\$855,188	\$879,590	\$1,089,181	\$1,097,640	\$1,538,770

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
City Manager	1	1	1	1	1
Assistant City Manager	2	2	2	2	2
Administrative Services Specialist	-	-	-	1	1
Executive Assistant	-	1	1	-	-
Grant Coordinator	-	-	-	2	2
Grants Division Manager	-	-	-	1	1
Grant Writer	1	1	1	-	-
Intern	1	-	-	-	-
Legislative Analyst	-	-	-	1	1
Senior Executive Assistant	1	1	1	1	1
Staff Assistant II	1	-	-	-	-
TOTAL	7	6	6	9	9

Communications (0850)

MISSION

The mission of the Communications Division is to achieve positive outcomes by promoting a stronger sense of community while being able to react to the needs of the media and residents.

In order to accomplish this mission, the Communications Division serves to provide management and guidance in strengthening a sense of community among the City's constituents by:

- creating an environment to help promote a physically and socially connected community;
- fostering community values;
- building trust and transparency through communication; and
- informing residents before, during and after emergency situations.

STRATEGIC PILLARS AND PRIORITIES



- Promote the natural character and enhance the identity of our neighborhoods to build community cohesiveness and a better “sense of place” for North Port.



- Provide enhanced citizen education and engagement processes to assist in elected and appointed officials’ data-driven decision-making.
- Provide new North Port Residents and Businesses with Welcome Packages to include utility information, City services offerings, Florida Friendly environmental practices, locations of City facilities and parks, contact information, etc.
- Improve 24-7 access to City services through enhanced website portal and related online forms and services.

CORE SERVICE AREAS

Community Connection Services
Community Communication Services
Fostering Community Values

ACCOMPLISHMENTS

- Supported City Manager with increased public presence and engagement and worked with local organizations to inform and educate residents on various topics of interest.
- Launched the North Port Fire Rescue Facebook page in early May (more than 1,500 followers to date).
- Worked with media and the public on a local police case, which received worldwide attention and resulted in an outreach of 53.2 million over City social media channels and website.
- Continued to produce and distribute print newsletter quarterly to all homes in North Port.
- Launched a weekly City Manager email newsletter to all employees.
- Launched Deskside Chats podcast series to highlight personal stories of City employees and their public service (more than 1,700 listens since January 2022).
- Shot and edited more than 70 videos for public distribution.
- Assisted with Community Budget Input Meetings and developed online budget tool in collaboration with IT and Finance.
- Provided Crisis Communication Training City-wide.
- Instituted a new Media Contact email process to inform Commissioners, leadership and staff of significant media inquiries and interactions to ensure consistent messaging and awareness.

INITIATIVES

- Establish a collaborative and more centralized Communications team, creating better connectivity between departments and creative, consistent messaging for the public.
- Implement a modern government site in FY23 that enables residents to quickly access services. Provide quality public relation programs, including City Government Month, outreach meetings, tours, and events.
- Deliver an engagement strategy and awareness campaign for the redesigned NORTH REPORT app promoting it as a primary entry point for service requests.
- Promote a Community of Unity and work to create a sense of pride in North Porth among our residents and employees.

GOALS AND PERFORMANCE MEASURES

Goal	Lead the City's efforts to offer opportunities for residents to connect with their City and other residents.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Expand number of followers across social media platforms (Facebook, Twitter, Instagram, Nextdoor, and You Tube) by 3%.	N/A	N/A	226,000	273,000
Increase downloads of the North RePort app by 500 annually.	N/A	N/A	1,100	1,600
Increase number of service tickets submitted through the North RePort app.*	N/A	N/A	2,400	2,500
Goal	Work to keep our residents safe and informed with effective public outreach.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Implement a Communications Strategy to educate and inform residents in our community. *	N/A	N/A	N/A	Yes
Increase subscribers to Everbridge notification platform by 10%.*	N/A	N/A	25,000	27,500
Goal	Evaluate plans and create opportunities to broaden communication services to the public.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Grow the number of downloads / listens of the City podcast.	1,000	1,700	1,700	1,900
Increase media contacts, including proactive media pitches.*	N/A	N/A	1,176**	700

*These are new performance measures and have not been previously tracked.

**FY 2022 media contacts: 490 requests related to national media coverage of local case.

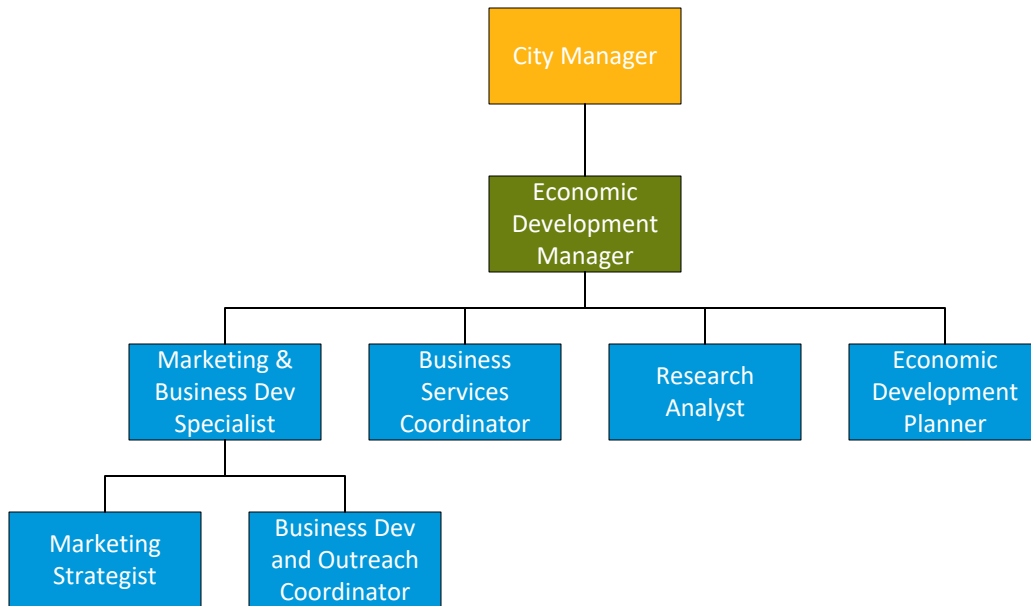
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$178,923	\$194,525	\$214,579	\$223,390	\$474,300
Operating Expenditures	62,429	52,561	66,386	82,800	206,720
TOTAL EXPENDITURES	\$241,352	\$247,086	\$280,965	\$306,190	\$681,020

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Communications Manager/Public Information Officer	1	1	1	1	1
Deputy Communications Manager	-	-	-	1	1
Community Outreach Coordinator	1	1	-	-	-
Communication Coordinator	-	-	1	-	-
Customer Service Representative I	-	-	-	-	3
Staff Assistant II	-	-	-	-	1
TOTAL	2	2	2	2	6

Economic Development
7 Authorized Positions



Economic Development (0830)

MISSION

The mission of the Economic Development Division is to promote growth, sustainability, job creation, and improve quality of life through the attraction of new and the retention of existing businesses.

Its mission is accomplished through the strategic use of marketing, local and state partnerships, programs, and policies designed to generate a stable tax base for the City and its citizens.

STRATEGIC PILLARS AND PRIORITIES



- Encourage the availability of comprehensive access to acute health care, social, and emotional well-being for all ages in North Port.



- Support workforce development programs in partnership with federal, state, local, and not-for-profit organizations to influence the workforce pipeline supply.
- Encourage walkable mixed-use development in the Heron Creek & Midway Activity Centers.
- Develop a Master Plan for the Yorkshire Activity Center.
- Promote neighborhood commercial centers.
- Improve & maintain a Business Retention & Expansion (BRE) and Business Recruitment & Attraction (BRA) Plans.
- Develop and approve a series of economic development incentive programs and policies to encourage targeted development investment opportunities.
- Support redevelopment of identified sections along the Tamiami Trail commercial corridor.
- Pursue the development of a diversified economy that supports a wide range of businesses and sectors representative of targeted employers.
- Seek opportunities for strategic annexations in support of commercial development.
- Increase the percentage of non-residential tax base year over year.
- Promote a range of housing options and affordability for current and future residents.

CORE SERVICE AREAS

Business Attraction and Recruitment Services
Local Business Retention and Expansion Services
Business Climate

ACCOMPLISHMENTS

- Received \$1.69 million Florida Job Growth Grant from the Governor to spur job growth at Innovation Park through infrastructure expansion.
- Managed an Economic Development project pipeline consisted of 15 active and diverse businesses looking to relocate or expand, representing 650 jobs and over \$100,000,000 in capital investment.
- Continued implementation of the Market Feasibility Study; this included creating development marketing profiles of targeted activity centers and carrying out a ULDC test of targeted industries.
- Spearheaded marketing initiatives that increased the visibility of the City's development potential, including events, social media, and advertisements with a potential reach of over 260,000.
- Initiated a standalone Economic Development website, increasing the City and Division's prominence, transparency, and communication.
- Completed Impact Fee and Incentives research and brought forward recommendations leading to policy action.

- Identified property owners of parcels in Activity Centers.
- Economic Development legislative priorities with the North Port Area Chamber and EDC of Sarasota County.
- Re-activated social media platforms for the Economic Development Division.
- Training on Public Private Partnerships with other City departments for future utilization.

INITIATIVES

- Increase revenues for the City through the attraction of commercial enterprises to diversify the commercial tax base through a marketing plan that marries the traditional and digital methods of marketing.
- Expand Economic Development staff to better meet the demands of a growing city to support all facets of Economic Development including attraction, retention, and expansion of local businesses.
- Assist with developing shovel-ready sites in prime commercial areas as identified in the Market Feasibility Study.
- Establish formal economic development incentives program to create a climate of growth and sustainability for business and industry.
- Improve business climate by establishing a liaison position between the Planning and Zoning Division and Economic Development Division.
- Maintain an internal workforce pipeline through the strategic use of college internships to provide exposure to public service careers and nurture the talent pool.
- Transition to a more robust Customer Relationship Management (CRM) system that allows for online and on-demand system of data and analytics for the purposes of decision making and monitoring business activity.
- Conduct a retail attraction and development study to identify retailers best suited for North Port and learn best practices for retail recruitment to reduce annual retail leakage (2021 leakage was \$731 million).
- Collaborate with regional entities to strategically further growth and development for workforce and business climate.

GOALS AND PERFORMANCE MEASURES

Goal	Identify opportunities to increase targeted industry business recruitment and attraction.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Recruit business prospects.	15	40	40	50
Convert business recruitment leads to active projects.*	N/A	N/A	N/A	25
Number of leads that represent projects in targeted industries.*	N/A	N/A	N/A	6
Percent of Market Feasibility Action Items completed.*	N/A	N/A	N/A	25.00%

Goal	Provide support for existing, local businesses who need City assistance.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Number of customers requesting assistance or information.	N/A	N/A	N/A	150
Percentage of newly registered North Port businesses in attendance of the Division’s Quarterly Business Welcomes.*	N/A	N/A	N/A	20.00%

Goal	Increase organization visibility on digital platforms to improve the City's brand recognition and business climate reputation.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Average website home page views per month.	N/A	81	376	400
Average post engagement of all Division social media posts.	N/A	N/A	6.00%	6.00%
Average open rate of email communications sent.	N/A	24.00%	25.00%	26.00%

**These are new performance measures and have not been previously tracked.*

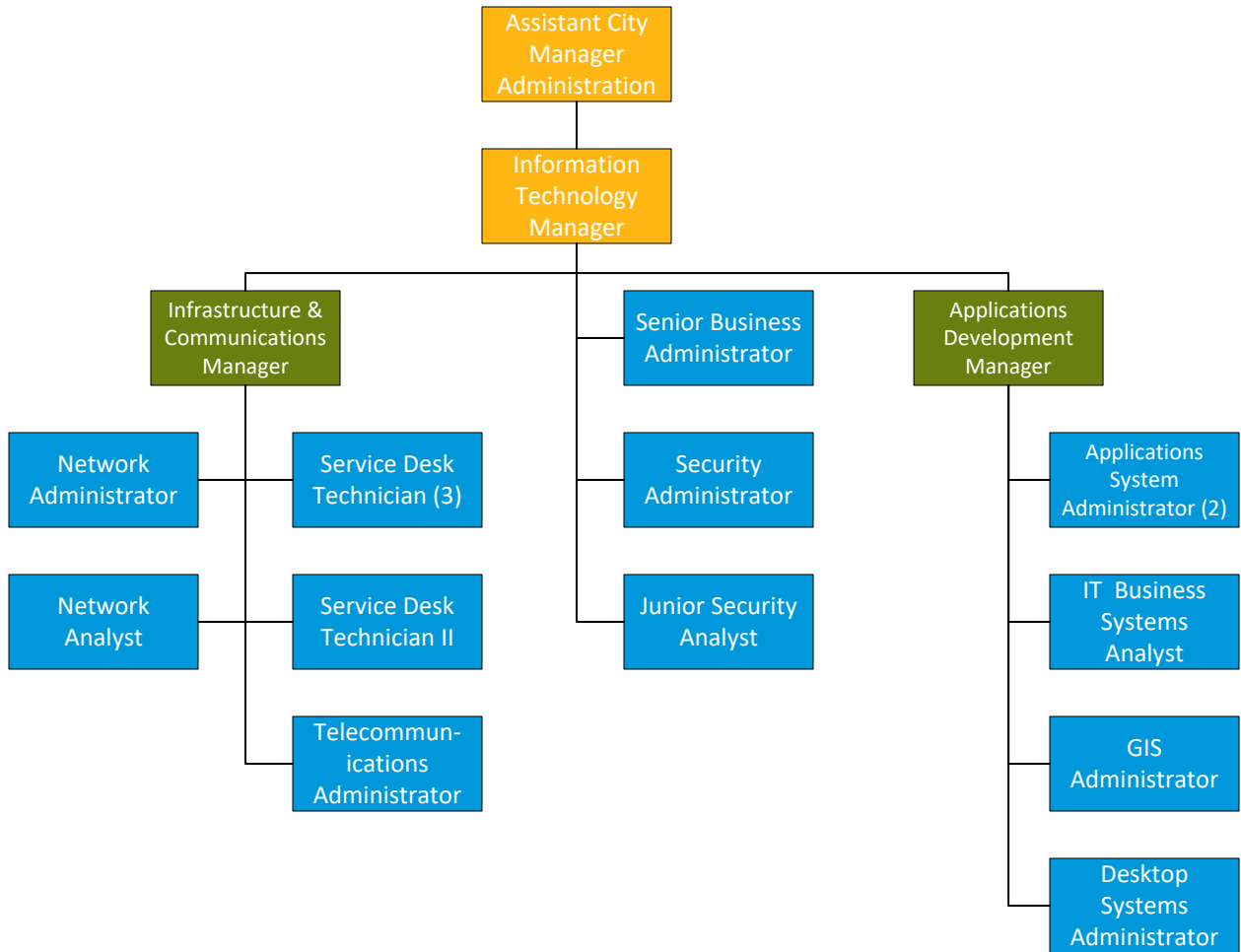
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund (001)					
Personnel Expenditures	\$110,051	\$220,311	\$263,473	\$340,500	\$532,620
Operating Expenditures	166,544	195,804	127,982	186,490	320,370
Grants and Aids	-	-	-	-	50,000
TOTAL EXPENDITURES	\$276,594	\$416,115	\$391,455	\$526,990	\$902,990

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Economic Development Program Manager	1	1	1	1	1
Business Development and Outreach Coordinator	-	-	-	-	1
Business Services Coordinator	-	-	-	1	1
Economic Development Planner	-	-	-	-	1
Marketing & Business Development Specialist	1	1	1	1	1
Market Research Analyst	-	-	1	1	1
Marketing Strategist	-	-	-	-	1
Staff Assistant II	-	1	1	-	-
TOTAL	2	3	4	4	7

Information Technology
18 Authorized Positions



Information Technology (0710)

MISSION

The mission of the Information Technology Division is to deliver superior customer service while achieving the Strategic Plan and Vision set forth by the Commission and the City's Leadership by:

- providing the City government with technology solutions;
- leveraging cyber security and industry best practices to support and protect City systems, data, and reputation;
- seeking out opportunities to improve communication, services, and efficiencies; and
- serving as the catalyst to implement technology along with associated standards throughout the organization.

STRATEGIC PILLARS AND PRIORITIES



- Provide enhanced citizen education and engagement processes to assist in elected and appointed officials' data-driven decision-making.
- Improve 24-7 access to City services through enhanced website portal and related online forms and services.
- Automation of Performance Reporting, Procurement, Records Management, Travel Requests/Authorizations/Reimbursements.

CORE SERVICE AREAS

Access to Information
Support the Use of Technology

ACCOMPLISHMENTS

- Placed 7th in Digital Cities Survey.
- Station FR86 technology assistance.
- Implemented password management software in IT.
- Assisted with the implementation of PayTrac for Parks and Recreation.
- Completed a Naviline upgrade.
- Migrated City phone systems from ShoreTel to Mitel.
- Installed multiple cameras on the 1st floor of City Hall.
- Implemented multifactor authentication for remote users.
- Replaced network equipment in City Hall.

INITIATIVES

- Security enhancements.
- Strengthen IT involvement in department process analysis and business solutions.
- Continue to leverage the use of geographic information systems and applications.
- Promote training opportunities for City business systems and software applications.
- Replacement of service desk software.
- Laserfiche enhancements throughout the city.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure a secure and reliable technology infrastructure.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain uptime/availability above 98%.	99.75%	99.67%	96.21%	98.00%
Maintain 98% of information systems (network, email, desk phones) uptime/availability.	99.93%	99.89%	96.95%	98.00%

Goal	Provide excellent technology support services to internal customers.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain 90% of SLA (service level agreements) assigned to categories of service orders.	89.80%	92.80%	93.56%	90.00%

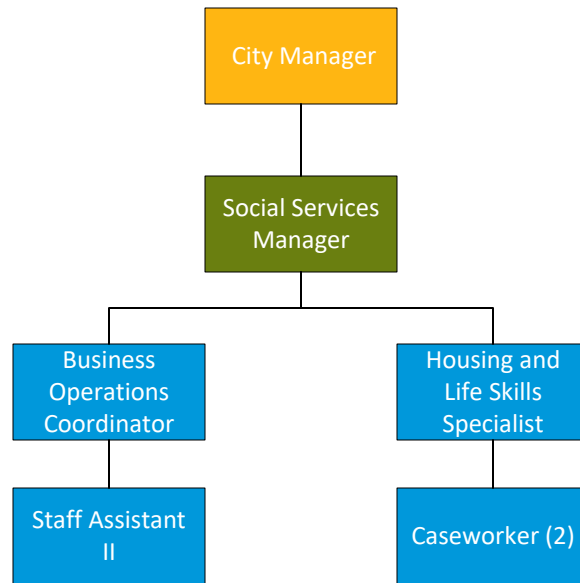
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund (001)					
Personnel Expenditures	\$985,560	\$1,067,742	\$1,212,519	\$1,382,750	\$1,771,570
Operating Expenditures	1,201,311	1,267,279	1,249,473	1,581,200	1,935,530
Capital Outlay	262,898	-	13,225	75,000	-
Interfund Transfers	-	-	247,500	372,500	-
TOTAL EXPENDITURES	\$2,449,769	\$2,335,021	\$2,722,717	\$3,411,450	\$3,707,100
Surtax III (306)					
Operating Expenditures	\$0	\$0	\$9,821	\$0	\$0
Capital Outlay	-	41,369	368,825	44,100	-
TOTAL EXPENDITURES	\$0	\$41,369	\$378,646	\$44,100	\$0
R&R General Fund (321)					
Capital Outlay	\$0	\$21,489	\$0	\$620,000	\$0
TOTAL EXPENDITURES	\$0	\$21,489	\$0	\$620,000	\$0
TOTAL INFORMATION TECHNOLOGY EXPENDITURES	\$2,449,769	\$2,397,879	\$3,101,363	\$4,075,550	\$3,707,100

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Information Technology Manager	1	1	1	1	1
Application Development Manager	-	-	-	1	1
Infrastructure and Communications Manager	-	1	1	1	1
Applications Development Administrator	1	1	1	1	2
Application System Administrator	-	1	1	-	-
Audio Visual Technician	1	-	-	-	-
Business Systems Analyst	1	1	1	1	1
Desktop Systems Administrator	1	1	1	1	1
GIS Administrator	1	1	1	1	1
IT Security Administrator	-	-	-	1	1
IT Senior Business Administrator	1	1	1	1	1
Junior Security Administrator	-	-	-	-	1
LAN Management Administrator	1	-	-	-	-
Network Administrator	1	1	1	1	1
Network Analyst	-	1	1	1	1
Network Technician	1	-	-	-	-
Service Desk Technician	2	2	2	2	3
Service Desk Technician II	-	1	1	1	1
Telecom Systems Administrator	1	1	1	1	1
TOTAL	13	14	14	15	18

Social Services
6 Authorized Positions



Social Services (0730)

MISSION

The mission of the Social Services Division is to ensure the availability, awareness, and accessibility of programs and resources in the community, and to assist families and individuals while improving their overall quality of life.

In order to accomplish this mission, the Social Services Division coordinates community-based programs.

STRATEGIC PILLARS AND PRIORITIES



- Place facilities and staff to allow ease of access to City services in proximity of geographic needs.



- Aid citizens in developing or enhancing fundamental life skills in order to reach self-sufficiency and maintain housing stability.
- Support nonprofits providing programs to our community.

CORE SERVICE AREAS

Community Enrichment Services and Support

ACCOMPLISHMENTS

- Received the Community Development Block Grant (CDBG) to offset staff salaries totaling \$54,000.
- Prescreened 447 clients for financial assistance.
- Provided 2,634 information requests.
- Completed 82 financial assistance applications.
- Initiated drop-in offices to allow agencies to utilize office space, at no charge, at the Family Service Center providing free services to North Port residents.
- Implemented and expanded the Skills for Life Program Workshops.

INITIATIVES

- Continue expanding the Skills for Life program to include workshops focusing on our vulnerable populations such as seniors and youth.
- Utilize our community partner resources to effectively serve clients, increase our service level, and expand direct service programs.
- Create a cohesive, collaborative, and integrated partnership with area agencies by providing mission support and creating the North Port, Non-Profits United Program (NP²).
- Promote the Family Service and Community Education Centers to highlight services and community impact through collection of data.
- Administer and refresh the Children's Community Clothing Closet to reflect other division programs.

GOALS AND PERFORMANCE MEASURES

Goal	Expand programs to increase service level.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Serve a minimum of 80 residents annually in the Skills for Life program.	N/A	6	40	80
Increase the number of residents serviced through Special Events and Programs (Senior Giving Tree, Adopt & Shop, Back to School Resource Fair, Snack Pantry, etc).	1,123	669	1,017	1,200
Goal	Provide mission support to local non-profits.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Creation and implementation of North Port and Non-Profits United (NP ²). *	N/A	N/A	N/A	Yes
Goal	Increase awareness of City services offered at Family Service Center and Community Education Center.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Participate in 24 outreach activities to promote Center services.	23	20	25	24
Goal	Provide comprehensive and diverse social services through tenants within the Family Service and Community Education Centers.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Percentage of services by population served through tenants (veterans, seniors, and families/individuals experiencing a housing crisis, etc.). *	N/A	N/A	N/A	TBD**

**These are new performance measures and have not been previously tracked.*

***To be determined. Data is not currently tracked and no benchmark has been established.*

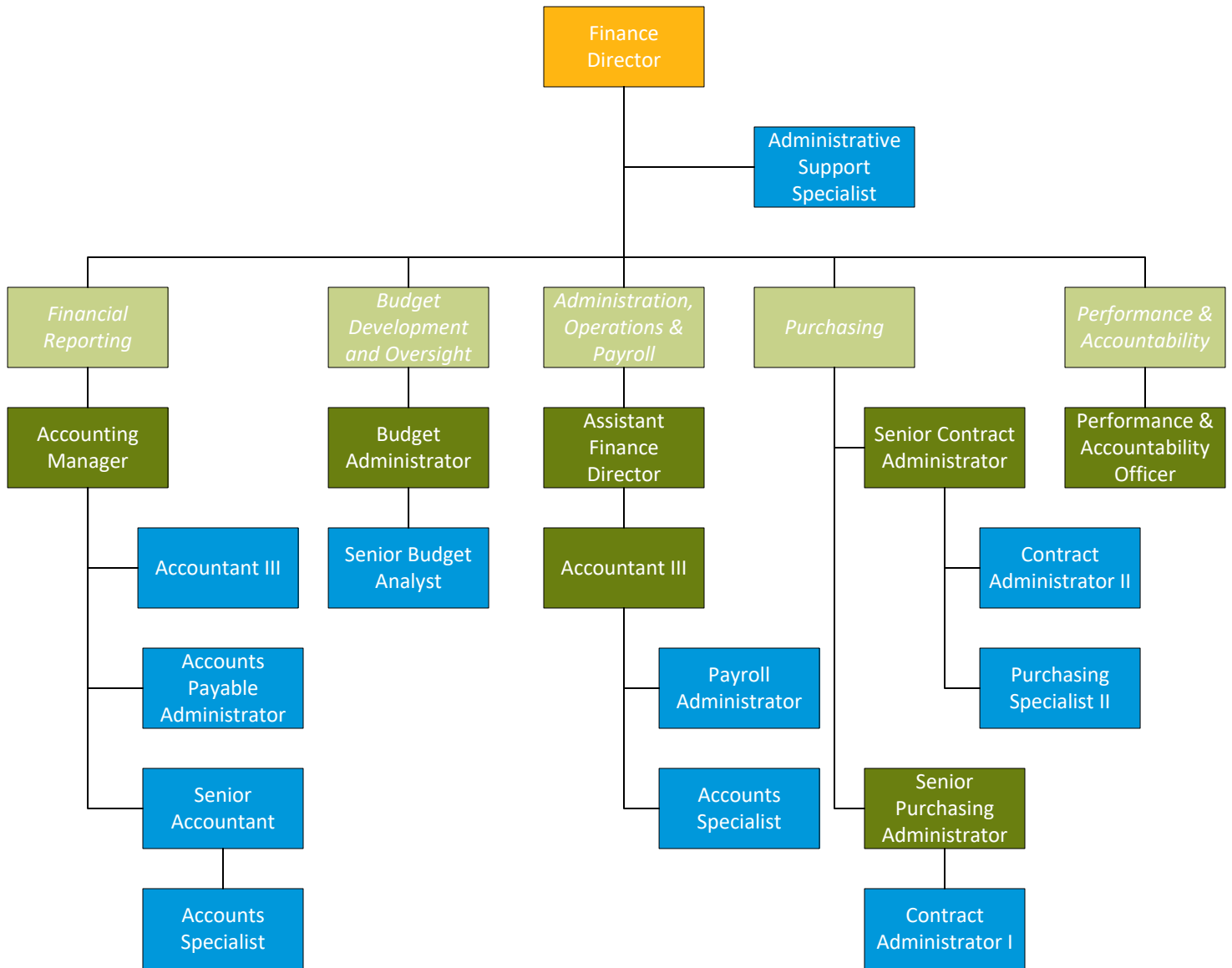
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$312,090	\$325,318	\$414,985	\$446,840	\$524,570
Operating Expenditures	91,174	108,587	86,065	40,060	62,790
Capital Outlay	-	-	-	-	27,300
TOTAL EXPENDITURES	\$403,264	\$433,905	\$501,050	\$486,900	\$614,660
DEPARTMENT GENERATED REVENUES					
Grant Revenues	(\$116,749)	(\$145,885)	(\$137,516)	(\$54,000)	(\$54,000)
Miscellaneous Revenues	(104,670)	(53,809)	(65,308)	(63,200)	(62,700)
TOTAL GENERATED REVENUES	(\$221,419)	(\$199,694)	(\$202,824)	(\$117,200)	(\$116,700)
NET GENERAL FUND EXPENDITURES	\$181,845	\$234,211	\$298,226	\$369,700	\$497,960

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 <u>Amended</u>	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Amended</u>
Social Services Manager	1	1	1	1	1
Administrative Services Specialist	-	-	1	1	-
Business Operations Coordinator	-	-	-	-	1
Caseworker	2	2	2	2	2
Housing and Life Skills Specialist	-	-	1	1	1
Staff Assistant I	1	1	-	-	-
Staff Assistant II	1	1	1	1	1
TOTAL	5	5	6	6	6

Finance
19 Authorized Positions



Finance (0401)

MISSION

The mission of the Finance Department is to achieve community outcomes by preserving the financial integrity and fiscal management of the organization, while assuring the availability of funds to accomplish the City's goals, by:

- maintaining the financial stability of the City;
- ensuring operations are consistent with organization values; and
- ensuring departmental fiscal operations are in compliance with appropriate federal, state and local financial requirements.

In order to accomplish this mission, the Finance Department will provide the following services: accounting, budget development and oversight, payroll, and purchasing.

STRATEGIC PILLARS AND PRIORITIES



- Provide a multi-year budget snap-shot to show expenses that will increase over a multi-year period with revenue projections and impact of different millage rate adoptions.
- Implement 10-year planning cycle for Renewal & Replacement Funds.
- Automation of Performance Reporting, Procurement, Records Management, Travel Requests/Authorizations/Reimbursements.
- Implement a Performance Management System to include internal and external reporting, including development, testing, percentage complete, milestones achieved, staff hours invested, et cetera.

CORE SERVICE AREAS

Accounting Services
Budget Development and Oversight
Payroll Services
Purchasing Services

ACCOMPLISHMENTS

- Earned an unmodified audit opinion for FY 2020.
- Received the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for FY 2019, the twenty-fourth consecutive year.
- Continued training of city employees on procurement processes and laws.
- Used comparable cities to analyze city tax rates.
- Eliminated one of the budget phases.
- Received the GFOA Distinguished Budget Presentation Award for the FY 2020 adopted budget, the fourteenth consecutive year.

INITIATIVES

- Continue to assess and analyze processes to improve customer service.
- Automation of the Procurement workflow.
- Earn an unmodified audit opinion for FY 2021.
- Receive the GFOA awards for Excellence in Financial Reporting and Distinguished Budget Presentation.
- Continue with the development of a Capital Replacement Program for city-wide infrastructure.
- Implement a city-wide performance management process.
- Move to a budgeting system that integrates with the new performance management system.
- Achieve improved control of finance functions city-wide.

GOALS AND PERFORMANCE MEASURES

Goal	Provide timely and accurate financial reporting and transactions.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Attain the Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes	Yes
Pay properly documented and submitted invoices within 42 days of receipt.	97.50%	97.50%	96.78%	95.00%
Close monthly reporting by the 10th business day of the following month.	100.00%	100.00%	83.33%	90.00%
Purchasing Division to process all properly documented and submitted authorized requisitions within three (3) business days.	91.20%	93.00%	91.40%	90.00%
Goal	Ensure the City of North Port's short and long-term financial status is healthy and sound.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Remain compliant with Fund Balance Policy No 2020-05 by maintain a 20% Emergency and Disaster Reserve in the funds specified.	Yes	Yes	Yes	Yes
Goal	Ensure public funds are invested prudently and are well-managed.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Meet or exceed the Intercontinental Exchange (ICE) BofAML 1-3 Year U.S. Treasury/Agency Index 50% of the time.*	N/A	N/A	N/A	50.00%
Goal	Implement programs to support and enhance communication, accountability, and positive outcomes.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Conduct at least 12 training sessions annually to improve intra-department partnership.	N/A	N/A	10	12

*These are new performance measures and have not been previously tracked.

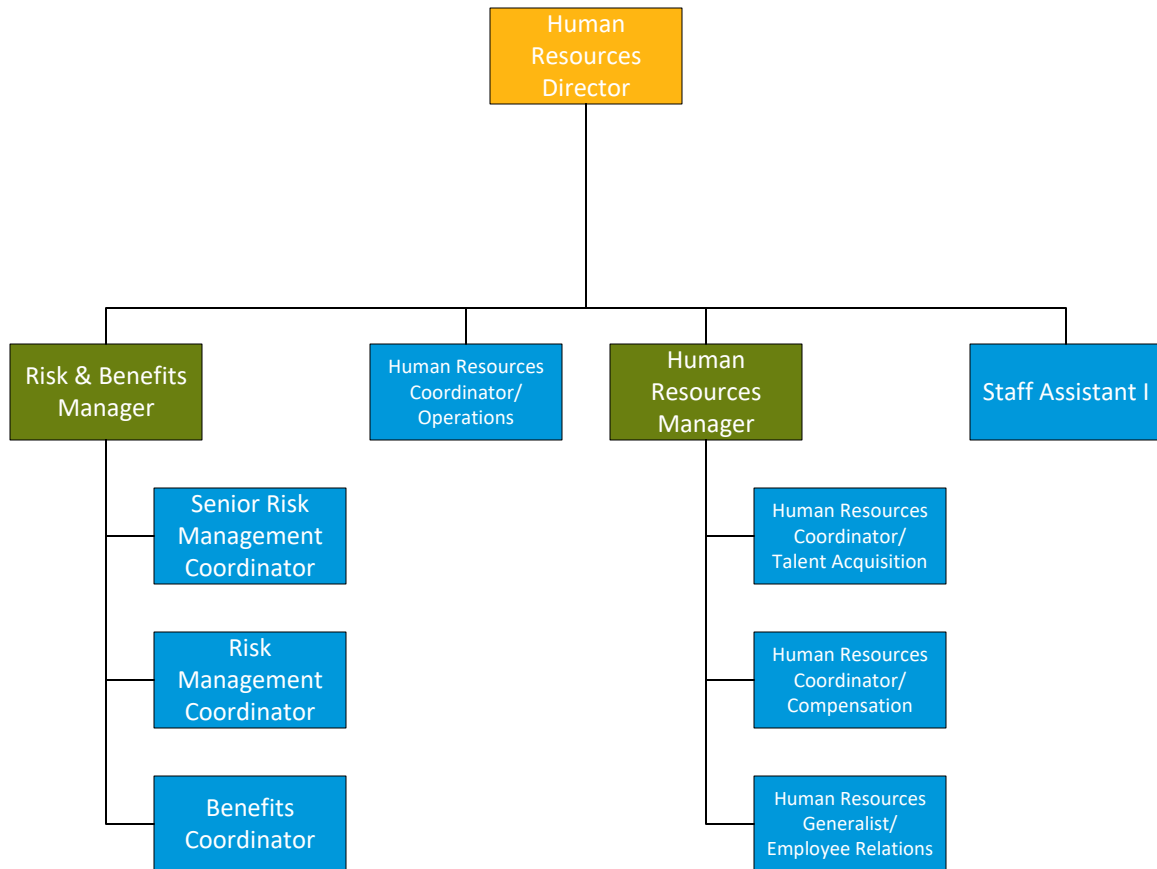
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$1,464,932	\$1,471,342	\$1,554,429	\$1,736,950	\$2,074,550
Operating Expenditures	159,063	103,709	119,527	140,750	283,560
TOTAL EXPENDITURES	\$1,623,995	\$1,575,051	\$1,673,956	\$1,877,700	\$2,358,110
Surtax II (305)					
Interfund Transfers	\$41,708	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$41,708	\$0	\$0	\$0	\$0
TOTAL FINANCE EXPENDITURES	\$1,665,703	\$1,575,051	\$1,673,956	\$1,877,700	\$2,358,110

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Finance Director	1	1	1	1	1
Assistant Finance Director	-	-	-	-	1
Accountant II	1	-	-	-	-
Accountant III	1	2	2	2	2
Accounting Manager	1	1	1	1	1
Accounts Specialist	1	1	1	2	2
Accounts Payable Administrator	1	1	1	1	1
Administrative Services Specialist	-	-	-	-	1
Contract Administrator I	1	1	1	1	1
Contract Administrator II	1	1	1	1	1
Budget Administrator	1	1	1	1	1
Management Analyst - Budget	1	2	1	-	-
Performance & Accountability Officer	-	-	-	1	1
Payroll Administrator	1	1	1	1	1
Purchasing Specialist II	2	1	1	1	1
Senior Accountant	1	1	1	1	1
Senior Budget Analyst	-	-	-	1	1
Senior Contract Administrator	1	1	1	1	1
Senior Purchasing Administrator	1	1	1	1	1
Staff Assistant II	1	1	1	-	-
TOTAL	17	17	16	17	19

Human Resources
11 Authorized Positions



Human Resources (0900)

MISSION

The mission of the Human Resources Department is to achieve community outcomes through fostering workforce excellence by:

- providing oversight of human resources and risk management policies and programs;
- providing quality recruitment to ensure a sustainable workforce; and
- providing training opportunities to ensure community values which improve the quality of life.

In order to accomplish this mission, the Human Resource Department is responsible for recruitment and selection; classification and compensation; employee relations and training; risk management; and personnel processing for the City.

STRATEGIC PILLARS AND PRIORITIES



- Attract, develop, and support the best talent to be recognized as an Employer of Choice.

CORE SERVICE AREAS

*Workforce Recruitment, Retention, and Support
Risk Management*

ACCOMPLISHMENTS

- **Streamline recruitment process:** Human Resources has worked extensively to streamline the recruitment process to expedite the hiring of new employees.
- **Wellness Awards:** Due to the outstanding wellness programs and efforts of the department, the City earned the 2022 Gold Bell Seal for Workplace Mental Health. The Bell Seal is a national employer certification program from Mental Health America. Human Resources also received the “Workplace Well-Being Gold Winner” award from Aetna for their employee wellness initiatives.
- **Employee Policies and Procedures Manual:** A complete review and update was conducted of the employee policies and procedures manual. Human Resources drafted and revised its policy manual to update the workplace experience to include a vacation buyback program, flexible work schedules and other updated initiatives.
- **Employee Satisfaction Survey:** Human Resources worked with departments to discuss the results and support topics of interest reported in an employee satisfaction survey.
- **Mental Health First Aid Instructor Certification:** Three Human Resources employees earned their mental health first aid instructor certification. They are able to now hold training sessions for City employees on the topic of recognizing mental health issues in the workplace.
- **Safety & Wellness Fair:** Staff coordinated an outdoor/indoor event with numerous vendors on such topics as nutrition, financial wellness, retirement planning, mental health, and exercise for City employees.
- **Compensation and Classification Study:** Coordination of a compensation and classification study for City’s pay structure.
- **Employee Recognition and Engagement Programs:** Human Resources held quarterly service awards, an employee picnic, a veterans’ recognition ceremony, and an annual employee recognition luncheon.
- **Take Your Child to Work Day:** Human Resources hosted a “Take Your Child to Work Day” for employees across the City.
- **Safety Training:** Human Resources conducted numerous safety training programs throughout the year for the various departments.

INITIATIVES

- **Compensation and Classification Study:** Implementation of compensation and classification study results.
- **Mental Health First Aid Training:** Staff will provide training sessions for City employees across the different departments.
- **Employee Recognition and Engagement Programs:** Human Resources will conduct employee service and performance recognition events throughout the year and at the annual employee recognition luncheon to be held the first Friday in March.

- **Veterans’ Recognition Ceremony:** Human Resources will coordinate a veterans’ recognition ceremony for employees in November.
- **Employee Policies and Procedures Manual:** Human Resources will conduct regular reviews, to include a formal annual review, of the policies to keep them updated accordingly.
- **Onsite and External Job/Hiring Fairs:** In order to meet the demands of a very competitive job market, Human Resources will conduct onsite job fairs at various City locations or participate in external fairs accordingly.
- **Employee Wellness:** Human Resources will offer numerous wellness programs for employees throughout the next fiscal year.
- **ADA Coordinator Certification Designation:** Risk/Benefits Manager and Claims Coordinator will continue their coursework to obtain their ADA Coordinator certification.
- **Safety Training:** Staff will continue their safety training (committee meetings, onsite job analysis and job hazard analysis) with managers and employees to promote a safe and healthy work environment.
- **Human Resources Generalist:** Human Resources is hiring a human resources generalist to specialize in employee relations to enhance the support and success of our employees and the workplace.
- **Training Programs:** Human Resources is working with Public Works to utilize services of a fulltime Public Works employee to coordinate and develop training programs across the City departments.

GOALS AND PERFORMANCE MEASURES

Goal	Determine reasons for turnover and retain a committed workforce.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain turnover of less than 15% of the workforce.	10.92%	14.10%	12.80%	15.00%

Goal	Minimize loss of productivity and disruption of services.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain 80% of the on-the-job injuries to less than 7 workdays of time lost.	93.65%	90.63%	96.83%	80.00%

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$883,886	\$959,640	\$977,968	\$1,021,790	\$1,216,650
Operating Expenditures	62,354	52,412	87,256	114,080	128,240
TOTAL EXPENDITURES	\$946,240	\$1,012,052	\$1,065,224	\$1,135,870	\$1,344,890
Self Insurance Fund (530)					
Operating Expenditures	\$1,904,886	\$2,362,935	\$2,148,623	\$2,114,780	\$2,659,490
TOTAL EXPENDITURES	\$1,904,886	\$2,362,935	\$2,148,623	\$2,114,780	\$2,659,490
Medical Self Insurance Fund (540)					
Operating Expenditures	\$7,979,729	\$7,749,657	\$8,188,441	\$10,188,410	\$11,618,650
TOTAL EXPENDITURES	\$7,979,729	\$7,749,657	\$8,188,441	\$10,188,410	\$11,618,650
Employee Benefit Fund (810)					
Operating Expenditures	\$842,823	\$822,431	\$807,649	\$869,660	\$985,420
TOTAL EXPENDITURES	\$842,823	\$822,431	\$807,649	\$869,660	\$985,420
TOTAL HUMAN RESOURCES EXPENDITURES	\$11,673,678	\$11,947,075	\$12,209,937	\$14,308,720	\$16,608,450

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Human Resources Director	1	1	1	1	1
Human Resources Manager	1	1	1	1	1
Risk and Benefits Manager	1	1	1	1	1
Administrative Services Specialist	1	1	1	-	-
Benefits Coordinator	1	1	1	1	1
Claims Coordinator	-	-	1	1	-
Human Resources Coordinator	2	2	2	3	3
Human Resources Generalist	-	-	-	-	1
Risk Management Coordinator	-	-	-	-	1
Safety and Wellness Coordinator	1	1	1	1	-
Senior Risk Management Coordinator	1	1	-	-	1
Staff Assistant I	1	1	1	1	1
Staff Assistant II	1	1	-	-	-
TOTAL	11	11	10	10	11

Non-Departmental (9100)

MISSION

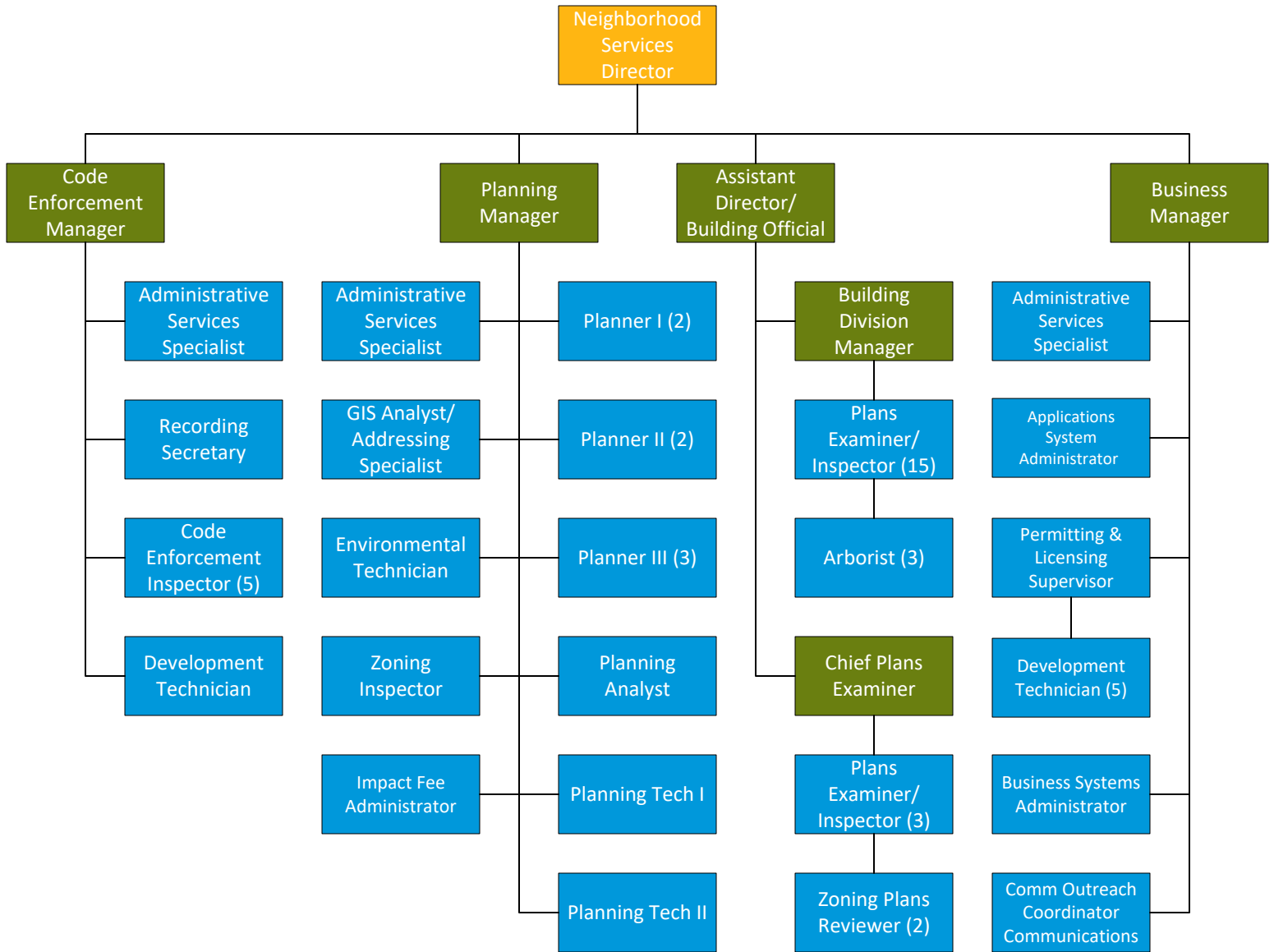
The mission of the Non-Departmental division is to serve as the budgetary division for all non-department specific costs that need to be allocated to all General Fund departments.

In order to accomplish this mission, the Non-Departmental division serves to budget global activities for the General Fund including general insurance premiums and contingency.

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$709	\$12,927	\$12,326	\$3,500	\$10,000
Operating Expenditures	652,086	667,118	764,054	832,530	1,159,540
Capital Outlay	51	85	-	-	2,000,000
Interfund Transfers	250,000	250,000	250,000	-	250,000
TOTAL EXPENDITURES	\$902,846	\$930,130	\$1,026,380	\$836,030	\$3,419,540

Neighborhood Development Services
63 Authorized Positions



Neighborhood Development Services – Planning & Zoning Division (0605)

MISSION

The mission of the Planning & Zoning Division is to achieve community outcomes by advancing the community development vision by:

- providing direction to aid in creating a sustainable community;
- ensuring development enhances the quality of life for the residents; and
- encouraging adequate balance of development.

STRATEGIC PILLARS AND PRIORITIES



- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Improve City processes and regulations to support a business climate of innovation, entrepreneurship, and investment.
- Complete a customer-focused streamlined permitting process to stimulate economic development.
- Promote a range of housing options and affordability for current and future residents.



- Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.
- Support the protection of native species and habitats via public education, land acquisition, and conservation.
- Pursue "Green" infrastructure and development standards.

CORE SERVICE AREAS

Current Planning
Comprehensive Planning

ACCOMPLISHMENTS

- Hired 6 new staff members including a Planning & Zoning Manager, 2 Planner III's, a Planner II, a Planning Analyst and an Administrative Services Specialist to stabilize the Division.
- Provided, in collaboration with Economic Development, an Affordable/Workforce Housing Workshop Presentation and Summit.
- Reinitiated Unified Land Development Code rewrite project.
- Completed tree ordinance, impact fee ordinance, impact fee deferral ordinance (in collaboration with Economic Development), and Activity Center uses update ordinance.
- Issued Request for Letters of Interest for preparation of a Feasibility Study and Comparative Analysis of Potential I-75 Interchange Locations (Yorkshire/ Raintree).
- Worked with Florida Fish and Wildlife to update Scrub Jay Observation Areas Map and flagged individual scrub jay lots in Naviline.
- Completed Comprehensive Plan Amendment to add required Property Rights Element.
- Initiated concurrent development application review policy in advance of ULDC amendment.
- Drafted revised Code of Ordinances Parking Standards and presented to City Commission.
- Completed 214 project reviews and issued 50 development orders.

INITIATIVES

- Continue and complete Unified Land Development Code (ULDC) rewrite.
- Revise application forms, review and submittal schedules associated with revised development petition process and reestablish the Development Review Committee; hold educational workshops with city staff and the development community to appraise them of the revised processes and regulations.
- Begin Comprehensive Plan amendments in concert with ULDC rewrite and complete sections as necessary to facilitate adoption of ULDC amendments.
- Finalize Comprehensive Plan Amendment to update and reorganize Coastal and Conservation Element.
- Update housing study as part of the Comprehensive Plan update.
- Issue Request for Proposals for Activity Center 6 Master Plan and work with consultant and Economic Development to develop and complete master plan.
- Prepare ordinances for City Commission adoption of the International Property Maintenance Code to require and regulated maintenance of non-residential properties.
- Establish concierge service/fast-track land development review process for targeted economic development projects.
- Process and review land development petitions under established timelines 80% of the time.

GOALS AND PERFORMANCE MEASURES

Goal	Encourage sustainable development.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Process/review land development applications under established timelines 80% of the time.	64.60%	75.40%	65.00%	95.00%
Complete ULDC rewrite.*	N/A	N/A	N/A	90.00% Complete
Complete Comprehensive Plan Amendments.*	N/A	N/A	N/A	50.00% Complete
Complete Activity Center 6 Master Plan.*	N/A	N/A	N/A	100.00% Complete
Update Housing Study and submit Affordable Housing recommendations to City Commission.*	N/A	N/A	N/A	100.00% Complete

*These are new performance measures and have not been previously tracked.

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$1,010,745	\$1,070,976	\$1,221,604	\$1,077,820	\$1,432,470
Operating Expenditures	101,584	194,384	192,105	107,300	266,680
TOTAL EXPENDITURES	\$1,112,329	\$1,265,360	\$1,413,709	\$1,185,120	\$1,699,150
DEPARTMENT GENERATED REVENUES					
Charges for Service	(\$180,174)	(\$264,803)	(\$295,067)	(\$240,290)	(\$425,880)
TOTAL GENERATED REVENUES	(\$180,174)	(\$264,803)	(\$295,067)	(\$240,290)	(\$425,880)
NET GENERAL FUND EXPENDITURES	\$932,155	\$1,000,557	\$1,118,642	\$944,830	\$1,273,270
Inspector Education (102)					
Operating Expenditures	\$22,172	\$12,859	\$22,357	\$41,820	\$41,820
TOTAL EXPENDITURES	\$22,172	\$12,859	\$22,357	\$41,820	\$41,820
Escheated Lots - Land Acquisition (144)					
Operating Expenditures	\$180,600	\$14,420	\$0	\$0	\$0
TOTAL EXPENDITURES	\$180,600	\$14,420	\$0	\$0	\$0
TOTAL PLANNING AND ZONING NET EXPENDITURES	\$1,134,927	\$1,027,836	\$1,140,999	\$986,650	\$1,315,090

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Planning Division Manager	1	1	1	1	1
Administrative Services Specialist	-	-	1	1	1
Arborist	2	-	2	-	-
Development Tech I	2	1	-	-	-
Development Tech II	2	2	-	-	-
Environmental Technician	1	1	1	1	1
GIS Analyst Addressing Specialist	-	1	1	1	1
Impact Fee Administrator	-	-	-	-	1
Planning Analyst	-	-	1	1	1
Planner	4	4	-	-	-
Planner I	-	-	2	2	2
Planner II	-	-	1	2	2
Planner III	-	-	2	3	3
Planning Technician I	-	-	1	1	1
Planning Technician II	-	-	-	-	1
Real Estate Coordinator	-	-	-	1	-
Senior Planner	2	2	-	-	-
Zoning Coordinator	1	1	1	-	-
Zoning Inspector	-	-	1	1	1
Zoning Plans Reviewer	2	2	2	2	2
TOTAL	17	15	18	17	18

Neighborhood Development Services – Code Enforcement (2750)

MISSION

The mission of the Code Enforcement Division is to assure and maintain the community standards by:

- monitoring construction to ensure community values are sustained;
- ensuring community property standards are maintained; and
- providing oversight for a safe and aesthetically pleasing built environment.

STRATEGIC PILLARS AND PRIORITIES



- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.

CORE SERVICE AREAS

Code Enforcement

ACCOMPLISHMENTS

- Issued 2,080 violations.
- Performed 3,174 inspections.
- Moved 554 cases through the Magistrate Hearing process.
- Closed 1,725 cases.

INITIATIVES

- Implement enforcement for International Property Maintenance Code for commercial structures.
- Hire an additional Inspector focusing on Single Family Residences and the issues that arise in neighborhoods during building (noise, flooding, debris).

GOALS AND PERFORMANCE MEASURES

Goal	Ensure regulatory compliance to protect property, the environment and the lives of residents and visitors.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain a rate of 90% of active cases brought into compliance without property owners having to go to the Hearing Officer.	91.20%	86.10%	85.00%	92.00%

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$476,817	\$661,704	\$461,990	\$353,010	\$420,470
Operating Expenditures	220,663	272,424	210,357	436,250	137,250
Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	\$697,479	\$934,128	\$672,347	\$789,260	\$557,720
DEPARTMENT GENERATED REVENUES					
Tax Revenue	(\$130,086)	(\$133,248)	(\$147,792)	(\$137,650)	(\$146,450)
Permits & Special Assessments	(312,627)	(355,153)	(512,898)	(365,300)	(522,000)
Charges for Service	(234,928)	(238,706)	(322,105)	(215,000)	(196,000)
Fines and Forfeitures	(36,510)	(60,000)	(55,190)	(68,000)	(68,000)
TOTAL GENERATED REVENUES	(\$714,151)	(\$787,107)	(\$1,037,985)	(\$785,950)	(\$932,450)
NET GENERAL FUND EXPENDITURES	(\$16,672)	\$147,021	(\$365,638)	\$3,310	(\$374,730)
Tree Fund (115)					
Personnel Expenditures	\$63,257	\$63,400	\$66,461	\$68,850	\$102,420
Operating Expenditures	36,261	26,885	31,407	91,590	96,140
Capital Outlay	-	34,900	-	-	-
TOTAL EXPENDITURES	\$99,518	\$125,185	\$97,868	\$160,440	\$198,560
R&R General Fund (321)					
Capital Outlay	\$51,336	\$0	\$0	\$0	\$34,800
TOTAL EXPENDITURES	\$51,336	\$0	\$0	\$0	\$34,800
TOTAL CODE ENFORCEMENT NET EXPENDITURES	\$134,182	\$272,206	(\$267,770)	\$163,750	(\$141,370)

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Code Enforcement Manager	1	1	1	1	1
Administrative Services Specialist	-	1	1	1	1
Arborist	-	2	-	-	-
Code Enforcement Inspector	5	5	4	5	5
Development Tech I	-	1	1	1	1
Recording Secretary – Code Enforcement	1	1	1	1	1
Staff Assistant I	1	-	-	-	-
TOTAL	8	11	8	9	9

Neighborhood Development Services – Building (2700)

MISSION

The mission of the Building Division is to provide for the safety, health, and welfare of our citizens by assuring and maintaining a safely built structural environment by:

- monitoring construction to ensure community values are sustained;
- maintaining and enforcing building codes;
- ensuring community property standards are maintained; and
- providing oversight for a safe and aesthetically pleasing built environment.

In order to accomplish this mission, the Building Division is responsible for enforcement of Florida Statutes on construction, permitting, and inspection services; and for the coordination of permits and approvals to ensure every project in the City complies with all applicable code and life safety requirements.

STRATEGIC PILLARS AND PRIORITIES



- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.



- Support efforts to partner with residents and community agencies to revitalize and beautify neighborhoods.



- Improve City processes and regulations to support a business climate of innovation, entrepreneurship, and investment.
- Complete a customer-focused streamlined permitting process to stimulate economic development.
- Promote a range of housing options and affordability for current and future residents.



- Ensure North Port's development standards, codes, and ordinances provide for a balance of green space and afford protection of the community's tree canopy.
- Support the protection of native species and habitats via public education, land acquisition, and conservation.
- Pursue "Green" infrastructure and development standards.

CORE SERVICE AREAS

*Permitting, Plans Review, and Inspections
Contractor and Business Licensing*

ACCOMPLISHMENTS

- Completed phase one of the Customer Care Call Center.
- Completed construction of the Public Safety Building at Wellen Park.
- Completed construction of The Gallery at North Port.
- Completed Building Permit Fee Study.
- Implemented new customer scheduling software.
- Issued over 15,000 permits.
- Issued over 780 Certificates of Occupancy.
- Completed 30 commercial projects.
- Hired Project Manager for new Land Management/Permitting software project.

INITIATIVES

- Complete phase two of the Customer Care Call Center.
- Secure procurement for new land management/permitting software.
- Continue to improve 24-7 access to City services through enhanced website portal and related online forms and service.
- Encourage continuing educational programs for all Building Division staff.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure a high level of customer service through application review, processing, and permit issuance times.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Process & Review 90% of single-family residence permit applications within 30 business days.	76.00%	74.00%	78.20%	90.00%
Process & Review 90% of commercial permit applications within 30 business days.	81.00%	89.00%	70.40%	90.00%

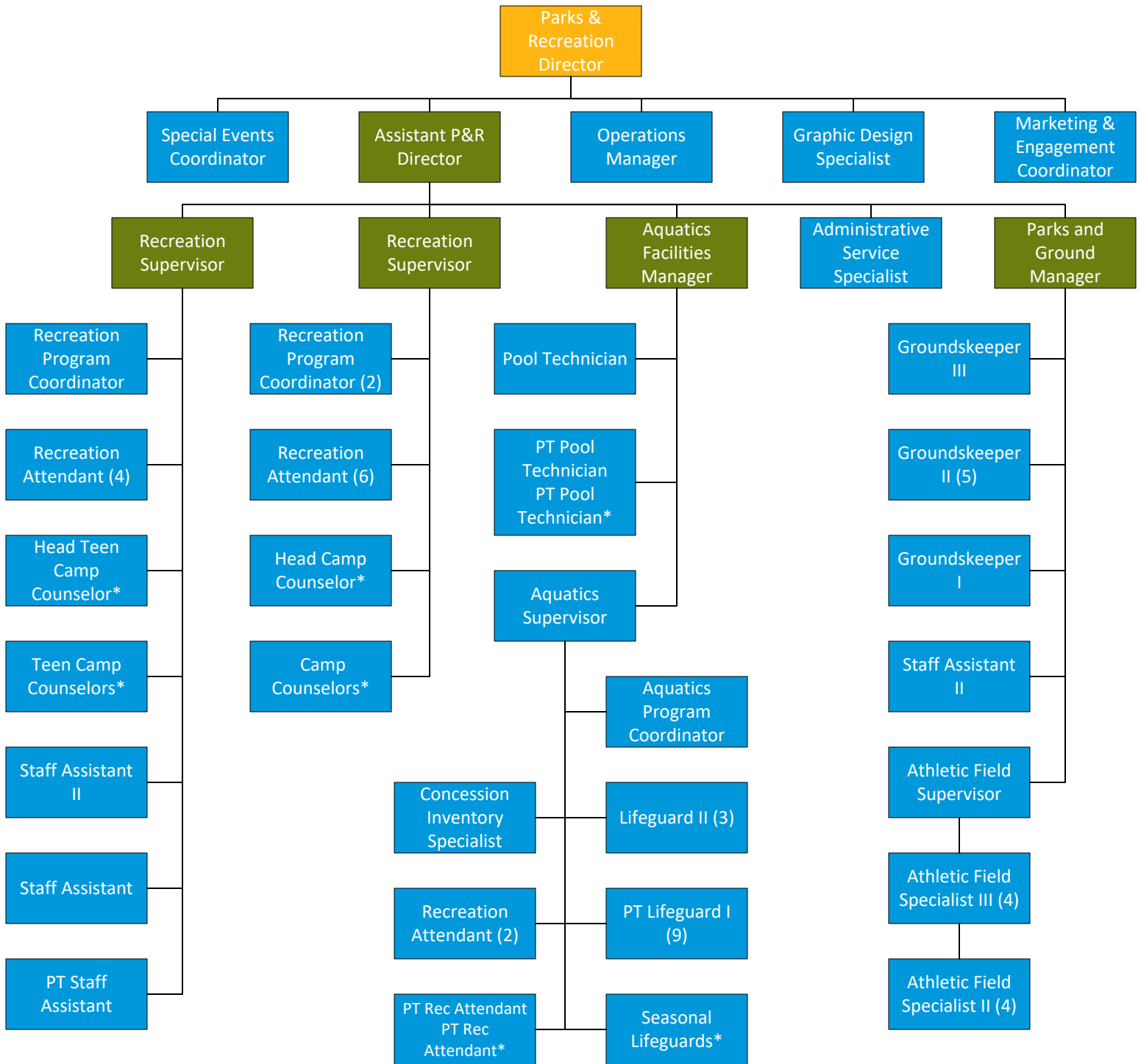
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Building Fund (135)					
Personnel Expenditures	\$1,795,880	\$1,855,343	\$2,359,278	\$3,152,420	\$3,624,160
Operating Expenditures	779,046	930,143	1,472,575	1,122,570	1,193,490
Capital Outlay	59,128	-	-	675,210	1,069,600
Interfund Transfers	1,397,650	40,000	40,000	40,000	40,000
TOTAL EXPENDITURES	\$4,031,704	\$2,825,486	\$3,871,853	\$4,990,200	\$5,927,250
R&R Building Fund (326)					
Capital Outlay	\$24,983	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,983	\$0	\$0	\$0	\$0
TOTAL BUILDING EXPENDITURES	\$4,056,687	\$2,825,486	\$3,871,853	\$4,990,200	\$5,927,250

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Neighborhood Development Services Director	1	1	1	1	1
Assistant Director of NDS – Building Official	-	-	1	1	1
Administrative Manager	1	1	-	-	-
Administrative Services Specialist	1	1	1	1	1
Applications System Administrator	-	-	-	1	1
Arborist	-	-	-	2	3
Building Division Manager	1	1	1	1	1
Building Official	1	1	-	-	-
Business Manager	-	-	1	1	1
Business Systems Administrator	-	-	-	1	1
Chief Plans Examiner	1	1	1	1	1
Community Outreach Coordinator	-	1	1	1	1
Customer Service Representative I	-	-	2	2	-
Development Technician	-	-	-	5	5
Development Tech I	1	2	2	-	-
Development Tech II	3	2	2	-	-
Permitting & Licensing Supervisor	-	1	1	1	1
Plans Examiner/Inspector	14	15	16	17	18
Staff Assistant II	-	-	1	1	-
TOTAL	24	27	31	37	36

Parks & Recreation
63 Authorized Positions



*Seasonal By Hours Only

Parks & Recreation (3036)

MISSION

Recreation is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote healthy and socially rewarding activities through the preservation of cultural resources and the provision of diverse, high-quality parks and natural spaces. The Recreation Division support this mission by:

- providing recreational facilities and programs that build community and enrich life experiences for all ages;
- ensuring availability of diverse year-round recreational opportunities, community programs and activities; and
- creating a balanced park system promoting health and wellness, and the protection of environmental resources

STRATEGIC PILLARS AND PRIORITIES



- Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.
- Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.
- Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).
- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.



- Implement additional phases of the Warm Mineral Springs Master Plan and support development in North Port's Opportunity Zone, which includes Warm Mineral Springs, and the trailhead for Legacy Trail.

CORE SERVICE AREAS

Community Park System
Community Enrichment

ACCOMPLISHMENTS

- Received four Image awards from Florida Public Relations Association for excellence in public service and public relation campaigns.
- Organized inaugural North Port's Got Talent event.
- Secured a 144% increase in monetary sponsorship donations, compared to same time in FY 2021.
- Developed 33 partnerships in support of city initiatives and events for an estimated value of \$22,678.
- Initiated the first phase of construction for the Myakkahatchee Creek Greenway Master Plan.
- Awarded Community Development Block Grant funding for Kirk Park playground replacement.
- Engaged over 300 teens in positive youth development activities.

Warm Mineral Springs Park

- Secured two unsolicited P3 conceptual proposals in support of the Warm Mineral Springs Park Master Plan historic building restoration and improvements. Exceeded monthly attendance and revenue projections for fFY22.
 - Attendance increased by 11.84% (additional 16,180 visitors).
 - Revenue increased by 9.03% (additional \$159,265 received).

INITIATIVES

- Align resources and initiatives with the goals and objectives identified within the City’s Strategic Plan, including development of parkland to support community growth.
- Implement a management system of best practices from the National Recreation and Park Association Commission for Accreditation of Parks and Recreation Agencies (CAPRA).
- Cultivate a departmental philosophy that supports the Florida Recreation & Parks Association pillars to establish parks and recreation as a cornerstone of health, economic development, environmental sustainability and community.
- Increase awareness and visibility of Parks & Recreation activities, facilities, and services.
- Develop partnerships and promote opportunities for scholarships and sponsorships.
- Analyze staffing and delivery of services to improve operational efficiency.
- Increase positive engagement with all members of our community with a special focus on teen activities at the Morgan Family Community Center.
- Identify opportunities to increase facility and program accessibility, including working with partners to create sensory safe options at events.
- Secure supplemental funding through grants, sponsorships, and scholarship support.
- Develop tiered professional growth plans for supervisory, support and administrative staff.
- Prepare award winning submission for the National Gold Medal Award through the National Recreation & Park Association.
- Establish Process Improvement Teams to identify and implement process efficiencies and workflow improvements.
- Pursue alternative service delivery opportunities and partnerships that enhance and enrich life experiences within our community.
- Increase awareness and visibility of Parks & Recreation activities, facilities, and services.

Warm Mineral Springs Park

- Continue oversight and administration of the management contract for the operations of Warm Mineral Springs Park.
- Continue progress on the Warm Mineral Springs Park Master Plan efforts.
- Continue to work towards a Public Private Partnership to support the Warm Mineral Springs Park Master Plan.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Achieve Anything members will rate overall satisfaction of services at 4.0 or higher on a 5-point scale.	4.68	4.64	4.40	4.30
Renters of Recreation facilities will rate overall satisfaction of the rental at 4.0 or higher on a 5-point scale.	4.78	4.64	4.45	4.50

Goal	Increase utilization of services offered.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Increase number of active Achieve Anything memberships (including renewals) compared to the same quarter of the previous year.	1.96%	-18.59%*	24.00%	2.00%
Increase the number of Recreation facility rentals compared to the same quarter of the previous year.	-43.66%*	1,264.00%*	26.00%	2.00%

Goal	Increase community awareness Parks & Recreation role in health and wellness, equity, and conservation.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Generate an overall Click-Through-Rate of at least 4% for all Department marketing campaigns.	N/A	N/A	N/A	4.00%

*Highly impacted by COVID

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$1,292,617	\$1,382,096	\$1,531,079	\$1,677,740	\$1,994,190
Operating Expenditures	373,380	230,002	272,673	356,270	420,510
Capital Outlay	83,298	261,612	-	-	-
TOTAL EXPENDITURES	\$1,749,295	\$1,873,710	\$1,803,752	\$2,034,010	\$2,414,700
DEPARTMENT GENERATED REVENUES					
Charges for Service	(\$367,282)	(\$234,284)	(\$305,211)	(\$487,960)	(\$488,570)
Miscellaneous Revenues	(20,378)	(18,680)	(14,330)	(19,000)	(19,000)
TOTAL GENERATED REVENUES	(\$387,660)	(\$252,964)	(\$319,541)	(\$506,960)	(\$507,570)
NET GENERAL FUND EXPENDITURES	\$1,361,635	\$1,620,746	\$1,484,211	\$1,527,050	\$1,907,130
Warm Mineral Springs (125)					
Operating Expenditures	\$1,085,102	\$879,619	\$889,111	\$875,580	\$961,100
Capital Outlay	87,919	(622)	10,848	-	-
TOTAL EXPENDITURES	\$1,173,021	\$878,997	\$899,959	\$875,580	\$961,100
Escheated Lots-Land (144)					
Capital Outlay	\$0	\$32,640	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$32,640	\$0	\$0	\$0
Escheated Lots-Parks (146)					
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Interfund Transfers	11,203	-	-	-	-
TOTAL EXPENDITURES	\$11,203	\$0	\$0	\$0	\$0
Parks & Recreation Impact Fee Fund (152)					
Operating Expenditures	\$74,617	\$871,565	\$151,409	\$500,000	\$0
Capital Outlay	393,605	2,195,071	198,170	688,020	1,033,020
TOTAL EXPENDITURES	\$468,222	\$3,066,636	\$349,579	\$1,188,020	\$1,033,020

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
DEP Environmental Management Fund (170)					
Operating Expenditures	\$10,708	\$9,026	\$1,269	\$0	\$0
Capital Outlay	(340)	215,851	-	-	-
TOTAL EXPENDITURES	\$10,368	\$224,877	\$1,269	\$0	\$0
Surtax III (306)					
Operating Expenditures	\$313,197	\$169,275	\$16,774	\$50,000	\$50,000
Capital Outlay	8,530,171	1,307,773	549,286	3,433,430	505,000
TOTAL EXPENDITURES	\$8,843,368	\$1,477,048	\$566,060	\$3,483,430	\$555,000
TOTAL RECREATION NET EXPENDITURES	\$11,867,817	\$7,300,944	\$3,301,078	\$7,074,080	\$4,456,250

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 <u>Amended</u>	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Adopted</u>
Parks & Recreation Director	1	1	1	1	1
Asst. Parks & Recreation Director	1	1	1	1	1
Administrative Service Specialist	-	-	-	1	1
Business Services Coordinator	1	1	1	1	-
Graphic Design Specialist	1	1	1	1	1
Marketing & Engagement Coordinator	1	1	1	1	1
Operations Manager	-	-	-	-	1
Recreation Attendant	9	9	10	10	10
Recreation Attendant (part-time)	2	2	-	-	-
Recreation Program Coordinator	3	3	3	3	3
Recreation Supervisor	2	2	2	2	2
Special Events Coordinator	-	-	-	-	1
Staff Assistant I	-	-	1	1	1
Staff Assistant I (part-time)	1	1	1	1	1
Staff Assistant II	1	1	2	1	1
TOTAL	23	23	24	24	25

Parks & Recreation – North Port Aquatic Center (3037)

MISSION

The North Port Aquatic Center is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote healthy and socially rewarding activities through the preservation of cultural resources and the provision of diverse high-quality parks and natural spaces. The Aquatic Center supports this mission by:

- ensuring a safe and aesthetically pleasing aquatic center;
- providing an accessible facility and recreational opportunities to enhance the quality of life; and
- ensuring availability of community programs and activities.

STRATEGIC PILLARS AND PRIORITIES



- Create opportunities for expanded amenities, resources and cost savings through community partnerships and collaboration (i.e., special events, tournaments, etc.).
- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.

CORE SERVICE AREAS

*North Port Aquatic Center
Community Enrichment*

ACCOMPLISHMENTS

- Experienced record setting attendance and revenue for Spring Break with a 48.9% increase in visitors and \$22,646 increase in revenue compared to prior year.
- Earned top ranking from American Red Cross for Aquatic Examiner Services.
- Provided 605 youth from 30 different 2nd grade classrooms with 446 hours of water safety instruction.
- Logged over 94,000 visitors to the park.
- Welcomed more than 5500 participants in group activities and events.
- Secured more than 1,100 rentals of various amenities throughout the year.
- Concession sales topped \$200,000.
- Taught safety in, on, and around the water to 746 participants in our Learn to Swim Programs.
Provided community youth with opportunities for skill development and confidence building through first jobs.

INITIATIVES

- Expand programming and water based recreational opportunities.
- Increase water safety awareness and drowning prevention programs.
- Deliver swim lessons and water safety training to Sarasota County second grade students via the MONDA S.W.I.M. grant and similar opportunities.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Aquatic Center passholders will rate overall satisfaction of services at 4.0 or higher on a 5-point scale.	4.61	4.85	4.50	4.30
Aquatic Center program participants will rate overall satisfaction of services at 4.0 or higher on a 5-point scale.	N/A	N/A	5.00	4.50

Goal	Ensure safe operations of the aquatic center.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
The Aquatic Center will receive a passing grade on all examiner safety audit components.	3.75*	4.00*	Pass	Pass

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Aquatic Staff will provide at least 80 hours per quarter of water safety education.	N/A	15.25 avg hours	116.25 hours	80.00 avg hours
Increase number of active passes (including renewals) compared to same quarter of previous year.	N/A	N/A	33.94%	25.00%
Increase number of Aquatic facility rentals compared to same quarter of previous year.	N/A	N/A	80.25%	25%

*Previous audit criteria was on a 4-point scale, now the audit is pass/fail.

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual*	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$146,127	\$754,074	\$956,021	\$1,232,920	\$1,347,860
Operating Expenditures	56,609	250,493	321,638	405,740	413,110
Capital Outlay	-	-	-	19,600	-
TOTAL EXPENDITURES	\$202,736	\$1,004,567	\$1,277,659	\$1,658,260	\$1,760,970
DEPARTMENT GENERATED REVENUES					
Charges for Service	\$0	(\$337,508)	(\$804,667)	(\$960,942)	(\$1,055,290)
Miscellaneous Revenues	(4,750)	(11,650)	(5,000)	(10,000)	(5,500)
TOTAL GENERATED REVENUES	(\$4,750)	(\$349,158)	(\$809,667)	(\$970,942)	(\$1,060,790)
NET GENERAL FUND EXPENDITURES	\$197,986	\$655,409	\$467,992	\$687,318	\$700,180

*The North Port Aquatic Center opened to the public on October 19, 2019.

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Aquatics Facilities Manager	-	-	-	1	1
Aquatics Supervisor	1	1	1	1	1
Assistant Aquatics Supervisor	1	1	1	-	-
Aquatics Program Coordinator	-	-	-	1	1
Aquatic Recreation Attendant	2	2	2	1	1
Aquatic Recreation Attendant (part-time)	2	2	1	1	1
Concession Inventory Specialist	-	-	-	1	1
Head Lifeguard	1	1	1	-	-
Lifeguard I	1	1	1	-	-
Lifeguard I (part-time)	1	4	8	9	9
Lifeguard II	2	2	2	3	3
Lifeguard II (part-time)	-	-	1	-	-
Pool Technician	1	1	1	1	1
Pool Technician (part-time)	1	1	1	1	1
Seasonal (Hourly)					
Lifeguard I (part-time)	Varies	Varies	Varies	Varies	Varies
Pool Technician (part-time)	Varies	Varies	Varies	Varies	Varies
Aquatic Recreation Attendant (part-time)	Varies	Varies	Varies	Varies	Varies
TOTAL	13	16	20	20	20

Parks & Recreation – Parks Maintenance (3038)

MISSION

Park Maintenance is a Division of the Parks & Recreation Department. The mission of the Parks & Recreation Department is to promote health and socially rewarding activities through the preservation of cultural resources and the provision of diverse high-quality parks and natural spaces. The Parks Maintenance Division support this mission by:

- ensuring the City parks have maintained grounds and landscaping are safe, aesthetically pleasing and environmentally sustainable;
- maintain and prepare athletic fields to support leagues and community organizations delivery of sports programs; and
- ensuring innovative and cost-effective resource management.

STRATEGIC PILLARS AND PRIORITIES



- Be recognized as a leader in Parks & Recreation with reputation for diverse, high-quality parks and natural spaces.
- Respond to community needs by providing a robust, active system of Parks & Recreation facilities, programs, events, and services that increase wellness and enrich life experiences.

CORE SERVICE AREAS

Parks Maintenance

ACCOMPLISHMENTS

- Managed nearly 400 reservations of outside facilities.
- Coordinated accessibility improvements at Hope and LaBrea parks.
- Designed and supervised the first phase of improvements at the Canine Club.
- Directed the installation of new perimeter fence at Dallas White Park.
- Laser graded infields at Atwater and Narramore Fields.
- Resodded large areas on Narramore soccer field 1 and Atwater little league fields.
- Resurfaced the racquetball courts at Highland Ridge and McKibben parks.
- Installed new trees and irrigation to the trees at McKibben Park.

INITIATIVES

- Provide aesthetically appealing landscaping and maintenance of parks and grounds.
- Refine and implement quality standards in support of safe, clean, and well-maintained parks and amenities.
- Deliver safe, playable athletic fields and improve field performance through the application of proper cultural practices and a systematic maintenance and renovation program.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure delivery of high-quality services for the enjoyment of a diverse community.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Renters of Parks and Recreation pavilions / open space will rate overall satisfaction of the rental at 4.0 or higher on a 5-point scale.	4.80	4.67	4.36	4.30
Renters of Parks and Recreation athletic fields will rate overall satisfaction of the rental at 4.0 or higher on a 5-point scale.	N/A	N/A	4.60	4.30
Complete an inspection of all playgrounds monthly to ensure patron safety.	100.00%	100.00%	100.00%	100.00%

Goal	Provide timely maintenance and repair services in a cost-effective manner.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Complete 75% of non-recurring work orders within 10 business days of the request.	92.00%	94.54%	91.00%	82.00%

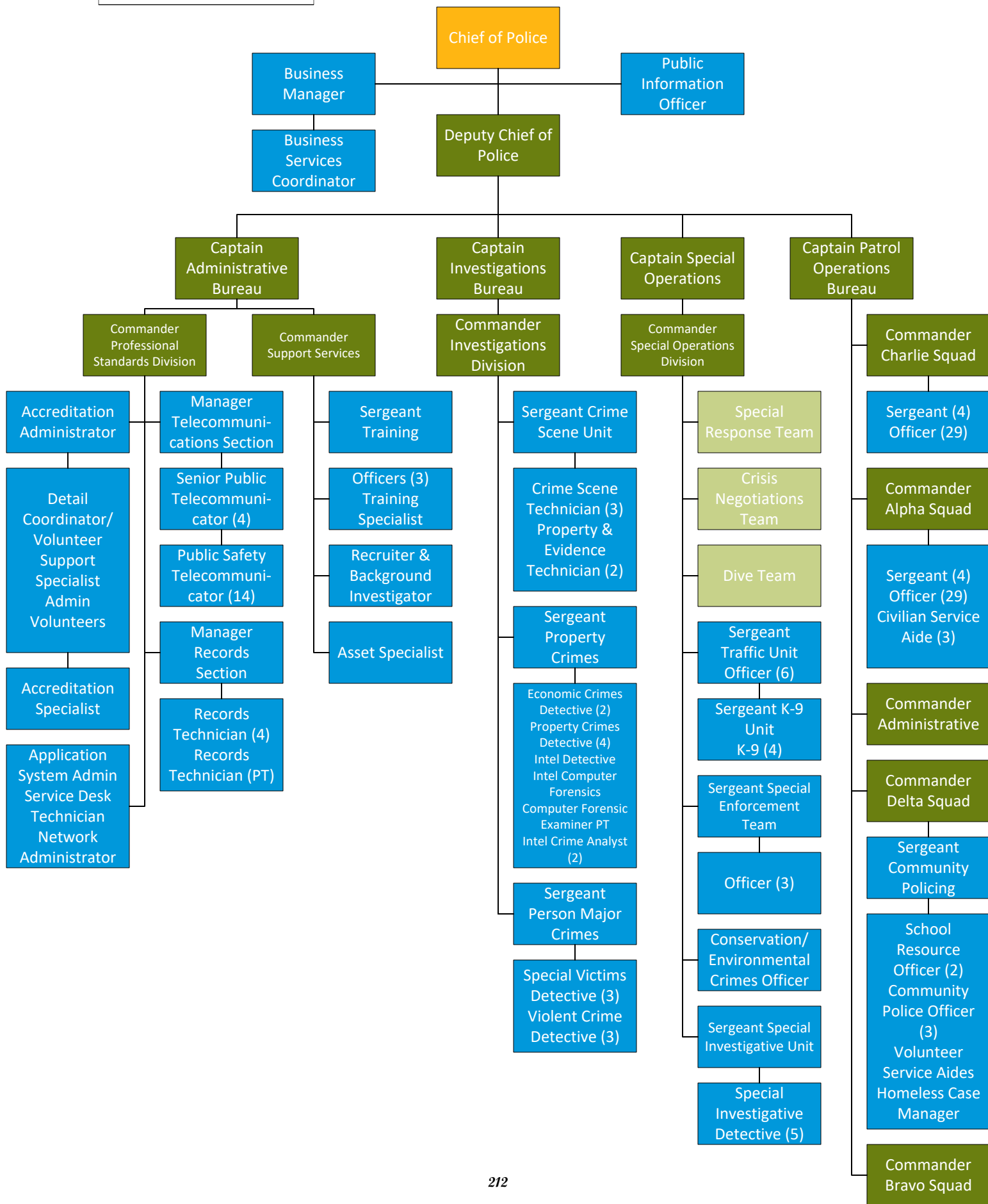
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund (001)					
Personnel Expenditures	\$455,348	\$531,221	\$690,792	\$1,133,660	\$1,284,870
Operating Expenditures	280,494	334,990	506,221	875,420	941,430
Capital Outlay	-	-	-	30,000	15,000
TOTAL EXPENDITURES	\$735,842	\$866,211	\$1,197,013	\$2,039,080	\$2,241,300
Surtax III (306)					
Operating Expenditures	\$0	\$118	\$41,877	\$0	\$0
Capital Outlay	-	32,701	700,369	150,000	75,000
TOTAL EXPENDITURES	\$0	\$32,819	\$742,246	\$150,000	\$75,000
R&R General Fund (321)					
Capital Outlay	\$31,294	\$0	\$0	\$0	\$106,300
TOTAL EXPENDITURES	\$31,294	\$0	\$0	\$0	\$106,300
TOTAL PARKS MAINTENANCE EXPENDITURES	\$767,136	\$899,030	\$1,939,259	\$2,189,080	\$2,422,600

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Parks and Grounds Manager	1	1	1	1	1
Athletic Field Specialist II	-	-	4	4	4
Athletic Field Specialist III	-	-	4	4	4
Athletic Field Supervisor	-	-	1	1	1
Groundskeeper I	1	1	1	1	1
Groundskeeper II	4	5	5	5	5
Groundskeeper III	1	1	1	1	1
Staff Assistant II	1	1	1	1	1
TOTAL	8	9	18	18	18

Police Department
180 Authorized Positions



Police Department (2100)

MISSION

The mission of the North Port Police Department is to provide the community with the highest level of law enforcement and crime prevention possible and to:

- protect life and property;
- preserve the peace;
- prevent, reduce, and deter crime and the fear of crime;
- enforce the law fairly;
- protect individual rights;
- provide a safe and secure environment for all citizens.

To accomplish this mission, the Police Department will aggressively pursue crime prevention, crime suppression, investigative and community-oriented programs. Our mission includes the creation of partnerships within the community we serve to secure and promote safety for all residents and visitors.

STRATEGIC PILLARS AND PRIORITIES



- Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.
- Strive to maintain one of the lowest crime rates among comparable cities.
- Ensure the physical security of City assets and operations.
- Build cohesive community partnerships that leverage education & resources to address critical community concerns.

CORE SERVICE AREAS

Law Enforcement Patrol Services
Criminal Investigations
Community Education

ACCOMPLISHMENTS

- Completed 2021 Annual Report.
- Expansion of Unmanned Ariel Vehicle (UAV) Team and Established Critical Incident Stress Management Team.
- Completion of the Wellen Park Police Substation.
- Closure to a very large-scale National media case and tragic event.
- Successfully navigated Police personnel and services during the COVID-19 Pandemic.
- Held Community Events:
 - Shop with A Cop,
 - Coffee With a Cop,
 - Hearts Program,
 - Do the Right Thing Program,
 - Town Hall Meet and Greet talks,
 - North Port Night Out,
 - Santa Surprise, and
 - Stuff a Cruiser

INITIATIVES

- Promote public trust and legitimacy.
- Enhance policy and oversight.
- Promote technology and social media.

- Enhance community policing and crime reduction.
- Maintain high level of training and education for sworn and civilian personnel.
- Promote officer safety and wellness.
- Foster a Community of Unity.

GOALS AND PERFORMANCE MEASURES

Goal	Protect and serve the public through proactive and effective policing and emergency preparedness.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain the percentage of residents who feel that North Port has remained a safe place to live at 80%.	95.50%	91.00%	95.80%	80.00%
Maintain the national average of four (4) UCR Person Crimes per 1,000 residents.	0.40	0.30	0.30	0.04
Maintain the national average of thirty-two (32) UCR Property Crimes per 1,000 residents.	3.00	2.50	2.30	2.00
Maintain an average response time for all service calls at 10 minutes or less.	9:29	7:52	10:17	10:00
Maintain person clearance crime rate (murders, rapes, robberies, aggravated assaults) of 48.4%, meeting the national average.	76.95%	49.51%	31.59%	48.40%
Maintain property crimes clearance rate (burglary, theft, motor vehicle theft) of 20.1%, meeting the national average.	29.94%	23.67%	16.59%	20.10%
Goal	Cultivate, enhance, and foster trustworthy relationships with the community.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain a 75% satisfaction rate of residents who participate in the annual Citizen's Public Safety Academy (CPSA) as it relates to effective methods in developing partnerships with the North Port Police Department.	N/A	N/A	95.00%	75.00%

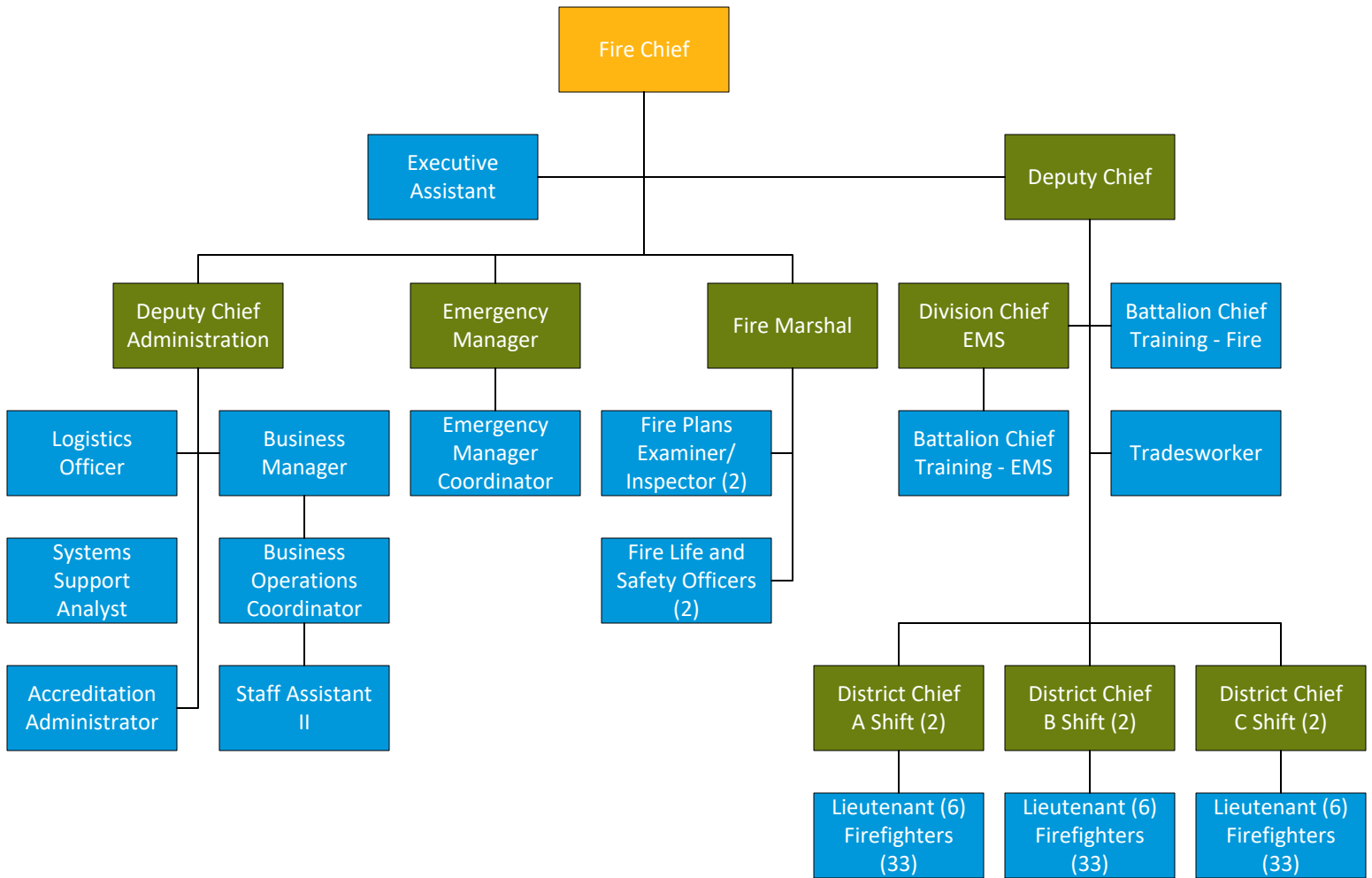
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$15,678,098	\$17,037,143	\$18,246,497	\$19,796,490	\$21,513,210
Operating Expenditures	2,134,959	2,009,261	2,332,130	2,487,850	3,252,030
Capital Outlay	421,892	119,522	223,946	-	165,920
TOTAL EXPENDITURES	\$18,234,949	\$19,165,926	\$20,802,573	\$22,284,340	\$24,931,160
DEPARTMENT GENERATED REVENUES					
Tax Revenue	(\$495,381)	(\$523,055)	(\$540,760)	(\$559,100)	(\$581,300)
Grant Revenues	(293,393)	(492,932)	(2,376,685)	(97,000)	(16,400)
Charges for Service	(549,532)	(239,932)	(413,168)	(317,383)	(373,380)
Fines and Forfeitures	(114,147)	(105,901)	(126,662)	(95,730)	(119,200)
Miscellaneous Revenue	(34,026)	(33,592)	(27,707)	(32,000)	(12,000)
TOTAL GENERATED REVENUES	(\$1,486,479)	(\$1,395,412)	(\$3,484,982)	(\$1,101,213)	(\$1,102,280)
NET GENERAL FUND EXPENDITURES	\$16,748,470	\$17,770,514	\$17,317,591	\$21,183,127	\$23,828,880
Law Enforcement Trust Fund (105)					
Operating Expenditures	\$35,320	\$58,540	\$8,324	\$160,910	\$31,400
Capital Outlay	46,841	-	-	249,000	-
TOTAL EXPENDITURES	\$82,161	\$58,540	\$8,324	\$409,910	\$31,400
Police Education Fund (108)					
Operating Expenditures	\$14,000	\$14,000	\$14,000	\$14,000	\$18,000
TOTAL EXPENDITURES	\$14,000	\$14,000	\$14,000	\$14,000	\$18,000
Law Enforcement Impact Fee (150)					
Operating Expenditures	\$120	\$4,254	\$0	\$0	\$0
Capital Outlay	17,250	109,848	191,753	385,000	301,800
Interfund Transfers	-	-	225,653	-	-
TOTAL EXPENDITURES	\$17,370	\$114,102	\$417,406	\$385,000	\$301,800
Surtax III (306)					
Operating Expenditures	\$122,146	\$45,092	\$21,028	\$150,000	\$0
Capital Outlay	1,075,326	301,535	798,568	1,697,500	1,729,000
TOTAL EXPENDITURES	\$1,197,472	\$346,627	\$819,596	\$1,847,500	\$1,729,000
TOTAL POLICE DEPARTMENT NET EXPENDITURES	\$18,059,473	\$18,303,783	\$18,576,917	\$23,839,537	\$25,909,080

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Chief of Police	1	1	1	1	1
Deputy Chief of Police	1	1	1	1	1
Captain	2	3	3	3	4
Police Commander (Sworn)	7	7	7	7	8
Police Commander - IT	-	1	1	1	1
Sergeant	15	15	16	17	17
Police Officers	91	95	94	95	99
Accreditation Administrator	1	1	1	1	1
Accreditation Specialist	-	-	-	-	1
Applications Systems Administrator	1	1	1	1	1
Asset Specialist	-	-	-	-	1
Business Manager	1	1	1	1	1
Business Services Coordinator	-	1	1	1	1
Community Services Officer	3	3	3	3	3
Computer Forensic Examiner (part-time)	-	-	1	1	1
Crime Analyst	1	1	2	2	2
Crime Scene Technician	3	3	3	2	2
Crime Scene Technician II	-	-	-	1	1
Detail and Volunteer Support Specialist	1	1	1	1	1
Forensic Supervisor	1	1	1	-	-
Homeless Case Manager	-	-	1	1	1
Information Technology Manager	1	-	-	-	-
Network Administrator	-	-	-	1	1
Network Technician	-	-	1	-	-
Police Records Technician I	4	2	2	1	1
Police Records Technician II	-	2	2	3	3
Police Records Technician (part-time)	1	1	1	1	1
Police Staff Inspector	1	-	-	-	-
Property/Evidence Technician	2	2	2	2	2
Public Information Officer – Police	-	-	-	1	1
Public Safety Telecommunicator	12	12	12	12	14
Records Manager	1	1	1	1	1
Recruiter and Background Investigator	1	1	1	1	1
Senior Public Safety Telecommunicator	4	4	4	4	4
Service Desk Specialist	1	1	-	-	-
Service Desk Technician	1	1	1	1	1
Staff Assistant I	1	-	-	-	-
Staff Assistant II	1	-	-	-	-
Telecommunications Center Manager	1	1	1	1	1
Training Specialist	-	1	1	1	1
Victim Advocate	1	-	-	-	-
TOTAL	162	165	168	170	180

Fire Rescue
144 Authorized Positions



Fire Rescue - Emergency Medical Services (2222)

MISSION

The mission of Emergency Medical Services (EMS) is to provide exceptional public safety services in a safe, compassionate and professional manner through execution of our vision.

- maintaining timely, efficient and quality responses to requests for assistance;
- providing emergency medical services; and
- ensuring the safety and health of the community by maintaining the highest quality of preparedness.

STRATEGIC PILLARS AND PRIORITIES



- Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.

CORE SERVICE AREAS

Emergency Medical Services

ACCOMPLISHMENTS

- Awarded 109 Phoenix (Life Saving) Awards to staff.
- Successful resuscitation rate of Cardiac Arrest patents by staff is 41.86% FYTD (National rate is 17.2%).
- Acquiring a sixth Advanced Life Support (ALS) ambulance to our response capabilities to improve coverage in areas of the city that are experiencing extremely high call volumes.

INITIATIVES

- Establish and maintain a General Fund Renewal and Replacement contribution to fund the replacements of future advanced life support (ALS) rescues.
- Begin the accreditation process through the Commission on Accreditation of Ambulance Services (CAAS).

GOALS AND PERFORMANCE MEASURES

Goal	Arrive on scene of emergencies in a safe and timely manner to ensure prompt and exceptional care to all that request medical treatment.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain 99% of persons requiring medical treatment that feel the quality of care was satisfactory.	100.00%	100.00%	100.00%	99.00%
Maintain average response time of seven minutes or less for 90% of EMS service calls.	88.50%	84.50%*	93.35%	90.00%

**COVID-19 impacted this performance measure*

Goal	Enhance training and maintain all certifications.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain 99% compliance with current EMS Protocols.	99.90%	99.85%	99.75%	99.00%

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
EXPENDITURES					
Personnel Expenditures	\$5,095,805	\$6,440,289	\$7,604,958	\$8,505,380	\$9,663,010
Operating Expenditures	1,063,774	919,365	986,403	1,221,350	1,561,840
Capital Outlay	421,598	-	14,189	-	-
Interfund Transfers	85,000	108,000	108,000	108,000	408,000
TOTAL EXPENDITURES	\$6,666,177	\$7,467,654	\$8,713,550	\$9,834,730	\$11,632,850
DEPARTMENT GENERATED REVENUES					
Tax Revenues	(\$167,919)	(\$196,278)	(\$247,148)	(\$221,170)	(\$170,000)
Grant Revenues	(3,458)	(3,537)	-	(4,480)	(3,940)
Charges for Service	(1,982,264)	(2,271,356)	(2,340,336)	(2,651,480)	(2,829,470)
Miscellaneous Revenue - Med Flight Lease	(17,904)	(11,936)	(8,387)	(9,830)	(10,420)
TOTAL GENERATED REVENUES	(\$2,171,545)	(\$2,483,107)	(\$2,595,871)	(\$2,886,960)	(\$3,013,830)
NET GENERAL FUND EXPENDITURES	\$4,494,632	\$4,984,547	\$6,117,679	\$6,947,770	\$8,619,020
Surtax III (306)					
Operating Expenditures	\$24,207	\$4,508	\$0	\$0	\$0
Capital Outlay	844,280	39,886	-	-	75,110
TOTAL EXPENDITURES	\$868,487	\$44,394	\$0	\$0	\$75,110
R&R General Fund (321)					
Capital Outlay	\$0	\$0	\$169,079	\$20,960	\$32,070
TOTAL EXPENDITURES	\$0	\$0	\$169,079	\$20,960	\$32,070
TOTAL EMS NET EXPENDITURES	\$5,363,119	\$5,028,941	\$6,286,758	\$6,968,730	\$8,726,200

STAFFING – FUNDED AUTHORIZED POSITIONS

See Fire Rescue District Staffing for EMS Funded Authorized Positions.

Fire Rescue District (2222)

MISSION

The mission of the Fire Rescue Department is to provide exceptional public safety services in a safe, compassionate and professional manner through execution of our vision.

- enhancing sustainability by providing fire protection services for the community;
- providing community education to improve the quality of life;
- ensuring public safety and health; and
- providing risk reduction, preparation for and recovery assistance from major events affecting the community's quality of life.

STRATEGIC PILLARS AND PRIORITIES



- Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.
- Maintain a Comprehensive Emergency Management training program which addresses the internal and external needs of both the City and supporting jurisdictions/organizations.
- Provide for the safety of our citizens and visitors through effective life safety, education, and fire inspection programs.
- Build cohesive community partnerships that leverage education & resources to address critical community concerns.



- Continue utilization of 10-year Financial Sufficiency Plan for the Fire Rescue District to ensure sustainability and transparency.

CORE SERVICE AREAS

Life Safety and Fire Prevention Services
Emergency Management Services
Public Education

ACCOMPLISHMENTS

- Acquired additional apparatus needed to serve the growing Wellen Park area.
- Completed the Public Safety Building located in Wellen Park.
- Completion in Fall of 2022 of the emergency generator project that will sufficiently supply City Hall with emergency back-up power in the event of a power shortage in natural disasters or any other situation that renders the building without power.
- Completed design of the final re-model of Station 81 with construction to begin in Summer 2023.
- Completion in Winter of 2022 of the Fire Rescue Training Tower/Burn Building.

INITIATIVES

- Maintain Fire Rescue's reserves to be responsive to negative market changes and help continued rate stabilization supporting financial stability of the District.
- Maintain and improve strategic funding levels for the department over the next several years to minimize the financial impact of new personnel and other budgetary requirements for future department expansion and to meet the service needs of the community.

- Update the Fire Rescue's Strategic Plan, Standards of Cover and Management Study to address the significant growth changes that have occurred since the last update in 2018.
- Create citywide Emergency Management Plans including Threat and Hazard Identification and Risk Assessment and Continuity of Operation Plan(s).
- Enhance the city's notification software to accept mobile device mass notifications to reach a broader resident base.
- Implement a third-party policy and procedure validation review to align our internal processes and procedures to meet our future goals of professional accreditation.
- Begin the accreditation process through the Commission on Fire Accreditation International (CFAI).

GOALS AND PERFORMANCE MEASURES

Goal	Respond to and arrive on scene of emergencies in a safe and timely manner to ensure prompt and exceptional service that prevents fire spread beyond the area of origin.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain average response time of eight minutes or less for 90% of Fire service calls.	93.50%	88.61%*	83.49%	90.00%
Maintain average turnout time of eighty-seconds or less for 90% of Fire service calls.	88.80%	89.85%	91.16%	90.00%
Contain the fire to area of involvement for 95% of fires.	100.00%	100.00%	100%	95.00%

*COVID-19 impacted this performance measure.

Goal	Ensure reasonable life safety conditions through inspection programs.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Inspect 100% of Businesses located within the City of North Port annually.	98.90%	99.61%	100.00%	100.00%
Within forty-five days of initial fire safety inspection, have 95% compliance with applicable Fire & Life Safety Codes.	97.20%	94.92%	95.72%	95.00%

Goal	Maintain a Comprehensive Emergency Management training program which addresses the internal and external needs of both the City and supporting jurisdictions/ organizations.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Conduct a minimum of fifteen (15) Emergency Management Training courses.	N/A	N/A	15	15
Achieve and maintain a 90% rate of staff current on required Emergency Management training.	N/A	N/A	N/A	90.00%

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Fire Rescue District (110)					
Personnel Expenditures	\$8,107,320	\$8,422,731	\$8,022,572	\$9,016,290	\$10,015,540
Operating Expenditures	2,279,759	2,130,139	2,488,414	3,126,880	3,476,440
Capital Outlay	57,899	-	22,234	206,190	-
Interfund Transfers	695,000	1,195,000	1,624,480	2,803,200	1,645,000
TOTAL EXPENDITURES	\$11,139,978	\$11,747,870	\$12,157,700	\$15,152,560	\$15,136,980
Fire Impact Fee Fund (151)					
Operating Expenditures	\$6,989	\$42,958	\$30,283	\$0	\$0
Capital Outlay	95,926	121,262	877,625	486,000	-
Grants and Aids	-	-	-	-	1,075,980
Interfund Transfers	-	-	387,455	-	-
TOTAL EXPENDITURES	\$102,915	\$164,220	\$1,295,363	\$486,000	\$1,075,980
Surtax III (306)					
Operating Expenditures	\$0	\$100,352	\$1,900	\$150,000	\$0
Capital Outlay	-	148,513	548,637	388,540	-
TOTAL EXPENDITURES	\$0	\$248,865	\$550,537	\$538,540	\$0
R&R Fire District (323)					
Operating Expenditures	\$153,327	\$15,792	\$0	\$0	\$0
Capital Outlay	1,317,095	629,519	-	779,160	425,560
TOTAL EXPENDITURES	\$1,470,422	\$645,311	\$0	\$779,160	\$425,560
TOTAL FIRE RESCUE EXPENDITURES	\$12,713,315	\$12,806,266	\$14,003,600	\$16,956,260	\$16,638,520

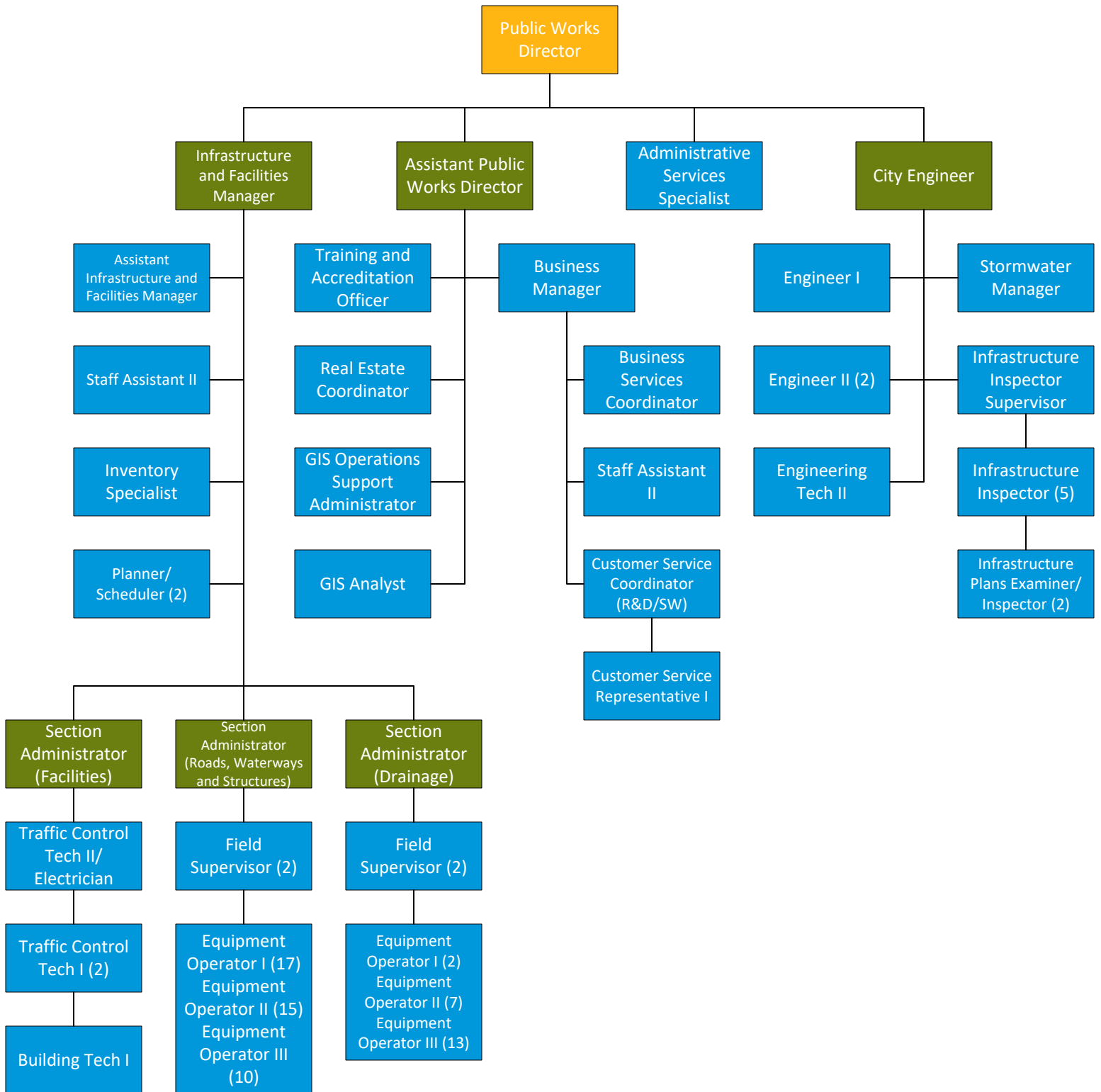
STAFFING – FUNDED AUTHORIZED POSITIONS*

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Fire Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Deputy Chief Administration	-	-	-	1	1
Fire District Chief**	3	3	3	6	6
Division Chief of Emergency Medical Services	1	1	1	1	1
Division Chief of Administration	1	1	1	-	-
Fire Marshal	1	1	1	1	1
Emergency Manager	1	1	1	1	1
Accreditation Administrator	-	-	-	-	1
Building Tech III/Trades Worker Journeyman	1	1	1	1	1
Business Manager	-	1	1	1	1
Business Operations Coordinator	1	1	1	1	1
Emergency Management Coordinator	-	-	-	-	1
Executive Assistant	1	1	1	1	1
Firefighters/Paramedics	90	90	90	93	99
Fire Life and Safety Officers	2	2	2	2	2
Fire Plans Examiner/Inspector	2	2	2	2	2
Lieutenant	18	18	18	18	18
Logistics Officer	1	1	1	1	1
Recruit Firefighter/Paramedic	6	-	6	-	-
Staff Assistant II	1	1	1	1	1
System Support Analyst	1	1	1	1	1
Training Officer	2	2	2	2	2
TOTAL	135	130	136	136	144

*Positions funded by both the General Fund (001) and Fire Rescue District Fund (110).

**Title changed from Battalion Chief to Fire District Chief in FY 2022.

Road & Drainage District
106.5 Authorized Positions



Public Works – Road & Drainage District (5000)

MISSION

The mission of the Road & Drainage Department is to achieve community outcomes by efficiently maintaining the public infrastructure and providing services to ensure the safety, health and well-being of our customers by:

- providing on-going public infrastructure maintenance to create a sustainable, aesthetically pleasing and safe environment;
- ensuring structurally sound roadways to promote vehicular safety; and
- maintaining and providing reliable public water structures.

In order to accomplish this mission, the Road & Drainage Department is responsible for road and rights-of-way maintenance including pothole repair, mowing and trash pickup, road signage, street lighting, sidewalk construction, water control structure maintenance and overall drainage within the City.

STRATEGIC PILLARS AND PRIORITIES



- Improve City gateway entry features to convey a sense of arrival in North Port.



- Partner with Florida Department of Transportation and Charlotte County to enhance connectivity and establish a new I-75 interchange at Yorkshire Street or Raintree Boulevard.
- Improve East-West connectivity of the City's transportation system by widening Price Boulevard and Hillsborough Boulevard.
- Proactively rehabilitate the water control structures and stormwater conveyances (roadside swales, drainage outfalls, retention ditches and waterways) to design specifications to reduce flooding.
- Proactively rehabilitate roadways and bridges under the jurisdiction of North Port to ensure integrity, and a safe and reliable transportation network.
- Develop multi-modal connectivity to historical, cultural, and recreational locations, including neighborhoods, and environmental greenway & blueway points of interests.

CORE SERVICE AREAS

Road Infrastructure
Stormwater Control

ACCOMPLISHMENTS

- Completed annual Drainage System Improvement Project.
- Completed sidewalk construction on the west side of San Mateo Drive from Pasadena Lane, where the existing sidewalk ends, to Adelaide Avenue.
- Completed the R21RRH Routine Road Rehabilitation and Maintenance Project (Phase II).
- Commenced the R22RRH Routine Road Rehabilitation and Maintenance Project.
- Completed Design Scope for Repair and Rehabilitation of Bridge Elements for the Bridge at North Port Boulevard over the Cocoplum Waterway.
- Commenced construction Repair and Rehabilitation of Bridge Elements for the Bridge at Pan American Boulevard over the Cocoplum Waterway.
- Completed Bridge Condition Study and Report for the Bridge at Cranberry Boulevard over the Snover Waterway.
- Completed construction of Water Control Structure No. 108 (Cocoplum Waterway west of Collingswood Boulevard).
- Completed Design Plans for Water Control Structure No. 113 (Snover Waterway east of the Myakkahatchee Creek).

INITIATIVES

- Commence design of the R23DCW Dredging of Cocoplum Waterway.
- Commence construction of the R23PBR Rehabilitation of Pedestrian Bridges.
- Complete Design of Public Works Facility Phase II.
- Complete the R22RRH Routine Road Rehabilitation and Maintenance Project.
- Continue making stormwater improvements outlined in the 10-Year Stormwater Management Plan including the Drainage System Improvement Project.
- Continue the structural inspection of pedestrian bridges within the City utilizing in-house resources.
- Commence repair and rehabilitation to the stormwater conveyance and transportation network in the City of North Port in response to damages caused by Hurricane Ian.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure timely response to customers.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Respond to 95% of Customer Requests for Service within 3 business days.	98.00%	98.00%	98.00%	95.00%

Goal	Effectively manage the stormwater drainage system to ensure adequate local drainage and maintain a timely response to customer service requests.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Rehabilitate swales, retention ditches, and canals (number of linear feet).	561,088	510,088	400,000	450,000
Design and replace a minimum of one (1) water control structure annually.	1	1	1	1

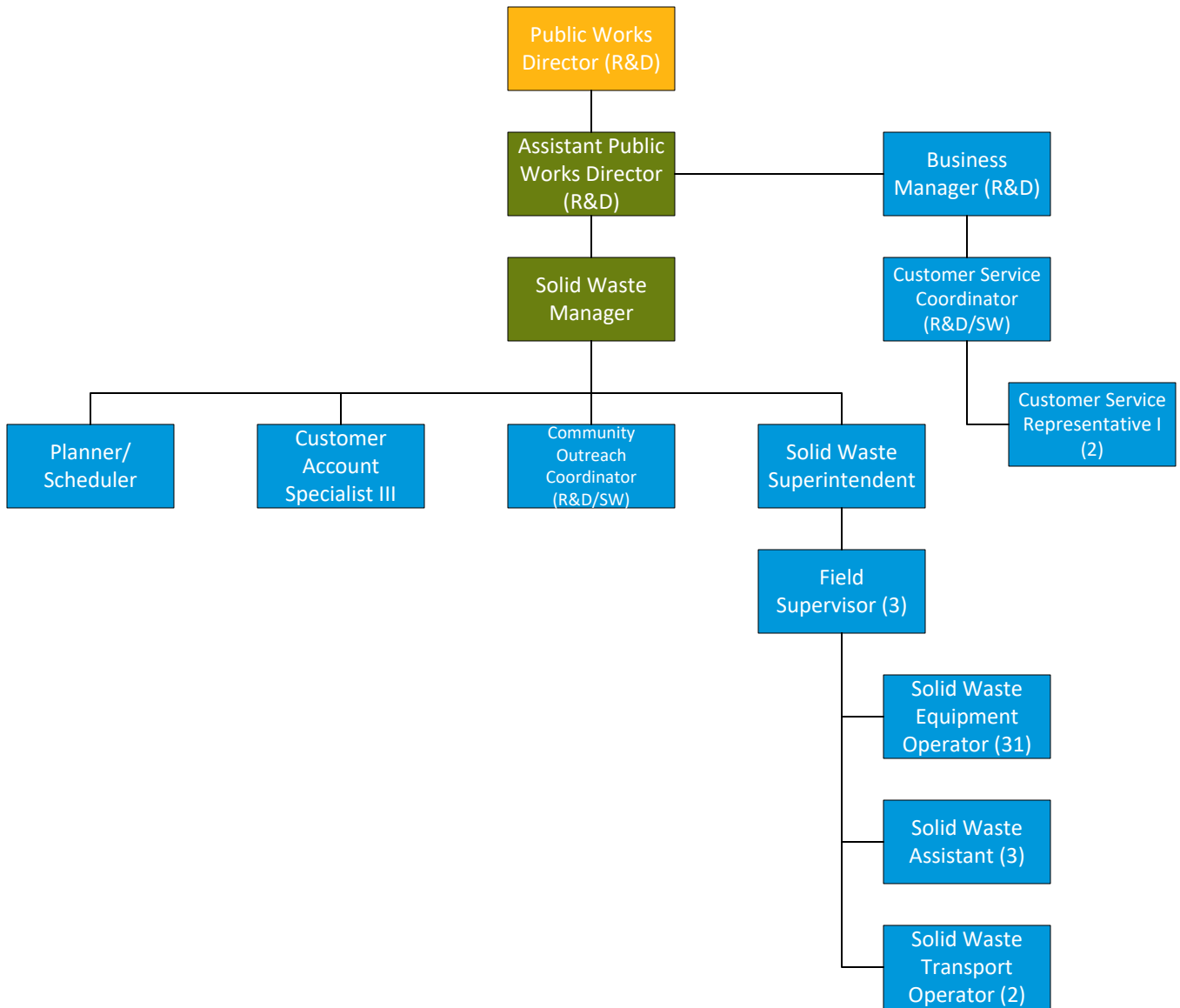
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Road & Drainage District (107)					
Personnel Expenditures	\$5,852,878	\$6,367,471	\$6,466,833	\$7,702,230	\$8,424,140
Operating Expenditures	6,013,421	8,989,933	7,226,894	9,731,690	10,085,900
Capital Outlay	1,497,154	2,038,119	1,248,420	2,591,400	6,974,640
Interfund Transfers	850,000	850,000	850,000	2,950,000	669,170
TOTAL EXPENDITURES	\$14,213,453	\$18,245,523	\$15,792,147	\$22,975,320	\$26,153,850
Escheated Lots-Land (144)					
Capital Outlay	\$69,596	\$428,289	\$372,883	\$0	\$0
TOTAL EXPENDITURES	\$69,596	\$428,289	\$372,883	\$0	\$0
Transportation Impact Fee Fund (153)					
Capital Outlay	\$1,337,017	\$109,035	\$6,177	\$0	\$0
Debt Service	2,700,493	-	-	-	-
Grants and Aids	2,000,000	649,379	6,587,293	3,000,000	2,150,000
TOTAL EXPENDITURES	\$6,037,510	\$758,414	\$6,593,470	\$3,000,000	\$2,150,000
Road Reconstruction Bond Debt Service (205)					
Operating Expenditures	\$32,117	\$129,241	\$32,140	\$40,000	\$40,000
Debt Service	2,635,594	4,755,629	2,638,817	2,631,010	2,635,070
TOTAL EXPENDITURES	\$2,667,711	\$4,884,870	\$2,670,957	\$2,671,010	\$2,675,070
Surtax III (306)					
Operating Expenditures	\$309,165	\$1,990,560	\$177,903	\$1,717,680	\$1,748,580
Capital Outlay	3,364,586	1,520,266	2,695,789	2,899,470	1,593,720
TOTAL EXPENDITURES	\$3,673,751	\$3,510,826	\$2,873,692	\$4,617,150	\$3,342,300
R&R - Road & Drainage District (322)					
Operating Expenditures	\$118	\$37	\$65	\$0	\$0
Capital Outlay	800,913	378,327	690,771	919,550	1,770,400
TOTAL EXPENDITURES	\$801,031	\$378,364	\$690,836	\$919,550	\$1,770,400
Road Reconstruction Fund (330)					
Capital Outlay	\$1,654,966	\$1,073,612	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,654,966	\$1,073,612	\$0	\$0	\$0
TOTAL ROAD & DRAINAGE EXPENDITURES	\$29,118,018	\$29,279,898	\$28,993,985	\$34,183,030	\$36,091,620

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Public Works Director	1	1	1	1	1
Assistant Public Works Director	1	1	1	1	1
City Engineer	1	1	1	1	1
Infrastructure and Facilities Manager	1	1	1	1	1
Administrative Services Specialist	1	1	1	1	1
Assistant Infrastructure and Facilities Manager	-	1	1	1	1
Building Technician I	-	-	-	1	1
Business Manager	1	1	1	1	1
Business Services Coordinator	1	1	1	1	1
Customer Service Operations Coordinator	-	-	-	1	1
Customer Service Representative I	1	1	1	1	1
Engineer I	2	2	1	1	1
Engineer II	-	-	1	2	2
Engineering Technician I	1	1	-	-	-
Engineering Technician II	1	1	1	1	1
Equipment Operator I	16	18	22	19	19
Equipment Operator II	15	20	22	22	22
Equipment Operator III	22	23	23	23	23
Field Supervisor	4	4	4	4	4
GIS Analyst	1	1	1	1	1
GIS & Operations Support System Administrator	-	-	1	1	1
Herbicide Technician	4	-	-	-	-
Infrastructure Inspector	5	5	5	5	5
Infrastructure Inspector Supervisor	5	5	1	1	1
Infrastructure Plans Examiner/Inspector	-	1	2	2	2
Inventory Specialist	1	1	1	1	1
Operations Support Administrator	1	1	-	-	-
Planner/Scheduler	2	2	2	2	2
Project Engineer	1	1	1	-	-
Real Estate Coordinator	-	-	-	-	1
Section Administrator	3	3	3	3	3
Staff Assistant I	1	1	-	-	-
Staff Assistant II	1	1	2	2	2
Stormwater Manager	1	1	1	1	1
Traffic Control Technician I	2	2	2	2	2
Traffic Control Tech II/Electrician	1	1	1	1	1
Training and Accreditation Officer	-	-	-	1	1
TOTAL	98	104	106	106	107

Solid Waste District
46.5 Authorized Positions



Public Works – Solid Waste District (3032)

MISSION

The mission of the Solid Waste District is to achieve community outcomes by promoting clean and healthy neighborhoods through solid waste management by:

- ensuring the safety and health of citizens through the proper and efficient collection and disposal of solid waste;
- exploring viable options to improve solid waste collection;
- ensuring environmental sustainability through the proper disposal of solid waste; and
- encouraging citizens to be environmentally responsible to aid in creating an aesthetically pleasing community.

STRATEGIC PILLARS AND PRIORITIES



- North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.



- Construct and operate a solid waste transfer station to improve efficiency and prepare for future growth.

CORE SERVICE AREAS

Solid Waste Collection

ACCOMPLISHMENTS

- Continued successful operations of the horticulture and recycling centers reducing staff time traveling to distant locations to dispose of recycled materials or horticulture waste resulting in less wear and tear on vehicles and fuel consumption.
- Lowered vehicle maintenance costs.
- Increased route and staff efficiency.
- Increased revenues from recycled materials.
- Lowered tipping fees and reduced disposal cost.

INITIATIVES

- Continue Development Plan for a Solid Waste Transfer Station.
- Work with Kessler Consulting, an innovative waste consultant, for a future Solid Waste Transfer Station.
- Identify additional waste diversion options and increase related outreach programs.
- Increase recycling tonnage by 8% and yard waste tonnage by 10%.
- Continue to explore better collection technologies to advance cost effective and environmentally sustainable Solid Waste District services.
- Schedule preventative maintenance and repairs for all Solid Waste District vehicles and equipment within established timeframes.
- Continued commitment to reduce worker injuries through awareness, training, and education.

GOALS AND PERFORMANCE MEASURES

Goal	Effectively manage the City's solid waste, hazardous waste, and yard waste.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Pick up minimum 460 Bulk Collections Per Week.	349	363	388	460
Host at least one Hazardous Waste collection event annually.	1	1	2	2

Goal	Minimize waste generation and maximize Recycling and Reuse Programs.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Increase percentage of residential recycling as compared to residential garbage year over year.	0.87%	-3.79%	3.00%	4.00%

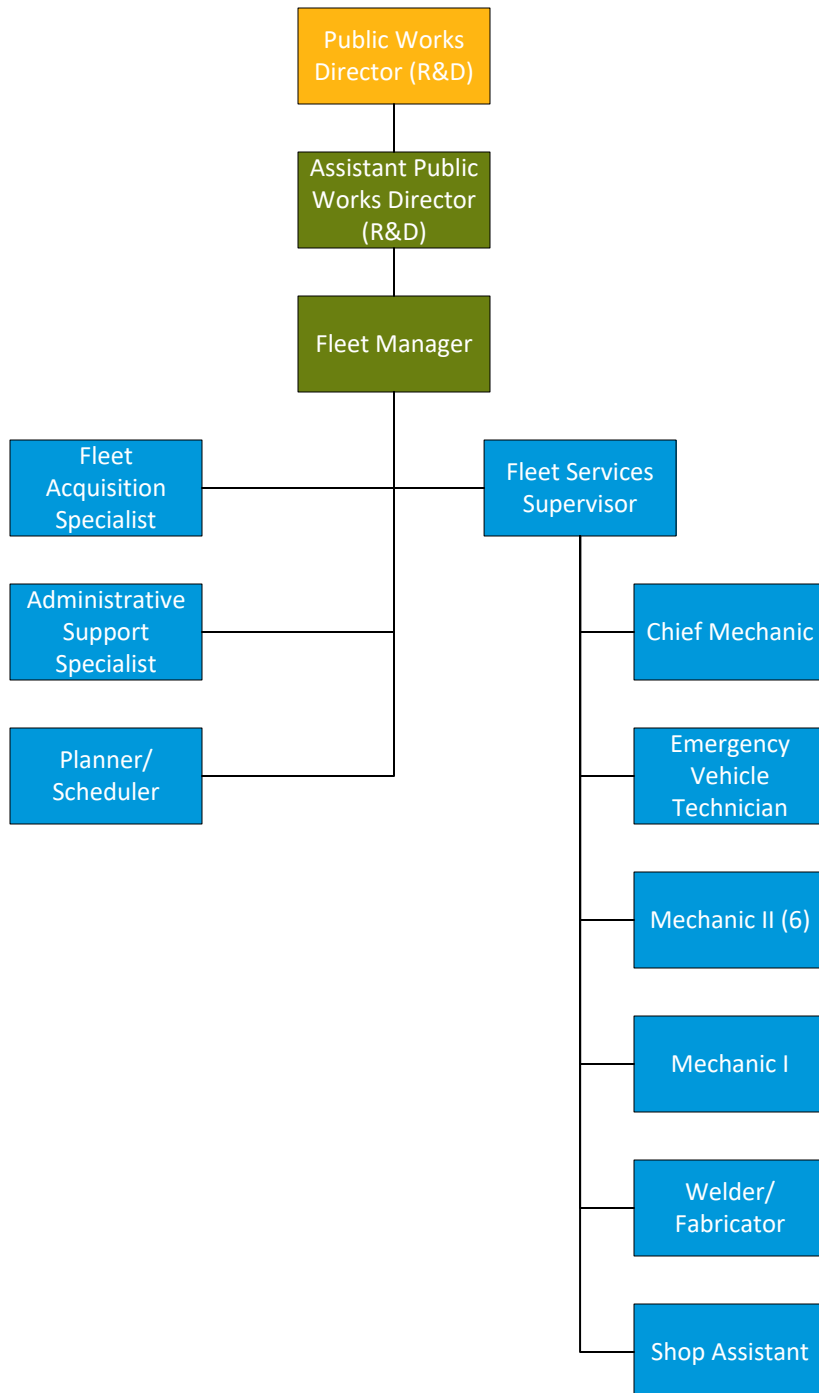
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Solid Waste District (120)					
Personnel Expenditures	\$2,645,019	\$2,843,195	\$2,913,372	\$3,162,250	\$3,673,760
Operating Expenditures	5,594,581	5,364,578	5,626,764	6,858,080	7,231,250
Capital Outlay	1,247,722	44,638	-	107,200	195,000
Interfund Transfers	450,000	688,860	486,130	557,430	464,700
TOTAL EXPENDITURES	\$9,937,322	\$8,941,271	\$9,026,266	\$10,684,960	\$11,564,710
Solid Waste Impact Fee Fund (156)					
Operating Expenditures	\$118	\$0	\$6,348	\$0	\$0
Capital Outlay	631,884	-	288,627	-	336,000
TOTAL EXPENDITURES	\$632,002	\$0	\$294,975	\$0	\$336,000
Surtax III (306)					
Capital Outlay	\$0	\$0	\$0	\$500,000	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$500,000	\$0
R&R Solid Waste District (324)					
Operating Expenditures	\$0	\$0	\$4,612	\$0	\$0
Capital Outlay	132,850	685,159	2,217,030	-	673,810
TOTAL EXPENDITURES	\$132,850	\$685,159	\$2,221,642	\$0	\$673,810
TOTAL SOLID WASTE EXPENDITURES	\$10,702,174	\$9,626,430	\$11,542,883	\$11,184,960	\$12,574,520

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Solid Waste Manager	1	1	1	1	1
Community Outreach Coordinator	1	1	1	1	1
Customer Account Representative II	1	1	-	-	-
Customer Account Specialist III	1	1	1	1	1
Customer Service Representative I	1	1	2	2	2
Planner/Scheduler	-	-	-	-	1
Solid Waste Assistant	2	3	3	3	3
Solid Waste Equipment Operator	32	32	31	31	31
Solid Waste Field Supervisor	3	3	3	3	3
Solid Waste Superintendent	1	1	1	1	1
Solid Waste Transport Operator	-	-	1	1	2
TOTAL	43	44	44	44	46

Fleet Management
16 Authorized Positions



Public Works – Fleet Management (3035)

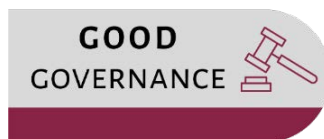
MISSION

The mission of Fleet Management is to achieve community outcomes by ensuring City services are delivered using safe and reliable equipment by:

- providing cost-effective fleet services;
- effectively and efficiently maintaining the City’s vehicles and equipment; and
- providing reliable and financially responsible fleet services.

In order to accomplish this mission, Fleet Management is responsible to maintain and repair all City vehicles and equipment to provide safe operating conditions and to ensure the safety of all employees, residents, and the public.

STRATEGIC PILLARS AND PRIORITIES



CORE SERVICE AREAS

Fleet Management

ACCOMPLISHMENTS

- Procured budgeted Fiscal Year 2022 vehicles/equipment by February 2022.
- Increased the ability to repair and maintain the City’s vehicles/equipment through COVID19 by adding an additional technician.
- Updated and utilized a 3-year average for the City’s Maintenance and Repair Units (MRU).
- Transitioned the Fleet Management software to RTA SaaS.

INITIATIVES

- Continue to explore efficiencies in Fleet Management and the Work Management System.
- Continue to increase overall Fleet Management knowledge through external training and updated technology.
- Enhance the Fleet Management Division’s effectiveness by cross training and diversifying the roles and responsibilities of the Fleet Management Division’s employees.
- Continue to update and utilize the City’s Maintenance and Repair Units (MRU) based on a 3-year average.

GOALS AND PERFORMANCE MEASURES

Goal	Ensure the safety and reliability of City vehicles and equipment.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Complete 95% of Preventative Maintenance jobs each Quarter.	95.00%	95.00%	95.00%	95.00%

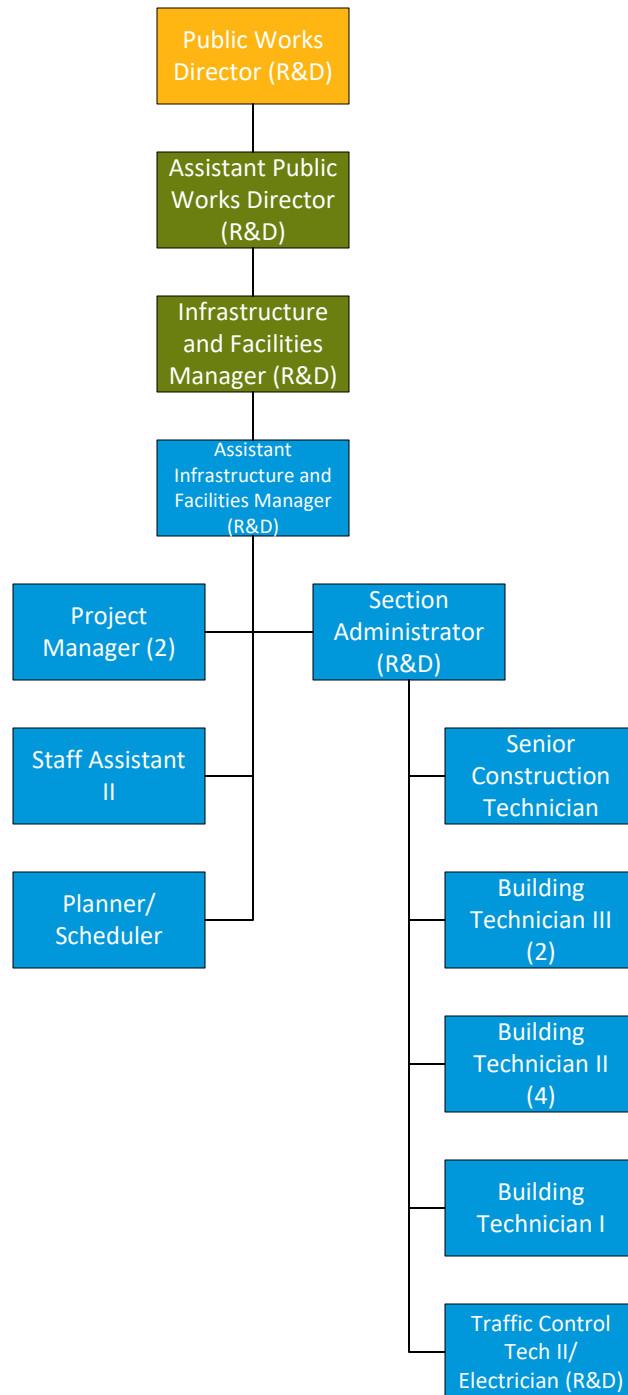
OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Fleet Management (520)					
Personnel Expenditures	\$1,060,918	\$1,209,575	\$1,189,595	\$1,425,220	\$1,518,360
Operating Expenditures	3,740,441	3,532,861	3,895,372	4,440,420	5,452,800
Capital Outlay	78,806	-	32,698	25,000	59,430
Interfund Transfers	50,000	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	\$4,930,165	\$4,792,436	\$5,167,665	\$5,940,640	\$7,080,590
General Government Impact Fee Fund (157)					
Operating Expenditures	\$0	\$0	\$0	\$0	\$0
Capital Outlay	-	-	-	60,000	355,590
TOTAL EXPENDITURES	\$0	\$0	\$0	\$60,000	\$355,590
R&R Fleet Fund (327)					
Capital Outlay	\$61,520	\$27,542	\$0	\$42,810	\$0
TOTAL EXPENDITURES	\$61,520	\$27,542	\$0	\$42,810	\$0
TOTAL FLEET MANAGEMENT EXPENDITURES	\$4,991,685	\$4,819,978	\$5,167,665	\$6,043,450	\$7,436,180

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 <u>Amended</u>	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Adopted</u>
Fleet Manager	1	1	1	1	1
Fleet Services Supervisor	1	1	1	1	1
Administrative Support Specialist	-	1	1	1	1
Chief Mechanic	1	1	1	1	1
Emergency Vehicle Technician	1	1	1	1	1
Fleet Acquisition Specialist	-	-	1	1	1
Fleet Asset Technician	1	1	-	-	-
Fleet Service Writer	-	1	1	-	-
Mechanic I	1	1	1	1	1
Mechanic II	5	5	5	6	6
Planner Scheduling	-	-	-	1	1
Shop Assistant I	-	-	-	-	1
Staff Assistant I	2	-	-	-	-
Welder/Fabricator	-	1	1	1	1
TOTAL	13	14	14	15	16

Facilities Maintenance
12 Authorized Positions



Public Works – Facilities Maintenance (0760)

MISSION

The mission of the Facilities Maintenance Division is to achieve community outcomes by preserving the character of the community by:

- ensuring the sustainable maintenance of City buildings to provide a safe, secure and clean environment; and
- ensuring innovative and cost-effective resource management.

STRATEGIC PILLARS AND PRIORITIES



- Use preventative maintenance methods and future needs analysis to maintain and build City assets in a timely and prioritized process.
- Maintain public buildings in a state of good condition with capacity to enable various City staff to provide effective municipal services.

CORE SERVICE AREAS

*City Facility and Property Maintenance
Coordination of Special Events*

ACCOMPLISHMENTS

- Continued support to all City Departments in response to the COVID-19 pandemic. Distributed sanitizing supplies, installed additional hand sanitizing stations, built handwashing stations outside of key locations and worked with the Fleet Management Division to design, construct and install shielding for staff at all public contact areas in City Hall and other ancillary City facilities.
- Replaced two (2) HVAC chiller units and control system that support City Hall and North Port Police Department.
- Replaced dilution fan at North Port Police Department.
- Replaced 16 Automated External Defibrillators (AED).
- Purchased Braves Spring Training banners to support baseball Spring Training events.
- Completed seal coating and striping of Butler Park Parking Areas.

INITIATIVES

- Continue to provide needed services to ensure functionally operational and safe city facilities.
- Continue to assess and improve security in City facilities.
- Continue to evaluate operations and identify efficiencies.
- Continue development of a 10-year Facilities Maintenance Plan.

GOALS AND PERFORMANCE MEASURES

Goal	Provide timely scheduled preventative maintenance and repair services to City Facilities in a cost-effective manner.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Complete 90% of Maintenance Work Orders within 10 business days.	83.00%	81.00%	65.00%	75.00%

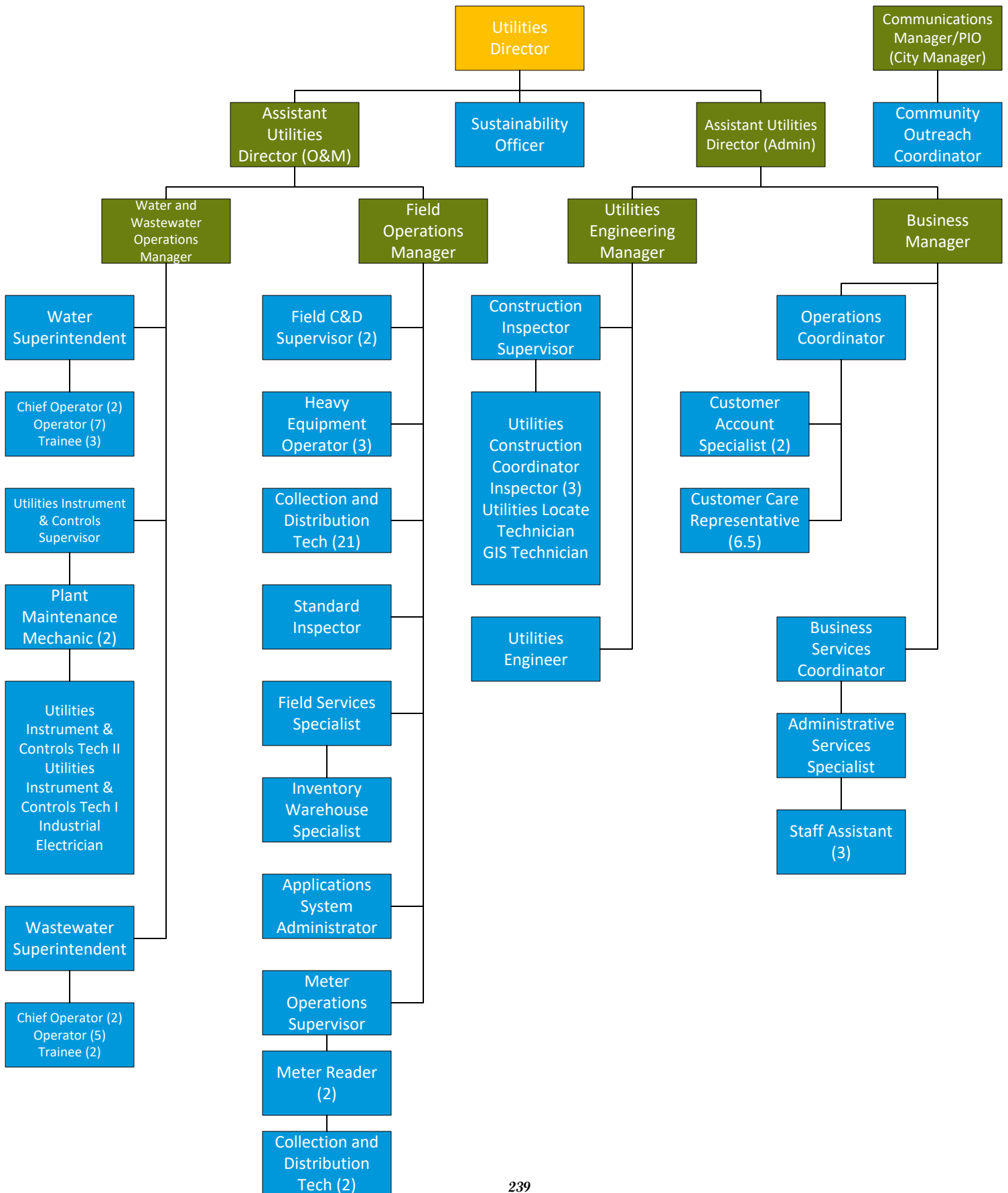
GOALS AND PERFORMANCE MEASURES

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
General Fund (001)					
Personnel Expenditures	\$654,242	\$745,712	\$763,290	\$846,240	\$1,036,370
Operating Expenditures	1,372,667	1,337,097	1,450,909	1,843,680	2,055,770
Capital Outlay	107,860	51,323	42,120	624,600	288,000
TOTAL EXPENDITURES	\$2,134,769	\$2,134,132	\$2,256,319	\$3,314,520	\$3,380,140
Surtax III (306)					
Operating Expenditures	\$0	\$7,864	\$0	\$0	\$0
Capital Outlay	-	52,125	-	-	-
TOTAL EXPENDITURES	\$0	\$59,989	\$0	\$0	\$0
R&R General Fund (321)					
Capital Outlay	\$0	\$0	\$0	\$61,200	\$46,120
TOTAL EXPENDITURES	\$0	\$0	\$0	\$61,200	\$46,120
TOTAL FACILITIES EXPENDITURES	\$2,134,769	\$2,194,121	\$2,256,319	\$3,375,720	\$3,426,260

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Building Technician I	1	1	1	1	1
Building Technician II	3	3	3	3	4
Building Technician III	2	2	1	1	2
Construction Tech/Assistant Project Manager	-	-	1	1	1
Groundskeeper II	2	-	-	-	-
Planner/Scheduler	1	1	1	1	1
Project Manager	1	1	1	2	2
Staff Assistant II	1	1	1	1	1
TOTAL	11	9	9	10	12

Utilities
95.5 Authorized Positions



Utilities – Administration (6060)

MISSION

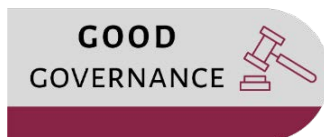
The mission of North Port Utilities - Administration is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- overseeing, directing and managing the provision of safe drinking water;
- overseeing, directing and managing the exploration of viable options to improve water quality;
- overseeing, directing and managing the treatment and disposition of wastewater in a sound and environmentally approved method;
- overseeing, directing and managing the processes of ensuring adequate water and wastewater treatments to enhance community sustainability; and
- overseeing, directing and managing the expansion of our system to accommodate the growth of our community through methodical project planning.

STRATEGIC PILLARS AND PRIORITIES



- Consider the feasibility of employing a North Port Sustainability Manager.



- Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.
- Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

CORE SERVICE AREAS

Utility Billing
Quality Customer Service

ACCOMPLISHMENTS

- Obtained over \$8 million in grant funds with Grant Writer.
- Received multiple recognitions for 2021-22 FWEA Awards:
 - Public Education Award 1st Place – Trash the Bags (pet waste)
 - Wastewater Collection & Distribution System of the Year Medium Utility – 1st Place
 - Earle B. Phelps Award – Runner Up
- Transitioned payment processing system for improved Utilities customer interactions.
- Completed Rate Analysis.
- Supported administrative staff professional development.

INITIATIVES

- Perform an Enterprise Asset Management (EAM) Gap Analysis utilizing ISO 55,000 standards for certification with a strategic implementation plan.
- Develop an Environmental Management System (EMS) of Continuous Improvement and prioritization including Lean Six Sigma training and a strategic implementation plan.

- Aid and participate in the analysis for the Business Case Example to determine the best option for future water supply for North Port.
- Develop the One Water Concept, creating full water life cycle management program.
- Begin construction of new facility with a focus on environmental sustainability.
- Hold neighborhood expansion educational public meetings.

GOALS AND PERFORMANCE MEASURES

Goal	Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Increase the percentage of Utilities e-bill customers by 1% annually.	37.00%	42.00%	46.00%	47.00%
Offer additional, convenient payment options for Utilities customers.*	N/A	N/A	NOTE: Anticipated go-live date 7/11/22	1% adoption of new options
Maintain an 96% satisfaction rating based on utility billing service provided based on promptness, accurate information, and courtesy.	97.00%	97.00%	96.50%	96.00%

Goal	Provide new North Port Residents and Businesses with Welcome Packages to include utility information, City services offerings, Florida Friendly environmental practices, locations of City facilities and parks, contact information, etc.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Maintain stock and track the number of Welcome Packets provided to residents, visitors, and businesses through the Utilities Department and Communications Division.*	N/A	N/A	N/A	100

Goal	Ensure fiscally sound operations ensuring capacity for future growth, sustainable community and good City governance.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Debt-service coverage ratio-combined systems to maintain at or above AWWA Utility Benchmarking aggregate data median (2.21).	3.12	2.99	2.27**	3.95

*These are new performance measures and have not been previously tracked.

**Estimated as Annual Comprehensive Financial Report is not available yet for 2022.

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Utility Revenue Fund (420)					
Personnel Expenses	\$1,196,401	\$1,432,528	\$1,345,608	\$1,450,310	\$1,994,840
Operating Expenditures	2,535,258	2,840,582	3,163,822	3,566,010	3,962,830
Capital Outlay	-	-	-	28,910	3,674,000
Debt Service	949,873	851,962	549,932	3,741,840	2,265,950
TOTAL EXPENSES	\$4,681,532	\$5,125,072	\$5,059,362	\$8,787,070	\$11,897,620

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Utilities Director	1	1	1	1	1
Assistant Utilities Director	1	1	1	1	2
Administrative Service Specialist	-	-	-	-	1
Business Manager	1	1	1	1	1
Business Services Coordinator	-	1	1	1	1
Community Outreach Coordinator	-	1	1	1	1
Customer Account Specialist II	1	1	1	1	1
Customer Account Specialist III	1	1	1	1	1
Customer Service & Operations Coordinator	3	1	1	1	1
Customer Service Rep I – Part-time	-	-	-	-	1
Customer Care Rep I	5	4	4	4	4
Customer Care Rep II	2	1	1	1	1
Customer Care Rep III	2	1	1	1	1
Staff Assistant I	-	1	1	1	1
Staff Assistant II	-	1	1	1	1
Staff Assistant III	-	1	1	1	1
Sustainability Officer	-	-	-	-	1
Water & Wastewater Plant Operations Manager	1	1	1	1	1
TOTAL	18	18	18	18	22

Utilities – Water Systems (6061)

MISSION

The mission of North Port Utilities – Water Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- providing safe drinking water;
- exploring viable options to improve water quality and quantity;
- ensuring adequate capacity of the water treatments to enhance community sustainability; and
- supporting the expansion of our system to accommodate the growth of our community through methodical project planning.

STRATEGIC PILLARS AND PRIORITIES



- North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.



- Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.



- Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

CORE SERVICE AREAS

Water Treatment and Distribution

ACCOMPLISHMENTS

- Distributed 1.3385 billion gallons of drinking water.
- Transitioned operation of the new West Villages Water Treatment Plant to City staff.
- Implemented HachWIMS for compliance monitoring and reporting.
- Completed projects at the Myakkahatchee Creek Water Treatment Plant:
 - Replaced security fencing
 - Upgraded supervisory control and data acquisition (SCADA) security system
 - Replaced chemical tank and chemical skid Installed security fencing at the Southwest Booster Station facility
- Increased reliability of wells by installing Variable Frequency Drive (VFD) filters.
- Supported water operations professional development
 - Florida Rural Water training
 - Instrumentation and control training

INITIATIVES

- Myakkahatchee Creek Water Treatment Plant projects:
 - Rehabilitate the clearwell piping
 - Recoat of the ground storage tanks
 - Security upgrades
 - Improvements to the save-all ponds and interconnect
 - Replace high service pumps, chemical skids, and programable logic controllers.
- Add two new Water Operator Trainee positions to support a sustainable work force.
- Support water operations professional development
 - Florida Rural Water training
 - Instrumentation and control training
 - New safety training

GOALS AND PERFORMANCE MEASURES

Goal	Increase the percentage of water produced from the Myakkahatchee Creek Water Treatment Plant by 5% of total system demand.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Percentage supplied of North Port Demand.	46.30%	36.73%	35.30%	46.00%

Goal	North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing and recycling practices.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Total per capita consumption, which is a measure of water conservation efforts of the community, above the 75 th percentile per AWWA Utility Aggregate data Benchmarking (less than 86.8).	58.00	59.00	60.00*	60.00

*Estimated as Public Supply Annual Report is not available yet for 2022.

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Utility Revenue Fund (420)					
Personnel Expenses	\$789,435	\$591,079	\$674,459	\$967,030	\$1,273,570
Operating Expenses	5,824,101	6,271,581	6,664,038	6,807,790	7,993,510
Capital Outlay	-	-	-	5,801,610	2,447,890
TOTAL EXPENSES	\$6,613,536	\$6,862,660	\$7,338,497	\$13,576,430	\$11,714,970
Surtax III (306)					
Capital Outlay	\$742,537	(\$3,680)	\$522,795	\$504,600	\$514,700
TOTAL EXPENDITURES	\$742,537	(\$3,680)	\$522,795	\$504,600	\$514,700
Water Capacity Fee Fund (423)					
Operating Expenses	\$0	\$5,761	\$2,600	\$20,000	\$0
Capital Outlay	-	-	-	70,000	50,000
Interfund Transfers	513,808	1,000,000	1,612,911	1,000,000	1,000,000
TOTAL EXPENSES	\$513,808	\$1,005,761	\$1,615,511	\$1,090,000	\$1,050,000
TOTAL WATER SYSTEMS EXPENSES/EXPENDITURES	\$7,869,881	\$7,864,741	\$9,476,803	\$15,171,030	\$13,279,670

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 <u>Amended</u>	FY 2020 <u>Amended</u>	FY 2021 <u>Amended</u>	FY 2022 <u>Amended</u>	FY 2023 <u>Adopted</u>
Water Superintendent	1	1	1	1	1
Chief Operator	1	1	2	2	2
Industrial Electrician	-	-	1	1	1
Instrument & Controls Supervisor	-	1	1	1	1
Plant Equipment Specialist	1	-	-	-	-
Plant Maintenance Mechanic	-	-	-	1	1
Water Operator	6	6	7	6	7
Water Operator – Part-time*	-	-	-	1	-
Water Treatment Plant Trainee	1	1	1	1	3
TOTAL	10	10	13	14	16

*1.0 FTE total with two 0.5 FTE part-time positions.

Utilities – Wastewater Systems (6062)

MISSION

The mission of North Port Utilities – Wastewater Systems is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- treatment and disposition of wastewater in a sound and environmentally approved method;
- ensuring adequate capacity of the wastewater treatments to enhance community sustainability; and
- supporting the expansion of our system to accommodate the growth of our community through methodical project planning.

In order to accomplish this mission, the North Port Utilities – Wastewater Systems is responsible for providing environmentally sound wastewater and reclaimed water services to the community.

STRATEGIC PILLARS AND PRIORITIES



- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.
- Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.



- Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

CORE SERVICE AREAS

Wastewater Collection and Treatment

ACCOMPLISHMENTS

- Treated 1 billion gallons of wastewater.
- Distributed 543 million gallons of reclaimed water.
- Disposed of 425.5 dry tons of Biosolids.
- Completed 5-year Mechanical Integrity Testing of Deep Injection Wells.
- Submitted renewal of the Pan American Wastewater Plant Operating Permit.
- Upgraded lightning protection of Southwest Water Reclamation Facility.
- Managed projects at the Pan American Wastewater Plant:
 - Repaired Chlorine Contact Chamber expansion joint
 - Rehabilitated Generator electrical system
 - Replaced High Service Pump skid
 - Replaced Chemical tank
- Implemented HachWIMs Data base for compliance monitoring and reporting.
- Upgraded supervisory control and data acquisition (SCADA) security system.
- Supported wastewater plant operations staff professional development:
 - Instrumentation and control training

INITIATIVES

- Pan American Wastewater Treatment Plant projects:
 - Rehabilitate the aeration basin
 - Coat the headworks
 - Replace chemical lines
 - Replace programmable logic controller
 - Replace the centrifuge building
 - Replace the influent meter
 - Replace switchgear #1
- Support wastewater operations professional development:
 - Instrumentation and control training
 - Implement new safety training

GOALS AND PERFORMANCE MEASURES

Goal	Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Number of non-capacity sewer overflow rate (non-capacity overflow events/100 miles of pipe) above the AWWA Utility Benchmarking 75 th percentile (0.80).	0.80	0.00	0.37	0.00

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Utility Revenue Fund (420)					
Personnel Expenses	\$647,304	\$761,834	\$816,070	\$942,910	\$1,054,300
Operating Expenses	3,273,226	4,076,969	5,088,795	5,597,440	5,743,370
Capital Outlay	-	-	-	4,409,360	5,879,510
TOTAL EXPENSES	\$3,920,530	\$4,838,803	\$5,904,865	\$10,949,710	\$12,677,180
Water Capacity Fee Fund (424)					
Operating Expenses	\$96,689	(\$96,689)	\$0	\$0	\$0
Capital Outlay	-	-	-	522,400	50,000
Grants and Aids	-	-	524,415	-	606,240
Interfund Transfers	200,000	650,000	198,430	150,000	-
TOTAL EXPENSES	\$296,689	\$553,311	\$722,845	\$672,400	\$656,240
TOTAL WASTEWATER SYSTEMS EXPENSES	\$4,217,219	\$5,392,114	\$6,627,710	\$11,622,110	\$13,333,420

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Wastewater Superintendent	1	1	1	1	1
Chief Operator	1	1	2	2	2
Instrument & Controls Tech I	1	1	1	1	1
Instrument & Controls Tech II	-	-	1	1	1
Plant Maintenance Mechanic	-	-	-	1	1
Wastewater Operators	6	6	5	5	5
Wastewater Treatment Plant Trainee	4	4	2	2	2
TOTAL	13	13	12	13	13

Utilities – Field Operations (6063)

MISSION

The mission of North Port Utilities – Field Operations is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- maintaining safe drinking water;
- maintaining water quality in the distribution system;
- maintaining the wastewater collection system in a sound and environmentally approved method; and
- supporting the expansion of our system to accommodate the growth of our community through methodical project planning.

STRATEGIC PILLARS AND PRIORITIES



- Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.
- Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.

CORE SERVICE AREAS

Collection and Distribution

ACCOMPLISHMENTS

- Completed Lift Station Rehabilitation for Lift Stations 10, 20, 21, 25, 35, 39, 47, 60 and 88.
- Inspected 815 sewer manholes.
- Completed rehabilitation on 111 manholes.
- Cleaned and Televised 18.195 miles of Gravity mains.
- Performed hydrant maintenance and repairs on 430 fire hydrants.
- Installed 929 new water meters.
- Changed out/replaced 1,149 water meters.
- Repaired/replaced 68 water service lines.
- Developed and supported field operations staff to include:
 - Asbestos pipe handling, removal & disposal training
 - Supervisor training for asbestos pipe handling, removal & disposal
 - Confined space awareness training
 - Focus on Department of Environmental Protection rule changes and updates

INITIATIVES

- Continue Inflow & Infiltration study and prioritize mitigation work.
- Complete Lift Station Rehabilitation for 7 Lift Stations.
- Continue Meter replacement program.
- Purchasing enhanced Meter infrastructure (AMI) to a cloud-based system for real, on-demand metering.
- Add three new positions including a Meter Operations Supervisor, two C&D Tech IIs and an Equipment Operator to meet growing demands of growth and added infrastructure.
- Develop and support field operations staff to include:
 - Focus on Department of Environmental Protection rule changes and updates

GOALS AND PERFORMANCE MEASURES

Goal	Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Clean and televise 10% of gravity sewer mains as part of Utility Preventative Inflow & Infiltration (I & I) Maintenance Program.	8.73%	9.34%	9.94%	10.00%
Rehabilitate and bring seven (7) lift stations to current standard annually.	N/A	N/A	9	7

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Utility Revenue Fund (420)					
Personnel Expenses	\$2,279,792	\$2,601,998	\$2,278,211	\$2,578,840	\$3,002,770
Operating Expenses	2,462,852	2,316,104	2,553,672	3,020,550	3,457,640
Capital Outlay	-	-	-	1,441,800	4,104,290
TOTAL EXPENDITURES	\$4,742,644	\$4,918,102	\$4,831,883	\$7,041,190	\$10,564,700
Surtax III (306)					
Capital Outlay	\$0	\$287,605	\$225,460	\$1,277,700	\$1,303,300
TOTAL EXPENDITURES	\$0	\$287,605	\$225,460	\$1,277,700	\$1,303,300
TOTAL FIELD OPERATIONS EXPENSES/EXPENDITURES	\$4,742,644	\$5,205,707	\$5,057,343	\$8,318,890	\$11,868,000

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Field Operations Manager	1	1	1	1	1
Applications System Administrator	-	-	1	1	1
Collection/Distribution Supervisor	2	2	2	2	2
C & D Technician I	6	9	9	10	12
C & D Technician II	10	10	9	8	8
C & D Technician III	2	2	3	3	3
Equipment Specialist	1	1	-	-	-
Field Services Specialist	1	1	1	1	1
Heavy Equipment Operator	2	2	2	2	3
Instrument Control Technician I	1	1	-	-	-
Inventory/Warehouse Specialist	1	1	1	1	1
Meter Operations Supervisor	-	-	-	-	1
Meter Reader I	2	1	1	1	1
Meter Reader II	1	1	1	1	1
Standard Inspector	1	1	1	1	1
TOTAL	31	33	32	32	36

Utilities – Engineering (6065)

MISSION

The mission of North Port Utilities – Engineering is to achieve community outcomes by providing safe, high quality drinking water and environmentally sound wastewater services by:

- advising staff, providing technical review, engineering guidance and inspection of infrastructure for the provision of safe drinking water and the treatment and disposition of wastewater;
- exploring viable options to improve water quality and quantity;
- ensuring adequate capacity of the water and wastewater treatments through appropriate planning and designing to enhance community sustainability; and
- planning expansion of our system to accommodate the growth of the community in a methodical manner.

STRATEGIC PILLARS AND PRIORITIES



- Provide public water and water reclamation (wastewater) services to current and future I-75 interchanges.
- Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.
- Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.

CORE SERVICE AREAS

Engineering

ACCOMPLISHMENTS

- Completed design of the following projects:
 - Haberland/Woodhaven/N Toledo Blade Blvd/Ortiz bridges
 - Ridgewood, Lamplighter, Renault water main loops
 - I-75/Sumter water and wastewater mains, which incorporates conduit design
 - I-75/Toledo water and wastewater mains which incorporates conduit design
 - Myakkahatchee Creek Phase III
- Inspected and managed installation of the following projects:
 - 7,780 feet of 16" water lines on US 41
 - 14,500 feet of 12" water lines on San Mateo
 - Directional drill water transmission lines under the Pan American and Biscayne bridges
 - Transfer pump upgrade project
 - Myakkahatchee Creek Phase II
- Continued Direct Potable Reuse Study.
- Initiated Intake Structure evaluation at Myakkahatchee Creek Water Treatment Plant.
- Initiated Water Master Plan to identify and plan water supply for the next five to ten years and the associated infrastructure needs.
- Completed and Submitted Water Supply Facilities 10-Year Work Plan Update.
- Developing the Toledo Blade wastewater model update.
- Completed Innovzye InfoWater water model update, including analysis of water quality/age.

INITIATIVES

- Complete design for the following projects:
 - Phase I of the Blue Ridge Salford-North Sewershed of the Water and Wastewater Expansion Plan
 - Looping watermain for Okolona/Portage/Lundale/Lubec
 - Replace watermain on bridge at Appomattox
 - Hillsborough Blvd. watermain replacement
 - Pan American Wastewater Treatment Plant centrifuge building

- Pan American Wastewater Treatment Plant Effluent Pumping System expansion and pipeline
- Southwest Water Reclamation Facility drying bed
- Inspect and manage the following projects:
 - Intake Structure construction at Myakkahatchee Creek Water Treatment Plant
 - Construction of the Drying Bed at Southwest Water Reclamation Facility
 - Construction of Ridgewood, Lamplighter, Renault watermain loops
 - Construction of Hartsdale watermain loop
 - Construction of directional drill watermains under the Haberland/ Woodhaven/N Toledo Blade Blvd/Ortiz bridges
 - Rehabilitation of the raw water intake structures

GOALS AND PERFORMANCE MEASURES

Goal	Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.			
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
The percentage of new homes being constructed on public water services to 35% versus on-site well year over year.	51.60%	39.96%	37.33%	35.00%
The percentage of new homes being constructed on water reclamation (wastewater) services to 22% versus on-site septic year over year.	44.21%	33.88%	28.62%	22.00%

OPERATING BUDGET SUMMARY

DESCRIPTION	FY 2019 <u>Actual</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>
Utility Revenue Fund (420)					
Personnel Expenses	\$851,244	\$862,458	\$824,035	\$862,370	\$1,068,120
Operating Expenses	92,868	103,985	59,535	531,960	161,500
Capital Outlay	-	-	-	79,300	-
TOTAL EXPENSES	\$944,112	\$966,443	\$883,570	\$1,473,630	\$1,229,620

STAFFING – FUNDED AUTHORIZED POSITIONS

DESCRIPTION	FY 2019 Amended	FY 2020 Amended	FY 2021 Amended	FY 2022 Amended	FY 2023 Adopted
Utilities Engineering Manager	1	1	1	1	1
Construction Coordinator	1	1	1	1	1
GIS Technician	1	1	1	1	1
Utilities Construction Supervisor	1	1	1	1	1
Utilities Engineer	1	1	1	1	1
Utility Inspector	2	2	2	3	3
Utilities Locate Technician	1	1	1	1	1
TOTAL	8	8	8	9	9

This page intentionally left blank










CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining, and paying for North Port's present and future infrastructure needs. The CIP outlines project costs, funding sources, and estimated future operating costs associated with each capital improvement and is designed to ensure that capital improvements will be made when and where they are needed, and that the City will have available funding for these improvements and needed maintenance.

What are Capital Improvements?







Capital improvements make up the bricks and mortar, or infrastructure, that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the City's existing infrastructure and respond to and anticipate the future growth of the City. Capital improvement projects are non-routine capital expenditures that generally cost \$50,000 or more and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation, or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years. A wide range of projects comprise capital improvements as illustrated by the examples below:

-  fire and police stations
-  parks, trails, open space, recreation centers, and other related facilities
-  water and wastewater treatment plants, transmission pipes, storage facilities, and pump stations
-  roads, bridges, traffic signals, and other traffic control devices
-  landscape beautification projects
-  computer software and hardware systems other than personal computers and printers
-  water control structures and stormwater retention ponds

Growing municipalities such as North Port face a special set of complex problems. These cities need to build new roads, add public amenities such as parks, and expand public safety service to accommodate new residential and non-residential development. They also must simultaneously maintain, replace, rehabilitate, and/or upgrade existing capital assets such as roads, parks, buildings, and underground pipes for the water and sewer system.

CIP ASSESSMENT PROCESS








The CIP process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes. The analysis process involves many familiar questions:

-  Do we need it?
-  Can it wait?
-  Are there other options?
-  What must wait if we proceed with it?
-  Can we afford it?
-  Do we need financial help to attain it?

If the purchase plan moves forward, a decision must be made about the initial cost; however, the City needs to find longer-term financing to cover some costs for capital improvements. For example, repayment of a loan increases the cost of a capital improvement. Most large capital improvements cannot be financed solely from a single year's revenue stream or by increasing income or decreasing expenses. The long-term costs must be considered.

GUIDELINES AND POLICIES USED IN DEVELOPING THE CIP

The City's Strategic Vision Plan as well as financial policies provide the broad parameters for development of the annual capital plan. Considerations include the following:

-  Does a project support City Commission's strategic pillars and priorities?
-  Does a project qualify as a capital project, i.e., costs more than \$50,000 and has an expected useful life of at least five years?
-  Does a project support the city's favorable investment ratings and financial integrity?
-  Does a project prevent the deterioration of the city's existing infrastructure, and respond to and anticipate future growth in the City?
-  Does a project encourage and sustain quality economic development?
-  Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?
-  Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?

City Commission included Strategic Priorities related to capital projects in the [2022-2025 City of North Port Strategic Vision Plan](#), which are listed below by Strategic Pillar. The specific projects and funding may be identified at a future date as part of the annual CIP process.

SAFE COMMUNITY



Priority 1. Provide efficient, effective staffing and facilities to ensure a high-level of services and response times for Public Safety services.

Priority 4. Place facilities and staff to allow ease of access to City services in proximity of geographic needs.

QUALITY OF LIFE



Priority 3. Protect, conserve, and preserve environmentally sensitive lands and resources, including prudent acquisition.

Priority 4. Encourage the availability of cultural, music, entertainment, public gathering opportunities, athletic tournaments, and recreational facilities and offerings.

Priority 7. Improve City gateway entry features to convey a sense of arrival in North Port.

ECONOMIC DEVELOPMENT & GROWTH MANAGEMENT



Priority 13. Implement additional phases of the Warm Mineral Springs Master Plan and support development in North Port's Opportunity Zone, which includes Warm Mineral Springs, and the trailhead for Legacy Trail.

Priority 14. Seek opportunities for strategic annexations in support of commercial development.

ENVIRONMENTAL RESILIENCY & SUSTAINABILITY



Priority 2. All new and/or redeveloped public facilities should reflect Leadership in Energy and Environmental Design (LEED)-like standards.

Priority 3. North Port's programs, facilities, and operations should visibly encourage conservation, sustainability, water quality testing, and recycling practices.

Priority 5. Support the protection of native species and habitats via public education, land acquisition, and conservation.

Priority 6. Pursue "Green" infrastructure and development standards.

INFRASTRUCTURE & FACILITIES



Priority 1. Partner with Florida Department of Transportation and Charlotte County to enhance connectivity and establish a new I-75 interchange at Yorkshire Street or Raintree Boulevard.

Priority 2. Provide public water and water reclamation (wastewater) services to current and future I-75 interchanges.

Priority 3. Implement the long-range plan to loop potable water lines in residential areas to ensure safe and reliable service.

Priority 4. Ensure the reliability and capacity of public water and water reclamation (wastewater) services and provide increased access to such as the community expands.

Priority 5. Proactively maintain the wastewater gravity collection system and lift station infrastructure in a planned manner.

Priority 6. Proactively rehabilitate the water control structures and stormwater conveyances (roadside swales, drainage outfalls, retention ditches and waterways) to design specifications to reduce flooding.

Priority 7. Rehabilitate roadways and bridges under the jurisdiction of North Port to ensure integrity, and a safe and reliable transportation network.

Priority 8. Develop multi-modal connectivity to historical, cultural, and recreational locations, including neighborhoods, and environmental greenway & blueway points of interests.

Priority 9. Improve East-West connectivity of the City's transportation system by widening Price Boulevard and Hillsborough Boulevard.

Priority 10. Seek Public-Private Partnerships to enhance the availability of broadband access in North Port.

Priority 11. Construct and operate a solid waste transfer station to improve efficiency and prepare for future growth.

Priority 12. Use preventative maintenance methods and future needs analysis to maintain and build City assets in a timely and prioritized process.

Priority 13. Maintain public buildings in a state of good condition with capacity to enable various City staff to provide effective municipal services.



Priority 2. Provide convenient, modern, and technologically advanced municipal services to both internal and external customers.

Priority 3. Utilize a transparent data-driven process to prioritize improvements to our facilities, leverage information technology to maximize the experience of customers and employees and invest in infrastructure to minimize lifecycle costs and maximize service delivery.

Priority 6. Consider the feasibility of establishing a Customer Care Center Information system.

Priority 10. Implement 10-year planning cycle for Renewal & Replacement Funds.

Master plans help determine which projects should be included in the CIP and the timeframes in which the projects should be completed. For example, the Water and Sewer Master Plan and the Fire Rescue Master Plan provide valuable guidance in preparation of the CIP.

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

NORTH PORT'S ANNUAL CIP DEVELOPMENT PROCESS

In conjunction with the annual budget process, the Finance department coordinates the city-wide process of revising and updating the City's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. During the capital planning process, compliance with legal limits and financial resources are critical and the City Commission constantly considers the desires of the citizens.

The first year of the plan is the only year appropriated by Commission. The remaining four years are for planning purposes and the City Commission makes the final decision about funding during future years. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. The City Commission then reviews the recommended CIP during the budget workshops and considers the recommendations of staff before making a final decision.

Capital Program Long-Range Financial Plan

North Port primarily uses the "pay as you go" philosophy to construct governmental capital projects. Two exceptions to this philosophy are the Road Reconstruction Bond project and the widening of the final section of Sumter Boulevard. The City secured bond proceeds when the citizens passed a bond referendum in November 2012. In 2013, the City secured funding from the State of Florida through its State Infrastructure Bank program to complete the widening of Sumter Boulevard.

The majority of capital projects are funded from the Infrastructure Surtax Fund, Utilities Funds, District Funds (Road and Drainage, Fire Rescue, and Solid Waste), and Impact Fee Funds. The three year revenue projections for the Utilities and District Funds, which are major funds, were discussed in Chapter 4 – Revenue & Expenditure Analysis. The three year revenue projections for the Impact Fee Funds and Infrastructure Surtax Fund are discussed in more detail here since they are restricted to use for capital projects.

IMPACT FEES

Impact fees are an imposed fee on new development as a total or partial reimbursement for the cost of additional facilities made necessary for growth. Impact fees are restricted to use on capital projects which are necessary to add infrastructure capacity. Currently, the City imposes six impact fees: 1) Law Enforcement; 2) Fire; 3) Transportation; 4) Parks; 5) Solid Waste; and 6) General Government. The City is reviewing the possibility of a mobility fee to replace transportation impact fees. A mobility fee is similar to the existing impact fee with the exception of focusing on a total transportation system. For example, a mobility fee plans for multi-modal types (sidewalks, bike lanes, roadways, rail, trolley systems) of transportation rather than an impact fee which only regulates road capacity.

Following is a chart of impact fee revenue projections for FY 2023 – 2026 to be used for city projects. The projections are based on the FY 2023 Approved Budget that includes the increase in impact fee rates. Please note, the FY 2023 Approved Budget has total Impact Fee expenditures at \$5,252,390, with the difference to be added to the fund balance for future years.

FY 2023 – 2026 IMPACT FEE REVENUE PROJECTIONS

	Law Enforcement	Fire	Transportation	Parks	Solid Waste	General Government	Total
FY 2023	\$1,935,900	\$2,579,090	\$10,253,160	\$5,664,420	\$1,224,830	\$978,140	\$22,635,540
FY 2024	\$1,993,980	\$2,656,460	\$10,560,750	\$5,834,350	\$1,261,570	\$1,007,480	\$23,314,590
FY 2025	\$2,053,800	\$2,736,150	\$10,877,570	\$6,009,380	\$1,299,420	\$1,037,700	\$24,014,020
FY 2026	\$2,115,410	\$2,818,230	\$11,203,900	\$6,189,660	\$1,338,400	\$1,068,830	\$24,734,430
Total	\$8,099,090	\$10,789,930	\$42,895,380	\$23,697,810	\$5,124,220	\$4,092,150	\$94,698,580

SURTAX

The Infrastructure Surtax is a “penny tax” applied to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. The tax is restricted to capital improvements and cannot be used for operating expenditures. The most recent surtax program (Surtax III) was adopted in 2009 and is a fifteen (15) year program ending in 2024. The City receives a portion of the tax proceeds based upon a distribution formula developed by the Florida Department of Revenue. Population is the key component to the calculation.

The state provides an annual estimate of proceeds from infrastructure surtax to the City. Future year projections are developed by city staff based upon historical trends and estimated growth in population. Following is a chart of the projected proceeds from infrastructure surtax through FY 2026. Including FY 2025 and FY 2026 assumes the approval of a new fifteen (15) year “penny tax” program (Surtax IV) by Sarasota County voters. City staff projects an annual average increase of 5.00%.

FY 2023 – 2026 INFRASTRUCTURE SURTAX REVENUE PROJECTIONS

FY 2023	FY 2024	FY 2025	FY 2026	Total
\$14,179,350	\$14,888,320	\$15,632,740	\$16,414,380	\$61,114,790

IMPACT OF THE CIP ON THE OPERATING BUDGET

North Port’s operating budget is directly affected by the CIP and most new capital improvements entail ongoing expenses for routine operation, repair, and maintenance upon completion. New capital facilities may also require new staff positions. Existing city facilities and equipment that were once considered state of the art require rehabilitation, increased maintenance, renovation, or upgrades to accommodate new uses and/or address safety and structural improvements.

Each department estimates the cost of future operations and maintenance for new CIP projects and operating costs are carefully considered in deciding which projects move forward in the CIP. Implementation timetables are established that stagger projects over time in order to fund large-scale projects that have significant operating budget impacts.

Capital Improvement Program Guide

WHAT IS THE DIFFERENCE BETWEEN A CAPITAL ASSET AND A CAPITAL PROJECT?

The following definitions for a capital asset and capital project help distinguish the difference between the two types of capital items and how they are handled in the budget process.

Definition of a Capital Asset – *An item with a value of \$5,000 or more and an expected life of more than one year, such as equipment, furniture, and automobiles.*

These items are included in the operating budget. Surtax funded projects are included in the CIP based upon City policy to provide transparent accounting to the Citizen Tax Oversight Committee required by state statute.

Definition of a Capital Project – *A project expected to have a useful life greater than five years and an estimated cost of \$50,000 or more. Capital projects include the construction, purchase, or major renovation of buildings, utility systems, or other structures; purchase of land and major machinery and equipment.*

Projects meeting the above definition will be included in the CIP and will be tied to the operating budget within each identified fund and department/division.

WHAT IS IMPORTANT TO KNOW WHEN REVIEWING THE CAPITAL IMPROVEMENT PROGRAM?

- The CIP is a long-range planning tool, but only the dollars included in the first year of the program are actually adopted by City Commission. Future year appropriation is considered by Commission in subsequent years.
- The CIP provides an overall perspective to capital planning, as it includes projects that are funded from all funds.
- The CIP is a planning document to be used as a companion to the Operating Budget document.
- The CIP represents the current goals and intentions of the City Commission. The CIP is a dynamic process that will include changes over time. These changes may be necessitated by organizational changes, funding uncertainties, unforeseen emergencies, project delays, or plans by other entities that can throw off even the most meticulously planned and analyzed CIP. Even though changes will occur, there are many benefits to the long-term planning and analysis that go into the development of the CIP.
- Summaries of CIP information are included to show CIP data in table and graph form to help the reader understand the impact of the CIP citywide.

WHAT SUMMARY INFORMATION IS INCLUDED IN THE CIP?

- **FY 2023 – 2027 CIP Summary** provides Appropriated to Date, FY 2023 Adopted Budget, Un-Appropriated Programmed CIP Funding for the next four fiscal years, five year total, and CIP total by Department and/or Function and (1) CIP Category or (2) Funding Type.
- **FY 2023 – 2027 CIP Category Financial Plan** provides Appropriated to Date, FY 2023 Adopted Budget, Un-Appropriated Programmed CIP Funding for next four fiscal years, five year total, and CIP total by CIP Category per page and (1) Funding Type or (2) Project Title.
- **CIP Expenditure Budget Report by Category and Status** provides Cost Center, Object Code, CIP total, Appropriated to Date, FY 2023 Adopted Budget, Un-Appropriated Programmed CIP Funding for the next four fiscal years by CIP Category, CIP Status, Project Number/Title, and Expenditure Type.
- **CIP Expenditure Budget Report by Fund and Category** provides Cost Center, Object Code, CIP total, Appropriated to Date, FY 2023 Adopted Budget, Un-Appropriated Programmed CIP Funding for the next four fiscal years by Fund, Project Number/Title, and Expenditure Type.
- **Operating Budget CIP Impact by Category and Status** provides the operating budget impact in the FY 2023 Adopted Budget and anticipated impact during the next four fiscal years by CIP Category, CIP Status, Project Number/Title, Operating Impact narrative, and Category of Expenditure.

- **CIP Detail Sheets** provide the following details for each CIP Project: Project Number, Title, CIP Status, CIP Category, Department, Capital Improvement Element (CIE) Project, Programmed Funding, Appropriated to Date, Budgeted FY 2023, Un-Appropriated Programmed CIP Funding for the next four fiscal years, Future Funding, Strategic Pillar, Project Description, Project Rationale, Fund Strategy, Operation Budget Impact, Project Image, Schedule of Activities, and Means of Financing.

WHAT ARE THE KEY ELEMENTS OF THE CIP?

The following describes key elements of the details included in the CIP:

- **Capital Improvement Element (CIE)** – Includes information on the project’s impact on the City’s Comprehensive Plan, which assists the City in determining if the project meets state statutory requirements.
- **CIP Category** – The Department and/or Function within the City that is responsible for the project. The categories may include the Department and/or Function based on direction from City Commission.
- **CIP Status** – Identifies if the project is an Existing CIP Project, Existing CIP Project – Revised Request, Existing CIP Program, or New Request.
- **Cost Center** – Includes account segments for Fund, Department, Division, Activity, and Sub Activity.
- **Expenditure Type** – Groups of expenditures separated into the following categories:
 - Planning/Design/Engineering – any outside contractual service needed to complete a project.
 - Land Acquisition – any purchase of land needed to complete a project.
 - Construction – any outside contractual service of construction crews needed to complete a project.
 - Equipment/Materials/Furniture – any purchase of these items needed to complete the project.
 - Professional Fees – services procured as independent professional services, such as architectural or consulting services needed to complete a project.
 - Technical Software/Hardware – any purchase of these items needed to complete the project.
- **Funding Strategy** – Includes the proposed funding source(s) and amounts for the project. Some of the City’s new asset expansion projects include funding from *Developer Agreements*. These projects are noted as such in project detail information. Typically, a *Developer Agreement* provides for the City to reimburse costs associated with the new asset over a period of years.
- **Object Code** – Includes the last four digits of the accounting code that are considered the line-items, which describe the type of expenditure being made.
- **Operating Budget Impact** – Provides narrative on the impact to the operating budget and includes the estimated cost of the project by category of expenditure.
- **Operation Budget Impact** – A narrative of the anticipated impact the project has on the operating budget included in the CIP Detail Sheets. Many projects can significantly impact the operating budget such as maintenance, staffing, utilities, and equipment. It is important to consider these issues prior to adopting the project so additional savings or costs are factored into the decision-making process.
- **Programmed Funding** – CIP project funding that has been appropriated in prior years, appropriated in the current year budget, and/or Un-Appropriated but planned during the next four fiscal years.
- **Project Number**– The number/letter sequence used primarily for tracking the project.
- **Project Description** – Includes a description and specific justification for the project.
- **Project Rationale** – If the project is needed to meet service demands, environmental impacts, health or safety issues, or is mandated by law, it will be discussed in this part of the form. Also, the location and type of work performed will be included.
- **Schedule of Activities** – This table breaks out the Project Activities (see **Expenditure Type**) with Timeline (From – To) and Amount (Programmed Funding) for the project.
- **Title** – A descriptive name given to each project.

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program

CIP Category / Funding Source	Appropriated	FY 2023	Un-Appropriated Subsequent Years				5 Year	CIP
	To Date	CM	FY 2024	FY 2025	FY 2026	FY 2027	Total	Total
ADMINISTRATION & MGMT								
City Facilities	0	97,500	0	0	0	0	97,500	97,500
Information Technology	1,038,100	0	0	0	0	0	0	1,038,100
Public Safety - Fire Rescue	0	250,000	0	0	0	0	250,000	250,000
Public Works - Facilities Maintenance	590,420	0	0	0	0	0	0	590,420
ADMINISTRATION & MGMT Projects	1,628,520	347,500	0	0	0	0	347,500	1,976,020
BUILDING								
Neighborhood Development Service	3,678,340	1,000,000	0	0	0	0	1,000,000	4,678,340
Public Works - Drainage	65,000	50,000	50,000	50,000	50,000	0	200,000	265,000
BUILDING Projects	3,743,340	1,050,000	50,000	50,000	50,000	0	1,200,000	4,943,340
CITY MANAGER								
City Facilities	50,000	91,400	0	0	0	0	91,400	141,400
CITY MANAGER Projects	50,000	91,400	0	0	0	0	91,400	141,400
FIRE RESCUE								
City Facilities	1,705,000	0	0	0	0	0	0	1,705,000
Information Technology	31,172	0	0	0	0	0	0	31,172
Public Safety - Fire Rescue	6,628,300	250,000	1,800,000	4,324,000	2,220,000	0	8,594,000	15,222,300
FIRE RESCUE Projects	8,364,472	250,000	1,800,000	4,324,000	2,220,000	0	8,594,000	16,958,472
NON-DEPARTMENTAL								
City Facilities	70,000	0	0	0	0	0	0	70,000
Neighborhood Development Service	0	2,000,000	0	0	0	0	2,000,000	2,000,000
NON-DEPARTMENTAL Projects	70,000	2,000,000	0	0	0	0	2,000,000	2,070,000
POLICE DEPARTMENT								
Public Safety - Police	3,565,168	0	0	0	0	0	0	3,565,168
POLICE DEPARTMENT Projects	3,565,168	0	0	0	0	0	0	3,565,168
PUBLIC SERVICES								
Information Technology	12,200	0	0	0	0	0	0	12,200
Parks & Recreation	21,240,251	1,175,000	425,000	1,630,000	1,200,000	275,000	4,705,000	25,945,251
Public Works - Facilities Maintenance	595,446	575,590	2,019,440	0	0	0	2,595,030	3,190,476
Public Works - Solid Waste	500,000	0	0	0	1,500,000	0	1,500,000	2,000,000
PUBLIC SERVICES Projects	22,347,897	1,750,590	2,444,440	1,630,000	2,700,000	275,000	8,800,030	31,147,927
ROAD & DRAINAGE								
Information Technology	47,143	0	0	0	0	0	0	47,143
Public Works - Drainage	11,319,229	4,657,660	2,639,730	5,320,060	4,618,580	3,892,750	21,128,780	32,448,009
Public Works - Facilities Maintenance	256,871	0	5,189,970	0	0	0	5,189,970	5,446,841
Public Works - Transportation	32,607,957	8,885,350	6,041,460	6,254,890	6,380,270	6,507,875	34,069,845	66,677,862
ROAD & DRAINAGE Projects	44,231,200	13,543,010	13,871,160	11,574,950	10,998,850	10,400,625	60,388,595	104,619,795
WATER & SEWER UTILITIES								
City Facilities	13,110,000	3,620,000	0	0	0	0	3,620,000	16,730,000
Information Technology	79,540	0	0	0	0	0	0	79,540
Public Works - Transportation	784,150	0	0	0	0	0	0	784,150
Utilities - Wastewater Systems	11,952,548	5,247,200	11,734,400	3,510,000	5,280,000	4,250,000	30,021,600	41,974,148
Utilities - Water Systems	8,604,144	2,622,200	3,895,430	3,278,500	5,421,800	6,757,790	21,975,720	30,579,864
WATER & SEWER UTILITIES Projects	34,530,382	11,489,400	15,629,830	6,788,500	10,701,800	11,007,790	55,617,320	90,147,702
Total Project Cost	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415	137,038,845	255,569,824
FUNDING TYPE								
CAPITAL FUNDS	49,163,763	6,040,300	7,189,900	13,819,400	11,692,900	8,686,633	47,429,133	96,592,896
DISTRICT FUNDS	20,116,301	7,798,280	12,780,100	6,112,550	4,703,950	4,766,992	36,161,872	56,278,173
ENTERPRISE FUNDS	21,780,387	9,430,000	13,775,430	4,010,500	7,923,800	8,229,790	43,369,520	65,149,907
GENERAL FUND	693,420	438,900	0	0	0	0	438,900	1,132,320
IMPACT FEE FUNDS	7,509,176	900,590	0	375,000	2,300,000	0	3,575,590	11,084,766
OTHER FUNDING SOURCES	7,849,176	4,838,830	0	0	0	0	4,838,830	12,688,006

**City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program**

CIP Category / Funding Source	Appropriated	FY 2023	Un-Appropriated Subsequent Years				5 Year	CIP
	To Date	CM	FY 2024	FY 2025	FY 2026	FY 2027	Total	Total

FUNDING TYPE

OTHER SPECIAL REVENUE	11,418,756	1,075,000	50,000	50,000	50,000	0	1,225,000	12,643,756
FUNDING TYPE Funding	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415	137,038,845	255,569,824
Total Funding	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415	137,038,845	255,569,824

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>City Facilities</u>								
FUNDING TYPE								
CAPITAL FUNDS	1,008,350	0	0	0	0	0	0	1,008,350
ENTERPRISE FUNDS	13,110,000	3,620,000	0	0	0	0	3,620,000	16,730,000
GENERAL FUND	50,000	188,900	0	0	0	0	188,900	238,900
OTHER FUNDING SOURCES	766,650	0	0	0	0	0	0	766,650
FUNDING TYPE Funding	14,935,000	3,808,900	0	0	0	0	3,808,900	18,743,900
Projects								
City Hall Generator	1,775,000	0	0	0	0	0	0	1,775,000
CM Office Renovation	50,000	91,400	0	0	0	0	91,400	141,400
Facility R&R Infrastructure Program	0	97,500	0	0	0	0	97,500	97,500
Utilities Administration Building & Field Operations Center	13,110,000	3,620,000	0	0	0	0	3,620,000	16,730,000
Total Project Cost	14,935,000	3,808,900	0	0	0	0	3,808,900	18,743,900

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		

Information Technology

FUNDING TYPE

CAPITAL FUNDS	1,038,100	0	0	0	0	0	0	1,038,100
DISTRICT FUNDS	90,515	0	0	0	0	0	0	90,515
ENTERPRISE FUNDS	79,540	0	0	0	0	0	0	79,540
FUNDING TYPE Funding	<u>1,208,155</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,208,155</u>

Projects

Network Infrastructure	588,155	0	0	0	0	0	0	588,155
Storage Area Network (SAN) Replacement	620,000	0	0	0	0	0	0	620,000
Total Project Cost	<u>1,208,155</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,208,155</u>

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		

Neighborhood Development Service

FUNDING TYPE

OTHER FUNDING SOURCES	0	2,000,000	0	0	0	0	2,000,000	2,000,000
OTHER SPECIAL REVENUE	3,678,340	1,000,000	0	0	0	0	1,000,000	4,678,340
FUNDING TYPE Funding	3,678,340	3,000,000	0	0	0	0	3,000,000	6,678,340

Projects

Building Department Online Permitting	2,522,940	500,000	0	0	0	0	500,000	3,022,940
North Port City Hall NDS Development Management Center	0	0	0	0	0	0	0	0
West Villages Development Services Center	1,155,400	2,500,000	0	0	0	0	2,500,000	3,655,400
Total Project Cost	3,678,340	3,000,000	0	0	0	0	3,000,000	6,678,340

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>Parks & Recreation</u>								
FUNDING TYPE								
CAPITAL FUNDS	11,958,959	630,000	425,000	1,255,000	400,000	275,000	2,985,000	14,943,959
IMPACT FEE FUNDS	3,095,730	545,000	0	375,000	800,000	0	1,720,000	4,815,730
OTHER FUNDING SOURCES	410,146	0	0	0	0	0	0	410,146
OTHER SPECIAL REVENUE	5,775,416	0	0	0	0	0	0	5,775,416
FUNDING TYPE Funding	21,240,251	1,175,000	425,000	1,630,000	1,200,000	275,000	4,705,000	25,945,251
Projects								
Boca Chica Neighborhood Park	0	300,000	0	0	0	0	300,000	300,000
Canal & Creek Master Plan - Phase II	0	0	0	750,000	0	0	750,000	750,000
Canine Club Improvements	100,000	0	0	0	0	0	0	100,000
Circle of Honor	500,000	500,000	0	0	0	0	500,000	1,000,000
Dallas White Park Campus and Renovations	1,000,000	0	0	0	0	0	0	1,000,000
Disc Golf Course	150,000	0	0	0	0	0	0	150,000
Dog Park East of Toledo Blade Blvd.	0	0	0	0	400,000	0	400,000	400,000
Environmental Park Improvements	340,000	0	0	0	0	0	0	340,000
Italy Avenue	1,000,000	0	0	0	0	0	0	1,000,000
Langlais Park Development	0	0	0	100,000	400,000	0	500,000	500,000
Legacy Trail Extension Parking Enhancements	208,500	0	0	0	0	0	0	208,500
Marina Park Restrooms	205,000	0	0	0	0	0	0	205,000
Myakkahatchee Creek Corridor - Land Acquisition	4,102,175	0	0	0	0	0	0	4,102,175
Myakkahatchee Greenway Linear Park	2,111,786	0	0	0	0	0	0	2,111,786
Narramore Soccer Field Rehabilitation and Replacement	0	0	100,000	100,000	100,000	0	300,000	300,000
North Port South River Road Park	0	0	0	275,000	0	0	275,000	275,000
Park Amenities Program	50,000	50,000	50,000	50,000	50,000	50,000	250,000	300,000
Phased ADA Transition Plan	120,350	75,000	25,000	130,000	0	0	230,000	350,350
Replacement Playground Equipment - Atwater Park	0	0	0	0	250,000	0	250,000	250,000
Replacement Playground Equipment - Dallas White Park	260,000	0	0	0	0	0	0	260,000
Replacement Playground Equipment - George Mullen Activity Center	0	0	250,000	0	0	0	250,000	250,000
Replacement Playground Equipment - Kirk Park	225,000	0	0	0	0	0	0	225,000
Replacement Playground Equipment - LaBrea Park	0	0	0	0	0	225,000	225,000	225,000
Replacement Playground Equipment - McKibben Park	0	250,000	0	0	0	0	250,000	250,000
Replacement Playground Equipment - Pine Park	0	0	0	225,000	0	0	225,000	225,000
Warm Mineral Springs Building Rehabilitation	10,867,440	0	0	0	0	0	0	10,867,440
Total Project Cost	21,240,251	1,175,000	425,000	1,630,000	1,200,000	275,000	4,705,000	25,945,251

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>Public Safety - Fire Rescue</u>								
<u>FUNDING TYPE</u>								
CAPITAL FUNDS	6,028,300	250,000	1,800,000	4,324,000	2,220,000	0	8,594,000	14,622,300
DISTRICT FUNDS	600,000	0	0	0	0	0	0	600,000
GENERAL FUND	0	250,000	0	0	0	0	250,000	250,000
FUNDING TYPE Funding	6,628,300	500,000	1,800,000	4,324,000	2,220,000	0	8,844,000	15,472,300
<u>Projects</u>								
Fire Station 81 Renovation	4,609,390	500,000	0	0	0	0	500,000	5,109,390
Future Fire Station	0	0	0	3,364,000	2,220,000	0	5,584,000	5,584,000
Public Safety Communication Replacement	0	0	1,800,000	0	0	0	1,800,000	1,800,000
Public Safety Training Complex	2,018,910	0	0	0	0	0	0	2,018,910
SCBA Replacement	0	0	0	900,000	0	0	900,000	900,000
Thermal Image Camera Replacements	0	0	0	60,000	0	0	60,000	60,000
Total Project Cost	6,628,300	500,000	1,800,000	4,324,000	2,220,000	0	8,844,000	15,472,300

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>Public Safety - Police</u>								
FUNDING TYPE								
CAPITAL FUNDS	3,262,168	0	0	0	0	0	0	3,262,168
GENERAL FUND	53,000	0	0	0	0	0	0	53,000
IMPACT FEE FUNDS	250,000	0	0	0	0	0	0	250,000
FUNDING TYPE Funding	3,565,168	0	0	0	0	0	0	3,565,168
<u>Projects</u>								
Complete and furnish space in the Public Safety Building at Wellen Park	250,000	0	0	0	0	0	0	250,000
License Plate Readers	1,200,000	0	0	0	0	0	0	1,200,000
Police Station Construction	65,168	0	0	0	0	0	0	65,168
Property Evidence - EOC Dispatch Building	1,850,000	0	0	0	0	0	0	1,850,000
Public Safety Driving Track	200,000	0	0	0	0	0	0	200,000
Total Project Cost	3,565,168	0	0	0	0	0	0	3,565,168

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
Public Works - Drainage								
FUNDING TYPE								
CAPITAL FUNDS	6,575,088	897,500	915,500	3,028,900	3,812,600	3,075,940	11,730,440	18,305,528
DISTRICT FUNDS	4,744,141	3,760,160	1,724,230	2,291,160	805,980	816,810	9,398,340	14,142,481
OTHER SPECIAL REVENUE	65,000	50,000	50,000	50,000	50,000	0	200,000	265,000
FUNDING TYPE Funding	11,384,229	4,707,660	2,689,730	5,370,060	4,668,580	3,892,750	21,328,780	32,713,009
Projects								
2023 Drainage System Improvements	0	1,431,160	0	0	0	0	1,431,160	1,431,160
2023 Dredging of Cocoplum Waterway	0	200,000	0	1,500,000	0	0	1,700,000	1,700,000
2023 Water Control Structure FW 157	0	224,000	761,600	0	0	0	985,600	985,600
Citywide Tree Planting	168,983	50,000	50,000	50,000	50,000	0	200,000	368,983
Drainage Improvement Program	0	0	1,645,130	1,675,060	1,708,580	1,742,750	6,771,520	6,771,520
Drainage System Improvements	4,409,916	0	0	0	0	0	0	4,409,916
RDD-Land	965,070	50,000	50,000	50,000	50,000	50,000	250,000	1,215,070
Rehabilitation of Water Control Structure 108	2,399,764	0	0	0	0	0	0	2,399,764
Water Control Structure 113	1,207,500	2,752,500	0	0	0	0	2,752,500	3,960,000
Water Control Structure 114	2,232,996	0	0	0	0	0	0	2,232,996
Water Control Structure Program	0	0	183,000	2,095,000	2,860,000	2,100,000	7,238,000	7,238,000
Total Project Cost	11,384,229	4,707,660	2,689,730	5,370,060	4,668,580	3,892,750	21,328,780	32,713,009

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>Public Works - Facilities Maintenance</u>								
<u>FUNDING TYPE</u>								
DISTRICT FUNDS	541,871	195,000	7,209,410	0	0	0	7,404,410	7,946,281
GENERAL FUND	590,420	0	0	0	0	0	0	590,420
IMPACT FEE FUNDS	260,446	355,590	0	0	0	0	355,590	616,036
OTHER SPECIAL REVENUE	50,000	25,000	0	0	0	0	25,000	75,000
FUNDING TYPE Funding	1,442,737	575,590	7,209,410	0	0	0	7,785,000	9,227,737
<u>Projects</u>								
Public Works Facility Phase II	852,317	575,590	7,209,410	0	0	0	7,785,000	8,637,317
Replace HVAC Chillers	590,420	0	0	0	0	0	0	590,420
Total Project Cost	1,442,737	575,590	7,209,410	0	0	0	7,785,000	9,227,737

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>Public Works - Solid Waste</u>								
<u>FUNDING TYPE</u>								
CAPITAL FUNDS	500,000	0	0	0	0	0	0	500,000
IMPACT FEE FUNDS	0	0	0	0	1,500,000	0	1,500,000	1,500,000
FUNDING TYPE Funding	500,000	0	0	0	1,500,000	0	1,500,000	2,000,000
<u>Projects</u>								
Solid Waste Transfer Station	500,000	0	0	0	1,500,000	0	1,500,000	2,000,000
Total Project Cost	500,000	0	0	0	1,500,000	0	1,500,000	2,000,000

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
Public Works - Transportation								
FUNDING TYPE								
CAPITAL FUNDS	12,493,983	2,444,800	2,195,000	2,433,500	2,482,300	2,557,693	12,113,293	24,607,276
DISTRICT FUNDS	14,139,774	3,843,120	3,846,460	3,821,390	3,897,970	3,950,182	19,359,122	33,498,896
ENTERPRISE FUNDS	784,150	0	0	0	0	0	0	784,150
IMPACT FEE FUNDS	3,903,000	0	0	0	0	0	0	3,903,000
OTHER FUNDING SOURCES	221,200	2,597,430	0	0	0	0	2,597,430	2,818,630
OTHER SPECIAL REVENUE	1,850,000	0	0	0	0	0	0	1,850,000
FUNDING TYPE Funding	33,392,107	8,885,350	6,041,460	6,254,890	6,380,270	6,507,875	34,069,845	67,461,952
Projects								
2020 - Road Rehabilitation	3,914,607	0	0	0	0	0	0	3,914,607
2021 Bridge Rehabilitation and Repair	585,897	0	0	0	0	0	0	585,897
2021 Road Rehabilitation	5,103,350	0	0	0	0	0	0	5,103,350
2023 Bridge Rehabilitation and Repair	0	285,000	0	0	0	0	285,000	285,000
2023 Rehabilitation of Pedestrian Bridges	0	75,000	100,000	0	0	0	175,000	175,000
2023 Road Rehabilitation	0	5,145,600	0	0	0	0	5,145,600	5,145,600
2023 Sidewalk and Pedestrian Bridge	0	372,320	0	0	0	0	372,320	372,320
Bridge Rehabilitation & Repair Program	0	0	291,400	297,300	303,300	309,366	1,201,366	1,201,366
Hillsborough/Cranberry Intersection Improvements	546,200	2,597,430	0	0	0	0	2,597,430	3,143,630
I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)	500,000	0	0	0	0	0	0	500,000
I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)	500,000	0	0	0	0	0	0	500,000
Ponce De Leon Boulevard Multi-Use Path	60,000	410,000	0	0	0	0	410,000	470,000
Price Boulevard Widening Phase I	7,487,150	0	0	0	0	0	0	7,487,150
Price Traffic Signal at High School	834,129	0	0	0	0	0	0	834,129
R19BRR - Bridge Repair & Maintenance	667,974	0	0	0	0	0	0	667,974
Road Rehabilitation Program	7,161,210	0	5,248,560	5,353,550	5,460,850	5,570,067	21,633,027	28,794,237
Sidewalk and Pedestrian Bridge - Woodhaven Drive	1,136,708	0	0	0	0	0	0	1,136,708
Sidewalk and Pedestrian Bridges Program	0	0	401,500	604,040	616,120	628,442	2,250,102	2,250,102
Sidewalks - Price Boulevard	202,423	0	0	0	0	0	0	202,423
Tamiami Trail Parking - North	47,380	0	0	0	0	0	0	47,380
Tamiami Trail Parking - South	33,394	0	0	0	0	0	0	33,394
Tropicaire Boulevard Pedestrian and Bicycle Ways Shared-Use Path	439,262	0	0	0	0	0	0	439,262
Tropicaire Boulevard Road Reconstruction	3,922,423	0	0	0	0	0	0	3,922,423
US 41 Multimodal Path Amenities Design	250,000	0	0	0	0	0	0	250,000
Total Project Cost	33,392,107	8,885,350	6,041,460	6,254,890	6,380,270	6,507,875	34,069,845	67,461,952

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
<u>Utilities - Wastewater Systems</u>								
FUNDING TYPE								
CAPITAL FUNDS	5,251,060	1,303,300	1,329,400	2,500,000	2,500,000	2,500,000	10,132,700	15,383,760
ENTERPRISE FUNDS	797,808	3,702,500	10,405,000	1,010,000	2,780,000	1,750,000	19,647,500	20,445,308
OTHER FUNDING SOURCES	5,903,680	241,400	0	0	0	0	241,400	6,145,080
FUNDING TYPE Funding	11,952,548	5,247,200	11,734,400	3,510,000	5,280,000	4,250,000	30,021,600	41,974,148
Projects								
Building Upgrades at the Pan American Wastewater Reclamation Facility	0	0	5,000	290,000	1,600,000	0	1,895,000	1,895,000
Drying Bed at the Southwest Wastewater Reclamation Facility	124,410	1,000,000	0	0	0	0	1,000,000	1,124,410
Effluent Pumping Station & Pipeline	0	1,000,000	6,000,000	0	0	0	7,000,000	7,000,000
Force Main on Cranberry	0	700,000	3,500,000	0	0	0	4,200,000	4,200,000
Neighborhood Water/Wastewater Line Extensions	2,080,541	1,303,300	1,329,400	3,000,000	3,500,000	4,000,000	13,132,700	15,213,241
Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)	6,694,745	241,400	0	0	0	0	241,400	6,936,145
Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)	2,552,597	0	0	0	0	0	0	2,552,597
Pan American Wastewater Reclamation Facility Centrifuge Building	0	402,500	0	0	0	0	402,500	402,500
Wastewater Transmission Oversizing	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Wastewater Treatment Plant Improvements	500,255	550,000	850,000	170,000	130,000	200,000	1,900,000	2,400,255
Total Project Cost	11,952,548	5,247,200	11,734,400	3,510,000	5,280,000	4,250,000	30,021,600	41,974,148

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program - CIP Category Financial Plan

Project Title / Funding Source	Appropriated To Date	FY 2023 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2024	FY 2025	FY 2026	FY 2027		
Utilities - Water Systems								
FUNDING TYPE								
CAPITAL FUNDS	1,047,755	514,700	525,000	278,000	278,000	278,000	1,873,700	2,921,455
ENTERPRISE FUNDS	7,008,889	2,107,500	3,370,430	3,000,500	5,143,800	6,479,790	20,102,020	27,110,909
OTHER FUNDING SOURCES	547,500	0	0	0	0	0	0	547,500
FUNDING TYPE Funding	8,604,144	2,622,200	3,895,430	3,278,500	5,421,800	6,757,790	21,975,720	30,579,864
Projects								
Aquifer, Storage, and Recovery (ASR) - Permanent Facilities	1,524,102	0	0	0	0	0	0	1,524,102
Direct Potable Reuse Pilot Plant Project	0	0	2,500,000	0	0	0	2,500,000	2,500,000
Hillsborough Water Main Replacement and Relocation	0	500,000	200,000	2,000,000	0	0	2,700,000	2,700,000
Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements	3,504,090	0	0	0	0	0	0	3,504,090
Myakkahatchee Creek Water Treatment Plant Improvements	0	590,000	590,000	585,000	227,500	150,000	2,142,500	2,142,500
Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement	250,000	0	0	0	0	0	0	250,000
Raw Water Intake Structure Rehabilitation	1,000,000	400,000	0	0	0	0	400,000	1,400,000
Sludge Press	0	0	0	0	3,000,000	0	3,000,000	3,000,000
Water Distribution System Improvements	1,749,067	912,200	385,430	365,500	496,300	279,790	2,439,220	4,188,287
Water Pipeline Bridge Replacements	0	170,000	170,000	278,000	278,000	278,000	1,174,000	1,174,000
Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade	576,885	0	0	0	0	0	0	576,885
Water Plant Powder Activated Carbon System	0	0	0	0	370,000	0	370,000	370,000
Water Transmission Oversizing	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Water Treatability Implementation	0	0	0	0	1,000,000	6,000,000	7,000,000	7,000,000
Total Project Cost	8,604,144	2,622,200	3,895,430	3,278,500	5,421,800	6,757,790	21,975,720	30,579,864

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
---------	-------------	-------------	-----------	----------------------	----------------	----------------	----------------	----------------	----------------

City Facilities

Existing CIP Project

CF19EO City Hall Generator

10	306-2222-522	62-00	250,000	250,000	0	0	0	0	0
Equipment/Materials/Furniture									
14	001-9100-525	31-05	70,000	70,000	0	0	0	0	0
14 Professional Fees									
14	306-2222-522	62-00	107,500	107,500	0	0	0	0	0
14 Professional Fees									
5	306-2222-522	62-00	1,347,500	1,347,500	0	0	0	0	0
5 Construction									

CF22OI CM Office Renovation

5	001-0800-512	46-04	141,400	50,000	91,400	0	0	0	0
5 Construction									

U18UAB Utilities Administration Building & Field Operations Center

10	420-6060-536	64-00	600,000	600,000	0	0	0	0	0
10 Equipment/Materials/Furniture									
1	420-6060-536	62-00	1,118,095	1,118,095	0	0	0	0	0
1 Plan/Design/Engineering									
4	420-6060-536	61-00	3,150,759	3,150,759	0	0	0	0	0
4 Land Acquisition									
5	420-6060-536	62-00	6,861,146	3,241,146	3,620,000	0	0	0	0
5 Construction									
5	423-6061-533	62-00	2,500,000	2,500,000	0	0	0	0	0
5 Construction									
5	424-6062-535	62-00	2,500,000	2,500,000	0	0	0	0	0
5 Construction									
Existing CIP Project			18,646,400	14,935,000	3,711,400	0	0	0	0

New Request

FProgramRRI Facility R&R Infrastructure Program

5	001-0760-519	46-04	97,500	0	97,500	0	0	0	0
5 Construction									
New Request			97,500	0	97,500	0	0	0	0
City Facilities			18,743,900	14,935,000	3,808,900	0	0	0	0

Information Technology

Existing CIP Project

IT20NI Network Infrastructure

10	107-5000-541	64-00	47,143	47,143	0	0	0	0	0
10 Equipment/Materials/Furniture									
10	110-2222-522	64-00	31,172	31,172	0	0	0	0	0
10 Equipment/Materials/Furniture									
10	120-3032-534	64-00	12,200	12,200	0	0	0	0	0
10 Equipment/Materials/Furniture									
10	306-0710-516	64-00	418,100	418,100	0	0	0	0	0
10 Equipment/Materials/Furniture									
10	420-6060-536	64-00	22,410	22,410	0	0	0	0	0
10 Equipment/Materials/Furniture									
10	420-6061-533	64-00	22,410	22,410	0	0	0	0	0
10 Equipment/Materials/Furniture									
10	420-6062-535	64-00	34,720	34,720	0	0	0	0	0
10 Equipment/Materials/Furniture									

IT22SR Storage Area Network (SAN) Replacement

10	321-0710-516	64-00	620,000	620,000	0	0	0	0	0
10 Equipment/Materials/Furniture									
Existing CIP Project			1,208,155	1,208,155	0	0	0	0	0
Information Technology			1,208,155	1,208,155	0	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Neighborhood Development Service</u>									
<u>Existing CIP Project</u>									
BD20NR North Port City Hall NDS Development Management Center									
5 Construction	135-2700-524	62-00	0	0	0	0	0	0	0
BD20WV West Villages Development Services Center									
5 Construction	001-9100-513	62-00	2,000,000	0	2,000,000	0	0	0	0
5 Construction	135-2700-524	62-00	1,655,400	1,155,400	500,000	0	0	0	0
BD22OP Building Department Online Permitting									
11 Technical Software/Hardware	135-2700-524	68-00	3,022,940	2,522,940	500,000	0	0	0	0
	Existing CIP Project		6,678,340	3,678,340	3,000,000	0	0	0	0
Neighborhood Development Service			6,678,340	3,678,340	3,000,000	0	0	0	0
<u>Parks & Recreation</u>									
<u>Existing CIP Program</u>									
P22PAI Park Amenities Program									
10 Equipment/Materials/Furniture	306-3036-572	52-50	50,000	50,000	0	0	0	0	0
PProgramPAI Park Amenities Program									
5 Construction	306-3036-572	63-00	200,000	0	0	50,000	50,000	50,000	50,000
	Existing CIP Program		250,000	50,000	0	50,000	50,000	50,000	50,000
<u>Existing CIP Project</u>									
GM20AT Phased ADA Transition Plan									
5 Construction	306-3038-572	63-00	350,350	120,350	75,000	25,000	130,000	0	0
GM22CN Canine Club Improvements									
5 Construction	306-3038-572	63-00	100,000	100,000	0	0	0	0	0
P10MCG Myakkahatchee Greenway Linear Park									
1 Plan/Design/Engineering	306-3036-572	63-00	123,612	123,612	0	0	0	0	0
5 Construction	152-3036-572	63-00	536,790	536,790	0	0	0	0	0
5 Construction	306-3036-572	63-00	1,451,384	1,451,384	0	0	0	0	0
P15MCC Myakkahatchee Creek Corridor - Land Acquisition									
1 Plan/Design/Engineering	170-3036-572	31-05	6,510	6,510	0	0	0	0	0
4 Land Acquisition	144-3036-572	61-00	2,416,062	2,416,062	0	0	0	0	0
4 Land Acquisition	152-3036-572	61-00	501,315	501,315	0	0	0	0	0
4 Land Acquisition	170-3036-572	61-00	718,569	718,569	0	0	0	0	0
4 Land Acquisition	306-3036-572	61-00	459,719	459,719	0	0	0	0	0
P17DGC Disc Golf Course									
1 Plan/Design/Engineering	152-3036-572	63-00	7,500	7,500	0	0	0	0	0
5 Construction	152-3036-572	63-00	42,500	42,500	0	0	0	0	0
5 Construction	306-3036-572	63-00	100,000	100,000	0	0	0	0	0
P17EPI Environmental Park Improvements									
1 Plan/Design/Engineering	306-3036-572	63-00	11,763	11,763	0	0	0	0	0
5 Construction	306-3036-572	63-00	328,237	328,237	0	0	0	0	0
P19AP4 Italy Avenue									
1 Plan/Design/Engineering	152-3036-572	63-00	150,000	150,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	850,000	850,000	0	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Parks & Recreation</u>									
<u>Existing CIP Project</u>									
P20MPR Marina Park Restrooms									
5 Construction	306-3036-572	63-00	205,000	205,000	0	0	0	0	0
P21DWR Dallas White Park Campus and Renovations									
5 Construction	306-3036-572	63-00	1,000,000	1,000,000	0	0	0	0	0
P21KPP Replacement Playground Equipment - Kirk Park									
5 Construction	306-3038-572	63-00	225,000	225,000	0	0	0	0	0
P21VET Circle of Honor									
1 Plan/Design/Engineering	152-3036-572	31-05	500,000	500,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	500,000	0	500,000	0	0	0	0
P22DPB Legacy Trail Extension Parking Enhancements									
1 Plan/Design/Engineering	306-3036-572	63-00	175,000	175,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	33,500	33,500	0	0	0	0	0
P22DWP Replacement Playground Equipment - Dallas White Park									
5 Construction	001-3036-572	63-00	10,000	10,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0
P23MPP Replacement Playground Equipment - McKibben Park									
5 Construction	306-3036-572	63-00	250,000	0	250,000	0	0	0	0
P23PAI Park Amenities Program									
10 Equipment/Materials/Furniture	306-3036-572	52-50	50,000	0	50,000	0	0	0	0
P23PAS Boca Chica Neighborhood Park									
1 Plan/Design/Engineering	152-3036-572	63-00	45,000	0	45,000	0	0	0	0
5 Construction	306-3036-572	63-00	255,000	0	255,000	0	0	0	0
P24GMP Replacement Playground Equipment - George Mullen Activity Center									
5 Construction	306-3038-572	63-00	250,000	0	0	250,000	0	0	0
P24NFR Narramore Soccer Field Rehabilitation and Replacement									
5 Construction	306-3036-572	63-00	300,000	0	0	100,000	100,000	100,000	0
P25CMP Canal & Creek Master Plan - Phase II									
5 Construction	306-3036-572	63-00	750,000	0	0	0	750,000	0	0
P25LPD Langlais Park Development									
1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	0	100,000	0	0
5 Construction	152-3036-572	63-00	400,000	0	0	0	0	400,000	0
P25PPP Replacement Playground Equipment - Pine Park									
10 Equipment/Materials/Furniture	306-3038-572	63-00	225,000	0	0	0	225,000	0	0
P25RRP North Port South River Road Park									
5 Construction	152-3036-572	63-00	275,000	0	0	0	275,000	0	0
P26APR Replacement Playground Equipment - Atwater Park									
5 Construction	306-3036-572	63-00	250,000	0	0	0	0	250,000	0
P26DOG Dog Park East of Toledo Blade Blvd.									
1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	0	0	100,000	0
5 Construction	152-3036-572	63-00	300,000	0	0	0	0	300,000	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
---------	-------------	-------------	-----------	----------------------	----------------	----------------	----------------	----------------	----------------

Parks & Recreation

Existing CIP Project

WM19BR Warm Mineral Springs Building Rehabilitation

1 Plan/Design/Engineering	125-3036-572	31-05	362,275	362,275	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	62-00	450,000	450,000	0	0	0	0	0
1 Plan/Design/Engineering	306-3036-572	62-00	561,849	561,849	0	0	0	0	0
5 Construction	125-3036-572	62-00	1,822,000	1,822,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	507,625	507,625	0	0	0	0	0
5 Construction	306-3036-572	62-00	7,163,691	7,163,691	0	0	0	0	0
Existing CIP Project			25,470,251	21,190,251	1,175,000	375,000	1,580,000	1,150,000	0

New Request

p27LAB Replacement Playground Equipment - LaBrea Park

10 Equipment/Materials/Furniture	306-3036-572	63-00	225,000	0	0	0	0	0	225,000
New Request			225,000	0	0	0	0	0	225,000
Parks & Recreation			25,945,251	21,240,251	1,175,000	425,000	1,630,000	1,200,000	275,000

Public Safety - Fire Rescue

Existing CIP Project

F15FPT Public Safety Training Complex

10 Equipment/Materials/Furniture	323-2222-522	62-00	88,200	88,200	0	0	0	0	0
1 Plan/Design/Engineering	306-2222-522	62-00	171,440	171,440	0	0	0	0	0
5 Construction	110-2222-522	62-00	600,000	600,000	0	0	0	0	0
5 Construction	306-2222-522	62-00	1,159,270	1,159,270	0	0	0	0	0

F17R81 Fire Station 81 Renovation

10 Equipment/Materials/Furniture	306-2222-522	52-50	150,000	150,000	0	0	0	0	0
12 Other	306-2222-522	63-00	200,000	200,000	0	0	0	0	0
5 Construction	001-0760-519	62-00	250,000	0	250,000	0	0	0	0
5 Construction	306-2222-522	62-00	3,309,390	3,309,390	0	0	0	0	0
5 Construction	321-2222-526	62-00	75,000	75,000	0	0	0	0	0
5 Construction	321-2222-526	63-00	50,000	50,000	0	0	0	0	0
5 Construction	323-2222-522	62-00	1,025,000	775,000	250,000	0	0	0	0
5 Construction	323-2222-522	63-00	50,000	50,000	0	0	0	0	0

F24FS7 Future Fire Station

10 Equipment/Materials/Furniture	306-2222-522	64-00	2,220,000	0	0	0	0	2,220,000	0
5 Construction	306-2222-522	62-00	3,364,000	0	0	0	3,364,000	0	0

F24PSC Public Safety Communication Replacement

10 Equipment/Materials/Furniture	306-2222-522	64-00	1,800,000	0	0	1,800,000	0	0	0
Existing CIP Project			14,512,300	6,628,300	500,000	1,800,000	3,364,000	2,220,000	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
---------	-------------	-------------	-----------	----------------------	----------------	----------------	----------------	----------------	----------------

Public Safety - Fire Rescue

New Request

F25SCBA SCBA Replacement

10	323-2222-522	64-00	900,000	0	0	0	900,000	0	0
Equipment/Materials/Furniture									

F25TIC Thermal Image Camera Replacements

10	323-2222-522	64-00	60,000	0	0	0	60,000	0	0
Equipment/Materials/Furniture									

New Request			960,000	0	0	0	960,000	0	0
-------------	--	--	---------	---	---	---	---------	---	---

Public Safety - Fire Rescue			15,472,300	6,628,300	500,000	1,800,000	4,324,000	2,220,000	0
-----------------------------	--	--	------------	-----------	---------	-----------	-----------	-----------	---

Public Safety - Police

Existing CIP Project

PD18PS Police Station Construction

1	Plan/Design/Engineering	001-2100-521	31-05	53,000	53,000	0	0	0	0
1	Plan/Design/Engineering	306-2100-521	31-05	12,168	12,168	0	0	0	0

PD21DT Public Safety Driving Track

1	Plan/Design/Engineering	306-2100-521	63-00	200,000	200,000	0	0	0	0
---	-------------------------	--------------	-------	---------	---------	---	---	---	---

PD21LP License Plate Readers

10	Equipment/Materials/Furniture	306-2100-521	64-00	1,200,000	1,200,000	0	0	0	0
----	-------------------------------	--------------	-------	-----------	-----------	---	---	---	---

PD21PE Property Evidence - EOC Dispatch Building

15	Study	306-2100-521	31-05	150,000	150,000	0	0	0	0
5	Construction	306-2100-521	64-00	1,700,000	1,700,000	0	0	0	0

PD22WPS Complete and furnish space in the Public Safety Building at Wellen Park

10	Equipment/Materials/Furniture	150-2100-521	64-00	250,000	250,000	0	0	0	0
----	-------------------------------	--------------	-------	---------	---------	---	---	---	---

Existing CIP Project			3,565,168	3,565,168	0	0	0	0	0
----------------------	--	--	-----------	-----------	---	---	---	---	---

Public Safety - Police			3,565,168	3,565,168	0	0	0	0	0
------------------------	--	--	-----------	-----------	---	---	---	---	---

Public Works - Drainage

Existing CIP Program

RProgram-DSI Drainage Improvement Program

5	Construction	107-5000-541	63-00	2,993,580	0	0	729,630	741,160	755,980	766,810
5	Construction	306-5000-541	63-00	3,777,940	0	0	915,500	933,900	952,600	975,940

RProgram-WCS Water Control Structure Program

1	Plan/Design/Engineering	107-5000-541	63-00	183,000	0	0	183,000	0	0	0
1	Plan/Design/Engineering	306-5000-541	63-00	475,000	0	0	0	265,000	210,000	0
5	Construction	306-5000-541	63-00	6,580,000	0	0	0	1,830,000	2,650,000	2,100,000
Existing CIP Program			14,009,520	0	0	1,828,130	3,770,060	4,568,580	3,842,750	

Existing CIP Project

R20DSI Drainage System Improvements

5	Construction	107-5000-541	63-00	701,400	701,400	0	0	0	0	0
5	Construction	306-5000-541	63-00	913,160	913,160	0	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Public Works - Drainage</u>									
<u>Existing CIP Project</u>									
R20S08 Rehabilitation of Water Control Structure 108									
1 Plan/Design/Engineering	107-5000-541	63-00	200,000	200,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	489,764	489,764	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,710,000	1,710,000	0	0	0	0	0
R21DSI Drainage System Improvements									
5 Construction	107-5000-541	52-13	184,820	184,820	0	0	0	0	0
5 Construction	107-5000-541	63-00	123,827	123,827	0	0	0	0	0
5 Construction	306-5000-541	52-13	2,190	2,190	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,039,842	1,039,842	0	0	0	0	0
R21S13 Water Control Structure 113									
1 Plan/Design/Engineering	107-5000-541	63-00	290,000	290,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	3,670,000	917,500	2,752,500	0	0	0	0
R21S14 Water Control Structure 114									
1 Plan/Design/Engineering	107-5000-541	63-00	203,000	203,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	2,029,996	2,029,996	0	0	0	0	0
R22DSI Drainage System Improvements									
5 Construction	107-5000-541	52-13	151,220	151,220	0	0	0	0	0
5 Construction	107-5000-541	63-00	413,557	413,557	0	0	0	0	0
5 Construction	306-5000-541	52-13	175,980	175,980	0	0	0	0	0
5 Construction	306-5000-541	63-00	703,920	703,920	0	0	0	0	0
	Existing CIP Project		13,002,676	10,250,176	2,752,500	0	0	0	0
<u>Existing CIP Project - Revised Request</u>									
R22RDD RDD-Land									
4 Land Acquisition	107-5000-541	61-00	1,215,070	965,070	50,000	50,000	50,000	50,000	50,000
	Existing CIP Project - Revised Request		1,215,070	965,070	50,000	50,000	50,000	50,000	50,000
<u>New Request</u>									
R22CTP Citywide Tree Planting									
7 Landscaping	107-5000-541	46-10	103,983	103,983	0	0	0	0	0
7 Landscaping	115-2750-524	46-10	265,000	65,000	50,000	50,000	50,000	50,000	0
R23DCW 2023 Dredging of Cocoplum Waterway									
1 Plan/Design/Engineering	107-5000-541	63-00	200,000	0	200,000	0	0	0	0
5 Construction	107-5000-541	63-00	1,500,000	0	0	0	1,500,000	0	0
R23DSI 2023 Drainage System Improvements									
5 Construction	107-5000-541	52-13	143,070	0	143,070	0	0	0	0
5 Construction	107-5000-541	63-00	390,590	0	390,590	0	0	0	0
5 Construction	306-5000-541	52-13	175,980	0	175,980	0	0	0	0
5 Construction	306-5000-541	63-00	721,520	0	721,520	0	0	0	0
R23S57 2023 Water Control Structure FW 157									
1 Plan/Design/Engineering	107-5000-541	63-00	224,000	0	224,000	0	0	0	0
5 Construction	107-5000-541	46-04	761,600	0	0	761,600	0	0	0
	New Request		4,485,743	168,983	1,905,160	811,600	1,550,000	50,000	0
	Public Works - Drainage		32,713,009	11,384,229	4,707,660	2,689,730	5,370,060	4,668,580	3,892,750

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
---------	-------------	-------------	-----------	----------------------	----------------	----------------	----------------	----------------	----------------

Public Works - Facilities Maintenance

Existing CIP Project

FM22CC Replace HVAC Chillers

10	001-0760-519	62-00	590,420	590,420	0	0	0	0	0
----	--------------	-------	---------	---------	---	---	---	---	---

Equipment/Materials/Furniture

R20FAC Public Works Facility Phase II

1	Plan/Design/Engineering	107-5000-541	62-00	96,871	96,871	0	0	0	0
1	Plan/Design/Engineering	120-3032-534	62-00	125,000	125,000	0	0	0	0
1	Plan/Design/Engineering	157-3035-519	62-00	80,446	80,446	0	0	0	0
5	Construction	107-5000-541	62-00	5,349,970	160,000	0	5,189,970	0	0
5	Construction	120-3032-534	62-00	2,374,440	160,000	195,000	2,019,440	0	0
5	Construction	157-3035-519	62-00	535,590	180,000	355,590	0	0	0
5	Construction	520-3035-519	62-00	75,000	50,000	25,000	0	0	0
			Existing CIP Project	9,227,737	1,442,737	575,590	7,209,410	0	0
			Public Works - Facilities Maintenance	9,227,737	1,442,737	575,590	7,209,410	0	0

Public Works - Solid Waste

Existing CIP Project

SW22TS Solid Waste Transfer Station

1	Plan/Design/Engineering	306-3032-534	62-00	374,690	374,690	0	0	0	0
4	Land Acquisition	306-3032-534	61-00	125,310	125,310	0	0	0	0
5	Construction	156-3032-534	62-00	1,500,000	0	0	0	1,500,000	0
			Existing CIP Project	2,000,000	500,000	0	0	0	1,500,000
			Public Works - Solid Waste	2,000,000	500,000	0	0	0	1,500,000

Public Works - Transportation

Existing CIP Program

RProgram-BRR Bridge Rehabilitation & Repair Program

5	Construction	306-5000-541	63-00	1,201,366	0	0	291,400	297,300	303,300	309,366
---	--------------	--------------	-------	-----------	---	---	---------	---------	---------	---------

RProgram-RRH Road Rehabilitation Program

5	Construction	107-5000-541	46-10	14,997,007	0	0	3,644,460	3,717,350	3,791,850	3,843,347
5	Construction	306-5000-541	46-10	6,636,020	0	0	1,604,100	1,636,200	1,669,000	1,726,720

RProgram-SWC Sidewalk and Pedestrian Bridges Program

1	Plan/Design/Engineering	107-5000-541	63-00	418,995	0	0	102,000	104,040	106,120	106,835
5	Construction	306-5000-541	63-00	1,831,107	0	0	299,500	500,000	510,000	521,607
			Existing CIP Program	25,084,495	0	0	5,941,460	6,254,890	6,380,270	6,507,875

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Public Works - Transportation</u>									
<u>Existing CIP Project</u>									
R15PW1/U15PW1 Price Boulevard Widening Phase I									
1 Plan/Design/Engineering	107-5000-541	31-05	100,000	100,000	0	0	0	0	0
1 Plan/Design/Engineering	153-5000-541	63-00	2,583,380	2,583,380	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	458,870	458,870	0	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	63-00	273,020	273,020	0	0	0	0	0
1 Plan/Design/Engineering	424-6062-535	31-05	37,575	37,575	0	0	0	0	0
1 Plan/Design/Engineering	424-6062-535	63-00	14,685	14,685	0	0	0	0	0
4 Land Acquisition	144-5000-541	31-05	8,000	8,000	0	0	0	0	0
4 Land Acquisition	144-5000-541	61-00	527,537	527,537	0	0	0	0	0
4 Land Acquisition	144-5000-541	63-00	1,314,463	1,314,463	0	0	0	0	0
4 Land Acquisition	306-5000-541	61-00	150,000	150,000	0	0	0	0	0
5 Construction	153-5000-541	63-00	1,319,620	1,319,620	0	0	0	0	0
5 Construction	306-5000-541	63-00	700,000	700,000	0	0	0	0	0
R16TTP Tamiami Trail Parking - South									
1 Plan/Design/Engineering	306-5000-541	63-00	33,394	33,394	0	0	0	0	0
R19SPR Sidewalks - Price Boulevard									
1 Plan/Design/Engineering	306-5000-541	63-00	13,920	13,920	0	0	0	0	0
5 Construction	306-5000-541	63-00	188,503	188,503	0	0	0	0	0
R19TRR Tropicair Boulevard Road Reconstruction									
5 Construction	107-5000-541	63-00	1,268,783	1,268,783	0	0	0	0	0
5 Construction	306-5000-541	63-00	2,653,640	2,653,640	0	0	0	0	0
R19TTP Tamiami Trail Parking - North									
1 Plan/Design/Engineering	306-5000-541	63-00	47,380	47,380	0	0	0	0	0
R20MPA US 41 Multimodal Path Amenities Design									
1 Plan/Design/Engineering	306-5000-541	63-00	17,440	17,440	0	0	0	0	0
5 Construction	306-5000-541	63-00	232,560	232,560	0	0	0	0	0
R20PTS Price Traffic Signal at High School									
1 Plan/Design/Engineering	107-5000-541	63-00	125,000	125,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	671,342	671,342	0	0	0	0	0
5 Construction	306-5000-541	63-00	37,787	37,787	0	0	0	0	0
R20RRH 2020 - Road Rehabilitation									
5 Construction	107-5000-541	46-10	2,373,527	2,373,527	0	0	0	0	0
5 Construction	306-5000-541	46-10	1,541,080	1,541,080	0	0	0	0	0
R21RRH 2021 Road Rehabilitation									
5 Construction	107-5000-541	46-10	2,521,350	2,521,350	0	0	0	0	0
5 Construction	306-5000-541	46-10	2,582,000	2,582,000	0	0	0	0	0
R22RRH Road Rehabilitation Program									
5 Construction	107-5000-541	46-10	5,678,890	5,678,890	0	0	0	0	0
5 Construction	306-5000-541	46-10	1,482,320	1,482,320	0	0	0	0	0
R22SPD Ponce De Leon Boulevard Multi-Use Path									
1 Plan/Design/Engineering	107-5000-541	63-00	60,000	60,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	116,400	0	116,400	0	0	0	0
5 Construction	306-5000-541	63-00	293,600	0	293,600	0	0	0	0
Existing CIP Project			29,426,066	29,016,066	410,000	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Public Works - Transportation</u>									
<u>Existing CIP Project - Revised Request</u>									
R18PBT Tropicaire Boulevard Pedestrian and Bicycle Ways Shared-Use Path									
1 Plan/Design/Engineering	306-5000-541	63-00	439,262	439,262	0	0	0	0	0
R19BRR R19BRR - Bridge Repair & Maintenance									
1 Plan/Design/Engineering	306-5000-541	63-00	151,000	151,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	291,974	291,974	0	0	0	0	0
5 Construction	306-5000-541	63-00	225,000	225,000	0	0	0	0	0
R20HCI Hillsborough/Cranberry Intersection Improvements									
1 Plan/Design/Engineering	107-5000-541	63-00	150,000	150,000	0	0	0	0	0
1 Plan/Design/Engineering	306-5000-541	63-00	21,200	21,200	0	0	0	0	0
14 Professional Fees	107-5000-541	31-05	271,200	271,200	0	0	0	0	0
5 Construction	107-5000-541	63-00	2,597,430	0	2,597,430	0	0	0	0
5 Construction	306-5000-541	63-00	103,800	103,800	0	0	0	0	0
R21BRR 2021 Bridge Rehabilitation and Repair									
1 Plan/Design/Engineering	306-5000-541	63-00	165,000	165,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	420,897	420,897	0	0	0	0	0
R21SWD Sidewalk and Pedestrian Bridge - Woodhaven Drive									
1 Plan/Design/Engineering	107-5000-541	63-00	120,000	120,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	728,908	728,908	0	0	0	0	0
5 Construction	306-5000-541	63-00	287,800	287,800	0	0	0	0	0
R22I75 I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)									
1 Plan/Design/Engineering	306-5000-541	63-00	500,000	500,000	0	0	0	0	0
R22I75S I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)									
1 Plan/Design/Engineering	306-5000-541	63-00	500,000	500,000	0	0	0	0	0
Existing CIP Project - Revised Request			6,973,471	4,376,041	2,597,430	0	0	0	0
<u>New Request</u>									
R23BRR 2023 Bridge Rehabilitation and Repair									
1 Plan/Design/Engineering	306-5000-541	63-00	85,500	0	85,500	0	0	0	0
5 Construction	306-5000-541	63-00	199,500	0	199,500	0	0	0	0
R23PBR 2023 Rehabilitation of Pedestrian Bridges									
1 Plan/Design/Engineering	107-5000-541	63-00	75,000	0	75,000	0	0	0	0
5 Construction	107-5000-541	63-00	100,000	0	0	100,000	0	0	0
R23RRH 2023 Road Rehabilitation									
5 Construction	107-5000-541	46-10	3,573,000	0	3,573,000	0	0	0	0
5 Construction	306-5000-541	46-10	1,572,600	0	1,572,600	0	0	0	0
R23SWC 2023 Sidewalk and Pedestrian Bridge									
1 Plan/Design/Engineering	107-5000-541	63-00	78,720	0	78,720	0	0	0	0
5 Construction	306-5000-541	63-00	293,600	0	293,600	0	0	0	0
New Request			5,977,920	0	5,877,920	100,000	0	0	0
Public Works - Transportation			67,461,952	33,392,107	8,885,350	6,041,460	6,254,890	6,380,270	6,507,875

Utilities - Wastewater Systems

Existing CIP Program

U23STO Wastewater Transmission Oversizing

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Utilities - Wastewater Systems</u>									
<u>Existing CIP Program</u>									
U23STO Wastewater Transmission Oversizing									
5 Construction	424-6062-535	63-00	50,000	0	50,000	0	0	0	0
USTO Wastewater Transmission Oversizing									
5 Construction	424-6062-535	63-00	200,000	0	0	50,000	50,000	50,000	50,000
	Existing CIP Program		250,000	0	50,000	50,000	50,000	50,000	50,000
<u>Existing CIP Project</u>									
U19NEP Neighborhood Water/Wastewater Line Extensions									
1 Plan/Design/Engineering	306-6064-536	63-00	2,700,171	850,171	0	500,000	450,000	450,000	450,000
4 Land Acquisition	306-6064-536	61-00	200,000	0	200,000	0	0	0	0
5 Construction	306-6064-536	63-00	9,313,070	1,230,370	1,103,300	829,400	2,050,000	2,050,000	2,050,000
5 Construction	420-6064-536	63-00	3,000,000	0	0	0	500,000	1,000,000	1,500,000
U20WES Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)									
1 Plan/Design/Engineering	306-6064-536	63-00	178,548	178,548	0	0	0	0	0
5 Construction	306-6064-536	63-00	2,948,103	2,948,103	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,611,814	1,510,424	101,390	0	0	0	0
5 Construction	420-6062-535	63-00	2,197,680	2,057,670	140,010	0	0	0	0
U21TWE Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)									
1 Plan/Design/Engineering	306-6064-536	63-00	43,868	43,868	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	63,037	63,037	0	0	0	0	0
1 Plan/Design/Engineering	420-6062-535	63-00	111,105	111,105	0	0	0	0	0
5 Construction	420-6061-533	63-00	840,842	840,842	0	0	0	0	0
5 Construction	420-6062-535	63-00	1,493,745	1,493,745	0	0	0	0	0
U21WWI Wastewater Treatment Plant Improvements									
5 Construction	420-6062-535	63-00	2,400,255	500,255	550,000	850,000	170,000	130,000	200,000
U22WDB Drying Bed at the Southwest Wastewater Reclamation Facility									
1 Plan/Design/Engineering	420-6062-535	63-00	124,410	124,410	0	0	0	0	0
5 Construction	420-6062-535	63-00	1,000,000	0	1,000,000	0	0	0	0
	Existing CIP Project		28,226,648	11,952,548	3,094,700	2,179,400	3,170,000	3,630,000	4,200,000
<u>New Request</u>									
U23CFM Force Main on Cranberry									
1 Plan/Design/Engineering	420-6062-535	63-00	700,000	0	700,000	0	0	0	0
5 Construction	420-6062-535	63-00	3,500,000	0	0	3,500,000	0	0	0
U23EPS Effluent Pumping Station & Pipeline									
1 Plan/Design/Engineering	420-6062-535	63-00	1,000,000	0	1,000,000	0	0	0	0
5 Construction	420-6062-535	63-00	6,000,000	0	0	6,000,000	0	0	0
U23PCB Pan American Wastewater Reclamation Facility Centrifuge Building									
1 Plan/Design/Engineering	420-6062-535	62-00	52,500	0	52,500	0	0	0	0
5 Construction	420-6062-535	62-00	350,000	0	350,000	0	0	0	0

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>Utilities - Wastewater Systems</u>									
<u>New Request</u>									
U25SBU Building Upgrades at the Pan American Wastewater Reclamation Facility									
1 Plan/Design/Engineering	420-6061-533	62-00	45,000	0	0	0	45,000	0	0
1 Plan/Design/Engineering	420-6062-535	62-00	245,000	0	0	0	245,000	0	0
4 Land Acquisition	420-6062-535	61-00	5,000	0	0	5,000	0	0	0
5 Construction	420-6061-533	62-00	300,000	0	0	0	0	300,000	0
5 Construction	420-6062-535	62-00	1,300,000	0	0	0	0	1,300,000	0
	New Request		13,497,500	0	2,102,500	9,505,000	290,000	1,600,000	0
Utilities - Wastewater Systems			41,974,148	11,952,548	5,247,200	11,734,400	3,510,000	5,280,000	4,250,000
<u>Utilities - Water Systems</u>									
<u>Existing CIP Program</u>									
U21WBR Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade									
5 Construction	306-6061-533	63-00	319,236	319,236	0	0	0	0	0
5 Construction	420-6061-533	63-00	257,649	257,649	0	0	0	0	0
U21WDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	181,630	181,630	0	0	0	0	0
5 Construction	306-6061-533	63-00	313,070	313,070	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,126,710	1,126,710	0	0	0	0	0
U22WDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	53,819	53,819	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	73,838	73,838	0	0	0	0	0
5 Construction	306-6061-533	63-00	344,700	0	344,700	0	0	0	0
5 Construction	420-6061-533	63-00	430,300	0	430,300	0	0	0	0
U23WBR Water Pipeline Bridge Replacements									
1 Plan/Design/Engineering	306-6061-533	63-00	170,000	0	170,000	0	0	0	0
5 Construction	306-6061-533	63-00	170,000	0	0	170,000	0	0	0
U23WDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	0	0	0	0	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	137,200	0	137,200	0	0	0	0
5 Construction	306-6061-533	63-00	148,530	0	0	148,530	0	0	0
5 Construction	420-6061-533	63-00	30,430	0	0	30,430	0	0	0
U23WTO Water Transmission Oversizing									
5 Construction	423-6061-533	63-00	50,000	0	50,000	0	0	0	0
UWBR Water Pipeline Bridge Replacements									
1 Plan/Design/Engineering	306-6061-533	63-00	278,000	0	0	0	278,000	0	0
5 Construction	306-6061-533	63-00	556,000	0	0	0	0	278,000	278,000
UWDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	206,470	0	0	206,470	0	0	0
1 Plan/Design/Engineering	420-6061-533	63-00	120,000	0	0	0	0	120,000	0
5 Construction	420-6061-533	63-00	1,021,590	0	0	0	365,500	376,300	279,790
UWTO Water Transmission Oversizing									
5 Construction	423-6061-533	63-00	200,000	0	0	50,000	50,000	50,000	50,000
Existing CIP Program			6,189,172	2,325,952	1,132,200	605,430	693,500	824,300	607,790

CIP Expenditure Budget Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
Utilities - Water Systems									
Existing CIP Project									
U17ASR Aquifer, Storage, and Recovery (ASR) - Permanent Facilities									
1 Plan/Design/Engineering	423-6061-533	63-00	160,000	160,000	0	0	0	0	0
5 Construction	423-6061-533	63-00	1,364,102	1,364,102	0	0	0	0	0
U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement									
1 Plan/Design/Engineering	420-6061-533	63-00	45,000	45,000	0	0	0	0	0
1 Plan/Design/Engineering	423-6061-533	63-00	5,000	5,000	0	0	0	0	0
5 Construction	306-6061-533	63-00	180,000	180,000	0	0	0	0	0
5 Construction	423-6061-533	63-00	20,000	20,000	0	0	0	0	0
U21WPI Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements									
1 Plan/Design/Engineering	420-6061-533	63-00	384,660	384,660	0	0	0	0	0
5 Construction	420-6061-533	63-00	3,119,430	3,119,430	0	0	0	0	0
U22WIS Raw Water Intake Structure Rehabilitation									
1 Plan/Design/Engineering	420-6061-533	63-00	200,000	200,000	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,200,000	800,000	400,000	0	0	0	0
U26WSP Sludge Press									
1 Plan/Design/Engineering	420-6061-533	63-00	500,000	0	0	0	0	500,000	0
5 Construction	420-6061-533	63-00	2,500,000	0	0	0	0	2,500,000	0
	Existing CIP Project		9,678,192	6,278,192	400,000	0	0	3,000,000	0
New Request									
U23WHR Hillsborough Water Main Replacement and Relocation									
1 Plan/Design/Engineering	420-6061-533	63-00	200,000	0	0	200,000	0	0	0
5 Construction	420-6061-533	63-00	2,500,000	0	500,000	0	2,000,000	0	0
U23WPI Myakkahatchee Creek Water Treatment Plant Improvements									
1 Plan/Design/Engineering	420-6061-533	63-00	127,500	0	30,000	75,000	0	22,500	0
5 Construction	420-6061-533	63-00	2,015,000	0	560,000	515,000	585,000	205,000	150,000
U24DPR Direct Potable Reuse Pilot Plant Project									
1 Plan/Design/Engineering	423-6061-533	63-00	2,500,000	0	0	2,500,000	0	0	0
U26PAC Water Plant Powder Activated Carbon System									
5 Construction	420-6061-533	63-00	370,000	0	0	0	0	370,000	0
U26WTI Water Treatability Implementation									
1 Plan/Design/Engineering	420-6061-533	63-00	1,000,000	0	0	0	0	1,000,000	0
5 Construction	420-6061-533	63-00	6,000,000	0	0	0	0	0	6,000,000
	New Request		14,712,500	0	1,090,000	3,290,000	2,585,000	1,597,500	6,150,000
Utilities - Water Systems			30,579,864	8,604,144	2,622,200	3,895,430	3,278,500	5,421,800	6,757,790
Report Total			255,569,824	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
001 GENERAL FUND									
City Facilities									
CF19EO City Hall Generator									
14 Professional Fees	001-9100-525	31-05	70,000	70,000	0	0	0	0	0
CF22OI CM Office Renovation									
5 Construction	001-0800-512	46-04	141,400	50,000	91,400	0	0	0	0
FProgramRRI Facility R&R Infrastructure Program									
5 Construction	001-0760-519	46-04	97,500	0	97,500	0	0	0	0
		City Facilities	308,900	120,000	188,900	0	0	0	0
Neighborhood Development Service									
BD20WV West Villages Development Services Center									
5 Construction	001-9100-513	62-00	2,000,000	0	2,000,000	0	0	0	0
		Neighborhood Development Service	2,000,000	0	2,000,000	0	0	0	0
Parks & Recreation									
P22DWP Replacement Playground Equipment - Dallas White Park									
5 Construction	001-3036-572	63-00	10,000	10,000	0	0	0	0	0
		Parks & Recreation	10,000	10,000	0	0	0	0	0
Public Safety - Fire Rescue									
F17R81 Fire Station 81 Renovation									
5 Construction	001-0760-519	62-00	250,000	0	250,000	0	0	0	0
		Public Safety - Fire Rescue	250,000	0	250,000	0	0	0	0
Public Safety - Police									
PD18PS Police Station Construction									
1 Plan/Design/Engineering	001-2100-521	31-05	53,000	53,000	0	0	0	0	0
		Public Safety - Police	53,000	53,000	0	0	0	0	0
Public Works - Facilities Maintenance									
FM22CC Replace HVAC Chillers									
10 Equipment/Materials/Furniture	001-0760-519	62-00	590,420	590,420	0	0	0	0	0
		Public Works - Facilities Maintenance	590,420	590,420	0	0	0	0	0
		001 GENERAL FUND	3,212,320	773,420	2,438,900	0	0	0	0

107 ROAD & DRAINAGE DISTRICT

Information Technology

IT20NI Network Infrastructure

10 Equipment/Materials/Furniture	107-5000-541	64-00	47,143	47,143	0	0	0	0	0
		Information Technology	47,143	47,143	0	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>107 ROAD & DRAINAGE DISTRICT</u>									
<u>Public Works - Drainage</u>									
R20DSI Drainage System Improvements									
5 Construction	107-5000-541	63-00	701,400	701,400	0	0	0	0	0
R20S08 Rehabilitation of Water Control Structure 108									
1 Plan/Design/Engineering	107-5000-541	63-00	200,000	200,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	489,764	489,764	0	0	0	0	0
R21DSI Drainage System Improvements									
5 Construction	107-5000-541	52-13	184,820	184,820	0	0	0	0	0
5 Construction	107-5000-541	63-00	123,827	123,827	0	0	0	0	0
R21S13 Water Control Structure 113									
1 Plan/Design/Engineering	107-5000-541	63-00	290,000	290,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	3,670,000	917,500	2,752,500	0	0	0	0
R21S14 Water Control Structure 114									
1 Plan/Design/Engineering	107-5000-541	63-00	203,000	203,000	0	0	0	0	0
R22CTP Citywide Tree Planting									
7 Landscaping	107-5000-541	46-10	103,983	103,983	0	0	0	0	0
R22DSI Drainage System Improvements									
5 Construction	107-5000-541	52-13	151,220	151,220	0	0	0	0	0
5 Construction	107-5000-541	63-00	413,557	413,557	0	0	0	0	0
R22RDD RDD-Land									
4 Land Acquisition	107-5000-541	61-00	1,215,070	965,070	50,000	50,000	50,000	50,000	50,000
R23DCW 2023 Dredging of Cocoplum Waterway									
1 Plan/Design/Engineering	107-5000-541	63-00	200,000	0	200,000	0	0	0	0
5 Construction	107-5000-541	63-00	1,500,000	0	0	0	1,500,000	0	0
R23DSI 2023 Drainage System Improvements									
5 Construction	107-5000-541	52-13	143,070	0	143,070	0	0	0	0
5 Construction	107-5000-541	63-00	390,590	0	390,590	0	0	0	0
R23S57 2023 Water Control Structure FW 157									
1 Plan/Design/Engineering	107-5000-541	63-00	224,000	0	224,000	0	0	0	0
5 Construction	107-5000-541	46-04	761,600	0	0	761,600	0	0	0
RProgram-DSI Drainage Improvement Program									
5 Construction	107-5000-541	63-00	2,993,580	0	0	729,630	741,160	755,980	766,810
RProgram-WCS Water Control Structure Program									
1 Plan/Design/Engineering	107-5000-541	63-00	183,000	0	0	183,000	0	0	0
	Public Works - Drainage		14,142,481	4,744,141	3,760,160	1,724,230	2,291,160	805,980	816,810

Public Works - Facilities Maintenance

R20FAC Public Works Facility Phase II

1 Plan/Design/Engineering	107-5000-541	62-00	96,871	96,871	0	0	0	0	0
5 Construction	107-5000-541	62-00	5,349,970	160,000	0	5,189,970	0	0	0
	Public Works - Facilities Maintenance		5,446,841	256,871	0	5,189,970	0	0	0

Public Works - Transportation

R15PW1/U15PW1 Price Boulevard Widening Phase I

1 Plan/Design/Engineering	107-5000-541	31-05	100,000	100,000	0	0	0	0	0
---------------------------	--------------	-------	---------	---------	---	---	---	---	---

R19BRR R19BRR - Bridge Repair & Maintenance

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>107 ROAD & DRAINAGE DISTRICT</u>									
<u>Public Works - Transportation</u>									
R19BRR R19BRR - Bridge Repair & Maintenance									
5 Construction	107-5000-541	63-00	291,974	291,974	0	0	0	0	0
R19TRR Tropicaire Boulevard Road Reconstruction									
5 Construction	107-5000-541	63-00	1,268,783	1,268,783	0	0	0	0	0
R20HCI Hillsborough/Cranberry Intersection Improvements									
1 Plan/Design/Engineering	107-5000-541	63-00	150,000	150,000	0	0	0	0	0
14 Professional Fees	107-5000-541	31-05	271,200	271,200	0	0	0	0	0
5 Construction	107-5000-541	63-00	2,597,430	0	2,597,430	0	0	0	0
R20PTS Price Traffic Signal at High School									
1 Plan/Design/Engineering	107-5000-541	63-00	125,000	125,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	671,342	671,342	0	0	0	0	0
R20RRH 2020 - Road Rehabilitation									
5 Construction	107-5000-541	46-10	2,373,527	2,373,527	0	0	0	0	0
R21RRH 2021 Road Rehabilitation									
5 Construction	107-5000-541	46-10	2,521,350	2,521,350	0	0	0	0	0
R21SWD Sidewalk and Pedestrian Bridge - Woodhaven Drive									
1 Plan/Design/Engineering	107-5000-541	63-00	120,000	120,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	728,908	728,908	0	0	0	0	0
R22RRH Road Rehabilitation Program									
5 Construction	107-5000-541	46-10	5,678,890	5,678,890	0	0	0	0	0
R22SPD Ponce De Leon Boulevard Multi-Use Path									
1 Plan/Design/Engineering	107-5000-541	63-00	60,000	60,000	0	0	0	0	0
5 Construction	107-5000-541	63-00	116,400	0	116,400	0	0	0	0
R23PBR 2023 Rehabilitation of Pedestrian Bridges									
1 Plan/Design/Engineering	107-5000-541	63-00	75,000	0	75,000	0	0	0	0
5 Construction	107-5000-541	63-00	100,000	0	0	100,000	0	0	0
R23RRH 2023 Road Rehabilitation									
5 Construction	107-5000-541	46-10	3,573,000	0	3,573,000	0	0	0	0
R23SWC 2023 Sidewalk and Pedestrian Bridge									
1 Plan/Design/Engineering	107-5000-541	63-00	78,720	0	78,720	0	0	0	0
RProgram-RRH Road Rehabilitation Program									
5 Construction	107-5000-541	46-10	14,997,007	0	0	3,644,460	3,717,350	3,791,850	3,843,347
RProgram-SWC Sidewalk and Pedestrian Bridges Program									
1 Plan/Design/Engineering	107-5000-541	63-00	418,995	0	0	102,000	104,040	106,120	106,835
	Public Works - Transportation		36,317,526	14,360,974	6,440,550	3,846,460	3,821,390	3,897,970	3,950,182
	107 ROAD & DRAINAGE DISTRICT		55,953,991	19,409,129	10,200,710	10,760,660	6,112,550	4,703,950	4,766,992

110 FIRE RESCUE DISTRICT

Information Technology

IT20NI Network Infrastructure

10 Equipment/Materials/Furniture	110-2222-522	64-00	31,172	31,172	0	0	0	0	0
	Information Technology		31,172	31,172	0	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
---------	-------------	-------------	-----------	----------------------	----------------	----------------	----------------	----------------	----------------

110 FIRE RESCUE DISTRICT

Public Safety - Fire Rescue

F15FPT Public Safety Training Complex

5 Construction	110-2222-522	62-00	600,000	600,000	0	0	0	0	0
	Public Safety - Fire Rescue		600,000	600,000	0	0	0	0	0
	110 FIRE RESCUE DISTRICT		631,172	631,172	0	0	0	0	0

115 TREE FUND

Public Works - Drainage

R22CTP Citywide Tree Planting

7 Landscaping	115-2750-524	46-10	265,000	65,000	50,000	50,000	50,000	50,000	0
	Public Works - Drainage		265,000	65,000	50,000	50,000	50,000	50,000	0
	115 TREE FUND		265,000	65,000	50,000	50,000	50,000	50,000	0

120 SOLID WASTE DISTRICT

Information Technology

IT20NI Network Infrastructure

10 Equipment/Materials/Furniture	120-3032-534	64-00	12,200	12,200	0	0	0	0	0
	Information Technology		12,200	12,200	0	0	0	0	0

Public Works - Facilities Maintenance

R20FAC Public Works Facility Phase II

1 Plan/Design/Engineering	120-3032-534	62-00	125,000	125,000	0	0	0	0	0
5 Construction	120-3032-534	62-00	2,374,440	160,000	195,000	2,019,440	0	0	0
	Public Works - Facilities Maintenance		2,499,440	285,000	195,000	2,019,440	0	0	0
	120 SOLID WASTE DISTRICT		2,511,640	297,200	195,000	2,019,440	0	0	0

125 WARM MINERAL SPRINGS

Parks & Recreation

WM19BR Warm Mineral Springs Building Rehabilitation

1 Plan/Design/Engineering	125-3036-572	31-05	362,275	362,275	0	0	0	0	0
1 Plan/Design/Engineering	125-3036-572	62-00	450,000	450,000	0	0	0	0	0
5 Construction	125-3036-572	62-00	1,822,000	1,822,000	0	0	0	0	0
	Parks & Recreation		2,634,275	2,634,275	0	0	0	0	0
	125 WARM MINERAL SPRINGS		2,634,275	2,634,275	0	0	0	0	0

135 BUILDING

Neighborhood Development Service

BD20NR North Port City Hall NDS Development Management Center

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>135 BUILDING</u>									
<u>Neighborhood Development Service</u>									
BD20NR North Port City Hall NDS Development Management Center									
5 Construction	135-2700-524	62-00	0	0	0	0	0	0	0
BD20WV West Villages Development Services Center									
5 Construction	135-2700-524	62-00	1,655,400	1,155,400	500,000	0	0	0	0
BD22OP Building Department Online Permitting									
11 Technical Software/Hardware	135-2700-524	68-00	3,022,940	2,522,940	500,000	0	0	0	0
Neighborhood Development Service			4,678,340	3,678,340	1,000,000	0	0	0	0
135 BUILDING			4,678,340	3,678,340	1,000,000	0	0	0	0

144 ESCH LOT-LAND/FUTURE PROJ

Parks & Recreation

P15MCC Myakkahatchee Creek Corridor - Land Acquisition

4 Land Acquisition	144-3036-572	61-00	2,416,062	2,416,062	0	0	0	0	0
Parks & Recreation			2,416,062	2,416,062	0	0	0	0	0

Public Works - Transportation

R15PW1/U15PW1 Price Boulevard Widening Phase I

4 Land Acquisition	144-5000-541	31-05	8,000	8,000	0	0	0	0	0
4 Land Acquisition	144-5000-541	61-00	527,537	527,537	0	0	0	0	0
4 Land Acquisition	144-5000-541	63-00	1,314,463	1,314,463	0	0	0	0	0
Public Works - Transportation			1,850,000	1,850,000	0	0	0	0	0
144 ESCH LOT-LAND/FUTURE PROJ			4,266,062	4,266,062	0	0	0	0	0

150 LAW ENF IMPACT FEE FUND

Public Safety - Police

PD22WPS Complete and furnish space in the Public Safety Building at Wellen Park

10 Equipment/Materials/Furniture	150-2100-521	64-00	250,000	250,000	0	0	0	0	0
Public Safety - Police			250,000	250,000	0	0	0	0	0
150 LAW ENF IMPACT FEE FUND			250,000	250,000	0	0	0	0	0

152 PRKS & REC IMPCT FEE FUND

Parks & Recreation

P10MCG Myakkahatchee Greenway Linear Park

5 Construction	152-3036-572	63-00	536,790	536,790	0	0	0	0	0
P15MCC Myakkahatchee Creek Corridor - Land Acquisition									
4 Land Acquisition	152-3036-572	61-00	501,315	501,315	0	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
152 PRKS & REC IMPCT FEE FUND									
<u>Parks & Recreation</u>									
P17DGC Disc Golf Course									
1 Plan/Design/Engineering	152-3036-572	63-00	7,500	7,500	0	0	0	0	0
5 Construction	152-3036-572	63-00	42,500	42,500	0	0	0	0	0
P19AP4 Italy Avenue									
1 Plan/Design/Engineering	152-3036-572	63-00	150,000	150,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	850,000	850,000	0	0	0	0	0
P21VET Circle of Honor									
1 Plan/Design/Engineering	152-3036-572	31-05	500,000	500,000	0	0	0	0	0
5 Construction	152-3036-572	63-00	500,000	0	500,000	0	0	0	0
P23PAS Boca Chica Neighborhood Park									
1 Plan/Design/Engineering	152-3036-572	63-00	45,000	0	45,000	0	0	0	0
P25LPD Langlais Park Development									
1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	0	100,000	0	0
5 Construction	152-3036-572	63-00	400,000	0	0	0	0	400,000	0
P25RRP North Port South River Road Park									
5 Construction	152-3036-572	63-00	275,000	0	0	0	275,000	0	0
P26DOG Dog Park East of Toledo Blade Blvd.									
1 Plan/Design/Engineering	152-3036-572	31-05	100,000	0	0	0	0	100,000	0
5 Construction	152-3036-572	63-00	300,000	0	0	0	0	300,000	0
WM19BR Warm Mineral Springs Building Rehabilitation									
5 Construction	152-3036-572	63-00	507,625	507,625	0	0	0	0	0
		Parks & Recreation	4,815,730	3,095,730	545,000	0	375,000	800,000	0
152 PRKS & REC IMPCT FEE FUND			4,815,730	3,095,730	545,000	0	375,000	800,000	0

153 NP TRANSPORT IMPACT FEES

Public Works - Transportation

R15PW1/U15PW1 Price Boulevard Widening Phase I

1 Plan/Design/Engineering	153-5000-541	63-00	2,583,380	2,583,380	0	0	0	0	0
5 Construction	153-5000-541	63-00	1,319,620	1,319,620	0	0	0	0	0
		Public Works - Transportation	3,903,000	3,903,000	0	0	0	0	0
153 NP TRANSPORT IMPACT FEES			3,903,000	3,903,000	0	0	0	0	0

156 SOLID WASTE IMPACT FEES

Public Works - Solid Waste

SW22TS Solid Waste Transfer Station

5 Construction	156-3032-534	62-00	1,500,000	0	0	0	0	1,500,000	0
		Public Works - Solid Waste	1,500,000	0	0	0	0	1,500,000	0
156 SOLID WASTE IMPACT FEES			1,500,000	0	0	0	0	1,500,000	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>157 GENERAL GOV'T IMPACT FEES</u>									
<u>Public Works - Facilities Maintenance</u>									
R20FAC Public Works Facility Phase II									
1 Plan/Design/Engineering	157-3035-519	62-00	80,446	80,446	0	0	0	0	0
5 Construction	157-3035-519	62-00	535,590	180,000	355,590	0	0	0	0
	Public Works - Facilities Maintenance		616,036	260,446	355,590	0	0	0	0
	157 GENERAL GOV'T IMPACT FEES		616,036	260,446	355,590	0	0	0	0

170 DEP ENVIRONMENTAL MNGMNT

Parks & Recreation

P15MCC Myakkahatchee Creek Corridor - Land Acquisition

1 Plan/Design/Engineering	170-3036-572	31-05	6,510	6,510	0	0	0	0	0
4 Land Acquisition	170-3036-572	61-00	718,569	718,569	0	0	0	0	0
	Parks & Recreation		725,079	725,079	0	0	0	0	0
	170 DEP ENVIRONMENTAL MNGMNT		725,079	725,079	0	0	0	0	0

306 SURTAX

City Facilities

CF19EO City Hall Generator

10 Equipment/Materials/Furniture	306-2222-522	62-00	250,000	250,000	0	0	0	0	0
14 Professional Fees	306-2222-522	62-00	107,500	107,500	0	0	0	0	0
5 Construction	306-2222-522	62-00	1,347,500	1,347,500	0	0	0	0	0
	City Facilities		1,705,000	1,705,000	0	0	0	0	0

Information Technology

IT20NI Network Infrastructure

10 Equipment/Materials/Furniture	306-0710-516	64-00	418,100	418,100	0	0	0	0	0
	Information Technology		418,100	418,100	0	0	0	0	0

Parks & Recreation

GM20AT Phased ADA Transition Plan

5 Construction	306-3038-572	63-00	350,350	120,350	75,000	25,000	130,000	0	0
----------------	--------------	-------	---------	---------	--------	--------	---------	---	---

GM22CN Canine Club Improvements

5 Construction	306-3038-572	63-00	100,000	100,000	0	0	0	0	0
----------------	--------------	-------	---------	---------	---	---	---	---	---

P10MCG Myakkahatchee Greenway Linear Park

1 Plan/Design/Engineering	306-3036-572	63-00	123,612	123,612	0	0	0	0	0
5 Construction	306-3036-572	63-00	1,451,384	1,451,384	0	0	0	0	0

P15MCC Myakkahatchee Creek Corridor - Land Acquisition

4 Land Acquisition	306-3036-572	61-00	459,719	459,719	0	0	0	0	0
--------------------	--------------	-------	---------	---------	---	---	---	---	---

P17DGC Disc Golf Course

5 Construction	306-3036-572	63-00	100,000	100,000	0	0	0	0	0
----------------	--------------	-------	---------	---------	---	---	---	---	---

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>306 SURTAX</u>									
<u>Parks & Recreation</u>									
P17EPI Environmental Park Improvements									
1 Plan/Design/Engineering	306-3036-572	63-00	11,763	11,763	0	0	0	0	0
5 Construction	306-3036-572	63-00	328,237	328,237	0	0	0	0	0
P20MPR Marina Park Restrooms									
5 Construction	306-3036-572	63-00	205,000	205,000	0	0	0	0	0
P21DWR Dallas White Park Campus and Renovations									
5 Construction	306-3036-572	63-00	1,000,000	1,000,000	0	0	0	0	0
P21KPP Replacement Playground Equipment - Kirk Park									
5 Construction	306-3038-572	63-00	225,000	225,000	0	0	0	0	0
P22DPB Legacy Trail Extension Parking Enhancements									
1 Plan/Design/Engineering	306-3036-572	63-00	175,000	175,000	0	0	0	0	0
5 Construction	306-3036-572	63-00	33,500	33,500	0	0	0	0	0
P22DWP Replacement Playground Equipment - Dallas White Park									
5 Construction	306-3036-572	63-00	250,000	250,000	0	0	0	0	0
P22PAI Park Amenities Program									
10 Equipment/Materials/Furniture	306-3036-572	52-50	50,000	50,000	0	0	0	0	0
P23MPP Replacement Playground Equipment - McKibben Park									
5 Construction	306-3036-572	63-00	250,000	0	250,000	0	0	0	0
P23PAI Park Amenities Program									
10 Equipment/Materials/Furniture	306-3036-572	52-50	50,000	0	50,000	0	0	0	0
P23PAS Boca Chica Neighborhood Park									
5 Construction	306-3036-572	63-00	255,000	0	255,000	0	0	0	0
P24GMP Replacement Playground Equipment - George Mullen Activity Center									
5 Construction	306-3038-572	63-00	250,000	0	0	250,000	0	0	0
P24NFR Narramore Soccer Field Rehabilitation and Replacement									
5 Construction	306-3036-572	63-00	300,000	0	0	100,000	100,000	100,000	0
P25CMP Canal & Creek Master Plan - Phase II									
5 Construction	306-3036-572	63-00	750,000	0	0	0	750,000	0	0
P25PPP Replacement Playground Equipment - Pine Park									
10 Equipment/Materials/Furniture	306-3038-572	63-00	225,000	0	0	0	225,000	0	0
P26APR Replacement Playground Equipment - Atwater Park									
5 Construction	306-3036-572	63-00	250,000	0	0	0	0	250,000	0
p27LAB Replacement Playground Equipment - LaBrea Park									
10 Equipment/Materials/Furniture	306-3036-572	63-00	225,000	0	0	0	0	0	225,000
PProgramPAI Park Amenities Program									
5 Construction	306-3036-572	63-00	200,000	0	0	50,000	50,000	50,000	50,000
WM19BR Warm Mineral Springs Building Rehabilitation									
1 Plan/Design/Engineering	306-3036-572	62-00	561,849	561,849	0	0	0	0	0
5 Construction	306-3036-572	62-00	7,163,691	7,163,691	0	0	0	0	0
	Parks & Recreation		15,344,105	12,359,105	630,000	425,000	1,255,000	400,000	275,000

Public Safety - Fire Rescue

F15FPT Public Safety Training Complex

1 Plan/Design/Engineering	306-2222-522	62-00	171,440	171,440	0	0	0	0	0
---------------------------	--------------	-------	---------	---------	---	---	---	---	---

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
306 SURTAX									
<u>Public Safety - Fire Rescue</u>									
F15FPT Public Safety Training Complex									
5 Construction	306-2222-522	62-00	1,159,270	1,159,270	0	0	0	0	0
F17R81 Fire Station 81 Renovation									
10 Equipment/Materials/Furniture	306-2222-522	52-50	150,000	150,000	0	0	0	0	0
12 Other	306-2222-522	63-00	200,000	200,000	0	0	0	0	0
5 Construction	306-2222-522	62-00	3,309,390	3,309,390	0	0	0	0	0
F24FS7 Future Fire Station									
10 Equipment/Materials/Furniture	306-2222-522	64-00	2,220,000	0	0	0	0	2,220,000	0
5 Construction	306-2222-522	62-00	3,364,000	0	0	0	3,364,000	0	0
F24PSC Public Safety Communication Replacement									
10 Equipment/Materials/Furniture	306-2222-522	64-00	1,800,000	0	0	1,800,000	0	0	0
Public Safety - Fire Rescue			12,374,100	4,990,100	0	1,800,000	3,364,000	2,220,000	0
<u>Public Safety - Police</u>									
PD18PS Police Station Construction									
1 Plan/Design/Engineering	306-2100-521	31-05	12,168	12,168	0	0	0	0	0
PD21DT Public Safety Driving Track									
1 Plan/Design/Engineering	306-2100-521	63-00	200,000	200,000	0	0	0	0	0
PD21LP License Plate Readers									
10 Equipment/Materials/Furniture	306-2100-521	64-00	1,200,000	1,200,000	0	0	0	0	0
PD21PE Property Evidence - EOC Dispatch Building									
15 Study	306-2100-521	31-05	150,000	150,000	0	0	0	0	0
5 Construction	306-2100-521	64-00	1,700,000	1,700,000	0	0	0	0	0
Public Safety - Police			3,262,168	3,262,168	0	0	0	0	0
<u>Public Works - Drainage</u>									
R20DSI Drainage System Improvements									
5 Construction	306-5000-541	63-00	913,160	913,160	0	0	0	0	0
R20S08 Rehabilitation of Water Control Structure 108									
5 Construction	306-5000-541	63-00	1,710,000	1,710,000	0	0	0	0	0
R21DSI Drainage System Improvements									
5 Construction	306-5000-541	52-13	2,190	2,190	0	0	0	0	0
5 Construction	306-5000-541	63-00	1,039,842	1,039,842	0	0	0	0	0
R21S14 Water Control Structure 114									
5 Construction	306-5000-541	63-00	2,029,996	2,029,996	0	0	0	0	0
R22DSI Drainage System Improvements									
5 Construction	306-5000-541	52-13	175,980	175,980	0	0	0	0	0
5 Construction	306-5000-541	63-00	703,920	703,920	0	0	0	0	0
R23DSI 2023 Drainage System Improvements									
5 Construction	306-5000-541	52-13	175,980	0	175,980	0	0	0	0
5 Construction	306-5000-541	63-00	721,520	0	721,520	0	0	0	0
RProgram-DSI Drainage Improvement Program									
5 Construction	306-5000-541	63-00	3,777,940	0	0	915,500	933,900	952,600	975,940

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
306 SURTAX									
<u>Public Works - Drainage</u>									
RProgram-WCS Water Control Structure Program									
1 Plan/Design/Engineering	306-5000-541	63-00	475,000	0	0	0	265,000	210,000	0
5 Construction	306-5000-541	63-00	6,580,000	0	0	0	1,830,000	2,650,000	2,100,000
	Public Works - Drainage		18,305,528	6,575,088	897,500	915,500	3,028,900	3,812,600	3,075,940
<u>Public Works - Solid Waste</u>									
SW22TS Solid Waste Transfer Station									
1 Plan/Design/Engineering	306-3032-534	62-00	374,690	374,690	0	0	0	0	0
4 Land Acquisition	306-3032-534	61-00	125,310	125,310	0	0	0	0	0
	Public Works - Solid Waste		500,000	500,000	0	0	0	0	0
<u>Public Works - Transportation</u>									
R15PW1/U15PW1 Price Boulevard Widening Phase I									
4 Land Acquisition	306-5000-541	61-00	150,000	150,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	700,000	700,000	0	0	0	0	0
R16TTP Tamiami Trail Parking - South									
1 Plan/Design/Engineering	306-5000-541	63-00	33,394	33,394	0	0	0	0	0
R18PBT Tropicaire Boulevard Pedestrian and Bicycle Ways Shared-Use Path									
1 Plan/Design/Engineering	306-5000-541	63-00	439,262	439,262	0	0	0	0	0
R19BRR R19BRR - Bridge Repair & Maintenance									
1 Plan/Design/Engineering	306-5000-541	63-00	151,000	151,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	225,000	225,000	0	0	0	0	0
R19SPR Sidewalks - Price Boulevard									
1 Plan/Design/Engineering	306-5000-541	63-00	13,920	13,920	0	0	0	0	0
5 Construction	306-5000-541	63-00	188,503	188,503	0	0	0	0	0
R19TRR Tropicaire Boulevard Road Reconstruction									
5 Construction	306-5000-541	63-00	2,653,640	2,653,640	0	0	0	0	0
R19TTP Tamiami Trail Parking - North									
1 Plan/Design/Engineering	306-5000-541	63-00	47,380	47,380	0	0	0	0	0
R20HCI Hillsborough/Cranberry Intersection Improvements									
1 Plan/Design/Engineering	306-5000-541	63-00	21,200	21,200	0	0	0	0	0
5 Construction	306-5000-541	63-00	103,800	103,800	0	0	0	0	0
R20MPA US 41 Multimodal Path Amenities Design									
1 Plan/Design/Engineering	306-5000-541	63-00	17,440	17,440	0	0	0	0	0
5 Construction	306-5000-541	63-00	232,560	232,560	0	0	0	0	0
R20PTS Price Traffic Signal at High School									
5 Construction	306-5000-541	63-00	37,787	37,787	0	0	0	0	0
R20RRH 2020 - Road Rehabilitation									
5 Construction	306-5000-541	46-10	1,541,080	1,541,080	0	0	0	0	0
R21BRR 2021 Bridge Rehabilitation and Repair									
1 Plan/Design/Engineering	306-5000-541	63-00	165,000	165,000	0	0	0	0	0
5 Construction	306-5000-541	63-00	420,897	420,897	0	0	0	0	0
R21RRH 2021 Road Rehabilitation									
5 Construction	306-5000-541	46-10	2,582,000	2,582,000	0	0	0	0	0
R21SWD Sidewalk and Pedestrian Bridge - Woodhaven Drive									
5 Construction	306-5000-541	63-00	287,800	287,800	0	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
306 SURTAX									
<u>Public Works - Transportation</u>									
R22I75 I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd)									
1 Plan/Design/Engineering	306-5000-541	63-00	500,000	500,000	0	0	0	0	0
R22I75S I-75 Interchange Road Infrastructure Improvements (Sumter Blvd)									
1 Plan/Design/Engineering	306-5000-541	63-00	500,000	500,000	0	0	0	0	0
R22RRH Road Rehabilitation Program									
5 Construction	306-5000-541	46-10	1,482,320	1,482,320	0	0	0	0	0
R22SPD Ponce De Leon Boulevard Multi-Use Path									
5 Construction	306-5000-541	63-00	293,600	0	293,600	0	0	0	0
R23BRR 2023 Bridge Rehabilitation and Repair									
1 Plan/Design/Engineering	306-5000-541	63-00	85,500	0	85,500	0	0	0	0
5 Construction	306-5000-541	63-00	199,500	0	199,500	0	0	0	0
R23RRH 2023 Road Rehabilitation									
5 Construction	306-5000-541	46-10	1,572,600	0	1,572,600	0	0	0	0
R23SWC 2023 Sidewalk and Pedestrian Bridge									
5 Construction	306-5000-541	63-00	293,600	0	293,600	0	0	0	0
RProgram-BRR Bridge Rehabilitation & Repair Program									
5 Construction	306-5000-541	63-00	1,201,366	0	0	291,400	297,300	303,300	309,366
RProgram-RRH Road Rehabilitation Program									
5 Construction	306-5000-541	46-10	6,636,020	0	0	1,604,100	1,636,200	1,669,000	1,726,720
RProgram-SWC Sidewalk and Pedestrian Bridges Program									
5 Construction	306-5000-541	63-00	1,831,107	0	0	299,500	500,000	510,000	521,607
	Public Works - Transportation		24,607,276	12,493,983	2,444,800	2,195,000	2,433,500	2,482,300	2,557,693
<u>Utilities - Wastewater Systems</u>									
U19NEP Neighborhood Water/Wastewater Line Extensions									
1 Plan/Design/Engineering	306-6064-536	63-00	2,700,171	850,171	0	500,000	450,000	450,000	450,000
4 Land Acquisition	306-6064-536	61-00	200,000	0	200,000	0	0	0	0
5 Construction	306-6064-536	63-00	9,313,070	1,230,370	1,103,300	829,400	2,050,000	2,050,000	2,050,000
U20WES Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)									
1 Plan/Design/Engineering	306-6064-536	63-00	178,548	178,548	0	0	0	0	0
5 Construction	306-6064-536	63-00	2,948,103	2,948,103	0	0	0	0	0
U21TWE Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)									
1 Plan/Design/Engineering	306-6064-536	63-00	43,868	43,868	0	0	0	0	0
	Utilities - Wastewater Systems		15,383,760	5,251,060	1,303,300	1,329,400	2,500,000	2,500,000	2,500,000
<u>Utilities - Water Systems</u>									
U21WBR Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade									
5 Construction	306-6061-533	63-00	319,236	319,236	0	0	0	0	0
U21WDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	181,630	181,630	0	0	0	0	0
5 Construction	306-6061-533	63-00	313,070	313,070	0	0	0	0	0
U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement									
5 Construction	306-6061-533	63-00	180,000	180,000	0	0	0	0	0
U22WDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	53,819	53,819	0	0	0	0	0
5 Construction	306-6061-533	63-00	344,700	0	344,700	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>306 SURTAX</u>									
<u>Utilities - Water Systems</u>									
U23WBR Water Pipeline Bridge Replacements									
1 Plan/Design/Engineering	306-6061-533	63-00	170,000	0	170,000	0	0	0	0
5 Construction	306-6061-533	63-00	170,000	0	0	170,000	0	0	0
U23WDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	0	0	0	0	0	0	0
5 Construction	306-6061-533	63-00	148,530	0	0	148,530	0	0	0
UWBR Water Pipeline Bridge Replacements									
1 Plan/Design/Engineering	306-6061-533	63-00	278,000	0	0	0	278,000	0	0
5 Construction	306-6061-533	63-00	556,000	0	0	0	0	278,000	278,000
UWDI Water Distribution System Improvements									
1 Plan/Design/Engineering	306-6061-533	63-00	206,470	0	0	206,470	0	0	0
Utilities - Water Systems			2,921,455	1,047,755	514,700	525,000	278,000	278,000	278,000
306 SURTAX			94,821,492	48,602,359	5,790,300	7,189,900	12,859,400	11,692,900	8,686,633
<u>321 R & R - GENERAL FUND</u>									
<u>Information Technology</u>									
IT22SR Storage Area Network (SAN) Replacement									
10 Equipment/Materials/Furniture	321-0710-516	64-00	620,000	620,000	0	0	0	0	0
Information Technology			620,000	620,000	0	0	0	0	0
<u>Public Safety - Fire Rescue</u>									
F17R81 Fire Station 81 Renovation									
5 Construction	321-2222-526	62-00	75,000	75,000	0	0	0	0	0
5 Construction	321-2222-526	63-00	50,000	50,000	0	0	0	0	0
Public Safety - Fire Rescue			125,000	125,000	0	0	0	0	0
321 R & R - GENERAL FUND			745,000	745,000	0	0	0	0	0
<u>323 R & R - FR DISTRICT</u>									
<u>Public Safety - Fire Rescue</u>									
F15FPT Public Safety Training Complex									
10 Equipment/Materials/Furniture	323-2222-522	62-00	88,200	88,200	0	0	0	0	0
F17R81 Fire Station 81 Renovation									
5 Construction	323-2222-522	62-00	1,025,000	775,000	250,000	0	0	0	0
5 Construction	323-2222-522	63-00	50,000	50,000	0	0	0	0	0
F25SCBA SCBA Replacement									
10 Equipment/Materials/Furniture	323-2222-522	64-00	900,000	0	0	0	900,000	0	0
F25TIC Thermal Image Camera Replacements									
10 Equipment/Materials/Furniture	323-2222-522	64-00	60,000	0	0	0	60,000	0	0
Public Safety - Fire Rescue			2,123,200	913,200	250,000	0	960,000	0	0
323 R & R - FR DISTRICT			2,123,200	913,200	250,000	0	960,000	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>420 UTILITY REVENUE FUND</u>									
<u>City Facilities</u>									
U18UAB Utilities Administration Building & Field Operations Center									
10	420-6060-536	64-00	600,000	600,000	0	0	0	0	0
Equipment/Materials/Furniture									
1	420-6060-536	62-00	1,118,095	1,118,095	0	0	0	0	0
Plan/Design/Engineering									
4	420-6060-536	61-00	3,150,759	3,150,759	0	0	0	0	0
Land Acquisition									
5	420-6060-536	62-00	6,861,146	3,241,146	3,620,000	0	0	0	0
Construction									
		City Facilities	11,730,000	8,110,000	3,620,000	0	0	0	0
<u>Information Technology</u>									
IT20NI Network Infrastructure									
10	420-6060-536	64-00	22,410	22,410	0	0	0	0	0
Equipment/Materials/Furniture									
10	420-6061-533	64-00	22,410	22,410	0	0	0	0	0
Equipment/Materials/Furniture									
10	420-6062-535	64-00	34,720	34,720	0	0	0	0	0
Equipment/Materials/Furniture									
		Information Technology	79,540	79,540	0	0	0	0	0
<u>Public Works - Transportation</u>									
R15PW1/U15PW1 Price Boulevard Widening Phase I									
1	420-6061-533	63-00	458,870	458,870	0	0	0	0	0
Plan/Design/Engineering									
1	420-6062-535	63-00	273,020	273,020	0	0	0	0	0
Plan/Design/Engineering									
		Public Works - Transportation	731,890	731,890	0	0	0	0	0
<u>Utilities - Wastewater Systems</u>									
U19NEP Neighborhood Water/Wastewater Line Extensions									
5	420-6064-536	63-00	3,000,000	0	0	0	500,000	1,000,000	1,500,000
Construction									
U20WES Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.)									
5	420-6061-533	63-00	1,611,814	1,510,424	101,390	0	0	0	0
Construction									
5	420-6062-535	63-00	2,197,680	2,057,670	140,010	0	0	0	0
Construction									
U21TWE Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.)									
1	420-6061-533	63-00	63,037	63,037	0	0	0	0	0
Plan/Design/Engineering									
1	420-6062-535	63-00	111,105	111,105	0	0	0	0	0
Plan/Design/Engineering									
5	420-6061-533	63-00	840,842	840,842	0	0	0	0	0
Construction									
5	420-6062-535	63-00	1,493,745	1,493,745	0	0	0	0	0
Construction									
U21WWI Wastewater Treatment Plant Improvements									
5	420-6062-535	63-00	2,400,255	500,255	550,000	850,000	170,000	130,000	200,000
Construction									
U22WDB Drying Bed at the Southwest Wastewater Reclamation Facility									
1	420-6062-535	63-00	124,410	124,410	0	0	0	0	0
Plan/Design/Engineering									
5	420-6062-535	63-00	1,000,000	0	1,000,000	0	0	0	0
Construction									
U23CFM Force Main on Cranberry									
1	420-6062-535	63-00	700,000	0	700,000	0	0	0	0
Plan/Design/Engineering									
5	420-6062-535	63-00	3,500,000	0	0	3,500,000	0	0	0
Construction									
U23EPS Effluent Pumping Station & Pipeline									
1	420-6062-535	63-00	1,000,000	0	1,000,000	0	0	0	0
Plan/Design/Engineering									
5	420-6062-535	63-00	6,000,000	0	0	6,000,000	0	0	0
Construction									

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
---------	-------------	-------------	-----------	----------------------	----------------	----------------	----------------	----------------	----------------

420 UTILITY REVENUE FUND

Utilities - Wastewater Systems

U23PCB Pan American Wastewater Reclamation Facility Centrifuge Building

1 Plan/Design/Engineering	420-6062-535	62-00	52,500	0	52,500	0	0	0	0
5 Construction	420-6062-535	62-00	350,000	0	350,000	0	0	0	0

U25SBU Building Upgrades at the Pan American Wastewater Reclamation Facility

1 Plan/Design/Engineering	420-6061-533	62-00	45,000	0	0	0	45,000	0	0
1 Plan/Design/Engineering	420-6062-535	62-00	245,000	0	0	0	245,000	0	0
4 Land Acquisition	420-6062-535	61-00	5,000	0	0	5,000	0	0	0
5 Construction	420-6061-533	62-00	300,000	0	0	0	0	300,000	0
5 Construction	420-6062-535	62-00	1,300,000	0	0	0	0	1,300,000	0
Utilities - Wastewater Systems			26,340,388	6,701,488	3,893,900	10,355,000	960,000	2,730,000	1,700,000

Utilities - Water Systems

U21WBR Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade

5 Construction	420-6061-533	63-00	257,649	257,649	0	0	0	0	0
----------------	--------------	-------	---------	---------	---	---	---	---	---

U21WDI Water Distribution System Improvements

5 Construction	420-6061-533	63-00	1,126,710	1,126,710	0	0	0	0	0
----------------	--------------	-------	-----------	-----------	---	---	---	---	---

U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement

1 Plan/Design/Engineering	420-6061-533	63-00	45,000	45,000	0	0	0	0	0
---------------------------	--------------	-------	--------	--------	---	---	---	---	---

U21WPI Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements

1 Plan/Design/Engineering	420-6061-533	63-00	384,660	384,660	0	0	0	0	0
5 Construction	420-6061-533	63-00	3,119,430	3,119,430	0	0	0	0	0

U22WDI Water Distribution System Improvements

1 Plan/Design/Engineering	420-6061-533	63-00	73,838	73,838	0	0	0	0	0
5 Construction	420-6061-533	63-00	430,300	0	430,300	0	0	0	0

U22WIS Raw Water Intake Structure Rehabilitation

1 Plan/Design/Engineering	420-6061-533	63-00	200,000	200,000	0	0	0	0	0
5 Construction	420-6061-533	63-00	1,200,000	800,000	400,000	0	0	0	0

U23WDI Water Distribution System Improvements

1 Plan/Design/Engineering	420-6061-533	63-00	137,200	0	137,200	0	0	0	0
5 Construction	420-6061-533	63-00	30,430	0	0	30,430	0	0	0

U23WHR Hillsborough Water Main Replacement and Relocation

1 Plan/Design/Engineering	420-6061-533	63-00	200,000	0	0	200,000	0	0	0
5 Construction	420-6061-533	63-00	2,500,000	0	500,000	0	2,000,000	0	0

U23WPI Myakkahatchee Creek Water Treatment Plant Improvements

1 Plan/Design/Engineering	420-6061-533	63-00	127,500	0	30,000	75,000	0	22,500	0
5 Construction	420-6061-533	63-00	2,015,000	0	560,000	515,000	585,000	205,000	150,000

U26PAC Water Plant Powder Activated Carbon System

5 Construction	420-6061-533	63-00	370,000	0	0	0	0	370,000	0
----------------	--------------	-------	---------	---	---	---	---	---------	---

U26WSP Sludge Press

1 Plan/Design/Engineering	420-6061-533	63-00	500,000	0	0	0	0	500,000	0
5 Construction	420-6061-533	63-00	2,500,000	0	0	0	0	2,500,000	0

U26WTI Water Treatability Implementation

1 Plan/Design/Engineering	420-6061-533	63-00	1,000,000	0	0	0	0	1,000,000	0
5 Construction	420-6061-533	63-00	6,000,000	0	0	0	0	0	6,000,000

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>420 UTILITY REVENUE FUND</u>									
<u>Utilities - Water Systems</u>									
UWDI Water Distribution System Improvements									
1 Plan/Design/Engineering	420-6061-533	63-00	120,000	0	0	0	0	120,000	0
5 Construction	420-6061-533	63-00	1,021,590	0	0	0	365,500	376,300	279,790
	Utilities - Water Systems		23,359,307	6,007,287	2,057,500	820,430	2,950,500	5,093,800	6,429,790
420 UTILITY REVENUE FUND			62,241,125	21,630,205	9,571,400	11,175,430	3,910,500	7,823,800	8,129,790

423 WATER CAPACITY FEE FUND

City Facilities

U18UAB Utilities Administration Building & Field Operations Center

5 Construction	423-6061-533	62-00	2,500,000	2,500,000	0	0	0	0	0
	City Facilities		2,500,000	2,500,000	0	0	0	0	0

Utilities - Water Systems

U17ASR Aquifer, Storage, and Recovery (ASR) - Permanent Facilities

1 Plan/Design/Engineering	423-6061-533	63-00	160,000	160,000	0	0	0	0	0
5 Construction	423-6061-533	63-00	1,364,102	1,364,102	0	0	0	0	0

U21WMS Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement

1 Plan/Design/Engineering	423-6061-533	63-00	5,000	5,000	0	0	0	0	0
5 Construction	423-6061-533	63-00	20,000	20,000	0	0	0	0	0

U23WTO Water Transmission Oversizing

5 Construction	423-6061-533	63-00	50,000	0	50,000	0	0	0	0
----------------	--------------	-------	--------	---	--------	---	---	---	---

U24DPR Direct Potable Reuse Pilot Plant Project

1 Plan/Design/Engineering	423-6061-533	63-00	2,500,000	0	0	2,500,000	0	0	0
---------------------------	--------------	-------	-----------	---	---	-----------	---	---	---

UWTO Water Transmission Oversizing

5 Construction	423-6061-533	63-00	200,000	0	0	50,000	50,000	50,000	50,000
	Utilities - Water Systems		4,299,102	1,549,102	50,000	2,550,000	50,000	50,000	50,000

423 WATER CAPACITY FEE FUND			6,799,102	4,049,102	50,000	2,550,000	50,000	50,000	50,000
-----------------------------	--	--	-----------	-----------	--------	-----------	--------	--------	--------

424 SEWER CAPACITY FEE FUND

City Facilities

U18UAB Utilities Administration Building & Field Operations Center

5 Construction	424-6062-535	62-00	2,500,000	2,500,000	0	0	0	0	0
	City Facilities		2,500,000	2,500,000	0	0	0	0	0

Public Works - Transportation

R15PW1/U15PW1 Price Boulevard Widening Phase I

1 Plan/Design/Engineering	424-6062-535	31-05	37,575	37,575	0	0	0	0	0
1 Plan/Design/Engineering	424-6062-535	63-00	14,685	14,685	0	0	0	0	0
	Public Works - Transportation		52,260	52,260	0	0	0	0	0

CIP Expenditure Budget Report Grouped by Fund, CIP Category

City of North Port

Fiscal Year 2023

Project	Cost Center	Object Code	CIP Total	Appropriated To Date	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
<u>424 SEWER CAPACITY FEE FUND</u>									
<u>Utilities - Wastewater Systems</u>									
U23STO Wastewater Transmission Oversizing									
5 Construction	424-6062-535	63-00	50,000	0	50,000	0	0	0	0
USTO Wastewater Transmission Oversizing									
5 Construction	424-6062-535	63-00	200,000	0	0	50,000	50,000	50,000	50,000
	Utilities - Wastewater Systems		250,000	0	50,000	50,000	50,000	50,000	50,000
424 SEWER CAPACITY FEE FUND			2,802,260	2,552,260	50,000	50,000	50,000	50,000	50,000
<u>520 FLEET MANAGEMENT</u>									
<u>Public Works - Facilities Maintenance</u>									
R20FAC Public Works Facility Phase II									
5 Construction	520-3035-519	62-00	75,000	50,000	25,000	0	0	0	0
	Public Works - Facilities Maintenance		75,000	50,000	25,000	0	0	0	0
520 FLEET MANAGEMENT			75,000	50,000	25,000	0	0	0	0
Report Total			255,569,824	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415

Operating Budget CIP Impact Report Grouped by CIP Category, CIP Status

City of North Port

Fiscal Year 2023

Operating Budget Impact	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget
-------------------------	-------------------	-------------------	-------------------	-------------------	-------------------

City Facilities

Existing CIP Project

U18UAB Utilities Administration Building & Field Operations Center

With a larger parcel of land and building, there would be additional maintenance and electrical costs. Operational expenditures are anticipated to be budgeted in Fiscal Year 2024.

Personal Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Operations and Maintenance	0	1,000	1,000	1,000	1,000
U18UAB	0	1,000	1,000	1,000	1,000
Existing CIP Project	0	1,000	1,000	1,000	1,000
City Facilities	0	1,000	1,000	1,000	1,000

Utilities - Water Systems

Existing CIP Project

U21WPI Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements

The proposed improvements at the WTP will have a minor net operating impact on the operating budget. Operational expenditures are anticipated to be budgeted in Fiscal Year 2023.

Personal Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Operations and Maintenance	0	1,130	1,170	1,200	1,240
U21WPI	0	1,130	1,170	1,200	1,240

U26WSP Sludge Press

A sludge press will have electrical, chemical (polymer) and hauling costs. The current process has costs associated with the removal of the sludge from the ponds and hauling, which are already included in the budget. The cost to the wastewater process is difficult to calculate but significant additional sludge is hauled from the WWTP when the WTP is discharging sludge. The overall operating budget impact should be relatively minor. Additional chemical and power but less hauling and elimination of transfers to the WTP. Operational expenditures are anticipated to be budgeted in Fiscal Year 2024.

Personal Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Operations and Maintenance	0	0	0	0	15,000
U26WSP	0	0	0	0	15,000
Existing CIP Project	0	1,130	1,170	1,200	16,240

New Request

U24DPR Direct Potable Reuse Pilot Plant Project

Operation of the pilot plant will add a small increase to the electrical costs for the treatment process.

Personal Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Operations and Maintenance	0	3,600	0	0	0
U24DPR	0	3,600	0	0	0
New Request	0	3,600	0	0	0
Utilities - Water Systems	0	4,730	1,170	1,200	16,240
Report Total	0	5,730	2,170	2,200	17,240

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: BD20NR | **Title:** North Port City Hall NDS Development Management Center | **Status:** Existing CIP Project
Category: Neighborhood Development Service | **Department:** BUILDING | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:** | **Location:** 4970 City Hall Blvd
LOS/Concurrency: N/A | **Project Need:** N/A

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	1,522,940

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Analysis and remodeling project for City Hall 1st Floor NDS Operations.

Project Rationale

This project will assist in streamlining the development review process, permitting process, plan review process and over all customer service experience, as directed by Commission in the strategic plan. The goal is to create a one-stop shop of building and development services. This will be accomplished through creating one central location where customers can go to ask their building and development questions, rather than three separate locations. Having one central location will also help the Planning and Building Divisions to work more cohesively when transitioning from a project review to making a permit application.

Funding Strategy

This project is currently unfunded.

Expenditures To Date \$0

Operation Budget Impact

Operating impact will be determined at a later date.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2024	1,522,940
Total Budgetary Cost Estimate:		1,522,940

Means of Financing

Funding Source	Amount	
Total Programmed Funding:		0
Future Funding Requirements:		1,522,940

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: BD20WV | **Title:** West Villages Development Services Center | **Status:** Existing CIP Project
Category: Neighborhood Development Service | **Department:** BUILDING | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,655,400	1,155,400	2,500,000	0	0	0	0	2,844,600

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construction of a municipal development services center in the Wellen Park.

Project Rationale

This project will assist in providing municipal development services for the residents of the Wellen Park. This project will serve as a satellite office for services provided by NDS to ensure efficient and effective government services are available to all residents. While City Hall is a central location to most residents of the City, the exception is Wellen Park, which is heavily populated and growing rapidly. Adding a satellite location in Wellen Park will help provide those residents, contractors and developers with easier access to NDS and the services it provides.

Funding Strategy

This project is funded by the Building Fund and ARPA funds.

Expenditures To Date \$0

Operation Budget Impact

Operating impact will be determined at a later date. Hiring additional staff for this location is not anticipated at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2024	6,500,000
Total Budgetary Cost Estimate:		6,500,000

Means of Financing

Funding Source	Amount	
BUILDING	1,655,400	
FEDERAL FUNDING	2,000,000	
Total Programmed Funding:		3,655,400
Future Funding Requirements:		2,844,600

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: BD22OP | **Title:** Building Department Online Permitting | **Status:** Existing CIP Project
Category: Neighborhood Development Service | **Department:** BUILDING | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,022,940	2,522,940	500,000	0	0	0	0	0

Strategic Pillar

Good Governance

Project Description

Nex Gen product for on-line permit submittal and electronic plan review.

Project Rationale

This product will streamline the permitting and plan review process for development within the City. The ability to submit permits electronically will reduce paper plan storage, allow for concurrent reviews, and will expedite turn around times for permits issued.

Funding Strategy

The funding strategy will be utilizing the Building Fund.

Expenditures To Date \$0

Operation Budget Impact

Operating impact will be determined at a later date.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2023	3,022,940
Total Budgetary Cost Estimate:		3,022,940

Means of Financing

Funding Source	Amount	
BUILDING	3,022,940	
Total Programmed Funding:		3,022,940
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: CF22OI | **Title:** CM Office Renovation | **Status:** Existing CIP Project
Category: City Facilities | **Department:** CITY MANAGER | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:** 4970 City Hall Blvd

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
141,400	50,000	91,400	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

To accommodate office space within the City Manager's office for two Grant Coordinators and appropriately reconfigure the office kitchen area in the City Manager's Office, renovations are needed. The cost of this renovation includes purchasing office furniture for the new positions as well as electrical, HVAC reconfiguration and I.T. re-wiring.

Project Rationale

FY22 approved funding in the amount of \$50,000 for conference room and copy room/lobby configuration which does not cover costs for increased renovations needed for new employees within the City Manager's office. In order to make the best use of available space and create more efficient space, a portion lobby area of the City Manager's office will be reconfigured and joined with unusable hallway space to create three new office spaces for the two Grant Coordinators added in FY21-22 and a third office for a potential Assistant to the City Manager position. Additionally, the existing kitchen area will be reconfigured to create a copy/supply room and a smaller kitchen area will be created in the lobby reconfiguration.

Without funding these renovations, the City Manager will not have adequate facilities for staff and department operations. Spreading out personnel to other locations outside of the City Manager's Office may impact the timeliness and efficiency of handling complex issues needing greater coordinated efforts of staff. Additionally, without the creation of the new copy/supply area, staff will not have adequate space to perform copy functions and store supplies.

Funding Strategy

This project is funded by the General Fund.

Expenditures To Date \$0

Operation Budget Impact

No Operation Budget Impacts at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2023	141,400
Total Budgetary Cost Estimate:		141,400

Means of Financing

Funding Source	Amount
GENERAL FUND	141,400
Total Programmed Funding:	141,400
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: IT20NI | **Title:** Network Infrastructure | **Status:** Existing CIP Project
Category: Information Technology | **Department:** ADMINISTRATION & MGMT | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** Deficiency | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
588,155	588,155	0	0	0	0	0	0

Strategic Pillar

Good Governance

Project Description

This is a planned replacement of core networking equipment in City Hall, to support data and voice connectivity between devices, servers, applications, and internet resources. This equipment is the backbone of how information and data travel from one place to another and is needed for all aspects of computer and voice communication.

Project Rationale

In Fiscal Year 2020, the existing equipment will be 7-8 years old. Fiscal Year 2020 IT will accomplish City Hall; Fiscal Year 2021 Family Service Center, Facilities Maintenance, and Parks and Recreations; Fiscal Year 2022 Fire Stations, Public Works, Water Plant, and Waste Water Plant.

Funding Strategy

This project in Fiscal Year 2021 will be funded by Surtax and in Fiscal Year 2022 will be funded by Fire Rescue District funds, Road & Drainage District funds, Solid Waste District funds, and Utilities funds.

Expenditures To Date \$360,679

Operation Budget Impact

The operating impact is yet to be determined.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2019 - 09/2024	588,155
Total Budgetary Cost Estimate:		588,155

Means of Financing

Funding Source	Amount	
FIRE RESCUE DISTRICT	31,172	
ROAD & DRAINAGE DISTRICT	47,143	
SURTAX	418,100	
UTILITY REVENUE FUND	79,540	
SOLID WASTE DISTRICT	12,200	
Total Programmed Funding:		588,155
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: IT22SR | **Title:** Storage Area Network (SAN) Replacement | **Status:** Existing CIP Project
Category: Information Technology | **Department:** ADMINISTRATION & MGMT | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
620,000	620,000	0	0	0	0	0	0

Strategic Pillar

Good Governance

Project Description

This is a planned replacement of the following equipment Storage Area Network (SAN), Virtual Server Host, and Back-up and Disaster equipment on a 5-year replacement cycle.

Project Rationale

This equipment is being used to store all City data at City Hall and the disaster recovery center. The disaster recovery center equipment is used as a hot site for critical City applications and is activated upon a declared disaster. An addition of \$125K was asked in this last year as computer hardware and equipment prices have increased considerably due to covid and supply chain issues. IT will work diligently to procure the most useful solution at the lowest price, but this increase may be necessary to provide the City with the best option moving forward. Additional considerations regarding storage space needs for items such as Laserfiche storage of documents as well as online permit submissions have modified storage estimate costs.

Funding Strategy

This project is funded by Renewal & Replacement funds.

Expenditures To Date \$0

Operation Budget Impact

It is anticipated that system maintenance costs will be built into the initial purchase prices, for a coverage duration of 5 years.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2022	620,000
Total Budgetary Cost Estimate:		620,000

Means of Financing

Funding Source	Amount	
R & R - GENERAL FUND	620,000	
Total Programmed Funding:		620,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: GM20AT **Title:** Phased ADA Transition Plan **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
350,350	120,350	75,000	25,000	130,000	0	0	0

Strategic Pillar

Quality of Life

Project Description

The Parks & Recreation Department completed an ADA evaluation of several park/facility locations utilizing the expertise of ACT Services, Inc. Based on the evaluation, recommendations for physical improvements to increase accessibility of the City's parks and facilities have been compiled into a phased transition plan.

Project Rationale

The ADA transition plan provides a phased approach to implementing physical improvements, repairs and adjustments that remove barriers preventing access to parks and facilities. Work includes adjusting restroom door pressure required to open, water faucet run time, signage, and protective pipe wrap under sinks. Other items will require outside contractors, such as the installation of concrete/asphalt walkways to pavilions, playgrounds and picnic tables; regrading of parking spaces to meet percentage of slope standards and moving toilets, sinks and grab bars to meet the configuration requirements.

Phase I in Fiscal Year 2020 included accessible routes to McKibben Park amenities. Phase II in Fiscal Year 2021 included sidewalk connections and ADA improvements at LaBrea Park and Kirk Park. Phase III in Fiscal Year 2022 included improvements to Highland Ridge Park, Hope Park, and Pine Park. Phase IV is planned to include renovations at Pine Park, Skate Park, Butler Park, Narramore Park, and the Canine Club,

Phasing may be adjusted based on funding and priorities. Future fiscal years will continue the ADA improvements throughout the parks and recreation system.

Funding Strategy

This project is funded using a Surtax allocation.

Expenditures To Date \$82,352

Operation Budget Impact

No operating impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2020 - 09/2025	350,350
Total Budgetary Cost Estimate:		350,350

Means of Financing

Funding Source	Amount
SURTAX	350,350
Total Programmed Funding:	350,350
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: GM22CN | **Title:** Canine Club Improvements | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:** Canine Club

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
100,000	100,000	0	0	0	0	0	20,000

Strategic Pillar

Quality of Life

Project Description

Improvements to the park will include fencing, entry way, and seating alterations and removal and installation of new multi-level drinking/bowl filling water fountains and additional amenity modifications.

Project Rationale

During a budget workshop on July 20,2021 the Commission provided consensus to fund improvements to the Canine Club, not to include sod. Improvements will enhance access, surfacing and amenities.

Funding Strategy

These improvements will be made utilizing Surtax.

Expenditures To Date \$8,150

Operation Budget Impact

Additional operating impacts based upon park improvements are not anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2022	120,000
Total Budgetary Cost Estimate:		120,000

Means of Financing

Funding Source	Amount	
SURTAX	100,000	
Total Programmed Funding:		100,000
Future Funding Requirements:		20,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P10MCG **Title:** Myakkahatchee Greenway Linear Park **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,111,786	2,111,786	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

This project is a one-mile trail section between Price Boulevard and Appomattox Drive, and is the first phase of the Myakkahatchee Creek Greenway Master Plan.

Project Rationale

The design is part of the Myakkahatchee Creek Greenway supporting the linear park concept that will increase recreational opportunities for citizens, and encourage physical activity. (Parks & Recreation Master Plan 4.0a). The City conducted a Cultural Resources Field Assessment which was approved by the State Historic Preservation Offices (SHPO). The City's Development Order expires December 31, 2023.

Funding Strategy

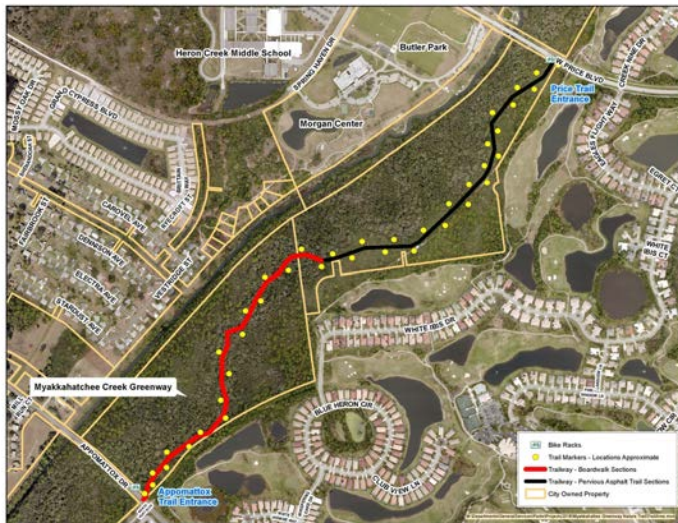
This project is funded by a Parks & Rec Impact Fees and Surtax allocation and also a developer contribution of \$141,646 was received in Fiscal Year 2018. The Fiscal Year 2022 additional funding is the result of a 2.4% construction escalation.

Expenditures To Date \$69,724

Operation Budget Impact

Operating impacts will include trimming and trail maintenance starting in FY2024.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2009 - 09/2024	123,612
CONSTRUCTION	10/2009 - 09/2024	1,988,174
Total Budgetary Cost Estimate:		2,111,786

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	536,790
SURTAX	1,433,350
DONATIONS	141,646
Total Programmed Funding:	2,111,786
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P15MCC **Title:** Myakkahatchee Creek Corridor - Land Acquisition **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
4,102,175	4,102,175	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Continued undeveloped land acquisition of properties along the Myakkahatchee Creek Corridor from willing sellers.

Project Rationale

To facilitate the preservation of critical environmental lands and habitats, protect the water quality, create wildlife corridors, and develop a linear parkway.

Project P07MCC closed with a total of \$3,546,991 expended. Project P15MCC was created for the purpose of continued land acquisition along the tier 1 and tier 2 properties of the Myakkahatchee Creek Corridor. On July 6, 2020 Commission provided direction to continue the purchase of only undeveloped lots. This project will roll-over until all undeveloped tier 1 and tier 2 properties are acquired. (Parks & Recreation Master Plan 4.1.c.3)

Funding Strategy

This project is funded with Escheated Lots funds, Park Impact Fees, Department of Environmental Protection funds, and a Surtax allocation.

Total expenditures for Project P07MCC and P15MCC combined to date \$3,817,670.

Operation Budget Impact

No operating impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2014 - 09/2026	6,510
LAND ACQUISITION	10/2014 - 09/2026	4,095,665
Total Budgetary Cost Estimate:		4,102,175

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	501,315
DEP ENVIRONMENTAL MNGMNT	725,079
ESCH LOT-LAND/FUTURE PROJ	2,416,062
SURTAX	459,719

Total Programmed Funding: 4,102,175
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P17DGC **Title:** Disc Golf Course **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
150,000	150,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

This project is for the installation of a disc golf course along the Greenway beside the Skate Park and between North Port Blvd and Appomattox Blvd.

Project Rationale

Disc Golf is a versatile, inexpensive, year-round sport that promotes physical activity and can be played by all skill levels. Course design and installation will incorporate existing vegetation with minimal impact to the property.

Funding Strategy

This project is funded by Parks Impact fees and a Surtax allocation.

Expenditures To Date \$6,500 for an Environmental Report (including wetland and wildlife surveys), and permitting.

Operation Budget Impact

The operating impact of this project will include minor trail maintenance.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2016 - 09/2024	7,500
CONSTRUCTION	10/2016 - 09/2024	142,500
Total Budgetary Cost Estimate:		150,000

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	50,000
SURTAX	100,000
Total Programmed Funding:	150,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P17EPI | **Title:** Environmental Park Improvements | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
340,000	340,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Improvements to the Myakkahatchee Creek Environmental Park including rebuilding a smaller footbridge (completed), installation of a replacement composting restroom, and repair or replacement of the main walking bridge near the pavilion. Currently the restroom replacement is on hold, and the walking bridge is postponed until further evaluation is completed.

Project Rationale

This highly utilized approximately 125 acre park is in need of repairs and / or updates in order to maintain the current service levels. Previous years of this project funded a secondary entrance and Parks & Recreation was directed not to pursue this option.

Funding Strategy

This project is funded by a Surtax allocation.

Expenditures To Date \$12,598

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2016 - 09/2024	11,763
CONSTRUCTION	10/2016 - 09/2024	328,237
Total Budgetary Cost Estimate:		340,000

Means of Financing

Funding Source	Amount	
SURTAX	340,000	
Total Programmed Funding:		340,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P19AP4 **Title:** Italy Avenue **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,000,000	1,000,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Development of parkland east of Toledo Blade Blvd. to meet Strategic Plan objectives and increased parkland access goals. No design services or park plans have been completed at this time.

Project Rationale

Referred to as the Italy Avenue parcel, this City owned tract is located east of Toledo Blade Blvd., south of Atwater Community Park, along the New London Waterway and is approximately 47 acres. This parcel has been identified as a location for a potential future park. In March 2020, the City Commission approved utilizing Colliers International to identify potential partners for the redevelopment of the Dallas White Park Campus. This parcel was included for consideration in that offering to provide a development partnership opportunity on the east side of the city.

Funding Strategy

Utilizing a piggyback with Colliers International to potentially develop this park in conjunction with the redevelopment of Dallas White Park. This project is projected to utilize Park Impact Fees.

Expenditures To Date \$0

Operation Budget Impact

Impact on the operating budget will be determined based on the final design and amenities.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2024	150,000
CONSTRUCTION	10/2021 - 09/2024	850,000
Total Budgetary Cost Estimate:		1,000,000

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	1,000,000

Total Programmed Funding: 1,000,000
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P20MPR **Title:** Marina Park Restrooms **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
205,000	205,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Commission expressed a desire to have additional restroom facilities at neighborhood parks.

Project Rationale

Currently hardened restrooms are available at three neighborhood parks including Blue Ridge Park, McKibben Park, and Highland Ridge Park. The cost to install hardened restroom buildings is estimated at \$175,000.

Funding Strategy

This project is funded by a Surtax allocation. In April 2020, Commission approved applying for a Florida Boating Improvement Program grant. Parks & Recreation did not receive an award for this project.

Expenditures To Date \$2,770

Operation Budget Impact

Additional maintenance costs are anticipated for restroom cleaning and utility services once installed and are estimated at \$150 per month.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2023	205,000
Total Budgetary Cost Estimate:		205,000
Means of Financing		
Funding Source	Amount	
SURTAX	205,000	
Total Programmed Funding:		205,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P21DWR | **Title:** Dallas White Park Campus and Renovations | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,000,000	1,000,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Redevelopment of the Dallas White Park campus. No design services are completed at this time.

Project Rationale

During the August 21, 2018 Special Commission meeting, a site-specific Master Plan for the entire park site was discussed with further evaluation occurring once an ordinance was in place relative to a public-private partnership. In May of 2019, the City Commission provided direction to develop a solicitation for a public-private partnership for redevelopment of the Al Goll Building, pool buildings, Art Center, Clothes Closet, and entire campus to include a master plan and construction. In March of 2020, Commission approved utilizing the services of Colliers International for the potential redevelopment of the DWP campus and other east end opportunities.

Funding Strategy

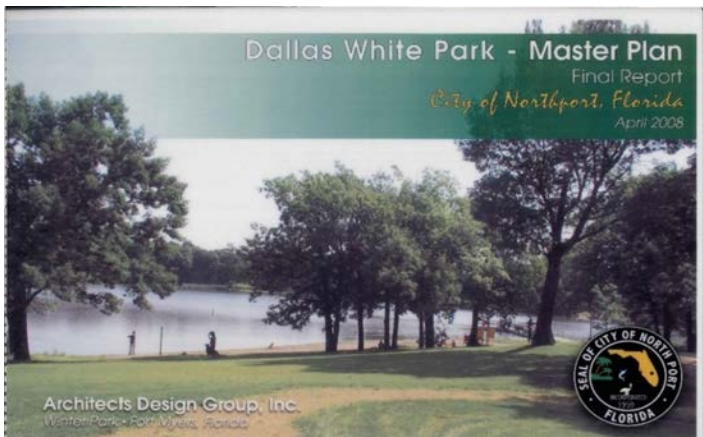
Utilizing piggyback to work with Colliers International to potentially redevelop this park along with east end properties. This project is projected to utilize a Surtax allocation for construction if the private/public opportunity does not materialize.

Expenditures To Date \$0

Operation Budget Impact

Impact on the operating budget will be determined based upon the final design and amenities.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2020 - 09/2026	1,000,000
Total Budgetary Cost Estimate:		1,000,000

Means of Financing

Funding Source	Amount	
SURTAX	1,000,000	
Total Programmed Funding:		1,000,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P21KPP **Title:** Replacement Playground Equipment - Kirk Park **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
225,000	225,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the Kirk Park playground is scheduled for replacement in FY21.

Project Rationale

The playground equipment installed at Kirk Park in 2010 is aging and is ready for replacement . Surveys were conducted and the playground replacement equipment is supported by this feedback.

Funding Strategy

This project is funded by a reimbursable Community Development Block Grant. The grant agreement was executed in March of 2022.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2020 - 09/2023	225,000
Total Budgetary Cost Estimate:		225,000
Means of Financing		
Funding Source	Amount	
GRANT	225,000	
Total Programmed Funding:		225,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P21VET | **Title:** Circle of Honor | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:** City Hall Campus

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,000,000	500,000	500,000	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Build and equip a park to honor Veterans of all U.S. Military forces, past, present and future.

Project Rationale

On September 23, 2019 a joint meeting was held with the City Commission and the Historic and Cultural Advisory Board. During that meeting direction was provided for staff to come back with proposed areas to relocate Veterans' Park and first present those to, and receive information and feedback from, the Historic & Cultural Advisory Board and Parks & Recreation Advisory Board and to bring back feedback to Commission for a decision. On September 8, 2020 Commission approved the City Center Complex site for the new park location. Parks & Recreation was tasked with establishing an Ad Hoc Committee to develop design options and assist with fund raising.

Funding Strategy

This project is tentatively scheduled utilizing a Parks Impact Fee allocation.

Expenditures To Date \$1,700

Operation Budget Impact

The operating impact will be determined once the final design and amenities are determined.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2023	100,000
CONSTRUCTION	10/2020 - 09/2024	900,000
Total Budgetary Cost Estimate:		1,000,000

Means of Financing

Funding Source	Amount	
PRKS & REC IMPCT FEE FUND	1,000,000	
Total Programmed Funding:		1,000,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P22DPB **Title:** Legacy Trail Extension Parking Enhancements **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
208,500	208,500	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Sarasota County is developing the Legacy Trail Extension into North Port and is constructing a connector bridge to this trail from Deer Prairie Creek Preserve. The City desires to enhance this project with the addition of a grass and ADA parking area with associated amenities.

Project Rationale

As Sarasota County continues to develop construction plans for the Legacy Trail, it was determined that the connector bridge is part of their planned scope, however, the City anticipates developing a parking area utilizing these project funds.

Funding Strategy

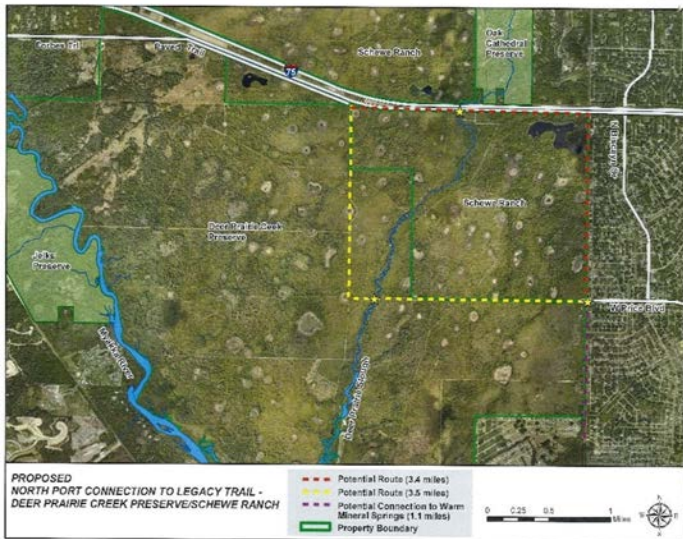
This project is funded by a Surtax allocation and funds donated. On 6/28/21 Gulf Coast Community Foundation, in partnership with the Trust for Public Lands, approved an allocation of the \$33,500 grant (check #197940 dated 7/26/19 \$8,500; check# 197623 dated 7/17/19 \$25,000) provided to the City on July 18, 2019 to improve the (Price Blvd.) parcel with limited grass parking, accessible parking and landscape/hardscape to provide buffer and enhance public access.

Expenditures To Date \$0

Operation Budget Impact

Future operating impacts are unknown at this time and contingent upon the amenity installed.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2023	33,500
CONSTRUCTION	10/2018 - 09/2023	175,000
Total Budgetary Cost Estimate:		208,500

Means of Financing

Funding Source	Amount	
SURTAX	175,000	
DONATIONS	33,500	
Total Programmed Funding:		208,500
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P22DWP | **Title:** Replacement Playground Equipment - Dallas White Park | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
260,000	260,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the Dallas White Park playground is scheduled for replacement in FY2022. This replacement equipment will include will include shade structures.

Project Rationale

The playground equipment was installed at Dallas White Park in 2010. This highly used equipment is aging and will be ready for replacement in Fiscal Year 2022. Surveys were conducted of the users to determine the amenities to include in the new playground equipment. The playground equipment will be installed in coordination with the Collier's Intl. re-development opportunity for Dallas White Park.

Funding Strategy

The project is funded using a Surtax allocation. The City received a donation in the amount of \$10,000 from the North Port Kiwanis to support the purchase of a wheelchair accessible playground equipment piece for Dallas White Park.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2023	260,000
Total Budgetary Cost Estimate:		260,000

Means of Financing

Funding Source	Amount	
SURTAX	250,000	
DONATIONS	10,000	
Total Programmed Funding:		260,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P22PAI | **Title:** Park Amenities Program | **Status:** Existing CIP Program
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
50,000	50,000	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

The project will continue the evaluation, addition and replacement of park amenities, including but not limited to seating, benches, swings, shade covers, and similar, to the park system as part of the Parks & Recreation place making initiative. (Parks & Recreation Master Plan 4.0a-19; 4.0a-3).

Project Rationale

Each year the Parks & Recreation team evaluate the amenities throughout the park system and make additions, replacements or modifications as warranted by park usage, user input, or in support of further programming at a location.

Funding Strategy

This program will be funded with a Surtax allocation.

Expenditures To Date \$6,616

Operation Budget Impact

No additional impact on operating is anticipated.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2022	50,000
Total Budgetary Cost Estimate:		50,000

Means of Financing

Funding Source	Amount	
SURTAX	50,000	
Total Programmed Funding:		50,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P23MPP **Title:** Replacement Playground Equipment - McKibben Park **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
250,000	0	250,000	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the McKibben Park playground equipment and shade structure is scheduled for replacement in 2023.

Project Rationale

The playground equipment installed at McKibben Park in 2010 is aging and will be ready for replacement in Fiscal Year 2023. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

Funding Strategy

This playground replacement is funded through a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2023	250,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount	
SURTAX	250,000	
Total Programmed Funding:		250,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P23PAI | **Title:** Park Amenities Program | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
50,000	0	50,000	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

The project will continue the evaluation, addition and replacement of park amenities, including but not limited to seating, benches, swings, shade covers, and similar, to the park system as part of the Parks & Recreation place making initiative. (Parks & Recreation Master Plan 4.0a-19; 4.0a-3).

Project Rationale

Each year the Parks & Recreation team evaluates the amenities thorough out the park system and makes additions, replacements, or modifications warranted by park usage, user input, or in support of further programming at a location.

Funding Strategy

This program is funded through a Surtax allocation.

Expenditures to date \$0

Operation Budget Impact

No additional impact on operating is anticipated.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
EQUIPMENT	10/2022 - 09/2023	50,000
Total Budgetary Cost Estimate:		50,000

Means of Financing

Funding Source	Amount	
SURTAX	50,000	
Total Programmed Funding:		50,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P23PAS | **Title:** Boca Chica Neighborhood Park | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
300,000	0	300,000	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

This project is to develop a new passive park on a 4-acre site along Boca Chica Avenue on the northeast side of North Port.

Project Rationale

This area of the City currently lacks park sites to support the needs of residents. Preliminary planning for Boca Chica Park includes passive, low impact recreational opportunities based upon the result of the neighborhood survey.

Funding Strategy

This project is funded by a combination of Park Impact Fees and a Surtax allocation. Funding was moved from Fiscal Year 2022 to Fiscal Year 2023.

Expenditures To Date \$0

Operation Budget Impact

Impact on the operating budget will be determined based upon the final design.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	45,000
CONSTRUCTION	10/2022 - 09/2024	255,000
Total Budgetary Cost Estimate:		300,000

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	45,000
SURTAX	255,000
Total Programmed Funding:	300,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P24GMP | **Title:** Replacement Playground Equipment - George Mullen Activity Center | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
250,000	0	0	250,000	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the George Mullen Activity Center playground and shade structures are scheduled for replacement in 2024.

Project Rationale

The playground equipment installed at the George Mullen Activity Center in 2013 is aging and will be ready for replacement in Fiscal Year 2024. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

Funding Strategy

The project is funded using a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2024	250,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount	
SURTAX	250,000	
Total Programmed Funding:		250,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P24NFR | **Title:** Narramore Soccer Field Rehabilitation and Replacement | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
300,000	0	0	100,000	100,000	100,000	0	0

Strategic Pillar

Quality of Life

Project Description

The City of North Port took over the operation and maintenance of the Narramore Park Sports Complex in July of 2021. This project continues the field rehabilitation and replacement plan implemented by Sarasota County.

Project Rationale

The three soccer fields at Narramore Park are scheduled for rehabilitation, one field per year over three consecutive years. The first field scheduled for rehabilitation will correct a drainage issue causing field flooding. This renovation is in line with the recommendation from Sarasota County and Parks & Recreation Athletic Field Specialists.

Funding Strategy

This project is funded using a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

No additional operating impact anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2026	300,000
Total Budgetary Cost Estimate:		300,000

Means of Financing

Funding Source	Amount	
SURTAX	300,000	
Total Programmed Funding:		300,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P25CMP | **Title:** Canal & Creek Master Plan - Phase II | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				
			FY 2024	FY 2025	FY 2026	FY 2027	Future Funding
750,000	0	0	0	750,000	0	0	0

Strategic Pillar

Quality of Life

Project Description

This project is for the implementation of the Canal & Creek Master Plan. The Master Plan was adopted in May 2010.

Project Rationale

In 2017, the initial phase of the Master Plan was completed connecting Blue Ridge, McKibben, Dallas White, and Butler Parks. Phase II includes portages at six (6) Water Control Structure locations and access points at four (4) locations. Access points include two (2) on the MacCaughey Waterway; one (1) on the Lagoon Waterway; and one (1) on the Snover Waterway. The budget request is based upon the 2010 Master Plan and cost estimates will need revision based upon recommended phasing. (Parks & Recreation Master Plan 4.0a-10)

Funding Strategy

This project is funded by a Surtax allocation and the estimate of construction cost is factored by 2.4% per year since the 2010 Creek Canal Master Plan cost estimate was received.

Expenditures To Date \$0

Operation Budget Impact

Impact on the operating budget will be determined based upon the final design.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2024 - 09/2025	750,000
Total Budgetary Cost Estimate:		750,000

Means of Financing

Funding Source	Amount	
SURTAX	750,000	
Total Programmed Funding:		750,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P25LPD **Title:** Langlais Park Development **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
500,000	0	0	0	100,000	400,000	0	0

Strategic Pillar

Quality of Life

Project Description

This project is to develop a new, approximately 50 acre park along Langlais Drive to serve residents on the east end of North Port.

Project Rationale

This area of the City currently lacks park sites to support the needs of residents. Preliminary planning for Langlais Park includes outdoor recreational opportunities including walking trails, primitive camping, and canoe/kayaking of the water body on site.

Funding Strategy

Budgetary numbers are a place holder to start funding for this new park location. Upon determination of the amenities to be included; construction estimates will be developed. This project will be funded by a Park Impact Fee allocation.

Expenditures To Date \$0

Operation Budget Impact

Operating budget impacts will be determined based upon amenities and final design features.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2025 - 09/2026	100,000
CONSTRUCTION	10/2025 - 09/2026	400,000

Total Budgetary Cost Estimate: 500,000

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	500,000

Total Programmed Funding: 500,000

Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P25PPP | **Title:** Replacement Playground Equipment - Pine Park | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:** 4556 McKibben Dr, North Port, FL 34287

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
225,000	0	0	0	225,000	0	0	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the Pine Park playground is scheduled for replacement in FY2025.

Project Rationale

The playground equipment installed at Pine Park in 2015 is aging and will be ready for replacement in Fiscal Year 2025. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

Funding Strategy

This project is funded by a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2024 - 09/2025	225,000
Total Budgetary Cost Estimate:		225,000

Means of Financing

Funding Source	Amount	
SURTAX	225,000	
Total Programmed Funding:		225,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P25RRP **Title:** North Port South River Road Park **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** Other **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
275,000	0	0	0	275,000	0	0	0

Strategic Pillar

Quality of Life

Project Description

This project will start the design development leading to future construction of the 137 +/- acre North Port South River Road Park. This parcel will include other city government offerings and the park acreage may be amended based on those needs.

Project Rationale

The Post Annexation agreement for Wellen Park requires that this acreage be conveyed to the City.

Funding Strategy

Funding considerations include evaluation of a partnership with Sarasota County Parks, Recreation and Natural Resources to develop a regional park and the use of park impact fees. Currently the funding identified is a placeholder for future improvements.

Expenditures To Date \$0

Operation Budget Impact

Impact on the operating budget will be determined based upon the final design.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2024 - 09/2025	275,000
Total Budgetary Cost Estimate:		275,000

Means of Financing

Funding Source	Amount	
PRKS & REC IMPCT FEE FUND	275,000	
Total Programmed Funding:		275,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P26APR **Title:** Replacement Playground Equipment - Atwater Park **Status:** Existing CIP Project
Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: **Project Need:** **Location:** Atwater park

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
250,000	0	0	0	0	250,000	0	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the Atwater Park playground is scheduled for replacement in 2026.

Project Rationale

The playground equipment at Atwater Park was installed in 2016 and is aging, and will be ready for replacement ready in 2026. Surveys will be conducted of users to determine the amenities to include in the new playground design.

Funding Strategy

This project is funded using a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment; therefore no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2025 - 09/2026	250,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount	
SURTAX	250,000	
Total Programmed Funding:		250,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P26DOG **Title:** Dog Park East of Toledo Blade Blvd. **Status:** Existing CIP Project

Category: Parks & Recreation **Department:** PUBLIC SERVICES **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
400,000	0	0	0	0	400,000	0	0

Strategic Pillar

Quality of Life

Project Description

This project includes site preparation services and dog park amenities of an off leash dog park east of Toledo Blvd Blvd. Staff reviewed all City owned parcels in consideration of potential locations east of Toledo Blade Blvd and recommends the Italy Avenue parcel for the next dog park.

Project Rationale

On Feb. 4, 2021, the Commission provided direction to develop a CIP for a new dog park east of Toledo Blade Blvd. This project is contingent upon final design and amenities associated with project P19AP4.

Funding Strategy

This project is funded using an Impact Fee allocation.

Expenditures To Date \$0

Operation Budget Impact

Recurring maintenance costs to be determined based upon the final location and design.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2025 - 09/2026	100,000
CONSTRUCTION	10/2025 - 09/2026	300,000
Total Budgetary Cost Estimate:		400,000

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	400,000
Total Programmed Funding:	400,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: P27LAB | **Title:** Replacement Playground Equipment - LaBrea Park | **Status:** New Request
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:** LaBrea Park

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
225,000	0	0	0	0	0	225,000	0

Strategic Pillar

Quality of Life

Project Description

Through the playground replacement schedule, the LaBrea Park playground is scheduled for replacement in FY 2027.

Project Rationale

The playground equipment installed at LaBrea Park in 2017 is aging, and will be ready for replacement in Fiscal Year 2027. Surveys will be conducted of the users to determine the amenities to be included in the new playground equipment.

Funding Strategy

This project is funded using a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

Replacing the playground equipment with similar equipment, therefore, no additional operating impacts are anticipated.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2026 - 09/2027	225,000
Total Budgetary Cost Estimate:		225,000

Means of Financing

Funding Source	Amount
SURTAX	225,000
Total Programmed Funding:	225,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: WM19BR | **Title:** Warm Mineral Springs Building Rehabilitation | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
10,867,440	10,867,440	0	0	0	0	0	0

Strategic Pillar

Quality of Life

Project Description

This project is part of the master plan implementation for Warm Mineral Springs Park. The initial phase of the master plan addresses building restorations, and improvements to the parking lot and utility infrastructure.

Project Rationale

On April 9, 2019 Commission adopted the Warm Mineral Springs Park Final Master Plan. This project will restore the historic buildings which are listed on the National Historic Register and provide improvements to the parking area and utility infrastructure.

Funding Strategy

Funding sources for this project are Park & Rec Impact Fees, Warm Mineral Springs, and Surtax.

Expenditures To Date \$996,364

Parks & Recreation has sought grant opportunities for this project, which include:

- 2019 - State Historical Special Category Grant Building Improvements \$500,000 - not funded.
- 2020 - State Historical Special Category Grant Building Improvements \$500,000 - not funded.
- 2021 - State Historical Special Category Grant Building Improvements \$500,000 - not funded.
- 2020 - State Appropriations Request Water and Sewer Extension \$875,000 - not funded.
- 2021 - State Appropriations Request Water and Sewer Extension \$875,000 - not funded.

Operation Budget Impact

No additional impact on operating budget is anticipated as a result of the building restoration and improvements.

Project Image

Schedule of Activities

**CITY OF NORTH PORT
WARM MINERAL SPRINGS PHASE 1 IMPROVEMENTS**
12200 SAN SERVANDO AVE, NORTH PORT, FL 34287



Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2021	1,374,124
CONSTRUCTION	10/2021 - 09/2025	9,493,316

Total Budgetary Cost Estimate: 10,867,440

Means of Financing

Funding Source	Amount
PRKS & REC IMPCT FEE FUND	507,625
WARM MINERAL SPRINGS	2,634,275
SURTAX	7,725,540

Total Programmed Funding: 10,867,440

Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: WM22MP | **Title:** Warm Mineral Springs Park Master Plan Implementation (60 acres) | **Status:** Existing CIP Project
Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	9,900,000

Strategic Pillar

Economic Development & Growth Management

Project Description

This project is for the improvements occurring within the 60-acre undeveloped parcel, including the walking trails, pavilion restrooms and second observation tower, along with a potential connection to Legacy Trail.

Project Rationale

At the April 9, 2019 Commission meeting, Commission adopted the Warm Mineral Springs Park Master Plan. This project supports the future development on the 60 acres. Funding is based upon the April 9, 2019 opinion of construction cost provided with the adopted Warm Mineral Springs Park Master Plan.

Funding Strategy

Funding source needs to be identified.

Expenditures To Date \$0

Operation Budget Impact

Operating impacts will be determined upon completion of the construction documents.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2027	9,900,000
Total Budgetary Cost Estimate:		9,900,000

Means of Financing

Funding Source	Amount	
Total Programmed Funding:		0
Future Funding Requirements:		9,900,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PProgramPAI | **Title:** Park Amenities Program | **Status:** Existing CIP Program

Category: Parks & Recreation | **Department:** PUBLIC SERVICES | **LMS:**

Comprehensive Plan Information

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
200,000	0	0	50,000	50,000	50,000	50,000	0

Strategic Pillar

Quality of Life

Project Description

The project will continue the evaluation, addition and replacement of park amenities, including, but not limited to seating, benches, swings, shade covers, and similar, to the park system as part of the Parks & Recreation placemaking initiative. (Parks & Recreation Master Plan 4.0a-4.0a-3.

Project Rationale

Each year the Parks & Recreation team evaluates the amenities throughout the park system and makes additions, replacements or modifications as warranted by park usage, user input, or in support of further programming at a location.

Funding Strategy

This project will be funded with a Surtax allocation.

Expenditures To Date \$0

Operation Budget Impact

No additional impact on operating is anticipated.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
CONSTRUCTION	10/2024 - 09/2027	200,000
Total Budgetary Cost Estimate:		200,000

Means of Financing

Funding Source	Amount	
SURTAX	200,000	
Total Programmed Funding:		200,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: CF19EO | **Title:** City Hall Generator | **Status:** Existing CIP Project
Category: City Facilities | **Department:** FIRE RESCUE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,775,000	1,775,000	0	0	0	0	0	0

Strategic Pillar

Safe Community

Project Description

Procurement and installation of an emergency generator for City Hall.

Project Rationale

City Hall serves as the center of government daily operations and as the center location for the coordination of decision-making and emergency operations during disasters. Emergency backup electrical power to City Hall is required for the continuity of mission critical operations during "blue sky" or disaster response.

Funding Strategy

This project is funded with Surtax and a FEMA grant. \$455K is going through Surtax and \$70K through General Fund totaling the original FEMA grant amount of \$525,000. HMGP grant increase was recently improved, the grant has been increased to \$766,650.

Surtax release from this project is tied as a revenue source for F1781. Once this project completes, the excess funding will be reassigned.

Expenditures To Date \$219,564

Operation Budget Impact

Some operational impact is expected for replenishment of diesel fuel, preventative maintenance of the generator, utilities, and cleaning of EOC support facilities in City Hall.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2018 - 09/2022	1,347,500
EQUIPMENT	10/2018 - 09/2022	250,000
OTHER	10/2018 - 09/2022	177,500
Total Budgetary Cost Estimate:		1,775,000

Means of Financing

Funding Source	Amount
GRANT	766,650
SURTAX	1,008,350
Total Programmed Funding:	1,775,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F15FPT | **Title:** Public Safety Training Complex | **Status:** Existing CIP Project
Category: Public Safety - Fire Rescue | **Department:** FIRE RESCUE | **LMS:** B

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,018,910	2,018,910	0	0	0	0	0	0

Strategic Pillar

Safe Community

Project Description

This is intended to be the beginning of a regional training complex for Fire/EMS, and Law Enforcement.

Project Rationale

Planning meetings are planned to determine specifics for features, placement, access, etc. The project is necessary to provide training for Fire/EMS/Police to meet adopted level of service in accordance with the Fire Master Plan.

Funding Strategy

This is funded by the District, District Renewal and Replacement and Surtax.

Expenditures To Date \$942,869

Operation Budget Impact

Operating impacts include building maintenance, utilities, and miscellaneous supplies for training purposes.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2015 - 09/2021	171,440
CONSTRUCTION	10/2015 - 09/2022	1,759,270
EQUIPMENT	10/2021 - 09/2022	88,200
Total Budgetary Cost Estimate:		2,018,910

Means of Financing

Funding Source	Amount
FIRE RESCUE DISTRICT	600,000
R & R - FR DISTRICT	88,200
SURTAX	1,330,710
Total Programmed Funding:	2,018,910
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F17R81 | **Title:** Fire Station 81 Renovation | **Status:** Existing CIP Project
Category: Public Safety - Fire Rescue | **Department:** FIRE RESCUE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:** 4980 City Center Blvd

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
5,109,390	4,609,390	500,000	0	0	0	0	0

Strategic Pillar

Safe Community

Project Description

Design and renovate Fire Station 81 and Headquarters.

Project Rationale

The current station interior is worn, dated, inefficient, and in need of an overhaul. This facility was constructed in 1997 and opened in 1998, and is utilized 24-hours a day on a year-round basis. This project renovates the entire building to update and modernize the fire station and administrative offices to address current and future needs. During construction, staff and apparatuses will need to be relocated. Additional funding is requested in Fiscal Years 2021-2022 due to an 5% increase in construction costs, additional construction costs, site work for the property and relocation of staff during construction.

There will be cost savings of Surtax funding in CF19EO. Once CF19EO completes, Surtax funding will fund remaining \$538,540. There will be a subsequent Phase to this project which includes replacing/restoring the existing roof in Fiscal Years 2022-2023.

Funding Strategy

FY 2022 (Funded) \$300,000 District Fund	FY 2022 (Unfunded until CF19EO Completes) \$370,640 Surtax Release from CF19EO \$167,900 Surtax Release from CF19EO	FY 2023 (Funded) \$250,000 R&R District \$250,000 FM General Fund
-----	-----	-----
\$300,000 Total Funded	\$538,540 Total Unfunded until CF19EO Completes	\$500,000 Total Funded

Expenditures to Date \$335,675

Operation Budget Impact

Some operating impacts are expected as this is an expansion of an existing facility.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
CONSTRUCTION	10/2017 - 09/2023	4,759,390
EQUIPMENT	10/2021 - 09/2022	150,000
OTHER	10/2021 - 09/2022	200,000

Total Budgetary Cost Estimate: 5,109,390

Means of Financing

Funding Source	Amount
GENERAL FUND	250,000
R & R - FR DISTRICT	1,075,000
R & R - GENERAL FUND	125,000
SURTAX	3,659,390

Total Programmed Funding: 5,109,390

Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F24FS7 **Title:** Future Fire Station **Status:** Existing CIP Project
Category: Public Safety - Fire Rescue **Department:** FIRE RESCUE **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
5,584,000	0	0	0	3,364,000	2,220,000	0	3,272,000

Strategic Pillar

Safe Community

Project Description

This project is for the future location of either the purchase of property, design and construction of a new fire station (Fire Station 87) tentatively in the area north of I-75 at N. Toledo Blade Blvd or West Village (WVID) area, funded by the developer according to the Principles of Agreement. The Engine and Ambulance will be purchased in FY 2026 when the Surtax III funding will become available. The timeline of this project could change.

Project Rationale

The station and its associated vehicles are projected to be funded by a source TBD. Based upon projected new development and the resulting Impact Fees, we do not believe there will be sufficient funds reserved at the time the facility is required.

Funding Strategy

This project is proposed to be partially funded by Surtax. The remaining amount is TBD.

Expenditures To Date \$0

Operation Budget Impact

This project will have a significant impact on operational and personnel costs. With the opening of the new Fire Station, additional staffing will be needed to meet the service level needs of the District. These costs will be adjusted when they become more defined.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2025	288,750
LAND ACQUISITION	10/2023 - 09/2025	525,000
CONSTRUCTION	10/2023 - 09/2025	5,717,250
EQUIPMENT	10/2023 - 09/2026	2,325,000
Total Budgetary Cost Estimate:		8,856,000

Means of Financing

Funding Source	Amount	
SURTAX	5,584,000	
Total Programmed Funding:		5,584,000
Future Funding Requirements:		3,272,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F24PSC | **Title:** Public Safety Communication Replacement | **Status:** Existing CIP Project
Category: Public Safety - Fire Rescue | **Department:** FIRE RESCUE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,800,000	0	0	1,800,000	0	0	0	0

Strategic Pillar

Safe Community

Project Description

The radio system purchased in Fiscal Year 2014 for Fire Rescue and the Police Department will need to be replaced in Fiscal Year 2024 at a projected cost of \$1,800,000.

Project Rationale

This project is essential to maintaining multi-jurisdictional communications. There will be varied levels of cost associated for North Port Police Dept. and North Port Fire Rescue as continued upgrades are made in the future to allow our agencies to continue to use the County-wide radio system.

Funding Strategy

This project will be funded by Surtax.

Expenditures To Date \$0

Operation Budget Impact

No operating impact is expected.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
EQUIPMENT	10/2023 - 09/2024	1,800,000
Total Budgetary Cost Estimate:		1,800,000

Means of Financing

Funding Source	Amount	
SURTAX	1,800,000	
Total Programmed Funding:		1,800,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F25SCBA | **Title:** SCBA Replacement | **Status:** New Request

Category: Public Safety - Fire Rescue | **Department:** FIRE RESCUE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
900,000	0	0	0	900,000	0	0	0

Strategic Pillar

Safe Community

Project Description

Fire Rescue's self-contained breathing apparatuses (SCBA) were last replaced in FY 2015. They will be scheduled for replacement in FY 2025. This will replace 90 SCBA's and 180 cylinders.

Project Rationale

This project is essential to maintaining self-contained breathing apparatuses.

Funding Strategy

This project will be funded by District Renewal and Replacement.

Expenditures to date \$0.

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2024 - 09/2025	900,000
Total Budgetary Cost Estimate:		900,000

Means of Financing

Funding Source	Amount
R & R - FR DISTRICT	900,000
Total Programmed Funding:	900,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F25TIC | **Title:** Thermal Image Camera Replacements | **Status:** New Request

Category: Public Safety - Fire Rescue | **Department:** FIRE RESCUE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
60,000	0	0	0	60,000	0	0	0

Strategic Pillar

Safe Community

Project Description

Fire Rescue's thermal image cameras were last replaced in FY 2017. They will be scheduled for replacement in FY 2025. This will replace 6 thermal imaging cameras.

Project Rationale

This project is essential to maintaining thermal imaging cameras.

Funding Strategy

This project will be funded by District Renewal and Replacement.

Expenditures to date \$0

Operation Budget Impact

Project Image

Schedule of Activities



Project Activities	From - To	Amount
EQUIPMENT	10/2024 - 09/2025	60,000
Total Budgetary Cost Estimate:		60,000

Means of Financing

Funding Source	Amount
R & R - FR DISTRICT	60,000
Total Programmed Funding:	60,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: F26STB **Title:** Storage Building at Station 85 **Status:** New Request

Category: Public Safety - Fire Rescue **Department:** FIRE RESCUE **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	2,400,000

Strategic Pillar

Safe Community

Project Description

This project is for the construction of a storage building behind Station 85.

Project Rationale

With the growth of the city and increase need for storage area for reserve fleet and logistics, Fire Rescue is asking for a storage building for the city owned property behind Station 85. This property would have the ability to house reserve units and protect them from the elements as well as provide an area for our logistics and maintenance personnel, as we are outgrowing available space at Station 84 where they are currently located.

Funding Strategy

This project is currently unfunded. It is proposed to be funded by Surtax.

Expenditures To Date \$0

Operation Budget Impact

Operating impacts include building maintenance, utilities, and miscellaneous supplies.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2025 - 09/2026	2,400,000
Total Budgetary Cost Estimate:		2,400,000

Means of Financing

Funding Source	Amount	
Total Programmed Funding:		0
Future Funding Requirements:		2,400,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PD18PS | **Title:** Police Station Construction | **Status:** Existing CIP Project
Category: Public Safety - Police | **Department:** POLICE DEPARTMENT | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
65,168	65,168	0	0	0	0	0	33,000,000

Strategic Pillar

Safe Community

Project Description

Staffing is recommending expansion of the current Police Department in order to maintain and provide future law enforcement services.

Project Rationale

The department is operating at 185% above capacity. The City of North Port is rapidly growing in population, commercial business and entertainment venues. This growth is causing an increase in service levels across the entire operations of the Police Department. The need to expand the police department is immediate. There are other proposed Capital Improvement Projects (CIP) currently that will help reduce the amount of expansion and renovation needed for the current Police Department facility. One current project is CIP PD21PE, which is to create and standalone two-story Property Evidence and Crime Scene building that will also accommodate a 911 Telecommunications and an Emergency Operation Center.

Funding Strategy

The project funding is to be determined.

Per Commission at the July 20, 2021 Budget Workshop this project was unfunded, and no funds would be rolled into FY 2022.

Expenditures To Date \$65,168

Operation Budget Impact

Operating costs will be determined upon design completion.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2023	65,168
CONSTRUCTION	10/2025 - 09/2027	33,000,000
Total Budgetary Cost Estimate:		33,065,168

Means of Financing

Funding Source	Amount
GENERAL FUND	53,000
SURTAX	12,168

Total Programmed Funding: 65,168
Future Funding Requirements: 33,000,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PD21DT | **Title:** Public Safety Driving Track | **Status:** Existing CIP Project
Category: Public Safety - Police | **Department:** POLICE DEPARTMENT | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
200,000	200,000	0	0	0	0	0	3,500,000

Strategic Pillar

Safe Community

Project Description

Staff is recommending the driving track located on Price Boulevard be brought up to meet today's standards of the Florida Department of Law Enforcement.

Project Rationale

In the 1990's, a certified law enforcement driving track was constructed for the purpose of law enforcement driver training for local law enforcement. The driving track does not meet today's Florida Department of Law Enforcement (FDLE) standards. The current driving track is certified under a "grandfather" clause with the state and any changes or addition to the track will break the grandfather clause a new driving track 300 x 600 would have to be constructed to meet today's FDLE standards. In 2019, the Sarasota County School Board and the City of North Port canceled a Usage and Maintenance Agreement, and the property was turned back over to the City of North Port. It is the intention to have the current driving track land located next to our City Utilities Department become a public safety complex to where Police and Fire, both local and surrounding, can utilize the driving track for training purposes.

Funding Strategy

Requesting this project to be funded by Surtax.

Expenditures To Date \$168,461

Operation Budget Impact

Operating costs will be determined upon completion of planning and design.

Project Image

Schedule of Activities



Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	200,000
CONSTRUCTION	10/2025 - 09/2027	3,500,000

Total Budgetary Cost Estimate: 3,700,000

Means of Financing

Funding Source	Amount
SURTAX	200,000

Total Programmed Funding: 200,000

Future Funding Requirements: 3,500,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PD21LP | **Title:** License Plate Readers | **Status:** Existing CIP Project
Category: Public Safety - Police | **Department:** POLICE DEPARTMENT | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,200,000	1,200,000	0	0	0	0	0	0

Strategic Pillar

Safe Community

Project Description

Installation and implementation of Automatic License Plate Readers throughout the city.

Project Rationale

Staff is recommending the expansion of the use of Automatic License Plate Readers (ALPR's) throughout the city. ALPR's have proven to enhance safety to the community and law enforcement by providing immediate alerts when wanted vehicles or people are located with the potential to prevent crime. ALPR's further provide strong leads to investigators when a vehicle is used in the commission of a crime within the city, which could lead to quickly identifying suspects and locating loved ones who have been reported missing (silver alerts, abductions, etc.). There will be approximately twenty-three (23) selected site locations for fixed ALPR's throughout the city. The selected locations would capture vehicles traveling in and out of the city through the main points of travel. Staff is recommending a two-phase implementation approach that will include equipment, software installation and infrastructure. For Fiscal Years 2020-2021 approximately thirteen (13) site locations will be installed and in Fiscal Years 2021-2022, approximately ten (10) additional site locations and the data center where the ALPR and other various camera systems throughout the city such as but not limited to: city parks and city facilities will be monitored. The data center will be located at the Headquarters of the Police Department and will be operated by current staff. There will be some minor construction needed to complete the data center and the cost to include furniture and computer equipment and software has been included in the total PD21LP project from inception.

Funding Strategy

Requesting this project be funded by Surtax.

Expenditures To Date \$788,967

Operation Budget Impact

Operating impacts include implementation of equipment and license fees per camera, which includes software and updates.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2023	1,200,000
Total Budgetary Cost Estimate:		1,200,000

Means of Financing

Funding Source	Amount	
SURTAX	1,200,000	
Total Programmed Funding:		1,200,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PD21PE | **Title:** Property Evidence - EOC Dispatch Building | **Status:** Existing CIP Project
Category: Public Safety - Police | **Department:** POLICE DEPARTMENT | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,850,000	1,850,000	0	0	0	0	0	15,700,000

Strategic Pillar

Safe Community

Project Description

Planning, design, and construction of a building for multi-use of Police Department Units.

Project Rationale

The Department is operating at 185% above its current capacity. The City of North Port is rapidly growing in population, commercial business and entertainment venues. The growth of these areas is causing an increase in service levels across the entire operations of the Police Department. The need to expand the Police Department is immediate, however, funding for what is needed to expand the current Police Department or new facility would not be available until Fiscal Years 2025-2029. Staff has continued to explore ideas to accommodate space needs until appropriate funding is available for an expansion or new facility. The Police Department is recommending, based on commission direction to construct a one to two-story building on city owned land. The one/ two-story design would house Crime Scene and Property Evidence, 911 Telecommunication center and the City's Emergency Operation Center. Staff has selected an architectural firm for a multi-phase design build. The architectural firm will include creating the design, needs, cost and material breakdown and executing the build/construction of a new two-story Police Department Facility to house Telecommunication, Emergency Operations Center, Crime Scene and Property Evidence. Research will also include costs for renovations of the current headquarters. It is important to provide the full impact costs of this project which should include the costs of renovating the areas of the current headquarters that would become vacant once staff is moved into a new facility.

Funding Strategy

Requesting to be funded by Surtax.

Expenditures To Date \$0

Operation Budget Impact

Operating costs will be determined upon design completion.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2024	17,400,000
STUDY		150,000
Total Budgetary Cost Estimate:		17,550,000

Means of Financing

Funding Source	Amount
SURTAX	1,850,000
Total Programmed Funding:	1,850,000
Future Funding Requirements:	15,700,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PD22WPS | **Title:** Complete and furnish space in the Public Safety Building at Wellen Park | **Status:** Existing CIP Project

Category: Public Safety - Police | **Department:** POLICE DEPARTMENT | **LMS:**

Comprehensive Plan Information

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
250,000	250,000	0	0	0	0	0	0

Strategic Pillar

Safe Community

Project Description

A Public Safety Building is being constructed in the Wellen Park Community for both Police and Fire.

Project Rationale

The Police Department continues to struggle with needed space at the Police Department's main headquarters. Currently, a Public Safety Building is being constructed in the Wellen Park Community that will serve both police and fire personnel and equipment. Part of the Principles of Agreement between the City of North Port and the Wellen Park District was to construct 6,000 square feet of office space for the law enforcement side of the building. Of the 6,000 square feet (sqft) 1,200 sqft was to be left as a shell for future expansion and would require the City to finish the interior construction and furnishings for the remaining 1,200 sqft. The Police Department is requesting that the shell be completed now while it is under construction and furnished due the tremendous growth of our department is facing. This additional space, if fully constructed and furnished, will give the department a little breathing until a new headquarters or expansion of the current headquarters is completed. This will allow us to maintain effective operations and police services to our community.

Funding Strategy

The project is funded with Law Enforcement Impact Fees.

Expenditures To Date \$228,699

Project Complete.

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2022	200,000
EQUIPMENT	10/2021 - 09/2022	50,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount
LAW ENF IMPACT FEE FUND	250,000
Total Programmed Funding:	250,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: PD23SH | **Title:** Public Safety Training Complex - Shootouse | **Status:** Existing CIP Project
Category: Public Safety - Police | **Department:** POLICE DEPARTMENT | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	850,000

Strategic Pillar

Safe Community

Project Description

This is intended to be in the public safety training complex for Police simmunition training. Project F15FPT was the beginning of this joint effort between Fire and Police for a multiuse training facility. Due to shortfall of funding, this projects funding allocation was transferred to the Fire Tower for completion of their project.

Project Rationale

Funding Strategy

The project funding is to be determined.

Expenditures To Date \$0

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2024	100,000
CONSTRUCTION	10/2022 - 09/2024	750,000
Total Budgetary Cost Estimate:		850,000

Means of Financing

Funding Source	Amount
Total Programmed Funding:	0
Future Funding Requirements:	850,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: FM22CC **Title:** Replace HVAC Chillers **Status:** Existing CIP Project

Category: Public Works - Facilities Maintenance **Department:** ADMINISTRATION & MGMT **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
590,420	590,420	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Replacement of two HVAC chiller units used to cool City Hall and the Police Department buildings.

Project Rationale

The chiller units are at end of service life. The replacement of the chiller units with updated, more efficient units will reduce energy consumption as well maintenance and repair costs. The estimated annual savings in energy and repair are \$50,000.

Funding Strategy

This expenditure is from the General Fund although specific funding has not been identified for this project.

Expenditures To Date \$0

Operation Budget Impact

Annual savings in energy and repair estimated at \$50,000.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
EQUIPMENT	10/2021 - 09/2022	590,420
Total Budgetary Cost Estimate:		590,420

Means of Financing

Funding Source	Amount
GENERAL FUND	590,420
Total Programmed Funding:	590,420
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R15PW1/U15PW1 **Title:** Price Boulevard Widening Phase I **Status:** Existing CIP Project

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:** A

Comprehensive Plan Information

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: Yes **Project Need:** N/A **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
7,487,150	7,487,150	0	0	0	0	0	57,000,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This Project is to design and prepare engineering plans, specifications and estimates for competitive bidding to Award a Contract for the acquisition of land for stormwater ponds, dark fiber installation, and construction needed to expand Price Boulevard to 5 lanes within the existing 100-foot right-of-way between Sumter Boulevard and Toledo Blade Boulevard.

Project Rationale

Project also includes water and reclaimed water. Staff will evaluate potential financing.

Funding Strategy

This Project is partially funded with the following sources: Escheated Lots, Transportation Impact Fees, Surtax, and Utilities. Alternative funding sources are being pursued for the remainder of the Project costs.

Expenditures To Date \$3,685,733

Operation Budget Impact

The operating impact of this project includes the addition of general maintenance and electrical for streetlights. Future maintenance costs for utilities include the water line and hydrants, and will be calculated when design is complete. Debt service is the potential financing.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2014 - 09/2025	3,467,530
LAND ACQUISITION	10/2014 - 09/2025	2,000,000
CONSTRUCTION	10/2014 - 09/2026	59,019,620
Total Budgetary Cost Estimate:		64,487,150

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	100,000
SEWER CAPACITY FEE FUND	52,260
ESCH LOT-LAND/FUTURE PROJ	1,850,000
SURTAX	850,000
UTILITY REVENUE FUND	731,890
NP TRANSPORT IMPACT FEES	3,903,000

Total Programmed Funding: 7,487,150
Future Funding Requirements: 57,000,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R16TTP | **Title:** Tamiami Trail Parking - South | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
33,394	33,394	0	0	0	0	0	1,130,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is for the construction of a series of linear parking spaces along the Tamiami Trail frontage road, south of US 41 between Bolander Terrace and North Port Boulevard, and Landover Terrace and Almonte Terrace.

Project Rationale

It is anticipated to provide angle parking similar to the angle parking on the north side of US 41, west of Pan American Boulevard.

Funding Strategy

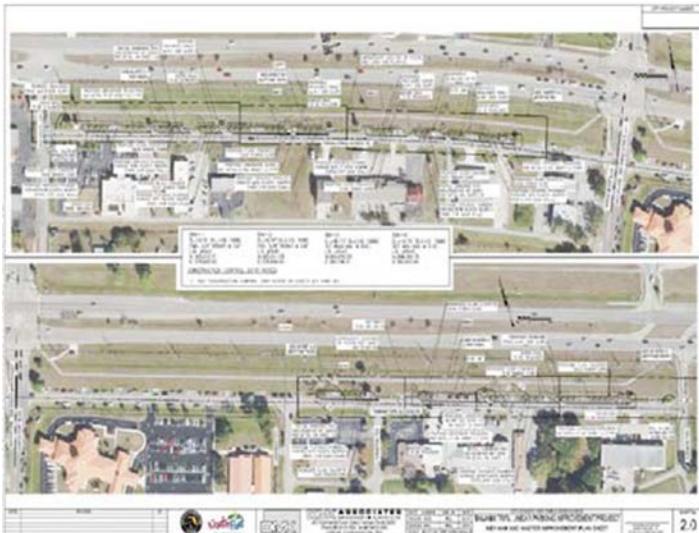
Project funding is from Surtax. This Project will not move forward if additional funding is not secured.

Expenditures To Date \$33,394

Operation Budget Impact

The operating impact of this project will include litter pick up and landscape maintenance. Periodically, the parking stripes will need to be repainted and asphalt repairs made.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	33,394
CONSTRUCTION	10/2022 - 09/2023	1,130,000
Total Budgetary Cost Estimate:		1,163,394

Means of Financing

Funding Source	Amount
SURTAX	33,394
Total Programmed Funding:	33,394
Future Funding Requirements:	1,130,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R18PBT **Title:** Tropicaire Boulevard Pedestrian and Bicycle Ways Shared-Use Path **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: Yes **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
439,262	439,262	0	0	0	0	0	4,515,547

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design and construct a sidewalk/path on the south side of Tropicaire Boulevard from Toledo Blade Boulevard to Van Camp Street to provide safety for children, pedestrians and bicyclists. Design is complete for the section from Toledo Blade Boulevard to Ponce de Leon Boulevard. Design is needed from Ponce de Leon Boulevard to Van Camp Street.

Project Rationale

The Project will provide safety for children, pedestrians, and bicyclists. This includes a pedestrian bridge over the waterway.

Funding Strategy

Project funding is from Surtax. The project will not move forward per the City Commission at the 09/06/2022 City Commission Workshop.

Est. Design for Ponce de Leon Boulevard to Van Camp Street: \$ 296,150
 Est. Construction from Toledo Blade Boulevard to Van Camp Street: \$5,990,065

Expenditures To Date \$439,262

Operation Budget Impact

The operating impact of this Project will include finished mowing costs and path repairs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2017 - 09/2023	735,412
CONSTRUCTION	10/2019 - 09/2023	4,219,397
Total Budgetary Cost Estimate:		4,954,809

Means of Financing

Funding Source	Amount	
SURTAX	439,262	
Total Programmed Funding:		439,262
Future Funding Requirements:		4,515,547

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R19BRR **Title:** R19BRR - Bridge Repair & Maintenance **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:**

Comprehensive Plan Information

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
667,974	667,974	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual project for rehabilitation of City bridges. The Department of Public Works identified the bridge at Pan American Boulevard and the Cocoplum Waterway for rehabilitation with design in Fiscal Year 2021 and construction in Fiscal Year 2022.

Project Rationale

City bridges are inspected annually by the Florida Department of Transportation and a report is provided. Deficiencies identified in the report are reviewed and corrective actions are taken by the City.

Funding Strategy

This Project is funded by Surtax.

Expenditures To Date \$125,093

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2021	151,000
CONSTRUCTION	10/2021 - 09/2023	516,974
Total Budgetary Cost Estimate:		667,974

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	291,974	
SURTAX	376,000	
Total Programmed Funding:		667,974
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R19SPR | **Title:** Sidewalks - Price Boulevard | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
202,423	202,423	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construct an 8' wide sidewalk along the north side of Price Boulevard from Atwater Drive to Barcelona Drive.

Project Rationale

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents. Each year, funding is appropriated to design and construct sidewalks and pedestrian bridges to provide safe pedestrian travel primarily within a 2-mile radius of schools, and secondarily, on all arterial and collector roads.

Funding Strategy

This Project is funded by Surtax.

Expenditures To Date \$202,423

Project Complete.

Operation Budget Impact

The operating impact of this Project will include finished mowing costs and sidewalk repairs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2021	13,920
CONSTRUCTION	10/2020 - 09/2022	188,503
Total Budgetary Cost Estimate:		202,423

Means of Financing

Funding Source	Amount	
SURTAX	202,423	
Total Programmed Funding:		202,423
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R19TRR | **Title:** Tropicaire Boulevard Road Reconstruction | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,922,423	3,922,423	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This Project will reconstruct the roadway and make drainage improvements on Tropicaire Boulevard from Van Camp Street to Toledo Blade Boulevard.

Project Rationale

Tropicaire Boulevard is showing signs of pavement failure, including base failure. The Project will include field investigation of the base material's current condition along Tropicaire Boulevard, and identification of areas that will require full depth pavement reconstruction and areas that will require only mill and fill. Analysis of existing drainage conditions and drainage infrastructure will also be included in the scope of the work. A reconstruction plan for the entire corridor of Tropicaire Boulevard from Van Camp Street to Toledo Blade Boulevard will indicate: areas that will require full depth pavement reconstruction; areas that will need only mill and fill; and required drainage improvements. This Plan will be provided for a contractor to bid on the work.

Funding Strategy

Project funding is from Surtax and the Road and Drainage District.

Expenditures To Date \$1,927,103

Operation Budget Impact

Reconstructing the areas that currently have base failure will minimize future expenditures in maintenance of Tropicaire Boulevard like asphalt repairs and shoulder rehabilitation. The drainage improvements will extend the useful life of the road.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2018 - 09/2023	3,922,423
Total Budgetary Cost Estimate:		3,922,423

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	1,268,783
SURTAX	2,653,640
Total Programmed Funding:	3,922,423
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R19TTP | **Title:** Tamiami Trail Parking - North | **Status:** Existing CIP Project

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**

LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
47,380	47,380	0	0	0	0	0	1,200,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This Project is for the construction of a series of linear parking spaces along the Tamiami Trail frontage road, north of US 41 between North Port Boulevard and Espanola Drive.

Project Rationale

It is anticipated to provide roughly 74 angled pervious concrete parking spaces.

Funding Strategy

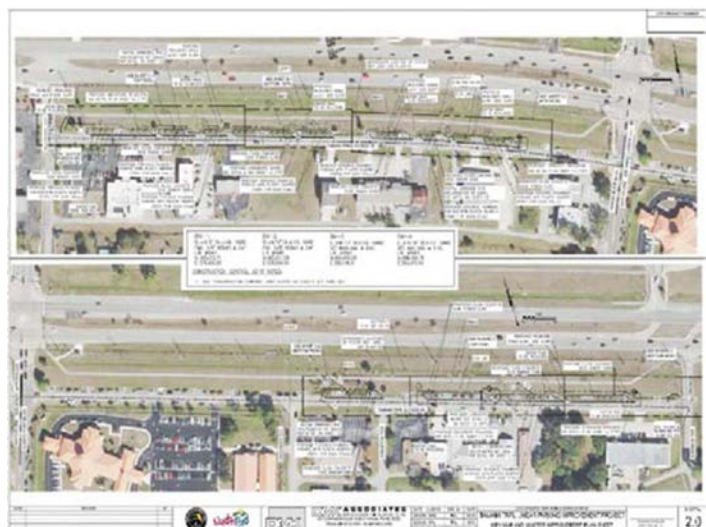
Project funding is from Surtax but will not move forward unless funding to complete the project is secured.

Expenditures To Date \$47,380

Operation Budget Impact

The operating impact of this Project will include litter pick up and landscape maintenance. Periodically, the parking stripes will need to be repainted and asphalt repairs made.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2021	47,380
CONSTRUCTION	10/2020 - 09/2023	1,200,000
Total Budgetary Cost Estimate:		1,247,380

Means of Financing

Funding Source	Amount	
SURTAX	47,380	
Total Programmed Funding:		47,380
Future Funding Requirements:		1,200,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20DSI | **Title:** Drainage System Improvements | **Status:** Existing CIP Project
Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

CIE Project: N/A | **Capital Improvement:** | **District:** | **Project Location**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,614,560	1,614,560	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure in Grid 307, Pan American Boulevard seawall at Jeffrey Lake, Talbot Street outfall, Talbrook Road and Mayland Street stormwater pipes.

Project Rationale

This includes pipe replacement, outfall piping and culvert installation, and rehabilitation of swales, retention ditches and canals. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

Funding Strategy

This Project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$1,005,780

Operation Budget Impact

This Project is an enhancement and improvement to the existing stormwater drainage system. Operational and economic efficiencies will be realized from the improvements to this stormwater drainage system.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2023	1,614,560
Total Budgetary Cost Estimate:		1,614,560

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	701,400
SURTAX	913,160
Total Programmed Funding:	1,614,560
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20FAC | **Title:** Public Works Facility Phase II | **Status:** Existing CIP Project
Category: Public Works - Facilities Maintenance | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
8,637,317	852,317	575,590	7,209,410	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Phase II is anticipated for construction in 2024, and includes buildings for personnel and storage of equipment and supplies, parking areas and an outdoor Fleet Management Division repair facility. The buildings for personnel and storage of equipment and supplies are proposed to be built on Road and Drainage District property directly east of the current facility.

Project Rationale

Phase I of the Public Works Facility Master Site Plan was completed in 2012 with construction of the Fleet/Administration building and parking areas. The existing modular buildings that house the Facilities Maintenance Division and Solid Waste Division staff, and the dated building that houses the Operations and Maintenance Division staff would be removed and additional stormwater and parking areas would be constructed on the current site. New personnel and storage buildings would be constructed on the Road and Drainage District property east of the Phase I facility. A Preliminary Space Needs Assessment was completed in 2010 and a Master Design Concept was completed in 2011, but both would need to be revised with current information.

Funding Strategy

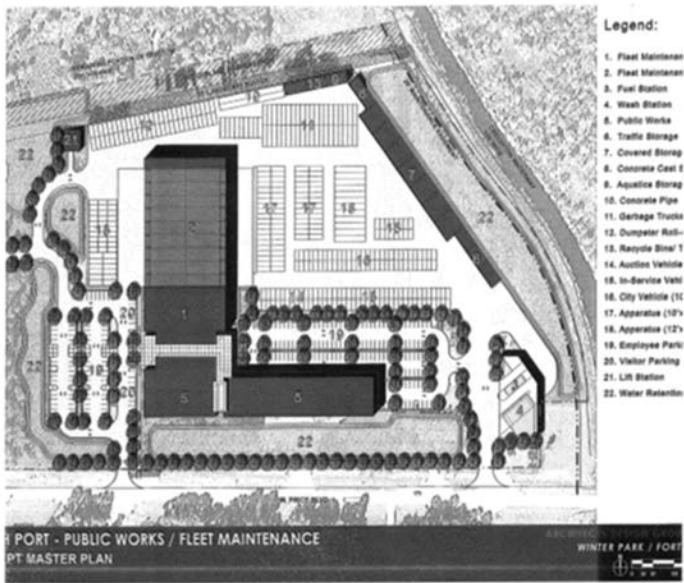
This Project is funded by Road & Drainage District funds, Solid Waste District funds, Fleet Management Funds and General Government Impact Fees.

Expenditures To Date \$36,438

Operation Budget Impact

When the Project has appropriated funding, any operating impacts will be determined at that time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2022	302,317
CONSTRUCTION	10/2023 - 09/2025	8,335,000
Total Budgetary Cost Estimate:		8,637,317

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	5,446,841
GENERAL GOV'T IMPACT FEES	616,036
FLEET MANAGEMENT	75,000
SOLID WASTE DISTRICT	2,499,440

Total Programmed Funding: 8,637,317
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20HCI **Title:** Hillsborough/Cranberry Intersection Improvements **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:** N/A

Comprehensive Plan Information

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,143,630	546,200	2,597,430	0	0	0	0	82,030

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The City of North Port and Charlotte County entered into an Interlocal Agreement for the Study, Design, and Construction of intersection improvements at Hillsborough Boulevard and Cranberry Boulevard. The Intersection Alignment Study is was completed in Fiscal Year 2021. The Design/Permitting Phase will identify land acquisition and will begin in Fiscal Year 2022 with completion anticipated in Fiscal Year 2023.

Project Rationale

Project costs are split 50/50 between the City of North Port and Charlotte County. Study costs are \$141,170 and Design costs are \$389,160. The draft study has estimated construction costs at \$2,694,130.

In the current Appropriated to Date the City has appropriated \$546,200 and the funds from Charlotte County is \$71,200 for the Study costs. In FY 2022 the City will receive \$194,580 from Charlotte County for the Design costs.

Funding Strategy

This project is funded by Road & Drainage District funds, Surtax funds, ARPA funds, and funding by Charlotte County (Outside Agency).

Expenditures To Date \$220,448
Reimbursement To Date \$71,196

Operation Budget Impact

Future operating costs will be determined after the project design is determined.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	389,160
CONSTRUCTION	10/2022 - 09/2024	2,694,100
OTHER	10/2019 - 09/2021	142,400
Total Budgetary Cost Estimate:		3,225,660

Means of Financing

Funding Source	Amount
OUTSIDE AGENCY	1,516,350
ROAD & DRAINAGE DISTRICT	200,000
FEDERAL FUNDING	1,302,280
SURTAX	125,000

Total Programmed Funding: 3,143,630
Future Funding Requirements: 82,030

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20MPA | **Title:** US 41 Multimodal Path Amenities Design | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
250,000	250,000	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Commission directed amenities such as shade structures, benches, trash receptacles, bicycles racks, lighting and landscaping be added to the multi-modal path constructed by the Florida Department of Transportation between Tuscola Boulevard and Ortiz Boulevard. The Commission directed that the department of Public Works plan to install a greater ratio of trees than benches for this project.

Project Rationale

Funding this project for completion will provide greater appeal for the public to utilize the multimodal path and its amenities between Tuscola Boulevard and Ortiz Boulevard. This project will be funded by \$250,000 of surtax funds as approved by the Commission.

Funding Strategy

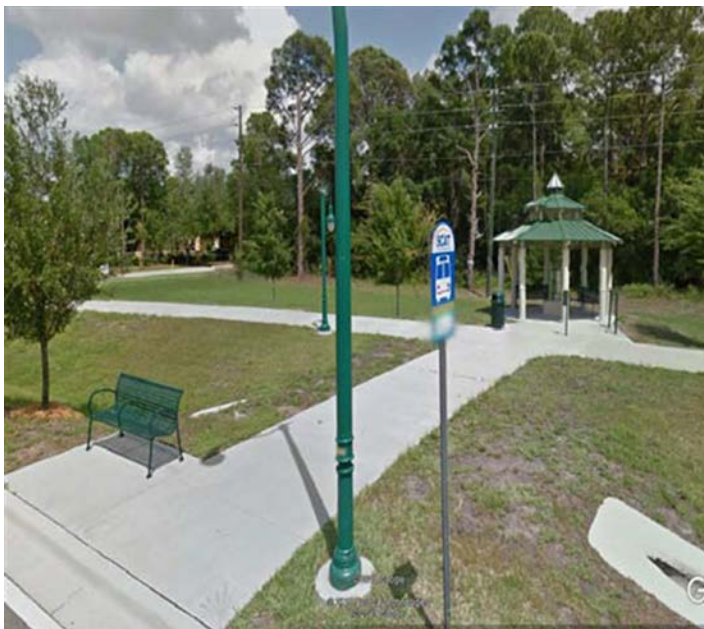
Initial project funding was from Surtax but per Commission direction \$48,754 is being reallocated to the Tropicaire Blvd. Road Reconstruction Project R19TRR, and \$66,446 is being reallocated to the Tropicaire Blvd. Pedestrian/Bicycle Shared-Use Path Project R18PBT.

Expenditures To Date \$0

Operation Budget Impact

Operating impact will be determined after project design is completed.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2022	17,440
CONSTRUCTION	10/2020 - 09/2023	232,560
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount
SURTAX	250,000
Total Programmed Funding:	250,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20PTS | **Title:** Price Traffic Signal at High School | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
834,129	834,129	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

A Warrant Study was completed and indicated a signal was warranted for Price Boulevard and North Port High School/Heron Creek Middle School Driveway Entrances. Additional funds are proposed for the traffic signal construction in Fiscal Year 2022. Pursuant to City Commission direction, staff has discussed financial participation with the Sarasota County School Board but have not been successful in getting any confirmation.

Project Rationale

The traffic signal will moderate vehicle traffic from the High School and Middle School.

Funding Strategy

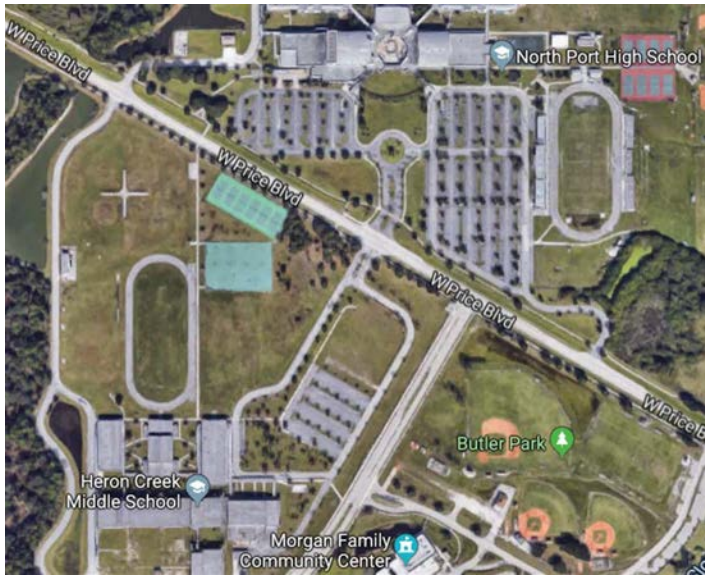
This project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$107,029

Operation Budget Impact

Operating impacts include the maintenance and electricity of the traffic signal.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2022	125,000
CONSTRUCTION	10/2020 - 09/2022	709,129
Total Budgetary Cost Estimate:		834,129

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	796,342
SURTAX	37,787
Total Programmed Funding:	834,129
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20RRH | **Title:** 2020 - Road Rehabilitation | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,914,607	3,914,607	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Resurfacing, surface rejuvenation, micro-surfacing and crack sealing of various public roads with the City limits.

Project Rationale

This is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions and includes replacing deteriorated corrugated metal pipe cross drains.

Funding Strategy

This Project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$3,463,786

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2019 - 09/2023	3,914,607
Total Budgetary Cost Estimate:		3,914,607

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	2,373,527
SURTAX	1,541,080
Total Programmed Funding:	3,914,607
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R20S08 **Title:** Rehabilitation of Water Control Structure 108 **Status:** Existing CIP Project
Category: Public Works - Drainage **Department:** ROAD & DRAINAGE **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,399,764	2,399,764	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design, permit, and reconstruct Water Control Structure (WCS) 108 located on Cocoplum Waterway just west of Collingswood Boulevard. Design was started in Fiscal Year 2020 and construction is anticipated to start in Fiscal Year 2021.

Project Rationale

The existing structure is deteriorated. The proper operation of this gated structure is critical for releasing water into lower segments of the Cocoplum Waterway for potable supply and for flood control. Design is scheduled for Fiscal Year 2020 and construction to begin in Fiscal Year 2021.

Funding Strategy

Project is funded by Road and Drainage District funds and Surtax funds.

Expenditures To Date \$2,399,764

Project Complete

Operation Budget Impact

The operating impact of this project will include electrical costs for automated motorized gates with telemetry, and will be determined during the construction phase.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2021	200,000
CONSTRUCTION	10/2020 - 09/2022	2,199,764
Total Budgetary Cost Estimate:		2,399,764

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	689,764
SURTAX	1,710,000
Total Programmed Funding:	2,399,764
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21BRR **Title:** 2021 Bridge Rehabilitation and Repair **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:** N/A

Comprehensive Plan Information

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
585,897	585,897	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual Project for Rehabilitation of City Bridges. The Department of Public Works identified the bridge at North Port Boulevard and the Cocoplum Waterway for Rehabilitation with Design in Fiscal Year 2021 and construction in Fiscal Year 2022.

Project Rationale

City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

Funding Strategy

This Project is funded by Surtax.

Expenditures To Date \$185,549

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2021	165,000
CONSTRUCTION	10/2021 - 09/2023	420,897
Total Budgetary Cost Estimate:		585,897

Means of Financing

Funding Source	Amount	
SURTAX	585,897	
Total Programmed Funding:		585,897
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21DSI | **Title:** Drainage System Improvements | **Status:** Existing CIP Project

Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,350,679	1,350,679	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. Work will include finishing Grid 307, starting Grid 204 east of Salford, and rehabilitating the swale on the west side of South Salford Boulevard from McCracken Avenue to Nemo Avenue.

Project Rationale

This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

Funding Strategy

This Project is funded by Surtax and Road and Drainage District funds.

Expenditures To Date \$576,496

Operation Budget Impact

Operational savings will be estimated as the Project is developed.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2020 - 09/2023	1,350,679
Total Budgetary Cost Estimate:		1,350,679

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	308,647
SURTAX	1,042,032
Total Programmed Funding:	1,350,679
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21RRH | **Title:** 2021 Road Rehabilitation | **Status:** Existing CIP Project
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
5,103,350	5,103,350	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Resurfacing, surface rejuvenation, micro-surfacing and crack sealing of various public roads with the City limits.

Project Rationale

This project is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions.

Funding Strategy

This project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$3,396,789

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2020 - 09/2023	5,103,350
Total Budgetary Cost Estimate:		5,103,350

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	2,521,350
SURTAX	2,582,000
Total Programmed Funding:	5,103,350
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21S13 | **Title:** Water Control Structure 113 | **Status:** Existing CIP Project
Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: No | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,960,000	1,207,500	2,752,500	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design, permit and reconstruct Water Control Structure (WCS) 113 located on the Snover Waterway east of the Myakkahatchee Creek. Design will start in Fiscal Year 2021 with construction anticipated to start in Fiscal Year 2022.

Project Rationale

The entire structure is extremely deteriorated and in need of replacement. The proper operation of this gated structure is critical for releasing water from the Snover Waterway into the Myakkahatchee Creek. Design is scheduled for Fiscal Year 2021 and construction for Fiscal Year 2022.

Funding Strategy

Project design is funded by Road and Drainage District funds.

Expenditures To Date \$74,331

Operation Budget Impact

The operating impact of this project will include electrical costs for automated motorized gates with telemetry, and will be determined during the construction phase.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2021	290,000
CONSTRUCTION	10/2021 - 09/2023	3,670,000
Total Budgetary Cost Estimate:		3,960,000

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	3,960,000

Total Programmed Funding: 3,960,000
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21S14 | **Title:** Water Control Structure 114 | **Status:** Existing CIP Project
Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,232,996	2,232,996	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design, permit, and reconstruct Water Control Structure (WCS) 114 located on the Snover Waterway at North Salford Boulevard. Design proposed to start in Fiscal Year 2022 and construction is anticipated to start in Fiscal Year 2023.

Project Rationale

The entire structure is extremely deteriorated and in need of replacement.

Funding Strategy

This project is funded by Road and Drainage District funds and Surtax.

Expenditures To Date \$0

Operation Budget Impact

No operational impact expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2022	203,000
CONSTRUCTION	10/2020 - 09/2023	2,029,996
Total Budgetary Cost Estimate:		2,232,996

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	203,000	
SURTAX	2,029,996	
Total Programmed Funding:		2,232,996
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21SWD | **Title:** Sidewalk and Pedestrian Bridge - Woodhaven Drive | **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

CIE Project: Yes | **Capital Improvement:** | **District:** | **Project Location**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,136,708	1,136,708	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construct a 5' wide sidewalk along the north side of Woodhaven Drive from its easterly terminus to Haberland Boulevard to include a pedestrian bridge over the Bass Point Waterway. Design will begin in Fiscal Year 2021 and construction in Fiscal Year 2022.

Project Rationale

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents.

Funding Strategy

This Project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$117,573

Operation Budget Impact

The operating impact of this Program will include finished mowing costs and sidewalk repairs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2021	120,000
CONSTRUCTION	10/2021 - 09/2023	1,016,708
Total Budgetary Cost Estimate:		1,136,708

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	848,908
SURTAX	287,800
Total Programmed Funding:	1,136,708
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R21WSE | **Title:** Welcome Sign on East US 41 | **Status:** Existing CIP Project

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	237,600

Strategic Pillar

Quality of Life

Project Description

Design and construct a City of North Port welcome sign at the City's boundary on east US 41.

Project Rationale

During the US 41 widening project, the City of North Port's welcome sign on the eastern edge of the City was removed. This new sign will improve City gateway features, serving as a welcome to the City and delineating where the City boundary begins. This project will not move forward until funding is secured.

Funding Strategy

Fiscal year 2021 City Manager Recommended funding was from Surtax but per Commission direction, \$117,600 is being reallocated to the Tropicaire Blvd.

Pedestrian/Bicycle Shared-Use Path Project R18PBT.

CM Recommended Allocation \$117,600
Transfer to R18PBT (\$117,600)
Adjusted Allocation \$0

Expenditures To Date \$0

Operation Budget Impact

The operating impact will be determined at project design.

Impact Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Operating Expenditures	0	0	1,000	1,000	1,000
Total Operating Budget Impacts	0	0	1,000	1,000	1,000

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	12,700
CONSTRUCTION	10/2021 - 09/2023	224,900
Total Budgetary Cost Estimate:		237,600

Means of Financing

Funding Source	Amount	
Total Programmed Funding:		0
Future Funding Requirements:		237,600

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22CTP **Title:** Citywide Tree Planting **Status:** New Request

Category: Public Works - Drainage **Department:** BUILDING **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:** N/A

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
368,983	168,983	50,000	50,000	50,000	50,000	0	0

Strategic Pillar

Environmental Resiliency & Sustainability

Project Description

Annual project for the tree removal, relocation, and planting program for Public Right of Ways and City Parks. The tree planting program is already in place, and will be continued annually. Tree are planted throughout the year as needs and locations are identified.

Project Rationale

This includes tree removal, relocation and plantings. These improvements are part of a viable tree planting program to maintain a healthy urban forest.

Funding Strategy

This Project is funded by Tree Funds.

Expenditures To Date: \$0

Operation Budget Impact

The operating impact of this project will include tree maintenance and will be determined during the planting phase.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
LANDSCAPING	10/2021 - 09/2023	368,983
Total Budgetary Cost Estimate:		368,983

Means of Financing

Funding Source	Amount
TREE FUND	265,000
ROAD & DRAINAGE DISTRICT	103,983
Total Programmed Funding:	368,983
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22DSI | **Title:** Drainage System Improvements | **Status:** Existing CIP Project
Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,444,677	1,444,677	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. Work will include starting Grid 204 west of Salford, and the continued surveying of the Cocoplum Waterway.

Project Rationale

This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

Funding Strategy

This Project is funded by Surtax and Road and Drainage District funds.

Expenditures To Date \$238,390

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2023	1,444,677
Total Budgetary Cost Estimate:		1,444,677

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	564,777	
SURTAX	879,900	
Total Programmed Funding:		1,444,677
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22I75 **Title:** I-75 Interchange Road Infrastructure Improvements (Toledo Blade Blvd) **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
500,000	500,000	0	0	0	0	0	2,000,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construct a traffic signal on Toledo Blade Boulevard at the I-75 northbound entrance and exit ramps. Planning and design in Fiscal Year 2022 and construction in Fiscal Year 2023.

Project Rationale

There are extremely long queues in the morning and evening peak hours at the I-75 interchange at Toledo Blade Boulevard creating unsafe conditions. The installation of the traffic signal can greatly improve the operations and safety of this interchange.

Funding Strategy

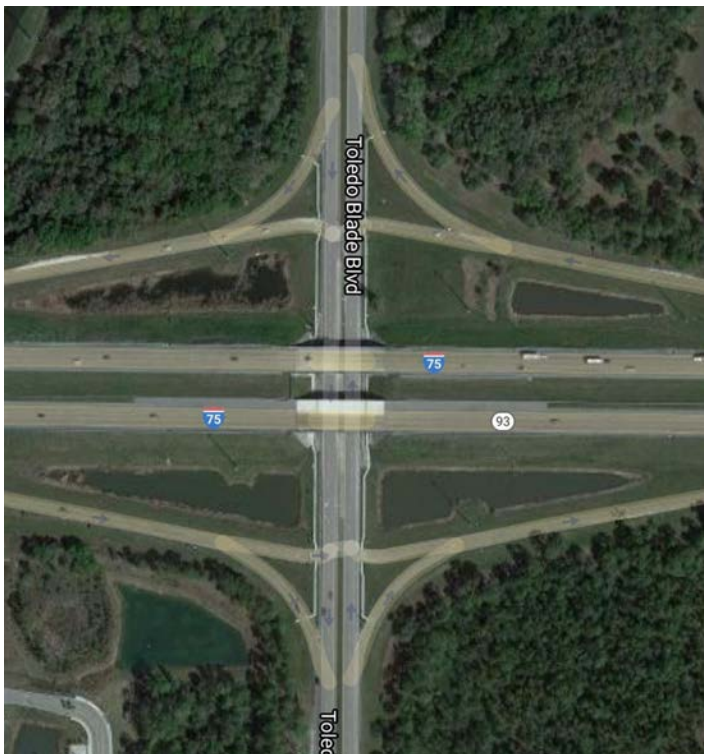
As the Florida Department of Transportation (FDOT) will not have this improvement on their project list until at least 2027, the quickest alternative is for the City to move forward with design and apply for construction grants including FDOT Local Agency Program (LAP) funding. Surtax has been allocated for the Plan/Design/Engineering phase.

Expenditures To Date \$0

Operation Budget Impact

Operational impacts include signal maintenance.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	500,000
CONSTRUCTION	10/2022 - 09/2023	2,000,000
Total Budgetary Cost Estimate:		2,500,000

Means of Financing

Funding Source	Amount	
SURTAX	500,000	
Total Programmed Funding:		500,000
Future Funding Requirements:		2,000,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22I75S **Title:** I-75 Interchange Road Infrastructure Improvements (Sumter Blvd) **Status:** Existing CIP Project - Revised Request

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
500,000	500,000	0	0	0	0	0	2,000,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construct a traffic signal on Sumter Boulevard at the I-75 northbound entrance and exit ramps. Planning and design in Fiscal Year 2022 and construction in Fiscal Year 2023.

Project Rationale

There are extremely long queues in the morning and evening peak hours at the I-75 interchange at Sumter Boulevard creating unsafe conditions. The installation of the traffic signal can greatly improve the operations and safety of this interchange.

Funding Strategy

As the Florida Department of Transportation (FDOT) will not have this improvement on their project list until at least 2027, the quickest alternative is for the City to move forward with design and apply for construction grants including FDOT Local Agency Program (LAP) funding. Surtax has been allocated for the Plan/Design/Engineering phase.

Expenditures To Date \$0

Operation Budget Impact

Operational impacts include signal maintenance.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	500,000
CONSTRUCTION	10/2022 - 09/2023	2,000,000
Total Budgetary Cost Estimate:		2,500,000

Means of Financing

Funding Source	Amount	
SURTAX	500,000	
Total Programmed Funding:		500,000
Future Funding Requirements:		2,000,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22RDD **Title:** RDD-Land **Status:** Existing CIP Project - Revised Request

Category: Public Works - Drainage **Department:** ROAD & DRAINAGE **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,215,070	965,070	50,000	50,000	50,000	50,000	50,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The acquisition of land need to access drainage infrastructure.

Project Rationale

General Development Corporation sold parcels around drainage infrastructure such as water control structures and retention ditches without leaving land for maintenance access. There have been sufficient vacant parcels throughout the City available for access but with the City's growth, these parcels are being developed. Road and Drainage needs to acquire these parcels to have access for repair and maintenance of the drainage system.

Funding Strategy

The funding strategy is Road & Drainage District.

Expenditures To Date \$257,214

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
LAND ACQUISITION	10/2021 - 09/2027	1,215,070
Total Budgetary Cost Estimate:		1,215,070

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	1,215,070
Total Programmed Funding:	1,215,070
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22RRH | **Title:** Road Rehabilitation Program | **Status:** Existing CIP Project

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
7,161,210	7,161,210	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Resurfacing, surface rejuvenation, micro-surfacing and crack sealing of various public roads with the City limits.

Project Rationale

This project is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions.

Funding Strategy

This project is funded by Road & Drainage District funds and Surtax.

Expenditures To Date \$1,388,174

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2023	7,161,210
Total Budgetary Cost Estimate:		7,161,210

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	5,678,890	
SURTAX	1,482,320	
Total Programmed Funding:		7,161,210
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R22SPD **Title:** Ponce De Leon Boulevard Multi-Use Path **Status:** Existing CIP Project
Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
470,000	60,000	410,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construct a ten-foot wide multi-use path along the southeasterly right-of-way on Ponce De Leon Boulevard from Skyview Drive to Hornbuckle Boulevard. Design Fiscal Year 2022 and construct Fiscal Year 2023.

Project Rationale

Construction of sidewalks/multi-use paths is a priority of the City Commission and residents. Each year, funding is appropriated to design and construct sidewalks/multi-use paths to provide safe pedestrian travel primarily within a 2-mile radius of schools, and secondarily, on all arterial and collector roads. This section will continue the existing sidewalk on Ponce De Leon Boulevard that ends at Skyview Drive.

Funding Strategy

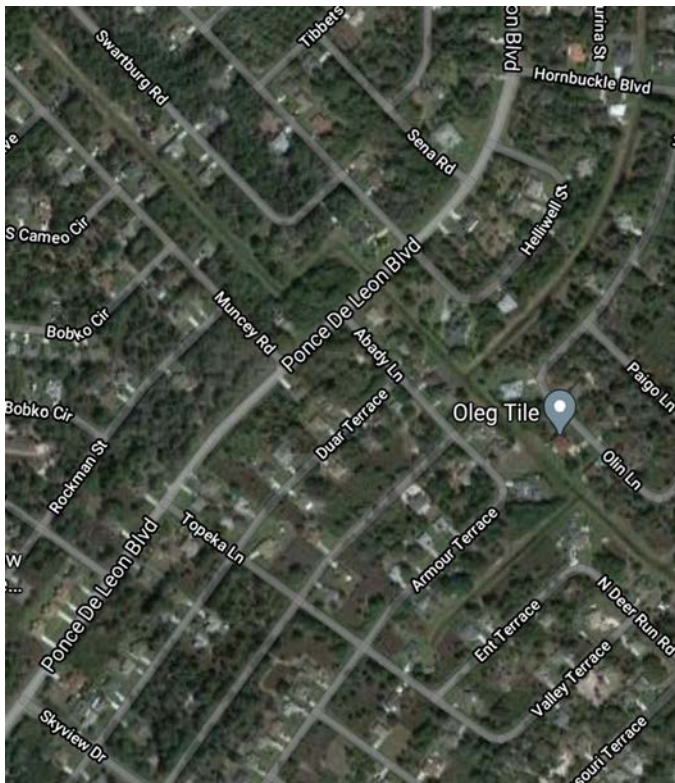
This project is funded by Road and Drainage Funds and Surtax Funds.

Expenditures To Date \$47,356

Operation Budget Impact

The operating impact of this Project will include finished mowing costs and sidewalk repairs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	60,000
CONSTRUCTION	10/2022 - 09/2023	410,000
Total Budgetary Cost Estimate:		470,000

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	176,400
SURTAX	293,600
Total Programmed Funding:	470,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23BRR | **Title:** 2023 Bridge Rehabilitation and Repair | **Status:** New Request
Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:** N/A
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
285,000	0	285,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual Project for Rehabilitation of City Bridges. The Department of Public Works identified the bridges in the City for Rehabilitation with Design in Fiscal Year 2023 and construction in Fiscal Year 2023.

Project Rationale

City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

Funding Strategy

This Project is funded by Surtax.
Expenditures To Date \$0

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	85,500
CONSTRUCTION	10/2022 - 09/2023	199,500
Total Budgetary Cost Estimate:		285,000

Means of Financing

Funding Source	Amount	
SURTAX	285,000	
Total Programmed Funding:		285,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23DCW | **Title:** 2023 Dredging of Cocoplum Waterway | **Status:** New Request

Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,700,000	0	200,000	0	1,500,000	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Consultant to provide design, permitting and limited construction services for the dredging of Cocoplum Waterway between WCS 106 and WCS 108

Project Rationale

Over time much silt and muck has accumulated in the Cocoplum Waterway between WCS 106 and WCS 108. A survey of the this waterway segment has been conducted in FY 2022.

Funding Strategy

This project is funded by Road and Drainage District funds.

Expenditures To Date \$0

Operation Budget Impact

No operational impact expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	200,000
CONSTRUCTION	10/2024 - 09/2025	1,500,000
Total Budgetary Cost Estimate:		1,700,000

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	1,700,000

Total Programmed Funding: 1,700,000
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23DSI | **Title:** 2023 Drainage System Improvements | **Status:** New Request

Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,431,160	0	1,431,160	0	0	0	0	181,660

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure. Work will include starting staff identified Grids, and the continued surveying of the Cocoplum Waterway

Project Rationale

This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

Funding Strategy

This Project is funded by Surtax and Road and Drainage District funds.
Expenditures To Date \$0

Operation Budget Impact

N/A

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2023	1,612,820
Total Budgetary Cost Estimate:		1,612,820

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	533,660	
SURTAX	897,500	
Total Programmed Funding:		1,431,160
Future Funding Requirements:		181,660

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23PBR | **Title:** 2023 Rehabilitation of Pedestrian Bridges | **Status:** New Request

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
175,000	0	75,000	100,000	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Rehabilitation of pedestrian bridges. Design would begin in Fiscal Year 2023 and construction in Fiscal Year 2024.

Project Rationale

Rehabilitation of pedestrian bridges is a priority of the City Commission and residents.

Funding Strategy

This Project is funded by Road & Drainage District funds.
Expenditures To Date \$0

Operation Budget Impact

N/A

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	75,000
CONSTRUCTION	10/2023 - 09/2024	100,000
Total Budgetary Cost Estimate:		175,000

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	175,000	
Total Programmed Funding:		175,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23RRH | **Title:** 2023 Road Rehabilitation | **Status:** New Request

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
5,145,600	0	5,145,600	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Resurfacing, surface rejuvenation, micro-surfacing and crack sealing of various public roads with the City limits.

Project Rationale

This project is part of an Annual Road Rehabilitation Program to prevent roads from falling into sub-standard conditions.

Funding Strategy

This project is funded by Road & Drainage District funds and Surtax.
Expenditures To Date \$0

Operation Budget Impact

No operating budget impact is expected

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2023	5,145,600
Total Budgetary Cost Estimate:		5,145,600

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	3,573,000	
SURTAX	1,572,600	
Total Programmed Funding:		5,145,600
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23S57 | **Title:** 2023 Water Control Structure FW 157 | **Status:** New Request

Category: Public Works - Drainage | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
985,600	0	224,000	761,600	0	0	0	1,478,400

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design, permit, and reconstruct Water Control Structure Fixed Weir (FW) 157. Design proposed to start in Fiscal Year 2022 and construction is anticipated to start in Fiscal Year 2023.

Project Rationale

The entire structure is extremely deteriorated and in need of replacement.

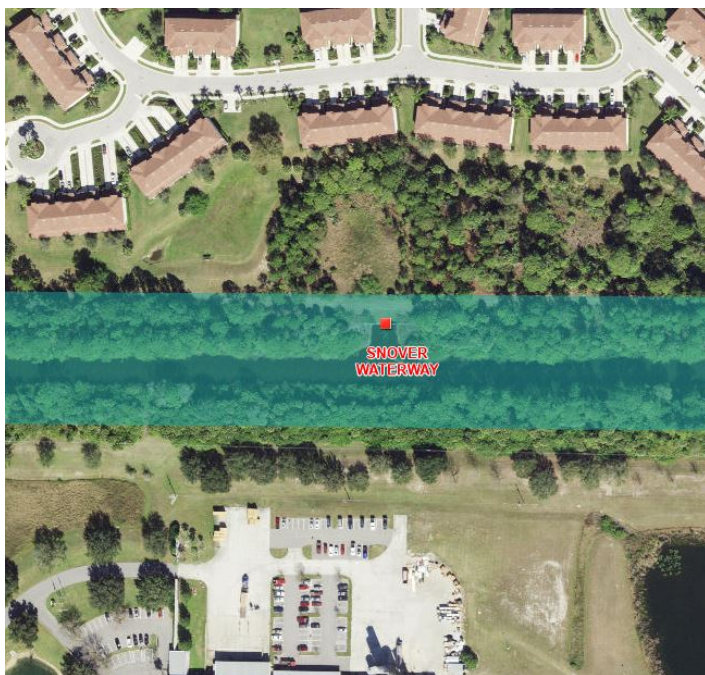
Funding Strategy

This project is funded by Road and Drainage District funds.
Expenditures To Date \$0

Operation Budget Impact

No operational impact expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	224,000
CONSTRUCTION	10/2023 - 09/2024	2,240,000
Total Budgetary Cost Estimate:		2,464,000

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	985,600
Total Programmed Funding:	985,600
Future Funding Requirements:	1,478,400

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R23SWC | **Title:** 2023 Sidewalk and Pedestrian Bridge | **Status:** New Request

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
372,320	0	372,320	0	0	0	0	21,280

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construct of City sidewalks and pedestrian bridges. Design would begin in Fiscal Year 2023 and construction in Fiscal Year 2023.

Project Rationale

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents.

Funding Strategy

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents.
Funding Strategy
This Project is funded by Road & Drainage District funds and Surtax.
Expenditures To Date \$0

Operation Budget Impact

The operating impact of this Program will include finished mowing costs and sidewalk repairs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	78,720
CONSTRUCTION	10/2022 - 09/2023	314,880
Total Budgetary Cost Estimate:		393,600

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	78,720	
SURTAX	293,600	
Total Programmed Funding:		372,320
Future Funding Requirements:		21,280

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: R26PW3 | **Title:** Price Widening Phase III | **Status:** New Request

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	98,900,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This Project is to design and prepare engineering plans, specifications and estimates for competitive bidding to Award a Contract for the acquisition of land for stormwater ponds, dark fiber installation, and construction needed to expand Price Boulevard east of Toledo Blade to Orland BLVD.

Project Rationale

Replace existing road , install roadway lighting, irrigation and landscaping, sidewalks, and bicycle lanes.

Funding Strategy

This Project is not currently funded.

Expenditures To Date \$0

Operation Budget Impact

The operating impact will be determined as the Project is developed.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2026 - 09/2027	5,000,000
CONSTRUCTION	10/2026 - 09/2030	93,900,000
Total Budgetary Cost Estimate:		98,900,000

Means of Financing

Funding Source	Amount	
Total Programmed Funding:		0
Future Funding Requirements:		98,900,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: SW22TS | **Title:** Solid Waste Transfer Station | **Status:** Existing CIP Project
Category: Public Works - Solid Waste | **Department:** PUBLIC SERVICES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,000,000	500,000	0	0	0	1,500,000	0	2,819,700

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design, build and operate a Solid Waste Transfer Station to safely and efficiently manage the City of North Port's solid waste. Obtain land for Transfer Station in Fiscal Year 2022, design and engineer in Fiscal Year 2025 and build in Fiscal Year 2026. This progression allows for funding to come from Solid Waste Impact Fees and Surtax IV.

Project Rationale

In Fiscal Year 2022, obtain land for the Transfer Station. In Fiscal Year 2025, an engineering consultant will be hired to develop a Solid Waste Transfer Station solicitation and a consultant will be hired to conduct a Cultural Resource Assessment and Environmental Assessment on the proposed Transfer Station property. Construction is anticipated to start in Fiscal Year 2026 and be completed in Fiscal Year 2027.

Funding Strategy

Surtax funding allocated for the Solid Waste District will be used to acquire the land and it is anticipated that Solid Waste Impact Fees and Surtax IV Funds will be used to fund design and construction of this project.

Expenditures To Date \$42,648

Operation Budget Impact

More efficient solid waste collection, more beneficial disposal options, and improved community access to solid waste disposal. Budget impacts associated with the facility will apply after Fiscal Year 2026.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2025	419,690
LAND ACQUISITION	10/2021 - 09/2022	80,310
CONSTRUCTION	10/2026 - 09/2027	4,319,700
Total Budgetary Cost Estimate:		4,819,700

Means of Financing

Funding Source	Amount
SOLID WASTE IMPACT FEES	1,500,000
SURTAX	500,000
Total Programmed Funding:	2,000,000
Future Funding Requirements:	2,819,700

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: FProgramRRI | **Title:** Facility R&R Infrastructure Program | **Status:** New Request

Category: City Facilities | **Department:** ADMINISTRATION & MGMT | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
97,500	0	97,500	0	0	0	0	390,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This Department of Public Works is seeking to fund the establishment of a Facility Maintenance Building Fund for Repair and Replacement to prevent unwarranted deferred facility maintenance. This portion is related to the General Fund portion needed to cover 25% of the building components of the \$78,000,000.00 of facility replacement cost. Special districts would contribute other funds related to their portion of building components each year.

Project Rationale

Funding Strategy

This program will be funded by the General Fund.

Expenditures To Date \$0

Operation Budget Impact

This fund would assist in ensuring major facility components are repaired and replaced appropriate available funds providing cost savings and and ability to achieve project deadlines.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2027	487,500
Total Budgetary Cost Estimate:		487,500

Means of Financing

Funding Source	Amount	
GENERAL FUND	97,500	
Total Programmed Funding:		97,500
Future Funding Requirements:		390,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: RProgram-BRR | **Title:** Bridge Rehabilitation & Repair Program | **Status:** Existing CIP Program

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**

LOS/Concurrency: Yes | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,201,366	0	0	291,400	297,300	303,300	309,366	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual Project for Rehabilitation of City Bridges.

Project Rationale

City bridges are inspected annually by the Florida Department of Transportation and a Report is provided. Deficiencies identified in the Report are reviewed and corrective actions are taken by the City.

Funding Strategy

This Program will be funded by Surtax.

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2027	1,201,366
Total Budgetary Cost Estimate:		1,201,366

Means of Financing

Funding Source	Amount	
SURTAX	1,201,366	
Total Programmed Funding:		1,201,366
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: RProgram-DSI	Title: Drainage Improvement Program	Status: Existing CIP Program
---------------------------------	--	-------------------------------------

Category: Public Works - Drainage	Department: ROAD & DRAINAGE	LMS: N/A
--	------------------------------------	-----------------

Comprehensive Plan Information

Project Location

CIE Project: N/A	Capital Improvement:	District:
LOS/Concurrency: N/A	Project Need: N/A	Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
6,771,520	0	0	1,645,130	1,675,060	1,708,580	1,742,750	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Annual maintenance, rehabilitation and replacement of the City's stormwater drainage system infrastructure.

Project Rationale

This includes pipe replacement, outfall piping and culvert installation, swale rehabilitation and retention ditch rehabilitation. These improvements are part of a viable Drainage Program to maintain water quality and control potential flooding.

Funding Strategy

This program will be funded by Road & Drainage District Funds and Surtax.

Operation Budget Impact

This program is an enhancement and improvement to the current system, thus will provide a cost savings to the system.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2027	6,771,520
Total Budgetary Cost Estimate:		6,771,520

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	2,993,580
SURTAX	3,777,940

Total Programmed Funding: 6,771,520
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: RProgram-RRH | **Title:** Road Rehabilitation Program | **Status:** Existing CIP Program

Category: Public Works - Transportation | **Department:** ROAD & DRAINAGE | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**

LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
21,633,027	0	0	5,248,560	5,353,550	5,460,850	5,570,067	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Resurfacing, surface rejuvenation, micro-surfacing and crack sealing of public roads annually.

Project Rationale

This is part of a 5-year Maintenance Program to prevent roads from falling into sub-standard conditions and includes replacing deteriorated corrugated metal pipe cross drains.

Funding Strategy

This Program will be funded by Road & Drainage District funds and Surtax.

Operation Budget Impact

No operating budget impact is expected.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2027	21,633,027
Total Budgetary Cost Estimate:		21,633,027

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	14,997,007
SURTAX	6,636,020
Total Programmed Funding:	21,633,027
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: RProgram-SWC **Title:** Sidewalk and Pedestrian Bridges Program **Status:** Existing CIP Program

Category: Public Works - Transportation **Department:** ROAD & DRAINAGE **LMS:** N/A

Comprehensive Plan Information

CIE Project: N/A **Capital Improvement:** **District:**

LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,250,102	0	0	401,500	604,040	616,120	628,442	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construction of sidewalks and pedestrian bridges is a priority of the City Commission and residents.

Project Rationale

Each year, funding is appropriated to Design and Construct sidewalks and pedestrian bridges to provide safe pedestrian travel primarily within a 2-mile radius of schools, and secondarily, on all arterial and collector roads.

Funding Strategy

This Program is funded by Road & Drainage District funds and Surtax.

Operation Budget Impact

The operating impact of this Program will include finished mowing costs and sidewalk repairs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2027	660,828
CONSTRUCTION	10/2023 - 09/2027	1,589,274
Total Budgetary Cost Estimate:		2,250,102

Means of Financing

Funding Source	Amount	
ROAD & DRAINAGE DISTRICT	418,995	
SURTAX	1,831,107	
Total Programmed Funding:		2,250,102
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: RProgram-WCS **Title:** Water Control Structure Program **Status:** Existing CIP Program

Category: Public Works - Drainage **Department:** ROAD & DRAINAGE **LMS:** N/A

Comprehensive Plan Information

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: Yes **Project Need:** N/A **Location:**

Project Location

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
7,238,000	0	0	183,000	2,095,000	2,860,000	2,100,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design, Permit and Replace aging water control structures (WCS).

Project Rationale

The tentative plan includes:
 Fiscal Year 2024 Design WCS No. 158, Construct WCS No. 157
 Fiscal Year 2025 Design WCS No. 121, Construct WCS No. 158
 Fiscal Year 2025 Design WCS No. 128, Construct WCS No. 121
 Fiscal Year 2026 Design WCS No. TBD, Construct WCS No. 128

Funding Strategy

Surtax funding is needed to continue designing and constructing one water control structure per year. More aggressive sustainable funding is needed to adequately rehabilitate the water control structure system.

Operation Budget Impact

No operation budget impact.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2027	658,000
CONSTRUCTION	10/2023 - 09/2007	6,580,000
Total Budgetary Cost Estimate:		7,238,000

Means of Financing

Funding Source	Amount
ROAD & DRAINAGE DISTRICT	183,000
SURTAX	7,055,000

Total Programmed Funding: 7,238,000
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U17ASR | **Title:** Aquifer, Storage, and Recovery (ASR) - Permanent Facilities | **Status:** Existing CIP Project
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,524,102	1,524,102	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is for the permitting and installation of permanent facilities following completion of Cycle Test 5.

Project Rationale

The Southwest Florida Water Management District (SWFWMD) had preliminarily approved funding for this project at 50%. Obtaining continued funding for this project was a significant achievement. Diversifying raw water sources is important for water supply reliability. With respect to costs of treatment, the treatment of brackish groundwater sources is more costly than for surface water. With respect to availability, surface waters are readily available during the summer rainy season as opposed to the winter dry season when seasonal populations and water demands are at their highest. An Aquifer Storage and Recovery (ASR) system allows for the storage of surface water during the rainy season and recovery of that water during the dry season, when demands are at their highest.

The operational permit has been submitted and Utilities is coordinating with the Florida Department of Environmental Protection to obtain this permit.

Funding Strategy

This project is funded by Water Capacity Fees and a SWFWMD grant.

Expenditures To Date \$1,521,520

Operation Budget Impact

Operation of the ASR well adds maintenance and operations costs. Electrical costs increase with pumping water into storage and when withdrawing water out of storage. Pre treatment chemicals will increase chemical costs. Chemical costs will be more initially and are anticipated to decrease over time with maturity of the aquifer bubble. Operational expenditures have been budgeted for Fiscal Year 2022.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2016 - 09/2023	160,000
CONSTRUCTION	10/2016 - 09/2023	1,364,102
Total Budgetary Cost Estimate:		1,524,102

Means of Financing

Funding Source	Amount	
WATER CAPACITY FEE FUND	1,184,102	
GRANT	340,000	
Total Programmed Funding:		1,524,102
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U18UAB **Title:** Utilities Administration Building & Field Operations Center **Status:** Existing CIP Project
Category: City Facilities **Department:** WATER & SEWER UTILITIES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
16,730,000	13,110,000	3,620,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Needs and site selection analysis, design, permitting, and construction of a new administration and field operations building.

Project Rationale

The existing building is not adequately sized for the number of staff currently working out of the building. Additionally, the existing building is owned by the Public Works Department and can be repurposed for something more appropriate. The existing site is adjacent to the training track for Police and Fire, which is also near an archeological site; therefore, no additional property is available in the immediate vicinity to expand the existing site. Moving the office, inventory, historical documents, staff, and operations to a larger location to allow for growth would be more appropriate.

Funding Strategy

This project is funded by Utilities funds, Water Capacity Fees, and Sewer Capacity Fees.

Expenditures To Date \$3,366,844

Operation Budget Impact

With a larger parcel of land and building, there would be additional maintenance and electrical costs. Operational expenditures are anticipated to be budgeted in Fiscal Year 2024.

Impact Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Operating Expenditures	0	1,000	1,000	1,000	1,000
Total Operating Budget Impacts	0	1,000	1,000	1,000	1,000

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2017 - 09/2022	1,118,095
LAND ACQUISITION	10/2017 - 09/2022	3,150,759
CONSTRUCTION	10/2019 - 09/2025	11,861,146
EQUIPMENT	10/2019 - 09/2025	600,000

Total Budgetary Cost Estimate: 16,730,000

Means of Financing

Funding Source	Amount
WATER CAPACITY FEE FUND	2,500,000
SEWER CAPACITY FEE FUND	2,500,000
UTILITY REVENUE FUND	11,730,000

Total Programmed Funding: 16,730,000
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U19NEP | **Title:** Neighborhood Water/Wastewater Line Extensions | **Status:** Existing CIP Project
Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
15,213,241	2,080,541	1,303,300	1,329,400	3,000,000	3,500,000	4,000,000	0

Strategic Pillar

Environmental Resiliency & Sustainability

Project Description

This project is to extend water/wastewater to residents throughout the City in a methodical, economical manner to maximize efficiency and minimize cost.

Project Rationale

Giffels & Webster developed a master plan including maps for a phased expansion. Commission reached a consensus to move forward with design for the first phase of the project in the Blue Ridge-Salford North area. As customers connect, payments toward the line extension could go back to the Surtax fund, serving as a revolving fund for future expansions.

Funding Strategy

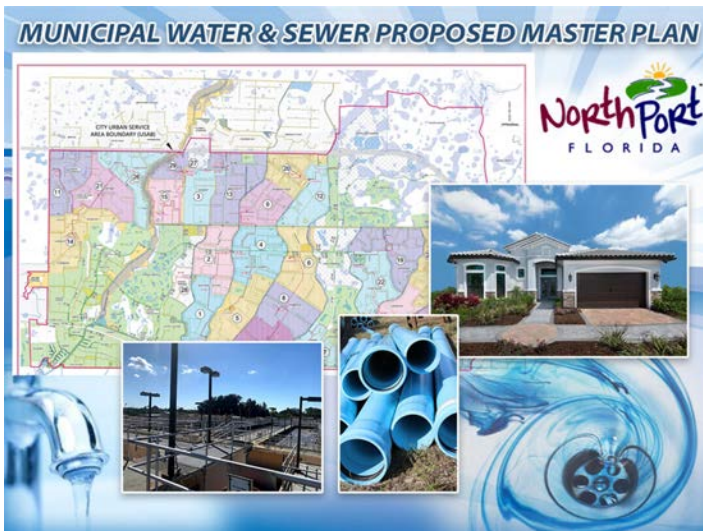
The project is funded by Surtax and Utility Revenue Fund.

Expenditures To Date \$442,387

Operation Budget Impact

Addition of new pipeline to the distribution system inherently increases operational costs over time. However, improvements should also decrease operational costs by improving water quality in the system.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2018 - 09/2022	2,700,171
LAND ACQUISITION	10/2022 - 09/2023	200,000
CONSTRUCTION	10/2018 - 09/2027	12,313,070
Total Budgetary Cost Estimate:		15,213,241

Means of Financing

Funding Source	Amount
SURTAX	12,213,241
UTILITY REVENUE FUND	3,000,000

Total Programmed Funding: 15,213,241
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U20WES | **Title:** Neighborhood Water/Wastewater Line Extensions (I-75/Sumter Blvd.) | **Status:** Existing CIP Project
Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
6,936,145	6,694,745	241,400	0	0	0	0	-2,754,414

Strategic Pillar

Economic Development & Growth Management

Project Description

This project is to extend water/wastewater to the commercial areas at the I-75/Sumter interchange.

Project Rationale

This project is to extend water/wastewater to the commercial areas at the I-75/Sumter interchange to encourage economic development. This will also serve residents in the areas on Sumter Boulevard from South of Hansard Avenue to Kalish Avenue

Funding Strategy

This project is funded by Surtax and ARPA Funds. Per Commission direction at the June 16, 2022 Workshop the overfunding was left in the project due to anticipated increases in project costs.

Expenditures To Date \$167,940

Operation Budget Impact

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2019 - 09/2022	178,548
CONSTRUCTION	10/2021 - 09/2023	4,003,183
Total Budgetary Cost Estimate:		4,181,731

Means of Financing

Funding Source	Amount
FEDERAL FUNDING	3,809,494
SURTAX	3,126,651

Total Programmed Funding: 6,936,145
Future Funding Requirements: -2,754,414

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U21TWE **Title:** Neighborhood Water/Wastewater Line Extensions (I-75/Toledo Blade Blvd.) **Status:** Existing CIP Project

Category: Utilities - Wastewater Systems **Department:** WATER & SEWER UTILITIES **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,552,597	2,552,597	0	0	0	0	0	0

Strategic Pillar

Economic Development & Growth Management

Project Description

This project is to extend water/wastewater to the commercial areas at the I-75/Toledo Blade Blvd. interchange.

Project Rationale

To unlock the development potential at the interchange to increase one-time development revenue, annual tax revenue and new job creation, infrastructure is deemed necessary to increase competitiveness of this site.

Funding Strategy

This project is funded by Florida Job Growth Grant, ARPA Funds, Surtax Funds, and Utility Funds.

Expenditures To Date \$174,446

Operation Budget Impact

Addition of new pipeline to the distribution system and lift station, if applicable, inherently increases operation costs over time. If lines are put in service prior to enough demand, there could potentially be operating impacts from the expense of flushed water and potential additional maintenance on parts and equipment.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	218,010
CONSTRUCTION	10/2021 - 09/2023	2,334,587
Total Budgetary Cost Estimate:		2,552,597

Means of Financing

Funding Source	Amount
GRANT	1,690,000
FEDERAL FUNDING	645,586
SURTAX	43,868
UTILITY REVENUE FUND	173,143

Total Programmed Funding: 2,552,597
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U21WBR	Title: Water Pipeline Bridge Replacements - Haberland/Woodhaven/North Toledo Blade	Status: Existing CIP Program
Category: Utilities - Water Systems	Department: WATER & SEWER UTILITIES	LMS: N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A	Capital Improvement:	District:
LOS/Concurrency: N/A	Project Need: N/A	Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
576,885	576,885	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Fiscal Year 2021 included design for Haberland Boulevard, Woodhaven Drive/Bobcat Trail and North Toledo Blade Boulevard Bridges. Construction is anticipated to commence in fiscal year 2022.

Project Rationale

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, with additional ones in the future. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss.

Funding Strategy

This program will be funded by Surtax and Utilities funds.

Expenditures To Date \$1,150

Operation Budget Impact

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2024	576,885
Total Budgetary Cost Estimate:		576,885

Means of Financing

Funding Source	Amount	
SURTAX	319,236	
UTILITY REVENUE FUND	257,649	
Total Programmed Funding:		576,885
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U21WDI | **Title:** Water Distribution System Improvements | **Status:** Existing CIP Program
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,621,410	1,621,410	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. The focus areas for Fiscal Year 2021 were S. Hartsdale Street, Aldovin and Totem Avenues. The focus areas for design in Fiscal Year 2022 will be Lamplighter and Rockwell Avenues, Renault Circle, Meroni Boulevard, and Ridgewood Drive with construction to follow.

Project Rationale

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

Funding Strategy

This project will be funded with Surtax and Utilities Funds. The City also received a grant from SWFWMD.

Expenditures To Date \$548,084

Operation Budget Impact

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2021	181,630
CONSTRUCTION	10/2020 - 09/2023	1,439,780
Total Budgetary Cost Estimate:		1,621,410

Means of Financing

Funding Source	Amount	
GRANT	207,500	
SURTAX	494,700	
UTILITY REVENUE FUND	919,210	
Total Programmed Funding:		1,621,410
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U21WMS | **Title:** Ortiz Blvd to Warm Mineral Springs - Bridge Watermain Replacement | **Status:** Existing CIP Project
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
250,000	250,000	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Removal and relocation of the watermain on the bridge located on Ortiz Boulevard.

Project Rationale

In conjunction with a Parks & Recreation project, funding will need to be allocated by the City for design and construction for the removal and relocation of the watermain that is currently affixed to the bridge. The existing 8" steel main will be removed from the bridge and replaced with a 12" high-density polyethylene (HDPE) pipe which will be install via subaqueous horizontal direction drill beneath the waterway.

Funding Strategy

This project will be funded with Utilities Funds, Water Capacity Fees and Surtax Funds.

Expenditures To Date \$5,890

Operation Budget Impact

Replacement of this pipeline will have no operational impacts.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2022	50,000
CONSTRUCTION	10/2021 - 09/2023	200,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount
WATER CAPACITY FEE FUND	25,000
SURTAX	180,000
UTILITY REVENUE FUND	45,000
Total Programmed Funding:	250,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U21WPI | **Title:** Myakkahatchee Creek Water Treatment Plant (MCWTP) Improvements | **Status:** Existing CIP Project
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,504,090	3,504,090	0	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project will implement improvements at the Myakkahatchee Creek Water Treatment Plant (MCWTP).

Project Rationale

This project will implement improvements at the Myakkahatchee Creek Water Treatment Plant (MCWTP) based on the results of the Structural Evaluation. In Fiscal Year 2021 and Fiscal Year 2022, the WTP rehabilitation and upgrades will include filter improvements, rehabilitation of the flash mixer, rehabilitation of floc basin #2, and rehabilitation of the clearwells and pump rooms.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$1,352,279

Operation Budget Impact

The proposed improvements at the WTP will have a minor net operating impact on the operating budget. Operational expenditures are anticipated to be budgeted in Fiscal Year 2023.

Impact Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Operating Expenditures	0	1,130	1,170	1,200	1,240
Total Operating Budget Impacts	0	1,130	1,170	1,200	1,240

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2020 - 09/2022	384,660
CONSTRUCTION	10/2020 - 09/2023	3,119,430
Total Budgetary Cost Estimate:		3,504,090

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	3,504,090

Total Programmed Funding: 3,504,090
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U21WWI | **Title:** Wastewater Treatment Plant Improvements | **Status:** Existing CIP Project
Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,400,255	500,255	550,000	850,000	170,000	130,000	200,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is to program rehabilitation and improvement projects at the Pan American Wastewater Treatment Plant (WWTP).

Project Rationale

In Fiscal Year 2023, the WWTP rehabilitation and upgrades will include the rehabilitation of the aeration basin as well as the chlorine contact chamber and coating.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$432,623

Operation Budget Impact

All the improvements made at the wastewater treatment plant will not require any increase in repairs and maintenance since it will be new equipment.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2021 - 09/2027	2,400,255
Total Budgetary Cost Estimate:		2,400,255

Means of Financing

Funding Source	Amount	
UTILITY REVENUE FUND	2,400,255	
Total Programmed Funding:		2,400,255
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U22WDB **Title:** Drying Bed at the Southwest Wastewater Reclamation Facility **Status:** Existing CIP Project
Category: Utilities - Wastewater Systems **Department:** WATER & SEWER UTILITIES **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,124,410	124,410	1,000,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Install a drying bed at the Southwest Wastewater Reclamation Facility to decant the Vacuum Trucks after jetting and cleaning wastewater collection system lines and routinely cleaning and inspecting lift stations to remove heavy rags and debris. This prevents premature pump failure and improves overall operational efficiencies in the collection system.

Project Rationale

In 2017 Utilities purchased a vehicle for televising gravity lines. In 2018, Utilities purchased a new Vacuum truck for jetting and cleaning gravity lines and lift stations. With this equipment, Utilities has an ongoing program for cleaning and televising wastewater collection system gravity lines. The grit and debris from this activity is discharged onto a drying bed to allow the water to drain off and the rags and debris can then be picked up and disposed of properly without damaging pumps, motors or disrupting the treatment plant process. In years past, this was done at our neighboring Utilities, Charlotte County and the City of Venice. Previously, this was done on a quarterly basis, but with the increase in frequency and the daily schedule of cleaning and televising, this has become a weekly need. Our neighboring Utilities have informed us that they cannot continue with this frequency and that we need to find another solution. Additionally, SB 712 puts a focus on wastewater collection system maintenance to reduce inflow and infiltration and increases fines associated with sanitary sewer overflows.

Funding Strategy

This project will be funded by Utilities Fund.

Expenditures To Date \$3,805

Operation Budget Impact

Without a drying bed Utilities could lose the opportunity to apply for future grant funding for the Inflow and Infiltration program. Utilities would need to revert back to reactionary wastewater collection system maintenance rather than being proactive. This can also lead to premature failures at lift stations, blockages in the gravity mains and ultimately could lead to sanitary sewer overflows and environmental impacts.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	124,410
CONSTRUCTION	10/2022 - 09/2023	1,000,000
Total Budgetary Cost Estimate:		1,124,410

Means of Financing

Funding Source	Amount	
UTILITY REVENUE FUND	1,124,410	
Total Programmed Funding:		1,124,410
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U22WDI | **Title:** Water Distribution System Improvements | **Status:** Existing CIP Program
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
902,657	127,657	775,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Design for the following areas is anticipated to take place in Fiscal Year 2022 with construction to follow: Libby Road, Peake Street, Morandi Avenue, and Tripoli Street.

Project Rationale

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

Funding Strategy

This project will be funded with Surtax and Utilities Funds.

Expenditures To Date \$51,577

Operation Budget Impact

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	127,657
CONSTRUCTION	10/2022 - 09/2023	775,000
Total Budgetary Cost Estimate:		902,657

Means of Financing

Funding Source	Amount
SURTAX	398,519
UTILITY REVENUE FUND	504,138
Total Programmed Funding:	902,657
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U22WIS | **Title:** Raw Water Intake Structure Rehabilitation | **Status:** Existing CIP Project
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,400,000	1,000,000	400,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Rehabilitation of the raw water intake structures on the Myakkahatchee Creek and Cocoplum Waterway

Project Rationale

The intake structures on the Myakkahatchee Creek were constructed in approximately 1964 and 1974. The screens, sluice gates and other portions of the structures are deteriorating which may compromise the ability to withdraw water from the Myakkahatchee Creek for production purposes. The Cocoplum Water intake structure is significantly newer and only limited work is anticipated on that structure. An evaluation of all three structures was performed in fiscal year 2021. Design is scheduled to begin in 2022, with construction projected to take place in 2023.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$44,114

Operation Budget Impact

The inability to withdraw water from the Myakkahatchee Creek limits the production capability of the surface water treatment plant leading to purchasing more water from the Peace River Manasota Regional Water Supply Authority. Additionally, limiting the intake ability of the plant ultimately would lead to a reduced plant capability and new water sources would need to be found.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2021 - 09/2022	200,000
CONSTRUCTION	10/2021 - 09/2023	1,200,000
Total Budgetary Cost Estimate:		1,400,000

Means of Financing

Funding Source	Amount	
UTILITY REVENUE FUND	1,400,000	
Total Programmed Funding:		1,400,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23CFM **Title:** Force Main on Cranberry **Status:** New Request

Category: Utilities - Wastewater Systems **Department:** WATER & SEWER UTILITIES **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
4,200,000	0	700,000	3,500,000	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is to run a force main from Toledo Blade down Cranberry Blvd. to Price Blvd. This is approximately 3.25 miles of pipeline. As the development grows and with the addition of infrastructure at the Toledo Blade and I-75 interchange.

Project Rationale

Additional force main capacity will be needed to reduce pressures in the existing force main and allow all pump stations to operate within the hydraulic constraints of the pumps.

Funding Strategy

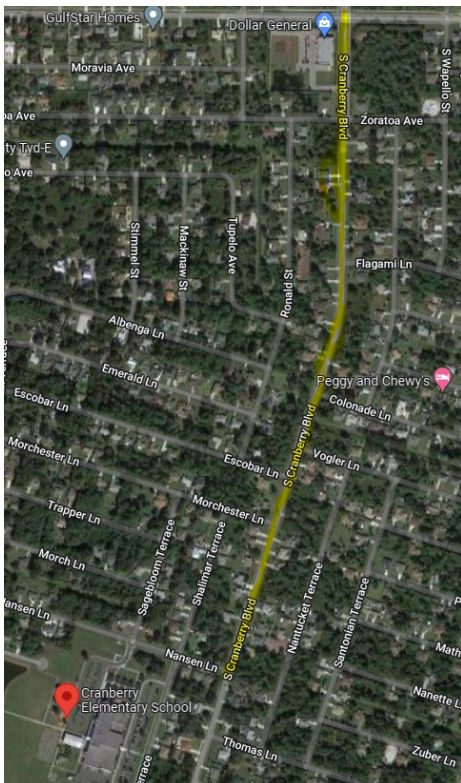
This project will be funded by Utility Revenue Fund.

Expenditures To Date \$0

Operation Budget Impact

There are no operational impacts anticipated at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	700,000
CONSTRUCTION	10/2023 - 09/2024	3,500,000
Total Budgetary Cost Estimate:		4,200,000

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	4,200,000
Total Programmed Funding:	4,200,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23EPS | **Title:** Effluent Pumping Station & Pipeline | **Status:** New Request
Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
7,000,000	0	1,000,000	6,000,000	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Design and construction of expanded effluent pumping station and pumping system at the Pan American Wastewater Reclamation Facility and parallel effluent force main from the plant to the deep injection well site.

Project Rationale

This project is needed to ensure that high flows during emergency conditions can be pumped to the deep injection well.

Funding Strategy

This project will be funded by Utility Funds.

Expenditures To Date \$0

Operation Budget Impact

There are no operational impacts anticipated at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	1,000,000
CONSTRUCTION	10/2023 - 09/2024	6,000,000
Total Budgetary Cost Estimate:		7,000,000

Means of Financing

Funding Source	Amount	
UTILITY REVENUE FUND	7,000,000	
Total Programmed Funding:		7,000,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23PCB **Title:** Pan American Wastewater Reclamation Facility Centrifuge Building **Status:** New Request

Category: Utilities - Wastewater Systems **Department:** WATER & SEWER UTILITIES **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**

LOS/Concurrency: **Project Need:** **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
402,500	0	402,500	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is to replace the structure protecting the centrifuge at the Pan American Wastewater Reclamation Facility.

Project Rationale

The roof of the current structure does not allow for access to provide the needed routine maintenance of the centrifuge. To perform maintenance of the equipment the structure will need to be removed, and at that time a new structure, designed to house this equipment will be constructed.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$0

Operation Budget Impact

There are no operational impacts anticipated at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	52,500
CONSTRUCTION	10/2022 - 09/2023	350,000
Total Budgetary Cost Estimate:		402,500

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	402,500

Total Programmed Funding: 402,500
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23STO | **Title:** Wastewater Transmission Oversizing | **Status:** Existing CIP Program
Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
50,000	0	50,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construction cost of oversizing wastewater mains in various locations throughout the City due to development. Specific locations of project are unknown at this time.

Project Rationale

As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

Funding Strategy

This program will be funded by Sewer Capacity Fees.

Expenditures To Date \$0

Operation Budget Impact

No operating impact is expected at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2023	50,000
Total Budgetary Cost Estimate:		50,000

Means of Financing

Funding Source	Amount	
SEWER CAPACITY FEE FUND	50,000	
Total Programmed Funding:		50,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23WBR | **Title:** Water Pipeline Bridge Replacements | **Status:** Existing CIP Program

Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
340,000	0	170,000	170,000	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Fiscal year 2023 will be for the design of two bridges on Appomattox Drive with construction to follow.

Project Rationale

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, with additional ones in the future. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss.

Funding Strategy

This program will be funded by Surtax funds.

Expenditures To Date \$0

Operation Budget Impact

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	170,000
CONSTRUCTION	10/2023 - 09/2024	170,000
Total Budgetary Cost Estimate:		340,000

Means of Financing

Funding Source	Amount	
SURTAX	340,000	
Total Programmed Funding:		340,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23WDI | **Title:** Water Distribution System Improvements | **Status:** Existing CIP Program
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
316,160	0	137,200	178,960	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Design for the following areas is anticipated to take place in FY 2023 with construction to follow: Okolona Street, Portage Street, Lundale Avenue, and Lubec Avenue.

Project Rationale

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. The project is in various locations of the city. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

Funding Strategy

This project will be funded with Surtax and Utilities Funds.

Expenditures To Date \$0

Operation Budget Impact

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2023	137,200
CONSTRUCTION	10/2023 - 09/2024	178,960
Total Budgetary Cost Estimate:		316,160

Means of Financing

Funding Source	Amount
SURTAX	148,530
UTILITY REVENUE FUND	167,630
Total Programmed Funding:	316,160
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23WHR | **Title:** Hillsborough Water Main Replacement and Relocation | **Status:** New Request
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,700,000	0	500,000	200,000	2,000,000	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

A Public Works road project at the intersection of Hillsborough Blvd and Cranberry Blvd includes the construction of a round-about and widening of Hillsborough Blvd. This project conflicts with the existing water main at the intersection therefore the main will need to be relocated. The water main replacement will extend from the intersection approximately two miles down Hillsborough Blvd to the Hillsborough Booster Station.

Project Rationale

This project is a replacement and relocation of a water main due to road construction.

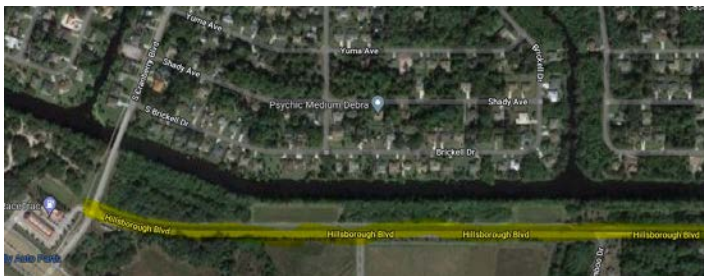
Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$0

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	200,000
CONSTRUCTION	10/2022 - 09/2025	2,500,000

Total Budgetary Cost Estimate: 2,700,000

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	2,700,000

Total Programmed Funding: 2,700,000

Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23WPI | **Title:** Myakkahatchee Creek Water Treatment Plant Improvements | **Status:** New Request
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,142,500	0	590,000	590,000	585,000	227,500	150,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

In fiscal year 2023, projects will include the rehabilitation of the Save-All pond, coating of the ground storage tanks and spill containment area, and clearwell to ground storage piping and interconnect improvements.

Project Rationale

This project is to program rehabilitation and improvement projects at the Myakkahatchee Creek Water Treatment Plant.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$0

Operation Budget Impact

There are no operational impacts anticipated at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2022 - 09/2026	127,500
CONSTRUCTION	10/2022 - 09/2027	2,015,000
Total Budgetary Cost Estimate:		2,142,500

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	2,142,500

Total Programmed Funding: 2,142,500
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U23WTO | **Title:** Water Transmission Oversizing | **Status:** Existing CIP Program
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
50,000	0	50,000	0	0	0	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construction cost of oversizing water mains in various locations throughout the City due to development.

Project Rationale

Specific locations of project are unknown at this time. As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

Funding Strategy

This program will be funded with Water Capacity Fees.

Expenditures To Date \$0

Operation Budget Impact

No operating impact is expected at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2022 - 09/2023	50,000
Total Budgetary Cost Estimate:		50,000

Means of Financing

Funding Source	Amount	
WATER CAPACITY FEE FUND	50,000	
Total Programmed Funding:		50,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U24DPR | **Title:** Direct Potable Reuse Pilot Plant Project | **Status:** New Request
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
2,500,000	0	0	2,500,000	0	0	0	0

Strategic Pillar

Environmental Resiliency & Sustainability

Project Description

Develop, install and run a pilot plant of the selected alternative(s) identified in the Direct Potable Reuse Feasibility Study

Project Rationale

Based on the information gathered from the Direct Potable Reuse Feasibility Study, Utilities would perform pilot testing on the top alternatives identified.

Funding Strategy

This project will be funded by Water Capacity Fees.

Expenditures To Date \$0

Operation Budget Impact

Operation of the pilot plant will add a small increase to the electrical costs for the treatment process.

Impact Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Operating Expenditures	0	3,600	0	0	0
Total Operating Budget Impacts	0	3,600	0	0	0

Project Image

Schedule of Activities



Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	2,500,000
Total Budgetary Cost Estimate:		2,500,000
Means of Financing		
Funding Source	Amount	
WATER CAPACITY FEE FUND	2,500,000	
Total Programmed Funding:		2,500,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U24MPS | **Title:** Master Pumping Station and Forcemain | **Status:** Existing CIP Project
Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
0	0	0	0	0	0	0	3,350,000

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is to construct a master pumping station and a force main in the vicinity of Toledo Blade Boulevard and Price Boulevard.

Project Rationale

Construct a master pumping station in the vicinity of Toledo Blade and Price Blvd., and a forcemain in the same vicinity. The project was designed and permitted under project U11MSF, however, due to delays in anticipated development, the actual construction portion of the project was moved out in the CIP. Site specific design may change due to further changes in location of the facility. Construction of the pumping station will begin when growth from the Toledo Blade/Price area requires it. Current plans reflect construction beginning in Fiscal Years 2023-2024 and the schedule will continue to be evaluated.

Funding Strategy

This project will be funded by debt issuance and the Utilities Department will only move forward with the project when/if funding is secured.

Expenditures To Date \$0

Operation Budget Impact

The addition of a new pump station and force main to collection and transmission systems inherently increases the operation costs over time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2024	400,000
CONSTRUCTION	10/2023 - 09/2024	2,950,000

Total Budgetary Cost Estimate: 3,350,000

Means of Financing

Funding Source	Amount

Total Programmed Funding: 0
Future Funding Requirements: 3,350,000

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U25SBU | **Title:** Building Upgrades at the Pan American Wastewater Reclamation Facility | **Status:** New Request

Category: Utilities - Wastewater Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,895,000	0	0	5,000	290,000	1,600,000	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project includes replacement of the reuse pump building and Plant Instrumentation & Controls maintenance building as well as construction of a new building to provide plant operators with designated office space, breakroom and restroom facilities and a remodel of the current shared lab/office building. Purchase of an adjacent parcel may be necessary to provide adequate space for the new office building. The shared lab and operator office building at the Pan American WWTP is original to the plant and is no longer adequate to provide work and rest spaces for plant staff. The current I&C maintenance building does not provide adequate storage for parts and components that need to be kept on hand.

Project Rationale

The shared lab and operator offices at the Pan American WWTP is original to the plant and is no longer adequate to provide works and rest spaces for plant operators.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$0

Operation Budget Impact

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	290,000
LAND ACQUISITION	10/2023 - 09/2024	5,000
CONSTRUCTION	10/2025 - 09/2026	1,600,000
Total Budgetary Cost Estimate:		1,895,000

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	1,895,000

Total Programmed Funding: 1,895,000
Future Funding Requirements: 0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U26PAC | **Title:** Water Plant Powder Activated Carbon System | **Status:** New Request
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
370,000	0	0	0	0	370,000	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The demolition and replacement of the current powder activated carbon system.

Project Rationale

The current structure that contains the powder activated carbon has deteriorated to a point where replacement is necessary. There are new and more efficient ways to mix and inject the powder activated carbon into the water treatment process as well, which will update the plant process and provide more control and efficiency.

Funding Strategy

This project will be funded by Utilities Fund.

Expenditures To Date \$0

Operation Budget Impact

The water treatment process currently involves the incorporation of powder activated carbon, therefore, there are no anticipated additional operational costs.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2025 - 09/2026	370,000
Total Budgetary Cost Estimate:		370,000

Means of Financing

Funding Source	Amount	
UTILITY REVENUE FUND	370,000	
Total Programmed Funding:		370,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U26WSP | **Title:** Sludge Press | **Status:** Existing CIP Project
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: N/A | **Capital Improvement:** | **District:** |
LOS/Concurrency: N/A | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
3,000,000	0	0	0	0	3,000,000	0	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

This project is for the construction of a sludge press.

Project Rationale

Currently sludge from the surface water treatment process is discharged to the onsite ponds. The sludge is dried by the evaporation of the water from the pond. Once dry, the sludge is removed from the ponds and hauled to a landfill for disposal. Since the drying ponds are open to the atmosphere the sludge does not completely dry and must be removed from the pond and storage adjacent to the pond to complete the drying process. This process leads to the ponds being overcapacity and sludge is sent to the City's wastewater treatment plant where it goes through the entire treatment process. The sludge has deleterious effects on the wastewater treatment process and increases the cost of dewatering and hauling the wastewater treatment plant sludge. The sludge press will eliminate the use of ponds for drying and the necessary diversion of sludge to the wastewater treatment plant.

Funding Strategy

This project will be funded by Utilities funds.

Expenditures To Date \$0

Operation Budget Impact

A sludge press will have electrical, chemical (polymer) and hauling costs. The current process has costs associated with the removal of the sludge from the ponds and hauling, which are already included in the budget. The cost to the wastewater process is difficult to calculate but significant additional sludge is hauled from the WWTP when the WTP is discharging sludge. The overall operating budget impact should be relatively minor. Additional chemical and power but less hauling and elimination of transfers to the WTP. Operational expenditures are anticipated to be budgeted in Fiscal Year 2024.

Impact Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Operating Expenditures	0	0	0	0	15,000
Total Operating Budget Impacts	0	0	0	0	15,000

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	500,000
CONSTRUCTION	10/2025 - 09/2026	2,500,000
Total Budgetary Cost Estimate:		3,000,000

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	3,000,000
Total Programmed Funding:	3,000,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: U26WTI | **Title:** Water Treatability Implementation | **Status:** New Request

Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:**

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**

LOS/Concurrency: | **Project Need:** | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
7,000,000	0	0	0	0	1,000,000	6,000,000	0

Strategic Pillar

Environmental Resiliency & Sustainability

Project Description

Myakkahatchee Water Treatment Plant improvements to provide treatment capability of Myakkahatchee Creek water during periods of high total dissolved solids (TDS).

Project Rationale

The implementation of this project will allow the plant to treat more water from the Myakkahatchee Creek during periods of high TDS. The surface water portion of the plant has very limited capability to treat for TDS. Using the combination of the surface water plant and the reverse osmosis plant would allow the system to produce water using the Creek in lieu of the much higher TDS wells.

Funding Strategy

This project will be funded by Utilities Funds.

Expenditures To Date \$0

Operation Budget Impact

The study is not yet complete; however, the alternatives include the use of ultrafiltration membranes which will require additional power to operate. The exact scope of the additional power is difficult to ascertain at the time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2025 - 09/2026	1,000,000
CONSTRUCTION	10/2026 - 09/2027	6,000,000
Total Budgetary Cost Estimate:		7,000,000

Means of Financing

Funding Source	Amount
UTILITY REVENUE FUND	7,000,000
Total Programmed Funding:	7,000,000
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: USTO **Title:** Wastewater Transmission Oversizing **Status:** Existing CIP Program
Category: Utilities - Wastewater Systems **Department:** WATER & SEWER UTILITIES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
200,000	0	0	50,000	50,000	50,000	50,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construction cost of oversizing wastewater mains in various locations throughout the City due to development. Specific locations of project are unknown at this time.

Project Rationale

As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

Funding Strategy

This program will be funded by Sewer Capacity Fees.

Operation Budget Impact

No operating impact is expected at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2024 - 09/2027	200,000
Total Budgetary Cost Estimate:		200,000

Means of Financing

Funding Source	Amount	
SEWER CAPACITY FEE FUND	200,000	
Total Programmed Funding:		200,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: UWBR **Title:** Water Pipeline Bridge Replacements **Status:** Existing CIP Program
Category: Utilities - Water Systems **Department:** WATER & SEWER UTILITIES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
834,000	0	0	0	278,000	278,000	278,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Replacement of old steel water lines on bridges.

Project Rationale

To improve the potable water distribution system reliability to the residents of the City. The project is in various locations in the City. Replacement of aged water lines on three bridges is planned, with additional ones in the future. Old steel water lines on bridges have reached end of their service life and pipe deterioration and leaks are on pipe bends that cannot be readily repaired. Some very small leaks are unable to be stopped at this time resulting in un-billed water loss.

Funding Strategy

This program will be funded by Surtax funds.

Operation Budget Impact

Replacement of these pipelines will prevent potential catastrophic failure and emergency repairs, which will be more costly than current planned replacements.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2024 - 09/2025	278,000
CONSTRUCTION	10/2025 - 09/2027	556,000
Total Budgetary Cost Estimate:		834,000

Means of Financing

Funding Source	Amount	
SURTAX	834,000	
Total Programmed Funding:		834,000
Future Funding Requirements:		0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: UWDI | **Title:** Water Distribution System Improvements | **Status:** Existing CIP Program
Category: Utilities - Water Systems | **Department:** WATER & SEWER UTILITIES | **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes | **Capital Improvement:** | **District:**
LOS/Concurrency: Yes | **Project Need:** N/A | **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
1,348,060	0	0	206,470	365,500	496,300	279,790	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

The project is in various locations of the City. Project locations to be determined and prioritized based on results of fire flow and water quality dynamic hydraulic modeling.

Project Rationale

To improve potable water distribution system reliability, fire flow, water quality and pressure as well as reduce the amount of flushing necessary to maintain water quality. Some existing potable piping exceeds 40 years of age and the scattered design of water "distribution" lines with many less than 6" diameter is detrimental to the overall system. Throughout the city, improvements are needed to replace old asbestos cement lines, increase system reliability and fire flow, water quality and pressure, and reduce flushing. The community, as a whole benefits from these projects since the water system supplies water to institutional/commercial/industrial developments.

Funding Strategy

This program will be funded with Surtax and Utilities funds.

Operation Budget Impact

Addition of new pipeline to the distribution system inherently increases operation costs over time. However, improvements should also decrease operations costs by improving water quality in the system, as applicable, and by replacing old asbestos cement main with new, as applicable.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
DESIGN/ENGINEERING	10/2023 - 09/2026	326,470
CONSTRUCTION	10/2023 - 09/2027	1,021,590
Total Budgetary Cost Estimate:		1,348,060

Means of Financing

Funding Source	Amount
SURTAX	206,470
UTILITY REVENUE FUND	1,141,590
Total Programmed Funding:	1,348,060
Future Funding Requirements:	0

CIP Detail Sheets

*City of North Port, Florida
2022-23 Adopted Budget*

Project: UWTO **Title:** Water Transmission Oversizing **Status:** Existing CIP Program
Category: Utilities - Water Systems **Department:** WATER & SEWER UTILITIES **LMS:** N/A

Comprehensive Plan Information

Project Location

CIE Project: Yes **Capital Improvement:** **District:**
LOS/Concurrency: N/A **Project Need:** N/A **Location:**

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2023	Non-Appropriated Programmed CIP Funding				Future Funding
			FY 2024	FY 2025	FY 2026	FY 2027	
200,000	0	0	50,000	50,000	50,000	50,000	0

Strategic Pillar

Infrastructure & Facilities Integrity

Project Description

Construction cost of oversizing water mains in various locations throughout the City due to development.

Project Rationale

Specific locations of project are unknown at this time. As developers install the necessary mains to serve the development, the city will oversize these lines if needed to serve future growth/connections.

Funding Strategy

This program will be funded with Water Capacity Fees.

Operation Budget Impact

No operating impact is expected at this time.

Project Image



Schedule of Activities

Project Activities	From - To	Amount
CONSTRUCTION	10/2023 - 09/2026	200,000
Total Budgetary Cost Estimate:		200,000

Means of Financing

Funding Source	Amount	
WATER CAPACITY FEE FUND	200,000	
Total Programmed Funding:		200,000
Future Funding Requirements:		0

This page intentionally left blank





City of North Port

ORDINANCE NO. 2016-10

(Investment Policy)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, AMENDING THE ORDINANCE NO. 2010-03, RELATING TO INVESTMENT POLICIES, AND RE-ESTABLISHING AN INVESTMENT POLICY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to change the allocation for investment portfolio composition, authorize additional investment types, and change the benchmark for performance measurements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA TO WIT:

SECTION 1 – AMENDING INVESTMENT POLICY

- 1.01 - Appendix A is hereby amended and incorporated herein in its entirety as the City of North Port's Investment Policy, in accordance with Florida Statutes, Section 218.415.
- 1.02 - The City Commission identifies the City Manager with responsibility for providing oversight and direction in regard to the management of the investment program; the City Manager has delegated responsibility for the investment program transactions as provided in the investment policy.
- 1.03 - The City Manager is hereby authorized to take such steps and to execute on behalf of the City such documents as may be hereafter required to implement the investment policy.

SECTION 2 – SEVERABILITY

- 2.01 - If any section, subsection, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3 - CONFLICTS

3.01 - In the event of any conflict between the provisions of this Ordinance and any other ordinance, resolution, or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

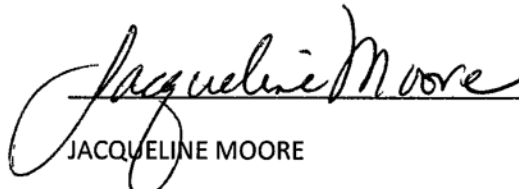
SECTION 4 - EFFECTIVE DATE

4.01 - The provisions of this Ordinance shall become effective immediately upon passage.

Read in public session this 12 day of April, 2016.

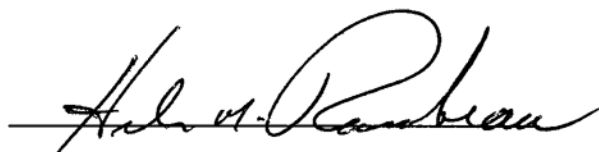
PASSED AND ADOPTED on the second and final reading in public session this 26~~th~~ day of April, 2016.

CITY OF NORTH PORT, FLORIDA




JACQUELINE MOORE
MAYOR

ATTEST:



HELEN RAIMBEAU, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



MARK MORIARTY,
CITY ATTORNEY

Ordinance No. 2016-10 Appendix A

Investment Policy The City of North Port, Florida

I. PURPOSE

The purpose of this policy is to set forth the investment objectives and parameters for the management of public funds of the City of North Port, Florida (hereinafter "City"). These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

II. SCOPE

In accordance with Section 218.415, Florida Statutes, this investment policy applies to all cash and investments held or controlled by the City with the exception of Pension Funds, Trust Funds, and funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds.

III. INVESTMENT OBJECTIVES

Safety of Principal

The foremost objective of this investment program is the safety of the principal of those funds within the portfolios. Investment transactions shall seek to keep capital losses at a minimum, whether they are from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Maintenance of Liquidity

The portfolios shall be managed in such a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner.

Return on Investment

Investment portfolios shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. However, return is attempted through active management where the Investment Advisor utilizes a total return strategy (which includes both realized and unrealized gains and losses in the portfolio). This total return strategy seeks to increase the value of the portfolio through reinvestment of income and capital gains. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Despite this, an Investment Advisor may trade to recognize a loss from time to time to achieve a perceived relative value based on its potential to enhance the total return of the portfolio.

IV. DELEGATION OF AUTHORITY

In accordance with the Charter of the City of North Port, the responsibility for providing oversight and direction in regard to the management of the investment program resides with the City Manager. The daily management responsibility for all City funds in the investment program and

investment transactions is delegated to the Finance Director. The Finance Director shall establish written procedures for the operation of the investment portfolio and a system of internal accounting and administrative controls to regulate the activities of employees. The City may employ an Investment Advisor to assist in managing some of the City's portfolios. Such Investment Advisor must be registered under the Investment Advisers Act of 1940.

V. STANDARDS OF PRUDENCE

The standard of prudence to be used by investment officials shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectation are reported to the City Manager in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. The "Prudent Person" rule states the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

While the standard of prudence to be used by investment officials who are officers or employees is the "Prudent Person" standard, any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of "Prudent Expert". The standard shall be that in investing and reinvesting moneys and in acquiring, retaining, managing, and disposing of investments of these funds, the contractor shall exercise: the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments of the funds, so as to minimize the risk, considering the probable income as well as the probable safety of their capital.

VI. ETHICS AND CONFLICTS OF INTEREST

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Also, employees involved in the investment process shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City's investment program.

VII. INTERNAL CONTROLS AND INVESTMENT PROCEDURES

The Finance Director shall establish a system of internal controls and operational procedures that are in writing and made a part of the City's operational procedures. The internal controls should be designed to prevent losses of funds, which might arise from fraud, employee error, and misrepresentation, by third parties, or imprudent actions by employees. The written procedures should include reference to safekeeping, repurchase agreements, and separation of transaction authority from accounting and recordkeeping, wire transfer agreements, banking service contracts and collateral/depository agreements. No person may engage in an investment transaction except as authorized under the terms of this policy.

Independent auditors as a normal part of the annual financial audit to the City shall conduct a review of the system of internal controls to ensure compliance with policies and procedures.

VIII. CONTINUING EDUCATION

The Finance Director and other appropriate staff shall annually complete 8 hours of continuing education in subjects or courses of study related to investment practices and products.

IX. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS

Authorized City staff shall only purchase securities from financial institutions, which are qualified as public depositories by the Treasurer of the State of Florida or institutions designated as "Primary Dealers" by the Federal Reserve Bank of New York.

Authorized City staff shall only enter into repurchase agreements with financial institutions that are state qualified public depositories and primary dealers as designated by the Federal Reserve Bank of New York.

The City's Investment Advisor shall utilize and maintain its own list of approved primary and non-primary dealers.

X. MATURITY AND LIQUIDITY REQUIREMENTS

To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

Investments of bond reserves, construction funds, and other non-operating funds ("core funds") shall have a term appropriate to the need for funds and in accordance with debt covenants, but in no event shall exceed five and one-half (5.50) years.

The maturities of the underlying securities of a repurchase agreement will follow the requirements of the Master Repurchase Agreement.

XI. RISK AND DIVERSIFICATION

Assets held shall be diversified to control risks resulting from over concentration of assets in a specific maturity, issuer, instruments, dealer, or bank through which these instruments are bought and sold. The Finance Director shall determine diversification strategies within the established guidelines.

XII. MASTER REPURCHASE AGREEMENT

The Finance Director will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Securities Industry and Financial Markets Association (SIFMA) Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the SIFMA Master Repurchase Agreement.

XIII. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

After the Finance Director or the Investment Advisor, has determined the approximate maturity date based on cash flow needs and market conditions and has analyzed and selected one or more

optimal types of investments, a minimum of three (3) qualified banks and/or approved broker/dealers must be contacted and asked to provide bids/offers on securities in questions. Bids will be held in confidence until the bid deemed to best meet the investment objectives is determined and selected.

However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased utilizing the comparison to current market price method on an exception basis. Acceptable current market price providers include, but are not limited to:

- A. TradeWeb
- B. Bloomberg Information Systems
- C. Wall Street Journal or a comparable nationally recognized financial publication providing daily market pricing
- D. Daily market pricing provided by the City’s custodian or their correspondent institutions

The Finance Director or the Investment Advisor shall utilize the competitive bid process to select the securities to be purchased or sold. Selection by comparison to a current market price, as indicated above, shall only be utilized when, in judgment of the Finance Director or the Investment Advisor, competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

- A. When time constraints due to unusual circumstances preclude the use of the competitive bidding process
- B. When no active market exists for the issue being traded due to the age or depth of the issue
- C. When a security is unique to a single dealer, for example, a private placement
- D. When the transaction involves new issues or issues in the “when issued” market

Overnight sweep investment agreements will not be bid, but may be placed with the City’s depository bank relating to the demand account for which the investment agreement was purchased.

XIV. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION

Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the City’s needs change. However, when the invested funds are needed in whole or in part for the purpose originally intended or for more optimal investments, the Finance Director may sell the investment at the then-prevailing market price and place the proceeds into the proper account at the City’s custodian.

The following are the investment requirements and allocation limits on security types, issuers, and maturities as established by the City. The Finance Director shall have the option to further restrict investment percentages from time to time based on market conditions, risk, and diversification investment strategies. The percentage allocations requirements for investment types and issuers are calculated based on the original cost of each investment, at the time of purchase. Investments not listed in this policy are prohibited.

Permitted Investments

Sector	Sector Maximum (%)	Per Issuer Maximum (%)	Minimum Ratings Requirement ¹	Maximum Maturity
--------	--------------------	------------------------	--	------------------

Sector	Sector Maximum (%)	Per Issuer Maximum (%)	Minimum Ratings Requirement ¹	Maximum Maturity
U.S. Treasury	100%	100%	N/A	5.50 Years (5.50 Years avg. life ⁴ for GNMA)
GNMA		40%		
Other U.S. Government Guaranteed (e.g. AID, GTC)		10%		
Federal Agency/GSE: FNMA, FHLMC, FHLB, FFCB*	75%	40% ³	N/A	5.50 Years
Federal Agency/GSE other than those above		10%		
Supranationals where U.S. is a shareholder and voting member	25%	10%	Highest ST or Two Highest LT Rating Categories (A-1/P-1, AAA/Aaa, or equivalent)	5.50 Years
Corporates	50% ²	5%	Highest ST or Three Highest LT Rating Categories (A-1/P-1, A-/A3 or equivalent)	5.50 Years
Municipals	25%	5%	Highest ST or Three Highest LT Rating Categories (SP-1/MIG 1, A-/A3, or equivalent)	5.50 Years
Agency Mortgage-Backed Securities (MBS)	25%	40% ³	N/A	5.50 Years Avg. Life ⁴
Asset-Backed Securities (ABS)	25%	5%	Highest ST or LT Rating (A-1+/P-1, AAA/Aaa, or equivalent)	5.50 Years Avg. Life ⁴
Non-Negotiable Collateralized Bank Deposits or Savings Accounts	50%	None, if fully collateralized	None, if fully collateralized.	2 Years
Commercial Paper (CP)	50% ²	5%	Highest ST Rating Category (A-1/P-1, or equivalent)	270 Days
Repurchase Agreements (Repo or RP)	40%	20%	Counterparty (or if the counterparty is not rated by an NRSRO, then the counterparty's parent) must be rated in the Highest ST Rating Category (A-1/P-1, or equivalent) If the counterparty is a Federal Reserve Bank, no rating is required	1 Year
Money Market Funds (MMFs)	50%	25%	Highest Fund Rating by all NRSROs who rate the fund (AAAm/Aaa-mf, or equivalent)	N/A
Fixed-Income Mutual Funds	20%	10%	N/A	N/A
Intergovernmental Pools (LGIPs)	50%	25%	Highest Fund Quality and Volatility Rating Categories by all NRSROs who rate the LGIP, (AAAm/AAAf, S1, or equivalent)	N/A
Florida Local Government Surplus Funds Trust Funds ("Florida Prime")	25%	N/A	Highest Fund Rating by all NRSROs who rate the fund (AAAm/Aaa-mf, or equivalent)	N/A

Notes:

¹ Rating by at least one SEC-registered Nationally Recognized Statistical Rating Organization ("NRSRO"), unless otherwise noted. ST=Short-term; LT=Long-term.

² Maximum allocation to all corporate and bank credit instruments is 50% combined.

³ Maximum exposure to any one Federal agency, including the combined holdings of Agency debt and Agency MBS, is 40%.

⁴ The maturity limit for MBS and ABS is based on the expected average life at time of settlement, measured using Bloomberg or other industry standard methods.

* Federal National Mortgage Association (FNMA); Federal Home Loan Mortgage Corporation (FHLMC); Federal Home Loan Bank or its District banks (FHLB); Federal Farm Credit Bank (FFCB).

- 1) **U.S. Treasury & Government Guaranteed** - U.S. Treasury obligations, and obligations the principal and interest of which are backed or guaranteed by the full faith and credit of the U.S. Government.
- 2) **Federal Agency/GSE** - Debt obligations, participations or other instruments issued or fully guaranteed by any U.S. Federal agency, instrumentality or government-sponsored enterprise (GSE).
- 3) **Supranationals** – U.S. dollar denominated debt obligations of a multilateral organization of governments where U.S. is a shareholder and voting member.
- 4) **Corporates** – U.S. dollar denominated corporate notes, bonds or other debt obligations issued or guaranteed by a domestic or foreign corporation, financial institution, non-profit, or other entity.
- 5) **Municipals** – Obligations, including both taxable and tax-exempt, issued or guaranteed by any State, territory or possession of the United States, political subdivision, public corporation, authority, agency board, instrumentality or other unit of local government of any State or territory.
- 6) **Agency Mortgage Backed Securities** - Mortgage-backed securities (MBS), backed by residential, multi-family or commercial mortgages, that are issued or fully guaranteed as to principal and interest by a U.S. Federal agency or government sponsored enterprise, including but not limited to pass-throughs, collateralized mortgage obligations (CMOs) and REMICs.
- 7) **Asset-Backed Securities** - Asset-backed securities (ABS) whose underlying collateral consists of loans, leases or receivables, including but not limited to auto loans/leases, credit card receivables, student loans, equipment loans/leases, or home-equity loans.
- 8) **Non-Negotiable Certificate of Deposit and Savings Accounts** - Non-negotiable interest bearing time certificates of deposit, or savings accounts in banks organized under the laws of this state or in national banks organized under the laws of the United States and doing business in this state, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.
- 9) **Commercial Paper** – U.S. dollar denominated commercial paper issued or guaranteed by a domestic or foreign corporation, company, financial institution, trust or other entity, only unsecured debt permitted.
- 10) **Repurchase Agreements** - Repurchase agreements (Repo or RP) that meet the following requirements:
 - a. Must be governed by a written SIFMA Master Repurchase Agreement which specifies securities eligible for purchase and resale, and which provides the unconditional right to liquidate the underlying securities should the Counterparty default or fail to provide full timely repayment.
 - b. Counterparty must be a Federal Reserve Bank, a Primary Dealer as designated by the Federal Reserve Bank of New York, or a nationally chartered commercial bank.
 - c. Securities underlying repurchase agreements must be delivered to a third party custodian under a written custodial agreement and may be of deliverable or tri-party form. Securities must be held in the City's custodial account or in a separate account in the name of the City.

- d. Acceptable underlying securities include only securities that are direct obligations of, or that are fully guaranteed by, the United States or any agency of the United States, or U.S. Agency-backed mortgage related securities.
- e. Underlying securities must have an aggregate current market value of at least 102% (or 100% if the counterparty is a Federal Reserve Bank) of the purchase price plus current accrued price differential at the close of each business day.
- f. Final term of the agreement must be 1 year or less.

- 11) **Money Market Funds** - Shares in open-end and no-load money market mutual funds, provided such funds are registered under the Investment Company Act of 1940 and operate in accordance with Rule 2a-7.

A thorough investigation of any money market fund is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus must be obtained.

- 12) **Fixed-Income Mutual Funds** - Shares in open-end and no-load fixed-income mutual funds whose underlying investments would be permitted for purchase under this policy and all its restrictions.

- 13) **Local Government Investment Pools** – State, local government or privately-sponsored investment pools that are authorized pursuant to state law.

A thorough investigation of any intergovernmental investment pool is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus must be obtained.

- 14) **The Florida Local Government Surplus Funds Trust Funds (“Florida Prime”)** A thorough investigation of the Florida Prime is required prior to investing, and on an annual basis. Attachment B is a questionnaire that contains a list of questions, to be answered prior to investing, that cover the major aspects of any investment pool/fund. A current prospectus or portfolio report must be obtained.

General Investment and Portfolio Limits

1. General investment limitations:
 - a. Investments must be denominated in U.S. dollars and issued for legal sale in U.S. markets.
 - b. Minimum ratings are based on the highest rating by any one Nationally Recognized Statistical Ratings Organization (“NRSRO”), unless otherwise specified.
 - c. All limits and rating requirements apply at time of purchase.
 - d. Should a security fall below the minimum credit rating requirement for purchase, the Investment Advisor will notify the Finance Director.
 - e. The maximum maturity (or average life for MBS/ABS) of any investment is 5.50 years. Maturity and average life are measured from settlement date. The final maturity date can be based on any mandatory call, put, pre-refunding date, or other mandatory redemption date.
2. General portfolio limitations:
 - a. The maximum effective duration of the aggregate portfolio is 3 years.

- b. Maximum exposure to issuers in any non-U.S. country cannot exceed 10 percent per country.
3. Investment in the following are permitted, provided they meet all other policy requirements:
 - a. Callable, step-up callable, called, pre-refunded, putable and extendable securities, as long as the effective final maturity meets the maturity limits for the sector
 - b. Variable-rate and floating-rate securities
 - c. Subordinated, secured and covered debt, if it meets the ratings requirements for the sector
 - d. Zero coupon issues and strips, excluding agency mortgage-backed Interest-only structures (I/Os)
 - e. Treasury TIPS
4. The following are **NOT PERMITTED** investments, unless specifically authorized by statute and with prior approval of the governing body:
 - a. Trading for speculation
 - b. Derivatives (other than callables and traditional floating or variable-rate instruments)
 - c. Mortgage-backed interest-only structures (I/Os)
 - d. Inverse or leveraged floating-rate and variable-rate instruments
 - e. Currency, equity, index and event-linked notes (e.g. range notes), or other structures that could return less than par at maturity
 - f. Private placements and direct loans, except as may be legally permitted by Rule 144A or commercial paper issued under a 4(2) exemption from registration
 - g. Convertible, high yield, and non-U.S. dollar denominated debt
 - h. Short sales
 - i. Use of leverage
 - j. Futures and options
 - k. Mutual funds, other than fixed-income mutual funds and ETFs, and money market funds
 - l. Equities, commodities, currencies and hard assets

XV. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS

Investment in any derivative products or the use of reverse repurchase agreements requires specific City Commission approval prior to their use, unless already specified in Section XII. If the City Commission approves the use of derivative products, the Finance Director shall develop sufficient understanding of the derivative products and have the expertise to manage them. A “derivative” is defined as a financial instrument the value of which depends on, or is derived from, the value of one or more underlying assets or indices or asset values. If the City Commission approves the use of reverse repurchase agreements or other forms of leverage, the investment shall be limited to transactions in which the proceeds are intended to provide liquidity and for which the Finance Director has sufficient resources and expertise to manage them.

XVI. PERFORMANCE MEASUREMENTS

In order to assist in the evaluation of the portfolio’s performance, the City will use performance benchmarks for short-term and long-term portfolios. The use of benchmarks will allow the City to measure its returns against other investors in the same markets.

- A. Investment performance of funds designated as short-term funds and other funds that must maintain a high degree of liquidity will be compared to the return of the S&P Rated GIP Index Government 30-Day Gross of Fees Yield. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

- B. Investment performance of funds designated as core funds and other non-operating funds that have a longer-term investment horizon will be compared to the Merrill Lynch 1-3 Year U.S. Treasury/Agency Note Index. The appropriate index will have a duration and asset mix that approximates the portfolio and will be utilized as a benchmark to be compared to the portfolio's total rate of return.
- C. Investment advisors will report performance on both book value and total rate of return basis and compare results to the above-stated benchmarks.

XVII. REPORTING

The Finance Director shall provide the City Manager and Commission with quarterly investment reports. Schedules in the quarterly report should include the following:

- A. A listing of individual securities held at the end of the reporting period
- B. Percentage of available funds represented by each investment type
- C. Coupon, discount or earning rate
- D. Final maturity of all investments
- E. Par value and market value

On an annual basis, the Finance Director shall prepare and submit to the City Commission a written report on all invested funds. The annual report shall provide all, but not limited to, the following: a complete list of all invested funds, name or type of security in which the funds are invested, the amount invested, the maturity date, earned income, the book value, the market value and the yield on each investment.

The annual report will show performance on both a book value and total rate of return basis and will compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per GASB standards. Investment reports shall be available to the public.

XVIII. THIRD-PARTY CUSTODIAL AGREEMENTS

Securities, with the exception of certificates of deposits, shall be held with a third party custodian; and all securities purchase by, and all collateral obtained by the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. A third party custodian is defined as any bank depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida as defined in Section 658.12, Florida Statutes, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida. Certificates of deposits will be placed in the provider's safekeeping department for the term of the deposit.

The custodian shall accept transaction instructions only from those persons who have been duly authorized by the Finance Director and which authorization has been provided, in writing, to the custodian. No withdrawal of securities, in whole or in part, shall be made from safekeeping, shall be permitted unless by such a duly authorized person.

The custodian shall provide the Finance Director with safekeeping receipts that provide detail information on the securities held by the custodian. Security transactions between a broker/dealer and the custodian involving the purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction. Securities held as collateral shall be held free and clear of any liens.

XIX. INVESTMENT POLICY ADOPTION

The investment policy shall be adopted by a City ordinance. The Finance Director shall review the policy annually and shall make recommendations for modification as needed.

Duly adopted this 26th day of April, 2016.

City Ordinance No. 2016-10

Attachment A

Glossary of Cash and Investment Management Terms

The following is a glossary of key investing terms, many of which appear in the City's investment policy. This glossary clarifies the meaning of investment terms generally used in cash and investment management. This glossary has been adapted from the GFOA Sample Investment Policy and the Association of Public Treasurers of the United States and Canada's Model Investment Policy.

Accrued Interest. Interest earned but which has not yet been paid or received.

Agency. See "Federal Agency Securities."

Ask Price. Price at which a broker/dealer offers to sell a security to an investor. Also known as "offered price."

Asset Backed Securities (ABS). A fixed-income security backed by notes or receivables against assets other than real estate. Generally issued by special purpose companies that "own" the assets and issue the ABS. Examples include securities backed by auto loans, credit card receivables, home equity loans, manufactured housing loans, farm equipment loans, and aircraft leases.

Average Life. The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Bankers' Acceptance (BA's). A draft or bill of exchange drawn upon and accepted by a bank. Frequently used to finance shipping of international goods. Used as a short-term credit instrument, bankers' acceptances are traded at a discount from face value as a money market instrument in the secondary market on the basis of the credit quality of the guaranteeing bank.

Basis Point. One hundredth of one percent, or 0.01%. Thus 1% equals 100 basis points.

Bearer Security. A security whose ownership is determined by the holder of the physical security. Typically, there is no registration on the issuer's books. Title to bearer securities is transferred by delivery of the physical security or certificate. Also known as "physical securities."

Benchmark Bills: In November 1999, FNMA introduced its Benchmark Bills program, a short-term debt securities issuance program to supplement its existing discount note program. The program includes a schedule of larger, weekly issues in three- and six-month maturities and biweekly issues in one-year for Benchmark Bills. Each issue is brought to market via a Dutch (single price) auction. FNMA conducts a weekly auction for each Benchmark Bill maturity and accepts both competitive and non-competitive bids through a web based auction system. This program is in addition to the variety of other discount note maturities, with rates posted on a daily basis, which FNMA offers. FNMA's Benchmark Bills are unsecured general obligations that are issued in book-entry form through the Federal Reserve Banks. There are no periodic payments of interest on Benchmark Bills, which are sold at a discount from the principal amount and payable at par at maturity. Issues under the Benchmark program constitute the same credit standing as other FNMA discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

Benchmark Notes/Bonds: Benchmark Notes and Bonds are a series of FNMA "bullet" maturities (non-callable) issued according to a pre-announced calendar. Under its Benchmark Notes/Bonds program, 2, 3, 5, 10, and 30-year maturities are issued each quarter. Each Benchmark Notes new issue has a minimum size of \$4 billion, 30-year new issues having a minimum size of \$1 billion, with re-openings based on investor demand to further enhance liquidity. The amount of non-callable issuance has allowed FNMA to build a yield curve in Benchmark Notes and Bonds in maturities ranging from 2 to 30 years. The liquidity emanating from these large size issues has facilitated favorable financing opportunities through the

development of a liquid overnight and term repo market. Issues under the Benchmark program constitute the same credit standing as other FNMA issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

Benchmark. A market index used as a comparative basis for measuring the performance of an investment portfolio. A performance benchmark should represent a close correlation to investment guidelines, risk tolerance, and duration of the actual portfolio's investments.

Bid Price. Price at which a broker/dealer offers to purchase a security from an investor.

Bond. Financial obligation for which the issuer promises to pay the bondholder (the purchaser or owner of the bond) a specified stream of future cash-flows, including periodic interest payments and a principal repayment.

Book Entry Securities. Securities that are recorded in a customer's account electronically through one of the financial markets electronic delivery and custody systems, such as the Fed Securities wire, DTC, and PTC

(as opposed to bearer or physical securities). The trend is toward a certificate-free society in order to cut down on paperwork and to diminish investors' concerns about the certificates themselves. The vast majority of securities are now book entry securities.

Book Value. The value at which a debt security is reflected on the holder's records at any point in time. Book value is also called "amortized cost" as it represents the original cost of an investment adjusted for amortization of premium or accretion of discount. Also called "carrying value." Book value can vary over time as an investment approaches maturity and differs from "market value" in that it is not affected by changes in market interest rates.

Broker/Dealer. A person or firm transacting securities business with customers. A "broker" acts as an agent between buyers and sellers, and receives a commission for these services. A "dealer" buys and sells financial assets from its own portfolio. A dealer takes risk by owning inventory of securities, whereas a broker merely matches up buyers and sellers. See also "Primary Dealer."

Bullet Notes/Bonds. Notes or bonds that have a single maturity date and are non-callable.

Call Date. Date at which a call option may be or is exercised.

Call Option. The right, but not the obligation, of an issuer of a security to redeem a security at a specified value and at a specified date or dates prior to its stated maturity date. Most fixed-income calls are a par, but can be at any previously established price. Securities issued with a call provision typically carry a higher yield than similar securities issued without a call feature. There are three primary types of call options (1) European - one-time calls, (2) Bermudan - periodically on a predetermined schedule (quarterly, semi-annual, annual), and (3) American - continuously callable at any time on or after the call date. There is usually a notice period of at least 5 business days prior to a call date.

Callable Bonds/Notes. Securities which contain an imbedded call option giving the issuer the right to redeem the securities prior to maturity at a predetermined price and time.

Certificate of Deposit (CD). Bank obligation issued by a financial institution generally offering a fixed rate of return (coupon) for a specified period of time (maturity). Can be as long as 10 years to maturity, but most CDs purchased by public agencies are one year and under.

Collateral. Investment securities or other property that a borrower pledges to secure repayment of a loan, secure deposits of public monies, or provide security for a repurchase agreement.

Collateralization. Process by which a borrower pledges securities, property, or other deposits for securing the repayment of a loan and/or security.

Collateralized Mortgage Obligation (CMO). A security that pools together mortgages and separates them into short, medium, and long-term positions (called tranches). Tranches are set up to pay different rates of interest depending upon their maturity. Interest payments are usually paid monthly. In "plain vanilla" CMOs, principal is not paid on a tranche until all shorter tranches have been paid off. This system provides interest and principal in a more predictable manner. A single pool of mortgages can be carved up into numerous tranches each with its own payment and risk characteristics.

Commercial Paper. Short term unsecured promissory note issued by a company or financial institution. Issued at a discount and matures for par or face value. Usually a maximum maturity of 270 days and given a short-term debt rating by one or more NRSROs.

Convexity. A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Corporate Note. A debt instrument issued by a corporation with a maturity of greater than one year and less than ten years.

Counterparty. The other party in a two party financial transaction. "Counterparty risk" refers to the risk that the other party to a transaction will fail in its related obligations. For example, the bank or broker/dealer in a repurchase agreement.

Coupon Rate. Annual rate of interest on a debt security, expressed as a percentage of the bond's face value.

Current Yield. Annual rate of return on a bond based on its price. Calculated as (coupon rate / price), but does not accurately reflect a bond's true yield level.

Custody. Safekeeping services offered by a bank, financial institution, or trust company, referred to as the "custodian." Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement, and market values.

Dealer. A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

Delivery Versus Payment (DVP). Settlement procedure in which securities are delivered versus payment of cash, but only after cash has been received. Most security transactions, including those through the Fed Securities Wire system and DTC, are done DVP as a protection for both the buyer and seller of securities.

Depository Trust Company (DTC). A firm through which members can use a computer to arrange for securities to be delivered to other members without physical delivery of certificates. A member of the Federal Reserve System and owned mostly by the New York Stock Exchange, the Depository Trust Company uses computerized debit and credit entries. Most corporate securities, commercial paper, CDs, and BAs clear through DTC.

Derivatives. (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities, or commodities). For hedging purposes, common derivatives are options, futures, interest rate swaps, and swaptions.

Derivative Security. Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

Designated Bond. FFCB's regularly issued, liquid, non-callable securities that generally have a 2 or 3 year original maturity. New issues of Designated Bonds are \$1 billion or larger. Re-openings of existing Designated Bond issues are generally a minimum of \$100 million. Designated Bonds are offered through a syndicate of two to six dealers. Twice each month the Funding Corporation announces its intention to issue a new Designated Bond, reopen an existing issue, or to not issue or reopen a Designated Bond. Issues under the Designated Bond program constitute the same credit standing as other FFCB issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

Discount Notes. Unsecured general obligations issued by Federal Agencies at a discount. Discount notes mature at par and can range in maturity from overnight to one year. Very large primary (new issue) and secondary markets exist.

Discount Rate. Rate charged by the system of Federal Reserve Banks on overnight loans to member banks. Changes to this rate are administered by the Federal Reserve and closely mirror changes to the "fed funds rate."

Discount Securities. Non-interest bearing money market instruments that are issued at discount and redeemed at maturity for full face value. Examples include: U.S. Treasury Bills, Federal Agency Discount Notes, Bankers' Acceptances, and Commercial Paper.

Discount. The amount by which a bond or other financial instrument sells below its face value. See also "Premium."

Diversification. Dividing investment funds among a variety of security types, maturities, industries, and issuers offering potentially independent returns.

Dollar Price. A bond's cost expressed as a percentage of its face value. For example, a bond quoted at a dollar price of 95 ½, would have a principal cost of \$955 per \$1,000 of face value.

Duff & Phelps. One of several NRSROs that provide credit ratings on corporate and bank debt issues.

Duration. The weighted average maturity of a security's or portfolio's cash-flows, where the present values of the cash-flows serve as the weights. The greater the duration of a security/portfolio, the greater its percentage price volatility with respect to changes in interest rates. Used as a measure of risk and a key tool for managing a portfolio versus a benchmark and for hedging risk. There are also different kinds of duration used for different purposes (e.g. MacAuley Duration, Modified Duration).

Fannie Mae. See "Federal National Mortgage Association."

Fed Money Wire. A computerized communications system that connects the Federal Reserve System with its member banks, certain U. S. Treasury offices, and the Washington D.C. office of the Commodity Credit Corporation. The Fed Money Wire is the book entry system used to transfer cash balances between banks for themselves and for customer accounts.

Fed Securities Wire. A computerized communications system that facilitates book entry transfer of securities between banks, brokers and customer accounts, used primarily for settlement of U.S. Treasury and Federal Agency securities.

Fed. See "Federal Reserve System."

Federal Agency Security. A debt instrument issued by one of the Federal Agencies. Federal Agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

Federal Agency. Government sponsored/owned entity created by the U.S. Congress, generally for the purpose of acting as a financial intermediary by borrowing in the marketplace and directing proceeds to specific areas of the economy considered to otherwise have restricted access to credit markets. The largest Federal Agencies are GNMA, FNMA, FHLMC, FHLB, FFCB, SLMA, and TVA.

Federal Deposit Insurance Corporation (FDIC). Federal agency that insures deposits at commercial banks, currently to a limit of \$250,000 per depositor per bank.

Federal Farm Credit Bank (FFCB). One of the large Federal Agencies. A government sponsored enterprise (GSE) system that is a network of cooperatively-owned lending institutions that provides credit services to farmers, agricultural cooperatives and rural utilities. The FFCBs act as financial intermediaries that borrow money in the capital markets and use the proceeds to make loans and provide other assistance to farmers and farm-affiliated businesses. Consists of the consolidated operations of the Banks for Cooperatives, Federal Intermediate Credit Banks, and Federal Land Banks. Frequent issuer of discount notes, agency notes and callable agency securities. FFCB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and agricultural industry. Also issues notes under its "designated note" program.

Federal Funds (Fed Funds). Funds placed in Federal Reserve Banks by depository institutions in excess of current reserve requirements, and frequently loaned or borrowed on an overnight basis between depository institutions.

Federal Funds Rate (Fed Funds Rate). The interest rate charged by a depository institution lending Federal Funds to another depository institution. The Federal Reserve influences this rate by establishing a "target" Fed Funds rate associated with the Fed's management of monetary policy.

Federal Home Loan Bank System (FHLB). One of the large Federal Agencies. A government sponsored enterprise (GSE) system, consisting of wholesale banks (currently twelve district banks) owned by their member banks, which provides correspondent banking services and credit to various financial institutions, financed by the issuance of securities. The principal purpose of the FHLB is to add liquidity to the mortgage markets. Although FHLB does not directly fund mortgages, it provides a stable supply of credit to thrift institutions that make new mortgage loans. FHLB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes and callable agency securities. Also issues notes under its "global note" and "TAP" programs.

Federal Home Loan Mortgage Corporation (FHLMC or "Freddie Mac"). One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides stability and assistance to the secondary market for home mortgages by purchasing first mortgages and participation interests financed by the sale of debt and guaranteed mortgage backed securities. FHLMC debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities, and MBS. Also issues notes under its "reference note" program.

Federal National Mortgage Association (FNMA or "Fannie Mae"). One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides liquidity to the residential mortgage market by purchasing mortgage loans from lenders, financed by the issuance of debt securities and MBS (pools of mortgages packaged together as a security). FNMA debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities and MBS. Also issues notes under its "benchmark note" program.

Federal Reserve Bank. One of the 12 distinct banks of the Federal Reserve System.

Federal Reserve System (the Fed). The independent central bank system of the United States that establishes and conducts the nation's monetary policy. This is accomplished in three major ways: (1) raising or lowering bank reserve requirements, (2) raising or lowering the target Fed Funds Rate and Discount Rate, and (3) in open market operations by buying and selling government securities. The Federal Reserve System is made up of twelve Federal Reserve District Banks, their branches, and many national and state banks throughout the nation. It is headed by the seven member Board of Governors known as the "Federal Reserve Board" and headed by its Chairman.

Financial Industry Regulatory Authority, Inc. (FINRA). A private corporation that acts as a self-regulatory organization (SRO). FINRA is the successor to the National Association of Securities Dealers, Inc. (NASD). Though sometimes mistaken for a government agency, it is a non-governmental organization that performs financial regulation of member brokerage firms and exchange markets. The government also has a regulatory arm for investments, the Securities and Exchange Commission (SEC).

Fiscal Agent/Paying Agent. A bank or trust company that acts, under a trust agreement with a corporation or municipality, in the capacity of general treasurer. The agent performs such duties as making coupon payments, paying rents, redeeming bonds, and handling taxes relating to the issuance of bonds.

Fitch Investors Service, Inc. One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

Floating Rate Security (FRN or "floater"). A bond with an interest rate that is adjusted according to changes in an interest rate or index. Differs from variable-rate debt in that the changes to the rate take place immediately when the index changes, rather than on a predetermined schedule. See also "Variable Rate Security."

Freddie Mac. See "Federal Home Loan Mortgage Corporation."

Ginnie Mae. See "Government National Mortgage Association."

Global Notes: Notes designed to qualify for immediate trading in both the domestic U.S. capital market and in foreign markets around the globe. Usually large issues that are sold to investors worldwide and therefore have excellent liquidity. Despite their global sales, global notes sold in the U.S. are typically denominated in U.S. dollars.

Government National Mortgage Association (GNMA or "Ginnie Mae"). One of the large Federal Agencies. Government-owned Federal Agency that acquires, packages, and resells mortgages and mortgage purchase commitments in the form of mortgage-backed securities. Largest issuer of mortgage pass-through securities. GNMA debt is guaranteed by the full faith and credit of the U.S. government (one of the few agencies that are actually full faith and credit of the U.S. government).

Government Securities. An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, Bonds, and SLGS."

Government Sponsored Enterprise (GSE). Privately owned entity subject to federal regulation and supervision, created by the U.S. Congress to reduce the cost of capital for certain borrowing sectors of the economy such as students, farmers, and homeowners. GSEs carry the implicit backing of the U.S. government, but they are not direct obligations of the U.S. government. For this reason, these securities will offer a yield premium over U.S. Treasuries. Examples of GSEs include: FHLB, FHLMC, FNMA, and SLMA.

Government Sponsored Enterprise Security. A security issued by a Government Sponsored Enterprise. Considered Federal Agency Securities.

Index. A compilation of statistical data that tracks changes in the economy or in financial markets.

Interest-Only (IO) STRIP. A security based solely on the interest payments from the bond. After the principal has been repaid, interest payments stop and the value of the security falls to nothing. Therefore, IOs are considered risky investments. Usually associated with mortgage-backed securities.

Internal Controls. An internal control structure ensures that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

1. **Control of collusion** - Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
2. **Separation of transaction authority from accounting and record keeping** - A separation of duties is achieved by separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction.
3. **Custodial safekeeping** - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
4. **Avoidance of physical delivery securities** - Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. **Clear delegation of authority to subordinate staff members** - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
6. **Written confirmation of transactions for investments and wire transfers** - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.
7. **Development of a wire transfer agreement with the lead bank and third-party custodian** - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

Inverse Floater. A floating rate security structured in such a way that it reacts inversely to the direction of interest rates. Considered risky as their value moves in the opposite direction of normal fixed-income investments and whose interest rate can fall to zero.

Investment Advisor. A company that provides professional advice managing portfolios, investment recommendations, and/or research in exchange for a management fee.

Investment Adviser Act of 1940. Federal legislation that sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

Investment Grade. Bonds considered suitable for preservation of invested capital, including bonds rated a minimum of Baa3 by Moody's, BBB- by Standard & Poor's, or BBB- by Fitch. Although "BBB" rated bonds are considered investment grade, most public agencies cannot invest in securities rated below "A."

Liquidity. Relative ease of converting an asset into cash without significant loss of value. Also, a relative measure of cash and near-cash items in a portfolio of assets. Additionally, it is a term describing the marketability of a money market security correlating to the narrowness of the spread between the bid and ask prices.

Local Government Investment Pool (LGIP). An investment by local governments in which their money is pooled as a method for managing local funds, (e.g., Florida State Board of Administration's Florida Prime Fund).

Long-Term Core Investment Program. Funds that are not needed within a one-year period.

Market Value. The fair market value of a security or commodity. The price at which a willing buyer and seller would pay for a security.

Mark-to-market. Adjusting the value of an asset to its market value, reflecting in the process unrealized gains or losses.

Master Repurchase Agreement. A widely accepted standard agreement form published by the Securities Industry and Financial Markets Association (SIFMA) that is used to govern and document Repurchase Agreements and protect the interest of parties in a repo transaction.

Maturity Date. Date on which principal payment of a financial obligation is to be paid.

Medium Term Notes (MTN's). Used frequently to refer to corporate notes of medium maturity (5-years and under). Technically, any debt security issued by a corporate or depository institution with a maturity from 1 to 10 years and issued under an MTN shelf registration. Usually issued in smaller issues with varying coupons and maturities, and underwritten by a variety of broker/dealers (as opposed to large corporate deals issued and underwritten all at once in large size and with a fixed coupon and maturity).

Money Market. The market in which short-term debt instruments (bills, commercial paper, bankers' acceptance, etc.) are issued and traded.

Money Market Mutual Fund (MMF). A type of mutual fund that invests solely in money market instruments, such as: U.S. Treasury bills, commercial paper, bankers' acceptances, and repurchase agreements. Money market mutual funds are registered with the SEC under the Investment Company Act of 1940 and are subject to "rule 2a-7" which significantly limits average maturity and credit quality of holdings. MMF's are managed to maintain a stable net asset value (NAV) of \$1.00. Many MMFs carry ratings by a NRSRO.

Moody's Investors Service. One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

Mortgage Backed Securities (MBS). Mortgage-backed securities represent an ownership interest in a pool of mortgage loans made by financial institutions, such as savings and loans, commercial banks, or mortgage companies, to finance the borrower's purchase of a home or other real estate. The majority of MBS are issued and/or guaranteed by GNMA, FNMA, and FHLMC. There are a variety of MBS structures

with varying levels of risk and complexity. All MBS have reinvestment risk as actual principal and interest payments are dependent on the payment of the underlying mortgages which can be prepaid by mortgage holders to refinance and lower rates or simply because the underlying property was sold.

Mortgage Pass-Through Securities. A pool of residential mortgage loans with the monthly interest and principal distributed to investors on a pro-rata basis. The largest issuer is GNMA.

Municipal Note/Bond. A debt instrument issued by a state or local government unit or public agency. The vast majority of municipals are exempt from state and federal income tax, although some non-qualified issues are taxable.

Mutual Fund. Portfolio of securities professionally managed by a registered investment company that issues shares to investors. Many different types of mutual funds exist (e.g., bond, equity, and money market funds); all except money market funds operate on a variable net asset value (NAV).

Negotiable Certificate of Deposit (Negotiable CD). Large denomination CDs (\$100,000 and larger) that are issued in bearer form and can be traded in the secondary market.

Net Asset Value. The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets including securities, cash, and any accrued earnings, then subtracting the total assets from the fund's liabilities, and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

$$[(\text{Total assets}) - (\text{Liabilities})]/(\text{Number of shares outstanding})$$

NRSRO. A "Nationally Recognized Statistical Rating Organization" (NRSRO) is a designated rating organization that the SEC has deemed a strong national presence in the U.S. NRSROs provide credit ratings on corporate and bank debt issues. Only ratings of a NRSRO may be used for the regulatory purposes of rating. Includes Moody's, S&P, Fitch, and Duff & Phelps.

Offered Price. See also "Ask Price."

Open Market Operations. A Federal Reserve monetary policy tactic entailing the purchase or sale of government securities in the open market by the Federal Reserve System from and to primary dealers in order to influence the money supply, credit conditions, and interest rates.

Par Value. The face value, stated value, or maturity value of a security.

Physical Delivery. Delivery of readily available underlying assets at contract maturity.

Portfolio. Collection of securities and investments held by an investor.

Premium. The amount by which a bond or other financial instrument sells above its face value. See also "Discount."

Primary Dealer. A designation given to certain government securities dealer by the Federal Reserve Bank of New York. Primary dealers can buy and sell government securities directly with the Fed. Primary dealers also submit daily reports of market activity and security positions held to the Fed and are subject to its informal oversight. Primary dealers are the largest buyers and sellers by volume in the U.S. Treasury securities market.

Prime Paper. Commercial paper of high quality. Highest rated paper is A-1+/A-1 by S&P and P-1 by Moody's.

Principal. Face value of a financial instrument on which interest accrues. May be less than par value if some principal has been repaid or retired. For a transaction, principal is par value times price and includes any premium or discount.

Prudent Expert Rule. Standard that requires that a fiduciary manage a portfolio with the care, skill, prudence, and diligence, under the circumstances then prevailing, that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. This statement differs from the “prudent person” rule in that familiarity with such matters suggests a higher standard than simple prudence.

Prudent Investor Standard. Standard that requires that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. More stringent than the “prudent person” standard as it implies a level of knowledge commensurate with the responsibility at hand.

Qualified Public Depository - Per Subsection 280.02(26), F.S., “qualified public depository” means any bank, savings bank, or savings association that:

1. Is organized and exists under the laws of the United States, the laws of this state or any other state or territory of the United States.
2. Has its principal place of business in this state or has a branch office in this state which is authorized under the laws of this state or of the United States to receive deposits in this state.
3. Has deposit insurance under the provision of the Federal Deposit Insurance Act, as amended, 12 U.S.C. ss.1811 et seq.
4. Has procedures and practices for accurate identification, classification, reporting, and collateralization of public deposits.
5. Meets all requirements of Chapter 280, F.S.
6. Has been designated by the Chief Financial Officer as a qualified public depository.

Range Note. A type of structured note that accrues interest daily at a set coupon rate that is tied to an index. Most range notes have two coupon levels; a higher accrual rate for the period the index is within a designated range, the lower accrual rate for the period that the index falls outside the designated range. This lower rate may be zero and may result in zero earnings.

Rate of Return. Amount of income received from an investment, expressed as a percentage of the amount invested.

Realized Gains (Losses). The difference between the sale price of an investment and its book value. Gains/losses are “realized” when the security is actually sold, as compared to “unrealized” gains/losses which are based on current market value. See “Unrealized Gains (Losses).”

Reference Bills: FHLMC’s short-term debt program created to supplement its existing discount note program by offering issues from one month through one year, auctioned on a weekly or on an alternating four-week basis (depending upon maturity) offered in sizeable volumes (\$1 billion and up) on a cycle of

regular, standardized issuance. Globally sponsored and distributed, Reference Bill issues are intended to encourage active trading and market-making and facilitate the development of a term repo market. The program was designed to offer predictable supply, pricing transparency, and liquidity, thereby providing alternatives to U.S. Treasury bills. FHLMC's Reference Bills are unsecured general corporate obligations. This program supplements the corporation's existing discount note program. Issues under the Reference program constitute the same credit standing as other FHLMC discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

Reference Notes: FHLMC's intermediate-term debt program with issuances of 2, 3, 5, 10, and 30-year maturities. Initial issuances range from \$2 - \$6 billion with re-openings ranging \$1 - \$4 billion.

The notes are high-quality bullet structures securities that pay interest semiannually. Issues under the Reference program constitute the same credit standing as other FHLMC notes; they simply add organization and liquidity to the intermediate- and long-term Agency market.

Repurchase Agreement (Repo). A short-term investment vehicle where an investor agrees to buy securities from a counterparty and simultaneously agrees to resell the securities back to the counterparty at an agreed upon time and for an agreed upon price. The difference between the purchase price and the sale price represents interest earned on the agreement. In effect, it represents a collateralized loan to the investor, where the securities are the collateral. Can be DVP, where securities are delivered to the investor's custodial bank, or "tri-party" where the securities are delivered to a third party intermediary. Any type of security can be used as "collateral," but only some types provide the investor with special bankruptcy protection under the law. Repos should be undertaken only when an appropriate Securities Industry and Financial Markets Association (SIFMA) approved master repurchase agreement is in place.

Reverse Repurchase Agreement (Reverse Repo). A repo from the point of view of the original seller of securities. Used by dealers to finance their inventory of securities by essentially borrowing at short-term rates. Can also be used to leverage a portfolio and in this sense, can be considered risky if used improperly.

Safekeeping. Service offered for a fee, usually by financial institutions, for the holding of securities and other valuables. Safekeeping is a component of custody services.

Secondary Market. Markets for the purchase and sale of any previously issued financial instrument.

Securities Industry and Financial Markets Association (SIFMA). The bond market trade association representing the largest securities markets in the world. In addition to publishing a Master Repurchase Agreement, widely accepted as the industry standard document for Repurchase Agreements, the SIFMA also recommends bond market closures and early closes due to holidays.

Securities Lending. An arrangement between an investor and a custody bank that allows the custody bank to "loan" the investor's investment holdings, reinvest the proceeds in permitted investments, and shares any profits with the investor. Should be governed by a securities lending agreement. Can increase the risk of a portfolio in that the investor takes on the default risk on the reinvestment at the discretion of the custodian.

Sinking Fund. A separate accumulation of cash or investments (including earnings on investments) in a fund in accordance with the terms of a trust agreement or indenture, funded by periodic deposits by the issuer (or other entity responsible for debt service), for the purpose of assuring timely availability of moneys for payment of debt service. Usually used in connection with term bonds.

Spread. The difference between the price of a security and similar maturity U.S. Treasury investments, expressed in percentage terms or basis points. A spread can also be the absolute difference in yield between two securities. The securities can be in different markets or within the same securities market between different credits, sectors, or other relevant factors.

Standard & Poor's. One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

STRIPS (Separate Trading of Registered Interest and Principal of Securities). Acronym applied to U.S. Treasury securities that have had their coupons and principal repayments separated into individual zero-coupon Treasury securities. The same technique and "strips" description can be applied to non-Treasury securities (e.g., FNMA strips).

Structured Notes. Notes that have imbedded into their structure options such as step-up coupons or derivative-based returns.

Supranational. Supranational organizations are international financial institutions that are generally established by agreements among nations, with member nations contributing capital and participating in management. These agreements provide for limited immunity from the laws of member countries. Bonds issued by these institutions are part of the broader class of Supranational, Sovereign, and Non-U.S. Agency (SSA) sector bonds. Supranational bonds finance economic and infrastructure development and support environmental protection, poverty reduction, and renewable energy around the globe. For example, the World Bank, International Finance Corporation (IFC), and African Development Bank (AfDB) have "green bond" programs specifically designed for energy resource conservation and management. Supranational bonds, which are issued by multi-national organizations that transcend national boundaries. Examples include the World Bank, African Development Bank, and European Investment Bank.

Swap. Trading one asset for another.

TAP Notes: Federal Agency notes issued under the FHLB TAP program. Launched in 6/99 as a refinement to the FHLB bullet bond auction process. In a break from the FHLB's traditional practice of bringing numerous small issues to market with similar maturities, the TAP Issue Program uses the four most common maturities and reopens them up regularly through a competitive auction. These maturities (2, 3, 5, and 10 year) will remain open for the calendar quarter, after which they will be closed and a new series of TAP issues will be opened to replace them. This reduces the number of separate bullet bonds issued, but generates enhanced awareness and liquidity in the marketplace through increased issue size and secondary market volume.

Tennessee Valley Authority (TVA). One of the large Federal Agencies. A wholly owned corporation of the United States government that was established in 1933 to develop the resources of the Tennessee Valley region in order to strengthen the regional and national economy and the national defense. Power operations are separated from non-power operations. TVA securities represent obligations of TVA, payable solely from TVA's net power proceeds, and are neither obligations of nor guaranteed by the United States. TVA is currently authorized to issue debt up to \$30 billion. Under this authorization, TVA may also obtain advances from the U.S. Treasury of up to \$150 million. Frequent issuer of discount notes, agency notes, and callable agency securities.

Total Return. Investment performance measured over a period of time that includes coupon interest, interest on interest, and both realized and unrealized gains or losses. Total return includes, therefore, any market value appreciation/depreciation on investments held at period end.

Treasuries. Collective term used to describe debt instruments backed by the U.S. government and issued through the U.S. Department of the Treasury. Includes Treasury bills, Treasury notes, and Treasury bonds. Also a benchmark term used as a basis by which the yields of non-Treasury securities are compared (e.g., "trading at 50 basis points over Treasuries").

Treasury Bills (T-Bills). Short-term direct obligations of the United States government issued with an original term of one year or less. Treasury bills are sold at a discount from face value and do not pay

interest before maturity. The difference between the purchase price of the bill and the maturity value is the interest earned on the bill. Currently, the U.S. Treasury issues 4-week, 13-week, and 26-week T-Bills.

Treasury Bonds. Long-term interest-bearing debt securities backed by the U.S. government and issued with maturities of ten years and longer by the U.S. Department of the Treasury.

Treasury Notes. Intermediate interest-bearing debt securities backed by the U.S. government and issued with maturities ranging from one to ten years by the U.S. Department of the Treasury. The Treasury currently issues 2-year, 3-year, 5-year, and 10-year Treasury Notes.

Trustee. A bank designated by an issuer of securities as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the bond documents and to represent bondholders in enforcing their contract with the issuer.

Uniform Net Capital Rule. SEC Rule 15c3-1 that outlines the minimum net capital ratio (ratio of indebtedness to net liquid capital) of member firms and non-member broker/dealers.

Unrealized Gains (Losses). The difference between the market value of an investment and its book value. Gains/losses are "realized" when the security is actually sold, as compared to "unrealized" gains/losses which are based on current market value. See also "Realized Gains (Losses)."

Variable-Rate Security. A bond that bears interest at a rate that varies over time based on a specified schedule of adjustment (e.g., daily, weekly, monthly, semi-annually, or annually). See also "Floating Rate Note."

Weighted Average Maturity (or just "Average Maturity"). The average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. A simple measure of risk of a fixed-income portfolio.

Weighted Average Maturity to Call. The average maturity of all securities and investments of a portfolio, adjusted to substitute the first call date per security for maturity date for those securities with call provisions.

Yield Curve. A graphic depiction of yields on like securities in relation to remaining maturities spread over a time line. The traditional yield curve depicts yields on U.S. Treasuries, although yield curves exist for Federal Agencies and various credit quality corporates as well. Yield curves can be positively sloped (normal) where longer-term investments have higher yields, or "inverted" (uncommon) where longer-term investments have lower yields than shorter ones.

Yield to Call (YTC). Same as "Yield to Maturity," except the return is measured to the first call date rather than the maturity date. Yield to call can be significantly higher or lower than a security's yield to maturity.

Yield to Maturity (YTM). Calculated return on an investment, assuming all cash-flows from the security are reinvested at the same original yield. Can be higher or lower than the coupon rate depending on market rates and whether the security was purchased at a premium or discount. There are different conventions for calculating YTM for various types of securities.

Yield. There are numerous methods of yield determination. In this glossary, see also "Current Yield," "Yield Curve," "Yield to Call," and "Yield to Maturity."

Attachment B
Investment Pool/Fund Questionnaire

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?



City of North Port

RESOLUTION NO. 2022-R-52

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING THE FINAL AD VALOREM MILLAGE RATE AND ROLLED-BACK RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR FINDINGS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Florida Statutes Section 166.211(1) and Article VII, Section 9 of the State Constitution, municipalities are authorized to adopt a millage rate each fiscal year and to levy ad valorem taxes on taxable real property within the municipality; and

WHEREAS, Florida Statutes Chapter 200 provides a procedure for the adoption of ad valorem tax and millage rates; and

WHEREAS, the City Manager and staff have prepared a budget and have computed a millage rate necessary to fund the budget, excluding the portion of the budget to be funded from sources other than ad valorem taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – FINDINGS

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 A public hearing on this final millage rate for Fiscal Year 2022-2023 (“the Fiscal Year”) was held on September 22, 2022. The general public was provided an opportunity to make comments and ask questions prior to the adoption of this resolution.
- 1.03 The City’s intent to adopt a final millage rate and budget was duly advertised in compliance with Florida Statutes Section 200.065 and Florida Statutes Chapter 50.
- 1.04 This resolution was adopted at a duly noticed public meeting held after 5:00 p.m. on a weekday.

SECTION 2 – CERTIFICATION AND ADOPTION

- 2.01 The general municipal millage rate and tax levy for the City of North Port, Florida is 3.7667 mills, which is \$3.7667 per \$1,000.00 of assessed property within the City. This millage rate is certified to the Property Appraiser and the Tax Collector of Sarasota County, Florida, to be levied for the City's general government operating and capital purposes for the Fiscal Year.
- 2.02 The general municipal millage rate is 17.75% higher than the rolled-back rate of 3.1990 mills, which is \$3.1990 per \$1,000.00 of assessed property within the City.
- 2.03 The final millage rate adopted in this resolution does not exceed the tentative millage rate adopted in Resolution No. 2022-R-47.

SECTION 3 – CONFLICTS

- 3.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

SECTION 4 – SEVERABILITY

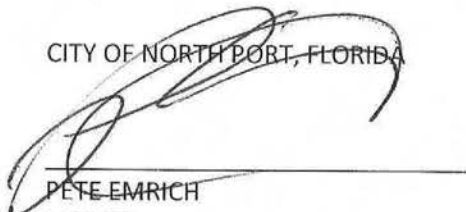
- 4.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

SECTION 5 – EFFECTIVE DATE

- 5.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida in public session on September 22, 2022.

CITY OF NORTH PORT, FLORIDA



PETE EMRICH
MAYOR


ATTEST



HEATHER FAUST, MMC
CITY CLERK

Resolution No. 2022-R-52

APPROVED AS TO FORM AND CORRECTNESS



AMBER L. SLAYTON, B.C.S.
CITY ATTORNEY



City of North Port

RESOLUTION NO. 2022-R-53

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, ADOPTING THE FINAL NON-DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; ADOPTING THE FINAL CAPITAL IMPROVEMENT BUDGET AND PROGRAM; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATIONS AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGETS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Florida Statutes Section 166.241, municipalities are required to set a budget that is balanced and adopted each fiscal year; and

WHEREAS, the City of North Port, Florida adopts a final budget incorporating an operating budget and a capital budget on an annual basis for the operation of the City; and

WHEREAS, the amount available from taxation and other sources, including balances brought forward from prior fiscal years, equals the total appropriations for expenditures and reserves; and

WHEREAS, Florida Statutes Section 166.241(2) provides that municipalities may adopt budgets by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – FINDINGS

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The Non-District Budget for fiscal year 2022-2023 (“the Fiscal Year”), attached as “Exhibit A,” and the Capital Improvement Budget, attached as “Exhibit B,” comply with State law.
- 1.03 Public hearings on these budgets were held on September 8, 2022 and September 22, 2022. The general public was provided opportunity to make comments and ask questions prior to the adoption of this resolution.
- 1.04 This resolution was adopted at duly noticed public meeting held after 5:00 p.m. on a weekday.

1.05 All identified exhibits are incorporated in this resolution by reference.

SECTION 2 – ADOPTION

2.01 This resolution shall be known as the “Non-District Budget Resolution of the City of North Port, Florida” for the Fiscal Year. This resolution and its exhibits provide for the revenues and expenditures of each fund, excluding the City’s special dependent districts.

2.02 The Non-District Budget of the City of North Port, Florida, attached as “Exhibit A,” is approved and the following amounts are appropriated from anticipated revenues and unappropriated balances:

A. For the General Fund, the following amounts are appropriated:

GENERAL FUND

Legislative/Commission	\$ 508,870
Legal/Attorney	\$ 1,358,570
City Clerk	\$ 993,910
Finance	\$ 2,358,110
Planning & Zoning	\$ 1,699,150
Information Technology	\$ 3,707,100
Social Services	\$ 614,660
Facilities Maintenance	\$ 3,380,140
City Manager	\$ 2,219,790
Economic Development	\$ 902,990
Human Resources	\$ 1,344,890
Police	\$ 24,931,160
Emergency Medical Services	\$ 11,632,850
Code Enforcement	\$ 557,720
Parks & Recreation	\$ 6,416,970
Non-Departmental	\$ 3,419,540
TOTAL GENERAL FUND	\$ 66,046,420

- B. For the Special Revenue, Debt Service, and Internal Service Funds, the following amounts shall be appropriated.

SPECIAL REVENUE FUNDS

Inspector Education	\$ 41,820
Law Enforcement Trust	\$ 31,400
Police Education	\$ 18,000
Tree Fund	\$ 198,560
Warm Mineral Springs	\$ 961,100
Building Fund	\$ 5,927,250
Law Enforcement Impact Fee	\$ 301,800
Fire Impact Fee	\$ 1,075,980
Parks and Recreation Impact Fee	\$ 1,033,020
Transportation Impact Fee	\$ 2,150,000
Solid Waste Impact Fee	\$336,000
General Government Impact Fee	\$ 355,590
Fleet Maintenance	\$ 7,080,590
TOTAL SPECIAL REVENUE FUNDS	\$ 19,511,110

DEBT SERVICE FUND

Road Reconstruction Debt Service Fund	\$ 2,675,070
TOTAL DEBT SERVICE FUND	\$ 2,675,070

INTERNAL SERVICE FUND

Self-Insurance Trust	\$ 2,659,490
Self-Insurance Medical Fund	\$ 11,618,650
Employee Benefit Fund	\$ 985,420
TOTAL INTERNAL SERVICE FUNDS	\$ 15,263,560

- C. For the Water and Sewer Utility Revenue Fund, the Water Impact Fee and Sewer Impact Fee Funds, and the Utility Construction Fund, the following amounts are appropriated:

UTILITY FUNDS

Utility Revenue Fund	\$ 48,084,090
Water Capacity Fee	\$ 1,050,000
Sewer Capacity Fee	\$ 656,240
TOTAL UTILITY FUNDS	\$ 49,790,330

- D. For the Capital Funds the following amounts are appropriated:

CAPITAL FUNDS

One Cent Sales Tax-Surtax	\$ 7,594,410
Renewal & Replacement – General Fund	\$ 219,290
Renewal & Replacement – R&D District	\$ 1,770,400
Renewal & Replacement – Fire Rescue District	\$ 425,560
Renewal & Replacement – Solid Waste District	\$ 673,810
Renewal & Replacement – Building Fund	\$ 0
Renewal & Replacement – Fleet Management	\$ 0
TOTAL CAPITAL FUNDS	\$ 10,683,470

- 2.03 The Five-Year Capital Improvement Program attached as “Exhibit B” is adopted. The projects were reviewed by the Planning and Zoning Advisory Board to ensure compliance with the Comprehensive Plan. The Five-Year Capital Improvement Program is referred to as the “Capital Improvement Budget.” Budget adjustments to modify the intent of the Capital Improvement Budget for the Fiscal Year require the City Commission’s approval.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The City Commission’s acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of the funds.
- 2.05 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The City Commission’s acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.

- 2.06 Budget adjustments that increase total expenditures of a budgetary fund or that transfer money between funds require City Commission approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions and Capital Improvements as defined in this resolution.
- 2.07 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the City Commission through the adoption of a resolution.
- 2.08 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budgets, including appropriation of the funds.
- 2.09 The City Manager is authorized to receipt all revenues for the purpose of which the revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.10 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.
- 2.11 During the Fiscal Year, the City Commission may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

SECTION 3 – POSTING OF BUDGETS

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to post the approved budgets on the City's website. Pursuant to Florida Statutes Section 166.241(3), the budgets must remain on the website for at least two years.

SECTION 4 – CONFLICTS

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

SECTION 5 – SEVERABILITY

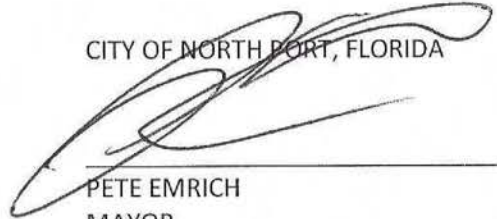
- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

SECTION 6 – EFFECTIVE DATE

6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, in public session on September 22, 2022.

CITY OF NORTH PORT, FLORIDA



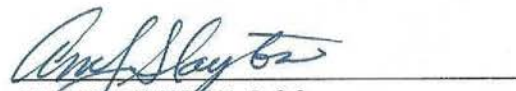
PETE EMRICH
MAYOR

ATTEST



HEATHER FAUST, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS



AMBER L. SLAYTON, B.C.S.
CITY ATTORNEY

Exhibit A Resolution No. 2022-R-53

City of North Port
Fiscal Year 2022-23

Millage per \$1,000 General Fund 3.7667	General Fund	Other Special Revenue	Debt Service	Capital Projects	Utility Funds	Internal Service	Total (Memo Only)
ESTIMATED REVENUES							
Ad Valorem Taxes	\$ 26,511,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,511,020
Millage per \$1,000 3.7667							-
Sales and Use Taxes	6,315,620	-	-	14,179,350	-	-	20,494,970
Permits and Fees	4,857,190	28,039,790	3,070,000	-	1,296,270	-	37,263,250
Intergovernmental	12,364,700	-	-	-	-	-	12,364,700
Charges for Service	12,729,360	9,172,550	-	-	29,704,810	13,702,020	65,308,740
Fines and Forfeits	187,200	18,000	-	-	100	-	205,300
Miscellaneous	1,082,590	1,000	-	-	21,700	1,561,540	2,666,830
Other Sources	-	-	-	-	-	-	-
Total Sources	64,047,680	37,231,340	3,070,000	14,179,350	31,022,880	15,263,560	164,814,810
Transfers In	-	-	-	3,276,870	1,000,000	-	4,276,870
Total Estimated Revenues and Other Financing Sources	\$ 64,047,680	\$ 37,231,340	\$ 3,070,000	\$ 17,456,220	\$ 32,022,880	\$ 15,263,560	\$ 169,091,680
Beginning Fund Balances(Net Assets)	18,272,379	27,670,674	1,571,752	18,862,637	21,766,024	2,923,806	91,067,272
Total Estimated Revenues, Sources and Beginning Fund Balances	\$ 82,320,059	\$ 64,902,014	\$ 4,641,752	\$ 36,318,857	\$ 53,788,904	\$ 18,187,366	\$ 260,158,952
ESTIMATED EXPENDITURES/EXPENSES							
General Government	\$ 18,452,070	\$ 6,971,160	\$ -	\$ -	\$ -	\$ 15,263,560	\$ 40,686,790
Public Safety	36,547,810	5,107,430	-	-	-	-	41,655,240
Physical Environment	-	-	-	-	29,712,450	-	29,712,450
Transportation	-	-	40,000	1,748,580	-	-	1,788,580
Economic Environment	902,990	-	-	-	-	-	902,990
Human Services	587,360	-	-	-	-	-	587,360
Culture/Recreation	6,401,970	961,100	-	50,000	-	-	7,413,070
Capital	2,496,220	3,155,440	-	8,884,890	16,205,690	-	30,742,240
Debt and Lease	-	-	2,635,070	-	2,265,950	-	4,901,020
Other Uses	-	3,225,980	-	-	606,240	-	3,832,220
Total Expenditures	65,388,420	19,421,110	2,675,070	10,683,470	48,790,330	15,263,560	162,221,960
Transfers Out	658,000	90,000	-	-	1,000,000	-	1,748,000
Total Estimated Expenditures and Uses	66,046,420	19,511,110	2,675,070	10,683,470	49,790,330	15,263,560	163,969,960
Ending Fund Balances(Net Assets)	16,273,639	45,390,904	1,966,682	25,635,387	3,998,574	2,923,806	96,188,992
Total Appropriations Including Uses and Ending Fund Balances	\$ 82,320,059	\$ 64,902,014	\$ 4,641,752	\$ 36,318,857	\$ 53,788,904	\$ 18,187,366	\$ 260,158,952

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.

City of North Port Fiscal Year 2023 thru 2027 Capital Improvement Program									
CIP Category / Funding Source	Appropriated	FY 2023	Un-Appropriated Subsequent Years				5 Year	CIP	
	To Date	CM	FY 2024	FY 2025	FY 2026	FY 2027	Total	Total	
ADMINISTRATION & MGMT									
City Facilities	0	97,500	0	0	0	0	97,500	97,500	
Information Technology	1,038,100	0	0	0	0	0	0	1,038,100	
Public Safety - Fire Rescue	0	250,000	0	0	0	0	250,000	250,000	
Public Works - Facilities Maintenance	590,420	0	0	0	0	0	0	590,420	
ADMINISTRATION & MGMT Projects	1,628,520	347,500	0	0	0	0	347,500	1,976,020	
BUILDING									
Neighborhood Development Service	3,678,340	1,000,000	0	0	0	0	1,000,000	4,678,340	
Public Works - Drainage	65,000	50,000	50,000	50,000	50,000	0	200,000	265,000	
BUILDING Projects	3,743,340	1,050,000	50,000	50,000	50,000	0	1,200,000	4,943,340	
CITY MANAGER									
City Facilities	50,000	91,400	0	0	0	0	91,400	141,400	
CITY MANAGER Projects	50,000	91,400	0	0	0	0	91,400	141,400	
FIRE RESCUE									
City Facilities	1,705,000	0	0	0	0	0	0	1,705,000	
Information Technology	31,172	0	0	0	0	0	0	31,172	
Public Safety - Fire Rescue	6,628,300	250,000	1,800,000	4,324,000	2,220,000	0	8,594,000	15,222,300	
FIRE RESCUE Projects	8,364,472	250,000	1,800,000	4,324,000	2,220,000	0	8,594,000	16,958,472	
NON-DEPARTMENTAL									
City Facilities	70,000	0	0	0	0	0	0	70,000	
Neighborhood Development Service	0	2,000,000	0	0	0	0	2,000,000	2,000,000	
NON-DEPARTMENTAL Projects	70,000	2,000,000	0	0	0	0	2,000,000	2,070,000	
POLICE DEPARTMENT									
Public Safety - Police	3,565,168	0	0	0	0	0	0	3,565,168	
POLICE DEPARTMENT Projects	3,565,168	0	0	0	0	0	0	3,565,168	
PUBLIC SERVICES									
Information Technology	12,200	0	0	0	0	0	0	12,200	
Parks & Recreation	21,240,251	1,175,000	425,000	1,630,000	1,200,000	275,000	4,705,000	25,945,251	
Public Works - Facilities Maintenance	595,446	575,590	2,019,440	0	0	0	2,595,030	3,190,476	
Public Works - Solid Waste	500,000	0	0	0	1,500,000	0	1,500,000	2,000,000	
PUBLIC SERVICES Projects	22,347,897	1,750,590	2,444,440	1,630,000	2,700,000	275,000	8,800,030	31,147,927	
ROAD & DRAINAGE									
Information Technology	47,143	0	0	0	0	0	0	47,143	
Public Works - Drainage	11,319,229	4,657,660	2,639,730	5,320,060	4,618,580	3,892,750	21,128,780	32,448,009	
Public Works - Facilities Maintenance	256,871	0	5,189,970	0	0	0	5,189,970	5,446,841	
Public Works - Transportation	32,607,957	8,885,350	6,041,460	6,254,890	6,380,270	6,507,875	34,069,845	66,677,802	
ROAD & DRAINAGE Projects	44,231,200	13,543,010	13,871,160	11,574,950	10,998,850	10,400,625	60,388,595	104,619,795	
WATER & SEWER UTILITIES									
City Facilities	13,110,000	3,620,000	0	0	0	0	3,620,000	16,730,000	
Information Technology	79,540	0	0	0	0	0	0	79,540	
Public Works - Transportation	784,150	0	0	0	0	0	0	784,150	
Utilities - Wastewater Systems	11,952,548	5,247,200	11,734,400	3,510,000	5,280,000	4,250,000	30,021,600	41,974,148	
Utilities - Water Systems	8,604,144	2,622,200	3,895,430	3,278,500	5,421,800	6,757,790	21,975,720	30,579,864	
WATER & SEWER UTILITIES Projects	34,530,382	11,489,400	15,629,830	6,788,500	10,701,800	11,007,790	55,617,320	90,147,702	
Total Project Cost	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415	137,038,845	255,569,824	
FUNDING TYPE									
CAPITAL FUNDS	49,163,763	6,040,300	7,189,900	13,819,400	11,692,900	8,686,633	47,429,133	96,592,896	
DISTRICT FUNDS	20,116,301	7,798,280	12,780,100	6,112,550	4,703,950	4,766,992	36,161,872	56,278,173	
ENTERPRISE FUNDS	21,780,387	9,430,000	13,775,430	4,010,500	7,923,800	8,229,790	43,369,520	65,149,907	
GENERAL FUND	693,420	438,900	0	0	0	0	438,900	1,132,320	
IMPACT FEE FUNDS	7,509,176	900,590	0	375,000	2,300,000	0	3,575,590	11,084,766	
OTHER FUNDING SOURCES	7,849,176	4,838,830	0	0	0	0	4,838,830	12,688,006	

City of North Port
Fiscal Year 2023 thru 2027 Capital Improvement Program

CIP Category / Funding Source	Appropriated		Un-Appropriated Subsequent Years				5 Year Total	CIP Total
	To Date	FY 2023 CM	FY 2024	FY 2025	FY 2026	FY 2027		

FUNDING TYPE

OTHER SPECIAL REVENUE	11,418,756	1,075,000	50,000	50,000	50,000	0	1,225,000	12,643,756
FUNDING TYPE Funding	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415	137,038,845	255,569,824
Total Funding	118,530,979	30,521,900	33,795,430	24,367,450	26,670,650	21,683,415	137,038,845	255,569,824



City of North Port

RESOLUTION NO. 2022-R-54

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT FIRE RESCUE DISTRICT, ADOPTING THE FINAL FIRE RESCUE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the North Port Fire Rescue District ("District") is a dependent special district; and

WHEREAS, the City Commission of the City of North Port, Florida, serves as the governing body of the District (the "Board"); and

WHEREAS, the Board has the powers granted by the Code of the City of North Port, Florida; the City Charter; the general laws of the State of Florida; and the City's home rule authority, as may be necessary or proper to carry out the intent and purpose of the District; and

WHEREAS, Florida Statutes Section 189.016(3) requires that special districts adopt budgets by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, SERVING AS THE GOVERNING BODY OF THE NORTH PORT FIRE RESCUE DISTRICT:

SECTION 1 – FINDINGS

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The Fire Rescue District Budget for fiscal year 2022 - 2023 ("the Fiscal Year"), attached as "Exhibit A," complies with State law.
- 1.03 Public hearings on this budget were held on September 8, 2022 and September 22, 2022.

SECTION 2 – ADOPTION

- 2.01 This resolution shall be known as the "North Port Fire Rescue District Budget Resolution" for the Fiscal Year. This resolution and its exhibit provide for the revenues and expenditures of the Fire Rescue District Fund.
- 2.02 The Board approves the Fire Rescue District Budget attached as "Exhibit A" and appropriates the following amounts from anticipated revenues and unappropriated balances.

<u>SPECIAL REVENUE FUND</u>	
Fire Rescue District	\$ 15,136,980

- 2.03 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The Board's acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of such funds.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The Board's acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.05 Budget adjustments that increase total expenditures of a budgetary fund or would transfer money between funds require Board approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions.
- 2.06 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the Board through the adoption of a resolution.
- 2.07 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budgets, including appropriation of the funds.
- 2.08 The City Manager is authorized to receipt all revenues for the purpose of which the revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.09 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.

- 2.10 During the Fiscal Year, the Board may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

SECTION 3 – POSTING OF BUDGET

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to have the District Director post the approved budget on the District’s website. Pursuant to Florida Statutes Section 189.016, the budget must remain on the website for at least two years.

SECTION 4– CONFLICTS

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

SECTION 5 – SEVERABILITY

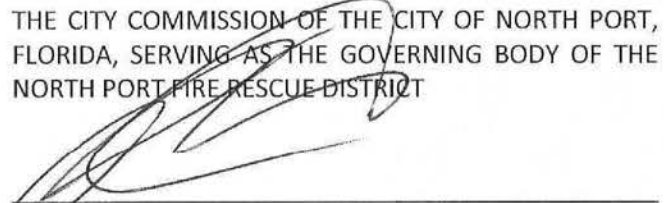
- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

SECTION 6 – EFFECTIVE DATE

- 6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, acting in its capacity as the governing body of the North Port Fire Rescue District, in public session on September 22, 2022.

THE CITY COMMISSION OF THE CITY OF NORTH PORT,
FLORIDA, SERVING AS THE GOVERNING BODY OF THE
NORTH PORT FIRE RESCUE DISTRICT



PETE EMRICH
MAYOR

ATTEST



HEATHER FAUST, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS



AMBER L. SLAYTON, B.C.S.
CITY ATTORNEY

Exhibit A Resolution No. 2022-R-54

City of North Port - Fiscal Year 2022-23

Millage per \$1,000 General Fund 3.7667	Fire Rescue
ESTIMATED REVENUES	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.7667	
Sales and Use Taxes	170,000
Permits and Fees	30,800
Intergovernmental	50,000
Assessments	15,006,360
Charges for Service	79,610
Fines and Forfeits	-
Miscellaneous	59,280
Other Sources	-
Total Sources	<u>15,396,050</u>
Transfers In	-
Total Estimated Revenues and Other Financing Sources	\$ 15,396,050
Beginning Fund Balances(Net Assets)	<u>4,711,755</u>
Total Estimated Revenues, Sources and Beginning Fund Balances	<u>\$ 20,107,805</u>
ESTIMATED EXPENDITURES/EXPENSES	
General Government	\$ -
Public Safety	13,491,980
Physical Environment	-
Transportation	-
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	-
Debt and Lease	-
Other Uses	-
Total Expenditures	<u>13,491,980</u>
Transfers Out	1,645,000
Total Estimated Expenditures and Uses	15,136,980
Ending Fund Balances(Net Assets)	<u>4,970,825</u>
Total Appropriations Including Uses and Ending Fund Balances	<u>\$ 20,107,805</u>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



City of North Port

RESOLUTION NO. 2022-R-55

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT ROAD AND DRAINAGE DISTRICT, ADOPTING THE FINAL ROAD AND DRAINAGE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the North Port Road and Drainage District ("District") is a dependent special district; and

WHEREAS, the City Commission of the City of North Port, Florida, serves as the governing body of the District (the "Board"); and

WHEREAS, the Board has the powers granted by the Code of the City of North Port, Florida; the City Charter; the general laws of the State of Florida; and the City's home rule authority, as may be necessary or proper to carry out the intent and purpose of the District; and

WHEREAS, Florida Statutes Section 189.016(3) requires that special districts adopt budgets by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT ROAD AND DRAINAGE DISTRICT:

SECTION 1 – FINDINGS

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The Road and Drainage District Budget for fiscal year 2022 - 2023 ("the Fiscal Year"), attached as "Exhibit A," complies with State law.
- 1.03 Public hearings on this budget were held on September 8, 2022 and September 22, 2022.

SECTION 2 – ADOPTION

- 2.01 This resolution shall be known as the "North Port Road and Drainage District Budget Resolution" for the Fiscal Year. This resolution and its exhibit provide for the revenues and expenditures of the Road and Drainage District fund.
- 2.02 The Board approves the Road and Drainage District Budget attached as Exhibit "A" and appropriates the following amounts from anticipated revenues and unappropriated balances:

<u>SPECIAL REVENUE FUND</u>	
Road and Drainage District	\$ 26,153,850

- 2.03 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The Board's acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of the funds.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The Board's acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.05 Budget adjustments that increase total expenditures of a budgetary fund or that transfer money between funds require Board approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions.
- 2.06 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the Board through the adoption of a resolution.
- 2.07 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budget, including appropriation of the funds.
- 2.08 The City Manager is authorized to receipt all revenues for the purpose of which revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.09 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.

- 2.10 During the Fiscal Year, the Board may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

SECTION 3 – POSTING OF BUDGET

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to have the District Director post the approved budget on the District's website. Pursuant to Florida Statutes Section 189.016, the budget must remain on the website for at least two years.

SECTION 4 – CONFLICTS

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

SECTION 5 – SEVERABILITY

- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

SECTION 6 – EFFECTIVE DATE

- 6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, acting in its capacity as the governing body of the North Port Road and Drainage District, in public session on September 22, 2022.

THE CITY COMMISSION OF THE CITY OF NORTH PORT,
FLORIDA, SERVING AS THE GOVERNING BODY OF THE
NORTH PORT ROAD AND DRAINAGE DISTRICT



PETE EMRICH
MAYOR

ATTEST



HEATHER FAUST, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS



AMBER L. SLAYTON, B.C.S.
CITY ATTORNEY

Exhibit A Resolution No. 2022-R-55

City of North Port - Fiscal Year 2022-23

Millage per \$1,000 General Fund 3.7667	Road and Drainage
ESTIMATED REVENUES	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.7667	
Sales and Use Taxes	3,693,530
Permits and Fees	-
Intergovernmental	2,070,950
Assessments	13,022,340
Charges for Service	3,347,220
Fines and Forfeits	-
Miscellaneous	129,500
Other Sources	4,000
Total Sources	<u>22,267,540</u>
Transfers In	-
Total Estimated Revenues and Other Financing Sources	22,267,540
Beginning Fund Balances(Net Assets)	<u>12,060,142</u>
Total Estimated Revenues, Sources and Beginning Fund Balances	<u>\$ 34,327,682</u>
ESTIMATED EXPENDITURES/EXPENSES	
General Government	\$ -
Public Safety	-
Physical Environment	-
Transportation	18,510,040
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	6,974,640
Debt and Lease	-
Other Uses	-
Total Expenditures	<u>25,484,680</u>
Transfers Out	669,170
Total Estimated Expenditures and Uses	26,153,850
Ending Fund Balances(Net Assets)	<u>8,173,832</u>
Total Appropriations Including Uses and Ending Fund Balances	<u>\$ 34,327,682</u>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



City of North Port

RESOLUTION NO. 2022-R-56

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS THE GOVERNING BODY OF THE NORTH PORT SOLID WASTE DISTRICT, ADOPTING THE FINAL SOLID WASTE DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PRESCRIBING THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATION AND THEIR PAYMENT; PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS AND REAPPROPRIATIONS; PROVIDING FOR FINDINGS; PROVIDING FOR POSTING OF THE BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the North Port Solid Waste District ("District") is a dependent special district; and

WHEREAS, the City Commission of the City of North Port, Florida, serves as the governing body of the District (the "Board"); and

WHEREAS, the Board has the powers granted by the Code of the City of North Port, Florida; the City Charter and the general laws of the State of Florida; and the City's home rule authority, as may be necessary or proper to carry out the intent and purpose of the District; and

WHEREAS, Florida Statutes Section 189.016(3) requires that special districts adopt budgets by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, SERVING AS THE GOVERNING BODY OF THE NORTH PORT SOLID WASTE DISTRICT:

SECTION 1 – FINDINGS

- 1.01 The above recitals are true and correct and are incorporated in this resolution by reference.
- 1.02 The Solid Waste Budget for fiscal year 2022-2023 ("the Fiscal Year"), attached as "Exhibit A," complies with State law.
- 1.03 Public hearings on this budget were held on September 8, 2022 and September 22, 2022.

SECTION 2 – ADOPTION

- 2.01 This resolution shall be known as the "North Port Solid Waste District Budget Resolution" for the Fiscal Year. This resolution and its exhibit provide for the revenues and expenditures of the Solid Waste District Fund.
- 2.02 The Board approves the Solid Waste District Budget attached as "Exhibit A" and appropriates the following amounts from anticipated revenues and unappropriated balances.

SPECIAL REVENUE FUND

Solid Waste District	\$ 11,564,710
----------------------	---------------

- 2.03 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. The Board's acceptance of those terms is deemed to constitute a budget adjustment, including appropriation of such funds.
- 2.04 Florida Statutes, the City Charter, and generally accepted accounting principles do not require budgeting to anticipate insurance recoveries that are governed by the terms of the source, such as insurance coverage terms. The Board's acceptance of those terms is deemed to constitute a budget adjustment when the insurance recoveries are received, including appropriation to the fund.
- 2.05 Budget adjustments that increase total expenditures of a budgetary fund or would transfer money between funds require Board approval. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager, excluding the authorization of additional regular positions.
- 2.06 As of September 30 of the current year, all unencumbered appropriations that relate to grants and capital projects are deemed to automatically reappropriate for the Fiscal Year. Other unencumbered appropriations, such as expenses and capital necessary to maintain operations, may be reappropriated only by the Board through the adoption of a resolution.
- 2.07 As of September 30 of the current year, all unpaid purchase orders, outstanding contracts, and other commitments from the current year are designated as reservations of fund balance for encumbrances under fund equity and will be carried forward into the Fiscal Year as additions to the respective budgets, including appropriation of the funds.
- 2.08 The City Manager is authorized to receipt all revenues for the purpose of which revenues are designated and appropriated. In so doing, the City Manager must accurately account and record receipts in the ledgers and financial records in each account. The ledgers and records will be subjected to audit.
- 2.09 The City Manager is authorized to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated. In so doing, the City Manager must cause each disbursement to be made upon a city warrant.

- 2.10 During the Fiscal Year, the Board may adopt a resolution appropriating all or part of any fund balances not specifically appropriated.

SECTION 3 – POSTING OF BUDGET

- 3.01 Within 30 days of the effective date of this resolution, the City Manager is directed to have the District Director post the approved budget on the District's website. Pursuant to Florida Statutes Section 189.016, the budget must remain on the website for at least two years.

SECTION 4 – CONFLICTS

- 4.01 In the event of any conflict between the provisions of this resolution and any other resolution, in whole or in part, the provisions of this resolution will prevail to the extent of the conflict.

SECTION 5 – SEVERABILITY

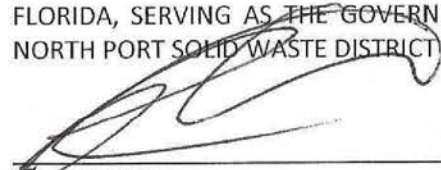
- 5.01 If a court of competent jurisdiction finds that any section, subsection, sentence, clause, phrase, or provision of this resolution is for any reason invalid or unconstitutional, that provision will be deemed a separate, distinct, and independent provision and will not affect the validity of the remaining portions of the resolution.

SECTION 6 – EFFECTIVE DATE

- 6.01 This resolution takes effect immediately.

ADOPTED by the City Commission of the City of North Port, Florida, acting in its capacity as the governing body of the North Port Solid Waste District, in public session on September 22, 2022.

THE CITY COMMISSION OF THE CITY OF NORTH PORT,
FLORIDA, SERVING AS THE GOVERNING BODY OF THE
NORTH PORT SOLID WASTE DISTRICT




PETE EMRICH
MAYOR

ATTEST



HEATHER FAUST, MMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS



AMBER L. SLAYTON, B.C.S.
CITY ATTORNEY

Exhibit A Resolution No. 2022-R-56

City of North Port - Fiscal Year 2022-23

Millage per \$1,000 General Fund 3.7667	Solid Waste
ESTIMATED REVENUES	
Ad Valorem Taxes	\$ -
Millage per \$1,000 3.7667	
Sales and Use Taxes	-
Permits and Fees	-
Intergovernmental	-
Assessments	8,844,990
Charges for Service	2,417,500
Fines and Forfeits	-
Miscellaneous	29,000
Other Sources	-
Total Sources	11,291,490
Transfers In	-
Total Estimated Revenues and Other Financing Sources	\$ 11,291,490
Beginning Fund Balances(Net Assets)	3,714,728
Total Estimated Revenues, Sources and Beginning Fund Balances	<u>\$ 15,006,218</u>
ESTIMATED EXPENDITURES/EXPENSES	
General Government	\$ -
Public Safety	-
Physical Environment	10,905,010
Transportation	-
Economic Environment	-
Human Services	-
Culture/Recreation	-
Capital	195,000
Debt and Lease	-
Other Uses	-
Total Expenditures	11,100,010
Transfers Out	464,700
Total Estimated Expenditures and Uses	11,564,710
Ending Fund Balances(Net Assets)	3,441,508
Total Appropriations Including Uses and Ending Fund Balances	<u>\$ 15,006,218</u>

The proposed budget is on file in the North Port City Clerk's office, as is the comparison of changes.



City of North Port

RESOLUTION NO. 2020-R-26

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, REPEALING RESOLUTION NO. 2018-R-13; ADOPTING A FUND BALANCE POLICY; INCORPORATING RECITALS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is essential for governments to maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls, natural disasters, unanticipated expenditures, and to ensure stable tax rates; and

WHEREAS, Resolution No. 2018-R-13 approved a new fund balance policy and repealed the previously adopted fund balance and economic stability policies; and

WHEREAS, this policy restates and revises the policy adopted in Resolution No. 2018-R-13 by omitting the minimum requirements in the Budget Stabilization and Economic Uncertainty Reserves; and

WHEREAS, the City's reserve policies are based on sound fiscal principles designed to allow the City to maintain continuity of operations in adverse conditions while being mindful of our fiduciary responsibility to taxpayers, both current and future generations; and

WHEREAS, adequate fund balance levels are an essential component of the City's overall financial management strategy, an important factor in external bond rating agencies' measurement of the City's financial strength, and that these Financial Reserve Policies will need to be adjusted from time to time as conditions change; and

WHEREAS, the City lies within a coastal zone highly susceptible to hurricane and storm damage; and

WHEREAS, debt service funds will be maintained as required by bond covenants; and

WHEREAS, there exists uncertainty in the economic markets around the world, in regard to the cost of construction materials, interest rates, personnel costs, medical insurance costs, and general inflation; and

WHEREAS, each sizable fund has been analyzed to determine the type of risk it may be exposed to, the duration of the risk, methods to mitigate that risk, and the amount of funds needed to mitigate against that risk; and

WHEREAS, the City's Financial Reserves Policy acts to mitigate other forms of uncertainty such as changes in the tax and spending policies of federal and state governments; imposition of mandates by federal and state governments or the courts; financial impacts of labor agreements, particularly those stemming from collective bargaining; repairs and replacement of the City's aging infrastructure; unforeseen increases in energy costs; and

WHEREAS, the City calculates the reserve amount at the conclusion of each fiscal year; and

WHEREAS, the City Commission finds that this policy serves the public health, safety, and welfare of the citizens of the City of North Port, Florida.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – INCORPORATION OF RECITALS

1.01 The above recitals are hereby ratified and confirmed as being true and correct and are incorporated herein by reference.

SECTION 2 – REPEAL

2.01 The City Commission hereby repeals Resolution No. 2018-R-13 in its entirety.

SECTION 3 – ADOPTION OF FUND BALANCE POLICY

3.01 The City Commission adopts Policy No. 2020-05, "Fund Balance Policy," attached hereto and incorporated as if set forth herein, as an administrative policy of the City Commission of the City of North Port.

SECTION 4 – CONFLICTS

4.01 In the event of any conflicts between the provisions of this resolution and any other resolution, the provisions of this resolution shall prevail to the extent of such conflict.

SECTION 5 – SEVERABILITY

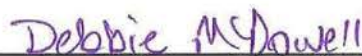
5.01 If any section, subsection, sentence, clause, phase, or provision of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 6 – EFFECTIVE DATE

6.01 This resolution shall take effect immediately after adoption by the City Commission of the City of North Port, Florida.

PASSED and DULY ADOPTED by the City Commission of the City of North Port, Florida, in public session this 17th day of September 2020.

CITY OF NORTH PORT, FLORIDA



DEBBIE MCDOWELL
MAYOR

ATTEST



HEATHER TAYLOR, CMC
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS



AMBER L. SLAYTON
CITY ATTORNEY



City of North Port

City Commission Policy – Fund Balance Policy

Policy No: 2020-05

Resolution No: 2020-R-26

Approval Date: September 17, 2020

I. FUND BALANCE CATEGORIES

Pursuant to GASB 54, fund balances will be reported in the categories set forth below.

- A. Purpose. For increased financial stability, the City of North Port desires to manage its financial resources by establishing fund balance percentages for selected funds. This will ensure that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, natural disasters or unexpected one-time expenditures as well as to provide needed liquidity to continue operations.
- B. Definitions.
 1. Fund Balance. Fund Balance is the difference between current fund assets and current fund liabilities Fund balance is reported in five categories:
 - a) Nonspendable. Assets that will not or cannot be converted to cash within the current period. The assets include advances to other funds, inventories, or other prepaid items.
 - b) Restricted. The portion of fund balance that is restricted by externally enforceable legal restrictions. This includes revenue that is restricted for a particular purpose. The restrictions can be imposed by creditors, grantors, contributors or laws.
 - c) Committed. The portion of fund balance constrained by the limitations the City Commission imposes and which remain binding until the City Commission removes them. Purchase orders or contracts that are rolled from the prior fiscal year to the new fiscal year are committed resources.
 - d) Assigned. The portion of fund balance that reflects the City's intended use of assets. The intended use can be established by the City Commission, delegated to a group (management team), or delegated to the City Manager or Finance Director. Projects that have been budgeted in prior fiscal years but are not complete are assigned the resources necessary to complete if not committed under contract. This amount would represent the portion of fund balance to be used in the subsequent year's budget or to accumulate resources for a future capital project.
 - e) Unassigned. The remaining portion of fund balance that is not classified into the other categories. Only the General Fund can have a positive balance. In other funds, balances are assigned to the fund's purpose otherwise they would be accounted for in the General Fund.

2. Spending Priority. When a governmental fund has multiple classifications of fund balance, the expenditure is determined to reduce the restricted fund balances first, then committed fund balance followed by assigned.
 3. Surplus. The amount by which the fund balance exceeds the upper limit of the adopted fund balance percentages.
 4. Shortfall. The amount that the fund balance falls below the adopted percentages.
 5. Expenditures. All uses of financial resources, including operating and capital outflows and debt service. For consistency, expenditures do not include other sources and uses of resources in the fund unless there is a recurring transfer.
- C. Surplus. If there is a surplus at fiscal year end, the operating funds should be appropriated as follows:
1. To cover any anticipated budgetary shortfalls in the current fiscal year or any shortfall forecasted in the following five years;
 2. To reduce long-term debt, if possible;
 3. To deposit into a fund that stabilizes pension contributions to achieve a normal growth rate;
 4. To fund pay-as-you-go capital projects or expenditures; and
 5. To fund a capital asset renewal and replacement fund.
- D. Shortfall. If there is a shortfall at fiscal year end, the fund balance is to be rebuilt through the following mechanisms:
1. An appropriation during the next budget process to restore to the minimum requirements.
 2. If this is financially infeasible, a written plan shall be forwarded by the City Manager to the Commission for approval in order to restore the fund balance to an amount within the acceptable percentages. This plan may require a reduction of services, increase in taxes or fees, or some combination thereof.

II. GENERAL FUND

The components of the General Fund Reserves should include, but not be limited to:

A. Emergency and Disaster Reserve.

The City should retain a reserve of twenty percent (20%) of the General Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

B. Economic Stabilization Reserve.

The City should maintain up to ten percent (10%) reserve of General Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

III. OTHER GENERAL GOVERNMENT OPERATING FUNDS

A. Building Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Building Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of Building Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

B. Fire Rescue District Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Fire Rescue District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of Fire Rescue District Fund operating expenditures to be used for short term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

C. Road and Drainage District Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Road and Drainage District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.

2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of the Road and Drainage District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a nonrecurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

D. Solid Waste District Fund.

1. Emergency and Disaster Reserve. The City should retain a reserve of twenty percent (20%) of the Solid Waste District Fund operating expenditures. These funds are to be used, as declared appropriate by the City Commission, to ensure the maintenance of services to the public during non-routine and unforeseen disaster situations, including hurricanes and other weather-related events, environmental and other natural disasters, and events that cause disruptions in public services. These funds, if used, must be replenished.
2. Economic Stabilization Reserve. The City should maintain up to ten percent (10%) of the Solid Waste District Fund operating expenditures to be used for short-term cash flow purposes or unanticipated expenditures of a non-recurring nature, to meet unexpected immediate increases in service delivery costs, or to maintain service levels in the event that an economic downturn should cause a shortfall in revenues. The City may exceed the ten percent (10%) threshold if authorized by a majority vote of the City Commission.

IV. ADDITIONAL INFORMATION

- A. The City Manager or designee will determine all corresponding calculations and interpretation of calculations of a definitive nature.
- B. The Fund Balances will be Classifications of Balance or Net Position on the balance sheet of each fund in the City's official financial records.
- C. The Finance Department will calculate the reserve amount at the end of each fiscal year. The Finance Department will examine the recovery of each Contingency/Emergency/Disaster Relief Reserve after drawdown on an annual basis to determine the need for increases in fees/taxes or expenditure reductions to ensure the funds are replenished within a two-year period. All other reserves will be replenished to within the Budget Stabilization minimum percent in the ensuing year.
- D. The Finance Department will review this Fund Balance Policy as necessary for the possibility of presenting proposed amendments to the City Commission.

GLOSSARY

-A-

Account Number – In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City’s accounting system.

Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when earned and expenses are recorded at the time they are incurred; instead of when cash is actually received or disbursed.

Ad Valorem Tax – A value-based tax commonly referred to as “property tax.” This is the tax levied on both real and personal property. The tax is calculated by multiplying the millage rate (set by the taxing authority) by the taxable value of the property.

Adopted Budget – Revenues and appropriations approved by City Commission for the next fiscal year.

Allocate – To divide a lump-sum appropriation that is designated for expenditure by specific organizational units and/or specific purposes or activities.

Amended Budget – The Adopted Budget that has been formally amended by City Commission.

Americans with Disabilities Act – This act became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation and public and private places that are open to the general public.

Annual Comprehensive Financial Report – A complete set of financial statements published soon after the close of each fiscal year by each general-purpose local government in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Appropriated Fund Balance – A budgetary use of prior year cash reserves.

Appropriation – An authorization granted by the City Commission to make expenditures and to incur obligations for purposes specified in the Budget Resolution.

Aquifer, Storage and Recover – An underground water storage system where water reserves are stored in a “bubble” to be used during times of low water availability.

Assessed Valuation – A valuation set upon property by the County Property appraiser as a basis for levying taxes.

Asset – Resources owned or held by a government that possesses monetary value.

Assigned Fund Balance – A portion of fund balance that reflects a government’s *intended* use of resources. Such *intent* would have to be established at either the highest level of decision making, or by a body or an official designated for that purpose.

Audit – An official examination of an organizations’ accounts and verification of a company’s financial and accounting records and supporting documents typically by an independent body professional, such as a Certified Public Accountant.

Authorized Positions – Number of positions authorized by City Commission in the annual operating budget.

Available Fund Balance – Funds remaining from the prior year and available for appropriation and expenditure in the current year.

-B-

Balanced Budget – For a budget cycle and by fund, amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves.

Basis of Accounting – The methodology that determines *when* a financial transaction is recognized.

Bond – A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets, and water and sewer systems.

Bond Premium – Amount by which the purchase price of a bond is greater than its par value, or amount of money the bond issuers agree to repay to the purchaser at the bond's maturity.

Bond Rating – A rating from a schedule of grades issued by a bond rating agency indicating the probability of timely repayment of principal and interest on bonds issued by a municipality.

Budget – A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.

Budget Amendment – A procedure allows for revising a budget appropriation by City Commission.

Budget Calendar – The schedule of key dates or milestones the City follows in the preparation, adoption, and administration of the budget.

Budgetary Control – The control mechanism used by a government or enterprise to keep expenditures, in accordance with an approved budget, within the limitations of available appropriations and available revenues.

Budget Document – The official written statement prepared to present a comprehensive financial program of an organization. A budget document serves as 1) a policy document; 2) an operations guide; 3) a financial plan; and 4) a communications device.

Budget Hearing – As required by law, the City Commission conducts two public hearings to receive and consider input from the public and to propose and adopt a millage rate and the annual budget.

Budget Message – A general discussion by the City Manager to the City Commissioners and citizens describing the government's fiscal and management plan for the upcoming fiscal year.

Bureau of Economic Analysis – A division of the United States Federal Government's Department of Commerce that is responsible for the analysis and reporting of economic data used to confirm and predict economic trends and business cycles.

Bureau of Economics & Business Research – Part of the University of Florida College of Liberal Arts and Sciences whose mission is to collect, analyze, and generate economic and demographic data on Florida and its local areas.

-C-

Capital Asset – Acquired asset having a unit cost of at least \$5,000 and a useful life of more than one year.

Capital Expenditure – A category of budgetary appropriation that includes expenses related to buildings, machinery, and equipment and results in additions to a fixed asset inventory.

Capital Improvement Program – A five-year financial plan for construction of physical assets such as buildings, streets, sewers, and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year, and the method of financing those expenditures.

Charges for Service – Revenue derived from charging fees for providing certain government services. These revenues can be received from private individuals or entities, or other governmental units.

Click2Gov – Software that facilitates on-line payments for customers of the City.

Collective Bargaining Agreement – A legal contract between an employer and a verified representative of a recognized bargaining unit that states specific terms and conditions of employment (e.g., working hours and conditions, salaries, fringe benefits, and matters affecting health and safety of employees).

Commercial Paper – An unsecured, short-term debt instrument issued by a corporation whose maturities rarely range any longer than 270 days. The debt is usually issued at a discount, reflecting prevailing market interest rates.

Committed Fund Balance – A portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation would need to occur no later than the close of the reporting period.

Community Development Block Grant – A general purpose federal grant primarily used to facilitate the production and preservation of low- and moderate-income housing.

Comprehensive Plan – A comprehensive plan is an official public document which is adopted by a local government. The contents of the plan are comprehensive, general, and long range. “Comprehensive” means that the plan addresses all geographical parts of the community and all functional elements that can affect physical development. “General” means that the plan includes general policies and designations, not detailed regulations. “Long Range” means that the plan looks beyond pressing current issues to problems and possibilities years in the future.

Computer Aided Dispatch Software System – A method of dispatching taxicabs, couriers, field service technicians, mass transit vehicles or emergency services assisted by computer. A dispatcher may announce the call details to field units over a two-way radio.

Consumer Price Index – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that may occur throughout the fiscal year.

Continuation Budget – The base proposed budget that reflects all costs necessary to maintain City services at the same level as adopted in the prior fiscal year, including additional costs or personnel necessary to maintain that level of service.

Core Services – The activities that provide benefits to citizens, businesses, or other stakeholders; can be mandated by federal, state, or local regulations, or be an industry “best practice.”

Cost Allocation – A method used to distribute the costs of central administrative functions, such as accounting and personnel, to non-general government funds.

Cost of Living Adjustment – An upward adjustment in salary levels to offset the adverse effect of inflation on employee compensation.

Curotto™ Can – An automated carry can for refuse collection vehicles in the solid waste and recycling industry manufactured by Curotto-Can.

-D-

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – The excess of the liabilities of a fund over its assets or the amount by which expenditures exceed revenues in an accounting period.

Department – A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Department of Environmental Protection – The Florida state government agency with oversight responsibility for regulations of environmental issues, including storm water, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and the Department of Environmental Regulations.

Dependent Special District – A special taxing district whose governing body and budget is established by the City Commissioners.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A unit of organization that is comprised of a specific operation within a functional area. City departments may contain one or more divisions.

-E-

Electrocardiogram – A paper or digital recording of the electrical signals in the heart. It is used to determine heart rate, heart rhythm and other information regarding the heart’s condition.

Emergency Home Energy Assistance for the Elderly Program – This state program assists low-income households with at least one-person age 60 and older, when the household is experiencing a home energy emergency. Program beneficiaries may receive vouchers to purchase blankets, portable heaters, and fans. The program can also help pay for repairs to existing heating or cooling equipment, or for re-connection fees.

Encumbrance – An amount of money committed for the payment of goods and services not yet received or paid for, usually supported by an outstanding purchase order.

Enterprise Fund – Activities of government that are operated and accounted for as businesses. Enterprises rely principally on revenue derived from user fees to fund operations. In the City of North Port, Utilities is the sole enterprise operation.

Escheated Lots – Unclaimed property taken ownership by the City of North Port. This commonly occurs when an individual dies without an heir or will.

Expenditure – Decrease in net financial resources. Expenditures include operating expenses, capital expenditures, and debt service payments that require current or future use of current assets.

-F-

Federal Deposit Insurance Corporation – This United States corporation originated in 1933 to insure deposits in the United States against bank failure. The FDIC was created to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices. The FDIC will insure deposits of up to US\$250,000 per institution as long as the bank is a member firm.

Federal Emergency Management Agency – This federal agency provides assistance during emergencies, and provides grant funding for emergencies, including emergency food and shelter.

Federal Insurance Contributions Act – A United States federal payroll (or employment) contribution directed towards both employees and employers to fund Social Security and Medicare—federal programs that provide benefits for retirees, people with disabilities, and children of deceased workers.

Fiduciary Fund – A fund used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs.

Fines and Forfeits – Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation or lawful administrative rules and regulations, and for neglect of official duty. These revenues include court fines, confiscated property, and parking violations.

Fiscal Year – Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30, the same as the Federal Government.

Fixed Asset – Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, equipment, and improvements.

Florida Retirement System – A single retirement system consisting of two retirement plans and other nonintegrated programs administered under Chapter 121, Florida Statutes.

Forced Main – Pipelines that convey wastewater under pressure from the discharge side of a pump or pneumatic ejector to a discharge point.

Franchise Fee – A fee assessed on a business, usually a public utility, in return for granting the business the exclusive right to operate in public rights of way inside the city limits.

Fringe Benefits – For budgeting purposes, fringe benefits are employer payments for Social Security, Medicare, retirement contributions, group health and life insurance, and worker's compensation.

Full-Time Equivalent – A unit of measurement equal to one full-time City employee. Two part-time positions may equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Much like corporations have subsidiary companies, governments have funds.

Fund Balance – The difference between the assets and liabilities of a governmental fund and is the cumulative difference between all revenues and expenditures.

Fund Type – Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

-G-

General Fund – Used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most essential governmental services, such as police protection, landscape maintenance, neighborhood services and general administration, are provided by the General Fund.

Generally Accepted Accounting Principles – The uniform standards and guidelines used for financial accounting and reporting. These standards govern the form and content of the basic financial statements of an entity and are modified from time to time. GAAP guidance is provided from various sources. The Governmental Accounting Standards Board issues authoritative statements, interpretations of statements, technical bulletins, implementation guides and concept statements of position. The American Institute of CPA's issues the audit and accounting guides and statements of position.

Geographic Information System – A computer program that uses specific data points to locate infrastructure and structures within the City.

Global Positioning System – A global navigation satellite system that provides geolocation and time information to a receiver anywhere on or near the Earth where there is an unobstructed line of sight to four or more satellites.

Goal – A broad statement of intended accomplishments or a description of a general condition deemed desirable. Goals are linked to and support a Core Service activity.

Government Finance Officers Association – The professional association of state/provincial and local finance officers in the United States and Canada; and has served the public finance profession since 1906.

Governmental Accounting Standards Board – Organized in 1984 by the Financial Accounting Foundation, the Board was created to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Governmental Fund – A generic classification used by the Governmental Accounting Standards Board to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds and debt service funds are the types of funds referred to as governmental funds.

Grant – Contribution or gift of cash or other asset from another government or agency to be used or expended for a specified purpose, activity, or facility.

Gross Domestic Product – The monetary value of all the finished goods and services produced within a country's borders in a specific time period, though GDP is usually calculated on an annual basis. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory. GDP is commonly used as an indicator of the economic health of a country, as well as to gauge a country's standard of living.

-H-

Half-Cent Sales Tax – A tax collected by the State of Florida and distributed to local governments based on the amount of taxable sales within each county.

Headworks – A civil engineering term for any structure at the head or diversion point of a waterway. It is smaller than a barrage and is used to divert water from a river into a canal or from a large canal into a smaller canal.

Homestead Exemption – A deduction from the taxable value of property occupied by the owner in the State of Florida. The exemption is currently \$50,000 for all property owners who qualify.

Human Services – A major category of services provided by a government for the care, treatment and control of human illness, injury or handicap, for the welfare of the community as a whole, or for the housing and education of individuals.

-I-

Impact Fee – A fee imposed on new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth.

Indirect Cost – A cost that is necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools, and water and sewer systems.

Infrastructure Surtax – A penny tax applied to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. The revenue is restricted to capital improvements and cannot be used for operating expenditures.

Inter Local Agreement – A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.

Interest Earnings – Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average daily balance in the cash pool.

Interfund Charges – These are transactions between funds which would be accounted for as revenue or expense if they involved an outside entity. Examples are Fleet Service Charges and administrative charges from the General Fund to other operating funds.

Interfund Transfer – Transfer of resources from one fund to another fund in the same governmental entity. Transfers are not repayable and do not constitute payment or reimbursement of goods provided or services performed.

Intergovernmental Revenue – Revenue received from Federal, State and other government sources, including grants and shared revenues.

Internal Service Fund – A type of fund designed to account for the financing of goods, or services provided by one department for other departments within the city. Goods and services furnished are billed at cost plus an overhead factor designed to cover the indirect expenses of the fund.

-L-

Letter of Credit – A letter from a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount. In the event the buyer is unable to make payment on the purchase, the bank will be required to cover the full or remaining amount of the purchase.

Letter of Transmittal – A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Levy – The act of imposing taxes, special assessments, or service charges for the support of city activities.

Licenses and Permits – Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.

Line Items – The classification of objects of expenditure (object codes) by major expense category.

Local Option Gas Tax – The Local Option Gas Tax is a 30-year tax, begun in 1983 to fund transportation related improvements in the City.

Low Income Home Energy Assistance Program – This program assists eligible low-income households pay energy bills and reduce energy costs.

-M-

Major Fund – A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are determined by a mathematical calculation. Any other government or enterprise fund may be reported a major fund if the government’s officials believe that fund is particularly important to financial statement users.

Metropolitan Planning Organization – A regional transportation planning agency, which provides a forum for cooperative decision-making concerning regional and local transportation issues.

Metropolitan Statistical Area – A geographical region with a relatively high population density at its core and close economic ties throughout the area. MSAs are established by the Office of Management and Budget, a division of the United States Government, and serve to group counties and cities into specific geographic areas for the purposes of a population census and the compilation of related statistical data.

Mill – The monetary unit equal to one-thousandth of a U.S. dollar or \$1 per \$1,000 of taxable property value.

Millage Rate – A rate expressed in thousands. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars (\$1,000) of taxable property values.

Miscellaneous Revenue – Revenue not otherwise specified under Taxes, Licenses and Permits, Intergovernmental, Charges for Services, or Fines and Forfeits. They include investment earnings, rents, royalties, and proceeds from asset sales.

Mission Statement – A formal summary of the purpose and aims of the organization.

Mobility Fee – A fee imposed on new development based upon a long-range transportation plan to provide multi-modal forms of transit.

Modified Accrual Basis of Accounting – The “basis of accounting” in which revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received, and the liabilities are incurred.

Moody’s – A credit rating agency that ranks the creditworthiness of borrowers using a standardized ratings scale which measures expected investor loss in the event of default. Securities are assigned a rating from Aaa to C, with Aaa being the highest quality and C the lowest quality.

Multi-Modal Transportation – A description of a transportation system having multiple or many modes of travel, such as sidewalks, bike lanes, roadways, and railways.

Municipal Revenue Sharing Program – The State Shared Revenue program that provides municipalities with revenues based on an allocation formula developed by the State of Florida.

-N-

Non-Ad Valorem Assessments – Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria such as per lot, per acre, or per residence.

Non-Major Fund – A governmental fund or enterprise fund reported in the aggregate in a separate column in the basic fund financial statements. If a governmental or enterprise fund does not qualify as a major fund either through the mathematical calculation or due to the government official’s decision to include the fund as a major fund, it is considered a non-major fund.

Non-Recurring Revenues – One-time or intermittent revenues received, often from short-term grants, insurance recoveries, donations, etc.

Non-Spendable Fund Balance – A portion of fund balance that is inherently non-spendable from the vantage point of the current period. Examples of non-spendable fund balance include: 1) assets that will never convert to cash such as inventories of supplies; 2) assets that will not convert to cash soon enough to affect the current period such as long-term portion of loans receivable or foreclosed properties; and 3) resources that must be maintained intact pursuant to legal or contractual requirements such as the principal of an endowment or capital of a revolving loan fund.

-O-

Object Code – Account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made. These are normally grouped into Personnel, Operating, Capital Outlay, and Other for budgetary analysis and financial reporting purposes.

Object of Expenditures – Expenditures are classified based upon the type of goods or services incurred. Such classifications include:

- Salaries & Wages
- Fringe Benefits
- Materials and Supplies
- Contractual Services
- Capital Outlay
- Debt Service

One-Time Cost – Non-recurring costs budgeted for one year.

Open-End, No-Load Mutual Funds – A type of mutual fund that does not have restrictions on the amount of shares the fund will issue (open-end) and in which the shares are sold without a commission or sales charge (no-load). Open-end funds also buy back shares when investors wish to sell.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled.

Operating Costs – Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance – A formal legislative enactment by the City Commission or governing body of a municipality. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outcome – A condition that exists as the result of either an action taken or of a failure to act. Generally, it is quantifiable.

Outcome Measure – Specific measures that allow an organization to assess its success in achieving or moving towards its goals.

Output Measure – Describes what was produced or the services delivered. Output measures do not address the value or impact of work to either internal or external stakeholders.

-P-

Percent Change – The percentage change between two consecutive fiscal years. If there is no sign at the beginning of the number, this indicates an increase, whereas a minus sign indicates a decrease.

Performance Measurement – A managerial process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes.

Performance Measurement – A systematic process of evaluating outcomes of specific programs and services that are delivered to customers with respect to efficiency and effectiveness.

Personal Services – Expenditures for Salaries/Wages and Benefits (Social Security, Medical/Dental/Life/Workers' Compensation Insurance and Retirement, etc.) provided for employees by the City.

Physical Environment – A major government services category that exist for the purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are water/sewer services and solid waste services.

Prior Year Encumbrance – Obligation from a previous year in the form of a purchase order or contract which is chargeable to an appropriation, and for which a part of the current year appropriation is reserved. It ceases to be an encumbrance when the obligation is paid or otherwise terminated.

Proprietary Fund – A group of funds in which the services provided are financed and operated similar to those of a private business. Proprietary fund types used by the City include the Enterprise and Internal Services Funds.

Public Safety – A major government services category that provides for the security of persons and property. This includes Police Services and Building, Zoning and Code Enforcement.

-R-

Real Gross Domestic Product – An inflation-adjusted measure that reflects the value of all goods and services produced in a given year, expressed in base-year prices. Real GDP accounts for changes in the price level and provides a more accurate figure.

Re-Appropriation of Funds – The transfer of funds appropriated in one year for projects/programs performed in a subsequent year.

Reclassification – The moving of an existing position from one personnel classification (title) to another.

Recommended Budget – The budget proposed by the City Manager to the City Commission for adoption.

Recurring Costs – Costs incurred on a recurring and generally regular basis throughout a facility's economic life, typically for operation, normal maintenance, and anticipated repair or replacement of components or subsystems.

Recurring Revenues – Revenues that can be expected to be received each year unless specific action is taken to eliminate the source.

Referendum – A general vote by the electorate on a single political question.

Refunding Bond – A bond issued to pay off another bond to obtain better interest rates and/or bond conditions.

Repurchase Agreement – A form of short-term borrowing for dealers in government securities where the dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation, including estimated revenue, fund transfers, and beginning fund balances.

Restricted Fund Balance – A portion of fund balance that reflects resources that are subject to *externally enforceable* legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors (through debt covenants), grantors, contributors, and other governments (through laws and regulations).

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds – A bond backed by a specific or guaranteed revenue stream. The City of North Port has revenue bonds that are backed by the revenues of the Water and Sewer Utility.

Rolled-Back Rate – Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

-S-

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund to account for revenue derived from specific sources that are restricted by law or policy to finance specific activities.

Standard & Poor's – An American financial services company that publishes financial research and analysis on stocks and bonds. The company issues credit ratings for the debt of public and private corporations and is considered one of the Big Three credit-rating agencies, along with Moody's and Fitch Ratings.

State Board of Administration – The agency responsible for investing, managing, and safeguarding the assets of the Florida Retirement System Trust Fund as well as the assets of a variety of other funds.

State Infrastructure Bank – A revolving loan and credit enhancement program through the Florida Department of Transportation used to leverage funds to improve project feasibility. The SIB can provide loans and other financial assistance to public or private entities. As existing loans are repaid, those repayments are revolved and available for future lending on other eligible SIB projects.

State Shared Revenues – Revenues collected by the State and proportionately shared with counties and/or municipalities on the basis of specific formulas.

Statute – A written law enacted by a duly organized and constituted legislative body.

Strategic Pillars – Focus areas determined and approved by City Commission.

-T-

Tax Base – Taxable property value from which the City receives tax dollars.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as his/her principal residence. There are also exemptions for disabilities and government owned and non-profit property.

Tipping Fees – The landfill charges collected for solid waste and yard waste disposal.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Transportation – The cost of services provided for the safe and adequate flow of vehicles, travelers, and pedestrians including the provision and maintenance of roads and streets, transit systems, and parking facilities.

Truth in Millage – A provision of state legislation enacted in 1980 to direct taxpayer concerns regarding taxes to the appropriate public bodies. The County property appraiser is required annually to prepare and deliver to each taxpayer a notice of proposed property taxes, known as a TRIM Notice, for the upcoming year.

-U-

Unassigned Fund Balance – The General Fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four fund balance categories. If so, that surplus is presented as unassigned fund balance. If resources were not at least assigned, they could not properly be reported in a fund other than the general fund; therefore, only the general fund can report a positive amount of unassigned fund balance. Any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

-V-

Valuation – The dollar value of property assigned by the County Property Appraiser.

Vision – A description of the desired future, providing a basis for formulating strategies and objectives.

-W-

Working Capital – Current assets minus current liabilities. Working capital indicates whether the government has enough short-term assets to cover its short-term debt. It is a measure of both the government's efficiency and its short-term financial health.

ACRONYMS

ACFR	Annual Comprehensive Financial Report
ACH	Automated Clearing House
ADA	Americans with Disabilities Act
AED	Automated External Defibrillator
AFSME	American Federation of State, County and Municipal Employees
ALPR	Automatic License Plate Readers
ALS	Advanced Life Support
ARPA	American Rescue Plan Act of 2021
ASR	Aquifer, Storage, and Recover
ATV	All-Terrain Vehicle
BEA	Bureau of Economic Analysis
BEBR	Bureau of Economics & Business Research
BLS	Basic Life Support
BRA	Business Recruitment & Attraction
BRE	Business Retention & Expansion
CAAS	Commission of the Accreditation of Ambulance Services
CAD	Computer Aided Dispatch Software System
CAPRA	Commission for Accreditation of Park and Recreation Agencies
CARES	Coronavirus Aid, Relief, and Economic Security Act
CDBG	Community Development Block Grant
CEDAB	Community and Economic Development Advisory Board
CFAI	Commission on Fire Accreditation International
CIE	Capital Improvement Element
CIP	Capital Improvement Program
CM	City Manager
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CST	Communication Services Tax
DEP	Department of Environmental Protection
DOT	Department of Transportation
DWP	Dallas White Park
EDC	Economic Development Council
EHEAP	Emergency Home Energy Assistance for the Elderly Program
EKG	Electrocardiogram
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operation Center
EPL	Employment Practices Liability
ESRI	Environmental Systems Research Institute, Inc.
FDIC	Federal Deposit Insurance Corporation
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency

FFCB	Federal Farm Credit Bank
FFEA	Florida Festival & Event Association
FGCU	Florida Gulf Coast University
FHLB	Federal Home Loan Bank
FICA	Federal Insurance Contributions Act
FNMA	Federal National Mortgage Association
FPL	Florida Power & Light
FRPA	Florida Recreation & Park Association
FRS	Florida Retirement System
FTE	Full-Time Equivalent
FW	Fixed Weir
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GDC	General Development Corporation
GDP	Gross Domestic Product
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GPS	Global Positioning System
HDPE	High-Density Polyethylene
HMGP	Hazard Mitigation Grant Program
HR	Human Resources
HVAC	Heating, Ventilation, and Air Conditioning
IAFF	International Association of Fire Fighters
ICMA	International City and County Manager's Association
ISO	Insurance Services Office, Inc.
IT	Information Technology
LAP	Local Agency Program
LEED	Leadership in Energy and Environmental Design
LIHEAP	Low Income Home Energy Assistance Program
LOC	Letter of Credit
MCO	Managed Care Organization
MCWTP	Myakkahatchee Creek Water Treatment Plant
MGD	Million Gallons per Day
MPO	Metropolitan Planning Organization
MRU	Maintenance and Repair Units
MSA	Metropolitan Statistical Area
MSTU	Municipal Service Taxing Unit
NDS	Neighborhood Development Services
NP2	North Port & Non-Profits United
NRPA	National Recreation & Parks Association
PBA	Florida Police Benevolence Association
PD	Police Department
PEMT	Public Emergency Medical Transportation
POL	Public Officials Liability
R&R	Replacement & Renewal

RDD	Road and Drainage District
RFP	Request for Proposal
RTIC	Real Time Information Center
ROI	Return of Investment
SAFER	Staffing for Adequate Fire and Emergency Response
SAN	Storage Area Network
SBA	State Board of Administration
SCBA	Self-Contained Breathing Apparatus
SGR	Strategic Government Resources
SHPO	State Historic Preservation Offices
SIB	State Infrastructure Bank
SLA	Service Level Adjustment
STC	Suncoast Technical College
SWFWMD	Southwest Florida Water Management District
SWOT	Strengths, Weaknesses, Opportunities, and Threats
TDS	Total Dissolved Solids
TPA	Third-Party Administrator
TRIM	Truth in Millage
UCR	Uniform Crime Reporting
UEBSS	Emergency Breathing Safety Systems on Self-Contained Breathing Apparatus
ULDC	Unified Land Development Code
USF	University of South Florida
WCS	Water Control Structure
WTP	Water Treatment Plant
WVID	West Villages Improvement District
WWTP	Wastewater Treatment Plant

This page intentionally left blank

