

SCHEDULE YOUR INSPECTION ONLINE!

www.northportfl.gov/permit

1. On the left hand side click "Select Permit"
2. Select "application number," "parcel number" or "address" as the search type
3. Enter in the search criteria and click continue
4. If you are searching by the parcel number or address, click on the **BLUE** application number. If you are searching by application number, skip this step.
5. On the left hand side click "Schedule/Cancel Insp."
6. Under the "Schedule/Cancel Inspection" heading click the **BLUE** "Schedule" link
7. Under the "Inspection Description" heading click on the **BLUE** link of the inspection you wish to schedule
8. Click the **BLUE** date you want your inspection scheduled for
9. Enter any comments that are needed such as gate codes, location of the permit etc. and click the **BLUE** "Schedule Inspection" button