CHECK YOUR PERMIT STATUS ONLINE!

www.northportfl.gov/permit

1. On the left hand side click "Select Permit"
2. Select "application number," "parcel number" or "address" as the search type
3. Enter in the search criteria and click continue
    a. If you're searching by parcel ID, ignore the box labels. Put the first 4 digits in the first box, next 2 digits in the second box, last 4 digits in the third box.
4. If you are searching by the parcel number or address, click on the BLUE application number. If you are searching by application number, skip this step.
5. On the left hand side click "Plan Tracking Status"
6. Under the "Type" heading:
    a. AP – approved (no further information needed)
    b. IP – conditionally approved (additional information or revisions needed)
    c. HLD – on hold (additional information or revisions needed)
    d. RE – returned for revisions (additional information or revisions needed)
7. Click on the BLUE links under the "Agency Descriptions" heading if the type is "RE", "IP" or "HLD"
8. Click the BLUE link under the "Action Description" heading to view the comments and find out what further information is needed