



# North Port Utilities Department

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## AUTOMATIC BANK DRAFTING AUTHORIZATION

Automatic bank drafting can be done through a checking or savings account from any United States bank. Please continue to pay your bill as you normally would until you see the message **\*\*\*BANK ACCOUNT WILL BE DRAFTED\*\*\*** on your utility bill statement, which will confirm your participation. North Port Utilities does not charge for this service, but before enrolling in this program, **check with your bank to see if they charge for the automatic debit service from your bank account.**

Your bank account will be debited on the bill **DUE DATE** printed on each monthly bill. Your monthly bank statement will show the date of the transaction and the transaction amount. Please be advised, if there are insufficient funds in your bank account on the transaction date, your bank will return the automatic payment just as if you had a returned check. The returned automatic payment may generate a return item charge from both North Port Utilities and your bank. Also, if you close or change your bank account without notifying North Port Utilities, this may also generate a charge from both North Port Utilities and your bank.

You may change or cancel the bank drafting at any time by notifying North Port Utilities in writing or filling out an Automatic Bank Drafting Authorization Form (change) or AutoPay Cancellation Form (cancel).

I hereby authorize North Port Utilities to automatically initiate debit entries (charges) to my bank account (and for my bank to accept and post such debit entries) indicated below for the payment of all bills rendered to me by North Port Utilities.

I understand that North Port Utilities may impose a fee in the event my bank does not pay a debit. This authority is to remain in effect until North Port Utilities receives written notification from me of its change or termination in order to afford North Port Utilities and the bank a reasonable opportunity to act on it. I have the right to stop payment of charge entries by notifying North Port Utilities, in writing, prior to the time the account is to be charged.

Customer Name: \_\_\_\_\_ Utility Acct. #: \_\_\_\_\_ - \_\_\_\_\_

Service Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Bank Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Branch Location (City, State): \_\_\_\_\_

Bank Routing #: \_\_\_\_\_ Bank Account #: \_\_\_\_\_

**\*\*\*\*\*PLEASE INCLUDE A VOIDED CHECK WITH THIS FORM\*\*\*\*\***

Effective Enrollment/Change Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*\*\*By signing below, I agree to the terms of the service stated above. I confirm that I am person signing below and that I have the authority to do so.*

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### FOR OFFICE USE ONLY

Received By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Processed By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

h \_\_\_\_\_ for date \_\_\_\_\_

By signing up for auto bank draft you are saving paper and helping our environment.

You can also help the environment by signing up for paperless bills, the fastest & most convenient way!

North Port Utilities thanks you for your support in our mission to **GO GREEN!**

